



## City of Guadalupe AGENDA

### Regular Meeting of the Guadalupe City Council Special Meeting of the Successor Agency to the Guadalupe Redevelopment Agency Board

**Tuesday, January 11, 2022, at 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20.

All persons attending the City Council meeting are required to wear nose and face masks regardless of vaccination status when indoors in public setting, with limited exceptions pursuant to **County of Santa Barbara Health Officer Order No. 2021-10.8**.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 1:00 pm on Tuesday, January 11, 2022.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

**1. ROLL CALL:**

Council Member Liliana Cardenas  
Council Member Gilbert Robles  
Council Member Eugene Costa Jr.  
Mayor Pro Tempore Tony Ramirez  
Mayor Ariston Julian

**2. MOMENT OF SILENCE**

**3. PLEDGE OF ALLEGIANCE**

**4. AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

**5. INTRODUCING HANNAH FUENTES, RECREATION SERVICES MANAGER**

**6. CEREMONIAL CALENDAR**

- [National School Choice Week Proclamation](#)
- [Masatani's Market 100-Year Anniversary Proclamation](#)

**7. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**8. CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending [January 5, 2022](#) and ratify payment of warrants for the period ending [December 22, 2021](#).
- C. [Approve the Minutes of the City Council Regular Meeting of December 14, 2021, to be ordered filed.](#)

- D. Adopt Resolution No. 2022-01 approving a Memorandum of Understanding (MOU) between the City of Guadalupe and Guadalupe Center for Visual and Performing Arts (“GCVPA”) for the Eventual Occupation and Operation of the Royal Theater.
- E. Adopt Resolution No. 2022-02 approving the procurement of bus shelters through the CalACT/MTBA Vehicle Purchasing Cooperative, along with other minor bus stop improvements as needed.
- F. Adopt Resolution No. 2022-03 approving the response to the Santa Barbara County Grand Jury Report entitled “The Keys to Housing the Homeless”.
- G. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
  - a. Planning Department Report for December 2021
  - b. Public Works/Engineering Report for December 2021
  - c. Recreation & Parks Department Report for December 2021
  - d. Los Amigos de Guadalupe Update

9. **CITY ADMINISTRATOR REPORT:** (Information Only)

10. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

11. **MAYOR’S REPORT- UPDATES**

## **REGULAR BUSINESS**

12. **Appeal of Rejection of Commercial Cannabis Business Permit Application.**

Written Report: Philip Sinco, City Attorney

Recommendation: That the City Council consider the appeal filed by Mr. Nice Guy of the rejection of its application for a commercial cannabis business permit.

## **PUBLIC HEARING**

13. **Proposition 218 hearing and introduction of ordinances affirming, revising, and setting fees and rates for water and wastewater service.**

Written Report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council:

- a. Review staff report;
- b. Conduct Proposition 218 protest hearing;
- c. Introduce by title only (first reading) Ordinance No. 2022-498, an ordinance of the City Council of the City of Guadalupe, California affirming, revising, and setting fees and rates for water service.
- d. Introduce by title only (first reading) Ordinance No. 2022-499, an ordinance of the City Council of the City of Guadalupe, California affirming, revising, and setting fees and rates for wastewater service.

e. Continue this matter to the Council’s regular meeting on January 25, 2022, for second reading and adoption of Ordinance No. 2022-498 and Ordinance No. 2022-499.

**14. Short-Term Rentals Ordinance.**

Written Staff Report: Philip F. Sinco, City Attorney

Recommendation: That the City Council introduce on the first reading, and continue to its meeting of January 25, 2022, for second reading and adoption, an ordinance regulating short-term rentals in the City of Guadalupe and amending various provisions of Title 18 (Zoning) of the Guadalupe Municipal Code.

**15. FUTURE AGENDA ITEMS**

**16. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

**17. ADJOURNMENT TO THE SUCCESSOR AGENCY BOARD MEETING**

**SUCCESSOR AGENCY**

**18. Recognized Obligation Payment Schedule for the July 1, 2022, through June 30, 2023, period.**

Written Report: Cheryl Murase, Consultant to the Successor Agency

Recommendation: That the Successor Agency adopt SA Resolution No. 2022-01 entitled “Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe approving the Recognized Obligation Payment Schedule for the July 1, 2022, through June 30, 2023, period”.

**19. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 7<sup>th</sup> day of January 2022.

*Todd Bodem*

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Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Tuesday, January 18, 2022, at 5:00 pm / Special Meeting</b>			
Cannabis Business Applications – Interviews		Regular Business	
<b>Tuesday, January 25, 2022, at 6:00 pm / Regular Meeting</b>			
Los Compas de Guadalupe – Talent TV Show Finalist Proclamation		Ceremonial Calendar	
Human Trafficking Awareness Month		Ceremonial Calendar	
Touch of Style Proclamation		Ceremonial Calendar	
Second Reading – Ordinance Proposed Water & Sewer Rates	Public Works Dept.	Consent Calendar	
Second Reading – Ordinance Short-Term Rentals	City Attorney	Consent Calendar	
2021 Pavement – Notice of Completion	Public Works Dept.	Consent Calendar	
Second Quarter Financial Report	Finance Department	Consent Calendar	
SEIU Side Letter	Human Resources	Consent Calendar	
Benefits for Unrepresented Employees	Human Resources	Consent Calendar	
Lower Fees for rentals at the Vets Hall and funerals, etc.	Facilities Coordinator/ Amelia Villegas	Consent Calendar	
Park Play Structure Selection	Public Works Dept.	Consent Calendar	
<b>Tuesday, February 8, 2022, at 6:00 pm / Regular Meeting</b>			
Response to the Grand Jury “Pension in Santa Barbara County Require Vigilance”		Consent Calendar	
<b>Other Unscheduled Items</b>			
	<b>Proposed Date of Item</b>	<b>Department</b>	<b>Agenda Category</b>
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Sign Ordinance		Planning Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule Update		Finance Department	Workshop
Pasquini Lease Agreement		Public Works Dept.	Consent Calendar
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Terry Bauer – Proclamation			Ceremonial Calendar
Goal Setting FY 21-22 Approval		Administration	Regular Business
Transient Occupancy Tax (TOT)	Feb 2022		New Business
Rental Control			

City of Guadalupe



Guadalupe, California

# Proclamation

## NATIONAL SCHOOL CHOICE WEEK

**WHEREAS**, all children in Guadalupe should have access to the highest-quality education possible; and

**WHEREAS**, The City of Guadalupe recognizes the important role that an effective education plays in preparing all students in Guadalupe to be successful adults; and

**WHEREAS**, quality education is critically important to the economic vitality of Guadalupe; and

**WHEREAS**, Guadalupe is home to high-quality public schools, in addition to families who educate their children in the home; and

**WHEREAS**, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and

**WHEREAS**, Guadalupe has many high-quality teaching professionals who are committed to educating our children; and

**WHEREAS**, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options.

**NOW, THEREFORE, BE IT RESOLVED**, that by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, recognize January 23-29, 2022 as Guadalupe School Choice Week, and I call this observance to the attention of all of our citizens.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Guadalupe, California to be affixed this 11<sup>th</sup> day of January 2022.



/s/

Ariston Julian, Mayor



# Proclamation

## Masatani's Market 100-Year Anniversary

**WHEREAS**, for the last one hundred (100) years, Masatani's Market has been a second home to the residents of Guadalupe, California; and,

**WHEREAS**, the family name is synonymous with hard work, reliability, philanthropy, and above all, humility; and

**WHEREAS**, it would be difficult to find a citizen of Guadalupe who has not frequented the market or been the recipient of this family's kindness and generosity; and

**WHEREAS**, this market is one of the oldest businesses in Santa Barbara County and still owned and operated by the family of its original creator; and

**WHEREAS**, this multi-generational business is a historical landmark and continues to remain a vital community resource; and

**WHEREAS**, the Masatani family has collectively devoted immeasurable time and effort to the support and well-being of their community; and

**WHEREAS**, the significant events of their personal history are inextricably linked with milestones on both the local and national stages; and

**WHEREAS**, this family is the true personification of achieving the "American Dream."

**NOW, THEREFORE, BE IT RESOLVED**, that by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, recognize the Masatani's Market 100-Year Anniversary, and I call this observance to the attention of all our citizens.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Guadalupe, California to be affixed this 11<sup>th</sup> day of January 2022.



/s/

Ariston Julian, Mayor



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE  
Agenda of January 11, 2022

Prepared by:  
Veronica Fabian  
Finance Account Clerk

Reviewed by:  
Lorena Zarate  
Finance Director

Approved by:  
Todd Bodem  
City Administrator

**SUBJECT:** Payment of warrants for the period ending January 07, 2022 to be Approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

**RECOMMENDATION:**

That the City Council review and approve the listing of hand checks and warrants to be paid on January 12, 2022.

**BACKGROUND:**

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.



\*\*\* VENDOR.: AMA02 (AMAZON BUSINESS)

P.O.BOX 035184

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
FQHGJGXHW-C	PS-PD-BATTERY CASE FOR IPHONE 12 PRO	01-22	10/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PS-PD-BATTERY CASE FOR IPHONE 12 PRO	01	4200 1550	-1	38.05	-38.05
		( General Fund Police Op Supp/Expense )				
				Invoice Extension ---->		-38.05
				Vendor Total ----->		-38.05

4050 FLAT ROCK DRIVE

\*\*\* VENDOR.: AQU01 (AQUA-METRIC SALES COMPANY CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
NV0086228	PW-WATER-TR/PL HOUSING ASSEMBLY	01-22	01/04/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-TR/PL HOUSING ASSEMBLY	10	4420 1535	1	508.01	508.01
		( Wtr. Oper. Fund Water Operating Meters )				
				Invoice Extension ---->		508.01
				Vendor Total ----->		508.01

AUS WEST LOCKBOX

P.O. BOX 101179

\*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000354237	PW-PARK & REC-WET MOP,SCRAPPER MAT,CITY MAT	01-22	12/21/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-WET MOP,SCRAPPER MAT,CITY MAT	01	4145 2150	1	48.48	48.48
		( General Fund Building Mtce Profl Services )				
				Invoice Extension ---->		48.48

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000354239	PW-PARK & REC-UNIFORM SERVICE	01-22	12/21/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-UNIFORM SERVICE	10	4420 2150	1	15.90	15.90
		( Wtr. Oper. Fund Water Operating Profl Services )				
				Invoice Extension ---->		15.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000354241	PW-PARK & REC-UNIFORM SERVICE	01-22	12/21/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-UNIFORM SERVICE	12	4425 2150	1	27.20	27.20
		( Wst.Wtr.Op.Fund Wastewater Profl Services )				
				Invoice Extension ---->		27.20

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000354244	PW-STREETS-UNIFORM SERVICE	01-22	12/21/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-UNIFORM SERVICE	01	4145 2150	1	1.49	1.49
		( General Fund Building Mtce Profl Services )				
0002	PW-STREETS-UNIFORM SERVICE	01	4300 2150	1	1.51	1.51
		( General Fund Parks & Rec Profl Services )				
0003	PW-STREETS-UNIFORM SERVICE	71	4454 2150	1	11.94	11.94
		( MEASURE A MEASURE A Profl Services )				
				Invoice Extension ---->		14.94

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 AUS WEST LOCKBOX \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)  
 P.O. BOX 101179

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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 000359368 PW-PARK & REC-WET MOP,SCRAPPER MAT,CITY MAT 01-22 12/28/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-WET MOP,SCRAPPER MAT,CITY MAT	01 4145 2150	1	48.48	48.48
( General Fund Building Mtce Profl Services )					
Invoice Extension ---->					48.48

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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 000359370 PW-WATER-UNIFORM SERVICES 01-22 12/28/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-UNIFORM SERVICES	10 4420 2150	1	15.90	15.90
( Wtr. Oper. Fund Water Operating Profl Services )					
Invoice Extension ---->					15.90

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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 000359372 PW-WASTE WATER-UNIFORM SERVICE 01-22 12/28/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WASTE WATER-UNIFORM SERVICE	12 4425 2150	1	27.20	27.20
( Wst.Wtr.Op.Fund Wastewater Profl Services )					
Invoice Extension ---->					27.20

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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 000359373 PW-STREETS-UNIFORM SERVICE 01-22 12/28/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-UNIFORM SERVICE	01 4145 2150	1	1.49	1.49
( General Fund Building Mtce Profl Services )					
0002	PW-STREETS-UNIFORM SERVICE	01 4300 2150	1	1.51	1.51
( General Fund Parks & Rec Profl Services )					
0003	PW-STREETS-UNIFORM SERVICE	71 4454 2150	1	11.94	11.94
( MEASURE A MEASURE A Profl Services )					
Invoice Extension ---->					14.94

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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 000364226 PW-PARK & REC-WET MOP,SCRAPPER MAT,DUST MOP, 01-22 01/04/22 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-WET MOP,SCRAPPER MAT,DUST MOP,	01 4145 2150	1	48.48	48.48
( General Fund Building Mtce Profl Services )					
Invoice Extension ---->					48.48

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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 000364229 PW-WATER-UNIFORM ALLOWANCE 01-22 01/04/22 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-UNIFORM ALLOWANCE	10 4420 2150	1	15.90	15.90
( Wtr. Oper. Fund Water Operating Profl Services )					
Invoice Extension ---->					15.90

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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 000364231 PW-WWTP-UNIFORM SERVICE 01-22 01/04/22 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-UNIFORM SERVICE	12 4425 2150	1	27.20	27.20
( Wst.Wtr.Op.Fund Wastewater Profl Services )					
Invoice Extension ---->					27.20

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 AUS WEST LOCKBOX \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)  
 P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
000364233	PW-STREETS-UNIFORM SERVICE	01-22 01/04/22 N N N	A-NET30 FROM INVOICE		2010
0001	PW-STREETS-UNIFORM SERVICE	01 4145 2150	1	1.49	1.49
		( General Fund Building Mtce Profl Services )			
0002	PW-STREETS-UNIFORM SERVICE	01 4300 2150	1	1.51	1.51
		( General Fund Parks & Rec Profl Services )			
0003	PW-STREETS-UNIFORM SERVICE	71 4454 2150	1	11.94	11.94
		( MEASURE A MEASURE A Profl Services )			
			Invoice Extension ---->		14.94
			Vendor Total ----->		319.56

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 2855 TELEGRAPH AVENUE \*\*\* VENDOR.: BAD01 (BADAWI & ASSOCIATES)  
 SUITE 312  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
1154	FINANCE-2021 AUDIT	01-22 12/28/21 N N N	A-NET30 FROM INVOICE		2010
0001	FINANCE-2021 AUDIT	01 4140 2150	1	4746.00	4746.00
		( General Fund Non-Departmentl Profl Services )			
0002	FINANCE-2021 AUDIT	10 4420 2150	1	4746.00	4746.00
		( Wtr. Oper. Fund Water Operating Profl Services )			
0003	FINANCE-2021 AUDIT	12 4425 2150	1	4746.00	4746.00
		( Wst.Wtr.Op.Fund Wastewater Profl Services )			
			Invoice Extension ---->		14238.00
			Vendor Total ----->		14238.00

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 FILE # 2674 \*\*\* VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
BPI207757	PW-WATER-AMMONIUM SULFATE	01-22 12/31/21 N N N	A-NET30 FROM INVOICE		2010
0001	PW-WATER-AMMONIUM SULFATE	10 4420 1550	1	960.62	960.62
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
			Invoice Extension ---->		960.62

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
BPI207758	PW-WATER-LA CHEMCHLOR SOD HYPOCHL	01-22 12/31/21 N N N	A-NET30 FROM INVOICE		2010
0001	PW-WATER-LA CHEMCHLOR SOD HYPOCHL	10 4420 1550	1	647.95	647.95
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
			Invoice Extension ---->		647.95
			Vendor Total ----->		1608.57

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 1480 W. STOWELL RD. \*\*\* VENDOR.: CAL03 (CAL COAST IRRIGATION, INC.)  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
201630362	PW-WWTP-DUST SEAL NELSON INV#:2201-630362	01-22 01/04/22 N N N	A-NET30 FROM INVOICE		2010
0001	PW-WWTP-DUST SEAL NELSON INV#:2201-630362	12 4425 1400	1	310.72	310.72
		( Wst.Wtr.Op.Fund Wastewater Equipment Maint )			
			Invoice Extension ---->		310.72

1480 W. STOWELL RD. \*\*\* VENDOR.: CAL03 (CAL COAST IRRIGATION, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->	310.72

P.O.BOX 1280 \*\*\* VENDOR.: CAL19 (CALPORTLAND CONSTRUCTION CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
95308330	PW-2021-PAVEMENT REHABILITAION PROJECT	01-22	12/14/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-2021-PAVEMENT REHABILITAION PROJECT	89	4444 3098	1	91652.20	91652.20
		( CIP CIP 308 Sidewalf Rp )				
				Invoice Extension ---->		91652.20
				Vendor Total ----->		91652.20

P.O. BOX 790408 \*\*\* VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1312	DREAMHOST	01-22	12/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	DREAMHOST	01	4140 2150	1	13.99	13.99
		( General Fund Non-Departmentl Prof Services )				
				Invoice Extension ---->		13.99

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2075	PD-WAL MART-UNIFORM ALLWANCE-FLEECE-CHIEF	01-22	12/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-WAL MART-UNIFORM ALLWANCE-FLEECE-CHIEF	01	4200 0450	1	65.25	65.25
		( General Fund Police Other Benefits )				
				Invoice Extension ---->		65.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
5475	PD-MICHAELS-AWARDS PRESENTATION-CHIEF	01-22	08/03/69 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-MICHAELS-AWARDS PRESENTATION-CHIEF	01	4200 1550	1	83.69	83.69
		( General Fund Police Op Supp/Expense )				
				Invoice Extension ---->		83.69

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
7245	PD-COSTCO	01-22	12/23/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PPE-FACE MASKS FOR CITY COUNCIL	01	4200 1500	1	21.73	21.73
		( General Fund Police Equipment Replc )				
				Invoice Extension ---->		21.73

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
8082	PD-WAL MART-GUN CLEANING & RANGE SERVICES-CHIEF	01-22	12/19/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-WAL MART-GUN CLEANING & RANGE SERVICES-CHIEF	01	4200 1550	1	65.26	65.26
		( General Fund Police Op Supp/Expense )				
				Invoice Extension ---->		65.26

P.O. BOX 790408 \*\*\* VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
8595	PW-COSTCO-PORTABLE AIR CONDITIONER HEATPUMP	01-22	12/21/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-COSTCO-PORTABLE AIR CONDITIONER HEATPUMP	42	3496	1	467.62	467.62
		( Pol.Safty Fund Proposition 172 Revenue )				
				Invoice Extension ---->		467.62
				Vendor Total ----->		717.54

2230 SOUTH DEPOT STREET UNIT C \*\*\* VENDOR.: CEN11 (CENTRAL CITY TOOL SUPPLY, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
103476	PW-KM131R KOMBI TOOL	01-22	12/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-KM131R KOMBI TOOL	01	4145 1550	1	1196.17	1196.17
		( General Fund Building Mtce Op Supp/Expense )				
				Invoice Extension ---->		1196.17

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
103502	PW-10/3 X 100FT CORD YELLOW	01-22	12/10/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-10/3 X 100FT CORD YELLOW	71	4454 1550	1	294.68	294.68
		( MEASURE A MEASURE A Op Supp/Expense )				
				Invoice Extension ---->		294.68
				Vendor Total ----->		1490.85

P.O. BOX 7173 \*\*\* VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
972121721	PW-ACCT#:8245101140090972 918 OBISPO ST	01-22	12/17/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-ACCT#:8245101140090972 918 OBISPO ST	01	4145 1150	1	537.88	537.88
		( General Fund Building Mtce Communications )				
				Invoice Extension ---->		537.88
				Vendor Total ----->		537.88

110 E. COOK STREET \*\*\* VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
86754	PD-ACCOUNTS RECEIVABLE BILLINGS - NOV 2021	01-22	12/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-ACCOUNTS RECEIVABLE BILLINGS - NOV 2021	01	4200 2350	1	1026.06	1026.06
		( General Fund Police Svcs.Other Agen )				
				Invoice Extension ---->		1026.06

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
86755	PD-DISPATCH SERVICE GUAD	01-22	12/09/21 N N N	A-NET30 FROM INVOICE	2010

110 E. COOK STREET \*\*\* VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description			Unit(s)	Unit Cost	Amount
0001	PD-DISPATCH SERVICE GUAD		01 4200 2350	1	4121.16	4121.16
			( General Fund Police Svcs.Other Agen )			
0002	PD-DISPATCH SERVICE GUAD		01 4220 2350	1	2013.09	2013.09
			( General Fund Fire Svcs.Other Agen )			
			Invoice Extension ---->			6134.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
86830	PW-FUEL USAGE -NOV 2021	01-22	12/21/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount
0001	PW-FUEL USAGE -NOV 2021		23 4461 1560	1	5843.92	5843.92
			( LTF - Transit LTF Transit Fuels/Lubricant )			
			Invoice Extension ---->			5843.92
			Vendor Total ----->			13004.23

966 HUBER ST \*\*\* VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
70479	PD-STRONGBASE 9'' TANK RENTAL	01-22	08/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount
0001	PD-STRONGBASE 9'' TANK RENTAL		01 4200 1550	1	35.00	35.00
			( General Fund Police Op Supp/Expense )			
			Invoice Extension ---->			35.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71024	PD-STRONGBASE 9'' TANK RENTAL	01-22	09/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount
0001	PD-STRONGBASE 9'' TANK RENTAL		01 4200 1550	1	35.00	35.00
			( General Fund Police Op Supp/Expense )			
			Invoice Extension ---->			35.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71322	PD-INSTALLATION PARTS	01-22	10/19/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount
0001	PD-INSTALLATION PARTS		01 4200 1550	1	190.00	190.00
			( General Fund Police Op Supp/Expense )			
			Invoice Extension ---->			190.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71526	PD-STONGBASE 9'' TANK RENTAL	01-22	10/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount
0001	PD-STONGBASE 9'' TANK RENTAL		01 4200 1550	1	35.51	35.51
			( General Fund Police Op Supp/Expense )			
			Invoice Extension ---->			35.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
72021	PD-STONGBASE 9'' TANK RENTAL	01-22	11/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount

966 HUBER ST \*\*\* VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PD-STONGBASE 9'' TANK RENTAL	01	4200 1550	1 36.04	36.04
		( General Fund Police Op Supp/Expense )		
			Invoice Extension ---->	36.04
			Vendor Total ----->	331.55

ACCOUNT SERVICES \*\*\* VENDOR.: DEP09 (DEPARTMENT OF JUSTICE)  
 P.O. BOX 944255

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
550550 PD-FINGERPRINT APPS,FINGERPRINT FBI	01-22	12/03/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PD-FINGERPRINT APPS,FINGERPRINT FBI	01	4200 2350	1 258.00	258.00
		( General Fund Police Svcs.Other Agen )		
			Invoice Extension ---->	258.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
552791 PD-NOVEMBER-BLOOD ALCOHOL ANALYSIS	01-22	12/03/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PD-NOVEMBER-BLOOD ALCOHOL ANALYSIS	01	4200 2350	1 35.00	35.00
		( General Fund Police Svcs.Other Agen )		
			Invoice Extension ---->	35.00
			Vendor Total ----->	293.00

301 LIGHTHOUSE AVE SUITE C \*\*\* VENDOR.: EMC01 (EMC PLANNING GROUP INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
21-495 ADM-GENERAL PLAN UPDATE IS/MND	01-22	11/30/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ADM-GENERAL PLAN UPDATE IS/MND	89	4444 3045	1 4711.96	4711.96
		( CIP CIP General Plan )		
			Invoice Extension ---->	4711.96

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
21-500 ADM-GENERAL PLAN UPDATE	01-22	12/30/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ADM-GENERAL PLAN UPDATE	89	4444 3045	1 231.15	231.15
		( CIP CIP General Plan )		
			Invoice Extension ---->	231.15
			Vendor Total ----->	4943.11

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
53043 PW-WWTP-FLY TRAP BLK FLG 4PK	01-22	10/05/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-FLY TRAP BLK FLG 4PK		12 4425 1550	1	18.41	18.41
			( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )			
				Invoice Extension ---->		18.41

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
60012	PW-STREETS-BULB F40T12/LFL K/B PK2	01-22	12/13/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-BULB F40T12/LFL K/B PK2		01 4145 1550	1	152.42	152.42
			( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->		152.42

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
60101	PW-WATER-OPEN ROAD PVC LONG COAT	01-22	12/14/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-OPEN ROAD PVC LONG COAT		10 4420 1550	1	21.63	21.63
			( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
				Invoice Extension ---->		21.63

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
60160	PW-BUILDING	01-22	12/14/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-BUILDING		01 4145 1550	1	74.90	74.90
			( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->		74.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
60171	PW-STREETS-MENDING BRACE ZN	01-22	12/14/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-MENDING BRACE ZN		71 4454 1550	1	68.33	68.33
			( MEASURE A MEASURE A Op Supp/Expense )			
				Invoice Extension ---->		68.33

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
60347	PW-WATER-LAR15-1639 FEM X FEM ADAPTER	01-22	12/15/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-LAR15-1639 FEM X FEM ADAPTER		10 4420 1550	1	30.50	30.50
			( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
				Invoice Extension ---->		30.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
60723	PW-STREETS-12-PC TRIP DRILL SET & HOLDER	01-22	12/20/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-12-PC TRIP DRILL SET & HOLDER		01 4145 1550	1	69.13	69.13
			( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->		69.13

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
60736-C	PW-STREETS-CIRCUIT BREAKER PLUG	01-22	12/20/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount



\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-CIRCUIT BREAKER PLUG		01 4145 1550	-1	32.61	-32.61
			( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->		-32.61

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
60894	PW-STREETS-GENERAL KEY	01-22	12/21/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-GENERAL KEY		01 4145 1550	1	15.15	15.15
			( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->		15.15

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
61070	PW-STREETS-POWE STRIP	01-22	12/23/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-POWE STRIP		01 4145 1550	1	38.05	38.05
			( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->		38.05

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
61612	PW-WATER-3/4 X 2 BRASS NIPPLE	01-22	12/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-3/4 X 2 BRASS NIPPLE		10 4420 1550	1	6.89	6.89
			( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
				Invoice Extension ---->		6.89
				Vendor Total ----->		462.80
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1421 PARK STREET

\*\*\* VENDOR.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
752101JAN	PW-WATER-303 OBISPO-MONITORING FIRE SYSTEM	01-22	01/01/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:211201752101		10 4420 1150	1	50.00	50.00
			( Wtr. Oper. Fund Water Operating Communications )			
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00
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A DIVISION OF WASTE MANAGEMENT  
 P.O. BOX 541065

\*\*\* VENDOR.: HEA01 (HEALTH SANITATION SERVICE INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
019410828	PW-PARKS 303 OBISPO	01-22	12/16/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PARKS 303 OBISPO		71 4454 2150	1	202.96	202.96
			( MEASURE A MEASURE A Profl Services )			
				Invoice Extension ---->		202.96
				Vendor Total ----->		202.96
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 WAGE WORKS INC \*\*\* VENDOR.: HEA03 (HEALTH EQUITY)  
 P.O.BOX 45772  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3052457	HR-FSA MONTHLY MINIMUM FEE	01-22	12/31/21 N N N	A-NET30 FROM INVOICE	2010
0001	HR-FSA MONTHLY MINIMUM FEE		01 4140 0400	( General Fund Non-Departmentl Health Insuranc )	75.00
				Invoice Extension ---->	75.00
				Vendor Total ----->	75.00

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 P.O.BOX 825 \*\*\* VENDOR.: HEN01 (EAGLE ENERGY, INC)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
189933	PW-WATER-FUEL CHARGES	01-22	12/15/21 N N N	A-NET30 FROM INVOICE	2010
0001	PW-WATER-FUEL CHARGES		10 4420 1550	( Wtr. Oper. Fund Water Operating Op Supp/Expense )	146.05
				Invoice Extension ---->	146.05

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
189952	PS-PD-FUEL CHARGES	01-22	12/15/21 N N N	A-NET30 FROM INVOICE	2010
0001	PS-PD-FUEL CHARGES		01 4200 1560	( General Fund Police Fuels/Lubricant )	2098.48
				Invoice Extension ---->	2098.48

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
190203	PW-WATER-FUEL CHARGES	01-22	12/31/21 N N N	A-NET30 FROM INVOICE	2010
0001	PW-WATER-FUEL CHARGES		10 4420 1560	( Wtr. Oper. Fund Water Operating Fuels/Lubricant )	114.45
				Invoice Extension ---->	114.45
				Vendor Total ----->	2358.98

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 P.O. BOX 1516 \*\*\* VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
116064369	PW-WATER-2 AY PVC X MIP ADAPTER NL	01-22	12/16/21 N N N	A-NET30 FROM INVOICE	2010
0001	INV#:U2116064369		10 4420 1550	( Wtr. Oper. Fund Water Operating Op Supp/Expense )	759.60
				Invoice Extension ---->	759.60
				Vendor Total ----->	759.60

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 406 W. MAIN ST. \*\*\* VENDOR.: KEN01 (KEN VERTREES PRINTERS INC.)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
25286	PW-WATER-DOOR HANGERS	01-22	12/16/21 N N N	A-NET30 FROM INVOICE	2010

\*\*\* VENDOR.: KEN01 (KEN VERTREES PRINTERS INC.)

406 W. MAIN ST.

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-DOOR HANGERS	10	4420 2150	1	293.90	293.90
		( Wtr. Oper. Fund Water Operating Profl Services )				
				Invoice Extension ---->		293.90
				Vendor Total ----->		293.90

P.O. BOX 1604

\*\*\* VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
10057	PW-DJ FARMS CPS - LOT 9FIELD OBSERVATION	01-22	01/03/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-DJ FARMS CPS - LOT 9FIELD OBSERVATION	01	2048	1	535.07	535.07
		( General Fund Building Permit Deposits )				
				Invoice Extension ---->		535.07

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
10058	PW-GUAD ESDC EFFLUENT PS & SEWER MAIN	01-22	01/04/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-GUAD ESDC EFFLUENT PS & SEWER MAIN	89	4444 3085	1	246.25	246.25
		( CIP CIP 089-505 )				
0002	PW-GUAD ESDC EFFLUENT PS & SEWER MAIN	89	4444 3083	1	1932.00	1932.00
		( CIP CIP 089-503 )				
				Invoice Extension ---->		2178.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
10070	PW-GUAD LIFT STATION & TRUNK MAIN	01-22	01/03/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-GUAD LIFT STATION & TRUNK MAIN	89	4444 3085	1	437.50	437.50
		( CIP CIP 089-505 )				
				Invoice Extension ---->		437.50
				Vendor Total ----->		3150.82

P.O. BOX 404642

\*\*\* VENDOR.: POL02 (POLYDYNE INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1600963	PW-WWTP-GLARIFLOC WE-1289	01-22	12/16/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-GLARIFLOC WE-1289	12	4425 1550	1	3624.31	3624.31
		( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )				
				Invoice Extension ---->		3624.31
				Vendor Total ----->		3624.31

P.O. BOX 734493

\*\*\* VENDOR.: RED02 (REDWOOD TOXICOLOGY LABORATORY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 734493 \*\*\* VENDOR.: RED02 (REDWOOD TOXICOLOGY LABORATORY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
028202111	PD-AMPHETAMINES LC-MS/MS	01-22	11/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-AMPHETAMINES LC-MS/MS	01	4200 2350	1	28.33	28.33
				( General Fund Police Svcs.Other Agen )		
Invoice Extension ---->						28.33
Vendor Total ----->						28.33

P.O. BOX 31001-2620 \*\*\* VENDOR.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
03019849	PW-MLK LIME RAIN JACKET, LIME RAIN BIB	01-22	12/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-MLK LIME RAIN JACKET, LIME RAIN BIB	71	4454 1550	1	163.91	163.91
				( MEASURE A MEASURE A Op Supp/Expense )		
Invoice Extension ---->						163.91
Vendor Total ----->						163.91

P.O. BOX 1888 \*\*\* VENDOR.: SWR01 (SWRCB-DWOCP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
LW1035634	PWWATER SYSTEM ANNUAL FEES INVOICE	01-22	12/22/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PWWATER SYSTEM ANNUAL FEES INVOICE	10	4420 2150	1	6549.48	6549.48
				( Wtr. Oper. Fund Water Operating Profl Services )		
Invoice Extension ---->						6549.48
Vendor Total ----->						6549.48

1400 DOUGLAS STREET \*\*\* VENDOR.: UNI06 (UNION PACIFIC RAILROAD)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
90112490	PW-PROJECT#768556 REIMBURSEMENT ENGINEER SERV	01-22	01/13/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CONST NEW G SEPARATED BRIDGE AT OBISPO ST MP 374	01	2048	1	5393.51	5393.51
				( General Fund Building Permit Deposits )		
Invoice Extension ---->						5393.51
Vendor Total ----->						5393.51

P.O. BOX 488 \*\*\* VENDOR.: VLO01 (V. LOPEZ JR. & SONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
10098	PW-2021 TRUNK MAIN IMPROVEMENTS PROJECT #4	01-22	12/20/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-2021 TRUNK MAIN IMPROVEMENTS PROJECT #4	89	4444 3085	1	154927.96	154927.96
				( CIP CIP 089-505 )		
Invoice Extension ---->						154927.96

.....  
 P.O. BOX 488  
 GENERAL ENGINEERING CONSTRUCTI  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

.....  
 \*\*\* VENDOR.: VLO01 (V. LOPEZ JR. & SONS)

Vendor Total -----> 154927.96  
 =====

.....  
 612 CLARION COURT  
 \*\*\* VENDOR.: WAL01 (WALLACE GROUP)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

55187 PW-ASSISTANT RESIDENT ENGINEER I 01-22 12/23/21 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 PW-ASSISTANT RESIDENT ENGINEER I 89 4444 3085 1 13819.51 13819.51  
 ( CIP CIP 089-505 )

Invoice Extension ----> 13819.51

Vendor Total -----> 13819.51  
 =====

.....  
 990 OLYMPIC WAY  
 \*\*\* VENDOR.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

120921M59 PWNFPA 96 SEMI ANNUAL KITCHEN HOOD INSPECTION 01-22 12/27/21 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 918 OBISPO ST 01 4145 1550 1 242.00 242.00  
 ( General Fund Building Mtce Op Supp/Expense )

Invoice Extension ----> 242.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

120921M63 PW-NFPA 96 SEMI ANNUAL KITCHEN HOOD INSPECTION 01-22 12/27/21 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 4545 10TH ST 01 4145 2150 1 245.00 245.00  
 ( General Fund Building Mtce Profl Services )

Invoice Extension ----> 245.00

Vendor Total -----> 487.00  
 =====

.....  
 27368 VIA INDUSTRIA SUITE 200  
 \*\*\* VENDOR.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

010-49895 PW-WATER & WASTEWATER RATE STUDY 01-22 12/27/21 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 PW-WATER & WASTEWATER RATE STUDY 10 4420 2150 1 850.00 850.00  
 ( Wtr. Oper. Fund Water Operating Profl Services )

0002 PW-WATER & WASTEWATER RATE STUDY 12 4425 2150 1 850.00 850.00  
 ( Wst.Wtr.Op.Fund Wastewater Profl Services )

Invoice Extension ----> 1700.00

Vendor Total -----> 1700.00  
 =====

.....  
 LOCATION:5125 W MAIN ST  
 918 OBISPO ST  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

.....  
 \*\*\* VENDOR.: WWT01 (WASTE WATER TREATMENT METER)

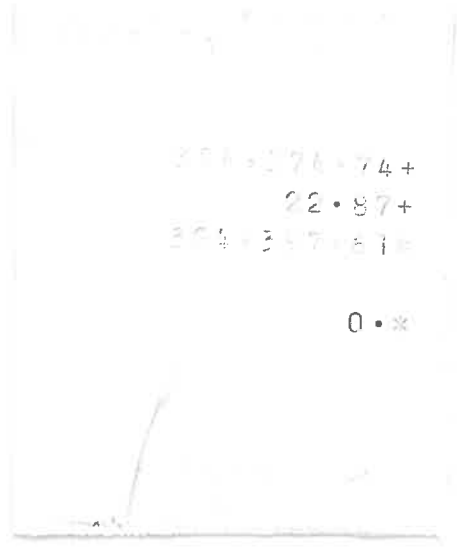
.....  
 LOCATION: 5125 W MAIN ST \*\*\* VENDOR.: WWT01 (WASTE WATER TREATMENT METER)  
 918 OBISPO ST

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
122921	PW-WWTP-HYDRANT METER-5125 W MAIN ST	01-22	12/29/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-HYDRANT METER-5125 W MAIN ST	12	4425 2200	1	409.50	409.50
		( Wst.Wtr.Op.Fund Wastewater Equip. Rental )				
				Invoice Extension ---->		409.50
				Vendor Total ----->		409.50

.....  
 \*\*\* VENDOR.: \H001 (EMMANUEL HERNANDEZ )

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000C20101	MQ CUSTOMER REFUND FOR HERO226	01-22	01/05/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MQ CUSTOMER REFUND FOR HERO226	10	2049	1	22.87	22.87
		( Wtr. Oper. Fund Interim Refunds Payable - MQ )				
				Invoice Extension ---->		22.87
				Vendor Total ----->		22.87

\*\* Total Invoices ----> 324397.61  
 \*\* Total Checks ----> .00  
 \*\*\* Total Purchases ----> 324397.61  
 =====



FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2010		Accounts Payable//General Fund	-23565.65					
01	2048		Building Permit Deposits//Gener	5928.58					
01	4140	0400	Non-Departmen/Health Insura/Gen	75.00	1047.27	77.33	1199.60	2100.00	900.40
01	4140	2150	Non-Departmen/Profl Service/Gen	4759.99	4815.95	2150.16	11726.10	15000.00	3273.90
01	4145	1150<*>	Building Mtce/Communication/Gen	537.88	7176.76	801.36	8516.00	300.00	-8216.00
01	4145	1550<*>	Building Mtce/Op Supp/Expen/Gen	1755.21	7960.15	2432.24	12147.60	10800.00	-1347.60
01	4145	2150	Building Mtce/Profl Service/Gen	394.91	17935.71	5354.26	23684.88	57000.00	33315.12
01	4200	0450	Police/Other Benefit/General Fu	65.25	-8621.85	20473.02	11916.42	20000.00	8083.58
01	4200	1500<*>	Police/Equipment Rep/General Fu	21.73	1297.01	.00	1318.74	.00	-1318.74
01	4200	1550	Police/Op Supp/Expen/General Fu	442.45	-2515.77	17129.21	15055.89	20000.00	4944.11
01	4200	1560	Police/Fuels/Lubrica/General Fu	2098.48	12966.35	3511.33	18576.16	20100.00	1523.84
01	4200	2350	Police/Svcs.Other Ag/General Fu	5468.55	24763.68	1993.00	32225.23	49500.00	17274.77
01	4220	2350	Fire/Svcs.Other Ag/General Fund	2013.09	8052.36	.00	10065.45	24200.00	14134.55
01	4300	2150	Parks & Rec/Profl Service/Gener	4.53	9517.36	3375.69	12897.58	40000.00	27102.42
Fund (01 ) Total ---->				.00	84394.98	57297.60	159329.65	259000.00	99670.35
10	2010		Accounts Payable//Wtr. Oper. Fu	-15755.65					
10	2049		Interim Refunds Payable - MQ//W	22.87					
10	4420	1150	Water Operati/Communication/Wtr	50.00	1743.37	406.21	2199.58	6700.00	4500.42
10	4420	1535	Water Operati/Meters/Wtr. Oper.	508.01	3592.60	4903.38	9003.99	21200.00	12196.01
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	2573.24	17913.70	6486.37	26973.31	70000.00	43026.69
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	114.45	1731.23	522.04	2367.72	5000.00	2632.28
10	4420	2150	Water Operati/Profl Service/Wtr	12487.08	93058.61	1936.29	107481.98	120000.00	12518.02
Fund (10 ) Total ---->				.00	118039.51	14254.29	148026.58	222900.00	74873.42
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-10040.54					
12	4425	1400	Wastewater/Equipment Mai/Wst.Wt	310.72	5738.72	.00	6049.44	53200.00	47150.56
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	3642.72	14208.36	1786.25	19637.33	36000.00	16362.67
12	4425	2150	Wastewater/Profl Service/Wst.Wt	5677.60	90954.52	12964.80	109596.92	190500.00	80903.08
12	4425	2200<*>	Wastewater/Equip. Rental/Wst.Wt	409.50	1307.58	.00	1717.08	480.00	-1237.08
Fund (12 ) Total ---->				.00	112209.18	14751.05	137000.77	280180.00	143179.23
23	2010		Accounts Payable//LTF - Transit	-5843.92					
23	4461	1560	LTF Transit/Fuels/Lubrica/LTF -	5843.92	15207.60	5901.50	26953.02	68350.00	41396.98
Fund (23 ) Total ---->				.00	15207.60	5901.50	26953.02	68350.00	41396.98
42	2010		Accounts Payable//Pol.Safty Fun	-467.62					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
42	3496		<*>Proposition 172 Revenue//Pol.Sa	467.62	-11319.70	6917.42	-3934.66	-11600.00	-7665.34
			Fund (42 ) Total ---->	.00	-11319.70	6917.42	-3934.66	-11600.00	-7665.34
71	2010		Accounts Payable//MEASURE A	-765.70					
71	4454	1550	<*>MEASURE A/Op Supp/Expen/MEASURE	526.92	11775.92	2023.50	14326.34	13000.00	-1326.34
71	4454	2150	<*>MEASURE A/Profl Service/MEASURE	238.78	24244.37	32497.25	56980.40	45000.00	-11980.40
			Fund (71 ) Total ---->	.00	36020.29	34520.75	71306.74	58000.00	-13306.74
89	2010		Accounts Payable//CIP	-267958.53					
89	4444	3045	<*>CIP/General Plan/CIP	4943.11	38193.04	11023.97	54160.12	.00	-54160.12
89	4444	3083	<*>CIP/089-503/CIP	1932.00	393.47	953.75	3279.22	.00	-3279.22
89	4444	3085	<*>CIP/089-505/CIP	169431.22	78505.49	343598.62	591535.33	.00	-591535.33
89	4444	3098	<*>CIP/308 Sidewalf/CIP	91652.20	.00	.00	91652.20	.00	-91652.20
			Fund (89 ) Total ---->	.00	117092.00	355576.34	740626.87	.00	-740626.87



VENDOR I.D.: AMA02 (AMAZON BUSINESS)

Invoice No	Description	Invoice Date	Actual Period	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm				
FQHGJGXHW-C	PS-PD-BATTERY CASE FOR IPHONE 12 PRO	10/07/21 11/06/21	01-22 07-22	A	-38.05	.00	-38.05
** Vendor's Subtotal ----->					-38.05	.00	-38.05

\*\*\* NEGATIVE BALANCE - CHECK WON'T BE PRINTED FOR VENDOR AMA02 \*\*\*

VENDOR I.D.: AQU01 (AQUA-METRIC SALES COMPANY CORP.)

NV0086228-	PW-WATER-TR/PL HOUSING ASSEMBLY	01/04/22 02/03/22	01-22 07-22	A	508.01	.00	508.01
** Vendor's Subtotal ----->					508.01	.00	508.01

VENDOR I.D.: ARA01 (ARAMARK UNIFORM SERVICES)

000354237-	PW-PARK & REC-WET MOP,SCRAPPER MAT,CITY MAT	12/21/21 01/20/22	01-22 07-22	A	48.48	.00	48.48
000354239-	PW-PARK & REC-UNIFORM SERVICE	12/21/21 01/20/22	01-22 07-22	A	15.90	.00	15.90
000354241-	PW-PARK & REC-UNIFORM SERVICE	12/21/21 01/20/22	01-22 07-22	A	27.20	.00	27.20
000354244-	PW-STREETS-UNIFORM SERVICE	12/21/21 01/20/22	01-22 07-22	A	14.94	.00	14.94
000359368-	PW-PARK & REC-WET MOP,SCRAPPER MAT,CITY MAT	12/28/21 01/27/22	01-22 07-22	A	48.48	.00	48.48
000359370-	PW-WATER-UNIFORM SERVICES	12/28/21 01/27/22	01-22 07-22	A	15.90	.00	15.90
000359372-	PW-WASTE WATER-UNIFORM SERVICE	12/28/21 01/27/22	01-22 07-22	A	27.20	.00	27.20
000359373-	PW-STREETS-UNIFORM SERVICE	12/28/21 01/27/22	01-22 07-22	A	14.94	.00	14.94
000364226-	PW-PARK & REC-WET MOP,SCRAPPER MAT,DUST MOP,	01/04/22 02/03/22	01-22 07-22	A	48.48	.00	48.48
000364229-	PW-WATER-UNIFORM ALLOWANCE	01/04/22 02/03/22	01-22 07-22	A	15.90	.00	15.90
000364231-	PW-WWTP-UNIFORM SERVICE	01/04/22 02/03/22	01-22 07-22	A	27.20	.00	27.20
000364233-	PW-STREETS-UNIFORM SERVICE	01/04/22 02/03/22	01-22 07-22	A	14.94	.00	14.94
** Vendor's Subtotal ----->					319.56	.00	319.56

VENDOR I.D.: BAD01 (BADAWI & ASSOCIATES)

1154-	FINANCE-2021 AUDIT	12/28/21 01/27/22	01-22 07-22	A	14238.00	.00	14238.00
** Vendor's Subtotal ----->					14238.00	.00	14238.00

VENDOR I.D.: BRE02 (BRENNTAG PACIFIC, INC.)

BPI207757-	PW-WATER-AMMONIUM SULFATE	12/31/21 01/30/22	01-22 07-22	A	960.62	.00	960.62
BPI207758-	PW-WATER-LA CHEMCHLOR SOD HYPOCHL	12/31/21 01/30/22	01-22 07-22	A	647.95	.00	647.95
** Vendor's Subtotal ----->					1608.57	.00	1608.57

VENDOR I.D.: BUR04 (BURTON'S FIRE,INC.)

S54119-C	FIRE-ESP/SMP SHAFT & ROTORASSY	08/24/21 09/23/21	01-22 07-22	A	-303.68	.00	-303.68
** Vendor's Subtotal ----->					-303.68	.00	-303.68

\*\*\* NEGATIVE BALANCE - CHECK WON'T BE PRINTED FOR VENDOR BUR04 \*\*\*

VENDOR I.D.: CAL03 (CAL COAST IRRIGATION, INC.)

VENDOR I.D.: CAL03 (CAL COAST IRRIGATION, INC.)

Invoice No	Description	Invoice Date	Actual Period	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm				
201630362-	PW-WWTP-DUST SEAL NELSON INV#:2201-630362	01/04/22	01-22	A	310.72	.00	310.72
		02/03/22	07-22				
** Vendor's Subtotal ----->					310.72	.00	310.72

VENDOR I.D.: CAL19 (CALPORTLAND CONSTRUCTION CORP)

95308330-	PW-2021-PAVEMENT REHABILITAION PROJECT	12/14/21	01-22	A	91652.20	.00	91652.20
		01/13/22	07-22				
** Vendor's Subtotal ----->					91652.20	.00	91652.20

VENDOR I.D.: CAR09 (CARDMEMBER SERVICE)

1312-	DREAMHOST	12/18/21	01-22	A	13.99	.00	13.99
		01/17/22	07-22				
2075-	PD-WAL MART-UNIFORM ALLWANCE-FLEECE-CHIEF	12/03/21	01-22	A	65.25	.00	65.25
		01/02/22	07-22				
5475-	PD-MICHAELS-AWARDS PRESENTATION-CHIEF	08/03/19	01-22	A	83.69	.00	83.69
		09/02/19	07-22				
7245-	PD-COSTCO	12/23/21	01-22	A	21.73	.00	21.73
		01/22/22	07-22				
8082-	PD-WAL MART-GUN CLEANING & RANGE SERVICES-CHIEF	12/19/21	01-22	A	65.26	.00	65.26
		01/18/22	07-22				
8595-	PW-COSTCO-PORTABLE AIR CONDITIONER HEATPUMP	12/21/21	01-22	A	467.62	.00	467.62
		01/20/22	07-22				
** Vendor's Subtotal ----->					717.54	.00	717.54

VENDOR I.D.: CEN11 (CENTRAL CITY TOOL SUPPLY, INC.)

103476-	PW-KM131R KOMBI TOOL	12/08/21	01-22	A	1196.17	.00	1196.17
		01/07/22	07-22				
103502-	PW-10/3 X 100FT CORD YELLOW	12/10/21	01-22	A	294.68	.00	294.68
		01/09/22	07-22				
** Vendor's Subtotal ----->					1490.85	.00	1490.85

VENDOR I.D.: CHA03 (CHARTER COMMUNICATIONS)

972121721-	PW-ACCT#:8245101140090972 918 OBISPO ST	12/17/21	01-22	A	537.88	.00	537.88
		01/16/22	07-22				
** Vendor's Subtotal ----->					537.88	.00	537.88

VENDOR I.D.: CIT12 (CITY OF SANTA MARIA)

86754-	PD-ACCOUNTS RECEIVABLE BILLINGS - NOV 2021	12/09/21	01-22	A	1026.06	.00	1026.06
		01/08/22	07-22				
86755-	PD-DISPATCH SERVICE GUAD	12/09/21	01-22	A	6134.25	.00	6134.25
		01/08/22	07-22				
86830-	PW-FUEL USAGE -NOV 2021	12/21/21	01-22	A	5843.92	.00	5843.92
		01/20/22	07-22				
** Vendor's Subtotal ----->					13004.23	.00	13004.23

VENDOR I.D.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

70479-	PD-STRONGBASE 9'' TANK RENTAL	08/31/21	01-22	A	35.00	.00	35.00
		09/30/21	07-22				
71024-	PD-STRONGBASE 9'' TANK RENTAL	09/30/21	01-22	A	35.00	.00	35.00
		10/30/21	07-22				
71322-	PD-INSTALLATION PARTS	10/19/21	01-22	A	190.00	.00	190.00
		11/18/21	07-22				
71526-	PD-STONGBASE 9'' TANK RENTAL	10/31/21	01-22	A	35.51	.00	35.51
		11/30/21	07-22				
72021-	PD-STONGBASE 9'' TANK RENTAL	11/30/21	01-22	A	36.04	.00	36.04
		12/30/21	07-22				
** Vendor's Subtotal ----->					331.55	.00	331.55

VENDOR I.D.: DEP09 (DEPARTMENT OF JUSTICE)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Date	Period					
550550-	PD-FINGERPRINT APPS, FINGERPRINT FBI	12/03/21	01-22	A		258.00	.00	258.00
		01/02/22	07-22					
552791-	PD-NOVEMBER-BLOOD ALCOHOL ANALYSIS	12/03/21	01-22	A		35.00	.00	35.00
		01/02/22	07-22					
** Vendor's Subtotal ----->						293.00	.00	293.00

VENDOR I.D.: EMC01 (EMC PLANNING GROUP INC.)

21-495-	ADM-GENERAL PLAN UPDATE IS/MND	11/30/21	01-22	A		4711.96	.00	4711.96
		12/30/21	07-22					
21-500-	ADM-GENERAL PLAN UPDATE	12/30/21	01-22	A		231.15	.00	231.15
		01/29/22	07-22					
** Vendor's Subtotal ----->						4943.11	.00	4943.11

VENDOR I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

53043-	PW-WWTP-FLY TRAP BLK FLG 4PK	10/05/21	01-22	A		18.41	.00	18.41
		11/04/21	07-22					
60012-	PW-STREETS-BULB F40T12/LFL K/B PK2	12/13/21	01-22	A		152.42	.00	152.42
		01/12/22	07-22					
60101-	PW-WATER-OPEN ROAD PVC LONG COAT	12/14/21	01-22	A		21.63	.00	21.63
		01/13/22	07-22					
60160-	PW-BUILDING	12/14/21	01-22	A		74.90	.00	74.90
		01/13/22	07-22					
60171-	PW-STREETS-MENDING BRACE ZN	12/14/21	01-22	A		68.33	.00	68.33
		01/13/22	07-22					
60347-	PW-WATER-LAR15-1639 FEM X FEM ADAPTER	12/15/21	01-22	A		30.50	.00	30.50
		01/14/22	07-22					
60723-	PW-STREETS-12-PC TRIP DRILL SET & HOLDER	12/20/21	01-22	A		69.13	.00	69.13
		01/19/22	07-22					
60736-C	PW-STREETS-CIRCUIT BREAKER PLUG	12/20/21	01-22	A		-32.61	.00	-32.61
		01/19/22	07-22					
60894-	PW-STREETS-GENERAL KEY	12/21/21	01-22	A		15.15	.00	15.15
		01/20/22	07-22					
61070-	PW-STREETS-POWE STRIP	12/23/21	01-22	A		38.05	.00	38.05
		01/22/22	07-22					
61612-	PW-WATER-3/4 X 2 BRASS NIPPLE	12/30/21	01-22	A		6.89	.00	6.89
		01/29/22	07-22					
** Vendor's Subtotal ----->						462.80	.00	462.80

VENDOR I.D.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)

752101JAN-	PW-WATER-303 OBISPO-MONITORING FIRE SYSTEM	01/01/22	01-22	A		50.00	.00	50.00
		01/31/22	07-22					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: HEA01 (HEALTH SANITATION SERVICE INC.)

019410828-	PW-PARKS 303 OBISPO	12/16/21	01-22	A		202.96	.00	202.96
		01/15/22	07-22					
** Vendor's Subtotal ----->						202.96	.00	202.96

VENDOR I.D.: HEA03 (HEALTH EQUITY)

3052457-	HR-FSA MONTHLY MINIMUM FEE	12/31/21	01-22	A		75.00	.00	75.00
		01/30/22	07-22					
** Vendor's Subtotal ----->						75.00	.00	75.00

VENDOR I.D.: HEN01 (EAGLE ENERGY, INC)

189933-	PW-WATER-FUEL CHARGES	12/15/21	01-22	A		146.05	.00	146.05
		01/14/22	07-22					
189952-	PS-PD-FUEL CHARGES	12/15/21	01-22	A		2098.48	.00	2098.48
		01/14/22	07-22					

VENDOR I.D.: HEN01 (EAGLE ENERGY, INC)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Gross Amount	Discount Amount	Net Amount
190203-	PW-WATER-FUEL CHARGES	12/31/21 01/30/22	01-22 07-22	A	114.45	.00	114.45
** Vendor's Subtotal ----->					2358.98	.00	2358.98

VENDOR I.D.: ICO01 (ICONIX WATERWORKS (US) INC.)

116064369-	PW-WATER-2 AY PVC X MIP ADAPTER NL	12/16/21 01/15/22	01-22 07-22	A	759.60	.00	759.60
** Vendor's Subtotal ----->					759.60	.00	759.60

VENDOR I.D.: KEN01 (KEN VERTREES PRINTERS INC.)

25286-	PW-WATER-DOOR HANGERS	12/16/21 01/15/22	01-22 07-22	A	293.90	.00	293.90
** Vendor's Subtotal ----->					293.90	.00	293.90

VENDOR I.D.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

10057-	PW-DJ FARMS CPS - LOT 9FIELD OBSERVATION	01/03/22 02/02/22	01-22 07-22	A	535.07	.00	535.07
10058-	PW-GUAD ESDC EFFLUENT PS & SEWER MAIN	01/04/22 02/03/22	01-22 07-22	A	2178.25	.00	2178.25
10070-	PW-GUAD LIFT STATION & TRUNK MAIN	01/03/22 02/02/22	01-22 07-22	A	437.50	.00	437.50
** Vendor's Subtotal ----->					3150.82	.00	3150.82

VENDOR I.D.: POL02 (POLYDYNE INC.)

1600963-	PW-WWTP-GLARIFLOC WE-1289	12/16/21 01/15/22	01-22 07-22	A	3624.31	.00	3624.31
** Vendor's Subtotal ----->					3624.31	.00	3624.31

VENDOR I.D.: RED02 (REDWOOD TOXICOLOGY LABORATORY INC.)

028202111-	PD-AMPHETAMINES LC-MS/MS	11/30/21 12/30/21	01-22 07-22	A	28.33	.00	28.33
** Vendor's Subtotal ----->					28.33	.00	28.33

VENDOR I.D.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

03019849-	PW-MLK LIME RAIN JACKET, LIME RAIN BIB	12/09/21 01/08/22	01-22 07-22	A	163.91	.00	163.91
** Vendor's Subtotal ----->					163.91	.00	163.91

VENDOR I.D.: SWR01 (SWRCB-DWOCP)

LW1035634-	PWWATER SYSTEM ANNUAL FEES INVOICE	12/22/21 01/21/22	01-22 07-22	A	6549.48	.00	6549.48
** Vendor's Subtotal ----->					6549.48	.00	6549.48

VENDOR I.D.: UNI06 (UNION PACIFIC RAILROAD)

90112490-	PW-PROJECT#768556 REIMBURSEMENT ENGINEER SERV	01/13/22 02/12/22	01-22 07-22	A	5393.51	.00	5393.51
** Vendor's Subtotal ----->					5393.51	.00	5393.51

VENDOR I.D.: VLO01 (V. LOPEZ JR. & SONS)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm					
10098-	PW-2021 TRUNK MAIN IMPROVEMENTS PROJECT #4	12/20/21 01/19/22	01-22 07-22	A		154927.96	.00	154927.96
** Vendor's Subtotal ----->						154927.96	.00	154927.96

VENDOR I.D.: WAL01 (WALLACE GROUP)

55187-	PW-ASSISTANT RESIDENT ENGINEER I	12/23/21 01/22/22	01-22 07-22	A		13819.51	.00	13819.51
** Vendor's Subtotal ----->						13819.51	.00	13819.51

VENDOR I.D.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

120921M59-	PWNFPA 96 SEMI ANNUAL KITCHEN HOOD INSPECTION	12/27/21 01/26/22	01-22 07-22	A		242.00	.00	242.00
120921M63-	PW-NFPA 96 SEMI ANNUAL KITCHEN HOOD INSPECTION	12/27/21 01/26/22	01-22 07-22	A		245.00	.00	245.00
** Vendor's Subtotal ----->						487.00	.00	487.00

VENDOR I.D.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

010-49895-	PW-WATER & WASTEWATER RATE STUDY	12/27/21 01/26/22	01-22 07-22	A		1700.00	.00	1700.00
** Vendor's Subtotal ----->						1700.00	.00	1700.00

VENDOR I.D.: WWT01 (WASTE WATER TREATMENT METER)

122921-	PW-WWTP-HYDRANT METER-5125 W MAIN ST	12/29/21 01/28/22	01-22 07-22	A		409.50	.00	409.50
** Vendor's Subtotal ----->						409.50	.00	409.50

VENDOR I.D.: \H001 (EMMANUEL HERNANDEZ )

000C20101-	MQ CUSTOMER REFUND FOR HER0226	01/05/22 02/04/22	01-22 07-22	A		22.87	.00	22.87
** Vendor's Subtotal ----->						22.87	.00	22.87

\*\* Payment Total -----> 324435.66 .00 324435.66

\*\* Report's Total -----> 324093.93 .00 324093.93

\*\* Total Vendors On This Report -----> 34

Code Title  
 A NET30 FROM INVOICE

Invoice No	Description	Invoice Date	Actual Period		Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount		
-----											
	Check #.: 834976	Check Date.: 01/12/22	Vendor I.D.: AQU01	(AQUA-METRIC SALES COMPANY CORP.)							
NV0086228-	PW-WATER-TR/PL HOUSING ASSEMBLY	01/04/22	01-22	A			508.01	.00	508.01		
		01/12/22	07-22								
-----											
	Check #.: 834977	Check Date.: 01/12/22	This Check IS *** VOID ***								
-----											
	Check #.: 834978	Check Date.: 01/12/22	Vendor I.D.: ARA01	(ARAMARK UNIFORM SERVICES)							
000354237-	PW-PARK & REC-WET MOP,SCRAPPER MAT,CITY MAT	12/21/21	01-22	A			48.48	.00	48.48		
		01/12/22	07-22								
000354239-	PW-PARK & REC-UNIFORM SERVICE	12/21/21	01-22	A			15.90	.00	15.90		
		01/12/22	07-22								
000354241-	PW-PARK & REC-UNIFORM SERVICE	12/21/21	01-22	A			27.20	.00	27.20		
		01/12/22	07-22								
000354244-	PW-STREETS-UNIFORM SERVICE	12/21/21	01-22	A			14.94	.00	14.94		
		01/12/22	07-22								
000359368-	PW-PARK & REC-WET MOP,SCRAPPER MAT,CITY MAT	12/28/21	01-22	A			48.48	.00	48.48		
		01/12/22	07-22								
000359370-	PW-WATER-UNIFORM SERVICES	12/28/21	01-22	A			15.90	.00	15.90		
		01/12/22	07-22								
000359372-	PW-WASTE WATER-UNIFORM SERVICE	12/28/21	01-22	A			27.20	.00	27.20		
		01/12/22	07-22								
000359373-	PW-STREETS-UNIFORM SERVICE	12/28/21	01-22	A			14.94	.00	14.94		
		01/12/22	07-22								
000364226-	PW-PARK & REC-WET MOP,SCRAPPER MAT,DUST MOP,	01/04/22	01-22	A			48.48	.00	48.48		
		01/12/22	07-22								
000364229-	PW-WATER-UNIFORM ALLOWANCE	01/04/22	01-22	A			15.90	.00	15.90		
		01/12/22	07-22								
000364231-	PW-WWTP-UNIFORM SERVICE	01/04/22	01-22	A			27.20	.00	27.20		
		01/12/22	07-22								
000364233-	PW-STREETS-UNIFORM SERVICE	01/04/22	01-22	A			14.94	.00	14.94		
		01/12/22	07-22								
	** Vendor's Subtotal ----->						319.56	.00	319.56		
-----											
	Check #.: 834979	Check Date.: 01/12/22	Vendor I.D.: BAD01	(BADAWI & ASSOCIATES)							
1154-	FINANCE-2021 AUDIT	12/28/21	01-22	A			14238.00	.00	14238.00		
		01/12/22	07-22								
-----											
	Check #.: 834980	Check Date.: 01/12/22	Vendor I.D.: BRE02	(BRENNTAG PACIFIC, INC.)							
BPI207757-	PW-WATER-AMMONIUM SULFATE	12/31/21	01-22	A			960.62	.00	960.62		
		01/12/22	07-22								
BPI207758-	PW-WATER-LA CHEMCHLOR SOD HYPOCHL	12/31/21	01-22	A			647.95	.00	647.95		
		01/12/22	07-22								
	** Vendor's Subtotal ----->						1608.57	.00	1608.57		
-----											
	Check #.: 834981	Check Date.: 01/12/22	Vendor I.D.: CAL03	(CAL COAST IRRIGATION, INC.)							
201630362-	PW-WWTP-DUST SEAL NELSON INV#:2201-630362	01/04/22	01-22	A			310.72	.00	310.72		
		01/12/22	07-22								
-----											
	Check #.: 834982	Check Date.: 01/12/22	Vendor I.D.: CAL19	(CALPORTLAND CONSTRUCTION CORP)							
95308330-	PW-2021-PAVEMENT REHABILITATION PROJECT	12/14/21	01-22	A			91652.20	.00	91652.20		
		01/12/22	07-22								
-----											
	Check #.: 834983	Check Date.: 01/12/22	Vendor I.D.: CAR09	(CARDMEMBER SERVICE)							
1312-	DREAMHOST	12/18/21	01-22	A			13.99	.00	13.99		
		01/12/22	07-22								
2075-	PD-WAL MART-UNIFORM ALLWANCE-FLEECE-CHIEF	12/03/21	01-22	A			65.25	.00	65.25		
		01/12/22	07-22								
5475-	PD-MICHAELS-AWARDS PRESENTATION-CHIEF	08/03/19	01-22	A			83.69	.00	83.69		
		01/12/22	07-22								
7245-	PD-COSTCO	12/23/21	01-22	A			21.73	.00	21.73		
		01/12/22	07-22								
8082-	PD-WAL MART-GUN CLEANING & RANGE SERVICES-CHIEF	12/19/21	01-22	A			65.26	.00	65.26		
		01/12/22	07-22								
8595-	PW-COSTCO-PORTABLE AIR CONDITIONER HEATPUMP	12/21/21	01-22	A			467.62	.00	467.62		
		01/12/22	07-22								
	** Vendor's Subtotal ----->						717.54	.00	717.54		

Invoice No	Description	Invoice Date		Actual Period		Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal								
Check #: 834984 Check Date.: 01/12/22 Vendor I.D.: CEN11 (CENTRAL CITY TOOL SUPPLY, INC.)											
103476-	PW-KM131R KOMBI TOOL	12/08/21	01-22	12/08/21	01-22	A			1196.17	.00	1196.17
		01/12/22	07-22								
103502-	PW-10/3 X 100FT CORD YELLOW	12/10/21	01-22	12/10/21	01-22	A			294.68	.00	294.68
		01/12/22	07-22								
** Vendor's Subtotal ----->									1490.85	.00	1490.85
-----											
Check #: 834985 Check Date.: 01/12/22 Vendor I.D.: CHA03 (CHARTER COMMUNICATIONS)											
972121721-	PW-ACCT#:8245101140090972 918 OBISPO ST	12/17/21	01-22	12/17/21	01-22	A			537.88	.00	537.88
		01/12/22	07-22								
-----											
Check #: 834986 Check Date.: 01/12/22 Vendor I.D.: CIT12 (CITY OF SANTA MARIA)											
86754-	PD-ACCOUNTS RECEIVABLE BILLINGS - NOV 2021	12/09/21	01-22	12/09/21	01-22	A			1026.06	.00	1026.06
		01/12/22	07-22								
86755-	PD-DISPATCH SERVICE GUAD	12/09/21	01-22	12/09/21	01-22	A			6134.25	.00	6134.25
		01/12/22	07-22								
86830-	PW-FUEL USAGE -NOV 2021	12/21/21	01-22	12/21/21	01-22	A			5843.92	.00	5843.92
		01/12/22	07-22								
** Vendor's Subtotal ----->									13004.23	.00	13004.23
-----											
Check #: 834987 Check Date.: 01/12/22 Vendor I.D.: CUL01 (CULLIGAN/CENTRAL COAST WATER)											
70479-	PD-STRONGBASE 9'' TANK RENTAL	08/31/21	01-22	08/31/21	01-22	A			35.00	.00	35.00
		01/12/22	07-22								
71024-	PD-STRONGBASE 9'' TANK RENTAL	09/30/21	01-22	09/30/21	01-22	A			35.00	.00	35.00
		01/12/22	07-22								
71322-	PD-INSTALLATION PARTS	10/19/21	01-22	10/19/21	01-22	A			190.00	.00	190.00
		01/12/22	07-22								
71526-	PD-STONGBASE 9'' TANK RENTAL	10/31/21	01-22	10/31/21	01-22	A			35.51	.00	35.51
		01/12/22	07-22								
72021-	PD-STONGBASE 9'' TANK RENTAL	11/30/21	01-22	11/30/21	01-22	A			36.04	.00	36.04
		01/12/22	07-22								
** Vendor's Subtotal ----->									331.55	.00	331.55
-----											
Check #: 834988 Check Date.: 01/12/22 Vendor I.D.: DEP09 (DEPARTMENT OF JUSTICE)											
550550-	PD-FINGERPRINT APPS,FINGERPRINT FBI	12/03/21	01-22	12/03/21	01-22	A			258.00	.00	258.00
		01/12/22	07-22								
552791-	PD-NOVEMBER-BLOOD ALCOHOL ANALYSIS	12/03/21	01-22	12/03/21	01-22	A			35.00	.00	35.00
		01/12/22	07-22								
** Vendor's Subtotal ----->									293.00	.00	293.00
-----											
Check #: 834989 Check Date.: 01/12/22 Vendor I.D.: EMC01 (EMC PLANNING GROUP INC.)											
21-495-	ADM-GENERAL PLAN UPDATE IS/MND	11/30/21	01-22	11/30/21	01-22	A			4711.96	.00	4711.96
		01/12/22	07-22								
21-500-	ADM-GENERAL PLAN UPDATE	12/30/21	01-22	12/30/21	01-22	A			231.15	.00	231.15
		01/12/22	07-22								
** Vendor's Subtotal ----->									4943.11	.00	4943.11
-----											
Check #: 834990 Check Date.: 01/12/22 Vendor I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)											
53043-	PW-WWTP-FLY TRAP BLK FLG 4PK	10/05/21	01-22	10/05/21	01-22	A			18.41	.00	18.41
		01/12/22	07-22								
60012-	PW-STREETS-BULB F40T12/LFL K/B PK2	12/13/21	01-22	12/13/21	01-22	A			152.42	.00	152.42
		01/12/22	07-22								
60101-	PW-WATER-OPEN ROAD PVC LONG COAT	12/14/21	01-22	12/14/21	01-22	A			21.63	.00	21.63
		01/12/22	07-22								
60160-	PW-BUILDING	12/14/21	01-22	12/14/21	01-22	A			74.90	.00	74.90
		01/12/22	07-22								
60171-	PW-STREETS-MENDING BRACE ZN	12/14/21	01-22	12/14/21	01-22	A			68.33	.00	68.33
		01/12/22	07-22								
60347-	PW-WATER-LAR15-1639 FEM X FEM ADAPTER	12/15/21	01-22	12/15/21	01-22	A			30.50	.00	30.50
		01/12/22	07-22								
60723-	PW-STREETS-12-PC TRIP DRILL SET & HOLDER	12/20/21	01-22	12/20/21	01-22	A			69.13	.00	69.13
		01/12/22	07-22								

Invoice No	Description	Invoice		Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Actual Period						
Check #: 834990 Check Date.: 01/12/22		Vendor I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)							
60736-C	PW-STREETS-CIRCUIT BREAKER PLUG	12/20/21	01-22	A			-32.61	.00	-32.61
		01/12/22	07-22						
60894-	PW-STREETS-GENERAL KEY	12/21/21	01-22	A			15.15	.00	15.15
		01/12/22	07-22						
61070-	PW-STREETS-POWE STRIP	12/23/21	01-22	A			38.05	.00	38.05
		01/12/22	07-22						
61612-	PW-WATER-3/4 X 2 BRASS NIPPLE	12/30/21	01-22	A			6.89	.00	6.89
		01/12/22	07-22						
** Vendor's Subtotal ----->							462.80	.00	462.80
Check #: 834991 Check Date.: 01/12/22		Vendor I.D.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)							
752101JAN-	PW-WATER-303 OBISPO-MONITORING FIRE SYSTEM	01/01/22	01-22	A			50.00	.00	50.00
		01/12/22	07-22						
Check #: 834992 Check Date.: 01/12/22		Vendor I.D.: HEA01 (HEALTH SANITATION SERVICE INC.)							
019410828-	PW-PARKS 303 OBISPO	12/16/21	01-22	A			202.96	.00	202.96
		01/12/22	07-22						
Check #: 834993 Check Date.: 01/12/22		Vendor I.D.: HEA03 (HEALTH EQUITY)							
3052457-	HR-FSA MONTHLY MINIMUM FEE	12/31/21	01-22	A			75.00	.00	75.00
		01/12/22	07-22						
Check #: 834994 Check Date.: 01/12/22		Vendor I.D.: HEN01 (EAGLE ENERGY, INC)							
189933-	PW-WATER-FUEL CHARGES	12/15/21	01-22	A			146.05	.00	146.05
		01/12/22	07-22						
189952-	PS-PD-FUEL CHARGES	12/15/21	01-22	A			2098.48	.00	2098.48
		01/12/22	07-22						
190203-	PW-WATER-FUEL CHARGES	12/31/21	01-22	A			114.45	.00	114.45
		01/12/22	07-22						
** Vendor's Subtotal ----->							2358.98	.00	2358.98
Check #: 834995 Check Date.: 01/12/22		Vendor I.D.: ICO01 (ICONIX WATERWORKS (US) INC.)							
116064369-	PW-WATER-2 AY PVC X MIP ADAPTER NL	12/16/21	01-22	A			759.60	.00	759.60
		01/12/22	07-22						
Check #: 834996 Check Date.: 01/12/22		Vendor I.D.: KEN01 (KEN VERTREES PRINTERS INC.)							
25286-	PW-WATER-DOOR HANGERS	12/16/21	01-22	A			293.90	.00	293.90
		01/12/22	07-22						
Check #: 834997 Check Date.: 01/12/22		Vendor I.D.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)							
10057-	PW-DJ FARMS CPS - LOT 9FIELD OBSERVATION	01/03/22	01-22	A			535.07	.00	535.07
		01/12/22	07-22						
10058-	PW-GUAD ESDC EFFLUENT PS & SEWER MAIN	01/04/22	01-22	A			2178.25	.00	2178.25
		01/12/22	07-22						
10070-	PW-GUAD LIFT STATION & TRUNK MAIN	01/03/22	01-22	A			437.50	.00	437.50
		01/12/22	07-22						
** Vendor's Subtotal ----->							3150.82	.00	3150.82
Check #: 834998 Check Date.: 01/12/22		Vendor I.D.: POL02 (POLYDYNE INC.)							
1600963-	PW-WWTP-GLARIFLOC WE-1289	12/16/21	01-22	A			3624.31	.00	3624.31
		01/12/22	07-22						



Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
		Due Date	Fiscal							
Check #: 834999 Check Date.: 01/12/22 Vendor I.D.: RED02 (REDWOOD TOXICOLOGY LABORATORY INC.)										
028202111-	PD-AMPHETAMINES LC-MS/MS	11/30/21 01/12/22	01-22 07-22	A			28.33	.00	28.33	
-----										
Check #: 835000 Check Date.: 01/12/22 Vendor I.D.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)										
03019849-	PW-MLK LIME RAIN JACKET, LIME RAIN BIB	12/09/21 01/12/22	01-22 07-22	A			163.91	.00	163.91	
-----										
Check #: 835001 Check Date.: 01/12/22 Vendor I.D.: SWR01 (SWRCB-DWOCF)										
LW1035634-	PWWATER SYSTEM ANNUAL FEES INVOICE	12/22/21 01/12/22	01-22 07-22	A			6549.48	.00	6549.48	
-----										
Check #: 835002 Check Date.: 01/12/22 Vendor I.D.: UNI06 (UNION PACIFIC RAILROAD)										
90112490-	PW-PROJECT#768556 REIMBURSEMENT ENGINEER SERV	01/13/22 01/12/22	01-22 07-22	A			5393.51	.00	5393.51	
-----										
Check #: 835003 Check Date.: 01/12/22 Vendor I.D.: VLO01 (V. LOPEZ JR. & SONS)										
10098-	PW-2021 TRUNK MAIN IMPROVEMENTS PROJECT #4	12/20/21 01/12/22	01-22 07-22	A			154927.96	.00	154927.96	
-----										
Check #: 835004 Check Date.: 01/12/22 Vendor I.D.: WAL01 (WALLACE GROUP)										
55187-	PW-ASSISTANT RESIDENT ENGINEER I	12/23/21 01/12/22	01-22 07-22	A			13819.51	.00	13819.51	
-----										
Check #: 835005 Check Date.: 01/12/22 Vendor I.D.: WHI05 (WHITTLE FIRE PROTECTION CORP.)										
120921M59-	PWNFPA 96 SEMI ANNUAL KITCHEN HOOD INSPECTION	12/27/21 01/12/22	01-22 07-22	A			242.00	.00	242.00	
120921M63-	PW-NFPA 96 SEMI ANNUAL KITCHEN HOOD INSPECTION	12/27/21 01/12/22	01-22 07-22	A			245.00	.00	245.00	
							** Vendor's Subtotal ----->	487.00	.00	487.00
-----										
Check #: 835006 Check Date.: 01/12/22 Vendor I.D.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)										
010-49895-	PW-WATER & WASTEWATER RATE STUDY	12/27/21 01/12/22	01-22 07-22	A			1700.00	.00	1700.00	
-----										
Check #: 835007 Check Date.: 01/12/22 Vendor I.D.: WWT01 (WASTE WATER TREATMENT METER)										
122921-	PW-WWTP-HYDRANT METER-5125 W MAIN ST	12/29/21 01/12/22	01-22 07-22	A			409.50	.00	409.50	
-----										
Check #: 835008 Check Date.: 01/12/22 Vendor I.D.: \H001 (EMMANUEL HERNANDEZ )										
000C20101-	MQ CUSTOMER REFUND FOR HER0226	01/05/22 01/12/22	01-22 07-22	A			22.87	.00	22.87	
							** Total Checks Paid ----->	324435.66	.00	324435.66

REPORT.: Jan 12 22 Wednesday  
 RUN...: Jan 07 22 Time: 08:50  
 Run By.: Veronica Fabian

City of Guadalupe  
 Automatic Check Listing/Update  
 General Ledger Accounts Summary for January 12, 2022  
 Accounting Period is January, 2022

PAGE: 005  
 ID #: PY-CL  
 CTL.: GUA

G/L Account No	Total Amount	Extension	FUND Description	DEPT Description	OBJT Description
01 2010	23603.70	23603.70	General Fund	Accounts Payable	
10 2010	15755.65	39359.35	Wtr. Oper. Fund	Accounts Payable	
12 2010	10040.54	49399.89	Wst.Wtr.Op.Fund	Accounts Payable	
23 2010	5843.92	55243.81	LTF - Transit	Accounts Payable	
42 2010	467.62	55711.43	Pol.Safty Fund	Accounts Payable	
71 2010	765.70	56477.13	MEASURE A	Accounts Payable	
89 2010	267958.53	324435.66	CIP	Accounts Payable	
99 1000	-324435.66	.00	Cash Clearing	General Checking Account	

REPORT.: Jan 07 22 Friday  
 RUN....: Jan 07 22 Time: 08:50  
 Run By.: Veronica Fabian

City of Guadalupe  
 General Ledger Interface  
 Journal 03 Cash Disbursements Journal Interface for (PY) Period 01-22

PAGE: 001  
 ID #: PY-GI  
 CTL.: GUA

Date	G/L	Account No	Description	Amount	Extension
01/12/22	01	2010	(1): Check Update 01/12/22	23,603.70	23,603.70
			(2): A/P Auto Checks PY-CP-CL		
01/12/22	10	2010	(1): Check Update 01/12/22	15,755.65	39,359.35
			(2): A/P Auto Checks PY-CP-CL		
01/12/22	12	2010	(1): Check Update 01/12/22	10,040.54	49,399.89
			(2): A/P Auto Checks PY-CP-CL		
01/12/22	23	2010	(1): Check Update 01/12/22	5,843.92	55,243.81
			(2): A/P Auto Checks PY-CP-CL		
01/12/22	42	2010	(1): Check Update 01/12/22	467.62	55,711.43
			(2): A/P Auto Checks PY-CP-CL		
01/12/22	71	2010	(1): Check Update 01/12/22	765.70	56,477.13
			(2): A/P Auto Checks PY-CP-CL		
01/12/22	89	2010	(1): Check Update 01/12/22	267,958.53	324,435.66
			(2): A/P Auto Checks PY-CP-CL		
01/12/22	99	1000	(1): Check Update 01/12/22	-324,435.66	.00
			(2): A/P Auto Checks PY-CP-CL		

REPORT.: Jan 07 22 Friday  
RUN...: Jan 07 22 Time: 08:50  
Run By.: Veronica Fabian

City of Guadalupe  
General Ledger Interface (Summary)  
Journal 03 Cash Disbursements Journal Interface for (PY) Period 01-22

PAGE: 002  
ID #: PY-GI  
CTL.: GUA

Journal	G/L Account No	Amount	Extension
03	01 2010	23,603.70	23,603.70
03	10 2010	15,755.65	39,359.35
03	12 2010	10,040.54	49,399.89
03	23 2010	5,843.92	55,243.81
03	42 2010	467.62	55,711.43
03	71 2010	765.70	56,477.13
03	89 2010	267,958.53	324,435.66
03	99 1000	-324,435.66	.00

Date	G/L	Account No	Description	Amount	Extension
01/07/22	01	2010	(1): Invoices 01/07/22	-23,565.65	-23,565.65
01/07/22	01	2048	(1): VNUN01*I 10057 ,L0001	535.07	-23,030.58
01/07/22	01	2048	(2): PW-DJ FARMS CPS - LOT 9FIELD OBSERVATION (3): MICHAEL K. NUNLEY & ASSOCIATES, INC.	5,393.51	-17,637.07
01/07/22	01	4140	(1): VUNI06*I 90112490 ,L0001	75.00	-17,562.07
01/07/22	01	4140	(2): CONST NEW G SEPARATED BRIDGE AT OBISPO ST MP 374 (3): UNION PACIFIC RAILROAD	4,746.00	-12,816.07
01/07/22	01	4140	(1): VHEA03*I 3052457 ,L0001	13.99	-12,802.08
01/07/22	01	4145	(2): HR-FSA MONTLY MINIMUM FEE (3): HEALTH EQUITY	537.88	-12,264.20
01/07/22	01	4145	(1): VBAD01*I 1154 ,L0001	1,196.17	-11,068.03
01/07/22	01	4145	(2): PW-ACCT#:8245101140090972 918 OBISPO ST (3): CHARTER COMMUNICATIONS	152.42	-10,915.61
01/07/22	01	4145	(1): VCEN11*I 103476 ,L0001	74.90	-10,840.71
01/07/22	01	4145	(2): PW-KM131R KOMBI TOOL (3): CENTRAL CITY TOOL SUPPLY, INC.	69.13	-10,771.58
01/07/22	01	4145	(1): VGUA02*I 60012 ,L0001	-32.61	-10,804.19
01/07/22	01	4145	(2): PW-STREETS-BULB F40T12/LFL K/B PK2 (3): GUADALUPE HARDWARE COMPANY INC.	15.15	-10,789.04
01/07/22	01	4145	(1): VGUA02*I 60736C ,L0001	38.05	-10,750.99
01/07/22	01	4145	(2): PW-STREETS-CIRCUIT BREAKER PLUG (3): GUADALUPE HARDWARE COMPANY INC.	242.00	-10,508.99
01/07/22	01	4145	(1): VWHI05*I120921M59 ,L0001	48.48	-10,460.51
01/07/22	01	4145	(2): 918 OBISPO ST (3): WHITTLE FIRE PROTECTION CORP.	1.49	-10,459.02
01/07/22	01	4145	(1): VARA01*I000354237 ,L0001	48.48	-10,410.54
01/07/22	01	4145	(2): PW-PARK & REC-WET MOP,SCRAPPER MAT,CITY MAT (3): ARAMARK UNIFORM SERVICES	1.49	-10,409.05
01/07/22	01	4145	(1): VARA01*I000359373 ,L0001	48.48	-10,360.57
01/07/22	01	4145	(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES	1.49	-10,359.08
01/07/22	01	4145	(1): VARA01*I000364226 ,L0001	245.00	-10,114.08
01/07/22	01	4145	(2): PW-PARK & REC-WET MOP,SCRAPPER MAT,DUST MOP, (3): ARAMARK UNIFORM SERVICES	65.25	-10,048.83
01/07/22	01	4200	(1): VCAR09*I 2075 ,L0001	21.73	-10,027.10
01/07/22	01	4200	(2): PD-WAL MART-UNIFORM ALLWANCE-FLEECE-CHIEF (3): CARDMEMBER SERVICE	-38.05	-10,065.15
01/07/22	01	4200	(1): VAMA02*IFQHGJGXHC,L0001	83.69	-9,981.46
01/07/22	01	4200	(2): PS-PD-BATTERY CASE FOR IPHONE 12 PRO (3): AMAZON BUSINESS	65.26	-9,916.20
01/07/22	01	4200	(1): VCAR09*I 5475 ,L0001	35.00	-9,881.20
01/07/22	01	4200	(2): PD-MICHAELS-AWARDS PRESENTATION-CHIEF (3): CARDMEMBER SERVICE	35.00	-9,846.20
01/07/22	01	4200	(1): VVCUL01*I 71024 ,L0001	190.00	-9,656.20
01/07/22	01	4200	(2): PD-STRONGBASE 9" TANK RENTAL (3): CULLIGAN/CENTRAL COAST WATER	35.51	-9,620.69
01/07/22	01	4200	(1): VVCUL01*I 71322 ,L0001	36.04	-9,584.65
01/07/22	01	4200	(2): PD-STRONGBASE 9" TANK RENTAL (3): CULLIGAN/CENTRAL COAST WATER	2,098.48	-7,486.17
01/07/22	01	4200	(1): VVCUL01*I 72021 ,L0001	1,026.06	-6,460.11
01/07/22	01	4200	(2): PD-STRONGBASE 9" TANK RENTAL (3): CULLIGAN/CENTRAL COAST WATER	4,121.16	-2,338.95
01/07/22	01	4200	(1): VHEN01*I 189952 ,L0001	258.00	-2,080.95
01/07/22	01	4200	(2): PS-PD-FUEL CHARGES (3): EAGLE ENERGY, INC	35.00	-2,045.95
01/07/22	01	4200	(1): VCIT12*I 86754 ,L0001	28.33	-2,017.62
01/07/22	01	4200	(2): PD-ACCOUNTS RECEIVABLE BILLINGS - NOV 2021 (3): CITY OF SANTA MARIA	2,013.09	-4.53
01/07/22	01	4200	(1): VDEP09*I 550550 ,L0001	1.51	-3.02
01/07/22	01	4200	(2): PD-FINGERPRINT APPS, FINGERPRINT FBI (3): DEPARTMENT OF JUSTICE	1.51	-1.51
01/07/22	01	4200	(1): VDEP09*I 552791 ,L0001	1.51	.00
01/07/22	01	4200	(2): PD-NOVEMBER-BLOOD ALCOHOL ANALYSIS (3): DEPARTMENT OF JUSTICE	-15,755.65	-15,755.65
01/07/22	01	4200	(1): VRED02*I028202111 ,L0001	22.87	-15,732.78
01/07/22	01	4220	(2): PD-AMPHETAMINES LC-MS/MS (3): REDWOOD TOXICOLOGY LABORATORY INC.	50.00	-15,682.78
01/07/22	01	4300	(1): VCIT12*I 86755 ,L0002		
01/07/22	01	4300	(2): PD-DISPATCH SERVICE GUAD (3): CITY OF SANTA MARIA		
01/07/22	01	4300	(1): VARA01*I000354244 ,L0002		
01/07/22	01	4300	(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
01/07/22	01	4300	(1): VARA01*I000359373 ,L0002		
01/07/22	01	4300	(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
01/07/22	01	4300	(1): VARA01*I000364233 ,L0002		
01/07/22	01	4300	(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
01/07/22	10	2010	(1): Invoices 01/07/22		
01/07/22	10	2049	(1): VH001*I000C20101 ,L0001		
01/07/22	10	4420	(2): MQ CUSTOMER REFUND FOR HERO226 (3): EMMANUEL HERNANDEZ		
01/07/22	10	4420	(1): VGWA01*I752101JAN ,L0001		
01/07/22	10	4420	(2): INV#:211201752101 (3): GREAT WESTERN ALARM & COMMUNICATION INC.		

Date	G/L	Account No	Description	Amount	Extension
01/07/22	10	4420 1535	(1): VAQU01*INV0086228 ,L0001	508.01	-15,174.77
			(2): PW-WATER-TR/PL HOUSING ASSEMBLY (3): AQUA-METRIC SALES COMPANY CORP.		
01/07/22	10	4420 1550	(1): VBRE02*IBPI207757 ,L0001	960.62	-14,214.15
			(2): PW-WATER-AMMONIUM SULFATE (3): BRENNTAG PACIFIC, INC.		
01/07/22	10	4420 1550	(1): VBRE02*IBPI207758 ,L0001	647.95	-13,566.20
			(2): PW-WATER-LA CHEMCHLOR SOD HYPOCHL (3): BRENNTAG PACIFIC, INC.		
01/07/22	10	4420 1550	(1): VGUA02*I 60101 ,L0001	21.63	-13,544.57
			(2): PW-WATER-OPEN ROAD PVC LONG COAT (3): GUADALUPE HARDWARE COMPANY INC.		
01/07/22	10	4420 1550	(1): VGUA02*I 60347 ,L0001	30.50	-13,514.07
			(2): PW-WATER-LARI5-1639 FEM X FEM ADAPTER (3): GUADALUPE HARDWARE COMPANY INC.		
01/07/22	10	4420 1550	(1): VGUA02*I 61612 ,L0001	6.89	-13,507.18
			(2): PW-WATER-3/4 X 2 BRASS NIPPLE (3): GUADALUPE HARDWARE COMPANY INC.		
01/07/22	10	4420 1550	(1): VHENO1*I 189933 ,L0001	146.05	-13,361.13
			(2): PW-WATER-FUEL CHARGES (3): EAGLE ENERGY, INC		
01/07/22	10	4420 1550	(1): VICO01*I116064369 ,L0001	759.60	-12,601.53
			(2): INV#:U2116064369 (3): ICONIX WATERWORKS (US) INC.		
01/07/22	10	4420 1560	(1): VHENO1*I 190203 ,L0001	114.45	-12,487.08
			(2): PW-WATER-FUEL CHARGES (3): EAGLE ENERGY, INC		
01/07/22	10	4420 2150	(1): VARA01*I000354239 ,L0001	15.90	-12,471.18
			(2): PW-PARK & REC-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
01/07/22	10	4420 2150	(1): VARA01*I000359370 ,L0001	15.90	-12,455.28
			(2): PW-WATER-UNIFORM SERVICES (3): ARAMARK UNIFORM SERVICES		
01/07/22	10	4420 2150	(1): VARA01*I000364229 ,L0001	15.90	-12,439.38
			(2): PW-WATER-UNIFORM ALLOWANCE (3): ARAMARK UNIFORM SERVICES		
01/07/22	10	4420 2150	(1): VBAD01*I 1154 ,L0002	4,746.00	-7,693.38
			(2): FINANCE-2021 AUDIT (3): BADAWI & ASSOCIATES		
01/07/22	10	4420 2150	(1): VKENO1*I 25286 ,L0001	293.90	-7,399.48
			(2): PW-WATER-DOOR HANGERS (3): KEN VERTREES PRINTERS INC.		
01/07/22	10	4420 2150	(1): VSWR01*TLW1035634 ,L0001	6,549.48	-850.00
			(2): PWWATER SYSTEM ANNUAL FEES INVOICE (3): SWRCB-DWOCF		
01/07/22	10	4420 2150	(1): VWILO3*I010-49895 ,L0001	850.00	.00
			(2): PW-WATER & WASTEWATER RATE STUDY (3): WILLDAN FINANCIAL SERVICES CORP.		
01/07/22	12	2010	(1): Invoices 01/07/22	-10,040.54	-10,040.54
01/07/22	12	4425 1400	(1): VCAL03*I201630362 ,L0001	310.72	-9,729.82
			(2): PW-WWTP-DUST SEAL NELSON INV#:2201-630362 (3): CAL COAST IRRIGATION, INC.		
01/07/22	12	4425 1550	(1): VGUA02*I 53043 ,L0001	18.41	-9,711.41
			(2): PW-WWTP-FLY TRAP BLK FLG 4PK (3): GUADALUPE HARDWARE COMPANY INC.		
01/07/22	12	4425 1550	(1): VPOL02*I 1600963 ,L0001	3,624.31	-6,087.10
			(2): PW-WWTP-GLARIFLOC WE-1289 (3): POLYDYNE INC.		
01/07/22	12	4425 2150	(1): VARA01*I000354241 ,L0001	27.20	-6,059.90
			(2): PW-PARK & REC-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
01/07/22	12	4425 2150	(1): VARA01*I000359372 ,L0001	27.20	-6,032.70
			(2): PW-WASTE WATER-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
01/07/22	12	4425 2150	(1): VARA01*I000364231 ,L0001	27.20	-6,005.50
			(2): PW-WWTP-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
01/07/22	12	4425 2150	(1): VBAD01*I 1154 ,L0003	4,746.00	-1,259.50
			(2): FINANCE-2021 AUDIT (3): BADAWI & ASSOCIATES		
01/07/22	12	4425 2150	(1): VWILO3*I010-49895 ,L0002	850.00	-409.50
			(2): PW-WATER & WASTEWATER RATE STUDY (3): WILLDAN FINANCIAL SERVICES CORP.		
01/07/22	12	4425 2200	(1): VVWT01*I 122921 ,L0001	409.50	.00
			(2): PW-WWTP-HYDRANT METER-5125 W MAIN ST (3): WASTE WATER TREATMENT METER		
01/07/22	23	2010	(1): Invoices 01/07/22	-5,843.92	-5,843.92
01/07/22	23	4461 1560	(1): VCIT12*I 86830 ,L0001	5,843.92	.00
			(2): PW-FUEL USAGE -NOV 2021 (3): CITY OF SANTA MARIA		
01/07/22	42	2010	(1): Invoices 01/07/22	-467.62	-467.62
01/07/22	42	3496	(1): VCAR09*I 8595 ,L0001	467.62	.00
			(2): PW-COSTCO-PORTABLE AIR CONDITIONER HEATPUMP (3): CARDMEMBER SERVICE		
01/07/22	71	2010	(1): Invoices 01/07/22	-765.70	-765.70
01/07/22	71	4454 1550	(1): VCEN11*I 103502 ,L0001	294.68	-471.02
			(2): PW-10/3 X 100FT CORD YELLOW (3): CENTRAL CITY TOOL SUPPLY,INC.		
01/07/22	71	4454 1550	(1): VGUA02*I 60171 ,L0001	68.33	-402.69
			(2): PW-STREETS-MENDING BRACE 2N (3): GUADALUPE HARDWARE COMPANY INC.		
01/07/22	71	4454 1550	(1): VSTA02*I 03019849 ,L0001	163.91	-238.78
			(2): PW-MLK LIME RAIN JACKET, LIME RAIN BIB (3): STATEWIDE TRAFFIC SAFETY & SIGNS INC		
01/07/22	71	4454 2150	(1): VARA01*I000354244 ,L0003	11.94	-226.84
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
01/07/22	71	4454 2150	(1): VARA01*I000359373 ,L0003	11.94	-214.90
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
01/07/22	71	4454 2150	(1): VARA01*I000364233 ,L0003	11.94	-202.96
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
01/07/22	71	4454 2150	(1): VHEA01*I019410828 ,L0001	202.96	.00
			(2): PW-PARKS 303 OBISPO (3): HEALTH SANITATION SERVICE INC.		
01/07/22	89	2010	(1): Invoices 01/07/22	-267,958.53	-267,958.53
01/07/22	89	4444 3045	(1): VEMCO1*I 21-495 ,L0001	4,711.96	-263,246.57
			(2): ADM-GENERAL PLAN UPDATE IS/MND (3): EMC PLANNING GROUP INC.		
01/07/22	89	4444 3045	(1): VEMCO1*I 21-500 ,L0001	231.15	-263,015.42
			(2): ADM-GENERAL PLAN UPDATE (3): EMC PLANNING GROUP INC.		
01/07/22	89	4444 3083	(1): VNUN01*I 10058 ,L0002	1,932.00	-261,083.42
			(2): PW-GUAD ESDC EFFLUENT PS & SEWER MAIN (3): MICHAEL K. NUNLEY & ASSOCIATES, INC.		
01/07/22	89	4444 3085	(1): VNUN01*I 10058 ,L0001	246.25	-260,837.17
			(2): PW-GUAD ESDC EFFLUENT PS & SEWER MAIN (3): MICHAEL K. NUNLEY & ASSOCIATES, INC.		
01/07/22	89	4444 3085	(1): VNUN01*I 10070 ,L0001	437.50	-260,399.67
			(2): PW-GUAD LIFT STATION & TRUNK MAIN (3): MICHAEL K. NUNLEY & ASSOCIATES, INC.		
01/07/22	89	4444 3085	(1): VVLO01*I 10098 ,L0001	154,927.96	-105,471.71
			(2): PW-2021 TRUNK MAIN IMPROVEMENTS PROJECT #4 (3): V. LOPEZ JR. & SONS		
01/07/22	89	4444 3085	(1): VWAL01*I 55187 ,L0001	13,819.51	-91,652.20
			(2): PW-ASSISTANT RESIDENT ENGINEER I (3): WALLACE GROUP		

REPORT.: Jan 07 22 Friday  
RUN...: Jan 07 22 Time: 08:50  
Run By.: Veronica Fabian

City of Guadalupe  
General Ledger Interface  
Journal 04 Purchasing/Payables Journal Interface for (PY) Period 01-22

PAGE: 005  
ID #: FY-GI  
CTL.: GUA

Date	G/L	Account No	Description	Amount	Extension
01/07/22	89	4444 3098	(1): VCAL19*I 95308330 ,L0001 (2): PW-2021-PAVEMENT REHABILITATION PROJECT (3): CALPORTLAND CONSTRUCTION CORP	91,652.20	.00

Journal	G/L Account No	Amount	Extension
04	01 2010	-23,565.65	-23,565.65
04	01 2048	5,928.58	-17,637.07
04	01 4140 0400	75.00	-17,562.07
04	01 4140 2150	4,759.99	-12,802.08
04	01 4145 1150	537.88	-12,264.20
04	01 4145 1550	1,755.21	-10,508.99
04	01 4145 2150	394.91	-10,114.08
04	01 4200 0450	65.25	-10,048.83
04	01 4200 1500	21.73	-10,027.10
04	01 4200 1550	442.45	-9,584.65
04	01 4200 1560	2,098.48	-7,486.17
04	01 4200 2350	5,468.55	-2,017.62
04	01 4220 2350	2,013.09	-4.53
04	01 4300 2150	4.53	.00
04	10 2010	-15,755.65	-15,755.65
04	10 2049	22.87	-15,732.78
04	10 4420 1150	50.00	-15,682.78
04	10 4420 1535	508.01	-15,174.77
04	10 4420 1550	2,573.24	-12,601.53
04	10 4420 1560	114.45	-12,487.08
04	10 4420 2150	12,487.08	.00
04	12 2010	-10,040.54	-10,040.54
04	12 4425 1400	310.72	-9,729.82
04	12 4425 1550	3,642.72	-6,087.10
04	12 4425 2150	5,677.60	-409.50
04	12 4425 2200	409.50	.00
04	23 2010	-5,843.92	-5,843.92
04	23 4461 1560	5,843.92	.00
04	42 2010	-467.62	-467.62
04	42 3496	467.62	.00
04	71 2010	-765.70	-765.70
04	71 4454 1550	526.92	-238.78
04	71 4454 2150	238.78	.00
04	89 2010	-267,958.53	-267,958.53
04	89 4444 3045	4,943.11	-263,015.42
04	89 4444 3083	1,932.00	-261,083.42
04	89 4444 3085	169,431.22	-91,652.20
04	89 4444 3098	91,652.20	.00





**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of December 28, 2021**

  
\_\_\_\_\_  
**Prepared by:**  
**Veronica Fabian**  
**Finance Account Clerk**

\_\_\_\_\_  
**Reviewed by:**  
**Lorena Zarate**  
**Finance Director**

*Todd Bodem*  
\_\_\_\_\_  
**Approved by:**  
**Todd Bodem**  
**City Administrator**

**SUBJECT:** Payment of warrants for the period ending December 22, 2021 to be Approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

**RECOMMENDATION:**

That the City Council review and approve the listing of hand checks and warrants to be paid on December 29, 2021.

**BACKGROUND:**

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

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 2050 PARKER STREET \*\*\* VENDOR.: AGD01 (ANDREW GOODWIN DESIGNS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
378-03	ADM-ROYAL THEATER PROJECT	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-ROYAL THEATER PROJECT	91	4542 3150	1	75478.56	75478.56
				( 2003 Bond Refi RDA BOND REFI Imp.Other/Build )		
					Invoice Extension ---->	75478.56
					Vendor Total ----->	75478.56

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 304 E. OAK STREET \*\*\* VENDOR.: ALL02 (ALL AMERICAN SCREEN PRINT INC,)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
34506	PD-NEGRANT-UNIFORM ALLOWANCE-LADIES BLACK POLO	12-21	11/22/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-NEGRANT-UNIFORM ALLOWANCE-LADIES BLACK POLO	01	4200 0450	1	121.80	121.80
				( General Fund Police Other Benefits )		
					Invoice Extension ---->	121.80
					Vendor Total ----->	121.80

.....  
 \*\*\* VENDOR.: AMA02 (AMAZON BUSINESS)

P.O.BOX 035184

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4XDFF7G3M	PS-PD-BATTERY CASE FOR IPHONE	12-21	10/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:11P4XDFF7G3M	01	4200 1550	1	38.05	38.05
				( General Fund Police Op Supp/Expense )		
					Invoice Extension ---->	38.05

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
K6QRVGN1X	PS-FIRE-USB CABLE,LAN PATCH CORDS,USB SWITCH	12-21	12/06/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:1GCK-6QRV-GN1X	01	4200 1550	1	144.56	144.56
				( General Fund Police Op Supp/Expense )		
					Invoice Extension ---->	144.56

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
LYVMPGHKK	PS-FIRE-COPY PAPER,KEYBOARD,DETERGENT,AIR FRESHENR	12-21	09/20/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:19XL-YVMP-GHKK ACCT#:A19RD4DAF93AUQ	01	4220 1200	1	120.98	120.98
				( General Fund Fire Off Suppl/Postg )		
0002	INV#:19XL-YVMP-GHKK ACCT#:A19RD4DAF93AUQ	01	4220 1550	1	138.91	138.91
				( General Fund Fire Op Supp/Expense )		
					Invoice Extension ---->	259.89

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
LYVMPGVXV	PS-FIRE-WIRELESS CARBON MONOXIDE ALARM	12-21	09/20/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:19XL-YVMP-GCXV ACCT#:A19RD4DAF93AUQ	01	4220 1550	1	222.90	222.90
				( General Fund Fire Op Supp/Expense )		
					Invoice Extension ---->	222.90

\*\*\* VENDOR.: AMA02 (AMAZON BUSINESS)

P.O.BOX 035184

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
MM6L9MJ46	FIRE-ADAPTER KIT FOR SDR EQUIPMENT ANTENNA	12-21	12/16/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#1N4M-M6L9-MJ46	40 4225 1500	1	44.43	44.43
	( Fire Saf.Fund Fire Pub.Safety Equipment Replc )				
	Invoice Extension ---->				44.43

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
P7967W7JP	PW-WWTP-ETEK CITY INFRARED THERMOMETER 1080 GUN	12-21	12/08/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:14GP-7967-W7JP	12 4425 1550	1	31.51	31.51
	( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )				
	Invoice Extension ---->				31.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
QR1M6MJLM-C	PW-WWTP-ETERK CITY INFRARED THERMOMETER 1080	12-21	12/11/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CREDIT:1JDQ-R1M6-MJLM INV#:14GP-7967-W7JP	12 4425 1550	-1	31.51	-31.51
	( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )				
	Invoice Extension ---->				-31.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
XLK7MLTNN	PW-BICYCLE	12-21	12/01/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:1XHX-LK7M-LTNN	10 4420 1550	1	3043.91	3043.91
	( Wtr. Oper. Fund Water Operating Op Supp/Expense )				
	Invoice Extension ---->				3043.91

Vendor Total -----> 3753.74

\*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

AUS WEST LOCKBOX  
 P.O. BOX 101179

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000343694	PW-PARK & REC-WET MOP,SCRAPPER MAT,MASK REUSABLE	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-WET MOP,SCRAPPER MAT,MASK REUSABLE	01 4145 2150	1	48.48	48.48
	( General Fund Building Mtce Prof'l Services )				
	Invoice Extension ---->				48.48

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000343695	PW-WATER-UNIFORM SERVICE	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-UNIFORM SERVICE	10 4420 2150	1	15.90	15.90
	( Wtr. Oper. Fund Water Operating Prof'l Services )				
	Invoice Extension ---->				15.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000343697	PW-WWTP-UNIFORM SERVICE	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-UNIFORM SERVICE	12 4425 2150	1	27.20	27.20
	( Wst.Wtr.Op.Fund Wastewater Prof'l Services )				
	Invoice Extension ---->				27.20

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 AUS WEST LOCKBOX \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000343700	PW-STREETS-UNIFORM SERVICE	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-UNIFORM SERVICE	01 4145 2150	1	1.49	1.49
	( General Fund Building Mtce Profl Services )				
0002	PW-STREETS-UNIFORM SERVICE	01 4300 2150	1	1.51	1.51
	( General Fund Parks & Rec Profl Services )				
0003	PW-STREETS-UNIFORM SERVICE	71 4454 2150	1	11.94	11.94
	( MEASURE A MEASURE A Profl Services )				
	Invoice Extension ---->				14.94

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000349284	PW-PARK & REC-WET MOP,SCRAPER MAT,CITY MAT	12-21	12/14/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-WET MOP,SCRAPER MAT,CITY MAT	01 4145 2150	1	48.48	48.48
	( General Fund Building Mtce Profl Services )				
	Invoice Extension ---->				48.48

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000349288	PW-WATER-UNIFORM SERVICE	12-21	12/14/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-UNIFORM SERVICE	10 4420 2150	1	15.90	15.90
	( Wtr. Oper. Fund Water Operating Profl Services )				
	Invoice Extension ---->				15.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000349291	PW-WWTP-UNIFORM SERVICE	12-21	12/14/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-UNIFORM SERVICE	12 4425 2150	1	27.20	27.20
	( Wst.Wtr.Op.Fund Wastewater Profl Services )				
	Invoice Extension ---->				27.20

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000349295	PW-STREETS-UNIFORM SERVICE	12-21	12/14/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-UNIFORM SERVICE	01 4145 2150	1	1.49	1.49
	( General Fund Building Mtce Profl Services )				
0002	PW-STREETS-UNIFORM SERVICE	01 4300 2150	1	1.51	1.51
	( General Fund Parks & Rec Profl Services )				
0003	PW-STREETS-UNIFORM SERVICE	71 4454 2150	1	11.94	11.94
	( MEASURE A MEASURE A Profl Services )				
	Invoice Extension ---->				14.94
	Vendor Total ----->				213.04

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 3390 UNIVERSITY AVE 5TH FLOOR \*\*\* VENDOR.: BBK01 (BEST BEST & KRIEGER ATTORNEYS AT LAW)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
923051	ADM-LEGAL SERVICES - THROUGH NOV 30,2021	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-LEGAL SERVICES - THROUGH NOV 30,2021	01 4110 2150	1	2484.00	2484.00
	( General Fund City Attorney Profl Services )				
	Invoice Extension ---->				2484.00

3390 UNIVERSITY AVE 5TH FLOOR \*\*\* VENDOR.: BBK01 (BEST BEST & KRIEGER ATTORNEYS AT LAW)  
 P.O.BOX 1028

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->	2484.00 =====

\*\*\* VENDOR.: BOD02 (TODD BODEM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
122221	ADM-CHECK REQUEST-MONTLY REIMBURSEMENT CELL	12-21	12/22/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-CHECK REQUEST-MONTLY REIMBURSEMENT CELL	01	4105 1300	1	50.00	50.00
			( General Fund Administration Bus Exp/Train )			
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00 =====

23537 NETWORK PLACE \*\*\* VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
84330912	FIRE-GLUCAGON 1MG,1ML VIAL KIT WITH 1ML STERILE	12-21	12/17/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE-GLUCAGON 1MG,1ML VIAL KIT WITH 1ML STERILE	01	4220 1550	1	399.70	399.70
			( General Fund Fire Op Supp/Expense )			
				Invoice Extension ---->		399.70
				Vendor Total ----->		399.70 =====

1050 SOUTHWOOD DRIVE \*\*\* VENDOR.: CAN03 (CANNON CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
78021	PW-GUAD COMMUNITY CENTER & LEROY PARK RENOVATION	12-21	10/11/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-GUAD COMMUNITY CENTER & LEROY PARK RENOVATION	89	4444 3051	1	11661.75	11661.75
			( CIP CIP 089-201 )			
				Invoice Extension ---->		11661.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
78663	ADM/PW - GUADALUPE COMMUNITY CENTER & LEROY PARK	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM/PW - GUADALUPE COMMUNITY CENTER & LEROY PARK	89	4444 3051	1	12924.74	12924.74
			( CIP CIP 089-201 )			
				Invoice Extension ---->		12924.74

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
78671	PW-INSPECTION SERVICES 2021 PAVEMENT REHABILITATIO	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	NO.2021-03	89	4444 3068	1	15534.75	15534.75
			( CIP CIP Street Rehab )			
				Invoice Extension ---->		15534.75
				Vendor Total ----->		40121.24 =====

MARK MAYBERRY \*\*\* VENDOR.: CAS07 (CASSIA LANDSCAPE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
122128	PW-LANDSCAPE MAINTENANCE FOR DEC 2021	12-21	12/15/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FACILITIES	01 4145 2150	1	428.00	428.00
		( General Fund Building Mtce Profl Services )			
0002	PARKS	01 4300 2150	1	1435.00	1435.00
		( General Fund Parks & Rec Profl Services )			
				Invoice Extension ---->	1863.00
				Vendor Total ----->	1863.00

110 E. COOK STREET \*\*\* VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
86812	PW-LANDFILL BILLING - NOV 2021	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-LANDFILL BILLING - NOV 2021	71 4454 2150	1	30.00	30.00
		( MEASURE A MEASURE A Profl Services )			
				Invoice Extension ---->	30.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
88010	PW-BUSINESS HAZ WASTE - OCTOBER 2021	12-21	11/09/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-BUSINESS HAZ WASTE - OCTOBER 2021	71 4454 2150	1	25.00	25.00
		( MEASURE A MEASURE A Profl Services )			
				Invoice Extension ---->	25.00
				Vendor Total ----->	55.00

PO BOX 1480 \*\*\* VENDOR.: CLA01 (CLARK PEST CONTROL OF STOCKTON, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
29558670	ADM-PEST CONTROL-SENIOR CENTER-CV1 GRANT	12-21	10/27/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-PEST CONTROL-SENIOR CENTER-CV1 GRANT	105 4015 2150	1	135.00	135.00
		( CDBG CV1 CDBG CV1 Profl Services )			
				Invoice Extension ---->	135.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
29558671	ADM-PEST CONTROL-SENIOR CENTER-CV1 GRANT	12-21	11/24/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-PEST CONTROL-SENIOR CENTER-CV1 GRANT	105 4015 2150	1	135.00	135.00
		( CDBG CV1 CDBG CV1 Profl Services )			
				Invoice Extension ---->	135.00
				Vendor Total ----->	270.00

867 GUADALUPE ST \*\*\* VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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 867 GUADALUPE ST \*\*\* VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
72757	PW-WWTP-GULARTE LIFT STATION	12-21	12/17/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-GULARTE LIFT STATION	12	4425 2150	1	835.42	835.42
		( Wst.Wtr.Op.Fund Wastewater Profl Services )				
				Invoice Extension ---->		835.42

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
72758	PW-WWTP-HWY 1 LIFT STATION	12-21	12/17/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-HWY 1 LIFT STATION	12	4425 2150	1	1637.84	1637.84
		( Wst.Wtr.Op.Fund Wastewater Profl Services )				
				Invoice Extension ---->		1637.84
				Vendor Total ----->		2473.26

.....  
 P.O. BOX 329 \*\*\* VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
984519	PW-WWTP-WATER SAMPLES	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-WATER SAMPLES	12	4425 2150	1	264.00	264.00
		( Wst.Wtr.Op.Fund Wastewater Profl Services )				
				Invoice Extension ---->		264.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
984520	PW-WWTP-WATER SAMPLES	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-WATER SAMPLES	12	4425 2150	1	513.00	513.00
		( Wst.Wtr.Op.Fund Wastewater Profl Services )				
				Invoice Extension ---->		513.00
				Vendor Total ----->		777.00

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 105 E. ANAPAMU STREET RM-407 \*\*\* VENDOR.: COU06 (COUNTY OF SANTA BARBARA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
121721	ADM-FILING NOTICE OF EXCEPTION WITH COSB	12-21	12/28/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ROYAL THEATER PROJECT	91	4542 3150	1	50.00	50.00
		( 2003 Bond Refi RDA BOND REFI Imp.Other/Build )				
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00

.....  
 CBL NOREWALK \*\*\* VENDOR.: CUR05 (CURTIS BLUE LINE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
INV538818	PD-MICHAEL KUHBANDER	12-21	10/28/21 N N N	A-NET30 FROM INVOICE	2010

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 CBL NOREWALK \*\*\* VENDOR.: CU05 (CURTIS BLUE LINE)

12158 FIRESTONE BOULEVARD  
 INVOICE-TYPE DESCRIPTION

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	PD-MICHAEL KUH BANDER-CARRIER, BALLISTIC PANEL SET	01	4200 1550	1 1200.47 ( General Fund Police Op Supp/Expense )	1200.47
				Invoice Extension ---->	1200.47

.....  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
INV540110	PD-NAVY HANDCUFF POUCH, NAVY AEROSOL POUCH	12-21	10/29/21 N N N	A-NET30 FROM INVOICE	2010
0001	PD-NAVY HANDCUFF POUCH, NAVY AEROSOL POUCH	01	4200 1550	1 125.22 ( General Fund Police Op Supp/Expense )	125.22
				Invoice Extension ---->	125.22

Vendor Total -----> 1325.69  
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 CA DEPT TAX & FEE ADMIN \*\*\* VENDOR.: DEP05 (DEPT OF TAX AND FEE ADMIN)

450 N STREET  
 INVOICE-TYPE DESCRIPTION

.....  
 TF500412 FINANCE - TAX IMPLEMENTATION 12-21 11/12/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	FINANCE - TAX IMPLEMENTATION	01	4140 2150	1 2136.17 ( General Fund Non-Departmentl Prof'l Services )	2136.17
				Invoice Extension ---->	2136.17

Vendor Total -----> 2136.17  
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 INDUSTRIAL & MEDICAL CLINI \*\*\* VENDOR.: EAS01 (EAST COUNTY URGENT CARE)

1625 E.MAIN ST. SUITE 100  
 INVOICE-TYPE DESCRIPTION

.....  
 9927 PD-EMPLOYER AUDIOGRAM, PHYSICAL ESTABLISHED PATIEN 12-21 12/01/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	PD-EMPLOYER AUDIOGRAM, PHYSICAL ESTABLISHED PATIEN	01	4200 1550	1 145.00 ( General Fund Police Op Supp/Expense )	145.00
				Invoice Extension ---->	145.00

Vendor Total -----> 145.00  
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.....  
 745 W. BETTERAVIA ROAD \*\*\* VENDOR.: ENG02 (ENGEL & GRAY, INC.)

P.O. BOX 5020  
 INVOICE-TYPE DESCRIPTION

.....  
 1BX00005 PW-WWTP-MONTHLY BIN RENT/BASE CHG 12-21 11/30/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	PW-WWTP-MONTHLY BIN RENT/BASE CHG	12	4425 2150	1 5307.51 ( Wst.Wtr.Op.Fund Wastewater Prof'l Services )	5307.51
				Invoice Extension ---->	5307.51

Vendor Total -----> 5307.51  
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 P.O..BOX 208728 \*\*\* VENDOR.: EW101 (EWING CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15713967	PW-7X7 BURLAP TRASH SQUARE	12-21	11/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-7X7 BURLAP TRASH SQUARE	71	4454 1550	1	96.91	96.91
		( MEASURE A MEASURE A Op Supp/Expense )				
				Invoice Extension ---->		96.91
				Vendor Total ----->		96.91

.....  
 P.O BOX 740407 \*\*\* VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
120421	FINANCE-COMMUNICATION	12-21	12/04/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE	01	4220 1150	1	62.16	62.16
		( General Fund Fire Communications )				
0002	ADMIN	01	4105 1150	1	124.32	124.32
		( General Fund Administration Communications )				
0003	FINANCE	01	4120 1150	1	124.32	124.32
		( General Fund Finance Communications )				
0004	POLICE	01	4200 1150	1	186.47	186.47
		( General Fund Police Communications )				
0005	COUNCIL CHAMBERS	01	4105 1150	1	62.16	62.16
		( General Fund Administration Communications )				
0006	BUILDING	01	4405 1150	1	62.16	62.16
		( General Fund Bldg and Safety Communications )				
				Invoice Extension ---->		621.59

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
120421A	ADM-FAX LINE-805-343-5512-041588-5	12-21	12/04/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-FAX LINE-805-343-5512-041588-5	01	4105 1150	1	89.37	89.37
		( General Fund Administration Communications )				
				Invoice Extension ---->		89.37

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
120721A	PW-ACCOUNT#:805-343-5713-061406-5	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-ACCOUNT#:805-343-5713-061406-5	12	4425 1150	1	94.48	94.48
		( Wst.Wtr.Op.Fund Wastewater Communications )				
				Invoice Extension ---->		94.48
				Vendor Total ----->		805.44

.....  
 GLOBAL ENVIRONMENTAL PERMITTING \*\*\* VENDOR.: GEP01 (GEPERMIT)  
 16885 WEST BERNARDO DR,#105

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2021-54	ADM-ROYAL THEATER ENVIRONMENTAL	12-21	12/16/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-ROYAL THEATER ENVIRONMENTAL	91	4542 3150	1	2360.00	2360.00
		( 2003 Bond Refi RDA BOND REFI Imp.Other/Build )				
				Invoice Extension ---->		2360.00
				Vendor Total ----->		2360.00

\*\*\* VENDOR.: GER01 (EMIKO GERBER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
122221	HR-CHECK REQUEST-MONTHLY CELL REIMBURSEMENT	12-21	12/22/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MONTHLY CELLPHONE CELLPHONE REIMBURSEMENT	01	4105 1150	1	250.00	250.00
		( General Fund Administration Communications )				
				Invoice Extension ---->		250.00
				Vendor Total ----->		250.00

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
58758	PW-STREETS-TIE DOWN RTCH GRY 14'	12-21	12/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-TIE DOWN RTCH GRY 14'	71	4454 1550	1	83.73	83.73
		( MEASURE A MEASURE A Op Supp/Expense )				
				Invoice Extension ---->		83.73

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
58873	PW-STREETS-TOOLS	12-21	12/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-TOOLS	71	4454 1550	1	356.04	356.04
		( MEASURE A MEASURE A Op Supp/Expense )				
				Invoice Extension ---->		356.04

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
58962	PW-STREETS-25FT DUAL RULE TAPE MEASURE	12-21	12/02/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-25FT DUAL RULE TAPE MEASURE	71	4454 1550	1	137.70	137.70
		( MEASURE A MEASURE A Op Supp/Expense )				
				Invoice Extension ---->		137.70

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
58963-C	PW-STREETS-ELECTRICAL TAPE 3/4''X66'	12-21	12/02/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-ELECTRICAL TAPE 3/4''X66'	71	4454 1550	-1	75.91	-75.91
		( MEASURE A MEASURE A Op Supp/Expense )				
				Invoice Extension ---->		-75.91

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
59673	PW-STREETS-#10 X 1 1 /4 HEX S.D.S. P-PAK Z	12-21	12/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-#10 X 1 1 /4 HEX S.D.S. P-PAK Z	01	4145 1550	1	133.38	133.38
		( General Fund Building Mtce Op Supp/Expense )				
				Invoice Extension ---->		133.38

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
59733	PW-STREETS-TIE DOWN ORG 1''X6' 4PK	12-21	12/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-TIE DOWN ORG 1''X6' 4PK	71	4454 1550	1	110.82	110.82
		( MEASURE A MEASURE A Op Supp/Expense )				
				Invoice Extension ---->		110.82

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
59743	PW-STREETS-ULTRA CVR FLT BLACK QT	12-21	12/09/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-ULTRA CVR FLT BLACK QT	23 4461 1550	1	28.23	28.23
		( LTF - Transit LTF Transit Op Supp/Expense )			
				Invoice Extension ---->	28.23

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
59792	PW-WATER-BUNGEE CORD SET 2 PK RED	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-BUNGEE CORD SET 2 PK RED	10 4420 1550	1	7.81	7.81
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
				Invoice Extension ---->	7.81

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
59810	PW-WATER-STEP ON WSTBSKT 13G BLK	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-STEP ON WSTBSKT 13G BLK	10 4420 1550	1	65.23	65.23
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
				Invoice Extension ---->	65.23

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
59885	PW-STEEETS-PWR HUB W/2USB PORT 5OUT	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STEEETS-PWR HUB W/2USB PORT 5OUT	01 4145 1550	1	58.69	58.69
		( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->	58.69

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
60036	FIRE-ROUND RECEPTABLE 15A IV	12-21	12/13/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-ROUND RECEPTABLE 15A IV	01 4200 1550	1	12.91	12.91
		( General Fund Police Op Supp/Expense )			
				Invoice Extension ---->	12.91

Vendor Total -----> 918.63

\*\*\* VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
122221	CHECK REQUEST-PROPERTY LEASE PAYMENT BANDSHELL	12-21	12/22/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST-PROPERTY LEASE PAYMENT BANDSHELL	01 4300 2150	1	50.00	50.00
		( General Fund Parks & Rec Profl Services )			
				Invoice Extension ---->	50.00

Vendor Total -----> 50.00

120 S. STATE COLLEGE BLVD  
 SUITE 200

\*\*\* VENDOR.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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120 S. STATE COLLEGE BLVD \*\*\* VENDOR.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)  
 SUITE 200

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SIN013432	ADM-AUDIT SERVICES -SALES TAX	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-AUDIT SERVICES -SALES TAX	01 4105 2150	1	166.26	166.26
		( General Fund Administration Profl Services )			
				Invoice Extension ---->	166.26

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SIN013433	ADM-SALES TAX CONTRAST SERVICES	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-SALES TAX CONTRAST SERVICES	01 4105 2150	1	600.00	600.00
		( General Fund Administration Profl Services )			
				Invoice Extension ---->	600.00

Vendor Total -----> 766.26

P.O.BOX 825 \*\*\* VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
189931	FIRE-FUEL CHARGES	12-21	12/15/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-FUEL CHARGES	01 4220 1560	1	270.74	270.74
		( General Fund Fire Fuels/Lubricant )			
				Invoice Extension ---->	270.74

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
189934	PW-WWTP-FUEL CHARGES	12-21	12/15/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-FUEL CHARGES	12 4425 1560	1	143.01	143.01
		( Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant )			
				Invoice Extension ---->	143.01

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
189935	PW-STREETS-FUEL CHARGES	12-21	12/15/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-FUEL CHARGES	01 4145 1560	1	50.00	50.00
		( General Fund Building Mtce Fuels/Lubricant )			
0002	PW-STREETS-FUEL CHARGES	01 4300 1560	1	50.00	50.00
		( General Fund Parks & Rec Fuels/Lubricant )			
0003	PW-STREETS-FUEL CHARGES	71 4454 1560	1	625.28	625.28
		( MEASURE A MEASURE A Fuels/Lubricant )			
				Invoice Extension ---->	725.28

Vendor Total -----> 1139.03

P.O. BOX 1516 \*\*\* VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
116045280	PW-WATER-3/4 RUBBER WATER METER	12-21	09/01/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:U2116045280	10 4420 1550	1	184.88	184.88
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
				Invoice Extension ---->	184.88

P.O. BOX 1516 \*\*\* VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
116062990	PW-WATER-1 AY VC PJ COUPLING NL	12-21	12/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-1 AY VC PJ COUPLING NL	10	4420 1550	1	486.86	486.86
( Wtr. Oper. Fund Water Operating Op Supp/Expense )						
Invoice Extension ---->						486.86
Vendor Total ----->						671.74

P.O. BOX 1450 \*\*\* VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
79557	FINANCE-COMMUNICATION	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BLDG & SAFETY	01	4405 1150	1	86.13	86.13
( General Fund Bldg and Safety Communications )						
0002	POLICE	01	4200 1150	1	387.60	387.60
( General Fund Police Communications )						
0003	FINANCE	01	4120 1150	1	172.27	172.27
( General Fund Finance Communications )						
0004	ADMINISTRATION	01	4105 1150	1	129.20	129.20
( General Fund Administration Communications )						
0005	FIRE	01	4420 1150	1	129.20	129.20
( General Fund Water Operating Communications )						
0006	CDBG	100	4010 2164	1	43.07	43.07
( CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN )						
0007	PARKS & REC	01	4300 1150	1	47.37	47.37
( General Fund Parks & Rec Communications )						
0008	WASTE WATER	12	4425 1150	1	111.97	111.97
( Wst.Wtr.Op.Fund Wastewater Communications )						
0009	WATER	10	4420 1150	1	111.97	111.97
( Wtr. Oper. Fund Water Operating Communications )						
0010	STREETS	71	4454 1150	1	25.84	25.84
( MEASURE A MEASURE A Communications )						
0011	BLDG & MAINT	01	4145 1150	1	4.31	4.31
( General Fund Building Mtce Communications )						
Invoice Extension ---->						1248.93
Vendor Total ----->						1248.93

406 W. BETTERAVIA STE B \*\*\* VENDOR.: INT09 (INTERSTATE BATTERIES OF CENTRAL COAST)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
10000395	FIRE-SLA0955 (1)	12-21	10/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE-SLA0955 (1)	01	4220 1400	1	18.43	18.43
( General Fund Fire Equipment Maint )						
Invoice Extension ---->						18.43

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
10008675	PD- (2) 2-XHD, (2) ATCORE	12-21	12/02/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD- (2) 2-XHD, (2) ATCORE	01	4220 1460	1	171.54	171.54
( General Fund Fire Vehicle Maintnc )						
Invoice Extension ---->						171.54
Vendor Total ----->						189.97

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 \*\*\* VENDOR.: J&E01 (J&E CLEANING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
43217	PD-CLEANING SERVICE-PD STATION	12-21	11/25/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-CLEANING SERVICE-PD STATION	01 4200 1550	1	240.00	240.00
		( General Fund Police Op Supp/Expense )			
			Invoice Extension ---->		240.00
			Vendor Total ----->		240.00

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 A PROFESSIONAL LAW CORPORATION \*\*\* VENDOR.: LCW01 (LIEBERT CASSIDY WHITMORE)  
 6033 W. CENTURY BLVD 5TH FLOOR

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
209763	ADM-PERSONNEL LEGAL SERVICES	12-21	11/30/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-PERSONNEL LEGAL SERVICES	01 4110 2150	1	570.00	570.00
		( General Fund City Attorney Prof'l Services )			
			Invoice Extension ---->		570.00
			Vendor Total ----->		570.00

.....  
 \*\*\* VENDOR.: LEN01 (CIAN LENEHAN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
121621	CHECK REQUEST-UNIFORM REIMBURSEMENT	12-21	12/16/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST-UNIFORM REIMBURSEMENT	01 4200 0450	1	400.00	400.00
		( General Fund Police Other Benefits )			
			Invoice Extension ---->		400.00
			Vendor Total ----->		400.00

.....  
 \*\*\* VENDOR.: LIM01 (CARLOS LIMON)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
120921	PD-UNIFORM ALLOWANCE REIMBURSEMENT-CARLOS LIMON	12-21	12/09/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GALLS-BOOTS, TROUSERS (2) TOP, EAR PHONE	01 4200 0450	1	400.00	400.00
		( General Fund Police Other Benefits )			
			Invoice Extension ---->		400.00
			Vendor Total ----->		400.00

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 \*\*\* VENDOR.: MER02 (JOSUE MERAZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
120821	PD-UNIFORM ALLOWANCE	12-21	12/08/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PANTS, POLO	01 4200 0450	1	197.48	197.48
		( General Fund Police Other Benefits )			
			Invoice Extension ---->		197.48

\*\*\* VENDOR.: MER02 (JOSUE MERAZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->	197.48 =====

P.O. BOX 3237 \*\*\* VENDOR.: NOB01 (NOBLE SAW, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
524427	PW-21''B/S 140CC PUSH-S/N 409804589	12-21	12/08/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	PW-21''B/S 140CC PUSH-S/N 409804589		01 4300 1500	1 336.04	336.04
			( General Fund Parks & Rec Equipment Replc )		
				Invoice Extension ---->	336.04
				Vendor Total ----->	336.04 =====

P.O. BOX 997300 \*\*\* VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
112921A	PW-ACCT#:2752777244-9	12-21	11/29/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	PW-ACCT#:2752777244-9		10 4420 1000	1 4130.75	4130.75
			( Wtr. Oper. Fund Water Operating Utilities )		
				Invoice Extension ---->	4130.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
112921B	PW-ACCT#:202012920-0 945 GUADALUPE ST	12-21	11/29/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	PW-ACCT#:202012920-0 945 GUADALUPE ST		65 4485 1000	1 22.95	22.95
			( Quad.Light Dist Gdlpe Light Dis Utilities )		
				Invoice Extension ---->	22.95

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
113021A	PW-ACCT#:3472146148-0	12-21	11/30/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	PW-ACCT#:3472146148-0		12 4425 1000	1 24632.58	24632.58
			( Wst.Wtr.Op.Fund Wastewater Utilities )		
				Invoice Extension ---->	24632.58

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
120221A	ADM-SENIOR CENTER-0406686538-9 SENIOR CENTER	12-21	12/02/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	4545 10TH ST		105 4015 1000	1 236.50	236.50
			( CDBG CV1 CDBG CV1 Utilities )		
				Invoice Extension ---->	236.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
120221B	PW-884 GUADALUPE 6669954346-9	12-21	12/02/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	PW-884 GUADALUPE 6669954346-9		65 4485 1000	1 350.15	350.15
			( Quad.Light Dist Gdlpe Light Dis Utilities )		
				Invoice Extension ---->	350.15

P.O. BOX 99#300

\*\*\* VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				29372.93 =====

3485 SACRAMENTO DRIVE, SUITE A

\*\*\* VENDOR.: PAV01 (PAVEMENT ENGINEERING INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2111-080 PW-ENGINEERING DESIGN SERVICES	12-21	12/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 2021 PAVEMENT REHABILITATION PROJECT 11/01-11/30	89 4444 3068		1	123.75	123.75
			( CIP CIP Street Rehab )		
				Invoice Extension ---->	123.75
				Vendor Total ----->	123.75 =====

555 GUADALUPE ST  
 JUAN C. REYNA

\*\*\* VENDOR.: REY01 (REYNA AUTO REPAIR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4279 PS-PD-AIRPORT UNIT-MOTOR OIL,OIL FILTER	12-21	12/10/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PS-PD-AIRPORT UNIT-MOTOR OIL,OIL FILTER	01 4200 1460		1	693.00	693.00
			( General Fund Police Vehicle Maintnc )		
				Invoice Extension ---->	693.00
				Vendor Total ----->	693.00 =====

\*\*\* VENDOR.: RUI03 (OMAR RUIZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
120821 PD-UNIFORM ALLOWANCE REIMBURSMENT	12-21	12/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 GLK LE 43XMOS 9MM PST AMG N/S	01 4200 0450		1	400.00	400.00
			( General Fund Police Other Benefits )		
				Invoice Extension ---->	400.00
				Vendor Total ----->	400.00 =====

P.O. BOX 6007

\*\*\* VENDOR.: SAN02 (SANTA MARIA TIRE CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
144483 PD-AIRPORT 17-02 - TIRES	12-21	11/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PD-AIRPORT 17-02 - TIRES	01 4200 1550		1	743.64	743.64
			( General Fund Police Op Supp/Expense )		
				Invoice Extension ---->	743.64
				Vendor Total ----->	743.64 =====



BEHAVIORAL WELLNESS \*\*\* VENDOR.: SAN31 (SANTA BARBARA COUNTY DEPARTMENT OF)

429 N. SAN ANTONIO ROAD  
 INVOICE-TYPE DESCRIPTION

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12072021 ADM-MONTAL HEALTH ASSESSMENT TEAM (MHAT) SERVICES	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PERIOD OF JULY 1,2021 TO JUNE 30,2022	01 4200 2150	1	88.00	88.00
	( General Fund Police Profl Services )			
			Invoice Extension ---->	88.00
			Vendor Total ----->	88.00

240 EAST ROEMER WAY \*\*\* VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1967 ADM/PW- GUAD FLYER & GUAD SHUTTLE - NOV 2021	12-21	11/30/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 ADM/PW- GUAD FLYER & GUAD SHUTTLE - NOV 2021	23 4461 2354	1	28075.90	28075.90
	( LTF - Transit LTF Transit Contract Svcs )			
0002 ADM/PW- GUAD FLYER & GUAD SHUTTLE - NOV 2021	23 3511	-1	3562.19	-3562.19
	( LTF - Transit Fare Revenues )			
			Invoice Extension ---->	24513.71

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1968 ADM/PW - GUAD FLYER & GUAD SHUTTLE - NOV 2021	12-21	11/30/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 ADM/PW - GUAD FLYER & GUAD SHUTTLE - NOV 2021	23 4461 1400	1	5356.84	5356.84
	( LTF - Transit LTF Transit Equipment Maint )			
			Invoice Extension ---->	5356.84
			Vendor Total ----->	29870.55

SANTA MARIA NEWS MEDIA INC \*\*\* VENDOR.: SMT01 (SANTA MARIA TIMES)

P.O.BOX 400

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
57743 ADMCITY OF GUAD-NOTICE	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 ROYAL THEATER DESIGN REVIEW	91 4542 3150	1	115.25	115.25
	( 2003 Bond Refi RDA BOND REFI Imp.Other/Build )			
			Invoice Extension ---->	115.25
			Vendor Total ----->	115.25

522 LINDON LANE \*\*\* VENDOR.: SSS01 (STATEWIDE SAFETY SYSTEMS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
03019629 PW-NIK 3'' 50YD CS504 YELLOW HI SH	12-21	10/29/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PW-NIK 3'' 50YD CS504 YELLOW HI SH	71 4454 1550	1	217.52	217.52
	( MEASURE A MEASURE A Op Supp/Expense )			
			Invoice Extension ---->	217.52

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
03019727 PW-3'' CENTER MOUNT REFLECTOR	12-21	11/15/21 N N N	A-NET30 FROM INVOICE	2010

522 LINDON LANE \*\*\* VENDOR.: SSS01 (STATEWIDE SAFETY SYSTEMS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-3'' CENTER MOUNT REFLECTOR		71 4454 1550	1	74.27	74.27
			( MEASURE A MEASURE A Op Supp/Expense )			
				Invoice Extension ---->		74.27

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
03019747	PW-2'' U BOLT BRACKET ASSEMBLY	12-21	11/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-2'' U BOLT BRACKET ASSEMBLY		71 4454 1550	1	198.75	198.75
			( MEASURE A MEASURE A Op Supp/Expense )			
				Invoice Extension ---->		198.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
03019849	PW-MLK 9665J LIME RAIN JACKET	12-21	12/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-MLK 9665J LIME RAIN JACKET		71 4454 1550	1	163.91	163.91
			( MEASURE A MEASURE A Op Supp/Expense )			
				Invoice Extension ---->		163.91
				Vendor Total ----->		654.45

DEPT, CH 10651 \*\*\* VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
10825143	PW-WWTP-5125 W MAIN ST-ACCT#:10825143	12-21	11/29/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-5125 W MAIN ST-ACCT#:10825143		12 4425 2150	1	55.48	55.48
			( Wst.Wtr.Op.Fund Wastewater Profl Services )			
				Invoice Extension ---->		55.48

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
002003832	FINANCE/ADM-918 OBISPO-FINANCE	12-21	11/29/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	BILLING ACCT#:30017291 INV#:6002003832		01 4120 2150	1	56.64	56.64
			( General Fund Finance Profl Services )			
				Invoice Extension ---->		56.64

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
002004752	ADM-ALARM SERVICES ADM DEPT	12-21	11/29/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-ALARM SERVICES ADM DEPT		01 4105 2150	1	61.18	61.18
			( General Fund Administration Profl Services )			
				Invoice Extension ---->		61.18
				Vendor Total ----->		173.30

P.O. BOX 78004 \*\*\* VENDOR.: STA11 (STAPLES CREDIT PLAN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 78004 \*\*\* VENDOR.: ST11 (STAPLES CREDIT PLAN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
973892051	ADM-FACE MASK	12-21	11/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-FACE MASK	01	4105 1200	1	30.70	30.70
		( General Fund Administration Off Suppl/Postg )				
0002	COPY PAPER	01	4140 1200	1	27.99	27.99
		( General Fund Non-Departmentl Off Suppl/Postg )				
0003	081721	01	4105 1200	1	2.00	2.00
		( General Fund Administration Off Suppl/Postg )				
				Invoice Extension ---->		60.69
				Vendor Total ----->		60.69

\*\*\* VENDOR.: SWE02 (SHANNON SWEENEY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
122221	PW-CHECK REQUEST-MONTHLY REIMBURSMENT -CELL	12-21	12/22/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-CHECK REQUEST-MONTHLY REIMBURSMENT -CELL	10	4420 1300	1	15.00	15.00
		( Wtr. Oper. Fund Water Operating Bus Exp/Train )				
0002	PW-CHECK REQUEST-MONTHLY REIMBURSMENT -CELL	12	4425 1300	1	15.00	15.00
		( Wst.Wtr.Op.Fund Wastewater Bus Exp/Train )				
0003	PW-CHECK REQUEST-MONTHLY REIMBURSMENT -CELL	71	4454 1300	1	15.00	15.00
		( MEASURE A MEASURE A Bus Exp/Train )				
0004	PW-CHECK REQUEST-MONTHLY REIMBURSMENT -CELL	01	4145 1300	1	2.50	2.50
		( General Fund Building Mtce Bus Exp/Train )				
0005	PW-CHECK REQUEST-MONTHLY REIMBURSMENT -CELL	01	4300 1300	1	2.50	2.50
		( General Fund Parks & Rec Bus Exp/Train )				
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00

P.O. BOX 1888 \*\*\* VENDOR.: SWR01 (SWRCB-DWOCF)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
WD0189609	PW-ANNUAL PERMIT FEE WWTP	12-21	12/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:WD-0189609	12	4425 1350	1	23783.00	23783.00
		( Wst.Wtr.Op.Fund Wastewater Mem/Dues & Subs )				
				Invoice Extension ---->		23783.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
WD0190662	PW-ANNUAL PERMIT FEE - CS	12-21	12/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:WD-0190662	12	4425 1350	1	3326.00	3326.00
		( Wst.Wtr.Op.Fund Wastewater Mem/Dues & Subs )				
				Invoice Extension ---->		3326.00
				Vendor Total ----->		27109.00

110 POMEROY ROAD \*\*\* VENDOR.: TAB01 (TAB MILLER ELECTRIC INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
300	PW-PD DEPT DISCONNECTED ALL ELECTRICAL SUPPLY	12-21	12/16/21 N N N	A-NET30 FROM INVOICE	2010

110 POMEROY ROAD \*\*\* VENDOR.: TAB01 (TAB MILLER ELECTRIC INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PD DEPT DISCONNECTED ALL ELECTRICAL SUPPLY	89 4444 3075	1	196.00	196.00
		( CIP CIP Building Improv )			
				Invoice Extension ---->	196.00
				Vendor Total ----->	196.00

JOSEPH FRANZONE \*\*\* VENDOR.: TEM01 (TEMPLETON UNIFORMS,LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PANT,POLO (2)	01 4200 0450	1	205.52	205.52
		( General Fund Police Other Benefits )			
				Invoice Extension ---->	205.52

142234 PD-NORMA FOR PUBLIC SAFETY INTERN

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-MICHAEL CASH-WOOL PANT	01 4200 0450	1	146.40	146.40
		( General Fund Police Other Benefits )			
				Invoice Extension ---->	146.40

142235 PD-MICHAEL CASH-WOOL PANT

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-FRANK MEDINA-BELT, GLASSES, PANT, HANDCUFFS	01 4200 0450	1	388.54	388.54
		( General Fund Police Other Benefits )			
				Invoice Extension ---->	388.54

Vendor Total -----> 740.46

CM-9690 \*\*\* VENDOR.: USB02 (U.S.BANK)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE -TAX ALLOCATION REFUNDING BONDS 2017	26 4500 2150	1	2200.00	2200.00
		( RDA-Op.Fund Redevelopment Profl Services )			
				Invoice Extension ---->	2200.00
				Vendor Total ----->	2200.00

CM-9705 \*\*\* VENDOR.: USB03 (U.S.BANK St.Paul)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-ACCT#:255914000	12-21 12/14/21 N N N			

CM-9705 \*\*\* VENDOR.: USB03 (U.S.BANK St.Paul)

P.O. BOX 70870

INVOICE-TYPE DESCRIPTION

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	FINANCE-ACCT#:255914000	26	4500 1755	1 64534.38	64534.38
				( RDA-Op.Fund Redevelopment InterestExpense )	
				Invoice Extension ---->	64534.38
				Vendor Total ----->	64534.38

P.O. BOX 790428

\*\*\* VENDOR.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

INVOICE-TYPE DESCRIPTION

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000928639	FIRE-PARAMOUNT CLEANERS-HATS, PANTS, JACKETS	12-21	12/03/21 N N N	A-NET30 FROM INVOICE	2010
0001	FIRE-PARAMOUNT CLEANERS-HATS, PANTS, JACKETS	01	4220 1550	1 60.00	60.00
				( General Fund Fire Op Supp/Expense )	
				Invoice Extension ---->	60.00

INVOICE-TYPE DESCRIPTION

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
186641704	FIRE-HOME DEPOT-WASHER	12-21	11/30/21 N N N	A-NET30 FROM INVOICE	2010
0001	FIRE-HOME DEPOT-WASHER	40	4225 1500	1 707.95	707.95
				( Fire Saf.Fund Fire Pub.Safety Equipment Replc )	
				Invoice Extension ---->	707.95
				Vendor Total ----->	767.95

P.O. BOX 660108

\*\*\* VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
893447386	PD-COMMUNICATION-ACCT#:742070155-00001	12-21	11/22/21 N N N	A-NET30 FROM INVOICE	2010
0001	PD-COMMUNICATION-ACCT#:742070155-00001	01	4200 1550	1 329.33	329.33
				( General Fund Police Op Supp/Expense )	
				Invoice Extension ---->	329.33
				Vendor Total ----->	329.33

P.O. BOX 80493

\*\*\* VENDOR.: VRC01 (VITAL RECORDS CONTROL)

INVOICE-TYPE DESCRIPTION

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2378268	ADM-SHREDDING SERVICES	12-21	11/30/21 N N N	A-NET30 FROM INVOICE	2010
0001	POLICE	01	4200 1550	1 71.70	71.70
				( General Fund Police Op Supp/Expense )	
0002	FINANCE	01	4120 1550	1 35.85	35.85
				( General Fund Finance Op Supp/Expense )	
0003	ADMIN	01	4105 1550	1 35.85	35.85
				( General Fund Administration Op Supp/Expense )	
0004	BUILDING	01	4405 1550	1 35.84	35.84
				( General Fund Bldg and Safety Op Supp/Expense )	
				Invoice Extension ---->	179.24

P.O.BOX 80493 \*\*\* VENDOR.: VRC01 (VITAL RECORDS CONTROL)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->	179.24 =====

612 CLARION COURT \*\*\* VENDOR.: WAL01 (WALLACE GROUP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
55061	ADM-CENTAL PARK GRANT	12-21	12/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-CENTAL PARK GRANT	109	4017 2150	1	4993.25	4993.25
		( Central Park xs Central Park Profl Services )				
				Invoice Extension ---->		4993.25
				Vendor Total ----->		4993.25 =====

P.O.BOX 030310 \*\*\* VENDOR.: WEL01 (WELLS FARGO VENDOR FINANCIAL SER. LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
017999407	ADM-COPIER MACHINES LEASE PAYMENT	12-21	12/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:5017999407	01	4140 4150	1	666.45	666.45
		( General Fund Non-Departmentl Lease-Purchase )				
				Invoice Extension ---->		666.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
017999408	ADM-FIRE DEPT COPIER MACHINE LEASE PAYMENT	12-21	01/01/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:5017999408	01	4140 4150	1	61.13	61.13
		( General Fund Non-Departmentl Lease-Purchase )				
				Invoice Extension ---->		61.13
				Vendor Total ----->		727.58 =====

\*\*\* VENDOR.: WRI01 (ROBERT WRIGHT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
120821	PD-ROBERT WRIGHT-UNIFORM ALLOWANCE REIMBURSMENT	12-21	12/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-ROBERT WRIGHT-UNIFORM ALLOWANCE REIMBURSMENT	01	4200 0450	1	187.15	187.15
		( General Fund Police Other Benefits )				
				Invoice Extension ---->		187.15
				Vendor Total ----->		187.15 =====

2341 MEREDITH LANE \*\*\* VENDOR.: ZIE01 (ZIERMAN PLUMBING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15763	PW-INSTALLED GREASE TRAP KITCHEN AREA	12-21	10/19/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount

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 2341, MEREDITH LANE \*\*\* VENDOR.: ZIE01 (ZIERMAN PLUMBING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-INSTALLED GREASE TRAP KITCHEN AREA		89 4444 3075 ( CIP CIP Building Improv )	1	3540.25	3540.25
				Invoice Extension ---->		3540.25
				Vendor Total ----->		3540.25 =====
				** Total Invoices ----->		315515.29
				** Total Checks ----->		.00
				*** Total Purchases --->		315515.29 =====

FUND	DEBT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance	
01	2010		Accounts Payable//General Fund		-19268.14					
01	4105	1150	Administratio/Communication/Gen		655.05	971.96	1627.01	5500.00	3872.99	
01	4105	1200	Administratio/Off Suppl/Pos/Gen		32.70	657.48	690.18	2500.00	1809.82	
01	4105	1300	Administratio/Bus Exp/Train/Gen		50.00	535.46	585.46	1700.00	1114.54	
01	4105	1550	Administratio/Op Supp/Expen/Gen		35.85	1515.80	2366.95	3400.00	1033.05	
01	4105	2150<*>	Administratio/Profl Service/Gen		827.44	2281.50	4302.04	3800.00	-502.04	
01	4110	2150	City Attorney/Profl Service/Gen		3054.00	43845.28	58946.56	90000.00	31053.44	
01	4120	1150	Finance/Communication/General F		296.59	469.11	765.70	3200.00	2434.30	
01	4120	1550	Finance/Op Supp/Expen/General F		35.85	1057.00	1281.49	3000.00	1718.51	
01	4120	2150	Finance/Profl Service/General F		56.64	3707.59	4449.76	10000.00	5550.24	
01	4140	1200<*>	Non-Departmen/Off Suppl/Pos/Gen		27.99	1170.94	1342.98	1200.00	-142.98	
01	4140	2150	Non-Departmen/Profl Service/Gen		2136.17	4815.95	6966.11	15000.00	8033.89	
01	4140	4150	Non-Departmen/Lease-Purchas/Gen		727.58	4470.48	5198.06	8200.00	3001.94	
01	4145	1150<*>	Building Mtce/Communication/Gen		4.31	7176.76	7978.12	300.00	-7678.12	
01	4145	1300	Building Mtce/Bus Exp/Train/Gen		2.50	12.50	15.00	30.00	15.00	
01	4145	1550	Building Mtce/Op Supp/Expen/Gen		192.07	7960.15	10392.39	10800.00	407.61	
01	4145	1560	Building Mtce/Fuels/Lubrica/Gen		50.00	175.00	325.00	500.00	175.00	
01	4145	2150	Building Mtce/Profl Service/Gen		527.94	17935.71	23289.97	57000.00	33710.03	
01	4200	0450	Police/Other Benefit/General Fu		2446.89	-8621.85	11851.17	20000.00	8148.83	
01	4200	1150	Police/Communication/General Fu		574.07	2655.07	3332.82	7200.00	3867.18	
01	4200	1460	Police/Vehicle Maint/General Fu		693.00	3971.04	4664.04	6000.00	1335.96	
01	4200	1550	Police/Op Supp/Expen/General Fu		3050.88	-2515.77	14613.44	20000.00	5386.56	
01	4200	2150	Police/Profl Service/General Fu		88.00	4712.77	4800.77	5000.00	199.23	
01	4220	1150	Fire/Communication/General Fund		62.16	1610.18	1813.87	5200.00	3386.13	
01	4220	1200	Fire/Off Suppl/Pos/General Fund		120.98	49.74	170.72	600.00	429.28	
01	4220	1400	Fire/Equipment Mai/General Fund		18.43	1188.78	2322.24	4600.00	2277.76	
01	4220	1460	Fire/Vehicle Maint/General Fund		171.54	3171.21	3412.71	9000.00	5587.29	
01	4220	1550	Fire/Op Supp/Expen/General Fund		821.51	6656.44	8530.61	12000.00	3469.39	
01	4220	1560	Fire/Fuels/Lubrica/General Fund		270.74	3505.79	4281.16	5000.00	718.84	
01	4300	1150	Parks & Rec/Communication/Gener		47.37	96.43	143.80	4000.00	3856.20	
01	4300	1300	Parks & Rec/Bus Exp/Train/Gener		2.50	12.50	15.00	30.00	15.00	
01	4300	1500	Parks & Rec/Equipment Rep/Gener		336.04	.00	336.04	2300.00	1963.96	
01	4300	1560	Parks & Rec/Fuels/Lubrica/Gener		50.00	175.00	315.00	400.00	85.00	
01	4300	2150	Parks & Rec/Profl Service/Gener		1488.02	9517.36	12893.05	40000.00	27106.95	
01	4405	1150	Bldg and Safe/Communication/Gen		148.29	234.55	382.84	2500.00	2117.16	
01	4405	1550<*>	Bldg and Safe/Op Supp/Expen/Gen		35.84	486.36	628.67	600.00	-28.67	
01	4420	1150<*>	Water Operati/Communication/Gen		129.20	.00	129.20	.00	-129.20	
Fund (01 ) Total ---->					.00	125664.27	60227.52	205159.93	360560.00	155400.07
10	2010		Accounts Payable//Wtr. Oper. Fu		-8078.21					
10	4420	1000	Water Operati/Utilities/Wtr. Op		4130.75	49872.92	58198.93	200000.00	141801.07	
10	4420	1150	Water Operati/Communication/Wtr		111.97	1743.37	2149.58	6700.00	4550.42	



FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1300	Water Operati/Bus Exp/Train/Wtr	15.00	75.00	.00	90.00	1500.00	1410.00
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	3788.69	17913.70	2697.68	24400.07	70000.00	45599.93
10	4420	2150	Water Operati/Profl Service/Wtr	31.80	93058.61	1904.49	94994.90	120000.00	25005.10
Fund (10 ) Total ---->				.00	162663.60	9091.67	179833.48	398200.00	218366.52
100	2010		Accounts Payable//CDBG 2017 AWA	-43.07					
100	4010	2164	CDBG 2017 AWA/GENERAL ADMIN/CDB	43.07	8251.15	8.69	8302.91	27000.00	18697.09
Fund (100) Total ---->				.00	8251.15	8.69	8302.91	27000.00	18697.09
105	2010		Accounts Payable//CDBG CV1	-506.50					
105	4015	1000<*>	CDBG CV1/Utilities/CDBG CV1	236.50	154.11	301.56	692.17	.00	-692.17
105	4015	2150	CDBG CV1/Profl Service/CDBG CV1	270.00	8127.55	.00	8397.55	190000.00	181602.45
Fund (105) Total ---->				.00	8281.66	301.56	9089.72	190000.00	180910.28
109	2010		Accounts Payable//Central Park	-4993.25					
109	4017	2150<*>	Central Park/Profl Service/Cent	4993.25	.00	.00	4993.25	.00	-4993.25
Fund (109) Total ---->				.00	.00	.00	4993.25	.00	-4993.25
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-60773.69					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	24632.58	98615.70	3589.73	126838.01	269000.00	142161.99
12	4425	1150<*>	Wastewater/Communication/Wst.Wt	206.45	5681.87	152.79	6041.11	6000.00	-41.11
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	15.00	75.00	.00	90.00	2000.00	1910.00
12	4425	1350<*>	Wastewater/Mem/Dues & Su/Wst.Wt	27109.00	250.00	.00	27359.00	25600.00	-1759.00
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	.00	14208.36	1786.25	15994.61	36000.00	20005.39
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	143.01	1318.55	224.66	1686.22	7000.00	5313.78
12	4425	2150	Wastewater/Profl Service/Wst.Wt	8667.65	90954.52	4297.15	103919.32	190500.00	86580.68
Fund (12 ) Total ---->				.00	211104.00	10050.58	281928.27	536100.00	254171.73
23	2010		Accounts Payable//LTF - Transit	-29898.78					
23	3511	<*>	Fare Revenues//LTF - Transit	-3562.19	-13359.39	.00	-16921.58	-60000.00	-43078.42
23	4461	1400	LTF Transit/Equipment Mai/LTF -	5356.84	19615.09	.00	24971.93	73000.00	48028.07
23	4461	1550<*>	LTF Transit/Op Supp/Expen/LTF -	28.23	97.74	.00	125.97	.00	-125.97
23	4461	2354	LTF Transit/Contract Svcs/LTF -	28075.90	122429.71	.00	150505.61	355000.00	204494.39
Fund (23 ) Total ---->				.00	128783.15	.00	158681.93	368000.00	209318.07
26	2010		Accounts Payable//RDA-Op.Fund	-66734.38					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
26	4500	1755<*>	Redevelopment/InterestExpen/RDA	64534.38	.00	.00	64534.38	.00	-64534.38
26	4500	2150	Redevelopment/Profl Service/RDA	2200.00	72867.59	.00	75067.59	130000.00	54932.41
Fund (26 ) Total ---->				.00	72867.59	.00	139601.97	130000.00	-9601.97
=====									
40	2010		Accounts Payable//Fire Saf.Fund	-752.38					
40	4225	1500<*>	Fire Pub.Safe/Equipment Rep/Fir	752.38	17760.23	393.90	18906.51	.00	-18906.51
Fund (40 ) Total ---->				.00	17760.23	393.90	18906.51	.00	-18906.51
=====									
65	2010		Accounts Payable//Guad.Light Di	-373.10					
65	4485	1000	Gdipe Light D/Utilities/Guad.Li	373.10	13361.28	2784.35	16518.73	50000.00	33481.27
Fund (65 ) Total ---->				.00	13361.28	2784.35	16518.73	50000.00	33481.27
=====									
71	2010		Accounts Payable//MEASURE A	-2108.74					
71	4454	1150	MEASURE A/Communication/MEASURE	25.84	611.03	101.86	738.73	3200.00	2461.27
71	4454	1300	MEASURE A/Bus Exp/Train/MEASURE	15.00	75.00	.00	90.00	250.00	160.00
71	4454	1550<*>	MEASURE A/Op Supp/Expen/MEASURE	1363.74	11775.92	659.76	13799.42	13000.00	-799.42
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	625.28	3184.06	805.19	4614.53	7000.00	2385.47
71	4454	2150<*>	MEASURE A/Profl Service/MEASURE	78.88	24244.37	32418.37	56741.62	45000.00	-11741.62
Fund (71 ) Total ---->				.00	39890.38	33985.18	75984.30	68450.00	-7534.30
=====									
89	2010		Accounts Payable//CIP	-43981.24					
89	4444	3051<*>	CIP/089-201/CIP	24586.49	729136.48	186918.17	940641.14	.00	-940641.14
89	4444	3068<*>	CIP/Street Rehab/CIP	15658.50	75521.10	765410.87	856590.47	.00	-856590.47
89	4444	3075<*>	CIP/Building Impr/CIP	3736.25	2125.00	.00	5861.25	.00	-5861.25
Fund (89 ) Total ---->				.00	806782.58	952329.04	1803092.86	.00	-1803092.86
=====									
91	2010		Accounts Payable//2003 Bond Ref	-78003.81					
91	4542	3150<*>	RDA BOND REFI/Imp.Other/Bui/200	78003.81	160787.23	1890.75	240681.79	.00	-240681.79
Fund (91 ) Total ---->				.00	160787.23	1890.75	240681.79	.00	-240681.79
=====									

VENDOR I.D.: AGD01 (ANDREW GOODWIN DESIGNS)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Gross Amount	Discount Amount	Net Amount
378-03-	ADM-ROYAL THEATER PROJECT	12/10/21 01/09/22	12-21 06-22	A	75478.56	.00	75478.56
** Vendor's Subtotal ----->					75478.56	.00	75478.56

VENDOR I.D.: ALL02 (ALL AMERICAN SCREEN PRINT INC,)

34506-	PD-NEGRANT-UNIFORM ALLOWANCE-LADIES BLACK POLO	11/22/21 12/22/21	12-21 06-22	A	121.80	.00	121.80
** Vendor's Subtotal ----->					121.80	.00	121.80

VENDOR I.D.: AMA02 (AMAZON BUSINESS)

4XDFF7G3M-	PS-PD-BATTERY CASE FOR IPHONE	10/07/21 11/06/21	12-21 06-22	A	38.05	.00	38.05
K6QRVGN1X-	PS-FIRE-USB CABLE, LAN PATCH CORDS, USB SWITCH	12/06/21 01/05/22	12-21 06-22	A	144.56	.00	144.56
LYVMPGHKK-	PS-FIRE-COPY PAPER, KEYBOARD, DETERGENT, AIR FRESHENR	09/20/21 10/20/21	12-21 06-22	A	259.89	.00	259.89
LYVMPGVXV-	PS-FIRE-WIRELESS CARBON MONOXIDE ALARM	09/20/21 10/20/21	12-21 06-22	A	222.90	.00	222.90
MM6L9MJ46-	FIRE-ADAPTER KIT FOR SDR EQUIPMENT ANTENNA	12/16/21 01/15/22	12-21 06-22	A	44.43	.00	44.43
P7967W7JP-	PW-WWTP-ETEKCITY INFRARED THERMOMETER 1080 GUN	12/08/21 01/07/22	12-21 06-22	A	31.51	.00	31.51
QR1M6MJ1M-C	PW-WWTP-ETERKCITY INFRARED THERMOMETER 1080	12/11/21 01/10/22	12-21 06-22	A	-31.51	.00	-31.51
XLK7MLTNM-	PW-BICYCLE	12/01/21 12/31/21	12-21 06-22	A	3043.91	.00	3043.91
** Vendor's Subtotal ----->					3753.74	.00	3753.74

VENDOR I.D.: ARA01 (ARAMARK UNIFORM SERVICES)

000343694-	PW-PARK & REC-WET MOP, SCRAPER MAT, MASK REUSABLE	12/07/21 01/06/22	12-21 06-22	A	48.48	.00	48.48
000343695-	PW-WATER-UNIFORM SERVICE	12/07/21 01/06/22	12-21 06-22	A	15.90	.00	15.90
000343697-	PW-WWTP-UNIFORM SERVICE	12/07/21 01/06/22	12-21 06-22	A	27.20	.00	27.20
000343700-	PW-STREETS-UNIFORM SERVICE	12/07/21 01/06/22	12-21 06-22	A	14.94	.00	14.94
000349284-	PW-PARK & REC-WET MOP, SCRAPER MAT, CITY MAT	12/14/21 01/13/22	12-21 06-22	A	48.48	.00	48.48
000349288-	PW-WATER-UNIFORM SERVICE	12/14/21 01/13/22	12-21 06-22	A	15.90	.00	15.90
000349291-	PW-WWTP-UNIFORM SERVICE	12/14/21 01/13/22	12-21 06-22	A	27.20	.00	27.20
000349295-	PW-STREETS-UNIFORM SERVICE	12/14/21 01/13/22	12-21 06-22	A	14.94	.00	14.94
** Vendor's Subtotal ----->					213.04	.00	213.04

VENDOR I.D.: BBK01 (BEST BEST & KRIEGER ATTORNEYS AT LAW)

923051-	ADM-LEGAL SERVICES - THROUGH NOV 30, 2021	12/07/21 01/06/22	12-21 06-22	A	2484.00	.00	2484.00
** Vendor's Subtotal ----->					2484.00	.00	2484.00

VENDOR I.D.: BOD02 (TODD BODEM)

122221-	ADM-CHECK REQUEST-MONTLY REIMBURSEMENT CELL	12/22/21 01/21/22	12-21 06-22	A	50.00	.00	50.00
** Vendor's Subtotal ----->					50.00	.00	50.00

VENDOR I.D.: BOU01 (BOUND TREE MEDICAL LLC)

VENDOR I.D.: BOU01 (BOUND TREE MEDICAL LLC)

Invoice No	Description	Due Date	Actual Date	Fiscal Period	Tm	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
84330912-	FIRE-GLUCAGON 1MG, 1ML VIAL KIT WITH 1ML STERILE	12/17/21	12-21	06-22	A			399.70	.00	399.70
		01/16/22								
** Vendor's Subtotal ----->								399.70	.00	399.70

VENDOR I.D.: BUR04 (BURTON'S FIRE, INC.)

S54119-C	FIRE-ESP/SMP SHAFT & ROTORASSY	08/24/21	12-21	06-22	A			-303.68	.00	-303.68
		09/23/21								
** Vendor's Subtotal ----->								-303.68	.00	-303.68

\*\*\* NEGATIVE BALANCE - CHECK WON'T BE PRINTED FOR VENDOR BUR04 \*\*\*

VENDOR I.D.: CAN03 (CANNON CORPORATION)

78021-	PW-GUAD COMMUNITY CENTER & LEROY PARK RENOVATION	10/11/21	12-21	06-22	A			11661.75	.00	11661.75
		11/10/21								
78663-	ADM/PW - GUADALUPE COMMUNITY CENTER & LEROY PARK	12/07/21	12-21	06-22	A			12924.74	.00	12924.74
		01/06/22								
78671-	PW-INSPECTION SERVICES 2021 PAVEMENT REHABILITATIO	12/07/21	12-21	06-22	A			15534.75	.00	15534.75
		01/06/22								
** Vendor's Subtotal ----->								40121.24	.00	40121.24

VENDOR I.D.: CAS07 (CASSIA LANDSCAPE)

122128-	PW-LANDSCAPE MAINTENANCE FOR DEC 2021	12/15/21	12-21	06-22	A			1863.00	.00	1863.00
		01/14/22								
** Vendor's Subtotal ----->								1863.00	.00	1863.00

VENDOR I.D.: CIT12 (CITY OF SANTA MARIA)

86812-	PW-LANDFILL BILLING - NOV 2021	12/10/21	12-21	06-22	A			30.00	.00	30.00
		01/09/22								
88010-	PW-BUSINESS HAZ WASTE - OCTOBER 2021	11/09/21	12-21	06-22	A			25.00	.00	25.00
		12/09/21								
** Vendor's Subtotal ----->								55.00	.00	55.00

VENDOR I.D.: CLA01 (CLARK PEST CONTROL OF STOCKTON, INC.)

29558670-	ADM-PEST CONTROL-SENIOR CENTER-CV1 GRANT	10/27/21	12-21	06-22	A			135.00	.00	135.00
		11/26/21								
29558671-	ADM-PEST CONTROL-SENIOR CENTER-CV1 GRANT	11/24/21	12-21	06-22	A			135.00	.00	135.00
		12/24/21								
** Vendor's Subtotal ----->								270.00	.00	270.00

VENDOR I.D.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

72757-	PW-WWTP-GULARTE LIFT STATION	12/17/21	12-21	06-22	A			835.42	.00	835.42
		01/16/22								
72758-	PW-WWTP-HWY 1 LIFT STATION	12/17/21	12-21	06-22	A			1637.84	.00	1637.84
		01/16/22								
** Vendor's Subtotal ----->								2473.26	.00	2473.26

VENDOR I.D.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

984519-	PW-WWTP-WATER SAMPLES	12/10/21	12-21	06-22	A			264.00	.00	264.00
		01/09/22								
984520-	PW-WWTP-WATER SAMPLES	12/10/21	12-21	06-22	A			513.00	.00	513.00
		01/09/22								
** Vendor's Subtotal ----->								777.00	.00	777.00

VENDOR I.D.: COU06 (COUNTY OF SANTA BARBARA)

Invoice No	Description	Invoice Date		Actual Period	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
121721-	ADM-FILING NOTICE OF EXCEPTION WITH COSB	12/28/21	12-21	A		50.00	.00	50.00
		01/27/22	06-22					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: CUR05 (CURTIS BLUE LINE)

INV538818-	PD-MICHAEL KUHBANDER	10/28/21	12-21	A		1200.47	.00	1200.47
		11/27/21	06-22					
INV540110-	PD-NAVY HANDCUFF POUCH,NAVY AEROSOL POUCH	10/29/21	12-21	A		125.22	.00	125.22
		11/28/21	06-22					
** Vendor's Subtotal ----->						1325.69	.00	1325.69

VENDOR I.D.: DEP05 (DEPT OF TAX AND FEE ADMIN)

TF500412-	FINANCE - TAX IMPLEMENTATION	11/12/21	12-21	A		2136.17	.00	2136.17
		12/12/21	06-22					
** Vendor's Subtotal ----->						2136.17	.00	2136.17

VENDOR I.D.: EAS01 (EAST COUNTY URGENT CARE)

9927-	PD-EMPLOYER AUDIOGRAM, PHYSICAL ESTABLISHED PATIEN	12/01/21	12-21	A		145.00	.00	145.00
		12/31/21	06-22					
** Vendor's Subtotal ----->						145.00	.00	145.00

VENDOR I.D.: ENG02 (ENGEL & GRAY, INC.)

1BX00005-	PW-WWTP-MONTHLY BIN RENT/BASE CHG	11/30/21	12-21	A		5307.51	.00	5307.51
		12/30/21	06-22					
** Vendor's Subtotal ----->						5307.51	.00	5307.51

VENDOR I.D.: EWI01 (EWING CORP.)

15713967-	PW-7X7 BURLAP TRASH SQUARE	11/30/21	12-21	A		96.91	.00	96.91
		12/30/21	06-22					
** Vendor's Subtotal ----->						96.91	.00	96.91

VENDOR I.D.: FRO01 (FRONTIER COMMUNICATIONS)

120421-	FINANCE-COMMUNICATION	12/04/21	12-21	A		621.59	.00	621.59
		01/03/22	06-22					
120421A-	ADM-FAX LINE-805-343-5512-041588-5	12/04/21	12-21	A		89.37	.00	89.37
		01/03/22	06-22					
120721A-	PW-ACCOUNT#:805-343-5713-061406-5	12/07/21	12-21	A		94.48	.00	94.48
		01/06/22	06-22					
** Vendor's Subtotal ----->						805.44	.00	805.44

VENDOR I.D.: GEP01 (GEPERMIT)

2021-54-	ADM-ROYAL THEATER ENVIRONMENTAL	12/16/21	12-21	A		2360.00	.00	2360.00
		01/15/22	06-22					
** Vendor's Subtotal ----->						2360.00	.00	2360.00

VENDOR I.D.: GER01 (EMIKO GERBER)

122221-	HR-CHECK REQUEST-MONTHLY CELL REIMBURSEMENT	12/22/21	12-21	A		250.00	.00	250.00
		01/21/22	06-22					
** Vendor's Subtotal ----->						250.00	.00	250.00

VENDOR I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

Invoice No	Description	Due Date	Actual Fiscal	Period	G/L Account #	Gross Amount	Discount Amount	Net Amount
58758-	PW-STREETS-TIE DOWN RTCH GRY 14'	12/01/21	12-21	A		83.73	.00	83.73
		12/31/21	06-22					
58873-	PW-STREETS-TOOLS	12/01/21	12-21	A		356.04	.00	356.04
		12/31/21	06-22					
58962-	PW-STREETS-25FT DUAL RULE TAPE MEASURE	12/02/21	12-21	A		137.70	.00	137.70
		01/01/22	06-22					
58963-C	PW-STREETS-ELECTRICAL TAPE 3/4''X66'	12/02/21	12-21	A		-75.91	.00	-75.91
		01/01/22	06-22					
59673-	PW-STREETS-#10 X 1 1 /4 HEX S.D.S. P-PAK Z	12/09/21	12-21	A		133.38	.00	133.38
		01/08/22	06-22					
59733-	PW-STREETS-TIE DOWN ORG 1''X6' 4PK	12/09/21	12-21	A		110.82	.00	110.82
		01/08/22	06-22					
59743-	PW-STREETS-ULTRA CVR FLT BLACK QT	12/09/21	12-21	A		28.23	.00	28.23
		01/08/22	06-22					
59792-	PW-WATER-BUNGEE CORD SET 2 PK RED	12/10/21	12-21	A		7.81	.00	7.81
		01/09/22	06-22					
59810-	PW-WATER-STEP ON WSTBSKT 13G BLK	12/10/21	12-21	A		65.23	.00	65.23
		01/09/22	06-22					
59885-	PW-STEETS-PWR HUB W/2USB PORT 5OUT	12/10/21	12-21	A		58.69	.00	58.69
		01/09/22	06-22					
60036-	FIRE-ROUND RECEPABLE 15A IV	12/13/21	12-21	A		12.91	.00	12.91
		01/12/22	06-22					
** Vendor's Subtotal ----->						918.63	.00	918.63

VENDOR I.D.: HAR05 (HARRY & KIMIKO MASATANI)

122221-	CHECK REQUEST-PROPERTY LEASE PAYMENT BANDSHELL	12/22/21	12-21	A		50.00	.00	50.00
		01/21/22	06-22					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)

SIN013432-	ADM-AUDIT SERVICES -SALES TAX	12/10/21	12-21	A		166.26	.00	166.26
		01/09/22	06-22					
SIN013433-	ADM-SALES TAX CONTRAST SERVICES	12/10/21	12-21	A		600.00	.00	600.00
		01/09/22	06-22					
** Vendor's Subtotal ----->						766.26	.00	766.26

VENDOR I.D.: HEN01 (EAGLE ENERGY, INC)

189931-	FIRE-FUEL CHARGES	12/15/21	12-21	A		270.74	.00	270.74
		01/14/22	06-22					
189934-	PW-WWTP-FUEL CHARGES	12/15/21	12-21	A		143.01	.00	143.01
		01/14/22	06-22					
189935-	PW-STREETS-FUEL CHARGES	12/15/21	12-21	A		725.28	.00	725.28
		01/14/22	06-22					
** Vendor's Subtotal ----->						1139.03	.00	1139.03

VENDOR I.D.: ICO01 (ICONIX WATERWORKS (US) INC.)

116045280-	PW-WATER-3/4 RUBBER WATER METER	09/01/21	12-21	A		184.88	.00	184.88
		10/01/21	06-22					
116062990-	PW-WATER-1 AY VC PJ COUPLING NL	12/08/21	12-21	A		486.86	.00	486.86
		01/07/22	06-22					
** Vendor's Subtotal ----->						671.74	.00	671.74

VENDOR I.D.: IMP01 (IMPULSE INTERNET SERVICES)

79557-	FINANCE-COMMUNICATION	12/10/21	12-21	A		1248.93	.00	1248.93
		01/09/22	06-22					
** Vendor's Subtotal ----->						1248.93	.00	1248.93

VENDOR I.D.: INT09 (INTERSTATE BATTERIES OF CENTRAL COAST)

VENDOR I.D.: INT09 (INTERSTATE BATTERIES OF CENTRAL COAST)

Invoice No	Description	Invoice Date		Actual Period	G/L Tm	Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due	Fiscal							
10000395-	FIRE-SLA0955 (1)	10/18/21	12-21	12-21	A			18.43	.00	18.43
		11/17/21	06-22	06-22						
10008675-	PD- (2) 2-XHD, (2) ATCORE	12/02/21	12-21	12-21	A			171.54	.00	171.54
		01/01/22	06-22	06-22						
** Vendor's Subtotal ----->								189.97	.00	189.97

VENDOR I.D.: J&E01 (J&E CLEANING)

43217-	PD-CLEANING SERVICE-PD STATION	11/25/21	12-21	12-21	A			240.00	.00	240.00
		12/25/21	06-22	06-22						
** Vendor's Subtotal ----->								240.00	.00	240.00

VENDOR I.D.: LCW01 (LIEBERT CASSIDY WHITMORE)

209763-	ADM-PERSONNEL LEGAL SERVICES	11/30/21	12-21	12-21	A			570.00	.00	570.00
		12/30/21	06-22	06-22						
** Vendor's Subtotal ----->								570.00	.00	570.00

VENDOR I.D.: LEN01 (CIAN LENEHAN)

121621-	CHECK REQUEST-UNIFORM REIMBURSEMENT	12/16/21	12-21	12-21	A			400.00	.00	400.00
		01/15/22	06-22	06-22						
** Vendor's Subtotal ----->								400.00	.00	400.00

VENDOR I.D.: LIM01 (CARLOS LIMON)

120921-	PD-UNIFORM ALLOWANCE REIMBURSEMENT-CARLOS LIMON	12/09/21	12-21	12-21	A			400.00	.00	400.00
		01/08/22	06-22	06-22						
** Vendor's Subtotal ----->								400.00	.00	400.00

VENDOR I.D.: MER02 (JOSUE MERAZ)

120821-	PD-UNIFORM ALLOWANCE	12/08/21	12-21	12-21	A			197.48	.00	197.48
		01/07/22	06-22	06-22						
** Vendor's Subtotal ----->								197.48	.00	197.48

VENDOR I.D.: NOB01 (NOBLE SAW, INC)

524427-	PW-21''B/S 140CC PUSH-S/N 409804589	12/08/21	12-21	12-21	A			336.04	.00	336.04
		01/07/22	06-22	06-22						
** Vendor's Subtotal ----->								336.04	.00	336.04

VENDOR I.D.: PAC01 (PACIFIC GAS & ELECTRIC)

112921A-	PW-ACCT#:2752777244-9	11/29/21	12-21	12-21	A			4130.75	.00	4130.75
		12/29/21	06-22	06-22						
112921B-	PW-ACCT#:202012920-0 945 GUADALUPE ST	11/29/21	12-21	12-21	A			22.95	.00	22.95
		12/29/21	06-22	06-22						
113021A-	PW-ACCT#:3472146148-0	11/30/21	12-21	12-21	A			24632.58	.00	24632.58
		12/30/21	06-22	06-22						
120221A-	ADM-SENIOR CENTER-0406686538-9 SENIOR CENTER	12/02/21	12-21	12-21	A			236.50	.00	236.50
		01/01/22	06-22	06-22						
120221B-	PW-884 GUADALUPE 6669954346-9	12/02/21	12-21	12-21	A			350.15	.00	350.15
		01/01/22	06-22	06-22						
** Vendor's Subtotal ----->								29372.93	.00	29372.93

VENDOR I.D.: PAV01 (PAVEMENT ENGINEERING INC)

VENDOR I.D.: PAV01 (PAVEMENT ENGINEERING INC)

Invoice No	Description	Invoice Date		Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm						
2111-080-	PW-ENGINEERING DESIGN SERVICES	12/08/21	12-21	A			123.75	.00	123.75
		01/07/22	06-22						
** Vendor's Subtotal ----->							123.75	.00	123.75

VENDOR I.D.: REY01 (REYNA AUTO REPAIR)

4279-	PS-PD-AIRPORT UNIT-MOTOR OIL,OIL FILTER	12/10/21	12-21	A			693.00	.00	693.00
		01/09/22	06-22						
** Vendor's Subtotal ----->							693.00	.00	693.00

VENDOR I.D.: RUI03 (OMAR RUIZ)

120821-	PD-UNIFORM ALLOWANCE REIMBURSMENT	12/08/21	12-21	A			400.00	.00	400.00
		01/07/22	06-22						
** Vendor's Subtotal ----->							400.00	.00	400.00

VENDOR I.D.: SAN02 (SANTA MARIA TIRE CORP)

144483-	PD-AIRPORT 17-02 - TIRES	11/18/21	12-21	A			743.64	.00	743.64
		12/18/21	06-22						
** Vendor's Subtotal ----->							743.64	.00	743.64

VENDOR I.D.: SAN31 (SANTA BARBARA COUNTY DEPARTMENT OF)

12072021-	ADM-MONTAL HEALTH ASSESSMENT TEAM (MHAT) SERVICES	12/07/21	12-21	A			88.00	.00	88.00
		01/06/22	06-22						
** Vendor's Subtotal ----->							88.00	.00	88.00

VENDOR I.D.: SMO01 (SMOOTH INC.)

17-1967-	ADM/PW- GUAD FLYER & GUAD SHUTTLE - NOV 2021	11/30/21	12-21	A			24513.71	.00	24513.71
		12/30/21	06-22						
17-1968-	ADM/PW - GUAD FLYER & GUAD SHUTTLE - NOV 2021	11/30/21	12-21	A			5356.84	.00	5356.84
		12/30/21	06-22						
** Vendor's Subtotal ----->							29870.55	.00	29870.55

VENDOR I.D.: SMT01 (SANTA MARIA TIMES)

57743-	ADM CITY OF GUAD-NOTICE	12/07/21	12-21	A			115.25	.00	115.25
		01/06/22	06-22						
** Vendor's Subtotal ----->							115.25	.00	115.25

VENDOR I.D.: SSS01 (STATEWIDE SAFETY SYSTEMS)

03019629-	PW-NIK 3'' 50YD CS504 YELLOW HI SH	10/29/21	12-21	A			217.52	.00	217.52
		11/28/21	06-22						
03019727-	PW-3'' CENTER MOUNT REFLECTOR	11/15/21	12-21	A			74.27	.00	74.27
		12/15/21	06-22						
03019747-	PW-2'' U BOLT BRACKET ASSEMBLY	11/18/21	12-21	A			198.75	.00	198.75
		12/18/21	06-22						
03019849-	PW-MLK 9665J LIME RAIN JACKET	12/09/21	12-21	A			163.91	.00	163.91
		01/08/22	06-22						
** Vendor's Subtotal ----->							654.45	.00	654.45

VENDOR I.D.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

10825143-	PW-WWTP-5125 W MAIN ST-ACCT#:10825143	11/29/21	12-21	A			55.48	.00	55.48
		12/29/21	06-22						



VENDOR I.D.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

Invoice No	Description	Invoice Due Date	Actual Fiscal Period	Tm	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
002003832-	FINANCE/ADM-918 OBISPO-FINANCE	11/29/21	12-21	A		56.64	.00	56.64
		12/29/21	06-22					
002004752-	ADM-ALARM SERVICES ADM DEPT	11/29/21	12-21	A		61.18	.00	61.18
		12/29/21	06-22					
** Vendor's Subtotal ----->						173.30	.00	173.30

VENDOR I.D.: STAL1 (STAPLES CREDIT PLAN)

973892051-	ADM-FACE MASK	11/30/21	12-21	A		60.69	.00	60.69
		12/30/21	06-22					
** Vendor's Subtotal ----->						60.69	.00	60.69

VENDOR I.D.: SWE02 (SHANNON SWEENEY)

122221-	PW-CHECK REQUEST-MONTHLY REIMBURSEMENT -CELL	12/22/21	12-21	A		50.00	.00	50.00
		01/21/22	06-22					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: SWR01 (SWRCB-DWOCF)

WD0189609-	PW-ANNUAL PERMIT FEE WWTP	12/08/21	12-21	A		23783.00	.00	23783.00
		01/07/22	06-22					
WD0190662-	PW-ANNUAL PERMIT FEE - CS	12/08/21	12-21	A		3326.00	.00	3326.00
		01/07/22	06-22					
** Vendor's Subtotal ----->						27109.00	.00	27109.00

VENDOR I.D.: TAB01 (TAB MILLER ELECTRIC INC.)

300-	PW-PD DEPT DISCONNECTED ALL ELECTRICAL SUPPLY	12/16/21	12-21	A		196.00	.00	196.00
		01/15/22	06-22					
** Vendor's Subtotal ----->						196.00	.00	196.00

VENDOR I.D.: TEM01 (TEMPLETON UNIFORMS, LLC)

142234-	PD-NORMA FOR PUBLIC SAFETY INTERN	11/30/21	12-21	A		205.52	.00	205.52
		12/30/21	06-22					
142235-	PD-MICHAEL CASH-WOOL PANT	11/30/21	12-21	A		146.40	.00	146.40
		12/30/21	06-22					
142263-	PD-FRANK MEDINA-BELT, GLASSES, PANT, HANDCUFFS	12/01/21	12-21	A		388.54	.00	388.54
		12/31/21	06-22					
** Vendor's Subtotal ----->						740.46	.00	740.46

VENDOR I.D.: USB02 (U.S.BANK)

6240134-	FINANCE -TAX ALLOCATION REFUNDING BONDS 2017	08/25/21	12-21	A		2200.00	.00	2200.00
		09/24/21	06-22					
** Vendor's Subtotal ----->						2200.00	.00	2200.00

VENDOR I.D.: USB03 (U.S.BANK St.Paul)

1885159-	FINANCE-ACCT#:255914000	12/14/21	12-21	A		64534.38	.00	64534.38
		01/13/22	06-22					
** Vendor's Subtotal ----->						64534.38	.00	64534.38

VENDOR I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

000928639-	FIRE-PARAMOUNT CLEANERS-HATS, PANTS, JACKETS	12/03/21	12-21	A		60.00	.00	60.00
		01/02/22	06-22					

VENDOR I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Due Date	Period					
186641704-	FIRE-HOME DEPOT-WASHER	11/30/21	12-21	A		707.95	.00	707.95
		12/30/21	06-22					
** Vendor's Subtotal ----->						767.95	.00	767.95

VENDOR I.D.: VER05 (VERIZON WIRELESS)

893447386-	PD-COMMUNICATION-ACCT#:742070155-00001	11/22/21	12-21	A		329.33	.00	329.33
		12/22/21	06-22					
** Vendor's Subtotal ----->						329.33	.00	329.33

VENDOR I.D.: VRC01 (VITAL RECORDS CONTROL)

2378268-	ADM-SHREDDING SERVICES	11/30/21	12-21	A		179.24	.00	179.24
		12/30/21	06-22					
** Vendor's Subtotal ----->						179.24	.00	179.24

VENDOR I.D.: WAL01 (WALLACE GROUP)

55061-	ADM-CENTAL PARK GRANT	12/09/21	12-21	A		4993.25	.00	4993.25
		01/08/22	06-22					
** Vendor's Subtotal ----->						4993.25	.00	4993.25

VENDOR I.D.: WEL01 (WELLS FARGO VENDOR FINANCIAL SER. LLC)

017999407-	ADM-COPIER MACHINES LEASE PAYMENT	12/07/21	12-21	A		666.45	.00	666.45
		01/06/22	06-22					
017999408-	ADM-FIRE DEPT COPIER MACHINE LEASE PAYMENT	01/01/22	12-21	A		61.13	.00	61.13
		01/31/22	06-22					
** Vendor's Subtotal ----->						727.58	.00	727.58

VENDOR I.D.: WRI01 (ROBERT WRIGHT)

120821-	PD-ROBERT WRIGHT-UNIFORM ALLOWANCE REIMBURSMENT	12/08/21	12-21	A		187.15	.00	187.15
		01/07/22	06-22					
** Vendor's Subtotal ----->						187.15	.00	187.15

VENDOR I.D.: ZIE01 (ZIERMAN PLUMBING INC)

15763-	PW-INSTALLED GREASE TRAP KITCHEN AREA	10/19/21	12-21	A		3540.25	.00	3540.25
		11/18/21	06-22					
** Vendor's Subtotal ----->						3540.25	.00	3540.25
** Payment Total ----->						315515.29	.00	315515.29
** Report's Total ----->						315211.61	.00	315211.61

\*\* Total Vendors On This Report ----->

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A NET30 FROM INVOICE

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
		Due Date	Fiscal							
Check #.: 834916 Check Date.: 12/29/21 Vendor I.D.: AGD01 (ANDREW GOODWIN DESIGNS)										
378-03-	ADM-ROYAL THEATER PROJECT	12/10/21 12/29/21	12-21 06-22	A			75478.56	.00	75478.56	
-----										
Check #.: 834917 Check Date.: 12/29/21 Vendor I.D.: ALLO2 (ALL AMERICAN SCREEN PRINT INC,)										
34506-	PD-NEGRANT-UNIFORM ALLOWANCE-LADIES BLACK POLO	11/22/21 12/29/21	12-21 06-22	A			121.80	.00	121.80	
-----										
Check #.: 834918 Check Date.: 12/29/21 Vendor I.D.: AMA02 (AMAZON BUSINESS)										
4XDF7G3M-	PS-PD-BATTERY CASE FOR IPHONE	10/07/21 12/29/21	12-21 06-22	A			38.05	.00	38.05	
K6QRVGN1X-	PS-FIRE-USB CABLE, LAN PATCH CORDS, USB SWITCH	12/06/21 12/29/21	12-21 06-22	A			144.56	.00	144.56	
LYVMPGHKK-	PS-FIRE-COPY PAPER, KEYBOARD, DETERGENT, AIR FRESHENR	09/20/21 12/29/21	12-21 06-22	A			259.89	.00	259.89	
LYVMPGVXV-	PS-FIRE-WIRELESS CARBON MONOXIDE ALARM	09/20/21 12/29/21	12-21 06-22	A			222.90	.00	222.90	
MM6L9MJ46-	FIRE-ADAPTER KIT FOR SDR EQUIPMENT ANTENNA	12/16/21 12/29/21	12-21 06-22	A			44.43	.00	44.43	
P7967W7JP-	PW-WWTP-ETERKCITY INFRARED THERMOMETER 1080 GUN	12/08/21 12/29/21	12-21 06-22	A			31.51	.00	31.51	
QR1M6MJLM-C	PW-WWTP-ETERKCITY INFRARED THERMOMETER 1080	12/11/21 12/29/21	12-21 06-22	A			-31.51	.00	-31.51	
XLK7MLTNM-	PW-BICYCLE	12/01/21 12/29/21	12-21 06-22	A			3043.91	.00	3043.91	
							** Vendor's Subtotal ----->	3753.74	.00	3753.74
-----										
Check #.: 834919 Check Date.: 12/29/21 Vendor I.D.: ARA01 (ARAMARK UNIFORM SERVICES)										
000343694-	PW-PARK & REC-WET MOP, SCRAPPY MAT, MASK REUSABLE	12/07/21 12/29/21	12-21 06-22	A			48.48	.00	48.48	
000343695-	PW-WATER-UNIFORM SERVICE	12/07/21 12/29/21	12-21 06-22	A			15.90	.00	15.90	
000343697-	PW-WWTP-UNIFORM SERVICE	12/07/21 12/29/21	12-21 06-22	A			27.20	.00	27.20	
000343700-	PW-STREETS-UNIFORM SERVICE	12/07/21 12/29/21	12-21 06-22	A			14.94	.00	14.94	
000349284-	PW-PARK & REC-WET MOP, SCRAPER MAT, CITY MAT	12/14/21 12/29/21	12-21 06-22	A			48.48	.00	48.48	
000349288-	PW-WATER-UNIFORM SERVICE	12/14/21 12/29/21	12-21 06-22	A			15.90	.00	15.90	
000349291-	PW-WWTP-UNIFORM SERVICE	12/14/21 12/29/21	12-21 06-22	A			27.20	.00	27.20	
000349295-	PW-STREETS-UNIFORM SERVICE	12/14/21 12/29/21	12-21 06-22	A			14.94	.00	14.94	
							** Vendor's Subtotal ----->	213.04	.00	213.04
-----										
Check #.: 834920 Check Date.: 12/29/21 Vendor I.D.: BBK01 (BEST BEST & KRIEGER ATTORNEYS AT LAW)										
923051-	ADM-LEGAL SERVICES - THROUGH NOV 30, 2021	12/07/21 12/29/21	12-21 06-22	A			2484.00	.00	2484.00	
-----										
Check #.: 834921 Check Date.: 12/29/21 Vendor I.D.: BOD02 (TODD BODEM)										
122221-	ADM-CHECK REQUEST-MONTLY REIMBURSEMENT CELL	12/22/21 12/29/21	12-21 06-22	A			50.00	.00	50.00	
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Check #.: 834922 Check Date.: 12/29/21 Vendor I.D.: BOU01 (BOUND TREE MEDICAL LLC)										
84330912-	FIRE-GLUCAGON 1MG, 1ML VIAL KIT WITH 1ML STERILE	12/17/21 12/29/21	12-21 06-22	A			399.70	.00	399.70	

Invoice No	Description	Invoice Date	Actual Period	G/L	Account No	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm						
Check #.: 834923 Check Date.: 12/29/21 Vendor I.D.: CAN03 (CANNON CORPORATION)									
78021-	PW-GUAD COMMUNITY CENTER & LEROY PARK RENOVATION	10/11/21	12-21	A			11661.75	.00	11661.75
		12/29/21	06-22						
78663-	ADM/PW - GUADALUPE COMMUNITY CENTER & LEROY PARK	12/07/21	12-21	A			12924.74	.00	12924.74
		12/29/21	06-22						
78671-	PW-INSPECTION SERVICES 2021 PAVEMENT REHABILITATIO	12/07/21	12-21	A			15534.75	.00	15534.75
		12/29/21	06-22						
** Vendor's Subtotal ----->							40121.24	.00	40121.24
-----									
Check #.: 834924 Check Date.: 12/29/21 Vendor I.D.: CAS07 (CASSIA LANDSCAPE)									
122128-	PW-LANDSCAPE MAINTENANCE FOR DEC 2021	12/15/21	12-21	A			1863.00	.00	1863.00
		12/29/21	06-22						
-----									
Check #.: 834925 Check Date.: 12/29/21 Vendor I.D.: CIT12 (CITY OF SANTA MARIA)									
86812-	PW-LANDFILL BILLING - NOV 2021	12/10/21	12-21	A			30.00	.00	30.00
		12/29/21	06-22						
88010-	PW-BUSINESS HAZ WASTE - OCTOBER 2021	11/09/21	12-21	A			25.00	.00	25.00
		12/29/21	06-22						
** Vendor's Subtotal ----->							55.00	.00	55.00
-----									
Check #.: 834926 Check Date.: 12/29/21 Vendor I.D.: CLA01 (CLARK PEST CONTROL OF STOCKTON, INC.)									
29558670-	ADM-PEST CONTROL-SENIOR CENTER-CV1 GRANT	10/27/21	12-21	A			135.00	.00	135.00
		12/29/21	06-22						
29558671-	ADM-PEST CONTROL-SENIOR CENTER-CV1 GRANT	11/24/21	12-21	A			135.00	.00	135.00
		12/29/21	06-22						
** Vendor's Subtotal ----->							270.00	.00	270.00
-----									
Check #.: 834927 Check Date.: 12/29/21 Vendor I.D.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)									
72757-	PW-WWTP-GULARTE LIFT STATION	12/17/21	12-21	A			835.42	.00	835.42
		12/29/21	06-22						
72758-	PW-WWTP-HWY 1 LIFT STATION	12/17/21	12-21	A			1637.84	.00	1637.84
		12/29/21	06-22						
** Vendor's Subtotal ----->							2473.26	.00	2473.26
-----									
Check #.: 834928 Check Date.: 12/29/21 Vendor I.D.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)									
984519-	PW-WWTP-WATER SAMPLES	12/10/21	12-21	A			264.00	.00	264.00
		12/29/21	06-22						
984520-	PW-WWTP-WATER SAMPLES	12/10/21	12-21	A			513.00	.00	513.00
		12/29/21	06-22						
** Vendor's Subtotal ----->							777.00	.00	777.00
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Check #.: 834929 Check Date.: 12/29/21 Vendor I.D.: COU06 (COUNTY OF SANTA BARBARA)									
121721-	ADM-FILING NOTICE OF EXCEPTION WITH COSB	12/28/21	12-21	A			50.00	.00	50.00
		12/29/21	06-22						
-----									
Check #.: 834930 Check Date.: 12/29/21 Vendor I.D.: CUR05 (CURTIS BLUE LINE)									
INV538818-	PD-MICHAEL KUH BANDER	10/28/21	12-21	A			1200.47	.00	1200.47
		12/29/21	06-22						
INV540110-	PD-NAVY HANDCUFF POUCH,NAVY AEROSOL POUCH	10/29/21	12-21	A			125.22	.00	125.22
		12/29/21	06-22						
** Vendor's Subtotal ----->							1325.69	.00	1325.69

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount
Check #.: 834931 Check Date.: 12/29/21 Vendor I.D.: DEP05 (DEPT OF TAX AND FEE ADMIN)									
TF500412-	FINANCE - TAX IMPLEMENTATION	11/12/21	12-21	A			2136.17	.00	2136.17
		12/29/21	06-22						
-----									
Check #.: 834932 Check Date.: 12/29/21 Vendor I.D.: EAS01 (EAST COUNTY URGENT CARE)									
9927-	PD-EMPLOYER AUDIOGRAM, PHYSICAL ESTABLISHED PATIEN	12/01/21	12-21	A			145.00	.00	145.00
		12/29/21	06-22						
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Check #.: 834933 Check Date.: 12/29/21 Vendor I.D.: ENG02 (ENGEL & GRAY, INC.)									
1BX00005-	PW-WWTP-MONTHLY BIN RENT/BASE CHG	11/30/21	12-21	A			5307.51	.00	5307.51
		12/29/21	06-22						
-----									
Check #.: 834934 Check Date.: 12/29/21 Vendor I.D.: EWI01 (EWING CORP.)									
15713967-	PW-7X7 BURLAP TRASH SQUARE	11/30/21	12-21	A			96.91	.00	96.91
		12/29/21	06-22						
-----									
Check #.: 834935 Check Date.: 12/29/21 Vendor I.D.: FRO01 (FRONTIER COMMUNICATIONS)									
120421-	FINANCE-COMMUNICATION	12/04/21	12-21	A			621.59	.00	621.59
		12/29/21	06-22						
120421A-	ADM-FAX LINE-805-343-5512-041588-5	12/04/21	12-21	A			89.37	.00	89.37
		12/29/21	06-22						
120721A-	PW-ACCOUNT#:805-343-5713-061406-5	12/07/21	12-21	A			94.48	.00	94.48
		12/29/21	06-22						
							805.44	.00	805.44
							** Vendor's Subtotal ----->		
-----									
Check #.: 834936 Check Date.: 12/29/21 Vendor I.D.: GEP01 (GEPERMIT)									
2021-54-	ADM-ROYAL THEATER ENVIRONMENTAL	12/16/21	12-21	A			2360.00	.00	2360.00
		12/29/21	06-22						
-----									
Check #.: 834937 Check Date.: 12/29/21 Vendor I.D.: GER01 (EMIKO GERBER)									
122221-	HR-CHECK REQUEST-MONTHLY CELL REIMBURSEMENT	12/22/21	12-21	A			250.00	.00	250.00
		12/29/21	06-22						
-----									
Check #.: 834938 Check Date.: 12/29/21 Vendor I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)									
58758-	PW-STREETS-TIE DOWN RTCH GRY 14'	12/01/21	12-21	A			83.73	.00	83.73
		12/29/21	06-22						
58873-	PW-STREETS-TOOLS	12/01/21	12-21	A			356.04	.00	356.04
		12/29/21	06-22						
58962-	PW-STREETS-25FT DUAL RULE TAPE MEASURE	12/02/21	12-21	A			137.70	.00	137.70
		12/29/21	06-22						
58963-C	PW-STREETS-ELECTRICAL TAPE 3/4''X66'	12/02/21	12-21	A			-75.91	.00	-75.91
		12/29/21	06-22						
59673-	PW-STREETS-#10 X 1 1 /4 HEX S.D.S. P-PAK Z	12/09/21	12-21	A			133.38	.00	133.38
		12/29/21	06-22						
59733-	PW-STREETS-TIE DOWN ORG 1''X6' 4PK	12/09/21	12-21	A			110.82	.00	110.82
		12/29/21	06-22						
59743-	PW-STREETS-ULTRA CVR FLT BLACK QT	12/09/21	12-21	A			28.23	.00	28.23
		12/29/21	06-22						
59792-	PW-WATER-BUNGEE CORD SET 2 PK RED	12/10/21	12-21	A			7.81	.00	7.81
		12/29/21	06-22						
59810-	PW-WATER-STEP ON WSTBSKT 13G BLK	12/10/21	12-21	A			65.23	.00	65.23
		12/29/21	06-22						
59885-	PW-STEETS-PWR HUB W/2USB PORT 5OUT	12/10/21	12-21	A			58.69	.00	58.69
		12/29/21	06-22						
60036-	FIRE-ROUND RECEPTABLE 15A IV	12/13/21	12-21	A			12.91	.00	12.91
		12/29/21	06-22						
							918.63	.00	918.63
							** Vendor's Subtotal ----->		

Invoice No	Description	Invoice	Actual	G/L	Account	No	Discount	Gross	Discount	Net
		Date	Period							
Check #.: 834939 Check Date.: 12/29/21		Vendor I.D.: HAR05 (HARRY & KIMIKO MASATANI)								
122221-	CHECK REQUEST-PROPERTY LEASE PAYMENT BANDSHELL	12/22/21	12-21	A				50.00	.00	50.00
		12/29/21	06-22							
Check #.: 834940 Check Date.: 12/29/21		Vendor I.D.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)								
SIN013432-	ADM-AUDIT SERVICES -SALES TAX	12/10/21	12-21	A				166.26	.00	166.26
		12/29/21	06-22							
SIN013433-	ADM-SALES TAX CONTRAST SERVICES	12/10/21	12-21	A				600.00	.00	600.00
		12/29/21	06-22							
** Vendor's Subtotal ----->								766.26	.00	766.26
Check #.: 834941 Check Date.: 12/29/21		Vendor I.D.: HEN01 (EAGLE ENERGY, INC)								
189931-	FIRE-FUEL CHARGES	12/15/21	12-21	A				270.74	.00	270.74
		12/29/21	06-22							
189934-	PW-WWTP-FUEL CHARGES	12/15/21	12-21	A				143.01	.00	143.01
		12/29/21	06-22							
189935-	PW-STREETS-FUEL CHARGES	12/15/21	12-21	A				725.28	.00	725.28
		12/29/21	06-22							
** Vendor's Subtotal ----->								1139.03	.00	1139.03
Check #.: 834942 Check Date.: 12/29/21		Vendor I.D.: ICO01 (ICONIX WATERWORKS (US) INC.)								
116045280-	PW-WATER-3/4 RUBBER WATER METER	09/01/21	12-21	A				184.88	.00	184.88
		12/29/21	06-22							
116062990-	PW-WATER-1 AY VC PJ COUPLING NL	12/08/21	12-21	A				486.86	.00	486.86
		12/29/21	06-22							
** Vendor's Subtotal ----->								671.74	.00	671.74
Check #.: 834943 Check Date.: 12/29/21		Vendor I.D.: IMP01 (IMPULSE INTERNET SERVICES)								
79557-	FINANCE-COMMUNICATION	12/10/21	12-21	A				1248.93	.00	1248.93
		12/29/21	06-22							
Check #.: 834944 Check Date.: 12/29/21		Vendor I.D.: INT09 (INTERSTATE BATTERIES OF CENTRAL COAST)								
10000395-	FIRE-SLA0955 (1)	10/18/21	12-21	A				18.43	.00	18.43
		12/29/21	06-22							
10008675-	PD- (2) 2-XHD, (2) ATCORE	12/02/21	12-21	A				171.54	.00	171.54
		12/29/21	06-22							
** Vendor's Subtotal ----->								189.97	.00	189.97
Check #.: 834945 Check Date.: 12/29/21		Vendor I.D.: J&E01 (J&E CLEANING)								
43217-	PD-CLEANING SERVICE-PD STATION	11/25/21	12-21	A				240.00	.00	240.00
		12/29/21	06-22							
Check #.: 834946 Check Date.: 12/29/21		Vendor I.D.: LCW01 (LIEBERT CASSIDY WHITMORE)								
209763-	ADM-PERSONNEL LEGAL SERVICES	11/30/21	12-21	A				570.00	.00	570.00
		12/29/21	06-22							
Check #.: 834947 Check Date.: 12/29/21		Vendor I.D.: LEN01 (CIAN LENEHAN)								
121621-	CHECK REQUEST-UNIFORM REIMBURSEMENT	12/16/21	12-21	A				400.00	.00	400.00
		12/29/21	06-22							

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L Account No	Gross Amount	Discount Amount	Net Amount
Check #: 834948 Check Date.: 12/29/21 Vendor I.D.: LIM01 (CARLOS LIMON)								
120921-	PD-UNIFORM ALLOWANCE REIMBURSEMENT-CARLOS LIMON	12/09/21	12-21	A		400.00	.00	400.00
		12/29/21	06-22					
Check #: 834949 Check Date.: 12/29/21 Vendor I.D.: MER02 (JOSUE MERAZ)								
120821-	PD-UNIFORM ALLOWANCE	12/08/21	12-21	A		197.48	.00	197.48
		12/29/21	06-22					
Check #: 834950 Check Date.: 12/29/21 Vendor I.D.: NOB01 (NOBLE SAW, INC)								
524427-	PW-21''B/S 140CC PUSH-S/N 409804589	12/08/21	12-21	A		336.04	.00	336.04
		12/29/21	06-22					
Check #: 834951 Check Date.: 12/29/21 Vendor I.D.: PAC01 (PACIFIC GAS & ELECTRIC)								
112921A-	PW-ACCT#:2752777244-9	11/29/21	12-21	A		4130.75	.00	4130.75
		12/29/21	06-22					
112921B-	PW-ACCT#:202012920-0 945 GUADALUPE ST	11/29/21	12-21	A		22.95	.00	22.95
		12/29/21	06-22					
113021A-	PW-ACCT#:3472146148-0	11/30/21	12-21	A		24632.58	.00	24632.58
		12/29/21	06-22					
120221A-	ADM-SENIOR CENTER-0406686538-9 SENIOR CENTER	12/02/21	12-21	A		236.50	.00	236.50
		12/29/21	06-22					
120221B-	PW-884 GUADALUPE 6669954346-9	12/02/21	12-21	A		350.15	.00	350.15
		12/29/21	06-22					
		** Vendor's Subtotal ----->				29372.93	.00	29372.93
Check #: 834952 Check Date.: 12/29/21 Vendor I.D.: PAV01 (PAVEMENT ENGINEERING INC)								
2111-080-	PW-ENGINEERING DESIGN SERVICES	12/08/21	12-21	A		123.75	.00	123.75
		12/29/21	06-22					
Check #: 834953 Check Date.: 12/29/21 Vendor I.D.: REY01 (REYNA AUTO REPAIR)								
4279-	PS-PD-AIRPORT UNIT-MOTOR OIL,OIL FILTER	12/10/21	12-21	A		693.00	.00	693.00
		12/29/21	06-22					
Check #: 834954 Check Date.: 12/29/21 Vendor I.D.: RUI03 (OMAR RUIZ)								
120821-	PD-UNIFORM ALLOWANCE REIMBURSEMENT	12/08/21	12-21	A		400.00	.00	400.00
		12/29/21	06-22					
Check #: 834955 Check Date.: 12/29/21 Vendor I.D.: SAN02 (SANTA MARIA TIRE CORP)								
144483-	PD-AIRPORT 17-02 - TIRES	11/18/21	12-21	A		743.64	.00	743.64
		12/29/21	06-22					
Check #: 834956 Check Date.: 12/29/21 Vendor I.D.: SAN31 (SANTA BARBARA COUNTY DEPARTMENT OF)								
12072021-	ADM-MONTAL HEALTH ASSESSMENT TEAM (MHAT) SERVICES	12/07/21	12-21	A		88.00	.00	88.00
		12/29/21	06-22					
Check #: 834957 Check Date.: 12/29/21 Vendor I.D.: SMO01 (SMOOTH INC.)								
17-1967-	ADM/PW- GUAD FLYER & GUAD SHUTTLE - NOV 2021	11/30/21	12-21	A		24513.71	.00	24513.71
		12/29/21	06-22					
17-1968-	ADM/PW - GUAD FLYER & GUAD SHUTTLE - NOV 2021	11/30/21	12-21	A		5356.84	.00	5356.84
		12/29/21	06-22					
		** Vendor's Subtotal ----->				29870.55	.00	29870.55

Invoice No	Description	Invoice	Actual	Tm	G/L	Discount	Gross	Discount	Net
		Date	Period						
Check #: 834958 Check Date.: 12/29/21		Vendor I.D.: SMT01 (SANTA MARIA TIMES)							
57743-	ADMCITY OF GUAD-NOTICE	12/07/21	12-21	A			115.25	.00	115.25
		12/29/21	06-22						
Check #: 834959 Check Date.: 12/29/21		Vendor I.D.: SSS01 (STATEWIDE SAFETY SYSTEMS)							
03019629-	PW-NIK 3'' 50YD CS504 YELLOW HI SH	10/29/21	12-21	A			217.52	.00	217.52
		12/29/21	06-22						
03019727-	PW-3'' CENTER MOUNT REFLECTOR	11/15/21	12-21	A			74.27	.00	74.27
		12/29/21	06-22						
03019747-	PW-2'' U BOLT BRACKET ASSEMBLY	11/18/21	12-21	A			198.75	.00	198.75
		12/29/21	06-22						
03019849-	PW-MLK 9665J LIME RAIN JACKET	12/09/21	12-21	A			163.91	.00	163.91
		12/29/21	06-22						
** Vendor's Subtotal ----->							654.45	.00	654.45
Check #: 834960 Check Date.: 12/29/21		Vendor I.D.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)							
10825143-	PW-WWTP-5125 W MAIN ST-ACCT#:10825143	11/29/21	12-21	A			55.48	.00	55.48
		12/29/21	06-22						
002003832-	FINANCE/ADM-918 OBISPO-FINANCE	11/29/21	12-21	A			56.64	.00	56.64
		12/29/21	06-22						
002004752-	ADM-ALARM SERVICES ADM DEPT	11/29/21	12-21	A			61.18	.00	61.18
		12/29/21	06-22						
** Vendor's Subtotal ----->							173.30	.00	173.30
Check #: 834961 Check Date.: 12/29/21		Vendor I.D.: STA11 (STAPLES CREDIT PLAN)							
973892051-	ADM-FACE MASK	11/30/21	12-21	A			60.69	.00	60.69
		12/29/21	06-22						
Check #: 834962 Check Date.: 12/29/21		Vendor I.D.: SWE02 (SHANNON SWEENEY)							
122221-	PW-CHECK REQUEST-MONTHLY REIMBURSMENT -CELL	12/22/21	12-21	A			50.00	.00	50.00
		12/29/21	06-22						
Check #: 834963 Check Date.: 12/29/21		Vendor I.D.: SWR01 (SWRCB-DWOCP)							
WD0189609-	PW-ANNUAL PERMIT FEE WWTP	12/08/21	12-21	A			23783.00	.00	23783.00
		12/29/21	06-22						
WD0190662-	PW-ANNUAL PERMIT FEE - CS	12/08/21	12-21	A			3326.00	.00	3326.00
		12/29/21	06-22						
** Vendor's Subtotal ----->							27109.00	.00	27109.00
Check #: 834964 Check Date.: 12/29/21		Vendor I.D.: TAB01 (TAB MILLER ELECTRIC INC.)							
300-	PW-PD DEPT DISCONNECTED ALL ELECTRICAL SUPPLY	12/16/21	12-21	A			196.00	.00	196.00
		12/29/21	06-22						
Check #: 834965 Check Date.: 12/29/21		Vendor I.D.: TEM01 (TEMPLETON UNIFORMS, LLC)							
142234-	PD-NORMA FOR PUBLIC SAFETY INTERN	11/30/21	12-21	A			205.52	.00	205.52
		12/29/21	06-22						
142235-	PD-MICHAEL CASH-WOOL PANT	11/30/21	12-21	A			146.40	.00	146.40
		12/29/21	06-22						
142263-	PD-FRANK MEDINA-BELT, GLASSES, PANT, HANDCUFFS	12/01/21	12-21	A			388.54	.00	388.54
		12/29/21	06-22						
** Vendor's Subtotal ----->							740.46	.00	740.46



Invoice No	Description	Invoice		Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount	
		Due Date	Actual Period							
Check #: 834966 Check Date.: 12/29/21 Vendor I.D.: USB02 (U.S.BANK)										
6240134-	FINANCE -TAX ALLOCATION REFUNDING BONDS 2017	08/25/21 12/29/21	12-21 06-22	A			2200.00	.00	2200.00	
-----										
Check #: 834967 Check Date.: 12/29/21 Vendor I.D.: USB03 (U.S.BANK St.Paul)										
1885159-	FINANCE-ACCT#:255914000	12/14/21 12/29/21	12-21 06-22	A			64534.38	.00	64534.38	
-----										
Check #: 834968 Check Date.: 12/29/21 Vendor I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)										
000928639-	FIRE-PARAMOUNT CLEANERS-HATS, PANTS, JACKETS	12/03/21 12/29/21	12-21 06-22	A			60.00	.00	60.00	
186641704-	FIRE-HOME DEPOT-WASHER	11/30/21 12/29/21	12-21 06-22	A			707.95	.00	707.95	
							** Vendor's Subtotal ----->	767.95	.00	767.95
-----										
Check #: 834969 Check Date.: 12/29/21 Vendor I.D.: VER05 (VERIZON WIRELESS)										
893447386-	PD-COMMUNICATION-ACCT#:742070155-00001	11/22/21 12/29/21	12-21 06-22	A			329.33	.00	329.33	
-----										
Check #: 834970 Check Date.: 12/29/21 Vendor I.D.: VRC01 (VITAL RECORDS CONTROL)										
2378268-	ADM-SHREDDING SERVICES	11/30/21 12/29/21	12-21 06-22	A			179.24	.00	179.24	
-----										
Check #: 834971 Check Date.: 12/29/21 Vendor I.D.: WAL01 (WALLACE GROUP)										
55061-	ADM-CENTAL PARK GRANT	12/09/21 12/29/21	12-21 06-22	A			4993.25	.00	4993.25	
-----										
Check #: 834972 Check Date.: 12/29/21 Vendor I.D.: WEL01 (WELLS FARGO VENDOR FINANCIAL SER. LLC)										
017999407-	ADM-COPIER MACHINES LEASE PAYMENT	12/07/21 12/29/21	12-21 06-22	A			666.45	.00	666.45	
017999408-	ADM-FIRE DEPT COPIER MACHINE LEASE PAYMENT	01/01/22 12/29/21	12-21 06-22	A			61.13	.00	61.13	
							** Vendor's Subtotal ----->	727.58	.00	727.58
-----										
Check #: 834973 Check Date.: 12/29/21 Vendor I.D.: WRI01 (ROBERT WRIGHT)										
120821-	PD-ROBERT WRIGHT-UNIFORM ALLOWANCE REIMBURSMENT	12/08/21 12/29/21	12-21 06-22	A			187.15	.00	187.15	
-----										
Check #: 834974 Check Date.: 12/29/21 Vendor I.D.: ZIE01 (ZIERMAN PLUMBING INC)										
15763-	PW-INSTALLED GREASE TRAP KITCHEN AREA	10/19/21 12/29/21	12-21 06-22	A			3540.25	.00	3540.25	
							** Total Checks Paid ----->	315515.29	.00	315515.29

REPORT.: Dec 29 21 Wednesday  
 RUN....: Dec 22 21 Time: 14:13  
 Run By.: Veronica Fabian

City of Guadalupe  
 Automatic Check Listing/Update  
 General Ledger Accounts Summary for December 29, 2021  
 Accounting Period is December, 2021

PAGE: 000  
 ID #: PY-CL  
 CTL.: GUA

G/L Account No	Total Amount	Extension	FUND Description	DEPT Description	OBJT Description
01 2010	19268.14	19268.14	General Fund	Accounts Payable	
10 2010	8078.21	27346.35	Wtr. Oper. Fund	Accounts Payable	
100 2010	43.07	27389.42	CDBG 2017 AWARD	Accounts Payable	
105 2010	506.50	27895.92	CDBG CV1	Accounts Payable	
109 2010	4993.25	32889.17	Central Park xs	Accounts Payable	
12 2010	60773.69	93662.86	Wst.Wtr.Op.Fund	Accounts Payable	
23 2010	29898.78	123561.64	LTF - Transit	Accounts Payable	
26 2010	66734.38	190296.02	RDA-Op.Fund	Accounts Payable	
40 2010	752.38	191048.40	Fire Saf.Fund	Accounts Payable	
65 2010	373.10	191421.50	Guad.Light Dist	Accounts Payable	
71 2010	2108.74	193530.24	MEASURE A	Accounts Payable	
89 2010	43981.24	237511.48	CIP	Accounts Payable	
91 2010	78003.81	315515.29	2003 Bond Refi	Accounts Payable	
99 1000	-315515.29	.00	Cash Clearing	General Checking Account	

Date	G/L*Account No	Description	Amount	Extension
12/22/21	01 4105 1150	(1): VGER01*I 050521u,L9000	-50.00	-50.00
12/22/21	01 4105 1150	(1): VGER01*I 061621u,L9000	-50.00	-100.00
12/22/21	01 4105 1150	(1): VGER01*I 072121u,L9000	-50.00	-150.00
12/22/21	01 4105 1150	(1): VGER01*I 081821u,L9000	-50.00	-200.00
12/22/21	01 4200 1300	(1): VCOR07*I 102621Au,L9000	-385.00	-585.00
12/22/21	89 4444 3068	(1): VCAN03*I 210845u,L9000	-765,410.87	-765,995.87
12/22/21	99 1000	(1): Rev. Checks 12/22/21	765,995.87	.00
12/29/21	01 2010	(1): Check Update 12/29/21	19,268.14	19,268.14
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	10 2010	(1): Check Update 12/29/21	8,078.21	27,346.35
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	100 2010	(1): Check Update 12/29/21	43.07	27,389.42
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	105 2010	(1): Check Update 12/29/21	506.50	27,895.92
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	109 2010	(1): Check Update 12/29/21	4,993.25	32,889.17
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	12 2010	(1): Check Update 12/29/21	60,773.69	93,662.86
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	23 2010	(1): Check Update 12/29/21	29,898.78	123,561.64
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	26 2010	(1): Check Update 12/29/21	66,734.38	190,296.02
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	40 2010	(1): Check Update 12/29/21	752.38	191,048.40
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	65 2010	(1): Check Update 12/29/21	373.10	191,421.50
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	71 2010	(1): Check Update 12/29/21	2,108.74	193,530.24
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	89 2010	(1): Check Update 12/29/21	43,981.24	237,511.48
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	91 2010	(1): Check Update 12/29/21	78,003.81	315,515.29
		(2): A/P Auto Checks PY-CP-CL		
12/29/21	99 1000	(1): Check Update 12/29/21	-315,515.29	.00
		(2): A/P Auto Checks PY-CP-CL		

REPORT.: Dec 22 21 Wednesday  
RUN....: Dec 22 21 Time: 14:13  
Run By.: Veronica Fabian

City of Guadalupe  
General Ledger Interface (Summary)  
Journal 03 Cash Disbursements Journal Interface for (PY) Period 12-21

PAGE: 002  
ID #: PY-GI  
CTL.: GUA

Journal	G/L Account No	Amount	Extension
03	01 2010	19,268.14	19,268.14
03	01 4105 1150	-200.00	19,068.14
03	01 4200 1300	-385.00	18,683.14
03	10 2010	8,078.21	26,761.35
03	100 2010	43.07	26,804.42
03	105 2010	506.50	27,310.92
03	109 2010	4,993.25	32,304.17
03	12 2010	60,773.69	93,077.86
03	23 2010	29,898.78	122,976.64
03	26 2010	66,734.38	189,711.02
03	40 2010	752.38	190,463.40
03	65 2010	373.10	190,836.50
03	71 2010	2,108.74	192,945.24
03	89 2010	43,981.24	236,926.48
03	89 4444 3068	-765,410.87	-528,484.39
03	91 2010	78,003.81	-450,480.58
03	99 1000	450,480.58	.00

Date	G/L	Account No	Description	Amount	Extension
12/22/21	01	2010	(1): Invoices 12/22/21	-19,268.14	-19,268.14
12/22/21	01	4105 1150	(1): VFR001*I 120421 ,L0002 (2): ADMIN (3): FRONTIER COMMUNICATIONS	124.32	-19,143.82
12/22/21	01	4105 1150	(1): VFR001*I 120421 ,L0005 (2): COUNCIL CHAMBERS (3): FRONTIER COMMUNICATIONS	62.16	-19,081.66
12/22/21	01	4105 1150	(1): VFR001*I 120421A ,L0001 (2): ADM-FAX LINE-805-343-5512-041588-5 (3): FRONTIER COMMUNICATIONS	89.37	-18,992.29
12/22/21	01	4105 1150	(1): VGER01*I 122221 ,L0001 (2): MONTHLY CELLPHONE CELLPHONE REIMBURSEMENT (3): EMIKO GERBER	250.00	-18,742.29
12/22/21	01	4105 1150	(1): VIMP01*I 79557 ,L0004 (2): ADMINISTRATION (3): IMPULSE INTERNET SERVICES	129.20	-18,613.09
12/22/21	01	4105 1200	(1): VSTA11*I973892051 ,L0001 (2): ADM-FACE MASK (3): STAPLES CREDIT PLAN	30.70	-18,582.39
12/22/21	01	4105 1200	(1): VSTA11*I973892051 ,L0003 (2): 081721 (3): STAPLES CREDIT PLAN	2.00	-18,580.39
12/22/21	01	4105 1300	(1): VBOD02*I 122221 ,L0001 (2): ADM-CHECK REQUEST-MONTHLY REIMBURSEMENT CELL (3): TODD BODEM	50.00	-18,530.39
12/22/21	01	4105 1550	(1): VVRC01*I 2378268 ,L0003 (2): ADMIN (3): VITAL RECORDS CONTROL	35.85	-18,494.54
12/22/21	01	4105 2150	(1): VHDLO1*ISIN013432 ,L0001 (2): ADM-AUDIT SERVICES-SALES TAX (3): HINDERLITER DE LLAMAS & ASSOCIATES	166.26	-18,328.28
12/22/21	01	4105 2150	(1): VHDLO1*ISIN013433 ,L0001 (2): ADM-SALES TAX CONTRAST SERVICES (3): HINDERLITER DE LLAMAS & ASSOCIATES	600.00	-17,728.28
12/22/21	01	4105 2150	(1): VSTA08*I002004752 ,L0001 (2): ADM-ALARM SERVICES ADM DEPT (3): STANLEY CONVERGENT SECURITY SOLUTION IN.	61.18	-17,667.10
12/22/21	01	4110 2150	(1): VBBK01*I 923051 ,L0001 (2): ADM-LEGAL SERVICES - THROUGH NOV 30,2021 (3): BEST BEST & KRIEGER ATTORNEYS AT LAW	2,484.00	-15,183.10
12/22/21	01	4110 2150	(1): VLCW01*I 209763 ,L0001 (2): ADM-PERSONNEL LEGAL SERVICES (3): LIEBERT CASSIDY WHITMORE	570.00	-14,613.10
12/22/21	01	4120 1150	(1): VFR001*I 120421 ,L0003 (2): FINANCE (3): FRONTIER COMMUNICATIONS	124.32	-14,488.78
12/22/21	01	4120 1150	(1): VIMP01*I 79557 ,L0003 (2): FINANCE (3): IMPULSE INTERNET SERVICES	172.27	-14,316.51
12/22/21	01	4120 1550	(1): VVRC01*I 2378268 ,L0002 (2): FINANCE (3): VITAL RECORDS CONTROL	35.85	-14,280.66
12/22/21	01	4120 2150	(1): VSTA08*I002003832 ,L0001 (2): BILLING ACCT#:30017291 INV#:6002003832 (3): STANLEY CONVERGENT SECURITY SOLUTION IN.	56.64	-14,224.02
12/22/21	01	4140 1200	(1): VSTA11*I973892051 ,L0002 (2): COPY PAPER (3): STAPLES CREDIT PLAN	27.99	-14,196.03
12/22/21	01	4140 2150	(1): VDEP05*I TF500412 ,L0001 (2): FINANCE - TAX IMPLEMENTATION (3): DEPT OF TAX AND FEE ADMIN	2,136.17	-12,059.86
12/22/21	01	4140 4150	(1): VWEL01*I017999407 ,L0001 (2): INV#:5017999407 (3): WELLS FARGO VENDOR FINANCIAL SER. LLC	666.45	-11,393.41
12/22/21	01	4140 4150	(1): VWEL01*I017999408 ,L0001 (2): INV#:5017999408 (3): WELLS FARGO VENDOR FINANCIAL SER. LLC	61.13	-11,332.28
12/22/21	01	4145 1150	(1): VIMP01*I 79557 ,L0011 (2): BLDG & MAINT (3): IMPULSE INTERNET SERVICES	4.31	-11,327.97
12/22/21	01	4145 1300	(1): VSWE02*I 122221 ,L0004 (2): PW-CHECK REQUEST-MONTHLY REIMBURSEMENT -CELL (3): SHANNON SWEENEY	2.50	-11,325.47
12/22/21	01	4145 1550	(1): VGUA02*I 59673 ,L0001 (2): PW-STREETS-#10 X 1 1 /4 HEX S.D.S. P-PAK Z (3): GUADALUPE HARDWARE COMPANY INC.	133.38	-11,192.09
12/22/21	01	4145 1550	(1): VGUA02*I 59885 ,L0001 (2): PW-STREETS-PWR HUB W/2USB PORT 5OUT (3): GUADALUPE HARDWARE COMPANY INC.	58.69	-11,133.40
12/22/21	01	4145 1560	(1): VHENO1*I 189935 ,L0001 (2): PW-STREETS-FUEL CHARGES (3): EAGLE ENERGY, INC	50.00	-11,083.40
12/22/21	01	4145 2150	(1): VARA01*I000343694 ,L0001 (2): PW-PARK & REC-WET MOP,SCRAPER MAT,MASK REUSABLE (3): ARAMARK UNIFORM SERVICES	48.48	-11,034.92
12/22/21	01	4145 2150	(1): VARA01*I000343700 ,L0001 (2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES	1.49	-11,033.43
12/22/21	01	4145 2150	(1): VARA01*I000349284 ,L0001 (2): PW-PARK & REC-WET MOP,SCRAPER MAT,CITY MAT (3): ARAMARK UNIFORM SERVICES	48.48	-10,984.95
12/22/21	01	4145 2150	(1): VARA01*I000349295 ,L0001 (2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES	1.49	-10,983.46
12/22/21	01	4145 2150	(1): VCAS07*I 122128 ,L0001 (2): FACILITIES (3): CASSIA LANDSCAPE	428.00	-10,555.46
12/22/21	01	4200 0450	(1): VALLO2*I 34506 ,L0001 (2): PD-NEGRANT-UNIFORM ALLOWANCE-LADIES BLACK POLO (3): ALL AMERICAN SCREEN PRINT INC,	121.80	-10,433.66
12/22/21	01	4200 0450	(1): VLEN01*I 121621 ,L0001 (2): CHECK REQUEST-UNIFORM REIMBURSEMENT (3): CIAN LENEHAN	400.00	-10,033.66
12/22/21	01	4200 0450	(1): VLIM01*I 120921 ,L0001 (2): GALLS-BOOTS,TROUSERS(2)TOP,EAR PHONE (3): CARLOS LIMON	400.00	-9,633.66
12/22/21	01	4200 0450	(1): VMERO2*I 120821 ,L0001 (2): PANTS,POLO (3): JOSUE MERAZ	197.48	-9,436.18
12/22/21	01	4200 0450	(1): VRUI03*I 120821 ,L0001 (2): GLK LE 43XMO5 9MM PST AMG N/S (3): OMAR RUIZ	400.00	-9,036.18
12/22/21	01	4200 0450	(1): VTEM01*I 142234 ,L0001 (2): PANT,POLO (2) (3): TEMPLETON UNIFORMS,LLC	205.52	-8,830.66
12/22/21	01	4200 0450	(1): VTEM01*I 142235 ,L0001 (2): PD-MICHAEL CASH-WOOL PANT (3): TEMPLETON UNIFORMS,LLC	146.40	-8,684.26
12/22/21	01	4200 0450	(1): VTEM01*I 142263 ,L0001 (2): PD-FRANK MEDINA-BELT,GLASSES,PANT,HANDCUFFS (3): TEMPLETON UNIFORMS,LLC	388.54	-8,295.72
12/22/21	01	4200 0450	(1): VVRI01*I 120821 ,L0001 (2): PD-ROBERT WRIGHT-UNIFORM ALLOWANCE REIMBURSEMENT (3): ROBERT WRIGHT	187.15	-8,108.57
12/22/21	01	4200 1150	(1): VFR001*I 120421 ,L0004 (2): POLICE (3): FRONTIER COMMUNICATIONS	186.47	-7,922.10
12/22/21	01	4200 1150	(1): VIMP01*I 79557 ,L0002 (2): POLICE (3): IMPULSE INTERNET SERVICES	387.60	-7,534.50

Date	G/L	Account No	Description	Amount	Extension
12/22/21	01	4200 1460	(1): VREY01*I 4279 ,L0001	693.00	-6,841.50
			(2): PS-PD-AIRPORT UNIT-MOTOR OIL,OIL FILTER (3): REYNA AUTO REPAIR		
12/22/21	01	4200 1550	(1): VAMA02*I4XDFF7G3M ,L0001	38.05	-6,803.45
			(2): INV#:11P4XDFF7G3M (3): AMAZON BUSINESS		
12/22/21	01	4200 1550	(1): VAMA02*IK6QRVGN1X ,L0001	144.56	-6,658.89
			(2): INV#:1GCK-6QRV-GN1X (3): AMAZON BUSINESS		
12/22/21	01	4200 1550	(1): VCUR05*IINV538818 ,L0001	1,200.47	-5,458.42
			(2): PD-MICHAEL KUH BANDER-CARRIER,BALLISTIC PANEL SET (3): CURTIS BLUE LINE		
12/22/21	01	4200 1550	(1): VCUR05*IINV540110 ,L0001	125.22	-5,333.20
			(2): PD-NAVY HANDCUFF POUCH,NAVY AEROSOL POUCH (3): CURTIS BLUE LINE		
12/22/21	01	4200 1550	(1): VEAS01*I 9927 ,L0001	145.00	-5,188.20
			(2): PD-EMPLOYER AUDIOGRAM, PHYSICAL ESTABLISHED PATIEN (3): EAST COUNTY URGENT CARE		
12/22/21	01	4200 1550	(1): VGUA02*I 60036 ,L0001	12.91	-5,175.29
			(2): FIRE-ROUND RECEPABLE 15A IV (3): GUADALUPE HARDWARE COMPANY INC.		
12/22/21	01	4200 1550	(1): VJ&E01*I 43217 ,L0001	240.00	-4,935.29
			(2): PD-CLEANING SERVICE-PD STATION (3): J&E CLEANING		
12/22/21	01	4200 1550	(1): VSA02*I 144483 ,L0001	743.64	-4,191.65
			(2): PD-AIRPORT 17-02 - TIRES (3): SANTA MARIA TIRE CORP		
12/22/21	01	4200 1550	(1): VVER05*I893447386 ,L0001	329.33	-3,862.32
			(2): PD-COMMUNICATION-ACCT#:742070155-00001 (3): VERIZON WIRELESS		
12/22/21	01	4200 1550	(1): VVRC01*I 2378268 ,L0001	71.70	-3,790.62
			(2): POLICE (3): VITAL RECORDS CONTROL		
12/22/21	01	4200 2150	(1): VSA03*I 12072021 ,L0001	88.00	-3,702.62
			(2): PERIOD OF JULY 1,2021 TO JUNE 30,2022 (3): SANTA BARBARA COUNTY DEPARTMENT OF		
12/22/21	01	4220 1150	(1): VFRO01*I 120421 ,L0001	62.16	-3,640.46
			(2): FIRE (3): FRONTIER COMMUNICATIONS		
12/22/21	01	4220 1200	(1): VAMA02*ILYVMPGHKK ,L0001	120.98	-3,519.48
			(2): INV#:19XL-YVMP-GHKK ACCT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
12/22/21	01	4220 1400	(1): VINT09*I 10000395 ,L0001	18.43	-3,501.05
			(2): FIRE-SLA0955 (1) (3): INTERSTATE BATTERIES OF CENTRAL COAST		
12/22/21	01	4220 1460	(1): VINT09*I 10008675 ,L0001	171.54	-3,329.51
			(2): PD- (2) 2-XHD, (2) ATCORE (3): INTERSTATE BATTERIES OF CENTRAL COAST		
12/22/21	01	4220 1550	(1): VAMA02*ILYVMPGHKK ,L0002	138.91	-3,190.60
			(2): INV#:19XL-YVMP-GHKK ACCT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
12/22/21	01	4220 1550	(1): VAMA02*ILYVMPGVXV ,L0001	222.90	-2,967.70
			(2): INV#:19XL-YVMP-GCXV ACCT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
12/22/21	01	4220 1550	(1): VBOU01*I 84330912 ,L0001	399.70	-2,568.00
			(2): FIRE-GLUCAGON IMG,IML VIAL KIT WITH IML STERILE (3): BOUND TREE MEDICAL LLC		
12/22/21	01	4220 1550	(1): VUSBO4*I000928639 ,L0001	60.00	-2,508.00
			(2): FIRE-PARAMOUNT CLEANERS-HATS,PANTS,JACKETS (3): U.S. BANK CORPORATE PAYMENT SYSTEM		
12/22/21	01	4220 1560	(1): VHENO1*I 189931 ,L0001	270.74	-2,237.26
			(2): FIRE-FUEL CHARGES (3): EAGLE ENERGY, INC		
12/22/21	01	4300 1150	(1): VIMP01*I 79557 ,L0007	47.37	-2,189.89
			(2): PARKS & REC (3): IMPULSE INTERNET SERVICES		
12/22/21	01	4300 1300	(1): VSWE02*I 122221 ,L0005	2.50	-2,187.39
			(2): PW-CHECK REQUEST-MONTHLY REIMBURSMENT -CELL (3): SHANNON SWEENEY		
12/22/21	01	4300 1500	(1): VNOB01*I 524427 ,L0001	336.04	-1,851.35
			(2): PW-21''B/S 140CC PUSH-S/N 409804589 (3): NOBLE SAW, INC		
12/22/21	01	4300 1560	(1): VHENO1*I 189935 ,L0002	50.00	-1,801.35
			(2): PW-STREETS-FUEL CHARGES (3): EAGLE ENERGY, INC		
12/22/21	01	4300 2150	(1): VARA01*I000343700 ,L0002	1.51	-1,799.84
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
12/22/21	01	4300 2150	(1): VARA01*I000349295 ,L0002	1.51	-1,798.33
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
12/22/21	01	4300 2150	(1): VCAS07*I 122128 ,L0002	1,435.00	-363.33
			(2): PARKS (3): CASSIA LANDSCAPE		
12/22/21	01	4300 2150	(1): VHAR05*I 122221 ,L0001	50.00	-313.33
			(2): CHECK REQUEST-PROPERTY LEASE PAYMENT BANDSHELL (3): HARRY & KIMIKO MASATANI		
12/22/21	01	4405 1150	(1): VFRO01*I 120421 ,L0006	62.16	-251.17
			(2): BUILDING (3): FRONTIER COMMUNICATIONS		
12/22/21	01	4405 1150	(1): VIMP01*I 79557 ,L0001	86.13	-165.04
			(2): BLDG & SAFETY (3): IMPULSE INTERNET SERVICES		
12/22/21	01	4405 1550	(1): VVRC01*I 2378268 ,L0004	35.84	-129.20
			(2): BUILDING (3): VITAL RECORDS CONTROL		
12/22/21	01	4420 1150	(1): VIMP01*I 79557 ,L0005	129.20	.00
			(2): FIRE (3): IMPULSE INTERNET SERVICES		
12/22/21	10	2010	(1): Invoices 12/22/21	-8,078.21	-8,078.21
12/22/21	10	4420 1000	(1): VPAC01*I 112921A ,L0001	4,130.75	-3,947.46
			(2): PW-ACCT#:2752777244-9 (3): PACIFIC GAS & ELECTRIC		
12/22/21	10	4420 1150	(1): VIMP01*I 79557 ,L0009	111.97	-3,835.49
			(2): WATER (3): IMPULSE INTERNET SERVICES		
12/22/21	10	4420 1300	(1): VSWE02*I 122221 ,L0001	15.00	-3,820.49
			(2): PW-CHECK REQUEST-MONTHLY REIMBURSMENT -CELL (3): SHANNON SWEENEY		
12/22/21	10	4420 1550	(1): VAMA02*IXLK7MLTNM ,L0001	3,043.91	-776.58
			(2): INV#:1XHX-LK7M-LTNM (3): AMAZON BUSINESS		
12/22/21	10	4420 1550	(1): VGUA02*I 59792 ,L0001	7.81	-768.77
			(2): PW-WATER-BUNGEE CORD SET 2 PK RED (3): GUADALUPE HARDWARE COMPANY INC.		
12/22/21	10	4420 1550	(1): VGUA02*I 59810 ,L0001	65.23	-703.54
			(2): PW-WATER-STEP ON WSTBSKT 13G BLK (3): GUADALUPE HARDWARE COMPANY INC.		
12/22/21	10	4420 1550	(1): VICO01*I116045280 ,L0001	184.88	-518.66
			(2): INV#:U2116045280 (3): ICONIX WATERWORKS (US) INC.		
12/22/21	10	4420 1550	(1): VICO01*I116062990 ,L0001	486.86	-31.80
			(2): PW-WATER-1 AY VC PJ COUPLING NL (3): ICONIX WATERWORKS (US) INC.		
12/22/21	10	4420 2150	(1): VARA01*I000343695 ,L0001	15.90	-15.90
			(2): PW-WATER-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
12/22/21	10	4420 2150	(1): VARA01*I000349288 ,L0001	15.90	.00
			(2): PW-WATER-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		

Date	G/L Account No	Description	Amount	Extension
12/22/21	100 2010	(1): Invoices 12/22/21	-43.07	-43.07
12/22/21	100 4010 2164	(1): VIMP01*I 79557 ,L0006	43.07	.00
	(2): CDBG	(3): IMPULSE INTERNET SERVICES		
12/22/21	105 2010	(1): Invoices 12/22/21	-506.50	-506.50
12/22/21	105 4015 1000	(1): VPAC01*I 120221A ,L0001	236.50	-270.00
	(2): 4545 10TH ST	(3): PACIFIC GAS & ELECTRIC		
12/22/21	105 4015 2150	(1): VCLA01*I 29558670 ,L0001	135.00	-135.00
	(2): ADM-PEST CONTROL-SENIOR CENTER-CV1 GRANT	(3): CLARK PEST CONTROL OF STOCKTON, INC.		
12/22/21	105 4015 2150	(1): VCLA01*I 29558671 ,L0001	135.00	.00
	(2): ADM-PEST CONTROL-SENIOR CENTER-CV1 GRANT	(3): CLARK PEST CONTROL OF STOCKTON, INC.		
12/22/21	109 2010	(1): Invoices 12/22/21	-4,993.25	-4,993.25
12/22/21	109 4017 2150	(1): VWAL01*I 55061 ,L0001	4,993.25	.00
	(2): ADM-CENTAL PARK GRANT	(3): WALLACE GROUP		
12/22/21	12 2010	(1): Invoices 12/22/21	-60,773.69	-60,773.69
12/22/21	12 4425 1000	(1): VPAC01*I 113021A ,L0001	24,632.58	-36,141.11
	(2): PW-ACCT#:3472146148-0	(3): PACIFIC GAS & ELECTRIC		
12/22/21	12 4425 1150	(1): VFRO01*I 120721A ,L0001	94.48	-36,046.63
	(2): PW-ACCOUNT#:805-343-5713-061406-5	(3): FRONTIER COMMUNICATIONS		
12/22/21	12 4425 1150	(1): VIMP01*I 79557 ,L0008	111.97	-35,934.66
	(2): WASTE WATER	(3): IMPULSE INTERNET SERVICES		
12/22/21	12 4425 1300	(1): VSWE02*I 122221 ,L0002	15.00	-35,919.66
	(2): PW-CHECK REQUEST-MONTHLY REIMBURSEMENT -CELL	(3): SHANNON SWEENEY		
12/22/21	12 4425 1350	(1): VSWR01*IWD0189609 ,L0001	23,783.00	-12,136.66
	(2): INV#:WD-0189609	(3): SWRCB-DWOCF		
12/22/21	12 4425 1350	(1): VSWR01*IWD0190662 ,L0001	3,326.00	-8,810.66
	(2): INV#:WD-0190662	(3): SWRCB-DWOCF		
12/22/21	12 4425 1550	(1): VAMA02*IP7967W7JP ,L0001	31.51	-8,779.15
	(2): INV#:14GP-7967-W7JP	(3): AMAZON BUSINESS		
12/22/21	12 4425 1550	(1): VAMA02*IQR1M6MJLMC ,L0001	-31.51	-8,810.66
	(2): CREDIT:1JDQ-R1M6-MJLM INV#:14GP-7967-W7JP	(3): AMAZON BUSINESS		
12/22/21	12 4425 1560	(1): VHENO1*I 189934 ,L0001	143.01	-8,667.65
	(2): PW-WWTP-FUEL CHARGES	(3): EAGLE ENERGY, INC		
12/22/21	12 4425 2150	(1): VARA01*I000343697 ,L0001	27.20	-8,640.45
	(2): PW-WWTP-UNIFORM SERVICE	(3): ARAMARK UNIFORM SERVICES		
12/22/21	12 4425 2150	(1): VARA01*I000349291 ,L0001	27.20	-8,613.25
	(2): PW-WWTP-UNIFORM SERVICE	(3): ARAMARK UNIFORM SERVICES		
12/22/21	12 4425 2150	(1): VCLA02*I 72757 ,L0001	835.42	-7,777.83
	(2): PW-WWTP-GULARTE LIFT STATION	(3): CLAY'S SEPTIC & JETTING, INC.		
12/22/21	12 4425 2150	(1): VCLA02*I 72758 ,L0001	1,637.84	-6,139.99
	(2): PW-WWTP-HWY 1 LIFT STATION	(3): CLAY'S SEPTIC & JETTING, INC.		
12/22/21	12 4425 2150	(1): VCLI01*I 984519 ,L0001	264.00	-5,875.99
	(2): PW-WWTP-WATER SAMPLES	(3): CLIN.LAB-SAN BERNADINO INC.		
12/22/21	12 4425 2150	(1): VCLI01*I 984520 ,L0001	513.00	-5,362.99
	(2): PW-WWTP-WATER SAMPLES	(3): CLIN.LAB-SAN BERNADINO INC.		
12/22/21	12 4425 2150	(1): VENG02*I 1BX00005 ,L0001	5,307.51	-55.48
	(2): PW-WWTP-MONTHLY BIN RENT/BASE CHG	(3): ENGEL & GRAY, INC.		
12/22/21	12 4425 2150	(1): VSTA08*I 10825143 ,L0001	55.48	.00
	(2): PW-WWTP-5125 W MAIN ST-ACCT#:10825143	(3): STANLEY CONVERGENT SECURITY SOLUTION IN.		
12/22/21	23 2010	(1): Invoices 12/22/21	-29,898.78	-29,898.78
12/22/21	23 3511	(1): VSMO01*I 17-1967 ,L0002	-3,562.19	-33,460.97
	(2): ADM/PW- GUAD FLYER & GUAD SHUTTLE - NOV 2021	(3): SMOOTH INC.		
12/22/21	23 4461 1400	(1): VSMO01*I 17-1968 ,L0001	5,356.84	-28,104.13
	(2): ADM/PW - GUAD FLYER & GUAD SHUTTLE - NOV 2021	(3): SMOOTH INC.		
12/22/21	23 4461 1550	(1): VGUA02*I 59743 ,L0001	28.23	-28,075.90
	(2): PW-STREETS-ULTRA CVR FLT BLACK QT	(3): GUADALUPE HARDWARE COMPANY INC.		
12/22/21	23 4461 2354	(1): VSMO01*I 17-1967 ,L0001	28,075.90	.00
	(2): ADM/PW- GUAD FLYER & GUAD SHUTTLE - NOV 2021	(3): SMOOTH INC.		
12/22/21	26 2010	(1): Invoices 12/22/21	-66,734.38	-66,734.38
12/22/21	26 4500 1755	(1): VUSB03*I 1885159 ,L0001	64,534.38	-2,200.00
	(2): FINANCE-ACCT#:255914000	(3): U.S.BANK St.Paul		
12/22/21	26 4500 2150	(1): VUSB02*I 6240134 ,L0001	2,200.00	.00
	(2): FINANCE -TAX ALLOCATION REFUNDING BONDS 2017	(3): U.S.BANK		
12/22/21	40 2010	(1): Invoices 12/22/21	-752.38	-752.38
12/22/21	40 4225 1500	(1): VAMA02*IMM6L9MJ46 ,L0001	44.43	-707.95
	(2): INV#1N4M-M6L9-MJ46	(3): AMAZON BUSINESS		
12/22/21	40 4225 1500	(1): VUSB04*I186641704 ,L0001	707.95	.00
	(2): FIRE-HOME DEPOT-WASHER	(3): U.S. BANK CORPORATE PAYMENT SYSTEM		
12/22/21	65 2010	(1): Invoices 12/22/21	-373.10	-373.10
12/22/21	65 4485 1000	(1): VPAC01*I 112921B ,L0001	22.95	-350.15
	(2): PW-ACCT#:202012920-0 945 GUADALUPE ST	(3): PACIFIC GAS & ELECTRIC		
12/22/21	65 4485 1000	(1): VPAC01*I 120221B ,L0001	350.15	.00
	(2): PW-884 GUADALUPE 6669954346-9	(3): PACIFIC GAS & ELECTRIC		
12/22/21	71 2010	(1): Invoices 12/22/21	-2,108.74	-2,108.74
12/22/21	71 4454 1150	(1): VIMP01*I 79557 ,L0010	25.84	-2,082.90
	(2): STREETS	(3): IMPULSE INTERNET SERVICES		
12/22/21	71 4454 1300	(1): VSWE02*I 122221 ,L0003	15.00	-2,067.90
	(2): PW-CHECK REQUEST-MONTHLY REIMBURSEMENT -CELL	(3): SHANNON SWEENEY		
12/22/21	71 4454 1550	(1): VEVI01*I 15713967 ,L0001	96.91	-1,970.99
	(2): PW-7X7 BURLAP TRASH SQUARE	(3): EWING CORP.		
12/22/21	71 4454 1550	(1): VGUA02*I 58758 ,L0001	83.73	-1,887.26
	(2): PW-STREETS-TIE DOWN RTCH GRAY 14'	(3): GUADALUPE HARDWARE COMPANY INC.		
12/22/21	71 4454 1550	(1): VGUA02*I 58873 ,L0001	356.04	-1,531.22
	(2): PW-STREETS-TOOLS	(3): GUADALUPE HARDWARE COMPANY INC.		
12/22/21	71 4454 1550	(1): VGUA02*I 58962 ,L0001	137.70	-1,393.52
	(2): PW-STREETS-25FT DUAL RULE TAPE MEASURE	(3): GUADALUPE HARDWARE COMPANY INC.		
12/22/21	71 4454 1550	(1): VGUA02*I 58963C ,L0001	-75.91	-1,469.43
	(2): PW-STREETS-ELECTRICAL TAPE 3/4''X66'	(3): GUADALUPE HARDWARE COMPANY INC.		

Date	G/L	Account No	Description	Amount	Extension
12/22/21	71	4454 1550	(1): VGUA02*I 59733 ,L0001	110.82	-1,358.61
			(2): PW-STREETS-TIE DOWN ORG 1'X6' 4PK (3): GUADALUPE HARDWARE COMPANY INC.		
12/22/21	71	4454 1550	(1): VSS01*I 03019629 ,L0001	217.52	-1,141.09
			(2): PW-NIK 3'' 50YD CS504 YELLOW HI SH (3): STATEWIDE SAFETY SYSTEMS		
12/22/21	71	4454 1550	(1): VSS01*I 03019727 ,L0001	74.27	-1,066.82
			(2): PW-3'' CENTER MOUNT REFLECTOR (3): STATEWIDE SAFETY SYSTEMS		
12/22/21	71	4454 1550	(1): VSS01*I 03019747 ,L0001	198.75	-868.07
			(2): PW-2'' U BOLT BRACKET ASSEMBLY (3): STATEWIDE SAFETY SYSTEMS		
12/22/21	71	4454 1550	(1): VSS01*I 03019849 ,L0001	163.91	-704.16
			(2): PW-MLK 9665J LIME RAIN JACKET (3): STATEWIDE SAFETY SYSTEMS		
12/22/21	71	4454 1560	(1): VHEN01*I 189935 ,L0003	625.28	-78.88
			(2): PW-STREETS-FUEL CHARGES (3): EAGLE ENERGY, INC		
12/22/21	71	4454 2150	(1): VARA01*I000343700 ,L0003	11.94	-66.94
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
12/22/21	71	4454 2150	(1): VARA01*I000349295 ,L0003	11.94	-55.00
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
12/22/21	71	4454 2150	(1): VCIT12*I 86812 ,L0001	30.00	-25.00
			(2): PW-LANDFILL BILLING - NOV 2021 (3): CITY OF SANTA MARIA		
12/22/21	71	4454 2150	(1): VCIT12*I 88010 ,L0001	25.00	.00
			(2): PW-BUSINESS HAZ WASTE - OCTOBER 2021 (3): CITY OF SANTA MARIA		
12/22/21	89	2010	(1): Invoices 12/22/21	-43,981.24	-43,981.24
12/22/21	89	4444 3051	(1): VCAN03*I 78021 ,L0001	11,661.75	-32,319.49
			(2): PW-GUAD COMMUNITY CENTER & LEROY PARK RENOVATION (3): CANNON CORPORATION		
12/22/21	89	4444 3051	(1): VCAN03*I 78663 ,L0001	12,924.74	-19,394.75
			(2): ADM/PW - GUADALUPE COMMUNITY CENTER & LEROY PARK (3): CANNON CORPORATION		
12/22/21	89	4444 3068	(1): VCAN03*I 78671 ,L0001	15,534.75	-3,860.00
			(2): NO.2021-03 (3): CANNON CORPORATION		
12/22/21	89	4444 3068	(1): VPAV01*I 2111-080 ,L0001	123.75	-3,736.25
			(2): 2021 PAVEMENT REHABILITATION PROJECT 11/01-11/30 (3): PAVEMENT ENGINEERING INC		
12/22/21	89	4444 3075	(1): VTAB01*I 300 ,L0001	196.00	-3,540.25
			(2): PW-PD DEPT DISCONNECTED ALL ELECTRICAL SUPPLY (3): TAB MILLER ELECTRIC INC.		
12/22/21	89	4444 3075	(1): VZIE01*I 15763 ,L0001	3,540.25	.00
			(2): PW-INSTALLED GREASE TRAP KITCHEN AREA (3): ZIERMAN PLUMBING INC		
12/22/21	91	2010	(1): Invoices 12/22/21	-78,003.81	-78,003.81
12/22/21	91	4542 3150	(1): VAGD01*I 378-03 ,L0001	75,478.56	-2,525.25
			(2): ADM-ROYAL THEATER PROJECT (3): ANDREW GOODWIN DESIGNS		
12/22/21	91	4542 3150	(1): VCOU06*I 121721 ,L0001	50.00	-2,475.25
			(2): ROYAL THEATER PROJECT (3): COUNTY OF SANTA BARBARA		
12/22/21	91	4542 3150	(1): VGEP01*I 2021-54 ,L0001	2,360.00	-115.25
			(2): ADM-ROYAL THEATER ENVIRONMENTAL (3): GEPERMIT		
12/22/21	91	4542 3150	(1): VSMT01*I 57743 ,L0001	115.25	.00
			(2): ROYAL THEATER DESIGN REVIEW (3): SANTA MARIA TIMES		



Journal	G/L Account No	Amount	Extension
04	01 2010	-19,268.14	-19,268.14
04	01 4105 1150	655.05	-18,613.09
04	01 4105 1200	32.70	-18,580.39
04	01 4105 1300	50.00	-18,530.39
04	01 4105 1550	35.85	-18,494.54
04	01 4105 2150	827.44	-17,667.10
04	01 4110 2150	3,054.00	-14,613.10
04	01 4120 1150	296.59	-14,316.51
04	01 4120 1550	35.85	-14,280.66
04	01 4120 2150	56.64	-14,224.02
04	01 4140 1200	27.99	-14,196.03
04	01 4140 2150	2,136.17	-12,059.86
04	01 4140 4150	727.58	-11,332.28
04	01 4145 1150	4.31	-11,327.97
04	01 4145 1300	2.50	-11,325.47
04	01 4145 1550	192.07	-11,133.40
04	01 4145 1560	50.00	-11,083.40
04	01 4145 2150	527.94	-10,555.46
04	01 4200 0450	2,446.89	-8,108.57
04	01 4200 1150	574.07	-7,534.50
04	01 4200 1460	693.00	-6,841.50
04	01 4200 1550	3,050.88	-3,790.62
04	01 4200 2150	88.00	-3,702.62
04	01 4220 1150	62.16	-3,640.46
04	01 4220 1200	120.98	-3,519.48
04	01 4220 1400	18.43	-3,501.05
04	01 4220 1460	171.54	-3,329.51
04	01 4220 1550	821.51	-2,508.00
04	01 4220 1560	270.74	-2,237.26
04	01 4300 1150	47.37	-2,189.89
04	01 4300 1300	2.50	-2,187.39
04	01 4300 1500	336.04	-1,851.35
04	01 4300 1560	50.00	-1,801.35
04	01 4300 2150	1,488.02	-313.33
04	01 4405 1150	148.29	-165.04
04	01 4405 1550	35.84	-129.20
04	01 4420 1150	129.20	.00
04	10 2010	-8,078.21	-8,078.21
04	10 4420 1000	4,130.75	-3,947.46
04	10 4420 1150	111.97	-3,835.49
04	10 4420 1300	15.00	-3,820.49
04	10 4420 1550	3,788.69	-31.80
04	10 4420 2150	31.80	.00
04	100 2010	-43.07	-43.07
04	100 4010 2164	43.07	.00
04	105 2010	-506.50	-506.50
04	105 4015 1000	236.50	-270.00
04	105 4015 2150	270.00	.00
04	109 2010	-4,993.25	-4,993.25
04	109 4017 2150	4,993.25	.00
04	12 2010	-60,773.69	-60,773.69
04	12 4425 1000	24,632.58	-36,141.11
04	12 4425 1150	206.45	-35,934.66
04	12 4425 1300	15.00	-35,919.66
04	12 4425 1350	27,109.00	-8,810.66
04	12 4425 1550	.00	-8,810.66
04	12 4425 1560	143.01	-8,667.65
04	12 4425 2150	8,667.65	.00
04	23 2010	-29,898.78	-29,898.78
04	23 3511	-3,562.19	-33,460.97
04	23 4461 1400	5,356.84	-28,104.13
04	23 4461 1550	28.23	-28,075.90
04	23 4461 2354	28,075.90	.00
04	26 2010	-66,734.38	-66,734.38
04	26 4500 1755	64,534.38	-2,200.00
04	26 4500 2150	2,200.00	.00
04	40 2010	-752.38	-752.38
04	40 4225 1500	752.38	.00
04	65 2010	-373.10	-373.10
04	65 4485 1000	373.10	.00
04	71 2010	-2,108.74	-2,108.74
04	71 4454 1150	25.84	-2,082.90
04	71 4454 1300	15.00	-2,067.90
04	71 4454 1550	1,363.74	-704.16
04	71 4454 1560	625.28	-78.88
04	71 4454 2150	78.88	.00
04	89 2010	-43,981.24	-43,981.24
04	89 4444 3051	24,586.49	-19,394.75
04	89 4444 3068	15,658.50	-3,736.25
04	89 4444 3075	3,736.25	.00
04	91 2010	-78,003.81	-78,003.81
04	91 4542 3150	78,003.81	.00

REPORT.: Dec 22 21 Wednesday  
 RUN....: Dec 22 21 Time: 14:42  
 Run By.: Veronica Fabian

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
 Batch C11222 - 14:42

PAGE: 001  
 ID #: PY-IP  
 CTL.: GUA

P.O.BOX 1280

\*\*\* VENDOR.: CAL19 (CALPORTLAND CONSTRUCTION CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1018427	PW-2021 PAVEMENT REHABILITATION PROJECT	12-21	11/17/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-2021 PAVEMENT REHABILITATION PROJECT	89 4444 3068 ( CIP CIP Street Rehab )	1	765410.87	765410.87

Invoice Extension ----> 765410.87

Vendor Total -----> 765410.87  
 =====

\*\* Total Invoices ----> 765410.87

\*\* Total Checks ----> .00

\*\*\* Total Purchases ---> 765410.87  
 =====

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
89	2010		Accounts Payable//CIP	-765410.87					
89	4444	3068<*>	CIP/Street Rehab/CIP	765410.87	75521.10	781069.37	1622001.34	.00	-1622001.34
Fund (89 ) Total ---->				.00	75521.10	781069.37	1622001.34	.00	-1622001.34

VENDOR I.D.: BUR04 (BURTON'S FIRE, INC.)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Date	Period					
S54119-C	FIRE-ESP/SMP SHAFT & ROTORASSY	08/24/21	12-21	A		-303.68	.00	-303.68
		09/23/21	06-22					
** Vendor's Subtotal ----->						-303.68	.00	-303.68

\*\*\* NEGATIVE BALANCE - CHECK WON'T BE PRINTED FOR VENDOR BUR04 \*\*\*

VENDOR I.D.: CAL19 (CALPORTLAND CONSTRUCTION CORP)

1018427-	PW-2021 PAVEMENT REHABILITATION PROJECT	11/17/21	12-21	A		765410.87	.00	765410.87
		12/17/21	06-22					
** Vendor's Subtotal ----->						765410.87	.00	765410.87
** Payment Total ----->						765410.87	.00	765410.87
** Report's Total ----->						765107.19	.00	765107.19

\*\* Total Vendors On This Report -----> 2  
 =====

Code	Title
A	NET30 FROM INVOICE

REPORT.: Dec 22 21 Wednesday  
 RUN...: Dec 22 21 Time: 14:50  
 Run By.: Veronica Fabian

City of Guadalupe  
 Automatic Check Listing/Update  
 Control Date.: 12/22/21 Cash Account No.: 99 1000

PAGE: 001  
 ID #: PY-CL  
 CTL.: GUA

Invoice No	Description	Invoice	Actual	Discount		Gross	Discount	Net
		Date	Period	G/L	Account No	Amount	Amount	Amount
Due Date	Fiscal Tm							
Check #.: 834975 Check Date.: 12/22/21		Vendor I.D.: CAL19 (CALPORTLAND CONSTRUCTION CORP)						
1018427-	PW-2021 PAVEMENT REHABILITATION PROJECT	11/17/21	12-21	A		765410.87	.00	765410.87
		12/22/21	06-22					
** Total Checks Paid ----->						765410.87	.00	765410.87

REPORT.: Dec 22 21 Wednesday  
RUN....: Dec 22 21 Time: 14:50  
Run By.: Veronica Fabian

City of Guadalupe  
Automatic Check Listing/Update  
General Ledger Accounts Summary for December 22, 2021  
Accounting Period is December, 2021

PAGE: 002  
ID #: PY-CL  
CTL.: GUA

G/L Account No	Total Amount	Extension	FUND Description	DEPT Description	OBJT Description
89 2010	765410.87	765410.87	CIP	Accounts Payable	
99 1000	-765410.87	.00	Cash Clearing	General Checking Account	

REPORT.: Dec 22 21 Wednesday  
RUN....: Dec 22 21 Time: 14:50  
Run By.: Veronica Fabian

City of Guadalupe  
General Ledger Interface  
Journal 03 Cash Disbursements Journal Interface for (PY) Period 12-21

PAGE: 001  
ID #: PY-GI  
CTL.: GUA

Date	G/L	Account No	Description	Amount	Extension
12/22/21	89	2010	(1): Check Update 12/22/21	765,410.87	765,410.87
			(2): A/P Auto Checks PY-CP-CL		
12/22/21	99	1000	(1): Check Update 12/22/21	-765,410.87	.00
			(2): A/P Auto Checks PY-CP-CL		

Journal	G/L Account No	Amount	Extension
03	89 2010	765,410.87	765,410.87
03	99 1000	-765,410.87	.00



REPORT.: Dec 22 21 Wednesday  
RUN....: Dec 22 21 Time: 14:50  
Run By.: Veronica Fabian

City of Guadalupe  
General Ledger Interface  
Journal 04 Purchasing/Payables Journal Interface for (PY) Period 12-21

PAGE: 003  
ID #: PY-GI  
CTL.: GUA

Date	G/L Account No	Description	Amount	Extension
12/22/21	89 2010	(1): Invoices 12/22/21	-765,410.87	-765,410.87
12/22/21	89 4444 3068	(1): VCAL19*I 1018427 ,L0001	765,410.87	.00
		(2): FW-2021 PAVEMENT REHABILITATION PROJECT (3): CALPORTLAND CONSTRUCTION CORP		

REPORT.: Dec 22 21 Wednesday  
RUN....: Dec 22 21 Time: 14:50  
Run By.: Veronica Fabian

Journal 04

City of Guadalupe  
General Ledger Interface (Summary)  
Purchasing/Payables Journal Interface for (PY) Period 12-21

PAGE: 004  
ID #: PY-GI  
CTL.: GUA

Journal	G/L Account No	Amount	Extension
04	89 2010	-765,410.87	-765,410.87
04	89 4444 3068	765,410.87	.00

## MINUTES

**Regular Meeting of the Guadalupe City Council  
Tuesday, December 14, 2021, at 6:00 pm  
City Hall, 918 Obispo Street, Council Chambers**

**1. ROLL CALL:**

Council Member Liliana Cardenas  
Council Member Gilbert Robles  
Council Member Eugene Costa Jr.  
Mayor Pro Tempore Tony Ramirez  
Mayor Ariston Julian

*Meeting was called to order at 6:00 p.m. All were present. (Note: The abbreviation "CM" will be used for "Council Member".)*

**2. MOMENT OF SILENCE**

*To pay respect to those who most recently have left us, Mayor Julian mentioned the following: 1) the 800,000 individuals who died from Covid-19 in the United States; 2) the victims of the recent tornadoes in six states; 3) the family and friends of Vicente Fernandez, King of Rancheras; 4) the family and friends of Theodoro Gomez, Guadalupe resident; 5) the family of Robert Dole, former member of the United States Senate; 6) the families of the 54 migrants from Guatemala killed in a vehicle accident in Chiapas, Mexico, and 7) those family and friends each of us may wish to recognize in our moment of silence.*

**3. PLEDGE OF ALLEGIANCE**

**4. AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

*There were no requests to change the agenda.*

**5. CEREMONIAL CALENDAR**

- Recognition to the Guadalupe Community Changers for the cleanup efforts.

*Mayor Julian read the Certificate of Recognition in English with CM Cardenas then reading it in Spanish. Mireya Piña, Coordinator, and Maria Montonya were present to accept this recognition. The certificate acknowledged the year-round clean-up efforts of the numerous volunteers of the Community Changers, and their focus on improving our community.*

## 6. PRESENTATION

- Guadalupe Community Changers 2021 Clean-Up Report.

*Mireya Piña gave the presentation showing some of the highlights: 12 community clean-ups; volunteer opportunities for Guadalupe residents; community education and collaboration with other organizations, such as Essence of Earth and the Dunes Center. Ms. Piña then went month-by-month showing the statistics of how much trash was collected, how many volunteers, and specific locations.*

*For the first three months of the year, they collected 43.5 bags with 37 volunteers at 6 locations. For the remaining months through November, they collected trash from 22+ locations with 98+ volunteers. As of April, they switched from counting “bags” to “pounds”. For the eight (8) months, they collected a total of 867.8 lbs. of trash. On average for this period: 2.5 locations, 108.5 lbs. with 12+ volunteers. Ms. Piña cited one interesting statistic: in November, there were “1,400 cigarette butts picked up which equals 70 packs of cigarettes”. The next clean-up date is scheduled for Saturday, 12/18. In addition, Essence of Earth collected 186+ lbs. for July and September.*

*Ms. Piña cited some other interesting facts: young people litter slightly more than older people; socio-economic factors are linked to littering behavior, and smoking-related items are littered more frequently than most other litter items. She also mentioned that there are only four (4) trash bins on Guadalupe Street. In Disneyland, Ms. Piña said, there are trash cans every 30 feet. Motivations and barriers also tie into littering, such as a sense of responsibility, feelings about the community, etc. Because these facts were important, Ms. Montonya repeated them in Spanish.*

*Ms. Piña spoke about street sweeping and showed a sketch of areas that are swept every Friday and other areas that are only swept once-a-month on the second Friday. She recommended that an additional day be added to the areas now receiving once-a-month sweeping. Other recommendations made to the City Council were: 1) add more trash/recycling/smoking receptacles on Guadalupe Street and high trafficked areas; 2) establish a community clean up volunteer group; 3) provide education to the community around waste and environmentally conscious practices, and 4) require business owners on Guadalupe Street to remove trash from the front of their businesses. Ms. Montonya also read these recommendations in Spanish.*

*Mayor Julian mentioned that Ms. Piña should connect with Ms. Sweeney, Public Works Director, and the City, in general. He said, “When the City was responsible for street sweeping, there was a requirement not to park on Guadalupe Street between the hours of 2:00am to 3:00am so the street could be swept. But that doesn’t happen anymore. Nobody can get in there because of all the cars.”*

*The mayor then asked Ms. Sweeney how this street sweeping would fit with our agreement with Health Sanitation (HSS) and their schedule. Ms. Sweeney responded, “We’d have to have discussions with Waste Management (HSS) to see what it would take to adjust the schedules. One of the things you’ll see on the Consent Calendar is the agreement with the Department of Transportation, which is the Clean California Maintenance Agreement. It’s \$70,000 we can use over the next 2.5 years. That enables us to do graffiti and litter removal from state highways, specifically Hwy 166 and Hwy 1. It can only be used on those two (2) streets. I’ve had discussions with CalTrans about how that funding can be used. It’s a bit of a work-in-progress how the monies can be used but once we get approval on that agreement, then we can start working on the recommendations made here tonight. This grant monies provides us with more opportunities we didn’t have previously.”*

Mayor Julian then addressed the suggestion of more trash cans on Guadalupe Street. He said, "If we provide more, they have to be emptied. Maybe this agreement with CalTrans, it will provide resources for that purpose." Ms. Sweeney added, "We are allowed to use staff time and materials, trash bags, for that work emptying trash cans. That's one of the tasks we can be reimbursed for. There would be some recordkeeping involved here." Mayor Julian then said, "When you do add City staff then you do add expenses. What about using the Community Changers, if they want, or another clean-up group that would take some responsibility?" Ms. Sweeney said that there are many questions asked of CalTrans and once the program is more fully defined, the City can then put together a more meaningful program. Mayor Julian added, "Who better than to partake in this than residents who walk the streets."

CM Robles asked, "I'm not sure when Earth Week is but maybe we can collaborate with the school district and have an introduction, like a coloring book. Maybe something in the classroom showing picking up after yourself, and in your neighborhood showing ownership and pride in your community." Ms. Piña responded, "Thank you for your comment, Gilbert. Actually, Christina is here tonight, and we are trying to coordinate something for Earth Day. What we're hoping to do is pass on the baton. We're trying to target so many different areas of need here in Guadalupe that need representation. We're thinking of doing something for each of the four (4) seasons. We're happy to work with anyone on this." CM Robles again emphasized that it would be great to introduce this to a target group, like 2<sup>nd</sup>-4<sup>th</sup> grade level students, maybe in an assembly environment.

Ms. Piña ended the presentation by saying, "I just want to give thanks to a few people. I want to thank our volunteers. All the organizations that supported us. I want to thank the City Council. You've been really supportive, and we've really appreciated that. Lastly, I want to thank the Community Changers for holding themselves accountable for how we contribute to global warming. Thank you."

## **7. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

*There were no requests to speak.*

## **8. CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A.** Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.

- B. Approve payment of warrants for the period ending December 9, 2021.
- C. Approve the Minutes of the City Council Special Meeting of November 17, 2021, to be ordered filed.
- D. Approve the Minutes of the Special Joint Meeting of the Guadalupe Union School District and City Council of November 17, 2021, to be ordered filed.
- E. Approve the Minutes of the City Council Regular Meeting of November 23, 2021, to be ordered filed.
- F. Accept cancellation of the December 28<sup>th</sup> City Council Meeting.
- G. Accept the November 2021 Financial Report.
- H. Adopt Resolution No. 2021-91 approving the modifications to the Master Fee Schedule Annual CPI Update.
- I. Adopt Resolution No. 2021-92 approving a letter to Caltrans recommending improvements to Highway 1 as part of Project No. 05-1E030-0513000026 named the Guadalupe Street ADA Project.
- J. Adopt Resolution No. 2021-93 approving a maintenance agreement with the California State Department of Transportation (Caltrans) for litter and graffiti removal in and around the state highways, associated with the “Clean California Beautification Program of 2021”.
- K. Adopt Resolution No. 2021-94 approving the use of the Veterans Memorial Plaza for a Public Safety Holiday Display and Command Post Operations.
- L. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
  - 1. Planning Department Report for November 2021
  - 2. Building Department Report for November 2021
  - 3. Public Works Department Report for November 2021
  - 4. Recreation & Parks Department Report for November 2021

*No items were pulled. Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to approve the Consent Calendar. 5-0 Passed.*

**9. CITY ADMINISTRATOR REPORT: (Information Only)**

*Mr. Bodem read the following:*

*This letter is from Deek Segovia: “I am responding to the commentary published 30 November 2021 in the Santa Maria Times regarding Veterans evicted from Guadalupe Veteran’s Memorial Building.*

*While the history of the building is accurate and informative, the allegation that the Veterans were 'kicked out' is totally false. While the building was originally dedicated for use of all veterans of Guadalupe, management of the building was negotiated between the City of Guadalupe and the American Legion Post 371, which included rental of the facility.*

*Unfortunately, the American Legion Post chose to put money ahead of the veterans, prohibiting access for regularly scheduled meetings to other veterans in the community. This caused quite a bit of contention between the American Legion and other Veteran groups, eventually resulting in the Guadalupe Vietnam Veterans Chapter 982 seeking a meeting place in several other locations as the Memorial Building was not made available for regular meetings due to the priority given to renting the facility. This had nothing to do with the City of Guadalupe!*

*The Veterans Memorial Building was intended for use by all veterans, however that has not been the case due to the American Legion leadership. I am a Vietnam Veteran and a member of the American Legion as well. I have always felt supported by the City of Guadalupe, which has welcomed our Chapter and supported all our public events. The VVA chapter 982 considers Guadalupe our home and since the City of Guadalupe has resumed management of the Veterans Memorial Building, we have been able to use the building for our meetings and feel that we have been welcomed back home. The American Legion has the same opportunity to use the building. No veteran or veteran's group has been 'put out' (of the building). All veterans are welcome in Guadalupe, and it makes me sad to read the commentary stating that veterans do not have a home and are allegedly not welcome in Guadalupe. This is absolutely not the case!*

*Sincerely,*

*Deek Segovia, Charter member Vietnam Veterans of America Chapter 982 and VVA Riders Group, Life Member VFW, Member of the American Legion."*

*Mr. Bodem also read a brief written comment from Refugio Hernandez: "Re: Guadalupe Theatre Building - To Whom It May Concern: I am in support of the building's preservation. Respectfully, Refugio Hernandez"*

**10. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)**

*Chief Cash said, "Personally, for Public Safety, thank you to the Community Changers. Let's see how we can partner with you. I've seen you around town and it's been a great help. So, thank you."*

*Chief then continued saying that there were several things to report:*

- 1. There was a sectional meeting last week with the Sheriff's Office and Police Chiefs from San Luis Obispo, Santa Barbara County and Ventura. This group met with California Attorney General, Rob Bonta. I happened to be seated next to his special assistant. Mr. Bonta's background was read. He is the first Filipino-American Attorney General of the State of California. He has an agricultural background. I told his assistant that this guy is a mirror of Guadalupe due to his*

*background and upbringing. We're working together to try and bring Mr. Bonta here. I spoke with him, and he's very interested. Now we're trying to work on schedules. I had the opportunity to extend an invitation from the mayor to come here. I explained the cultural and historical aspect of Guadalupe, and he was really impressed.*

- 2. Working with the school district re traffic. Thank you to Council Member Costa, Jr. who helped to steer things. We're bringing more of the parents to be involved so this isn't done behind closed doors.*
- 3. Juvenile Justice Commission – we're continuing working on that commission to provide resources for youth and families.*
- 4. The Public Safety Department is doing a 'free blanket giveaway'. There are about 20 blankets. The Food Distribution did the same.*
- 5. Graffiti Artist Vandal: we put out a 'Crime Stopper' flyer hoping for some tips. The costs are increasing for clean-up.*
- 6. There was a printout that was sent to Facebook in 2018 that resurfaced and still holds true: "One of the reasons we live where we live...The overall crime rate in Guadalupe is 71% lower than the national average. For every 100,000 people, there are 2.2 daily crimes that occur in Guadalupe. Guadalupe is safer than 79% of the cities in the United States. In Guadalupe you have a 1 in 125 chance of becoming a victim of any crime."*

*Chief commented, "This touts our lower crime rate. It's nice to see a resident sending these comments. There are comments from people who've moved away wishing they could come back. It's encouraging to put those comments out. But it goes together with not only having lower stats and knowing that, but people also need to have a feeling of being safe. So those two things go together and something that we'll continue." That concluded the report.*

*Mayor Julian said, "CHC also donated blankets and large supply of diapers as well as five (5) \$25 gift cards from Wal-Mart. The School District, Mary Buren and McKenzie Schools, had a food drive. They packed and distributed the food which was distributed at the December 2<sup>nd</sup> Food Bank distribution. Thank you to the School District." Chief Cash added, "A resident donated apples from their trees. There are other citizens who give what they can. We have volunteers all around helping."*

*CM Cardenas asked Chief to talk a little about the launch of the program with the School District, 'Handle with Care'. Chief explained, "Yes, the pilot program here in Guadalupe has started and we're working with the Santa Barbara County DA's office. If our first responders come across youth/children having issues at home, that information can be entered into a database. So, when they go to school, teachers can be aware that something is going on. Rather than disciplining the child, we can get resources to help. The website is up, and information is being built. The hope is that then the program will go Countywide."*

## **11. MAYOR'S REPORT- UPDATES:**

*Mayor Julian said that the report was self-explanatory. He did say that there's a lot going on in the City and encouraged people to read the report on the City's website.*



## PUBLIC HEARING

12. **Royal Theater Expansion, 2021-100-DR to approve a remodeling/restoration of the original theater, a 5,221 square foot addition to the rear of the theater along with an 803 square foot addition to the original theater. The project site covers 26,600 square feet over three Assessor's Parcels and is located at 848 Guadalupe Street, (APN 115-101-001, 115-101-011 and 115-113-001).**

Written Report: Larry Appel, Contract Planner Director

Recommendation: That the City Council:

- a. Receive a presentation from staff;
- b. Conduct a public hearing, including 1) an opportunity for the architect to present the proposed project, and b) receive any comments from the public; and
- c. Adopt Resolution No. 2021-95 approving 2021-100-DR, including Finding and Conditions of Approval.

*Mr. Appel gave a brief background on the Royal Theatre. It was first opened in 1939, and in 2011 it closed due to an electrical fire. An evaluation by the Historic Resource Inventory and Evaluation was conducted and in February 2021 and determined that the theatre qualified for both the California and National Historic Registry. The City is using former redevelopment agency bond funds to cover the costs of preparing plans to remodel the original theatre as well as design a three-story addition to the rear of the building. The design work is being done by Andrew Goodwin Designs of San Luis Obispo.*

*A grant application was submitted for the design phase for CDBG funds in the amount of \$250,000. This would reimburse some of the planning costs. The City is also preparing an application a grant from the federal Economic Development Administration (EDA). This grant, under the "2021 American Rescue Plan Act Travel, Tourism, and Outdoor Recreation" grant program, would cover the costs of restoration of the theatre and the new three-story addition.*

*After the brief explanation by Mr. Appel, the presentation was begun by Mr. Michael DeMartini of the design group. He said, "A team, which includes architectural, structural and civil engineering, landscaping, electrical, plumbing, fire, acoustics and historical expertise, has been working on this project for some months. Back in early 2020, we were asked to provide pro-bono design services for potential expansion of the Royal Theatre. We had a good development team and worked up some designs onsite and some imagery on how it could look. Fast forward, we've gone in and assessed the building from top to bottom. It's wonderful that we can bring the historical nature back and enhance it with services to the community with the back building."*

*Mr. DeMartini continued saying, "We brought a drone to really see the building from top to bottom. There's a lot to be done inside to get it back to its safe state and current codes. This project consists of a renovation and 803 square foot addition to the original Royal Theatre and a 5,200 square foot three-story addition to the rear of the theatre, new parking lot with 12 regular spaces, two (2) ADA spaces and commercial loading dock, and new landscaping. There were multiple overheads showing the current state of the theatre and the projected design and refurbishment. There were internal pictures of the existing building condition as well as external shots from a variety of views that were taken in August. There are two street frontages, Olivera Street and Guadalupe Street.*

*Mr. DeMartini emphasized that the stage would be preserved but repaired for more flexibility of performances. The approximately 200-220 chairs would be removed and refurbished. The front entry lobby flooring would also be preserved with the façade restored. A new roof will be placed on the building. All restrooms, current and new, would follow ADA requirements.*

*The new first-floor plan would have a new commercial kitchen, new restrooms, secondary lobby, green room/backstage, lounge, concessions and new stair to the second story. The new second-floor plan involves a projector room, flex office and new classroom flex spaces, an outdoor deck, new restroom and the refurbished marquee. The new third-floor plan will consist of an interior flex space, mechanical roof deck, outdoor roof deck and an escape stairway. In addition, there are plans to have an amphitheater, public plaza that opens to the street side and new parking lot for the new addition in the back.*

*Currently, there is no current parking for the theatre. Staff believes there is adequate public parking in the downtown area which can be used for the theatre parking, both on-street and in City lots. The architect has designed a parking lot at the eastern end of the property that provides 12 standard parking spaces, two (2) ADA spaces and one commercial loading area for the new building.*

*Mr. DeMartini showed their new landscape plan. The theatre property is currently lacking any landscaping. He spoke about drought tolerant planting, flat turf area for outdoor events right behind the outside theatre, landscape plaza and stormwater management and street trees at the parking lot. He emphasized the drought tolerant and native plants are planned to be used. He then showed pictures of the proposed theatre with views from front entrance to the theatre, the outdoor amphitheater, which will have an enclosed fence, as well as the rear view from the parking lot from the back of the building exiting on to Olivera Street.*

*Mayor Julian asked Mr. DeMartini to explain the historical preservation site and keeping the existing building as it is, etc. as there may be questions on differences in architecture. Mr. DeMartini said, "The historic building in the front is an unreinforced masonry building with an art deco history to it. We're keeping all that the same. The marquee is being restored. The neon back to the historic nature of it. The colors, the stucco down to the texture is being preserved. On the outside, the brick is being left alone. Certain areas of the building were meant to be left alone. It's 'new and old' coming together to bring entertainment to the town. The inside is preserved down to the lighting. We maintained the historic nature of the lighting and acoustics down to the interior wall finishes. We're keeping the existing seating and the interior proscenium remains. The original painting on the wall is in good shape. We will have a modern acoustic material there, but it will be designed to stay the colors and texture what it was. Of course, there are modern amenities, like the restrooms, that we need to abide by code but again, would be designed in a way that would echo the art deco nature of the original. In the modern building we've also utilized some art deco features there. The design matches the original era. It's an interesting combination of buildings."*

*Mr. Bodem asked, "Are you supposed to keep the contemporary part of it sort of different to allow for that difference, to keep what was there, to allow that separation of look or architectural style? Contemporary is different than the original. You're supposed to do that, right, to have a separate architectural look?" Mr. DeMartini said, "Yes. We wouldn't design a building that would be art deco that would be next to a historic art deco building." CM Robles asked, "Isn't there something*

about height, that it's not the same?" Mr. DeMartini said, "Yes, it's called 'contrasting element'...a contrasting element to an historic element."

CM Ramirez asked, "We're going from one story to three. Are there any public safety issues with all of that, especially with Fire?" Fire Captain Schmitz said, "There are no complications with the third-floor issue." CM Ramirez also asked, "Noise from the amphitheater. I know you said there'll be fencing but will there be any kind of buffer?" Mr. DeMartini said, "There is. The exterior is not intended to be an amplified space, more of a public forum. But it does have a 6-foot-high fence element around it. And an open air. Nothing reflecting sound."

CM Cardenas asked, "Parking? How many parking spaces are being offered for this?" Mr. Martini said, "The rear building has two (2) ADA spaces and twelve parking spaces which meets the code requirements for that building. Along with public safety, there are two (2) exits in that building and fire sprinkler covered. It meets all the safety standards." CM Cardenas added, "You need more than twelve."

Mayor Julian said, "One of the things staff can respond to is because the building didn't have parking to begin with, there's no requirement to add parking because we have the ability to have reciprocal parking and street parking. You can look at the Dunes Center, Veterans Memorial Parking lot, there'll be ample parking there." Mr. DeMartini said, "It was anticipated that the City would come to an agreement on how to park based on several lots that were studied. You have quite a few lots that would accommodate events there."

The mayor then said, "I think even Lupe Alvarez and family would allow parking, too. Because if you had 200 people there, you're going to need parking spaces." CM Cardenas added, "Right. 220 seats? We're going to need more than twelve spots."

#### **Public Hearing opened at 7:04pm.**

Mr. Chacho Ramirez spoke. He said, "One of the hopes Mira and I have is to bring more arts to the community. It's a beautiful building. You can feel the history when you walk in there. It's been a year and a half working towards getting here. We've met with so many artists and talked to them about coming here. We're very excited. These plans are amazing and look forward to a path forward."

Mr. Thomas Brandebury gave an update on the application for the Historical Preservation Registry for the Royal Theatre. He said, "We're going to the Historical Registry on January 21, 2022 to determine if it will be federally recognized or not. We're looking for support saying this should be an historical building. We have a template letter that can be used. It seems CalTrans may see things differently but I'm not sure if that will cause a problem on January 21<sup>st</sup> or not. For the EDA application, we're currently surveying businesses and property owners in Guadalupe asking them what the value of the Royal Theatre will be in relation to their business. Would it save jobs? Create jobs? Create investments in the community? This survey is a critical part of the application as EDA would want to know how the potential grant funds would benefit the City. The application should be finished sometime in early January. EDA recommends getting the application in before the end of January. EDA requires that the environmental assessment be done, and we are working with a consultant on that. One thing that just came up is that phase 1 of the environmental be done

*because of the vacant site and an old building. EDA wants to make sure before the application is submitted that there are no potential issues with the building or the soil. I'm in the process of putting together a team to get quotes for the environmental assessment. All of those actions should get done and we should have enough business responses by the early part of January."*

*Mr. Bodem asked, "If something is found in phase 1 of the environmental assessment, it causes delays." Mr. Brandebury said, "Yes, if something is found, it goes to phase 2 which is a much larger process and would slow the project down."*

**Public Hearing closed at 7:10pm.**

**Motion was made by Council Member Ramirez and seconded by Council Member Robles to approve Resolution No. 2021-95. Roll Call. Ayes: Ramirez, Cardenas, Julian, Costa, Jr. and Robles. Passed 5-0.**

### **13. Short-Term Rentals Ordinance.**

Written Report: Philip Sinco, City Attorney

Recommendation: That the City Council introduce on the first reading, and continue to its meeting on January 11, 2022, for second reading and adoption, an ordinance regulating short-term rentals in the City of Guadalupe and amending various provisions of Title 18 (Zoning) of the Guadalupe Municipal Code.

*City Attorney Sinco gave some background on this ordinance. A presentation was made to the City Council at the October 13, 2020, meeting concerning the growth of these types of short-term rentals in general. The Council was presented with two (2) options: 1) completely ban them in the city, or 2) regulate them. The council was not opposed to allow some short-term rentals and directed staff to prepare an appropriate ordinance to bring back to Council at a future date.*

*He said, "This is the third time this ordinance is before you. A previous rendition of the ordinance was presented at the September 28, 2021, meeting. Because of the Council required additional provisions and Chief Cash's comments on its impact on public safety and code compliance, the ordinance was not introduced at that time. In previous presentations of the ordinance, it was stated that all short-term rental owners must: 1) have a business license with the City; 2) apply to register the short-term rental with the City; 3) pay Transient Occupancy Tax for all rentals; 4) have no violations of the Municipal code concerning nuisances; 5) either be hosted or un-hosted; 6) have an Administrative Use Permit which must be obtained prior to the application for un-hosted short-term rentals, and 7) for un-hosted rentals a limit of 120 days per year. There was discussion but no consensus in previous meeting on the 120-day limit for un-hosted rentals. Mayor Julian had indicated support for 90 days. CM Cardenas supported 180 days. The 120-day limit can change if you reach consensus tonight on a new number."*

*He continued explaining what had been discussed at previous September 28<sup>th</sup> meeting. He said, "The application for an un-hosted short-term rental must include a local contact person who must be available 24 hours a day, seven (7) days a week during the entire un-hosted short-term rental period. This person would be responsible for responding to complaints during the rental period. Originally,*

*it was proposed that the response time be 60 minutes. One of Chief Cash's suggestions was to make the response time 30 minutes which seems reasonable."*

*On page 3 of the staff report, Chief Cash's suggestions were listed. City Attorney Sinco listed those out as follows: 1) Lease agreement must be on-site and available upon request; 2) Three (3) contacts with Public Safety personnel within a 20-day period where cost recovery process for public safety service can be initiated and would be retroactive; 3) Owner or Responsible party **shall** respond within 30 minutes by phone or in person to address any issues; 4) Owner shall sign and submit a 'Trespass Enforcement Authorization Letter' authorizing Public Safety personnel to act on their behalf and enter the property, if three (3) improper and/or illegal activities are not corrected, and 5) Copy of the Short-Term Rental Permit will be sent to Public Safety as soon as approvals and fees have been completed. These recommendations have been incorporated into the ordinance.*

*The City Council also gave direction at the September 28<sup>th</sup> meeting and those provisions have been added: 1) exterior surveillance cameras will be required for un-hosted rentals to record all persons coming on to the property and will be kept for minimum of 30 days; 2) parking shall be limited to 'onsite' which may require garage to be made available to the renters; 3) if un-hosted rental has outside space, the host should require the renters to cease using that space no later than 9:00pm, Sunday through Thursday, and no later than 10:00pm on Friday and Saturday, and 4) the reference in the previous ordinance to an amnesty period has been changed from one year to three (3) months."*

*City Attorney Sinco then spoke about parking. He said, "The previous ordinance required that outside parking be made available but not required. The current version requires it. That's something that the Council can change back if it's not considered practical to require that all parking be onsite. There could be a legal challenge with the preemption of the Vehicle Code that people have a right to park on the street. The short-term renter could argue that they be allowed to park on the street. This could be something that could be legally challenged though I don't see a high risk of being successful. Something to keep in mind. Also, Jack Owen, the Administrative Hearing Officer, felt there could be some code enforcement issues and suggested additional language be added to the ordinance in Section 18.55.04, Sub-Section E which currently reads: 'Parking shall be limited to onsite which may require a garage to be made available to renters.' His suggested additional language reads: 'All renters' vehicles shall be required to display a sign on the dashboard of the vehicle indicating that it is permitted to be there by permission of the property owner with the dates of the rental period listed."*

*He then said, "If the Council wanted to change the wording from 'parking shall be limited to onsite' to 'parking may be limited to onsite', an Administrative Use Permit would go along with that. The language would then be applicable for vehicles parked on the street. We'd know how many vehicles were associated with the rental property, if they complied. This could be controlled by the use permit. We could likely limit the number of vehicles based on the size of the house."*

*Mayor Julian said, "I've done a lot of thinking on this. What we're doing is allowing people to come in and make money on their purchase of a home, like in Pasadera. There's someone who bought a*

home in Pasadera to rent for \$3,200. If it doesn't rent, it will be turned into an Airbnb. We have two major options here: to allow or not allow it. What happens if all that we've approved here, we don't like. What tools do we have to revoke this ordinance?"

City Attorney Sinco replied, "Same tools you'd have to revoke any ordinance. However, if there's an Administrative Use Permit granted, I'd recommend a sentence in the ordinance that says, 'the Council reserves the right to revoke, and no vested rights would be granted'. Or if the ordinance that revokes this ordinance, it could include an amortization or a period of time to allow for the existing property to operate for a year or so before it has to cease operations. I don't want to delay this anymore, but if that's the will of the Council, I'd then recommend bringing this back to the January 11<sup>th</sup> meeting based on your direction to include that. I'd rather not try to just put something in here quickly, particularly when dealing with reserving rights. I need time to research to make sure this is possible. The Council would have the power to revoke, but I just don't know to what extent someone who has an Administrative Use Permit would have the right to continue. My guess is that we'd have to allow some time or provide notice that that right could be taken away."

Mayor Julian said, "I wouldn't want to delay it any further. I think we have more teeth in it (ordinance) than we had before. What happens if someone calls, second or third time, and no one shows up in 30 minutes?" City Attorney Sinco replied, "The second or third time is a police issue. If no one shows up, we'd treat that as a violation of the Administrative Use Permit and start process to revoke the permit. Use discretion if a person is 20 minutes late or an hour late. In that case, a citation or some penalty might be in order. But if it's an actual no-show, then that would be grounds to revoke the permit. A hearing would be set up as stated in the ordinance and the City could prevent the property from being a short-term rental."

The mayor continued asking, "I don't know if we can do like hotels where if someone doesn't abide by the rules/provisions, they can be asked, if not, told to leave the premises for non-compliance. I'm not sure if we want to go that far since it would add another duty for our police officers." City Attorney Sinco responded, "That would be something I'd want to study further. I would say we could cite the people for disturbing the peace as well as the property owner which would be standard code enforcement technique."

Mayor Julian said, "I have a note here that says 'opportunities for citizen complaints'. Is there anything in here, any details, that allows a citizen to actually file a complaint?" City Attorney Sinco said, "No, not in this particular ordinance. Don't forget that the ordinance is part of the larger Municipal Code where there's a chapter on property nuisances which allows for a citizen to file a confidential complaint about any code violation which would include violation of this ordinance. The short answer is 'yes', but not part of this ordinance but elsewhere in the Municipal Code." The mayor said, "Good, so long as neighbors of the rental property know that."

The discussion then turned to the number of days allowed for an un-hosted rental. The draft ordinance shows 120 days. CM Cardenas said, "I still say 180 days." The mayor said, "That's still a lot of days. That's every weekend; every Friday, Saturday and Sunday. Mr. Appel commented, "At

*every single weekend, that's 104 days with 80 more days to go. If you're thinking that's only half a year, most of the short-term rentals happen on weekends. That would be a lot of use to consider."*

*The mayor asked for a refresher on where things had been left regarding the number of days allowed for un-hosted short-term rentals. City Attorney Sinco said, "Initially, the staff report proposed 120 days. CM Cardenas recommended supporting up to 180 days. You, mayor, thought that was a lot and said you'd rather go with 90 days. So, we're back at 120 days." Mayor Julian then asked the Council for their thoughts. After the polling, here was consensus on 120 days. He said, "That's a lot still but I think we can always go back and look at this again if it becomes an issue."*

*City Attorney Sinco then said, "There is one point I want to put out here. The issue of taking away the right to use the property as a short-term rental. If the second reading wasn't going to be until January 11<sup>th</sup>, I'd say we'd be able to slow it down. But if we continue this until January 11<sup>th</sup> and the second reading would take place two (2) weeks later on January 25<sup>th</sup>, that provision would be included here. I checked the ordinance and there's nothing in there that would allow you to just revoke it without some type of amortization period. So, that would be something you might wish to consider if that's an important provision for you." The mayor commented that he thought that wouldn't create a delay. City Attorney Sinco said, "I wasn't thinking about revoking this. I was thinking about getting it passed based on previous direction. So, it never occurred to me to say we'd reserve the right to 'pull the plug', but it seems like a good idea to me. If you want that changed and there's support of the Council, I'd recommend that in a new ordinance to bring back again. Third time's a charm. I'd feel more comfortable doing that and bringing it back to the Council as this is a pretty critical issue." The mayor asked the Council if they were in agreement with that recommendation and all answered they were.*

*Mayor Julian asked, "If someone is renting, will they receive a plaque or something for display on their vehicle?" City Attorney Sinco said, "That would be up to the owner to figure out. The requirement would be to display some sort of sign. We can come up with the format. Could be just a piece of paper showing they have permission of the property owner with the specific dates of the rental period. So, if there's a car on the driveway, a police officer could see that it belongs there during that period." CM Robles commented that this procedure gives the host a 'heads-up' on how many parking passes will be needed. Say, for a 4-bedroom rental property, three (3) parking passes will be needed, etc."*

*Chief Cash then said, "I'd suggest, to be uniform, those parking passes be issued through Public Safety. I'd also say that a fee should be charged. Like in a hotel, how many vehicles would be there, and that number would be listed in a permit. That way, when we drive by, we can see how many vehicles are there, and how many should be there. That would take some of the onus off the property owner. CM Ramirez concurred with Chief Cash's suggestions. However, City Attorney Sinco said, "I would just qualify that. I would not charge a separate fee for that. But if you want to include the cost of the service, I would have that charge be included in the overall cost of the registration. I would just recommend just one fee."*

CM Cardenas continued the discussion of parking by asking, "So, your concern is that someone would contest the ability to park on the street?" City Attorney Sinco said, "If someone is renting a facility...and I specifically said 'renter', say there's visitors or friends of the neighborhood and would park on the street. That shouldn't be prohibited. I said that the existing parking should be made available to the renters. I'd like to give some flexibility depending on the circumstance and especially, depending on the location."

CM Cardenas then said, "Okay, unless we just change that language what you indicated to 'parking might be limited' instead of 'shall be limited'? City Attorney Sinco responded, "Yes, I would prefer that because it might not make sense in certain locations to require the parking to be onsite, depending on where it's located. I hate 'one size fits all', personally." There was further discussion on the parking issue and City Attorney Sinco indicated being less concerned but did request time to research further.

Mayor Julian gave an example of a short-term rental in his neighborhood where the owner doesn't allow access to the garage. He said, "There could be two (2) cars in the driveway and multiple pick-up trucks with dune buggies attached parked on the street in a cul-de-sac area." City Attorney Sinco said, "Yes, what if someone has a big trailer and can't park in the driveway, and we tell them they can't park on the street. There may be an issue there. Maybe, it would solve the problem if we say that 'parking may be limited to onsite subject to the terms of the Administrative Use Permit'. There's some flexibility saying it that way. Or just leave it the way it is. I want you to tell me to leave the word 'shall' in there. That makes me feel better." He turned the discussion back to the Council.

CM Cardenas said, "To me, there's already a red flag when you tell me you're already concerned. I don't want that at all when you're writing this and approving this." City Attorney Sinco said, "I'm less concerned now. My concern may be unwarranted, but if I have the extra time, I'll look into this. So, my assignment is to look at two (2) things: 1) the parking sign/pass and limiting to onsite parking, and 2) the ability to revoke this without any Administrative Use Permits having any vesting rights." (City Attorney Sinco had also previously mentioned checking further into whether a person can be told to leave if they don't comply.)

CM Ramirez asked, "I remember one of the concerns we had was the number of short-term rentals someone could have. Was that addressed before?" City Attorney Sinco said, "Yes, that was addressed with previous direction. A property owner could only have one short-term rental. The mayor pointed out in the last meeting that if a husband and wife own two (2) pieces of property, that means they could have two short-term rentals. We won't be able to get around that, depending on how title is shown. But it was basically intended to limit the number so someone couldn't have half a dozen short-term rentals."

**Motion was made by Council Member Ramirez and seconded by Council Member Costa, Jr. to continue to the January 11, 2022 City Council meeting for first reading. 5-0 Passed.**

#### **14. FUTURE AGENDA ITEMS**



CM Cardenas: TOT (Transient Occupancy Tax) – no specific date given; possibly February. City Attorney Sinco added, “We’re definitely going to have to do that. If you remember, we’ll start the process in March as the Council needs to approve no later than June. That goes to the County in July, so it gets on the ballot for the November election.”

CM Ramirez: Rent Control – no specific date given. City Administrator added, “Yes, Philip and I have talked about this. We’re planning on having someone come in to give a presentation on both sides. We’re in the process of searching for those groups now that can give a balanced approach to the subject.” CM Ramirez then said, “You can probably contact the City of Santa Barbara as they just went through this.” City Attorney Sinco commented, “My concern, council member, is that’s not an area of expertise for me. I don’t want to be charged with drafting an ordinance based on just the words ‘rent control’. I’d like to have a presentation where you receive information, make a considered opinion, and then give direction to me on what type of ordinance.” CM Ramirez then said, “No, I’m just talking about knowing both sides. They probably heard at every meeting for the last six (6) months.” City Attorney Sinco agreed that that’s what is needed.

Todd Bodem: For the January 11<sup>th</sup> meeting, an MOU Agreement re negotiations between the City of Guadalupe and Guadalupe Center for Visual and Performing Arts (“GCVPA”) for operation/management of the Royal Theatre. We will still go out with an RFP even though we have an interested group. It will help bolster our getting grant money having that done.

Mayor Julian asked for additional details and clarification on this issue. City Attorney Sinco said, “This group had sent to you, Mr. Mayor, an MOU saying that it would help the City’ grant prospects if someone has been identified to operate the theatre. I read the MOU, and it says that it’s non-binding on both parties. There’s a period of time, like two (2) years, that it can be extended or maybe shorter, for the City to negotiate in good faith on the terms of a lease. It is very clear that the City has no obligation to enter into a lease with this group and the City can go a different way. I was very comfortable with the MOU and recommend that it be brought to you at the January 11<sup>th</sup> meeting. I was under the assumption that the grant application deadline was January 31<sup>st</sup>. It may not be necessary to bring this if the grant application deadline is before January 11<sup>th</sup>.” The mayor asked that the MOU be sent to all council members. He also said, “When I read it, it looked like it didn’t hold any water. (City Attorney Sinco said, “That’s what we want.”) It doesn’t say we have to do this or that...but for the purpose of getting the grant, it says that to the grant reviewers that there’s somebody in the wings, but not necessarily them.” City Attorney Sinco agreed saying, “And that’s why I was comfortable with how the MOU was written. It was exactly how we needed it, not committing us. We want to go through the RFP process. If no one comes forward, then we have them identified. But if someone else comes along with a better deal, then we’re free to go with them and not be bound to this group.”

CM Costa, Jr.: Bring back and review the ordinance on trailers and cars that are parked on streets and aren’t moved – no specific date given.

The mayor asked if there was a problem and CM Costa, Jr. said that there was. Mayor Julian thought that this issue then should go through Code Enforcement. CM Costa, Jr. said that people are playing

games moving their cars/trailers slightly forward, then backwards, every three (3) days causing people to park their vehicles elsewhere. City Attorney Sinco added, "There's very little, if anything, that can be done about the 72-hour rule. I've looked at it many times." CM Costa, Jr. then asked, "Can we put in the ordinance that a trailer can't be parked in the street and has to be parked in the driveway?" City Attorney Sinco responded, "I don't think we can. It would be preempted under the Vehicle Code. We can't prohibit parking on the streets. We can make sure the trailer/car is in good condition. We can only be vigilant in our enforcement. I've tried putting a distance requirement but it's difficult to enforce. I'm happy to bring this item for a presentation and look at ways to address this issue. This is a tough one." Mayor Julian then added, "It's worth bringing the issue back to Council for further discussion."

## 15. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

CM Ramirez: "It was already covered in the Mayor's Report – Restorative Partners." Mayor Julian said that property is being looked at over by Olivera and 10<sup>th</sup> Streets and property owned by the Buddhists. We haven't heard back from them."

CM Robles: I went to Atherton for the CIF State Championship game between Righetti High and Sacred Heart Prep. This is the first time in history that Righetti was going for the State Championship. Although we came in runner-up for the State, Righetti is the CIF Sectional Champions. This was Sacred Heart's third try at the State finals. Sacred Heart, established in 1898, has an annual tuition cost of \$48,000 and \$28,000 annual daycare cost. There were six (6) players on Righetti's team that started out as Guadalupe Bulldogs. There were Guadalupe coaches on the squad, too.

Mayor Julian:

- Cal Vans Board meeting on 12/9. Lawsuits in closed session.
- Online meeting with CA Natural Resources Agency, Secretary Crowfoot, Undersecretary Angela Barranco and CA Dept. of Parks & Recreation Director, Armando Quintero – request to participate in virtual meeting on 12/8 to discuss monies received re collective efforts to improve equitable outdoor access.
- 12/7 – 20 new member ceremony for the Guadalupe LEO Club. LEO Clubs are a youth organization of Lions Clubs International. 'LEO' stands for 'L-Leadership; E-Experience; O-Opportunity'. Youths are encouraged to develop leadership qualities by participating in social service activities.
- Food Bank Statistics: Year 2020= 12,900 families and over 50,000 individual family members within those families were served. For 2021=in July, distribution was cut back to one-a-month. 9,300 families and over 36,708 individual families served within those families.
- 12/2 – Mary Buren and McKenzie School Food Drive: hundreds of pounds of non-perishable canned goods for Food Bank Distribution. "Thank you."
- 12/16- SBCAG and APCD meetings.

CM Ramirez added, "The Redistricting Commission is finally done. I attended all the meetings held during the last 1.5 months. We are going with the Northwest side of Santa Maria – District 5." The

*mayor said, "According to Supervisor Lavagnino, the cut-off is on the northside of Stowell Road which makes it District 5. They made a good decision with all the input from various groups."*

**16. ADJOURNMENT**

**Motion was made by Council Member Costa, Jr. and seconded by Council Member Ramirez to adjourn meeting. 5-0 Passed. Meeting was adjourned at 7:57p.m.**

**Prepared by:**

**Approved by:**

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**Amelia M. Villegas, City Clerk**

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**Ariston Julian, Mayor**



**REPORT TO THE GUADALUPE CITY COUNCIL**  
**City Council Agenda of January 11, 2022**

*Todd Bodem*

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**Prepared by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Memorandum of Understanding (“MOU”) Regarding Negotiations Between the City of Guadalupe (“City”) and Guadalupe Center for Visual and Performing Arts (“GCVPA”) for the Eventual Occupation and Operation of the Royal Theater.

**RECOMMENDATION:**

It is recommended that the City Council adopt Resolution No. 2022-01 approving an MOU between the City and GCVPA for not-for-profit purposes to teach and showcase visual and performing arts in the community and to promote the Royal Theater as the communities’ center for the arts.

**BACKGROUND:**

The City owns the Royal Theater (“Theater”) located at 848 Guadalupe Street. The City has begun preparations for renovations to the Theater by hiring an architect to develop architectural design plans for the eventual renovation of the historic theater building and new addition. These plans will be submitted with the Economic Development Administration (EDA) grant application (one time Grant up to \$10M) to fund the construction of this project that the City is planning on submitting soon. The City will be seeking a nonprofit entity to operate and manage the Theater after construction is completed to host classes, events, and performances that will enhance and highlight the diverse artistic talents of the community and attract unique and varied quests and performers to the Central Coast.

Once the Theater is fully operational, the City hopes it will create vibrancy to the downtown corridor and produce an economic multiplier effect in the community.

**DISCUSSION:**

The Guadalupe Center for Visual and Performing Arts (“GCVPA”) is a nonprofit entity that is interested in operating and managing the Theater in the future and has actively communicated its interest to the City. GCVPA has proposed entering into a non-binding memorandum of understanding (“MOU”) as a way of helping the City’s chances of obtaining the EDA grant. While it might be better for the City’s chances for the EDA grant to have an executed agreement with a nonprofit entity to operate and manage the Theater once construction has been completed; however, in order to be transparent and fair to all concerned the City needs to issue a Request for Proposals prior to selecting such a nonprofit entity to operate and manage the Theater. For this reason, the proposed MOU between the City and GCVPA is non-binding on both parties and

specifically reserves to the City the right for the City not to enter into an with GCVPA and to be in control of all processes related to the Royal Theater. The MOU provides for a two-year period for the City and GCVPA to negotiate the terms of a lease for the Theater and also provides the term can be extended upon mutual agreement.

The MOU only requires the City and GCPVA to engage in good faith negotiations on what terms for a lease would be acceptable to both parties, and should the City ultimately decide to select some other organization to operate the Royal Theater, the City is free to do so.

**FISCAL IMPACT:**

Unknown currently. Operations have the potential to generate sales taxes or other revenue based on an increase in economic activity.

**ATTACHMENTS:**

1. Resolution No. 2022-01 - Draft MOU between the City and GCVPA.

RESOLUTION NO. 2022-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, APPROVING A MEMORANDUM OF UNDERSTANDING REGARDING NEGOTIATION BETWEEN THE CITY OF GUADALUPE AND GUADALUPE CENTER FOR VISUAL AND PERFORMING ARTS FOR THE EVENTUAL OCCUPATION AND OPERATION OF THE ROYAL THEATER**

**WHEREAS**, the City is the owner of the Royal Theater (“Theater”) at 848 Guadalupe Street and has begun preparations for renovations in order to operate as a non-profit center for the arts, culture and community for Guadalupe and the surrounding areas; and

**WHEREAS**, the City understands the Theater is most likely to be successful as a center of arts and culture for the community and surrounding areas when occupied by a local and devoted tenant organization that will host classes, events, and performances that enhance and highlight the diverse artistic talents of the community and attract unique and varied guest artists and performers to the Central Coast; and

**WHEREAS**, Guadalupe Center for Visual and Performing Arts (“GCVPA”) is a newly established not-for-profit, local organization whose purpose is to teach and showcase visual and performing arts in the community and to promote the Royal Theater as the community’s center for the arts, and whose initial Board of Directors is comprised of community leaders with demonstrated dedication to arts and the betterment of the City of Guadalupe; and

**WHEREAS**, a memorandum of understanding (“MOU”) between the City and the GCVPA to negotiate the terms for a possible lease for the eventual occupation and operation of the Royal Theater has been developed; and

**WHEREAS**, the MOU provides for up to a two year period for the City and GCVPA to negotiate the terms of a lease for the Theater (or sooner if a lease is signed) and the term can be extended upon mutual agreement; and

**WHEREAS**, the MOU is non-binding on both parties and specifically reserves to the City the right for the City not to enter into a lease with GCVPA and to be in control of all processes related to the Theater; and

**WHEREAS**, the MOU only requires the City and GCPVA to engage in good faith negotiations on what terms for a lease would be acceptable to both parties, and should the City ultimately decide to select some other organization to operate the Royal Theater, the City is free to do so.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Guadalupe does approve the Memorandum of Understanding regarding negotiation between the City of Guadalupe and Guadalupe Center for Visual and Performing Arts for the eventual occupation and operation of the Royal Theater (“Exhibit 1”).

**PASSED, APPROVED AND ADOPTED** at a regular meeting on the 11<sup>th</sup> day of January 2022 by the following vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Amelia M. Villegas, City Clerk of the City of Guadalupe, DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-01** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 11, 2022 and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Amelia M. Villegas, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Phillip Sinco, City Attorney

**Memorandum of Understanding Regarding Negotiation Between the City of Guadalupe and Guadalupe Center for Visual and Performing Arts for the Eventual Occupation and Operation of the Royal Theater**

This MEMORANDUM OF UNDERSTANDING REGARDING NEGOTIATION OF LEASE AGREEMENT AND OTHER NECESSARY AGREEMENTS (the “**MOU**”) is made and entered into as of \_\_\_\_\_ (the “**Effective Date**”), by and between the CITY OF GUADALUPE, a municipal corporation in California (“**City**”), and GUADALUPE CENTER FOR VISUAL AND PERFORMING ARTS, a California nonprofit corporation (“**GCVPA**” or “**the Center**”). City and GCVPA may be individually referred to herein as a “**Party**” or collectively as the “**Parties**.”

RECITALS

WHEREAS, CITY is the owner of the Royal Theater at 848 Guadalupe Avenue, Guadalupe, California (the “**Theater**”);

WHEREAS, CITY has begun preparations for renovations to the Theater in earnest, approved and funded by the city, with the expectation the Theater, upon restoration, will be operated as a center of arts, culture and community for Guadalupe and surrounding areas;

WHEREAS, CITY acknowledges the Theater is most likely to be successful as a center of arts and culture for the community and surrounding areas when occupied by a local and devoted tenant organization that will host classes, events, and performances that enhance and highlight the diverse artistic talents of the community and attract unique and varied guest artists and performers to the Central Coast;

WHEREAS, GCVPA is a newly established not-for-profit, local organization whose purpose is to teach and showcase visual and performing arts in the community and to promote the Royal Theater as the community’s center for the arts, and whose initial Board of Directors is comprised of community leaders with a demonstrated dedication to arts and the betterment of the City of Guadalupe;

WHEREAS, GCVPA currently has the desire, background, and community support to develop arts education and promotion programs within the community, and is committed to continue developing additional education programs, community volunteer and financial support, and organizational theater and arts center operations expertise prior to the execution of a formal lease agreement to better lead the Theater toward its full potential as a center for the arts and a new spark for



community revitalization;

WHEREAS, CITY and GCVPA desire to negotiate a potential lease agreement and any other necessary agreements to ensure the mutual benefit of these agreements to the Parties and the community. Prior to finalizing the Lease Agreement and any other necessary agreements, the Parties intend to set forth in this non-binding Agreement the Parties' understanding of the good faith negotiations.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

### AGREEMENT

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Agreement as though expressly set forth herein.
2. Term. The term of this Agreement shall commence on the Effective Date and terminate on the earlier of (a) the date the Parties execute a formal agreement for the lease of the Property and any necessary agreements for occupation and operation of the Theater; or (b) the date two years after the Effective Date. The term may be extended by mutual written agreement of the Parties.
3. Good Faith Negotiations. During the term of this Agreement, GCVPA and City shall negotiate in good faith the terms and conditions of the Lease Agreement, subject to the retained discretion described in Section 4 below. If the Lease Agreement is executed by the City and GCVPA, it shall thereafter govern the right and obligations of the Parties with respect to the Theater. The Lease Agreement is contemplated by GCVPA and the City to include, without limitation, terms regarding the lease of the Property. Other agreements necessary to ensure the mutually beneficial occupation and operation of the Theater may be negotiated separately, as agreed by the Parties.
4. Discretion of the Parties. This Agreement, including any extension, shall not obligate either City or GCVPA to enter into a Lease Agreement or to enter into a Lease Agreement containing any particular terms. By execution of this Agreement and any extension, City is not committing itself to, or agreeing to, undertake lease of the Property or any portion thereof and GCVPA is not committing itself to lease the Property or any portion thereof. Execution of this Agreement by City and GCVPA is merely a commitment by both Parties to conduct a period of negotiations in accordance with the terms hereof, reserving for subsequent City action the final discretion and approval

regarding the execution of a Lease Agreement and all proceedings and decisions in connection therewith. Any Lease Agreement resulting from negotiations pursuant to this Agreement shall become effective only if and after such Lease Agreement has been considered and approved by the City Council, following conduct of all legally required procedures, and executed by duly authorized representatives of City and GCVPA. Until and unless a Lease Agreement is signed by GCVPA, approved by the City Council, and executed by City, no agreement drafts, actions, deliverables or communications arising from the performance of this Agreement shall impose any legally binding obligation on either Party to enter into or support entering into a Lease Agreement or be used as evidence of any oral or implied agreement by either Party to enter into any other legally binding agreement. This Agreement does not limit in any way the discretion of City in acting on any applications for permits or approvals for the renovation of the Theater. City shall retain the absolute discretion for the final results of renovations.

5. Indemnity. GCVPA shall indemnify, defend and hold the City and its elected officials, officers, employees, consultants, agents and contractors harmless from and against any and all actions, claims, damages, liabilities, liens, obligations, demands and judgments (including attorney fees) arising from this Agreement.
  
6. Defaults and Remedies.
  - a. Default. Failure by either Party to negotiate in good faith as provided in this Agreement shall constitute an event of default hereunder. The non-defaulting Party shall give written notice of a default to the defaulting Party, specifying the nature of the default and the required action to cure the default. If a default remains uncured ten days after receipt by the defaulting Party of such notice, the non-defaulting Party may exercise the remedies set forth below.
  
  - b. Exclusive Remedies for Default. In the event of an uncured default by a Party, the other Party's sole and exclusive remedy shall be to terminate this Agreement and neither Party shall have any further right, remedy or obligation under this Agreement; provided, however, any obligation under a specific provision of this Agreement for GCVPA to indemnify or defend the City shall survive such termination.
  
  - c. No Damages. Neither Party shall have any liability to the other for damages or otherwise for any default, nor shall either Party have any other claims with respect to performance or non-performance by the other Party under this Agreement. Each Party specifically waives and releases any such rights or claims they may otherwise have at law or in equity in the event of a default by the other Party, including the right to recover actual, consequential, special or punitive damages from the defaulting Party.

7. Third Party Beneficiaries. This Agreement is intended solely for the benefit of the Parties and shall not be construed to create any rights in any person or entity other than the Parties.

8. Notices. All notices and communications in connection with this Agreement shall be in writing and shall be deemed given when delivered by personal service, or three (3) business days after placement in the U.S. Mail, certified, return receipt requested, postage prepaid, and addressed to the addresses for City and GCVPA set forth below, or such other addresses as either party may designate by written notice to the other in accordance with this Section 8.

City: City of Guadalupe  
Attn: City Administrator  
918 Obispo Street  
Guadalupe, CA 93434

With a copy to: City of Guadalupe  
Attn: City Attorney  
918 Obispo Street  
Guadalupe, CA 93434

Club: Guadalupe Center for Visual and Performing Arts  
Attn: President  
731 Pomeroy Road  
Nipomo, CA 43444

9. Non-Binding. This Agreement is non-binding and is entered into as an expression of the Parties' good faith intent to draft, negotiate, and enter into an agreement regarding the lease of the Property.

10. Assignment. The qualifications and identity of GCVPA are of particular concern to City. It is because of those unique qualifications and identity that City has entered into this Agreement with GCVPA. Accordingly, GCVPA may not assign its right to negotiate with City to any other person or entity. Any purported voluntary or involuntary assignment of GCVPA's negotiation rights without such City written approval shall be null and void.

11. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California. Litigation arising out of or connected

with this Agreement shall be instituted and maintained in the courts of Santa Barbara County in the State of California, and the Parties consent to jurisdiction over their person and over the subject matter of any such litigation in such courts, and consent to service of process issued by such courts.

12. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated, and the Parties agree to substitute for the invalid or unenforceable provision a valid and enforceable provision that most closely approximates the intent and economic effect of the invalid or unenforceable provision.
13. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes whatever oral or written understanding they may have had prior to the execution of this Agreement. This Agreement shall not be amended or modified except by a written agreement executed by each of the parties hereto.
14. Counterparts. This Agreement may be executed in one or more counterparts, including facsimile counterparts, each of which shall, for all purposes, be deemed an original and all such counterparts, taken together, shall constitute one and the same instrument.
15. Ambiguity. The Parties and their counsel have each carefully reviewed this Agreement, and the Parties have agreed to each term of the Agreement. No ambiguity shall be presumed to be construed against either Party.
16. Waiver. Waiver by either Party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent or any other right hereunder.
17. Waiver of *Lis Pendens*. It is expressly understood and agreed by the Parties that no *lis pendens* shall be filed against any portion of the Property with respect to this Agreement or any dispute or act arising from this Agreement.
18. Headings. The section headings contained in this Agreement are inserted for convenience only and shall not affect in any way the meaning or interpretation of this Agreement.
19. Authority. The signatories to this Agreement hereby represent and warrant that they are fully authorized to sign this Agreement on behalf of the Party that they represent.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

**CITY OF GUADALUPE**

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By: *Ariston Julian*  
*Mayor*

**ATTEST:**

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*Amelia M. Villegas, City Clerk*

**APPROVED AS TO FORM:**

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*Philip Sinco, City Attorney*

**GUADALUPE CENTER FOR  
VISUAL AND PERFORMING ARTS**

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By: *Jorge R. Ramirez*  
*GCVPA, President*



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE  
Agenda of January 11, 2022**

*Shannon Sweeney*

*Todd Bodem*

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**Prepared by:**  
**Shannon Sweeney**  
**Public Works Director/City Engineer**

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**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Bus shelter procurement.

**RECOMMENDATION:**

That City Council approve the procurement of bus shelters and other bus stop improvements as needed.

**DISCUSSION:**

The fiscal year 21-22 capital improvement projects list included project 089-601, Transit Infrastructure Improvements. This project was originally to be funded with \$60,000 in stimulus funds and \$100,000 in other grant funds. The City was unsuccessful at receiving the grant funds. However, due to the very healthy cash balance in transit as a result of over \$300,000 in stimulus funds as well as over \$200,000 in unexpected STA fund reimbursement and an additional \$1,496.66 in State of Good Repair funds earmarked for bus shelter improvements, staff is requesting permission to move forward with the purchase of new bus shelters along with other needed improvements at nine of ten bus stops and will be requesting an amendment to the budget for this project in the mid-cycle budget amendment request.

The City will be making wholesale changes to its transit operations per its Short Range Transit Plan, starting in July 2022. Since the City will be marketing its new transit schedule and stops, staff believes it is beneficial to complete bus stop improvements in advance of this July 2022 deadline to help showcase the new transit system.

City staff evaluated the condition of the existing bus stops and developed the attached matrix demonstrating what improvements are needed at each stop.

Staff spent \$565 to join the California Association for coordinated transportation (CalACT). CalACT is the largest State transit assistance in the United States. One of the member benefits of CalACT is the ability to utilize the CalACT/MTBA vehicle purchasing cooperative, which includes the purchase of bus shelters. The City of Guadalupe purchasing guidelines and Municipal Code 4.04.130 allows the City to make purchases under other agencies' competitive bidding processes.

Bid number 21-01 through CalACT provides pricing for the purchase of bus shelters. All of the paperwork demonstrating the competitive bidding process are included on the CalACT website. City staff worked with the winning vendor, Tolar Manufacturing, to price bus shelters with desirable optional features.

**FINANCIAL IMPACT**

As of November 30, 2021, account 30, transit, had a cash balance of \$600,817.85. Based on the bus stop evaluation matrix, bus stop improvements are estimated to cost \$91,729, \$31,729 over the originally budgeted \$60,000 for this project. The City has sufficient cash on hand to complete the bus shelter improvements as recommended.

**ATTACHMENTS:**

1. Resolution No. 2022-02
2. Bus stop improvement matrix
3. Tolar Manufacturing quote

RESOLUTION NO. 2022-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE  
APPROVING THE PROCUREMENT OF BUS SHELTERS THROUGH THE CALACT/MTBA VEHICLE  
PURCHASING COOPERATIVE, ALONG WITH OTHER MINOR BUS STOP IMPROVEMENTS AS NEEDED**

**WHEREAS**, the Fiscal Year 21– 22 capital improvement projects list included \$60,000 for the transit infrastructure improvements project; and

**WHEREAS**, the City’s membership in the California Association for coordinated transportation (CalACT) provides the ability to utilize their vehicle purchasing cooperative, which includes bus shelters; and

**WHEREAS**,. A bus stop evaluation identified necessary improvements at the City’s bus stops, including new bus shelters, totaling an estimated \$91,729; and

**WHEREAS**, the City’s transit cash balance of \$600,870.85 as of November 30, 2021, can easily accommodate the additional \$31,729 in costs associated with bus stop improvements; and

**WHEREAS**, City staff will be requesting a mid-year budget amendment of \$31,729 to project 089-601, transit infrastructure improvements, to cover these additional costs.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

That City Council approve the procurement of bus shelters through the CalACT/MTBA vehicle purchasing cooperative, along with other minor bus stop improvements as needed, following approval of the MID-year budget amendment to project 089-601, transit.

**PASSED, APPROVED AND ADOPTED** at a regular meeting on the 11<sup>th</sup> day of January 2022 by the following vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-02**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 11, 2022, and that same was approved and adopted.



**ATTEST:**

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Amelia M. Villegas, City Clerk

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Ariston Julian, Mayor

**APPROVED AS TO FORM:**

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Philip Sinco, City Attorney

### Bus Stop Evaluation

	Sign	Access	Shelter	Trash	Schedule	Lighting
W Main (move to w of Julia)	needs	ok	needs	needs	needs	ok
O'Connell Park	needs	ok	needs	needs	needs	needs
Bonita Park	needs	ok	ok	ok	needs	needs
Tognazzini	needs	pour new drive	needs	needs	needs	needs
Amtrak	needs	ok	needs	needs	needs	needs
Guadalupe & Olivera	needs	ok	needs	ok	needs	ok
10th St., Senior Center	needs	ok	needs	needs new top	needs	needs
11th St. and Peralta	needs	ok	needs	needs	needs	needs
Obispo and 4th	needs	ok	needs	needs	needs	needs
Flower and Elm	needs	ok	needs	needs	needs	needs

Item	Cost Each	Number Needed	Total Cost	Shelters	Perforated metal	
Signs	\$ 200.00	10	\$ 2,000.00	Item	Cost each	total
Access	\$ 15,000.00	0	\$ -	Base 9'	\$ 6,081.00	\$ 5,490.00
Pour new drive	\$ 12,000.00	1	\$ 12,000.00	shipping	\$ 600.00	\$ 600.00
Shelter	\$ 7,281.00	9	\$ 65,529.00	taxes	\$ 453.00	\$ 453.00
Trash	\$ 1,000.00	7	\$ 7,000.00	Procurement Fee	\$ 138.00	\$ 138.00
Schedule	\$ 200.00	10	\$ 2,000.00	Miscellaneous	\$ 600.00	\$ 600.00
Lighting	\$ 400.00	8	\$ 3,200.00			
Total			\$ 91,729.00	Total each		\$ 7,281.00
available			\$ 60,000.00			
Remaining			\$ (31,729.00)			

**ATTACHMENT 3**

	258 Mariah Circle
	Corona, CA 92879
	(951) 808-0081
	www.tolarmfg.com
	info@tolarmfg.com

Quote No:	21256PM
Date:	12/27/21
Quote Expires:	30 Days
Sales Contact:	Patrick Merrick
Phone:	951-547-8230
Email:	<a href="mailto:pmerrick@tolarmfg.com">pmerrick@tolarmfg.com</a>

<b>Customer:</b>	<b>Project:</b>
Shannon Sweeny Public Works Director/City Engineer City of Guadalupe 918 Obispo St Guadalupe, CA 93434	MBTA CALACT Contract 21-01  Bus Shelters

<b>Lead Time:</b>	16 Weeks From receipt of signed written order, and all required approvals.
<b>Terms:</b>	Net 30 Days From Invoice Terms subject to change. Final terms to be determined based on credit history & bonding.

Item:	Qty:	Description:	Unit Price:	Ext. Price:
1	9	9' Tolar Sierra Series Dome Roof Transit Shelters (4798-04) featuring Sierra series roof perimeter, bronze twinwall polycarbonate roof panels, perforated aluminum at the rear and 1/2 end walls, adjustable leveling shoes, 4' perforated metal bench, no back, one seat delineator (12092-111) durable baked powder coat finish color selected from the standard RAL color options, zinc anchors and all installation hardware (delete solar, delete tc)	\$ 5,490.00	\$ 49,410.00

QUOTE APPROVED FOR PURCHASE:	
Signature:	
Print Name:	
Date:	
PO No:	

Sub-Total:	\$	49,410.00
CalACT/MBTA Freight Zone		2
CalACT/MBTA FIRM Freight:	\$	1,935.00
CalACT/MBTA Procurement Fee (2.5%)	\$	1,235.25
CA State Sales Tax	8.25%	\$ 4,076.33
<b>Total:</b>	<b>\$</b>	<b>56,656.58</b>

**Pricing Notes:**

- If requested, structural engineering calculations from CA licensed engineer are provided at no additional cost.
- Products are shipped knock down & unassembled in bulk packaging for unloading and installation by others. Hardware boxed by unit. Installation instructions are provided.
- Freight cost is an ESTIMATE ONLY. Freight is invoiced at actual cost, without mark up, at time of shipment, unless specified above.
- Client provides unloading at destination, including forklift and labor as necessary.
- Processing fee of 3% of total charge amount is additional and charged on all credit card payments.

**Standard Terms and Conditions**

These Terms and Conditions are attached to and incorporated by reference into the Proposal for products or services ("Proposal") provided by Tolar Manufacturing Company, Inc. ("we", "our" or "us").

- Drawings and Specifications:** All drawings and specifications submitted to our clients or potential clients are proprietary in nature and remain our property. They may be viewed, printed and distributed, without alteration, as reference for sales or for the process of specifying products for use. Detailed shop and erection drawings are provided to allow for field installation or repair. Sealed and stamped engineering calculations and drawings from an engineer licensed in the state of installation, if required, can be made available for an additional charge. Customers that provide their own drawing packages will retain ownership and be covered under a separate agreement.
- Vendor Status:** Tolar Manufacturing Company, Inc. is a vendor supplier of manufactured products; is not a subcontractor or contractor; and is not subject to retainage or liquidated damages for any reason.
- Payment Terms:** Payment terms for services rendered or products manufactured by us shall be determined by us based on our determination of the credit worthiness of buyer and may require a deposit at time of order. Products are invoiced as shipped.
- Late Payment Penalty:** Buyer agrees to pay a charge equal to the lesser of (i) the highest rate allowable by law or (ii) 1.5% per month (18% per annum) on the unpaid balance with respect to any late payments. In addition, buyer will pay all our costs and expenses, including actual attorney's fees, incurred in connection with enforcing the Proposal and/or collecting any past due payments. In the event buyer fails to make any payment when due, we have the right of setoff, the right to terminate the Proposal and/or to suspend further deliveries to buyer and the right to recover damages in addition to any other remedies available to us as a matter of law. Buyer has no right to setoff.



Quote No:	21256PM
Date:	12/27/21
Quote Expires:	30 Days
Sales Contact:	Patrick Merrick
Phone:	951-547-8230
Email:	<a href="mailto:pmerrick@tolarmfg.com">pmerrick@tolarmfg.com</a>

<b>Customer:</b> Shannon Sweeny Public Works Director/City Engineer City of Guadalupe 918 Obispo St Guadalupe, CA 93434	<b>Project:</b> MBTA CALACT Contract 21-01  Bus Shelters
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<b>Lead Time:</b>	16 Weeks From receipt of signed written order, and all required approvals.
<b>Terms:</b>	Net 30 Days From Invoice Terms subject to change. Final terms to be determined based on credit history & bonding.

Item:	Qty:	Description:	Unit Price:	Ext. Price:
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5. Cancellation: If an order is cancelled by buyer after receipt of order authorization, and cancellation fee of 10% of order value may be assessed to the buyer, in addition to an the cost of materials purchased for the order, which may be invoiced to the buyer at time of cancellation.
6. Delivery, Title and Receipt: Unless otherwise provided in the proposal, all shelters are prefabricated and shipped knock-down and in bulk format (not packaged individually) for ease of handling and fast on-site installation. Neither buyer nor consignee shall have the right to direct or re-consign the goods to any other destination without our consent. All sales of products are F.O.B. our plant. Risk of loss of the products shall transfer to buyer upon delivery of the products to the common carrier.
7. Delivery Charges: Unless otherwise provided in the Proposal, buyer shall bear all the costs of transportation, including without limitation loading, unloading, storage, and freight charge. All delivery quotes allow for an approximate 2-hour unload window for a full truck. If this window is exceeded, additional charges may apply. All price quotes given for delivery are based on estimates obtained at the time the quote was requested. Actual freight charges may vary.
8. Delivery Dates: Any delivery date(s) or period of delivery provided for in the Proposal is approximate and does not guarantee a particular date(s) or period of delivery. Estimated lead times are provided in the quote. Under no circumstances will we be liable for delay in delivery occasioned in whole or in part, by fire, flood, explosion, casualty, riot, strike, embargo, transportation delay, breakdown, accident, act of God or the public enemy, government authority, by our inability to secure materials, fuel, supply power or shipping space or any other circumstances beyond our reasonable control.
9. Delayed Shipment: If buyer delays shipment, we may invoice for products when ready for shipment and, at our option, we may charge reasonable daily storage fees.
10. International Freight: We require the services of freight forwarder for all international shipments. Buyer may select the freight forwarder, subject to our approval. All fees, taxes and additional charges, in addition to the actual freight costs, are the responsibility of buyer.
11. Returns: Due to the custom nature of our products, we cannot accept returns and we cannot permit cancellations once work has commenced.
12. Manufacturer's Warranty: Our manufacturer's warranty is set forth in a separate document.
13. Limitation of Liability: WE ARE NOT LIABLE TO BUYER OR ANY THIRD PARTY FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES OF ANY KIND ARISING FROM OR RELATING TO OUR OBLIGATIONS UNDER THE PROPOSAL, INCLUDING LOST PROFITS, LOSS OR USE, LOSS OF REVENUE OR COST OF CAPITAL. EXCEPT FOR PERSONAL INJURY OR DEATH DUE TO OUR MISCONDUCT, BUYER AGREES THAT THE TOTAL DAMAGES THAT CAN BE AWARDED IN ANY CLAIM BY BUYER RELATING TO OUR OBLIGATIONS UNDER THE PROPOSAL (WHETHER BASED IN CONTRACT, TORT OR OTHERWISE, SHALL NOT EXCEED THE TOTAL PAID BY BUYER TO US UNDER THE PROPOSAL. BUYER AGREES THAT THE ABOVE LIMITATIONS ON LIABILITY PROVISIONS SHALL REMAIN IN FULL FORCE AND EFFECT EVEN IF IT IS FOUND THAT BUYER'S EXCLUSIVE REMEDY FAILS OF ITS ESSENTIAL PURPOSE.
14. Governing Law, Jurisdiction and Venue: The Proposal shall be governed by and construed in accordance with the laws of the State of California without reference to the choice of law principles thereof. Each party irrevocably submits to the jurisdiction of the Courts of the State of California and the United States District Court for the Central District of California.
15. Amendment: No amendments to these Terms and Conditions can be made unless submitted in writing to us and signed and accepted by our President or his designee.



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE  
Agenda of January 11, 2022**

*Todd Bodem*

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**Prepared by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** City's response to a Santa Barbara Grand Jury Report entitled "THE KEYS TO HOUSING THE HOMELESS" (in Santa Barbara County)

**RECOMMENDATION:**

1. That the City Council review staff's recommendations for the City's response to the Santa Barbara County Grand Jury Report entitled "THE KEYS TO HOUSING THE HOMELESS" and make any changes the Council believes are necessary; and
2. That the City Council adopt Resolution No. 2022-03 approving the attached final response (with any changes made by the Council) to the Santa Barbara County Grand Jury Report entitled "THE KEYS TO HOUSING THE HOMELESS" with the signatures of each member of the City Council to Judge Gustavo Lavayen and the Santa Barbara Grand Jury.

**EXECUTIVE SUMMARY:**

The Santa Barbara County Civil Grand Jury issued a report that requires a response from the City of Guadalupe. The report is titled "THE KEYS TO HOUSING THE HOMELESS," which was issued on November 19, 2021. This report concerns six (6) findings and six (6) recommendations. The City Council of the City of Guadalupe is required to respond to findings (nos. 1, 2, 3, and 5) and recommendations 1, 2, 3, and 5.

Staff has prepared draft responses for the City Council's review and consideration. If the Council believes any changes are required to these draft responses, staff will make these corrections pursuant to Council's direction. Thereafter, Council should adopt a resolution to approve the final report.

**BACKGROUND:**

On November 19, 2021, the City received a report from the Santa Barbara County Grand Jury entitled "THE KEYS TO HOUSING THE HOMELESS." This Grand Jury report included six (6) findings and six (6) recommendations. The City Council of the City of Guadalupe is required to respond to findings (nos. 1, 2, 3, and 5) and recommendations 1, 2, 3, and 5.

California Penal Code section 933(c) provides that: “[n]o later than 90 days after the grand jury submits a final report on the operations of any public agency subject to its reviewing authority, the governing body of the public agency shall comment to the presiding judge of the superior court on the findings and recommendations pertaining to matters under the control of the governing body,…” Accordingly, the City has until February 15, 2022, to respond to the Grand Jury’s report.

**DISCUSSION:**

In 2020, the State of California (State) proposed two programs to help communities manage their homeless populations: Project Roomkey and Project Homekey (Projects). Both programs were an urgent response to the COVID-19 pandemic to prevent disastrous effects on the homeless. Roomkey secured short-term hotel rooms for chronically ill elderly homeless who were at risk of catching and spreading the virus. Homekey was intended to house some of that same population through conversion of available buildings and permanent housing. The State offered one-time funding for the communities able to meet specific time sensitive requirements. Santa Barbara County (County) took advantage of the State’s offers to provide temporary and permanent housing to some of the County’s homeless.

The 2021 Santa Barbara County Grand Jury (Jury) studied the two Projects as they were implemented in Santa Barbara County. The Roomkey funding ended September 30, 2021; the Homekey funding allocation ended December 31, 2020. These time constraints motivated Santa Barbara County agencies to work together quickly to accomplish the housing goals.

The County has found it difficult to duplicate its successes with Project Roomkey and Homekey. There is a discouraging lack of available property in the County, and property owners are reluctant to turn over what they have for the purpose of housing the homeless. Nor are there identified local funds to sustain the two programs without additional State and Federal grant allocations. The 2021 Santa Barbara County Grand Jury investigated barriers that limit the success of the two homeless programs.

There is not a large population of Homeless people living in the City of Guadalupe. There are no hotels and motels available to house homeless people nor are there any municipal resources for supportive services. However, if there is future interest by a property owner to convert a building to permanent and supportive housing, the City will review the proposal for general plan, zoning, building, and fire code compliance.

In total, the Grand Jury report sets forth six (6) findings and six (6) recommendations. The City of Guadalupe is required to respond to Finding (Nos. 1, 2, 3, and 5) and recommendations 1, 2, 3, and 5.

The City’s response includes agreement with the Grand Jury’s findings, and with respect to the recommendations, the City has determined that they will not be implemented.

**FISCAL IMPACT:**

With the recommendation to implement the recommendations, there is no fiscal impact.

**CONCLUSION:**

Staff recommends that the City Council adopt Resolution No. 2022-03 (Attachment 3) and after it reviews the draft responses prepared by staff to the Grand Jury report and make any changes it determines to be necessary, if any.

**ATTACHMENTS:**

1. Grand Jury Report entitled "THE KEYS TO HOUSING THE HOMELESS" dated November 19, 2021
2. City's draft response to Grand Jury Report entitled "THE KEYS TO HOUSING THE HOMELESS."
3. Resolution No. 2022-03 "A Resolution of the City Council of the City of Guadalupe adopting a response to the Santa Barbara County Grand Jury Report entitled "THE KEYS TO HOUSING THE HOMELESS."

## **THE KEYS TO HOUSING THE HOMELESS**

### **Two State Programs Offer Rooms and Homes**

#### **SUMMARY**

In 2020, the State of California (State) proposed two programs to help communities manage their homeless populations: Project Roomkey and Project Homekey. Both programs were also an urgent response to the COVID-19 pandemic to prevent disastrous effects on the homeless. Roomkey secured short-term hotel rooms for chronically ill elderly homeless who were at risk of catching and spreading the virus. Homekey was intended to house some of that same population through conversion of available buildings to permanent housing. The State offered one-time funding for the communities able to meet specific time sensitive requirements. Santa Barbara County (County) took advantage of the State's offers to provide temporary and permanent housing to some of the County's homeless.

The 2021 Santa Barbara County Grand Jury (Jury) studied the two new Projects as they were implemented in Santa Barbara County. The Roomkey funding ended September 30, 2021; the Homekey funding allocation ended December 31, 2020. These time constraints motivated Santa Barbara County agencies to work together quickly to accomplish the housing goals.

The County has found it difficult to duplicate its successes with Projects Roomkey and Homekey. There is a discouraging lack of available property in the County, and property owners are reluctant to turn over what they have for the purpose of housing the homeless. Nor are there identified local funds to sustain the two programs without additional State and Federal grant allocations. The 2021 Santa Barbara County Grand Jury looked into the barriers that limit the success of the two homeless programs.

#### **INTRODUCTION**

The COVID-19 virus increased the need for homeless services, highlighting the dire conditions for a subset of the unhoused population who were especially at risk of contracting the virus – the elderly and those with underlying medical conditions. In the spring of 2020, hospitals were filling up at a time when people were exposed to the virus. At the same time, homeless shelters were required to implement social distancing, which forced them to reduce their population (at one shelter by more than 60 percent and at another by 13 percent) because of COVID and send some individuals back into the streets. The County needed to determine the best way to protect the homeless.

Confronting this challenge, the State of California initiated a plan with generous funding for the counties struggling with how to protect the homeless from the virus. Using Federal Emergency Management Agency (FEMA) and Coronavirus Aid, Relief, and Economic Security Act (CARES) funding, the State offered two programs, Project Roomkey and Project Homekey, to stimulate community participation in these innovative housing programs for the homeless.

In April 2020, Governor Newsom announced Project Roomkey, which would get people experiencing homelessness and at risk of getting COVID into participating hotels or motels on an emergency basis. Roomkey was intended to open underused hotel or motel rooms for the



homeless who needed to isolate or quarantine from exposure to COVID-19. The State's goal was to find up to 15,000 rooms to temporarily shelter these homeless in supervised programs with case management. Jurisdictions who participated also agreed to then re-house them into permanent housing, supported by services.

As a first response to the pandemic, Roomkey was considered an interim response to a public health crisis that had already strained the health care system. The original program termination date was June 30, 2021; it was later extended to September 30, 2021. Statewide, a total of \$150 million was dedicated to the initial Project Roomkey in June 2020. The Governor added another \$62 million in November 2020 in order to avoid evictions of those homeless in rooms when the program was set to end in December 2020.

Project Homekey was intended to be the next step in the longer term crisis of homelessness by converting hotels and other similar buildings to permanent housing. On June 30, 2020, the State introduced Homekey for homeless housing using \$600 million of coronavirus relief funds for the program statewide, and \$300 million to help efforts to reduce homelessness. Similar to Roomkey, Homekey was conceived as a State partnership with cities and counties applying for grants, this time to purchase hotels, motels and other appropriate but underused buildings for conversion. The rehabilitated units would provide permanent housing for the homeless. By the end of 2020, more than \$846 million had been awarded to 48 jurisdictions for 94 projects across the State.

In the process of tackling homeless vulnerability during the pandemic, Santa Barbara County and its cities made promising steps to address homelessness with the one-time State funding. The County leased rooms in a hotel in South County for Project Roomkey for a limited time and converted an office building in North County for permanent housing using Project Homekey funding. A great deal of collaboration among County agencies went into the accomplishment of these two projects, establishing important groundwork for any future homeless projects. Yet even with outside funding either ending or being time-restricted, the long-term future of Projects Roomkey and Homekey, including property acquisition and conversion, in Santa Barbara County is uncertain.

## **METHODOLOGY**

The 2021 Santa Barbara County Grand Jury interviewed representatives from homeless assistance programs across the County, Santa Barbara County Housing and Community Development Division, and the City of Santa Barbara Community Development Department. The Jury also interviewed representatives from the Santa Barbara County Public Health and Santa Barbara County Behavioral Wellness Departments, as well as the Santa Barbara City and County Housing Authorities. The Jury met with an affordable housing contractor, a homeless shelter case manager, and a homeless shelter executive director. Additionally, numerous news articles, local city and County agenda letters, and State public information posts were reviewed.

## **OBSERVATIONS**

### **Project Roomkey**

In February 2020, the Santa Barbara County Housing and Community Development Division reported a total of 1,897 homeless county wide, of which 1,223 were unsheltered, 674 in emergency shelters or transitional housing. One month later, the Board of Supervisors declared a local emergency for the pandemic. County officials quickly formed a COVID-19 Homeless Task Force Response Team and devised emergency solutions to strategic problems hitting the homeless population. With shelters needing to minimize occupancy and various agencies closing down, the homeless lost access to beds and to such services as showers and meals. The Santa Barbara County Task Force devised alternative sites for beds and services. One first step was the opening of the gym at Santa Maria High School; it was converted to a shelter for 71 homeless individuals for two months. Concurrently, the Public Health Department began by securing a limited number of rooms as emergency shelters in hotels in North and South County in order to protect those at risk of contracting COVID-19.

The Task Force also initiated steps that led to participation with the State in Project Roomkey. By the end of April 2020, the County was able to open rooms at a hotel in South County. The City of Santa Barbara and People Assisting the Homeless (PATH) helped organize this novel response to the pandemic. Roomkey in the County began with 40 homeless individuals. In Santa Barbara County, county officials prioritized individuals over age 65 with a serious health condition, then those under 65 with a serious health condition, and lastly those over 65. The age qualification was later lowered to 55. FEMA later made these criteria for Roomkey housing official for all the chronically homeless in the State.

Santa Barbara County Public Health did a medical review to establish adherence to Center for Disease Control guidelines for those who were invited to join the program. The homeless came from the hospital emergency rooms and shelters, but mostly from the streets. Originally, they were invited to stay 90 days, but extensions were allowed. At its peak, there were 70 occupants participating in Project Roomkey. By October 2021, the Project had sheltered over 190 individuals.

While not all seniors with chronic illnesses chose to take advantage of the Roomkey housing continuum due to program restrictions (curfew, and no noise, smoking, visitors, alcohol, or drugs, etc.), the Jury learned the target population is more likely to move into a hotel room rather than into congregate shelters.

Locally, it was difficult to find hotels to participate in Project Roomkey. Hotel owners were hesitant to house a high-risk population. The County was unable to find a willing participant in North County, and only one hotel in South County agreed to rent one wing for a limited period of time. Even the drop in hotel occupancy during the pandemic was not enough to entice hotel owners to turn over their rooms to a county-run program for the homeless. The original Roomkey hotel returned to tourism at the beginning of 2021. Fortunately, the County was able to lease another hotel in South County with rooms for 80 individuals and rent as many as ten hotel rooms in Santa Maria.

One intention of the Roomkey program was to house individuals until they could transition into permanent housing, a process estimated to take 90 days. Successfully staying in a hotel room was considered a stepping-stone to independent living. By the end of September 2021, eighty-

eight individuals were able to make the transition. The most vulnerable were the first to be rehoused with services.<sup>1</sup> With the fortunate timing of units becoming available in newly opened apartment complexes with the Housing Authority of the City of Santa Barbara, nine formerly homeless moved into existing available units. Others “voluntarily or involuntarily exited” the program, according to the County. At the one-year mark, program administrators within the County reported to the Jury that 56 percent of Roomkey participants had left the streets and moved into housing. The rate dropped slightly by the program’s end in September due to a lack of available units, reducing the ability to re-house clients.<sup>2</sup>

It has been estimated that the cost of housing one person in a hotel room with provided services is \$180 per night. Services include security, staff, meals, transportation, and supplies. FEMA will reimburse the County only up to \$90 per night, and the County must make up the difference. FEMA reimbursement is expected to end in December 2021. Behavioral Wellness and Public Health continue to provide wraparound services, which include case management and medical and mental health care. To date, the County has been able to tap into CARES funds and homeless program funds from the Department of Social Services to pay the extra room and service costs. With Roomkey, local hospitals, County, and municipal public services were spared some heavy recurring costs and services related to caring for this dependent population.

The first Project Roomkey in Santa Barbara County received more than \$1 million in State funding. Project Roomkey is dependent on funding from the State and Federal government, and the program cannot continue unless the County identifies another revenue source. The 2021-22 California State budget is maintaining \$150 million in funding for a modified Project Roomkey and Rehousing Strategy, with the intention of allowing residents of Roomkey to stay until they can find permanent housing. From that, Santa Barbara County will receive a baseline allocation of \$772,384 for the work of transitioning the formerly homeless. That money will be used to re-house at least 40 of those remaining in the Roomkey motel.

Project Roomkey has been a model for other programs in the County. City Net in the City of Santa Barbara has been inviting homeless individuals to stay in 15 different motels located around the city for six months. City Net’s program, known as the scattered model, is being considered for future hotel/motel leasing in the County because of its reduced impact on surrounding businesses and neighborhoods. City Net also established a temporary Roomkey-type program in Santa Barbara. After the Loma Fire within city limits in May 2021, the Santa Barbara City Council voted to pay for a program to shelter those living in encampments through the four-month fire season. Full-service motel rooms are expensive,<sup>3</sup> but the City of Santa Barbara felt it had to do something to reduce the threat of fires from homeless encampments in fire-prone areas.

Roomkey has served as a stimulus for thinking creatively about homeless issues and for opening doors to homeless housing. Overall, Project Roomkey motivated the County to find a quick and easily accomplished solution for the most vulnerable homeless at a critical time.

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<sup>1</sup> This follows the National Alliance to End Homelessness, Housing First protocol of housing the most vulnerable first.

<sup>2</sup> The Housing Authorities of Santa Barbara County and the City of Santa Barbara have several affordable housing projects in progress now. Each development includes some units for formerly homeless clients. There should be a greater movement through the housing continuum again once the Housing Authority units are available, which will increase the re-housing rate percentage again.

<sup>3</sup> The daily cost of the room was estimated at \$109/day, plus \$157/day for services. (Nick Welsh. “Upper State Street Motel May Rent All Rooms to Homeless.” *Santa Barbara Independent*. June 26, 2021.)

## Project Homekey

Project Homekey is California's evolutionary next step after Project Roomkey. The State hoped that some of the Roomkey hotels would become part of Homekey's permanent housing program. While none of the hotels were willing to sell to the County, the Housing Authority of the County of Santa Barbara (HASBARCO) applied for and received one grant award of \$3.12 million to acquire an office building in Lompoc and repurpose it to permanent housing with supportive services for its residents. The County added \$1.5 million. The building had originally been an apartment building and then was converted to an office building used by the County's Behavioral Wellness Department. Some remodeling was needed to create apartments again.

The State not only challenged jurisdictions to find buildings to rehabilitate for the homeless, but it also imposed tight time restrictions in the application process. Project Homekey was announced June 30, 2020. Local governments had to identify properties, have remodeling plans, partners, and a proposal in place by August 13, five weeks after the announcement of funding. They then needed to purchase the properties, revitalize them, and, finally, occupy them by the end of the year. In Lompoc, 14 residents and one manager moved into their new homes just before and just after the deadline of December 31, 2020. All in all, this was a five-and-a-half-month process.

With news of the Homekey grant program, the director of HASBARCO called emergency meetings with the County and its agencies. The County assembled a task force from all involved agencies to break down bureaucratic walls and speed up the process.<sup>4</sup> One advantage that the County had was that the office building to be converted was already owned by the County. The Planning and Development Department was able to self-permit and do its own inspections, and regulations such as land use, zoning, and building codes could be streamlined. HASBARCO engaged a developer who was familiar with the most efficient ways to get things done and who worked up to seven days a week. The City of Lompoc contributed to the teamwork. The State also cooperated in easing certain deadlines, understanding the imposition of the short timeline. Construction projects in this County typically take three to four years. The spirit of collaboration moved this project forward in less than six months, an unparalleled accomplishment in recent Santa Barbara County building history.

The Homekey Project is meant to be an economical way to house the homeless. State officials have estimated that the state average for the cost of purchase and rehabilitation of existing buildings in Project Homekey came to \$147,974 per unit (including an average local match of \$23,987), while the cost of building from the ground up comes to \$400,000 per unit.<sup>5</sup> In an expensive county such as Santa Barbara, the Jury was told the per unit cost is considered to be around \$200,000-\$250,000 to convert and a minimum of \$450,000 per unit to build from the ground up.

Clients moving in to the Homekey units were vetted by the County's Coordinated Entry System (CES), which assesses clients and matches them with services. Still being a time of a pandemic, clients were selected with the first criteria of protecting them from COVID-19. They also had to

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<sup>4</sup> Expediency minimizes costs during construction. That way, more money can be spent on the purchase of buildings.

<sup>5</sup> Office of Governor Gavin Newsom. "Governor Newsom Announces Major Homekey Milestone: All 94 Sites Closing Escrow Ahead of Deadline." December 29, 2020. In another estimate made on April 5, 2021, Lou Hirsh of *Co-Star News* quoted the conversion estimate to be \$138,513, and the building average was \$400,000 per unit.

be able to live responsibly and independently. Homeless officials have told the Jury that many homeless no longer want to live in a congregate setting; they want their own space, and this often helps their stability. All supportive housing includes services (e.g., health care, mental health, and case management), which are considered essential for their success in independent living.

As permanent residents, the clients have to pay rent. Typically, the formerly homeless are issued a Section 8 voucher.<sup>6</sup> This Federal program allows clients to pay only 30 percent of their income (often Social Security or Disability Benefits) toward rent. The Federal government pays the rest. VA Supportive Housing (VASH) is available to take care of rent payments for veterans.

While the COVID-19 pandemic depressed hotel demand from tourism, no owners were willing to sell their properties for the purpose of being transformed to homeless housing. Acquiring hotels will only be more difficult when tourism is flourishing again. The Jury was told that local officials have “scoured the universe” looking for available properties that were willing to sell to the County, yet could find only one pre-owned possibility in North or South County for the Homekey project. In the end, the site selected for Homekey was offered by a County department, Behavioral Wellness.

For Project Homekey, there are local impediments inherent in buying hotels in local communities: limited available real estate, high property values, expensive rents, a steady and recovering tourism business for hotels, and neighborhood resistance. Often in planning housing for the homeless, there is a need for negotiations with neighborhoods. The Jury heard that the onset of the pandemic temporarily fostered a more tolerant view of housing the homeless. There were no protests against the Homekey project. HASBARCO’s goal is to be a good neighbor. In addition to hosting neighborhood forums, both Housing Authorities address community concerns in all its housing projects. Their housing developments are landscaped, maintained well, and have onsite supervision for the security of neighbors, as well as its clients. Moreover, the Department of Behavioral Wellness provides case management services for every resident.

The County hopes to create Memorandums of Understanding (MOUs) with cities, which could consolidate funding and foster regional cooperation. Santa Barbara City and County Housing Authorities have worked with corporations and banks to gain their investment in community housing, mostly through tax credits. Local leaders have approached church organizations and school districts for support. More housing alliances could be forged with hospitals and service organizations to apply for Homekey funds, for example. County departments such as Behavioral Wellness, Public Health, and Social Services could band together to apply for funding for projects. While these concepts can help, funding for housing for the homeless continues to be dependent upon State and Federal money.

Homekey funding comes at a time when the State is contributing extraordinary amounts of money to solve homelessness. The 2021-22 State budget earmarked \$1.45 billion for Homekey, Round 2, and an additional \$1.3 billion the following year. The State is allowing more flexibility in the criteria in the types of buildings to convert and the amount of time to convert them. Jurisdictions have between the end of September 2021 and the beginning of May 2022 (or until all funds are exhausted) to submit an application. Once funding is awarded, jurisdictions have eight months to expend the funding and 12 months to complete construction. The building must

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<sup>6</sup> The County estimates 80% of those transitioning into permanent housing require a subsidy. The County’s Phase II Community Action Plan to Address Homelessness calculated a need for a total of 531 long-term subsidies and 835 permanent supportive housing units for the County.

be fully occupied within 90 days after completion. However, there is no guarantee of receiving an award from the State. Santa Barbara County must apply and compete with other California counties and jurisdictions for these limited-time funds.

As of September 2021, no sites had been identified for homeless projects. There is no line item in the budget for acquisition of property to house the homeless at the County level or within city jurisdictions. To qualify for more state Homekey funding, the County must be ready with a site, partners, and its own complementary funding.<sup>7</sup> Given the temporary nature of the State funding, agencies need to apply the lessons from the first Homekey success in terms of quick acquisition of a site, ready funding, and inter-departmental cooperation. The County has created a “strike team,” but other jurisdictions could also help prepare plans to take advantage of funding opportunities. Identifying possible sites and opening negotiations with the owners ahead of funding announcements remains a critical component to success. Above all, to secure the legacy of the Homekey program, the County and its cities and agencies need to work together to put plans in place.

## **CONCLUSION**

The confluence of a pandemic and a State budget surplus created an exceptional opportunity for those that work with the homeless population. The cost and magnitude of the homeless issues must be addressed with the cooperation of the Federal, State, and local governments. For 2021-22, there is \$150 million in State funding available for Roomkey and \$1.45 billion for Homekey. The County and cities would not be able to consider leasing or purchasing buildings for these homeless programs and providing services without this funding.

The 2021 Santa Barbara County Grand Jury concluded that the County, cities, and Housing Authorities would do well to make every effort to secure more housing for the homeless at this time when State and Federal money is available. Incentives that the County offers community partners now could produce more positive outcomes than at any other time. In the long run, extra funds spent on homeless housing now can reduce the millions of dollars being absorbed as collateral homeless expenses by county or city agencies such as fire, police, ambulance, public and environmental health, hospitals, jails, parks, libraries, mental health clinics, public works, street maintenance, and more. In the future, savings from these respective departments could be combined for homeless projects.

While Roomkey and Homekey have only helped a fraction of the total homeless in the County, the two projects have set a precedent and illuminated the way for similar projects to house the homeless. County agencies can work together to accomplish rapid results. It took a global emergency to bring community partners to the table with a true sense of collaboration. Now that those alliances are established, these agencies can more effectively coordinate the work to purchase and convert buildings for formerly homeless residents. Santa Barbara County and its cities must continue to work together and devise incentives and methods of funding to further the successes of Projects Roomkey and Homekey.

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<sup>7</sup> In the meantime, County, state, and Federal funds are being allocated to other forms of homeless housing: \$1,935,000 over three years for an encampment response program, and \$4,935,560 over three years for a new shelter, pallet homes, and a tiny home project. The County hopes to add 100 available beds with these three programs. It also hopes that Project Homekey will add the same number of beds for the homeless. Only the first year is considered for funding now. Without state funding and Federal grants, these programs would have to be curtailed also.

## **FINDINGS AND RECOMMENDATIONS**

### **Finding 1**

During the COVID-19 pandemic Project Roomkey demonstrated the value of providing rooms, with appropriate services, for the vulnerable elderly homeless with underlying health conditions.

### **Recommendation 1**

That the Santa Barbara County Board of Supervisors and all city councils within the County establish programs similar to Roomkey in both North and South County to continue to provide rooms, with appropriate services, for vulnerable elderly homeless with underlying health conditions.

### **Finding 2**

Few hotels and motels throughout Santa Barbara County were willing to participate in Project Roomkey.

### **Recommendation 2**

That the Santa Barbara County Board of Supervisors instruct the Santa Barbara County Community Services Department to form an alliance with all city councils within the County to develop a roster of hotels and motels willing to participate in a Roomkey-type program.

### **Finding 3**

Buildings for Homekey conversion have been difficult to locate and acquire.

### **Recommendation 3**

That the Santa Barbara County Board of Supervisors and all city councils within the County identify possible Homekey sites including government owned properties in each jurisdiction.

### **Finding 4**

Project Homekey called upon various Santa Barbara County departments to work together creatively, quickly, and economically to transform a County owned office building into housing for the homeless.

### **Recommendation 4**

That the Santa Barbara County Board of Supervisors instruct the Santa Barbara County Community Services Department to solidify a team to replicate the successful efforts in converting buildings efficiently into housing for the homeless.

### **Finding 5**

Both Project Roomkey and Project Homekey are reliant on short-term or one-time funding from the State and Federal governments.

### **Recommendation 5**

That the Santa Barbara County Board of Supervisors and all city councils within the County develop and implement a plan for funding Roomkey and Homekey-type programs.

## **Finding 6**

The Roomkey and Homekey programs require funding to provide wraparound services for the homeless.

## **Recommendation 6**

That the Santa Barbara County Board of Supervisors direct the Santa Barbara County Public Health, Behavioral Wellness, and Social Services Departments, along with the Santa Barbara County Community Services Department, to explore options for funding for wraparound services.

## **REQUEST FOR RESPONSE**

Pursuant to *California Penal Code Section 933 and 933.05*, the Santa Barbara County Grand Jury requests each entity or individual named below to respond to the enumerated findings and recommendations within the specified statutory time limit:

Responses to Findings shall be either:

- Agree
- Disagree wholly
- Disagree partially with an explanation

Responses to Recommendations shall be one of the following:

- Has been implemented, with brief summary of implementation actions taken
- Will be implemented, with an implementation schedule
- Requires further analysis, with analysis completion date of no more than six months after the issuance of the report
- Will not be implemented, with an explanation of why

### **Santa Barbara County Board of Supervisors – 90 Days**

Findings 1, 2, 3, 4, 5, 6

Recommendation 1, 2, 3, 4, 5, 6

### **City of Buellton – 90 Days**

Findings 1, 2, 3, 5

Recommendation 1, 2, 3, 5

### **City of Carpinteria – 90 Days**

Findings 1, 2, 3, 5

Recommendation 1, 2, 3, 5

### **City of Goleta – 90 Days**

Findings 1, 2, 3, 5

Recommendation 1, 2, 3, 5



**City of Guadalupe – 90 Days**

Findings 1, 2, 3, 5

Recommendation 1, 2, 3, 5

**City of Lompoc – 90 Days**

Findings 1, 2, 3, 5

Recommendation 1, 2, 3, 5

**City of Santa Barbara – 90 Days**

Findings 1, 2, 3, 5

Recommendation 1, 2, 3, 5

**City of Santa Maria – 90 Days**

Findings 1, 2, 3, 5

Recommendation 1, 2, 3, 5

**City of Solvang – 90 Days**

Findings 1, 2, 3, 5

Recommendation 1, 2, 3, 5



January 11, 2022

Presiding Judge Gustavo Lavayen  
312 East Cook Street  
Santa Maria, CA 93454

**SUBJECT:       RESPONSES TO 2021 SANTA BARBARA COUNTY GRAND JURY REPORT – KEYS TO HOUSING THE HOMELESS DATED NOVEMBER 19, 2020**

Dear Honorable Judge Lavayen,

The City of Guadalupe is pleased to provide the following requested responses to the above-referenced report for Findings and Recommendations 1, 2, 3, and 5, within 90 days of report issuance. Please note the following responses:

**Finding 1**

During the COVID-19 pandemic Project Roomkey demonstrated the value of providing rooms, with appropriate services, for the vulnerable elderly homeless with underlying health conditions.

Response: Agree

**Recommendation 1**

That the Santa Barbara County Board of Supervisors and all city councils within the County establish programs similar to Roomkey in both North and South County to continue to provide rooms, with appropriate services, for vulnerable elderly homeless with underlying health conditions.

Response: Will not be implemented. There are no hotels and motels in Guadalupe. Resources for supportive services in Guadalupe are also limited. However, if there is future interest by a property owner to convert an apartment or building into permanent and supportive housing, the City will review the proposal for general plan, zoning, building, and fire code compliance.

**Finding 2**

Few hotels and motels throughout Santa Barbara County were willing to participate in Project Roomkey.

Response: Agree

**Recommendation 2**

That the Santa Barbara County Board of Supervisors instruct the Santa Barbara County Community Services Department to form an alliance with all city councils within the County to develop a roster of hotels and motels willing to participate in a Roomkey-type program.

Response: Will not be implemented. See response to Recommendation 1. Also, City staff already provides information and participates collaboratively in the County’s COVID-19 homeless task force meetings, Continuum of Care, Santa Barbara County Fire Chief’s Initiative on Combatting Homelessness Encampments, and other County-driven committees.

**Finding 3**

Buildings for Homekey conversion have been difficult to locate and acquire.

Response: Agree

**Recommendation 3**

That the Santa Barbara County Board of Supervisors and all city councils within the County identify possible Homekey sites including government owned properties in each jurisdiction.

Response: Will not be implemented. See responses to Recommendations 1 and 2. In addition, there are no Government owned properties that would be suitable as Homekey sites.

**Finding 5**

Both Project Roomkey and Project Homekey are reliant on short-term or one-time funding from the State and Federal governments.

Response: Agree

**Recommendation 5**

That the Santa Barbara County Board of Supervisors and all city councils within the County develop and implement a plan for funding Roomkey and Homekey-type programs.

Response: Will not be implemented. See responses to Recommendations 1 and 2. There are no locations currently in the City of Guadalupe that would be suitable for Roomkey or Homekey sites.

Sincerely,

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Ariston D. Julian, Mayor

---

Tony Ramirez, Mayor pro tem

---

Gilbert Robles, Council member

---

Eugene Costa Jr., Council member

---

Liliana Cardenas, Council member

RESOLUTION NO. 2022-03

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE ADOPTING A RESPONSE TO THE SANTA BARBARA COUNTY GRAND JURY REPORT ENTITLED “THE KEYS TO HOUSING THE HOMELESS”**

**WHEREAS**, the Santa Barbara County Grand Jury released a report on November 19, 2021 titled “THE KEYS TO HOUSING THE HOMELESS” with six (6) findings and six (6) recommendations; and

**WHEREAS**, the City Council of the City of Guadalupe is required to respond to findings (nos. 1, 2, 3, and 5) and recommendations 1, 2, 3, and 5.; and

**WHEREAS**, the City Council has 90 days to respond to this report, each finding, and each recommendation; and

**WHEREAS**, City staff prepared responses on behalf of the City Council and submitted them to the City Council for adoption at the City Council meeting on January 11, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

**SECTION 1.** City staff’s responses are approved and adopted by the City Council as the official response of the City Council to the above-mentioned Santa Barbara County Grand Jury.

**SECTION 2.** The City Council authorizes staff to submit the City’s final response (Exhibit 1) with the signature of each member of the City Council to Judge Gustavo Lavayen and the Santa Barbara County Grand Jury.

**SECTION 3.** The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Guadalupe on the 11<sup>th</sup> day of January 2022 by the following vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Amelia M. Villegas, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2022-03** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 11, 2022 and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Amelia M. Villegas, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Phillip Sinco, City Attorney



## PLANNING DEPARTMENT

**City of Guadalupe  
918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434  
Tel (805) 356-3903**

**To:** Mr. Mayor and City Councilmembers  
**From:** Larry Appel, Contract Planning Director  
**Date:** **January 3, 2022 Planning Report Covering December 2021**

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### **MINISTERIAL PROJECTS**

Zoning Clearances Approved	1
Zoning Clearances Denied	0
Zoning Verification Letters	1
Business Licenses Approved	5
Business Licenses Denied	0
ADUs approved	1

### **DISCRETIONARY PROJECTS**

The following projects are in for Planning Department review and have been worked on during August:

- Sign Ordinance – Comments from GBA being reviewed by City Attorney who will provide comments and edits to the draft ordinance prior to redistribution to GBA and public.
- General Plan Update – CEQA Initial Study is being prepared by EMC along with Noise and Traffic studies by subconsultants.
- 2021-151-CUP Quiroga Boardinghouse CUP, submitted 12-23-21.
- 2020-003-GPZ/2020-101-LLA Almaguer GPZ/LLA heard by Council 8-24. Application for County Surveyor submitted on Oct 16<sup>th</sup>, with LAFCo submittal in November.
- 2021-100-DR Royal Theater approved by City Council on December 14<sup>th</sup>.
- 2021-098-TTM/2021-099-TTM DJ South tract maps being processed

If any Councilmember is interested in a particular project or would like to know its status, please let me know and I would be happy to provide the information.

## **Ministerial Permit Report– December 2021**

(Reported 1-3-2022)

### **Zoning Clearance Approvals**

2021-147-ZC	Deras ADU	4555 Del Mar Drive
2021-148-ZC	Pasadera SFD	4574 Castillo Drive
2021-149-CZVL	Zoning Verification Letter	151 Obispo Street

### **Zoning Clearances Denied**

none

### **Business License Approvals**

Ron Green Taxes	office	157 Pt. Sal Dunes
SLO Skate Collective	instructor	4450 Jalama Drive
Mayo Lights	light toys	4637 10 <sup>th</sup> Street
Natasha Quintero LMFT	therapist	334 Fuente Drive
Harmony PC and Services	computer services	4377 Jalama Drive

### **Business License Denials**

None



**Guadalupe City Planning Department  
Planning Processing Summary for December 2021  
(1-3-22 update)**

Case No.	Name	Submittal Date	Comp. Date	Status	OK for Bldg. Permit Issuance
2021-098-TTM \$\$	DJ Farms South Tract map	Sept 2021	Incomplete-10-01-21	First tract map for development south of RxR.	NO
2021-099-TTP \$\$	DJ Farms South Tract map	Sept 2021	Incomplete-10-01-21	First tract map for development south of RxR.	NO
2020-101-LLA \$\$	Almaguer LLA/GPZ	Oct 2020	INC/COMP determination by 1-15-21	LLA sent to County Surveyor on Oct 16. LAFCo submittal planned for November	NO
2021-150-CUP \$\$	Quiroga boardinghouse	December 2021	INC	First thirty day review of application	NO
N/A \$\$ thru SB2 grant	General Plan Update	2019 City Council authorization	N/A	CEQA Initial Study being prepared by EMC with assistance from subcontractors for Noise and Traffic	N/A
N/A	Snowy Plover	6-21-21	N/A	Council initiated the project on 3-23. Meeting with staff on 6-21 and Pre-Ap held on 7-2-21. No plans submitted in five months.	N/A
2018-133-OA No\$	Round 3 Zoning Ordinance Updates	8/12/19	N/A	Preparing new zoning ordinance Chapter 55 for Home Occupations and Cottage Food Industries (ongoing)	N/A
2018 -133 OA No\$	Sign Ordinance	2/24/20	N/A	City Attorney reviewing comments and suggested edits by GBA before releasing the latest version to the public.	N/A
2021-100-DR \$\$	Royal Theater	9/8/21	COMP 12-2-21	Design Review application approved by City Council on Dec 14 <sup>th</sup>	NO

No\$ = unreimbursed planning work

\$ = projects where a fixed fee has been paid

\$\$ = projects where a variable fee / deposit is made and the applicant is billed for time beyond the initial deposit //



## **Public Works/Engineering Report December 2021**

### **Development**

#### Pasadera

On December 1, the City sent a bond release to the bondholder for Lot 9 on behalf of Pasadera.

#### Encroachment permits

The City reviewed two encroachment permits for the month of December.

#### Development Review

Public Works provided draft conditions of approval to Planning for the development application at 823 Guadalupe St. on December 30.

### **Facilities**

#### City Hall

Plumbing work to accommodate the Public Works conference room was completed on December 14.

Public Works staff submitted an application for new PG&E service to the Police Department on December 21. PG&E responded on December 23 with a request for additional information. They indicated that this project will take 9 to 12 months to complete. This new service is needed in order to address the existing and anticipated increased electrical load at this location.

#### Senior Center

Public Works staff is working with Los Amigos de Guadalupe to transfer the health permit for food services at the Senior Center into the City of Guadalupe's name. This involved submitting a plan review application and finding and copying the original drawings showing the site layout, the plumbing plan, the mechanical plan, and equipment specifications. All the necessary paperwork was submitted to the Santa Barbara County Environmental Health Department on December 29.

## General

### Special projects

Public Works staff worked on several special projects requested by others along with normal tasks of daily restroom cleaning at O'Connell Park, emptying public trash cans twice a week, daily Street inspection and bulky trash pickup, janitorial service at City Hall, landscape maintenance for all City sites except City Hall and Jack O'Connell Park, and weekly cleaning of the pedestrian bridge in the month of December including:

- December 1: reset breaker on electrical vehicle charger at City parking lot.
- December 3: updated Royal Theater marquee information regarding sports.
- December 6: forwarded a street light outage report on Fir Street to PG&E.
- December 6: forwarded a photo of the electrical box on the north side of Main Street between Olivera and Guadalupe streets for PG&E to address graffiti.
- December 8: repaired chains on swings at O'Connell Park.
- December 9: delivered sand bags to City parking lot at request of Kiwanis.
- December 10: provided input to electrical fire at Police Department.
- December 10: met with contractor at O'Connell Park installation of new drinking fountain.
- December 13: reset breaker for Council chambers.
- December 14: moved a downed tree at seventh and Campodonico to clear street. Coordinated plumbing work at City Hall.
- December 15: reset thermostat at the Senior Center. Evaluated asphalt at Pelican and Surfbird in response to resident request. Asphalt deemed acceptable.
- December 20: replaced breaker on one electrical vehicle charger at the Veterans Memorial Plaza. Reset the breaker on administrations building, replaced the lock on the kitchen door on south side of City Hall.
- December 21: assisted in completion of the fence about horseshoe pit.
- December 27: coordinated inspection of fire safety features at the City Hall kitchen and Senior Center as part of the required semi-annual inspection of these facilities.
- December 29: coordinated installation of the drinking fountain at O'Connell Park. Filled potholes created by recent rains.

### December

The Public Works Director participated in the following meetings in December:

- December 1: 2021 Trunk Main Improvement Project weekly tailgate meeting. Demonstration of Tyler planning module with San Mateo. Guadalupe Business Association discussion of Guadalupe Street improvements.
- December 2: technical advisory committee for Santa Barbara County Association of Governments. Meeting with Tom Brandeberry to discuss the Cal fire trees grant.

- December 3: bus tour with SMOOTH staff to evaluate details of new bus stops and verify timing of new route to be implemented July 1, 2022.
- City Hall ad hoc City Hall Auditorium meeting.
- December 8: 2021 Trunk Main Improvement Project weekly tailgate meeting.
- December 14: Local Road Safety Plan stakeholders meeting. Resource management/climate subcommittee meeting.
- December 15: Leroy Park biweekly coronation meeting. 2021 Trunk Main Improvement Project weekly tailgate meeting. Police Department wiring coordination meeting. O'Connell Park play structure Request for Proposal deadline. Tree trimming Request for Quote deadline.
- December 16: ad hoc Jack O'Connell play structure meeting.
- December 17: broadband discussion.
- December 20: general transit feed system (GTFS) discussion with Trillium. Leroy Park site visit.
- December 22: State of Good Repair project status and expense report discussion with state staff.
- December 23: discussion with Meg Henry from Caltrans to discuss findings of Local Road Safety Plan.
- December 29: 2021 Trunk Main Improvement Project weekly tailgate meeting.

#### Cal Fire Tree Grant

On December 8, public works staff completed the environmental checklist necessary for the CalFires tree grant application due December 10.

#### Tree Trimming

The City received one quote for the trimming of over 80 city trees by the Request for Quotes deadline of December 15. The contractor submitted adequate insurance for the project by the end of December. Once the written agreement is signed and returned, the contractor will be able to begin this work.

#### **Parks**

##### LeRoy Park Community Center

City staff met with the contractor, inspector, and consultant for biweekly coordination site meetings on December 15 and 29. On December 19, staff approved the purchase of a network rack to maintain forward progress on installation of communications equipment. On December 20, met with project inspector on site to review progress and discuss project timeline. On December 29, a Boy Scout taking on the planting of trees in Leroy Park as his Eagle Scout project met with the contractor and project manager to ask questions and coordinate his project. His tree planting schedule is currently mid-February. In December, PG&E informed the contractor

that the installation of the new electrical service would be delayed due to the need for redesign because the guy wire supporting their electrical pole would interfere with the driveway into the park. The consultant is working with PG&E to resolve this issue.

On December 29, water staff fixed a leaking backflow device that the contractor requested a change order for complete replacement. Water staff was able to replace a gasket to address the leakage, eliminating the need for complete replacement.

### O'Connell Park

The new drinking fountain was installed on December 30.

The horseshoe pit fence was finished on December 21 as an Eagle Scout project.

Nine proposals for the play structure at O'Connell Park were received by the Request for Proposals deadline of December 15. The ad hoc committee met on December 16 and selected the top four proposals. These four options will be presented to the community for their input in January. Community members will have until January 11 to vote for their preference. Results of the community input will be presented to the Recreation Commission on January 12. Community input and Recreation Commission recommendation will be presented to City Council on January 25.

### **Solid waste**

#### SB 1383

City staff developed a flyer to inform residents of the new requirements of SB 1383 starting January 1, 2022. State regulations now require food waste to be recycled in your green organics trash bin. The flyer will go out in the February water bill.

### **Stormwater**

#### December Storms

The City of Guadalupe received almost 5 inches of rain in the month of December, including 2 inches of rain in 24 hours on December 13 and 14. City streets staff cleaned and checked storm drains in advance of the storms and checked for and addressed any flooding during storms. Staff responded to flooding at the western edge of town the evening of December 23.

### **Streets**

#### Street Rehabilitation

The 2021 pavement rehabilitation project construction began on October 4 and is scheduled to be completed by mid-January. This project involves resurfacing Almaguer Avenue, Nelson Drive,

Masatani Court, Montez Court, Julia Drive, Hernandez Drive, Mills Lane, Camp Lane, Sanchez Drive, Chapman Drive, and Obispo Street between 9<sup>th</sup> and 11th Streets. Several curb ramps have been installed or replaced. No field meetings were held in the month of December. Project activities for the month of December were limited due to the rain. Striping is scheduled to occur in early January.

#### Local Road Safety Plan

A stakeholders meeting was held on December 14. Invited parties included representatives of elected officials, Guadalupe Unified School District, public safety, Guadalupe Business Association, Pasadera, Curation, and Caltrans. Attendees of the meeting included Guadalupe Business Association, Pasadera, Curation, and elected officials. The consultant reviewed the contents of the draft plan and the requirements of the City once it is finalized. Staff will bring forward a final document for Council consideration at the end of February.

#### **Transit**

On December 3, City staff confirmed bus stop locations with contract public transit service. We mutually agreed to remove the bus stop at Flower and Birch from service on January 3, 2022 and physically remove the bus shelter on January 5, 2022. On December 8, City staff informed Trillium of this change so that our Internet information (GTFS feed) is updated accordingly.

On December 20, City staff signed service agreement for the upcoming calendar year with Trillium and discussed future GTFS needs for the City's transit services.

The City received a formal quote from Tolar Manufacturing for purchase of nine new bus shelters. As members of the California Association for coordinated transportation, the largest State transit assistance organization in the United States, the City is able to utilize its vehicle and bus shelter purchasing cooperative. Tolar Manufacturing's bid is part of that purchasing cooperative.

On December 22, City staff worked with state staff on reporting requirements associated with State of Good Repair funding program. The City has just under \$1,500 available from this program for transit improvements. Annual reporting is required to receive these funds.

#### **Water**

##### Water Management Study

CCWA contract with the consultant to prepare a water management study to maximize use of state water supplies. On December 23, 2021, staff reviewed the draft water management study and responded back to CCWA with no comments

##### State Water Supply

The allocation of state water remains at 0% for this upcoming year. City staff reserved 12 acre-feet of state water from last year to maintain sufficient supply to flush the State water supply line once a week to maintain a chlorine residual, ensure that this water supply stays viable in emergency situations, and eliminate the need for a weeklong process of disinfection of this 5-mile line to reinstate it.

### Water Arrears

On December 17 staff received an email indicating that the City will be receiving \$32,166.41 in 4 to 6 weeks from the federal government through the State Water Resources Control Board to help address late water bills. The City has 60 days from receipt of these funds to disburse them.

### **Wastewater**

#### Process

The wastewater treatment plant experienced no violations the month of December.

#### 2021 Trunk Main Improvement Project

This project involves upsizing 3,000 feet of sewer main and is vital for meeting current and future capacity issues, fixing broken pipe, and moving sewer trunk main from private property into the public right-of-way where practicable. This project will impact Snowy Plover, Mahoney, Carlin, Lindy, Wong, Pioneer, 5<sup>th</sup>, Campodonico, and 6<sup>th</sup> streets, as well as Paco Park. On December 6, the contractor hit a gas line. The gas company was called to repair this line. Water service was shut down temporarily to 25 homes that same day to protect water line from damage. The contractor continues to make slow but steady progress. In December they completed the sewer line through Paco Park and down Lindy Drive. Work in January is anticipated to include Wong Street, the northern end of Pioneer Street, and 5th Street east of Pioneer Street. Delays may be anticipated due to traffic control during construction on these streets, but roads are anticipated to remain open.

#### Effluent Pump Station

This project involves the rehabilitation of the effluent pump station at the wastewater treatment plant. It is partially funded through an Integrated Regional Water Management Program (IRWMP) grant. The contractor has already received a Notice to Proceed on this project. Due to the long lead time associated with PG&E review of the electrical installation and the time needed for pump manufacture, construction for this project is scheduled for February 2022.

**City of Guadalupe**

**Capital Improvement Projects Budget - Fiscal Year 21-22**

<b>Project Numbers</b>	<b>PROJECT DESCRIPTIONS</b>	<b>2021-22 Budgeted</b>	<b>2021-2021 Spent</b>	<b>December 2021 Update</b>
<b>100</b>	<b>Buildings</b>			
089-104	Financial Accounting Software	\$ 100,000		Installation in progress.
089-105	General Plan Update	\$ 130,738		Final draft review complete
089 - 106	Public facilities master plan (include parks and library)	\$ 90,000		Not started
089 - 107	American Legion wood repair	\$ 70,000		Not started
089 - 108	Building improvements (painting, roof repair, locks, utilities)	\$ 145,000		Roof repair quote received. Awaiting signed agreement.
<b>200</b>	<b>Parks</b>			
089-201	Leroy Park (Community Center and Site)	\$ 2,000,000		Construction scheduled for completion February 2022.
089 - 203	Parks Improvements (BBQ, plumbing, play grounds)	\$ 45,000		Parks signs, drinking fountain, horseshoe pit fence & mutt mitt stations installed. Play structure proposals received.
<b>300</b>	<b>Streets, Sidewalks, Bicycle Facilities</b>			
089-307	La Guardia and Gualarte Lanes Pedestrian Improvements	\$ 179,537		Waiting for AHSC grant award. Notification expected January 22.
089 - 308	2021 Pavement rehabilitation	\$ 1,511,200		Construction nearly complete. Striping delayed to early January due to rain.
089 - 309	Sidewalk repairs	\$ 41,800	\$ 91,652	Completed.
089 - 310	11th St. safe routes to school	\$ 133,270		Waiting on AHSC grant award status. Notification anticipated January 2022.
089 - 311	Storm drain improvements	\$ 40,000		Research started.
<b>400</b>	<b>Water</b>			
089-406	Elevated Tank Repairs/evaluate antenna revenue	\$ 295,000		Ladder fabrication drawings found
089-407	Advanced metering infrastructure phase 1	\$ 200,000		Two bids received 10/22. Bids not comparable. Project to be reconsidered.
089-408	SCADA improvements	\$ 50,000		Programming completed to reduce electrical costs.
089 - 409	West Main Street water line	\$ 450,000		Caltrans encroachment permit extension requested and granted.
<b>500</b>	<b>Wastewater</b>			
089-503	Effluent Irrigation Pump Station Rehabilitation (Construction)	\$ 522,821		Construction scheduled for 2/2022, delayed due to parts availability.
089-504	Hwy 1 Lift Station	\$ 1,000,000		Deferred to FY 22-23
089-505	Sewer Main Improvements	\$ 1,600,000		Construction started November 5. Scheduled for completion March 2022
089-506	Grit system replacement	\$ 400,000		Not started
089-507	WWTP equipment (tractor, maintenance boat, AIPS vault)	\$ 420,000		Maintenance boats purchased. Awaiting fabrication
<b>600</b>	<b>Transit</b>			
089-601	Infrastructure improvements	\$ 60,000		Bus station locations confirmed by Council. Improvements identified.
	<b>Transfer to CIP fund 089:</b>	<b>\$ 9,484,366</b>		
	Completed.			





Recreation and Parks  
 918 Obispo Street  
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**RECREATION AND PARKS MONTHLY REPORT**

**December 2021**

**Summary of Rentals/Usage for City Facilities & Parks**

<b>FACILITY</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>THIS YEAR- TO-DATE (FY 21/22)</b>	<b>LAST YEAR- TO-DATE (FY 20/21)</b>
<b>Auditorium/Gym</b>	<b>1</b>	<b>15</b>	<b>36</b>	<b>65</b>
<b>O'Connell Park</b>	<b>2</b>	<b>0</b>	<b>9</b>	<b>5</b>
<b>LeRoy Park</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Senior Center</b>	<b>9</b>	<b>4</b>	<b>51</b>	<b>33</b>
<b>Veterans Memorial Plaza</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>4</b>
<b>Council Chambers</b>	<b>14</b>	<b>8</b>	<b>60</b>	<b>57</b>
<b>Central Park</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Veterans Hall</b>	<b>2</b>	<b>n/a</b>	<b>10</b>	<b>n/a</b>



## Los Amigos de Guadalupe Report January 2022

### **Staffing Updates:**

MariaElena Garcia, has resigned from LADG to allow her to enroll in the City's Microenterprise Technical Assistance Program.

Stephanie Krouse was hired to replace MariaElena, as the Coronavirus Services Coordinator. She works at the Senior Center 4 afternoons a week at 20 hours per week. The position's title has changed to Senior Services Coordinator, in keeping with the CV 2&3 contract activity.

Nicole Segovia started working for LADG as of this morning (Council Meeting date) and was hired to fill Sonia's position. She will work full time and her office will be at the Guadalupe Senior Center. Tom Brandeberry will be directly training Nicole in person and remotely.

Roxana Niz is scheduled to begin work January 17, 2022. She will be LADG's full time Senior Meals Coordinator. She will be supervised by Tom Brandeberry.

Slavic Popovich will be hired as a part time, limited term with the sole responsibility to get the senior center kitchen and dining area ready for senior meals service. He is a qualified chef with all the needed certification to operate a permitted kitchen. He will develop the menu, supply chains, etc. He will continue working part time to train Roxana on all aspects of operating a permitted kitchen and preparing meals for approximately 60 seniors.

Executive Director a recruitment process has begun. An interview panel consists of Alma Hernandez, President LADG, Belinda Popovich, LADG Secretary and City two City representatives: Ariston Julian and Todd Bodem. One interview was completed and Tom Brandeberry will be scheduling additional interviews, hopefully, for the week of January 10.

Corporate Address: Thanks to the City, LADG will operate out of one of the offices in the Guadalupe Senior Center. This allows LADG to continue work with the coronavirus delivery program, and the senior meals program but also allow all staff to be in the same location and support each other's work. This continues to work the nonprofit into a truly local organization.

### **Projects**

#### **17-CDBG-12099: LeRoy Park and Community Center**

The City was awarded \$4.5 million for the LeRoy Park renovation project and Resilience-Guadalupe Plan in October 2018. The LeRoy Park and Community Center renovation project started construction

on August 14, 2020 and was set to end August 13, 2021. Due to unforeseen circumstances and increased funding allowing us to add more recreational features to the park, the project has been extended and has a current end date of January 28, 2021. The project will be “substantially complete by the end of January.

The primary date for the CDBG contract is that all funds are expended by February 28, 2022. However, this only relates to the CDBG funds. The Pro 68 per capita funds and the donations received via the Capital Campaign can all be expended after that date. LADG is working with the Finance Department to determine how much CDBG funds still need to be expended by the February 28, 2022 deadline.

The contractor is completing the final work on the center and has moved most of their work to the park feature and park infrastructure work.

#### **17-CDBG-12099: Resilience-Guadalupe Plan**

The Resilience-Guadalupe Plan is being written for draft review. We are consolidating all of our information collected during the leadership, stakeholder and focus groups meeting. We are also reviewing all demographic data publicly available to ensure any significant impediments or assets seen in the data are included in the final Plan. With the staff shortage, the draft is not ready to be presented to the leadership team. We are expecting that the draft will be ready by the end of February 2022. With a community outreach to come after the leadership review, we expect a final draft to be given to the City council by June, 2022.

#### **20-CDBG-12089: Micro-Enterprise Assistance**

The City was awarded \$250,000 on March 16, 2021 to run a Micro-enterprise technical assistance and financial assistance program. This program was launched August 4th, 2021 and we have had 24 people express interest in the program and 18 applying and being eligible. Juliana, the Guadalupe EDC SBDC advisor, has met with some of these clients, and other EDC advisors, when appropriate, have been working with clients on 1 on 1 meetings. Some meetings are in person at the Guadalupe Senior Center, others have been via remote meetings. The plan is to start in person classes at the Senior Center to start in March 2022. r

Since the Council approved the Loan Advisory Committee (LAC) makeup, the committee has met once and agreed to meet every other Wednesday to develop all necessary requirements for clients to receive loans or grants or both. Once the LAC has completed all the requirements, and approved the Financial Assistance documents, LADG will bring those recommended requirement to the City Council in the form of Microenterprise Financial Assistance Guidelines revisions for Council approval. This will then allow the City to begin making microenterprise loans and grants.

As of January 1, 2022 we have 18 eligible and enrolled clients. Another 6 are in process.

#### **20-CDBG-CV1-00085: Foodbank Delivery Services**

The City was awarded \$84,676 on February 25, 2021 to start a food bank delivery service for those families who have COVID-19 high risk individuals in the home. Starting in June 2021, the City decided to reduce the weekly food bank distribution to once a month, because of this the weekly food bank delivery services also had to be reduced to once a month. In order to help our clients the rest of the

month, the City and LADG partnered with the Santa Barbara County Foodbank and through outreach, encouraged and helped our clients apply for the Santa Barbara County Food Bank (SBCFB) Brown Bag delivery program. The brown bag delivery program takes place on the 2nd and 4th Wednesday of every month. We have been making food deliveries (including pet food) to about 54 families on the first Thursday of each month through our food delivery program and assist with the delivery for about 30 individuals on the 2nd and 4th Wednesday of each month through the SBCFB brown bag program.

This program will continue, and be incorporated into the senior meals program, where we continue the above and add in daily meals delivered (Monday to Friday) to seniors eligible to have meals delivered.

### **C9801636: Prop 68 Per Capita (LeRoy Playground)**

The City was awarded \$177,952.00 on February 25, 2021 to help pay for the playground change order (\$218,715). These funds will be expended once the CDBG funds are fully expended, due to the CDBG funds having an earlier expenditure dead to this per capita grant expenditure deadline.

### **20-CDBG-CV2-3-00015: Senior Meals CV 2&3**

The City will be awarded \$308,127 to help pay for a Senior meals program. The Community Action Commission terminated their senior congregate meals service that was run out of the senior center effective July 1, 2021, although it got shut down starting March 2020 when COVID was declared a national emergency. The program was serving about 15 seniors a day with congregate meals. The funding source, Area Agency on Aging (AAA) was never able to fully fund this service and the gap (50%-75%) could no longer be filled. Their funding along with this CDBG grant will fund this program.

The City, with the implementation being completed by Los Amigos de Guadalupe (LADG), will take over both of the senior meals services (congregate and home deliveries). Meals will be cooked at the senior center and served to those seniors who can attend the congregate meals, and delivered to those that qualify for the delivery service.

LADG, on behalf of the City, will hire one full time manager of the program and one part-time member (CV1 Staff person). Between the two they will.

- Prepare healthy lunchtime meals for seniors Monday through Friday for both congregate meals and meals to be delivered. Ensure that seniors who attend the center are protected from Covid 19 and follow the CDC/County/State guidelines.
- Will manage/coordinate volunteers to support seniors in need of transportation to and from the senior center each day, Monday through Friday. And manage/coordinate volunteers to help staff deliver meals, Monday through Friday, to those eligible for delivery of daily meals.
- Continue to deliver food bank supplies to seniors, high risk individuals monthly.

LADG will also apply, on behalf of the City, for the Area Agency of Aging funding, which funded the program in the past. These funds supplement the CDBG funds to ensure any senior that wants a meal can have one.

The Area Agency of Aging told LADG that it was not able to do an agreement with LADG or the City without an RFP being issued. We were recently told that the RFP would be released January 2022. LADG, on behalf of the City, will complete the proposal for funding.

The State CDBG program, due to internal issues, has still not given the City a contract (agreement), with monthly promises that it will be done soon. On January 2, 2022, the City did receive a letter from the State indicating it could incur cost while the contract is issued.

The City also has recently been told that they must complete a new permit to operate since the prior operator has not been providing meal service beyond a six month period. City staff have submitted the application, as of December 31, 2022, and are working with the County to set up a walk through date (the date will likely be set by the time of this Council Meeting).

### **Prop 68 Statewide Parks Program (Center Park)**

LADG is so proud of this award. The City will receive \$4.9 million to develop Center Park into a multi-used, multi-generational park that greatly enhances the park, and the neighborhood. LADG will work with the Statewide Park Program staff to enhance that will follow their grant management guidelines. The first phase will be to complete the landscape architectural plan, which will include community involvement (we will ensure that the youth skateboarder, for example, are involved in the design of the skatepark itself) wherever feasible. Since the park design include significant funding for Art, LADG will work with the

### **2021-TREE-07: LADG LeRoy Tree Planting**

LADG was awarded \$30,508.00 on August 12, 2021 to buy and plant all 76 trees at LeRoy park. And to complete some education to the community on the benefits of trees. LADG has been working with the City Public Works Director and a local eagle scout to complete this planting project. The local eagles scout will recruit volunteers and procurement supplies for 56 trees. LADG will work with local volunteers to plant the remaining 20 trees which will be the park's windbreak trees.

### **Royal Theatre**

The City, Stakeholders and the designed team have met once, to go over the basics of what we want the theatre to be. LADG will organize a second meeting that will be held in the near future. In that meeting we get an update from the design team and LADG will discuss possible funding sources that are available for the construction side of the project.

Next meeting: Friday, Oct 15, 2021at the Senior Center. The Design team will update the stakeholders on their progress and LADG will update the group on its work to find funding to complete the renovation.

### **Community Outreach/Community Support**

LADG has supported a number of community initiatives from the 75th Anniversary to the air purifier give away by getting the word out via our social media and email lists. LADG is also working with the GUSD and the Dune Center to apply for a Statewide Park Program, Outdoor Equity Program.

[Sonia Rios-Ventura](#) will have her last day Oct 13, 2021. Sonia has been working as the LADG Community Development Manager for over two years and will be missed by all. Her accomplishments are many and a replacement will be hard to find.

LADG has started the recruitment process. As LADG has always done, the interview process will include the City, and no candidate will be hired without City approval.



January 11, 2021

Updates below:

**1. Guadalupe Commercial Cannabis Applications**

HdL anticipates its final review of all the retail applications by January 10. Due to the tight schedule, staff will advise all the applicants that they will be notified on January 11 if they will be moving onto phase III. However, each applicant should plan to be prepared to conduct a presentation on January 18 to the City Council. This may include a PowerPoint but should keep in mind that they will only be given a total of 20 minutes each (5-minute allowance for Q&A) for their presentation.

Incidentally, an application was submitted on Friday, January 23<sup>rd</sup> for a commercial micro enterprise business (not retail). More to come on it.....

**2. Food Distribution at Senior Center**

On January 3<sup>rd</sup>, the volunteers diligently provided an array of food to a very receptive group of recipients.

**3. Los Amigos de Guadalupe-Community Development Coordinator**

New Hires at Los Amigos de Guadalupe:

Sonia's replacement is Nicole Segovia and she will start January 11, 2022.

The Senior Meals person, Roxana Nil, will be starting January 17. I am hoping the contract for CV 2&3 will be signed by then!

Regarding the above, we will hire Slavic, part time and temporary, to set up the kitchen, design a menu, organize a supply chain, and train Rozana.

We currently are in the process of interviewing individuals to replace Tom Brandeberry who will be retiring in the next 6 months.

**4. Recreation Services Manager**

City staff has extended a conditional offer of employment as our new Recreation Services Manager Hannah Fuentes who is expected to start January 10th! The City Administrator and HR will meet with Hannah and introduce her to other department personnel. Hannah is

expected to be present at the City Council meeting and Recreation and Parks Commission meeting for introductions.

**5. Building Committee**

With the advent of the new Recreation Services Manager, city staff/mayor talked about the various improvements needed for our municipal facilities. Staff will develop a Building Committee to focus on our facility deficiencies especially City Hall. City Hall has a leaky roof, need for increased electrical demand, and HVAC upgrades. We are looking to remodel the council chambers to include new communication systems and the City Auditorium Ad Hoc Committee it is working on a plan to make enhancements to the Auditorium. We feel it is necessary to have everyone on the 'same page.'

**6. Le Roy Park Community Center**

The Le Roy Park Community Center is nearing an estimated substantial completion date toward the end of February. We are currently working on the lease agreement/MOU with the Boys & Girls Club and wanted to make sure that we are following the recommendations of others, to include two City Recreation and Parks Commission members in reviewing the draft agreements with the Club. Mr. Enrique Ortiz and Mr. Robert Salinas were chosen to represent the City for review and final approval of the agreements from the City Council.

The City Attorney has been working with staff/mayor and has submitted the latest draft lease agreement between the Club and City. Early 2022, the full committee will have met and had the opportunity to review the Draft. Committee included the Commission Members, Council Representatives (2), and City staff, to move this agreement forward.

Also, we are working with the Club and City's Internet/phone contractors in setting up the internet and phone services at Le Roy Park, as requested by the Club. Updates will be provided as this process moves along as well.

**7. Central Park Statewide Parks Grant**

The Statewide Parks program is saying there was a mandatory meeting January 20 from 1-3pm. We don't get a contract for the project without attending. Staff and Los Amigos de Guadalupe will attend.

The training/meeting is basically to go over their Grant Administration Guide, which is liked below.

[https://www.parks.ca.gov/pages/1008/files/Grant\\_Administration\\_Guide\\_Competitive\\_Grant\\_Programs\\_Sept\\_2020\\_9.1.20.pdf](https://www.parks.ca.gov/pages/1008/files/Grant_Administration_Guide_Competitive_Grant_Programs_Sept_2020_9.1.20.pdf)

**8. Restorative Partners**

With the holidays, and some of the Restorative Partner team traveling, they had to slow things down. However, on 12-30-21, Restorative Partners connected with the doner on zoom and should have something to share soon.

**9. Veterans Memorial Hall Update**

According to the City Attorney a (very) rough draft of the MOU was sent the American Legion Attorney. Both attorneys want to wrap this agreement up before the end of the year. They



feel confident that we can reach an agreement in early 2022, with an MOU coming to the City Council, probably on January 25<sup>th</sup>.

#### **10. Royal Theater**

As you know, the City is applying for a \$10M EDA grant and needs to get businesses to complete a survey that will turn into a letter that they will then sign; the main focus of the survey is that the redevelopment of the Royal and its reopening as a performing art's center save jobs, create jobs and would in allow for investment (for both property owner and tenant as in improvements).

As of the end of December 2021, Tom Brandeberry reviewed the submission to date, and we have 12 responses, which is not bad. However, only one is a downtown restaurant, and is the only business in the downtown area, apart from one property owner.

Our main concern is the lack of downtown participation. The EDA will likely map those that have responded and see that only two represent the area around the theater

#### **11. City/Squire Sculptures LADG's**

Los De Guadalupe are in the process of developing a silent auction for the Sculptures. Once they have the process down, they will develop outreach/promotional materials. The work requires a little bit of infrastructure, like creating a place on LADG's website to show the sculptures and creating a bid process (form for people to submit). The staff member who will take this over is learning her real job first. LADG suspects they can get this out before Christmas, but they are not sure that is the right time to release the promotional materials. Unless someone see one of them as a gift certificate, it might be best to hold off until the new year.

**END OF REPORT**



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE  
Agenda of January 11, 2022

*Philip F. Sinco*

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**Prepared by:**  
**Philip F. Sinco, City Attorney**

*Todd Bodem*

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**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Appeal of Rejection of Commercial Cannabis Business Permit Application

**RECOMMENDATION:**

That the City Council consider the appeal filed by Mr. Nice Guy of the rejection of its application for a commercial cannabis business permit.

**BACKGROUND:**

Pursuant to the City of Guadalupe's Applications Procedures and Guidelines for Commercial Cannabis Business Permits ("Guidelines"), all applications for commercial cannabis business permits were required to be submitted by November 15, 2021. The City received five commercial cannabis business permit applications for retail cannabis business on that date, but three of these applications were deemed by City staff and its consultant (HdL Companies) to be incomplete due to minor missing items such as signatures, consents, insurance requirements, etc. On November 29, 2021, letters advising these applicants that their applications were incomplete ("incomplete letters") were sent out to them via email and, also by mail, informing them about the missing item(s) from their respective applications, and instructing them to submit them by Monday, December 6, 2021 (5 business days). This letter was sent pursuant to the Guidelines adopted by the City Council.

One of these applicants, Guadalupe Community Project, LLC dba Mr. Nice Guy ("Mr. Nice Guy"), did not submit the additional requested item by the December 6<sup>th</sup> deadline. Specifically, the item requested was "a revised insurance declaration document or letter of intent from the insurance agency identifying coverage for the proposed Guadalupe location and to include the minimum \$1M per occurrence." Mr. Nice Guy's application had included a letter from its insurance agency (Focus1 Insurance Group, Inc.) that stated it provides workers compensation, commercial general liability, and automobile liability insurance and that Mr. Nice Guy "is eligible to be quoted for all these insurance policies in accordance with the standards of the City of Guadalupe."

On December 7, 2021, the day after the December 6<sup>th</sup> deadline for Mr. Nice Guy to submit the requested document, the City Administrator Todd Bodem contacted Christopher Glew, the designated contact person for Mr. Nice Guy, by telephone to inform him about the fact that the deadline had been missed. Mr. Glew told Mr. Bodem that he had not received the letter nor the email the City had sent. Mr. Bodem asked him to confirm that the email and mailing addresses the City sent the incomplete letter to were

correct, and Mr. Glew confirmed that these were the correct addresses. Mr. Nice Guy promptly submitted the missing proof of insurance document to the City the same day (i.e., on December 7<sup>th</sup>).

Mr. Bodem subsequently asked the City Attorney if the City could accept the missing item concerning insurance coverage even though it was provided one day late, or if Mr. Nice Guy's application needed to be rejected. The City Attorney provided him with a legal opinion that there was no authority granted to City staff in the Guidelines or Chapter 9.22 of the City's Municipal Code (Commercial Cannabis Business) to accept a document required to complete an incomplete application if it was not submitted on the date required. The City Attorney advised that Mr. Nice Guy's only recourse was to appeal this rejection to the City Council as permitted in Chapter 9.22.

**DISCUSSION:**

The City Attorney based his opinion on the Guidelines, which provide, in relevant part:

During Phase I, City staff and HdL Companies (“Consultant”) will conduct a preliminary evaluation of the applications for completeness and will reject any application that is missing a major component (for example, a Security Plan), notifying the applicant by email that they have been disqualified. In addition, the City will be notifying applicants by email if their applications are found to be missing minor requirements (for example, signatures/dates on forms, proof of payment receipts, scanned pages in one of the scoring criteria documents, or incorrect formatting or organization of files). If this is the case, the Applicant may be granted five days from the date of the email to submit the required supplemental information. Should you receive an email from the City we ask that you confirm receipt of it immediately. If the City does not get confirmation from your primary contact within two days, it may, but is not required to, make an attempt to notify the primary contact by phone in case the email went into the recipient's spam folder unnoticed. However, please note should this be the case you will not be provided additional time to complete the curing process so make sure you monitor your incoming or spam email carefully. Furthermore, you may not submit any additional information other than what was requested to cure the minor requirements. Finally, an applicant will be notified if their application is incomplete or if there is any other reason for which they will not be moving forward in the application process.

The foregoing procedure permitted applicants whose applications were missing minor items to submit those missing items and still have their applications considered and scored (provided the missing items were provided within the five (5) day period). None of the applications filed were missing major components, so no applications were rejected based on failure to submit a qualifying application by November 15, 2021. As mentioned above, however, three of the five timely filed applications were deemed by City staff and its consultant to be missing minor items, and pursuant to the procedure set forth in the Guidelines, and (according to the City), an email was sent to these three (3) applicants to inform them of the item(s) missing from their applications. The incomplete letter addressed to Mr. Nice Guy advised that its application “contained a letter of intent from an insurance agency that did not include the minimum \$1M per occurrence; nor did it identify the proposed location address,” and that the “application should provide a revised insurance declaration document or letter of intent from the insurance agency identifying coverage for the proposed Guadalupe location and to include the minimum \$1M per occurrence.” A copy of the incomplete letter the City contends was emailed to Mr. Nice Guy

on November 29, 2021, is attached hereto as Attachment 1 along with a copy of the email that forwarded the letter).

The City did not contact Mr. Nice Guy (or the other two applicants with incomplete applications) to confirm receipt of the City's email within two days as provided in the Guidelines; however, the Guidelines make it clear that, while the City was permitted to do this, it was not required to.

The Guidelines do not provide any other exceptions for accepting incomplete applications other than what is quoted above. In addition, nothing in Chapter 9.22 of the Guadalupe Municipal Code ("GMC") provides discretion to City staff to accept incomplete applications. For these reasons, the City Attorney informed City staff that it was unable to grant a waiver to Mr. Nice Guy concerning its failure to submit the missing item from its application by December 6, 2021, and that City staff needed to inform Mr. Nice Guy that its application had been rejected.

Even though City staff could not accept the late submission of the requested item, an appeal of the City's decision to reject its application is available to Mr. Nice Guy. GMC section 9.22.220 provides for an appeal to the City Council if an application is rejected. Pursuant to GMC section 9.22.230, an applicant can file a written request for an appeal within 10 days of being notified of the rejection of its application.

On December 23, 2021, the City Administrator sent Mr. Nice Guy a Notice of Rejection letter by email that also forwarded an email that the City Attorney had sent to Mr. Bodem along with a document setting forth the relevant provisions from Chapter 9.22 of the GMC concerning appeals related to commercial cannabis business permits. (Attachment 2). Christopher Glew on behalf of Mr. Nice Guy submitted an appeal on December 29, 2021, within the 10-day period. (Attachment 3).

GMC section 9.22.240 provides the permissible grounds for an appeal from the initial permit decision, in part, as follows:

A. The City Council ... will hear appeals concerning any deviation from the City's published application procedures that adversely affected the applicant by altering the outcome of the City's decision on the applicant's application. Examples of appealable deviations include:

1. Failure on the part of the City to provide appropriate notification regarding changes to the application process via website postings and/or email to the applicant prior to the time the application was submitted;

2. Failure on the part of the City to provide an applicant an equal opportunity to modify an application where that opportunity was provided to other applicants; ...

B. Any appeal based upon subsection A must be supported by evidence that the applicant presented the relevant information with completeness and in the appropriate section of the application. Information presented in the application that is incomplete in nature or that is relevant to a question posed by the City on the application form but appears in the incorrect section, even if complete, may be grounds for the dismissal of the appeal.

The listed examples are not exclusive. In other words, Mr. Nice Guy may provide evidence of some other type of "deviation" from the published application procedures that adversely affected its application. As

discussed below, one of Mr. Nice Guy's arguments is that the City erroneously deemed its application as incomplete, which in effect, constituted a "deviation" from the City's published application procedures.

Because the City rejected Mr. Nice Guy's application, it has not been reviewed or scored by staff at this time. If the City Council grants Mr. Nice Guy's appeal, staff will promptly undertake a review of the application and score the application. If the application achieves at least the minimum 90% score (2,250 points), Mr. Nice Guy's application will be included for City Council review at the special City Council meeting on January 18, 2022. If the City Council denies Mr. Nice Guy's appeal, its application will not be reviewed and scored by staff, and the City Council will conduct interviews of the other applications that received the minimum score.

Procedure for Appeal

GMC section 9.22.250 provides, in pertinent part:

A. an appeal ... filed by the applicant [shall set] forth the reason why the decision was not proper. For an initial permit application appeal, reasons shall be stated with specificity and shall address the issues outlined in Section 9.22.240(A). Date of service shall mean the date when a notice or written decision was personally delivered to the applicant or permittee or the date when the notice was caused to be delivered by certified, first class mail. In cases in which the City can verify delivery of a notice to an applicant or in which an applicant is documented as refusing delivery, lack of receipt of the notice cannot form the basis for an appeal.

B. The notice of appeal shall be in writing and signed by the person making the appeal ("appellant"), or their legal representative, and shall contain the following:

1. Name, address, and telephone number of the appellant.
2. Specify decisions, actions, or a particular part thereof, made that are the subject of the appeal.
3. Include a true and correct copy of the notice issued by the City Administrator of the City Administrator's designee(s) for which the appellant is appealing.
4. State with specificity the reasons and grounds for making the appeal, including, but not limited to, a statement of facts upon which the appeal is based in sufficient detail to enable the City Council, ... to understand the nature of the controversy, the basis of the appeal, and the relief requested.
5. All documents or other evidence pertinent to the appeal that the appellant requests the hearing officer or body to consider at the hearing....

GMC section 9.22.260 provides, in pertinent part:

B. At the date, time and location set forth in the notice of appeal hearing, the City Council ... shall hear and consider the testimony of the appellant(s), City staff, and/or their witnesses, as well as any documentary evidence properly submitted for consideration.

C. The following rules shall apply at the appeal hearing:

1. Appeal hearings are informal, and formal rules of evidence and discovery do not apply. However, rules of privilege shall be applicable to the extent they are permitted by law, and irrelevant, collateral, undue, and repetitious testimony may be excluded.

2. ... Appellant(s) bear the burden of proof regarding denial of an applicant's application or related to the initial application process (Section 9.22.240).
3. The issuance of the City's notice constitutes prima facie evidence of grounds for the denial, ...
4. The City Council ... may accept and consider late evidence not submitted initially with the notice of appeal upon a showing by the appellant of good cause. The City Council, ... shall determine whether a particular fact or facts amount to good cause on a case-by-case basis.
  - E. Decision of the City Council, ...—Final Decision. Following the conclusion of the administrative hearing, the City Council ... shall issue a written decision within 20 days which: (1) determines if the action appealed from is affirmed or overturned; and (2) specifies the basis (grounds and reasons) for the decision.
  - F. The written decision of the City Council, or appointed hearing officer shall provide that it is final and conclusive and is subject to the time limits set forth in California Code of Civil Procedure Section 1094.6 for judicial review....

Staff recommends that the City Council accept a staff report from the City Attorney concerning the above-referenced hearing procedure, ask any questions it may have concerning the appeal process and the hearing (directed to attorney Wendy Stockton, who will be present to advise the City Council since the City Attorney is prohibited from advising the City Council concerning the appeal since he is representing City staff in the appeal), and then, request a presentation from the appellant. During or after appellant's presentation, Council may ask questions of the appellant and/or City staff and representatives (including Ms. Stockton). Thereafter, the Council should allow City staff to respond and/or provide information in response to the appellant's presentation. The appellant should be given an opportunity to respond to any information provided by City staff. Council should the ask any further questions it may have of appellant, City staff, and/or Ms. Stockton, and then conduct its deliberations. In light of the need for an immediate decision, staff recommends that the City Council make its decision at the Council meeting and direct staff to prepare a resolution of appropriate findings to bring back to the Council for adoption at a future Council meeting.

#### Mr. Nice Guy's Appeal

Mr. Nice Guy's appeal consists of two main arguments to overturn City staff's rejection of its application: (1) lack of receipt of email forwarding incomplete letter (and lack of timely receipt of mailed letter since Mr. Nice Guy contends it was not received until December 7<sup>th</sup>, which was one day after it was required to submit the requesting item concerning insurance coverage); and (2) its application was erroneously deemed incomplete by City staff, and thus, it is irrelevant that it did not provide the additional requested item concerning insurance by December 6, 2021, since it should not have been required to provide additional documentation.

#### City's Position

The City contends that it sent and mailed the incomplete letter to Mr. Nice Guy to the correct email and mail addresses on November 29, 2021. (See Attachment 1). Therefore, pursuant to the GMC, the burden of proof is on Mr. Nice Guy to prove it did not receive the email. Therefore, with respect to Mr. Nice Guy's argument that the City Council should grant its appeal on the grounds that it did not actually receive the City's email, the City respectfully submits that Mr. Nice Guy's contention does not meet its

burden of proof under the circumstances, and also, that this is an impermissible basis for an appeal pursuant to GMC section 9.22.250.A.

However, with respect to Mr. Nice Guy's other argument, namely that the City should have deemed its original application complete, the City concedes that this is a matter of interpretation to be decided by the City Council.

**FISCAL IMPACT**

None, except as indicated in Mr. Nice Guy's appeal, there is a risk of litigation should the City Council deny its appeal. Should this lawsuit, if filed, be decided against the City, there could be significant, adverse, financial impacts to the City. There is also a risk of litigation from other applicants should the City grant Mr. Nice Guy's appeal, but the legal and financial risks are less due to the lesser likelihood of success in court from lawsuits filed by other applicants.

**ATTACHMENT:**

1. Email from Juana M. Escobar sent on November 29, 2021, to Christopher Glew (on behalf of Mr. Nice Guy) forwarding incomplete letter (including copy of incomplete letter).
2. Email from Todd Bodem sent to Christopher Glew on December 23, 2021, forwarding notice of rejection letter and summary of provisions from GMC concerning appeals.
3. Mr. Nice Guy's Appeal



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**FW: Commercial Cannabis Business Permit Application - Missing Information**

1 message

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**Todd Bodem** <tbodem@ci.guadalupe.ca.us>  
To: Philip Sinco <sinco.muni.law@gmail.com>

Wed, Dec 29, 2021 at 4:09 PM

fyi

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**From:** Juana Escobar <[juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us)>  
**Sent:** Monday, November 29, 2021 11:05 AM  
**To:** [glewlaw@gmail.com](mailto:glewlaw@gmail.com)  
**Cc:** Todd Bodem <[tbodem@ci.guadalupe.ca.us](mailto:tbodem@ci.guadalupe.ca.us)>  
**Subject:** Commercial Cannabis Business Permit Application - Missing Information

Good Mr. Mr. Glew,

Attached please find a letter from Todd Bodem, City Administrator regarding your Cannabis Business Permit Application.

Should you have any questions, please feel free to contact us at 805.356.3891 or via email to [tbodem@ci.guadalupe.ca.us](mailto:tbodem@ci.guadalupe.ca.us)

A hard copy will follow by regular mail.

Thank you

**Juana M. Escobar**  
**Administrative Assistant**  
**City of Guadalupe**  
805.356.3891 office  
805.343.5512 fax



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 **Letter- Christopher Glew.pdf**  
61K



City of Guadalupe  
Administration Department  
918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434

November 29, 2021

Christopher Glew  
Guadalupe Community Project, LLC dba Mr. Nice Guy  
2332 Newport Blvd  
Costa Mesa, CA 92627  
[glewlaw@gmail.com](mailto:glewlaw@gmail.com)

RE: Commercial Cannabis Business Permit Application

Dear Mr. Glew,

The City has thoroughly completed its review of Phase 1 Determination of Eligibility. Application materials that were provided have been deemed **incomplete**. Applicants are being granted five (5) business days from the date of this letter to submit the required missing information, which are listed below. You must submit the items listed by **4:00pm on Monday, December 6, 2021**, to the City Administration Department at 918 Obispo Street, Guadalupe, CA 93434.

1. The application contained a letter of intent from an insurance agency that did not include the minimum \$1M per occurrence; nor did it identify the proposed location address.
  - The applicant should provide a revised insurance declaration document or letter of intent from the insurance agency identifying coverage for the proposed Guadalupe location and to include the minimum \$1M per occurrence.

Should you fail to submit all requested missing information by 4:00pm on December 6, 2021, there will be no further opportunity to cure incomplete items and your application will be denied as incomplete. Please submit only the materials listed above as amended documents in PDF format on a USB flash drive to the City Administration Department. Any supplemental items submitted that have not been requested as part of this incompleteness letter will not be considered. Should you have any further questions, please feel free to contact me at (805) 356-3891 or [tbodem@ci.guadalupe.ca.us](mailto:tbodem@ci.guadalupe.ca.us).

Sincerely,

Todd Bodem  
City Administrator

**From:** Todd Bodem  
**Sent:** Thursday, December 23, 2021 9:49 AM  
**To:** [glewlaw@gmail.com](mailto:glewlaw@gmail.com)  
**Cc:** Juana Escobar [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us)  
**Subject:** FW: Incomplete CCB Permit Application (Mr. Nice Guy)

Dear Mr. Christopher Glew,

Attached please find my letter to you (*Guadalupe Community Project, LLC dba Mr. Nice Guy*) dated December 23, 2021, regarding a “notice of rejection of commercial cannabis business permit application.” I have also attached the application appeal provisions. Additionally, I will mail this letter to you VIA US Mail today. For your benefit, I have included the City Attorney’ email notes below.

As stated in the letter, please be advised that any appeal must be submitted in writing to the City within 10 calendar days from the date of this letter.

Please let me know if you have any questions.

Sincerely,

Todd Bodem  
City Administrator

**From:** Philip Sinco [sinco.muni.law@gmail.com](mailto:sinco.muni.law@gmail.com)  
**Sent:** Wednesday, December 22, 2021 3:49 PM  
**To:** Todd Bodem [tbodem@ci.guadalupe.ca.us](mailto:tbodem@ci.guadalupe.ca.us)  
**Subject:** Incomplete CCB Permit Application (Mr. Nice Guy)

Mr. Bodem.

You informed me that three of the five timely filed commercial cannabis retail applications were deemed incomplete due to minor missing items such as signatures, consents, insurance requirements, etc. On November 29, 2021, letters were sent out via email and USPS to those applicants with incomplete applications with instructions to submit the missing item(s) by Monday, December 6, 2021 (5 business days). This letter was sent pursuant to the Applications Procedures and Guidelines for Commercial Cannabis Business Permits (Guidelines) adopted by the City Council.

Unfortunately, one of these applicants, Mr. Nice Guy, missed the December 6<sup>th</sup> deadline. You advised me that you contacted Christopher Glew, Guadalupe Community Project, LLC dba Mr. Nice Guy to inform him about the fact that the deadline was missed. He indicated that he did not receive the letter nor the email the City had sent. You informed me that you confirmed his mailing and email addresses with him and he said that they were correct. Subsequently, Mr. Glew promptly submitted the insurance item he was missing on December 7 on a flash drive.

You asked me if the City could accept the missing insurance item even though it was a day late, or if Mr. Nice Guy's application needed to be rejected. We both agreed that the missing item, proof of insurance coverage, was a very minor issue, but there was no getting around the fact that the application was not complete until one day after the (extended) deadline.

I researched the Guidelines as well as the relevant portions of the City's Municipal Code (Chapter 9.22) and have concluded that the City, at staff level, is unable to waive the defect in Mr. Nice Guy's application and must reject its application. However, Mr. Nice Guy may appeal this rejection to the City Council.

The Guidelines provide that all completed applications are due on November 15, 2021, no later than 4 p.m. and that late proposals will be rejected. The Guidelines also provide, in relevant part, as follows:

To be considered for issuance of a Cannabis Business Permit, final applications must be submitted to the City Administration Department located at the address listed on these procedures by the deadline. There will be no exceptions....

During Phase I, City staff and HdL Companies ("Consultant") will conduct a preliminary evaluation of the applications for completeness and will reject any application that is missing a major component (for example, a Security Plan), notifying the applicant by email that they have been disqualified. In addition, the City will be notifying applicants by email if their applications are found to be missing minor requirements (for example, signatures/dates on forms, proof of payment receipts, scanned pages in one of the scoring criteria documents, or incorrect formatting or organization of files). If this is the case, the Applicant may be granted five days from the date of the email to submit the required supplemental information. Should you receive an email from the City we ask that you confirm receipt of it immediately. If the City does not get confirmation from your primary contact within two days, it may, but is not required to, make an attempt to notify the primary contact by phone in case the email went into the recipient's spam folder unnoticed. However, please note should this be the case you will not be provided additional time to complete the curing process so make sure you monitor your incoming or spam email carefully. Furthermore, you may not submit any additional information other than what was requested to cure the minor requirements. Finally, an applicant will be notified if their application is incomplete or if there is any other reason for which they will not be moving forward in the application process.

The City complied with the procedure set forth in the Guidelines for incomplete applications (that were not missing any major components), and even went beyond the minimum requirement by sending a letter in addition to an email to the three applicants whose applications were incomplete (including Mr. Nice Guy). The City did not contact Mr. Nice Guy or the other two applicants with incomplete applications by phone as it was allowed to do if confirmation of receipt of the emails was not received within two days, but the Guidelines make it clear that the City was not required to do this.

The Guidelines do not provide any other exceptions for accepting incomplete applications other than what is quoted above. For that reason, staff is unable to grant a waiver of the failure of Mr. Nice Guy to provide a fully complete application within five business days of it being sent the notice of incomplete application letter and email.

Mr. Nice Guy is not without recourse. Section 9.22.220 of the Guadalupe Municipal Code (GMC) provides for an appeal to the City Council of the initial decision to reject an application. Pursuant to section 9.22.230 of the GMC, an applicant can file a written request for an appeal within 10 days of being notified of the rejection of its application. I have attached a copy of the relevant portions of Chapter 9.22 of the GMC (concerning appeals) for your reference. The attachment includes information on the grounds for appeals (Section 9.22.240) which is not an exclusive list of the permissible grounds, as well as information about the appeal process (Section 9.22.250) and the hearing procedure (Section 9.22.260).

To summarize, the application from Mr. Nice Guy was incomplete at the time of the (extended) deadline for incomplete applications and must be rejected pursuant to the City's Guidelines. Mr. Nice Guy may file an appeal of this decision which will be heard by the City Council. Fortunately, for Mr. Nice Guy, the City Council has not adopted a fee for the cost of the appeal hearing which it was supposed to do by resolution, so no fee will be charged for this appeal (in the event Mr. Nice Guy decides to file an appeal). Unfortunately, for Mr. Nice Guy, the hearing cannot be set until the City Council's next regular Council meeting on January 11, 2022, which is only seven (7) days before the date set for Council interviews of the CCB permit applicants (i.e., January 18, 2022) whose applications scored a minimum of 90% or higher (2,250 points).

Obviously, Mr. Nice Guy cannot be included on the list of applicants to be interviewed by the City Council on January 18, 2022, because its application is ineligible for the Phase I scoring process. This could change after City Council hears its appeal (and grants it), assuming Mr. Nice Guy timely files an appeal. If the Council denies the appeal, the interviews of the applicants with the minimum score will go forward. If the Council grants the appeal, City staff (and the Council) will need to be prepared to conduct a quick review of Mr. Nice Guy's application to determine if it meets the minimum score, and it may then be added to the list of applicants to be interviewed by the Council at its January 18, 2022, meeting. Mr. Nice Guy's application cannot not be provided to the Council along with the applications of the successful applicants until after the Council hears the appeal.

Philip Sinco

**The Law Office of Philip F. Sinco**  
**519 S. Broadway**  
**Santa Maria, CA 93454**  
(805) 598-7694  
[sinco.muni.law@gmail.com](mailto:sinco.muni.law@gmail.com)



## CITY ADMINISTRATION

City of Guadalupe  
918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434  
Tel (805) 356-3903

December 23, 2021

### **VIA E-MAIL AND FIRST CLASS MAIL**

[glewlaw@gmail.com](mailto:glewlaw@gmail.com)

Christopher Glew  
Guadalupe Community Project, LLC dba Mr. Nice Guy  
2332 Newport Blvd  
Costa Mesa, CA 92627

**RE: NOTICE OF REJECTION OF COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION**

Dear Mr. Glew:

This letter is to advise you that the commercial cannabis business permit application on behalf of Mr. Nice Guy has been rejected. Although the application was timely filed on November 15, 2021, as required by the City's adopted guidelines for the application process, the application was subsequently deemed incomplete because proof of insurance was missing. This was a minor, although required, element of the application. Since it was a minor element, pursuant to the procedures set forth in the City's guidelines, a letter was sent by email and United States Mail to the email and mailing addresses listed in the application on November 29, 2021, advising that the application was incomplete and identifying what was required to complete the application. The letter also advised the missing item had to be submitted to the City by December 6, 2021 (five business days from the date of the letter).

Unfortunately, the missing proof of insurance document was not provided by the deadline. I contacted you on the following day (December 7, 2021) to inform you that you had missed the deadline. You informed me that you had not received either the email or the letter that was sent, although you confirmed that both the email and the mailing addresses on the application (which were used by the City to send the incomplete letter) were correct. You promptly submitted the missing proof of insurance document, but in light of the fact that the document was provided one day after the December 6, 2021, deadline, I contacted the City of Guadalupe's City Attorney for an opinion as to whether the document could be accepted, or if the application had to be

rejected. The City Attorney determined that your application had to be rejected because City staff had no discretion to waive any application defects pursuant to the adopted guidelines or pursuant to Chapter 9.22 of the City of Guadalupe Municipal Code (Commercial Cannabis Businesses).

You have the right to file an appeal with the City Council as provided in Chapter 9.22 of the City's Municipal Code. The relevant provisions are at 9.22.220 – 9.22.260. You can access the City's Municipal Code here: <http://qcode.us/codes/guadalupe/>

Please be advised that any appeal must be submitted in writing to the City within 10 calendar days from the date of this letter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd Bodem", with a long horizontal line extending to the left.

Todd Bodem  
City Administrator

### **9.22.220 Appeals.**

Appeals relating to denial of an initial application; denial of advancement to the interview or final determination process; to revoke or suspend a permit; to deny renewal of an application for a permit; or to add conditions to a permit shall be conducted as prescribed in this chapter. The City Council shall hold a hearing on any appeals, unless the City Council has delegated its authority to hold such appeals, by resolution, to a hearing officer. (Ord. 2021-494 §2)

### **9.22.230 Written request for appeal.**

A. Within 10 calendar days after the date of a decision of the City Administrator or their designee(s) to revoke, suspend or deny an initial or renewed permit application or to add conditions to a permit, an applicant or permittee may appeal such action by filing a written appeal with the City Clerk setting forth the reasons why the decision was not proper.

B. At the time of filing the appellant shall pay the designated appeal fee, established by resolution of the City Council from time to time. (Ord. 2021-494 §2)

### **9.22.240 Grounds for appeal for an initial permit decision to advance to the interview or final decision process.**

A. The City Council or an appointed hearing officer will hear appeals concerning any deviation from the City's published application procedures that adversely affected the applicant by altering the outcome of the City's decision on the applicant's application. Examples of appealable deviations include:

1. Failure on the part of the City to provide appropriate notification regarding changes to the application process via website postings and/or email to the applicant prior to the time the application was submitted;
2. Failure on the part of the City to provide an applicant an equal opportunity to modify an application where that opportunity was provided to other applicants;
3. The scoring of one or more portions of the applicant's application was not justified based on the information presented in the application or due to a material error or omission on the part in scoring the application.

B. Any appeal based upon subsection A must be supported by evidence that the applicant presented the relevant information with completeness and in the appropriate section of the application. Information presented in the application that is incomplete in nature or that is relevant to a question posed by the City on the application form but appears in the incorrect section, even if complete, may be grounds for the dismissal of the appeal. (Ord. 2021-494 §2)

### **9.22.250 Appeal hearing process.**

A. Within 10 calendar days after service of the notice of the decision of the City Administrator or the City Administrator's designee(s) to deny advancement to the interview or other final determination process, to revoke or suspend a permit, to deny a renewed application for a permit, or to add conditions to a permit, an appeal may be filed by the applicant or permittee affected by such action by filing a written appeal with the City Clerk setting forth the reason why the decision was not proper. For an initial permit application appeal, reasons shall be stated with specificity and shall address the issues outlined in Section 9.22.240(A). Date of service shall mean the date when a notice or written decision was personally delivered to the applicant or permittee or the date when the notice was caused to be delivered by certified,



first class mail. In cases in which the City can verify delivery of a notice to an applicant or in which an applicant is documented as refusing delivery, lack of receipt of the notice cannot form the basis for an appeal.

B. The notice of appeal shall be in writing and signed by the person making the appeal (“appellant”), or their legal representative, and shall contain the following:

1. Name, address, and telephone number of the appellant.
2. Specify decisions, actions, or a particular part thereof, made that are the subject of the appeal.
3. Include a true and correct copy of the notice issued by the City Administrator of the City Administrator’s designee(s) for which the appellant is appealing.
4. State with specificity the reasons and grounds for making the appeal, including, but not limited to, a statement of facts upon which the appeal is based in sufficient detail to enable the City Council, or any appointed hearing officer, to understand the nature of the controversy, the basis of the appeal, and the relief requested.
5. All documents or other evidence pertinent to the appeal that the appellant requests the hearing officer or body to consider at the hearing.
6. An appeal fee, as established by resolution of the City Council.

C. Failure of the City Clerk to receive a timely appeal constitutes a waiver of the right to appeal the notice issued by the City Administrator or the City Administrator’s designee(s). In this event, notice of revocation, nonrenewal, or suspension of the City Administrator or the City Administrator’s designee shall be final.

D. In the event a written notice of appeal is timely filed, the nonrenewal, suspension, revocation shall not become effective until a final decision has been rendered and issued by the City Council or appointed hearing officer. Notices of appeal not served in a timely manner or served by non-operational business shall not serve to allow such business to operate pending appeal.

E. If no appeal is timely filed in the event of a decision of nonrenewal, the cannabis businesses permit shall expire at the conclusion of the term of the permit. If no appeal is timely filed in the event of a decision supporting suspension or revocation, the suspension or revocation shall become effective upon the expiration of the period for filing a written notice of appeal. (Ord. 2021-494 §2)

#### **9.22.260 Administrative hearing and proceedings.**

A. Review by City Council or Appointed Hearing Officer; Administrative Hearing and Proceedings.

1. Upon receipt by the City Clerk of a timely-filed notice of appeal pertaining to suspensions, revocations, or non-renewals the City Clerk shall schedule a hearing within 30 days before the City Council, unless a hearing officer has been appointed, in which case the City Clerk shall forward such appeal to the hearing officer who will schedule a hearing within 30 days. In the event such hearing cannot be heard within that time period or a mutually agreed upon time with the appellant then the City Clerk shall schedule the appeal to be heard by the City Council within 45 days or as reasonably possible at the next scheduled City Council meeting proceeding the deadline from receiving the appeal. If a hearing officer has been appointed, the hearing officer shall schedule the hearing to take place within 45 days.

2. The appellant(s) listed on the written notice of appeal shall be notified in writing of the date, time, and location of the hearing at least 10 days before the date of the hearing (“notice of appeal hearing”).

3. A request by an appellant or by the City to continue a hearing must be submitted to the City Clerk in writing no later than 3 business days before the date scheduled for the hearing. The City Council, or appointed hearing officer, may continue a hearing for good cause or on its own motion; however, in no event may the hearing be continued for more than 30 calendar days, unless there is a stipulation by all parties to do so.

B. At the date, time and location set forth in the notice of appeal hearing, the City Council or an appointed hearing officer shall hear and consider the testimony of the appellant(s), City staff, and/or their witnesses, as well as any documentary evidence properly submitted for consideration.

C. The following rules shall apply at the appeal hearing:

1. Appeal hearings are informal, and formal rules of evidence and discovery do not apply. However, rules of privilege shall be applicable to the extent they are permitted by law, and irrelevant, collateral, undue, and repetitious testimony may be excluded.

2. The City bears the burden of proof to establish the grounds for nonrenewal, suspension or revocation by a preponderance of evidence. Appellant(s) bear the burden of proof regarding denial of an applicant’s application or related to the initial application process (Section 9.22.240).

3. The issuance of the City’s notice constitutes prima facie evidence of grounds for the denial, nonrenewal, suspension, or revocation, and City personnel who significantly took part in the investigation, which contributed to the notice of decision may participate in the administrative hearing.

4. The City Council or the appointed hearing officer may accept and consider late evidence not submitted initially with the notice of appeal upon a showing by the appellant of good cause. The City Council, or appointed hearing officer, shall determine whether a particular fact or facts amount to good cause on a case-by-case basis.

5. The appellant may bring a language interpreter to the hearing at their sole expense.

6. The City may, at its discretion, record the hearing by stenographer or court reporter, audio recording, or video recording. If the appellant requests from the City that a court reporter, stenographer, or videographer be used, the appellant shall bear the costs of same and shall deposit such fees prior to commencement of the administrative hearing.

D. If the appellant, or appellant’s legal representative, fails to appear at the appeal hearing, the City Council, or the appointed hearing officer, may cancel the appeal hearing and send a notice thereof to the appellant by certified, first class mail to the address(es) stated on the notice of appeal. A cancellation of a hearing due to non-appearance of the appellant shall constitute the appellant’s waiver of the right to appeal and a failure to exhaust all administrative remedies. In such instances, the City’s notice of decision is final and binding.

E. Decision of the City Council, or Appointed Hearing Officer—Final Decision. Following the conclusion of the administrative hearing, the City Council or appointed hearing officer shall issue a written decision within 20 days which: (1) determines if the action appealed from is affirmed or overturned; and (2) specifies the basis (grounds and reasons) for the decision.

F. The written decision of the City Council, or appointed hearing officer shall provide that it is final and conclusive and is subject to the time limits set forth in California Code of Civil Procedure Section 1094.6 for judicial review.

G. A copy of the written decision shall be served by certified, first class mail on the appellant. If the appellant is not the owner of the real property in which the cannabis business is located, or proposed to be located, a copy of the final decision may also be served on the property owner by first class mail to the address shown on the last equalized assessment roll. Failure of a person to receive a properly addressed final decision shall not invalidate any action or proceeding by the City pursuant to this chapter. (Ord. 2021-494 §2)

**APPEAL OF NOTICE OF REJECTION OF COMMERCIAL CANNABIS PERMIT**  
**APPLICATION**  
**GUADALUPE COMMUNITY PROJECT LLC, dba MR. NICE GUY**

December 29, 2021

City Clerk  
City of Guadalupe  
918 Obispo Street  
Guadalupe, CA 93434  
Tel (805) 356-3903

**VIA PERSONAL DELIVERY**  
**VIA EMAIL**

**Re:    *Joseph Martin Guadalupe Community Project LLC***  
***Db a Mr. Nice Guy***  
***Address: 2332 Newport Blvd, Costa Mesa, Ca 92627***  
***Tel (714) 231-4435***  
**Case No. "None assigned"**

Dear Honorable Councilmembers,

First and foremost, I want to thank the City Council and staff for all your excellent work to date on the City of Guadalupe cannabis policy. As a Multi-State vertically integrated cannabis operator, Mr. Nice Guy enterprise understands the challenges associated with the development and execution of a successful commercial cannabis program. It is in this regard that I am reaching out to address my clients' application for a commercial cannabis retail permit. I am appealing to your sense of good public policy consideration as you review the following narrative and request for relief.

**BACKGROUND FACTUAL STATEMENT**

My client, Mr. Joseph Martin by and through his corporate entity Guadalupe Community Project LLC, timely applied for a commercial cannabis retail permit. Please see attached exhibit "A" the full and complete application submitted by Mr. Martin. The application was submitted in person, and it has been noted by Mr. Todd Bodem that the application was in fact timely filed by November 15, 2021.

On December 7, 2021 I received a call from Mr. Todd Bodem, City administrator. Mr. Bodem indicated that he had sent an email to the address listed on our application as well as a letter to the address listed on our application. I informed Mr. Bodem I had received neither at that time. While on the phone with him I did a search of my spam file in my email for any items from Mr. Bodem and still found nothing. Nonetheless, Mr. Bodem indicated that the insurance document we submitted in our application did not list the minimum \$1 million per occurrence language. I reviewed the application while speaking to Mr. Bodem and indicated to him that the application asked for that language "or" a vague request for proof of insurability. Mr. Bodem asked if we could just submit a new letter confirming the \$1 million coverage. Mr. Bodem indicated that we needed to get the document that day or it would be deemed incomplete. Even though I felt

confident that the original application materials were sufficient, I immediately agreed to his request and contacted our insurance company to gather the document. I was able to secure the document after enlisting numerous staff to assist in this time sensitive request. I reached back out to Mr. Bodem and Ms. Juana Escobar and was then informed at 10:04 am that I that I could not email the document but instead needed to personally deliver the document. Our corporate office is over four hours from the City of Guadalupe. I first contacted a driver from our Orange County office who I dispatched at approximately 11:00 am to personally deliver the document. I knew the driver would be arriving at or around 3:00 pm so I contacted Ms. Escobar to confirm she would be available to receive the item. Ms. Escobar informed me that they would be leaving by 4:00 pm that day and again it must be received that day. Given the four-hour drive and the tight window, I dispatched a second driver from our cannabis cultivation site in Salinas, Ca. I pulled the second driver from his job responsibilities as the foreman of the entire 140 thousand square foot mixed light grow facility. He left at approximately 12:45 pm. Fortunately, my first driver was able to make it before 3:00 pm and the document was received and noted as compliant as to the request by Mr. Bodem, as evidenced by the letter from him attached as exhibit "B". As of December 7, 2021, Mr. Martin and the entire Mr. Nice Guy team were under the impression that all was well, and the application would proceed to scoring. It is worth noting that our employee did check the mail on December 7, 2021 and the letter was not there at 9:00 am when I asked them to look but did arrive sometime after 11:00 am that day.

On December 23, 2021, (a full sixteen days after submitting the insurance document), I received an email from Mr. Bodem entitled "Notice of rejection of commercial cannabis business permit application", (Exhibit B). In that email was also an email chain forwarded by Mr. Bodem from the City Attorney, Phillip Sinco. Both Mr. Bodem and Mr. Sinco indicated that the issue was a minor issue and was immediately cured upon actual notification. However, the letter indicates that staff does not have discretion to waive any application defects. The email chain indicates that we should seek appellate relief from the City Council for this matter and that we must file said appeal within 10 calendar days. The direct quote from Mr. Sinco was "We both agreed that the missing item, proof of insurance coverage, was a very minor issue, but there was no getting around the fact that the application was not complete until one day after the (extended) deadline." The direct quote from Mr. Bodem in the attached Notice of rejection is stated in paragraph one "Although the application was timely filed on November 15, 2021, as required by the city's adopted guidelines for the application process, the application was subsequently deemed incomplete because proof of insurance was missing. This was a minor, although required, element of the application." I do not have any more specific language to focus my discussion on so I will frame the appeal around the quoted language provided by Mr. Sinco and Mr. Bodem.

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GROUNDNS FOR APPEAL PURSUANT TO GUADALUPE MUNICIPAL CODE SECTIONS  
9.22.220 – 9.22.260

**Initial application sufficiency “Proof of insurance”**

Guadalupe municipal code section 9.22.240 provides in pertinent part the grounds for appeal for a decision to advance to the interview. Under section A. the code sites examples of appealable deviations. The list provided is therefore not exhaustive as these are merely examples but, in that regard, listed item number one appears to be appropriate.

Guadalupe Municipal Code Section 9.22.240 subsection (A) (1):

“1. Failure on the part of the City to provide an appropriate notification regarding changes to the application process via website postings and/or email to the applicant prior to the time the application was submitted.”

The letter of insurance submitted by Mr. Joseph Martin in his initial application found on page 15, was from Focus1 Insurance Group. The letter clearly states that Mr. Nice Guy has been a client since 2018 and that Focus1 would quote any policy in accordance with the standards of the City of Guadalupe. The letter also indicates to contact them with any questions or concerns, providing telephone and fax numbers. In reviewing the application guidelines and application itself posted by the City of Guadalupe, it appears that the letter submitted meets the request. In the “APPLICATION PROCEDURES & GUIDELINES FOR A COMMERCIAL CANNABIS BUSINESS PERMIT” document posted on the City website and attached here as exhibit “C”, on page 3 the document provides the application submittal requirements. The document lists six required signed documents all of which were provided. The requirements go on to list a series of PDF files and the order of documents. Under the first bullet point of this section “PDF File #1” it states that “proof of insurance or a letter of insurability shall be submitted. As Mr. Martin’s business, Mr. Nice Guy, is not currently in operation, there is no way to insure a non-existent business and therefore a letter of potential insurability was submitted. Further, the “GUADALUPE COMMERCIAL CANNABIS BUSINESS APPLICATION” posted on the City’s website also provides an application submittal checklist. As noted on that checklist there is a listed “Proof of comprehensive general liability insurance (minimum 1m per occurrence) **OR** evidence by an insurance agency that the cannabis business is insurable.” It is our contention that the letter submitted in the original application was sufficient to meet this request and certainly when the item requested is defined by the City Attorney as “very minor”. The City application goes on to provide in footnote 2 further clarification regarding insurance.

“F2 The only information that can be submitted after the initial application is proof of insurance prior to the City awarding the Cannabis Permit however, at a minimum proof of insurability must be provided with the initial application package.”

This footnote clarifies the intention of the City to ensure all applicants have insurance before being awarded a permit which can be provided after the scoring and review. The only thing being required is at a minimum the proof of insurability. At no time has anyone on behalf of the

City ever indicated to Mr. Martin that the letter submitted was not sufficient proof of insurability. The only reason articulated for deeming the application “incomplete” was that the application contained a letter from the insurance agency that did not include the minimum \$1m per occurrence; nor did it identify the proposed location address. It is important to consider that even though I am arguing that the original letter was in conformance with the requests proffered by the City, that the alleged omission was cured the same day actual notice was received by myself as the attorney for Mr. Martin.

Mr. Martin’s original submission was a full and complete application and therefore should not have been deemed “incomplete” triggering the five business day requirement for a cure. A writ challenge to the denial of a license will be sustained if the City or Agency abused its discretion in denying the license. (Siller v. Board of Supervisors (1962) 58 Cal.2d 479, 484). Where a City supplies through its own municipal code the factors to be considered by it in accepting or rejecting a license application, the City must follow those factors, and the failure to do so in denying an application is a clear abuse of discretion. (See BreakZone Billiards v. City of Torrance (2000) 81 CalApp. 4<sup>th</sup> 1205, 1221; and Civil Service Assn. v. Redevelopment agency (1985) 166 CalApp. 3d 1222, 1225-1227.)

#### **De minimis arbitrary conclusion of the five-day cure period**

Mr. Bodem reached out to me personally on December 7, 2021 in the morning by telephone. I answered his call promptly and discussed the issue presented. I informed him that I could not locate an email from him and did not receive a letter regarding the alleged incomplete application. Mr. Bodem was very friendly and helpful in explaining the procedure and item he needed. He indicated that we could submit the amended item that day. Mr. Bodem never indicated to me that the application would be rejected or denied due to this. The only conversation we had was about whether I could email the item or if I had to send a driver. As a matter of fact, Mr. Bodem and Ms. Escobar did inform me that if the document was not received that day “then” it would be deemed incomplete. That is the reason why I choose to send the amended document as opposed to further pleading the case on alternative grounds. Mr. Martin and the entire Mr. Nice Guy organization prides itself on working with local government and staff to create a mutually beneficial relationship. The mission statement of the organization is to be a community partner as evidenced by our strong relationships with all cities we are currently licensed in. Mr. Martin realizes the critical nature of a City pioneering a Cannabis ordinance. It is a crucial mechanism by which the City can increase revenue streams and provide a service in the community backed by the popular will of the citizenry. To that end, it is a keystone to the ultimate success of any cannabis program to be able to select the most qualified operators with proven track records. Any municipality attempting to secure the best in class must not rely solely on a punitive model striking down otherwise qualified applicants based on a technical and de minimis alleged omission. In the present case, my client is an industry leader, well capitalized and positioned for rapid success in the City of Guadalupe. Mr. Martin’s enterprise is one of the largest vertically integrated cannabis enterprises with twenty-five retail storefronts between California and Oregon. As a successful multi-state operator, Mr. Martin has navigated the arduous journey toward maximizing revenue and enriching the local community. By way of example, Mr. Martin has generated 3 plus million dollars in tax revenue in just one city alone.

Mr. Martin's employees enjoy wages and benefits that well exceed those of other businesses. Starting wages are at least 133% of legal minimums alongside over 75% local hiring practice. Mr. Martin's shops have never had a single incident of crime or other infractions with the City or State. Mr. Martin is not only a qualified operator but a shining example of an elite operator. I provide this short narrative of my client's experience not as a legal argument but as an appeal to the rationale of this scenario. In summation, a timely submitted application is received by the City of Guadalupe by an experienced multi-state operator. The City sends a letter by regular mail, not even certified, indicating that the application is allegedly incomplete and that the applicant has five calendar days to reply. On the sixth calendar day, City staff reaches out to the applicant via telephone and receives an answer on the first attempt. The applicant informs staff that no notice has been received. Staff then instructs applicant to submit the amended document that day to avoid being deemed incomplete. The applicant sends multiple drivers on a four-hour drive to hand deliver the document that same day. Sixteen days later, on the day before Christmas Eve, the City notifies the applicant that the application is incomplete and that the proper next step is to file an appeal to the City Council over the holiday period. The timeline provided will prohibit the application from being scored and will not be reviewed until after the January 11 council meeting if the appeal is approved. Nonetheless, we are submitting this appeal to remedy the alleged very minor corrected document.

While a city has broad discretion to determine what factors are to be considered in granting or denying a license, where it acts in an arbitrary manner to deny a license application, such arbitrary action is subject to a writ of mandate to require the grant of the license. (*Madain v. City of Stanton* (2010), 185 CalApp. 4<sup>th</sup> 1277, 1285, 1289.)

Based on the fact pattern in the present case, it would be an unfair and arbitrary result for an applicant to be denied on a technically complete application submittal. Even if we consider the potential of an incomplete submission, we can still mitigate the impact based on the very minor nature of the item, the immediate and arduous effort in response by the applicant when notified, and the submission of an appeal to grant relief.

#### **9.22.250 Deficiency of Notice**

Guadalupe Municipal Code section 9.22.250 provides the rules for the Appeal Hearing Process.

9.22.250 Subsection (A) provides;

A. Within 10 calendar days after service of the notice of the decision of the City Administrator or the City Administrator's designee(s) to deny advancement to the interview or other final determination process, to revoke or suspend a permit, to deny a renewed application for a permit, or to add conditions to a permit, an appeal may be filed by the applicant or the permittee affected by such action by filing a written appeal with the City Clerk setting forth the reason why the decision was not proper. For an initial permit application appeal, reasons shall be stated with specificity and shall address the issues outlined in section 9.22.240(A). Date of service shall mean the date when a notice or written decision was **personally** delivered to the applicant or permittee or the date when the notice was caused to be delivered **by certified**, first class mail.



In this case, the Notice of rejection was sent via email and regular first-class mail as evidenced by the attached Notice of rejection, Exhibit "B".

Therefore, based on the deficiency of notice, Mr. Nice Guy should be allowed to remain eligible to be scored in Phase I and if appropriate based on score, proceed to the interview on January 18, 2022.

Mr. Martin has only the best of intentions for the selection process and is not seeking any special treatment. It is our contention that a full transparent process is the desired outcome and if my client is fortunate enough to win a license in the City of Guadalupe then we intend to be a good partner and asset to the community. If we are not selected in the scoring process, then we remain an ally of the City and look forward to seeing the cannabis community thrive in your municipality. We are only seeking the opportunity to have our application scored in a fair manner and pray that you afford us that opportunity.

Respectfully Submitted,



Christopher M. Glew  
Counsel for Mr. Joseph Martin

# **EXHIBIT A**



COMMERCIAL CANNABIS BUSINESS APPLICATION

City Administration Department
918 Obispo Street
Guadalupe, CA 93434
Ph: 805.356.3892
Email: tbodem@ci.guadalupe.ca.us
https://www.ci.guadalupe.ca.us

APPLICANT (ENTITY) INFORMATION

APPLICANT (ENTITY) NAME: JOSEPH MARTIN Guadalupe Community Project LLC DBA: MR. NICE GUY
Physical Address: 2332 NEWPORT BLVD City: COSTA MESA State: CA Zip: 92627
PRIMARY CONTACT (Same as above? [ ] Yes [x] No): CHRISTOPHER GLEW
Title: ATTORNEY
Address: 2332 NEWPORT BLVD City: COSTA MESA State: CA Zip: 92627
Phone: 714-231-4435 Email: glewlaw@gmail.com
HAS ANY INDIVIDUAL IN THIS APPLICATION APPLIED FOR ANY OTHER CANNABIS PERMIT IN THE CITY OF GUADALUPE: [ ] Yes [x] No
Select one or more of the following categories. For each category, indicate whether you are applying for Adult-Use ("A") or/and Medicinal ("M") or both. [x] Adult Use [x] Medicinal Use
[x] Retail (Storefront) [ ] Retail (Non-Storefront) [ ] Cultivation (Processing Only) [ ] Distribution [ ] Manufacturing [ ] Microbusiness [ ] Testing Labs
Business Formation Documentation: Describe how the business is organized (attach to Business Plan).
[ ] Sole Partnership [ ] Corporation [ ] S-Corporation [x] Limited Liability Company [ ] Limited Partnership

PROPOSED LOCATION

PROPERTY OWNER NAME: Rafael Quiroga
Address: 823-825 Guadalupe St City: Guadalupe State: CA Zip: 93434
Phone: 805-478-8802 Email: glewlaw@gmail.com
Zoning Verification Letter (Please attach): [ ] Yes [ ] No
Assessor's Parcel Number (APN): 115-112-003
Proposed Location Square Footage: 30,676 SF

APPLICATION SUBMITTAL CHECKLIST

Applications failing to submit any of the following will be deemed incomplete unless otherwise noted by an asterisk for special deadlines, and will not move forward in the application process:

- [x] One (1) printed hard copy of a complete and signed Commercial Cannabis Initial Application form (Pages 1-3), with the Application Fee.
[x] All Evaluation Criteria outlined in Appendix A saved in PDF format on a single USB flash drive. (This section shall not exceed 200 pages).F1
[x] Proof of comprehensive general liability insurance (minimum \$1M per occurrence) or evidence by an Insurance Agency that the cannabis business is insurable.F2
[x] A signed and notarized Property Consent form and Lease Agreement.
[x] A signed Financial Responsibility, Indemnity and Consent to Inspect Terms Agreement form (Pages F1-F3).
[x] A signed Limitations of City Liability and Indemnification to City form (Pages F4-F6).
[x] Proof of Background Check Fee receipt.
[x] Application Zoning Verification Letter (ZVL).

F1 Background and Financial documents are not part of the 200-page limitation.

F2 The only information that can be submitted after the initial application is proof of insurance prior to the City Awarding a Cannabis Permit however, at a minimum proof of insurability must be provided with the initial application package.

**SUPPORTING INFORMATION**

List all fictitious business names the applicant is operating under including the address where each business is located:

See attached page.

Has the Applicant or any of its owners been the subject of any administrative action, including but not limited to suspension, denial, or revocation of a cannabis business license at any time during the past five (5) years? If so, please list and explain:

No.

Is the Applicant or any of its owners currently involved in an application process in any other jurisdiction?

Corona, CA

Chico, CA

Ventura, CA

Costa Mesa, CA

**APPLICATION CERTIFICATION**

I hereby certify, under penalty of perjury, on behalf of myself and all owners, managers and supervisors identified in this application that the statements and information furnished in this application and the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief. I understand that a misrepresentation of fact is cause for rejection of this application, denial of the permit, or revocation of a permit issued.

In addition, I understand that the filing of this application grants the City of Guadalupe permission to reproduce submitted materials for distribution to staff, Commissions, Boards and City Council Members, and other Agencies to process the application. Nothing in this consent, however, shall entitle any person to make use of the intellectual property in plans, exhibits, and photographs for any purpose unrelated to the City's consideration of this application.

Furthermore, by submitting this application, I understand and agree that any business resulting from an approval shall be maintained and operated in accordance with requirements of the City of Guadalupe Municipal Code and State law.

Under penalty of perjury, I hereby declare that the information contained in within and submitted with the application is true, complete, and accurate. I understand that a misrepresentation on the facts is cause for rejection of this application, denial of a license or revocation of an issued license.

JOSEPH MARTIN

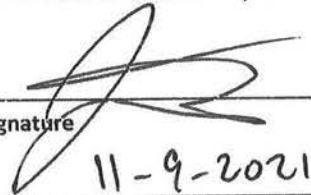
Name

Owner

Title

Signature

Date



11-9-2021

For details about the information required as part of the application process, see the Application Procedures & Guidelines, City of Guadalupe Municipal Code Chapter 9.22, and Title 18 or any additional requirements to complete the application process. All documents can be found online at <https://www.ci.guadalupe.ca.us>. For questions, please contact the City Administration Department at 805.356.3891 or [tbodem@ci.guadalupe.ca.us](mailto:tbodem@ci.guadalupe.ca.us).

**OWNER INFORMATION**

**It must be completed by all owners with a 10% ownership or more. The total ownership percentage should equal 100%. Exception: If the business is a Publicly Traded Company (PTC), they will only be required to list all the Board of Directors and/or any person with an ownership interest of 10% or more. Please provide supporting documentation if you are claiming the PTC Waiver.**

**For all other business organizations if each individuals owns less than 10% just list the number of individuals who own less than 10% and the total percentage in order to get to 100%.**

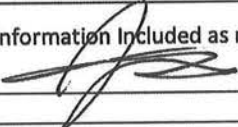
I declare under the penalty of perjury that the information provided on this disclosure form is true and accurate to the best of my knowledge.

Ownership % 100%

Name: JOSEPH MARTIN Title: OWNER

Address: 2332 NEWPORT BLVD City: COSTA MESA State: CA Zip: 92627

Background Information Included as required?  Yes  No

Signature:  Date: 11-9-2021

I declare under the penalty of perjury that the information provided on this disclosure form is true and accurate to the best of my knowledge.

Ownership % \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Background Information Included as required?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I declare under the penalty of perjury that the information provided on this disclosure form is true and accurate to the best of my knowledge.

Ownership % \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Background Information Included as required?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I declare under the penalty of perjury that the information provided on this disclosure form is true and accurate to the best of my knowledge.

Ownership % \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Background Information Included as required?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Add more pages as necessary to accommodate all Commercial Cannabis Business Owners**

**CITY OF GUADALUPE**  
**COMMERCIAL CANNABIS BUSINESS LICENSE APPLICATION**  
**FINANCIAL RESPONSIBILITY, INDEMNITY AND**  
**CONSENT TO INSPECTION TERMS**

Dated: November 9, 2021

I hereby agree to the following terms:

1. I herewith pay the sum of \$10,500 for the application fee for the review and processing of an application for commercial cannabis business permit.
2. The entire fee amount paid to the City of Guadalupe ("City") is non-refundable for any reason. There is no guarantee - expressed or implied - that by submitting the application or paying the application fee that I will obtain any land use entitlements or a permit to operate a commercial cannabis business.
3. All costs incurred by the City in processing said application, including staff time, attorney's fees, Consultant's fees and overhead, shall be funded by me from the fees paid. This is my personal obligation and shall not be affected by sale or transfer of the property subject to the application, changes in business organization, or any other reason.
4. I acknowledge and agree to the defense, waiver, and indemnification obligations stated in the attached "Agreement on Limitations of City's Liability, and Certifications, Assurances Warranties and Indemnification to City", incorporated herein by reference.
5. The City will promptly notify the Applicant(s) and Owner(s) of any claim, action, or proceeding that is or may be subject to this Agreement on Limitations of City's Liability, and Certifications, Assurances Warranties, and Indemnification to City. The City may, within its unlimited and sole discretion, participate in the defense of any such claim, action, or proceeding.
6. I will fund a deposit account ("Fund") to reimburse the City's cost, including attorney's fees, to defend any claim, action, or proceeding that is or may be subject to the agreement on limitations of City's Liability, and Certifications, Assurances Warranties, and Indemnification to City. In the event that any such claim, action, or proceeding is filed against the City, I shall within 30 days of the filing deposit an initial sum of \$10,500 to the Fund to reimburse my portion of the City defense costs, as determined by the City in its sole discretion. The Fund shall contain an amount necessary to cover three months' worth of budgeted expenditures by the City relating to the City's defense of the claim, action, or proceeding, including all time to appeal, or as long as expenditures made by the City relating to its defense remain unreimbursed, whichever is later. Once all remaining and outstanding reimbursements have been paid to the City by me, City shall return to me any remaining unused portion of my deposit.

Agreement of Limitations of City's Liability, and Certifications, Assurances, Warranties, and Indemnification to City

7. The City shall have the sole and absolute right to approve any and all counsel employed to defend the City. To the extent the City uses any of its resources to respond to such claim, action or proceeding, or to assist the defense, I will reimburse the City for those costs. Such resources include, but are not limited to, staff time, court costs, City Attorney's time, or any other direct or indirect cost associated with responding to, or assisting in defense of, the claim, action, or proceedings.
8. I consent and expressly allow, authorize, and permit the City, all its departments, agents, and employees, to enter upon and inspect the subject property identified in my application, with or without prior notice, for the purposes of processing this application or inspection or photographing for compliance with all laws, regulations, and conditions placed on land use approvals or the cannabis business permit. No additional permission or consent to enter upon the property is necessary or shall be required. By signing this agreement, I further certify and warrant I am authorized to, and hereby do, consent, and allow such inspections on my behalf and on the behalf of each and all Owners of the property and Applicants.
9. I understand that all materials submitted in connection with my application are public records subject to inspection and copying by members of the public. By filing an application, I agree that the public may inspect and copy these materials and the information contained therein, and that some or all of the materials may be posted on the City's website. For any materials that may be subject to copyright protection, or which may be subject to Sections 5500.1 and 5536.4 of the California Business and Professions Code, by submitting such materials to the City I represent that I have the authority to grant, and hereby grant, the City permission to make the materials available to the public for inspection and copying, whether in hardcopy or electronic format.

In the event a request for information under the California Public Records Act seeks disclosure of application materials marked by me as "Confidential information," the City will make reasonable efforts to provide notice to me prior to such disclosure to allow me to seek a protective order, injunctive relief, or other appropriate remedy. If I contend any designated application materials are exempt from the CPRA and wish to prevent disclosure, I agree that I am required, at my own cost, liability, and expense to obtain a protective order, injunctive relief or other appropriate remedy from a court having jurisdiction over the matter at least two (2) days before City's deadline to respond to the California Public Records Act request. I understand and acknowledge that if I fail to obtain such a remedy before the deadline for the City's response to the request, the City will disclose the requested information and shall not be liable or responsible for such disclosure.

10. This Agreement shall constitute a separate agreement from any cannabis business permit approval, and that if the cannabis business permit, in part or in whole, is revoked, invalidated, rendered null or set aside by a court of competent jurisdiction, I agree to be bound by the terms of this Agreement, which shall survive such invalidation, nullification or setting aside.
11. This Agreement shall be construed and enforced in accordance with the laws of the State of

Agreement of Limitations of City's Liability, and Certifications, Assurances, Warranties, and Indemnification to City


California and in any legal action or other proceeding brought by either party to enforce or interpret this Agreement; the appropriate venue is the Santa Barbara County Superior Court.

After review and consideration of all of the foregoing terms and conditions, I agree to be bound by and to fully and timely comply with all of the foregoing terms and conditions, and the attached "Agreement on Limitations of City's Liability, and Certifications, Assurances Warranties and Indemnification to City".

**Applicant(s)/Owner(s):**

JOSEPH MARTIN

Printed Name

  
Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

**Property Owner(s): (if different)**

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature



California and in any legal action or other proceeding brought by either party to enforce or interpret this Agreement; the appropriate venue is the Santa Barbara County Superior Court.

After review and consideration of all of the foregoing terms and conditions, I agree to be bound by and to fully and timely comply with all of the foregoing terms and conditions, and the attached "Agreement on Limitations of City's Liability, and Certifications, Assurances Warranties and Indemnification to City".

**Applicant(s)/Owner(s):**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

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Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

**Property Owner(s): (if different)**

RAFAEL P. QUIROGA  
Printed Name

  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

# **Agreement on Limitations of City's Liability, and Certifications, Assurances, Warranties, and Indemnification to City**

**(Must be completed by all applicants)**

## **A. WAIVER, RELEASE AND HOLD HARMLESS**

I hereby waive, release, and hold harmless the City of Guadalupe ("City") and its Council, boards and commissions, officers, officials, employees, and agents from any and all actual and alleged claims, losses, damages, injuries, liabilities, costs (including attorney's fees), suits or other expenses which arise out of, or which are in any way relate to my application for a cannabis business permit, the issuance of the cannabis business permit, the process used by the City in making its decision, the enforcement of the conditions of the cannabis business permit, or the cannabis business' operations.

I hereby waive, release and hold harmless the City and its Council, boards and commissions, officers, officials, employees, and agents from any and all actual and alleged claims, losses, damages, injuries, liabilities, costs (including attorney's fees), suits or other expenses which arise out of, or which are in any way relate to: (1) any repeal or amendment of any provision of the Guadalupe Municipal Code or Zoning Ordinance relating to commercial cannabis activity; or (2) any investigation, arrest or prosecution of me, or the cannabis business' owners, operators, employees, clients or customers, for a violation of state or federal laws, rules or regulations relating to cannabis activities.

## **B. AGREEMENT TO INDEMNIFY**

I shall defend, indemnify, and hold harmless the City and its Council, boards and commissions, officers, officials, employees, and agents from and against any and all actual and alleged liabilities, demands, claims, losses, damages, injuries, actions or proceedings and costs and expenses incidental thereto (including costs of defense, settlement and attorney's fees), which arise out of, or which are in any way related to i) the requested cannabis business permit and any land use entitlement related thereto, ii) the proceedings undertaken in connection with the approval, denial, or appeal of the requested cannabis business permit and any land use entitlement related thereto, iii) any subsequent approvals or licensing/permits relating to the requested cannabis business permit and any land use entitlement related thereto, iv) the processing of the requested cannabis business permit and any land use entitlement related thereto, v) any amendments to the approvals for the requested cannabis business permit and any land use entitlement related thereto, vi) the City's approval, consideration, analysis, review, issuance, denial or appeal of the cannabis business permit; vii) the City's approval, consideration, analysis, review, issuance, denial or appeal of any land use entitlement related thereto, viii) the City's drafting, adoption and passage of an ordinance, and related resolutions, policies, rules and regulations, allowing for cannabis businesses, ix) the City's drafting, adoption and passage of an ordinance, and related resolutions if necessary in the future regarding any zoning law amendment(s) related to my cannabis business, x) the operation of my cannabis business or activity, xi) the process used by the City in making its decision to approve, consider, analyze, review, issue, or deny, my cannabis business permit or any related land use entitlement, or the appeal of either, xii) City's compliance or failure to comply with applicable laws and regulations or xiii) the alleged violation of any federal, state or local laws by my

Agreement of Limitations of City's Liability, and Certifications, Assurances, Warranties, and Indemnification to City

cannabis business or any of its officers, employees or agents, except where such liability is caused by the sole negligence or willful misconduct of the City.

City may (but is not obligated to) defend such challenge as City, in its sole discretion, determines appropriate, all at applicant's sole cost and expense. I shall bear any and all losses, damages, injuries, liabilities, costs, and expenses (including, without limitation, staff time and in-house attorney's fees on a fully-loaded basis, attorney's fees for outside legal counsel, expert witness fees, court costs, and other litigation expenses) arising out of or related to any challenge ("Costs"), whether incurred by me, City, or awarded to any third party, and shall pay to the City upon demand any Costs incurred by the City.

**C. OBLIGATIONS INDEPENDENT OF AWARD OF PERMIT, LICENSE, OR ENTITLEMENTS**

My obligations under this Agreement shall apply regardless of whether a cannabis business permit or any related permits or entitlements are issued.

**D. OBLIGATIONS SURVIVE EXPIRATION OF PERMIT, LICENSE, OR ENTITLEMENTS**

My obligations under this Agreement shall survive the expiration of any cannabis business permit or related permit or entitlement issued by the City. No modification of the permit, other approval, change in applicable laws and regulations, or change in processing methods shall alter the applicant's indemnity obligation.

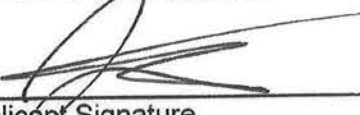
**E. PROSECUTION UNDER FEDERAL LAW**

I understand that I, other applicants, owners, operators, employees, and members of the cannabis business may be subject to prosecution under Federal Laws.

**F. AUTHORIZED TO SIGN**

The person whose signature appears below is authorized to sign this Agreement on behalf of the business, applicant/permittee, owners, and operators, and each of them, if more than one, and has submitted this information and all attachments as required by the application process to obtain a cannabis permit from the City of Guadalupe.

I declare under penalty of perjury that the information provided on this form is true and correct and do hereby apply for a permit pursuant to City of Guadalupe Chapter 9.22, and all other applicable sections of this Ordinance.

  
\_\_\_\_\_  
Applicant Signature

JOSEPH MARTIN  
\_\_\_\_\_  
Printed Name and Title

GUADALUPE COMMUNITY PROJECT  
\_\_\_\_\_  
Name of Business Entity

823 Guadalupe St Guadalupe, CA 93434  
\_\_\_\_\_  
Address of Permitted Location

11-9-2021  
\_\_\_\_\_  
Date

Agreement of Limitations of City's Liability, and Certifications, Assurances, Warranties, and Indemnification to City

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Name of Business Entity

\_\_\_\_\_  
Address of Permitted Location

\_\_\_\_\_  
Date

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

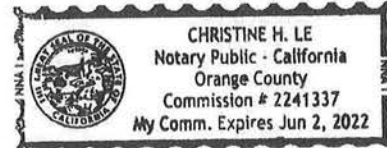
County of orange

Subscribed and sworn to (or affirmed) before me on this 9th day of November, 2021, by Joseph Martin, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature \_\_\_\_\_

*Joseph Martin*

(Seal)





## **OWNERSHIP ACKNOWLEDGEMENT FORM FOR COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION**

It is the intent of the City of Guadalupe to promote equitable ownership and employment opportunities in the cannabis industry to decrease the disparities in life outcomes for marginalized communities and to provide opportunities for local residents to compete for cannabis business permits. Therefore, this notice is to clarify the eligibility requirements in order to receive qualification for Local Ownership by establishing this acknowledgement to provide additional protections to mitigate against potential predatory practices.

In order to qualify for the full points relating to the local ownership criteria, the business entity must have ownership that meets the respective eligibility factors and hold at least 51% ownership interest. The local ownership criteria are identified in the Application Procedures & Guidelines for a Cannabis Business Permit in Appendix A, Section B (8). This majority interest can be made up of a single individual that meets this criteria, or any combination of individuals that hold at least 20% interest individually and meets the definition of an owner in Guadalupe Municipal Code Section 9.22.06 R.

The local preference criteria is intended for the benefit of Local Owner Applicants related to business profits, proceeds of the sale of business assets, voting rights and additional protections. This also requires the Local Owner to receive the Equity Share percent of the retained earnings and 100% of the unencumbered value of each share of stock, member interest or partnership interest owned in the event of the dissolution of the entity to their equity share, or 100% of the value of each of stock, member interest or partnership interest in the event that the stock, member interest or partnership interest is sold. Chief among the concepts of equity share, is unconditional ownership which means such individual(s) will receive equal profits, and distributions or other payments proportionate to their ownership interests.

This is intended to ensure true ownership by the Local Preference Individual Applicants and as such, prohibits the divestment or relinquishment of any part of their ownership under any circumstance. In addition, the Equity Share is also expanded to address voting rights on fundamental decisions relating to the business and control of at least the equity share percent of the voting rights on all decisions involving the operation of the business. Furthermore, it requires the Local Owner Preference be the highest officer position of the business or that another individual is appointed to that position by mutual agreement of the parties. This requirement is also subject to being audited to assess compliance and the Local Owner Preference can initiate legal action due to a breach of contract agreement, and the City may suspend and/or revoke a license if any provision in an operating agreement violates any of the Equity Share or Local Owner Preference requirements.

Lastly, all applicants will be required to incorporate an addendum into their operating agreements that makes any provision ineffective, unenforceable, null and void, if it is inconsistent with, or in violation of, the Equity Share requirements. As proposed, Local Owner Preference Applicants will be required to verify under Section 9.22.06R and Section B (8) of Appendix A that they meet the definition of a Local Owner Preference at the time of applying for a permit or permit renewal. The City shall have the sole and absolute discretion to determine whether the Applicant qualifies as a Local Owner to determine if they should be awarded the number of points awarded for it.

**The undersigned acknowledges that he/she has read and fully understands the content of this Agreement and is the Applicant or his/her/its authorized signatory.**

  
\_\_\_\_\_  
Applicant Signature

**JOSEPH MARTIN**  
\_\_\_\_\_  
Print Name

**MR. NICE GUY**  
\_\_\_\_\_  
Company Name

**11-9-2021**  
\_\_\_\_\_  
Date Signed

**Owner**  
\_\_\_\_\_  
Title

**2332 NEWPORT BLVD COSTA MESA, CA 92627 / 714-231-4435**  
\_\_\_\_\_  
Address/Telephone

PROPERTY OWNER CONSENT

If applicant is other than the property owner(s), the owner(s) must provide a signed statement consenting to filing pursuant to The City of Guadalupe Municipal Code Chapter 9.22. Original signatures only.

I/We, as the owner(s) of the subject property, consent to the filing of this application and use of the property for the purposes described herein. We further consent and hereby authorize City representative(s) to enter upon my property for the purpose of examining and inspecting the property in preparation of any reports and/or required environmental review for the processing of the application(s) being filed.

RAFAEL P. QUIROGA  
Name  
OWNER  
Title

Rafael Quiroga  
Signature  
10-23-21  
Date

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of San Bernardino

Subscribed and sworn to (or affirmed) before me on this 23<sup>rd</sup> day of October, 2021, by Rafael P. Quiroga, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature [Handwritten Signature]

(Seal)



**Focus1 Insurance Group, Inc**

720 E. Jackson St Medford, OR 97504

Phone: 541-772-3120

Fax: 541-772-7900

October 12<sup>th</sup>, 2021

To whom it may concern:

This letter is to acknowledge that Mr. Nice Guy has been a client of Focus1 Insurance since 2018. Workers Comp, Commercial General Liability and Automobile Liability Insurance are only a few of the options offered by Focused1 Insurance. Guadalupe Community Project LLC (Mr. Nice Guy) is eligible to be quoted for all these insurance policies in accordance with the standards of the City of Guadalupe.

Please contact us if you have any questions or concerns.

Thanks,

*Kimberly Jostad*



720 E Jackson St. Medford, OR 97504

541.772.3120 (ph) 541.772.7900 (fx)





**California Secretary of State  
Electronic Filing**



**LLC Registration – Articles of Organization**

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Entity Name: Guadalupe Community Project LLC

Entity (File) Number: 202131610003  
File Date: 11/08/2021  
Entity Type: Domestic LLC  
Jurisdiction: California

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**Detailed Filing Information**

1. Entity Name: Guadalupe Community Project LLC
  
2. Business Addresses:
  - a. Initial Street Address of Designated Office in California: 823 Guadalupe Street  
Guadalupe, California 93434  
United States
  
  - b. Initial Mailing Address: 823 Guadalupe Street  
Guadalupe, California 93434  
United States
  
3. Agent for Service of Process: Joseph Martin  
823 Guadalupe Street  
Guadalupe California 93434  
United States
  
4. Management Structure: One Manager
  
5. Purpose Statement: The purpose of the limited liability company is to engage in any lawful act or activity for which a limited liability company may be organized under the California Revised Uniform Limited Liability Company Act.

**Electronic Signature:**

The organizer affirms the information contained herein is true and correct.

Organizer: Joseph Martin

# **EXHIBIT B**



## CITY ADMINISTRATION

City of Guadalupe  
918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434  
Tel (805) 356-3903

December 23, 2021

**VIA E-MAIL AND FIRST CLASS MAIL**

[glewlaw@gmail.com](mailto:glewlaw@gmail.com)

Christopher Glew  
Guadalupe Community Project, LLC dba Mr. Nice Guy  
2332 Newport Blvd  
Costa Mesa, CA 92627

**RE: NOTICE OF REJECTION OF COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION**

Dear Mr. Glew:

This letter is to advise you that the commercial cannabis business permit application on behalf of Mr. Nice Guy has been rejected. Although the application was timely filed on November 15, 2021, as required by the City's adopted guidelines for the application process, the application was subsequently deemed incomplete because proof of insurance was missing. This was a minor, although required, element of the application. Since it was a minor element, pursuant to the procedures set forth in the City's guidelines, a letter was sent by email and United States Mail to the email and mailing addresses listed in the application on November 29, 2021, advising that the application was incomplete and identifying what was required to complete the application. The letter also advised the missing item had to be submitted to the City by December 6, 2021 (five business days from the date of the letter).

Unfortunately, the missing proof of insurance document was not provided by the deadline. I contacted you on the following day (December 7, 2021) to inform you that you had missed the deadline. You informed me that you had not received either the email or the letter that was sent, although you confirmed that both the email and the mailing addresses on the application (which were used by the City to send the incomplete letter) were correct. You promptly submitted the missing proof of insurance document, but in light of the fact that the document was provided one day after the December 6, 2021, deadline, I contacted the City of Guadalupe's City Attorney for an opinion as to whether the document could be accepted, or if the application had to be

rejected. The City Attorney determined that your application had to be rejected because City staff had no discretion to waive any application defects pursuant to the adopted guidelines or pursuant to Chapter 9.22 of the City of Guadalupe Municipal Code (Commercial Cannabis Businesses).

You have the right to file an appeal with the City Council as provided in Chapter 9.22 of the City's Municipal Code. The relevant provisions are at 9.22.220 – 9.22.260. You can access the City's Municipal Code here: <http://qcode.us/codes/guadalupe/>

Please be advised that any appeal must be submitted in writing to the City within 10 calendar days from the date of this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Bodem", written over a horizontal line.

Todd Bodem  
City Administrator

# **EXHIBIT C**



# City of Guadalupe

City of Guadalupe City Administration  
Attn: City Administrator  
918 Obispo Street  
Guadalupe, CA 93434  
Phone: 805.356.3891

Email: [tbodem@ci.guadalupe.ca.us](mailto:tbodem@ci.guadalupe.ca.us)

## APPLICATION PROCEDURES & GUIDELINES FOR A COMMERCIAL CANNABIS BUSINESS PERMIT

**APPLICATION PERIOD: OCTOBER 1, 2021 - NOVEMBER 15, 2021**

**ALL COMPLETED APPLICATIONS ARE DUE ON NOVEMBER 15, 2021  
NO LATER THAN 4:00 P.M.**

**LATE PROPOSALS WILL BE REJECTED**



# City of Guadalupe

City of Guadalupe City Administration  
Attn: City Administrator  
918 Obispo Street  
Guadalupe, CA 93434  
Phone: 805.356.3891

Email: [tbodem@ci.guadalupe.ca.us](mailto:tbodem@ci.guadalupe.ca.us)

## APPLICATION PROCEDURES & GUIDELINES FOR A COMMERCIAL CANNABIS BUSINESS PERMIT

Information regarding the Commercial Cannabis Business (CCB) Application process can be found on the City's website at <https://www.ci.guadalupe.ca.us>, and includes the following:

- Application Procedures & Guidelines
- City of Guadalupe Municipal Code (GMC) Chapter 9.22
- City of Guadalupe Municipal Code (GMC) Title 18 (Zoning Code)
- Financial Responsibility, Indemnity and Consent to Inspection Terms Agreement
- Background Check Portal Link
- Commercial Cannabis Business (CCB) Permit Application
- Ownership Acknowledgement Form
- Property Owner Consent

To be considered for issuance of a Cannabis Business Permit, final applications must be submitted to the City Administration Department located at the address listed on these procedures by the deadline. There will be no exceptions. This application process is adopted pursuant to the Guadalupe Municipal Code (GMC) Chapter 9.22.13 and Title 18 (Zoning Code).

*Applicants should monitor the City's web page for any additional information, FAQs, or updates. It is the responsibility of the Applicant to stay informed of this information.*

### **AMENDMENTS TO THE APPLICATION**

Applicants will not be allowed to make amendments to their application or to supplement their application, except as otherwise specifically permitted in these procedures, or posted on the City's website as a clarification update, or as authorized in writing by the City Administrator or his/her designee.

During Phase I, City staff and HdL Companies ("Consultant") will conduct a preliminary evaluation of the applications for completeness and will reject any application that is missing a major component (for example, a Security Plan), notifying the applicant by email that they have been disqualified. In addition, the City will be notifying applicants by email if their applications are found to be missing minor requirements (for example, signatures/dates on forms, proof of payment receipts, scanned pages in one of the scoring criteria documents, or incorrect formatting or organization of files). If this is the case, the

Applicant may be granted five days from the date of the email to submit the required supplemental information. Should you receive an email from the City we ask that you confirm receipt of it immediately. If the City does not get confirmation from your primary contact within two days, it may, but is not required to, make an attempt to notify the primary contact by phone in case the email went into the recipient's spam folder unnoticed. However, please note should this be the case you will not be provided additional time to complete the curing process so make sure you monitor your incoming or spam email carefully. Furthermore, you may not submit any additional information other than what was requested to cure the minor requirements. Finally, an applicant will be notified if their application is incomplete or if there is any other reason for which they will not be moving forward in the application process.

#### **LIMITATIONS ON MULTIPLE APPLICATIONS**

Applicants possessing an ownership interest of ten percent (10%), or more, in a retail or microbusiness cannabis permit application shall be limited to submitting only one retail application during this initial process. However, there will be no limitations on any other permit type which are permitted in the City, such as cultivation (processing only), manufacturing, distribution, and testing labs. In addition, the City will only accept two retail or microbusiness application Zoning Verification Letters (ZVL) per property (APN). Every owner on the application will be required to complete the Ownership Acknowledgement form which is provided on the City's website.

#### **CITY'S RESERVATION OF RIGHTS**

The City reserves the right to reject any and/or all applications, with or without cause or reason. The City may modify, postpone, or cancel the request for a CCB license without liability, obligation, or commitment to any party, firm, or organization. In addition, the City reserves the right to request and obtain additional information from any Applicant submitting an application in order to conduct a complete review of the application or an investigation into the truthfulness of the statements set forth in the application or provided at any stage of the application process and it is not fully responsive to this request for a CCB application.

Late proposals **WILL BE REJECTED**. Applications must be received by the City Administration Department by 4:00 pm on the due date stated on the cover sheet of these Procedures & Guidelines.

Furthermore, a proposal **RISKS BEING REJECTED** for the following reasons:

1. It is not responsive to this request for a Cannabis Business Permit application and the Procedures & Guidelines for a Cannabis Business Permit.
2. The issuance of the Cannabis Business Permit for the proposed location is inconsistent with State law, GMC Section 9.22.33, and/or Title 18.

#### **APPLICATION PROCESS**

This application process is adopted pursuant to GMC Section 9.22.13. Review the information regarding the application process and which documents you will need. Before submitting your application, review your application in its entirety to ensure that it is complete and accurate. Review the information regarding the Cannabis Business Permit application process for a CCB on the City webpage provided on page one.

The following procedures outline the application evaluation and selection process, required materials, and other information necessary to apply for a Cannabis Business Permit to operate a cannabis business in City of Guadalupe.



## **APPLICATION SUBMITTAL REQUIREMENTS**

Applications must respond to all requirements outlined in the “Application Procedures & Guidelines for a Cannabis Business Permit.” Applicants must submit all required application materials together in one complete comprehensive application package. This can be done in person, by U.S. Mail, or by common carrier delivery service (e.g. FED EX, UPS, etc.) as long as it is a complete application. The application package must include all the following documents with original signatures for each document.

- (a) Cannabis Business Permit Application;
- (b) Financial Responsibility, Indemnity and Consent to Inspection Terms Agreement;
- (c) Agreement on Limitations of City’s Liability and Indemnification to City;
- (d) Application fee and Background Check fee(s);
- (e) Owner Acknowledgment Agreement; and
- (f) Property Owner Consent.

## **FLASH DRIVE CONTENT**

In addition, all Applicants must submit a USB flash drive containing one complete copy of the application submittal requirements as outlined in the below format. The application package and application fees must be received by the City Administration Department at the same time.

Responses to the Evaluation Criteria (Sections A-H found in Appendix A of the Application Procedures & Guidelines) shall be limited to 200 pages. Responses pertaining to Backgrounds, Proof of Capitalization, Zoning Verification Letter, and Property Owner Consent/Lease Agreements, Property Owner/Landlord Affidavit, Owner Acknowledgement Agreement shall not be included in the 200-page limitation. Those responses should be saved in PDF files that are separate from the Evaluation Criteria (see below).

All materials must be submitted on a USB flash drive in a PDF format in the following files. You must submit the files in the correct format and organized correctly or your application may be rejected.

- PDF File #1 – Cannabis Business Permit Application (pages 1-3), Financial Responsibility, Indemnity and Consent to Inspection Terms Agreement (pages F1-F3), Agreement on Limitations of City Liability, and Certification, Assurances, Warranties, and Indemnification to City (pages F4-F6), proof of insurance or a letter of insurability; and Owners Acknowledgement Agreement. All copied documents shall display required signatures to be deemed complete.
- PDF File #2 – Evaluation Criteria (Responses to Sections A-H of Appendix A limited to 200 pages)
- PDF File #3 – Background Check documentation (All required documents for each owner). Upon submission of the online background application, Applicants will receive an email confirmation. This confirmation needs to be printed, scanned, and included within PDF File #3.
- PDF File #4 – Proof of Capitalization (Appropriate bank statements, loan documents, promissory notes, financial and commitment letters)
- PDF File #5 – Zoning Verification Letter (ZVL) which shows the correct location and units in the building being used. Proof of Insurance or a letter showing proof of insurability by a qualified insurance company which shows the location being insured in City of Guadalupe, the type of activity being insured, and the name of the business being insured. Copies from another business location in another city owned by the Applicant will not be accepted.

## **CRIMINAL BACKGROUND CHECK**

Each Owner must undergo a criminal history background check to demonstrate they do not provide “good cause” for denial per GMC Sections 9.22.08 and 9.22.38K. Owners who do not meet the criminal history eligibility requirements of Section 9.22.38K will be disqualified. The background form can be found online at [https://hdlcompanies.formstack.com/forms/bc\\_guadalupe](https://hdlcompanies.formstack.com/forms/bc_guadalupe).

In addition, each successful applicant will be asked to submit to a Live Scan as part of the background check as determined by the Director of Public Safety. Prior to being issued a permit the Applicant's primary contact will be notified by email with the instructions on how to schedule the Live Scan appointment.

The initial background check fee for each owner shall be \$300.00. This process will be required to meet the minimum threshold qualifications pursuant to GMC Section 9.22.38K. The results of the background check along with the City-issued Zoning Verification Letter must be included with the CCB Application (Phase I).

## **ZONING VERIFICATION LETTER (ZVL)**

Prior to submitting a CCB application (Phase I), an Applicant must obtain a Zoning Verification Letter from the Planning Department. To secure this letter, an Applicant must make a written request which should specify the intended use of the building (cultivation (processing only), manufacturing, distribution, retail, or Microbusiness), and the proposed building location. Please advise the City if you currently occupy the premises or if there is a tenant currently occupying the premises.

The issuance of a ZVL does not constitute written evidence of permission given by the City or any of its officials to operate a cannabis business, nor does it establish a “permit” within the meaning of the Permit Streamlining Act, nor does it create an entitlement under the Zoning or Building Code. A regulatory permit for a CCB does not constitute a permit that runs with the land on which the cannabis business is established. Please note that the cannabis business will also require a discretionary, conditional use permit. This is a separate application that must be made after an Applicant has been selected to be issued a CCB permit after the interview process at the beginning of Phase III, and before the actual issuance of the CCB permit at the conclusion of Phase III. Obtaining a conditional use permit for the location where the commercial cannabis business will be located and/or operated from is required (as is entering into a Community Benefit Agreement) before the CCB permit will be issued to a successful Applicant.

## **FEES**

All applicants will be required to submit a fee of \$10,500.00. This amount will be charged against time spent by City staff and the Consultant in reviewing applications and administrating the application process. Applicants are advised that they may be required to pay additional amounts as required for the sole purpose of the City's completion of the application review process. However, there will also be a separate fee for the Zoning Verification Letter (ZVL) of \$400.00 per site and the Background Check Fee of \$300. For the successful Applicants there will also be a Live Scan Fee of \$73.00 prior to obtaining the Cannabis Business Permit.

Payment must be made by a certified check, cashier's check or money order made payable to the City of Guadalupe. Please note the City will not accept cash or credit cards and application fees are non-refundable once the City has begun reviewing the application.

## **APPLICATION REVIEW, SCORING AND APPROVAL PROCESS**

### **PHASE I: DETERMINATION OF ELIGIBILITY**

Applications will be reviewed for completeness and compliance to meet the minimum submittal requirements. The determination of eligibility will be based on the criteria outlined in these procedures and as described in Appendix A. However, the criteria will be evaluated and scored with the process

adopted in these procedures in accordance with GMC Chapter 9.22 and may be amended as provided in GMC Section 9.22.49 A and C in writing for clarification to application submittal questions which will be posted in the FAQ section of the Cannabis Information webpage and shall go into full effect immediately prior to the closing of the application process.

## **PHASE II: APPLICATION EVALUATION AND REVIEW (2,500 points)**

During Phase II, the Consultant will review and score each application using a merit-based system. The top applicants as determined by the City which score a minimum of 90% or higher (2,250 points) in Phase II may be eligible to advance to Phase III. However, the decision as to how many applicants will be interviewed will be determined by the quantity of applicants and the overall quality the City receives. Notice of the results of Phase II will be provided in writing via email to the primary contact listed on the application.

See APPENDIX A for a description of the evaluation criteria:

- Section A. Business Plan (300 points)
- Section B. Labor, Equity, Diversity, and Inclusion Plan (400 points)
- Section C. Safety Plan (200 points)
- Section D. Security Plan (300 points)
- Section E. Qualifications of Owners (300)
- Section F. Neighborhood Compatibility Plan (300 points)
- Section G. Community Benefit and Investment Plan (500 points)
- Section H. Proposed Location (200 points)

## **PHASE III: CITY COUNCIL INTERVIEW AND FINAL RECOMMENDATION**

Upon the completion of Phase II, the City Administrator will present to the City Council the top Applicants that will be interviewed by them in order to make a final determination as to who will be awarded a CCB permit(s). Each Applicant should be prepared to conduct a brief presentation and to be interviewed by the City Council.

After the City Council has made a determination as to who if any Applicants may be awarded a CCB permit, the Applicant(s) will be informed and directed to apply for and obtain a conditional use permit for the physical location where the CCB will be operated. In addition, and as a condition of issuance of the regulatory permit, the operator of each cannabis facility shall enter into a Community Benefit Agreement with the City setting forth the terms and conditions under which the cannabis facility will operate that are in addition to the requirements of Chapter 9.22.37.C, including, but not limited to community benefits such as public outreach and education, community service, payment of fees and other charges as mutually agreed, and such other terms and conditions that will protect and promote the public health, safety and welfare. It shall be very important for each applicant to strategically understand the Council Policy direction on reaching its economic incentive goals related to the community benefit when negotiating it with the City Administrator.

In addition, any community benefits that a commercial cannabis business agrees to provide shall be incorporated into the terms and conditions under which the commercial cannabis business will operate with the City of Guadalupe's approval, if and when a Community Benefit Agreement is executed. Upon issuance of a conditional use permit for the CCB location and successfully completing negotiations for and entering into a Community Benefit Agreement, the Applicant will then be issued a commercial cannabis business permit and authorized to proceed to apply for a business license and any other ministerial approvals that may be required (e.g. building permits).

Any Applicant wishing to appeal Phase I or Phase II of the Application Process may appeal to the City Council or appointed hearing officer within ten (10) days of the Applicant receiving a notice that they will not move forward in the application process or be issued a permit. Such appeals shall comply with the requirements of GMC Sections 9.22.23 and 9.22.24.

**Note:** Being awarded a CCB does not constitute a land use entitlement and does not waive or remove the requirements of applying for and receiving permits for all construction including: electrical, plumbing, fire, Planning Department permits or reviews, and any other permits, licenses, or reviews as deemed necessary by the relevant departments or governmental entities in charge of said permits. Nor does the award of a CCB guarantee that the plans submitted via the CCB application process meet the standards or requirements in Title 18 and any other permit requirements from other City departments or agencies.

**CONTACT**

If you have any questions or would like an update on the status of your application, please contact Todd Bodem, City Administrator, City of Guadalupe, at 805.356.3891, or by email at [tbodem@ci.guadalupe.ca.us](mailto:tbodem@ci.guadalupe.ca.us).

## APPENDIX A: EVALUATION CRITERIA

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The City is a public agency subject to the California Public Records Act (“CPRA”). In the event a request for information under the CPRA seeks disclosure of application materials marked by Applicant as “Confidential Information,” the City will make reasonable efforts to provide notice to Applicant prior to such disclosure to allow Applicant to seek a protective order, injunctive relief, or other appropriate remedy. If Applicant contends any designated application materials are exempt from the CPRA and wishes to prevent disclosure, it is required, at its own cost, liability, and expense to obtain a protective order, injunctive relief or other appropriate remedy from a court having jurisdiction over the matter at least two (2) days before City’s deadline to respond to the CPRA request. If Applicant fails to obtain such a remedy before the deadline for the City’s response to the CPRA request, the City will disclose the requested information and shall not be liable or responsible for such disclosure.

### SECTION A: BUSINESS PLAN (300 points)

1. Finances\* – A budget for construction, operations, maintenance, compensation of employees, equipment, property lease, security equipment and staff, City fees, state fees, utility costs, product purchases and other anticipated contingency costs. The budget must demonstrate sufficient capital in place to pay startup costs and at least three months of operating costs, as well as a description of the sources and uses of funds.
  - A. Proof of capitalization, in the form of documentation of cash or other liquid assets on hand, Letters of Credit or other equivalent assets which can be verified by the City.
  - B. A pro forma for at least three years of operations.
  - C. A schedule for beginning operation, including a narrative outlining any proposed construction and improvements and a timeline for completion.
2. Daily Operations - The Business Plan should describe the day-to-day operations which meet industry best practices for the type of cannabis business you are applying.
  - 2.1 Describe the day-to-day operations if you are applying for a RETAIL permit. This should include at a minimum the following criteria:
    - A. Describe customer check-in procedures.
    - B. Identify location and procedures for receiving deliveries during business hours.
    - C. Identify the name of the Point-of-sale system to be used and the number of Point-of-Sale locations.
    - D. Estimate the number of customers to be served per hour/day.
    - E. Describe the proposed product line to be sold and estimate the percentage of sales of flower and manufactured products.
    - F. If proposed, describe delivery service procedures, number of vehicles and product security during transportation.
    - G. How the Cannabis Business will conform to local and state laws. See GMC Sections 9.22.40 and Title 18 as they pertain to retail establishments in the City of Guadalupe.
    - H. How cannabis and cannabis products will be tracked and monitored to prevent diversion. Describe the Point-of-Sale system to be used and how it will interact with the state’s mandated track and trace system.
  - 2.2 Describe the day-to-day operations if you are applying for a DISTRIBUTION permit. This should include at a minimum the following criteria:
    - A. Identify the number of delivery drivers, hours of delivery and vehicles to be used.
    - B. Describe the transportation security procedures.
    - C. Describe how inventory will be received, processed, stored, and secured in the permitted premises.

- D. Describe the quality control procedures designed to ensure all cannabis is properly packaged, labeled, and tested.
  - E. How the Cannabis Business will conform to local and state laws. See GMC 9.22.43 and Title 18 as they pertain to Distribution.
- 2.3 Describe the day-to-day operations if you are applying for a MANUFACTURING permit. This should include at a minimum the following criteria:
- A. Identify all cannabis products manufactured within the permitted premises.
  - B. Describe quality control procedures.
  - C. Describe inventory control procedures.
  - D. Describe the extraction process, equipment and room in which extractions will be conducted.
  - E. Provide detail as to whether the extraction equipment has been reviewed and certified by a Professional Engineer or Certified Industrial Hygienist.
  - F. Describe the sanitation procedures.
  - G. How the Cannabis Business will conform to local and state laws. See GMC 9.22.45 and Title 18, as they pertain to Manufacturing.
- 2.4 Describe the day-to-day operations if you are applying for a TESTING permit. This should include at a minimum the following criteria:
- A. Describe the sampling standard operating procedures.
  - B. Describe procedures for transporting cannabis field samples.
  - C. Describe the chain of custody for field samples.
  - D. Describe the quality control procedures.
  - E. Describe the Laboratory Supervisor/Manager responsibilities and qualifications.
  - F. Identify location and procedures for storing cannabis products.
  - G. Describe how the cannabis business will conform to local and State laws. See GMC 9.22.44 and Title 18 as they pertain to testing labs in the City of Guadalupe.
  - H. Describe how the cannabis and cannabis products will be tracked and monitored to prevent diversion.
  - I. Describe the Point-of-Sale system to be used and how it will interact with the State's mandated track and trace system.
- 2.5 Describe the day-to-day operations if you are applying for a CULTIVATION (processing only) permit. This should include at a minimum the following criteria:
- A. Identify all cannabis products processed within the permitted premises.
  - B. Describe quality control procedures.
  - C. Describe inventory control procedures.
  - D. Describe the drying, curing, grading, trimming, rolling, storing, packaging, and labeling of nonmanufactured processes which will be utilized for these activities.
  - E. Describe the sanitation procedures in such a way as to ensure the health, safety, and welfare of the public, the employees working at the processing facility, visitors to the area, neighboring properties, and to ensure the security of the cannabis processed; and to safeguard against diversion of cannabis.
  - F. How the Cannabis Business will conform to local and State laws. See GMC 9.22.48 and Title 18, as they pertain to cultivation (processing only).
  - G. Describe the plan for addressing public odor nuisances that may derive from the processing facility.
- 2.5 Describe the day-to-day operations if you are applying for a MICROBUSINESS permit. This should include at a minimum the following criteria:
- A. A microbusiness license engaged in retail shall describe all the requirements in subsection 2.1 of Appendix A, Section A in accordance with CCR §5500 and applicable requirements in GMC Section 9.22.40.
  - B. A microbusiness license engaged in distribution shall describe all the requirements in subsection 2.2 of Appendix A Section A in accordance with CCR §5500 and applicable requirements in GMC Section 9.22.43.

- C. A microbusiness license engaged in manufacturing shall describe all the requirements in subsection 2.3 of Appendix A, Section A in accordance with CCR §5500 and applicable requirements in GMC Section 9.22.45.
- D. A microbusiness license engaged in cultivation (processing only) shall describe all the requirements in subsection 2.5 of Appendix A, Section A in accordance with CCR §5500 and applicable local and State laws. See GMC Section 9.22.48 and Title 18 as they pertain to Cultivation (processing only) in the City of Guadalupe.

## **SECTION B: LABOR, EQUITY, DIVERSITY & INCLUSION PLAN (400 points)**

1. The application should describe to what extent the cannabis business will adhere to heightened pay and benefits standards and practices, including recognition of the collective bargaining rights of employees.
2. Identify number of employees at initial opening and the maximum number of employees when the business is at full capacity.
3. Describe any diversity and inclusion programs that will be developed as part of the business model which embraces a rich and diverse work force with a diverse set of perspectives, work and life experiences, as well as religious and cultural differences that provide equal opportunities for employee development.
4. Identify all positions and their responsibilities.
5. Describe compensation to and opportunities for continuing education and training for employees.
6. Describe whether the cannabis business is committed to offering employees a Living Wage.
7. Briefly describe benefits provided to employees such as health care, vacation, and medical leave, to the degree they are offered as part of employment.
8. Describe to the extent to which the cannabis business will be a locally owned enterprise and the owner(s) reside within the City of Guadalupe. In order to qualify for this criteria, an owner must have lived in the City of Guadalupe for at least one year prior to June 1, 2021.

## **SECTION C: SAFETY PLAN (200 points)**

1. The detailed Safety Plan shall be prepared by a California professional fire prevention and suppression consultant.
2. This plan will describe all fire prevention and suppression measures, fire extinguisher locations, evacuation routes and alarm systems the facility will have in place.
3. Describe all accident and incident reporting procedures.
4. Describe the waste management locations and procedures.

## **SECTION D: SECURITY PLAN (300 points)**

1. The security plan shall be prepared by a professional security consultant. This can be done with in-house staff or a consultant, but it must clearly demonstrate that it meets the professional standards requested to receive the appropriate points for each criterion in this section.
  - A. The plan should demonstrate how the cannabis business wishes to develop the floor plan and address other security issues on the property.
2. Premises Diagram: In addition to the site plans submitted for the Proposed Location (in Section H of Appendix A), a separate Premises Diagram must be included in this Security Plan section (Section D) of the application. The diagram must meet the requirements of the Bureau of Cannabis Control CCR Title 16, Division 42, §5006 Premises Diagram.
  - A. The diagram shall show the boundaries of the property and the proposed location to be licensed, showing all boundaries, dimensions, entrances and exits, interior partitions, walls, rooms, windows, and doorways, and shall include a brief statement or description of the principal activity to be conducted therein.

- B. The diagram shall show and identify commercial cannabis activities that will take place in each area of the premises and identify all limited-access areas.
  - C. The diagram shall show where all cameras are located and assign a number to each camera for identification purposes.
  - D. The diagram should be accurate, dimensioned and to-scale (minimum scale of 1/4").
  - E. If the proposed location consists of only a portion of a property, the diagram must be labeled indicating which part of the property will be used for the licensed premises and what activities will be used for the remaining property.
3. Description of operational security, including but not limited to general security for access/visitor control, inventory control and cash handling procedures.
  4. Description of perimeter security, on-site security guards, lighting, and parking.
  5. Identify transportation techniques and security procedures.
  6. Description of employee training and general security policies.

#### **SECTION E: QUALIFICATION OF OWNERS (300 points)**

1. Experience – Demonstrate the business owner's experience in owning, managing, and operating a cannabis business. For purposes of this section, owner shall mean the State definition of owner in the State Business and Professions Code Section 26001 and all persons, companies, and entities that will be directing, controlling, and/or managing the day-to-day operations of the business. Evidence that prior experience was from legally permitted activities.
2. Cannabis Industry Knowledge – Demonstrate overall knowledge of the cannabis industry (as demonstrated throughout the screening application), including identification of how industry best practices and State regulations have been incorporated in existing/prior legal businesses outside the City of Guadalupe.
3. Ownership Team – Describe the involvement of the ownership team in day-to-day operation of the business. Owner is defined based upon the State definition of owner, see Business and Professions Code Section 26001.

#### **SECTION F: NEIGHBORHOOD COMPATIBILITY PLAN (300 points)**

1. Describe how the business will proactively address and respond to complaints related to noise, light, odor, and vehicle and pedestrian traffic.
2. Describe how the business will be managed to avoid becoming a nuisance or having impacts on its neighbors and the surrounding community.
3. Describe odor mitigation practices:
  - A. Identify potential sources of odor.
  - B. Describe odor control devices and techniques employed to ensure that odors from cannabis are not detectable beyond the licensed premises.
  - C. Describe all proposed staff training and system maintenance plans.
4. Describe the waste management plan. The plan shall include waste disposal locations, security measures, methods of rendering all waste unusable and unrecognizable, and the vendor in charge of disposal.
5. The application should include the following information about the proposed location:
  - A. Physical address and a detailed description of the proposed location, including the overall property, building, and interior floor plan.
  - B. Description of all known nearby State and local sensitive use areas. The cannabis business must have the appropriate zoning and meet all the locational requirements as described in GMC sections 9.22.33 and Title 18.
  - C. List any nearby well-traveled paths to schools and describe how the cannabis business will proactively protect the youth on these paths from exposure to the cannabis business.
  - D. Describe how the business will proactively take steps about community concerns to protect the youth generally from the impacts of the cannabis business.
  - E. Proof of ownership, lease agreement, or a Letter of Intent to Lease.



- F. Vicinity map.
- G. Photographs of existing site and buildings.
- H. Evidence that the location has access to public transportation for employees or customers.

### **SECTION G: COMMUNITY BENEFITS AND INVESTMENTS PLAN (500 points)**

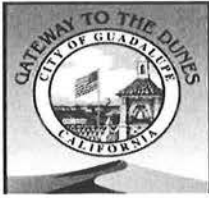
The cannabis business should describe the benefits the business will provide to the local community, for example by directly aiding, participating in, or funding the work of local non-profits, community-based organizations, civic organizations, or social services organizations. Benefits may be in the form of volunteer services, monetary donations, financial support of City-sponsored activities or organizations, in-kind donations to the City or other charitable organizations and/or any other economic incentives to the City which will meet the revenue goals expected by the City Council.

### **SECTION H: PROPOSED LOCATION (200 points)**

In addition to the location related details required in the Security Plan section of this application, the application shall include a thorough narrative description of the proposed location, including but not limited to the overall site, existing and/or proposed building(s), parking spaces, driveways, pedestrian sidewalks/rights-of-way, and neighboring businesses on the parcel. Description of floor plans and interior design are not a requirement of this section. In addition to the narrative description of the proposed locations, Applicants shall also include the following items.

1. The CBP applicant must have the appropriate zoning and meet all the locational requirements as described in GMC sections 9.22.33 and Title 18.
2. The application shall include photographs of the front (street facing) side of the building. In the event the proposed location is undeveloped land, photographs shall depict the property from all vantage points of the property.
3. The application must include a (Site) diagram depicting all details described in the narrative description of the proposed location. The diagram required for this section need not include a description of any building interior, floor plan or security detail.

# **EXHIBIT D**



COMMERCIAL CANNABIS  
BUSINESS APPLICATION

City Administration Department  
918 Obispo Street  
Guadalupe, CA 93434  
Ph: 805.356.3892  
Email: [tbodem@ci.guadalupe.ca.us](mailto:tbodem@ci.guadalupe.ca.us)  
<https://www.ci.guadalupe.ca.us>

**APPLICANT (ENTITY) INFORMATION**

APPLICANT (ENTITY) NAME: \_\_\_\_\_ DBA: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

PRIMARY CONTACT (Same as above?  Yes  No): \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

HAS ANY INDIVIDUAL IN THIS APPLICATION APPLIED FOR ANY OTHER CANNABIS PERMIT IN THE CITY OF GUADALUPE:  Yes  No

Select one or more of the following categories. For each category, indicate whether you are applying for Adult-Use ("A") or/and Medicinal ("M") or both.  Adult Use  Medicinal Use

Retail (Storefront)  Retail (Non-Storefront)  Cultivation (Processing Only)  Distribution  Manufacturing  Microbusiness  Testing Labs

Business Formation Documentation: Describe how the business is organized (attach to Business Plan).

Sole Partnership  Corporation  S-Corporation  Limited Liability Company  Limited Partnership

**PROPOSED LOCATION**

PROPERTY OWNER NAME: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Zoning Verification Letter (Please attach):  Yes  No

Assessor's Parcel Number (APN): \_\_\_\_\_

Proposed Location Square Footage: \_\_\_\_\_

**APPLICATION SUBMITTAL CHECKLIST**

Applications failing to submit any of the following will be deemed incomplete unless otherwise noted by an asterisk for special deadlines, and will not move forward in the application process:

- ✓ One (1) printed hard copy of a complete and signed Commercial Cannabis Initial Application form (Pages 1-3), with the Application Fee.
- ✓ All Evaluation Criteria outlined in Appendix A saved in PDF format on a single USB flash drive. (This section shall not exceed 200 pages).<sup>F1</sup>
- ✓ Proof of comprehensive general liability insurance (minimum \$1M per occurrence) or evidence by an Insurance Agency that the cannabis business is insurable.<sup>F2</sup>
- ✓ A signed and notarized Property Consent form and Lease Agreement.
- ✓ A signed Financial Responsibility, Indemnity and Consent to Inspect Terms Agreement form (Pages F1-F3).
- ✓ A signed Limitations of City Liability and Indemnification to City form (Pages F4-F6).
- ✓ Proof of Background Check Fee receipt.
- ✓ Application Zoning Verification Letter (ZVL).

<sup>F1</sup> Background and Financial documents are not part of the 200-page limitation.

<sup>F2</sup> The only information that can be submitted after the initial application is proof of insurance prior to the City Awarding a Cannabis Permit however, at a minimum proof of insurability must be provided with the initial application package.

**SUPPORTING INFORMATION**

List all fictitious business names the applicant is operating under including the address where each business is located:

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Has the Applicant or any of its owners been the subject of any administrative action, including but not limited to suspension, denial, or revocation of a cannabis business license at any time during the past five (5) years? If so, please list and explain:

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Is the Applicant or any of its owners currently involved in an application process in any other jurisdiction?

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**APPLICATION CERTIFICATION**

I hereby certify, under penalty of perjury, on behalf of myself and all owners, managers and supervisors identified in this application that the statements and information furnished in this application and the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief. I understand that a misrepresentation of fact is cause for rejection of this application, denial of the permit, or revocation of a permit issued.

In addition, I understand that the filing of this application grants the City of Guadalupe permission to reproduce submitted materials for distribution to staff, Commissions, Boards and City Council Members, and other Agencies to process the application. Nothing in this consent, however, shall entitle any person to make use of the intellectual property in plans, exhibits, and photographs for any purpose unrelated to the City's consideration of this application.

Furthermore, by submitting this application, I understand and agree that any business resulting from an approval shall be maintained and operated in accordance with requirements of the City of Guadalupe Municipal Code and State law.

Under penalty of perjury, I hereby declare that the information contained in within and submitted with the application is true, complete, and accurate. I understand that a misrepresentation on the facts is cause for rejection of this application, denial of a license or revocation of an issued license.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

For details about the information required as part of the application process, see the Application Procedures & Guidelines, City of Guadalupe Municipal Code Chapter 9.22, and Title 18 or any additional requirements to complete the application process. All documents can be found online at <https://www.ci.guadalupe.ca.us>. For questions, please contact the City Administration Department at 805.356.3891 or [tbodem@ci.guadalupe.ca.us](mailto:tbodem@ci.guadalupe.ca.us).

**OWNER INFORMATION**

**It must be completed by all owners with a 10% ownership or more. The total ownership percentage should equal 100%. Exception: If the business is a Publicly Traded Company (PTC), they will only be required to list all the Board of Directors and/or any person with an ownership interest of 10% or more. Please provide supporting documentation if you are claiming the PTC Waiver.**

**For all other business organizations if each individuals owns less than 10% just list the number of individuals who own less than 10% and the total percentage in order to get to 100%.**

I declare under the penalty of perjury that the information provided on this disclosure form is true and accurate to the best of my knowledge.

**Ownership %** \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Background Information Included as required?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I declare under the penalty of perjury that the information provided on this disclosure form is true and accurate to the best of my knowledge.

**Ownership %** \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Background Information Included as required?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I declare under the penalty of perjury that the information provided on this disclosure form is true and accurate to the best of my knowledge.

**Ownership %** \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Background Information Included as required?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I declare under the penalty of perjury that the information provided on this disclosure form is true and accurate to the best of my knowledge.

**Ownership %** \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Background Information Included as required?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Add more pages as necessary to accommodate all Commercial Cannabis Business Owners**



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE  
Agenda of January 11, 2022**

*Shannon Sweeney*

*Todd Bodem*

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**Prepared by:**  
**Shannon Sweeney**  
**Public Works Director/City Engineer**

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**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Proposition 218 hearing and introduction of ordinances affirming, revising, and setting fees and rates for water and wastewater service.

**RECOMMENDATION:**

1. Review staff report.
2. Conduct Proposition 218 protest hearing.
3. Introduce by title only (first reading) Ordinance No. 2022-498, an ordinance of the City Council of the City of Guadalupe, California affirming, revising, and setting fees and rates for water service.
4. Introduce by title only (first reading) Ordinance No. 2022-499, an ordinance of the City Council of the City of Guadalupe, California affirming, revising, and setting fees and rates for wastewater service.
5. Continue this matter to the Council's regular meeting on January 25, 2022, for second reading and adoption of Ordinance No. 2022-498 and No. 2022-499.

**DISCUSSION:**

The basic legal authority for the City to establish water and wastewater service rates is contained in Government Code §54344 which allows the City to prescribe, revise, and collect charges for the services, facilities, or water furnished by the City.

An ordinance setting or revising rates must be adopted in accordance with state law. Regular ordinances require a first and second reading. An ordinance setting or revising rates also requires a noticed public hearing. The City published its intent to adopt ordinances revising the current rate structure for water and wastewater services for this meeting in conformity with Proposition 218 and individual notices were sent to affected persons, a copy of which is provided with this staff report. (Attachment 1).

A Proposition 218 protest hearing is required to be held prior to the introduction of the ordinances. If written protests against the proposed water and wastewater rate increases are presented by a majority of affected property owners and ratepayers, the City shall not impose these increases. If there are an insufficient number of written protests, however, the Council may introduce the two ordinances by title only (first reading). Then on January 25, the Council may adopt the two ordinances (second reading). If adopted on January 25, the ordinances will become effective on February 25, 2022, and rate increases will take effect with invoices sent on or about May 1 because invoices reflect billing for past usage. Invoices sent prior to May 1 would include utility usage prior to February 25, 2022. That is the reason for the delay in implementation.

As of December 30, 2021, one written protest has been received. Staff will provide Council an update at the Council meeting on the total number of written protests received, including any presented by property owners or ratepayers at the protest hearing.

### **FISCAL IMPACT**

If the ordinance is adopted on January 25, the water and wastewater enterprise funds will have increased revenue in the amount to be determined by future usage.

### **ATTACHMENTS:**

1. Proposition 218 mailing
2. PowerPoint presentation.
3. Proposed Ordinance No. 2022-498 revising and setting fees and rates for water service
4. Proposed Ordinance No. 2022-499 revising and setting fees and rates for wastewater service



**NOTICE TO PROPERTY OWNERS OF PUBLIC HEARING  
REGARDING PROPOSED WATER AND SEWER RATES**

Hearing Date & Time: January 11, 2022, at 6:00 p.m.

Location: City Council Chambers, City Hall, 918 Obispo St, Guadalupe, CA 93434

***Why are you receiving this notice?***

The City of Guadalupe (City) is mailing this notice to you because you are a water and/or sewer customer or are the owner of record of a property that receives water or sewer service. This notice describes proposed changes to the water and sewer rates and gives information about a public hearing to be held on January 11, 2022, in the City Council Chambers at City Hall, 918 Obispo St, Guadalupe, CA 93434 regarding these proposed changes.

***What do water and sewer rates fund?***

The City provides water service to approximately 2,478 customers, and sewer service to approximately 2,406 customers. Monthly rates charged to system users (customers) on a monthly basis are the primary source of revenue to operate the water and sewer systems and are used solely for this purpose. Rate revenue provides funding for annual operating and maintenance costs, including water and sewer treatment, capital projects to improve water and sewer infrastructure, debt service obligations, adequate fund reserves and planning for contingencies.

The proposed rates are based on a comprehensive utility rate study and financial plan developed by an independent consultant.

The rate structures for each utility were designed so that revenues derived from the proposed rate changes do not exceed the amount of revenue required for the property-related services provided by the City, nor will the revenue from the rates and charges referenced herein be used for any purpose other than that for which the corresponding rates are imposed. The amount of the proposed rates imposed on any parcel or person as an incident of property ownership will not exceed the proportional cost of the service(s) attributable to such parcel; and no rate will be imposed for a service unless that service is actually used by, or immediately available to, the property owner or customer in question.

***Why are rate increases needed?***

To develop water and sewer rates that will generate sufficient revenue to meet fiscal and policy objectives of the City, a determination of the amount of annual revenue required from rates was completed. The first step of this analysis resulted in the identification of revenue requirements for the water and sewer utilities, including operating and maintenance expenses, capital expenses such as routine replacement of aging system components and replacement and/or upgrades of water and sewer lines, debt repayment costs (including required debt service coverage) and funding of reserves at appropriate levels to smooth out cash flow timing and provide for unexpected costs.

These revenue requirements were then compared to the total sources of funds during each year of the forecast period to determine the adequacy of projected revenues to meet those requirements. The study results demonstrated that revenue over the next five years from the City's current water and sewer rates will not fully provide for the costs identified above, and as a result, a series of rate revenue increases were calculated, which if implemented, will provide revenue sufficient to meet those needs. The rate study report providing the rate development methodology is available at City Hall and on the City's website at <https://ci.guadalupe.ca.us>.

Proposed rates have been calculated based on the City's cost to provide water and sewer service to users. For the water utility, all customers are charged a basic rate that includes an initial allotment of 500 cubic feet of water flow, then they are charged an additional uniform rate for each 100 cubic feet of water used beyond the initial allotment. The initial allotment is being reduced from the current 600 cubic feet to 500 cubic feet, and will be further reduced to 400 cubic feet, beginning in Calendar Year 2023.



For residential customers, the proposed sewer rates consist of a basic flat monthly rate, regardless of flow. For commercial customers, the proposed sewer rates consist of a basic monthly rate that includes an initial allotment of 500 cubic feet of flow, with an additional charge for each 100 cubic feet of flow beyond the basic allotment. The allotment included in the basic monthly rate for commercial customers will be decreased from 500 cubic feet to 400 cubic feet beginning in Calendar Year 2023.

**New rates**

In order to provide necessary funding for the water and sewer systems, the City is proposing to implement new rates as a series of annual adjustments starting on February 1, 2022, with additional increases following each January 1, until January 2023. The following tables summarize the proposed water and sewer rates. The Fixed and Volume charges will go into effect and remain in effect until superseded by Council action.

**Proposed Water Rates**

**Calendar Years 2021-22 through CY 2023-24**

Description	Existing Rates	Projected For Calendar Year Ending December 31:		
		2022	2023	2024
<b>Basic Rate <sup>(1)</sup>:</b>				
All Customers	\$ 31.07	\$ 32.00	\$ 32.96	\$ 33.95
<b>Volumetric Rates Per 100 Cubic Feet <sup>(2)</sup>:</b>				
All Flow	\$ 5.18	\$ 5.34	\$ 5.50	\$ 5.67
<b>Notes:</b>				
(1) The existing basic rate includes 600 cubic feet of flow. Based on discussions with staff, the flow amount included in the basic rate will be reduced to 500 cubic feet of flow for calendar year 2022 and further reduced to 400 cubic feet of flow for calendar year 2023.				
(2) All flow will be billed at a uniform rate for every 100 cubic feet of flow metered over the allocated amount of flow included in the basic rate.				

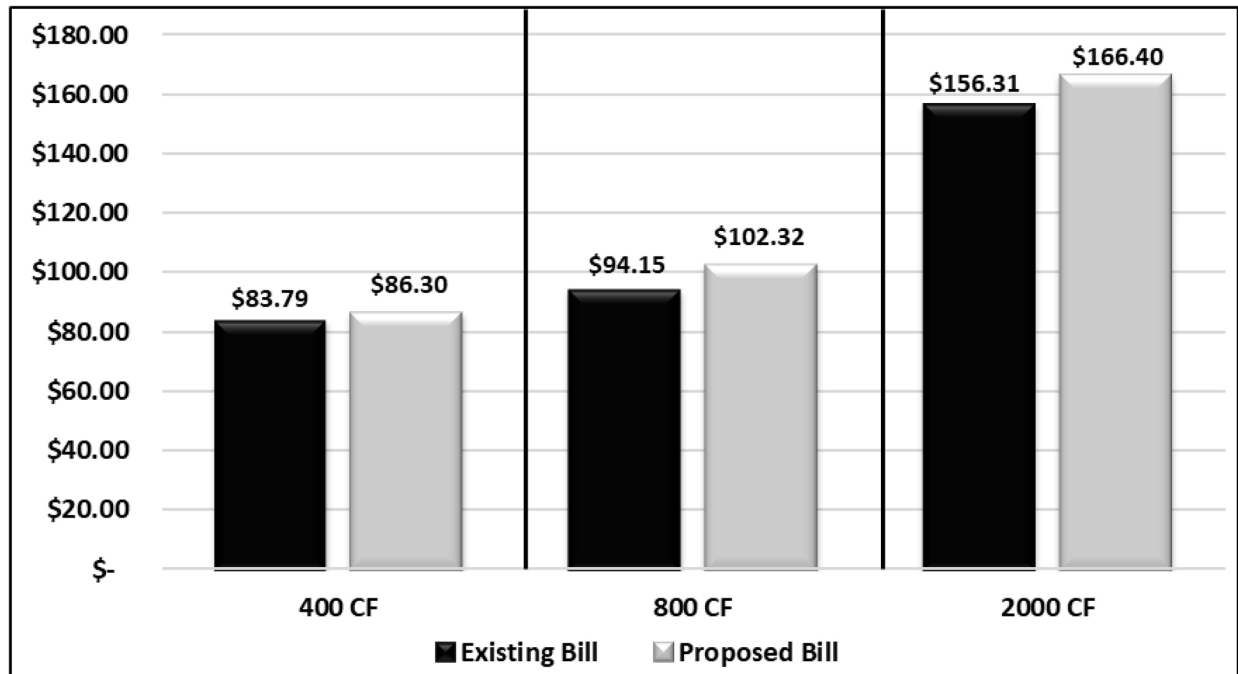
**Proposed Sewer Rates**

**Calendar Years 2021-22 through CY 2023-24**

Description	Existing Rates	Projected For Calendar Year Ending December 31:		
		2022	2023	2024
<b>Basic Rate:</b>				
Residential <sup>(1)</sup>	\$ 52.72	\$ 54.30	\$ 55.93	\$ 57.61
Commercial <sup>(2)</sup>	\$ 52.72	\$ 54.30	\$ 55.93	\$ 57.61
<b>Commercial Volumetric Rate Per 100 Cubic Feet <sup>(3)</sup>:</b>				
All Flow	\$ 2.22	\$ 2.29	\$ 2.36	\$ 2.43
<b>Notes:</b>				
(1) Residential customers are billed a flat monthly fee regardless of usage.				
(2) The existing basic rate includes 500 cubic feet of flow. Based on discussions with staff, the flow amount included in the basic rate will remain at 500 cubic feet of flow for calendar year 2022 and further reduced to 400 cubic feet of flow for calendar year 2023.				
(3) For Commercial customers, all flow will be billed at a uniform rate for every 100 cubic feet of water flow metered over the allocated amount of flow included in the basic rate.				

### **Impact on your bill**

With the proposed rates effective February 1, 2022, for a typical single-family home that uses 8 Units of water every month, the water portion of your bill would increase from \$41.43 per billing cycle (monthly) currently to \$48.02 per billing cycle. The sewer portion of the bill would increase from \$52.72 to \$54.30 per billing cycle. The accompanying graph provides a summary of combined bills, existing and proposed, for water and sewer under three usage scenarios.



### **How do you file a protest or participate in the public hearing?**

The City will consider the new rate structure and proposed revenue increase at a public hearing on Tuesday, January 11th, 2022 at 6:00 p.m., in the City Council Chambers, at City Hall, 918 Obispo St, Guadalupe, CA 93434. You are invited to present oral or written testimony at the public hearing, or via the virtual meeting. Any owner or customer of record of a parcel subject to the proposed rates may submit a written protest against the proposed rate revisions. If written protests are filed for a majority of the affected parcels, the proposed rate revisions will not be adopted.

In order for a written protest to be counted it must include the following: a statement indicating that the identified property owner or customer of record is in opposition to the proposed rate changes; whether the protest is against the proposed water rates, the proposed sewer rates, or both; the street address or Assessor's Parcel Number (APN) for the parcel(s) with respect to which the protest is made; and the name and signature of the owner or customer.

Protests may be mailed, or hand delivered to 918 Obispo St, Guadalupe, CA 93434, or delivered to the City Clerk at the Public Hearing. To be valid, a signed written protest must be received by the City Clerk before the conclusion of the Public Hearing. Any protest submitted via e-mail or other electronic means will not be accepted. Please identify on the front of the envelope for any written protest, whether mailed or submitted in person to the City Clerk, that the enclosed protest is for the Public Hearing on the Proposed Rate Changes – Water and Sewer Service Fees.

The City Council will hear and consider all written and oral protests to the proposed rate changes at the Public Hearing. Oral comments at the Public Hearing will not qualify as formal protests unless accompanied by a written protest. Upon the conclusion of the Public Hearing, there will be no more written protests accepted and no more testimony taken, and the City Council will consider adoption of the proposed rates for water and sewer service described in this notice. If written protests as outlined above, are not presented by a majority of property owners or customers of record, the City Council will be authorized to adopt the proposed rates. While both property owners and customers of record may submit written protests, only one protest will be counted for each parcel. If adopted, the rates for water and sewer service will be in effect beginning February 1, 2022.



## **NOTICIA DE AUDENCIA PUBLICA PARA LOS DUEÑOS DE PROPIEDAD SOBRE EL AUMENTO DE TARIFAS DE AGUA Y DRENAJE**

Fecha hora de Audencia Publica: 11 de enero, 2022, a las 6:00 p.m.  
Localización: Camara de concilio, Ayuntamiento de la Ciudad, 918 Obispo St. Guadalupe, CA 93434

### ***Porque esta recibiendo esta noticia?***

La Ciudad de Guadalupe le esta mandando esta noticia porque usted es cliente de agua y drenaje, o en nuestros archivos usted es el dueño de propiedad que recibe servicio de agua y drenaje. Esta noticia describe los cambios de tarifas de agua y drenaje y le da información acerca de la audiencia que se va llevar acabo en enero 11, 2022, en la cámara de concilio en el ayuntamiento de la ciudad, 918 Obispo St, Guadalupe, CA 93434 acerca de los cambio propuestos.

### ***Para que se usan los fondos de agua y drenaje?***

La Ciudad provee servicio de agua a aproximadamente 2478 clientes, y servicio de drenaje a aproximadamente 2406 clientes. Tarifas mensuales facturadas a los clientes cada mes son la fuente principal de fondos para operar los sistemas de agua y drenaje, y son usadas solamente para esa razón. Fondos de tarifas proveen para la operación y mantenimiento de costos, incluyendo tratamiento de agua y drenaje, proyectos capitales para mejorar la infraestructura de agua y drenaje, obligaciones de costos de servicios, y fondos adecuados de reservas y planificación de refuerzos.

Las tarifas propuestas se basan en un estudio integral de tarifas de servicios públicos y un plan financiero desarrollado por un consultor.

Las estructuras de tarifas para cada servicios públicos se diseñaron de manera que los ingresos derivados de los cambios de tarifas propuestos no excedan la cantidad de ingresos requeridos para los servicios relacionados con la propiedad proporcionados por la Ciudad, los ingresos de las tarifas y los cargos a los que se hace referencia en este documento se utilizarán para cualquier otro propósito que no sea aquel para el que se imponen las tarifas correspondientes.

El monto de las tarifas propuestas impuestas a cualquier parcela o persona como un incidente de la propiedad no excederá el costo proporcional del servicio o servicios atribuibles a dicho paquete; y no se impondrá ninguna tarifa por un servicio a menos que el servicio es realmente utilizado por, o inmediatamente disponible para, el dueño de la propiedad o el cliente en cuestión.

### ***¿Por qué se necesitan aumentos de tarifas?***

Para desarrollar tarifas de agua y alcantarillado que generen ingresos suficientes para cumplir con los objetivos fiscales y de política de la Ciudad, se completó la determinación de la cantidad de ingresos anuales requeridos por las tarifas. El primer paso de este análisis resultó en la identificación de los requisitos de ingresos para los servicios públicos de agua y alcantarillado, incluida esta la operación y el costo de mantenimiento, gastos de capital, como el reemplazo de rutina de los componentes del sistema obsoletos y el reemplazo y/o actualizaciones de las líneas de agua y alcantarillado, los costos de pago de la deuda (incluida esta la cobertura de los servicios de la deuda) y el financiamiento de las reservas en niveles apropiados para mantener el servicio y prever costos inesperados.

Estos requisitos de ingresos se compararon con las fuentes totales de fondos durante cada año del período de pronóstico para determinar la adecuación de los ingresos proyectados para cumplir con esos requisitos. Los resultados del estudio demostraron que los ingresos durante los próximos cinco años, las tarifas actuales de agua y alcantarillado de la Ciudad no cubrirán por completo los costos identificados anteriormente, y como resultado, se calcularon una serie de aumentos en los ingresos por tarifas, que si se implementan, proporcionarán ingresos suficientes para satisfacer esas necesidades. El informe de estudio de tarifas que proporciona la metodología de desarrollo de tarifas está disponible en el Ayuntamiento y en el sitio web de la Ciudad en <https://ci.guadalupe.ca.us> .

Las tarifas propuestas se han calculado sobre la base del costo de la ciudad para proporcionar servicios de agua y alcantarillado a los usuarios. Servicios públicos de agua, a todos los clientes se les cobra una tarifa básica que incluye una asignación inicial de 600 pies cúbicos de flujo de agua, luego se les cobra una tarifa uniforme adicional por cada 100 pies cúbicos de agua utilizados sobre la asignación inicial. La asignación inicial será reducida de los actuales 600 pies cúbicos a 500 pies cúbicos, y se reducirá a 400 pies cúbicos, en el año calendario 2023.

Para los clientes residenciales, las tarifas de alcantarillado propuestas consisten en una tarifa mensual fija, independientemente del flujo. Para clientes comerciales, las tarifas de alcantarillado propuestas consisten en una tarifa básica mensual que incluye una asignación inicial de 500 pies cúbicos de flujo, con un cargo adicional por cada 100 pies cúbicos de flujo sobre la asignación básica. La tarifa básica mensual para clientes comerciales se reducirá de 500 pies cúbicos a 400 pies cúbicos a partir del Año Calendario 2023.

### **Nuevas tarifas**

Con el fin de proporcionar los fondos necesarios para los sistemas de agua y alcantarillado, la Ciudad propone implementar nuevas tarifas en una serie de ajustes anuales a partir del 1 de febrero de 2022, con aumentos adicionales después de cada 1 de enero, hasta enero 2023. Las siguientes tablas resumen las tarifas propuestas de agua y alcantarillado. Los cargos fijos y por volumen se incluirán y permanecerán vigentes hasta que sean reemplazadas por una acción del Consejo.

#### **Tarifas de agua propuestas**

##### **Años calendario 2021-22 hasta CY 2023-24**

Descripción	Tarifas Existentes	Proyectado para el año calendario terminando el 31 de diciembre:		
		2022	2023	2024
<b>Tasa básica <sup>(1)</sup></b>				
Todos los clientes	\$31.07	\$32.00	\$32.96	\$33.95
<b>Tasas volumétricas por 100 pies cúbicos <sup>(2)</sup></b>				
Todo Flujo	\$5.18	\$5.34	\$5.50	\$5.67
<b>Notas:</b>				
(1) La tarifa básica existente incluye 600 pies cúbicos de flujo. Basado en discusiones con el personal, la cantidad de flujo incluida en la tarifa básica se reducirá a 500 pies cúbicos de flujo para el año calendario 2022 y se reducirá aún más a 400 pies cúbicos de flujo para el año calendario 2023.				
(2) Todo el flujo se facturará a una tarifa uniforme por cada 100 pies cúbicos de flujo medido sobre la cantidad asignada de flujo incluida en el tasa básica				

#### **Tarifas de alcantarillado propuestas**

##### **Años calendario 2021-22 hasta CY 2023-24**

Descripción	Tarifas Existentes	Proyectado para el año calendario terminando el 31 de diciembre:		
		2022	2023	2024
<b>Tasa básica <sup>(1)</sup></b>				
Residencial <sup>(1)</sup>	\$52.72	\$54.30	\$55.93	\$57.61
Comercial <sup>(2)</sup>	\$52.72	\$54.30	\$55.93	\$57.61
<b>Tasa volumétrica comercial por 100 pies cúbicos <sup>(3)</sup></b>				
Todo Flujo	\$2.22	\$2.29	\$2.36	\$2.43
<b>Notas:</b>				
(1) A los clientes residenciales se les factura una tarifa mensual fija independientemente del uso.				
(2) La tarifa básica existente incluye 500 pies cúbicos de flujo. Basado en discusiones con el personal, la cantidad de flujo incluida en la tarifa básica permanecerá a 500 pies cúbicos de flujo para el año calendario 2022 y se reducirá a 400 pies cúbicos de flujo para el año calendario 2023.				
(3) Para los clientes comerciales, todo el flujo se facturará a una tarifa uniforme por cada 100 pies cúbicos de flujo de agua medido en la cantidad asignada de flujo incluido en la tarifa básica.				

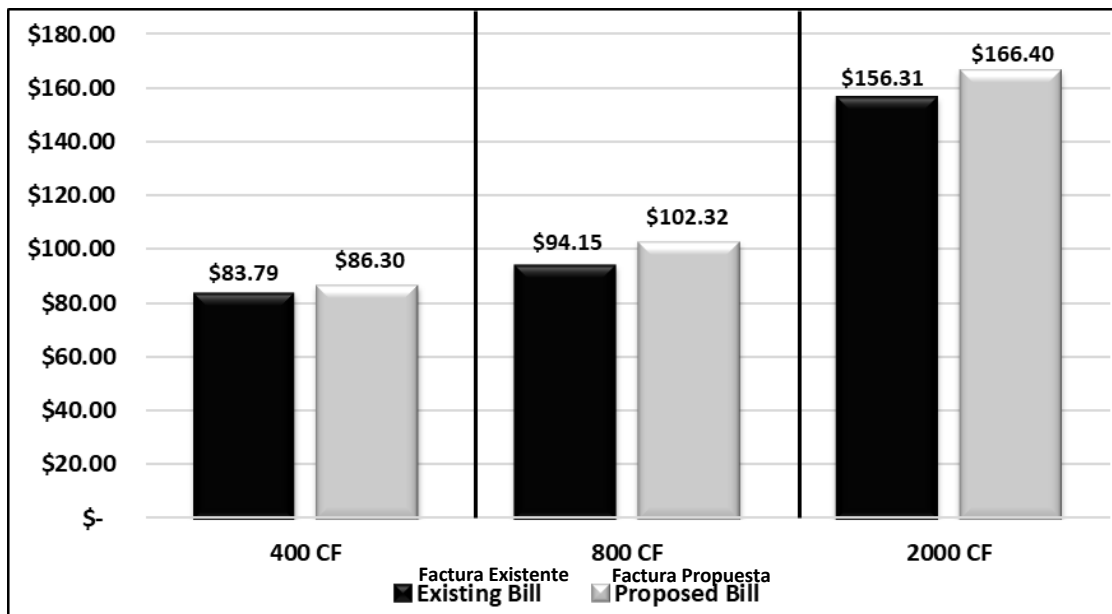
### **Impacto en su factura**

Con las tarifas propuestas vigentes a partir del 1 de febrero de 2022, para una vivienda unifamiliar típica que usa 8 unidades de agua cada mes, la porción de agua de su factura aumentaría de \$ 41.43 por ciclo de facturación (mensual) actualmente a \$ 48.02 por facturación ciclo. La porción de alcantarillado de la factura aumentaría de \$ 52,72 a \$ 54,30 por ciclo de facturación. El gráfico adjunto proporciona un resumen de las facturas combinadas, existentes y propuestas, de agua y alcantarillado en tres escenarios de uso.

### ¿Cómo presentar una protesta o participar en la audiencia pública?

La Ciudad considerará la nueva estructura de tarifas y el aumento de ingresos propuesto en una audiencia pública el martes 11 de enero de 2022 a las 6:00 p.m., en las Cámaras del Concejo Municipal, en el Ayuntamiento, 918 Obispo St, Guadalupe, CA 93434. Está invitado a presentar testimonio oral o escrito en la audiencia pública, o vía reunión virtual. Cualquier propietario o cliente registrado de un la parcela sujeta a las tarifas propuestas puede presentar una protesta por escrito contra las revisiones de tarifas propuestas. Si protestas escritas son presentadas por mayoría de las parcelas afectadas, las revisiones de tarifas propuestas no serán adoptadas.

Para que una protesta escrita sea contada, debe incluir lo siguiente: una declaración que indique que el dueño de la propiedad o el cliente registrado se opone a los cambios de tarifas propuestos; si la protesta es contra la tarifas de agua propuestas, tarifas de alcantarillado propuestas o ambas; la dirección postal o el número de parcela del tasador (APN) para la parcela(s) con respecto a la cual se hace la protesta; y el nombre y firma del propietario o cliente.



Las protestas pueden enviarse por correo o entregarse personalmente a 918 Obispo St, Guadalupe, CA 93434, o entregarse al secretario de la ciudad en la Audiencia pública. Para ser válido, el secretario de la ciudad debe recibir una protesta por escrito firmada antes de la conclusión de la sesión pública. No se aceptará ningunas protestas enviada por correo electrónico u otros medio electrónicos. Por favor identifíquese en el frente de el sobre para cualquier protesta por escrito, sea enviada por correo o entregada en persona al Secretario de la Ciudad, que la protesta adjuntada es para la audiencia pública sobre los cambios propuestos en las tarifas - tarifas del servicio de agua y alcantarillado.

El Concejo Municipal escuchará y considerará todas las protestas escritas y orales a los cambios de tarifas propuestos en la Audiencia Pública. Los comentarios orales en la audiencia pública no calificarán como protestas formales a menos que estén acompañados de una protesta por escrito. Al concluir la Audiencia Pública, no se aceptarán más protestas escritas ni se tomarán más testimonios, y el Concejo Municipal considerará la adopción de las tarifas propuestas para el servicio de agua y alcantarillado que se describen en este aviso. Si las protestas recibidas y escritas como se describio anteriormente y no son presentadas por mayoría de los propietarios o clientes registrados, el Ayuntamiento estarán autorizados a adoptar las tarifas propuestas. Los propietarios y los clientes registrados pueden presentar por escrito protestas pero solo se contará una protesta por cada parcela. Si se adoptan, las tarifas del servicio de agua y alcantarillado, las tarifas tomaran efecto a partir del 1 de febrero de 2022.

ATTACHMENT 2



# Utility Rate Public Hearing

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JANUARY 11, 2022



# Rate Adjustment Process

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Proposition 218 process:

- Mail public notice to all property owners and utility rate payers in Guadalupe 45 days prior to public hearing.
- Send mailing in English and Spanish.
- Public hearing and first reading scheduled for January 11, 2022.
- Second reading tentatively scheduled for January 25, 2022 provided less than half of property owners or rate payers protest the rate increase on January 11, 2022 and City Council approves first reading.



# Proposed Rate Adjustment

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- Cumulative 9% rate increase for each utility over three years, implemented as follows:
  - May 1, 2022 = 3%
  - January 1, 2023 = 3%
  - January 1, 2024 = 3%
  
- Lowers number of units available under base rate from current 6 to 5 in 2022 and 4 in 2023 (water) and from current 5 to 4 in 2023 (wastewater commercial)





# Capital Projects

Description	Projected for Fiscal Year Ending June 30				
	2022	2023	2024	2025	2026
<b>Water:</b>					
Debt Funded Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Funded Projects	1,100,000	570,000	-	800,000	1,300,000
Grant Funded Projects	-	-	-	-	-
<b>Subtotal</b>	<b>\$ 1,100,000</b>	<b>\$ 570,000</b>	<b>\$ -</b>	<b>\$ 800,000</b>	<b>\$ 1,300,000</b>
<b>Wastewater:</b>					
Debt Funded Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Funded Projects	2,595,821	2,465,000	1,295,000	-	-
Grant Funded Projects	302,000	-	-	-	-
<b>Subtotal</b>	<b>\$ 2,897,821</b>	<b>\$ 2,465,000</b>	<b>\$ 1,295,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Combined:</b>					
Debt Funded Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Funded Projects	3,695,821	3,035,000	1,295,000	800,000	1,300,000
Grant Funded Projects	302,000	-	-	-	-
<b>Total Combined CIP</b>	<b>\$ 3,997,821</b>	<b>\$ 3,035,000</b>	<b>\$ 1,295,000</b>	<b>\$ 800,000</b>	<b>\$ 1,300,000</b>



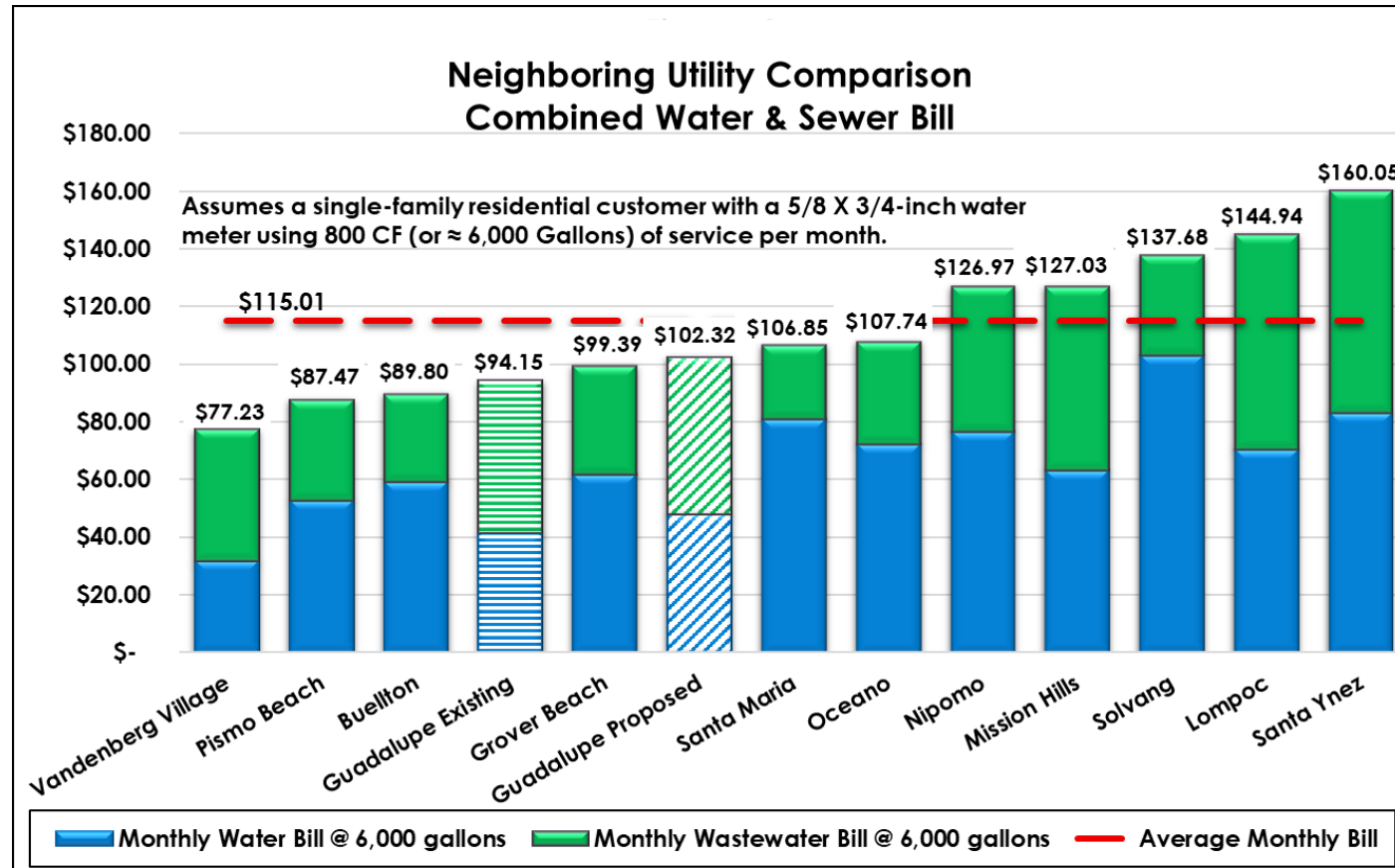
# Current Rates vs Recommended Rates

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- Existing rates provide inadequate days cash on hand for water and negative days cash on hand for sewer.
- Proposed rates meet target days cash on hand for water and temporary inadequate days cash on hand for sewer (2023 and 2024 due to lift station capital projects).
- Consumer Price Index (inflation) has already been considered in evaluation.



# How We Compare to our Neighbors



ORDINANCE NO. 2022-498

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE,  
CALIFORNIA AFFIRMING, REVISING, AND SETTING FEES AND RATES FOR  
WATER SERVICE**

**WHEREAS**, the City Council of the City of Guadalupe has previously approved rates for water service provided to residents of Guadalupe and the others who use such services; and

**WHEREAS**, Government Code Section 54344 sets forth the legal authority for the City to establish water and wastewater service rates, which allows the City to prescribe, revise, and collect charges for the services, facilities, or water furnished by the City; and

**WHEREAS**, Proposition 218, which has been incorporated into the California Constitution, Articles XIII C and XIII D, requires that any public agency proposing a new or increased property-related fee or charge, including increases for water and/or wastewater services, provide written notice by mail to the owner of each parcel upon which the fee or charge will be imposed including information on the proposed amount of the fees or charges, the basis upon which the fees or charges were calculated, an explanation of the need for the new or increased fees or charges; and the date, time and location of the public hearing at which the agency will consider the new or increased fees; and

**WHEREAS**, Proposition 218 also requires that a public hearing be held at least 45 calendar days after the mailing of the notice and that a property owner-related fee or charge may not be imposed or increased if a majority submit a written protest.

**WHEREAS**, Willdan Financial Services completed a Comprehensive Utility Rate Study which was provided to the City Council at its meeting on September 14, 2021, taking into consideration full cost recovery for operating costs, debt and other expenditure requirements, consistency with industry guidance, equity amongst customer classes, and administrative efficiency; and

**WHEREAS**, although approving the rate study, the Council requested additional information that was provided by Willdan Financial Services to the Council at its meeting on October 26, 2021, as a result of which the initially proposed rate adjustments to occur over five (5) years was changed by eliminating the last two (2) years and proceeding with the proposed rate adjustments over three (3) years; and

**WHEREAS**, based on this study and the additional information provided by Willdan Financial Services at the October 26, 2021, meeting, the City Council has determined that the proposed water rates set forth in the attached "Exhibit A" are appropriate and are needed to adequately reflect the cost of providing such services and to avoid a substantial shortfall revenue to the City for such services; and

**WHEREAS**, all requirements of Proposition 218 have been met allowing the record owners of property receiving water service the ability to file a written protest vote against the proposed water rate increases, proper notice of a public hearing, and determination whether a majority protest exists; and

**WHEREAS**, after a final count of written protest votes by the City Clerk at the conclusion of the public hearing held on January 11, 2022, it is deemed that a majority protest to the proposed water rate increase does not exist.

**NOW, THEREFORE**, the City Council of the City of Guadalupe does ordain as follows:

**Section 1. Water Service Charges.** On the effective date of this ordinance, water service rates charged by the City shall be increased three percent (3%) over the rates in effect on the prior day. Effective January 1, 2023, water service rates charged by the City shall be increased three percent (3%) over the rates in effect on December 31, 2022. Effective January 1, 2024, water service rates charged by the City will shall be increased 3% over the rates in effect on December 31, 2023. In addition, the number of units of water available under the base rate will decrease on the effective date of this ordinance 2022, from six (6) units per billing cycle to five (5) units per billing cycle, and the number of units of water available under the base rate will decrease on January 1, 2023, from five (5) units per billing cycle to four (4) units per billing cycle. Example water service rate increases are as set forth on Exhibit “A” attached to and made a part of this ordinance.

**Section 2. Savings and interpretation Clause.** This ordinance shall not be interpreted in any manner to conflict with controlling provisions of state law, including, without limitation, the Constitution of the State of California. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby. If this ordinance, or any section, subsection, or clause of this ordinance shall be deemed unconstitutional or invalid as applied to a particular appeal, the validity of this ordinance and its sections, subsections, and clauses in regards to other contracts shall not be affected.

**INTRODUCED** at a regular meeting held this 11<sup>th</sup> day of January 2022 on motion of Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

**PASSED AND ADOPTED** at a regular meeting held this 25<sup>th</sup> day of January 2022 on motion of Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

**ATTEST:**

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Amelia M. Villegas, City Clerk

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Ariston Julian, Mayor

**APPROVED AS TO FORM:**

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Philip Sinco, City Attorney

**ORDINANCE 2022-498  
EXHIBIT A**

<b>Monthly water rates</b>	<b>Current 01/11/22</b>	<b>Proposed Effective Date</b>	<b>Proposed 1/01/2023</b>	<b>Proposed 1/01/2024</b>
<b>Basic rate</b>	<b>\$31.07 (includes 6 CCF)</b>	<b>\$32.00 (includes 5 CCF)</b>	<b>\$32.96 (includes 4 CCF)</b>	<b>\$33.95 (includes 4 CCF)</b>
<b>Each additional CCF</b>	<b>\$5.18</b>	<b>\$5.34</b>	<b>\$5.50</b>	<b>\$5.67</b>

**1 unit = 100 cubic feet (CCF) = 748 gallons**

ORDINANCE NO. 2022-499

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE,  
CALIFORNIA AFFIRMING, REVISING, AND SETTING FEES AND RATES FOR  
WASTEWATER SERVICE**

**WHEREAS**, the City Council of the City of Guadalupe has previously approved rates for wastewater service provided to residents of Guadalupe and the others who use such services; and

**WHEREAS**, Government Code Section 54344 sets forth the legal authority for the City to establish water and wastewater service rates, which allows the City to prescribe, revise, and collect charges for the services, facilities, or water furnished by the City; and

**WHEREAS**, Proposition 218, which has been incorporated into the California Constitution, Articles XIII C and XIII D, requires that any public agency proposing a new or increased property-related fee or charge, including increases for water and/or wastewater services, provide written notice by mail to the owner of each parcel upon which the fee or charge will be imposed including information on the proposed amount of the fees or charges, the basis upon which the fees or charges were calculated, an explanation of the need for the new or increased fees or charges; and the date, time and location of the public hearing at which the agency will consider the new or increased fees; and

**WHEREAS**, Proposition 218 also requires that a public hearing be held at least 45 calendar days after the mailing of the notice and that a property owner-related fee or charge may not be imposed or increased if a majority submit a written protest.

**WHEREAS**, Willdan Financial Services completed a Comprehensive Utility Rate Study which was provided to the City Council at its meeting on September 14, 2021, taking into consideration full cost recovery for operating costs, debt and other expenditure requirements, consistency with industry guidance, equity amongst customer classes, and administrative efficiency; and

**WHEREAS**, although approving the rate study, the Council requested additional information that was provided by Willdan Financial Services to the Council at its meeting on October 26, 2021, as a result of which the initially proposed rate adjustments to occur over five (5) years was changed by eliminating the last two (2) years and proceeding with the proposed rate adjustments over three (3) years; and

**WHEREAS**, based on this study and the additional information provided by Willdan Financial Services at the October 26, 2021, meeting, the City Council has determined that the proposed wastewater rates set forth in the attached "Exhibit A" are appropriate and are needed to adequately reflect the cost of providing such services and to avoid a substantial shortfall revenue to the City for such services; and

**WHEREAS**, all requirements of Proposition 218 have been met allowing the record owners of property receiving water service the ability to file a written protest vote against the proposed water rate increases, proper notice of a public hearing, and determination whether a majority protest exists; and



**WHEREAS**, after a final count of written protest votes by the City Clerk at the conclusion of the public hearing held on January 11, 2022, it is deemed that a majority protest to the proposed wastewater rate increase does not exist.

**NOW, THEREFORE**, the City Council of the City of Guadalupe does ordain as follows:

**Section 1. Wastewater Service Charges.** On the effective date of this ordinance, wastewater service rates charged by the City shall be increased three percent (3%) over the rates in effect on the prior day. Effective January 1, 2023, wastewater service rates charged by the City shall be increased three percent (3%) over the rates in effect on December 31, 2022. Effective January 1, 2024, wastewater service rates charged by the City will shall be increased 3% over the rates in effect on December 31, 2023. In addition, the number of units of wastewater available under the base rate for commercial accounts will decrease on January 1, 2023, from five (5) units per billing cycle to four (4) units per billing cycle. Example wastewater service rate increases are as set forth on Exhibit "A" attached to and made a part of this ordinance.

**Section 2. Savings and interpretation Clause.** This ordinance shall not be interpreted in any manner to conflict with controlling provisions of state law, including, without limitation, the Constitution of the State of California. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby. If this ordinance, or any section, subsection, or clause of this ordinance shall be deemed unconstitutional or invalid as applied to a particular appeal, the validity of this ordinance and its sections, subsections, and clauses in regards to other contracts shall not be affected.

**INTRODUCED** at a regular meeting held this 11<sup>th</sup> day of January 2022 on motion of Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

**PASSED AND ADOPTED** at a regular meeting held this 25<sup>th</sup> day of January 2022 on motion of Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

**ATTEST:**

\_\_\_\_\_  
Amelia M. Villegas, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Philip Sinco, City Attorney

**ORDINANCE 2022-499  
EXHIBIT A**

<b>Monthly wastewater rates</b>	<b>Current 01/11/22</b>	<b>Proposed Effective Date</b>	<b>Proposed 1/01/2023</b>	<b>Proposed 1/01/2024</b>
<b>Basic rate -commercial</b>	<b>\$52.72 (includes 5 CCF)</b>	<b>\$54.30 (includes 5 CCF)</b>	<b>\$55.93 (includes 4 CCF)</b>	<b>\$57.61 (includes 4 CCF)</b>
<b>Each additional CCF</b>	<b>\$2.22</b>	<b>\$2.29</b>	<b>\$2.36</b>	<b>\$2.43</b>
<b>Basic rate -residential</b>	<b>\$52.72</b>	<b>\$54.30</b>	<b>\$55.93</b>	<b>\$57.61</b>

**1 unit = 100 cubic feet (CCF) = 748 gallons**



**Agenda Item No. 14**

**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE  
Agenda of January 11, 2022**

*Philip F. Sinco*

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**Prepared by:**  
**Philip F. Sinco, City Attorney**

*Todd Bodem*

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**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Short-Term Rentals Ordinance

**RECOMMENDATION:**

That the City Council introduce on the first reading, and continue to its meeting of January 25, 2022, for second reading and adoption, an ordinance regulating short-term rentals in the City of Guadalupe and amending various provisions of Title 18 (Zoning) of the Guadalupe Municipal Code.

**BACKGROUND:**

In response to concerns about short-term rentals in the City, a presentation was made to the City Council on October 13, 2020, concerning available options including a complete ban and various ways of regulating them. Council's direction at that meeting was to allow them but for staff to prepare an ordinance regulating them and require property owners who rent all or a portion of their properties to short-term renters to obtain a business license and pay transient occupancy tax on these short-term stays.

Staff presented a proposed ordinance generally complying with the Council's previous direction at its meeting on September 14, 2021, for discussion only. Several alternatives/options were also identified, and the Council was asked to provide input and direction about them. The Council directed that one of these options, namely, limiting short-term rentals to only one per property owner, should be added to the proposed ordinance. One additional change was also discussed, which was whether to permit unhosted short-term rentals to 180 days per year, rather than the 120 days in the proposed ordinance. There was no consensus of Council on that issue, and therefore, further discussion of this possible change was deferred the meeting of September 28, 2021.

At the September 28, 2021, meeting, the Council was again unable to reach consensus on the maximum number of days per year for unhosted short-term rentals but determined that additional provisions for the proposed ordinance were required, including that more conditions should be included in the actual ordinance rather than delegated to the discretion of the Planning Director, such as requiring security cameras (exterior only). Also, there was a consensus to reduce the amnesty period for currently operating short-term rentals to comply with the ordinance from one-year to three months. Other issues related to ability to enforce and prevent violations of the ordinance were discussed, and there was support for the ordinance to be reviewed by Chief Cash to obtain his suggestions since the Police

Department would be impacted by the ordinance. Staff agreed to do so and incorporate his recommendations into a revised ordinance. Two issues of particular concern to the Council included: (1) problems associated with the possible failure of an unhosted short-term rental operator to respond to a complaint within the 60 minutes required by the ordinance.; and (2) support for including a condition that onsite parking be required, even if that meant that the garage had to be made available.

Thereafter, Chief Cash provided his recommendations on the proposed ordinance which were included in a revised ordinance along with the changes requested by the City Council at the September 28<sup>th</sup> meeting. The revised proposed ordinance with these changes was presented to the City Council at its December 14, 2021, meeting.

At this meeting, the Council was again unable to reach consensus on the maximum number per year that an unhosted short-term rental would be permitted to operate, and once again, following its deliberations, the Council directed that some additional changes to the ordinance be made.

One of these changes was to include a provision in the ordinance that would allow the City to ban short-term rentals in the future if the ordinance did not adequately regulate them or for some other reason. Mayor Julian had asked what would happen should the City Council pass an ordinance completely banning short-term rentals at a future date. The City Attorney advised that the ordinance as proposed did not include any provision that would permit the Council to rescind any administrative use permits granted for unhosted short-term rentals, and therefore, a future ordinance banning them would likely have to allow a reasonable period of time before requiring them to cease being used for short-term rentals. The City Attorney requested that the Council continue this matter to the Council meeting of January 11, 2022, if it wanted to add a provision providing that any administrative use permits granted for unhosted short-term rentals would be rescinded if short-term rentals were banned at a future date. The City Attorney explained that he wanted to conduct legal research on whether the Council could add such a provision and/or if some period of time would be required to allow short-term rentals to continue in the event of a future ban, and that this was too important of an issue to draft at the meeting.

Another issue of concern that was discussed was the requirement that all guest parking at short-term rentals be onsite. The City Attorney had expressed some concern that this provision might be subject to legal challenge because state law preempts all local parking laws and limits to what extent local jurisdictions are permitted to regulate parking on public streets. The City Attorney advised that he also conduct legal research on whether the City could require all parking to be onsite and whether there was a risk that this could be successfully challenged in court and would inform that Council when the revised ordinance was brought back to the Council.

Finally, after the meeting, the City Attorney and the Director of Public Safety conferred about the requirement that the lease agreement for each short-term rental be available onsite. The City Attorney advised that such lease agreements are generally not available onsite since most short-term rentals are rented by using one of the available online platforms such as AirBnb or VRBO. The Director of Public Safety explained that the Police Department needed to know the names of all short-term renters who had permission from the owner(s) to be at the property to adequately enforce trespass and nuisance laws. The City Attorney agreed to revise the ordinance so that the Police Department would have access to this information without requiring that an actual lease agreement be onsite and available for inspection by the Police Department in the event of an incident.

## **DISCUSSION:**

Since this is the third time a proposed short-term rentals ordinance has been before the City Council, a detailed discussion about the proposed ordinance will not be set forth here. Any Councilmember or member of the public interested in an overview of the ordinance is referred to the agenda materials from prior meetings (i.e., September 14 and 28, and December 14, 2021). The following discussion will be limited to the changes being proposed since the December 14, 2021, Council meeting.

First, with respect to whether any administrative use permits granted for unhosted short-term rentals could be rescinded if the City Council adopted an ordinance banning short-term rentals at some time in the future, the City Attorney was unable to find a definitive answer. In general, any land use, whether as matter of right (permitted use), or granted by issuing an administrative use permit or a conditional use permit (conditional use), is entitled to continue for a reasonable period after the use is banned. A land use that was permitted or conditionally permitted in the past but is banned becomes a legal nonconforming use. The same is true for buildings constructed under prior building or zoning codes in that these buildings are not required to comply with current codes. While both nonconforming buildings and uses can be required to be terminated if the law changes, the “reasonable” time period to bring a building up to the current codes or be demolished is much longer than for land uses. For example, while it may be “reasonable” to require the demolition of a nonconforming building within 30 years after the enactment of a law resulting in the building becoming nonconforming, it has been held that five (5) years is reasonable for a commercial business in a residential zone to cease operations (*City of Los Angeles v Gage* (1954) 127 Cal.App.2d 442, and that one (1) year was reasonable to require an adult business to comply with new regulations or terminate operations (*Castner v City of Oakland* (1982) 129 Cal.App.3d 94). In addition, courts have upheld immediate termination of nonconforming uses when they constitute a public nuisance. If the short-term rentals resulted in wide-spread nuisances and the Council were able to make adequate findings to support this, a future ordinance banning nonconforming uses such as unhosted short-term rentals might be able to be required to immediately cease operations. All things considered, however, should the City Council pass an ordinance in the future banning short-term rentals, it would be best (to reduce legal risk) for the ordinance to grant a reasonable period of time for short-term rentals to continue to operate before requiring them to cease operations.

To reduce possible legal risk, the proposed ordinance has been revised to include the following provision:

The City reserves the right to change the regulations provided in this Chapter at any time, including discontinuing the issuance of short-term rental registrations and/or administrative use permits for Unhosted short-term rentals, notwithstanding any impacts to existing or future short-term permit holders. Anyone using a residential property as a short-term rental pursuant to this Chapter acknowledges and accepts that possibility.

Staff intends to include similar language in any administrative use permits issued for any unhosted short-term rentals. This further reduces potential legal risk to the City should it decide to ban short-term rentals in the future.

Second, with respect to the possible legal risks of requiring that guests at short-term rentals be required to park their vehicle only onsite, the City Attorney is of the opinion that such risk is minimal. The City Attorney’s legal research did not find any cases that discussed this issue; many California cities that regulate short-term rentals either require all guest to park onsite or require a minimum number of onsite

parking spaces (typically one space per bedroom). In light of the fact that many cities require guest to park onsite, and in the absence of any published cases rejecting such a requirement, the City believes that the risk of a successful legal challenge to requiring onsite parking is minimal. Given the minimal risk, both sections in the ordinance concerning parking now provide as follows:

Parking shall be limited to on-site which may require that a garage be required to be made available for renters. All renters' vehicles shall be required to display a sign on the dashboard of the vehicle indicating that it is permitted to be there by permission of the property owner with the dates of the rental period listed.

Third, with respect to Chief Cash' recommendation that the lease agreement for each unhosted short-term rental be available onsite so that responding police officers can determine who has the property owner's permission to be at the property (and who does not), the ordinance has been revised so that this information is available to police officers, although not from requiring a lease agreement to be onsite. Instead, the local contact person will be required to have this information for each short-term rental. In addition, and while not discussed at the December 14, 2021, meeting, the revised ordinance also requires the local contact person to have the license plate numbers for all vehicles that belong to the short-term renter(s). Specifically, the relevant language in the revised ordinance has been changed (in two places) as follows:

The local contact person shall be required to have the names of all persons who have the permission of the property owner(s) to be at the property for each short-term rental. In addition, the local contact person shall be required to have the license plate numbers for all vehicles permitted to park onsite during the time period of each short-term rental. The local contact person shall promptly provide this information any member of the Police Department upon request. A failure to comply with this provision shall be a misdemeanor violation subject to a criminal citation, or issuance of an administrative citation, at the discretion of Public Safety personnel.

**FISCAL IMPACT:**

There are about 10-12 short-term rentals in the City known at present, and assuming an average nightly rental of \$175 (conservative estimate) and an estimated 120 rental days/nights (conservative estimate), there would be a modest increase to the general fund from transient occupancy taxes of approximately \$12,00,000 to \$15,000 annually. Staff costs to issue the registration certificates, business licenses, and administrative use permits for unhosted short-term rentals would be largely offset by associated City fees.

**ATTACHMENTS:**

1. Ordinance No. 2021-497 entitled "An Ordinance of the City of Guadalupe Adding Chapter 18.55 to Title 18 and Amending Various Other Sections of Title 18 of the Guadalupe Municipal Code Regulating the Short-Term Rental of Residential Dwelling Units."

**ORDINANCE NO. 2021-497**

**AN ORDINANCE OF THE CITY OF GUADALUPE ADDING CHAPTER 18.55 TO TITLE 18 AND AMENDING VARIOUS OTHER SECTIONS OF TITLE 18 OF THE GUADALUPE MUNICIPAL CODE REGULATING THE SHORT-TERM RENTAL OF RESIDENTIAL DWELLING UNITS**

**WHEREAS**, the City of Guadalupe has a number of existing, unpermitted, dwelling units being used as short-term rentals defined as any occupancy of less than thirty (30) consecutive days; and

**WHEREAS**, the City Council of the City of Guadalupe has determined not to completely ban short-term rentals, although it reserves the right to discontinue permitting short-term rentals, instead choosing to regulate them;

**WHEREAS**, the City Council intends that short-term rental regulations that allow limited short-term rentals should preserve residential character and establish operating standards to reduce potential noise, parking, traffic, property maintenance, safety, and other impacts on adjacent neighbors as well as provide a process to track and enforce all requirements and ensure appropriate collection of transient occupancy taxes; and

**WHEREAS**, the City Council also intends that short-term rental regulations that allow limited short-term rentals not violate any private conditions, covenants, and restrictions or rules of a homeowners or community association applicable to the owner's property that may prohibit the owner from using his or her property as a short-term rental unit; and

**WHEREAS**, the City Council considered a proposed ordinance regulating short-term rentals and amending various provisions of the City of Guadalupe Zoning Ordinance Amendment on September 14, 2021; and

**WHEREAS**, on September 28, 2021, the City Council held a duly-noticed public hearing on the proposed short-term rental ordinance and Zoning Ordinance amendments; and

**WHEREAS**, at the September 28, 2021, meeting, the City Council made some recommendations for the proposed ordinance and directed staff to incorporate these recommendations and bring the ordinance back to the City Council at a future meeting; and

**WHEREAS**, after staff complied with the direction from the City Council, the City Council held a duly-noticed public hearing on the proposed short-term rental ordinance and Zoning Ordinance amendments on December 14, 2021; and



**WHEREAS**, at the public hearing the City Council considered the whole of the record including, but not limited to, any written and oral public comments, staff reports and staff presentations.

**NOW, THEREFORE**, the City Council of the City of Guadalupe does hereby ordain as follows:

**SECTION 1.** Chapter 18.55 is hereby added to Title 18 of the Guadalupe Municipal Code to read as follows:

**18.55.01 Purpose.**

The purpose of this section is to:

A. Allow limited short-term rental uses while preserving residential character and establish operating standards to reduce potential noise, parking, traffic, property maintenance, safety, and other impacts on adjacent neighbors; and

B. Provide a process to track and enforce these requirements as needed and ensure appropriate collection of transient occupancy taxes.

C. Prohibit all short-term rentals except as provided for in this Chapter.

D. The City reserves the right to change the regulations provided in this Chapter at any time, including discontinuing the issuance of short-term rental registrations and/or administrative use permits for Unhosted short-term rentals, notwithstanding any impacts to existing or future short-term permit holders. Anyone using a residential property as a short-term rental unit pursuant to this Chapter acknowledges and accepts that possibility.

**18.55.02 Definitions.**

For purposes of this section, the following definitions shall apply:

A. Neighboring properties. The dwelling units located on any properties within 100 feet of the property lines where the dwelling unit on which the short-term rental is located, measured in all directions from these property lines.

B. Host. Any person(s) who, or entity that, is the owner of record of residential real property on which a dwelling unit, or portion thereof, is offered for short-term rental either through a hosting platform or individually as an operator.

C. Hosting platform. A means through which a host may offer a dwelling unit, or portion thereof, for short-term rental. A hosting platform includes, but is not limited to, an internet-based platform that allows a host to advertise and potentially arrange for temporary occupation of the dwelling unit, or portion thereof, through a publicly searchable website, whether the short-term renter pays rent directly to the host or to the hosting platform.

D. Hosted short-term rental. A short-term rental for which the host resides and maintains a physical presence during the short-term rental period, including being present on the property between the hours of 10:00 p.m. and 6:00 a.m. each day of the short-term rental period.

E. Short-term rental. The use or possession of or the right to use or possess any dwelling unit, or portions thereof in any dwelling unit, for residing, sleeping, or lodging purposes for less than thirty (30) consecutive calendar days, counting portions of days as full calendar days.

F. Short-term renter. A person who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license, or other agreement for a period of less than thirty (30) consecutive calendar days, counting portions of calendar days as full calendar days.

G. Unhosted short-term rental. A short-term rental where the Host does not occupy a portion of the dwelling unit that is offered for a short-term rental during the period of the short-term rental (or does not occupy another dwelling unit located on the same property where the short-term rental is located during the period of the short-term rental).

#### **18.55.03 Permitted use - hosted short-term rentals**

Hosted short-term rental uses shall be permitted in all residential zones in the City of Guadalupe subject to the requirements of this Chapter, including compliance with the operating standards, registration provisions, transient occupancy tax payments, and recordkeeping obligations, unless such short-term rentals are specifically prohibited by conditions, covenants, and restrictions and/or by any rules adopted by a homeowners or community association that apply to the property owner and prohibit the Host from using the property as a short-term rental.

#### **18.55.04 Administrative use permit required for unhosted short-term rentals**

Unhosted short-term rental uses shall be allowed in all residential zones in the City of Guadalupe subject to obtaining an administrative use permit as provided in Chapter 18.72 in addition to compliance with the operating standards, registration requirements, transient occupancy tax payments, and recordkeeping obligations, unless such short-term rentals are specifically prohibited by conditions, covenants, and restrictions that apply to the property and/or by any rules adopted by a homeowners or community association that apply to the property owner and prohibit the Host from using the property as a short-term rental. In addition to any conditions imposed by the Planning Department, conditions imposed for all administrative use permits issued for Unhosted short-term rentals shall include the following conditions:

A. The local contact person shall be required to have the names of all persons who have the permission of the property owner(s) to be at the property for each short-term rental. In addition, the local contact person shall be required to have the license plate numbers for all vehicles permitted to park onsite during the time period of each short-term rental. The local contact person shall promptly provide this information any member of the Police Department upon request. A failure to comply with this provision shall be a misdemeanor violation subject to a criminal citation, or issuance of an administrative citation, at the discretion of Public Safety personnel.

B. Three (3) contacts by Public Safety personnel at an Unhosted short-term rental property within a 20-day period shall permit the City to initiate administrative cost recovery, including for Public Safety personnel's time and expense, in addition to other administrative cost recovery and imposition of administrative citations and penalties as allowed by this Code.

C. The Host shall sign and submit a "Trespass Enforcement Authorization Letter" authorizing Public Safety personnel to act on behalf of Host and enter the property to correct improper and/or illegal activities if three (3) or more attempts to contact the Host, resident(s), designated local contact, or other responsible party have failed, or have not resulted in correction of the improper and/or illegal activities within a reasonable time after contact has been made.

D. Surveillance cameras shall be installed and positioned in such a way to be able to record all persons coming onto the property of any Unhosted short-term rental (exterior only) during the term of any short-term rental of the property. All recordings shall be kept for a minimum of thirty (30) days and shall be made available to the City upon request.

E. Parking shall be limited to on-site which may require that a garage be required to be made available for renters. All renters' vehicles shall be required to display a sign on the dashboard of the vehicle indicating that it is permitted to be there by permission of the property owner with the dates of the rental period listed.

F. If the Unhosted short-term rental has outdoor space such as a patio, balcony, courtyard, etc., the Host shall require renters to cease using such outdoor space no later than 9 p.m. on Sundays through Thursdays, and no later than 10 p.m. on Fridays and Saturdays.

### **18.55.05 Registration Application and Annual Renewal.**

#### A. Registration and Annual Renewal.

1. Application. Prior to advertising or making available any residence for short-term rents, Hosts shall register the residence as a short-term rental with the City. This registration shall be submitted on a form prepared by the City and shall include the name and contact information of the Host, the address of the dwelling unit(s) being used for short-term rental, the contact information for the local contact person, an acknowledgement of compliance with the requirements of the City's Zoning Ordinance, Municipal Codes, applicable health and safety standards, and other information as requested. If the application is for an Unhosted short-term rental, an administrative use permit as provided in Chapter 18.72 must be obtained prior to submitting the application, or such application will be rejected or deemed incomplete.

2. Fee. The registration form shall be accompanied by a filing fee in an amount established by resolution of the City Council and updated from time to time.

3. Application Completeness. The submitted information shall be used to determine whether to register the short-term rental. The Host will be notified if an application is incomplete. If the Host fails to timely submit the required information or fees necessary to complete the application, the application shall be deemed withdrawn. An application will expire (90) days after submission unless extended by the City Administrator upon a showing of good cause. If an application is incomplete and fees have been submitted, they will only be refunded if City staff does not review the application.

4. Decision. The City Administrator or designee shall be responsible for deciding short-term rental registration applications. After an application is deemed complete, registration shall be approved where:

a. The Host demonstrates the ability to meet the requirements of this Chapter.

b. The subject dwelling unit is not the subject of an active code compliance order or administrative citation from the City in the past twelve (12) months.

c. A short-term rental registration for the dwelling unit has not been denied or revoked in the prior twelve (12) month period.

d. An administrative use permit has been obtained if the short-term rental is an Unhosted short-term rental property.

e. The Department of Public Safety shall be provided with a copy of the approved registration upon issuance to Host.

5. Validity. An approved registration shall be valid and payable on a fiscal year basis. An approved registration shall be personal to the Host and shall automatically expire upon sale or transfer of the dwelling unit. No registration may be assigned, transferred, or loaned to any other person.

6. Annual Renewal. A registration may be renewed annually upon payment of registration renewal fees and all required transient occupancy tax remittance associated with the short-term rental. The Host shall submit such information concerning the short-term rental activity as may be required to verify the amount of tax paid. Failure to renew prior to the expiration date will result in expiration of the registration.

C. Requirements Not Exclusive. The issuance of a short-term rental registration shall not relieve any person of the obligation to comply with all other provisions of this Code applicable to the use and occupancy

of the property.

#### **18.55.06 Operating standards and requirements.**

The following operating standards and requirements shall apply to short-term rentals:

A. Legal Dwelling. Short-term rentals may only occur within legal dwelling units with no open code compliance cases.

B. Business license: Any property used as a short-term rental requires approval of a City business license.

C. One Short-Term Rental Allowed Per Host: The same Host may only operate one short-term rental in the City of Guadalupe.

C. Annual Limit. A dwelling unit may be occupied as an Unhosted short-term rental for no more than one hundred twenty (120) days per calendar year. There is no limit on the number of days a primary residence may be occupied as a short-term rental where the Host is present. For purposes of this Chapter, a Host is considered present when they are on the premises at all times between the hours of 10:00 p.m. and 6:00 a.m.

D. Local Contact Person. For Unhosted short-term rentals, Hosts shall identify to all guests and all occupants of neighboring properties a local contact person to be available twenty-four (24) hours per day, seven (7) days per week during the term of any unhosted stay. The designated local contact person shall:

1. Respond within thirty (30) minutes to complaints regarding the condition or operation of the dwelling unit or the conduct of guests; and

2. Take remedial action to resolve such complaints.

3. The local contact person shall be required to have the names of all persons who have the permission of the property owner(s) to be at the property for each short-term rental. In addition, the local contact person shall be required to have the license plate numbers for all vehicles permitted to park onsite during the time period of each short-term rental. The local contact person shall promptly provide this information any member of the Police Department upon request.

E. Parking. Parking shall be limited to on-site which may require that a garage be required to be made available for renters. All renters' vehicles shall be required to display a sign on the dashboard of the vehicle indicating that it is permitted to be there by permission of the property owner with the dates of the rental period listed.

F. Special events. Weddings, corporate events, commercial functions, and any other similar events which have the potential to cause traffic, parking, noise, or other problems in the neighborhood are prohibited from occurring at the short-term rental property, as a component of short-term rental activities.

G. Administrative policy. The City Administrator or designee shall have the authority to develop administrative policies to implement the intent of this Section.

H. Transient occupancy tax (TOT). Transient occupancy taxes must be collected for short-term rentals and paid to the City pursuant to Chapter 3.20 of the Guadalupe Municipal Code. Collection of transient occupancy taxes for short-term rentals shall be the responsibility of the Host. The hosting platform shall collect TOT if the City and the hosting platform have entered into a voluntary collection agreement (or equivalent) with the City.

I. Records of compliance. The Host shall retain records documenting the compliance with these requirements for a period of three (3) years after each period of short-term rental, including but not limited to records showing payment of transient occupancy taxes by a hosting platform on behalf of a Host. Upon request and reasonable notice, the host shall provide any such documentation to City for the purpose of

inspection or audit to the City Administrator or his/her designee.

J. Violations.

1. Notice of Violation. The City may issue a notice of violation to any occupant, owner(s) or operator, pursuant to this Chapter or this Code, if there is any violation of this Chapter committed, caused or maintained by any of the above parties.

2. Administrative Citation. The City may issue an administrative citation to the property owner(s) pursuant to Chapter 1.11 of this Code if there is any violation of this Chapter or this Code committed, caused, or maintained. Nothing in this section shall preclude the City from also issuing an infraction or misdemeanor citation upon the occurrence of the same offense on the same day to any occupant, owner(s) or the operator. Unless otherwise provided herein, any person issued an administrative citation shall for each separate violation be subject to an administrative fine in an amount not to exceed one thousand dollars.

3. Criminal Citation. The City may issue an infraction or misdemeanor citation to any occupant, owner(s) or operator, pursuant to the provisions set forth in Section 1.08.020 (Infractions) or Section 1.08.030 (Misdemeanors) for Municipal Code violations.

K. Revocation of registration. A short-term rental registration issued under the provisions of this Chapter may be revoked by the Planning Director after notice and hearing as provided for in this section, for any of the following reasons:

a. Fraud, misrepresentation, or false statements contained in the application;

b. Fraud, misrepresentation, or false statements made in the course of carrying on a short-term rental as regulated by this Chapter;

c. Any violation of any provision of this Chapter or of any provision of this Code; or

d. Any violation of any provision of federal, state or local laws.

2. Revocation hearing. Before revoking a short-term rental registration, the Planning Director or designee shall give the responsible Host notice in writing of the proposed revocation and of the grounds thereunder, and also, the time and place at which the Host will be given a reasonable opportunity to show cause why the registration should not be revoked. The notice may be served personally upon the Host or may be mailed to the host at the last known address or at any address shown upon the application at least ten (10) days prior to the date of the hearing. Upon conclusion of the hearing the Planning Director or designee may, for the grounds set forth herein, revoke the registration.

3. Appeal from denial or revocation of registration. Any Host whose application has been denied or registration has been revoked by the Director or designee shall have the right to an administrative appeal before the City Council. An appeal shall be filed in writing on a form provided by the City stating the grounds therefor within ten (10) days of the decision. The City Council shall hold a hearing thereon within a reasonable time and the decision shall be final.

4. Waiting period. Any Host whose registration has been denied or revoked shall be ineligible from applying for a new registration for a twenty-four-month period.

L. Amnesty period for short-term rentals. Notwithstanding any other provision of law, short-term rentals operating on or before the enactment of this Chapter shall be considered existing, unpermitted uses. An amnesty period of three (3) months after the effective date of the ordinance from which this Chapter is derived is being offered to allow these existing, unpermitted uses to be legalized by conforming to the requirements of this Chapter, including, but not limited to, compliance with operating standards and requirements, registration, and recordkeeping obligations, and obtaining of an administrative use permit for any Unhosted short-term rentals. Transient occupancy tax payments are required for short-term rentals and must be collected and paid during the amnesty period. Applications to bring an existing, unpermitted short-term rental use into compliance shall be approved by the City on or before three (3) months after the effective date of the ordinance from which this Chapter is derived, or the short-term rental use must cease until the City has approved the application. Existing short-term rental uses that do not conform to the

requirements of this Chapter shall cease operation within three (3) months of the effective date of the ordinance from which this Chapter is derived and shall be prohibited from resuming unless and until the use conforms to the requirements of this Chapter.

**SECTION 2.** Section 18.20.020 of Title 18, Chapter 18.20 of the Guadalupe Municipal Code is hereby amended to read as follows:

**18.20.020 Permitted uses.**

Permitted uses in the R-1 district include:

- A. One single-family dwelling; the dwelling shall be of a permanent character, placed upon a permanent foundation, and shall not be a mobile home or other temporary or vehicular type of dwelling;
- B. Accessory buildings or uses, such as garages, patios, swimming pools or storage sheds, which are normally incidental to a single-family residence if constructed simultaneously with or subsequent to the main building on the same lot;
- C. The storage of recreational (trailer) vehicles within the rear yard provided that said vehicle is located a minimum of 5 feet from all property lines and structures;
- D. The storage of recreational (trailer) vehicles within the side yard (or street side yard of corner lots) provided that all of the design standards contained in Municipal Code Section 18.60.035 can be met;
- E. Group dwellings with 6 or fewer residents, such as boardinghouses, family care homes, rest homes, convalescent homes, or other similar residential uses, provided that there shall not be more than one residing occupant for each 500 square feet of land within the lot or parcel on which the dwellings are located;
- F. A minimum of 60% of the rear yard area shall be retained for landscaping. Storage of RVs, boats, trailers and other vehicles shall be stored on a paved surface for which zoning clearance is required;
- G. Small family daycares;
- H. Large family daycares, provided that no large family daycare is closer than 300 feet from another;
- I. Home occupations;
- J. Keeping household pets;
- K. Hosted short-term rentals as permitted by Section 18.55.03.

**SECTION 3.** Section 18.20.030 of Title 18, Chapter 18.20 of the Guadalupe Municipal Code is hereby amended to read as follows:

**18.20.030 Conditional uses.**

Uses permitted subject to obtaining a conditional use permit, or an administrative use permit when allowed, in the R-1 district include:

- A. A church, public or private elementary school, park, playground, public utility building or public building, along with required parking;
- B. Accessory buildings or uses normally incidental to a single-family residence, if constructed or installed prior to the main building on the same lot;
- C. Employee housing as defined by Section 18.08.328 of this title, where accommodations are provided to 7 or more employees in a dwelling unit, or on a single parcel if there is also an accessory dwelling unit and/or a junior accessory dwelling unit in addition to the primary dwelling unit on the parcel.

D. Unhosted short-term rentals as permitted by Section 18.55.04.

**SECTION 4.** Section 18.21.020 of Title 18, Chapter 18.21 of the Guadalupe Municipal Code (regarding R-1 (SP) Residential Single Family – Low Density (Specific Plan)) is hereby amended to read as follows:

**18.21.040 Permitted uses.**

Permitted uses are limited to those outlined in the adopted specific plan, and short-term rentals as permitted by Sections 18.55.03 and 18.55.04. For the DJ Farms specific plan, schools and public parks are permitted.

**SECTION 5.** Section 18.24.030 of Title 18, Chapter 18.24 of the Guadalupe Municipal Code (R-1-M Single-Family (Medium-Density) Residential District) is hereby amended to read as follows:

**18.24.030 Conditional uses.**

Uses permitted subject to obtaining a conditional use permit, or an administrative use permit when allowed, in the R-1-M district shall be the same as those listed in Section 18.20.030 for the R-1 district.

**SECTION 6.** Section 18.28.020 of Title 18, Chapter 18.28 of the Guadalupe Municipal Code (R-2 Multiple Dwelling (Medium-Density) Residential District) is hereby amended to read as follows:

**18.28.020 Permitted uses.**

Uses permitted in the R-2 district include:

A. One or more single-family or multiple-family dwellings, including apartment houses or condominiums, provided that there shall be no more than one dwelling unit for each 3,000 square feet of land within the lot or parcel on which the dwelling is located. All dwellings shall be of a permanent character, placed upon a permanent foundation, and shall not be a mobile home or other temporary or vehicular type of dwelling;

B. All multiple units in R-2 medium-density residential zones placed on one lot must be attached;

C. Group dwellings with 6 or fewer residents, such as boardinghouses, family care homes, rest homes, convalescent homes, or other similar residential uses, provided that there shall not be more than one residing occupant for each 500 square feet of land within the lot or parcel on which the dwellings are located;

D. Accessory buildings or uses, only if constructed simultaneously with, or subsequent to, the main building on the same lot;

E. Public park or playground;

F. A minimum of 60% of the rear yard area shall be retained for landscaping. Storage of RVs, boats, trailers and other vehicles shall be stored on a paved surface for which zoning clearance is required;

G. Hosted short-term rentals as permitted by Section 18.55.03.

**SECTION 7.** Section 18.28.030 of Title 18, Chapter 18.28 of the Guadalupe Municipal Code (R-2 Multiple Dwelling (Medium-Density) Residential District) is hereby amended to read as follows:

**18.28.030 Conditional uses.**

Uses permitted subject to obtaining a conditional use permit, or an administrative use permit when allowed, in the R-2 district include:

A. Group dwellings with more than 6 residents, such as boardinghouses, family care homes, rest homes, convalescent homes, or other similar residential uses, provided that such a group dwelling shall not be located within 300 feet of the boundaries of a parcel containing another group dwelling, unless a conditional use permit is issued on the basis that waiver of such separation requirement would not be materially detrimental or injurious to the property, improvements or uses in the immediate vicinity;

B. A church, public or private elementary school, public utility building or public building, along with required parking;

C. Accessory buildings or uses normally incidental to a single-family residence, if constructed or installed prior to the main building on the same lot;

D. A home occupation;

E. Employee housing as defined by Section 18.08.328 of this title, where accommodations are provided to 7 or more employees in a dwelling unit, or on a single parcel if there is also an accessory dwelling unit and/or a junior accessory dwelling unit in addition to the primary dwelling unit on the parcel;

F. Unhosted short-term rentals as permitted by Section 18.55.04.

**SECTION 8.** Section 18.32.020 of Title 18, Chapter 18.32 of the Guadalupe Municipal Code (R-3 Multiple Dwelling (High-Density) Residential District) is hereby amended to read as follows:

**18.32.020 Permitted uses.**

Uses permitted in the R-3 district include:

A. One or more single-family or multiple-family dwellings, including apartment houses or condominiums, providing there shall be no more than one dwelling unit for each 1,700 square feet of land in the lot or parcel on which the dwellings are located;

B. Group dwellings with 6 or fewer residents, such as boardinghouses, family care homes, rest homes, convalescent homes, or other similar residential uses, provided that there shall not be more than one residing occupant for each 500 square feet of land within the lot or parcel on which the dwellings are located;

C. Offices, recreation facilities, dining rooms, laundry facilities and other incidental uses constructed simultaneously or subsequent to the main building on the same lot;

D. A church, public or private school, public building, public utility building, park or playground;

E. A minimum of 60% of the rear yard area shall be retained for landscaping. Storage of RVs, boats, trailers and other vehicles shall be stored on a paved surface for which zoning clearance is required;

F. Hosted short-term rentals as permitted by Section 18.55.03.

**SECTION 9.** Section 18.32.030 of Title 18, Chapter 18.32 of the Guadalupe Municipal Code (R-3 Multiple Dwelling (High-Density) Residential District) is hereby amended to read as follows:



### **18.32.030 Conditional uses.**

Uses permitted subject to obtaining a conditional use permit, or an administrative use permit when allowed, in the R-3 district include:

A. Mobile home parks or recreational vehicle parks;

B. Mortuaries;

C. A home occupation;

D. Group dwellings with more than 6 occupants, such as hotels, motels, boardinghouses, family care homes, rest homes, convalescent homes or other similar residential uses, provided that such a group dwelling shall not be located within 300 feet of the boundaries of a parcel containing another group dwelling, unless a conditional use permit is issued on the basis that waiver of such separation requirement would not be materially detrimental or injurious to the property, improvements or uses in the immediate vicinity;

E. Accessory buildings or uses normally incidental to one of the uses permitted above, if constructed or installed prior to the main building on the same lot;

F. Employee housing as defined by Section 18.08.328 of this title, where accommodations are provided to 7 or more employees in a dwelling unit, or on a single parcel if there is also an accessory dwelling unit and/or a junior accessory dwelling unit in addition to the primary dwelling unit on the parcel;

G. Unhosted short-term rentals as permitted by Section 18.55.04.

**SECTION 10.** Sections 18.72.150 through 18.72.20 of Chapter 18.72 of Title 18 of the Guadalupe Municipal Code are hereby amended to read as follows:

### **18.72.150 Issuance conditions.**

Administrative use permits (AUP) when required or allowed by this Code ~~are limited to permit applications for an accessory dwelling unit and~~ shall be issued only if the findings identified in Section 18.72.190 can be made. The Planning Director or designee shall impose such conditions as deemed necessary to serve the purposes of this title, and may require tangible guarantees or evidence that such conditions are being or will be complied with.

### **18.72.160 Application—~~Information Required~~Property Owner(s).**

Application for an AUP shall be made in writing by the majority property owner(s). ~~A copy of the application for an accessory dwelling unit (ADU) may be considered the official application for an AUP at the discretion of the Planning Director or designee.~~

### **18.72.170 Application fee.**

~~No additional~~ A fee shall be required to process an AUP once the ADU processing fee has been in an amount established by resolution of the City Council and updated from time to time.

### **18.72.180 Application—Director determination.**

Upon receipt of the application for an administrative use permit and payment of the application deposit, the Planning Director or designee shall evaluate the request and determine if the findings listed in Section 18.72.090 can be made to approve the request.

#### **18.72.190 Findings for approval.**

~~A. In order to approve an administrative use permit, under Section 18.53.080 to waive any development standard or other requirement set forth in Section 18.53.050 the Planning Director or designee shall make specific findings that granting the waiver will meet the purposes of Chapter 18.53 (Accessory Dwelling Units) and this title and the administrative use permit will not be detrimental to public health and safety, introduce unreasonable adverse impacts to the immediate neighbors, and would not overburden sewer and water services, or overburden traffic flow or parking.~~

~~B. In order to deny an administrative use permit under Section 18.53.080, the Planning Director or designee shall find that the ADU would be detrimental to the public health and safety, would introduce unreasonable adverse impacts to the immediate neighbors, would overburden sewer and water services, or overburden traffic flow.~~

#### **18.72.200 Administrative hearing.**

Prior to issuing an administrative use permit under this ~~e~~Chapter, the Planning Director or designee shall cause an administrative hearing to be noticed and held in the following manner:

A. Notice of Hearing. Notice of a public hearing shall contain the information required by Government Code Section 65094 and any additional information the Director deems appropriate. In addition, the notice shall declare that the application for the administrative use permit will be acted on without a public hearing if no request for a hearing is made.

B. Method of Notice/Distribution. Notice of public hearings shall be given as provided by Government Code Section 65091.

C. Public Hearing. A public hearing on an administrative use permit shall occur only when a hearing is requested by the applicant or other interested person(s). This request shall be made in writing to the Planning Director or designee no later than seven (7) days after the date of the public notice. In the event a public hearing is requested, the hearing on the administrative use permit shall be held on the date and time as defined in the public notice. At the request of the project applicant and/or at the discretion of the Planning Director or designee, a public hearing may be continued from time to time, but notice of the further hearings may be required to be provided again in the same manner as provided by subsection A. All costs associated with noticing shall be borne by the property owner.

D. Conduct of Hearing. At the public hearing, interested persons may present information and testimony relevant to a decision on the proposed AUP.

E. Final Decision. Immediately after the conclusion of public testimony in the case of a public hearing, or no sooner than the date of the meeting specified in the public notice required by subsection A, the Planning Director or designee shall announce the final decision, continue the decision to a future date, or announce that the matter will be referred to the City Council for a final decision.

**SECTION 6.** This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA guidelines, and has been found to be exempt pursuant to §15306 of the CEQA Guidelines (Information Collection) because it does not have the potential to create a physical environmental effect.

**SECTION 7.** The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause, or phrase of this Ordinance is held invalid, the City Council declares it would have adopted the remaining provisions of this Ordinance irrespective of the portion held invalid, and further declares its express intent that the remaining portions of this Ordinance should remain in effect after the invalid portion has been eliminated.

**SECTION 8.** The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

**INTRODUCED** at a regular meeting of the City Council on the 11<sup>th</sup> day of January 2021, by the following vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

**PASSED AND ADOPTED** at the regular meeting of the City Council on the 25<sup>th</sup> day of January 2022, by the following roll call vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

**ATTEST:**

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Amelia M. Villegas, City Clerk

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Ariston Julian, Mayor

**APPROVED AS IS TO FORM:**

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Philip F. Sinco, City Attorney



**REPORT TO THE SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE  
Agenda of January 11, 2022**

*Cheryl Murase*

*Todd Bodem*

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**Prepared by:**  
**Cheryl Murase, Consultant to the Successor Agency**

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**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe approving the Recognized Obligation Payment Schedule for the July 1, 2022 through June 30, 2023 Period

**EXECUTIVE SUMMARY:**

The Successor Agency to the Redevelopment Agency of the City of Guadalupe (the "Successor Agency") was formed to administer the enforceable obligations and otherwise unwind the former affairs of the former Redevelopment Agency of the City of Guadalupe (the "Former Agency"), all subject to the review and approval by a seven-member Oversight Board. Until June 30, 2018, each successor agency had a local oversight board that served this purpose. As of July 1, 2018, all local oversight boards have been replaced by consolidated county-wide oversight boards as part of the streamlining and wind-down of redevelopment affairs.

Under Section 34171(h), a Recognized Obligation Payment Schedule (a "ROPS") is "the document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for each fiscal year as provided in subdivision (o) of Section 34177." Under the mandatory dates in the Dissolution Law, the Successor Agency must submit a copy of the ROPS for fiscal year 2021-22 (the "ROPS 21-22"), after approval from the Oversight Board, to the County Administrative Officer ("CAO"), County Auditor-Controller ("CAC"), State Controller's Office ("SCO"), and DOF by February 1, 2022.

The ROPS 22-23 contains many of the same enforceable obligations listed on the ROPS for fiscal year 2021-22. In addition, the Successor Agency is requesting funding for anticipated cost related to the remediation of the AI's Union Property and the resulting appraisal, marketing, escrow and reconveyance cost for the sale of the Successor Agency's property.

**RECOMMENDATION:**

That the Successor Agency Board adopt Resolution No. 2022-01 entitled "Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe Approving the Recognized Obligation Payment Schedule for the July 1, 2022 through June 30, 2023 period."

**DISCUSSION:**

1.) The Successor Agency is requesting \$188,872 to pay administrative expenses during the ROPS 22-23 period.

The Successor Agency intends to bring its ROPS 22-23 before the Oversight Board at its January 19, 2022 meeting. After obtaining the Oversight Board’s approval, Successor Agency staff will then transmit the ROPS 22-23 to the DOF, with copies to the CAO, CAC, and SCO.

Upon receipt of an oversight board-approved ROPS, DOF has 45 days to make its determination of the enforceable obligations, including amounts and funding sources. Within five business days of DOF’s determination, the Successor Agency may request additional review and an opportunity to meet and confer on disputed items. DOF has until 15 days prior to the date for property tax distribution to make its final decision after the meet and confer. The RPTTF distribution dates for the ROPS 22-23A period and 22-23B period are on or about June 1, 2022 and January 2, 2023, respectively.

**ALTERNATIVE:**

1. Direct the Executive Director to make modifications to the form of ROPS 22-23 and adopt the Resolution submitted herewith subject to such modifications.

**FISCAL IMPACT:**

The Successor Agency is limited to making payments reflected on an approved ROPS; therefore, approval of the ROPS by the Successor Agency, Oversight Board and DOF is essential to the continued operation of the Successor Agency and wind-down of the affairs of the Former Agency.

**CONCLUSION:**

Staff recommends that the Successor Agency Board adopt Resolution No. 2022-01.

**ATTACHMENTS:**

- 1) Successor Agency Resolution No. 2022-01 entitled “Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe Approving the Recognized Obligation Payment Schedule for the July 1, 2022 through June 30, 2023 period.”

**SUCCESSOR AGENCY RESOLUTION NO. 2022-01**

**RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE JULY 1, 2022 THROUGH JUNE 30, 2023 PERIOD**

**WHEREAS**, the Successor Agency to the Redevelopment Agency of the City of Guadalupe (“Successor Agency”) has been established to take certain actions to wind down the affairs of the Redevelopment Agency of the City of Guadalupe in accordance with Section 34173 of the Health and Safety Code; and

**WHEREAS**, prior to July 1, 2018 under the Dissolution Law, in particular Sections 34179 and 34180, certain actions of the Successor Agency were subject to the review and approval by a local seven member oversight board, which oversaw and administered the Successor Agency’s activities during the period from dissolution until June 30, 2018; and

**WHEREAS**, as of, on and after July 1, 2018 under the Dissolution Law, in particular Section 34179(j), in every California county there shall be only one oversight board that is staffed by the county auditor-controller, with certain exceptions that do not apply in the County of Santa Barbara; and

**WHEREAS**, as of, on and after July 1, 2018 the County of Santa Barbara through the Santa Barbara County Auditor Controller established the single Santa Barbara Countywide Oversight Board (the “Oversight Board”) in compliance with Section 34179(j), which serves as the oversight board to the 6 successor agencies existing and operating in Santa Barbara County, including the Successor Agency; and

**WHEREAS**, pursuant to Section 34171(h) of the Dissolution Act, a “Recognized Obligation Payment Schedule” means the document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for each annual fiscal period as provided in Section 34177(o) of the Dissolution Act; and

**WHEREAS**, pursuant to Section 34177(j) of the Dissolution Act, the Successor Agency is required to prepare and submit to the Oversight Board an “Administrative Budget” for each annual fiscal period corresponding to each Recognized Obligation Payment Schedule; and

**WHEREAS**, pursuant to Section 34177(o) of the Dissolution Act, the Successor Agency must prepare, approve, and submit to the Oversight Board for approval its Recognized Obligation Payment Schedule (“ROPS”) for the period covering July 1, 2022 through June 30, 2023 (also referred to as “ROPS 22-23”); and

**WHEREAS**, the ROPS 22-23 sets forth and includes the Administrative Budget prepared by the Successor Agency for the period covering July 1, 2022 through June 30, 2023; and

**WHEREAS**, the Successor Agency desires to approve the form of ROPS 22-23 in the form attached to this Resolution as Attachment No. 1 and incorporated herein by this reference; and

**WHEREAS**, following approval of ROPS 22-23 by the Successor Agency Board, pursuant to Section 34177, subdivisions (j) and (o), and Section 34180(g) of the Dissolution Act, Successor Agency staff shall submit ROPS 22-23 to the Oversight Board and DOF for approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Successor Agency to the Redevelopment Agency of the City of Guadalupe, as follows:

Section 1. The foregoing recitals are incorporated into this resolution by this reference, and constitute a material part hereof.

Section 2. The Successor Agency Board hereby approves the ROPS 22-23 in the form attached to this Resolution as Attachment No. 1, and authorizes the Successor Agency Director to make such augmentation, modification, additions or revisions as he may deem appropriate.

Section 3. The Executive Director is further authorized and directed to transmit ROPS 20-21 to the Oversight Board, and upon approval thereof by the Oversight Board, the Executive Director is directed to transmit the approved ROPS 22-23 to the County Auditor-Controller, the State Controller's Office, and the State Department of Finance, and to post the ROPS 22-23 on the City's website.

Section 4. The Secretary on behalf of the Successor Agency Board shall certify to the adoption of this Resolution.

Section 5. This Resolution shall take effect upon the date of adoption.

THE FOREGOING RESOLUTION IS APPROVED AND ADOPTED BY THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE THIS 11th DAY OF JANUARY 2022 BY THE FOLLOWING ROLL CALL VOTE:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

**SUCCESSOR AGENCY TO THE REDEVELOPMENT  
AGENCY OF THE CITY OF GUADALUPE**

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Ariston Julian, CHAIR

**ATTACHMENT NO. 1**

(Attach ROPS)



**Guadalupe Successor Agency  
Administrative Expenses  
ROPS 22-23 July 1, 2022 - June 30, 2023**

	Base	Base w/benefits	6 months 17.5%	6 months 17.5%	Annual
Payroll					
City Administrator	137,500	199,375	34,891	34,891	69,782
Finance Director	100,832	146,206	25,586	25,586	51,172
		Total Payroll	60,477	60,477	120,954
Successor Agency Counsel			6,000	6,000	12,000
City Attorney			3,000	3,000	6,000
Professional Services			12,500	12,500	25,000
Allocated Costs			7,459	7,459	14,918
Contingency			5,000	5,000	10,000
Total Projected Admin Fees for full year			94,436	94,436	188,872

**Recognized Obligation Payment Schedule (ROPS 22-23) - Summary**  
**Filed for the July 1, 2022 through June 30, 2023 Period**

**Successor Agency:** Guadalupe

**County:** Santa Barbara

<b>Current Period Requested Funding for Enforceable Obligations (ROPS Detail)</b>	<b>22-23A Total (July - December)</b>	<b>22-23B Total (January - June)</b>	<b>ROPS 22-23 Total</b>
<b>A Enforceable Obligations Funded as Follows (B+C+D)</b>	<b>\$ 294,534</b>	<b>\$ 61,659</b>	<b>\$ 356,193</b>
B Bond Proceeds	-	-	-
C Reserve Balance	294,534	61,659	356,193
D Other Funds	-	-	-
<b>E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)</b>	<b>\$ 580,755</b>	<b>\$ 113,111</b>	<b>\$ 693,866</b>
F RPTTF	486,319	18,675	504,994
G Administrative RPTTF	94,436	94,436	188,872
<b>H Current Period Enforceable Obligations (A+E)</b>	<b>\$ 875,289</b>	<b>\$ 174,770</b>	<b>\$ 1,050,059</b>

**Certification of Oversight Board Chairman:**

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

\_\_\_\_\_  
Name Title

/s/ \_\_\_\_\_  
Signature Date

**Guadalupe**  
**Recognized Obligation Payment Schedule (ROPS 22-23) - ROPS Detail**  
**July 1, 2022 through June 30, 2023**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 22-23 Total	ROPS 22-23A (Jul - Dec)					22-23A Total	ROPS 22-23B (Jan - Jun)					22-23B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$5,446,778		\$1,050,059	\$-	\$294,534	\$-	\$486,319	\$94,436	\$875,289	\$-	\$61,659	\$-	\$18,675	\$94,436	\$174,770
2	Property Investment	Third-Party Loans	06/01/2010	08/06/2020	Garcia, Henry	Note Payable/ amended - Royal Theatre - Henry Garcia	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
3	Royal Theater Retrofit (848 Guadalupe St)	Professional Services	10/01/2006	06/01/2015	Accord Design Group	Disposition of Agency Property (848 Guadalupe St)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
4	Royal Theater Retrofit	Professional Services	10/01/2006	06/30/2013	Accord Engineering	Disposition of Agency Property (848 Guadalupe St)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
5	Al's Union Site Remediation (Polanco Act)	Professional Services	06/01/2008	06/30/2013	City of Guadalupe	Disposition of Agency Property (995 Guadalupe St)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
6	Al's Union Environmental Consulting (Polanco Act)	Professional Services	06/01/2008	06/30/2015	DMI EMK	Disposition of Agency Property (995 Guadalupe St)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
7	Due to other funds	SERAF/ ERAF	07/01/2009	06/30/2019	LMIHF	Repayment for SERAF (2010)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
8	Due to other funds	SERAF/ ERAF	07/01/2010	06/30/2019	LMIHF	Repayment for SERAF (2011)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
9	Due to other funds	City/County Loan (Prior 06/28/11), Other	07/01/1992	06/30/2019	LMIHF	Housing deferral Payment	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
10	Property Management	Property Dispositions	07/01/2022	06/30/2023	City of Guadalupe	Disposition of Agency	Guadalupe	20,000	N	\$20,000	-	-	-	10,000	-	\$10,000	-	-	-	10,000	-	\$10,000

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 22-23 Total	ROPS 22-23A (Jul - Dec)					22-23A Total	ROPS 22-23B (Jan - Jun)					22-23B Total	
											Fund Sources						Fund Sources						
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		
	& Mtce					Property																	
11	Planning Services - Ppty Disposition	Property Dispositions	06/30/2012	06/30/2012	Rincon Consultants	Disposition of Agency Property	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
12	Building & Inspection Services	Property Dispositions	06/30/2012	06/30/2012	JAS Pacific	Disposition of Agency Property	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
13	Supplies; Utilities; Insurance	Property Maintenance	06/30/2012	06/30/2012	City of Guadalupe	Property owed by RDA	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
14	Lantern Hotel	Property Dispositions	06/30/2012	06/30/2012	LMIHF	Disposition of Agency Property	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
15	Auditor Review (Section 34179.5)	Dissolution Audits	06/30/2010	06/30/2012	Glenn Burdette	Review Unobligated Balances	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
16	Due to other funds	City/County Loan (Prior 06/28/11), Other	04/01/2009	06/30/2019	LMIHF	Repayment for Lantern Loan Capital Project	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
17	Housing Project - Ppty Purchase	Property Dispositions	06/30/2006	06/30/2012	Title Company/Habitat for Humanity	Affordable Housing Project	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
18	Housing Project - Build Housing	Property Dispositions	06/30/2006	06/30/2012	Developer/Contractors	Affordable Hsg: 2 parcels purchased in 2007	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
19	Housing Project - Rehab Ppty	Property Dispositions	06/30/2006	06/30/2012	Various Contractors	Rehabilitate Existing Property	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
20	American Legion Hall Retrofit (1025 Guadalupe St)	Improvement/Infrastructure	10/01/2006	06/01/2015	Various Contractors	Retrofit Program	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
21	Auditor Review (Section 34179.5)	Dissolution Audits	06/30/2010	06/30/2012	Glenn Burdette	Review Unobligated Balances	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
22	URM -	Improvement/	10/01/	06/01/2014	Various	URM Grant	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 22-23 Total	ROPS 22-23A (Jul - Dec)					22-23A Total	ROPS 22-23B (Jan - Jun)					22-23B Total	
											Fund Sources						Fund Sources						
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		
	Downtown Business Properties Retrofit	Infrastructure	2008		Properties	contractor Payments																	
23	Admin Cost Allowance	Admin Costs	07/01/2016	06/30/2017	Successor Agency	ADMIN	Guadalupe	188,872	N	\$188,872	-	-	-	-	94,436	\$94,436	-	-	-	-	94,436	\$94,436	
24	Admin Cost Allowance - ROPS II	Admin Costs	06/30/2011	06/30/2012	Successor Agency	ADMIN (amount not funded on ROPS II)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
25	Property - Lantern Hotel	Property Dispositions	06/30/2012	06/30/2012	City of Guadalupe	Disposition of Agency Property	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
26	Property Maint-Lantern & Royal	Property Maintenance	06/30/2012	06/30/2012	City of Guadalupe	Management & Maintenance		-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
27	Remaining Property	Property Dispositions	10/01/2006	06/01/2015	City of Guadalupe	Disposition of Agency Property		-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
28	2017 Tax Allocation Ref. Bonds	Refunding Bonds Issued After 6/27/12	11/29/2017	08/01/2035	U.S. Bank	Tax Allocation Bonds to refund 2003 Bonds		5,060,956	N	\$719,512	-	294,534	-	363,319	-	\$657,853	-	61,659	-	-	-	-	\$61,659
29	Reserve for future bond debt service, per 2017 Indenture	Reserves	11/29/2017	08/01/2035	U.S. Bank	Reserve for future bond debt service per 2017 Trust Indenture		-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
30	Continuing Disclosure Services	Refunding Bonds Issued After 6/27/12	01/31/2018	08/01/2035	HDL Coren & Cone	Continuing disclosure, dissemination agent		16,450	N	\$1,175	-	-	-	-	-	\$-	-	-	-	1,175	-	-	\$1,175
31	Annual Trustee Costs	Refunding Bonds Issued After 6/27/12	11/29/2017	08/01/1935	U.S. Bank	Annual Trustee Costs		42,500	N	\$2,500	-	-	-	2,500	-	\$2,500	-	-	-	-	-	-	\$-
32	Appraisal cost for LRPMP	Property Dispositions	07/01/2022	06/30/2023	Appraiser/Consultant	Appraisal	Guadalupe Project Area	3,000	N	\$3,000	-	-	-	3,000	-	\$3,000	-	-	-	-	-	-	\$-
33	Reconveyance Costs	Property Dispositions	07/01/2022	06/30/2023	Various Contractors	Marketing Cost, Title Insurance,	Guadalupe Project Area	15,000	N	\$15,000	-	-	-	7,500	-	\$7,500	-	-	-	7,500	-	-	\$7,500

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 22-23 Total	ROPS 22-23A (Jul - Dec)					22-23A Total	ROPS 22-23B (Jan - Jun)					22-23B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
						Escrow, Attorney and Closing Cost																
34	Al's Union Site Remediation Project	Property Dispositions	06/01/2008	06/30/2023	DMI EMK	Disposition of Agency Property (995 Guadalupe Street)	Guadalupe	100,000	N	\$100,000	-	-	-	100,000	-	\$100,000	-	-	-	-	-	-

**Guadalupe**  
**Recognized Obligation Payment Schedule (ROPS 22-23) - Notes**  
**July 1, 2022 through June 30, 2023**

Item #	Notes/Comments
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10	Once the remediation work has been completed and the property has been certified, the Successor may market the property for disposition. The Successor Agency is anticipating there will be property maintenance cost until the property is sold.
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**Guadalupe**  
**Recognized Obligation Payment Schedule (ROPS 22-23) - Notes**  
**July 1, 2022 through June 30, 2023**

<b>Item #</b>	<b>Notes/Comments</b>
32	
33	
34	Estimated remediation costs that are not eligible reimbursement under the State Water Resources Cleanup of underground Storage Tanks Fund (USTCF).