



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of January 12, 2021

Approved by:
Todd Bodem, City Administrator

SUBJECT: City Clerk Vacancy

RECOMMENDATION:

Appoint Amelia M. Villegas to the City Clerk office.

BACKGROUND:

As a result of the certification results at the City Council's December 8, 2020 meeting, a vacancy occurred in the office of city clerk. No candidate ran for the position in November 2020 election, and as such, the city administrator, who also serves as the deputy city clerk, undertook said temporary duties until the council is able to select a qualified citizen to fill this vacancy for the next four years.

DISCUSSION:

At the December 8, 2020 Council meeting, the Council directed staff to recruit and solicit a Guadalupe citizen for the vacant city clerk's position by asking those interested to send a letter to the office of the city administrator to be considered for the office. There was only one person who expressed in writing interest to serve as city clerk (see attached letter dated December 30, 2020). The candidate identified for the city clerk position is Amelia M. Villegas. Staff therefore recommends that the City Council appoint Ms. Amelia M. Villegas to the office of city clerk to fill the vacancy.

FISCAL IMPACT:

No change, municipal code amount of \$150.00 per month.

ATTACHMENTS

1. Letter of Interest from Amelia M. Villegas

Amelia M. Villegas
Guadalupe, CA 93434

December 30, 2020

Mr. Todd Bodem
City Administrator
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434

RE: City Clerk Office Vacancy

Dear Mr. Bodem,

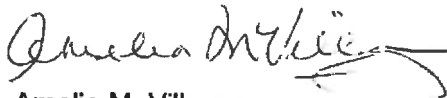
This letter is to express my interest in being considered for the vacant City Clerk office. Having spent 14+ years as HR Manager with the City of Guadalupe, I am very familiar with the processes of Guadalupe's City Council meetings and the responsibilities of the City Clerk.

Over the years I have attended many City Council meetings both as an employee and as an interested Guadalupe resident. I fully understand the importance of taking accurate minutes. As an employee I have had to pull old minutes for research purposes. The clearer the information on the minutes, the clearer the answer to a question or resolution to a problem.

I will be available to attend the twice monthly meetings and can ensure that the minutes taken will be clear and understandable. In my opinion, it isn't the City Clerk's responsibility to "interpret" or "guess" what was said during these meetings but rather to record as close as possible the intent of what was said.

I will be more than happy to present myself to the City Council at an appropriate meeting to verbally express my interest in the City Clerk office. Thank you for your consideration.

Very truly yours,



Amelia M. Villegas

**GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF NOVEMBER 2020**

PART I: CRIMES

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	1	1	4	4	2	2
211 PC ROBBERY	0	0	1	1	1	1	3	1
242/245 PC ASSAULT	6	6	3	3	62	59	52	44
459 PC BURGLARY	0	0	3	0	14	2	28	5
484/487 PC THEFT	2	0	6	0	37	1	34	5
10851 VC VEH THEFT	5	0	2	0	28	7	16	9
451 PC ARSON	0	0	0	0	1	1	0	0
TOTAL	13	6	16	5	147	75	135	66

PART II: REPORTED CRIMES

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	64	76	801	863
TOTAL REQUEST FOR SERVICE	251	252	3,204	2,601
TOTAL ACTIVITY FOR THE MONTH	315	328	4,005	3,464
DOMESTIC VIOLENCE REPORTS	2	1	24	24
TOTAL PROPERTY STOLEN	\$3,899	\$7,699	\$43,657	\$41,221
TOTAL PROPERTY RECOVERED	\$0	\$250	\$300	\$24,828

PART III: ARREST SUMMARY

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	3	1	5	0	70	11	65	13
MISDEMEANOR	15	0	13	1	136	6	119	34
TOTAL	18	1	18	1	206	17	184	47
23152(a&b) VC ARREST	3		3		29		36	
WARRANT ARREST	0		3		26		40	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS



GUADALUPE FIRE DEPARTMENT



TO: PUBLIC SAFETY DIRECTOR, MICHAEL CASH
FROM: CAPTAIN PATRICK SCHMITZ
SUBJECT: MONTHLY SUMMARY OF CODE ENFORCEMENT CASES
 November 1, 2020 – November 30, 2020

DATE: 12/01/2020

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Business License (GMC 5.04.040)	0	0	0	0
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0	3
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	0	2
Litter Accumulation (GMC 8.12.020)	0	0	7	7
Abatement of Weeds and Rubbish (GMC 8.16.010)	0	0	1	9
Unsafe Living Conditions (GMC 8.40.020)	0	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	0	0	1	7
Graffiti Abatement (GMC 9.07.060)	3	0	12	1
Abandoned Vehicles (GMC 10.36.010)	1	3	13	14
Unapproved Vehicle Covers (GMC 10.36.010)	0	0	0	2
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0	5
Yard Sale Signs (GMC 12.13.010)	0	0	0	3
Tampering with Water Service (GMC 13.04.200)	0	0	0	0
Working Without Permits (GMC15.04.020)	1	0	2	1
Address Number (GMC 15.08.020 (505.1))	1	0	4	1
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	0	0	9	26
Landscape Maintenance Required (GMC 18.64.120)	0	0	0	5
Inspection/Complaints (No Violation Found)	2	0	4	4
Apartment Inspections	0	0	0	84
Yearly Business Inspections	0	0	2	36
Other	0	0	4	21
TOTAL	8	3	59	240
Complaints Received	2	0	6	9

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Visitors	18	21	127	463
Public Relations ()	0	0	0	6
School Visits ()	0	0	0	0

CALLS FOR SERVICE November, 2020

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Medical	26	30	164	160
Structure Fire	0	0	1	0
Cooking Fire	1	0	2	1
Trash or Rubbish Fire	1	1	3	1
Vehicle Fire	1	0	1	1
Grass/Vegetation Fire	0	1	5	4
Other Fire	1	0	2	1
Motor Vehicle Accidents with Injuries	2	1	7	14
Motor Vehicle Accidents No Injuries	1	0	4	7
Motor Vehicle/Pedestrian Accident	1	0	3	1
Hazardous Materials Spill/Release	0	0	2	6
Hazardous Condition Other	0	1	2	2
Water Problem/Leak	0	0	1	1
Animal Problem / Rescue	0	0	0	1
Search / Rescue	0	0	0	0
Public Assistance	1	0	7	10
Police Matter/Assistance	0	0	1	4
Illegal Burn	0	0	0	0
Smoke/CO Detector/Fire Alarm Activation	1	2	9	4
Dispatch and Canceled En-route	2	4	19	15
False Alarm	1	0	4	5
TOTAL	39	40	237	238

Additional Information

STAFFING: 1 Public Safety Director (Police/Fire Chief)
3 Fire Captains
3 Fire Engineers
3 Paid Call Firefighters 9 Positions Vacant

Special Coverage:



CITY OF GUADALUPE
918 Obispo Street, Guadalupe CA 93434
Phone: 805.356.3895 Fax: 805.343.0542

Finance Department

MEMO

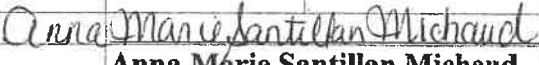
To: Todd Bodem, City Administrator
From: Anna Marie Santillan Michaud, City Treasurer
Date: December 8, 2020
Subject: Treasurer's Report – November 2020

The primary change(s) in this month's report compared to the prior month is/are as follows:

Revenue – Increase

- \$376,979.00 State of California CDBG Reimbursements

Treasurer's Report
Investments and Cash as of November 30, 2020

Local Agency Investment Fund ("LAIF") Account 98-42-346				\$8,467,656.25
Total Investments				\$ 8,467,656.25
Cash				
Checking Account 155-503815 ("Warrant Account")				\$784,919.56
Checking Account 155-003261 ("Payroll Account")				\$ 96,069.98
Total Cash				\$ 880,989.54
*Actual ending balances reconciled to Bank Statements				1
The following is a summary of the City's cash and investments as of November 30, 2020 compared with the prior month.				
Investments and Cash	October 31, 2020	November 30, 2020		
Investments	8,467,686.25	8,467,656.25		
Cash	936,865.86	880,989.54		
Total	\$ 9,404,552.11	\$	9,348,645.79	
** Total Cash and Investments agree to General Ledger.				
Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.				
Submitted:	12/8/2020			
				 Anna Marie Santillan Michaud City Treasurer



Recreation and Parks
 918 Obispo Street
 P.O. Box 908
 Guadalupe, CA 93434
 Ph: 805.356.3894
 Fax: 805.343.5512

Email: cguzman@ci.guadalupe.ca.us

RECREATION AND PARKS MONTHLY REPORT
For November 2020

Summary of Rentals/Usage for City Facilities & Parks

FACILITY	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR-TO-DATE (FY 20/21)	LAST YEAR-TO-DATE (FY 19/20)
Auditorium/Gym	30	37	50	98
O'Connell Park	0	3	5	7
LeRoy Park	0	2	1	2
Senior Center	4	16	29	69
City Parking Lot	0	2	4	7
Council Chambers	7	14	50	44
Central Park	2	0	2	0

The above Council Chamber totals includes formal City Council Meetings and 5 other separate meetings / interviews.

There continues to be limited use of City rental facilities due to COVID-19 health restrictions imposed by Federal, State and County health mandates adopted by the City. Although the City Hall Auditorium is in use by the Boys and Girls Clubs of Mid Central Coast via a temporary rental lease agreement that is expected to run through December 2020.

The City Senior Community Center continues to be a host site for one of four Santa Barbara County Food Bank Distribution sites here in Guadalupe. Our City sponsored group of Foodbank Distribution Volunteers headed by the City Mayor Ariston Julian and spouse

Lourdes Ramirez-Julian and Volunteer crew continues to do an outstanding job of distributing food commodities and other assistance to our Community. The distribution site provides food for local pets via the Care4Paws program. Some of the numbers for the Foodbank distribution are as follows:

March 2020 through September 2020 Totals	Families Served	Individuals
Weeks 1 through 27	7,249	31,105
October 2020:		
Week 28	270	1277
Week 29	269	1171
Week 30	275	1253
Week 31	276	1268
<u>Week 32</u>	<u>222</u>	<u>1004</u>
Totals Through October 2020	8,561	37,078
November 2020:		
Week 33	318	1407
Week 34	288	1352
<u>Week 35</u>	<u>326</u>	<u>1535</u>
Totals Through November 2020	9,493	41,372

As reported previously we have been very fortunate to have Volunteers assisting with our foodbank distribution. There have been 125 plus volunteers over the last 35 weeks. I again would like to acknowledge the following additional Volunteers for their invaluable dedicated service:

Grace Tjenalooi	Wendy Domanski	Richard Neblett	Georgia Shore
Mark Workley	Aston Parker	Nolan Peterson	Levi War
Joe Gruba	Susan Ziemba	Mark Ziemba	

Also, a special acknowledgement goes out to Wendy Domanski of the C.A.R.E.S. 4 Paws program. Wendy travels every Thursday from Santa Barbara to provide food for the community's cats and dogs. During the last November distribution Care4paws provided pet food assistance to 83 households in the Community. This included many cans of dog and cat food as well as 500 lbs of dog kittle and 230 lbs of cat kittle. A hardy "bark, bark" and loud meow to Cares4paws.

In addition, a big "Thank You" to the many Volunteers from the area Mormon Missionary Group who have provided many friendly and hard-working individuals. This group of Volunteers have done some of the heavy lifting in support to the City's Foodbank distribution efforts!

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The Leroy Park Renovation project continues to move along nicely with rebuilding out at the job site. There have been many dramatic changes to the physical layout of LeRoy Park and progress continues.

The Rural Community Development Corporation of California (RCDDC-Tom Brandeberry and Ms. Sonia Rios-Ventura) along with assistance from City staff continue to work on a competitive grant plan for the renovation of the City's Central Park. Ms. Rios-Ventura presented the Central Park renovation grant plan to the Recreation and Parks Commission during the Commission's 11/18/20 Special Meeting. The Recreation and Parks Commissioners and others in attendance were very pleased with the grant plan and unanimously felt the grant plan should move forward to the City Council for consideration and approval. The Central Park renovation grant plan will be presented to the City Council on 12/8/2020 for consideration and vote as Resolution No.2020-100 authorizing the City's application to the State Department of Parks and Recreation, and its Statewide Parks Program. Hopefully, the City Council will approve the resolution so that the grant project can move forward to the State. Also, a non-competitive grant to facilitate the hire of a Senior Services Coordinator is also still in the works and should be finally approved in December.

A special thanks to Mireya Pina and her group of volunteers from The Little House by the Park / Family Service Agency and the Community Environmental Council for their second completed Community Clean-up of various areas of the city on Saturday 11/21/20. Mireya related that this group will be providing future community clean-ups in the months to follow! Hooray to the Volunteer group!

On another front, the lease agreement for use of the City Hall auditorium with the Boys and Girls Club of the Mid Central Coast will be ending at the end of December 2020. There has been no word from the Boys and Girls Club on their plans for the continued use of the City Hall Auditorium after December 2020. Thus, as of the end of December 2020 the City's lease agreement with the Boys and Girls Club of the Mid Central Coast will expire.

Respectfully,

Charlie Guzman
Recreation Coordinator
City of Guadalupe



Human Resources
 918 Obispo Street
 P.O. Box 908
 Guadalupe, CA 93434
 Ph: 805.356.3893
 Fax: 805.343.5512

Email: egerber@ci.guadalupe.ca.us

HUMAN RESOURCES MONTHLY REPORT - DECEMBER 2020

DEPARTMENT REPORT – PUBLIC SAFETY

- **Police Department**

Zachary Stansfield-Jones started working remotely as Emergency Preparedness Coordinator on December 2. His current focus is completing the FEMA application for COVID-19 related reimbursements. Zachary and his family are relocating to the area at the end of December and will be working on-site January 4, 2021.

Background checks are still underway full-time Police Officer position and part-time Airport Police Officer positions. Anticipated start date is leaning towards mid-to-the end of January.

Michael Beers has been transferred from his role as Police Officer to Code Compliance effective December 7. He is fulfilling a temporary role, slated for two or three months, then voluntarily terminating employment with the City. Additionally, a background check for another City employee is underway, providing the City with a permanent Code Compliance Officer. There will be an overlap of having two Code Compliance Officers to address a backlog for two-to-three months. The transfer date for the second City employee is anticipated for January 5, 2021.

- **Fire Department**

Background checks are in the beginning stages for two Paid Call Firefighter volunteers are underway. Anticipated start date is leaning towards mid-to-the end of January.

DEPARTMENT REPORT – PUBLIC WORKS

An intern, Blake Thomas, third year Engineering student at Cal Poly will begin the post in January 2021. His wage is sponsored by the APWA Central Coast Chapter for a total of \$3,000.00, and at no cost to the City.

STATE OF EMERGENCY - COVID-19

As COVID-19 case rates and hospitalizations continue to rise at an alarming pace and threaten to overwhelm the health care delivery system, California health officials announced a Regional Stay at Home Order that is triggered if Intensive Care Unit (ICU) capacity drops below 15 percent in a given region. State health officials are tracking the state by five regions: Northern California, Bay Area, Greater Sacramento, San Joaquin Valley and Southern California. The Southern California region includes the following counties: Imperial, Inyo, Los Angeles, Mono, Orange, Riverside, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, Ventura.

Regions will remain in the Regional Stay at Home Order status for at least three weeks once triggered. Counties are eligible to come off the Regional Stay at Home Order after three weeks if their hospital ICU capacity projected four weeks out reaches 15 percent. Counties will return to the Blueprint for a Safer Economy tier determined by their case rate and test positivity after they are eligible to exit the Regional Stay at Home Order.

Residents are required to stay at home as much as possible and minimize mixing to reduce unnecessary exposure, while still being able to do important things like go to the doctor, buy groceries, pick up take out, go on a hike, or worship outdoors. K-12 schools that are already open can remain open and retailers can operate indoors at no more than 20 percent capacity to reduce exposure risk.

The public health order took effect at 12:59 p.m. on December 5. Thereafter, if a region falls below the 15 percent ICU threshold, it will have 24 hours to implement the Stay at Home Order. The ICU threshold fell below 15 percent on December 6.

Many of the counties in our region saw the biggest jump in long-distance travel during Thanksgiving week and also saw an uptick in positive coronavirus cases in the week following the holiday, November 29 through December 6. In the following two weeks since Thanksgiving week, there were 116 new cases in Guadalupe. Six employees tested for COVID-19 during this time frame; no positive cases among employees; one positive case with an independent contractor. One individual's test was deemed inconclusive and quarantine was warranted. Another individual's test was deemed inconclusive and retested negative.

As of December 17, The ICU capacity in the 11-county Southern California region dropped to 0% amid a dramatic surge in coronavirus cases.

With the Pfizer vaccine is being administered to primarily health care workers during the week of December 14, 3,900 vaccinations were dedicated to Santa Barbara County healthcare workers. The state is supposed to receive an additional 393,000 doses of the COVID-19 vaccine the week of December 21.

CONTACT TRACING REQUIRMENTS – Cal/OSHA

AB 685 expands the California Division of Occupational Safety and Health's (Cal/OSHA's) authority to issue Orders Prohibiting Use (OPU), otherwise known as Stop Work Orders, for workplaces that pose a risk of an "imminent hazard" relating to COVID-19 (i.e., hazards threatening immediate and serious physical harm).

The law also prescribes exhaustive notice requirements in the event of a COVID-19 exposure in the workplace, which include providing written notice to all employees who were at the worksite within the infectious period who may have been exposed to the virus. AB 685 also enhances reporting requirements to local health authorities in the event of a COVID-19 outbreak in the worksite. The law takes effect on Jan. 1, 2021.

Employers are mandated to investigate to help diagnosed employees recall everyone they have had close contact with during the infection period. The CDC defines a "close contact" as any individual who has been (a) within six (6) feet of an infected person; (b) for at least fifteen (15) minutes; (c) starting from forty-eight (48) hours before the person began feeling sick until the time the person is isolated – The 6-15-48 Rule. It is suggested that employers review surveillance video and other documentation to determine workers' interactions. This presents significant challenges to the employer.

Notice to Employees

The new notice requires employers to take these actions within one business day of a "potential exposure" based on a positive confirmed case of COVID-19 in the workplace:

- Provide written notice to all employees and employers of subcontracted employees who were at the worksite within the infectious period who may have been exposed to COVID-19. Although the written notice requirement applies only to employees and subcontracted employees, employers should also consider notifying any identifiable third parties who were at the worksite during the infectious period.
- Provide written notice to employee representatives, including unions and sometimes attorneys, who may represent employees.
- Provide written notice to employees and/or employee representatives regarding COVID-19-related benefits that employee(s) may receive, including workers' compensation benefits, COVID leave, paid sick leave and the company's anti-discrimination, anti-harassment, and anti-retaliation policies.
- Provide notice to employees regarding the company's disinfection protocols and safety plan to eliminate any further exposures, per CDC guidelines.

Written notice may include, but is not limited to, personal service, e-mail or text message if it can reasonably be anticipated to be received by the employee within one business day

of sending and shall be in both English and the language understood by the majority of the employees.

Reporting COVID-19 Exposures

The new law requires an employer that has a sufficient number of COVID-19 positive cases that meet the definition of a COVID-19 outbreak, as defined by the state Department of Public Health, to report prescribed information to the local public health agency in the jurisdiction of the worksite within 48 hours of learning of the outbreak. The definition of a COVID-19 outbreak will also be informed by the local health authority, which differs from the definition under the workers' compensation presumption rule.

In addition, for COVID-19-related fatalities, the employer must provide notification to the local health department of the names, numbers, occupation and worksite of employees who died due to a COVID-19 exposure. An employer shall also report the business address and North American Industry Classification System (NAICS) code of the worksite where the COVID-19-positive employee worked.

An employer with an outbreak subject to this section shall continue to provide notice to the local health department of any subsequent laboratory-confirmed cases of COVID-19 at the worksite.

Changes to the Cal/OSHA Process

The new law fast tracks the timeline for issuing serious citations. Usually, whenever Cal/OSHA intends to issue a serious citation, the agency has to provide a "1BY" notice, whereby the employer is afforded notice by the agency of its intent to issue a "serious" citation, together with the specific safety orders and allegations to support those types of citations.

Employers, in turn, are provided 15 days to provide additional evidence to support their defense, which could potentially inform whether Cal/OSHA will issue serious citations. Without this step, employers do not have the opportunity to "preview" Cal/OSHA's serious allegations, to submit evidence and proof to address those allegations, or to have any meaningful dialogue with the division before issuance of the citations.

This means employers must closely monitor the statute of limitations to ensure that once they receive a citation, they must immediately evaluate the classifications, allegations and proposed penalties and determine whether an appeal is necessary.

AB 685's removal of the 1BY notice period for COVID-related hazards also means employers should be careful to implement their COVID policies and produce documents to Cal/OSHA during an investigation, because they will not have an opportunity to raise legal defenses after a document request is complete until after the division issues the serious citations.

Return-to-Work Process

This new rule requires employers to create a COVID-19 "action plan" that will identify the workplace's risks and determine how to control exposure through such measures as improving ventilation, social distancing and protective gear.

Up to this point, Cal/OSHA has issued citations under the Injury and Illness Prevention Standard, a "catch-all" safety order that applies to a workplace hazard not covered by any specific safety order. It is likely this COVID-specific rule will require employers to draft and implement a separate COVID-19 pandemic plan that addresses all COVID-19 exposures and identifies the employer's manner in which to correct those exposures and how the employer will enforce its procedures, provide training, conduct inspections, and review its processes for effectiveness.

While the rule is not yet in effect until January 1, employers are strongly encouraged to consult counsel whenever (1) there is a positive confirmed case of COVID-19 for guidance on the proper notification/contact tracing requirements, and (2) whenever Cal/OSHA contacts them or if an inspector appears at the employer's worksite.

COVID-19 PRESUMPTION - WORKERS' COMPENSATION

California legislature has passed Senate Bill 1159, which creates a new framework for COVID-19-related workers' compensation claims. SB 1159 states that a "disputable presumption" exists for an employee who suffers illness or death resulting from COVID-19 on or after July 6, 2020 through January 1, 2023. Presumably, if an employee suffers an illness or death resulting from COVID-19 after January 1, 2023, the presumption no longer applies and case will be treated under the traditional workers' compensation framework.

The employer and claim administrator must work quickly to gather evidence to dispute the presumption. If the date of injury is before July 6, 2020, the claim administrator has 30 days to deny the claim. If the date of injury is on or after July 6, 2020, the claim administrator now has 45 days to deny the claim, or the injury is presumed compensable. The presumption of compensability is rebuttable but only with evidence discovered subsequent to the applicable investigation period. However, if the employee is an "essential employee" as specified in Labor Code Section 3212.87, then the 30-day denial period applies regardless of the date of injury. Such "essential employees" include but are not limited to certain firefighters, peace officers, frontline healthcare providers and healthcare facility workers.

The presumption created by SB 1159 applies to all employees who: (1) test positive during an outbreak (defined below) at the employee's specific place of employment, and (2) whose employer has five or more employees. The only injury for which the presumption applies is illness or death resulting from COVID-19. However, the following conditions must exist for the presumption to apply:

- The employee tests positive for COVID-19 within 14 days after a day that the employee performed labor or services at the employee's place of employment at the employer's direction.
- The day on which the employee performed labor or services at the employee's place of employment at the employer's direction was on or after July 6, 2020. This must be the last date the employee performed labor or services at the employee's place of employment at the employer's direction before the positive test.
- The employee's positive test occurred during a period of an outbreak at the employee's specific place of employment.

WORKERS' COMPENSATION

CJPIA is scheduling its annual Risk Management Evaluation for February 2021. At that time, an assessor will meet with department heads, visit all City properties, and provide additional data. Below is a 5-year summary:

Guadalupe

WCP Overview

12/17/2020

Loss Run Date: 1/1/2020

Coverage Period	Freq \$0 Paid		Frequency Paid				Reporting Lag Days	Paid	Total Severity		Average Severity	
	Closed	Open	Closed	Open	Legal	Total Legal			Indem	Reserved	Total	Member
2015-16	1		21			21	4	\$41,598.82	\$0.00	\$41,598.82	\$1,981	\$15,536
2016-17			10			10	2	\$123,190.51	\$0.00	\$123,190.51	\$12,319	\$23,405
2017-18			7	2		9	5	\$290,159.67	\$332,313.28	\$622,472.95	\$51,634	\$17,886
2018-19			3	5	3	8	3	\$319,975.45	\$548,796.73	\$868,772.18	\$87,111	\$21,633
2019-20	1		9			9	2	\$6,829.26	\$0.00	\$6,829.26	\$759	\$13,122
Totals	2	50	7	3	57	3	17	\$781,753.71	\$881,110.01	\$1,333,215.02		

Cause Comparison	Frequency Paid				Highest Severity Member	Average Severity		Normalized Claim Costs and Injury/Illness Incidence Comparisons						
	Total	Legal	Indem	Pool % (1)		Member	Member	Pool	Payroll	Per \$100	(2)	(3)	Member	
Myocardial Infarction	1	1	1	4	25%	\$375,244.23	\$375,244	\$236,243	\$2,155,650	\$1,237	LE	F	20.0	Guadalupe
Strain	28	1	11	2,273		\$238,777.85	\$33,444	\$21,209	\$2,744,267	\$3.54			10.3	Big Bear City Community Services District
Respiratory Disorders	1	1		49		\$26,735.05	\$26,735	\$3,190	\$2,324,268	\$2.99	LE		11.6	Ventura Port District
Infection	2			55		\$37,842.51	\$19,271	\$2,418	\$1,477,962	\$2.25	F		4.1	La Habra Heights
No Physical Injury	5		1	274		\$75,407.68	\$15,729	\$7,521	\$2,011,410				0.0	Alhambra
Multiple Injury	3		1	155		\$16,995.39	\$5,727	\$92,607					9.6	
Contusion	5			757		\$10,128.12	\$2,489	\$6,331						
All Other Injury	3		1	344		\$4,749.76	\$2,268	\$24,301						
All Other Occupational Disease	1		1	32		\$2,043.70	\$2,044	\$20,565						
Inflammation	1			152		\$1,637.12	\$1,637	\$12,618						
COVID-19	1		1	145		\$1,594.86	\$1,595	\$5,643						
Hearing Loss	1			41		\$1,108.68	\$1,109	\$25,295						
Foreign Body	1			151		\$374.82	\$375	\$9.27						
Dermatitis	1			116		\$288.29	\$288	\$572						
Laceration	6			531		\$595.90	\$217	\$3,052						
Vision Loss	1			8	13%	\$44.00	\$44	\$25,062						
All Other Cumulative Injury	1			244		\$0.00	\$0	\$54,845						

(1) When frequency is 10% or more of Pool frequency

(4) For Law Enforcement and the City

© California Joint Powers Insurance Authority



PLANNING DEPARTMENT

**City of Guadalupe
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Tel (805) 356-3903**

To: Mr. Mayor and City Councilmembers
From: January 1, 2021
Re: **Monthly Planning Report Covering December 2020**

MINISTERIAL PROJECTS

Zoning Clearances Approved	2
Zoning Clearances Denied	0
ADUs Approved	1
ADUs Denied	0
Zoning Clearances Appealed	0
Business Licenses Approved	1
Business Licenses Denied	0

DISCRETIONARY PROJECTS

The following projects are in for Planning Department review and have been worked on during August:

- DJ Farms South – tract map being processed, issues with RxR easements
- Pasadera Lot 9 Final Map revisions due to new map configuration and bridge
- Sign Ordinance – Reviewing comments from GBA
- General Plan RFP – Update underway, walking tour postponed to Feb. due to Covid
- General Plan and Rezone of various sites within the City - ongoing
- **LEAP Contract finalized**
- **REAP grant for \$104,872, approved in October**
- Olivera Multi-Family project submitted in October
- Almaguer LLA/GPZ processing to resolve lot line issues
- Spectrum Energy/PSHH solar project at Riverview Townhomes

If any Councilmember is interested in a particular project or would like to know its status, please let me know and I would be happy to provide the information.

Guadalupe City Planning Department Planning Processing Summary for December 2020 (1-1-2021 update)

<u>Case No.</u>	<u>Name</u>	<u>Submittal Date</u>	<u>Comp. Date</u>	<u>Status</u>	<u>OK for Bldg. Permit Issuance</u>
2017-130-TPM \$\$	DJ Farms South Master TPM	10-12-17	Complete-09-27-19	COMPLETE letter sent on 09-27-19. Waiting for resolution of RxR easement for bridge access.	NO
2020-095-DR	Olivera Multi-family Housing	09/29/20	INC sent 10-12-20	Initial review and INC letter sent to applicant.	NO
2020-101-LLA	Almaguer LLA/GPZ	Oct 2020	INC sent	LLA and GPZ INC letter sent to owner.	NO
2019-067-VTTM \$\$	Pasadera Lot 9			Grading Plan issued prior to recordation. Map being revised due to need for a second bridge.	NO
2018-135-GPZ No\$	General Plan amendment and Rezone of several areas of the City	08/29/18	N/A	Letters to owners were sent out in September. Coordinating efforts with GP Update.	N/A
N/A	General Plan Update	2019 City Council authorization	N/A	EMC updating old documents and preparing a new GP map. Walking tour postponed to February due to Covid.	N/A
2018-133-OA No\$	Round 3 Zoning Ordinance Updates	8/12/19	N/A	Preparing new zoning ordinance Chapter 55 for Home Occupations and Cottage Food Industries (ongoing)	N/A
2018 -133 OA No\$	Sign Ordinance	2/24/20	N/A	Conducted Workshop on 8-25-20. Waiting for input from GBA.	N/A

No\$ = unreimbursed planning work

\$ = projects where a fixed fee has been paid

\$\$ = projects where a variable fee / deposit is made and the applicant is billed for time beyond the initial deposit

12/11/2021

Ministerial Permit Report-- December 2020
(Reported 1-1-21)

Zoning Clearances Approvals

2020-104-ZC	Pereyra ADU	4448 Holly St.
2020-105-ZC	Schmidt Lattice Cover	4514 Buena Vista
2020-108-ZC	Troost Concrete	4530 Buena Vista

Zoning Clearances Denied

Business License Approvals

Business License Denials



**Public Works/Engineering Report
January 2021**

Development

Pasadera

In December, staff continued working with Pasadera on stormwater, Twitchell yield transfer, Lot 9 development, and dedication of public property to the City.

Escalante Meadows

City staff completed the easement vacation on December 8. City staff met with Escalante Meadows staff on December 1, 8, 15, and 22 to continue working towards determining how transit and active transportation projects may help the competitiveness of a grant on which Escalante Meadows is currently working. Additional work has been done in this regard to identify potential projects that align with the City's long-term goals and previous planning efforts, such as the 2020 Mobility and Revitalization Plan and the 2014 Bicycle and Pedestrian Plan. The City sent a second review letter on the Public Improvement Plans on December 4 and a third review letter on December 30, 2020.

Facilities

City Parking Lot

Work continues on evaluating why the EV chargers at the City parking lot that are not functioning. On multiple occasions, the circuit breakers for the chargers have not just tripped but have fried. The manufacturer indicates that this should only occur from a lightning strike. The manufacturer has sent out a replacement charger so we can send one of the existing ones back for review. PG&E also evaluated the transformer to the site and determined that it was functioning properly. In December, an electrician came out to evaluate the site and was not able to identify any problems with the electrical panel that would cause such a problem. However, he recommended splitting the two electric vehicle (EV) car chargers to two separate 40 amp circuit breakers at a cost of \$1,455. This work will be completed in January 2021.

The County of Santa Barbara informed the City on December 8 that a grant for free cost-recovery EV chargers was available from PG&E if the City could produce the necessary paperwork before the end of that day. Unfortunately, staff was not able to gather the necessary paperwork until the following day. The County submitted our paperwork regardless see if PG&E would accept it. Unfortunately, they did not, and we missed out on this opportunity. However, the County said that they would let us know of another such opportunity arose.

On December 10, the lights at the City parking lot were not functioning properly. Staff reset the timer and the light started functioning properly.

General

Local Wi-Fi

City staff reviewed the potential for providing local Wi-Fi in the community. Local Wi-Fi at City facilities would enable greater security (such as cameras or biometric locks), greater staff efficiency by opening and closing sites remotely, better control of rental sites, the opportunity for cost recovery EV charging stations at facilities such as the city parking lot where no Wi-Fi is currently available, potential hotspots at parks for grade school children to access the Internet, and improved public access to Council chamber meetings by posting to a website rather than relying on the County of Santa Barbara as the sole source for broadcast. In December, staff spoke with the Guadalupe Business Association as well as with technical experts on this topic. The conclusion was that the type of local Wi-Fi being offered at this time would provide little benefit, is the limiting factor is the feed coming into the City. This topic will be tabled for the time being. Some of the improvements discussed above will be explored using alternate forms of communication, such as cellular.

North Gateway monument

The broken medallion on the North Gateway monument was repaired on December 18, 2020.

Landscape Maintenance

In December, a palm tree in Point Sal Dunes was identified as having trunk rot, an incurable disease. The tree is scheduled to be removed in January, at a cost of about \$1,000.

Parks

LeRoy Park Community Center

City staff met with the contractor, inspector, and consultant for weekly coordination site meetings on December 2, 9, 16, and 30. To date, \$128,000 of the approved \$205,000 contingency has been approved to be spent, and approximately one third of the project has been completed

(note last month's report over-represented the amount of contingency spent. The amount shown this month is correct). The master keying plan was reviewed and comments were submitted on December 29, 2020.

Streets

Guadalupe Trail to the Beach

City staff participated in a Zoom meeting to discuss alternative routes from Guadalupe to the beach on December 14. A draft report was distributed on December 16. Staff submitted comments on December 22.

Local Road Safety Plan (LRSP)

On December 14, staff received notification that it has received \$40,000 in grant funding for a Local Road Safety Plan. This plan will be required for the City to be eligible for certain streets-related grants, starting in 2022. The grant covers 90% of the cost of developing this report. Staff will be requesting the additional \$5,000 required match either through cost savings in the existing budget or in the upcoming FY 21 – 22 budget. To receive the grant funds, the City was required to submit a funding allocation request to our Local Assistance Engineer at Caltrans. This was done on December 18. City staff developed a Request for Proposals, that will be advertised after receiving confirmation of funding allocation from Caltrans.

Guadalupe Street and 5th Street Pedestrian Crossing

On December 1, City staff found the blinking lights on the east side of the pedestrian crossing at Guadalupe Street and 5th St. knocked over. Union Pacific Railroad staff admitted to hitting it. City staff received a quote for \$2,931 to fix it. The repair was completed on December 15, 2020. The City will be submitting a claim to Union Pacific Railroad to be reimbursed for this cost.

Transit

The Short Range Transit Plan was completed in December.

Water

Well Abandonment

The City did not receive any quotes from competitive bidding the 5th Street Well abandonment project, so staff reached out to one company for a quote. The quote received was reasonable, so City staff scheduled for the work to be completed at the beginning of January. In December, staff worked with PG&E to physically disconnect the power at the site in preparation for this project. After beginning to mobilize for the project, the contractor informed the City that their bid did not include demolition of the building and foundation, which was not explicitly included

in the request for quotation. City staff is seeking will a quote specifically for demolition of the building and foundation to compare with the contractor's quote to verify that it is reasonable.

Obispo Waterline Upgrade Project

The City met with the contractor for the Obispo Street waterline upgrade project on December 22 for a preconstruction meeting. This project, which involves an upgrade of the 4- and 6-inch water line along Obispo Street between 9th St. and 11th St. to improve fire flows to the elementary school, is scheduled to begin construction on January 13, 2021. Design of this project was paid for using funds from the Integrated Regional Water Management Program disadvantaged community planning grant, and construction will be funded through budgeted water rates.

W. Main St. Waterline Upgrade Project

Final plans and specifications for this project were completed on December 30, 2020. Design of this project was paid for using funds from the Integrated Regional Water Management Program disadvantaged community planning grant. This project is scheduled to be put out to bid in early 2021. The project involves upgrading the 4-inch water line in W. Main St. from Guadalupe Street to Pioneer Street to improve fire flows to the middle school. Construction will be funded through budgeted water rates.

Regulatory

The State Water Resources Control Board Division of Drinking Water (DDW) conducted a sanitary survey of the City's water system on October 28. The City received a letter on November 20 documenting the inspection and identifying areas of correction. Response was due December 19. The city submitted a response letter on December 14 covering the following items:

- A source water assessment for the new Pasadera Well was completed on December 7. This source water assessment is posted on the City's website
- Staff performed system disconnections as required by the regulator in November. Photos documenting this disconnection were included in the letter.
- DDW requested photos of the appurtenances at the top of the elevated tank. Photos were received on December 11 and included with the letter.
- Cathodic protection equipment was repaired in November. Photos documenting this work were included in the letter.
- Raw and treated water sampling requirements were up to date except for radium 226 and 228 from Obispo Well. The samples were collected and sent to the lab on December 1.

- The Coliform Sample Siting Plan was last updated in 2011 and was outdated, as it did not include the Pasadera Well, the new tank, or the new sample site. This plan was updated November 30 and included in the letter.
- DDW did not have a copy of the Emergency Notification Plan that was updated in January 2020. Staff forwarded the document to DDW on November 23 and included in the letter.

Wastewater

Process

The City struggled with effluent discharge compliance at its wastewater treatment plant the month of December. Staff inadvertently removed too much biological material from the reactor early in the month. Once this occurs, it takes several weeks for the biota to reestablish itself and provide adequate treatment.

Staff continues working towards the reinstatement of one-half of the Advanced Integrated Pond System (AIPS) and performing much overdue maintenance on its Biolac system. In December, at least one third of the sludge in the AIPS ponds was removed to the sand drying beds, for ultimate disposal at Engel and Gray. Staff began filling the AIPS ponds with treatment plant effluent in preparation of bringing them online in early 2021.

Collections system

In the month of December, there were no sewer overflows. There were no sewer overflows for all of 2020, thanks to the sewer sentinels that were installed in the system in January 2020.

The City resubmitted a Caltrans encroachment permit application for the lift station upgrade projects on December 14. This was originally submitted in February 2020. The City received comments back from Caltrans including a requirement that the City include an archaeological study. That requirement was completed in June. The application was resubmitted so that the project will be ready for construction once funds are secured.

Effluent Pump Station

City staff reviewed the draft final drawings and specifications for the effluent pump station and sent comments back on December 14. Questions arose regarding easements, which were resolved on December 16. The drawings and specifications were finalized on December 31. Design of this project was paid for with funds from the Integrated Regional Water Management Program disadvantaged community planning grant. Construction will be funded partly through the Integrated Regional Water Management Program disadvantaged community construction grant (\$302,000) and partly through wastewater rates.

Collections System Upgrades

The City received word on November 24 that the request for free technical assistance from the California Rural Water Association on developing the application for the state revolving fund (mostly forgivable) loan for collection system upgrades was approved. Work on developing this application will begin in January.

City of Guadalupe

Capital Improvement Projects Budget - Fiscal Year 20-21

December 2020

Project Numbers	PROJECT DESCRIPTIONS	2020-21 TOTAL	Update
100	Buildings		
089-101	Public Works Corporation Yard Building	\$ 300,000	On hold.
089-104	Financial Accounting Software	\$ 156,000	Installation in progress.
089-105	General Plan Update	\$ 164,220	Awarded in August. Kickoff meeting in October.
200	Parks		
089-201	Leroy Park (Community Center and Site)	\$ 3,850,000	Construction underway.
089-202	O'Connell Park Improvement	\$ 200,000	Actual available \$177,000. Funding being considered for Leroy Park
300	Streets, Sidewalks, Bicycle Facilities		
089-302	Street Maintenance FY 20/21	\$ 411,500	Completed November 30.
089-304	Street Rehabilitation FY 20/21	\$ 902,400	Not yet started. Waterlines on Obispo and West Main need to be installed first.
089-306	Guadalupe and Obispo Streets Pedestrian Improvements	\$ 406,000	Complete. Last reimbursement request to be submitted in September
089-307	La Guardia and Gualarte Lanes Pedestrian Improvements	\$ 179,537	One easement needed. Evaluating value.
400	Water		
089-401	Recoat Elevated Tank (Design and Construction)	\$ 490,000	Deferred. Inspection scheduled for 2021.
089-403	Well Abandonment (9th St., 5th St., Obispo)	\$ 100,000	Right-of-way piping on 5th Street disconnected. Power disconnected.
089-405	Obispo and West Main Waterlines	\$ 1,000,000	Obispo construction scheduled for January. West Main design complete.
500	Wastewater		
089-503	Effluent Irrigation Pump Station Rehabilitation (Construction)	\$ 522,821	Design complete.
089-504	Hwy 1 Lift Station	\$ 1,000,000	Requesting state revolving fund financing.
089-505	Sewer Main Improvements	\$ 1,400,000	One easement needed. Evaluating value.
089-506	Collection System Cleaning	\$ 60,000	This work has been folded into the Clay's lease agreement
089-507	Aeration Basin Improvements	\$ 150,000	Work began October 2020.
089-508	WWTP Site Improvements	\$ 106,000	Additional effluent spray field pipe purchased for \$10,262.74
	Transfer to CIP fund 089:	\$ 11,398,478	

Completed.



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: December, 2020

	This Month	Last Month	Year to Date	Last Year
Visitors	5	8	741	445
Inspections	344	389	6,120	6,942
Building Permits Issued	30	10	259	272
Certificate of Occupancy	24	4	161	94

VISITORS: Permits, Planning application submittals, submitted plan updates, general information

12/1/2020	AD 9	Scheduling and records update.	x					David, 2.0 hrs, clear and warm
12/1/2020	UN 1	5173 Surfbird, Underlab drain plumbing for garage conversion.	x					4 inspections, site visit.
12/1/2020	SW 4	5173 Surfbird, Sewer connection, 3" for garage conversion.	x					12/1/2020
12/1/2020	F 2	4827 Pagaling, Final electrical, 1 broken afci breaker, will replace today for re-final tomorrow		x				
12/1/2020	F 2	4468 3rd, Field visit with owner Vicente, roofing/flushing.	x					
12/2/2020	AD 9	Scheduling and records update.	x					David, 5.25 hrs, clear and cool.
12/2/2020	MS 4	Leroy Park, Site visit, guys had to have meeting elsewhere.		x				26 inspections
12/2/2020	MS 4	reschedule for tomorrow.		x				12/2/2020
12/2/2020	FN 1	5173 Surfbird, Epoxy bolt installations	x					
12/2/2020	FN 5	5173 Surfbird, Concrete slab, rebar, garage conversion.	x					
12/2/2020	F 1	4827 Pagaling, Final garage ADU conversion.	x					
12/2/2020	F 2	4827 Pagaling, Final electrical.	x					
12/2/2020	F 3	4827 Pagaling, Final mechanical.	x					
12/2/2020	F 4	4827 Pagaling, Final plumbing.	x					
12/2/2020	F 6	4827 Pagaling, Smokies and carbon monox for the new garage conversion and the existing house tested.	x					
12/2/2020	F 6	4491 Holly, Site visit with owner/builder Cesar.	x					
12/2/2020	MS 4	Lot 49, Wall insulation, ceiling at final.	x					
12/2/2020	SC 6	Lot 74, Drywall attachment.	x					
12/2/2020	SC 1	878 Olivera, Site visit for as-built cmu wall, drive by.	x					
12/2/2020	MS 4	Lot 54, Sewer connection, 4"	x					
12/2/2020	SW 4	Lot 55, Sewer connection, 4"	x					
12/2/2020	SW 4	Lot 56, Sewer connection, 4"	x					
12/2/2020	SW 4	Lot 57, Sewer connection, 4"	x					
12/2/2020	SW 4	Lot 67, Sewer connection, 4"	x					
12/2/2020	SW 4	Lot 68, Sewer connection, 4"	x					
12/2/2020	F 1	Lot 93, Final building, cert of occupancy issued.	x					
12/2/2020	F 2	Lot 93, Final electrical.	x					
12/2/2020	F 3	Lot 93, Final mechanical.	x					
12/2/2020	F 4	Lot 93, Final plumbing.	x					
12/2/2020	F 5	Lot 93, Title 24 papers ok.	x					
12/2/2020	F 6	Lot 93, Smokies and carbon monox alarms tested.	x					
12/2/2020	F 10	Lot 93, Fire sprinklers bell ok.	x					
12/2/2020	F 10	Lot 93, Automatic landscape rain sensor computer installed.	x					
12/3/2020	AD 9	Scheduling and records update.	x					David. 6.75 hrs, clear and cool
12/3/2020	F 1	Lot 99, Final building, cert of occupancy issued.	x					50 inspections, 1 plan check.
12/3/2020	F 2	Lot 99, Final electrical.	x					12/3/2020
12/3/2020	F 3	Lot 99, Final mechanical.	x					
12/3/2020	F 4	Lot 99, Final plumbing.	x					
12/3/2020	F 5	Lot 99, Title 24 papers ok.	x					
12/3/2020	F 6	Lot 99, Smokies and carbon monox alarms tested.	x					

12/3/2020	F 1	laundry room and solar storage room.							X	
12/3/2020	F 1	864 Pioneer, Roof mounted solar hot water heater system							X	
12/3/2020	F 1	finalled.							X	
12/3/2020	FR 1	4491 Holly, E-tag issued, email PG+E.							X	
12/3/2020	AD 6	208 Pacific Dunes Wy, Plan check pv roof mount system.							X	
12/4/2020	AD 9	Scheduling and records update.							X	David, 5.25 hrs, clear and cool
12/4/2020	SC 1	Lot 49, Drywall attachment ok.							X	16 inspections, 1 plan check.
12/4/2020	FR 10	Lot 47, Interior gas pressure test							X	12/4/2020
12/4/2020	FR 10	Lot 48, Interior gas pressure test							X	
12/4/2020	FR 10	Lot 74, Interior gas pressure test							X	
12/4/2020	FR 3	Lot 70, Rough mechanical.							X	
12/4/2020	FR 7	Lot 70, Rough sprinklers.							X	
12/4/2020	FR 6	Lot 70, Gas piping.							X	
12/4/2020	FR 10	Lot 70, Gas pressure test.							X	
12/4/2020	FR 3	Lot 53, Rough mechanical.							X	
12/4/2020	FR 6	Lot 53, Gas piping.							X	
12/4/2020	FR 10	Lot 53, Gas pressure test.							X	
12/4/2020	FR 6	Lot 54, Gas piping.							X	
12/4/2020	FR 10	Lot 54, Gas pressure test.							X	
12/4/2020	MS 4	Cultural Arts Center, Meeting with Whittle Sprinkler Co.							X	
12/4/2020	MS 4	and fire dept for sprinkler requirements, permit for the							X	
12/4/2020	MS 4	building.							X	
12/4/2020	FR 3	475 Degasparis St, Rough mechanical, wall heater.							X	
12/4/2020	F 11	475 Degasparis, Final wall heater.							X	
12/4/2020	AD 6	Cedar St, Plan check remodel/addition.							X	
12/7/2020	AD 9	Scheduling and records update.							X	David, 3.75 hrs, warm and windy
12/7/2020	UN 1	4627 5th St, Underslab drain plumbing.							X	7 inspections
12/7/2020	FN 3	Arroyo Seco Road, east side full length pre-gout 1st lift							X	12/7/2020
12/7/2020	FN 3	approved, 1,136 feet long, average pre-gout 3-4.5 feet tall,							X	
12/7/2020	FN 3	2nd lift ready in approx 2 weeks.							X	
12/7/2020	FR 1	Lot 70, Rough electric.							X	
12/7/2020	FR 1	Lot 69, Rough electric.							X	
12/7/2020	FR 3	Lot 69, Rough mechanical							X	
12/7/2020	FR 6	Lot 69, Gas piping.							X	
12/7/2020	FR 7	Lot 69, Rough fire sprinklers.							X	
12/8/2020	AD 9	Scheduling and records update.							X	David, 3.75 hrs, cloudy and warm, no wind.
12/8/2020	FN 2	Lot 63, Grounding electrode, # 4 rebar.							X	12 inspections
12/8/2020	FN 2	Lot 64, Grounding electrode, # 4 rebar.							X	12/8/2020
12/8/2020	FN 2	Lot 65, Grounding electrode, # 4 rebar.							X	
12/8/2020	FN 2	Lot 66, Grounding electrode, # 4 rebar.							X	

12/11/2020	UN 1	Lot 63, Setbacks.		x					19 inspections 12/11/2020
12/11/2020	UN 1	Lot 63, Footings.		x					
12/11/2020	UN 1	Lot 63, Forms.		x					
12/11/2020	UN 1	Lot 63, Reinforcing steel, holdowns,		x					
12/11/2020	UN 1	Lot 63, Capillary break.		x					
12/11/2020	UN 1	Lot 64, Setbacks.		x					
12/11/2020	UN 1	Lot 64, Footings.		x					
12/11/2020	UN 1	Lot 64, Forms.		x					
12/11/2020	UN 1	Lot 64, Reinforcing steel, holdowns,		x					
12/11/2020	UN 1	Lot 64, Capillary break.		x					
12/11/2020	UN 1	4442 Cedar, Setbacks.		x					
12/11/2020	UN 1	4442 Cedar, Footings.		x					
12/11/2020	UN 1	4442 Cedar, Forms.		x					
12/11/2020	UN 1	4442 Cedar, Reinforcing steel, holdowns,		x					
12/11/2020	UN 1	4442 Cedar, Capillary break.		x					
12/11/2020	FN 2	4442 Cedar, Grounding electrode, #4 bar.		x					
12/11/2020	SC 9	Lot 49, Stucco scratch coat.		x					
12/11/2020	SC 9	Lot 50, Stucco scratch coat.		x					
12/11/2020	SC 9	Lot 73, Stucco scratch coat.		x					
12/12/2020	AD 6	4448 Holly, Plan check ADU (at home, Saturday).		x					David, 1.5 hrs at home, 1 plan check, 4448 Holly 12/12/2020
12/14/2020	AD 9	Scheduling and records update.		x					
12/14/2020	MS 4	4833 Pagaling, Site visit for new windows.		x					David, 3. 75 hrs, cool and breezy. 17 inspections, plan check, site visit. 12/14/2020
12/14/2020	AD 6	4833 Pagaling, Plan check window replacement job.		x					
12/14/2020	UN 1	Lot 65, Setbacks.		x					
12/14/2020	UN 1	Lot 65, Footings.		x					
12/14/2020	UN 1	Lot 65, Forms.		x					
12/14/2020	UN 1	Lot 65, Reinforcing steel, holdowns,		x					
12/14/2020	UN 1	Lot 65, Capillary break.		x					
12/14/2020	UN 1	Lot 66, Setbacks.		x					
12/14/2020	UN 1	Lot 66, Footings.		x					
12/14/2020	UN 1	Lot 66, Forms.		x					
12/14/2020	UN 1	Lot 66, Reinforcing steel, holdowns,		x					
12/14/2020	UN 1	Lot 66, Capillary break.		x					
12/14/2020	FR 6	Lot 68, Gas piping.		x					
12/14/2020	FR 10	Lot 68, Gas pressure.		x					
12/14/2020	FR 7	Lot 68, Rough sprinklers.		x					
12/14/2020	FR 1	Lot 68, Rough electrical.		x					
12/14/2020	FR 3	Lot 68, Rough mechanical.		x					
12/14/2020	SC 6	Lot 51, Wall insulation, ceiling at final.		x					
12/14/2020	SC 1	Lot 72, Drywall attachment,		x					

12/15/2020	AD 9	Scheduling and records update.				x				David, 4.5 hrs, clear, cool, little breeze
12/15/2020	FR 1	5173 Surfbird, Rough electrical.				x				16 inspections 12/15/2020
12/15/2020	FR 4	5173 Surfbird, Rough plumbing.				x				
12/15/2020	FR 5	5173 Surfbird, Rough framing.				x				
12/15/2020	FR 3	5173 Surfbird, Rough mechanical.				x				
12/15/2020	FR 6	5173 Surfbird, Gas piping.				x				
12/15/2020	FR 10	5173 Surfbird, Gas pressure.				x				
12/15/2020	SC 6	Lot 71, Wall insulation, ceiling at final.				x				
12/15/2020	FN 2	Lot 59, Grounding electrode, # 4 rebar.				x				
12/15/2020	FN 2	Lot 60, Grounding electrode, # 4 rebar.				x				
12/15/2020	FN 2	Lot 61, Grounding electrode, # 4 rebar.				x				
12/15/2020	FN 2	Lot 62, Grounding electrode, # 4 rebar.				x				
12/15/2020	SC 1	Lot 51, Drywall attachment ok.				x				
12/15/2020	FN 5	4627 5th St, Setbacks				x				
12/15/2020	FN 5	4627 5th St, Forms				x				
12/15/2020	FN 5	4627 5th St, Footings only, rebar, holdowns.				x				
12/15/2020	FN 2	4627 5th St, Grounding electrode, # 4 rebar.				x				
12/16/2020	AD 9	Scheduling and records update.				x				David, 3.25 hrs, cool, clear, breezy.
12/16/2020	F 1	Lot 94, Final building, cert of occupancy issued.				x				9 inspections 12/16/2020
12/16/2020	F 2	Lot 94, Final electrical.				x				
12/16/2020	F 3	Lot 94, Final mechanical.				x				
12/16/2020	F 4	Lot 94, Final plumbing.				x				
12/16/2020	F 5	Lot 94, Title 24 papers ok.				x				
12/16/2020	F 6	Lot 94, Smokies and carbon monox alarms tested.				x				
12/16/2020	F 10	Lot 94, Fire sprinklers bell ok.				x				
12/16/2020	F 10	Lot 94, Automatic landscape rain sensor computer installed.				x				
12/16/2020	SC 7	Lot 47, Shower pan liner test ok.				x				
12/17/2020	AD 9	Scheduling and records update.				x				David, 5.0 hrs, cool, cloudy, breezy
12/17/2020	SC 6	5173 Surfbird, Wall and ceiling insulation.				x				12 inspections 12/17/2020
12/17/2020	FR 1	459 Campodonico, Etag issued, email PG+E, main house socket.				x				
12/17/2020	FR 1	459 Campodonico, Etag issued, email PG+E, "A" socket				x				
12/17/2020	FR 1	459 Campodonico, Etag issued, email PG+E, future ADA socket.				x				
12/17/2020	FN 3	413', 2nd lift pre-grout, full height CMU, Arroyo Seco, east side.				x				
12/17/2020	SC 6	Lot 52, Wall insulation, ceiling at final.				x				
12/17/2020	FR 7	Lot 52, Rough sprinklers hydro test ok.				x				
12/17/2020	FR 1	Lot 53, Rough electric.				x				
12/17/2020	FR 7	Lot 53, Rough sprinklers.				x				
12/17/2020	FR 1	Lot 54, Rough electric.				x				
12/17/2020	FR 7	Lot 54, Rough sprinklers.				x				
12/17/2020	FR 3	Lot 54, Rough mechanical.				x				
12/18/2020	AD 9	Scheduling and records update.				x				

12/18/2020	SC 11	4460 3rd St, Roof asphalt strip.									X	
12/18/2020	IMS 4	4481 Amber St, Site visit with owner/builder Eduardo.									X	
12/18/2020	FR 2	Lot 65, 2nd floor nailing, joists and girders.									X	
12/18/2020	F 3	Lot 44, Final mechanical, heater, gas released, e-mail gas co.									X	David 4.5 hrs, clear, cool, little breeze.
12/18/2020	SC 6	Lot 44, Ceiling insulation.									X	19 inspections.
12/18/2020	F 3	Lot 45, Final mechanical, heater, gas released, e-mail gas co.									X	1 site visit.
12/18/2020	SC 6	Lot 45, Ceiling insulation.									X	
12/18/2020	F 3	Lot 46, Final mechanical, heater, gas released, e-mail gas co.									X	
12/18/2020	SC 6	Lot 46, Ceiling insulation.									X	
12/18/2020	F 3	Lot 47, Final mechanical, heater, gas released, e-mail gas co.									X	
12/18/2020	SC 6	Lot 47, Ceiling insulation.									X	
12/18/2020	F 3	Lot 48, Final mechanical, heater, gas released, e-mail gas co.									X	
12/18/2020	SC 6	Lot 48, Ceiling insulation.									X	
12/18/2020	F 3	Lot 75, Final mechanical, heater, gas released, e-mail gas co.									X	
12/18/2020	SC 6	Lot 75, Ceiling insulation.									X	
12/18/2020	F 3	Lot 76, Final mechanical, heater, gas released, e-mail gas co.									X	
12/18/2020	SC 6	Lot 76, Ceiling insulation.									X	
12/18/2020	F 3	Lot 77, Final mechanical, heater, gas released, e-mail gas co.									X	
12/18/2020	SC 6	Lot 77, Ceiling insulation.									X	
12/18/2020	F 3	Lot 78, Final mechanical, heater, gas released, e-mail gas co.									X	
12/18/2020	SC 6	Lot 78, Ceiling insulation.									X	
12/18/2020	FN 5	Leroy Community Park, 30' grade beam footing RFI for the wall									X	
12/18/2020	FN 5	at the gym/recreation area, rebar ok, spec. inspection for									X	
12/18/2020	FN 5	epoxy dowells pending, grid line 7.									X	
12/21/2020	AD 9	Scheduling and records update.									X	David, 4.25 hrs, clear and cool, no wind
12/21/2020	UN 1	Lot 62, Setbacks.									X	14 inspections.
12/21/2020	UN 1	Lot 62, Footings.									X	12/21/2020
12/21/2020	UN 1	Lot 62, Forms.									X	
12/21/2020	UN 1	Lot 62, Reinforcing steel, holdowns.									X	
12/21/2020	UN 1	Lot 62, Capillary break.									X	
12/21/2020	SW 6	Lot 62, Electric sweep conduit at panel.									X	
12/21/2020	FR 2	4460 3rd St, Roof sheathing for house ok, rear carport later.									X	
12/21/2020	SC 1	5173 Surfbird, Drywall attachment ok, job card not on site,									X	
12/21/2020	SC 1	customers phone not working for 3 hours.									X	
12/21/2020	SC 3	Lot 51, Stucco lath attachment.									X	
12/21/2020	SC 3	Lot 52, Stucco lath attachment.									X	
12/21/2020	SC 3	Lot 71, Stucco lath attachment.									X	
12/21/2020	SC 1	Lot 71, Drywall attachment .									X	
12/21/2020	SC 1	Lot 72, Stucco lath attachment.									X	
12/21/2020	AD 1	359 Campodonico, Site visit to sign job card for PG+E that was									X	
12/21/2020	AD 1	not on site at etag inspection for the house, ADU, future socket.									X	
12/22/2020	AD 9	Scheduling and records update.									X	David, 4.5hrs, clear and frosty

12/22/2020	FR 2	4460 3rd St, Rafter tails repaired, new fascia on house.	x						26 inspections	
12/22/2020	FR 5	4460 3rd, Rough framing, shed roof framing on carport.	x						12/22/2020	
12/22/2020	FR 4	4829 Hernandez, Underslab drain plumbing.	x							
12/22/2020	FR 6	4829 Hernandez, Gas piping, 73', 3/4" p.e. yard line from	x							
12/22/2020	FR 6	meter set assembly to new ADA in rear.	x							
12/22/2020	FR 10	4829 Hernandez, Gas pressure, yard line only.	x							
12/22/2020	SW 4	4829 Hernandez, Sewer connection for ADA, 3"	x							
12/22/2020	UN 1	Lot 59, Setbacks.	x							
12/22/2020	UN 1	Lot 59, Footings.	x							
12/22/2020	UN 1	Lot 59, Forms.	x							
12/22/2020	UN 1	Lot 59, Reinforcing steel, holdowns,	x							
12/22/2020	UN 1	Lot 59, Capillary break.	x							
12/22/2020	SW 6	Lot 59, Electric sweep conduit at panel.	x							
12/22/2020	FR 2	Lot 64, 2nd floor nailing, joists and girders.	x							
12/22/2020	SC 1	Lot 52, Drywall attachment.	x							
12/22/2020	FR 7	Lot 44, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 45, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 46, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 47, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 48, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 49, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 50, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 73, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 74, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 75, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 76, Fire sprinklers pitot test ok.	x							
12/22/2020	FR 7	Lot 77, Fire sprinklers pitot test ok.	x							
12/23/2020	AD 9	Scheduling and records update.	x						David, 6.25 hrs, clear and warm	
12/23/2020	F 10	4460 3rd St, Asphalt shingles on house complete, peel and	x						24 inspections, 1 partial plan check for ADU	
12/23/2020	F 10	stick rolled asphalt on new carport roof, water heater b vent	x						12/23/2020	
12/23/2020	F 10	new location to top of new carport next year.	x							
12/23/2020	UN 1	Lot 60, Setbacks.	x							
12/23/2020	UN 1	Lot 60, Footings.	x							
12/23/2020	UN 1	Lot 60, Forms.	x							
12/23/2020	UN 1	Lot 60, Reinforcing steel, holdowns,	x							
12/23/2020	UN 1	Lot 60, Capillary break.	x							
12/23/2020	SW 6	Lot 60, Electric sweep conduit at panel.	x							
12/23/2020	UN 1	Lot 61, Setbacks.	x							
12/23/2020	UN 1	Lot 61, Footings.	x							
12/23/2020	UN 1	Lot 61, Forms.	x							
12/23/2020	UN 1	Lot 61, Reinforcing steel, holdowns,	x							
12/23/2020	UN 1	Lot 61, Capillary break.	x							
12/23/2020	SW 6	Lot 61, Electric sweep conduit at panel.	x							

12/23/2020	FR 4	Lot 70, Rough plumbing.				x					
12/23/2020	FR 8	Lot 70, DWV test ok.				x					
12/23/2020	FR 4	Lot 54, Rough plumbing.				x					
12/23/2020	FR 8	Lot 54, DWV test ok.				x					
12/23/2020	AD 6	4513 11th St, Plan check ADU, partial.				x					
12/23/2020	SC 6	359 Campodonico, Insulation - walls and ceiling complete.				x					
12/23/2020	F 1	280 Obispo, Final inspection, cert of occupancy issued.				x					
12/23/2020	F 2	280 Obispo, Final electrical.				x					
12/23/2020	F 3	280 Obispo, Final mechanical.				x					
12/23/2020	F 4	280 Obispo, Final plumbing.				x					
12/23/2020	F 6	280 Obispo, Smokies and carbon monox alarms tested.				x					
12/24/2020		Office closed, no inspections.									
12/25/2020		Christmas has arrived!! Office closed today. No inspections.									
12/28/2020	AD 9	Scheduling and records update.				x					
12/28/2020	FR 3	321 Flower St, Rough mechanical, 2 wall heaters.				x				David,4.25 hrs, wind and rain,	
12/28/2020	F 3	321 Flower St, Final mechanical, 2 wall heaters.				x				4 inspections, 2 site visits, 1 ADU plan check con complete.	
12/28/2020	FR 3	4765 Almaguer, Rough mechanical, fau replacement.				x				12/28/2020	
12/28/2020	F 3	4765 Almaguer, Final mechanical, fau replacement.				x					
12/28/2020	MS 4	Leroy Community Park, rain cancel for roof/shear				x					
12/28/2020	MS 4	Pasadera tract, shut down today, rain cancel.				x					
12/28/2020	AD 6	4513 11th St, Plan check ADU complete.				x					
12/29/2020	AD 9	Scheduling and records update.				x					
12/29/2020	SW 6	1045 Obispo St, Conduit from panel to new workshop, 1" pvc.				x				David, , 6.25 hrs, cool and breezy.	
12/29/2020	FN 2	1045 Obispo, Grounding electrode, driven rod.				x				16 inspections, cell tower issue at end of day,	
12/29/2020	FR 1	1045 Obispo, Rough electric.				x				12/29/2020	
12/29/2020	FN 1	1045 Obispo, Anchors for the perimeter plate, really the				x					
12/29/2020	FN 1	concrete anchor screws that came with the building kit.				x					
12/29/2020	FR 4	4797 Almaguer, Rough plumbing, water heater.				x					
12/29/2020	F 4	4797 Almaguer, Final plumbing, water heater.				x					
12/29/2020	FR 2	Leroy Community Park, Roof framing and nailing for new				x					
12/29/2020	FR 2	sloped roof, ok to cover and load roof, special inspector to				x					
12/29/2020	FR 2	provide report for all shear nailing, 3/12 and 4/12 schedules.				x					
12/29/2020	FR 1	Lot 55, Rough electrical.				x					
12/29/2020	FR 3	Lot 55, Rough mechanical.				x					
12/29/2020	FR 6	Lot 55, Gas piping.				x					
12/29/2020	GR 10	Lot 55, Gas pressure.				x					
12/29/2020	FR 1	Lot 67, Rough electrical.				x					
12/29/2020	FR 3	Lot 67, Rough mechanical.				x					
12/29/2020	FR 6	Lot 67, Gas piping.				x					
12/29/2020	GR 10	Lot 67, Gas pressure.				x					
12/29/2020	SC 6	Lot 70, Wall insulation, ceiling at final.				x					

12/29/2020	AD 1	4550 10th St, Customer service in Alice's absence for the						
12/29/2020	AD 1	water tank cell antenna job, unable to locate documents for				X		
12/29/2020	AD 1	cell guy, Juan, from Fresno that wanted to pay for permit.						X
12/30/2020	AD 9	Scheduling and records update.			X			David, 5.0 hrs, cold and clear.
12/30/2020	FR 1	Lot 56, Rough electrical.			X			16 inspections
12/30/2020	FR 3	Lot 56, Rough mechanical.			X			12/30/2020
12/30/2020	FR 6	Lot 56, Gas piping.			X			
12/30/2020	GR 10	Lot 56, Gas pressure.			X			
12/30/2020	F 1	Lot 96, Final building, cert of occupancy issued.			X			
12/30/2020	F 2	Lot 96, Final electrical.			X			
12/30/2020	F 3	Lot 96, Final mechanical.			X			
12/30/2020	F 4	Lot 96, Final plumbing.			X			
12/30/2020	F 5	Lot 96, Title 24 papers ok.			X			
12/30/2020	F 6	Lot 96, Smokies and carbon monox alarms tested.			X			
12/30/2020	F 10	Lot 96, Fire sprinklers bell ok.			X			
12/30/2020	F 10	Lot 96, Automatic landscape rain sensor computer installed.			X			
12/30/2020	FR 2	Lot 59, 2nd floor nailing, joists and girders.			X			
12/30/2020	SC 1	459 Campodonico, Drywall attachment ok.			X			
12/30/2020	FR 10	459 Campodonico, Gas pressure test.			X			
12/30/2020	SC 3	459 Campodonico, Stucco repair and general lath attachment ok.			X			
12/31/2020	AD 9	Scheduling and records update.			X			David, 4.5 hrs, cloudy, cool and windy.
12/31/2020	FR 4	965 Obispo, Rough plumbing, new water heater.			X			11 inspections.
12/31/2020	F 4	965 Obispo, Final plumbing, new water heater,			X			12/31/2020
12/31/2020	FR 2	4710 3rd St, Roof framing and nailing.			X			
12/31/2020	FR 9	4710 3rd St, Shear wall nailing, needs 7 Redheads, one mst strap			X			
12/31/2020	FR 9	at exterior shear wall near conduits, correct and proceed			X			
12/31/2020	FR 9	with exterior wrap job, ok to cover and load roof.			X			
12/31/2020	FN 1	4627 5th St, Forms			X			
12/31/2020	FN 1	4627 5th St, Capillary break.			X			
12/31/2020	FN 1	4627 5TH St, Steel reinforcement for house and garage slab.			X			
12/31/2020	SW 8	4627 5th St. Water line, 1" pvc.			X			
12/31/2020	FR 2	Lot 63, 2nd floor nailing, joists and girders.			X			
12/31/2020	FN 3	218' 2nd lift pre-grout, full height CMU, Arroyo Seco, east side.			X			
12/31/2020	MS 4	Lot 75-77 Lazo to lot 44-48 Manzanita, 611' of new sidewalk,			X			
12/31/2020	MS 4	includes ADA handicap corner ramps at Lazo/Ninos, and			X			
12/31/2020	MS 4	Ninos/Manzanita.			X			
		David Rose, Contract Bldg Insp, December, 2020						
		21 inspections days of 31 calander days.						
		344 total inspections.						
		Thank you.						



**REPORT TO THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY
OF THE CITY OF GUADALUPE
Agenda of January 12, 2021**

Cheryl Murase

Prepared by:
Cheryl Murase, Consultant to the Successor Agency


Approved by:
Todd Bodem, City Administrator

SUBJECT: Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe approving the Recognized Obligation Payment Schedule for the July 1, 2021 through June 30, 2022 Period

EXECUTIVE SUMMARY:

The Successor Agency to the Redevelopment Agency of the City of Guadalupe (the "Successor Agency") was formed to administer the enforceable obligations and otherwise unwind the former affairs of the former Redevelopment Agency of the City of Guadalupe (the "Former Agency"), all subject to the review and approval by a seven-member Oversight Board. Until June 30, 2018, each successor agency had a local oversight board that served this purpose. As of July 1, 2018, all local oversight boards have been replaced by consolidated county-wide oversight boards as part of the streamlining and wind-down of redevelopment affairs.

Under Section 34171(h), a Recognized Obligation Payment Schedule (a "ROPS") is "the document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for each fiscal year as provided in subdivision (o) of Section 34177." Under the mandatory dates in the Dissolution Law, the Successor Agency must submit a copy of the ROPS for fiscal year 2021-22 (the "ROPS 21-22"), after approval from the Oversight Board, to the County Administrative Officer ("CAO"), County Auditor-Controller ("CAC"), State Controller's Office ("SCO"), and DOF by February 1, 2021.

The ROPS 21-22 contains many of the same enforceable obligations listed on the ROPS for fiscal year 2020-21.

RECOMMENDATION:

That the Successor Agency Board adopt Resolution No. 2021-01 entitled "Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe Approving the Recognized Obligation Payment Schedule for the July 1, 2021 through June 30, 2022 period."

DISCUSSION:

1.) The Successor Agency is requesting \$140,557 to pay administrative expenses during the ROPS 21-22 period.

The Successor Agency intends to bring its ROPS 21-22 before the Oversight Board at its January 20, 2021 meeting. After obtaining the Oversight Board's approval, Successor Agency staff will then transmit the ROPS 21-22 to the DOF, with copies to the CAO, CAC, and SCO.

Upon receipt of an oversight board-approved ROPS, DOF has 45 days to make its determination of the enforceable obligations, including amounts and funding sources. Within five business days of DOF's determination, the Successor Agency may request additional review and an opportunity to meet and confer on disputed items. DOF has until 15 days prior to the date for property tax distribution to make its final decision after the meet and confer. The RPTTF distribution dates for the ROPS 21-22A period and 21-22B period are on or about June 1, 2021 and January 2, 2022, respectively.

ALTERNATIVE:

1. Direct the Executive Director to make modifications to the form of ROPS 21-22 and adopt the Resolution submitted herewith subject to such modifications.

FISCAL IMPACT:

The Successor Agency is limited to making payments reflected on an approved ROPS; therefore, approval of the ROPS by the Successor Agency, Oversight Board and DOF is essential to the continued operation of the Successor Agency and wind-down of the affairs of the Former Agency.

CONCLUSION:

Staff recommends that the Successor Agency Board adopt Resolution No. 2021-01.

ATTACHMENTS:

- 1) Resolution No. 2021-01 entitled "Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe Approving the Recognized Obligation Payment Schedule for the July 1, 2021 through June 30, 2022 period."

SUCCESSOR AGENCY RESOLUTION NO. 2021-01

RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE JULY 1, 2021 THROUGH JUNE 30, 2022 PERIOD

WHEREAS, the Successor Agency to the Redevelopment Agency of the City of Guadalupe (“Successor Agency”) has been established to take certain actions to wind down the affairs of the Redevelopment Agency of the City of Guadalupe in accordance with Section 34173 of the Health and Safety Code; and

WHEREAS, prior to July 1, 2018 under the Dissolution Law, in particular Sections 34179 and 34180, certain actions of the Successor Agency were subject to the review and approval by a local seven member oversight board, which oversaw and administered the Successor Agency’s activities during the period from dissolution until June 30, 2018; and

WHEREAS, as of, on and after July 1, 2018 under the Dissolution Law, in particular Section 34179(j), in every California county there shall be only one oversight board that is staffed by the county auditor-controller, with certain exceptions that do not apply in the County of Santa Barbara; and

WHEREAS, as of, on and after July 1, 2018 the County of Santa Barbara through the Santa Barbara County Auditor Controller established the single Santa Barbara Countywide Oversight Board (the “Oversight Board”) in compliance with Section 34179(j), which serves as the oversight board to the 6 successor agencies existing and operating in Santa Barbara County, including the Successor Agency; and

WHEREAS, pursuant to Section 34171(h) of the Dissolution Act, a “Recognized Obligation Payment Schedule” means the document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for each annual fiscal period as provided in Section 34177(o) of the Dissolution Act; and

WHEREAS, pursuant to Section 34177(j) of the Dissolution Act, the Successor Agency is required to prepare and submit to the Oversight Board an “Administrative Budget” for each annual fiscal period corresponding to each Recognized Obligation Payment Schedule; and

WHEREAS, pursuant to Section 34177(o) of the Dissolution Act, the Successor Agency must prepare, approve, and submit to the Oversight Board for approval its Recognized Obligation Payment Schedule (“ROPS”) for the period covering July 1, 2021 through June 30, 2022 (also referred to as “ROPS 21-22”); and

WHEREAS, the ROPS 21-22 sets forth and includes the Administrative Budget prepared by the Successor Agency for the period covering July 1, 2021 through June 30, 2022; and

WHEREAS, the Successor Agency desires to approve the form of ROPS 21-22 in the form attached to this Resolution as Attachment No. 1 and incorporated herein by this reference; and

WHEREAS, following approval of ROPS 21-22 by the Successor Agency Board, pursuant to Section 34177, subdivisions (j) and (o), and Section 34180(g) of the Dissolution Act, Successor Agency staff shall submit ROPS 21-22 to the Oversight Board and DOF for approval.

NOW, THEREFORE, BE IT RESOLVED by the Successor Agency to the Redevelopment Agency of the City of Guadalupe, as follows:

Section 1. The foregoing recitals are incorporated into this resolution by this reference, and constitute a material part hereof.

Section 2. The Successor Agency Board hereby approves the ROPS 21-22 in the form attached to this Resolution as Attachment No. 1, and authorizes the Successor Agency Director to make such augmentation, modification, additions or revisions as he may deem appropriate.

Section 3. The Executive Director is further authorized and directed to transmit ROPS 20-21 to the Oversight Board, and upon approval thereof by the Oversight Board, the Executive Director is directed to transmit the approved ROPS 21-22 to the County Auditor-Controller, the State Controller's Office, and the State Department of Finance, and to post the ROPS 21-22 on the City's website.

Section 4. The Secretary on behalf of the Successor Agency Board shall certify to the adoption of this Resolution.

Section 5. This Resolution shall take effect upon the date of adoption.

THE FOREGOING RESOLUTION IS APPROVED AND ADOPTED BY THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE THIS 12th DAY OF JANUARY 2021 BY THE FOLLOWING ROLL CALL VOTE:

AYES:

NOES:

ABSENT:

ABSTAIN:

**SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY OF THE CITY OF GUADALUPE**

Ariston Julian, CHAIR

ATTACHMENT NO. 1

(Attach ROPS)

**Guadalupe Successor Agency
Administrative Expenses
ROPS 20-21 July 1, 2021 - June 30, 2022**

	Base	Base w/benefits	6 months 15%	6 months 15%	Annual
Payroll	Base				
City Administrator	137,500	199,375	29,906	29,906	59,812
Finance Director	93,827	136,049	20,407	20,407	40,814
		Total Payroll	50,313	50,313	100,626
Successor Agency Counsel			6,000	6,000	12,000
City Attorney			2,500	3,500	6,000
Professional Services			7,250	7,250	14,500
Allocated Costs			4,686	2,745	7,431
Total Projected Admin Fees for full year			70,749	69,808	140,557

Recognized Obligation Payment Schedule (ROPS 21-22) - Summary
Filed for the July 1, 2021 through June 30, 2022 Period

Successor Agency: Guadalupe

County: Santa Barbara

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	21-22A Total (July - December)	21-22B Total (January - June)	ROPS 21-22 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ 292,066	\$ 64,534	\$ 356,600
B Bond Proceeds	-	-	-
C Reserve Balance	292,066	64,534	356,600
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 439,819	\$ 78,482	\$ 518,301
F RPTTF	369,069	8,675	377,744
G Administrative RPTTF	70,750	69,807	140,557
H Current Period Enforceable Obligations (A+E)	\$ 731,885	\$ 143,016	\$ 874,901

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

A Item #	B Project Name	C Obligation Type	D Agreement Execution Date	E Agreement Termination Date	F Payee	G Description	H Project Area	I Total Outstanding Obligation	J Retired	K ROPS 21-22 Total	L ROPS 21-22A (Jul - Dec)			M ROPS 21-22B (Jan - Jun)			W 21-22B Total	
											P Bond Proceeds	N Fund Sources		Q Bond Proceeds	R Fund Sources			V Admin RPTTF
												RPTTF	Other Funds		RPTTF	Other Funds		
	34179.5)																	
22	URM - Downtown Business Properties Retrofit	Improvement/ Infrastructure 2008	10/01/2008	06/01/2014	Various Properties	URM Grant contractor Payments	Guadalupe		N	\$-								
23	Admin Cost Allowance	Admin Costs	07/01/2016	06/30/2017	Successor Agency	ADMIN	Guadalupe	140,557	N	\$140,557								\$69,807
24	Admin Cost Allowance - ROPS II	Admin Costs	06/30/2011	06/30/2012	Successor Agency	ADMIN (amount not funded on ROPS II)	Guadalupe		N	\$-								\$-
25	Property - Lantern Hotel	Property Dispositions	06/30/2012	06/30/2012	City of Guadalupe	Disposition of Agency Property	Guadalupe		N	\$-								\$-
26	Property Maint-Lantern & Royal	Property Maintenance	06/30/2012	06/30/2012	City of Guadalupe	Management & Maintenance			N	\$-								\$-
27	Remaining Property	Property Dispositions	10/01/2006	06/01/2015	City of Guadalupe	Disposition of Agency Property			N	\$-								\$-
28	2017 Tax Allocation Ref. Bonds	Refunding Bonds Issued After 6/27/12	11/29/2017	08/01/2035	U.S. Bank	Tax Allocation Bonds to refund 2003 Bonds		5,420,088	N	\$715,669		292,066				64,534		\$64,534
29	Reserve for future bond debt service, per 2017 Indenture	Reserves	11/29/2017	08/01/2035	U.S. Bank	Reserve for future bond debt service per 2017 Trust Indenture			N	\$-								\$-
30	Continuing Disclosure Services	Refunding Bonds Issued After 6/27/12	01/31/2018	08/01/2035	HDL Coren & Cone	Continuing disclosure, dissemination agent		17,625	N	\$1,175							1,175	\$1,175
31	Annual Trustee Costs	Refunding Bonds Issued After 6/27/12	11/29/2017	08/01/1935	U.S. Bank	Annual Trustee Costs		35,000	N	\$2,500			2,500					\$-

Guadalupe
Recognized Obligation Payment Schedule (ROPS 21-22) - Report of Cash Balances
July 1, 2018 through June 30, 2019
 (Report Amounts in Whole Dollars)

A	B	C						H
		D						
		E						
F		G		H		I		
J								
K		L		M				
Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.								
	ROPS 18-19 Cash Balances (07/01/18 - 06/30/19)							
1	Beginning Available Cash Balance (Actual 07/01/18) RPTTF amount should exclude "A" period distribution amount.	658,887	333,366	2,388	(96,834)	(25,555)		
2	Revenue/Income (Actual 06/30/19) RPTTF amount should tie to the ROPS 18-19 total distribution from the County Auditor-Controller					847,003		
3	Expenditures for ROPS 18-19 Enforceable Obligations (Actual 06/30/19)	658,887		73,845	245,236	847,003		
4	Retention of Available Cash Balance (Actual 06/30/19) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)							
5	ROPS 18-19 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 18-19 PPA form submitted to the CAC							
6	Ending Actual Available Cash Balance (06/30/19) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$333,366	\$(71,457)	\$(342,070)	\$(25,555)		

Guadalupe
Recognized Obligation Payment Schedule (ROPS 21-22) - Notes
July 1, 2021 through June 30, 2022

Item #	Notes/Comments
2	
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