

City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, March 10, 2020

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr.
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Payment of warrants for the period ending March 4, 2020 to be approved for payment by the City Council.
3. Approve the Minutes of the City Council Regular Meeting of February 11, 2020 to be ordered filed.
4. Donation of the \$500.00 to the Guadalupe Police Department from the Vietnam Veterans of America towards the purchase of a generator for emergency preparedness – Resolution No. 2020-19.
5. Tognazzini Avenue water / sewer repair – Resolution No. 2020-20.
6. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - a. Planning Department Report for February 2020
 - b. Building Department Report for February 2020
 - c. Public Works / City Engineer’s Department Report for February 2020

CITY ADMINISTRATOR REPORT: (Information Only)

PUBLIC HEARING

7. **Master Fee Schedule - Part 2, Section B-1 – “Parks & Facility Use & Special Events.”**

Written Report: Charlie Guzman, Recreation Coordinator

Recommendation: That the City Council adopt Resolution No. 2020-21 instituting Part 2, Section B-1 of the City’s Revised Master Fee Schedule.

8. **Creation of underground utility district – south side of 11th street from Mary Buren School parking lot east to eastern edge of Escalante Meadows.**

Written Report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council adopt Resolution No. 2020-22 creating an underground utility district on the south side of 11th street from the Mary Buren School parking lot east to the eastern edge of Escalante Meadows.

REGULAR BUSINESS

9. **Appointment of Recreation & Parks Commissioner.**

Written Report: Charlie Guzman, Recreation Coordinator

Recommendation: That the City Council appoint Robert Salinas Jr. to the Recreation and Parks Commission to fill the vacant seat.

10. **Draft Royal Theater Development Request for Proposals.**

Written Report: Todd Bodem, City Administrator

Recommendation: That the City Council provide guidance to staff about the content within the draft RFP before it is disseminated.

FUTURE AGENDA ITEMS

ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS AND UPDATES

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 6th day of March 2020.



Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, March 24, 2020 at 6:00 pm / Regular Meeting			
Purchasing Guidelines	Finance Department	Regular Business	
Sign Ordinance – First Reading	Planning Department	Public Hearing	
Planning Commission Discussion	Administration Dept	Regular Business	
Senate Bill 998– New restrictions on residential water service – non payment	Public Works Department	New Business	
Consider entering into an agreement with Mr. Larry Appel, Integrity Planning, for Independent Contractor Planning Services	Administration Dept	Regular Business	
Tuesday, April 14, 2020 at 6:00 pm / Regular Meeting			
2018 & 2019 State of California Tobacco Report City of Guadalupe "F" First Reading -Tobacco Ordinance	City Attorney	Regular Business	
Award of Contract – Active Transportation Project (ATP) Grant	Public Works Department	Regular Business	
Approval to create the position of Emergency Preparedness Coordinator	Police Department	Regular Business	
Approval to create the position of Code Compliance	Police Department	Regular Business	
Tuesday, April 28, 2020 at 6:00 pm / Regular Meeting			
Third Quarter Financial Report	Finance Department	Consent Calendar	
Leo Club Member Recognition		Ceremonial Calendar	
Tuesday, June 9, 2020 at 6:00 pm / Regular Meeting			
Budget Review	Finance Department	Regular Business	
Other Unscheduled Items			
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Foot Print Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
Proposition 68 Update		Ariston – Request CC	Update
Vacant Property Ordinance		Todd Bodem	New Business
Tree Ordinance		Philip F. Sinco	New Business
Air B&B Policy & Standards		Ariston – Request CC	New Business
Food Truck Ordinance		Police Department	New Business
Yard Sale Ordinance		Police Department	New Business



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 10, 2020

Prepared by:
Veronica Fabian
Finance Account Clerk

Reviewed by:
Lorena Zarate
Finance Director

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending March 04, 2020 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on March 11, 2020

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 *** VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-0767 WATER SAMPLES	03-20	02/10/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WATER SAMPLES	12 4425 2150	1	306.00	306.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->	306.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-0825 WATER SAMPLES	03-20	02/12/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WATER SAMPLES	12 4425 2150	1	216.00	216.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->	216.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-0950 WATER SAMPLES	03-20	02/20/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WATER SAMPLES	12 4425 2150	1	98.00	98.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->	98.00

Vendor Total -----> 620.00
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2050 PARKER STREET *** VENDOR.: AGD01 (ANDREW GOODWIN DESIGNS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
154-10 GUADALUPE CC - LEROY PARK ACTIVITY DELIVERY	03-20	02/24/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 GUADALUPE CC - LEROY PARK ACTIVITY DELIVERY	38 4330 2166	1	15709.56	15709.56
	(Park Dev.Fund Park Developmnt LEROY PARK)			
			Invoice Extension ---->	15709.56

Vendor Total -----> 15709.56
 =====

304 E. OAK STREET *** VENDOR.: ALL02 (ALL AMERICAN SCREEN PRINT INC.,)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
32737 DECKY HATS WITH POLICE LOGO	03-20	02/18/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 DECKY HATS WITH POLICE LOGO	01 4200 0450	1	81.56	81.56
	(General Fund Police Other Benefits)			
			Invoice Extension ---->	81.56

Vendor Total -----> 81.56
 =====

12328 LOWER AZUSA ROAD *** VENDOR.: ALL06 (ALL STAR FIRE EQUIPMENT INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
200220 (2)BLACK TRADITIONAL TURNOUT COAT,PANT,SUSPENDERS	03-20	02/20/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 (2)BLACK TRADITIONAL TURNOUT COAT,PANT,SUSPENDERS	40 4225 1500	1	4347.32	4347.32
	(Fire Saf.Fund Fire Pub.Safety Equipment Replc)			
			Invoice Extension ---->	4347.32

12328 LOWER AZUSA ROAD *** VENDOR.: ALL06 (ALL STAR FIRE EQUIPMENT INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
200221	(4)BLACK TRADITIONAL TURNOUT COAT,PANT & SUSPENDES	03-20	02/20/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	(4)BLACK TRADITIONAL TURNOUT COAT,PANT & SUSPENDES	40 4225 1500	1	4347.32	4347.32
(Fire Saf.Fund Fire Pub.Safety Equipment Replc)					
Invoice Extension ---->					4347.32
Vendor Total ----->					8694.64

4050 FLAT ROCK DRIVE *** VENDOR.: AQU01 (AQUA-METRIC SALES COMPANY CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
NV0076950	P.O. NUMBER 02092020	03-20	02/26/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	TR/PL HOUSING ASSEMBLY (RTE 7 CONVERSION)	10 4420 1550	1	370.21	370.21
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					370.21
Vendor Total ----->					370.21

AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534941189	WKLY WET MOP,DUST MOP,WET MOP,BAR MOP	03-20	02/25/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY WET MOP,DUST MOP,WET MOP,BAR MOP	01 4145 2150	1	41.92	41.92
(General Fund Building Mtce Profl Services)					
Invoice Extension ---->					41.92

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534941190	WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT,PANT	03-20	02/25/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT,PANT	01 4145 2150	1	.29	.29
(General Fund Building Mtce Profl Services)					
0002	WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT,PANT	01 4300 2150	1	.30	.30
(General Fund Parks & Rec Profl Services)					
0003	WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT,PANT	10 4420 2150	1	1.81	1.81
(Wtr. Oper. Fund Water Operating Profl Services)					
0004	WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT,PANT	12 4425 2150	1	1.81	1.81
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
0005	WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT,PANT	71 4454 2150	1	1.81	1.81
(MEASURE A MEASURE A Profl Services)					
0006	WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT,PANT	10 4420 2150	1	15.47	15.47
(Wtr. Oper. Fund Water Operating Profl Services)					
Invoice Extension ---->					21.49

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534941191	WKLY DUST MOP, SOAP LOTION,SODA TOWEL,SHOP TOWEL	03-20	02/25/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY DUST MOP, SOAP LOTION,SODA TOWEL,SHOP TOWEL	12 4425 2150	1	57.96	57.96
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					57.96

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534941192	WKLY GUTIERREZ, MERAZ - PANT,SHRT	03-20	02/25/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WKLY GUTIERREZ, MERAZ - PANT,SHRT	01 4145 2150	1	.74	.74
(General Fund Building Mtce Profl Services)					

AUS WEST LOCKBOX
 P.O. BOX 101179
 *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description			Unit(s) Unit Cost	Amount
0002 WKLY GUTIERREZ, MERAZ - PANT,SHRT		01 4300 2150	1 .75	.75
		(General Fund Parks & Rec Profl Services)		
0003 WKLY GUTIERREZ, MERAZ - PANT,SHRT		71 4454 2150	1 5.95	5.95
		(MEASURE A MEASURE A Profl Services)		
		Invoice Extension ---->		7.44

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534941199 NULON MAT,INVENTORY MAINTENANCE,SERVICE CHARGE	03-20	02/25/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 NULON MAT,INVENTORY MAINTENANCE,SERVICE CHARGE		01 4200 1550	1 88.03	88.03
		(General Fund Police Op Supp/Expense)		
		Invoice Extension ---->		88.03

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534958111 WKLY WET MOP,DUST MOP,WET MOP,BAR MOP,NYLON MAT	03-20	03/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WKLY WET MOP,DUST MOP,WET MOP,BAR MOP,NYLON MAT		01 4145 2150	1 41.21	41.21
		(General Fund Building Mtce Profl Services)		
		Invoice Extension ---->		41.21

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534958112 WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT	03-20	03/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT		01 4145 2150	1 .29	.29
		(General Fund Building Mtce Profl Services)		
0002 WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT		01 4300 2150	1 .30	.30
		(General Fund Parks & Rec Profl Services)		
0003 WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT		10 4420 2150	1 1.81	1.81
		(Wtr. Oper. Fund Water Operating Profl Services)		
0004 WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT		12 4425 2150	1 1.81	1.81
		(Wst.Wtr.Op.Fund Wastewater Profl Services)		
0005 WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT		71 4454 2150	1 1.81	1.81
		(MEASURE A MEASURE A Profl Services)		
0006 WKLY PENA,SAGISIS,VIDALES-COVR,PANT,SHRT		10 4420 2150	1 15.47	15.47
		(Wtr. Oper. Fund Water Operating Profl Services)		
		Invoice Extension ---->		21.49

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534958113 WKLY MIKLAS,GUTIERREZ,OSTOS-COVR,SHRT,PANT	03-20	03/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WKLY MIKLAS,GUTIERREZ,OSTOS-COVR,SHRT,PANT		12 4425 2150	1 52.92	52.92
		(Wst.Wtr.Op.Fund Wastewater Profl Services)		
		Invoice Extension ---->		52.92

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534958114 WKLY GUTIERREZ,MERAZ-PANT,SHRT	03-20	03/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WKLY GUTIERREZ,MERAZ-PANT,SHRT		01 4145 2150	1 .74	.74
		(General Fund Building Mtce Profl Services)		
0002 WKLY GUTIERREZ,MERAZ-PANT,SHRT		01 4300 2150	1 .75	.75
		(General Fund Parks & Rec Profl Services)		
0003 WKLY GUTIERREZ,MERAZ-PANT,SHRT		71 4454 2150	1 5.95	5.95
		(MEASURE A MEASURE A Profl Services)		
		Invoice Extension ---->		7.44

Vendor Total -----> 339.90
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GARRET MATSUURA
 P.O. BOX 685
 *** VENDOR.: ARC01 (ARCLIGHT MEDIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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GARRET MATSUURA *** VENDOR.: ARC01 (ARCLIGHT MEDIA)

P.O.BOX 685

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
8822	WEB CONSULTING - CITYS WEBSITE MAINTENANCE	03-20	02/25/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WEB CONSULTING - CITYS WEBSITE MAINTENANCE	01	4140 2151	1	375.00	375.00
		(General Fund Non-Departmentl IT Services)				
				Invoice Extension ---->		375.00
				Vendor Total ----->		375.00

ROBERT C. ARMSTRONG *** VENDOR.: ARM01 (ARMSTRONG PEST SOLUTIONS)

P.O.BOX 2122

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1114	GOPHER ABATEMENT PROGRAM	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	GOPHER ABATEMENT PROGRAM	89	4444 3043	1	560.00	560.00
		(CIP CIP 089-103)				
				Invoice Extension ---->		560.00
				Vendor Total ----->		560.00

FILE # 2674 *** VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
BPI24689	P.O. NUMBER 01062020	03-20	02/14/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SODIUM HYPOCHLORITE	10	4420 1550	1	518.23	518.23
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
				Invoice Extension ---->		518.23
				Vendor Total ----->		518.23

P.O. BOX 279 *** VENDOR.: CAL04 (CAL COAST MACHINERY, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
598329	REPLACED FUEL FILTER & ENGINE CRANKS & NOT START	03-20	01/30/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	REPLACED FUEL FILTER & ENGINE CRANKS & NOT START	12	4425 2150	1	482.96	482.96
		(Wst.Wtr.Op.Fund Wastewater Profl Services)				
				Invoice Extension ---->		482.96

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
603104	BUSHING,FILLER CAP,FUEL PICKUP	03-20	02/24/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BUSHING,FILLER CAP,FUEL PICKUP	71	4454 1400	1	4.62	4.62
		(MEASURE A MEASURE A Equipment Maint)				
				Invoice Extension ---->		4.62

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
603577	FILLER CAP,FUEL PICKUP	03-20	02/26/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FILLER CAP,FUEL PICKUP	71	4454 1400	1	31.75	31.75
		(MEASURE A MEASURE A Equipment Maint)				
				Invoice Extension ---->		31.75

P.O. BOX 279

*** VENDOR.: CAL04 (CAL COAST MACHINERY, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	519.33 =====

P.O. BOX 790408

*** VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0805-C AMAZON PRIME RETURN	03-20	02/05/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 AMAZON PRIME RETURN		01 4200 1550	-1 14.03	-14.03
		(General Fund Police Op Supp/Expense)		
			Invoice Extension ---->	-14.03

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1433 TOSHIBA 32IN TV	03-20	02/19/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 TOSHIBA 32IN TV		76 4320 3200	1 151.19	151.19
		(Cap Fac Fund Pub. Facilities Equipment)		
			Invoice Extension ---->	151.19

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2664 COAXIAL CABLE,HIGH SPEED HDMI CABLE,ADAPTER	03-20	02/19/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 COAXIAL CABLE,HIGH SPEED HDMI CABLE,ADAPTER		76 4320 3200	1 32.33	32.33
		(Cap Fac Fund Pub. Facilities Equipment)		
			Invoice Extension ---->	32.33

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3194 GOLD CAR WASH - CHIEF	03-20	02/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 GOLD CAR WASH - CHIEF		01 4200 1500	1 26.95	26.95
		(General Fund Police Equipment Replc)		
			Invoice Extension ---->	26.95

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8168 CALIBRATED GAS...	03-20	02/18/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CALIBRATED GAS...		01 4220 1400	1 277.99	277.99
		(General Fund Fire Equipment Maint)		
			Invoice Extension ---->	277.99

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1098A VERZON JETPACK MINI,MAG ANTENNA+ADAPTER KIT	03-20	02/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 VERZON JETPACK MINI,MAG ANTENNA+ADAPTER KIT		01 4220 1150	1 43.37	43.37
		(General Fund Fire Communications)		
			Invoice Extension ---->	43.37

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4855A CRAIGSLIST LISTING OF PD HUMMER	03-20	02/04/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CRAIGSLIST LISTING OF PD HUMMER		01 4200 1550	1 5.00	5.00
		(General Fund Police Op Supp/Expense)		
			Invoice Extension ---->	5.00

P.O. BOX 790408

*** VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
8680A	DREAM HOST	03-20	02/17/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	DREAM HOST	01	4140 2150	1	10.95	10.95
		(General Fund Non-Departmentl Profl Services)				
				Invoice Extension ---->		10.95
				Vendor Total ----->		533.75
						=====

MARK MAYBERRY

*** VENDOR.: CAS07 (CASSIA LANDSCAPE)

1321 E. RICE RANCH RD
 INVOICE-TYPE DESCRIPTION

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
022040	LANDSCAPE MAINTENANCE FOR THE MONTH OF FEB 2020	03-20	02/17/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	LANDSCAPE MAINTENANCE FOR THE MONTH OF FEB 2020	01	4145 2150	1	396.00	396.00
		(General Fund Building Mtce Profl Services)				
0002	LANDSCAPE MAINTENANCE FOR THE MONTH OF FEB 2020	01	4300 2150	1	2354.00	2354.00
		(General Fund Parks & Rec Profl Services)				
0003	LANDSCAPE MAINTENANCE FOR THE MONTH OF FEB 2020	10	4420 2150	1	200.00	200.00
		(Wtr. Oper. Fund Water Operating Profl Services)				
0004	LANDSCAPE MAINTENANCE FOR THE MONTH OF FEB 2020	60	4490 2150	1	325.00	325.00
		(Quad.Assmt.Dist Grad.Assmt Dist Profl Services)				
0005	LANDSCAPE MAINTENANCE FOR THE MONTH OF FEB 2020	71	4454 2150	1	355.00	355.00
		(MEASURE A MEASURE A Profl Services)				
				Invoice Extension ---->		3630.00
				Vendor Total ----->		3630.00
						=====

918 OBISPO ST

*** VENDOR.: CIT08 (CITY OF GUADALUPE (FINANC))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
03042020	CITY OF GUADALUPE UTILITY BILL	03-20	03/01/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	W MAIN ST	12	4425 1000	1	5161.10	5161.10
		(Wst.Wtr.Op.Fund Wastewater Utilities)				
0002	1075 GUADALUPE	71	4454 1000	1	31.16	31.16
		(MEASURE A MEASURE A Utilities)				
0003	949 GUADALUPE	71	4454 1000	1	31.16	31.16
		(MEASURE A MEASURE A Utilities)				
0004	873-A GUADALUPE	71	4454 1000	1	31.16	31.16
		(MEASURE A MEASURE A Utilities)				
0005	110 GUADALUPE	71	4454 1000	1	31.16	31.16
		(MEASURE A MEASURE A Utilities)				
0006	912 GUADALUPE	71	4454 1000	1	31.16	31.16
		(MEASURE A MEASURE A Utilities)				
0007	1070 GUADALUPE	71	4454 1000	1	31.16	31.16
		(MEASURE A MEASURE A Utilities)				
0008	1188 GUADALUPE	71	4454 1000	1	31.16	31.16
		(MEASURE A MEASURE A Utilities)				
0009	180 PIONEER	01	4300 1000	1	31.16	31.16
		(General Fund Parks & Rec Utilities)				
0010	4800 THIRD	01	4300 1000	1	31.16	31.16
		(General Fund Parks & Rec Utilities)				
0011	4760 GARRETT	01	4300 1000	1	31.16	31.16
		(General Fund Parks & Rec Utilities)				
0012	4689-A ELEVENTH	01	4300 1000	1	83.14	83.14
		(General Fund Parks & Rec Utilities)				
0013	406 TOGNAZZINI	01	4300 1000	1	265.05	265.05
		(General Fund Parks & Rec Utilities)				
0014	5301 W MAIN	01	4300 1000	1	2250.50	2250.50
		(General Fund Parks & Rec Utilities)				
0015	4402 AMBER	01	4300 1000	1	31.16	31.16
		(General Fund Parks & Rec Utilities)				
0016	4913 W MAIN ST	60	4490 1000	1	31.16	31.16
		(Quad.Assmt.Dist Grad.Assmt Dist Utilities)				
0017	5101 W MAIN	60	4490 1000	1	36.36	36.36
		(Quad.Assmt.Dist Grad.Assmt Dist Utilities)				
0018	5001 W MAIN	60	4490 1000	1	31.16	31.16
		(Quad.Assmt.Dist Grad.Assmt Dist Utilities)				
0019	5201 W MAIN	60	4490 1000	1	31.16	31.16
		(Quad.Assmt.Dist Grad.Assmt Dist Utilities)				
0020	884 GUADALUPE	01	4145 1000	1	31.16	31.16
		(General Fund Building Mtce Utilities)				

918 OBISPO ST

*** VENDOR.: CIT08 (CITY OF GUADALUPE (FINANC))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0021	884 GUADALUPE		01 4145 1000	1	31.16	31.16
			(General Fund Building Mtce Utilities)			
0022	330 GUADALUPE		01 4145 1000	1	31.16	31.16
			(General Fund Building Mtce Utilities)			
0023	1025 GUADALUPE		01 4145 1000	1	31.16	31.16
			(General Fund Building Mtce Utilities)			
0024	1025-A GUADALUPE		01 4145 1000	1	83.51	83.51
			(General Fund Building Mtce Utilities)			
0025	918 OBISPO ST		01 4145 1000	1	62.35	62.35
			(General Fund Building Mtce Utilities)			
0026	4550 TENTH		01 4145 1000	1	31.16	31.16
			(General Fund Building Mtce Utilities)			
0027	4545 TENTH		01 4145 1000	1	83.51	83.51
			(General Fund Building Mtce Utilities)			
0028	4545 TENTH		01 4145 1000	1	31.16	31.16
			(General Fund Building Mtce Utilities)			
			Invoice Extension ---->			8648.72
			Vendor Total ----->			8648.72

110 E. COOK STREET

*** VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
81671	BUSINESS HAZ WASTE - JANUARY 2020	03-20	02/07/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	BUSINESS HAZ WASTE - JANUARY 2020		12 4425 2150	1	626.40	626.40
			(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->			626.40

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
81728	LANDFILL BILLING	03-20	08/17/28 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	LANDFILL BILLING		12 4425 2150	1	27.00	27.00
			(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->			27.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
81737	MAINTENANCE SUPPORT,DISPATCH SERVICES	03-20	02/07/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAINTENANCE SUPPORT,DISPATCH SERVICES		01 4200 2350	1	4121.17	4121.17
			(General Fund Police Svcs.Other Agen)			
0002	MAINTENANCE SUPPORT,DISPATCH SERVICES		01 4220 2350	1	2013.08	2013.08
			(General Fund Fire Svcs.Other Agen)			
			Invoice Extension ---->			6134.25
			Vendor Total ----->			6787.65

3755 WASHINGTON BLVD
 SUITE #204

*** VENDOR.: COR01 (CORBIN WILLITS SYSTEM CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
00C002151	ENHANCEMENT, SERVICE, MAINTENANCE FEES	03-20	02/15/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ENHANCEMENT, SERVICE, MAINTENANCE FEES		01 4120 2150	1	604.47	604.47
			(General Fund Finance Profl Services)			
			Invoice Extension ---->			604.47
			Vendor Total ----->			604.47

*** VENDOR.: COV03 (ARTURO COVARRUBIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030420	REFUND CLEANING DEPOSIT-ORG WAS NEVER CASHED	03-20	07/02/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REFUND CLEANING DEPOSIT-ORG WAS NEVER CASHED	01 2044	1	450.00	450.00
		(General Fund Auditorium/Park Deposits)			
				Invoice Extension ---->	450.00
				Vendor Total ----->	450.00

966 HUBER ST *** VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
60788	STRONGBASE 9'' TANK RENTAL SERV FROM 02/01 - 02/29	03-20	01/31/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	STRONGBASE 9'' TANK RENTAL SERV FROM 02/01 - 02/29	01 4200 1550	1	35.00	35.00
		(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->	35.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
61210	STONGBASE 9'' TWIST LOCK	03-20	02/27/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	STONGBASE 9'' TWIST LOCK	01 4200 1550	1	90.00	90.00
		(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->	90.00
				Vendor Total ----->	125.00

P.O. BOX 41602 *** VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
67103848	FORD F350 LEASE	03-20	04/13/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FORD F350 LEASE	12 4425 2200	1	1225.39	1225.39
		(Wst.Wtr.Op.Fund Wastewater Equip. Rental)			
				Invoice Extension ---->	1225.39
				Vendor Total ----->	1225.39

4875 EL CAMINO REAL *** VENDOR.: EIK01 (EIKHOF DESIGN GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-040	ATP CYCLE 3	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2017-022 ATP CYCLE 3 PROJECT	71 4454 1555	1	552.50	552.50
		(MEASURE A MEASURE A ATP Cycle 3)			
				Invoice Extension ---->	552.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-041	2019 PAVEMENT MAINTENANCE PROJECT	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018-015 2019 PAVEMENT MAINTENANCE	20 4430 2150	1	42.50	42.50
		(Gas Tax Fund Gas Tax-Streets Profl Services)			
				Invoice Extension ---->	42.50

4875 EL CAMINO REAL *** VENDOR.: EIK01 (EIKHOF DESIGN GROUP INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-042 PASADERA - LOT 4	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 2018-031 PASADERA TRACT 29062 (LOT 4)	01 2004	1	240.00	240.00
	(General Fund D.J. FARMS)			
			Invoice Extension ---->	240.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-043 PASADERA - TRACT 29,060	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 2018-033 PASADERA TRACT 29060	01 2004	1	200.00	200.00
	(General Fund D.J. FARMS)			
			Invoice Extension ---->	200.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2020-044 SBI FUNDING	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 2017-023 SBI FUNDING	86 4476 2150	1	80.00	80.00
	(RMRA SBI RMRA SBI Prof'l Services)			
			Invoice Extension ---->	80.00
			Vendor Total ----->	1115.00
			=====	

*** VENDOR.: FRA02 (VICTOR FRANCO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
022620 PARTIAL CLEANING DEPOST REFUND FOR EVENT	03-20	02/20/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PARTIAL CLEANING DEPOST REFUND FOR EVENT	01 2044	1	441.50	441.50
	(General Fund Auditorium/Park Deposits)			
			Invoice Extension ---->	441.50
			Vendor Total ----->	441.50
			=====	

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
187994 SPRAY PAINT,SCREWS,CENTER FILER,MASTER LOCK	03-20	01/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 SPRAY PAINT,SCREWS,CENTER FILER,MASTER LOCK	71 4454 1550	1	206.14	206.14
	(MEASURE A MEASURE A Op Supp/Expense)			
			Invoice Extension ---->	206.14

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
189311 APPLIANCE TOUCHUP,SANDPAPER,SPRAY PAINT	03-20	01/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 APPLIANCE TOUCHUP,SANDPAPER,SPRAY PAINT	71 4454 1550	1	15.16	15.16
	(MEASURE A MEASURE A Op Supp/Expense)			
			Invoice Extension ---->	15.16

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
190977 KEYS	03-20	02/19/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	KEYS		01 4200 1550	1	4.30	4.30
			(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->		4.30

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
190981	GLOVES	03-20	02/21/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	GLOVES		10 4420 1550	1	6.44	6.44
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		6.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
190992	3157 BULB	03-20	02/19/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	3157 BULB		10 4420 1550	1	5.09	5.09
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		5.09

Vendor Total -----> 237.13
 =====

1421 PARK STREET

*** VENDOR.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
201752101	303 OBISPO STREET-MONITORING OF FIRE SYSTEM	03-20	03/01/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	303 OBISPO STREET-MONITORING OF FIRE SYSTEM		10 4420 1150	1	50.00	50.00
			(Wtr. Oper. Fund Water Operating Communications)			
				Invoice Extension ---->		50.00

Vendor Total -----> 50.00
 =====

P.O. BOX 825

*** VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
173370	FUEL CHARGES	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER		10 4420 1560	1	82.80	82.80
			(Wtr. Oper. Fund Water Operating Fuels/Lubricant)			
0002	WATER		10 4420 1560	1	96.05	96.05
			(Wtr. Oper. Fund Water Operating Fuels/Lubricant)			
0003	UNIT 6		71 4425 1560	1	108.87	108.87
			(MEASURE A Wastewater Fuels/Lubricant)			
0004	WASTE WATER 2		12 4425 1560	1	49.05	49.05
			(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)			
0005	PATRICK SCHMITZ		01 4220 1560	1	33.60	33.60
			(General Fund Fire Fuels/Lubricant)			
0006	ISSAC GARCIA		01 4220 1560	1	136.11	136.11
			(General Fund Fire Fuels/Lubricant)			
0007	NATHANIEL KLEINASSE		01 4220 1560	1	53.49	53.49
			(General Fund Fire Fuels/Lubricant)			
0008	NATHANIEL KLEINASSE		01 4220 1560	1	29.47	29.47
			(General Fund Fire Fuels/Lubricant)			
				Invoice Extension ---->		589.44

Vendor Total -----> 589.44
 =====

P.O. BOX 1516 *** VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
016006923	2'' WILKINS BAKCFLOW DEVICE-TOGNAZZINI PARK	03-20	02/18/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2'' WILKINS BAKCFLOW DEVICE-TOGNAZZINI PARK	10 4420 1550	1	685.57	685.57
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					685.57

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
016007125	P.O. NUMBER 02082020	03-20	02/19/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BRASS NIPPLE	10 4420 1550	1	32.09	32.09
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					32.09

Vendor Total -----> 717.66
 =====

3070 SKYWAY DR. *** VENDOR.: IND01 (INDUSTRIAL MEDICAL GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
91910	EMIKO GERBER-PHYSICAL, VISION, AUDIO BASIC EXAM	03-20	02/20/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	EMIKO GERBER-PHYSICAL, VISION, AUDIO BASIC EXAM	01 4105 2150	1	295.00	295.00
(General Fund Administration Prof'l Services)					
Invoice Extension ---->					295.00

Vendor Total -----> 295.00
 =====

4352 FOXENWOOD CIRCLE *** VENDOR.: INT01 (INTEGRITY PLANNING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
026	PLANNING SERVICES-GENERAL, ZONING, GUAD RANCH...	03-20	03/02/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GENERAL PLANNING SERVICES	01 4405 2150	1	2527.00	2527.00
(General Fund Bldg and Safety Prof'l Services)					
0002	ZONING CLEARANCE	01 4405 2150	1	465.50	465.50
(General Fund Bldg and Safety Prof'l Services)					
0003	HOUSING AUTHORITY (GUADALUPE RANCH)	01 2271	1	3586.25	3586.25
(General Fund Guadalupe Ranch Acres)					
0004	BROWN MIXED USE (SET FEE NO DEPOSIT YET)	01 4405 2150	1	190.00	190.00
(General Fund Bldg and Safety Prof'l Services)					
Invoice Extension ---->					6768.75

Vendor Total -----> 6768.75
 =====

BROTHERS INVESTMENT *** VENDOR.: IRR01 (IRRIGATION WEST)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
001087-IN	MAINLINE 8''X40''X.064/VALVE-RL	03-20	02/18/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAINLINE 8''X40''X.064/VALVE-RL	89 4444 3081	1	2858.49	2858.49
(CIP CIP 089-501)					
Invoice Extension ---->					2858.49

Vendor Total -----> 2858.49
 =====

MIRA GONZALEZ
 P.O.BOX 9013
 *** VENDOR.: J&E01 (J&E CLEANING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
40832	FEBRUARY CLEANING SERVICE	03-20	02/24/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MONTHLY JANITORIAL SERVICES	01 4145 2150	1	875.00	875.00
		(General Fund Building Mtce Prof'l Services)			
0002	MONTHLY JANITORIAL SERVICES	12 4425 2150	1	110.00	110.00
		(Wst.Wtr.Op.Fund Wastewater Prof'l Services)			
				Invoice Extension ---->	985.00
				Vendor Total ----->	985.00

MORGAN HILL-SAN JOSE SOUTH
 17043 CONDIT RD
 *** VENDOR.: LAQ01 (LA QUINTA BY WINDHAM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030420	MICHAEL BEERS-RECREATION-HOTEL REIMBURSEMENT	03-20	02/04/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MICHAEL BEERS-RECREATION-HOTEL REIMBURSEMENT	01 4200 1300	1	3389.72	3389.72
		(General Fund Police Bus Exp/Train)			
				Invoice Extension ---->	3389.72
				Vendor Total ----->	3389.72

P.O. BOX 400
 *** VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
155704	PUBLIC HEARING - MASTER FEE SCHEDULE	03-20	02/28/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PUBLIC HEARING - MASTER FEE SCHEDULE	01 4105 1250	1	110.00	110.00
		(General Fund Administration Advertisin/Pub.)			
				Invoice Extension ---->	110.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
155756	PUBLIC HEARING - RULE 20A	03-20	02/28/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PUBLIC HEARING - RULE 20A	71 4454 1250	1	82.00	82.00
		(MEASURE A MEASURE A Advertisin/Pub.)			
				Invoice Extension ---->	82.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
155836	RFP NOTICE - EFFLUENT PUMP STATION	03-20	02/28/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	RFP NOTICE - EFFLUENT PUMP STATION	12 4425 1250	1	54.00	54.00
		(Wst.Wtr.Op.Fund Wastewater Advertisin/Pub.)			
				Invoice Extension ---->	54.00
				Vendor Total ----->	246.00

1500 S. BROADWAY
 *** VENDOR.: LOC01 (LOCAL COPIES ETC. (CORP))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
97315	ESCALATE MEADOWS-COPIES OF REPORT 2/25/20 AGENDA	03-20	02/19/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ESCALATE MEADOWS-COPIES OF REPORT 2/25/20 AGENDA	01 2271	1	64.59	64.59
		(General Fund Guadalupe Ranch Acres)			
				Invoice Extension ---->	64.59

1500 S. BROADWAY

*** VENDOR.: LOC01 (LOCAL COPIES ETC. (CORP))

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				64.59 =====

980 9TH STREET SUITE 1700

*** VENDOR.: LOC02 (LOCAL GOVERNMENT COMMISSION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
103453 MOBILITY REVITALIZATION PLAN PROJECT	03-20	11/27/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MOBILITY REVITALIZATION PLAN PROJECT	89 4444 3065 (CIP CIP 089-305)		1 68401.03	68401.03
				Invoice Extension ---->
				68401.03 =====
				Vendor Total ----->
				68401.03 =====

P.O. BOX 742082
 BANK OF AMERICA

*** VENDOR.: MAN01 (MANAGED HEALTH NETWORK COMPANY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
RM-049473 EMPLOYEE ASSISTANCE PROGRAM	03-20	03/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 EMPLOYEE ASSISTANCE PROGRAM	01 4140 0400 (General Fund Non-Departmentl Health Insuranc)		1 77.33	77.33
				Invoice Extension ---->
				77.33 =====
				Vendor Total ----->
				77.33 =====

SUPREME MOBILE CAR WASH
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: MEN03 (ALFREDO MENDOZA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
13 CAR WASH-UNIT:17-01,16-01,15-02,15-01,19-01	03-20	03/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CAR WASH-UNIT:17-01,16-01,15-02,15-01,19-01	01 4200 1460 (General Fund Police Vehicle Maintnc)		1 175.00	175.00
				Invoice Extension ---->
				175.00 =====
				Vendor Total ----->
				175.00 =====

*** VENDOR.: MER03 (JUANA MERINO ESCOBAR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030220 MILEAGE REIMBURSEMENT DELIVERING AGENDAS JAN-DEC19	03-20	03/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MILEAGE REIMBURSEMENT DELIVERING AGENDAS JAN-DEC19	01 4105 1300 (General Fund Administration Bus Exp/Train)		1 81.02	81.02
				Invoice Extension ---->
				81.02 =====
				Vendor Total ----->
				81.02 =====

619 EDGEWOOD AVE SE,STE-T101

*** VENDOR.: MOO03 (MOORING TECH, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
704114 PANASONIC AUTO ADAPTER	03-20	02/11/20 N N N	A-NET30 FROM INVOICE	2010

619 EDGEWOOD AVE SE,STE-T101

*** VENDOR.: M0003 (MOORING TECH, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description			Unit(s) Unit Cost	Amount
0001 PANASONIC AUTO ADAPTER	76 4320 3200		1 750.00	750.00
	(Cap Fac Fund Pub. Facilities Equipment)			
			Invoice Extension ---->	750.00
			Vendor Total ----->	750.00

P.O. BOX 153

*** VENDOR.: N0L01 (NO LIMIT TIRE INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
26953 STREETS-FORD F350	03-20	02/12/20	N N N A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 STREETS-FORD F350	01 4145 1460		1 2.80	2.80
	(General Fund Building Mtce Vehicle Maintnc)			
0002 STREETS-FORD F350	01 4300 1460		1 2.80	2.80
	(General Fund Parks & Rec Vehicle Maintnc)			
0003 STREETS-FORD F350	71 4454 1460		1 22.40	22.40
	(MEASURE A MEASURE A Vehicle Maintnc)			
			Invoice Extension ---->	28.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
26980 PUBLIC WORKS- F350	03-20	02/12/20	N N N A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 PUBLIC WORKS- F350	01 4145 1460		1 65.38	65.38
	(General Fund Building Mtce Vehicle Maintnc)			
0002 PUBLIC WORKS- F350	01 4300 1460		1 65.39	65.39
	(General Fund Parks & Rec Vehicle Maintnc)			
0003 PUBLIC WORKS- F350	10 4420 1460		1 392.31	392.31
	(Wtr. Oper. Fund Water Operating Vehicle Maintnc)			
0004 PUBLIC WORKS- F350	12 4425 1460		1 392.31	392.31
	(Wst.Wtr.Op.Fund Wastewater Vehicle Maintnc)			
0005 PUBLIC WORKS- F350	71 4454 1460		1 392.31	392.31
	(MEASURE A MEASURE A Vehicle Maintnc)			
			Invoice Extension ---->	1307.70
			Vendor Total ----->	1335.70

P.O. BOX 1604

*** VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6649 PIONEER WATERLINE-PLANNING GRANT PACI	03-20	02/04/20	N N N A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 PIONEER WATERLINE-PLANNING GRANT PACI	89 4444 3084		1 5810.00	5810.00
	(CIP CIP 089-504)			
			Invoice Extension ---->	5810.00
			Vendor Total ----->	5810.00

P.O. BOX 948

*** VENDOR.: NUT01 (NU-TECH PEST MANAGEMENT INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0148676 PEST CONTROL-GROUND SQUIRRELS-5125 W MAIN ST-WWTP	03-20	02/25/20	N N N A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 PEST CONTROL-GROUND SQUIRRELS-5125 W MAIN ST-WWTP	12 4425 2150		1 112.00	112.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->	112.00

P.O. BOX 948

*** VENDOR.: NUT01 (NU-TECH PEST MANAGEMENT INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total -----> 112.00 =====

DEPT 56-8510102155
 P.O. BOX 78004

*** VENDOR.: OFF01 (OFFICE DEPOT CREDIT PLAN)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12122741 W2 & 1099 FORMS FOR 2019	03-20	01/26/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 W2 & 1099 FORMS FOR 2019	01 4120 1550		1 229.03	229.03
				(General Fund Finance Op Supp/Expense)
				Invoice Extension ----> 229.03

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
055030001-C INK MULTIPACK, 100BX FOLDERS	03-20	01/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 INK MULTIPACK, 100BX FOLDERS	01 4200 1550		-1 68.02	-68.02
				(General Fund Police Op Supp/Expense)
				Invoice Extension ----> -68.02
				Vendor Total -----> 161.01 =====

P.O. BOX 997300

*** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030220 995 GUADALUPE	03-20	02/26/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 995 GUADALUPE	26 4500 1000		1 25.87	25.87
				(RDA-Op.Fund Redevelopment Utilities)
				Invoice Extension ----> 25.87

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030420 CITY OF GUADALUPE ENEGY BILL	03-20	02/24/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 4240 GULARTE LANE	12 4425 1000		1 14.93	14.93
				(Wst.Wtr.Op.Fund Wastewater Utilities)
0002 BPIONEER ST 1/2 MI N/O	10 4420 1000		1 69.50	69.50
				(Wtr. Oper. Fund Water Operating Utilities)
0003 201 CALLE CESAR CHAVEZ	01 4300 1000		1 182.64	182.64
				(General Fund Parks & Rec Utilities)
0004 1 MI W/O HWY 1 1/4	12 4425 1000		1 1344.49	1344.49
				(Wst.Wtr.Op.Fund Wastewater Utilities)
0005 10TH ST 75FT W/O	10 4420 1000		1 144.32	144.32
				(Wtr. Oper. Fund Water Operating Utilities)
0006 CRN OF PIONEER/8TH	12 4425 1000		1 66.73	66.73
				(Wst.Wtr.Op.Fund Wastewater Utilities)
0007 GUADALUPE ST	65 4485 1000		1 180.22	180.22
				(Quad.Light Dist Gdlpe Light Dis Utilities)
0008 N/E CORNER OF PARK ON	01 4300 1000		1 12.66	12.66
				(General Fund Parks & Rec Utilities)
0009 GUAD DUNES WAY NE COR	71 4454 1000		1 11.26	11.26
				(MEASURE A MEASURE A Utilities)
0010 W MAIN ST NE COR & PT	60 4490 1000		1 11.26	11.26
				(Quad.Assmt.Dist Quad.Assmt Dist Utilities)
0011 1015 GUADALUPE ST	01 4145 1000		1 290.20	290.20
				(General Fund Building Mtce Utilities)
0012 918 OBISPO ST	01 4145 1000		1 1700.40	1700.40
				(General Fund Building Mtce Utilities)
0013 400 TOGNAZZINI AVE	10 4420 1000		1 7871.52	7871.52
				(Wtr. Oper. Fund Water Operating Utilities)
0014 638 GUADALUPE	12 4425 1000		1 163.76	163.76
				(Wst.Wtr.Op.Fund Wastewater Utilities)
0015 4699 5TH ST	10 4420 1000		1 37.71	37.71
				(Wtr. Oper. Fund Water Operating Utilities)
0016 W MAIN SEWER PLANT IRR	12 4425 1000		1 3096.46	3096.46
				(Wst.Wtr.Op.Fund Wastewater Utilities)
0017 UTILITIES DIVISION	65 4485 1000		1 3412.27	3412.27
				(Quad.Light Dist Gdlpe Light Dis Utilities)

P.O. BOX 997300

*** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description			Unit(s) Unit Cost	Amount
0018 UTILITIES DIVISION	60	4490 1000	1 602.16	602.16
		(Quad.Assmt.Dist Quad.Assmt Dist Utilities)		
		Invoice Extension ---->		19212.49

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030220A 303 OBISPO ST	03-20	02/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 303 OBISPO ST	10	4420 1000	1 4986.30	4986.30
		(Wtr. Oper. Fund Water Operating Utilities)		
		Invoice Extension ---->		4986.30

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030220B 945 GUADALUPE ST (CLOCK TOWER)	03-20	02/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 945 GUADALUPE ST (CLOCK TOWER)	65	4485 1000	1 21.19	21.19
		(Quad.Light Dist Gdlpe Light Dis Utilities)		
		Invoice Extension ---->		21.19
		Vendor Total ----->		24245.85

3485 SACRAMENTO DRIVE, SUITE A *** VENDOR.: PAV01 (PAVEMENT ENGINEERING INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2001-016 2019 PAVEMENT MAINTENANCE PROJECT	03-20	01/08/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 2019 PAVEMENT MAINTENANCE PROJECT	20	4430 2150	1 600.00	600.00
		(Gas Tax Fund Gas Tax-Streets Profl Services)		
		Invoice Extension ---->		600.00
		Vendor Total ----->		600.00

*** VENDOR.: PEN02 (MICHAEL PENA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
125532597 REIMBURSEMENT PURCHASE OF PRESCRIPTION SAFETY GLAS	03-20	03/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 REIMBURSEMENT PURCHASE OF PRESCRIPTION SAFETY GLAS	01	4145 0450	1 18.10	18.10
		(General Fund Building Mtce Other Benefits)		
0002 REIMBURSEMENT PURCHASE OF PRESCRIPTION SAFETY GLAS	01	4300 0450	1 18.10	18.10
		(General Fund Parks & Rec Other Benefits)		
0003 REIMBURSEMENT PURCHASE OF PRESCRIPTION SAFETY GLAS	10	4420 0450	1 108.60	108.60
		(Wtr. Oper. Fund Water Operating Other Benefits)		
0004 REIMBURSEMENT PURCHASE OF PRESCRIPTION SAFETY GLAS	12	4425 0450	1 108.60	108.60
		(Wst.Wtr.Op.Fund Wastewater Other Benefits)		
0005 REIMBURSEMENT PURCHASE OF PRESCRIPTION SAFETY GLAS	71	4454 0450	1 108.60	108.60
		(MEASURE A MEASURE A Other Benefits)		
		Invoice Extension ---->		362.00
		Vendor Total ----->		362.00

ROBERT COBB *** VENDOR.: PER02 (PERRY'S ELECTRIC MOTORS INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
23946 SERVICE CALL LEAD MECHANI-REPLACE VBELTS	03-20	02/18/20 N N N	A-NET30 FROM INVOICE	2010

ROBERT COBB *** VENDOR.: PER02 (PERRY'S ELECTRIC MOTORS INC)

414 S. WESTERN

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	SERVICE CALL LEAD MECHANI-REPLACE VBELTS	12	4425 1400	1	236.25	236.25
			(Wst.Wtr.Op.Fund Wastewater Equipment Maint)			
			Invoice Extension ---->			236.25
			Vendor Total ----->			236.25

P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4754621	FIRST AID KIT FOR RECREATION DEPT	03-20	02/13/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRST AID KIT FOR RECREATION DEPT	01	4300 1200	1	32.17	32.17
			(General Fund Parks & Rec Off Suppl/Postg)			
			Invoice Extension ---->			32.17

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4784099	BLACK,CYAN,MAGENTA,YELLOW INK FOR SONIA	03-20	02/13/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	BLACK,CYAN,MAGENTA,YELLOW INK FOR SONIA	100	4010 2164	1	80.15	80.15
			(CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN)			
			Invoice Extension ---->			80.15

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4839973	LABEL TAPE-FOR DAVE NIKLAS	03-20	02/17/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	LABEL TAPE-FOR DAVE NIKLAS	12	4425 1200	1	51.59	51.59
			(Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)			
			Invoice Extension ---->			51.59
			Vendor Total ----->			163.91

555 GUADALUPE ST *** VENDOR.: REY01 (REYNA AUTO REPAIR)

JUAN C. REYNA

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3724	HEADLIGHT BULB	03-20	02/27/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	HEADLIGHT BULB	01	4200 1460	1	31.20	31.20
			(General Fund Police Vehicle Maintnc)			
			Invoice Extension ---->			31.20
			Vendor Total ----->			31.20

P.O. BOX C *** VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
030220	4646 10TH ST	03-20	02/27/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	4646 10TH ST	26	4500 1000	1	16.57	16.57
			(RDA-Op.Fund Redevelopment Utilities)			
			Invoice Extension ---->			16.57

*** VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

P.O. BOX C

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030220A 1025 GUADALUPE	03-20	02/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 1025 GUADALUPE	01 4145 1000		1 130.62	130.62
	(General Fund Building Mtce Utilities)			
	Invoice Extension ---->			130.62

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030220B 918 OBISPO ST	03-20	02/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 918 OBISPO ST	01 4145 1000		1 747.49	747.49
	(General Fund Building Mtce Utilities)			
	Invoice Extension ---->			747.49
	Vendor Total ----->			894.68

DEPT, CH 10651

*** VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17282175 5125 W MAIN ST	03-20	03/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 5125 W MAIN ST	12 4425 2150		1 48.14	48.14
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
	Invoice Extension ---->			48.14

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17283945 ALARM SERVICES - 918 OBISPO	03-20	03/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ADMIN	01 4105 2150		1 26.54	26.54
	(General Fund Administration Profl Services)			
0002 BUILDING	01 4405 2150		1 26.54	26.54
	(General Fund Bldg and Safety Profl Services)			
	Invoice Extension ---->			53.08

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17293653 MAINTENANCE CHARGES-918 OBISPO ST-FINANCE	03-20	03/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MAINTENANCE CHARGES-918 OBISPO ST-FINANCE	01 4120 2150		1 52.07	52.07
	(General Fund Finance Profl Services)			
	Invoice Extension ---->			52.07
	Vendor Total ----->			153.29

654 OSOS STREET

*** VENDOR.: TEC01 (TECHXPRESS- CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7063 IT MONTHLY SERVICE	03-20	03/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 IT MONTHLY SERVICE	01 4140 2151		1 2664.00	2664.00
	(General Fund Non-Departmentl IT Services)			
	Invoice Extension ---->			2664.00
	Vendor Total ----->			2664.00

P.O. BOX 742592 *** VENDOR.: TER01 (TERMINIX PROCESSING CENTER CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
394271264 PEST CONTROL-918 OBISPO ST	03-20	02/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PEST CONTROL-918 OBISPO ST	01	4145 2150	1 161.00	161.00
	(General Fund Building Mtce Prof Services)			
			Invoice Extension ---->	161.00
			Vendor Total ----->	161.00

835 EAST CYPRESS ST *** VENDOR.: THE07 (PHILIP F. SINCO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10059 LEGAL SERVICES	03-20	03/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ATTORNEY PROFESSIONAL SERVICES	12	4425 2150	1 5692.50	5692.50
	(Wst.Wtr.Op.Fund Wastewater Prof Services)			
0002 HOUSING AUTHORITY(ESCALANTE MEADOWS PROJECT)	12	4425 2150	1 429.00	429.00
	(Wst.Wtr.Op.Fund Wastewater Prof Services)			
0003 WWTP	12	4425 2150	1 561.00	561.00
	(Wst.Wtr.Op.Fund Wastewater Prof Services)			
			Invoice Extension ---->	6682.50
			Vendor Total ----->	6682.50

18302 IRVINE BLVD SUITE 200 *** VENDOR.: TUR03 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
31984 AUTO CITATION PROCESSING,NOTICE PROCESSING...	03-20	01/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 AUTO CITATION PROCESSING,NOTICE PROCESSING...	01	4200 1550	1 471.03	471.03
	(General Fund Police Op Supp/Expense)			
0002	01	3643	-1 89.00	-89.00
	(General Fund Misc Revenue - Police)			
			Invoice Extension ---->	382.03
			Vendor Total ----->	382.03

712 FIERO LANE SUITE #33 *** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
313327 TONER-MAGENTA,YELLOW,BLACK...	03-20	02/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 TONER-MAGENTA,YELLOW,BLACK...	01	4200 1550	1 7.00	7.00
	(General Fund Police Op Supp/Expense)			
			Invoice Extension ---->	7.00
			Vendor Total ----->	7.00

P.O. BOX 9004-C#322222 *** VENDOR.: USA01 (U.S.A. BLUEBOOK INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
146273 500-ML BOTTLES (12 PACK) FOR SWING SAMPLER	03-20	02/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 500-ML BOTTLES (12 PACK) FOR SWING SAMPLER	12	4425 1550	1 105.98	105.98
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
			Invoice Extension ---->	105.98

P.O. BOX 9004-C#322222 *** VENDOR.: USA01 (U.S.A. BLUEBOOK INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
149883	960ML WIDE MOUTH BOTTLES 12/PACK	03-20	02/19/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	960ML WIDE MOUTH BOTTLES 12/PACK	12	4425 1550	1	53.81	53.81
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
				Invoice Extension ---->		53.81
				Vendor Total ----->		159.79

P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
848643885	COMMUNICATIONS	03-20	02/18/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS	01	4100 1150	1	54.26	54.26
		(General Fund City Council Communications)				
0002	COMMUNICATIONS	01	4145 1150	1	32.48	32.48
		(General Fund Building Mtce Communications)				
0003	COMMUNICATIONS	01	4300 1150	1	32.48	32.48
		(General Fund Parks & Rec Communications)				
0004	COMMUNICATIONS	10	4420 1150	1	203.98	203.98
		(Wtr. Oper. Fund Water Operating Communications)				
0005	COMMUNICATIONS	12	4425 1150	1	180.58	180.58
		(Wst.Wtr.Op.Fund Wastewater Communications)				
0006	COMMUNICATIONS	71	4454 1150	1	259.81	259.81
		(MEASURE A MEASURE A Communications)				
				Invoice Extension ---->		763.59

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
848952337	PD-4490 10TH ST	03-20	02/22/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-4490 10TH ST	01	4200 1150	1	53.99	53.99
		(General Fund Police Communications)				
				Invoice Extension ---->		53.99
				Vendor Total ----->		817.58

*** VENDOR.: \B001 (LIZETH BARRETTO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000C00301	MQ CUSTOMER REFUND FOR BAR0092	03-20	03/02/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MQ CUSTOMER REFUND FOR BAR0092	10	2049	1	22.05	22.05
		(Wtr. Oper. Fund Interim Refunds Payable - MQ)				
				Invoice Extension ---->		22.05
				Vendor Total ----->		22.05

*** VENDOR.: \L003 (LA PLAZA VILLAS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000C00301	MQ CUSTOMER REFUND FOR LPV0005	03-20	03/02/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MQ CUSTOMER REFUND FOR LPV0005	10	2049	1	83.51	83.51
		(Wtr. Oper. Fund Interim Refunds Payable - MQ)				
				Invoice Extension ---->		83.51
				Vendor Total ----->		83.51

** Total Invoices ----->	182121.42
** Total Checks ----->	.00

*** Total Purchases --->	182121.42
	=====

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance	
01	2004		D.J. FARMS//General Fund		440.00					
01	2010		Accounts Payable//General Fund		-34113.72					
01	2044		Auditorium/Park Deposits//Gener		891.50					
01	2271		Guadalupe Ranch Acres//General		3650.84					
01	3643		<*>Misc Revenue - Police//General		-89.00					
01	4100	1150	City Council/Communication/Gener		54.26	381.20	435.46	660.00	224.54	
01	4105	1250	Administratio/Advertisin/Pu/Gen		110.00	1128.80	1238.80	4000.00	2761.20	
01	4105	1300	Administratio/Bus Exp/Train/Gen		81.02	370.39	501.41	1000.00	498.59	
01	4105	2150<*>	Administratio/Profl Service/Gen		321.54	7604.40	7957.48	7000.00	-957.48	
01	4120	1550<*>	Finance/Op Supp/Expen/General F		229.03	2335.00	2564.03	2000.00	-564.03	
01	4120	2150	Finance/Profl Service/General F		656.54	9694.53	11035.64	20000.00	8964.36	
01	4140	0400<*>	Non-Departmen/Health Insura/Gen		77.33	397.10	549.67		-549.67	
01	4140	2150	Non-Departmen/Profl Service/Gen		10.95	4237.46	4248.41	11000.00	6751.59	
01	4140	2151	Non-Departmen/IT Services/Gener		3039.00	18754.00	21793.00	30000.00	8207.00	
01	4145	0450	Building Mtce/Other Benefit/Gen		18.10	-70.20	-52.10	50.00	102.10	
01	4145	1000<*>	Building Mtce/Utilities/General		3285.04	36322.55	41910.52	35000.00	-6910.52	
01	4145	1150	Building Mtce/Communication/Gen		32.48	98.00	130.48	190.00	59.52	
01	4145	1460<*>	Building Mtce/Vehicle Maint/Gen		68.18	570.27	638.45	400.00	-238.45	
01	4145	2150	Building Mtce/Profl Service/Gen		1517.19	19432.21	22448.87	23000.00	551.13	
01	4200	0450	Police/Other Benefit/General Fu		81.56	-775.36	669.29	22000.00	21330.71	
01	4200	1150	Police/Communication/General Fu		53.99	3124.89	3593.95	9000.00	5406.05	
01	4200	1300	Police/Bus Exp/Train/General Fu		3389.72	2836.92	11164.48	15062.00	3897.52	
01	4200	1460<*>	Police/Vehicle Maint/General Fu		206.20	6224.53	6430.73	5000.00	-1430.73	
01	4200	1500	Police/Equipment Rep/General Fu		26.95	5534.23	5561.18	7200.00	1638.82	
01	4200	1550	Police/Op Supp/Expen/General Fu		618.31	13535.29	15027.55	19888.00	4860.45	
01	4200	2350	Police/Svcs.Other Ag/General Fu		4121.17	30426.39	34617.56	45000.00	10382.44	
01	4220	1150	Fire/Communication/General Fund		43.37	2908.54	3429.12	4600.00	1170.88	
01	4220	1400	Fire/Equipment Mai/General Fund		277.99	905.46	881.40	10000.00	7935.15	
01	4220	1560	Fire/Fuels/Lubrica/General Fund		252.67	4441.26	238.13	9000.00	4067.94	
01	4220	2350	Fire/Svcs.Other Ag/General Fund		2013.08	12078.48	14091.56	20000.00	5908.44	
01	4300	0450	Parks & Rec/Other Benefit/Gener		18.10	-473.40	-455.30	50.00	505.30	
01	4300	1000	Parks & Rec/Utilities/General F		2918.63	51092.21	54199.89	64000.00	9800.11	
01	4300	1150	Parks & Rec/Communication/Gener		32.48	1508.01	1675.40	1900.00	224.60	
01	4300	1200	Parks & Rec/Off Suppl/Pos/Gener		32.17	76.14	108.31	250.00	141.69	
01	4300	1460<*>	Parks & Rec/Vehicle Maint/Gener		68.19	2.43	70.62		-70.62	
01	4300	2150	Parks & Rec/Profl Service/Gener		2356.10	14156.26	16564.44	30000.00	13435.56	
01	4405	2150	Bldg and Safe/Profl Service/Gen		3209.04	116743.30	21820.04	200000.00	58227.62	
Fund (01) Total ---->					.00	344491.57	55032.96	428655.91	571250.00	142594.09
10	2010		Accounts Payable//Wtr. Oper. Fu		-16000.84					
10	2049		Interim Refunds Payable - MQ//W		105.56					
10	4420	0450	Water Operati/Other Benefit/Wtr		108.60	7097.11	7205.71	12000.00	4794.29	

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1000	Water Operati/Utilities/Wtr. Op	13109.35	81245.02	9924.11	104278.48	110000.00	5721.52
10	4420	1150<*>	Water Operati/Communication/Wtr	253.98	4196.65	240.25	4690.88	4500.00	-190.88
10	4420	1460<*>	Water Operati/Vehicle Maint/Wtr	392.31	1904.58	.00	2296.89	1000.00	-1296.89
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	1617.63	19191.08	318.28	21126.99	40000.00	18873.01
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	178.85	4453.55	333.71	4966.11	6500.00	1533.89
10	4420	2150	Water Operati/Profl Service/Wtr	234.56	26764.06	6181.43	33180.05	50000.00	16819.95
Fund (10) Total ---->				.00	144852.05	16997.78	177745.11	224000.00	46254.89
100	2010		Accounts Payable//CDBG 2017 AWA	-80.15					
100	4010	2164<*>	CDBG 2017 AWA/GENERAL ADMIN/CDB	80.15	39205.51	6909.99	46195.65	.00	-46195.65
Fund (100) Total ---->				.00	39205.51	6909.99	46195.65	.00	-46195.65
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-21128.53					
12	4425	0450	Wastewater/Other Benefit/Wst.Wt	108.60	5876.43	.00	5985.03	12309.00	6323.97
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	9847.47	132256.43	15743.16	157847.06	220000.00	62152.94
12	4425	1150	Wastewater/Communication/Wst.Wt	180.58	3411.48	258.08	3850.14	4800.00	949.86
12	4425	1200<*>	Wastewater/Off Suppl/Pos/Wst.Wt	51.59	6533.05	1542.41	8127.05	8000.00	-127.05
12	4425	1250<*>	Wastewater/Advertisin/Pu/Wst.Wt	54.00	.00	131.00	185.00	.00	-185.00
12	4425	1400	Wastewater/Equipment Mai/Wst.Wt	236.25	35316.40	8543.29	44095.94	50000.00	5904.06
12	4425	1460	Wastewater/Vehicle Maint/Wst.Wt	392.31	63.02	.00	455.33	1500.00	1044.67
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	159.79	9992.83	3700.74	13853.36	32000.00	18146.64
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	49.05	3579.40	237.43	3865.88	9000.00	5134.12
12	4425	2150	Wastewater/Profl Service/Wst.Wt	8823.50	88791.12	1108.68	98723.30	150000.00	51276.70
12	4425	2200<*>	Wastewater/Equip. Rental/Wst.Wt	1225.39	1889.83	1225.39	4340.61	2000.00	-2340.61
Fund (12) Total ---->				.00	287709.99	32490.18	341328.70	489609.00	148280.30
20	2010		Accounts Payable//Gas Tax Fund	-642.50					
20	4430	2150<*>	Gas Tax-Stree/Profl Service/Gas	642.50	1425.00	.00	2067.50	.00	-2067.50
Fund (20) Total ---->				.00	1425.00	.00	2067.50	.00	-2067.50
26	2010		Accounts Payable//RDA-Op.Fund	-42.44					
26	4500	1000<*>	Redevelopment/Utilities/RDA-Op.	42.44	18992.24	1067.44	20102.12	14000.00	-6102.12
Fund (26) Total ---->				.00	18992.24	1067.44	20102.12	14000.00	-6102.12
38	2010		Accounts Payable//Park Dev.Fund	-15709.56					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
38	4330	2166<*>	Park Developm/LEROY PARK/Park D	15709.56	.00	.00	15709.56	.00	-15709.56
Fund (38) Total ---->				.00	.00	.00	15709.56	.00	-15709.56
40	2010		Accounts Payable//Fire Saf.Fund	-8694.64					
40	4225	1500<*>	Fire Pub.Safe/Equipment Rep/Fir	8694.64	-370.18	2288.10	10612.56	.00	-10612.56
Fund (40) Total ---->				.00	-370.18	2288.10	10612.56	.00	-10612.56
60	2010		Accounts Payable//Guad.Assmt.Di	-1068.26					
60	4490	1000	Guad.Assmt Di/Utilities/Guad.As	743.26	5239.43	608.81	6591.50	10500.00	3908.50
60	4490	2150	Guad.Assmt Di/Profl Service/Gua	325.00	5090.49	.00	5415.49	6700.00	1284.51
Fund (60) Total ---->				.00	10329.92	608.81	12006.99	17200.00	5193.01
65	2010		Accounts Payable//Guad.Light Di	-3613.68					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	3613.68	25955.56	3820.26	33389.50	41310.00	7920.50
Fund (65) Total ---->				.00	25955.56	3820.26	33389.50	41310.00	7920.50
71	2010		Accounts Payable//MEASURE A	-2384.06					
71	4425	1560<*>	Wastewater/Fuels/Lubrica/MEASUR	108.87	326.44	428.08	863.39	.00	-863.39
71	4454	0450	MEASURE A/Other Benefit/MEASURE	108.60	-263.71	.00	-155.11	500.00	655.11
71	4454	1000	MEASURE A/Utilities/MEASURE A	229.38	1527.27	11.26	1767.91	2500.00	732.09
71	4454	1150	MEASURE A/Communication/MEASURE	259.81	1867.60	96.00	2223.41	2300.00	76.59
71	4454	1250	MEASURE A/Advertisin/Pu/MEASURE	82.00	.00	.00	82.00	175.00	93.00
71	4454	1400<*>	MEASURE A/Equipment Mai/MEASURE	36.37	1183.20	.00	1219.57	1000.00	-219.57
71	4454	1460	MEASURE A/Vehicle Maint/MEASURE	414.71	563.46	20.00	998.17	1500.00	501.83
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	221.30	7144.77	.00	7366.07	10000.00	2633.93
71	4454	1555<*>	MEASURE A/ATP Cycle 3/MEASURE A	552.50	5802.72	.00	6355.22	.00	-6355.22
71	4454	2150	MEASURE A/Profl Service/MEASURE	370.52	6157.39	673.49	7201.40	20000.00	12798.60
Fund (71) Total ---->				.00	24309.14	1228.83	27922.03	37975.00	10052.97
76	2010		Accounts Payable//Cap Fac Fund	-933.52					
76	4320	3200	Pub. Faciliti/Equipment/Cap Fac	933.52	65509.37	41374.93	107817.82	150000.00	42182.18
Fund (76) Total ---->				.00	65509.37	41374.93	107817.82	150000.00	42182.18
86	2010		Accounts Payable//RMRA SBI	-80.00					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
86	4476	2150<*>	RMRA SB1/Profl Service/RMRA SB1	80.00	1947.50	.00	2027.50	.00	-2027.50
Fund (86) Total ---->				.00	1947.50	.00	2027.50	.00	-2027.50
=====									
89	2010		Accounts Payable//CIP	-77629.52					
89	4444	3043	CIP/089-103/CIP	560.00	.00	.00	560.00	30000.00	29440.00
89	4444	3065	CIP/089-305/CIP	68401.03	11419.14	14124.30	93944.47	117029.00	23084.53
89	4444	3081	CIP/089-501/CIP	2858.49	41097.69	.00	43956.18	50000.00	6043.82
89	4444	3084<*>	CIP/089-504/CIP	5810.00	96304.31	5794.70	107909.01	.00	-107909.01
Fund (89) Total ---->				.00	148821.14	19919.00	246369.66	197029.00	-49340.66
=====									

REPORT.: Mar 05 20 Thursday
 RUN...: Mar 05 20 Time: 09:23
 Run By.: Veronica Fabian

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 Batch C00305 - 09:23

PAGE: 001
 ID #: PY-IP
 CTL.: GUA

835 EAST CYPRESS ST

*** VENDOR.: THE07 (PHILIP F. SINCO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10059A	LEGAL SERVICES (TIME SPENT)	03-20	03/02/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ATTORNEY PROFESSIONAL SERVICES	01 4110 2150	1	5692.50	5692.50
	(General Fund City Attorney Profl Services)				
0002	HOUSING AUTHORITY (ESCALANTE MEADOWS PROJECT)	01 2271	1	429.00	429.00
	(General Fund Guadalupe Ranch Acres)				
0003	WWTP	12 4425 2150	1	561.00	561.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)				
				Invoice Extension ---->	6682.50
				Vendor Total ----->	6682.50 =====
				** Total Invoices ----->	6682.50
				** Total Checks ----->	.00
				*** Total Purchases ---->	6682.50 =====

REPORT.: Mar 05 20 Thursday
 RUN...: Mar 05 20 Time: 09:23
 Run By.: Veronica Fabian

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 General Ledger Accounts with Budget Summary March 05, 2020
 Accounting Period is March, 2020

PAGE: 002
 ID #: PY-IP
 CTL.: GUA

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2010		Accounts Payable//General Fund	-6121.50					
01	2271		Guadalupe Ranch Acres//General	429.00					
01	4110	2150	City Attorney/Profl Service/Gen	5692.50	49138.80	.00	54831.30	110000.00	55168.70
Fund (01) Total ---->				.00	49138.80	.00	54831.30	110000.00	55168.70
=====									
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-561.00					
12	4425	2150	Wastewater/Profl Service/Wst.Wt	561.00	89899.80	8823.50	99284.30	150000.00	50715.70
Fund (12) Total ---->				.00	89899.80	8823.50	99284.30	150000.00	50715.70
=====									

REPORT.: Mar 05 20 Thursday
 RUN...: Mar 05 20 Time: 09:28
 Run By.: Veronica Fabian
 Control Date.: 03/11/20

City of Guadalupe
 Accounts Payable Cash Requirements

PAGE: 001
 ID #: PY-RP
 CTL.: GUA

Posting Period.: 03-20 Fiscal Period.: (09-20) Cash Account No.: 99 1000

VENDOR I.D.: RED02 (REDWOOD TOXICOLOGY LABORATORY INC.)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Date	Period					
028201910-C	CREDIT - OVER PAYMENT	10/31/19	03-20	A		-17.33	.00	-17.33
		11/30/19	09-20					
** Vendor's Subtotal ----->						-17.33	.00	-17.33

*** NEGATIVE BALANCE - CHECK WON'T BE PRINTED FOR VENDOR RED02 ***

VENDOR I.D.: THE07 (PHILIP F. SINCO)

10059A-	LEGAL SERVICES (TIME SPENT)	03/02/20	03-20	A		6682.50	.00	6682.50
		04/01/20	09-20					
** Vendor's Subtotal ----->						6682.50	.00	6682.50
** Payment Total ----->						6682.50	.00	6682.50
** Report's Total ----->						6665.17	.00	6665.17

** Total Vendors On This Report -----> 2
 =====

Code	Title
A	NET30 FROM INVOICE

REPORT.: Mar 11 20 Wednesday
 RUN...: Mar 05 20 Time: 09:31
 Run By.: Veronica Fabian

City of Guadalupe
 Automatic Check Listing/Update
 Control Date.: 03/11/20 Cash Account No.: 99 1000

PAGE: 001
 ID #: PY-CL
 CTL.: GUA

Invoice No	Description	Invoice	Actual	Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Period						
Check #.: 832216 Check Date.: 03/11/20		Vendor I.D.: THE07 (PHILIP F. SINCO)							
10059A-	LEGAL SERVICES (TIME SPENT)	03/02/20	03-20	A			6682.50	.00	6682.50
		03/11/20	09-20						
** Total Checks Paid ----->							6682.50	.00	6682.50

REPORT.: Mar 11 20 Wednesday
RUN...: Mar 05 20 Time: 09:31
Run By.: Veronica Fabian

City of Guadalupe
Automatic Check Listing/Update
General Ledger Accounts Summary for March 11, 2020
Accounting Period is March, 2020

PAGE: 002
ID #: PY-CL
CTL.: GUA

G/L Account No	Total Amount	Extension	FUND Description	DEPT Description	OBJT Description
01 2010	6121.50	6121.50	General Fund	Accounts Payable	
12 2010	561.00	6682.50	Wst.Wtr.Op.Fund	Accounts Payable	
99 1000	-6682.50	.00	Cash Clearing	General Checking	Account

MINUTES

City of Guadalupe
Regular Meeting of the Guadalupe City Council
Tuesday, February 11, 2020 at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

ROLL CALL:

Council Member Tony Ramirez
 Council Member Eugene Costa Jr. (absent)
 Council Member Liliana Cardenas (absent)
 Mayor Pro Tempore Gina Rubalcaba
 Mayor Ariston Julian

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

CEREMONIAL CALENDAR

- Oath of Office –swearing in Edwin Ruiz, Police Officer

City Clerk Ms. Raguz swore in Police Officer Ruiz; in attendance were many friends and family of the officer and picture taking followed the words of thanks and commitment given by Officer Ruiz.

COMMUNITY PARTICIPATION FORUM

Ms. Shirley Boydston expressed her concern upon noting the frequency of use of the City's credit card in the warrants.

PRESENTATIONS

- Zubi R Olin - 2020 Census

Ms. Olin provided a PowerPoint presentation explaining why we have a census every ten years and the importance. The Census Bureau conducts about 100 surveys a year, covering job reports, economy figures, gross national income, and all other statistical.

The State's share of government monies and grants is divided up according to the states, territories, and regions' numbers of population, so every individual, regardless of age, is counted. It represents about \$2,000 per person for each part of the country or territory, so a great effort is made to get it right. The money goes for schools, libraries, charities, hospitals, roads, and more for the municipalities of government bodies.

- Kevin Pearce, California State Parks Commander – Oso Flaco

Mr. Pearce made a second visit to discuss progress and new developments of the California Coastal Commission's plans for the Oceano Dunes State Recreational Dunes State Park. The plans began in 2008 to be formed for the area and it includes the Oso Flaco Dunes area just over the line in San Luis Obispo County but affects Guadalupe due to its proximity. The PowerPoint presentation was most informative with the outcome of the plans being that they will have a campground facility with all the amenities, two entrances from Pismo Beach area, but none open to beach buggies entering onto the Dunes of Oso Flaco and down toward Guadalupe area of the Beach. This was our concern.

Mayor Julian asked about two things: feedback from the landowners adjacent to the parks borders and the impact of traffic that come along Highway 1 from Los Angeles and other origins that would impact Guadalupe's main town artery. Mr. Pearce answered there was good feedback and no major problems with the landowners. Concerns about their agricultural crops and endeavors are voiced and being addressed. An increase in traffic will occur but most would travel on Highway 101.

Ms. Sweeney asked if copies of the maps could possibly be in color as they were small and hard to understand as presented. If budget permits, Mr. Pearce said he would get her copies.

Councilwoman Rubalcaba stated that she was satisfied now that she understands that the boundaries of our section of the beach and grounds would not be encroached by automotive vehicles.

CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Payment of warrants for the period ending February 5, 2020 to be approved for payment by the City Council.
3. Approve the Minutes of the City Council Regular Meeting of January 14, 2020 to be ordered filed.
4. **MONTHLY REPORTS FROM DEPARTMENT HEADS**

- a. Planning Department Report for January 2020
- b. Building Department Report for January 2020
- c. Public Works / City Engineer Report for January 2020

Motion made by Councilman Ramirez and 2nd by Councilwoman Rubalcaba to approve the Consent Calendar. 3/0 passed.

CITY ADMINISTRATOR REPORT: (Information Only)

Mr. Bodem state that this report was being made by both himself and Ms. Sweeney as it was the endeavors of both to bring this project to a most satisfying conclusion. He asked Ms. Sweeney to explain the project, her well monitoring system and its results. Ms. Sweeney stated that on January 14th, they installed three surge monitors which were approved last year to help prevent sewer overflows. One of those monitors alerted them of a potential overflow on February the 4th. It was at Mahoney and Tognazzini street. The warning was at 8:30 in the morning that it warned of a fluid surcharge that would overflow if the backup was not alleviated. A crew was able to get out there right away and take care of it before it overflowed and caused problems. The monitors paid for themselves in the first three weeks and only cost \$7,000. To the City as opposed to a possible \$20,000 clean-up and repair bill.

Mr. Bodem reported that many good things were in the works. A commercial vacancy ordinance is being put in place as well as sign ordinance. Mr. Bodem announced that we just got approved for a \$150,000 SB2 Grant for completion of the General Plan Update. Ms. Amelia Villegas is surveying the City for an Ergonomics Evaluation, (that's free). He met with the Grand Jury and had a positive session.

REGULAR BUSINESS

5. Wastewater Operator-in-Training Position.

Written Report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council adopt Resolution No. 2020-11 the creation of a Wastewater Operator-in-Training position, and approving a job description and salary range for the position.

Ms. Sweeney requested that Council approve the requested wastewater Operator-in-training position. She pointed out that this was not creating a new position or requiring an adjustment in the budget. It is difficult to find and hire qualified wastewater personnel. An employee of ours is retiring soon and in order to replace and have the qualified personnel we need; she would like to hire a trainee and train up to the point they could become certified.

Motion made by Councilwoman Rubalcaba and 2nd by Councilman Ramirez to approve the position. 3/0 passed.

6. Adoption of a resolution approving of an agreement with Tyler Technologies for Incode accounting system software.

Written Report: Lorena Zarate, Finance Director

Recommendation: That the City Council adopt Resolution No. 2020-12 approving an agreement with Tyler Technologies for Incode accounting system software.

Ms. Zarate presented the case for approving Tyler Technologies bid for new software for the City. The software system now in use is thirty plus years old and badly outdated and inefficient. They narrowed it down to Caselle and Tyler Technologies, both impressive. However, Tyler is used by most neighboring Cities and compatibility would be a plus. Tyler will cost \$169,283 and maintenance and upgrades on an annual basis a cost of \$19,978. All City financial departments, including billing for utilities is included. Customers will have the capability to pay on-line with the new system. There will continue to be a fee for this service.

Ms. Boydston stated that she wanted to be sure the customer paid the fee, not the City. She also wanted to know if there was a written payback schedule for the various cancelled users and she was assured there was.

Motion made by Councilwoman Rubalcaba and 2nd by Councilman Ramirez to approve the Resolution No. 2020-12. 3/0 passed.

7. Timeline for Placing Measures on the November 2020 Ballot and Community Outreach Efforts.

Written Report: Philip F. Sinco, City Attorney

Recommendation: That the City Council receive the information contained in the staff report and provide direction on community outreach efforts.

Mr. Sinco stated that back in September 24, 2019, the City Council was asked whether staff should commence work on two tax measures for the Council to consider placing on the November 2020 general election ballot. In order to meet the deadline without a special City Council meeting, the City Council must adopt all resolutions at its June 23, 2020 meeting.

It needs clarifying as to whether any of the traditional ways of finding out how an item will be received by the public is going to be implemented. If so, what timeline is thought to be for scheduling public meetings and what other ways of communication will be used.

Staff will be preparing for these occurrences with information and research to inform the public and they are interested in feedback of what their interests, priorities, and needs are for spending the new increase by this measure. We are coming to you for direction in what staff should do with respect to community outreach.

Councilman Ramirez state at least two community meetings are needed.

Mayor Julian stated one meeting be held for the benefit of Spanish speaking residents. He stated that a new Merchant's Association is being formed and he put forth the idea that one good spot to put new revenues was to bring the pension fund up to date.

Attorney Sinco summarized: more than one meeting, one official in the Council Chambers but not City spear-headed. Council, Mr. Sinco and Mayor Julian voiced ideas as to how to proceed which will get finalized by staff and implemented as to dates, times, places, etc.

Staff recommended that the City Council begin the conversation and planning ballot measure to increase in the local sales tax from 0.25% to a full percent and to eliminate the sunset clause. Council will make that decision after they receive community input.

FUTURE AGENDA ITEMS

ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS AND UPDATES

1. Sunday, Feb 23rd, Book Sale at the Library parking lot.
2. Tree Planting, Feb. 29st at Tognazzinni, March 28th and April 25th at McKenzie, May 23rd at Mary Buren, 200 trees to be planted.
3. Ms. Sweeney announced that some staff members had been meeting with the bike group, the group is collaborating with the parade. Funding is available to support City costs.
4. SBCAG was cancelled.
5. Guadalupe Business group meets the 12th, tomorrow at the Senior Center from 5:00 to 7:30 pm
7. Lion's Club is working on getting playground equipment for O'Connell Park.
8. Meeting with Riverview Leadership on February 27, 2020.
9. Economic forecast—Simi Valley had a Regional meeting sponsored by chambers and other non-profit organizations dedicated to creating a super-regional group to market the whole area for the tourist dollar and cooperate on other economic and social concerns. Housing, for example. No housing, no jobs. (Look up Beacon Economics for information.)

Motion made by Councilman Ramirez and 2nd by Councilwoman Rubalcaba to adjourn at 7:16 pm. 3/0 passed.

ADJOURNMENT

Prepared by:

Approved by:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 10, 2020


Prepared by:
Michael Cash, Director of Public Safety


Approved by:
Todd Bodem, City Administrator

SUBJECT: Donation of \$500.00 to the Guadalupe Police Department from the Vietnam Veterans of America towards the purchase of a generator for emergency preparedness.

RECOMMENDATION:

It is recommended the Council adopt Resolution No. 2020-19 accepting the donation of \$500.00 to the Guadalupe Police Department from the Vietnam Veterans of America towards the purchase of a generator for emergency preparedness.

BACKGROUND:

On February 18, 2020, the Vietnam Veterans of America offered to donate \$500.00 to the Guadalupe Police Department towards the purchase of a generator for emergency preparedness. During Chief Cash's monthly visit with the "Donuts for Veterans" group, he mentioned the City's need for a generator to assist with emergency preparedness preparations. The group offered to assist with a donation.

On February 21, 2020, the City received a check in the amount of \$500.00 for the Guadalupe Police Department towards the purchase of a generator from the Vietnam Veterans of America.

FISCAL IMPACT:

The fiscal impact of this donation is small, but will assist with the purchase of the generator and will be positive for the overall general fund budget.

ATTACHMENTS:

1. Resolution No. 2020-19 "A Resolution of the City Council of the City of Guadalupe, California Accepting a Gift in the Amount of \$500.00 for the Guadalupe Police Department to Assist in Purchasing a Generator for Emergency Preparedness."

RESOLUTION NO. 2020-19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA ACCEPTING A GIFT
IN THE AMOUNT OF \$500.00 FOR THE GUADALUPE POLICE DEPARTMENT TO ASSIST IN PURCHASING
A GENERATOR FOR EMERGENCY PREPAREDNESS**

WHEREAS, On February 18, 2020, the Vietnam Veterans of America offered to donate \$500.00 to the Guadalupe Police Department towards the purchase of a generator for emergency preparedness preparations; and

WHEREAS, Government Code 37354 provides that the City Council may accept or reject any gift, bequest, or devise made to or for the city, or to or for any of its officers in their official capacity or in trust for any public purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Guadalupe, California, that the City Council accepts the \$500.00 donation from the Vietnam Veterans of America on behalf of the Guadalupe Police Department and hereby directs the Director of Public Safety to prepare a letter of appreciation to the Vietnam Veterans of America for this donation.

PASSED, APPROVED AND ADOPTED at a regular meeting held on the 10th day of March 2020 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-19**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held March 10, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 10, 2020

Prepared by:
Shannon Sweeney
Public Works Director / City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Tognazzini Avenue water/sewer repair.

RECOMMENDATION:

That City Council adopt Resolution No. 2020-20 redirecting unspent and unneeded capital funds from the Tognazzini Well Discharge Project to a water/sewer repair on Tognazzini Avenue to address a system deficiency.

DISCUSSION:

It came to City staff's attention that there is a water line that intersects a sewer manhole on Tognazzini Avenue. This installation increases the risk of contamination to the municipal drinking water supply. This is not only a risk to public health, but also a violation of California Code of Regulations §64572, which states "new water mains and new supply lines shall not be installed in the same trench as, and shall be at least 10 feet horizontally from and one foot vertically above, any parallel pipeline conveying untreated sewage." In the interest of public health, this waterline needs to be rerouted at least 10 feet away from the sewer manhole, and the manhole repaired.

City staff is currently seeking three quotes to complete this project. It is estimated that this project will cost approximately \$15,000. Approximately \$98,000 is remaining from the budgeted Tognazzini Well Discharge Project. City staff would like to apply \$15,000 of this remaining \$98,000 to address this system defect.

ATTACHMENTS:

1. Resolution No. 2020-20 "A Resolution of the City Council of the City of Guadalupe redirecting unspent and unneeded capital funds from the Tognazzini Well Discharge Project to a water/sewer repair on Tognazzini Avenue to address a system deficiency."

RESOLUTION NO. 2020-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE REDIRECTING UNSPENT AND UNNEEDED CAPITAL FUNDS FROM THE TOGNAZZINI WELL DISCHARGE PROJECT TO A WATER/SEWER REPAIR ON TOGNAZZINI AVENUE TO ADDRESS A SYSTEM DEFICIENCY

WHEREAS, a municipal water line inside a sewer manhole increases the risk of contaminating the municipal drinking water supply from untreated sewage; and

WHEREAS, such construction is in violation of California Code of Regulations §64572, which states “new water mains and new supply lines shall not be installed in the same trench as, and shall be at least 10 feet horizontally from and one foot vertically above, any parallel pipeline conveying untreated sewage;” and

WHEREAS, City staff discovered a water line running through a sewer manhole on Tognazzini Avenue; and

WHEREAS, the City Council of the City of Guadalupe budgeted \$100,000 for the Tognazzini Well Discharge Project, which ultimately cost less than \$2,000, leaving \$98,000 unspent;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

That \$15,000 of the budgeted amount for the Tognazzini Well Discharge Project be redirected to a water line repair on Tognazzini Avenue to Reroute a waterline at least 10 feet away from the sewer manhole, and repair the manhole.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 10th day of March, 2020 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-20** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held March 10, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



PLANNING DEPARTMENT

City of Guadalupe
 918 Obispo Street
 P.O. Box 908
 Guadalupe, CA 93434
 Tel (805) 356-3903

To: Mr. Mayor and City Councilmembers
From: Larry Appel, Contract Planning Director
Date: March 1, 2020
Re: Monthly Planning Report Covering February 2020

MINISTERIAL PROJECTS

Zoning Clearances Approved	19
Zoning Clearances Denied	2
Zoning Clearances Appealed	0
Business Licenses Approved	1
Business Licenses Denied	0

DISCRETIONARY PROJECTS

The following projects are in for Planning Department review and have been worked on during January:

- Housing Authority of S. B. Co. – completed processing with approval at Council meeting on February 25th
- SB 2 grant final approval received by HCD, waiting for contract to sign
- ADU ordinance amendments went into effect on February 28th
- DJ Farms South – tract map being processed
- Pasadera GP/SP amendment being processed
- Begin work on Sign Ordinance update for Council presentation on March 24th
- Begin work on General Plan Update – preparation of RFP

If any Councilmember is interested in a particular project or would like to know its status, please let me know and I would be happy to provide the information.

Guadalupe City Planning Department Planning Processing Summary for February 2020 (03-01-2020 update)

<u>Case No.</u>	<u>Name</u>	<u>Submittal Date</u>	<u>Comp. Date</u>	<u>Status</u>	<u>OK for Bldg. Permit Issuance</u>
2017-130-TPM \$\$	DJ Farms South Master TPM	10-12-17	Complete-09-27-19	COMPLETE letter sent on 09-27-19. Project under review by planner.	NO
2019-063-DR 2019-064-CUP \$\$	Housing Authority of SB Co	06/12/19	COMP letter sent 10-15-19	Final MND prepared, City Council approved project on 2/25/20	NO
2019-067-VTTM	Pasadera Lot 9			Working on bonding prior to recordation	
2018-135-GPZ No\$	General Plan amendment and Rezone of two areas of the City	08/29/18	N/A	CC Workshop on 9-25-19 provided direction on various GPZs throughout the City. Staff working on amendments as time permits.	N/A
2018-133-OA No\$	Round 2b Zoning Ordinance Updates	8/12/19	N/A	Amended ADU (Chapt. 18.53) went into effect on February 28 th	N/A
2018 -133 OA No\$	Sign Ordinance	2/24/20	N/A	Rewrite Sign Ordinance as new Chapter 18.51 of the Municipal Code	N/A

No\$ = unreimbursed planning work

\$ = projects where a fixed fee has been paid

\$\$ = projects where a variable fee / deposit is made and the applicant is billed for time beyond the initial deposit

03/01/2020

Ministerial Permit Report– February 2020
(Reported 03-01-20)

Zoning Clearances Approvals

2020-004-ZC	Herrera Patio cover	4402 Amber Street
2020-006-ZC	Rodriguez Paving	317 Las Flores
2020-007-ZC	Pyne Patio cover	109 Las Flores
2020-025-ZC	Grogg Rear Paving	201 Las Flores
020-027-ZC	Moore Paving	229 Tognazzini

[see next page for 15 additional ZC approvals for Pasadera construction]

Zoning Clearances Denied

2019-002-ZC	ADU/addition	4829 Hernandez Dr.
2020-001-ZC	ADU garage conversion	5173 Surf Bird Lane

Business License Approvals

Grogg Inc. (E-commerce)	201 Las Flores
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Business License Denials

None

Administrative Use Permits

None

APPROVED SITE PLAN REVIEWS

Tract 29062, Guadalupe (Pasadera), DJ Farms Specific Plan Land Use Designation: RSL-14, Zone District: - RSL-1-3000 Zone District

2020-022ZC	Site Plan: 1B– One Story, 1,263 Sq. Ft. living area and 410 Sq. Ft. attached two car-garage, Type: Single Family Residence	Address: 4448 Lazo Dr, (Lot 75)
2020-010ZC	Site Plan: 1B– One Story, 1,263 Sq. Ft. living area and 410 Sq. Ft. attached two car-garage, Type: Single Family Residence	4453 Manzanita Street, (Lot 45)
2020-024ZC	Site Plan: 1B– One Story, 1,263 Sq. Ft. living area and 410 Sq. Ft. attached two car-garage, Type: Single Family Residence	4464 Lazo Dr, (Lot 77)
2020-009ZC	Site Plan: 2B – One Story, 1,198 Sq. Ft. living area and 425 Sq. Ft. attached two car-garage, Type: Single Family Residence	4463 Manzanita St (Lot 44)
2020-023ZC	Site Plan: 2A – One Story, 1,196 Sq. Ft. living area and 425 Sq. Ft attached two car-garage, Type: Single Family, Residence	4454 Lazo Drive - Lot 76
2020-011ZC	Site Plan: 3A – Two Story, 1,825 Sq. Ft. living area and 496 Sq. Ft. attached two car-garage, Type: Single Family Residence	4447 Manzanita Street, (Lot 46)
2020-015ZC	Site Plan: 3AR– Two Story, 1,825 Sq. Ft. living area and 496 Sq. Ft. attached two car-garage, Type: Single Family Residence	4423 Manzanita Street, (Lot 50)
2020-019ZC	Site Plan: 3AR– Two Story, 1,825 Sq. Ft. living area and 496 Sq. Ft. attached two car-garage, Type: Single Family Residence	4414 Lazo Dr. (Lot 72)
2020-013ZC	Site Plan: 3B– Two Story, 1,869 Sq. Ft. living area and 450 Sq. Ft. attached two car-garage, Type: Single Family Residence	4435 Manzanita St. (Lot 48)
2020-016ZC	Site Plan: 3B– Two Story, 1,869 Sq. Ft. living area and 450 Sq. Ft. attached two car-garage, Type: Single Family Residence	4413 Manzanita St. (Lot 51)
2020-018ZC	Site Plan: 3B– Two Story, 1,869 Sq. Ft. living area and 450 Sq. Ft. attached two car-garage, Type: Single Family Residence	4406 Lazo Drive (Lot 71)
2020-014 ZC	Site Plan: Plan 4AR - Two Story, 1,825 Sq. Ft. living area and 496 Sq. Ft. attached two car Garage, Type: Single Family Residence,	4429 Manzanita Street (Lot 49)
2020-017 ZC	Site Plan: Plan 4B - Two Story, 1,869 Sq. Ft. living area and 450 Sq. Ft. attached two car Garage, Type: Single Family Residence	4405 Manzanita Street(Lot 52)
2020-020 ZC	Site Plan: Plan 4B - Two Story, 1,869 Sq. Ft.	4424 Lazo Drive (Lot 73)

	living area and 450 Sq. Ft. attached two car Garage, Type: Single Family Residence	
2020-012 ZC	Site Plan: Plan 4BR - Two Story, 1,869 Sq. Ft. living area and 450 Sq. Ft. attached two car Garage, Type: Single Family Residence	4443 Manzanita Street (Lot 47)

DISAPPROVED ACCESSORY DWELLING UNIT			
PA2020-001ZC	ADU Garage Conversion and Room Addition (Laundry)- Manual Delgado	5173 Surf Bird Lane AP 113-390-039	Require resubmittal to include additional information as is required by Chapter 18.53 Accessory Dwellings
PA2019-02ZC	ADU Addition (14'4" X 35'-2") 490 Sq. Ft. and Dwelling Addition of 70 Sq. Ft. -Existing Dwelling 994 Sq. Ft. with Addition 1,094 Sq. Ft. – ADU Addition is less than 50% of main dwelling with addition-Soils	4829 Hernandez Dr. APN 113-320-078	Require resubmittal to include additional information as is required by Chapter 18.53 Accessory Dwellings



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: February, 2020

	This Month	Last Month	Year to Date	Last Year
Visitors	39	32	71	60
Inspections	590	613	1203	831
Building Permits Issued	15	4	19	28
Certificate of Occupancy	4	11	15	13

VISITORS: Permits, Planning application submittals, submitted plan updates, general information

			Pass	Correct/Proceed	Correct	
1/31/2020 AD 9	Scheduling, records update. 1/31/2020		x			
1/31/2020 SC 1	4202 Gudalupe Ct. (8 units, all upstairs)		x			David, 7.0 hrs,
1/31/2020 SC 6	4202 Gudalupe Ct. (8 units, all upstairs)		x			noted inspections today
1/31/2020 F 1	Lot 43 Rough electric.		x			not on John n's logs for Jan.
1/31/2020 F 2	Lot 43 Roof and shear.		x			59 inspections for 1/31/2020.
1/31/2020 F 3	Lot 43 Rough mechanical.		x			
1/31/2020 F 4	Lot 43 Rough plumbing.		x			
1/31/2020 F 5	Lot 43 Rough framing.		x			
1/31/2020 F 6	Lot 43 Interior gas piping.		x			
1/31/2020 F 8	Lot 43 Drain, waste and venting.		x			
1/31/2020 F 10	Lot 43, Automatic rain lanscape sensor.		x			
1/31/2020 F 11	Lot 43, C of O issued, permit finalized.		x			
1/31/2020 F 10	Lot 112, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 113, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 114, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 115, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 116, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 117, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 118, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 119, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 140, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 141, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 142, Firesprinklers pitot flow test.		x			
1/21/2020 F 10	Lot 143, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 144, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 145, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 146, Firesprinklers pitot flow test.		x			
1/31/2020 F 10	Lot 147, Firesprinklers pitot flow test.		x			
1/31/2020 FN 1	1211 Peralta St, Site wall foundation anchors.		x			
1/31/2020 FN 5	1211 Peralta St, Setbacks, footings, forms.		x			
1/31/2020 SW 5	1211 Peralata St, Site wall foundation.		x			
1/31/2020 FN 1	Lot 126 Framing hardware, rebar, post tension slab cables.		x			
1/31/2020 FN 5	Lot 126 Setbacks, footings, forms, capillary break.		x			
1/31/2020 FN 1	Lot 127 Framing hardware, rebar, post tension slab cables.		x			

1/31/2020	FN 5	Lot 127 Setbacks, footings, forms, capillary break.		X			
1/31/2020	FN 1	Lot 128 Framing hardware, rebar, post tension slab cables.		X			
1/31/2020	FN 5	Lot 128 Setbacks, footings, forms, capillary break.		X			
1/31/2020	FN 1	Lot 129 Framing hardware, rebar, post tension slab cables.		X			
1/31/2020	FN 5	Lot 129 Setbacks, footings, forms, capillary break.		X			
1/31/2020	FN 1	Lot 130 Framing hardware, rebar, post tension slab cables.		X			
1/31/2020	FN 5	Lot 130 Setbacks, footings, forms, capillary break.		X			
1/31/2020	FN 1	Lot 131 Framing hardware, rebar, post tension slab cables.		X			
1/31/2020	FN 5	Lot 131 Setbacks, footings, forms, capillary break.		X			
1/31/2020	FN 1	Lot 132 Framing hardware, rebar, post tension slab cables.		X			
1/31/2020	FN 5	Lot 132 Setbacks, footings, forms, capillary break.		X			
1/31/2020	FN 1	Lot 133 Framing hardware, rebar, post tension slab cables.		X			
1/31/2020	FN 5	Lot 133 Setbacks, footings, forms, capillary break.		X			
2/3/2020	AD9	Scheduling, records update. 2/3/2020					David, 5.0 hrs, 3 inspections.
2/3/2020	AD4	Pasadera meeting with Angel Silva, Craig Smith at site.		X			2/3/2020
2/3/2020	AD4	Peoples Self Help, meeting with Brian Jones at site		X			
2/3/2020	AD4	Alvarez Apartments, meeting with Greg Cobb at site		X		Correct/Proceed	Correct
2/4/2020	AD 9	Scheduling, records update. 2/4/2020		X			David, 7.0 hrs, staff meeting.
2/4/2020	FN 1	Lot 129 Framing hardware, rebar, post tension slab cables.		X			19 inspections, 2/4/2020
2/4/2020	FN2	Lot 129 Ufer grounding electrode,		X			
2/4/2020	FN 5	Lot 129 Setbacks, footings, forms, capillary break.		X			
2/4/2020				X			
2/4/2020	FN 5	Lot 130 Setbacks, footings, forms, capillary break.		X			
2/4/2020	FN 2	Lot 130 Ufer grounding electrode.		X			
2/4/2020				X			
2/4/2020	SC 3	Lot 66, minor lath holes to repair, correct and proceed.				X	
2/4/2020				X			
2/4/2020				X			
2/4/2020	FR 3	Lot 138 Rough mechanical.		X			
2/4/2020	FR 1	4627 5th St. Rough electric		X			
2/4/2020	SC 1	Lot 66, d-wall attachment not ready, available tomorrow early.					X
2/4/2020	UN 1	864 Pioneer St. Unit 1, underslab plumbing.		X			

2/5/2020	F 10	Lot 113 Electric panel tag.				X			
2/5/2020	F 10	Lot 147 Electric panel tag.				X			
2/5/2020	F 10	Lot 146 Electric panel tag.				X			
2/5/2020	FR 4	4202 11th St. Unit C, all 14 units + bldg laundry room.				X			
2/5/2020	AD4	Group meeting and Royal site visit.				X			
2/5/2020	F 10	1211 Peralta St. 7-6" traffic safety bollards at hydrogen tank.				X			
2/5/2020	FN 5	1211 Peralta St. Fill -in perimeter slab at hydrogen tank.				X			
2/5/2020	FR9	Lot 83, Shear walls				X			
2/5/2020	FR 2	Lot 83, Roof framing and nailing, joists and girders, floor nailing.				X			
2/5/2020	FR 9	Lot 84. Shear walls.				X			
2/5/2020	FR2	Lot 84 , Roof nailing and framing, joists and girders, floor nailing.				X			
2/6/2020	AD 9	Scheduling, records update. 2/6/2020				X		David, 7.0 hrs	
2/6/2020	F3	Lot 112 Furnace ok for gas release.				X		24 inspections, 2/6/2020.	
2/6/2020	SC 5	Lot 112 Interior gas test .				X			
2/6/2020	SC 6	Lot 112 Ceiling insulation.				X			
2/6/2020	F3	Lot 113 Furnace ok for gas release.				X			
2/6/2020	SC 5	Lot 113 Interior gas test.				X			
2/6/2020	SC 6	Lot 113 Ceiling insulation.				X			
2/6/2020	F 3	Lot 114 Furnace ok for gas release.				X			
2/6/2020	SC 5	Lot 114 Interior gas test .				X			
2/6/2020	SC 6	Lot 114 Ceiling insulation.				X			
2/6/2020	F 3	Lot 115 Furnace ok for gas release.				X			
2/6/2020	SC 5	Lot 115 Interior gas test.				X			
2/6/2020	SC 6	Lot 115 Ceiling insulation.				X			
2/6/2020	F3	Lot 144 Furnace ok for gas release.				X			
2/6/2020	SC 5	Lot 144 Interior gas test.				X			
2/6/2020	SC 6	Lot 144 Ceiling insulation.				X			
2/6/2020	F 3	Lot 145 Furnace ok for gas release.				X			
2/6/2020	SC 5	Lot 145 Interior gas test.				X			
2/6/2020	SC 6	Lot 145 Ceiling insulation.				X			
2/6/2020	F3	Lot 146 Furnace ok for gas release.				X			
2/6/2020	SC 5	Lot 146 Interior gas test.				X			
2/6/2020	SC 6	Lot 146 Ceiling insulation.				X			
2/6/2020	F3	Lot 147 Furnace ok for gas release.				X			

2/10/2020	SC1	4202 11th St. unit F, drywall						X				
2/10/2020	SC1	4202 11th St, unit G, drywall.						X				
2/10/2020	SC1	4202 11th St. unit H, drywall.						X				
2/10/2020	SC1	4202 11th St. unit I, drywall.						X				
2/10/2020	SC1	4202 11th St. unit J, drywall.						X				
2/10/2020	SC1	4202 11th St. unit K, drywall.						X				
2/10/2020	SC1	4202 11th St. unit L, drywall.						X				
2/10/2020	SC1	4202 11th St. unit M, drywall.						X				
2/10/2020	SC1	4202 11th St, unit N, drywall.						X				
2/10/2020	SC1	4202 11th St. unit O, drywall.						X				
2/10/2020	SC1	4202 11th. St. electric meter panel gang room drywall.						X				
2/10/2020	SC1	4202 11th St. fire control gang room drywall.						X				
2/10/2020	SC1	4202 11th St. release gas for all 16 units, sent email.						X				
2/10/2020	PDPW	Lazo-Jalama-2 handicap parking spots + 10 regular parking spots, handicap signs, blue striping, curbs painted red, no parking at 4 fire plugs.						X				
2/10/2020	PDPW							X				
2/10/2020	PDPW							X				
2/10/2020	FR2	184 San Miguel Ct, north addition roof framing and nailing, floor joists and girders, ok to cover and load roof, south addition later in project.						X				
2/10/2020	FR2							X				
2/10/2020	FR2							X				
2/10/2020	FR9	184 san Miguel Ct. , Exterior shear ok, need special insp. for nailing less than 6" o. c. , more shear later in project.						X				
2/10/2020	FR9							X				
2/10/2020	FN 5	864 Pioneer Ct, Unit 1 slab rebar, capillary break, survey.						X				
2/10/2020	FN 5	864 Pioneer Ct, Unit 2 slab rebar, capillary break, survey.						X				
2/10/2020	FN 5	864 Pioneer Ct, Unit 3 slab rebar, capillary break, survey.						X				
2/10/2020	FN 5	864 Pioneer Ct, Unit 4 slab rebar, capillary break, survey.						X				
2/10/2020	FN 5	864 Pioneer Ct, Unit 5 slab rebar, capillary break, survey.						X				
2/10/2020	FN 5	864 Pioneer Ct, Unit 6 slab rebar, capillary break, survey.						X				
2/10/2020	FN2	864 Pioneer Ct. Grounding electrode ufer for all 6 units.						X				
2/10/2020	UN1	Lot 79 Underground drain piping, waste and vents.						X				
2/10/2020	UN1	Lot 80 Underground drain piping, waste and vents.						X				
2/10/2020	UN1	Lot 81 Underground drain piping, waste and vents.						X				
2/10/2020	UN1	Lot 82 Underground drian piping, waste and vents.						X				

2/11/2020 AD9	Scheduling, records update. 2/11/2020	X							David, 3.75 hrs
2/11/2020 SC6	Lot 81 initial tract not lot 81 from yesterday, floor, walls, partial ceiling, blow-in balance of ceiling insulation at final.					X			2 inspections.
2/11/2020 SC6	Lot 81 initial tract not lot 81 from yesterday, floor, walls, partial ceiling, blow-in balance of ceiling insulation at final.					X			2/11/2020
2/11/2020 MS4	4202 11th St. site visit with Brian Jones.	X							
2/12/2020 AD9	Scheduling, records update. 2/12/2020	X							
2/12/2020 AD4	Staff meeting.	X							David, 7.0 hrs
2/12/2020 FR2	Lot 124, floor diaphragm nailing, joists, girders, 2 story.	X							staff meeting,
2/12/2020 FR2	Lot 135, floor diaphragm nailing, joists, girders, 2 story.	X							21 inspections.
2/12/2020 F9	Lot 127 Temp. power pole, release info to PG+E	X							2/12/2020
2/12/2020 F9	Lot 123 Temp. power pole, release info to PG+E	X							
2/12/2020 SC9	Lot 63 Stucco scratch coat.	X							
2/12/2020 SC9	Lot 64 Stucco scratch coat.	X							
2/12/2020 SC9	Lot 65 Stucco scratch coat.	X							
2/12/2020 SC9	Lot 66 Stucco scratch coat.	X							
2/12/2020 SC9	184 San Miguel Ct. Spec. insp shear nailing, north addition.	X							
2/12/2020 FN5	184 San Miguel Ct. Interior grade beam, isolated exterior	X							
2/12/2020 FN5	point load footing, north addition.	X							
2/12/2020 FN5	184 San Miguel Ct, special insp rebar scan report	X							
2/12/2020 FR2	Lot 120 Roof framing and nailing, special insp.	X							
2/12/2020 FR5	Lot 120 Rough framing, special insp.	X							
2/12/2020 FR9	Lot 120 Lateral exterior shear, special insp.	X							
2/12/2020 FR2	Lot 121 Roof framing and nailing, special insp.	X							
2/12/2020 FR5	Lot 121 Rough framing, special insp.	X							
2/12/2020 FR9	Lot 121 Lateral exterior shear, special insp.	X							
2/12/2020 FR2	Lot 138 Roof framing and nailing, special insp.	X							
2/12/2020 FR5	Lot 138 Rough framing, special insp.	X							
2/12/2020 FR9	Lot 138 Lateral exterior shear, special insp.	X							
2/13/2020 AD9	Scheduling, records update. 2/13/2020	X							David, 4.5 hrs.
2/13/2020 FR2	Lot 138 Roof framing and nailing, special insp.	X							20 inspections
2/13/2020 FR5	Lot 138 Rough framing, special insp.	X							2/13/2020
2/13/2020 FR9	Lot 138 Exterior lateral shear, special insp.	X							
2/13/2020 SC3	Lot 82 Stucco lath	X							
2/13/2020 SC6	Lot 82, walls and partial ceiling ok, balance of ceiling at final.	X				X			

2/13/2020	SC 3	4202 11th St, Unit A, stucco lath.	X				
2/13/2020	SC 3	4202 11 th St, Unit B, Stucco lath.	X				
2/13/2020	SC3	4202 11 th St, Unit C, Stucco lath.	X				
2/13/2020	SC 3	4202 11 th St. Unit D, Stucco lath	X				
2/13/2020	SC 3	4202 11 th St. Unit E, Stucco lath	X				
2/13/2020	SC 3	4202 11 th St. Unit F, Stucco lath	X				
2/13/2020	SC 3	4202 11 th St. Unit G, Stucco lath	X				
2/13/2020	SC 3	4202 11 th. St Unit H, Stucco lath	X				
2/13/2020	SC 3	4202 11 th St. Unit I, Stucco lath	X				
2/13/2020	SC 3	4202 11 th St. Unit J, Stucco lath	X				
2/13/2020	SC 3	4202 11 th St. Unit K, Stucco lath	X				
2/13/2020	SC 3	4202 11 th St. Unit L, Stucco lath	X				
2/13/2020	SC 3	4202 11 th St. Unit M, Stucco lath	X				
2/13/2020	SC 3	4202 11 th St. Unit O, Stucco lath	X				
2/13/2020	SC 3	4202 11 th St. Unit P, Stucco lath	X				
2/14/2020	AD 9	Scheduling and records update. 2/14/2020	X				David, 8.0 hrs.
2/14/2020	F1	Lot 146 Building final, cert of occupancy issued.	X				61 inspections. 2/14/2020
2/14/2020	F2	Lot 146 Final electrical.	X				
2/14/2020	F3	Lot 146 Final mechanical.	X				
2/14/2020	F4	Lot 146 Final plumbing.	X				
2/14/2020	F5	Lot 146 Final title 24 papers.	X				
2/14/2020	F6	Lot 146 Smokies + carbon monox alarms.	X				
2/14/2020	F10	Lot 146 Automatic landscape rain sensor.	X				
2/14/2020	F1	Lot 145 Building final, cert of occupancy issued.	X				
2/14/2020	F2	Lot 145 Final electrical.	X				
2/14/2020	F3	Lot 145 Final mechanical.	X				
2/14/2020	F4	Lot 145 Final plumbing.	X				
2/14/2020	F5	Lot 145 Final title 24 papers.	X				
2/14/2020	F6	Lot 145 Smokies + carbon monox alarm.	X				
2/14/2020	F 10	Lot 145 Automatic landscape rain sensor.	X				
2/14/2020	FR2	Lot 134 2nd story floor diaphragm nailing, joists and girders.	X				
2/14/2020	FR1	184 San Miguel Ct. North addition rough electric.	X				
2/14/2020	FR4	184 San Miguel Ct. North addition rough plumbing.	X				
2/14/2020	FR1	4626 11 th , Unit 1, rough electric.	X				

2/14/2020	FR 5	4630 11 th, Unit 5, rough framing, special insp.	X				
2/14/2020	FR 6	4630 11 th, Unit 5, gas piping.	X				
2/14/2020	FR 9	4630 11th, Unit 5, shear walls, joists and girders, special insp.	X				
2/14/2020	FR 1	4630 11th, Unit 6, rough electric,	X				
2/14/2020	FR 2	4630 11th, Unit 6, roof framing and nailing, special insp.	X				
2/14/2020	FR 3	4630 11 th, Unit 6, rough mechanical	X				
2/14/2020	FR 4	4630 11 th, Unit 6, rough plumbing.	X				
2/14/2020	FR 5	4630 11 th, Unit 6 rough framing, special insp.	X				
2/14/2020	FR 6	4630 11 th, unit 6 , gas piping.	X				
2/14/2020	FR 9	4630 11 th, unit 6, roof framing and nailing, special insp.	X				
2/14/2020	FR 1	4630 11th ,Storage gang room, rough electric.	X				
2/14/2020	FR 5	4630 11 th, Storage gang room, rough framing special insp.	X				
2/17/2020		City holiday, office closed.					
2/18/2020	AD 9	Schedulings and records updates. 2/19/2020	X				
2/18/2020	FR 1	4463 2nd St. 100 amp meter panel change-out, rough electric	X				David, 7.0 h hrs, .50 hr Public Works
2/18/2022	F 2	4463 2nd St, 100 amp meter panel change-out final.	X				51 inspections.
2/18/2020	SC 1	Lot 81, Drywall attachment ok, no int. gas test available.	X				2/19/2020
2/18/2020	SC 6	Lot 83, Wall insulation, partial ceiling ok, balance at final.			X		Staff meeting.
2/18/2020	PDPW	Lot 140 to lot 143, about 120 lineal feet of sidewalks ok to pour.	X				
2/18/2020	FR 3	Lot 120, Rough mechanical	X				
2/18/2020	FR 6	Lot 120, Gas piping	X				
2/18/2020	FR 7	Lot 120, Rough sprinklers only, no hydro available today.	X				
2/18/2020	FR 3	Lot 120, Rough mechanical.	X				
2/18/2020	PDPW	12 inch perimeter curbs for parks 6-7 overflow drainage.	X				
2/19/2020	FR 7	4630 11 th St. Unit 1 Rough firesprinklers.	X				
2/19/2020	FR 7	463011th St. Unit 1, Hydro test.	X				
2/19/2020	FR 7	4630 11 th St. Unit 2 Rough firesprinklers.	X				
2/19/2020	FR 7	4630 11 th St. Unit 2 Hydro test.	X				
2/19/2020	FR 7	4630 11 th St, Unit 3, Rough firesprinklers.	X				
2/19/2020	FR 7	4630 11 th St. Unit 3, Hydro test.	X				

2/20/2020	AD 9	Scheduling and records update. 2/20/2020	X							David, 7.5 hrs,
2/20/2020	FR 1	Lot 121, Rough electrical.	X							23 inspections
2/20/2020	FR 1	Lot 121, Electrical e-tag issue, PG+E email ok.	X							2/20/2020
2/20/2020	SC 1	Lot 83, Drywall attachment ok, no gas test available.	X							
2/20/2020	SC 9	4202 11th St. Unit A, stucco scratch coat.	X							
2/20/2020	SC 9	4202 11 th St, Unit B, stucco scratch caot.	X							
2/20/2020	SC 9	4202 11 th St. Unit C, stucco scratch coat.	X							
2/20/2020	SC 9	4202 11 th St. Unit D, stucco scratch coat.	X							
2/20/2020	SC 9	4202 11 th St. Unit E, stucco scratch coat.	X							
2/20/2020	SC 9	4202 11 th St. Unit F, stucco scratch coat.	X							
2/20/2020	SC 9	4202 11 th St. Unit G, stucco scratch coat.	X							
2/20/2020	SC 9	4202 11 th St, Unit H, stucco scratch coat.	X							
2/20/2020	FR5	Lot 125, Roof nailing and framing, shear, framing, special insp.	X							
2/20/2020	FR5	Lot 122, Roof nailing and framing, shear, framing, special insp.	X							
2/20/2020	FN 5	Lot 124, Foundation post tension cable failed, replacement procedure in 3 weeks, will verify when complete, special insp.					X			
2/20/2020	FN 5	Lot 120, Post tension report approved, special insp.	X							
2/20/2020	FN 5	Lot 121, Post tension report approved, special insp.	X							
2/20/2020	FN 5	Lot 122, Post tension report approved, special insp.	X							
2/20/2020	FN 5	Lot 123, Post tension report approved, special insp.	X							
2/20/2020	FN 5	Lot 135, Post tension report approved, special insp.	X							
2/20/2020	FN 5	Lot 136, Post tension report approved, special insp.	X							
2/20/2020	FN 5	Lot 137, Post tension report approved, special insp.	X							
20/2020	FN 5	Lot 138, Post tension report approved, special insp.	X							
2/20/2020	FN 5	Lot 139, Post tension report approved, special insp.	X							
2/21/2020	AD 9	Scheduling and records update. 2/21/2020	X							David, 7.5 hours,
2/21/2020	AD 1	Pasadera site visit w, Angel Silva and Craig Smith	X							42 inspections,
2/21/2020	SC 6	4202 11th St, Unit A, exterior 1.5" Corning foam insulation.	X							2/21/2020
2/21/2020	SC 6	4202 11TH St, Unit B, exterior 1.5" Corning foam insulation.	X							
2/21/2020	SC 6	4202 11th St, Unit C, exterior 1.5" Corning foam insulation.	X							
2/21/2020	SC 6	4202 11th St, Unit D, exterior 1.5" Corning foam insulation.	X							
2/21/2020	SC 6	4202 11TH St, Unit E, exteior 1.5 " Corning foam insulation.	X							
2/21/2020	SC 6	4202 11th St, Unit F, exterior 1.5" Corning foam insulation.	X							

2/21/2020	SC 6	280 Pioneer St, Wall insulation.		X		
2/21/2020	SC 6	280 Pioneer Ct, Ceiling insulation.		X		
2/22/2020	AD 6	2/22/2020, Plan check outside office hours.		X		
2/22/2020	AD 6	864 Pioneer St, Plan check sprinklers for apartment complex.		X		
2/22/2020	AD 6	856 Pioneer St, Plan check sprinklers for apartment complex.		X	David, 1 hr fire sprinkler plan check. 2/22/2020	
2/24/2020	AD 9	Scheduling and records update. 2/24/2020		X	David, .25 hr, Public Works. 81 inspections. 7.0 hrs 2/24/2020	
2/24/2020	PDPW	Lot 140 Jalama St, 90 feet of sidewalk, radius corner, ADA ramp.		X		
2/24/2020	FN 2	Lot 78, # 4 rebar grounding electrode		X		
2/24/2020	FN 2	Lot 79, # 4 rebar grounding electrode.		X		
2/24/2020	FN 2	Lot 80, # 4 rebar grounding electrode.		X		
2/24/2020	FN 2	Lot 109, # 4 rebar grounding electrode.		X		
2/24/2020	FN 2	Lot 110, # 4 rebar grounding electrode.		X		
2/24/2020	FN 2	Lot 111, # 4 rebar grounding electrode.		X		
2/24/2020	FR 6	Lot 121, Gas piping.		X		
2/24/2020	FR 10	Lot 121, Gas test.		X		
2/24/2020	FR 7	Lot 121, Rough firesprinklers, no hydro.		X		
2/24/2020	FR 6	Lot 122, Gas piping.		X		
2/24/2020	FR 10	Lot 122, Gas test.		X		
2/24/2020	FR 6	Lot 136, Gas piping.		X		
2/24/2020	FR 10	Lot 136, Gas test.		X		
2/24/2020	FR 2	Lot 132 2nd story floor nailing, joists and girders.		X		
2/24/2020	SC 6	4630 11th St. Walls, ceiling insulation, unit 1.		X		
2/24/2020	SC 6	4630 11th St. Walls, ceiling insulation, unit 2		X		
2/24/2020	SC 6	4630 11th St. Walls, ceiling insulation, unit 3.		X		
2/24/2020	SC 6	4630 11 th St, Walls, ceiling insulation, unit 4.		X		
2/24/2020	SC 6	4630 11th St, Walls, ceiling insulation, unit 5.		X		
2/24/2020	SC 6	4630 11th St. Walls, ceiling insulation, unit 6.		X		
2/24/2020	FR 5	149 Santa Barbara St, rough framing.		X		
2/24/2020	FR 9	149 Santa Barbara, roof nailing and framing, shear walls.		X		
2/24/2020	FR 5	4202 11th St., Unit A, light gauge steel drop ceiling framing.		X		
2/24/2020	FR 5	4202 11th St, Unit B, light gauge steel drop ceiling framing.		X		

2/24/2020	FR 1	4626 11th St, Bldg A, unit 4, rough electric.				X			
2/24/2020	FR 3	4626 11th St, Bldg A, unit 4, rough mechanical.				X			
2/24/2020	FR 4	4626 11th St, Bldg A, unit 4, rough plumbing.				X			
2/24/2020	FR 5	4626 11th St, Bldg A, unit 4, rough framing.				X			
2/24/2020	FR 6	4626 11th St, Bldg A, unit 4, gas piping.				X			
2/24/2020	FR 7	4626 11th St, Bldg A, unit 4 rough fire sprinklers and hydro.				X			
2/24/2020	FR 10	4626 11th St, Bldg A, unit 4, gas pressure test.				X			
2/24/2020	FR 1	4626 11th St, Bldg A, unit 5, rough electric.				X			
2/24/2020	FR 3	4626 11th St, Bldg A, unit 5, rough mechanical.				X			
2/24/2020	FR 4	4626 11th St, Bldg A, unit 5 rough plumbing.				X			
2/24/2020	FR 5	4626 11th St, Bldg A, unit 5, rough framing.				X			
2/24/2020	FR 6	4626 11th St, Bldg A, unit 5, gas piping.				X			
2/24/2020	FR 7	4626 11th St, Bldg A, unit 5, rough fire sprinklers and hydro.				X			
2/24/2020	FR 10	4626 11th St, Bldg A, unit 5, gas pressure test.				X			
2/24/2020	FR 1	4626 11th St, Bldg A, unit 6, rough electric.				X			
2/24/2020	FR 3	4626 11th St, Bldg A, unit 6, rough mechanical.				X			
2/24/2020	FR 4	4626 11th St, Bldg A, unit 6, rough plumbing.				X			
2/24/2020	FR 5	4626 11th St, Bldg A, unit 6, rough framing.				X			
2/24/2020	FR 6	4626 11th St, Bldg A, unit 6, gas piping				X			
2/24/2020	FR 7	4626 11th St, Bldg A, unit 6, rough fire sprinklers and hydro.				X			
2/24/2020	FR 10	4626 11th St, Bldg A, Unit 6, gas pressure test.				X			
2/25/2020	AD 9	Scheduling and records update. 2/25/2020				X			David , 7.5 hrs
2/25/2020	MS 3	Assist Fire Dept. on site, 4231 La Guardia Ln.				X			19 inspections.
2/25/2020	MS 4	Assist Fire Dept. on site, 4231 La Guardia Ln.				X			
2/25/2020	F 1	Lot 147, Final building, cert of occupancy issued.				X			
2/25/2020	F 2	Lot 147, Final electrical.				X			
2/25/2020	F 3	Lot 147, Final mechanical.				X			
2/25/2020	F 4	Lot 147, Final plumbing.				X			
2/25/2020	F 5	Lot 147 Title 24 papers filed.				X			
2/25/2020	F 6	Lot 147, Smokies and carbon monoxide alarms .				X			
2/25/2020	F 8	Lot 147, Landscape front yard.				X			
2/25/2020	F 10	Lot 147 Automatic landscape rain sensor installed.				X			
2/25/2020	SC 1	Lot 84, Drywall attachment ok, no int. gas test available.				X			

2/25/2020	SC 6	4202 11th St. Unit A Floor, walls, ceiling insulation.					X				
2/25/2020	SC 6	4202 11th St, Unit B, Floor, walls, ceiling insulation.					X				
2/25/2020	SC 6	4202 11th St, Unit C, Floor, walls, ceiling insulation.					X				
2/25/2022	SC 6	4202 11th St, Unit D, Floor, walls, ceiling insulation.					X				
2/25/2020	SC 6	4202 11th St, Unit E, Floor, walls, ceiling insulation.					X				
2/25/2022	SC 6	4202 11th St, Unit F, floor, walls, ceiling insulation.					X				
2/25/2020	SC 6	4202 11th St, Unit G, floor, walls, ceiling insulation.					X				
2/25/2022	SC 6	4202 11th St, Unit H, floor, walls, ceiling insulation.					X				
2/26/2020	AD 9	Scheduling and records update, 2/26/2020					X				David, 7.0 hrs,
2/26/2020	FR 2	Lot 127, floor nailing, joists and girders.					X				7.0 hrs.
2/26/2020	SC 3	Lot 81, Lath attachment.					X				2/26/2020
2/26/2020	SC 3	Lot 84, Lath Attachment.					X				9 inspections.
2/26/2020	SC 1	4202 11th St, Unit A, drywall ok, no int. gas test available.					X				
2/26/2020	SC 1	4202 11TH St, Unit B, drywall ok, no int. gas test available.					X				
2/26/2020	SC 1	4202 11TH St, Unit C, drywall ok, no int. gas test available.					X				
2/26/2020	SC 1	4202 11th St, Unit D, drywall ok, no int. gas test available.					X				
2/26/2020	SC 1	4202 11th St, Unit E, drywall ok, no int. gas test available.					X				
2/26/2020	SC 1	4202 11th St, Unit F, drywall ok, no int. gas test available.					X				
2/27/2022	AD 9	Scheduling and records update, 2/27/2020					X				
2/27/2020	MS 4	4797 Hernandez Dr, site visit with former customer to resolve old permit issue with county assessor office.					X				David, 5.5 hrs,
2/27/2020	MS 4	Lot 137, rough mechanical.					X				8 inspections.
2/27/2020	FR 3	Lot 137, rough fire sprinklers, no hydro test.					X				2/27/2020
2/27/2020	FR 7	Lot 124, Gas piping.					X				
2/27/2020	FR 6	Lot 124, Gas pressure test.					X				
2/27/2020	FR 10	Lot 125, Gas piping.					X				
2/27/2020	FR 6	Lot 125, Gas pressure test.					X				
2/27/2020	FR 10	4202 11th St. Southwest footings for cmu site wall , S-RW1.					X				
2/28/2020	AD 9	Scheduling and records update, 2/28/2020					X				
2/28/2020	MS 3	5008 Surfbird, Patio cover demo, there is no demo today.							X		David, 8.0 hrs,
2/28/2020	MS 4	5008 Surfbird, Patio cover demo, there is no demo today.							X		19 inspections.
2/28/2020	F 9	4371 Lazo Drive, Pasadera, Temp power pole, PGE email ok					X				2/28/2020

2/28/2020	F 9	4387 Lazo Drive, Pasadera, Temp power pole, PGE email ok.	X				
2/28/2020	F 9	4421 Lazo Drive, Pasadera, Temp power pole, PGE email ok.	X				
2/28/2020	F 9	4439 Lazo Drive, Pasadera, Temp power pole, PGE email ok.	X				
2/28/2020	FR 2	Lot 128, Floor nailing, girders and joists.	X				
2/28/2020	SC 1	Lot 82, Drywall, no int. gas test available.	X				
2/28/2020	FR 6	Lot 135, Gas piping.	X				
2/28/2020	FR 10	Lot 135, Gas pressure test.	X				
2/28/2020	MS 4	280 Pioneer, Site visit with contractor, no show at site.	X				
2/28/2020	FN 3	4202 11th St, 1st Lift pre-grout for cmu site wall, S-RW1.	X				
2/28/2020	FR 1	4202 11th St, Unit H, Photovoltaic roof racking attachments,		X			
2/28/2020	FR 1	partial today, many more on upper roofs later in project.		X			
2/28/2020	FR 1	4627 5th St, Meter panel etag issued for existing house and	X				
2/28/2020	FR 1	future aux. dwelling unit "A"	X				
2/28/2020	FR 4	Lot 138, Rough plumbing.	X				
2/28/2020	FR 8	Lot 138 Drain, waste, vent piping.	X				
2/28/2020	FR 4	Lot 139, Rough plumbing.	X				
2/28/2020	FR 4	Lot 139, Drain, waste vent piping.	X				
		February totals					
		David Rose, Contract Building Inspector.					
		20 inspection days out of 28 calendar days.					
		590 total inspections.					
		Thank you.					



Public Works/Engineering Report

February 2020

Development

Pasadera

The developer's engineer requested input on the sidewalk on the west side of Niños. The sidewalk was poured 1.5 feet narrower than shown in the specific plan. City staff visited the site, evaluated options, and spoke to the engineer. Options include tearing out and reporting the sidewalk to the proper width or compensating the city for the missing sidewalk and adjusting property lines accordingly. The engineer indicated that these options would be considered.

An air release valve on the water system in Pasadera was incorrectly specified for the pressure conditions and was leaking. Staff assisted in the selection of the appropriate valve was replaced on February 28.

Escalante Meadows

City staff reviewed the environmental paperwork and submitted conditions of approval by the February 10 deadline.

Public works completed a review of the voluntary lot merger for Escalante Meadows on February 21.

Facilities

American Legion Hall

City staff is drafting a transitional agreement in response to a discussion with American Legion members on January 24, 2020. The transitional lease agreement is being drafted to help the City recover facilities maintenance and utilities costs associated with this facility.

On February 6, 2020, City staff sent a standard agreement to Clark Pest Control, the lowest responsible bidder for fumigation of the American Legion Hall. Clark had some revisions to the standard agreement, which were approved by the City Attorney and incorporated into the agreement. The agreement was sent back to Clark pest control on February 25.

LeRoy Park Community Center

City staff worked with the design team in February on the front end of the construction documents, construction schedule, and request for proposal for inspection services.

City Hall

The City received three quotes for the refinishing of the gymnasium floor in the auditorium at City Hall. These quotes ranged from \$14,456-\$18,536. An agreement was signed with the low bid, Pacific Floor Company. The work is scheduled to start Feb 25. This work is being funded with the People's Self-Help Housing special fee as approved in Resolution 2020 – 03 on January 14, 2020. \$25,000 was allocated for this work.

Landscape Maintenance

The landscape maintenance contract approved in Resolution 2019-77 inadvertently left off the Senior Center. To include Senior Center landscape maintenance will cost an additional \$225 per month. After receiving permission to proceed from the City Administrator, staff directed the landscape maintenance contractor to add this service to his contract starting March 1.

General

City staff completed the Boundary and Annexation Survey (BAS) Annual Response/Contact Update Form online for the United States Census Bureau on February 26, 2020.

City staff applied for the California Governor's Office of Emergency Services FY 2019 Public Safety Power Shutoff Resiliency grant program on November 8, 2019 for two generators. The City was notified on February 21, 2020 that due to the competitive nature of this grant, the City's proposal was not selected for funding.

Parks & Recreation

Gopher control at Jack O'Connell Park started on February 1, 2020. As of February 16, over 50 gophers had been captured and eradicated.

Streets

City staff completed the annual California statewide local streets and roads needs assessment online survey for the League of California Cities on February 26, 2020.

The Mobility and Revitalization Plan was finalized on February 25th 2020. City staff submitted a reimbursement request in the amount of \$82,525.33 to Caltrans on February 28.

The ATC funded project for sidewalk on the east side of Guadalupe Street north of the Amtrak station, and pedestrian improvements to the intersections at 9th Street and Guadalupe Street, and Obispo Street and 10th St. is out to bid for construction. The City received an extension to

the Caltrans encroachment permit for this project. Project construction is expected to be completed by September 2020.

Transit

Development of the updated Short Range Transit Plan approved in Resolution 2020 – 02 is well underway. Two Moore and Associates staffers will be in Guadalupe on Thursday, March 19, Friday, March 20, and Saturday, March 21 to conduct onboard surveys and ride checks. Both are native Spanish speakers. Both have successfully completed similar assignments for other Moore and Associates clients in California. Their names are Astrid and Vladimir. On Thursday, they will cover the evening Flyer runs, on Friday they will cover the morning Flyer runs, and on Saturday they will cover all eleven Flyer runs.

Water

Elevated Tank Coating Project

City staff reviewed the draft drawings and specifications for this project on February 28, 2020. City staff continues to coordinate with the antenna tenants on the tank so that the antennas will be removed in a timely manner and temporarily located for the duration of the project, which is scheduled to last two to three months starting in July 2020.

Central Coast Water Authority (CCWA)

Staff attended the February 25 board meeting. Due to dry statewide conditions, State water allocation remains at 15% of Table A amount.

Pump Efficiency Testing

City staff coordinated pump efficiency testing on Obispo and Tognazzini Wells on February 11, 2020. The City had no records of efficiency testing being performed in the past, so these tests will serve as baseline results. Pump efficiency testing is important to help the City make good decisions about when to perform maintenance on the pumps, such as impeller repairs, motor rewinding, or well scrubbing, to ensure that they are running cost efficiently. The City participated in the Advanced Pumping Efficiency Program (APEP) through PG&E, which offers subsidized pump efficiency tests of \$100 per well. Obispo Well results look very good and indicate no maintenance necessary at this time, saving the City tens of thousands of dollars in unnecessary preventative maintenance. Tognazzini Well's drawdown results are not great, but since this well was recently scrubbed, staff does not believe that additional maintenance will improve operation.

Pioneer Water Line Extension

The 2014 Water Master Plan identified the extension of Pioneer water line from 9th Street to 10th Street as a necessary project to address a system deficiency of insufficient fire flows on 10th Street. The Disadvantaged Community Improvements (DACI) planning grant from 2018 identified the design of this water line as an approved project. City staff received a preliminary

drawing of this project on February 21, 2020. Questions arose as to why the section of water line from 9th to 10th was necessary but not 10th to 11th. Discussions with water operating staff revealed that the hydraulic model used to evaluate fire flows in this area might have the wrong pipe diameter on 10th Street. City of Guadalupe fire staff assisted water staff by running a fire flow test at the end of 10th Street. Results indicate that adequate commercial fire flows exist, and that the project is unnecessary, saving the City approximately \$90,000 in construction costs.

Wastewater

Emergency Response

Three sewer monitoring devices were installed on January 14, 2020. On February 4, 2020, the sewer monitor at Mahoney and Paganini alerted City staff of an impending overflow. City staff were able to jet the line, remove the plug, and avert an overflow, saving the City thousands of dollars in cleanup costs, regulatory reporting, and the resulting mess and inconvenience to the community.

Collection system projects

City staff, with assistance from Sonia Rios – Ventura of Rural Community Development Corporation of California (RCDCC), submitted a Community Development Block Grant (CDBG) grant application for \$3.5 million for the replacement of approximately 3,000 feet of trunk main, Pioneer lift station, and Highway 1 lift station on February 14, 2020. This is an over-the-counter, first come first serve grant, and the opportunity to submit applications began on February 14.

One of the requirements for this project is a Caltrans encroachment permit. The City submitted the permit application for this project on February 11, 2020. Caltrans responded with comments on February 28, 2020. The City has 10 calendar days to respond.

Effluent Pump Station Design

On February 19, 2020, City staff issued a request for proposals for the design of the wastewater treatment plant effluent pump station. Replacement of this pump station was identified as a necessary project in the 2014 Wastewater Master Plan. The City applied for an IRWMP implementation grant of \$302,000 in December 2019 for construction of this facility. Design of the facility will enable the City to be able to capitalize on that grant once it is received. Design of the pump station is being paid for through a disadvantaged community improvement (DACI) planning grant, secured by the City in 2018.

Surplus equipment

The last of the three aerators authorized for surplus through Resolution 2019-61 were removed February 20. The City will be receiving a check for about \$300 for the scrap value of these three devices.

Dissolved Oxygen Probe

The wastewater treatment plant had some effluent regulatory violations associated with process control challenges. One of the mechanisms used to help with process control is spatial dissolved oxygen monitoring. The city owns a portable dissolved oxygen monitor but the probe had failed. Staff evaluated multiple sources to purchase a new probe, ranging from \$179.92 at Amazon.com to \$238.45. The staff person will be requesting reimbursement of \$179.92 for this replacement probe.

Capital Projects Status Update

February 2020

PROJECT DESCRIPTIONS	2019-20 TOTAL	Status
Buildings		
Public Works Corporation Yard Building	\$ 60,000	On hold.
O'Connell Park Booster Pump	\$ 30,000	Service, \$4,450. \$2,800 repurposed to gopher control.
Financial Accounting Software	\$ 75,000	Awaiting decision from Finance
Parks		
Leroy Park (Community Center and Site)	\$ 1,000,000	In progress.
O'Connell Park Improvement	\$ 200,000	Funding available only for new, not maintenance.
Streets, Sidewalks, Bicycle Facilities		
Street Maintenance FY 19/20	\$ 315,000	Done 9/3/19. Total cost \$257,177.76.
Street Rehabilitation FY 19/20 (West Main Street)	\$ 451,200	Underground waterline upgrade needed before paving.
Mobility and Downtown Revitalization Project	\$ 117,029	Done. \$82,525.33 reimbursement request submitted February 28. One more invoice expected.
Guadalupe and Obispo Streets Pedestrian Improvements	\$ 400,000	Cal Trans encroachment permit extension received. Bid package completed and advertised.
La Guardia and Gualarte Lanes Pedestrian Improvements	\$ 179,537	Easement documents sent to Civil Engineer to confirm location. Drawings being revised.
Water		
Recraft Elevated Tank (Design)	\$ 50,000	Staff reviewed draft plans and specifications.
Bonita Water Facilities Removal	\$ 400,000	On hold.
Tognazini Well Discharge	\$ 100,000	\$1,200 new chem feed pump reduced starts from 4x/day to 4x/week. No further work needed.
Wastewater		
WWTP Site Cleanup	\$ 50,000	Effluent spray field improvements installation began 10/18/19. Still ongoing.
WWTP Office Improvements	\$ 30,000	Substantially completed. Included roof, hot water heater, fumigation, cleanup.
Effluent Irrigation Pump Station Rehabilitation (Design)	\$ 76,725	Application for IRWMP submitted December 20. Draft RFQ for design advertised.
Sewer Main Improvements	\$ 1,400,000	Submitted CDBG application February 14. Submitted Caltrans encroachment permit February 10.
Collection System Cleaning	\$ 50,000	Sewer monitors installed January 14. Total cost \$7,741.92. First overflow averted February 4.
Transfer to CIP fund 089:	4,984,491	
Completed.		



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 10, 2020

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Presented by:
Charlie Guzman, Recreation Coordinator

[Signature]

Approved by:
Todd Bodem, City Administrator

SUBJECT: Master Fee Schedule – Part 2, Section B-1 – “Parks & Facility Use & Special Events”

RECOMMENDATION

Approve Resolution No. 2020-21 instituting Part 2, Section B-1 of the City’s Revised Master Fee Schedule

BACKGROUND:

At the December 12, 2017 Council meeting, the Council approved Resolution No. 2017-66 of the Master Fee Schedule, Part 2, excluding Section B-1, “Park & Facility Use & Special Events.” It was recommended that B-1 be presented to Council at a later date.

DISCUSSION:

At the February 12, 2020, Recreation and Parks Commission meeting, the primary concerns raised on the increased fees was focused on the youth groups/organizations and non-profits. While past practice had allowed these groups to use City facilities and parks free of charge, staff believes the City can no longer continue doing so. The City auditorium/gym, council chambers, other city facilities, and parks are in serious need of repair. Meetings had been held with all those groups to discuss the rationale behind the increased fees.

Our facilities and parks must be maintained to be used as venues to support youth recreation and events in our community. Unfortunately, the City’s financial state is such that there isn’t sufficient revenue to do so. Individuals and groups should pay a fair fee to help maintain the upkeep of the auditorium/gym and parks.

Staff also recommends that the City Parking Lot be deleted from the fee schedule as a “facility for rent,” except for those specific events traditionally held there (i.e., the Mexican Independence Day Parade, the Kiwanis Christmas Parade and Fiesta, and the Guadalupe PD/Lions Club Trunk or Treat) and others only if approved by the City Council. Downtown parking is sparse at best. The concern is the loss of downtown parking spaces when an event takes over the entire lot.

The increased fees to rent the City auditorium for non-recreation purposes are still lower than other venues within close proximity to Guadalupe. The number of non-residents renting the City auditorium for wedding receptions, quinceañeras and baptisms has increased over the months. The proposed fees are different for residents and non-residents.

FISCAL IMPACT:

The proposed changes to the fees for all facility and park rentals on the Master Fee Schedule – Part 2, Section B-1 will increase revenue to help with their upkeep.

ATTACHMENTS:

1. Resolution No. 2020-21 “A Resolution of the City Council of the City of Guadalupe approving the Master Fee Schedule – Part 2, Section B-1, Parks and Facility & Special Events.”

RESOLUTION NO. 2020-21

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
APPROVING THE MASTER FEE SCHEDULE – PART 2, SECTION B-1, PARK &
FACILITY USE & SPECIAL EVENTS**

WHEREAS, the City Council is empowered to impose reasonable fees, rates, and charges for use of City facilities and parks; and

WHEREAS, the City of Guadalupe Municipal Code section 3.32.030.A provides that all fees charged by the City for the use of City facilities, delivery of City services, business licenses, and other regulatory or revenue-producing activities not otherwise preempted by the County, State or federal jurisdictions, shall be established and adjusted by the City Council resolution; and

WHEREAS, the City of Guadalupe supports youth recreation, non-profits and other events and the use of City facilities and parks in the community; and

WHEREAS, the City facilities and parks must be maintained to be appropriately viable for rental purposes; and

WHEREAS, at its February 12, 2020, Recreation and Parks Commission meeting, the Commission stated and recommended that the City can no longer provide such facilities and parks for rental purposes without reasonable rental fees to be charged; and

WHEREAS, after receiving a report of the proposed changes in fees and charges contained in the City of Guadalupe Master Fee Schedule – Part 2, Section B-1, the City Council deems it in the public interest and welfare to modify these fees.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

Section 1. The recitals herein are adopted as findings of the City Council. After receiving a report of the proposed changes in fees and charges set forth in the City of Guadalupe Master Fee Schedule – Part 2, Section B-1, attached hereto, the City Council hereby approves the modifications contained in the said proposed schedule.

Section 2. All the fees and charges approved by this resolution are effective, immediately.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 10th day of March, 2020 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **C.C. Resolution No. 2020-21**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held March 10, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



Version Two
City Facility and Parks Use Fee Schedule

City Hall Auditorium		Current Non-Refundable	Proposed Non-Refundable	Current Refundable	Proposed Refundable
All rentals					
Reservation lock in date	\$100.00		\$100.00	0	0
Kitchen Use (\$100.00)	\$100.00		\$100.00	0	0
Cleaning Deposit (\$500.00)	0		0	\$500.00	\$500.00
Plus, one of the following					
Hourly fee for City Residents	\$85		\$90	0	0
Hourly fee for City non-residents			\$110		
City approved local non-profits/schools/and other approved fraternal/social organizations*	n/a		\$50 Flat fee/visit	n/a	0
City approved business/events	Free		Free	0	0

Senior/Community Center		Current Non-Refundable	Proposed Non-Refundable	Current Refundable	Proposed Refundable
All rentals Room 1					
Reservation lock in date	\$60.00		\$50.00	0	0
Kitchen Use	n/a		\$50	n/a	0
Cleaning Deposit (\$200.00)	0		0	\$200.00	\$200.00
Plus, one of the following					
Hourly fee for City Residents	\$25.00 +\$5.00 BBQ		\$30.00	0	0
Hourly fee for City Non-residents	\$30.00+ \$5.00 BBQ		\$40.00	0	0
City approved local Non-profits/schools/and other approved fraternal/social organizations*	n/a		\$50 Flat fee/visit	0	0
All rentals for Room 2 (and Room 3)	n/a		\$25.00	n/a	0
City approved / designated Non-profits (Rooms 2,3)	n/a		\$20.00	n/a	n/a
City approved business / event	Free		Free	n/a	n/a

*Unless another fee agreement is negotiated and approved by the City Council. See list of approved non-profits below.



Version Two
City Facility and Parks Use Fee Schedule

Whole City Council Chambers					
	Current Non-Refundable	Proposed Non-Refundable	Current Refundable	Proposed Refundable	
All rentals					
Reservation lock in date	\$20.00	\$50.00	0	0	0
Cleaning Deposit (Current \$200.00)(Proposed \$100)	0	0	\$200.00	\$100.00	
Plus, one of the following					
Hourly fee for City Residents	\$25.00	\$30.00	0	0	0
Hourly fee for City non-residents		\$40			
City approved local non-profits/schools/and other approved fraternal/social organizations*	n/a	\$40 Flat fee/visit	n/a	0	0
City approved business/events	Free	Free	n/a	n/a	n/a

Half City Council Chambers					
	Current Non-Refundable	Proposed Non-Refundable	Current Refundable	Proposed Refundable	
All rentals					
Reservation lock in date	\$20.00	\$50.00	0	0	0
Cleaning Deposit (Current \$200.00)(Proposed \$100)	0	0	\$200.00	\$100.00	
Plus, one of the following					
Hourly fee for City Residents	\$25.00	\$20.00	0	0	0
Hourly fee for City non-residents	\$50.00	\$30.00	0	0	0
City approved local non-profits/schools/and other approved fraternal/social organizations*	n/a	\$25 Flat fee/visit	0	0	0
City approved business/events	Free	Free	n/a	n/a	n/a

*Unless another fee agreement is negotiated and approved by the City Council. See list of approved non-profits below.



Version Two

City Facility and Parks Use Fee Schedule

O'Connell & LeRoy Park		Current Non-Refundable	Proposed Non-Refundable	Current Refundable	Proposed Refundable
All rentals					
Reservation lock in date	\$50.00		\$60	0	0
Cleaning Deposit (Current \$100.00)	0		0	\$100.00	\$100.00
Plus, one of the following					
Hourly fee for City Residents	\$20.00 + \$5.00 BBQ		\$40.00	0	0
Hourly fee for City non-residents	\$30.00 + \$5.00 BBQ		\$50.00	0	0
City approved local non-profits/schools/and other approved fraternal/social organizations*	n/a		\$30 Flat fee/visit	n/a	n/a
City approved business/events	Free		Free	n/a	n/a

*Unless another fee agreement is negotiated and approved by the City Council. See list of approved non-profits on next page.

Downtown City Parking Lot *		Current Non-Refundable	Proposed Non-Refundable	Current Refundable	Proposed Refundable
All rentals					
A one-time use fee	n/a		\$60.00	n/a	0
Cleaning Deposit (Current \$0) (Proposed \$100.00)	n/a		\$50.00	n/a	\$50.00

*The downtown City parking lot will only be available for special events authorized by the City Council. The full cost for City staff overtime and all out of pocket City expenses will be determined and recouped for every authorized event. There will be no charge for City staff assistance during regular work week. Current authorized special events are as follows:

- Mexican Independence Day Parade and Fiesta
- Kiwanis Christmas Parade and Fiesta
- Guadalupe PD/Lions Club Trunk or Treat



Version Two

City Facility and Parks Use Fee Schedule

All local non-profit organizations must provide a copy of the organization's California non-profit status (certificate) or proof of their affiliation / umbrella status to such an entity. Otherwise the organization must be designated as having local non-profit status by Guadalupe City Council.

Some of the current designated and recognized non-profits, fraternal and social Organizations are as follows:
Kiwanis Club
Guadalupe Senior Advisory Committee
Guadalupe Catholic Church
Vietnam Veterans of America Post #982
Guadalupe Wrestling Club
Cultural Arts and Education Center
Guadalupe Seniors
Central Coast Commission for Seniors
CAC Senior Nutrition Center
Guadalupe Bulldogs Football Club
Guadalupe Unified School District
Lions Club
Guadalupe Sports Hall of Fame
Knights of Columbus
American Legion Post #371
Dunes Center
Little House by The Park / Community Changers (Family Service Agency)
Area Agency on Aging
Comité Cívico Mexicano de Guadalupe
Filipino American National Historical Society
Boys and Girls Club of the Mid Coast
El Padrecito Ministries
Mary Buren Teachers Association
Guadalupe Union School District Employees Association
Police and Fire Department Associations



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 10, 2020

Prepared by:
Shannon Sweeney
Public Works Director / City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Creation of underground utility district – south side of 11th St. from Mary Buren School parking lot east to eastern edge of Escalante Meadows.

RECOMMENDATION:

That City Council adopt Resolution No. 2020-22 creating an underground utility district on the south side of 11th St from the Mary Buren School parking lot east to the eastern edge of Escalante Meadows.

BACKGROUND:

Through a program called Rule 20A, Pacific Gas & Electric (PG&E) allocated work credits to jurisdictions throughout California for the purpose of undergrounding utilities. Through this program, the City of Guadalupe has accrued 407,245 work credits as June 30, 2019, having earned 16,270 credits in 2019 (a work credit is equivalent to a dollar).

On April 25, 2019, the CPUC passed Resolution E-4971 which orders PG&E to reallocate 554,000 of unused Work Credits from communities that have not participated in the Rule 20A program over the past eight years to another jurisdiction. The City of Guadalupe has been identified as one whose work credits are subject to partial reallocation. 0.48% of the City's work credits or \$1,954 will be reallocated under this resolution if the City takes no action.

Resolution E-4971 allows communities to become active (and avoid transferring their Rule 20A work credits) by forming an underground utility district. The City of Guadalupe has until March 12, 2020 to form such a district to avoid such transference. Once a community has identified a project that is in the public interest and passed a municipal resolution forming an underground utility district, the community can initiate the project with the utility.

On February 25, 2020, City Council provided direction City staff to initiate the formation of an underground utility district on the south side of 11th St. from the Mary Buren School parking lot east to the eastern edge of Escalante Meadows.

DISCUSSION:

Guadalupe Municipal Code (GMC) section 13.20.020 provides that: the City Council may call a public hearing to ascertain whether the public necessity, health, safety or welfare requires the removal of poles, overhead wires and associated overhead structures within designated areas of the City and the underground installation of wires and facilities for supplying electric, communication, or similar or associated service. The City must notify all affected property owners and utilities concerned by mail of the time and place of such hearings at least 10 days prior to the date thereof. Each such hearing shall be open to the public and may be continued from time to time. At each such hearing all persons interested shall be given an opportunity to be heard.

The City Council may approve the creation of an Underground Utility District by resolution, which must include a description of the area comprising such district and shall fix the time within which such removal and underground installation shall be accomplished and within which affected property owners must be ready to receive underground service. A reasonable time shall be allowed for such removal and underground installation. (GMC section 13.20.030).

Resolution No. 2020-22, attached hereto as Attachment 1, complies with these requirements, and provides that the time for the removal and underground installation of utilities must take place by September 30, 2025.

ATTACHMENTS:

1. Resolution No. 2020-22 "A Resolution of the City Council of the City of Guadalupe declaring the south side of 11th street from Mary Buren school parking lot driveway to the east property line of Escalante Meadows an Underground Utility District."

RESOLUTION NO. 2020-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE DECLARING THE SOUTH SIDE OF 11TH ST FROM MARY BUREN SCHOOL PARKING LOT DRIVEWAY TO THE EAST PROPERTY LINE OF ESCALANTE MEADOWS AN UNDERGROUND UTILITY DISTRICT

WHEREAS, the California Public Utilities Commission (CPUC) has authorized electric and telecommunication utilities to convert overhead utility lines and facilities to underground pursuant to Electric Rule 20 and Telecommunication Rule 32; and

WHEREAS, pursuant to certain criteria, CPUC rules allow participating cities and counties to establish legislation authorizing the creation of underground utility districts within which existing overhead electric distribution and telecommunication distribution and service facilities will be converted to underground; and

WHEREAS, the City of Guadalupe has adopted an ordinance authorizing the City Council to designate areas of the City within which all existing overhead poles, overhead wires and overhead equipment associated with the distribution of electric power, telecommunication services and cable television should be removed and replaced with underground wires and facilities; and

WHEREAS, the Director of Public Works for the City of Guadalupe has consulted with the affected public utilities and such utilities have agreed that the proposed underground conversion district, designated the East 11th Street Underground Utility District and more particularly described in Exhibit 1 attached hereto and incorporated herein by reference, meets the criteria established by the rules of the CPUC, to wit,

- that the street or road or right-of-way is extensively used by the general public and carries a heavy volume of pedestrian or vehicular traffic, AND
- that the street or road or right-of-way is considered an arterial street or major collector as defined in the Governor's Office of Planning and Research General Plan Guidelines; and

WHEREAS, each year the City of Guadalupe is notified by PG&E regarding the allocation of work credits for conversion of overhead electric distribution lines and facilities to underground, known as Rule 20A allocations; and

WHEREAS, the Director of Public Works for City of Guadalupe has consulted with PG&E and determined that the City has accumulated Rule 20A work credits or PG&E has agreed that the City may borrow against future credits and contribute funds sufficient to complete the proposed overhead to underground conversion project; and

WHEREAS, the City of Guadalupe and the developer of the Escalante Meadows project, the Housing Authority of Santa Barbara County ("Escalante Meadows") have agreed by letter that Escalante Meadows shall complete the engineering of their respective portion of the East 11th Street Overhead to Underground Utility Conversion Project; and

WHEREAS, the City of Guadalupe and Escalante Meadows have agreed by letter that Escalante Meadows shall be responsible for preparation of the trench profile and composite drawings and that Escalante Meadows shall be designated as “trench lead” to manage trenching, installation of substructures, and pavement restoration and such other work; and

WHEREAS the Director of Public Works of the City of Guadalupe and Escalante Meadows have agreed on a work schedule which meets their respective capabilities and further agreed to waive any administrative fees, costs or special street restoration requirements for purposes of this project; and

WHEREAS, to the extent required, the City of Guadalupe has agreed to provide easements or rights of way on private property as may be necessary for installation of utility facilities in a form satisfactory to the affected utilities; and

WHEREAS, the City Council of the City of Guadalupe has now received the report from the Director of Public Works recommending that the area identified in Exhibit 1 should be designated as an underground utility district within which all existing overhead poles, overhead wires and overhead equipment associated with the distribution of electric power, telecommunication services and cable television should be removed and replaced with underground wires and facilities; and

WHEREAS, upon the recommendation of the Director of Public Works, the City Council of the City of Guadalupe has determined that the proposed East 11th Street Underground Utility District is categorically exempt from environmental review pursuant to the California Environmental Quality Act; and

WHEREAS, the City of Guadalupe has notified all affected property owners within the proposed East 11th Street Underground Utility District and invited same to attend a public hearing to discuss formation of the proposed district; and

WHEREAS, the City Council of the City of Guadalupe held a public hearing at which time the Council did receive and consider the recommendation of the City Engineer and did hear any and all objections or protests that were raised by the owners of property within the above described district pertaining to designating this area an underground utility district;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1:

The public interest requires the removal of all existing utility poles [excepting those poles supporting streetlights, traffic signals or trolley lines], overhead wires and associated overhead structures and installation of underground wires and facilities for supplying electric power, communication, or similar associated services within the areas as shown in Exhibit 1, attached hereto, with such area being designated as the East 11th Street Underground Utility District, and

SECTION 2:

That Escalante Meadows shall commence work on installation of underground facility installation in East 11th Street Underground Utility District and that as each phase of the project is complete and ready for conversion from overhead to underground utility facilities, all fronting property owners shall be notified by first class letter, postage pre-paid, of the schedule for conversion of all utility service lines, and which shall inform a such property owners that the conversion from overhead to underground utility facilities must be completed by September 30, 2025, and

SECTION 3:

The electric utility shall not use the underground conversion allocation computed pursuant to decisions of the California Public Utilities Commission for the purpose of providing to each premises requiring it in East 11th Street Underground Utility District a maximum of one hundred feet of individual electric service trenching and conductor (as well as backfill, paving and conduit, if required) and each other serving utility shall provide service trenching and conductor in accordance with its rules and tariffs on file with the California Public Utilities Commission or as required by its Franchise Agreement with the City of Guadalupe, and

SECTION 4:

The electric utility shall not use said underground conversion allowance allocation, up to a maximum amount of \$1500 per service entrance excluding permit fees, for the conversion of electric service panels to accept underground service in the East 11th Street Underground Utility District, and each property owner shall be financially responsible for any and all costs not covered by the electric utility for the installation and maintenance of the conduit and termination box located on, under or within any structure on the premises served, and

SECTION 5:

That upon notification as specified in Section 2, all property owners in East 11th Street Underground Utility District shall have underground electrical entrance facilities installed and inspected pursuant to the City of Guadalupe Electrical Code within sixty (60) days and that should any property owner fail to install satisfactory underground electrical entrance facilities by the date specified in the notice, the electric utility shall notify the Director of Public Works who shall, within thirty (30) days direct the electric utility in writing to discontinue electrical service to the property, without recourse, pursuant to Rule 11 until electrical entrance facilities are ready to accept underground electrical conductors and have passed the necessary inspection requirements, and

SECTION 6:

That once all services have been converted from overhead to underground, the utility companies, cable television services and other affected services shall remove all poles (except as specified above) and associated overhead facilities in East 11th Street Underground Utility District, by December 31, 2025.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 10th day of March, 2020 by the following vote:

- Motion:**
- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-22** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held March 10, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

Exhibit 1. East 11th Street Underground Utility District



Imagery ©2020 Maxar Technologies, Map data ©2020 50 ft



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 10, 2020

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Prepared by:
Charlie Guzman, Recreation Coordinator

Todd Bodem
Approved by:
Todd Bodem, City Administrator

SUBJECT: Appointment of Robert Salinas Jr. to the Recreation and Parks Commission.

RECOMMENDATION:

It is recommended that the Council appoint Robert Salinas Jr. to the Recreation and Parks Commission to fill the vacant seat.

DISCUSSION:

During the regular February 12, 2020 Recreation and Parks Commission meeting the Commission decided after some discussion to:

1. Accept Recreation Commissioner Gerard Almaguer's resignation. The Commission's vote was unanimous based upon a motion by Commissioner Enrique Ortiz and seconded by Commissioner Joe Harris.
2. The Commission also voted unanimously based upon a motion from Commissioner Joe Harris and seconded by Commissioner Tommy Solis to recommend to the Guadalupe City Council the appointment of Robert Salinas Jr. to fill the 2-year Commission seat left vacant by Commissioner Gerard Almaguer's resignation.

ATTACHMENTS:

1. Letter of interest from Robert Salinas Jr.

Robert Salinas

Guadalupe, Ca. 93434

8th January 2020

City of Guadalupe/Guadalupe Recreation Commission

**918 Obispo St
Guadalupe, Ca. 93434**

To whom it may concern,

I am writing this letter to notify you that I am interested in a position on the newly created recreation commission.

I have been a member of this community for a majority of my life and now that I have children who enjoy playing sports it is important to me that I try to help bring back the opportunities I had through the city Recreation Department.

I do have some familiarity the recreation department and what it once provided. I grew up in the auditorium, I grew up roaming city hall. It should be noted that my mother(Tina Salinas) was the part-time recreation director for the City of Guadalupe from about 1989 to about 1998. Because of my mother's position I was able to participate and volunteer in various activities offered through the rec. department.

More recently I have volunteered as a coach for Guadalupe Youth Football, Guadalupe Youth Basketball, Boys and Girls Club of Santa Maria and Southside Little League.

Thank you for your consideration and I look forward to hearing back from you.

Sincerely,



Robert Salinas



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 10, 2020

Prepared by:
Todd Bodem, City Administrator

SUBJECT: Draft Royal Theater Development Request for Proposals

RECOMMENDATION:

The City is seeking to solicit interest from private developers to develop the Royal Theater as a community arts facility along with the potential for development of other beneficial uses at the property. A draft Request for Proposal (RFP) is attached hereto as Attachment 1, soliciting proposals for reuse of the building and development of the site has been prepared for evaluation by the City. The goal is to activate new uses on Guadalupe Street by inviting private or non-profit parties to propose new and feasible solutions for reuse of the theater building consistent with the City's Long-Term Property Management Plan. No recommendations are being made on a specific approach or partner at this time. However, staff is seeking guidance (please bring comments) about the content within the draft RFP before it is disseminated.

BACKGROUND:

The City of Guadalupe is seeking to solicit development proposals by RFP for a reuse of the city owned Royal Theater building located at 848 Guadalupe Street and two (2) adjoining properties located at 836 Guadalupe Street. The theater was built in 1939 but has been vacant since 1990. The Royal Theater was acquired by the former Redevelopment Agency of the City of Guadalupe in 2000. These properties were transferred to the Successor Agency to the Redevelopment Agency of the City of Guadalupe after the dissolution of the community redevelopment agency pursuant to the Dissolution Law in 2012, and the properties have since been transferred to the City for development. The City is seeking to find a development partner who will acquire or lease the facility (at a nominal rate) and repurpose it as both a public assembly facility for community-based arts programming along with the possibility of adding additional elements such as housing or other commercial uses on the adjoining parcels (which the City will offer for lease or purchase). This is not your usual RFP. City staff expects to receive proposals that vary greatly from one another, and the proposers are encouraged to be creative.

FISCAL IMPACT:

Unknown at this time. Eventual transfer of the property to a private owner will generate property taxes or possessory use tax if leased. Operations have the potential to generate sales taxes or other revenues based on an increase in economic activity.

ATTACHMENTS:

1. Draft Royal Theater RFP



**CITY OF GUADALUPE
REQUEST FOR PROPOSALS (RFP)**

Development opportunity for the
Royal Theater Building

Release Date: Monday, March 16, 2020

Deadline for Submission: Friday, May 1st at 4:00 pm

Contact person: Juana M. Escobar, City of Guadalupe

1. Request for Proposals

Introduction/Invitation

The City of Guadalupe (the City) is pleased to offer an opportunity to qualified development teams to respond to this invitation for development proposals for the reuse of the City-owned Royal Theater building located at 848 Guadalupe Ave. Guadalupe, CA 93434. The opportunity consists of the 5,084 sq. ft. Royal Theater and an additional 19,134 sq. ft. vacant land. The total site is approximately 0.61 acres. The project's objective is to create a high quality, commercial or mixed-use project consistent with the City's General Plan and market conditions. The City's Long-Range Property Management Plan calls for the inclusion of a community arts facility as part of any future disposition of the property. The site is currently zoned as General Commercial (GC).

The City is seeking a development team to undertake the planning, financing, marketing and development of this highly visible property. The development team is expected to include members that have expertise to design, develop and market the project and should include a firm with experience in designing adaptive reuse and mixed-use projects.



Figure 2: Royal Theater Front Facade

Royal Theater Location Map



Figure 1: A Map of the Royal Theater and Related Activities

Based upon the selection process as described in this Request for Proposals (RFP), the City anticipates selecting preferred Developer/Development Team and entering into an Exclusive Negotiating Rights Agreement (ENRA) leading to development of a project.

Property Description

The property that is being offered consists of three parcels. The Royal Theater building is located on APN 115- 101- 001. The vacant lot southeast of the theater is APN 115-101-011 and the vacant parcel south of the theater is APN 115-113-001. The theater building is 5,084 square feet and was constructed in 1939.

Additional details about the property and its features including as-built drawings and property evaluations are available online at: <http://www.ci.guadalupe.ca.us>

About Guadalupe

The City of Guadalupe is located in Northwest Santa Barbara County, approximately eight miles west of Santa Maria. California Highway 1 (the Pacific Coast Highway) runs through the city and it is also served by Amtrak’s Surfliner service making it a highly accessible location within the region and for visitors to California’s Central Coast. The community is the gateway to the Guadalupe-Nipomo Dunes. The city has a population of 7,350 and is part of the greater Santa Maria regional market with a population of over 108,000

Regional Map



Figure 3: Guadalupe and Santa Maria Regional Map

Long-Term Leasehold

The City wishes to maintain ownership of APN 115-101-001 but will enter into a long-term lease with the successful developer/development team for a nominal sum. The City is willing to consider a similar long-term lease for the other two parcels, or is willing to consider a sale to the developer/development team of one or both parcels as part of the proposal.

Information for respondents

Optional Site Visit & Tour with Staff: Monday April 6th at 1:30 PM.
Please RSVP to juana@ci.guadalupe.ca.us

Proposals Due: Friday May 1st, 2020 at 4:00PM to:

City of Guadalupe
Attn: Juana M. Escobar
918 Obispo Street
Guadalupe, California 93434
juana@ci.guadalupe.ca.us

Tentative Selection Date for ENRA: May 12, 2020

Contact for Information:
Juana M. Escobar
City of Guadalupe
918 Obispo Street
Guadalupe, California 93434
juana@ci.guadalupe.ca.us

2. City of Guadalupe Objectives

A successful proposal will accomplish the following objectives:

- Renovates the Royal Theater building in a manner that brings vitality to Downtown Guadalupe.
- Develops the entire property to become a catalyst project that will appeal to residents, as well as attracting regional customers and visitors to Guadalupe.
- Meets the requirement to use a portion of the site as a community arts facility as required by the City's Long-Range Property Management Plan. This can include the ability for community groups to use a portion of the property for performance or presentation and exhibition in addition to community-based events, meetings and gatherings.
- Proposes a design that recognizes the historic character of the property and is to be developed in a manner that is beneficial to the built environment of Downtown Guadalupe.

3. Request for Proposal (RFP) Content

The following table provides a summary of applicable sections to include in the RFP. Relevant information pertaining to each section can be found below. Proponents are expected to provide a narrative description of their planned use for the property along with conceptual imagery. In addition to a description of the proposed project, proposers should also provide the following information:

1. Development Team Summary
2. Description of Relevant Experience
3. Demonstration of Financial Capacity
4. Preliminary Development Concept & Pro Forma
5. References

Requested information for each section is as follows:

1. Development Team Summary

Please describe the roles of key team members that will be involved with this project. Identify, if known, outside consultants/advisors that will assist in the planning, design, negotiations, or other aspects of the project

2. Description of Relevant Experience

Please describe previous relevant projects by the development team. For each project, please include the following:

- Project name, location & square footage of commercial space (please include descriptions and photos)
- Current status of the projects (i.e., construction status or number of years since completion)
- Describe your role in the development projects

3. Demonstration of Financial Capacity

This information will be used solely for purposes of evaluation and kept confidential to the fullest extent allowed by law. City staff and its outside economic consultant will review and return the material. Please provide the following financial information:

- Financial statements for the prior three years for the developer or development entity
- Other financial information demonstrating your ability to deliver a project

4. Preliminary Development Concept & Pro Forma

Please include the following information:

- Architectural renderings showing your proposed development concept (no need for detailed architectural drawings)
- Explanation and approach for community arts programming
- Estimated development schedule, including predevelopment activities
- Preliminary development pro forma

5. References

Please provide three references with company/organization names & titles, phone numbers, and e-mail addresses for individuals who can provide information about your development and business experience. These might include lenders and investors, civic or non-profit organizations and public sector entities.

Both electronic and hard copies are due no later than **Friday May 1, 2020 at 4:00PM**

Please submit a one (1) electronic copy and six (6) hard copies and one (1) reproducible unbound hard copy of your response to:

City of Guadalupe
Attn: Juana M. Escobar
918 Obispo Street
Guadalupe, California 93434
(805) 356-3891
juana@ci.guadalupe.ca.us

4. Developer Selection Criteria

The City will evaluate responses using the following selection criteria:

- Development Team qualifications and financial capacity
- Meets the community's desire for activation of the Downtown
- Quality of the proposed community benefits
- Proposer's record in completing development projects
- Project Timing – including milestones such as construction commencement and project completion

5. Additional information

The City expects to select a developer to enter into a Memorandum of Understanding or an Exclusive Right to Negotiate Agreement, which, if successfully completed, would result in a Disposition and Development Agreement for consideration by the Guadalupe City Council.

The City will be the final decision-maker regarding selection of the development team, and it reserves the absolute right to reject any or all proposals. Individual submittals will not be returned, and the City will bear no cost associated with responses

The City retains the right to reject all proposals and resolicit if deemed to be in its best interests. Selection is also dependent upon the negotiation of a mutually acceptable contract with the successful proponent and readiness to enter into a binding contract by July 2020.

Proposals must be signed by a duly authorized official of the bidding firm. Consortiums, joint ventures, or teams submitting proposals, although permitted and encouraged, will not be considered responsive unless established that all contracts responsibly rest with one contractor or one legal entity.