



# City of Guadalupe

## AGENDA

### Special Meeting of the Guadalupe City Council and the Successor Agency to the Guadalupe Redevelopment Agency Board

**Tuesday, January 17, 2023, at 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 2:00 pm on Tuesday, January 17, 2023.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### 1. ROLL CALL:

Council Member Christina Hernandez  
Council Member Gilbert Robles  
Council Member (Vacant)  
Mayor Pro Tempore Eugene Costa Jr.  
Mayor Ariston Julian

**2. PLEDGE OF ALLEGIANCE**

**3. AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

**4. CEREMONIAL CALENDAR**

- [Proclamation – Human Trafficking Awareness Month – January 2023](#)

**5. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**6. CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Ratify payment of warrants for the period ending January 2, 2023 and December 15, 2022.](#)
- C. [Approve the Minutes of the City Council regular meeting of December 13, 2022.](#)
- D. [Continuance of second reading and adoption of Ordinance No. 2022-506 amending Chapter 18.53 \(Accessory Dwelling Units\) to the regular City Council meeting to be held on January 24, 2023.](#)
- E. [Adopt Resolution No. 2023-01 accepting a donation of nine \(9\) cases of soda and water to the Guadalupe Fire Department from the Reyes Coca-Cola Bottling Company to assist the “City of Guadalupe Armed Forces Holiday Gathering” for military personnel from Vandenburg Space Force Base.](#)
- F. [Adopt Resolution No. 2023-02 accepting a donation of \\$1,100.00 to the Guadalupe Fire Department from the Santa Maria Elks Lodge No. 1538 toward the purchase of candy for the 2022 Guadalupe Christmas Parade.](#)

**G. MONTHLY REPORTS FROM DEPARTMENT HEADS**

1. [Planning Department report for December 2022](#)
2. [Building Department report for December 2022](#)
3. [Public Works/Engineering report for December 2022](#)

7. [CITY ADMINISTRATOR REPORT](#): (Information Only)

8. [DIRECTOR OF PUBLIC SAFETY REPORT](#): (Information Only)

**REGULAR BUSINESS**

9. [Resolution ratifying and proclaiming the existence of a local state of emergency.](#)

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2023-03 ratifying and proclaiming the existence of a local state of emergency.

10. [Emergency Occupancy Agreement for displaced residents.](#)

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council:

- a. By motion, decline to ratify a proposed “emergency occupancy agreement” to provide temporary housing for City residents displaced from their homes because of flooding; and
- b. By motion, ratify a payment of \$7,000 paid to provide temporary housing for displaced City residents from January 10-17, 2023.

11. [City Council Vacancy.](#)

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council interview all three (3) interested city residents and select one (1) finalist to fill the remainder of Tony Ramirez’ term, effective immediately.

12. **SWEARING IN OF NEWLY APPOINTED OFFICIAL.**

- Deputy City Clerk will administer the oath of office.

13. **APPOINTED OFFICIAL TO BE SEATED AND GIVEN THE OPPORTUNITY TO SPEAK.**

14. [Appointment of Councilmembers to various boards and committees.](#)

Written report: Todd Bodem, City Administrator

Recommendation: That the Mayor nominate, and the City Council ratify the Mayor’s nominations, having to do with appointments to various boards and committees which require Council representation.

15. **FUTURE AGENDA ITEMS**

16. **ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

17. **ADJOURNMENT TO SUCCESSOR AGENCY BOARD MEETING**

**SUCCESSOR AGENCY**

18. **Recognized Obligation Payment Schedule and Administrative Budget for the July 1, 2023, through June 30, 2024, Period.**

Written report: Joy Otsuki, Special Counsel to the Successor Agency

Recommendation: That the Successor Agency adopt SA Resolution No. 2023-01 entitled “Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe approving the Recognized Obligation Payment Schedule for the July 1, 2023, through June 30, 2024, period”.

19. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 24 hours prior to the meeting. Dated this 13<sup>th</sup> day of January 2023.

*Todd Bodem*

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Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Tuesday, January 24, 2023, at 6:00 pm / Regular Meeting</b>			
Royal Theater – California Arts Council (CAC) Grant	Tom Brandeberry	Consent Calendar	
November 2022 Financial Report	Finance Department	Consent Calendar	
Clean California Grant Update	Public Works Department	Consent Calendar	
SSMP Update	Public Works Department	Consent Calendar	
Amendment to Agreement – Andrew Goodwin Design- Royal Theater	Tom Brandeberry	Consent Calendar	
Central Park Conceptual Design	Public Works Department	Public Hearing <sup>9</sup>	
New Electric Bus Paint Schematic	Public Works Department	Regular Business	
Caltrans Guadalupe Street ADA project update	Public Works Department	Regular Business	
Vacant Commercial Building Ordinance	City Administrator	Regular Business	
<b>Tuesday, February 14, 2023, at 6:00 pm / Regular Meeting</b>			
Mid-Year Budget Report	Finance Department	Regular Business	
Veterans Hall Building – Wall Sign	Planning Department	Regular Business	
<b>Tuesday, February 28, 2023, at 6:00 pm / Regular Meeting</b>			
Little House by the Park Presentation – 2022 Update		Presentation	
Award Highway Lift Station Rehabilitation Project	Public Works	Consent Calendar	
<b>Other Unscheduled Items</b>	<b>Proposed Date of Item</b>	<b>Department</b>	<b>Agenda Category</b>
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Benefit for Unrepresented Employees		Human Resources	New Business
Al's Union Property			New Business
Rent Stabilization			New Business