



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE  
Agenda of March 14, 2023**

Robert Perrault  
Janice Davis

*Todd Bodem*

**Prepared by:**  
**Robert Perrault, Interim Finance Director**  
**Janice Davis, Finance Director**

**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** FY 2022-23 Mid-Year Adjustments

**RECOMMENDATION:**

It is recommended that the Council adopt Resolution No. 2023-19 appropriating funds from the General Fund Reserve and adjusting the General Fund, Enterprise, Special Funds, and American Rescue Plan Act ARPA Fund.

**BACKGROUND:**

On February 28, 2023, staff presented the Council with a Mid- Year report that analyzed revenues and expenditures through the 7<sup>th</sup> month of the Fiscal Year or January 31, 2023. Based on the information contained in the report and subsequent Council direction staff is presenting a recommendation to amend the General Fund, Enterprise, and Special Revenue Funds. The specifics regarding the recommended changes are identified in the accompanying resolution and its attachments. The following is a summary of the recommended adjustments.

**General Fund:**

**General Fund Reserve**

As the Council will recall a Local State of Emergency was declared and subsequently ratified by the Council during the heavy rains of early January. As a result of the emergency, the City incurred a number of costs. These costs were detailed in the report of February 28. Staff recommended and the Council directed that \$150,000 be appropriated from the City’s General Fund Reserve Fund to Fund 4 Storm-related costs. As of January 31, the General Fund Reserve had an estimated Fund Balance of **\$764,505**, and the appropriation of \$150,000 will reduce this balance to **\$614,505**. The appropriation is contained in the attached Resolution.

**General Fund Revenues:**

In the Mid- Year report, staff estimated revenues would be reduced from the original budget amount of **\$6,931,513** to a revised estimate of **\$6,842,264**. Exhibit A to the resolution incorporates these revenue estimates as budget revisions.

**General Fund Expenditures:**

Contained within the report were year-end expenditure projections that would reflect an overall reduction in General Fund expenditures from a budgeted **\$6,931,513** to **\$6,814,772**. Exhibit A to the resolution incorporates these changes as directed by the Council with the exception of the Police Department which staff is recommending be held at the previous budget amount of \$2,905,300. This will leave a slight buffer of just over \$26,000 which can be used to offset in part any additional personnel costs. The net impact of this recommendation is to adjust the budgeted expenditure level to **\$6,840,812**. With this change, the General Fund budget will remain balanced. The changes noted in Exhibit A also reflect line-item changes requested by Departments to accommodate operation needs but do not adversely impact the revised General Fund expenditure level.

**Enterprise / Special Revenue Fund Adjustments:**

Certain recommended changes to the Enterprise and Special Revenue Funds were included in the Mid-Year report. The recommended changes are summarized below and are further detailed in Exhibit B to the resolution. The changes reflect increases to the operational costs contained within the various Funds:

**Water Operations:**

- An increase of \$80,000 is requested to cover the cost of an increased water allocation from the State Water Project.
- 

**Wastewater Operations**

- An increase of \$20,000 to cover additional regulatory fees associated with the operation of the plant.
- Operating supplies costs are expected to increase by \$10,000.

**LTF Transit**

- An increase the cost of rental equipment is being recommended.

**Guadalupe Assessment District**

- Additional costs are sought for vegetation reduction.

**Guadalupe Landscaping and Lighting District and Pasadera Landscaping and Lighting District.**

- Increase in costs for both districts are being sought to cover increased utility costs

**ARPA Modifications**

As a part of the FY 2022- 23 Budget Process the allocation of American Rescue Plan Act Funds were reviewed. A detailed listing of the ARPA allocation and proposed funding for the remainder of the year is listed as the last attachment to this report. Exhibit C to the resolution identifies changes that staff is recommending for the remainder of this fiscal year. These changes are redirecting funds from certain CIP projects that are not likely to be pursued to other CIP projects that are either underway or contemplated during the second half of the year.

Should the Council wish to review the use of ARPA funds in detail, staff would suggest that a separate discussion be scheduled.

**FISCAL IMPACT:**

The fiscal impacts associated with the Mid Year changes are detailed in this report.

**ATTACHMENTS:**

1. Resolution No. 2023-19 with accompanying exhibits
2. ARPA Spreadsheet

**RESOLUTION NO. 2023-19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA  
APPROPRIATING FUNDS TO FUND 4- STORM RELATED COSTS, AND ADOPTING BUDGET  
AMENDMENTS TO THE FY 2022-23 BUDGET MAKING CHANGES TO THE ALLOCATION OF ARPA  
FUNDS**

**WHEREAS**, commencing on January 9, 2023, the City was impacted by a series of significant storms; and

**WHEREAS**, on January 10, 2023, the City Administrator declared a Local State of Emergency, and said declaration was ratified by the City Council on January 17, 2023: and

**WHEREAS**, the City incurred an estimated \$150,000 in unbudgeted storm related costs; and

**WHEREAS**, the City has sufficient cash reserves to cover said costs, and it is fitting that said reserve funds be used to cover costs incurred as a result of the Local State of Emergency, and

**WHEREAS**, the City Council adopted the Fiscal Year 2022-23 budget; and

**WHEREAS**, the City Council on February 28, 2023, the City Council reviewed staff-prepared projection of revenues and expenditures for the FY 2022-23 Budget, and

**WHEREAS**, the City Council directed that amendments to the FY 2022-23 be prepared based on staff-issued projections.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

That the following amendments for the Fiscal Year FY 2022-23 budget are approved:

1. The appropriation of \$150,000 in General Fund Reserves are appropriated to Fund 4- Storm Related Costs.
2. Amendments to the General Fund as specified in Exhibit A to this resolution.
3. Amendments to the Enterprise and Special Funds as specified in Exhibit B to this resolution; and
4. Amendment to the ARPA allocation as specified in Exhibit C to this resolution.

**PASSED AND ADOPTED** at a regular meeting on the 14<sup>th</sup> day of March 2023 with the following roll call vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

I, Amelia M. Villegas, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the following Resolution being Resolution No. 2023-19 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held on March 14,2023 and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Amelia M. Villegas, City Clerk

\_\_\_\_\_  
Ariston, Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Phillip F. Sinco, City Attorney

## EXHIBIT A

### FY 22-23 General Fund Mid-Year Adjustments

1. General Fund Revenues are adjusted from \$6,931,513 to \$6,842,264:
  - a. 3130 - Sales and use tax is increased from \$549,000 to \$569,000.
  - b. 3136 – Local sales tax is increased from \$691,731 to \$712,482.
  - c. 3140- Prop. tax transfer is increased from \$30,000 to \$5,000.
  - d. 3215- Building Permits is increased from \$104,000 to \$129,000-\$25,000.
  - e. 3225- Cannabis revenue is decreased from \$100,000 to \$0.
  - f. 3483- School Resource Officer Prog. Is decreased from \$60,000 to \$0.
  - g. Transfer from ARPA \$659,113- \$\$670,704- \$11,591.
  
2. General Fund Expenditures are adjusted from \$6,931,097to \$6,840,812.
  - a. City Council budget is increased from \$12,680 to \$15,730 - \$3,050.
    - 0350- Workers Compensation is increased from \$550 to\$1,550.
    - 1550- City Council Exp is increased from \$550 to \$2,550.
  
  - b. Administration budget is reduced from \$507,300 to \$487,008.
  
  - c. Building Maint. budget is decreased from \$329,594 to \$243,871.
    - 0100- Perm empl. is reduced from \$56,700 to \$35,000.
    - 2150- Professional Services is reduced from \$135,574- \$71,551
    - 1560 Fuel is increased from \$750.00 to \$2,000.
  
  - d. Police Department
    - 0200 Police Department overtime is increased from \$224,100 to \$266,100.
  
  - e. Fire Department budget is increased from \$1,264,000 to \$1,301,452.
    - 0200 Overtime line item is increased from\$123,800 to \$160,85.
  
  - f. Parks and Recreation budget is increased from \$369 372 to \$375,000.
    - 1560 Fuel is increased from \$1,000 to \$6,628

## EXHIBIT B

### Enterprise and Special Fund Mid- Year Adjustments

#### Water Operations:

1. Fund 10 4420- 1553 -State Water Project- line- item budget is increased from \$650,000 to \$730,000.

#### Wastewater Operations:

1. Fund 12-4425-1350- Member Agency Fees- line-item budget is increased from \$40,000 to \$60,000.
2. Fund 12- 4425-1550- Operation Supplies- line-item budget is increased from \$34,000 to \$44,000.

#### LTF Transit:

1. Fund 23-4461-2200 – LTF Equipment Rental- line- item is increased from \$1500 to \$6,000-

#### Guadalupe Asst. District:

1. Fund 60 2150- Professional Services- line-item increase from \$6,000 to \$36,000.

#### Pasadera Lighting and Landscape District:

1. Fund 63-4472- 1000- Utilities- line-item is increased from \$17,620 to \$41,620.

#### Guadalupe Lighting District:

1. Fund 65-4185-1000 – Utilities- increase line item from \$65,000 to \$98,000.

ARPA Recommended Mid-Year FY 22- 23 Revisions

A Redirection of previously Council approved Projects and budget amounts

<b>1. Concession Stand- account 3 014300 1550</b>			
<b>Budget</b>	<b>Prev. Expend.</b>	<b>Budget 22/23</b>	<b>Mid- Year revision</b>
\$1,000	0	\$1,000	(\$1,000)
<b>2. Council Chamber ADA/Window Vent. Update – CIP</b>			
<b>Budget</b>	<b>Prev. Expend.</b>	<b>Budget22/23</b>	<b>Mid- Year revision</b>
\$300,00	0	\$300,000	(\$300,000)
<b>3. Architectural Drawing- CIP</b>			
<b>Budget</b>	<b>Prev. Expend.</b>	<b>Budget 22/23</b>	<b>Mid- Year revision</b>
\$100,000	0	\$100,000	(\$100,000)
<b>4. City Hall Restrooms Redesign- CIP</b>			
<b>Budget</b>	<b>Prev. Expend</b>	<b>Budget 22/23</b>	<b>Mid- Year revision.</b>
\$154,000	0	\$154,000	(\$154,000)
 <b>Total Recommended for Redirection</b>			<b>\$ 555,000</b>

B. Recommended Revisions to FY 22–23-line-item budgets.

<b>1. City Hall Roof Repairs- CIP</b>			
<b>Budget</b>	<b>Prev. Expend.</b>	<b>Budget 22/23</b>	<b>Mid- Year revision</b>
\$100,00	0	\$100,000	\$ 266,000= +\$166,000
<b>2. Leroy Park Parking Lot- City</b>			
<b>Budget</b>	<b>Prev. Expend</b>	<b>Budget 22/23</b>	<b>Mid- Year revision.</b>
\$154,000	0	\$154,000	\$165,000= +\$11,000



**3. O'Connell Park irrigation, Gates etc.- account #01-4145-21150**

<b>Budget</b>	<b>Prev. Expend.</b>	<b>Budget22/23</b>	<b>Mid-Year revision</b>
<b>\$50,000</b>	<b>\$19,124</b>	<b>\$30,876</b>	<b>\$64,000= +\$33,124</b>

**5 Vegetation Maintenance**

<b>Budget</b>	<b>Prev. Expend</b>	<b>Budget 22/23</b>	<b>Mid- Year Revision</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>\$56,658= +\$56,658</b>

**6. Planning software – CIP**

<b>Budget</b>	<b>Prev. Expend</b>	<b>Budget</b>	<b>Mid- Year Revision</b>
<b>\$62,933</b>	<b>0</b>	<b>\$73,000</b>	<b>\$73,000- +\$10,067</b>

**7. Auditorium Upgrades- 01-4145-2150**

<b>Budget</b>	<b>Prev. Expend</b>	<b>Budget 22/23</b>	<b>Mid-Year Revision</b>
<b>\$75,000</b>	<b>\$28,301</b>	<b>\$46,698</b>	<b>\$48,078- \$1,380</b>

**Total use of redirected funds= \$278,228**

**EXHIBIT D**

**ARPA Summary - Draft**

Description	Council Approved	FY21-22	FY22-23	FY23-24	Total	Remaining Bal
General Fund loss of revenue	\$ 200,456	\$ 30,000			\$ 30,000	\$ 170,456
General Plan Environmental impact review	\$ 46,074				\$ -	\$ 46,074
Water Utility debt forgiveness	\$ 35,000	\$ 35,000			\$ 35,000	\$ -
Los Amigos de Guadalupe	\$ 40,000	\$ 20,000			\$ 20,000	\$ 20,000
Cyber Sec Upgrades IT	\$ 75,000	\$ 26,220			\$ 26,220	\$ 48,780
Rec Manager	\$ 168,865	\$ 50,957			\$ 50,957	\$ 117,908
Jack O'Connell Park	\$ 25,000	\$ 25,000			\$ 25,000	\$ -
Concession Stand	\$ 1,000				\$ -	\$ 1,000
Recreational Programs	\$ 20,000				\$ -	\$ 20,000
Tables and C Storage	\$ 8,900				\$ -	\$ 8,900
PPE Supplies	\$ 4,800	\$ 2,098			\$ 2,098	\$ 2,702
Public Safety Paid Volunteers	\$ 10,000	\$ 10,000			\$ 10,000	\$ -
Planning Software	\$ 62,933	\$ 73,000			\$ 73,000	\$ (10,067)
Adobe	\$ 18,208	\$ 3,166			\$ 3,166	\$ 15,042
WiFi for LeRoy Park - Change Orders	\$ 39,000				\$ -	\$ 39,000
Live Streaming Equipment	\$ 5,000				\$ -	\$ 5,000
Building Attendent - Live Streaming Administration	\$ 4,320				\$ -	\$ 4,320
Web Camera	\$ 1,450				\$ -	\$ 1,450
Televisions	\$ 1,800				\$ -	\$ 1,800
Television Cart	\$ 250				\$ -	\$ 250
Spanish/Mixteco Interpreting Services	\$ 7,500				\$ -	\$ 7,500
Website Update	\$ 15,000	\$ 3,500			\$ 3,500	\$ 11,500
Website Content	\$ 4,800				\$ -	\$ 4,800
Website Event Management Plugin	\$ 5,000				\$ -	\$ 5,000
Website PW Request - Workflow Management	\$ 1,200				\$ -	\$ 1,200
Surface Pro 7 w/Keyboard	\$ 19,682				\$ -	\$ 19,682
Council Chambers - ADA/Window Ventilation Update	\$ 300,000	\$ 300,000			\$ 300,000	\$ -
Architectural Drawings	\$ 100,000	\$ 100,000			\$ 100,000	\$ -
City Hall Restroom(s) Redesign	\$ 154,000				\$ -	\$ 154,000
Generator (1)	\$ 50,000				\$ -	\$ 50,000
Auditorium Upgrades	\$ 75,000	\$ 75,000			\$ 75,000	\$ -
PW Conference Room Upgrades	\$ 18,000	\$ 18,000			\$ 18,000	\$ -
Finance Office Upgrades	\$ 5,000	\$ 5,000			\$ 5,000	\$ -
Vegetation Maintenance	\$ 50,000	\$ 30,000			\$ 30,000	\$ 20,000
Maintenance Lead	\$ 85,500	\$ 23,328			\$ 23,328	\$ 62,172
Library Relocation	\$ 30,000				\$ -	\$ 30,000
Admin and Finance Heating	\$ 5,460	\$ 5,460			\$ 5,460	\$ 0
SBCAG Broadband Contribution	\$ 5,223				\$ -	\$ 5,223
Differential for Emergency Services Manager	\$ 3,298	\$ 3,298			\$ 3,298	\$ -
Temp. Permit/Planning appointment for scanning	\$ 1,210	\$ 1,210			\$ 1,210	\$ -
Drinking Fountain and refridgerator	\$ 6,506	\$ 6,506			\$ 6,506	\$ -
	<u>\$ 1,710,434</u>	<u>\$ 846,743</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 846,743</u>	<u>\$ 863,691</u>
Total ARPA awarded	\$ 1,860,000					
Remaining to allocate	\$ 149,566					
Received	\$ 930,930	\$ 365,706	related to General Fund			
		\$ 20,000	related to cdbg			
		\$ 2,787	related to fund 60			
		\$ 400,000	related to CIP			
		\$ 33,250	related to water			
		\$ 25,000	related to fund 38			
		<u>\$ 846,743</u>	\$ -			

	A	B	C	D	E	M	N	O	P	Q	R	S	T	U	V	W
1	ARPA Summary - Draft															
2					BUDGETED		Est			BUDGETED	ESTIMATE			BUDGETED		
3		Description	Council Approved		FY21-22		FY21-22	REMAINING		FY22-23	MID-YEAR FY22-23	REMAINING	Notes	FY23-24	REMAINING	
4	revenue	General Fund loss of revenue	\$ 200,456		\$ 30,000		\$ 30,000.00	\$ 170,456.17		170,456.17	170,456.17	-		-	-	
5	revenue	General Plan Environmental impact review	\$ 46,074				\$ -	\$ 46,073.80		46,073.80	46,073.80	-		-	-	
6		Water Utility debt forgiveness	\$ 35,000		\$ 35,000		\$ 35,000.00	\$ -		-	-	-		-	-	
7	CDBG	Los Amigos de Guadalupe	\$ 40,000		\$ 20,000		\$ 9,194.21	\$ 30,805.79		30,805.79	30,805.79	-		-	-	
8	revenue	Cyber Sec Upgrades IT	\$ 75,000		\$ 26,220		\$ 26,220.00	\$ 48,780.00		24,390.00	24,390.00	24,390.00		24,390.00	-	
9		Rec Manager	\$ 168,865		\$ 50,957		\$ 39,748.38	\$ 129,116.82		92,600.00	92,600.00	36,516.82				
10		Jack O'Connell Park	\$ 25,000		\$ 25,000		\$ -	\$ -		-	-	-		-	-	
11	01-4300-1550	Concession Stand	\$ 1,000				\$ -	\$ 1,000.00		1,000.00	-	1,000.00		-	1,000.00	
12	01-4300-1550	Recreational Programs	\$ 20,000				\$ 328.29	\$ 19,671.71		19,671.71	19,671.71	-		-	-	
13	01-4300-1550	Tables and C Storage	\$ 8,900				\$ -	\$ 8,900.00		8,900.00	8,900.00	-		-	-	
14	01-4140-2999	PPE Supplies	\$ 4,800		\$ 2,098		\$ 169.64	\$ 4,630.36		4,630.36	4,630.36	-		-	-	
15		Public Safety Paid Volunteers	\$ 10,000		\$ 10,000		\$ 10,000.00	\$ (0.00)		-	-	(0.00)		-	(0.00)	
16	CIP	Planning Software	\$ 62,933		\$ 73,000		\$ -	\$ 62,933.13		73,000.00	73,000.00	(10,066.87)		-	(10,066.87)	
17	01-4140-2151	Adobe	\$ 18,208		\$ 3,166		\$ 10,589.21	\$ 7,618.51		7,618.51	7,618.51	-		-	-	
18		WiFi for LeRoy Park - Change Orders	\$ 39,000				\$ 39,000.00	\$ -		-	-	-		-	-	
19		Live Streaming Equipment, Webcam, TV's	\$ 8,500				\$ 8,500.00	\$ -		-	-	-		-	-	
20	01-4140-2151	Building Attendent - Live Streaming Administration	\$ 4,320				\$ -	\$ 4,320.00		4,320.00	-	4,320.00		-	4,320.00	
21	01-4140-2151	Spanish/Mixteco Interpreting Services	\$ 7,500				\$ -	\$ 7,500.00		7,500.00	-	7,500.00		-	7,500.00	
22	01-4140-2151	Website Update	\$ 15,000		\$ 3,500		\$ 8,550.00	\$ 6,450.00		6,450.00	6,450.00	-		-	-	
23	01-4140-2151	Website Content	\$ 4,800				\$ -	\$ 4,800.00		4,800.00	4,800.00	-		-	-	
24	01-4140-2151	Website Event Management Plugin	\$ 5,000				\$ -	\$ 5,000.00		5,000.00	-	5,000.00		-	5,000.00	
25	01-4140-2151	Website PW Request - Workflow Management	\$ 1,200				\$ -	\$ 1,200.00		1,200.00	-	1,200.00		-	1,200.00	
26	01-4140-1550	Surface Pro 7 w/Keyboard	\$ 19,682				\$ -	\$ 19,681.60		19,681.60	19,681.60	-		-	-	
27	CIP	Council Chambers - ADA/Window Ventilation Update	\$ 300,000		\$ 300,000		\$ -	\$ 300,000.00		300,000.00	300,000.00	-		-	-	
28	CIP	Architectural Drawings	\$ 100,000		\$ 100,000		\$ -	\$ 100,000.00		100,000.00	100,000.00	-		-	-	
29	CIP	City Hall Restroom(s) Redesign	\$ 154,000				\$ -	\$ 154,000.00		154,000.00	154,000.00	-		-	-	
30	CIP	City Hall Painting	\$ 300,000				\$ -	\$ 300,000.00		-	57,780.00	242,220.00		-	242,220.00	
31	CIP	City Hall Roof Repairs	\$ 100,000				\$ -	\$ 100,000.00		-	266,000.00	(166,000.00)		-	(166,000.00)	
32	CIP	LeyRoy Park West Parking Lot Paving	\$ 154,000				\$ -	\$ 154,000.00		-	165,000.00	(11,000.00)		-	(11,000.00)	
33	01-4200-1400	Generator (1)	\$ 50,000				\$ -	\$ 50,000.00		50,000.00	50,000.00	-		-	-	
34	01-4145-2150	Auditorium Upgrades	\$ 75,000		\$ 75,000		\$ 28,301.89	\$ 46,698.11		46,698.11	48,078.02	(1,379.91)		-	(1,379.91)	
35	01-4145-1550	PW Conference Room Upgrades	\$ 18,000		\$ 18,000		\$ 2,361.43	\$ 15,638.57		15,638.57	16,253.62	(615.05)		-	(615.05)	
36	01-4145-1550	Finance Office Upgrades	\$ 5,000		\$ 5,000		\$ -	\$ 5,000.00		5,000.00	5,000.00	-		-	-	
37	01-4145-2150	O'Connell Park Irrigation & gates, vehicle, code compliance	\$ 50,000		\$ 30,000		\$ 19,124.00	\$ 30,876.00		30,876.00	64,000.00	(33,124.00)		-	(33,124.00)	
38		Vegetation Maintenance	\$ -				\$ -	\$ -		-	56,658.00	(56,658.00)		-	-	
39		Maintenance Lead	\$ 85,500		\$ 23,328		\$ -	\$ 85,500.00		75,600.00	75,600.00	9,900.00		9,900.00	-	
40	CIP	Library Relocation	\$ 30,000				\$ -	\$ 30,000.00		30,000.00	-	30,000.00		-	30,000.00	
41		Admin and Finance Heating	\$ 5,460		\$ 5,460		\$ 25,240.16	\$ (19,780.00)		-	-	(19,780.00)		-	(19,780.00)	
42		SBCAG Broadband Contribution	\$ 5,223				\$ 5,422.63	\$ (200.00)		-	-	(200.00)		-	(200.00)	
43	01-4200-0100	Differential for Emergency Services Manager	\$ 3,298		\$ 3,298		\$ -	\$ 3,298.00		3,298.00	3,298.00	-		3,298.00	-	
44	01-4405-0150	Temp. Permit/Planning appointment for scanning	\$ 1,210		\$ 1,210		\$ -	\$ 1,210.00		1,210.00	-	1,210.00		-	1,210.00	
45		Drinking Fountain and refridgerator	\$ 6,506		\$ 6,506		\$ 6,506.25	\$ (0.25)		-	-	(0.25)		-	(0.25)	
46	CIP	Emergency declaration - electrical issues	\$ -		\$ -		\$ 1,350.00	\$ (1,350.00)		50,000.00	50,000.00	(51,350.00)		-	(51,350.00)	
47	revenue	finance intern	\$ 6,500				\$ -	\$ 6,500.00		6,500.00	6,500.00	-		-	-	
48			\$ 2,270,934		\$ 846,743		\$ 330,606.09	\$ 1,940,328.32		1,396,918.62	1,369,947.58	16,380.74		70,806.82	2,231.92	
49		Total ARPA awarded	\$ 1,860,000													
50		Remaining to allocate	\$ (410,934)													
51					BUDGETED		TOTAL ESTIMATE			TOTAL BUDGET				TOTAL BUDGET		
52		Received	\$ 930,930		\$ 765,706		\$ 217,572	related to General Fund		\$ 659,113	\$ 670,704		related to General Fund	\$ 70,807	related to General Fund	
53			\$ -		\$ -		\$ 2,453	related to transit		\$ -	\$ -		related to transit	\$ -	related to transit	
54			\$ 20,000		\$ 20,000		\$ 48,194	related to cdbg		\$ 30,806	\$ 30,806		related to cdbg	\$ -	related to cdbg	
55			\$ 2,787		\$ 2,787		\$ -	related to fund 60		\$ -	\$ -		related to fund 60	\$ -	related to fund 60	
56			\$ -		\$ -		\$ 1,350	related to CIP		\$ 153,000	\$ 611,780		related to CIP	\$ -	related to CIP	
57			\$ 33,250		\$ 33,250		\$ 33,250	related to water		\$ -	\$ -		related to water	\$ -	related to water	
58			\$ 25,000		\$ 25,000		\$ 25,000	related to fund 38		\$ -	\$ -		related to fund 38	\$ -	related to fund 38	
59			\$ 846,743		\$ 330,606		\$ 330,606			\$ 842,919	\$ 1,313,290			\$ 70,807		
60			\$ -		\$ -		\$ -			\$ 554,000.00	\$ 56,658.00			\$ -		

ARPA Annual Report 3/2/21-3/31/22

Description	"Obligations" Council Approved	"Expenditures"				Total Expenditures	Remaining Obligations	Exp Category
		ACTUAL DEC 2021	ACTUAL JAN 2022	ACTUAL FEB 2022	ACTUAL MAR 2022			
General Fund loss of revenue	\$ 200,456					\$ -	\$ 200,456.17	
General Plan Environmental impact review	\$ 46,074					\$ -	\$ 46,073.80	
Water Utility debt forgiveness	\$ 35,000					\$ -	\$ 35,000.00	
Los Amigos de Guadalupe	\$ 40,000					\$ -	\$ 40,000.00	
Cyber Sec Upgrades IT	\$ 75,000					\$ -	\$ 75,000.00	
<b>Rec Manager</b>	<b>\$ 168,865</b>		<b>\$ 6,148.79</b>	<b>\$ 6,721.04</b>	<b>\$ 6,721.04</b>	<b>\$ 19,590.87</b>	<b>\$ 149,274.33</b>	6.1 revenue replacement
Jack O'Connell Park	\$ 25,000					\$ -	\$ 25,000.00	
Concession Stand	\$ 1,000					\$ -	\$ 1,000.00	
Recreational Programs	\$ 20,000					\$ -	\$ 20,000.00	
Tables and C Storage	\$ 8,900					\$ -	\$ 8,900.00	
PPE Supplies	\$ 4,800		\$ 169.64			\$ 169.64	\$ 4,630.36	1.5
Public Safety Paid Volunteers	\$ 10,000			\$ 8,901.16	\$ 2,179.91	\$ 11,081.07	\$ (1,081.07)	6.1 assistance to unemployed or underemployed
Planning Software	\$ 62,933					\$ -	\$ 62,933.13	
Adobe	\$ 18,208		\$ 3,165.91			\$ 3,165.91	\$ 15,041.81	6.1 administrative
WiFi for LeRoy Park - Change Orders	\$ 39,000					\$ -	\$ 39,000.00	
<b>Live Streaming Equipment</b>	<b>\$ 5,000</b>				<b>\$ 4,090.80</b>	<b>\$ 4,090.80</b>	<b>\$ 909.20</b>	6.1 administrative
Building Attendent - Live Streaming Administration	\$ 4,320					\$ -	\$ 4,320.00	
Web Camera	\$ 1,450					\$ -	\$ 1,450.00	
Televisions	\$ 1,800					\$ -	\$ 1,800.00	
Television Cart	\$ 250					\$ -	\$ 250.00	
Spanish/Mixteco Interpreting Services	\$ 7,500					\$ -	\$ 7,500.00	
<b>Website Update</b>	<b>\$ 15,000</b>		<b>\$ 3,500.00</b>	<b>\$ 1,050.00</b>	<b>\$ 1,100.00</b>	<b>\$ 5,650.00</b>	<b>\$ 9,350.00</b>	6.1 administrative
Website Content	\$ 4,800					\$ -	\$ 4,800.00	
Website Event Management Plugin	\$ 5,000					\$ -	\$ 5,000.00	
Website PW Request - Workflow Management	\$ 1,200					\$ -	\$ 1,200.00	
Surface Pro 7 w/Keyboard	\$ 19,682					\$ -	\$ 19,681.60	
Council Chambers - ADA/Window Ventilation Update	\$ 300,000					\$ -	\$ 300,000.00	
Architectural Drawings	\$ 100,000					\$ -	\$ 100,000.00	
City Hall Restroom(s) Redesign	\$ 154,000					\$ -	\$ 154,000.00	
Generator (1)	\$ 50,000					\$ -	\$ 50,000.00	
<b>Auditorium Upgrades</b>	<b>\$ 75,000</b>		<b>\$ 247.00</b>		<b>\$ 2,571.16</b>	<b>\$ 2,818.16</b>	<b>\$ 72,181.84</b>	6.1 public secot capacity admin needs
<b>PW Conference Room Upgrades</b>	<b>\$ 18,000</b>	<b>\$ 200.62</b>	<b>\$ 2,020.00</b>	<b>\$ 69.13</b>		<b>\$ 2,289.75</b>	<b>\$ 15,710.25</b>	6.1 public secot capacity admin needs
Finance Office Upgrades	\$ 5,000					\$ -	\$ 5,000.00	
<b>Vegetation Maintenance</b>	<b>\$ 50,000</b>		<b>\$ 8,043.00</b>		<b>\$ 6,041.00</b>	<b>\$ 14,084.00</b>	<b>\$ 35,916.00</b>	6.1 aid to tourism
Maintenance Lead	\$ 85,500					\$ -	\$ 85,500.00	
Library Relocation	\$ 30,000					\$ -	\$ 30,000.00	
Admin and Finance Heating	\$ 5,460		\$ 4,280.00	\$ 1,180.16	\$ 19,780.00	\$ 25,240.16	\$ (19,780.00)	6.1 public secot capacity admin needs
SBCAG Broadband Contribution	\$ 5,223				\$ 5,422.63	\$ 5,422.63	\$ (200.00)	5.21 broadband other
Differential for Emergency Services Manager	\$ 3,298					\$ -	\$ 3,298.00	
Temp. Permit/Planning appointment for scanning	\$ 1,210					\$ -	\$ 1,210.00	
<b>Drinking Fountain and refridgerator</b>	<b>\$ 6,506</b>		<b>\$ 6,506.25</b>			<b>\$ 6,506.25</b>	<b>\$ (0.25)</b>	6.1 public secot capacity admin needs
	<u>\$ 1,710,434</u>	<u>\$ 201</u>	<u>\$ 34,081</u>	<u>\$ 17,921</u>	<u>\$ 47,907</u>	<u>\$ 100,109</u>	<u>\$ 1,610,325</u>	
Total ARPA awarded	\$ 1,861,859							
Remaining to allocate	\$ 151,425							
Received	\$ 930,930						\$ 94,516.97	6.1 revenue replacement
							\$ 169.64	1.5 PPE
							\$ 5,422.63	5.21 broadband other
							\$ 100,109.24	three separate projects for revenue replacement

