

City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, February 11, 2020

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr.
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

PRESENTATIONS

- Zubi R Olin - 2020 Census
- Kevin Pearce, California State Parks Commander – Oso Flaco

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

CEREMONIAL CALENDAR

- Oath of Office –swearing in Edwin Ruiz, Police Officer

CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Payment of warrants for the period ending February 5, 2020 to be approved for payment by the City Council.
3. Approve the Minutes of the City Council Regular Meeting of January 14, 2020 to be ordered filed.
4. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - a. Planning Department Report for January 2020
 - b. Building Department Report for January 2020
 - c. Public Works / City Engineer Report for January 2020

CITY ADMINISTRATOR REPORT: (Information Only)

REGULAR BUSINESS

5. Wastewater Operator-in-Training Position.

Written Report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council adopt Resolution No. 2020-11 the creation of a Wastewater Operator-in-Training position, and approving a job description and salary range for the position.

6. Adoption of a resolution approving of an agreement with Tyler Technologies for Incode accounting system software.

Written Report: Lorena Zarate, Finance Director

Recommendation: That the City Council adopt Resolution No. 2020-12 approving an agreement with Tyler Technologies for Incode accounting system software.

7. Timeline for Placing Measures on the November 2020 Ballot and Community Outreach Efforts.

Written Report: Philip F. Sinco, City Attorney

Recommendation: That the City Council receive the information contained in the staff report and provide direction on community outreach efforts.

FUTURE AGENDA ITEMS

ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS AND UPDATES

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 7th day of February 2020.

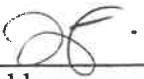


Todd Bodem, City Administrator


PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, February 25, 2020 at 6:00 pm / Regular Meeting			
Census Presentation – Marco Zaldivar	Presentation		
Escalante Meadows	Planning Department	Public Hearing	
Measure A Program of Projects	Public Works Dept	Public Hearing	
Rule 20A Underground	Public Works Dept	Public Hearing	
Second Quarter Financial Report & Mid Year Budget Review	Finance Department	Regular Business	
Facility User Fees	Recreation Department	Regular Business	
Mobility Plan Finalization	Public Works Dept	Regular Business	
Tuesday, March 10, 2020 at 6:00 pm / Regular Meeting			
2018 & 2019 State of California Tobacco Report City of Guadalupe "F" Tobacco Ordinance	City Attorney	Regular Business	
Purchasing Guidelines	Finance Department	Regular Business	
Tuesday, March 24, 2020 at 6:00 pm / Regular Meeting			
Approval to create the position of Emergency Preparedness Coordinator	Police Department	Regular Business	
Approval to create the position of Code Compliance	Police Department	Regular Business	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Foot Print Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
Proposition 68 Update	March 10, 2020	Ariston – Request CC	Update
Vacant Property Ordinance		Todd Bodem	New Business
Tree Ordinance		Philip F. Sinco	New Business
Air B&B Policy & Standards		Ariston – Request CC	New Business

REPORT TO THE CITY COUNCIL
Council Agenda of February 11, 2020


Prepared by


City Administrator
Todd Bodem


Finance Director
Lorena Zarate

SUBJECT: Payment of warrants for the period ending February 05, 2020 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION: That the City Council review and approve the listing of hand checks and warrants to be paid on February 12, 2020

BACKGROUND: Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

P.O. BOX 310036 *** VENDOR.: AME09 (AMERICAN ASPHALT SOUTH, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-147R	RETENTION MONIES 2019 PAVEMENT MAINTENANCE	02-20	10/30/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	RETENTION MONIES 2019 PAVEMENT MAINTENANCE	71	4454 3150	1	12858.89	12858.89
		(MEASURE A MEASURE A Imp.Other/Build)				
				Invoice Extension ---->		12858.89
				Vendor Total ----->		12858.89

4050 FLAT ROCK DRIVE *** VENDOR.: AQU01 (AQUA-METRIC SALES COMPANY CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
NV0076512	2''OMNI C2 100CFT	02-20	01/22/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2''OMNI C2 100CFT	10	4420 1535	1	1827.02	1827.02
		(Wtr. Oper. Fund Water Operating Meters)				
				Invoice Extension ---->		1827.02
				Vendor Total ----->		1827.02

AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
534856485	WKLY WET MOP,RUBBER MAT,DUST MOP,BAR MOP,CITY MAT	02-20	01/21/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WKLY WET MOP,RUBBER MAT,DUST MOP,BAR MOP,CITY MAT	01	4145 2150	1	37.33	37.33
		(General Fund Building Mtce Profl Services)				
				Invoice Extension ---->		37.33

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
534856486	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHIRT	02-20	01/21/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHIRT	01	4145 2150	1	.28	.28
		(General Fund Building Mtce Profl Services)				
0002	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHIRT	01	4300 2150	1	.29	.29
		(General Fund Parks & Rec Profl Services)				
0003	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHIRT	10	4420 2150	1	1.69	1.69
		(Wtr. Oper. Fund Water Operating Profl Services)				
0004	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHIRT	12	4425 2150	1	1.69	1.69
		(Wst.Wtr.Op.Fund Wastewater Profl Services)				
0005	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHIRT	71	4454 2150	1	1.69	1.69
		(MEASURE A MEASURE A Profl Services)				
0006	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHIRT	10	4420 2150	1	15.35	15.35
		(Wtr. Oper. Fund Water Operating Profl Services)				
				Invoice Extension ---->		20.99

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
534856487	WKLY DUST MOP,RUBBER MAT,BAR MOP,SHOP TOWEL	02-20	01/21/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WKLY DUST MOP,RUBBER MAT,BAR MOP,SHOP TOWEL	12	4425 2150	1	72.35	72.35
		(Wst.Wtr.Op.Fund Wastewater Profl Services)				
				Invoice Extension ---->		72.35

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
534856488	WKLY GUTIERREZ,MERAZ-PANT,SHRT	02-20	01/21/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WKLY GUTIERREZ,MERAZ-PANT,SHRT	01	4145 2150	1	.74	.74
		(General Fund Building Mtce Profl Services)				

AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0002	WKLY GUTIERREZ,MERAZ-PANT,SHRT				
0003	WKLY GUTIERREZ,MERAZ-PANT,SHRT				
					Invoice Extension ---->
					7.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534873536	WKLY WET MOP,RUBBER MAT,CITY MAT,DUST MOP,BAR MOP	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY WET MOP,RUBBER MAT,CITY MAT,DUST MOP,BAR MOP	01 4145 2150	1	37.33	37.33
					Invoice Extension ---->
					37.33

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534873537	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	01 4145 2150	1	.30	.30
0002	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	01 4300 2150	1	.30	.30
0003	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	10 4420 2150	1	1.79	1.79
0004	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	12 4425 2150	1	1.79	1.79
0005	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	71 4454 2150	1	1.79	1.79
0006	WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	10 4420 2150	1	15.52	15.52
					Invoice Extension ---->
					21.49

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534873538	GUTIERREZ JUNIOR - PREP XTRASUITS	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GUTIERREZ JUNIOR - PREP XTRASUITS	12 4425 2150	1	364.05	364.05
					Invoice Extension ---->
					364.05

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534873539	WKLY GUTIERREZ,MERAZ - PANT,SHRT	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY GUTIERREZ,MERAZ - PANT,SHRT	01 4145 2150	1	.74	.74
0002	WKLY GUTIERREZ,MERAZ - PANT,SHRT	01 4300 2150	1	.75	.75
0003	WKLY GUTIERREZ,MERAZ - PANT,SHRT	71 4454 2150	1	5.95	5.95
					Invoice Extension ---->
					7.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534873546	NYLON RUBBER MAT,INVENTORY MAINTENANCE,SERVICE CRG	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	NYLON RUBBER MAT,INVENTORY MAINTENANCE,SERVICE CRG	01 4200 1550	1	88.03	88.03
					Invoice Extension ---->
					88.03

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534890494	WKLY WET MOP,NYLON MAT,DUST MOP,BAR MOP	02-20	02/04/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY WET MOP,NYLON MAT,DUST MOP,BAR MOP	01 4145 2150	1	41.21	41.21
					Invoice Extension ---->
					41.21

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 AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534890495	WKLY PENA,SAGISIS,VIDALES-COVR PANT,SHRT,PANT	02-20 02/04/20 N N N	A-NET30 FROM INVOICE	2010	
0001	WKLY PENA,SAGISIS,VIDALES-COVR PANT,SHRT,PANT	01 4145 2150	1	.32	.32
	(General Fund Building Mtce Profl Services)				
0002	WKLY PENA,SAGISIS,VIDALES-COVR PANT,SHRT,PANT	01 4300 2150	1	.33	.33
	(General Fund Parks & Rec Profl Services)				
0003	WKLY PENA,SAGISIS,VIDALES-COVR PANT,SHRT,PANT	10 4420 2150	1	1.95	1.95
	(Wtr. Oper. Fund Water Operating Profl Services)				
0004	WKLY PENA,SAGISIS,VIDALES-COVR PANT,SHRT,PANT	12 4425 2150	1	1.95	1.95
	(Wst.Wtr.Op.Fund Wastewater Profl Services)				
0005	WKLY PENA,SAGISIS,VIDALES-COVR PANT,SHRT,PANT	71 4454 2150	1	1.95	1.95
	(MEASURE A MEASURE A Profl Services)				
0006	WKLY PENA,SAGISIS,VIDALES-COVR PANT,SHRT,PANT	10 4420 2150	1	14.99	14.99
	(Wtr. Oper. Fund Water Operating Profl Services)				
	Invoice Extension ---->				21.49

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534890496	WKLY DUST MOP,SODA TOWEL,BAR MOP,NYLON MAT	02-20 02/04/20 N N N	A-NET30 FROM INVOICE	2010	
0001	WKLY DUST MOP,SODA TOWEL,BAR MOP,NYLON MAT	12 4425 2150	1	102.68	102.68
	(Wst.Wtr.Op.Fund Wastewater Profl Services)				
	Invoice Extension ---->				102.68

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534890497	WKLY CUTIERREZ,MERAZ-PANT,SHRT	02-20 02/04/20 N N N	A-NET30 FROM INVOICE	2010	
0001	WKLY CUTIERREZ,MERAZ-PANT,SHRT	01 4145 2150	1	.74	.74
	(General Fund Building Mtce Profl Services)				
0002	WKLY CUTIERREZ,MERAZ-PANT,SHRT	01 4300 2150	1	.75	.75
	(General Fund Parks & Rec Profl Services)				
0003	WKLY CUTIERREZ,MERAZ-PANT,SHRT	71 4454 2150	1	5.95	5.95
	(MEASURE A MEASURE A Profl Services)				
	Invoice Extension ---->				7.44
	Vendor Total ----->				829.27
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P.O. BOX 279 *** VENDOR.: CAL04 (CAL COAST MACHINERY, INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
593296	ORING,ELBOW FITTING,HYDRAULIC HOSE 3/8	02-20 01/03/20 N N N	A-NET30 FROM INVOICE	2010	
0001	ORING,ELBOW FITTING,HYDRAULIC HOSE 3/8	12 4425 1400	1	59.56	59.56
	(Wst.Wtr.Op.Fund Wastewater Equipment Maint)				
	Invoice Extension ---->				59.56

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
594592	FILTER ELEMENT (3)	02-20 01/10/20 N N N	A-NET30 FROM INVOICE	2010	
0001	FILTER ELEMENT (3)	12 4425 1400	1	57.44	57.44
	(Wst.Wtr.Op.Fund Wastewater Equipment Maint)				
	Invoice Extension ---->				57.44

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
596799	FREIGHT INBOUND - LABOR	02-20 01/22/20 N N N	A-NET30 FROM INVOICE	2010	
0001	FREIGHT INBOUND - LABOR	12 4425 1400	1	354.85	354.85
	(Wst.Wtr.Op.Fund Wastewater Equipment Maint)				
	Invoice Extension ---->				354.85

Vendor Total -----> 471.85
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P.O. BOX 790408 *** VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0018	UNIT 19-01 WINDOW BARS	02-20	01/15/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	UNIT 19-01 WINDOW BARS	01	4200 1550	1	241.10	241.10
		(General Fund Police Op Supp/Expense)				
		Invoice Extension ---->				241.10

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0381	6FT CORD,2.4A WALL,SURGE STRIP,CHOUT BAG	02-20	01/13/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	6FT CORD,2.4A WALL,SURGE STRIP,CHOUT BAG	01	4200 1550	1	32.79	32.79
		(General Fund Police Op Supp/Expense)				
		Invoice Extension ---->				32.79

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0389	POLICE DEPT PURCHASE	02-20	01/30/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	POLICE DEPT PURCHASE	01	4200 1550	1	121.98	121.98
		(General Fund Police Op Supp/Expense)				
		Invoice Extension ---->				121.98

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0828-C	WAL MART RETURN - ISSUED CREDIT	02-20	01/13/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WAL MART RETURN - ISSUED CREDIT	01	4200 1550	-1	28.08	-28.08
		(General Fund Police Op Supp/Expense)				
		Invoice Extension ---->				-28.08

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1231	ESCALANTE MEADOWS PROJECT MAILING	02-20	01/15/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ESCALANTE MEADOWS PROJECT MAILING	01	2271	1	20.05	20.05
		(General Fund Guadalupe Ranch Acres)				
		Invoice Extension ---->				20.05

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2393	POLICE DEPT PURCHASE	02-20	02/01/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	POLICE DEPT PURCHASE	01	4200 1550	1	14.03	14.03
		(General Fund Police Op Supp/Expense)				
		Invoice Extension ---->				14.03

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2471	EXTENDED TASERX26 BATTERY,TASER CARTRIDGES,TASER	02-20	01/21/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	EXTENDED TASERX26 BATTERY,TASER CARTRIDGES,TASER	01	4200 1550	1	1217.17	1217.17
		(General Fund Police Op Supp/Expense)				
		Invoice Extension ---->				1217.17

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2960	WEB HOSTING ACCOUNT	02-20	01/17/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WEB HOSTING ACCOUNT	01	4140 2150	1	21.90	21.90
		(General Fund Non-Departmentl Prof'l Services)				
		Invoice Extension ---->				21.90

P.O. BOX 790408

*** VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3535	HIGH SPEED HDMI	02-20	01/09/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	HIGH SPEED HDMI	01 4120 1550 (General Fund Finance Op Supp/Expense)	1	7.55	7.55
Invoice Extension ---->					7.55

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4516	MOUSE,GE SURGE,BW CHR G PAD	02-20	01/12/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MOUSE,GE SURGE,BW CHR G PAD	01 4200 1550 (General Fund Police Op Supp/Expense)	1	51.97	51.97
Invoice Extension ---->					51.97

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4575	COPY PAPER	02-20	01/03/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COPY PAPER	01 4200 1550 (General Fund Police Op Supp/Expense)	1	125.88	125.88
Invoice Extension ---->					125.88

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4701	MIGUEL JAMES-POLICE ID-NEW HIRE	02-20	01/16/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MIGUEL JAMES-POLICE ID-NEW HIRE	01 4200 1550 (General Fund Police Op Supp/Expense)	1	15.45	15.45
Invoice Extension ---->					15.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4802	COMPUTER MONITOR	02-20	01/10/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMPUTER MONITOR	01 4120 1550 (General Fund Finance Op Supp/Expense)	1	247.58	247.58
Invoice Extension ---->					247.58

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5002	REPLACEMENT BATTERY KIT FOR OBISPO WATER TANK	02-20	01/27/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REPLACEMENT BATTERY KIT FOR OBISPO WATER TANK	10 4420 1500 (Wtr. Oper. Fund Water Operating Equipment Replc)	1	186.11	186.11
Invoice Extension ---->					186.11

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6192	COPY PAPER	02-20	01/07/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COPY PAPER	01 4220 1200 (General Fund Fire Off Suppl/Postg)	1	50.44	50.44
Invoice Extension ---->					50.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6222	COMPUTER CORD,MOUSE PAD	02-20	01/15/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMPUTER CORD,MOUSE PAD	01 4200 1550 (General Fund Police Op Supp/Expense)	1	15.71	15.71
Invoice Extension ---->					15.71

P.O. BOX 790408 *** VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
7463	TURTLE WAX,SIMPLE GREEN,CLOROX,RAIN X	02-20	01/23/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	TURTLE WAX,SIMPLE GREEN,CLOROX,RAIN X	01	4220 1460	1	100.86	100.86
		(General Fund Fire Vehicle Maintnc)				
		Invoice Extension ---->				100.86

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
7612	NOTEPADS, DURACELL AA,MOUSE PAD,GEL PENS,FILE FOLD	02-20	01/08/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	NOTEPADS, DURACELL AA,MOUSE PAD,GEL PENS,FILE FOLD	01	4220 1200	1	92.71	92.71
		(General Fund Fire Off Suppl/Postg)				
		Invoice Extension ---->				92.71

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
7676	FIRE DEPARTMENT MEETING LUNCH PROVIDED	02-20	01/27/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE DEPARTMENT MEETING LUNCH PROVIDED	01	4220 1300	1	75.00	75.00
		(General Fund Fire Bus Exp/Train)				
		Invoice Extension ---->				75.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
9284	CITY CREDIT CARD RECORDS TRAINING	02-20	01/03/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CITY CREDIT CARD RECORDS TRAINING	01	4200 1300	1	639.15	639.15
		(General Fund Police Bus Exp/Train)				
		Invoice Extension ---->				639.15

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
9685	PREPARATION OF AMORTIZATION SCHEDULES	02-20	01/29/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PREPARATION OF AMORTIZATION SCHEDULES	01	4120 1200	1	60.00	60.00
		(General Fund Finance Off Suppl/Postg)				
		Invoice Extension ---->				60.00
		Vendor Total ----->				3309.35
						=====

MARK MAYBERRY *** VENDOR.: CAS07 (CASSIA LANDSCAPE)
 1321 E. RICE RANCH RD

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
012051	LANDSCAPE MAINTENANCE FOR THE MONTH OF JAN 2020	02-20	01/23/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	LANDSCAPE MAINTENANCE FOR THE MONTH OF JAN 2020	01	4145 2150	1	396.00	396.00
		(General Fund Building Mtce Profl Services)				
0002	LANDSCAPE MAINTENANCE FOR THE MONTH OF JAN 2020	01	4300 2150	1	2354.00	2354.00
		(General Fund Parks & Rec Profl Services)				
0003	LANDSCAPE MAINTENANCE FOR THE MONTH OF JAN 2020	10	4420 2150	1	200.00	200.00
		(Wtr. Oper. Fund Water Operating Profl Services)				
0004	LANDSCAPE MAINTENANCE FOR THE MONTH OF JAN 2020	60	4490 2150	1	325.00	325.00
		(Quad.Assmt.Dist Quad.Assmt Dist Profl Services)				
0005	LANDSCAPE MAINTENANCE FOR THE MONTH OF JAN 2020	71	4454 2150	1	355.00	355.00
		(MEASURE A MEASURE A Profl Services)				
		Invoice Extension ---->				3630.00
		Vendor Total ----->				3630.00
						=====

918 OBISPO STREET *** VENDOR.: CIT02 (CITY OF GUADALUPE-PETTY CASH-FINANCE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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918 OBISPO STREET *** VENDOR.: CIT02 (CITY OF GUADALUPE-PETTY CASH-FINANCE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020420	PETTY CASH REIMBURSEMENT REQUEST	02-20	02/12/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WIPERS FOR WATER TRUCK	10	4420 1460	1	48.90	48.90
		(Wtr. Oper. Fund Water Operating Vehicle Maintnc)				
0002	SNACKS FOR CITY ADMINISTRATOR INTERVIEW	01	4105 1300	1	27.00	27.00
		(General Fund Administration Bus Exp/Train)				
0003	SYMPATHY CARD FOR MAYOR	01	4105 1550	1	4.28	4.28
		(General Fund Administration Op Supp/Expense)				
0004	POSTAGE FOR CDBG PACKAGE	100	4212 1200	1	16.80	16.80
		(CDBG 2017 AWARD COPS/UHP PRGM Off Suppl/Postg)				
0005	CELL PHONE CHARGER FOR WATER PHONE	10	4420 1460	1	25.90	25.90
		(Wtr. Oper. Fund Water Operating Vehicle Maintnc)				
0006	SNACKS FOR SPECIAL MEETING KEN HAMPTON	01	4100 1300	1	16.08	16.08
		(General Fund City Council Bus Exp/Train)				
Invoice Extension ---->						138.96
Vendor Total ----->						138.96

918 OBISPO ST *** VENDOR.: CIT08 (CITY OF GUADALUPE (FINANC))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020520	CITY UTILITY SERVICE BILL	02-20	02/01/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CITY UTILITY SERVICE BILL	12	4425 1000	1	5161.10	5161.10
		(Wst.Wtr.Op.Fund Wastewater Utilities)				
0002		71	4454 1000	1	218.12	218.12
		(MEASURE A MEASURE A Utilities)				
0003		01	4300 1000	1	1403.16	1403.16
		(General Fund Parks & Rec Utilities)				
0004		60	4490 1000	1	150.63	150.63
		(Quad.Assmt.Dist Quad.Assmt Dist Utilities)				
0005		01	4145 1000	1	520.28	520.28
		(General Fund Building Mtce Utilities)				
Invoice Extension ---->						7453.29
Vendor Total ----->						7453.29

P.O. BOX 329 *** VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
972653	WATER SAMPLES	02-20	01/20/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	10	4420 2150	1	438.00	438.00
		(Wtr. Oper. Fund Water Operating Prof'l Services)				
Invoice Extension ---->						438.00
Vendor Total ----->						438.00

P.O.BOX 39000 *** VENDOR.: CUR02 (L.N. CURTIS AND SONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
INV34660A	NEW VEST/NAME TAG	02-20	12/23/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	NEW VEST/NAME TAG	42	4210 1500	1	39.42	39.42
		(Pol.Saftey Fund Pol.Pub.Safety Equipment Replc)				
Invoice Extension ---->						39.42

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
INV353363	VESTS	02-20	01/16/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount

P.O.BOX 39000

*** VENDOR.: CUR02 (L.N. CURTIS AND SONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	VESTS		42 4210 0450	1	344.70	344.70
			(Pol.Saftey Fund Pol.Pub.Safety Other Benefits)			
				Invoice Extension ---->		344.70
				Vendor Total ----->		384.12
						=====

1102 Q STREET SUITE 5100 *** VENDOR.: DIV01 (DIVISION OF THE STATE ACHITECT)

ATTN: SB 1186 FISCAL SERVICE

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	DISABILITY ACCESS & EDUCATION FEE QUARTELY	02-20	01/27/20 N N N	A-NET30 FROM INVOICE	2010	
			01 2042 01	1	202.20	202.20
			(General Fund SB 1186 DISABILITY ACCESS LAW)			
				Invoice Extension ---->		202.20
				Vendor Total ----->		202.20
						=====

4875 EL CAMINO REAL *** VENDOR.: EIK01 (EIKHOF DESIGN GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	2017-017 IRWM ADMINISTRATION	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010	
			32 4470 3150	1	200.00	200.00
			(Wstwttr.Cap.Fund Wastewater Cap. Imp.Other/Build)			
				Invoice Extension ---->		200.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	2017-022 ATP CYCLE 3 PROJECT	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010	
			71 4454 1555	1	1120.00	1120.00
			(MEASURE A MEASURE A ATP Cycle 3)			
				Invoice Extension ---->		1120.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	MEASURE A - STREETS AND STORM DRAINAGE	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010	
			20 4430 2150	1	40.00	40.00
			(Gas Tax Fund Gas Tax-Streets Profl Services)			
				Invoice Extension ---->		40.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018-015 2019 PAVEMENT MAINTENANCE	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010	
			20 4430 2150	1	80.00	80.00
			(Gas Tax Fund Gas Tax-Streets Profl Services)			
				Invoice Extension ---->		80.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018-031 PASADERA TRACT 29062 (LOT4)	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010	
			01 2004	1	40.00	40.00
			(General Fund D.J. FARMS)			
				Invoice Extension ---->		40.00

4875 EL CAMINO REAL *** VENDOR.: EIK01 (EIKHOF DESIGN GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-024	2019-017 PASADERA TRACT 29064 (LOT 9)	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2019-017 PASADERA TRACT 29064 (LOT 9)	01 2004 (General Fund D.J. FARMS)	1	3500.00	3500.00
				Invoice Extension ---->	3500.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-025	2017-035-2017-125-VM APIO	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2017-035-2017-125-VM APIO	01 2090 (General Fund APIO Lot Merger)	1	240.00	240.00
				Invoice Extension ---->	240.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-026	2018-034 PSHH GUADALUPE COURT	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018-034 PSHH GUADALUPE COURT	01 2093 (General Fund PSHH - Guadalupe Court)	1	240.00	240.00
				Invoice Extension ---->	240.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-027	2019-021 ESCALANTE MEADOWS	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2019-021 ESCALANTE MEADOWS	01 2271 (General Fund Guadalupe Ranch Acres)	1	160.00	160.00
				Invoice Extension ---->	160.00
				Vendor Total ----->	5620.00

2825 S. ELM AVENUE #103 *** VENDOR.: ERN01 (ERNEST PACKAGING SOLUTIONS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
90096319	PINK LOTION SOAP,CASCADES TANDEM NATURAL,SEAT COVR	02-20	01/16/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PINK LOTION SOAP,CASCADES TANDEM NATURAL,SEAT COVR	01 4145 1550 (General Fund Building Mtce Op Supp/Expense)	1	513.51	513.51
				Invoice Extension ---->	513.51
				Vendor Total ----->	513.51

P.O. BOX 7221 *** VENDOR.: FED01 (FEDERAL EXPRESS CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
62-2661-8	ESCALANTE MEADOWS PACKAGE TO STATE CLEARING HOUSE	02-20	01/24/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ESCALANTE MEADOWS PACKAGE TO STATE CLEARING HOUSE	01 2271 (General Fund Guadalupe Ranch Acres)	1	29.56	29.56
				Invoice Extension ---->	29.56
				Vendor Total ----->	29.56

FCG ENVIRONMENTAL *** VENDOR.: FOR06 (FORBESS CONSULTING GROUP,INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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FCG ENVIRONMENTAL *** VENDOR.: FOR06 (FORBESS CONSULTING GROUP, INC.)
 1009 MERCER AVENUE

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
020420 BUSINESS LICENSE OVERPAYMENT	02-20	01/23/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 BUSINESS LICENSE OVERPAYMENT	01 2259	1	50.00	50.00
	(General Fund Business License Overpmt)			
			Invoice Extension ---->	50.00
			Vendor Total ----->	50.00

*** VENDOR.: GAR04 (FERNANDO GARCIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
020420 MEAL REIMBURSEMENT FOR S-30 CRW BOSS & S-231 ENG	02-20	01/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 MEAL REIMBURSEMENT FOR S-30 CRW BOSS & S-231 ENG	01 4220 1300	1	95.00	95.00
	(General Fund Fire Bus Exp/Train)			
			Invoice Extension ---->	95.00
			Vendor Total ----->	95.00

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
185757 PUC 55 CAPS	02-20	11/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PUC 55 CAPS	12 4425 1550	1	27.41	27.41
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
			Invoice Extension ---->	27.41

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
185828 (4) KEYS, (2) KEY RING	02-20	12/17/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 (4) KEYS, (2) KEY RING	01 4145 1550	1	9.66	9.66
	(General Fund Building Mtce Op Supp/Expense)			
			Invoice Extension ---->	9.66

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
186296 PILOT GENERATOR, THERMOSTAT	02-20	11/27/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PILOT GENERATOR, THERMOSTAT	01 4145 1550	1	126.30	126.30
	(General Fund Building Mtce Op Supp/Expense)			
			Invoice Extension ---->	126.30

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
187390 WAX RING, BOLT, CLOSET SPLIT RING, TIE WINE	02-20	12/21/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WAX RING, BOLT, CLOSET SPLIT RING, TIE WINE	01 4145 1550	1	34.72	34.72
	(General Fund Building Mtce Op Supp/Expense)			
			Invoice Extension ---->	34.72

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
187806 10X1''S/O/S, DRILL OIL 5/32,	02-20	12/23/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	10X1''S/O/S,DRILL OIL 5/32,				
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	10X1''S/O/S,DRILL OIL 5/32,	01 4145 1550	1	6.42	6.42
		(General Fund Building Mtce Op Supp/Expense)			
			Invoice Extension ---->		6.42

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188205	1000 SAND PAPER, PAINT TRAYS,4''ROLLERS,GLOVES	02-20	01/17/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1000 SAND PAPER, PAINT TRAYS,4''ROLLERS,GLOVES	71 4454 1550	1	60.38	60.38
		(MEASURE A MEASURE A Op Supp/Expense)			
			Invoice Extension ---->		60.38

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188711	(1)16-14 WIRE CONN(3)OIL ABSORB	02-20	01/18/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	(1)16-14 WIRE CONN(3)OIL ABSORB	01 4220 1550	1	55.12	55.12
		(General Fund Fire Op Supp/Expense)			
			Invoice Extension ---->		55.12

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188890	10''WHEELS,BRONZE BUSHING,112X4SS BOLT	02-20	01/23/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	10''WHEELS,BRONZE BUSHING,112X4SS BOLT	12 4425 1400	1	77.89	77.89
		(Wst.Wtr.Op.Fund Wastewater Equipment Maint)			
			Invoice Extension ---->		77.89

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188904	(2)IASCO TAPE21)RED HOT BLUE GLUE	02-20	01/21/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	(2)IASCO TAPE21)RED HOT BLUE GLUE	10 4420 2150	1	36.87	36.87
		(Wtr. Oper. Fund Water Operating Profl Services)			
			Invoice Extension ---->		36.87

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188955	MAGIC WRAP TAPE,GORILLA TAPE	02-20	01/24/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAGIC WRAP TAPE,GORILLA TAPE	12 4425 1550	1	24.27	24.27
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
			Invoice Extension ---->		24.27

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
188967	PUTTY KNIFE,GLAZING POINT,GLAZING COMPOUND	02-20	01/27/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PUTTY KNIFE,GLAZING POINT,GLAZING COMPOUND	01 4145 1550	1	26.96	26.96
		(General Fund Building Mtce Op Supp/Expense)			
			Invoice Extension ---->		26.96

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
189301	2''STAINLESS STEEL NIPPLE 1/2-2''HEX BOLTS	02-20	01/27/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2''STAINLESS STEEL NIPPLE 1/2-2''HEX BOLTS	10 4420 1550	1	19.41	19.41
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
			Invoice Extension ---->		19.41

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
01752101	02-20	02/01/20 N N N	A-NET30 FROM INVOICE	2010
Vendor Total ----->				505.41 =====

1421 PARK STREET *** VENDOR.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
01752101	02-20	02/01/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MONITORING OF FIRE SYSTEM-303 OBISPO STREET	10 4420 1150	1	50.00	50.00
	(Wtr. Oper. Fund Water Operating Communications)				
Invoice Extension ----->				50.00	
Vendor Total ----->				50.00 =====	

P.O. BOX 825 *** VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
172579	02-20	01/31/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE DEPT #2	01 4220 1560	1	43.37	43.37
	(General Fund Fire Fuels/Lubricant)				
0002	RESCUE	01 4220 1560	1	186.31	186.31
	(General Fund Fire Fuels/Lubricant)				
0003	WATER	10 4420 1560	1	82.00	82.00
	(Wtr. Oper. Fund Water Operating Fuels/Lubricant)				
0004	WASTE WATER	12 4425 1560	1	104.26	104.26
	(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)				
0005	WATER DEPT	10 4420 1560	1	57.01	57.01
	(Wtr. Oper. Fund Water Operating Fuels/Lubricant)				
0006	UNIT 6	71 4425 1560	1	326.44	326.44
	(MEASURE A Wastewater Fuels/Lubricant)				
0007	WASTE WATER	12 4425 1560	1	45.27	45.27
	(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)				
0008	NATHANIEL KLEINSASSE - FIRE	01 4220 1560	1	53.65	53.65
	(General Fund Fire Fuels/Lubricant)				
Invoice Extension ----->				898.31	
Vendor Total ----->				898.31 =====	

P.O. BOX 1516 *** VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
013002104	02-20	01/31/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	B12 FIBERLYTE LIDS	10 4420 1550	1	178.35	178.35
	(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
Invoice Extension ----->				178.35	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
013002157	02-20	01/20/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FL36 FIBRELYTE LID WATER	10 4420 1550	1	125.07	125.07
	(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
Invoice Extension ----->				125.07	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
016004115	02-20	01/31/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount

P.O. BOX 1516 *** VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	REPAIR MATERIALS FOR 918 OLIVERA-3 METERS	10	4420 1550	1	1495.39	1495.39
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension	----	1495.39
				Vendor Total	----->	1798.81
						=====

3070 SKYWAY DR. *** VENDOR.: IND01 (INDUSTRIAL MEDICAL GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
91016	MICHAEL BEERS-PHYSICAL,AUDIO,VISION,ALCOHOL EXAM	02-20	01/24/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	MICHAEL BEERS-PHYSICAL,AUDIO,VISION,ALCOHOL EXAM	01	4200 2150	1	625.00	625.00
			(General Fund Police Profl Services)			
				Invoice Extension	----	625.00
				Vendor Total	----->	625.00
						=====

4352 FOXENWOOD CIRCLE *** VENDOR.: INT01 (INTEGRITY PLANNING)
 LARRY APPEL

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
25	GENERAL PLANNING SERVICES	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	GENERAL PLANNING SERVICES	01	4405 2150	1	2688.50	2688.50
			(General Fund Bldg and Safety Profl Services)			
0002	ZONING CLEARANCE	01	4405 2150	1	332.50	332.50
			(General Fund Bldg and Safety Profl Services)			
0003	HOUSING AUTHORITY (GUADALUPE RANCH)	01	2271	1	2626.75	2626.75
			(General Fund Guadalupe Ranch Acres)			
				Invoice Extension	----	5647.75
				Vendor Total	----->	5647.75
						=====

120 N. ELIZABETH STREET *** VENDOR.: JAY01 (JAY CEE TROPHY CO., INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
358338	NAME PLATE-RUIZ	02-20	02/04/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	NAME PLATE-RUIZ	01	4200 1550	1	11.97	11.97
			(General Fund Police Op Supp/Expense)			
				Invoice Extension	----	11.97
				Vendor Total	----->	11.97
						=====

A PROFESSIONAL LAW CORPORATION *** VENDOR.: LCW01 (LIEBERT CASSIDY WHITMORE)
 6033 W. CENTURY BLVD 5TH FLOOR

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1486170	RE:CARLOS LIMON, ET AL. LITIGATION - SEP 2019	02-20	09/30/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	RE:CARLOS LIMON, ET AL. LITIGATION - SEP 2019	01	4110 2150	1	2351.95	2351.95
			(General Fund City Attorney Profl Services)			
				Invoice Extension	----	2351.95

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 A PROFESSIONAL LAW CORPORATION *** VENDOR.: LCW01 (LIEBERT CASSIDY WHITMORE)

6033 W. CENTURY BLVD 5TH FLOOR
 INVOICE-TYPE DESCRIPTION

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1488687 RE:CARLOS LIMON, ET AL. LITIGATION - OCT 2019	02-20	10/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 RE:CARLOS LIMON, ET AL. LITIGATION - OCT 2019	01 4110 2150		1 845.45	845.45
	(General Fund City Attorney Profl Services)			
			Invoice Extension ---->	845.45

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1490298 CARLOS LIMON, ET AL. LITIGATION - NOV 2019	02-20	11/30/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CARLOS LIMON, ET AL. LITIGATION - NOV 2019	01 4110 2150		1 660.55	660.55
	(General Fund City Attorney Profl Services)			
			Invoice Extension ---->	660.55
			Vendor Total ----->	3857.95
			=====	

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 P.O. BOX 400 *** VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
154085 NOTICE OF PUBLIC HEARING ESCALANTE MEADOWS	02-20	01/18/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 154085	01 2271		1 255.25	255.25
	(General Fund Guadalupe Ranch Acres)			
			Invoice Extension ---->	255.25
			Vendor Total ----->	255.25
			=====	

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 *** VENDOR.: MAC01 (RYAN MACK)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
020420 MEAL REIMBURSEMTN FOR S-30 CREW BOSS & S-231 ENGIN	02-20	01/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MEAL REIMBURSEMTN FOR S-30 CREW BOSS & S-231 ENGIN	01 4220 1300		1 95.00	95.00
	(General Fund Fire Bus Exp/Train)			
			Invoice Extension ---->	95.00
			Vendor Total ----->	95.00
			=====	

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 *** VENDOR.: MEN03 (ALFREDO MENDOZA)

SUPREME MOBILE CAR WASH INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12 CAR WASH UNIT 15-02,19-01,15-03,16-01,18-01	02-20	02/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CAR WASH UNIT 15-02,19-01,15-03,16-01,18-01	01 4200 1460		1 175.00	175.00
	(General Fund Police Vehicle Maintnc)			
			Invoice Extension ---->	175.00
			Vendor Total ----->	175.00
			=====	

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 *** VENDOR.: MUN01 (ANNETTE MUNOZ)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

*** VENDOR.: MUN01 (ANNETTE MUNOZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
020420 CONSULTING SERVICES TO FINANCE DIRECTOR	02-20	01/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CONSULTING SERVICES TO FINANCE DIRECTOR	01	4120 2150	1 937.50	937.50
	(General Fund Finance Profl Services)			
			Invoice Extension ---->	937.50
			Vendor Total ----->	937.50

P.O. BOX 948 *** VENDOR.: NUT01 (NU-TECH PEST MANAGEMENT INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0147965 PEST MANAGEMENT-WASTE WATER TREATMENT PLANT	02-20	01/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PEST MANAGEMENT-WASTE WATER TREATMENT PLANT	12	4425 2150	1 112.00	112.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->	112.00
			Vendor Total ----->	112.00

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
020320 4240 GULARTE LN	02-20	01/23/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 4240 GULARTE LN	12	4425 1000	1 14.88	14.88
	(Wst.Wtr.Op.Fund Wastewater Utilities)			
0002 PIONEER ST 1/2 MI N/O	10	4420 1000	1 67.60	67.60
	(Wtr. Oper. Fund Water Operating Utilities)			
0003 201 CALLE CEDAR CHAVEZ	01	4300 1000	1 175.11	175.11
	(General Fund Parks & Rec Utilities)			
0004 1 MI W/O HWY 1 1/4	12	4425 1000	1 1295.01	1295.01
	(Wst.Wtr.Op.Fund Wastewater Utilities)			
0005 10TH ST 75TH W/O	10	4420 1000	1 140.75	140.75
	(Wtr. Oper. Fund Water Operating Utilities)			
0006 CRN OF PIONEER/8TH	12	4425 1000	1 63.44	63.44
	(Wst.Wtr.Op.Fund Wastewater Utilities)			
0007 GUADALUPE ST	65	4485 1000	1 178.74	178.74
	(Quad.Light Dist Gdlpe Light Dis Utilities)			
0008 N/E CORNER OF PARK ON	01	4300 1000	1 12.32	12.32
	(General Fund Parks & Rec Utilities)			
0009 GUAD DUNES WAY NE COR	71	4454 1000	1 10.92	10.92
	(MEASURE A MEASURE A Utilities)			
0010 W MAIN ST NE COR & PT	60	4490 1000	1 10.92	10.92
	(Quad.Assmt.Dist Quad.Assmt Dist Utilities)			
0011 1015 GUADALUPE ST	01	4145 1000	1 252.38	252.38
	(General Fund Building Mtce Utilities)			
0012 918 OBISPO ST	01	4145 1000	1 1707.38	1707.38
	(General Fund Building Mtce Utilities)			
0013 400 TOGNAZZINI AVE	10	4420 1000	1 4845.57	4845.57
	(Wtr. Oper. Fund Water Operating Utilities)			
0014 638 GUADALUPE ST	12	4425 1000	1 161.79	161.79
	(Wst.Wtr.Op.Fund Wastewater Utilities)			
0015 4699 5TH ST	10	4420 1000	1 36.60	36.60
	(Wtr. Oper. Fund Water Operating Utilities)			
0016 W MAIN SEWER PLANT	12	4425 1000	1 2333.46	2333.46
	(Wst.Wtr.Op.Fund Wastewater Utilities)			
0017 STREET LIGHT INV PROJ	65	4485 1000	1 3405.34	3405.34
	(Quad.Light Dist Gdlpe Light Dis Utilities)			
0018	60	4490 1000	1 600.94	600.94
	(Quad.Assmt.Dist Quad.Assmt Dist Utilities)			
			Invoice Extension ---->	15313.15

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
020520 5125 W MAIN ST	02-20	01/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 5125 W MAIN ST	12	4425 1000	1 13249.99	13249.99
	(Wst.Wtr.Op.Fund Wastewater Utilities)			
			Invoice Extension ---->	13249.99

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020320A	945 GUADALUPE ST (CLOCK TOWER)	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	945 GUADALUPE ST (CLOCK TOWER)	65	4485 1000	1	21.84	21.84
				(Quad.Light Dist Gdlpe Light Dis Utilities)		
					Invoice Extension ---->	21.84

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020320B	303 OBISPO ST	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	303 OBISPO ST	10	4420 1000	1	3691.28	3691.28
				(Wtr. Oper. Fund Water Operating Utilities)		
					Invoice Extension ---->	3691.28

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020320C	995 GUADALUPE ST	02-20	01/27/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	995 GUADALUPE ST	26	4500 1000	1	28.82	28.82
				(RDA-Op.Fund Redevelopment Utilities)		
					Invoice Extension ---->	28.82

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020520A	GULARTE LN	02-20	01/30/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	GULARTE LN	12	4425 1000	1	55.36	55.36
				(Wst.Wtr.Op.Fund Wastewater Utilities)		
					Invoice Extension ---->	55.36

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
7880350-2	ENGINEERING ADVANCE	02-20	12/30/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ENGINEERING ADVANCE	38	4330 2165	1	5000.00	5000.00
				(Park Dev.Fund Park Developmnt PLANNING)		
					Invoice Extension ---->	5000.00
					Vendor Total ----->	37360.44
					=====	

ROBERT COBB *** VENDOR.: PER02 (PERRY'S ELECTRIC MOTORS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
23871	SHIELDED BEARING-SERVICE CALL LEAD MECHANIC	02-20	01/27/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SHIELDED BEARING-SERVICE CALL LEAD MECHANIC	10	4420 2150	1	334.64	334.64
				(Wtr. Oper. Fund Water Operating Profl Services)		
					Invoice Extension ---->	334.64
					Vendor Total ----->	334.64
					=====	

P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4059008	ENVELOPES FOR PLANNING DEPT,COPY PAPER FOR PW	02-20	01/15/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount

P.O. BOX 37600

*** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ENVELOPES FOR PLANNING DEPT		01 4405 1200	1	22.49	22.49
			(General Fund Bldg and Safety Off Suppl/Postg)			
0002	COPY PAPER FOR PUBLIC WORKS DEPT		71 4454 1200	1	52.45	52.45
			(MEASURE A MEASURE A Off Suppl/Postg)			
				Invoice Extension ---->		74.94
				Vendor Total ----->		74.94

555 GUADALUPE ST
 JUAN C. REYNA

*** VENDOR.: REY01 (REYNA AUTO REPAIR)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3709	MOTOR OIL,OIL FILTER	02-20	01/29/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	MOTOR OIL,OIL FILTER		01 4200 1460	1	61.04	61.04
			(General Fund Police Vehicle Maintnc)			
				Invoice Extension ---->		61.04
				Vendor Total ----->		232.23

3710 BATTERY SSB PMT

02-20 01/29/20 N N N

A-NET30 FROM INVOICE

2010

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	BATTERY SSB PMT		01 4200 1460	1	171.19	171.19
			(General Fund Police Vehicle Maintnc)			
				Invoice Extension ---->		171.19
				Vendor Total ----->		232.23

*** VENDOR.: RUE01 (ELIZABETH RUELAS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020520	PLUMBING REIMBURSEMENT	02-20	02/05/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PLUMBING REIMBURSEMENT		10 4420 2150	1	225.00	225.00
			(Wtr. Oper. Fund Water Operating Prof'l Services)			
				Invoice Extension ---->		225.00
				Vendor Total ----->		225.00

AIR POLLUTION CONTROL DIST.
 260 N.SAN ANTONIO ROAD SUITE A

*** VENDOR.: SAN05 (SANTA BARBARA COUNTY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
53943	EMISSION FEE/01558/CITY OF GUADALUPE WWTP	02-20	01/21/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	EMISSION FEE/01558/CITY OF GUADALUPE WWTP		12 4425 2350	1	459.31	459.31
			(Wst.Wtr.Op.Fund Wastewater Svcs.Other Agen)			
				Invoice Extension ---->		459.31
				Vendor Total ----->		459.31

53944 EMISSION FEE/10540/WATER DEPT

02-20 01/21/20 N N N

A-NET30 FROM INVOICE

2010

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	EMISSION FEE/10540/CITY OF GUADALUPE OBISPO ST		10 4420 2350	1	459.31	459.31
			(Wtr. Oper. Fund Water Operating Svcs.Other Agen)			
				Invoice Extension ---->		459.31

AIR POLLUTION CONTROL DIST.
 260 N.SAN ANTONIO ROAD SUITE A
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: SAN05 (SANTA BARBARA COUNTY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	918.62 =====

P.O. BOX C

INVOICE-TYPE DESCRIPTION

*** VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
013020 GAS 12/20-1/22/20	02-20	01/24/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 GAS 12/20-1/22/20		01 4145 1000	1 234.24	234.24
		(General Fund Building Mtce Utilities)		
			Invoice Extension ---->	234.24

INVOICE-TYPE DESCRIPTION

013020B GAS - 4646 10TH ST

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
013020B GAS - 4646 10TH ST	02-20	02/18/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 GAS - 4646 10TH ST		26 4500 1000	1 19.07	19.07
		(RDA-Op.Fund Redevelopment Utilities)		
			Invoice Extension ---->	19.07

INVOICE-TYPE DESCRIPTION

013020C GAS 1025 GUADALUPE ST

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
013020C GAS 1025 GUADALUPE ST	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 GAS 1025 GUADALUPE ST		01 4145 1000	1 141.48	141.48
		(General Fund Building Mtce Utilities)		
			Invoice Extension ---->	141.48

INVOICE-TYPE DESCRIPTION

013020D GAS - 918 OBISPO ST

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
013020D GAS - 918 OBISPO ST	02-20	01/23/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 GAS - 918 OBISPO ST		01 4145 1000	1 777.96	777.96
		(General Fund Building Mtce Utilities)		
			Invoice Extension ---->	777.96

Vendor Total -----> 1172.75
=====

2588 EL CAMINO REAL #F510

*** VENDOR.: SOU10 (SOUTHLAND WATER TECHNOLOGIES LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11320-320 MONITORING DEVICE	02-20	01/13/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 MONITORIGN DEVICE		12 4425 1505	1 7741.92	7741.92
		(Wst.Wtr.Op.Fund Wastewater Improve-Repairs)		
			Invoice Extension ---->	7741.92

Vendor Total -----> 7741.92
=====

654 OSOS STREET

*** VENDOR.: TEC01 (TECHXPRESS- CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7056 ADMIN/FINANCE/ACCOUNTING/EMAIL-PURCHASE MAIN SERV	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ADMIN/FINANCE/ACCOUNTING/EMAIL-PURCHASE MAIN SERV		76 4320 3200	1 21930.48	21930.48
		(Cap Fac Fund Pub. Facilities Equipment)		
			Invoice Extension ---->	21930.48

654 OSOS STREET

*** VENDOR.: TEC01 (TECHXPRESS- CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7057	PD SERVER REPLACEMENT	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD SERVER REPLACEMENT	76 4320 3200	1	6366.29	6366.29
		(Cap Fac Fund Pub. Facilities Equipment)			
				Invoice Extension ---->	6366.29

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7058	FIRE DEPT SERVER - PURCHASE OF FIRE SERVER	02-20	01/28/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE DEPT SERVER - PURCHASE OF FIRE SERVER	76 4320 3200	1	6554.84	6554.84
		(Cap Fac Fund Pub. Facilities Equipment)			
				Invoice Extension ---->	6554.84

Vendor Total -----> 34851.61
 =====

JOSEPH FRANZONE

*** VENDOR.: TEM01 (TEMPLETON UNIFORMS,LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
126506	EDWIN RUIZ-PD-NEW HIRE EDWIN RUIZ	02-20	01/24/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	EDWIN RUIZ-PD-NEW HIRE EDWIN RUIZ	01 4200 0450	1	63.46	63.46
		(General Fund Police Other Benefits)			
				Invoice Extension ---->	63.46

Vendor Total -----> 63.46
 =====

P.O. BOX 742592

*** VENDOR.: TER01 (TERMINIX PROCESSING CENTER CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
393309503	PEST CONTROL - 918 OBISPO STREET	02-20	01/17/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PEST CONTROL - 918 OBISPO STREET	01 4145 2150	1	161.00	161.00
		(General Fund Building Mtce Profl Services)			
				Invoice Extension ---->	161.00

Vendor Total -----> 161.00
 =====

712 FIERO LANE SUITE #33

*** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
312060	COPIES	02-20	01/31/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COPIES	01 4105 1550	1	135.41	135.41
		(General Fund Administration Op Supp/Expense)			
0002	COPIES	01 4120 1550	1	44.76	44.76
		(General Fund Finance Op Supp/Expense)			
0003	COPIES	01 4200 1550	1	34.41	34.41
		(General Fund Police Op Supp/Expense)			
0004	COPIES	01 4220 1550	1	54.86	54.86
		(General Fund Fire Op Supp/Expense)			
0005	COPIES	01 4405 1550	1	42.78	42.78
		(General Fund Bldg and Safety Op Supp/Expense)			
				Invoice Extension ---->	312.22

Vendor Total -----> 312.22
 =====

P.O. BOX 9004-C#322222 *** VENDOR.: USA01 (U.S.A. BLUEBOOK INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
122838 BARREL LOCK KEY	02-20	01/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 BARREL LOCK KEY	10 4420 1550		1 98.01	98.01
(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
Invoice Extension ---->				98.01
Vendor Total ----->				98.01

PERSONALIZED ENVELOPE PROGRAM *** VENDOR.: USP02 (U S POSTAL SERVICE STAMP)
 P.O. BOX 7247

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
020420 STAMPED ENVELOPES/FOREVER STAMPS	02-20	01/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 STAMPED ENVELOPES/FOREVER STAMPS	01 4200 1550		1 333.00	333.00
(General Fund Police Op Supp/Expense)				
Invoice Extension ---->				333.00
Vendor Total ----->				333.00

P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
846572074 COMMUNICATIONS 01/19-02/18/2020	02-20	01/18/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMMUNICATIONS 01/19-02/18/2020	01 4100 1150		1 54.26	54.26
(General Fund City Council Communications)				
0002 COMMUNICATIONS 01/19-02/18/2020	01 4105 1150		-1 3.47	-3.47
(General Fund Administration Communications)				
0003 COMMUNICATIONS 01/19-02/18/2020	01 4145 1150		1 13.71	13.71
(General Fund Building Mtce Communications)				
0004 COMMUNICATIONS 01/19-02/18/2020	01 4300 1150		1 13.71	13.71
(General Fund Parks & Rec Communications)				
0005 COMMUNICATIONS 01/19-02/18/2020	10 4420 1150		1 203.98	203.98
(Wtr. Oper. Fund Water Operating Communications)				
0006 COMMUNICATIONS 01/19-02/18/2020	12 4425 1150		1 314.78	314.78
(Wst.Wtr.Op.Fund Wastewater Communications)				
0007 COMMUNICATIONS 01/19-02/18/2020	71 4454 1150		1 114.07	114.07
(MEASURE A MEASURE A Communications)				
Invoice Extension ---->				711.04

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
846880261 COMMUNICATIONS 805-896-7992	02-20	01/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMMUNICATIONS 805-896-7992	01 4200 1150		1 54.53	54.53
(General Fund Police Communications)				
Invoice Extension ---->				54.53
Vendor Total ----->				765.57

*** VENDOR.: \C001 (GILBERT R. CARRANZA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000C00201 MQ CUSTOMER REFUND FOR CAR0022	02-20	01/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MQ CUSTOMER REFUND FOR CAR0022	10 2049		1 203.25	203.25
(Wtr. Oper. Fund Interim Refunds Payable - MQ)				
Invoice Extension ---->				203.25

*** VENDOR.: \C001 (GILBERT R. CARRANZA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total -----> 203.25 =====

*** VENDOR.: \H003 (MARK HARDING)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000C00201 MQ CUSTOMER REFUND FOR HAR0040	02-20	01/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MQ CUSTOMER REFUND FOR HAR0040	10 2049		1 11.69	11.69
				(Wtr. Oper. Fund Interim Refunds Payable - MQ)
				Invoice Extension ----> 11.69
				Vendor Total -----> 11.69 =====

*** VENDOR.: \M006 (BRIAN MASATANI)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000C00201 MQ CUSTOMER REFUND FOR MAS0018	02-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MQ CUSTOMER REFUND FOR MAS0018	10 2049		1 17.38	17.38
				(Wtr. Oper. Fund Interim Refunds Payable - MQ)
				Invoice Extension ----> 17.38
				Vendor Total -----> 17.38 =====

*** VENDOR.: \Z001 (ZARATE MANAGEMENT)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000C00201 MQ CUSTOMER REFUND FOR ZAR0029	02-20	01/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MQ CUSTOMER REFUND FOR ZAR0029	10 2049		1 45.75	45.75
				(Wtr. Oper. Fund Interim Refunds Payable - MQ)
				Invoice Extension ----> 45.75
				Vendor Total -----> 45.75 =====

0.*
 137,466.38+
deposits 203.25+
 11.69+
 17.38+
 45.75+
 137,744.45*

** Total Invoices -----> 137744.45
 ** Total Checks -----> .00
 *** Total Purchases ----> 137744.45
 =====

0.*
 0.*

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance	
01	2004		D.J. FARMS//General Fund		3540.00					
01	2010		Accounts Payable//General Fund		-29830.44					
01	2042	01	SB 1186 DISABILITY ACCESS LA//G		202.20					
01	2090		APIO Lot Merger//General Fund		240.00					
01	2093		PSHH - Guadalupe Court//General		240.00					
01	2259		Business License Ovrpmt//Genera		50.00					
01	2271		Guadalupe Ranch Acres//General		3091.61					
01	4100	1150	City Council/Communication/Gener		54.26	326.94	381.20	660.00	278.80	
01	4100	1300<*>	City Council/Bus Exp/Train/Gener		16.08	1975.69	1991.77	1800.00	-191.77	
01	4105	1150	Administratio/Communication/Gen		-3.47	3488.87	3485.40	5500.00	2014.60	
01	4105	1300	Administratio/Bus Exp/Train/Gen		27.00	343.39	370.39	1000.00	629.61	
01	4105	1550<*>	Administratio/Op Supp/Expen/Gen		139.69	1771.29	1910.98	1500.00	-410.98	
01	4110	2150	City Attorney/Profl Service/Gen		3857.95	38119.85	41977.80	110000.00	68022.20	
01	4120	1200	Finance/Off Suppl/Pos/General F		60.00	2178.52	2238.52	2500.00	261.48	
01	4120	1550<*>	Finance/Op Supp/Expen/General F		299.89	2035.11	2335.00	2000.00	-335.00	
01	4120	2150	Finance/Profl Service/General F		937.50	7369.81	8307.31	20000.00	11692.69	
01	4140	2150	Non-Departmen/Profl Service/Gen		21.90	4215.56	4237.46	11000.00	6762.54	
01	4145	1000<*>	Building Mtce/Utilities/General		3633.72	32688.83	38403.99	35000.00	-3403.99	
01	4145	1150	Building Mtce/Communication/Gen		13.71	84.29	98.00	190.00	92.00	
01	4145	1550<*>	Building Mtce/Op Supp/Expen/Gen		717.57	7894.82	8747.24	7800.00	-947.24	
01	4145	2150	Building Mtce/Profl Service/Gen		675.99	21096.22	21772.21	23000.00	1227.79	
01	4200	0450	Police/Other Benefit/General Fu		63.46	-838.82	-775.36	22000.00	22775.36	
01	4200	1150	Police/Communication/General Fu		54.53	3070.36	3179.42	9000.00	5820.58	
01	4200	1300	Police/Bus Exp/Train/General Fu		639.15	2197.77	2836.92	15062.00	12225.08	
01	4200	1460<*>	Police/Vehicle Maint/General Fu		407.23	5817.30	6224.53	5000.00	-1224.53	
01	4200	1550	Police/Op Supp/Expen/General Fu		2275.41	11259.88	13535.29	19888.00	6352.71	
01	4200	2150<*>	Police/Profl Service/General Fu		625.00	12337.19	12962.19	5770.00	-7192.19	
01	4220	1200	Fire/Off Suppl/Pos/General Fund		143.15	460.74	603.89	900.00	296.11	
01	4220	1300	Fire/Bus Exp/Train/General Fund		265.00	3098.71	3363.71	4800.00	1436.29	
01	4220	1460	Fire/Vehicle Maint/General Fund		100.86	6207.94	6308.80	10000.00	3691.20	
01	4220	1550	Fire/Op Supp/Expen/General Fund		109.98	7611.37	7721.35	12000.00	4278.65	
01	4220	1560	Fire/Fuels/Lubrica/General Fund		283.33	4157.93	4441.26	9000.00	4558.74	
01	4300	1000	Parks & Rec/Utilities/General F		1590.59	49501.62	51281.26	64000.00	12718.74	
01	4300	1150	Parks & Rec/Communication/Gener		13.71	1494.30	1508.01	1900.00	391.99	
01	4300	2150	Parks & Rec/Profl Service/Gener		2357.17	11799.09	14156.26	30000.00	15843.74	
01	4405	1200	Bldg and Safe/Off Suppl/Pos/Gen		22.49	115.65	138.14	400.00	261.86	
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen		42.78	134.35	177.13	2500.00	2322.87	
01	4405	2150	Bldg and Safe/Profl Service/Gen		3021.00	113722.30	116743.30	200000.00	83256.70	
Fund (01) Total ---->					.00	355736.87	2459.87	380663.37	634170.00	253506.63
10	2010		Accounts Payable//Wtr. Oper. Fu		-15202.13					
10	2049		Interim Refunds Payable - MQ//W		278.07					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1000	Water Operati/Utilities/Wtr. Op	8781.80	72463.22	9924.11	91169.13	110000.00	18830.87
10	4420	1150	Water Operati/Communication/Wtr	253.98	3942.67	.00	4196.65	4500.00	303.35
10	4420	1460<*>	Water Operati/Vehicle Maint/Wtr	74.80	1829.78	.00	1904.58	1000.00	-904.58
10	4420	1500	Water Operati/Equipment Rep/Wtr	186.11	.00	.00	186.11	1000.00	813.89
10	4420	1535<*>	Water Operati/Meters/Wtr. Oper.	1827.02	14334.60	.00	16161.62	10000.00	-6161.62
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	1916.23	17274.85	.00	19191.08	40000.00	20808.92
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	139.01	4314.54	.00	4453.55	6500.00	2046.45
10	4420	2150	Water Operati/Profl Service/Wtr	1285.80	24309.50	.00	25595.30	50000.00	24404.70
10	4420	2350	Water Operati/Svcs.Other Ag/Wtr	459.31	39144.25	.00	39603.56	45000.00	5396.44
Fund (10) Total ---->				.00	177613.41	9924.11	202461.58	268000.00	65538.42
100	2010		Accounts Payable//CDBG 2017 AWA	-16.80					
100	4212	1200<*>	COPS/UHP PRGM/Off Suppl/Pos/CDB	16.80	.00	.00	16.80	.00	-16.80
Fund (100) Total ---->				.00	.00	.00	16.80	.00	-16.80
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-32258.50					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	22335.03	109921.40	15743.16	147999.59	220000.00	72000.41
12	4425	1150	Wastewater/Communication/Wst.Wt	314.78	3096.70	.00	3411.48	4800.00	1388.52
12	4425	1400	Wastewater/Equipment Mai/Wst.Wt	549.74	34766.66	7900.00	43216.40	50000.00	6783.60
12	4425	1505<*>	Wastewater/Improve-Repai/Wst.Wt	7741.92	1464.10	.00	9206.02	.00	-9206.02
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	51.68	9941.15	.00	9992.83	32000.00	22007.17
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	149.53	3429.87	.00	3579.40	9000.00	5420.60
12	4425	2150	Wastewater/Profl Service/Wst.Wt	656.51	86967.94	.00	87624.45	150000.00	62375.55
12	4425	2350	Wastewater/Svcs.Other Ag/Wst.Wt	459.31	18767.00	.00	19226.31	20000.00	773.69
Fund (12) Total ---->				.00	268354.82	23643.16	324256.48	485800.00	161543.52
20	2010		Accounts Payable//Gas Tax Fund	-120.00					
20	4430	2150<*>	Gas Tax-Stree/Profl Service/Gas	120.00	41820.00	.00	41940.00	.00	-41940.00
Fund (20) Total ---->				.00	41820.00	.00	41940.00	.00	-41940.00
26	2010		Accounts Payable//RDA-Op.Fund	-47.89					
26	4500	1000<*>	Redevelopment/Utilities/RDA-Op.	47.89	18944.35	1067.44	20059.68	14000.00	-6059.68
Fund (26) Total ---->				.00	18944.35	1067.44	20059.68	14000.00	-6059.68
32	2010		Accounts Payable//Wstwtr.Cap.Fu	-200.00					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
32	4470	3150	<*>Wastewater Ca/Imp.Other/Bui/Wst	200.00	9306.26	1991.95	11498.21	.00	-11498.21
Fund (32) Total ---->				.00	9306.26	1991.95	11498.21	.00	-11498.21
38	2010		Accounts Payable//Park Dev.Fund	-5000.00					
38	4330	2165	<*>Park Developm/PLANNING/Park Dev	5000.00	.00	.00	5000.00	.00	-5000.00
Fund (38) Total ---->				.00	.00	.00	5000.00	.00	-5000.00
42	2010		Accounts Payable//Pol.Saftey Fun	-384.12					
42	4210	0450	<*>Pol.Pub.Safet/Other Benefit/Pol	344.70	.00	.00	344.70	.00	-344.70
42	4210	1500	<*>Pol.Pub.Safet/Equipment Rep/Pol	39.42	39.42	.00	78.84	.00	-78.84
Fund (42) Total ---->				.00	39.42	.00	423.54	.00	-423.54
60	2010		Accounts Payable//Guad.Assmt.Di	-1087.49					
60	4490	1000	Guad.Assmt Di/Utilities/Guad.As	762.49	4476.94	608.81	5848.24	10500.00	4651.76
60	4490	2150	Guad.Assmt Di/Profl Service/Gua	325.00	4765.49	.00	5090.49	6700.00	1609.51
Fund (60) Total ---->				.00	9242.43	608.81	10938.73	17200.00	6261.27
65	2010		Accounts Payable//Guad.Light Di	-3605.92					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	3605.92	22349.64	3712.13	29667.69	41310.00	11642.31
Fund (65) Total ---->				.00	22349.64	3712.13	29667.69	41310.00	11642.31
71	2010		Accounts Payable//MEASURE A	-15139.55					
71	4425	1560	<*>Wastewater/Fuels/Lubrica/MEASUR	326.44	.00	.00	326.44	.00	-326.44
71	4454	1000	MEASURE A/Utilities/MEASURE A	229.04	1298.23	11.26	1538.53	2500.00	961.47
71	4454	1150	MEASURE A/Communication/MEASURE	114.07	1753.53	.00	1867.60	2300.00	432.40
71	4454	1200	<*>MEASURE A/Off Suppl/Pos/MEASURE	52.45	98.95	.00	151.40	100.00	-51.40
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	60.38	7063.36	.00	7123.74	10000.00	2876.26
71	4454	1555	<*>MEASURE A/ATP Cycle 3/MEASURE A	1120.00	4682.72	.00	5802.72	.00	-5802.72
71	4454	2150	MEASURE A/Profl Service/MEASURE	378.28	5779.11	.00	6157.39	20000.00	13842.61
71	4454	3150	<*>MEASURE A/Imp.Other/Bui/MEASURE	12858.89	244318.87	.00	257177.76	.00	-257177.76
Fund (71) Total ---->				.00	264994.77	11.26	280145.58	34900.00	-245245.58
76	2010		Accounts Payable//Cap Fac Fund	-34851.61					

REPORT.: Feb 05 20 Wednesday
 RUN...: Feb 05 20 Time: 12:57
 Run By.: Veronica Fabian

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 General Ledger Accounts with Budget Summary February 05, 2020
 Accounting Period is February, 2020

PAGE: 025
 ID #: PY-IP
 CTL.: GUA

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
76	4320	3200	Pub. Faciliti/Equipment/Cap Fac	34851.61	30657.76	.00	65509.37	150000.00	84490.63
			Fund (76) Total ---->	.00	30657.76	.00	65509.37	150000.00	84490.63
=====									

228 SHOREBREAKER DRIVE *** VENDOR.: DEM01 (DEMSEY FILLIGER & ASSOCIATES, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
14002CIOG	GASB 75 VALUATION	02-20	12/14/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001		01 4120 2150	1	1000.00	1000.00
		(General Fund Finance Profl Services)			
0002		10 4420 2150	1	1000.00	1000.00
		(Wtr. Oper. Fund Water Operating Profl Services)			
0003		12 4425 2150	1	1000.00	1000.00
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->	3000.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
214001COG	GASB 75 DISCLOSURE INFORMATION	02-20	12/14/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GASB 75 DISCLOSURE INFORMATION	01 4120 2150	1	166.66	166.66
		(General Fund Finance Profl Services)			
0002	GASB 75 DISCLOSURE INFORMATION	10 4420 2150	1	166.67	166.67
		(Wtr. Oper. Fund Water Operating Profl Services)			
0003	GASB 75 DISCLOSURE INFORMATION	12 4425 2150	1	166.67	166.67
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->	500.00
				Vendor Total ----->	3500.00
					=====
				** Total Invoices ---->	3500.00
				** Total Checks ---->	.00
				*** Total Purchases ---->	3500.00
					=====

0.*

0.*

3,000.+

500.+

3,500.*

0.*

REPORT.: Feb 06 20 Thursday
 RUN....: Feb 06 20 Time: 09:00
 Run By.: Veronica Fabian

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 General Ledger Accounts with Budget Summary February 06, 2020
 Accounting Period is February, 2020

PAGE: 002
 ID #: PY-IP
 CTL.: GUA

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2010		Accounts Payable//General Fund	-1166.66					
01	4120	2150	Finance/Profl Service/General F	1166.66	7369.81	937.50	9473.97	20000.00	10526.03
Fund (01) Total ---->				.00	7369.81	937.50	9473.97	20000.00	10526.03
=====									
10	2010		Accounts Payable//Wtr. Oper. Fu	-1166.67					
10	4420	2150	Water Operati/Profl Service/Wtr	1166.67	24309.50	1285.80	26761.97	50000.00	23238.03
Fund (10) Total ---->				.00	24309.50	1285.80	26761.97	50000.00	23238.03
=====									
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-1166.67					
12	4425	2150	Wastewater/Profl Service/Wst.Wt	1166.67	86967.94	656.51	88791.12	150000.00	61208.88
Fund (12) Total ---->				.00	86967.94	656.51	88791.12	150000.00	61208.88
=====									

MINUTES
City of Guadalupe

**Regular Meeting of the Guadalupe City Council &
Special Meeting of the Successor Agency to the Guadalupe Redevelopment Agency Board
Tuesday, January 14, 2020 at 6:00 pm**

City Hall, 918 Obispo Street, Council Chambers

ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr., absent
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

SWEARING IN

- Miguel Jaimes, Police Officer

Officer Jaimes was sworn in by the City Clerk, Joice Raguz, and declared his thankfulness for the honor of serving in Guadalupe and he looked forward to doing so for a long time.

COMMUNITY PARTICIPATION FORUM

Yleana Anda, from the District Attorney's human task force, spoke making the Council and community aware of the human trafficking in our County. The task force was created in 2013 to combat the problem and January is the month designated to be Human Traffic Awareness Month. They are funded by grants from the Federal Bureau of Justice and have just finished a 3-year grant and have a grant for 3 years more. They work with all law enforcement agencies to develop programs to free victims and assist in training to achieve a better life. Over a 6-month period they investigated 119 cases. They have found that adult victims are about 58% and minors 42%. If you have information of trafficking or of victims, you are urged to call 1-888-373-7888 to report it. The services provided range from labor cases, immigrants, sex trafficking and provide support such as social service, medical, and financial and legal for survivors.

CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Payment of warrants for the period ending December 19, 2019 & January 14, 2020 to be approved for payment by the City Council.
3. Approve the Minutes of the City Council Regular Meeting of November 26, 2019, to be ordered filed.
4. Approval to purchase in-car police laptop computers.
5. Approving a contract with Moore and Associates in the amount of \$49,923.83 for the development of a Short Range Transit Plan (SRTP) update- Resolution No. 2020-02.
6. Approve the use of funds for a five (5) month contract with Armstrong Pest Control in the amount of \$2,800 for gopher control service at Jack O'Connell Park.
7. Agreement between the City of Guadalupe and Union Pacific Railroad for reimbursement of preliminary engineering design works – Resolution No. 2020-06.
8. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - a. Planning Department Report for December 2019
 - b. Building Department Report for December 2019
 - c. Public Works Department Report for December 2019
 - d. Police & Fire Department Report for December 2019 & Year End Report for 2019
 - e. City Treasurer's Report for November & December 2019
 - f. Human Resources Report for November 2019
 - g. Recreation and Parks Report for November 2019

Councilwoman Rubalcaba pulled 4-5 and 8c; Mayor Julian pulled 6-7-8 c and d.

Motion made by Councilwoman Rubalcaba and 2nd by Councilman Ramirez to approve the remainder of the Calendar. 4/0 passed.

Chief Cash answered item 4. The Police Department wants approval of their in-auto laptop computer units for more efficient use of police time and efforts to serve the community. Our community is the last in the County to not have them. They allow the officer to receive information on vehicles and persons while at the scene of activity quickly and to do their paperwork without having to be out of the field to return to the office to do it. This allows

the officers to be more proactive in their work scheduled time. This gives more time and security to the community. We can piggy-back with Santa Maria to buy the computers at a lower cost to the City than otherwise.

The fund 76 is part of the fund provided by People's Self Help Housing and do not come from the General Fund. This is a separate fund set aside for police equipment. It is for large ticket items. He stated how impressed he was with our Police Officers and their commitment to the City.

(5) Councilwoman Rubalcaba wanted to know if we had any guarantees that Moore and Associates would not go over their submitted bid. Public Works Director Sweeney stated that there is no guarantee that they will not go over, however she did call two references and she found that the City of Solvang was impressed at how conscious they were in sticking to the budget.

(6) Mayor Julian asked if the gopher control service included all of the park or just the irrigated area. Ms. Sweeney answered that she assumed that gophers would migrate into the untreated areas and multiply to return at later dates to their original field. It was agreed to expand the treatment for gophers into as much of the fields as possible as funds would allow.

(7) Mayor Julian stated that in a meeting, the bridge in Pasadera is not a four-lane bridge. He wanted to make it clear it was for use in Pasadera only and was a two-lane bridge.

(8c) Councilwoman Rubalcaba wanted an update on the Amigos-LeRoy Park meeting. Ms. Sweeney answered: There was a review of the drawings and some concerns about fire hydrant placements. There was a question of accessing the park from the streets without getting an easement from the landowners. Also, there was a possible problem of getting supplies into the park but all these problems have been resolved by the design team and City Staff. Ninety (90) percent of the design is complete.

(8d) Mayor Julian brought up the question about the ending of Al's fuel deposition that would be resolved soon, possibly 2020 or 2021. He hoped in 2020 and Ms. Sweeney assured him that she understood it would be resolved in 2020.

Mayor Julian announced that information had not been had lately on the status of the trees as Mr. George Jimenez, who is in charge, is currently in Mexico. He was assured that the City crews are ready for them and Mayor Julian stated that people are assigned and on board to take care of the weeds, etc. Ms. Sweeney responded that she had been working with Ken Knight and his crew. She was happy to hear of Mr. Jimenez's assistance. She has not received all the information on the project but relieved to hear it was coming through.

Mayor Julian stated that it was not the right time now, but at a later date we should have an update on the role our City would be playing in the policing of the Santa Maria Airport.

Mayor Julian gave praise to the City staff for the quality and detailed reports they submit to Council to keep them informed on City progress.

Motion made by Councilwoman Rubalcaba and 2nd by Councilwoman Cardinas to approve the pulled items of the Consent Calendar. 4/0 passed.

CITY ADMINISTRATOR REPORT: (Information Only)

Administrator Bodem brought up a subject he felt should be addressed as information about Council travel/conference budget item is over spent. It has been brought to his attention that the funds needed to send members of the Council to the California Cities conference are not in the budget. Councilwoman Rubalcaba should attend as she was designated as the representative and it is felt that the Conference is important. Mayor Julian said we need to look at the impact on the budget and adjustments or possible scholarships.

Administrator Bodem gave a brief update on the progress of the new financial system software.

Administrator Bodem, Mayor Julian, Chief Cash and representatives of Chevron met in December, 2019 to receive an annual check in the amount of \$90,000. Since 2006, Chevron has donated a total of \$1,776,200. Chevron recognizes its mediation clean up impact to the City's streets, roads, and staff time.

He announced that Oral Boards for Human Resources will be meeting in the Chambers next week. An outside list of experts on the panels, for three interviews, will be a part of the meeting.

California Joint Powers Insurance Authority JPIA will be scheduling a training in harassment and ethics training which will be at no cost to us. The seminar will be in-house; programs online, usually carry a cost.

Administrator Bodem wondered if the Council had considered a commercial vacant property ordinance for Guadalupe. He knows of a few Cities that have them and maybe we should explore that idea.

He summarized the meeting with Monterey Bay Community Power (MBCP) as being a highlight they proposed a name change as they are doing well and expanding their area outside of Monterey, so feel their name should reflect the broader area. Five new Board Members were sworn in, including himself, and they intend to submit to the California Energy Commission a letter of intent for \$ 107,000,000.00 to install EV Stations in San Luis Obispo and Santa Barbara Counties. They also sought approval of purchase of new Geo Thermal power for \$41,000,000.00 over a ten-year period.

PUBLIC HEARING

9. **Re-Introduction for another first reading to consider amendments to the Accessory Dwelling Unit (ADU) Ordinance (Chapter 18.53).**

Written Report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Open a public hearing to consider public input, and then close the public hearing; and
- c. Re-introduce, on the first reading, Ordinance No. 2019-480 amending Chapter 18.53, Accessory Dwelling Units and Junior Accessory Dwelling Unit with the additional revisions made by HCD.

City Planner Appel stated there were a few changes to the ADU ordinance he is going to present. He had a meeting with the California Department of Housing and Community Development HCD Board, who could challenge our ordinances, and found we were “leading the pack” in making the required changes to the ordinance for ADU housing. Their main concern was where ADU’s would be allowed. We listed different zones, but they felt that if a single-family dwelling is allowed on a certain property, then an ADU should be allowed as well. We had not included multi-family dwelling sites; so, we cleaned those up. The only other issue is the Junior Accessory Dwelling Units, which are specific to being inside a single-family home. They cannot be a part of a multi-family complex and the owner has to live on the property. If you have a detached garage, it can be converted into a Junior Accessory Dwelling Unit. He presented a new printout of the rules to the Council. This is a first reading.

Open to Public: 6:44

Mr. Gustavo Alvarez stated that he read a limit of height of 16 feet; if you go two-story, you will exceed that. He also needs to know if it pertains to new construction. You do not always have the area to get your 1200 square feet, the maximum on one level. Please clarify. He also would like a change in owner’s having to live on the property of the JDU to living in the City.

Close to Public: 6:46

Mr. Appel responded that the ADU’s are supposed to be compatible with their neighborhoods. If you have a two-story home you are attaching the ADU to, you could go more than 16 feet, but not otherwise. You could build a two-story and have a two-story Junior Accessory Dwelling Unit providing the owner lives on the property. The only time you can have separate meters is when you are building from scratch, otherwise, you share meters for the dwellings. Junior Accessory Dwelling Unit, you have to live on site; do not have to with regular ADU’s as a concession by the City.

Motion made by Councilman Ramirez and 2nd by Councilwoman Cardenas to adopt First Reading of Ordinance # 2019-480 with amendments. Roll Call 4/0 passed.

REGULAR BUSINESS

- 10. Awarding of an agreement with FCG Environmental for hazardous material testing and reporting services for LeRoy Park and Community Center Rehabilitation Project.**

Written Report: Sonia Rios-Ventura, RCDCC Community Development Manager

Recommendation: That the City Council adopt Resolution No. 2020-01 to approve an agreement with FCG Environmental and authorize the Mayor to sign.

Ms. Ventura, RCDCC Community Development Manager, mentioned that FCG was awarded a five million dollar \$5,000,000 grant to do the Resilient Plan and the renovation of the Community Center at LeRoy Park. To move forward, the City needs to hire a Hazard Material Company to do testing on the Community Center and to provide that report to be included in the field bed. Seven firms were qualified to do this work and three submitted bids. FCG Environmental was the lowest bid and the most responsive to the work that is needed.

Mayor Julian did not know if finding asbestos and other hazards was in our budget, so he thought it might need more study. This cost is \$6,500. Mr. Bodem asked if their work ran over budget, would the cost come back to the Council. The answer was no. Mayor Julian asked that a clause be inserted stating that the work was not to exceed \$7,000 as the bid is \$6,500 and that seems a reasonable plan. Ms. Shannon clarified that the contract already had a 15 % overrun in it, so no modifying of the contract is needed.

Motion made by Councilwoman Rubalcaba and 2nd by Councilwoman Cardenas to adopt Resolution No. 2020-21. Roll Call 4/0 Passed.

- 11. Disbursement of Special Impact Fee paid by People's Self-Help Housing Corporation (PSHH) as a Condition of Approval for the Guadalupe Court Project.**

Written Report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council adopt Resolution No. 2020-03 adopting a list of projects to be funded using funds from the PSHH special impact fee paid as a condition of approval for the Guadalupe Court Project.

Public Works Director Sweeney stated that People's Self Help Housing entered into an agreement with Guadalupe in which an impact fee of \$515,118.58 was paid for use for public facilities and public safety equipment. Not a whole lot of guidance is given on how to spend those funds, so she was asking the Council for more guidance on the issue. One glaring need is for a new fire station, so she asked how much did a fire station cost? The estimated

answer is beyond our reaching at the present time. Santa Maria's stand-alone fire station was \$5,000,000.00 to build and \$500,000.00 to design.

She listed for the Council a number of items she believes fit the category and need taking care of soon, but not in the budget for this year. Councilwoman Cardenas asked if the amount shown was just for the design of the fire station which is \$218,848.35. Answer is yes. She stated we could not build anything like theirs but the fire station should take priority because subflooring has already collapsed. We could build where the fire station is now. A structural engineer was hired to take a look at the building and he reported back that the walls had structural cracks in them; temporary repairs could be made at a price, but in two years we would be back where we are now.

She explored the option of tearing out the old fire station up to Mr. Bodem's office and build new in the same style as the present building but extend out to Obispo Street. She feels an overall facilities master plan as the first step would be prudent so we could ensure that all facilities meet their highest and best use.

Ms. Sweeney also requested a need to purchase a back-up generator in case of a disaster.... City Hall with power and also serve as a shelter under these circumstances. Two generators were requested in the past. One paid from the general fund and one from the wastewater fund. This is the general fund. A grant has been requested for both of them, but this is in case the grant does not come through. At present the City has two portable generators that would provide lights for police and fire.

A discussion of the number of uses for the People's Self Help Housing money, all or part, followed and a disbursement division plan assigning the amounts from the impact fees was agreed upon for the various projects needing attention. Decision was to immediately repair the fire station. List is open to the public.

Motion made by Councilman Ramirez and 2nd by Councilwoman Cardenas to adopt Resolution No. 2020-03. 4/0 Passed.

12. Resolution increasing the minimum amounts for formal competitive bidding and proposals.

Written Report: Philip F. Sinco, City Attorney

Recommendation: That the City Council adopt Resolution No. 2020-04 increasing the amount required for competitive bidding and proposals for purchases made pursuant to Government Code Chapter 4.04 from \$5,000 to \$75,000.

City staff requested to raise the purchase order amount which staff can purchase supplies without formally going out for a bid. Amount now stands at \$5,000.00 and the City Attorney would like to see it raised for efficiency to \$75,000. He noted that most Cities have a much higher amount that staff can work with to alleviate the cumbersome process and time lagging process of having to post and go out for bids. Guadalupe set this amount 16 years

ago and prices have gone up and things move faster now. The staff cannot order unless it is in the budget and the Council has already approved of that category of expenditure. The Council has already chosen the suppliers you can do business with based on judgment of qualities and prices expected from them. This allows staff to immediately work more efficiently and Council will see at a later date amendments to clear up building purchases procedures which seem to be in conflict.

Ms. Shirley Boydston spoke saying that she felt \$5,000 was too low these days, but she would like a smaller amount than the \$75,000.

Mayor Julian felt that it was necessary to raise limit as many things need to move more quickly and Council still has a handle on things, so he agrees to the amount. Discussion followed as to the amount of raise.

Ms. Sweeney brought up the purchase of public vehicles and Mr. Sinco brought up purchases for public projects. The limits by the State for public building; you don't have to have competitive bidding as of now if \$50,000. For emergencies, it's in our code that we can spend over the designated amount, but then the purchaser (staff) has to come to the Council for legal consent.

Motion made by Councilman Ramirez and 2nd by Councilwoman Cardenas to adopt Resolution No. 2020-04 to raise the amount above which purchases of supplies have to go to competitive bidding to \$50,000 and over. 4/0 passed

13. Ordinance to Adopt the 2019 California Fire Code and Amend the Guadalupe Municipal Code to Update Fire and Safety Regulations.

Written Report: Michael Cash, Director of Public Safety

Recommendation: That the City Council introduce, on the first reading, and continue to the meeting of January 28, 2020 for second reading and adoption, Ordinance No. 2020-483 adopting the 2019 California Fire Code and amending the specified fire and safety ordinances in the Guadalupe Municipal Code.

Chief Cash asked that Council adopt the California fire and safety codes on a first reading as a part of Guadalupe's ordinances. Every four (4) years there is an update of the fire and safety codes and this will be the first reading of the code adopted by the State in 2019. No financial impact.

Ms. Boydston spoke saying that she wants assurance in the code that the persons who sell fireworks under this code are indeed non-profits and not just set up for the sale. It is not stated in the State code. We will do it with a local ordinance.

Mr. Gustavo Alvarez spoke regarding fire hydrants. The ordinance says there should be a 5-foot clearance on either side of hydrants but downtown there is 15 feet red on each side of

the hydrants. That is a loss of valuable parking for downtown merchants. We need to correct this. Mayor stated we do not need to amend the ordinance, just correct the stripping downtown.

**Motion made by Councilwoman Rubalcaba and 2nd by Councilman Ramirez to adopt the 1st reading of the California Fire Code and amend Guadalupe Municipal Fire and safety code.
Roll Call 4/0 Passed.**

- 14. Approving an Agreement for consulting services with City and Lisa Wise Consulting, Inc. to develop and market a request for proposals (RFP) for renovation of the Royal Theater in amount not to exceed \$19,250.00.**

Written Report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2020-05 approving an agreement with Lisa Wise Consulting Inc. to solicit development proposals by a request for proposals for reuse of the City owned Royal Theater building and adjoining properties located at 836 Guadalupe Street, and authorizing the Mayor to sign the agreement.

Administrator Bodem said the Royal Theater and two adjacent vacant lots was purchased by the Redevelopment Agency. The intent was to combine the three properties. In 2001, the Agency transferred the ownership to the Successor Agency and after 2018 it became the City's again. In 2011 it had an electrical fire but was usable for various groups and performing arts. At the 2019 Council meeting, it was proposed to proceed with the plan to hire a Consultant to develop the theater and market to a private or non-profit entity to operate. From 1939 to 1989 it was operated as a movie theater. It now has to be renovated to become a Performing Arts theater and it would take an "act of Congress" to reverse that. It must stay in the public domain. It needs retrofitting and renovation. Lisa Wise Consulting Inc. is a company that is capable of doing what is needed at the Budget price of \$19,250.00. The building is architecturally sound and will need of a degree retrofitting.

Mr. Gustavo Alvarez remembers that 20 years ago, in work done on the theater, that they removed asbestos and tied the roof to the walls. He reminded Council that in May 2019 he and his brother submitted a proposal to renovate, rent or purchase outright or partnership with the City on the theater.

Mr. Sinco stated that the proposal submitted by the Alvarez Group was not consistent with the Long Range Property Manager Plan (LRPMP). The Alvarez could submit a plan that is in sync with the LRPMP and the City will certainly consider it.

Ms. Boydston stated that Lompoc was an example to look at. Their theater's history is similar to ours. They finally went to a local non-profit group to renovate and manage. It worked for them.

It was agreed that if Lisa Wise Consulting Inc exceed the amount, they have to come back to Council. Councilwoman Cardenas asked for the clarification and a possibly 15 % cutoff.

Motion made by Councilwoman Rubalcaba and 2nd by Councilwoman Cardenas to approve the agreement with Lisa Wize Consulting, inc. to develop and market the Royal Theater. 4/0 Passed.

FUTURE AGENDA ITEMS

Tax Measures
Water Rate increases

ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

Census-April 1st.
Hearing for Oceano off-road-Oso Flaco—2nd meeting in February
Official City Position Action Meeting
Riverview Meeting with residents
Self Help Staff—O’Connell Park Lighting
Meeting with Riverview Board
Business Assoc. Meeting
Cal Van met—
purchasing hybrid vehicles at cost of \$146,000 for schools, grant money originally intended for Cal Van.
Parade a success
Leadership Team met.
Ms. Sweeney held a public workshop regarding a mobility plan. It’s on the webpage.

Motion made by Councilman Ramirez and 2nd by Councilwoman Rubalcaba to adjourn. 4/0. Passed.

ADJOURNMENT TO THE SUCCESSOR AGENCY BOARD MEETING

15. Recognized Obligation Payment Schedule for the July 1, 2020 through June 30, 2021 period.

Written Report: Cheryl Murase, Consultant to the Successor Agency
Recommendation: That the Successor Agency adopt SA Resolution No. 2020-01 entitled “Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe approving the Recognized Payment Schedule for the July 1, 2020 through June 30, 2021 period.”

Ms. Cheryl Murase, Consultant to Successor Agency (SA), spoke asking for approval of the payment due in July to the SA. The payment is linked to the Bond issue of 2013 and required broker and trustee fee. It also has a line item of staff time. She apologized because they are working on reconciling the cash balances so she does not want to retire of the other any line

items. She pointed out line 28 on the 3rd page that is related to the SA tax deferred refunding bonds that were issued in 2017. Lines 30 and 31 are costs required to issue these bonds. You are required to provide information in regards to the bonds yearly.

Administrator Bodem asked for the benefit of new council and staff, what the difference of SA funds from City funds?

Ms. Murase answered that prior to dissolution, every City had the ability to form a Re-development Agency. The Agency created a boundary where the property tax of those buildings would be used for redeveloping those buildings. Guadalupe was one City that did. In 2011, the State had a budget crisis and they discontinued the redevelopment Agency. Successor Agency came into being as a way for Cities to pay back the debt and finish the obligation of the agency to the Cities. Cities have to pay a trustee to administer the bonds still outstanding. One property they still have is Al's Union which is going through mediation. It will retire in 2035.

There is a possibility to bring back some form of RDA to assist Cities with buildings that still stand empty or need infrastructure assistance. It will depend on the County as the Oversight Board.

Motion made by Councilman Ramirez and 2nd by Councilwoman Rubalcaba for the Successor Agency to adopt SA Resolution No. 2020-05. 4/0 Passed

ADJOURNMENT

Councilwoman Rubalcaba motioned to adjourn and Councilman Ramirez 2nd. 4/0 passed.

PREPARED BY:

APPROVED BY:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

4a.



PLANNING DEPARTMENT

**City of Guadalupe
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Tel (805) 356-3903**

To: Mr. Mayor and City Councilmembers
From: Larry Appel, Contract Planning Director
Date: February 4, 2020
Re: **Monthly Planning Report Covering January 2020**

MINISTERIAL PROJECTS

Zoning Clearances Approved	1
Zoning Clearances Denied	0
Zoning Clearances Appealed	0
Business Licenses Approved	2
Business Licenses Denied	0

DISCRETIONARY PROJECTS

The following projects are in for Planning Department review and have been worked on during January:

- Housing Authority of S. B. Co. – circulating MND and preparing staff report for City Council on February 25th
- SB 2 grant monitoring State HCD for final approvals
- Pasadera FM 29,064 final map preparation for recordation
- ADU ordinance revisions completed on January 28th
- DJ Farms South – tract map being processed
- Pasadera GP/SP amendment being processed

If any Councilmember is interested in a particular project or would like to know its status, please let me know and I would be happy to provide the information.

Guadalupe City Planning Department Planning Processing Summary for January 2020 (02-04-2020 update)

<u>Case No.</u>	<u>Name</u>	<u>Submittal Date</u>	<u>Comp. Date</u>	<u>Status</u>	<u>OK for Bldg. Permit Issuance</u>
2017-130-TPM \$\$	DJ Farms South Master TPM	10-12-17	Complete-09-27-19	COMPLETE letter sent on 09-27-19. Project under review by planner.	NO
2019-063-DR 2019-064-CUP \$\$	Housing Authority of SB Co	06/12/19	COMP letter sent 10-15-19	MND being reviewed by public. Staff report under preparation for Feb 25 CC meeting.	NO
2019-067-VTTM	Pasadera Lot 9			Working on bonding prior to recordation	
2018-135-GPZ No\$	General Plan amendment and Rezone of two areas of the City	08/29/18	N/A	CC Workshop on 9-25-19 provided direction on various GPZs throughout the City. Staff working on amendments as time permits.	N/A
2018-133-OA No\$	Round 2b Zoning Ordinance Updates	8/12/198	N/A	Second Reading of ADU (Chapt. 18.53) approved on January 28, 2020.	N/A

No\$ = unreimbursed planning work

\$ = projects where a fixed fee has been paid

\$\$ = projects where a variable fee / deposit is made and the applicant is billed for time beyond the initial deposit

02/04/2020

Ministerial Permit Report– January 2020
(Reported 2-04-20)

Zoning Clearances Approvals

2020-005-ZC West paving - 4586 Castillo Drive

Zoning Clearances Denied

Business License Approvals

Vega Daycare, 310 Pioneer Street

R&R Tax Services, 4574 Castillo Street

Business License Denials

None

Administrative Use Permits

None



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: January, 2020

	This Month	Last Month	Year to Date	Last Year
Visitors	32	25	32	20
Inspections	613	508	613	469
Building Permits Issued	4	48	4	9
Certificate of Occupancy	11	11	11	11

VISITORS: Permits, Planning application submittals, submitted plan updates, general information

Wednesday, January 1, 2020

BUILDING DIVISION REPORT

					PASS	CORRECT	CORRECT/PROCEED
1/2/2020	AD 9	918 Obispo		Scheduling - Alice off	X		
	FN5	858 Pioneer		Forms for pour 1	X		
	FN5	858 Pioneer		Footings	X		
	FN5	858 Pioneer		Setbacks	X		
	FN5	858 Pioneer		Steel reinforcement	X		
	FN5	858 Pioneer		Capillary break	X		
	FN5	858 Pioneer		Forms for pour 2	X		
	FN5	858 Pioneer		Footings	X		
	FN5	858 Pioneer		Setbacks	X		
	FN5	858 Pioneer		Steel reinforcement	X		
	FN5	858 Pioneer		Capillary break	X		
	FR 6	Lot 66		Gas Piping	X		
	FR 10	Lot 66		Gas pressure test	X		
	FR 6	Lot 65		Gas Piping	X		
	FR 10	Lot 65		Gas pressure test	X		
	FR 6	Lot 64		Gas Piping	X		
	FR 10	Lot 64		Gas pressure test	X		
	FR 6	Lot 63		Gas Piping	X		
	FR 10	Lot 63		Gas pressure test	X		
	AD 1	918 Obispo		Counter support, Customer service	X		
	SC 1	4202 11th Street "C"		Drywall nail	X		
	AD 2	918 Obispo		Prepare 16 single family permits	X		
	AD 2	918 Obispo		Prepare 16 fire sprinkler permits	X		26 Inspections
	AD 2	918 Obispo		Complete monthly report	X		8 hours Guadalupe
	AD 5	918 Obispo		Return phone messages	X		
	FR 7	918 Obispo		Records update	X		

							PASS	CORRECT	CORRECT/PROCEED
FR 10		4626 11th St. "A"	Gas pressure test unit 6				X		
FR 6		4626 11th St. "A"	Gas piping unit 7				X		
FR 10		4626 11th St. "A"	Gas pressure test unit 7				X		
FR 6		4626 11th St. "A"	Gas piping unit 8				X		
FR 10		4626 11th St. "A"	Gas pressure test unit 8				X		
FR 7		918 Obispo	Records update				X		
1/9/2020	AD 9	918 Obispo	Scheduling -				X		
SC 11		2nd St.	Roof strip				X		
FN 5		864 Pioneer	Slab reinforce partial					X	
AD 4		Pasadera offices	Meet w/ Craig Smith on irrigation controllers						X
AD 8		918 Obispo	Research on intermessant fire caulk				X		
FR 7		Lot 34	Sprinkler fire flow test				X		
FR 7		Lot 35	Sprinkler fire flow test				X		
FR 7		Lot 36	Sprinkler fire flow test				X		
FR 7		Lot 37	Sprinkler fire flow test				X		
FR 7		Lot 38	Sprinkler fire flow test				X		
FR 7		Lot 39	Sprinkler fire flow test				X		
FR 7		Lot 40	Sprinkler fire flow test				X		Guadalupe 6 hours
FR 7		Lot 41	Sprinkler fire flow test				X		27 Inspections
FR 1		Lot 63	Rough electric				X		
FR 1		Lot 64	Rough electric				X		
FR 1		Lot 65	Rough electric				X		
FR 6		Lot 84	Gas piping				X		
FR 10		Lot 84	Gas pressure test unit				X		
FR 6		Lot 81	Gas piping				X		
FR 10		Lot 81	Gas pressure test unit				X		
SC 2		Lot 34	Electrical meter set inspection				X		
SC 2		Lot 35	Electrical meter set inspection				X		
SC 2		Lot 36	Electrical meter set inspection				X		
SC 2		Lot 37	Electrical meter set inspection				X		
SC 2		Lot 66	Electrical meter set inspection				X		
SC 2		Lot 65	Electrical meter set inspection				X		

SC 2	Lot 64	Electrical meter set inspection							X							
SC 2	Lot 63	Electrical meter set inspection							X							
1/10/2020 AD 9	918 Obispo	Scheduling -							PASS	CORRECT	CORRECT/PROCEED					
FR 7	Lot 42	Sprinkler fire flow test							X							
FR 7	Lot 43	Sprinkler fire flow test							X							
SC 7	Lot 147	Shower Pan							X							
SC 6	Lot 141	Insulation							X							
SC 1	Lot 142	Drywall nail							X							
SC 3	Lot 141	Lath							X							
AD 2	918 Obispo	Process 8 meter releases through PG&E							X							
FR 5	1055 Guadalupe St.	Frame inspection at Cultural Arts Center							X							
SW 4	Lot 66	Sewer Lateral							X							
SW 4	Lot 65	Sewer Lateral							X							
SW 4	Lot 64	Sewer Lateral							X							
SW 4	Lot 63	Sewer Lateral							X							
SW 8	Lot 66	Water Connection							X							
SW 8	Lot 65	Water Connection							X							
SW 8	Lot 64	Water Connection							X							
SW 8	Lot 63	Water Connection							X							
FR 2	280 Pioneer	Roof nail							X							
FR 9	280 Pioneer	Shear walls							X							
FR 7	918 Obispo	Records update							X							
1/13/2020 AD 9	918 Obispo	Scheduling -							PASS	CORRECT	CORRECT/PROCEED					
SW 4	Lot 81	Sewer Lateral							X							
SW 4	Lot 82	Sewer Lateral							X							
SW 4	Lot 83	Sewer Lateral							X							
SW 4	Lot 84	Sewer Lateral							X							
SW 8	Lot 81	Water Connection							X							
SW 8	Lot 82	Water Connection							X							

SW 8	Lot 83	Water Connection	X		
SW 8	Lot 84	Water Connection	X		
AD 4	918 Obispo	Jeff V on PSHH tapers	X		
SC 3	Lot 140	lath	X		
SC 6	Lot 140	Insulation	X		
SC 1	Lot 141	Drywall nail	X		
MS 4	4626 11th St.	Fire walls	X		
SW 6	856 Pioneer	Underground conduit	X		Guadalupe 7.5 hours
FR 4	856 Pioneer	Underground waste pipe	X		25 Inspections
FR 8	856 Pioneer	Drain waste vent test	X		
SC 2	Lot 43	Meter release inspection	X		
SC 2	Lot 42	Meter release inspection	X		
SC 2	Lot 41	Meter release inspection	X		
SC 2	Lot 40	Meter release inspection	X		
SC 2	Lot 39	Meter release inspection	X		
SC 2	Lot 38	Meter release inspection	X		
AD 2	918 Obispo	Process electrical meter releases through PG&E	X		
FR 7	918 Obispo	Records update	X		
			PASS	CORRECT	CORRECT/PROCEED
1/14/2020	AD 9	Scheduling -	X		
	FR 4	Drain waste piping 8 units	X		
	FR 8	Drain waste vent tests 8 units	X		
	FR 4	Roof drain piping	X		
	FR 8	Roof drain hydrostatic test	X		
	AD 2	DI report Concrete placement and testing	X		
	AD 2	DI report Concrete placement and testing	X		
	AD 2	DI report Concrete placement and testing	X		
	AD 2	DI report Concrete placement and testing	X		
	SC 9	Scratch coat	X		
	FR 3	Rough mechanical	X		
	FR1	Rough electric	X		Guadalupe 5.75 hours
	FR1	Rough electric	X		22 Inspections
	FR1	Rough electric	X		

FR1	Lot 84	Rough electric	X		
SC 2	Lot 81	Electrical meter set inspection	X		
SC 2	Lot 82	Electrical meter set inspection	X		
SC 2	Lot 83	Electrical meter set inspection	X		
SC 2	Lot 84	Electrical meter set inspection	X		
AD 2	918 Obispo	Process meter releases through PG&E	X		
AD 2	4626 11th St.	DI report shear walls unit "A"	X		
FR 7	918 Obispo	Records update	X		
			PASS	CORRECT	CORRECT/PROCEED
1/15/2020 AD 9	918 Obispo	Scheduling -	X		
SC 1	Lot 140	Drywall nail	X		
AD 2	918 Obispo	DI report Frame, shear roof nail Lot 63	X		
AD 2	918 Obispo	DI report Frame, shear roof nail Lot 64	X		
AD 2	918 Obispo	DI report Frame, shear roof nail Lot 65	X		
AD 2	918 Obispo	DI report Frame, shear roof nail Lot 66	X		
AD 2	918 Obispo	DI report Frame, shear roof nail Lot 81	X		
AD 2	918 Obispo	DI report Frame, shear roof nail Lot 82	X		
FR 7	Lot 81	Fire sprinkler piping and supports	X		
FR 7	Lot 81	Fire sprinkler hydrostatic test	X		
FR 7	Lot 82	Fire sprinkler piping and supports	X		19 Inspections
FR 7	Lot 82	Fire sprinkler hydrostatic test	X		
FR 7	Lot 83	Fire sprinkler piping and supports	X		
FR 7	Lot 84	Fire sprinkler hydrostatic test	X		
FR 7	Lot 85	Fire sprinkler piping and supports	X		
FR 7	Lot 85	Fire sprinkler hydrostatic test	X		
AD 4	918 Obispo	Development team meeting	X		
AD 4	Various	Training of David Rose	X		x
FR 7	918 Obispo	Records update	X		
			PASS	CORRECT	CORRECT/PROCEED
1/16/2020 AD 9	918 Obispo	Scheduling -	X		
AD 2	4626 11th St.	Meet w/ Contractors Cobb and Miller on PV			x
FR 5	Lot 117	Frame correction		x	

AD 4	918 Obispo	Meet with G. Alvarez on ADU's					
AD 2	918 Obispo	Permit prep 36 Permits phase 10			X		
FR 5	Lot 117	Reinspection frame			X		
FN5	Lot 136	Forms			X		
FN5	Lot 136	Footings			X		
FN5	Lot 136	Setbacks			X		
FN5	Lot 136	Steel reinforcement			X		Guadalupe 5.75
FN5	Lot 136	Capillary break			X	X	17 Inspections
FN5	Lot 123	Forms			X		
FN5	Lot 123	Footings			X		
FN5	Lot 123	Setbacks			X		
FN5	Lot 123	Steel reinforcement			X		
FN5	Lot 123	Capillary break			X		
AD 8	918 Obispo	Research on chemical compatibility of CPVC pipe					
FR 7	918 Obispo	Records update			X		
					PASS	CORRECT	CORRECT/PROCEED
1/17/2020 AD 9	918 Obispo	Scheduling -			X		
FN5	Lot 124	Forms			X		
FN5	Lot 124	Footings			X		
FN5	Lot 124	Setbacks			X		
FN5	Lot 124	Steel reinforcement			X		
FN5	Lot 124	Capillary break			X		
FN5	Lot 135	Forms			X		
FN5	Lot 135	Footings			X		
FN5	Lot 135	Setbacks			X		
FN5	Lot 135	Steel reinforcement			X		PDPW .5 hours
FN5	Lot 135	Capillary break			X		Guadalupe 5.75
FN 2	Lot 136	Grounding electrode system			X		22 inspections
FN 2	Lot 135	Grounding electrode system			X		
FN 2	Lot 134	Grounding electrode system			X		
FN 2	Lot 123	Grounding electrode system			X		
FN 2	Lot 124	Grounding electrode system			X		
FN 2	Lot 125	Grounding electrode system			X		

FR 2	Lot 139	Floor nail	X			
SC 1	Lot 140	Drywall nail	X			
AD 4	918 Obispo	Meet w/ Finance Director on Pasadena accounting				X
PDPW	Ninos street	Sidewalks				
FR 7	918 Obispo	Records update	X			
1/21/2020	AD 9	918 Obispo	Scheduling -			PASS
						CORRECT
						CORRECT/PROCEED
FR 7	4202 11th St.	Fire sprinkler hydrostatic test	X			
FR 7	4202 11th St.	Fire sprinkler piping and supports	X			
F 11	Gularte	Building Final				
F 11	5000 Sandpiper	Reroof final				
F 1	Lot 34	Final Building	X			
F 2	Lot 34	Final electrical	X			
F 3	Lot 34	Final plumbing	X			
F 4	Lot 34	Final mechanical	X			
F 6	Lot 34	Final smoke alarms	X			
F 6	Lot 34	Fire sprinkler final	X			
F 6	Lot 34	Fire sprinkler bell test	X			
FR 6	Lot 34	Fire sprinkler flow test	X			
FR 6	Lot 34	Fire sprinkler piping and supports	X			
F 8	Lot 34	Final Drainage	X			
F 11	Lot 34	Paperwork close out and C of O	X			
FR 8	Lot 128	Drain waste piping	X			
FR 8	Lot 128	Drain waste vent test	X			
FR 8	Lot 129	Drain waste piping	X			
FR 8	Lot 129	Drain waste vent test	X			
FR 8	Lot 130	Drain waste piping	X			
FR 8	Lot 130	Drain waste vent test	X			
FR 8	Lot 131	Drain waste piping	X			
FR 8	Lot 131	Drain waste vent test	X			
FR 4	Lot 66	Water piping and supports	X			
FR 4	Lot 66	Water hydrostatic test	X			
FN5	Lot 123	Forms	X			

FN5	Lot 123	Footings	X		
FN5	Lot 123	Setbacks	X		
FN5	Lot 123	Steel reinforcement	X		
FN5	Lot 123	Capillary break	X		
FN5	Lot 124	Forms	X		
FN5	Lot 124	Footings	X		
FN5	Lot 124	Setbacks	X		
FN5	Lot 124	Steel reinforcement	X	76 Inspections	
FN5	Lot 124	Capillary break	X	John 8 hours	
FN5	Lot 125	Forms	X	David 8 hours	
FN5	Lot 125	Footings	X		
FN5	Lot 125	Setbacks	X		
FN5	Lot 125	Steel reinforcement	X		
FN5	Lot 125	Capillary break	X		
FN5	Lot 134	Forms	X		
FN5	Lot 134	Footings	X		
FN5	Lot 134	Setbacks	X		
FN5	Lot 134	Steel reinforcement	X		
FN5	Lot 134	Capillary break	X		
FN5	Lot 135	Forms	X		
FN5	Lot 135	Footings	X		
FN5	Lot 135	Setbacks	X		
FN5	Lot 135	Steel reinforcement	X		
FN5	Lot 135	Capillary break	X		
FN5	Lot 136	Forms	X		
FN5	Lot 136	Footings	X		
FN5	Lot 136	Setbacks	X		
FN5	Lot 136	Steel reinforcement	X		
FN5	Lot 136	Capillary break	X		
FN5	Lot 140	Floor Nail	X		
FR 2	Lot 120	Scratch Coat	X		
SC 9	Lot 140	Scratch Coat	X		
SC 9	Lot 141	Scratch Coat	X		
SC 9	Lot 142	Scratch Coat	X		
SC 9	Lot 143	Scratch Coat	X		

SC 9	Lot 119	Scratch Coat	X		
SC 9	Lot 117	Scratch Coat	X		
SC 9	Lot 118	Scratch Coat	X		
SC 1	Lot 117	Drywall nail	X		
SC 1	Lot 118	Drywall nail	X		
SC 1	Lot 114	Drywall nail	X		
FR 3	Lot 83	Rough Mechanical	X		
FR 3	Lot 84	Rough Mechanical	X		
FR 6	Lot 81	Gas piping	X		
FR 10	Lot 81	Gas pressure test	X		
FR 6	Lot 82	Gas piping	X		
FR 10	Lot 82	Gas pressure test	X		
FR 6	Lot 84	Gas piping	X		
FR 10	Lot 84	Gas pressure test	X		
FR 7	918 Obispo	Records update	X		
				PASS	CORRECT
1/22/2020	AD 9	Scheduling -	X		CORRECT/PROCEED
FN5	149 Santa Barbara St	Forms	X		
FN5	149 Santa Barbara St	Footings	X		
FN5	149 Santa Barbara St	Setbacks	X		
FN5	149 Santa Barbara St	Steel reinforcement	X		
FN5	149 Santa Barbara St	Capillary break	X		
F11	500 Sandpiper Lane	final re-roof, tile.	X		
AD 2	Lot 123	DI report on tension cables, anchor bolts. reinforcement	X		
AD 2	Lot 124	DI report on tension cables, anchor bolts. reinforcement	X		
AD 2	Lot 125	DI report on tension cables, anchor bolts. reinforcement	X		
AD 2	Lot 134	DI report on tension cables, anchor bolts. reinforcement	X		
AD 2	Lot 135	DI report on tension cables, anchor bolts. reinforcement	X		
AD 2	Lot 136	DI report on tension cables, anchor bolts. reinforcement	X		
AD 10	918 Obispo	Training with David	X		
AD 2	4202 11th St.	Documentation at Guadalupe Court	X		
AD 2	918 Obispo	Produce inspection record cards	X		
FR 8	lot82	Drain waste piping	X		

FR 8	lot82	Drain waste vent test	X		
FR 4	lot 82	Water piping and supports	X	X	
FR 4	lot 82	Water hydrostatic test	X		
FR 8	lot 83	Drain waste piping	X		
FR 8	lot 83	Drain waste vent test	X		
FR 4	lot 83	Water piping and supports	X	John 7.5 hours	
FR 4	lot 83	Water hydrostatic test	X	David 8 hours	
FR7	lot 84	Water piping and supports	X	34 Inspections	
FR7	lot 84	Water hydrostatic test	X		
FR7	lot 84	Rough plumbing	X		
SC3	lot 64	exterior lath	X		
SC3	lot 64	wall insulation	X		
FR7	lot 64	hydro test ok	X		
FR7	LOT 64	fire sprinkler layout ok	X		
FR4	LOT 63	rough plumbing , piping supports ok.	X		
FR7	LOT 63	hydro test ok	X		
FR 7	918 Obispo	Records update	X		
1/23/2020 AD 9	918 Obispo	Scheduling -	PASS	CORRECT	CORRECT/PROCEED
F 1	Lot 35	Final Building	X		
F2	Lot 35	Final electrical	X		
F 3	Lot 35	Final plumbing	X		
F 4	Lot 35	Final mechanical	X		
F 6	Lot 35	Final smoke alarms	X		
F 6	Lot 35	Fire sprinkler final	X		
F 6	Lot 35	Fire sprinkler bell test	X		
FR 6	Lot 35	Fire sprinkler flow test	X		
FR 6	Lot 35	Fire sprinkler piping and supports	X		
F 8	Lot 35	Final Drainage	X		
F 11	Lot 35	Paperwork close out and C of O	X		
FR 7	Lot 81	Fire sprinkler piping and supports	X		
FR 7	Lot 81	Fire sprinkler hydrostatic test	X		
FR 4	Lot 81	Drain waste piping	X		

FR 8	Lot 81	Drain waste vent test	X		
FR 4	Lot 81	Water piping and supports	X		
FR 4	Lot 81	Water pipe hydrostatic test	X		
FR 2	Lot 122	Floor nail	X		
SC 1	Lot 65	Drywall nail	X		35 Inspections
FR 7	Lot 81	Fire sprinkler piping and supports	X		Guadalupe 7.5 hours
FR 7	Lot 82	Fire sprinkler piping and supports	X		
FR 7	Lot 83	Fire sprinkler piping and supports	X		
FR 7	Lot 84	Fire sprinkler piping and supports	X		
F7	Lot 66	Fire sprinkler Hydrostatic test	X		
FR 7	918 Obispo	Records update	X		
1/23/2020 AD 9	918 Obispo	Scheduling -		PASS	CORRECT/PROCEED
FN 2	Lot 126	Grounding electrode system	X		
FN 2	Lot 127	Grounding electrode system	X		
FN 2	Lot 132	Grounding electrode system	X		
FN 2	Lot 133	Grounding electrode system	X		
F 1	Lot 36	Final Building	X		
F2	Lot 36	Final electrical	X		
F 3	Lot 36	Final plumbing	X		
F 4	Lot 36	Final mechanical	X		
F 6	Lot 36	Final smoke alarms	X		
F 6	Lot 36	Fire sprinkler final	X		
F 6	Lot 36	Fire sprinkler bell test	X		
FR 6	Lot 36	Fire sprinkler flow test	X		
FR 6	Lot 36	Fire sprinkler piping and supports	X		26 inspections
F 8	Lot 36	Final Drainage	X		John 4.0
F 11	Lot 36	Paperwork close out and C of O	X		
SC 6	Lot 63	Insulation	X		
FN5	184 San Miguel Court	Forms	X		
FN5	184 San Miguel Court	Footings	X		
FN5	184 San Miguel Court	Setbacks	X		
FN5	184 San Miguel Court	Steel reinforcement	X		

			Final electrical - Reinspection			
F2	Lot 37					X
MS 4	858 Guadalupe St.		Contractor Miller on Royal theater lighting			
FR 2	Lot 136		Floor nail			
F 1	Lot 38		Final Building	X		
F2	Lot 38		Final electrical	X		
F 3	Lot 38		Final plumbing	X		
F 4	Lot 38		Final mechanical	X		
F 6	Lot 38		Final smoke alarms	X		
F 6	Lot 38		Fire sprinkler final	X		
F 6	Lot 38		Fire sprinkler bell test	X		
FR 6	Lot 38		Fire sprinkler flow test	X		
FR 6	Lot 38		Fire sprinkler piping and supports	X		
F 8	Lot 38		Final Drainage	X		
F 11	Lot 38		Paperwork close out and C of O	X		
F 1	Lot 39		Final Building	X		
F2	Lot 39		Final electrical	X		
F 3	Lot 39		Final plumbing	X		
F 4	Lot 39		Final mechanical	X		
F 6	Lot 39		Final smoke alarms	X		
F 6	Lot 39		Fire sprinkler final	X		
F 6	Lot 39		Fire sprinkler bell test	X		
FR 6	Lot 39		Fire sprinkler flow test	X		Guadalupe 7.5 hours
FR 6	Lot 39		Fire sprinkler piping and supports	X		29 Inspections
F 8	Lot 39		Final Drainage	X		
F 11	Lot 39		Paperwork close out and C of O	X		
SW3	PARK #4		Gravel periodic inspection	X		
Sw3	PARK #4		Piping periodic inspection	X		
FR 7	918 Obispo		Records update	X		
				PASS	CORRECT	CORRECT/PROCEED
1/29/2020 AD 9	918 Obispo		Scheduling -	X		
F 1	Lot 40		Final Building	X		
F2	Lot 40		Final electrical	X		
F 3	Lot 40		Final plumbing	X		

F 4	Lot 40	Final mechanical	X	
F 6	Lot 40	Final smoke alarms	X	
F 6	Lot 40	Fire sprinkler final	X	
F 6	Lot 40	Fire sprinkler bell test	X	
FR 6	Lot 40	Fire sprinkler flow test	X	
FR 6	Lot 40	Fire sprinkler piping and supports	X	
F 8	Lot 40	Final Drainage	X	
F 11	Lot 40	Paperwork close out and C of O	X	
FN5	1211 Peralta	Forms	X	
FN5	1211 Peralta	Footings	X	
FN5	1211 Peralta	Setbacks	X	
FN5	1211 Peralta	Steel reinforcement	X	
FN5	1211 Peralta	Capillary break	X	
FR 4	4202 11TH St.	Water piping bldg B, 12 total units		
FR 4	4202 11th St.	Water pressure test hydro, 12 total units		
FR 1	4202 11 th St	Rough electric, 12 total units		
MS 4	858 Guadalupe St.	Site visit and meeting at Royal Theatre, request for proposal		Guadalupe 7 hours
FN5	864 Pioneer St.	Forms	X	31 Inspections
FN5	864 Pioneer St.	Footings	X	
FN5	864 Pioneer St.	Setbacks	X	
FN5	864 Pioneer St.	Steel reinforcement	X	
FN5	864 Pioneer St.	Capillary break	X	
AD 2	918 Obispo	Permit prep 1211 Peralta Nitrogen System	X	
AD 2	918 Obispo	Permit prep 4418 Elm ADU	X	
AD 2	918 Obispo	Permit prep 4442 Fir ADU	X	
AD 2	918 Obispo	Permit prep 4466 Elm ADU	X	
AD 2	918 Obispo	DI report 954 Pioneer Reinforce	X	
FR 7	918 Obispo	Records update	X	
1/30/2020 AD 9	918 Obispo	Scheduling -	PASS	CORRECT
F 1	113 Las Flores	Final building	X	CORRECT/PROCEED
F 2	113 Las Flores	Final electrical		
F 11	113 Las Flores	PV project final		

F 1	Lot 41	Final Building	X		
F2	Lot 41	Final electrical	X		
F 3	Lot 41	Final plumbing	X		
F 4	Lot 41	Final mechanical	X		
F 6	Lot 41	Final smoke alarms	X		
F 6	Lot 41	Fire sprinkler final	X		
F 6	Lot 41	Fire sprinkler bell test	X		
FR 6	Lot 41	Fire sprinkler flow test	X		
FR 6	Lot 41	Fire sprinkler piping and supports	X		
F 8	Lot 41	Final Drainage	X		
F 11	Lot 41	Paperwork close out and C of O	X		
SC 1	Lot 62	Drywall nail	X		
F 1	Lot 42	Final Building	X		
F 2	Lot 42	Final electrical	X		7.25 hours
F 3	Lot 42	Final plumbing	X		27 Inspections
F 4	Lot 42	Final mechanical	X		
F 6	Lot 42	Final smoke alarms	X		
F 6	Lot 42	Fire sprinkler final	X		
F 6	Lot 42	Fire sprinkler bell test	X		
FR 6	Lot 42	Fire sprinkler flow test	X		
FR 6	Lot 42	Fire sprinkler piping and supports	X		
F 8	Lot 42	Final Drainage	X		
F 11	Lot 42	Paperwork close out and C of O	X		
FR 7	918 Obispo	Records update	X		
			PASS	CORRECT	CORRECT/PROCEED
1/31/2020 AD 9	918 Obispo	Scheduling -	X		
F 1	Lot 43	Final Building	X		
F 2	Lot 43	Final electrical	X		
F 3	Lot 43	Final plumbing	X		
F 4	Lot 43	Final mechanical	X		
F 6	Lot 43	Final smoke alarms	X		
F 6	Lot 43	Fire sprinkler final	X		
F 6	Lot 43	Fire sprinkler bell test	X		

FR 6	Lot 43	Fire sprinkler flow test	X		
FR 6	Lot 43	Fire sprinkler piping and supports	X		
F 8	Lot 43	Final Drainage	X		
F 11	Lot 43	Paperwork close out and C of O	X		
FR 5	251 Campodonico	Frame			
FR 1	251 Campodonico	Rough electric			19 Inspections
FR 3	251 Campodonico	Rough Mechanical			6 hours
SC6	4202 11th St	Insulation, Bld B. 13 units			
SC1	4202 11th St.	Drywall, Bldg B. 13 units			
AD 10	918 Obispo	Training with David	X		
AD 4	918 Obispo	Customer service w/ Larry Dees of Escalante Meadows	X		
FR 7	918 Obispo	Records update	X		
613 Inspections					

DevelopmentPasadera

City staff conveyed the community's disinterest in traffic circles on 166 at Obispo and Flower, with the Pasadera project engineer, and discussed alternatives for traffic calming and pedestrian safety.

11th St apartments

Staff provided the contractor with the pipeline waiver checklist, guidelines, and standard drawing for a water line lowering to resolve a water versus sewer pipeline conflict.

Lot line/Easement Issues

Public works is working on the following lot line/merger/easement issues: Escalante Meadows, Curation, LeRoy Park, and Paco Park.

Guadalupe Court

City staff are working with the contractor to resolve some street issues.

FacilitiesAmerican Legion Hall

City staff met with American Legion staff on January 24 to discuss provisions for a transitional lease agreement that helps the City to recover costs associated with this facility.

LeRoy Park Community Center

City staff worked with the design team in January to resolve issues associated with parking, transit, fire hydrant placement, and electrical service to this facility, along with construction management/inspection issues.

General

Cassia Landscape started performing landscape maintenance for the city on January 2, 2020. City staff are communicating with contractor on a regular basis to facilitate successful service. City staff developed a checklist to be used weekly at random sites to verify that the maintenance items agreed upon in the contract are being met.

20 volunteers from Skills USA, a student organization from Allan Hancock College, performed volunteer activities on Guadalupe Street between the bridge and 6th Street on January 10, 2020. The volunteer work included red curb painting, weed removal, and sweeping.

City staff evaluated quotes for replacement of the administration, fire, and police network servers. After reviewing multiple quotes, the low bid was notified to proceed with replacement.

Fleet

City staff entered into an agreement with Govplanet, an online auction house, for the sale of City fleet previously permitted for disposal by city Council on October 8, 2019 in resolution 2019-61.

Parks & Recreation

City staff met with tree planting volunteers on January 31 at Tognazzini Park to discuss tree species and placement to ensure long-term success and minimized future maintenance. All present were satisfied with the resulting tree types and locations to maximize the beauty and utility of this facility while controlling future costs.

Streets

A public workshop was held on January 12, 2020 to obtain input from the community on the draft Mobility and Revitalization Plan. This workshop was well attended with over 70 participants. This workshop was advertised in the January water bill, on the Royal Theater marquee, and in a press release.

The ATC funded project for sidewalk on the east side of Guadalupe Street north of the Amtrak station, and pedestrian improvements to the intersections at 9th Street and Guadalupe Street, and Obispo Street and 10th St. is out to bid for construction. The City received an extension to the Caltrans encroachment permit for this project. Project construction is expected to be completed by September 2020.

Transit

City staff met with Moore and Associates for the kickoff meeting for the development of the Short Range Transit Plan (SRTP) on January 31, 2020. The existing SRTP expires in June 2020. This document is designed to maximize the utility of the City's transit service and to get input from the community on their transit needs.

Solid Waste

Waste management, the City's contract solid waste management provider informed the City that solid waste rate increases that typically happen in January of each year will not occur this year, since Waste Management recently received permission to use their Santa Maria transfer station to transfer Guadalupe waste to Kettleman City, which is cheaper than disposing of Guadalupe solid waste in the Santa Maria landfill.

Water

Elevated Tank Coating Project

A site walk-through with the antenna owners occurred on January 15, 2020, in order to finalize arrangements for temporary communications arrangements during the elevated tank recoating project. City staff continues to facilitate coordination with tenants on the elevated tank so that the elevated tank recoating project does not negatively impact cell-service.

Central Coast Water Authority (CCWA)

Staff attended the January 9 Operating committee meeting and the January 23 board meeting. State water allocation increased to 15% of Table A amount.

MWELO

City staff submitted overdue annual reports for the Model Water Efficient Landscape Ordinance (MWELO) regulations for the last five years and implemented a strategy for complying with these regulations in the future.

Wastewater

Effluent Spray Field

Installation of the new effluent spray field equipment continues.

Emergency Response

Three sewer monitoring devices were installed on January 14, 2020. These devices will assist wastewater staff in responding to clogged sewer lines with the intent to prevent sewer overflows.

Staffing

Estanislao (Junior) Gutierrez started his employment as a wastewater operator II on January 2, 2020. Carlos Ostos announced his retirement from the City, effective May 23, 2020, after 20 years of service.

Collection system projects

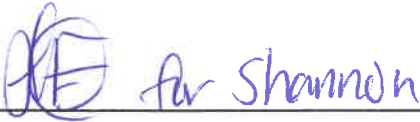
City staff reviewed, and the consultant finalized, plans and specifications for the main trunk line, Highway 1 Lift Station, and Pioneer Lift Station rehabilitation projects in January. City staff completed the state environmental documentation, CEQA. Federal environmental documentation, NEPA, was completed, but subsequently determined to need additional information.

Capital Projects Status Update

January 2020

PROJECT DESCRIPTIONS	2019-20 TOTAL	Status
Buildings		
Public Works Corporation Yard Building	\$ 60,000	On hold.
O'Connell Park Booster Pump	\$ 30,000	Service, \$4,450. \$2,800 repurposed to gopher control.
Financial Accounting Software	\$ 75,000	Awaiting decision from Finance
Parks		
Leroy Park (Community Center and Site)	\$ 1,000,000	In progress. Construction management/inspection under discussion
O'Connell Park Improvement	\$ 200,000	Funding available only for new, not maintenance. Further discussion for use to occur January 21
Streets, Sidewalks, Bicycle Facilities		
Street Maintenance FY 19/20	\$ 315,000	Done 9/3/19. Total cost \$257,177.76.
Street Rehabilitation FY 19/20 (West Main Street)	\$ 451,200	Awaiting completion of Mobility study and Pavement Maint. Program to guide design.
Mobility and Downtown Revitalization Project	\$ 117,029	Final public workshop held January 12. 64 attendees signed in. 4 additional written comments received. Final review underway. Anticipate final report in February.
Guadalupe and Obispo Streets Pedestrian Improvements	\$ 400,000	Cal Trans encroachment permit extension received. Bid package completed and advertised.
La Guardia and Gualarte Lanes Pedestrian Improvements	\$ 179,537	Easement documents sent to Civil Engineer to confirm location. Drawings being revised.
Water		
Recoat Elevated Tank (Design)	\$ 50,000	Met with antenna owners on January 15. Requested information from them in order to accommodate the project.
Bonita Water Facilities Removal	\$ 400,000	On hold.
Tognazini Well Discharge	\$ 100,000	\$1,200 new chem feed pump reduced starts from 4x/day to 4x/week. No further work needed.
Wastewater		
WWTP Site Cleanup	\$ 50,000	Effluent spray field improvements installation began 10/18/19. Still ongoing.
WWTP Office Improvements	\$ 30,000	Substantially completed. Included roof, hot water heater, fumigation, cleanup.
Effluent Irrigation Pump Station Rehabilitation (Design)	\$ 76,725	Application for IRWMP submitted December 20. Draft RFQ for design completed.
Sewer Main Improvements	\$ 1,400,000	Environmental paperwork complete. Final drawings complete. Notice of availability of funding through CDBG received January 21. Applications for OTC funding due February 14.
Collection System Cleaning	\$ 50,000	Sewer monitors installed January 14. Total cost \$7,741.92
Transfer to CIP fund 089:	4,984,491	
Completed.		

REPORT TO CITY COUNCIL OF THE CITY OF GUADALUPE
Council Agenda of February 11, 2020



Prepared by:
Shannon Sweeney, Public Works Director



Approved by:
Todd Bodem, City Administrator

SUBJECT: Wastewater Operator-in-Training Position

RECOMMENDATION:

Adopt Resolution No. 2020-11 approving the creation of a Wastewater Operator-in-Training position, and approving a job description and salary range for the position.

BACKGROUND:

The wastewater fund includes three wastewater operator positions. The City is currently staffed with two Wastewater Operator II's and one Wastewater Operator I. The Wastewater Operator I announced his retirement, effective May 23, 2020. Minimum oversight of the wastewater facilities for regulatory purposes requires two Wastewater Operator II positions. This minimum requirement is currently being met.

The retirement provides the City the opportunity to recruit for a new staff person. The City has three relevant job descriptions on the books: Wastewater Operator I, Wastewater Operator II, and Wastewater Supervisor. However, since the minimum regulatory requirement for plant oversight is being met, the City may wish to broaden its pool of potential employees and opportunity for training new staff by creating an operator-in-training position.

Creating this job description and salary range does not add additional staffing positions and does not require a budget appropriation.

DISCUSSION:

City staff would be fortunate to attract and hire a Wastewater Operator I or Wastewater Operator II that is properly certified and experienced in light of the small pool of available candidates and how competitive salaries for these positions are. Staff will consider any qualified Wastewater Operator I (or II) candidates for the vacant position, but since minimum staffing of the wastewater treatment plant is currently met, including the option of hiring a Wastewater OIT broadens the potential pool of acceptable candidates and would provide the City with some cost savings.

FISCAL IMPACT:

The recommended starting salary is \$17.688 per hour and is equivalent to the starting salary of the position of Street Worker I at the City of Guadalupe. If a Wastewater OIT is hired instead of a Wastewater Operator I, an annual cost savings of \$5,871.84 would be realized.

ATTACHMENTS:

1. Resolution No. 2020-11
2. Wastewater OIT Local Pay Comparisons
3. Wastewater OIT Job Description

RESOLUTION NO. 2020-11

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
APPROVING A JOB DESCRIPTION AND SALARY RANGE FOR THE POSITION OF WASTEWATER OIT**

WHEREAS, the City of Guadalupe owns and operates a wastewater treatment plant and collection system requiring adequately trained and certified staff; and

WHEREAS, a current wastewater operator has announced his retirement, resulting in a vacant wastewater operator position; and

WHEREAS, the City will meet its minimum regulatory requirements for certified staff, even after the retirement; and

WHEREAS, finding fully trained and certified wastewater operators can be challenging:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

SECTION 1. The position of Wastewater OIT is hereby created, and the attached job description for this position is hereby approved. As with all City positions, the City Administrator is authorized to amend the job description for this position in the future as needed.

SECTION 2. The proposed seven-step annual salary range for Wastewater OIT is set at \$17,688-\$23,704 per hour, equivalent to a Street Worker I, with similar benefits to those offered other represented nonexempt employees. As with all City positions, only Council can change the pay and benefits for this position.

PASSED AND ADOPTED at a regular meeting on the 11th day of February 2020 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, **Joice Earleen Raguz**, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2020-11**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held February 11, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

Philip F. Sinco, City Attorney

WASTEWATER OIT
LOCAL PAY COMPARISONS

<u>City</u>	<u>Position Title</u>	<u>Starting salary, \$/hr</u>
Santa Maria	Wastewater OIT	\$19.337
Lompoc	Wastewater OIT	\$19.35
Atascadero	Wastewater OIT	\$19.523
Guadalupe	Wastewater OIT	\$17.688



WASTEWATER OPERATOR-IN-TRAINING

DEFINITION

The Operator-in-Training (OIT) is the trainee-level. Incumbents in this class typically have little or no directly related experience and work under direct supervision while learning the job tasks. The purpose of the work-training program is to create a career path enabling incumbents to receive on-the-job training to develop the skills and experience of the Wastewater Operator.

ESSENTIAL FUNCTIONS

- Inspects, cleans, repairs and adjusts large pumps and motors and wastewater pipes
- Operates pumps, valves, electric motors and filters
- Interprets and makes required adjustments to specialized instruments such as records, gauges, meters, charts and dials
- Surveys the wastewater and collections system facilities on a regular basis to ensure that equipment is clean and in good operating condition
- Washes and cleans bar screens and clarifier troughs
- Cleans, paints and maintains the wastewater plant equipment, buildings and grounds
- Performs water-quality tests and makes necessary dosage and related adjustments
- Cleans and inspects sewer mains and lift stations
- Works with City customers on compliance with grease trap/interceptor requirements
- Other duties as may be assigned for this classification

KNOWLEDGE/SKILLS

- Maintenance and repair of mechanical equipment, such as pumps, gas engines and electric motors
- Basic math and simple recordkeeping
- Methods, materials, tools and equipment used in general construction

KNOWLEDGE/SKILLS (cont'd)

- **Ability to identify system problems or potential problems and take effective correction action in an efficient manner.**
- **Safety principles and precautions necessary in wastewater facilities and all work areas**
- **Ability to understand and carry out oral and written instructions**
- **Ability to establish and maintain cooperative relations with co-workers and the public**

EDUCATION/EXPERIENCE

- **High School Diploma, or equivalent**
- **Minimum of one (1) year of general construction and maintenance work**
- **Possession of a valid Class "C" California Driver's License at time of appointment; possession of a valid Class "B" California Driver's License within 12 months of employment**
- **Must have and maintain a satisfactory (clean) driving record**
- **Certificate: Incumbent will be immediately required to obtain a valid and appropriate California Operator-in-Training certification AND will be required to obtain a Grade I certificate issued by the State Water Resources Control Board within 18 months**

PHYSICAL REQUIREMENTS

- **Frequently stands and walks for long periods; occasionally sits**
- **Occasionally lift, carry, push and pull materials and objects up to 25 pounds**
- **Occasionally bend, stoop, crouch, kneel, handle, grip, grasp, extend neck upward, downward, or side-to-side**
- **Visual acuity which could be corrected sufficiently to perform the essential functions of the position; average depth perception needed.**
- **Ability to effectively verbally communicate to exchange information both in the field and in an office environment, to hear and comprehend oral instructions and communications, and to effectively hear construction and traffic noise in the field**
- **Occasionally uses a computer and telecommunications equipment; drives motorized equipment/vehicles**

WASTEWATER OPERATOR-in-TRAINING

January 2020

Page 3 of 3

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- **Frequently works in outside weather conditions and is exposed to wet and/or humid and dirty conditions**
- **Frequently works nearly mechanic moving parts**
- **Frequently works in contact with hazardous chemicals**

The noise level in the work environment is usually quiet in the office and moderate to loud in field settings.

This job description is not intended to be all-inclusive. The employee may also perform other reasonable related duties as assigned.