

City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council Tuesday, March 12, 2019

At 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr.
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian

2. MOMENT OF SILENCE:

3. PLEDGE OF ALLEGIANCE:

4. SWEARING IN OF: OMAR M. RUIZ, POLICE OFFICER

5. COMMUNITY PARTICIPATION FORUM:

Each person will be limited to a discussion of 3 minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent items. Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct Staff to investigative and/or schedule certain matters for consideration at a future City Council meeting.

6. CONSENT CALENDAR: The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- a. Recommendation of City Staff to waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- b. Payment of Warrants for the period ending March 7, 2019 to be approved for payment by the City Council.
- c. Minutes of the City Council Regular Meeting of February 26, 2019 to be ordered filed.
- d. Monthly Reports from Department Heads:
 - 1. Planning Department Report for February 2019
 - 2. City Engineer’s Report for February 2019
 - 3. Building Department Report for February 2019

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS

- Chief Michael Cash – Presentation on potential restructuring and reorganization of the Public Safety Department.

INTERIM CITY ADMINISTRATOR REPORT: (Information Only)

NEW BUSINESS:

7. Request to lease a replacement vehicle for the Police Department.

Written report: Michael Cash, Chief of Police

Recommendation: Council approve the lease replacement vehicle for the Police Department.

8. Continued City Support of the Guadalupe Library.

Written report: Amelia Villegas, HR

Recommendation: Council provide direction to staff to review possible funding options and sources for at least a portion of the Library's rent during the upcoming Budget discussion for FY 19-20.

9. Consideration of a request from the Central Coast Water Authority to participate in the creation of a reserve fund.

Written report: Robert Perrault, Interim City Administrator

Recommendation: It is recommend that the Council by motion authorize the City to participate in the creation of a dedicated Department of Water Resources Reserve Fund within the Central Coast Water Authority.

FUTURE AGENDA ITEMS

ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 8th day of March 2019.



Robert Perrault, Interim City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Performance Evaluation – City Attorney April 2019	Council	Closed Session	
RFQ Award of Contract – Leroy Park Project – March 26, 2019	Thomas Brandeberry	New Business	
SEIU Local 620 – MOU - March 26, 2019	HR	New Business	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Transit Award of Contract	May 2019	Public Works	New Business
Royal Theater			
2018 State of California Tobacco Report City of Guadalupe – “F”	March 2019	Ariston – Request CC	New Business
Urban Foot Print Civic Plan	March 2019	Ariston – Request CC	New Business
Recreation Commission Update/ Report	March 2019	Ariston- Request CC	New Business
Santa Barbara County – Recreation, Parks and Trails Plan	April 2019	Ariston – Request CC	Update
# City Council Consensus to place on Agenda			
2020 Census	April 2019	Liliana – Request CC	New Business
Planning Commission			New Business
City Hall Repairs			New Business

REPORT TO THE CITY COUNCIL
Council Agenda of March 12, 2019

EB
Prepared by

[Signature]
City Administrator

[Signature] for Finance Director
Finance Director

SUBJECT: Payment of warrants for the period ending March 07, 2019 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION: That the City Council review and approve the listing of hand checks and warrants to be paid on March 13, 2019

BACKGROUND: Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

617 WEST MAIN ST *** VENDOR.: A&A01 (A&A AUDIO-VIDEO CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2897	REPAIR AUDIO VIDEO IN CITY COUNCIL CHAMBER	03-19	01/10/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	REPAIR AUDIO VIDEO IN CITY COUNCIL CHAMBER	01	4145 2150	1	330.00	330.00
		(General Fund Building Mtce Prof'l Services)				
				Invoice Extension ---->		330.00
				Vendor Total ----->		330.00

141 SUBURBAN ROAD STE C-1 *** VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
19-0723	WATER SAMPLES,AMMONIA,NITROGEN	03-19	02/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES,NITROGEN,AMMONIA	12	4425 2150	1	305.00	305.00
		(Wst.Wtr.Op.Fund Wastewater Prof'l Services)				
				Invoice Extension ---->		305.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
19-1061	WATER SAMPLES	03-19	02/20/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12	4425 2150	1	180.00	180.00
		(Wst.Wtr.Op.Fund Wastewater Prof'l Services)				
				Invoice Extension ---->		180.00
				Vendor Total ----->		485.00

AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
534044598	WETAND DUST MOP	03-19	02/26/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WETAND DUST MOP	01	4145 2150	1	37.33	37.33
		(General Fund Building Mtce Prof'l Services)				
				Invoice Extension ---->		37.33

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
534044599	UNIFORMS	03-19	02/26/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	UNIFORMS	10	4420 2150	1	13.81	13.81
		(Wtr. Oper. Fund Water Operating Prof'l Services)				
0002	UNIFORMS	01	4145 2150	1	.28	.28
		(General Fund Building Mtce Prof'l Services)				
0003	UNIFORMS	01	4300 2150	1	.29	.29
		(General Fund Parks & Rec Prof'l Services)				
0004	UNIFORMS	10	4420 2150	1	1.69	1.69
		(Wtr. Oper. Fund Water Operating Prof'l Services)				
0005	UNIFORMS	12	4425 2150	1	1.69	1.69
		(Wst.Wtr.Op.Fund Wastewater Prof'l Services)				
0006	UNIFORMS	71	4454 2150	1	1.69	1.69
		(MEASURE A MEASURE A Prof'l Services)				
				Invoice Extension ---->		19.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
534044600	WET AND DUST MOP,TOWEL,UNIFORM	03-19	02/26/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WET AND DUST MOP,TOWEL,UNIFORM	12	4425 2150	1	236.40	236.40
		(Wst.Wtr.Op.Fund Wastewater Prof'l Services)				
				Invoice Extension ---->		236.40

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 AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534044601	UNIFORM	03-19 02/26/19 N N N	A-NET30 FROM INVOICE		2010
0001	UNIFORM	01 4145 2150	1	.74	.74
		(General Fund Building Mtce Profl Services)			
0002	UNIFORM	01 4300 2150	1	.75	.75
		(General Fund Parks & Rec Profl Services)			
0003	UNIFORM	71 4454 2150	1	5.95	5.95
		(MEASURE A MEASURE A Profl Services)			
				Invoice Extension ---->	7.44

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534044607	SMALL TOWELS	03-19 02/26/19 N N N	A-NET30 FROM INVOICE		2010
0001	SMALL TOWELS	01 4200 1550	1	65.71	65.71
		(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->	65.71

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534062021	WET AND DUST MOP	03-19 03/05/19 N N N	A-NET30 FROM INVOICE		2010
0001	WET AND DUST MOP	01 4145 2150	1	37.33	37.33
		(General Fund Building Mtce Profl Services)			
				Invoice Extension ---->	37.33

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534062022	UNIFORM	03-19 03/05/19 N N N	A-NET30 FROM INVOICE		2010
0001	UNIFORM	10 4420 2150	1	13.81	13.81
		(Wtr. Oper. Fund Water Operating Profl Services)			
0002	UNIFORM	01 4145 2150	1	.28	.28
		(General Fund Building Mtce Profl Services)			
0003	UNIFORM	01 4300 2150	1	.29	.29
		(General Fund Parks & Rec Profl Services)			
0004	UNIFORM	10 4420 2150	1	1.69	1.69
		(Wtr. Oper. Fund Water Operating Profl Services)			
0005	UNIFORM	12 4425 2150	1	1.69	1.69
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
0006	UNIFORM	71 4454 2150	1	1.69	1.69
		(MEASURE A MEASURE A Profl Services)			
				Invoice Extension ---->	19.45

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534062023	MAT,MOPS,TOWELS UNIFORMS	03-19 03/05/19 N N N	A-NET30 FROM INVOICE		2010
0001	MAT,MOPS,TOWELS UNIFORMS	12 4425 2150	1	65.93	65.93
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->	65.93

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
534062024	UNIFORM	03-19 03/05/19 N N N	A-NET30 FROM INVOICE		2010
0001	UNIFORM	01 4145 2150	1	.74	.74
		(General Fund Building Mtce Profl Services)			
0002	UNIFORM	01 4300 2150	1	.75	.75
		(General Fund Parks & Rec Profl Services)			
0003	UNIFORM	71 4454 2150	1	5.95	5.95
		(MEASURE A MEASURE A Profl Services)			
				Invoice Extension ---->	7.44

Vendor Total -----> 496.48
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1328 AZALEA GARDEN RD. *** VENDOR.: BAU04 (BAUER COMPRESSORS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000250735	EQUIPMENT MAINTENANCE-FOR COMPRESSOR	03-19	02/25/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	EQUIPMENT MAINTENANCE-FOR COMPRESSOR	01	4220 1400	1	899.43	899.43
		(General Fund Fire Equipment Maint)				
				Invoice Extension ---->		899.43
				Vendor Total ----->		899.43

23537 NETWORK PLACE *** VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
83124580	BATTERY SPARE/REPLACEMENT FOR FRS DEFIBRILLATOR	03-19	02/26/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BATTERY SPARE/REPLACEMENT FOR FRS DEFIBRILLATOR	01	4200 1550	1	222.93	222.93
		(General Fund Police Op Supp/Expense)				
				Invoice Extension ---->		222.93

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
83125909	GLOVES,ALBUTEROL,LANCET,SAFETY GLASSES	03-19	02/27/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	GLOVES,ALBUTEROL,LANCET,SAFETY GLASSES	01	4220 1550	1	202.25	202.25
		(General Fund Fire Op Supp/Expense)				
0002	GLOVES,ALBUTEROL,LANCET,SAFETY GLASSES	01	4200 1550	1	36.28	36.28
		(General Fund Police Op Supp/Expense)				
				Invoice Extension ---->		238.53
				Vendor Total ----->		461.46

FILE # 2674 *** VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
BPI918822	AMMONIA	03-19	02/12/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	AMMONIA	10	4420 1550	1	1439.74	1439.74
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
				Invoice Extension ---->		1439.74

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
BPI922129	SODIUM HYPOCHLORITE	03-19	02/26/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SODIUM HYPOCHLORITE	10	4420 1550	1	286.06	286.06
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
				Invoice Extension ---->		286.06
				Vendor Total ----->		1725.80

P.O. BOX 847124 *** VENDOR.: CAE01 (CALIFORNIA ELECTRIC SUPPLY CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
826771718	LIGHT HARDWARE, WIRE CONNECTOR	03-19	02/27/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	LIGHT HARDWARE, WIRE CONNECTOR	10	4420 1550	1	257.45	257.45
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
				Invoice Extension ---->		257.45

P.O. BOX 847124 *** VENDOR.: CAE01 (CALIFORNIA ELECTRIC SUPPLY CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				257.45 =====

BUILDING 15 *** VENDOR.: CAL08 (CAL POLY CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
AF081447 CITY OF GUAD DRAFT 2019-2027 HOUSING ELEMENT	03-19	02/14/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 CITY OF GUAD DRAFT 2019-2027 HOUSING ELEMENT	01	4405 2150	1	5500.00	5500.00
				(General Fund Bldg and Safety Profl Services)	
				Invoice Extension ---->	5500.00
				Vendor Total ----->	5500.00 =====

1515 S. BROADWAY *** VENDOR.: CAR02 (CARR'S BOOTS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
5860 STEEL TOE BOOTS (MIKE)	03-19	02/21/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 STEEL TOE BOOTS (MIKE)	10	4420 0450	1	149.03	149.03
				(Wtr. Oper. Fund Water Operating Other Benefits)	
				Invoice Extension ---->	149.03
				Vendor Total ----->	149.03 =====

P.O. BOX 790408 *** VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0400 RAYZR LIGHT STICK,ADJUSTABLE BRACKET	03-19	02/28/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 RAYZR LIGHT STICK,ADJUSTABLE BRACKET	01	4200 1460	1	315.16	315.16
				(General Fund Police Vehicle Maintnc)	
0002 USE TAX	01	2265	-1	22.40	-22.40
				(General Fund USE TAX PAYABLE)	
				Invoice Extension ---->	292.76

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0647 AIR SPRAY	03-19	02/07/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 AIR SPRAY	01	4220 1550	1	17.63	17.63
				(General Fund Fire Op Supp/Expense)	
				Invoice Extension ---->	17.63

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1397 NEW HARD DRIVE FOR PD SERVER	03-19	02/06/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 NEW HARD DRIVE FOR PD SERVER	01	4200 1500	1	107.00	107.00
				(General Fund Police Equipment Replc)	
				Invoice Extension ---->	107.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2448 SAFELITE AUTOGLASS FOR WATER DEPT (JAIME'S TRUCK)	03-19	02/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount

P.O. BOX 790408 *** VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	SAFELITE AUTOGLASS FOR WATER DEPT (JAIME'S TRUCK)	10	4420 1460	1	304.77	304.77
			(Wtr. Oper. Fund Water Operating Vehicle Maintnc)			
				Invoice Extension ---->		304.77

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
5567	WEBSITE UPDATE	03-19	02/17/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WEBSITE UPDATE	01	4145 2150	1	10.95	10.95
			(General Fund Building Mtce Prof'l Services)			
				Invoice Extension ---->		10.95

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
8384	CAR WASH,RIBBON,CRDLS BLIND	03-19	02/07/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	CAR WASH,RIBBON,CRDLS BLIND	01	4220 1550	1	51.82	51.82
			(General Fund Fire Op Supp/Expense)			
				Invoice Extension ---->		51.82

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
9978-A	COTTON TWILLCAPS,T-SHIRT,THERMAL,BEANIE	03-19	02/18/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	COTTON TWILLCAPS,T-SHIRT,THERMAL,BEANIE	01	4220 1550	1	404.07	404.07
			(General Fund Fire Op Supp/Expense)			
				Invoice Extension ---->		404.07

Vendor Total -----> 1189.00
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255 INDUSTRIAL WAY *** VENDOR.: CCW01 (CENTRAL COAST WATER AUTH.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
030119	QUARTERLY PAYMENT FOR CCWA & DWR 07/01/19-09/30/19	03-19	02/27/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	QUARTERLY PAYMENT FOR CCWA & DWR 07/01/19-09/30/19	10	1014	1	27394.88	27394.88
			(Wtr. Oper. Fund Prepaid-Other)			
				Invoice Extension ---->		27394.88

Vendor Total -----> 27394.88
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P.O. BOX 60229 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
285021419	CABLE TV 02/23/19-03/22/19	03-19	02/14/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	CABLE TV 02/23/19-03/22/19	01	4145 1000	1	104.42	104.42
			(General Fund Building Mtce Utilities)			
				Invoice Extension ---->		104.42

Vendor Total -----> 104.42
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4490 TENTH STREET *** VENDOR.: CIT03 (CITY OF GUADALUPE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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JOANA MENDOSA PETTY CASH

4490 TENTH STREET *** VENDOR.: CIT03 (CITY OF GUADALUPE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030519	PETTY CASH	03-19	03/04/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	PETTY CASH (FUEL)		01 4200 1560	1 10.01	10.01
			(General Fund Police Fuels/Lubricant)		
0002	PETTY CASH (TRAINING)		01 4200 1300	1 15.35	15.35
			(General Fund Police Bus Exp/Train)		
0003	PETTY CASH (SUPPLIES)		01 4200 1550	1 134.67	134.67
			(General Fund Police Op Supp/Expense)		
				Invoice Extension ---->	160.03
				Vendor Total ----->	160.03

918 OBISPO ST *** VENDOR.: CIT08 (CITY OF GUADALUPE (FINANC))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030119	5001,5101,4913,5201 W. MAIN	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	5001,5101,4913,5201 W. MAIN		60 4490 1000	1 242.02	242.02
			(Quad.Assmt.Dist Guad.Assmt Dist Utilities)		
0002	110,873-A,949,1075,1188,1070,912 GUADALUPE		71 4454 1000	1 203.28	203.28
			(MEASURE A MEASURE A Utilities)		
0003	5125 W. MAIN ST		12 4425 1000	1 3436.76	3436.76
			(Wst.Wtr.Op.Fund Wastewater Utilities)		
0004	884,330,1025,1025-A,GUAD,918 OBISPO,4545,4550 10TH		01 4145 1000	1 401.45	401.45
			(General Fund Building Mtce Utilities)		
0005	406 TOG,4402 AMBER,5301 W. MAIN,4689-A 11TH,		01 4300 1000	1 3572.29	3572.29
			(General Fund Parks & Rec Utilities)		
0006	4800 THIRD,4760 GARRETT ST,180 PIONEER ST		01 4300 1000	1 469.52	469.52
			(General Fund Parks & Rec Utilities)		
				Invoice Extension ---->	8325.32
				Vendor Total ----->	8325.32

P.O. BOX 329 *** VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
967186	WATER SAMPLES	03-19	02/19/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	WATER SAMPLES		10 4420 2150	1 240.00	240.00
			(Wtr. Oper. Fund Water Operating Profl Services)		
				Invoice Extension ---->	240.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
967187	TOGNAZZINI WELL (WATER SAMPLES)	03-19	02/19/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	TOGNAZZINI WELL (WATER SAMPLES)		10 4420 2150	1 254.00	254.00
			(Wtr. Oper. Fund Water Operating Profl Services)		
				Invoice Extension ---->	254.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
967188	PASADENA WELL (WATER SAMPLE)	03-19	02/19/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	PASADENA WELL (WATER SAMPLE)		10 4420 2150	1 60.00	60.00
			(Wtr. Oper. Fund Water Operating Profl Services)		
				Invoice Extension ---->	60.00

Vendor Total -----> 554.00

3755 WASHINGTON BLVD
 SUITE #204
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

00B902151 MONTHLY INVOICE FOR MARCH 2019 03-19 02/15/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 MONTHLY INVOICE FOR MARCH 2019 01 4120 2150 1 592.62 592.62
 (General Fund Finance Profl Services)

Invoice Extension ----> 592.62

Vendor Total -----> 592.62

P.O. BOX 1516
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

913004484 B24 CONCRETE METER BOX 03-19 01/25/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 B24 CONCRETE METER BOX 10 4420 1550 1 51.84 51.84
 (Wtr. Oper. Fund Water Operating Op Supp/Expense)

Invoice Extension ----> 51.84

Vendor Total -----> 51.84

966 HUBER ST
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

54585 TANK RENTAL FOR 03/2019 03-19 02/28/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 TANK RENTAL FOR 03/2019 01 4200 1550 1 35.00 35.00
 (General Fund Police Op Supp/Expense)

Invoice Extension ----> 35.00

Vendor Total -----> 35.00

P.O. BOX 41602
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

62672783 LEASE PAYMENT FOR FORD/F350 (WWTP) 03-19 02/27/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 LEASE PAYMENT FOR FORD/F350 (WWTP) 12 4425 4150 1 1225.39 1225.39
 (Wst.Wtr.Op.Fund Wastewater Lease-Purchase)

Invoice Extension ----> 1225.39

Vendor Total -----> 1225.39

1102 Q STREET SUITE 5100
 ATTN: SB 1186 FISCAL SERVICE
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

030419 DISABILITY ACCESS & EDUCATION FUND ANNUAL REPORT 03-19 03/02/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 DISABILITY ACCESS & EDUCATION FUND ANNUAL REPORT 01 2042 01 1 211.66 211.66
 (General Fund SB 1186 DISABILITY ACCESS LAW)

Invoice Extension ----> 211.66

Vendor Total -----> 211.66

1198 N. GROVE STREET *** VENDOR.: D0001 (DOOLEY ENTERPRISES, INC. DISTRIBUTOR)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
56187	9MM 147GR. RANGER T-SER & FULL METAL J	03-19	02/14/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	9MM 147GR. RANGER T-SER & FULL METAL J	01	4200 1550	1	828.83	828.83
				(General Fund Police Op Supp/Expense)		
					Invoice Extension ---->	828.83
					Vendor Total ----->	828.83

4875 EL CAMINO REAL *** VENDOR.: EIK01 (EIKHOF DESIGN GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-054	2015-017 11TH & PERALTA DRAINAGE PROJECT	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2015-017 11TH & PERALTA DRAINAGE PROJECT	20	4430 2150	1	160.00	160.00
				(Gas Tax Fund Gas Tax-Streets Profl Services)		
					Invoice Extension ---->	160.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-055	2016-014 BEACHSIDE COOLER	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2016-014 BEACHSIDE COOLER	01	2073	1	2799.00	2799.00
				(General Fund Beachside Cooler-Peralta)		
					Invoice Extension ---->	2799.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-056	2017-017 IRWM ADMINISTRATION	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2017-017 IRWM ADMINISTRATION	32	4470 3150	1	1897.50	1897.50
				(Wstwtr.Cap.Fund Wastewater Cap. Imp.Other/Build)		
					Invoice Extension ---->	1897.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-057	2017-020 2018 PAVEMENT REHAB PROJECT	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2017-020 2018 PAVEMENT REHAB PROJECT	20	4430 2150	1	1080.00	1080.00
				(Gas Tax Fund Gas Tax-Streets Profl Services)		
					Invoice Extension ---->	1080.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-058	2017-022 ATP CYCLE 3 PROJECT	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2017-022 ATP CYCLE 3 PROJECT	71	4454 1555	1	6194.02	6194.02
				(MEASURE A MEASURE A ATP Cycle 3)		
					Invoice Extension ---->	6194.02

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-059	2017-027 MS4 RELATED WORK	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2017-027 MS4 RELATED WORK	12	4425 2150	1	975.00	975.00
				(Wst.Wtr.Op.Fund Wastewater Profl Services)		
					Invoice Extension ---->	975.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2019-060	2018-030 WWTP INFLUENT PUMP	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010

4875 EL CAMINO REAL *** VENDOR.: EIK01 (EIKHOF DESIGN GROUP INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018-030 WWTP INFLUENT PUMP	12 4425 2150	1	280.00	280.00
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					280.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018-042 CDBG 2019 APPLICATION	12 4425 2150	1	520.00	520.00
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					520.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2019-003 PROP 1 STORMWATER	12 4425 2150	1	270.00	270.00
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					270.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2019-005 WEST MAIN STRIPING	20 4430 2150	1	860.00	860.00
(Gas Tax Fund Gas Tax-Streets Profl Services)					
Invoice Extension ---->					860.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2017-130 TTM VESTING TTM (PASADERA)	01 2004	1	240.00	240.00
(General Fund D.J. FARMS)					
Invoice Extension ---->					240.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018-031 PASADERA TRACT 29062 (LOT 4)	01 2004	1	400.00	400.00
(General Fund D.J. FARMS)					
Invoice Extension ---->					400.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018-032 PASADERA TRACT 29061 (LOT 5)	01 2004	1	80.00	80.00
(General Fund D.J. FARMS)					
Invoice Extension ---->					80.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DEVELOPMENT	01 4405 2150	1	160.00	160.00
(General Fund Bldg and Safety Profl Services)					
Invoice Extension ---->					160.00

4875 EL CAMINO REAL *** VENDOR.: EIK01 (EIKHOF DESIGN GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-068	2017-031 1057 GULARTE	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2017-031 1057 GULARTE	01	4405 2150	1	315.00	315.00
				(General Fund Bldg and Safety Profl Services)		
					Invoice Extension ---->	315.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-069	2017-032 ALVAREZ 11TH ST APARTMENTS	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2017-032 ALVAREZ 11TH ST APARTMENTS	01	2088	1	472.50	472.50
				(General Fund Alvarez 4626 11th Apartments)		
					Invoice Extension ---->	472.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-070	2019-001 PIONEER ST APARTMENTS	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2019-001 PIONEER ST APARTMENTS	01	2075	1	80.00	80.00
				(General Fund Pioneer Street Apartments)		
					Invoice Extension ---->	80.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2019-071	MEASURE A STREETS AND STORM DRAINAGE	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MEASURE A STREETS AND STORM DRAINAGE	20	4430 2150	1	600.00	600.00
				(Gas Tax Fund Gas Tax-Streets Profl Services)		
					Invoice Extension ---->	600.00
					Vendor Total ----->	17383.02
					=====	

2825 S. ELM AVENUE #103 *** VENDOR.: ERN01 (ERNEST PACKAGING SOLUTIONS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
243906	CASCADES, LOTION SOAP, SEAT COVER, CAN LINER	03-19	02/22/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CASCADES, LOTION SOAP, SEAT COVER, CAN LINER	01	4145 1550	1	919.54	919.54
				(General Fund Building Mtce Op Supp/Expense)		
					Invoice Extension ---->	919.54

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
243977	CARPET CHEM SHAKEDOWN PUREX	03-19	02/25/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CARPET CHEM SHAKEDOWN PUREX	01	4145 1550	1	74.22	74.22
				(General Fund Building Mtce Op Supp/Expense)		
					Invoice Extension ---->	74.22
					Vendor Total ----->	993.76
					=====	

P.O. BOX 7221 *** VENDOR.: FED01 (FEDERAL EXPRESS CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
646908686	OVER NIGHT PACKAGE	03-19	02/22/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount

P.O. BOX 7221

*** VENDOR.: FED01 (FEDERAL EXPRESS CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	OVER NIGHT PACKAGE	01	4105 1200	1	67.00	67.00
			(General Fund Administration Off Suppl/Postg)			
			Invoice Extension ---->			67.00
			Vendor Total ----->			67.00

842 E. MILL ST

*** VENDOR.: FRA02 (VICTOR FRANCO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
030619	REFUND FOR DEPOSIT ON CITY AUDITORIUM RENTAL	03-19	03/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	REFUND FOR DEPOSIT ON CITY AUDITORIUM RENTAL	01	2044	1	500.00	500.00
			(General Fund Auditorium/Park Deposits)			
			Invoice Extension ---->			500.00
			Vendor Total ----->			500.00

*** VENDOR.: GAR01 (ISSAC GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
022219	REIMBURSEMENT FOR EMT RENEWAL FF.(I.GARCIA)	03-19	02/21/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR EMT RENEWAL FF.(I.GARCIA)	01	4220 1300	1	94.00	94.00
			(General Fund Fire Bus Exp/Train)			
			Invoice Extension ---->			94.00
			Vendor Total ----->			94.00

*** VENDOR.: GAR04 (FERNANDO GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
030519	UNIFORM ALLOWANCE	03-19	02/17/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM ALLOWANCE	01	4220 0450	1	95.24	95.24
			(General Fund Fire Other Benefits)			
			Invoice Extension ---->			95.24
			Vendor Total ----->			95.24

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
170691	4 K/12 PARTNER SCREWS	03-19	02/12/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	4 K/12 PARTNER SCREWS	01	4220 1400	1	3.02	3.02
			(General Fund Fire Equipment Maint)			
			Invoice Extension ---->			3.02

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
170837	GORILLA GLUE	03-19	02/18/19 N N N	A-NET30 FROM INVOICE	2010

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GORILLA GLUE	01 4220 1550	1	4.30	4.30
(General Fund Fire Op Supp/Expense)					
Invoice Extension ---->					4.30

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1 BOX 12X 1 WOOD SCREWS	01 4220 1550	1	7.51	7.51
(General Fund Fire Op Supp/Expense)					
Invoice Extension ---->					7.51

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	4 8FT BULBS	12 4425 1550	1	30.15	30.15
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)					
Invoice Extension ---->					30.15

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GLOVES	10 4420 1550	1	8.62	8.62
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					8.62

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PLUGS, COUPLER	01 4145 1550	1	3.96	3.96
(General Fund Building Mtce Op Supp/Expense)					
Invoice Extension ---->					3.96

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CAULKING, NIPPLE, NUT CLEARNER	71 4454 1550	1	20.03	20.03
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					20.03

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	STENCIL	01 4200 1550	1	10.79	10.79
(General Fund Police Op Supp/Expense)					
Invoice Extension ---->					10.79

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COVER ELEVATED TANK LIGHTS	10 4420 1550	1	13.37	13.37
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					13.37

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
171344	BOLTS, LOCK NUTS (8 BOXES)	03-19	02/26/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BOLTS, LOCK NUTS (8 BOXES)	71 4454 1550	1	89.60	89.60
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					89.60

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
171368	POWER GRAB CAULKIG GUN	03-19	02/27/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	POWER GRAB CAULKIG GUN	01 4145 1550	1	17.90	17.90
(General Fund Building Mtce Op Supp/Expense)					
Invoice Extension ---->					17.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
171389	MAGNET, EYE BOLT, CORD CONNECTOR	03-19	02/27/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAGNET, EYE BOLT, CORD CONNECTOR	71 4454 1550	1	40.53	40.53
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					40.53

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
171650	FEMALE CLIP PLUG, MARKER	03-19	02/22/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FEMALE CLIP PLUG, MARKER	71 4454 1550	1	14.67	14.67
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					14.67

Vendor Total -----> 264.45
 =====

1421 PARK STREET

*** VENDOR.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
190201752	PROFESSIONAL SERVICES FOR 03/01/19-03/31/19	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES FOR 03/01/19-03/31/19	10 4420 2150	1	47.00	47.00
(Wtr. Oper. Fund Water Operating Profl Services)					
Invoice Extension ---->					47.00

Vendor Total -----> 47.00
 =====

2207 COLLECTIONS CENTER DRIVE

*** VENDOR.: HAC01 (HACH COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11345418	FREE AMMONIA REAGENTS	03-19	02/18/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FREE AMMONIA REAGENTS	10 4420 1550	1	164.61	164.61
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					164.61

Vendor Total -----> 164.61
 =====

P.O. BOX 825

*** VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 825 *** VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
165790	FUEL	03-19	02/28/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL	01 4220 1560	1	95.58	95.58
		(General Fund Fire Fuels/Lubricant)			
0002	FUEL	10 4420 1560	1	359.19	359.19
		(Wtr. Oper. Fund Water Operating Fuels/Lubricant)			
0003	FUEL	12 4425 1560	1	189.23	189.23
		(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)			
0004	FUEL	71 4454 1560	1	216.21	216.21
		(MEASURE A MEASURE A Fuels/Lubricant)			
				Invoice Extension ---->	860.21

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
165807	FUEL	03-19	02/28/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL	01 4200 1560	1	980.79	980.79
		(General Fund Police Fuels/Lubricant)			
				Invoice Extension ---->	980.79
				Vendor Total ----->	1841.00
					=====

DEPT 32-2502415643 *** VENDOR.: HOM02 (HOME DEPOT CREDIT SERVICES)
 P.O. BOX 78047

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2170933	LUMBER FEE,STRIP,WOOD SEALER,DRYWALL SCREW	03-19	01/21/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LUMBER FEE,STRIP,WOOD SEALER,DRYWALL SCREW	01 4220 1550	1	129.78	129.78
		(General Fund Fire Op Supp/Expense)			
				Invoice Extension ---->	129.78

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7044005	EMT CONDUIT,FIBERGLASS SCREEN,WOODEN SPLINE ROLLER	03-19	01/16/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	EMT CONDUIT,FIBERGLASS SCREEN,WOODEN SPLINE ROLLER	71 4454 1550	1	94.79	94.79
		(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->	94.79

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9142979	6 LIGHTS	03-19	01/14/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	6 LIGHTS	01 4145 1550	1	335.92	335.92
		(General Fund Building Mtce Op Supp/Expense)			
				Invoice Extension ---->	335.92
				Vendor Total ----->	560.49
					=====

*** VENDOR.: INT01 (INTEGRITY PLANNING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
#014	PROFESSIONAL SERVICES-GENERAL PLANNING	03-19	02/04/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES-GENERAL PLANNING	01 4405 2150	1	1007.25	1007.25
		(General Fund Bldg and Safety Profl Services)			
0002	PROFESSIONAL SERVICES-ZONING CLEARANCE	01 4405 2150	1	816.00	816.00
		(General Fund Bldg and Safety Profl Services)			
0003	PROFESSIONAL SERVICES-HOUSING AUTHORITY	01 2271	1	1432.25	1432.25
		(General Fund Guadalupe Ranch Acres)			

*** VENDOR.: INT01 (INTEGRITY PLANNING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0004	PROFESSIONAL SERVICES-CULTURAL ARTS CENTER	01	2078	1	408.00	408.00
			(General Fund GUAD CULTURAL ARTS & EVENT CTR)			
0005	PROFESSIONAL SERVICES-PASADERA	01	2004	1	425.00	425.00
			(General Fund D.J. FARMS)			
			Invoice Extension ---->			4088.50
			Vendor Total ----->			4088.50

406 W. BETTERAVIA STE B *** VENDOR.: INT09 (INTERSTATE BATTERIES OF CENTRAL COAST)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
101038933	6 BATTERY'S	03-19	02/22/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	6 BATTERY'S	71	4454 1550	1	116.05	116.05
			(MEASURE A MEASURE A Op Supp/Expense)			
			Invoice Extension ---->			116.05
			Vendor Total ----->			116.05

P.O. BOX 9013 *** VENDOR.: J&E01 (J&E CLEANING)
 MIRA GONZALEZ

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
39752	PROFESSIONAL SERVICES FOR 02/2019	03-19	02/28/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES FOR 02/2019	01	4145 2150	1	875.00	875.00
			(General Fund Building Mtce Profl Services)			
			Invoice Extension ---->			875.00
			Vendor Total ----->			875.00

980 9TH STREET SUITE 1700 *** VENDOR.: LOC02 (LOCAL GOVERNMENT COMMISSION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
102422	EXPENDITURE GRANT FOR 403 GUADALUPE	03-19	02/26/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	EXPENDITURE GRANT-403 GUADALUPE-06/01/18-12/31/18	77	4456 2150	1	18149.07	18149.07
			(CAL TRANS GMRP CAL TRANS GMRP Profl Services)			
			Invoice Extension ---->			18149.07
			Vendor Total ----->			18149.07

DEPT. LA 23793 *** VENDOR.: MAT02 (MATHESON TRI-GAS, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
19258733	RENTAL	03-19	02/28/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	RENTAL	12	4425 2200	1	42.90	42.90
			(Wst.Wtr.Op.Fund Wastewater Equip. Rental)			
			Invoice Extension ---->			42.90
			Vendor Total ----->			42.90

*** VENDOR.: MIK01 (DAVID MIKAS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
030119	REIMBURSEMENT FOR CARLOS'S GRADE 2 EXAM	03-19	02/10/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR CARLOS'S GRADE 2 EXAM	12	4425 1300	1	110.00	110.00
		(Wst.Wtr.Op.Fund Wastewater Bus Exp/Train)				
				Invoice Extension ---->		110.00
				Vendor Total ----->		110.00

28159 AVENUE STANFORD,SUITE110 *** VENDOR.: MOO02 (MOORE & ASSOCIATES,INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
194232	PROFESSIONAL SERVICES TRANSIT CONSULTANT SERVICES	03-19	01/24/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES TRANSIT CONSULTANT SERVICES	23	4461 2150	1	5325.00	5325.00
		(LTF - Transit LTF Transit Profl Services)				
				Invoice Extension ---->		5325.00
				Vendor Total ----->		5325.00

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
030519	303 OBISPO ST 01/28/19 02/26/19	03-19	02/27/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	303 OBISPO ST 01/28/19 02/26/19	10	4420 1000	1	4654.19	4654.19
		(Wtr. Oper. Fund Water Operating Utilities)				
				Invoice Extension ---->		4654.19

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
030619	PIONEER ST 1/2 MI N/O	03-19	02/22/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PIONEER ST 1/2 MI N/O	10	4420 1000	1	58.49	58.49
		(Wtr. Oper. Fund Water Operating Utilities)				
0002	4240 GULARTE LANE	12	4425 1000	1	13.54	13.54
		(Wst.Wtr.Op.Fund Wastewater Utilities)				
0003	201 CALLE CESAR CHAVEZ	01	4300 1000	1	148.16	148.16
		(General Fund Parks & Rec Utilities)				
0004	1 MI W/O HWY 1 1/4	12	4425 1000	1	1627.39	1627.39
		(Wst.Wtr.Op.Fund Wastewater Utilities)				
0005	10TH ST 75FT W/O	10	4420 1000	1	34.75	34.75
		(Wtr. Oper. Fund Water Operating Utilities)				
0006	CRN OF PIONEER/8TH	12	4425 1000	1	49.79	49.79
		(Wst.Wtr.Op.Fund Wastewater Utilities)				
0007	GUADALUPE ST	65	4484 1000	1	136.57	136.57
		(Quad.Light Dist Proposition 84 Utilities)				
0008	N/E CORNER OF PARK ON	01	4300 1000	1	11.83	11.83
		(General Fund Parks & Rec Utilities)				
0009	GUAD DUNES WAY NE COR	71	4454 1000	1	10.56	10.56
		(MEASURE A MEASURE A Utilities)				
0010	W MAIN ST NE COR & PT	60	4490 1000	1	10.56	10.56
		(Quad.Assmt.Dist Quad.Assmt Dist Utilities)				
0011	1015 GUADALUPE ST	01	4145 1000	1	213.42	213.42
		(General Fund Building Mtce Utilities)				
0012	918 OBISPO ST	01	4145 1000	1	1384.65	1384.65
		(General Fund Building Mtce Utilities)				
0013	400 TOGNAZZINI	10	4420 1000	1	2109.07	2109.07
		(Wtr. Oper. Fund Water Operating Utilities)				
0014	638 GUADALUPE	12	4425 1000	1	124.30	124.30
		(Wst.Wtr.Op.Fund Wastewater Utilities)				
0015	4699 5TH ST	10	4420 1000	1	29.35	29.35
		(Wtr. Oper. Fund Water Operating Utilities)				
0016	4699 5TH ST	12	4425 1000	1	2303.60	2303.60
		(Wst.Wtr.Op.Fund Wastewater Utilities)				
0017	UTILITIES DIVISION	65	4485 1000	1	4064.73	4064.73
		(Quad.Light Dist Gdlpe Light Dis Utilities)				
0018	UTILITIES DIVISION	60	4490 1000	1	717.30	717.30
		(Quad.Assmt.Dist Quad.Assmt Dist Utilities)				
				Invoice Extension ---->		13048.06

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030519-A	5125 W. MAIN ST 01/29/19-02/27/18	03-19	02/28/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	5125 W. MAIN ST 01/29/19-02/27/18	12 4425 1000	1	12950.58	12950.58
		(Wst.Wtr.Op.Fund Wastewater Utilities)			
				Invoice Extension ---->	12950.58

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030519-B	945 GUADALUPE (CLOCK TOWER) 01/29/19-02/27/19	03-19	02/27/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	945 GUADALUPE (CLOCK TOWER) 01/29/19-02/27/19	65 4485 1000	1	20.31	20.31
		(Quad.Light Dist Gdlpe Light Dis Utilities)			
				Invoice Extension ---->	20.31

Vendor Total -----> 30673.14
 =====

3485 SACRAMENTO DRIVE, SUITE A *** VENDOR.: PAV01 (PAVEMENT ENGINEERING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1901-087	PROFESSIONAL SERVICES-2018 QUALITY ASSURANCE	03-19	02/11/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES-2018 QUALITY ASSURANCE	20 4430 2150	1	1890.00	1890.00
		(Gas Tax Fund Gas Tax-Streets Profl Services)			
				Invoice Extension ---->	1890.00

Vendor Total -----> 1890.00
 =====

*** VENDOR.: PIN01 (JOSHUA PINO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
022219	REIMBURSEMENT FOR DMV FF. ENDORSEMENT	03-19	02/20/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR DMV FF. ENDORSEMENT	01 4220 1300	1	36.00	36.00
		(General Fund Fire Bus Exp/Train)			
				Invoice Extension ---->	36.00

Vendor Total -----> 36.00
 =====

2315 MEREDITH LANE SUITE E *** VENDOR.: PRI02 (PRINTMASTERS DESIGN & PRINT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19825	BUSINESS CARDS FOR STEVE KAHN	03-19	02/20/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BUSINESS CARDS FOR STEVE KAHN	71 4454 1550	1	19.43	19.43
		(MEASURE A MEASURE A Op Supp/Expense)			
0002	BUSINESS CARDS FOR STEVE KAHN	10 4420 1550	1	38.86	38.86
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
0003	BUSINESS CARDS FOR STEVE KAHN	12 4425 1550	1	38.86	38.86
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->	97.15

Vendor Total -----> 97.15
 =====

P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5297899	RECYCLED COPY PAPER,ADDING MACHINE ROLL,DEPOSITBAG	03-19	02/21/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	RECYCLED COPY PAPER	01 4120 1200	1	404.85	404.85
		(General Fund Finance Off Suppl/Postg)			
				Invoice Extension ---->	404.85

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5297908	MEMO BOOK,QB RULED PADS,RECYCLED COPY PAPER	03-19	02/21/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MEMO BOOK,QB RULED PADS,RECYCLED COPY PAPER	01 4200 1200	1	225.78	225.78
		(General Fund Police Off Suppl/Postg)			
				Invoice Extension ---->	225.78

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5297926	SELF-STICK NOTES,PADS,CORRECT TAPE,PAPER CLIPS	03-19	02/21/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SELF-STICK NOTES,PADS,CORRECT TAPE,PAPER CLIPS	01 4105 1200	1	203.71	203.71
		(General Fund Administration Off Suppl/Postg)			
				Invoice Extension ---->	203.71

Vendor Total -----> 834.34
 =====

OF CALIFORNIA *** VENDOR.: RCD01 (RURUL COMMUNITY DEVELOPMENT CORPORATION)

1904 5TH STREET

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
#4	2018 CDBG APPLICATION FEE	03-19	02/25/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018 CDBG APPLICATION FEE	102 4012 2150	1	4950.00	4950.00
		(CDBG 2017 CDBG 2017 GA Profl Services)			
				Invoice Extension ---->	4950.00

Vendor Total -----> 4950.00
 =====

BUSINESS OFFICE *** VENDOR.: SAN06 (SANTA BARBARA COUNTY)

P.O. BOX 6427

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
18-5063	FINAL DISPATCH SERVICES FOR 01/2019-03/2019	03-19	02/27/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINAL DISPATCH SERVICES FOR 01/2019-03/2019	01 4200 2350	1	8027.47	8027.47
		(General Fund Police Svcs.Other Agen)			
0002	FINAL DISPATCH SERVICES FOR 01/2019-03/2019	01 4220 2350	1	4013.73	4013.73
		(General Fund Fire Svcs.Other Agen)			
				Invoice Extension ---->	12041.20

Vendor Total -----> 12041.20
 =====

P.O. BOX 1188 *** VENDOR.: SAN81 (SANTA MARIA FORD LINCOLN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
176932	VEHICLE MAINTANCE 2017 FORD EXPLORER	03-19	02/14/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	VEHICLE MAINTANCE 2017 FORD EXPLORER	01 4200 1460	1	46.76	46.76
		(General Fund Police Vehicle Maintnc)			
				Invoice Extension ---->	46.76

P.O. BOX 1188 *** VENDOR.: SAN81 (SANTA MARIA FORD LINCOLN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
177431	VEHICLE MAINTENANCE 2015 FORD EXPLORER	03-19	02/28/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	VEHICLE MAINTENANCE 2015 FORD EXPLORER	01	4200 1460	1	47.85	47.85
		(General Fund Police Vehicle Maintnc)				
				Invoice Extension ---->		47.85
				Vendor Total ----->		94.61

325 E. ELLIOT RD SUITE 25 *** VENDOR.: SAT01 (SATCOM GLOBAL FZE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
S03190188	COMMUNICATION	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	COMMUNICATION	01	4220 1150	1	42.75	42.75
		(General Fund Fire Communications)				
0002	COMMUNICATION	01	4200 1150	1	42.75	42.75
		(General Fund Police Communications)				
				Invoice Extension ---->		85.50
				Vendor Total ----->		85.50

3535 DRAKE DR. *** VENDOR.: SHA01 (SHAVER SECURITY GATES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
29972	FACILITIES MAINTENANCE	03-19	02/25/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FACILITIES MAINTENANCE	10	4420 1450	1	324.25	324.25
		(Wtr. Oper. Fund Water Operating Facilities Main)				
				Invoice Extension ---->		324.25
				Vendor Total ----->		324.25

*** VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
030519	1025 GUADALUPE 01/25/19-02/26/19	03-19	03/20/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	1025 GUADALUPE 01/25/19-02/26/19	01	4145 1000	1	143.88	143.88
		(General Fund Building Mtce Utilities)				
				Invoice Extension ---->		143.88

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
030519-A	918 OBISPO ST 01/25/19-02/28/19	03-19	02/28/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	918 OBISPO ST 01/25/19-02/20/19	01	4145 1000	1	848.11	848.11
		(General Fund Building Mtce Utilities)				
				Invoice Extension ---->		848.11

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
030519-B	4545 10TH 01/25/19-02/26/19	03-19	02/28/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	4545 10TH 01/25/19-02/26/19	01	4145 1000	1	115.46	115.46
		(General Fund Building Mtce Utilities)				
				Invoice Extension ---->		115.46

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 P.O. BOX C
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

030519-C 4646 10TH ST 01/25/19 02/26/19 03-19 02/28/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 4646 10TH ST 01/25/19 02/26/19 26 4500 1000 1 486.66 486.66
 (RDA-Op.Fund Redevelopment Utilities)

Invoice Extension ----> 486.66

Vendor Total -----> 1594.11
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.....
 A PROFESSIONAL CORPORATION
 660 NEWPORT CENTER DRIVE #1600
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

351093 PROFESSIONAL SERVICES-THROUGH 01/25/19 03-19 02/14/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 PROFESSIONAL SERVICES-THROUGH 01/25/19 26 4500 2150 1 4403.00 4403.00
 (RDA-Op.Fund Redevelopment Profl Services)

Invoice Extension ----> 4403.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

350445000 PROFESSIONAL SERVICES 03-19 01/18/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 PROFESSIONAL SERVICES 26 4500 2150 1 1850.00 1850.00
 (RDA-Op.Fund Redevelopment Profl Services)

Invoice Extension ----> 1850.00

Vendor Total -----> 6253.00
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 2004 PREISKER LANE STE1
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

030519 OFFICER REQUALIFICATION (RUIZ) 03-19 10/18/18 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 OFFICER REQUALIFICATION (RUIZ) 01 4200 1550 1 20.50 20.50
 (General Fund Police Op Supp/Expense)

Invoice Extension ----> 20.50

Vendor Total -----> 20.50
 =====

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 654 OSOS STREET
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

6795 PROFESSIONAL SERVICES 03-19 02/22/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 PROFESSIONAL SERVICES 01 4140 2151 1 2516.00 2516.00
 (General Fund Non-Departmentl IT Services)

Invoice Extension ----> 2516.00

Vendor Total -----> 2516.00
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 P.O. BOX 1479
 JOSEPH FRANZONE
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

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P.O. BOX 1479 *** VENDOR.: TEM01 (TEMPLETON UNIFORMS,LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
117685	NEW HIRER UNIFORM (RUIZ)	03-19	02/21/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	NEW HIRER UNIFORM (RUIZ)		01 4200 0450	1 743.46	743.46
			(General Fund Police Other Benefits)		
				Invoice Extension ---->	743.46
				Vendor Total ----->	743.46

P.O. BOX 742592 *** VENDOR.: TER01 (TERMINIX PROCESSING CENTER CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
383379243	PROFESSIONAL SERVICES (CITY HALL)	03-19	02/14/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	PROFESSIONAL SERVICES (CITY HALL)		01 4145 2150	1 152.00	152.00
			(General Fund Building Mtce Prof Services)		
				Invoice Extension ---->	152.00
				Vendor Total ----->	152.00

FILE 51122 *** VENDOR.: UNI15 (UNITED RENTALS NORTHWEST,INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
165883262	4 WEEK RENTAL SCISSOR LIFT	03-19	02/18/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	4 WEEK RENTAL SCISSOR LIFT		01 4145 2200	1 360.42	360.42
			(General Fund Building Mtce Equip. Rental)		
0002	4 WEEK RENTAL SCISSOR LIFT		01 4300 2200	1 360.42	360.42
			(General Fund Parks & Rec Equip. Rental)		
0003	4 WEEK RENTAL SCISSOR LIFT		71 4454 2200	1 360.43	360.43
			(MEASURE A MEASURE A Equip. Rental)		
				Invoice Extension ---->	1081.27
				Vendor Total ----->	1081.27

P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
030519	COMMUNICATION 01/23/19-02/22/19	03-19	02/22/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	COMMUNICATION 01/23/19-02/22/19		01 4200 1150	1 54.09	54.09
			(General Fund Police Communications)		
0002	COMMUNICATION 01/23/19-02/22/19		01 4220 1150	1 54.09	54.09
			(General Fund Fire Communications)		
				Invoice Extension ---->	108.18

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
823793329	COMMUNICATION-01/09/19-02/08/19 (8053636528 & 29)	03-19	02/08/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount
0001	COMMUNICATION-01/09/19-02/08/19 (8053636528 & 29)		01 4220 1150	1 76.02	76.02
			(General Fund Fire Communications)		
				Invoice Extension ---->	76.02

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
824440076	COMMUNICATION 01/1//19-02/18/19	03-19	02/18/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description		G/L Account No	Unit(s) Unit Cost	Amount

P.O. BOX 660108

*** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description				
0001	COMMUNICATION 01/1//19-02/18/19	01	4100 1150	1 54.09	54.09
			(General Fund City Council Communications)		
0002	COMMUNICATION 01/1//19-02/18/19	01	4105 1150	1 54.09	54.09
			(General Fund Administration Communications)		
0003	COMMUNICATION 01/1//19-02/18/19	01	4145 1150	1 9.48	9.48
			(General Fund Building Mtce Communications)		
0004	COMMUNICATION 01/1//19-02/18/19	01	4300 1150	1 9.48	9.48
			(General Fund Parks & Rec Communications)		
0005	COMMUNICATION 01/1//19-02/18/19	10	4420 1150	1 179.96	179.96
			(Wtr. Oper. Fund Water Operating Communications)		
0006	COMMUNICATION 01/1//19-02/18/19	12	4425 1150	1 162.38	162.38
			(Wst.Wtr.Op.Fund Wastewater Communications)		
0007	COMMUNICATION 01/1//19-02/18/19	71	4454 1150	1 81.13	81.13
			(MEASURE A MEASURE A Communications)		
			Invoice Extension ---->		550.61
			Vendor Total ----->		734.81

990 OLYMPIC WAY

*** VENDOR.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19928	SEMI ANNUAL SERVICES (KITCHEN EXTINGUISHERS)	03-19	02/22/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description				
0001	SEMI ANNUAL SERVICES (KITCHEN EXTINGUISHERS)	01	4145 2150	1 500.40	500.40
			(General Fund Building Mtce Profl Services)		
			Invoice Extension ---->		500.40
			Vendor Total ----->		500.40

104 INDEPENDENCE WAY

*** VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
022719	STREAMLIGHT LED	03-19	02/07/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description				
0001	STREAMLIGHT LED	01	4220 0450	1 3.11	3.11
			(General Fund Fire Other Benefits)		
			Invoice Extension ---->		3.11
			Vendor Total ----->		3.11

PO. BOX 668

*** VENDOR.: \A002 (GUADALUPE ALVAREZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000B90301	MQ CUSTOMER REFUND FOR ALV0108	03-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description				
0001	MQ CUSTOMER REFUND FOR ALV0108	10	2049	1 8.14	8.14
			(Wtr. Oper. Fund Interim Refunds Payable - MQ)		
			Invoice Extension ---->		8.14
			Vendor Total ----->		8.14

1131 OBISPO ST

*** VENDOR.: \C003 (MARTIN COSSIO C.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000B90301	MQ CUSTOMER REFUND FOR COS0012	03-19	02/01/19 N N N	A-NET30 FROM INVOICE	2010

1131 OBISPO ST *** VENDOR.: \C003 (MARTIN COSSIO C.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description				
0001	MQ CUSTOMER REFUND FOR COS0012	10	2049	1	14.45
		(Wtr. Oper. Fund Interim Refunds Payable - MQ)			14.45
				Invoice Extension ---->	14.45
				Vendor Total ----->	14.45

1648 BADEN AVE *** VENDOR.: \G007 (DANIELLE GONZALEZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000B90301	MQ CUSTOMER REFUND FOR GON0153	03-19	02/01/19	N N N	A-NET30 FROM INVOICE 2010
Line	Description				
0001	MQ CUSTOMER REFUND FOR GON0153	10	2049	1	27.27
		(Wtr. Oper. Fund Interim Refunds Payable - MQ)			27.27
				Invoice Extension ---->	27.27
				Vendor Total ----->	27.27

4418 ELM ST *** VENDOR.: \H001 (JOSE ISAIAS HERNANDEZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000B90301	MQ CUSTOMER REFUND FOR HER0210	03-19	03/01/19	N N N	A-NET30 FROM INVOICE 2010
Line	Description				
0001	MQ CUSTOMER REFUND FOR HER0210	10	2049	1	29.93
		(Wtr. Oper. Fund Interim Refunds Payable - MQ)			29.93
				Invoice Extension ---->	29.93
				Vendor Total ----->	29.93

738-J OLIVERA ST *** VENDOR.: \R002 (LOURDES RODRIGUEZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000B90301	MQ CUSTOMER REFUND FOR ROD0129	03-19	02/01/19	N N N	A-NET30 FROM INVOICE 2010
Line	Description				
0001	MQ CUSTOMER REFUND FOR ROD0129	10	2049	1	51.19
		(Wtr. Oper. Fund Interim Refunds Payable - MQ)			51.19
				Invoice Extension ---->	51.19
				Vendor Total ----->	51.19

** Total Invoices ----> 166450.56
 ** Total Checks ----> .00
 *** Total Purchases ----> 166450.56

108.12+
 550.61+
 500.40+
 3.11+
 166,319.58**

WaterDep - 130.98
 166,319.58

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2004		D.J. FARMS//General Fund	1145.00					
01	2010		Accounts Payable//General Fund	-48369.79					
01	2042	01	SB 1186 DISABILITY ACCESS LA//G	211.66					
01	2044		Auditorium/Park Deposits//Gener	500.00					
01	2073		Beachside Cooler-Peralta//Gener	2799.00					
01	2075		Pioneer Street Apartments//Gene	80.00					
01	2078		GUAD CULTURAL ARTS & EVENT C//G	408.00					
01	2088		Alvarez 4626 11th Apartments//G	472.50					
01	2265		USE TAX PAYABLE//General Fund	-22.40					
01	2271		Guadalupe Ranch Acres//General	1432.25					
01	4100	1150	City Council/Communication/Gener	54.09	377.84	.00	431.93	650.00	218.07
01	4105	1150	Administratio/Communication/Gen	54.09	3696.65	.00	3750.74	5500.00	1749.26
01	4105	1200	Administratio/Off Suppl/Pos/Gen	270.71	1089.42	.00	1360.13	1500.00	139.87
01	4120	1200	Finance/Off Suppl/Pos/General F	404.85	814.47	.00	1219.32	1600.00	380.68
01	4120	2150	Finance/Profl Service/General F	592.62	6886.30	.00	7478.92	19000.00	11521.08
01	4140	2151	Non-Departmen/IT Services/Gener	2516.00	18302.49	.00	20818.49	30000.00	9181.51
01	4145	1000	Building Mtce/Utilities/General	3211.39	21976.81	.00	25188.20	35000.00	9811.80
01	4145	1150	Building Mtce/Communication/Gen	9.48	69.64	.00	79.12	190.00	110.88
01	4145	1550	Building Mtce/Op Supp/Expen/Gen	1351.54	6150.27	.00	7501.81	7800.00	298.19
01	4145	2150	Building Mtce/Profl Service/Gen	1945.05	18035.11	.00	19980.16	23000.00	3019.84
01	4145	2200<*>	Building Mtce/Equip. Rental/Gen	360.42	.00	.00	360.42	.00	-360.42
01	4200	0450	Police/Other Benefit/General Fu	743.46	16087.17	134.41	16965.04	17825.00	859.96
01	4200	1150	Police/Communication/General Fu	96.84	3276.80	.00	3373.64	8000.00	4626.36
01	4200	1200<*>	Police/Off Suppl/Pos/General Fu	225.78	695.54	.00	921.32	900.00	-21.32
01	4200	1300	Police/Bus Exp/Train/General Fu	15.35	5364.66	2606.58	7986.59	8000.00	13.41
01	4200	1460	Police/Vehicle Maint/General Fu	409.77	1104.47	.00	1514.24	5500.00	3985.76
01	4200	1500	Police/Equipment Rep/General Fu	107.00	4567.73	.00	4674.73	7000.00	2325.27
01	4200	1550<*>	Police/Op Supp/Expen/General Fu	1354.71	12497.53	.00	13852.24	12000.00	-1852.24
01	4200	1560	Police/Fuels/Lubrica/General Fu	990.80	18823.16	.00	19813.96	22000.00	2186.04
01	4200	2350	Police/Svcs.Other Ag/General Fu	8027.47	23313.35	.00	31340.82	80000.00	48659.18
01	4220	0450	Fire/Other Benefit/General Fund	98.35	2348.84	.00	2447.19	2860.00	412.81
01	4220	1150	Fire/Communication/General Fund	172.86	2939.03	.00	3111.89	4575.00	1463.11
01	4220	1300<*>	Fire/Bus Exp/Train/General Fund	130.00	4366.34	.00	4496.34	3600.00	-896.34
01	4220	1400	Fire/Equipment Mai/General Fund	902.45	3719.40	.00	4621.85	9000.00	4378.15
01	4220	1550	Fire/Op Supp/Expen/General Fund	817.36	6385.94	.00	7203.30	13000.00	5796.70
01	4220	1560	Fire/Fuels/Lubrica/General Fund	95.58	4329.56	.00	4425.14	7000.00	2574.86
01	4220	2350	Fire/Svcs.Other Ag/General Fund	4013.73	9216.66	.00	13230.39	18500.00	5269.61
01	4300	1000<*>	Parks & Rec/Utilities/General F	4201.80	59612.18	.00	63813.98	50000.00	-13813.98
01	4300	1150	Parks & Rec/Communication/Gener	9.48	1348.84	.00	1358.32	1900.00	541.68
01	4300	2150	Parks & Rec/Profl Service/Gener	2.08	17890.33	.00	17892.41	24000.00	6107.59
01	4300	2200	Parks & Rec/Equip. Rental/Gener	360.42	.00	.00	360.42	600.00	239.58
01	4405	2150	Bldg and Safe/Profl Service/Gen	7798.25	108215.75	.00	116014.00	210000.00	93986.00
			Fund (01) Total ---->	.00	383502.28	2740.99	427587.05	630500.00	202912.95
10	1014		<*>Prepaid-Other//Wtr. Oper. Fund	27394.88	369998.90	.00	397393.78	.00	-397393.78

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	2010		Accounts Payable//Wtr. Oper. Fu	-38621.46					
10	2049		Interim Refunds Payable - MQ//W	130.98					
10	4420	0450	Water Operati/Other Benefit/Wtr	149.03	7042.43	.00	7191.46	12068.00	4876.54
10	4420	1000<*	Water Operati/Utilities/Wtr. Op	6885.85	74695.64	.00	81581.49	80000.00	-1581.49
10	4420	1150	Water Operati/Communication/Wtr	179.96	3508.60	.00	3688.56	4500.00	811.44
10	4420	1450	Water Operati/Facilities Ma/Wtr	324.25	4867.86	.00	5192.11	37000.00	31807.89
10	4420	1460	Water Operati/Vehicle Maint/Wtr	304.77	378.40	.00	683.17	1500.00	816.83
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	2260.55	25051.18	.00	27311.73	40000.00	12688.27
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	359.19	4370.16	.00	4729.35	6500.00	1770.65
10	4420	2150	Water Operati/Profl Service/Wtr	632.00	35570.26	.00	36202.26	50000.00	13797.74
Fund (10) Total ---->				.00	525483.43	.00	563973.91	231568.00	-332405.91
102	2010		Accounts Payable//CDBG 2017	-4950.00					
102	4012	2150<*	CDBG 2017 GA/Profl Service/CDBG	4950.00	13086.85	.00	18036.85	.00	-18036.85
Fund (102) Total ---->				.00	13086.85	.00	18036.85	.00	-18036.85
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-25140.58					
12	4425	1000<*	Wastewater/Utilities/Wst.Wtr.Op	20505.96	161648.21	.00	182154.17	180000.00	-2154.17
12	4425	1150	Wastewater/Communication/Wst.Wt	162.38	3310.44	.00	3472.82	4000.00	527.18
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	110.00	148.38	.00	258.38	4000.00	3741.62
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	69.01	13469.53	.00	13538.54	32000.00	18461.46
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	189.23	5434.74	.00	5623.97	9000.00	3376.03
12	4425	2150<*	Wastewater/Profl Service/Wst.Wt	2835.71	162679.22	.00	165514.93	50000.00	-115514.93
12	4425	2200	Wastewater/Equip. Rental/Wst.Wt	42.90	1195.05	.00	1237.95	2000.00	762.05
12	4425	4150	Wastewater/Lease-Purchas/Wst.Wt	1225.39	23412.92	.00	24638.31	34000.00	9361.69
Fund (12) Total ---->				.00	371298.49	.00	396439.07	315000.00	-81439.07
20	2010		Accounts Payable//Gas Tax Fund	-4590.00					
20	4430	2150<*	Gas Tax-Stree/Profl Service/Gas	4590.00	118666.25	.00	123256.25	80000.00	-43256.25
Fund (20) Total ---->				.00	118666.25	.00	123256.25	80000.00	-43256.25
23	2010		Accounts Payable//LTF - Transit	-5325.00					
23	4461	2150<*	LTF Transit/Profl Service/LTF -	5325.00	141.00	.00	5466.00	1000.00	-4466.00
Fund (23) Total ---->				.00	141.00	.00	5466.00	1000.00	-4466.00
26	2010		Accounts Payable//RDA-Op.Fund	-6739.66					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
26	4500	1000<*	Redevelopment/Utilities/RDA-Op.	486.66	10012.46	.00	10499.12	.00	-10499.12
26	4500	2150	Redevelopment/Profl Service/RDA	6253.00	96181.55	.00	102434.55	150000.00	47565.45
Fund (26) Total ---->				.00	106194.01	.00	112933.67	150000.00	37066.33
32	2010		Accounts Payable//Wstwtr.Cap.Fu	-1897.50					
32	4470	3150	Wastewater Ca/Imp.Other/Bui/Wst	1897.50	16385.83	.00	18283.33	460000.00	441716.67
Fund (32) Total ---->				.00	16385.83	.00	18283.33	460000.00	441716.67
60	2010		Accounts Payable//Guad.Assmt.Di	-969.88					
60	4490	1000	Guad.Assmt Di/Utilities/Guad.As	969.88	6121.92	.00	7091.80	10500.00	3408.20
Fund (60) Total ---->				.00	6121.92	.00	7091.80	10500.00	3408.20
65	2010		Accounts Payable//Guad.Light Di	-4221.61					
65	4484	1000<*	Proposition 8/Utilities/Guad.Li	136.57	.00	.00	136.57	.00	-136.57
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	4085.04	30623.91	.00	34708.95	54000.00	19291.05
Fund (65) Total ---->				.00	30623.91	.00	34845.52	54000.00	19154.48
71	2010		Accounts Payable//MEASURE A	-7476.01					
71	4454	1000	MEASURE A/Utilities/MEASURE A	213.84	1504.63	.00	1718.47	2500.00	781.53
71	4454	1150	MEASURE A/Communication/MEASURE	81.13	1617.59	.00	1698.72	2300.00	601.28
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	395.10	2684.27	.00	3079.37	12000.00	8920.63
71	4454	1555<*	MEASURE A/ATP Cycle 3/MEASURE A	6194.02	21405.42	.00	27599.44	.00	-27599.44
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	216.21	3546.64	.00	3762.85	6000.00	2237.15
71	4454	2150	MEASURE A/Profl Service/MEASURE	15.28	5148.37	.00	5163.65	20000.00	14836.35
71	4454	2200	MEASURE A/Equip. Rental/MEASURE	360.43	.00	.00	360.43	3000.00	2639.57
Fund (71) Total ---->				.00	35906.92	.00	43382.93	45800.00	2417.07
77	2010		Accounts Payable//CAL TRANS GMR	-18149.07					
77	4456	2150<*	CAL TRANS GMR/Profl Service/CAL	18149.07	.00	.00	18149.07	.00	-18149.07
Fund (77) Total ---->				.00	.00	.00	18149.07	.00	-18149.07

City of Guadalupe

MINUTES

Regular Meeting of the Guadalupe City Council

Tuesday, February 26, 2019

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

1. **ROLL CALL:**

Council Member Tony Ramirez

Council Member Eugene Costa Jr.

Council Member Liliana Cardenas

Mayor Pro Tempore Gina Rubalcaba

Mayor Ariston Julian

Councilman Ramirez absent.

2. **MOMENT OF SILENCE:**

3. **PLEDGE OF ALLEGIANCE:**

4. **PROCLAMATION:** CRUZ RAMOS, CITY ADMINISTRATOR

Mayor Julian read the proclamation lauding Ms. Ramos for her excellent work for the City these past two years.

5. **INTRODUCTION OF INTERIM CITY ADMINISTRATOR ROBERT PARRAULT.**

His 30 years have been in managing small Cities, ten of them in Arroyo Grande. He is glad to be here as he is familiar with the City.

6. **COMMUNITY PARTICIPATION FORUM:**

Mr. Manny Estorga spoke as a former Planning Commissioner. He felt that the City needs to re-instate the planning commission as a department of the City. It would be more efficient for it to be inhouse.

Ms. Villegas spoke as a Friends of the Library member. The building the Library is in is not City owned. The rent issue, while always critical, is far more critical now. The lease ran out December 1st, 2018. The County Library System put up the money until June 30th. The LeRoy Park location that has been discussed will not be available for at least 2 years. The Library may have to be closed until a location is available. She asked that it be put on the agenda very soon.

- 7. CONSENT CALENDAR:** The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.
- a. Recommendation of City Staff to waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
 - b. Payment of Warrants for the period ending February 21, 2019 to be approved for payment by the City Council.
 - c. Minutes of the City Council Regular Meeting of February 12, 2019 to be ordered filed.
 - d. 2018-2019 Cal Fire Urban and Community Forest Program: Letter of Support from City of Guadalupe.
 - e. Monthly Reports from Department Heads:
 - 1. Police and Fire Department Report
 - 2. City Treasurer Department Report
 - 3. Human Resources / Parks and Recreation Department Report

Councilwoman Rubalcaba pulled 7c and 7e. Mayor Julian pulled 7d.

Motion made by Councilwoman Rubalcaba and 2nd by Councilman Costa to approve the rest of the Calendar. 4/0 passed.

Councilwoman Cardenas asked about a notation of \$70 for one USB listed in warrants. Chief Cash stated it was listed erroneously. It should be 5 thumb drives used for different areas.

Councilwoman Rubalcaba thanked Mr. Appel for the report, not Mayor Julian. (page 6 of minutes). Mayor Julian stated the trees were to be planted in all the parks except LeRoy Park because of the grant.

Councilwoman Rubalcaba asked about the recruitment of the Public Works Department Director.

She asked if it was part-time or full-time and was told it was a permanent full-time position. She would like to hold off until the new Administrator is on board.

Ms. Villegas stated that she would like to clarify the step in hiring they are in regards to this position. The notice expires the end of this month. They've received two applications, both well qualified, and one came in today. She stated, after more clarification from Councilwoman Rubalcaba, that she was looking at four positions and the salaries.

Motion made by Councilman Costa and 2nd by Councilwoman Cardenas to approve the items pulled from the Consent Calendar. 4/0 passed.

STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS

- Michael Cash, Director of Public Safety will provide an update on Police and Fire Department.

Chief Cash stated he needed direction from Council as he had several complaints from residents who had been cited for code violation pertaining to trees. The issue is who is responsible for the trees the City planted between the sidewalk and the street. The citations issued were for trimming the trees, which the police department says is a violation of public property. The trees have not been trimmed and out of compliance with how high they should be trimmed and how far they should extend into the road: but the main problem is who should be responsible for the care of the trees.

He reported on the shooting incident at Riverview Apartments. Some citizens complained about not informing the general public, but it was not a threat to the public. Schools, authorities, and persons that possibly could become involved were notified. He checked into the website emergency and non-emergency notifications. We have to request for the county emergency system notifications, which takes time. Both systems the citizens have to opt in (sign up) to be able to access the information.

Fireworks Forum: 20 people showed up for the meeting with a great cross-section of people. Nice to have a definition, it was definite people want the safe and legal fireworks. Suggestions were put forward which mainly put fireworks under the supervision of the police and city authority to oversee. Suggested public places for shooting the fireworks and designate days. The laws are cumbersome and unmanageable so there is need to change them. He suggested an administrative code that could be used: it would cite the house, not individuals and the owner of the house would be responsible.

- Anna Marie Michaud, City Treasurer

She reported that the funds increased for February report over the January books due to the People's Self Help Housing paying \$694,000 funds for the Guadalupe Court apartments. We received \$76,000 from the RDA. We had a \$277,650.15 balance for February after paying LAIF \$750,000 from these monies

received. She is creating a workable spreadsheet for better understanding and tracking the money in the future.

- Amelia Villegas, Human Resources and facilities usage update.

We are currently in the process of interviewing to hire more police officers. We had two candidates, one of which has completed all requirements and forms. Firefighters are difficult to find. One candidate, quite young, is not quick on bringing back forms and information needed. We will continue the hiring process as soon as we receive three more documents. She reported on JPIA training for two groups of employees. They are folding out what they call a triage program, which is a self-diagnosed program with worker's comp. It's different from the normal worker's cop injury, the injured party calls in to a nurse and he/she decides on the information if it a self-care issue. It saves time and it is optional as you decide which route you wish to take. This does not cost us for this process of nurse's diagnoses.

There was a Mariachis Concert that gave two performances, both attended very well. There are on-going free concerts in the City until April. A summer break before starting again in September.

- Philip F. Sinco, City Attorney will provide an update on three matters: (1) sale of City-owned parcel to the Guadalupe Union School District; (2) assignment of the Twitchell Yield from the Pasadera developer; and (3) the impact fee for the Guadalupe Court project.

Attorney Sinco was asked to report on three matters concerning the City. He stated the City has had a long-standing agreement with the School District to purchase a City owned parcel of land. The grant deed has been prepared and approved by both parties, it has to be reviewed by an engineer, and submitted for escrow. Any ecological documents probably do not exist, as the land came from Pasadera and nothing was done on that issue that we know. If some exist, we hand them over to the School; pay our share of the recording and escrow fees; then we're done.

The Twitchell deal is complicated; it's essentially the right to pump ground water, but only if an emergency declaration has been declared. All land owners in the County have the right to pump water which is great if you are an agricultural owner. If you are a City dweller, living in a home divided up with other City dwellers and have to hook up to City water, that right is worthless to you. However, that area of land does still yield a cost to owner for that right. Pasadera, as they have divided the land, have given to the City their rights to that water acreage and the City has accepted.

There could have been complications if some of the houses got sold with the transferring of the water rights to the owners of the homes, but that didn't occur. Since that possible error has been spotlighted, everyone is making sure it doesn't occur and all goes smoothly. These documents for the transfer of ownership will be coming to Council regularly as the Development of Pasadera advances. As Councilwoman Cardenas pointed out, the costs of the water per acre did go up due to an error on the part of the Twitchell staff by underestimating the costs.

He stated he had the least amount of information on this subject. Ms. Michaud reported a very large payment from People's Self Help Housing. They may have gone ahead and paid the fees for the Guadalupe Court Project as they broke ground recently. He's not sure if the building permit's been issued because that's key to the money. At the time of the building permit being issued, they were to pay \$555,118.58 special fee to offset the impact of costs for public safety and infrastructure the City would have. There was a fee for the construction of the sidewalk to school for the project and there were two locations to place it depending on the City Engineers assessment. Or they could build it themselves, depending on decisions they make. These fees are impounding fees; have to be related to public projects such as sidewalks, streets and other infrastructure costs. They are one-time fees. They cannot be used for management or any general fund cost. He answered Councilwoman Rubalcaba's query that it might be appropriate to use some portion of those fees for the library but he's cautious.

CITY ADMINISTRATOR REPORT: (Information Only)

Administrator Ramos asked to move this item to after item thirteen.

NEW BUSINESS:

8. Presentation on Community Resilience Guadalupe.

Verbal report: Thomas Brandeberry, RCDCC

Mr. Brandeberry stated this was a presentation on planning and the funding the City received in 2017CDBG grant. The City received a \$100,000 for planning for LeRoy Park. He would like to establish a leadership group to do the planning and report back to Council. He explained what resilience: the ability to recover a shock, a stress. Generically, the ability to recover to your original being or condition. Resiliency can be the strength or ability for an individual or a community to manage or get through difficult times.

He gave a number of examples of thinking of resiliency in people, businesses, and communities. He recommends that we ascertain what an asset is and what are impediments to a community being resilient to become a resilient community able to meet all challenges, economic or disasters not of man's making. A holistic approach of looking at government and issues should be taken. He recommends what he calls a stakeholder's group in the community to lead this endeavor.

Mr. Brandeberry described the process of founding this and felt the starting point was the leadership group.

Recommendation: Council approve a leadership team that consists of one City staff member, one member of the Council, a RCDCC staff, and a representative of the Santa Barbara County.

9. Gas Tax Audit covering the period July 1, 2015 through June 30, 2016 and adopt Resolution No. 2019-11 authorizing a budget amendment.

Written report: Carolyn Galloway-Cooper, Special Projects-Finance

Ms. Cooper is bringing this to council as it was brought to their attention by the auditor. What is needed is a resolution adopting an amendment for the fiscal year 2018-2019 to transfer \$62,732.00 back from the General Fund back to Gas Tax. The audit found that the City understated the Gas Tax fund balance by 62,732.00 as of June 30, 2016 because it charged costs for non-street services to the fund.

She met with the auditors and looked at the ongoing balances and they were not negative, and looking at the numbers, it is proven that we are not dipping into the gas tax as of the near past and present. If we bring this back every second meeting and show a positive balance, it should be routine to stay in compliance. I just need you to approve these two motions.

Recommendation: Council take the following actions:

- a. Approve Resolution No. 2019-11 adopting Budget Amendments for the 2018-2019 Fiscal Year's Budget, and
- b. By motion, require a monthly report to the Council showing the General Fund ending cash balance. If a negative cash balance exists, allow the City until the following month to correct the deficit. If a negative cash continues in the following month, a separate bank account for Gas Tax fund will be established.

Ms. Cooper answered Councilwoman Cardenas's question by saying that yes, we need to follow-up with reviewing and updating our policies and procedures. We do have them in place but it has not been updated or looked at for a long time. Many policies do not change. She will be sure they are brought to the auditor's attention.

Councilwoman Cardenas asked about expired contracts.

Administrator Ramos said that some contracts just rollover but we need to keep a better eye on them.

Councilman Costa asked about the non-compliance of the section and if the City Treasurer knows about it now and was told that it had not been discussed with the Treasurer.

Motion made by Councilwoman Rubalcaba and 2nd by Councilwoman Cardenas to approve Resolution NO. 2019-11 adopting Budget Amendment for 2018-19 Fiscal Year.

ROLL CALL 4//0 1 absent passed.

Motion made by Councilman Costa and 2nd by Councilwoman Rubalcaba to require a monthly report to the Council showing the General Fund ending cash balance. If Negative, one month to correct. If continues, a separate bank account for the Gas Tax Fund will be establish.

ROLL CALL. 4/0 1 absent passed.

10. Discussion regarding Biennial (Two-Year) Budget Proposal beginning with Fiscal Year 2019-20 and 2020-2021.

Written report: Carolyn Galloway-Cooper, Special Projects-Finance

Ms. Cooper stated that she proposes a change in the way the City approaches its budget planning. Many Cities plan on a two-year budget plan and she feels it would be advantageous for us to adopt that strategy. The advantages include saving time, money and a broader view and understanding of our money and where it is going. We are able to see more logically and plan for significant projects more orderly and effectively. Printing just one book for two years alone saves money. Any adjusting or tweaking can be done on each budget at mid-year.

Mr. Kahn stated he thought it a great idea as in case of an emergency situation you can change one item easily.

Recommendation: Council direct staff to prepare a biennial budget for fiscal year 2019-20 and 2020-21.

Motion made by Councilwoman Cardenas and 2nd by Councilman Costa to adopt the two-year Budget Planning System. 4/0 passed.

11. City of Guadalupe Financial Report – Fiscal Year to date through January 31, 2019

Written report: Carolyn Galloway-Cooper, Special Projects-Finance

Ms. Cooper stated that they had looked at the General Fund; revenue and expenditures; and Wastewater and Water Fund. After she is gone through this, she would answer any questions. She noted on a positive note that the Business Licenses had come at a 107 % and we are ahead on property tax. Sales tax is slow coming in, but it should meet budget expectations. General Fund is doing well, some of the departments are over, some below their expectations but unless it is considered by us that they are not going to balance overall, I'll not come in for an adjustment.

Mayor Julian asked why a couple of the departments did not have much wiggle room. Ms. Cooper answered that when a department spends on large items or expenses the early part of the year, it looks like they're spending over their budget but they really are not. It will balance out in the latter portion of the year. In the third quarter, she can determine better whether it's in line for correct spending in the departments. But as of now the Budget is balanced overall. She recommended a monthly report on the consensus report as a way to stay abreast of the finances.

Mr. Kahn wants to look into why there is money from the General Fund going for streets. The Gas Tax and Measure A should be paying for those and no money at all coming from the General Fund.

Ms. Cooper- explained that was the MOU for Measure A and we had to spend it right away.

Recommendation: Council receive and file the report.

Council received the report for filing.

12. Recruitment Update.

Written report: Amelia Villegas, HR

Ms. Villegas reported on the search for three positions open on our staff. Last Council meeting we discussed the posting for recruitment of four full time positions and future discussion of salary level. Finance Director, Public Works/Engineer Director, Director of Public Safety and the City Administrator. Looking at ten Cities on the Central Coast, we are historically low in salaries. It was clear we needed to look at all salaries in coordination with each other. It was clear we needed to go for a Director who not only had the financial knowledge of a high degree but also had public sector experience. We need an increase in salary level for the kind of person we want to attract. We need increases to match the level of expertise we would get at the financial level. She stated that if they increase the percent of salary for the recruitment, it did not necessarily mean the incumbent would get an increase. Due to lack of a better revenue status, she recommends raising the Finance Director 5%. The percentage of raise does not have to be the same across the board. We do want to get away from salary compression, though. She recommended centralizing purchases as making a lot of sense. Some Cities hire a Services Director, not Finance Director. That includes purchasing being centralized. Control tighter. She named 4 options on salary actions the Council might choose. 1. Increase salary ranges from 1 to 2 %. 2. Salary status quo, retain the special-project person, and hire an intern 3. Hire at the current salary range 4. Recruit now, retain special process person, hire the intern and raise the salary level.

Councilwoman Cardenas brought up the possibility of interns from Hancock College as they have a program that pays half of the salary. It was noted we had used this program before.

Ms. Cooper recommended a Cal Poly student as intern due to prior knowledge of her abilities and her fee would be \$17.00 an hour and she's local.

Councilwoman Rubalcaba asked for a clarification as to whether the second option would be permanent or was a temporary position between hiring a full time director.

Administrator Ramos stated she understood the concern for a permanent full-time director. She recommends posting for a full-time Finance Director, hire the intern and retain Ms. Cooper to train the intern.

Mayor Julian asked if the audit was done; if not; where was it? He was answered that a few items needed to be gotten to the auditors but that they were working late to get those out and finished. She estimates the results should have the report back to us by the later part of March or early April.

Ms. Cooper answered Councilwoman Rubalcaba's question by saying the intern could start immediately and work until graduation. Possibly longer, as she will be looking for a permanent position as a Finance Director. She might apply.

Ms. Villegas said she would sum it up as follows: They will start recruiting for a full time Director, in the mean time, it is beneficial to have Ms. Cooper doing the job of the Director until he/she is on board and the intern working as there are projects that need to be dealt with. The whole process of finding a qualified Finance Director can take several months.

Councilwoman Rubalcaba explored trying to save money by changing the title but it was explained to her the salary is determined not by title but by the description of the job responsibilities.

Recommendation: Council provide staff with direction on the process to follow regarding salary ranges for three vacant positions.

Council made the decision to move forward with the option number two as noted. The decision was to remain status quo money and benefits wise on the other positions to be recruited.

13. Santa Barbara County Integrated Regional Water Management Plan (IRWM) Update 2019-adoption by City.

Written report: Jeff van den Eikhof, Contract City Engineer

Public Works Director Kahn stepped in for Mr. Eikhof tonight. In 2002 the Federal Government created the IRWM act to encourage local governments to work together to improve water supply liability and water quality. Each Regional area must produce a water management plan to be eligible for funding to improve their water supply and quality. Guadalupe has been a cooperative partner in this area's planning since the beginning with Santa Barbara County taking the lead. Every agency, government office, and all Cities in the County are members of this agency. Getting all these people and groups to cooperate was no small undertaking. They decided that there would be a list of projects that could be funded with no prioritizing because no one could agree on the organization. Many years ago, he was a part of working on this document and he's very proud that they completed it. Being a member of the IRWM means you can apply for funds to improve water, wastewater or stormwater projects to improve your water supply. The total funding received by Santa Barbara County is over 31 million dollars. Funding that Guadalupe has received: in 2007, 4.75 million dollars; this money was for the wastewater plant improvement to increase the efficiency and capacity of the plant. 2013 we received 71,000 dollars to do a recycled water feasibility study; in 2018 we received 440,000 dollars for the wastewater collection system and the sewer main lift replacement design. When these were completed, a set of construction documents for the replacement of the Pioneer Lift Station, the Highway One station and the Trunk Sewer Main design from the Highway one plant. We've applied for 3 million dollars in CDBG Grant Funding for the construction and replacement of the Highway One lift Station and the Trunk Sewer on the way to the wastewater treatment plant. We should find out if we got that grant in the coming months. The next application round will be for funding of the Pioneer Lift Station. There is only 800,000 dollars in the region for this IRWM Grant, it will be very competitive. We will continue to apply for these grants for we will have many needs for these funds. He encourages the City to continue to partner with IRWM. We have to update because laws change and new things are wanted in the documents. He urges continued cooperation.

Recommendation: Council approve Resolution No. 2019-12 adopting the Santa Barbara County Integrated Regional Water Management Plan Update 2019.

Motion made by Councilman Costa and 2nd by Mayor Julian to approve Resolution No. 2019-12. Roll Call 4/0 1 absent (Ramirez) passed.

Ms. Ramos thanked the Council for allowing her to serve these last two year the City of Guadalupe. She finds her passion lies with serving small communities. She was not surprised that Mr. Kahn shares that same passion because their birthdays are one day apart. She wanted to express to them the role that the staff, engineers, contract personnel, and companies had in getting Guadalupe where it is now. They have all pulled together and worked hard.

She recognized two individuals who were particularly instrumental in getting things like the lighting district and the Royal Theater projects completed. That is Cheryl Murase and Vanessa Legbandt. She stated that this was her last meeting but she was a resident of Guadalupe and she would frequently be seen on the spectator side.

Mayor Julian spoke saying that despite a lot of work and headache, it is rewarding to serve the City. In the last 4 years there has been an upturn all over the City in every aspect. When shown some of the projects that Ms. Ramos was working on, he saw the amount of work that ordinarily the Council does not see. He thanked her for her service and stated she was a part of Guadalupe.

FUTURE AGENDA ITEMS

Library, Census, Planning Commission, City Hall Repairs – unscheduled

Mr. Perrault asked to comment: he suggested a central facility where all of staff could work and cover each other that would maximize the efficiency and performing the work load better. The workers are fractured into cubby holes in this building. You need portable heaters for comfort.

ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS

Councilman Costa had the privilege of meeting Chief Cash and enjoying BBQ at the Fire department last week.

Councilwoman Rubalcaba thanked Ms. Ramos for her work for the City.

ADJOURNMENT TO CLOSED SESSION MEETING

At 8:35 pm

Motion: Councilman Costa / Councilwoman Rubalcaba

14. CLOSED SESSION

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision (d)(1) of Section 54956.9)

Name of case: Charles Vasquez v. The City of Guadalupe, Santa Barbara Superior Court Case No. 18CV06321

b. **CONFERENCE WITH LABOR NEGOTIATORS**
(Subdivision (a) of Gov. Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Coordinator
Employee organizations: Service Employees International Union (SEIU), Local 620; Guadalupe Police Officers Association (POA); International Association of Firefighters (IAFF), local 4403, Unrepresented employees.

ADJOURNMENT TO OPEN SESSION MEETING

Councilwoman Cardenas / Councilwoman Rubalcaba
4/0 at 9:00 pm

CLOSED SESSION ANNOUNCEMENT

ADJOURNMENT

Councilman Costa / Councilwoman Cardenas
4/0 at 9:01 pm

PREPARED BY:

APPROVED BY:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor



PLANNING DEPARTMENT

City of Guadalupe
 918 Obispo Street
 P.O. Box 908
 Guadalupe, CA 93434
 Tel (805) 356-3903

To: Mr. Mayor and City Councilmembers
From: Larry Appel, Contract City Planner *LWA*
Date: March 5, 2019
Re: Monthly Planning Report Covering February 2019

MINISTERIAL PROJECTS

Zoning Clearances Approved	15
Zoning Clearances Denied	1
Zoning Clearances Appealed	0
Business Licenses Approved	2
Business Licenses Denied	0

DISCRETIONARY PROJECTS

The following projects are in for Planning Department review and have been worked on during January:

- Guadalupe Cultural Center approved at Council February 12, 2019
- PSHH – review of zoning clearance for building permits
- Housing Authority of S. B. Co. – work on draft Initial Study (CEQA)
- Pasadera landscaping review for various parks in Lot 4

If any Councilmember is interested in a particular project or would like to know its status, please let me know and I would be happy to provide the information.

Ministerial Permit Report– February 2019
(reported 03-05-19)

Zoning Clearances Approved

2019-008-ZC thru 2019-022-ZC 15 Pasadera homes in Phase 4

Zoning Clearances Denied

2019-007-ZC Ramos rear yard paving, 4546 Gusto Court

Business License Approvals

Business License - Central Coast Clear View Window Cleaning 4433 Amber St.
Business License – Coast and Valley Properties (real estate) 202 Fuente Dr.

Administrative Use Permits

2018-147-ZC (AUP) Alvarez ADU appeal - 155 Flower Avenue (pending)

Guadalupe City Planning Department Planning Processing Summary for February 2019 (03-05-19 update)

<u>Case No.</u>	<u>Name</u>	<u>Submittal Date</u>	<u>Comp. Date</u>	<u>Status</u>	<u>OK for Bldg. Permit Issuance</u>
2017-096-CUP \$\$	Guadalupe Cultural Ctr.	09-17-17	02-01-19	Project approved by Council on 2-12-19	NO
2017-130-TPM \$\$	DJ Farms South Master TPM	10-12-17	Incomplete 03-07-18	INC letter sent on 03-07-18. Planner met with applicant and engineer on Oct 19th to discuss resubmittal and to determine Completeness. No Activity this month	NO
2018-089-PA \$	Housing Authority of SB Co	04/20/18	N/A	Staff continuing to prepare draft Initial Study prior to formal submittal of application.	NO
2016-043-LLA \$\$	Beachside Cooler Lot Line Adj.	10-31-16	INC No record	LLA materials submitted along with an updated Title Report submitted 8/30. No activity this month.	YES*
2018-128-ZC \$	Guadalupe Ct. Apts. (PSHH)	07-16-18	N/A	Building permit issued. Still needs landscape review by Planning	YES
2018-135-GPZ No\$	General Plan amendment and Rezone of two areas of the City	08/29/18	N/A	Staff directed to continue initiation hearing to 12/1/18 after presentation by Cal Poly on the draft General Plan. No presentation as of this date, so GPZ discussion must be continued again. No activity this month.	N/A

<u>Case No.</u>	<u>Name</u>	<u>Submittal Date</u>	<u>Comp. Date</u>	<u>Status</u>	<u>OK for Bldg. Permit Issuance</u>
2018-133-OA No\$	Round 1 Zoning Ordinance Updates	8/15/18	N/A	First round of zoning ordinance updates heard by Council on 11-13-18 (first reading) and 12-11-18 (second reading). Additional updates are in draft form waiting for review by City Administrator. No activity this month.	N/A
					Page 2

No\$ = unreimbursed planning work

\$ = projects where a fixed fee has been paid

\$\$ = projects where a variable fee / deposit is made and the applicant is billed for time beyond the initial deposit

03/05/19

City of Guadalupe
February 2019
Civil Engineering Projects

The following is a list of projects in various stages of construction, design, or planning.

- **2018 Pavement Rehabilitation Project** – Granite Construction completed all of the Contract work the last week in February. Engineering will conduct a final walkthrough in early March. Karp Surveys will re-establishment the survey monuments and submit a Record of Survey in March.

The work included the following segments:

- Pelican Lane from Sandpiper Lane to Surfbird Lane
 - Sandpiper Lane from Pacific Dunes Way to Pelican Lane.
- **2019 Pavement Rehabilitation Project** – Design work is ongoing on the 2019 Pavement Rehabilitation Project. The design includes Obispo Street from Main Street to 10th Street, and nearly all the existing curb ramps are non-compliant with current ADA standards. The project includes replacement of the ramps. The City Engineer has suggested that the limits of the Base Bid be from Main Street to Fir Street to allow for a future waterline upgrade in Obispo Street north of Fir Street. Available funding will determine the actual extents of the project. Work should commence in Summer 2019.
 - **2019 Pavement Maintenance Project** – Design work for the 2019 Pavement Maintenance Project is ongoing. The project includes street segments identified in the Pavement Management Plan. Construction is tentatively scheduled for Summer 2019. The preliminary street list is as follows. The actual list may change due to funding.
 - All Streets with the Treasure Park Area
 - Amber Street, Second Street, Birch Street, Cedar Street, Third Street, Elm Street, Fir Street, Holly Street, Fourth Street, and Flower Avenue
 - Tognazzini Avenue – Main Street to North End
 - Calle Cesar Chavez
 - Santa Ines Street
 - Santa Barbara Street
 - San Miguel Court
 - **WWTP Influent Pump Replacement Project.** The City Council awarded a contract for construction management and project oversight with MKN. MKN is working closely with the Contractor to review and approve submittals. A preconstruction meeting will be scheduled within the next few weeks.
 - **Implementation of NPDES Permit and MS4 Requirements** – The City is in the final year of implementation of the MS4 Requirements. Staff is working on implementing the Regional Water Quality Control Board's requirements. A Prop 1 grant is available for Disadvantaged Communities to provide free design and planning work for an identified stormwater improvement project. The

Regional Water Quality Control Board has identified a couple of locations for a potential project, and engineering staff is coordinating with the project manager to secure planning and design services. For this grant, the project construction cost must be a minimum of \$250,000. The City must provide a 5% to 10% match for the construction portion, but the design and planning fees are paid for by the grant. This 5% - 10% grant can come from Measure A funds that have been set aside for drainage projects. Engineering has scheduled a meeting to select the project in early February 2019.

- **ATP Cycle 3.** The Engineering Division received minor corrections from Caltrans permitting on February 28, 2019. The plan correction will be resubmitted to Caltrans the first week of March. Engineering has been working closely with Caltrans, and these should be the last round of comments. The City Engineer continues to negotiate with Caltrans for the inclusion of rapid flashing beacons. The project includes sidewalks on the east side of Guadalupe Street from Olivera Street to the Amtrak Station, street crossings, and handicap ramp replacements at various locations. Construction should occur in Summer/Fall 2019.
- **IRWM DAC Grant (Lift Stations and Sewer Main Replacement)** –The first phase of the grant funding is for the design phase of work on the Pioneer and Hwy 1 Lift Stations, Sewer Main, and various “High priority” Water and Wastewater capital improvement projects. MKN completed the design work in January 2019, and CDBG Funding is being sought for construction of the project. Engineering is also preparing an application for an IRWM implementation grant for the Pioneer Lift Station.
- **Obispo Drainage Improvements** – On the west of Obispo Street across from the wetlands, undermining of the roadway has been occurring. The project will install a drainage inlet at this location to prevent further erosion and damage to the pavement.
- **West Main Striping Plan** – The City Engineer has requested the preparation of preliminary plans for reconfiguring the striping on West Main from Guadalupe Street to the western City limits. The striping plan will include recommendations for bike lanes. The plans will be presented to the City Council for direction and potential implementation.

Development

The following developments which require engineering review/oversight are in various phases.

- **Pasadera**
 - Although operable, the well has not been fully connected to the City water system as they complete testing of the systems. Once completed, the well will provide an additional 1.5 million gallons per day capacity to the water system.
 - The developer submitted plan revisions for the Lot 4 grading and drainage. Engineering is reviewing the plans.
 - The developer is moving forward with a vesting tentative tract map for the lots on the west side of the railroad.
 - The developer has complete their required Caltrans traffic control plan.
- **Beachside Cooler**
 - Construction is underway on Peralta Street. The work includes the installation of drainage facilities, curb, gutter, sidewalk, and road reconstruction, north of 12th Street. Beachside's contractor is performing the work, and the Engineer's office is providing inspection services.
- **Apio Wastewater Reclamation System and Voluntary Merger**
 - Both applications are in various phases of review.
- **Guadalupe Court (People Self-Help Housing)**
 - The project includes City drainage facilities and water facilities. The developer will improve 11th Street, including curb, gutter, and sidewalk. The owner provided plans for the construction of sidewalks on La Guardia and Gularte as a condition requirement.
 - Engineering approved the site plans, grading and drainage plans, and public improvement plans. Due to site limitations, the developer must move alignment of a storm drain line. The City Engineer will meet on site and approve the new alignment.
- **Alvarez 11th Street Apartments**
 - The project is still under review. On February 15, 2019, Engineering returned corrections to the applicant. When approved, the project will include the installation of a public sewer main from 11th Street to 9th Street along the City Limit Line.
- **Pioneer Street Apartments**
 - Engineering has completed their first review of the resubmitted plans.



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: February, 2019

	This Month	Last Month	Year to Date	Last Year
Visitors	35	25	60	78
Inspections	362	469	831	1,082
Building Permits Issued	17	11	28	17
Certificate of Occupancy	2	11	13	23

VISITORS: Permits, Planning application submittals, submitted plan updates, general information

BUILDING DEPARTMENT ACTIVITY REPORT

Saturday, December 1, 2018						
				PASS	CORRECT	CORRECT/PROCEED
12/3/2018	AD 9	918 Obispo	Scheduling - Sunny	x		
	UN 4	4330 W Main	Underground gas piping at city well site	x		
	FR 10	4330 W Main	Gas pressure test	x		
	FR 4	4526 11th St. unit A	Rough plumbing		x	
	F 11	4526 11th St. unit A	Water heater final		x	
	AD 5	4330 W Main	Meet w/ Craig Smith on bringing city well into service			Guad 7 hours
	AD 2	918 Obispo	Process gas release paperwork for 4330 W. Main	x		14 Inspect/Tasks
	FR 4	4526 11th St. unit A	Rough plumbing - reinspection		x	
	F 11	4526 11th St. unit A	Water heater final - reinspection		x	
	AD 2	918 Obispo	Complete monthly report - extended	x		
	AD 4	918 Obispo	Cruz on Hacienda pocket park	x		
	AD 5	918 Obispo	Alice on PSHH permit issuance	x		
	AD 5	918 Obispo	Lauren on PSHH permit issuance	x		
	AD 7	918 Obispo	Records update	x		
				PASS	CORRECT	CORRECT/PROCEED
12/4/2018	AD 9	918 Obispo	Scheduling - Rain late	x		
	FR 4	4526 11th St. unit A	Rough plumbing - reinspection	x		
	F 11	4526 11th St. unit A	Water heater final - reinspection	x		
	FR 3	4448 3rd St,	Rough Mechanical		x	
	F 11	4448 3rd St,	FAU final		x	
	F 1	Lot 16	Final building	x		
	F 2	Lot 16	Final electrical	x		
	F 3	Lot 16	Final mechanical	x		
	F 4	Lot 16	Final plumbing			
	F 6	Lot 16	Final smoke and fire systems	x		
	F 11	Lot 16	Fire sprinkler final	x		
	AD 2	Lot 16	C of O and project close out			
	F 6	Lot 16	Fire sprinkler bell test	x		
	F 1	Lot 3	Final building	x		
	F 2	Lot 3	Final electrical	x		

BUILDING DEPARTMENT ACTIVITY REPORT

				PASS	CORRECT	CORRECT/PROCEED
12/6/2018	AD 9	918 Obispo	Scheduling	X		
	AD 4	918 Obispo	Alice on Gowing modular		X	
	AD 4	918 Obispo	Fire place insert program		X	
	AD 4	918 Obispo	Captain Schmitz, plan check support for Fire Department review		X	
	AD 4	918 Obispo	Alice and Larry on Planning application for modular on Peralta		X	
	AD 2	918 Obispo	Calculate and prep permit for 246 Egret	X		
	SW 4	Lot 208	Sewer lateral connection	X		
	SW 4	Lot 209	Sewer lateral connection	X		
	SW 4	Lot 210	Sewer lateral connection	X		
	SW 4	LOT 190	Sewer lateral connection	X		
	SW 4	Lot 189	Sewer lateral connection	X		
	SW 4	Lot 188	Sewer lateral connection	X		
	SW 3	Lot 191	Drainage pipes and basins	X		
	SW 3	Lot 192	Drainage pipes and basins	X		
	SW 3	Lot 204	Drainage pipes and basins	X		
	SW 3	Lot 205	Drainage pipes and basins	X		
	SW 3	Lot 206	Drainage pipes and basins	X		7.25 hours Guadalupe
	SW 3	Lot 207	Drainage pipes and basins	X		20 Inspect/Tasks
	SW 4	Lot 206	Drainage pipes and basins	X		
	AD 7	918 Obispo	Records update	X		
12/7/2018	AD 9	918 Obispo	Scheduling	PASS	CORRECT	CORRECT/PROCEED
	SW 4	Lot 211	Sewer lateral connection	X		
	SW 4	Lot 212	Sewer lateral connection	X		
	AD 4	918 Obispo	Matt Thomson on PSHH pre-con meeting	X		
	AD 4	918 Obispo	Brian Jones of PSHH on plan reproduction	X		
	AD 4	918 Obispo	Mike on Alvarez apartment plan check		X	
	FR 1	150 Egret	Rough Electric		X	
	FR 3	150 Egret	Rough Mechanical		X	
	FR 4	150 Egret	Rough Plumbing	X		
	FR 5	150 Egret	Frame	X		

BUILDING DEPARTMENT ACTIVITY REPORT

SW 8	Lot 210	Water piping	X		
SW 8	Lot 210	Water connection and manifold	X		
FR 1	150 Egret	Rough Electric	X		
FR 6	150 Egret	Gas piping	X		
AD 5	918 Obispo	Mike Dwyer of RW Scott on curb and gutter repair/replace	X		
AD 5	918 Obispo	Craig Smith on curb and gutter repairs		X	
AD 7	918 Obispo	Records update	X		
12/11/2018	AD 9	918 Obispo	Scheduling	PASS	CORRECT
	AD 4	Paseo PDPW	Mike Dwyer and Victor A. on curb and gutter replacement	X	
	AD 4	4202 11th Street	Preconstruction meeting w/ PSHH		X
	FR 1	4578 12th St.	Rough electric	X	
	SC 2	4578 12th St.	Electric meter set Tag # 054352	X	
	FR 1	4578 A 12th St.	Rough electric	X	
	SC 2	4578 A 12th St.	Electric meter set Tag # 054351	X	
	MS 4	Apio	Parking lot Code Enforce		X
	AD 5	918 Obispo	Mike Pena on Apio parking lot		X
	AD 1	918 Obispo	Customer service G. Alvarez		X
	AD 10	918 Obispo	Alice on plan set controls		PDPW 30 mins
	AD 1	918 Obispo	Customer service T. Solis		X
	AD 4	918 Obispo	Cruz on curb and gutter repair	X	
	SW 8	Lot 186	Water piping	X	
	SW 8	Lot 186	Water connection and manifold	X	
	SW 8	Lot 185	Water piping	X	
	SW 8	Lot 185	Water connection and manifold	X	
	SW 8	Lot 184	Water piping	X	
	SW 8	Lot 184	Water connection and manifold	X	
	AD 7	918 Obispo	Records update	X	
12/12/2018	AD 9	918 Obispo	Scheduling	PASS	CORRECT
	F 1	Lot 2 - Cielo	Final building	X	
	F 2	Lot 2 - Cielo	Final electrical	X	

BUILDING DEPARTMENT ACTIVITY REPORT

F 3	Lot 2 - Cielo	Final mechanical	X		
F 4	Lot 2 - Cielo	Final plumbing	X		
F 6	Lot 2 - Cielo	Final smoke and fire systems	X		
F 11	Lot 2 - Cielo	Fire sprinkler final	X		
F 6	Lot 2 - Cielo	Fire sprinkler bell test	X		
F 11	Lot 2 - Cielo	Project final	X		
AD 2	Lot 2 - Cielo	C of O and final project paperwork	X		
MS 4	4202 11th Street	Site visit PSHH - project begins		X	
AD 2	Lot 30	Review and approve Deputy Inspector report - concrete placement and testing	X		
AD 2	Lot 31	Review and approve Deputy Inspector report - concrete placement and testing	X		
AD 2	Lot 190	Review and approve Deputy Inspector report - cable tensioning	X		
AD 2	Lot 208	Review and approve Deputy Inspector report - cable tensioning	X		
AD 2	Lot 210	Review and approve Deputy Inspector report - cable tensioning	X		
AD 2	Lot 109	Review and approve Deputy Inspector report - cable tensioning	X		21 Inspect/Tasks
MS 4	4202 11th Street	2nd site visit		X	
AD 10	918 Obispo	Alice on plan set processing		X	
AD 4	PDPW	Hacienda Park sidewalks	X		PDPW .25
AD 7	918 Obispo	Records update	X		Guadalupe 7 hours
12/13/2018	AD 9	918 Obispo	Scheduling	PASS	CORRECT
	AD 10	918 Obispo	Permit prep 333 Las Flores	X	
	MS 4	4202 11th St.	Site visit to Guadalupe Court apartments	X	
	AD 2	Lot 209	Review and approve Deputy Inspector report - cable tensioning	X	
	AD 2	Lot 189	Review and approve Deputy Inspector report - cable tensioning	X	
	UR 2	Hacienda and La Joya	Street signs installation		X
	UR 2	La Joya park	ADA parking and signage		X
	SW 8	Lot 181	Water piping	X	
	SW 8	Lot 181	Water connection and manifold	X	
	AD 10	918 Obispo	Permit prep 425 Guadalupe Street	X	
	AD 10	918 Obispo	Permit prep 411 Guadalupe Street	X	
	MS 3	918 Obispo	Captain Mack on Code Enforcement meeting		X
	MS3	860 Guadalupe Street	Code enforcement site visit w/ Captain Mack		X
	SW 4	Lot 211	Sewer Connection	X	20 Inspect/Tasks
					7.5 hours

BUILDING DEPARTMENT ACTIVITY REPORT

SW 4	Lot 212	Sewer Connection	X		PDPW .25 ADA
SW 4	Lot 213	Sewer Connection	X		
AD 5	918 Obispo	Steve Rayne's from Portney Construction - PSHH Abatement	X		
AD 4	4202 11th Street	Site meeting with Portney Construction - on abatement of demo			X
AD 10	918 Obispo	Permit prep Hazardous Materials Abatement at PSHH	X		
AD 7	918 Obispo	Records update	X		
12/14/2018	AD 9	918 Obispo	Scheduling	PASS	CORRECT
	AD 8	918 Obispo	Review Hazardous Material Survey at PSHH demo	X	
	AD 4	918 Obispo	Captain Schmitz on Code Enforce inspection 860 Guadalupe St.		X
	AD 10	918 Obispo	Permit prep 4626 11th St. grading permit	X	
	AD 10	918 Obispo	Permit prep 860 Guadalupe Street Commercial TI		X
	MS 3	860 Guadalupe St.	Remove stop work order posting	X	
	AD 8	918 Obispo	Coordinate Soils Report w/ foundation plan PSHH		X
	AD 5	918 Obispo	Steve Raines of Portney Construction - Receive Survey	X	
	MS 4	4202 11th St.	Brushing and grubbing site work at PSHH		X
	SC 11	849 Pioneer	Roof Strip	X	
	AD 8	918 Obispo	Research building plans for 4202 11th Street		X
	AD 2	Lot 185	Review and approve Deputy Inspector report - tensioning, reinforce ,footings	X	
	AD 2	Lot 187	Review and approve Deputy Inspector report - tensioning, reinforce ,footings	X	20 Inspect/Tasks
	AD 2	Lot 209	Review and approve Deputy Inspector report - tensioning, reinforce ,footings	X	7hours Guadalupe
	AD 2	Lot 186	Review and approve Deputy Inspector report - tensioning, reinforce ,footings	X	
	AD 2	Lot 208	Review and approve Deputy Inspector report - tensioning, reinforce ,footings	X	
	AD 2	Lot 210	Review and approve Deputy Inspector report - tensioning, reinforce ,footings	X	
	AD 2	Lot 211	Review and approve Deputy Inspector report - tensioning, concrete	X	
	AD 2	Lot 212	Review and approve Deputy Inspector report - tensioning, concrete	X	
	AD 2	Lot 213	Review and approve Deputy Inspector report - tensioning, concrete	X	
	AD 7	918 Obispo	Records update	X	
12/17/2018	AD 9	918 Obispo	Scheduling	PASS	CORRECT
	AD 10	918 Obispo	Permit prep Commercial TI	X	
	AD 10	918 Obispo	Grading permit prep 4626 11th St.		

BUILDING DEPARTMENT ACTIVITY REPORT

F 1	Lot 200	Final electrical	X		
F2	Lot 200	Final building	X		
F 3	Lot 200	Final mechanical	X		
F 6	Lot 200	Final smoke systems	X		
F 10	Lot 200	Final drainage	X		
F 8	Lot 200	Final landscaping	X		
F 5	Lot 200	Final plumbing	X		
F 1	Lot 203	Final electrical	X	27 Inspect/Tasks	
F2	Lot 203	Final building	X	PDPW .5 Sidewalks	
F 3	Lot 203	Final mechanical	X	7.5 hours Guadalupe	
F 6	Lot 203	Final smoke systems	X		
F 10	Lot 203	Final drainage	X		
F 8	Lot 203	Final landscaping	X		
F 5	Lot 203	Final plumbing	X		
AD 9	918 Obispo	Research records for 237 flower	X		
AD 5	918 Obispo	Email Cruz on 237 Flower			
AD 7	918 Obispo	Records update	X		
12/20/2018	AD 9	Scheduling	PASS	CORRECT	CORRECT/PROCEED
	AD 1	Customer Service/Code enforce at 4797 Hernandez	X		
	MS 3	4797 Hernandez		X	
	MS 4	4202 11th street			
	AD 8	918 Obispo			X
	AD 4	918 Obispo			X
	AD 5	918 Obispo			
	AD 2	Pasadera office			
	AD 10	918 Obispo	X		
	AD 8	918 Obispo			7.5 hours Guadalupe
	SW 3	4202 11th street			15 Inspect/Activities
	AD 4	918 Obispo			
	AD 5	918 Obispo			X
	SC 2	4202 11th street			
	AD 7	918 Obispo	X		
		Records update			



GUADALUPE DEPARTMENT OF PUBLIC SAFETY

Restructure and Reorganization Project

GUADALUPE DEPARTMENT of PUBLIC SAFETY

The mission of the Guadalupe Department of Public Safety is to "Protect and Serve" the community of Guadalupe through Community Engagement and enforcement of Quality of Life issues.

GUADALUPE POLICE DEPARTMENT

The (3) three most important things (we do and would like to do) as a police department:

Crime Detection and Suppression
Patrol, Vehicle and Walking
Gang and Narcotics Enforcement
Special Enforcement Units (Canine, Bicycles)
Juvenile Intervention (School Resource Officer)

Traffic Enforcement & Public Safety
Commercial Vehicle Enforcement
Motorcycle Enforcement
Emergency Preparedness

Public Service Programs
Volunteer Program (Explorers, Senior Volunteers)
Crime Prevention
Community and Public Relations

GUADALUPE FIRE DEPARTMENT

The (3) three most important things (we do and would like to do) as a fire department:

Fire Response and Suppression
Fire Fighting and Suppression
Emergency and Non-Emergency Medical Response
Fire Apparatus and Fire Safety Equipment Inspections

Fire Mitigation and Prevention
Home and Business Fire Inspections
Weed and Rubbish Abatement
Code Compliance Enforcement and Inspections

Public Service Programs
Volunteer Program (Explorers, Senior Volunteers)
Fire Prevention and School Safety Training
Community and Public Education and Relations

GUADALUPE DEPARTMENT of PUBLIC SAFETY

SWOT Analysis

Use SWOT (Strength, Weakness, Opportunities, Threats) to identify internal and external factors influencing and affecting performance. SWOT may be used as an analysis tool to help explore areas for change and growth, which can help with goal setting and / or strategic planning.

GUADALUPE DEPARTMENT of PUBLIC SAFETY

POLICE SWOT SUMMARY

Key Points

Strengths

- * We are close with the community and the community supports us. We are a small department and work in a small town.

Weakness

- * We are a small department with internal communication, organizational and command structure problems.

Opportunities

- * Accepting criticism, open to change. Promote what we have and promote the safety of Guadalupe. Work together and support youth programs and seniors. Have specialized units.

Threats

- * Budget, lack of internal communication, lack of training, lack of knowledge, lack of pay increases and improvement in supervision

GUADALUPE DEPARTMENT of PUBLIC SAFETY

To make the Guadalupe Department of Public Safety more ***Efficient, Effective, Fiscally Sound, and Responsive to Community Needs***, the Department needs to restructure its supervisory and organizational structure.

GUADALUPE DEPARTMENT of PUBLIC SAFETY

The supervisory and organizational restructure would be accomplished in three (3) phases over a two year period.

- ▶ Phase 1 – Organizational Restructure of Personnel and Duties
- ▶ Phase 2 – Resources and Program Deployment
- ▶ Phase 3 – Revenue Generation & Fiscal Sustainability

GUADALUPE DEPARTMENT of PUBLIC SAFETY

Phase 1

Organizational Restructure of Personnel and Duties

- Police Sergeant (1) – *In Second Year* – (addition, already budgeted)
- Police Officer (9)
- Airport Police Officer (x2 contracted officers) – (addition)
- Emergency Preparedness Coordinator – (addition)
- Civilian Personnel (2)

GUADALUPE DEPARTMENT of PUBLIC SAFETY

Phase 1

Organizational Restructure of Personnel and Duties

- Fire Captain (3)
- Fire Engineer / Code Compliance Officer (3) – (addition)
- Paid Call Firefighter (12)

GUADALUPE DEPARTMENT of PUBLIC SAFETY

Phase 2

Resource and Program Development and Deployment (programs funded through budget and revenue generation)

Police Department – Programs (we have) and (ones we would add)

- Commercial Vehicle Safety & Enforcement Program
- Police Explorer Program
- Police Station Office & Space Reallocation (Cost & Labor through Department)
- C.E.R.T. (Community Emergency Response Team) Program – **(addition)**

GUADALUPE DEPARTMENT of PUBLIC SAFETY

Phase 2 cont:

Resource and Program Development and Deployment (programs funded through budget and revenue generation)

Police Department – Programs (we have) and (ones we would add)

- Senior Volunteer Patrol Program (Fire & Police) **(addition)**
- School Safety Patrol Program (Elementary and Middle School Aged Children) **(add)**
- Traffic Safety & Enforcement Program
- Emergency Preparedness Program – **(addition)**

GUADALUPE DEPARTMENT of PUBLIC SAFETY

Phase 2 cont:

Resource and Program Development and Deployment (programs funded through budget and revenue generation)

Fire Department – Programs (we have) and (ones we would add)

- Code Compliance Program
- Fire Explorer Program – **(addition)**
- Fire Station & Sleeping Quarters Reallocation (Cost & Labor through Department)
- Citizen's Academy Program – **(addition)**

GUADALUPE DEPARTMENT of PUBLIC SAFETY

Phase 3

Revenue Generation & Fiscal Sustainability (all current fiscal streams)

- Code Compliance Fines and Administrative Fees
- Airport Contract "Administrative Fees" (to support Police & Fire personnel position)
- Police & Fire "Building & Planning Impact Fees"
- Police and Fire "Cost Recovery Fees"
- Fire Mutual Aid "Strike Team" cost recovery

GUADALUPE DEPARTMENT of PUBLIC SAFETY

Phase 3 cont:

Revenue Generation & Fiscal Sustainability **(all current fiscal streams)**

- Traffic Safety & Enforcement Citation Fines Recovery Program
- Commercial Vehicle Safety & Enforcement Inspection and Citation Fines
- Parking Enforcement Fines Recovery Program
- State and Federal Grants

GUADALUPE DEPARTMENT of PUBLIC SAFETY

Phase 3 cont:

Revenue Generation & Fiscal Sustainability

Monies from revenue generation would be directed to continue to support youth public safety programs, seniors and senior volunteer programs, and youth after school programs supported by the City and Department of Public Safety.

GUADALUPE DEPARTMENT of PUBLIC SAFETY

Staffing Positions Cost, Additions, Eliminations

- **Police Corporal** positions (1) Eliminated

Currently we are budgeted for three (3) Corporal positions. We only have two (2) positions filled and one (1) vacant. I propose to eliminate the vacant position and provide it to the Fire Department for additional staffing.

- **Fire Engineer / Code Compliance Officer** (3) positions created by Police Corporal position elimination and partial funding from Airport contract "Administrative Fees"

These positions will enable the City to actively and effectively address code violations to increase revenue and residents "Quality of Life" and meet our mutual aid commitments and responsibilities. Will ensure two fire personnel at each response. These officers will manage the Fire Explorers and be youth mentors.

- **Police Sergeants** position already budgeted (Will Not Backfill Till Second Year)

We will not fill this budgeted positions till the second year of the program.

GUADALUPE DEPARTMENT of PUBLIC SAFETY

- **Airport Police Officers** – Contracted police officers to primarily work the Santa Maria Airport property

These would be two (2) fully sworn police officers that will be contracted specifically for Airport duty. The airport already fully pays for these positions. We would increase our staffing by pulling back two of our officers for field duty for residents of Guadalupe. They would work as long as the contract is in force. Contract has eight years pending approvals.

- **Emergency Preparedness Coordinator** position created by Police Corporal position elimination and partial funding from Airport contract "Administrative Fees"

This position will enable our City to better compete for federal and state emergency preparedness grant monies and educate, prepare and respond our City residents to natural and man-made disasters.

GUADALUPE DEPARTMENT of PUBLIC SAFETY

- Fees and Fines would support equipment needs.
- Grants, state and federal, would support Emergency Preparedness equipment, training and supplies

We have already been awarded a \$20,000 Department of Homeland Security Grant obtained this year, 2019

These changes would be no added cost to the budget.

GUADALUPE DEPARTMENT of PUBLIC SAFETY

In this transitional phase the Department will work internally on the following items;

- Developing training and training opportunities for personnel to improve knowledge and work skills.
- Work to improve internal and external communications between employees and with the community
- Work to provide additional training, guidance and mentorship for supervisors.


**GUADALUPE
DEPARTMENT of PUBLIC SAFETY**

Recommendations:

I would like to request a “Council Work Study Session” to further discuss, debate and develop a long range plan to implement some or all of the proposed items.

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 12, 2019

181
Prepared by:
Michael Cash, Director of Public Safety


Approved by:
Robert Perrault, Interim City Administrator

SUBJECT: Approval to move forward to pay the vendor, National Auto Fleet Group to acquire the leased police patrol vehicle as approved in City Council Resolution No. 2018-47, Adopting the 2018-19 Budget.

RECOMMENDATIONS:

It is recommended that the City Council provide approval for the Guadalupe Department of Public Safety to move forward to pay the vendor, National Auto Fleet Group to acquire the leased police patrol vehicle as approved in City Council Resolution No. 2018-47, Adopting the 2018-19 Budget.

BACKGROUND:

The City Council approved funding in the 2018-2019 budget for the replacement of the police vehicle that was totaled in a traffic accident. The replacement vehicle will return our police fleet to normal status.

DISCUSSION:

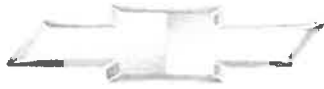
The Department of Public Safety is seeking City Council approval to pay the vendor, National Auto Fleet Group to acquire the leased police vehicle for patrol purposes.

FISCAL IMPACT:

The approved Guadalupe City Council 2018-2019 Budget, Resolution No 2018-47, shows \$32,030 budgeted to add a patrol car in 2018-2019 to replace a patrol vehicle damaged in a traffic accident. The cost for additional emergency equipment to upgrade the vehicle for police patrol functions will be \$12,863.29. The lease for this vehicle is expected to cost \$755.00 per month or

less than \$10,000, annually. This cost and the costs associated with equipping the vehicle will be well below the budgeted amount.

The acquisition of the leased vehicle will be through the National Auto Fleet Group, under the Sourcewell Master Vehicle Contract #120716 formally known as the NJPA Master Vehicle Contract #120716 where we purchased other police patrol vehicles in the past years.



National Auto Fleet Group

A division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
855 BUY-NJPA 626-457-5590
855 289-6572 626-457-5593

February 7, 2019

Sgt. Carlos Limon
Guadalupe Police Department
4490 10th St,
Guadalupe, CA 93434 Delivery
Via Email

Dear Sgt. Limon,

In response to your inquiry, we are pleased to submit the following for your consideration:

National Auto Fleet Group will sell, service and deliver at Guadalupe, new/unused 2019 Police Interceptor Utilities responding to your requirement with the attached specifications for:

2019 Utility	29,657.00
Sales tax	2,372.56
Tire Tax	8.75
Total	32,038.31

These vehicles are available under the Sourcewell master vehicle contract # 120716 formally known as the NJPA master vehicle contract# 120716.

Terms are net 30 days.

National Auto Fleet Group welcomes the opportunity to assist you in your vehicle requirements.

John Oviyach
National Law Enforcement Account Manager
National Auto Fleet Group
Wondries Fleet Group

Sales Quote

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	279072
Customer No.	MISC

Bill To

Ship To

Contact:
 Telephone:
 E-mail:

Contact:
 Telephone:
 E-mail:

Quote Date	Ship Via	F.O.B.	Customer ' O Number	Payment Method	
02/28/19	GROUND	FRT PREPAID		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Ben It-van		Ben Irvan - Memphis	SGT LIMON		
Order Quantit	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price

Sales Quote

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

		Y	JE8SPIJ WEC 16-SUPER LED JUSTICE BAR RED/BLUE TD & ALLEYS Warehouse: DROP Vin 2-BLUE 6-SUPER LED LINEAR CORNER MODULES 2-RED 6-SUPER LED LINEAR CORNER MODULES 6-BLUE 3-SUPER LED DIRECTIONAL MODULES (3-FRONT, 3-REAR) 6-RED 3-SUPER LED DIRECTIONAL MODULES (3-FRONT, 3 REAR) 2-HALOGEN TAKEDOWN LIGHTS 2-HALOCJEN ALLEY LIGHTS 1-STD MOUNTING KIT OF YOUR CHOICE ***** *****	1 - 694.0000	1,694.00
		Y	MKEZ83 WEC LIGHTBAR STRAP KIT- 2013+ FORD PIUT Warehouse: DROP Vin #: ALSO 2011+ FORD EXPLORER ***** *****	436.8000	436.80
		Y	WEC-295SLSA6 Whelen 100/200W Scan-Lock Self-Contained Siren Swi h Warehouse: DROP Vin k: SA3 1 5P Whelen IOOW Compact Black Composite 122DB Speaker Warehouse: DROP Vin MOUNTING BRACKET SOLD SEPERATELY- ***** *****	179.9700	179.97

Print Date	02/28/19
Print Time	PM
Page No.	

Continued on Next Page

Sales Quote No.	279072
Customer No.	MISC

Bill To

Ship To

Sales Quote

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Contact:
 Telephone:
 E-mail:

Contact:
 Telephone:
 E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
02/28/19	GROUND	FRT PREPAID		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Ben Irvan		Ben Irvan - Memphis	SGT LIMON		
Order Quantit	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
		Y	SAK44 WEC SA315P MTG KIT FOR 2013+ PIUT & 201 1+ EXPLORER	0.0000	0.00
		Y	Warehouse: DROP Vin #: 425-6478 JD FORD 2016+ FORD INUT CONTOUR CONSOLE Warehouse: DROP Vin . INCLUDE THE FOLLOWING EQUIPMENT BRACKETS: 1) 1) 1) AND WHATEVER FILLER PLATES NECESSARY TO COMPLETE THE INSTALLATION *****	354.0000	354.00
		Y	***** 425-6260 JOTTO SIDE MOUNTED CONSOLE ARM REST Warehouse: DROP Vin	60.0000	60.00
		Y	425-3704 JOTTO DUAL INTERNAL CUP HOLDER Warehouse: DROP Vin	60.0000	60.00
Print Date	02/28/19	PM			
Print Time	2				
Page No.					

Printed By: Ben Irvan

Sales Quote

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

Continued on Next Page

Sales Quote No.	279072
Customer No.	MISC

Bill To

Ship To

Contact:
 Telephone:
 E-mail:

Contact:
 Telephone:
 E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
02/28/19	GROUND	FRT PREPAID		NET30	
Entered By		Salesperson	Orders d By	Resale Number	
Ben Irvan		Ben Irvan - Memphis	SGT LIMON		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price

Printed By: Ben Irvan

Sales Quote

DANA SAFETY SUPPLY, INC
 4809 KOGER BLVD
 GREENSBORO, NC 27407

Telephone: 800-845-0405

	Y	G7210 PG DUAL VERTICAL PARTITION MOUNT GUNRACK CN Warehouse: DROP Vin INCLUDES STANDARD ELECTRONIC LOCKS, PLEASE SPECIFY TYPE OF KEY PREFERRED (HANDCUFF, STRAIGHT OR ALSO SPECIFY GUNS TO BE USED: 1) 2)	349.9500	349.95
	Y	***UNIVERSAL(SC-5) HANDCUFF STYLE LOCKING HEADS ARE OPTIONAL AT AN ADDITIONAL	686.9000	686.90
	Y	PRPSP4700UINT13A PG Passenger 2 Sliding Polycarbonate Window Warehouse: DROP Vin #: B4702UINT13 PG LEXAN CARGO BARRIER W/FILLER PANELS 2014+ PIUT Warehouse: DROP Vin #: Approved By: Approve All Items & Quantities Quote Good for 30 Days	389.0000	389.00

Print Date	02/28/19
Print Time	PM
Page No.	3

Subtotal	4,210.62
Freight	200.00
Order Total	4,410.62

S

Nick's Telecom
208 E. Vintage Street
Nipomo, CA 93444

Quote

Number: E464

Date: 3/5/2019

Bill To:

Guadalupe Police Department
4490 10th Street
Guadalupe, CA, 93434

Ship To:

Guadalupe Police Department
4490 10th Street
Guadalupe, CA, 93434

PO Number	Terme	Project
	Net 30 Days	pens

Item#	Date	Description	Quantity	Price	Tax	Amount
1	03/05	Whelen, Justice, LED Lightbar, fully Loaded with Traffic Adviser and roof mount kit, JY8RRBB.	1	\$1580.		\$1,580.00
2	03/05	Jotto Des, 425-6193 console, 16 Inch		\$420.00	v	\$420.00
3	03/05	Jotto Desk 425-6411 , Adj, Arm rest	1	\$115.00	v	\$115.00
4	03/05	Jotto Desk, 425-6038 Cup Holder	1	\$56.00		\$56.00
5	03/05	Jotto Desk, Face Plate, Whelen 295SLSA6	1	\$42.00		\$42.00
6	03/05	Jotto Desk 425-6293, 10-8 Video Didital Evidence Solution.		\$38.00		\$38.00

7	03/05	Whelen 295SLSA6, Siren control		\$672,00	\$672.00
8	03/05	Pro-gard Universal Space Saver Partition, P4702UINT13	1	\$668.00	\$668.00
9	03/05	Pro-gard, Recessed Panel, RP47UINT13	1	\$105.00	\$105.00
10	03/05	pro-gard, Lower Ext Panels, SP48BS13	1	\$82.00	\$82.00
11	03/05	Pro-gardj Weapon Mount, G7210D		\$431.00 ✓	\$431.00

Nick'8 Telecom
20B E. Vintage Street

Nipomo, CA 93444

Quote

Number; E464
Date: 3/5/2019

Bill To:

Guadalupe Police Department
4490 10th Street
Guadalupe. CA, 93434

Ship To:

Guadalupe Police Department
4490 10th Street
Guadalupe, CA, 93434

PO Number	Terms	ProJ9C1
	Net 30 Days	Parts

Item#	Date	Description	Quantity	price	Tax	Amount
12	03/05	Pro-gard, Cargo Barrier	1	\$456.00		\$456.00
13	03/05	Whelen, VTX609, LED Strobe Light.Red	1	\$135,00		\$135.00
14	03/05	Whelen, VTX609i LED Strobe Lilght, Blue	1	\$135.00		\$135.00
15	03/05	Whelen, MCRNTC, Micron Stud Blue	1	\$156.00		\$156.00
16	03/05	Whelen, MCRNTC, Micron Stud Red	1	\$156.00 v		\$156.00
17	03/05	Whelen, Head Light Flasher, UHF2150A.	1	\$71.00		\$71.00
18	03/05	8 Port Fuse Panel	1	\$22.00		\$22.00
19	03/05	Time out Time, 75 amps, 12 vollt.	1	\$90.00		\$90.00

Nick's Telecom
208 E. Vintage Street

Quote

Nipomo, CA 93444

E464

20	03/05	UHF Roof Mount Antenna Klt.	1	\$69.00	\$69.00
21	03/05	Shipping and Handling	1	\$500.00	\$500.00

Number:

Date: 3/5/2019

Bill To:

Guadalupe Police Department
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Ship To:

Guadalupe Police Department
4490 10th Street
Guadalupe, CA, 93434

PO Number	Terms	Project
	Net 30 Days	Parts

Item#	Date	Description	Quantity	Price	Tax	Amount
22	03/05	Installed of lightbar, exterior warning lights, Console, controler, Radio, Video camera system, Siren speaker, Parttlon, Cargo Barrier and wlrng. Programmed Lightbar and controler. Tested all for proper operation.	1	\$2,000.		\$2,000.00

Note: some prices may change.

SubTotal \$7,999.00

State Tax 8.25% on \$5,499.0 \$453.67

Total \$8,452.67

Amount Paid \$0.00

**REPORT TO CITY COUNCIL
Council Agenda of 3/12/2019**


Amelia M. Villegas, HR


Robert Perrault, Interim City
Administrator

SUBJECT

Continued City Support of the Guadalupe Library

BACKGROUND

The rent for the Guadalupe library has been an ongoing issue since the RDA was dissolved. For a period of time the annual rent was paid from advanced Pasadera development fees. In the fall of 2017 it was the City's decision not to continue funding rent from the development fees. At that point, Santa Barbara County was asked to assist in funding the rent.

In FY 17/18, the City paid \$5,000 rent (three months) and the County funded \$15,000 (nine months) from a special allocation. Then in FY 18/19, the City paid for July 1, 2018 through the remainder of a two-year lease, or \$7,408, which went through November 30, 2018. Through another special allocation, the County funded the other seven months of rent, from December 1, 2018 through June 2019. These two special allocations from the County for the library's rent were unique and not previously done.

DISCUSSION

The rent for FY 19/20 continues to be a dilemma. Since December 1, 2018 the rent is paid on a month-to-month basis, projected to be \$25,477 for FY 19/20. Because the building is used as a library, there is a small property tax rebate which brings the rent down to approximately \$23,350 for the coming fiscal year. The LeRoy Park renovation plan has allocated space for the library. However, the completion of that plan is targeted for three years out.

The City of Santa Maria is not able to provide funding for FY 19/20 and will ask the County for assistance again. There are no guarantees that the County will again be able to provide some funding as there may be less available funds this time to allocate to Guadalupe or other libraries in need of assistance.

Options for the City to consider after June 30, 2019:

- 1. Provide funding from the General Fund**
- 2. Providing funding from Pasadera development fees (as in the past)**
- 3. Relocate the library to another site, if available**
- 4. Close the library & reopen at LeRoy Park when renovation is completed**

If funding for the rent is found, City of Santa Maria will continue to provide staffing as before. Closing the library would require disposing of the books, computers, furniture, etc. whether to other libraries or to put in storage for the new site at LeRoy Park. The County hearings to approve the budget are not to occur until June 2019. If the Library is to close a 30 day notice would need to be provided to the landlord. Staff is recommending the Council direct staff to review possible funding of at least a portion of the rent and from what source during the upcoming budget discussions. This should allow sufficient time to communicate the Council's decision to the Board prior to the Board's discussion on the matter.

RECOMMENDATION

It is recommended the Council provide direction to staff to review possible funding options and sources for at least a portion of the Library's rent during the upcoming Budget discussions for FY 19-20.

The City requests direction on how to proceed.

**REPORT TO THE GUADALUPE CITY COUNCIL
City Council Agenda of March 12, 2019**



Prepared by:

Robert Perrault, Interim City Administrator

SUBJECT:

**CONSIDERATION OF A REQUEST FROM THE CENTRAL COAST WATER
AUTHORITY TO PARTICIPATE IN THE CREATION OF A DEPARTMENT OF
WATER RESOURCES RESERVE FUND**

RECOMMENDATION:

It is recommend that the Council by motion authorize the City to participate in the creation of a dedicated Department of Water Resources Reserve Fund within the Central Coast Water Authority.

BACKGROUND:

Mayor Pro Tem Rubalcaba has asked that this item be placed on the agenda following her recent participation in a recent Central Coast Water Authority (CCWA) meeting. In February Mayor Pro Tem Rubalcaba attended an Authority Board meeting where the creation of a dedicated Department of Water Resources Reserve Fund was discussed. (Please see the attached CCWA staff report.) In his report to the Board, Ray Stokes the Executive Director, indicates that charges the CCWA receives from the State Department of Water Resources are difficult to estimate, and significant increases can from time to time occur unexpectedly. In the past these increases have necessitated additional billings to member jurisdictions.

Mr. Stokes is recommending that a voluntary reserve fund be set up to aide in smoothing out the impacts of the Department of Water Resources volatile annual charges. The goal would be to set aside a fund with a cap of \$10,000,000 to assist in covering DWR charges that are over estimate. Each member is being asked to participate in a proportional basis. Guadalupe's percentage of participation would be 1.41% of the whole or \$140,744. Member agencies would contribute the value of the member's credits in a given year until such a time as the total allocated to the member is reached. Credits are provided to member agency annually, based on a proportionate calculation of interest earnings and operational under expenditures that occur during a budget year. These credits are then used to reduce the member agency's bill in the following year. The amounts of the credit vary but are very minimal. As an example the credit in FY 17-18 was \$1,300. The credit could range upward to between \$5,000 and \$10,000 but the annual bill for CCWA is greater than \$900,000. Participating in the development of the reserve account would mean the City would give up its credit until the \$140,744 is reached. As noted participation in the creation of the reserve fund is voluntary. It would protect the City from being billed

a second time during the course of a year to accommodate charges from DWR that come in over budget,

FISCAL IMPACT:

Should the Council wish to participate the City would give up its credits in the water fund until the \$140,744 is reached. The impacts to the Water Fund would be minimal. The loss of credits would equal less than 1% of the charge from CCWA estimated at greater than \$900,000. The City's Water Fund would be protected from making additional payments to CCWA during the course of the year resulting from DWR charges.

ATTACHMENTS

1. Copy of Staff Report from Mr. Ray A Stokes to the CCWA Board of Directors.




CENTRAL COAST WATER AUTHORITY

MEMORANDUM

February 14, 2019

TO: CCWA Board of Directors

FROM: Ray A. Stokes
Executive Director 

SUBJECT: CCWA Reserve Fund for DWR Charges

SUMMARY

As described in more detail in the previous agenda item, "Ernst & Young Audit Report on the 2019 Statement of Charges", the DWR Statement of Charges (SOC), and especially the Transportation Minimum OMP&R charges, have had significant volatility over the years. Historically, we have been able to cover the difference between the amounts billed to our project participants and the actual DWR SOC. However, as was the case this fiscal year, the difference was too large and we had to issue a supplemental bill to collect funds to cover the difference between our budget estimates and the actual charges from DWR.

This report will discuss the creation of a DWR Reserve Fund to be held by CCWA to cover differences between the DWR SOC and amounts billed to our project participants as part of the annual budgeting process.

DISCUSSION

The volatility of the DWR SOC, and more specifically, the Transportation Minimum OMP&R cost component, necessitated a supplemental assessment from the CCWA project participants this fiscal year for the first time in many years. Unfortunately, we don't see that the volatility will improve anytime soon given the various billing constraints and cost allocation methodologies utilized by DWR. However, there are efforts underway at DWR that will hopefully improve the budgeting and planning of costs so that sometime in the future, DWR will be more able to predict with greater certainty the amounts to be charged to CCWA and all SWP Contractors.

Historically, CCWA has been able to cover any shortfall between the amounts actually billed to CCWA compared to the estimates used in preparing the fiscal year budget and corresponding bills to the CCWA project participants. However, that is becoming increasingly difficult due to the magnitude of the variances.

In order to avoid future supplemental assessments, CCWA staff proposes to create a DWR Reserve Fund to be used to fund differences between the actual charges from DWR and the estimates used for budgeting and billing to the CCWA project participants. The reserve fund could be used for any DWR cost component, but it is anticipated that it will mostly be used for differences in the Transportation Minimum OMP&R cost component.

Staff proposes that a target amount be set at \$10 million, allocated to each CCWA project participant in proportion to their Transportation Minimum OMP&R allocation percentages as follows:

DWR Reserve Fund Target

Project Participant	Table A	Percentage	DWR
			Reserve Fund Target
Guadalupe	550	1.41%	\$ 140,744
Santa Maria	16,200	41.46%	4,145,555
Golden State Water Co.	500	1.28%	127,949
VAFB	5,500	14.07%	1,407,442
Buellton	578	1.48%	147,909
Santa Ynez (Solvang) ⁽¹⁾	1,500	3.84%	383,848
Santa Ynez ⁽¹⁾	500	1.28%	127,949
Goleta	4,500	11.52%	1,151,543
Morehart	200	0.51%	51,180
La Cumbre	1,000	2.56%	255,898
Raytheon	50	0.13%	12,795
Santa Barbara	3,000	7.68%	767,695
Montecito	3,000	7.68%	767,695
Carpinteria	2,000	5.12%	511,797
Subtotal:	39,078	100.00%	\$ 10,000,000

In order to fund the DWR reserve fund, staff proposes that annual budget surpluses from the CCWA Operating Expense budget, interest earnings on other reserve accounts and excess amounts within the DWR accounts be transferred to the DWR reserve fund for each project participant until the target level has been achieved. After the target funding amount has been reached, each of the credits and interest earnings would continue to be refunded back to the project participant. If the DWR reserve fund falls below the funding target, credits and interest earnings will be used to bring the funding level back to the funding target.

CCWA is currently holding about \$1.3 million in credits and interest earnings from FY 2017/18 that could be deposited into the DWR reserve fund, as follows:

Project Participant	CCWA O&M Credits (Due)	O&M Reserve Fund Interest Credits	Rate Coverage Reserve Fund Interest Credit	Prepayments and Miscellaneous Interest Credits	Total CCWA Credits (Due)
Guadalupe	\$ -	\$ 371	\$ 923	\$ -	\$ 1,294
Santa Maria	188,340	10,927	65,914	-	265,181
Golden State Water Co.	8,742	337	-	-	9,079
Vandenberg AFB	276,996	103,294	-	-	380,290
Buellton	14,387	390	3,622	-	18,399
Santa Ynez (Solvang)	32,846	1,011	8,047	-	41,905
Santa Ynez	372,007	337	6,062	-	378,406
Goleta	14,473	3,035	-	-	17,508
Morehart Land	1,772	135	-	4,517	6,423
La Cumbre	9,294	674	1,934	-	11,902
Raytheon	466	34	-	1,075	1,574
Santa Barbara	9,658	2,024	-	-	11,681
Montecito	148,889	2,023	6,971	-	157,884
Carpinteria	6,360	1,349	10,835	-	18,544
TOTAL:	\$ 1,084,228	\$ 125,942	\$ 104,308	\$ 5,591	\$ 1,320,070

If the average deposit into the DWR reserve fund is around \$1 million annually, it will obviously take almost ten years to fully fund the reserve. Some years may be slightly more and some slightly less. However, this funding methodology seems to be the easiest way to fund the reserve as the funds have already been paid to CCWA. (NOTE: CCWA Variable credits will not be deposited into the reserve fund, as the CCWA variable costs are trued-up on a quarterly basis).

If the credits shown above were placed into the DWR reserve fund, the remaining target balances would be as follows:

DWR Reserve Fund Target

Project Participant	Table A	Percentage	DWR Reserve Fund Target	Deposit February 2019	Remaining Funds to Meet Target
Guadalupe	550	1.41%	\$ 140,744	\$ 1,294	\$ 139,451
Santa Maria	16,200	41.46%	4,145,555	265,181	3,880,374
Golden State Water Co.	500	1.28%	127,949	9,079	118,870
VAFB	5,500	14.07%	1,407,442	380,290	1,027,152
Buellton	578	1.48%	147,909	18,399	129,510
Santa Ynez (Solvang)	1,500	3.84%	383,848	41,905	341,943
Santa Ynez	500	1.28%	127,949	378,406	(250,457)
Goleta	4,500	11.52%	1,151,543	17,508	1,134,035
Morehart	200	0.51%	51,180	6,423	44,757
La Cumbre	1,000	2.56%	255,898	11,902	243,996
Raytheon	50	0.13%	12,795	1,574	11,221
Santa Barbara	3,000	7.68%	767,695	11,681	756,014
Montecito	3,000	7.68%	767,695	157,884	609,812
Carpinteria	2,000	5.12%	511,797	18,544	493,253
Subtotal:	39,078	100.00%	\$ 10,000,000	\$ 1,320,070	\$ 8,679,930

RECOMMENDATION

That the CCWA Board of Directors authorize the creation of the "DWR Reserve Fund" in accordance with the provisions outlined in this report.

RAS