



MAYOR: JOHN LIZALDE
MAYOR PRO TEM: ARISTON JULIAN
COUNCIL MEMBER: GINA RUBALCABA
COUNCIL MEMBER: JERRY BEATTY
COUNCIL MEMBER: VIRGINIA PONCE

CITY ADMINISTRATOR: ANDREW CARTER
CITY ATTORNEY: DAVID FLEISHMAN
CITY CLERK: JOICE EARLEEN RAGUZ
CITY TREASURER: PETRONA AMIDO

AGENDA

GUADALUPE CITY COUNCIL

Regular Meeting
Tuesday, February 23, 2016

REGULAR SESSION 6:00 P.M.

City Hall, Council Chambers
918 Obispo Street, Guadalupe, California 93434

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (805) 356-3891. Notification of at least 72 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*If you wish to speak concerning any item on the agenda, please complete the Request to Speak form that is provided at the rear of the Council Chambers prior to the completion of the staff report and hand the form to the City Clerk. **Note:** Staff Reports for this agenda, as well as any materials related to items on this agenda submitted after distribution of the agenda packet, are available for inspection at the office of the City Administrator, City Hall, 918 Obispo Street, Guadalupe, California during regular business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday; telephone (805) 356-3891.*

1. **MOMENT OF SILENCE.**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL.** Council Members Jerry Beatty, Virginia Ponce, Gina Rubalcaba, Ariston Julian and Mayor John Lizalde.
4. **COMMUNITY PARTICIPATION FORUM.**

Each person will be limited to a discussion of 3 minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Agenda items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct Staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

5. **CONSENT CALENDAR.** The following items are presented for Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- a. Payment of Warrants for the period ending February 19, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Director.
 - b. Minutes of the City Council Regular Meeting of February 9, 2016 to be ordered filed.
 - c. Monthly Reports from Department Heads:
 - i. Police Department report for the month of January 2016.
 - ii. Fire Department report for the month of January 2016.
 - iii. Building Department report for the month of January 2016.
 - iv. City Treasurer's report for the month of January 2016.
 - v. Monthly Cash Balance Report.
 - vi. City Engineer's report for the month of January 2016.
 - vii. Parks and Recreation Department Update.
 - d. Purchase of ADA Van for Guadalupe Transit Service.
 - e. Approval to submit a grant application to the Santa Barbara County Air Pollution Control District for the purchase and installation of an electric vehicle charging station.
6. **2016 MULTI-HAZARD EMERGENCY RESPONSE PLAN.** That the City Council adopt Resolution No. 2016-05 approving the implementation of Part 1 of the 2016 Multi-Hazard Emergency Response Plan.
- a. Written Staff Report (Gary Hoving, Director of Public Safety)
 - b. City Council discussion and consideration.
 - c. It is recommended that the City Council adopt Resolution No. 2016-05.
7. **CONSIDERATION OF ADOPTING CHANGES TO THE MUNICIPAL CODE OF THE CITY OF GUADALUPE IN REGARDS TO WATER SUPPLY EMERGENCIES.** It is recommended that the City Council introduce for first reading by title only Ordinance No. 2016-443 amending Municipal Code Section 13.04.010, 13.04.190, 13.04.210, and 13.04.220.
- a. Written Staff Report (Roy Hanley, Assistant City Attorney)
 - b. Written Communications.
 - c. Public Hearing.
 - d. City Council discussion and consideration.
 - e. It is recommended that the City Council concludes the public hearing and adopts first reading of Ordinance No. 2016-443.
8. **REPORT BY ECONOMIC DEVELOPMENT ADVISORY COMMITTEE ON THE COMMUNITY FORUM HELD AT THE SENIOR CENTER ON JANUARY 30, 2016.**
- a. Written Staff Report (Andrew Carter, City Administrator)
 - b. Advisory Committee members Ariston Julian and Jerry Beatty will provide a report.
 - c. City Council discussion and consideration.
 - d. It is recommended that the City Council provide direction on next steps.

9. CITY MANAGER REPORT/ FUTURE AGENDA ITEMS.

10. ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS.

11. CLOSED SESSION.

a. CONFERENCE WITH LABOR NEGOTIATOR:

Pursuant to Government Code Section 54957.6, City Negotiator: City Attorney and City Administrator; Employee Organizations: Service Employees International Union (SEIU), Local 620.

CLOSED SESSION ANNOUNCEMENT.

12. ADJOURNMENT.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the City Hall display case, the Water Department and the City Clerk's office not less than 72 hours prior to the meeting. Dated this 19th day of February 2016.

By: 
Andrew Carter, City Administrator

REPORT TO THE CITY COUNCIL
Council Agenda of February 23, 2016

EB

Prepared by
Esther Britt

ANC

Reviewed by
Andrew Carter

AMunoz

Approved by
Annette Munoz

SUBJECT:

Payment of warrants for the period ending February 19, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on February 24, 2016

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 *** VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16-0659 WATER SAMPLES	02-16	02/03/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WATER SAMPLES	12 4425 1550		1 140.00	140.00
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
			Invoice Extension ---->	140.00
			Vendor Total ----->	140.00

HEALTH SERVICE *** VENDOR.: ALC02 (ALCOHOL, DRUG AND MENTAL)

429 N. SAN ANTONIO ROAD

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
COGFY2015 MENTAL HEALTH ASSESSMENT SERVICES-PROFESSIONAL SER	02-16	01/11/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MENTAL HEALTH ASSESSMENT SERVICES-PROFESSIONAL SER	01 4200 2350		1 77.00	77.00
	(General Fund Police Svcs.Other Agen)			
			Invoice Extension ---->	77.00
			Vendor Total ----->	77.00

AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

P.O. BOX 101179

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531219682 TOWELS	02-16	01/05/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 TOWELS	01 4200 1550		1 66.63	66.63
	(General Fund Police Op Supp/Expense)			
			Invoice Extension ---->	66.63

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531306428 MAT,WET AND DUST MOPS	02-16	02/09/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MAT,WET AND DUST MOPS	01 4145 2150		1 32.71	32.71
	(General Fund Building Mtce Profl Services)			
			Invoice Extension ---->	32.71

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531306429 UNIFORM	02-16	02/09/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 UNIFORM	01 4145 2150		1 1.10	1.10
	(General Fund Building Mtce Profl Services)			
0002 UNIFORM	01 4300 2150		1 1.10	1.10
	(General Fund Parks & Rec Profl Services)			
0003 UNIFORM	10 4420 2150		1 1.65	1.65
	(Wtr. Oper. Fund Water Operating Profl Services)			
0004 UNIFORM	71 4454 2150		1 1.65	1.65
	(MEASURE A MEASURE A Profl Services)			
0005 UNIFORM	10 4420 2150		1 6.17	6.17
	(Wtr. Oper. Fund Water Operating Profl Services)			
			Invoice Extension ---->	11.67

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531306431 MOPS,TOWELS	02-16	02/09/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MOPS,TOWELS	12 4425 2150		1 20.71	20.71
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->	20.71

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 AUS WEST LOCKBOX
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION
 531306432 UNIFORM

*** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531306432 UNIFORM	02-16	02/09/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM	01 4145 2150	1	.69	.69
		(General Fund Building Mtce Profl Services)			
0002	UNIFORM	01 4300 2150	1	.69	.69
		(General Fund Parks & Rec Profl Services)			
0003	UNIFORM	71 4454 2150	1	5.48	5.48
		(MEASURE A MEASURE A Profl Services)			
				Invoice Extension ---->	6.86
				Vendor Total ----->	138.58

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 1238 ESTES DRIVE
 GLADIATOR PROGRAM SUPERVISOR
 INVOICE-TYPE DESCRIPTION
 021816 CPR/AED TRAINING

*** VENDOR.: BLO01 (MICHAEL BLOODWORTH)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021816 CPR/AED TRAINING	02-16	02/17/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CPR/AED TRAINING	57 4213 1300	1	39.95	39.95
		(Alcohol & Drug Drug & Alcohol Bus Exp/Train)			
				Invoice Extension ---->	39.95
				Vendor Total ----->	39.95

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 1480 W. STOWELL RD.
 INVOICE-TYPE DESCRIPTION
 5065245 2 BR G.V. W/LONG STEM

*** VENDOR.: CAL03 (CAL COAST IRRIGATION, CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5065245 2 BR G.V. W/LONG STEM	02-16	01/08/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2 BR G.V. W/LONG STEM	10 4420 1550	1	240.52	240.52
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->	240.52
				Vendor Total ----->	240.52

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 INVOICE-TYPE DESCRIPTION
 021816 REIMBURSEMENT FOR MILEAGE, SANTA MARIA & BUELLTON

*** VENDOR.: CAR01 (ANDREW CARTER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021816 REIMBURSEMENT FOR MILEAGE, SANTA MARIA & BUELLTON	02-16	02/10/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR MILEAGE, SANTA MARIA & BUELLTON	01 4105 1300	1	55.62	55.62
		(General Fund Administration Bus Exp/Train)			
				Invoice Extension ---->	55.62
				Vendor Total ----->	55.62

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 1410 MARSH STREET
 INVOICE-TYPE DESCRIPTION
 24102 PROFESSIONAL SERVICES THROUGH 01/31/16

*** VENDOR.: CAR08 (CARMEL NACCASHA ATTORNEYS AT LAW LLP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
24102 PROFESSIONAL SERVICES THROUGH 01/31/16	02-16	01/31/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES THROUGH 01/31/16	26 4500 2150	1	825.00	825.00
		(RDA-Op.Fund Redevelopment Profl Services)			
				Invoice Extension ---->	825.00

1410 MARSH STREET *** VENDOR.: CAR08 (CARMEL NACCASHA ATTORNEYS AT LAW LLP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->				825.00 =====

5777 OLIVAS PARK DRIVE STE K *** VENDOR.: CCI01 (CCI CENTRAL, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
23918 CARTRIDGE INK FOR POSTAGE METER	02-16	02/08/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 CARTRIDGE INK FOR POSTAGE METER	10 4420 1550		1	96.15	96.15
	(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
0002 CARTRIDGE INK FOR POSTAGE METER	12 4425 1550		1	96.15	96.15
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
Invoice Extension ---->				192.30	
Vendor Total ----->				192.30 =====	

P.O. BOX 60229 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
021716 CITY HALL INTERNET	02-16	02/06/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 CITY HALL INTERNET	01 4140 1000		1	135.00	135.00
	(General Fund Non-Departmentl Utilities)				
Invoice Extension ---->				135.00	
Vendor Total ----->				135.00 =====	

918 OBISPO ST *** VENDOR.: CIT08 (CITY OF GUADALUPE (FINANC))

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
021816 TO FILL THIRD CASHIER DRAWER FOR FINANCE	02-16	02/18/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 TO FILL THIRD CASHIER DRAWER FOR FINANCE	01 1012		1	50.00	50.00
	(General Fund Petty Cash)				
Invoice Extension ---->				50.00	
Vendor Total ----->				50.00 =====	

250 N. VENTURA ROAD *** VENDOR.: CLR06 (CLEARS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
021816 MEMBERSHIP DUES-LAW ENFORCEMENT ASSOCIATION	02-16	02/17/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 MEMBERSHIP DUES-LAW ENFORCEMENT ASSOCIATION	01 4200 1350		1	50.00	50.00
	(General Fund Police Mem/Dues & Subs)				
Invoice Extension ---->				50.00	
Vendor Total ----->				50.00 =====	

966 HUBER ST *** VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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966 HUBER ST *** VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
32784	TANK RENTAL AT PD	02-16	01/31/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	TANK RENTAL AT PD	01	4200 1550	1	35.00	35.00
				(General Fund Police Op Supp/Expense)		
Invoice Extension ---->						35.00
Vendor Total ----->						35.00

4490 10TH STREET *** VENDOR.: CUR01 (SALVADOR CURIEL)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
021716	REIMBURSEMENT 4 MILEAGE FOR POST INSTRUCTOR COURSE	02-16	02/17/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT 4 MILEAGE FOR POST INSTRUCTOR COURSE	01	4200 1300	1	135.00	135.00
				(General Fund Police Bus Exp/Train)		
Invoice Extension ---->						135.00
Vendor Total ----->						135.00

5116 BLUE HERON LANE *** VENDOR.: GAR10 (PEARL GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
021716	MILEAGE REIMBURSEMENT FOR GLADIATOR SUPPLIES	02-16	02/17/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MILEAGE REIMBURSEMENT FOR GLADIATOR SUPPLIES	57	4213 1550	1	11.01	11.01
				(Alcohol & Drug Drug & Alcohol Op Supp/Expense)		
Invoice Extension ---->						11.01

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
021816	CPR/AED TRAINING	02-16	02/17/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CPR/AED TRAINING	57	4213 1300	1	39.95	39.95
				(Alcohol & Drug Drug & Alcohol Bus Exp/Train)		
Invoice Extension ---->						39.95
Vendor Total ----->						50.96

P.O. BOX 337 *** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
94953	MASKING TAPE,KNIFE,PAINT BUSH, SCREWS	02-16	01/24/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MASKING TAPE,KNIFE,PAINT BUSH, SCREWS	71	4454 1550	1	40.86	40.86
				(MEASURE A MEASURE A Op Supp/Expense)		
Invoice Extension ---->						40.86

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
95235	FLEX PIPE	02-16	01/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FLEX PIPE	01	4145 1550	1	5.29	5.29
				(General Fund Building Mtce Op Supp/Expense)		
Invoice Extension ---->						5.29

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
95262	DUSTER,ROLLER COVER,TAPE	02-16	01/30/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DUSTER,ROLLER COVER,TAPE	71 4454 1550	1	50.53	50.53
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					50.53

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
95485	CAUKING GUN	02-16	01/27/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CAUKING GUN	12 4425 1550	1	17.19	17.19
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)					
Invoice Extension ---->					17.19

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
95759	NAILS,EXPANSION FOAM	02-16	01/24/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	NAILS,EXPANSION FOAM	71 4454 1550	1	10.79	10.79
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					10.79

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
95860	ROLLER HANDLE,EXTENSION,NAILS	02-16	01/30/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ROLLER HANDLE,EXTENSION,NAILS	01 4145 1550	1	24.98	24.98
(General Fund Building Mtce Op Supp/Expense)					
Invoice Extension ---->					24.98

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
96012	WASHBRUSH,HANDLE,SMITTY PAN,GLUE	02-16	01/24/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WASHBRUSH,HANDLE,SMITTY PAN,GLUE	01 4145 1550	1	86.55	86.55
(General Fund Building Mtce Op Supp/Expense)					
Invoice Extension ---->					86.55

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
96114	WD40,HAMMER,MAKING TAPE	02-16	01/19/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WD40,HAMMER,MAKING TAPE	12 4425 1550	1	45.94	45.94
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)					
Invoice Extension ---->					45.94

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
96237	SCREWS	02-16	01/28/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SCREWS	12 4425 1550	1	7.58	7.58
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)					
Invoice Extension ---->					7.58

Vendor Total -----> 289.71
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621 GUADALUPE STREET
 LUIS RUIZ

*** VENDOR.: GUA03 (GUADALUPE LAUNDROMAT & DRY CLEANING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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621 GUADALUPE STREET
 LUIS RUIZ
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

7690 TURNOUT 02-16 02/01/16 N N N A-NET30 FROM INVOICE 2010

*** VENDOR.: GUA03 (GUADALUPE LAUNDROMAT & DRY CLEANING)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0001	TURNOUT	01 4220 1400	1	5.00	5.00	
		(General Fund Fire Equipment Maint)				
				Invoice Extension ---->	5.00	
				Vendor Total ----->	5.00	

724 GUADALUPE STREET
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

139527 POLICE STICKER UNIT 10-03 02-16 02/12/16 N N N A-NET30 FROM INVOICE 2010

*** VENDOR.: GUA08 (GUADALUPE SIGN SHOP)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0001	POLICE STICKER UNIT 10-03	01 4200 1550	1	5.41	5.41	
		(General Fund Police Op Supp/Expense)				
				Invoice Extension ---->	5.41	
				Vendor Total ----->	5.41	

1319 MARSH STREET
 ATTORNEYS AT LAW
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

33361 PROFESSIONAL SERVICES 02-16 01/31/16 N N N A-NET30 FROM INVOICE 2010

*** VENDOR.: HAL02 (HALL, HIEATT & CONNELLY, LLP)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0001	PROFESSIONAL SERVICES	01 4110 2150	1	5899.44	5899.44	
		(General Fund City Attorney Profl Services)				
				Invoice Extension ---->	5899.44	
				Vendor Total ----->	5899.44	

P.O. BOX 748076
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

738799 ALKALINE BATTERIRES 02-16 12/15/16 N N N A-NET30 FROM INVOICE 2010

*** VENDOR.: HAR04 (HARBOR FREIGHT TOOLS INC.)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0001	ALKALINE BATTERIRES	01 4145 1550	1	17.30	17.30	
		(General Fund Building Mtce Op Supp/Expense)				
				Invoice Extension ---->	17.30	
				Vendor Total ----->	17.30	

P.O. BOX 30193
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

021616 FINANCE CHARGER 02-16 02/10/16 N N N A-NET30 FROM INVOICE 2010

*** VENDOR.: HAS01 (TOTALFUNDS BY HASLER)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0001	FINANCE CHARGE	01 4120 1550	1	12.89	12.89	
		(General Fund Finance Op Supp/Expense)				
				Invoice Extension ---->	12.89	
				Vendor Total ----->	12.89	

800 W. BETTERAVIA *** VENDOR.: HAY01 (HAYWARD LUMBER COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11501644	MARINE PLYWOOD	02-16	01/20/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MARINE PLYWOOD	01 4145 1550	1	94.61	94.61
(General Fund Building Mtce Op Supp/Expense)					
Invoice Extension ---->					94.61

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11501732	WOOD	02-16	01/22/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WOOD	01 4145 1550	1	22.66	22.66
(General Fund Building Mtce Op Supp/Expense)					
Invoice Extension ---->					22.66
Vendor Total ----->					117.27
					=====

1850 W. BETTERAVIA ROAD *** VENDOR.: HEA01 (HEALTH SANITATION SERVICE INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0293531	TRASH SERVICE FROM 12/2015 TO 01/10/16	02-16	02/01/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	TRASH SERVICE FROM 12/2015 TO 01/10/16	15 4435 2110	1	38635.60	38635.60
(Solid Waste Solid Waste HSS SERVICES)					
Invoice Extension ---->					38635.60
Vendor Total ----->					38635.60
					=====

P.O. BOX 825 *** VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
146585	FUEL	02-16	02/15/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL	01 4220 1560	1	169.28	169.28
(General Fund Fire Fuels/Lubricant)					
0002	FUEL	10 4420 1560	1	97.96	97.96
(Wtr. Oper. Fund Water Operating Fuels/Lubricant)					
0003	FUEL	71 4454 1560	1	146.69	146.69
(MEASURE A MEASURE A Fuels/Lubricant)					
0004	FUEL	12 4425 1560	1	75.22	75.22
(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)					
0005	FUEL	10 4420 1560	1	35.75	35.75
(Wtr. Oper. Fund Water Operating Fuels/Lubricant)					
Invoice Extension ---->					524.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
146598	FUEL	02-16	02/15/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL	01 4200 1560	1	666.37	666.37
(General Fund Police Fuels/Lubricant)					
Invoice Extension ---->					666.37
Vendor Total ----->					1191.27
					=====

2310 WESTGATE ROAD #1 *** VENDOR.: HIG02 (HIGH TECH AUTO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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 2310 WESTGATE ROAD #1
 JESUS VIVANCO
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

16812 SMOG WHITE CROWN VIC-PD (1180945) 02-16 02/05/16 N N N A-NET30 FROM INVOICE 2010

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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SMOG WHITE CROWN VIC-PD (1180945)	01 4200 1460	1	36.75	36.75
	(General Fund Police Vehicle Maintnc)				
	Invoice Extension ---->				36.75
	Vendor Total ----->				36.75

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 3070 SKYWAY DR.
 *** VENDOR.: IND01 (INDUSTRIAL MEDICAL GROUP INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

40419 PHYSICAL EXAM 02-16 02/08/16 N N N A-NET30 FROM INVOICE 2010

.....

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PHYSICAL EXAM	10 4420 2150	1	190.00	190.00
	(Wtr. Oper. Fund Water Operating Profl Services)				
	Invoice Extension ---->				190.00
	Vendor Total ----->				190.00

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 P.O. BOX 601002
 *** VENDOR.: IRO01 (IRON MOUNTAIN RECORDS MGT)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

MGJ0463 SHREDDING CONTAINER 02-16 01/31/16 N N N A-NET30 FROM INVOICE 2010

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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SHREDDING CONTAINER	01 4120 1550	1	16.18	16.18
	(General Fund Finance Op Supp/Expense)				
	Invoice Extension ---->				16.18
	Vendor Total ----->				16.18

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 P.O. BOX 2002
 *** VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

PC4546 PROFESSIONAL SERVICES FROM 001/01/16-01/31/2016 02-16 02/05/16 N N N A-NET30 FROM INVOICE 2010

.....

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES FROM 001/01/16-01/31/2016	01 4405 2150	1	603.75	603.75
	(General Fund Bldg and Safety Profl Services)				
0002	SUBWAY CREDIT FOR INVOICE PC 4357	01 2074	-1	536.25	-536.25
	(General Fund SUBWAY -253 GUADALUPE)				
	Invoice Extension ---->				67.50

.....
 BI 12093 PUBLIC IMPROVEMENT-PASADERA 02-16 02/05/16 N N N A-NET30 FROM INVOICE 2010

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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PUBLIC IMPROVEMENT-PASADERA	01 2004	1	141.75	141.75
	(General Fund D.J. FARMS)				
	Invoice Extension ---->				141.75

.....
 BI 12096 PROFESSIONAL SERVICES (BUILDING INSPECTOR) 02-16 02/05/16 N N N A-NET30 FROM INVOICE 2010

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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES (BUILDING INSPECTOR)	01 4405 2150	1	2913.75	2913.75
	(General Fund Bldg and Safety Profl Services)				
	Invoice Extension ---->				2913.75

P.O. BOX 2002

*** VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total -----> 3123.00 =====

406 W. MAIN ST.
 *** VENDOR.: KEN01 (KEN VERTREES PRINTERS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
20872 500 PARKING VIOLATION NOTICE	02-16	02/09/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 500 PARKING VIOLATION NOTICE	01 4200 1550		1	318.53	318.53
			(General Fund Police Op Supp/Expense)		
				Invoice Extension ----> 318.53	
				Vendor Total -----> 318.53 =====	

2336 S. MEREDITH LANE
 *** VENDOR.: LAH01 (LAHR INDUSTRIAL WELDING INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
45010 PROFESSIONAL SERVICES-PANELS TO PROTECT ELECTRICAL	02-16	01/26/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES-PANELS TO PROTECT ELECTRICAL	12 4425 2150		1	2686.10	2686.10
			(Wst.Wtr.Op.Fund Wastewater Profl Services)		
				Invoice Extension ----> 2686.10	
				Vendor Total -----> 2686.10 =====	

P.O. BOX 400
 *** VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
73694 DJ FARMS PUBLIC HEARING	02-16	02/03/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 DJ FARMS PUBLIC HEARING	01 2004		1	254.50	254.50
			(General Fund D.J. FARMS)		
				Invoice Extension ----> 254.50	
				Vendor Total -----> 254.50 =====	

1500 S. BROADWAY
 *** VENDOR.: LOC01 (LOCAL COPIES ETC. (CORP))

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
74453 LARGE FORMAT A PLANS COPIES FOR LANTERN HOTEL	02-16	02/10/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 LARGE FORMAT A PLANS COPIES FOR LANTERN HOTEL	26 4500 1550		1	25.98	25.98
			(RDA-Op.Fund Redevelopment Op Supp/Expense)		
				Invoice Extension ----> 25.98	
				Vendor Total -----> 25.98 =====	

P.O. BOX 1604
 *** VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1686 PROFESSIONAL SERVICES TOGNAZZINI WELL	02-16	02/15/16 N N N	A-NET30 FROM INVOICE	2010

P.O. BOX 1604 *** VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES TOGNAZZINI WELL	30	4465 2150	1	720.00	720.00
			(Wtr. Cap. Fund Water Capital Profl Services)			
				Invoice Extension ---->		720.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1688	DJ FARMS CONSTRUCTION	02-16	02/15/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	DJ FARMS CONSTRUCTION	01	2004	1	4979.65	4979.65
			(General Fund D.J. FARMS)			
				Invoice Extension ---->		4979.65
				Vendor Total ----->		5699.65

P.O. BOX 948 *** VENDOR.: NUT01 (NU-TECH PEST MANAGEMENT INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0116769	PROFESSIONAL SERVICES FOR 01/2016	02-16	01/25/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES FOR 01/2016	12	4425 2150	1	112.00	112.00
			(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->		112.00
				Vendor Total ----->		112.00

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020916	GULARTE LANE	02-16	01/29/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	GULARTE LANE	12	4425 1000	1	44.09	44.09
			(Wst.Wtr.Op.Fund Wastewater Utilities)			
				Invoice Extension ---->		44.09

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020916-A	4545 10TH STREET	02-16	02/01/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	4545 10TH STREET	01	4145 1000	1	151.83	151.83
			(General Fund Building Mtce Utilities)			
				Invoice Extension ---->		151.83

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020916-B	884 GUADALUPE ST	02-16	02/01/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	884 GUADALUPE ST	65	4485 1000	1	69.72	69.72
			(Quad.Light Dist Gdlpe Light Dis Utilities)			
				Invoice Extension ---->		69.72

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
020916-C	995 GUADALUPE ST	02-16	02/01/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	995 GUADALUPE ST	26	4500 2150	1	11.04	11.04
			(RDA-Op.Fund Redevelopment Profl Services)			
				Invoice Extension ---->		11.04

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	276.68 =====

P.O. BOX 40 *** VENDOR.: PER01 (J. PERRY AUTO SUPPLY, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
142324 GREASE FOR PIONEER LIFTSTATION	02-16	01/29/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 GREASE FOR PIONEER LIFTSTATION	12 4425 1550		1	6.48	6.48
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
			Invoice Extension ---->	6.48	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
142325 ANTIFREEZE, MAC CLEANER	02-16	01/29/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 ANTIFREEZE, MAC CLEANER	12 4425 1460		1	7.56	7.56
	(Wst.Wtr.Op.Fund Wastewater Vehicle Maintnc)				
			Invoice Extension ---->	7.56	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
142511 WD40, CLEANER	02-16	02/16/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 WD40, CLEANER	12 4425 1400		1	10.26	10.26
	(Wst.Wtr.Op.Fund Wastewater Equipment Maint)				
			Invoice Extension ---->	10.26	
			Vendor Total ----->	24.30 =====	

3009 N. HIGHWAY 89 *** VENDOR.: PRO01 (PROFORCE LAW ENFORCEMENT)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
263765 DIGITAL POWER MAG,CART	02-16	02/03/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 DIGITAL POWER MAG,CART	01 4200 1550		1	318.01	318.01
	(General Fund Police Op Supp/Expense)				
			Invoice Extension ---->	318.01	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
263786 MAGAZINES	02-16	02/03/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 MAGAZINES	01 4200 1460		1	252.33	252.33
	(General Fund Police Vehicle Maintnc)				
			Invoice Extension ---->	252.33	
			Vendor Total ----->	570.34 =====	

P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2772492 OFFICE SUPPLIES	02-16	01/27/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 OFFICE SUPPLIES	01 4105 1200		1	26.17	26.17
	(General Fund Administration Off Suppl/Postg)				

P.O. BOX 37600

*** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0002 OFFICE SUPPLIES		01 4120 1200	1 244.43	244.43
		(General Fund Finance Off Suppl/Postg)		
0003 OFFICE SUPPLIES		01 4200 1200	1 129.33	129.33
		(General Fund Police Off Suppl/Postg)		
0004 OFFICE SUPPLIES		01 4220 1200	1 31.87	31.87
		(General Fund Fire Off Suppl/Postg)		
0005 OFFICE SUPPLIES		01 4300 1200	1 37.06	37.06
		(General Fund Parks & Rec Off Suppl/Postg)		
0006 OFFICE SUPPLIES		12 4425 1200	1 29.96	29.96
		(Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)		
		Invoice Extension ---->		498.82

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2825283 OFFICE SUPPLY	02-16	01/29/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 OFFICE SUPPLY		01 4300 1200	1 173.19	173.19
		(General Fund Parks & Rec Off Suppl/Postg)		
		Invoice Extension ---->		173.19

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2943020 OFFICE SUPPLY	02-16	02/02/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 OFFICE SUPPLY		01 4105 1200	1 9.63	9.63
		(General Fund Administration Off Suppl/Postg)		
0002 OFFICE SUPPLY		01 4140 1200	1 205.13	205.13
		(General Fund Non-Departmentl Off Suppl/Postg)		
		Invoice Extension ---->		214.76
		Vendor Total ----->		886.77

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1521 S. BROADWAY				
021816 PURCHASE 30 TICKETS FOR GLADIATORS STUDENTS	02-16	02/17/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PURCHASE 30 TICKETS FOR GLADIATORS STUDENTS		57 4213 1550	1 105.00	105.00
		(Alcohol & Drug Drug & Alcohol Op Supp/Expense)		
		Invoice Extension ---->		105.00
		Vendor Total ----->		105.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
555 GUADALUPE ST				
2961 ENGINE OIL AND OIL FILTER	02-16	02/08/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ENGINE OIL AND OIL FILTER		01 4200 1460	1 61.13	61.13
		(General Fund Police Vehicle Maintnc)		
		Invoice Extension ---->		61.13
		Vendor Total ----->		61.13

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
180 NORTH ASHWOOD AVENUE				

180 NORTH ASHWOOD AVENUE *** VENDOR.: RIN02 (RINCON CONSULTANTS, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
25490 DJ FARMS	02-16	01/31/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DJ FARMS	01 2004	1	850.00	850.00
		(General Fund D.J. FARMS)			
0002	PLANNING SERVICES	01 4405 2150	1	2996.25	2996.25
		(General Fund Bldg and Safety Profl Services)			
		Invoice Extension ---->			3846.25

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
25491 PROFESSIONAL SERVICES-DRAFT HOUSING ELEMENT	02-16	01/31/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES-DRAFT HOUSING ELEMENT	01 4405 2150	1	1282.50	1282.50
		(General Fund Bldg and Safety Profl Services)			
		Invoice Extension ---->			1282.50
		Vendor Total ----->			5128.75

AIR POLLUTION CONTROL DIST. *** VENDOR.: SAN05 (SANTA BARBARA COUNTY)
 260 N.SAN ANTONIO ROAD SUITE A

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
47697 SMALL ANNUAL EMISSION FEE FOR 2015/16	02-16	02/04/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SMALL ANNUAL EMISSION FEE FOR 2015/16	12 4425 2350	1	416.59	416.59
		(Wst.Wtr.Op.Fund Wastewater Svcs.Other Agen)			
0002	SMALL ANNUAL EMISSION FEE FOR 2015/16	10 4420 2350	1	416.59	416.59
		(Wtr. Oper. Fund Water Operating Svcs.Other Agen)			
0003	SMALL ANNUAL EMISSION FEE FOR 2015/16	10 4420 2350	1	416.59	416.59
		(Wtr. Oper. Fund Water Operating Svcs.Other Agen)			
		Invoice Extension ---->			1249.77
		Vendor Total ----->			1249.77

BUSINESS OFFICE *** VENDOR.: SAN06 (SANTA BARBARA COUNTY)
 P.O. BOX 6427

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16-186 BILLING 4 DISPATCH SERV. FROM 09/01/2015-10/31/15	02-16	01/28/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BILLING 4 DISPATCH SERV. FROM 09/01/2015-10/31/15	01 4200 2350	1	5992.48	5992.48
		(General Fund Police Svcs.Other Agen)			
0002	BILLING 4 DISPATCH SERV. FROM 09/01/2015-10/31/15	01 4220 2350	1	2951.52	2951.52
		(General Fund Fire Svcs.Other Agen)			
		Invoice Extension ---->			8944.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16-189 BILLING 4 DISPATCH SERV. FROM 11/01/15-12/31/15	02-16	01/31/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BILLING 4 DISPATCH SERV. FROM 11/01/15-12/31/15	01 4200 2350	1	5992.48	5992.48
		(General Fund Police Svcs.Other Agen)			
0002	BILLING 4 DISPATCH SERV. FROM 11/01/15-12/31/15	01 4220 2350	1	2951.52	2951.52
		(General Fund Fire Svcs.Other Agen)			
		Invoice Extension ---->			8944.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16-198 BILLING 4 DISPATCH SERVICES FROM 01/01/16-01/31/16	02-16	02/12/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BILLING 4 DISPATCH SERVICES FROM 01/01/16-01/31/16	01 4220 2350	1	1475.76	1475.76
		(General Fund Fire Svcs.Other Agen)			

BUSINESS OFFICE
 P.O. BOX 6427

*** VENDOR.: SAN06 (SANTA BARBARA COUNTY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0002 BILLING 4 DISPATCH SERVICES FROM 01/01/16-01/31/16	01	4200 2350	(General Fund Police Svcs.Other Agen)	2996.24
			Unit(s) 1	Unit Cost 2996.24
			Amount 2996.24	
			Invoice Extension ---->	4472.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16-199 BILLING 4 DISPATCH SERVICES FROM 02/01/16-02/29/16	02-16	02/16/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 BILLING 4 DISPATCH SERVICES FROM 02/01/16-02/29/16	01 4220 2350	1	1475.76	1475.76
	(General Fund Fire Svcs.Other Agen)			
0002 BILLING 4 DISPATCH SERVICES FROM 02/01/16-02/29/16	01 4200 2350	1	2996.24	2996.24
	(General Fund Police Svcs.Other Agen)			
			Invoice Extension ---->	4472.00
			Vendor Total ----->	26832.00

SHERIFF'S DEPARTMENT
 4434 CALLE REAL

*** VENDOR.: SAN07 (SANTA BARBARA COUNTY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021816 2016 CLEC DUES	02-16	02/17/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 2016 CLEC DUES	01 4200 1350	1	25.00	25.00
	(General Fund Police Mem/Dues & Subs)			
			Invoice Extension ---->	25.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16-185 CAL-ID AGENCY SHARES FROM 10/01/15-12/31/15	02-16	01/28/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 CAL-ID AGENCY SHARES FROM 10/01/15-12/31/15	01 4200 2350	1	7.87	7.87
	(General Fund Police Svcs.Other Agen)			
			Invoice Extension ---->	7.87
			Vendor Total ----->	32.87

130 EAST VICTORIA ST. STE 200
 ATTN: GAIL HURD

*** VENDOR.: SAN23 (COUNTY OF SANTA BARBARA PUBLIC WORKS DEP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
IRWMPQ215 PROP 84 WEB TOOL DEVELOPMENT TOOL CONTRACT 15-16	02-16	02/05/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PROP 84 WEB TOOL DEVELOPMENT TOOL CONTRACT 15-16	12 4425 2150	1	321.75	321.75
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->	321.75
			Vendor Total ----->	321.75

*** VENDOR.: SCH01 (PATRICK SCHMITZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9177 CHAIN SAW TOOL, BOLTS- (REIMBURSEMENT)	02-16	02/08/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 CHAIN SAW TOOL, BOLTS- (REIMBURSEMENT)	01 4220 1400	1	10.49	10.49
	(General Fund Fire Equipment Maint)			
			Invoice Extension ---->	10.49

 *** VENDOR.: SCH01 (PATRICK SCHMITZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
245886	MISC.TOOLS	02-16	02/09/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MISC.TOOLS	01 4220 1400	1	35.63	35.63
(General Fund Fire Equipment Maint)					
Invoice Extension ---->					35.63

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4273-2781	CARBIDE DISK-(REIMBURSEMENT)	02-16	02/11/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CARBIDE DISK-(REIMBURSEMENT)	01 4220 1400	1	104.50	104.50
(General Fund Fire Equipment Maint)					
Invoice Extension ---->					104.50
Vendor Total ----->					150.62
					=====

240 EAST ROEMER WAY

 *** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
15-3008	CONTRACT REIMBURSEMENT FOR 01/2016	02-16	01/31/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CONTRACT REIMBURSEMENT FOR 01/2016	23 4461 2354	1	20398.18	20398.18
(LTF - Transit LTF Transit Contract Svcs)					
0002	LESS FARES AND PASSES IN 01/2016	23 3511	-1	6242.84	-6242.84
(LTF - Transit Fair Box Revenues)					
0003	LCTOP 01/2016	23 4461 2358	1	5552.36	5552.36
(LTF - Transit LTF Transit LCTOP Exp)					
Invoice Extension ---->					19707.70

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
15-3009	REIMBURSEMENT FOR VEHICLE EXPENSE 01/2016	02-16	01/31/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR VEHICLE EXPENSE 01/2016	23 4461 2200	1	243.88	243.88
(LTF - Transit LTF Transit Equip. Rental)					
Invoice Extension ---->					243.88

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
15-3010	MAINTENANCE REIMBURSEMENT FOR 01/2016	02-16	01/31/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAINTENANCE REIMBURSEMENT FOR 01/2016	23 4461 1400	1	9904.49	9904.49
(LTF - Transit LTF Transit Equipment Maint)					
Invoice Extension ---->					9904.49

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
15-3011	SUPPLEMENTAL MAINTENANCE REIMBURSEMENT FOR 01/2016	02-16	01/31/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SUPPLEMENTAL MAINTENANCE REIMBURSEMENT FOR 01/2016	23 4461 1400	1	1138.92	1138.92
(LTF - Transit LTF Transit Equipment Maint)					
Invoice Extension ---->					1138.92
Vendor Total ----->					30994.99
					=====

DEPT, CH 10651

 *** VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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DEPT, CH 10651 *** VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
13173538 PROFESSIONAL SERVICES FOR 03/2016 (FINANCE)	02-16	02/01/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES FOR 03/2016 (FINANCE)	01 4120 2150 (General Fund Finance Profl Services)	1	45.00	45.00
Invoice Extension ---->					45.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
13174764 PROFESSIONAL SERVICES	02-16	02/01/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES	01 4105 2150 (General Fund Administration Profl Services)	1	45.00	45.00
Invoice Extension ---->					45.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
13178175 PROFESSIONAL SERVICES	02-16	02/01/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES	12 4425 2150 (Wst.Wtr.Op.Fund Wastewater Profl Services)	1	44.10	44.10
Invoice Extension ---->					44.10

Vendor Total -----> 134.10
 =====

P.O. BOX 689020 *** VENDOR.: ST11 (STAPLES CREDIT PLAN)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021816 STEELMASTER CASH BOX FOR FINANCE	02-16	02/17/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	STEELMASTER CASH BOX FOR FINANCE	01 4120 1550 (General Fund Finance Op Supp/Expense)	1	52.99	52.99
Invoice Extension ---->					52.99

Vendor Total -----> 52.99
 =====

FILE 57202 *** VENDOR.: TOS02 (TBS CA/NV-FORMERLY WOLCO CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12561101 COPIES	02-16	02/09/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COPIES	01 4105 1550 (General Fund Administration Op Supp/Expense)	1	55.84	55.84
0002	COPIES	01 4200 1550 (General Fund Police Op Supp/Expense)	1	43.71	43.71
0003	COPIES	01 4120 1550 (General Fund Finance Op Supp/Expense)	1	122.65	122.65
0004	COPIES	01 4405 1550 (General Fund Bldg and Safety Op Supp/Expense)	1	27.40	27.40
Invoice Extension ---->					249.60

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12561102 COLOR COPIES	02-16	02/09/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COLOR COPIES	01 4105 1550 (General Fund Administration Op Supp/Expense)	1	150.96	150.96
Invoice Extension ---->					150.96

Vendor Total -----> 400.56
 =====

P.O. BOX 920041

*** VENDOR.: VER02 (VERIZON CALIFORNIA CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021716 COMMUNICATION	02-16	02/04/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 COMMUNICATION	01 4220 1150 (General Fund Fire Communications)	1	63.31	63.31
0002 COMMUNICATION	01 4105 1150 (General Fund Administration Communications)	1	110.13	110.13
0003 COMMUNICATION	01 4120 1150 (General Fund Finance Communications)	1	118.37	118.37
0004 COMMUNICATION	01 4200 1150 (General Fund Police Communications)	1	173.44	173.44
0005 COMMUNICATION	01 4105 1150 (General Fund Administration Communications)	1	63.31	63.31
0006 COMMUNICATION	01 4405 1150 (General Fund Bldg and Safety Communications)	1	63.31	63.31
	Invoice Extension ---->			591.87

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021716-A COMMUNICATION-ADMIN-FAX LINE	02-16	02/04/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 COMMUNICATION-ADMIN-FAX LINE	01 4105 1150 (General Fund Administration Communications)	1	76.21	76.21
	Invoice Extension ---->			76.21

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021716-B WWTP ALARM SYSTEM-	02-16	02/01/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WWTP ALARM SYSTEM-	12 4425 1150 (Wst.Wtr.Op.Fund Wastewater Communications)	1	122.66	122.66
	Invoice Extension ---->			122.66

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021716-C COMMUNICATION-WATER TANK/DSL AUTO DIALER	02-16	02/07/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 COMMUNICATION-WATER TANK/DSL AUTO DIALER	10 4420 1150 (Wtr. Oper. Fund Water Operating Communications)	1	79.65	79.65
	Invoice Extension ---->			79.65
	Vendor Total ----->			870.39

P.O. BOX 660108

*** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021816 COMMUNICATION	02-16	01/22/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 COMMUNICATION	01 4200 1150 (General Fund Police Communications)	1	54.03	54.03
0002 COMMUNICATION	01 4220 1150 (General Fund Fire Communications)	1	54.03	54.03
	Invoice Extension ---->			108.06
	Vendor Total ----->			108.06

990 OLYMPIC WAY

*** VENDOR.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17325 ANNUAL INSPECTION OF KITCHEN FIRE EXTINGUISHER	02-16	02/08/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount

REPORT.: Feb 19 16 Friday
 RUN....: Feb 19 16 Time: 08:39
 Run By.: Esther Britt

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 Batch B60219 - 08:39

PAGE: 018
 ID #: PY-IP
 CTL.: GUA

990 OLYMPIC WAY *** VENDOR.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ANNUAL INSPECTION OF KITCHEN FIRE EXTINGUISHER	01 4145 2150	1	85.00	85.00
		(General Fund Building Mtce Profl Services)			
			Invoice Extension ---->		85.00
			Vendor Total ----->		85.00
			** Total Invoices ---->		129087.58
			** Total Checks ---->		.00
			*** Total Purchases --->		129087.58

104.50 +
 19,707.70 +
 243.88 +
 9,904.49 +
 1,138.92 +
 45.00 +
 45.00 +
 44.10 +
 52.99 +
 249.60 +
 150.96 +
 591.87 +
 76.21 +
 122.66 +
 79.65 +
 108.06 +
 85.00 +
 129,087.58 *

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	1012		<*>Petty Cash//General Fund	50.00	1150.00	.00	1200.00	.00	-1200.00
01	2004		D.J. FARMS//General Fund	6225.90					
01	2010		Accounts Payable//General Fund	-51567.97					
01	2074		SUBWAY -253 GUADALUPE//General	-536.25					
01	4105	1150	Administratio/Communication/Gen	249.65	2726.23	141.27	3117.15	4600.00	1482.85
01	4105	1200	Administratio/Off Suppl/Pos/Gen	35.80	585.68	.00	621.48	1195.00	573.52
01	4105	1300	Administratio/Bus Exp/Train/Gen	55.62	1020.03	140.02	1215.67	1500.00	284.33
01	4105	1550	Administratio/Op Supp/Expen/Gen	206.80	1466.94	125.64	1799.38	2500.00	700.62
01	4105	2150	Administratio/Profl Service/Gen	45.00	1250.80	.00	1295.80	2000.00	704.20
01	4110	2150	City Attorney/Profl Service/Gen	5899.44	34069.81	10497.21	50466.46	75000.00	24533.54
01	4120	1150	Finance/Communication/General F	118.37	1812.39	141.27	2072.03	3200.00	1127.97
01	4120	1200	Finance/Off Suppl/Pos/General F	244.43	1269.84	.00	1514.27	2261.00	746.73
01	4120	1550	Finance/Op Supp/Expen/General F	204.71	962.12	79.26	1246.09	2000.00	753.91
01	4120	2150	Finance/Profl Service/General F	45.00	11678.72	1372.62	13096.34	15000.00	1903.66
01	4140	1000<*>	Non-Departmen/Utilities/General	135.00	540.00	.00	675.00	.00	-675.00
01	4140	1200	Non-Departmen/Off Suppl/Pos/Gen	205.13	1013.37	123.08	1341.58	2834.00	1492.42
01	4145	1000	Building Mtce/Utilities/General	151.83	16121.83	3108.29	19381.95	32000.00	12618.05
01	4145	1550	Building Mtce/Op Supp/Expen/Gen	251.39	3622.53	2177.92	6051.84	7000.00	948.16
01	4145	2150	Building Mtce/Profl Service/Gen	119.50	9883.77	1511.36	11514.63	18000.00	6485.37
01	4200	1150	Police/Communication/General Fu	227.47	4555.58	141.27	4924.32	6500.00	1575.68
01	4200	1200	Police/Off Suppl/Pos/General Fu	129.33	1511.93	.00	1641.26	3392.00	1750.74
01	4200	1300<*>	Police/Bus Exp/Train/General Fu	135.00	5864.05	1989.21	7988.26	5000.00	-2988.26
01	4200	1350<*>	Police/Mem/Dues & Su/General Fu	75.00	502.19	.00	577.19	500.00	-77.19
01	4200	1460<*>	Police/Vehicle Maint/General Fu	350.21	8820.25	5056.55	14227.01	14000.00	-227.01
01	4200	1550	Police/Op Supp/Expen/General Fu	787.29	5460.49	2089.42	8337.20	12000.00	3662.80
01	4200	1560	Police/Fuels/Lubrica/General Fu	666.37	12112.68	813.36	13592.41	24000.00	10407.59
01	4200	2350	Police/Svcs.Other Ag/General Fu	18062.31	8996.99	77.00	27136.30	58000.00	30863.70
01	4220	1150	Fire/Communication/General Fund	117.34	2396.60	217.31	2731.25	4620.00	1888.75
01	4220	1200	Fire/Off Suppl/Pos/General Fund	31.87	934.71	31.52	998.10	2490.00	1491.90
01	4220	1400	Fire/Equipment Mai/General Fund	155.62	4588.62	1076.46	5820.70	10000.00	4179.30
01	4220	1560	Fire/Fuels/Lubrica/General Fund	169.28	2873.19	233.94	3276.41	8500.00	5223.59
01	4220	2350	Fire/Svcs.Other Ag/General Fund	8854.56	2951.52	.00	11806.08	16000.00	4193.92
01	4300	1200<*>	Parks & Rec/Off Suppl/Pos/Gener	210.25	108.46	.00	318.71	50.00	-268.71
01	4300	2150	Parks & Rec/Profl Service/Gener	1.79	12671.91	1806.62	14480.32	27500.00	13019.68
01	4405	1150	Bldg and Safe/Communication/Gen	63.31	1432.61	141.27	1637.19	2600.00	962.81
01	4405	1550<*>	Bldg and Safe/Op Supp/Expen/Gen	27.40	350.72	.00	378.12	.00	-378.12
01	4405	2150	Bldg and Safe/Profl Service/Gen	7796.25	56552.74	.00	64348.99	184000.00	119651.01
Fund (01) Total ----->				.00	221859.30	33091.87	300829.49	548242.00	247412.51
10	2010		Accounts Payable//Wtr. Oper. Fu	-1581.03					
10	4420	1150	Water Operati/Communication/Wtr	79.65	2338.81	285.70	2704.16	5000.00	2295.84
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	336.67	9507.54	216.73	10060.94	45000.00	34939.06

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	133.71	1861.84	30.83	2026.38	5000.00	2973.62
10	4420	2150	Water Operati/Profl Service/Wtr	197.82	55426.46	3642.86	59267.14	75000.00	15732.86
10	4420	2350<*>	Water Operati/Svcs.Other Ag/Wtr	833.18	37302.60	.00	38135.78	35000.00	-3135.78
Fund (10) Total ----->				.00	106437.25	4176.12	112194.40	165000.00	52805.60
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-4204.34					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	44.09	90950.26	11812.43	102806.78	185000.00	82193.22
12	4425	1150	Wastewater/Communication/Wst.Wt	122.66	2066.49	175.97	2365.12	4000.00	1634.88
12	4425	1200	Wastewater/Off Suppl/Pos/Wst.Wt	29.96	5686.82	28.21	5744.99	10000.00	4255.01
12	4425	1400	Wastewater/Equipment Mai/Wst.Wt	10.26	141.75	.00	152.01	2000.00	1847.99
12	4425	1460	Wastewater/Vehicle Maint/Wst.Wt	7.56	576.60	.00	584.16	1000.00	415.84
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	313.34	8395.99	616.24	9325.57	30000.00	20674.43
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	75.22	3729.55	227.06	4031.83	8000.00	3968.17
12	4425	2150	Wastewater/Profl Service/Wst.Wt	3184.66	51295.34	3208.38	57688.38	100000.00	42311.62
12	4425	2350	Wastewater/Svcs.Other Ag/Wst.Wt	416.59	17009.40	.00	17425.99	20000.00	2574.01
Fund (12) Total ----->				.00	179852.20	16068.29	200124.83	360000.00	159875.17
15	2010		Accounts Payable//Solid Waste	-38635.60					
15	4435	2110	Solid Waste/HSS SERVICES/Solid	38635.60	152623.50	37974.74	229233.84	450000.00	220766.16
Fund (15) Total ----->				.00	152623.50	37974.74	229233.84	450000.00	220766.16
23	2010		Accounts Payable//LTF - Transit	-30994.99					
23	3511		<*>Fair Box Revenues//LTF - Transi	-6242.84	-42677.96	.00	-48920.80	-90000.00	-41079.20
23	4461	1400	LTF Transit/Equipment Mai/LTF -	11043.41	32544.34	.00	43587.75	95000.00	51412.25
23	4461	2200	LTF Transit/Equip. Rental/LTF -	243.88	158.57	.00	402.45	3500.00	3097.55
23	4461	2354	LTF Transit/Contract Svcs/LTF -	20398.18	128996.71	.00	149394.89	300000.00	150605.11
23	4461	2358<*>	LTF Transit/LCTOP Exp/LTF - Tra	5552.36	24427.58	.00	29979.94	.00	-29979.94
Fund (23) Total ----->				.00	143449.24	.00	174444.23	308500.00	134055.77
26	2010		Accounts Payable//RDA-Op.Fund	-862.02					
26	4500	1550<*>	Redevelopment/Op Supp/Expen/RDA	25.98	.00	86.58	112.56	.00	-112.56
26	4500	2150	Redevelopment/Profl Service/RDA	836.04	6259.68	180.00	7275.72	30000.00	22724.28
Fund (26) Total ----->				.00	6259.68	266.58	7388.28	30000.00	22611.72
30	2010		Accounts Payable//Wtr. Cap. Fun	-720.00					

REPORT.: Feb 19 16 Friday
 RUN....: Feb 19 16 Time: 09:27
 Run By.: Esther Britt

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 General Ledger Accounts with Budget Summary February 19, 2016
 Accounting Period is February, 2016

PAGE: 021
 ID #: PY-IP
 CTL.: GUA

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
30	4465	2150	Water Capital/Profl Service/Wtr	720.00	4372.55	.00	5092.55	75000.00	69907.45
Fund (30) Total ---->				.00	4372.55	.00	5092.55	75000.00	69907.45
57	2010		Accounts Payable//Alcohol & Dru	-195.91					
57	4213	1300	Drug & Alcoho/Bus Exp/Train/Alc	79.90	20.00	.00	99.90	200.00	100.10
57	4213	1550	Drug & Alcoho/Op Supp/Expen/Alc	116.01	1328.95	130.87	1575.83	2000.00	424.17
Fund (57) Total ---->				.00	1348.95	130.87	1675.73	2200.00	524.27
65	2010		Accounts Payable//Guad.Light Di	-69.72					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	69.72	23758.54	3433.58	27261.84	75000.00	47738.16
Fund (65) Total ---->				.00	23758.54	3433.58	27261.84	75000.00	47738.16
71	2010		Accounts Payable//MEASURE A	-256.00					
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	102.18	9235.11	36.75	9374.04	15000.00	5625.96
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	146.69	2624.11	81.04	2851.84	8000.00	5148.16
71	4454	2150<*>	MEASURE A/Profl Service/MEASURE	7.13	11693.99	385.35	12086.47	.00	-12086.47
Fund (71) Total ---->				.00	23553.21	503.14	24312.35	23000.00	-1312.35

MINUTES

GUADALUPE CITY COUNCIL

Regular Meeting Tuesday, February 9, 2016

REGULAR SESSION 6:00 P.M.

City Hall, Council Chambers

918 Obispo Street, Guadalupe, California 93434

1. **MOMENT OF SILENCE.**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL.** **Present:** Council Members Jerry Beatty, Virginia Ponce, Ariston Julian, and Mayor John Lizalde.
Absent: Council Member Gina Rubalcaba.
4. **COMMUNITY PARTICIPATION FORUM** **No public comment.**
5. **CONSENT CALENDAR.** The following items are presented for Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.
 - a. Payment of Warrants for the period ending February 4, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Director.
 - b. Minutes of the City Council Regular Meeting of January 26, 2016 to be ordered filed.
 - c. Second Reading of Ordinance No. 2016-441, an Ordinance of the City Council of the City of Guadalupe, California affirming, revising and setting fees and rates for water service.
 - d. Second Reading of Ordinance No. 2016-442, an Ordinance of the City Council of the City of Guadalupe, California affirming, revising and setting fees and rates for wastewater service.
 - e. Mold Abatement in Police Department.

Councilmember Julian pulled Item 5.e, mold abatement.

Motion by Beatty, 2nd by Julian, to approve Items 5 a, b, c, and d. Passed 4/0; Beatty abstaining on the Health Sanitation Services warrant.

At the request of Council, **Chief Hoving** provided additional information on the roof leak in the Police Department which led to the mold abatement issue.

Motion by Julian, 2nd by Ponce, to approve Item 5-e. Passed 4/0.

6. **PUBLIC HEARING TO CONSIDER SUBDIVISION OF LOT 4 OF THE DJ FARMS MASTER TENTATIVE TRACT MAP (VESTING TENTATIVE TRACT MAP NO. 29062).** That the City Council:

1. Receive a presentation from staff;
2. Conduct a public hearing on the proposed Vesting Tentative Tract Map 29062; and
3. Adopt Resolution No. 2016-03 approving Vesting Tentative Tract Map No. 29062 (Planning Application #2015-051-TTM) subject to the attachment findings and conditions of approval.
 - a. Written Staff Report (Lily Rudolph, Contract City Planner)
 - b. Written Communications.
 - c. Public Hearing.
 - d. City Council discussion and consideration.
 - e. It is recommended that the City Council concludes the public hearing and adopt Resolution No. 2016-03.

Lily Rudolph, Contract City Planner, presented the staff report using a PowerPoint presentation. Lot 4 has an area of 31.25 acres which will be divided into 217 residential lots of approximately 3000 square feet each plus 7 park lots. Detached homes are planned. Staff finds Vesting Tentative Tract Map No. 29062 to be in conformance with the DJ Farms Specific Plan, the DJ Farms Development Agreement as amended, the DJ Farms certified Environmental Impact Report, and Master Tentative Tract Map No. 29060.

Ms. Rudolph answered **Councilmember Beatty's** question about lot setbacks. Those have not yet been determined.

Brian Tetley of Urban Planning Concepts, representing the applicant, made a brief PowerPoint presentation on the project. He noted that the seven parks spread throughout Lot 4 will provide shared green space to residents. Then applicant **Craig Smith** addressed Council. He said he hoped to complete the model homes on Lot 5 within two months.

Councilmember Julian asked if there is a possibility of naming a street after the one deceased Guadalupe Vietnam veteran who has not already been recognized with a named street elsewhere in town. **Mr. Smith** said he is open to that possibility.

Councilmember Beatty asked about the potential size of the homes in Lot 4. **Mr. Smith** said they would range in size from 1100 square feet to 1800 square feet. It is "almost certain" that model homes will be built first.

Councilmember Julian sought confirmation that the wall on the north side of Route 166 will ultimately be replaced. **Mr. Smith** said it would. That is part of the Development Agreement. **Mr. Carter** said that the Development Agreement specifies the new wall must be built after 350 homes receive their certificates of occupancy.

In response to questions from **Councilmember Ponce** about street names, **Chief Hoving** said the street names will be in alpha order from west to east. Spanish themed names are planned at the applicant's request. One of the streets in Lot 4 will carry the name of the deceased Vietnam veteran not already recognized with a street name elsewhere in town.

Mayor Lizalde opened and closed the public hearing. There were no speakers.

Motion made by Julian, 2nd by Ponce, to adopt Resolution 2016-03. Passed 4/0.

7. **DISCUSSION OF ZONING ORDINANCE AMENDMENT OPTIONS FOR REGULATING WINDOW SIGNS.**

- a. Written Staff Report (Lily Rudolph, Contract City Planner)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council provide direction to staff regarding amendments to the Zoning Ordinance to update current standards and add provisions regarding window signs.

Lily Rudolph provided the staff report using a PowerPoint presentation. The current Municipal Code does not specifically address window signs. 5 square feet of signage is allowed in all zones plus an additional 64 square foot sign in the R-3, G-C, M-C, and M-I zones. (Note, the M-I zone is not currently in use.) The Municipal Code does not allow an additional sign in the G-I zone, although that would most likely be appropriate.

Council has expressed concerns in the past about window signage in the downtown area. That includes the amount of window coverage and the aesthetic quality of some signage. **Ms. Rudolph** provided information about the sign ordinances in Santa Maria and Grover Beach plus a model ordinance from Montgomery County, Pennsylvania.

Council has also expressed concerns in the past about window coverings used in some vacant buildings in the downtown. **Ms. Rudolph** believes that issue is adequately addressed in the City's current Property Nuisance ordinance, so code enforcement would be the way to handle the problem.

Shirley Boydston talked about the need to enforce the City's ordinances.

Councilmember Ponce does not want to create a new window sign ordinance. That would be too costly. She prefers enforcement of the City's current ordinance as regards vacant buildings plus a letter to property owners asking them to take better care of their property. She noted the issue of faded newsprint in several windows.

Councilmember Julian agrees with **Councilmember Ponce**, as do **Councilmember Beatty** and **Mayor Lizalde**.

Councilmember Beatty noted the issue of the directional sign for the old pharmacy, which is closed, plus the issue of faded signs, particularly beer advertisements. **Mr. Beatty** would like code enforcement with respect to faded signs. **City Administrator Carter** and **City Attorney Fleishman** noted that faded signs are not a violation of the Municipal Code so enforcement is not possible on this issue.

After lengthy discussion, Council agreed that Council should write a letter to property owners to take better care of their property, particularly as regards window signs and window coverage.

Joice Raguz urged Council to adopt a comprehensive sign ordinance. She believes that is the only way to deal with the issue. She believes the downtown is not appealing to tourists and will remain that way unless things change.

8. **OVERNIGHT PARKING IN THE CITY PARKING LOT AT 884 GUADALUPE STREET.**

- a. Written Staff Report (Andrew Carter, City Administrator)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council provide direction to staff on whether to prohibit overnight parking in the City Parking Lot.

City Administrator Carter said that overnight parking is currently allowed in the downtown parking lot. In the past, various Council members have suggested that overnight parking not be allowed there. Overnight parking is not allowed on Guadalupe Street in the area.

Councilmember Julian asked **Chief Hoving** about any issues he has now with overnight parking in the downtown parking lot. **Chief Hoving** mentioned broken down scooters being left there and a truck being dismantled in the lot. A no overnight parking ordinance would also make it easier to clear the lot for community events.

In response to a question by **Councilmember Julian**, **Chief Hoving** noted that using the parking lot for car washing is already a Municipal Code violation.

There was no public comment.

Council directed staff to bring back an ordinance prohibiting overnight parking in the downtown parking lot. Staff should recommend what hours during the night to use in the ordinance.

9. **FIRST HALF FINANCIAL REVIEW.** That the City Council adopt Resolution No. 2016-04 making adjustments to the 2015/2016 budget.

- a. Written Staff Report (Andrew Carter, City Administrator)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council adopt Resolution No. 2016-04.

City Administrator Carter provided the staff report. The three tax measures passed by voters in November 2014 continue to exceed forecast. The budget for these line items can be adjusted higher once again. (The budget for these line items was increased at the end of the first quarter.) The budget for Franchise Fees needs to be adjusted downward. The City cannot impose franchise fees on water and sewer – adjustment made at the end of the first quarter. Also, a planned franchise fee on roll-off containers will not be imposed because of the high rates which Health Sanitation Services wanted – adjustment to be made now. The Pasadera project is moving forward, so the budget for Building Permit revenue can be increased. The negative adjustment made at the end of the first quarter was too large. The budget for Contributions must be reduced since Chevron contributed \$100,000 instead of the originally budgeted \$150,000. Property Rental must be adjusted downward because of the loss of cellsite revenue on the water tower.

In the future, **Councilmember Ponce** would like the budget to not count on Chevron contributions.

The only adjustment recommended to General Fund expenses is an increase in legal fees due to the H2A lawsuit.

For Special Funds, **Mr. Carter** is recommending that Water and Wastewater revenue be adjusted downward due to conservation. Franchise Fee expense also needs to be eliminated.

In response to **Councilmember Beatty's** request, **Mr. Carter** said he would provide a report via e-mail providing details on "Other Income."

There was no public comment.

Motion made by Julian, 2nd by Beatty, to adopt Resolution 2016-04. Passed 4/0.

10. CITY MANAGER REPORT/ FUTURE AGENDA ITEMS.

Waste Management contract. Water conservation measures. Report on Community Forum.

11. ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS.

Councilmember Beatty reported on today's Board of Supervisors meeting and the CCWA request that Santa Barbara County acquire Suspended Table A State Water. The City wants 600 acre-feet of this water.

Condolences to the families of Beatrice Salinas, Johnnie Cook, Joe Baltierra, Stanley Best, Albert Real, Carmen Aguilera, and Mrs. Kurakawa.

12. CLOSED SESSION.

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:
(two potential cases)

No reportable action.

13. ADJOURNMENT.

Joice Earleen Raguz, City Clerk

John Lizalde, Mayor

GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF JANUARY 2016

PART I: CRIMES

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	0	0	0	0	0	0
211 PC ROBBERY	0	0	0	0	0	0	0	0
242/245 PC ASSAULT	0	0	3	3	0	0	3	3
459 PC BURGLARY	1	1	2	0	1	1	2	0
484/487 PC THEFT	6	0	5	0	6	0	5	0
10851 VC VEH THEFT	1	1	3	2	1	1	3	2
451 PC ARSON	0	0	0	0	0	0	0	0
TOTAL	8	2	13	5	8	2	13	5

PART II: REPORTED CRIMES

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	77	82	77	82
TOTAL REQUEST FOR SERVICE	206	268	206	268
TOTAL ACTIVITY FOR THE MONTH	283	350	283	350
DOMESTIC VIOLENCE REPORTS	0	3	0	3
TOTAL PROPERTY STOLEN	\$3,721.	\$2,890.	\$3,721.	\$2,890.
TOTAL PROPERTY RECOVERED	0	\$500.	0	0

PART III: ARREST SUMMARY

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	2	1	4	0	2	1	4	0
MISDEMEANOR	8	2	8	2	8	2	8	2
TOTAL	10	3	12	2	10	3	12	2
23152(a&b) VC ARREST	1		3		1		3	
WARRANT ARREST	7		7		7		7	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS

**GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF JANUARY 2016**

PART IV: NARCOTICS ACTIVITY

TYPE OF NARCOTICS	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST
HEROIN	0	0	0	0	0	0	0	0
COCAINE	0	0	0	0	0	0	0	0
METHAMPHETAMINE	1	1	3	3	1	1	3	3
MARIJUANA	5	5	0	0	5	5	0	0
PARAPHERNALIA	7	7	3	3	7	7	3	3
TOTAL	13	13	6	6	13	13	6	6

PART V: SPECIAL DATA

	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
OFFICERS ASSAULTED	0	0	0	0
INJURED ON DUTY	0	0	0	0

ADDITIONAL INFORMATION:

STAFFING:	1	POLICE CHIEF	
	2	POLICE SERGEANT	1 SGT INTERIM POSITION
	3	POLICE CORPORALS	1 FILLED / 1 INTERIM / 1 VACANT POSITION
	7	POLICE OFFICERS	1 VACANT POSITION
	2	OFFICE STAFF PERSONNEL	
	5	RESERVE POLICE OFFICERS	2 UNFILLED POSITION
	1	COMMUNITY SERVICE TECHNICIAN	FULL TIME POSITION UNFILLED AS A PART-TIME POSITION
	0	EVIDENCE TECHNICIAN	UNFILLED POSITION
	2	POLICE VOLUNTEER(S)	
	3	ALCOHOL/DRUG PERSONNEL	GLADIATORS PROGRAM / 1 UNFILLED POSITION

COMMENTS:

One of our officers is on an extended medical leave.



GUADALUPE FIRE DEPARTMENT



TO: CITY ADMINISTRATOR, ANDREW CARTER
FROM: CAPTAIN PATRICK SCHMITZ
SUBJECT: MONTHLY SUMMARY OF CODE ENFORCEMENT CASES
 January 1, 2016 – January 31, 2016

DATE: 02/01/2016

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2015-2016)	Year to date (2014-2015)
Business License (GMC 5.04.040)	0	1	6	6
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0	4
Fowl, Livestock and Wild Animals (GMC 6.04.210)	4	2	8	2
Litter Accumulation (GMC 8.12.020)	2	3	34	39
Abatement of Weeds and Rubbish (GMC 8.16.010)	2	0	20	34
Unsafe Living Conditions (GMC 8.40.020)	0	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	3	6	21	24
Graffiti Abatement (GMC 9.07.060)	0	0	14	34
Abandoned Vehicles (GMC 10.36.010)	2	2	45	39
Unapproved Vehicle Covers (GMC 10.36.010)	0	0	7	10
Portable/fixed basketball goals (GMC 10.48.050)	0	1	7	5
Yard Sale Signs (GMC 12.13.010)	0	1	19	30
Tampering with Water Service (GMC 13.04.200)	1	1	10	9
Working Without Permits (GMC15.04.020)	0	1	12	10
Address Number (GMC 15.08.020 (505.1))	1	0	13	28
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	2	4	2
Damage Fence (GMC 18.52.125)	0	1	4	13
Parking on Front Yard Setback (GMC 18.60.035)	5	2	52	51
Landscape Maintenance Required (GMC 18.64.120)	2	0	12	7
Inspection/Complaints (No Violation Found)	0	0	5	9
Apartment Inspections	5	5	23	2
Yearly Business Inspections	0	0	14	16
Other	4	12	26	45
TOTAL	31	40	356	419

Miscellaneous	This Month	Last Month	Year to Date (2015-2016)	Year to date (2014-2015)
Visitors	42	39	246	121
Public Relations (12 Community Members)	1	1	10	6
School Visits (49 Kids)	2	0	3	4

CALLS FOR SERVICE January, 2016

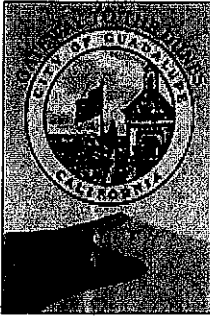
INCIDENT TYPE	This Month	Last Month	Year to Date (2015-2016)	Year to date (2014-2015)
Medical	23	23	188	217
Structure Fire	1	0	5	1
Cooking Fire	0	0	0	1
Trash or Rubbish Fire	0	2	7	8
Vehicle Fire	0	0	2	1
Grass/Vegetation Fire	0	0	0	3
Other Fire	2	0	3	1
Motor Vehicle Accidents with Injuries	2	2	14	17
Motor Vehicle Accidents No Injuries	2	1	11	7
Motor Vehicle/Pedestrian Accident	1	0	1	1
Hazardous Materials Spill/Release	1	0	7	7
Hazardous Condition Other	3	3	9	5
Water Problem/Leak	0	1	7	6
Animal Problem	0	0	1	4
Search / Rescue	0	0	2	2
Public Assistance	5	3	18	30
Police Matter/Assistance	1	2	14	9
Illegal Burn	0	0	0	1
Smoke Detector Activation	0	3	12	3
Dispatch and Canceled En-route	4	3	28	20
False Alarm	1	1	9	7
TOTAL	46	44	338	351

Additional Information

STAFFING: 1 Public Safety Director (Police/Fire Chief)
 3 Fire Captains 2 Full Time Positions filled / 1 Full Time Position Unfilled
 2 Paid Call Firefighters filling in on an interim status for unfilled full time captain position
 1 Firefighter/Permit Tech.
 11 Paid Call Firefighters 1 Paid Call Firefighter Positions Unfilled
 4 Reserve Firefighters

Special Coverage:

Paid Call Firefighter alternating coverage on Furloughs, Holidays, Vacation, and Sick time due to Firefighter/Permit Technician being off.



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: January, 2016

	This Month	Last Month	Year to Date	Last Year
Visitors	27	35	27	22
Inspections	24	33	24	14
Building Permits Issued	43	12	43	5



CITY OF GUADALUPE
918 Obispo Street
Guadalupe, CA 93434
P: (805) 356-3895
F: (805) 343-0542
Finance Department

Memorandum

To: Andrew Carter, City Administrator
From: Annette Muñoz, Finance Director
Subject: Treasurer's Report – January 2016
Date: February 19, 2016

This memo explains the changes in the monthly Treasurer's report for January 2016 compared to the prior month. January cash increased by approximately \$753,000 due primarily to:

- \$796,200 received from SB County for property tax.
- \$ 70,600 received for development projects from Pasadera, Beachside Cooler and Pioneer Street Apartments.
- \$129,270 paid to US Bank for semi-annual bond interest payment.

c: Treasurer file

Treasurer's Report
Investments and Cash as of January 31, 2016

Local Agency Investment Fund ("LAIF") Account 98-42-346	305,447.11
Total Investments	\$ 305,447.11

Cash	
Checking Account 155-503815 ("Warrant Account")	2,533,822.90
Checking Account 155-003261 ("Payroll Account")	102,432.82
Total Cash	\$ 2,636,255.72 *

*Actual ending balances reconciled to Bank Statements

Non-Commingled and Trust-Account Funds	
USDA/RUS-HWY One Water/Sewer Pipeline Account 280-0389711	\$100.00
Total Non-commingled and Trust Funds	\$100.00

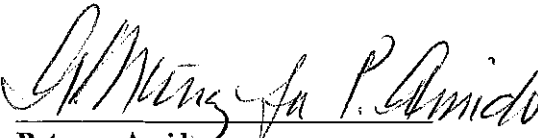
The following is a summary of the City's cash and investments as of January 31, 2016 compared with the prior month.

Investments and Cash	December 31, 2015	January 31, 2016
Investments	305,164.67	305,447.11
Cash	1,883,638.09	2,636,355.72
Total	\$ 2,188,802.76	\$ 2,941,802.83 **

** Total Cash and Investments agree to General Ledger.

Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.

Submitted: 2/19/2016 by:


Petrona Amido
 City Treasurer

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
February 19,
2016

CITY OF GUADALUPE

CITY TREASURER
918 OBISPO STREET
GUADALUPE, CA 93434

PMIA Average Monthly Yields

Account Number:
98-42-346

Tran Type Definitions

January 2016 Statement

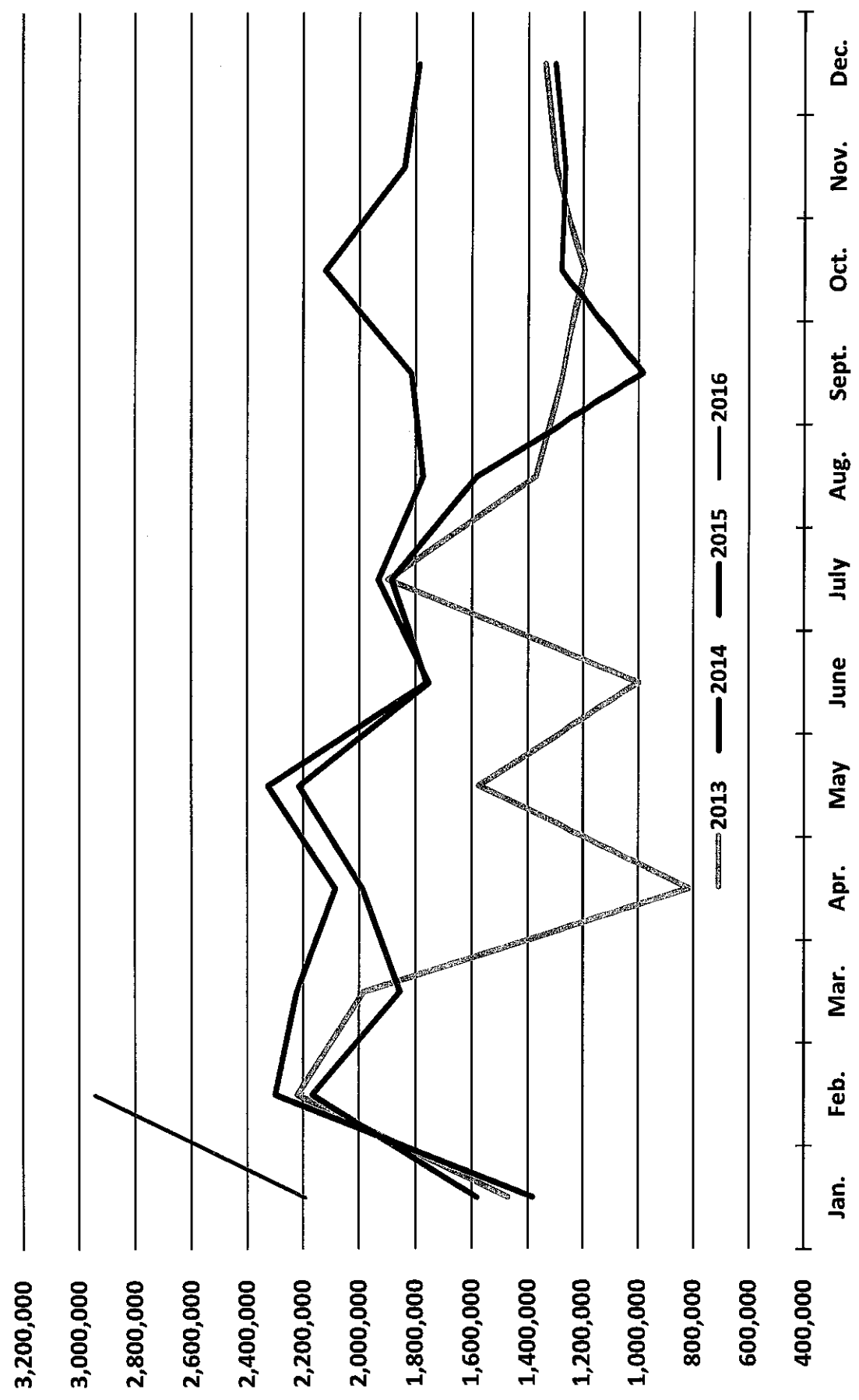
Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
1/15/2016	1/14/2016	QRD	1491188	SYSTEM	282.44

Account Summary

Total Deposit:	282.44	Beginning Balance:	305,164.67
Total Withdrawal:	0.00	Ending Balance:	305,447.11

5c v.

Beginning of Month Cash Balances



**City of Guadalupe
January 2016
Civil Engineering Projects**

1. Measure A – 2016 Paving Project

- Although plans were completed for the 2015 Paving Project, the project has been postponed until after the rainy season. This is due to coordination with the Gas Company and the potential lowering of gas mains on Pioneer Street from Main Street to Wong Street. This work needs to be completed prior to the paving project.
- The City Engineer has a meeting scheduled for mid-January with Pavement Engineering, Inc. to update the plans they prepared for the 2015 Paving Project. It is anticipated that construction will occur during the summer of 2016.

2. Measure A – Drainage

- Flooding and roadway damage have been occurring on 4th Street at the Apio entrance. Survey work has been performed and repairs are under design which will include the construction of curb and gutter and a drainage inlet.
- Plans for the 11th Street and Obispo drainage issues are under design. It is anticipated that construction will occur during the summer months.

3. Alternative Transportation Work

- Cycle 3 for the Alternate Transportation Program will begin soon. The City Engineer has been reviewing comments from the Cycle 2 application to determine how to best address those issues for the upcoming Cycle 3. The Cycle 2 ATP application was for sidewalks on Guadalupe Street between Olivera and the Amtrak Station, as well as flashing warning signs at Olivera.

4. Water Related Work

- Plans and specifications were put out to bid for the video inspection and cleaning of the Tognazzini Well. Bids are due the first week of February. The well has been taken offline due to intrusion of vegetable oil into the pump. The pump is estimated at approximately 50 years old. Once the well has been video inspected, the USDA will review the video and authorize repairs if necessary.
- In preparation for the 2016 Paving project on Pioneer, plans are being prepared for the replacement of aging water valves prior to paving work being completed.



5. Pasadera Development (funded by applicant)

- The Lot 4 Tentative Tract Map and Grading Plan is under review.
- The Final Map for Lot 5 has been submitted for review. The City Engineer has been working with the developer to ensure all of the appropriate documentation is being submitted. A staff report will be prepared that will include the approval of the Final Map, a Subdivision Improvement Agreement, and Monumentation Bond Agreement.
- A draft Subdivision Improvement Agreement for Tract 29,061 has been prepared.
- Plans for the offsite water system which will connect to the Obispo Tanks have been prepared and are being reviewed.
- Work is progressing on the sewer main on West Main Street. The work is being inspected by MNK and Associates.
- Pump House Review

6. MS4 Permit Requirements

- Work continues on implementing the Municipal Separate Storm Sewer System program as required by the State Water Control Board.
- Additional pages for the City website are being prepared to fulfill part of the City's public noticing requirements.
- As part of the MS4 requirements, the City is required to map all drainage areas and potential pollutant loading from those areas. The City Engineer is working with a GIS technician to prepare the required maps and develop a tracking system as required by the regulations.



MEMO

To: City Council
From: Ron Estabillo
Subject: Parks and Recreation Update
Date: February 18, 2016

RECREATIONAL ACTIVITIES:**Youth Basketball:**

The Guadalupe Youth Basketball League completed their regular season play this past Saturday (2/13). After each game all players and coaches were presented with an individual and team picture along with a team trophy. Free hots, chips and soft drinks were given out throughout the day. All-Star teams in the 3rd & 4th grade boys & girls division will be playing in the 36th Annual Frank T. Almaguer Invitational Tournament which starts on Wednesday, February 24th and runs thru Saturday, February 27th.

The 5th & 6th grade boys & girls division starts the following week, Wednesday, March 2nd and ends on Saturday, March 5th.

McKenzie Junior High Bobcats Boys & Girls basketball teams, along with the cheerleaders took individual and team pictures here in the Auditorium on Monday, February 15th.

The teams are participating in the Annual Home Motors (Officials Association) Invitational Tournament this week (2/17thru 2/20) at Lakeview Junior High. Both teams have 2 wins & 5 losses so far this season. They have ten (10) league games left to play, 5 home and 5 away.

Boys & Girls Club:

After school program daily attendance continues to be around 85 kids.

Youth Wrestling Club continues to practice on Mondays, Wednesdays and Thursdays evenings. Local Youth All-Star teams are practicing and getting ready for the Frank T. Almaguer Tournament.

Girls Youth Softball:

Guadalupe Girls Youth Softball teams have full rosters and have been practicing on a daily basis to get ready for opening day ceremonies and games on Saturday, March 5th.

Community Events:

<i>Mon</i>	<i>Weekly</i>	<i>Walk in Bingo</i>	<i>Vets Hall</i>	<i>6pm – 9pm</i>
<i>Mon</i>	<i>Feb 22</i>	<i>Listos Class</i>	<i>Senior Center</i>	<i>6pm – 8pm</i>
<i>Feb</i>	<i>24/27</i>	<i>FTA Basketball Tourney</i>	<i>Auditorium</i>	
<i>Mon</i>	<i>Feb 29</i>	<i>Listos Class</i>	<i>Senior Center</i>	<i>6pm – 8pm</i>
<i>Mar</i>	<i>2/5</i>	<i>FTA Basketball Tourney</i>	<i>Auditorium</i>	
<i>Sat</i>	<i>Mar 12</i>	<i>Free Concert</i>	<i>City Hall</i>	<i>7:30pm</i>
<i>Sat</i>	<i>Mar 19</i>	<i>Vaccine Clinic</i>	<i>City Hall</i>	<i>11am – 2pm</i>

REPORT TO CITY COUNCIL
Council Agenda of 02/23/16


 Andrew Carter, City Administrator

SUBJECT Purchase of ADA Van for Guadalupe Transit Service

RECOMMENDATION Authorize purchase of ADA Van for Guadalupe Transit Service

DISCUSSION

The City's 2008 Ford raised roof ADA van has reached the end of its useful life, which is defined by the Federal Transit Administration as over five years old or over 100,000 miles. The van is eight years old and currently has 98,000 miles on the odometer.

SMOOTH, Inc. would like to purchase a new van for \$65,780 using State Transit Assistance (STA) funds and Transportation Development Act (TDA) funds available to the City of Guadalupe. No General Fund support is required. The City would own the van. Even after the use of these funds for this purchase, the Guadalupe Transit service is expected to operate at a surplus this year.

<u>Revenue</u>	<u>Expense</u>
STA \$39,810	Ford ADA Transit Van \$62,298
<u>TDA \$25,970</u>	GPS tracking system \$250
Total \$65,780	Radio system \$1,000
	On-board video system \$1,332
	<u>Graphics \$900</u>
	Total \$65,780

Additional information on the van selected is provided in the attach report from Jim Talbott at SMOOTH, Inc.

ATTACHMENTS

SMOOTH, Inc. Report

GUADALUPE FORD TRANSIT PURCHASE (2015-2016 STA FUNDS) RFP PROCESS, PROPOSAL COMPARISON, and OUTCOME

Background:

There are two primary bus manufacture companies that transit staff was aware possessed desired past experience with Ford Transit vehicle sales and specifically with a para transit design application. Those two companies are: A to Z Bus Sales and Mobility Works (MW).

The RFP was issued to both by phone, requesting two seating and equipment configurations (forwarded later by email) with specific attention to two primary designs:

- 1) Standard Cargo Door passenger entry or,
- 2) Transit Door style passenger entry.

Both companies provided proposals in a timely fashion and both proposals included all standard and optional equipment requested with the exception of the MW proposal which did not include the Transit Door option (see below) which staff learned is not available from MW.

<u>Proposal Results:</u>	Standard Cargo Door:	A-Z	\$56,907
		MW	\$55,221
	Transit Style Door	A-Z	\$62,298
		MW	Not Available

Proposal Outcome:

Transit staff (SMOOTH Executive Director Talbott) surveyed several experienced SMOOTH para transit drivers. Each described the challenges experienced with the Standard Cargo Door, specifically the difficulty that frail or disabled passengers experienced while entering or exiting the bus. Despite the addition of a lower "running board" feature which adds an additional step below the van's standard running board, passengers have a difficult time pulling themselves up the narrow van steps and then, once at floor level, taller passengers need to stoop to avoid bumping their heads on the cargo door frame. They also explained the difficulty in exiting the vehicle, for many passengers requiring they walk backwards down the step.

ED Talbott also reflected on a SMOOTH Senior Dial A Ride passenger (S. Contreras) who slipped and fell entering a SMOOTH van equipped with cargo door entry. The injuries to her leg were significant.

Interviewed drivers also expressed their professional preference to Transit Style entry doors, pointing out the deeper steps, more user-friendly grab bars, and overall safer passenger use.

In his deliberation, Talbott also reflected on recent multiple incidents of unsatisfactory customer service follow up with MW van repairs and parts purchases. No such problems have been experienced with A-Z.

Conclusion:

For the reasons sited above, Talbott decided to order the Transit Style Door version, only available from A-Z Bus Sales. In speaking with the MW sales representative, Talbott confirmed the unavailability of the Transit Style Door from MW.

January 6, 2016

Mr. Jim Talbot
SMOOTH
240 Roener Way
Santa Maria, CA 93454

Mr. Talbot,

Thank you for the opportunity to provide a quote for the Transit Vans, a request you made some time ago and I apologize for my late response. Nor Cal Vans is located in Chico California and has provided a quality and regulatory compliant conversion for over 30 years. Their site is Nor-calvans.com.

If still being considered, the costs to SMOOTH for these vehicles are as follows:

Guadalupe Vehicle:

Guadalupe	
Price	\$ 58,231.00
Non Tax	\$ 19,595.00
Taxable	\$ 38,636.00
Tax at 8.25%	\$ 3,187.47
Reg Estimate	\$ 800.00
Reg Fee	\$ 80.00
Total	\$ 62,298.47

Here is compliance to your specifications:

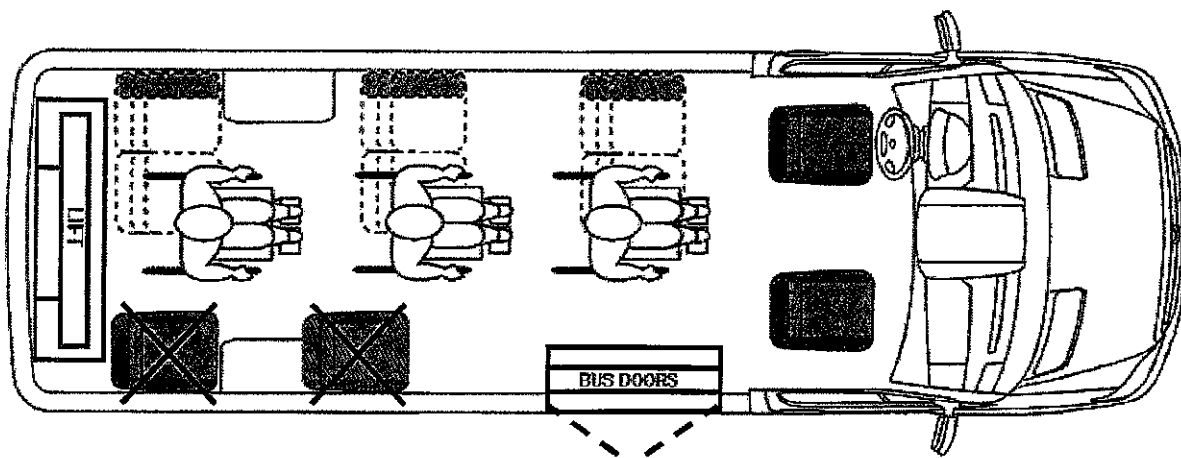
Guadalupe Transit Quote

Ford Transit Van Specification Compliance

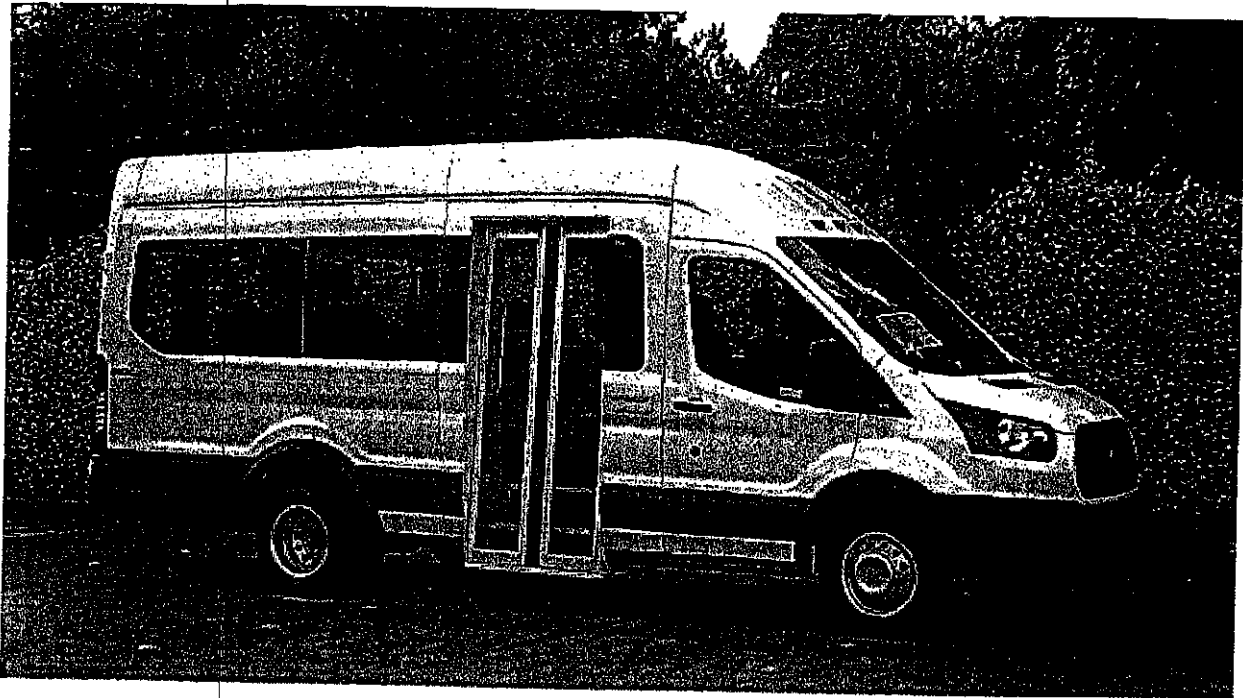
1. Transit Style Door Passenger Entry, flip seats as shown, and eliminate ONE (1) Single Stationary Seat, as X'd Out- Provided: seat plan as requested.
 2. Wheelchair Lift: Will provide Braun 1000# capacity and storage bags
 3. Seat Plan: Provided as requested
 4. Exterior Paint: Provide Ford Fleet White without graphics
 5. Interior Floor: Will provide Meta Genome as requested
 6. Seat Coverings: Will provide Grey Vinyl as requested
 7. Exterior Options: Driver Exterior Step –
 - a) Not diamond plate – Will provide expanded metal, heavy duty and appropriate for use
 - b) Electric exterior mirrors will be provided by chassis manufacture
 8. Emergency Kit: Will provide Triangle Kit, First Aid Kit, Fire Extinguisher, Blood Born Pathogen kit
 9. Options:
 - a) Back Up Alarm – will provide
 - b) Modesty Panel behind driver – will provide
 - c) AM/FM/CD Stereo – will provide
 - d) Cruise Control – will provide
-

Guadalupe Order – ONE (1) Vehicle
Ford Transit Van Project
Design Specs

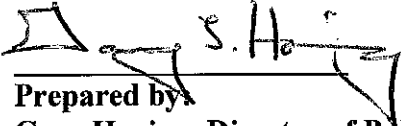
- 1) FTEL – BR – 9 – 3 Transit Style Door Passenger Entry, flip seats as shown
→ Eliminate TWO (c) Single Stationary Seats, as X'd out below
Resulting seating capacity: 7 Ambulatory Passengers, 1 Driver
- 2) Wheelchair Lift: Braun, 1,000# lift capacity if available
Securement Equipment Storage, under flip-seats preferred, or bags mounted above wheel-wells.



- 4) Exterior Paint: White, no graphics or lettering needed. ☒
- 5) Interior Floor: Meta Genome
- 6) Seat Covering: Gray vinyl
- 7) Exterior Options: a) Driver Exterior Step (Diamond)
b) Electric rear mirrors
- 8) Emergency Option: Triangle Kit
- 9) Options: a) Back Up Alarm
b) Modesty Panel (behind driver)
c) AM/FM/CD Stereo
d) Cruise Control



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of February 23, 2016


Prepared by:
Gary Hoving, Director of Public Safety


Approved by:
Andrew Carter, City Administrator

SUBJECT: **Approval to Submit a Grant Application to the Santa Barbara County Air Pollution Control District for the Purchase and Installation of an Electric Vehicle Charging Station**

RECOMMENDATION:

It is recommended that the City Council provide approval for City staff to submit a grant application to the Santa Barbara County Air Pollution Control District to fund the purchase and installation of an electric vehicle charging station.

BACKGROUND:

The Santa Barbara County Air Pollution Control District has opened a grant to fund an electric vehicle charging station. Funding of such a project promotes the district objectives of supporting alternative fuel transportation in an effort to protect our air quality.

DISCUSSION:

City staff is seeking City Council approval to submit a grant application to the Santa Barbara County Air Pollution Control District.

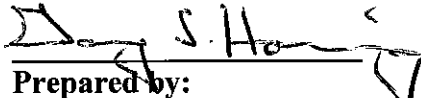
Grant funding is sought to purchase and install one electric vehicle charging station in the City Parking Lot along the 800 block of Guadalupe Street. The goal is to entice owners of electric vehicles to come to Guadalupe to frequent our business district and have the opportunity to charge their vehicle as they shop or dine. Many larger cities have EV charging stations in public areas to promote business and encourage the use of electric vehicles. This grant provides another reason for visitors to patronize local businesses.

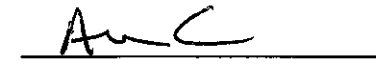
FISCAL IMPACT

The City's grant request amount is expected to be \$10,000. There is no local matching fund requirement associated with this grant and no financial increase to the budget will result from the acceptance of this grant. Upon award of the grant, the City would realize an added expense to the cost of electricity to charge the alternative fuel vehicles. If the costs become excessive, the City could install a parking meter to recover any expenses associated with the electric charging station.

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE

Agenda of February 23, 2016


Prepared by:
Gary Hoving, Director of Public Safety


Reviewed by:
Andrew Carter, Administrator

SUBJECT: **Adoption of a Resolution to Approve the 2016 Multi-Hazard
Emergency Response Plan**

RECOMMENDATION:

That the City Council adopt a resolution approving the implementation of Part I of the 2016 Multi-Hazard Emergency Response Plan.

BACKGROUND:

In 2011, the City of Santa Maria was awarded a grant for the completion and integration of a regional Multi-Hazard Emergency Response Plan (MERP) to provide for the planning needs for the City of Santa Maria and the City of Guadalupe. This plan has been updated and reviewed by the Santa Barbara County Office of Emergency Management and found to be compliant with local and state planning requirements.

A MERP is a dynamic and fluid document and requires periodic review and updating as necessary. The City's existing emergency plans need to be replaced to meet regional, state and federal planning guidelines. The 2016 MERP aligns the City's Emergency Plan with federal, state, and local planning documents. Additionally, as all major disasters could result in loss of life and property, including the death or injury of key government officials, the updated MERP includes language that expands the emergency lines of succession for key City staff which can be found on page 46 of the attached plan.

DISCUSSION:

The purpose of the City of Guadalupe's MERP is to prescribe the City's policies and concepts for responding to emergencies, which could affect the health, safety, environment, and property of the public within the City limits. In addition, the plan is intended to: 1) provide a basis for City-coordinated disaster response; 2) establish a mutual understanding of the emergency responsibilities and functions of civil government during emergencies; 3) identify those historical and potential major disasters that could

affect the City; 4) provide continuity of government; and 5) coordinate operations with the emergency service organizations of other jurisdictions. As such, it incorporates pre-emergency preparedness, alert and mobilization, and emergency procedures necessary for an emergency response at the City level.

The MERP covers the City's response to the following six types of emergencies:

- Earthquake
- Hazardous Materials
- Major Fire
- Storm/Flood
- Civil Disturbance
- Mass Casualty Incident

The MERP consists of three parts:

Part 1 - The Basic Plan, which serves as an overview for elements of response that are common to all types of emergencies. This is the official portion of the Plan that is reviewed and adopted by the City Council.

Part 2 - Hazard-specific Annexes, which provides a checklist approach to the six identified emergencies which are noted above. Part 2 is maintained independent of Parts 1 and 3 by City staff, a copy of which are on file in the City Clerk's office for review.

Part 3 - Support Materials and references, which are stand-alone documents. These materials are maintained independent of Parts 1 and 2. The materials are intended to provide emergency personnel with information and data to support the City's emergency response effort. As appropriate, references to the support materials are provided in Parts 1 and 2 of the plan.

Operational Concepts

The City's response to emergencies will depend on the type and magnitude of the emergency situation; however many elements of response are similar. Some of the basic elements of emergency response common to all types of emergencies include the following:

- Event Recognition
- Notification of Response Personnel
- Mobilization of Response Personnel
- Activation of Emergency Response Facilities and Resources
- Situation Reporting and Assessment
- Public Alerting and Information
- Protective Action Determination and Implementation
- Reentry and Recovery

Since emergency preparedness involves planning for worst-case events, the City of Guadalupe must be prepared to respond promptly and effectively and have provision for mutual aid resources if the response effort requires resources beyond the City's capabilities. The Hazard-specific Annexes in Part 2 of this plan provide the detailed concepts of operations for each type of emergency addressed in the Basic Plan.

OTHER AGENCY REVIEW

The MERP has been reviewed by the County of Santa Barbara Office of Emergency Management and found to be compliant with state and federal planning guidelines. This plan has been approved by the Santa Maria City Council on January 19, 2016.

FISCAL CONSIDERATIONS

Adopting this revised Plan will enable the City to be eligible to receive partial reimbursement for specified expenditures related to the response and recovery from emergencies that are declared disasters by the Governor or President.

IMPACT TO THE COMMUNITY

The community will be better served as the revised Plan will enable the City to manage large-scale incidents/disasters using a coordinated and standardized process that is integrated with the Operational Area (Santa Barbara County) and State emergency systems.

Gary Hoving
Director of Public Safety

Attachment 2016 Multi-Hazard Emergency Response Plan, Part I

RESOLUTION NO. 2016-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA ADOPTING PART I OF THE 2016 MULTI-HAZARD EMERGENCY RESPONSE PLAN

WHEREAS, Gary L. Hoving, Director of Public Safety, has worked with the City of Santa Maria to maintain current emergency response plans; and

WHEREAS, the California Emergency Services Act sets forth requirements for local governments to develop a Multi-Hazard Functional Plan to handle disasters that may occur in their communities; and

WHEREAS, the City of Guadalupe currently has a Multi-Hazard Functional Plan which needed to be updated and revised; and

WHEREAS, changes have occurred at the Federal and State level with the adoption of the National Incident Management System; and

WHEREAS, with this adoption, the Multi-Hazard Functional Plan was renamed to the Multi-Hazard Emergency Response Plan; and

WHEREAS, with this adoption, it was necessary to also update the Multi-Hazard Emergency Response Plan to include language that addresses Continuity of Government; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe, California, to approve Part I of the 2016 update of the City of Guadalupe Multi-Hazard Emergency Response Plan as the City's Disaster Plan.

PASSED, APPROVED AND ADOPTED by a regular meeting of the City Council of the City of Guadalupe this 23rd day of February, 2016.

ATTEST:

I, JOICE EARLEEN RAGUZ, City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing Resolution, being **City Council Resolution No. 2016-05** which is duly and regularly introduced and adopted by said City Council at a regular meeting held February 23, 2016 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joice Earleen Raguz, City Clerk

John Lizalde, Mayor

Integrated Regional Multi-Hazard
Emergency Response Plan
For the Cities of Santa Maria
and Guadalupe

PART I:
BASIC PLAN

Developed by:
Santa Maria Fire Department

January 2016

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Forward

The Integrated Regional Multi-Hazard Emergency Response Plan for the Cities of Santa Maria and Guadalupe is constructed in order to clearly delineate the planning areas procedures and policies when responding to a major emergency event. This includes any significant threat or potential disaster which could impact the health, safety, and property of the public within the planning area. Emphasis is placed on saving lives, preserving property and minimizing the effects of the disaster. While emergency response and recovery activities are contingent upon the type and extent of the disaster, this plan is flexible enough to be used in all emergencies, including weather events. In Part II-Hazard Specific Annexes, the plan outlines the response activities in greater detail for the following types of emergencies:

Santa Maria:

- Earthquake
- Flood/Dam Failure
- Hazardous Materials
- Nuclear
- Transportation Accident/ Multi Casualty
- Terrorism/Civil Disturbance

Guadalupe:

- Earthquake
- Flood/Dam Failure
- Hazardous Materials
- Nuclear
- Transportation Accident/ Multi Casualty
- Terrorism/Civil Disturbance
- Tsunami

Multi-Hazard Emergency Response Plan, Part I

Letter of Promulgation-Santa Maria, California

Approval Date: January 19, 2016

To: Officials, Employees, and Residents of the City of Santa Maria, California

The preservation of life, property, and the environment is an inherent responsibility of local, state, and federal government. The cities of Santa Maria and Guadalupe have prepared this emergency operations plan to ensure the most effective and economical allocation of resources for the maximum benefit and protection of the community in times of emergency.

While no plan can completely prevent death and destruction, good plans carried out by knowledgeable and well-trained personnel can and will minimize losses. This plan establishes the emergency organization, assigns tasks, specifies policies, and general procedures, and provides for coordination of planning efforts of the various emergency staff and service elements utilizing the Standardized Emergency Management System (SEMS).

The objective of this plan is to incorporate and coordinate all the facilities and personnel of the City of Santa Maria into an efficient organization capable of responding to any emergency.

This emergency operations plan is an extension of the California Emergency Plan. It will be reviewed, exercised periodically, and revised as necessary to meet changing conditions.

The City Council gives its full support to this plan and urges all officials, employees, and residents, individually and collectively, to do their share in the total emergency effort of the City of Santa Maria.

Concurrence of this promulgation letter reaffirms the 2006 adoption of the Standardized Emergency Management System and the National Incident Management System (NIMS) by the City of Santa Maria. This emergency operations plan will become effective on approval by the City Council.

/s/ ALICE M. PATINO

Alice Patino
Mayor
City of Santa Maria

Multi-Hazard Emergency Response Plan, Part I

Letter of Promulgation-Guadalupe, California

Approval Date: _____ 2016

To: Officials, Employees, and Residents of the City of Guadalupe, California

The preservation of life, property, and the environment is an inherent responsibility of local, state, and federal government. The cities of Santa Maria and Guadalupe have prepared this emergency operations plan to ensure the most effective and economical allocation of resources for the maximum benefit and protection of the community in times of emergency.

While no plan can completely prevent death and destruction, good plans carried out by knowledgeable and well-trained personnel can and will minimize losses. This plan establishes the emergency organization, assigns tasks, specifies policies, and general procedures, and provides for coordination of planning efforts of the various emergency staff and service elements utilizing the Standardized Emergency Management System (SEMS).

The objective of this plan is to incorporate and coordinate all the facilities and personnel of the City of Guadalupe into an efficient organization capable of responding to any emergency.

This emergency operations plan is an extension of the California Emergency Plan. It will be reviewed, exercised periodically, and revised as necessary to meet changing conditions.

The City Council gives its full support to this plan and urges all officials, employees, and residents, individually and collectively, to do their share in the total emergency effort of the City of Guadalupe.

Concurrence of this promulgation letter constitutes the adoption of the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) by the City of Guadalupe. This emergency operations plan will become effective on approval by the City Council.

John Lizaldi
Mayor
City of Guadalupe

Multi-Hazard Emergency Response Plan, Part I

RESOLUTION NO. 2016-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA MARIA, CALIFORNIA, ADOPTING PART I THE 2016 MULTI-HAZARD EMERGENCY RESPONSE PLAN

WHEREAS, the California Emergency Services Act sets forth requirements for local governments to develop a Multi-Hazard Functional Plan to handle disasters that may occur in their communities; and

WHEREAS, the City of Santa Maria currently has a Multi-Hazard Functional Plan that was last updated in 2007, and

WHEREAS, changes have occurred at the Federal and State level with the adoption of the National Incident Management System; and

WHEREAS, the National Incident Management System was adopted by City Council Resolution on October 17, 2006; and

WHEREAS, with this adoption, the Multi-Hazard Functional Plan was renamed to the Multi-Hazard Emergency Response Plan; and

WHEREAS, with this adoption, it was necessary to also update the Multi-Hazard Emergency Response Plan to include language that addresses Continuity of Government.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Santa Maria, California, to approve Part I of the 2016 update of the City of Santa Maria Multi-Hazard Emergency Response Plan as the City's Disaster Plan.

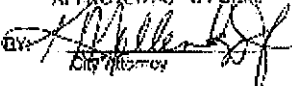
PASSED AND ADOPTED at a regular meeting of the City Council of the City of Santa Maria held this 19th day of January, 2016.


/s/ ALICE M. PATINO

Mayor

ATTEST:

/s/ RHONDA M. GARIETZ, CMC
City Clerk

APPROVED AS TO FORM
BY: 
City Clerk

CONTENTS
BY: 
Department Head
BY: 
City Manager

Guadalupe City Council Adoption Resolution page

**CITIES OF SANTA MARIA AND GUADALUPE
MULTI-HAZARD EMERGENCY RESPONSE PLAN**

DISTRIBUTION LIST

Santa Maria and Guadalupe Locations

City Manager's Office	Fire Stations
City Clerk's Office	Emergency Operations Center
City Attorney	Community Services
Public Works Dept.	Community Development
Police Department	Utilities Department
Finance Department	Recreation and Parks Department

Santa Maria City Web site

County and other Local Agencies

Santa Barbara County Office of Emergency Management

State Agencies

California Office of Emergency Services

Multi-Hazard Emergency Response Plan, Part I

REVISION PAGE

This Section is for plan holders to record the posting of each official plan revision made by the Cities. Please enter the revision number, the pages, the date the revision was posted, and the initials of the person posting the revision.

Revision #	Pages Changed	Date	Initials

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SECTION I - INTRODUCTION

A. PURPOSE

The Integrated Regional Multi-Hazard Emergency Response Plan for the Cities of Santa Maria and Guadalupe is constructed in order to clearly delineate the operational area's procedures and policies when responding to a significant disaster. This entails any emergency which could impact the health, safety, and property of the public within the operational area's limits. Emphasis is placed on saving lives, preserving property and minimizing the effects of the disaster. While emergency response and recovery activities are contingent upon the type and extent of the disaster, this plan is flexible enough to be used in all emergencies.

B. OBJECTIVES

The objectives of this Plan are to:

- Protect the public and property in the Cities of Santa Maria and Guadalupe.
- Establish official policy for the Cities of Santa Maria and Guadalupe for response to emergencies utilizing both the National Incident Management System (NIMS) the Standard Emergency Management System (SEMS) and the Incident Command System (ICS).
- Identify authorities and assign responsibilities for planning and response activities.
- Identify the scope of potential hazards which form a basis for planning.
- Identify other jurisdictions and organizations with which planning and emergency response activities should be coordinated.
- Determine the Emergency Organizations which will manage emergency response for both cities.
- Establish the policies for providing emergency information to the public.
- Outline preplanned response actions which will be taken by emergency personnel in both cities to mitigate the emergency's effects.
- Outline the process for ordering and rendering mutual aid.
- Ensure for the continuity of government.
- Describe the resources available to support emergency response activities.
- Outline the actions necessary to return the City to normal operations as soon as it's practical.
- Guide the jurisdictional area governments and communities through a successful recovery process.
- Establish responsibilities for the maintenance of the overall emergency preparedness program for the Cities of Santa Maria and Guadalupe.

Multi-Hazard Emergency Response Plan, Part I

C. PLAN JURISDICTIONS

This Plan encompasses the Cities of Santa Maria and Guadalupe and the private agencies and businesses within the jurisdictional limits of the Cities (also referred to as the planning area). Copies of this plan have been sent to the Santa Barbara County Office of Emergency Management (OEM), other incorporated cities, and locally based State institutions for informational and coordination purposes. If desired by those jurisdictions, this plan may be used as their specific plan upon proper modification and adoption.

D. PLAN ORGANIZATION

- **Part I: Basic Plan**
- **Part II: Hazard Specific Plans**
- **Part III: Support Materials**

An abstract of each part is provided below:

- **PART I – Basic Plan**

The Basic Plan serves as an overview for elements of response which are common to all types of emergencies. Policies and objectives for the Cities are set forth in this section; therefore approval by the City Councils is required.

- **PART II - Hazard Specific Annexes**

The hazard-specific plans are more tactical in nature and changes are frequent, not requiring City Council approval. The following Hazard Specific Annexes can be located in Part II:

- Annex A - Earthquake
- Annex B - Flooding / Dam Failure
- Annex C - Tsunami
- Annex D - Hazardous Materials (includes nuclear power plant)
- Annex E - Transportation / Multi Casualty
- Annex F - Terrorism / Civil Disturbance

- **PART III - Support Materials**

The third segment of this plan consists of support materials and references which by themselves are stand-alone documents. These materials are maintained independent of Parts I and II. The materials are intended to provide emergency personnel with information and data to support the Cities' emergency response and recovery efforts. As appropriate, references to the support materials are

Multi-Hazard Emergency Response Plan, Part I

provided in Parts I and II of the Plan.

The Job Action Sheets provide direction to emergency workers in the implementation of the concepts and policies applicable to each type of emergency. They give guidance on how, when, and by whom emergency actions are performed and give information and references necessary to support emergency workers in their tasks.

The following are examples of Support Materials that are contained in Part III of the Plan:

- Emergency Alerting System and sample messages
- City of Santa Maria and Guadalupe Resource Lists (vehicles and equipment)
- Phone Directories (Confidential numbers-limited distribution)
- Family Support Plan
- Recovery plan
- Job Action Sheets
- Sample legal documents pertaining to emergency declarations, evacuations and curfews

Note: Position specific plan holders may include additional reference materials, i.e. the Finance Section Chief may add pertinent budget documents.

E. PLAN COORDINATION

Almost all major emergencies result in response by more than one jurisdiction. Therefore, the Cities must assure that program development is coordinated with surrounding jurisdictions. Response during emergency must also be coordinated.

The following is a sample listing of jurisdictions where plan development and response coordination is required:

- Federal Emergency Management Agency (FEMA)
- California Office of Emergency Services (CAL OES)
- Santa Barbara County Office of Emergency Management
- Santa Barbara County Fire Department
- Santa Barbara County Sheriff
- Santa Barbara County Public Health Department

SECTION II – AUTHORITIES and REFERENCES

A. AUTHORITIES

Federal Authorities:

- Homeland Security Presidential Policy Directive 8 (PPD8): National Preparedness 2011
- Homeland Security PPD 8 National Preparedness Goal, 2011
- Federal Disaster Relief Act of 1974 (Public Law 93-288)
- Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988 (Amended Public Law 93-288)
- Federal Civil Defense Act of 1950 (Amended Public Law 920)
- Public Law 84-99 of the Flood Control Act of 1944
- Code of Federal Regulations (44CFR201.6) Part 201.6, 204 (3-5) – Disaster Mitigation Act

State Authorities

- California Government Code (Chapter 7, Div. 1, Title 2) Section 8550 et seq.-California Emergency Services Act
- California Code-Chapter 7: California Emergency Services Act (8550.-8668.)
- State of California Emergency Plan 2009
- California Disaster Assistance Act 2010
- State Natural Disaster Assistance Act Program 2010
- California Natural Disaster Assistance Act (Government Code Chapter 7.5 of Division 1 of Title 2)
- California Health and Safety Code, Division 20, Chapter 6.5, Sections 25115 and 25117, Chapter 6.95, Section 2550
- California Code of Regulations (Title 19, Division 2, Chapter 1) SEMS Regulations
- Government Code Section 8607(a) SEMS Guidelines
- California Disaster and Civil Defense Master Mutual Aid Agreement 2010
- Governor's Executive Order S-02-05
- Orders and Regulations Promulgated by the Governor to Take Effect upon the Existence of a State of War Emergency.

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Local Authorities

- Santa Maria Municipal Code Chapter 2-17 of Title 2-Emergency Services
- Guadalupe Municipal Code Title 2, Chapter 2.32

B. REFERENCES

The following is a listing of references used in the development of this emergency plan:

- California Emergency Plan
- California Emergency Resources Management Plan
- California Fire and Rescue Operations Plan
- California Law Enforcement Mutual Aid Plan 2009
- California Disaster and Civil Defense Master Mutual Aid Agreement 2005
- California Emergency Medical Services Authority Multi-Causality Incident Guidelines
- City Of Santa Maria Multi-Hazard Functional Plan 2011
- Federal Response Plan 2003
- FIRESCOPE Field Operations Guide - ICS 420-1
- San Luis Obispo County/Cities Nuclear Power Plant Emergency Response Plan
- Santa Barbara County Operational Area Plan
- Santa Barbara County Operational Hazard Mitigation Plan
- Santa Barbara County Public Health Department, MCI Plan
- National Oceanic and Atmospheric Administration, www.noaa.gov
- Twitchell Reservoir – Vaquero Dam Inundation Plan
- Centers for Disease Control, www.cdc.gov.bt

SECTION III – COMMUNITY PROFILES

A. CITY OF SANTA MARIA

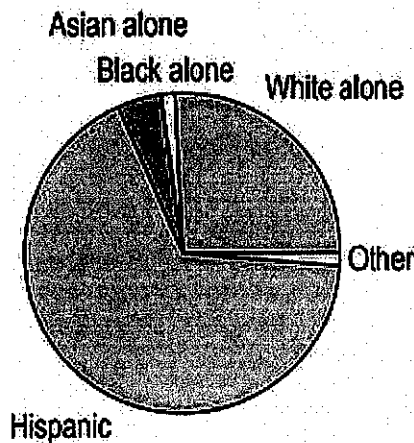
Population: 100,119 (January 2012)
Population change since 2000: +28.6%
Median resident age: 29.2
California median age: 33.3

Ethnicity:

- Hispanic or Latino – 72,801 (70.4%)
- White alone – 22,440 (21.7%)
- Asian alone – 5,274 (5.1%)
- Black or African-American alone – 1,758 (1.7%)
- Two or more races – 5,273 (5.1%)
- American Indian or Alaskan Native alone – 1,861 (1.8%)

Sources: California Department of Finance, January 2011 and U.S. Census, April 2010

Races in Santa Maria, CA



Geography:

Elevation: 206 feet
Land area: 22.76 square miles.
Population density: 4543 people per square mile

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Income and Cost of Living:

Estimated median household income: \$50,753 (2014)

California median household income: \$61,489

Cost of Living Index (January 2011):

Santa Maria: 107.1

United States: 100

Housing:

Estimated median house/condo value: \$252,200 (2014)

California median house/condo value: \$371,400

Persons/unit – owner occupied: 3.14

Persons/unit – renter occupied: 3.98

Mean prices in 2009:

All housing units: \$407,429

Detached houses: \$452,014

Townhouses/other attached units: \$345,828

In 3-to-4 unit structures: \$334,649

In 5 or more unit structures: \$224,026

Median gross rent: \$1011.

B. CITY OF GUADALUPE

Population: 7,271 (2014)

Population change since 2000: +16.5%

Median resident age: 26.7

California median age: 33.3

Ethnicity:

Hispanic – 6,268 (86.2%)

White alone - 639 (8.8%)

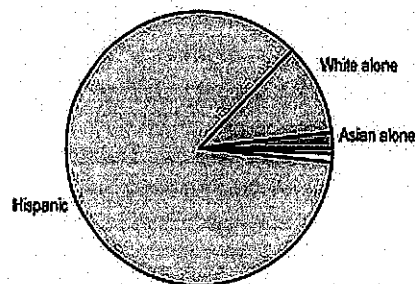
Asian alone - 284 (3.9%)

Two or more races - 451 (6.2%)

American Indian or Alaskan

Native alone - 109 (1.5%)

Races in Guadalupe, CA



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Geography:

Elevation: 85 feet

Land area: 1.38 square miles.

Population density: 5269 people per square mile

Income and Cost of Living:

Estimated median household income: \$40,919 (2009)

California median household income: \$58,931

Cost of Living Index (January 2011):

Guadalupe: 108

United States: 100

Housing:

Estimated median house/condo value: \$279,716 (2009)

California median house/condo value: \$384,200

Persons/unit – owner occupied: 1.8

Persons/unit – renter occupied: 4.1

Mean prices in 2009:

All housing units: \$358,386

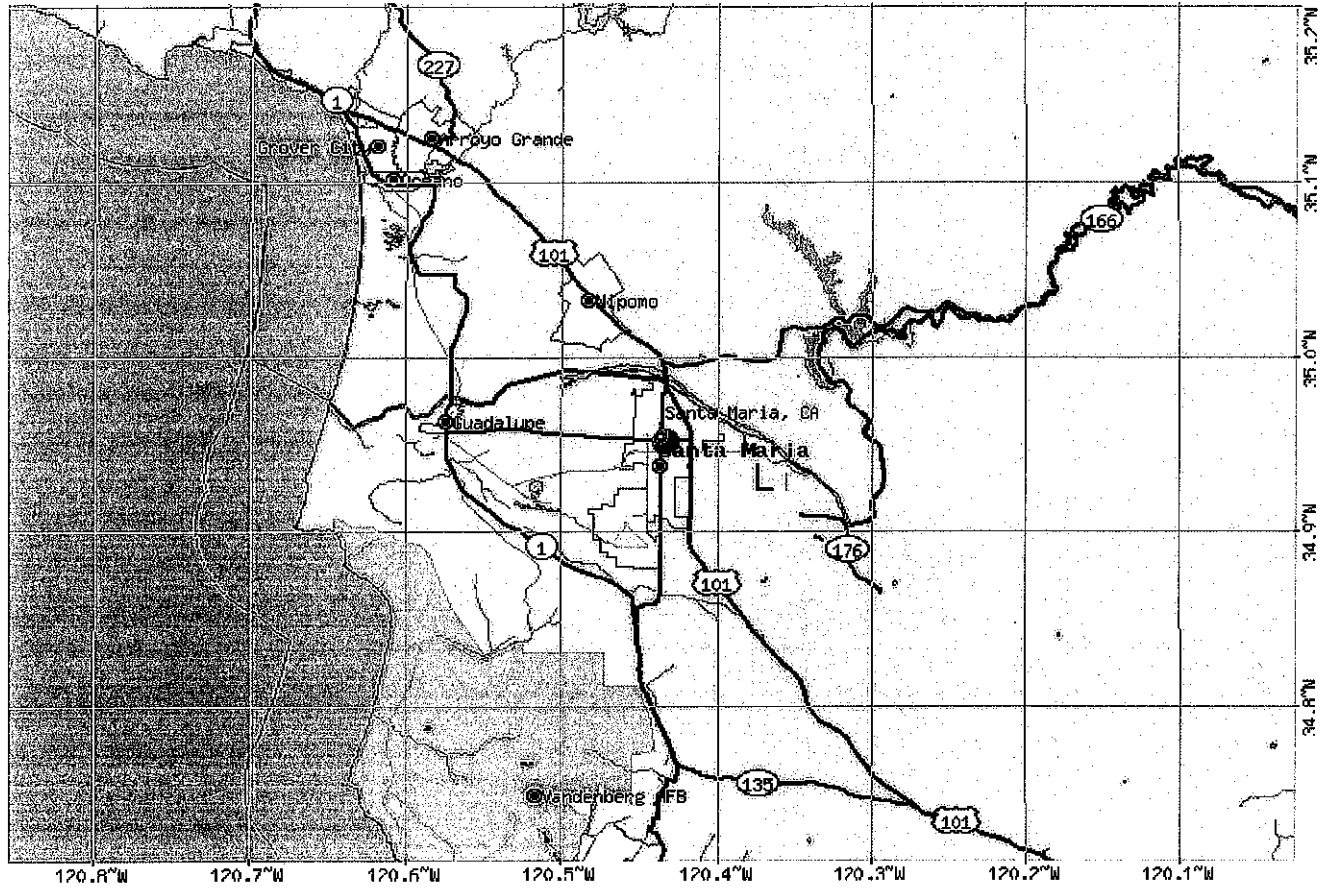
Detached houses: \$363,927

Townhouses/other attached units: \$269,143

In 3-to-4 unit structures: \$472,479

Median gross rent: \$931

Map of the Planning Area



SECTION IV - HAZARD OVERVIEW

This section provides a review of the potential threat presented by each of the various types of emergencies that could occur in the planning area. Each Hazard Specific Annex examines the potential effects which could result if an emergency of that type were to occur.

A. EARTHQUAKE

Historically, earthquake activity in the operational area is significantly below the California state average. There are however, numerous faults located both in and adjacent to Santa Maria and Guadalupe. These faults have been relatively inactive in recent historic times, but potentially can produce a major earthquake greater than the one that caused considerable destruction throughout the County of Santa Barbara in 1812.

The San Andreas Fault is a continental strike-slip fault that runs a length of roughly 810 miles, up the state. The southern portion of the San Andreas, which runs roughly parallel with the northern boundary of Santa Barbara County, is estimated to be capable of producing an 8.0 Richter scale earthquake. An event of this magnitude would produce extensive shock waves throughout Central and Southern California. Numerous aftershocks following the initial earthquake would compound the damage caused by the first event. Damage in areas with a high water table, such as the Santa Maria River basin, could be compounded by soil liquefaction.

In addition to the San Andreas Fault, local faults can and have been the source of major or severe earthquakes. The Mesa Fault was implicated in the 1925 Santa Barbara Earthquake (magnitude 6.3). The Arguello Fault is thought to have caused the 1812 earthquake (estimated magnitude 8.0). The moderate but locally damaging Goleta Earthquake (1978, magnitude 5.1) was caused by an unnamed offshore fault. The Santa Ynez Fault has not moved in historic times but can potentially produce a magnitude 7.0 to 8.0 earthquake. Unrecognized faults may also exist that will be discovered after the event. The 1857 Fort Tejon Earthquake and the 1952 Kern Co. Earthquake both produced significant damage in the coastal area which includes Guadalupe and Santa Maria. The 2003 San Simeon Earthquake caused significant damage in Guadalupe and relatively minor (non-structural) damage in Santa Maria. Historically inactive and unrecognized faults may also produce damaging earthquakes

Problems that may occur as a result of a light-to-heavy damaging earthquake include: building collapse (particularly un-reinforced masonry structures) causing mass injuries, hazardous materials releases, major fires, utility disruptions, major natural gas leaks, communication disruptions, need for evacuation and rescue, command and coordination problems, roadway and transportation system disruptions, and hospital/school disruptions, to list a few. In general, the most common injuries are a result of unsecured nonstructural items.

Both direct and indirect consequences of a major earthquake will severely stress the resources of the Cities and will require a high level of self-help, coordination and

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cooperation. Out-of-city assistance from other local, regional, State, Federal and private agencies may be delayed by more than 72 hours, especially since earthquakes tend to be large regional events.

B. FLOOD / DAM FAILURE

Santa Maria has a significant flooding history as the City's land was originally part of the Santa Maria River. This river is fed by the Sisquoc Drainage to the east and southeast, and the Cuyama River Drainage to the northeast. The Santa Maria River levee, constructed by the U. S. Army Corps of Engineers has contained the flow of the river to an area north of the City along the Santa Maria/San Luis Obispo County Line.

The levee protecting Santa Maria was upgraded over a multi-year project to that was completed in May, 2014. Unfortunately for Guadalupe, there is no levee west of Hwy 1 and because Guadalupe was not included in the initial levee project when it was built in the 1950s and 1960s, the levee could not be extended as part of the repair project.

The general topography of Santa Maria and Guadalupe is flat resulting in minor to moderate flooding issues following heavy rainfall in a short period of time. When heavy rains occur and/or the Santa Maria River is close to breaching its banks, Guadalupe residents near Pioneer Street are frequently forced to evacuate as a result of the intense flooding. As the Cities continue to grow and approach build-out, the increase in impervious landscape will exacerbate the flooding problems. Numerous flood control retention basins have been constructed by the City of Santa Maria, Santa Barbara County Flood Control, and private developers. These retention basins have been successful in mitigating a majority of the local flooding resulting from rainfall. There are still regions in the operational area, which are subject to flooding when heavy rains occur. Additionally, during periods of heavy prolonged rainfall, these retention basins become large, open bodies of water which must be monitored by police, park rangers and flood control personnel to prevent persons from dangerously entering the basins for recreational purposes. In 2005, the City Council adopted Ordinance 2005-10 which added Section 10-4 to the Municipal Code regulating access and use of retention basin facilities.

Flooding as a result of a dam failure will cause loss of life, damage to property, and other ensuing hazards, as well as the displacement of persons residing in the inundation path. Damage to electric generating facilities and transmission lines could also impact life support systems in communities outside the immediate hazard areas.

Dam failure can result from a number of natural or manmade causes. Structural failure caused by seismic activity can cause inundation by the action of a seismically induced wave, which overtops the dam without causing dam failure. This action is referred to as a seiche.

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Other sources of dam failure are erosion of the face or foundation, improper siting, rapidly rising floodwaters, structural/design flaws, landslides flowing into a reservoir, or terrorist actions.

There are nine major dams in Santa Barbara County with known populations in their respective inundation areas. They are Alisal Creek, Bradbury, Dos Pueblos, Gibraltar, Glen Anne, Juncal, Ortega, Rancho Del Ciervo, and Twitchell (Also known as Vaquero).

Of primary importance to the City of Santa Maria is the failure of Twitchell Dam, as it could release significant amounts of water, which would inundate the City. Based on information available, the general areas that would be affected are those areas north of Betteravia Road within the City limits.

Also of concern to the City of Santa Maria is the failure of Bradbury Dam, owned by the U.S. Bureau of Reclamation. The floodwaters from this dam would affect Cachuma Village, Solvang, Buellton, Lompoc City, Lompoc Valley and south Vandenberg Air Force Base and the Hwy. 101 and 154 transportation corridors. Should the Bradbury Dam fail and inundate these areas, the City of Santa Maria could be deluged with evacuees.

C. TSUNAMI

Tsunamis are a series of ocean waves generated by vertical movement of the sea floor. The movement is typically caused by earthquake related faulting, but can also result from submarine landslides or volcanic eruptions. The tsunami wave may come gently ashore or it may increase in height to become a fast moving wall of turbulent water several meters high with catastrophic consequences.

United States coastal communities are threatened by tsunamis generated by both local sources and distant sources. Tsunami hazard for the west coast of the United States is dominated by the earthquake zones capable of generating tsunamis in the Alaska-Aleutian Seismic Zone and the Cascadia Subduction Zone, near Hawaii. Local tsunamis give residents only a few minutes to seek safety. Tsunamis of distant origins give residents more time to evacuate the threatened coastal areas, but require timely and accurate tsunami forecasts of the hazard to avoid costly false alarms.

California has recently released new tsunami inundation maps. Near Guadalupe, the map shows water covering the beaches, but not overtopping the sand dunes. At the ocean outlet of the Santa Maria River, water could extend in a wide swath up the river channel for about three-quarters of a mile. The City of Guadalupe is approximately 3.25 miles from the ocean. The result would be flooding, not wave destruction to the low lying areas to the north of the community of Guadalupe. This is a remote area, outside the planning area, with few access points and no residences. Tsunami related flooding is not likely in the community of Guadalupe, however, the situation could intensify should the tsunami occur at high tide and or with a heavy flow of the Santa Maria River. With this consideration in mind, a Tsunami Plan has been prepared for the community of Guadalupe.

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The City of Santa Maria should not be directly affected by a Tsunami as it's too far inland. However, the City is within close proximity to the coastal communities of San Luis Obispo and Santa Barbara Counties and will likely be a primary destination for evacuees from those communities affected by a Tsunami Warning or actual Tsunami event. In addition, City resources will be utilized through mutual aid agreements to assist communities affected by a Tsunami.

Although a tsunami cannot be prevented, the impact of a tsunami can be mitigated through community preparedness, timely warnings, and effective response. The National Oceanic and Atmospheric Administration (NOAA) has primary responsibility for providing tsunami warnings to the Nation.

D. HAZARDOUS MATERIALS

Hazardous materials are substances, natural or man-made, that may be harmful to life or to the environment. Hazardous materials incidents may occur at fixed facilities where as required by law, the occupants should have filed site specific emergency response contingency and evacuation plans. Incidents may also occur along land, water or air transportation routes as a result of aircraft or other transportation accidents. Improper use of agricultural chemicals and illegal dumping can also pose a hazardous materials risk.

Hazardous material incidents differ from other emergency response situations because of the wide diversity of causative factors and the pervasiveness of the potential threat. Circumstances such as the prevailing wind and geographic features in the vicinity of emergency incidents are relevant factors that may greatly increase the danger.

The threat of a major hazardous material incident in the planning area would be likely derived from one of the following sources:

- Industrial/Agriculture
- Transportation
- Pipeline
- Clandestine dumping

Industrial/Agriculture

Pesticides and chemicals are stored at numerous sites around the planning area. Of particular concern is the large quantity of anhydrous ammonia stored in the agricultural areas. Anhydrous ammonia is an efficient and widely used source of nitrogen fertilizer. However, it is one of the most potentially dangerous chemicals used in agriculture. Ammonia gas is colorless and has a sharp, penetrating odor. When used as an agricultural fertilizer, it is compressed into a liquid. In the liquid state, it is stored in specially designed tanks strong enough to withstand internal pressures of at least 250 pounds per square inch (psi). During warm weather, the temperature of the liquid anhydrous ammonia in the tank increases and the liquid expands, causing the vapor pressure in the tank to increase. When

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pressure is released, liquid anhydrous ammonia quickly converts to a gas. When injected into the soil, the liquid ammonia expands into a gas and is readily absorbed in the soil moisture. Similarly, in contact with the eyes, skin, or mucous membranes, ammonia will cause rapid dehydration and severe burns.

Other non-agricultural industries in the planning area are engaged in light manufacturing or assembly. Hazardous materials primarily stored in these industries are solvents, etching agents, and fuel.

Transportation - Highway

U. S. 101 is the primary truck route from Los Angeles to coastal central California. Materials shipped include rocket fuel, explosives, compressed and liquefied gases, petroleum products, agricultural chemicals, industrial chemicals, and hazardous wastes. Highway 166 West is a primary truck route connecting U.S. 101 with Guadalupe and other areas west of the U.S. 101 corridor. Highway 166 East is a major connector between U.S. 101 and the San Joaquin Valley. In addition, Highway 166 East is a designated transportation route for explosives and rocket fuels destined for Vandenberg Air Force Base. Other commodities transported on these routes include, but are not limited to: compressed and liquefied gases, petroleum products, agricultural chemicals, industrial chemicals, and hazardous wastes.

Transportation - Railroads

The coast route of the Union Pacific Railroad passes through the City of Guadalupe and the County of Santa Barbara west and south of Santa Maria. Several northbound and southbound freight trains pass through the area daily. Materials shipped include explosives, compressed and liquefied gases, petroleum products, agricultural chemicals, industrial chemicals, radioactive materials, hazardous wastes and military ordinance and rocket fuels destined to Vandenberg AFB.

The Santa Maria Valley Railroad's system consists of 14 miles of main line track interchanging with the Union Pacific Railroad in Guadalupe and serving the City of Santa Maria and the Santa Maria Valley. This freight only line has numerous sidings and spurs serving manufacturing and industrial sites throughout the area.

Transportation - Airports

The Santa Maria Airport area contains electronic component manufacturers, aircraft repair shops, and specialized research facilities. A wide variety of materials such as solvents, etching agents, stored fuel, reagents, toxins, and radioactive material may be encountered.

Pipelines - Natural Gas

Southern California Gas Company has large-diameter natural gas transmission lines (200 pounds per square inch or more) directly under the following streets: From south to north, California Boulevard to Depot Street/Railroad Avenue; from Depot Street west along Betteravia (goes to Guadalupe); and from west to east, Depot along Battles. It is reported

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that these high-pressure steel distribution lines are engineered to 1,500 psi but they typically operate at 600 to 800 psi.

High-pressure natural gas distribution lines (above 60 psi) run from Depot east along Donovan Road to Suey Road; and from Depot Street along West Morrison to Blosser Road. Typical pipeline sizes are 6 to 8 inches in diameter.

Pipelines – Crude Oil

ConocoPhillips operates a large pipeline that transports up to 84,000 barrels of crude oil per day (3.5 million gallons) from the Sisquoc Pump Station westward toward the Santa Maria Pump Station where the oil is heated, then into the City of Santa Maria, then north to the Santa Maria Refinery in Arroyo Grande, 8 miles north of Guadalupe. This single pipeline (some segments are 10 inches wide, some are 12 inches in diameter) enters the City's east side along Battles Road then turns north at "Suey Junction" (a valve station west of Depot Street near the Minami Community Center), and travels north along Railroad Avenue and continues beyond the City, crossing the river. The maximum pressure for this pipeline is 800 pounds per square inch.

Crude oil originating from the offshore Platform Irene, west of Lompoc, is pumped from the ConocoPhillips Orcutt pump station directly under the City and carries up to 36,000 barrels of crude oil daily (1.5 million gallons) to the Santa Maria Refinery. This 8-inch-diameter line enters the City along California Boulevard and travels north along the railroad right-of-way to "Suey Junction" and parallels the other line north. The maximum pressure for this pipeline is 800 pounds per square inch; pressures are usually 250 to 680 psi. ConocoPhillips is currently developing an Environmental Impact Report in order to increase the throughput of crude oil at their Nipomo Mesa facility.

Oil and Gas Fields

There are significant oil deposits found throughout the planning area. Literally thousands of wells have been dug since the initial discovery of oil at the turn of the century. While many wells are still in production, a significant number have been abandoned along with the associated pipe lines and infra-structure.

Hydrogen Sulfide (H₂S) gas is found in high concentrations in the Santa Maria and Guadalupe oil fields. H₂S is a colorless, acidic gas, almost as toxic as hydrogen cyanide and between 5 and 6 times more toxic than carbon monoxide. H₂S gas is heavier than air. Because of this, H₂S gas becomes concentrated close to the ground, accumulating in low areas such as well cellars and ditches.

The principal threat of Hydrogen Sulfide gas to human life is poisoning by inhalation. Whenever H₂S gas is present, respiratory protection is of extreme importance. The sense of smell cannot be relied upon to indicate either the presence or concentration of the H₂S gas.

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Note: Maps of known oil well sites and technical information on H₂S gas precautions can be located in the Santa Maria City EOC.

Dumping

Illegal dumping of hazardous waste can occur on both public and private property. Historically, this has not been a significant problem in the planning area. As the costs and restrictions increase for legitimate hazardous waste disposal sites, it can be anticipated that illegal dumping of hazardous materials will increase proportionately. Of special concern is the impact of illegal dumping into the municipal sewer systems and the associated impacts on the waste water treatment plants.

E. NUCLEAR

In the United States, there are approximately 100 nuclear power plants producing more than 20 percent of the country's electricity without burning fossil fuels or polluting the environment with combustion products. Yet, whenever a nuclear power plant is operated, the potential for a radiological accident exists. The principle risks associated with nuclear power arise from the health effects of radiation. This radiation consists of subatomic particles traveling at or near the velocity of light--186,000 miles per second. They can penetrate deep inside the human body where they can damage biological cells and thereby initiate a cancer. They can also cause genetic diseases in progeny. In the rare instance that an individual is exposed to a very high radiation dose, body functions will be destroyed leading to death within 60 days.

Risks from reactor accidents are estimated by the rapidly developing science of "probabilistic risk analysis" (PRA) performed at each nuclear power plant. Typical results include: A fuel melt-down might be expected once in 20,000 years of reactor operation. In 2 out of 3 melt-downs there would be no deaths, in 1 out of 5 there would be over 1000 deaths, and in 1 out of 100,000 there would be 50,000 deaths. The average for all meltdowns would be 400 deaths.

The Diablo Canyon Nuclear Power Plant, operated by the Pacific Gas and Electric Company (PG&E), is located on the San Luis Obispo County coast approximately thirty miles northwest of the City of Santa Maria and twelve miles west of the City of San Luis Obispo.

The plant consists of two nuclear power generating units. Both units are operational. Each unit contains a pressurized water type reactor having an electric power generating capacity in excess of 1,000 megawatts. The plant uses slightly enriched uranium dioxide (UO₂) as a fuel. This fuel poses no major concern in its un-irradiated form since it is of very low radioactivity. However, after being in the core during operation of the reactor (fission process), the fuel becomes extremely radioactive from the fission by-products. These highly radioactive by-products, if released to the environment, are the main concern in a nuclear power plant accident.

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Emergency Planning Zones

The State OES has established a planning area for the Diablo Canyon Power Plant that is larger than that required by the NRC and FEMA. The City of Santa Maria has adopted the official state emergency planning zones. These emergency planning zones are described below.

Federal Emergency Planning Zones: The NRC and FEMA define a 10 mile radius for the plume Exposure Planning Zone (EPZ) and a 50 mile radius limited Ingestion Pathway Zone (IPZ). Santa Barbara County is well beyond the 10 mile EPZ for plume exposure. However, the 50-mile IPZ does include portions of northern Santa Barbara County and includes the cities of Santa Maria, Guadalupe, Lompoc and the Orcutt area.

State Emergency Planning Zones: The State has defined two planning zones to facilitate emergency planning. They are the Basic Emergency Planning Zone (BEPZ) and the Public Education Zone (PEZ). The State's zone is based on the Study of Postulated Accidents at California Nuclear Power Plants, State of California Office of Emergency Services (July 1980). The BEPZ covers an area approximately 15 miles to the north and east and 18 miles to the south and east of the Diablo Canyon Power Plant. The BEPZ lies entirely within San Luis Obispo County and is the area where protective actions are most likely to be necessary.

The PEZ extends across the San Luis Obispo County and borders into Santa Barbara County. It includes the Cities of Santa Maria and Guadalupe, as well as the Orcutt area. Residents living in the PEZ receive public education materials. Protective actions for the public in the PEZ are not likely to be necessary.

Emergency response action plans are not required for Santa Barbara County for a nuclear power emergency at the Diablo Canyon Power Plant. Santa Barbara County is beyond the Diablo Canyon Emergency Planning Zone (EPZ). However, the Santa Barbara Operational Area and City of Santa Maria have a support role in the event of a nuclear power emergency at the Diablo Canyon Nuclear Power Plant. The Cities of Santa Maria and Guadalupe may become a host area for evacuees. The presumption is based on the evacuation patterns following the north-south transportation grid within the involved areas.

Highway 1 is a major pathway leading from San Luis Obispo County and passes through the downtown of Guadalupe. In the event of an emergency at DCCP, this Highway, and the City of Guadalupe would be inundated with traffic from evacuees seeking to bypass the traffic jam on Highway 101.

A detailed Support/Evacuation and Decontamination Plan is found in Part III – Support Materials.

F. TRANSPORTATION / MULTI CASUALTY INCIDENT

A mass or multi casualty incident is one which involves a sufficient number of injured persons to overwhelm the first responding medical resources or an incident involving a significant medical hazard to a large population.

Highways

A large volume of traffic passes through Santa Maria daily as a result of U.S. Highway 101 which bisects the City. This is the primary route that traverses the state from Los Angeles to Oregon. Additionally, the highway carries local traffic with volumes varying throughout the day.

Highway 166 West is a major connector between U.S. 101 and the agricultural activities in Guadalupe and western Santa Maria Valley. It carries truck freight, private cars, and passenger buses. While only part of S.R. 166 West is within the City limits, a major incident on S.R. 166 West would impact the City as resources would be called upon to assist pursuant to mutual aid agreements and traffic normally using S.R. 166 West may be diverted to other parts of the City.

Highway 166 East is a major connector between the Santa Maria Valley and the San Joaquin Valley. It carries truck freight, private cars, and passenger buses. In addition, Highway 166 East is a designated transportation route for explosives and rocket fuels destined for Vandenberg Air Force Base. While not within the City limits, a major incident on S.R. 166 East would impact the City as resources would be called upon to assist pursuant to mutual aid agreements and traffic normally using S.R. 166 East may be diverted through the city.

Railroads

The coast route of the Union Pacific Railroad passes through Santa Barbara County and directly through the City of Guadalupe. This line carries several northbound and southbound freight trains and heavily populated passenger trains daily. While this line does not pass directly through the City of Santa Maria, accidents involving this line will create demands on City services for sheltering evacuees, medical resources, and fire and police mutual aid requests. There have been incidents within and near the City of Guadalupe. As mentioned above, the need for mutual aid to effectively respond to large events is required.

Aircraft

A major air crash that occurs in the populated areas of Santa Maria and Guadalupe could result in considerable loss of life and property. The impact of a disabled aircraft as it strikes the ground creates the likely potential for multiple explosions resulting in intense fires. Regardless of where the crash occurs, the resulting explosions and fires have the potential to cause injuries, fatalities and the destruction of property at and adjacent to the impact point. The time of day when the crash occurs may have a profound effect on the number of dead and injured.

Santa Maria Public Airport provides commuter air services and the typical aircraft carries less than 30 passengers per flight. The flight patterns in and around the City have the

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potential to impact within low, moderate and high-density residential areas, along with commercial and industrial areas. Santa Maria Public Airport also accommodates larger commercial aircraft on an intermittent basis. These are typically charter flights with passenger loads of 50 to 300 passengers. In addition to flights in and out of the Santa Maria Airport, commercial and private air traffic passes over the City. Military aircraft utilizing Vandenberg and Edwards Air Force Bases also fly over the planning area.

In conclusion, the overall responsibility for management of a transportation event will be contingent upon the type of event that has occurred and the location. The immediate priority for these types of events is for the medical care of the injured which will be a Fire Department responsibility.

G. TERRORISM - CIVIL DISTURBANCE

For planning purposes these two types of events have been combined. Since these events are crime scenes, they are initially the primary responsibility of local law enforcement until it can be determined if Federal laws have been violated. When that is the case, the FBI assumes responsibility. Given the variety of events that could occur, it is difficult to predict the extent of the emergency and the impact on the local community.

Terrorism

Terrorism involves a struggle between competing principles and ideologies, both domestic and foreign, below the level of conventional war. Principal targets include military personnel and facilities, commercial establishments, symbols of cultural significance, government buildings and property, and/or any location large numbers of people congregate.

The effects of terrorist activities can vary significantly, depending upon the type, severity, scope, and duration of the activity. Results may include the disruption of utility services, property damage, injuries, and the loss of life.

The Cities of Santa Maria and Guadalupe, when compared with major metropolitan areas, have a relatively low population, with moderate population density and therefore a subsequently lower terrorist risk. However the major rail and highway routes, state water pipeline, and the close proximity to Vandenberg Air Force are all potential targets for terrorist activity. Terrorist actions may include biological, chemical, incendiary, explosive, nuclear/radiological, or electronic (such as software system) attacks.

Biological Agents of Terrorism

A bioterrorism attack is the deliberate release of viruses, bacteria, or other germs used to cause illness or death in people, animals, or plants. These agents are typically found in nature, but it is possible that they could be changed to increase their ability to cause disease, make them resistant to current medicines, or to increase their ability to be spread into the environment. Biological agents can be spread through the air, or disseminated in water or food. Terrorists may use biological agents because they can be extremely difficult to detect and do not cause illness for several hours to several days. Some

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bioterrorism agents, like the smallpox virus, can be spread from person to person and some, like anthrax, cannot.

Local healthcare providers must be knowledgeable of and prepared to address various biological agents of terrorism, including pathogens that are rarely seen in the United States. High-priority disease/biological agents, known as **Category A Biological Agents**, include:

- Anthrax (*Bacillus anthracis*)
- Botulism (*Clostridium botulinum* toxin)
- Plague (*Yersinia pestis*)
- Smallpox (*Variola major*)
- Tularemia (*Francisella tularensis*)
- Viral Hemorrhagic Fever (*filoviruses and arenaviruses*)

These microorganisms pose a risk to national security because they:

- Can in most cases be easily disseminated or transmitted from person to person
- Result in high mortality rates and have the potential for major public health impact
- Might cause public panic and social disruption, and
- Require special action for public health preparedness.

The Police Department assumes the primary role, initially, in the management of Terrorism or Civil Disturbance event.

Civil Disturbance

The spontaneous disruption of normal, orderly conduct and activities in urban areas, or an outbreak of rioting or violence that is of a large nature is referred to as civil disturbance or disorder. Civil disorder is a demonstration of popular unrest that may manifest itself in acts of violence and destruction against property and human life. Civil disorder can be spurred by specific events, such as large sporting events or criminal trials, or can be the result of long-term disfavor with authority. The threat to law enforcement and safety personnel can be severe and bold in nature. Securing of essential facilities and services is necessary. Looting and fires can take place as a result of perceived or actual non-intervention by authorities.

High density event-oriented populations occur at various times throughout the year. They are events that attract large numbers of persons such as school events, parades, and festivals. Additionally, several high density residential complexes exist within the planning area; a potential source for civil unrest.

The Police Department assumes the primary role in the management of Civil Disturbance Emergency.

H. EXTREME EVENTS / WEATHER

The planning area has a limited history of extreme weather. While rare, these events can have significant impacts on the health and safety of the population and cause major property/infrastructure damage. These types of events include: extreme heat, extreme cold/freezing, wind storms, tornados, and thunder storms.

The close proximity of the Pacific Ocean prevents extreme heat and cold from being a significant concern. On the rare occasion extreme temperature events occur, the duration is most typically short term. Listed below are the primary dangers associated with these events:

- Threat to life/health, especially field workers
- Damage/loss of personal property or crops
- Utility and communication system failures
- Interruption of the transportation network

These types of events do not typically require a full activation of the EOC. Based on the limited severity and often localized impacts, a Hazard Specific Annex is not required for these two Cities. Should an event of this nature require the development of an Incident Action Plan, utilization of Annex A - Earthquake Plan is suggested as it contains a wide array of cascading effects. The primary mitigation actions required to prevent life and health threats center on establishing warming or cooling shelters.

SECTION V - EMERGENCY MANAGEMENT

A. DISCUSSION

The Cities of Santa Maria and Guadalupe will manage emergencies using both the Standard Emergency Management System (SEMS) and the Incident Command System (ICS). These are modular emergency management systems designed for incidents involving a multi-jurisdictional response. They provide effective direction and control of an emergency from the time of notification, through all its stages, until the situation de-escalates to a point where emergency resources are no longer needed.

At the Federal level these two management systems are folded into the National Incident Management System (NIMS) which includes additional components for Emergency Preparedness, Communication and Information Management and Joint Information Sharing. The intent of this system is to have a coordinated approach to disaster management at the national level, before, during, and after the event.

Given the disparity in size between the two Cities and the fact that the City of Santa Maria has a dedicated and functional EOC, the City of Santa Maria will take the responsibility of operating a joint EOC for managing emergency events in the planning area. In order to ensure that the City of Guadalupe's needs are fully represented an Admin/Policy Group, which reports directly to the EOC Director, has been established. (See Sub-section E, Item # 4 below, for details). In addition, events impacting both communities will be managed under Joint Command.

B. STANDARD EMERGENCY MANAGEMENT SYSTEM (SEMS)

In an emergency, governmental response is an extraordinary extension of responsibility and action, coupled with the normal day-to-day activities associated with governing. Any emergency event of major consequence will more than likely overwhelm local government resources, requiring assistance from a multitude of agencies. The Standardized Emergency Management System (SEMS), which has been adopted by the Cities of Santa Maria and Guadalupe, establishes a state-wide standard response structure and basic protocols to be used by all agencies in both emergency response and recovery to a major event. Its authority and structure can be found in Chapter 1 of Division 2 of Title 19 of the California Code of Regulations.

Fully activated, the SEMS consists of five levels: field response, local government, operational areas (countywide), OES Mutual Aid Regions, and State government.

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C. INCIDENT COMMAND SYSTEM

ICS consists of several components. When applied together, the following provide the basis for effective emergency management:

- Common terminology
- Modular organization
- Integrated communications
- Unified command structure
- Consolidated action plans
- Manageable span-of-control
- Pre-designated incident facilities
- Comprehensive resource management

The modular aspect of ICS establishes a dynamic emergency organization based on the resources needed to support all phases of an emergency. The organization's staff will be integrated from the top down. If a situation escalates, additional resources can be brought into the organization, and likewise, when the situation de-escalates, resources can be released when they are no longer needed.

D. EMERGENCY ORGANIZATION

Table V-1, found at the end of this section, lists the personnel, from both Cities, that will be trained to fill the emergency positions shown. Each position has alternate personnel. Some personnel are cross-trained to fill several positions. The staffing and actual structure of the organization will vary based upon the type, location, and severity of the emergency. The EOC Manager and Incident Commanders will attempt to place each individual City's personnel in assignments where their local knowledge can best be utilized. For events impacting both communities simultaneously, the use of either a Unified Command or a "Guadalupe Branch/Division" should be considered.

The Incident Management Organization is headed by the Incident Commander (IC). The IC has overall responsibility for the Cities' emergency management. By ordinance, the City Manager of Santa Maria is designated as the Director of Emergency Services and will provide policy guidance to the Incident Commander.

Depending upon the type of emergency as described in Section II – Hazard Specific Annexes, the highest ranking on-duty Police or Fire Officer will act as the Incident Commander (IC) at the onset. When a designated Incident Commander arrives at the City Emergency Operations Center (EOC), the acting IC will relinquish command and act as Deputy Incident Commander until command is stable and the arriving Incident Commander

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has been briefed. When the Incident Management Organization is mobilized, the Incident Commander is supported by six functional groups.

The functional ICS groups are:

- Admin/Policy Group
- Command Staff
- Operations Section
- Planning Section
- Logistics Section
- Finance Section

The Command staff includes the Incident Commander and a support staff of the Liaison, Safety, and Public Information Officers. The Section Chiefs comprise the General Staff which is the management core under the Incident Commander. The Section Chiefs may activate functions as needed so to support Section Operations.

Note: Large, complex incidents may require the use of more than one IC, typically positioned in the field. In these situations the Santa Maria City Manager, or his/her designee, will become the EOC Director, and will be responsible for establishing objectives and prioritizing resources with advice and counsel from the Admin/Policy Group from each of the cities.

E. RESPONSIBILITIES

This section outlines the general responsibilities of the functional Incident Management Organization groups/sections.

1. Admin/Policy Group

Headed by the Mayor and the City Council, and supported by the City Manager, and Chief Deputy City Clerk, and City Attorney this group, one from each of the Cities, will provide legal and long range policy as the emergency effects the overall operation in the planning area. Direction to the EOC Manager and or Incident Commander must be updated on a regular basis.

Note: Should the need arise an Admin/Policy Group from the College could also be established.

2. Emergency Operations Center Director

The Emergency Operations Center (EOC) Director has responsibility for all emergency operations. The City Manager (or designee) is authorized to act in the capacity of EOC Director.

The EOC Director's responsibilities include:

- Directing the Command Staff and General Staff
- Developing and implementing strategic decisions
- Approving the order and release of resources
- Activating ICS elements
- Ensuring planning meetings are conducted
- Approving and authorizing implementation of Incident Action Plans
- Determining information needs and informing the Command Staff
- Reviewing and authorizing the release of information to the news media and public
- Ensuring the general welfare and safety of Incident Management organization personnel
- Approving the plan for demobilization and recovery

3. Incident Commander

At the onset of an emergency event, the Incident Commander assumes command, coordination and management of the overall incident operations. Responsibilities include development, implementation and review of tactics and strategic decisions and the development of initial Incident Action Plans. Upon activation of the EOC, the IC reports to the EOC and if the need for an EOC Director is evident, reports to that person. If the EOC Director position is not needed the IC assumes the responsibilities of the EOC Director listed above. Depending upon the type of emergency, personnel authorized to act in the capacity of Incident Commander are as follows:

- Fire Chief
- Police Chief
- Public Works Director
- Utilities Director
- Designated Police and Fire Department Personnel

4. Safety Officer

The Safety Officer is responsible for monitoring and assessing hazardous and unsafe situations and developing measures for assuring personnel safety. The Safety Officer will make recommendations to the Incident Commander to correct unsafe acts or conditions. The Safety Officer will provide input in the development of Incident Action Plans regarding safe operations conduct.

5. Information Officer/Liaison Officer

The Information Officer is responsible for formulating and releasing information about the emergency to the news media and the general public. The Liaison Officer serves as the primary contact for outside agencies. In some situations, the Information Officer and the Liaison Function may be handled by one person. In large-scale emergency situations additional staff may be required in order for this function to operate effectively.

The Information Officer's/Liaison Officer's Function responsibilities include:

- Gathering and disseminating emergency information.
- Obtaining Incident Commander approval for the release of information.
- Coordinating the release of emergency information to the public and news media with other agencies
- Responding to special requests for information.
- Providing information about the emergency to the Incident Management Organization.
- Identifying contacts and communication links with outside agencies and organizations.
- Providing information to and responding to requests from interagency and intra-agency contacts.

6. Operations Section

This Section is headed by the Operations Section Chief who is a member of the General staff. The Section is responsible for the following operations:

- Providing and coordinating law enforcement services, including assisting other law enforcement agencies in traffic management.
- Providing and coordinating public works services, including providing and placing barricades and signs for traffic management activities.
- Providing and coordinating fire protection services.

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- Providing and coordinating emergency medical services for the City.
- Establishing and managing staging areas.
- Ensuring the general welfare and safety of section personnel.
- Coordinate with the Red Cross to provide shelter and welfare for the general public.

The Law Enforcement Branch, Fire Services Branch, Public Works Branch, Shelter Welfare Branch, and the Medical Branch are examples of functions which will operate under the direction of the Operations Section Chief.

7. Planning Section

This Section is headed by the Planning Section Chief who is a member of the General Staff. The Section is responsible for obtaining, evaluating, disseminating and using information concerning the developing status of the emergency. This information is needed by the Incident Management Organization to have an understanding of the current situation and develop appropriate courses of action to effectively manage the emergency response.

The Resources Unit, Situation Unit, Documentation Unit, and Technical Specialist are examples of functions which will operate under the direction of the Planning Section Chief.

8. Logistics Section

This Section is headed by the Logistics Section Chief who is a member of the General staff. The Section Chief, with assistance from several units, is responsible for providing the Incident Management Organization with logistical needs such as facilities, communications, equipment, and supplies. The Chief is also responsible for ensuring the general welfare and safety of section personnel.

The Equipment Unit, Communications Unit, Facilities Unit, Food Unit, and Supply Unit are examples of functions which will operate under the direction of the Logistics Section Chief.

9. Finance Section

Headed by the Finance Section Chief, who is a member of the General staff, this Section is responsible for all financial and cost aspects associated with the emergency. The Chief manages and is assisted by four units; the Time Unit, Procurement Unit, Cost Unit, Compensation and Claims Unit. For accounting purposes, two separate sections, one for each city, will be required for events impacting both communities.

F. MAJOR INCIDENT COMMAND TEAMS

When faced with a major emergency event of significant complexity and or duration, the Director of Emergency Services may request the deployment of Major Incident Command Teams to assist in the management of the emergency.

The California Department of Forestry and Fire Protection (CAL FIRE) has developed Major Incident Command Teams (ICT) to manage large complex incidents under the direction of the local jurisdiction having statutory responsibility for the incident. CAL FIRE maintains a number of teams, spread through both the Northern Region and Southern Region. Each day of the year a CAL FIRE Incident Command Teams is ready for deployment anywhere in the state. The United States Forest Service (USFS) operates similar types of teams for managing incidents on federal lands.

A Major Incident Command Team consists of 16 highly trained and certified individuals and 10 trainees that, as a team, provide incident management skills for any type of disaster, regardless of location. Each team includes members with the experience and skills to fill responsibilities including incident commander, planning, finance, logistics, safety, information, and air operations to name a few.

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**TABLE V-1A: INCIDENT MANAGEMENT ORGANIZATION CHART
FOR THE CITY OF SANTA MARIA**

The following section outlines position assignments for Incident Management Organization members. The assignments are made corresponding to position within the regular City organization structure by position only. To obtain the names and phone numbers that correspond to these positions, reference the City EOC Plan. Members of the regular City organization that are assigned to the Incident Management Organization shall be made aware of their assignment and offered special training for their incident management function. These assignments are recommendations only. Any person familiar with the ICS may be used to fill positions that are short on personnel, especially in the early stages of an incident.

Position	Primary	Alternate
Administration/ Policy	City Council City Manager Chief Deputy City Clerk City Attorney	None
Director of Emergency Services	City Manager	Deputy City Manager Fire Chief Police Chief
Incident Commander/ Unified Command	Fire Chief Police Chief Public Works Director Utilities Director	Fire Battalion Chief Police Commander Designated Representative Designated Representative
Information Officer	Deputy City Manager Management Analyst II	Fire Department PIO Police Dept. PIO
Finance Section Chief	Administrative Services Director	Acct/Budget Manager
Liaison*	PD Commander	Fire Battalion Chief
Operations Section Chief*	Fire Battalion Chief Public Works Director Utilities Director	PD Commander City Engineer Utilities Mgr./Dep. Dir.
Planning Section Chief*	Community Dev. Director	Planning Division Manager
Logistics Section Chief*	Recreation and Parks Director	Parks Manager Recreation Manager

*Interchangeable Positions – Any position listed in this section can be filled by any listed primary or alternate.

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TABLE V-1B: INCIDENT MANAGEMENT ORGANIZATION CHART FOR THE CITY OF GUADALUPE

The following section outlines position assignments for Incident Management Organization members. The assignments are made corresponding to position within the regular City organization structure by position only. To obtain the names and phone numbers that correspond to these positions, reference the City EOC Plan. Members of the regular City organization that are assigned to the Incident Management Organization shall be made aware of their assignment and offered special training for their incident management function. These assignments are recommendations only. Any person familiar with the ICS may be used to fill positions that are short on personnel, especially in the early stages of an incident.

Position	Primary	Alternate
Administration/ Policy	City Council City Administrator City Clerk City Attorney	None
Incident Commander/ Unified Command	Public Safety Director Police Sergeant	Fire Captain Police Corporal
Information Officer	Fire Chief Police Chief	SMR EOC
Finance Section Chief	Finance Director	Business Manager- Finance
Liaison Officer*	Police Sergeant	Police Corporal
Operations Section Chief*	Police Chief Public Works Supervisor	SMR EOC
Planning Section Chief*	Fire Chief Police Chief	SMR EOC
Logistics Section Chief*	Recreation Coordinator	SMR EOC

****Interchangeable Positions*** – Any position listed in this section can be filled by any listed Primary or Alternate.

SECTION VI - CONCEPTS OF OPERATION

This section outlines the concepts under which the Cities will respond to emergencies. Though the Cities' response to emergencies will depend on the type and magnitude of the situation, many elements of response are similar.

A. BASIC ELEMENTS OF EMERGENCY RESPONSE

Some of the basic elements of emergency response common to all types of emergencies include the following:

- Event Recognition
- Notification of Response Personnel
- Mobilization of Response Personnel
- Activation of Emergency Response Facilities and Resources
- Situation Reporting and Assessment
- Public Alerting and Information
- Protective Action Determination and Implementation
- Re-entry and Recovery

A response to a major emergency will involve all of the above elements. The type and magnitude of the emergency will determine the level of response necessary.

Some emergencies can be preceded with a build-up period lasting from hours to days, which if recognized provides advanced warning to the population groups which might be affected. In certain instances, all of the emergencies addressed in the plan could be preceded by events that could be recognized as advance warning. These slowly building events allow the emergency organizations and resources to be mobilized and prepare for emergency response. In other instances, emergencies can occur with little or no advance warning. This will require emergency organizations and resources to be mobilized just prior to or after the onset of the event.

Since emergency preparedness involves planning for worst-case events, the Cities of Santa Maria and Guadalupe must be prepared to respond promptly and effectively, and have provision for mutual aid resources if the response effort requires resources beyond the Cities' capabilities.

The Hazard-Specific Annexes in Part II of this plan provide the detailed concepts of operations for each type of emergency addressed in this plan.

B. RESPONSE GOALS, PRIORITIES AND STRATEGIES

During the Response Phase, emergency managers set goals, prioritize actions and outline operational strategies. This plan provides a broad overview of those goals, priorities and strategies and describes what should occur during each step, when and at whose direction. The City of Santa Maria has limited resources and does not have sufficient staff, equipment, or volunteers to meet the needs of every segment of our community. Therefore, during an emergency, the City will prioritize its available resources using the following priorities. It is incumbent upon all residents, businesses, schools, agencies, and other entities in the City of Santa Maria to have their own preparedness plans, supplies, and other resources to effectively meet the needs of their families, employees, customers, and neighbors.

1. Operational Goals:

During the response phase, the agencies that are charged with responsibilities in this plan should focus on the following five goals:

- Mitigate Hazards.
- Meet Basic Human Needs.
- Address Needs of People with Disabilities and Older Adults.
- Restore Essential Services.
- Support Community and Economic Recovery.

2. Operational Priorities:

Operational priorities govern resource allocation and the response strategies for the State of California and its political subdivisions during an emergency. Below are operational priorities addressed in this plan:

a. Save Lives – The preservation of life is the top priority of emergency managers and first responders and takes precedence over all other considerations. Given the limited City resources, priority will be given using the best judgment of the City Fire Chief, City Police Chief, and City Manager based on the greatest impact that the City's resources can bring to bear for the good of the inhabitants of the City. It should be clearly understood that the City will not be able to rescue everyone and will not be able to meet everyone's needs.

b. Protect Health and Safety – Measures shall be taken to mitigate the emergency's impact on public health and safety.

c. Protect Property – All feasible efforts will be made to protect public and private property and resources, including critical infrastructure, from damage during and after an emergency.

d. Preserve the Environment – All possible efforts will be made to preserve California's environment and protect it from damage during an emergency consistent with all applicable State and Federal laws.

3. Operational Strategies:

To meet the operational goals, emergency responders should consider the following strategies:

Mitigate Hazards – As soon as practical, suppress, reduce or eliminate hazards and/or risks to persons and property during the disaster response. Lessen the actual or potential effects or consequences of future emergencies.

Meet Basic Human Needs – All possible efforts will be made to supply resources to meet basic human needs, including food, water, shelter, medical treatment and security during the emergency.

Address Needs of People with Disabilities and Older Adults – People with disabilities and older adults are more vulnerable to harm during and after an emergency. The needs of people with disabilities and the elderly will be considered and addressed.

Restore Essential Services – Power, water, sanitation, transportation and other essential services will be restored as rapidly as possible to assist communities in returning to normal daily activities.

Support Community and Economic Recovery – All members of the community must collaborate to ensure that recovery operations are conducted efficiently, effectively and equitably, promoting expeditious recovery of the affected areas. As such, the City expects all residents, businesses, agencies, and organizations to cooperate and coordinate with each other and the City for the benefit of all residents.

C. MUTUAL AID CONCEPTS

It shall be the policy of the Cities to utilize mutual aid as the primary means to extend personnel and resources for the Cities' Emergency Organization. Mutual aid procedures should be consistent with the California Master Mutual Aid Agreement, California Law Enforcement Mutual Aid Plan, California Fire and Rescue Mutual Aid System, and the Santa Barbara County Mutual Aid Plan. Mutual Aid, like the Incident Command System, is provided under the broad direction of the requesting jurisdiction and under the direct control of the aiding jurisdiction/agency. All assisting agencies that support this Plan should work in cooperation with other local, State, Federal and private agencies in an effort to maximize resources and minimize damages. It is further understood that mutual aid may be severely delayed and will require extreme cooperation between local surviving agency resources.

D. CONTINUITY OF GOVERNMENT

A major disaster could result in great loss of life and property, including the death or injury of key government officials. At the same time there could be partial or complete destruction of established seats of government, and the destruction of public and private records essential to continued operations of government and industry.

In the aftermath of a major disaster, law and order must be preserved and essential government services must be maintained. This is best accomplished by civil government. To this end, it is particularly essential that local units of government continue to function.

1. Lines of Succession

Article 15 of the California Emergency Services Act provides the authority, as well as the procedures to be employed, to ensure continued function of government through the appointment of political positions, chief executives, and department heads should they be unable to serve in a time of emergency. In general the act allows for the governing body to designate and appoint up to three standby officers for positions it deems necessary. Table VI-1 and VI-2, at the end of this section, delineates the lines of succession for each of the cities.

2. Temporary City Seat and EOC

Santa Maria

If, for any emergency situation, the normal seat of government is unusable the seat of City government will be moved to:

Santa Maria City Library
421 South McClelland
Santa Maria, CA 93454

Should that facility be unavailable the following building will be used:

Able Maldonado Community Center
600 South McClelland
Santa Maria, CA 93454

The following locations are established as The Emergency Operation Centers for the planning area. (Note: These locations may be adjusted or changed depending on the specific circumstances of the event).

EMERGENCY OPERATIONS CENTER (EOC)

Primary: Santa Maria City Fire Administration Office
314 W. Cook Street
Santa Maria, CA 93458

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Secondary: Santa Maria City Library
421 South McClelland
Santa Maria, CA 93458

Should both these locations be unavailable a temporary EOC, using trailers and tents, would be established at:

Preisker Park
330 Hidden Pines Way
Santa Maria, CA 93458

Guadalupe

If for any emergency situation, the normal seat of government is unusable the seat of City government will be moved to the:

Guadalupe Building
1025 Legion Street
Guadalupe, CA 93458

EMERGENCY OPERATIONS CENTER (EOC)

Primary: Guadalupe City Hall
918 Obispo Street
Guadalupe, CA 93458

Secondary: Santa Maria EOC
314 West Cook Street
Santa Maria, CA 93458

3. Vital Records

Santa Maria The Chief Deputy City Clerk is responsible for the vital records of the City of Santa Maria. A records management system is in place. Records are kept in a variety of ways: hard copy, electronically, and by a microfiche system. Records are stored at City Hall, in various departments, and off-site at a commercial records storage facility. A system for backing-up all electronic data is in place.

Guadalupe The City Clerk is responsible for the vital records of the City. A records management system is in place. Records are kept in a variety of ways: hard copy, electronically, and by a microfiche system. Records are stored at City Hall, and within various departments. A system for backing-up all electronic data is in place.

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Table VI-1: CITY OF SANTA MARIA - LINES OF SUCCESSION

SERVICE- DEPARTMENT	TITLE- POSITION
City Manager / Emergency Services Director	1. City Manager 2. Deputy City Manager (2) 3. Fire Chief 4. Chief of Police
Attorney	1. City Attorney 2. Assistant Attorney (2)
Community Development	1. Director 2. Planning Division Manager 3. Building Division Manager
City Clerk	1. Chief Deputy City Clerk 2. Deputy City Clerk 3. Director Administrative Services
Human Resources	1. Deputy City Manager 2. Human Resources Manager
Fire	1. Fire Chief 2. Fire Battalion Chiefs
Police	1. Chief of Police 2. Commander - Operations 3. Commander - Support
Recreation and Parks	1. Director 2. Parks Manager 3. Recreation Services Manager
Finance	1. Director Administrative Services 2. Accounting and Budget Manager
Public Works	1. Director/City Engineer 2. Assistants to the Director (5)
Utilities	1. Director 2. Utilities Manager/Deputy Director 3. Division Managers (2)
Library	1. City Librarian 2. Principal Librarian

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Table VI-2: CITY OF GUADALUPE - LINES OF SUCCESSION

SERVICE- DEPARTMENT	TITLE- POSITION
City Manager / Emergency Services Director	1. Chief of Police 2. Fire Chief 3. City Manager
City Clerk	1. City Clerk 2. Administrative Assistant
Fire	1. Fire Chief 2. Fire Captain 3. Chief of Police
Police	1. Chief of Police 2. Police Sergeant 3. Police Corporal
Finance	1. Director 2. Business Manager-Finance
Public Works	1. Public Works Supervisor 2. Wastewater Plant Supervisor

SECTION VII - EMERGENCY RESOURCES

A. EMERGENCY FACILITIES

The Support Materials Section (Part III) of this plan provides a description of the City of Santa Maria and the City of Guadalupe's emergency facilities and resources. It also provides guidance in the activation and operation of the City EOC, which is located at the Santa Maria Fire Department and when activated is placed in service by the Fire Department Administration staff.

The Disaster Preparedness Committee shall direct the Cities' Departments (Police, Public Works and others) to establish and maintain emergency equipment, supplies, facilities and communications systems for use in disaster situations.

B. EMERGENCY EQUIPMENT AND SUPPLIES

Emergency equipment and supplies inventory levels will be established by the City Disaster Preparedness Committee. Emergency vehicles, equipment inventory and a listing of available supplies are found in Part III – Support Materials of the Multi-Hazard Emergency Response Plan.

SECTION VIII: PROGRAM MAINTENANCE

A. EMERGENCY SERVICES COUNCIL

An Emergency Services Council has been established (City of Santa Maria Municipal Code, Chapter 2-17.03 - Emergency Services) to oversee and coordinate disaster preparedness measures in the City. The committee is chaired by the City Manager (who is the Director of Emergency Services) and is composed of a Deputy City Manager, Fire and Police Chiefs, and others as appointed. The Emergency Services Council is empowered to develop, and recommend for adoption by the City Council, Emergency and Mutual Aid Plans and Agreements for the City.

B. PLAN AND PROCEDURE MAINTENANCE

The Director of Emergency Services (City Manager) has directed that this Plan, in its entirety, be reviewed, maintained and updated on a yearly basis by the Chief of the Santa Maria Fire Department or his designated representative.

The Basic Plan (Part I) sets objectives and policy for the City and therefore changes require the approval of the City Council. Parts II and III, Hazard Specific Annexes and Support Documents, are tactical and reference documents and contain information which changes frequently. The Fire Department will also be directly responsible for updating and revising

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the Hazard Specific Annexes and related Support Materials, without the need for City Council approval.

Department City Administrator's Memos (CAM's), specific to the hazard annexes shall be developed, maintained and updated on a yearly basis by each department, for approval by the City Manager. Each department shall send an updated copy of their CAM to the Santa Maria City Fire Department.

The City of Guadalupe has established an Emergency Services Council and the City Administrator is the Director of Emergency Services in accordance with Municipal Code Title 2, Chapter 32. The committee is comprised of the City Administrator (Chair), the Fire Chief, and the Police Chief.

C. EMERGENCY RESOURCES MAINTENANCE

The Emergency Services Council for both Cities shall direct City Departments to establish and maintain emergency equipment, supplies, facilities and communications systems for use in disaster situations.

D. TRAINING

It is the policy of the Cities of Santa Maria and Guadalupe to sponsor and coordinate an annual disaster drill or exercise on a particular City emergency response plan. The Fire Department will develop and administer the drills or exercises. The primary purpose of these events will be to evaluate and improve the particular emergency response plan that the event is based on. The exercise or drill should also provide a beneficial training and learning experience to all its participants.

All actions during the exercise will be observed and recorded by a multi-department/jurisdictional evaluator group made up of the departments participating in the exercise. A general "no fault" discussion and review will follow the exercise. This will afford department members and the evaluator group with an opportunity to jointly comment on perceived strengths, weaknesses and needed improvements on the particular emergency response plan exercised. An After Action Report will be constructed delineating recommendations for future improvements. These recommendations should then be submitted to the Santa Maria Fire Department within 30 days after the actual exercise.



AGENDA REPORT

7a.

SUBJECT/TITLE:

CONSIDERATION OF ADOPTING CHANGES TO THE MUNICIPAL CODE OF THE CITY OF GUADALUPE IN REGARDS TO WATER SUPPLY EMERGENCIES

RECOMMENDATION:

INTRODUCE FOR FIRST READING BY TITLE ONLY ORDINANCE NO. 2016-443 AMENDING MUNICIPAL CODE SECTIONS 13.04.010, 13.04.190, 13.04.210, AND 13.04.220

EXECUTIVE SUMMARY:

On January 17, 2014 Governor Brown declared a statewide Drought Emergency. On May 18, 2015 the Office of Administrative Law approved the State Water Resources Control Board Emergency Regulations for Statewide Urban Water Conservation. The regulations are split into two parts. One part applies to water suppliers that meet the definition of "urban" suppliers and one for water suppliers that are too small to meet that definition. Guadalupe has less than 3000 connections and less than 3000 customers so it is not considered an urban supplier.

Guadalupe must therefore comply with the regulations that apply to small water suppliers. The key regulation is to restrict watering of lawns and landscaping to no more than two days a week or be forced to reduce water use by 25% as compared to 2013.

Staff recommends that Guadalupe adopt the State's guidelines with respect to the frequency of outdoor irrigation regulations plus adopt other conservation measures mandated by the State. Those include:

- Prohibiting irrigation run-off onto adjacent property, in particular paved surfaces.
- Prohibiting the use of hoses to wash automobiles unless those hoses have a shut-off nozzle.
- Prohibiting the use of potable water for the cleaning of paved surfaces unless it is necessary for public health and safety reasons.
- Prohibiting the use of potable water in a fountain or decorative water feature unless the water in that fountain or feature is recirculating.
- Prohibiting the application of potable water to outdoor landscapes within 48 hours of measurable rainfall.
- Prohibiting the serving of drinking water in bars and restaurants unless requested by patrons.
- Prohibiting the use of potable water to irrigated ornamental turf in street medians.

- Prohibiting the irrigation of landscapes outside of newly constructed homes unless that irrigation meets current building standards (generally drip irrigation or micro-spray).
- Requiring hotels to provide guests with the option of receiving clean towels and linens on less than a daily basis.

At this point, staff recommends changing certain sections of the City's water code first. Then staff will return with a resolution adopting the required water conservation measures.

The first recommended code change is to §13.04.010. This new language will allow the City to adopt future rules and regulations, as well as rates, charges and penalties, by resolution instead of requiring an ordinance. This will allow future City Councils to respond to water supply emergencies or other situations in a timely fashion because resolutions take only one reading and not two (as do ordinances) and are effective immediately as opposed to thirty days after second reading (as applies to ordinances.)

§13.04.190 is similarly modified to require water users to comply with rules that may be established by resolution instead of by ordinance.

§13.04.210 is modified by adding definitions for the term "waste" as it applies to water. The definitions are not exclusive (the old section had no definitions whatsoever), and staff feels these should be included to put the public clearly on notice as to some common methods of wasting water that will not be allowed in the future.

Lastly, in §13.04.220, staff is suggesting changing the code to provide that violations are infractions instead of misdemeanors. This greatly reduces the cost of enforcement as infractions are much easier and less expensive to prosecute. In an infraction case, the defendant is not entitled to a jury trial. Also, Peace Officers are well versed in writing up infractions and appearing at hearings without the necessity of having the City Attorney or another prosecutor present. Finally, the District Attorney is not required to, nor does the District Attorney prosecute infraction cases involving violations of the Municipal Code.

FISCAL IMPACT:

There is no direct fiscal impact from this ordinance. Adopting the ordinance changes, and a resolution to be brought before the City Council at the same time as second reading will save money for the City by preventing the imposition of fines by the State. The new ordinance will also save money in the future in the event prosecution of violations is necessary.

ATTACHMENTS:

Draft Ordinance and attachment thereto

Prepared by: Roy A. Hanley, Asst. City Attorney

Meeting Date: 23 February 2016

City Administrator Approval: AHC

ORDINANCE NO. 2016-443

AN ORDINANCE OF THE CITY OF GUADALUPE REVISING THE GUADALUPE MUNICIPAL CODE TO MODIFY EXISTING REGULATIONS REGARDING WATER REGULATIONS

WHEREAS, the City Council of the City of Guadalupe has the authority to take action to protect the public welfare, health and safety of its citizens; and

WHEREAS, the City is obligated by various permits and state laws to reduce water consumption during the current drought;

NOW THEREFORE, the City Council of the City of Guadalupe does ordain as follows:

SECTION 1.

Sections 13.04.010, 13.04.190, 13.04.210, and 13.04.220 are hereby amended to read as set forth in Exhibit A attached hereto as though fully set forth at this point.

SECTION 4.

This ordinance shall not be interpreted in any manner to conflict with controlling provisions of state or federal law, including, without limitation, the Constitution of the State of California or of the United States of America. If any section, subsection or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected thereby. If this ordinance, or any section, subsection or clause of this ordinance shall be deemed unconstitutional or invalid, the validity of the remainder of this ordinance and its sections, subsections and clauses shall not be affected.

SECTION 5.

This ordinance shall become effective on the thirtieth day following passage and adoption hereof.

SECTION 6.

Within fifteen (15) days after passage, the City Clerk shall cause this ordinance to be posted in three publicly accessible locations in the City.

INTRODUCED at a regular meeting of the City Council held this ____ day of _____, 2016 on motion of Councilmember _____, seconded by Councilmember _____, and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

PASSED AND ADOPTED at a regular meeting of the City Council held this _____ day of _____, 2016 on motion of Councilmember _____, seconded by Councilmember _____, and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

CITY OF GUADALUPE

BY: _____
John Lizalde, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

David M. Fleishman, City Attorney

Exhibit A – Ordinance No. 2016-443

13.04.010 Rules, regulations and rates—Council authority.

The Council may, from time to time, by resolution, adopt rules and regulations for the operation and maintenance of the Water Department and for furnishing water to users, and may likewise, by resolution, modify the rates, charges and penalties established and imposed in this chapter.

13.04.190 Water use during emergencies or shortages.

In case of fire and during a stated period of water shortage, no person shall take any water from any fire hydrant or street sprinkling tank; and all irrigating faucets, hose sprinklers and water shall be immediately turned off upon an alarm of fire or water shortage, and shall not be turned on again until the fire or water shortage is known to be extinguished or terminated. Every water user shall restrict his use of water supplied through the city's distribution facilities in compliance with rules that may be established from time to time by resolution of the city council.

13.04.210 Wasting water prohibited.

It is unlawful for any person to willfully or negligently waste water. The term "waste" shall include, without limitation:

A. The watering of grass, lawns, ground cover, shrubbery, open ground, crops and trees, including greenbelt, golf course and agricultural irrigation, in a manner or to the extent which allows unreasonable excess water to run off the area being watered. Every water user is deemed to have under his control at all times the water distribution lines and facilities serving his property and is chargeable with knowledge of the manner and extent of his water excess runoff.

B. The washing of sidewalks, walkways, driveways, parking lots and other hard surface areas by direct hosing where unreasonable amounts of such water will run off without secondary benefit. Exceptions are: 1) the washing of residential patios, commercial food service establishment patios, and hard surface areas around swimming pools;

2) the washing of hard surface areas necessary to dispose of dangerous liquids or substances, or as necessary to prevent or eliminate matters dangerous to the public health and safety, including spillage of foodstuffs and other matter, which cannot be swept, scraped, shoveled or otherwise removed other than by washing; and 3) for aesthetic purposes the washing of commercial sector sidewalks (not streets) on an as needed not daily basis, for removal of material not otherwise covered in this section.

C. The escape of water through breaks or leaks within any water user's plumbing or distribution system for an unreasonable period of time within which such break or leak should reasonably have been discovered and corrected¹. It shall be presumed that a period of twenty-four (24) hours after the water user discovers such leak or break, or receives notice from the City of such leak or break, whichever occurs first, is a reasonable time within which to correct, or to implement correction, of such leak or break

13.04.220 Violation—Penalty.

Any person guilty of violating any of the provisions of this chapter, or performing any act declared by this chapter to be unlawful, or knowingly misrepresenting to any officer or employee of the City any material fact in connection with determining the charges provided for in this chapter, shall be deemed guilty of an infraction, and upon conviction thereof shall be punished by a fine and/or imprisonment in accordance with the general penalty provision then in effect in the City, pursuant to Chapter 1.08 of this code, as amended.

REPORT TO CITY COUNCIL
Council Agenda of 02/26/16



Andrew Carter, City Administrator

SUBJECT

Report by Economic Development Advisory Committee on the Community Forum held at the Senior Center on January 30, 2106

RECOMMENDATION

- 1) Advisory Committee members Ariston Julian and Jerry Beatty will provide a report.
- 2) Council to provide direction on next steps.

DISCUSSION

A Community Forum was held at the Senior Center on January 30th. Representing City Council at the forum were Council Members Ariston Julian and Jerry Beatty. Council had appointed Mr. Julian and Mr. Beatty to serve on an Economic Development Advisory Committee at the 1/12/16 Council meeting.

The forum was attended by 22 community residents and interested parties. At the forum, Councilmember Julian made a PowerPoint presentation on the 2009 Cal Poly Community Plan. (Details of the PowerPoint are included in the attached minutes from the 1/30/16 Forum.)

Discussion ensued about ways to improve Guadalupe, particularly as regards the downtown. (See minutes.) One idea discussed was the possibility of surveying local residents as well as the business community. (See attached survey prepared for discussion purposes by Shirley Boydston as well as a business survey used by Supervisor Farr's office in Guadalupe in 2013.)

ATTACHMENTS

Minutes of 1/30/16 Community Forum

(includes details on PowerPoint presentation by Ariston Julian)

Handouts from 1/30/16 Community Forum

(includes Mr. Julian's 1/7/16 memo to Council plus EPA planning documents)

Community survey prepared by Shirley Boydston for discussion purposes

Business survey used by Supervisor Farr's office in 2013

Minutes
City of Guadalupe Advisory Committee
January 30, 2019
Guadalupe Senior and Community Center
4545 10th Street
Guadalupe, CA 93434

Meeting Purpose

Open community meeting to discuss 2009 Cal Poly "Guadalupe Plan" findings and open discussion on possible City of Guadalupe zoning updates.

Opening Statements Regarding Meeting

Ariston opened the meeting at 2:10 PM welcoming those in attendance. He mentioned that the purpose of the meeting was to provide open dialogue to the community in general regarding developments within the City of Guadalupe. The principle focus of today's meeting was as follows; 1) to review the 2009 Cal Poly report subsidized by the City of Guadalupe culminating in two reports, City of Guadalupe, Volumes II and "Community Plan", I 2) The "Plans" findings received very little review in 2009. A power point presentation would provide a synopsis of these findings with the intentions of utilizing the goals presented by Cal Poly, to further Guadalupe's efforts to become more of a viable community; 3) Related to the goals set by the "Plan" would evaluate the City's current zoning designations and how a review of these zoning ordinances could impact "Plans" goals and objectives as noted by Cal Poly's report to the city.

Report to City Council

Ariston mentioned that because of Brown Act statutes, only two city council representatives are allowed at this type of forum. Three council members would be considered a public meeting with property notifications to the public, formal minutes, etc. Ariston Julian and Jerry Beatty volunteered to participate in today's public discussions with the intent of bringing the information discussed at today's meeting, back to the city council for their information and review. It was also mentioned by Ariston that Mr. Andrew Carter, City Administrator, did suggest that a study session could be arranged based on the information gathered today, with the full City of Guadalupe Council members and support staff. Ariston mentioned that he has mentioned to council members at the last regular meeting that he and Jerry would provide an update of this meeting to the February 23rd City Council meeting.

Introductions

Twenty-two (?) were in attendance and guests introduced themselves with individuals noting their history in Guadalupe, their connections with the community, if they were representing any particular program, entity, etc. The attendees included the following: representatives from 3rd District County Supervisor Doreen Farr's office, Santa Maria Public Library and local Guadalupe Library volunteers, the Guadalupe Historical Society, Guadalupe Property Owners, Guadalupe Cultural and Arts and Education Center, Local Guadalupe Vietnam Veterans Association, Community Action Commission, Guadalupe residents, City of Guadalupe Administrator, Community Health Center, City of Guadalupe Public Safety Officer, two Guadalupe City Council members and 3rd District supervisor candidate and associate.

Agenda Overview included the following:

Ariston briefly explained that in a process such as today, a facilitator would normally be an individuals with a neutral position in the core of the meeting with the main purpose of moving the

meeting processes forward. He mentioned that he would rather be sitting with the attendees so that he could more freely voice his opinions and concerns. He also mentioned that he and Mr. Beatty, although members of the City Council, did not represent the City of Guadalupe. The information gather today would be presented to the full City Council for their review, comments, further action, etc. They would act as messengers to the City. Mr. Carter's presence at the meeting was also to listen to comments, opinions, etc., from attendees for a better understanding of community needs and desires. Agenda Included the following:

Introductions

Way of Working (WOW)/House Keeping/Handouts

Advisory Committee - Clarifying Purpose and Proposed Process

Update on Cal Poly 2009 Community Plan - History

City of Guadalupe Volume II - Community Plan - PowerPoint

Connecting Conversation, Thoughts and Ideas/List

City of Guadalupe - Review of Guadalupe Zoning/Information/Updates/Discussion

Smart Growth Self-Assessment for Rural Communities - Discussion and Handout - Clarification and Discuss Follow-up

Open:

Parting Words - Future Meetings or Discussions: Where do we go from here?

Ways of Working Discussion (WOW)

Ariston briefly explained "Ways of Working" WOW which is basically setting ground rules for the meeting with the primary intent of moving the meeting processes along as smooth as possible. The intent of WOW is to ensure that all who wanted to ask questions, express opinions, etc., were able to do so in a safe environment. The WOW list included the following:

We will speak for ourselves

Challenge Respectfully

Observe Time Limits

Get Involved

Agree to Group Consensus

No monopolizing - limit floor time

Hold ourselves accountable to WOW

Have fun and learn from Dialogue

Time Keeper - agree to time limits

Other WOW Suggestions

No further suggestions were noted.

Community Plan Development - Summary

Completed by Graduate Students from Cal Poly San Luis Obispo City and Regional Planning Department

Worked with City officials and community residents for formulate three development scenarios

A preferred scenario emerged, illustrating a possible future of Guadalupe in 2030

The preferred scenario accommodates the projected population and housing as well as opportunities and concepts for future growth in Guadalupe

Planning Process

- First, Planning team evaluated local, regional and federal polices and guidelines that applied to planning area.
- Second, team conducted a land use inventory to assess existing conditions regarding land uses and public improvements.
- Third, a total of five community outreach meetings were held between October 23, 2008 and March 12, 2009 to hear from residents about their likes, dislikes and preferences for change.
- Community input, combined with background research and growth projections, were critical components of the planning process. It helped the planning team identify issues and prepare goals, objectives policies and programs, as well as the alternatives and preferred scenario described in the PLAN.

2030 Population and Housing Projections

- Population in Guadalupe in 2008 was 6,551. The PLAN projected a growth to 2030 at 7,880. It was noted by Mr. Carter that the population at 2016 is currently at 7,100. It was also noted that with the Pasadera development, the population would exceed 10,000.
- It was also projected that the population under 10 would increase by 37% or 433 individuals; Under 30, an increase by 33% over current rates for an additional 422 individuals; 60 and Over age group would see an increase over 2008 numbers by 60% or an additional 400 individuals.
- It was also projected that 450 new housing units would be needed by 2030 with 250 of those homes generated in the current market rate. 125 homes would be needed in the private single-family residential units and 125 rental units. It was also noted that once the Pasadera development was completed as well as other proposed apartment construction, this goal of 450 would be surpassed.

Existing Conditions – Points of Emerging Directions – 10 Areas

Demographics and Economic Development	Land Use	Circulation-Transportation
Housing	Public Facilities	Conservation
Parks and Open Space	Safety	Noise

Community Design and Sense of Place

Demographics and Economic Development - Findings

- Population diverse, young and growing. Most labor force works outside city limits and has lower per capita income than comparable communities.
- The factors suggest that Guadalupe's economy is in need of diversification and economic stabilization
- Policies that attract business, promote tourism and encourage local spending will help improve and stabilize economic conditions.
- Thus, the goal, objectives, polices and programs within this element aim to improve economic conditions for all residents.

Land Use
<ul style="list-style-type: none"> • Residential uses and DJ Farms account for 1/3 of the City's Planning Area • Industrial uses are concentrated between Guadalupe and Obispo Street. • Majority of Commercial uses are focused in down town area. • Analysis suggests that the City can maintain a compact urban form by encouraging infill development. • Strategic development in D.J. Farms Specific Plan is needed to create greater economic growth opportunities for the City. • Goals, objectives, policies and programs should consider land use, physical, legal and environmental constraints and the needs and wants of the community to guide land use and growth and to enhance Guadalupe's quality of life.
Circulation
<ul style="list-style-type: none"> • Guadalupe Lies on State Route 1 and State Route 166 and shares it's Main Street with traffic traveling through the City to other destinations. • State Route 166/Main Street has an accident rate higher than the state average for similar roadways and residents feel that #166 is a safety hazard. • Guadalupe also has a major rail line that parallels State Route 1 and splits the town. • This physical barrier poses a major problem for traffic, safety and pedestrian connectivity. • Bike routes, and traffic controls are deficient. • Guadalupe Plan calls for improvements to state #166, bicycle lanes, and sidewalks as necessary public improvements. • Improved connectivity between the two sides of town and improved "way finding signs should also be included.
Housing
<ul style="list-style-type: none"> • Majority of Guadalupe housing stock is single-family dwellings constructed before 1990 and well over one-half of the homes are thirty years old or older. • Guadalupe has the highest housing stock of single-family detached units in Santa Barbara County. • Single-family homes tend to be more expensive, and as a result, lower income households tend to live in smaller, overcrowded dwellings. • Most housing units in Guadalupe are in sound conditions. • Citizens would like to see more housing growth for all income levels.
Public Facilities and Services
<ul style="list-style-type: none"> • Based on federal, state and county standards, Guadalupe is adequately supplying the public with water, wastewater collection and treatment, solid waste collection, police protection, fire protection and library services.

- Its public schools, however, are overcrowded and the City is not meeting its 50% waste diversion requirement as mandated by the California Integrated Waste Management Board

Emerging direction for public facilities and services include:

- Expanding educational facilities to meet the community needs.
- Improving the recycling program and in general.
- Expanding public facilities and services as needed.
- The Plans goals, objectives, policies and programs of this element aim to meet legal standards, address the citizen's needs and improve the quality of life.

Conservation

- Major natural resources areas within the City's planning include the Santa Maria River flood plain and riparian corridor, the 9th Street wetlands complex, and the prime agricultural land immediately surrounding the City Limits.
- Emerging directions include preservation of the 9th Street wetlands, conservation of water resources, pursuit of city beautification activities and promotion of sustainability through use of renewable energy and green building techniques.

Parks and Open Space

- Excluding the vast Guadalupe-Dunes Preserve, which lies outside the City Limits, Guadalupe has 21 acres of park space, two school recreational facilities and two gymnasiums, one at City Hall and one at Leroy Park.
- Analysis of existing parks and open space reveals that park acreage expansion; park improvements, open space access and agricultural resource protection are all needs for Guadalupe future.

Safety

- City maps show various hazards, which could affect the community, ranging from earthquakes to flooding.
- Most of the City's Safety maps and related documents need to be updated.
- Guadalupe needs to update its disaster avoidance and recovery plans, especially for transportation safety, vandalism and natural disasters.
- The development and implementation of safety and hazard mitigation plans, hazard education programs, safe construction practice and flood plain management near Pioneer Street are also needed.

Noise

- Guadalupe primary noise resources are roadway traffic, railroad traffic and industrial plant operations.
- Growth in population and through traffic has the potential to increase noise levels from these sources to unacceptable levels.
- Thus emerging directions include implementing a variety of noise mitigation measures, such as strategically placed earth berms, vegetation and other potential sound buffers.
- By recognizing existing sources of noise pollution, taking responsible steps to mitigate future impacts and preventing new, unacceptable noise sources, the City seeks to achieve a more healthful, enjoyable urban environment.

Community Design and Sense of Place

- Guadalupe's sense of place is created by cultural, historical, and architectural elements, such as murals, setbacks, fencing, architectural details and storefronts.
- Key areas that define Guadalupe's sense of place include the downtown commercial core, with its significant historical buildings, various residential neighborhoods and the industrial park.
- To enhance the City's unique character and sense of place, architect guidelines can be created to address new construction, the downtown core, pedestrian connections, park space, public art, and "gateways" to the community.
- Emphasis on creating public spaces, implementing sustainable design principles, and preserving landmarks, open space and historical buildings can further enhance Guadalupe's sense of place.

Preferred Growth Scenario

The Preferred Scenario for 2030 is a hybrid of the concepts in the Moderate Growth and Comprehensive Growth Alternatives. **Development is focused on the main arterial/thoroughfare (Highway 1) that bisects the City.** The scenario is based on community input from four previous meetings, particularly the "Alternative Futures" meeting on February 26, 2009. The main emphasis of the **Preferred Scenario is on the stimulating and concentrating economic growth downtown and to discourage urban sprawl. The scenario would increase sales tax and property tax revenues, provide jobs for residents, and create a more vibrant downtown.**

Preferred Growth Scenarios Contains the Following:

- The Population for 2030 is 7,800
- This will require an additional 450 housing units
- The target number of jobs is a total of 690 jobs, an increase of 260 from 2009

Preferred Growth Scenario Proposed the Following Land Use Categories

- Downtown Mixed Use Designation – Focus on commercial, specifically ground floor retail, but accommodate office and residential uses on upper floors.
- Downtown Residential Designation – Focus on residential but accommodate commercial uses on Ground floor.
- Corridor Mixed Use Designation – Mix of light industrial and commercial as needed. Can be achieved with industrial live-work units.
- Intensified Industrial – Increase the allowed floor-area ration (FAR) on industrial-zoned land, focus industrial uses to the east of the train tracks and west of Obispo.

Goals, Objectives, Policies and Programs

The Plan recommends goals, objectives, policies and programs to guide the growth of the City. These goals, objectives, policies and programs also shaped the Alternative Futures and preferred Scenario. Following is a summary of the goals, or desired end states, for each element.

Demographics and Economic Development

- Goal 1:** An economy with abundant employment opportunities.
- Goal 2:** High-quality commercial uses that meet residents needs and generate significant sales tax revenue to help support public services.
- Goal 3:** A business environment that supports the retention of existing business and attracts new businesses.

Land Use	
Goal 1:	Appropriate and adequate mix of land uses, providing for high-quality living and working environments.
Goal 2:	A compact urban form to discourage sprawl, encourage use of alternative modes of transportation and preserve agricultural land.
Goal 3:	Improve land use compatibility.
Circulation	
Goal 1:	A transportation system that is consistent with land uses in Guadalupe
Goal 2:	An environmentally sustainable and health transportation system that improves energy efficiency and maintains good air quality.
Goal 3:	An accessible and affordable transportation system for all residents.
Goal 4:	An efficient transportation system.
Goal 5:	A safe transportation system.
Housing	
Goal 1:	Adequate supply of safe and decent housing for all income levels.
Goal 2:	Sufficient level of affordable housing supply.
Goal 3:	Infill housing growth downtown in the vicinity of Guadalupe Street.
Goal 4:	Well-designed housing units in keeping with the character of surrounding neighborhoods.
Goal 5:	Adequate housing for special needs groups.
Public Facilities	
Goal 1:	Adequate supply of drinking water to meet present and future needs.
Goal 2:	An adequate wastewater collection and treatment facility to meet community needs and ensure public health.
Goal 3:	Effective solid waste collection and diversion services that protect the public health and natural environment.
Goal 4:	Effective and responsive police and fire services for public health and safety needs.
Goal 5:	Quality schools and educational facilities.
Conservation	
Goal 1:	Protected and enhanced natural habitats where native plants and wildlife species thrive.
Goal 2:	Well managed water resources resulting in clean, reliable municipal supply and high aquatic habitat value.
Goal 3:	Air quality that supports health and enjoyment for those who live, work in and visit Guadalupe.
Goal 4:	An educated, active community that promotes energy efficiency and sustainability.
Goal 5:	Enhanced intergovernmental coordination on conservation issues.
Parks and Open Space	
Goal 1:	Adequate parks and recreational facilities to meet community needs.
Goal 2:	A variety of parks and recreation facilities to meet diverse public needs.
Goal 3:	Low maintenance, safe and attractive parks.
Goal 4:	Easily accessed parks and open spaces.
Goal 5:	Preserve agricultural land within the planning area.
Safety	
Goal 1:	A community with a comprehensive and reliable emergency response capability.
Goal 2:	A community with safe night time environments and reduced vandalism.

Goal 3:	A community with comprehensive, updated hazard mapping.
Goal 4:	A community without water and flooding hazards.
Goal 5:	Seismically safe buildings and in fracture through City.
Noise	
Noise levels that remain within acceptable levels for all land uses.	
Community Design and Sense of Place	
Goal 1:	An interconnected system of landscaped sidewalks.
Goal 2:	"Small Town" character in the downtown core.
Goal 3:	A community with unique historic resources.
Goal 4:	Development through sustainable design.
Goal 5:	Human scale design in the commercial center that connects pedestrians to the built environment.
Goal 6:	A community with a distinct sense of place.
Goal 7:	A community with a distinct cultural heritage and identity.
Goal 8:	Enhance neighborhood wellness and community social interaction.
Connecting Conversations, Thoughts and Ideas – List Discussion Points for follow-up	
At the conclusion of the Power Point presentation on the "Plan", group participation regarding their ideas, thoughts, etc., ensued.	
A question was asked if the PLAN included the DJ.Farms/Pasadero project. It was mentioned that the projections in the PLAN did include the Pasadera development. Mr. Carter mentioned that the housing and commercial area designs for Pasadero would result in an increase in Guadalupe's population to 10,000 residents or more.	
Fran Forman asked how many children were in each grade. This would include Mary Buren, elementary School grades K-6 th . Approximately 900 students attended the elementary school. It was mentioned that McKenzie Middle school grades 7, 8 and 9 student population was approximately 500 students. Ariston indicated that he would get the specific count and report back to attendees.	
Shirley Boydsen commented that if we were going to bring business into town do we have people in this community who would utilize services? This would be a concern to businesses considering location to Guadalupe.	
John Perry mentioned that there was two Chambers of Commerce existing at the same time. This did create some friction between businesses, which lead, as people agreed, to the dissolution of both chambers. It was also noted that the City of Guadalupe had financially, supported economic development efforts to bring businesses into town. However, there has been little indication that this proved positive. Several attendees felt that the reactivation of a Chamber would be important to the City of Guadalupe. John also mentioned that the alley way next north of Creative Juices be used as a point of interest and should not be forgotten as some type of Theme use.	
One attendee mentioned that businesses must work together towards marketing local businesses. Businesses need to invest in our community based on existing needs. By local residents shopping in Santa Maria, our sales tax dollar is extremely low.	
It was also mentioned throughout the conversation on businesses that there is a critical need to communicate with business as to what they need from the City, County, State and other regional entities to remain solvent and increase the down town commercial business enterprises. Without sales taxes, the City of Guadalupe struggles financially.	

<p>It was a general group consensus that Guadalupe need a "Theme" to attract customers to Guadalupe. In looking at other communities in the area, Arroyo Grande, Solvang, Los Alamos, etc. these communities were drawing visitors from all over the world.</p>	
<p>Mr. Carter mentioned that Guadalupe's sales tax was 8 and 1/4 percent with only a few cents actually returning to Guadalupe. As noted earlier, most Guadalupe residents shop in Santa Maria, which boosts Santa Maria's economy. We need local businesses to generate sales tax to help support local services requested and need by residents, increase jobs, provide a point of destination for individuals seeking "Theme" attractions.</p>	
<p>Another resource to the City of Guadalupe would be Franchise Tax fee, which is generated by businesses locating and providing services in Guadalupe. This benefits the local general funds required to provide public services to Guadalupe residents.</p>	
<p>Many attendees questioned how are we going to attract larger pharmacies, shops, etc, needed to keep people in town. Via consensus, there was agreement that a coordinated effort, as the current exercise today, to spur thought as how to create a mechanism to improve our down town, sales tax, etc., is really needed.</p>	
<p>A concept, Weaving a Thread was introduced to see what we could do to connect the thoughts generated by the Cal Poly Plan Goals. Several individuals mentioned the Salad Bowl Festival and Farmers Market. The latter two efforts are no longer existing and it was suggested that many of the residents in Guadalupe were farm workers, thus, participating in a farmers market did seem somewhat a "target miss. However, it was still suggested as a drawing of outside individuals plus a service to residents to purchase affordable produce, which was not normally provided locally.</p>	
<p>Karen Evangelista, Guadalupe Cultural Arts and Education Center representatives was asked to elaborate on the Center's goals and future projects. She mentioned that GCAEC is expanding their facilities by building a local "Barn" to include larger events a center for businesses to discuss and provide programs expanding the arts, concerts, community involvement, and continued services to elders, youth and the community in general.</p>	
<p>In general, attendees felt that local residents and community in general, must become more involved in community activities. It was felt that more non-profit organizations must get together to help inform more local residents of their services and activities. The use of the local public access television, including in monthly water bills, advertisement of upcoming events would help keep residents informed of events. It was also mentioned that there must be entertainment for all age groups in the community.</p>	
<p style="text-align: center;">Additional Comments were noted from attendees in the following areas</p>	
Do we have enough people living in town to accommodate clientele?	Need to develop Chamber of Commerce.
What about a Business Association to encourage business growth?	Businesses generate sales tax.
We need a down town area "Theme"	Need a complimentary business to anchor business.
What happened to Salad Bowl Festival?	Community Marketing awareness.
Cultural Center Development: expanding on concerts, ciclovia, film festivals, and art festivals.	Obtain Santa Barbara County endorsement
Entertainment for all age groups.	Improve levels of communication with public.
Media attention and public access channels.	What will happen to the down town area when Pasadera Retails Opens up? Possible anchor tenant grocer; retail dry goods; fast food; Starbucks?

Where are all the volunteer groups that existed in the past?	What about absentee owners? How do they get motivated?
How difficult is it to get investment capital to improve historical aspects of the down town area?	What about historical placards on buildings to help draw attention to the buildings and down town area?
How do we sell Guadalupe?	
What are our next Steps?	
Interaction with City Leadership	
Generate a survey of business in town asking about their needs	
Use the new Pasadera Business corridor as catalyst; interview customers.	
Networking business to business.	
Utilize Santa Barbara County Small Business Development Center to stimulate business.	
Pasadera Development and Commercial Development	
<p>It was mentioned that the City of Guadalupe will be moving forward on the evaluation of our zoning ordinances to determine if the current zoning standards help to address land use policies to better help meet the needs of local residents. It was the consensus of the group that when the 25 acres or nearly 250,000 square foot of commercial area projected for the Pasadera project moves is realized, there is a possibility that this development will be detrimental to the local down town area. This area, basically from 5th street, northward long highway #1 through to 11th Street, would suffer if efforts to revitalize the down town was unable to attract new businesses or fail to adequately “infill” the vacant land areas. It was mentioned that it is difficult for property owners to spend money on upgrading their facilities if the return on the investment were not realized. Some of the properties in the down town area have been upgraded. The need, however, is for businesses to relocate in the down town area which then would draw customers.</p> <p>Ariston also informed attendees that handouts of the Pasadera Project, including footprint of the 25 acres of parking plus zoning map were available for review.</p> <p>It was also mentioned that the “Plan” has called for mixed use of property: lower floors for businesses, upper floor for residential. Several participants mentioned that this was how the community survived in the past and we see evidence of this mixed use. Generally, more business opportunities and their location in the down town area is needed both to provide services and sales tax revenues.</p> <p>The loss of the Redevelopment Agency programs really hurt communities like Guadalupe. When the RDA allocated resources to the down town area in the way of earthquake retrofits. Without this type of funding, it is difficult for the city to target vacant lots within the core area to purchase, help renovated, etc. Several individuals mentioned that these businesses were “mom and pop” operations with little capital to put back into their businesses. Building owners, as noted above, are reluctant to direct money into building renovations, which would not generate the return income to justify building renovations.</p> <p>It was also mentioned that there were business owners who did not fix their properties to attract businesses or, because of the lack of any attempt to “fix their businesses”, these business looked deteriorated and not very welcoming to visitors, shoppers, clients, etc.</p>	

It was suggested that because of the architectural and historical nature of the down town businesses, that plaques on these buildings to help identify the building significance, would help with historical walk about and thus help create a "point of destination" to Guadalupe.

It was mentioned that there has been efforts to help the community with Small Business Association assistance, which did not materialize. Esther from Supervisor Farr's office mentioned that she would help direct these resources to the City and the business community to help develop assessments of needs and to work with Guadalupe to initiate efforts to both attract new business and help existing businesses remain solvent and to expand.

Individuals suggested that there be an effort to ask the elementary kids of what they feel is needed in Guadalupe. Any efforts made today in the improvement of the down town area and Guadalupe in general, directly impact the lives of our youth. By understanding what your youth see as needed in our community, we thus can utilize these desires to establish efforts directed at identified needs. It was suggested that we also connect with our local high school age youth. Over 500 Guadalupe youth attend Righetti High School. By understanding what youth want and need today, would help Guadalupe plan for the future.

Members affiliated with the Local Library Services mentioned that Guadalupe was the only community where the Library was required to pay for building use. The City is currently helping subsidize lease expenditures. It would be advantageous, financially, for the library service to have the use of a facility free of charge for the Library. The hope would be for this assistance within the City of Guadalupe to be in the near future.

The local representative from the Vietnam Veterans of America, Unit #982, is currently housed at the Guadalupe Senior and Community Center. They are very supportive of community programs and have as one of their projects, the Vietnam Veterans Memorial site located on Guadalupe Street.

It was noted by Fran Forman, Director of Community Action Commission, which CAC is working with local seniors and partners with the VVA #982 to help keep the center in operation. It was also noted that CAC has several grant writers to help generate focus grant funds to help the community of Guadalupe. Other individuals present, i.e., Chief Hoving, other county resources, etc., would be willing to help write grant to help generate resources to spur identified and needed local development.

Joan Hartmann mentioned that Guadalupe is a treasure to the State of California. She would be pleased to help develop a survey and with any technical assistance appropriate to Guadalupe desires and needs.

Where do we go from Here

Ariston mentioned that minutes of this meeting and suggestion made by attendees would be presented to City Council members. He was confident that the energy generated, starting from the City's refusal to disincorporation, the City's passing of self imposed increases to taxes, set the tone that the community was ready and willing to move forward. At January 23rd meeting, he would ask that the Advisory Committee effort move forward to include a proposal to conduct a study session with City Council and community in general, expanding on today's information and discussions. Minutes of today's meeting would be sent to those on the mailing list. Additionally, it was felt that a follow-up meeting based on today's information plus the direction on the Policy side

via the City of Guadalupe's input, would be critical to following through on the "PLAN" noted, Community Goals and Objectives.

Meeting Closed: 4:20 PM

Minutes submitted By:

 Lourdes Ramirez

 Date

ATTENDANCE

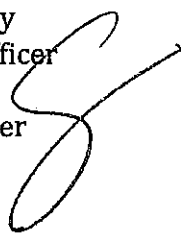
Betty Silva Smith	Shirley Boydston	Pete Amido
Jay Alfonso	John Perry	Jerry Kaufman
Gary Hoving	Andrew Carter	Steve Mahr
Esther Aguilera	Amelia Villegas	Jesse Ramirez
Mary Housel	Fran Foreman	Mary Rose
Joan Hartmann	Peter Degroot	Karen Evangelista
Lourdes Ramirez	Ariston Julian	Jerry Beatty
Dawn Kurokawa Kami		

TO: Council Members, City of Guadalupe
Andrew Carter, City Administrator
Dave Fleishman, City Attorney
Gary Hoving, Public Safety Officer

FROM: Ariston Julian, Council Member

DATE: January 7, 2016

SUBJECT: Review of City of Guadalupe Plan Findings of 2009, Cal Poly
Discussion: Review of City of Guadalupe Zoning Codes
Discussion: Creation of Advisory Committee to Review the Above



I appreciate the council's consensus to open for discussion, how we as city representatives and staff, can create a positive financial environment for Guadalupe. I also believe that city staff, managers, employees, as well as city residents, have assisted council members in identifying fiscal shortcomings leading to budgetary guidelines to help keep Guadalupe solvent all leading to a healthier community.

The Cal Poly Project was mentioned several months ago. When the report was submitted to the City, I believe that city council members and staff, including me, did not give adequate attention to the findings. The identified projections for our community and alignment with well thought General Plan policies, can lead to a positive future.

We have seen several projects before staff and council members, which indicates that there should be significant positive developments in the City apart from the Pasadera Project. These projects include; Possible housing complex on Pioneer Street; Cultural Center's possible expansion; Guadalupe Dunes projected partnership with the City of Guadalupe to refurbish the Royal Theater and possible use of the Far Western; new businesses openings including new pharmacy and other businesses; Beachside Cooling, etc.

All of the above is a positive sign of what may be the initial impetus to improving our downtown area. I believe, however, that our current zoning, especially in and around downtown "historical" area, is far too constricting for any new development. The majority of these vacant lots where in-fill would be crucial to the health of our downtown corridor are not available for development or sale. This reality negates the type and size of businesses we could attract to Guadalupe downtown area.

In closing, I mentioned to Andrew that what I would recommend to council members that we approve two areas for further evaluation to include:

1. Creation of an advisory committee to help complete the Self-Assessment (EPA) with findings submitted to council members, city staff and city planners. I expect there will be minimal financial expenditures from the City's general fund with hopes to attract outside donations for expenses related to this function. Council members should guide how representatives to this committee are appointed, if so determined.

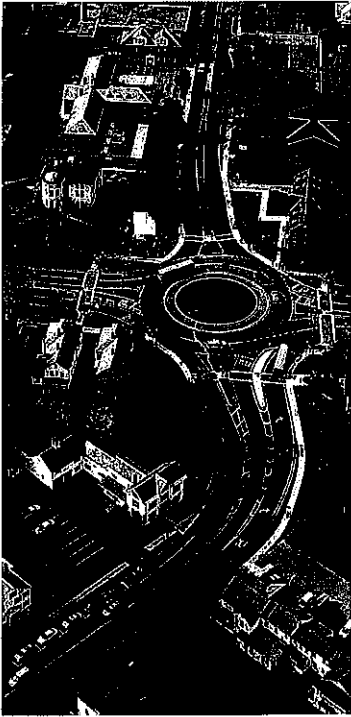
I would suggest we involve residents at large, business owners, Dunes Center representation, Cultural Center representation, School District representation, property owners, etc. The intent is for this group to be participatory. I would, with council and Mayor's approval, head this effort with another council member.

2. A second suggestion is for a critical evaluation of our zoning ordinances. Our ordinances should be streamlined to enhance general plan guidelines and created to enhance the development and creation of areas within the city limits where businesses and services can build/operate based on community needs.

The challenges we face as a city are many. The intention of the proposals presented are recommendations which I believe will help, in part, council members and city staff develop policies to move Guadalupe closer to our economic, social, and environmental goals.

Thank you and I am open to any and all questions, comments or concerns.

ATTACHMENTS:



Essential Smart Growth Fixes for Rural Planning, Zoning, and Development Codes

INTRODUCTION

Most rural communities want to maintain their rural character while also strengthening their economies. Many fast-growing rural areas are now at the edge of major metropolitan regions and face metropolitan-style development pressures. They seek to manage new growth in a way that promotes prosperity yet is sustainable over the long run. But even slow-growing or shrinking rural areas, which often suffer from faltering economies and population decline, might find that their growth management policies are not resulting in the prosperity they seek.

Fortunately, a variety of proven tools and strategies can help rural communities thoughtfully consider how and where to grow. For example, communities that want to maintain their rural character and economic vitality could decide to adopt mixed-use zoning for their Main Street buildings and commercial areas, policies to better manage stormwater runoff, and design requirements for complete, connected streets. Strategies like these are used in communities of all sizes around the country. Small towns and rural areas generally have fewer financial, technical, and staff resources to draw on in responding to development proposals and growth pressures than their urban and suburban counterparts. As a result, rural communities need to identify strategies that they are able to implement with their resources.

This publication provides a range of strategies organized around 10 chapters that focus on key issues that rural communities face. It is intended to provide smart growth policy options that communities can implement. These policies can help small towns and rural areas ensure that their development is fiscally sound, environmentally responsible, and socially equitable. This publication is a companion to *Essential Smart Growth Fixes for Urban and Suburban Zoning Codes*.¹ While many of the essential fixes from that document can be adopted in communities of any size, this publication provides additional



Photo courtesy of EPA

Seneca Falls, New York, has a thriving downtown with streets that are pleasant to walk along. Its "heritage area" designation preserves its history and attracts visitors.

options specifically for rural communities. This publication does not provide model codes; rather, it offers a range of options communities can consider implementing to make their development patterns more fiscally and environmentally sustainable.

Some rural parts of the United States do not engage in planning, zoning, or creating building codes. Since land use authority largely rests at the local level, local decision-makers have this prerogative. This document contains resources that can help rural communities along the spectrum of local land use controls.

With planning and zoning that supports their vision, rural communities can flourish and improve the quality of life for their residents, attract and support businesses, and provide new opportunities while protecting the way of life they cherish. This document identifies methods for getting the type of development that works best in a rural context.

¹ EPA. *Essential Smart Growth Fixes for Urban and Suburban Zoning Codes*. 2009. EPA 231-K-09-003. http://www.epa.gov/smartgrowth/essential_fixes.htm.

SMART GROWTH IN RURAL AREAS

Smart growth development approaches benefit the economy, the environment, public health, and the community as a whole. In rural communities, smart growth strategies address the relationship between the land and the small towns and villages that support rural economies. Working agricultural lands, prairies, forests, and natural resource extraction historically drove the economy in many rural towns. Hamlets and villages grew as places to trade goods and services and as transportation hubs that connected the land-based economy to markets. Historically, these places were economic, civic, cultural, and social hubs. The villages had many of the characteristics that even today are important attributes of attractive, healthy places. Homes were within walking distance of stores and workplaces; land was used efficiently by clustering village-related uses in the village and keeping farms and other working lands as large swathes of land with little or no development to interfere with the economic uses.

The International City/County Management Association's *Putting Smart Growth to Work in Rural Communities* discusses trends affecting rural America today and how rural communities can use smart growth strategies to prosper. That publication suggests that if communities want to maintain their rural character, they should pursue three goals using smart growth approaches:

- Support the rural landscape by creating an economic climate that enhances the viability of working lands and conserves natural lands.
- Help existing places thrive by taking care of assets and investments such as downtowns, Main Streets, existing infrastructure, and places that the community values.
- Create great new places by building vibrant, enduring neighborhoods and communities that people, especially young people, do not want to leave.²

By growing and revitalizing historic town centers and ensuring that new growth and development reinforce traditional patterns, rural communities can protect the way of life that their residents treasure while supporting economic growth and bringing new opportunities. *Essential Smart Growth Fixes for Rural Planning, Zoning, and Development Codes* can help rural communities find the right tools to put their vision into practice.

² ICMA. *Putting Smart Growth to Work in Rural Communities*. ICMA and Smart Growth Network. 2010. p. 1. <http://icma.org/ruralsmartgrowth>.

SMART GROWTH PRINCIPLES

Since the mid-1990s, the Smart Growth Network, made up of organizations representing diverse interests, has been identifying best practices, policies, and strategies that help communities get the results they want from growth.³ The network developed 10 smart growth principles, based on experiences of communities around the country. The principles are flexible enough to apply to all types of communities, from rural to urban.

- Mix land uses.
- Take advantage of compact design.
- Create a range of housing opportunities and choices.
- Create walkable communities.
- Foster distinctive, attractive communities with a strong sense of place.
- Preserve open space, farmland, natural beauty, and critical environmental areas.
- Strengthen and direct development toward existing communities.
- Provide a variety of transportation options.
- Make development decisions predictable, fair, and cost-effective.
- Encourage community and stakeholder collaboration in development decisions.

³ For more information about the Smart Growth Network, see: Smart Growth Online. Smart Growth Network. <http://www.smartgrowth.org/network.php>. Accessed December 21, 2011.



SMART GROWTH SELF-ASSESSMENT FOR RURAL COMMUNITIES

Smart Growth Self-Assessment for Rural Communities

The Smart Growth Self-Assessment for Rural Communities is a compilation of strategies, organized by 11 common “goal areas,” that villages, towns, and small cities can use to evaluate their existing policies to create healthy, environmentally resilient, and economically robust places. This self-assessment was developed as part of the U.S. Environmental Protection Agency’s (EPA) Smart Growth Implementation Assistance (SGIA) project in Madison County, New York. For more information about the project, see *Smart Growth Self-Assessment for Rural Communities: Madison County, New York*, available at: <http://www2.epa.gov/smart-growth/smart-growth-self-assessment-rural-communities-madison-county>.

What does it do?

This self-assessment helps communities identify gaps in their policies, plans, codes, and zoning regulations by asking a series of “Yes” or “No” questions. All communities begin by completing the self-assessment’s Revitalize Village and Town Centers section, which gives a baseline indication of smart growth development policies within the jurisdiction. It goes beyond regulatory issues to help communities take stock of their local initiatives, strategies, and plans. Rural



Photo credit: Renaissance Planning Group

Figure 1: The main street in the town of Chittenango.

communities are not all the same, and this tool shares practices that a variety of rural places have used to improve their economies, environment, health, and quality of life. It includes resources and examples from communities around the country.

Who should use it?

This self-assessment tool is broad and interdisciplinary. Each section focuses on a specific set of issues and will likely require input from multiple parts of the local government, as well as from community residents and other stakeholders. Although a community does not necessarily need to complete all sections of the self-assessment, this tool works best when communities use it comprehensively and a local leader facilitates the process, such as a mayor, city manager, town planner, or anyone with a broad community focus.

How can this tool help rural places?

This tool addresses the challenges that face smaller communities. Rural communities often lack staff capacity and resources. This tool helps prioritize strategies and identify low-hanging fruit that can move a community closer to its economic, social, and environmental goals. Because rural communities often do not have zoning or development codes, this self-assessment focuses on policies, programs, and initiatives rather than strictly regulatory measures.

Goal Areas

- I. Revitalize Village and Town Centers (mandatory)
- II. Strengthen the Local Economy
- III. Engage and Connect Community Members
- IV. Improve Health and Promote Active Living
- V. Protect Natural Habitats and Ecosystems
- VI. Support Productive Agriculture for a Variety of Markets
- VII. Meet Housing Needs for Different Ages and Incomes
- VIII. Preserve Historic and Cultural Resources
- IX. Provide Transportation Choices
- X. Invest in Efficient Public Infrastructure Systems and Operations
- XI. Use Energy Efficiently and Provide Renewable Energy

SAMPLE RESIDENT AND BUSINESS SURVEYS

DRAFT - FOR DISCUSSION PURPOSES ONLY

*Some thoughts -
July*

Alverson

From the September 20, 1928 issue of the Guadalupe Gazette

Did it ever occur to you that nothing really progressive can be accomplished in Guadalupe until everyone begins working for the same thing at the same time? With four or five "factions" all arguing for their own pet plan how can anything be done?

DRAFT: FOR DISCUSSION PURPOSES ONLY

TO: Residents of Guadalupe

will you help the Citizens' committee find ways to make Guadalupe a more inviting and friendly City?

No names needed, please answer these 10 questions and leave the papers at City Hall as you pay your water/sewer/garbage bill....or mail to the City at 918 Obispo street..

1. How long have you lived in Guadalupe? _____
Your spouse? _____
Your children? _____
Your Parents _____

2. At which stores do you shop?
Masatani's Market _____
La Esperanza _____
Brian's Market _____
Hardware Store _____
Stars Pharmacy _____
Napa Auto Parts _____
Chevron Gas _____
Y& K Market/gas _____
Eagle Energy market _____
97 ¢ Store _____
Brian's Auto Body _____
2nd hand store _____
clothing store _____
beauty shop _____
barber shop _____
other _____

3. I/We shop in Santa Maria because
we ride the FLYER _____
more clothing stores _____
better grocery prices _____
movies _____
things we can't get in Guadalupe _____
other reasons _____

4. We use:
Rabobank _____ CHC Clinic _____ Pharmacy _____ Dental clinic _____

5. Restaurants we eat at:

- La Fuente _____
- La Rocha Bakery _____
- PapaJay's _____
- La Simpatia _____
- Romo's Deli _____
- Siete Luminarias _____
- Creative Juices _____
- King Falafel _____
- Charlie's _____
- 2 Guys Pizza _____
- El Tapitio _____
- Nardo's _____
- other _____

6. We visit or have visited:

- The Dunes Center _____
- Cultural Arts & Education Center _____
- Rancho de Guadalupe Historical Museum _____
- The Art Gallery _____
- El Padricito's Dance Studio _____

7. Churches we attend:

- Our Lady of Guadalupe _____
- Community Church _____
- Living Water Church _____
- Calvary Chapel _____
- Apostolic Church _____
- Buddhist Church _____
- New Life Church _____
- other _____

8. Parks we use:

- O'Connell _____
- Paco Pereyra Park _____
- Neighborhood Park _____
- City Park _____
- other _____

9. I/We belong to or support:

American Legion Post #371 _____

Viet Nam Veterans _____

Kiwanis Club _____

El Comite Civico _____

Knights of Columbus _____

other _____

SENIOR CITIZENS

10 Our City needs:

Thank you very much. All responses will be given careful consideration toward making our City more inviting and liveable.

RECREATION

WHAT ADDITIONAL SERVICES IN GRADALL

Health

Support

CITY OF GUADALUPE SMALL BUSINESS NEEDS ASSESSMENT SURVEY

Overview

This survey is confidential and intended for small business owners and entrepreneurs in Guadalupe, CA. This is your chance to let the City of Guadalupe know which services are most needed to help your business grow.

Instructions

Please take a few minutes to complete this survey. Please place a check mark in the appropriate box. Thank you for your participation.

Background

Please indicate your business type. (Please check all that apply)

- | | | | |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> Restaurant/Food Service | <input type="checkbox"/> Liquor Store | <input type="checkbox"/> Market/Groceries | <input type="checkbox"/> Bakery |
| <input type="checkbox"/> Convenience Store | <input type="checkbox"/> Hardware Store | <input type="checkbox"/> Dollar Store | <input type="checkbox"/> Pharmacy |
| <input type="checkbox"/> Art Gallery | <input type="checkbox"/> Laundromat | <input type="checkbox"/> Drycleaner | <input type="checkbox"/> Auto Repair |
| <input type="checkbox"/> Ice Cream Shop | <input type="checkbox"/> Clothing Store | <input type="checkbox"/> Thrift Shop | <input type="checkbox"/> Nonprofit |
| <input type="checkbox"/> Hair Salon/Barber Shop | <input type="checkbox"/> Medical/Dental office | <input type="checkbox"/> Real Estate | <input type="checkbox"/> Agriculture |
| <input type="checkbox"/> Auto Body Repair | <input type="checkbox"/> Auto Parts | <input type="checkbox"/> Car Dealership | <input type="checkbox"/> Tire Sales |
| <input type="checkbox"/> Gas Station | <input type="checkbox"/> Bank | <input type="checkbox"/> Office | <input type="checkbox"/> Other: _____ |

How long has your business existed?

- Less than 1 year 1 to 5 years 6 to 10 years Over 10 years

What is your role in this business?

- Owner Manager Receptionist Sales
 Clerk Other _____

How many people are currently work at your business (not including owner(s))?

_____ Full-Time _____ Part-Time

Do you rent, own, lease or sublet your space?

- Rent Own Lease Sublet

What is the square footage? _____ Sq. Ft. (or Building area, I.E. 30 x 45)

If you rent, what is your monthly rent amount? \$_____ per month

Please indicate the range of your gross revenues.

- \$0 to \$10,000 \$10,000 to \$25,000 \$25,000 to \$50,000
 \$50,000 to \$100,000 \$100,000 to \$250,000 Over \$250,000

Did your revenues at this location increase or decrease from prior year?

- Increase Decrease No change New Business

DRAFT: FOR DISCUSSION PURPOSES ONLY

Please indicate how you promote your business. (Please check all that apply)

- Word of mouth
- TV
- Trade magazines
- Other: _____
- Newspaper
- Radio
- Networking
- Website/Internet
- Neighborhood events
- Fliers
- Social Media
- Schools
- City Billing Statements

Business Needs

What critical services would you need? (Check all that apply)

- Marketing/Advertising
- Tax Preparation/Budgeting
- Small business loan
- Worker's compensation
- Employee training
- Code compliance
- Hiring/Termination
- Storefront beautification
- Purchasing/Inventory
- Other: _____
- Lease negotiation
- Pricing
- Customer relations
- Store layout
- Legal services
- Website
- Business Plan
- Increased patronage

Would you be interested in participating in neighborhood promotional events to improve revenues or business?

- Yes | No | Maybe

Would you be interested in joining a business association in Guadalupe?

- Yes | No | Maybe

Would you be interested in attending group workshops or one on one business consulting?

- Yes | No | Maybe

If yes, please provide best time _____ a.m. or p.m., best day of week _____ & preferred language _____

Additional Feedback

You are welcome to provide any additional feedback or comments. Your feedback is important to Downton improvements. Additional feedback, suggestions or comments are appreciated.

Personal Information

Please provide the following information

First Name Last Name

Email Address Phone Number

May we contact you? Yes | No

Thank you for taking the time to complete our survey. We rely on your feedback to help us improve the economic development in Guadalupe, CA. Your input is greatly appreciated.

DRAFT: FOR DISCUSSION PURPOSES ONLY