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# REPORT TO THE GUADALUPE CITY COUNCIL

## City Council Agenda of November 14, 2017

*Alex T Campbell*

**Prepared By:**  
Alex Campbell, City Planner

*CWR*

**Approved By:**  
Cruz W. Ramos, City Administrator

**SUBJECT:** Planning Dept. Status Report: September 2017

### WORK PROGRAM SUMMARY:

Activities and Programs	Number	Additional Information
Zoning Clearances/Temporary Use Issued	14	<p><b>2017-086-ZC</b>, 340 Fuente Drive Single Family Residence</p> <p><b>2017-087-ZC</b>, 336 Fuente Drive Single Family Residence</p> <p><b>2017-088-ZC</b>, 334 Fuente Drive Single Family Residence</p> <p><b>2017-089-ZC</b>, 330 Fuente Drive Single Family Residence</p> <p><b>2017-090-ZC</b>, 326 Fuente Drive Single Family Residence</p> <p><b>2017-091-ZC</b>, 324 Fuente Drive Single Family Residence</p> <p><b>2017-092-ZC</b>, 322 Fuente Drive Single Family Residence</p> <p><b>2017-093-ZC</b>, 320 Fuente Drive Single Family Residence</p> <p><b>2017-094-ZC</b>, 5142 Turnstone Circle RV Parking in the side yard (Denied)</p> <p><b>2017-095-ZC</b>, 192 San Miguel Court Concrete Pad</p> <p><b>2017-097-ZC</b>, 4355 Hacienda Drive Single Family Residence</p> <p><b>2017-098-ZC</b>, 4359 Hacienda Drive Single Family Residence</p> <p><b>2017-099-ZC</b>, 4361 Hacienda Drive Single Family Residence</p> <p><b>2015-003-ZC</b>, 4783 Almaguer St., Storage shed</p>
Zoning Clearances submitted;	24	<b>2017-100-ZC</b> , 4371 Hacienda Drive

<p>initiated review, internal and application correspondence</p>		<p>Single Family Residence  <b>2017-101-ZC</b>, 4369 Hacienda Drive  Single Family Residence  <b>2017-102-ZC</b>, 4377 Hacienda Drive  Single Family Residence  <b>2017-103-ZC</b>, 4381 Hacienda Drive  Single Family Residence  <b>2017-104-ZC</b>, 4387 Hacienda Drive  Single Family Residence  <b>2017-105-ZC</b>, 4389 Hacienda Drive  Single Family Residence  <b>2017-106-ZC</b>, 4397 Hacienda Drive  Single Family Residence  <b>2017-107-ZC</b>, 4409 Hacienda Drive  Single Family Residence  <b>2017-108-ZC</b>, 4413 Hacienda Drive  Single Family Residence  <b>2017-109-ZC</b>, 4421 Hacienda Drive  Single Family Residence  <b>2017-110-ZC</b>, 4425 Hacienda Drive  Single Family Residence  <b>2017-111-ZC</b>, 4433 Hacienda Drive  Single Family Residence  <b>2017-112-ZC</b>, 4439 Hacienda Drive  Single Family Residence  <b>2017-113-ZC</b>, 4441 Hacienda Drive  Single Family Residence  <b>2017-114-ZC</b>, 4449 Hacienda Drive  Single Family Residence  <b>2017-115-ZC</b>, 4453 Hacienda Drive  Single Family Residence  <b>2017-116-ZC</b>, 4457 Hacienda Drive  Single Family Residence  <b>2017-117-ZC</b>, 4461 Hacienda Drive  Single Family Residence  <b>2017-118-ZC</b>, 4413 Hacienda Drive  Single Family Residence  <b>2017-119-ZC</b>, 4469 Hacienda Drive  Single Family Residence  <b>2017-120-ZC</b>, 205 Ninos Drive Single  Family Residence  <b>2017-121-ZC</b>, 209 Ninos Drive Single  Family Residence  <b>2017-122-ZC</b>, 213 Ninos Drive Single</p>
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		Family Residence <b>2017-123-ZC</b> , Nevitt single family residence
Conditional Use Permits/Variations/Zone Change		
Design Review Permits/Subdivisions	2	<b>2017-096-DR</b> , Cultural Arts Multi-use building - incomplete <b>2017-124-DR</b> , Apio wastewater reclamation plant – incomplete

# REPORT TO THE GUADALUPE CITY COUNCIL

## City Council Agenda of November 14, 2017



**Prepared By:**  
Lilly Rudolph, City Planner

**Approved By:**  
Cruz W. Ramos, City Administrator

**SUBJECT:** Planning Dept. Status Report: October 2017

### WORK PROGRAM SUMMARY:

<b>Activities and Programs</b>	<b>Number</b>	<b>Additional Information</b>
Zoning Clearances/Temporary Use Issued	28	<b>2017-100-ZC</b> , 4371 Hacienda Drive Single Family Residence <b>2017-101-ZC</b> , 4369 Hacienda Drive Single Family Residence <b>2017-102-ZC</b> , 4377 Hacienda Drive Single Family Residence <b>2017-103-ZC</b> , 4381 Hacienda Drive Single Family Residence <b>2017-104-ZC</b> , 4387 Hacienda Drive Single Family Residence <b>2017-105-ZC</b> , 4389 Hacienda Drive Single Family Residence <b>2017-106-ZC</b> , 4397 Hacienda Drive Single Family Residence <b>2017-107-ZC</b> , 4409 Hacienda Drive Single Family Residence <b>2017-108-ZC</b> , 4413 Hacienda Drive Single Family Residence <b>2017-109-ZC</b> , 4421 Hacienda Drive Single Family Residence <b>2017-110-ZC</b> , 4425 Hacienda Drive Single Family Residence <b>2017-111-ZC</b> , 4433 Hacienda Drive Single Family Residence <b>2017-112-ZC</b> , 4439 Hacienda Drive Single Family Residence <b>2017-113-ZC</b> , 4441 Hacienda Drive Single Family Residence <b>2017-114-ZC</b> , 4449 Hacienda Drive

		<p>Single Family Residence  <b>2017-115-ZC</b>, 4453 Hacienda Drive  Single Family Residence  <b>2017-116-ZC</b>, 4457 Hacienda Drive  Single Family Residence  <b>2017-117-ZC</b>, 4461 Hacienda Drive  Single Family Residence  <b>2017-118-ZC</b>, 4413 Hacienda Drive  Single Family Residence  <b>2017-119-ZC</b>, 4469 Hacienda Drive  Single Family Residence  <b>2017-120-ZC</b>, 205 Ninos Drive Single  Family Residence  <b>2017-121-ZC</b>, 209 Ninos Drive Single  Family Residence  <b>2017-122-ZC</b>, 213 Ninos Drive Single  Family Residence  <b>2017-123-ZC</b>, 4578 Twelfth St., Nevitt  single family residence  <b>2017-127-ZC</b>, 4922 Surfbird Lane</p>
Zoning Clearances submitted; initiated review, internal and application correspondence		<p><b>2017-128-ZC</b>, Gularte Ln., Single  family residence – under review  <b>2017-129-ZC</b>, 218 Fuente Dr. concrete  pad – under review</p>
Conditional Use Permits/Variations/Zone Change	1	<b>2017-126-CUP</b> , 854 Guadalupe St. Boarding house – under review
Design Review Permits/Subdivisions	2	<p><b>2017-096-DR</b>, Cultural Arts Multi-use  building – Incomplete  <b>2017-124-DR</b>, Apio wastewater  reclamation plant – Incomplete  <b>2017-125-VM</b>, Apio Lot Merger –  Approved</p>



Human Resources  
 918 Obispo Street  
 P.O. Box 908  
 Guadalupe, CA 93434  
 Ph: 805.356.3893  
 Fax: 805.343.5512

Email: [villegas@ci.guadalupe.ca.us](mailto:villegas@ci.guadalupe.ca.us)

## HUMAN RESOURCES MONTHLY REPORT OCTOBER 2017

### RECRUITMENT

- Paid Call Firefighter

Oral board held on 7/31/17, one candidate, Teyler Sorenson selected and sworn in on 10/18/17.

Oral board to be scheduled with 3 new applications received in October.

- Police Officer

From oral board held on 9/01/17, 2 conditional offer letters extended for one regular, full-time position and another for a reserve position. Background checks continue to be ongoing.

- Public Works Director/City Engineer

On 10/26/17 Richard Jamar accepted the temporary position of Interim Public Works Director with a start date of 11/02/17.

- Records Technician

Position was posted for a two-week period, 10/23/17 thru 11/03/17. Oral board to be schedule in November.

- Federal Work Study Program (through AHC)

The City continues to post 3 positions under this program with AHC.

### OTHER:

- Workers' Compensation

Through 3Q17, there have been 9 work related injuries. Two additional work-related injuries were reported in October: Index finger which required time away from work and knee injury.

- **FACILITIES**

The following number of rental/usage data is for the period October 2016 through October 2017:

<b><u>Facility</u></b>	<b><u>Oct. '16 - Sept. '17</u></b>	<b><u>Oct. '17</u></b>	<b><u>Total To Date</u></b>
Auditorium/Gym	28	3	31
O'Connell Park	8	1	9
LeRoy Park	9	3	12
Senior Center	9	2	11
City Parking Lot	4	1	5
City Council Chambers	0	0	0

On 10/25/17, two separate meetings for youth groups/schools and non-profit groups were scheduled to discuss proposed fee schedule changes. Attendance was poor. A suggestion from one of the two youth groups represented was to tier or phase in the fee increase as the use of the gym is now free.

**Example:** If the proposed fee is \$25, have the 1<sup>st</sup> year start at \$10; 2<sup>nd</sup> year increase to \$15; 3<sup>rd</sup> year increase to \$25. The two youth group representatives were asked to take this proposal back to their groups for further discussion and to get information back to HR by 11/03/17.

The one non-profit representative attending had no issues with the proposed fees for use of the City facilities.

**REPORT TO CITY COUNCIL  
Council Agenda of 11/14/2017**



\_\_\_\_\_  
Annette Muñoz, Finance Director



\_\_\_\_\_  
Cruz Ramos, City Administrator

**SUBJECT** HDL Continuing Disclosure Services \$5,400

**RECOMMENDATION** Approve The HDL Cost of \$5,400 for Continuing Disclosure Services for Fiscal Years 2011-12 through 2015-16.

**BACKGROUND**

On March 6, 2003, the Guadalupe Redevelopment Agency issued its \$6,455,000 Guadalupe Redevelopment Agency Guadalupe Redevelopment Project Tax Allocation Refunding Bonds, Series 2003.

Per the Continuing Disclosure Agreement on March 31 of each year an Annual Continuing Disclosure Information Statement is required pursuant to a covenant made by the Commission for the benefit of the holders of Bonds and includes the information specified in a Continuing Disclosure Agreement.

The City requested the services of HDL to remain compliant with the Continuing Disclosure Agreement. Attachment B is one of five reports HDL completed for the March 31 deadline.

**FISCAL IMPACT**

The expenditure is included on the 17-18 Recognized Obligation Payment Schedule (ROPS) that was approved by the Department of Finance (DOF) on April 9, 2017. There will be no impact to the General Fund.

**Attachments:**

Exhibit A – HDL Invoice #0024556-IN

Exhibit B - FY 2015-16 Annual Continuing Disclosure Report





HdL Coren & Cone

Property Tax Consulting

1340 Valley Vista Drive, Suite 200 Diamond Bar, CA 91765 (909) 861-4335

RECEIVED

Guadalupe Redevelopment Agency  
ATTN: ANNETTE MUNOZ  
918 Obispo Street  
Guadalupe, CA 93434

OCT 30 2017  
City of Guadalupe  
Finance Department

Date: 10/26/2017

Invoice Number: 0024556-IN

Purchase Order Number:

Description	Charges
Continuing Disclosure	5,400.00

Tax Allocation Refunding Bonds, Series 2003

- 2015-16 Annual Report - \$1,000.00
- 2015-16 Dissemination Services - \$150.00
- 2014-15 Annual Report - \$1,000.00
- 2013-14 Annual Report - \$1,000.00
- 2012-13 Annual Report - \$1,000.00
- 2011-12 Annual Report - \$1,250.00

CITY OF GUADALUPE  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Acct. # 26 4500 2150  
 \_\_\_\_\_  
\$5,400

5,400.00

Please Make Check Payable to : HdL Coren & Cone

# ANNUAL CONTINUING DISCLOSURE REPORT

Fiscal Year 2015-16

*GUADALUPE REDEVELOPMENT PROJECT*  
*\$6,455,000 TAX ALLOCATION REFUNDING BONDS,*  
*SERIES 2003*

*Prepared for*  
*THE SUCCESSOR AGENCY OF THE*  
*GUADALUPE REDEVELOPMENT AGENCY*



CITY HALL

918 Obispo Street  
Guadalupe, CA 93434  
Phone: (805) 356.3891

[www.ci.guadalupe.ca.us/](http://www.ci.guadalupe.ca.us/)

# **LIST OF PARTICIPANTS**

## **SUCCESSOR AGENCY TO THE GUADALUPE REDEVELOPMENT AGENCY**

***www.ci.guadalupe.ca.us***

Annette Munoz  
Finance Director  
918 Obispo Street  
Guadalupe, CA 93434  
(805) 356.3891

## **DISCLOSURE CONSULTANT & DISSEMINATION AGENT**

HdL Coren & Cone  
Diamond Bar, California 91765  
(909) 861-4335  
***www.hdlcompanies.com***

## **UNDERWRITER**

U.S. Bancorp Piper Jaffray  
Los Angeles, California

## **BOND/DISCLOSURE COUNSEL**

Hargrove & Constanzo, A Professional Law Corporation  
Fresno, California

## **TRUSTEE**

John Axt, Vice President  
U.S. Bank National Association  
Corporate Trust Services  
633 West Fifth Street, 24th floor  
LM-CA-T24T  
Los Angeles, CA 90071  
(213) 615-6005

**ANNUAL CONTINUING DISCLOSURE REPORT  
FISCAL YEAR 2015-16**

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## I. CUSIP NUMBERS

The following CUSIP numbers are provided for convenience of reference. While the numbers have been furnished to the Authority from sources, which are believed to be reliable, it is not guaranteed as to accuracy or completeness.

Maturity	CUSIP #	Maturity	CUSIP #	Maturity	CUSIP #
2016	400577 BM 3	2018	400577 BP 6	2035	400577 CG 5
2017	400577 BN 1	2027	400577 BY 7		

## II. INTRODUCTION

Pursuant to an Official Statement dated March 6, 2003, the Guadalupe Redevelopment Agency (the "Agency") issued its \$6,455,000 Guadalupe Redevelopment Agency Guadalupe Redevelopment Project Tax Allocation Refunding Bonds, Series 2003 (the "Bonds").

The City of Guadalupe (the "City") was incorporated on August 3, 1946, as a general law city which provides for a Council-Administrator form of government. The City is located in the northwest corner of the County of Santa Barbara (the "County") and is located approximately eight miles west of Santa Maria, and has a population of approximately 7,348. The City encompasses an area of approximately 800 acres. The City is located at the western end of the Santa Maria Valley which is the alluvial plain of the Santa Maria River. The topography of the City is virtually flat. There is a difference of only a few feet between the highest and lowest points in the City.

Proceeds from the sale of the Bonds were used to (i) refund and defease the Agency's Redevelopment Project Tax Allocation Refunding Bonds, Series 1997. (ii) finance additional redevelopment activities within and for the benefit of the Guadalupe Redevelopment Project (the "Project Area") in the City, (iii) fund a reserve account for the Bonds, and (iii) provide for the costs of issuing the Bonds.

The Bonds are secured by a pledge of Tax Revenues (as defined in the Official Statement) derived from the Project Area and the funds and accounts created therefor under the Indenture.

This Annual Continuing Disclosure Information Statement is being provided pursuant to a covenant made by the Commission for the benefit of the holders of the Bonds and includes the information specified in a Continuing Disclosure Agreement. For further information and a more complete description of the City, Agency, and the Bonds, reference is made to the Official Statement.

The information set forth herein has been furnished by the City and by sources, which are believed to be accurate and reliable but is not guaranteed as to accuracy or completeness. Statements contained in this Annual Continuing Disclosure Information Statement which involve estimates, forecasts, or other matters of opinion, whether or not expressly so described herein, are intended solely as such and are not to be construed as representations of fact. Further, the information and expressions of opinion contained herein are subject to change without notice and the delivery of this Annual Continuing Disclosure Information Statement will not, under any circumstances, create any implication that there has been no change in the affairs of the City or any other parties described herein.

### III. FINANCIAL STATEMENTS

The audited financial statement of the City for the prior fiscal year are being prepared in accordance with generally accepted accounting principles as promulgated to apply to governmental entities from time to time by the Government Accounting Standards Board. The audited financial statements for the City for the fiscal year ended June 30, 2016 have been filed separately with the Municipal Securities Rulemaking Board's Electronic Municipal Market Access website ("EMMA").

### IV. LEGISLATION AFFECTING REDEVELOPMENT AGENCIES

Pursuant to legislation enacted in June, 2011 (Assembly Bill No. 26 (2011-2012 1st Executive Session) enacted as Stats. 2011, 1st Executive Session 2011-2012, Chapter 5 (hereafter Assembly Bill X1 26) and upheld by the California Supreme Court on December 29, 2011, in a case captioned *California Redevelopment Association v. Matosantos*, 2011 Cal. LEXIS 11671 (Cal., December 29, 2011), as of February 1, 2012, redevelopment agencies in California, including the Agency, were terminated and successor agencies were appointed to wind down the affairs of the redevelopment agencies. Pursuant to this legislation, the City elected to become the successor agency for purposes of winding down the affairs of the Agency, including the repayment of the above captioned bonds (the "Bonds") of the Agency.

Assembly Bill X1 26 contains a number of provisions that acknowledge the continuing obligation to pay debt service on indebtedness, such as the Bonds, notwithstanding the termination of redevelopment agencies. Administration and payment of the Bonds depends on provisions of Assembly Bill X1 26 and the interactions of a variety of parties involved in different capacities in the process of winding down the affairs of the Agency. For example, Assembly Bill X1 26 includes a variety of provisions, including (i) limitations on the powers of the successor agency in connection with winding down the affairs of the Agency, (ii) establishment of an oversight board comprised of seven members representing the taxing entities, that may have competing interests, to review and approve activities of the successor agency, (iii) provision for administration of property taxes by the county auditor-controller in a manner different than had been the case at the time of issuance of the bonds, (iv) direction to county auditor-controllers to conduct audits (a) to establish each redevelopment agency's assets and liabilities, (b) to determine and allocate each redevelopment agency's pass-through payment obligations to other taxing agencies, (c) to document and determine both the amount and the terms of any indebtedness incurred by the redevelopment agency; and (v) establish oversight of activities of the redevelopment agency and the successor agency by the California Department of Finance, the State Controller and the State Attorney General.

On June 27, 2012, the legislature passed and the Governor signed Assembly Bill 1484. This legislation made certain revisions to the language of AB 1x 26 based on experience after its implementation.

On September 22, 2015, the Governor signed Senate Bill 107 ("SB 107"). Among the changes to the dissolution statutes that were included in SB 107 was the affirmative elimination of the effectiveness of time and tax increment limits from the redevelopment plans of the former project areas. Section 34189(a) now provides that the elimination of these limits will not result in the restoration or continuation of funding for projects whose contractual terms specified that project funding would cease once the limitations in the redevelopment plans had been reached.

The text of Assembly Bill X1 26, Assembly Bill 1484 and Senate Bill 107 can be found at <http://www.legislature.ca.gov/port-bilinfo.html>; Docket information for the CRA Lawsuit can be found at the California Appellate Courts Case Information System website, at the following webpage:

Guadalupe Redevelopment Project  
Tax Allocation Refunding Bonds, Series 2003

<http://appellatecases.courtinfo.ca.gov/>; provided, however, that nothing contained in either such website is incorporated into this Annual Report.

## V. BOND INFORMATION

### A. Debt Service Schedule

Bond Year Ending 1-Aug	Principal	Interest	Total
2016	\$155,000.00	\$258,540.00	\$413,540.00
2017	165,000.00	252,572.50	417,572.50
2018	170,000.00	246,137.50	416,137.50
2019	175,000.00	239,337.50	414,337.50
2020	185,000.00	230,368.75	415,368.75
2021	195,000.00	220,887.50	415,887.50
2022	205,000.00	210,893.75	415,893.75
2023	220,000.00	200,387.50	420,387.50
2024	230,000.00	189,112.50	419,112.50
2025	240,000.00	177,325.00	417,325.00
2026	255,000.00	165,025.00	420,025.00
2027	265,000.00	151,956.25	416,956.25
2028	280,000.00	138,375.00	418,375.00
2029	295,000.00	124,025.00	419,025.00
2030	310,000.00	108,906.25	418,906.25
2031	330,000.00	93,018.75	423,018.75
2032	345,000.00	76,106.25	421,106.25
2033	365,000.00	58,425.00	423,425.00
2034	380,000.00	39,718.75	419,718.75
2035	395,000.00	20,243.75	415,243.75
<b>Total Outstanding</b>	<b>\$5,160,000.00</b>	<b>\$3,201,362.50</b>	<b>\$8,361,362.50</b>

### B. Fund Balance

Fund	June 30, 2016
Reserve Fund	\$414,750
Reserve Requirement	\$414,750

## VI. OPERATING INFORMATION

### A. Land Use

The following table represents the breakdown of land use in the Project Area by the number of parcels and by assessed value for Fiscal Year 2015-16. SBE Nonunitary and Unsecured values are connected with parcels that are already accounted for in other categories.

**Guadalupe Redevelopment Project**

Category	Parcels	Net Taxable Value	% of Total
Residential	1,160	\$140,506,677	62.6%
Commercial	67	\$20,522,525	9.1%
Industrial	24	\$35,211,692	15.7%
Dry Farm	3	\$168,373	0.1%
Govt. Owned	3	\$1,173	0.0%
Institutional	9	\$43,097	0.0%
Miscellaneous	1	\$1,044	0.0%
Recreational	1	\$321,440	0.1%
Vacant	106	\$5,945,692	2.6%
Exempt	45	\$0	0.0%
<b>Subtotal</b>	<b>1,419</b>	<b>\$202,721,713</b>	<b>90.4%</b>
SBE Nonunitary		\$67,462	0.0%
Unsecured		\$21,577,581	9.6%
<b>Subtotal</b>		<b>\$21,645,043</b>	<b>9.6%</b>
<b>Total</b>	<b>1,419</b>	<b>\$224,366,756</b>	<b>100.0%</b>



Guadalupe Redevelopment Project  
Tax Allocation Refunding Bonds, Series 2003

## B. Historical Assessed Valuation and Tax Revenues

The following table shows the actual assessed values and the resulting Tax Revenues for Fiscal Years 2011-12 through 2015-16 for the Project Area.

**Guadalupe Redevelopment Project**  
**Actual Historical Assessed Values, Tax Increment Revenues and Tax Revenues**

	2011/12	2012/13	2013/14	2014/15	2015/16
<b>Local Secured</b>					
Land	\$63,148,466	\$64,432,996	\$65,726,616	\$68,332,270	\$70,999,217
Improvements	\$106,337,421	\$108,368,820	\$108,995,656	\$112,274,578	\$117,223,479
Personal Property	\$9,529,210	\$9,302,350	\$9,136,250	\$12,559,040	\$16,307,100
Exempt - other	(\$937,756)	(\$1,431,886)	(\$1,326,329)	(\$1,448,883)	(\$1,808,083)
<b>Net Local Secured</b>	<b>\$178,077,341</b>	<b>\$180,672,280</b>	<b>\$182,532,193</b>	<b>\$191,717,005</b>	<b>\$202,721,713</b>
State Asssed	\$569,663	\$67,712	\$67,462	\$67,462	\$67,462
<b>Total Secured</b>	<b>\$178,647,004</b>	<b>\$180,739,992</b>	<b>\$182,599,655</b>	<b>\$191,784,467</b>	<b>\$202,789,175</b>
<b>Unsecured</b>					
Land	\$213,144	\$206,896	\$211,033	\$211,992	\$216,227
Improvements	\$8,141,816	\$8,141,892	\$8,730,431	\$10,555,537	\$10,961,593
Personal Property	\$9,247,592	\$10,715,065	\$9,802,480	\$10,975,774	\$10,923,025
Exempt - other	(\$382,290)	(\$319,842)	(\$730,965)	(\$576,708)	(\$523,264)
<b>Net Unsecured</b>	<b>\$17,220,262</b>	<b>\$18,744,011</b>	<b>\$18,012,979</b>	<b>\$21,166,595</b>	<b>\$21,577,581</b>
<b>Total Value <sup>(1)</sup></b>	<b>\$195,867,266</b>	<b>\$199,484,003</b>	<b>\$200,612,634</b>	<b>\$212,951,062</b>	<b>\$224,366,756</b>
Base Year Taxable Value	(\$43,017,393)	(\$43,017,393)	(\$43,017,393)	(\$43,017,393)	(\$43,017,393)
<b>Incremental Taxable Value</b>	<b>\$152,849,873</b>	<b>\$156,466,610</b>	<b>\$157,595,241</b>	<b>\$169,933,669</b>	<b>\$181,349,363</b>
<b>Tax Increment Revenue</b>	<b>\$1,576,684</b>	<b>\$1,611,863</b>	<b>\$1,627,489</b>	<b>\$1,736,849</b>	<b>\$1,864,709</b>
<i>Adjustments to Tax Increment Revenues</i>					
Propety Tax Administration Fees	(\$29,384)	(\$48,058)	(\$21,855)	(\$41,846)	(\$28,848)
Section 33676 Allocations	\$0	\$0	\$0	\$0	\$0
Tax Sharing Payments	(\$191,778)	(\$205,879)	(\$215,203)	(\$241,817)	(\$271,971)
<b>Net Tax Increment Revenue <sup>(2)</sup></b>	<b>\$1,355,522</b>	<b>\$1,357,926</b>	<b>\$1,390,431</b>	<b>\$1,453,187</b>	<b>\$1,563,889</b>
<b>Liens on Tax Increment</b>					
Housing Set-Aside <sup>(3)</sup>	\$0	\$0	\$0	\$0	\$0
<b>Tax Revenues</b>	<b>\$1,355,522</b>	<b>\$1,357,926</b>	<b>\$1,390,431</b>	<b>\$1,453,187</b>	<b>\$1,563,889</b>
<b>ERAF Payment (Subordinate)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>(1)</sup> Santa Barbara County Assessor 2011/12 through 2015/16 Combined Tax Rolls

<sup>(2)</sup> Santa Barbara County Auditor Controller, "Recognized Obligation Payment Schedule (ROPS) Redevelopment Property Tax Trust Fund (RPTTF) Distributions - ROPS I through ROPS 16-17A"

<sup>(3)</sup> Per ABx1 26, the low and moderate income housing requirement is no longer applicable. Debts secured by Housing Set-Aside funds will hereafter be secured by tax revenues allocable to the Successor Agency.

Guadalupe Redevelopment Project  
Tax Allocation Refunding Bonds, Series 2003

### C. Top Ten Taxable Property Owners

The following table shows the twenty largest locally secured property taxpayers for Fiscal Year 2015-16, by assessed value in the Project Area.

#### Guadalupe Redevelopment Project

	Property Owner	Local Secured Assessed Value	% of Local Secured Assessed Value	Primary Land Use
1	Apio Inc.	\$29,748,179	14.67%	Industrial
2	Olivera St Apartments LLC	\$9,323,365	4.60%	Residential
3	Jose Guadalupe Alvarez Separate Property	\$7,097,618	3.50%	Residential
4	Waller Flowerseed Company	\$5,825,206	2.87%	Commercial
5	Joseph L. Ruiz Sr. Separate Property Trust	\$2,550,036	1.26%	Residential
6	Jose Guadalupe Separate Property Trust	\$1,925,739	0.95%	Commercial
7	Zepeda Family Trust 11 29 07	\$1,368,678	0.68%	Industrial
8	Beachside Produce	\$1,278,793	0.63%	Industrial
9	Cam and Sigrid Camarena 2001 Family Trust	\$1,168,104	0.58%	Residential
10	Santa Florita LLC	\$1,162,323	0.57%	Commercial
11	JR Simplot Company	\$1,122,191	0.55%	Industrial
12	Dooley Family Trust 1 4 99	\$1,101,402	0.54%	Residential
13	Tri Counties Building Supply Inc.	\$1,094,543	0.54%	Industrial
14	Gustavo Alvarez Revocable Trust 6 1 99	\$1,074,991	0.53%	Residential
15	Gustavo Estella Guzman	\$994,593	0.49%	Residential
16	Ball Horticultural Company	\$986,054	0.49%	Vacant
17	Paul A Meschler Trustee for Pam Trust	\$861,946	0.43%	Residential
18	Juan De La Torre	\$724,532	0.36%	Residential
19	Paul and Nanci Gillaspay	\$703,619	0.35%	Vacant
20	Kalvin A. Kelley	\$653,920	0.32%	Residential
	<b>Top Ten Total</b>	<b>\$70,765,832</b>	<b>34.91%</b>	
	<b>Total Local Secured AV</b>	<b>\$202,721,713</b>		

Data Source: Santa Barbara County Assessor 2015-16 Local Secured Tax Rolls.

Guadalupe Redevelopment Project  
Tax Allocation Refunding Bonds, Series 2003

D. Debt Service Coverage

The following table sets forth the actual Tax Increment Revenue, Tax Revenues and Debt Service Coverage in the Project Area.

**Guadalupe Redevelopment Project  
Actual Tax Increment Revenues, Tax Revenues and Debt Service Coverage**

Fiscal Year	Tax Increment Revenue	Tax Revenues	2003 Bonds Debt Service	Debt Service Coverage Ratio
2011-12	1,576,684	1,355,522	414,843	3.27
2012-13	1,611,863	1,357,926	414,780	3.27
2013-14	1,627,489	1,390,431	414,530	3.35
2014-15	1,736,849	1,453,187	414,165	3.51
2015-16	1,864,709	1,563,889	413,540	3.78

## **VIII. REPORTING OF SIGNIFICANT EVENTS**

The Continuing Disclosure Covenants outline the Significant Events that must be reported if they are deemed material. The City has no knowledge that any of the events listed below have occurred or have not been previously reported during the fiscal year ended June 30, 2016.

1. Principal and interest payment delinquencies on the Bonds.
2. Non-payment related defaults.
3. Unscheduled draws on debt service reserves reflecting financial difficulties.
4. Unscheduled draws on credit enhancements reflecting financial difficulties.
5. Substitution of credit or liquidity providers, or their failure to perform.
6. Adverse tax opinions or events affecting the tax-exempt status of the security.
7. Modifications to rights of security holders.
8. Contingent or unscheduled bond calls.
9. Defeasances.
10. Release, substitution, or sale of property securing repayments of the securities.
11. Rating changes.

## **DISCLAIMER**

ANY SUBSEQUENT STATEMENTS REGARDING THE BONDS OTHER THAN A STATEMENT MADE BY THE ISSUER OR THE TRUSTEE IN AN OFFICIAL RELEASE OR SUBSEQUENT NOTICE OR ANNUAL REPORT, PUBLISHED IN A FINANCIAL NEWSPAPER OR OTHER PUBLICATION GENERAL CIRCULATION AND/OR FILED WITH THE MUNICIPAL SECURITIES RULEMAKING BOARD OR A NATIONALLY RECOGNIZED MUNICIPAL SECURITIES INFORMATION REPOSITORY, ARE NOT AUTHORIZED BY THE ISSUER OR THE TRUSTEE. NEITHER THE ISSUER NOR THE TRUSTEE SHALL BE RESPONSIBLE FOR THE ACCURACY, COMPLETENESS OR FAIRNESS OF ANY SUCH UNAUTHORIZED STATEMENT.

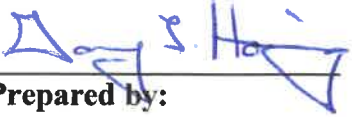
THIS REPORT IS BEING FILED PURSUANT TO THE DISCLOSURE AGREEMENT AND DOES NOT PURPORT TO CONTAIN ALL MATERIAL INFORMATION WITH RESPECT TO THE BONDS OR THE FINANCIAL CONDITION OF THE SUCCESSOR AGENCY.


NEITHER THE ISSUER NOR THE TRUSTEE HAS ANY OBLIGATION TO UPDATE THIS REPORT OTHER THAN AS EXPRESSLY PROVIDED IN THE DISCLOSURE AGREEMENT.

DATED: March 14, 2017

**Successor Agency to the Guadalupe Redevelopment Agency**

**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of November 14, 2017**

  
**Prepared by:**  
**Gary L. Hoving, Director of Public Safety**

  
**Approved by:**  
**Cruz Ramos, City Administrator**

**SUBJECT:**           **Proposal to Implement a Seasonal Firefighter Program For Response to State-Wide Out of City Mutual Aid Requests**

**RECOMMENDATION:**

It is recommended that the City Council adopt Resolution No. 2017-61 creating the position of Seasonal Firefighter and setting a salary for such position.

**BACKGROUND:**

The recent fire devastation throughout California resulted in a state-wide call for every available firefighting apparatus. A quick pole of our firefighting personnel identified sufficient staff to respond to assist under the state-wide mutual aid system. However, our Paid Call Firefighter program would not provide adequate enticement for service outside of the City. Consequently, we have not registered as mutual aid responders for the state-wide system.

A Seasonal Firefighter program had previously been authorized and underutilized in the past. City Council approval is requested to re-implement the Seasonal Firefighter program.

**DISCUSSION:**

It is in the best interest of the City to reestablish the Seasonal Firefighter program for several reasons. Providing an enhanced operational response out of the City broadens the experience level of our staff. It also may offer some retention of our firefighting staff based on an expansion of professional opportunities.

Participating in the state-wide mutual aid program has no adverse financial impact to the City. Response to mutual aid events are totally reimbursed for all employee costs from the moment they leave the City until they arrive home again. In addition, we are compensated for the use of equipment, such as a fire engine or command trailer. Finally, the City is also entitled to an administrative overhead charge which will likely exceed our actual costs.

In order to participate, we would need to upgrade a Paid Call Firefighter to the position of Seasonal Firefighter but only for the duration of the mutual aid event. Upon return to the City, the Seasonal Firefighters reduce to the traditional position of Paid Call Firefighter. The reason is that our PCF positions are actually paid a stipend for volunteering and not a direct hourly salary necessary for reimbursement in the state-wide mutual aid system.

The model of shifting between Seasonal Firefighter and Paid Call Firefighter has been used by CalFire for many years. The one difference is that CalFire often hires their part time staff for the entire fire season regardless of the existence of an actual mutual aid event. It is proposed that designating staff as Seasonal Firefighters is valid only during the duration of an actual mutual aid call which is reimbursable.

In years past the hourly rate for Seasonal Firefighter was set at \$11.00 per hour. The proposed rate requested is \$15.00 per hour in order to remain competitive with the understanding that all costs will be reimbursed by the State of California.

**FINANCIAL IMPACT:**

The proposed creation of the Seasonal Firefighter position and establishing the rate of pay at \$15.00 per hour has no negative impact upon the general fund. Dependent upon the amount of use, the program could have a positive financial impact to the general fund through payment for use of our equipment and an administrative overhead cost.

Attached:  
Resolution No. 2017-61

**RESOLUTION NO. 2017-61**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE,  
CALIFORNIA CREATING THE POSITION OF SEASONAL FIREFIGHTER AND SETTING  
A WAGE FOR THAT POSITION**

**WHEREAS**, the Director of Public Safety, has identified an opportunity to improve the firefighting service through the re-implementation of the seasonal firefighter program,

**WHEREAS**, the Guadalupe Fire Department has requested that the City Council authorize the designation of seasonal firefighters to respond to disasters through local, state and federal mutual aid requests,

**WHEREAS**, the Guadalupe Fire Department has sufficient personnel to be able to provide seasonal firefighters to respond to disasters when needed,

**WHEREAS**, the City of Guadalupe desires to enhance the experience and skills of existing firefighters through mutual aid response and may also offer some increased retention of the City's firefighting staff based on the expansion of professional opportunities,

**WHEREAS**, there are no adverse fiscal impacts to the City for responding to mutual aid events because all employee costs and use of equipment is reimbursable, and the City is entitled to an administrative overhead charge,

**WHEREAS**, the City Council designates the wage for the part time seasonal firefighters at \$15 per hour during deployment through the California mutual aid plan.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Guadalupe does hereby find the benefit of participating in the mutual aid response plan and establishes the position of seasonal firefighter. It is further resolved that the compensation for Seasonal Firefighter be set at \$15.00 per hour.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Guadalupe this 14<sup>th</sup> Day of November, 2017.

**ATTEST:**

I, JOICE EARLEEN RAGUZ, City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing Resolution, being **City Council Resolution No. 2017-61** which is duly and regularly introduced and adopted by said City Council at a regular meeting held November 14, 2017 by the following vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Joice Earleen Raguz, City Clerk


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John Lizalde, Mayor



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of November 14, 2017**

  
**Prepared by:**  
**Gary Hoving, Director of Public Safety**

  
**Approved by:**  
**Cruz Ramos, City Administrator**

**SUBJECT:**            **Adoption of a Resolution No. 2017-62 authorizing the Police Department to Surplus and Auction One Vehicle Deemed as Surplus and Transfer Proceeds into Account 42-3646**

**RECOMMENDATION:**

It is recommended that the City Council authorize staff to surplus one vehicle through a sealed bid process.

**BACKGROUND:**

The Police Department had acquired a 2006 Harley Davidson motorcycle for traffic enforcement. The vehicle had served its purpose, but through staffing reduction and other priorities has rarely been used in the past few years.

**DISCUSSION:**

City staff is seeking Council's approval to submit one vehicle described as a 2006, Harley Davidson motorcycle with Vehicle Identification Number 1HD1FMW126Y677182 for sale through a sealed bid process. The use of a local listing rather than through an auction company has proven to increase the net recovery from the sale of other vehicles. Staff is seeking approval to advertise locally and accept sealed bids to be submitted to the City Administrator. The City Administrator and City Clerk would open the sealed bids and award the sale to the highest bidder.

This vehicle would be offered for sale "as-is, where-is" with no guarantee or warranty whatsoever and a minimum bid to be set at \$ 5,000.

**Fiscal Impact**

Approval of the request will result in an unidentified amount of revenue. However, any funds obtained would be fully realized by the City without commissions to an auctioneer or consignment fees from a sales service. Funds generated from the sale would be transferred to account 42-3646 (Police Public Safety Fund) for use in purchasing traffic safety related equipment.

Attached:  
Resolution No. 2017-62

**RESOLUTION NO. 2017-62**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE,  
CALIFORNIA ALLOWING STAFF TO DISPOSE SURPLUS PROPERTY THROUGH  
LOCAL ADVERTISING AND SOLICITATION OF SEALED BIDS**

**WHEREAS**, City Staff periodically has a need to dispose of surplus property through wear or discontinuation of need, and

**WHEREAS**, the City Council authorizes the City Administrator and the City Clerk to advertise and offer for sale to the general public items that are no longer needed, and

**WHEREAS**, the City Administrator and the City Clerk will open sealed bids for individual items offered for sale and award the sale to the highest cash bidder without the expense of an outside or contracted auctioneer.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Guadalupe does hereby find that the above procedure for the sale of surplus equipment and property is within the best interest of the City, and authorizes the City Administrator and City Clerk to advertise and receive sealed bids for surplus property depositing any revenues into the Police Safety Fund.

Item to be sold is a 2006 Harley Davidson Motorcycle with an exempt license plate and a vehicle identification number of 1HD1FMW126Y677182.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Guadalupe this 14<sup>th</sup> day of November, 2017.

**ATTEST:**

I, JOICE EARLEEN RAGUZ, City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing Resolution, being **City Council Resolution No. 2017-62** which is duly and regularly introduced and adopted by said City Council at a regular meeting held November 14, 2017 by the following vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

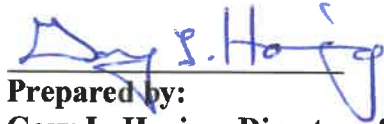
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Joice Earleen Raguz, City Clerk

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John Lizalde, Mayor

**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of November 14, 2017**



**Prepared by:**  
**Gary L. Hoving, Director of Public Safety**



**Approved by:**  
**Cruz Ramos, City Administrator**

**SUBJECT:** Approval to Enter into a Service Agreement with TurboData Systems to Implement an Electronic Citation Program to Enhance the City's Parking and Code Enforcement Compliance and Fine Recovery

**RECOMMENDATION:**

It is recommended that the City Council provide approval for City staff to enter into an agreement with TurboData Systems to implement an electronic citation system for the enforcement of parking and City Ordinance violation.

**BACKGROUND:**

Our current system of issuing parking and city ordinance violation is through a hand-written notice. These citations are then hand entered into our records management system and filed in a card file. Upon the failure to pay a fine, a letter is then generated to request payment and sent to the registered owner of a vehicle and occasionally to a property owner.

The existing system is very labor intensive and the fine collection ratio is low. Submission of non-paying violators to a collections service has not been fruitful.

**DISCUSSION:**

The proposed electronic system creates parking citations and City ordinance violations by entering the data into a portable hand-held device. Upon entering the information, a citation is printed out and placed on the violating vehicle. All of the data is collected from the electronic device and it is transmitted to the contracted service. From there, the contracted company can accept payments via the internet or can still be paid at City Hall. Failure to pay the fine will result in further action including a written notice to pay and then an attachment to the violators DMV Registration or potentially their State Income Tax returns.

There is an appeal opportunity offered to the violator that will coordinate with a local hearing officer. After a hearing, the designated person can sustain or overturn the violation providing a due process to the potential violator.

Hard copies of the citations will no longer need to be entered into our independent system and will no longer necessitate a hard copy file. The elimination of the parking citation processing is a time saver for existing staff.

The initial cost for obtaining the citation device is approximately \$1650. The operating materials including the monthly service charge and processing fees is \$4,890 annually. The current revenue generated from citations at \$26,500, however, the enhanced recovery method used by the processing company is estimated to increase the fine collection by an additional \$13,125 per year. Therefore, the City is expected to receive \$8,235 in additional revenue each year in addition to savings in personnel costs due to the increased efficiency should the Council approve the electronic citation program.

### **FISCAL IMPACT**

The implementation of an electronic citation device is expected to increase our general fund revenues by an additional \$8,235 each year (\$13,085 from increased revenue less operating costs of \$4,890 each year).

That will bring the annual revenue collected by citations from \$26,500 to \$34,235. These numbers reflect the revenue assuming the volume of citations remains the same. However, the ease at which a citation can be issued may increase the volume with a corresponding increase in revenue.

Attached:

Proposal for Parking Citation Processing Services – TurboData Services



Proposal For  
Parking Citation Processing Services

City of Guadalupe



Submitted: August 29, 2017

**1. BASIC PROCESSING SERVICES**

**ELECTRONIC CITATIONS** ..... \$0.50 per citation

**MANUAL CITATIONS**..... \$0.75 per citation

**Monthly Minimum for Basic Processing Service Fees** .....\$150.00

- If the monthly basic processing service fees are less than \$150, a fee will be added to bring the monthly basic processing service fees to \$150

**ONE-TIME STARTUP COST FOR PROCESSING**.....Waived

- Includes: citation evaluation, database creation, loading officer names/badge numbers into database, loading violation codes into database, loading customized delinquent notice verbiage into database, Client training regarding TDS' processes and coordination with DMV to create Parking Client Reporting Code for retrieving names and addresses of registered owners as well as placing and releasing registration holds.
- Fine amounts must be in whole dollars
- Conversion of data from Current Vendor or In-house System Included

**Basic Processing Services include all of the following:**

**PAYMENT PROCESSING**

- Payment processing for all payments received by mail

**DMV INTERFACE**

- DMV online interface for retrieval of registered owner names/addresses
- DMV online interface for placing and releasing registration holds
- DMV Payment File processed monthly with complete reporting of activities

**WEEKLY/MONTHLY REPORTING**

- Weekly/monthly habitual offender reporting for booting or towing
- Weekly/monthly statistical and managerial reports

**BANK DEPOSITS**

- Bank deposits into your account (major banks only)
- Reconciliation of deposits

**COURIER SERVICE**

- Daily pick up of mail at a P O Box established by TDS
- All other correspondence will be mailed to and from TDS

**ONLINE INQUIRY ACCESS FOR THE PUBLIC ([pticket.com](http://pticket.com))**

- Internet access 24/7 that allows the public to view the status of their outstanding citations
- Information on; payment options, contesting, proof of correction for registration/license plate violations
- All notification dates, delinquent dates, late fees, violation descriptions and total amount due for each license.

**PROPRIETARY & CONFIDENTIAL**

**ADDITIONAL PROCESSING SERVICES:****2. NOTICE PROCESSING SERVICES.....\$0.85 per notice mailed  
Includes Postage**

- Forms, printing, and weekly First Class mailing of delinquent notices
- Customized verbiage for payment and contesting instructions
- Second delinquent notices for leased and rented vehicles
- Second delinquent notices for partial payments and bounced checks
- Second delinquent notices for vehicle ownership and address changes
- Initial Review Result Letters, Administrative Hearing Letters
- Other correspondence as required

**3. CUSTOMER SERVICE - TOLL-FREE PHONE # ..... included**

- Toll-free # staffed between the hours of 8:00 am and 5:00 pm, Mon. thru Fri
- Trained representatives can answer questions specific to your agency
- Customer service provided in English and Spanish

**4. PTICKET.COM AND INTERACTIVE VOICE RESPONSE SYSTEM (IVR)..... included**

- IVR and WEB system available to the public 24 hours a day, 7 days a week
- Systems provide status of citation, amount due, due date, contesting status, etc.

**5. OUT-OF-STATE PROCESSING .....30% of amount collected**

- Regularly scheduled out-of-state DMV inquiries for names/addresses of registered owners

**6. ADMINISTRATIVE ADJUDICATION PROCESSING. ....\$1.25 per appeal**

- Entering and tracking all correspondence
- Preparation of paperwork for Initial Review by Client
- Preparation of hearing paperwork for hearing examiner
- Decision letters and hearing notification letters will be mailed at the Notice Rate
- Scheduling of all in-person hearing requests
- Monthly reporting of outstanding Review Requests and Hearing Requests

**7. PAPERLESS APPEALS (eAppeals & Scanning).....included with  
Adjudication Processing**

- All appeals are stored online, including mailed-in appeals
- Pending appeals are organized by request date
- Decision Codes online in drop-down list
- Never lose appeal documents — originals are available for court requests
- Officer photos from *ticketPRO* handhelds are linked to all appeals

**8. TICKETPROWEB CITATION MANAGEMENT SYSTEM ..... Included**

- Secure cloud-based database software accessed via internet browser.
- Customer only needs PC with Internet access. No additional hardware required.
- System integrates citations, appeals and reporting information

**PROPRIETARY & CONFIDENTIAL**

**9. CREDIT CARD PAYMENT PROCESSING – INTERNET ..... No Charge**

- Customized delinquent notices with the Visa/MasterCard/Discover logo
- Violator ability to pay via credit card 24 hours per day, 7 days a week
- Immediate approval and updating of payment information to the client’s database
- \$3.95 per citation is charged to the violator at time of payment to cover web services and merchant fees

**10. SPECIAL COLLECTIONS (Innovative Collection Services) ..... 30% of the amount collected**

- Two notifications via first class mail
- TDS assumes cost for ICS notifications and postage
- Payment processing
- Integrated Reporting in ticketPRO Web system

**11. FRANCHISE TAX BOARD OFFSET PROGRAM ..... \$2.50 per letter mailed + 15% of amount collected**

- Combining citations by license number for total amount due
- Eliminating Corporate Names
- Retrieving SSN by name from 3rd party
- Combining accounts by SSN
- Mailing required FTB letter in advance of placing accounts at FTB
- No charge for notice processing fee
- Processing payments generated by FTB process
- Receiving phone calls generated by FTB process
- All systems and operational procedures required for the FTB process
- Complete reporting

**12. BANK MANAGEMENT (Optional) ..... \$75 per month plus bank fees**

- Process all parking deposits into a separate account setup for Agency
- Write and send monthly surcharge check to the county based on reporting
- Write a check to TDS for services rendered
- Reconcile the account monthly
- Provide monthly reconciliation of all activities in the account
- Write a check to Agency monthly for the balance of the funds
- \$5 fee per NSF and Refund check

**13. COST INCREASES**

**Postal Rate Increase Offset:** If postal rates increase during the term of this agreement, any per notice fee paid to TDS shall be raised immediately to offset the effect of the postal rate increase

**CPI Increase:** TDS’ compensation shall be subject to an annual adjustment based on the CPI (Urban Wage).

**All quoted prices are valid 90 days from the date submitted**

**PROPRIETARY & CONFIDENTIAL**



Turbo Data Systems (TDS) currently provides citation processing services to over 130 clients, consisting of municipalities and universities throughout the State of California. The following information contains a few clients with citation processing services that are similar to Guadalupe and/or have recently contracted with TDS:

**City of Fresno**

**Carl Farmer**  
**Parking Supervisor**

**(559) 621-8813**  
[carl.farmer@fresno.gov](mailto:carl.farmer@fresno.gov)

The City of Fresno has been a TDS client since July of 2006. They were an in-house customer prior to becoming a TDS customer. They issue over 70,000 citations annually. They have recently picked up our new paperless appeals service. TDS provides the following citation processing services to the City of Fresno:

<ul style="list-style-type: none"> <li>■ In-state Citation Processing</li> <li>■ NletsOut-of-state</li> <li>■ Credit Card Payment Processing</li> <li>■ <b>eAppeals<sup>PRO</sup></b> paperless appeals</li> </ul>	<ul style="list-style-type: none"> <li>■ <b>ticket<sup>PRO</sup> mobile</b> ticket writers</li> <li>■ Innovative Collection Services</li> <li>■ Franchise Tax Board Collection</li> </ul>
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**Pacific Grove**

**Jocelyn Francis**  
**Pacific Grove PD Administrative Manager**

**(831) 648-3156**  
[jfrancis@cityofpacificgrove.org](mailto:jfrancis@cityofpacificgrove.org)

Pacific Grove joined TDS in 2016. They issue about 3,000 citations each year. TDS provides the following citation processing services to the city:

<ul style="list-style-type: none"> <li>■ In-state Citation Processing</li> <li>■ NletsOut-of-state</li> <li>■ Credit Card Payment Processing</li> </ul>	<ul style="list-style-type: none"> <li>■ <b>ticket<sup>PRO</sup> mobile</b> ticket writers</li> <li>■ Innovative Collection Services</li> </ul>
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**PROPRIETARY & CONFIDENTIAL**

City of Malibu

Renee Neermann  
Administrative Services

(310) 456-2489 x 222  
[rneermann@malibucity.org](mailto:rneermann@malibucity.org)

Malibu has been with TDS as of December, 2014. They issue approximately 8,000 citations annually. TDS Services provided are:

<ul style="list-style-type: none"> <li>■ In-state Citation Processing</li> <li>■ NletsOut-of-state</li> <li>■ Credit Card Payment Processing</li> <li>■ Adjudication with <i>eAppeals<sup>PRO</sup></i></li> </ul>	<ul style="list-style-type: none"> <li>■ <i>ticket<sup>PRO</sup> mobile</i> ticket writers</li> <li>■ Innovative Collection Services</li> <li>■ Franchise Tax Board Collection</li> </ul>
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City of Campbell

Rita Thibodeau  
Support Services Manager

(408) 866-2729  
[rthibodeau@cityofcampbell.com](mailto:rthibodeau@cityofcampbell.com)

Campbell is a new addition to the TDS family as they joined us in March of this year. They issue about 3,000 citations each year. TDS provides the following citation processing services to the city:

<ul style="list-style-type: none"> <li>■ In-state Citation Processing</li> <li>■ NletsOut-of-state</li> <li>■ Credit Card Payment Processing</li> <li>■ Adjudication with <i>eAppeals<sup>PRO</sup></i></li> </ul>	<ul style="list-style-type: none"> <li>■ <i>ticket<sup>PRO</sup> mobile</i> ticket writers</li> <li>■ Innovative Collection Services</li> <li>■ Franchise Tax Board Collection</li> </ul>
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PROPRIETARY & CONFIDENTIAL



<b>Lease ticketPRO Magic RugbyPRO</b>	<i>City of Guadalupe</i>
---------------------------------------	--------------------------

Summary for Lease Options - Smartphones with Data Plan	Unit Price	2 Units
<b>5-Year ticketPRO Magic Lease</b>	<b>\$90/mo. / unit</b>	<b>\$180/mo.</b>

Details for Lease - Smartphones with Data Plan	
Item & Description	Rate
<b>Smartphone: Samsung Galaxy RugbyPRO // 4.0" Color touch-screen // Military spec. MIL-810G// Car Charger //Includes case</b>	<b>Included</b>
<b>ticketPRO Magic Software and License</b>	<b>Included</b>
<b>ticketPRO Magic Software Setup/Configuration</b> Initial setup and installation of software with Agency specific information // Includes 1 Day Training with initial purchase	<b>Included</b>
<b>ticketPRO Magic Software Maintenance and Support:</b> Remote servicing and updates // Fast phone replacement swap // user support including RemoteConnect assistance // email support for Agency requests	<b>Included</b>
<b>Managed 4G Data Plan</b>	<b>Included</b>
<b>Lost/Stolen/Damaged Replacement (Smartphone only):</b> A fully configured smartphone with ticketPRO Magic software will be replaced within 3 full business days of reported incident with a deductible fee. Each covered phone can have two replacements in a 12 month period (\$150 per replacement; \$600 for 3 <sup>rd</sup> time).	<b>Included</b>
Printer Pricing	
Item & Description	Rate
<b>Bluetooth Printer:</b> Datamax MF2Te printer // Includes Lithium-Ion Battery // AC Charger // Configured to Agency's ticketPRO Magic system	<b>Included</b>
<b>3-Yr or 5-Yr Extended and Comprehensive Warranty:</b> Parts & Labor, including physical damage or abuse // TDS will provide a loaner unit while unit is in repair //excludes batteries and accessories // Lost or stolen printers will be replaced at \$780 per printer. (Warranty length based on selected rental/lease term)	<b>Included</b>
<b>Belt Clip:</b> Heavy Duty // Fits all utility belts // Wraps around belt with Velcro release Or <b>Shoulder Strap:</b> Heavy Duty Nylon // Adjustable comfort-wide	<b>Included (1 per printer)</b>
<b>Citations and Envelopes:</b> Citations are water and heat resistant poly-thermal. Standard and Custom design are available. Envelopes are preprinted with payment address and online payment options. Pricing varies with quantity ordered.	<b>Starting at: 5k Citations=\$400 5k Envelopes=\$400</b>

\*Sales tax not included.  
Early Termination Fees: \$55 a month for the remainder of the lease term.

**A processing contract with Turbo Data Systems is required for ongoing support.**

**All quoted prices are valid 90 days from the date submitted.**

**PROPRIETARY & CONFIDENTIAL**



**Purchase ticketPRO Magic RugbyPRO** *City of Guadalupe*

Summary for Purchase Option - Smartphones with Data Plan	Unit Price	2 Units
ticketPRO Magic Purchase Price per Unit	<b>\$1,650</b>	<b>\$3,300</b>
ticketPRO Magic Monthly Fee	<b>\$70/mo./ unit</b>	<b>\$140/mo.</b>

Details for Purchase - Smartphones with Data Plan	
Item & Description	Rate
<b>Smartphone: Samsung Galaxy RugbyPRO Active // 5.1" Color touch-screen // Military spec. MIL-810G// Car Charger //Includes protective case</b>	<b>Included</b>
<b>ticketPRO Magic Software and License</b>	<b>Included</b>
<b>ticketPRO Magic Software Setup/Configuration</b> Initial setup and installation of software with Agency specific information // Includes 1 Day Training with initial purchase	<b>Included</b>
<b>ticketPRO Magic Software Maintenance and Support:</b> Remote servicing and updates // Fast phone replacement swap // user support including RemoteConnect assistance // email support for Agency requests	<b>Monthly</b>
<b>Managed 4G Data Plan</b>	<b>Monthly</b>
<b>Lost/Stolen/Damaged Replacement (Smartphone only):</b> A fully configured smartphone with ticketPRO Magic software will be replaced within 3 full business days of reported incident with a deductible fee. Each covered phone can have two replacements in a 12 month period (\$150 per replacement; \$600 for 3 <sup>rd</sup> time).	<b>Included (\$150 deductible)</b>

Printer Items	
Item & Description	Rate
<b>Bluetooth Printer:</b> Datamax MF2Te printer // Includes Lithium-Ion Battery // AC Charger // Configured to Agency's ticketPRO Magic system	<b>Included</b>
<b>Extended and Comprehensive Warranty:</b> Parts & Labor, includes physical damage or abuse // TDS will provide a loaner unit while unit is in repair //excludes batteries and accessories // Lost or stolen printers will be replaced at \$780 per printer.	<b>Included</b>
<b>Belt Clip:</b> Heavy Duty // Fits all utility belts // Wraps around belt with Velcro release -OR- <b>Shoulder Strap:</b> Heavy Duty Nylon // Adjustable comfort-wide	<b>Choose One w/purchase</b>
<b>Citations and Envelopes:</b> Citations are water and heat resistant poly-thermal. Standard and Custom design are available. Envelopes are preprinted with payment address and online payment options. Pricing varies with quantity ordered.	<b>Starting at: 5k Citations=\$400 5k Envelopes=\$400</b>

\*Sales tax not included.


**A processing contract with Turbo Data Systems is required for ongoing support.**


**All quoted prices are valid 90 days from the date submitted.**

**PROPRIETARY & CONFIDENTIAL**

Expense Projected	First Year	Notes	2nd Year	3rd Year	4thYear	5thYear
TicketPro	\$ 1,650.00	One Time				
Monthly (\$70)	\$ 900.00	Annual	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
Citations	\$ 800.00	5 Yr Supply				
Processing (\$150)mo	\$ 1,800.00	Annual	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
FTP Notices (.85 ea)	\$ 170.00	Est 200	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00
Appeals (\$1.25 ea)	\$ 62.50	Est 50	\$ 62.50	\$ 63.50	\$ 63.50	\$ 63.50
FTB (2.50 + 15%)	\$ 257.50	Est 100	\$ 257.50	\$ 257.50	\$ 257.50	\$ 257.50
Bank Management (75)	\$ 900.00		\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
	\$ 6,540.00		\$ 4,090.00	\$ 4,091.00	\$ 4,091.00	\$ 4,091.00
Income Projections						
500 X \$52.50	\$26,500.00		\$26,500.00	\$26,500.00	\$26,500.00	\$ 26,500.00
Expenses	\$ 6,540.00		\$ 4,090.00	\$ 4,090.00	\$ 4,090.00	\$ 4,090.00
Net	\$19,960.00		\$22,410.00	\$22,410.00	\$22,410.00	\$ 22,410.00
Enhanced Recovery (250)	\$13,125.00		\$13,125.00	\$13,125.00	\$13,125.00	\$ 13,125.00
Enhanced Net	\$33,085.00		\$35,535.00	\$35,535.00	\$35,535.00	\$ 35,535.00
						\$ 175,225.00

**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of November 14, 2017**

  
Prepared by:  
Amelia M. Villegas, HR Coordinator

  
Approved by:  
Cruz Ramos, City Administrator

**SUBJECT:** Resignation of City Treasurer

**BACKGROUND:**

Petrona “Pete” Amido had been appointed to the office of City Treasurer in December 2006, December 2010 and the recent term in December 2014 which will expire November 2018. Due to health reasons Ms. Amido has tendered her resignation as City Treasurer with the City of Guadalupe, effective immediately.

In the past, the Council has had a vacant office (position) posted for a specified period, e.g. 30 days. The only requirements are: 1) a resident of Guadalupe, and 2) minimum of 18 years of age. Any interested party could apply for the vacated office via a letter of interest. Those individuals applying would then go before the Council at a specified open session for the Council to select and appoint to the vacated office.

The duties of the City Treasurer are described as follows in the California Government Code Sections 41001-41007:

*41001. The city treasurer shall receive and safely keep all money coming into his hands as treasurer.*

*41002. He shall comply with all laws governing the deposit and securing of public funds and the handling of trust funds in his possession.*

*41003. He shall pay out money only on warrants signed by legally designated persons.*

*41004. Regularly, at least once each month, the city treasurer shall submit to the city clerk a written report and accounting of all receipts, disbursements, and fund balances. He shall file a copy with the legislative body.*

*41005. The city treasurer shall perform such duties relative to the collection of city taxes and license fees as are prescribed by ordinance.*

*41006. The city treasurer may appoint deputies for whose acts he and his bondsmen are responsible.*

*41007. The deputies shall hold office at the pleasure of the city treasurer and receive such compensation as is provided by the legislative body.*

These duties are carried out with the assistance of the Finance Manager. The City Treasurer receives the same monthly stipend as the Mayor, City Council Members, and the City Clerk – currently \$150.00 per month.

**RECOMMENDATION:**

That the City Council provide City staff direction on process to fill the vacated City Treasurer office.



## AGENDA REPORT

7a.

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**SUBJECT/TITLE:**

**PASADERA ANNUAL REVIEW**

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**RECOMMENDATION:**

1. **RECEIVE ANNUAL REVIEW FOR THE PASADERA DEVELOPMENT**

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**EXECUTIVE SUMMARY:**

On October 9, 2012, the City of Guadalupe and RCT 2003 LLC (Pasadera) entered a Development Agreement for the Pasadera project. Section 11 of the Development Agreement stipulates that an Annual Review is to be completed each year to ensure that the developer is demonstrating good faith compliance with the provisions of the Agreement.

The City Engineer has determined that the property owner has complied in good faith with the provisions of the Development Agreement. It is recommended that the City Council adopt findings of compliance with the Development Agreement.

The next Annual Review will be completed in November 2018.

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**FISCAL IMPACT:** None.

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**ATTACHMENTS:**

1. **Annual Review for the Pasadera Development**
2. **Resolution No. 2017- 63 adopting findings of compliance with the Development Agreement.**

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**Prepared by:** Jeff van den Eikhof, City Engineer**Meeting Date:** 14 November 2017**City Administrator Approval:** \_\_\_\_\_

Agenda Item: \_\_\_\_\_

**RESOLUTION NO. 2017-63**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE  
ADOPTING FINDINGS OF COMPLIANCE WITH  
DEVELOPMENT AGREEMENT NO. 2012-001  
FOR THE PASADERA DEVELOPMENT**

**WHEREAS**, the City of Guadalupe and RCT 2003 LLC (Pasadera) entered a Development Agreement on October 9, 2012; and,

**WHEREAS**, the Development Agreement requires an Annual Review to ensure that the developer is demonstrating good faith compliance with the provisions of the Agreement; and,

**WHEREAS**, the City Engineer completed an Annual Review, and determined that the Developer has complied in good faith with the Development Agreement; and,

**WHEREAS**, the City Engineer recommends that the City Council adopt findings of compliance with the Development Agreement;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

**SECTION 1.** Adopts findings of compliance with the Development Agreement.

**PASSED, APPROVED AND ADOPTED** at a regular meeting on the 14<sup>th</sup> day of November 2017 by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being C.C. Resolution No. 2017-63, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held November 14, 2017, and that same was approved and adopted.

ATTEST:

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
John Lizalde, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Philip Sinco, City Attorney





City of Guadalupe  
Jeff van den Eikhof, PE  
City Engineer

918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434  
805-464-6126

Date: November 14, 2017  
RE: Annual Review for the Pasadera Development

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Pursuant to Section 11 of the Development Agreement between the City of Guadalupe and RCT 2003, LLC (Pasadera), dated October 9, 2012, the City Engineer is responsible to prepare an Annual Review of the development. The purpose of the Annual Review is to ensure that the developer is demonstrating good faith compliance with the provisions of the Agreement. The Annual Review date for the agreement was set as November 13, 2013 and each twelve months thereafter.

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### **BACKGROUND**

In 1993, the City of Guadalupe received an application for the DJ Farms Specific Plan. The application request included annexation of the 209-acre project site into the south-eastern part of the City of Guadalupe, and adoption of a Specific Plan for this area. In 1995, the City of Guadalupe certified the associated EIR, adopted the Specific Plan and approved the associated annexation. The Santa Barbara Local Agency Formation Committee (LAFCO) also approved the requested annexation.

After several revisions to the DJ Farms Specific Plan, the Revised Specific Plan and revised EIR were approved by the City Council through Resolution 2012-27 on November 13, 2012. At this same meeting the City Council approved the Development Agreement between the City of Guadalupe and RTC 2003, LLC. The Specific Plan allows 802 residential units, plus up to 48 mixed use units in Neighborhood Commercial land use designation.

Amendment #1 to the Development Agreement was approved by the City Council on November 25, 2014. The amendment approved the construction of two 350,000-gallon water tanks on City property located at 303 Obispo Street. The amendment also included payments for the modernization of the existing City Hall and directions concerning the completion of wells.

On June 23, 2015, the City and the Developer entered Operating Memorandum #1 to the Development Agreement. Under Operating Memorandum #1, the developer was entitled to construct 5 model homes and up to 20 production homes prior to the completion of the onsite improvements. The document also required the developer to provide adequate fire prevention and protection during construction and at all times prior to occupancy.

On July 14, 2015, the City Council approved an ordinance approving Amendment #2 to the Development Agreement. The Agreement approved the construction of a single 700,000-gallon water tank at the 303 Obispo Street site. The agreement also removed the requirement to construct a parking lot at the Jack O'Connell Park and replaced it with the reconstruction of a significant portion of West Main Street adjacent to the new sewer main.

**TRACT NO. 29,060**

On May 9, 2014, Tract No. 29,060 was recorded by County of Santa Barbara. The Tract Map subdivided a portion of Lot 10 of the subdivision of the Rancho Guadalupe per Book "B", Page 442 of Miscellaneous Maps. Tract No. 29,060 subdivided the lot into ten (10) lots and an offer of dedication for streets, parks, and a public school.

**TRACT NO. 29,061 – Lot 5 (Phase 1)**

In early 2015, the City Engineer approved grading permits for Lot 5 (Phase 1) of the Pasadera development (formerly known as DJ Farms). On March 4, 2015, a groundbreaking ceremony was held at the construction site. Grading of the site proceeded in mid-March.

In March 2015, a well was drilled in the approved location. At about 800 foot of depth the drill head broke. Hydrogeologists were brought in to evaluate the soils and location, and it was determined that the proximity to the railroad was causing vibrations which were causing the well to cave in. Plans were prepared, and approval given to relocate the well near the northeast boundary of the project.

In April 2015, the off-site public improvement plans for the sanitary sewer main in West Main Street were approved, and construction of the sewer main commenced in May 2015, while the developer continued to negotiate with Caltrans and Union Pacific Railroad to allow boring under the railroad and construction in Highway 166.

In June 2015, construction of the onsite improvements (sewer, water, and underground utilities) began. Construction inspection of water, sewer, and storm drain facilities were performed by MKN and Associates. Construction inspection of all the concrete work and buildings was performed by JAS Pacific. Building permits for five model homes and 20 production homes were issued and foundation construction began. Well testing was performed in accordance with state, county, and local regulations.

In September 2015, Caltrans required the developer to analyze the construction of a roundabout at the intersection of Highway 166 and Obispo Street. Caltrans had recently adopted a policy that requires a study of a roundabout for all new intersections of State Highways. Staff did not support the installation of a roundabout at this location. It would significantly impact surrounding properties and hinder the safe passage of children on the Safe Routes to School path. The following month the developer indicated that Caltrans was no longer pursuing a roundabout at this intersection.

In October 2015, the final map for Lot 5 was submitted for review. Prior to recording the final map, the developer had to enter a subdivision improvement agreement with the City and provide a security for construction and monumentation.

In November 2015, plans for the offsite water system were prepared and submitted for review. Work continued on the sewer main in West Main Street.

In April 2016, the plans were approved and permits issued by Caltrans for the construction of underground utilities within the Caltrans right-of-way.

During a Special Meeting in August 2016, the City approved the Final Map for Lot 5 (Tract No. 29061). However, due to some errors found on the map, it could not be recorded until corrections were submitted and approved by the County Surveyor. The Final Map for Tract No. 29061 was recorded October 18, 2016 in Book 207 of Maps, Records of Santa Barbara County, at pages 85-95.

In September 2016, Caltrans approved construction of the "Phase I" surface improvements at the intersection of Highway 166 and Obispo Street.

Plans prepared by the developer for the construction of a 700,000-gallon water tank at the Obispo Street site have been approved and the tank is currently under construction. Plans for the removal of an existing 8" asbestos-cement waterline and replacement with a 12" PVC waterline in Obispo was approved on December 22, 2016. Construction of the tank and waterline will be completed in November 2017.

### **WORK COMPLETED TO DATE - TRACT NO. 29,061 (LOT 5)**

With the recording of the Final Map for Tract No. 29,061, the developer entered a Subdivision Improvement Agreement to complete all the public improvements within Lot 5. To ensure that the work would be completed, a Cash Deposit Security Agreement between the City and the developer was entered. A cash bond for \$2,708,475.66 was issued by the Developer for the uncompleted work and is held by First American Title. In order for funds to be released, the Cash Deposit Security Agreement requires the Developer to submit to the City Engineer a disbursement request. The City Engineer either approves or disapproves the request.

On September 7, 2016, the developer submitted their first disbursement request for \$303,674.50. This represented 14.27 percent completed of the entire amount of work. The disbursement request was approved by the City Engineer.

On November 16, 2016, the developer submitted their second disbursement request for \$879,670.31. This represents 46.7 percent completed for the entire amount of work. The disbursement request was approved by the City Engineer.

On October 2, 2017, the developer submitted their third disbursement request for \$690,333.88. This represents 69.2 percent completed for the entire amount of work. The disbursement request was approved by the City Engineer.

The work completed to date includes the construction of the following:

- All onsite utilities
- Sewer main in West Main Street
- Sewer Lift Station
- Detention Pond
- Streets (Curb, Gutter, Sidewalk, and Pavement)
  - Obispo Street – Highway 166 to Manzanita Drive
  - Buena Vista Road – Obispo Street to Las Flores Drive
  - Las Flores Drive – Buena Vista Road to Castillo Drive
  - Castillo Drive – Las Flores Drive to Fuente Drive
  - Fuente Drive – Castillo Drive to Manzanita Drive
  - Del Mar Drive – Fuente Drive to east of Las Flores Driver intersection
- Park at Fuente Drive

### **TRACT No. 29,061 HOME CONSTRUCTION INFORMATION**

On June 23, 2015, construction started on 16 production homes.

Information to date:

- 97 building permits issued
- 59 homes have been completed and received certificates of occupancy
- 38 homes are currently under construction
- 6 homes to be finalized within two weeks

### **TRACT NO. 29,062 – Lot 4 (Phase 2)**

In April 2015, the Tentative Tract Map for Lot 4 was submitted for review.

In June 2015, an application completeness determination letter was sent to the developer from the City Planning department.

At the February 9, 2016 City Council Meeting, Vesting Tentative Tract Map 29,062 (Lot 4) was approved per Ordinance No. 2016-03.

The Final Map is currently under review by County of Santa Barbara. It will be brought before the City Council for approval when ready.

#### **WORK COMPLETED TO DATE - TRACT NO. 29,062 (LOT 4)**

The Public Improvement and Onsite Grading Plans for Tract 29,062 are currently in the development review process with the City.

The developer applied for a Rough Grading Permit for Lot 4, which was issued on August 3, 2017 and work commenced soon thereafter.

The work underway or completed to date includes the construction of the following:

- Rough Grading of the entire Lot 4 site.
- Installation of Utilities in several of the streets. This work is being performed at the Owner's risk without approved plans. This work was allowed to go forward while final revisions are made to the plans.

#### **LANDSCAPE AND LIGHTING DISTRICT**

At the June 13, 2017 City Council Meeting, the City Council adopted a Resolution of Intention which set August 8, 2017 as the public hearing date for the proposed formation of the Pasadera Landscaping and Lighting District ("District") pursuant to the provisions of the Landscaping and Lighting Act of 1972 and called for the protest ballot proceeding regarding the new assessments for the District, pursuant to the requirements of the California Constitution Article XIID.

The City of Guadalupe has proposed the formation of the District to establish a dedicated revenue source to fund the expenses related to the special benefit to properties in the District for the ongoing maintenance, operation and servicing of the local parks, landscaping, and street lighting improvements established in connection with development of those properties (planned commercial and residential developments) identified in the DJ Farms Specific Plan.

The item was pushed to the future council meeting, where at the October 10, 2017 City Council Meeting, the following resolutions were adopted:

- Resolution No. 2017-57 declaring the results of the property owners protest ballot proceedings; and
- Resolution No. 2017-58 approving the formation of the Pasadera Landscape and Lighting District, confirms the Engineer's Report, assessment diagram and assessment related thereto commencing in fiscal year 2018/19, and overruling all protest concerning such assessment.

A third related resolution was still under negotiation between the City Attorney and RCT 2003 LCC (Pasadera) at the time of the 10-10-2017 Council Meeting. A summary is included below:

- Resolution No. 2017-XX proposes an agreement between RCT 2003 LLC (Pasadera) and the City of Guadalupe for the continued maintenance of the Landscape and Lighting until adequate funds are available from the Fiscal Year 2018/19 Landscape and Lighting District Assessment.

#### **PASADERA ANNUAL IMPACT FEES REPORT**

See the following attached report, provided by the Finance Department. The Report includes an Attachment 1 regarding Amendment #2 to Agreement 2012-001.

#### **CONCLUSION**

Pursuant to Government Code section 65865.1, the developer has complied in good faith with the terms or conditions of the agreement, and the City sees no basis on which to modify the agreement.

**Pasadera Annual Impact Fees Report (Information Provided by the Finance Department)**

**Development Agreement No. 2012-001**

On 11/18/13, the Developer made the first of five Advance Payments of \$150,000 per Section 5.3.7 of the Agreement.

**At June 30, 2014 the remaining balance of Advance Payments was \$150,000.**

On 12/16/14, the Developer made the second annual Advance Payment of \$150,000.

In February of 2015 the Developer commenced grading on the site and no further Advance Payments were due or received per Section 5.3.7 of the Agreement. Thereafter, five (5) building permits were issued on 5/12/15.

The amount of the per unit fee for the "Fire/Police/City Hall Facilities" is determined by the total obligation of \$2,250,000 divided by 800 lots or \$2,812.50 per building permit due 140 days after the permit issued or at Certificate of Occupancy whichever is sooner.

The following credits were used against the Advance in FY 14-15:

<u># of Permits issued</u>	<u>Per unit</u>	<u>Description</u>	<u>Total</u>
5	\$2,812.50	Impact fees	\$14,062.50
5	\$ 200.00	Library fees	<u>\$ 1,000.00</u>
			\$15,062.50

**At June 30, 2015 the remaining balance of Advance Payments was \$284,937.50.**

During FY 15-16 sixteen (16) units were permitted. The following credits were used against the Advance Payments in FY 15-16:

<u># of Permits issued</u>	<u>Per unit</u>	<u>Description</u>	<u>Total</u>
16	\$2,812.50	Impact fees	\$45,000.00
16	\$ 200.00	Library fees	<u>\$ 3,200.00</u>
			\$48,200.00

**At June 30, 2016 the remaining balance of Advance Payments was \$236,737.50.**

During FY 16-17 fifty (50) units were permitted. The following credits were used against the Advance Payments in FY 16-17:

<u># of Permits issued</u>	<u>Per unit</u>	<u>Description</u>	<u>Total</u>
50	\$2,812.50	Impact fees	\$140,625.00
50	\$ 200.00	Library fees	<u>\$ 10,000.00</u>
			\$150,625.00

**At June 30, 2017 the remaining balance of Advance Payments was \$86,112.50.**

Presently in FY 17-18, on 8/3/17 twenty six (26) units were permitted and on 10/10/17 eight (8) units were permitted. Of the 8 units permitted on 10/10/17, 2 units used the Advanced Payment leaving a residual balance of \$1,762.50. The following credits were used against the Advance Payments in FY 17-18:

<u># of Permits issued</u>	<u>Per unit</u>	<u>Description</u>	<u>Total</u>	<u>Date</u>
26	\$2,812.50	Impact fees	\$ 73,125.00	8/03/17
26	\$ 200.00	Library fees	<u>\$ 5,200.00</u>	8/03/17
			\$ 78,325.00	

<u># of Permits issued</u>	<u>Per unit</u>	<u>Description</u>	<u>Total</u>	<u>Date</u>
2	\$2,812.50	Impact fees	\$ 5,625.00	10/10/17
2	<u>\$ 200.00</u>	Library fees	<u>\$ 400.00</u>	10/10/17
	\$3,012.50		\$ 6,025.00	

**At October 31, 2017 the remaining balance of Advance Payments is \$1,762.50.**

Pasadera will be billed impact fees and library fees for the remaining six (6) units permitted on 10/10/17 less the balance of Advance Payments of 1,762.50 for a total **billing** of \$16,312.50 ( $3,012.50 \times 6 = 18,075 - 1,762.50 = \$16,312.50$ ). Impact and library fees of \$16,312.50 will be due on 2/27/18.

Going forward the Impact Fees and Library Fees will be included in the developer fees billing due 140 days after the Building Permit or Certificate of Occupancy is issued whichever is sooner.

### **Amendment #2 to Development Agreement no. 2012-001**

Per Section 1 of Amendment #2, "DEVELOPER shall be entitled to 234 residential unit credits against the Water Department Building and Equipment impact fees in Section 3 of Exhibit B" of Development Agreement no. 2012-001.

The total credit amount is two hundred thirty four (234) units times \$427 which equals \$99,918.00.

Attachment 1 is the summary of credits used and remaining credits available at 10/31/17 of \$55,083.00 for the Water Department Building and Equipment impact fees.

**City of Guadalupe**  
**Pasadera Homes**  
**Amendment #2 to Dev Agreement No. 2012-001**  
**Section 1**

<b>Fiscal Year</b>	<b>LOTS</b>	<b># of Homes</b>	<b>Water Dept Credits Used</b>
14-15	57, 58, 59, 60, 61	5	2,135.00

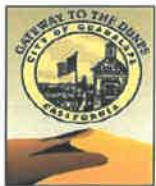
<b>Fiscal Year</b>	<b>LOTS</b>	<b># of Homes</b>	<b>Water Dept Credits Used</b>
15-16	86-93,97-104	16	6,832.00

<b>Fiscal Year</b>	<b>LOTS</b>	<b># of Homes</b>	<b>Water Dept Credits Used</b>
<b>16-17</b>	67-70, 77-80	8	3,416.00
	71-76, 94-96	9	3,843.00
	46-54	9	3,843.00
	105-128	24	10,248.00
<b>Total 16-17</b>		<b>50</b>	<b>21,350.00</b>

<b>Fiscal Year</b>	<b>LOTS</b>	<b># of Homes</b>	<b>Water Dept Credits Used</b>
<b>17-18</b>	129-154	26	11,102.00
	38-45	8	3,416.00
<b>Total at 10/31/17</b>		<b>34</b>	<b>14,518.00</b>

<b>Cumulative Credits Used as of 10/31/17</b>	<b>105</b>	<b>44,835.00</b>
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<b>Total Credit:</b>	<b>99,918.00</b>
Per Amendment #2, Section 1 234 residential unit credits at \$427 each for 10 inch water supply line in Obispo Street from Third to Amber Street	<b>55,083.00 Credits available as of 10/31/17</b>



## AGENDA REPORT

### SUBJECT/TITLE:

**SENATE BILL 1 (SB 1) FUNDING PROJECT LIST**

### RECOMMENDATION:

- 1. ADOPT RESOLUTION NO. 2017-64 AMENDING THE 2017-2018 BUDGET TO INCORPORATE A LIST OF PROJECTS FUNDED BY SENATE BILL 1 (SB 1): THE ROAD REPAIR AND ACCOUNTABILITY ACT, FUNDED BY THE ROAD MAINTENANCE & REHABILITATION ACCOUNT (RMRA), CREATED BY SB 1.**

### EXECUTIVE SUMMARY:

In April 2017, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor. The bill addressed the significant multi-modal transportation funding shortfalls statewide.

SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the project proposed for funding in our community and which projects have been completed each fiscal year; and the City must include a list of all projects proposed to receive funding from the Road Maintenance & Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement. The City will receive an estimated \$41,517 in RMRA funding in the Fiscal Year 2017-2018 from SB 1.

The City used a Pavement Management System to develop the SB 1 Project List to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and the funding from SB 1 will help the City maintain and rehabilitate public streets, and sidewalks, add active transportation infrastructure and improve drainage infrastructure throughout the City this year and into the future.

Without revenue from SB 1, maintenance of City streets would require undesirable use of Gas Tax, 20-4430 revenue and the SB 1 revenue will help the City to increase the overall quality of the road system and help keep our streets and roads in good condition.

**FISCAL IMPACT:** Availability of up to \$41,517 of new funding from SB 1 Road Maintenance and Rehabilitation Account in FY 2017-18 for projects listed.

### ATTACHMENTS:

1. Resolution No. 2017-64.
2. Resolution No. 2017-64, Attachment A: SB 1 Project List

**Prepared by: Jeff van den Eikhof, City Engineer**

**Meeting Date: 14 November 2017**

**City Administrator Approval:** \_\_\_\_\_

*Cruz Ramos*

Agenda Item: \_\_\_\_\_



**RESOLUTION NO. 2017-64**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE  
AMENDING THE 2017-18 BUDGET TO INCORPORATE  
A LIST OF PROJECTS FUNDED BY  
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the project proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City must include a list of all projects proposed to receive funding from the Road Maintenance & Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City will receive an estimated \$41,517 in RMRA funding in the Fiscal Year 2017-2018 from SB 1; and

**WHEREAS**, the City used a Pavement Management System to develop the SB 1 Project List to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City maintain and rehabilitate public streets and sidewalks, add active transportation infrastructure and improve drainage infrastructure throughout the City this year and into the future; and

**WHEREAS**, without revenue from SB 1, maintenance of City streets would require undesirable use of Gas Tax revenue and the SB 1 revenue will help us increase the overall quality of our road system and help keep our streets and roads in good condition; and

**WHEREAS**, of the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

**WHEREAS**, cities and counties own and operate more than 81 percent of streets and road in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

**WHEREAS**, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

**WHEREAS**, the location street and road system is also critical for farm to market needs, interconnectivity, multi-modal needs, and commerce; and

**WHEREAS**, police, fire and emergency medical services all need safe reliable roads to react quickly to emergency calls; and

**WHEREAS**, the SB 1 Project List and overall investment in our local streets and road infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

1. The foregoing recitals are true and correct.
2. **The City of Guadalupe Fiscal Year 2017-18 Budget is amended to incorporate Attachment A, the list of projects planned to be funding with Road Maintenance & Rehabilitation Account revenues.**
3. **The City of Guadalupe Fiscal Year 2017-18 Budget shall be amended to appropriate the RMRA funding with the City's Mid-Year Budget Adjustment.**

**PASSED, APPROVED AND ADOPTED** at a regular meeting on the 14<sup>th</sup> day of November 2017 by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being C.C. Resolution No. 2017-64, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held November 14, 2017, and that same was approved and adopted.

ATTEST:

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
John Lizalde, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Philip F. Sinco, City Attorney



## Part 1: General Information

### Local Streets and Roads Program

\*Agency Name: (Select from dropdown list)

LoCode:

Guadalupe

5292

\*Agency Address:

\*City:

\*ZIP Code:

918 Obispo Street

Guadalupe

CA

93434

\*Agency Contact:

\*Agency Contact Title:

Cruz Ramos

City Administrator

\*Agency Contact Phone No.: (i.e. 1234567890)

\*Agency Contact Email Address:

(805) 356-3892

cramos@ci.guadalupe.ca.us

**Funding for Fiscal Year:**

FY 17/18

\*Budget Support Documentation:?

Please briefly describe the budget support documentation being provided.

The approved City budget for FY17-18 is provided. The listed projects will be included under Gas Tax, 20-4430, Section labeled "Capital Overlay", subsection "Improve. Other than Buildings, Acct. 3150" Noted as "Street Paving".

**Average Network PCI:**

76

**Measurement Date:**

(Month)

(Year)

11

2013

**Additional Information: ?**

Project priority is based on the City's adopted Pavement Management System document and 5-year Improvement Plan (both available upon request), adopted in early 2014.

#### **Project Flexibility:**

Pursuant to SHC Section 2034(a)(1), this project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities, so long as the projects are consistent with SHC Section 2030(b). After submittal of the project list to the Commission, in the event a city or county elects to make changes to the project list pursuant to the statutory provision noted above, formal notification of the Commission is not required. However, the Project Expenditure Report form that is due to the Commission by October 1st each year, will provide an opportunity for jurisdictions to annually communicate such changes to the Commission as part of the regular reporting process.

\* Required information





## Local Streets and Roads Program

<b>Agency Name:</b>	<b>Agency Contact:</b>
Guadalupe	Cruz Ramos (805) 356-3892
<b>LoCode:</b>	5292 cramos@ci.guadalupe.ca.us

FY
<b>17/18</b>

### Summary of Proposed Project List

Project No.	Project Title	Project Description	Project Location	Estimated Completion Date (mm/dd/yyyy)		Estimated Useful Life (# of yrs)	
				Pre-Construction	Construction	Min.	Max.
<b>PP01</b>	2018 Pavement Rehabilitation Project	Crack Fill & Slurry Seal (Type B) and localized 4" removal and replacement of HMA on City roads as outlined in City's Pavement Management System document (2013).	Plans available upon request. Section 1: Ibis Circle, Pacific Dunes Way from W. Main to Surfbird Ln, Sandpiper Lane from Pacific Dune Way to cul-de-sac, Point Sal Dunes Ln from W. Main to Surfbird Ln, Surfbird Ln from Pacific Dunes to Surfbird Ct., Egret Lane. Section 2: Garrett Street, Mary Knoll Drive. Section 3: 2nd St from Tognazzini Ave to Hwy 1, Campodonico Ave from 2nd St to 7th St, Alley between Campodonico Ave and Hwy 1 from 2nd to 7th St, 3rd Street, 7th St, Rubio St, Peralta St. from 10th St to 11th St, Escalante St.	05/2018	11/2018	3	5
<b>PP02</b>	2018 Pavement Maintenance Project	Pavement Rehabilitation of City roads as outlined in City's Pavement Management System document (2013).	Obispo St. from West Main to 10th Street, Pelican Lane from Sandpiper Lane to Surfbird Lane, Sandpiper Lane from Pacific Dunes Way to Pelican Lane.	05/2018	11/2018	7	13
<b>PP03</b>							
<b>PP04</b>							
<b>PP05</b>							
<b>PP06</b>							
<b>PP07</b>							
<b>PP08</b>							
<b>PP09</b>							
<b>PP10</b>							

## Local Streets and Roads Program

<b>Agency Name:</b>	<b>Agency Contact:</b>	
Guadalupe	Cruz Ramos	
	(805) 356-3892	
<b>LoCode:</b>	5292	cramos@ci.guadalupe.ca.us

FY
<b>17/18</b>

### Summary of Proposed Project List

Project No.	Project Title	Project Description	Project Location	Estimated Completion Date (mm/dd/yyyy)		Estimated Useful Life (# of yrs)	
				Pre-Construction	Construction	Min.	Max.
PP11							
PP12							
PP13							
PP14							
PP15							
PP16							
PP17							
PP18							
PP19							
PP20							
PP21							
PP22							
PP23							
PP24							
PP25							
PP26							
PP27							
PP28							
PP29							
PP30							
PP31							
PP32							
PP33							
PP34							
PP35							



**Local Streets and Roads Program**

<b>Agency Name:</b>		<b>Agency Contact:</b>	
Guadalupe		Cruz Ramos	
		(805) 356-3892	
<b>LoCode:</b>	5292	cramos@ci.guadalupe.ca.us	

FY
<b>17/18</b>

Summary of Proposed Project List							
Project No.	Project Title	Project Description	Project Location	Estimated Completion Date (mm/dd/yyyy)		Estimated Useful Life (# of yrs)	
				Pre-Construction	Construction	Min.	Max.
PP36							
PP37							
PP38							
PP39							
PP40							
PP41							
PP42							
PP43							
PP44							
PP45							
PP46							
PP47							
PP48							
PP49							
PP50							

**REPORT TO CITY COUNCIL  
Council Agenda of 11/14/2017**

  
Annette Muñoz, Finance Director

  
Cruz Ramos, City Administrator

**SUBJECT** Master Fee Schedule – Part 2

**RECOMMENDATION** Approve Resolution 2017-66 instituting Part 2 of the City's New Master Fee Schedule.

**GENERAL DISCUSSION**

Tonight the Council will consider Part 2 of the Master Fee Schedule. This includes the following types of fees:

- Police Department - Exhibit B-2
- Fire Department – Exhibit B-3
- Planning Department – Exhibit B-4
- Building Department:
  - Encroachment Permits and Public Improvement Plans – Exhibit B-5
  - Miscellaneous Building Permits – Exhibit B-6
  - Electrical, Mechanical and Plumbing Permits – Exhibit B7
  - Fire Sprinkler, Alarm and Suppression Permits – Exhibit B8
  - New Construction Plan Check Fees & Inspection Fees – Exhibit B9 & B10

Staff utilized the base fee calculated in 2013 and applied the Consumer Price Index for All Urban Consumers for Los Angeles-Riverside-Orange County at May 31 from 2014 through 2017 to calculate the new fees.

Part 2 of the Master Fee Schedule reflects a 35% overhead percentage that was approved at the September 12, 2017 Council meeting for Part 1.

**Section B1 – Park & Facility Use & Special Events**

Section B1 is not being considered tonight due to additional review needed.

### **Section B3 – Fire Department**

Under “Business” an additional range was added to include businesses with square footage up to 2,500 sq. ft.

### **FISCAL IMPACT – Part 2**

The approved 2017-18 City budget assumed an overall increase in revenue of 5% in the General Fund. The Master Fee Schedule being considered tonight (Part 2) will help us achieve those already budgeted revenue increases.

### **Attachments**

Resolution No. 2017-66

Exhibit 1 - Master Fee Schedule – Part 2

**RESOLUTION NO. 2017-66**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE  
MODIFYING THE CITY MASTER FEE SCHEDULE – PART 2**

**WHEREAS**, the City Council is empowered to impose reasonable fees, rates, and charges for municipal services; and

**WHEREAS**, the City of Guadalupe Municipal Code section 3.32.030.A provides that all fees charged by the City for the use of City facilities, delivery of City services, business licenses, and other regulatory or revenue-producing activities not otherwise preempted by County, State or federal jurisdictions, shall be established and adjusted by City Council resolution; and

**WHEREAS**, the City of Guadalupe Municipal Code section 3.32.030.B also provides that such user fees and charges shall be adjusted annually for changes in the cost of living (“COL”) Consumer Price Index (“CPI”) for the United States, as reported by the United States Department of Labor (for the Los Angeles-Orange County-Riverside metro area) provided that the fee changed per COL from the preceding year shall in not exceed the change in California per-capita income from such preceding year; and

**WHEREAS**, the proposed increases to the City Master Fee Schedule do not exceed the change in California per-capita income from the preceding year; and

**WHEREAS**, after receiving a report of the proposed changes in fees, charges, and costs contained in the City of Guadalupe Master Fee Schedule Part 2 the City Council deems it in the public interest and welfare to modify these fees, with the exception of certain sections of the Inspector Fees (see Page B-3 of the Master Fee Schedule, Part 2), for which no changes are proposed at this time because further analysis is required.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Guadalupe as follows:

**SECTION 1.** The recitals herein are adopted as findings of the City Council. After receiving a report of the proposed changes in fees, charges, and costs set forth in the City of Guadalupe Master Fee Schedule Part 2 the City Council hereby approves the modifications contained in the said proposed fee schedule.

**SECTION 2.** The fees and charges approved by this resolution are effective immediately.

**SECTION 3.** The establishment of rates herein is exempt from the requirements of the California Environmental Quality Act pursuant to Public Resources Code Section 21080(b)(8) and the adoption of this resolution is for the purposes of meeting operating expenses incurred as a result of development, including employee wage rates and fringe benefits.

**SECTION 4.** Pursuant to Municipal Code 3.32.030.B & C, the City Administrator is hereby authorized to annually adjust the fees in the Master Fee Schedule Part 2 for changes in the Cost of Living.

**PASSED AND ADOPTED** at a regular meeting on the 14<sup>th</sup> day of November 2017 by the following vote: **Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, **JOICE EARLEEN RAGUZ**, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2017-66**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held November 14, 2017, and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz,  
City Clerk

\_\_\_\_\_  
John Lizalde, Mayor

\_\_\_\_\_  
Philip F. Sinco, City Attorney

# **CITY OF GUADALUPE**



**2017/2018**

**MASTER FEE SCHEDULE**

**PART 2**

## Master Fee Schedule Notes – Part 2

### Overhead definitions:

**Direct costs** – program costs that primarily provide service to the **public** such as Police and Fire.

**Indirect costs** – programs that primarily provide services to the **organization** such as Administration and Finance.

**Types of Direct Pay** – includes hourly wage rate plus the following depending on the specific employee: uniform allowance, bilingual pay, emergency pager pay (police employees may also include POST – Police Officer Standard of Training pay, differential pay, educational allowance etc.).

**Employee Paid Benefits** – includes Fica/Medicare, medical, dental, vision, life insurance, workers comp, and PERS.

**Fully loaded** – the hourly billing rate on the Master Fee Schedule for an employee's services that include applicable types of direct pay specific to the employee type plus employee paid benefits.

**Hours Actually Worked** – annual paid hours in a year minus holidays, vacation and sick days.

**Overhead** – all costs except direct labor, direct materials and direct expenses.

**Overhead Percentage** - page A-2, total Overhead costs divided by total Direct costs. In the 17-18 overhead percentage calculation, Overhead costs are 35%.

### General Notes:

**Full Cost Recovery** – first appears on Exhibit B2. Personnel time and materials times the overhead percentage

# City of Guadalupe

## Master Fee Schedule - Part 2

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**MASTER FEE SCHEDULE -- PART 2**

A-1

**Hourly Personnel Rates at Full Cost Recovery**

**2017/18**

<b>SEIU</b>	<b>Annual Comp (Incl Benefits)</b>	<b>Annual Hours</b>	<b>Holiday/ Sick*</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
Street Worker A	\$73,185	2,080	200	120	1,760	\$41.58	\$36.22
Street Worker B	\$70,718	2,080	200	120	1,760	\$40.18	\$35.01
<b>Street Worker</b>	<b>\$143,903</b>	<b>4,160</b>	<b>400</b>	<b>240</b>	<b>3,520</b>	<b>\$40.88</b>	<b>\$35.62</b>
Maint/Field Op Mgr	\$138,950	2,080	200	120	1,760	\$78.95	\$68.09
Admin. Asst.	\$104,381	2,080	200	120	1,760	\$59.31	\$50.66
Permit Technician	\$93,821	2,080	200	120	1,760	\$53.31	\$48.14
Business Manager	\$127,709	2,080	200	120	1,760	\$72.56	\$64.23
Acct. Clerk	\$102,355	2,080	200	120	1,760	\$58.16	\$55.52
Acct. Clerk	\$78,015	2,080	200	120	1,760	\$44.33	\$44.11
Water Dept. Super.	\$113,545	2,080	200	120	1,760	\$64.51	\$54.25
Water Maint Operator	\$58,488	2,080	200	120	1,760	\$33.23	\$31.54
WWTP Super.	\$118,468	2,080	200	120	1,760	\$67.31	\$64.54
WWTP Operator	\$101,559	2,080	200	120	1,760	\$57.70	\$43.46

<b>POA</b>	<b>Annual Comp (Incl Benefits)</b>	<b>Annual Hours</b>	<b>Holiday/ Sick*</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
Sergeant A	\$122,863	2,080	226	160	1,694	\$72.53	\$42.92
<b>Sergeant</b>	<b>\$122,863</b>	<b>2,080</b>	<b>226</b>	<b>160</b>	<b>1,694</b>	<b>\$72.53</b>	<b>\$42.92</b>
Police Officer CA	\$138,510	2,080	226	160	1,694	\$81.77	\$68.50
Police Officer CU	\$133,399	2,080	226	160	1,694	\$78.75	\$64.51
Police Officer ES	\$90,684	2,080	226	160	1,694	\$53.53	\$45.10
Police Officer IW	\$137,126	2,080	226	160	1,694	\$80.95	\$67.13
Police Officer LI	\$148,844	2,080	226	160	1,694	\$87.87	\$73.73
Police Officer ME	\$137,236	2,080	226	160	1,694	\$81.01	\$66.87
Police Officer OS	\$89,746	2,080	226	160	1,694	\$52.98	\$45.10
Police Officer NE	\$93,985	2,080	226	160	1,694	\$55.48	\$42.22
Police Officer RE	\$121,842	2,080	226	160	1,694	\$71.93	\$58.35
Police Officer MA	\$96,468	2,080	226	160	1,694	\$56.95	\$45.10
Night Differential	\$8,760	NA	NA	NA	NA	NA	NA
<b>Police Officer</b>	<b>\$1,196,600</b>	<b>20,800</b>	<b>2,260</b>	<b>1,600</b>	<b>16,940</b>	<b>\$70.64</b>	<b>\$59.15</b>
PD Manager	\$107,489	2,080	200	160	1,720	\$62.49	\$51.65
Records Technician	\$79,262	2,080	200	160	1,720	\$46.08	\$39.09
Reserve Police Officer	\$27,294	1,605	0	0	1,605	\$17.01	\$25.51

<b>Fire Dept.</b>	<b>Annual Comp (Incl Benefits)</b>	<b>Annual Hours</b>	<b>Holiday/ Sick*</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
Fire Captain A	\$128,205	2,756	184	160	2,412	\$53.15	\$43.52
Fire Captain B	\$116,384	2,756	184	160	2,412	\$48.25	\$41.54
Fire Captain C	\$93,864	2,756	184	160	2,412	\$38.92	\$32.61
<b>Fire Captain</b>	<b>\$338,453</b>	<b>8,268</b>	<b>552</b>	<b>480</b>	<b>7,236</b>	<b>\$46.77</b>	<b>\$39.22</b>
Paid Call-Bldg Cover	\$5,280	480	0	0	480	\$11.00	\$11.00
Paid-Call - Regular	\$23,051	11,066	0	0	11,066	\$2.08	\$2.08
Paid-Call -Weekend	\$9,216	3,686	0	0	3,686	\$2.50	\$2.50
<b>Paid-Call</b>	<b>\$37,547</b>	<b>15,232</b>	<b>0</b>	<b>0</b>	<b>15,232</b>	<b>\$2.47</b>	<b>\$2.47</b>

**MASTER FEE SCHEDULE -- PART 2**

**Hourly Personnel Rates at Full Cost Recovery**

**2017/18**

<b>Other Employees</b>	<b>Annual Comp (Incl Benefits)</b>	<b>Annual Hours</b>	<b>Holiday/ Sick*</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
City Administrator	\$147,185	2,080	200	120	1,760	\$83.63	NA
Finance Director	\$157,562	2,080	200	120	1,760	\$89.52	NA
Public Safety Director	\$169,253	2,080	200	176	1,704	\$99.33	NA
HR Supervisor	\$64,898	1,040	100	60	880	\$73.75	NA
PW Utility/Engineer	\$141,295	2,080	200	120	1,760	\$80.28	NA
Parks & Rec. position	\$10,615	624	0	0	624	\$17.01	NA

<b>Indep. Contractor Hourly Rates</b>	
Planner	\$85.00
Sr. Planner	\$85.00
Building Inspector	\$63.00
Plan Checker	\$70.00
City Engineer	\$160.00
City Attorney	\$135.00
Other persons or entities	Current Contract Rate

<p><b>Employee &amp; Contractor rates shown do <u>not</u> include 35% City overhead</b></p>
---

**Note:**  
**Employer retirement costs for Classic employees differ from PEPRA employees, Classic incl unfunded liability**

**MASTER FEE SCHEDULE -- PART 2**

A-2

**General Fund -- Expenditures**

2017/18

	Budget		Capital	Other Fin	Personnel	Non- Personnel	
City Council Administration	\$11,282	Overhead			\$10,207	\$1,075	
City Attorney	\$311,524	Overhead			\$299,834	\$11,690	
Finance	\$120,000	Overhead			\$120,000	\$0 *	
Building Maintenance	\$505,738	Overhead			\$471,208	\$34,530	
Non-departmental	\$97,890	Overhead	\$6,750		\$27,650	\$63,490	
	\$128,390	Overhead			\$0	\$128,390	
Police (includes PS Funds)	\$1,895,634	Service	\$10,000	\$37,150	\$1,615,234	\$233,250	
Fire (includes PS Fund)	\$604,832	Service		\$14,000	\$496,131	\$94,701	
Permits	\$273,935	Service			\$268,535	\$5,400 *	
General Street Improvements	\$32,200	Service	\$32,200	\$0	\$0	\$0	
Parks	\$135,503	Service		\$6,500	\$60,546	\$68,457	
<b>"General Fund"</b>	<b>\$4,116,928</b>		<b>\$48,950</b>	<b>\$57,650</b>	<b>\$3,369,345</b>	<b>\$640,983</b>	<b>\$0</b>
			Capital	Other Fin			Transfers
<b>Road Funds</b>	<b>\$1,505,027</b>		<b>\$978,000</b>	<b>\$50,000</b>	<b>\$196,216</b>	<b>\$185,211 *</b>	<b>\$95,600</b>
Water Operating	\$1,941,773		\$34,000	\$76,000	\$300,889	\$1,250,284	\$280,600
Water Capital	\$850,000		\$850,000		\$0	\$0	\$0
<b>Water -- Total</b>	<b>\$2,791,773</b>		<b>\$884,000</b>	<b>\$76,000</b>	<b>\$300,889</b>	<b>\$1,250,284</b>	<b>\$280,600</b>
Wastewater Operating	\$1,061,003			\$74,000	\$368,420	\$424,083	\$194,500
Wastewater Capital	\$300,000		\$300,000	\$0	\$0	\$0	\$0
WWTP Feas/Public Fac.	\$0			0	\$0	\$0	\$0
<b>Wastewater -- Total</b>	<b>\$1,361,003</b>		<b>\$300,000</b>	<b>\$74,000</b>	<b>\$368,420</b>	<b>\$424,083</b>	<b>\$194,500</b>
<b>Sewer Bond Fund</b>	<b>\$16,850</b>			<b>\$16,850</b>			<b>\$0</b>
<b>Solid Waste</b>	<b>\$0</b>				<b>\$0</b>	<b>\$0</b>	
<b>Transit</b>	<b>\$483,256</b>				<b>\$0</b>	<b>\$448,256</b>	<b>\$35,000</b>
<b>CDBG</b>	<b>\$2,250</b>				<b>\$0</b>	<b>\$0</b>	<b>\$2,250</b>
<b>Capital Facilities Fund</b>	<b>\$18,000</b>				<b>\$0</b>	<b>\$18,000</b>	
<b>Library Fund</b>	<b>\$8,333</b>				<b>\$0</b>	<b>\$8,333</b>	
<b>Public Facilities Fund</b>	<b>\$4,000</b>				<b>\$0</b>	<b>\$4,000</b>	
<b>Park Development Fund</b>	<b>\$1,200</b>				<b>\$0</b>	<b>\$1,200</b>	
<b>Lighting District</b>	<b>\$67,081</b>				<b>\$0</b>	<b>\$59,481</b>	<b>\$7,600</b>
<b>Lighting &amp; Landscaping</b>	<b>\$20,826</b>				<b>\$0</b>	<b>\$18,526</b>	<b>\$2,300</b>
<b>Total -- City</b>	<b>\$10,396,527</b>	<b>\$0</b>	<b>\$2,210,950</b>	<b>\$274,500</b>	<b>\$4,234,870</b>	<b>\$3,058,357</b>	<b>\$617,850</b>
<b>Successor Agency</b>	<b>\$666,105</b>			<b>\$417,105</b>	<b>\$0</b>	<b>\$159,000</b>	<b>\$90,000</b>

\* Includes Contract Employees in Personnel

Overhead Calculation			
Cost Type	Direct	Overhead	%
Service Personnel	\$2,440,446		
Service Non-Pers.		\$401,808	
Overhead Dept's		\$1,168,074	
Interfund Transfers		(\$707,850)	
<b>Total</b>	<b>\$2,440,446</b>	<b>\$862,032</b>	<b>35%</b>

OH  
Direct

**MASTER FEE SCHEDULE -- PART 2**

**B - 2**

Police Department	Current Fee	<i>Proposed Fee</i>	Increase
Live Scan (does not include DOJ or FBI fees)	\$15	<b>\$25</b>	\$10
Copies of Reports: Minimum fee below plus copy costs from Administrative Services page:			
Crime & Traffic Accident Reports	\$15	<b>\$16</b>	\$1
Administrative Reports/Policies & Archival Search plus research time if greater than 10 minutes	\$20 \$54	<b>\$21</b> <b>\$58/hour</b>	\$1 \$4
Copies of Photographs: Each Photograph	\$15	<b>\$16</b>	\$1
Copies of Video Recordings	\$25	<b>\$27</b>	\$2
Vehicle Repossession Release Fee	\$15	<b>\$15</b>	\$0
VIN Verification	\$20	<b>\$21</b>	\$1
Citation Sign-Off	\$20	<b>\$21</b>	\$1
Visa Clearance	\$25	<b>\$27</b>	\$2
Business Solicitation License	\$35	<b>\$37 + State Fees</b>	\$2
Bicycle License (3 years)	\$5	<b>\$5</b>	\$0
Public Address System on Motorized Vehicle (8.32.030)	\$50	<b>\$53/day</b> <b>Guadalupe St. only</b>	\$3
Loud Parties (Second Response)	\$70	<b>\$75</b>	\$5
False Security Alarm	\$70	<b>\$75</b>	\$5
Traffic Collision on Private Property (non DUI)	\$90	<b>\$96</b>	\$6
DUI Cost Recovery (includes Lab fee)	Full cost recovery	<b>Full cost recovery</b>	
Concealed Weapon Permit (does <u>not</u> include State fees) PC 26190	\$100	<b>\$100</b>	\$0
Concealed Weapon Renewal	\$25	<b>\$27</b>	\$2

State Mandated

*Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.  
Full cost recovery = direct cost (personnel time & materials) + 35%overhead*

**MASTER FEE SCHEDULE -- PART 2**

**B - 2**

Police Department	Current Fee	<i>Proposed Fee</i>	Increase	
	Page 3	Page 3		
48-Hr. Parking Permit -- Large vehicles/RV's (10.214.200)	\$25	<b>\$27</b>	\$2	
Parking Tickets (includes \$12.50 County surcharge):				<b>Violation Code</b>
No Parking Violation (4-6 am)	\$52.50	<b>\$52.50</b>	\$0	10.24.070 GMC
Prohibited Truck or Trailer	\$52.50	<b>\$52.50</b>	\$0	10.24.072 GMC
Green Zone Violation	\$52.50	<b>\$52.50</b>	\$0	10.24.090 GMC
Red Zone Violation	\$52.50	<b>\$52.50</b>	\$0	10.24.100 GMC
Yellow Zone Violation	\$52.50	<b>\$52.50</b>	\$0	10.24.110 GMC
Repair of Vehicle in Road / Street Damage	\$52.50	<b>\$52.50</b>	\$0	10.24.180 GMC
Not in Assigned Stall	\$52.50	<b>\$52.50</b>	\$0	10.28.050 GMC
Excess 72-Hour Parking	\$52.50	<b>\$52.50</b>	\$0	10.32.010 GMC
Basketball Hoop in Street	\$52.50	<b>\$52.50</b>	\$0	10.48.050 GMC
Length Limit Violation	\$52.50	<b>\$52.50</b>	\$0	10.55.040 GMC
No Valid License Tabs Visible	\$52.50	<b>\$52.50</b>	\$0	5204 CVC
Safety Zone Violation	\$52.50	<b>\$52.50</b>	\$0	22500 A-K CVC
18" Parking from Curb / Wrong Way Parking Violation	\$52.50	<b>\$52.50</b>	\$0	22502 CVC
Handicapped Parking Violation	\$262.50	<b>\$280</b>	\$18	22507.8 CVC
Fire Hydrant Violation	\$52.50	<b>\$52.50</b>	\$0	22514 CVC
Parking Fine Late Fees:				
Fines less than/equal to \$100				
15 to 30 days (10.24.140.C)	\$10	<b>\$11</b>	\$1	
31 to 40 days (10.24.140.D)	\$35	<b>\$37</b>	\$2	
After 40 days -- includes DMV notice (10.24.140.D)	\$60	<b>\$64</b>	\$4	
Fines over \$100				
15 to 30 days (10.24.140.C)	\$20	<b>\$21</b>	\$1	
31 to 40 days (10.24.140.D)	\$55	<b>\$59</b>	\$4	
After 40 days -- includes DMV notice (10.24.140.D)	\$90	<b>\$96</b>	\$6	
Tow and Store Abandoned Vehicles plus Impound Daily Rate	\$95 per Impound Yard	<b>\$101</b> <i>per Impound Yard</i>	\$6	

*Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.  
Full cost recovery = direct cost (personnel time & materials) + 35% overhead*

**MASTER FEE SCHEDULE -- PART 2**

**B - 2**

Police Department	Current Fee	<i>Proposed Fee</i>	Increase
<u>Special Business Licenses</u>			
		<b><i>Full Cost Recovery Minimum Fee</i></b>	
ABC license	\$240	<b>\$256</b>	\$16
Adult business (book store, massage parlor, etc.)	\$240	<b>\$256</b>	\$16
Gun dealer	\$240	<b>\$256</b>	\$16
Pool hall/Card room	\$240	<b>\$256</b>	\$16
Taxi cab	\$240	<b>\$256</b>	\$16
Astrologer/Fortune Teller/etc.	\$120	<b>\$128</b>	\$8
Arcades	\$120	<b>\$128</b>	\$8
Auctioneer (including Jewelry sales)	\$120	<b>\$128</b>	\$8
Second hand store/Pawn broker	\$120	<b>\$128</b>	\$8
<u>Filming Permit</u>			
	<b><i>New</i></b>	<b>\$500</b>	\$500
Catering Permit	<b><i>New</i></b>	<b>\$101</b>	\$101
Baricades/Cones	<b><i>New</i></b>	<b>\$150</b>	\$150
Staff Costs		<b><i>Full Cost Recovery</i></b>	
<u>Street Closures</u>			
Special Events approved by Council, see Parks & Recreation page			
Multi-Block Events Requiring Traffic Control			
Pre-Planning	\$455	<b>\$486</b>	\$31
City processing of CalTrans Permit (Rt. 1 and/or Rt. 166)	\$210	<b>\$224</b>	\$14
Street Closure Noticing & Advance Preparation (PWKS)	\$230	<b>\$246</b>	\$16
Day-Of Event -- from set up to take down			
Each Street Worker (2 minimum)	\$38	<b>\$41/hour</b>	\$3
Each Police Officer (2 minimum)	\$55	<b>\$59/hour</b>	\$4
Additional personnel as needed	Full cost recovery	<b><i>Full cost recovery</i></b>	
Single Block Events <u>Not</u> Requiring Traffic Control			
Permit Fee (includes Use of of Barricades)	\$105	<b>\$112</b>	\$7
<u>Construction Traffic Control</u>			
Pre-Planning	\$55	<b>\$59</b>	\$4
Each Police Officer	\$55	<b>\$59/hour</b>	\$4
Additional personnel as needed	Full cost recovery	<b><i>Full cost recovery</i></b>	
<u>Film shoots, Security Detail</u>	Full cost recovery	<b><i>Full cost recovery</i></b>	

*Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.*

*Full cost recovery = direct cost (personnel time & materials) + 35% overhead*

**City Comparisons**

B2

<b>Police Department -- Comparisons</b>	<b>Proposed Fee</b>	<b>17-18 Santa Maria</b>	<b>17-18 Grover Beach</b>	<b>16-17 Arroyo Grande</b>	<b>17-18 Pismo Beach</b>	<b>2017 Fort Bragg</b>
Live Scan (does <u>not</u> include DOJ or FBI fees)	<b>\$25</b>	\$14	\$19	\$25	\$20	\$12
Copies of Reports:						
Crime & Traffic Accident Reports	<b>\$16</b>		\$20	Copy cost	Copy cost	\$25
Administrative Reports/Policies & Archival Search plus research time if greater than 10 minutes	<b>\$21</b> <b>\$58/hour</b>		\$20 \$41	Hourly		
Copies of Photographs:						
Each Photograph	<b>\$16</b>	\$42	\$17 - \$20	\$25		\$27
Copies of Video Recordings	<b>\$27</b>					\$3-\$35
Citation Sign-Off	<b>\$21</b>	\$14	\$26	\$25	\$20	
VIN Verification	<b>\$21</b>		\$27			
Visa Clearance	<b>\$27</b>					
Bicycle License (3 years)	<b>\$5</b>		\$8			
48-Hr. Parking Permit -- Large vehicles/RV's (10.214.200)	<b>\$27</b>					
Public Address System on Motorized Vehicle (8.32.030)	<b>\$53/day</b>					
Parking Fine Late Fees:						
Fines less than/equal to \$100						
15 to 30 days (10.24.140.C)	<b>\$11</b>		\$19			
31 to 40 days (10.24.140.D)	<b>\$37</b>		\$19			
After 40 days -- includes DMV notice (10.24.140.D)	<b>\$64</b>		\$19			
Fines over \$100						
15 to 30 days (10.24.140.C)	<b>\$21</b>		\$42-\$68			
31 to 40 days (10.24.140.D)	<b>\$59</b>		\$42-\$68			
After 40 days -- includes DMV notice (10.24.140.D)	<b>\$96</b>		\$42-\$68			
Tow and Store Abandoned Vehicles plus Impound Daily Rate	<b>\$101</b> <b>per Impound Yard</b>	\$160	\$122	\$50-\$75	\$225	
Loud Parties (Second Response)	<b>\$75</b>	\$79		\$150-\$500	Cost	
False Security Alarm (after 2 in calendar year)	<b>\$75</b>	\$91		\$150-\$450	\$150	\$50-\$200
DUI Cost Recovery (includes Lab fee)	<b>Full cost recovery</b>	Cost	\$250		Cost	
Concealed Weapon Permit (does <u>not</u> include State fees)	<b>\$100</b>	Cost	Cost	\$100	\$100	
Concealed Weapon Renewal	<b>\$27</b>	Cost	Cost	\$45	\$25	
<u>Special Business Licenses</u>	<b>Full Cost Recovery</b>					
	<b>Minimum Fee</b>					
ABC license	<b>\$256</b>					
Adult business (book store, massage parlor, etc.)	<b>\$256</b>	\$184	\$732		\$472-\$499	\$1,525
Gun dealer	<b>\$256</b>	\$42				
Pool hall/Card room	<b>\$256</b>					
Taxi cab	<b>\$256</b>	\$301	\$102-\$352	\$100-\$125	\$194-\$499	\$290
Astrologer/Fortune Teller/etc.	<b>\$128</b>			\$100-\$125		
Arcades	<b>\$128</b>					
Auctioneer (including Jewelry sales)	<b>\$128</b>					
Second hand store/Pawn broker	<b>\$128</b>		\$150-\$325	\$100-\$125	\$115-\$394	\$100
<u>Filming Permit</u>	<b>\$500</b>			\$250		\$50-\$100 +deposit

**MASTER FEE SCHEDULE -- PART 2**

Fire Department	Current Fee	<i>Proposed Fee</i>	Increase
<b>Fire &amp; Life Safety Annual Inspections:</b>			
<u>School</u>	\$238	<b>\$238</b>	\$0
<u>Doctor's office/clinic</u>	\$119	<b>\$119</b>	\$0
<u>Hotel/Motel/Bed-and-Breakfast</u>			
10 or less rooms	\$119	<b>\$119</b>	\$0
11 to 25 rooms	\$159	<b>\$159</b>	\$0
26 to 50 rooms	\$238	<b>\$238</b>	\$0
51 to 75 rooms	\$397	<b>\$397</b>	\$0
76 to 100 rooms	<i>new</i>	<b>\$518</b>	\$518
Every 50 rooms or fraction thereof above 100 rooms	<i>new</i>	<b>\$173</b>	\$173
<u>Multi-Family</u>			
10 or less units	\$119	<b>\$119</b>	\$0
11 to 25 units	\$159	<b>\$159</b>	\$0
26 to 50 units	\$238	<b>\$238</b>	\$0
51 to 75 units	\$397	<b>\$397</b>	\$0
76 to 100 units	<i>new</i>	<b>\$518</b>	\$518
Every 50 units or fraction thereof above 100 rooms	<i>new</i>	<b>\$173</b>	\$173
<u>Campground/RV Park (8.36.030)</u>			
20 or less campsites - Intial Inspection	\$79	<b>\$79</b>	\$0
21 or more campsites	\$119	<b>\$119</b>	\$0
<u>Home health or child care facility</u>			
8 or less occupants	\$79	<b>\$79</b>	\$0
9 - 15 occupants	\$119	<b>\$119</b>	\$0
<u>Assembly Hall</u>	\$119	<b>\$119</b>	\$0
<u>Business</u>			
Up to 2,500 sq. ft.	<i>new</i>	<b>\$32</b>	<b>\$32</b>
2,500 to 5,000 sq. ft.	\$60	<b>\$60</b>	\$0
5,001 to 10,000 sq. ft.	\$119	<b>\$119</b>	\$0
10,001 to 25,000 sq. ft.	\$238	<b>\$238</b>	\$0
25,001 to 50,000 sq. ft.	\$397	<b>\$397</b>	\$0
Every 25,000 sq. ft. or fraction thereof above 50,001sq.ft.	<i>new</i>	<b>\$138</b>	\$138
<u>Commercial Stove Hood</u>	\$79	<b>\$79</b>	\$0
<u>Fireworks Stand</u>	\$79	<b>\$79</b>	\$0
<u>Residential Fire and Life Safety Awareness Inspection</u>	Free	<b>Free</b>	\$0
<b>Code Enforcement:</b>			
First & second notice	\$0	<b>\$0</b>	\$0
Each additional notice	\$79	<b>\$79</b>	\$0
<b>Weed Abatement</b>	<i>Full cost recovery</i>	<b>Full cost recovery</b>	\$0
<b>Haz Mat Clean-up</b>	<i>Full cost recovery</i>	<b>Full cost recovery</b>	\$0
<b>False Alarm (907.10.1)</b>			
First or second false alarm during calendar year	\$0	<b>\$0</b>	\$0
Each additional false alarm during calendar year	\$329	<b>\$329</b>	\$0
<b>Emergency Response due to criminal activity or negligence</b>			
Includes up to 1 hour of emergency response time.	\$329	<b>Full cost recovery</b>	
Each additional hour or fraction thereof of response time	\$79	<b>\$150</b>	\$71
<b>Incident Reports</b>			
Each report	\$19	<b>\$19</b>	\$0
Each photograph	\$18	<b>\$18</b>	\$0

**Note:** Costs above do not include repeat follow-up visits due to uncompleted work by property owner or tenant. Those visits will be billed at full cost recovery. Minimum charge = \$60.

First-time inspections for new businesses and/or buildings will be charged at full cost recovery. Minimum charge = \$60.

Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery. Full cost recovery = direct cost (personnel time & materials) + 35% overhead



Fire Department Comparisons	Proposed Fee	17-18 Santa Maria	17-18 Grover Beach	16-17 Arroyo Grande	17-18 Pismo Beach	2017 Fort Bragg
<b>Fire and Life Safety Annual Inspections:</b>						
<u>School</u>	<b>\$238</b>	\$209			1st 2-no chg \$457	
<u>Doctor's office/clinic</u>	<b>\$119</b>					
<u>Hotel/Motel/Bed-and-Breakfast</u>					1st 2-no chg	
10 or less rooms	<b>\$119</b>	\$230	\$137		\$856	
11 to 25 rooms	<b>\$159</b>	\$230	\$247		\$856	
26 to 50 rooms	<b>\$238</b>	\$230	\$410		\$856	
51 or more rooms	<b>\$397</b>	\$230	\$410		\$856	
<u>Multi-Family</u>						
10 or less units	<b>\$119</b>	\$45	\$171			
11 to 25 units	<b>\$159</b>	\$45-\$59	\$247			
26 to 50 units	<b>\$238</b>	\$59-\$126	\$410			
51 or more units	<b>\$397</b>	\$126	\$410			
<u>Campground/RV Park (8.36.030)</u>						
20 or less campsites - Initial Inspection	<b>\$79</b>					
21 or more campsites	<b>\$119</b>					
<u>Home health or child care facility</u>					1st 2-no chg	
8 or less occupants	<b>\$79</b>	No Fee	\$137		\$251	
9 - 15 occupants	<b>\$119</b>	\$146	\$137		\$251	
<u>Assembly Hall</u>	<b>\$119</b>				\$138	
<u>Business</u>						
Up to 5000 sq. ft.	<b>\$60</b>		\$137			
5001 to 20,000 sq. ft.	<b>\$119</b>					
20,001 to 50,000 sq. ft.	<b>\$238</b>					
50,001 sq. ft. or more	<b>\$397</b>					
<u>Commercial Stove Hood</u>	<b>\$79</b>	\$59	\$137	\$430		
<u>Fireworks Stand</u>	<b>\$79</b>	\$512	\$755			
<u>Residential Fire and Life Safety Awareness Inspection</u>	<b>Free</b>					
<b>Code Enforcement:</b>						
First & second notice	<b>\$0</b>	\$0				
Each additional notice	<b>\$79</b>	\$102				
<b>Weed Abatement</b>	<b>Full cost recovery</b>	\$316 to	Cost		Cost	
<b>Haz Mat Clean-up</b>	<b>Full cost recovery</b>		Cost		Cost	
<b>False Alarm (907.10.1)</b>						
First or second false alarm during calendar year	<b>\$0</b>	\$0	\$0		\$0	
Each additional false alarm during calendar year	<b>\$329</b>	\$280	\$513		\$254 to \$426	
<b>Emergency Response due to criminal activity or negligence</b>	<b>Full cost recovery</b>					
<b>Incident Reports</b>	<b>Plus copy costs</b>					
Each report	<b>\$19</b>	Copy cost	Copy cost		Copy cost	
Each photograph	<b>\$18</b>	Cost				

**MASTER FEE SCHEDULE -- PART 2**

B - 4

Planning Department	Current Fee	Proposed Fee	Increase
Environmental Clearance Review - Minor )	Deposit \$500	Deposit <b>\$500</b>	\$0
Environmental Clearance Review - Major ) by determination of Planner	Deposit \$1,000	Deposit <b>\$1,000</b>	\$0
Negative Declaration - Simple	Deposit \$1,500	Deposit <b>\$1,500</b>	\$0
Negative Declaration - Complex (Mitigated Negative Declaration)	Deposit \$3,500	Deposit <b>\$3,500</b>	\$0
EIR Addendum	Deposit \$7,500	Deposit <b>\$7,500</b>	\$0
EIR or Supplemental EIR	Deposit \$25,000	Deposit <b>\$25,000</b>	\$0
Certificate of Compliance	Deposit \$750	Deposit <b>\$750</b>	\$0
Mitigation Monitoring	Deposit \$1,250	Deposit <b>\$1,250</b>	\$0
Zoning Clearance - change in use only	Set Fee \$150	Set Fee <b>\$160</b>	\$10
Zoning Clearance - home business application	Set Fee \$150	Set Fee <b>\$160</b>	\$10
Zoning Clearance - new single family residential	Set Fee \$250	Set Fee <b>\$265</b>	\$15
Zoning Clearance - new multi-family residential or commercial	Set Fee \$400	Set Fee <b>\$425</b>	\$25
Additional Reviews for All Zoning Clearances are billable at full cost recovery	<b>New</b>	<i>Full Cost Recovery</i>	
Lot Line Adjustment	Deposit \$1,500	Deposit <b>\$1,500</b>	\$0
Lot Merger	Deposit \$750	Deposit <b>\$750</b>	\$0
CUP/DRP - home occupation permit	Set Fee \$250	Set Fee <b>\$265</b>	\$15
CUP/DRP - minor )	Deposit \$1,500	Deposit <b>\$1,500</b>	\$0
CUP/DRP - major ) by determination of Planner	Deposit \$3,500	Deposit <b>\$3,500</b>	\$0
Temporary Use Permit	Deposit \$500	Deposit <b>\$500</b>	\$0
Variance	Deposit \$1,500	Deposit <b>\$1,500</b>	\$0
Pre-Application Review - minor )	Set Fee \$330	Set Fee <b>\$350</b>	\$20
Pre-Application Review - major ) by determination of Planner	Deposit \$2,500	Deposit <b>\$2,500</b>	\$0
Zoning Code Text Amendment	Deposit \$2,500	Deposit <b>\$2,500</b>	\$0
Zone Code Change - minor )	Deposit \$5,000	Deposit <b>\$5,000</b>	\$0
Zone Code Change - major ) by determination of Planner	Deposit \$7,500	Deposit <b>\$7,500</b>	\$0
Planned Development - minor )	Deposit \$3,000	Deposit <b>\$3,000</b>	\$0
Planned Development - major ) by determination of Planner	Deposit \$6,000	Deposit <b>\$6,000</b>	\$0
General Plan Amendment - minor )	Deposit \$4,000	Deposit <b>\$4,000</b>	\$0
General Plan Amendment - major ) by determination of Planner	Deposit \$8,000	Deposit <b>\$8,000</b>	\$0
General Plan Amendment & Zone Change - minor )	Deposit \$10,000	Deposit <b>\$10,000</b>	\$0
General Plan Amendment & Zone Change - major ) by determination of Planner	Deposit \$15,000	Deposit <b>\$15,000</b>	\$0
Preliminary Parcel Map	Deposit \$1,000	Deposit <b>\$1,000</b>	\$0
Tentative Parcel Map	Deposit \$3,000	Deposit <b>\$3,000</b>	\$0
Preliminary Track Map	Deposit \$2,000	Deposit <b>\$2,000</b>	\$0
Tentative Track Map	Deposit \$5,000	Deposit <b>\$5,000</b>	\$0
Final Map	Deposit \$7,500	Deposit <b>\$7,500</b>	\$0
Specific Plan - New	Deposit \$8,000	Deposit <b>\$8,000</b>	\$0
Specific Plan - Revision or Amendment	Deposit \$4,000	Deposit <b>\$4,000</b>	\$0
Development Agreement	Deposit \$10,000	Deposit <b>\$10,000</b>	\$0
Sphere of Influence Adjustment	Deposit \$5,000	Deposit <b>\$5,000</b>	\$0
Annexation	Deposit \$12,500	Deposit <b>\$12,500</b>	\$0
Time Extension or Appeal	Set Fee \$570	Set Fee <b>\$610</b>	\$40
Sign Permit - minor	Set Fee \$110	Set Fee <b>\$120</b>	\$10
Sign Permit - major (requiring Council approval)	Deposit \$600	Deposit <b>\$600</b>	\$0
Landscape Plan Check - minor )	Deposit \$400	Deposit <b>\$400</b>	\$0
Landscape Plan Check - major ) by determination of Planner	Deposit \$800	Deposit <b>\$800</b>	\$0
City Council Conceptual Review	Set Fee \$750	Set Fee <b>\$800</b>	\$50
Coastal Development Permit	Deposit \$1,000	Deposit <b>\$1,000</b>	\$0

*Any requested services not covered by the Master Fee Schedule will be charged actual costs at full cost recovery.*

*Full cost recovery = actual cost + 35% Administrative Overhead . A deposit may be required.*

Planning Department -- Comparisons	Proposed Fee	17-18 Santa Maria Fee based	17-18 Grover Beach Deposit based	16-17 Arroyo Grande Fee based	17-18 Pismo Beach Fee based	2017 Fort Bragg Fee based
Environmental Clearance Review - Minor )	Deposit \$500	\$709			\$1,697	Costs
Environmental Clearance Review - Major ) by determination of Planner	Deposit \$1,000	\$301		\$2,319	Deposit	Incurred
Negative Declaration - Simple	Deposit \$1,500	\$2,507	\$5,000	\$377		
Negative Declaration - Complex (Mitigated Negative Declaration)	Deposit \$3,500	\$3,568		\$1,575		
EIR Addendum	Deposit \$7,500	\$6,877				
EIR or Supplemental EIR	Deposit \$25,000	\$22,213				
Certificate of Compliance	Deposit \$750	\$149		\$1,915-\$2,387	\$2,339	
Mitigation Monitoring	Deposit \$1,250	Deposit				
Zoning Clearance - change in use only	Set Fee \$160				\$146	
Zoning Clearance - home business application	Set Fee \$160				\$146	
Zoning Clearance - single family residential	Set Fee \$265				\$146	
Zoning Clearance - multi-family residential or commercial	Set Fee \$425				\$146	
Lot Line Adjustment	Deposit \$1,500	\$503-\$896	\$1,000	\$2,260	\$1,198	
Lot Merger	Deposit \$750	\$149	\$1,000	\$2,224	\$1,109	
CUP/DRP - home occupation permit	Set Fee \$265					
CUP/DRP - minor )	Deposit \$1,500	\$2,555		\$4,221	\$1,372	
CUP/DRP - major ) by determination of Planner	Deposit \$3,500	\$3,254		\$9,750	\$3,849	V
Temporary Use Permit	Deposit \$500	\$1,313	\$88-\$188	\$200	\$330	\$815
Variance	Deposit \$1,500		\$1,000	\$2,469	\$2,014	\$645
Pre-Application Review Fee - minor )	Set Fee \$350	\$90	\$300			Costs
Pre-Application Review Fee - major ) by determination of Planner	Deposit \$2,500		\$1,000			Incurred
Zoning Code Text Amendment	Deposit \$2,500					
Zone Code Change - minor )	Deposit \$5,000	\$2,508				
Zone Code Change - major ) by determination of Planner	Deposit \$7,500	\$5,762				
Planned Development - minor )	Deposit \$3,000	\$1,313	\$2,500	\$4,962	\$4,243	
Planned Development - major ) by determination of Planner	Deposit \$6,000			\$10,370	\$7,205	
General Plan Amendment - minor )	Deposit \$4,000	\$2,508	\$4,000	\$6,048	\$3,192	
General Plan Amendment - major ) by determination of Planner	Deposit \$8,000	\$5,762		\$11,000	\$10,518	
General Plan Amendment & Zone Change - minor )	Deposit \$10,000					
General Plan Amendment & Zone Change - major ) by determination of Planner	Deposit \$15,000					
Preliminary Parcel Map	Deposit \$1,000					
Tentative Parcel Map	Deposit \$3,000	\$1,723	\$1,500	\$6,481	\$7,252	
Preliminary Track Map	Deposit \$2,000			\$611 + \$23/lot		
Tentative Track Map	Deposit \$5,000	\$2,745	\$2,500	\$10,649-\$12,361	\$7,252	
Final Track Map	Deposit \$7,500		\$2,500			
Specific Plan - New	Deposit \$8,000			Dep \$16,294	Deposit	
Specific Plan - Revision or Amendment	Deposit \$4,000				Deposit	
Development Agreement	Deposit \$10,000			Dep \$16,325	\$10,518	
Sphere of Influence Adjustment	Deposit \$5,000				Deposit	
Annexation	Deposit \$12,500	\$459-\$9,941		Dep \$20,000	Deposit	
Time Extension or Appeal	Set Fee \$610	\$268-\$311	\$700	\$1,745	\$1,135	
Sign Permit - minor	Set Fee \$120	\$102	\$60	\$233 -	\$209-\$982	
Sign Permit - major (requiring Council approval)	Deposit \$600			\$1,625		
Landscape Plan Check - minor )	Deposit \$400	\$510				
Landscape Plan Check - major ) by determination of Planner	Deposit \$800	\$1,020				
City Council Conceptual Review	Set Fee \$800					V
Coastal Development Permit	Deposit \$1,000		\$300		\$236-\$609	\$1,035

**MASTER FEE SCHEDULE -- PART 2**

<b>Encroachment Permits &amp; Public Improvement Plans</b>	<b>Current Fee</b>	<b>Proposed Fee*</b>	<b>Increase</b>
<b><u>Encroachment Permits (curb, gutter, sidewalk, street)</u></b>			
Permit Issuance Fee	\$63	<b>\$67</b>	\$4
Plan Check		<b>Full cost recovery Minimum Fee =</b>	
by Building Department	\$85	<b>\$91</b>	\$6
by Engineer (if required)	\$210	<b>\$224</b>	\$14
Inspection & Certificate of Completion		<b>Full cost recovery Minimum Fee =</b>	
	\$120	<b>\$128</b>	\$8
<b><u>Public Improvement Plans</u></b>			
<b>Subdivisions of less than 10 lots:</b>			
Administrative Fee			
per Subdivision <u>or</u>	\$320	<b>\$342</b>	\$22
per Single lot	\$64	<b>\$68</b>	\$4
Plan Check		<b>Full cost recovery Minimum Fee =</b>	
per Subdivision <u>or</u>	\$1,460	<b>\$1,560</b>	\$100
per Single lot	\$290	<b>\$310</b>	\$20
Inspection		<b>Full cost recovery Minimum Fee =</b>	
per Subdivision <u>or</u>	\$940	<b>\$1,004</b>	\$64
per Single lot	\$190	<b>\$203</b>	\$13
Certificate of Completion		<b>Full cost recovery Minimum Fee =</b>	
per Subdivision <u>or</u>	\$780	<b>\$833</b>	\$53
per Single lot	\$160	<b>\$171</b>	\$11
<b>Subdivisions of 10 or more lots:</b>			
For services shown above:			
Deposit for 10-49 lots	\$5,000	<b>\$5,000</b>	\$0
Deposit for 50+ lots	\$10,000	<b>\$10,000</b>	\$0

\* **Where Minimum Fees are shown, Minimum Fee amount is required as deposit.**  
*If full cost recovery leads to higher charge, developer must pay difference.*  
*City staff may require higher deposit based on the complexity of the project.*  
*If higher deposit is required and less staff time is needed, the City will refund the difference.*

**City will keep running tab of services charged against deposits.**  
*If net amount reaches zero, City will require additional deposit before continuing work.*

**Full cost recovery = direct cost (personnel time & materials) + 35% overhead**

City Comparisons

Encroachment/Public Improvement -- Comparisons	<i>Proposed Fee</i>	17-18 Santa Maria	17-18 Grover Beach	16-17 Arroyo Grande	17-18 Pismo Beach	2017 Fort Bragg
<b>Encroachment Permits (curb, gutter, sidewalk, street)</b>						
Permit Issuance Fee	<b>\$67</b>	\$98	\$119	\$101	\$199-\$436	\$80
Plan Check by Building Department by Engineer (if required)	<i>Full cost recovery</i> <i>Minimum Fee =</i> <b>\$91</b> <b>\$224</b>	\$72/hr	\$200-\$500 deposit		Based on value	Costs Incurred     
Inspection & Certificate of Completion	<i>Full cost recovery</i> <i>Minimum Fee =</i> <b>\$128</b>	\$72/hr	\$105 deposit		Based on value	   
<b>Public Improvement Plans</b>						
<b>Subdivisions of less than 10 lots:</b>						
Administrative Fee per Subdivision <u>or</u> per Single lot	<b>\$342</b> <b>\$68</b>	\$468				   
Plan Check per Subdivision <u>or</u> per Single lot	<i>Full cost recovery</i> <i>Minimum Fee =</i> <b>\$1,560</b> <b>\$310</b>	^   \$765   	^       		^       	       
Inspection per Subdivision <u>or</u> per Single lot	<i>Full cost recovery</i> <i>Minimum Fee =</i> <b>\$1,004</b> <b>\$203</b>	\$2,575   	5% of value   		5% of value   	   
Certificate of Completion per Subdivision <u>or</u> per Single lot	<i>Full cost recovery</i> <i>Minimum Fee =</i> <b>\$833</b> <b>\$171</b>	   V	   V		   V	   
<b>Subdivisions of 10 or more lots:</b> For services shown above: Deposit for 10-49 lots Deposit for 50+ lots	<i>Full cost recovery</i>  <b>\$5,000</b> <b>\$10,000</b>	\$5,416	\$1,000 + \$500/ lot deposit		5% of value	   V

**MASTER FEE SCHEDULE -- PART 2**

**B - 6**

<b>Miscellaneous Building Permit Fees</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
<b>Permit Issuance Fee</b>	\$63	\$67	\$4
<b>Plan Check (per hour)</b>	\$85	\$91	\$6
<b>Inspection (minimum Fee = hourly rate)</b>	\$78	\$83	\$5
<b>Awning/Canopy (not patio cover)</b>	\$179	\$191	\$12
<b>Cellular/Radio/TV Tower &amp; Antenna</b>			
Tower/Antenna only	\$1,198	\$1,280	\$82
Tower/Antenna with Equipment Shelter	\$1,565	\$1,672	\$107
<b>Commercial partitions - up to 12' high</b>			
First partition	\$169	\$181	\$12
Additional partition	\$45	\$48	\$3
<b>Commercial partitions - over 12' high</b>			
First partition	\$179	\$191	\$12
Additional partition	\$60	\$64	\$4
<b>Concrete Piles</b>			
First 10 piles	\$252	\$269	\$17
Each additional 10 piles	\$50	\$53	\$3
<b>Demolition:</b>			
Residential structures	\$326	\$348	\$22
Commercial and Industrial structures	\$399	\$426	\$27
<b>Doors:</b>			
No structural alteration (each)	\$53	\$57	\$4
Structural alteration (each)	\$89	\$95	\$6
<b>Exterior Walls/Fences:</b>			
Block Retaining Walls (Concrete or masonry)			
First 50 sf	\$289	\$309	\$20
Each additional 50 sf	\$145	\$155	\$10
Block Fences (Concrete or masonry)			
First 50 lineal ft.	\$289	\$309	\$20
Each additional 50 lineal ft.	\$145	\$155	\$10
Wood, Wire, or Chain Link Fence	\$142	\$152	\$10
<b>Fireplaces:</b>			
Manufactured unit (each)	\$142	\$152	\$10
Masonry (each)	\$216	\$231	\$15
<b>Flag poles (each)</b>	\$158	\$169	\$11
<b>Furnace (discounted rate)</b>	\$70	\$75	\$5
<b>Grading (cut or fill):</b>			
1 - 50 Cubic Yards	\$142	\$152	\$10
51 - 100 yard	\$216	\$231	\$15
Each additional 100 Cubic Yards or portion thereof	\$6	#REF!	#REF!
1,000 Cubic Yards	\$326	\$348	\$22
Each additional 1,000 Cubic Yards or portion thereof	\$8	\$9	\$1
10,000 Cubic Yards	\$473	\$505	\$32
Each additional 10,000 Cubic Yards or portion thereof	\$12	\$13	\$1
100,000 Cubic Yards	\$767	\$819	\$52
Each additional 10,000 Cubic Yards or portion thereof	\$24	\$26	\$2

Any requested service not covered by the Master Fee Schedule will be charged actual costs at full cost recovery. Full cost recovery = actual cost + 35% Administrative Overhead.

**MASTER FEE SCHEDULE -- PART 2**

**B - 6**

Miscellaneous Building Permit Fees	Current Fee	<i>Proposed Fee</i>	Increase
<b>Interior Walls (each)</b>	\$112	<b><i>\$120</i></b>	\$8
<b>Parking Lot Restriping</b>	\$106	<b><i>\$113</i></b>	\$7
<b>Photovoltaic System (discounted rate)</b>			
Site Visit plus	\$106	<b><i>\$113</i></b>	\$7
Per Panel Fee	\$18	<b><i>\$19</i></b>	\$1
<b>Roofs:</b>			
Basic Reroof - composition with no tear off	\$142	<b><i>\$152</i></b>	\$10
Complex Reroof	\$216	<b><i>\$231</i></b>	\$15
<b>Sauna/Steam room</b>	\$252	<b><i>\$269</i></b>	\$17
<b>Siding:</b>			
Stone and Brick Veneer (interior or exterior)			
1-50 linear ft	\$142	<b><i>\$152</i></b>	\$10
50+ linear ft (per LF)	\$12	<b><i>\$13</i></b>	\$1
Aluminum/Vinyl			
1-50 linear ft	\$106	<b><i>\$113</i></b>	\$7
50+ linear ft (per LF)	\$9	<b><i>\$10</i></b>	\$1
<b>Signs:</b>			
Wall or Awning Sign (no Electrical)	\$142	<b><i>\$152</i></b>	\$10
Wall or Awning Sign (with Electrical)	\$216	<b><i>\$231</i></b>	\$15
Monument Sign (no Electrical)	\$252	<b><i>\$269</i></b>	\$17
Monument (with Electrical)	\$363	<b><i>\$388</i></b>	\$25
<b>Skylights (each)</b>	\$106	<b><i>\$113</i></b>	\$7
<b>Spa or Hot Tub (manufactured units):</b>			
Above ground	\$142	<b><i>\$152</i></b>	\$10
In-ground	\$216	<b><i>\$231</i></b>	\$15
<b>Stairs - per story</b>	\$179	<b><i>\$191</i></b>	\$12
<b>Storage Racks:</b>			
Up to 8' high (up to 100 l.f.)	\$179	<b><i>\$191</i></b>	\$12
each additional 100 l.f.	\$89	<b><i>\$95</i></b>	\$6
Over 8' high (up to 100 l.f.)	\$252	<b><i>\$269</i></b>	\$17
each additional 100 l.f.	\$126	<b><i>\$135</i></b>	\$9

Any requested service not covered by the Master Fee Schedule will be charged actual costs at full cost recovery. Full cost recovery = actual cost + 35% Administrative Overhead.

**MASTER FEE SCHEDULE -- PART 2**

<b>Miscellaneous Building Permit Fees</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
<b>Stucco:</b>			
New application	\$142	<b>\$152</b>	\$10
Re-application	\$79	<b>\$84</b>	\$5
<b>Swimming Pools (manufacturers units):</b>			
Above ground	\$179	<b>\$191</b>	\$12
In-ground	\$326	<b>\$348</b>	\$22
Gunite	\$473	<b>\$505</b>	\$32
<b>Water Heater (discounted rate)</b>	\$35	<b>\$37</b>	\$2
<b>Windows/Sliding Glass Doors</b>			
Window (each)	\$106	<b>\$113</b>	\$7
Sliding glass door (each)	\$106	<b>\$113</b>	\$7
Bay window (each)	\$179	<b>\$191</b>	\$12
<b>OTHER MISCELLANEOUS FEES:</b>			
Lost Inspection card	\$57	<b>\$61</b>	
Work begun without permit		<b>2 times underlying fee</b>	
New Business Inspection	\$126	<b>\$135</b>	\$9
New Business Re-inspection (if required)	\$78	<b>\$83</b>	\$5
Home Occupancy Inspection	\$63	<b>\$67</b>	\$4
Certificate of Occupancy	\$63	<b>\$67</b>	\$4
Temporary Certificate of Occupancy	\$50	<b>\$53</b>	\$3
Change of Occupancy/Use	\$252	<b>\$269</b>	\$17
Appeal of Abatement Notice	\$78	<b>\$83</b>	\$5
Compliance Inspection	\$126	<b>\$135</b>	\$9
Supplemental Plan Check (up to 1 hour)	\$101	<b>\$108</b>	\$7
Re-inspection (up to 1 hour)	\$78	<b>\$83</b>	\$5
Scheduled After-Hours Inspection (up to 2 hours)	\$157	<b>\$168</b>	\$11
Emergency Call-Out (up to 2 hours)	\$251	<b>\$268</b>	\$17
Re-Inspections (special situations) -- add to base charge			
Incorrect address/location given by applicant (per trip)	\$90	<b>\$96</b>	\$6
Premature inspection request (work not ready, per trip)	\$90	<b>\$96</b>	\$6
Addressing Fee			
First address	\$63	<b>\$67</b>	\$4
Each additional address	\$13	<b>\$14</b>	\$1
Copying of Maps & Blueprints	\$16	<b>\$17</b>	\$1
		<b>plus outside vendor costs</b>	

Any requested service not covered by the Master Fee Schedule will be charged actual costs at full cost recovery. Full cost recovery = actual cost + 35% Administrative Overhead.



Miscellaneous Permit Fees -- Comparison	Proposed	17-18 Santa Maria	17-18 Grover Beach	16-17 Arroyo Grande	17-18 Pismo Beach	2017 Fort Bragg
Permit Issuance Fee	\$67	\$36-\$137	\$31		\$68	\$80
Plan Check (per hour)	\$91					
Inspection (minimum Fee = hourly rate)	\$83					
Awning/Canopy (not patio cover)	\$191	\$90	^	\$257	^	
Cellular/Radio/TV Tower & Antenna						
Tower/Antenna only	\$1,280	\$96-\$241		\$2,391	\$271	
Tower/Antenna with Equipment Shelter	\$1,672			\$2,561		
Commercial partitions - up to 12' high						
First partition	\$181	\$108				
Additional partition	\$48	\$25	Value based		Value based	
Commercial partitions - over 12' high						
First partition	\$191	\$114				
Additional partition	\$64	\$35				
Concrete Piles						
First 10 piles	\$269	\$163				
Each additional 10 piles	\$53					
Demolition:			V		Value based	
Residential structures	\$348	\$94-\$163	\$140	\$427	Value based	
Commercial and Industrial structures	\$426		\$230	\$427		
Doors:			^			
No structural alteration (each)	\$57	\$61		\$325		
Structural alteration (each)	\$95	\$72		\$325		
Exterior Walls/Fences:						
Block Retaining Walls (Concrete or masonry)			Value based		Value based	
First 50 sf	\$309	\$90	Value based	\$386-\$416	Value based	
Each additional 50 sf	\$155	\$193		\$181-\$211		
Block Fences (Concrete or masonry)						
First 50 lineal ft.	\$309					
Each additional 50 lineal ft.	\$155					
Wood, Wire, or Chain Link Fence	\$152	\$43-\$78		\$386		
Fireplaces:						
Manufactured unit (each)	\$152	\$108		\$307		
Masonry (each)	\$231	\$126		\$307		
Flag poles (each)	\$169	\$54	V	\$307	V	
Furnace (discounted rate)	\$75		\$82			

Miscellaneous Permit Fees -- Comparison	Proposed	17-18 Santa Maria	17-18 Grover Beach	16-17 Arroyo Grande	17-18 Pismo Beach	2017 Fort Bragg
<b>Grading (cut or fill):</b>			^			
1 - 50 Cubic Yards	\$152	Free		\$337	Free	
51 - 100 yard	\$231	\$181		\$219	\$347	
Each additional 100 Cubic Yards or portion thereof	#REF!	\$181			v	
1,000 Cubic Yards	\$348	\$451		\$219	\$347	
Each additional 1,000 Cubic Yards or portion thereof	\$9	\$451	Value based		Hrly rate	
10,000 Cubic Yards	\$505	\$614		\$219	Hrly rate	
Each additional 10,000 Cubic Yards or portion thereof	\$13	\$614			Hrly rate	
100,000 Cubic Yards	\$819	\$614		\$219	Hrly rate	
Each additional 10,000 Cubic Yards or portion thereof	\$26	\$181	v		Hrly rate	
<b>Interior Walls (each)</b>	\$120	\$72	^		^	
<b>Parking Lot Restriping</b>	\$113	\$58-\$90				
<b>Photovoltaic System (discounted rate)</b>						
Site Visit plus	\$113	\$150		\$328	\$371-\$792	
Per Panel Fee	\$19	\$24-\$48				
<b>Re-Roof:</b>						
Basic Reroof - composition with no tear off	\$152	\$60-\$114		\$282	^	
Complex Reroof	\$231	\$96-\$168		\$282		
<b>Sauna/Steam room</b>	\$269	\$126	^	\$349		
<b>Siding:</b>						
Stone and Brick Veneer (interior or exterior)						
1-50 linear ft	\$152	\$83	Value based	\$330	Value based	
50+ linear ft (per LF)	\$13	\$22				
Aluminum/Vinyl						
1-50 linear ft	\$113	\$78		\$310		
50+ linear ft (per LF)	\$10	\$22				
<b>Signs:</b>			v			
Wall or Awning Sign (no Electrical)	\$152	\$59	\$89	\$330	Value based	
Wall or Awning Sign (with Electrical)	\$231	\$66	\$109	\$330		
Monument Sign (no Electrical)	\$269	\$78		\$435		
Monument (with Electrical)	\$388	\$95	\$200	\$435		
<b>Skylights (each)</b>	\$113	\$61	^	\$280		
<b>Spa or Hot Tub (manufactured units):</b>						
Above ground	\$152	\$49		\$330		
In-ground	\$231	\$181	Value based		Value based	
<b>Stairs - per story</b>	\$191			\$543		
<b>Storage Racks:</b>						
Up to 8' high (up to 100 l.f.)	\$191	\$108		\$652		
each additional 100 l.f.	\$95	\$25				
Over 8' high (up to 100 l.f.)	\$269	\$144		\$652		
each additional 100 l.f.	\$135	\$31	v		v	

Miscellaneous Permit Fees -- Comparison	Proposed	17-18 Santa Maria	17-18 Grover Beach	16-17 Arroyo Grande	17-18 Pismo Beach	2017 Fort Bragg
<b>Stucco:</b>			^		^	
New application	\$152	\$72		\$268		
Re-application	\$84	\$49	Value based		Value based	
<b>Swimming Pools (manufacturers units):</b>						
Above ground	\$191	\$144		\$358		
In-ground	\$348	\$289		\$358		
Gunite	\$505	\$578-\$668	V	\$358	V	
<b>Water Heater (discounted rate)</b>	\$37					
<b>Windows/Sliding Glass Doors</b>			^			
Window (each)	\$113		Value based		Value based	
Sliding glass door (each)	\$113		Value based		Value based	
Bay window (each)	\$191		V			
<b>OTHER MISCELLANEOUS FEES:</b>						
Lost Inspection card	\$61				\$147	
Work begun without permit	2 times fee					
New Business Inspection	\$135			\$101		
New Business Re-inspection (if required)	\$83			\$72		
Home Occupancy Inspection	\$67					
Certificate of Occupancy	\$67	\$24	\$105			
Temporary Certificate of Occupancy	\$53	\$60				
Change of Occupancy/Use	\$269	\$90				
Appeal of Abatement Notice	\$83					
Compliance Inspection	\$135					
Supplemental Plan Check (up to 1 hour)	\$108	\$72		\$206		
Re-inspection (up to 1 hour)	\$83	\$36				
Scheduled After-Hours Inspection (up to 2 hours)	\$168	\$144				
Emergency Call-Out	\$268	\$289		\$206		
Re-Inspections (special situations) -- add to base charge						
Incorrect address/location given by applicant (per trip)	\$96	\$90				
Premature inspection request (work not ready, per trip)	\$96					
Addressing Fee						
First address	\$67	\$54	\$54			
Each additional address	\$14	\$2				
Copying of Maps & Blueprints	\$17	\$5	Cost			
	<i>plus costs</i>	plus costs				

**MASTER FEE SCHEDULE -- PART 2**

**B - 7**

<b>Electrical, Mechanical, Plumbing</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
<b>Permit Issuance Fee</b>	\$63	<b>\$67</b>	\$4
<b>Minimum Permit Fee</b>	\$95	<b>\$101</b>	\$6
<b>Plan Check Fee (hourly rate )</b>	\$85	<b>\$91</b>	\$6
<b>Re-inspection Fee (up to 1 hour)</b>	\$78	<b>\$83</b>	\$5
<b>Scheduled After-Hours Inspection (up to 2 hours)</b>	\$157	<b>\$168</b>	\$11
<b>Emergency Call Out (up to 2 hours)</b>	\$251	<b>\$268</b>	\$17
<b><u>ELECTRICAL PERMITS</u></b>			
Services (up to 600 volts) :			
0 to 100 Amps	\$47	<b>\$50</b>	\$3
101 to 200 Amps	\$62	<b>\$66</b>	\$4
201 to 400 Amps	\$94	<b>\$100</b>	\$6
401 to 800 Amps	\$140	<b>\$150</b>	\$10
801 to 1600 Amps	\$203	<b>\$217</b>	\$14
over 1600 Amps	\$250	<b>\$267</b>	\$17
Electrical Panels	\$156	<b>\$167</b>	\$11
Subpanels (per panel)	\$78	<b>\$83</b>	\$5
Motors, Generators, transformers, rectifiers	\$62	<b>\$66</b>	\$4
Signs, Outline lighting and Marquees	\$62	<b>\$66</b>	\$4
Theatre-type lighting fixtures or assemblies	\$62	<b>\$66</b>	\$4
Temporary Power Services (each)	\$47	<b>\$50</b>	\$3
Temporary power pole	\$31	<b>\$33</b>	\$2
Construction Pole	\$31	<b>\$33</b>	\$2
Sub poles (each)	\$16	<b>\$17</b>	\$1
Outdoor Lighting, Pole mounted, 1 to 10 units	\$62	<b>\$66</b>	\$4
each additional 10	\$31	<b>\$33</b>	\$2
Fixtures/Receptacles/Outlets (each)	\$1.35	<b>\$1.44</b>	\$0
Residential Appliances	\$16	<b>\$17</b>	\$1
Non-Residential Appliances	\$47	<b>\$50</b>	\$3
Residential Swimming Pool	\$125	<b>\$134</b>	\$9
Electrically-driven rides	\$125	<b>\$134</b>	\$9

*Any requested service not covered by the Master Fee Schedule will be charged actual costs at full cost recovery. Full cost recovery = actual cost + 35% Administrative Overhead . A deposit may be required.*

**MASTER FEE SCHEDULE -- PART 2**

**B - 7**

<b>Electrical, Mechanical, Plumbing</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
<b>Permit Issuance Fee</b>	\$63	<b>\$67</b>	\$4
<b>Minimum Permit Fee</b>	\$95	<b>\$101</b>	\$6
<b>Plan Check Fees (hourly rate )</b>	\$85	<b>\$91</b>	\$6
<b>Re-inspection Fee (up to 1 hour)</b>	\$78	<b>\$83</b>	\$5
<b>Scheduled After-Hours Inspection (up to 2 hours)</b>	\$157	<b>\$168</b>	\$11
<b>Emergency Call Out (up to 2 hours)</b>	\$251	<b>\$268</b>	\$17
<b><u>MECHANICAL PERMITS</u></b>			
Furnaces forced air or gravity, inch ducts & vents	\$47	<b>\$50</b>	\$3
Heater (Wall, Suspended, or Floor)	\$31	<b>\$33</b>	\$2
Heating Appliances:			
up to 100,000 BTU/h	\$47	<b>\$50</b>	\$3
over 100,000 BTU/h	\$62	<b>\$66</b>	\$4
Appliance Vent	\$23	<b>\$25</b>	\$2
Boilers, Compressors, and Absorption Systems			
up to 3 HP/100K BTU/hr	\$47	<b>\$50</b>	\$3
over 3 HP/100K to 15 HP/500K BTU/hr	\$62	<b>\$66</b>	\$4
over 15 HP/500K to 30 HP/1,000K BTU/hr	\$78	<b>\$83</b>	\$5
over 30 HP/1,000K to BTU/hr to 50 HP/1,750K BTU/hr	\$94	<b>\$100</b>	\$6
over 50HP/1,750K BTU/hr	\$125	<b>\$134</b>	\$9
Air-handling unit, including attached ducts	\$47	<b>\$50</b>	\$3
Air-handling unit over 10,000 CFM	\$62	<b>\$66</b>	\$4
Residential Hood or Duck	\$47	<b>\$50</b>	\$3
Incinerator, residential	\$47	<b>\$50</b>	\$3
Commercial or Industrial-type incinerator	\$94	<b>\$100</b>	\$6
Evaporative cooler	\$31	<b>\$33</b>	\$2
Ventilation fan connected to a single duct	\$47	<b>\$50</b>	\$3
Ventilation system (not part of heating or a/c system)	\$47	<b>\$50</b>	\$3
Commercial hood, duct and blower	\$94	<b>\$100</b>	\$6
Residential Cooling Unit	\$47	<b>\$50</b>	\$3
Refrigeration Unit, Walk In	\$62	<b>\$66</b>	\$4
Residential gas appliance	\$31	<b>\$33</b>	\$2
Food preparation gas appliance	\$31	<b>\$33</b>	\$2

*Any requested service not covered by the Master Fee Schedule will be charged actual costs at full cost recovery. Full cost recovery = actual cost + 35% Administrative Overhead . A deposit may be required.*

**MASTER FEE SCHEDULE -- PART 2**

**B - 7**

<b>Electrical, Mechanical, Plumbing</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
<b>Permit Issuance Fee</b>	\$63	<b>\$67</b>	\$4
<b>Minimum Permit Fee</b>	\$95	<b>\$101</b>	\$6
<b>Plan Check Fees (hourly rate )</b>	\$85	<b>\$91</b>	\$6
<b>Re-inspection Fee (up to 1 hour)</b>	\$78	<b>\$83</b>	\$5
<b>Scheduled After-Hours Inspection (up to 2 hours)</b>	\$157	<b>\$168</b>	\$11
<b>Emergency Call Out (up to 2 hours)</b>	\$251	<b>\$268</b>	\$17
<b><u>PLUMBING / GAS PERMITS</u></b>			
Plumbing Fixture or Trap	\$31	<b>\$33</b>	\$2
Grease Interceptor up to 75 Pounds	<i>new</i>	<b>\$161</b>	\$161
Grease Interceptor - Commercial	<i>new</i>	<b>\$297</b>	\$297
Grey Water System	<i>new</i>	<b>\$213</b>	\$213
Industrial waste pre-treatment interceptor	\$94	<b>\$297</b>	\$203
Ejector Pump	\$62	<b>\$66</b>	\$4
Backflow device up to 2"	\$47	<b>\$50</b>	\$3
Backflow device over 2"	\$62	<b>\$66</b>	\$4
Roof Drain - Rainwater Systems per drain	\$47	<b>\$50</b>	\$3
Floor Drain	\$47	<b>\$50</b>	\$3
Water Heater	\$35	<b>\$37</b>	\$2
Gas System 1-4 outlets	\$47	<b>\$50</b>	\$3
Gas System 5 or more outlets (per outlet)	\$9	<b>\$10</b>	\$1
Building Sewer	\$62	<b>\$66</b>	\$4
Drain -Vent Repair/ Alterations	\$31	<b>\$33</b>	\$2
Medical Gas Piping System 1 to 5 outlet	\$94	<b>\$100</b>	\$6
Each additional outlet	\$19	<b>\$20</b>	\$1
Lawn Sprinkler on one meter	\$31	<b>\$33</b>	\$2

*Any requested service not covered by the Master Fee Schedule will be charged actual costs at full cost recovery. Full cost recovery = actual cost + 35% Administrative Overhead . A deposit may be required.*

Electrical, Mechanical, Plumbing -- Comparisons	Proposed	17-18 Santa Maria	17-18 Grover Beach	16-17 Arroyo Grande	17-18 Pismo Beach	2017 Fort Bragg
		Inspection only	Inspection only	Inspection & Plan Check	Inspection only	Inspection only
Permit Issuance Fee	<b>\$67</b>	\$36	\$31	\$101	\$68	\$80
Minimum Permit Fee	<b>\$101</b>		\$105			
Plan Check Fees (hourly rate )	<b>\$91</b>	\$72	Full cost	NA		
Re-inspection Fee (up to 1 hour)	<b>\$83</b>	\$36				
Scheduled After-Hours Inspection (up to 2 hours)	<b>\$168</b>	\$144		\$206		
Emergency Call Out (up to 2 hours)	<b>\$268</b>	\$289		\$206		
<b>Electrical Permits</b>						
Services (up to 600 volts) :						
0 to 100 Amps	<b>\$50</b>	\$30	\$38	\$268	\$81	
101 to 200 Amps	<b>\$66</b>	\$48	\$38	\$268	\$81	
201 to 400 Amps	<b>\$100</b>	\$72	\$78	\$396	\$81	
401 to 800 Amps	<b>\$150</b>	\$108	\$78	\$396	\$81	
801 to 1600 Amps	<b>\$217</b>	\$169	\$157	\$572	\$81	
over 1600 Amps	<b>\$267</b>	\$211	\$157	\$572	\$81	
Electrical Panels	<b>\$167</b>					
Subpanels (per panel)	<b>\$83</b>	\$24				
Motors, Generators, transformers, rectifiers	<b>\$66</b>	\$12-\$108	\$6-\$94	\$207	\$69-\$111	
Signs, Outline Lighting, Neon, Marquees	<b>\$66</b>			\$189	\$69-\$111	
Theatre-type Lighting Fixtures & Assemblies	<b>\$66</b>			\$189	\$69-\$111	
Temporary Power Services (each)	<b>\$50</b>	\$36		\$158	\$81	
Temporary power pole	<b>\$33</b>	\$36		\$158	\$69	
Construction Pole	<b>\$33</b>		\$31		\$69	
Sub poles (each)	<b>\$17</b>			\$91		
Outdoor Lighting, Pole mounted, 1 to 10 units	<b>\$66</b>	\$19				
each additional 10	<b>\$33</b>	\$6				
Fixtures/Receptacles/Outlets (each)	<b>\$1.44</b>	\$1.20	.93-\$1.41		\$3	
Residential Electrical Appliances	<b>\$17</b>		\$6		\$55	
Non-Residential Appliances	<b>\$50</b>			\$268	\$69	
Residential Swimming Pool	<b>\$134</b>	\$289	\$29	\$358	\$221	
Electrically-Driven Rides	<b>\$134</b>			\$189	\$81	
<b>Mechanical Permits</b>						
Furnaces forced air or gravity, inch ducts & vents	<b>\$50</b>	\$36		\$170	\$83	
Heater (Wall, Suspended, or Floor)	<b>\$33</b>	\$24		\$140	\$83	
Heating Appliances:						
up to 100,000 BTU/h	<b>\$50</b>	\$36	\$18	\$109	\$69	
over 100,000 BTU/h	<b>\$66</b>	\$54	\$23	\$140	\$165	
Appliance Vent	<b>\$25</b>	\$18	\$9	\$140	\$83	

Electrical, Mechanical, Plumbing -- Comparisons	Proposed	17-18 Santa Maria	17-18 Grover Beach	16-17 Arroyo Grande	17-18 Pismo Beach	2017 Fort Bragg
		Inspection only	Inspection only	Inspection & Plan Check	Inspection only	Inspection only
Boilers, Compressors, and Absorption Systems						
up to 3 HP/100K BTU/hr	\$50	\$36		\$140	\$83-\$196	
over 3 HP/100K to 15 HP/500K BTU/hr	\$66	\$48		\$140	\$83-\$196	
over 15 HP/500K to 30 HP/1,000K BTU/hr	\$83	\$60		\$219	\$83-\$196	
over 30 HP/1,000K to BTU/hr to 50 HP/1,750K BTU/hr	\$100	\$72		\$219	\$83-\$196	
over 50HP/1,750K BTU/hr	\$134	\$108		\$238	\$83-\$196	
Air-handling unit, including attached ducts	\$50	\$24		\$189	\$83	
Air-handling unit over 10,000 CFM	\$66	\$36		\$268	\$83	
Residential Hood or Duck	\$50	\$18	\$13		\$83	
Incinerator, residential	\$50			\$426		
Incinerator, commercial or industrial	\$100	\$36		\$475		
Evaporative cooler	\$33	\$18		\$109	\$83	
Ventilation fan connected to a single duct	\$50	\$24		\$189	\$83	
Ventilation system (not part of heating or a/c system)	\$50			\$268	\$92	
Commercial hood, duct and blower	\$100	\$54	\$13		\$83	
Residential Cooling Unit	\$50		\$17			
Refrigeration Unit, Walk In	\$66	\$48	\$14			
Residential gas appliance	\$33		\$17			
Food preparation gas appliance	\$33		\$13			
<b>Plumbing/Gas Permits</b>						
Plumbing Fixture or Trap	\$33	\$14	\$12	\$109	\$83	
Grease Interceptor up to 75 Pounds	\$161				\$165	
Grease Interceptor - Commercial	\$297				\$165	
Gray Water System	\$213		\$182	\$298	\$219	
Industrial waste pre-treatment interceptor	\$297	\$48	\$24	\$140	\$165	
Ejector Pump	\$66	\$18			\$165	
Backflow device up to 2"	\$50	\$24	\$16	\$158	\$83	
Backflow device over 2"	\$66	\$24	\$31	\$158	\$83	
Roof Drain - Rainwater Systems per drain	\$50	\$14			\$83	
Floor Drain	\$50				\$83	
Water Heater	\$37	\$30	\$80	\$158	\$21	
Gas System 1-4 outlets	\$50	\$30			\$54	
Gas System 5 or more outlets (per outlet)	\$10	\$6			\$5	
Building Sewer	\$66	\$36	\$31	\$189	\$83	
Drain -Vent Repair/ Alterations	\$33				\$54	
Medical Gas Piping System 1 to 5 outlet	\$100		\$8		\$54	
Each additional outlet	\$20	\$18	\$1		\$83	
Lawn Sprinkler on one meter	\$33	\$18				



**MASTER FEE SCHEDULE -- PART 2**

**B - 8**

<b>Fire Sprinkler, Alarm, &amp; Suppression Systems</b>	<b>Current</b>	<b>Proposed Fee</b>	<b>Increase</b>
<b>Fire Sprinkler Systems - New Construction:</b>			
1-50 Heads	\$409	<b>\$437</b>	\$28
51-100 Heads	\$547	<b>\$584</b>	\$37
101-200 Heads	\$785	<b>\$839</b>	\$54
Every 200 Heads above 200	\$471	<b>\$503</b>	\$32
<b>Fire Sprinkler Systems - Tenant Improvements:</b>			
1-25 Heads (discounted)	\$259	<b>\$277</b>	\$18
26-100 Heads (discounted)	\$447	<b>\$477</b>	\$30
Every 100 Heads above 100	\$371	<b>\$396</b>	\$25
<b>Fire Alarm System - New Construction:</b>			
1-50 Devices	\$409	<b>\$437</b>	\$28
51-100 Devices	\$597	<b>\$638</b>	\$41
Every 50 Devices above 100	\$471	<b>\$503</b>	\$32
<b>Fire Alarm System - Tenant Improvements:</b>			
1-50 Devices (discounted)	\$309	<b>\$330</b>	\$21
51-100 Devices (discounted)	\$447	<b>\$477</b>	\$30
Every 50 Devices above 100	\$327	<b>\$349</b>	\$22
<b>Other Suppression Systems:</b>			
Inert Gas Systems	\$409	<b>\$437</b>	\$28
Dry Chemical Systems	\$409	<b>\$437</b>	\$28
Wet Chemical/Kitchen Hood	\$503	<b>\$537</b>	\$34
Foam Systems	\$597	<b>\$638</b>	\$41
Paint Spray Booth	\$691	<b>\$738</b>	\$47
Alarm or Sprinkler Monitoring System	\$503	<b>\$537</b>	\$34
<b>Other Fire Fees</b>			
Hydrants/Underground Fire Service Plan Check	\$478	<b>\$511</b>	\$33
Hydrant Flow Test (existing hydrants)	\$73	<b>\$78</b>	\$5
Fire Engineering Firm - Plan Review	\$520	<b>\$520 deposit</b> <b>Full cost recovery</b>	\$0

*Any requested service not covered by the Master Fee Schedule will be charged actual costs at full cost recovery. Full cost recovery = actual cost + 35% Administrative Overhead . A deposit may be required.*

City Comparisons

Fire Sprinkler, Alarm, & Suppression -- Comparisons	<i>Proposed Fee</i>	17-18 Santa Maria	17-18 Grover Beach	16-17 Arroyo Grande	17-18 Pismo Beach	2017 Fort Bragg
Fire Sprinkler Systems - New Construction:						
1-50 Heads	<b>\$437</b>	\$69	^	\$412	^	
51-100 Heads	<b>\$584</b>	\$69		\$551		
101-200 Heads	<b>\$839</b>	\$85		\$808		
Every 200 Heads above 200	<b>\$503</b>	\$85		\$336		
Fire Sprinkler Systems - Tenant Improvements:						
1-25 Heads	<b>\$277</b>	\$136	\$172 to	\$412	Value	
26-100 Heads	<b>\$477</b>	\$136	\$548	\$631	based	
Every 100 Heads above 100	<b>\$396</b>	\$170		\$323		
Fire Alarm System - New Construction:						
1-50 Devices	<b>\$437</b>	\$78		\$412		
51-100 Devices	<b>\$638</b>	\$126		\$551		
Every 50 Devices above 100	<b>\$503</b>	\$163	\$172 to	\$299	Value	
Fire Alarm System - Tenant Improvements:						
1-50 Devices	<b>\$330</b>	\$78		\$442		
51-100 Devices	<b>\$477</b>	\$126		\$581		
Every 50 Devices above 100	<b>\$349</b>	\$163		\$349		
Other Suppression Systems:						
Inert Gas Systems	<b>\$437</b>		\$172 to		Value	
Dry Chemical Systems	<b>\$437</b>	\$69	\$548		based	
Wet Chemical/Kitchen Hood	<b>\$537</b>	\$69		\$774		
Foam Systems	<b>\$638</b>			\$627		
Paint Spray Booth	<b>\$738</b>	\$253-\$361		\$725		
Alarm or Sprinkler Monitoring System	<b>\$537</b>		\$172 to		Value	
Other Fire Fees						
Hydrants/Underground Service Plan Check	<b>\$511</b>		\$548		based	
Hydrant Flow Test (existing hydrants)	<b>\$78</b>	\$85	^	\$393		
Fire Engineering Plan Review	<b>Full cost</b>			Full cost		

MASTER FEE SCHEDULE -- PART 2

B-9 + B10

New Construction -- Permit & Inspection Fees					
ICC (UBC) Use Type	Occupancy	Size Basis (square feet)	Base Fee FY 17-18	Base Cost FY 17-18	Proposed
A-1	Theater - Complete	2,000	\$5,781	\$ 5,781	\$0.510
		8,000	\$8,841	\$ 8,841	\$0.414
		20,000	\$13,805	\$ 13,805	\$0.419
		40,000	\$22,188	\$ 22,188	\$0.349
		100,000	\$43,105	\$ 43,105	\$0.431
A-1	Theatre - Tenant Improve.	250	\$1,077	\$ 1,077	\$0.739
		1,000	\$1,631	\$ 1,631	\$0.613
		2,500	\$2,551	\$ 2,551	\$0.623
		5,000	\$4,108	\$ 4,108	\$0.512
		12,500	\$7,947	\$ 7,947	\$0.636
A-2	Restaurant - Complete	500	\$2,224	\$ 2,224	\$0.783
		2,000	\$3,399	\$ 3,399	\$0.636
		5,000	\$5,308	\$ 5,308	\$0.645
		10,000	\$8,533	\$ 8,533	\$0.536
		25,000	\$16,573	\$ 16,573	\$0.663
A-2	Restaurant - Shell	500	\$929	\$ 929	\$0.296
		2,000	\$1,373	\$ 1,373	\$0.260
		5,000	\$2,152	\$ 2,152	\$0.268
		10,000	\$3,492	\$ 3,492	\$0.211
		25,000	\$6,659	\$ 6,659	\$0.266
A-2	Restaurant - Tenant Improve.	250	\$1,077	\$ 1,077	\$0.739
		1,000	\$1,631	\$ 1,631	\$0.613
		2,500	\$2,551	\$ 2,551	\$0.623
		5,000	\$4,108	\$ 4,108	\$0.512
		12,500	\$7,947	\$ 7,947	\$0.636
A-3	Church & Religious Bldg - Complete	1,000	\$3,796	\$ 3,796	\$0.707
		4,000	\$5,916	\$ 5,916	\$0.550
		10,000	\$9,218	\$ 9,218	\$0.553
		20,000	\$14,743	\$ 14,743	\$0.473
		50,000	\$28,925	\$ 28,925	\$0.579
A-3	Church & Religious Bldg - Tenant Improve.	250	\$957	\$ 957	\$0.619
		1,000	\$1,421	\$ 1,421	\$0.537
		2,500	\$2,227	\$ 2,227	\$0.552
		5,000	\$3,607	\$ 3,607	\$0.439
		12,500	\$6,900	\$ 6,900	\$0.552
B	Offices - Complete	500	\$2,988	\$ 2,988	\$1.189
		2,000	\$4,771	\$ 4,771	\$0.881
		5,000	\$7,414	\$ 7,414	\$0.874
		10,000	\$11,783	\$ 11,783	\$0.775
		25,000	\$23,404	\$ 23,404	\$0.936
B	Offices - Shell	1,000	\$875	\$ 875	\$0.137
		4,000	\$1,286	\$ 1,286	\$0.122
		10,000	\$2,018	\$ 2,018	\$0.126
		20,000	\$3,276	\$ 3,276	\$0.099
		50,000	\$6,232	\$ 6,232	\$0.125

MASTER FEE SCHEDULE -- PART 2

B-9 + B10

New Construction -- Permit & Inspection Fees					
ICC (UBC) Use Type	Occupancy	Size Basis (square feet)	Base Fee FY 17-18	Base Cost FY 17-18	Proposed
		100	\$635	\$ 635	\$1.003
		400	\$936	\$ 936	\$0.885
B	Offices - Tenant Improve.	1,000	\$1,467	\$ 1,467	\$0.913
		2,000	\$2,380	\$ 2,380	\$0.719
		5,000	\$4,536	\$ 4,536	\$0.907
		1,000	\$3,796	\$ 3,796	\$0.707
		4,000	\$5,916	\$ 5,916	\$0.550
B	Medical Offices - Complete	10,000	\$9,218	\$ 9,218	\$0.553
		20,000	\$14,743	\$ 14,743	\$0.473
		50,000	\$28,925	\$ 28,925	\$0.579
		1,000	\$1,160	\$ 1,160	\$0.178
		4,000	\$1,693	\$ 1,693	\$0.161
B	Medical Offices - Shell	10,000	\$2,658	\$ 2,658	\$0.167
		20,000	\$4,326	\$ 4,326	\$0.129
		50,000	\$8,199	\$ 8,199	\$0.164
		250	\$1,191	\$ 1,191	\$0.788
		1,000	\$1,782	\$ 1,782	\$0.673
B	Medical Offices - Tenant Improve.	2,500	\$2,791	\$ 2,791	\$0.688
		5,000	\$4,510	\$ 4,510	\$0.554
		12,500	\$8,662	\$ 8,662	\$0.693
		2,000	\$4,958	\$ 4,958	\$0.464
		8,000	\$7,743	\$ 7,743	\$0.360
E	Educational Building - Complete	20,000	\$12,061	\$ 12,061	\$0.361
		40,000	\$19,279	\$ 19,279	\$0.310
		100,000	\$37,865	\$ 37,865	\$0.379
		250	\$957	\$ 957	\$0.619
		1,000	\$1,421	\$ 1,421	\$0.537
E	Educational Building - Tenant Improve.	2,500	\$2,227	\$ 2,227	\$0.552
		5,000	\$3,607	\$ 3,607	\$0.439
		12,500	\$6,900	\$ 6,900	\$0.552
		1,000	\$3,758	\$ 3,758	\$0.696
		4,000	\$5,847	\$ 5,847	\$0.544
F-1	Industrial Building - Complete	10,000	\$9,112	\$ 9,112	\$0.547
		20,000	\$14,578	\$ 14,578	\$0.467
		50,000	\$28,582	\$ 28,582	\$0.572
		1,000	\$1,322	\$ 1,322	\$0.190
		4,000	\$1,892	\$ 1,892	\$0.181
F-1	Industrial Building - Shell	10,000	\$2,978	\$ 2,978	\$0.189
		20,000	\$4,871	\$ 4,871	\$0.142
		50,000	\$9,136	\$ 9,136	\$0.183
		250	\$1,018	\$ 1,018	\$0.705
		1,000	\$1,547	\$ 1,547	\$0.580
F-1	Industrial Building - Tenant Improve.	2,500	\$2,417	\$ 2,417	\$0.590
		5,000	\$3,893	\$ 3,893	\$0.486
		12,500	\$7,536	\$ 7,536	\$0.603

MASTER FEE SCHEDULE -- PART 2

B-9 + B10

New Construction -- Permit & Inspection Fees					
ICC (UBC) Use Type	Occupancy	Size Basis (square feet)	Base Fee FY 17-18	Base Cost FY 17-18	Proposed
		500	\$1,880	\$ 1,880	\$0.711
		2,000	\$2,947	\$ 2,947	\$0.547
H	Hazardous - Complete	5,000	\$4,589	\$ 4,589	\$0.548
		10,000	\$7,328	\$ 7,328	\$0.473
		25,000	\$14,422	\$ 14,422	\$0.577
		500	\$1,484	\$ 1,484	\$0.405
		2,000	\$2,092	\$ 2,092	\$0.402
H	Hazardous - Shell	5,000	\$3,298	\$ 3,298	\$0.424
		10,000	\$5,418	\$ 5,418	\$0.310
		25,000	\$10,073	\$ 10,073	\$0.403
		100	\$893	\$ 893	\$1.213
		400	\$1,257	\$ 1,257	\$1.213
H	Hazardous - Tenant Improve.	1,000	\$1,985	\$ 1,985	\$1.275
		2,000	\$3,260	\$ 3,260	\$0.932
		5,000	\$6,055	\$ 6,055	\$1.211
		1,000	\$3,796	\$ 3,796	\$0.707
		4,000	\$5,916	\$ 5,916	\$0.550
I-1	Medical/24 Hour Care - Complete	10,000	\$9,218	\$ 9,218	\$0.553
		20,000	\$14,743	\$ 14,743	\$0.473
		50,000	\$28,925	\$ 28,925	\$0.579
		1,000	\$1,150	\$ 1,150	\$0.175
		4,000	\$1,675	\$ 1,675	\$0.160
I-1	Medical/24 Hour Care - Shell	10,000	\$2,632	\$ 2,632	\$0.165
		20,000	\$4,285	\$ 4,285	\$0.128
		50,000	\$8,112	\$ 8,112	\$0.162
		100	\$913	\$ 913	\$1.260
		400	\$1,291	\$ 1,291	\$1.243
I-1	Medical/24 Hour Care - Tenant Improve.	1,000	\$2,037	\$ 2,037	\$1.305
		2,000	\$3,342	\$ 3,342	\$0.962
		5,000	\$6,227	\$ 6,227	\$1.245
		250	\$1,994	\$ 1,994	\$1.472
		1,000	\$3,098	\$ 3,098	\$1.153
I-4	Day Care Facility - Complete	2,500	\$4,828	\$ 4,828	\$1.161
		5,000	\$7,730	\$ 7,730	\$0.988
		12,500	\$15,139	\$ 15,139	\$1.211
		100	\$893	\$ 893	\$1.213
		400	\$1,257	\$ 1,257	\$1.213
I-4	Day Care Facility - Tenant Improve.	1,000	\$1,985	\$ 1,985	\$1.275
		2,000	\$3,260	\$ 3,260	\$0.932
		5,000	\$6,055	\$ 6,055	\$1.211
		500	\$2,109	\$ 2,109	\$0.759
		2,000	\$3,248	\$ 3,248	\$0.607
M	Retail Sales - Complete	5,000	\$5,069	\$ 5,069	\$0.612
		10,000	\$8,131	\$ 8,131	\$0.515
		25,000	\$15,856	\$ 15,856	\$0.634

**MASTER FEE SCHEDULE -- PART 2**

**B-9 + B10**

<b>New Construction -- Permit &amp; Inspection Fees</b>					
<b>ICC (UBC) Use Type</b>	<b>Occupancy</b>	<b>Size Basis (square feet)</b>	<b>Base Fee FY 17-18</b>	<b>Base Cost FY 17-18</b>	<b>Proposed</b>
		500	\$873	\$ 873	\$0.302
		2,000	\$1,326	\$ 1,326	\$0.249
M	Retail Sales - Shell	5,000	\$2,072	\$ 2,072	\$0.253
		10,000	\$3,337	\$ 3,337	\$0.208
		25,000	\$6,457	\$ 6,457	\$0.258
		100	\$761	\$ 761	\$1.133
		400	\$1,101	\$ 1,101	\$1.050
M	Retail Sales - Tenant Improve.	1,000	\$1,731	\$ 1,731	\$1.091
		2,000	\$2,822	\$ 2,822	\$0.834
		5,000	\$5,324	\$ 5,324	\$1.065
		1,000	\$3,796	\$ 3,796	\$0.707
		4,000	\$5,916	\$ 5,916	\$0.550
R-1	Hotel Low/Mid Rise - Complete	10,000	\$9,218	\$ 9,218	\$0.553
		20,000	\$14,743	\$ 14,743	\$0.473
		50,000	\$28,925	\$ 28,925	\$0.579
		1,000	\$1,258	\$ 1,258	\$0.209
		4,000	\$1,884	\$ 1,884	\$0.178
R-1	Hotel Low/Mid Rise - Shell	10,000	\$2,949	\$ 2,949	\$0.182
		20,000	\$4,768	\$ 4,768	\$0.146
		50,000	\$9,160	\$ 9,160	\$0.183
		250	\$919	\$ 919	\$0.603
		1,000	\$1,371	\$ 1,371	\$0.517
R-1	Hotel Low/Mid Rise - Tenant Improve.	2,500	\$2,147	\$ 2,147	\$0.531
		5,000	\$3,474	\$ 3,474	\$0.425
		12,500	\$6,661	\$ 6,661	\$0.533
		1,000	\$3,723	\$ 3,723	\$0.688
		4,000	\$5,786	\$ 5,786	\$0.539
R-2	Apartment/Multi-Family - Complete	10,000	\$9,017	\$ 9,017	\$0.542
		20,000	\$14,432	\$ 14,432	\$0.461
		50,000	\$28,274	\$ 28,274	\$0.565
		667	\$718	\$ 718	\$0.332
		1,333	\$939	\$ 939	\$0.539
R-2	Apartment/Multi-Family - Remodel	2,000	\$1,298	\$ 1,298	\$0.394
		3,333	\$1,823	\$ 1,823	\$0.400
		5,000	\$2,490	\$ 2,490	\$0.498
		333	\$1,206	\$ 1,206	\$1.218
		667	\$1,612	\$ 1,612	\$1.860
R-2	Apartment/Multi-Family - Addition	1,000	\$2,232	\$ 2,232	\$1.389
		1,667	\$3,158	\$ 3,158	\$1.372
		2,500	\$4,301	\$ 4,301	\$1.720
		800	\$432	\$ 432	\$0.126
		1,600	\$533	\$ 533	\$0.256
R-3	Manufactured Home - Complete	2,400	\$738	\$ 738	\$0.173
		4,000	\$1,015	\$ 1,015	\$0.189
		6,000	\$1,393	\$ 1,393	\$0.232

MASTER FEE SCHEDULE -- PART 2

B-9 + B10

New Construction -- Permit & Inspection Fees					
ICC (UBC) Use Type	Occupancy	Size Basis (square feet)	Base Fee FY 17-18	Base Cost FY 17-18	Proposed
		667	\$432	\$ 432	\$0.152
		1,333	\$533	\$ 533	\$0.308
R-3	Prefabricated Dwelling - Complete	2,000	\$738	\$ 738	\$0.208
		3,333	\$1,015	\$ 1,015	\$0.229
		5,000	\$1,396	\$ 1,396	\$0.279
		500	\$2,285	\$ 2,285	\$0.849
		2,000	\$3,559	\$ 3,559	\$0.662
R-4	Congregate Care - Complete	5,000	\$5,546	\$ 5,546	\$0.665
		10,000	\$8,872	\$ 8,872	\$0.569
		25,000	\$17,400	\$ 17,400	\$0.696
		1,000	\$2,705	\$ 2,705	\$0.976
		2,000	\$3,681	\$ 3,681	\$1.412
IRC SFD	Single-Family (custom or model)	3,000	\$5,093	\$ 5,093	\$1.082
		5,000	\$7,256	\$ 7,256	\$1.042
		7,500	\$9,862	\$ 9,862	\$1.315
		667	\$1,336	\$ 1,336	\$0.846
		1,333	\$1,900	\$ 1,900	\$1.094
IRC SFD	Single-Family - Production / Repeat	2,000	\$2,629	\$ 2,629	\$0.878
		3,333	\$3,800	\$ 3,800	\$0.803
		5,000	\$5,138	\$ 5,138	\$1.028
		333	\$515	\$ 515	\$0.468
		667	\$671	\$ 671	\$0.774
IRC SFD	Single-Family Residential - Remodel	1,000	\$929	\$ 929	\$0.563
		1,667	\$1,304	\$ 1,304	\$0.572
		2,500	\$1,781	\$ 1,781	\$0.712
		167	\$686	\$ 686	\$1.062
		333	\$863	\$ 863	\$1.998
IRC SFD	Single-Family Residential - Addition	500	\$1,196	\$ 1,196	\$1.377
		833	\$1,655	\$ 1,655	\$1.476
		1,250	\$2,270	\$ 2,270	\$1.816
		333	\$522	\$ 522	\$0.438
		667	\$668	\$ 668	\$0.768
IRC SFD	Residential Building - Foundation	1,000	\$924	\$ 924	\$0.543
		1,667	\$1,286	\$ 1,286	\$0.571
		2,500	\$1,762	\$ 1,762	\$0.705
		83	\$421	\$ 421	\$1.200
		167	\$521	\$ 521	\$2.412
IRC SFD	Residential - Patio Cover/Balcony/Deck	250	\$722	\$ 722	\$1.638
		417	\$995	\$ 995	\$1.786
		625	\$1,367	\$ 1,367	\$2.187
		83	\$421	\$ 421	\$1.200
		167	\$521	\$ 521	\$2.412
IRC SFD	Residential Patio Cover ICC Approved	250	\$722	\$ 722	\$1.638
		417	\$995	\$ 995	\$1.786
		625	\$1,367	\$ 1,367	\$2.187

MASTER FEE SCHEDULE -- PART 2

B-9 + B10

New Construction -- Permit & Inspection Fees					
ICC (UBC) Use Type	Occupancy	Size Basis (square feet)	Base Fee FY 17-18	Base Cost FY 17-18	Proposed
		83	\$421	\$ 421	\$1.200
		167	\$521	\$ 521	\$2.412
IRC SFD	Residential Patio Enclosure	250	\$722	\$ 722	\$1.638
		417	\$995	\$ 995	\$1.786
		625	\$1,367	\$ 1,367	\$2.187
		83	\$421	\$ 421	\$1.200
		167	\$521	\$ 521	\$2.412
IRC SFD	Residential Patio Enclosure ICC Approved	250	\$722	\$ 722	\$1.638
		417	\$995	\$ 995	\$1.786
		625	\$1,367	\$ 1,367	\$2.187
		500	\$1,974	\$ 1,974	\$0.713
		2,000	\$3,044	\$ 3,044	\$0.568
S-1	Garage/Service Station - Complete	5,000	\$4,749	\$ 4,749	\$0.573
		10,000	\$7,616	\$ 7,616	\$0.483
		25,000	\$14,863	\$ 14,863	\$0.595
		500	\$804	\$ 804	\$0.267
		2,000	\$1,205	\$ 1,205	\$0.227
S-1	Garage/Service Station - Shell	5,000	\$1,886	\$ 1,886	\$0.233
		10,000	\$3,049	\$ 3,049	\$0.187
		25,000	\$5,857	\$ 5,857	\$0.234
		100	\$761	\$ 761	\$1.133
		400	\$1,101	\$ 1,101	\$1.050
S-1	Garage/Service Station - Tenant Improve.	1,000	\$1,731	\$ 1,731	\$1.091
		2,000	\$2,822	\$ 2,822	\$0.834
		5,000	\$5,324	\$ 5,324	\$1.065
		500	\$1,266	\$ 1,266	\$0.409
		2,000	\$1,879	\$ 1,879	\$0.355
S-2	Parking Garage - Complete	5,000	\$2,945	\$ 2,945	\$0.365
		10,000	\$4,770	\$ 4,770	\$0.290
		25,000	\$9,125	\$ 9,125	\$0.365
		500	\$550	\$ 304	\$0.063
		2,000	\$825	\$ 399	\$0.079
S-2	Commercial Carport - Std. Plan	5,000	\$1,291	\$ 636	\$0.086
		10,000	\$2,086	\$ 1,065	\$0.056
		25,000	\$4,010	\$ 1,901	\$0.076
		167	\$502	\$ 502	\$0.852
		333	\$644	\$ 644	\$1.488
U	Residential Garage	500	\$892	\$ 892	\$1.056
		833	\$1,244	\$ 1,244	\$1.104
		1,250	\$1,704	\$ 1,704	\$1.363
		40	\$427	\$ 427	\$1.783
		160	\$641	\$ 641	\$1.513
U	Pool/Spa	400	\$1,004	\$ 1,004	\$1.543
		800	\$1,621	\$ 1,621	\$1.248
		2,000	\$3,119	\$ 3,119	\$1.560



**MASTER FEE SCHEDULE -- PART 2**

**B-9 + B10**

<b>New Construction -- Permit &amp; Inspection Fees</b>					
<b>ICC (UBC) Use Type</b>	<b>Occupancy</b>	<b>Size Basis (square feet)</b>	<b>Base Fee FY 17-18</b>	<b>Base Cost FY 17-18</b>	<b>Proposed</b>
		50	\$353	\$ 353	\$1.093
		200	\$517	\$ 517	\$0.977
U-1	Commercial - Accessory Building	500	\$810	\$ 810	\$1.020
		1,000	\$1,320	\$ 1,320	\$0.793
		2,500	\$2,509	\$ 2,509	\$1.004
		50	\$374	\$ 374	\$1.207
		200	\$555	\$ 555	\$1.053
U-1	Commercial Carport	500	\$871	\$ 871	\$1.080
		1,000	\$1,411	\$ 1,411	\$0.858
		2,500	\$2,698	\$ 2,698	\$1.079
		83	\$433	\$ 433	\$1.296
		167	\$541	\$ 541	\$2.496
U-1	Residential - Accessory Building	250	\$749	\$ 749	\$1.710
		417	\$1,034	\$ 1,034	\$1.853
		625	\$1,420	\$ 1,420	\$2.272
		133	\$421	\$ 421	\$0.750
		267	\$521	\$ 521	\$1.508
U-1	Residential Carport	400	\$722	\$ 722	\$1.024
		667	\$995	\$ 995	\$1.116
		1,000	\$1,367	\$ 1,367	\$1.367
		2,000	\$3,147	\$ 3,147	\$0.328
		8,000	\$5,116	\$ 5,116	\$0.235
-	Warehouse - Complete	20,000	\$7,933	\$ 7,933	\$0.231
		40,000	\$12,551	\$ 12,551	\$0.210
		100,000	\$25,158	\$ 25,158	\$0.252
		200	\$588	\$ 588	\$0.447
		800	\$856	\$ 856	\$0.408
-	Commercial Building - Foundation	2,000	\$1,345	\$ 1,345	\$0.422
		4,000	\$2,189	\$ 2,189	\$0.326
		10,000	\$4,144	\$ 4,144	\$0.414
		200	\$646	\$ 646	\$0.490
		800	\$940	\$ 940	\$0.448
-	Commercial Building - Addition	2,000	\$1,477	\$ 1,477	\$0.465
		4,000	\$2,406	\$ 2,406	\$0.358
		10,000	\$4,555	\$ 4,555	\$0.456
		240	\$303	\$ 303	\$0.196
		960	\$444	\$ 444	\$0.177
-	Modular Building - Complete	2,400	\$699	\$ 699	\$0.181
		4,800	\$1,134	\$ 1,134	\$0.142
		12,000	\$2,157	\$ 2,157	\$0.180
		500	\$323	\$ 323	\$0.098
		2,000	\$470	\$ 470	\$0.089
-	Manufactured Building - Foundation	5,000	\$738	\$ 738	\$0.093
		10,000	\$1,202	\$ 1,202	\$0.072
		25,000	\$2,276	\$ 2,276	\$0.091

**MASTER FEE SCHEDULE -- PART 2**

**B-9 + B10**

<b>New Construction -- Permit &amp; Inspection Fees</b>					
<b>ICC (UBC) Use Type</b>	<b>Occupancy</b>	<b>Size Basis (square feet)</b>	<b>Base Fee FY 17-18</b>	<b>Base Cost FY 17-18</b>	<b>Proposed</b>
		200	\$1,032	\$ 1,032	\$0.785
		800	\$1,503	\$ 1,503	\$0.715
-	Commercial Building - Remodel	2,000	\$2,361	\$ 2,361	\$0.742
		4,000	\$3,845	\$ 3,845	\$0.572
		10,000	\$7,274	\$ 7,274	\$0.727
		200	\$993	\$ 993	\$0.767
		800	\$1,453	\$ 1,453	\$0.690
-	Commercial Building - Repair	2,000	\$2,281	\$ 2,281	\$0.715
		4,000	\$3,711	\$ 3,711	\$0.554
		10,000	\$7,035	\$ 7,035	\$0.704
		333	\$563	\$ 563	\$0.393
		667	\$694	\$ 694	\$0.801
-	Moved Building - Residential	1,000	\$961	\$ 961	\$0.539
		1,667	\$1,320	\$ 1,320	\$0.596
		2,500	\$1,817	\$ 1,817	\$0.727
		120	\$303	\$ 303	\$0.392
		480	\$444	\$ 444	\$0.354
-	Commercial Coach - Complete	1,200	\$699	\$ 699	\$0.363
		2,400	\$1,134	\$ 1,134	\$0.284
		6,000	\$2,157	\$ 2,157	\$0.360

*Any requested services not covered by the Master Fee Schedule will be charged actual costs at full cost recovery. Full cost recovery = actual cost + 35% Administrative Overhead.*

**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**

**Agenda of November 14, 2017**

  
Prepared by: Cruz Ramos, City Administrator

**SUBJECT:**

**PROPOSAL TO AUTHORIZE CITY STAFF TO SUBMIT AGRANT APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT, HOLD A PUBLIC HEARING AND APPROVE RESOLUTION NO. 2017-65 IN SUPPORT OF THE GRANT APPLICATION**

**RECOMMENDATION:**

It is recommended that the City Council hold a public hearing seeking community input into the proposed submission of a Community Development Block Grant application, approve a resolution in support of the grant application and authorize Mayor or designee to sign applications and supportive documents on behalf of the city.

**BACKGROUND:**

On September 1, 2017, the City of Guadalupe received a notice of funding (NOFA) from the State of California's Community Development Block Grant (CDBG). The application deadline was December 1, 2017. With limited time and resources, City staff with the direction and assistance of Mr. Thomas Brandeberry (RCDCC) conducted the necessary steps that enabled an application to be completed in time for Council review and consideration. These steps included three public noticed community meetings. Translation service was available at each of the hearings and an opportunity for written comment was available. The first was held on Tuesday, October 17 and on October 24, a stakeholder group met with an architect at LeRoy Park to discuss various ideas through this session a draft design was developed. The project is expected to create a family friendly park setting with large and small group accommodations, enhanced beauty, protection of existing building, fitness options and improved security for the entire community to enjoy. Proposed work was determined by the stakeholder meetings and included responses from the children at boys and girls club.

A second community meeting on November 7, identified priorities as public facilities, economic development, planning and technical assistance. Due to time constraints, a decision was made to submit Leroy Park/Community Center rehab, a previously submitted application as the public facility activity. In addition to the rehab of LeRoy Park, two public service activities were

identified. One public service is a parks and recreation position to be funded for two years, another is public safety communication improvement to enhance and improve the range of communication equipment. Another activity that helps support the General Plan update is the Resiliency and Sustainability Plan.

**DISCUSSION:**

At the meeting last night, after a presentation of the draft CDBG application, the attendees were asked to complete a three question survey. Sixteen responses were received and of those, 63% indicated they were “very satisfied or satisfied” with the application proposal of activities. LeRoy Park/Community Center Rehab was viewed at 71% most exciting proposal activity. Of the least excited was public safety equipment at 33%. (None of the activities proposed stood out as being disliked.) Prior to submittal by December 1, 2107, an application must be presented at a public hearing before the Council during which the Council will review and determine activities to be approved for submittal.

**FISCAL IMPACT:**

There is no local match for participation in the CDBG program. All applications will be completed by Mr. Brandeberry for \$1,000 paid through Program Income. If the applications are approved and funded by CDBG, the City of Guadalupe will realize four activities with an estimated total value \$5,000,000. Of the five million received the city will be able to use \$348,837 for general administration (CDBG requires this amount must be used for contract implementation)

## APPENDIX D

### RESOLUTION NO. 2017-65

#### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2017 FUNDING YEAR OF THE STATE CDBG PROGRAM

BE IT RESOLVED by the City Council of the City of Guadalupe, County of Santa Barbara as follows:

**SECTION 1:**

The City Council has reviewed and hereby approves an application for up to \$5,000,000 for the following activities:

**Activity 1.**

Public Facility & Improvement: Leroy Park & Community Center: \$4,093,023

**Activity 2.**

Public Services:

- a. Youth Services (Recreational Supervisor): \$204,651
- b. Other Public Service (Public Safety) \$260,465

**Activity 3. (allowable as an additional activity)**

PTA: Guadalupe Community Resilience and Sustainability Plan \$93,023

General Administration: \$348,837

**Total Application:** \$5,000,000

**SECTION 2:**

The City of Guadalupe has determined that state and federal citizen participation requirements were met during the development of this application.

**SECTION 3:**

The City of Guadalupe hereby approves the use of Local Funding Sources (listed below) in the amount of \$ 5,000, which Rural Community Development Corporation of California (RCDDC) has committed to fund, to be used as the City's cash match for the Planning and Technical Assistance activity in this application.

General Funds Cash Match \$ 5,000

**SECTION 4:**

The City hereby authorizes and directs Mayor, or designee, to sign this application and act on the City's behalf in all matters pertaining to this application.

**SECTION 5:**

If the application is approved, Mayor, or designee, is authorized to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of this grant.

**SECTION 6:**

If the application is approved, Mayor, or designee, is authorized to sign Funds Requests and other required reporting forms.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Guadalupe held on 14<sup>th</sup> day of November 2017 by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
John Lizalde, Mayor

**STATE OF CALIFORNIA**

City of Guadalupe

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 14<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk of the City of

Guadalupe, State of California

By: \_\_\_\_\_  
Name, Title