

City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, February 26, 2019

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian

2. MOMENT OF SILENCE:

3. PLEDGE OF ALLEGIANCE:

4. PROCLAMATION: CRUZ RAMOS, CITY ADMINISTRATOR

5. INTRODUCTION OF INTERIM CITY ADMINISTRATOR ROBERT PARRAULT.

6. COMMUNITY PARTICIPATION FORUM:

Each person will be limited to a discussion of 3 minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent items. Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct Staff to investigative and/or schedule certain matters for consideration at a future City Council meeting.

7. CONSENT CALENDAR: The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- a. Recommendation of City Staff to waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- b. Payment of Warrants for the period ending February 21, 2019 to be approved for payment by the City Council.
- c. Minutes of the City Council Regular Meeting of February 12, 2019 to be ordered filed.
- d. 2018-2019 Cal Fire Urban and Community Forest Program: Letter of Support from City of Guadalupe.
- e. Monthly Reports from Department Heads:
 1. Police and Fire Department Report
 2. City Treasurer Department Report
 3. Human Resources / Parks and Recreation Department Report

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS

- Michael Cash, Director of Public Safety will provide an update on Police and Fire Department.
- Anna Marie Michaud, City Treasurer
- Amelia Villegas, Human Resources and facilities usage update.
- Philip F. Sinco, City Attorney will provide an update on three matters: (1) sale of City-owned parcel to the Guadalupe Union School District; (2) assignment of the Twitchell Yield from the Pasadera developer; and (3) the impact fee for the Guadalupe Court project.

CITY ADMINISTRATOR REPORT: (Information Only)

NEW BUSINESS:

8. Presentation on Community Resilience Guadalupe.

Verbal report: Thomas Brandeberry, RCDCC

Recommendation: Council approve a leadership team that consists of one City staff member, one member of the Council, a RCDCC staff, and a representative of the Santa Barbara County.

9. Gas Tax Audit covering the period July 1, 2015 through June 30, 2016 and adopt Resolution No. 2019-11 authorizing a budget amendment.

Written report: Carolyn Galloway-Cooper, Special Projects-Finance

Recommendation: Council take the following actions:

- a. Approve Resolution No. 2019-11 adopting Budget Amendments for the 2018-2019 Fiscal Year Budget; and
- b. By motion, require a monthly report to the Council showing the General Fund ending cash balance. If a negative cash balance exists, allow the City until the following month to correct the deficit. If a negative cash continues in the following month, a separate bank account for Gas Tax fund will be established.

10. Discussion regarding Biennial (Two-Year) Budget Proposal beginning with Fiscal Year 2019-20 and 2020-2021.

Written report: Carolyn Galloway-Cooper, Special Projects-Finance

Recommendation: Council direct staff to prepare a biennial budget for fiscal year 2019-20 and 2020-21.

11. City of Guadalupe Financial Report – Fiscal Year to date through January 31, 2019

Written report: Carolyn Galloway-Cooper, Special Projects-Finance

Recommendation: Council receive and file the report.

12. Recruitment Update.

Written report: Amelia Villegas, HR

Recommendation: Council provide staff with direction on the process to follow regarding salary ranges for three vacant positions.

13. Santa Barbara County Integrated Regional Water Management Plan (IRWM) Update 2019-adoption by City.

Written report: Jeff van den Eikhof, Contract City Engineer

Recommendation: Council approve Resolution No. 2019-12 adopting the Santa Barbara County Integrated Regional Water Management Plan Update 2019.

FUTURE AGENDA ITEMS

ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS

ADJOURNMENT TO CLOSED SESSION MEETING

14. CLOSED SESSION

a. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Subdivision (d)(1) of Section 54956.9)

Name of case: Charles Vasquez v. The City of Guadalupe, Santa Barbara Superior Court Case No. 18CV06321

b. **CONFERENCE WITH LABOR NEGOTIATORS**

(Subdivision (a) of Gov. Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Coordinator
Employee organizations: Service Employees International Union (SEIU), Local 620; Guadalupe Police Officers Association (POA); International Association of Firefighters (IAFF), local 4403, Unrepresented employees.

ADJOURNMENT TO OPEN SESSION MEETING

CLOSED SESSION ANNOUNCEMENT

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 22nd day of February 2019.


Cruz Ramos, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Performance Evaluation – City Attorney March 12, 2019 or March 26, 2019	Council	Closed Session	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Transit Award of Contract	May 2019	Public Works	New Business
Royal Theater			
2018 State of California Tobacco Report City of Guadalupe – “F”	March 2019	Ariston – Request CC	New Business
Urban Foot Print Civic Plan	March 2019	Ariston – Request CC	New Business
Recreation Commission Update/ Report	March 2019	Ariston- Request CC	New Business
Santa Barbara County – Recreation, Parks and Trails Plan	April 2019	Ariston – Request CC	Update
# City Council Consensus to place on Agenda			
2020 Census	April 2019	Liliana – Request CC	New Business

REPORT TO THE CITY COUNCIL
Council Agenda of February 26, 2019

EB
Prepared by

Quay Rano
City Administrator

Cooper for Finance Director
Finance Director

SUBJECT: Payment of warrants for the period ending February 21, 2019 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION: That the City Council review and approve the listing of hand checks and warrants to be paid on February 27, 2019

BACKGROUND: Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

P.O. BOX 3240 *** VENDOR.: AAA01 (AAAA ENGINEERING CONTRACTING INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19658	ADDITIONAL BONDING 11TH ST & PERELTA ST STORMDRAIN	02-19	02/19/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADDITIONAL BONDING 11TH ST & PERELTA ST STORMDRAIN	71 4454 3150 (MEASURE A MEASURE A Imp.Other/Build)	1	2302.00	2302.00
				Invoice Extension ---->	2302.00
				Vendor Total ----->	2302.00

141 SUBURBAN ROAD STE C-1 *** VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19-0587	WATER SAMPLES	02-19	01/29/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 2150 (Wst.Wtr.Op.Fund Wastewater Profl Services)	1	90.00	90.00
				Invoice Extension ---->	90.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19-0913	WATER SAMPLES	02-19	02/07/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 2150 (Wst.Wtr.Op.Fund Wastewater Profl Services)	1	90.00	90.00
				Invoice Extension ---->	90.00
				Vendor Total ----->	180.00

P.O. BOX 6734 *** VENDOR.: ALL08 (ALLWEATHER LANDSCAPE MAINTENANCE, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
33967	LANDSCAPE MAINTENANCE FOR 02/2019	02-19	02/06/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LANDSCAPE MAINTENANCE FOR 02/2019	01 4300 2150 (General Fund Parks & Rec Profl Services)	1	1677.00	1677.00
0002	LANDSCAPE MAINTENANCE FOR 02/2019	71 4454 2150 (MEASURE A MEASURE A Profl Services)	1	349.38	349.38
0003	LANDSCAPE MAINTENANCE FOR 02/2019	01 4145 2150 (General Fund Building Mtce Profl Services)	1	349.37	349.37
0004	LANDSCAPE MAINTENANCE FOR 02/2019	60 4490 2150 (Quad.Assmt.Dist Quad.Assmt Dist Profl Services)	1	419.25	419.25
				Invoice Extension ---->	2795.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
33968	MAINTENANCE FOR 02/2019-WATER	02-19	02/06/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAINTENANCE FOR 02/2019-WATER	10 4420 2150 (Wtr. Oper. Fund Water Operating Profl Services)	1	295.00	295.00
				Invoice Extension ---->	295.00
				Vendor Total ----->	3090.00

543-C W. BETTERAVIA ROAD *** VENDOR.: AME04 (AMERICAN INDUSTRIAL SUPPLY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0327755IN	SIGHT SAVERS LENS WIPES	02-19	02/07/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount

4543-C W. BETTERAVIA ROAD *** VENDOR.: AME04 (AMERICAN INDUSTRIAL SUPPLY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 SIGHT SAVERS LENS WIPES	12	4425 1550	1 13.95	13.95
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)		
			Invoice Extension ---->	13.95
			Vendor Total ----->	13.95

4050 FLAT ROCK DRIVE *** VENDOR.: AQU01 (AQUA-METRIC SALES COMPANY CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
NV0072518 REPLACING BAD METER (APIO)	02-19	02/14/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 REPLACING BAD METER (APIO)	10	4420 1535	1 1449.15	1449.15
		(Wtr. Oper. Fund Water Operating Meters)		
			Invoice Extension ---->	1449.15
			Vendor Total ----->	1449.15

AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)
 P.O. BOX 101179

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534009737 WET AND DUST MOPS,MAT	02-19	02/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WET AND DUST MOPS,MAT	01	4145 2150	1 37.33	37.33
		(General Fund Building Mtce Profl Services)		
			Invoice Extension ---->	37.33

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534009738 UNIFORMS	02-19	02/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 UNIFORMS	10	4420 2150	1 13.81	13.81
		(Wtr. Oper. Fund Water Operating Profl Services)		
0002 UNIFORMS	01	4145 2150	1 .28	.28
		(General Fund Building Mtce Profl Services)		
0003 UNIFORMS	01	4300 2150	1 .29	.29
		(General Fund Parks & Rec Profl Services)		
0004 UNIFORMS	10	4420 2150	1 1.69	1.69
		(Wtr. Oper. Fund Water Operating Profl Services)		
0005 UNIFORMS	12	4425 2150	1 1.69	1.69
		(Wst.Wtr.Op.Fund Wastewater Profl Services)		
0006 UNIFORMS	71	4454 2150	1 1.69	1.69
		(MEASURE A MEASURE A Profl Services)		
			Invoice Extension ---->	19.45

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534009739 UNIFORMS, TOWELS, MOPS	02-19	02/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 UNIFORMS, TOWELS, MOPS	12	4425 2150	1 82.45	82.45
		(Wst.Wtr.Op.Fund Wastewater Profl Services)		
			Invoice Extension ---->	82.45

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534009740 UNIFORM	02-19	02/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 UNIFORM	01	4145 2150	1 .74	.74
		(General Fund Building Mtce Profl Services)		
0002 UNIFORM	01	4300 2150	1 .75	.75
		(General Fund Parks & Rec Profl Services)		

AUS WEST LOCKBOX
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

*** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0003	UNIFORM	71 4454 2150	1	5.95	5.95	
		(MEASURE A MEASURE A Profl Services)				
				Invoice Extension ---->	7.44	

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

534027136 WET AND DUST MOPS 02-19 02/19/19 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0001	WET AND DUST MOPS	01 4145 2150	1	37.33	37.33	
		(General Fund Building Mtce Profl Services)				
				Invoice Extension ---->	37.33	

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

534027137 UNIFORM 02-19 02/19/19 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0001	UNIFORM	10 4420 2150	1	13.81	13.81	
		(Wtr. Oper. Fund Water Operating Profl Services)				
0002	UNIFORMS	01 4145 2150	1	.28	.28	
		(General Fund Building Mtce Profl Services)				
0003	UNIFORMS	01 4300 2150	1	.29	.29	
		(General Fund Parks & Rec Profl Services)				
0004	UNIFORMS	10 4420 2150	1	1.69	1.69	
		(Wtr. Oper. Fund Water Operating Profl Services)				
0005	UNIFORMS	12 4425 2150	1	1.69	1.69	
		(Wst.Wtr.Op.Fund Wastewater Profl Services)				
0006	UNIFORMS	71 4454 2150	1	1.69	1.69	
		(MEASURE A MEASURE A Profl Services)				
				Invoice Extension ---->	19.45	

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

534027138 MATS,WET AND DUST MOPS,TOWELS 02-19 02/19/19 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0001	MATS,WET AND DUST MOPS,TOWELS	12 4425 2150	1	65.93	65.93	
		(Wst.Wtr.Op.Fund Wastewater Profl Services)				
				Invoice Extension ---->	65.93	

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

534027139 UNIFORM 02-19 02/19/19 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0001	UNIFORM	01 4145 2150	1	.74	.74	
		(General Fund Building Mtce Profl Services)				
0002	UNIFORM	01 4300 2150	1	.75	.75	
		(General Fund Parks & Rec Profl Services)				
0003	UNIFORM	71 4454 2150	1	5.95	5.95	
		(MEASURE A MEASURE A Profl Services)				
				Invoice Extension ---->	7.44	

Vendor Total -----> 276.82
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P.O. BOX 3092
 *** VENDOR.: AUT01 (AUTOSYS, INC)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

2298 PROFESSIONAL SERVICES (SENSORS AT WWTP) 02-19 02/15/19 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount	
0001	PROFESSIONAL SERVICES (SENSORS AT WWTP)	12 4425 2150	1	270.00	270.00	
		(Wst.Wtr.Op.Fund Wastewater Profl Services)				
				Invoice Extension ---->	270.00	

Vendor Total -----> 270.00
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FILE # 2674

*** VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BPI918415 SODIUM HYPOCHLORITE	02-19	02/12/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SODIUM HYPOCHLORITE	10 4420 1550	1	464.09	464.09
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					464.09
Vendor Total ----->					464.09

P.O. BOX 847124

*** VENDOR.: CAE01 (CALIFORNIA ELECTRIC SUPPLY CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
826769527 4 TOPAZ	02-19	02/11/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	4 TOPAZ	71 4454 1550	1	336.96	336.96
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					336.96

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
826769661 1 TOPAZ,4 MULBE WP ALUM BOX W/LUG & CVR	02-19	02/11/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1 TOPAZ,4 MULBE WP ALUM BOX W/LUG & CVR	71 4454 1550	1	113.34	113.34
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					113.34

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
826769775 120V PHOTOCONTROL-DEFECTIVE LIGHING	02-19	02/08/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	120V PHOTOCONTROL-DEFECTIVE LIGHING	10 4420 1450	1	3969.13	3969.13
(Wtr. Oper. Fund Water Operating Facilities Main)					
Invoice Extension ---->					3969.13

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
826770014 2 TORK PHOTOCONTROL	02-19	02/12/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2 TORK PHOTOCONTROL	01 4145 1550	1	20.52	20.52
(General Fund Building Mtce Op Supp/Expense)					
Invoice Extension ---->					20.52

Vendor Total -----> 4439.95
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2804 DIAMOND SPUR STREET

*** VENDOR.: CAL02 (CAL COAST INSIGNIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20181130 GUADALUPE CITY POLICE SHOULDER PATCH (REPLACEMENT)	02-19	11/30/18 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REPLACING CHECK # 830322	01 4200 1550	1	507.65	507.65
(General Fund Police Op Supp/Expense)					
Invoice Extension ---->					507.65

Vendor Total -----> 507.65
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BUILDING 15

*** VENDOR.: CAL08 (CAL POLY CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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BUILDING 15 *** VENDOR.: CAL08 (CAL POLY CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
AFO81306 CITY OF GUADALUPE DRAFT 2019-2027 HOUSING ELEMENT	02-19	01/29/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 CITY OF GUADALUPE DRAFT 2019-2027 HOUSING ELEMENT	01 4405 2150	1	5000.00	5000.00
	(General Fund Bldg and Safety Profl Services)			
			Invoice Extension ---->	5000.00
			Vendor Total ----->	5000.00

P.O. BOX 21228 *** VENDOR.: CCI01 (CCI OFFICE TECHNOLOGIES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
ST138957 NEOPOST -SERIES INK CARTRIDGE	02-19	02/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 NEOPOST -SERIES INK CARTRIDGE	01 4120 1550	1	180.51	180.51
	(General Fund Finance Op Supp/Expense)			
			Invoice Extension ---->	180.51
			Vendor Total ----->	180.51

P.O. BOX 60229 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
362020619 INTERNET FOR CITY HALL	02-19	02/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 INTERNET FOR CITY HALL	01 4145 1000	1	139.97	139.97
	(General Fund Building Mtce Utilities)			
			Invoice Extension ---->	139.97
			Vendor Total ----->	139.97

110 E. COOK STREET *** VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
78120 FUEL FOR 12/2018	02-19	02/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 FUEL FOR 12/2018	23 4461 1560	1	5012.29	5012.29
	(LTF - Transit LTF Transit Fuels/Lubricant)			
			Invoice Extension ---->	5012.29
			Vendor Total ----->	5012.29

867 GUADALUPE ST *** VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
63876 PROFESSIONAL SERVICES REMOVED MAN HOLE COVER	02-19	02/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES REMOVED MAN HOLE COVER	12 4425 2150	1	795.00	795.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->	795.00
			Vendor Total ----->	795.00

ANIMAL HEALTH & REGULATION *** VENDOR.: COU04 (PUBLIC HEALTH DEPARTMENT)
 300 N. SAN ANTONIO ROAD

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
020719 QUARTERLY PAYMENY FOR 10/01/18-12/2018	02-19	01/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 QUARTERLY PAYMENY FOR 10/01/18-12/2018	01 4140 2350	1	14589.50	14589.50
	(General Fund Non-Departmentl Svcs.Other Agen)			
			Invoice Extension ---->	14589.50
			Vendor Total ----->	14589.50

P.O. BOX 41602 *** VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
62356760 LEASE PAYMENT ON COPIERS FOR 02/2019	02-19	02/09/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 LEASE PAYMENT ON COPIERS FOR 02/2019	01 4140 4150	1	492.13	492.13
	(General Fund Non-Departmentl Lease-Purchase)			
			Invoice Extension ---->	492.13
			Vendor Total ----->	492.13

ACCOUNT SERVICES *** VENDOR.: DEP09 (DEPARTMENT OF JUSTICE)
 P.O. BOX 944255

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
355543 FINGERPRINT APPS, FBI	02-19	02/05/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 FINGERPRINT APPS, FBI	01 4200 2350	1	343.00	343.00
	(General Fund Police Svcs.Other Agen)			
			Invoice Extension ---->	343.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
357703 BLOOD ALCOHOL ANALYSIS	02-19	02/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 BLOOD ALCOHOL ANALYSIS	01 4200 2350	1	245.00	245.00
	(General Fund Police Svcs.Other Agen)			
			Invoice Extension ---->	245.00
			Vendor Total ----->	588.00

140 TRAFFIC WAY *** VENDOR.: FIV01 (FIVE CITIES FIRE AUTHORITY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
020719 DRIVER/OPERAATOR 1 B (JOSHUA PINO & ISSAC GARCIA)	02-19	02/07/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 DRIVER/OPERAATOR 1 B (JOSHUA PINO & ISSAC GARCIA)	01 4220 1300	1	230.00	230.00
	(General Fund Fire Bus Exp/Train)			
			Invoice Extension ---->	230.00
			Vendor Total ----->	230.00

DEPT 67-434 *** VENDOR.: FOR03 (FORD MOTOR CREDIT COMPANY)
 P.O. BOX 67000

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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DEPT 67-434
 P.O. BOX 67000
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: FOR03 (FORD MOTOR CREDIT COMPANY)

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
02-19	02/01/19 N N N	A-NET30 FROM INVOICE	2010

1622262 2016 FORD F-350 TRUCK (FIRE)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2016 FORD F-350 TRUCK (FIRE)	01 4220 4150	1	3479.93	3479.93
	(General Fund Fire Lease-Purchase)				
	Invoice Extension ---->				3479.93
	Vendor Total ----->				3479.93

P.O BOX 740407
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
02-19	02/04/19 N N N	A-NET30 FROM INVOICE	2010

021119 COMMUNICATION (805 343-5512)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION (805 343-5512)	01 4105 1150	1	77.67	77.67
	(General Fund Administration Communications)				
	Invoice Extension ---->				77.67

INVOICE-TYPE DESCRIPTION

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
02-19	02/07/19 N N N	A-NET30 FROM INVOICE	2010

021419 COMMUNICATION-343-5713

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION-343-5713	10 4420 1150	1	74.92	74.92
	(Wtr. Oper. Fund Water Operating Communications)				
	Invoice Extension ---->				74.92

INVOICE-TYPE DESCRIPTION

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
02-19	02/01/19 N N N	A-NET30 FROM INVOICE	2010

021919 COMMUNICATION-805343-1451 (02/01/19-02/28/19)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION-805343-1451 (02/01/19-02/28/19)	12 4425 1150	1	108.69	108.69
	(Wst.Wtr.Op.Fund Wastewater Communications)				
	Invoice Extension ---->				108.69

INVOICE-TYPE DESCRIPTION

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
02-19	02/04/19 N N N	A-NET30 FROM INVOICE	2010

021119-A COMMUNICATION

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION FIRE	01 4220 1150	1	61.55	61.55
	(General Fund Fire Communications)				
0002	COMMUNICATION ADMIN	01 4105 1150	1	103.60	103.60
	(General Fund Administration Communications)				
0003	COMMUNICATION FINANCE	01 4120 1150	1	112.82	112.82
	(General Fund Finance Communications)				
0004	COMMUNICATION POLICE	01 4200 1150	1	165.28	165.28
	(General Fund Police Communications)				
0005	COMMUNICATION COUNCIL CHAMBERS	01 4105 1150	1	61.75	61.75
	(General Fund Administration Communications)				
0006	COMMUNICATION BUILDING	01 4405 1150	1	61.75	61.75
	(General Fund Bldg and Safety Communications)				
	Invoice Extension ---->				566.75
	Vendor Total ----->				828.03

P.O. BOX 51488
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: GAR08 (HENRY GARCIA)

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
02-19	02/20/19 N N N	A-NET30 FROM INVOICE	2010

022019 DEED OF TRUST FOR 02/2019

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DEED OF TRUST FOR 02/2019	26 2300	1	404.88	404.88
	(RDA-Op.Fund Loan Payable)				
	Invoice Extension ---->				404.88

P.O. BOX 51488

*** VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				404.88 =====

1076 GUADALUPE STREET
 ANDRES CAMARENA

*** VENDOR.: GON01 (GONZALEZ AUTOMOTRIZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1863 INSTALL NEW BATTERY	02-19	02/21/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 INSTALL NEW BATTERY	01 4145 1460		1 130.00	130.00
				(General Fund Building Mtce Vehicle Maintnc)
				Invoice Extension ---->
				130.00
				Vendor Total ----->
				130.00 =====

P.O. BOX 50085

*** VENDOR.: GRA03 (GRANITE CONSTRUCTION COMPANY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1535814 PAVEMENT REHABILITATION	02-19	01/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PAVEMENT REHABILITATION	71 4454 3150		1 7837.50	7837.50
				(MEASURE A MEASURE A Imp.Other/Build)
				Invoice Extension ---->
				7837.50
				Vendor Total ----->
				7837.50 =====

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
169285 STICKERS	02-19	01/28/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 STICKERS	10 4420 1550		1 17.99	17.99
				(Wtr. Oper. Fund Water Operating Op Supp/Expense)
				Invoice Extension ---->
				17.99

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
169383 QUICK LINK, SELF DRILL SCREWS, BUSHING,WIRE NUTS	02-19	02/11/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 QUICK LINK, SELF DRILL SCREWS, BUSHING,WIRE NUTS	01 4145 1550		1 28.66	28.66
				(General Fund Building Mtce Op Supp/Expense)
				Invoice Extension ---->
				28.66

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
169829 ANTISEIZE, ELETRICAL TAPE	02-19	02/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ANTISEIZE, ELETRICAL TAPE	71 4454 1550		1 30.09	30.09
				(MEASURE A MEASURE A Op Supp/Expense)
				Invoice Extension ---->
				30.09

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
169914 PAINT BLUE TARP,DUST MASK	02-19	01/30/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PAINT BLUE TARP,DUST MASK	10 4420 1550		1 32.37	32.37
				(Wtr. Oper. Fund Water Operating Op Supp/Expense)
				Invoice Extension ---->
				32.37

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
170474	THERMOSTANT	02-19	02/04/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	THERMOSTANT	01 4145 1550	1	29.14	29.14
		(General Fund Building Mtce Op Supp/Expense)			
				Invoice Extension ---->	29.14

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
170523	1 25/16 BALL	02-19	02/06/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1 25/16 BALL	71 4454 1550	1	16.18	16.18
		(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->	16.18

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
170577	SPRAY PAINT,AA BATTERIES	02-19	02/15/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SPRAY PAINT,AA BATTERIES	01 4300 1550	1	37.75	37.75
		(General Fund Parks & Rec Op Supp/Expense)			
				Invoice Extension ---->	37.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
170647	HEATERS,TAPE	02-19	02/12/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	HEATERS,TAPE	01 4145 1550	1	128.44	128.44
		(General Fund Building Mtce Op Supp/Expense)			
				Invoice Extension ---->	128.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
170767	60 FT OF WIRE	02-19	02/14/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	60 FT OF WIRE	01 4300 1550	1	32.40	32.40
		(General Fund Parks & Rec Op Supp/Expense)			
				Invoice Extension ---->	32.40

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
170979	3 TANK LEVER	02-19	02/19/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	3 TANK LEVER	01 4145 1550	1	26.75	26.75
		(General Fund Building Mtce Op Supp/Expense)			
				Invoice Extension ---->	26.75

Vendor Total -----> 379.77
 =====

771 GUADALUPE STREET

*** VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
022019	PROPERTY LEASE PAYMENT FOR BANDSHELL 02/2019	02-19	02/20/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROPERTY LEASE PAYMENT FOR BANDSHELL 02/2019	01 4300 2150	1	50.00	50.00
		(General Fund Parks & Rec Profl Services)			
				Invoice Extension ---->	50.00

Vendor Total -----> 50.00
 =====

P.O. BOX 6813 *** VENDOR.: HAS01 (TOTALFUNDS BY HASLER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021419 POSTAGE-METER POSTAGE	02-19	02/10/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 POSTAGE-METER POSTAGE	10 4420 1200		1 1500.00	1500.00
	(Wtr. Oper. Fund Water Operating Off Suppl/Postg)			
0002 POSTAGE-METER POSTAGE	12 4425 1200		1 1500.00	1500.00
	(Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)			
	Invoice Extension ---->			3000.00
	Vendor Total ----->			3000.00

P.O. BOX 825 *** VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
165548 FUEL	02-19	02/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 FUEL	01 4220 1560		1 272.44	272.44
	(General Fund Fire Fuels/Lubricant)			
0002 FUEL	10 4420 1560		1 336.30	336.30
	(Wtr. Oper. Fund Water Operating Fuels/Lubricant)			
0003 FUEL	12 4425 1560		1 127.81	127.81
	(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)			
0004 FUEL	71 4454 1560		1 141.75	141.75
	(MEASURE A MEASURE A Fuels/Lubricant)			
	Invoice Extension ---->			878.30

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
165567 FUEL	02-19	02/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 FUEL	01 4200 1560		1 730.44	730.44
	(General Fund Police Fuels/Lubricant)			
	Invoice Extension ---->			730.44
	Vendor Total ----->			1608.74

6144 CALLE REAL SUITE 200 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
905341 COMMUNICATION & DSL MODEM	02-19	02/20/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMMUNICATION & DSL MODEM	01 4405 1150		1 149.56	149.56
	(General Fund Bldg and Safety Communications)			
0002 COMMUNICATION & DSL MODEM	12 4425 1150		1 149.56	149.56
	(Wst.Wtr.Op.Fund Wastewater Communications)			
0003 COMMUNICATION & DSL MODEM	01 4200 1150		1 149.56	149.56
	(General Fund Police Communications)			
0004 COMMUNICATION & DSL MODEM	01 4120 1150		1 149.56	149.56
	(General Fund Finance Communications)			
0005 COMMUNICATION & DSL MODEM	01 4220 1150		1 149.56	149.56
	(General Fund Fire Communications)			
0006 COMMUNICATION & DSL MODEM	01 4105 1150		1 149.56	149.56
	(General Fund Administration Communications)			
0007 COMMUNICATION & DSL MODEM	10 4420 1150		1 149.56	149.56
	(Wtr. Oper. Fund Water Operating Communications)			
0008 COMMUNICATION & DSL MODEM	01 4300 1150		1 149.56	149.56
	(General Fund Parks & Rec Communications)			
0009 COMMUNICATION & DSL MODEM	10 4420 1150		1 29.94	29.94
	(Wtr. Oper. Fund Water Operating Communications)			
0010 COMMUNICATION & DSL MODEM	71 4454 1150		1 119.67	119.67
	(MEASURE A MEASURE A Communications)			
	Invoice Extension ---->			1346.09
	Vendor Total ----->			1346.09

3070 SKYWAY DR. *** VENDOR.: IND01 (INDUSTRIAL MEDICAL GROUP INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
79621 PHYSICAL EXAM (RUIZ)	02-19	02/05/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PHYSICAL EXAM (RUIZ)	01	4200 2150	1 610.00	610.00
	(General Fund Police Profl Services)			
			Invoice Extension ---->	610.00
			Vendor Total ----->	610.00

406 W. BETTERAVIA STE B *** VENDOR.: INT09 (INTERSTATE BATTERIES OF CENTRAL COAST)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
101037811 CROSS WALK BATTERIES	02-19	01/18/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CROSS WALK BATTERIES	71	4454 1550	1 38.68	38.68
	(MEASURE A MEASURE A Op Supp/Expense)			
			Invoice Extension ---->	38.68
			Vendor Total ----->	38.68

P.O. BOX 601002 *** VENDOR.: IRO01 (IRON MOUNTAIN RECORDS MGT)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
ALSV357 SHREDDING FOR ALL DEPARTMENTS	02-19	01/29/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 SHREDDING FOR ALL DEPARTMENTS	01	4120 1550	1 40.46	40.46
	(General Fund Finance Op Supp/Expense)			
0002 SHREDDING FOR ALL DEPARTMENTS	01	4200 1550	1 77.84	77.84
	(General Fund Police Op Supp/Expense)			
0003 SHREDDING FOR ALL DEPARTMENTS	01	4405 1550	1 40.46	40.46
	(General Fund Bldg and Safety Op Supp/Expense)			
0004 SHREDDING FOR ALL DEPARTMENTS	01	4105 1550	1 32.91	32.91
	(General Fund Administration Op Supp/Expense)			
			Invoice Extension ---->	191.67
			Vendor Total ----->	191.67

930 W. MAIN STREET *** VENDOR.: JAC01 (JACK'S REPAIR & SALES INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
65601 GASKET SET,SCREW SET AND DRAIN	02-19	01/09/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 GASKET SET,SCREW SET AND DRAIN	12	4425 1550	1 39.72	39.72
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
			Invoice Extension ---->	39.72
			Vendor Total ----->	39.72

P.O. BOX 2002 *** VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
PC5275 PROFESSIONAL SERVICES-PLAN CHECKFOR 01/2019	02-19	02/05/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES-PLAN CHECKFOR 01/2019	01	4405 2150	1 262.50	262.50
	(General Fund Bldg and Safety Profl Services)			
			Invoice Extension ---->	262.50

P.O. BOX 2002 *** VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BI13188 PROFESSIONAL SERVICES FOR 01/2019	02-19	02/05/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES FOR 01/2019	01	4405 2150	1 9166.50	9166.50
	(General Fund Bldg and Safety Profl Services)			
	Invoice Extension ---->			9166.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BI13189 PROFESSIONAL SERVICE-JAKE RAPER-PLANNING SERVICES	02-19	02/05/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICE-JAKE RAPER-PLANNING SERVICES	01	4405 2150	1 1050.00	1050.00
	(General Fund Bldg and Safety Profl Services)			
	Invoice Extension ---->			1050.00
	Vendor Total ----->			10479.00

120 N. ELIZABETH STREET *** VENDOR.: JAY01 (JAY CEE TROPHY CO., INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
785962 PLAQUE,4 LETTERS,PLATE	02-19	01/28/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PLAQUE,4 LETTERS,PLATE	01	4200 1550	1 163.78	163.78
	(General Fund Police Op Supp/Expense)			
	Invoice Extension ---->			163.78
	Vendor Total ----->			163.78

P.O. BOX 400 *** VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
137641 PUBLIC HEARING-STATE CDBG APPLICATION	02-19	02/01/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PUBLIC HEARING-STATE CDBG APPLICATION	01	4105 1250	1 141.50	141.50
	(General Fund Administration Advertisin/Pub.)			
	Invoice Extension ---->			141.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
137988 PUBLIC HEARING CULTURAL ARTS & EDUCATION CENTER	02-19	02/01/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PUBLIC HEARING CULTURAL ARTS & EDUCATION CENTER	01	2078	1 195.00	195.00
	(General Fund GUAD CULTURAL ARTS & EVENT CTR)			
	Invoice Extension ---->			195.00
	Vendor Total ----->			336.50

*** VENDOR.: MAC01 (RYAN MACK)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021119 REIMBURSEMENT FOR FIRE OFFICER CLASS TUITION FEE	02-19	02/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REIMBURSEMENT FOR FIRE OFFICER CLASS TUITION FEE	01	4220 1300	1 112.50	112.50
	(General Fund Fire Bus Exp/Train)			
	Invoice Extension ---->			112.50

*** VENDOR.: MAC01 (RYAN MACK)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Vendor Total -----> 112.50
 =====

DEPT 56-8510102155 *** VENDOR.: OFF01 (OFFICE DEPOT CREDIT PLAN)
 P.O. BOX 78004

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

840223001 USB 2.0 64GB 02-19 01/25/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 USB 2.0 64GB 01 4200 1550 1 70.15 70.15
 (General Fund Police Op Suppl/Expense)

Invoice Extension ----> 70.15

Vendor Total -----> 70.15
 =====

P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

4409300-C CREDIT 18/19 CALENDAR 02-19 01/28/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 CREDIT 18/19 CALENDAR 10 4420 1200 -1 14.57 -14.57
 (Wtr. Oper. Fund Water Operating Off Suppl/Postg)

Invoice Extension ----> -14.57

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

4409317-C INK CART-RETURNED WRONG ITEM 02-19 01/28/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 INK CART-RETURNED WRONG ITEM 01 4105 1200 -1 22.35 -22.35
 (General Fund Administration Off Suppl/Postg)

Invoice Extension ----> -22.35

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

4677024 CORK BOARD W/OAK FRAME FOR PUBLIC WORKS DIRECTOR 02-19 01/29/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 CORK BOARD W/OAK FRAME FOR PUBLIC WORKS DIRECTOR 71 4454 1200 1 11.44 11.44
 (MEASURE A MEASURE A Off Suppl/Postg)

0002 CORK BOARD W/OAK FRAME FOR PUBLIC WORKS DIRECTOR 10 4420 1200 1 22.89 22.89
 (Wtr. Oper. Fund Water Operating Off Suppl/Postg)

0003 CORK BOARD W/OAK FRAME FOR PUBLIC WORKS DIRECTOR 12 4425 1200 1 22.89 22.89
 (Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)

Invoice Extension ----> 57.22

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

4677024-C CREDIT FOR BROKEN CORK BOARD 02-19 01/29/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 CREDIT FOR BROKEN CORK BOARD 71 4454 1200 -1 9.72 -9.72
 (MEASURE A MEASURE A Off Suppl/Postg)

0002 CREDIT FOR BROKEN CORK BOARD 10 4420 1200 -1 19.43 -19.43
 (Wtr. Oper. Fund Water Operating Off Suppl/Postg)

0003 CREDIT FOR BROKEN CORK BOARD 12 4425 1200 -1 19.44 -19.44
 (Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)

Invoice Extension ----> -48.59

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

4712081 INK CARTRIDGE FOR AMEILIA 02-19 01/30/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 INK CARTRIDGE FOR AMEILIA 01 4105 1200 1 22.83 22.83
 (General Fund Administration Off Suppl/Postg)

Invoice Extension ----> 22.83

P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4819729	4X3 CORK BOARD W/OAK FRAME 4 PUBLIC WORKS DIRECTOR	02-19	02/04/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	4X3 CORK BOARD W/OAK FRAME 4 PUBLIC WORKS DIRECTOR	71 4454 1200	1	9.72	9.72
	(MEASURE A MEASURE A Off Suppl/Postg)				
0002	4X3 CORK BOARD W/OAK FRAME 4 PUBLIC WORKS DIRECTOR	10 4420 1200	1	19.43	19.43
	(Wtr. Oper. Fund Water Operating Off Suppl/Postg)				
0003	4X3 CORK BOARD W/OAK FRAME 4 PUBLIC WORKS DIRECTOR	12 4425 1200	1	19.44	19.44
	(Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)				
	Invoice Extension ---->				48.59

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4975584	OFFICE SUPPLIES BUILDING DEPT	02-19	02/08/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	OFFICE SUPPLIES BUILDING DEPT	01 4405 1200	1	50.99	50.99
	(General Fund Bldg and Safety Off Suppl/Postg)				
	Invoice Extension ---->				50.99
	Vendor Total ----->				94.12
					=====

P.O. BOX 335201 *** VENDOR.: REN01 (RENEGADE TECHNOLOGIES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
18120003	PROFESSIONAL SERVICES COMPUTER SUPPORT	02-19	12/01/18 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES COMPUTER SUPPORT	01 4120 2150	1	276.25	276.25
	(General Fund Finance Profl Services)				
	Invoice Extension ---->				276.25
	Vendor Total ----->				276.25
					=====

555 GUADALUPE ST *** VENDOR.: REY01 (REYNA AUTO REPAIR)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3550	REPLACE BATTERY (PD) FORD ESCAPE	02-19	02/07/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REPLACE BATTERY (PD) FORD ESCAPE	01 4200 1460	1	60.00	60.00
	(General Fund Police Vehicle Maintnc)				
	Invoice Extension ---->				60.00
	Vendor Total ----->				60.00
					=====

P.O. BOX 7170 *** VENDOR.: SAF01 (SAFETY-KLEEN SYSTEMS, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
79084338	CUBIC YARD CARDBOARD BOX,DRUM OPEN HEAD,ASBESTOS	02-19	01/30/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CUBIC YARD CARDBOARD BOX,DRUM OPEN HEAD,ASBESTOS	10 4420 2150	1	2175.56	2175.56
	(Wtr. Oper. Fund Water Operating Profl Services)				
	Invoice Extension ---->				2175.56
	Vendor Total ----->				2175.56
					=====

CLERK-RECORDER *** VENDOR.: SAN04 (SANTA BARBARA COUNTY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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CLERK-RECORDER *** VENDOR.: SAN04 (SANTA BARBARA COUNTY)

P.O. BOX 159

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
N11201821 2018 PRESIDENTIAL GENERAL ELECTION (GEN11201821)	02-19	02/01/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018 PRESIDENTIAL GENERAL ELECTION (MAYOR)	01 4105 1600	1	1106.09	1106.09
		(General Fund Administration Elections)			
				Invoice Extension ---->	1106.09

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
N11201822 2018 PRESIDENTIAL GENERAL ELECTION (GEN112018-22)	02-19	02/01/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018 PRESIDENTIAL GENERAL ELECTION CITY COUNCIL	01 4105 1600	1	442.44	442.44
		(General Fund Administration Elections)			
				Invoice Extension ---->	442.44

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
N11201823 2018 PRESIDENTIAL GENERAL ELECTION (GEN11201823)	02-19	02/01/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018 PRESIDENTIAL GENERAL ELECTION (TREASURER)	01 4105 1600	1	442.44	442.44
		(General Fund Administration Elections)			
				Invoice Extension ---->	442.44

Vendor Total -----> 1990.97
 =====

*** VENDOR.: SCH01 (PATRICK SCHMITZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
022019 REIMBURSE FOR 4 CASES OF BOTTLED WATER	02-19	02/15/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSE FOR 4 CASES OF BOTTLED WATER	01 4220 1550	1	21.67	21.67
		(General Fund Fire Op Supp/Expense)			
				Invoice Extension ---->	21.67

Vendor Total -----> 21.67
 =====

240 EAST ROEMER WAY *** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1515 CONTRACT REIMBURSEMENT GUAD FLYER-01/2019	02-19	01/31/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CONTRACT REIMBURSEMENT GUAD FLYER-01/2019	23 4461 2354	1	27177.52	27177.52
		(LTF - Transit LTF Transit Contract Svcs)			
0002	LESS FARES AND PASSES	23 3511	-1	5341.17	-5341.17
		(LTF - Transit Fair Box Revenues)			
				Invoice Extension ---->	21836.35

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1516 MAINTENANCE REIMBURSEMENT FOR SHUTTLE-01/2019	02-19	01/31/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAINTENANCE REIMBURSEMENT FOR SHUTTLE-01/2019	23 4461 1400	1	7564.81	7564.81
		(LTF - Transit LTF Transit Equipment Maint)			
				Invoice Extension ---->	7564.81

Vendor Total -----> 29401.16
 =====

DEPT, CH 10651 *** VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16262449	PROFESSIONAL SERVICES FOR ADMIN 03/2019	02-19	02/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES FOR ADMIN 03/2019	01 4105 2150	1	50.08	50.08
	(General Fund Administration Profl Services)				
	Invoice Extension ---->				50.08
	Vendor Total ----->				50.08

18302 IRVINE BLVD SUITE 200 *** VENDOR.: TUR03 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
29578	AUTOMATED CITATION PROCESSING	02-19	01/31/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AUTOMATED CITATION PROCESSING	01 4200 1550	1	478.75	478.75
	(General Fund Police Op Supp/Expense)				
0002	AUTOMATED CITATION PROCESSING	01 3643	-1	255.00	-255.00
	(General Fund Misc Revenue - Police)				
	Invoice Extension ---->				223.75
	Vendor Total ----->				223.75

4491 CEDAR ST *** VENDOR.: ZAV02 (MARIBEL ZAVALA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
022019	REFUND FOR DEPOSIT CITY AUDITORIUM	02-19	02/20/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REFUND FOR DEPOSIT CITY AUDITORIUM	01 2044	1	500.00	500.00
	(General Fund Auditorium/Park Deposits)				
	Invoice Extension ---->				500.00
	Vendor Total ----->				500.00

1,106.09+
 442.44+
 442.44+
 21.67+
 1,036.55+
 7,564.81+
 50.08+
 223.75+
 500.00+
 106,007.02

** Total Invoices ----> 105921.51
 ** Total Checks ----> .00
 *** Total Purchases ---> 105921.51
 + 85.51
 Credit
 \$ 106,007.02

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2010		Accounts Payable//General Fund	-45478.95					
01	2044		Auditorium/Park Deposits//Gener	500.00					
01	2078		GUAD CULTURAL ARTS & EVENT C//G	195.00					
01	3643		<*>Misc Revenue - Police//General	-255.00	-17405.53	15881.73	-1778.80	-14000.00	-12221.20
01	4105	1150	Administratio/Communication/Gen	392.58	3000.49	303.58	3696.65	5500.00	1803.35
01	4105	1200	Administratio/Off Suppl/Pos/Gen	.48	910.63	178.31	1089.42	1500.00	410.58
01	4105	1250	Administratio/Advertisin/Pu/Gen	141.50	1099.25	.00	1240.75	5500.00	4259.25
01	4105	1550	Administratio/Op Supp/Expen/Gen	32.91	937.20	65.39	1035.50	1500.00	464.50
01	4105	1600	Administratio/Elections/General	1990.97	.00	.00	1990.97	4450.00	2459.03
01	4105	2150	Administratio/Profl Service/Gen	50.08	6022.05	.00	6072.13	8000.00	1927.87
01	4120	1150	Finance/Communication/General F	262.38	1778.94	141.19	2182.51	3200.00	1017.49
01	4120	1550<*>	Finance/Op Supp/Expen/General F	220.97	1397.37	377.55	1995.89	1600.00	-395.89
01	4120	2150	Finance/Profl Service/General F	276.25	5968.30	641.75	6886.30	19000.00	12113.70
01	4140	2350	Non-Departmen/Svcs.Other Ag/Gen	14589.50	16537.50	.00	31127.00	60100.00	28973.00
01	4140	4150	Non-Departmen/Lease-Purchas/Gen	492.13	3692.34	.00	4184.47	6200.00	2015.53
01	4145	1000	Building Mtce/Utilities/General	139.97	18802.27	3034.57	21976.81	35000.00	13023.19
01	4145	1460	Building Mtce/Vehicle Maint/Gen	130.00	.00	.00	130.00	400.00	270.00
01	4145	1550	Building Mtce/Op Supp/Expen/Gen	233.51	5080.29	836.47	6150.27	7800.00	1649.73
01	4145	2150	Building Mtce/Profl Service/Gen	426.07	16463.91	1145.13	18035.11	23000.00	4964.89
01	4200	1150	Police/Communication/General Fu	314.84	2723.93	238.03	3276.80	8000.00	4723.20
01	4200	1460	Police/Vehicle Maint/General Fu	60.00	1044.47	.00	1104.47	5500.00	4395.53
01	4200	1550<*>	Police/Op Supp/Expen/General Fu	1298.17	10168.84	1030.52	12497.53	12000.00	-497.53
01	4200	1560	Police/Fuels/Lubrica/General Fu	730.44	17135.83	956.89	18823.16	22000.00	3176.84
01	4200	2150	Police/Profl Service/General Fu	610.00	2000.75	.00	2610.75	4000.00	1389.25
01	4200	2350	Police/Svcs.Other Ag/General Fu	588.00	22305.35	420.00	23313.35	80000.00	56686.65
01	4220	1150	Fire/Communication/General Fund	211.11	2377.87	350.05	2939.03	4575.00	1635.97
01	4220	1300<*>	Fire/Bus Exp/Train/General Fund	342.50	3158.84	865.00	4366.34	3600.00	-766.34
01	4220	1550	Fire/Op Supp/Expen/General Fund	21.67	4934.62	1429.65	6385.94	13000.00	6614.06
01	4220	1560	Fire/Fuels/Lubrica/General Fund	272.44	3789.31	267.81	4329.56	7000.00	2670.44
01	4220	4150	Fire/Lease-Purchas/General Fund	3479.93	6959.56	.00	10439.49	14000.00	3560.51
01	4300	1150	Parks & Rec/Communication/Gener	149.56	1048.61	150.67	1348.84	1900.00	551.16
01	4300	1550	Parks & Rec/Op Supp/Expen/Gener	70.15	2317.98	18.21	2406.34	4000.00	1593.66
01	4300	2150	Parks & Rec/Profl Service/Gener	1729.08	16155.06	6.19	17890.33	24000.00	6109.67
01	4405	1150	Bldg and Safe/Communication/Gen	211.31	1417.70	141.19	1770.20	2550.00	779.80
01	4405	1200	Bldg and Safe/Off Suppl/Pos/Gen	50.99	141.85	.00	192.84	400.00	207.16
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen	40.46	97.05	5.24	142.75	500.00	357.25
01	4405	2150	Bldg and Safe/Profl Service/Gen	15479.00	89567.25	3169.50	108215.75	210000.00	101784.25
			Fund (01) Total ---->	.00	251629.88	31654.62	328068.45	585775.00	257706.55
			=====		=====	=====	=====	=====	=====
10	2010		Accounts Payable//Wtr. Oper. Fu	-10533.33					
10	4420	1150	Water Operati/Communication/Wtr	254.42	2904.78	349.40	3508.60	4500.00	991.40
10	4420	1200	Water Operati/Off Suppl/Pos/Wtr	1508.32	3109.41	54.61	4672.34	9000.00	4327.66

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1450	Water Operati/Facilities Ma/Wtr	3969.13	898.73	.00	4867.86	37000.00	32132.14
10	4420	1535	Water Operati/Meters/Wtr. Oper.	1449.15	4365.72	1528.73	7343.60	10000.00	2656.40
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	514.45	20907.75	3628.98	25051.18	40000.00	14948.82
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	336.30	3843.21	190.65	4370.16	6500.00	2129.84
10	4420	2150	Water Operati/Profl Service/Wtr	2501.56	31318.70	1750.00	35570.26	50000.00	14429.74
Fund (10) Total ---->				.00	67348.30	7502.37	85384.00	157000.00	71616.00
=====									
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-3359.38					
12	4425	1150	Wastewater/Communication/Wst.Wt	258.25	2748.62	303.57	3310.44	4000.00	689.56
12	4425	1200	Wastewater/Off Suppl/Pos/Wst.Wt	1522.89	3360.58	16.84	4900.31	10000.00	5099.69
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	53.67	12489.94	925.92	13469.53	32000.00	18530.47
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	127.81	5021.13	285.80	5434.74	9000.00	3565.26
12	4425	2150<*>	Wastewater/Profl Service/Wst.Wt	1396.76	155019.73	6262.73	162679.22	50000.00	-112679.22
Fund (12) Total ---->				.00	178640.00	7794.86	189794.24	105000.00	-84794.24
=====									
23	2010		Accounts Payable//LTF - Transit	-34413.45					
23	3511		<*>Fair Box Revenues//LTF - Transi	-5341.17	-35982.48	.00	-41323.65	-54000.00	-12676.35
23	4461	1400	LTF Transit/Equipment Mai/LTF -	7564.81	49354.12	.00	56918.93	73852.00	16933.07
23	4461	1560	LTF Transit/Fuels/Lubrica/LTF -	5012.29	33466.94	.00	38479.23	68350.00	29870.77
23	4461	2354	LTF Transit/Contract Svcs/LTF -	27177.52	167961.84	.00	195139.36	323180.00	128040.64
Fund (23) Total ---->				.00	214800.42	.00	249213.87	411382.00	162168.13
=====									
26	2010		Accounts Payable//RDA-Op.Fund	-404.88					
26	2300		Loan Payable//RDA-Op.Fund	404.88					
Fund (26) Total ---->				.00	.00	.00	.00	.00	.00
=====									
60	2010		Accounts Payable//Guad.Assmt.Di	-419.25					
60	4490	2150	Guad.Assmt Di/Profl Service/Gua	419.25	4890.45	.00	5309.70	6700.00	1390.30
Fund (60) Total ---->				.00	4890.45	.00	5309.70	6700.00	1390.30
=====									
71	2010		Accounts Payable//MEASURE A	-11312.27					
71	4454	1150	MEASURE A/Communication/MEASURE	119.67	1303.83	194.09	1617.59	2300.00	682.41
71	4454	1200	MEASURE A/Off Suppl/Pos/MEASURE	11.44	24.60	8.42	44.46	100.00	55.54
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	535.25	2089.10	59.92	2684.27	12000.00	9315.73

REPORT.: Feb 21 19 Thursday
 RUN....: Feb 21 19 Time: 14:02
 Run By.: Esther Britt

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 General Ledger Accounts with Budget Summary February 21, 2019
 Accounting Period is February, 2019

PAGE: 019
 ID #: PY-IP
 CTL.: GUA

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	141.75	3116.69	288.20	3546.64	6000.00	2453.36
71	4454	2150	MEASURE A/Profl Service/MEASURE	364.66	4736.16	47.55	5148.37	20000.00	14851.63
71	4454	3150<*>	MEASURE A/Imp.Other/Bui/MEASURE	10139.50	549789.54	.00	559929.04	426000.00	-133929.04
Fund (71) Total ---->				.00	561059.92	598.18	572970.37	466400.00	-106570.37

City of Guadalupe

MINUTES

Regular Meeting of the Guadalupe City Council

Tuesday, February 12, 2019

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

1. **ROLL CALL:**

Council Member Tony Ramirez
Council Member Eugene Costa
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian

All present.

2. **MOMENT OF SILENCE:**

3. **PLEDGE OF ALLEGIANCE:**

4. **COMMUNITY PARTICIPATION FORUM:**

Ms. Shirley Boydston invited the council, staff, and the community to a celebration of the Historical Society being located for seventeen years in the American Legion Building. The celebration takes place on, Sunday, February 17th from 1 to 7 P M. Coffee and pie will be served.

5. **CALENDAR:** The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- a. **Recommendation of City Staff to waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.**
- b. **Payment of Warrants for the period ending February 7, 2019 to be approved for payment by the City Council.**
- c. **Minutes of the City Council Regular Meeting of January 22, 2019 to be ordered filed.**

- d. **Kiwanis Club of Guadalupe – Request to waive fees for the use of City facilities for the 2019 Elks Queen Candidate Campaign.**
- e. **Central Coast Water Authority – Assignment of 1963 Contract Approval.**

Recommendation: Council review and approve a letter to the Board of Supervisors respectfully requesting the approval of the proposed Assignment, Assumption and Release Agreement by which the 1963 State Water Project Contract is assigned to CCWA, CCWA accepts full responsibility for the 1963 Contract and the County of Santa Barbara is fully released from its obligation under the 1963 Contract. A Copy of the proposed Agreement is attached for reference.

Councilwoman Cardenas and Mayor Julian pulled 5 c; Councilman Ramirez pulled 5 f-2.

Motion made by Councilwoman Rubalcaba and 2nd by Councilwoman Cardenas to approve the balance of the Calendar. 5/0 passed.

The 5 c correction was the minutes: Councilwoman Rubalcaba seconded the motion to approve the minutes. On page one, the scholarships awarded was 2 @ \$1,000 each, not two \$2,000. The date of Goal setting engagement was July 2019, not July 2018.

Motion made by Councilwoman Rubalcaba and 2nd Councilman Ramirez to approve the pulled items. 5/0 passed.

f. Monthly Reports from Department Heads:

1. **Planning Department Report**
2. **City Engineer's & Public Works Report**
3. **Building Department Report**

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS

- Larry Appel, Contract City Planner will provide an update on Planning Projects.

Mr. Appel gave a bit of background by stating that Guadalupe was a small City and found it more economical to contract a City Planner rather than staff a department by the City. Rincon Consulting out of Ventura had been the consultants for the City but their ten-year contract was up in 2017. He stated he then took over as the Contract City Planner. He mentioned the hours of work and stated that there were 3 categories he worked on in the department. First are the discretionary projects. This is like the Cultural Center which is funded by the applicant, not a burden on the City but still has to be approved by the Council. The second is ministerial projects. These do not have to come before the Council. An example is the new State Regulated excess dwelling units are done at staff level.

New individual homes, patio covers, paving projects come under this category. There are fixed fees paid by the applicant for these services. Third is administrative. These include communication with other departments, responding to public inquiries, and processing applications and permits. He also processes building licenses. He amends building ordinances. Guadalupe's building ordinance is from 1980, 39 years old.

He stated that Jake Raper, a retired City Planner, as he is, also works for the City as a Contract City Planner. He primarily works with Pasadena Housing with all the issues needed there.

He explained the Planning Report he submits every month.

Mayor Julian asked about the ADU: had he seen? Mr. Appel answered that there were a few but they don't go to the Council anymore; it goes to staff with just a fee. He said that if they had questions, they could contact Alice in the Planning Department and go from there.

City Administrator Ramos stated that the Public Works Director could be helpful in that regard.

- Steve Kahn, Interim Public Works Director will provide an update on Engineering and Public Works Department Projects.

Mr. Kahn gave a brief overview of things that he's been working on and what will be coming to them in the near future. He stated that he appreciated the Council passing the 5e; the assignment letter with the CCWA. What that is it is concerning the 12,000-acre feet of water being managed by the State, not the County and is a good clean-up.

Mayor Julian asked what the CCWA is. Mr. Kahn answered that it is the Central Coast Water Authority. The State will manage all the water throughout the State, streamlining the process and costs of obtaining water. All participants in State Water own and help manage that agency.

Jaime works with the Water Department and very closely with CCWA. He determines the blend of our ground water with State Water to conserve and best use our resources. CCWA sends the water treated with chlorine to Guadalupe through a pipe that turns at Betteravia Road to enter our City. Jaime noticed that after 13 hours in the pipe, it had chemically changed the water make-up of bacteria. He brought it to CCWA's attention and they adjusted the amount of chlorine they put in, then Jaime treats it here and moves it very quickly so it doesn't have time for bacteria to grow. Both the CCWA and here they keep their eyes on it and make sure it is of the highest quality. The wastewater plant has the capacity to handle any future affluent needs of the City. We have no need to increase the capacity of the plant, just update our permit in order to have State officials recognize it. He's also working on a wastewater system Municipal Code ordinance. It's important to have it in your ordinances; what type of flow intake, what type of processes we use, what's not allowed so we can keep our standards high.

Apio has put in a recycle water system. They are using the same amount of water but it can be used more than once and is less water discharged into our system. This is good, because the water was so pure coming from Apio that there wasn't enough affluent in it to keep our wastewater process alive. Ms. Ramos and Mr. Kahn are planning to visit Apio to learn more about the process and to ensure things are going appropriately. He stated that he has been trying to help with the recruiting as they have two openings in the department; his replacement and one employee. They have candidates in mind. He stated that he was drafting an ordinance, which if it goes through, you would not have to have an owner-occupied unit with two units of rentals as you do now. This ordinance recognizes the reputation of the owners as being responsible caretakers of the property. This term of recognition of good statesmanship would go away at the sale of property to someone else.

Mayor Julian asked for anyone not knowing, what the per acre of ground water we were permitted to use. The answer was 13,000 acres per year. We were presented with the opportunity to buy 300 extra acres of water but we haven't decided to buy. It was explained that every year it is determined, now by CCWA, what percentage of our allocation we are going to get. This year our allocation is 15 %, but because of rainfall and snowpack, our allocation probably will go up. Water from the State is a very complex system and very contentious.

There was an involved discussion and explanation of the history of the water system and how it came about to serve us in the manner it does.

Mr. Kahn announced that the Pasadera Well has come on line and working well.

Ms. Ramos announced that there will be a ribbon cutting ceremony and all of the Council will be invited. She also stated that Mr. Ray Stokes from CCWA had a presentation explaining the whole process of the State Water System from the start in the Delta to deliverance to us in Guadalupe.

- John McMillan, Building Official will provide an update on Building Department Projects.

Presented a list in column table form because the information is mostly numbers of building units issued, permits, and building units completed. He stated that the infrastructure of some of the units will be delayed because of the wet-weather we're having. He gave an update on all the projects and their progress toward completion. He mentioned the Cemetery and the Cultural Arts Center projects now in beginning stages. He explained the regulations on some easement of requirements on Main buildings with assessor building units and parking.

Councilman Ramirez asked what the time limit was on Pasadera Commercial Building and the answer was that they were pretty mum about it. They probably will not begin that project until we reach 400 units of housing sold. The goal to sell is 75 housing units per year.

Administrator Ramos stated that the work being done despite our shortages of staff is being done efficiently and consciously. She applauded the work and help that Mr. Khan has been since he came on board. Many projects have been able to be addressed and most completed that before had they had not been able to be given attention. The recruitment for a permanent Public Works Director continues.

She stated that we also are looking for a Finance Director. We're also looking for a Chief Plant Operator for the Waste Water Treatment Plant. Mr. Thomas Brandeberry has been most helpful with the grant projects; three are: the Coastal trail, Local Government Commission, and The CDBG Project. These and other projects require public input and as we don't want to over-tax the public, we want to coordinate the dates so people interested will be able to come to one or all.

The posting and recruitment of the Finance Director has been delayed due to the audit which requires a great deal of work and staff time. Hopefully the final will be presented to the Council in March or April. She strongly urged the Council to consider the Finance Department in its entirety. The software system is outdated and has been outdated for many, many years. The staff being of an adequate number for the job needing to be done, and the cross-training is important. She also felt that we may not want to follow what we are doing now into the future or should we look at what other Cities are doing? Mainly, they have a Services Director that encompasses what the Finance Director is working on. Other personnel include Purchasing and IT. Not that they handle IT themselves, but they handle the situation if something goes wrong with any department. These are things to consider in making a decision on the Finance Department. She knows the salary is lower than some of the other Cities, so competition is there. It can be posted as early as tomorrow; we're waiting to finalize the salary range.

PUBLIC HEARING:

6. Public Hearing to consider approval of a Design Review for the Guadalupe Cultural Arts and Education Center, 2017-096-DR, Located at 1049 Guadalupe Street (APN 115-051-009).

Written report: Larry Appel, Contract City Planner

The extension of the Cultural Center is being proposed by Mr. Joe Talaugan and Ms. Karen Evangelista and is presented for a design review which is needed for any development in the downtown area. The site is located behind two converted houses and is zoned General Commercial. The address is 1049 Guadalupe Street on a parcel about a third acre or 14,00 square feet. Landscape includes apartments to the south, Cultural Center to the north, Guadalupe Street to the east and a parking lot to the west. The building is a pre-engineered 2,500 square foot multipurpose usage containing a meeting room, small kitchen and two bathrooms. It can be used for lectures, parties and other group endeavors. The property will be landscaped with trees, shrubbery and ground cover. They discovered that the property had no legal access to Guadalupe Street. No problem at this time as the applicant owns all the surrounding lots, but if any should be sold, it could become a problem. So, he's prepared a covenant or easement agreement so it will not be a problem in the future. Included in the findings besides trash receptacles is the prohibition of outdoor activity except BBQ'ing, no loud noises or music after limited hours according to those specified for everyone in Guadalupe.

Recommendation: Council take the following actions:

- a. Receive a presentation from staff; and
- b. Hold a public hearing, including: 1) an opportunity for the applicant to present the proposed project, and 2) receive any comments from the public; and
- c. Adopt Resolution No. 2019-07 approving the project (2017-096-DR).

(Public Comment)

Open for Public Comment 6:45 P M.

Ms. Evangelista spoke saying how excited they were to finally have this on the agenda. Some of the things they have done is provide a place for families to share their stories through photos, written items, art exhibits, and events; Baseball Hall of Fame, sports events and any cultural events in the City honoring our citizens. She enumerated more things provided such as poetry nights, book signing for local authors, artists to hold receptions to display their work, collaborating with other agencies such as the Historical Society and the American Legion. She named many other groups and foundations that will benefit from this building being available.

Mr. Talaugan stated that he was just adding a couple of things: he's a veteran and this building allows the veterans of Guadalupe the opportunity to spread out and expand their service to the community. He's been very pleased to be able to work with the community and a lot of excitement for the future. He hopes that this helps bring more money into town, to the restaurants and other businesses.

Ms. Ramos answered Mayor Julian's question by saying there had been no written communicant on the subject of the building.

Closed to Public comment: 6:59 P M.

Councilwoman Rubalcaba congratulated the Talaugans on bringing this to fruition. She thanked Mr. Julian for the written report as it was a wonderful positive vote for the project.

Mayor Julian named a few of the groups that meet at the museum and now will have more room. There is a display of all the things that the veterans have done for Guadalupe at the Cultural Center and he mentioned the fact that Mr. Talaugan had been on the Council in years past.

Motion made by Councilwoman Cardenas and 2nd by Councilwoman Rubalcaba to adopt Resolution 2019-07. Roll Call. 5/0 passed.

- 7. Approval of submission of a grant application for a Community Development Block Grant for improvements to the wastewater collection system.**

Written report: Thomas Brandeberry, RCDCC

Mr. Brandeberry stated that a resolution is needed as the grant application is due February the 26th.

A public meeting was held with the primary objective being to submit the application. Since then, the State has changed some of the due dates and some of the requirements. The change in the due date made a huge difference because if they had stayed with the original February 5th date; we wouldn't have the concern because the housing element would not be included in the requirements. They have to be up-to-date and in compliance, which ours weren't, but the date for the housing element to be submitted to the State was February 15th, 2019. Now they are required to be included with the 26th date. Also, a new addition to the grant requirements was that we need to have a shovel ready, finance-in-place, housing project for the grant.

We also found that we had to alter the project and cut back on some improvements due to the engineering final estimates of costs came in higher than the initial ones.

No written communication on this project.

Recommendation: Council take the following actions:

- a. Receive a presentation from staff; and
- b. Hold a public hearing seeking community input into the proposed submission of a Community Development Block Grant (CDBG) application.
- c. Adopt Resolution No. 2019-08 approving an application for Community Development Block Grant (CDBG) funding and the execution of a Grant Agreement and any amendments thereto from the 2018 Funding Year of the State CDBG Program.

(Public Comment)

Opened to public comment at 7:00 P M

Closed at 7:01 P M.

Motion made by Councilman Ramirez and 2nd by Councilwoman Rubalcaba to adopt Resolution 2019-08. Roll Call. 5/0 Passed.

NEW BUSINESS:

8. Adoption of 2019-2027 Housing Element.

Written report: Cornelius Nuworsoo, Cal Poly Professor

Administrator Ramos stated that this has been a challenging process to get everything in place with HCD in order to get the CDBG application to apply for this grant. A lot of it has transpired this afternoon and this evening; including the information you have. Dr. Nuworsoo and his team's information was accurate, it was just putting it together that needed to be done.

Professor Nuworsoo spoke saying the letter came at 4:00 P M this afternoon. Their recommendation is to accept the 2018-19 Housing element. The Housing Element Report is always looking eight years ahead. Guadalupe, in the past, has not complied, so we have to do a housing update report every four years. This year you will complete that required cycle and can resume next year an eight-year cycle. Fortunately, this is something he has taught for years, so the short timeline did get met. They analyzed their findings and met CDBG expectations. Now you can apply for the grant. He stated that the best way to stay abreast of these requirements is to be current with your General Plan as all other issues piggyback on the General Plan. He mentioned this last fall to the Council. He urges Council to find a funding source for bringing the General Plan up to date as it is needed. Other issues in the future will come up and will need the back-up of a current General Plan. These projects can be done in shorter time and smoother if that plan is current. That is his message for you today.

Recommendation: Council adopt Resolution No. 2019-10 approving the 2019-2027 Housing Element.

A 10-minute recess was taken while Attorney Sinco rewrote the resolution to reflect the revisions that had to be made at 7:10 P M. Resumed at 7:20 P M.

Councilwoman Cardenas asked for a quick explanation of what this housing element is referring to.

Dr. Nuworsoo explained that State Law requires that every City have a plan in their General Plan; a plan for housing based on the needs of their population makeup, taking into consideration the cultural and financial abilities of the citizens. Housing development must conform to that General Plan. There must be a way for every body to conform to that plan. He described the vision for the City to be spelled out in the necessary categories. In California, certain requirements are spelled out in the housing elements that you, the municipality, must do. He again mentioned the shorter term of reporting due to noncompliance to these musts. It's necessary to show you are meeting the needs of all incomes in your borders by delivering housing conforming to your population. Guadalupe is meeting all the categories of housing except the lowest, but we have four more years to go to meet that requirement. He stated that we are breaking ground on a development that will satisfy this area of housing needs, The Guadalupe Court.

Administrator Ramos stated that the challenge in the housing element was because we didn't comply and submit the housing element requirements in 2015, so now they are having to scramble to get back on track and in compliance. We need to meet the deadline next year, then we will be back on the eight-year schedule. She announced that with this presented on time, Guadalupe would be eligible for a planning grant of \$125,000.

Administrator Ramos said to Mayor Julian that she would need a letter stating that this was approved. She said it would be ready tomorrow for his signature.

Motion made by Councilwoman Rubalcaba and 2nd by Councilman Costa to adopt Resolution No. 2019-2027 Housing Element. Roll Call. 5/0 Passed

APPOINTMENTS:

9. Appointment of Robert Perrault as Interim City Administrator pursuant to Government Code Section 21221(h) and as “Extra Help” pursuant to Government Code Section 21224.

Written report: Philip Sinco, City Attorney

Attorney Sinco stated for the record that item 9 is the appointment of Robert Perrault as interim City Administrator and as “extra help” concurrent. The position of Administrator does not become vacant until March 1st.’ so it’s impossible to appoint anyone until that date. However, Ms. Ramos is leaving the 28th, so there is a gap which requires the Help designation to fill. Everyone desires a smooth transition and to allow Mr. Perrault to get a head start in the position. The extra help allows the short-term position to be established. You need to approve both agreements and it is allowed by government code.

Recommendation: Council approved adopt Resolution No. 2019-09 appointing Robert Perrault as Interim City Administrator pursuant to Government Code Section 21221(h) effective March 1, 2019, until a permanent, full-time City Administrator is hired, and as “extra help” pursuant to Government Code 21224 effective as of February 18, 2019.

Motion made by Councilwoman Rubalcaba and 2nd by Councilman Ramirez to adopt Resolution No. 2019-09. Roll Call 5/0 Passed.

Administrator Ramos stated that Mr. Perrault will be coming in Monday to go over various projects and Mr. Kahn will be joining them as well.

Councilwoman Rubalcaba asked for a clarification of the starting date and the times he will be working in the help position and was told it depended on his schedule and his and Council’s wishes on the subject.

FUTURE AGENDA ITEMS

Cal Fire Urban and Community Forestry Program Proposition 68 Grants.

Attorney Contract in April.

Transit 20 20 scheduled the 2nd meeting of April.

ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS

County is looking for volunteers to help in a regional event. Volunteers to cover Guadalupe’s part. Basketball season is back

Lions are moving forward and have one student speaker who's advancing to the Brown level and delivering her speech on March 15, at Orchid Lion's Club.

Chevron check for \$90,000 was received on January 20,2019.

Santa Maria Parks and Recreation met on January 26,2019, and offered assistance with our parks and recs program to get it going again.

Group Bella performed at City Hall/auditorium. 100 people attended

Mr. Brandeberry met with 10 individuals on the Parks and Rec's Committee Monday, February 11.

ADJOURNMENT TO CLOSED SESSION MEETING

Councilwoman Rubalcaba / Councilman Ramirez, Adjourned: 7:55 P M.

10. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision (d)(1) of Section 54956.9)

Name of case: Charles Vasquez v. The City of Guadalupe, Santa Barbara Superior Court Case No. 18CV06321

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision (d)(1) of Section 54956.9)

Carlos Limon, et al. v. City of Guadalupe, et al U.S. District Court, Central District of California Case No. 2:18-cv-04122-CBM-E

ADJOURNMENT TO OPEN SESSION MEETING

Councilman Ramirez / Councilwoman Cardenas

CLOSED SESSION ANNOUNCEMENT

ADJOURNMENT

Councilwoman Rubalcaba / Councilman Costa

PREPARED BY:

APPROVED BY:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

7d.



February 22, 2019

Mr. Robert Little
Forester III-State Urban Forster
Department of Forestry and Fire Protection
Urban and Community Registry Program
P. O. Box 944246

Dear Mr. Little:

On behalf of the City of Guadalupe we pleased to support and actively participate in the project "North County Trees in the Urban Forest Expansion and Improvement" category. The City of Guadalupe is committed to support the project through initial stages and throughout the continued maintenance required of proper tree growth and maintenance as required by the grant.

Our public works staff is committed to the continual and ongoing positive working relationships with Registered Consulting Arborists and as well as the Certified Arborists they have worked with in the past and through the proposed program time period. Guadalupe Public Works Interim Director, Mr. Steve Khan and city staff will assist in the coordination of efforts related to the necessary irrigation systems, location of trees, tree planting, and future maintenance once the initial period of maintenance has been completed. City staff and those individuals representing identified volunteer groups have been identified and will continue their efforts through the life of the trees planted.

Lastly, the City of Guadalupe staff will work in unison with other organizations identified in the proposed project, including the Guadalupe Joint Union School District, the Guadalupe Lions Club and their volunteer members, the Guadalupe Sports Hall of Fame and members of the Guadalupe Recreation Coalition, the Friends of Waller Park members and the ongoing development and participation with the Countywide Recreation Master Plan for Santa Barbara County. The latter plan will provide guidance to maintain and improve parks, trails, facilities and recreation programs within the County, including all cities within the county. The North County Trees in the Urban Forest Expansion Improvement grant sought in our efforts, is in total compatibility with the county wide plan and the specifics related to the City of Guadalupe.

We look forward to this grant process and if funded, are committed to full participation and efforts as defined in grant requirements.

Thank you,

Ariston D. Julian, Mayor
City of Guadalupe

Administration Department:
Tel (805) 356.3891 Fax (805) 343.5512 Cell (805)478-5796

918 Obispo Street P.O. Box 908, Guadalupe CA 93434



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
Urban and Community Forestry Program

P.O. Box 944246
SACRAMENTO, CA 94244-2460
(916) 657-2289
Website: www.fire.ca.gov



January 24, 2019

Lourdes Raimerez
North County
159 Surf Bird Court
Guadalupe, CA 93434

**RE: Concept Proposal for the CAL FIRE Urban and Community Forestry
Proposition 68 Parks and Water Bond Fund (Prop 68) Grant Program**

We are pleased to inform you that you have been selected to submit a Prop 68 Project Application for your project titled **North County Trees** in the **Urban Forest Expansion and Improvement** category. Your project has been assigned a Project Tracking number: **18-P68-UF-01-UFEI-002**.

The *Urban and Community Forestry Program Proposition 68 Grant Guidelines*, required PDF Project Application Form, and other related forms contain all the necessary information to submit your grant application. These documents can be found at: http://calfire.ca.gov/resource_mgt/resource_mgt_urbanforestry_grants.

CAL FIRE will carefully evaluate each application per the posted *Urban and Community Forestry Program Proposition 68 Grant Guidelines*. The following elements will be important in the grant evaluation process:

- a. GHG quantification for Prop 68 projects must follow the most current Air Resources Board *Urban and Community Forestry Program Quantification Methodology FY 2017-18* (PDF) found in the grant guidelines. Applicants must provide printouts of both the iTree Planting and ARB calculators with their project application.
- b. Competitive projects include clear descriptions of collaboration with partners. Such projects will describe authentic community engagement as a strong project element. Letters of commitment from partners describing how they intend to contribute to the project are a way to demonstrate such collaboration. A letter that does not clearly provide assistance, or participation in some part of the project is not the same as a letter of commitment.
- c. Inclusion in the project of strong tree establishment practices, presence of long term urban forest management planning, a history of good urban forest practices by the applying entity, and a commitment to long term maintenance of the project are ways to demonstrate assurance that the state's climate adaptation goals will be achieved.

Lourdes Raimerez
January 24, 2019
Page 2

- d. All projects must show proof of what portion of their project can be considered "in" a Disadvantaged or Severely Disadvantaged Community (DAC/SDAC). At least 20% of the appropriation of the Prop 68 grant funding must be expended on projects meeting the Prop 68 definition of a severely disadvantaged community (SDAC). At least 50% of the appropriation must be allocated to previously underserved local entities to achieve geographic balance. As this factor greatly affects a project's competitiveness, reference Appendix L in the Grant Guidelines for a full reference of the bond statute.
- e. Budgets must only be submitted in the MS Excel format provided by CAL FIRE, and should be accompanied by an explanation of the expenses as provided on the project application form.
- f. A detailed tree species list as required on the project application form is of the highest importance. Failing to provide a detailed species list, with the expected number of each species to be planted, may result in disqualification.

Please submit one digital copy and one hard copy as instructed at the end of the Project Application. The digital copy must be received by email at CALFIRE.Grants@fire.ca.gov no later than 3:00 PDT on Friday, March 15, 2019. The hard copy must be signed, and postmarked no later than Friday, March 15, 2019. Failure to submit the Project Application and supporting documents by the due date will result in your proposal being disqualified. The Project Application funding request must not exceed the amount from that stated in the Concept Proposal. Each document of your application package must reference your project tracking number when submitting the required documents. For the digital copy, use the project tracking number in the file name for each file submitted. For the hard copy, be sure to put the tracking number at the top of the page, even if it must be handwritten.

CAL FIRE typically invites twice the number of projects it will ultimately be able to fund. Therefore, the process remains very competitive. Invitations to submit an application and Department acknowledgement of a received application does not guarantee that the project will be funded.

Sincerely,



ROBERT LITTLE
Forester III - State Urban Forester

7e1.

**GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF DECEMBER 2018**

PART I: CRIMES

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	0	0	1	1	2	2
211 PC ROBBERY	0	0	0	0	1	0	0	0
242/245 PC ASSAULT	4	4	1	1	32	28	36	36
459 PC BURGLARY	2	0	0	0	14	0	15	1
484/487 PC THEFT	3	0	1	0	25	4	30	3
10851 VC VEH THEFT	2	0	1	2	11	6	13	11
451 PC ARSON	0	0	0	0	1	1	1	0
TOTAL	11	4	3	3	85	40	97	53

PART II: REPORTED CRIMES

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	67	137	1,110	1,276
TOTAL REQUEST FOR SERVICE	207	243	3,169	3,054
TOTAL ACTIVITY FOR THE MONTH	274	380	4,279	4,330
DOMESTIC VIOLENCE REPORTS	1	0	20	19
TOTAL PROPERTY STOLEN	\$4,265	\$500	\$73,426	\$125,460
TOTAL PROPERTY RECOVERED	\$0	\$0	\$3,670	\$88,642

PART III: ARREST SUMMARY

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	8	0	4	0	48	12	49	3
MISDEMEANOR	8	5	23	0	148	19	204	12
TOTAL	16	5	27	0	196	31	253	15
23152(a&b) VC ARREST	6		5		67		72	
WARRANT ARREST	2		6		60		66	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS



GUADALUPE FIRE DEPARTMENT



TO: CITY ADMINISTRATOR, CRUZ RAMOS
FROM: CAPTAIN PATRICK SCHMITZ
SUBJECT: MONTHLY SUMMARY OF CODE ENFORCEMENT CASES
 December 1, 2018 – December 31, 2018

DATE: 01/03/2019

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2018-2019)	Year to date (2017-2018)
Business License (GMC 5.04.040)	1	0	12	8
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	1	0
Litter Accumulation (GMC 8.12.020)	1	1	34	56
Abatement of Weeds and Rubbish (GMC 8.16.010)	0	2	18	53
Unsafe Living Conditions (GMC 8.40.020)	0	0	1	0
Unlawful Property Nuisance (GMC 8.50.070)	1	3	16	5
Graffiti Abatement (GMC 9.07.060)	0	1	6	44
Abandoned Vehicles (GMC 10.36.010)	0	6	35	65
Unapproved Vehicle Covers (GMC 10.36.010)	0	0	0	3
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0	7
Yard Sale Signs (GMC 12.13.010)	0	3	9	12
Tampering with Water Service (GMC 13.04.200)	0	0	0	3
Working Without Permits (GMC15.04.020)	1	0	7	21
Address Number (GMC 15.08.020 (505.1))	3	1	15	27
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	2	3
Damage Fence (GMC 18.52.125)	0	0	2	2
Parking on Front Yard Setback (GMC 18.60.035)	4	4	60	52
Landscape Maintenance Required (GMC 18.64.120)	2	2	17	17
Inspection/Complaints (No Violation Found)	1	1	4	8
Apartment Inspections	0	56	257	80
Yearly Business Inspections	0	5	55	33
Other	4	8	40	39
TOTAL	18	93	591	538

Miscellaneous	This Month	Last Month	Year to Date (2018-2019)	Year to date (2017-2018)
Visitors	128	105	688	532
Public Relations	2	2	8	8
School Visits (35 Kids)	1	7	9	1

CALLS FOR SERVICE December, 2018

INCIDENT TYPE	This Month	Last Month	Year to Date (2018-2019)	Year to date (2017-2018)
Medical	29	33	170	173
Structure Fire	0	0	0	0
Cooking Fire	0	0	1	3
Trash or Rubbish Fire	0	1	2	7
Vehicle Fire	0	0	2	1
Grass/Vegetation Fire	0	0	0	2
Other Fire	1	0	1	2
Motor Vehicle Accidents with Injuries	2	3	13	20
Motor Vehicle Accidents No Injuries	2	2	15	12
Motor Vehicle/Pedestrian Accident	1	1	4	0
Hazardous Materials Spill/Release	1	2	3	1
Hazardous Condition Other	0	2	10	4
Water Problem/Leak	0	2	8	4
Animal Problem / Rescue	0	0	0	0
Search / Rescue	0	0	1	0
Public Assistance	4	2	19	9
Police Matter/Assistance	0	0	4	0
Illegal Burn	0	0	0	0
Smoke/CO Detector/Fire Alarm Activation	0	4	9	8
Dispatch and Canceled En-route	5	3	24	16
False Alarm	0	0	5	7
TOTAL	45	55	291	269

Additional Information

STAFFING: 1 Public Safety Director (Police/Fire Chief)
 3 Fire Captains
 1 Permit Tech/Firefighter
 5 Paid Call Firefighters 7 Positions Vacant
 5 Reserve Firefighters

Special Coverage:

Paid Call Firefighter Providing coverage on Holidays, Vacation, and Sick time due to Firefighter/Permit Technician being off.



GUADALUPE FIRE DEPARTMENT



TO: Public Safety Director, Michael Cash
FROM: CAPTAIN PATRICK SCHMITZ
SUBJECT: YEAR END SUMMARY OF CODE ENFORCEMENT CASES
 January 1, 2018 – December 31, 2018

DATE: 01-05-2019

CODE ENFORCEMENT CASES

INCIDENT TYPE	Jan - Dec
Business License (GMC 5.04.040)	13
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	6
Litter Accumulation (GMC 8.12.020)	86
Abatement of Weeds and Rubbish (GMC 8.16.010)	70
Unsafe Living Conditions (GMC 8.40.020)	3
Unlawful Property Nuisance (GMC 8.50.070)	28
Graffiti Abatement (GMC 9.07.060)	18
Abandoned Vehicles (GMC 10.36.010)	67
Unapproved Vehicle Covers (GMC 10.36.010)	0
Portable/fixed basketball goals (GMC 10.48.050)	9
Yard Sale Signs (GMC 12.13.010)	14
Tampering with Water Service (GMC 13.04.200)	8
Working Without Permits (GMC 15.04.020)	19
Address Number (GMC 15.08.020 (505.1))	33
Illegal Garage Conversions (GMC 18.08.120, 18.08.160)	4
Damage Fence (GMC 18.52.125)	4
Parking on Front Yard Setback (GMC 18.60.035)	129
Landscape Maintenance Required (GMC 18.64.120)	42
Inspection/Complaints (No Violation Found)	7
Apartment Inspections	273
Yearly Business Inspections	91
Other	55
TOTAL	979

Miscellaneous	Jan - Dec
Visitors	1196
Public Relations (188 People)	18
School Visits (442 Students)	17

MUNICIPAL CITATIONS

from January 1, 2018 thru December 31, 2018

CITATIONS ISSUED	CITATION			
	Total Amount	Amount Collected	Amount Canceled	Sent to Collections
25	\$5,329.00	\$1,400.00	\$500.00	\$3,100.00

CALLS FOR SERVICE

from January 1, 2018 thru December 31, 2018

INCIDENT TYPE	Jan - Dec
Medical	357
Structure Fire	3
Cooking Fire	2
Trash or Rubbish Fire	8
Vehicle Fire	3
Grass/Vegetation Fire	5
Other Fire	1
Motor Vehicle Accidents with Injuries	26
Motor Vehicle Accidents No Injuries	20
Motor Vehicle/Pedestrian Accident	5
Hazardous Materials Spill/Release	6
Hazardous Condition Other	21
Water Problem/Leak	13
Animal Problem / Rescue	1
Search / Rescue	2
Public Assistance	30
Police Matter/Assistance	4
Illegal Burn	0
Smoke/CO Detector/Fire Alarm Activation	20
Dispatch and Canceled En-route	36
False Alarm	6
TOTAL	569

CALLS FOR SERVICE**5-Year Trend**

Year	Total Calls	% Change	EMS Calls	FIRE Calls	Hazardous Conditions	Misc. Calls
2014	597	25.68%	406	26	29	136
2015	566	-5.19%	387	30	16	133
2016	499	-11.84%	336	23	36	104
2017	530	6.21%	386	26	17	101
2018	569	7.36%	411	21	28	109

Feb.



CITY OF GUADALUPE
918 Obispo Street
Guadalupe, CA 93434
P: (805) 356-3895
F: (805) 343-0542
Finance Department

Memorandum

To: Cruz Ramos, City Administrator
From: Anna Marie Santillan Michaud, City Treasurer
Subject: Treasurer's Report – January 2019
Date: February 22, 2019

This memo explains the changes in the monthly Treasurer's report for January 2019 compared to the prior month. January 2019 cash increased by approximately \$277,650.15 due primarily to:

Received: Peoples Self Help: \$694,000.00
 RDA: \$ 76,000.00
Paid: LAIF was paid \$750,000.00 from this money received.

I am working on setting up a spread sheet to show a running balance of all departments. I will go back to July 1, 2018 the beginning of the Fiscal Year for the City. My goal is to have this completed for the May 21, 2019 City Council meeting.

**Treasurer's Report
Investments and Cash as of December 31, 2018**

Local Agency Investment Fund ("LAIF") Account 98-42-346	4,886,833.72
1-Dec Deposit	750,000.00
Total Investments	\$ 5,636,833.72

Cash	
Checking Account 155-503815 ("Warrant Account")	508,632.59
Checking Account 155-003261 ("Payroll Account")	161,279.80
Total Cash	\$ 669,912.39 *

*Actual ending balances reconciled to Bank Statements

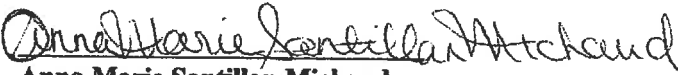
The following is a summary of the City's cash and investments as of December 31, 2017 compared with the prior month.

Investments and Cash	November 30, 2018	December 31, 2018
Investments	4,886,833.72	4,886,833.72
Cash	392,262.24	669,912.39
Total	\$ 5,279,095.96	\$ 6,306,746.11 **

** Total Cash and Investments agree to General Ledger.

Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.

Submitted: 2/22/2019 by:


Anna Marie Santillan Michaud
 City Treasurer



Human Resources
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Ph: 805.356.3893
Fax: 805.343.5512
Email: villegas@ci.guadalupe.ca.us

HUMAN RESOURCES MONTHLY REPORT JANUARY 2019

RECRUITMENT

- Reserve Police Officer

There were two candidates recommended in December to continue with the recruitment process. One candidate's background was completed and the other candidate's background is being reviewed.

Two candidates scheduled for February interviews for full-time or reserve positions.

- Paid-Call Firefighters

The one candidate recommended by Chief Cash to go further in the process is still in backgrounds. It's anticipated that we will receive the final background in mid-February.

No other candidates interviewed or pending.

- Public Works Director/City Engineer

Recruitment is ongoing for this position that was posted on 1/08/19. Tentative deadline date to apply is Thursday, 2/28/19.

OTHER:

- Training:

On 1/22/19, Jeff Rush, Workers' Compensation Program Manager with CJPIA, gave a presentation to employees on the "Company Nurse Triage Program". This involves an employee calling this program to determine if the work-related injury warrants the employee be seen at our health clinic, Industrial Medical Group, or if self-help is only required. The employee always has the option of going to the health clinic whether a call is made to this program or not. I mentioned in both training sessions that Fire is also available for first aid type injuries.

This program benefits both the employee and the City. The employee can get immediate advice from a registered nurse and can save time if the injury can be dealt with onsite. It also benefits the City with reduced costs for workers' compensation claims and is more efficient from a claims reporting standpoint for HR.

- **Workers' Compensation**

One new claim filed in January. One claim filed in December not previously reported and remains open. Two claims closed. One claim reported in December remains open.

- **Labor Negotiations**

Negotiations with Service Employees International Union and Police Officers Association remain ongoing.

- **FACILITIES**

Free Concerts through UCSB Arts & Lectures Series & Dunes Center: Saturday, January 12th, "Mariachi Los Camperos". Per the Dunes Center, there was record attendance for both the 4pm and 7pm concerts.

Three concerts of the series remain: February 12th, "Grupo Bello"; March 9th, "La Patronal", and April 13th, "Ballet Folklorico de Los Angeles.

"Fireworks Forum" scheduled Wednesday, February 20th, in the council chambers, 6pm to 8pm.

McKenzie Basketball: Girls and Boys basketball practice continues every Tuesday, Wednesday & Thursday. First home game was Thursday, January 24th, beginning at 4:30 p.m. Two home games scheduled for February: Tuesday, 2/19, & Tuesday, 2/26.

Wrestling: Practices continue on Mondays, Tuesdays & Wednesdays @ 6:30 p.m. for two hours

Police Explorers: Exercise routine, 2nd Thursdays, 6:30 p.m. for one hour

Summary of Rentals for City Facilities & Parks

FACILITY	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR- TO-DATE (FY 18/19)	LAST YEAR- TO-DATE (FY 17/18)
Auditorium/Gym	22	24	114	127
O'Connell Park	0	0	10	9
LeRoy Park	0	0	4	12
Senior Center	4	2	13	14
City Parking Lot	0	0	5	6
Council Chambers	5	0	40	0

REPORT TO CITY COUNCIL
Council Agenda of February 26, 2019



Philip F. Sinco, City Attorney



Cruz Ramos, City Administrator

SUBJECT: STATUS UPDATE

This report is to provide the Council will provide updated information concerning three matters: (1) the sale of the City-owned parcel to the Guadalupe Union School District (GUSD); (2) the assignment of the Twitchell Yield from Lots 4 and 5 of the Pasadera Project; and (3) the Guadalupe Court Project Impact Fee.

Sale to Guadalupe Union School District: Escrow has been opened by GUSD (its responsibility under the Agreement). The grant deed (was prepared (the City's responsibility under the Agreement) and has been approved as to form by legal counsel for GUSD. Interim Public Works Director Steve Kahn will review the legal description to ensure it is correct, and then, it will be delivered to the escrow officer. The next steps are for the City to provide GUSD with copies of certain environmental documents (if they exist), which staff is searching to see if any of documents exist. If so, they will be provided to GUSD, but it is unlikely that any such documents exist. In that case, the only remaining obligation of the City is to pay its half of the escrow and recording fees (one-half).

Twitchell Yield Assignment: At its meeting on December 11, 2018, the Council voted to accept an offer of the Twitchell Yield from Guadalupe Beach, LLC (GBL), the current owner of the Pasadera project, for Lots 4 and 5 of the Pasadera subdivision. Overlying landowners located within the Santa Maria Valley Groundwater Basin (Basin) are entitled to pump a proportionate share of groundwater returned to the Basin when water is released from the Twitchell Reservoir, which eventually percolates into the groundwater basin. This right to use some of this water to pump is called the "Twitchell Yield." This right to use additional groundwater is useful for agricultural operations; however, it has no practical benefit for a landowner whose land is developed and not used for agricultural purposes since no pumping is permitted once the land is developed

such as is the case with the Pasadera Project. GBL agreed to transfer its share of Twitchell Yield to the City as houses are built on the various lots in the subdivision. However, between the time when the offer to transfer the Twitchell Yield to the City was made and the time when the City Council accepted the offer, GBL sold a portion of Lot 4, complicating the transfer. In addition, The City of Santa Maria, which administers the Twitchell Yield, made a mistake in the cost of the Twitchell Yield that the City of Guadalupe would be required to pay to accept the transfer from GBL. Staff is currently working with GBL to resolve the problems arising from the land sale, but GBL has informed the City that the purchaser was aware that the Twitchell Yield was to be assigned to the City, so staff is confident that this problem will be worked out. Once it is, staff will bring an item back to the City Council to have the City Council approved the corrected amount of the cost of the Twitchell Yield.

Guadalupe Court Impact Fee: The Guadalupe Court project has broken ground and construction is currently underway. One of the conditions of approval for the project concerning an impact fee that was part of the Development Agreement for the project. The Development Agreement referred to this as a "special fee" in the amount of \$515,118.58 "to offset the impact the Project and its residents will have on the City's need for public infrastructure, facilities, and public safety equipment." This fee is due prior to the issuance of building permits. Another condition of approval of the project is the payment of a fee for the construction of a sidewalk. This fee will be based on either the cost of construction of a sidewalk from the project's access at La Guardia Lane, along La Guardia Lane and Gularte Lane to 11th Street, or if this route is to be found infeasible by the City Engineer; then, the fee will be paid for the construction of a sidewalk from the project's access at 11th Street, down 11th Street to meet the existing curb and gutter. The amount of the fee for the construction of the sidewalk shall be calculated and approved by the City Engineer. This fee is required to be paid prior to the issuance of building permits. The Development Agreement also permits the applicant to construct the sidewalk itself in lieu of paying the fee.

**REPORT TO CITY COUNCIL
Council Agenda of 02/26/2019**


Carolyn Cooper,
Special Projects - Finance

cur

SUBJECT Gas Tax Audit covering the period July 1, 2015 through June 30, 2016 and Resolution No. 2019-11 authorizing a Budget Amendment

RECOMMENDATION

That the City Council do the following:

1. Approve Resolution No. 2019-11 Adopting Budget Amendments for the 2018-19 Fiscal Year Budget; and
2. By motion, require a monthly report to Council showing the General Fund ending cash balance. If a negative cash balance exists, allow the City until the following month to correct the deficit. If a negative cash continues in the following month, a separate bank account for Gas Tax funds will be established.

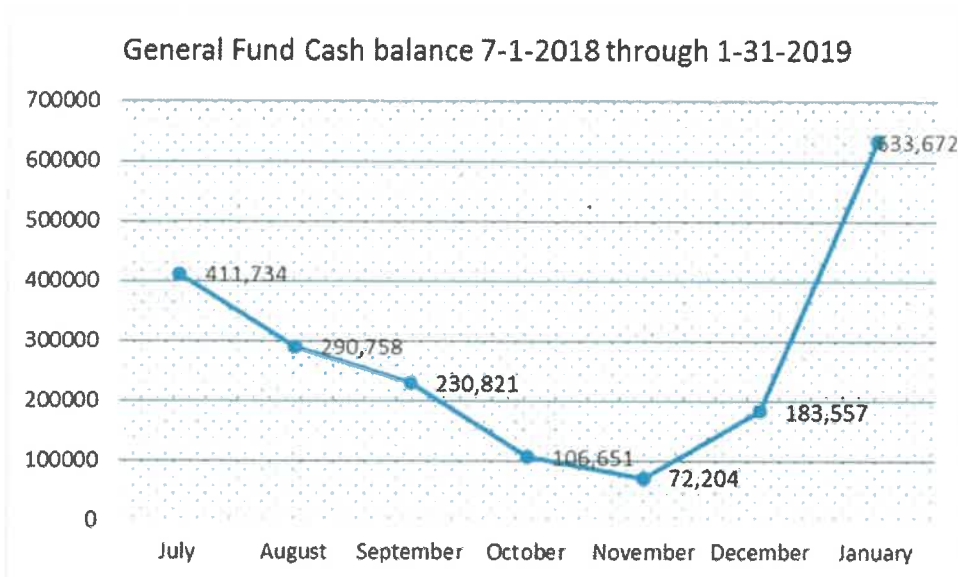
BACKGROUND

The State Controller's office completed its audit of the City's Special Gas Tax fund. The purpose of the audit was to determine whether the City accounted for and expended its Special Gas Tax Street Improvement Fund in compliance with requirements for the period of July 1, 2015 through June 30, 2016.

The audit found that the City understated the Gas Tax fund balance by \$62,732 as of June 30, 2016 because it charged costs for non-street services to the fund. A 2018-19 budget amendment under Resolution No. 2019-xx to repay the fund is attached.

The audit also reported the General Fund monthly cash balances were negative for all 12 months during the audit period of fiscal year 2015-2016. Based on those figures, this State Controller's office recommended opening a separate cash bank account for the Gas Tax fund in lieu of a pooled cash system for all funds.

However, a review of cash balances for fiscal year 2018-19 shows positive ending cash balances for all months. Therefore, it does not currently appear to be necessary to open separate cash bank accounts. The Table below tracks each month's ending cash balance for fiscal year 2018-19:



Staff recommends that the Council direct staff to provide a monthly report to Council showing the General Fund ending cash balance. If a negative cash balance exists, allow the City until the following month to correct the deficit. If a negative cash continues in the following month, a separate bank account for Gas Tax funds will be established.

FISCAL IMPACT

The General fund is to repay \$62,732 to Gas Tax (fund 20) from existing cash reserves.

ATTACHMENT

Attachment 1 – State Controller’s Gas Tax Audit Report

Attachment 2 – Resolution No. 2019-11

RESOLUTION NO. 2019-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
ADOPTING BUDGET AMENDMENTS FOR THE 2018-19 FISCAL YEAR BUDGET**

WHEREAS, the City Council adopted the Fiscal Year 2018-2019 budget; and

WHEREAS, due to budget deficits, it is necessary to make amendments to the 2018-19 budget as part of the Final Fiscal Year Financial Report; and

WHEREAS, the transfers approved by this resolution will increase the balance of the City's Special Gas Tax Street Improvement Fund by \$62,732 and decrease the balance of the City's General Fund by \$62,732;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

That the following budget amendments for the Fiscal Year 2018-19 budget are approved:

- 1.) General Fund (01-4140-5015) Increase appropriations for Interfund Transfer-Out +\$62,732.00;
- 2.) Gas Tax Fund (20-3805) Increase Revenue for Interfund Transfer-In +\$62,732.00.

PASSED, APPROVED AND ADOPTED this 26th day of February 2019.

Ariston Julian, Mayor

ATTEST:

Joice Earleen Raguz, City Clerk

I, **Earleen Raguz**, City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing is a full, true and correct copy of **Resolution No. 2019-11** which is duly and regularly introduced and adopted by said City Council at a regular meeting held **February 26, 2019** by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joice Earleen Raguz, City Clerk



BETTY T. YEE
California State Controller

October 25, 2018

Cruz Ramos, City Administrator
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434

Dear Ms. Ramos:

The State Controller's Office audited the City of Guadalupe's Special Gas Tax Street Improvement Fund to determine whether the city accounted for and expended its Special Gas Tax Street Improvement Fund in compliance with requirements for the period of July 1, 2015, through June 30, 2016.

Our audit found that the city understated the fund balance by \$62,732 as of June 30, 2016, because it charged costs for non-street services to the fund. We also identified deficiencies in internal control that are not significant to the audit objective, but warrant the attention of management.

If you have any questions, please contact Efren Lose, Chief, Local Government Audits Bureau, by telephone at (916) 324-7226.

Sincerely,

A handwritten signature in blue ink that reads "Jeffrey V. Brownfield, CPA For".

JEFFREY V. BROWNFIELD, CPA
Chief, Division of Audits

JVB/as

cc: Annette Muñoz, Finance Director
City of Guadalupe
John Lizalde, Mayor
City of Guadalupe

Contents

Audit Report

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Audit Report

Summary

The State Controller's Office (SCO) audited the City of Guadalupe's Special Gas Tax Street Improvement Fund to determine whether the city accounted for and expended its Special Gas Tax Street Improvement Fund in compliance with requirements for the period of July 1, 2015, through June 30, 2016.

Our audit found that the city understated the fund balance by \$62,732 as of June 30, 2016, because it charged costs for non-street services to the fund. We also identified deficiencies in internal control that are not significant to the audit objective, but warrant the attention of management.

Background

The State apportions funds monthly from the Highway Users Tax Account (HUTA) in the Transportation Tax Fund to cities¹ and counties for the construction, maintenance, and operation of local streets and roads. The highway users taxes derive from State taxes on the sale of motor vehicle fuels. In accordance with Streets and Highways Code, cities must establish individual Special Gas Tax Street Improvement Fund for the deposit of their HUTA fund apportionments. Additionally, cities must expend their HUTA fund apportionments only for street-related purposes in accordance with Article XIX of the California Constitution and Streets and Highways Code. We conducted our audit of the city's Special Gas Tax Street Improvement Fund under the authority of Government Code (GC) section 12410.

Objective, Scope, and Methodology

Our audit objective was to determine whether the city accounted for and expended its Special Gas Tax Street Improvement Fund in compliance with Article XIX of the California Constitution and Streets and Highways Code.

We audited the city's Special Gas Tax Street Improvement Fund for the period of July 1, 2015, through June 30, 2016.

To achieve our objective, we:

- Gained a limited understanding of internal control that would have an effect on the reliability of the accounting records of the Special Gas Tax Street Improvement Fund by evaluating various city policies and procedures, interviewing key personnel, completing the internal control questionnaire, and reviewing the city's organization chart;
- Conducted a risk assessment to determine the nature, timing, and extent of substantive testing;
- Performed analytical procedures to determine and explain the existence of unusual or unexpected account balances;

¹Includes towns.

- Verified the accuracy of fund balances by performing a fund balance reconciliation for the period of July 1, 2001, through June 30, 2015, and by recalculating the trial balance for the period of July 1, 2015, through June 30, 2016;
- Verified whether the components of and changes to the fund balances were properly computed, described, classified, and disclosed by scheduling and analyzing the Special Gas Tax Street Improvement Fund account balances;
- Reconciled the fund revenue recorded in the city ledger to the balance reported in the SCO's apportionment schedule for fiscal year (FY) 2015-16 to determine whether HUTA apportionments received by the city were completely accounted for;
- Analyzed the system used to allocate interest and determined whether the interest revenue allocated to the Special Gas Tax Street Improvement Fund was fair and equitable, by interviewing key personnel and recalculating all interest allocations for the audit period;
- Reviewed the fund cash and liabilities accounts for unauthorized borrowing to determine whether unexpended HUTA funds were available for future street-related expenditures and protected from impairment; and
- Verified whether the expenditures incurred during the audit period were supported by proper documentation and eligible in accordance with the applicable criteria by testing all of the expenditure transactions that were equal to or greater than the significant item amount (calculated based on materiality threshold), and judgmentally (non-statistically) selecting samples of other transactions for the following categories:
 - Services and Supplies – We tested \$87,463 of \$130,659.
 - Transfers – We tested \$37,100 of \$37,100.

For the selected sample, errors found, if any, were not projected to the intended population.

We did not audit the city's financial statements. We limited our audit scope to planning and performing audit procedures necessary to obtain reasonable assurance that the city accounted for and expended its Special Gas Tax Street Improvement Fund in accordance with the criteria. We considered the city's internal control only to the extent necessary to plan the audit.

We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objective. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objective.

Conclusion

Our audit found an instance of non-compliance for the period of July 1, 2015, through June 30, 2016, as noted in the Schedule and described in the Finding and Recommendation section of this report. The finding requires an adjustment of \$62,732 to the city's accounting records. We also identified deficiencies in internal control that are not significant to the audit objective, but warrant the attention of management. These deficiencies are described in the Observations and Recommendations section of this report.

Follow-up on Prior Audit Findings

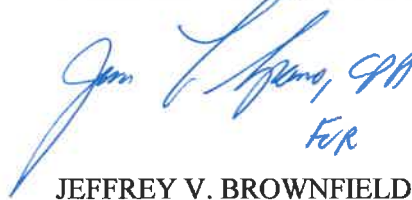
Our prior audit report, for the period of July 1, 2000, through June 30, 2001, issued on February 7, 2003, disclosed no findings.

Views of Responsible Officials

We issued a draft audit report on January 12, 2018. Annette Muñoz, Finance Director, responded by letter dated January 23, 2018, partially agreeing with the Finding, and agreeing with Observations 2, 3, and 4. The city did not respond to Observations 1 and 5. The city's response is included in this final audit report as an attachment.

Restricted Use

This audit report is solely for the information and use of the City of Guadalupe and the SCO; it is not intended to be and should not be used by anyone other than these specified parties. This restriction is not intended to limit distribution of this audit report, which is a matter of public record.

Handwritten signature in blue ink, reading "Jeffrey V. Brownfield, CPA" with "F.V.R." written below it.

JEFFREY V. BROWNFIELD, CPA
Chief, Division of Audits

October 25, 2018

**Schedule—
Reconciliation of Fund Balance
July 1, 2015, through June 30, 2016**

	Special Gas Tax Street Improvement Fund ¹
Beginning fund balance per city	\$ 550,091
Revenues	<u>263,460</u>
Total funds available	813,551
Expenditures	<u>(167,759)</u>
Ending fund balance per city	645,792
SCO adjustment: ²	
Finding—Ineligible National Pollutant Discharge Elimination System expenditures	<u>62,732</u>
Ending fund balance per audit	<u>\$ 708,524</u>

¹Cities receive apportionments from the State HUTA, pursuant to Streets and Highways Code sections 2103, 2105, 2106, 2107, and 2107.5. The basis of the apportionments varies, but the money may be used for any street-related purpose. Streets and Highways Code section 2107.5 restricts apportionments to administration and engineering expenditures, except for cities with populations of fewer than 10,000 inhabitants. Those cities may use the funds for rights-of-way and for the construction of street systems. Cities must establish individual Special Gas Tax Street Improvement Funds for the deposit of their HUTA fund apportionments.

²See the Finding and Recommendation section.

Finding and Recommendation

**FINDING—
Ineligible National
Pollutant Discharge
Elimination System
expenditures**

The city charged \$130,659 in services and supplies expenditures. We tested \$87,463 in expenditures and determined that \$62,732 was for ineligible costs related to a National Pollutant Discharge Elimination System (NPDES) water discharge permit. The water discharge permit program does not involve street maintenance, street construction, or street reconstruction; therefore, these are ineligible costs. The error occurred because the city did not have adequate procedures to ensure that expenditures charged to the Special Gas Tax Street Improvement Fund are for street-related activities.

Streets and Highways Code section 2101 states, in part:

...all moneys in the Highway Users Tax Account in the Transportation Tax Fund and hereafter received in the account are appropriated for...
(a) The research, planning, construction, improvement, maintenance, and operation of public streets and highways....

Recommendation

We recommend that the city:

- Reimburse the Special Gas Tax Street Improvement Fund \$71,507 for the ineligible NPDES expenditures; and
- Establish procedures to ensure that funds expended from the Special Gas Tax Street Improvement Fund are for costs specified in Streets and Highways Code section 2101.

City's Response

The city conducted an audit of the invoices that total \$71,506.50. The city determined there were \$8,775 in eligible costs that were for paving project and street slurry. The revised total for ineligible expenditures is \$62,731.50.

SCO Comment

Based on our review of additional documentation provided by the city, we revised the draft report finding by \$8,774, from \$71,507 to \$62,732.

During our initial review of the billings by an engineering firm, the billings did not identify the costs relating to street-related work. The city provided additional supporting documentation regarding the questioned engineering services, which identified the cost of street-related services.

Observations and Recommendations

OBSERVATION 1— Expired service contracts

During our review of service contracts, we found three expired gas tax service contracts. Each service contract indicated that the contract could be extended only by written agreement. However, for the three expired contracts, the city made a verbal agreement with each contractor to extend the service period until terminated by either party.

Recommendation

We recommend that the city establish procedures to closely monitor contracts for expiration and ensure that contracts are properly executed through a written agreement.

SCO Comment

The city did not address this observation in its response to the draft audit report.

OBSERVATION 2— General Fund cash impairment

During FY 2015-16, the city's General Fund cash account reported month-end negative balances for all 12 months. As the city pools the cash from all of its funds, a negative balance in the General Fund cash potentially impairs the other funds, including restricted funds such as the Special Gas Tax Street Improvement Fund. This is because the city might inadvertently use the restricted funds' available balances to pay for the city's operating costs. As of the end of audit field work, the city had not demonstrated that it has restored the financial health of the General Fund. Consequently, the General Fund is inadvertently affecting the integrity of the Special Gas Tax Street Improvement Fund.

Streets and Highways Code section 2118 states:

When the State Controller determines it to be necessary, he may require a county or city to deposit money received from the Highway Users Tax Fund in a separate bank account.

Recommendation

We recommend that the city establish a separate bank account for the state gas tax fund money. This account should be used to record all deposits and expenditures against the money. The bank account shall remain open until the city provides evidence that, over a reasonable period of time, it has restored the financial health of its General Fund.

City's Response

The City will establish a separate bank account for the state gas tax money until the General Fund is in a consistent positive position.

**OBSERVATION 3—
Lack of policies and
procedures**

Our audit procedures involved obtaining and evaluating various city policies and procedures. During our review, we noted that the city could benefit from establishing the following policies:

- General Fund/other fund reserves
- Grants
- Debt
- Risk management
- Budget
- Long range financial planning
- Capital
- Local vendor
- Debarment and suspension
- Unclaimed check
- Computer disaster

Establishing formal policies would provide detailed guidance to employees, management, and the city council, and would help ensure process consistency and accountability during staff turnover.

Recommendation

We recommend that the city establish formal policies and procedures for the areas noted above, to ensure that controls are in place to strengthen financial accountability.

City's Response

The City will continue to work on updating and establishing the policies listed in the audit.

**OBSERVATION 4—
Non-compliance with
GC section 41004**

The city did not comply with GC section 41004 for FY 2015-16. This section requires the city treasurer to submit to the city clerk a monthly written report and an accounting of all receipts, disbursements, and fund balances.

Compliance with GC section 41004 increases the accountability of receipts, disbursements, and fund balances.

We identified this error when reviewing the city's cash and fund balance controls. The city did not have procedures in place to ensure compliance with the above requirement. The city's non-compliance with this requirement does not affect the Special Gas Tax Street Improvement Fund compliance with Article XIX of the California Constitution and Streets and Highways Code.

Recommendation

We recommend that the city establish procedures to ensure compliance with GC section 41004.

City's Response

The City has commenced the reporting of fund balances to the city clerk. Receipts and disbursements have historically been reported.

**OBSERVATION 5—
Ability to continue as
a going concern**

The independent auditor's report for FY 2015-16 noted in the Emphasis of Matters section that the financial statements were prepared assuming that the city will continue as a going concern; however, revenue shortfalls and interfund borrowing raise doubts about the city's ability to continue as a going concern. The independent auditor's statement reads:

The accompanying financial statements have been prepared assuming that the City will continue as a going concern. As discussed in Note 19 to the financial statements, the City has experienced decreased revenues and key budgeted revenue sources are unknown. Management projects continued budget shortfalls unless significant costs reduction or other measures are taken. The City has borrowed from other funds to reduce the negative cash balance and sustain its basic operations. These conditions raise substantial doubt about the city's ability to continue as a going concern. Management's plans regarding those matter are described in Note 19. The financial statements do not include any adjustments that might result from the outcome of this uncertainty. Our opinion is not modified with respect to this matter.

Recommendation

We recommend that the city take appropriate steps and develop an action plan to balance the General Fund budget and monitor its cash flow closely.

SCO Comment

The city did not address this observation in its response to the draft audit report.

**Attachment—
City of Guadalupe’s Response to
Draft Audit Report**



*CITY OF GUADALUPE
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Tel (805) 356-3895
Fax (805) 343-0542
Finance Department*

January 23, 2018

CERTIFIED MAIL-RETURN RECEIPT REQUESTED

Efren Loste Chief, Local Government Audits Bureau
State Controller's Office, Division of Audits
P.O. Box 942850
Sacramento, CA 94250-5874

Dear Mr. Loste:

This correspondence is in response to the January 12, 2018 letter from the State Controller's Office that references the draft audit for the Special Gas Tax Street Improvement Fund for the City of Guadalupe.

Finding 1: Ineligible National Pollutant Discharge Elimination System Expenditures: The City conducted an audit of the invoices that total \$71,506.50. The City determined there were \$8,775 in eligible costs that were for a paving project and street slurry. The revised total for ineligible expenditures is \$62,731.50 (see enclosure).

Finding 2: General Fund Cash Impairment: The City will establish a separate bank account for the state gas tax money until the General Fund is in a consistent positive position.

Finding 3: Lack of Policies and Procedures: The City will continue to work on updating and establishing the policies listed in the audit.

Finding 4: Non-compliance with Government Code section 41004. The City has commenced the reporting of fund balances to the city clerk. Receipts and disbursements have historically been reported.

Sincerely,


Annette Muñoz
Finance Director
City of Guadalupe

Encl

cc: Cruz Ramos, City Administrator, City of Guadalupe

City of Gouldsbur
MSA Charges
Fiscal Year 23-26

Check#	Invoice #	Inv Date	Vendor	Amount	Acct charged	Drainage		MSA		Total	Comments	
						Transfer to	Transfer to	No report	Transfer to			
						71.4654.2150	71.4654.2150	01.4405.2150	12.4425.2150			
823334	2015-024	8/4/15	Elhcof	2,437.50	20.4430.2150	2,437.50	0.00	0.00	0.00	2,437.50	56CAG mtg with PEI for 2015 Pavement project.	
823334	2015-024	8/4/15	Elhcof	975.00	20.4430.2150	0.00	0.00	0.00	975.00	975.00	MSA	
823334	2015-024	8/4/15	Elhcof	1,237.50	20.4430.2150	0.00	0.00	0.00	1,237.50	1,237.50	MSA	
823406	01A082015	8/18/15	Co of SB	3,224.00	20.4430.2150	0.00	0.00	0.00	3,224.00	3,224.00	MSA	
823478	91115	9/8/15	Elhcof	1,125.00	20.4430.2150	0.00	0.00	0.00	0.00	1,125.00	Paving project, drainage project	
823478	91115	9/8/15	Elhcof	900.00	20.4430.2150	0.00	0.00	0.00	900.00	900.00	MSA charges	
823549	2015-037	10/5/15	Elhcof	1,350.00	20.4430.2150	0.00	0.00	0.00	0.00	1,350.00	MSA charges 9 hrs	
823549	2015-037	10/5/15	Elhcof	4,275.00	20.4430.2150	0.00	0.00	0.00	0.00	4,275.00	Originally Measure A for drainage projects	
823549	2015-037	10/5/15	Elhcof	1,300.00	20.4430.2150	0.00	0.00	0.00	0.00	1,300.00	MSA charges 8 hrs	
823565	2015-037	10/5/15	Elhcof	2,590.00	20.4430.2150	0.00	0.00	0.00	0.00	2,590.00	124. Subset Drainage Project, Railroad to Peralta	
823565	2015-037	10/5/15	Elhcof	3,000.00	20.4430.2150	0.00	0.00	0.00	0.00	3,000.00	MSA charges	
823565	2015-037	10/5/15	Elhcof	5,325.00	20.4430.2150	0.00	0.00	0.00	0.00	5,325.00	West Main drainage project.	
823567	2015-040	11/2/15	Elhcof	3,075.00	20.4430.2150	0.00	0.00	0.00	0.00	3,075.00	MSA	
823567	2015-040	11/2/15	Elhcof	640.00	20.4430.2150	0.00	640.00	0.00	0.00	640.00	11st Street Drainage Project, Railroad to Peralta	
823591	120215	12/1/15	Elhcof	825.00	20.4430.2150	0.00	0.00	0.00	0.00	825.00	MSA charges	
823591	120215	12/1/15	Elhcof	2,775.00	20.4430.2150	0.00	0.00	0.00	0.00	2,775.00	TTM/C/DIAC, mps, El Nino Storm Water tech guide	
823591	2016-001	1/6/16	Elhcof	760.00	20.4430.2150	0.00	760.00	0.00	0.00	760.00	11st Street Drainage Project, Railroad to Peralta	
823591	2016-001	1/6/16	Elhcof	2,325.00	20.4430.2150	0.00	975.00	75.00	1,875.00	3.00	1,325.00	Drainage project,ERT mtg,MSA, mro report
823591	2016-001	1/6/16	Elhcof	2,045.00	20.4430.2150	0.00	0.00	0.00	2,045.00	2,045.00	MSA charges	
Sub total Part 1						14,812.50	5,490.00	75.00	19,706.50	0.00	40,084.00	

Check#	Invoice #	Inv Date	Vendor	Amount	Acct charged	Drainage		MSA		Total	Comments	
						Transfer to	Transfer to	No report	Transfer to			
						71.4654.2150	71.4654.2150	01.4405.2150	12.4425.2150			
826464	2016-010	2/2/16	Elhcof	2,475.00	20.4430.2150	0.00	825.00	75.00	1,425.00	150.00	2,475.00	Drain proj, 2016 paving/slurry project, MSA, mro rpt
826464	2016-010	2/2/16	Elhcof	6,187.50	20.4430.2150	0.00	1,915.00	0.00	3,472.50	800.00	6,187.50	MSA, 2016 paving project, 4th st drainage repairs
826568	2016-017	3/1/16	Elhcof	4,650.00	20.4430.2150	0.00	1,275.00	0.00	2,175.00	1,200.00	4,650.00	MSA, 4th st site visit, 2016 paving/slurry, TPAC, T5AC, mro rpt
826568	2016-017	3/1/16	Elhcof	3,200.00	20.4430.2150	0.00	1,290.00	0.00	1,870.00	1,000.00	3,200.00	MSA, 2016 paving project, 4th street drainage repairs
826568	2016-024	4/1/16	Elhcof	4,625.00	20.4430.2150	0.00	1,650.00	0.00	450.00	2,725.00	4,425.00	MSA, Statewide street assessment, 2016 paving/slurry, TPAC/JPAC, mro report
826568	2016-024	4/1/16	Elhcof	490.00	20.4430.2150	0.00	0.00	0.00	490.00	0.00	490.00	MSA
826596	2016-028	5/3/16	Elhcof	3,450.00	20.4430.2150	0.00	0.00	0.00	300.00	3,450.00	MSA, 2016 paving/slurry proj, TPAC/JPAC, AT7 Cycles	
826596	2016-028	5/3/16	Elhcof	770.00	20.4430.2150	0.00	0.00	0.00	770.00	0.00	770.00	MSA
826591	2016-042	6/3/16	Elhcof	3,675.00	20.4430.2150	1,200.00	0.00	150.00	0.00	3,675.00	2016 Pavmt maint proj, 2016 Pavmt rehab proj, Red mtg for Guad ped crossing, PDT mtg, TPAC/JPAC mtg, mro report	
826591	2016-042	6/3/16	Elhcof	3,000.00	20.4430.2150	1,800.00	0.00	150.00	0.00	3,000.00	2016 Pavement maint proj, 2016 Pavement rehab proj, Red mtg for Guad ped crossing, PDT mtg, TPAC/JPAC mtg, mro report	
826591	2016-048	7/3/17	Elhcof	32,342.50	20.4430.2150	7,050.00	3,970.00	675.00	10,952.50	1,665.00	32,342.50	
Street svcs						14,812.50	5,490.00	75.00	19,706.50	0.00	40,084.00	
500 Total						71,596.50	21,862.50	750.00	50,659.00	73,426.50		
Additional Street						6,883.00						
Final Total						67,713.50						

**REPORT TO CITY COUNCIL
Council Agenda of 02/26/2019**

 _____ 
Carolyn Cooper,
Special Projects - Finance

SUBJECT Discussion Regarding Biennial (Two-Year) Budget Proposal Beginning with Fiscal Years 2019-20 and 2020-2021

RECOMMENDATION

That the City Council direct staff to prepare a biennial budget for fiscal years 2019-20 and 2020-21.

BACKGROUND

Staff recommends a biennial (Two –Year) budget starting in fiscal year 2019-20. This would represent a two-year budget, covering the period July 1, 2019 through June 30, 2021. The budget will be proposed as two one-year budgets. Staff concentrates on the first year of the two-year budget and the second year is developed from the first year’s funding and revenue levels.

Amendments to this document may be necessary depending on economic circumstances and will be addressed during the Mid-Year Budget review each year, similar to one-year budgeting.

The benefits of a two-year budget plan include:

- Ability to maintain long-range planning efforts
- Ability to focus on developing and budgeting for significant objectives
- Encourage more orderly spending patterns
- Ability to set realistic schedules for completing program objectives
- Save time and resources allocated to preparing annual budgets to allow more time for oversight

Most cities currently utilize a two-year budget including, Buellton, Santa Barbara, Goleta, Lompoc, Santa Maria and Arroyo Grande.

FISCAL IMPACT

There is no additional cost in implementing a biennial budget.

ATTACHMENT

Attachment 1 – Example of biennial budget (does not represent the City’s true budgeted amounts)

**CITY OF GUADALUPE TWO-YEAR BUDGET EXAMPLE SCHEDULE OF REVENUES
FISCAL YEARS 2019-20 and 2020-21**

For Demonstration Purposes Only

EXAMPLE REVENUE BUDGET	Actual 2016-17	Actual 2017-18	May 2019 Actual	Budget 2018-19	Based on Expectation in 2019-20	Based on percentage of 1st year's funding level or actual, if known for 2020-21
					Budget 2019-20	Budget 2020-21
Taxes:						
3130 Sales & Use Tax	346,715	300,913	327,500	350,000	355,000	362,100
3135 Franchise Fees	179,651	164,522	177,900	187,000	190,000	193,800
3136 Local Sales Tax	119,647	116,584	114,700	144,000	145,000	147,900
3140 Real Property Transfer Tax	11,124	21,744	9,500	25,000	25,000	25,500
3145 Property Tax	948,839	898,464	1,170,300	985,000	120,000	122,400
3150 Utility User Tax	393,256	333,913	391,600	400,000	400,000	408,000
3210 Bus. License/Gross Receipts Tax	288,128	267,762	288,500	283,000	390,000	397,800
3410 Motor Vehicle in Lieu Tax	-	-	-	-	-	-
Total Taxes	2,287,360	2,103,902	2,480,000	2,374,000	1,625,000	1,657,500
Building & Planning:						
3215 Building Permits	187,310	277,774	214,800	264,300	300,000	306,000
3216 Other Licenses & Permits	35,783	49,815	44,000	28,270	45,000	45,900
3217 Electrical Permit	28,786	38,974	39,400	32,250	40,000	40,800
3218 Mechanical Permit	28,877	39,313	35,200	35,600	36,000	36,720
3219 Plumbing Permit	31,219	40,490	37,400	37,700	38,000	38,760
3220 Plan Check Other	92,197	116,327	103,500	101,700	100,000	102,000
3537 Plans & Specs	15,160	33,665	23,450	29,150	30,000	30,600
3618 Administrative Overhead	55,127	38,318	49,300	51,000	52,000	53,000
Total Building & Planning	474,459	634,676	547,050	579,970	641,000	653,780
Total Public Safety	2,761,819	2,738,578	3,027,050	2,953,970	2,266,000	2,311,280

Proposed budget is based on actual costs in 2019-20. A percentage is added for 2020-21 unless precise amounts are known.

BUDGET IS FOR DEMONSTRATION PURPOSES

EXAMPLE EXPENDITURES	Acct.	Actual 2016/17	Actual 2017/18	May-19 Actual	Budget 2018/19	Budget 2019/20	Budget 2020/21	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	142,926	127,931	217,995	172,067	175,000	178,500	
Salaries - part-time	0125	-	-	-	-	-	-	
Salaries - Temporary	0150	12,474	33,136	-	-	-	-	
Overtime	0200	19,590	19,151	25,801	26,505	25,000	25,500	
Retirement - PERS	0250	26,154	26,885	42,278	28,031	40,000	40,800	
FICA/Medicare	0300	14,851	14,634	19,675	16,093	20,000	20,400	
Workers' Compensation	0350	5,490	7,720	14,029	11,644	14,000	14,280	
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	11,006	15,030	25,585	25,586	26,000	26,520	
Other Benefits	0450	13,550	11,050	14,000	12,068	14,000	14,280	
Deferred Compensation	0545	6,018	2,750	6,000	-	6,000	6,120	
Dental Insurance	0560	1,736	1,223	2,653	1,255	3,000	3,060	
Vision Insurance	0570	198	127	404	193	500	510	
Sub-total		253,992	259,637	368,420	293,442	323,500	329,970	
SUPPLIES & SERVICES:								
Utilities	1000	196,836	179,626	180,000	180,000	180,000	183,600	
Communications	1150	3,897	4,309	3,600	4,000	3,600	3,672	
Office Supplies & Postage	1200	10,000	6,093	10,000	10,000	10,000	10,200	
Advertising and Publication	1250	-	-	300	400	300	306	
Business Expense and Trng	1300	-	1,363	300	4,000	300	306	
Memberships, Dues & Subs	1350	20	170	500	300	500	510	
Equipment Maintenance	1400	342	14,377	1,500	80,000	1,500	1,530	
Facilities Maintenance	1450	2,136	3,814	3,000	25,000	3,000	3,060	
Vehicle maintenance	1460	858	1,286	1,500	1,500	1,500	1,530	
Equipment Replacement	1500	34,478	2,207	5,000	210,000	5,000	5,100	
Operating Supplies & Exp.	1550	25,184	32,074	30,000	32,000	30,000	30,600	
Fuel & Lubricants	1560	8,806	7,138	10,000	9,000	10,000	10,200	
Bank Service Charges	1750	1,539	1,889	1,500	2,000	1,500	1,530	
Professional Services	2150	114,001	113,399	125,000	50,000	125,000	127,500	
Information Technology Svcs	2151	327	-	500	550	500	510	
Equipment Rental	2200	2,768	482	4,000	2,000	4,000	4,080	
Property Rental	2250	4,721	4,839	5,000	5,000	5,000	5,100	
Liability Insurance	2300	21,608	24,224	21,383	21,132	21,383	21,811	
Services by other Agencies	2350	20,438	16,837	21,000	20,000	21,000	21,420	
Sub-total		447,958	414,124	424,083	656,882	424,083	432,565	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	30,000	30,000	40,000	
Improve. Other than Buildings	3150	-	-	-	200,000	250,000	200,000	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	230,000	280,000	240,000	
OTHER FINANCING USES:								
Dept Service Principal	4000	20,280	21,840	21,840	21,840	21,840	21,840	
Dept Service Interest	4100	42,645	34,902	40,000	38,100	40,000	38,100	
Lease Purchase	4150	2,251	31,752	34,000	34,000	34,000	34,000	
Transfer to General Fund	5000	177,300	178,288	194,500	200,000	195,000	196,000	
Sub-total		242,476	266,782	290,340	293,940	290,840	289,940	
Fund Total		944,426	940,543	1,082,843	1,474,264	1,318,423	1,292,475	



City of Guadalupe Financial Report Fiscal Year to Date through January 31, 2019

Overview

The financial report concentrates on the General Fund and Water and Wastewater Enterprise Funds as of January 31, 2019, or 58 percent of the year expended. The purpose of the report is to provide a status of budgeted Revenue and Expenditures versus actual at 58 percent of the fiscal year expended.

Attachment A is a fund balance comparison from January 2018 to of January 2019.

Fund Balance

The term fund balance is used to describe the net position of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). It is intended to serve as a measure of the financial resources available to the fund. There are constraints in spending fund balance depending on the type of resources (nonspendable, restricted, committed and assigned). Fund balance represents the total amount accumulated in the fund from prior years at a point in time.

A comparison of fund balance from January 2018 to January 2019 shows an overall increase of almost \$2.5 million. Overall earnings increased by over \$1.5 million.

The following funds showed a significant increase in fund balance: General fund, Water Operating and Capital, Wastewater Operating and Capital, Measure A. These funds experienced an increase in cash and other assets while liabilities remained the same or slightly lower.

General Fund

Budgeted revenues versus actual revenue received through January 31, 2019 shows the General Fund slightly below target at 53 percent of expected revenues.

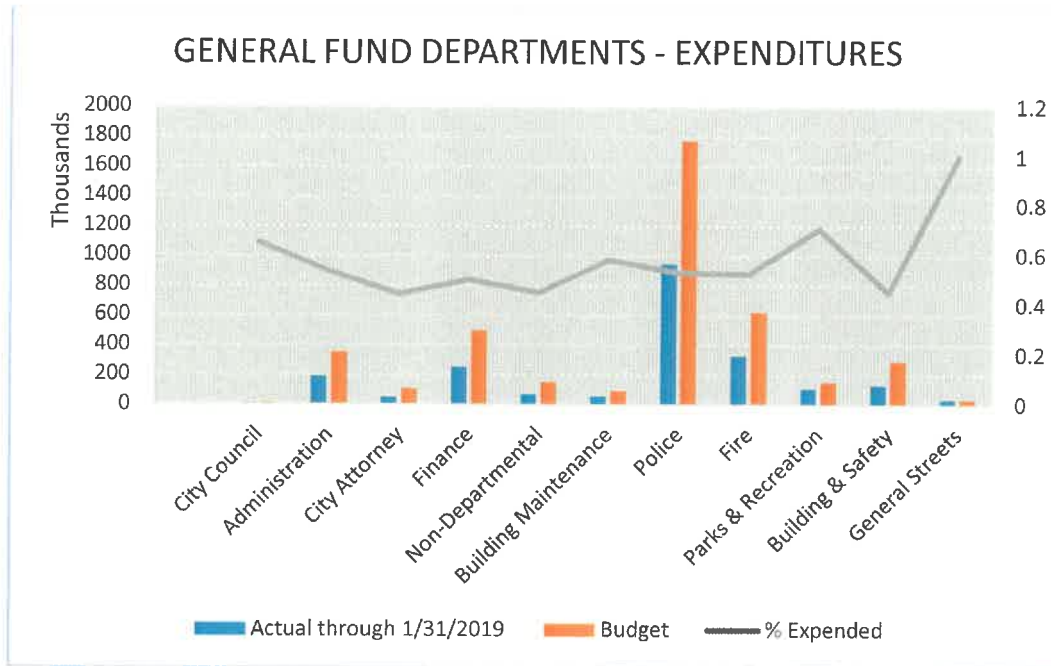
The table below shows the Top Five revenue categories for the City with Business License revenue exceeding budget. All categories are expected to balance out by year-end with the exception of Business License which will remain higher than expected.

Top Five Revenue Categories			
Category	Budget	Actual	%
Property Tax	1,010,000	672,093	67%
Sales	494,000	239,718	49%
Utility Users Tax	400,000	220,365	55%
Business License	283,000	304,122	107%
Franchise Fees	187,000	60,554	32%
Other	1,730,371	664,333	38%
Total Revenue	4,104,371	2,161,185	53%

General Fund Expenditures

Expenditures are just under budget overall at 53 percent expended. The Table and Chart below shows all General Fund Departments and spending trends as of January 31, 2019.

Department	Actual through 1/31/2019	Budget	% Expended
City Council	7,338	11,217	65%
Administration	189,252	352,291	54%
City Attorney	49,098	110,000	45%
Finance	251,418	498,718	50%
Non-Departmental	69,690	154,195	45%
Building Maintenance	55,097	94,309	58%
Police	945,350	1,773,159	53%
Fire	328,535	622,158	53%
Parks & Recreation	108,703	153,239	71%
Building & Safety	132,939	293,889	45%
General Streets	36,200	36,200	100%
Total	2,173,620	4,099,375	53%

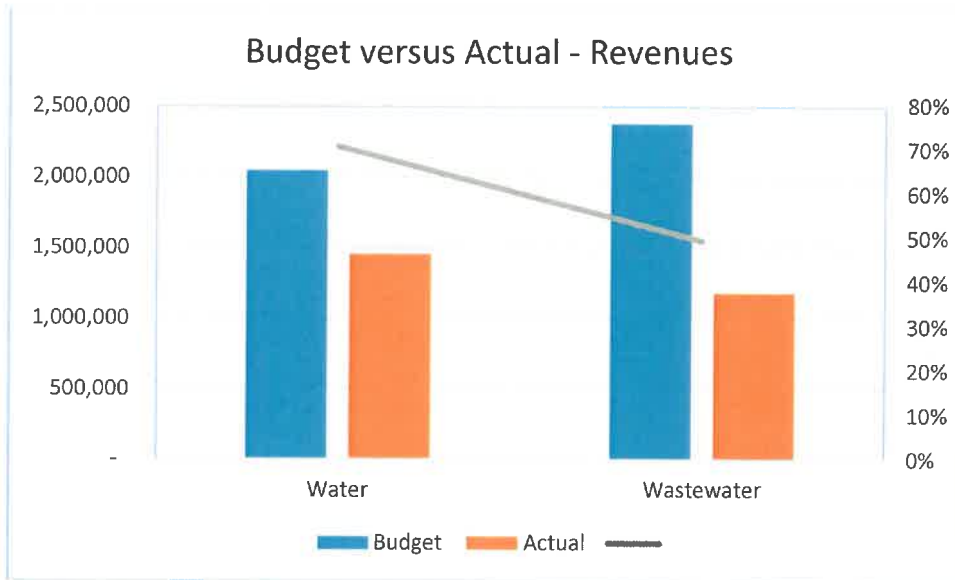


ENTERPRISE FUNDS – WATER AND WASTEWATER

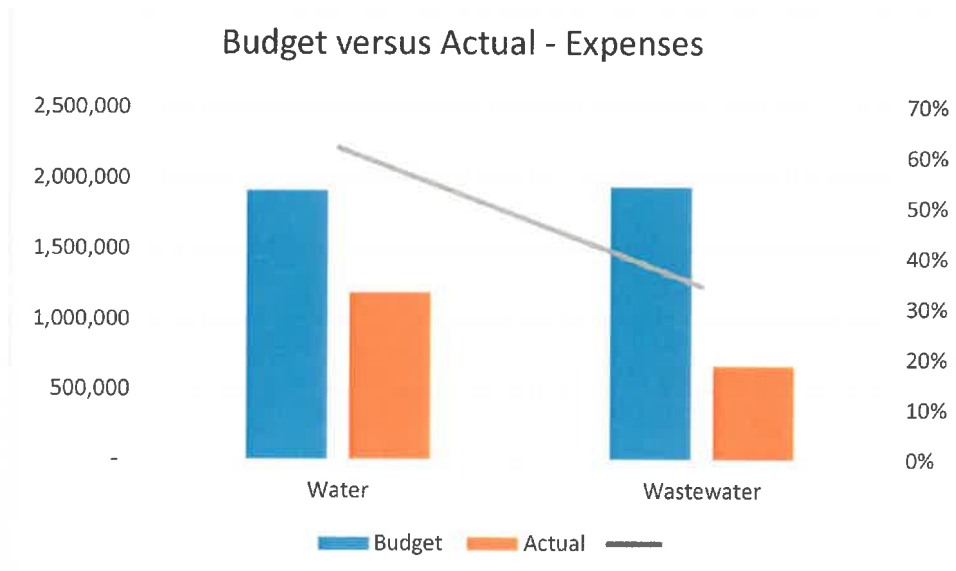
The Statement of Revenues and Expenditures for the fiscal year to date through January 31, 2019 is shown in the Table below.

Actuals Through January 31, 2019	Water	Wastewater
<u>REVENUES</u>		
Charges for Services	1,379,662	1,023,760
Interest	19,641	10,301
Other	24,773	
Developer Fees	29,757	146,250
Total	1,453,833	1,180,311
<u>EXPENSES</u>		
Operating	519,892	648,488
Capital	13,792	21,863
State Water	546,656	-
Debt Service	109,027	-
Total	1,189,367	670,351

The following chart shows Water is at 71 percent and Wastewater at about 50 percent of expected revenue through January 31, 2019.



The Enterprise funds experienced 62 percent expended for Water and Wastewater was slightly below budget at 35 percent expended for the period.



The funds of the City are generally in line with budget. There are no significant fluctuations at the mid-year point.

Information in this report is unaudited.

Comparison: January 31, 2019 to January 31 2018

FUND Balances	Jan-19	Jan-18	(decrease) Increase
01 2900 General Fund Fund Balance - Unreserved	(167,872)	(684,624)	516,752
10 2900 Wtr. Oper. Fund Fund Balance - Unreserved	3,692,479	3,639,088	53,391
12 2900 Wst.Wtr.Op.Fund Fund Balance - Unreserved	(3,692,318)	(3,815,236)	122,918
15 2900 Solid Waste Fund Balance - Unreserved	8,539	(68,589)	77,128
20 2900 Gas Tax Fund Fund Balance - Unreserved	211,724	699,676	(487,952)
22 2900 Local Trans.Fun Fund Balance - Unreserved	180,208	172,287	7,921
23 2900 LTF - Transit Fund Balance - Unreserved	651,802	759,538	(107,735)
26 2900 RDA-Op.Fund Fund Balance - Unreserved	(3,396,326)	(3,193,000)	(203,326)
28 2900 Gdlp Library Fund Balance - Unreserved	(58,771)	(65,800)	7,029
30 2900 Wtr. Cap. Fund Fund Balance - Unreserved	(661,091)	(793,866)	132,774
32 2900 Wstwtr.Cap.Fund Fund Balance - Unreserved	6,201,407	5,635,786	565,621
36 2900 Pub.Fac.Fund Fund Balance - Unreserved	5,777	4,609	1,167
38 2900 Park Dev.Fund Fund Balance - Unreserved	2,658	1,259	1,399
39 2900 Comm Corr Grant Fund Balance - Unreserved	523	85,869	(85,347)
40 2900 Fire Saf.Fund Fund Balance - Unreserved	72,319	66,535	5,783
42 2900 Pol.Safy Fund Fund Balance - Unreserved	67,042	109,572	(42,530)
43 2900 Police-Airport Fund Balance - Unreserved	13,079	-	13,079
57 2900 Alcohol & Drug Fund Balance - Unreserved	4,077	2,919	1,158
58 2900 CDGB-STBG 1465 Fund Balance - Unreserved	57,966	57,371	596
60 2900 Guad.Assmt.Dist Fund Balance - Unreserved	31,788	25,164	6,624
63 2900 Pas L&L Dist Fund Balance - Unreserved	(600)	-	(600)
65 2900 Guad.Light Dist Fund Balance - Unreserved	447,287	407,508	39,779
67 2900 EDGB 1971 Fund Balance - Unreserved	112,326	112,041	285
71 2900 MEASURE A Fund Balance - Unreserved	1,140,337	1,019,205	121,133
76 2900 Cap Fac Fund Fund Balance - Unreserved	282,519	197,893	84,626
78 2900 City Hall Equip Fund Balance - Unreserved	10,565	3,049	7,516
83 2900 ATP Cycle 3 Fund Balance - Unreserved	(6,849)	-	(6,849)
86 2900 RMRA SB1 Fund Balance - Unreserved	30,743	-	30,743
87 2900 Traffic Mitgtn Fund Balance - Unreserved	41,336	11,929	29,407
90 2900 RDA-Afford.Hsg Fund Balance - Unreserved	422,700	422,699	1
91 2900 2003 Bond Refi Fund Balance - Unreserved	658,887	651,288	7,598
94 2900 Sewer Bond Fund Fund Balance - Unreserved	3,925	(688)	4,612
76 2905 Cap Fac Fund Fund Balance - Reserved	30,000	30,000	-
10 2910 Wtr. Oper. Fund Retained Earnings - Unreserved	463,256	463,256	-
12 2910 Wst.Wtr.Op.Fund Retained Earnings - Unreserved	1,076,567	1,076,567	-
30 2910 Wtr. Cap. Fund Retained Earnings - Unreserved	148,254	148,254	-
32 2910 Wstwtr.Cap.Fund Retained Earnings - Unreserved	1,139	1,139	-
94 2910 Sewer Bond Fund Retained Earnings - Unreserved	23,301	23,301	-
23 2920 LTF - Transit Investment In Fixed Assets	122,292	122,292	-
98 2920 Gen.Fix Assets Investment In Fixed Assets	3,597,823	3,597,823	-
15 2925 Solid Waste Prior Period Adjustment	(97,996)	-	(97,996)
71 2925 MEASURE A Prior Period Adjustment	97,996	-	97,996
10 2935 Wtr. Oper. Fund Reserve For Debt Service	88,522	88,522	-
12 2935 Wst.Wtr.Op.Fund Reserve For Debt Service	58,578	58,578	-
26 2935 RDA-Op.Fund Reserve For Debt Service	(1,581,967)	(1,581,967)	-
12 2945 Wst.Wtr.Op.Fund Contributed Capital	1,193,475	1,193,475	-
23 2945 LTF - Transit Contributed Capital	40,000	40,000	-
Current Earnings	1,479,674	(108,592)	1,588,266
Total of FUND Balances ---->	13,109,100	10,616,132	2,492,968

REPORT TO CITY COUNCIL

Council Agenda of 2/26/2019



Amelia M. Villegas, HR



Cruz Ramos, City Administrator

SUBJECT: Recruitment Update

RECOMMENDATION:

Provide staff with direction on the process to follow regarding salary ranges for three vacant positions.

BACKGROUND:

City staff is currently in the process of recruiting to fill vacancies for City Administrator, Public Works Director/City Engineer, and Finance Director. City salaries were compared with ten cities on the Central Coast and the attached spreadsheet highlights Guadalupe's historically low salary ranges.

DISCUSSION:

A global review is required as these positions can no longer be viewed independently. Changing one salary range directly impacts others. To attract experienced and qualified candidates, especially those with prior public sector experience, for all three vacancies requires an overall analysis of the City's salary levels for these positions.

Not only is it important to review the salary levels of these positions but it is equally important to review the specific functions per position, specifically the Finance Director position. The "finance" functions at other cities may fall under the title "Finance Director" but also "Administrative Services Director". In addition to "financial functions", an Administrative Services Director in other cities may also include the purchasing, human resources and/or IT functions.

It is very reasonable to centralize the City's purchasing function to the Finance Director position, as well as IT. Currently, purchasing is handled in each department. With the City's focus on controlling expenses, a closer review of purchases and a centralized function are recommended. For the IT "function", our consultant, Tech Express, would be retained but the City's central contact would be the Finance Director. With the additional functions, the title could be changed

to Administrative Services Director as in other cities, and would better reflect the overall responsibilities of that department.

With the Finance Director position being the lowest of the top four, any change in that salary range but not in the other positions would create salary compression. Therefore, these positions should be reviewed as a package.

OPTIONS:

1. Increase salary/ranges by any of the 1% - 10% on attached sheet.
2. Finance Director Vacancy – Status Quo: retain part-time finance, special projects individual and hire an intern.
3. Recruit and hire the most qualified candidates at the current salary levels – no changes.

Attachments

Salary Comparisons with Ten Central Coast Cities

Salary/Range Increases – from 1% to 10%

SALARY COMPARISONS - TOP 4 POSITIONS WITH OTHER CENTRAL COAST CITIES

	Paso Robles	Santa Maria	Lompoc	Arroyo Grande	Pismo Beach	Solvang	Morro Bay	Buellton	Atascadero	Grover Beach	Guadalupe
City Manager	\$207.0K	\$199.6K - \$242.7K	\$190.0K	\$186.2K	\$179.5K - \$218.1K	\$174.6K	\$171.0K - \$188.8K	\$157.9K	\$153.1K - \$186.1K	\$149.7K - \$183.1K	\$115.0K
Police Chief	\$143.3K - \$182.0K	\$147.1K - \$176.8K	\$131.0K - \$176.7K	\$134.7K - \$163.8K	\$147.3K - \$179.1K	N/A	\$129.3K - \$157.1K	N/A	\$129.7K - \$157.7K	\$125.3K - \$162.6K	\$98.0L - \$110.0K
PWD/Eng	\$137.7K - \$174.9K	\$147.1K - \$178.8K	\$113.6K - \$154.7K	\$124.5K - \$151.4K	\$143.7K - \$174.7K	\$105.7K - \$132.2K	\$126.9K - \$154.2K	\$94.9K - \$115.3K	\$114.9K - \$139.7K	\$129.7K - \$157.7K	\$92.4K - \$126.3K
Adm Svcs Dir	\$137.6K - \$174.9K	N/A	N/A	\$124.5K - \$151.4K	\$136.8K - \$166.3K	\$98.1K - \$122.7K	\$122.3K - \$148.7K	N/A	\$117.8K - \$148.1K	\$114.8K - \$147.3K	N/A
Finance Dir	N/A	\$134.8K - \$165.9K	\$124.6K - \$169.6K	N/A	N/A	N/A	N/A	\$94.9K - \$115.3K	N/A	N/A	\$87.4K - \$117.1K
Finance Mgr	\$110.0K - \$139.8K	N/A	N/A	N/A	\$94.4K - \$114.8K	N/A	N/A	N/A	N/A	N/A	N/A

SALARY RANGE INCREASES FROM 1% TO 10% FOR FOUR POSITIONS

	City Add	Dir Public Safety	PWDir/City Eng	Finance Dir
Current Salary/Range	\$115,000	\$98,000 - \$110,000	\$92,400 - \$126,300	\$87,400 - \$117,100
Salary/Range Increase by:				
1%	\$116,150	\$98,980 - \$111,100	\$93,324 - \$127,563	\$88,279 - \$118,271
2%	\$117,300	\$99,960 - \$112,200	\$94,248 - \$128,826	\$89,148 - \$119,440
3%	\$118,450	\$100,940 - \$113,300	\$95,172 - \$130,089	\$90,022 - \$120,610
4%	\$119,600	\$101,920 - \$114,400	\$96,096 - \$131,352	\$90,896 - \$121,780
5%	\$120,750	\$102,900 - \$115,500	\$97,020 - \$132,615	\$91,770 - \$122,950
6%	\$121,900	\$103,880 - \$116,600	\$97,944 - \$133,878	\$92,644 - \$124,120
7%	\$123,050	\$104,860 - \$117,700	\$98,868 - \$135,141	\$93,510 - \$125,290
8%	\$124,200	\$105,840 - \$118,800	\$99,792 - \$136,404	\$94,392 - \$126,460
9%	\$125,350	\$106,820 - \$119,900	\$100,716 - \$137,667	\$95,266 - \$127,630
10%	\$126,500	\$107,800 - \$121,000	\$101,640 - \$138,930	\$96,140 - \$128,800



AGENDA REPORT

SUBJECT/TITLE:

SANTA BARBARA COUNTY INTEGRATED REGIONAL WATER MANAGEMENT PLAN (IRWM) UPDATE 2019 – ADOPTION BY CITY

RECOMMENDATION:

- 1. APPROVE RESOLUTION NO. 2019-12 ADOPTING THE SANTA BARBARA COUNTY INTEGRATED REGIONAL WATER MANAGEMENT PLAN UPDATE 2019**

BACKGROUND:

In 2002, Senate Bill 1672 created the Integrated Regional Water Management Act to encourage local agencies to work together to manage and improve water supply reliability and water quality. Also in 2002, California voters passed Proposition 50, the Water Security, Clean Drinking Water, Coastal and Beach Protection Act, which provided \$500 million to fund competitive grants for projects consistent with an adopted IRWM Plan.

The City of Guadalupe has been a Cooperating Partner in the creation and updating of an Integrated Regional Water Management (IRWM) Plan since 2005, with Santa Barbara County Water Agency, along with 27 cities, special districts, joint powers authorities, non-governmental organizations, tribes and water companies (Cooperating Partners). As a Cooperating Partner, it is the responsibility of City to adopt any revisions to the IRWM Plan.

Since the adoption of the first IRWM Plan in 2007, there have been two updates. The first was in 2013 in accordance with the State Department of Water Resources (DWR) 2012 IRWM Plan Standards and Guidelines used to implement the Proposition 84 grant program. Proposition 84, the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act, was adopted by California voters in 2006.

The second update is proposed for adoption tonight. Staff recommends adoption because IRWM Plan Update 2019 was completed in accordance with DWR's 2016 IRWM Plan Standards and Guidelines used to implement the Proposition 1 grant program, and provides funding opportunities under that legislation. California voters passed Proposition 1, the Water Quality, Supply, and Infrastructure Improvement Act, in 2014. Proposition 1 provides \$510 million in IRWM funding for Implementation, Planning and Disadvantaged Community Involvement efforts.

ENVIRONMENTAL CONSIDERATION: On behalf of the Cooperating Partners, the Water Agency has prepared a Notice of Exemption in accordance with the California Environmental Quality Act for the 2019 IRWM plan update.

Agenda Item: _____

FISCAL IMPACT: As a result of having the IRWM Plan in place, the Water Agency has applied for grants on the Cooperating Partners' behalf, and has been granted over \$30 million for 27 water-related plans and projects within the Santa Barbara County IRWM region through Propositions 50 and 84. Additionally, under Proposition 1, the Water Agency applied for and been allocated \$865,207 for Disadvantaged Community Involvement efforts and approximately \$6.3 million for Implementation projects. To ensure the continued access to these potential funding streams, Staff recommends adoption of the IRWM Plan Update 2019.

ATTACHMENTS:

1. Resolution No. 2019-12
 2. IRWM Plan Update 2019 Table of Contents (Full plan available upon request to City Engineer).
-

Prepared by: Jeff van den Eikhof, City Engineer

Meeting Date: 26 February 2019

City Administrator Approval: _____



Agenda Item: _____

RESOLUTION NO. 2019-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE ADOPTING THE SANTA BARBARA COUNTY INTEGRATED REGIONAL WATER MANAGEMENT PLAN UPDATE 2019

WHEREAS, in 2002 Senate Bill 1672 created the Integrated Regional Water Management (IRWM) Act to encourage local agencies to work cooperatively to manage and improve water supply reliability and water quality; and

WHEREAS, in 2002 California voters passed Proposition 50, the Water Security, Clean Drinking Water, Coastal and Beach Protection Act, which provided \$500 million to fund competitive grants for projects consistent with an adopted IRWM Plan; and

WHEREAS, in 2005 Santa Barbara County Water Agency (Water Agency), along with 29 cities (including the City of Guadalupe), special districts, joint powers authorities, non-governmental organizations, and water companies (Cooperating Partners) created a process to promote and practice integrated regional water management strategies through the development and adoption in 2007 of an IRWM Plan; and

WHEREAS, in 2006 California voters passed Proposition 84, the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act, which provided \$5.388 billion statewide of which \$1 billion was allocated for IRWM; and

WHEREAS, in 2013 the Santa Barbara County IRWM Plan was updated in accordance with the State Department of Water Resources (DWR) 2012 IRWM Plan Standards and Guidelines used to implement the Proposition 84 grant program; and

WHEREAS, the Water Agency acts as the single eligible grant recipient responsible for the administration of IRWM grants, functioning as a pass-through agency between DWR and local project proponents; and

WHEREAS, on behalf of the Cooperating Partners, the Water Agency applied for and has been granted over \$30 million for 27 water-related plans and projects within the Santa Barbara County IRWM region through Propositions 50 and 84; and

WHEREAS, in 2014 California voters passed Proposition 1, the Water Quality, Supply, and Infrastructure Improvement Act, which provides \$510 million in IRWM funding for Implementation, Planning and Disadvantaged Community Involvement efforts; and

WHEREAS, on behalf of the Cooperating Partners, the Water Agency applied for and has been allocated through Proposition 1, \$865,207 for Disadvantaged Community Involvement efforts and approximately \$6.3 million for Implementation projects; and

WHEREAS, the 2018 Santa Barbara County IRWM Plan update was completed in accordance with DWR's 2016 IRWM Plan Standards and Guidelines used to implement the Proposition 1 grant program; and

WHEREAS, the Water Agency, on behalf of the Cooperating Partners, prepared a Notice of Exemption in accordance with CEQA for preparation of the 2018 IRWM Plan; and

WHEREAS, the 2019 IRWM Plan is recommended for adoption by the Water Agency and the County Cooperating Partners; County Flood Control and Water Conservation District and Laguna County Sanitation District.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The Santa Barbara County Integrated Regional Water Management Plan Update 2019, in the form presented to the Board of Supervisors on February 5, 2019, is hereby adopted.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 26th day of February 2019 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being C.C. Resolution No. 2019-12, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held February 5, 2019, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

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