

# City of Guadalupe

## AGENDA

### Regular Meeting of the Guadalupe City Council

Tuesday, November 26, 2019

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

### ROLL CALL:

Council Member Tony Ramirez  
Council Member Eugene Costa Jr.  
Council Member Liliana Cardenas  
Mayor Pro Tempore Gina Rubalcaba  
Mayor Ariston Julian

### MOMENT OF SILENCE

### PLEDGE OF ALLEGIANCE

### AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any changes(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

## **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

## **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Recommendation of City Staff to waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Payment of warrants for the period ending November 21, 2019 to be approved for payment by the City Council.
3. Minutes of the City Council Regular Meeting of October 22, 2019 to be ordered filed.
4. Donation of \$500.00 to the Guadalupe Police Department from Willie Galvan towards the purchase of a generator for emergency preparedness – Resolution No. 2019-74.
5. Donation of twenty-four (24) sets of Self-Contained Breathing Apparatus (SCBA) valued at approximately \$28,000.00 to the Guadalupe Fire Department from the Santa Barbara County Fire Department – Resolution No. 2019-75.
6. Adoption of a resolution approving \$50,000 funding for the development of a City of Guadalupe Short Range Transit Plan Update – Resolution No. 2019-76.
7. Senate Bill 205 – Business License Procedure (for information purposes only)
8. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
  - a. Police & Fire Department Report for October 2019
  - b. City Treasurer’s Report for September & October 2019
  - c. Human Resources Report for October 2019
  - d. Recreation Department Report for October 2019

## **CITY ADMINISTRATOR REPORT: (Information Only)**

## **PRESENTATION**

### **9. Guadalupe Mobility and Revitalization Plan – Presentation by Drew Finke from Opticos Design.**

Written Report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council set a date for the final public workshop for the Guadalupe Mobility and Revitalization Plan.

## **REGULAR BUSINESS**

### **10. Adoption of a resolution approving a Two-Year Agreement with Cassia Landscape for Landscape Maintenance Services.**

Written Report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council adopt Resolution No. 2019-77 approving a two-year agreement with Cassia Landscape for landscape maintenance services.

## **FUTURE AGENDA ITEMS**

## **ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

## **ADJOURNMENT**


*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 22<sup>nd</sup> day of November 2019.*

  
\_\_\_\_\_  
Todd Bodem, City Administrator

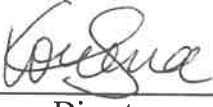
**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject		Department	Agenda Category
<b>Tuesday, December 10, 2019 at 6:00 pm / Regular Meeting</b>			
Amendment to the Accessory Dwelling Unit. Ordinance No. 2019-480– First Reading (Continuation)		Planning Department	Public Hearing
Modifications to the Purchasing Requirements		City Attorney	Regular Business
Technology Needs – Server Purchase		Admin Department	Regular Business
Cancellation of the December 24 <sup>th</sup> Council Meeting		Admin Department	Consent Calendar
Pavement Maintenance Plan – PEI Presentation		Public Works Department	Presentation
Purchase of Police Vehicle		Police Department	Regular Business
<b>Tuesday, January 14, 2019 at 6:00 pm / Regular Meeting</b>			
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Foot Print Civic Plan		Ariston – Request CC	New Business
Planning Commission			New Business
City Hall Repairs			New Business
2018 State of California Tobacco Report City of Guadalupe – “F”		Ariston – Request CC	New Business
Team Building		Gina – Request CC	New Business

**REPORT TO THE CITY COUNCIL  
Council Agenda of November 26, 2019**

  
\_\_\_\_\_  
Prepared by

  
\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Finance Director

**SUBJECT:** Payment of warrants for the period ending November 21, 2019 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

**RECOMMENDATION:** That the City Council review and approve the listing of hand checks and warrants to be paid on November 27, 2019

**BACKGROUND:** Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as “Ratify” on the warrant listing.

141 SUBURBAN ROAD STE C-1 \*\*\* VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19-6345 WATER SAMPLES	11-19	11/03/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WATER SAMPLES	12 4425 1550		1 90.00	90.00
	( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )			
	Invoice Extension ---->			90.00
	Vendor Total ----->			90.00

440 WASHINGTON AVENUE \*\*\* VENDOR.: ACM01 (ACME AUTO LEASING, LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19110161 LEASE PAYMENT FOR 2016 POLICE INTERCEPTOR BASE	11-19	11/01/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 LEASE PAYMENT FOR 2016 POLICE INTERCEPTOR BASE	01 4200 4150		1 755.00	755.00
	( General Fund Police Lease-Purchase )			
	Invoice Extension ---->			755.00
	Vendor Total ----->			755.00

2050 PARKER STREET \*\*\* VENDOR.: AGD01 (ANDREW GOODWIN DESIGNS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
154-08 PROFESSIONAL SERV.- LEROY PARK ACTIVITITY DELIVERY	11-19	11/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERV.- LEROY PARK ACTIVITITY DELIVERY	38 4330 2166		1 50053.18	50053.18
	( Park Dev.Fund Park Developmnt LEROY PARK )			
	Invoice Extension ---->			50053.18
	Vendor Total ----->			50053.18

AUS WEST LOCKBOX \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534685741 WET AND DUST MOPS	11-19	11/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WET AND DUST MOPS	01 4145 2150		1 37.33	37.33
	( General Fund Building Mtce Profl Services )			
	Invoice Extension ---->			37.33

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534685742 UNIFORMS	11-19	11/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 UNIFORMS	10 4420 2150		1 194.15	194.15
	( Wtr. Oper. Fund Water Operating Profl Services )			
0002 UNIFORMS	01 4145 2150		1 .28	.28
	( General Fund Building Mtce Profl Services )			
0003 UNIFORMS	01 4300 2150		1 .29	.29
	( General Fund Parks & Rec Profl Services )			
0004 UNIFORMS	10 4420 2150		1 1.69	1.69
	( Wtr. Oper. Fund Water Operating Profl Services )			
0005 UNIFORMS	12 4425 2150		1 1.69	1.69
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
0006 UNIFORMS	71 4454 2150		1 1.69	1.69
	( MEASURE A MEASURE A Profl Services )			
	Invoice Extension ---->			199.79

AUS WEST LOCKBOX  
 P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534685743 DUST MOP,TOWELS,UNIFORM	11-19	11/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 DUST MOP,TOWELS,UNIFORM		12 4425 2150	1 228.94	228.94
		( Wst.Wtr.Op.Fund Wastewater Profl Services )		
		Invoice Extension ---->		228.94

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534685744 UNIFORM	11-19	11/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 UNIFORM		01 4145 2150	1 .74	.74
		( General Fund Building Mtce Profl Services )		
0002 UNIFORM		01 4300 2150	1 .75	.75
		( General Fund Parks & Rec Profl Services )		
0003 UNIFORM		71 4454 2150	1 5.95	5.95
		( MEASURE A MEASURE A Profl Services )		
		Invoice Extension ---->		7.44

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534702798 WET AND DUST MOP,MAT	11-19	11/19/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WET AND DUST MOP,MAT		01 4145 2150	1 37.33	37.33
		( General Fund Building Mtce Profl Services )		
		Invoice Extension ---->		37.33

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534702799 UNIFORMS	11-19	11/19/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 UNIFORMS		10 4420 2150	1 24.09	24.09
		( Wtr. Oper. Fund Water Operating Profl Services )		
0002 UNIFORMS		01 4145 2150	1 .66	.66
		( General Fund Building Mtce Profl Services )		
0003 UNIFORMS		01 4300 2150	1 .65	.65
		( General Fund Parks & Rec Profl Services )		
0004 UNIFORMS		10 4420 2150	1 3.98	3.98
		( Wtr. Oper. Fund Water Operating Profl Services )		
0005 UNIFORMS		12 4425 2150	1 3.98	3.98
		( Wst.Wtr.Op.Fund Wastewater Profl Services )		
0006 UNIFORMS		71 4454 2150	1 3.98	3.98
		( MEASURE A MEASURE A Profl Services )		
		Invoice Extension ---->		37.34

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534702800 DUST MOP, TISSUE, UNIFORMS	11-19	11/19/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 DUST MOP, TISSUE, UNIFORMS		12 4425 2150	1 106.87	106.87
		( Wst.Wtr.Op.Fund Wastewater Profl Services )		
		Invoice Extension ---->		106.87

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534702801 UNIFORMS	11-19	11/19/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 UNIFORMS		01 4300 2150	1 .74	.74
		( General Fund Parks & Rec Profl Services )		
0002 UNIFORMS		01 4145 2150	1 .75	.75
		( General Fund Building Mtce Profl Services )		
0003 UNIFORMS		71 4454 2150	1 5.95	5.95
		( MEASURE A MEASURE A Profl Services )		
		Invoice Extension ---->		7.44

Vendor Total -----> 662.48  
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P.O. BOX 3092

\*\*\* VENDOR.: AUT01 (AUTOSYS, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2583	ROFESSIONAL SERV. INSTALL NEW UPS OBISPO BOOSTER	11-19	11/03/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ROFESSIONAL SERV. INSTALL NEW UPS OBISPO BOOSTER	10	4420 2150	1	2415.46	2415.46
( Wtr. Oper. Fund Water Operating Profl Services )						
Invoice Extension ---->					2415.46	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2591	INSTALLLL & COMMISSION THE NEW VFD FOR PUMP #2	11-19	11/18/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INSTALLLL & COMMISSION THE NEW VFD FOR PUMP #2	12	4425 1500	1	2956.08	2956.08
( Wst.Wtr.Op.Fund Wastewater Equipment Replc )						
Invoice Extension ---->					2956.08	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2594	PROFESSIONAL SERVICES-TROUBLESHOOT LOSS OF SCADA	11-19	11/18/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES-TROUBLESHOOT LOSS OF SCADA	10	4420 2150	1	362.50	362.50
( Wtr. Oper. Fund Water Operating Profl Services )						
Invoice Extension ---->					362.50	
Vendor Total ----->					5734.04	

P.O. BOX 419

\*\*\* VENDOR.: BAK01 (R. BAKER INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1019GUAD7	PROFESSIONAL SERVICES-DIG UP & REPAIR WATER SERV.	11-19	11/08/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES-DIG UP & REPAIR WATER SERV.	10	4420 2150	1	5789.45	5789.45
( Wtr. Oper. Fund Water Operating Profl Services )						
Invoice Extension ---->					5789.45	
Vendor Total ----->					5789.45	

2315 MEREDITH LANE STE E

\*\*\* VENDOR.: BOB01 (BOB'S RUBBER STAMPS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1599	NAME BADGE FOR CITY TREASURER & ADMINISTRATOR	11-19	11/08/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	NAME BADGE FOR CITY TREASURER & ADMINISTRATOR	01	4120 1550	1	26.94	26.94
( General Fund Finance Op Supp/Expense )						
0002	NAME BADGE FOR CITY TREASURER & ADMINISTRATOR	01	4105 1550	1	26.95	26.95
( General Fund Administration Op Supp/Expense )						
Invoice Extension ---->					53.89	
Vendor Total ----->					53.89	

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\*\*\* VENDOR.: BOD02 (TODD BODEM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
112019	MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE	11-19	11/20/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE	01	4105 1300	1	50.00	50.00
( General Fund Administration Bus Exp/Train )						
Invoice Extension ---->					50.00	



\*\*\* VENDOR.: BOD02 (TODD BODEM)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->				50.00 =====

23537 NETWORK PLACE \*\*\* VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
83401041 REPLACEMENT FOR FR2 EXTERNAL DEFIBRILLATOR,GLOVES	11-19	10/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REPLACEMENT FOR FR2 EXTERNAL DEFIBRILLATOR,GLOVES	01 4220 1550		1 660.95	660.95
( General Fund Fire Op Supp/Expense )				
Invoice Extension ---->				660.95
Vendor Total ----->				660.95 =====

P.O. BOX 847124 \*\*\* VENDOR.: CAE01 (CALIFORNIA ELECTRIC SUPPLY CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
826403438 BALLAST, 12AWG PSH-IN WR CONN	11-19	11/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 BALLAST, 12AWG PSH-IN WR CONN	01 4145 1550		1 123.05	123.05
( General Fund Building Mtce Op Supp/Expense )				
Invoice Extension ---->				123.05

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
826403723 LED BULLET	11-19	11/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 LED BULLET	01 4145 1550		1 113.10	113.10
( General Fund Building Mtce Op Supp/Expense )				
Invoice Extension ---->				113.10
Vendor Total ----->				236.15 =====

509 TOGNAZZINI AVENUE \*\*\* VENDOR.: CAM03 (PEGGY CAMP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
111219 ANNUAL PAYMENT FOR WATER WELL SITE	11-19	11/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ANNUAL PAYMENT FOR WATER WELL SITE	10 4420 2249		1 200.00	200.00
( Wtr. Oper. Fund Water Operating Lease payments )				
Invoice Extension ---->				200.00
Vendor Total ----->				200.00 =====

1515 S. BROADWAY \*\*\* VENDOR.: CAR02 (CARR'S BOOTS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7830 STEEL TOE BOOTS (JOSUE)	11-19	11/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 STEEL TOE BOOTS (JOSUE)	71 4454 0450		1 147.89	147.89
( MEASURE A MEASURE A Other Benefits )				
Invoice Extension ---->				147.89

1515 S. BROADWAY \*\*\* VENDOR.: CAR02 (CARR'S BOOTS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->				147.89 =====

P.O. BOX 790408 \*\*\* VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0797 GALS-HARD WRED LED LIGHT (3)	11-19	10/24/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 GALS-HARD WRED LED LIGHT (3)	01	4200 1550	1 194.12	194.12
	( General Fund Police Op Supp/Expense )			
Invoice Extension ---->				194.12

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1212 AMAZON -	11-19	10/23/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 AMAZON -	01	4200 1550	1 205.34	205.34
	( General Fund Police Op Supp/Expense )			
Invoice Extension ---->				205.34

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1377 AMAZON-TOUCH SCREEN REPLACEMENT, BATTERY FOR IPAD	11-19	10/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 AMAZON-TOUCH SCREEN REPLACEMENT, BATTERY FOR IPAD	01	4200 1500	1 54.48	54.48
	( General Fund Police Equipment Replc )			
Invoice Extension ---->				54.48

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1526 HAMPTON- GUEST ROOM	11-19	10/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 HAMPTON- GUEST ROOM	01	4220 1550	1 100.15	100.15
	( General Fund Fire Op Supp/Expense )			
Invoice Extension ---->				100.15

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1593-C CREDIT-POSITIVE PROMOTIONS-RETURNED MERCHANDISE	11-19	10/16/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CREDIT-POSITIVE PROMOTIONS-RETURNED MERCHANDISE	42	3409	-1 8.99	-8.99
	( Pol.Saftey Fund Electronic Fingerprinting )			
Invoice Extension ---->				-8.99

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1684 AMAZON-SAMSUNG 32-IN CURVED LED MONITOR	11-19	10/10/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 AMAZON-SAMSUNG 32-IN CURVED LED MONITOR	01	4200 1550	1 237.59	237.59
	( General Fund Police Op Supp/Expense )			
Invoice Extension ---->				237.59

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1779 POSITIVE PROMOTIONS-FITE HAT (10)	11-19	10/11/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 POSITIVE PROMOTIONS-FITE HAT (10)	42	3409	1 139.16	139.16
	( Pol.Saftey Fund Electronic Fingerprinting )			
0002 SALES TAX	01	2265	-1 10.31	-10.31
	( General Fund USE TAX PAYABLE )			
Invoice Extension ---->				128.85

P.O. BOX 790408 \*\*\* VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1865	AMAZON-MESH DESK ORGANIZER (BLACK)	11-19	10/09/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMAZON-MESH DESK ORGANIZER (BLACK)	01 4220 1200	1	10.25	10.25
		( General Fund Fire Off Suppl/Postg )			
0002	SALES TAX	01 2265	-1	.76	-.76
		( General Fund USE TAX PAYABLE )			
				Invoice Extension ---->	9.49

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1950	AMAZON-AAA ALKALINE BATTERIES (24 PACK)	11-19	10/09/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMAZON-AAA ALKALINE BATTERIES (24 PACK)	01 4220 1200	1	15.31	15.31
		( General Fund Fire Off Suppl/Postg )			
				Invoice Extension ---->	15.31

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3276	CAL FIREFIGHTER COMP-OUT OF COUNTY BAG (12 @ \$60)	11-19	10/08/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CAL FIREFIGHTER COMP-OUT OF COUNTY BAG (12 @ \$60)	40 4225 1500	1	799.52	799.52
		( Fire Saf.Fund Fire Pub.Safety Equipment Replc )			
				Invoice Extension ---->	799.52

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4279	AMPM- 9 GAL OF GAS	11-19	10/11/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMPM- 9 GAL OF GAS	01 4220 1560	1	36.00	36.00
		( General Fund Fire Fuels/Lubricant )			
				Invoice Extension ---->	36.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4577	DREAMHOST - UPDATING WEBSITE	11-19	10/31/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DREAMHOST - UPDATING WEBSITE	01 4140 2150	1	10.95	10.95
		( General Fund Non-Departmentl Prof'l Services )			
				Invoice Extension ---->	10.95

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5444	WILD JACKS TEX MEX BBQ - DINNER	11-19	10/12/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WILD JACKS TEX MEX BBQ - DINNER	01 4220 1550	1	44.03	44.03
		( General Fund Fire Op Supp/Expense )			
				Invoice Extension ---->	44.03

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5545-C	REFUND ON LEAGUE OF CALIFORNIA CITIES (ARISTON J.)	11-19	10/01/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REFUND ON LEAGUE OF CALIFORNIA CITIES (ARISTON J.)	01 4100 1350	-1	475.00	-475.00
		( General Fund City Council Mem/Dues & Subs )			
				Invoice Extension ---->	-475.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5778	IN-N-OUT - LUNCH	11-19	10/10/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	IN-N-OUT - LUNCH	01 4220 1550	1	24.77	24.77
		( General Fund Fire Op Supp/Expense )			
				Invoice Extension ---->	24.77

P.O. BOX 790408

\*\*\* VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6103	4 GAL OF GAS	11-19	10/10/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	4 GAL OF GAS	01 4220 1560 ( General Fund Fire Fuels/Lubricant )	1	37.88	37.88
Invoice Extension ---->					37.88

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6529	AMAZON-5000 SHEETS:BRIGHT MULTIPURPOSE COPY PAPER	11-19	10/09/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMAZON-5000 SHEETS:BRIGHT MULTIPURPOSE COPY PAPER	01 4220 1200 ( General Fund Fire Off Suppl/Postg )	1	50.44	50.44
Invoice Extension ---->					50.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6734	5 GAL OF GAS	11-19	10/12/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	5 GAL OF GAS	01 4220 1560 ( General Fund Fire Fuels/Lubricant )	1	24.38	24.38
Invoice Extension ---->					24.38

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6864	CHEVRON PANEL STORE-REFLECTIVE TAPE	11-19	10/07/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CHEVRON PANEL STORE-REFLECTIVE TAPE	01 4220 1460 ( General Fund Fire Vehicle Maintnc )	1	170.64	170.64
0002	SALES TAXES	01 2265 ( General Fund USE TAX PAYABLE )	-1	12.64	-12.64
Invoice Extension ---->					158.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8172	AMAZON-MOBIL MOBILITH, MILTON	11-19	10/30/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMAZON-MOBIL MOBILITH, MILTON	12 4425 1400 ( Wst.Wtr.Op.Fund Wastewater Equipment Maint )	1	253.66	253.66
Invoice Extension ---->					253.66

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8338	NEW PIG-ABSORBENT MAT PAD	11-19	10/10/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	NEW PIG-ABSORBENT MAT PAD	01 4220 1550 ( General Fund Fire Op Supp/Expense )	1	131.45	131.45
Invoice Extension ---->					131.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8715	AMAZON-COPY PAPER, INK CARTRIDGE,CLASP ENVELOPES	11-19	10/07/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMAZON-COPY PAPER, INK CARTRIDGE,CLASP ENVELOPES	01 4200 1550 ( General Fund Police Op Supp/Expense )	1	264.93	264.93
Invoice Extension ---->					264.93

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9153	AMAZON-3-PACK STACKABLE DESK FILE DOC LETTER TRAY	11-19	10/09/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMAZON-3-PACK STACKABLE DESK FILE DOC LETTER TRAY	01 4220 1200 ( General Fund Fire Off Suppl/Postg )	1	43.03	43.03
Invoice Extension ---->					43.03

P.O. BOX 790408 \*\*\* VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9452	AMAZON-CHIEF PLASTIC HAT,COSTUME,LIGHT STICKS	11-19	10/15/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMAZON-CHIEF PLASTIC HAT,COSTUME,LIGHT STICKS	42 3409	1	345.73	345.73
		( Pol.Safty Fund Electronic Fingerprinting )			
			Invoice Extension ---->		345.73

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9599	CAR WASH	11-19	10/11/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CAR WASH	01 4220 1400	1	5.00	5.00
		( General Fund Fire Equipment Maint )			
			Invoice Extension ---->		5.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1821-A	WALMART-RIDE PODS, BROOM	11-19	10/11/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WALMART-RIDE PODS, BROOM	01 4220 1400	1	10.73	10.73
		( General Fund Fire Equipment Maint )			
			Invoice Extension ---->		10.73

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5637-A	GODADDY	11-19	10/19/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GODADDY	01 4200 1550	1	159.98	159.98
		( General Fund Police Op Supp/Expense )			
			Invoice Extension ---->		159.98
			Vendor Total ----->		2861.82

P.O. BOX 21228 DEPT 90 \*\*\* VENDOR.: CCI01 (CCI OFFICE TECHNOLOGIES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
NST184767	HASLER INK CARTRIDGE FOR IH SERIES	11-19	11/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	HASLER INK CARTRIDGE FOR IH SERIES	01 4120 1550	1	183.75	183.75
		( General Fund Finance Op Supp/Expense )			
			Invoice Extension ---->		183.75
			Vendor Total ----->		183.75

P.O. BOX 60229 \*\*\* VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
112119	TV SERVICES @ CITY HALL	11-19	11/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	TV SERVICES @ CITY HALL	01 4145 1000	1	77.94	77.94
		( General Fund Building Mtce Utilities )			
			Invoice Extension ---->		77.94
			Vendor Total ----->		77.94

867 GUADALUPE ST \*\*\* VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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867 GUADALUPE ST \*\*\* VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
66142 PROFESSIONAL SERVICES (DROP MAN HOLE)	11-19	11/14/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES (DROP MAN HOLE)	12	4425 2150	1 2305.00	2305.00
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
			Invoice Extension ---->	2305.00
			Vendor Total ----->	2305.00

P.O. BOX 329 \*\*\* VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
971595 WATER SAMPLES	11-19	11/14/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WATER SAMPLES	10	4420 2150	1 146.00	146.00
	( Wtr. Oper. Fund Water Operating Profl Services )			
			Invoice Extension ---->	146.00
			Vendor Total ----->	146.00

P.O. BOX 2398 \*\*\* VENDOR.: CRA01 (CRANDALL CONSTRUCTION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4176 9/6/2019 CORE DRILLED(17)8''DIAMETER HOLES @ \$150	11-19	11/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 9/6/2019 CORE DRILLED(17)8''DIAMETER HOLES @ \$150	71	4454 2150	1 1985.00	1985.00
	( MEASURE A MEASURE A Profl Services )			
			Invoice Extension ---->	1985.00
			Vendor Total ----->	1985.00

966 HUBER ST \*\*\* VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
59401 STRONGBASE RENTAL	11-19	11/08/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 STRONGBASE RENTAL	01	4200 1550	1 90.00	90.00
	( General Fund Police Op Supp/Expense )			
			Invoice Extension ---->	90.00
			Vendor Total ----->	90.00

P.O. BOX 41602 \*\*\* VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
65651915 LEASE PAYMENT FOR THE COPIER'S 11/2019	11-19	11/09/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 LEASE PAYMENT FOR THE COPIER'S 11/2019	01	4140 4150	1 492.13	492.13
	( General Fund Non-Departmentl Lease-Purchase )			
			Invoice Extension ---->	492.13
			Vendor Total ----->	492.13

ACCOUNT SERVICES \*\*\* VENDOR.: DEPO9 (DEPARTMENT OF JUSTICE)

P.O. BOX 944255

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
415761	FINGERPRINT-APPS,FBI,CHILD ABUSE INDEX	11-19	11/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINGERPRINT-APPS,FBI,CHILD ABUSE INDEX		01 4200 2350	1	262.00	262.00
			( General Fund Police Svcs.Other Agen )			
0002	FINGERPRINT-APPS,FBI,CHILD ABUSE INDEX		10 4420 2350	1	32.00	32.00
			( Wtr. Oper. Fund Water Operating Svcs.Other Agen )			
0003	FINGERPRINT-APPS,FBI,CHILD ABUSE INDEX		01 4120 2350	1	32.00	32.00
			( General Fund Finance Svcs.Other Agen )			
			Invoice Extension ---->			326.00
			Vendor Total ----->			326.00

P.O BOX 740407

\*\*\* VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
112019	COMMUNICATION-805 343-5713	11-19	11/07/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION-805 343-5713		10 4420 1150	1	82.56	82.56
			( Wtr. Oper. Fund Water Operating Communications )			
			Invoice Extension ---->			82.56

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
112119	COMMUNICATION-805-343-0362 11/04/19-12/03/19	11-19	11/04/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION-805-343-0362 11/04/19-12/03/19		01 4220 1150	1	62.37	62.37
			( General Fund Fire Communications )			
0002	COMMUNICATION-805-343-0362 11/04/19-12/03/19		01 4105 1150	1	124.73	124.73
			( General Fund Administration Communications )			
0003	COMMUNICATION-805-343-0362 11/04/19-12/03/19		01 4120 1150	1	124.73	124.73
			( General Fund Finance Communications )			
0004	COMMUNICATION-805-343-0362 11/04/19-12/03/19		01 4200 1150	1	187.09	187.09
			( General Fund Police Communications )			
0005	COMMUNICATION-805-343-0362 11/04/19-12/03/19		01 4105 1150	1	62.37	62.37
			( General Fund Administration Communications )			
0006	COMMUNICATION-805-343-0362 11/04/19-12/03/19		01 4405 1150	1	62.37	62.37
			( General Fund Bldg and Safety Communications )			
			Invoice Extension ---->			623.66

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
112019-A	COMMUNICATION-805 343-5512	11-19	11/04/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION-805 343-5512		01 4105 1150	1	86.18	86.18
			( General Fund Administration Communications )			
			Invoice Extension ---->			86.18

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
112019-B	COMMUNICATION-805 343-1451 11/01/19-11/30/19	11-19	11/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION-805 343-1451 11/01/19-11/30/19		12 4425 1000	1	116.45	116.45
			( Wst.Wtr.Op.Fund Wastewater Utilities )			
			Invoice Extension ---->			116.45
			Vendor Total ----->			908.85

P.O. BOX 51488

\*\*\* VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
111519	DEED OF TRUST 11/2019	11-19	11/15/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount

P.O. BOX 51488

\*\*\* VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	DEED OF TRUST 11/2019		26 2300	1	404.88	404.88
			( RDA-Op.Fund Loan Payable )			
				Invoice Extension ---->		404.88
				Vendor Total ----->		404.88
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P.O. BOX 337

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
181825	AA BATTERY,REBAR	11-19	09/19/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	AA BATTERY,REBAR		71 4454 1550	1	48.45	48.45
			( MEASURE A MEASURE A Op Supp/Expense )			
				Invoice Extension ---->		48.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185157	OIL,RESPIRATORS	11-19	11/04/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	OIL,RESPIRATORS		12 4425 1550	1	26.95	26.95
			( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )			
				Invoice Extension ---->		26.95

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185287	KEY & KEY RING	11-19	11/07/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	KEY & KEY RING		01 4145 1550	1	3.75	3.75
			( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->		3.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185331	GREASE,GRASE COVER,HOSE	11-19	11/18/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	GREASE,GRASE COVER,HOSE		71 4454 1550	1	99.28	99.28
			( MEASURE A MEASURE A Op Supp/Expense )			
				Invoice Extension ---->		99.28

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185335	CHAIN,GLOVES	11-19	11/08/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	CHAIN,GLOVES		10 4420 1550	1	32.51	32.51
			( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
				Invoice Extension ---->		32.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185367	DUST AND MOP HEADS	11-19	11/08/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	DUST AND MOP HEADS		01 4145 1550	1	44.24	44.24
			( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->		44.24

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
185370	CABLE,TRASH CAN,LOCK	11-19	11/08/19 N N N	A-NET30 FROM INVOICE	2010



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 P.O. BOX 337  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CABLE, TRASH CAN, LOCK	71 4454 1550	1	72.52	72.52
		( MEASURE A MEASURE A Op Supp/Expense )			
				Invoice Extension ---->	72.52

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
185562 DUSTER BRUSH, FOOD GRADE MACHINE	11-19	11/18/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DUSTER BRUSH, FOOD GRADE MACHINE	10 4420 1550	1	22.65	22.65
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
				Invoice Extension ---->	22.65
				Vendor Total ----->	350.35

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771 GUADALUPE STREET  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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\*\*\* VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROPERTY LEASE PAYMENT FOR BANDSHELL 11/2019	01 4300 2150	1	50.00	50.00
		( General Fund Parks & Rec Profl Services )			
				Invoice Extension ---->	50.00
				Vendor Total ----->	50.00

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P.O. BOX 825  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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\*\*\* VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL 11/01/19-11/15/19	01 4220 1560	1	215.34	215.34
		( General Fund Fire Fuels/Lubricant )			
0002	FUEL 11/01/19-11/15/19	10 4420 1560	1	352.55	352.55
		( Wtr. Oper. Fund Water Operating Fuels/Lubricant )			
0003	FUEL 11/01/19-11/15/19	12 4425 1560	1	446.92	446.92
		( Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant )			
0004	FUEL 11/01/19-11/15/19	71 4454 1560	1	438.57	438.57
		( MEASURE A MEASURE A Fuels/Lubricant )			
				Invoice Extension ---->	1453.38

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
170691 FUEL	11-19	11/15/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL	01 4200 1560	1	1068.07	1068.07
		( General Fund Police Fuels/Lubricant )			
				Invoice Extension ---->	1068.07
				Vendor Total ----->	2521.45

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6144 CALLE REAL SUITE 200  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
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\*\*\* VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
24811	COMMUNICATION-PURCHASE OF PHONES	11-19 11/10/19 N N N			

6144 CALLE REAL SUITE 200 \*\*\* VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 COMMUNICATION-PURCHASE OF PHONES				01 4405 1150 1 564.80 564.80 ( General Fund Bldg and Safety Communications )
0002 COMMUNICATION-PURCHASE OF PHONES				12 4425 1150 1 564.80 564.80 ( Wst.Wtr.Op.Fund Wastewater Communications )
0003 COMMUNICATION-PURCHASE OF PHONES				01 4200 1150 1 564.80 564.80 ( General Fund Police Communications )
0004 COMMUNICATION-PURCHASE OF PHONES				01 4120 1150 1 564.80 564.80 ( General Fund Finance Communications )
0005 COMMUNICATION-PURCHASE OF PHONES				01 4220 1150 1 564.80 564.80 ( General Fund Fire Communications )
0006 COMMUNICATION-PURCHASE OF PHONES				01 4105 1150 1 564.80 564.80 ( General Fund Administration Communications )
0007 COMMUNICATION-PURCHASE OF PHONES				10 4420 1150 1 564.80 564.80 ( Wtr. Oper. Fund Water Operating Communications )
0008 COMMUNICATION-PURCHASE OF PHONES				01 4300 1150 1 564.80 564.80 ( General Fund Parks & Rec Communications )
0009 COMMUNICATION-PURCHASE OF PHONES				10 4420 1150 1 112.94 112.94 ( Wtr. Oper. Fund Water Operating Communications )
0010 COMMUNICATION-PURCHASE OF PHONES				71 4454 1150 1 451.82 451.82 ( MEASURE A MEASURE A Communications )
			Invoice Extension ---->	5083.16
			Vendor Total ----->	5083.16 =====

3070 SKYWAY DR. \*\*\* VENDOR.: IND01 (INDUSTRIAL MEDICAL GROUP INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
86597 TREATMENT ON WC PENA	11-19	08/15/19	N N N	A-NET30 FROM INVOICE 2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 TREATMENT ON WC PENA				10 4420 2150 1 141.81 141.81 ( Wtr. Oper. Fund Water Operating Profl Services )
0002 TREATMENT ON WC PENA				12 4425 2150 1 141.81 141.81 ( Wst.Wtr.Op.Fund Wastewater Profl Services )
0003 TREATMENT ON WC PENA				71 4454 2150 1 141.81 141.81 ( MEASURE A MEASURE A Profl Services )
0004 TREATMENT ON WC PENA				01 4145 2150 1 23.51 23.51 ( General Fund Building Mtce Profl Services )
0005 TREATMENT ON WC PENA				01 4300 2150 1 21.33 21.33 ( General Fund Parks & Rec Profl Services )
			Invoice Extension ---->	470.27

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
88754 PHYSICAL EXAM (PENA)	11-19	11/13/19	N N N	A-NET30 FROM INVOICE 2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 PHYSICAL EXAM (PENA)				12 4425 2150 1 250.00 250.00 ( Wst.Wtr.Op.Fund Wastewater Profl Services )
			Invoice Extension ---->	250.00
			Vendor Total ----->	720.27 =====

2460 GRACIA WAY \*\*\* VENDOR.: IRR01 (IRRIGATION WEST)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2198168IN REMOVE SAND BLAST,PAINT 7 REPLACE 12"CAST IRON TEE	11-19	10/28/19	N N N	A-NET30 FROM INVOICE 2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 REMOVE SAND BLAST,PAINT 7 REPLACE 12"CAST IRON TEE				89 4444 3081 1 1507.02 1507.02 ( CIP CIP 089-501 )
			Invoice Extension ---->	1507.02

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2198402IN NELSON F150 BIG GUN CANNON,ADAPTOR,CANNON STAND(2)	11-19	11/06/19	N N N	A-NET30 FROM INVOICE 2010
Line Description				G/L Account No Unit(s) Unit Cost Amount

2460 GRACIA WAY  
 BROTHERS INVESTMENT  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: IRR01 (IRRIGATION WEST)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	NELSON F150 BIG GUN CANNON,ADAPTOR,CANNON STAND(2)	89 4444 3081 ( CIP CIP 089-501 )	1	6701.62	6701.62
Invoice Extension ---->					6701.62

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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2198561LN	FEMALE & MALE ADAPATER,CLAMP TRAVIS RINGLOCK	11-19 11/12/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FEMALE & MALE ADAPATER,CLAMP TRAVIS RINGLOCK	89 4444 3081 ( CIP CIP 089-501 )	1	182.96	182.96
Invoice Extension ---->					182.96

Vendor Total -----> 8391.60  
 =====

P.O. BOX 9013  
 MIRA GONZALEZ  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: J&E01 (J&E CLEANING)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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40446	10/2019 CLEANING SERVICE & WWTP CLEANING	11-19 10/31/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	10/2019 CLEANING SERVICE & WWTP CLEANING	01 4145 2150 ( General Fund Building Mtce Prof'l Services )	1	875.00	875.00
0002	10/2019 CLEANING SERVICE & WWTP CLEANING	12 4425 2150 ( Wst.Wtr.Op.Fund Wastewater Prof'l Services )	1	110.00	110.00
Invoice Extension ---->					985.00

Vendor Total -----> 985.00  
 =====

P.O. BOX 2002  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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BI13402	PASADERA PUBLIC WORKS INSPECTIONS FOR 08/2019	11-19 09/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PASADERA PUBLIC WORKS INSPECTIONS FOR 08/2019	01 2004 ( General Fund D.J. FARMS )	1	803.25	803.25
Invoice Extension ---->					803.25

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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BI13462	INSPECTIONS FOR 10/2019	11-19 11/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INSPECTIONS FOR 10/2019	01 4405 2150 ( General Fund Bldg and Safety Prof'l Services )	1	8384.00	8384.00
0002	2019 FIRE CODE BOOK PURCHASED BY JAS PACIFIC	01 4220 1550 ( General Fund Fire Op Supp/Expense )	1	267.06	267.06
Invoice Extension ---->					8651.06

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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BI13463	PASADERA PUBLIC WORKS INSPECTIONS	11-19 11/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PASADERA PUBLIC WORKS INSPECTIONS	01 2004 ( General Fund D.J. FARMS )	1	267.75	267.75
Invoice Extension ---->					267.75

Vendor Total -----> 9722.06  
 =====

126 N. ELIZABETH STREET \*\*\* VENDOR.: JAY01 (JAY CEE TROPHY CO., INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
729581 ROSEWOOD PLAGUE,LOGO	11-19	09/20/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ROSEWOOD PLAGUE,LOGO	01	4145 1550	1 72.66	72.66
	( General Fund Building Mtce Op Supp/Expense )			
			Invoice Extension ---->	72.66
			Vendor Total ----->	72.66

P.O. BOX 400 \*\*\* VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
150934 CDBG APPLICATION	11-19	10/25/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CDBG APPLICATION	01	4105 1250	1 244.75	244.75
	( General Fund Administration Advertisin/Pub. )			
			Invoice Extension ---->	244.75
			Vendor Total ----->	244.75

\*\*\* VENDOR.: MAC01 (RYAN MACK)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
111819 UNIFORM -REIMBURSEMENT	11-19	11/14/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 UNIFORM -REIMBURSEMENT	01	4220 0450	1 185.92	185.92
	( General Fund Fire Other Benefits )			
			Invoice Extension ---->	185.92
			Vendor Total ----->	185.92

DEPT 3682 \*\*\* VENDOR.: MAI01 (MAILFINANCE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
N8015380 LEASE AYMENT 09/17/19-12/06/19	11-19	11/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 LEASE AYMENT 09/17/19-12/06/19	10	4420 4150	1 762.51	762.51
	( Wtr. Oper. Fund Water Operating Lease-Purchase )			
0002 LEASE AYMENT 09/17/19-12/06/19	12	4425 4150	1 762.52	762.52
	( Wst.Wtr.Op.Fund Wastewater Lease-Purchase )			
			Invoice Extension ---->	1525.03
			Vendor Total ----->	1525.03

DEPT. LA 23793 \*\*\* VENDOR.: MAT02 (MATHESON TRI-GAS,INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20642961 RENTAL-	11-19	10/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 RENTAL-	12	4425 2200	1 20.01	20.01
	( Wst.Wtr.Op.Fund Wastewater Equip. Rental )			
			Invoice Extension ---->	20.01
			Vendor Total ----->	20.01

1125 N W STREET \*\*\* VENDOR.: MEG01 (CHRIS MEGILL)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2 EMT SERVICES FOR AIR SHOW	11-19	10/13/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 EMT SERVICES FOR AIR SHOW	01 4220 2163	1	320.00	320.00
	{ General Fund Fire SBC FAIR EMT }			
			Invoice Extension ---->	320.00
			Vendor Total ----->	320.00

1245 CIELO LANE \*\*\* VENDOR.: MIS02 (MISSION PAVING INC,)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4108 CLEAN ASPHALT SURFACE FREE OF DIRT AND WEEDS	11-19	10/22/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 APPLY 1 COAT OF ASPHALT SEALER	89 4444 3081	1	2933.00	2933.00
	{ CIP CIP 089-501 }			
			Invoice Extension ---->	2933.00
			Vendor Total ----->	2933.00

P.O.BOX 6772 \*\*\* VENDOR.: MTM01 (MTM BACKGROUND & INVESTIGATIVE SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
065 PROFESSIONAL SERVICES (AMALIA SILVA)	11-19	11/07/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES	01 4200 2150	1	1193.62	1193.62
	{ General Fund Police Profl Services }			
			Invoice Extension ---->	1193.62

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
066 PROFESSIONAL SERVICES-EDWIN ERNEST RUIZ AGUIAR	11-19	11/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES-EDWIN ERNEST RUIZ AGUIAR	01 4200 2150	1	1044.95	1044.95
	{ General Fund Police Profl Services }			
			Invoice Extension ---->	1044.95
			Vendor Total ----->	2238.57

PO BOX 7690 \*\*\* VENDOR.: MCM01 (MCMASTER-CARR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20250858 GEAR MINERAL OIL	11-19	10/30/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 GEAR MINERAL OIL	12 4425 1400	1	89.49	89.49
	{ Wst.Wtr.Op.Fund Wastewater Equipment Maint }			
			Invoice Extension ---->	89.49
			Vendor Total ----->	89.49

P.O. BOX 3237 \*\*\* VENDOR.: NOB02 (NOBLE SAW INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 3237 \*\*\* VENDOR.: NOB02 (NOBLE SAW INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
432740 ROT ROPE 4	11-19	11/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ROT ROPE 4	01	4220 1400	1 7.87	7.87
	( General Fund Fire Equipment Maint )			
	Invoice Extension ---->			7.87
	Vendor Total ----->			7.87

P.O. BOX 35144 #5077 \*\*\* VENDOR.: PAP02 (PAPE KENWORTH)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9793938 SENSOR-SPEED FOR ENGINE #2	11-19	10/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 SENSOR-SPEED FOR ENGINE #2	01	4220 1460	1 75.34	75.34
	( General Fund Fire Vehicle Maintnc )			
	Invoice Extension ---->			75.34
	Vendor Total ----->			75.34

3485 SACRAMENTO DRIVE, SUITE A \*\*\* VENDOR.: PAV01 (PAVEMENT ENGINEERING INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1908-110 2019 PAVEMENT MAINTENANCE PROJECT	11-19	09/09/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 2019 PAVEMENT MAINTENANCE PROJECT	20	4430 2150	1 11467.50	11467.50
	( Gas Tax Fund Gas Tax-Streets Profl Services )			
	Invoice Extension ---->			11467.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1909-058 PROFESSIONAL SERVICES FROM 08/01/19-09/30/2019	11-19	10/01/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 2019 PAVEMENT ENGINEERING MANAGEMENT SYSTEM UPDATE	20	4430 2150	1 5775.00	5775.00
	( Gas Tax Fund Gas Tax-Streets Profl Services )			
	Invoice Extension ---->			5775.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1910-027 2019 PAVEMENT MANAGEMENT SYSTEM UPDATE	11-19	11/05/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 2019 PAVEMENT MANAGEMENT SYSTEM UPDATE	20	4430 2150	1 4185.00	4185.00
	( Gas Tax Fund Gas Tax-Streets Profl Services )			
	Invoice Extension ---->			4185.00

Vendor Total -----> 21427.50

3940 SILVER LEAF \*\*\* VENDOR.: PCW01 (PC WEB CARE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
101 WEBSITE MAINTENANCE PER CONTRACT FOR FIRE DEPT.	11-19	11/09/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WEBSITE MAINTENANCE PER CONTRACT FOR FIRE DEPT.	01	4220 1550	1 250.00	250.00
	( General Fund Fire Op Supp/Expense )			
	Invoice Extension ---->			250.00

3940 SILVER LEAF \*\*\* VENDOR.: PCW01 (PC WEB CARE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				250.00 =====

ROBERT COBB \*\*\* VENDOR.: PER02 (PERRY'S ELECTRIC MOTORS INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
23599 EQUIPMENT MAINTENANCE, 6 V BELTS	11-19	10/29/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 EQUIPMENT MAINTENANCE, 6 V BELTS	12 4425 1400		1 575.25	575.25
				( Wst.Wtr.Op.Fund Wastewater Equipment Maint )
				Invoice Extension ---->
				575.25

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
23653 EQUIPMENT MAINTENANCE INSPECTION OF AIR BLOWERS	11-19	11/11/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 EQUIPMENT MAINTENANCE INSPECTION OF AIR BLOWERS	12 4425 1400		1 236.25	236.25
				( Wst.Wtr.Op.Fund Wastewater Equipment Maint )
				Invoice Extension ---->
				236.25

Vendor Total -----> 811.50  
=====

P.O. BOX 37600 \*\*\* VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
244347 OFFICE SUPPLIES FOR FINANCE	11-19	11/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 OFFICE SUPPLIES FOR FINANCE	01 4120 1200		1 146.04	146.04
				( General Fund Finance Off Suppl/Postg )
				Invoice Extension ---->
				146.04

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2664856 OFFICE SUPPLIES	11-19	11/14/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 OFFICE SUPPLIES	01 4200 1200		1 78.68	78.68
				( General Fund Police Off Suppl/Postg )
				Invoice Extension ---->
				78.68

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2664862 OFFICE SUPPLIES	11-19	11/14/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 OFFICE SUPPLIES	01 4105 1200		1 54.59	54.59
				( General Fund Administration Off Suppl/Postg )
				Invoice Extension ---->
				54.59

Vendor Total -----> 279.31  
=====

4813 SANCHEZ DR \*\*\* VENDOR.: RAM21 (DIANNA RAMOS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
112019 REIMBURSEMENT FOR CLEANING DEPOSIT EVENT ON 111719	11-19	11/20/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REIMBURSEMENT FOR CLEANING DEPOSIT EVENT ON 111719	01 2044		1 200.00	200.00
				( General Fund Auditorium/Park Deposits )
				Invoice Extension ---->
				200.00

4813 SANCHEZ DR \*\*\* VENDOR.: RAM21 (DIANNA RAMOS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				200.00 =====

1338 BLACK SAGE CIRCLE \*\*\* VENDOR.: RAP01 (JAKE RAPER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
111519 REIMBURSEMENT-NOD PROCESSING FEE 4 TRACT MAP29064	11-19	10/22/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 REIMBURSEMENT-NOD PROCESSING FEE 4 TRACT MAP29064	01 2004		1	50.00	50.00
			( General Fund D.J. FARMS )		
				Invoice Extension ---->	50.00
				Vendor Total ----->	50.00 =====

OF CALIFORNIA \*\*\* VENDOR.: RCD01 (RURUL COMMUNITY DEVELOPMENT CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
# 10 GENERAL ADMIN	11-19	11/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 GENERAL ADMIN	100 4010 2164		1	8965.07	8965.07
			( CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN )		
0002 PLANNING	100 4010 2165		1	3292.51	3292.51
			( CDBG 2017 AWARD CDBG 2017 AWARD PLANNING )		
0003 LEROY PARK ACTIVITY DELIVERY	38 4330 2166		1	965.90	965.90
			( Park Dev.Fund Park Developmnt LEROY PARK )		
				Invoice Extension ---->	13223.48
				Vendor Total ----->	13223.48 =====

P.O. BOX 856158 \*\*\* VENDOR.: REA01 (READY REFRESH BY NESTLE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
19J880953 DRINKING WATER	11-19	10/29/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 DRINKING WATER	12 4425 1550		1	54.92	54.92
			( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )		
				Invoice Extension ---->	54.92
				Vendor Total ----->	54.92 =====

595 SAN YSIDRO ROAD \*\*\* VENDOR.: SAN10 (SANTA BARBARA COUNTY FIRE CHIEF'S ASSOC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
GUA110120 ANNUAL MEMBERSHIP DUES:FY 2019-20	11-19	11/06/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 ANNUAL MEMBERSHIP DUES:FY 2019-20	01 4220 1350		1	500.00	500.00
			( General Fund Fire Mem/Dues & Subs )		
				Invoice Extension ---->	500.00
				Vendor Total ----->	500.00 =====

BEHAVIORAL WELLNESS \*\*\* VENDOR.: SAN31 (SANTA BARBARA COUNTY DEPARTMENT OF)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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BEHAVIORAL WELLNESS \*\*\* VENDOR.: SAN31 (SANTA BARBARA COUNTY DEPARTMENT OF)

429 N. SAN ANTONIO ROAD  
 INVOICE-TYPE DESCRIPTION

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11-19	11/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	PROFESSIONAL SERVICES MENTAL HEALTH ASSESSMENT	01 4200 2350 ( General Fund Police Svcs.Other Agen )	1 85.00 85.00
		Invoice Extension ---->	85.00
		Vendor Total ----->	85.00

1 TARA BLVD SUITE 301 \*\*\* VENDOR.: SAT01 (SATCOM GLOBAL FZE)

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11-19	11/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	2 IRIDIUM SIM CARDS	01 4220 1150 ( General Fund Fire Communications )	1 42.75 42.75
0002	2 IRIDIUM SIM CARDS	01 4200 1150 ( General Fund Police Communications )	1 42.75 42.75
		Invoice Extension ---->	85.50
		Vendor Total ----->	85.50

240 EAST ROEMER WAY \*\*\* VENDOR.: SMO01 (SMOOTH INC.)

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11-19	10/31/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	FLYER AND GUADALUPE SHUTTLE CONTRACT 10/2019	23 4461 2354 ( LTF - Transit LTF Transit Contract Svcs )	1 29590.84 29590.84
0002	LESS FARES AND PASSES 10/2019	23 3511 ( LTF - Transit Fare Revenues )	-1 6007.27 -6007.27
0003	BUS SUBSTITUTION 10/2019	23 4461 2200 ( LTF - Transit LTF Transit Equip. Rental )	1 9.20 9.20
		Invoice Extension ---->	23592.77
		Vendor Total ----->	29601.02
			=====
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	MAINTENANCE REIMBURSEMENT FOR 10/2019	23 4461 1400 ( LTF - Transit LTF Transit Equipment Maint )	1 6008.25 6008.25
		Invoice Extension ---->	6008.25
		Vendor Total ----->	29601.02
			=====

P.O. BOX 1888 \*\*\* VENDOR.: STA07 (STATE WATER BOARD ACCOUNTING OFFICE)

ATTN: SSO FEES

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11-19	11/06/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	ANNUAL PERMIT FEE (3SS010250) 07/01/19-06/30/2020	10 4420 2350 ( Wtr. Oper. Fund Water Operating Svcs.Other Agen )	1 2625.00 2625.00
		Invoice Extension ---->	2625.00

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11-19	11/06/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	ANNUAL PERMIT FEE 07/01/19-06/30/20 ID 3420102001		

P.O. BOX 1888  
 ATTN: SSO FEES

\*\*\* VENDOR.: STA07 (STATE WATER BOARD ACCOUNTING OFFICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ANNUAL PERMIT FEE 07/01/19-06/30/20 ID 3420102001	12	4425 2350	1 18767.00	18767.00
		( Wst.Wtr.Op.Fund Wastewater Svcs.Other Agen )		
		Invoice Extension ---->		18767.00
		Vendor Total ----->		21392.00

DEPT, CH 10651

\*\*\* VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16968399 PROFESSIONAL SERVICES FOR 12/2019	11-19	11/01/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES FOR 12/2019	12	4425 2150	1 48.14	48.14
		( Wst.Wtr.Op.Fund Wastewater Prof'l Services )		
		Invoice Extension ---->		48.14
		Vendor Total ----->		48.14

\*\*\* VENDOR.: SWE02 (SHANNON SWEENEY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
111519 MONTHLY REIMBURSEMENT FOR PERSONAL CELL PHONE USE.	11-19	11/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 MONTHLY REIMBURSEMENT FOR PERSONAL CELL PHONE USE.	10	4420 1300	1 15.00	15.00
		( Wtr. Oper. Fund Water Operating Bus Exp/Train )		
0002 MONTHLY REIMBURSEMENT FOR PERSONAL CELL PHONE USE.	12	4425 1300	1 15.00	15.00
		( Wst.Wtr.Op.Fund Wastewater Bus Exp/Train )		
0003 MONTHLY REIMBURSEMENT FOR PERSONAL CELL PHONE USE.	71	4454 1300	1 15.00	15.00
		( MEASURE A MEASURE A Bus Exp/Train )		
0004 MONTHLY REIMBURSEMENT FOR PERSONAL CELL PHONE USE.	01	4145 1300	1 2.50	2.50
		( General Fund Building Mtce Bus Exp/Train )		
0005 MONTHLY REIMBURSEMENT FOR PERSONAL CELL PHONE USE.	01	4300 1300	1 2.50	2.50
		( General Fund Parks & Rec Bus Exp/Train )		
		Invoice Extension ---->		50.00
		Vendor Total ----->		50.00

835 EAST CYPRESS ST

\*\*\* VENDOR.: THE07 (PHILIP F. SINCO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10049 PROFESSIONAL SERVICES-	11-19	11/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES- GENERAL SERVICES	01	4110 2150	1 4224.00	4224.00
		( General Fund City Attorney Prof'l Services )		
0002 PROFESSIONAL SERVICES- PASADERA	01	2004	1 33.00	33.00
		( General Fund D.J. FARMS )		
		Invoice Extension ---->		4257.00
		Vendor Total ----->		4257.00

P.O. BOX 6813

\*\*\* VENDOR.: TOT02 (TOTALFUNDS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
112119 POSTAGE	11-19	11/11/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount

P.O. BOX 6813

\*\*\* VENDOR.: TOT02 (TOTALFUNDS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	POSTAGE		10 4420 1200	1	40.95	40.95
			( Wtr. Oper. Fund Water Operating Off Suppl/Postg )			
0002	POSTAGE		12 4425 1200	1	40.95	40.95
			( Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg )			
				Invoice Extension ---->		81.90
				Vendor Total ----->		81.90

P.O. BOX 660108

\*\*\* VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
841739090	COMMUNICATION- 10/09/19-11/08/19 805363-6528,29	11-19	11/18/09 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION- 10/09/19-11/08/19 805363-6528,29		01 4220 1150	1	119.32	119.32
			( General Fund Fire Communications )			
				Invoice Extension ---->		119.32
				Vendor Total ----->		119.32

WILLIAM CASTELLANOS  
 P.O. BOX 1796

\*\*\* VENDOR.: WCR01 (W.C. RANCH)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-1015	REBUILDING POND LEVEE FENCE LABOR	11-19	10/15/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	REBUILDING POND LEVEE FENCE LABOR		89 4444 3081	1	2345.00	2345.00
			( CIP CIP 089-501 )			
				Invoice Extension ---->		2345.00
				Vendor Total ----->		3540.00
2019-1016	DISCING ,LEVELING PIPELINE PAD	11-19	10/16/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	DISCING ,LEVELING PIPELINE PAD		89 4444 3081	1	1195.00	1195.00
			( CIP CIP 089-501 )			
				Invoice Extension ---->		1195.00
				Vendor Total ----->		3540.00

2341 MEREDITH LANE

\*\*\* VENDOR.: ZIE01 (ZIERMAN PLUMBING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
10490	GAS LINE:REMOVE METER & CAP GAS LINES	11-19	11/06/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	GAS LINE:REMOVE METER & CAP GAS LINES		01 4145 2150	1	277.00	277.00
			( General Fund Building Mtce Profl Services )			
				Invoice Extension ---->		277.00
				Vendor Total ----->		277.00

50.+  
 4,257.+  
 81.9+  
 119.32+  
 3,540.+  
 277.+  
 206,084.52\*

\*\* Total Invoices ----> 206084.52  
 \*\* Total Checks ----> .00  
 \*\*\* Total Purchases ----> 206084.52

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
 General Ledger Accounts with Budget Summary November 21, 2019  
 Accounting Period is November, 2019

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance	
01	2004		D.J. FARMS//General Fund		1154.00					
01	2010		Accounts Payable//General Fund		-29681.25					
01	2044		Auditorium/Park Deposits//Gener		200.00					
01	2265		USE TAX PAYABLE//General Fund		-23.71					
01	4100	1350	City Council/Mem/Dues & Su/Gener		-475.00	1100.00	625.00	2500.00	1875.00	
01	4105	1150	Administratio/Communication/Gen		838.08	1472.47	2549.31	5500.00	2950.69	
01	4105	1200	Administratio/Off Suppl/Pos/Gen		54.59	548.09	821.34	1800.00	978.66	
01	4105	1250	Administratio/Advertisin/Pu/Gen		244.75	605.05	1128.80	4000.00	2871.20	
01	4105	1300	Administratio/Bus Exp/Train/Gen		50.00	5.85	55.85	1000.00	944.15	
01	4105	1550	Administratio/Op Supp/Expen/Gen		26.95	817.23	1408.43	1500.00	91.57	
01	4110	2150	City Attorney/Profl Service/Gen		4224.00	23962.85	33681.35	110000.00	76318.65	
01	4120	1150	Finance/Communication/General F		689.53	920.00	1732.35	3200.00	1467.65	
01	4120	1200	Finance/Off Suppl/Pos/General F		146.04	597.05	1081.86	2500.00	1418.14	
01	4120	1550	Finance/Op Supp/Expen/General F		210.69	1139.38	1520.74	2000.00	479.26	
01	4120	2350<*>	Finance/Svcs.Other Ag/General F		32.00	32.00	64.00	.00	-64.00	
01	4140	2150	Non-Departmen/Profl Service/Gen		10.95	32.85	1546.61	11000.00	9453.39	
01	4140	4150	Non-Departmen/Lease-Purchas/Gen		492.13	2115.77	2607.90	6200.00	3592.10	
01	4145	1000	Building Mtce/Utilities/General		77.94	9887.43	24662.40	35000.00	10337.60	
01	4145	1300<*>	Building Mtce/Bus Exp/Train/Gen		2.50	18.14	20.64	.00	-20.64	
01	4145	1550	Building Mtce/Op Supp/Expen/Gen		356.80	5124.40	6854.96	7800.00	945.04	
01	4145	2150	Building Mtce/Profl Service/Gen		1252.60	9927.23	15867.34	23000.00	7132.66	
01	4200	1150	Police/Communication/General Fu		794.64	1201.33	2234.73	9000.00	6765.27	
01	4200	1200	Police/Off Suppl/Pos/General Fu		78.68	125.79	204.47	1700.00	1495.53	
01	4200	1500	Police/Equipment Rep/General Fu		54.48	4583.77	4638.25	7200.00	2561.75	
01	4200	1550	Police/Op Supp/Expen/General Fu		1151.96	3433.18	8564.64	19888.00	11323.36	
01	4200	1560	Police/Fuels/Lubrica/General Fu		1068.07	6277.18	8633.15	24731.00	16097.85	
01	4200	2150	Police/Profl Service/General Fu		2238.57	1075.00	3313.57	5770.00	2456.43	
01	4200	2350	Police/Svcs.Other Ag/General Fu		347.00	20452.67	20799.67	45000.00	24200.33	
01	4200	4150<*>	Police/Lease-Purchas/General Fu		755.00	14131.70	14886.70	.00	-14886.70	
01	4220	0450	Fire/Other Benefit/General Fund		185.92	-4807.38	-4515.49	3000.00	7515.49	
01	4220	1150	Fire/Communication/General Fund		789.24	1221.55	2191.52	4600.00	2408.48	
01	4220	1200	Fire/Off Suppl/Pos/General Fund		119.03	336.71	455.74	900.00	444.26	
01	4220	1350<*>	Fire/Mem/Dues & Su/General Fund		500.00	.00	500.00	310.00	-190.00	
01	4220	1400	Fire/Equipment Mai/General Fund		23.60	278.61	302.21	10000.00	9697.79	
01	4220	1460	Fire/Vehicle Maint/General Fund		245.98	14.84	1336.66	10000.00	8663.34	
01	4220	1550	Fire/Op Supp/Expen/General Fund		1478.41	3994.09	5631.14	12000.00	6368.86	
01	4220	1560	Fire/Fuels/Lubrica/General Fund		313.60	1534.17	3519.91	9000.00	5480.09	
01	4220	2163<*>	Fire/SBC FAIR EMT/General Fund		320.00	920.00	1240.00	.00	-1240.00	
01	4300	1150	Parks & Rec/Communication/Gener		564.80	617.39	1195.87	1900.00	704.13	
01	4300	1300<*>	Parks & Rec/Bus Exp/Train/Gener		2.50	18.14	20.64	.00	-20.64	
01	4300	2150	Parks & Rec/Profl Service/Gener		73.76	5503.66	9654.50	30000.00	20345.50	
01	4405	1150	Bldg and Safe/Communication/Gen		627.17	793.71	1482.29	2550.00	1067.71	
01	4405	2150	Bldg and Safe/Profl Service/Gen		8384.00	49172.25	69255.75	200000.00	130744.25	
Fund (01 ) Total ----->					.00	169184.15	54239.69	251774.80	614549.00	362774.20

10 2010 Accounts Payable//Wtr. Oper. Fu -13922.60

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
 General Ledger Accounts with Budget Summary November 21, 2019  
 Accounting Period is November, 2019

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1150	Water Operati/Communication/Wtr	760.30	1691.88	251.91	2704.09	4500.00	1795.91
10	4420	1200	Water Operati/Off Suppl/Pos/Wtr	40.95	1744.57	1500.00	3285.52	9000.00	5714.48
10	4420	1300	Water Operati/Bus Exp/Train/Wtr	15.00	108.90	.00	123.90	1500.00	1376.10
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	55.16	8820.83	1219.25	10095.24	40000.00	29904.76
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	352.55	2459.52	643.54	3455.61	6500.00	3044.39
10	4420	2150	Water Operati/Profl Service/Wtr	9079.13	12798.89	323.80	22201.82	50000.00	27798.18
10	4420	2249	Water Operati/Lease payment/Wtr	200.00	.00	.00	200.00	200.00	.00
10	4420	2350	Water Operati/Svcs.Other Ag/Wtr	2657.00	26406.25	5692.00	34755.25	45000.00	10244.75
10	4420	4150	Water Operati/Lease-Purchas/Wtr	762.51	7747.85	14.86	8525.22	18500.00	9974.78
Fund (10 ) Total ---->				.00	61778.69	9645.36	85346.65	175200.00	89853.35
100	2010		Accounts Payable//CDBG 2017 AWA	-12257.58					
100	4010	2164<*>	CDBG 2017 AWA/GENERAL ADMIN/CDB	8965.07	.00	.00	8965.07	.00	-8965.07
100	4010	2165<*>	CDBG 2017 AWA/PLANNING/CDBG 201	3292.51	.00	.00	3292.51	.00	-3292.51
Fund (100) Total ---->				.00	.00	.00	12257.58	.00	-12257.58
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-28212.68					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	116.45	65879.64	6243.85	72239.94	220000.00	147760.06
12	4425	1150	Wastewater/Communication/Wst.Wt	564.80	1771.65	163.79	2500.24	4800.00	2299.76
12	4425	1200	Wastewater/Off Suppl/Pos/Wst.Wt	40.95	1797.14	1500.00	3338.09	8000.00	4661.91
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	15.00	108.90	.00	123.90	2000.00	1876.10
12	4425	1400	Wastewater/Equipment Mai/Wst.Wt	1154.65	25918.05	7900.00	34972.70	50000.00	15027.30
12	4425	1500<*>	Wastewater/Equipment Rep/Wst.Wt	2956.08	90365.70	.00	93321.78	60000.00	-33321.78
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	171.87	6644.74	210.10	7026.71	32000.00	24973.29
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	446.92	1432.32	461.60	2340.84	9000.00	6659.16
12	4425	2150	Wastewater/Profl Service/Wst.Wt	3196.43	25769.63	2309.12	31275.18	150000.00	118724.82
12	4425	2200	Wastewater/Equip. Rental/Wst.Wt	20.01	217.82	.00	237.83	2000.00	1762.17
12	4425	2350	Wastewater/Svcs.Other Ag/Wst.Wt	18767.00	.00	.00	18767.00	20000.00	1233.00
12	4425	4150	Wastewater/Lease-Purchas/Wst.Wt	762.52	12649.41	1240.26	14652.19	34000.00	19347.81
Fund (12 ) Total ---->				.00	232555.00	20028.72	280796.40	591800.00	311003.60
20	2010		Accounts Payable//Gas Tax Fund	-21427.50					
20	4430	2150<*>	Gas Tax-Stree/Profl Service/Gas	21427.50	18965.00	42.50	40435.00	.00	-40435.00
Fund (20 ) Total ---->				.00	18965.00	42.50	40435.00	.00	-40435.00
23	2010		Accounts Payable//LTF - Transit	-29601.02					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
23	3511		<*>Fare Revenues//LTF - Transit	-6007.27	-16572.27	.00	-22579.54	-55000.00	-32420.46
23	4461	1400	LTF Transit/Equipment Mai/LTF -	6008.25	35048.02	.00	41056.27	73000.00	31943.73
23	4461	2200<*>	LTF Transit/Equip. Rental/LTF -	9.20	492.76	.00	501.96	500.00	-1.96
23	4461	2354	LTF Transit/Contract Svcs/LTF -	29590.84	86085.04	.00	115675.88	347633.00	231957.12
Fund (23 ) Total ---->				.00	105053.55	.00	134654.57	366133.00	231478.43
=====									
26	2010		Accounts Payable//RDA-Op.Fund	-404.88					
26	2300		Loan Payable//RDA-Op.Fund	404.88					
Fund (26 ) Total ---->				.00	.00	.00	.00	.00	.00
=====									
38	2010		Accounts Payable//Park Dev.Fund	-51019.08					
38	4330	2166<*>	Park Developm/LEROY PARK/Park D	51019.08	.00	.00	51019.08	.00	-51019.08
Fund (38 ) Total ---->				.00	.00	.00	51019.08	.00	-51019.08
=====									
40	2010		Accounts Payable//Fire Saf.Fund	-799.52					
40	4225	1500<*>	Fire Pub.Safe/Equipment Rep/Fir	799.52	532.63	.00	1332.15	.00	-1332.15
Fund (40 ) Total ---->				.00	532.63	.00	1332.15	.00	-1332.15
=====									
42	2010		Accounts Payable//Pol.Saftey Fun	-475.90					
42	3409		<*>Electronic Fingerprinting//Pol.	475.90	.00	.00	475.90	-3500.00	-3975.90
Fund (42 ) Total ---->				.00	.00	.00	475.90	-3500.00	-3975.90
=====									
71	2010		Accounts Payable//MEASURE A	-3417.91					
71	4454	0450	MEASURE A/Other Benefit/MEASURE	147.89	-411.60	.00	-263.71	500.00	763.71
71	4454	1150	MEASURE A/Communication/MEASURE	451.82	754.15	114.84	1320.81	2300.00	979.19
71	4454	1300<*>	MEASURE A/Bus Exp/Train/MEASURE	15.00	108.90	.00	123.90	.00	-123.90
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	220.25	3706.11	1705.56	5631.92	10000.00	4368.08
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	438.57	1548.00	757.38	2743.95	6000.00	3256.05
71	4454	2150	MEASURE A/Profl Service/MEASURE	2144.38	1281.83	871.68	4297.89	20000.00	15702.11
Fund (71 ) Total ---->				.00	6987.39	3449.46	13854.76	38800.00	24945.24
=====									
89	2010		Accounts Payable//CIP	-14864.60					

REPORT.: Nov 21 19 Thursday  
 RUN...: Nov 21 19 Time: 15:52  
 Run By.: Veronica Fabian

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
 General Ledger Accounts with Budget Summary November 21, 2019  
 Accounting Period is November, 2019

PAGE: 026  
 ID #: PY-IP  
 CTL.: GUA

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance	
89	4444	3081<*>	CIP/089-501/CIP		14864.60	14933.48	10457.02	40255.10	.00	-40255.10
			Fund (89 ) Total ---->		.00	14933.48	10457.02	40255.10	.00	-40255.10

## MINUTES

### City of Guadalupe Regular Meeting of the Guadalupe City Council

Tuesday, October 22, 2019 at 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

#### ROLL CALL:

Council Member Tony Ramirez  
 Council Member Eugene Costa Jr.  
 Council Member Liliana Cardenas  
 Mayor Pro Tempore Gina Rubalcaba  
 Mayor Ariston Julian  
**All present**

#### MOMENT OF SILENCE

#### PLEDGE OF ALLEGIANCE

#### AGENDA REVIEW

#### COMMUNITY PARTICIPATION FORUM

Mr. Ray Saenz read the letter he sent to the Council explaining the new business he is starting in Guadalupe. He has been a high voltage linesman and retired in 2016 but wishes to help the people and youth of this community with a way to achieve high paying jobs and careers. His safety record is impeccable as is his knowledge of his subject.

Mr. Lupe Alvarez thanked Mr. Perrault for being our interim Administrator. He stated he wished he was staying on but hopes since he is leaving, he will ride his horse a lot.

#### CONSENT CALENDAR

*Recommendation of City Staff to waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.*

1. Payment of Warrants for the period ending October 17, 2019 to be approved for payment by the City Council.
2. Minutes of the City Council Regular Meeting of September 10, 2019 to be ordered filed.
3. Second Reading of Ordinance No. 2019-482 regulating, and requiring a conditional use permit for employee housing of seven (7) or more persons.



4. 2019 Pavement Maintenance Project – Notice of Completion Resolution No. 2019-67.
5. State Water Delta Conveyance Project.
6. Quarterly Financial Report for year ended June 30, 2019.
7. Kiwanis Club of Guadalupe – Annual Christmas Parade- Saturday, December 14, 2019.
8. Adoption of Resolution No. 2019-65 authorizing the Fire Department to accept the Cal Fire, Volunteer Fire Assistance (VFA) Grant.

Councilmember Rubalcaba pulled #5. Administrator Perrault had a couple of typographical error to clarify: #2. Mayor Julian pulled #9c.

**Motion made by Councilmember Rubalcaba and 2<sup>nd</sup> by Councilmember Costa to approve all of the Consent calendar except #'s 2, 5, and 9c. 5/0 passed**

Perrault: #2—pg. 6, should read in 2<sup>nd</sup> paragraph Gustavo Alvarez and pg. 7 should be Ramirez made the motion and Costa seconded it.

Councilmember Rubalcaba asked for a clarification of the subject in # 5 and Public Works

Ms. Sweeney stated that there will be a Central Coast Water Board meeting this Thursday and they are requesting that members of the Project Resistance members (Guadalupe is one) give information as to whether they are going to opt in or opt out of the Delta Conveyance Project. The State has worked on this project for years and it has gone through many changes: from twin tunnels to one called the Delta Project. At this point CCWA will be on the hook for about 3. million dollars and we have a portion of that for planning. At present, if we opt out, we are eliminated from the water source unless at a later time we negotiate with a source for sharing resources of water.

Ray stokes gave information in July; but now she needs to know if we are in or out.

Mayor Julian wanted assurance that voting approval was giving consent to the recommendation of Staff: answer was yes. Ms. Rubalcaba stated part of her concern was not knowing what it would eventually cost. Most members seem to be opting out.

Ms. Sweeney stated that we had enough water without it.

**Motion to approve item 2 made by Councilmember Cardenas and 2<sup>nd</sup> by Councilmember Ramirez. 5/0 passed.**

**Motion to approve item 5 made by Councilmember Ramirez and 2<sup>nd</sup> by Councilmember Costa. 5/0 passed.**

**9. MONTHLY REPORTS FROM DEPARTMENT HEADS**

- a. Police & Fire Department Report for September 2019
- b. City Treasurer's Report for September 2019
- c. Parks and Recreation Report for September 2019

Mayor Julian asked Mr. Charlie Guzman, the new Recreation Director, to update the Council on the usage of our City Hall and the extra needs for another gym.

Mr. Guzman spoke saying various groups (Kiwanis, school recreation activities, volleyball, wrestling program and basketball) use the gym and that the Boys and Girls Club will soon be moving over temporarily to City Hall. He noted we also had the fraternal clubs such as Lion's Club. The Auditorium is very busy and we could use 3 more gyms. He mentioned the usages of the Senior Center and the programs run out of there. He announced the first Commissioner's meeting on the 30<sup>th</sup> of October 2019.

**INTERIM CITY ADMINISTRATOR REPORT: (Information Only)**

Administrator Perrault announced the training class Tuesday evening from 5 p. m. to 8 p.m. Oct 29<sup>th</sup> at Council Meeting room. Light refreshments will be served. Open to the public. Mr. Ken Hampian will be presenting. He also wanted to mention that Thursday, Nov, 7<sup>th</sup>, Mr. Brandeberry would be presenting to the public information on CDBG Grant applications. Its part of the application process to explain to the public what is eligible activity for grant money and what you do o be eligible. I's not a council meeting but a public gathering of input for complete understanding of what serves the public. He announced his last official slot would be completed on Halloween and the new Administrator begins on November 1<sup>st</sup>. The new Administrator has plans to attend.

**REGULAR BUSINESS**

**10. Authorizing the City of Guadalupe Fire Department to enter into a contract with BRYCER, LLC for the "Brycer Compliance Engine System."**

Written Report: Michael Cash, Director of Public Safety

Recommendation: That the City Council adopt Resolution No. 2019-66 approving the City of Guadalupe Fire Department to enter into an agreement between the City of Guadalupe and BRYCER, LLC for the usage of the "Brycer Compliance Engine System" to manage the City's Fire Safety Inspection Management System.

Chief Cash urges entering into this agreement between the City and Brycer for the usage of the Brycer Compliance System. This would be the Cities' Fire, Safety Management System. All safety inspections, and record keeping should be maintained according to the State Code Standards. Fire Code Official should be able to access all records of periodic inspection made and maintenance done for public safety and easily noted.

Currently, the City keeps paper documents for the services in question. Staff is currently responsible for recording, maintaining, tracking and upkeeping the tracking system. This is a long, time consuming system. The Fire Department has the authority to choose the system that is most efficient and use what suits their needs the best. This system is a third-party system that uses the cloud environment to protect, test, and maintain the documents. They can submit their reports direct to the fire department for a more efficient review and safekeeping. Brycer provides a proactive service: a web-based technology that includes hard and soft copies of notifications to property owners and their contractors for testing things. This will help our requirements for testing and reporting in our City. This gives an accurate data picture of buildings and what type of safety systems they have. This is a tried and true system. The system is free to the fire department. It includes fees which are paid by a third-party basis per unit, per annual. It saves time and money. We are accomplishing 80% of our workload with our three firefighters at present. We are mandated to do 100 % on a yearly basis by the State. The information is put in by the third party the businesses hire, and sent to the fire department. Notices of violations are recorded and sent to City and City then acts with fines, etc.

A number of Council members asked for more explanation of the system and who pays for it. He answered that there were no companies in Santa Barbara doing this system. The concern was the charge.

Chief Cash said the bottom line is we haven't been diligent in doing these inspections and we have to do it.

Administrator Perrault stated that we have a manpower issue. The question of fees for inspections he's not sure what the amount it. It would be good for a Representative to come in and speak about that and how to select the third-party contractor. Brycer would indicate what inspections needed to be done on what systems. Brycer would contact the third party to do the inspection and that would be an independent charge to the property owner. Clarification was that this is for things such as sprinkler systems, fire sprinklers, alarm systems.

Chief Cash stated that the third-party company would be hired by Brycer but they would reach out to us for getting the information to us.

Short explanation is that the City does not pay anything to Brycer or third-party company. Brycer takes a portion of the fee paid by the business person.

Chief Cash and Council discussed possibilities of fees, paid and not paid. It's mandated but things happen. Brycer needs to know what fees the businesses in Guadalupe can pay.

Administrator Perrault stated the questions he thought needed to be answered and Council members concurred as to too much information was missing.

**Council asked to bring back when questions are answered.**

- 11. Authorization to enter into a cost sharing agreement with Monterey Bay Community Power Authority and enter into a Memorandum of Understanding with the City of Solvang regarding participation with the Authority.**

Written Report: Robert Perrault, Interim City Administrator

Recommendation: That the City Council adopt Resolution No. 2019-68 authorizing the City to enter into a Cost Sharing Agreement with Monterey Bay Community Power Authority and enter into a Memorandum of Understanding with the City of Solvang regarding participation with the Authority.

Administrator Perrault asked the Council to recall the Council completed the reading of the Ordinance 2019-479 that authorized the joining in the Monterey Bay Community Power Authority. This gives the customers a choice as to the source of their power. Whatever the choice the customer makes, the power will still be transmitted through PG&E. A couple of tasks have to be undertaken to complete the enrollment. One is entering into a cost-sharing agreement with Monterey Bay Community Power. This will range from 5 to 7 thousand dollars depending on enrollment. The eleven enrolling now are charged 6 thousand dollars. Second, the charge will be implemented and this charge will come out of the non-departmental budget of the City. This agreement will expire on December 31, 2019, as soon as the payment is met and we enter into an MOU which is really the Government's seats. There are 3 seats and two governing boards. The operations board is chief executive officer of the company. Then there is a community advisory board seat. Complication is that Cities under 50,000 share a seat with other small communities. We now seem to be sharing that seat with Solvang. Guadalupe will take the lead and then rotate back to Solvang. There's a meeting tomorrow to talk to Solvang. If everyone is comfortable with this program, it will be approved and submitted to Monterey Power. This needs to be completed by the 15<sup>th</sup> of November. If there is a disagreement with any part of the agreement, we still have time to bring back and modify. The persons meeting with Solvang will be the Mayor and Mr. Perrault.

**Motion made by Councilmember Ramirez and 2<sup>nd</sup> by Councilmember Costa to approve the Cost Sharing agreement with Monterey Bay Power Company. Roll Call 4/1 Councilmember Rubalcaba abstained. Passed.**

- 12. Discussion regarding the development of guidelines and process for placement of proclamations on the agenda.**

Written Report: Robert Perrault, Interim City Administrator

Recommendations: That the City Council provide staff with direction relative to development of guidelines and process to place proclamations on the Council agenda.

Mr. Perrault presented the platform for the discussion. Proclamations are generally noted up front as it is a positive way to get the meeting started. It recognizes individuals and organizations that are important to the City. Council has asked for a specific process as to how they get placed on the agenda. He reached out to other communities to see how they regulated their recognitions of people and events. He found a wide range of regulations; from none to specific and detailed guidelines.

The City Manager is authorized to screen all proclamations and all are signed by the Mayor. He shared the findings on how some Cities handled the issue. Most do not put it on the agenda if no one is available to accept the proclamation. The consensus of his research is that they are made through the City Manager but can be presented at the request of Council members. Most are written policies but some are not.

Mayor Julian indicated that he felt that requests should identify the person or organization to receive, the person or organization requesting, the reason for honoring and must be in writing. He explained the actions the Council could take on this issue. They would be: change or add modifications to the Mayor's list, submit their own, or take no action. It's wide open. During the discussion it was brought out that some Council members would like the Proclamations to be about the local area.

It was agreed that proclamations are important and we need to recognize our amazing residents. It was felt that the Council should screen and decide if it should be put on the agenda for the next meeting. It is possible that the mayor can issue an administrative proclamation outside of the Council meeting.

Councilmember Ramirez liked the idea of bringing to the Council, but the Mayor should handle ceremonial things. Councilwoman Rubalcaba asked for it to be on the agenda and wants to stay non-political. Prefers to remain neutral. She wanted to avoid confrontations over proclamations not pleasing the public and their beliefs. Councilmember Cardenas is happy with things as they are. She'd like to see a form for residents to use to nominate someone. Mayor Julian felt we should honor national issues such as breast cancer month, aids month, information the community should know about. Councilmember Rubalcaba stated she felt we should be careful of announcing or following our own political feelings due to lawsuits. She felt this was different and proclamations shouldn't say Mayor and Council as one might not agree. Councilmembers disagreed on this issue.

Mr. Perrault stated in summing up, that it was important to have the person here; it was good to have them present something about the organization or issue they are being recognized for. It is not impossible as a Councilmember that you can give a certificate of appreciation. He is bringing back a written guideline for proclamations for the Council to study. He also informed the Council that by being presented at Council the issue of the Brown act or problems with some members not agreeing is taken care of.

## **FUTURE AGENDA ITEMS**

Cardenas—Women’s suffrage celebrates 100 years of existence as an organization and a proclamation.

Lighting of our water tower- possibly gold/purple Ms. Sweeney researched the color issue.

**ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

Rubalcaba—Networking, the League of California Cities. She attended thinking it was a workshop, but it wasn’t.

Costa—Saturday, the Bulldogs will have their last home game here. McKenzie Volleyball will host at home. This Thursday is the last Righetti Football game. Wednesday, October 30<sup>th</sup>, first Recreation meeting at City Hall at 6 p.m.

Ramirez—asked if copies of the meeting for Parks and Recs were given to Council and the answer was yes.

Cardenas—attended the Kids Day in the Park: had a helicopter; kids super excited.

There is a booth at the Little House for the census and the efforts being made to conduct that service.

Perrault—was contacted by a member of county. Local government subcommittee has been set up. He will try to get information on it.

Cardenas—Ms. Shirley Boydston donated candy to the Lion’s Club for Halloween. Dunes Center creating costumes for Halloween.

Ramirez—No lighting in Pasadera and it will be too dark for Halloween and the trick or treating kids. Need to bring in flashlights.

Julian—handed out a pamphlet from SBCAG recommending \$320,000 for Smooth. This highlights the disability of seniors and the Lift program by Caltrans funded for \$254, 400.

Guadalupe is funded for \$ 365,823 through 2020. Exclusive use for pedestrians and bicycles.

Rubalcaba—stated that bikers would put money to programs for safety of bikes, bicycles, etc.

Julian—SBCAG has a budget of \$32,135,990 for transportation measures. They’re making plans for many projects. He was asked by Chevron to check out the Restoration Project. Anyone can go to see the work being done. Takes one hour and a half.

Perrault—one question, when it’s done will it be open to the general public? Answer: not until they take out the extensive road system and restore to beach. It will be 6 or 7 years until that happens.

**Motion made by Councilmember Rubalcaba to adjourn and 2<sup>nd</sup> by Ramirez. 5/0 passed.**

**ADJOURNMENT**


**Prepared by:**


**Approved by:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**REPORT TO THE GUADALUPE CITY COUNCIL  
City Council Agenda of November 26, 2019**

  
\_\_\_\_\_  
**Prepared by:**  
**Michael Cash, Director of Public Safety**

  
\_\_\_\_\_  
**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Donation of \$500.00 to the Guadalupe Police Department from Willie Galvan towards the purchase of a generator for emergency preparedness.

**RECOMMENDATION:**

It is recommended the Council adopt Resolution No. 2019-74 accepting the donation of \$500.00 to the Guadalupe Police Department from WILLIE GALVAN towards the purchase of a generator for emergency preparedness.

**BACKGROUND:**

On November 7, 2019, Willie Galvan, a Guadalupe resident, offered to donate \$500.00 to the Guadalupe Police Department towards the purchase of a generator for emergency preparedness. During Chief Cash's monthly visit with the "Donuts for Veterans" group, he mentioned the City's need for a generator to assist with emergency preparedness preparations. Mr. Galvan offered to assist with a donation.

The Police Department is expecting to receive a check in the amount of \$500.00 for the Guadalupe Police Department towards the purchase of a generator from Willie Galvan.

**FISCAL IMPACT:**

The fiscal impact of this donations is small, but will assist with the purchase of the generator and will be positive for the overall general fund budget.

**ATTACHMENTS**

1. Resolution 2019-74 "A Resolution of the City Council of the City of Guadalupe, California Accepting a Gift in the Amount of \$500.00 for the Guadalupe Police Department to Assist in Purchasing a Generator for Emergency Preparedness."

**RESOLUTION NO. 2019-74**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA ACCEPTING A GIFT IN THE AMOUNT OF \$500.00 FOR THE GUADALUPE POLICE DEPARTMENT TO ASSIST IN PURCHASING A GENERATOR FOR EMERGENCY PREPAREDNESS**

**WHEREAS**, On November 7, 2019, Willie Galvan offered to donate \$500.00 to the Guadalupe Police Department towards the purchase of a generator for emergency preparedness preparations; and

**WHEREAS**, Government Code 37354 provides that the City Council may accept or reject any gift, bequest, or devise made to or for the city, or to or for any of its officers in their official capacity or in trust for any public purpose.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Guadalupe, California, that the City Council accepts the \$500.00 donation from Mr. Willie Galvan on behalf of the Guadalupe Police Department and hereby directs the Director of Public Safety to prepare a letter of appreciation to Mr. Galvan for his donation.

**PASSED, APPROVED AND ADOPTED** at a regular meeting held on the 26<sup>th</sup> day of November 2019 by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, **Joice Earleen Raguz, City Clerk of the City of Guadalupe** DO HEREBY CERTIFY that the foregoing Resolution, being C.C. **Resolution No. 2019-74**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held November 26, 2019, and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz  
City Clerk


\_\_\_\_\_  
Ariston Julian  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Philip F. Sinco, City Attorney



**REPORT TO THE GUADALUPE CITY COUNCIL  
City Council Agenda of November 26, 2019**

  
\_\_\_\_\_  
**Prepared by:**  
**Michael Cash, Director of Public Safety**

  
\_\_\_\_\_  
**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Donation of twenty-four (24) sets of Self-Contained Breathing Apparatus (SCBA) valued at approximately \$28,000.00 to the Guadalupe Fire Department from the Santa Barbara County Fire Department.

**RECOMMENDATION:**

It is recommended the Council adopt Resolution No. 2019-75 accepting the donation of twenty-four (24) sets of Self-Contained Breathing Apparatus (SCBA) valued at approximately \$28,000.00 to the Guadalupe Fire Department from the Santa Barbara County Fire Department.

**BACKGROUND:**

On October 30, 2019, during the monthly meeting of the Santa Barbara County Fire Chief's Association, the Santa Barbara County Fire Department announced they were removing several Self-Contained Breathing Apparatus (SCBA) sets from their inventory. The equipment is in good condition and working order but they had purchased additional sets and needed to make room in their storage facility. The Santa Barbara County Fire Department offered to donate the equipment to the Guadalupe Fire Department. The SCBA's are valued at approximately \$28,000.00. The donated equipment consists of the following;

- 24 Masks
- 39 Cylinders
- 19 SCBA Packs

The donated equipment has a working lifespan of five (5) years. This will defer the current need and cost of purchasing new SCBA's to replace our currently expired inventory.

**FISCAL IMPACT:**

The fiscal impact of this donations is large and will greatly impact the fire department and general fund budget in a positive manner.

**ATTACHMENTS**

1. Resolution 2019-75 "A Resolution of the City Council of the City of Guadalupe, California Accepting a Gift of Twenty-four (24) sets of Self-Contained Breathing Apparatus (SCBA) valued at approximately \$28,000.00 to the Guadalupe Fire Department.

**RESOLUTION NO. 2019-75**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA ACCEPTING A GIFT OF TWENTY-FOUR (24) SETS OF SELF-CONTAINED BREATHING APPARATUS (SCBA) VALUED AT APPROXIMATELY \$28,000.00 TO THE GUADALUPE FIRE DEPARTMENT**

**WHEREAS**, On October 30, 2019, the Santa Barbara County Fire Department offered to donate twenty-four (24) sets of Self-Contained Breathing Apparatus (SBCA) valued at approximately \$28,000.00 to the Guadalupe Fire Department; and

**WHEREAS**, Government Code 37354 provides that the City Council may accept or reject any gift, bequest, or devise made to or for the city, or to or for any of its officers in their official capacity or in trust for any public purpose.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Guadalupe, California, that the City Council accepts the twenty-four (24) sets of Self-Contained Breathing Apparatus (SBCA) valued at approximately \$28,000.00 to the Guadalupe Fire Department from the Santa Barbara County Fire Department on behalf of the Guadalupe Fire Department and hereby directs the Director of Public Safety to prepare a letter of appreciation to the Santa Barbara County Fire Department for this donation.

**PASSED, APPROVED AND ADOPTED** at a regular meeting held on the 26<sup>th</sup> day of November 2019 by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, **Joice Earleen Raguz, City Clerk of the City of Guadalupe** DO HEREBY CERTIFY that the foregoing Resolution, being C.C. **Resolution No. 2019-75**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held November 26, 2019, and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Philip F. Sinco, City Attorney







**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of November 26, 2019**



**Prepared by:**  
**Shannon Sweeney, Public Works Director/City Engineer**



**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Adoption of a resolution approving \$50,000 funding for the development of the City of Guadalupe Short Range Transit Plan update

**RECOMMENDATION:**

That the City Council adopt a resolution approving \$50,000 funding for the development of the Short Range Transit Plan (SRTP) update.

**BACKGROUND:**

The City of Guadalupe SRTP was last updated in 2014 and covers up to June 2020. Maintaining an updated SRTP helps the City to maintain its eligibility for state and federal funding as well as improve the City's ability to compete for grant opportunities associated with transit programs.

**DISCUSSION:**

The purpose of the SRTP is to undertake a review of transit services to ensure that Guadalupe's transit program keeps up with demand, addresses the diversity of mobility needs, and is financially sustainable. The SRTP helps the City to maximize utility of its transit system to the best benefit of the community.

The SRTP reviews existing transit services, establishes goals, objectives, and performance standards, and makes service recommendations. The consultant completing the SRTP update will be expected to evaluate current City transit services, capital assets, system oversight, and the transit budget; detail existing transit revenue resources and explore/recommend new revenue resources; analyze population growth trends with particular emphasis on the DJ Farms/Pasadera subdivision project; and include feasible transit structure options in answer to any conclusions made.

The existing SRTP covers the years FY 2015 – 16 through 2019 – 20, and will no longer be current as of June 30, 2020.

## **FINANCIAL IMPACT**

Funding of the City of Guadalupe SRTP in the amount of \$50,000 was included in the Santa Barbara County Association of Governments (SBCAG) Program of Projects for fiscal year 2019 – 20, to be paid for using Measure A proceeds. However, it was not included in the City of Guadalupe budget, and therefore was not approved for funding by the City Council. Approval of Resolution No. 2019-76 corrects this deficiency and allows the City to issue a Request for Proposals to complete the update of this document prior to the expiration of the current SRTP.

## **ATTACHMENTS**

Resolution No. 2019-76 Short Range Transit Services Approval

**RESOLUTION NO. 2019-76**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE APPROVING \$50,000 FUNDING FOR THE DEVELOPMENT OF THE CITY OF GUADALUPE SHORT RANGE TRANSIT PLAN (SRTP) UPDATE.**

**WHEREAS**, the City of Guadalupe Program of Projects includes \$50,000 funding using Measure A proceeds for a SRTP update but the City's budget does not; and,

**WHEREAS**, maintaining a current SRTP helps the City maintain its transit funding eligibility; and,

**WHEREAS**, the City's existing SRTP extends only through June 2020, and therefore needs to be updated this fiscal year,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Guadalupe as follows: That the City Council of the City of Guadalupe adopts a resolution approving \$50,000 funding for the development of the Short Range Transit Plan (SRTP) update.

**PASSED AND ADOPTED** at a regular meeting on the 26<sup>th</sup> day of November 2019 by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2019-76**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held November 26, 2019, and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Phillip Sinco, City Attorney



**REPORT TO THE GUADALUPE CITY COUNCIL**  
**City Council Agenda of November 26, 2019**



Prepared by:  
Shannon Sweeney, Public Works Director/City Engineer



Approved by:  
Todd Bodem, City Administrator

**SUBJECT:** SB 205

**RECOMMENDATION:**

For information only.

**EXECUTIVE SUMMARY:**

Starting January 1, 2020, California cities that issue business licenses, as does the City of Guadalupe, will be required to determine whether business license applicants are properly permitted under the State Water Resources Control Board storm water Industrial Permit. This new requirement is mandated by Senate Bill 205, codified at Business and Professions Code §16000.3.

The City must also confirm that the Waste Discharger Identification number (WDID), WDID application number, notice of non-applicability identification number or no exposure certification identification number corresponds to the business requesting or renewing the business license. SB 205 also requires a city to keep records of the applicable documentation and transfer compliance information to the State Water Resources Control Board when requested.

**BACKGROUND:**

The City issues business licenses to all entities that do business in Guadalupe. The State Water Resources Control Board realized that there are industries that should be enrolled in their Industrial Storm water General program (IGP) but are not. This mechanism provides the State with a means to improve compliance with their IGP.

**DISCUSSION:**

City staff have updated the business license application form and developed a Standard Operating Procedure (SOP) to meet these regulations. The SOP is attached and has been

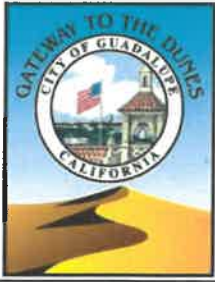
reviewed by counsel. This only affects industries, which is a very small fraction of our business license applicants.

**FISCAL IMPACT:**

None. Necessary tasks can be completed by existing staff as a normal course of business.

**Attachments:**

1. Standard Operating Procedure – SB 205.



<b>Department</b> Public Works	<b>SB 205 Compliance</b>
<b>Division</b> Storm water	<b>Version</b> 1
<b>Author</b> S. Sweeney	<b>Effective Date</b> 1/1/2020

**Purpose**

California cities that issue business licenses are required to determine whether business license applicants are properly permitted under the State Water Resources Control Board’s General Permit for Storm Water Discharges Associated with Industrial Activities Excluding Construction Activities (IGP). The new requirements are mandated by [Senate Bill 205](#), which takes effect Jan. 1, 2020.

The city must confirm that the Waste Discharger Identification number, WDID application number, notice of non-applicability identification number or no exposure certification identification number corresponds to the business requesting or renewing the business license. SB 205 also requires a city to keep records of the applicable documentation and transfer compliance information to the State Water Resources Control Board as requested by the Board.

Step	Action
1	Use the new business license application that asks for Standard Industrial Classification Codes (SIC).
2	Upon receiving a business license application, determine whether the SIC is applicable to the General Permit for Storm Water Discharges Associated with Industrial Activities Excluding Construction Activities (IGP). See the attached list.
3	If an applicant for a business license has a SIC code that is required to enroll under the IGP, the city must confirm that the Waste Discharger Identification (WDID), WDID application number, Notice of Non-applicability (NONA), or No exposure certification (NEC) corresponds to the business requesting the initial business license or business license renewal. Use this website: <a href="https://ciwqs.waterboards.ca.gov/ciwqs/readOnly/CiwqsReportServlet?reportName=facilityAtAGlance&amp;inCommand=reset">https://ciwqs.waterboards.ca.gov/ciwqs/readOnly/CiwqsReportServlet?reportName=facilityAtAGlance&amp;inCommand=reset</a>
4	If the applicant is not enrolled in the IGP as required, issue the license, but let them know that they are required to enroll, and that you need to tell the Regional Board as much if they ask.
5	Applicants can get more information at: <a href="https://www.waterboards.ca.gov/centralcoast/water_issues/programs/stormwater/industrial.html">https://www.waterboards.ca.gov/centralcoast/water_issues/programs/stormwater/industrial.html</a>
6	Make a copy of each business license application and include it in this binder.
7	
8	
9	
10	

**Issues:** Most of our applicants are not industries and will not be required to enroll in the IGP.

## LIST OF REGULATED STANDARD INDUSTRIAL CLASSIFICATION CODES (SIC)

<b>SIC</b>	<b>SIC Code Descriptions</b>
0211	Beef Cattle Feedlots <sup>1</sup>
0213	Hogs <sup>2</sup>
0214	Sheep <sup>3</sup>
0241	Dairy Farms <sup>1</sup>
0251	Broiler, Fryer, and Roaster Chickens <sup>2</sup>
0252	Chicken Eggs <sup>2</sup>
0253	Turkeys & Eggs <sup>2</sup>
0254	Poultry Hatcheries <sup>2</sup>
0259	Poultry and Eggs, not elsewhere classified <sup>2</sup>
0272	Horses and Other Equines <sup>3</sup>
1011	Iron Ores
1021	Copper Ores
1031	Lead and Zinc Ores
1041	Gold Ores
1044	Silver ores
1061	Ferroalloy Ores, except Vanadium
1081	Metal Mining Services
1094	Uranium - Radium - Vanadium Ores
1099	Miscellaneous Metal Ores, not elsewhere classified
1221	Bituminous Coal and Lignite - Surface Mining
1222	Bituminous Coal Underground Mining
1231	Anthracite Mining
1241	Coal Mining Services
1311	Crude Petroleum and Natural Gas
1321	Natural Gas Liquids
1381	Drilling Oil and Gas Wells
1382	Oil and Gas Field Exploration Services
1389	Oil and Gas Field Services, not elsewhere classified
1411	Dimension Stone
1422	Crushed and Broken Limestone
1423	Crushed and Broken Granite
1429	Crushed and Broken Stone, not elsewhere classified
1442	Construction Sand and Gravel
1446	Industrial Sand
1455	Kaolin and Ball Clay
1459	Clay, Ceramic, and Related Minerals, not elsewhere classified
1474	Potash, Soda, and Borate Minerals
1475	Phosphate Rock
1479	Chemical and Fertilizer Mineral Mining, not elsewhere classified
1481	Non Metallic Minerals Services, except fuels
1499	Miscellaneous Non Metallic Minerals, except fuels
2011	Meat Packing Plants
2013	Sausages and Other Prepared Meats
2015	Poultry Slaughtering and Processing
2021	Creamery Butter
2022	Natural, Processed, and Imitation Cheese
2023	Dry, Condensed, Evaporated Dairy Products
2024	Ice Cream and Frozen Desserts
2026	Fluid Milk
2032	Canned Specialties
2033	Canned Fruits, Vegetables, Preserves, Jams, and Jellies
2034	Dried and Dehydrated Fruits, Vegetables, and Soup Mixes
2035	Pickled Fruits and Vegetables, Vegetable Sauces and Seasonings, and Salad Dressings
2037	Frozen Fruits, Fruit Juices, and Vegetables
2038	Frozen Specialties, not elsewhere classified
2041	Flour and Other Grain Mill Products

2043 Cereal Breakfast Foods  
2044 Rice Milling  
2045 Prepared Flour Mixes and Doughs  
2046 Wet Corn Milling  
2047 Dog and Cat Food  
2048 Prepared Feeds and Feed Ingredients for Animals and Fowls, except dogs and cats  
2051 Bread and Other Bakery Products, except Cookies and Crackers  
2052 Cookies and Crackers  
2053 Frozen bakery products, except bread  
2061 Cane Sugar, except refining  
2062 Cane Sugar Refining  
2063 Beet Sugar  
2064 Candy and other Confectionery Products  
2066 Chocolate and Cocoa Products  
2067 Chewing Gum  
2068 Salted and Roasted Nuts and Seeds  
2074 Cottonseed Oil Mills  
2075 Soybean Oil Mills  
2076 Vegetable Oil Mills, not elsewhere classified  
2077 Animal and Marine Fats and Oils  
2079 Shortening, Table Oils, Margarine, and Other Edible Fats and Oils, not elsewhere classified  
2082 Malt Beverages  
2083 Malt  
2084 Wines, Brandy, and Brandy Spirits  
2085 Distilled and Blended Liquors  
2086 Bottled and Canned Soft Drinks and Carbonated Waters  
2087 Flavoring Extracts and Flavoring Syrups, not elsewhere classified  
2091 Canned and Cured Fish and Seafoods  
2092 Prepared Fresh or Frozen Fish and Seafoods  
2095 Roasted Coffee  
2096 Potato Chips and Similar Snacks  
2097 Manufactured Ice  
2098 Macaroni, Spaghetti, Vermicelli, and Noodles  
2099 Food Preparations, not elsewhere classified  
2111 Cigarettes  
2121 Cigars  
2131 Chewing and Smoking Tobacco and Snuff  
2141 Tobacco Stemming and Redrying  
2211 Broadwoven Fabric Mills, Cotton  
2221 Broad Woven Fabric Mills, Manmade  
2231 Broadwoven Fabric Mills, Wool (including dyeing and finishing)  
2241 Narrow Fabric and other Smallwares Mills: Cotton, Wool, Silk, and Manmade Fiber  
2251 Women's Full-Length and Knee-Length Hosiery, except socks  
2252 Hosiery, not elsewhere classified  
2253 Knit Outerwear Mills  
2254 Knit Underwear and Nightwear Mills  
2257 Weft Knit and Fabric Mills  
2258 Lace and Warp Knit Fabric Mills  
2259 Knitting Mills, not elsewhere classified  
2261 Finishers of Broadwoven Fabrics of Cotton  
2262 Finishers of Broadwoven Fabrics of Manmade Fiber and Silk  
2269 Finishers of Textiles, not elsewhere classified  
2273 Carpets and Rugs  
2281 Yarn Spinning Mills  
2282 Yarn Texturizing, Throwing, Twisting, and Winding Mills  
2284 Thread Mills  
2295 Coated Fabrics, not rubberized  
2296 Tire Cord and Fabrics  
2297 Non-woven Fabrics  
2298 Cordage and Twine  
2299 Textile Goods, not elsewhere classified  
2311 Men's and Boys' Suits, Coats, and Overcoats

2321 Men's and Boys' Shirts, except Work Shirts  
2322 Men's and Boys' Underwear and Nightwear  
2323 Men's and Boys' Neckwear  
2325 Men's and Boys' Separate Trousers and Slacks  
2326 Men's and Boys' Work Clothing  
2329 Men's and Boys' Clothing, not elsewhere classified  
2331 Women's, Misses', and Juniors' Blouses and Shirts  
2335 Women's, Misses', and Juniors' Dresses  
2337 Women's, Misses', and Juniors' Suits, Skirts, Coats  
2339 Women's, Misses', and Juniors' Outerwear, not elsewhere classified  
2341 Women's, Misses', Children's, and Infants' Underwear and Nightwear  
2342 Braziers, Girdles, and Allied Garments  
2353 Hats, Caps, and millinery  
2361 Girls', Children's, and Infants' Dresses, Blouses, and Shirts  
2369 Girls', Children's, and Infants' Outerwear, not elsewhere classified  
2371 Fur Goods  
2381 Dress, and Work Gloves, except knit and all leather  
2384 Robes and Dressing Gowns  
2385 Waterproof Outerwear  
2386 Leather and Sheep-Lined Clothing  
2387 Apparel Belts  
2389 Apparel and Accessories, not elsewhere classified  
2391 Curtains and Draperies  
2392 House Furnishings, except curtains and draperies  
2393 Textile Bags  
2394 Canvas and Related Products  
2395 Pleading, Decorative and Novelty stitching, and Tucking for the Trade  
2396 Automotive Trimmings, Apparel Findings, and Related Products  
2397 Schiffli Machining Embroideries  
2399 Fabricated Textile Products, not elsewhere classified  
2411 Logging  
2421 Sawmills and Planing Mills, General  
2426 Hardwood Dimension and Flooring Mills  
2429 Special Product Sawmills, not elsewhere classified  
2431 Millwork  
2434 Wood Kitchen Cabinets  
2435 Hardwood Veneer and Plywood  
2436 Softwood Veneer and Plywood  
2439 Structural Wood Members, not elsewhere classified  
2441 Nailed and Lock Corner Wood Boxes and Shook  
2448 Wood Pallets and Skids  
2449 Wood Containers, not elsewhere classified  
2451 Mobile Homes  
2452 Prefabricated Wood Buildings and Components  
2491 Wood Preserving  
2493 Reconstituted Wood Products  
2499 Wood Products, not elsewhere classified  
2511 Wood Household Furniture, except un-upholstered  
2512 Wood Household Furniture, Upholstered  
2514 Metal Household Furniture  
2515 Mattresses, Foundations and Convertible Beds  
2517 Wood Television, Radio, Phonograph, and Sewing Machine Cabinets  
2519 Household Furniture, not elsewhere classified  
2521 Wood Office Furniture  
2522 Office Furniture, except wood  
2531 Public Building and Related Furniture  
2541 Wood Office and Store Fixtures, Partitions, Shelving, and Lockers  
2542 Office and Store Fixtures, Partitions, Shelving, and Lockers, except wood  
2591 Drapery Hardware and Blinds and Shades  
2599 Furniture and Fixtures, not elsewhere classified  
2611 Pulp Mills  
2621 Paper Mills

2631 Paperboard Mills  
2652 Setup Paperboard Boxes  
2653 Corrugated and Solid Fiber Boxes  
2655 Fiber Cans, Tubes, Drums and Similar Products  
2656 Sanitary Food Containers, except Folding  
2657 Folding Paperboard Boxes, including Sanitary  
2671 Packaging Paper and Plastics Film, Coated and Laminated  
2672 Coated and Laminated Paper, not elsewhere classified  
2673 Plastics, Foil, and Coated Paper Bags  
2674 Uncoated Paper and Multi-wall Bags  
2675 Die-cut paper and board  
2676 Sanitary Paper Products  
2677 Envelopes  
2678 Stationary, Tablets, and Related Products  
2679 Converted Paper and Paperboard Products not elsewhere classified  
2711 Newspapers: Publishing, or Publishing and Printing  
2721 Periodicals: Publishing, or Publishing and Printing  
2731 Books: Publishing, or Publishing and Printing  
2732 Book Printing  
2741 Miscellaneous Publishing  
2752 Commercial Printing, Lithographic  
2754 Commercial Printing, Gravure  
2759 Commercial Printing, not elsewhere classified  
2761 Manifold Business Forms  
2771 Greeting Cards  
2782 Blankbooks, Looseleaf Binders and Devices  
2789 Bookbinding and Related Work  
2791 Typesetting  
2796 Platemaking and Related Services  
2812 Alkalis and Chlorine  
2813 Industrial Gases  
2816 Inorganic Pigments  
2819 Industrial Inorganic Chemicals, not elsewhere classified  
2821 Plastics Materials, Synthetic Resins, and Nonvulcanizable Elastomers  
2822 Synthetic Rubber  
2823 Cellulosic manmade fibers  
2824 Manmade Organic Fibers, except Cellulosic  
2833 Medicinal Chemicals and Botanical Products  
2834 Pharmaceutical Preparations  
2835 In Vitro and In Vitro Diagnostic Substances  
2836 Biological Products, except diagnostic substances  
2841 Soap and Other Detergents, except specialty cleaners  
2842 Specialty Cleaning, Polishing, and Sanitation Preparations  
2843 Surface Active and Finishing Agents, Sulfonated Oils, and Assistance  
2844 Perfumes, Cosmetics, and other Toilet Preparations  
2851 Paints, Varnishes, Lacquers, Enamels, and Allied Products  
2861 Gum and Wood Chemicals  
2865 Cyclic Organic Crudes and Intermediates and Organic Dyes and Pigments  
2869 Industrial Organic Chemicals, not elsewhere classified  
2873 Nitrogenous Fertilizers  
2874 Phosphatic Fertilizers  
2875 Fertilizers, Mixing Only  
2879 Pesticides and Agricultural Chemicals, not elsewhere classified  
2891 Adhesives and Sealants  
2892 Explosives  
2893 Printing Ink  
2895 Carbon Black  
2899 Chemicals and Chemical Preparations, not elsewhere classified  
2911 Petroleum Refining  
2951 Asphalt Paving Mixtures and Blocks  
2952 Asphalt Felts and Coatings  
2992 Lubricating Oils and Greases

2999 Products of Petroleum and Coal, not elsewhere classified  
 3011 Tires and Inner Tubes  
 3021 Rubber and Plastics Footwear  
 3052 Rubber and Plastics Hose and Belting  
 3053 Gaskets, Packing and Sealing Devices  
 3061 Molded, Extruded, and Lathe-Cut Mechanical Rubber Goods  
 3069 Fabricated Rubber Products, not elsewhere classified  
 3081 Unsupported Plastics Film and Sheet  
 3082 Unsupported Plastics Profile Shapes  
 3083 Laminated Plastics Plate, Sheet, and Profile Shapes  
 3084 Plastics Pipe  
 3085 Plastics Bottles  
 3086 Plastics Foam Products  
 3087 Custom Compounding of Purchased Plastics Resins  
 3088 Plastics Plumbing Fixtures  
 3089 Plastics Products, not elsewhere classified  
 3111 Leather Tanning and Finishing  
 3131 Boot and Shoe Cut Stock and Findings  
 3142 House Slippers  
 3143 Men's Footwear, except athletic  
 3144 Women's Footwear, except athletic  
 3149 Footwear, except Rubber, not elsewhere classified  
 3151 Leather Gloves and Mittens  
 3161 Luggage  
 3171 Women's Handbags and Purses  
 3172 Personal Leather Goods, except women's handbags and purses  
 3199 Leather Goods, not elsewhere classified  
 3211 Flat Glass  
 3221 Glass Containers  
 3229 Pressed and Blown Glass and Glassware, not elsewhere classified  
 3231 Glass Products, Made of Purchased Glass  
 3241 Cement, Hydraulic  
 3251 Brick and Structural Clay Tile  
 3253 Ceramic Wall and Floor Tile  
 3255 Clay Refractories  
 3259 Structural Clay Products, not elsewhere classified  
 3261 Vitreous China Plumbing Fixtures and China and Earthenware Fittings and Bathroom  
 Accessories  
 3262 Vitreous China Table and Kitchen Articles  
 3263 Fine Earthenware Table and Kitchen Articles  
 3264 Porcelain Electrical Supplies  
 3269 Pottery Products, not elsewhere classified  
 3271 Concrete Block and Brick  
 3272 Concrete Products, except block and brick  
 3273 Ready-Mixed Concrete  
 3274 Lime  
 3275 Gypsum Products  
 3281 Cut Stone and Stone Products  
 3291 Abrasive Products  
 3292 Asbestos Products  
 3295 Minerals and Earths, Ground, or otherwise Treated  
 3296 Mineral Wool  
 3297 Non Clay Refractories  
 3299 Non Metallic Mineral Products, not elsewhere classified  
 3312 Steel Works, Blast Furnaces, and Rolling Mills  
 3313 Electrometallurgical Products, except steel  
 3315 Steel Wiredrawing and Steel Nails and Spikes  
 3316 Cold-Rolled Steel Sheet, Strip, and Bars  
 3317 Steel Pipe and Tubes  
 3321 Gray and Ductile Iron Foundries  
 3322 Malleable Iron Foundries  
 3324 Steel Investment Foundries



3325 Steel Foundries, not elsewhere classified  
3331 Gray Ductile Iron Foundries  
3334 Primary Production of Aluminum  
3339 Primary Smelting and Refining of Non Ferrous Metals, except copper and aluminum  
3341 Secondary Smelting and Refining of Non Ferrous Metals  
3351 Rolling, Drawing, and Extruding of Copper  
3353 Aluminum Sheet, Plate, and Foil  
3354 Aluminum Extruded Products  
3355 Aluminum Rolling and Drawing, not elsewhere classified  
3356 Rolling, Drawing, and Extruding of Nonferrous Metals, except copper and aluminum  
3357 Drawing and Insulating of Non Ferrous Wire  
3363 Aluminum Die-Castings  
3364 Non Ferrous Die-Casting, except aluminum  
3365 Aluminum Foundries  
3366 Copper Foundries  
3369 Non Ferrous Foundries, except aluminum and copper  
3398 Metal Heat Treating  
3399 Primary Metal Products, not elsewhere classified  
3411 Metal Cans  
3412 Metal Shipping Barrels, Drums, Kegs and Pails  
3421 Cement, Hydraulic  
3423 Hand and Edge Tools, except machine tools and handsaws  
3425 Saw Blades and Handsaws  
3429 Hardware, not elsewhere classified  
3431 Enameled Iron and Metal Sanitary Ware  
3432 Plumbing Future Fittings and Trim  
3433 Heating Equipment, except electric and warm air furnaces  
3441 Fabricated Structural Metal  
3442 Metal Doors, Sash, Frames, Molding, and Trim  
3443 Fabricated Plate Work (boilershops)  
3444 Sheet Metal Work  
3446 Architectural and Ornamental Metal Work  
3448 Prefabricated Metal Buildings and Components  
3449 Miscellaneous Structural Metal Work  
3451 Screw Machine Products  
3452 Bolts, Nuts, Screws, Rivets, and Washers  
3462 Iron and Steel Forgings  
3463 Non Ferrous Forgings  
3465 Automotive Stampings  
3466 Crowns and Closures  
3469 Metal Stampings, not elsewhere classified  
3471 Electroplating, Plating, Polishing, Anodizing and Coloring  
3479 Coating, Engraving, and Allied Services, not elsewhere classified  
3482 Small Arms Ammunition  
3483 Ammunition, except for Small Arms, not elsewhere classified  
3484 Small arms  
3489 Ordnance and Accessories, not elsewhere classified  
3491 Industrial Valves  
3492 Fluid Power Valves and Hose Fittings  
3493 Steel springs, except wire  
3494 Valves and Pipe Fittings, not elsewhere classified  
3495 Wire Springs  
3496 Miscellaneous Fabricated Wire Products  
3497 Metal Foil and Leaf  
3498 Fabricated Pipe and Fittings  
3499 Fabricated Metal Products, not elsewhere classified  
3511 Steam, Gas, and Hydraulic Turbines and Turbine Generator Set Units  
3519 Internal Combustion Engines, not elsewhere classified  
3523 Farm Machinery and Equipment  
3524 Lawn and Garden Tractors and Home Lawn and Garden Equipment  
3531 Construction Machinery and Equipment  
3532 Mining Machinery and Equipment, except Oil and Gas Field Machinery and Equipment

3533 Oil and Gas Field Machinery and Equipment  
3534 Elevators and Moving Stairways  
3535 Conveyors and Conveying Equipment  
3536 Overhead Traveling Cranes, Hoists and Monorail Systems  
3537 Industrial Trucks, Tractors, Trailers, and Stackers  
3541 Machine Tools, Metal Cutting Types  
3542 Machine Tools, Metal Forming Types  
3543 Industrial Patterns  
3544 Special Dies and Tools, Dye Sets, Jigs and Fixtures, and Industrial Molds  
3545 Cutting Tools, Machine Tool Accessories, and Machinists' Precision Measuring Devices  
3546 Power-Driven Handtools  
3547 Rolling Mill Machinery and Equipment  
3548 Electric and Gas Welding and Soldering Equipment  
3549 Metalworking Machinery, not elsewhere classified  
3552 Textile Machinery  
3553 Woodworking Machinery  
3554 Paper Industries Machinery  
3555 Printing Trades Machinery and Equipment  
3556 Food Products Machinery  
3559 Special Industry Machinery, not elsewhere classified  
3561 Pumps and Pumping Equipment  
3562 Ball and Roller Bearings  
3563 Air and Gas Compressors  
3564 Industrial and Commercial Fans and Blowers and Air Purification Equipment  
3565 Packaging Machinery  
3566 Speed Changers, Industrial High-Speed Drives, and Gears  
3567 Industrial Process Furnaces and Ovens  
3568 Mechanical Power Transmission Equipment, not elsewhere classified  
3569 General Industrial Machinery and Equipment, not elsewhere classified  
3571 Electronic Computers  
3572 Computer Storage Devices  
3575 Computer Terminals  
3577 Computer Peripheral Equipment, not elsewhere classified  
3578 Office Machines, not elsewhere classified  
3579 Office Machines, not elsewhere classified  
3581 Automatic Vending Machines  
3582 Commercial Laundry, Drycleaning, and Pressing Machines  
3585 Air Conditioning; Warm Air Heating Equipment; Commercial; Industrial Refrigeration  
3586 Measuring and Dispensing Pumps  
3589 Service Industry Machinery, not elsewhere classified  
3592 Carburetors, Pistons, Piston Rings, and Valves  
3593 Fluid Power Cylinders and Actuators  
3594 Fluid Power Pumps and Motors  
3596 Scales and Balances, except Laboratory  
3599 Industrial and Commercial Machinery and Equipment, not elsewhere classified  
3612 Power Distribution, and Specialty Transformers  
3613 Switchgear and Switchboard Apparatus  
3621 Motors and Generators  
3624 Carbon and Graphite Products  
3625 Relays and Industrial Controls  
3629 Electrical Industrial Apparatus, not elsewhere classified  
3631 Household Cooking Equipment  
3632 Household Refrigerators and Home and Farm Freezers  
3633 Household Laundry Equipment  
3634 Electric Housewares and Fans  
3635 Household Vacuum Cleaners  
3639 Household Appliances, not elsewhere classified  
3641 Electric Lamp Bulbs and Tubes  
3643 Current-Carrying Wiring Devices  
3644 Non Current-Carrying Wiring Devices  
3645 Residential Electric Lighting Fixtures  
3646 Commercial, Industrial, and Institutional Electric Lighting Fixtures

3647 Vehicular Lighting Equipment  
3648 Lighting Equipment, not elsewhere classified  
3651 Household Audio and Video Equipment  
3652 Phonographs Records, and Prerecorded Audio Tapes and Disks  
3661 Telephone and Telegraph Apparatus  
3663 Radio and Television Broadcasting and Communications Equipment  
3669 Communications Equipment, not elsewhere classified  
3671 Electron Tubes  
3672 Printed Circuit Boards  
3674 Semiconductors and Related Devices  
3675 Electronic Capacitors  
3676 Electronic Resistors  
3677 Electric Coils, Transformers, and other Inductors  
3678 Electronic Connectors  
3679 Electronic Components, not elsewhere classified  
3691 Storage Batteries  
3692 Primary Batteries, Dry and Wet  
3694 Electrical Equipment for Internal Combustion Engines  
3695 Magnetic and Optical Recording Media  
3699 Electrical Machinery, Equipment, and Supplies, not elsewhere classified  
3711 Motor Vehicles and Passenger Car Bodies  
3713 Truck and Bus Bodies  
3714 Motor Vehicle Parts and Accessories  
3715 Truck Trailers  
3716 Motor Homes  
3721 Aircraft  
3724 Aircraft Engines and Engine Parts  
3728 Aircraft Parts and Auxiliary Equipment, not elsewhere classified  
3731 Ship Building and Repairing  
3732 Boat Building and Repairing  
3743 Railroad Equipment  
3751 Motorcycles, Bicycles, and Parts  
3761 Guided Missiles and Space Vehicles  
3764 Guided Missile and Space Vehicle Propulsion Units and Propulsion Unit Parts  
3769 Guided Missile and Space Vehicle Parts and Auxiliary Equipment, not elsewhere classified  
3792 Travel Trailers and Campers  
3795 Tanks and Tank Components  
3799 Transportation Equipment, not elsewhere classified  
3812 Search, Detection, Navigation, Guidance, Aeronautical, and Nautical  
3821 Laboratory Apparatus and Furniture  
3822 Automatic Controls for Regulating Residential and Commercial  
3823 Industrial Instruments for Measurement, Display and Control of Process Variables  
3824 Totaling Fluid Meters and Counting Devices  
3825 Instruments for Measuring and Testing of Electricity and Electrical Signals  
3826 Laboratory Analytical Instruments  
3827 Optical Instruments and Lenses  
3829 Measuring and Controlling Devices, not elsewhere classified  
3841 Surgical and Medical Instruments and Apparatus  
3842 Orthopedic, Prosthetic, and Surgical Appliances and Supplies  
3843 Dental Equipment and Supplies  
3844 X-Ray Apparatus and Tubes and Related Irradiation Apparatus  
3845 Electromedical and Electrotherapeutic Apparatus  
3851 Ophthalmic Goods  
3861 Photographic Equipment and Supplies  
3873 Watches, Clocks, Clockwork Operating Devices, and Parts  
3911 Jewelry, Precious Metal  
3914 Silverware, Plateware and Stainless Steelware  
3915 Jewelers' Findings and Materials and Lapidary Work  
3931 Musical Instruments  
3942 Dolls and Stuffed Toys  
3944 Games, Toys, and Children's Vehicles, except Dolls and Bicycles  
3949 Sporting and Athletic Goods, not elsewhere classified

3951 Pens and Mechanical Pencils, and Parts  
3952 Lead Pencils, Crayons, and Artists' Materials  
3953 Marking Devices  
3955 Carbon Paper and Inked Ribbons  
3961 Costume Jewelry and Costume Novelties, except Precious Metal  
3965 Fasteners, Buttons, Needles, and Pins  
3991 Brooms and Brushes  
3993 Signs and Advertising Specialties  
3995 Burial Caskets  
3996 Linoleum, Asphalted-Felt-Base, and other Hard Surface Floor Coverings  
3999 Manufacturing Industries, not elsewhere classified  
4011 Railroads, Line-Haul Operating  
4013 Railroad Switching and Terminal Establishments  
4111 Local and Suburban Transit  
4119 Local Passenger Transportation, not elsewhere classified  
4121 Taxicabs  
4131 Intercity and Rural Bus Transportation  
4141 Local Bus Charter Service  
4142 Bus Charter Service, except local  
4151 School Buses  
4173 Terminal and Service Facilities for Motor Vehicle Passenger Transportation  
4212 Local Trucking, without storage  
4213 Trucking, except local  
4214 Local Trucking, with storage  
4215 Courier Services, except by air  
4221 Farm Product Warehousing and Storage  
4222 Refrigerated Warehousing and Storage  
4225 General Warehousing and Storage  
4226 Special Warehousing and Storage, not elsewhere classified  
4231 Terminal and Joint Terminal Maintenance Facilities for Motor Freight Transportation  
4311 U.S. Postal Service  
4412 Deep Sea Foreign Transportation of Freight  
4424 Deep Sea Domestic Transportation of Freight  
4432 Freight Transportation on the Great Lakes-Saint Lawrence Seaway  
4449 Water Transportation of Freight, not elsewhere classified  
4481 Deep Sea Transportation of Passengers, except by ferry  
4482 Ferries  
4489 Water Transportation of Passengers, not elsewhere classified  
4491 Marine Cargo Handling  
4492 Towing and Tugboat Services  
4493 Marinas  
4499 Water Transportation Services, not elsewhere classified  
4512 Air Transportation, scheduled  
4513 Air Courier Services  
4522 Air Transportation, non scheduled  
4581 Airports, Flying Fields, and Airport Terminal Services  
4911 Electric Services  
4952 Sewerage Systems  
4953 Refuse Systems  
5015 Motor Vehicle Parts, used  
5093 Scrap and Waste Materials  
5171 Petroleum Bulk Stations and Terminals



City of Guadalupe  
918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434  
805-356-3896

**BUSINESS LICENSE APPLICATION  
AND  
GROSS RECEIPTS TAX FORM**

**Business Name:** \_\_\_\_\_ **Business ID:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**Primary Phone Number:** \_\_\_\_\_ **Billing Contact Name:** \_\_\_\_\_

**Billing Contact Phone number:** \_\_\_\_\_ **Billing E-Mail Address:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

**Ownership Type:** \_\_\_ Corporation \_\_\_ Partnership \_\_\_ Sole Proprietor \_\_\_ Other: \_\_\_\_\_

**Business Description:** \_\_\_\_\_

**Federal Employer ID (or Social Security Number):** \_\_\_\_\_ **State Contractor's License (if applicable):** \_\_\_\_\_

**New Business Start Date (if applicable):** \_\_\_\_\_

**Principal Owner/Officer/Partner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **E-Mail Address:** \_\_\_\_\_

Are you an industry?  Yes  No (if no, skip to other side).

**Industry Standard Industrial Code (SIC):** \_\_\_\_\_

**Industrial Stormwater Permit Waste Discharge Identification (WDID), WDID application number, Notice of Non-Applicability (NONA), or No Exposure Certification (NEC):** \_\_\_\_\_

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Continue on other side.

- 1) **Enter last year's Gross Receipts. (If new business, enter "None");** \$ \_\_\_\_\_  
 Gross Receipts "shall mean and include the total amounts received  
 or receivable from sales, services, rentals, or leases for the performance  
 of any act or service of whatever nature it may be."  
 The City is "authorized to examine such books and records of any  
 applicant for a business tax certificate as may be necessary to verify  
 the amount of the business tax due." **x .0005**
- 2) **Tax due based on Gross Receipts:** \$ \_\_\_\_\_  
 Multiply Line 1 by .0005 (50¢ per \$1000).
- 3) **Minimum Tax Due:** \$ \_\_\_\_\_  
 If home occupation or no fixed place of business in Guadalupe, enter \$100.  
 Enter \$200 for fixed place of business in Guadalupe.
- 4) **Actual Tax Due:** \$ \_\_\_\_\_  
 Enter greater of Line 2 or Line 3
- 5) **Delinquent Fee: 10% of line 4 if paid after 7/31** \$ \_\_\_\_\_
- 6) **SB1186 Mandatory disability access and ADA compliance fee** \$4.00
- 7) **Total Due: (add lines 4, 5 and 6)** \$ \_\_\_\_\_

**Return this signed form with check payable to the City of Guadalupe by June 30<sup>th</sup>.  
 Interest and penalties will be assessed for late filing.**

**I certify under penalty of perjury that the above information is true and correct to the best of my knowledge and belief:**

\_\_\_\_\_  
**Signature of Owner or Representative**

\_\_\_\_\_  
**Date**

8a.

**GUADALUPE POLICE DEPARTMENT**  
**MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY**  
**MONTH OF OCTOBER 2019**

**PART I: CRIMES**

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	1	1	1	1	1	1
211 PC ROBBERY	1	0	0	0	2	0	1	0
242/245 PC ASSAULT	5	5	1	1	49	41	24	21
459 PC BURGLARY	0	0	3	0	25	5	10	0
484/487 PC THEFT	6	0	5	0	28	5	21	3
10851 VC VEH THEFT	2	0	1	0	14	9	9	6
451 PC ARSON	0	0	0	0	0	0	1	1
<b>TOTAL</b>	<b>14</b>	<b>5</b>	<b>11</b>	<b>2</b>	<b>119</b>	<b>61</b>	<b>67</b>	<b>32</b>

**PART II: REPORTED CRIMES**

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	86	124	787	973
TOTAL REQUEST FOR SERVICE	271	308	2349	2,718
TOTAL ACTIVITY FOR THE MONTH	<b>357</b>	<b>432</b>	<b>3,136</b>	<b>3,691</b>
DOMESTIC VIOLENCE REPORTS	3	2	23	16
TOTAL PROPERTY STOLEN	<b>\$1,729</b>	<b>\$15,289</b>	<b>\$33,522</b>	<b>\$45,971</b>
TOTAL PROPERTY RECOVERED	0	0	<b>\$24,578</b>	<b>\$3,670</b>

**PART III: ARREST SUMMARY**

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	5	0	3	1	60	13	34	12
MISDEMEANOR	15	3	8	2	106	33	117	10
<b>TOTAL</b>	<b>20</b>	<b>3</b>	<b>11</b>	<b>3</b>	<b>166</b>	<b>46</b>	<b>151</b>	<b>22</b>
23152(a&b) VC ARREST	5		3		33		47	
WARRANT ARREST	3		2		37		52	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS

**GUADALUPE POLICE DEPARTMENT  
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY  
MONTH OF OCTOBER 2019**

**PART IV: NARCOTICS ACTIVITY**

TYPE OF NARCOTICS	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST
HEROIN	0	0	0	0	2	2	1	1
COCAINE	0	0	0	0	1	1	0	0
METHAMPHETAMINE	1	1	0	0	10	10	12	12
MARIJUANA	2	2	0	0	12	12	9	9
PARAPHERNALIA	1	1	1	1	2	2	15	15
TOTAL	4	4	1	1	27	27	37	37

**PART V: SPECIAL DATA**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
OFFICERS ASSAULTED	0	0	1	0
INJURED ON DUTY	0	0	1	0

**ADDITIONAL INFORMATION:**

STAFFING:	1	POLICE CHIEF	
	2	POLICE SERGEANT	1 UNFILLED POSITION
	3	POLICE CORPORALS	1 UNFILLED POSITION
	9	POLICE OFFICERS	2 UNFILLED POSITIONS
	2	OFFICE STAFF PERSONNEL	
	5	RESERVE POLICE OFFICERS	4 UNFILLED POSITION
	1	COMMUNITY SERVICE TECHNICIAN	FULL TIME POSITION UNFILLED AS A PART-TIME POSITION
	0	EVIDENCE TECHNICIAN	UNFILLED POSITION
	2	POLICE VOLUNTEER(S)	

**COMMENTS:**





# GUADALUPE FIRE DEPARTMENT



**TO:** PUBLIC SAFETY DIRECTOR, MICHAEL CASH  
**FROM:** CAPTAIN PATRICK SCHMITZ  
**SUBJECT:** MONTHLY SUMMARY OF CODE ENFORCEMENT CASES  
 October 1, 2019 – October 31, 2019

**DATE:** 11/01/2019

## CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2019-2020)	Year to date (2018-2019)
Business License (GMC 5.04.040)	0	0	0	11
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	2	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	2	1
Litter Accumulation (GMC 8.12.020)	0	5	7	32
Abatement of Weeds and Rubbish (GMC 8.16.010)	0	0	9	16
Unsafe Living Conditions (GMC 8.40.020)	0	0	0	1
Unlawful Property Nuisance (GMC 8.50.070)	1	1	7	12
Graffiti Abatement (GMC 9.07.060)	0	0	1	5
Abandoned Vehicles (GMC 10.36.010)	0	2	11	29
Unapproved Vehicle Covers (GMC 10.36.010)	1	1	2	0
Portable/fixed basketball goals (GMC 10.48.050)	0	1	5	0
Yard Sale Signs (GMC 12.13.010)	0	0	2	6
Tampering with Water Service (GMC 13.04.200)	0	0	0	0
Working Without Permits (GMC15.04.020)	0	0	1	6
Address Number (GMC 15.08.020 (505.1))	0	0	1	11
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0	2
Damage Fence (GMC 18.52.125)	0	0	0	2
Parking on Front Yard Setback (GMC 18.60.035)	1	2	10	52
Landscape Maintenance Required (GMC 18.64.120)	0	1	3	13
Inspection/Complaints (No Violation Found)	0	0	3	2
Apartment Inspections	0	80	83	201
Yearly Business Inspections	2	7	29	50
Other	1	5	12	28
<b>TOTAL</b>	<b>6</b>	<b>105</b>	<b>190</b>	<b>480</b>

Miscellaneous	This Month	Last Month	Year to Date (2019-2020)	Year to date (2018-2019)
Visitors	95	77	370	455
Public Relations (Kids day in the park, Fall festival, Trunk or treat.)	3	1	5	4
School Visits	0	0	0	1

**CALLS FOR SERVICE    October, 2019**

<b>INCIDENT TYPE</b>	<b>This Month</b>	<b>Last Month</b>	<b>Year to Date (2019-2020)</b>	<b>Year to date (2018-2019)</b>
Medical	29	35	123	107
Structure Fire	0	0	0	0
Cooking Fire	1	0	1	1
Trash or Rubbish Fire	0	0	0	1
Vehicle Fire	0	0	1	2
Grass/Vegetation Fire	1	1	4	0
Other Fire	0	0	1	0
Motor Vehicle Accidents with Injuries	4	2	13	8
Motor Vehicle Accidents No Injuries	0	3	5	11
Motor Vehicle/Pedestrian Accident	0	0	1	2
Hazardous Materials Spill/Release	3	0	4	0
Hazardous Condition Other	2	0	2	8
Water Problem/Leak	0	1	1	6
Animal Problem / Rescue	1	0	1	0
Search / Rescue	0	0	0	1
Public Assistance	2	2	7	13
Police Matter/Assistance	0	2	3	4
Illegal Burn	0	0	0	0
Smoke/CO Detector/Fire Alarm Activation	0	0	2	5
Dispatch and Canceled En-route	2	5	13	15
False Alarm	3	1	4	5
<b>TOTAL</b>	<b>48</b>	<b>52</b>	<b>186</b>	<b>189</b>

**Additional Information**

**STAFFING:**    1 Public Safety Director    (Police/Fire Chief)  
                   3 Fire Captains  
                   3 Fire Engineers  
                   1 Permit Tech/Firefighter  
                   7 Paid Call Firefighters    5 Positions Vacant  
                   2 Reserve Firefighters

**Special Coverage:**

- 4 day Strike Team Deployment to the Briceburg Fire (Type 6 engine with a 3 personnel).
- EMT coverage for Central Coast Airfest (4 personnel for 2 days)

86.



**CITY OF GUADALUPE**  
**918 Obispo Street**  
**Guadalupe, CA 93434**  
**P: (805) 356-3895**  
**F: (805) 343-0542**  
**Finance Department**

**Memorandum**

**To:** Todd Bodem, City Administrator  
**From:** Anna Marie Santillan Michaud, City Treasurer  
**Subject:** Treasurer's Report – September 2019  
**Date:** November 19, 2019

**CORRECTED TREASURER'S REPORT ON LAIF**

This memo explains the changes in the monthly Treasurer's report for September 2019 compared to the prior month. September cash increased due primarily to:

- \$183,066.00 Pioneer apartments building permits
- \$744,735.64 Sale of land to GUSD

Template was not processing correctly. Angie Pereyra in Finance helped me to correct the problem on Excel.

**Treasurer's Report  
Investments and Cash as of September 30, 2019**

<b>Local Agency Investment Fund ("LAIF") Account 98-42-346</b>		<b>6,498,081.56</b>
Deposits	RDX & RD \$250,000.00 each	500,000.00
<b>Total Investments</b>		<b>\$ 6,998,081.56</b>

<b>Cash</b>		
Checking Account 155-503815 ("Warrant Account")		443,774.86
Checking Account 155-003261 ("Payroll Account")		28,178.89
<b>Total Cash</b>		<b>\$ 471,953.75 *</b>

\*Actual ending balances reconciled to Bank Statements

The following is a summary of the City's cash and investments as of September 30, 2019 compared with the prior month.

Investments and Cash	August 31, 2019	September 30, 2019
Investments	6,498,081.56	6,998,081.56
Cash	259,686.47	471,953.75
<b>Total</b>	<b>\$ 6,757,768.03</b>	<b>\$ 7,470,035.31 **</b>

\*\* Total Cash and Investments agree to General Ledger.

Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.

CORRECTED REPORT  
Submitted: 11/19/2019

  
**Anna Marie Santillan Michaud**  
City Treasurer



**CITY OF GUADALUPE**  
**918 Obispo Street**  
**Guadalupe, CA 93434**  
**P: (805) 356-3895**  
**F: (805) 343-0542**  
**Finance Department**

**Memorandum**

**To:** Todd Bodem, City Administrator

**From:** Anna Marie Santillan Michaud, City Treasurer

**Subject:** Treasurer's Report – October 2019

**Date:** November 19, 2019

This memo explains the changes in the monthly Treasurer's report for October 2019 compared to the prior month. October cash increased due primarily to:

- \$62,273 State of CA for Underground Storage Tank
- \$71,777 MKL, Permits

**Treasurer's Report**  
**Investments and Cash as of October 31, 2019**

Local Agency Investment Fund ("LAIF") Account 98-42-346	6,998,081.56
Deposits 3rd Qtr Intere \$250,000.00 each	40,327.85
RD	150000.00
<b>Total Investments</b>	<b>\$ 7,188,409.41</b>

Cash	
Checking Account 155-503815 ("Warrant Account")	300,256.60
Checking Account 155-003261 ("Payroll Account")	24,369.60
<b>Total Cash</b>	<b>\$ 324,626.20 *</b>

\*Actual ending balances reconciled to Bank Statements

The following is a summary of the City's cash and investments as of September 30, 2019 compared with the prior month.

Investments and Cash	September 30, 2019	October 31, 2019
Investments	6,998,081.56	7,188,409.41
Cash	471,953.75	324,626.20
<b>Total</b>	<b>\$ 7,470,035.31</b>	<b>\$ 7,513,035.61 **</b>

\*\* Total Cash and Investments agree to General Ledger.

Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.

Submitted: 11/19/2019

  
**Anna Marie Santillan Michaud**  
 City Treasurer



Human Resources  
918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434  
Ph: 805.356.3893  
Fax: 805.343.5512  
Email: [villegas@ci.guadalupe.ca.us](mailto:villegas@ci.guadalupe.ca.us)

**HUMAN RESOURCES MONTHLY REPORT**  
**OCTOBER 2019**  
(includes September updates)

**RECRUITMENT**

• **Police Officer**

Three candidates are currently in backgrounds: two full-time and the other reserve. Fourth candidate withdrew application prior to background beginning.

• **Paid-Call Firefighters**

One hired on 9/24/19.

• **Finance Director**

Lorena Zarate offered and accepted position with start date of 11/18/19.

• **Water Maintenance Operator I**

Jose (Joe) Sagisi offered and accepted position. His date of hire was 10/28/19.

• **Fire Engineers (3)**

Three full-time Fire Engineers hired from internal recruitment, all with dates of hire on 9/05/19.

• **Accounting Clerk**

A part-time temporary employee was hired on 9/10/19. Full-time recruitment for this position began with the job being posted from 10/01/19 thru 10/25/19. Ten (10) applicants responded. Oral board in November.

- **Human Resources Manager**

Deadline for first job posting was 8/13/19. The position was offered and initially accepted but later withdrawn. Position was posted again on 10/01/19 indicating "Open Until Filled".

**OTHER:**

- **Workers' Compensation**

For the months of September and October three (3) claims remain open. One employee is working with no loss time. Two employees have been off work for extended periods of time. No expected dates of return on either employee at this time.

- **Labor Negotiations**

SEIU MOU finalized in September. POA MOU scheduled for approval through City Council at 11/12/19 meeting.

Meeting to discuss the IAFF MOU draft to be scheduled.





Recreation and Parks  
 918 Obispo Street  
 P.O. Box 908  
 Guadalupe, CA 93434  
 Ph: 805.356.3894  
 Fax: 805.343.5512  
 Email: [cguzman@ci.guadalupe.ca.us](mailto:cguzman@ci.guadalupe.ca.us)

**RECREATION AND PARKS MONTHLY REPORT**  
**October 2019**

**Summary of Rentals/Usage for City Facilities & Parks**

<b>FACILITY</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>THIS YEAR- TO-DATE (FY 19/20)</b>	<b>LAST YEAR- TO-DATE (FY 18/19)</b>
<b>Auditorium/Gym</b>	<b>17</b>	<b>21</b>	<b>61</b>	<b>62</b>
<b>O'Connell Park</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>11</b>
<b>LeRoy Park</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Senior Center</b>	<b>21</b>	<b>1</b>	<b>53</b>	<b>8</b>
<b>City Parking Lot</b>	<b>1</b>	<b>0</b>	<b>6</b>	<b>3</b>
<b>Council Chambers</b>	<b>16</b>	<b>15</b>	<b>30</b>	<b>33</b>

In addition, apart from formal City Council Meetings the city staff used the Council Chambers in October 2019 for a total of 8 separate times for meetings / interviews.

This past month we have had a lot of activity using the city facilities and I expect this trend to continue even more so in the coming months of November and December and into the following new year.

I continue to strive to stay in contact with the City's various fraternal and non-profit organizations in a collaborative effort to provide the City of Guadalupe and its residential community with additional volunteer and recreational opportunities. To this end our

**Recreation Commission was recently reestablished and has already had a couple of meetings. The Commission is in the final process of adopting a "Mission Statement" and targeting the immediate goals for the upcoming year.**

**On another front the upcoming season for youth basketball has just started. This year's program is a collaborative effort with The Boys & Girls Club of the Mid Coast located locally. The Club will be hosting youth basketball games on Saturday here in our City Auditorium. According to the club director there are about 10 teams at various age levels and gender. The team's practices seem to be active, fun and festive. (Here is an interesting bit of information, the City's own Chief Michael Cash will be making his debut as a basketball coach in the boy's division.) I'm sure that the teams are ready to start playing games. In addition, the parents seemed pleased with the practices and I am sure are ready / excited to come out and cheer in support their respective teams.**

**As I've stated in the past, there are many other activities going on in the City of Guadalupe with many varied opportunities to entertain and delight. On such event is a free "Thanksgiving Senior Luncheon" hosted by the Senior Advisory Committee and scheduled for 11/25/19 from 11AM until 2PM at the local Senior / Community Center. The Senior Committee with the help of a few other worthwhile organizations, hopes to spread a little cheer and share some delicious and healthy food.**

**In the coming months I hope to provide more information and updates as they occur. Especially on the progress of our City's Recreation Commission and the upcoming Leroy Park renovation!**


**Respectfully,**

**Charlie Guzman  
City of Guadalupe  
Recreation Coordinator**

**REPORT TO THE GUADALUPE CITY COUNCIL**  
**City Council Agenda of November 26, 2019**



**Prepared by:**  
Shannon Sweeney, Public Works Director/City Engineer



**Approved by:**  
Todd Bodem, City Administrator

**SUBJECT:** Guadalupe Mobility and Revitalization Plan – Presentation by Drew Finke from Opticos Design.

**RECOMMENDATION:**

That City Council set a date for the final public workshop for the Guadalupe Mobility and Revitalization Plan.

**BACKGROUND:**

The City of Guadalupe received a Sustainable Planning grant from the California Department of Transportation in the amount of \$206,450 to complete a Guadalupe Mobility and Revitalization Study (Mobility Study). City Council authorized the execution of this grant on January 9, 2018 through Resolution No. 2018–01. The consultant team received public input through focus meetings and design workshops from April 22-25, 2019. City staff received a draft of the document on September 18, 2019. Grant funding for this project will discontinue as of February 28, 2020.

**DISCUSSION:**

The purpose of the Mobility Study is to improve multi – modal mobility and accessibility for all people, to support economic vitality, to improve public safety, and to foster conditions of livability in the city. City staff is contributing to this grant with an approximate 11% match through staff time contribution.

Drew Finke from Opticos Design, a member of the consultant team will give a presentation on the process of developing the Mobility Plan, its current status, and the expectations of the final public workshop.

**FISCAL IMPACT:**

To date, the consultant team has stayed within the grant funding amount of \$206,450 and are expected to throughout the course of the grant agreement. An in-kind match of \$26,748 is being met through staff time contribution. The end of the grant agreement is February 28, 2020. No grant funds will be disbursed for work completed after this date. Therefore, it is important that the public workshop and finalization of the study be completed by February 28, 2020.

**Attachments:**

1. Presentation slides



# Guadalupe Mobility + Revitalization Plan

City of Guadalupe

November 26, 2019

Presented by:  
Drew Finke  
Opticos Design

# Project Purpose and Focus Areas

- **Improve mobility**
- **Revitalize economy**
- **Primary Focus:**
  - W. Main Street (Hwy 166)
  - Guadalupe Street (Hwy 1)
- **Secondary Focus:**
  - Obispo Street
  - 9th Street
  - 11th Street

*This project is funded by a Caltrans Sustainable Planning Grant.*





# Project Consultant Team

## Local Government Commission

Community Engagement and Project Management

## Opticos Design

Urban Design

## Michael Moule

Transportation Engineer

## Crabtree Group

Civil Engineer

## Lisa Wise Consulting

Economic Analysis and Implementation



# Project Process

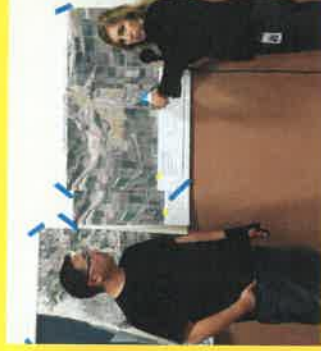
- **Survey of local businesses**
- **Community design workshop**
- **Community walking tours**
- **Administrative draft plan review**
- **Council presentation**





# What We've Heard from the Community

- **Need for safer routes to school and work for people walking and riding bikes**
- **Consider maintenance**
- **Better north-south connections across town**
- **Make streets attractive**




# Key Issues and Opportunities

- **Cross-Town Connectivity**
- **Capitalizing on Tourism**
- **Sidewalks and Safe Routes to School**
- **Businesses and Services**
- **Disconnected Growth**
- **Community Identity**

Each **Issue** has an **Opportunity** associated with it.

## 1 Cross-Town Connectivity



**Issue**

The Union Pacific railroad bisects Guadalupe in the north-south direction and acts as a barrier between the east and west sides of the community. Between W. Main Street and 9th Street — a distance over three-quarters of a mile — there are no formalized crossings over the Union Pacific tracks. The Guadalupe Amtrak train station is located in between W. Main Street and 9th Street on the west side of the tracks, making access to the train station and businesses along Guadalupe Street inconvenient for residents living east of the tracks.

**Opportunity**

Improving the safety and operational efficiency of existing crossings could help improve connectivity within Guadalupe. The U.S. Department of Transportation provides guidance for safety-enhancing features that could improve the safety of road crossings in Guadalupe, including fencing, road narrowing, pedestrian-scale lighting and signage. These measures could be especially helpful on routes with heavy or increasing automobile and truck traffic such as W. Main Street and 11th Street.

# Thinking Short-Term and Long-Term



Short-Term Thinking: Infill along Olivera Street.



Long-Term Thinking: New neighborhood near LeRoy Park.



# Framework Plan — big picture considerations

- **Multi-modal Routes**
- **Gateways**
- **Commercial/Mixed-Use Areas**
- **Linking Parks and Schools**
- **Focus Areas**
- **Trail Connections to Dunes and Santa Maria**



# Design Tools to Support Mobility + Revitalization

## Gateways



## Traffic Calming



## Routes for Pedestrians and Cyclists



## Streetscape



# More Residential Density Near Downtown

- Revitalized LeRoy Park as anchor for a new neighborhood
- Build on improvements already planned for LeRoy Park
- Extension of Pioneer St. provides better connections to park

24 Conceptual Changes for Pioneer Area

### Improvements in LeRoy Park Neighborhood

**Conceptual changes for improvements in the LeRoy Park neighborhood focus on land to the west of the Pioneer Street right-of-way.**

The illustrative plan below depicts the following recommended improvements:

- 1. Extend Pioneer Street from its current end at 6th Street to connect north to 7th Street and LeRoy Park.
- 2. Create a pedestrian connection from 10th Street to Pioneer Street. Currently, 10th Street dead ends at a cul-de-sac with a low ramp drop-off for a pedestrian only.

3. The stair connection is recommended at this area.

- 4. Extend development to the west side of the new segment of Pioneer Street. Note that the depth of the new developable block is contained by the easement from food plots. The available depth is approximately 100 feet, which is a residential block in Guadalupe.

Chapter 3 - Design Proposals

Chapter 3 - Design Proposals

Chapter 3 - Design Proposals

Chapter 3 - Design Proposals

34 Conceptual Changes for Pioneer Area

Guadalupe Mobility + Revitalization Plan



# Improvements to Downtown Core

- Ideas for mixed-use and residential infill development
- New pedestrian connection between Guadalupe St. and Olivera St.

2.1 Conceptual designs for road view

Chapter 5 - Design proposals

## Improvements in Downtown Core



**Conceptual drawings for improvements to the downtown core focused on infill development opportunities on Guadalupe Street and Olivera Street to enhance the connectivity of the urban environment and bring additional housing options to the heart of town.**

The illustrations below depict the following improvements:

- 1** Improvements to the plaza edge-grade and landscaping to create a public space and the new street use. Moving the landscaped structure that is currently located behind the parking lot forward into the plaza would bring new life and activity here. Trees can help provide a backdrop to the plaza and give a sense of enclosure along the paths.
- 2** New buildings along Guadalupe Street south of the theater will extend the urban form and provide additional housing by defining the street edge and utilizing vacant lots.



Architecture Part 1 - September 2019

Chapter 6 - Design proposals

3.1 Conceptual designs for road view



**3** A new pedestrian connection between Guadalupe Street and Olivera Street will enhance connectivity.

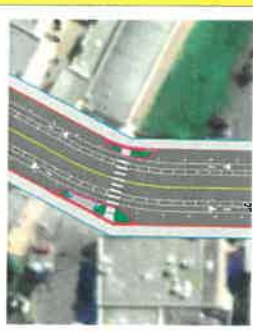
**4** Infill development on the along Olivera Street provides additional housing choice near the downtown core and helps support downtown businesses.

**5** Pedestrian enhancements, including pedestrian crossings and bus-bays near intersections, improve safety and connectivity for pedestrian.

**6** New 2.5.1.1 Road Conceptual reviews of proposed improvements to the downtown core along Guadalupe Street

**7** New 2.5.1.2 Middle right-of-way conditions

**8** New 2.5.1.3 Lower right-of-way Conceptual design for a road about crosswalk where Guadalupe Street meets between 6th Street and 8th Street



Architecture Part 2 - September 2019

**Figure 5.1.2** Right-of-way conditions for improvements to the downtown core

**Figure 5.1.3** Below The landscaped structure that is currently located behind the parking lot would be moved closer to the street to better engage the plaza.



Architecture Part 1 - September 2019

# Improvements to Downtown Core


- Ideas for mixed-use and residential infill development
- New pedestrian connection between Guadalupe St. and Olivera St.
- Options for enhanced multi-modal facility on Guadalupe Street

32 Improvements to Boulevards and Intersections

Chapter 3 - Design Proposals

Guadalupe Street (Downtown)

33




**1**

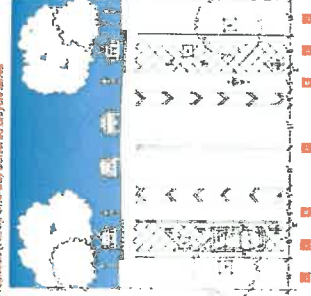
**Proposed Improvements**

- Median sidewalk
- Buffered bikeway, providing Class 2 bicycle lanes or Class 4 cycle tracks.
- Parallel for-bank diagonal. Proposed diagonal parking, with spaces for trees. This adds another layer of greenery to the street. The trees shade the cars and narrow the road, allowing traffic. Optional permeable paving and rain garden to support water drainage.
- Narrow travel lanes from 12' to 11'.

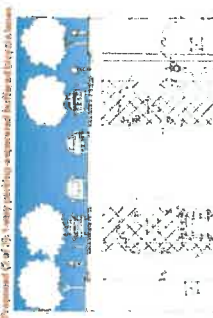
**Existing Conditions**



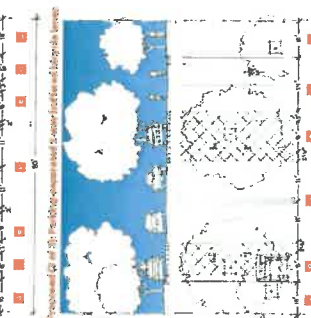
**Proposed (12' to 15') Crossway buffered bicycle lanes**



**Proposed (15' to 25') Lanes providing enhanced facilities and being 2.5 times wider**




**Proposed (25' to 35') Full Street-converted Super-Street with 10-foot wide lanes**




34

32 Improvements to Boulevards and Intersections



35



36

Guadalupe Mobility + Revitalization Plan

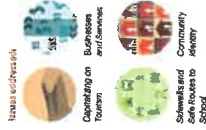


# West Main Street Gateway

- Design ideas for Pasadera mixed-use area

24 Conceptual Design for Front Plaza

Chapter 4 - Design Proposal



The illustration below depicts the following recommended improvements:

- 1. Commercial development occurs on both sides of the street to promote an exciting and engaging walkable environment. Buildings near the street edge also indicate to highway users a change in environment from the open fields to a city.
- 2. Diagonal parking is provided near the store fronts from a one-way local access lane accessible from West Main Street.

**Conceptual drawings for improvements near the Pasadera development focus on commercial development on West Main Street and improving connectivity between Pasadera and the rest of Guadalupe.**

- 3. Additional parking is provided in the area between the local access lane off of West Main Street and from Obispo Street.
- 4. A shared use path along the western edge of the commercial development provides a walking and bicycling connector from the Pasadera development to West Main Street and Obispo Street.



Guadalupe Mobility + Revitalization Plan

Acronyms Date: 12 - September 2019

Chapter 4 - Design Proposal

34 Conceptual Design for Front Plaza



- 5. Intersections on West Main Street prioritize the safety and comfort of people who walk and ride bikes, especially given the location of Frank McKinzie Intermediate School across Guadalupe Street and related tracks from the Pasadera development. A two-way street with a dedicated bike lane along West Main Street and an expanded sidewalk network provide safe routes to school.
- 6. The provision of a roundabout at West Main Street and Obispo Street provides an opportunity to improve traffic flow, provide traffic calming, and create a gateway to Obispo Street from the western edge of the development. The improvement of this intersection will also enhance Obispo Street as a north-south route between the Pasadera development and the downtown core. If a roundabout is ultimately by Caltrans to be infeasible, a signalized intersection is also discussed in Section 5.3.



Figure 3.3.4.17. Final Conceptual drawing of proposed improvements to West Main Street and Pasadera, including commercial development oriented to the street, intersection of West Main Street and Obispo Street, and a roundabout at the intersection of West Main Street and Obispo Street.

Figure 3.3.4.18. Proposed Diagonal parking

Acronyms Date: 12 - September 2019


Guadalupe Mobility + Revitalization Plan

# West Main Street Gateway

- Design ideas for Pasadera mixed-use area
- Options for enhanced multi-modal facilities on Obispo and W. Main Street

5

0.2 Proposed boundaries and alternatives



Chapter 3 — Design Response

## W. Main Street (West of Guadalupe Street)

0.3 Proposed boundaries and alternatives

Proposed Improvements

- Main sidewalk
- Post lines for bike lanes on both sides of road
- Narrow travel lanes from 12' to 11'
- Maintain agricultural ditch


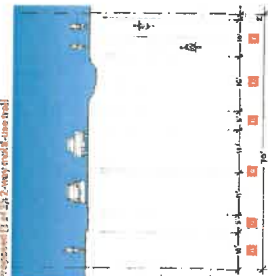


Figure 6.8.2.7. Existing conditions (map courtesy of Google Maps)

Chapter 4 — Design Response

Proposed (1) of 0.2.2. Very modified use road



Proposed Improvements

- Main sidewalk
- Shoulder
- Narrow travel lanes from 12' to 11'
- Ditch narrowed and rebuilt as reinforced concrete
- Multi-use trail for pedestrians and people riding bikes

Chapter 3 — Design Response

## W. Main Street (West of Guadalupe Street)

0.2 Proposed boundaries and alternatives

Proposed Improvements

- Main sidewalk
- Shoulder
- Narrow travel lanes from 12' to 11'
- Ditch narrowed and rebuilt as reinforced concrete
- Multi-use trail for pedestrians and people riding bikes

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Guadalupe Mobility - Revitalization Plan

45

Guadalupe Mobility - Revitalization Plan

# West Main Street Gateway

- Design ideas for Pasadera mixed-use area
- Options for enhanced multi-modal facilities on Obispo and W. Main
- Design options for W. Main interseptions

3.2 Improvements to Pavement and Illumination

Chapter 2 – Design Proposals

Chapter 1 – Design Proposals

5.3 Improvements to Pedestrians and Bicyclists

### Option 1: Roundabout

Option 1 is the recommended preferred alternative, which includes a single lane roundabout on West Main Street with both Obispo Street and Flower Avenue. Also shown is a second (Option 1b) roundabout on the eastbound right turn lane, and a northbound right turn lane at Obispo Street. This variant should be sufficient to handle the very conservative (high) trip generation shown in the Traffic Impact Analysis (TIA). If there is a strong concern that the traffic volume may eventually exceed the capacity of a single-lane roundabout, it is strongly recommended that the roundabout be upgraded to a two-lane roundabout, but although it is not, it can be easily upgraded to accommodate the additional turn lanes.

\*Option 1b is a work in progress

#### Roundabout Design Features

- Mountable traffic islands for large vehicles (light grey in plan)
- Position refuge areas in crosswalks between travel directions to reduce crossing distance
- Painted median corners to improve visibility at intersections of Obispo Street and East of Flower Avenue.
- Multi-use path to connect proposed bicycle lanes on Obispo Street to bicycle lanes on Guadalupe Street and provide safe access for bicyclists to access front entrance to McJanice Intermediate School.



Obispo Street Roundabout



Flower Avenue Roundabout

48 Guadalupe Mobility + Revitalization Plan

September 2018

### Option 2: Signalized Intersection

Option 2 includes signalized intersections on West Main Street at Obispo Street and Flower Avenue. This option is recommended if Caltrans determines that roundabouts are not feasible, or if the existing negative public sentiment for roundabouts makes the roundabout option undesirable.



Obispo Street Signalized Intersection



Flower Avenue Signalized Intersection

49 Guadalupe Mobility + Revitalization Plan

September 2018

### Signalized Intersection Design Features

- At Obispo Street, dedicated right turn lanes for all approaches and dedicated right turn lanes for eastbound W. Main Street and northbound Obispo Street.
- At Flower Avenue, dedicated left turn lanes for all approaches on W. Main Street and a dedicated right turn lane for northbound Flower Avenue.
- Left turn lanes convert to center turn lane west of Obispo Street and East of Flower Avenue.
- Multi-use path to connect proposed bicycle lanes on Obispo Street to bicycle lanes on Guadalupe Street and provide safe access for pedestrians and bicyclists to access front entrance to McJanice Intermediate School.

# Implementation Strategies

## Big-Picture Concepts

**4.1 Implementation Strategies**

The purpose of this section is to provide a high-level overview of the implementation strategies for the plan. This section is organized into three main categories: **Public Art**, **Programming That Activates the Street**, and **Reduce Regulatory Barriers**.

**3 Reduce Regulatory Barriers**

Barriers to development are a major obstacle to growth and economic vitality. This section outlines strategies to reduce regulatory barriers, including streamlining the permitting process, simplifying zoning codes, and providing technical assistance to developers.

## Specific Implementation Items

**Table 1: Implementation Strategies**

Strategy	Priority	Responsible Agency	Timeline
Streamline the permitting process	High	City of Guadalupe	2023-2025
Simplify zoning codes	Medium	City of Guadalupe	2024-2026
Provide technical assistance to developers	Low	City of Guadalupe	Ongoing

**Table 2: Implementation Strategies**

Strategy	Priority	Responsible Agency	Timeline
Streamline the permitting process	High	City of Guadalupe	2023-2025
Simplify zoning codes	Medium	City of Guadalupe	2024-2026
Provide technical assistance to developers	Low	City of Guadalupe	Ongoing

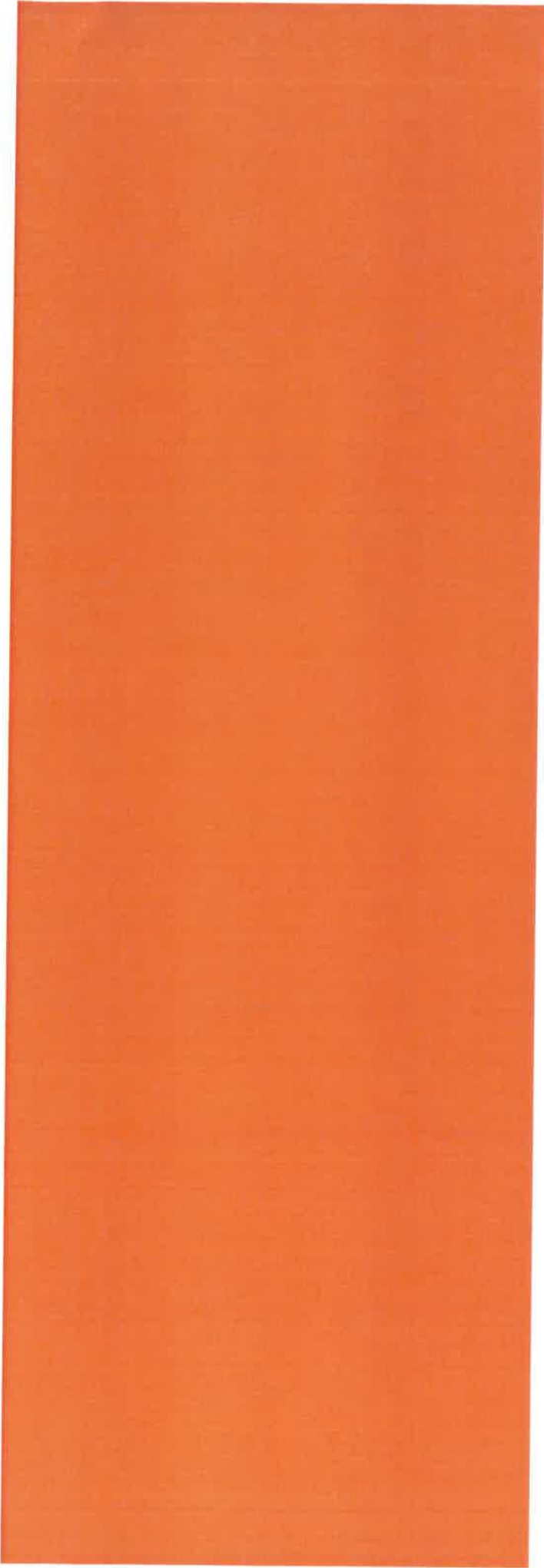


## Next Steps

- **Public Workshop on Plan**
  - Opportunity for a deeper dive into plan details
  - Examine opportunities for coordination with other planning efforts
  - Identify refinements to plan content prior to final draft
  - January 7?
- **Council Hearing on Final Draft of Plan**
  - Date TBD prior to February 28



# Any Questions?



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of November 26, 2019**



**Prepared by:**  
**Shannon Sweeney, Public Works Director/City Engineer**



**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Adoption of a Resolution approving of a Two-Year Agreement with Cassia Landscape for Landscape Maintenance Services.

**RECOMMENDATION:**

That the City Council adopt a resolution approving a two-year agreement with Cassia Landscape, for landscape maintenance services.

**BACKGROUND:**

On August 9, 2019, the City issued a Request for Proposals (RFP) inviting qualified and experienced vendors to provide landscape maintenance services for the City. Staff published the required Notice of the RFP in a newspaper of general circulation on August 9, 2019. The deadline for submittal of such proposals was August 30, 2019. The City received four (4) qualified proposals. The top three bidders were interviewed. It was clear to the interview panel that the original RFP lacked the specifics necessary to hold the vendor accountable for the quality of work the City desired, and that the best course of action was to reject the bids and reissue the RFP with more specific details.

On October 9, 2019, the City reissued the Request for Proposals (RFP) with more specifics on the expectations of service. Staff published the required Notice of the RFP in a newspaper of general circulation on October 11, 2019. The deadline for submittal of these proposals was October 23, 2019. The City received seven (7) qualified proposals. City staff interviewed the top candidate (the other three were interviewed previously). The interview panel was happy with the lowest bidder.

**DISCUSSION:**

City staff is recommending that the City enter into a two-year agreement (with opportunity to renew for two additional two-year terms) for landscape maintenance services with Cassia Landscape for the proposed price of \$3,630.00 per month; 30 percent more than the price of \$2,795.00 established in 2012; seven percent more than the current month-to-month price offered by our previous contractor; and lowest of the seven bids received as a result of the RFP, which included our current vendor.

Attachment "A" is a one-page summary of the seven (7) proposals that were submitted as a result of issuing the RFP. Cassia's initial proposal did not represent prevailing wages. They were still lowest bid, even after resubmitting their bid to reflect prevailing wages. Their reference indicated good service, and all members of the interview panel support hiring this firm. The Field Manager and his staff will administer the new agreement with Cassia.

Sufficient funds were budgeted this fiscal year only for the amount of our previous vendor. The new vendor will cost \$25,410.00 for the remainder of the year, \$5,845.00 more than the previous vendor. Additional funds are available in the general fund from the cost savings realized by servicing the Jack O'Connell booster pump rather than replacing it, which resulted in a savings of \$25,550.00.

**ATTACHMENTS:**

1. Attachment "A" one-page summary of the seven (7) proposals that were submitted as a result of issuing the RFP.
2. Resolution No. 2019-77 approving an agreement between the City of Guadalupe and Cassia Landscape, for Landscape Maintenance Services.
3. Agreement with Cassia Landscape



# Attachment "A"



## BID OPENING REPORT

Bids were opened on Thursday 10/24/19 at 4:20 a.m.  
p.m.  
For Landscape & maintenance services

Pre-Bid Estimate \_\_\_\_\_

CONTRACTOR:

BID AMOUNT:

1. <u>Rainscape Landscape Services</u>	<u>4,330</u>
2. <u>Allweather Landscape</u>	<u>4,075</u>
3. <u>Oakridge Landscape</u>	<u>6,055</u>
4. <u>Bravo's Landscape maintenance</u>	<u>23,385</u>
5. <u>Exclencia Maintenance &amp; landscaping.</u>	<u>21,460</u>
6. <u>Lawson Landscape</u>	<u>6,595</u>
7. <u>Cassia Landscape</u>	<u>2,965</u>
8. _____	<u>\$3,630 with prevailing wage</u>
9. _____	
10. _____	
11. _____	
12. _____	
13. _____	
14. _____	
15. _____	

Signed: \_\_\_\_\_

Date: 10/24/19

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.

THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

**RESOLUTION NO. 2019-77**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE APPROVING AN AGREEMENT BETWEEN THE CITY OF GUADALUPE AND CASSIA LANDSCAPE, FOR LANDSCAPE MAINTENANCE SERVICES**

**WHEREAS**, on October 9, 2019, the City issued a Request for Proposals (RFP) inviting qualified and experienced vendors to provide landscape maintenance services for the City. The deadline for submittal of such proposals was October 23, 2019; and

**WHEREAS**, the City received seven (7) qualified proposals; and

**WHEREAS**, Cassia Landscape submitted the most responsive, least-cost proposal for landscaping services; and

**WHEREAS**, Cassia Landscape is the responsible offeror whose proposal is the most advantageous to the City, taking into consideration price and the evaluation factors set forth in the updated request for proposals, as explained in Attachment "A" to the staff report; and

**WHEREAS**, City staff is recommending that the City enter into a two-year agreement for landscape maintenance services with Cassia Landscape, for the price of \$3,630/month, with the option of extending the contract for two additional two-year terms upon favorable service.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Guadalupe as follows: That the City Council of the City of Guadalupe adopts a resolution approving a two-year agreement between the City of Guadalupe and Cassia Landscape, for landscape maintenance services, with the option of extending the contract for two additional two-year terms upon favorable service.

**PASSED AND ADOPTED** at a regular meeting on the 26<sup>th</sup> day of November 2019 by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2019-77**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held November 26, 2019, and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Phillip Sinco, City Attorney

**AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES  
BETWEEN  
THE CITY OF GUADALUPE  
AND  
CASSIA LANDSCAPE**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "**Agreement**") is made and entered into this 26<sup>th</sup> day of November 2019, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and Cassia Landscape ("**Contractor**"), a sole proprietorship, in Guadalupe, California.

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of two (2) years from the date of execution of this Agreement, as first shown above. Such term may be extended for two additional two-year terms upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit B (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, sub-consultant contracts and miscellaneous expenses. City shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in

subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Consultant with specific items in dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within thirty (30) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. Unless proprietary in nature, all original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

#### Section 8. Status of Consultant.

(a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Consultant or any of Consultant's officers, employees or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees or agents are in any manner officials, employees or agents of City.

(c) Neither Consultant nor any of Consultant's officers, employees or agents shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner.

Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Consultant agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant, its officers, employees, agents or subconsultants, shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be

considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subconsultant of Consultant, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

#### Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "Indemnitees") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "Claims") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of, any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 16 shall ensure



Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant, its agents, representatives or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request.

Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement.

(4) Errors and omission liability insurance appropriate to the Consultant's profession.

B. Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:

(1) General Liability: \$2, 000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation and Employer's Liability: Workers' Compensation as required by the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident.

(4) Errors and Omissions Liability \$1,000,000 per claim.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) All Policies: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) General Liability and Automobile Liability Coverages.

(a) City and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.

(b) Consultant's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Consultant's insurance.

(c) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

(3) Workers' Compensation and Employer's Liability Coverage. Unless the City Administrator otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Consultant.

D. Other Requirements: Consultant agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this Agreement have been met. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

(1) Consultant shall furnish certificates and endorsements from each subconsultant identical to those Consultant provides.

(2) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(3) The procuring of such required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 18. Continuity of Personnel. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in

Consultant's staff assigned to perform the services required under this Agreement, prior to any such performance.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

(b) Consultant may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Consultant or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Consultant or City, all property belonging exclusively to City which is in Consultant's possession shall be returned to City. Consultant shall furnish to City a final invoice for work performed and expenses incurred by Consultant, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 20. Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to Consultant.

Section 21. Excusable Delays. Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of the City, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 22. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 23. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: City Administrator  
City of Guadalupe  
918 Obispo Street  
Guadalupe, CA 93434

To Consultant: Cassia Landscape  
P.O. Box 1511  
Arroyo Grande, CA 93421

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute. The person or persons executing this Agreement on behalf of the Consultant represents and warrants that they have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

Section 25. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of

reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CONTRACTOR:

CITY OF GUADALUPE

By: \_\_\_\_\_  
Ariston Julian, Mayor

By: \_\_\_\_\_

Title: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_

\_\_\_\_\_  
Philip F. Sinco, City Attorney

Title: \_\_\_\_\_

**Guadalupe Landscape Maintenance Scope of Work  
EXHIBIT A**

General

- Contractor shall coordinate a master schedule on an annual basis with City's Field Manager, including anticipated maintenance. Deviations from the schedule due to rain, special events, or other unforeseen circumstances shall be mutually coordinated between contractor and City's Field Manager.
- All work shall be performed in a good and workmanlike manner by skilled experienced workers. Employees shall be in uniform, with clearly designated vehicle(s) bearing the company name.

Turf Maintenance

- Mow as needed to keep turf no greater than 3 inches in height. Remove trash before mowing.
- Edge turf along all hardscape.
- Fertilize turf areas three times per year with 1/2 pound nitrogen per 1,000 ft.<sup>2</sup>.
- Keep turf no greater than 10% weeds.
- Apply four post-emergent herbicides per year.
- Apply two pre-emergent herbicides per year.
- Aerate turf twice per year.
- Turf clippings shall be mulched in place.
- Thatch once per year.

Tree management

- All trees along sidewalks, islands, parking lots shall be maintained with an 8-foot canopy.
- All trees along streets shall be maintained with a 10-foot canopy.
- Tree suckers shall be removed as they sprout.
- Trees shall be fertilized three times per year with the broadcast fertilizer ½ pound nitrogen per 1,000 ft.<sup>2</sup>.
- Additional tree maintenance shall be per separate proposal.

Bed management

- Shrubs shall be heavily pruned during the dormant season (November through February), except for spring flowering shrubs which shall be heavily pruned just after flowering.
- Shrubs shall be shaped throughout the season to maintain an orderly look (natural or formal, depending on previous treatment).
- Shrubs shall be maintained so as not to encroach upon sidewalks or parking lots (kept within planting area).

- Perennials shall be reduced in late May by half by rounding and mounding them to produce greater dense growth and better flowering. They shall be reduced to a height of 4-5 inches in the winter between January 1 and February 15.
- Ground cover shall be maintained in a healthy manner with no dead leaves or long runners. It shall be scalped in February for new growth.
- Ground cover shall be maintained so as not to encroach upon sidewalks or parking areas (maintained within planting area).
- All planted ornamental grasses shall be reduced to a 10% height by February 15 of each year.
- Dead plants shall be reported to the City's Field Manager upon discovery.
- All irrigated beds shall receive a slow release fertilizer (three-month lifespan) three times per year.
- All beds shall be maintained to be kept weed and trash free.
- Beds shall receive two pre-emergent herbicide treatments each year and all necessary post-emergent herbicides.
- Shrubs on the south side of the sidewalk on the north side of W. Main St. from Nelson to Calle Cesar Chavez shall remain under 3 feet.

#### Irrigation systems

- Irrigation systems will be monitored each visit, adjusted as appropriate for the season, and battery operated controllers checked for battery life.
- Sprinkler heads shall be replaced within 24 hours of damage or malfunction.
- Any damage caused by the contractor shall be repaired by the contractor at no cost to the client.
- Irrigation systems will receive a full system check once a month to include adjusting heads, clearing up nozzles, checking for leaks or breaks, and poor coverage. A report shall be submitted to the City's Field Manager in writing with repairs needed and their cost monthly.
- All irrigation systems shall be maintained so as to avoid runoff and spraying onto impervious pavement.

#### Weeds

- Broadleaf weeds such as dandelions shall be removed by hand before going to seed.
- Mustard shall be removed by hand before exceeding 10 inches in height.
- All other weeds shall be trimmed before exceeding a height of 10 inches.
- Weeds shall be trimmed to a height of no greater than 4 inches.
- All tree wells and horseshoe pits shall remain weed free.

#### Chemicals

- All necessary treatments for pest, disease, and weed control shall be included in this contract, excluding bees, rodents, and termites.
- Implement practices that reduce the use and discharge of chemicals, including the use of non-chemical treatment of pesticide, herbicide, and fertilizer use when possible.



- Collect and properly dispose of unused herbicides, pesticides, and fertilizers.

#### Cleanup

- All sidewalks and parking lots shall be blown free of landscape debris at the end of each visit with trash being removed from the area first.
- All debris shall be removed from the site at the end of each visit unless otherwise agreed upon for composting on site.
- Leaves shall be removed from beds during all visits for crisp clean look.
- Expansion joints, cracks, and curb lines shall remain weed free.

#### Locations (see map):

1. City Hall
2. Central Park
3. Leroy Park
4. North Guadalupe Street Gateway Monument
5. Guadalupe Street Bulb Outs (5 locations)
6. Tognazzini Park
7. Paco Pereyra Park
8. Bonita Park
9. West Main Street Landscaping (Nelson to Cesar Chavez, North side of West Main Street)
10. West Main Street Medians Landscaping (Pacific Dunes, Point Sal Dunes, Santa Barbara Street and Callie Cesar Chaves)
11. O'Connell Park
12. South Guadalupe Street Gateway Monument
13. Amtrak Station
14. West Main Street Landscaping (Between Obispo Street and Flower Street)
15. Obispo Street Water Yard
16. Elevated Water Tank Yard
17. Bonita Water Tank Yard

## Exhibit B

Name: Mark Mayberry Title: Owner  
 Company: Cassia Landscape  
 Phone Number: 805 627-2038 Fax Number: \_\_\_\_\_  
 Address: P.O. Box 1511 Arroyo Grande, CA. 93421  
 Email: mmayberry@cassialandscape.com  
 Qualifications (feel free to include brochure): \_\_\_\_\_

Site	Monthly total this site
1. City Hall	396.60
2. Central Park	170.00
3. Leroy Park	481.60
4. N. Guadalupe St Gateway Monument	40.00
5. Guadalupe St Bulb Outs (5 locations)	40.00
6. Tognazzini Park	245.00
7. Paco Pereyra Park	255.00
8. Bonita Park	80.00
9. W. Main St (north side, Nelson to Calle Cesar Chavez)	245.00
10. W. Main Street Medians (Pacific Dunes, Point Sal Dunes, Santa Barbara St and Calle Cesar Chavez)	80.00
11. O'Connell Park	1123.00
12. S. Guadalupe St Gateway Monument	40.00
13. Amtrak Station	80.00
14. W. Main St (Between Obispo St and Flower St)	155.00
15. Obispo Street Water Yard	80.00
16. Elevated Water Tank Yard	40.00
17. Bonita Water Tank Yard	80.00
<b>Monthly Total</b>	<b>3,630.00</b>

### References

- Name: Darren Peterson Phone number: 805 886-2434
- Name: Gary Stevenson Phone number: 805 704-8000
- Name: Alex Ford Phone number: 805 692-2500