

# City of Guadalupe

## AGENDA

### Regular Meeting of the Guadalupe City Council

Tuesday, January 28, 2020

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

### **ROLL CALL:**

Council Member Tony Ramirez  
Council Member Eugene Costa Jr.  
Council Member Liliana Cardenas  
Mayor Pro Tempore Gina Rubalcaba  
Mayor Ariston Julian

### **MOMENT OF SILENCE**

### **PLEDGE OF ALLEGIANCE**

### **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

## **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

## **CEREMONIAL CALENDAR**

Michael Cash, Director of Public Safety will present a Certificate of Appreciation to the following community members for donations received towards the purchase of a City generator:

- G.I. Forum - Accepting on their behalf is Willie Galvan
- Boots-N-Chutes All Airborne Association – Accepting on their behalf is Luis Navarro

## **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Payment of warrants for the period ending January 23, 2020 to be approved for payment by the City Council.
3. Approve the Minutes of the City Council Regular Meeting of December 10, 2019, to be ordered filed.
4. Second reading of Ordinance No. 2019-480 amending Chapter 18.53, Accessory Dwelling Units and Junior Accessory Dwelling Unit.
5. Second reading of Ordinance No. 2020-483 adopting the 2019 California Fire Code and amending the Guadalupe Municipal Code to update fire and safety regulations.
6. Authorize the Guadalupe Public Works Director to file and execute documents on behalf of the City of Guadalupe with the Federal Transportation Administration (FTA), Section 5311 department, to aid in the financing of transit operations project – Resolution No. 2020-07.
7. Adopt Resolution No. 2020-08 declaring transit vehicles and Public Works equipment to be surplus and authorizing their disposal.
8. People’s Self Help Housing Cost Allocation Correction – Resolution No. 2020-10.

**9. MONTHLY REPORTS FROM DEPARTMENT HEADS**

- a. Human Resources Report for December 2019
- b. Recreation and Parks Report for December 2019

**CITY ADMINISTRATOR REPORT: (Information Only)**

**PUBLIC HEARING**

- 10. CDBG grant for the replacement of the City of Guadalupe main trunk line and two lift stations, and accept and execute the grant if awarded.**

Written Report: Shannon Sweeney, Public Works Director

Recommendation: That the City Council adopt Resolution No. 2020-09 authorizing the City staff to apply for a CDBG over-the-counter (OTC) grant for the replacement of the City of Guadalupe main trunk line and two lift stations and accept and execute the grant if awarded.

**FUTURE AGENDA ITEMS**

**ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS AND UPDATES**

**ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 24<sup>th</sup> day of January 2020.*



  
Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Tuesday, February 11, 2020 at 6:00 pm / Regular Meeting</b>			
Measure A Program of Projects	Public Works Dept.	Public Hearing	
Escalante Meadows	Planning Dept	Public Hearing	
Oso Flaco Update – Kevin Pearce, Chief Ranger California State Parks		Presentation	
Approval to create the position of Emergency Preparedness Coordinator	Police Department	Regular Business	
Approval to create the position of Code Compliance	Police Department	Regular Business	
Rule 20A Underground	Public Works Dept.	Regular Business	
Second Quarter Financial Report & Mid Year Budget Review	Finance Department	Regular Business	
Wastewater OIT Position	Public Works Dept.	Regular Business	
Mobility Plan Finalization	Public Works Dept.	Regular Business	
Nov 2020 Measures & Timeline	City Attorney	Regular Business	
<b>Tuesday, February 25, 2020 at 6:00 pm / Regular Meeting</b>			
Purchasing Guidelines	Finance Department	Regular Business	
Facility User Fees	Recreation Department	Regular Business	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Foot Print Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
2018 State of California Tobacco Report City of Guadalupe – “F”		Ariston – Request CC	New Business
Proposition 68 Update	March 10, 2020	Ariston – Request CC	Update
Air B&B Policy & Standards		Ariston – Request CC	New Business

**REPORT TO THE CITY COUNCIL  
Council Agenda of January 28, 2020**

  
Prepared by

   
City Administrator                      Finance Director  
Todd Bodem                                      Lorena Zarate

**SUBJECT:**                      Payment of warrants for the period ending January 23, 2020 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

**RECOMMENDATION:**                      That the City Council review and approve the listing of hand checks and warrants to be paid on January 29, 2020

**BACKGROUND:**                      Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 \*\*\* VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19-7614 WATER SAMPLES	01-20	12/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WATER SAMPLES	12 4425 2150		1 90.00	90.00
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
	Invoice Extension ---->			90.00
	Vendor Total ----->			90.00

440 WASHINGTON AVENUE \*\*\* VENDOR.: ACM01 (ACME AUTO LEASING, LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20010078 LEASE 2016 FORD UTILITY PD INTERCEPTOR BASE	01-20	01/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 LEASE 2016 FORD UTILITY PD INTERCEPTOR BASE	01 4200 4150		1 755.00	755.00
	( General Fund Police Lease-Purchase )			
	Invoice Extension ---->			755.00
	Vendor Total ----->			755.00

4050 FLAT ROCK DRIVE \*\*\* VENDOR.: AQU01 (AQUA-METRIC SALES COMPANY CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
NV0076415 3/4'' SL IPERL TR/PL 100CFT,1 1/2''OMNI C2 100CFT	01-20	01/13/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 3/4'' SL IPERL TR/PL 100CFT,1 1/2''OMNI C2 100CFT	10 4420 1535		1 3682.65	3682.65
	( Wtr. Oper. Fund Water Operating Meters )			
	Invoice Extension ---->			3682.65
	Vendor Total ----->			3682.65

AUS WEST LOCKBOX \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534788370 WKLY WET MOP,NYLON MAT,DUST MOP,BAR MOP,WET MOP	01-20	12/24/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WKLY WET MOP,NYLON MAT,DUST MOP,BAR MOP,WET MOP	01 4145 2150		1 37.33	37.33
	( General Fund Building Mtce Profl Services )			
	Invoice Extension ---->			37.33

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534788373 WKLY GUTIERREZ,MERAZ	01-20	12/24/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WKLY GUTIERREZ,MERAZ	01 4145 2150		1 .74	.74
	( General Fund Building Mtce Profl Services )			
0002 WKLY GUTIERREZ,MERAZ	01 4300 2150		1 .75	.75
	( General Fund Parks & Rec Profl Services )			
0003 WKLY GUTIERREZ,MERAZ	71 4454 2150		1 5.95	5.95
	( MEASURE A MEASURE A Profl Services )			
	Invoice Extension ---->			7.44

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534805360 WKLY WET MOP,NYLON MAT,DUST MOP,DUST MOP,BAR MOP	01-20	12/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount

AUS WEST LOCKBOX \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY WET MOP,NYLON MAT,DUST MOP,DUST MOP,BAR MOP	01 4145 2150	1	37.33	37.33
		( General Fund Building Mtce Profl Services )			
				Invoice Extension ---->	37.33

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534805363	WKLY GUTIERREZ,MERAZ	01-20 12/31/19 N N N			2010
				A-NET30 FROM INVOICE	
0001	WKLY GUTIERREZ,MERAZ	01 4145 2150	1	.74	.74
		( General Fund Building Mtce Profl Services )			
0002	WKLY GUTIERREZ,MERAZ	01 4300 2150	1	.75	.75
		( General Fund Parks & Rec Profl Services )			
0003	WKLY GUTIERREZ,MERAZ	71 4454 2150	1	5.95	5.95
		( MEASURE A MEASURE A Profl Services )			
				Invoice Extension ---->	7.44

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534805370	NYLON MAT,SERVICE CHARGE	01-20 12/31/19 N N N			2010
				A-NET30 FROM INVOICE	
0001	NYLON MAT,SERVICE CHARGE	01 4200 1550	1	88.03	88.03
		( General Fund Police Op Supp/Expense )			
				Invoice Extension ---->	88.03

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534822372	WKLY WET MOP,NYLON RUBBER MAT,DUST MOP,BAR MOP	01-20 01/07/20 N N N			2010
				A-NET30 FROM INVOICE	
0001	WKLY WET MOP,NYLON RUBBER MAT,DUST MOP,BAR MOP	01 4145 2150	1	37.33	37.33
		( General Fund Building Mtce Profl Services )			
				Invoice Extension ---->	37.33

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534822373	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	01-20 01/07/20 N N N			2010
				A-NET30 FROM INVOICE	
0001	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	01 4145 2150	1	.28	.28
		( General Fund Building Mtce Profl Services )			
0002	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	01 4300 2150	1	.29	.29
		( General Fund Parks & Rec Profl Services )			
0003	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	10 4420 2150	1	1.69	1.69
		( Wtr. Oper. Fund Water Operating Profl Services )			
0004	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	12 4425 2150	1	1.69	1.69
		( Wst.Wtr.Op.Fund Wastewater Profl Services )			
0005	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	71 4454 2150	1	1.69	1.69
		( MEASURE A MEASURE A Profl Services )			
0006	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	10 4420 2150	1	15.35	15.35
		( Wtr. Oper. Fund Water Operating Profl Services )			
				Invoice Extension ---->	20.99

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534822374	WKLY DUST MOP,NYLON MAT,SODA TOWEL,BAR MOP	01-20 01/07/20 N N N			2010
				A-NET30 FROM INVOICE	
0001	WKLY DUST MOP,NYLON MAT,SODA TOWEL,BAR MOP	12 4425 2150	1	72.35	72.35
		( Wst.Wtr.Op.Fund Wastewater Profl Services )			
				Invoice Extension ---->	72.35

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534822375	WKLY GUTIERREZ,MERAZ PANT	01-20 01/07/20 N N N			2010
				A-NET30 FROM INVOICE	
0001	WKLY GUTIERREZ,MERAZ PANT	01 4145 2150	1	.74	.74
		( General Fund Building Mtce Profl Services )			
0002	WKLY GUTIERREZ,MERAZ PANT	01 4300 2150	1	.75	.75
		( General Fund Parks & Rec Profl Services )			

AUS WEST LOCKBOX  
 P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

\*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0003	WKLY GUTIERREZ, MERAZ PANT	71 4454 2150	1	5.95	5.95
		( MEASURE A MEASURE A Profl Services )			
					Invoice Extension ----> 7.44

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY WET MOP, NYLON MAT, DUST MOP, BAR MOP	01 4145 2150	1	37.33	37.33
		( General Fund Building Mtce Profl Services )			
					Invoice Extension ----> 37.33

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY PENA, SAGISIS, VIDALES - COVT PANT, SHIRT, PANT	01 4145 2150	1	.28	.28
		( General Fund Building Mtce Profl Services )			
0002	WKLY PENA, SAGISIS, VIDALES - COVT PANT, SHIRT, PANT	01 4300 2150	1	.29	.29
		( General Fund Parks & Rec Profl Services )			
0003	WKLY PENA, SAGISIS, VIDALES - COVT PANT, SHIRT, PANT	10 4420 2150	1	1.69	1.69
		( Wtr. Oper. Fund Water Operating Profl Services )			
0004	WKLY PENA, SAGISIS, VIDALES - COVT PANT, SHIRT, PANT	12 4425 2150	1	1.69	1.69
		( Wst. Wtr. Op. Fund Wastewater Profl Services )			
0005	WKLY PENA, SAGISIS, VIDALES - COVT PANT, SHIRT, PANT	71 4454 2150	1	1.69	1.69
		( MEASURE A MEASURE A Profl Services )			
0006	WKLY PENA, SAGISIS, VIDALES - COVT PANT, SHIRT, PANT	10 4420 2150	1	15.35	15.35
		( Wtr. Oper. Fund Water Operating Profl Services )			
					Invoice Extension ----> 20.99

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY DUST MOP, NYLON MAT, BAR MOP, SHOP TOWEL	12 4425 2150	1	108.55	108.55
		( Wst. Wtr. Op. Fund Wastewater Profl Services )			
					Invoice Extension ----> 108.55

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY GUTIERREZ, MERAZ - SHRT, PANT	01 4145 2150	1	.74	.74
		( General Fund Building Mtce Profl Services )			
0002	WKLY GUTIERREZ, MERAZ - SHRT, PANT	01 4300 2150	1	.75	.75
		( General Fund Parks & Rec Profl Services )			
0003	WKLY GUTIERREZ, MERAZ - SHRT, PANT	71 4454 2150	1	5.95	5.95
		( MEASURE A MEASURE A Profl Services )			
					Invoice Extension ----> 7.44
					Vendor Total -----> 489.99
					=====

\*\*\* VENDOR.: BOD02 (TODD BODEM)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT-GRAND JURY MEETING, MONTEREY EXECUTIV	01 4105 1300	1	10.44	10.44
		( General Fund Administration Bus Exp/Train )			
0002	REIMBURSEMENT-GRAND JURY MEETING, MONTEREY EXECUTIV	01 4105 1300	1	177.10	177.10
		( General Fund Administration Bus Exp/Train )			
					Invoice Extension ----> 187.54

(Mileage Reimbursemen)



\*\*\* VENDOR.: BOD02 (TODD BODEM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
011020	MONTLY REIMBURSEMENT FOR CELL PHONE	01-20	01/10/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MONTLY REIMBURSEMENT FOR CELL PHONE	01	4105 1300	1	50.00	50.00
				( General Fund Administration Bus Exp/Train )		
				Invoice Extension ---->		50.00
				Vendor Total ----->		237.54
						=====

FILE # 2674 \*\*\* VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
BPI13708	SODIUM HYPOCHLORITE	01-20	01/07/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SODIUM HYPOCHLORITE	10	4420 1550	1	240.19	240.19
				( Wtr. Oper. Fund Water Operating Op Supp/Expense )		
				Invoice Extension ---->		240.19
				Vendor Total ----->		240.19
						=====

P.O. BOX 847124 \*\*\* VENDOR.: CAE01 (CALIFORNIA ELECTRIC SUPPLY CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
26-401607	CORN COB LIGHTS INSTALLED DOWN TOWN PARKING LOT	01-20	10/25/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CORN COB LIGHTS INSTALLED DOWN TOWN PARKING LOT	71	4454 1550	1	593.78	593.78
				( MEASURE A MEASURE A Op Supp/Expense )		
				Invoice Extension ---->		593.78
				Vendor Total ----->		593.78
						=====

2525 NATOMAS PARK DRIVE STE130 \*\*\* VENDOR.: CAL10 (CALIFORNIA BUILDING STANDARDS COMMISSION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
012220	BSASRF-4TH QRT 2019	01-20	01/14/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BSASRF	01	2042	1	433.00	433.00
				( General Fund SB 1473 Ca. Bdlg Stnds Comm )		
0002	BSASRF	01	3620	-1	43.00	-43.00
				( General Fund Miscellaneous Income )		
				Invoice Extension ---->		390.00
				Vendor Total ----->		390.00
						=====

P.O. BOX 60229 \*\*\* VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
362011320	CABLE SERVICES-918 OBISPO ST OFC	01-20	01/13/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CABLE SERVICES-918 OBISPO ST OFC	01	4145 1000	1	144.97	144.97
				( General Fund Building Mtce Utilities )		
				Invoice Extension ---->		144.97
				Vendor Total ----->		144.97
						=====

110 E. COOK STREET \*\*\* VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
81416 BUSINESS HAZ WASTE-JANUARY 2020	01-20	01/08/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 BUSINESS HAZ WASTE-JANUARY 2020	01 4145 2350	1	52.00	52.00
	( General Fund Building Mtce Svcs.Other Agen )			
		Invoice Extension ---->		52.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
81471 LANDFILL BILLING- JANUARY 2020	01-20	01/08/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 LANDFILL BILLING- JANUARY 2020	71 4454 2350	1	18.00	18.00
	( MEASURE A MEASURE A Svcs.Other Agen )			
		Invoice Extension ---->		18.00
		Vendor Total ----->		70.00
				=====

867 GUADALUPE ST \*\*\* VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
66636 CLEANED LIFT STATIONS 8TH ST,6TH ST	01-20	01/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 CLEANED LIFT STATIONS 8TH ST,6TH ST	12 4425 2150	1	1845.00	1845.00
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
		Invoice Extension ---->		1845.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
66761 REMOVAL OF 550 GAL OF WATER- GUADALUPE STREET	01-20	12/29/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 REMOVAL OF 550 GAL OF WATER- GUADALUPE STREET	12 4425 2150	1	8754.00	8754.00
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
		Invoice Extension ---->		8754.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
66765 CRAWLER SET UP,JET LINE & REMOVAL OF MAJOR DEBRIS	01-20	01/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 CRAWLER SET UP,JET LINE & REMOVAL OF MAJOR DEBRIS	12 4425 2150	1	18280.00	18280.00
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
		Invoice Extension ---->		18280.00
		Vendor Total ----->		28879.00
				=====

3755 WASHINGTON BLVD \*\*\* VENDOR.: COR01 (CORBIN WILLITS SYSTEM CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
C001151 MONTHLY SOFTWARE MAINTENANCE FEES	01-20	01/15/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 MONTHLY SOFTWARE MAINTENANCE FEES	01 4120 2150	1	604.47	604.47
	( General Fund Finance Profl Services )			
		Invoice Extension ---->		604.47
		Vendor Total ----->		604.47
				=====

1264 HIGUERA STREET \*\*\* VENDOR.: CUE01 (CUESTA POLYGRAPH FORENSIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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1264 HIGUERA STREET \*\*\* VENDOR.: CUE01 (CUESTA POLYGRAPH FORENSIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1260	POST PSYCHOLOGICAL EVALUTIONS,BACKGROUND INVESTIGA	01-20	01/29/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	POST PSYCHOLOGICAL EVALUTIONS,BACKGROUND INVESTIGA	01	4200 2150	1	5600.00	5600.00
		( General Fund Police Profl Services )				
				Invoice Extension ---->		5600.00
				Vendor Total ----->		5600.00

966 HUBER ST \*\*\* VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
60143	STONGBASE 9'' TWIST LOCK	01-20	01/03/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	STONGBASE 9'' TWIST LOCK	01	4200 1550	1	90.00	90.00
		( General Fund Police Op Supp/Expense )				
				Invoice Extension ---->		90.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
60268	STRONGBASE 9'' TANK RENTAL	01-20	12/31/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	STRONGBASE 9'' TANK RENTAL	01	4200 1550	1	35.00	35.00
		( General Fund Police Op Supp/Expense )				
				Invoice Extension ---->		35.00
				Vendor Total ----->		125.00

85 RIVERSIDE PARKWAY \*\*\* VENDOR.: CUR02 (CBL SACRAMENTO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
INV346605	PD-NEW VEST,NAME TAG	01-20	12/23/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-NEW VEST,NAME TAG	42	4210 1500	1	39.42	39.42
		( Pol.Safty Fund Pol.Pub.Safety Equipment Replc )				
				Invoice Extension ---->		39.42
				Vendor Total ----->		39.42

P.O. BOX 41602 \*\*\* VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES,INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
66403620	LEASE FOR COPY MACHINES	01-20	02/01/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	LEASE FOR COPY MACHINES	01	4140 4150	1	496.20	496.20
		( General Fund Non-Departmentl Lease-Purchase )				
				Invoice Extension ---->		496.20
				Vendor Total ----->		496.20

DIVISION OF ADMIN.SERVICES \*\*\* VENDOR.: DEP02 (DEPARTMENT OF CONSERVATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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801 K STREET MS 22-15					
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 DIVISION OF ADMIN.SERVICES \*\*\* VENDOR.: DEP02 (DEPARTMENT OF CONSERVATION)

801 K STREET MS 22-15  
 INVOICE-TYPE DESCRIPTION

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
011420 DEPARTMENT OF CONSERVATION-4TH QRT 2019	01-20	01/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 DEPARTMENT OF CONSERVATION	01 2053	1	1432.63	1432.63
	( General Fund S.M.I.P. )			
0002 DEPARTMENT OF CONSERVATION	01 3620	-1	71.63	-71.63
	( General Fund Miscellaneous Income )			
			Invoice Extension ---->	1361.00
			Vendor Total ----->	1361.00

.....  
 ACCOUNT SERVICES \*\*\* VENDOR.: DEP09 (DEPARTMENT OF JUSTICE)

P.O. BOX 944255  
 INVOICE-TYPE DESCRIPTION

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
427520 FINGERPRINT APPS,FINGERPRINT(FBI),CHILD ABUSE CHEK	01-20	01/06/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 FINGERPRINT APPS,FINGERPRINT(FBI),CHILD ABUSE CHEK	01 4200 2350	1	348.00	348.00
	( General Fund Police Svcs.Other Agen )			
			Invoice Extension ---->	348.00
			Vendor Total ----->	453.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
429564 BLOOD ALCOHOL ANALYSIS	01-20	01/08/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 BLOOD ALCOHOL ANALYSIS	01 4200 2350	1	105.00	105.00
	( General Fund Police Svcs.Other Agen )			
			Invoice Extension ---->	105.00
			Vendor Total ----->	453.00

.....  
 2037 W. BULLARD AVE \*\*\* VENDOR.: FAI01 (FAILSAFE TESTING)

#523  
 INVOICE-TYPE DESCRIPTION

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10717-A TATAL FEET OF GROUND LADDERS TESTED,SET UP FEE	01-20	12/11/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 TATAL FEET OF GROUND LADDERS TESTED,SET UP FEE	01 4220 1400	1	523.35	523.35
	( General Fund Fire Equipment Maint )			
			Invoice Extension ---->	523.35
			Vendor Total ----->	523.35

.....  
 P.O BOX 740407 \*\*\* VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
010920 COMMUNICATIONS 805-343-1451	01-20	01/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 COMMUNICATIONS 805-343-1451	12 4425 1000	1	7.86	7.86
	( Wst.Wtr.Op.Fund Wastewater Utilities )			
			Invoice Extension ---->	7.86
			Vendor Total ----->	7.92

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
011520A COMMUNICATIONS 805-343-5512	01-20	01/04/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 COMMUNICATIONS 805-343-5512	01 4105 1150	1	7.92	7.92
	( General Fund Administration Communications )			
			Invoice Extension ---->	7.92

P.O. BOX 740407 \*\*\* VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
011520B	COMMUNICATIONS 805-34-0362	01-20	01/04/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS 805-34-0362	01	4220 1150	1	61.67	61.67
			( General Fund Fire Communications )			
0002	COMMUNICATIONS 805-34-0362	01	4105 1150	1	123.34	123.34
			( General Fund Administration Communications )			
0003	COMMUNICATIONS 805-34-0362	01	4120 1150	1	123.34	123.34
			( General Fund Finance Communications )			
0004	COMMUNICATIONS 805-34-0362	01	4200 1150	1	185.01	185.01
			( General Fund Police Communications )			
0005	COMMUNICATIONS 805-34-0362	01	4105 1150	1	61.67	61.67
			( General Fund Administration Communications )			
0006	COMMUNICATIONS 805-34-0362	01	4405 1150	1	61.67	61.67
			( General Fund Bldg and Safety Communications )			
			Invoice Extension ---->			616.70

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
011520C	COMMUNICATIONS 805-343-5713	01-20	01/07/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS 805-343-5713	10	4420 1150	1	90.45	90.45
			( Wtr. Oper. Fund Water Operating Communications )			
			Invoice Extension ---->			90.45
			Vendor Total ----->			722.93
						=====

P.O. BOX 71628 \*\*\* VENDOR.: GAL01 (GALL'S LLC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
014342490	MIGUEL JAIMES-UNIFORM ALLOWENCE	01-20	11/24/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SOFT SHELL JACKET	01	4200 0450	1	124.99	124.99
			( General Fund Police Other Benefits )			
			Invoice Extension ---->			124.99
			Vendor Total ----->			124.99
						=====

\*\*\* VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
011020	DEED OF TRUST	01-20	01/10/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	DEED OF TRUST	26	2300	1	404.88	404.88
			( RDA-Op.Fund Loan Payable )			
			Invoice Extension ---->			404.88
			Vendor Total ----->			404.88
						=====

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185990	1 SET BRASS STENSILS	01-20	12/20/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	1 SET BRASS STENSILS	10	4420 1550	1	33.46	33.46
			( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
			Invoice Extension ---->			33.46

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
186377	FIRE HOSE 3''	01-20	12/31/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE HOSE 3''	89 4444 3081 ( CIP CIP 089-501 )	1	695.58	695.58
Invoice Extension ---->					695.58

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
187641	4'' MINI ROLLER	01-20	12/27/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	4'' MINI ROLLER	71 4454 1550 ( MEASURE A MEASURE A Op Supp/Expense )	1	14.02	14.02
Invoice Extension ---->					14.02

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
187758	CONCRETE SCREWS, CONCRETE BIT	01-20	12/23/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CONCRETE SCREWS, CONCRETE BIT	01 4145 1550 ( General Fund Building Mtce Op Supp/Expense )	1	7.55	7.55
Invoice Extension ---->					7.55

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
187976	GRINDING WHEEL, SPRAY PRIMER, WHITE SPRAY PAINT	01-20	01/06/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GRINDING WHEEL, SPRAY PRIMER, WHITE SPRAY PAINT	71 4454 1550 ( MEASURE A MEASURE A Op Supp/Expense )	1	27.17	27.17
Invoice Extension ---->					27.17

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188156	LIGHTS	01-20	01/02/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LIGHTS	01 4200 1550 ( General Fund Police Op Supp/Expense )	1	5.39	5.39
Invoice Extension ---->					5.39

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188535	50 GAL TRASH CAN	01-20	01/08/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	50 GAL TRASH CAN	12 4425 1550 ( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )	1	22.66	22.66
Invoice Extension ---->					22.66

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188588	SHOP TOWEL, LOCKTITE	01-20	01/13/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SHOP TOWEL, LOCKTITE	01 4220 1460 ( General Fund Fire Vehicle Maintnc )	1	10.45	10.45
Invoice Extension ---->					10.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188663	1/2 SCH 80 UNION, DIESEL GLOVES	01-20	01/16/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1/2 SCH 80 UNION, DIESEL GLOVES	10 4420 1550 ( Wtr. Oper. Fund Water Operating Op Supp/Expense )	1	17.42	17.42
Invoice Extension ---->					17.42

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188664	(2)1/2 SCH 80 COUPLER,1/2 SCH 80 TEE,BALL VALVE	01-20	01/16/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	(2)1/2 SCH 80 COUPLER,1/2 SCH 80 TEE,BALL VALVE	10 4420 1550	1	27.90	27.90
( Wtr. Oper. Fund Water Operating Op Supp/Expense )					
Invoice Extension ---->					27.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
189667	KEY TAG, KEY IDENTIFIER	01-20	01/22/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	KEY TAG, KEY IDENTIFIER	10 4420 1550	1	7.10	7.10
( Wtr. Oper. Fund Water Operating Op Supp/Expense )					
Invoice Extension ---->					7.10

Vendor Total -----> 868.70  
 =====

2207 COLLECTIONS CENTER DRIVE

\*\*\* VENDOR.: HAC01 (HACH COMPANY CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11785172	AMMONIA,MONOCHLOR,CHRLORINATING SOLUTION	01-20	01/07/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMMONIA,MONOCHLOR,CHRLORINATING SOLUTION	10 4420 1550	1	846.09	846.09
( Wtr. Oper. Fund Water Operating Op Supp/Expense )					
Invoice Extension ---->					846.09

Vendor Total -----> 846.09  
 =====

\*\*\* VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
011020	PROPERTY LEASE PAYMENT BANDSHELL	01-20	01/10/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROPERTY LEASE PAYMENT BANDSHELL	01 4300 2150	1	50.00	50.00
( General Fund Parks & Rec Profl Services )					
Invoice Extension ---->					50.00

Vendor Total -----> 50.00  
 =====

P.O. BOX 825

\*\*\* VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
171858	FUEL 12/31-01/15	01-20	12/31/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL 12/31-01/15	01 4200 1560	1	1002.53	1002.53
( General Fund Police Fuels/Lubricant )					
Invoice Extension ---->					1002.53

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
172197	FUEL 01-15/01/30/2019	01-20	01/15/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE DEPT #2	01 4220 1560	1	103.61	103.61
( General Fund Fire Fuels/Lubricant )					
0002	RESCUE	01 4220 1560	1	231.88	231.88
( General Fund Fire Fuels/Lubricant )					

P.O. BOX 825

\*\*\* VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description			Unit(s)	Unit Cost	Amount
0003	WATER	10	4420 1560	1	84.33	84.33
				( Wtr. Oper. Fund Water Operating Fuels/Lubricant )		
0004	WATER	10	4420 1560	1	92.23	92.23
				( Wtr. Oper. Fund Water Operating Fuels/Lubricant )		
0005	WASTE WATER	12	4425 1560	1	90.66	90.66
				( Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant )		
0006	WATER DEPT	10	4420 1560	1	142.30	142.30
				( Wtr. Oper. Fund Water Operating Fuels/Lubricant )		
0007	UNIT 6	71	4454 1560	1	213.62	213.62
				( MEASURE A MEASURE A Fuels/Lubricant )		
0008	WASTE WATER 2	12	4425 1560	1	169.86	169.86
				( Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant )		
				Invoice Extension ---->		1128.49

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
172219	FUEL- PD - 01/15-01/25	01-20	01/15/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount
0001	FUEL- PD - 01/15-01/25	01	4200 1560	1	867.21	867.21
				( General Fund Police Fuels/Lubricant )		
				Invoice Extension ---->		867.21
				Vendor Total ----->		2998.23
						=====

DEPT 32-2502415643  
 P.O. BOX 78047

\*\*\* VENDOR.: HOM02 (HOME DEPOT CREDIT SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
012220	TRASHCAN, BANDGCLUB	01-20	01/13/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount
0001	TRASHCAN, BANDGCLUB	01	4145 1550	1	197.77	197.77
				( General Fund Building Mtce Op Supp/Expense )		
				Invoice Extension ---->		197.77
				Vendor Total ----->		197.77
						=====

2455 PACES FERRY RD B-12

\*\*\* VENDOR.: HOM03 (HOME DEPOT USA INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
012220	BUSINESS LOCENSE OVERPAYMENT	01-20	01/22/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount
0001	BUSINESS LOCENSE OVERPAYMENT	01	2259	1	10.00	10.00
				( General Fund Business License Ovrpmt )		
				Invoice Extension ---->		10.00
				Vendor Total ----->		10.00
						=====

P.O. BOX 1450

\*\*\* VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
29438	COMMUNICATIONS 02/10-3/09/20	01-20	01/10/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS 02/10-3/09/20	01	4405 1150	1	134.89	134.89
				( General Fund Bldg and Safety Communications )		
0002	COMMUNICATIONS 02/10-3/09/20	12	4425 1150	1	134.89	134.89
				( Wst.Wtr.Op.Fund Wastewater Communications )		
0003	COMMUNICATIONS 02/10-3/09/20	01	4200 1150	1	134.89	134.89
				( General Fund Police Communications )		
0004	COMMUNICATIONS 02/10-3/09/20	01	4120 1150	1	134.89	134.89
				( General Fund Finance Communications )		



P.O. BOX 1450

\*\*\* VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description				G/L Account No Unit(s) Unit Cost Amount
0005	COMMUNICATIONS 02/10-3/09/20				01 4220 1150 1 134.89 134.89 ( General Fund Fire Communications )
0006	COMMUNICATIONS 02/10-3/09/20				01 4105 1150 1 134.89 134.89 ( General Fund Administration Communications )
0007	COMMUNICATIONS 02/10-3/09/20				10 4420 1150 1 134.89 134.89 ( Wtr. Oper. Fund Water Operating Communications )
0008	COMMUNICATIONS 02/10-3/09/20				01 4300 1150 1 134.89 134.89 ( General Fund Parks & Rec Communications )
0009	COMMUNICATIONS 02/10-3/09/20				10 4420 1150 1 23.98 23.98 ( Wtr. Oper. Fund Water Operating Communications )
0010	COMMUNICATIONS 02/10-3/09/20				71 4454 1150 1 95.97 95.97 ( MEASURE A MEASURE A Communications )
0011	COMMUNICATIONS 02/10-3/09/20				01 4140 1150 1 .00 .00 ( General Fund Non-Departmentl Communications )
				Invoice Extension ---->	1199.07
				Vendor Total ----->	1199.07 =====

3070 SKYWAY DR.

\*\*\* VENDOR.: IND01 (INDUSTRIAL MEDICAL GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
90056	JOSUE MERAZ-PHYSICAL & VISION EXAM	01-20	12/19/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description				G/L Account No Unit(s) Unit Cost Amount
0001	JOSUE MERAZ-PHYSICAL & VISION EXAM				71 4454 1550 1 100.00 100.00 ( MEASURE A MEASURE A Op Supp/Expense )
				Invoice Extension ---->	100.00
				Vendor Total ----->	100.00 =====

P.O. BOX 2002

\*\*\* VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
B113496	BUILDING INSPECTIONS NOV-2019	01-20	12/05/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description				G/L Account No Unit(s) Unit Cost Amount
0001	BUILDING INSPECTIONS NOV-2019				01 4405 2150 1 8001.00 8001.00 ( General Fund Bldg and Safety Profl Services )
				Invoice Extension ---->	8001.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
B113497	PASADERA PUBLIC WORKS INSP. NOV 2019	01-20	12/05/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description				G/L Account No Unit(s) Unit Cost Amount
0001	PASADERA PUBLIC WORKS INSP. NOV 2019				01 2004 1 299.25 299.25 ( General Fund D.J. FARMS )
				Invoice Extension ---->	299.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
B113498	PLANNING SERVICES NOV 2019	01-20	12/05/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description				G/L Account No Unit(s) Unit Cost Amount
0001	PASADERA				01 2004 1 2600.00 2600.00 ( General Fund D.J. FARMS )
0002	PLANNING SERVICES				01 4405 2150 1 6300.00 6300.00 ( General Fund Bldg and Safety Profl Services )
				Invoice Extension ---->	8900.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
B113526	INSPECTIONS - DECEMBER 2019	01-20	01/05/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description				G/L Account No Unit(s) Unit Cost Amount

P.O. BOX 2002 \*\*\* VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INSPECTIONS - DECEMBER 2019		01 4405 2150	1	7575.75	7575.75
			( General Fund Bldg and Safety Profl Services )			
				Invoice Extension ---->		7575.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
B113527	PASADERA PUBLIC WORKS INSPECTIONS DEC 2019	01-20	01/05/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PASADERA PUBLIC WORKS INSPECTIONS DEC 2019		01 2004	1	63.00	63.00
			( General Fund D.J. FARMS )			
				Invoice Extension ---->		63.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
B113528	PROFESSIONAL SERVICES	01-20	01/05/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP 30.5 HRS		12 4425 2150	1	3050.00	3050.00
			( Wst.Wtr.Op.Fund Wastewater Profl Services )			
0002	PASADERA 3.5 HRS		01 2004	1	350.00	350.00
			( General Fund D.J. FARMS )			
0003	PLANNING SERVICES 41 HRS.		01 4405 2150	1	4100.00	4100.00
			( General Fund Bldg and Safety Profl Services )			
				Invoice Extension ---->		7500.00
				Vendor Total ----->		32339.00

326 INDUSTRIAL PARK LANE \*\*\* VENDOR.: KIM01 (KIMTEK CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
FD-011620	1-BAR FOR FDHP BOX TO KEEP HOSE FROM RUBBING	01-20	01/16/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	1-BAR FOR FDHP BOX TO KEEP HOSE FROM RUBBING		01 4220 1460	1	150.00	150.00
			( General Fund Fire Vehicle Maintnc )			
				Invoice Extension ---->		150.00
				Vendor Total ----->		150.00

P.O. BOX 400 \*\*\* VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
012120	NOTICE OF RFP FOR SRTP SERVICES	01-20	12/29/29 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	NOTICE OF RFP FOR SRTP SERVICES		23 4461 1250	1	57.50	57.50
			( LTF - Transit LTF Transit Advertisin/Pub. )			
				Invoice Extension ---->		57.50
				Vendor Total ----->		57.50

1500 S. BROADWAY \*\*\* VENDOR.: LOC01 (LOCAL COPIES ETC. (CORP))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
96714	ADU PROJECT-COPIES DONE BY LARRY APPEL	01-20	01/14/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADU PROJECT-COPIES DONE BY LARRY APPEL		01 4405 2150	1	41.76	41.76
			( General Fund Bldg and Safety Profl Services )			
				Invoice Extension ---->		41.76

1500 S. BROADWAY \*\*\* VENDOR.: LOC01 (LOCAL COPIES ETC. (CORP))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
96728	HOUSING AUTHORITY PROJECT	01-20	01/15/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	HOUSING AUTHORITY PROJECT	01	2271	1	166.38	166.38
				( General Fund Guadalupe Ranch Acres )		
				Invoice Extension ---->		166.38
				Vendor Total ----->		208.14
						=====

\*\*\* VENDOR.: MENO3 (ALFREDO MENDOZA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
11	CAR WASH UNIT 17-1,16-01,17-02,15-02,15-03	01-20	01/21/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CAR WASH UNIT 17-1,16-01,17-02,15-02,15-03	01	4200 1500	1	175.00	175.00
				( General Fund Police Equipment Replc )		
				Invoice Extension ---->		175.00
				Vendor Total ----->		175.00
						=====

MARK T. MILLER \*\*\* VENDOR.: MTM01 (MTM BACKGROUND & INVESTIGATIVE SERVICES)  
 P.O. BOX 6772

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
071	SERVICE CONTRACT FEE-MICHAEL BEERS-POLICE OFFICER	01-20	01/14/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SERVICE CONTRACT FEE-MICHAEL BEERS-POLICE OFFICER	01	4200 2150	1	1193.62	1193.62
				( General Fund Police Profl Services )		
				Invoice Extension ---->		1193.62
				Vendor Total ----->		1193.62
						=====

DEPT 56-8510102155 \*\*\* VENDOR.: OFF01 (OFFICE DEPOT CREDIT PLAN)  
 P.O. BOX 78004

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
012220	FILE FOLDERS 50PK,EPSON DURABRITE HIGH YIELD BLACK	01-20	01/10/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FILE FOLDERS 50PK,EPSON DURABRITE HIGH YIELD BLACK	01	4200 1550	1	172.29	172.29
				( General Fund Police Op Supp/Expense )		
				Invoice Extension ---->		172.29
				Vendor Total ----->		172.29
						=====

3485 SACRAMENTO DRIVE, SUITE A \*\*\* VENDOR.: PAV01 (PAVEMENT ENGINEERING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1911-041	2019 PAVEMTN MANAGEMENT SYSTEM UPDATE	01-20	12/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2019 PAVEMTN MANAGEMENT SYSTEM UPDATE	20	4430 2150	1	1305.00	1305.00
				( Gas Tax Fund Gas Tax-Streets Profl Services )		
				Invoice Extension ---->		1305.00
				Vendor Total ----->		1305.00
						=====

P.O. BOX 37600

\*\*\* VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3899007 OFFICE SUPPLIES FOR FINANCE	01-20	01/09/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 OFFICE SUPPLIES FOR FINANCE	01 4120 1200	1	739.28	739.28
	( General Fund Finance Off Suppl/Postg )			
0002 COPY PAPER	01 4140 1200	1	177.20	177.20
	( General Fund Non-Departmentl Off Suppl/Postg )			
	Invoice Extension ---->			916.48

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3899834 OFFICE SUPPLIES FOR FINANCE DEPT	01-20	01/08/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 OFFICE SUPPLIES FOR FINANCE DEPT	01 4120 1200	1	59.38	59.38
	( General Fund Finance Off Suppl/Postg )			
	Invoice Extension ---->			59.38

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3899895 COPY PAPER & ENVELOPES FOR BUILDING DEPARTMENT	01-20	01/09/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 COPY PAPER	01 4140 1200	1	46.90	46.90
	( General Fund Non-Departmentl Off Suppl/Postg )			
0002 ENVELOPES FOR BUILDING DEPT	01 4405 1200	1	41.65	41.65
	( General Fund Bldg and Safety Off Suppl/Postg )			
	Invoice Extension ---->			88.55

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4016801 BATTERIES FOR MOUSE & KEYBOARD	01-20	01/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 BATTERIES FOR MOUSE & KEYBOARD	01 4105 1200	1	15.11	15.11
	( General Fund Administration Off Suppl/Postg )			
	Invoice Extension ---->			15.11

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4096391 BLACK INK	01-20	01/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 BLACK INK	12 4425 1200	1	107.88	107.88
	( Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg )			
	Invoice Extension ---->			107.88

Vendor Total -----> 1187.40  
 =====

P.O BOX 3309

\*\*\* VENDOR.: RAN01 (RANGE MASTER INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11868 UNIFORM ALLOWENCE-C.OROZCO	01-20	11/11/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 UNIFORM ALLOWENCE-C.OROZCO	01 4200 0450	1	238.07	238.07
	( General Fund Police Other Benefits )			
	Invoice Extension ---->			238.07

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
154077 MARIA NEGRANTI-UNIFORM ALLOWENCE-FLYING CROS PATC2	01-20	12/09/09 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 MARIA NEGRANTI-UNIFORM ALLOWENCE-FLYING CROS PATC2	01 4200 0450	1	177.69	177.69
	( General Fund Police Other Benefits )			
	Invoice Extension ---->			177.69

P.C BOX 3309

\*\*\* VENDOR.: RAN01 (RANGE MASTER INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total -----> 415.76 =====

555 GUADALUPE ST  
 JUAN C. REYNA

\*\*\* VENDOR.: REY01 (REYNA AUTO REPAIR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3688 MOTOR OIL,OIL FILTER,OIL CHANGE	01-20	01/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MOTOR OIL,OIL FILTER,OIL CHANGE	01	4200 1460	1 61.04	61.04
( General Fund Police Vehicle Maintnc )				-----
Invoice Extension ---->				61.04

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3694 USED DIFFERENTIAL, GEAR OIL, DIFFERENTIAL COVER	01-20	01/08/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 USED DIFFERENTIAL, GEAR OIL, DIFFERENTIAL COVER	01	4200 1460	1 1131.16	1131.16
( General Fund Police Vehicle Maintnc )				-----
Invoice Extension ---->				1131.16
Vendor Total ----->				1192.20 =====

4490 10TH STREET

\*\*\* VENDOR.: REY02 (GUADALUPE REYES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
012220 REIMBURSEMENT MEALS FOR FIRE APPATATUS DRIVER	01-20	01/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REIMBURSEMENT MEALS FOR FIRE APPATATUS DRIVER	01	4220 1300	1 210.00	210.00
( General Fund Fire Bus Exp/Train )				-----
Invoice Extension ---->				210.00
Vendor Total ----->				210.00 =====

\*\*\* VENDOR.: RUB02 (SIMONA GINA RUBALCABA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
012220 REIMBURSEMENT-MILEAGE EXPENSE SBCAG	01-20	01/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REIMBURSEMENT-MILEAGE EXPENSE SBCAG	01	4100 1300	1 95.22	95.22
( General Fund City Council Bus Exp/Train )				-----
Invoice Extension ---->				95.22
Vendor Total ----->				95.22 =====

300 N.SAN ANTONIO ROAD

\*\*\* VENDOR.: SAN14 (SANTA BARBARA COUNTY EMS AGENCY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
011020 EMT RENEWAL (FF.F.GARCIA) (FF.A.SAUCEDO)	01-20	01/10/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 EMT RENEWAL (FF.F.GARCIA) (FF.A.SAUCEDO)	01	4220 1300	1 94.00	94.00
( General Fund Fire Bus Exp/Train )				-----
0002 EMT RENEWAL (FF.F.GARCIA) (FF.A.SAUCEDO)	01	4220 1300	1 94.00	94.00
( General Fund Fire Bus Exp/Train )				-----
Invoice Extension ---->				188.00

300 N.SAN ANTONIO ROAD \*\*\* VENDOR.: SAN14 (SANTA BARBARA COUNTY EMS AGENCY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				188.00
				=====

798 FRANCIS AVE \*\*\* VENDOR.: SAN25 (SAN LUIS POWER HOUSE, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
42440 QUARTERLY TESTING & INSPECTION OF GENERATOR	01-20	01/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 QUARTERLY TESTING & INSPECTION OF GENERATOR	10	4420 1450	1 245.00	245.00
				( Wtr. Oper. Fund Water Operating Facilities Main )
				Invoice Extension ---->
				245.00
				Vendor Total ----->
				245.00
				=====

LABORATORIES, INC. \*\*\* VENDOR.: SIR01 (SIRCHIE FINGER PRINT)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
29594-IN PD EVIDENCE SUPPLIES	01-20	01/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PD EVIDENCE SUPPLIES	01	4200 1550	1 133.47	133.47
				( General Fund Police Op Supp/Expense )
				Invoice Extension ---->
				133.47
				Vendor Total ----->
				133.47
				=====

240 EAST ROEMER WAY \*\*\* VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1695 FLYER & GUADALUPE SHUTTLE-DECEMBER 2019	01-20	12/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 FLYER & GUADALUPE SHUTTLE-DECEMBER 2019	23	4461 2354	1 28315.22	28315.22
				( LTF - Transit LTF Transit Contract Svcs )
0002 FLYER & GUADALUPE SHUTTLE-DECEMBER 2019	23	3511	-1 4604.04	-4604.04
				( LTF - Transit Fare Revenues )
0003 FLYER & GUADALUPE SHUTTLE-DECEMBER 2019	23	4461 2200	1 74.76	74.76
				( LTF - Transit LTF Transit Equip. Rental )
				Invoice Extension ---->
				23785.94

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1696 MAINTENANCE REIMBURSEMENT	01-20	12/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MAINTENANCE REIMBURSEMENT	23	4461 1400	1 1399.01	1399.01
				( LTF - Transit LTF Transit Equipment Maint )
				Invoice Extension ---->
				1399.01
				Vendor Total ----->
				25184.95
				=====

13752 HARBOR BLVD \*\*\* VENDOR.: SOU09 (SOUTHWEST SUN SOLAR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
012220 BUSINESS LICENSE OVERPAYMENT	01-20	01/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 BUSINESS LICENSE OVERPAYMENT	01	2259	1 10.71	10.71
				( General Fund Business License Ovrpmt )
				Invoice Extension ---->
				10.71

13752 HARBOR BLVD \*\*\* VENDOR.: SOU09 (SOUTHWEST SUN SOLAR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				10.71 =====

P.O. BOX 31001-2620 \*\*\* VENDOR.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
03014906 INTL 1401 RED FAST DRY W/B 5G PAINT	01-20	01/07/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 INTL 1401 RED FAST DRY W/B 5G PAINT	71 4454 1550		1	361.97	361.97
				( MEASURE A MEASURE A Op Supp/Expense )	
				Invoice Extension ---->	361.97
				Vendor Total ----->	361.97 =====

DEPT, CH 10651 \*\*\* VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
17135807 MAINTENANCE CHANGES 02/01-02/29/20-5125 W MAIN ST	01-20	01/02/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 MAINTENANCE CHANGES 02/01-02/29/20-5125 W MAIN ST	12 4425 2150		1	48.14	48.14
				( Wst.Wtr.Op.Fund Wastewater Prof'l Services )	
				Invoice Extension ---->	48.14
				Vendor Total ----->	48.14 =====

2248 S. BAKER STREET \*\*\* VENDOR.: SUN02 (SUN BADGE CO.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
397412 REGULAR TWOTONE BADES (2)	01-20	12/19/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 REGULAR TWOTONE BADES (2)	01 4200 1550		1	222.14	222.14
				( General Fund Police Op Supp/Expense )	
				Invoice Extension ---->	222.14
				Vendor Total ----->	222.14 =====

\*\*\* VENDOR.: SWE02 (SHANNON SWEENEY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
011020 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	01-20	01/10/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	10 4420 1300		1	15.00	15.00
				( Wtr. Oper. Fund Water Operating Bus Exp/Train )	
0002 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	12 4425 1300		1	15.00	15.00
				( Wst.Wtr.Op.Fund Wastewater Bus Exp/Train )	
0003 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	71 4454 1300		1	15.00	15.00
				( MEASURE A MEASURE A Bus Exp/Train )	
0004 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	01 4145 1300		1	2.50	2.50
				( General Fund Building Mtce Bus Exp/Train )	
0005 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	01 4300 1300		1	2.50	2.50
				( General Fund Parks & Rec Bus Exp/Train )	
				Invoice Extension ---->	50.00
				Vendor Total ----->	50.00 =====

654 OSOS STREET \*\*\* VENDOR.: TEC01 (TECHXPRESS- CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7044	MONTHLY IT SERVICES	01-20	02/16/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MONTHLY IT SERVICES	01 4140 2151	1	2660.00	2660.00
		( General Fund Non-Departmentl IT Services )			
				Invoice Extension ---->	2660.00
				Vendor Total ----->	2660.00

JOSEPH FRANZONE \*\*\* VENDOR.: TEM01 (TEMPLETON UNIFORMS,LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
125150	FRANK MEDINA-UNIFORM ALLOWANCE	01-20	12/06/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	TROOPER SIDE/ZIP,PROTEC HL-X,USB MICRO CORD	01 4200 0450	1	357.31	357.31
		( General Fund Police Other Benefits )			
				Invoice Extension ---->	357.31

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
125497	SCORCH 8''SIDE/ZIP,PATROL READY BAG,SHIRT GARTER	01-20	12/17/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SCORCH 8''SIDE/ZIP,PATROL READY BAG,SHIRT GARTER	01 4200 0450	1	233.38	233.38
		( General Fund Police Other Benefits )			
				Invoice Extension ---->	233.38
				Vendor Total ----->	590.69

P.O. BOX 6813 \*\*\* VENDOR.: TOT02 (TOTALFUNDS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
912120	POSTAGE	01-20	01/12/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	POSTAGE	10 4420 1200	1	1542.40	1542.40
		( Wtr. Oper. Fund Water Operating Off Suppl/Postg )			
0002	POSTAGE	12 4425 1200	1	1542.41	1542.41
		( Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg )			
				Invoice Extension ---->	3084.81
				Vendor Total ----->	3084.81

18302 IRVINE BLVD SUITE 200 \*\*\* VENDOR.: TUR03 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
31205	PD DEPT-MONTHLY MINIMUM,PROCESSING	01-20	09/30/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD DEPT-MONTHLY MINIMUM,PROCESSING	01 3643	1	99.11	99.11
		( General Fund Misc Revenue - Police )			
				Invoice Extension ---->	99.11

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
31768	PD DEPT-MONTHLY MINIMUM CHARGE,PROCESSING	01-20	12/31/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD DEPT-MONTHLY MINIMUM CHARGE,PROCESSING	01 4200 1550	1	234.84	234.84
		( General Fund Police Op Supp/Expense )			
				Invoice Extension ---->	234.84



18302 IRVINE BLVD SUITE 200 \*\*\* VENDOR.: TUR03 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				333.95 =====

712 FIERO LANE SUITE #33 \*\*\* VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
310294 TONER SHARP MAENTA,TONER SHARP BLACK	01-20	01/06/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 TONER SHARP MAENTA,TONER SHARP BLACK	01	4220 1200	1 5.00	5.00
				( General Fund Fire Off Suppl/Postg )
				Invoice Extension ---->
				5.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
310313 COPIES	01-20	12/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COPIES	01	4105 1550	1 98.78	98.78
				( General Fund Administration Op Supp/Expense )
0002 COPIES	01	4120 1550	1 41.68	41.68
				( General Fund Finance Op Supp/Expense )
0003 COPIES	01	4200 1550	1 41.07	41.07
				( General Fund Police Op Supp/Expense )
0004 COPIES	01	4220 1550	1 74.87	74.87
				( General Fund Fire Op Supp/Expense )
0005 COPIES	01	4405 1550	1 9.29	9.29
				( General Fund Bldg and Safety Op Supp/Expense )
				Invoice Extension ---->
				265.69
				Vendor Total ----->
				270.69 =====

FILE 51122 \*\*\* VENDOR.: UNI15 (UNITED RENTALS NORTHWEST,INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11880-001 CORE DRILL ELECTRIC,CORING BIT	01-20	01/13/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CORE DRILL ELECTRIC,CORING BIT	10	4420 1550	1 2640.60	2640.60
				( Wtr. Oper. Fund Water Operating Op Supp/Expense )
				Invoice Extension ---->
				2640.60
				Vendor Total ----->
				2640.60 =====

P.O. BOX 660108 \*\*\* VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
844808102 COMMUNICATE	01-20	12/22/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMMUNICATE	01	4200 1150	1 109.06	109.06
				( General Fund Police Communications )
				Invoice Extension ---->
				109.06

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
845883923 COMMUNICATIONS	01-20	01/08/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMMUNICATIONS	01	4220 1150	1 238.58	238.58
				( General Fund Fire Communications )
				Invoice Extension ---->
				238.58

REPORT.: Jan 23 20 Thursday  
 RUN....: Jan 23 20 Time: 10:01  
 Run By.: Veronica Fabian

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
 Batch C00123 - 10:01

PAGE: 021  
 ID #: PY-IP  
 CTL.: GUA

P.O. BOX 660108

\*\*\* VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Vendor Total -----> 347.64  
 =====

\*\* Total Invoices -----> 127372.11  
 \*\* Total Checks -----> .00

\*\*\* Total Purchases ---> 127372.11  
 =====

2100+  
 208.14+  
 175.+  
 1,193.62+  
 172.29+  
 1,305.+  
 1,187.4+  
 415.76+  
 1,192.2+  
 210.+  
 95.22+  
 188.+  
 245.+  
 133.47+  
 25,184.95+  
 10.71+  
 361.97+  
 48.14+  
 222.14+  
 50.+  
 2,660.+  
 590.69+  
 3,084.81+  
 333.95+  
 270.69+  
 2,640.6+  
 347.64+  
 127,372.11\*

0.\*

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2004		D.J. FARMS//General Fund	3312.25					
01	2010		Accounts Payable//General Fund	-53975.36					
01	2042		SB 1473 Ca. Bdlg Stnds Comm//Ge	433.00					
01	2053		S.M.I.P.//General Fund	1432.63					
01	2259		Business License Ovrpmt//Genera	20.71					
01	2271		Guadalupe Ranch Acres//General	166.38					
01	3620		<*>Miscellaneous Income//General F	-114.63	-12322.66	34907.13	22469.84	-3000.00	-25469.84
01	3643		<*>Misc Revenue - Police//General	99.11	-19884.32	17560.90	-2224.31	-26000.00	-23775.69
01	4100	1300<*>	City Council/Bus Exp/Train/Gener	95.22	1880.47	.00	1975.69	1800.00	-175.69
01	4105	1150	Administratio/Communication/Gen	327.82	3106.52	54.53	3488.87	5500.00	2011.13
01	4105	1200	Administratio/Off Suppl/Pos/Gen	15.11	1093.82	173.94	1282.87	1800.00	517.13
01	4105	1300	Administratio/Bus Exp/Train/Gen	237.54	105.85	.00	343.39	1000.00	656.61
01	4105	1550<*>	Administratio/Op Supp/Expen/Gen	98.78	1571.31	.00	1670.09	1500.00	-170.09
01	4120	1150	Finance/Communication/General F	258.23	1991.13	.00	2249.36	3200.00	950.64
01	4120	1200	Finance/Off Suppl/Pos/General F	798.66	1081.86	.00	1880.52	2500.00	619.48
01	4120	1550	Finance/Op Supp/Expen/General F	41.68	1769.23	116.53	1927.44	2000.00	72.56
01	4120	2150	Finance/Profl Service/General F	604.47	6108.80	656.54	7369.81	20000.00	12630.19
01	4140	1150	Non-Departmen/Communication/Gen	.00	.00	.00	.00	.00	.00
01	4140	1200	Non-Departmen/Off Suppl/Pos/Gen	224.10	405.55	88.40	718.05	1000.00	281.95
01	4140	2151	Non-Departmen/IT Services/Gener	2660.00	16094.00	.00	18754.00	30000.00	11246.00
01	4140	4150	Non-Departmen/Lease-Purchas/Gen	496.20	3149.25	.00	3645.45	6200.00	2554.55
01	4145	1000	Building Mtce/Utilities/General	144.97	16777.74	3954.39	20877.10	35000.00	14122.90
01	4145	1300<*>	Building Mtce/Bus Exp/Train/Gen	2.50	23.14	.00	25.64	.00	-25.64
01	4145	1550<*>	Building Mtce/Op Supp/Expen/Gen	205.32	7385.38	438.97	8029.67	7800.00	-229.67
01	4145	2150	Building Mtce/Profl Service/Gen	152.84	19907.38	1036.00	21096.22	23000.00	1903.78
01	4145	2350<*>	Building Mtce/Svcs.Other Ag/Gen	52.00	.00	.00	52.00	.00	-52.00
01	4200	0450	Police/Other Benefit/General Fu	1131.44	-3379.35	508.52	-1739.39	22000.00	23739.39
01	4200	1150	Police/Communication/General Fu	428.96	2653.18	42.75	3124.89	9000.00	5875.11
01	4200	1460<*>	Police/Vehicle Maint/General Fu	1192.20	4625.10	.00	5817.30	5000.00	-817.30
01	4200	1500	Police/Equipment Rep/General Fu	175.00	5359.23	.00	5534.23	7200.00	1665.77
01	4200	1550	Police/Op Supp/Expen/General Fu	1022.23	9270.27	84.95	10377.45	19888.00	9510.55
01	4200	1560	Police/Fuels/Lubrica/General Fu	1869.74	10003.47	1475.07	13348.28	24731.00	11382.72
01	4200	2150<*>	Police/Profl Service/General Fu	6793.62	4918.57	625.00	12337.19	5770.00	-6567.19
01	4200	2350	Police/Svcs.Other Ag/General Fu	453.00	25292.51	4680.88	30426.39	45000.00	14573.61
01	4200	4150<*>	Police/Lease-Purchas/General Fu	755.00	.00	5555.85	6310.85	.00	-6310.85
01	4220	1150	Fire/Communication/General Fund	435.14	2549.97	42.75	3027.86	4600.00	1572.14
01	4220	1200	Fire/Off Suppl/Pos/General Fund	5.00	455.74	.00	460.74	900.00	439.26
01	4220	1300	Fire/Bus Exp/Train/General Fund	398.00	2200.71	500.00	3098.71	4800.00	1701.29
01	4220	1400	Fire/Equipment Mai/General Fund	523.35	848.83	33.59	1405.77	10000.00	8594.23
01	4220	1460	Fire/Vehicle Maint/General Fund	160.45	1899.70	4119.52	6179.67	10000.00	3820.33
01	4220	1550	Fire/Op Supp/Expen/General Fund	74.87	7042.97	191.43	7309.27	12000.00	4690.73
01	4220	1560	Fire/Fuels/Lubrica/General Fund	335.49	3519.91	302.53	4157.93	9000.00	4842.07
01	4300	1150	Parks & Rec/Communication/Gener	134.89	1343.54	15.87	1494.30	1900.00	405.70
01	4300	1300<*>	Parks & Rec/Bus Exp/Train/Gener	2.50	23.14	.00	25.64	.00	-25.64

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
 General Ledger Accounts with Budget Summary January 23, 2020  
 Accounting Period is January, 2020

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	4300	2150	Parks & Rec/Profl Service/Gener	53.58	11745.51	.00	11799.09	30000.00	18200.91
01	4405	1150	Bldg and Safe/Communication/Gen	196.56	1678.67	.00	1875.23	2550.00	674.77
01	4405	1200	Bldg and Safe/Off Suppl/Pos/Gen	41.65	74.00	.00	115.65	400.00	284.35
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen	9.29	125.06	.00	134.35	2500.00	2365.65
01	4405	2150	Bldg and Safe/Profl Service/Gen	26018.51	79054.75	8649.04	113722.30	200000.00	86277.70
Fund (01 ) Total ---->				.00	221549.93	85815.08	355975.40	540539.00	184563.60
=====									
10	2010		Accounts Payable//Wtr. Oper. Fu	-9900.07					
10	4420	1150	Water Operati/Communication/Wtr	249.32	3438.44	254.91	3942.67	4500.00	557.33
10	4420	1200	Water Operati/Off Suppl/Pos/Wtr	1542.40	3352.43	3042.40	7937.23	9000.00	1062.77
10	4420	1300	Water Operati/Bus Exp/Train/Wtr	15.00	228.90	.00	243.90	1500.00	1256.10
10	4420	1450	Water Operati/Facilities Ma/Wtr	245.00	8922.73	.00	9167.73	20000.00	10832.27
10	4420	1535<*>	Water Operati/Meters/Wtr. Oper.	3682.65	9122.22	1529.73	14334.60	10000.00	-4334.60
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	3812.76	12704.25	757.84	17274.85	40000.00	22725.15
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	318.86	3909.56	86.12	4314.54	6500.00	2185.46
10	4420	2150	Water Operati/Profl Service/Wtr	34.08	22322.67	1952.75	24309.50	50000.00	25690.50
Fund (10 ) Total ---->				.00	64001.20	7623.75	81525.02	141500.00	59974.98
=====									
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-34342.64					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	7.86	102754.48	18970.79	121733.13	220000.00	98266.87
12	4425	1150	Wastewater/Communication/Wst.Wt	134.89	2798.01	163.80	3096.70	4800.00	1703.30
12	4425	1200<*>	Wastewater/Off Suppl/Pos/Wst.Wt	1650.29	3359.03	3066.14	8075.46	8000.00	-75.46
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	15.00	138.90	.00	153.90	2000.00	1846.10
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	22.66	9069.03	849.46	9941.15	32000.00	22058.85
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	260.52	2891.01	278.34	3429.87	9000.00	5570.13
12	4425	2150	Wastewater/Profl Service/Wst.Wt	32251.42	46486.84	8229.68	86967.94	150000.00	63032.06
Fund (12 ) Total ---->				.00	167497.30	31558.21	233398.15	425800.00	192401.85
=====									
20	2010		Accounts Payable//Gas Tax Fund	-1305.00					
20	4430	2150<*>	Gas Tax-Stree/Profl Service/Gas	1305.00	40515.00	.00	41820.00	.00	-41820.00
Fund (20 ) Total ---->				.00	40515.00	.00	41820.00	.00	-41820.00
=====									
23	2010		Accounts Payable//LTF - Transit	-25242.45					
23	3511	<*>	Fare Revenues//LTF - Transit	-4604.04	-27997.39	.00	-32601.43	-55000.00	-22398.57
23	4461	1250<*>	LTF Transit/Advertisin/Pu/LTF -	57.50	.00	.00	57.50	.00	-57.50
23	4461	1400	LTF Transit/Equipment Mal/LTF -	1399.01	51318.53	.00	52717.54	73000.00	20282.46

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
23	4461	2200<*>	LTF Transit/Equip. Rental/LTF -	74.76	572.43	.00	647.19	500.00	-147.19
23	4461	2354	LTF Transit/Contract Svcs/LTF -	28315.22	142728.97	.00	171044.19	347633.00	176588.81
Fund (23 ) Total ---->				.00	166622.54	.00	191864.99	366133.00	174268.01
=====									
26	2010		Accounts Payable//RDA-Op.Fund	-404.88					
26	2300		Loan Payable//RDA-Op.Fund	404.88					
Fund (26 ) Total ---->				.00	.00	.00	.00	.00	.00
=====									
42	2010		Accounts Payable//Pol.Saftey Fun	-39.42					
42	4210	1500<*>	Pol.Pub.Safet/Equipment Rep/Pol	39.42	.00	.00	39.42	.00	-39.42
Fund (42 ) Total ---->				.00	.00	.00	39.42	.00	-39.42
=====									
71	2010		Accounts Payable//MEASURE A	-1466.71					
71	4454	1150	MEASURE A/Communication/MEASURE	95.97	1530.92	126.64	1753.53	2300.00	546.47
71	4454	1300<*>	MEASURE A/Bus Exp/Train/MEASURE	15.00	138.90	.00	153.90	.00	-153.90
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	1096.94	5929.81	36.61	7063.36	10000.00	2936.64
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	213.62	3272.99	327.47	3814.08	6000.00	2185.92
71	4454	2150	MEASURE A/Profl Service/MEASURE	27.18	5751.93	.00	5779.11	20000.00	14220.89
71	4454	2350<*>	MEASURE A/Svcs.Other Ag/MEASURE	18.00	42.94	.00	60.94	.00	-60.94
Fund (71 ) Total ---->				.00	16667.49	490.72	18624.92	38300.00	19675.08
=====									
89	2010		Accounts Payable//CIP	-695.58					
89	4444	3081<*>	CIP/089-501/CIP	695.58	40402.11	.00	41097.69	.00	-41097.69
Fund (89 ) Total ---->				.00	40402.11	.00	41097.69	.00	-41097.69
=====									

## MINUTES

**City of Guadalupe**  
**Regular Meeting of the Guadalupe City Council**  
**Tuesday, December 10, 2019 at 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

### ROLL CALL:

Council Member Tony Ramirez  
 Council Member Eugene Costa Jr.  
 Council Member Liliana Cardenas  
 Mayor Pro Tempore Gina Rubalcaba  
 Mayor Ariston Julian

*Mayor Pro Tem Rubalcaba absent*

### MOMENT OF SILENCE

### PLEDGE OF ALLEGIANCE

### AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

### COMMUNITY PARTICIPATION FORUM

### CEREMONIAL CALENDAR

- PROCLAMATION – Recognition to the Guadalupe Hardware Company for its Sixty-Fifth Anniversary.

### CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda item(s) in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Payment of warrants for the period ending December 5, 2019 to be approved for payment by the City Council.

3. Approve the Minutes of the City Council Regular Meeting of November 12, 2019, to be ordered filed.
4. Cancellation of the December 24<sup>th</sup> City Council Meeting.
5. Denial of the Guadalupe Cemetery District's request to waive fees for City Permit # 19-0327 for \$1,024.12.
6. Approval to replace and purchase a Police Command Vehicle.
7. Adopt a Resolution to accept donation of three (3) used mountain bicycles valued at approximately \$1,200 to the Guadalupe Police Department for bicycle patrol – Resolution No. 2019-79.
8. Adopt a Resolution authorizing the Fire Department to accept the California State Firefighters' Association Scholarship Grant –Resolution No. 2019-80.
9. Approval to defer the hiring of the 2020/2021 budgeted Police Sergeant position until the next budgeting cycle and utilize the existing funding to hire a Police Officer.

*Item pulled 3, 6 and 8*

*Motion made by Councilmember Eugene Costa Jr. and 2<sup>nd</sup> by Councilmember Tony Ramirez to approve the balance of the consent calendar. 4/0*

*Motion made by Tony Ramirez and 2<sup>nd</sup> by Councilmember Eugene Costa Jr. to approve the pulled item of the consent calendar. 4/0*

10. **MONTHLY REPORTS FROM DEPARTMENT HEADS**

- a. Planning Department Report for November 2019
- b. Building Department Report for November 2019
- c. Public Works Department Report for November 2019

**CITY ADMINISTRATOR REPORT:** (Information Only)

**PRESENTATION**

11. **2019 Pavement Management System Update Prepared by Pavement Engineering Incorporated.**

Written Report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council approve Resolution No. 2019-78 adopting the 2019 Pavement Management System Update and receive presentation by Pavement Engineering Incorporated.

***Motion made by Councilmember Tony Ramirez and 2<sup>nd</sup> by Councilmember Eugene Costa Jr. to approve Resolution No. 2019-78 adopting the 2019 Pavement Management System Update prepared by Pavement Engineering Incorporated. Roll Call 4/0 passed.***

**PUBLIC HEARING**

- 12. Public hearing to consider amendments to the Accessory Dwelling Unit (ADU) Ordinance (Chapter 18.53).**

Written Report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing and introduce by title only and waive the first reading of Ordinance No. 2019-480 amending Chapter 18.53 of the Municipal Code; and
- c. Continue to January 14, 2020 for second reading and adoption.

***Open to public: 7:05 pm***

***Closed: 7:07 pm***

***Motion made by Councilmember Tony Ramirez and 2<sup>nd</sup> by Councilmember Eugene Costa Jr. to adopt the first reading of Ordinance No. 2019-480 with amendments: Roll Call 4/0***

**FUTURE AGENDA ITEMS**

**ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

**ADJOURNMENT**

***Councilmember Tony Ramirez motioned to adjourn and Councilmember Liliana Cardenas 2<sup>nd</sup>. 4/0 at 7:35 pm***

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Joice Earleen Raguz, City Clerk

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Ariston Julian, Mayor



REPORT TO THE GUADALUPE CITY COUNCIL  
Agenda of January 28, 2020



Prepared by:  
Larry Appel,  
Contract Planning Director



Approved by:  
Todd Bodem, City Administrator

**SUBJECT:** Second Reading of Amendments to the Accessory Dwelling Unit (ADU) Ordinance (Chapter 18.53)

**EXECUTIVE SUMMARY:**

A re-introduction for another first reading of the ADU ordinance amendment took place on January 14, 2020. The amendment included suggested amendments from staff of the Department of Housing and Community Development (HCD). The amendment was approved on a 4-0 vote (Costa, Jr. absent).

The attached ordinance represents a clean version of the track changes that were presented at the first reading two weeks ago. At Council's direction, recent review and approvals of new ADU applications have included these new rules and regulations so that applicants are able to take advantage of the relaxed regulations that were mandated through recent state legislation.

If approved this evening, Ordinance No. 2019-480 would go into effect on February 27, 2020.

**RECOMMENDATION:**

It is recommended that the City Council:

- 1) Adopt Ordinance No. 2019-480 amending Chapter 18.53 of the Municipal Code on a second reading.

**FISCAL IMPACT:**

A reduction in revenues due to the state's regulations preventing a local agency from recovering actual processing costs and in most cases the collection of impact fees and connection fees for utilities.

**BACKGROUND:**

Ordinance No. 2019-480 amending Chapter 18.53 of the Municipal Code was re-introduced by the City Council at its regular meeting on January 14, 2020.

**ENVIRONMENTAL REVIEW:**

This ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt pursuant to Section 15306 of the CEQA Guidelines (information collection) because it does not have the potential to create a physical environmental effect.

**ATTACHMENT:**

1. Ordinance No. 2019-480.

**ORDINANCE NO. 2019-480**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE,  
CALIFORNIA, AMENDING CHAPTER 18.53 OF THE CITY OF GUADALUPE  
MUNICIPAL CODE REGARDING ACCESSORY DWELLING UNITS AND JUNIOR  
ACCESSORY DWELLING UNITS**

The City Council of the City of Guadalupe, State of California, does ordain as follows:

**WHEREAS**, the State Planning and Zoning Law authorizes the legislative body of a city or county to regulate, among other things, the intensity of land use, and also authorizes a local agency to provide by ordinance for the creation of accessory dwelling units and junior accessory units in zone districts that allow single-family and multi-family development. That law makes findings and declarations with respect to the value of accessory dwelling units to California's housing supply; and

**WHEREAS**, California faces a severe housing crisis and accessory dwelling units and junior accessory dwelling units provide housing for family members, students, the elderly, in-home health care providers, the disabled, and others, at below market prices within existing neighborhoods; and

**WHEREAS**, accessory dwelling units offer lower cost housing to meet the needs of existing and future residents within existing neighborhoods, while respecting architectural character; and

**WHEREAS**, Government Code Section 65852.2 (a (4) states that a local agency's ordinance, if not in compliance with the State's provisions shall be deemed null and void; and

**WHEREAS**, the state recently enacted legislation for Accessory Dwelling Units and Junior Accessory Units primarily through AB 881, AB 68, and SB 13 and were signed into law by the Governor; and

**WHEREAS**, the new statutes go into effect on January 1, 2020; and

**WHEREAS**, public notice pursuant to Government Code section 65090 was given on or before September 24, 2019, and a public hearing on the item was opened at the City Council meeting on September 24, 2019, which hearing was continued to the Council meeting of November 12, 2019, and continued again to the meeting held on December 10, 2019.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUADALUPE  
DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** Chapter 18.53 of the Guadalupe Municipal Code regarding Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU) is hereby amended to read as follows:

## **Chapter 18.53 ACCESSORY DWELLING UNITS**

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### **18.53.010 Purpose and intent.**

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The purpose of this chapter is to comply with Government Code Section 65852.2, 65852.22 and 65852.26 as amended from time to time by the State, which provides for cities to set standards for the development of accessory dwelling units (ADU) and Junior ADUs (JADU) so as to increase the supply of smaller and affordable housing while ensuring that they remain compatible with the existing neighborhood. Accessory dwelling units are considered to be a residential use, consistent with the General Plan objectives and zoning regulations, and enhance housing opportunities, including near transit for residential lots zoned to allow single family homes or multi-family use. This chapter is intended to implement the City's Housing Element of the General Plan, and is adopted to comply with State law (Government Code Section 65852.2), by allowing accessory dwelling units through ministerial review in all districts zoned to allow single-family homes or multi-family use, subject to meeting the standards prescribed below.

### **18.53.020 Regulations designated.**

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A. The provisions of this Chapter apply to all zones that permit single family homes or multi-family use and are occupied with one single family dwelling unit, a multi-family use, or vacant with approved plans for the construction of a single family dwelling unit.

B. Accessory dwelling units do not effect the allowable density for the lot upon which the accessory dwelling unit is located, and are a residential use that is consistent with the existing general plan and zoning designation for the lot.

C. R-2 and R-3 zones. Property owners living in R-2 and R-3 zones with an existing single family structure or multi-family use on site may elect to build an accessory dwelling unit. In addition, if an R-2 or R-3 lot is vacant and the property owner proposed to construct a single family dwelling on the lot, an accessory dwelling unit may also be constructed. However, if an R-2 or R-3 lot has a single family structure with an accessory dwelling unit or approved plans issued by the Planning Department to construct a single family structure with an accessory dwelling unit, and if the property owner applies to build any additional units, each unit, including the single family structure and the accessory dwelling unit, will be subject to all zoning requirements and development standards for R-2 and/or R-3 zones.

D. This Ordinance shall impose standards on ADUs and JADUs that include, but are not limited to, parking, height, setback, landscape, architectural review, maximum size of a unit, and standards that prevent adverse impacts on any real property that is listed in the California Register of Historic Resources. These standards shall not include requirements on minimum lot size.

E. The ADU is either attached to, located within the proposed or existing primary dwelling, including attached garages, storage areas or similar uses, or an accessory structure, or detached from the proposed or existing primary dwelling and located on the same lot as the proposed or existing primary dwelling. The JADU must be fully contained within a single family home with

no more than 150 square feet of new construction, if necessary to provide an exterior ingress/egress. No JADUs are permitted in multi-family units.

### **18.53.030 Definitions.**

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A. An “accessory dwelling unit, (ADU)” is an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence or multi-family unit. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multi-family dwelling is or will be situated. An accessory dwelling unit also includes the following:

1. An efficiency unit, as defined in Section 17958.1 of Health and Safety Code
2. A manufactured home, as defined in Section 18007 of the Health and Safety Code

B. “Accessory structure” means a structure that is accessory and incidental to a dwelling located on the same lot.

C. “Existing structure,” for the purposes of defining an allowable space that can be converted to an accessory dwelling unit means, within the four walls and roofline of any structure that can be made safely habitable under local building codes at the determination of the building official.

D. “Junior ADU” means a unit which is no more than 500 square feet, typically developed from a bedroom(s) in a single-family home with an exterior entrance, including cooking facilities with appliances, food prep counter and storage cabinets that are of reasonable size in relation to size of the JADU, and may share bathroom facilities with no additional parking required.

E. “Living area” means the interior habitable area of a dwelling unit, including basements and attics, but does not include a garage or any accessory structure.

F. “Local agency” means a city, county, or city and county, whether general law or chartered.

G. “Nonconforming zoning condition” means a physical improvement on a property that does not conform with current zoning standards.

H. “Passageway” is a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the accessory dwelling unit.

I. “Proposed dwelling” means a dwelling that is the subject of a permit application and that meets the requirements for permitting.

J. "Public transit" means a location, including, but not limited to, a bus stop or train station where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.

K. "Tandem parking" means that two or more vehicles are parked on a driveway or in any other location on a lot, lined up behind one another.

#### **18.53.040 Application requirements**

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A. Application. Requests for an accessory dwelling unit shall be submitted on an application form provided by the Planning Department and shall contain the following information:

1. A plot plan (drawn to scale). Provide dimensions of the perimeter of parcel on which the accessory dwelling unit will be located. Indicate the location and dimensioned setbacks of all existing and proposed structures on the project site and structures located within 50-feet of the project site. All easements, building envelopes, and special requirements of the subdivision as shown on the final map and improvement plans shall be included.

2. Floor Plans. Each room shall be dimensioned and the resulting floor area calculation included. The use of each room shall be identified. The size and location of all windows and doors shall be clearly depicted.

3. Elevation views. Provide north, south, east and west elevations which show all openings, exterior finishes, original and finish grades, stepped footing outline, roof pitch, materials and color board for the existing residence and the proposed accessory dwelling unit.

4. Cross Section. Provide building cross sections including, but not limited to: structural wall elements, roof, foundation, fireplace and any other sections necessary to illustrate earth-to-wood clearances and floor to ceiling heights.

5. Fees. The fee for review shall be as set forth in the currently adopted fee resolution and shall not exceed the fixed processing fee established by the City Council for a new single-family dwelling.

6. Copies. One original and five (5) copies of the application package shall be submitted for each ADU request.

#### **Section 18.53.050 Design and development standards.**

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##### **A. Accessory Dwelling Units within existing space.**

An ADU within an existing structure (e.g. the primary dwelling unit, attached or detached garage or other accessory structure) shall be permitted ministerially with a zoning clearance and building permit if it:

1. Complies with building and safety codes;

2. Provides independent exterior access from the existing residence;
3. Provides sufficient side and rear setbacks for fire safety.

B. Accessory Dwelling Units (attached and detached).

1. General.

a. Sale of Unit. The ADU may not be sold separate from the primary dwelling unit unless specific requirements are met through Government Code Section 65852.26. A JADU may not be sold separately. All conditions of the permit, restrictive covenants, and other contractual agreements with the City apply to the property.

b. Rental of Unit. Rental of the accessory dwelling unit is allowed for thirty (30) days or longer.

2. Covenant Agreement. A covenant agreement is required prior to issuance of a building permit. The covenant agreement shall state that

a. The ADU may be conveyed separately from the primary dwelling provided the property is constructed and owned by a qualified 501 (c) (3) nonprofit corporation per Government Code Section 65852.26.

(i) The existing primary or detached structure is restricted to the approved size and shall not include an expansion of a single-family dwelling or accessory structure by more than 150 square feet, unless for the purpose of ingress and egress.

(ii) The use of the accessory dwelling unit shall be in effect only so long as the property is in compliance with the provisions of this chapter. The owner is required to reside on the property if the primary home contains a JADU, but is not required to reside on the property with an attached or detached ADU, per state regulations.

(iii) The above declarations are binding upon any successor in ownership of the property; lack of compliance shall be cause for zoning enforcement.

(iv) The covenant agreement shall terminate upon removal or conversion of the accessory dwelling unit to another permitted use.

(v) The covenant agreement shall be recorded by the County Recorder for the County of Santa Barbara at the expense of the property owner with the original recorded document delivered to the City prior to issuance of the Building Permit.

C. Zoning District. Accessory dwelling units are only allowed on lots that allow single-family homes and multi-family uses where an existing legal single-family dwelling or multi-family use exists or is proposed.

1. Number of Accessory Dwelling Units. Only one ADU and one JADU shall be allowed for each single-family dwelling lot. On property containing multi-family units, up to two detached ADUs are permitted, not exceeding a 16 foot height limit with a minimum four foot

side and rear yard setback. Additional interior ADUs or JADUs are permitted, up to twenty-five (25) percent of the total number of multi-family units.

2. Unit Types. The ADU may be within the living area of the existing dwelling, attached to the existing dwelling, or detached from the existing dwelling and shall be located on the same lot as the existing dwelling. Junior ADUs shall be required to be constructed within a new or existing single-family dwelling. Junior ADUs are not permitted in multi-family units or in detached structures. Garage conversions when attached to the single-family unit may be considered as habitable space for a JADU.

3. Building Codes. Local building code requirements apply to attached and detached ADUs and attached JADUs, as appropriate.

4. Passageway. No passageway shall be required in conjunction with the construction of an accessory dwelling unit.

5. Fire Sprinklers. Fire sprinklers are not required unless the existing residence is equipped with fire sprinklers, or unless the Fire Marshall determines that due to special circumstances sprinklers are necessary for life and safety. Fire sprinklers may be considered as mitigation for sub-standard Fire Department access or water supply.

6. Utility Meters. An accessory dwelling unit shall not be considered a new residential use for purposes of calculating connection fees or capacity charges for utilities, including water and sewer service, unless the accessory dwelling unit was constructed with a new single-family dwelling or multi-family use. When constructed at the same time as the primary single-family residence, the new attached and detached accessory dwelling unit's connection fee and/or capacity charge must be proportionate to the burden of the unit on the water or sewer system based on the size or the number of plumbing fixtures.

7. Growth mitigation fees: A development or impact fee shall not be imposed upon the development of an ADU less than 750 square feet. Any impact fees charged for an ADU of 750 square feet or more shall be charged proportionately in relation to the square footage of the primary dwelling unit.

8. Access. Two-story detached accessory dwelling units shall limit the major access to stairs, decks, entry doors, and windows to the interior of the lot or an alley, and comply with all development standards. Only one (1) curb cut shall be permitted per parcel and no additional driveways or access points shall be created to accommodate the accessory or main dwelling unit.

9. Openings. If located outside the standard side and rear yard setbacks for the district, windows which face an adjoining residential property shall be designed to protect the privacy of neighbors; alternatively, fencing or landscaping shall be required to provide screening.

10. Private Open Space. The main dwelling unit and the additional dwelling unit shall each be provided with a minimum of fifteen (15) feet by fifteen (15) feet of usable private open yard area.

11. Home Occupations. Home occupations are permitted within an accessory dwelling unit or primary dwelling unit, or both.



D. Building site.

1. Lot Size. There are no lot size requirements.
2. Unit Size.
  - a. Floor Area. The floor area of an attached accessory dwelling unit shall not exceed 50% of the existing primary dwelling unit's living area.
  - b. Notwithstanding (2)(a) above, no ADU shall be larger than 1,200 square feet.
  - c. Minimum size. The minimum total square footage of the accessory dwelling unit shall be 110 square feet.
3. Site Planning. Accessory dwelling units should be located behind or above the existing dwelling on the site, whenever possible. Designs that significantly alter the street appearance of the existing residence shall be discouraged.

E. Height. A detached accessory dwelling unit shall not exceed a height of 16 feet. An attached accessory dwelling unit may occupy any level of the primary dwelling unit if it is designed as an integral part of the primary dwelling unit and a separate ingress and egress is provided.

F. Setbacks.

1. Setbacks. No setback shall be required for an existing living area or accessory structure or a structure constructed in the same location and to the same dimensions as an existing structure that is converted to an accessory dwelling unit, and a setback of no more than four feet from the side and rear lot lines shall be required for an ADU that is not converted from an existing structure or a new structure constructed in the same location and to the same dimensions as an existing structure.

a. Detached ADU: The side yard and rear yard setbacks for construction of detached single-story structures containing an accessory dwelling unit shall not be less than four (4) feet.

b. Attached ADU: Attached accessory dwelling units that increase the square footage of the existing single-family dwelling shall meet the same setbacks as the primary dwelling unit in the zoning district.

2. Space between Buildings. The space required between buildings shall be what is required in the underlying zoning district.

G. Parking.

1. Parking requirements for accessory dwelling units shall not exceed one parking space per unit or per bedroom, whichever is less. These spaces may be provided as tandem parking on a driveway.

2. Offstreet parking shall be permitted in setback areas in locations determined by the local agency or through tandem parking, unless specific findings are made that parking in setback

areas or tandem parking is not feasible based upon specific site or regional topographical or fire and life safety conditions.

3. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an ADU or converted to an ADU, the offstreet parking spaces shall not be replaced.

4. Parking requirements for an accessory dwelling unit are in addition to the required parking for the primary dwelling unit except for (3) above. Covered parking is not required.

5. ADU parking is not required in the following instances:

a. The accessory dwelling unit is located within a one-half mile walking distance of public transit.

b. The accessory dwelling unit is located within any Historic Overlay District that may be in existence at the time a zoning clearance or building permit for an ADU is requested.

c. The accessory dwelling unit is part of the existing single family residence, or an existing accessory structure (except as provided in (3) above).

5. Covered Parking Design. Any newly constructed optional covered parking shall conform to architectural and aesthetic standards of the underlying zone.

H. Architectural and aesthetic standards and compatibility. The accessory dwelling unit's scale, appearance, and character shall be similar to and compatible in design with the primary dwelling unit (e.g. compatible exterior wall materials, window types, door and window trims, roofing materials and roof pitch). Additionally, it shall be visually subordinate to the primary single-family dwelling or multi-family use on the parcel. The exterior entry to the ADU shall clearly appear as a secondary entry when compared to the entry for the primary single-family dwelling or multi-family use.

I. Outside stairways. Any stairways leading to a second story ADU shall not be in the front of the primary single-family dwelling, or in an exterior side yard if visible from the public right-of-way. Access to a first story unit or ADA accessible ramp may be permitted in the front of the primary dwelling.

#### **Section 18.53.060 Permit requirements.**

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A. Accessory Dwelling Units (ADUs) and JADUs shall be permitted ministerially through the zoning clearance and building permit process. The City shall act on the application to create an ADU or a JADU within 60 days from the date the City receives a completed application if there is an existing single-family or multi-family unit on the lot. If the permit application to create an ADU or JADU is submitted with a permit application to create a new single-family dwelling on the lot, the permitting agency may delay acting on the permit application for the ADU or JADU until the permitting agency acts on the permit application to create the new single-family dwelling or multi-family unit, but the application to create the ADU or JADU shall be considered without discretionary review or hearing. If the applicant requests a delay, the 60-

day time period shall be tolled for the period of the delay, in compliance with this Chapter within 60 days of the filing of a complete application. The applicant shall be informed within 30 days after submission of an application if the application is complete. The Planning Director or designee shall issue zoning clearance to establish an ADU and/or JADU in compliance with this Chapter if all applicable requirements in this Chapter are met, as appropriate. An application for building permit may be submitted at any time during the processing of the ADU application, but under no circumstances shall it be issued prior to zoning clearance approval.

B. Planning Director. Requests for an ADU or JADU shall be reviewed by the Planning Director or designee.

C. Other Review Authority. Requests for an ADU or JADU submitted for concurrent review with a discretionary land use application shall continue to be reviewed by the Director or designee and approved subsequent to the discretionary action.

### **Section 18.53.070 Findings.**

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Zoning clearance findings. The ADU shall be consistent with all applicable provisions of Section 18.53. Further, the ADU shall be consistent with applicable provisions of the Guadalupe Municipal Code and applicable sections of the General Plan.

### **18.53.080 Existing non-conforming ADUs.**

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The City shall not require, as a condition for ministerial approval of a permit application for the creation of an ADU or a JADU, the correction of nonconforming zoning conditions.

**SECTION 3.** This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA guidelines, and has been found to be exempt pursuant to §15306 of the CEQA Guidelines (Information Collection) because it does not have the potential to create a physical environmental effect.

**SECTION 4.** The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause, or phrase of this Ordinance is held invalid, the City Council declares it would have adopted the remaining provisions of this Ordinance irrespective of the portion held invalid, and further declares its express intent that the remaining portions of this Ordinance should remain in effect after the invalid portion has been eliminated.

**SECTION 5.** The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

**INTRODUCED** at a regular meeting of the City Council on the 14<sup>th</sup> day of January 2020, by the following roll call vote:

**MOTION: TONY RAMIREZ / LILIANA CARDENAS**

**AYES: 4 Councilmembers: Ramirez, Cardenas, Julian, Rubalcaba**  
**NOES: 0**  
**ABSENT: 1 Councilmembers: Costa Jr.**  
**ABSTAINED: 0**

**PASSED AND ADOPTED** at a regular meeting of the City Council on the 28<sup>th</sup> day of January 2020, by the following roll call vote:

**MOTION:**

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Philip F. Sinco, City Attorney

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE  
Agenda of January 28, 2020



Prepared by:  
Michael Cash, Director of Public Safety



Approved by:  
Todd Bodem, City Administrator

**SUBJECT:** Second Reading of Ordinance No. 2020-483 Adopting the 2019 California Fire Code and Amending the Guadalupe Municipal Code to Update Fire and Safety Regulations.

**RECOMMENDATION:**

That the City Council adopt, on a second reading, Ordinance No. 2020-483 adopting the 2019 California Fire Code and amending the specified fire and safety ordinances in the Guadalupe Municipal Code.

**BACKGROUND:**

The City Council introduced Ordinance No. 2020-483 at its meeting on January 14, 2020. This constitutes the second reading of this ordinance.

**CONCLUSION:**

Staff recommends that the City Council adopt Ordinance No. 2020-483.

**ATTACHMENTS:**

1. Ordinance No. 2020-483 entitled "An Ordinance of the City Council of the City of Guadalupe, California, repealing Ordinance No. 2016-459 and Adopting a New Chapter 8 of Title 15 of the Guadalupe Municipal Code."

**ORDINANCE NO. 2020-483**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA,  
REPEALING ORDINANCE NO. 2016-459 AND ADOPTING A NEW CHAPTER 8 OF  
TITLE 15 OF THE GUADALUPE MUNICIPAL CODE**

**WHEREAS**, the State of California has recently adopted the 2019 California Fire Code which will become effective January 1, 2020; and

**WHEREAS**, it is the desire and intent of the City Council of the City of Guadalupe to provide citizens with the greatest degree of fire, life and structural safety in buildings in the most cost effective manner by adopting that body of regulations referred to as the 2019 California Fire Code with amendments specific to the City of Guadalupe; and

**WHEREAS**, the California Health and Safety Code Section 17958.5 and Section 18941.5 require the City Council, before making any modifications or changes to the California Fire Code, to make an express finding that each such modification or change is needed; and

**WHEREAS**, California Health and Safety Code Section 17958.7 requires that such changes must be determined to be reasonably necessary because of local climatic, geological, or topographical conditions; and

**WHEREAS**, such findings must be made available as a public record and a copy thereof with each such modification or change shall be filed with the State of California Building Standards Commission; and

**WHEREAS**, it is the intent of the City of Guadalupe to enact the 2019 California Fire Code with the amendments written below:

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

**SECTION 1. Findings:** Pursuant to Health and Safety Code Section 17958.7, the City Council finds that the following conditions exist locally which require that amendments be made to the 2019 California Fire Code in order to protect the public health, safety, and welfare:

**A. Climatic Conditions**

1. Santa Barbara and San Luis Obispo Counties are in an area of high fire risk and the local area regularly experiences high wind conditions, high temperatures, and low humidity, These winds, which can cause small fires which spread quickly, are a contributing factor to the high fire danger in the area, which create a potential for localized disasters which could reduce the availability of mutual aid firefighting resources;

2. The City of Guadalupe is located in a semi-arid Mediterranean type climate which predisposes all fuels to rapid ignition and spread of fire. Therefore, there exists a need for additional fire protection measures.
3. The watershed upstream of the City experienced major wildland fire over the years which resulted in significant destruction of the vegetation and has created the potential for a dramatic increase in water flow through the Santa Maria River. The Santa Maria River Levee bordering the northern edge of the City terminates at the intersection of Highway 1 and from that point west, there is no protection for the City from flooding due to high flows in the Santa Maria River. This potential for significant flooding could place an extraordinary draw upon local emergency resources, and the need for additional requirements for fire protection as set forth in the amendments are necessary to supplement the capabilities of local emergency resources in time of a flood emergency;

#### **B. Geographic Conditions**

1. The Guadalupe area is in close proximity to several active seismic faults and amendments to the State Fire Code are necessary to supplement the capabilities of local emergency resources in time of an area-wide earthquake;
2. The City has potential for limited access for mutual aid resources. Access from the north is via one bridge over the Santa Maria River and from the south through several cuts in local mountains. In the event of an earthquake, flood, or other incident, the availability of assistance from outside of the local area could be compromised. Amendments to the State Fire Code are necessary to ensure the City can meet the needs of the residents during these events.
3. The City of Guadalupe is located, at its westernmost part, approximately three and a half miles from the ocean. The city's typical ground water level is at fifty feet with the areas of the city at levels as shallow as six to ten feet. This conditions makes the City more prone to subsidence issues than most inland communities.
4. Soil formation within Guadalupe has been strongly influenced by the Santa Maria River floodplain. Soils underlying and surrounding the City are alluvial in nature consisting primarily of sandy loams and silty clay loams. This low coastal plain and valley bottom with alluvial deposits and areas with high groundwater make the City susceptible to ground liquefaction.

**SECTION 2. Repeal of Current Fire Code.** Ordinance No. 2016-459, adopting the 2016 California Fire Code is hereby repealed in its entirety.

**SECTION 3. Adoption of Fire Code.** A new Chapter 8 of Title 15 of the Guadalupe Municipal Code is hereby adopted to read as follows:

**15.08.010 Adoption.** The California Fire Code, 2019 edition as published by the State of California, including appendix A through O and subsequent editions as adopted by the State of California, are adopted by reference subject to the additions, deletions and amendments set forth in this chapter.

**15.08.020 2019 California Fire Code amendments.**

**CHAPTER 1 SCOPE AND ADMINISTRATION**

**101 SCOPE AND GENERAL REQUIREMENTS**

**101.1 Title.** These regulations shall be known as the *Fire Code of the City of Guadalupe*, hereinafter referred to as “this code.”

**104 GENERAL AUTHORITY AND RESPONSIBILITY**

**104.1.1 Peace Officer Powers.** The Fire Chief, Fire Captains, Fire Inspectors, and other personnel as authorized by the Fire Chief shall have the powers of police officers in performing duties under this code and shall have powers of peace officers as provided by California Penal Code Section 830.37 and shall have authority to issue citations.

**104.11 Authority at Fires and Other Emergencies.** The Fire Chief or designee in charge at the scene of a fire or other emergency involving the protection of life, environment, or property or any part thereof, shall have the authority to direct such operation as necessary to extinguish or control any fire, perform any rescue operation, investigate the existence of suspected or reported fires, gas leaks or other hazardous conditions or situations, or take any other action necessary in the reasonable performance of duty. In the exercise of such power, the Fire Chief or designee is authorized to prohibit any person, vehicle, vessel or thing from approaching the scene and is authorized to remove, or cause to be removed or kept away from the scene, any person, vehicle, vessel or thing which could impede or interfere with the operations of the Fire Department and, in the judgment of the Fire Chief or designee, any person not actually and usefully employed in the extinguishing of such fire or in the preservation of the environment and property in the vicinity thereof.

**105 PERMITS**

**105.6 Required operational permits.** The fire code official is authorized to issue operational permits for the operations set forth in Sections 105.6.1 through 105.6.50 of the California Fire Code.

**107 INSPECTIONS**

**107.1 Inspection authority.** The fire code official is authorized to enter and examine any building, structure, marine vessel, vehicle or premises in accordance with Section 104.3 of the California Fire Code for the purpose of enforcing this code.

**109 BOARD OF APPEALS**

**109.1 Board of Appeals.** In order to hear and decide appeals of orders, decisions or determinations made by the Fire Code Official relative to the application an interpretation of this code, there shall be and is hereby created a Board of Appeals. The Board of Appeals shall be appointed by the governing body and shall hold office at its pleasure. The Fire Code Official shall be an ex officio member of said Board but shall have no vote on any matter before the Board. The Board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the Fire Code Official.



**109.1.1 Appeals Process.** Whenever a Fire Inspector or other Fire Department member disapproves an application or refuses to grant a permit applied for, or when it is claimed that the provisions of this code do not apply or that the true intent and meaning of this code have been misconstrued or wrongly interpreted, the applicant may appeal the decision of the Fire Inspector or other Fire Department member to the Fire Chief IN WRITING within 15 calendar days from the date of the decision.

**109.1.2 Appeals Process.** Whenever the Fire Chief disapproves an application or refuses to grant a permit applied for, or when it is claimed that the provisions of this code do not apply or that the true intent and meaning of this code have been misconstrued or wrongly interpreted, the applicant may appeal the decision of the Fire Chief to the Board of Appeals IN WRITING within 15 calendar days from the date of the decision.

## **110 VIOLATIONS**

**110.2 Owner/occupant responsibility.** Correction and abatement of violations of this code shall be the responsibility of the owner or owners authorized agent. Where an occupant creates, or allows to be created, hazardous conditions in violation of this code, the occupant shall be held responsible for the abatement of such hazardous conditions.

**110.4 Violation—Penalties.** Persons who shall violate a provision of this code, the Guadalupe Municipal Code, or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Fire Code Official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than \$1,000.00 or by imprisonment not exceeding 180 calendar days, or both such fine and imprisonment for each violation. Each day that a violation continues after due notice has been served shall be deemed a separate offense. The Fire Code Official may also cause an administrative action to be initiated in accordance with Title 1, Chapters 1.10 and 1.11 of the Guadalupe Municipal Code.

## **112 STOP WORK ORDER**

**112.4 Failure to Comply.** Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a misdemeanor and subject to the penalties set forth in Section 110.4 of this code. The Fire Code Official may also cause an administrative action to be initiated in accordance with Title 1, Chapters 1.10 and 1.11 of the Guadalupe Municipal Code.

## **114 FIRE WATCH**

**114.1 When Required.** Fire watch shall be provided as follows:

1. When required by other sections of this code.
2. When the Fire Code Official deems a condition essential for public safety.
3. When the Fire Code Official determines that conditions may result in a rekindle.

**114.1.1 Financial Responsibility.** The property owner, the tenant or occupant in control of the premises shall be responsible for all costs of providing a fire watch.

**114.2 Qualifications.** Personnel assigned to fire watch duties shall possess the following minimum qualifications:

1. Shall be at least 18 years of age.
2. Shall be able to speak, read, write and understand English.
3. Shall be capable of executing the duties and responsibilities as specified in 114.4.
4. Shall be capable of operating a mobile telephone device and/or portable radio.

5. Shall be capable of inspecting all portions of their assigned watch area.

**114.3 Number and Hours.** The Fire Code Official shall specify the minimum number of fire watch personnel required and the hours during which they must be present based on the conditions and size of the facility.

**114.4 Duties and Responsibilities.** Duties and responsibilities of persons assigned fire watch duties include, but are not limited to the following:

1. To know the address of the facility being watched.
2. To be equipped with a mobile telephone device that can be used to contact 9-1-1 or a portable radio that can be used to communicate with a constantly attended security/communications center.
3. To continuously make rounds and monitor all assigned areas.
4. To immediately report any sign of smoke, fire or other emergency to 9-1-1 or to the security/communications center.
5. To activate the building fire alarm system when the building is equipped with such a system or notify those present to evacuate the building or area.
6. To assist with the evacuation of people present in the area.
7. To keep a fire watch log that, as a minimum, includes the following information:
  - a. Identifies the building or area by name and address that is under watch.
  - b. The date and time each round or tour is completed, plus comments on what was observed. Each entry shall contain the name and signature of the person conducting the watch.
  - c. Fire watch logs shall be immediately accessible for review by the Fire Code Official. A copy of the fire watch log shall be retained by the owner or agent of the facility being protected.
8. To continue the fire watch until permission has been received from the Guadalupe Fire Department to terminate the fire watch activities.
9. Fire watch personnel shall not be assigned additional duties during their fire watch tour.

## **CHAPTER 3 GENERAL REQUIREMENTS**

### **304 COMBUSTIBLE WASTE MATERIAL**

**304.1.2 Vegetation.** Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises. Vegetation clearance requirements in urban/wildland interface areas shall be in accordance with Chapter 49. Refer to Guadalupe Municipal Code Chapter 8.16 for weed, trash and debris removal and abatement procedures.

### **307 OPEN BURNING, RECREATIONAL FIRES AND PORTABLE OUTDOOR FIREPLACES**

**307.1.2 Combustible Refuse Prohibited Open Burning.** A person shall not burn any combustible refuse in any open outdoor fire within the City. Burning in any incinerator is prohibited except with a permit issued by the Fire Code Official and in accordance with Federal, State and Local requirements.

#### **EXCEPTIONS:**

1. Barbeque and recreational fires (camp fires).
2. Agricultural burning with a permit issued by the Fire Code Official and in accordance with Federal, State and Local requirements.
3. Fires set under public authority.

## 308 OPEN FLAMES

**308.1.4 Open-Flame Cooking Devices.** Charcoal burners and other open-flame cooking devices shall not be operated on combustible balconies or within 10 feet (3,048 mm) of combustible construction.

**308.1.4.1 Liquefied-Petroleum-Gas-Fueled Cooking Devices.** LP-gas burners having an LP-gas container shall not be located on combustible balconies or within 10 feet (3,048 mm) of combustible construction.

## 311 VACANT PREMISES

**311.1 General.** Temporarily unoccupied buildings, structures, premises or portions thereof, including tenant spaces, or buildings damaged by fire or other disaster shall be safeguarded and maintained in accordance with this section.

**311.1.1 Abandoned Premises.** Buildings, structures and premises for which an owner cannot be identified or located by dispatch of a certificate of mailing to the last known or registered address, which persistently or repeatedly becomes unprotected or unsecured, which have been occupied by unauthorized persons or for illegal purposes, or which present a danger of structural collapse or fire spread to adjacent properties shall be considered abandoned, declared unsafe and abated by demolition or rehabilitation as directed by the Building Official and Fire Code Official.

**311.1.3 Buildings or Property Damaged by Fire or Disaster.** The owner, occupant, or other person having under their control any property or materials on property damaged by fire or other disaster, when access by the public is possible, shall secure the property either by boarding up all openings, fencing, barricading, or other appropriate measures as approved by the Fire Code Official. Within 15 calendar days after written notice by the Fire Code Official to do so has been served, all debris, and/or damaged materials shall be removed from the property and deposited in accordance with Federal, State, and Local requirements or proof of contractual arrangements that have been made for demolition, replacement, or repair of all fire or disaster damaged structures remaining on the property.

**311.1.4 Authority to Secure Property Damaged by Fire or Other Disaster.** The Fire Code Official shall be empowered to initiate necessary actions to secure property damaged by fire or other disaster and/or remove and dispose of debris, and other damaged materials when, after giving notice to the owner of record of the property, the owner fails to secure the property and/or remove debris as ordered by the Fire Code Official.

**311.1.5 Cost Recovery.** The Fire Code Official is authorized to initiate any and all actions necessary to recover the costs of securing property damaged by fire or other disaster and/or removing and disposing of debris, and other damaged materials when, after giving notice to the owner of record of the property, the owner fails to secure the property and/or remove debris and the City provides the service either through the use of City resources or a contractor.

## 312 VEHICLE IMPACT PROTECTION

**312.2 Posts.** Guard posts shall comply with all of the following requirements:

1. Constructed of steel not less than 4 inches (102 mm) in diameter and concrete filled.
2. Spaced not more than 3 feet (914 mm) between posts on center.
3. Set not less than 3 feet (914 mm) deep in a concrete footing of not less than 18-inch (458 mm) diameter.
4. Set with the top of the posts not less than 3 feet (914 mm) above ground.
5. Located not less than 3 feet (914 mm) from the protected object.

## **316 HAZARDS TO FIRE FIGHTERS**

**316.7 Fog, Smoke or Gas Emitting Systems.** No system or device shall be installed in any building or portion of a building which, as a part of its operation discharges any fog, gas, smoke, vapor, liquid, or other product when the design of the system discharge is to obscure the vision of any person, cause disorientation, or incapacitate any person within the building or portion thereof. Nothing in this section is intended to preclude the connection of an alarm system to any fire suppression system.

## **CHAPTER 4 EMERGENCY PLANNING AND PREPAREDNESS**

### **401 GENERAL**

**401.3.5 Hazardous Materials Events.** In the event an unplanned or unwanted release of hazardous materials occurs on a property, the owner or occupant shall immediately report such condition to the Fire Department.

### **403 EMERGENCY PREPAREDNESS REQUIREMENTS**

**403.12.1.2 Duties.** Duties for persons assigned fire watch responsibility in places of assembly shall be in accordance with Chapter 1, Sections 114.1, 114.1.1, 114.2, 114.3 and 114.4.

## **CHAPTER 5 FIRE SERVICE FEATURES**

### **503 FIRE APPARATUS ACCESS ROADS**

**503.4.2 Removal of Obstructions.** The Fire Code Official shall have the power and authority to remove or cause to be removed, without notice, any vehicle, vessel, or thing parked or placed in violation of any or all sections of this code. The owner of any item so removed shall be responsible for all charges connected therewith.

**503.4.3 Cost Recovery.** The Fire Code Official is authorized to initiate any and all actions necessary to recover the costs of removal and storage of any vehicle, vessel, or thing parked or placed in violation of any or all sections of this code when the City provides the service either through the use of City resources or a contractor.

**503.6.1 Electrically Operated Gates.** All electrically operated gates which are installed across required fire access roads or pathways shall have a Knox brand access switch installed which will open the gate. The switch shall be installed so it will open the gate and the gate will remain in the open position until re-set by the Fire Department. The gate shall have a manual means of opening in the event of a power failure and shall be accessible from the exterior of the property.

**503.6.2 Manually Operated Gates.** All manually operated gates installed across required fire access roads or pathways and which are locked shall have a Knox brand padlock installed. The Knox padlock shall be integrated with any other lock in such a manner as to allow the gate to be opened by unlocking the Knox padlock only.

### **505 PREMISES IDENTIFICATION**

**505.1 Address Numbers.** New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches in height with a minimum stroke width of 0.5 inch (12.7 mm) for residential occupancies and 6 inches (152 mm) high with a minimum stroke width of 0.75 inch (19 mm) for commercial and industrial occupancies. Numbers and/or letters of larger size may be required based on the size and design of the building or group of buildings. Where access is by means of a

private road and the building cannot be viewed from the public way, a monument pole or sign or means shall be used to identify the structure. Address identification shall be maintained.

**505.1.1 Rear Door Address Numbers.** All commercial and industrial buildings with access via an alley or other similar roadways shall have the address number, unit or suite number, and street name provided on or adjacent to the rear door of the building or tenant space. These numbers shall contrast with their background. Address and suite numbers shall be Arabic numerals or alphabet letters, shall be a minimum of 6 inches (152 mm) high with a minimum stroke width of 0.75 inch (19 mm). The street name shall be a minimum of 4 inches in height with a minimum stroke width of 0.5 inch (12.7 mm). Numbers and/or letters of larger size may be required based on the size and design of the building or group of buildings.

**505.1.2 Address Directory.** All buildings, or groups of buildings served by an alley, private driveway or similar roadway system, shall be provided with an address directory at every entrance to the property. The design of the directory shall be in accordance with standards set forth by the Fire Code Official. The directory shall be maintained by the property owner, Homeowner's Association, or other individual or group in charge of the property.

## **506 KEY BOXES**

**506.1 Where Required.** All new commercial occupancies shall have a Knox brand key box installed as directed by the Fire Code Official. Existing commercial occupancies shall install a Knox key box as directed by the Fire Code Official when a Building Permit is obtained for any work. The key box shall contain keys that will allow the Fire Department access to all portions of the building. The keys shall have a tag affixed identifying their purpose.

**506.1.1 Locks.** All gates or similar barriers across required Fire Department access roads or pathways shall have a Knox brand padlock installed in addition to any lock placed by the property owner or tenant. The Knox padlock shall be integrated with any other lock in such a manner as to allow the gate to be opened by unlocking the Knox padlock only.

**506.2 Key Box Maintenance.** The owner, manager or other person in charge of a property shall notify the Fire Code Official and provide new key(s) when a lock is changed or re-keyed within 5 working days of the change. Upon notification, the Fire Code Official will make arrangements to place the new key(s) in the key box.

**506.3 Responsibility.** Correction and abatement of violations of section 506.1 and 506.1.1 of this code shall be the responsibility of the owner or owners authorized agent.

## **507 FIRE PROTECTION WATER SUPPLIES**

**507.5.4.1 Removal of Obstructions.** The Fire Code Official shall have the power and authority to remove or cause to be removed, without notice, posts, fences, vehicles, growth, trash, storage and other materials or objects or thing parked or placed in violation of Section 507.5.4. The owner of any item so removed shall be responsible for all charges connected therewith.

**507.5.4.2 Cost Recovery.** The Fire Code Official is authorized to initiate any and all actions necessary to recover the costs of removal and storage of any posts, fences, vehicles, growth, trash, storage and other materials or objects or thing parked or placed in violation of Section 507.5.4 when the City provides the service either through the use of City resources or a contractor.

**507.5.5 Clear Space Around Hydrants.** A 5-foot (1.5 m) clear space shall be maintained around the circumference of fire hydrants except as otherwise approved by the Fire Code Official.

## **509 FIRE PROTECTION AND UTILITY EQUIPMENT IDENTIFICATION AND ACCESS**

**509.1 Identification.** Fire protection equipment shall be identified in an approved manner. Rooms containing controls for air-conditioning systems, sprinkler risers and valves, or other fire detection, suppression or control elements shall be identified for the use of the Fire Department. All signage shall be designed and installed in accordance with Guadalupe Fire Department Standards.

**509.1.1 Utility Identification.** Where required by the fire code official, gas shutoff valves, electric meters, service switches and other utility equipment shall be clearly and legibly marked to identify the unit or space that it serves. Identification shall be approved by the Fire Code Official, readily visible and shall be maintained.

**509.1.2 Sign Maintenance.** All signs required by this code shall be maintained in a legible condition and replaced or repaired as required by the Fire Code Official.

## **CHAPTER 6 BUILDING SERVICES AND SYSTEMS**

### **603 FUEL-FIRED APPLIANCES**

**603.4 Portable Unvented Heaters.** The use of portable unvented fuel-fired heating equipment shall be prohibited in all occupancies except where a permit has been issued by the Fire Code Official and the Building Code Official.

**Exception:** Portable outdoor gas-fired heating appliances shall be allowed in accordance with Section 603.4.2.

### **604 ELECTRICAL EQUIPMENT, WIRING AND HAZARDS**

**604.9 Temporary Wiring.** Temporary wiring for electrical power and lighting installations is allowed for a period not to exceed 90 days upon issuance of a permit by the Fire Code Official and the Building Code Official. Temporary wiring methods shall meet the applicable provisions of the California Electrical Code.

**Exception:** Temporary wiring for electrical power and lighting installations is allowed during periods of construction, remodeling, repair or demolition of buildings, structures, equipment or similar activities.

### **607 COMMERCIAL KITCHEN HOODS**

**607.3.4.1 Hood Servicing.** A certificate of inspection/service shall be forwarded to the Guadalupe Fire Department within 5 working days of completion of the 6-month service, or upon service rendered after the activation of any fire suppression system. The submission of the certificate of inspection service is the responsibility of the contractor performing the service. The certificate may be a copy of the invoice as long as it has the required information contained therein.

The certificate shall include:

1. The name, address and phone number of the licensed contractor performing the service.
2. The name, address and phone number of the business for whom the service is being done.
3. Date and time of the service.
4. Make, model, and manufacturer of the system.
5. A detailed list of all work completed on the system (clean nozzles, replace links, recharge system).
6. Specific date of the previous service on the system.
7. The cleanliness of the hood and associated appliances.

8. Alterations to the system or appliances that causes the system to be out of compliance with the manufacturer's specifications.

## **CHAPTER 9 FIRE PROTECTION SYSTEMS**

### **901 GENERAL**

**901.7 Systems Out of Service.** Where a required fire protection system is out of service, the Fire Code Official shall be notified immediately and, where required by the Fire Code Official, the building shall either be evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shut down until the fire protection system has been returned to service. Where utilized, fire watches shall comply with the provisions of Chapter 1, Sections 114.1, 114.1.1, 114.2, 114.3 and 114.4 of this code.

### **903 AUTOMATIC SPRINKLER SYSTEMS**

**903.2 Where Required.** Approved automatic fire sprinkler systems in new buildings and structures shall be provided in the locations described in this section, regardless of construction type, occupancy separation walls or area separation walls.

**903.2.1 Group A.** All Group A-1, A-2, A-3, and A-4 occupancies shall be equipped with an automatic fire sprinkler system throughout the building.

**903.2.2 Group B Ambulatory Health Care Facilities.** An automatic sprinkler system shall be installed throughout the building in all Group B ambulatory health care facility occupancies when either of the following conditions exist at any time:

1. Four or more care recipients are incapable of self-preservation.
2. One or more care recipients who are incapable of self-preservation are located at other than the level of exit discharge serving such an occupancy.

**903.2.2.1 Group B.** All Group B occupancies other than those described in Section 903.2.2 shall be equipped with an automatic fire sprinkler system throughout the building when the gross floor area is more than 5,000 square feet.

**903.2.3 Group E.** All Group E occupancies shall be equipped with an automatic fire sprinkler system throughout the building.

**903.2.4 Group F.** All Group F occupancies shall be equipped with an automatic fire sprinkler system throughout the building when the gross floor area is more than 2,500 square feet (233 m<sup>2</sup>).

**903.2.4.1 Woodworking Operations.** Refer to section 903.2.4.

**903.2.6 Group I.** All Group I occupancies shall be equipped with an automatic fire sprinkler system throughout the building.

**903.2.7 Group M.** All Group M occupancies shall be equipped with an automatic fire sprinkler system throughout the building when the gross floor area is more than 5,000 square feet.

**903.2.9 Group S.** All Group S occupancies shall be equipped with an automatic fire sprinkler system throughout the building when the gross floor area is more than 2,500 square feet (233 m<sup>2</sup>).

**903.2.21 Speculative Building Defined.** Any F, M, or S occupancy required by this code to be equipped with automatic fire sprinklers throughout the building in which the tenant is not identified at the time of application for a building permit shall be considered a speculative building.

**903.2.21.1 Speculative Building, Sprinkler System Design.** Automatic fire sprinkler systems in speculative buildings as defined in Section 903.2.20 with an interior clear height of 12 feet or less shall have a minimum design of .20 gallons per minute over a 2,500 square foot design area (.20/2500).

**903.2.21.2 Speculative Building, Sprinkler System Design.** Automatic fire sprinkler systems in speculative buildings as defined in Section 903.2.20 with an interior clear height of more than 12 feet shall be designed as set forth in Section 206.2.2 of this code (High-piled storage).

**903.2.22 Additions or alterations.** Automatic fire sprinkler system throughout the building shall be provided when:

- a. Additions to existing buildings adds more than 50% of the existing square footage to the structure and results in a total square footage in excess of 1,500 (one thousand five hundred) square feet;
- b. Alterations to Group A, B as described in section 903.2.2. E, F, and S encompass more than 50% of the existing square footage of the structure or is in excess of 1,500 (one thousand five hundred) square feet where there is a change of occupancy to a more hazardous use as determined by the Building Official or Fire Chief;
- c. Alterations to Group B other than those described in Section 903.2.2 and M encompass more than 50 % of the existing square footage of the structure or is in excess of 3,000 (three thousand) square feet or where there is change of occupancy to a more hazardous use as determined by the Building Official or Fire Chief;
- d. Alterations to Group R encompass more than 50% of the existing square footage of the structure or is in excess of 2,000 (two thousand) square feet or where there is a change of occupancy to a more hazardous use as determined by the Building Official or the Fire Chief;
- e. These requirements will be applicable to the combined square footage of all building permit issued for the address or site within the last five years. Buildings or structures separated by less than ten (10) feet shall be considered as a single building or structure.

## **904 ALTERNATIVE AUTOMATIC FIRE EXTINGUISHING SYSTEMS**

**904.12.6 Wood or Wood Product Fueled Cooking.** All commercial-type cooking equipment using wood or wood products as fuel shall be protected by an automatic sprinkler system within the hood and the duct work. The water supply may be provided from the building's fire sprinkler system, or the domestic water supply. The minimum water flow calculation shall be 20 gallons per minute (76 gpm) at 7 psi (.5 bar) for each head. There shall be a separate control valve for the fire sprinkler system protecting the commercial-type cooking equipment.

## **905 STANDPIPE SYSTEMS**

**905.13 Fire Hose Requirements.** The Fire Code Official may, upon written request of the property owner, waive the requirement for fire hose in conjunction with required standpipe systems.

## **906 PORTABLE FIRE EXTINGUISHERS**

**906.3.5 Minimum Fire Extinguisher Rating.** The minimum rating for a required fire extinguisher as set forth in this code shall be 2A10BC.

## **907 FIRE ALARM AND DETECTION SYSTEMS**



**907.11 False Alarms.** The Fire Code Official is authorized to seek cost recovery for a Fire Department response to an alarm system activation which is determined to be a false alarm caused by system malfunction, system misuse or other non-emergency causes.

**907.11.1 False Alarm Frequency.** The cost recovery fee will be charged for all responses after the second false alarm in a calendar year.

**907.11.2 False Alarm Fee.** The amount of the cost recovery fee will be as set forth in the City of Guadalupe User Fees Schedule. Additional fees may be charged for extraordinary circumstances.

**907.11.3 False Alarm—Legal Action.** The Fire Code Official may initiate civil or criminal action as set forth in Guadalupe Municipal Code Chapters 1.10 and 1.11.

## **912 FIRE DEPARTMENT CONNECTIONS**

**912.5 Signage.** All Fire Department connections, fire sprinkler risers, standpipe connections, and fire pump connections shall be provided with a sign identifying its location in accordance with standards established by the Fire Code Official. Where the fire department connection does not serve the entire building, a sign shall be provided indicating the portion of the building served.

**912.5.1 Existing Buildings.** All existing buildings equipped with a Fire Department connection, fire sprinkler riser, standpipe connections, and fire pump connections shall have installed, signs as described in Section 912.5 when required by the fire code official.

**912.8 Clear Space Makings.** A 5-foot (1.5 m) clear space shall be maintained in front the fire department connection when placed directly in front of a parking area or road. Where the clearance required intrudes into the road or parking area the Fire Lane Curb Painting Requirements in section D103.6.4 must be applied.

## **CHAPTER 10 MEANS OF EGRESS**

### **1004 OCCUPANT LOAD**

**1004.6 Fixed Seating.** For areas having fixed seats and aisles, the occupant load shall be determined by the number of fixed seats installed therein. The occupant load for areas in which fixed seating is not installed, such as waiting spaces and wheelchair spaces, shall be determined in accordance with Section 1004.5 and added to the number of fixed seats. The occupant load of seating booths shall be based on one person for each 24 inches (610 mm) of booth seat length measured at the backrest of the seating booth.

**1004.6.1 Bench Seating.** For areas having fixed seating without arms, the number of persons for exiting design shall be based on one person for each 18 inches (457 mm) of length of the fixed seating. For occupant load and seat assignment, the number of persons shall be based on one person for each 24 inches (610 mm) of length of the fixed seating. Fractional measurements shall be rounded down to the next lowest occupant number.

### **1013 EXIT SIGNS**

**1013.7 Floor Level Exit Signs.** All buildings, or portions of a building with an occupant load of 50 or more shall be provided with floor level exit signs. The floor level exit signs shall be readily visible from any direction of egress travel. Access to exits shall be marked by readily visible floor level exit signs in cases where the exit or the path of egress travel is not immediately visible to the occupants. Floor level exit sign placement shall be such that no point in a corridor is more than 100 feet (30.5 m) or the listed viewing distance for the sign, whichever is less, from the nearest visible exit sign.

**1013.7.1 Installation.** Floor level exit signs shall be installed so the bottom of the sign is not less than 6 inches (152 mm), nor more than 12 inches (305 mm) above the adjacent grade. The sign shall be installed on the latch side of exit doors and shall be not less than 4 inches from the door opening.

**1013.7.2 Floor Level Exit Sign Illumination.** All floor level exit signs shall be illuminated as set forth in Sections 1013.3, 1013.5 and 1013.6.

## **1028 EXIT DISCHARGE**

**1028.5.1 Access Way Design.** Required exits for all buildings shall be provided with an all-weather surface walkway from the exit discharge to a public way or safe dispersal area as defined in Section 1028.5. The minimum design for the all-weather surface walkway shall be:

1. 48 inches in width (1.2 m) (Greater width may be required based on building occupant load)
2. 84 inches clear overhead (2.5 m)
3. Asphalt or concrete material

## **1029 ASSEMBLY**

**1029.18 Bench Seating.** Where bench seating is used, the number of persons for exiting design shall be based on one person for each 18 inches (457 mm) of length of the bench. For occupant load and seat assignment, the number of persons shall be based on one person for each 24 inches (610 mm) of length of the bench. Fractional measurements shall be rounded down to the next lowest occupant number.

## **CHAPTER 11 CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS**

### **1104 MEANS OF EGRESS FOR EXISTING BUILDINGS**

**1104.3.1 Floor Level Exit Signs.** All existing buildings with an occupant load of more than 50 persons shall provide floor level exit signs as set forth in Sections 1013.7, 1013.7.1 and 1013.7.2 when the owner or the owner's agent applies for a building permit to perform work with a value in excess of \$10,000.00.

**1104.26 Access Way Design.** All existing buildings shall provide an all-weather surface walkway from the exit discharge to a public way or safe dispersal area as defined in Section 1028.5 when the owner or the owner's agent applies for a building permit to perform work with a value in excess of \$10,000.00. The minimum design for the all-weather surface walkway shall be:

1. 48 inches in width (1.2 m) (greater width may be required based on building occupant load).
2. 84 inches clear overhead (2.5 m).
3. Asphalt or concrete material.

## **CHAPTER 23 MOTOR FUEL DISPENSING FACILITIES AND REPAIR GARAGES**

### **2306 FLAMMABLE AND COMBUSTIBLE LIQUID MOTOR FUEL-DISPENSING FACILITIES**

**2306.2.3.1 Fire Protection.** All above-ground storage tanks for Class I, II, IIIA, and IIIB liquids shall be protected by an automatic water spray system designed and installed in accordance with NFPA Standard #15. The system shall be activated by a manual pull station and heat detectors proportionally spaced around the tank within the containment area.

Exception: Above-ground storage tanks with a fire resistance rating of 2 hours or more.

**2306.2.3.2 Conditional Use Permit.** Storage of Class I, II, IIIA, or IIIB liquids in above-ground tanks is not permitted in all areas of the City, except those zoning districts where the use is permitted subject to approval of a conditional use permit and a valid conditional use permit is in effect.

**2306.2.3.3 Operational Permit.** An annual operational permit is required as set forth in section 105.1.6, 105.6.17, and 105.6.31.

**2306.4 Physical Protection.** Guard posts complying with Section 312 or other approved means shall be provided to protect above-ground tanks against impact by a motor vehicle.

**2306.5.1 Identification Placard for Above-ground Tanks.** All above-ground tanks containing Class I, II, IIIA, or IIIB liquids shall have an identification placard permanently affixed to it. The identification placard shall have the following information:

- a. Tank owner's name.
- b. Physical address of the tank installation.
- c. Product contained in tank.
- d. Tank capacity.

## **2307 LIQUEFIED PETROLEUM GAS MOTOR FUEL-DISPENSING FACILITIES**

**2307.1.1 Conditional Use Permit.** Storage, dispensing and use of liquefied petroleum gas in above-ground tanks exceeding 450 gallons is not permitted in all areas of the City, except those zoning districts where the use is permitted subject to approval of a conditional use permit and a valid conditional use permit is in effect.

**2307.1.2 Identification Placard for Above-ground Tanks.** All above-ground tanks containing liquefied petroleum gas exceeding 450 gallons shall have an identification placard permanently affixed to it. The identification placard shall have the following information:

- a. Tank owner's name.
- b. Physical address of the tank installation.
- c. Product contained in tank.
- d. Tank capacity.

**2307.1.3 Operational Permit.** An annual operational permit is required as set forth in section 105.1.6, 105.6.28, and 105.6.31.

## **2308 COMPRESSED NATURAL GAS MOTOR FUEL-DISPENSING FACILITIES**

**2308.1.1 Conditional Use Permit.** Storage, dispensing and use of compressed natural gas in above-ground tanks is not permitted in all areas of the City, except those zoning districts where the use is permitted subject to approval of a conditional use permit and a valid conditional use permit is in effect.

**2308.1.2 Identification Placard for Above-ground Tanks.** All above-ground tanks containing compressed natural gas shall have an identification placard permanently affixed to it. The identification placard shall have the following information:

- a. Tank owner's name.
- b. Physical address of the tank installation.
- c. Product contained in tank.
- d. Tank capacity.

**2308.1.3 Operational Permit.** An annual operational permit is required as set forth in section 105.1.6 and 105.6.31.

## **2309 HYDROGEN MOTOR FUEL-DISPENSING AND GENERATION FACILITIES**

**2309.1.1 Conditional Use Permit.** Storage, dispensing, generation, and use of hydrogen gas in above-ground tanks is not permitted in all areas of the City, except those zoning districts where the use is permitted subject to approval of a conditional use permit and a valid conditional use permit is in effect.

**2309.1.2 Identification Placard for Above-ground Tanks.** All above-ground tanks containing hydrogen gas shall have an identification placard permanently affixed to it. The identification placard shall have the following information:

- a. Tank owner's name.
- b. Physical address of the tank installation.
- c. Product contained in tank.
- d. Tank capacity.

**2309.1.3 Operational Permit.** An annual operational permit is required as set forth in section 105.1.6 and 105.6.31.

## **CHAPTER 31 TENTS AND OTHER MEMBRANE STRUCTURES**

### **3103 TEMPORARY TENTS AND MEMBRANE STRUCTURES**

**3103.2 Approval Required.** Tents and membrane structures having an area in excess of 400 square feet (37 m<sup>2</sup>) shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the Fire Code Official.

Exceptions:

1. Tents used exclusively for recreational camping purposes.

**3103.4 Permit.** An operational permit is required as set forth in section 105.6 and 105.7 prior to occupation.

## **CHAPTER 32 HIGH PILED COMBUSTIBLE STORAGE**

### **3206 GENERAL FIRE PROTECTION AND LIFE SAFETY FEATURES**

**3206.2.2 Speculative Building.** Group F, M, and S speculative buildings as defined in Section 903.2.21 having an interior clear height greater than 12 feet where high piled storage may accrue shall comply with this chapter. The storage height shall be determined by subtracting 48 inches from the highest point of the roof above each system for ESFR and 30 inches from the highest point of the roof above each system for area density applications.

**3206.2.3 Minimum Sprinkler Design Requirements for Speculative Buildings.** The design of the automatic sprinkler system for speculative buildings as defined in Sections 903.2.21.2 And 3206.2.2 shall be based on storage of a cartooned Class A non-expanded plastic to the available storage height. The storage height shall be determined by subtracting 48 inches from the highest point of the roof above each system for ESFR and 30 inches for area density applications.

## **CHAPTER 33 FIRE SAFETY DURING CONSTRUCTION AND DEMOLITION**

### **3303 TEMPORARY HEATING EQUIPMENT**

**3303.1.1 Temporary Heating Equipment.** The use of temporary fuel-fired heating equipment shall be prohibited in all occupancies except where a permit has been issued by the Fire Code Official and Building Code Official.

### **3304 PRECAUTIONS AGAINST FIRE**

**3304.5 Fire Watch.** When required by the Fire Code Official for building demolition that is hazardous in nature, qualified personnel shall be provided as an on-site fire watch. The Fire Watch shall meet the requirements set forth in Chapter 1, Sections 114.1, 114.1.1, 114.2, 114.3 and 114.4.

### **3310 ACCESS FOR FIRE FIGHTING**

**3310.1.1 Inspection.** The Fire Code Official shall inspect and approve the Fire Department access prior to the issuance of a building permit.

### **3311 MEANS OF EGRESS**

**3311.3 Temporary Exit Signage.** All buildings under construction or undergoing demolition shall be provided with temporary exit signage when any one or more of the following conditions are present:

1. The building is 2 or more stories in height.
2. The building is 10,000 square feet or larger.
3. When in the opinion of the Fire Code Official, exit signage is necessary due to the design of the building or other unusual circumstances are present.

The location and design of the exit signs shall be determined by the Fire Code Official.

### **3312 WATER SUPPLY FOR FIRE PROTECTION**

**3312.1 When Required.** An approved water supply system for fire protection shall be installed and made fully operational prior to the delivery of combustible material to a job site.

**3312.1.1 Inspection.** The Fire Code Official shall inspect and approve the water system prior to the delivery of combustible materials at the job site.

### **3315 PORTABLE FIRE EXTINGUISHERS**

**3315.1 Where Required.** Structures under construction, alteration or demolition shall be provided with not less than one approved portable fire extinguisher in accordance with Section 906 and sized for not less than ordinary hazard as follows:

1. At each stairway on all floor levels where combustible materials have accumulated.
2. In every storage and construction shed.
3. Throughout the building under construction in sufficient quantity so travel distance does not exceed 75 feet (23 m).
4. The minimum rating for fire extinguishers shall be 2A10BC.
5. Additional portable fire extinguishers shall be provided where special hazards exist including, but not limited to, the storage and use of flammable and combustible liquids.

## **CHAPTER 56 EXPLOSIVES AND FIREWORKS**

### **5605 MANUFACTURE, ASSEMBLY AND TESTING OF EXPLOSIVES, EXPLOSIVE MATERIALS AND FIREWORKS**

**5605.1.2 Manufacturing of Fireworks and Pyrotechnic Special Effects Materials.** The manufacturing of fireworks is prohibited except when licensed by the California State Fire Marshal and permitted by the Guadalupe Fire Department. For the purpose of this chapter, the altering of any firework from its original design shall be considered manufacturing.

## **5607 BLASTING**

**5607.1.1 Storage and Use of Explosives and Blasting Agents.** The storage of explosive and blasting agents is prohibited in all areas of the City, except those zoning districts where the use is permitted subject to approval of a conditional use permit and a valid conditional use permit is in effect, except for temporary storage for use in connection with approved blasting operations provided a permit has been issued by the City for the temporary use. However, this prohibition shall not apply to wholesale and retail stock of small arms ammunition, explosive bolts, explosive rivets or cartridges for explosive actuation power tools in quantities involving less than 500 pounds of explosive material.

## **5608 FIREWORKS DISPLAY**

**5608.1.2 Displays.** Permits issued by the Guadalupe Fire Department are required to conduct any fireworks display. Permit application to the City shall be made not less than 15 work days prior to the scheduled date of the display. At the time of permit application, the Fire Chief shall be consulted regarding the requirements for standby fire apparatus.

## **5614 FIREWORKS SALES**

**5614.1 Safe and Sane Fireworks.** The manufacture, display, sales, storage, possession, use and handling of safe and sane fireworks shall be in accordance with the California Code of Regulations and this chapter. Safe and sane fireworks are those fireworks as defined by Section 12529 of the California Health and Safety Code.

**5614.2 Date and Hours of Sale and Use.** Safe and sane fireworks may be sold during the period beginning at twelve noon (12:00 p.m.) on the 28th day of June and ending at eleven fifty-nine (11:59 p.m.) on the 4th day of July each year pursuant to the provisions of Section 12599, California Health and Safety Code. Daily opening and closing hours of each fireworks stand are optional as long as they fall within the times specified above. Safe and sane fireworks, as defined by Section 12529 of the California Health and Safety Code, may only be used between the hours of 11:00 a.m. and 11:59 p.m. on the 4th of July.

**5614.2.1 License—Required.** No person or organization shall possess, use, sell or offer for sale any fireworks of any kind without having applied for and received a license issued by the California State Fire Marshal's Office, as provided for in Section 12688, California Health and Safety Code.

**5614.2.2 Permit—Required.** No person or organization shall possess, use, sell or offer for sale any fireworks of any kind without having applied for and received a permit from the Guadalupe Fire Department.

**5614.2.3 Permit—Issuance.** No permits for sale of safe and sane fireworks will be issued to any person, firm or corporation except those nonprofit associations or corporations organized primarily for veteran, patriotic, welfare, civic betterment, or charitable purposes. Proof of nonprofit status may be required.

Each organization must have its principal and primary meeting place within the corporate city limits of the City of Guadalupe. No organization may receive more than one permit for one location for the sale of safe and sane fireworks during any one calendar year.

- a. The maximum number of permits that will be issued pursuant to this article shall not exceed one permit for each 6,000 residents of the City, or fraction thereof, based on the official City census.
- b. If the number of applications exceeds the number of permits to be issued, the permittees during the preceding year shall have first priority for the available permits. Those organizations applying that are beyond the maximum number of permits issued may be put on a waiting list maintained by the Guadalupe Fire Department, if they so request.

EXCEPTIONS: Any prior permittee who fails to operate and any prior permittee who violates any rule, ordinance, regulation, or law while operating a fireworks stand in any one year shall be deemed to have withdrawn from the fireworks sale program. Applicants who are deemed to have withdrawn from the program may apply in writing to the Fire Chief for reinstatement. Prior permit holders may be returned to the program on the waiting list upon demonstrating that failure to timely submit was due to excusable negligence and the applicant otherwise meets the qualifications of this code.

**5614.2.4 Permit Application.** All applicants for a permit to sell fireworks shall:

1. Furnish the Guadalupe Fire Department a list of names of the organizations and the name, address, and phone number of the individual in each organization who is responsible for the retail sales of the fireworks. This list will be used to send the appropriate letters and application forms to the current list of permit applicants. The list shall be in the possession of the Guadalupe Fire Department no later than May 15th of each year so the appropriate letter and forms may be sent to the permit applicants in a timely fashion.
2. Submit a written application to sell fireworks on the form provided by the City.
3. Submit a copy of a certificate of insurance in the amount of \$1,000,000.00 for public liability and property damage, indicating riders attached to the policy designating the City of Guadalupe as an additional insured.
4. Submit a "letter of permission" signed by the property owner or their authorized agent permitting the organization to erect a fireworks stand on the owner's property.
5. Complete and submit all required paperwork to the Guadalupe Fire Department on or before June 5th for sales to commence during the period June 28th to July 4th of the same year. Failure to submit a complete application package by June 5th shall be deemed a withdrawal from the fireworks sale program. Applicants who are deemed to have withdrawn from the program may apply in writing to the Fire Chief for reinstatement. The applicant may be returned to the program on the waiting list upon demonstrating that failure to timely submit was due to excusable negligence and the applicant otherwise meets the qualifications of this code.

**5614.2.5 Fireworks Stand Construction.** Sales of safe and sane fireworks shall only be from temporary fireworks stands. Sale from any other building or structure is prohibited. Temporary fireworks stands shall be subject to the following conditions:

1. No stand shall be located within 25 feet (7.4 m) of a building or within 100 feet (31 m) of any flammable or combustible liquid or flammable gas dispensing or storage operation.
2. Fireworks stands need not comply with the Building Code. All stands must be constructed and erected in a manner that will reasonably ensure the safety of the attendants and customers. The stands are subject to inspection by the Guadalupe Fire Department at any time and decisions as to the reasonableness of safety and construction of the stand will be determined through these inspections.
3. Fireworks stands need not obtain a conditional use permit.
4. All fireworks stands shall be erected only on commercial or industrial zoned property within the city limits of Guadalupe. No fireworks stand shall be constructed or erected on residentially zoned property.
5. Stand locations shall be approved by the Fire Department prior to construction.

6. Permittees must provide a “letter of permission” from the property owner or their authorized agent approving the use of the property for fireworks sale.
7. Fireworks stands in excess of 24 feet (7.3 m) in length shall have a minimum of 2 exits.

**5614.2.6 Fireworks Stand Operation.** No person shall be paid any consideration for erecting, constructing, dismantling or operating a fireworks stand.

1. No person shall be paid any consideration for selling or otherwise participating in the sale of fireworks at a stand. This includes constructing, erecting, or dismantling a fireworks stand.
2. While occupied, all fireworks stands shall have a minimum of one 2A rated water pressure fire extinguisher with a current service tag within the stand. The pressurized water type of fire extinguisher shall not be substituted with any other type.
3. All weeds, trash and other combustible debris shall be cleared for a distance of at least 25 feet (7.4 m) from the stand in all directions.
4. Doors of the stands shall not be locked on the outside. The door may be provided with a latch on the inside, provided it does not cause undue delay to anyone exiting in an emergency.
5. The interior of the stand shall be maintained in such a manner as to provide a clear pathway from any point inside to an exit at all times.
6. All electrical power to the stands shall be installed and maintained in a safe manner. Generators and their fuel shall be stored and operated a minimum of 25 feet (7.4 m) from the stand.
7. No heating appliance shall be permitted inside of a stand or within 25 feet (7.4 m) of a stand.
8. No motor vehicle shall be parked within 25 feet (7.4 m) of a stand.  
**Exception:** Vehicles operated by a permitted organization to pick up or deliver fireworks may be parked within 25 feet (7.4 m) of a stand.
9. All fireworks stands shall be completely emptied of fireworks and the fireworks shall be transported to the central storage facility when the stand is not open for business.
10. No person shall sleep or otherwise occupy a fireworks stand in lieu of removing the fireworks from the stand when not open for business.
11. The temporary fireworks stand will be dismantled and removed from its location not later than the Sunday of the weekend following the 4th of July of each year. It shall be the responsibility of the permittee to remove the stand. If the removal of the stand is not accomplished by this deadline, the City of Guadalupe shall remove and store it until it is redeemed by the payment of appropriate fees and interest thereon, if applicable due to the passage of time before payment is received, for its removal and storage.

**5614.2.7 Fireworks Storage, Transportation and Delivery.** Storage, transportation and delivery of fireworks shall be in accordance with this chapter.

1. Fireworks storage is authorized in only 2 locations: at the fireworks stands when open for business or at the City-approved centralized storage facility.
2. Fireworks wholesale distributors are responsible for obtaining an approved central storage facility. A Fire Department permit is required for the central storage facility.
3. The central storage facility shall be located only in commercial or industrial zoned areas only. The central storage facility shall not be located on residentially zoned properties.
4. Fireworks stored in the central storage facility shall be outside of a building. Fireworks shall not be stored within a building.
5. The City of Guadalupe shall not be responsible for any costs or liabilities associated with the central storage facility.
6. The central storage facility shall be enclosed by a fence not less than 6 feet (1.9 m) in height on all sides.
  - a. Vehicles, trailers, or storage containers shall be placed within the storage facility so that there is a minimum distance of 20 feet (6.1 m) from the perimeter fence.



- b. Vehicles, trailers, and storage containers shall be kept locked at all times except when fireworks are being loaded and unloaded.
  - c. The central storage facility shall be approved by the Chief of Police.
  - d. "No Smoking" signs shall be posted on the perimeter fence and at the entrance to the central storage facility. Signs on the perimeter fencing shall be placed every 30 feet (9.1 m).
7. Fireworks shall be transported directly from the central storage facility to the fireworks stands with no stops in between. Transportation shall be by wholesalers or permittees only.
  8. The Fire Chief may impose additional conditions as deemed appropriate.

**5614.2.8 Violations.** Violations of any provision of this chapter shall be a misdemeanor, and upon conviction thereof shall be punished by a fine not to exceed \$1,000.00, or by imprisonment in the County jail for a period not exceeding 180 calendar days, or both such fine and imprisonment. An administrative citation may also be issued as set forth in Chapters 1.10 and 1.11 of the Guadalupe Municipal Code. The fine for an administrative citation shall not exceed \$1,000.00 per violation, per day.

## **CHAPTER 57 FLAMMABLE AND COMBUSTIBLE LIQUIDS**

### **5701 GENERAL**

**5701.6 Locations Where Above-ground Tanks Are Prohibited.** Storage of Class I, II, IIIA, or IIIB liquids in above-ground tanks outside of buildings is not permitted in all areas of the City, except those zoning districts where the use is permitted subject to approval of a conditional use permit and a valid conditional use permit is in effect.

**5701.7 Identification Placard for Above-ground Tanks.** All above-ground tanks containing Class I, II, IIIA, or IIIB liquids shall have an identification placard permanently affixed to it. The identification placard shall have the following information:

- a. Tank owner's name.
- b. Physical address of the tank installation.
- c. Product contained in tank.
- d. Tank capacity.

## **CHAPTER 58 FLAMMABLE GASES**

### **5701 GENERAL**

**5801.3 Conditional Use Permit.** The storage, use, and dispensing of flammable gases in above-ground containers exceeding 450 gallons is not permitted in all areas of the City, except those zoning districts where the use is permitted subject to approval of a conditional use permit and a valid conditional use permit is in effect.

**5801.4 Identification Placard for Above-ground Tanks.** All above-ground tanks containing flammable gases shall have an identification placard permanently affixed to it. The identification placard shall have the following information:

- a. Tank owner's name.
- b. Physical address of the tank installation.
- c. Product contained in tank.
- d. Tank capacity.

## **CHAPTER 61 LIQUEFIED PETROLEUM GASES**

### **6101 GENERAL**

**6101.3 Construction Documents.** Where a single LP-gas container is more than 450 gallons (1,704 L) in water capacity or the aggregate water capacity of LP-gas containers is more than 1,000 gallons (3,786 L), the installer shall submit construction documents for such installation.

## **6104 LOCATION OF LP-GAS CONTAINERS**

**6104.5 Conditional Use Permit.** The storage, use, and dispensing of liquefied petroleum gas in above-ground containers exceeding 450 gallons (1,704 L) is not permitted in all areas of the City, except those zoning districts where the use is permitted subject to approval of a conditional use permit and a valid conditional use permit is in effect.

**6104.5.1 Identification Placard for Above-ground Tanks.** All above-ground tanks containing more than 450 gallons (1,704 L) of liquefied petroleum gas shall have an identification placard permanently affixed to it. The identification placard shall have the following information:

- a. Tank owner's name.
- b. Physical address of the tank installation.
- c. Product contained in tank.
- d. Tank capacity.

### **15.08.030 California Fire Code Appendices adopted.**

The following Appendices of the California Fire Code, ~~2016~~ 2019 edition, as published by the State of California, and subsequent editions as adopted by the State of California, are adopted by reference subject to the additions, deletions, and amendments set forth in this chapter.

**Appendix 'A' "Board of Appeals"** is adopted in its entirety with the following additions and amendments:

## **SECTION A 101 GENERAL**

**A101.1 Scope.** A Board of Appeals shall be established within the jurisdiction for the purpose of hearing applications for modification of the requirements of the California Fire Code as adopted and amended by the City of Guadalupe pursuant to the provisions of Section 108 of the California Fire Code. The Board shall be established and operated in accordance with this section, and shall be authorized to hear evidence from appellants and the Fire Code Official pertaining to the application and intent of this code for the purpose of issuing orders pursuant to these provisions.

**A101.2 Membership.** The membership of the board shall consist of 3 voting members having the qualifications established by this section. Members shall be nominated by the Fire Chief, subject to confirmation by a majority vote of the City Council.

**A101.2.1 Appeals Board Members.** The Board of Appeals may be comprised of any combination of the following, but must have at least one general industry or business person as described in subsection A101.2.1.5 of this section.

**A101.2.1.1 Design Professional.** Practicing design professional registered in the practice of engineering or architecture in the State of California.

**A101.2.1.2 Fire Protection Engineering Professional.** Qualified engineer, technologist, technician or safety professional trained in fire protection engineering, fire science or fire technology. Qualified representatives in this category shall include fire protection contractors and certified technicians engaged in fire protection system design.

**A101.2.1.3 Industrial Safety Professional.** Registered industrial or chemical engineer, certified hygienist, certified safety professional, certified hazardous materials manager or comparably qualified specialist experienced in chemical process safety or industrial safety.

**A101.2.1.4 General Contractor.** Contractor regularly engaged in the construction, alteration, maintenance, repair or remodeling of buildings or building services and systems regulated by the code.

**A101.2.1.5 General Industry or Business Representative.** Representative of business or industry not represented by a member from one of the other categories of Board members described above.

**A101.3 Terms of Office.** Members are volunteers and shall serve without remuneration or compensation and shall serve at the pleasure of the City Council.

**Appendix B, Fire-Flow Requirements for Buildings,** is adopted in its entirety.

**Appendix C, Fire Hydrant Number and Distribution,** is adopted in its entirety, except Table- C102.1 is replaced with the following table:

**TABLE C102.1  
NUMBER AND DISTRIBUTION OF FIRE HYDRANTS**

FIRE-FLOW REQUIREMENT (GPM)	MINIMUM NUMBER OF HYDRANTS	HYDRANT SPACING <sup>a, b</sup> (feet)	MAXIMUM DISTANCE FROM ANY POINT ON STREET OR ROAD FRONTAGE TO A HYDRANT
1,750 or less	1	400	200
2,000 to 2,250	2	400	200
2,500	3	400	200
3,000	3	400	200
3,500 to 4,000	4	350	200
4,500 to 5,000	5	300	150
5,500	6	300	150
6,000	6	250	150
6,500 to 7,000	7	250	150
7,500 or more	8 or more <sup>c</sup>	200	125

a. Where streets are provided with median dividers which can be crossed by firefighters pulling hose lines, or where arterial streets are provided with 4 or more traffic lanes and have a traffic count of 30,000 vehicles per day, hydrant spacing shall average 350 feet on each side of the street and be arranged on an alternating basis up to a fire-flow requirement of 7,000 gallons per minute and 300 feet for higher flow requirements.

- b. Where new water mains are extended along streets where hydrants are not needed for protection of structures or similar fire problems, fire hydrants shall be provided at spacing not to exceed 600 feet for transportation hazards.
- c. One hydrant for each 1,000 gallons per minute or fraction thereof. Flow requirements will be rounded up to the next highest 1,000 gallon per minute increment.

**Appendix 'D' "Fire Apparatus Access Roads"** is adopted in its entirety. With the following additions.

**D103.6.3 Fire Lane Sign Requirements.** No Parking/Fire Lane signs must follow these guidelines:

- a. The CVC Code 22500.1 (CVC 22500.1) must be imprinted on the bottom of the sign.
- b. All lettering shall be red on white reflective background no smaller than 2 inches in height.
- c. The sign shall be no smaller than 12 inches wide by 18 inches high.
- d. The sign shall be securely mounted facing the direction of travel and clearly visible to oncoming traffic entering the designated area. Signs shall be of durable material.
- e. Signs shall be installed at all driveway entrances and at intervals of not less than 100 feet along all designated fire lanes.

**D103.6.4 Fire Lane Curb Painting Requirements.** Where a curb exists adjacent to a fire lane, the top and face of the curb shall be painted with red traffic paint. Where the curb is discontinued, a red stripe and stencil as described below shall be painted to define the fire lane. Red curbs, red stripes and white stencils must be maintained in good condition and follow these guidelines:

- a. The face of the curb shall be stenciled with the words: NO PARKING FIRE LANE in white block letters a minimum 4 inches in height.
- b. The stencil must be painted on the FACE of the curb. Exception: Under circumstances where the curb height is less than 4 inches, the stencil may appear on the top of the curb.
- c. The stencil must appear every 50 feet or less, depending on the configuration of the fire lane. (Where a small island cannot contain both phrases, FIRE LANE must appear the NO PARKING may be omitted).
- d. Where no curb exists adjacent to the fire lane, the edge of the fire lane shall be marked with an 8 inch wide red stripe. In addition, a diagonal 8 inch wide red stripe may be required between the edges of the fire lane, with the diagonal stripe connecting the stripes or curbs at the edges of the fire lane. Spacing of the diagonal stripe is every 50 feet.
- e. The stripe shall be stenciled with the words NO PARKING FIRE LANE in white block letters, minimum 4 inches in height.
- f. The stencil must appear every 50 feet or less, depending on the configuration of the fire lane. If the fire lane is less than 50 feet the stencil must appear at the beginning and end of the fire lane.

**Appendix 'E' "Hazard Categories"** is adopted in its entirety.

**Appendix 'F' "Hazard Ranking"** is adopted in its entirety.

**Appendix 'G' "Cryogenic Fluids – Weight and Volume Equivalents"** is adopted in its entirety.

**Appendix 'I' "Fire Protection Systems – Noncompliant Conditions"** is adopted in its entirety.

**Appendix 'K' "Construction Requirements for Existing Ambulatory Care Facilities"** is adopted in its entirety.

Appendix 'N' "Indoor Trade Shows and Exhibitions" is adopted in its entirety.

**SECTION 4. Publication and Effective Date.** Within fifteen (15) days after passage, the City Clerk shall cause this ordinance to be posted in three publicly accessible locations in the City. This ordinance shall go into effect and be in full force and effect at 12:01 a.m. on February 27, 2020.

**SECTION 5.** This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA guidelines, and has been found to be exempt pursuant to §15306 of the CEQA Guidelines (Information Collection) because it does not have the potential to create a physical environmental effect.

**SECTION 6.** The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause, or phrase of this Ordinance is held invalid, the City Council declares it would have adopted the remaining provisions of this Ordinance irrespective of the portion held invalid, and further declares its express intent that the remaining portions of this Ordinance should remain in effect after the invalid portion has been eliminated.

**SECTION 7.** The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

**INTRODUCED** at a regular meeting of the City Council on the 14<sup>th</sup> day of January 2020, by the following roll call vote:

**MOTION:** GINA RUBALCABA / TONY RAMIREZ

**AYES:** 4      **Councilmembers:** Ramirez, Cardenas, Julian, Rubalcaba  
**NOES:** 0  
**ABSENT:** 1      **Councilmembers:** Costa Jr.  
**ABSTAINED:** 0

**PASSED AND ADOPTED** at a regular meeting of the City Council on the 28<sup>th</sup> day of January 2020, by the following roll call vote:

**MOTION:**  
**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAINED:**

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

Approved as to form:

\_\_\_\_\_  
Philip F. Sinco, City Attorney

**REPORT TO GUADALUPE CITY COUNCIL**  
**Council Agenda of January 28, 2020**



Prepared by:  
Shannon Sweeney  
Public Works Director / City Engineer



Approved by  
Todd Bodem, City Administrator

**SUBJECT:** Authorize the Guadalupe Public Works Director to file and execute documents on behalf of the City of Guadalupe with the Federal Transportation Administration (FTA), Section 5311 department, to aid in the financing of transit operating assistance projects pursuant to Section 5311 of the Federal Transit Act.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2020-07.

**DISCUSSION:**

The City uses a variety of federal, state and local funding programs to operate its transit operations and capital projects. One such annual grant program, the FTA Section 5311 program for rural transit operations, is administered in California for the FTA by Caltrans Division of Rail and Mass Transportation. Each year, Guadalupe transit staff receive notice from Caltrans of the opening of this grant process and are later informed by the Santa Barbara Association of Governments (SBCAG) of the allocation amounts. This year, the population-based allocation for Guadalupe transit operations to be used during the Fiscal Year 2020 – 2021 has been announced at \$66,992, a welcomed increase over last year's allocation of \$52,533.

As part of the grant application process, a formal Resolution and Application Certification (attached) are required. These documents, once executed, will be submitted to Caltrans before the application deadline of February 12, 2020.

**Attachments:**

1. Authorizing Resolution No. 2020 –07
2. Application Certification

**RESOLUTION NO. 2020-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA  
AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C. SECTION  
5311) WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act (FTA C 9040.IF and FTA C 9050.1); and

**WHEREAS**, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 grants for transportation projects for the general public for the rural transit and intercity bus; and

**WHEREAS**, the City of Guadalupe desires to apply for said financial assistance to permit operation of service in the County of Santa Barbara; and

**WHEREAS**, the City of Guadalupe has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Guadalupe as follows:

1. The Guadalupe City Council does hereby authorize the Public Works Director to file and execute applications on behalf of the City of Guadalupe with the Department to aid in the financing of operating assistance projects pursuant to Section 5311 of the Federal Transit Act (FTA C 9040.IF and FTA C 9050.1), as amended;
2. That the Public Works Director is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.
3. That the Public Works Director is authorized to provide additional information as the Department may require in connection with the application for the Section 5311 projects.
4. That the Public Works Director is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 project(s).

**PASSED AND ADOPTED** by the Guadalupe City Council of the County of Santa Barbara, State of California, at a regular meeting of said Council held on the 28<sup>th</sup> day of January 2020, by the following vote:



**Motion:**  
**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

I, **Joice Earleen Raguz, City Clerk of the City of Guadalupe** DO HEREBY CERTIFY that the foregoing Resolution, being C.C. Resolution No. 2020-07 has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 28, 2020, and that same was approved and adopted.

ATTEST:

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Philip F. Sinco, City Attorney



**Application Certification  
State of California  
DRMT Federal Programs  
Application**

**Applicant:** CITY OF GUADALUPE

**FTA Program:** FTA 5311 Program

**Fiscal Year:** 2020

I hereby certify that I am the authorized signee for the above listed applicant. I also hereby certify that I have reviewed the organizational information and application forms submitted in the BlackCat system and all statements, information, and representations made are true and correct to the best of my knowledge. I also hereby certify that adequate local share as described in herein will be available to execute this project(s).

**Please Enter Name & Title of Authorized Signee Below:**

**Name:** SHANNON SWEENEY

**Title:** PUBLIC WORKS DIRECTOR

Sign Here: \_\_\_\_\_  
(Please Sign in Blue Ink)

**Date:** Click here to enter a date.

**REPORT TO THE GUADALUPE CITY COUNCIL  
Council Agenda of January 28, 2020**



**Prepared by:  
Shannon Sweeney  
Public Works Director/City Engineer**



**Approved by:  
Todd Bodem, City Administrator**

**SUBJECT:** Surplus of Transit Vehicles and Public Works Equipment

**RECOMMENDATION:** That the City Council adopt Resolution No. 2020-08, declaring transit vehicles and Public Works equipment to be surplus and authorizing their disposal.

**BACKGROUND:**

The following transit vehicles are no longer needed by the City and are available for surplus:

Year	Make	Model	Vin#
2005	Gillig	Low floor transit bus	15GGE181251090992
2008	Ford	E250 raised roof passenger van	1FTN24W68DA70603

In addition, various public works equipment was found to be broken and/or obsolete. This equipment is pictured and further described in Exhibit A, attached.

**RECOMMENDATION:**

Staff recommends that Council review and approve the list of transit vehicles and Public Works equipment for surplus.

**FISCAL IMPACT:**

The vehicles will be sold through an established auction. Proceeds will be deposited in the appropriate funds. Keeping these vehicles in the transit fleet unnecessarily inflates insurance costs. The public works equipment pictured and further described in Exhibit A is broken and/or obsolete and will be discarded and/or sold of action as appropriate.

**Attachments:**

1. Exhibit A: broken and/or obsolete public works equipment
2. Resolution No. 2020-08

**Exhibit A**  
**Broken and/or Obsolete Public Works Equipment**



Air compressor: would not turn on at all, really old, City has a newer electric compressor.



Brush mower: still operates, nightmare to use, City has a riding mower.



Weed eater: has no wheels, leaking fuel, unknown if it operates, City has four other hand held weed eaters.



Heated Pressure washer: still operates but needs repair, rusty, City has a smaller more useful pressure washer.



Tiller: unknown if operates, leaks fuel, too small to be useful.



Concrete cutter: too old to operate safely.



Rodder/snake: does not operate, extremely old, City has a jetter.



Composite Samplers: do not operate, cannot get parts for two of them and the other two not needed even for spare parts, a fifth sampler, black, not pictured, is also obsolete. City has a new composite sampler. Sludge judges are also in the picture: not needed, Not the right size, have newer replacements.

Not Pictured: obsolete telephones from previous telephone system



Particle board computer desk no longer needed.



Office desk: has a huge bend in the middle of it, no longer needed, wastewater treatment plant has two better desks



Computer desktop: not sure if still operates, obsolete (at least 10 years old), City has new computers



Printer: Old, no longer needed



Typewriters: obsolete

**RESOLUTION NO. 2020-08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, DECLARING TRANSIT VEHICLES AND PUBLIC WORKS EQUIPMENT TO BE SURPLUS AND AUTHORIZING THEIR DISPOSAL**

**WHEREAS**, City staff of Guadalupe has in its possession two transit vehicles that have exceeded their useful life and public works equipment that is no longer effective or usable;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe that such property is hereby declared to be surplus to the needs of the City; and

**BE IT FURTHER RESOLVED**, that such property as described below be disposed of in a way most profitable to the City, in accordance with the procedures established in the California Government Code section 37350), and Guadalupe Municipal Code section 4.04.050.

Year	Make	Model	Vin#
2005	Gillig	Low floor transit bus	15GGE181251090992
2008	Ford	E250 raised roof passenger van	1FTN24W68DA70603

Miscellaneous public works equipment as pictured and described in Exhibit A.

**PASSED AND ADOPTED** at a regular meeting on the 28<sup>th</sup> of January 2020 by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, **Joice Earleen Raguz**, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2020-08** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 28, 2020 and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk


\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Philip F. Sinco, City Attorney



REPORT TO THE GUADALUPE CITY COUNCIL  
Council Agenda of January 28, 2020



Prepared by:  
Shannon Sweeney, Public Works Director/City Engineer



Approved by:  
Todd Bodem, City Administrator

**SUBJECT:** Correction to Disbursement of Special Impact Fee paid by People’s Self Help Housing Corporation (PSHH) as a Condition of Approval for the Guadalupe Court Project

**RECOMMENDATION:**

It is recommended that the City Council approve Resolution No. 2020-10 correcting the cost of one of the projects to be funded using funds from the PSHH special impact fee paid as a condition of approval for the Guadalupe Court Project.

**BACKGROUND:**

PSHH gave the City \$515,118.58 as a special impact fee. The first amended and restated development agreement between PSHH and the City, executed March 15, 2018, section 3.1.3 states “Developer shall pay a one-time fee of \$515,118.58 prior to issuance of a building permit to offset the impact the project and its residents will have on the City’s need for public infrastructure, facilities, and public safety equipment.” The City has received these funds. The development agreement did not provide any further direction on the disbursement of these funds.

On January 14, 2020, City Council approved Resolution No. 2020 – 03 disbursing all but \$218,848.35 of the special impact fee.

**DISCUSSION:**

City staff began to proceed with one of the tasks on the approved list, the fire room subfloor repairs, listed on the original resolution at a cost of \$3,000. However, the actual quoted cost of the project is \$7,898.00. Staff would like the City Council to allocate an additional \$4,898.00 to the subfloor repairs from the \$218,848.35 in funds that was not allocated. This would reduce the amount of unallocated funds to the amount of \$213,950.35.

**FISCAL IMPACT:**

These funds are already in the City’s possession. If an additional \$4,898.00 is allocated to the subfloor repairs, then \$213,950.35 remains unallocated.

**ATTACHMENTS:**

Resolution No. 2020-10

**RESOLUTION NO. 2020-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE  
APPROVING A CORRECTION TO THE DISBURSEMENT OF PEOPLE’S SELF-HELP HOUSING SPECIAL  
IMPACT FEE**

**WHEREAS**, City Council disbursed People’s self-help housing special impact fee to various projects in resolution 2020 – 03 and

**WHEREAS**, city staff made an error in the cost of one of those projects.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:  
The City Council hereby approves the allocation of \$7,898.00, \$4,898.00 over the \$3,000 originally allocated to the cost of fire room subfloor repairs, leaving \$213,050.35 unallocated.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of January, 2020.

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, **Joice Earleen Raguz**, City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing Resolution, being Resolution No. 2020-10, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 28, 2020, and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Philip F. Sinco, City Attorney



9a.

Human Resources  
918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434  
Ph: 805.356.3893  
Fax: 805.343.5512  
Email: [villegas@ci.guadalupe.ca.us](mailto:villegas@ci.guadalupe.ca.us)

## **HUMAN RESOURCES MONTHLY REPORT** **DECEMBER 2019**

### **RECRUITMENT**

- **Police Officer**

Miguel Jaimes was hired and started on 12/12/19. For the three candidates reported in November's HR report who were all in backgrounds, one remains in backgrounds; one was issued a Conditional Offer of Employment, and the third candidate's conditional offer was rescinded as all provisions of the conditional offer were not met.

One candidate is scheduled for an interview on 1/02/2020 for full-time position.

- **Paid-Call Firefighters**

Oral board held on 12/17/19 with one candidate who is currently in backgrounds. Another PCF gave notice of resignation with an effective date of 1/09/2020.

- **Wastewater Operator II**

One candidate who was phone screened last month was brought in for interview and selected with a hire date of 1/02/2020.

#### **Human Resources Manager**

The three (3) candidates selected for possible interviews were all contacted and advised that the position was going to be put "on pause" for the month. We would resume the recruitment process after the holidays. I advised all that we anticipated an oral board to be scheduled around the second week in January.

### **OTHER:**

- **Workers' Compensation**

Two new injuries were reported in December. Neither resulted in time lost. Two employees who have been off work for extended periods of time remain off. No expected dates of return on either employee at this time.

For the past few years the number of work-related injuries has been decreasing: 2019: 6 injuries; 2018: 11 injuries, and 2017: 17 injuries.



Recreation and Parks  
918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434  
Ph: 805.356.3894  
Fax: 805.343.5512

Email: [cguzman@ci.guadalupe.ca.us](mailto:cguzman@ci.guadalupe.ca.us)

**RECREATION AND PARKS MONTHLY REPORT**  
**December 2019**

**Summary of Rentals/Usage for City Facilities & Parks**

<b>FACILITY</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>THIS YEAR-TO-DATE (FY 19/20)</b>	<b>LAST YEAR-TO-DATE (FY 18/19)</b>
Auditorium/Gym	68	15	166	95
O'Connell Park	0	0	7	12
LeRoy Park	0	0	3	2
Senior Center	15	5	84	21
City Parking Lot	1	0	7	3
Council Chambers	16	8	60	41

In addition, apart from formal City Council Meetings the city staff used the Council Chambers in December 2019 for a total of 10 separate times for meetings / interviews.

This past month we have had an extreme increase in the use of our City Hall Auditorium due to School and Youth Basketball activities. Although the use of the Auditorium for events such as Quinceañeras has fallen. The result is that the city facilities are being used by more of our city's population and especially our youth.

As previously reported the youth basketball program is a collaborative effort with The Boys & Girls Club of the Mid Coast located locally. The Club continues to host youth basketball games on Saturdays here in our City Hall Auditorium. In keeping with that first Saturday (11/23/19) there have been well over 600 fans in attendance though out the Saturday games. Those lucky fans have enjoyed some spirited and hotly contested games. The parents and fans continue to include not only our local groups but also fans from Santa Maria and the Orcutt areas.

In addition, the local Guadalupe Wrestling club led by Ivan Cardenas continues to practice very diligently gearing up for their upcoming season and matches. Ivan has quite a few young novice wrestlers eager to show off what they can do. They all seem excited and ready to get their season off to a great start.

As I've stated in the past, there are many other activities going on in the City of Guadalupe with many varied opportunities to entertain and delight. The annual Christmas Parade and Festival hosted by the local Kiwanis and Lions Clubs was a wonderful citywide event that was very much enjoyed by children and adults alike. Another of these events was the free "Christmas Senior Luncheon" hosted by the Senior Advisory Committee. This holiday party was a very happy and fun affair (12/20/19) for all who were in attendance. They were lucky to share in the good food, warm wishes and the wonderful entertainment. The Senior Advisory Committee's event was very fortunate to be paid a special visit by Mrs. Robin Sumabat's Pre-K class from Mary Buren Elementary who happily sang a variety of holiday Christmas carols in several different languages. Great entertainment! The children were led by very proud parents and Teachers. The event was also attended by Santa Claus who was accompanied by Mike Cash the city's Public safety Director and several of the City's Police Officers and Fireman. Many thanks went out to the Senior Advisory Committee and especially the Advisory's president Lourdes Ramirez who was instrumental in managing this event to a happy success.

In the months to come I hope to provide more specific information and updates as they occur. Especially in relation to our City's Recreation Commission and the upcoming exciting Leroy Park renovation that has been moving slowly but on tract.

Respectfully,

Charlie Guzman  
City of Guadalupe  
Recreation Coordinator

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE  
Agenda of January 28, 2020



Prepared by:  
Shannon Sweeney,  
Public Works Director/City Engineer



Approved by:  
Todd Bodem, City Administrator

**SUBJECT:** Adoption of a Resolution authorizing City staff to apply for a CDBG grant for the replacement of the City of Guadalupe main trunk line and two lift stations, and accept and execute the grant if awarded.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2020-09 authorizing City staff to apply for a CDBG over-the-counter (OTC) grant for the replacement of the City of Guadalupe main trunk line and two lift stations, and accept and execute the grant if awarded.

**BACKGROUND:**

The City of Guadalupe 2014 Wastewater Master Plan identified existing deficiencies in its main trunk line and at the Highway 1 and Pioneer lift stations. These deficiencies have not yet been corrected. The fiscal year 2019 – 2020 budget contains \$1.4 million to replace the trunk line. A January 2019 opinion of construction costs estimated this project cost \$1.37 million. The fiscal year 2020 – 2021 budget contains \$1 million to rehabilitate the Highway 1 lift station. A January 2019 opinion of construction costs estimated this project to cost \$939,000. No funds are budgeted in the current two-year budget cycle for the rehabilitation of the Pioneer lift station. A January 2019 opinion of construction cost estimated this project to cost \$844,000. If bundled, total cost of these projects is estimated at \$3.153 million.

Numerous sewer overflows occurred in 2019. The ongoing increase in population density is overwhelming the existing downstream facilities. In addition, the lift stations have been defined as confined space hazards under not currently equipped for emergency power. Design documents address these deficiencies.

In 2020, CDBG is offering noncompetitive, over-the-counter (OTC) grants up to \$3.5 million per jurisdiction on a first-come first-served basis. \$245,000 must be reserved for administration, leaving \$3,255,000 for construction, including both hard and soft costs.

These projects were submitted for a CDBG grant in 2019. The City was at a disadvantage at competing for this grant because it had not yet demonstrated completion of a CDBG grant, causing it to lose valuable points in this competitive process.

The City did not receive this grant, however, in the course of attempting to secure this grant, design documents, including drawings and specifications, were developed. These documents will be helpful for the 2020 CDBG OTC grants.

The Notice of Funding Availability (NOFA) was issued on January 21, 2020.

**DISCUSSION:**

The City of Guadalupe identified the need to replace its main trunk line and the Highway 1 and Pioneer lift stations in its 2014 Wastewater Master Plan. These projects have not yet been completed.

A public meeting was held on November 7, 2019 to discuss the various CDBG activities made available in 2020. Attendees included councilmembers, representatives of nonprofit organizations, interested community members, and city staff. Various projects were identified as potential candidates for receiving the 2020 CDBG OTC funds, including a library, these sewer projects, a child care center, a fire station, an “open streets” project, and a safe routes to schools plan, to name a few. The city’s wastewater infrastructure received the top score from a polling of attendees.

Drawings were reviewed and minor edits were suggested to the consultant in December 2019 and January 2020. These minor edits will be incorporated by February 1, 2020. State CEQA documentation was submitted to the county in January 2020. Federal NEPA environmental documentation was completed on January 15, 2020. City staff attended a webinar on January 15, 2020 and established an account on the state’s website for managing CDBG grants.

**RESOLUTION NO. 2020-09**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE APPROVING APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING AND EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2020 FUNDING YEAR OF THE STATE CDBG PROGRAM**

**WHEREAS**, the City of Guadalupe identified the need to replace its main trunk line, the Highway 1 lift station, and the Pioneer lift station in its 2014 Wastewater Master Plan; and

**WHEREAS**, the California Department of Housing and Community Development has a noncompetitive, over-the-counter (OTC) grant opportunity of up to \$3.5 million per jurisdiction on a first come basis for shovel-ready projects; and

**WHEREAS**, design drawings and specifications and state and federal environmental documentation are complete for the replacement of the main trunk line, the Highway 1 lift station, and the Pioneer lift stations, making these projects shovel-ready; and

**WHEREAS**, a public meeting was held on November 7, 2019 to discuss the various grants available from CDBG and the merits of various projects that may apply for the 2020 OTC grant opportunity; and

**WHEREAS**, these sewer improvements projects were identified as the most critical and shovel-ready projects; and

**WHEREAS**, on January 21, 2020, the City of Guadalupe received a notice of funding (NOFA) from the State of California's Community Development Block Grant (CDBG); and

**WHEREAS**, the City Council is required to hold a public hearing to discuss the application and adopted a resolution authorizing submittal to the state CDBG program; and

**WHEREAS**, this public hearing was held on January 28, 2020; and

**WHEREAS**, translation service, as well as an opportunity for submission of written comments, was available at the public meeting and the public hearing.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

**SECTION 1**

The City Council has reviewed and hereby approves an application in the amount of \$3.5 million for the following CDBG activities pursuant to the January 2020 CDBG NOFA:

03J Water/Sewer Improvements	\$3,255,000
General administration (GA)	\$245,000
Total Application	\$3,500,000



**SECTION 2**

The City has determined that state and federal citizen participation requirements were met during the development of this application.

**SECTION 3**

The City hereby authorizes and directs the mayor to sign the application and act on the city behalf in all matters pertaining to this application.

**SECTION 4**

If the application is approved, the mayor is authorized to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of this grant.

**SECTION 5**

If the application is approved, the mayor or city administrator is authorized to sign fund requests and other required reporting forms.

PASSED, APPROVED AND ADOPTED this 28<sup>th</sup> day of January, 2020.

**MOTION:**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

I, **Joice Earleen Raguz**, City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2020-09**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 28, 2020, and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Philip F. Sinco, City Attorney