



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, February 14, 2023, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, February 14, 2023.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. CEREMONIAL CALENDAR

- Recognizing Firefighter of the year – Guadalupe Reyes, Fire Engineer
- Recognizing Police Officer of the year – Omar Reyes, Officer

6. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending February 6, 2023.](#)
- C. [Approve the Minutes of the City Council special meeting of January 17, 2023.](#)
- D. [Approve the Minutes of the City Council regular meeting of January 24, 2023](#)
- E. [Adopt, on second reading, Ordinance No. 2023-507 concerning vacant commercial property registration and property maintenance.](#)
- F. [Adopt Resolution No. 2023-08 approving an agreement for professional services with the law firm Jones Mayer \(related to work performed by the City's Assistant City Attorney, Wendy Stockton\).](#)
- G. [Adopt Resolution No. 2023-09 revising the classification and job description for the Building Attendant to include previously approved duties of the Multimedia Assistant \(temporary position\).](#)

H. MONTHLY REPORTS FROM DEPARTMENT HEADS

1. [Planning Department report for January 2023](#)
2. [Building Department report for January 2023](#)
3. [Public Works and Engineering report for January 2023](#)

8. **CITY ADMINISTRATOR REPORT:** (Information Only)

9. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

REGULAR BUSINESS

10. **[New wall-mounted sign for the Vietnam Veterans of America, Chapter 982 at the Veterans Memorial Building, 1005-1025 Guadalupe Street.](#)**

Written report: Bill Scott, Contract City Planner

Recommendation: That the City Council adopt Resolution No. 2023-10 endorsing a wall-mounted sign for the Vietnam Veterans of America Chapter 982 on the Veterans Memorial Building at 1005-1025 Guadalupe Street.

11. **[Main Street/Obispo intersection traffic issues.](#)**

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council provide direction to staff on next steps for traffic control on Highway 166 (West Main Street) in the vicinity of Obispo Street.

12. **[Traffic and parking plan options for student drop-offs and pickups at Mary Buren Elementary School.](#)**

Written report: Michael Cash, Director of Public Safety

Recommendation: That the City Council provide direction to staff concerning a traffic and parking plan to address congestion in the morning and afternoon hours near Mary Buren Elementary School as a result of student drop-offs and pickups.

13. **[First reading and introduction of Ordinance No. 2023-508 amending the City's Commercial Cannabis Business Ordinance \(Guadalupe Municipal Code Chapter 9.22\).](#)**

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council waive full reading, read by title only; and introduce Ordinance No. 2023-508 on the first reading, and continue to the meeting of February 28, 2023, for second reading and adoption.

14. Amending the Master Fee Schedule for cannabis community benefit agreement, regulatory and pre-license fees.

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2023-11 amending the Master Fee Schedule for cannabis community benefit agreement, regulatory and pre-license fees for business issued a commercial cannabis business permit.

15. FUTURE AGENDA ITEMS

16. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

17. ADJOURNMENT TO CLOSED SESSION MEETING

CLOSED SESSION

18. Public Employment

(Pursuant to Government Code Section 54957(b))

Title: City Administrator

19. Conference with Legal Counsel – Existing Litigation

Subdivision (d) (1) of Government Code Section 54956.9

Name of case: *City of Guadalupe v. Guadalupe Post #371 of the American Legion, Santa Barbara*
Superior Court Case No. 22CV04248

20. ADJOURNMENT TO OPEN SESSION MEETING

21. CLOSED SESSION ANNOUNCEMENTS

22. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 10th day of February 2023.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, February 28, 2023, at 6:00 pm / Regular Meeting			
Little House by the Park Presentation – 2022 Update		Presentation	
Royal Theater – California Arts Council (CAC) Grant	Thomas Brandeberry	Consent Calendar	
Award Highway Lift Station Rehabilitation Project	Public Works Department	Consent Calendar	
Amendment to La Guardia Townhomes Conditions of Approval (CUP).	Public Works Department	Consent Calendar	
Dodgeball Tournament	Recreation & Parks Dept.	Consent Calendar	
Measure A POP	Public Works Department	Public Hearing	
Emergency Preparedness Coordinator Position	Public Safety Dept.	Regular Business	
Mid-Year Budget Report	Finance Department	Regular Business	
Council Appointments to Board and Committees	Administration Dept.	Regular Business	
City Council & Recreation Joint Meeting			
Facility Fee Schedule	Recreation & Parks Dept.	Workshop	
Tuesday, March 14, 2023, at 6:00 pm / Regular Meeting			
Veterans Street Naming	Public Works Department	Regular Business	
Tuesday, March 28, 2023, at 6:00 pm / Regular Meeting			
Waste Management Agreement	Public Works Department	Regular Business	
SMOOTH Transportation Agreement	Public Works Department	Regular Business	
Other Unscheduled Items			
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Benefit for Unrepresented Employees		Human Resources	New Business
Al's Union Property			New Business
Rent Stabilization			New Business