



City of Guadalupe

AGENDA

**Regular Meeting of the Guadalupe City Council
Tuesday, November 10, 2020 at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers**

Pursuant to Governor's Executive Orders N-25-20 and N-33-20: All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.

The City Council meeting will be broadcast live on Charter Spectrum Cable Channel 20.

If you choose to attend the City Council meeting in person, you should maintain appropriate social distancing. Seating will be limited. **In addition, all persons attending the City Council meeting are required to wear nose and face masks pursuant to County of Santa Barbara Health Officer Order No. 2020-10.**

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, November 10, 2020. Every effort will be made to read your comment aloud into the record, subject to the 3-minute time limit.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr.
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day.

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

PRESENTATIONS

1. Mr. Deek Segovia – Vietnam Veterans of America Chapter 982 – Wreaths Across America
2. Central Coast Community Energy Annual Membership Agency

CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

3. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
4. Approve payment of warrants for the period ending November 5, 2020.
5. Approve the Minutes of the City Council Regular Meeting of October 27, 2020 to be ordered filed.

6. Adopt Resolution No. 2020-87 approving a Memorandum of Understanding for the time period July 1, 2020 through June 30, 2022 between the City of Guadalupe and the Guadalupe Police Officers Association.
7. Adopt Resolution No. 2020-88 amending and replacing resolution No. 2020-67 authorizing the City of Guadalupe to apply for the Community Development Block Grant Coronavirus Response Round 1 (CDBG-CV1) grant program.
8. Adopt Resolution No. 2020-89 authorizing the Mayor to execute a contract with Mainline Engineering Construction, Inc. for the Obispo Street Waterline Project.
9. Receive the Pasadera Lot 9 Modifications report.
10. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - a. Planning Department Report for October 2020
 - b. Building Department Report for October 2020
 - c. Public Works Department Report for October 2020
 - d. Human Resources Department Report for October 2020

CITY ADMINISTRATOR REPORT: (Information Only)

DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

REGULAR BUSINESS

FUTURE AGENDA ITEMS

ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 6th day of November 2020.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, November 24, 2020 at 6:00 pm / Regular Meeting			
Audit Services – Award of Contract	Finance Department	Regular Business	
IAFF Agreement	Human Resources	Consent Calendar	
Director of Public Safety – Contract Approval	Human Resources	Consent Calendar	
Short Range Transit Update	Shannon Sweeney	Regular Business	
Escalante Easement Vacation	Shannon Sweeney	Regular Business	
Tuesday, December 8, 2020 at 6:00 pm / Regular Meeting			
November 3 rd Election Results	Administration Dept	Regular Business	
No Overnight Camping Ordinance	City Attorney	Regular Business	
Cancellation of the December 22 nd Council Meeting	Administration Dept	Consent Calendar	
Central Park Grant Proposal	RCDCC	Regular Business	
Tuesday, January 12, 2020 at 6:00 pm / Regular Meeting			
Escalante Meadows Grant Opportunity Input	Public Works Dept	New Business	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Foot Print Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
Proposition 68 Update		Ariston – Request CC	Update
Tree Ordinance		Philip F. Sinco	New Business
Food Truck Ordinance		Police Department	New Business
Guadalupe Leo Club Recognition		Administration Dept	Ceremonial
Vacant Property Ordinance		Administration Dept	New Business
Short Term Rentals			New Business
Sign Ordinance		Planning Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business

1.

Hello. My name is Richard "Deek" Segovia and I represent the Vietnam Veterans of America, (VVA) Chapter 982, Guadalupe, CA.

Last year we hosted Wreaths Across America at two Arroyo Grande Cemeteries. This program is about honoring our veterans during the holiday season by placing living wreaths on the graves of our soldiers that have passed. Last year our Chapter was responsible for placing over 2300 wreaths for our veterans. This year we, in partnership with the Girl Scouts of America Troop 50310, Orcutt, plan to place a wreath at the graves of all the 210 Veterans interred at the Guadalupe Cemetery where.

We are asking local (Guadalupe) organizations to help us pull the event together by assisting us with monetary donations, as it is neither practical nor possible to direct our fund-raising to organizations outside our community due to circumstances determined by Covid 19 restrictions. Our hope is that although we live in a small town, our community will come together to support this effort. There is no donation too small; whatever your organization can do, it will help!

Members of your organization are invited to attend the ceremony and wreath-laying, and there will be a small number of wreaths that will be available for purchase for those who would like to place a wreath at your loved ones interred at a different cemetery. If you choose to attend, social distancing and masks are mandatory for all. The event will be held on December 19th, 2020 at the Guadalupe Cemetery, 12 PM. Details are on the enclosed flyer.

Thank you so much, your help is greatly appreciated!

Deek Segovia
VVA Chapter 982



805 710 3115

rsegov11b@gmail.com



Vietnam Veterans of America Chapter 982
Is a proud sponsor of Wreaths of America



We are selling wreaths to be placed on Veterans graves at the Guadalupe Cemetery. The wreaths are \$15.

Please join us in honoring our Veterans this Christmas season. There are 210 Veterans buried in the Guadalupe Cemetery.

Date & Time: December 19th, 2020 at 12pm

Contact and mailing info:

Vietnam Veterans of America - PO Box 12 - Guadalupe, CA 93434

Make checks payable to VVA.

Chairman: Jerry Kaufman 805-295-9139

Deek Segovia 805-710-3115

Michael Knight 805-689-2576

For more info about Wreaths Across America go to:

Wreathsacrossamerica.org

Vietnam Veterans of America is a non -profit national organization.

SUPPORT OUR TROOPS - MAY GOD BLESS



3CE ANNUAL MEMBER AGENCY UPDATE

City of Guadalupe

November 10, 2020



MBCP IS NOW 3CE



Central Coast
**Community
Energy**

Effective Sept. 4, 2020

Tag Line: “Clean Energy. Local Control”

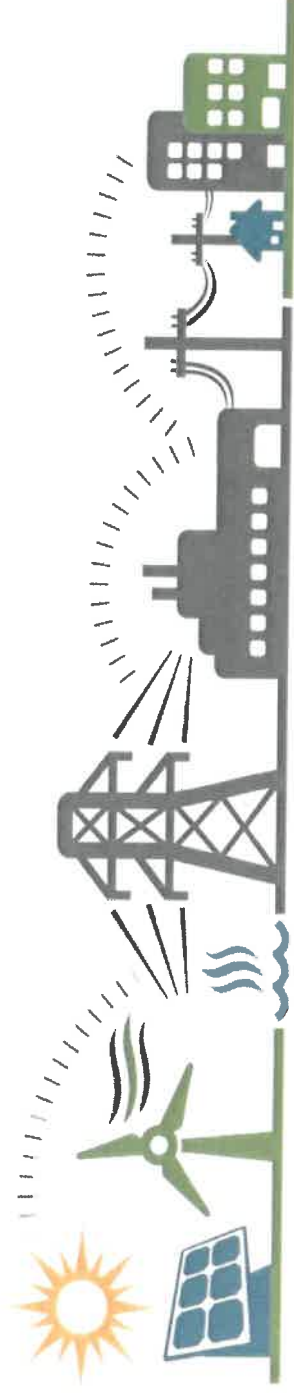
Website: www.3cenergy.org



Central Coast
**Community
Energy**

HOW DO CCA'S WORK?

“A Partnership to support shared customers”



ELECTRICITY

CCAs procure from clean & renewable energy resources

DELIVERY

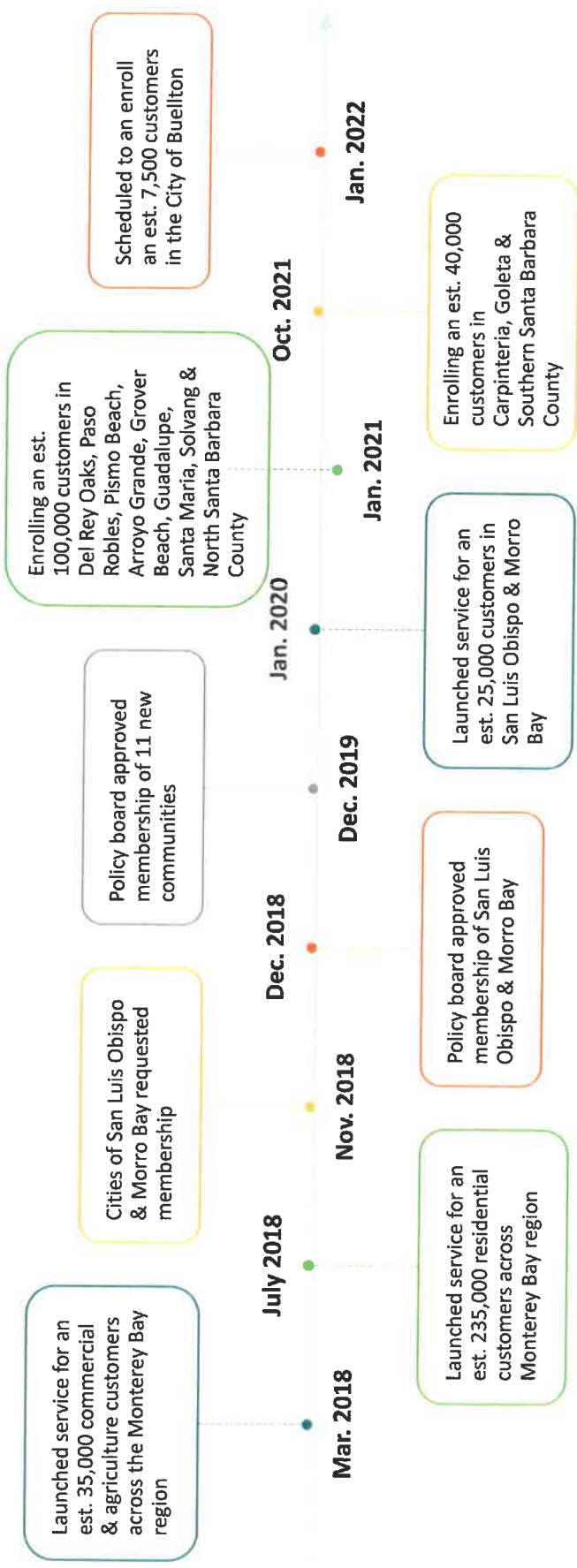
Investor Owner Utility (PG&E or SCE) transmits & distributes the electrons

CUSTOMER

Same Service at competitive prices



Central Coast
**Community
Energy**



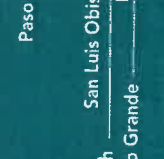
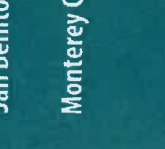
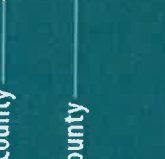
HISTORY OF EXPANSION AT 3CE



WHO WE ARE?



Central Coast
Community
Energy



3CE Governance

Policy Board:

Meets 4 Times Annually including Annual Meeting

Operations Board:

Meets 10 Times Annually including Annual Meeting

Community Advisory Council:

Meets 7 Times Annually including Annual Meeting



*City representative currently serving in a shared seat.



3CE Accomplishments



Local Choice

- 3 choice-clean and renewable offering
- 95% enrollment



Local Support

- Contracts with Local Vendors
- 32 full time employees
- 2 offices - Monterey & San Luis Obispo



Economic Vitality

- \$12 million - Energy programs
- Est. \$50 million - Customer savings
- \$25 million - Resiliency Fund



Clean Energy

- 450 MWs of Renewables - solar, wind, geothermal
- 200 MWs of battery storage
- Pathway to 100% clean and renewable



Financial Stability

- Received "A" Rating from S&P
- Over \$140 Million in Rate Stabilization Fund
- Service and Loans Paid Off



Central Coast
Community
Energy

3CE Response to COVID-19

- Unanimous support from boards
- All customers benefit
- No action needed

3CE Responds to **COVID-19** with an Estimated **\$22m** in Deferred Customer Electricity Costs

Jan 1 – Apr 30, 20

7% Savings

3CE customers receive a monthly discount compared to PG&E rates

May 1 – Jun 30, 20

50% Off

All 3CE Electric Generation Charges

Jul 1 – Dec 31, 20

2% Savings

3CE customers will continue to save, monthly, compared to PG&E rates

3CE customers can expect a **50% rate reduction** on their May and June electric bills as a response to provide financial relief to all customers. [3ce.org/covid-response](https://www.3ce.org/covid-response)

50% of 3CE Electric Generation Charges deferred in May and June 2020
Cumulative bill reduction estimated \$22.4 Million

\$6.45 million for residential customers
\$10.95 million for commercial customer
\$5.03 million for agriculture customers



Update on Energy Procurement

Project Name (Executed PPAs)	Source	Generation Megawatt	Battery Megawatt	Location	Expected Online Date	Delivery Term (in years)
RE Slate (Recurrent)	Solar + Storage	67.4	33.7	Kings County	06/30/21	17
BigBeau (EDF)	Solar + Storage	57.6	18.0	Kern County	12/01/21	20
Mammoth Casa Diablo IV	Geothermal	7.0		Mono County	12/31/21	10
Coso Geothermal Power	Geothermal	66.3		Inyo County	01/01/22	15
Rabbitbrush (First Solar)	Solar + Storage	60.0	12.0	Kern County	06/01/22	15
Yellow Pine (NextEra)	Solar + Storage	75.0	39.0	Clark County, Nevada	12/31/22	20
California Flats BESS	Battery Only		60.0	Monterey County	08/01/21	10
Aratina (8ME)	Solar + Storage	120	30	Kern County	04/01/23	20
TOTALS		453.3	192.7			

These contracts meet 35% of our annual energy demand



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Community
Energy

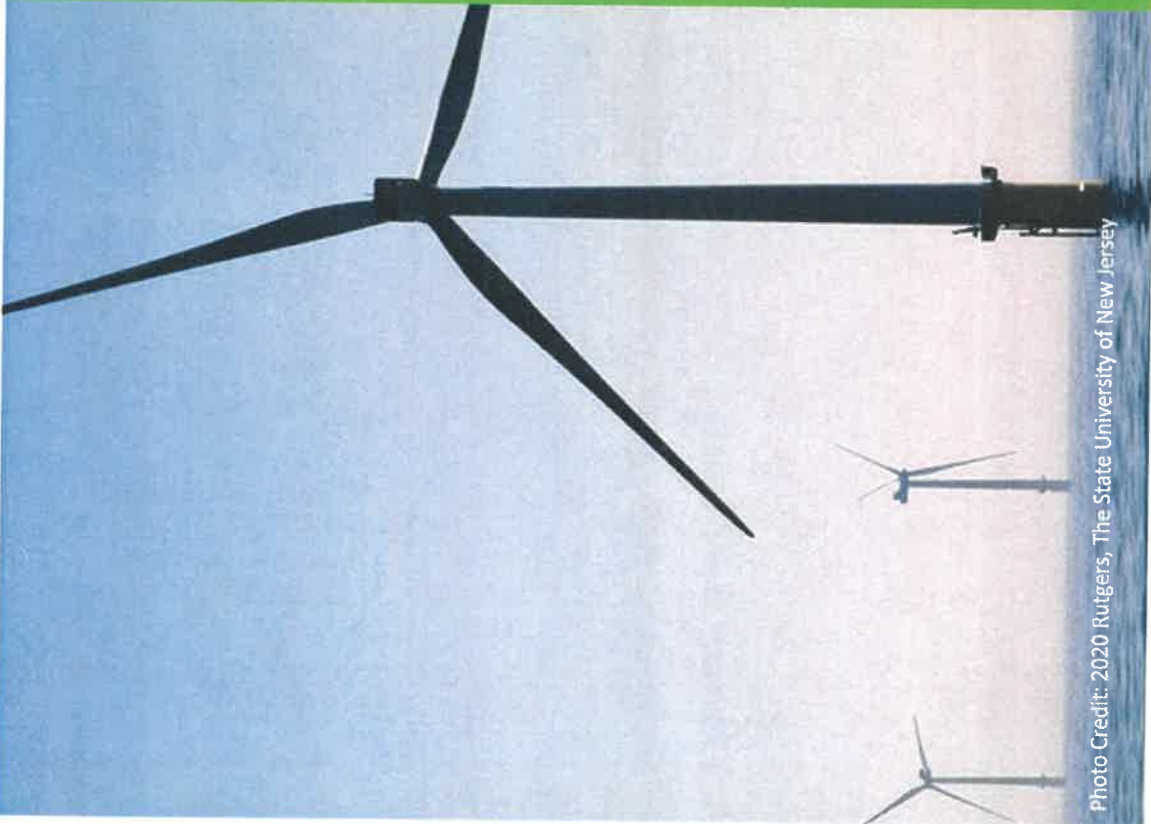


Photo Credit: 2020 Rutgers, The State University of New Jersey

3CE's Pathway to Clean and Renewable Energy

- New Clean and Renewable Resources
 - 60% by 2025
 - 100% by 2030
- Acceleration of Electrification Programs and Evaluation of Distributed Energy Resources and Storage



3CE Energy Programs

Overview:

- 3% of gross revenue set aside in 2021 to focus on electrification and fuel-switching
- \$1.3 million in FY 18/19
- \$5.4 million in FY 19/20
- \$6.2 million in FY 20/21

Electrification in building and transportation sectors could result in \$3 billion of untapped revenue market wide

FY 20/21 Energy Programs





\$25MM UNINTERRUPTIBLE POWER SUPPLY FUND PROGRAM

Are Your Operations Impacted by Power Outages?

Central Coast Community Energy (CCE) created the \$25MM Uninterruptible Power Supply (UPS) Fund Program to accelerate the adoption of reliable backup power for eligible public and private entities.

Responding to Community Needs

CCE wants to help its customers maintain critical operations during prolonged power outages, such as those caused by PG&E Public Safety Power Shutoff events or other natural disasters.



The UPS Fund Program Provides Lower-Cost Financing to Help Deliver Energy Resiliency

Eligible critical facility types include:

- Agricultural storage
- Cooling centers designated by state or local governments
- Data centers
- Emergency operations centers
- Emergency response providers
- Fire stations
- Grocery stores
- Homeless shelters supported by federal, state or local governments
- Jails and prisons
- Libraries
- Locations designated by PG&E to help during PSPS events
- Medical facilities (hospitals, skilled nursing facilities, nursing homes, blood banks, health care facilities, dialysis centers, hospice facilities)
- Police
- Public and private gas, electric, water, wastewater or flood control facilities
- Schools
- Telecommunications
- Traffic signals
- **Other Justifiable critical facilities will be considered for funding on a case-by-case basis. A written justification by applicant must be provided for facility**

Learn more or apply at 3Cenergy.org/ups-fund

UNINTERRUPTIBLE POWER SUPPLY (UPS) FUND

\$25 Million Total Investment

Public Sector (\$20 million) - Available now

- Low cost financial support
- Open to public customers i.e city and county governments, schools, hospitals, waste management, water districts
- Project funding, ownership, and asset management will be determined on a case-by-case basis

Private Sector (\$5 million in loan guarantee) - Launching soon

- Low-interest financing
- First-come, first-serve basis
- Funding loan at discretion of selected bank



Central Coast
Community Energy

Energy Programs Development

Phase I: Priorities Outreach (Sept. 2020 – Dec. 2020)

- Conduct stakeholder outreach and engagement
- Priorities will be used as the principal framework for determining design criteria

Phase II: Development of Design Criteria Framework (Dec. 2020 – Feb. 2021)

- Refine stakeholder and community priorities into discrete design criteria attributes
- Build out the design criteria framework & solicit input from community about design criteria

Phase III: Program Evaluation (Feb. 2021 – Apr. 2021)

- Filtered and pre-screen potential programs against stakeholder priorities to shortlist programs
- Using Design Criteria, 3CE will solicit community input about program concepts

Phase IV: Final Program Selection (Apr. 2021 – June 2021)

- Of the shortlist of programs evaluated, selection of the top 5 – 7 programs to be implemented in FY 2021 – 2022
- Top 5 to 7 programs will be share with the community

Presentation to Joint Board Meeting with Community Advisory Council (September 2021)



CITY OF GUADALUPE BY THE NUMBERS

- 2,747 Eligible accounts
 - 2,445 Residential accounts
 - 279 Commercial accounts
 - 11 Agriculture accounts
-
- 30,339,132 kWhs of annual consumption
 - Est. 1st year savings, \$43,339



Central Coast
Community
Energy

2021 ENROLLMENT

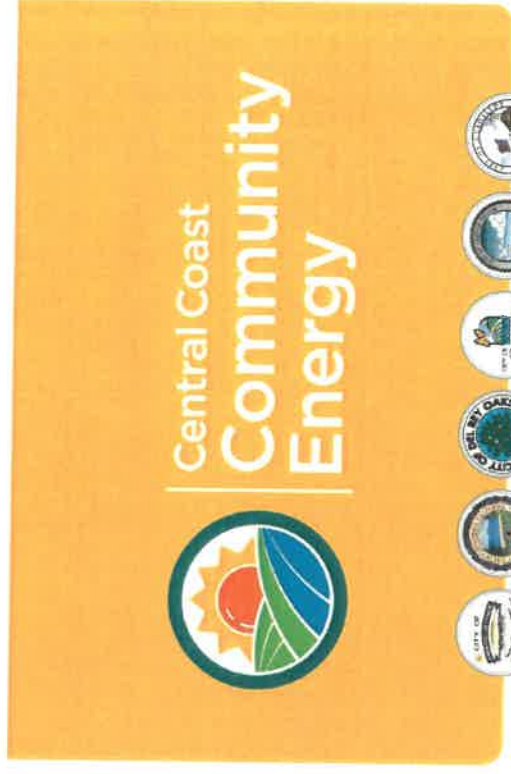
January 2021 launch of service for customers in City of Guadalupe

2021 Community Enrollment Plan

- Direct outreach to top customers
- Direct outreach to key stakeholder groups
- Regional advertising to raise awareness
- Required mailers plus additional letters to NEM customers
- Development of key digital resources: FAQs, Videos
- Call Center available to answer any billing or customer inquiries
- 3 Net Energy Metering Enrollments

Collaboration with City Staff

- Sharing enrollment info via newsletter and social media platforms
- Help validate the enrollment



2021 3CE

Community Enrollment Plan



Service Offerings



PRIMARY OFFERING AT COMPETITIVE RATES

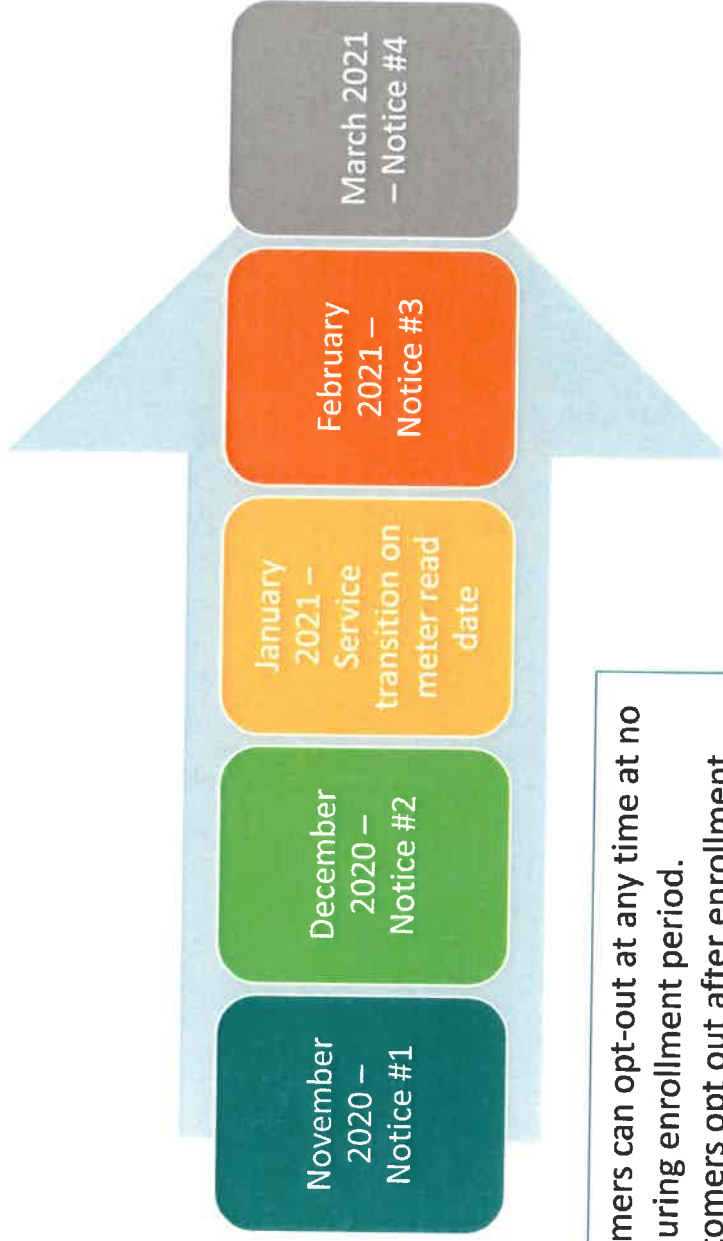
- Default service offering, with electricity sourced by clean and renewable energy sources
- 60% Clean & Renewable by 2025
- 100% Clean & Renewable by 2030 (monthly balanced from new projects)



- \$0.008/kWh MORE THAN 3Cchoice
- 100% from RPS compliant energy sources



CUSTOMER ENROLLMENT



- Customers can opt-out at any time at no cost during enrollment period.
- If customers opt out after enrollment period, there is an administrative fee of \$5 for residential & \$25 for commercial customers

3CE CHARGES REPLACE PG&E'S

Same bill, competitive rates, reliable service.

Your electric generation charges are moving from PG&E's bundled electric page to 3CE's electric generation page.

BEFORE 3CE ENROLLMENT*

ENERGY STATEMENT
www.pge.com/MyEnergy

Account No: 123456789-1
Statement Date:
Due Date:

Service For:
3CE CUSTOMER

Your Account Summary

Amount Due on Previous Statement	\$17,868.09
Payment(s) Received Since Last Statement	-17,868.09
Previous Unpaid Balance	\$0.00

Questions about your bill?

Business Specialist available:
Mon-Fri: 7am to 6pm
1-800-468-4743
www.pge.com/MyEnergy

Ways To Pay

www.pge.com/ways topay

Current Electric Charges **\$37,562.22**

Total Amount Due by 09/18/2020 **\$37,562.22**

AFTER 3CE ENROLLMENT*

ENERGY STATEMENT
www.pge.com/MyEnergy

Account No: 123456789-1
Statement Date:
Due Date:

Service For:
3CE CUSTOMER

Your Account Summary

Amount Due on Previous Statement	\$17,868.09
Payment(s) Received Since Last Statement	-17,868.09
Previous Unpaid Balance	\$0.00
Current PG&E Electric Delivery Charges	\$23,054.70
Central Coast Community Energy Electric Generation Charges	\$14,222.25

Business Specialist available:

Mon-Fri: 7am to 6pm
1-800-468-4743
www.pge.com/MyEnergy

Ways To Pay

www.pge.com/ways topay

Total Amount Due by 09/18/2020 **\$37,276.95**



Central Coast
Community
Energy

3CE CHARGES REPLACE PG&E'S

BEFORE 3CE ENROLLMENT*



Details of PG&E Electric Delivery Charges

07/31/2020 - 08/31/2020 (32 billing days)

Service For: 1234 ANY STREET
 Service Agreement ID: 0123456789-0
 Rate Schedule: B10S Bus Med Use

07/31/2020 - 08/31/2020	
Customer Charge	524.4000
Demand Charge	
Energy Charges	
Peak	31,194.9000
Part Peak	27,385.8000
Off Peak	86,521.1500
Total Electric Charges	\$37,562.22

Your Electric Charges Breakdown	
Transmission	
Distribution	
Electric Public Purpose Programs	
Nuclear Decommissioning	
DWR Bond Charge	
Competition Transition Charges (CTC)	
Energy Cost Recovery Amount	
Electric Generation Charges	514,507.52
Total Electric Charges	14,507.22



AFTER 3CE ENROLLMENT*



Details of Central Coast Community Energy Electric Generation Charges

07/31/2020 - 08/31/2020 (32 billing days)

Service For: 1234 ANY STREET
 Service Agreement ID: 0123456789-0
 Rate Schedule: 3Cchoice B10S

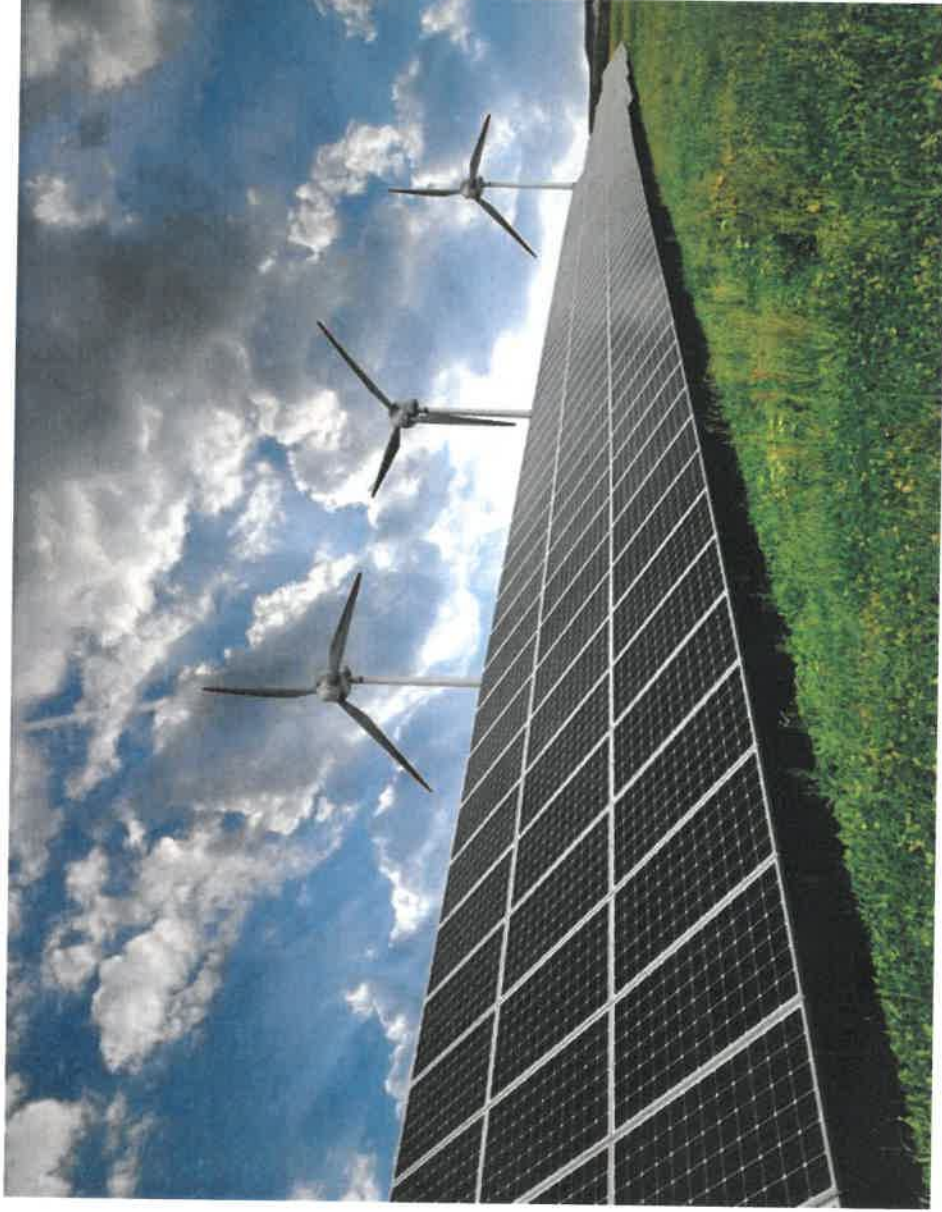
07/31/2020	
Electric Generation Charges	
Peak - Summer - 07/31	527.400000 kWh @ \$0.16323 \$86.08
Part Peak - Summer - 07/31	453.900000 kWh @ \$0.10277 46.65
Off Peak - Summer - 07/31	1,452.500000 kWh @ \$0.07085 102.80
Net Charges	235.64
Energy Commission Tax	0.73

08/01/2020 - 08/31/2020	
Electric Generation Charges	
Peak - Summer - 08/01	30,657.500000 kWh @ \$0.16323 \$5,005.06
Part Peak - Summer - 08/01	26,931.900000 kWh @ \$0.10277 2,767.78
Off Peak - Summer - 08/01	87,068.650000 kWh @ \$0.07085 6,166.63
Net Charges	13,942.48
Energy Commission Tax	43.40

Total Central Coast Community Energy (Formerly MBCP) Electric Generation Charges

\$14,222.25

NET ENERGY METERING (NEM)



NEM Customers will be enrolled over 3 months which align closest to existing true-up dates.

There will NEM customer specific notifications in addition to the required notifications outlined in the enrollment plan.

- NEM customer letter
- NEM email notification
- NEM customer webinar
- reminder notification 30 days prior to each NEM enrollment month



JANUARY 2021 ENROLLMENT TIMELINE

SEPTEMBER & OCTOBER 2020

- Member Agencies
- Community Organizations
- Business Organizations
- Environmental Organizations
- Community & Business Leaders

NOVEMBER & DECEMBER 2020

- Enrollment Notification Mailers
- Advertising/Social Media
- Outreach

JANUARY 2021

- ALL ELIGIBLE CUSTOMERS ENROLL
- Flip The Switch Event

FEBRUARY & MARCH 2021

- Enrollment Notification Mailers
- Outreach
- Advertising



Central Coast
Community
Energy

CENTRAL COAST COMMUNITY ENERGY



A Unified Central Coast CCA

Key Updates:

- Satellite Office in San Luis Obispo
- Pathway to achieve 100% clean and renewable energy by 2030
- Leveraging Community Advisory Council for outreach and non-voting seat participation on Operations & Policy Boards
- Engaging with the community around development of future programs
- Enrollment of over 140k customers in 2021 & 2022 across 12 communities



Stay Connected with 3CE

www.3Cenergy.org

 info@3CE.org

 1.888.909.6277

 @3CEnergy

 @3CEnergy

 @3CEnergyEnEspanol

Follow us online, join our newsletter and board agenda notification list, and check our extensive FAQ section on the website.



FY 2020/21 Energy Programs

Building Electrification

- **New Construction Electrification Grant Program**
 - Incentivizes to build all-electric affordable and market rate housing (MUD and SFR)
- **Reach Code Incentive Program**
 - Supporting MBCP member jurisdictions to adopt electrification reach codes
- **Residential Electrification Program**
 - Replacement of traditional gas water heaters with HPWHs and installation of 50 EV charging stations.



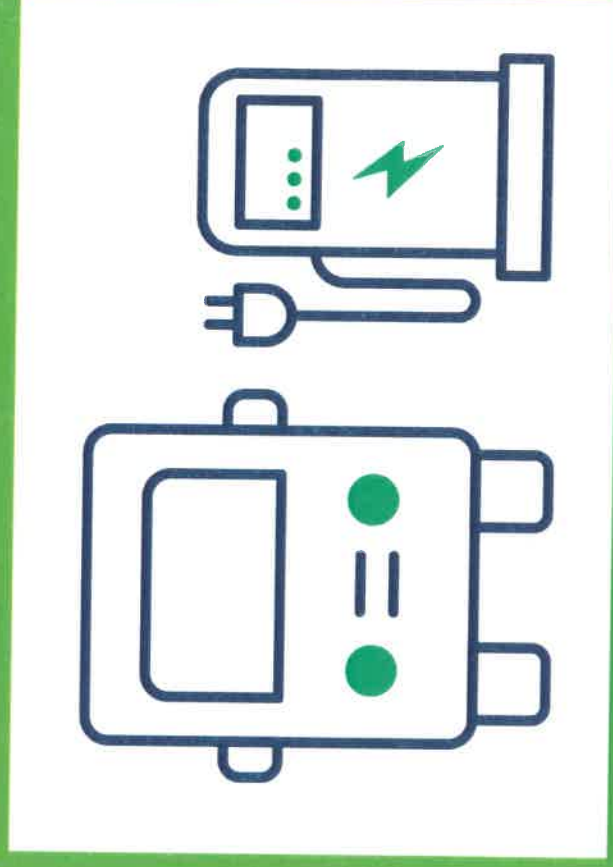
Transportation Electrification

- **Zero Emission School Bus Program**
 - Incentivize the replacement of diesel-powered school buses with all-electric buses
- **CALeVIP**
 - Incentivize the installation of public-facing EV charging infrastructure

Agriculture Electrification

- **Agricultural Electrification Program**
 - Incentivize the purchase of all-electric equipment for Ag customers

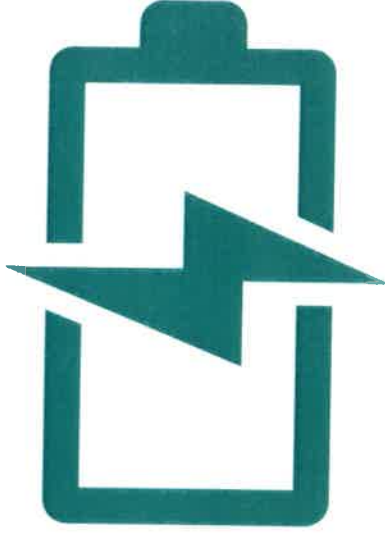
FY 2020/21 Energy Programs



Central Coast
Community
Energy

FY 2020/21 Energy Programs

- **Residential Resiliency Incentive Program**
 - Provide incentives for battery back-up power supply to MBCP's most vulnerable customers to maintain power during prolonged power outage events
- **Uninterruptible Power Supply Fund Program**
 - Provide reduced-cost financing for critical facility resiliency projects



Community Engagement Purpose

- Gather input on *community priorities*
- Unique attributes or impact areas that describe program outcomes (e.g. job creation)
- Find out what matters most to CCCE's customers
- Allow diverse customer segments to provide input
- Reach customers that don't typically participate in Programs discussions
- First step to overhaul CCCE Energy Programs
- Implement energy programs that best serve community needs/priorities



Central Coast
Community
Energy

Community Survey

- Rank JPA Goals
- Rank characteristics of energy programs
- Rank what local issues 3CE should consider when designing programs
- Provide additional priorities to consider (Optional)
- Provide program concept idea (Optional)

English Survey: <https://www.surveymonkey.com/r/3CEprograms>

Spanish Survey: <https://www.surveymonkey.com/r/Encuesta3CE>



CUSTOMER ENROLLMENT

Customers within PG&E's Service Territory



Customers within SCE's Service Territory



- Customers can opt-out at any time at no cost during enrollment period.
- If customers opt out after enrollment period, there is an administrative fee of \$5 for residential & \$25 for commercial customers





Agenda Item No. 4

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of November 10, 2020

VF

Prepared by:
Veronica Fabian
Finance Account Clerk

Lorena Zarate

Reviewed by:
Lorena Zarate
Finance Director

Todd Bodem

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending November 05, 2020 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on November 11, 2020.

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 *** VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7685 WATER SAMPLES	11-20	10/09/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
C001 WATER SAMPLES	12 4425 2150		1 272.00	272.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
	Invoice Extension ---->			272.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-5842 WATER SAMPLES	11-20	10/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WATER SAMPLES	12 4425 2150		1 83.00	83.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
	Invoice Extension ---->			83.00
	Vendor Total ----->			355.00

440 WASHINGTON AVENUE *** VENDOR.: ACM01 (ACMS AUTO LEASING, LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20110100 LEASE 2016 FORD UTILLY POLICE INTERCEPTOR BASE	11-20	11/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 LEASE 2016 FORD UTILLY POLICE INTERCEPTOR BASE	01 4200 4150		1 755.00	755.00
	(General Fund Police Lease-Purchase)			
	Invoice Extension ---->			755.00
	Vendor Total ----->			755.00

2050 PARKER STREET *** VENDOR.: AGD01 (ANDREW GOODWIN DESIGNS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
154-17 PM SITE VISIT, PM RFI/SUBMITTAL REVIEWS	11-20	10/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PM SITE VISIT, PM RFI/SUBMITTAL REVIEWS	89 4444 3051		1 8735.35	8735.35
	(CIP CIP 089-201)			
	Invoice Extension ---->			8735.35
	Vendor Total ----->			8735.35

P.O. BOX 035184 *** VENDOR.: AMA02 (AMAZON BUSINESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1LKC93W9Y HIGHLIGHTS, PAPER CLIPS, EXTRA LARGE BINDER	11-20	10/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 HIGHLIGHTS, PAPER CLIPS, EXTRA LARGE BINDER	01 4200 1200		1 56.81	56.81
	(General Fund Police Off Suppl/Postg)			
	Invoice Extension ---->			56.81

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1LKC976MP GARAGE DOOR REMOTE OPENER	11-20	10/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 GARAGE DOOR REMOTE OPENER	01 4200 1550		1 32.30	32.30
	(General Fund Police Op Suppl/Expense)			
0002 GARAGE DOOR REMOTE OPENER	01 4220 1550		1 16.62	16.62
	(General Fund Fire Op Suppl/Expense)			
	Invoice Extension ---->			48.92

*** VENDOR.: AMA02 (AMAZON BUSINESS)

P.O. BOX 035184

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
HVNTT4D6P FASTBACK PRESS & FLIP UTILITY KNIFE W/BELT CLIP	11-20	10/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 FASTBACK PRESS & FLIP UTILITY KNIFE W/BELT CLIP	12 4425 1550	1	130.62	130.62
	(Wst.Wtr.Op.Fund Wastewater Op Suppl/Expense)			
		Invoice Extension ---->		130.62

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
ND4VGMPT PERMANENT MARKERS	11-20	10/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PERMANENT MARKERS	01 4200 1200	1	19.39	19.39
	(General Fund Police Off Suppl/Postg)			
		Invoice Extension ---->		19.39

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
WNFQSNVMH SHARPIE, BINDER, COPY PAPER	11-20	10/30/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 SHARPIE, BINDER, COPY PAPER	01 4200 1200	1	203.23	203.23
	(General Fund Police Off Suppl/Postg)			
		Invoice Extension ---->		203.23

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
YNKPTGGX PAPER SUPPLIES	11-20	10/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PAPER SUPPLIES	01 4105 1200	1	33.99	33.99
	(General Fund Administration Off Suppl/Postg)			
0002 REC FOOD BANK DISTRIBUTION	01 4300 1200	1	105.15	105.15
	(General Fund Parks & Rec Off Suppl/Postg)			
		Invoice Extension ---->		139.14

Vendor Total -----> 598.11
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AUS WEST LOCKBOX

P.O. BOX 101179

*** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000033139 WET MOP, MAT, DUST MOP	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WET MOP, MAT, DUST MOP	01 4145 2150	1	51.76	51.76
	(General Fund Building Mtce Profl Services)			
		Invoice Extension ---->		51.76

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000033149 UNIFORMS	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 UNIFORMS	12 4425 2150	1	23.56	23.56
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
		Invoice Extension ---->		23.56

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000033153 UNIFORM (STREET)	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 UNIFORM (STREET)	01 4145 2150	1	.88	.88
	(General Fund Building Mtce Profl Services)			
0002 UNIFORM (PARK & REC)	01 4300 2150	1	.89	.89
	(General Fund Parks & Rec Profl Services)			
0003 UNIFORM (PARK & REC)	71 4454 2150	1	7.02	7.02
	(MEASURE A MEASURE A Profl Services)			
		Invoice Extension ---->		8.79

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 AUS WEST LOCKBOX
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION
 *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000033314 UNIFORMS	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 UNIFORMS	10 4420 2150		1 21.07	21.07
	(Wtr. Oper. Fund Water Operating Profl Services)			
0002 UNIFORMS	01 4145 2150		1 .54	.54
	(General Fund Building Mtce Profl Services)			
0003 UNIFORMS	01 4300 2150		1 .54	.54
	(General Fund Parks & Rec Profl Services)			
0004 UNIFORMS	12 4425 2150		1 3.20	3.20
	(Wtr.Wtr.Op.Fund Wastewater Profl Services)			
0005 UNIFORMS	71 4454 2150		1 3.20	3.20
	(MEASURE A MEASURR A Profl Services)			
			Invoice Extension ---->	28.55
			Vendor Total ----->	112.66

733 LAGUNA AVE
 *** VENDOR.: BIL01 (BILL SCOTT CONSULTANT)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
002 PROFESSIONAL SERVICE	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICE-GENERAL PLANNING	01 4405 2150		1 618.75	618.75
	(General Fund Bldg and Safety Profl Services)			
0002 PROFESSIONAL SERVICE-ZONING CLEARANCE	01 4405 2150		1 862.50	862.50
	(General Fund Bldg and Safety Profl Services)			
0003 ALMAGUER LLA PA	01 2070 03		1 937.50	937.50
	(General Fund Almaguer LLA)			
			Invoice Extension ---->	2418.75
			Vendor Total ----->	2418.75

FILE # 2674
 *** VENDOR. BRED2 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BPI92867 CHLORINE	11-20	10/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CHLORINE	10 4420 1550		1 717.63	717.63
	(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
			Invoice Extension ---->	717.63
			Vendor Total ----->	717.63

2525 NATOMAS PARK DRIVE STE130
 ATIN: SB1473
 *** VENDOR.: CAL10 (CALIFORNIA BUILDING STANDARDS COMMISSION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102720 QUARTERLY REPORT FOR 07/01/-09/30/20	11-20	10/23/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 QUARTERLY REPORT FOR 07/01/-09/30/20	01 2042		1 221.00	221.00
	(General Fund SB 1473 Ca. Bldg Stnds Comm)			
0002 QUARTERLY REPORT FOR 07/01/-09/30/20	01 3620		-1 22.10	-22.10
	(General Fund Miscellaneous Income)			
			Invoice Extension ---->	198.90
			Vendor Total ----->	198.90

509 IOGNAZZINI AVENUE
 *** VENDOR.: CAM03 (PEGGY CAMP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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509 TOGNAZZINI AVENUE

*** VENDOR.: CAM03 (PEGGY CAMP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110420 ANNUAL PAYMENT FOR WATER WELL SITE	11-20	11/04/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 ANNUAL PAYMENT FOR WATER WELL SITE	10 4420 2249	1	200.00	200.00
	(Wtr. Oper. Fund Water Operating Lease payments)			
			Invoice Extension ---->	200.00
			Vendor Total ----->	200.00

P.O. BOX 21228
 DEPT 90

*** VENDOR.: CCI01 (CCI OFFICE TECHNOLOGIES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
NST237594 NEOPOST INK CARTRIDGE	11-20	10/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 NEOPOST INK CARTRIDGE	01 4120 1550	1	183.75	183.75
	(General Fund Finance Op Supp/Expense)			
			Invoice Extension ---->	183.75
			Vendor Total -->	183.75

918 OBISPO ST

*** VENDOR.: CIT08 (CITY OF GUADALUPE (FINANC))

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110320 W. MAIN ST	11-20	11/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 CIT0021	12 4425 1000	1	1689.17	1689.17
	(Wst.Wtr.Op.Fund Wastewater Utilities)			
0002 BUL0002,03,04,CIT0015,BUL0005,06,CIT0005	71 4454 1000	1	218.12	218.12
	(MEASURE A MEASURE A Utilities)			
0003 BONO007,NEI0001,GAR0048,CIT0023,TOG0003,CIT0022,06	01 4300 1000	1	7728.52	7728.52
	(General Fund Parks & Rec Utilities)			
0004 CIT0001,03,04,&0017	60 4490 1000	1	124.64	124.64
	(Quad.Assmt.Dist Quad.Assmt Dist Utilities)			
0005 CIT0014,13,11,19,07,20,AMT01,CEN05,SEN02,GUA 0036	01 4145 1000	1	613.39	613.39
	(General Fund Building Mtce Utilities)			
			Invoice Extension ---->	10373.84
			Vendor Total ----->	10373.84

110 E. COOK STREET

*** VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
83781 DISPATCH SERVICES & MAINTENANCE SUPPORT FOR 10/20	11-20	10/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 DISPATCH SERVICES & MAINTENANCE SUPPORT FOR 10/20	01 4200 2350	1	4121.17	4121.17
	(General Fund Police Svcs.Other Agen)			
0002 DISPATCH SERVICES & MAINTENANCE SUPPORT FOR 10/20	01 4220 2350	1	2013.08	2013.08
	(General Fund Fire Svcs.Other Agen)			
			Invoice Extension ---->	6134.25
			Vendor Total ----->	6134.25

867 GUADALUPE ST

*** VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
068679 PROFESSIONAL SERVICES (FEILD OVER SNOWY PLOVER)	11-20	08/08/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount

867 GUADALUPE ST *** VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES (FEILD OVER SNOWY PLOVER)	12 4425 2150	1	1800.00	1800.00
	(Wet.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->	1800.00
			Vendor Total ----->	1800.00

3755 WASHINGTON BLVD *** VENDOR.: COR01 (CORBIN WILLITS SYSTEM CORP)
 SUITE #204

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
00C010151 MONTHLY INVOICE FOR 11/2020	11-20	10/15/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 MONTHLY INVOICE FOR 11/2020	01 4120 2150	1	616.56	616.56
	(General Fund Finance Profl Services)			
			Invoice Extension ---->	616.56
			Vendor Total ----->	616.56

P.O BOX 674173 *** VENDOR.: COR02 (BBVA COMPASS BANK)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
623733 INSPECTION SERVICES-ELEVATED WATER,OBISPO TANK	11-20	10/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 INSPECTION SERVICES-ELEVATED WATER,OBISPO TANK	10 4420 2150	1	2115.00	2115.00
	(Wtr. Oper. Fund Water Operating Profl Services)			
			Invoice Extension ---->	2115.00
			Vendor Total ----->	2115.00

ANIMAL HEALTH & REGULATION *** VENDOR.: COU04 (PUBLIC HEALTH DEPARTMENT)
 300 N. SAN ANTONIO ROAD

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
FY20-21Q1 ANIMAL SERVICES JULY-SEPT 30,2020	11-20	10/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 ANIMAL SERVICES JULY-SEPT 30,2020	01 4140 2350	1	15179.00	15179.00
	(General Fund Non-Departmentl Svcs.Other Agen)			
			Invoice Extension ---->	15179.00
			Vendor Total ----->	15179.00

P.O. BOX 41602 *** VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
70063463 LEASE FOR FORD/F350	11-20	10/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 LEASE FOR FORD/F350	12 4425 2200	1	1225.39	1225.39
	(Wst.Wtr.Op.Fund Wastewater Equip. Rental)			
			Invoice Extension ---->	1225.39
			Vendor Total ----->	1225.39

DEA SAGE ENVIROMENTAL SERVICES *** VENDOR.: DMI01 (DMI-EMK ENVIRONMENTAL SERVICES INC.)

410 EAST ARRELLAGA STREET
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SE20-019	PROFESSIONAL SERVICES PROVIDED 09/18/-10/17/2020	11-20	10/28/20 N N N	A-NET30 FROM INVOICE	2010
0001	PROFESSIONAL SERVICES PROVIDED 09/18/-10/17/2020	26	4500 2150	1 1163.50	1163.50
				(RDA-Op.Fund Redevelopment Profl Services)	
				Invoice Extension ---->	1163.50

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SE20-020	PROFESSIONAL SERVICE PROVIDED-08/21/-10/21/2020	11-20	10/28/20 N N N	A-NET30 FROM INVOICE	2010
0001	PROFESSIONAL SERVICE PROVIDED-08/21/-10/21/2020	26	4500 2150	1 9989.50	9989.50
				(RDA-Op.Fund Redevelopment Profl Services)	
				Invoice Extension ---->	9989.50

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SE20-021	PROFESSIONAL SERVICE PROVIDED- 09/04/20-10/22/2020	11-20	10/28/20 N N N	A-NET30 FROM INVOICE	2010
0001	PROFESSIONAL SERVICE PROVIDED- 09/04/20-10/22/2020	26	4500 2150	1 17516.46	17516.46
				(RDA-Op.Fund Redevelopment Profl Services)	
				Invoice Extension ---->	17516.46

Vendor Total -----> 28669.46

4875 EL CAMINO REAL *** VENDOR.: EIK01 (EIKHOF DESIGN GROUP INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-143	PROJECT 2019-017 PASADERA TRACT 29064 (LOT 9)	11-20	11/02/20 N N N	A-NET30 FROM INVOICE	2010
0001	PROJECT 2019-017 PASADERA TRACT 29064 (LOT 9)	01	2004	1 80.00	80.00
				(General Fund D.J. FARMS)	
				Invoice Extension ---->	80.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-144	PROJECT 2020-012 PASADERA TRACT 29063	11-20	11/02/20 N N N	A-NET30 FROM INVOICE	2010
0001	PROJECT 2020-012 PASADERA TRACT 29063	01	2004	1 160.00	160.00
				(General Fund D.J. FARMS)	
				Invoice Extension ---->	160.00

Vendor Total -----> 240.00

*** VENDOR.: GAR01 (ISSAC GARCIA)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110320	REIMBURSEMENT FOR MEALS ON CREEK INCIDENT 10/6-26	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
0001	REIMBURSEMENT FOR MEALS ON CREEK INCIDENT 10/6-26	01	4220 1550	1 418.80	418.80
				(General Fund Fire Op Supp/Expense)	
				Invoice Extension ---->	418.80

Vendor Total -----> 418.80

P.O. BOX 51488 *** VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

P.O. BOX 51488

*** VENDOR.: GAR0B (HENRY GARCIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110320 FINAL PAYMENT FOR DEED OF TRUST	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 FINAL PAYMENT FOR DEED OF TRUST	26 2300	1	408.66	408.66
	(RDA-Op.Fund Loan Payable)			
		Invoice Extension ---->		408.66
		Vendor Total ----->		408.66

DBA: PACIFIC COAST PLAN REVIEW
 673 INDEPENDENCE COURT

*** VENDOR.: GRE01 (MARK GREEN)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
T-MOBILE ANTENNA REPLACEMENT	11-20	10/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 T-MOBILE ANTENNA REPLACEMENT	01 4405 2150	1	250.00	250.00
	(General Fund Bldg and Safety Prof'l Services)			
0002 GREASE TRAP CODE QUESTIONS-PANCAKE & WAFFLE HOUSE	01 4405 2150	1	50.00	50.00
	(General Fund Bldg and Safety Prof'l Services)			
0003 VERIZON WIRELESS-ANTENNA & RADIO REPLACEMENT	01 4405 2150	1	100.00	100.00
	(General Fund Bldg and Safety Prof'l Services)			
		Invoice Extension ---->		400.00
		Vendor Total ----->		400.00

P.O. BOX 337

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
15681 DOORSTOP WEDGE,GRAPHITED LOCK FLUID,SNAP LINK	11-20	10/15/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 DOORSTOP WEDGE,GRAPHITED LOCK FLUID,SNAP LINK	12 4425 1550	1	16.37	16.37
	(Wtr.Wtr.Op.Fund Wastewater Op Supp/Expense)			
		Invoice Extension ---->		16.37

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
15984 FIRST AID KIT,EAR PLUG CORDED	11-20	10/19/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 FIRST AID KIT,EAR PLUG CORDED	71 4454 1550	1	57.33	57.33
	(MEASURE A MEASURE A Op Supp/Expense)			
		Invoice Extension ---->		57.33

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16215 2 1/2 PC 10 EXTERIOR SCREW	11-20	10/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 2 1/2 PC 10 EXTERIOR SCREW	10 4420 1550	1	10.75	10.75
	(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
		Invoice Extension ---->		10.75

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16235 4" PRO SOLTNS MINI ROLL,FLO THRU WASH BRUSH	11-20	10/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 4" PRO SOLTNS MINI ROLL,FLO THRU WASH BRUSH	71 4454 1550	1	42.38	42.38
	(MEASURE A MEASURE A Op Supp/Expense)			
		Invoice Extension ---->		42.38

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16243 GALV NIPPLE,BOLTS,FIN NUT,BALOOON WHEEL CASTER	11-20	10/21/20 N N N	A-NET30 FROM INVOICE	2010

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GALV NIPPLE,BOLTS,FIN NUT,BALCOON WHEEL CASTER	12 4425 1550	1	69.47	69.47
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
		Invoice Extension ---->			69.47

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
16901	BRASS NIPPLE,FLO PREVENTER,SPRING LOAD CHECKVALVE	11-20 10/28/20 N N N			
		A-NET30 FROM INVOICE			2010
0001	BRASS NIPPLE,FLO PREVENTER,SPRING LOAD CHECKVALVE	10 4420 1550	1	67.32	67.32
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
		Invoice Extension ---->			67.32

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
17051	30-455 TAPE RULE	11-20 10/29/20 M N N			
		A-NET30 FROM INVOICE			2010
0001	30-455 TAPE RULE	71 4454 1550	1	9.71	9.71
		(MEASURE A MEASURE A Op Supp/Expense)			
		Invoice Extension ---->			9.71

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
17069	GORLLA TAPE	11-20 10/29/20 N N N			
		A-NET30 FROM INVOICE			2010
0001	GORLLA TAPE	10 4420 1550	1	7.54	7.54
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
		Invoice Extension ---->			7.54

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
17080	PVC CAP,NIPPLE,POLY PIPE BLUSHING,PIPE TEE	11-20 10/29/20 N N N			
		A-NET30 FROM INVOICE			2010
0001	PVC CAP,NIPPLE,POLY PIPE BLUSHING,PIPE TEE	12 4425 1550	1	27.99	27.99
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
		Invoice Extension ---->			27.99

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
17153	HEX BOLT,HEX JAM NUTS ZINC	11-20 10/30/20 N N N			
		A-NET30 FROM INVOICE			2010
0001	HEX BOLT,HEX JAM NUTS ZINC	10 4420 1550	1	34.56	34.56
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
		Invoice Extension ---->			34.56

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
17164	84028 RATCHET TIEDOWN	11-20 10/30/20 N N N			
		A-NET30 FROM INVOICE			2010
0001	84028 RATCHET TIEDOWN	10 4420 1550	1	15.10	15.10
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
		Invoice Extension ---->			15.10

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
17167	MOTH BALLS	11-20 10/30/20 N N N			
		A-NET30 FROM INVOICE			2010
0001	MOTH BALLS	01 4145 1550	1	29.10	29.10
		(General Fund Building Mtce Op Supp/Expense)			
		Invoice Extension ---->			29.10

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 P.O. BOX 337
 INVOICE-TYPE DESCRIPTION
 *** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17598 CUT OFF WHEWHL,FLAP DISC,SHADE 5 BRAZING GOGGLES	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CUT OFF WHEWHL,FLAP DISC,SHADE BRAZING GOGGLES	12	4425 1550	1 23.72	23.72
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
	Invoice Extension ---->			23.72

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17607 SPINDLE NUT	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 SPINDLE NUT	12	4425 1550	1 8.62	8.62
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
	Invoice Extension ---->			8.62

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17613 9-VOLT BATTERY	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 9-VOLT BATTERY	01	4145 1550	1 29.14	29.14
	(General Fund Building Mtce Op Supp/Expense)			
	Invoice Extension ---->			29.14

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17661 PROF ENAM	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROF ENAM	12	4425 1550	1 7.55	7.55
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
	Invoice Extension ---->			7.55
	Vendor Total ----->			456.66

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 *** VENDOR.: GUT02 (ESTANISLAO GUTIERREZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102720 REIMBURSEMENT FOR STEEL TOE SAFETY BOOTS	11-20	10/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REIMBURSEMENT FOR STEEL TOE SAFETY BOOTS	12	4425 0450	1 150.00	150.00
	(Wst.Wtr.Op.Fund Wastewater Other Benefits)			
	Invoice Extension ---->			150.00
	Vendor Total ----->			150.00

1421 PARK STREET

 *** VENDOR.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
201001752 MONITORING OF FIRE SYSTEM 303 OBISPO ST 11/2020	11-20	11/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MONITORING OF FIRE SYSTEM 303 OBISPO ST 11/2020	10	4420 1150	1 50.00	50.00
	(Wtr. Oper. Fund Water Operating Communications)			
	Invoice Extension ---->			50.00
	Vendor Total ----->			50.00

P.O. BOX 825

 *** VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 825

*** VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
180046	FUEL	11-20	10/31/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL		01 4220 1560 (General Fund Fire Fuels/Lubricant)	1	225.75	225.75
				Invoice Extension ---->		225.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
180048	FUEL	11-20	10/31/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL		10 4420 1560 (Wtr. Oper. Fund Water Operating Fuels/Lubricant)	1	78.13	78.13
				Invoice Extension ---->		78.13

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
180049	FUEL	11-20	10/31/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL		12 4425 1560 (Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)	1	89.49	89.49
				Invoice Extension ---->		89.49

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
180050	FUEL	11-20	10/31/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL		71 4454 1560 (MEASURE A MEASURE A Fuels/Lubricant)	1	304.80	304.80
				Invoice Extension ---->		304.80

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
180065	FUEL	11-20	10/31/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL		01 4200 1560 (General Fund Police Fuels/Lubricant)	1	890.70	890.70
				Invoice Extension ---->		890.70
				Vendor Total ----->		1588.87

P.O. BOX 1516

*** VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
016039728	2" SPRING LOADED CHECK VALVE IPS	11-20	08/18/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	2" SPRING LOADED CHECK VALVE IPS		10 4420 1550 (Wtr. Oper. Fund Water Operating Op Supp/Expense)	1	90.72	90.72
				Invoice Extension ---->		90.72

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
016040130	2 AY PVC PJ X FIP COUPLING	11-20	08/20/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	2 AY PVC PJ X FIP COUPLING		10 4420 1550 (Wtr. Oper. Fund Water Operating Op Supp/Expense)	1	254.45	254.45
				Invoice Extension ---->		254.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
016040320	2X36 BRASS NIPPLE IMP	11-20	08/20/20 N N N	A-NET30 FROM INVOICE	2010

P.O. BOX 1516 *** VENDOR.: ICG01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 2X36 BRASS NIPPLE IMP	10	4420 1550	1	145.81 145.81
				(Wtr. Oper. Fund Water Operating Op Supp/Expense)
			Invoice Extension ---->	145.81

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
016055509 TCHRISTY 5/8 MANHOLE HOOK	11-20	10/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 TCHRISTY 5/8 MANHOLE HOOK	01	4145 1550	1	8.04 8.04
				(General Fund Building Mtce Op Supp/Expense)
0002 TCHRISTY 5/8 MANHOLE HOOK	01	4300 1550	1	8.05 8.05
				(General Fund Parks & Rec Op Supp/Expense)
0003 TCHRISTY 5/8 MANHOLE HOOK	10	4420 1550	1	8.05 8.05
				(Wtr. Oper. Fund Water Operating Op Supp/Expense)
0004 TCHRISTY 5/8 MANHOLE HOOK	12	4425 1550	1	8.05 8.05
				(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)
0005 TCHRISTY 5/8 MANHOLE HOOK	71	4454 1550	1	8.05 8.05
				(MEASURE A MEASURE A Op Supp/Expense)
			Invoice Extension ---->	40.24

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
016056196 CLOW 960 HYDRANT 6 HOLE PUMPER SAFETY	11-20	11/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 CLOW 960 HYDRANT 6 HOLE PUMPER SAFETY	10	4420 1550	1	2527.20 2527.20
				(Wtr. Oper. Fund Water Operating Op Supp/Expense)
			Invoice Extension ---->	2527.20
			Vendor Total ----->	3058.42

3070 SKYWAY DR. *** VENDOR.: IND01 (INDUSTRIAL MEDICAL GROUP INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
99178 PHYSICAL EXAM (ERICA CASARES)	11-20	10/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 PHYSICAL EXAM (ERICA CASARES)	01	4200 2150	1	230.00 230.00
				(General Fund Police Prof'l Services)
			Invoice Extension ---->	230.00
			Vendor Total ----->	230.00

*** VENDOR.: INT01 (INTEGRITY PLANNING)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
034 PROFESSIONAL SERVICES-GENERAL PLANNING	11-20	10/20/20 N N N	A-NET30 FROM INVOICE	2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 PROFESSIONAL SERVICES-GENERAL PLANNING	01	4405 2150	1	5827.50 5827.50
				(General Fund Bldg and Safety Prof'l Services)
0002 PROFESSIONAL SERVICES-ZONING CLEARANCE	01	4405 2150	1	78.75 78.75
				(General Fund Bldg and Safety Prof'l Services)
0003 PASADERA LOT 9	01	2004	1	105.00 105.00
				(General Fund D.J. FARMS)
0004 OLIVERA APTS DR	01	2070 02	1	761.25 761.25
				(General Fund Olivera Apts)
0005 ALMAGUER LLA	01	2070 03	1	105.00 105.00
				(General Fund Almaguer LLA)
			Invoice Extension ---->	6877.50
			Vendor Total ----->	6877.50

355 PACIFIC ST

*** VENDOR.: ITE01 (ITECH SOLUTIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7685 PROFESSIONAL MONITOR NEW COMPUTERS	11-20	10/26/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL MONITOR NEW COMPUTERS	76	4320 3200	1 35534.99	35534.99
	(Cap Fac Fund Pub. Facilities Equipment)			
	Invoice Extension ---->			35534.99
	Vendor Total ----->			35534.99

MIRA GONZALEZ
 P.O.BOX 9013

*** VENDOR.: J&E01 (J&E CLEANING)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
41617 PROFESSIONAL SERVICES FOR SEPTEMBER	11-20	10/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES FOR SEPTEMBER	01	4145 2150	1 1050.00	1050.00
	(General Fund Building Mtce Profl Services)			
0002 PROFESSIONAL SERVICES FOR SEPTEMBER	12	4425 2150	1 110.00	110.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
0003 PROFESSIONAL SERVICES FOR SEPTEMBER	01	4200 2999	1 320.00	320.00
	(General Fund Police COVID19)			
	Invoice Extension ---->			1480.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
41618 PROFESSIONAL SERVICES FOR OCTOBER 2020	11-20	10/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES FOR OCTOBER 2020	01	4145 2150	1 1050.00	1050.00
	(General Fund Building Mtce Profl Services)			
0002 PROFESSIONAL SERVICES FOR OCTOBER 2020	12	4425 2150	1 110.00	110.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
0003 PROFESSIONAL SERVICES FOR OCTOBER 2020	01	4200 2999	1 320.00	320.00
	(General Fund Police COVID19)			
	Invoice Extension ---->			1480.00
	Vendor Total ----->			2960.00

*** VENDOR.: LIM01 (CARLOS LIMON)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110520 REIMBURSEMENT EXPLORERS LUNCH- FOOD DISTRIBUTION	11-20	11/04/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REIMBURSEMENT EXPLORERS LUNCH- FOOD DISTRIBUTION	01	3479	1 70.70	70.70
	(General Fund CONTRIBUTIONS)			
	Invoice Extension ---->			70.70
	Vendor Total ----->			70.70

P.O. BOX 742082
 BANK OF AMERICA

*** VENDOR.: MAN01 (MANAGED HEALTH NETWORK COMPANY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
PRM057051 SUBSCRIBERS EAP3	11-20	10/17/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 SUBSCRIBERS EAP3	01	4140 0400	1 77.33	77.33
	(General Fund Non-Departmentl Health Insuranc)			
	Invoice Extension ---->			77.33
	Vendor Total ----->			77.33

P.O. BOX 997300

*** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110420 4240 GULARTE LANE	11-20	10/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 4240 GULARTE LANE	12 4425 1000		1 12.11	12.11
	(Wst.Wtr.Op.Fund Wastewater Utilities)			
0002 4330 W. MAIN ST	10 4420 1000		1 4597.76	4597.76
	(Wtr. Oper. Fund Water Operating Utilities)			
0003 201 CALLE CESAR CHAVEZ	01 4300 1000		1 567.49	567.49
	(General Fund Parks & Rec Utilities)			
0004 GUADALUPE ST C TRAIN DEPOT	65 4485 1000		1 195.23	195.23
	(Quad.Light Dist Gdlpe Light Dis Utilities)			
0005 N/E CORNER OF PARK ON	01 4300 1000		1 12.67	12.67
	(General Fund Parks & Rec Utilities)			
0006 GUAD DUNES WAY NE COR	71 4454 1000		1 10.65	10.65
	(MEASURE A MEASURE A Utilities)			
0007 W. MAIN ST NE COR & PT	60 4490 1000		1 10.65	10.65
	(Quad.Assmt.Dist Quad.Assmt Dist Utilities)			
0008 1015 GUADALUPE ST	01 4145 1000		1 266.39	266.39
	(General Fund Building Mtce Utilities)			
0009 918 OBISPO ST	01 4145 1000		1 2050.48	2050.48
	(General Fund Building Mtce Utilities)			
0010 W. MAIN SEWER PLANT	12 4425 1000		1 6252.16	6252.16
	(Wst.Wtr.Op.Fund Wastewater Utilities)			
0011 UTILITIES DIVISIONT	65 4485 1000		1 3434.46	3434.46
	(Quad.Light Dist Gdlpe Light Dis Utilities)			
0012 UTILITIES DIVISIONT	60 4490 1000		1 606.08	606.08
	(Quad.Assmt.Dist Quad.Assmt Dist Utilities)			
	Invoice Extension ---->			18016.13

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110520 945 GUADALUPE ST (CLOCK TOWER)	11-20	10/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 945 GUADALUPE ST (CLOCK TOWER)	65 4485 1000		1 25.23	25.23
	(Quad.Light Dist Gdlpe Light Dis Utilities)			
	Invoice Extension ---->			25.23

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110520A WWTP ACCOUNT# 3472146148-0	11-20	10/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WWTP ACCOUNT# 3472146148-0	12 4425 1000		1 19193.58	19193.58
	(Wst.Wtr.Op.Fund Wastewater Utilities)			
	Invoice Extension ---->			19193.58

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110420-A PW-ACCOUNT# 2752777244-9 WATER PUMMP	11-20	10/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PW-ACCOUNT# 2752777244-9 WATER PUMMP	10 4420 1000		1 9699.66	9699.66
	(Wtr. Oper. Fund Water Operating Utilities)			
	Invoice Extension ---->			9699.66

Vendor Total -----> 46934.60

2381 BRANT STREET

*** VENDOR.: PAS01 (MR.CHARLES PASQUINI)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110320 ANNUAL LEASE PAYMENT FOR 11/2020	11-20	10/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ANNUAL LEASE PAYMENT FOR 11/2020	12 4425 2250		1 5289.87	5289.87
	(Wst.Wtr.Op.Fund Wastewater Property Rental)			
	Invoice Extension ---->			5289.87
	Vendor Total ----->			5289.87

P.O. BOX 404642

*** VENDOR.: POL02 (POLYDYNE INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1491338 CLARIFLOC WE-1289	11-20	10/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CLARIFLOC WE-1289	12 4425 1550		1 3239.38	3239.38
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
			Invoice Extension ---->	3239.38
			Vendor Total ----->	3239.38

P.O. BOX 37600

*** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11561665 COMPUTER SPEAKER, 1080P AUTO FOCUS WEBCAM W MIC	11-20	10/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMPUTER SPEAKER, 1080P AUTO FOCUS WEBCAM W MIC	01 4400 1200		1 66.94	66.94
	(General Fund City Engineer Off Suppl/Postg)			
			Invoice Extension ---->	66.94
			Vendor Total ----->	66.94

OF CALIFORNIA
 1904 5TH STREET

*** VENDOR.: RCD01 (RURUL COMMUNITY DEVELOPMENT CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17 GENERAL ADMIN	11-20	10/26/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 GENERAL ADMIN	100 4010 2164		1 9906.70	9906.70
	(CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN)			
0002 PLANNING	100 4010 2165		1 1696.93	1696.93
	(CDBG 2017 AWARD CDBG 2017 AWARD PLANNING)			
			Invoice Extension ---->	11603.63
			Vendor Total ----->	11603.63

P.O. BOX 856156

*** VENDOR.: REA01 (READY REFRESH BY NESTLE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110420 5 5 GALLON BOTTLE DEPOSIT,& DRINKING WATER	11-20	10/25/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 5 GALLON BOTTLE DEPOSIT,& DRINKING WATER	12 4425 1550		1 164.76	164.76
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
			Invoice Extension ---->	164.76
			Vendor Total ----->	164.76

555 GUADALUPE ST
 JUAN C. REYNA

*** VENDOR.: REY01 (REYNA AUTO REPAIR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3878 REPLACE THE BATTERY AND LIGHT BULB	11-20	10/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REPLACE THE BATTERY AND LIGHT BULB	01 4200 1460		1 234.78	234.78
	(General Fund Police Vehicle Maintnc)			
			Invoice Extension ---->	234.78

555 GUADALUPE ST
 JUAN C. REYNA
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: REY01 (REYNA AUTO REPAIR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3879 OIL & FILTER CHANGED UNIT 1503	11-20	10/30/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 OIL & FILTER CHANGED UNIT 1503	01	4200 1460	1 61.04	61.04
	(General Fund Police Vehicle Maintnc)			
	Invoice Extension ---->			61.04

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3882 MOTOR OIL & FILTER CHANGE CAR # AIRPORT UNIT 17-02	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MOTOR OIL & FILTER CHANGE CAR # AIRPORT UNIT 17-02	01	4200 1460	1 114.23	114.23
	(General Fund Police Vehicle Maintnc)			
	Invoice Extension ---->			114.23
	Vendor Total ----->			410.05

GUADALUPE ENVIRONMENT INSPECTIONS
 *** VENDOR.: ROS04 (DAVID ROSE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5 PROFESSIONAL SERVICES FOR 10/2020	11-20	10/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES FOR 10/2020	01	4405 2150	1 4015.13	4015.13
	(General Fund Bldg and Safety Profl Services)			
	Invoice Extension ---->			4015.13
	Vendor Total ----->			4015.13

798 FRANCIS AVE
 *** VENDOR.: SAN25 (SAN LUIS POWER HOUSE, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
43801 OIL,FUEL FILTER,BATTERY,OIL SAMPLE,CHEVRON DELO	11-20	10/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 OIL,FUEL FILTER,BATTERY,OIL SAMPLE,CHEVRON DELO	10	4420 2150	1 1254.17	1254.17
	(Wtr. Oper. Fund Water Operating Profl Services)			
	Invoice Extension ---->			1254.17
	Vendor Total ----->			1254.17

BEHAVIORAL WELLNESS
 429 N. SAN ANTONIO ROAD
 INVOICE-TYPE DESCRIPTION
 *** VENDOR. SAN31 (SANTA BARBARA COUNTY DEPARTMENT OF)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
COG102220 PROFESSIONAL SERVICES MENTAL HEALTH 07/01/-06/2021	11-20	10/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES MENTAL HEALTH 07/01/-06/2021	01	4200 2150	1 87.00	87.00
	(General Fund Police Profl Services)			
	Invoice Extension ---->			87.00
	Vendor Total ----->			87.00

*** VENDOR.: SCH01 (PATRICK SCHMITZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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*** VENDOR.: SCH01 (PATRICK SCHMITZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110320	REIMBURSEMENT FOR HOTEL AT CREEK FIRE	11-20	11/01/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR HOTEL AT CREEK FIRE	01 4220 1550	1	143.19	143.19
		(General Fund Fire Op Supp/Expense)			
0002	FUEL FOR E-681 IN OAKHURST CA. CREEK FIRE	01 4220 1560	1	65.64	65.64
		(General Fund Fire Fuels/Lubricant)			
0003	HOTEL CHARGE FOR 10/17/20-10/25/2020	01 4220 1550	1	2255.06	2255.06
		(General Fund Fire Op Supp/Expense)			
0004	REPLACEMENT BUMP STOP FOR DRIVER SIDE	01 4220 1460	1	45.27	45.27
		(General Fund Fire Vehicle Maintnc)			
0005	REPLACEMENT FRONT DAY LIGHTS & PASSENGER LIGHTS	01 4220 1460	1	18.07	18.07
		(General Fund Fire Vehicle Maintnc)			
			Invoice Extension ---->		2527.23
			Vendor Total ----->		2527.23

2159 SAN LUIS DR. *** VENDOR.: SEV01 (SEVEN PEAKS REAL ESTATE & DEV, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110320	REFUND OF ENCROACHMENT PERMIT # 015-2019 DEPOSIT	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REFUND OF ENCROACHMENT PERMIT # 015-2019 DEPOSIT	01 2276	1	8541.00	8541.00
		(General Fund Viola Construction, Inc.)			
			Invoice Extension ---->		8541.00
			Vendor Total ----->		8541.00

SANTA MARIA NEWS MEDIA INC *** VENDOR.: SMT01 (SANTA MARIA TIMES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16387	NOTICE OF NOMINEES AD# 11092	11-20	10/23/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	NOTICE OF NOMINEES AD# 11092	01 4105 1250	1	85.50	85.50
		(General Fund Administration Advertisin/Pub.)			
			Invoice Extension ---->		85.50
			Vendor Total ----->		85.50

P.O. BOX C *** VENDOR.: SDU01 (SOUTHERN CALIFORNIA GAS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102720	4545 10TH ST	11-20	10/22/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	4545 10TH ST	01 4145 1000	1	6.41	6.41
		(General Fund Building Mtce Utilities)			
			Invoice Extension ---->		6.41

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110320	918 OBISPO ST	11-20	10/26/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	918 OBISPO ST	01 4145 1000	1	145.83	145.83
		(General Fund Building Mtce Utilities)			
			Invoice Extension ---->		145.83

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
110320A	1025 GUADALUPE ST	11-20	10/26/20 N N N	A-NET30 FROM INVOICE	2010

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 P.O. BOX C
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: S0001 (SOUTHERN CALIFORNIA GAS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 1025 GUADALUPE ST		01 4145 1000	1 44.93	44.93
		(General Fund Building Mtce Utilities)		
			Invoice Extension ---->	44.93
			Vendor Total ----->	197.17

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 DEPT, CH 10651

*** VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17866844 ALARM SYSTEM ADMIN & BUILDING FOR 12/2020	11-20	11/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ALARM SYSTEM ADMIN & BUILDING FOR 12/2020		01 4105 2150	1 28.13	28.13
		(General Fund Administration Prof'l Services)		
0002 ALARM SYSTEM ADMIN & BUILDING FOR 12/2020		01 4405 2150	1 28.13	28.13
		(General Fund Bldg and Safety Prof'l Services)		
			Invoice Extension ---->	56.26

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17868902 PROFESSIONAL SERVICES FOR ALARM SYSTEM 12/2020	11-20	11/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES FOR ALARM SYSTEM 12/2020		12 4425 2150	1 51.02	51.02
		(Wst.Wtr.Op.Fund Wastewater Prof'l Services)		
			Invoice Extension ---->	51.02

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17874936 ALARM SYSTEM FOR FINANCE 12/2020	11-20	11/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ALARM SYSTEM FOR FINANCE 12/2020		01 4120 2150	1 52.07	52.07
		(General Fund Finance Prof'l Services)		
			Invoice Extension ---->	52.07
			Vendor Total ----->	159.35

P.O. BOX 802155

*** VENDOR.: TER01 (TERMINIX PROCESSING CENTER CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
401706272 GENERAL PEST CONTROL-PROFESSIONAL SERVICES	11-20	10/23/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 GENERAL PEST CONTROL-PROFESSIONAL SERVICES		01 4145 2150	1 178.00	178.00
		(General Fund Building Mtce Prof'l Services)		
			Invoice Extension ---->	178.00
			Vendor Total ----->	178.00

835 EAST CYPRESS ST

*** VENDOR.: THE07 (PHILIP F. SINCO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10099 4231 LA GUARDIA PROJECT	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 4231 LA GUARDIA PROJECT		01 4110 2150	1 1221.00	1221.00
		(General Fund City Attorney Prof'l Services)		
			Invoice Extension ---->	1221.00

835 EAST CYPRESS ST *** VENDOR.: THE07 (PHILIP F. SINCO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10100 COVID-19 EMERGENCY SERVICES	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COVID-19 EMERGENCY SERVICES	01 4110 2999 (General Fund City Attorney COVID19)	1	577.50	577.50
Invoice Extension ---->					577.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10101 LEGAL SERVICES SERVICES-OCTOBER 2020	11-20	11/03/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LEGAL SERVICES SERVICES-OCTOBER 2020	01 4110 2150 (General Fund City Attorney Profl Services)	1	3267.00	3267.00
Invoice Extension ---->					3267.00

Vendor Total -----> 5065.50
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140 HIND LANE *** VENDOR.: THE11 (THE DOCUTEAM, LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0192697 SHERDDING SERVICES	11-20	10/01/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SHERDDING SERVICES	01 4200 1550 (General Fund Police Op Supp/Expense)	1	60.00	60.00
0002	SHERDDING SERVICES	01 4120 1550 (General Fund Finance Op Supp/Expense)	1	30.00	30.00
0003	SHERDDING SERVICES	01 4405 1550 (General Fund Bldg and Safety Op Supp/Expense)	1	30.00	30.00
0004	SHERDDING SERVICES	01 4105 1550 (General Fund Administration Op Supp/Expense)	1	30.00	30.00
Invoice Extension ---->					150.00

Vendor Total -----> 150.00
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18302 IRVINE BLVD SUITE 200 *** VENDOR.: TUR03 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
33582 AUTOMATED CITATION PROCESSING	11-20	09/30/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AUTOMATED CITATION PROCESSING	01 4200 1550 (General Fund Police Op Supp/Expense)	1	446.35	446.35
0002	AUTOMATED CITATION PROCESSING	01 3643 (General Fund Misc Revenue - Police)	-1	52.00	-52.00
Invoice Extension ---->					394.35

Vendor Total -----> 394.35
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712 FIERO LANE SUITE #33 *** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
326680 COPIES FOR ALL DEPARTMENTS	11-20	10/31/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COPIES FOR ALL DEPARTMENTS	01 4105 1550 (General Fund Administration Op Supp/Expense)	1	496.72	496.72
0002	COPIES FOR ALL DEPARTMENTS	01 4120 1550 (General Fund Finance Op Supp/Expense)	1	54.87	54.87
0003	COPIES FOR ALL DEPARTMENTS	01 4200 1550 (General Fund Police Op Supp/Expense)	1	27.38	27.38
0004	COPIES FOR ALL DEPARTMENTS	01 4220 1550 (General Fund Fire Op Supp/Expense)	1	43.38	43.38

712 FIBRO LANE SUITE #33 *** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description			Unit(s) Unit Cost	Amount
0005 COPIES FOR ALL DEPARTMENTS	01	4405 1550	1 11.76	11.76
			(General Fund Bldg and Safety Op Supp/Expense)	
			Invoice Extension ---->	634.11
			Vendor Total ----->	634.11

12567 COLLECTIONS CENTER DRIVE *** VENDOR.: UPR01 (UNION PACIFIC RAILROAD COMPANY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
90100315 PROJECT#768556 REIMBURSEMENT 4 PRELIMIN ENGINEER	11-20	09/18/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			G/L Account No Unit(s) Unit Cost	Amount
0001 PROJECT#768556 REIMBURSEMENT 4 PRELIMIN ENGINEER	01	2048	1 3786.23	3786.23
			(General Fund Building Permit Deposits)	
			Invoice Extension ---->	3786.23
			Vendor Total ----->	3786.23

P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
864499226 COMMUNICATION(942045079-00001) FIRE	11-20	10/08/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			G/L Account No Unit(s) Unit Cost	Amount
0001 COMMUNICATION(942045079-00001) FIRE	01	4220 1150	1 154.89	154.89
			(General Fund Fire Communications)	
			Invoice Extension ---->	154.89

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
865187618 COMMUNICATION#642087942-00001	11-20	10/18/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			G/L Account No Unit(s) Unit Cost	Amount
0001 COMMUNICATION#642087942-00001	01	4100 1150	1 50.96	50.96
			(General Fund City Council Communications)	
0002 COMMUNICATION#642087942-00001	01	4145 1150	1 18.43	18.43
			(General Fund Building Mtce Communications)	
0003 COMMUNICATION#642087942-00001	01	4300 1150	1 18.43	18.43
			(General Fund Parks & Rec Communications)	
0004 COMMUNICATION#642087942-00001	10	4420 1150	1 195.79	195.79
			(Wtr. Oper. Fund Water Operating Communications)	
0005 COMMUNICATION#642087942-00001	12	4425 1150	1 172.37	172.37
			(Wst.Wtr.Op.Fund Wastewater Communications)	
0006 COMMUNICATION#642087942-00001	71	4454 1150	1 259.92	259.92
			(MEASURE A MEASURE A Communications)	
			Invoice Extension ---->	715.90

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
865499093 COMMUNICATION PD ACCT # 742070155-00001	11-20	10/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			G/L Account No Unit(s) Unit Cost	Amount
0001 COMMUNICATION PD ACCT # 742070155-00001	01	4200 1150	1 205.57	205.57
			(General Fund Police Communications)	
			Invoice Extension ---->	205.57
			Vendor Total ----->	1076.36

27368 VIA INDUSTRIA SUITE 200 *** VENDOR.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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27368 VIA INDUSTRIA SUITE 200 *** VENDOR.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
101-46060 ANNUAL ADMINISTRATION SERV.PASADERA LANDSCAPING	11-20	10/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ANNUAL ADMINISTRATION SERV.PASADERA LANDSCAPING	63	4472 2150	1 4125.00	4125.00
	(Pas L&L Dist HOUSING IMPACT Profl Services)			
			Invoice Extension ---->	4125.00
			Vendor Total ----->	4125.00

1208 WESTBROOK DRIVE *** VENDOR.: W0001 (MARGARET M. WOODS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
GENERAL PLANNING SERVICES FOR 10/2020	11-20	11/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 GENERAL PLANNING SERVICES FOR 10/2020	01	4405 2150	1 300.00	300.00
	(General Fund Bldg and Safety Profl Services)			
			Invoice Extension ---->	300.00
			Vendor Total ----->	300.00

4829 STILLWELL RD *** VENDOR.: \R004 (MANUEL REYES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
MQ CUSTOMER REFUND FOR REY0061	11-20	10/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MQ CUSTOMER REFUND FOR REY0061	10	2049	1 1.61	1.61
	(Wtr. Oper. Fund Interim Refunds Payable - MQ)			
			Invoice Extension ---->	1.61
			Vendor Total ----->	1.61

937 E MAIN ST, 106 *** VENDOR.: \S004 (SILVEIRA PROPERTIES INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
MQ CUSTOMER REFUND FOR SPI0003	11-20	10/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MQ CUSTOMER REFUND FOR SPI0003	10	2049	1 1.48	1.48
	(Wtr. Oper. Fund Interim Refunds Payable - MQ)			
			Invoice Extension ---->	1.48
			Vendor Total ----->	1.48

1815 N FERROCARRIL RD *** VENDOR.: \S005 (DONNA STEPHENSON)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
MQ CUSTOMER REFUND FOR STE0013	11-20	10/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MQ CUSTOMER REFUND FOR STE0013	10	2049	1 45.75	45.75
	(Wtr. Oper. Fund Interim Refunds Payable - MQ)			
			Invoice Extension ---->	45.75
			Vendor Total ----->	45.75

** Total Invoices -----> 233244.75
 ** Total Checks -----> .00

59.35-
178.00
0.00
150.00+
394.35+
34.11+
1.076+
415.00+
300.00+
233244.75*

133.11-1x
Water Deposits- 48.84+
037: 475+

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2004		D.J. FARMS//General Fund		345.00				
01	2010		Accounts Payable//General Fund		-75487.18				
01	2042		SB 1473 Ca. Bdlg Stnds Comm//Ge		221.00				
01	2048		Building Permit Deposits//Gener		3786.23				
01	2070	02	Clivera Apts//General Fund		761.25				
01	2070	03	Almaguer LLA//General Fund		1042.50				
01	2276		Viola Construction, Inc.//Genera		8541.00				
01	3479		<*>CONTRIBUTIONS//General Fund		70.70				
01	3620		<*>Miscellaneous Income//General F		-22.10	-33298.16	47925.06	14604.80	-3060.00
01	3643		<*>Misc Revenue - Police//General		-52.00	-5547.98	4250.03	-1345.95	-26520.00
01	4100	1150	City Council/Communication/Gener		50.96	210.94	.00	261.90	670.00
01	4105	1200	Administratio/Off Suppl/Pos/Gener		33.99	1111.75	56.54	1202.28	2500.00
01	4105	1250	Administratio/Advertisin/Pu/Gener		85.50	546.50	94.25	726.25	4000.00
01	4105	1550	Administratio/Op Supp/Expen/Gener		526.72	1304.43	.00	1831.15	2700.00
01	4105	2150	Administratio/Profl Service/Gener		28.13	2119.01	.00	2147.14	9000.00
01	4110	2150	City Attorney/Profl Service/Gener		4488.00	25001.00	.00	29489.00	90000.00
01	4110	2999<*>	City Attorney/COVID19/General F		577.50	3795.00	.00	4372.50	.00
01	4120	1550	Finance/Op Supp/Expen/General F		268.62	1339.71	.00	1608.33	3000.00
01	4120	2150	Finance/Profl Service/General F		668.63	2120.48	.00	2789.11	15000.00
01	4140	0400	Non-Departmen/Health Insura/Gener		77.33	680.12	.00	757.45	930.00
01	4140	2350	Non-Departmen/Svcs.Other Ag/Gener		15179.00	1245.00	.00	16424.00	65000.00
01	4145	1000	Building Mtce/Utilities/General		3127.43	10958.57	415.65	14501.65	38757.00
01	4145	1150	Building Mtce/Communication/Gener		18.43	81.47	.00	99.90	190.00
01	4145	1550	Building Mtce/Op Supp/Expen/Gener		66.28	3897.70	.00	3963.98	10800.00
01	4145	2150	Building Mtce/Profl Service/Gener		2331.18	7911.49	.00	10242.67	25000.00
01	4200	1150	Police/Communication/General Fu		205.57	1930.14	.00	2135.71	6000.00
01	4200	1200<*>	Police/Off Suppl/Pos/General Fu		279.43	1217.81	.00	1497.24	1000.00
01	4200	1460	Police/Vehicle Maint/General Fu		410.05	4088.93	.00	4498.98	5100.00
01	4200	1550	Police/Op Supp/Expen/General Fu		566.03	7879.30	.00	8445.33	20286.00
01	4200	1560	Police/Fuels/Lubrica/General Fu		890.70	7569.42	.00	8460.12	25226.00
01	4200	2150	Police/Profl Service/General Fu		317.00	196.00	.00	513.00	15865.00
01	4200	2350	Police/Svcs.Other Ag/General Fu		4121.17	15125.60	.00	19246.77	50900.00
01	4200	2999<*>	Police/COVID19/General Fund		640.00	1682.40	.00	2322.40	.00
01	4200	4150<*>	Police/Lease-Purchas/General Fu		755.00	755.00	.00	1510.00	.00
01	4220	1150	Fire/Communication/General Fund		154.89	1338.45	.00	1493.34	4900.00
01	4220	1460	Fire/Vehicle Maint/General Fund		63.34	129.96	19.04	212.34	10200.00
01	4220	1550	Fire/Op Supp/Expen/General Fund		2877.05	4008.46	.00	6885.51	12240.00
01	4220	1560	Fire/Fuels/Lubrica/General Fund		291.39	1747.84	83.88	2123.11	6150.00
01	4220	2350	Fire/Svcs.Other Ag/General Fund		2013.06	6039.24	.00	8052.32	25400.00
01	4300	1000	Parks & Rec/Utilities/General F		8308.68	22572.89	.00	30881.57	65280.00
01	4300	1150	Parks & Rec/Communication/Gener		18.43	603.82	.00	622.25	2300.00
01	4300	1200	Parks & Rec/Off Suppl/Pos/Gener		105.15	87.26	.00	192.41	255.00
01	4300	1550	Parks & Rec/Op Supp/Expen/Gener		8.05	394.19	.00	402.24	4080.00
01	4300	2150	Parks & Rec/Profl Service/Gener		1.43	16767.41	.00	16768.84	38600.00

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	4400	1200<*>	City Engineer/Off Suppl/Pos/Gen	66.94	7.20	.00	74.14	.00	-74.14
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen	41.76	79.00	.00	120.76	600.00	479.24
01	4405	2150	Bldg and Safe/Profl Service/Gen	12130.76	38612.53	4457.08	55200.37	110000.00	54799.63
Fund (01) Total ---->				.00	156658.90	57301.53	275750.63	642349.00	366598.37
10	2010		Accounts Payable//Wtr. Oper. Fu	-22139.56					
10	2049		Interim Refunds Payable - MQ//W	48.84					
10	4420	1000	Water Operati/Utilities/Wtr. Op	14297.42	65366.53	.00	79663.95	122200.00	42536.05
10	4420	1150	Water Operati/Communication/Wtr	245.79	2121.61	.00	2367.40	6700.00	4332.60
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	3879.14	19232.79	.00	23111.93	30500.00	7388.07
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	78.13	1549.92	.00	1628.05	6630.00	5001.95
10	4420	2150	Water Operati/Profl Service/Wtr	3390.24	75598.01	334.64	79322.89	81000.00	1677.11
10	4420	2249	Water Operati/Lease payment/Wtr	200.00	.00	.00	200.00	200.00	.00
Fund (10) Total ---->				.00	163868.86	334.64	186294.22	247230.00	60935.78
100	2010		Accounts Payable//CDBG 2017 AWA	-11603.63					
100	4010	2164	CDBG 2017 AWA/GENERAL ADMIN/CDB	9906.70	12756.49	.00	22663.19	207000.00	184336.81
100	4010	2165	CDBG 2017 AWA/PLANNING/CDBG 201	1696.93	4723.50	.00	6420.43	58000.00	51579.57
Fund (100) Total ---->				.00	17479.99	.00	29083.62	265000.00	235916.38
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-40223.45					
12	4425	0450	Wastewater/Other Benefit/Wst.Wt	150.00	3511.61	.00	3661.61	12555.00	8893.39
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	27147.02	75185.13	.00	102332.15	224400.00	122067.85
12	4425	1150	Wastewater/Communication/Wst.Wt	172.37	1635.56	.00	1807.93	5450.00	3642.07
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	3696.53	11347.83	.00	15044.36	32640.00	17595.64
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	89.49	1877.89	.00	1967.38	9180.00	7212.62
12	4425	2150	Wastewater/Profl Service/Wst.Wt	2452.78	58795.68	2935.00	64183.46	183000.00	118816.54
12	4425	2200	Wastewater/Equip. Rental/Wst.Wt	1225.39	1702.71	.00	2928.10	5500.00	2571.90
12	4425	2250<*>	Wastewater/Property Rent/Wst.Wt	5289.87	.00	.00	5289.87	5100.00	-189.87
Fund (12) Total ---->				.00	154056.41	2935.00	197214.86	477825.00	280610.14
26	2010		Accounts Payable//RDA-Op.Fund	-29078.12					
26	2300		Loan Payable//RDA-Op.Fund	408.66					
26	4500	2150	Redevelopment/Profl Service/RDA	28669.46	41049.62	320.00	70039.08	114750.00	44710.92
Fund (26) Total ---->				.00	41049.62	320.00	70039.08	114750.00	44710.92
60	2010		Accounts Payable//Guad.Assmt.Di	-741.37					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
60	4490	1000	Guad.Assmt Di/Utilities/Guad.As	741.37	2964.86	.00	3706.23	10710.00	7003.77
			Fund (60) Total ---->	.00	2964.86	.00	3706.23	10720.00	7003.77
63	2010		Accounts Payable//Pas L&L Dist	-4125.00					
63	4472	2150<*>	HOUSING IMPAC/Profl Service/Pas	4125.00	.00	.00	4125.00	666.00	-3459.00
			Fund (63) Total ---->	.00	.00	.00	4125.00	666.00	-3459.00
65	2010		Accounts Payable//Guad.Light Di	-3654.92					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	3654.92	11103.56	.00	14758.48	52460.00	37701.52
			Fund (65) Total ---->	.00	11103.56	.00	14758.48	52460.00	37701.52
71	2010		Accounts Payable//MEASURE A	-921.18					
71	4454	1000	MEASURE A/Utilities/MEASURE A	228.77	916.09	.00	1144.86	2550.00	1405.14
71	4454	1150	MEASURE A/Communication/MEASURE	259.92	1021.89	.00	1281.81	3000.00	1718.19
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	117.47	4486.47	.00	4603.94	14000.00	9396.06
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	304.80	2467.28	.00	2772.08	6120.00	3347.92
71	4454	2150	MEASURE A/Profl Service/MEASURE	10.22	13718.95	.00	13729.17	20400.00	6670.83
			Fund (71) Total ---->	.00	22610.68	.00	23531.86	46070.00	22538.14
76	2010		Accounts Payable//Cap Fac Fund	-35534.99					
76	4320	3200	Pub. Faciliti/Equipment/Cap Fac	35534.99	18638.72	.00	54173.71	230000.00	175826.29
			Fund (76) Total ---->	.00	18638.72	.00	54173.71	230000.00	175826.29
89	2010		Accounts Payable//CIP	-8735.35					
89	4444	3051<*>	CIP/089-201/CIP	8735.35	581467.48	.00	590202.83	.00	-590202.83
			Fund (89) Total ---->	.00	581467.48	.00	590202.83	.00	-590202.83

MINUTES

City of Guadalupe Regular Meeting of the Guadalupe City Council Tuesday, October 27, 2020 at 6:00 pm City Hall, 918 Obispo Street, Council Chambers

ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr.
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian
All present

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

COMMUNITY PARTICIPATION FORUM

Mr. Ken Westall thanked the City for continuing to hold the meetings as some Cities are shut down for public services during the pandemic. He was concerned that he hadn't received a mail-in ballot and many others he knew didn't either. They are overwhelmed with the need for so many to be sent, but better organization needs to occur. He discovered a disturbing thing in that at least 6 people were registered on the roster to vote who did not live on his property or had moved away. He hopes we do go through our registrations and make sure we have a legitimate voting roster. He named the categories of people he supports to have a right to vote and those that don't.

CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.

2. Approve payment of warrants for the period ending October 22, 2020.
3. Approve the Minutes of the City Council Regular Meeting of October 13, 2020 to be ordered filed.
4. Accept First Quarter Financial Report Fiscal Year 20-21.
5. Approval of a New Professional Consultant's Agreement with Rural Community Development Corporation of California (RCDCC).
6. Adopt Resolution No. 2020-83 approving an agreement with Itech Solutions for IT services.
7. Adopt Resolution No. 2020-84 authorizing the City of Guadalupe to approve an agreement with the Guadalupe Union School District for funding of a School Resource Officer under COPS in School Partner Program.
8. Adopt Resolution No. 2020-85 authorizing the Guadalupe Fire Department to accept the Cal Fire, VF (Volunteer Fire Assistance) Grant.
9. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - a. Police and Fire Department Report for September 2020
 - b. City Treasurer's Report for September 2020
 - c. Recreation & Parks Department Report for September 2020

Council Member Cardenas pulled items 2 and 3; Council Member Ramirez pulled item 5;
Council Member Rubalcaba pulled items 7 and 8

Motion made by Council Member Rubalcaba and 2nd by Council Member Cardenas to approve Items 1,4,6 and 9. 5/0 passed.

Agenda Item 2—Council Member Cardenas asked about an invoice for remodel. Finance Director Lorena Zarate answered that it was a fireman's issue and it was a credit and a debit which made it a wash. Item 3--On page eight, insertion of the name Mireya Pena which had been left out. Cost pointed out that Mr. Guzman's name was misspelled.

Mr. Ramirez pulled Item 5 because he is a part of their board now and is giving notice he cannot participate in voting on that issue.

Motion made by Council Member Cardenas and 2nd by Council Member Costa Jr. to approve agenda item 5. 5/4. 1 abstained Council Member Ramirez. Passed.

Agenda Item 7— Council Member Rubalcaba asked about the 50% of uniforms for the school guard to be billed to this school district and remaining cost be absorbed by the City of Guadalupe. How do we pay and when, if at all, do we get reimbursed?

Finance Director Zarate stated it was quarterly. Council Member Costa Jr. asked if the officer would be an 8-hour day position. Chief Cash answered that it would be a 4-10 schedule. They work Tuesday, Wednesday, Thursday, and Friday. This officer has gone through training that deals with children who've had special issues. Chief Cash says he has spent time to be sure he has the best candidate to work with the school, parents and school on issues.

Agenda Item 8—Council Member Rubalcaba asked that under acceptance of the firefighter grant, it says partial reimbursement for the acquisition of wildfire pants and boots. Does that mean the other money comes from the General Fund and it is being reimbursed or another source? This is a 50/50 grant and we have not had expenditures yet. If approved by Council tonight, we will then go out and purchase this equipment for use in the future as it will come. Our firefighters just got back, after doing 21 days on loan for firefighting in other communities. The half we pay is out of fund 76; a fund specifically set aside for public safety and related items; so, it's not out of the General Fund.

Motion made by Council Member Ramirez and 2nd by Council Member Costa Jr. to approve the remaining items. 5/0 passed.

CITY ADMINISTRATOR REPORT: (Information Only)

Administrator Bodem gave an update on projects of the City. Slurry sealing is happening on parts of Obispo, Pacheco, 5th, 9th, 12th, Peralta, Cappodonico. Obispo water replacement; 9th to 11th Streets are out for bid. Date of bid closure is October 29th. Concrete replacement in front of City hall is out for quote, due Nov 20th, 2020. Developing a study of water and sewer rates to go out before the calendar year. Lorena is working a General Fund rate (fee rates study) to be presented in the future. Wastewater plant will be bored for cleaning in preparation for reinstating half of the advanced integrated pond system. Received and scheduled technical memo 5 as plan to be completed by the end of the calendar year.

The County has requested one officer to arrive at City hall at 7 PM on November 3rd to secure the voting drop box. That officer will shut that box at 8 PM, retrieve the ballots and take to the County.

He stated that they had talked on a conference call about the General Plan update and will take a tour and everyone is confident about the work being done by EMC.

DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

Chief Cash reported that the movie company was here for 4 days and they worked with him to put together a group to outline costs and he feels we've learned a lot as far as working with production companies. He discovered that we have a wealth of talent and they've put together a model for the

future. Together we were able to negotiate a fair price and were also able to direct them to sites and areas of our City to include in their production. They seemed to enjoy their time here. I'm sure they will be back, and hopefully, they will spread the word.

He relayed to the Council that he has applied for a grant from the State for a Public Safety Resiliency Program. It's for two generators and the Financial Director let him know there's no money for them at present. These generators are to ensure our City Hall is up and running in the worst-case scenario. We need to be sure government is still running, our water system is going and we can use the building for emergency shelter. The grant looks very promising.

With the voter aspect, we need to have an officer at 7 PM at the voting box to make sure it closes at 8 PM and no one is voting after the cut off time. Someone from the voting office will pick up the box and we will escort them back to the office where they will lock it down. We are working on a code compliance hire, and keeping our fingers crossed to get them on board as soon as possible. Fire Department is 95 % done, doing some checks and balances on their renovation of their office space. They want to have a ribbon cut ceremony and put a plaque up to commemorate.

At the Mayor's suggestion, he gave a review of where we stand on Covid numbers. The Chief reported that when we pushed back a little, our numbers climbed, and we have to be realistic. People and the businesses in Guadalupe are responding with wearing more masks and signs in businesses. Cities that are putting things back in place are growing in numbers of sick people with Covid. Our citizens are adhering to the rules but still getting out and enjoying life. We need to do what's best for Guadalupe. We meet every Monday morning to discuss COVID-19 and how to deal with it. Mayor Julian commented that we still have too high a number of Covid incidents.

Mr. Bodem stated that we got another grant for planning use, \$104,000. Planning consultants aren't cheap, so it helps out.

Finance Director Zarate reported that due to Covid, some people are falling behind in their utility bills and they haven't been charging late fees. We found when late billing notices went out on the 20th, a couple were late as much as \$1,000 dollars; so, we sent out a letter stating that we could set up a payment plan so they didn't get so far behind. If they don't call us to set up the payment plan, we are authorized to charge late fees. We are getting calls, so we'll see what the results are next month. We'll begin to charge late fees next month. Mr. Costa asked if the company setting up the payment plan could waive their fee? Ms. Zarate answered that the fee was \$1.23 and she has not spoken to them about it. They collect that fee on their end.

REGULAR BUSINESS

10. Proposition 68 Per Capita Grant Application.

Written report: Thomas Brandeberry, RCDCC

Recommendation: That the City Council adopt Resolution No. 2020-86 authorizing the City's application to the State Department of Parks and Recreation for Proposition 68 grant funding under the Per Capita Program.

Mr. Brandeberry, RCDCC, spoke saying the City had asked him to do a couple of applications, on being Prop 68. The Prop 68 grant takes a pot of money from the State and divvies it up between the Cities by per capita. Guadalupe's share is \$177,00 and what we need to do is get a Resolution to submit the application for the money. The money will be used for staff and LeRoy Park and Stakeholder's group. It will pay for some of the features that did not get covered before. As costs went up, some original features were cut, but this will restore some of them. Prop 68, competitive grant, will be in the December meeting.

Motion made by Council Member Rubalcaba and 2nd by Council Member Cardenas to adopt Resolution No. 2020-86. Roll Call. 5/0 passed.

FUTURE AGENDA ITEMS

No overnight camping on November 28, 2020. Attorney Sinco stated there was a federal case before the judges about this subject now and he feels he needs more clarification as to what the Council is trying to achieve. Mayor stated the issues were: parking in parks and public places overnight. Sinco said a simple resolution is a fix for City Parks. He cited other issues and wanted direction. Some discussion as to what should be covered was discussed briefly with input from the Council and Chief Cash. It was decided Mr. Sinco would present options in November.

ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS

1. Council Member Rubalcaba stated she had attended her last CCWA meeting, her favorite committee to be a part of. While each City in the County was represented, she felt she could stand up for the rights of Guadalupe without being squelched.
2. Council Member Cardenas reported that tomorrow there is an in house PGIA breakfast meeting from 6 to 8 AM.
3. Council Member Ramirez stated that he had recently joined the board of RCDCC and felt it was an exciting opportunity to serve.
4. Council Member Costa Jr. stated that the school is looking at opening on a modified state rules on February 1st.
5. Little House is opening the library from 3:30 pm to 4:45 pm.
6. Update on Sculptures.
7. Flu Shots being given free in parking lots.

ADJOURNMENT

Motion made by Council Member Ramirez and 2nd by Council Member Costa Jr. to adjourn 5/0 passed.

Prepared by:

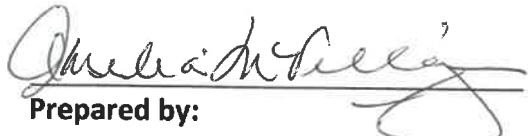
Approved by:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of November 10, 2020


Prepared by:
Amelia M. Villegas, Human Resources


Approved by:
Todd Bodem, City Administrator

SUBJECT: Guadalupe Police Officers Association Memorandum of Understanding for the time period July 1, 2020 through June 30, 2022

RECOMMENDATION:

It is recommended the Council adopt Resolution No. 2020-87 approving a Memorandum of Understanding (MOU) with the Guadalupe Police Officers Association for the time period of 07/01/2020 through 06/30/2022.

BACKGROUND:

The previous agreement between the City and the Guadalupe Police Officers Association (GPOA) expired on June 30, 2020. City management and the GPOA negotiation team jointly worked on an approach that would put in place an updated agreement.

Key components of the proposed MOU are as follows:

- 2- year term from 07/01/2020 to 06/30/2022
- The following two (2) COLA adjustments have been incorporated:
 - 4.0% effective 07/01/2020
 - 3.0% effective 07/01/ 2021
- Modification to Article 2.09, Holidays: One additional holiday, New Year's Eve, has been added to the current listing of holidays for a total of twelve and two (2) floating holidays. Sworn employees will now receive 5.53 hours per pay period as opposed to 5.07 hours. Non-sworn will receive the additional 8-hour paid holiday.

For sworn employees, the two (2) floating holidays allotted each calendar year will be at 12 hours per floating holiday versus 10 hours. The is a correction that will become effective 01/01/2021.

- Modification to Article 2.13 of the MOU, Military Leave: The City will allow any employee who is called to military leave, e.g. two-week summer duty, weekend duty, etc., to be on a full-pay status. The employee will not have to use any accruals for this purpose.
- Modification to Article 2.07 of the MOU, Compensatory Time: Add the maximum of 150 hours of compensatory time an employee can cash out. Also change the cash out frequency from “every other calendar” month to “once every three calendar months”.

FISCAL IMPACT:

The City is in the second year of its approved two-year budget. The estimated cost for the current fiscal year is \$93,900 which is about 5% of the total compensation and benefit cost which is \$2,058,820. The approximate cost for FY 21/22 is \$43,711. While the total cost of the agreement appears significant, the costs will be spread over these two fiscal years. Over the past couple of years overtime has been an issue. The department has been understaffed causing overtime to rise over the past couple of years. Approval of this MOU should assist with the recruitment and retention of police officers and with the reduction of overtime costs. Overtime costs were in excess of \$100,000 during this last fiscal year.

ATTACHMENTS:

1. Resolution No. 2020-87
2. Memorandum of Understanding with Guadalupe Police Officers’ Association

RESOLUTION NO. 2020-87

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
ADOPTING A MEMORANDUM OF UNDERSTANDING WITH THE
GUADALUPE POLICE OFFICERS ASSOCIATION**

WHEREAS, the Guadalupe Police Officers Association (GPOA) is the recognized employee representative for employees in the police employees' representation unit; and

WHEREAS, the City of Guadalupe and GPOA were signatories to a memorandum of understanding that expired on June 30, 2020; and

WHEREAS, the City and GPOA have met and conferred in an attempt to reach agreement on a memorandum of understanding for the time period 07/01/2020 through 06/30/2022; and

WHEREAS, the City and GPOA have reached tentative agreement on all issues;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

SECTION 1. The City Council hereby approves the Memorandum of Understanding for the time period 07/01/2020 through 06/30/2022 attached hereto as Exhibit "A" and incorporated herein by reference, and the Mayor is hereby authorized to execute the Memorandum of Understanding on behalf of the City.

SECTION 2. If any provision or any part of a provision of this resolution shall be finally determined to be invalid, illegal, or otherwise unenforceable, such determination shall not impair or otherwise affect the validity, legality or enforceability of the remaining provisions or parts of provisions of this resolution, which shall remain in full force and effect as if the unenforceable provision or part were deleted.

SECTION 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED at regular meeting on the 10th day of November 2020 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being CC. **Resolution No. 2020-87** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held November 10, 2020 and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE CITY OF GUADALUPE

AND

**GUADALUPE POLICE OFFICERS
ASSOCIATION**

July 1, 2020 – June 30, 2022

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MEMORANDUM OF UNDERSTANDING

July 1, 2020 – June 30, 2022

1. INTRODUCTION

1.01 Preamble. The following constitutes a Memorandum of Understanding (MOU) that resulted from meeting and conferring in good faith concerning the wages, hours and other terms and conditions of employment, between the City of Guadalupe (City) and the Guadalupe Police Officers Association (POA).

1.02 Recognition. The City recognizes the POA to be the recognized employee bargaining association representing the classifications of Police Officer, Police Corporal, Police Sergeant, Police Office Manager and Records Technician.

1.03 Purpose. It is the purpose of this MOU to promote and provide for harmonious relations, cooperation and understanding between the City and employees covered herein and to provide an orderly and equitable means of resolving any misunderstanding or differences which may arise regarding wages, hours and other terms and conditions of employment.

1.04 Maintenance of Operations. For the term of this MOU, neither the POA or any members of the POA, nor any person acting in their behalf, will cause, authorize, engage in, or strike against the City, or engage in a work stoppage, slow down, or concerted failure to report for duty, or unauthorized absence or abstinence from the full and faithful performance of their duties of employment. This is not to mean that the POA members are waiving any rights as to the protection of personal safety as they may pertain to the refusal to cross the picket lines of another public employee organization on strike, or to the informational picketing by employees on their own time.

1.05 Maintenance of Benefits. All wages, hours and other terms and conditions of employment of POA members shall remain in full force and effect during the term of this contract. Any changes to those policies, practices or procedures that impact wages, hours and other terms and condition of employment must be effectuated by the mutual written agreement of the parties.

2. WAGES, BENEFITS AND WORK-RELATED RULES.

2.01 Wages.

(a) Salaries for employees covered by this MOU shall be increased by 4% effective July 1, 2020 and an additional 3% effective July 1, 2021. (See Exhibits)

The following are the position titles and salary grades covered by this MOU:

Records Technician –Range 159
Office Manager –Range 171
Police Officer – Range182
Corporal – Range192
Sergeant –Range 202

2.02 Application of Salary Steps. All employees entering the permanent, full-time employment of City shall be paid at the first step of the salary range, unless otherwise determined by the Police Chief and the City Administrator established for his/her position classification. Salary step increases, as provided herein, are not automatic, but based upon performance and merit. Employees shall be placed on the step designated by the City Administrator for initial full-time permanent employment and qualify for increase in compensation or advancement to the next higher step of his/her salary range in the following manner. A Performance Evaluation Report on each employee recommended for advancement shall be submitted to the City Administrator by the Chief of Police prior to final action on such recommendation.

A. The salary range as set forth for each classification is divided into six (6) steps, which shall be interpreted and applied as follows:

- (1) The first step is the minimum rate, and normally shall be hiring rate (Step A).
- (2) The second step is granted to employees upon their anniversary date who are eligible for this adjustment after completion of one (1) full calendar year of satisfactory service in a classification and not prior the completion of a probationary period. The adjustment shall be made only if granted by the Chief of Police, and subject to approval of the City Administrator (Step B).
- (3) The third step shall be granted to an employee upon their anniversary date who has given satisfactory service in a given classification for one (1) full additional year from granting of previous step increase only if granted by the Chief of Police, and subject to approval of the City Administrator (Step C).
- (4) The fourth step shall be granted to an employee upon their anniversary date who has given satisfactory service for an additional one (1) full additional year by the Chief of Police, and with approval of the City Administrator (Step D).
- (5) The fifth step shall be granted to an employee who has given satisfactory service for one (1) full additional year by the Chief of Police, and with approval of the City Administrator (Step E).
- (6) The sixth step shall be granted to an employee who has given satisfactory service for two one additional years by the Chief of Police, and with approval of the City Administrator (Step F).

A. An employee must always continue to maintain an acceptable level of performance and shall be evaluated by the Chief of Police annually.

2.03 Standard Work Periods.

A. Work Hours. (1) The standard work shift for employees represented by the POA is 8 hours for non-sworn personnel and 12 hours for sworn personnel (inclusive of all breaks and meal periods). For sworn personnel, the standard 12-hour work shift shall consist of 80 hours of regular time work and 4 hours of mandatory overtime every two weeks, plus any other authorized overtime work.

(2) Officers may, upon mutual agreement, swap shifts with another officer of same rank, for a full or partial deployment period. The employees involved shall notify the Police Chief of the shift swap in writing. An officer who, as part of a disciplinary action, is required to work a shift, may have his or her shift swap cancelled by the Police Chief.

B. Breaks. Employees shall be entitled to one (1) thirty-minute paid meal break per duty shift, during which time sworn personnel shall remain in uniform and subject to call if necessary for any urgency or emergency. Calls not of an urgent nature shall be handled after the meal break. Employees shall be allowed to take two (2) fifteen-minute paid break periods. Breaks shall be as close to two (2) hours from the start of the shift and two (2) hours before going off duty as practical. A meal period shall be as close to four (4) hours after the start of the shift as possible. The time limits shall be adjusted on a case-by-case basis taking into consideration the nature of police work, specifically, calls for service and 'on-view' violations observed by the officer.

If an employee is required to work an additional four (4) hours overtime, he/she shall be entitled to additional paid meal periods of thirty (30) minutes each, four (4) hours from the last scheduled meal period. If an employee is required to work overtime, he/she shall be entitled to additional paid rest breaks of fifteen (15) minutes each, two (2) hours from the last scheduled rest break.

C. Workday. The standard workday shall be from 0001 hours to 2400 hours.

D. Work Week. The standard work week shall be from 0001 hours on any Saturday to 2400 hours on the following Friday.

E. Relief Shifts. Relief shifts shall be scheduled as to minimize the impact on the employee assigned to that shift.

F. Time Limits. Shift schedules shall be posted and employees shall be notified thirty (30) days in advance of an impending departmental shift change. Officers shall be assigned to a department shift for four (4) months at a time. Departmental shifts shall be January through April; May through August and; September through December, or as close as practical to meet the needs of the department.

G. Call Outs. Employees called out to replace a sick or injured employee shall have a reasonable time to respond.

H. Mandatory Schedule Changes. During a mandatory schedule change, no officer shall work two (2) straight shifts back to back (24 hours). The schedule shall be adjusted so that the officer shall have at least an eight (8) hour break in between shifts. In the event of an emergency, the City reserved the right to modify shift schedules, including the requirement to work back to back shifts.

2.04 Pay Periods.

A. Hourly Benefits. Pay periods for hourly benefits shall be fourteen (14) days in duration. The pay period shall start on Saturday at 0001 hours and end of Friday at 2400 hours, and shall number 26 for the year. Checks shall be available to employees by 1700 hours on the Friday following the end of the pay period.

B. Monthly Payments of Benefits. The City shall make payments for all cash benefits due to the credit of employees by the tenth (10th) day of the month following the month of accrual.

2.05 Overtime. An employee shall be entitled to premium overtime compensation of one and one-half times the employee's regular rate of pay for all hours worked beyond twelve (12) hours for sworn and eight (8) hours for non-sworn in one day or forty (40) hours for non-sworn in a week or 80 hours for sworn in a two week period. All paid leaves shall be regarded as hours worked. An employee shall be eligible to receive overtime compensation or compensatory time off, at the employee's option.

A. Overtime Administration. All overtime must be approved by a supervisor prior to the work being performed, with the exception of emergency situations.

B. Time Limits. Subject to call-out minimums, overtime shall begin at the end of an officer's regularly scheduled shift or upon reaching the station.

C. Court and Testimony. Subject to call-out minimums, overtime for employees who attend court or other hearings shall be paid at the regular overtime rate. This shall include travel time from the station to court, and back to the station

D. Paid Leave Time. When any employee is off on paid leave time, such as sick leave, holiday or vacation, jury duty leave, or compensation time, such time shall be considered as hours worked for the purpose of calculating overtime.

E. Mandatory Schedule Changes. During a shift change, if an employee is required to work more than forty (40) hours in his/her regular work week to adjust to the new schedule, the employee will be paid overtime or receive compensatory time within a specific pay period.

G. Management Rights. Since the City Administrator is responsible for the efficient administration of all the affairs of the City, management reserves the right to control overtime hours worked, consistent with State and Federal law, and not in conflict with this MOU.

2.06 Cell Phones. When any employee is required to carry (wear) a department issued cell phone, said employee shall be responsible for telephonic response to any emergency pages from the department and/or supervisor(s) within a reasonable time period based upon each individual circumstance.

The employee shall not be held responsible for a telephonic response if the employee is deemed to have not been within cell phone range, the employee's cell phone is found to be defective, the employee is unable to reasonably respond to the emergency situation, or if the employee's response would be of little or no value given time and distance considerations.

An employee who responds to an emergency call to service shall be paid for all time spent in such response, beginning when the employee starts traveling to the site of the emergency or the police department, at one and one-half times the employee's regular rate of pay with a minimum of two hours.

2.07 Compensatory Time.

A. Eligibility. All regular and probationary employees shall be entitled to accrue compensatory time.

B. Compensatory Time Administration. Employees may take compensatory time off in lieu of paid overtime as approved by the Chief of Police, subject to applicable state or federal law. Employees whose compensatory time is interrupted or postponed due to injury on the job, sickness, court, call-backs for manpower shortage, schedule changes and such, shall be rescheduled after such interruption or postponement as approved by the Chief of Police. No compensatory time previously scheduled shall be lost to an employee exceeding the maximum compensatory accrued during the interruption or postponement. When requested in writing, all employees shall be given their time off within two (2) weeks of that request, subject to departmental needs. Compensatory time may be used in uninterrupted blocks of time subject to departmental needs and as approved by the Chief of Police.

C. Accrual. Compensatory time shall be accrued at one and one-half (1.5) hours for every hour of overtime worked.

D. Limit of Accrual. An employee who is a sworn peace officer may accrue a bank of up to 280 hours of compensatory time off at any given time. An employee who is not a sworn peace officer may accrue a bank of up to 240 hours of compensatory time off at any given time. Upon written request, an employee may cash out no more than 150 hours of compensatory time every three (3) calendar months. Such request must be submitted

in writing no later than the end of the pay period preceding the pay period payment is to be made.

2.08 Call Outs. Employees called back to work from their day off, or other off-duty hours, shall receive paid overtime or compensatory time at the employee's discretion. There shall be two (2) hours minimum guarantee.

2.09 Holidays.

A. Non-Sworn. Except as otherwise set forth below, thirteen 8-hour paid holidays shall be observed by full-time non-sworn personnel,

January 1, New Year's Day
January- 3rd Monday, Martin Luther King Day
February – 3rd Monday, Presidents Day
May - last Monday, Memorial Day
July 4, Independence Day
September - 1st Monday, Labor Day
November 11, Veterans Day
November - 4th Thursday, Thanksgiving Day
November - 4th Friday, day following Thanksgiving Day
December 24, Christmas Eve
December 25, Christmas Day
December 31, New Year's Eve
Two Floating Holidays (to be taken within the given year.)

When any of the above holidays falls on a Saturday or Sunday, the holiday will be observed on the previous Friday or following Monday, respectively.

B. Sworn Personnel. In lieu of fixed holidays, full-time sworn personnel will be paid 5.53 hours per pay period. Full-time sworn personnel will continue to receive two 10-hour floating holidays per calendar year thru calendar year 2020. (Effective January 1, 2021, for full-time sworn personnel, the two (2) floating holidays will be at 12 hours each.) Any full-time permanent or probationary sworn employee who works overtime on a City recognized holiday shall receive two (2) times his/her regular base pay for all overtime hours worked.

2.10 Vacation.

A. Eligibility. All regular and probationary employees shall accrue vacation time from the date of hire. The purpose of vacation is to enable each eligible employee to have time for rest and relaxation, and return to work mentally and physically refreshed. Each eligible employee shall be required to have served the equivalent of one (1) year of continuous service with the City in order to be eligible for full annual vacation leave. However, in the event an employee so chooses, he/she may, after six (6) continuous months of service, take vacation leave not to exceed four (4) working hours with his/her

Supervisor's approval.

B. Vacation Administration. Employees whose vacations are interrupted or postponed due to injury on the job, sickness, court, call-backs for manpower shortage, or schedule changes shall be rescheduled after such interruption or postponement. No vacation previously scheduled shall be lost due to an employee exceeding the maximum vacation accrual during the interruption or postponement.

C. Accrual. For full-time employees, vacation shall be accrued and credited on a monthly basis at the following rate for time in service.

<u>Years</u>	<u>Days</u>	<u>Hours Per Month</u>
0 - 1	10	6.67
2	12	8.00
3	13	8.67
4	14	9.34
5	15	10.00
6	16	10.67
7	16	10.67
8	17	11.34
9	18	12.00
10	18	12.00
11	19	12.67
12	19	12.67
13	19	12.67
14	20	13.33
15	21	14.00

D. Limits of Accrual. There is a cap of two years' worth of accrual upon the number of hours of accrued vacation leave an employee may accrue and carry over from year to year. Upon written request, an employee may cash out vacation time every other calendar month. Such request must be submitted in writing no later than the end of the pay period preceding the pay period payment is to be made. Notwithstanding the foregoing, employees are encouraged to utilize their vacation leave for rest and relaxation.

E. Compensation at Termination. Employees leaving the City with accrued vacation leave shall be paid the amount of accrued vacation to the date of termination and their current rate.

2.11 Sick Leave.

A. Eligibility and Purpose. All regular and probationary full-time employees shall accrue sick leave at a rate of eight (8) hours per calendar month effective from that employee's date of hire.

B. Use. An employee may use accrued sick leave in the case of actual personal illness, illness or disability, medical or dental appointments, parental leave, or in the case of injury to, illness of, and medical or dental appointments for the employee's immediate family. For purposes of this section only, "immediate family" shall mean (1) spouse or domestic partner, (2) child, (3) parent, (4) sibling, (5) persons in "step" relationship of (1) through (4), and (6) any other person approved in advance by the Chief of Police. In the event the Chief of Police does not approve use of accrued leave for a person described in (6), the employee may appeal such determination to the City Administrator, whose decision shall be the final administrative decision.

C. Sick Leave/Bereavement Leave While on Paid Leave.

1. An illness or injury occurring while on vacation leave or compensatory time off shall be covered as sick leave, provided the employee has sufficient accumulated sick leave available to cover the time off.

2. Employees who are on paid time off (i.e., sick, vacation, CTO) at the time of a death in the employee's immediate family shall be entitled to substitute sick or bereavement leave for vacation or other paid time off, provided the employee has sufficient accumulated sick leave available to cover the time off. The total period of absence from City employment (vacation and sick leave) shall not exceed beyond that time initially approved for vacation, without specific approval. Unused vacation or other paid compensation time shall be retained by the affected employee.

D. Accumulation. Accrued sick leave may be accumulated to a maximum of 2,080 hours. An employee may use 100% of unused sick leave to "retire" early before the commencement of PERS retirement benefits. Employees shall be paid on a monthly basis until accumulated sick leave is utilized or until PERS retirement benefits begin, whichever is earlier. At separation, an employee may choose to be paid 50% of his or her unused sick leave, to a maximum of 480 hours at his or her current rate of pay and/or upon retirement unused accrued sick leave may be converted to PERS service credit per the City's contract with PERS.

E. Application of Unused Sick Leave to Retirement Benefits. Upon retirement under the Public Employees Retirement System (PERS), unused sick leave shall be credited to the total years of service.

D. Transfer of sick time. Employees may transfer up to 50% of accumulated sick leave voluntarily to a fellow employee who has exhausted all his/her leave time due to an extended illness or injury. The transfer shall be on an hour for hour basis and shall not exceed eighty (80) hours of sick leave.

E. Maternity Leave. The City shall provide leave to eligible employees as required by the California Family Rights Act, the Family and Medical Leave Act, and the California Pregnancy Disability Law.

2.12 Bereavement Leave. Employees shall be granted three (3) days of paid leave for bereavement purposes in each case of a death within his/her immediate family. An additional two (2) days of bereavement leave shall be granted if out of state travel or two hundred (200) miles or more of travel from home is required. Immediate family shall be defined as the employee's spouse or registered domestic partner, child or stepchild, parent or grandparent, brother or sister, or in-laws.

2.13 Military Leave. Every employee of the City shall be granted military leaves of absence and other benefits as provided in Division 11, Part I, Chapter VII of the Military and Veteran's Code of the State of California and any applicable amendments. All employees applying for military leave shall give the department head, within the limits of military regulations, an opportunity to determine when such leave shall be taken. Employees will be on full-pay status for summer and weekend drills.

2.14 Leave of Absence Without Pay. Leave of absence without pay may be granted by the City Administrator upon recommendation by the department head for a period not to exceed thirty (30) days. Leave of absence without pay in excess of thirty (30) days shall be granted only by the City Council.

2.15 Bilingual Pay. An employee, whose assignment and duties require the frequent and regular use of bilingual skills in English and Spanish, or any other language designated by the City Administrator to be of benefit to the City, shall be designated by the City Administrator to receive a bilingual allowance. For the purposes of this section only, all classifications represented by the Association, regardless of assignment, perform duties that require the frequent and regular use of their Spanish and English bilingual skills. Full-time employees who demonstrate basic verbal bilingual skills shall receive compensation of \$60 per pay period and full-time employees who pass a written and verbal examination shall receive compensation of \$125 per pay period. The form of the examination shall be agreed upon by the City and the Association and the examination shall be given a minimum of twice per year.

2.16 P.O.S.T. (Police Officers Standard of Training) Certification Incentive Pay. An employee who qualifies for a Regular or Specialized Intermediate POST Certificate shall receive premium compensation of four percent (4%) above his/her base salary. An employee who qualifies for a Regular or Specialized Advanced POST Certificate shall receive premium compensation of an additional four percent (4%) above his/her base salary, for a total of eight percent (8%).

2.17 Educational Incentive Pay. All employees represented by the POA shall receive premium compensation above their base salary for possessing the following degrees, provided they are in a subject that is law enforcement or job related:

Associate's Degree: three percent (3%) compensation above base salary;

Bachelor's Degree: an additional two and one-half percent (2.5%) for an employee who in addition to Associates degree obtains a Bachelor's Degree and four percent (4%) for a Bachelor's Degree without having obtained an Associate's Degree. In no event shall the

combined incentive equal greater than five and one-half percent (5.5%).

The Police Chief shall use reasonable criteria to determine what educational degrees are law enforcement related.

2.18 Uniform Allowance. Employees who are required to wear a uniform shall receive a uniform maintenance allowance. The allowance shall be used by the employee to replace, maintain, repair, and clean all designated uniform garments, hats, caps, shoes, leather wear, ornamentation, and inclement weather clothing.

A. Uniform Administration. The uniform maintenance allowance paid to full-time unit members shall be \$23 per pay period (\$598.00 per year). In addition, each June and December, full-time sworn employees shall be permitted to purchase up to \$400 of new uniforms and/or work-related equipment at the City's expense.

B. Payment. The uniform maintenance allowance shall be paid each biweekly pay period.

C. New Employees. New employees shall receive a prorated uniform allowance at the end of the first pay period following the date of hire. Thereafter, they shall be paid their uniform allowance in the same manner as all other employees. New employees shall receive four (4) uniforms and/or work-related equipment, at the time of hire.

2.19 Medical Insurance.

A. Eligibility. All regular and probationary employees shall be eligible for medical insurance and deferred compensation from the date of hire.

B. Medical Insurance Administration.

1. The City's monthly contribution towards a medical plan provided by the City for full-time employees and dependents shall be \$975 Effective January 1, 2020. If the total of the premium cost for an individual employee, plus eligible dependents, is less than the City's contribution, the difference between the City's contribution, and the insurance premium, the insurance premium may be deposited in the employee's deferred compensation account.

2. Upon providing the City written proof that medical insurance coverage is in force through coverage provided by another source, a full-time employee may opt out of the City's medical insurance plan and receive the entire monthly contribution as deferred compensation.

2.20 Vision Insurance. The City shall provide a Vision Care Plan during this agreement or select an alternate vision care provider which maintains equivalent or increases benefits to the employee. Effective the pay day of January 10, 2014, the City and a full-time employee shall share in vision premiums with the City paying 75% and the employee paying 25%.

2.21 Dental Insurance. The City shall provide a Dental Care Plan during this agreement or select an alternate vision care provider which maintains equivalent or increases benefits to the employee. Effective the pay day of January 10, 2014, the City and a full-time employee shall share in dental premiums with the City paying 75% and the employee paying 25%.

2.22 Life Insurance. The City shall provide group term life insurance benefits plan which shall provide for fifty thousand dollars (\$50,000) life coverage for full-time employees during the term of their employment.

2.23 Reimbursements. Effective the pay period starting December 7, 2013, the City shall end its practice of reimbursing employees for the employee share of State Disability Insurance, Medicare and FICA (approximately 9%).

2.25 Retirement / PERS – Public Safety Members

A. Eligibility. All regular and probationary employees shall be entitled to participate in the current retirement system from the date of hire.

B. Sworn PERS “Classic” Personnel. The City shall provide the PERS 2% @ 55 retirement formula for all sworn personnel. Effective July 1, 2015, employees will contribute 2% of the employee “pickup” for Public Employees Retirement System benefits. Effective January 1, 2016, employees will contribute 4% of the employee “pickup” for Public Employees Retirement System benefits.

C. Sworn PEPRAs New Hires. For employees hired on or after January 1, 2013 and classified as “new” members of CalPERS as defined by Public Employees Pension Reform Act (PEPRA), the City shall maintain a contract with CalPERS for the provision of a 2% @ 57 (highest 36 months) retirement benefit formula. Also pursuant to PEPRA these employees and the City are each responsible for paying one-half of the normal cost of this retirement plan.

2.26 Retirement / PERS – Miscellaneous Members

A. Eligibility. All regular and probationary employees shall be entitled to participate in the current retirement system from the date of hire.

B. Miscellaneous PERS “Classic” Personnel. The City shall provide the PERS 2% @ 55 retirement formula for all miscellaneous personnel. Effective July 1, 2015, employees will contribute 2% of the employee “pickup” for Public Employees Retirement System benefits. Effective January 1, 2016, employees will contribute 4% of the employee “pickup” for Public Employees Retirement System benefits.

C. Miscellaneous PEPRA New Hires. For employees hired on or after January 1, 2013 and classified as “new” members of CalPERS as defined by Public Employees Pension Reform Act (PEPRA), the City shall maintain a contract with CalPERS for the provision

of a 2% at 62 (highest 36 months) retirement benefit formula. Also pursuant to PEPRA these employees and the City are each responsible for paying one-half of the normal cost of this retirement plan.

2.26 Mileage Reimbursement. Employees required to use their private vehicle for authorized City business or training shall receive reimbursement at the rate set forth by IRS.

2.27 Dues Deductions. The City will deduct, without charge, dues from the pay of those employees who individually provide written authorization for such dues in an amount certified be current and correct by the President of the POA by the 10th of the month following the month of deduction. Dues in this context mean any deduction voluntarily authorized by a POA member and City Employee.

2.28 Automatic Deposit. The City shall deposit for those employees who so request paychecks to employee accounts in a bank, credit union or savings and loan association per existing City policy.

2.29 Safety Equipment. The City shall supply all officers with adequate safety equipment. The City may issue patrol rifles upon officers completing necessary training and the rifles being available. Personal rifles may be authorized for use by officers upon the approval of the Chief of Police.

2.30 Recognition for Investigation Work. After a minimum of two (2) years tenure with the City, an officer will be recognized for satisfactory completion or authorized investigative work performed by that officer in the form of an acknowledgment letter written by the Chief of Police and placed in the officer's personnel file.

2.31 Incentive Pay for Special Assignments. Police Officers assigned to Special Assignments will be entitled to a premium above their base salary payable with the normal payroll, with a maximum of two (2) assignments. These Officers must satisfactorily perform their Special Assignments as well as their regular patrol duties. In the event an Officer resigns from their Special Assignment or the assignment no longer exists, the Officer will lose the premium pay. The Special Assignments for the period of the MOU are:

K-9 Officer 3%
School Resource Officer (SRO) 3%
Motor Officer 3%
Narcotics Officer 3%

Police Officers covered by this MOU are eligible for incentive pay at the rate of 4% for Field Training Officer assignments, but only on shifts when they are actually training other Police Officers (reserve or regular). Effective on July 2, 2016, Corporals and Sergeants are not eligible for the 4% Field Training Officer incentive pay.

Police Officers covered by this MOU are eligible for incentive pay at the rate of 4% for

Senior Officer Assignments. Senior Officer Assignments will be at the discretion of the Chief and shall have a term of not greater than 3 years. Corporals and Sergeants are not eligible for the 4% Senior Officer Assignments or compensation

2.31 Movie /Special Events Assignments. All employees represented by the POA who are assigned to a movie/commercial detail or a special event detail shall be compensated at the rate of \$40.00 per hour.

2.32 Shift Differential. An employee whose shift covers 1900 – 0700 shall be paid a shift differential of \$1.00 per hour for the duration of said shift.

3. DISCIPLINARY ACTION.

3.01 Disciplinary action shall be in accordance with the City's Personnel Manual and the Guadalupe Police Department Police Manual.

4. GRIEVANCE PROCEDURES.

4.01 Employees covered by this MOU may file grievances in accordance with the following rules and procedures:

A. Grievances may be filed concerning the interpretation of this MOU, other rules and regulations concerning terms and conditions of employment, directions of supervisors and disciplinary actions, but may not be filed for rejecting during probation.

B. The Police Department shall allow a grieving employee time off from regular duties without loss of pay when such time off is reasonably necessary for the drafting of a grievance.

C. Time limits specified herein may be extended with the written approval of both parties.

D. Failure of a grieving employee to file an appeal within the specified time limits shall constitute abandonment of a grievance.

E. An aggrieved employee may be accompanied by and assisted by representative of the employee's choice but must be personally present and participate in discussions at each formal step in the proceedings.

F. No grievance shall be acted on unless filed within thirty (30) days of the time the grieving employee had first knowledge of the matters on which the grievance is based.

G. In each grievance filed, the grieving employee shall state the action the employee wishes taken to cure the grievance, as well as specific and pertinent information as to the matter grieved. The steps in the procedure shall be as follows:

Step No. 1: The employee shall discuss the matter with the immediate supervisor, clearly

stating that a grievance is being commenced. The supervisor shall refer the employee to the next level of supervision, if the matter is beyond the immediate supervisor's control, or shall respond verbally or in writing within five (5) days if the matter is within the scope of his/her control. If the employee is unsatisfied with the supervisor's response or is referred to the next level of supervision, the employee shall file a written grievance within five (5) days to the next level of supervision.

Step No. 2: On receipt of a grievance by the second level supervisor, that supervisor shall either refer the grievance to the next level of supervision, if the matter is beyond the second level supervisor's control, or schedule a meeting with the grieving employee to discuss the matter. The meeting shall be scheduled within five (5) days, and the second level supervisor shall respond in writing giving the reason for the decision made within five (5) days after completion of the meeting.

Step No. 3: The process shall continue through higher levels of supervision in the same manner as described in Step No. 2 until the employee is satisfied or the City Council is reached. A grievance to the City Council shall also state whether the grieving employee desires a closed or open hearing. Such grievance shall be scheduled for the next regular City Council meeting for which the agenda is open. The City Council shall hold such hearing and may make additional investigations into the matter. It shall direct a decision in writing with the reasons thereof within a reasonable time, and such decision shall be final.

5. EMPLOYMENT STATUS.

5.01 Personnel Files. An employee may inspect and copy his/her personnel file as required by law

5.02 Probationary Period. All appointments shall be tentative and subject to a probationary period of twelve (12) months. The Chief of Police, with consent of the City Administrator, may extend the probationary period for specified cause(s). The extension shall be provided in writing to an employee. All probationary employees who are being placed on an extended probationary period shall be given written notice of the extension prior to the expiration of their probationary period. In the event notice is not give, the employee shall be considered to have successfully completed the probationary period.

An employee who is in a position that is reclassified shall be required to complete an additional probationary period. The probationary period shall be regarded as part of a continuing testing process and shall be utilized for closely observing the employee's work, for securing the most effective adjustment of a new employee to the position and for rejecting any probationary employee whose performance does not meet the required standard.

5.03 Demotion. Demotion of an employee to a lower class shall result in reduction of salary. The employee's salary shall be placed in the identical step in the lower class that the employee enjoyed in the class from which demotion was made. Demotion can be made for cause, which shall be provided to the employee in writing by the Chief of Police

prior to any action taking place. The demoted employee may appeal demotion for disciplinary reasons through the grievance procedure. Demotion for any other reason is not appealable.

5.04 Lay-Off. Whenever, in the judgment of the City, it become necessary to make a reduction in force, whenever possible, the reduction shall be accomplished through attrition. Employees subject to a reduction in force shall be given at least thirty (30) working days notice prior to the effective date of the layoff, or thirty (30) days severance pay in lieu of notice. The POA shall receive concurrent notice and may be granted an opportunity to meet and consult with the City to discuss the proposed alternatives to a reduction in force.

When one (1) or more employees performing in the same class in the Police Department are to face reduction in force, the Chief of Police and the POA representative shall meet to discuss the procedures and order of lay-off.

5.05 Part-Time Employees. Part-time employees in represented classifications shall receive pro-rated benefits base on their percentage of FTE status.

6. POLITICAL ACTIVITIES. Pursuant to the City's Personnel Policy Manual and California Law.

7. MISCELLANEOUS.

7.01 Conclusiveness. It is not the intent of either party to change any plan, program, rule or regulation not specifically referred to in this MOU by the execution of the MOU. The parties may mutually agree to meet and confer on any matter at any time. This MOU is intended to be the full and final definition of wages, hours and working conditions for the period specified. However, other rules and policies set out in the City Personnel Policy Manual and the Administrative Procedures may apply. When in conflict with other policy documents, this MOU shall control.

7.02 Saving Clause. If any article or section of the MOU or any addendum thereof should be held to be invalid by operation or law or by a tribunal of competent jurisdiction, or if compliance or enforcement of any article or section should be restrained by such tribunal or by enactment of a superseding rule, regulation, law or order by any governmental authority other than the City, such article or section shall be immediately suspended and be of no force and effect, and the parties shall immediately begin the meet and confer process for the purpose of arriving at a mutually satisfactory replacement for such article or section. Invalidation of a part or portion of this MOU shall not invalidate any remaining portion, unless those remaining portions were contingent upon the Operation of the invalidated article or section.

7.03 Non-Discrimination. Both the City and the POA agree that they shall not unlawfully discriminate against any employee on the basis of age, race, sex, handicap, creed, color, national origin, or ancestry. Neither the City not the POA shall interfere

with, intimidate, restrain, coerce, or discriminate against any employee because of the exercise of rights to engage or not engage in lawful POA activity.

7.04 City Rights Clause. The POA recognizes the City has and will continue to retain, whether exercised or not, the unilateral and exclusive right to operate, administer and manage its municipal services and work force performing those services in all respect subject to this MOU.

The City has and will continue to retain exclusive decision-making authority on matters not officially and expressly modified by specific provisions of the MOU.

The exclusive rights of the City shall include, but not be limited to: the right to determine the organization of the City government and the purpose and mission if its constituent agencies; to set standards of service to be offered to the public, and through its management officials, to exercise control and discretion over its organization and operations; to establish and effect administration and employment rules and regulations consistent with law and specific provisions of this MOU, to direct its employees; to classify and reclassify positions, to take disciplinary action for just cause; to relieve its employees from duty because of lack of work or for other legitimate reasons; to determine whether goods or services shall be made; purchases or contracted for; to determine the methods, means and personnel by which the City's services are to be provided, including the right to schedule assigned work and overtime; and to otherwise act in the interest of efficient service to the community.

For the City:

For the POA:

Ariston Julian, Mayor

Carlos Limon, President

Todd Bodem, City Administrator

EXHIBITS

CITY OF GUADALUPE
Ending POA Employee Payscale
(Term January 1, 2018 to June 30, 2020)

Exhibit 1

Range	A	B	C	D	E	F
159	25.297	26.562	27.890	29.284	30.749	32.286
171	27.279	28.643	30.075	31.579	33.158	34.816
182	29.314	30.780	32.319	33.935	35.631	37.413
192	31.366	32.934	34.581	36.310	38.126	40.032
202	33.633	35.315	37.080	38.934	40.881	42.925

Salary Range	Position Title
159	Records Technician
171	Police Office Manager
182	Police Officer Manager
192	Police Corporal
202	Police Sergeant

CITY OF GUADALUPE
POA Employee Payscale
Effective July 1, 2020 = 4% COLA

EXHIBIT 2

Range	A-COLA	B-COLA	C-COLA	D-COLA	E-COLA	F-COLA
159	26.309	27.624	29.006	30.455	31.979	33.577

Range	A-COLA	B-COLA	C-COLA	D-COLA	E-COLA	F-COLA
171	28.370	29.789	31.278	32.842	34.484	36.209

Range	A-COLA	B-COLA	C-COLA	D-COLA	E-COLA	F-COLA
182	30.487	32.011	33.612	35.292	37.056	38.910

Range	A-COLA	B-COLA	C-COLA	D-COLA	E-COLA	F-COLA
192	32.621	34.251	35.964	37.762	39.651	41.633

Range	A-COLA	B-COLA	C-COLA	D-COLA	E-COLA	F-COLA
202	34.978	36.728	38.563	40.491	42.516	44.642

Range	A - 2020	B - 2020	C - 2020	D - 2020	E - 2020	F - 2020
130	19.632	20.640	21.375	22.527	23.893	24.837
131	19.831	20.849	21.591	22.755	24.134	25.088
132	20.031	21.059	21.810	22.985	24.379	25.342
133	20.233	21.272	22.029	23.217	24.625	25.598
134	20.438	21.486	22.252	23.452	24.874	25.856
135	20.644	21.704	22.476	23.689	26.164	26.118
136	20.853	21.923	22.704	23.928	25.378	26.381
137	21.063	22.145	22.933	24.170	25.635	26.648
138	21.276	22.368	23.165	24.414	25.894	26.916
139	21.492	22.594	23.399	24.668	26.155	27.189
140	21.708	22.822	23.635	24.909	26.419	27.463
141	21.927	23.053	23.874	25.161	26.686	27.741
142	22.149	23.286	24.116	25.416	26.956	28.021
143	22.372	23.521	24.359	25.672	27.228	28.304
144	22.599	23.759	24.605	25.931	27.503	28.590
145	22.827	23.998	24.846	26.193	27.782	28.879
146	23.058	24.240	25.105	26.458	28.061	29.170
147	23.291	24.486	25.358	26.725	28.345	29.465
148	23.526	24.733	25.614	27.006	28.631	29.763
149	23.763	24.983	25.842	27.268	28.920	30.063
150	24.003	25.235	26.134	27.542	29.213	30.367
151	24.246	25.490	26.398	27.821	29.508	30.674
152	24.491	25.747	26.665	28.103	29.806	30.984
153	24.737	26.007	26.926	28.386	30.107	31.297
154	24.988	26.270	27.206	28.673	30.412	31.612
155	25.241	26.536	27.481	28.963	30.718	31.932
156	25.496	26.804	27.759	29.255	31.028	32.255
157	25.754	27.074	28.039	29.551	31.342	32.580
158	26.016	27.348	28.427	29.849	31.659	32.909
159	26.309	27.624	29.006	30.455	31.979	33.577

CITY OF GUADALUPE
POA Employee Payscale
Effective July 1, 2020 = 4% COLA

EXHIBIT 2

Range	A - 2020	B - 2020	C - 2020	D - 2020	E - 2020	F - 2020
160	25.401	26.671	29.194	29.405	30.876	32.419
161	25.658	26.940	29.384	29.701	31.188	32.746
162	25.917	27.213	29.575	30.002	31.502	33.077
163	26.178	27.487	29.767	30.305	31.820	33.411
164	26.453	27.765	29.153	30.611	32.141	33.749
165	26.710	28.046	29.448	30.920	32.467	34.090
166	26.980	28.329	29.745	31.232	32.794	34.434
167	27.252	28.615	30.046	31.548	33.125	34.782
168	27.528	28.904	30.349	31.867	33.460	35.133
169	27.805	29.196	30.656	32.189	33.798	35.488
170	28.086	29.491	30.965	32.514	34.139	35.847
171	28.370	29.789	31.278	32.842	34.484	36.209
172	28.654	30.087	31.591	32.875	34.829	36.571
173	28.840	30.282	31.796	33.089	35.056	36.808
174	29.028	30.479	32.003	33.304	35.283	37.048
175	29.216	30.677	32.211	33.520	35.513	37.289
176	29.406	30.877	32.420	33.738	35.744	37.531
177	29.597	31.077	32.631	33.957	35.976	37.775
178	29.790	31.279	32.843	34.178	36.210	38.020
179	29.983	31.483	33.056	34.400	36.445	38.267
180	30.178	31.687	33.271	34.624	36.682	38.516
181	30.374	31.893	33.488	34.849	36.920	38.767
182	30.487	32.011	33.612	35.292	37.056	38.910
183	30.730	32.267	34.102	35.574	37.354	39.220
184	30.932	32.478	34.325	35.807	37.598	39.477
185	31.133	32.690	34.550	36.041	37.844	39.735
186	31.337	32.905	34.776	36.277	38.091	39.995
187	31.542	33.120	35.003	36.514	38.341	40.257
188	31.749	33.336	35.231	36.754	38.590	40.520
189	31.956	33.555	35.232	36.994	38.844	40.786
190	32.165	33.774	35.463	37.235	39.118	41.053
191	32.392	34.011	35.713	37.498	39.373	41.341
192	32.621	34.251	35.964	37.762	39.651	41.633
193	32.835	34.477	36.201	38.011	39.912	41.907
194	33.067	34.720	36.456	38.278	40.193	42.202
195	33.300	34.965	36.713	38.549	40.477	42.500
196	33.535	35.211	36.972	38.820	40.762	42.799
197	33.771	35.460	37.232	39.094	41.049	43.102
198	34.009	35.710	37.495	39.369	41.338	43.405
199	34.249	35.962	37.759	39.646	41.629	43.711
200	34.491	36.213	38.026	39.927	41.923	44.019
201	34.734	36.471	38.293	40.207	42.219	44.332
202	34.978	36.728	38.563	40.491	42.516	44.642
203	35.223	36.985	38.833	40.775	42.814	44.954
204	35.470	37.244	39.105	41.060	43.114	45.269

CITY OF GUADALUPE
 POA Employee Payscale
 Effective July 1, 2020 = 4% COLA

EXHIBIT 2

Range	A - 2020	B - 2020	C - 2020	D - 2020	E - 2020	F - 2020
205	35.718	37.504	39.379	41.348	43.415	45.586
206	35.968	37.767	39.654	41.637	43.719	45.905
207	36.220	38.031	39.932	41.929	44.025	46.226
208	36.473	38.297	40.211	42.222	44.333	46.550
209	36.729	38.565	40.493	42.518	44.644	46.876
210	36.986	38.835	40.776	42.815	44.956	47.204
211	37.245	39.107	41.062	43.115	45.271	47.534
212	37.505	39.381	41.349	43.417	45.588	47.867
213	37.768	39.657	41.639	43.721	45.907	48.202
214	38.032	39.934	41.930	44.027	46.228	48.540
215	38.299	40.214	42.224	44.335	46.552	48.880
216	38.567	40.495	42.519	44.645	46.878	49.222
217	38.837	40.779	42.817	44.958	47.206	49.566
218	39.108	41.064	43.117	45.272	47.536	49.913
219	39.382	41.352	43.418	45.589	47.869	50.263
220	39.658	41.641	43.722	45.908	48.204	50.614

CITY OF GUADALUPE
POA Employee Payscale
Effective July 1, 2021 = 3% COLA

Exhibit 3

Range	A-COLA	B-COLA	C-COLA	D-COLA	E-COLA	F-COLA
159	27.098	28.453	29.876	31.369	32.938	34.585

Range	A-COLA	B-COLA	C-COLA	D-COLA	E-COLA	F-COLA
171	29.221	30.682	32.216	33.827	35.519	37.295

Range	A-COLA	B-COLA	C-COLA	D-COLA	E-COLA	F-COLA
182	31.401	32.972	34.620	36.351	38.168	40.077

Range	A-COLA	B-COLA	C-COLA	D-COLA	E-COLA	F-COLA
192	33.599	35.279	37.043	38.895	40.841	42.882

Range	A-COLA	B-COLA	C-COLA	D-COLA	E-COLA	F-COLA
202	36.028	37.829	39.720	41.706	43.792	45.981

Range	A - 2021	B - 2021	C - 2021	D - 2021	E - 2021	F - 2021
130	20.221	21.259	22.016	23.203	24.610	25.582
131	20.426	21.474	22.239	23.438	24.858	25.841
132	20.632	21.691	22.464	23.675	25.110	26.102
133	20.840	21.910	22.690	23.913	25.364	26.365
134	21.051	22.131	22.919	24.156	25.620	26.632
135	21.263	22.355	23.151	24.400	26.949	26.901
136	21.479	22.581	23.385	24.646	26.139	27.172
137	21.695	22.809	23.621	24.895	26.404	27.447
138	21.915	23.039	23.860	25.146	26.671	27.724
139	22.136	23.272	24.101	25.408	26.940	28.004
140	22.359	23.506	24.344	25.656	27.212	28.287
141	22.585	23.744	24.590	25.916	27.487	28.573
142	22.813	23.984	24.839	26.178	27.764	28.861
143	23.044	24.226	25.090	26.443	28.045	29.153
144	23.277	24.472	25.344	26.709	28.328	29.447
145	23.512	24.718	25.591	26.979	28.615	29.745
146	23.750	24.968	25.858	27.251	28.903	30.045
147	23.990	25.220	26.119	27.527	29.196	30.349
148	24.232	25.475	26.383	27.816	29.490	30.656
149	24.476	25.732	26.617	28.086	29.788	30.965
150	24.723	25.992	26.918	28.369	30.089	31.278
151	24.973	26.255	27.190	28.656	30.393	31.594
152	25.226	26.520	27.464	28.946	30.701	31.913
153	25.480	26.787	27.733	29.237	31.010	32.236
154	25.738	27.059	28.023	29.533	31.324	32.560
155	25.998	27.332	28.305	29.832	31.640	32.890
156	26.260	27.608	28.591	30.133	31.959	33.222
157	26.526	27.887	28.881	30.437	32.283	33.557
158	26.827	28.168	29.280	30.745	32.608	33.896
159	27.098	28.453	29.876	31.369	32.938	34.585

CITY OF GUADALUPE
POA Employee Payscale
Effective July 1, 2021 = 3% COLA

Exhibit 3

Range	A - 2021	B - 2021	C - 2021	D - 2021	E - 2021	F - 2021
160	26.163	27.471	30.070	30.287	31.802	33.391
161	26.428	27.748	30.265	30.592	32.123	33.729
162	26.694	28.029	30.462	30.902	32.447	34.070
163	26.963	28.312	30.660	31.214	32.774	34.413
164	27.247	28.598	30.028	31.530	33.105	34.762
165	27.512	28.887	30.331	31.848	33.441	35.113
166	27.789	29.178	30.637	32.169	33.778	35.467
167	28.070	29.473	30.947	32.495	34.119	35.825
168	28.354	29.771	31.260	32.823	34.464	36.187
169	28.640	30.072	31.576	33.155	34.812	36.553
170	28.929	30.376	31.894	33.489	35.163	36.922
171	29.221	30.682	32.216	33.827	35.519	37.295
172	29.513	30.989	32.539	33.861	35.874	37.668
173	29.705	31.191	32.750	34.081	36.107	37.913
174	29.898	31.393	32.963	34.303	36.342	38.159
175	30.093	31.597	33.177	34.526	36.578	38.407
176	30.288	31.803	33.393	34.750	36.816	38.657
177	30.485	32.010	33.610	34.976	37.055	38.908
178	30.683	32.218	33.828	35.203	37.296	39.161
179	30.883	32.427	34.048	35.432	37.538	39.416
180	31.084	32.638	34.270	35.663	37.782	39.672
181	31.286	32.850	34.492	35.894	38.028	39.930
182	31.401	32.972	34.620	36.351	38.168	40.077
183	31.652	33.235	35.125	36.641	38.474	40.397
184	31.860	33.453	35.355	36.881	38.726	40.662
185	32.067	33.671	35.586	37.122	38.979	40.927
186	32.277	33.892	35.819	37.366	39.234	41.195
187	32.488	34.113	36.053	37.610	39.491	41.465
188	32.702	34.336	36.288	37.856	39.748	41.736
189	32.915	34.561	36.289	38.104	40.009	42.009
190	33.130	34.787	36.527	38.352	40.291	42.285
191	33.364	35.031	36.784	38.623	40.555	42.581
192	33.599	35.279	37.043	38.895	40.841	42.882
193	33.820	35.511	37.287	39.151	41.109	43.164
194	34.059	35.762	37.550	39.427	41.399	43.468
195	34.299	36.014	37.814	39.705	41.691	43.775
196	34.541	36.268	38.081	39.985	41.985	44.083
197	34.784	36.524	38.349	40.266	42.280	44.395
198	35.029	36.782	38.620	40.550	42.578	44.708
199	35.277	37.041	38.892	40.835	42.878	45.023
200	35.525	37.299	39.166	41.124	43.181	45.340
201	35.776	37.565	39.442	41.414	43.485	45.662
202	36.028	37.829	39.720	41.706	43.792	45.981
203	36.280	38.094	39.998	41.998	44.098	46.303
204	36.534	38.361	40.278	42.292	44.407	46.627
205	36.790	38.629	40.560	42.588	44.718	46.954
206	37.047	38.900	40.844	42.886	45.031	47.282

CITY OF GUADALUPE
 POA Employee Payscale
 Effective July 1, 2021 = 3% COLA

Exhibit 3

Range	A - 2021	B - 2021	C - 2021	D - 2021	E - 2021	F - 2021
207	37.306	39.172	41.130	43.186	45.346	47.613
208	37.568	39.446	41.418	43.489	45.663	47.947
209	37.831	39.722	41.708	43.793	45.983	48.282
210	38.095	40.001	42.000	44.100	46.305	48.620
211	38.362	40.281	42.294	44.408	46.629	48.961
212	38.631	40.562	42.590	44.719	46.956	49.303
213	38.901	40.846	42.888	45.032	47.284	49.648
214	39.173	41.132	43.188	45.347	47.615	49.996
215	39.447	41.420	43.490	45.665	47.949	50.346
216	39.724	41.710	43.795	45.985	48.284	50.698
217	40.002	42.002	44.101	46.306	48.622	51.053
218	40.282	42.296	44.410	46.631	48.963	51.411
219	40.564	42.592	44.721	46.957	49.305	51.770
220	40.848	42.890	45.034	47.286	49.650	52.133



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of November 10, 2020

Sonia Rios

Prepared by:
Sonia Rios-Ventura, RCDCC


Approved by:
Todd Bodem, City Administrator

SUBJECT: Adopt Resolution No. 2020-88 amending and replacing resolution No. 2020-67 authorizing the City to apply for the Community Development Block Grant Coronavirus Response Round 1 (CDBG-CV1) grant program.

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2020-88 amending and replacing Resolution No. 2020-67 to apply for a Community Development Block Grant Coronavirus Response Round 1 (CDBG-CV1) grant program funds to create a COVID-19 high risk households food delivery service, manage the grant, hire a Coronavirus Community Service Coordinator, buy all needed equipment, and execute the grant if awarded.

DISCUSSION:

Resolution No. 2020-67 was approved on August 11, 2020 and sent to CDBG along with the CDBG-CV1 application. The CDBG-CV1 funds will be used to hire a Coronavirus Community Service Coordinator position to coordinate the City's weekly food distribution, support all other food distributions with the city, set up a list of households who have COVID-19 high risk individuals in the home, and provide any additional delivery services (prescription pick up, for example) to those households.

On October 26, 2020 we received an email from the CDBG program stating that in section one of the resolution it stated that the City Council/County Board of Supervisors had reviewed and approved the submission of the application but only the City Council had signed the resolution. Due to this clerical error resolution 2020-67 needs to be amended and replaced for the City to receive the \$84,676 award.

FISCAL IMPACT:

The cost to operate the CDBG-CV1 program, to manage the contract and purchase needed equipment will be fully paid by the CDBG grant, \$84,676. There is no match requirement. There will be no fiscal impact to the City.

ATTACHMENTS:

1. Resolution No. 2020-88

RESOLUTION NO. 2020-88

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM- CORONAVIRUS RESPONSE ROUND 1 (CDBG-CV1) NOFA DATED JUNE 5, 2020

WHEREAS, The Department of Housing and Community Development posted their notice of funding availability on June 5, 2020 for the Coronavirus Response Round 1 grant allocation; and

WHEREAS, on July 6, 2020, the City and RCDCC held a public meeting to review the CDBG-CV1 program and the potential projects that could be done with the grant funds; and

WHEREAS, City recommended that the best use of these grant funds would be to create a Coronavirus Community Service Coordinator position to coordinate the City's weekly food distribution, set up a list of households who COVID-19 high risk individuals in the home, and provide delivery services to those households.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1:

The City Council has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of \$84,676 for the following CDBG-CV1 activities, pursuant to the June 2020 CDBG-CV1 NOFA:

Public Service (Activity Delivery and General Administration)	\$84,676
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SECTION 2:

The City hereby approves the use of Program Income in an amount not to exceed \$0.00 for the CDBG-CV1 activities described in Section 1.

SECTION 3:

The City acknowledges compliance with all state and federal public participation requirements in the development of its application.

SECTION 4:

The City hereby authorizes and directs the City Administrator, or designee, to execute and deliver all applications and act on the City's behalf in all matters pertaining to all such applications.

SECTION 5:

If an application is approved, the City Administrator, or designee, is authorized to enter into, execute and deliver the grant agreement (i.e., Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6:

If an application is approved, the City Administrator, Todd Bodem, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 10th day of November 2020 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-88**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held November 10, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of November 10, 2020**

Prepared by:
Shannon Sweeney,
Public Works Director / City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Obispo Street Waterline Project Construction

RECOMMENDATION:

That the City Council adopt Resolution No. 2020-89 authorizing the Mayor to execute a construction contract with Mainline Engineering Construction, Inc. for the Obispo Street Waterline project.

DISCUSSION:

In 2014, the Water Master Plan identified project number EWCIP – 6 as an upgrade of 470 feet of 6-inch cast-iron pipe and 2,490 feet of 8-inch AC pipe to 12-inch PVC pipe on Obispo St. from Fir St. to 10th St., to meet fire flow requirements, and an additional project (EWCIP – 11) for an upgrade of 960 feet of 4-inch AC pipe to 10-inch AC pipe on Obispo Street from 10th St. to 12th St. to meet industrial fire flow requirements. After careful review of the water distribution system and consideration of limited funds, City staff believes that the best solution to meet needs in the most cost-effective manner is to replace the 470 feet of 6-inch pipe on Obispo Street from 9th to 10th St. and about 460 feet of 4-inch pipe on Obispo St. from 10th St. to 11th St. to 12 – inch PVC. The remaining 500 feet of 4-inch pipe along with the 2,490 feet of AC pipe on Obispo St. from Fir St. that needs to be upgraded will have to wait until sufficient funds are available.

On October 9, 2020, the City solicited formal proposals for the Obispo Street Waterline Project. The request for proposals (RFP) was available on the City's website and advertised in the Santa Maria Times.

The deadline to receive proposals was 2:00 p.m., October 29, 2020. The City received 10 proposals, ranging from \$295,000 to \$554,989. The lowest proposal, from Mainline Engineering Construction Inc. was found to meet the City's needs.

Staff recommends awarding the contract to Mainline Engineering Construction Inc. for a total of \$295,000. It is also recommended to authorize the City Administrator to approve contract change orders during construction up to 15% over the contract amount if deemed necessary.

FISCAL IMPACT:

This construction project was budgeted in the FY 2020 – 21 budget. The bid amount is lower than the engineer's estimate of \$432,883 and the budgeted amount of \$500,000.

ATTACHMENTS:

1. Resolution No. 2020-89
2. Bid Results
3. Agreement

RESOLUTION NO. 2020-89

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE AWARDDING AND APPROVING A CONTRACT WITH MAINLINE ENGINEERING CONSTRUCTION INC. FOR THE OBISPO STREET WATERLINE PROJECT

WHEREAS, the City of Guadalupe Water Master Plan identified distribution waterlines in need of upgrade in order to meet fire flow requirements, including along Obispo Street between 9th Street and 11th Street; and,

WHEREAS, the City of Guadalupe Issued a Request for Proposals (RFP) for construction of this waterline on October 9, 2020; and,

WHEREAS, the City of Guadalupe received ten proposals for the installation of the Obispo Street waterline ranging in price from \$295,000 to \$554,989 by the proposal closing date of October 29, 2020 at 2:00 PM; and,

WHEREAS, Mainline Engineering Construction, Inc. submitted the lowest bid in the amount of \$295,000; and,

WHEREAS, Mainline Engineering Construction, Inc. is a responsible bidder that meets the qualifications for the installation of the project; and,

WHEREAS, Staff recommends the award of the contract to Mainline Engineering Construction, Inc.; and,

WHEREAS, Funds were budgeted in the FY 20 – 21 budget to cover these costs,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The Obispo Street Waterline project is awarded to Mainline Engineering Construction, Inc. which submitted the lowest responding bid in the amount of \$295,000.00; and,

SECTION 2. The Mayor is authorized to sign a contract on behalf of the City with Mainline Engineering Construction that is in substantial conformance with the sample agreement which was included in the City's request for bids for this project and

SECTION 3. The City Administrator is authorized to approve change orders to the contract during construction up to 15% of the bid price, if deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 10th day of November, 2020 by the following vote:

MOTION:

AYES:
NOES:
ABSENT:
ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-89**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held November 10, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



BID OPENING REPORT

Bids were opened on 10/29/2020 at 2:00 10.m ^{a.m.}
 For 2020-05 Obispo Street Waterline
Project

Pre-Bid Estimate \$432,983.00

CONTRACTOR:

BID AMOUNT:

- | | | |
|-----|---|---------------------|
| 1. | <u>SPIESS CONSTRUCTION INC.</u> | <u>\$356,540.00</u> |
| 2. | <u>CEDRO CONSTRUCTION INC.</u> | <u>\$347,200.00</u> |
| 3. | <u>R. BURKE CORPORATION</u> | <u>\$360,090.00</u> |
| 4. | <u>JF WILL COMPANY INC.</u> | <u>\$554,989.00</u> |
| 5. | <u>KIES & SON CONSTRUCTION INC.</u> | <u>\$334,977.00</u> |
| 6. | <u>MAINLINE ENGINEERING CONST. INC.</u> | <u>\$295,000.00</u> |
| 7. | <u>TIERRA CONTRACTING INC.</u> | <u>\$346,775.00</u> |
| 8. | <u>V LOPEZ JR & SONS</u> | <u>\$382,334.00</u> |
| 9. | <u>CALPORTLAND CONSTRUCTION</u> | <u>\$359,479.00</u> |
| 10. | <u>RAMINHA CONSTRUCTION</u> | <u>\$328,150.00</u> |
| 11. | | |
| 12. | | |
| 13. | | |
| 14. | | |
| 15. | | |

Signed: [Signature]
 Date: 10/29/2020

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.

THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

**AGREEMENT FOR CONTRACTOR SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
MAINLINE ENGINEERING CONSTRUCTION INC.**

THIS AGREEMENT FOR CONTRACTOR SERVICES (the "**Agreement**") is made and entered into this 10th day of November 2020, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and Mainline Engineering Construction Inc., a California Corporation ("**Contractor**").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Contractor agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Contractor shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Contractor shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in Exhibit A (Compensation) and made a part of this Agreement.

(b) Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, sub-contractor contracts and miscellaneous expenses. City shall independently review each invoice submitted by Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice

to Contractor with specific items in dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Contractor, which are disputed by City, City will cause Contractor to be paid within forty-five (45) days of receipt of Contractor's invoice.

(d) Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

(e) Contractor shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Contractor's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Contractor agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Contractor in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Contractor. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Contractor's Books and Records.

(a) Contractor shall maintain any and all documents and records demonstrating or relating to Contractor's performance of services pursuant to this Agreement. Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Contractor pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated

representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Contractor's address indicated for receipt of notices in this Agreement. The City shall compensate the Contractor for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Contractor's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Contractor.

(a) Contractor is and shall at all times during the terms of this Agreement remain a wholly independent Contractor and not an officer, employee or agent of City. Contractor shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the services under this Agreement on behalf of Contractor shall at all times be under Contractor's exclusive direction and control. Neither City nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Contractor or any of Contractor's officers, employees or agents, except as set forth in this Agreement. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees or agents are in any manner officials, employees or agents of City.

(c) Neither Contractor nor any of Contractor's officers, employees or agents shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

Section 9. Standard of Performance. Contractor represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Contractor shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Contractor under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Contractor shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Contractor. Contractor shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Contractor to comply with this section.

Section 11. Nondiscrimination. Contractor shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Contractor agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or sub contractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Contractor shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall have no liability to Contractor or any other person for, and Contractor shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Contractor's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Contractor, its agents, officers, directors, sub contractors or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Contractor has agreed to indemnify Indemnitees as provided above, Contractor, upon notice from City, shall defend Indemnitees at Contractor's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Contractor under Section 16 shall ensure Contractor's obligations under this section, but the limits of such insurance shall not limit the liability of Contractor hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Contractor for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. CONTRACTOR agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by CONTRACTOR, its agents, representatives or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. CONTRACTOR agrees to provide City with copies of required policies upon request. Prior to the beginning of and throughout the duration of the Work, CONTRACTOR and its subcontractors shall maintain insurance in conformance with the requirements set forth below. CONTRACTOR will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, CONTRACTOR agrees to amend, supplement or endorse the existing coverage to do so. CONTRACTOR acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to CONTRACTOR or its subcontractors in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to CITY.

CONTRACTOR shall provide the following types and amounts of insurance. Without limiting CONTRACTOR's indemnification of CITY, and prior to commencement of Work, CONTRACTOR shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to CITY:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1 "any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the CONTRACTOR and all risks to such persons under this Agreement, along with a waiver of subrogation endorsement.

(4) Errors and omission liability insurance appropriate to the CONTRACTOR's profession.

B. Minimum Limits of Insurance: CONTRACTOR shall maintain limits of insurance no less than:

(1) General Liability Insurance: CONTRACTOR shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate. The policy shall provide or be endorsed to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. This insurance and any umbrella or excess liability insurance shall be maintained for a minimum of three years or as long as there is a statutory exposure to completed operations claims, with the City and its officers, officials, employees, and agents continued as additional insured.

(2) Automobile Liability: CONTRACTOR shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the CONTRACTOR arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(3) Workers' Compensation and Employer's Liability: CONTRACTOR shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for CONTRACTOR's employees in accordance with the laws of the State of California, Section 3700 of the Labor Code. In addition, CONTRACTOR shall require each subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California, Section 3700 for all of the subcontractor's employees. CONTRACTOR shall submit to CITY.

(4) Errors and Omissions Liability: \$1,000,000 per claim as appropriate for the profession.

(5) Umbrella or excess liability insurance (if needed): CONTRACTOR shall obtain and maintain an umbrella or excess liability insurance that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;

- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall "follow form" to the underlying primary policies;

and

- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

(6) Pollution liability insurance. Environmental Impairment Liability Insurance shall be written on a CONTRACTOR's Pollution Liability form or other form acceptable to CITY providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than \$1,000,000 dollars per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) Notice of Cancellation: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) Primary/noncontributing: Coverage provided by CONTRACTOR shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

(3) City's Rights of Enforcement: In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by CONTRACTOR or CITY will withhold amounts sufficient to pay premium from CONTRACTOR payments. In the alternative, CITY may cancel this Agreement.

(4) Waiver of Subrogation: All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow CONTRACTOR or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONTRACTOR hereby waives its own right of recovery against CITY, and shall require similar written express waivers.

(5) Enforcement of Contract Provisions (non estoppel): CONTRACTOR acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform CONTRACTOR of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

(6) Requirements not Limiting: Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the CONTRACTOR maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the CONTRACTOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

(7) Prohibition of Undisclosed Coverage Limitations: None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

(8) Separation of Insureds: A severability of interests provision must apply for all additional insureds ensuring that CONTRACTOR's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(9) Pass through Clause: CONTRACTOR agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by CONTRACTOR, provide the same minimum insurance coverage and endorsements required of CONTRACTOR. CONTRACTOR agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. CONTRACTOR agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to CITY for review.

(10) City's Right to Revise Requirements: The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the CONTRACTOR a ninety (90) day advance written notice of such change. If such change results in substantial additional cost to the CONTRACTOR, the CITY and CONTRACTOR may renegotiate CONTRACTOR's compensation.

(11) Self-insured Retentions: Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by CITY.

(12) Timely Notice of Claims: CONTRACTOR shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONTRACTOR's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(13) **Additional Insurance:** CONTRACTOR shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

Section 17. Assignment. The expertise and experience of Contractor are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Contractor under the Agreement. In recognition of that interest, Contractor shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Contractor's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Contractor, in the performance of its duties pursuant to this Agreement, may utilize sub contractors.

Section 18. Continuity of Personnel. Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff assigned to perform the services required under this Agreement, prior to any such performance.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Contractor. In the event such notice is given, Contractor shall cease immediately all work in progress.

(b) Contractor may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Contractor or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Contractor or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Contractor or City, all property belonging exclusively to City which is in Contractor's possession shall be returned to City. Contractor shall furnish to City a final invoice for work performed and expenses incurred by Contractor, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 20. Default. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default and may terminate this Agreement immediately by written notice to Contractor.

Section 21. Excusable Delays. Contractor shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Contractor. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of the City, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 22. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Contractor in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 23. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: City Administrator
 City of Guadalupe
 918 Obispo Street
 Guadalupe, CA 93434

To Contractor: Mainline Engineering Construction, Inc.
 228 Amherst Place
 Lompoc, CA 93436

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute. The person or persons executing this Agreement on behalf of the Contractor represents and warrants that they have the authority to so execute this Agreement and to bind Contractor to the performance of its obligations hereunder.

Section 25. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or

violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Contractor and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).


Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CONTRACTOR:

CITY OF GUADALUPE

By: _____
Ariston Julian, Mayor

By:  _____
Title: CEO

APPROVED AS TO FORM:

Philip Sinco, City Attorney

By: _____

Title: _____

Exhibit A

The undersigned as Bidder declares that he/she has carefully examined the location of the proposed work above described, read and examined the Contract Documents, and Addendum/Addenda (List Addenda Received: _____, _____, _____) therefore, read the Notice to Contractors, the Proposal Requirements, including the Caltrans Standard Specifications, and hereby proposes and agrees, if this Proposal is accepted by the City, to furnish all materials and services required to do all the work required to complete the said construction in accordance with the Contract Documents in the time stated herein, for the unit prices given below:

BID SCHEDULE

ITEM NO.	ITEM	ESTIMATED QUANTITY	UNIT OF MEASURE	PAYMENT REFERENCE	UNIT PRICE (IN FIGURES)	ITEM PRICE (IN FIGURES)
BASE BID						
1	Construction Coordination	1	LS		500	500
2	Traffic Control	1	LS		467.38	467.38
3	Placement and Backfill 4-inch Diameter PVC Pressure Pipe	10	LF		628.70	6287
4	Placement and Backfill 6-inch Diameter PVC Pressure Pipe	20	LF		421.80	8436
5	Placement and Backfill 8-inch Diameter PVC Pressure Pipe	80	LF		169.00	13,520
6	Placement and Backfill 12-inch Diameter PVC Pressure Pipe	940	LF		96.24	90,465.60
7	Placement of 4-inch Gate Valve Assembly	1	EA		3896	3896
8	Placement of 6-inch Gate Valve Assembly	1	EA		4733	4733
9	Placement of 8-inch Gate Valve Assembly	3	EA		4078.33	12,234.99
10	Placement of 12-inch Gate Valve Assembly	6	EA		5653.83	33,922.88
11	Connection Assembly at 9th and Obispo	1	LS		7133	7133
12	Connection Assembly at 10th and Obispo	1	LS		6276	6276
13	Connection Assembly at 11th and Obispo	1	LS		9384	9384
14	Connection Assembly for 4-inch Fire Service	1	LS		4901	4901
15	Connection Assembly for Water Sampling Station	1	LS		3466	3466
16	Water Service Connection to Existing	19	EA		2683.53	50,987.07
17	New Water Service and Meter Box	1	EA		2500	2500
18	Abandon Fire Hydrant Assembly	2	EA		1500	3000
19	Abandon Existing Valve	7	EA		424.141	2968.98
20	Fire Hydrant Assembly	2	EA		10,666.50	21,333
21	Traffic Striping	1	LS		8588	8588

Exhibit A

TOTAL BASE BID IN WORDS:

Two Hundred ninety five thousand.
Total Base Bid Amount shall be shown in both words and figures.

The award of the contract, if awarded, will be to the lowest responsible bidder whose proposal complies with all the requirements prescribed. Bids will be compared by the Total Mathematical Bid as determined by the Engineer. The Total Mathematical Bid is the summation of all required bid items, excluding bid alternates. Bid items are calculated by multiplying the Engineers Estimate quantities by the unit bid prices. In the case of a discrepancy between the Total Mathematical Bid and the total bid written above, the Total Mathematical Bid shall govern.

The bidder to whom the contract is awarded agrees to enter into a contract with the City of Guadalupe, within fifteen (15) days after the date of Notice of Award, and to commence work within ten (10) working days, after the date of the Notice To Proceed, and to diligently prosecute the work to completion within the Time of Contract shown on the cover of the Project Manual.

The undersigned understands and agrees that the City of Guadalupe will not be responsible for any errors or omissions on the part of the undersigned in preparing and submitting this Proposal.


Signature

Project Manager
Title

10/29/2020
Date



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of November 10, 2020**

Handwritten signature of Shannon Sweeney in blue ink.

**Prepared by:
Shannon Sweeney,
Public Works Director/City Engineer**

Handwritten signature of Todd Bodem in blue ink.

**Approved by:
Todd Bodem, City Administrator**

SUBJECT:

Pasadera Lot 9 Map Modification

RECOMMENDATION:

That City Council receive report regarding Pasadera Lot 9 modification.

DISCUSSION:

On October 8, 2019, a public hearing was held to consider the Vesting Tentative Tract Map 29,064 proposal to subdivide Lot 9 of Tract Map 29,060 filed on May 9, 2014 (APN 113 – 450 – 09) consisting of 11.56 acres into 79 single-family lots having a minimum size of 3,000 ft.² and five (5), lots for storm water infiltration and storm drainage to the regional Pasadera Basin.

At the time of the public hearing, an at-grade crossing over the railroad tracks at the end of Arroyo Seco was anticipated to be sufficient to provide emergency access to residences located south of the railroad tracks, in conjunction with a bridge over the railroad tracks at Obispo Street.

Since that meeting, Union Pacific Railroad and Santa Maria Valley Railroad have indicated that they will not accept the previously proposed at-grade emergency ONLY crossing at the south end of Arroyo Seco. As such, they will not process the application for the Obispo Street bridge until they receive information on the Arroyo Seco crossing that is acceptable to them. The development is now proposing to install a bridge similar to the Obispo railroad crossing design for the railroad crossing at Arroyo Seco. Unfortunately, the result of the installation of this bridge will reduce the Pasadera Lot 9 development (Tract 29,064) by 4 residential lots. The bridge will be provided within public right-of-way and dedicated to the City of Guadalupe. Fortunately, the ability exists in Lot 9 for elevation tweaks to provide the dirt needed for the bridge abutment, thus the site is being lowered 12" to create the bridge abutment. The design changes to the grading plan, PIPs and Tract Map are underway and the revised plans will be forwarded to the City (and County for the Map) for review as soon as completed.

Section 66474.1 of the subdivision map act indicates that "a legislative body shall not deny approval of the final or parcel map if it has previously approved a tentative map for the proposed subdivision and if it finds that the final or parcel map is in substantial compliance with the previously approved tentative

map.” All parties involved believe that this revised parcel map is in substantial compliance with the previously approved tentative map.

FISCAL IMPACT

Losing four residential lots in Lot 9 subdivision will result in the loss of property tax revenue from those four residences. However, the construction of the bridge over Arroyo Seco will facilitate the construction of over 300 lots associated with DJ Farms South, a much greater number of lots that can generate property tax revenue. Not building the elevated bridge is likely to result in an extracted battle with Union Pacific Railroad that will delay or preclude the construction of over 300 lots associated with DJ Farms South.

10a.



PLANNING DEPARTMENT

**City of Guadalupe
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Tel (805) 356-3903**

To: Mr. Mayor and City Councilmembers
From: Larry Appel, Contract Planning Director
Date: November 2, 2020
Re: **Monthly Planning Report Covering October 2020**

MINISTERIAL PROJECTS

Zoning Clearances Approved	1
Zoning Clearances Denied	0
ADUs Approved	0
ADUs Denied	0
Zoning Clearances Appealed	0
Business Licenses Approved	0
Business Licenses Denied	0

DISCRETIONARY PROJECTS

The following projects are in for Planning Department review and have been worked on during August:

- DJ Farms South – tract map being processed, issues with RxR easements
- Pasadera Lot 9 early grading review and approval
- Sign Ordinance – met with Guadalupe Merchant’s Assoc. Oct 28th
- General Plan RFP – EMC Kick-off meeting held October 22nd
- General Plan and Rezone of various sites within the City - ongoing
- **LEAP Contract being finalized with contract signing (\$65K)**
- **REAP grant for \$104,872, approved in October**
- Olivera Multi-Family project submitted in October
- Almaguer LLA/GPZ processing to resolve lot line issues

If any Councilmember is interested in a particular project or would like to know its status, please let me know and I would be happy to provide the information.

Ministerial Permit Report– October 2020

(Reported 11-2-20)

Zoning Clearances Approvals

Verizon Antennas 2020-084-ZC 4550 10th St.

Zoning Clearances Denied

Business License Approvals

Business License Denials

Guadalupe City Planning Department Planning Processing Summary for October 2020 (11-2-2020 update)

<u>Case No.</u>	<u>Name</u>	<u>Submittal Date</u>	<u>Comp. Date</u>	<u>Status</u>	<u>OK for Bldg. Permit Issuance</u>
2017-130-TPM \$\$	DJ Farms South Master TPM	10-12-17	Complete-09-27-19	COMPLETE letter sent on 09-27-19. Waiting for resolution of RxR easement for bridge access.	NO
2020-095-DR	Olivera Multi-family Housing	09/29/20	INC sent 10-12-20	Initial review and INC letter sent to applicant.	NO
2020-101-LLA	Almaguer LLA/GPZ	Oct 2020	INC sent	LLA and GPZ plus LAFCo annexation required to adjust boundary with neighboring Ag field.	NO
2019-067-VTTM \$\$	Pasadera Lot 9			Grading Plan issued prior to recordation. Map being revised due to need for a second bridge.	NO
2018-135-GPZ No\$	General Plan amendment and Rezone of several areas of the City	08/29/18	N/A	Letters to owners were sent out in September. Coordinating efforts with GP Update.	N/A
N/A	General Plan Update	2019 City Council authorization	N/A	Contract awarded to EMC Planning Group by Council on 8-25-20. Kick off meeting set for October 22 nd .	N/A
2018-133-OA No\$	Round 3 Zoning Ordinance Updates	8/12/19	N/A	Preparing new zoning ordinance Chapter 55 for Home Occupations and Cottage Food Industries (ongoing)	N/A
2018 -133 OA No\$	Sign Ordinance	2/24/20	N/A	Conducted Workshop on 8-25-20. Met with new Guadalupe Merchant's Association on 10-28-20.	N/A

No\$ = unreimbursed planning work

\$ = projects where a fixed fee has been paid

\$\$ = projects where a variable fee / deposit is made and the applicant is billed for time beyond the initial deposit

11/2/2020



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: October, 2020

	This Month	Last Month	Year to Date	Last Year
Visitors	10	8	128	386
Inspections	329	344	5,387	5,698
Building Permits Issued	27	14	219	257
Certificate of Occupancy	8	20	133	74

VISITORS: Permits, Planning application submittals, submitted plan updates, general information

10/6/2020	UN 1	Lot 70, Underslab drain plumbing.							X
10/6/2020	SW 4	Lot 46, Sewer connection, 4" pvc.							X
10/6/2020	SW 4	Lot 47, Sewer connection, 4" pvc.							X
10/6/2020	SW 4	Lot 48, Sewer connection, 4" pvc.							X
10/6/2020	SW 4	Lot 75, Sewer connection, 4" pvc.							X
10/6/2020	SW 4	Lot 76, Sewer connection, 4" pvc.							X
10/6/2020	SW 4	Lot 77, Sewer connection, 4" pvc.							X
10/6/2020	FR 3	Lot 45, Rough mechanical.							X
10/6/2020	FR 2	Lot 50, 2nd floor nailing, joists, girders.							X
10/7/2020	AD 9	Scheduling and records update.							X
10/7/2020	PW	Lots 101-104 including park # 5, 306' of 4' sidewalk complete.							X
10/7/2020	MS 4	Leroy Park site visit with super.							X
10/7/2020	UN 1	Lot 53, Underslab drain plumbing.							X
10/7/2020	UN 1	Lot 54, Underslab drain plumbing.							X
10/7/2020	UN 1	Lot 55, Underslab drain plumbing.							X
10/7/2020	FN 2	4375 Manzanita, Grounding electrode, temp power.							X
10/7/2020	F 1	4375 Manzanita, Temp power.							X
10/7/2020	FN 2	4359 Manzanita, Grounding electrode, temp power.							X
10/7/2020	F 1	4359 Manzanita, Temp power.							X
10/7/2020	SC 9	Lot 94, Stucco scratch coat.							X
10/7/2020	SC 9	Lot 95, Stucco scratch coat.							X
10/7/2020	SC 9	Lot 96, Stucco scratch coat.							X
10/7/2020	SC 9	Lot 98, Stucco scratch coat.							X
10/7/2020	SC 9	Lot 99, Stucco scratch coat.							X
10/7/2020	SW 8	Lot 75, Water line, 1" pvc.							X
10/7/2020	SW 8	Lot 75, Fire sprinkler line, 1" pvc.							X
10/7/2020	SW 8	Lot 76, Water line, 1" pvc.							X
10/7/2020	SW 8	Lot 76, Fire sprinkler line, 1" pvc.							X
10/7/2020	SW 8	Lot 77, Water line, 1" pvc.							X
10/7/2020	SW 8	Lot 77, Fire sprinkler line, 1" pvc.							X
10/7/2020	MS 4	Leroy Park site visit with super.							X
10/8/2020	AD 9	Scheduling and records update.							X
10/8/2020	MS 4	Leroy Park site visit with super.							X
10/8/2020	UN 1	Lot 56, Underslab drain plumbing.							X
10/8/2020	UN 1	Lot 57, Underslab drain plumbing.							X
10/8/2020	UN 1	Lot 58, Underslab drain plumbing.							X
10/8/2020	MS 6	4555 3rd St, Water heater final.							X
10/8/2020	MS 6	370 Campodonico, Water heater final.							X
10/8/2020	F 11	4412 Cedar, FAU final, no answer at door, left door hanger note.						X	
10/8/2020	SC 6	Lot 97, Stucco scratch coat.							X
10/8/2020	FR 7	Lot 47, Rough fire sprinklers							X
10/8/2020	FR 2	Lot 49, 2nd floor nailing, joists and girders.							X
10/8/2020	FR 3	Lot 46, Rough mechanical.							X
10/8/2020	MS 4	400 Obispo, site visit with super John.							X
10/8/2020	SC 6	Lot 44, Wall insulation, ceiling at final.							X

David, 3.5 hrs, fog then clear
21 inspections
10/7/2020

David, 5.0 hrs, fog then clear.
18 inspections,
10/8/2020



Public Works/Engineering Report October 2020

Development

Pasadera

Pasadera modified the layout of Lot 9 to accommodate an overland (versus at-grade) bridge at the end of Arroyo Seco. The redesign will result in four fewer residential lots.

Escalante Meadows

City staff continues to work with the developer on an easement vacation. In addition, City staff met with Escalante Meadows staff on October 1 to continue working towards determining how transit projects may help the competitiveness of a grant on which Escalante Meadows is currently working.

Facilities

American Legion Hall

Additional signs of termite infestation were observed. The pest control company performed spot treatment in October under warranty.

City Hall

Staff have purchased signs to help the public navigate City Hall. These signs were installed in October.

General

Public Works intern

American Public Works Association (APWA) has a scholarship program for public works interns. The scholarship provides \$3,000 per internship. The City of Guadalupe was invited to develop such an internship. The position was advertised on September 1 on the Indeed website, at Cal Poly's environmental engineering job board, on the APWA website and on the City's homepage. Four candidates were invited for interview; these interviews were conducted October 29 and 30.

Parks

LeRoy Park Community Center

City staff met with the contractor, inspector, and consultant for weekly coordination site meetings on October 28. To date, \$135,000 of the approved \$205,000 contingency has been approved to be spent. Staff disassembled the playground, parts of which will be installed at Jack O'Connell Park at a later date.

Jack O'Connell Park

staff discovered a water leak the week of October 19. The irrigation system was been turned off to allow the ground to dry out sufficiently to facilitate the repair. Subsequently, it was found that the problem was upstream of the irrigation valves and additional work was needed to isolate the problem and dry out the park. Repairs are scheduled for November.

Streets

ATP Project

The City received its final reimbursement check for this project in the amount of \$33,259.06 on October 22. The quarterly report to the State was completed on October 19. A final pedestrian count report will be due in May 2021.

2020 Slurry Seal Project

slurry ceiling was conducted the week of October 19. The painting of stripes will be completed in November.

Stormwater

City staff compiled data for the stormwater annual reporting for MS4 Phase II facilities, which is due to the state by October 30.

Transit

Moore and Associates continues to work on the Short Range Transit Plan during the month of September. They completed technical memo #5 in October, which describes the operational, financial, and capital plans for the next five years.

Water

Well Abandonment

Right-of-way work for the 5th Street Well abandonment was completed on October 14. Paving was done the following week.

Obispo Waterline Replacement

The City opened bids for the Obispo Street waterline on October 29. 10 bids were received. The low bid was \$295,000, below the engineer's estimate and budgeted amount.

Regulatory

The State Water Resources Control Board Division of Drinking Water conducted a sanitary survey of the City's water system on October 28. Overall, the City's system is in good shape. Two items that were identified as needing attention include the cathodic protection equipment on top of the water tank and distribution system line isolation. Parts to address the cathodic protection will cost \$1,497 from Corpro Waterworks. The City will save \$5,193 by installing these parts in-house rather than having them installed by a contractor. This work is scheduled to be completed in November.

Wastewater

Process

The City had no violations at its wastewater treatment plant the month of October. Staff has begun working towards the reinstatement of one-half of the Advanced Integrated Pond System (AIPS) by having numerous conversations with suppliers and contractors to perform the work needed to install the system and clean the existing Biolac system. Such suppliers and contractors include aerator suppliers, companies that can remove sludge from the existing basins, the manufacturer of the grit system, the manufacturer of the Biolac and an HDPE repair company.

Collections system

In the month of October, there were no sewer overflows.

Hazardous Materials

Wastewater treatment plant staff updated their hazardous materials business plan with the County of Santa Barbara on October 13.

City of Guadalupe

Capital Improvement Projects Budget - Fiscal Year 20-21

October 2020

Project Numbers	PROJECT DESCRIPTIONS	2020-21 TOTAL	Update
100	Buildings		
089-101	Public Works Corporation Yard Building	\$ 300,000	On hold.
089-104	Financial Accounting Software	\$ 156,000	Installation in progress.
089-105	General Plan Update	\$ 164,220	Awarded in August. Kickoff meeting in October.
200	Parks		
089-201	Leroy Park (Community Center and Site)	\$ 3,850,000	Construction underway.
089-202	O'Connell Park Improvement	\$ 200,000	Actual available \$177,000. Funding being considered for Leroy Park
300	Streets, Sidewalks, Bicycle Facilities		
089-302	Street Maintenance FY 20/21	\$ 411,500	Slurry seal completed October. Striping scheduled for November.
089-304	Street Rehabilitation FY 20/21	\$ 902,400	Not yet started. Waterlines on Obispo and West Main need to be installed first.
089-306	Guadalupe and Obispo Streets Pedestrian Improvements	\$ 406,000	Complete. Last reimbursement request to be submitted in September
089-307	La Guardia and Gualarte Lanes Pedestrian Improvements	\$ 179,537	One easement needed. Evaluating value.
400	Water		
089-401	Recoat Elevated Tank (Design and Construction)	\$ 490,000	Deferred. Inspection scheduled for 2021.
089-403	Well Abandonment (9th St., 5th St., Obispo)	\$ 100,000	Right-of-way piping on fifth Street complete.
089-405	Obispo and West Main Waterlines	\$ 1,000,000	Obispo water line out to bid in October. West Main under design.
500	Wastewater		
089-503	Effluent Irrigation Pump Station Rehabilitation (Construction)	\$ 522,821	Currently under design.
089-504	Hwy 1 Lift Station	\$ 1,000,000	Requesting state revolving fund financing.
089-505	Sewer Main Improvements	\$ 1,400,000	One easement needed. Evaluating value.
089-506	Collection System Cleaning	\$ 60,000	This work has been folded into the Clay's lease agreement
089-507	Aeration Basin Improvements	\$ 150,000	Work to begin October 2020.
089-508	WWTP Site Improvements	\$ 106,000	Additional effluent spray field pipe purchased for \$10,262.74
	Transfer to CIP fund 089:	\$ 11,398,478	

Completed.

10d.



Human Resources
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Ph: 805.356.3893
Fax: 805.343.5512
Email: egerber@ci.guadalupe.ca.us

HUMAN RESOURCES MONTHLY REPORT - OCTOBER 2020

DEPARTMENT REPORT – PUBLIC SAFETY

- **Police Department**

A conditional offer of employment was extended to Zachary Jones, and accepted for the Emergency Preparedness Coordinator position. This position will be represented under the SEIU bargaining unit.

A conditional offer of employment was extended to Erica Casares, and accepted for the Code Compliance Officer position. This position will be represented under the SEIU bargaining unit.

A conditional offer of employment was extended to Cayla Cavalletto, and accepted for the part-time Police Officer position; stationed at the Santa Maria Airport. This position is represented under the POA bargaining unit.

A conditional offer of employment was extended to Amalia Silva, as accepted for the full-time Police Officer position. Ms. Silva was previously interviewed by an oral board in 2019. This position is represented under the POA bargaining unit.

Background checks for these four candidates are underway. Estimated start dates may vary, and projected for the end of November or early December 2020.

The POA Memorandum of Understanding is being presented for the November 10, 2020 City Council meeting. Amelia Villegas is assigned to this task.

- **Fire Department**

Three interviews for Paid Call Firefighter were conducted during the last week of October. A review of shift requirements and scheduling with Fire Captains will occur the first week of November. An audit of Paid Call Firefighter timesheets is underway for Fiscal Year 2019-2020 and current year-to-date. CalPERS requires monitoring of per diem/stipend employees for potential benefit eligibility.

The Memorandum of Understanding for the Fire Department is currently under negotiation. Amelia Villegas is assigned to this task.

DEPARTMENT REPORT – PUBLIC WORKS

The APWA Central Coast Chapter awarded one (1) scholarship of \$3,000 to a qualifying undergraduate to intern with the City of Guadalupe Public Works Department. Four interviews were conducted the last week in October.

Applicants must have completed, prior to the 2020 Fall Semester or Quarter, at least one year in a college or trade/technical school major that qualifies for a career in the Public Works field and meets the needs of this internship.

STATE OF EMERGENCY - COVID-19

On October 27, 2020, the U.S. Centers for Disease Control and Prevention (CDC) released new guidelines defining “close contact”, potentially requiring employers to revise their COVID-19 safety policies and practices.

Under prior guidance, the CDC defined a close contact as someone who spent at least 15 *consecutive* minutes within six feet of an infected person, thus putting the individual at higher risk of contracting the virus.

The CDC updated its guidance to define a close contact as:

- Someone who was within six feet of an infected person for a *cumulative total* of 15 minutes or more over a 24-hour period starting from two days before illness onset (or, for asymptomatic patients, two days prior to test specimen collection) until the time the patient is isolated.

The broader definition looks at cumulative rather than consecutive. For instance, a person who was exposed three times in a 24-hour period—for five minutes during each encounter—would meet the definition. This broader definition most likely will have a big impact on schools, hospitals and workplaces where individuals have several separate interactions with others—totaling 15 minutes or more—over the course of a day.

An important consequence of this revision is the impact it will have on employers' ability to maintain staffing because it establishes a much lower threshold trigger for required quarantine.

Employers should have infected employees identify others who worked within six feet of them, for 15 minutes or more, within the 48 hours prior to the sick individual showing symptoms. This is now referred to as the 6-15-48 rule.

When determining whether an employee has been exposed to an infected worker for 15 minutes or more, employers will now need to look at brief interactions between employees and infected workers that may occur several times a day, instead of one or two prolonged exposures.

The CDC advises most employers to send home any employees who have had a risk of exposure under this analysis. Those employees should maintain social distancing and self-monitor for 14 days from the exposure. Those businesses will find that more employees will be required to be quarantined under this new rule, and thus will have fewer employees available to work in their facilities.

If a business is considered essential, however, CDC guidelines say exposed employees can continue to work onsite while self-monitoring and wearing a face mask, as long as exposed employees are asymptomatic. This will require a case-by-case analysis by department management for authorization to continue working.

As a result, the City's Covid-19 infection control plan will need to include this new definition and at a minimum, create a more detailed contact-tracing questionnaire.

Adhering to this new guideline, while adapting to the Santa Barbara County's movement to the Substantial/Red Tier is a fine line. The reopening plan allows for indoor services with limited capacity, but potentially raises exposure. Instead of simply asking infected workers who they were near for a prolonged period of time, employers may need to view surveillance video, documents that show when an employee clocked in and out, and other items that will help determine workers' interactions for worker's compensation claims.

WORKER'S COMPENSATION

One employee who has been out for since February 2019 for non-COVID related injury still remains out. No determination has been made on that claim to date. A conference call with CJPIA's defense attorney will be scheduled in early November.

Ergonomic solutions for five employees have been met. Ergonomic solutions for one employee is pending.