



# City of Guadalupe

## AGENDA

### Regular Meeting of the Guadalupe City Council

**Tuesday, October 12, 2021, at 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20.

All persons attending the City Council meeting are required to wear nose and face masks regardless of vaccination status when indoors in public setting, with limited exceptions pursuant to **County of Santa Barbara Health Officer Order No. 2021-10.3**.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 1:00 pm on Tuesday, October 12, 2021.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### 1. **ROLL CALL:**

Council Member Liliana Cardenas  
Council Member Gilbert Robles  
Council Member Eugene Costa Jr.  
Mayor Pro Tempore Tony Ramirez  
Mayor Ariston Julian

2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. **CEREMONIAL CALENDAR**

- [Proclamation Expressing Appreciation to Sonia Rios-Ventura for her services as a Civic Spark fellow for the City of Guadalupe](#)
- Lifesaving Award Presentation – Cian Lenehan, Police Officer

6. **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

7. **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending October 7, 2021.](#)
- C. [Approve the Minutes of the City Council regular meeting of September 28, 2021, to be ordered filed.](#)
- D. [Adopt Resolution No. 2021-75 approving the proposal from Health Equity to provide City employees with a Flexible Spending Account \(FSA\) benefit for pre-tax saving.](#)
- E. [Adopt Resolution No. 2021-76 approving Andrew Goodwin Design’s additional service agreement # 5 for the Le Roy Park and Community Center renovation.](#)
- F. [Adopt Resolution No. 2021-77 approving the Economic Development Opportunities/Constraints and Recommendations, prepared by Lisa Wise Consulting, Inc., to be incorporated into the City’s Resilience-Guadalupe Plan.](#)

- G. Adopt Resolution No. 2021-78 awarding a contract to Wallace Group for inspection services on the Sewer Trunk Main Improvement Project and authorizing the Mayor to execute the agreement on behalf of the City.
- H. Adopt Resolution No. 2021-79 approving the use of American Rescue Plan Act (ARPA) Funds in the total amount of \$1,603,625.59.
- I. Adopt Resolution No. 2021-80 authorizing the Mayor to execute an agreement with EMC Planning Group, Inc. to prepare a Mitigated Negative Declaration (MND) for the Draft General Plan update for a not-to-exceed figure of \$111,073.80, utilizing \$65,000 from LEAP grant and \$46,073.80 from American Rescue Plan Act (ARPA) funding.
- J. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
  - 1. Planning Department report for September 2021
  - 2. Building Department report for September 2021
  - 3. Public Works / City Engineer's report for September 2021
  - 4. Los Amigos de Guadalupe (LADG) Updates
  - 5. Facilities Use report from July through September 2021

8. **CITY ADMINISTRATOR REPORT:** (Information Only)

9. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

10. **MAYOR'S REPORT- UPDATES:** (Information Only)

## **REGULAR BUSINESS**

11. **Revisions to the City of Guadalupe Microenterprise Financial Assistance Guidelines to identify the Loan Advisory Committee (LAC) members – Resolution No. 2021-81**

Written Report: Sonia Rios-Ventura, LADG Community Development Manager

Recommendation: That the City Council approve the following three members to the City's LAC:

- 1. The City of Guadalupe Finance Director
- 2. Designated staff member of the Economic Development Collaborative (EDC)/Small Business Development Center (SBDC)
- 3. Member of the Guadalupe City Council, assigned by the Mayor.

12. **FUTURE AGENDA ITEMS**

13. **ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS**

14. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing amended agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 8<sup>th</sup> day of October 2021.

*Todd Bodem*

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Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Tuesday, October 26, 2021, at 6:00 pm / Regular Meeting</b>			
Water & Sewer Rates Discussion	Public Works Dept.	Regular Business	
Bus Route /Bus Stop Improvements	Public Works Dept.	Consent Calendar	
Director of Public Safety – Performance Review	Human Resources	Closed Session	
June 2021 Financial Report	Finance Director	Consent Calendar	
Planning Software – Contract Award	Planning Department	Consent Calendar	
<b>Tuesday, November 9, 2021, at 6:00 pm / Regular Meeting</b>			
City Administrator – Performance Review	Human Resources	Closed Session	
First Quarter Financial Report	Finance Director	Consent Calendar	
<b>Tuesday, November 23, 2021, at 6:00 pm / Regular Meeting</b>			
Public Hearing Proposed Water & Sewer Rates (First Reading Ordinance)	Public Works Dept.	Public Hearing	
<b>Other Unscheduled Items</b>			
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
City Hall Repairs			New Business
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Sign Ordinance		Planning Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule CPI FY 2021-22		Finance Department	Workshop
Planning/Building Tracking Software		Planning Dept.	New Business
Joint Meeting – Guadalupe City Council & Guadalupe Union School District Board	TBD		Future Meeting
Pasquini Lease Agreement		City Attorney / Public Works	Consent Calendar
Short Term Rental – Continuation of Public Hearing	TBD	City Attorney	Public Hearing
Adopting the 2021 Water Master Plan Update prepared by MKN & Associates		Public Works	Consent Calendar
Second Reading – Ordinance Proposed Water & Sewer Rates	Dec. 14, 2021	Public Works/City Engineer	Consent Calendar
Recognizing “Community Changers” for their year long cleanup the City efforts	Dec. 14, 2021		Ceremonial Calendar
Recognizing Food Distribution Volunteers	Dec. 14, 2021		Ceremonial Calendar