

City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, March 24, 2020

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr.
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

CEREMONIAL CALENDAR

- March – Women’s History Month - Proclamation

CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Payment of warrants for the period ending March 18, 2020 to be approved for payment by the City Council.
3. Approve the Minutes of the City Council Regular Meeting of February 25, 2020 to be ordered filed.
4. Consider entering into an agreement with Mr. Larry Appel, Integrity Planning, for Independent Contractor Planning Services – Resolution No. 2020-19.
5. Consideration of Resolution No. 2020-20 approving the reclassification of the Recreation Coordinator position.
6. 2020 ATP Cycle 3- funded Pedestrian Improvements Project Notice of Award – Resolution No. 2020-21 authoring the Mayor to execute a construction contract with R. Burke Corporation for the 2020 ATP Cycle 3 Project and an agreement with Filippin Engineering, Inc. for contract inspection services.
7. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - a. Fire & Police Department Report for February 2020
 - b. City Treasurer’s Report for February 2020
 - c. Human Resources Department Report for February 2020
 - d. Recreation & Parks Department Report for February 2020

CITY ADMINISTRATOR REPORT: (Information Only)

DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

PUBLIC HEARING

8. Continuance of public hearing on proposed sign ordinance.

Written Report: Todd Bodem, City Administrator

Recommendation: That the City Council continues the public hearing on the proposed sign ordinance until the Council's meeting on April 28, 2020.

9. Changes to the City of Guadalupe water shut off policy and amendments to the municipal code in response to Senate Bill 998, otherwise known as the Water Shut off Protection Act.

Written Report: Shannon Sweeney, Public Works Director / City Engineer
Lorena Zarate, Finance Director

Recommendation: That the City Council adopt first reading of Ordinance No. 2020-485 approving amendments to the City of Guadalupe municipal code and Resolution No. 2020-22 approving modifications to the City's water discontinuation policy to meet the requirements of Senate Bill 998 regarding the discontinuation of residential water service and establishing related fees.

REGULAR BUSINESS

10. Resolution ratifying and proclaiming the existence of a local state of emergency.

Written Report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2020-21 ratifying and proclaiming the existence of a local state of emergency.

11. Revisit reestablishment of a Planning Commission for Guadalupe.

Written Report: Todd Bodem, City Administrator

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Direct staff to file the report and provide direction to staff.

FUTURE AGENDA ITEMS

ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS AND UPDATES

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 20th day of March 2020.


Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, April 14, 2020 at 6:00 pm / Regular Meeting			
2018 & 2019 State of California Tobacco Report City of Guadalupe "F" First Reading -Tobacco Ordinance	Administration Dept	Regular Business	
2020-21 TDA Claim & Resolution – Transit Department	Public Works Dept	Consent Calendar	
Approval to create the position of Emergency Preparedness Coordinator	Police Department	Regular Business	
Approval to create the position of Code Compliance	Police Department	Regular Business	
Purchasing Guidelines	Finance Department	Regular Business	
Second Reading of Ordinance No. 2020-485 – Senate Bill 998	Public Works Dept	Consent Calendar	
Tuesday, April 28, 2020 at 6:00 pm / Regular Meeting			
Third Quarter Financial Report	Finance Department	Consent Calendar	
Leo Club Member Recognition		Ceremonial Calendar	
Sign Ordinance – First Reading	Planning Department	Public Hearing	
Tuesday, May 12, 2020 at 6:00 pm / Regular Meeting			
Tuesday, June 9, 2020 at 6:00 pm / Regular Meeting			
Budget Review	Finance Department	Regular Business	
CalRecycle Presentation regarding AB 1383		Presentation	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Foot Print Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
Proposition 68 Update		Ariston – Request CC	Update
Vacant Property Ordinance		Todd Bodem	New Business
Tree Ordinance		Philip F. Sinco	New Business
Air B&B Policy & Standards		Ariston – Request CC	New Business
Food Truck Ordinance		Police Department	New Business
Yard Sale Ordinance		Police Department	New Business



Proclamation

WHEREAS, in 1911, International Women’s Day was first honored in Austria, Denmark, Germany, and Switzerland; and

WHEREAS, in 1977, the United Nations General Assembly adopted a resolution calling on member states to proclaim a day for women’s rights and international peace, and each year issues a proclamation calling on all citizens to observe March as National Women’s History Month; and

WHEREAS, International Women’s Day is observed around the world and provides an opportunity to recognize the progress made to advance women’s equality, to celebrate the gains made by women in society, and to reflect on the challenges and barriers which women continue to face; and

WHEREAS, this year marks the centennial anniversary of the ratification of the 19th Amendment to the Constitution, securing the right to vote for women, enabling women to finally have their voices counted in voting booths, paving the way for greater female participation in all levels of government; and

WHEREAS, women’s access to education, health care and paid labor has improved, and legislation that promises equal opportunities for women and respect for their human rights has been adopted in many countries.

NOW, THEREFORE, I, ARISTON JULIAN, Mayor of the City of Guadalupe hereby recognize March, as:

“Women’s History Month”

and encourage all residents and businesses to celebrate with appropriate programs, ceremonies, and activities.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the City of Guadalupe to be affixed hereto this 24th day of March 2020.



Ariston Julian, Mayor



Proclamation

POR CUANTO, en 1911, el Día Internacional de la Mujer se celebró por primera vez en Austria, Dinamarca, Alemania y Suiza; y

POR CUANTO, en 1977, la Asamblea General de las Naciones Unidas adoptó una resolución llamando a los estados miembros a proclamar un día para los derechos de las mujeres y la paz internacional, y cada año emite una proclamación llamando a todos los ciudadanos a observar marzo como el Mes Nacional de la Historia de la Mujer; y

POR CUANTO, el Día Internacional de la Mujer se celebra en todo el mundo y brinda la oportunidad de reconocer el progreso realizado para promover la igualdad de las mujeres, celebrar los logros logrados por las mujeres en la sociedad y reflexionar sobre los desafíos y las barreras que las mujeres siguen enfrentando; y

POR CUANTO, este año se cumple el centenario de la ratificación de la 19a Enmienda a la Constitución, asegurando el derecho a votar por las mujeres, permitiendo que las mujeres finalmente sean contadas en las urnas, allanando el camino para una mayor participación femenina en todos los niveles de gobierno; y

POR CUANTO, el acceso de las mujeres a la educación, la atención médica y el trabajo remunerado ha mejorado, y la legislación que promete la igualdad de oportunidades para las mujeres y el respeto de sus derechos humanos se ha adoptado en muchos países.

AHORA, POR LO TANTO, yo, ARISTON JULIAN, Alcalde de la Ciudad de Guadalupe, reconozco marzo, como:

"Mes de la Historia de la Mujer"

y aliento a todos los residentes y negocios a celebrar con los programas, ceremonias y actividades apropiadas.

EN TESTIMONIO DE LO CUAL, coloco mi mano aquí y provoqué que el Sello de la Ciudad de Guadalupe se adhiera a este 24 de marzo de 2020.



Ariston Julian, Mayor



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 24, 2020

Prepared by:
Veronica Fabian
Finance Account Clerk

Reviewed by:
Lorena Zarate
Finance Director

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending March 18, 2020 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on March 18, 2020

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 *** VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19-7071	WATER SAMPLES	03-20	12/05/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 2150	1	305.00	305.00
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					305.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-0144	WATER SAMPLES	03-20	01/08/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 2150	1	305.00	305.00
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					305.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-0295	WATER SAMPLES	03-20	01/15/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 2150	1	91.00	91.00
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					91.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-0420	WATER SAMPLES	03-20	01/22/10 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 2150	1	181.00	181.00
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					181.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-0518	WATER SAMPLES	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 2150	1	91.00	91.00
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					91.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-1092	WATER SAMPLES	03-20	02/26/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 2150	1	195.00	195.00
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					195.00

Vendor Total -----> 1168.00
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440 WASHINGTON AVENUE *** VENDOR.: ACM01 (ACME AUTO LEASING, LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20030052	LEASE 2016 FORD UTILITY POLICE INTERCEPTOR BASE	03-20	03/01/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LEASE 2016 FORD UTILITY POLICE INTERCEPTOR BASE	01 4200 4150	1	755.00	755.00
(General Fund Police Lease-Purchase)					
Invoice Extension ---->					755.00

Vendor Total -----> 755.00
 =====

543-C W. BETTERAVIA ROAD *** VENDOR.: AME04 (AMERICAN INDUSTRIAL SUPPLY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
339303-IN	3'' COTTON TIP APPLICATORS,IBUPROFEN 200 MG	03-20	01/14/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	3'' COTTON TIP APPLICATORS,IBUPROFEN 200 MG	12 4425 1550	1	136.85	136.85
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->	136.85

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
341501-IN	3'' COTTON TIP APPLICATORS, ALCOHOL WIPES...	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	3'' COTTON TIP APPLICATORS, ALCOHOL WIPES...	12 4425 1550	1	151.52	151.52
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->	151.52

Vendor Total -----> 288.37
 =====

4050 FLAT ROCK DRIVE *** VENDOR.: AQU01 (AQUA-METRIC SALES COMPANY CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
NV0077058	P.O.# 03022020	03-20	03/05/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	TR/PL HOUSING ASSEMBLY	10 4420 1550	1	251.51	251.51
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->	251.51

Vendor Total -----> 251.51
 =====

315 DAL PORTO LN *** VENDOR.: ARM02 (ARMANDOS AUTOBODY AND PAINT,INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11104	2018 F150 PD TRUCK REPAIR	03-20	02/14/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2018 F150 PD TRUCK REPAIR	01 4200 1500	1	1368.52	1368.52
		(General Fund Police Equipment Replc)			
				Invoice Extension ---->	1368.52

Vendor Total -----> 1368.52
 =====

P.O. BOX 3092 *** VENDOR.: AUT01 (AUTOSYS, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2638	IT PROGRAMMING WORK,HUBER HMI PROGRAM, INSTALL	03-20	03/12/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	IT PROGRAMMING WORK,HUBER HMI PROGRAM, INSTALL	12 4425 1500	1	1683.84	1683.84
		(Wst.Wtr.Op.Fund Wastewater Equipment Replc)			
				Invoice Extension ---->	1683.84

Vendor Total -----> 1683.84
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JOHN P. SUREY *** VENDOR.: BAS02 (BASICDATA BUSINESS PRINTING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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JOHN P. SUREY
 P.O. BOX 515
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

*** VENDOR.: BAS02 (BASICDATA BUSINESS PRINTING)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
00310-002 #10,#9 ENVELOPES	03-20	03/10/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 #10,#9 ENVELOPES	10 4420 1550	1	468.17	468.17
	(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
0002 #10,#9 ENVELOPES	12 4425 1550	1	468.17	468.17
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
			Invoice Extension ---->	936.34
			Vendor Total ----->	936.34

P.O.BOX 281
 *** VENDOR.: BEA04 (BEACHSIDE PRODUCE LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031320 REFUND OF DEPOSIT ON ENCROACHMENT PERMIT 016-2017	03-20	03/13/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 REFUND OF DEPOSIT ON ENCROACHMENT PERMIT 016-2017	01 2048	1	6383.00	6383.00
	(General Fund Building Permit Deposits)			
			Invoice Extension ---->	6383.00
			Vendor Total ----->	6383.00

*** VENDOR.: BEE03 (MICHAEL BEERS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720 REIMBURSEMENT FOR REQUALIFICATION AT RANGE MASTER	03-20	03/12/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 REIMBURSEMENT FOR REQUALIFICATION AT RANGE MASTER	01 4200 1550	1	63.32	63.32
	(General Fund Police Op Supp/Expense)			
			Invoice Extension ---->	63.32
			Vendor Total ----->	63.32

*** VENDOR.: BLA01 (MARK BLACKFORD)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720 REFUND OF CREDIT ON ACCOUNT FOR DEVELOPER	03-20	03/17/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 REFUND OF CREDIT ON ACCOUNT FOR DEVELOPER	01 2080	1	307.50	307.50
	(General Fund Simplot Monument)			
			Invoice Extension ---->	307.50
			Vendor Total ----->	307.50

*** VENDOR.: BOD02 (TODD BODEM)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120 MONTHLY REIMBURSEMENT FOR CELL PHONE	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 MONTHLY REIMBURSEMENT FOR CELL PHONE	01 4105 1300	1	50.00	50.00
	(General Fund Administration Bus Exp/Train)			
			Invoice Extension ---->	50.00
			Vendor Total ----->	50.00

FILE # 2674 *** VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BPI31740 P.O. NUMBER 03082020	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SODIUM HYPOCHLORITE	10 4420 1550	1	756.87	756.87
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->	756.87
				Vendor Total ----->	756.87

1480 W. STOWELL RD. *** VENDOR.: CAL03 (CAL COAST IRRIGATION, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
03-571143 1 1/2 BR GATE VALVE,1 1/2X6 GALV NIPPLE	03-20	03/09/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1 1/2 BR GATE VALVE,1 1/2X6 GALV NIPPLE	12 4425 1400	1	26.72	26.72
		(Wst.Wtr.Op.Fund Wastewater Equipment Maint)			
				Invoice Extension ---->	26.72
				Vendor Total ----->	26.72

*** VENDOR.: CAM05 (OSCAR GABRIEL CAMARILLO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720 REANTAL EVENT -JACK O'CONNELL PARK	03-20	03/14/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REANTAL EVENT -JACK O'CONNELL PARK	01 2044	1	100.00	100.00
		(General Fund Auditorium/Park Deposits)			
				Invoice Extension ---->	100.00
				Vendor Total ----->	100.00

P.O.BOX 1176 *** VENDOR.: CAR02 (CARR'S BOOTS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8016 WOLVERINE SHOES,WORK BOX SHOES,WORK PANT	03-20	12/06/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WOLVERINE SHOES,WORK BOX SHOES,WORK PANT	01 4200 0450	1	400.00	400.00
		(General Fund Police Other Benefits)			
				Invoice Extension ---->	400.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8183 P.O. NUMBER 01042020	03-20	01/09/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	JUNIOR - BOOTS ALLOWANCE	12 4425 0450	1	150.00	150.00
		(Wst.Wtr.Op.Fund Wastewater Other Benefits)			
				Invoice Extension ---->	150.00
				Vendor Total ----->	550.00

P.O. BOX 60229 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 60229 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
85030120 CABLE SERVICES - 918 OBISPO ST STE 17	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 CABLE SERVICES - 918 OBISPO ST STE 17	01 4145 1000	1	130.41	130.41
	(General Fund Building Mtce Utilities)			
			Invoice Extension ---->	130.41
			Vendor Total ----->	130.41

4490 TENTH STREET *** VENDOR.: CIT03 (CITY OF GUADALUPE)
 JOANA MENDOSA PETTY CASH

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720 PETTY CASH AVAILABLE FOR EMERGENCY SUPPLIES-CORONA	03-20	03/17/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PETTY CASH AVAILABLE FOR EMERGENCY SUPPLIES-CORONA	01 1012	1	2000.00	2000.00
	(General Fund Petty Cash)			
			Invoice Extension ---->	2000.00
			Vendor Total ----->	2000.00

110 E. COOK STREET *** VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
82056 LANDFILL BILLING-FEBRUARY 2020	03-20	03/06/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 LANDFILL BILLING-FEBRUARY 2020	71 4454 1550	1	30.74	30.74
	(MEASURE A MEASURE A Op Supp/Expense)			
			Invoice Extension ---->	30.74

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
82065 DISPATCH SERVICES GUAD, MAINTENANCE SUPPORT GUAD	03-20	03/06/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 DISPATCH SERVICES GUAD, MAINTENANCE SUPPORT GUAD	01 4200 2350	1	4121.17	4121.17
	(General Fund Police Svcs.Other Agen)			
0002 DISPATCH SERVICES GUAD, MAINTENANCE SUPPORT GUAD	01 4220 2350	1	2013.08	2013.08
	(General Fund Fire Svcs.Other Agen)			
			Invoice Extension ---->	6134.25

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
82074 FUEL USAGE-JANUARY 2020	03-20	03/06/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 FUEL USAGE-JANUARY 2020	23 4461 1560	1	5392.84	5392.84
	(LTF - Transit LTF Transit Fuels/Lubricant)			
			Invoice Extension ---->	5392.84
			Vendor Total ----->	11557.83

P.O. BOX 329 *** VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
973697 WATER SAMPLES	03-20	03/17/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WATER SAMPLES	10 4420 2150	1	1267.00	1267.00
	(Wtr. Oper. Fund Water Operating Profl Services)			
			Invoice Extension ---->	1267.00

P.O. BOX 329 *** VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total -----> 1267.00

ENVIROMENTAL HEALTH SERVICES *** VENDOR.: COU08 (COUNTY OF SANTA BARBARA)
 2125 S.CENTERPOINTE PRWY #333

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
IN0056763 ANNUAL HAZARDOUS MATERIALS PERMIT	03-20	02/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ANNUAL HAZARDOUS MATERIALS PERMIT	10 4420 2350		1 464.00	464.00
(Wtr. Oper. Fund Water Operating Svcs.Other Agen)				
Invoice Extension ---->				464.00
Vendor Total ----->				464.00

966 HUBER ST *** VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
61334 STRONGBASE 9'' TANK RENTAL FOR SERV FROM 3/01-3/31	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 STRONGBASE 9'' TANK RENTAL FOR SERV FROM 3/01-3/31	01 4200 1550		1 35.00	35.00
(General Fund Police Op Supp/Expense)				
Invoice Extension ---->				35.00
Vendor Total ----->				35.00

DEPT 34921 *** VENDOR.: CUR02 (L.N. CURTIS AND SONS)
 P.O.BOX 39000

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
INV366883 ARMOR AND CARRIERS	03-20	03/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ARMOR AND CARRIERS	42 4210 1500		1 39.50	39.50
(Pol.Safty Fund Pol.Pub.Safety Equipment Replc)				
Invoice Extension ---->				39.50
Vendor Total ----->				39.50

P.O.BOX 727 *** VENDOR.: CUR03 (CURATION FOODS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031320 APIO WASTEWATER RECLAMATION REFUND DUPLICATE PYM	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 APIO WASTEWATER RECLAMATION REFUND DUPLICATE PYM	01 2089		1 2249.32	2249.32
(General Fund APIO Water Reclamation)				
Invoice Extension ---->				2249.32
Vendor Total ----->				2249.32

728 N. PLEASANTBURG DRIVE *** VENDOR.: DAT01 (DATAWORKS PLUS LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-458 MAINTENANCE FEE: SW&HW,24X7 (TERM:4/15/20-4/14/21)	03-20	03/05/20 N N N	A-NET30 FROM INVOICE	2010

728 N. PLEASANTBURG DRIVE *** VENDOR.: DAT01 (DATAWORKS PLUS LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 MAINTENANCE FEE: SW&HW,24X7 (TERM:4/15/20-4/14/21)	01	4200 1500	1 883.61	883.61
		(General Fund Police Equipment Replc)		
		Invoice Extension ---->		883.61
		Vendor Total ----->		883.61

P.O. BOX 41602 *** VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES,INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
67201862 LEASE FOR COPY MACHINES	03-20	04/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 LEASE FOR COPY MACHINES	01	4140 4150	1 492.13	492.13
		(General Fund Non-Departmentl Lease-Purchase)		
		Invoice Extension ---->		492.13
		Vendor Total ----->		492.13

ACCOUNT SERVICES *** VENDOR.: DEP09 (DEPARTMENT OF JUSTICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
439582 FINGERPRINT APPS,FINGERPRINT FBI	03-20	03/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FINGERPRINT APPS,FINGERPRINT FBI	01	4200 2350	1 326.00	326.00
		(General Fund Police Svcs.Other Agen)		
		Invoice Extension ---->		326.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
441873 BLOOD ALCOHOL ANALYSIS	03-20	03/06/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 BLOOD ALCOHOL ANALYSIS	01	4200 2350	1 210.00	210.00
		(General Fund Police Svcs.Other Agen)		
		Invoice Extension ---->		210.00
		Vendor Total ----->		536.00

P.O BOX 740407 *** VENDOR.: PRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720 COMMUNICATIONS 805-343-5713	03-20	03/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 COMMUNICATIONS 805-343-5713	10	4420 1150	1 81.25	81.25
		(Wtr. Oper. Fund Water Operating Communications)		
		Invoice Extension ---->		81.25

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120A COMMUNICATIONS - 805-343-5512	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 COMMUNICATIONS - 805-343-5512	01	4105 1150	1 94.04	94.04
		(General Fund Administration Communications)		
		Invoice Extension ---->		94.04

P.O BOX 740407

*** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120B	COMMUNICATIONS - 805-343-1451	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS - 805-343-1451	12 4425 1150	1	116.45	116.45
		(Wst.Wtr.Op.Fund Wastewater Communications)			
				Invoice Extension ---->	116.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120C	COMMUNICATIONS - 805-343-0362	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS - 805-343-0362	01 4220 1150	1	62.01	62.01
		(General Fund Fire Communications)			
0002	COMMUNICATIONS - 805-343-0362	01 4105 1150	1	124.02	124.02
		(General Fund Administration Communications)			
0003	COMMUNICATIONS - 805-343-0362	01 4120 1150	1	124.02	124.02
		(General Fund Finance Communications)			
0004	COMMUNICATIONS - 805-343-0362	01 4200 1150	1	186.03	186.03
		(General Fund Police Communications)			
0005	COMMUNICATIONS - 805-343-0362	01 4105 1150	1	62.02	62.02
		(General Fund Administration Communications)			
0006	COMMUNICATIONS - 805-343-0362	01 4405 1150	1	62.02	62.02
		(General Fund Bldg and Safety Communications)			
				Invoice Extension ---->	620.12
				Vendor Total ----->	911.86

*** VENDOR.: GAB01 (LARRY GABRIEL)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720	REFUND OF CREDIT ON ACCOUNT FOR RENOVATION	03-20	03/17/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REFUND OF CREDIT ON ACCOUNT FOR RENOVATION	01 2097	1	622.50	622.50
		(General Fund 935 Guadalupe Facade Renov)			
				Invoice Extension ---->	622.50
				Vendor Total ----->	622.50

*** VENDOR.: GAR01 (ISSAC GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120	ISSAC GARCIA-UNIFORM ALLOWANCE	03-20	03/09/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ISSAC GARCIA-UNIFORM ALLOWANCE	01 4220 0540	1	205.20	205.20
		(General Fund Fire Workers' Comp)			
				Invoice Extension ---->	205.20
				Vendor Total ----->	205.20

*** VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120	DEED OF TRUST	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DEED OF TRUST	26 2300	1	404.88	404.88
		(RDA-Op.Fund Loan Payable)			
				Invoice Extension ---->	404.88
				Vendor Total ----->	404.88

4550 KEARNY VILLA ROAD STE 214 *** VENDOR.: GRO01 (GROSSMAN PSYCHOLOGIAL ASSOCIATES,APC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
03042020	PRE-EMPLOYMENT PSYCHOLOGICAL EVALUTION	03-20	03/04/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PRE-EMPLOYMENT PSYCHOLOGICAL EVALUTION	01	4200 2150	1	325.00	325.00
		(General Fund Police Profl Services)				
				Invoice Extension ---->		325.00
				Vendor Total ----->		325.00

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
190002	WASHERS, HOSE END REPAIR	03-20	02/20/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WASHERS, HOSE END REPAIR	01	4300 1550	1	4.51	4.51
		(General Fund Parks & Rec Op Supp/Expense)				
				Invoice Extension ---->		4.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
190072	ROLL GORILLA TAPE	03-20	02/24/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ROLL GORILLA TAPE	71	4454 1550	1	12.94	12.94
		(MEASURE A MEASURE A Op Supp/Expense)				
				Invoice Extension ---->		12.94

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
191125	SPRAY PAINT,ROLL TAPE	03-20	03/02/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SPRAY PAINT,ROLL TAPE	71	4454 1550	1	23.18	23.18
		(MEASURE A MEASURE A Op Supp/Expense)				
				Invoice Extension ---->		23.18

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
191563	102 ALARM	03-20	03/10/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	102 ALARM	01	4220 1550	1	25.91	25.91
		(General Fund Fire Op Supp/Expense)				
				Invoice Extension ---->		25.91

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
191825	ROUND UP,1/4 ROTARY MASONRY DRILL BIT	03-20	03/13/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ROUND UP,1/4 ROTARY MASONRY DRILL BIT	12	4425 1550	1	31.18	31.18
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
				Invoice Extension ---->		31.18

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
191829	DROP IN ANCHORS,3/8 FLAT WASHERS,3/8X3/4 BOLTS	03-20	03/13/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	DROP IN ANCHORS,3/8 FLAT WASHERS,3/8X3/4 BOLTS	12	4425 1550	1	4.36	4.36
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
				Invoice Extension ---->		4.36

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
191983	SHRINK TUBING,SHOE LACES	03-20	03/15/20 N N N	A-NET30 FROM INVOICE	2010

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 *** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)
 P.O. BOX 337
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SHRINK TUBING,SHOE LACES	10 4420 1550	1	5.04	5.04
					(Wtr. Oper. Fund Water Operating Op Supp/Expense)
					Invoice Extension ----> 5.04
					Vendor Total -----> 107.12

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 918 OBISPO ST. *** VENDOR.: GUA18 (GUADALUPE FIREFIGHTERS ASSOCIATION)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
031120	SLEEPING QUARTRS SHEETS WASHED AT THE LAUNDRYMAT	03-20 03/04/20 N N N	A-NET30 FROM INVOICE 2010		
0001	SLEEPING QUARTRS SHEETS WASHED AT THE LAUNDRYMAT	01 4220 1550	1	3.25	3.25
					(General Fund Fire Op Supp/Expense)
					Invoice Extension ----> 3.25
					Vendor Total -----> 3.25

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 2207 COLLECTIONS CENTER DR *** VENDOR.: HAC01 (HACH COMPANY CORP)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
11866070	FREE AMMONIA RE-AGENTS SET	03-20 03/03/20 N N N	A-NET30 FROM INVOICE 2010		
0001	FREE AMMONIA RE-AGENTS SET	10 4420 1550	1	301.84	301.84
					(Wtr. Oper. Fund Water Operating Op Supp/Expense)
					Invoice Extension ----> 301.84
					Vendor Total -----> 301.84

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 *** VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
031120	PROPERTY LEASE PAYMENT FOR BANDSHELL	03-20 03/11/20 N N N	A-NET30 FROM INVOICE 2010		
0001	PROPERTY LEASE PAYMENT FOR BANDSHELL	01 4300 2150	1	50.00	50.00
					(General Fund Parks & Rec Profl Services)
					Invoice Extension ----> 50.00
					Vendor Total -----> 50.00

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 120 S. STATE COLLEGE BLVD *** VENDOR.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)
 SUITE 200
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
033319-IN	CONTRACT SERVICES-SALES TAX1ST QUARTER,SALES TAX	03-20 03/03/20 N N N	A-NET30 FROM INVOICE 2010		
0001	CONTRACT SERVICES-SALES TAX1ST QUARTER,SALES TAX	01 4105 2150	1	212.63	212.63
					(General Fund Administration Profl Services)
					Invoice Extension ----> 212.63
					Vendor Total -----> 212.63

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P.O. BOX 825 *** VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
173388	FUEL-PD DEPARTMENT	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL	01 4200 2150	1	908.81	908.81
(General Fund Police Profl Services)					
Invoice Extension ---->					908.81

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
173742	FUEL - WATER DEPARTMENT	03-20	03/15/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL	10 4420 1560	1	197.19	197.19
(Wtr. Oper. Fund Water Operating Fuels/Lubricant)					
Invoice Extension ---->					197.19

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
173744	FUEL-PUBLIC WORKS	03-20	03/15/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL-PUBLIC WORKS	71 4454 1560	1	499.42	499.42
(MEASURE A MEASURE A Fuels/Lubricant)					
Invoice Extension ---->					499.42

Vendor Total -----> 1605.42
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P.O. BOX 1516 *** VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
016010986	WATER BOX LIDS (BROOKS)	03-20	03/02/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER BOX LIDS (BROOKS)	10 4420 1550	1	191.13	191.13
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					191.13

Vendor Total -----> 191.13
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P.O. BOX 1450 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
33891	COMMUNICATIONS 04-10-20 THRU 05-09-20	03-20	03/10/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS 04-10-20 THRU 05-09-20	01 4405 1150	1	115.21	115.21
(General Fund Bldg and Safety Communications)					
0002	COMMUNICATIONS 04-10-20 THRU 05-09-20	12 4425 1150	1	115.21	115.21
(Wtr.Wtr.Op.Fund Wastewater Communications)					
0003	COMMUNICATIONS 04-10-20 THRU 05-09-20	01 4200 1150	1	115.21	115.21
(General Fund Police Communications)					
0004	COMMUNICATIONS 04-10-20 THRU 05-09-20	01 4120 1150	1	115.21	115.21
(General Fund Finance Communications)					
0005	COMMUNICATIONS 04-10-20 THRU 05-09-20	01 4220 1150	1	115.21	115.21
(General Fund Fire Communications)					
0006	COMMUNICATIONS 04-10-20 THRU 05-09-20	01 4105 1150	1	115.21	115.21
(General Fund Administration Communications)					
0007	COMMUNICATIONS 04-10-20 THRU 05-09-20	10 4420 1150	1	115.21	115.21
(Wtr. Oper. Fund Water Operating Communications)					
0008	COMMUNICATIONS 04-10-20 THRU 05-09-20	01 4300 1150	1	115.21	115.21
(General Fund Parks & Rec Communications)					
0009	COMMUNICATIONS 04-10-20 THRU 05-09-20	10 4420 1150	1	20.53	20.53
(Wtr. Oper. Fund Water Operating Communications)					
0010	COMMUNICATIONS 04-10-20 THRU 05-09-20	71 4454 1150	1	81.93	81.93
(MEASURE A MEASURE A Communications)					

Invoice Extension ----> 1024.14

Vendor Total -----> 1024.14
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P.O. BOX 2002

*** VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BI13585 BUILDING INSPECTIONS FEB 2020	03-20	03/05/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 BUILDING INSPECTIONS FEB 2020		01 4405 2150	1 8316.00	8316.00
		(General Fund Bldg and Safety Prof'l Services)		
			Invoice Extension ---->	8316.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BI13592 PUBLIC WORKS INSPECTIONS PASADERA FEB 2020	03-20	03/05/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PUBLIC WORKS INSPECTIONS PASADERA FEB 2020		01 2004	1 173.25	173.25
		(General Fund D.J. FARMS)		
			Invoice Extension ---->	173.25
			Vendor Total ----->	8489.25

120 N. ELIZABETH STREET *** VENDOR.: JAY01 (JAY CEE TROPHY CO., INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
454451 RETIREMENT PLAQUE - CARLOS OSTOS	03-20	02/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 RETIREMENT PLAQUE - CARLOS OSTOS		12 4425 1550	1 57.53	57.53
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)		
			Invoice Extension ---->	57.53
			Vendor Total ----->	57.53

1400 K STREET *** VENDOR.: LEA03 (LEAGUE OF CALIFORNIA CITIES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1708 MEMBERSHIP DUES FOR CHANNEL COUNTRIES DIV 2020	03-20	02/15/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 MEMBERSHIP DUES FOR CHANNEL COUNTRIES DIV 2020		01 4100 1350	1 200.00	200.00
		(General Fund City Council Mem/Dues & Subs)		
			Invoice Extension ---->	200.00
			Vendor Total ----->	200.00

1226 W. FURUKAWA WAY *** VENDOR.: M&W01 (M & W PUMPS, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
13346 CHECKED BOOSTER,ADJUSTED PACKING,FIXED LEAK	03-20	03/06/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CHECKED BOOSTER,ADJUSTED PACKING,FIXED LEAK		10 4420 2150	1 105.00	105.00
		(Wtr. Oper. Fund Water Operating Prof'l Services)		
			Invoice Extension ---->	105.00
			Vendor Total ----->	105.00

25115 AVENUE STANFORD,SUITE215 *** VENDOR.: MOO02 (MOORE & ASSOCIATES, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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25115 AVENUE STANFORD,SUITE215 *** VENDOR.: MOO02 (MOORE & ASSOCIATES,INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
20:4499	PROJECT INITIAION,ASSESSMENT OF EXISTING CONDITION	03-20	03/10/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROJECT INITIAION,ASSESSMENT OF EXISTING CONDITION	71	4454 2150	1	6820.22	6820.22
		(MEASURE A MEASURE A Prof'l Services)				
				Invoice Extension ---->		6820.22
				Vendor Total ----->		6820.22

619 EDGEWOOD AVE SE,STE-T101 *** VENDOR.: MOO03 (MOORING TECH, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
704176	ANTENNA PLUS DUAL LTE & AMP;GPS ANTENNA KIT	03-20	02/27/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ANTENNA PLUS DUAL LTE & AMP;GPS ANTENNA KIT	76	4320 3200	1	1350.00	1350.00
		(Cap Fac Fund Pub. Facilities Equipment)				
				Invoice Extension ---->		1350.00
				Vendor Total ----->		1350.00

225 A WEST BETTERAVIA ROAD *** VENDOR.: NAP01 (NAPA, RAYS AUTO PARTS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
547983	BATTERY CHARGER	03-20	03/04/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BATTERY CHARGER	71	4454 1550	1	299.06	299.06
		(MEASURE A MEASURE A Op Supp/Expense)				
				Invoice Extension ---->		299.06
				Vendor Total ----->		299.06

P.O. BOX 1604 *** VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
6751	PIONEER WATERLINE	03-20	03/03/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PIONEER WATERLINE	89	4444 3084	1	3817.50	3817.50
		(CIP CIP 089-504)				
				Invoice Extension ---->		3817.50
				Vendor Total ----->		3817.50

*** VENDOR.: NUN02 (JACOB NUNO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
031620	JACOB LUIS NUNO-UNIFORM ALLOWANCE	03-20	03/12/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	JACOB LUIS NUNO-UNIFORM ALLOWANCE	01	4220 1500	1	66.00	66.00
		(General Fund Fire Equipment Replc)				
				Invoice Extension ---->		66.00
				Vendor Total ----->		66.00

P.O. BOX 997300

*** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120A	884 GUADALUPE	03-20	03/03/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	884 GUADALUPE	65 4485 1000	1	89.19	89.19
					(Quad.Light Dist Gdlpe Light Dis Utilities)
					Invoice Extension ----> 89.19

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120B	4545 10TH ST	03-20	03/03/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	4545 10TH ST	01 4145 1000	1	104.62	104.62
					(General Fund Building Mtce Utilities)
					Invoice Extension ----> 104.62

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120C	GULARTE LN	03-20	03/02/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GULARTE LN	12 4425 1000	1	62.05	62.05
					(Wst.Wtr.Op.Fund Wastewater Utilities)
					Invoice Extension ----> 62.05

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120D	5125 W MAIN ST	03-20	02/28/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	5125 W MAIN ST	12 4425 1000	1	10728.15	10728.15
					(Wst.Wtr.Op.Fund Wastewater Utilities)
					Invoice Extension ----> 10728.15

Vendor Total -----> 10984.01
 =====

9300 OSO AVE

*** VENDOR.: PAC05 (PACIFIC FLOOR COMPANY, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6380	2020-GYMNASIUM FLOOR REFINISHING	03-20	03/05/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2020-GYMNASIUM FLOOR REFINISHING	76 4320 2150	1	14456.00	14456.00
					(Cap Fac Fund Pub. Facilities Profl Services)
					Invoice Extension ----> 14456.00

Vendor Total -----> 14456.00
 =====

2803 INDUSTRIAL PARKWAY

*** VENDOR.: PCM02 (PC MECHANICAL INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
18286	INSTALL TV AND MOUNT, REPLACE ROOF VENT	03-20	03/04/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INSTALL TV AND MOUNT, REPLACE ROOF VENT	01 4220 1400	1	988.30	988.30
					(General Fund Fire Equipment Maint)
					Invoice Extension ----> 988.30

Vendor Total -----> 988.30
 =====

P.O. BOX 37600

*** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5248119 OFFICE SUUPPLIES FOR BUILDING DEPT	03-20	03/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 OFFICE SUUPPLIES FOR BUILDING DEPT	01 4405 1200	1	54.21	54.21
	(General Fund Bldg and Safety Off Suppl/Postg)			
	Invoice Extension ---->			54.21

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5419148 OFFICE SUPPLIES ADMIN OFFICE	03-20	03/17/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 OFFICE SUPPLIES ADMIN OFFICE	01 4105 1200	1	64.44	64.44
	(General Fund Administration Off Suppl/Postg)			
0002 OFFICE SUPPLIES ADMIN OFFICE	01 4140 1200	1	106.46	106.46
	(General Fund Non-Departmentl Off Suppl/Postg)			
	Invoice Extension ---->			170.90
	Vendor Total ----->			225.11
				=====

*** VENDOR.: RAM22 (GERARDO RAMOS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720 REFUND OF CREDIT ON ACCOUNT FOR DEVELOPMENT	03-20	03/17/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 REFUND OF CREDIT ON ACCOUNT FOR DEVELOPMENT	01 2094	1	582.00	582.00
	(General Fund Ramos Granny Unit)			
	Invoice Extension ---->			582.00
	Vendor Total ----->			582.00
				=====

P.O. BOX 856158 *** VENDOR.: REA01 (READY REFRESH BY NESTLE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
09535043A DRINKING WATER FOR WASTE WATER TREATMENT PLANT	03-20	02/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 DRINKING WATER FOR WASTE WATER TREATMENT PLANT	12 4425 1550	1	72.95	72.95
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
	Invoice Extension ---->			72.95
	Vendor Total ----->			72.95
				=====

*** VENDOR.: REY02 (GUADALUPE REYES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720 GUADALUPE REYES-UNIFORM ALLOWANCE	03-20	03/05/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 GUADALUPE REYES-UNIFORM ALLOWANCE	01 4220 0450	1	62.80	62.80
	(General Fund Fire Other Benefits)			
	Invoice Extension ---->			62.80
	Vendor Total ----->			62.80
				=====

P.O. BOX 1188 *** VENDOR.: SAN81 (SANTA MARIA FORD LINCOLN)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 1188

*** VENDOR.: SAN81 (SANTA MARIA FORD LINCOLN)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
189031 DEAD BATTERY	03-20	02/03/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DEAD BATTERY	01 4200 1460	1	95.00	95.00
		(General Fund Police Vehicle Maintnc)			
				Invoice Extension ---->	95.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
189692 REPEAT DEAD BATTERY	03-20	02/21/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REPEAT DEAD BATTERY	01 4200 1460	1	173.51	173.51
		(General Fund Police Vehicle Maintnc)			
				Invoice Extension ---->	173.51

Vendor Total -----> 268.51
 =====

1 TARA BLVD SUITE 301

*** VENDOR.: SAT01 (SATCOM GLOBAL FZE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
S03200219 IRIDIUM SIM CARD (2)	03-20	03/01/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	IRIDIUM SIM CARD (2)	01 4220 1150	1	42.75	42.75
		(General Fund Fire Communications)			
0002	IRIDIUM SIM CARD (2)	01 4200 1150	1	42.75	42.75
		(General Fund Police Communications)			
				Invoice Extension ---->	85.50

Vendor Total -----> 85.50
 =====

*** VENDOR.: SCH01 (PATRICK SCHMITZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720 ENGRAVING FIREFIGHTER OF YEAR PLAQUE	03-20	03/04/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ENGRAVING FIREFIGHTER OF YEAR PLAQUE	01 4220 1550	1	18.00	18.00
		(General Fund Fire Op Supp/Expense)			
				Invoice Extension ---->	18.00

Vendor Total -----> 18.00
 =====

*** VENDOR.: SCH03 (WAYNE SCHAFFER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720 REFUND FOR ENCROACHMENT PERMIT DEPOSIT	03-20	03/13/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REFUND FOR ENCROACHMENT PERMIT DEPOSIT	01 2048	1	67.00	67.00
		(General Fund Building Permit Deposits)			
				Invoice Extension ---->	67.00

Vendor Total -----> 67.00
 =====

240 EAST ROEMER WAY

*** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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240 EAST ROEMER WAY *** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1720 FLYER & GUADALUPE SHUTTLE - FEBRUARY 2020	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 FLYER & GUADALUPE SHUTTLE - FEBRUARY 2020	23 4461 2354	1	27092.23	27092.23
	(LTF - Transit LTF Transit Contract Svcs)			
0002 FLYER & GUADALUPE SHUTTLE - FEBRUARY 2020	23 3511	-1	5070.02	-5070.02
	(LTF - Transit Fare Revenues)			
0003 FLYER & GUADALUPE SHUTTLE - FEBRUARY 2020	23 4461 2200	1	26.04	26.04
	(LTF - Transit LTF Transit Equip. Rental)			
	Invoice Extension ---->			22048.25

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1721 FLYER & GUADALUPE SHUTTLE - FEBRUARY 2020	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 FLYER & GUADALUPE SHUTTLE - FEBRUARY 2020	23 4461 1400	1	6973.93	6973.93
	(LTF - Transit LTF Transit Equipment Maint)			
	Invoice Extension ---->			6973.93
	Vendor Total ----->			29022.18

*** VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120 GAS UTILITY	03-20	02/25/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 GAS UTILITY	01 4145 1000	1	127.20	127.20
	(General Fund Building Mtce Utilities)			
	Invoice Extension ---->			127.20
	Vendor Total ----->			127.20

2248 S. BAKER STREET *** VENDOR.: SUN02 (SUN BADGE CO.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
396983 REGULAR SILTONE BELT BUCKLE...	03-20	11/27/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 REGULAR SILTONE BELT BUCKLE...	01 4220 1550	1	57.17	57.17
	(General Fund Fire Op Supp/Expense)			
	Invoice Extension ---->			57.17
	Vendor Total ----->			57.17

*** VENDOR.: SWR02 (SHANNON SWEENEY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031120 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	10 4420 1300	1	15.00	15.00
	(Wtr. Oper. Fund Water Operating Bus Exp/Train)			
0002 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	12 4425 1300	1	15.00	15.00
	(Wst.Wtr.Op.Fund Wastewater Bus Exp/Train)			
0003 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	71 4454 1300	1	15.00	15.00
	(MEASURE A MEASURE A Bus Exp/Train)			
0004 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	01 4145 1300	1	2.50	2.50
	(General Fund Building Mtce Bus Exp/Train)			
0005 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	01 4300 1300	1	2.50	2.50
	(General Fund Parks & Rec Bus Exp/Train)			
	Invoice Extension ---->			50.00

*** VENDOR.: SWE02 (SHANNON SWEENEY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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Vendor Total -----> 50.00
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JOSEPH FRANZONE *** VENDOR.: TEM01 (TEMPLETON UNIFORMS,LLC)
 P.O. BOX 1479

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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127629	MAG POUCH	03-20	03/06/20 N N N	A-NET30 FROM INVOICE	2010
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAG POUCH	01 4200 0450	1	38.48	38.48
(General Fund Police Other Benefits)					
Invoice Extension ---->					38.48

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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127737	MICHAEL BEERS-NEW PD HIRE	03-20	03/11/20 N N N	A-NET30 FROM INVOICE	2010
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MICHAEL BEERS-NEW PD HIRE	01 4200 0450	1	352.11	352.11
(General Fund Police Other Benefits)					
Invoice Extension ---->					352.11

Vendor Total -----> 390.59
 =====

18302 IRVINE BLVD SUITE 200 *** VENDOR.: TURO3 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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32154	AUTOMATED CITATION PEOCESSING	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AUTOMATED CITATION PEOCESSING	01 4200 1550	1	445.09	445.09
(General Fund Police Op Supp/Expense)					
0002	AUTOMATED CITATION PEOCESSING	01 3643	-1	52.00	-52.00
(General Fund Misc Revenue - Police)					
Invoice Extension ---->					393.09

Vendor Total -----> 393.09
 =====

712 FIERO LANE SUITE #33 *** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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314415	COPIES	03-20	02/29/20 N N N	A-NET30 FROM INVOICE	2010
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COPIES	01 4105 1550	1	214.34	214.34
(General Fund Administration Op Supp/Expense)					
0002	COPIES	01 4120 1550	1	43.53	43.53
(General Fund Finance Op Supp/Expense)					
0003	COPIES	01 4200 1550	1	48.46	48.46
(General Fund Police Op Supp/Expense)					
0004	COPIES	01 4220 1550	1	60.59	60.59
(General Fund Fire Op Supp/Expense)					
0005	COPIES	01 4405 1550	1	14.45	14.45
(General Fund Bldg and Safety Op Supp/Expense)					
0006	COPIES	71 4454 1550	1	8.65	8.65
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					390.02

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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314609	TONER KMIN TN-513 - FINANCE	03-20	03/05/20 N N N	A-NET30 FROM INVOICE	2010
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	TONER KMIN TN-513 - FINANCE	01 4120 1550	1	7.00	7.00
(General Fund Finance Op Supp/Expense)					
Invoice Extension ---->					7.00

712 FIERO LANE SUITE #33 *** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
314699	BUILDING DEPT TONER	03-20	03/06/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BUILDING DEPT TONER	01 4405 1550	1	7.00	7.00
		(General Fund Bldg and Safety Op Supp/Expense)			
				Invoice Extension ---->	7.00
				Vendor Total ----->	404.02

P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
031720	COMMUNICATIONS 805-249-8579,805-310-2761...	03-20	03/31/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS 805-249-8579,805-310-2761...	01 4420 1150	1	288.96	288.96
		(General Fund Water Operating Communications)			
				Invoice Extension ---->	288.96
				Vendor Total ----->	288.96

27368 VIA INDUSTRIA SUITE 200 *** VENDOR.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
010-41874	ANNUAL 19/20 ADMIN SERVICES-PASADERA LANDSCAPING	03-20	07/08/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ANNUAL 19/20 ADMIN SERVICES-PASADERA LANDSCAPING	63 4472 2150	1	12375.00	12375.00
		(Pas L&L Dist HOUSING IMPACT Profl Services)			
				Invoice Extension ---->	12375.00
				Vendor Total ----->	12375.00

104 INDEPENDENCE WAY *** VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
E1929992	CUSTOM BADGE	03-20	01/25/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CUSTOM BADGE	01 4220 1550	1	118.99	118.99
		(General Fund Fire Op Supp/Expense)			
				Invoice Extension ---->	118.99

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
E1938089	LEATHER FRONTS	03-20	02/20/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LEATHER FRONTS	76 4320 3200	1	41.58	41.58
		(Cap Fac Fund Pub. Facilities Equipment)			
				Invoice Extension ---->	41.58

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
E1938089A	LEATHER FRONTS TYPE 5 DECALS	03-20	02/26/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LEATHER FRONTS TYPE 5 DECALS	76 4320 3200	1	245.46	245.46
		(Cap Fac Fund Pub. Facilities Equipment)			
				Invoice Extension ---->	245.46

REPORT.: Mar 18 20 Wednesday
RUN....: Mar 18 20 Time: 10:30
Run By.: Veronica Fabian

City of Guadalupe
Invoice/Pre-Paid Check Audit Trail
Batch C00318 - 10:30

PAGE: 020
ID #: PY-IP
CTL.: GUA

.....
104 INDEPENDENCE WAY *** VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Vendor Total -----> 406.03
=====

** Total Invoices -----> 132837.74
** Total Checks -----> .00

*** Total Purchases ----> 132837.74
=====

393.09+
404.02+
288.96+
12,375.+
406.03+
132,837.74*

0.*

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	1012		<*>Petty Cash//General Fund	2000.00	800.00	.00	2800.00	.00	-2800.00
01	2004		D.J. FARMS//General Fund	173.25					
01	2010		Accounts Payable//General Fund	-38584.75					
01	2044		Auditorium/Park Deposits//Gener	100.00					
01	2048		Building Permit Deposits//Gener	6450.00					
01	2080		Simplot Monument//General Fund	307.50					
01	2089		APIO Water Reclamation//General	2249.32					
01	2094		Ramos Granny Unit//General Fund	582.00					
01	2097		935 Guadalupe Facade Renov//Gen	622.50					
01	3643		<*>Misc Revenue - Police//General	-52.00	-22259.73	19997.45	-2314.28	-26000.00	-23685.72
01	4100	1350	City Council/Mem/Dues & Su/Gener	200.00	625.00	.00	825.00	2500.00	1675.00
01	4105	1150	Administratio/Communication/Gen	395.29	3888.09	.00	4283.38	5500.00	1216.62
01	4105	1200	Administratio/Off Suppl/Pos/Gen	64.44	1282.87	.00	1347.31	1800.00	452.69
01	4105	1300	Administratio/Bus Exp/Train/Gen	50.00	420.39	81.02	551.41	1000.00	448.59
01	4105	1550<*>	Administratio/Op Supp/Expen/Gen	214.34	1910.98	.00	2125.32	1500.00	-625.32
01	4105	2150<*>	Administratio/Profl Service/Gen	212.63	7635.94	321.54	8170.11	7000.00	-1170.11
01	4120	1150	Finance/Communication/General F	239.23	2506.19	.00	2745.42	3200.00	454.58
01	4120	1550<*>	Finance/Op Supp/Expen/General F	50.53	2335.00	229.03	2614.56	2000.00	-614.56
01	4140	1200	Non-Departmen/Off Suppl/Pos/Gen	106.46	718.05	.00	824.51	1000.00	175.49
01	4140	4150	Non-Departmen/Lease-Purchas/Gen	492.13	4137.58	.00	4629.71	6200.00	1570.29
01	4145	1000	Building Mtce/Utilities/General	362.23	24732.31	5366.48	30461.02	35000.00	4538.98
01	4145	1300<*>	Building Mtce/Bus Exp/Train/Gen	2.50	28.14	.00	30.64	.00	-30.64
01	4200	0450	Police/Other Benefit/General Fu	790.59	1231.73	81.56	2103.88	22000.00	19896.12
01	4200	1150	Police/Communication/General Fu	343.99	3485.43	108.52	3937.94	9000.00	5062.06
01	4200	1460<*>	Police/Vehicle Maint/General Fu	268.51	6224.53	206.20	6699.24	5000.00	-1699.24
01	4200	1500<*>	Police/Equipment Rep/General Fu	2252.13	5534.23	26.95	7813.31	7200.00	-613.31
01	4200	1550	Police/Op Supp/Expen/General Fu	591.87	14409.24	618.31	15619.42	19888.00	4268.58
01	4200	2150<*>	Police/Profl Service/General Fu	1233.81	13595.19	.00	14829.00	5770.00	-9059.00
01	4200	2350	Police/Svcs.Other Ag/General Fu	4657.17	30496.39	4121.17	39274.73	45000.00	5725.27
01	4200	4150<*>	Police/Lease-Purchas/General Fu	755.00	.00	.00	755.00	.00	-755.00
01	4220	0450	Fire/Other Benefit/General Fund	62.80	-2576.67	.00	-2513.87	3000.00	5513.87
01	4220	0540<*>	Fire/Workers' Comp/General Fund	205.20	.00	.00	205.20	.00	-205.20
01	4220	1150	Fire/Communication/General Fund	219.97	3266.43	162.69	3649.09	4600.00	950.91
01	4220	1400	Fire/Equipment Mai/General Fund	988.30	1263.51	801.34	3053.15	10000.00	6946.85
01	4220	1500	Fire/Equipment Rep/General Fund	66.00	531.08	.00	597.08	6000.00	5402.92
01	4220	1550	Fire/Op Supp/Expen/General Fund	283.91	8925.62	.00	9209.53	12000.00	2790.47
01	4220	2350	Fire/Svcs.Other Ag/General Fund	2013.08	12078.48	2013.08	16104.64	20000.00	3895.36
01	4300	1150	Parks & Rec/Communication/Gener	115.21	1642.92	32.48	1790.61	1900.00	109.39
01	4300	1300<*>	Parks & Rec/Bus Exp/Train/Gener	2.50	28.14	.00	30.64	.00	-30.64
01	4300	1550	Parks & Rec/Op Supp/Expen/Gener	4.51	3609.59	.00	3614.10	4000.00	385.90
01	4300	2150	Parks & Rec/Profl Service/Gener	50.00	14208.34	2356.10	16614.44	30000.00	13385.56
01	4405	1150	Bldg and Safe/Communication/Gen	177.23	2071.11	.00	2248.34	2550.00	301.66
01	4405	1200	Bldg and Safe/Off Suppl/Pos/Gen	54.21	138.14	.00	192.35	400.00	207.65
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen	21.45	177.13	.00	198.58	2500.00	2301.42

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	4405	2150	Bldg and Safe/Prof1 Service/Gen	8316.00	141745.84	3209.04	153270.88	200000.00	46729.12
01	4420	1150<*>	Water Operati/Communication/Gen	288.96	.00	.00	288.96	.00	-288.96
Fund (01) Total ---->				.00	290847.21	39732.96	358680.35	451508.00	92827.65
=====									
10	2010		Accounts Payable//Wtr. Oper. Fu	-4239.74					
10	4420	1150<*>	Water Operati/Communication/Wtr	216.99	4436.90	253.98	4907.87	4500.00	-407.87
10	4420	1300	Water Operati/Bus Exp/Train/Wtr	15.00	258.90	.00	273.90	1500.00	1226.10
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	1974.56	19425.73	1815.40	23215.69	40000.00	16784.31
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	197.19	4787.26	178.85	5163.30	6500.00	1336.70
10	4420	2150	Water Operati/Prof1 Service/Wtr	1372.00	32945.49	234.56	34552.05	50000.00	15447.95
10	4420	2350	Water Operati/Svcs.Other Ag/Wtr	464.00	39603.56	.00	40067.56	45000.00	4932.44
Fund (10) Total ---->				.00	101457.84	2482.79	108180.37	147500.00	39319.63
=====									
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-14987.98					
12	4425	0450	Wastewater/Other Benefit/Wst.Wt	150.00	6836.43	108.60	7095.03	12309.00	5213.97
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	10790.20	144068.16	25590.63	180448.99	220000.00	39551.01
12	4425	1150	Wastewater/Communication/Wst.Wt	231.66	3669.56	180.58	4081.80	4800.00	718.20
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	15.00	168.90	.00	183.90	2000.00	1816.10
12	4425	1400	Wastewater/Equipment Mai/Wst.Wt	26.72	35959.69	8136.25	44122.66	50000.00	5877.34
12	4425	1500	Wastewater/Equipment Rep/Wst.Wt	1683.84	4486.27	.00	6170.11	60000.00	53829.89
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	922.56	13693.57	159.79	14775.92	32000.00	17224.08
12	4425	2150	Wastewater/Prof1 Service/Wst.Wt	1168.00	89899.80	9384.50	100452.30	150000.00	49547.70
Fund (12) Total ---->				.00	298782.38	43560.35	357330.71	531109.00	173778.29
=====									
23	2010		Accounts Payable//LTF - Transit	-34415.02					
23	3511	<*>	Fare Revenues//LTF - Transit	-5070.02	-37625.96	.00	-42695.98	-55000.00	-12304.02
23	4461	1400	LTF Transit/Equipment Mai/LTF -	6973.93	62924.78	.00	69898.71	73000.00	3101.29
23	4461	1560	LTF Transit/Fuels/Lubrica/LTF -	5392.84	27946.02	.00	33338.86	68350.00	35011.14
23	4461	2200<*>	LTF Transit/Equip. Rental/LTF -	26.04	695.99	.00	722.03	500.00	-222.03
23	4461	2354	LTF Transit/Contract Svcs/LTF -	27092.23	200326.97	.00	227419.20	347633.00	120213.80
Fund (23) Total ---->				.00	254267.80	.00	288682.82	434483.00	145800.18
=====									
26	2010		Accounts Payable//RDA-Op.Fund	-404.88					
26	2300		Loan Payable//RDA-Op.Fund	404.88					
Fund (26) Total ---->				.00	.00	.00	.00	.00	.00
=====									
42	2010		Accounts Payable//Pol.Safty Fun	-39.50					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
42	4210	1500<*>	Pol.Pub.Safet/Equipment Rep/Pol	39.50	199.71	39.42	278.63	.00	-278.63
			Fund (42) Total ---->	.00	199.71	39.42	278.63	.00	-278.63
63	2010		Accounts Payable//Pas L&L Dist	-12375.00					
63	4472	2150	HOUSING IMPAC/Profl Service/Pas	12375.00	4125.00	.00	16500.00	52632.00	36132.00
			Fund (63) Total ---->	.00	4125.00	.00	16500.00	52632.00	36132.00
65	2010		Accounts Payable//Guad.Light Di	-89.19					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	89.19	26063.69	7325.81	33478.69	41310.00	7831.31
			Fund (65) Total ---->	.00	26063.69	7325.81	33478.69	41310.00	7831.31
71	2010		Accounts Payable//MEASURE A	-7791.14					
71	4454	1150<*>	MEASURE A/Communication/MEASURE	81.93	1963.60	259.81	2305.34	2300.00	-5.34
71	4454	1300<*>	MEASURE A/Bus Exp/Train/MEASURE	15.00	168.90	.00	183.90	.00	-183.90
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	374.57	7144.77	221.30	7740.64	10000.00	2259.36
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	499.42	3814.08	.00	4313.50	6000.00	1686.50
71	4454	2150	MEASURE A/Profl Service/MEASURE	6820.22	6830.88	370.52	14021.62	20000.00	5978.38
			Fund (71) Total ---->	.00	19922.23	851.63	28565.00	38300.00	9735.00
76	2010		Accounts Payable//Cap Fac Fund	-16093.04					
76	4320	2150<*>	Pub. Faciliti/Profl Service/Cap	14456.00	2340.00	.00	16796.00	.00	-16796.00
76	4320	3200	Pub. Faciliti/Equipment/Cap Fac	1637.04	113950.15	933.52	116520.71	150000.00	33479.29
			Fund (76) Total ---->	.00	116290.15	933.52	133316.71	150000.00	16683.29
89	2010		Accounts Payable//CIP	-3817.50					
89	4444	3084<*>	CIP/089-504/CIP	3817.50	102099.01	5810.00	111726.51	.00	-111726.51
			Fund (89) Total ---->	.00	102099.01	5810.00	111726.51	.00	-111726.51

MINUTES

City of Guadalupe
Regular Meeting of the Guadalupe City Council
Tuesday, February 25, 2020 at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr.
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba (absent)
Mayor Ariston Julian

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

Number 11 pulled and placed in number four position as part of Administrator Bodem's report.

PRESENTATIONS

- Gregorio Lopez - 2020 Census

Mr. Lopez spoke asking for cooperation on the 2020 Census count. He stressed the fact of its' importance in counting every person by relating the fact that each person counts for \$2,000 a month in revenue back to States, Counties and Cities to be used for schools, hospitals, charities, grants for projects of improvement and necessities such as water and sewer to communities. Over a ten-year period that is revenue we can't lose: not even lack to count one person as each person counted is \$240,000 in the 10-year period. He emphasized the need for volunteers. They will get paid \$16.00 an hour and can work at their schedule for as many hours as they like. Supervisors are needed at a higher rate of pay. Contact material and information was left on a desk in the chambers and you can sign up on the website, call, or write in.

- Community Partners in Caring – Senior Programs & Services

A PowerPoint presentation was handed out to the City Council and public audience. Community Partners has been in business twenty-two years and expanding. They are helping to build communities and make them stronger by serving the needs of seniors

who can no longer perform their daily tasks as they used to. They have limitation on their abilities such as driving, preparing food and many daily chores go neglected. Community Partners identify these seniors and their need and provide assistance for them where and when they need it. They work with other groups so that their efforts and the efforts of others are more effective and reach more people with services than otherwise could be helped. At present, 25% of Santa Barbara County is aged into this category. There are no services as yet in Guadalupe, but they are hoping to begin services here. They need volunteers and will train. You can call 805-925-8000 or go on line at www.communitypartnersincaring.com.

COMMUNITY PARTICIPATION FORUM

Ms. Shirley Boydston requested consideration of making the Katayama Clock a historical landmark due to its' value to the community. It not only has been a fixture of our City for a long time, but honors the Japanese community that shares our community and history.

Ms. Boydston also commented on the rise in crime noted on the monthly report. There is a rise in thefts and vandalism and less recovery of stolen property this year over last year, leaving a widening gap in statistics.

CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Payment of warrants for the period ending February 20, 2020 to be approved for payment by the City Council.
3. Approve the Minutes of the City Council Regular Meeting of January 28, 2020 to be ordered filed.
4. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - a. Police & Fire Department Report for December & January 2020
 - b. City Treasurer's Report for January 2020
 - c. Human Resources Department Report for January 2020
 - d. Recreation and Parks Department Report for January 2020

Motion made by Councilman Ramirez and 2nd by Councilman Costa to approve the Consent Calendar. 4/0 passed

CITY ADMINISTRATOR REPORT: (Information Only)

Guadalupe has lacked in its monitoring and assuring that all steps have been taken to assure the safety of its citizens and their ability to breathe clean air. We do not have a tobacco ordinance and the American Lung Association has listed four items we should consider to be included in the ordinance. Megan Kenny and Shantal Hover-Jones spoke with the City Administrator today and agreed to attend the meeting tonight as they would be better at explaining the process. Most Cities in the County have better grades on this subject than we have.

Mayor Julian clarified the situation by saying we received an “F” from the American Lung Association because we do not have an ordinance in place.

Ms. Shantal Hover-Jones coordinates this jurisdiction at the Santa Barbara County. Tobacco is the number one preventable cause of death in the nation. Many diseases are the secondary result of tobacco smoking. With the new flavored tobacco products on our hands, we have an epidemic. She was willing to walk through the list of suggestions to be included in a new ordinance. 1.) Outdoor dining/ Smoke-free outdoors. 2.) Construction sites 3.) Public buildings 4.) Smoke-free housing means apartments and condos with community walls where smoke can enter living quarters from another by vents and heating, etc. Ordinances stating who you can sell to, excluding underage kids. Stiff penalties will be imposed for any adult who provides tobacco products to an underage kid.

Ms. Raguz asked about coupons, prizes and discounts offered through the mail by tobacco industry. Ms. Hover-Jones stated that a prohibition of this can be put into the ordinance.

Mayor Julian stated that we have a huge youth population; 35% and this needs to be considered.

The Mayor thanked everyone for their efforts. Council was interested in an ordinance that would cover all aspects mentioned in the report and return a viable ordinance to adopt getting us to an “A” grade.

Ms. Boydston personally does not like cigarette smoke but questions the report on Guadalupe and she feels that government should stay out. She does not like the ‘nanny state’ telling us what to do. Education is the way to get the message across.

Mr. Bodem stated that there are grants in that program to assist, if we wished to pursue that route, to enforce the regulations.

PUBLIC HEARING

5. Public hearing to consider Escalante Meadows, 2019-063-DR and 2019-064-CUP.

Written Report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a) Receive presentation from staff;
- b) Conduct a public hearing, including: 1) an opportunity for the applicant to present the proposed project, and 2) receive any comments from the public; and

- c) Adopt Resolution No. 2020-13 approving the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (MMRP); and
- d) Adopt Resolution No. 2020-14 approving 2019-063-DR and 2019-064-CUP, including Finding and Conditions of Approval.

Contract Planner Larry Appel presented an application for a housing project called “Escalante Meadows”. The application for design review and use permit were first submitted back in June, 2019, but this housing project’s history began in early 1950’s. The existing 52 units from the 50’s have exceeded their useful life and it is time to replace the units with a bigger, better housing experience for the City. He presented to the Council a full-sized project plan for a clear understanding of what it entails. This is a phased demolition and construction of ten (10) 2-story buildings which will have 80 new apartment units. The units will be 1-4 bedroom and all income restricted. A 19,000 square foot Community Center will be a component of the community. The programs will support youth, onsite residents and the whole City. Each apartment will have one covered and one uncovered parking space and sufficient parking for guests as well as the Community Center parking. CEQA regulations need to be brought to the Council’s attention since it hasn’t been dealt with since the early 2000’s. They needed to do a full environmental study for a project this size. Mr. Appel took the Council through the process of getting a clearance and the go-ahead for building. Three issues had to be considered: air quality, liquefaction of soil due to excessive moisture, and noise. These were all met with solutions acceptable to the California Environmental Quality Act (CEQA).

Open to the public: 6:47

A member of the housing authority spoke saying that this was a culmination of a 70-year partnership with Guadalupe and the Housing Authority and this was going to be an incredible amount of work. The Community Center was the largest they had ever built and it would house an early childhood program as well as other youth and senior projects. The Mayor commented on how large the rooms appear to be. The housing will serve 380 people, 148 more than the existing units.

Ms. Carmen Escalante and Mr. James May spoke with concern for possibility of changing the street name from Escalante Street. It was named after a member of their family who was honored and died in World War II. They mentioned they had petitioned and had signatures that the public supported them not wanting it to change.

Attorney Philip Sinco stated that developers did not have the authority to change City Streets. It comes before the Council and the Council decides the name, when to change it or not. Escalante Street is a public street, as of now. It will later be a private street in the complex. The Post Office has already assigned and has on hand the addresses of the new development and it is staying Escalante Street. However, public or private, the City can at any time change the names of streets.

Closed to public: 7:25

Councilwoman Cardenas asked about the displacement of tenants during the construction and was assured that a place for temporary dwelling would be found for all. Original renters will have first priority coming back before others.

Construction will be in two phases and take a total of 24 months to complete the project.

Motion made by Councilman Ramirez and 2nd by Councilman Costa to adopt Resolution 2020-13. Roll Call 4/0 passed.

Motion made by Councilman Costa and 2nd by Councilwoman Cardenas to adopt Resolution No. 2020-14. Roll Call 4/0 passed.

6. Measure A Local Program of Projects.

Written Report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council adopt Resolution No. 2020-15 approving the 2020/21 through 2024/25 Measure A Local Program of Projects for the City of Guadalupe.

Ms. Sweeney reported that she recommends approval of Measure A for the programs selected and pending in Guadalupe. In 2008, the voters approved Measure A funds in Santa Barbara County for local programs in the amount of 130 billion. She reports that indeed the money in the past was spent by our City as requested it to be spent and can be certified. In the November report, there was some carry-over funds that will be used for transit projects and maintenance. Two other projects are included in this five-year program; the construction of the garage for police automobiles, etc. Some of the money will be Measure A and some will be Enterprise Funds. We are expecting Caltrans Active Transportation Program (ATP) recycle funds: \$101,000 for the eastside of Guadalupe Street to construct sidewalk. This was approved in December and is out for bid now. We have the requirement to spend at least 5% on pedestrian and bicycle paths etc. She sees no problems in meeting the regulations on spending the funds in the manner directed.

OPEN to PUBLIC: 7:46----CLOSED 7:47

Motion made by Councilman Costa ad 2nd by Councilwoman Cardenas to adopt Resolution 2020-15. Roll Call 4/0 passed.

REGULAR BUSINESS

7. 2019 Pasadera Annual Report.

Written Report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council receive the 2019 annual review for the Pasadera Development – Resolution No. 2020-16.

Ms. Sweeney stated that in 2012, the agreement signed with Pasadera Development required an annual report to Council of the progress and status of Pasadera Development. The report shows that the property owner has complied in 'good faith' to the agreements: on age nine of her report to the Council it shows the advanced fees paid to the City and how they were calculated.

Ms. Boydston commented on the Community Development Block Grant (CDBG) meeting roundabouts were discussed. She felt it had been made clear that roundabouts were not wanted by the general public. Mayor Julian assured her that public opinion did carry weight.

Motion made by Councilwoman Cardenas and 2nd by Councilman Costa to adopt Resolution 2020-16. Roll Call: 3/1 passed. Councilman Ramirez abstained (Conflict of Interest)

8. PG&E Rule 20A.

Written Report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council provide guidance on a course of action to address City of Guadalupe Rule 20A work credits.

Ms. Sweeney asked for guidance on this issue. Pacific Gas and Electric Company (PG&E) grants work credits to be used toward laying electrical lines underground. Guadalupe has accrued 405,245 work units to date to be used. Each work credit is worth one dollar. Guadalupe has not laid underground wires for at least eight years and PG&E wants to allocate some of our credits to other Cities that have projects. She feels we do not want to lose these credits. The smallest project allowed under the Rule 20A program would cost \$700,000 and we cannot cover even with the credits. We have some options: one, do nothing; two, PG&E states that we can build (plan) an underground project district and keep our credits. We would have to do a 600 ft. underground district, the minimum size project allowed under the Rule to keep them. To do even this small project would be too expensive to actually complete. We would not have to proceed to actually implement the plan. We could do this at Mary Buren and Escalante Street. Mary Buren School and Escalante Meadows have already been notified and are in agreement if we wish to go that route. Escalante Meadows is planning to underground their electrical lines as part of their project. This allows additional time to consider other options. An interesting opportunity for us to ask Escalante Meadows to complete another 100ft of undergrounding wire to Mary Buren School as they have quoted a far cheaper price than the \$1.2 million PG&E project costs. It is also been suggested we might be able to sell the credits to other Cities. We could possibly find someone willing to buy it for somewhere between \$100,000 and \$200,000. What is the wish of the Council?

Mr. Bodem felt that it was interesting that developers could put in underground lines cheaper than PG&E. He felt the credits were slow in growth and we should pursue selling.

Council discussed the possibilities briefly as all in consensus to accept the underground district concept and view options in the future.

9. Fiscal Year 2019-20 Second Quarter Financial Report and Midyear Budget Review.

Written Report: Lorena Zarate, Finance Director

Recommendation: That the City Council accept the Second Quarter Financial Report and Midyear Budget Review and adopt Resolution No. 2020-17 adopting budget amendments to the FY 2019-20 budget and approving an interfund loan.

Ms. Zarate presented information from July 31, 2019 to December 31, 2019. General Fund: cash balance December 3, 2019 was \$721,347.28 increasing over last two years. We transfer funds every so often to the Local Agency Investment Fund (LAIF) account which accumulated around \$40,000 in interest income each quarter so far. From the General Fund we have expended 50% of the budgeted amount. She stated that as of December 31st, we were just shy of our target; which is to be a positive figure. She reviewed the categories of revenue that make up the general Fund. Some were below what was expected but that is due to the timing delays of when the revenue comes in. She noted that the expenditures in the building and maintenance are non-recurring items were high in the first six months but is expected to right itself with the budget in the next six months. While our revenue has increased, we are not near where we want to be with a minimum 15% reserve cushion in our fund balance.

Wastewater and Water funds are meeting budget thresholds. In our other funds we have garnered 42% of total funds expected. She noted the revenue from Pasadera property sold to the school district was not included in our original budget in the amount of \$744,000. This money was used in LeRoy Park and will be paid back to the City when funds come in from the Community Development Block Grant for the Park. The Council does need to approve the interfund loan so that we can recoup our money from CDBG. We expect it this next fiscal year. She stated that we were under budget in other funds with expenditures but they will fluctuate this next portion of our fiscal year when we are further into our beginning projects that we have scheduled.

She pointed out funds and payments we owe and the interest that has to be paid on them. She needs to look into the interfund loan between the Library and the capital facilities. It seems no payment has been made on that. Some of the Pasadera Funds go toward the Library and Pasadera is a little behind in their bills. They agreed on the numbers when she met with them.

Mr. Bodem stated that the Police Grant applied for was a three year grant cycle. The officer is hired on a temporary basis and retired at the end of the three years. As an added bit of

information, he stated that there was a grant in the tobacco programs that you could use as long as the police officer was doing tobacco related duties.

Mayor Julian asked about the building maintenance and the vehicle maintenance. Vehicle is 142 % over budget and building maintenance is 95 % spent already. The vehicle expense is non-recurring as it was a truck which broke down and maintenance is supplies which will not have to be re-purchased for some time.

She noted that travel for council members has gone over 104% but it was budgeted lower than was rational for our needs. Mayor Julian feels we need to make adjustments because if people go to conferences or meetings necessary for their job, they should be reimbursed.

She felt there was need for discussion for what procedures when department go over budget. Generally, now if the General Fund is not over budget, no action is needed for the departments.

Mr. Bodem stated that he felt the best way to handle travel funds and reimbursement is to budget as a separate item in the larger category of the General Fund.

Councilwoman Cardenas stated that they should agree on a list of meetings and Conferences that should be attended by members of Council and Staff, prioritize them, and then they could calculate what would be needed to budget. There is a need to be sure that the person requesting needs to attend that meeting or training and allot accordingly.

Ms. Sweeney offered the explanation to Ms. Cardenas' question as to why parks and recreation expenses were high was because we have a new maintenance contractor and it was not part of the budget but the coming fiscal year the adjustment will be made.

Mayor Julian also felt an overhaul of the rentals on City owned property needed to be reviewed. Fees need to match or exceed expenses. He felt free usage of the buildings has occurred with City paying the bills.

Motion was made by Councilwoman Cardenas and 2nd by Councilman Ramirez to adopt Resolution 2020-17 and approve the interfund loan. Roll Call 4/0 passed.

10. Guadalupe Mobility and Revitalization Plan Finalization.

Written Report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council adopt Resolution No. 2020-18 approving the final Guadalupe Mobility and Revitalization Plan.

Written Report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council adopt Resolution No. 2020-18 approving the final Guadalupe Mobility and Revitalization Plan.

The City of Guadalupe received a Sustainable Planning grant back in 2018. The grant was in the amount of \$206,250 for mobility and revitalization planning. Public workshop was held in January 2020 to get input. There were 20 comments received at the workshop and the draft was posted on the website for additional comments. The grant ends this month so she is very glad to have a document to present to Council at this meeting.

The purpose of the grant is to support the mobility and safety of the public and foster the economic growth in the City. An 11% in-kind contribution has been made by the City Staff and comments have been incorporated in the final document or will be considered in the future implementation. The Consultant Team working on the grant have stayed within the budget and will do so through the end of the project. Therefore, there is no fiscal impact. We have not received the total amount of the grant (only \$11,000 received to date) but she will follow up to be sure we get reimbursed for all of the expenses. Mr. Josh Myers was the principle in charge of the team and in the audience to answer any questions you may have.

Motion made by Councilman Ramirez and 2nd by Councilwoman Cardenas to adopt Resolution 2020-18. Roll Call 4/0 passed.

11. Survey City Council to seek guidance for a tobacco ordinance to protect residents from tobacco.

Written Report: Todd Bodem, City Administrator

Recommendation: That the City Council seek guidance from the City Council to improve its health and raise its American Lung Association's (ALA) grade by reviewing the ALA's worksheet to include those outcomes into a possible future amended tobacco ordinance. (Refer to item four as this information was discussed there.)

FUTURE AGENDA ITEMS

Discussion of the feasibility of revitalizing the Planning Commission.

ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS AND UPDATES

(See attached addendum for additional information on these items.)

Boy's and Girl's Club needs a night coach for basketball.

Riverview Town Homes meeting went well.

A light needed at Snowy Plover and a possible camera.

Attendance at Council meetings and how to encourage coming.

Tree Planting – Saturday, February 29th

Resiliency Meeting – February 13th

Stakeholder's meeting February 12th and March 25th: Determining to form as a Chamber or a Merchants Organization.

Fire Department will sell Tacos at American Legion Hall

ADJOURNMENT

Motion made by Councilman Costa and 2nd by Councilwoman Cardenas to adjourn. 4/0 passed.

PREPARED BY:

APPROVED BY:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 24, 2020

Presented by:
Todd Bodem, City Administrator

SUBJECT: Consider entering into an agreement with Mr. Larry Appel, Integrity Planning, for independent contractor planning services.

RECOMMENDATION:

It is recommended the Council adopt Resolution No. 2020-19 authorizing the City to enter into an Agreement for Planning Services with Mr. Larry Appel, Integrity Planning.

BACKGROUND:

In December 2017 the City entered into a “temporary” agreement with Mr. Larry Appel, Integrity Planning to provide independent contractor planning services to the City. In this initial agreement there was no set term, no references to insurance requirements and no detailed scope of the services provided. The initial hourly rate proposed was an hourly rate of \$85.00. On April 23, 2019, the City Council approved a new agreement for a one-year term with a negotiated hourly rate increase from \$85.00 to \$95.00 per hour using the City’s standard professional services agreement. Since the current agreement with Integrity Planning (Larry Appel) will expire on April 23, 2020, it is now appropriate for the City Council to consider renewing the agreement.

Attached for Council consideration is the proposed agreement with Integrity Planning (see Attachment No. 2). The proposed agreement provides a single year term with an opportunity to extend the agreement based on the mutual written agreement of both parties, and is essentially identical to the current agreement, except for a proposed adjustment in the hourly rate from \$95.00 to \$105.00 per hour. In staff’s opinion the adjustment is warranted. Most private planning firms would charge the City an hourly rate of between \$130.00 and \$145.00 for someone with a background similar to Mr. Appel’s. (See Attachment No. 3, bio, experience and brief list of accomplishments in Guadalupe).

City staff will be completing a cost benefit analysis in the near future to consider planning services including options for in-house, continued out-sourcing, or a combination thereof. In the meantime, staff recommends that the City Council approve the proposed agreement with Integrity Planning.

Options Available to the Council

1. The Council could approve the agreement as recommended;
2. The Council could direct that changes be made to the agreement; or
3. The Council could decide not to enter into the agreement.

If the City Council chooses the first option above, the new agreement will be effective on April 23, 2020.

FISCAL IMPACT:

With the increase in the hourly rate from \$95.00 to \$105.00 per hour there would be a modest impact to the City's General Fund. It should be noted that a significant portion of the charges for services noted in the contract would be offset by the planning fees the City collects. Additionally, the City collects a 30% overhead on all hours Mr. Appel bills when working on reimbursable projects (applicant-paid projects).

ATTACHMENTS

1. Resolution No. 2020-19 "A Resolution of the City Council of the City of Guadalupe authorizing the City to enter into an agreement with Larry Appel, Integrity Planning for Independent Contractor Planning Services".
2. Agreement
3. Mr. Larry Appel's Bio and Guadalupe Accomplishments

RESOLUTION NO. 2020-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH LARRY APPEL, INTEGRITY PLANNING FOR INDEPENDENT CONTRACTOR PLANNING SERVICES

WHEREAS, the City of Guadalupe in in need of professional planning services; and

WHEREAS, Mr. Larry Appel of Integrity Planning has served other jurisdictions as a Community Development Director and as a Deputy Planning Director and is well qualified to serve the City of Guadalupe as an independent contractor planner; and

WHEREAS, Mr. Larry Appel of Integrity Planning had previously entered into a temporary agreement in 2017 to provide such services; and

WHEREAS, on April 23, 2019, the City Council approved a one (1) year agreement to provide professional planning services; and

WHEREAS, the City desires to continue to retain Mr. Appel of Integrity Planning to provide said services with a new agreement commencing on April 23, 2020 through April 23, 2021; and

WHEREAS, the City of Guadalupe has met with Mr. Appel and negotiated a contract that incorporates a scope of work and an hourly rate adjustment from \$95.00 to \$105.00 per hour that is agreeable to Mr. Appel, Integrity Planning for providing said services.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The Agreement for Consulting Service between the City of Guadalupe and Mr. Larry Appel, Integrity Planning, attached to the staff report for this item and incorporated in this resolution, is hereby approved.

SECTION 2. The Mayor is authorized to sign the Agreement with Mr. Larry Appel, Integrity Planning on behalf of the City.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 24th day of March, 2020 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Raguz, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being Resolution No. 2020-19 has been duly signed by the Mayor and attested by the City Clerk, all at a regular

meeting of the City Council, held March 24, 2020 and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Phillip Sinco, City Attorney

**AGREEMENT FOR CONSULTANT SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
INTEGRITY PLANNING**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "**Agreement**") is made and entered into this 23rd day of April 2020, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and INTEGRITY PLANNING, a sole proprietorship ("**Consultant**").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 18 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from commencing on April 23, 2020 through April 23, 2021, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit B (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (Administration, ministerial, and discretionary review). City shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Consultant with specific items in

dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within forty-five (45) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures, unless all documents and records are turned over to the City at the conclusion of the Agreement.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated

representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Consultant.

- (a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.
- (b) The Consultant shall not obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Consultant agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant shall not, without prior without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or sub consultant of Consultant, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the

opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 16 shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request.

Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1 "any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement.

(4) Errors and omission liability insurance appropriate to the Consultant's profession.

B. Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:

(1) General Liability: \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation and Employer's Liability: Workers' Compensation as required by the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident.

(4) Errors and Omissions Liability \$1,000,000 per claim.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) All Policies: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) General Liability and Automobile Liability Coverages.

(a) City and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.

(b) Consultant's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Consultant's insurance.

(c) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

(3) Workers' Compensation and Employer's Liability Coverage. Unless the City Administrator otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Consultant.

D. Other Requirements: Consultant agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this Agreement have been met. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

(1) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(2) The procuring of such required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 18. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

(b) Consultant may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Consultant or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Consultant or City, all property belonging exclusively to City which is in Consultant's possession shall be returned to City. Consultant shall furnish to City a final invoice for work performed and expenses incurred by Consultant, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 19. Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to Consultant.

Section 20. Excusable Delays. Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, and acts of federal, state or local governments, acts of the City,

court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 21. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: **City Administrator
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434**

To Consultant: **Integrity Planning
Attn: Larry Appel
4352 Foxenwood Circle
Santa Maria, CA 93455**

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 23. Authority to Execute. The person or persons executing this Agreement on behalf of the Consultant represents and warrants that they have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

Section 24. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 25. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 26. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 27. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 28. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 29. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 30. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 31. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CONSULTANT:

CITY OF GUADALUPE

INTEGRITY PLANNING

By: _____
Ariston D. Julian, Mayor

by: _____
Larry Appel, Principal

APPROVED AS TO FORM:

Philip Sinco, City Attorney

ATTACHMENT A – Scope of Services

Consultant will provide City with planning services similar to a fully functioning planning agency and will operate as a Contract Planning Director, assuming all duties of the Planning Department. While the Consultant is not allowed to maintain an office at the City due to CalPERS requirements for an Independent Contractor, Consultant will provide administrative, ministerial and discretionary planning services as needed to process applications, provide planning research for staff and the general public, update the Guadalupe Municipal Code and any other chapters as requested by City Council or City Administrator, oversee updating of the General Plan, provide monthly reports to City Council and any other reports as requested by City Council or City Administrator, prepare California Environmental Quality Act (CEQA) documents, Categorical and General Exemptions as needed for privately submitted projects, or City projects. Consultants shall attend meetings and hearings, communicate with staff and the public through electronic mail and telephonically, all necessary to carry out the duties of the Contract Planning Director. In general, the Consultant will not exceed 20 hours per week, unless working on a discretionary project (applicant reimbursable).

ATTACHMENT B – Compensation

Contract Planning Director shall be compensated at the rate of One Hundred Five (\$105.00) Dollars per hour.

Larry Appel, Brief Bio / Planning Accomplishments in Guadalupe

Mr. Larry Appel's 40 years of land use and planning experience has provided the City with a wealth of knowledge that has resulted in numerous benefits, including the following:

1. Zoning Ordinance amendments and new sections
 - a. Residential Paving
 - b. ADU and JADU
 - c. Definitions
 - d. Off-road Parking
 - e. Administrative procedures
 - f. Public Facilities
 - g. Standards for Commercial and Light Industrial Uses
2. Prepared and obtained a \$160,000 grant to cover the costs of updating our General Plan and reimburse the City for staff time preparing the ADU ordinance
3. Prepared a Memorandum of Agreement with Pasadera to bring the development into compliance with provisions of the approved Specific Plan
4. Responsible for processing new and amended applications for the following projects:
 - a. Escalante Meadows (HACSB)
 - b. Guadalupe Court Apartments (PSHH)
 - c. Pioneer Street Apartments
 - d. Guadalupe Cultural Center
 - e. Beachside Cooling Facility
 - f. APIO Water Treatment Plant

The adjusted salary still remains well below the industry standards for a planning professional with his experience as noted last year in Mr. Perrault's staff report.

Mr. Appel has agreed to a 1-year contract to ensure the continuance of his services. He requested an hourly increase, but he is still well below industry standards.



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 24, 2020

Prepared by:
Todd Bodem, City Administrator

SUBJECT: Consideration of a Resolution Approving a Change in Classification for the Recreation Coordinator.

RECOMMENDATION:

It is recommended the Council adopt Resolution No. 2020-20 approving the reclassification of the Recreation Coordinator position.

DISCUSSION:

At the Council meeting on July 23, 2019, the Council approved the upgraded classification and revised job description of the Recreation Coordinator position. The job description stated the position would report to the City Administrator and would act as staff support for the Recreation and Parks Commission. The position was also intended to focus on developing, implementing and coordinating community youth, adult, and educational programs. Along with the City Public Works staff, the position was also to insure City parks and facilities were maintained at the highest standard.

As stated in the staff report for the July 23, 2019 Council meeting, "although the position is currently a part-time position, the classification has been written in such a way that the position can easily transition to full-time as budget and work tasks will allow." While the activities and responsibilities have not increased to the point where reclassification as a full-time position is required (or be funded), the activities and responsibilities have increased since this position was filled in August 2019, and therefore, the recommendation now is for a reclassification from a temporary, part-time position to a regular, part-time position, increasing weekly hours from 18 to 20.

It has been clear these past seven (7) months that this position has become and will continue to be an integral part of the City's team. With the approval to eliminate the "temporary" classification, it shows residents that the City's intention to re-establish the City's Recreation and Parks Program is sincere and for a longer duration than short-term.

FISCAL IMPACT:

The salary range previously approved as \$18.00 to \$22.50 per hour will be slightly expanded to \$18.00 to \$24.122 per hour, to accommodate a 7-step salary range. At 20 hours per week, this position is benefits eligible. The City's cost with this increase will be the PERS contribution of 6.75% and insurance costs, if selected. The incumbent's current hourly rate of \$18.00 will not change with this reclassification.

ATTACHMENTS:

1. Resolution No. 2020-20 "A Resolution of the City Council of the City of Guadalupe Reclassifying the Recreation Coordinator Position".

RESOLUTION NO. 2020-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE RECLASSIFYING THE RECREATION COORDINATOR POSITION

WHEREAS, the position of Recreation Coordinator was approved as a temporary, 18-hour per week position; and

WHEREAS, the hiring of the Recreation Coordinator was accomplished on August 26, 2019; and

WHEREAS, a Recreation and Parks Commission has now been re-established as a part of the City's overall Recreation and Parks Program; and

WHEREAS, it is desirable to reclassify the Recreation Coordinator position from a temporary, part-time position, to a regular, part-time position, in order to demonstrate the City's commitment to improving the City's recreation and parks services and better reflect the increased responsibilities of the position; and

WHEREAS, the reclassification of this position will minimally impact the City's budget.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

- Section 1. The reclassified Recreation Coordinator is established as a regular, part-time 20 hours per week position and part of the SEIU bargaining unit.
- Section 2. This reclassification is to become effective immediately.
- Section 3. The City Administrator continues to have the authority to make minor changes to the job description as may become necessary in the future.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 24th day of March, 2020 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-20** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held March 24, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of March 24, 2020

Prepared by:
Shannon Sweeney
Public Works Director/ City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: 2020 ATP Cycle 3 – funded Pedestrian Improvements Project Notice of Award

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2020-21 authorizing the Mayor to execute a construction contract with R. Burke Corporation for the 2020 ATP Cycle 3 – funded Pedestrian Improvements Project and an agreement with Filippin Engineering, Inc. for contract inspection services.

DISCUSSION:

In April 2016, the California Transportation Commission (CTC) announced a call for projects for Cycle 3 of the State's Active Transportation Program (ATP). The City of Guadalupe requested \$401,000 for a project described as "Pedestrian Improvements including installation of sidewalk, curb ramps and re-striping of crosswalks along Guadalupe St. and near elementary school and traffic calming along Guadalupe St. to increase visibility of pedestrians at existing crosswalks, adding 2 new crosswalks, one at 6th and an in-roadway lighted crosswalk at 5th St." Construction drawings for this project were completed in February 2019. On December 4, 2019, the CTC approved the funding for this project.

On January 31, 2020, the City solicited formal bids for the 2020 ATP Cycle 3 – funded Pedestrian Improvements Project. The plans were available on the City's website and eBidboard.com.

The deadline to receive bids was 2:00 p.m., March 12, 2020. The City received one bid, from R. Burke Corporation in the amount of \$372,725. This bid was found to be complete and responsive.

Staff recommends awarding the bid to R. Burke Corporation for a total of \$372,725. It is also recommended to authorize the City Administrator to approve contract change orders during construction up to 15% over the contract amount if deemed necessary.

In addition, the City issued an informal request for proposals for contract inspection services on Thursday, March 5, 2020, to three qualified potential bidders. Bid opening was March 16, 2020. One proposal was received from Filippin Engineering, Inc. in the amount of \$28,000.

FISCAL IMPACT:

The total cost of the 2020 ATP Cycle 3 – funded Pedestrian Improvements Project construction plus inspection services is \$400,725. These costs will be paid for by the ATP Cycle 3 funds up to \$401,000 and Measure A funds will be used for any remaining cost.

ATTACHMENTS:

1. Agreement for Construction Services between the City of Guadalupe and R. Burke Construction;
2. Agreement for Consulting Services between the City of Guadalupe and Flippin Engineering, Inc.
3. Resolution No. 2020-21 “A Resolution of the City Council of the City of Guadalupe approving a contract with R. Burke Corporation for the 2020 ATP Cycle 3 – Funded Pedestrian Improvements Project and an agreement with Filippin Engineering, Inc. for contract inspection services”.

**AGREEMENT FOR CONTRACTOR SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
R. BURKE CORPORATION FOR THE
2020 ATP CYCLE 3 – FUNDED PEDESTRIAN IMPROVEMENTS PROJECT**

THIS AGREEMENT FOR CONTRACTOR SERVICES (the "**Agreement**") is made and entered into this 17th day of March, 2020, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and R. Burke Corporation, a California Corporation ("**Contractor**").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Contractor agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Contractor shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Contractor shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in Exhibit A (Compensation) and made a part of this Agreement.

(b) Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, sub-contractor contracts and miscellaneous expenses. City shall independently review each invoice submitted by Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice

to Contractor with specific items in dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Contractor, which are disputed by City, City will cause Contractor to be paid within forty-five (45) days of receipt of Contractor's invoice.

(d) Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

(e) Contractor shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Contractor's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Contractor agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Contractor in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Contractor. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Contractor's Books and Records.

(a) Contractor shall maintain any and all documents and records demonstrating or relating to Contractor's performance of services pursuant to this Agreement. Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Contractor pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated

representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Contractor's address indicated for receipt of notices in this Agreement. The City shall compensate the Contractor for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Contractor's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Contractor.

(a) Contractor is and shall at all times during the terms of this Agreement remain a wholly independent Contractor and not an officer, employee or agent of City. Contractor shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the services under this Agreement on behalf of Contractor shall at all times be under Contractor's exclusive direction and control. Neither City nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Contractor or any of Contractor's officers, employees or agents, except as set forth in this Agreement. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees or agents are in any manner officials, employees or agents of City.

(c) Neither Contractor nor any of Contractor's officers, employees or agents shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

Section 9. Standard of Performance. Contractor represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Contractor shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Contractor under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Contractor shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Contractor. Contractor shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Contractor to comply with this section.

Section 11. Nondiscrimination. Contractor shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Contractor agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or sub contractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Contractor shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall have no liability to Contractor or any other person for, and Contractor shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Contractor's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Contractor, its agents, officers, directors, sub contractors or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Contractor has agreed to indemnify Indemnitees as provided above, Contractor, upon notice from City, shall defend Indemnitees at Contractor's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Contractor under Section 16 shall ensure Contractor's obligations under this section, but the limits of such insurance shall not limit the liability of Contractor hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Contractor for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Contractor agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Contractor, its agents, representatives or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Contractor agrees to provide City with copies of required policies upon request.

Contractor shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Contractor and all risks to such persons under this Agreement.

(4) Errors and omission liability insurance appropriate to the Contractor's profession.

B. Minimum Limits of Insurance: Contractor shall maintain limits of insurance no less than:

(1) General Liability: \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation and Employer's Liability: Workers' Compensation as required by the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident.

(4) Errors and Omissions Liability \$1,000,000 per claim.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) All Policies: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) General Liability and Automobile Liability Coverages.

(a) City and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Contractor performs; products and completed operations of Contractor; premises owned, occupied or used by Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.

(b) Contractor's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Contractor's insurance.

(c) Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

(3) Workers' Compensation and Employer's Liability Coverage. Unless the City Administrator otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Contractor.

D. Other Requirements: Contractor agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this Agreement have been met. The City Attorney may require that Contractor furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

(1) Contractor shall furnish certificates and endorsements from each subcontractor identical to those Contractor provides.

(2) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(3) The procuring of such required policy or policies of insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Section 17. Assignment. The expertise and experience of Contractor are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Contractor under the Agreement. In recognition of that interest, Contractor shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Contractor's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Contractor, in the performance of its duties pursuant to this Agreement, may utilize sub contractors.

Section 18. Continuity of Personnel. Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff assigned to perform the services required under this Agreement, prior to any such performance.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Contractor. In the event such notice is given, Contractor shall cease immediately all work in progress.

(b) Contractor may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Contractor or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Contractor or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Contractor or City, all property belonging exclusively to City which is in Contractor's possession shall be returned to City. Contractor shall furnish to City a final invoice for work performed and expenses incurred by Contractor, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 20. Default. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default and may terminate this Agreement immediately by written notice to Contractor.

Section 21. Excusable Delays. Contractor shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Contractor. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of the City, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 22. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Contractor in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 23. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: City Administrator
 City of Guadalupe
 918 Obispo Street
 Guadalupe, CA 93434

To Contractor: R. Burke Corporation
 P.O. Box 957
 San Luis Obispo, CA 93401

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute. The person or persons executing this Agreement on behalf of the Contractor represents and warrants that they have the authority to so execute this Agreement and to bind Contractor to the performance of its obligations hereunder.

Section 25. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern: Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Contractor and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CITY OF GUADALUPE

By: _____
Ariston Julian, Mayor

APPROVED AS TO FORM:

Phil Sinco, City Attorney

CONTRACTOR:

By: *Robert E. Burke*
ROBERT E. BURKE
Title: PRESIDENT
R. BURKE CORPORATION

By: _____

Title: _____

EXHIBIT A

PROPOSAL

TO

THE CITY OF GUADALUPE

FOR

2020 ATP CYCLE 3-FUNDED PEDESTRIAN IMPROVEMENTS PROJECT

CITY PROJECT NO. 2020-001

NAME OF BIDDER R. Burke Coporation

BUSINESS P.O. BOX P.O. Box 957

CITY, STATE, ZIP San Luis Obispo, CA 93406

BUSINESS STREET ADDRESS 865 Capitolio Way

CITY, STATE, ZIP San Luis Obispo, CA 93401

TELEPHONE NO.: 805-543-8568

FAX NO.: 805-543-2521

The work for which this Proposal is submitted is for construction in accordance with the Special Provisions (including the payment of not less than the State General Prevailing Wage Rates or the Federal minimum wage rates when set forth herein), the Plans described below, including any addenda thereto, the contract annexed hereto, and also in accordance with the Caltrans Standard Specifications dated 2010, and the City of Santa Maria Standard Specifications insofar as the same may apply, specifications which may be referred to in the Special Provisions or project plans, and the Labor Surcharge And Equipment Rental Rates in effect on the date the work is accomplished.

The Technical Specifications for the work to be done are entitled:

CITY OF GUADALUPE; CALIFORNIA;

2020 ATP CYCLE 3-FUNDED PEDESTRIAN IMPROVEMENTS PROJECT

The Bidder's attention is directed to Section 2, "Proposal Requirements and Conditions," of the Contract Documents.

The undersigned as Bidder declares that he/she has carefully examined the location of the proposed work above described, read and examined the Contract Documents, and Addendum/Addenda (List Addenda Received: #1, _____) therefore, read the Notice to Contractors, the Proposal Requirements, including the Caltrans Standard Specifications, and hereby proposes and agrees, if this Proposal is accepted by the City, to furnish all materials and services required to do all the work required to complete the said construction in accordance with the Contract Documents in the time stated herein, for the unit prices given below:

BID SCHEDULE

ITEM NO.	ITEM	ESTIMATED QUANTITY	UNIT OF MEASURE	PAYMENT REFERENCE	UNIT PRICE (IN FIGURES)	ITEM PRICE (IN FIGURES)
BASE BID						
1	Mobilization	1	LS	TS-1.07	29,000 ⁻	29,000 ⁻
2	Traffic Control	1	LS	TS-2.04	16,000 ⁻	16,000 ⁻
3	Storm Water Protection Plan	1	LS	TS-3.03	2,400 ⁻	2,400 ⁻
4	Clearing, Grubbing, Removals, and Disposals	1	LS	TS-4.03	40,200 ⁻	40,200 ⁻
5	Misc. Concrete - ADA Curb Ramps	790	SF	TS-6.03	21 ⁻	16,590 ⁻
6	Misc. Concrete - Spandrel / Cross Gutter	1,160	SF	TS-6.03	28 ⁻	32,480 ⁻
7	Misc. Concrete - Sidewalk	7,770	SF	TS-6.03	13 ⁻	101,010 ⁻
8	Misc. Concrete - Driveway Apron	788	SF	TS-6.03	21 ⁻	16,128 ⁻
9	Misc. Concrete - Curb and Gutter	208	LF	TS-6.03	65 ⁻	13,520 ⁻
10	Misc. Concrete - Curb Only	177	LF	TS-6.03	30 ⁻	5,310 ⁻
11	Misc. Concrete - Grind existing curb	5	LF	TS-6.03	130 ⁻	650 ⁻
12	Truncated Domes	190	SF	TS-6.03	60 ⁻	11,400 ⁻
13	Sidewalk Channel Drain and Covers	22	LF	TS-7.04	240 ⁻	5,280 ⁻
14	Ped Xing Sign (W11-2) and "AHEAD" Sign (W16-9P)	4	EA	TS-8.03	440 ⁻	1,760 ⁻
15	Ped Xing Sign (W11-2) and Diagonal Arrow Sign (W16-7P) 2 of each sign on each pole	4	EA	TS-8.03	440 ⁻	1,760 ⁻
16	Yield Here Sign (R1-5)	4	EA	TS-8.03	270 ⁻	1,080 ⁻
17	School Xing Sign (S1-1) and "School" sign (S4-3)	2	EA	TS-8.03	440 ⁻	880 ⁻
18	No. Ped Crossing Use Sidewalk Sign (R49(CA))	2	EA	TS-8.03	850 ⁻	1,700 ⁻
19	Rectangular Rapid Flashing Beacon - Solar Powered and Pedestrian Activated	2	EA	TS-9.04	9,300 ⁻	18,600 ⁻
20	Replace Asphalt Concrete	120	TN	TS-10.04	270 ⁻	32,400 ⁻
21	Relocate Water Sampling Station	1	LS	TS-11.04	4,200 ⁻	4,200 ⁻

ITEM NO.	ITEM	ESTIMATED QUANTITY	UNIT OF MEASURE	PAYMENT REFERENCE	UNIT PRICE (IN FIGURES)	ITEM PRICE (IN FIGURES)
22	Crosswalk (24" White Continental)	134	LF	TS-12.04	11 ⁻	1,474 ⁻
23	Crosswalk (12" Yellow Ladder Striping)	427	LF	TS-12.04	5 ⁵⁰	2,348.50
24	12" Yellow Yield Line (Thermo)	59	LF	TS-12.04	5 ⁵⁰	324.50
25	12" White Stop Bar (Thermo)	40	LF	TS-12.04	5 ⁵⁰	220 ⁻
26	STOP Legend (Thermo)	2	EA	TS-12.04	275 ⁻	550 ⁻
27	Bike Lane Symbol with Person and Bike Arrow (Thermo)	3	EA	TS-12.04	220 ⁻	660 ⁻
28	Adjust Box / Cover to Finished Grade	15	EA	TS-14.03	480 ⁻	7,200 ⁻
29	Adjust Manhole Cover to Finished Grade	2	EA	TS-13.03	1,900 ⁻	3,800 ⁻
30	Adjust Tree Grate to Finished Grade	2	EA	TS-14.03	1,900 ⁻	3,800 ⁻
TOTAL BASE BID (Items 1 through 30):						372,725⁻

TOTAL BID IN WORDS:

THREE HUNDRED SEVENTY TWO THOUSAND SEVEN HUNDRED TWENTY FIVE DOLLARS.
 Total Bid Amount shall be shown in both words and figures.

RESOLUTION NO. 2020-21

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
APPROVING A CONTRACT WITH R. BURKE CORPORATION FOR THE 2020 ATP CYCLE 3 – FUNDED
PEDESTRIAN IMPROVEMENTS PROJECT AND AN AGREEMENT WITH FILIPPIN ENGINEERING, INC. FOR
CONTRACT INSPECTION SERVICES**

WHEREAS, the City of Guadalupe published a Notice Inviting Bids for the 2020 ATP Cycle 3 – funded Pedestrian Improvements Project on or about January 31, 2020, in compliance with Guadalupe Municipal Code section 4.04.070; and,

WHEREAS, the City of Guadalupe received one bid for the construction of the 2020 ATP Cycle 3 – funded Pedestrian Improvements Project, which was opened on March 12, 2020 at 2:00 PM; and,

WHEREAS, R. Burke Corporation meets the qualifications for the construction of the project; and,

WHEREAS, Staff recommends the award of the construction contract to R. Burke Corporation; and,

WHEREAS, Staff solicited informal proposals from three qualified companies to provide contract inspection services for this construction project and received one proposal for these services,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The award of the construction project to R. Burke Corporation for \$372,725.00 is approved; and,

SECTION 2. The City Administrator is authorized to approve change orders to the contract during construction up to 15% of the bid price, if deemed necessary.

SECTION 3. The Mayor is authorized, on behalf of the City of Guadalupe, to sign the Agreement for Construction Services between the City of Guadalupe and R. Burke Construction, attached as Attachment No. 1 to the staff report for this item.

SECTION 4. The Mayor is authorized, on behalf of the City of Guadalupe, to sign the Agreement for Consulting Services between the City of Guadalupe and Filippin Engineering, Inc. in the amount of \$28,000 for contract inspection services, attached as Attachment No. 2 to the staff report for this item.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 24th day of March, 2020 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-21**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held March 24, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney