



# City of Guadalupe

## AGENDA

### Regular Meeting of the Guadalupe City Council

**Tuesday, March 8, 2022, at 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 1:00 pm on Tuesday, March 8, 2022.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### 1. **ROLL CALL:**

Council Member Liliana Cardenas  
Council Member Gilbert Robles  
Council Member Eugene Costa Jr.  
Mayor Pro Tempore Tony Ramirez  
Mayor Ariston Julian

#### 2. **MOMENT OF SILENCE**

**3. PLEDGE OF ALLEGIANCE**

**4. AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

**5. OATH OF OFFICE**

- Jennifer Bahena, Police Officer

**6. PRESENTATION**

- Vietnam Veterans

**7. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**8. CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending March 2, 2022.](#)
- C. [Approve the Minutes of the City Council Regular Meeting of February 22, 2022, to be ordered filed.](#)
- D. [Approve a mural contest for the Le Roy Park Community Center building.](#)
- E. [Adopt Resolution No. 2022-18 approving a Side Letter Agreement with Service Employees International Union, Local 620, regarding continuation of the 9/80 alternative work schedule for 2021-2023.](#)
- F. [Adopt Resolution No. 2022-19 to create classifications for the positions of Associate Planner, Engineering Technician, Maintenance Lead, Facilities & Parks Lead, Recreation Leader/Building Attendant, Emergency Services Manager, and authorizing staff to initiate recruitment for these positions, and approval for the job description of Permit Technician.](#)

**G. MONTHLY REPORTS FROM DEPARTMENT HEADS**

1. [Planning Department report for February 2022](#)
2. [Building Department report for February 2022](#)
3. [Public Works/ Engineering report for February 2022](#)
4. [Recreation & Parks Department report for February 2022](#)

9. **CITY ADMINISTRATOR REPORT:** (Information Only)

10. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

11. **MAYOR'S REPORT- UPDATES**

**REGULAR BUSINESS**

12. **Informational report from planning staff on the possibility of regulating food trucks and sales carts within the City Limits.**

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council a) Accept the information and take no action; or b) Direct staff to return to Council when a draft ordinance is ready for consideration consistent with Council direction; or c) Continue to another Council meeting for further discussion and deliberation.

13. **FUTURE AGENDA ITEMS**

14. **ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

15. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 3<sup>rd</sup> day of March 2022.

*Todd Bodem*

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Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

| Council Meeting: Date and Subject   | Department            | Agenda Category     |                     |
|---|-----------------------|---------------------|---------------------|
| <b>Tuesday, March 15, 2022, at 5:00 pm / Special Meeting</b>                        |                       |                     |                     |
| Commercial Cannabis Interviews  |                       |                     |                     |
| <b>Tuesday, March 22, 2022, at 6:00 pm / Regular Meeting</b>                        |                       |                     |                     |
| TDA and Transit Financial Statement FY2021  | Finance Dept.         | Consent Calendar    |                     |
| February Financial Report   | Finance Dept.         | Consent Calendar    |                     |
| Notice of Award – West Main St. Water Line Project                                  | Public Works Dept.    | Consent Calendar    |                     |
| Spring Programs   | Recreation Dept.      | Consent Calendar    |                     |
| Audited Financial Statement FY2021  | Finance Dept          | Regular Business    |                     |
| Low Carbon Transit Operations Program (LCTOP) funding for Zero-emission Transit Bus | Public Works Dept     | Consent Calendar    |                     |
| <b>Tuesday, April 12, 2022, at 6:00 pm / Regular Meeting</b>                        |                       |                     |                     |
| Child Abuse Awareness & Prevention Month – Proclamation                             |                       | Ceremonial Calendar |                     |
| Budget Workshop   | Finance Dept.         | Workshop            |                     |
| Rent Control Pros and Cons – Presentation   |                       | Presentation        |                     |
| Notice of Award- 2022 Pavement Rehabilitation Project                               | Public Works Dept.    | Consent Calendar    |                     |
| Notice of Award – Structural Engineering Services                                   | Public Works Dept     | Consent Calendar    |                     |
| Benefit for Unrepresented Employees   | Human Resources       | Consent Calendar    |                     |
| <b>Tuesday, April 26, 2022, at 6:00 pm / Regular Meeting</b>                        |                       |                     |                     |
| Sign Ordinance  | Planning Department   |                     |                     |
| Donate Life Month – Proclamation  |                       | Ceremonial Calendar |                     |
| Terry Bauer- Proclamation   |                       | Ceremonial Calendar |                     |
| Other Unscheduled Items   | Proposed Date of Item | Department          | Agenda Category     |
| Tree Ordinance  |                       | Public Works        | New Business        |
| Sidewalk Vending Ordinance  |                       | Planning Department | New Business        |
| Vacant Property Ordinance   |                       | Administration Dept | New Business        |
| Sign Ordinance  |                       | Planning Dept       | New Business        |
| Pasadera Public Infrastructure Dedication   |                       | Public Works Dept   | New Business        |
| Food Truck and Special Event Ordinance  |                       | Planning Dept       | New Business        |
| Gift Policy   |                       | City Attorney       | New Business        |
| Master Fee Schedule Update  |                       | Finance Department  | Workshop            |
| Pasquini Lease Agreement  | April 2022            | Public Works Dept.  | Consent Calendar    |
| Recognizing Food Distribution Volunteers  |                       |                     | Ceremonial Calendar |
| Terry Bauer – Proclamation  |                       |                     | Ceremonial Calendar |
| Goal Setting FY 21-22 Approval  |                       | Administration      | Regular Business    |
| Transient Occupancy Tax (TOT)   | March 2022            |                     | New Business        |
| Facility & Parks Use Fee Schedule Changes   |                       | Recreation & Parks  |                     |