



City of Guadalupe AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, October 25, 2022, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20 and live streamed on the City of Guadalupe's Official YouTube channel:

<https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, October 25, 2022.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

4. CEREMONIAL CALENDAR

- Certificate of Completion – Public Safety Intern Program
 - Gabriel Matsuura
 - Eric Vera
 - Luis Ramos Jr.
- Certificate of Appreciation
 - Engineer Jacob Nuno

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.

B. [Approve payment of warrants for the period ending October 17, 2022.](#)

C. [Approve the Minutes of the City Council regular meeting of October 11, 2022.](#)

D. [Adopt Resolution No. 2022-91 authorizing the Mayor to execute a contract with Kinyon Construction for the City Hall Painting Project.](#)

E. MONTHLY REPORTS FROM DEPARTMENT HEADS

1. Public Safety Department:
 - [a. Police Department report for September 2022](#)
 - [b. Fire Department report for September 2022](#)
 - [c. Code Compliance report for September 2022](#)
2. [City Treasurer’s report for September 2022](#)
3. [Human Resources report for September 2022](#)

4. [Recreation and Parks report for September 2022](#)

7. [CITY ADMINISTRATOR REPORT](#): (Information Only)

8. [DIRECTOR OF PUBLIC SAFETY REPORT](#): (Information Only)

PUBLIC HEARING

9. [Public hearing to consider a Conditional Use Permit \(2022-037-CUP\) for Hwy 1 General Auto Repair, an automotive repair shop with associated outdoor vehicle staging area on property in the M-C \(Industrial Commercial\) zoning district at 333 and 363 Guadalupe Street.](#)

Written Report: Bill Scott, City Planner

Recommendation: That the City Council:

- a. Receive a presentation from staff;
- b. Conduct a public hearing, including 1) an opportunity for the applicant to present the proposed project, and 2) receive any comments from the public; and
- c. Adopt Resolution No. 2022-92 approving 2022-037 CUP, including CUP Finding, CEQA Class 32 Exemption and Conditions of Approval.

10. [Public hearing to consider a Conditional Use Permit \(2022-034-CUP\), for Central Coast Processing, LLC to allow a cannabis distribution, cultivation-processing, and manufacturing facility at 151 Obispo Street \(Assessor's Parcel Number 115-210-024\).](#)

Written Report: Bill Scott, City Planner

Recommendation: That the City Council:

- a. Receive a presentation from staff;
- b. Conduct a public hearing, including 1) an opportunity for the applicant to present the proposed project, and 2) receive any comments from the public; and
- c. Adopt Resolution No. 2022-93 approving Conditional Use Permit 2022-034-CUP, including CUP Finding, CEQA Class 1 Exemption, and Conditions of Approval.

REGULAR BUSINESS

11. [New Job Description and Classification of Finance Clerk, regular, part-time position in the Finance Department.](#)

Written report: Amelia M. Villegas, Interim HR Manager

Recommendation: That the City Council adopt Resolution No. 2022-94 approving the classification and job description for the regular, part-time Finance Clerk position in the Finance Department and authorizing staff to initiate recruitment.

12. Transit Update.

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council receive the report for information, general discussion, and input.

13. Main Street/Obispo intersection traffic issues.

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council provide direction to staff on next steps for traffic control on Highway 166 (West Main Street) in the vicinity of Obispo Street.

14. FUTURE AGENDA ITEMS

15. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

16. ADJOURNMENT TO CLOSED SESSION MEETING

CLOSED SESSION

17. Public Employment

(Pursuant to Government Code Section 54957(b)):

Title: City Administrator

18. ADJOURNMENT TO OPEN SESSION MEETING

19. CLOSED SESSION ANNOUNCEMENTS

20. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 21st day of October 2022.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, November 8, 2022, at 6:00 pm / Regular Meeting			
Larry Appel, Integrity Planning- Planning Services Agreement	Administration Dept.	Consent Calendar	
September 2022 Financial Report	Finance Department	Consent Calendar	
HdL Agreement – Cannabis Management Services	Administration Dept.	Consent Calendar	
Cosecha Guadalupe – Guadalupe Farmers Market	Recreation Department	Regular Business	
Introduce (First Reading) Ordinance No. 2022-504-State of California 2022 Building Standards Code	Building Department	Regular Business	
Tuesday, November 22, 2022, at 6:00 pm / Regular Meeting			
Second Reading of Ordinance No. 2022-504 – State of California 2022 Building Standards Code	Building Department	Consent Calendar	
General Plan Update Hearing	Planning Department	Public Hearing	
Solid Waste Contract	Public Works Department	Regular Business	
Tuesday, December 13, 2022, at 6:00 pm / Regular Meeting			
De Lapide & Associates Agreement – Housing Element	Administration Dept.	Consent Calendar	
Certification of November 8, 2022, General Municipal Election	Administration Dept.	Regular Business	
Appointment of Councilmembers to various boards and committees	Administration Dept.	Regular Business	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Benefit for Unrepresented Employees		Human Resources	New Business
Al's Union Property			New Business
Boys and Girls Club Memorandum of Understanding		Recreation & Parks Department	
Rent Stabilization			New Business