



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, October 26, 2021, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20.

All persons attending the City Council meeting are required to wear nose and face masks regardless of vaccination status when indoors in public setting, with limited exceptions pursuant to **County of Santa Barbara Health Officer Order No. 2021-10.3**.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, October 26, 2021.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. **CEREMONIAL CALENDAR**

- a. [Proclamation declaring October 11, 2021 – Indigenous Peoples’ Day in Guadalupe CA.](#)
- b. [Proclamation – Michael Cash, Director of Public Safety](#)

6. **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

7. **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending October 21, 2021.](#)
- C. [Approve the Minutes of the City Council and the Recreation & Parks Commission Special Joint meeting of October 5, 2021, to be ordered filed.](#)
- D. [Approve the Minutes of the City Council regular meeting of October 12, 2021, to be ordered filed.](#)
- E. [Adopt Resolution No. 2021-82 approving the City of Guadalupe 2021 Water Master Plan Update.](#)
- F. [Adopt Resolution No. 2021-83 entering into an agreement with Mr. William \(Bill\) Scott for independent contractor planning services.](#)

- G. Approve the extension of deadline for Cannabis Business Permit Applications for Non-Retail Cannabis Businesses.
- H. Adopt Resolution No. 2021-84 adopting a classification and salary range for Recreation Service Manager.

I. **MONTHLY REPORTS FROM DEPARTMENT HEADS**

- 1. Department of Public Safety Reports – September 2021
 - a. Police Department Report
 - b. Fire Department Report
 - c. Code Compliance Report
- 2. Human Resources Report for September 2021
- 3. City Treasurer’s Report for September 2021

8. **CITY ADMINISTRATOR REPORT:** (Information Only)

9. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

10. **MAYOR’S REPORT- UPDATES:**

- a. Approval of two Veteran Names for Pasadera Streets.

REGULAR BUSINESS

11. **New Bus Route and Bus Stops.**

Written Report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council adopt Resolution No. 2021-85 approving a new bus routes and stops in preparation for upgraded transit services starting July 2022 per the City of Guadalupe Short Range Transit Plan.

12. **Comprehensive Utility Rate Study - Update.**

Written Report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council adopt Resolution No. 2021-86 approving a rate adjustment and schedule after considering additional requested information.

13. **FUTURE AGENDA ITEMS**

14. **ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS**

15. **ADJOURNMENT TO CLOSED SESSION MEETING**

CLOSED SESSION

16. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Subdivision (b) of Government Code Section 54957)
Title: Director of Public Safety
17. **ADJOURNMENT TO OPEN SESSION MEETING**
18. **CLOSED SESSION ANNOUNCEMENT**
19. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing amended agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 22nd day of October 2021.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, November 2, 2021, at 6:00 pm / Special Meeting			
International Association of Fire Fighters IAFF – Memorandum of Understanding	Human Resources	Regular Business	
Tuesday, November 9, 2021, at 6:00 pm / Regular Meeting			
City Administrator – Performance Review	Human Resources	Closed Session	
First Quarter Financial Report	Finance Director	Consent Calendar	
June 2021 Financial Report	Finance Director	Consent Calendar	
National School Choice Week – Proclamation		Ceremonial Calendar	
City Hall ARPA Rehabilitation	Public Works Dept.	Regular Business	
Award Contract -Dude Solutions – Planning Software	Planning Department	Consent Calendar	
Karen Treibell, 1 st District Representative – Presentation on redistricting		Presentation	
Proclamation - Terry Bauer, McKenzie Teacher		Ceremonial Calendar	
Tuesday, November 23, 2021, at 6:00 pm / Regular Meeting			
Tuesday, December 14, 2021, at 6:00 pm / Regular Meeting			
Little House by the Park (Annual Cleanup Update) Presentation		Presentation	
Recognizing “Community Changers” for their yearlong cleanup the City efforts		Ceremonial Calendar	
Recognizing Food Distribution Volunteers		Ceremonial Calendar	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Sign Ordinance		Planning Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule CPI FY 2021-22		Finance Department	Workshop
Joint Meeting – Guadalupe City Council & Guadalupe Union School District Board	11/17/2021		Special Meeting
Pasquini Lease Agreement		Public Works Dept.	Consent Calendar
Short Term Rental – Continuation of Public Hearing	TBD	City Attorney	Public Hearing
Public Hearing Proposed Water & Sewer Rates (First Reading Ordinance)	1/11/2022	Public Works Dept.	Public Hearing
Second Reading – Ordinance Proposed Water & Sewer Rates	1/25/2022	Public Works Dept.	Consent Calendar