



City of Guadalupe AGENDA

Regular Meeting of the Guadalupe City Council

**Tuesday, April 12, 2022, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers**

This meeting will also be held virtually via Zoom

<https://us06web.zoom.us/j/87139549694>

Meeting ID: 871 3954 9694

1(408) 638-0968, 87139549694# US (San Jose)

1(669) 900-6833, 87139549694# US (San Jose)

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, April 12, 2022. Alternatively, you may provide public comment through the Zoom application either:

(1) by clicking on the link above at the appointed time. Members of the public wishing to be called on for public comment should click on the “Raise Hand” button on Zoom when the item they wish to speak on has begun. When the chair calls for public comment, you will be announced and your microphone will be unmuted. Comments from the public are limited to 3 minutes per speaker. The public will not be able to share their video or screen; or

(2) by calling either of the two phone numbers listed above at least 10 minutes prior to the start of the meeting. PLEASE MUTE YOUR PHONE UNTIL YOU ARE CALLED TO SPEAK. If you do not have a mute button, you may mute by pressing the star key followed by the number six (*6). You can unmute by pressing the same keys (*6). To “raise your hand” on the phone, dial *9 when the item you wish to speak on has begun. When the chair calls for public comment, you will be announced when it is your turn to speak, and your microphone will be unmuted. Comments from the public are limited to 3 minutes per speaker.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. PRESENTATION

- [Housing Crisis 805– Central Coast Alliance United for Sustainable Economy \(CAUSE\)](#)
- Guadalupe Rent Stabilization Presentation - Santa Barbara Rental Property Association.

6. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending April 6, 2022.
- C. Approve the Minutes of the City Council Special Meeting of March 15, 2022, to be ordered filed.
- D. Approve the Minutes of the City Council Regular Meeting of March 22, 2022, to be ordered filed.
- E. Adopt Resolution No. 2022-24 approving the Transportation Development Act (TDA) for City of Guadalupe, 2022-2023 Claim.
- F. Adopt Resolution No. 2022-25 approving an agreement with Ashley and Vance Engineering Inc. to perform a structural assessment of City Hall in preparation for roof replacement, and if warranted, design drawings and specifications for construction.
- G. Adopt Resolution No. 2022-26 approving Cannon Corporation additional service agreement No. 2 for construction inspection services for the Le Roy Park and Community Renovation Project.
- H. Adopt Resolution No. 2022-27 establishing the classification and job description for the Permit Technician position within the Planning and Building Department.
- I. Adopt Resolution No. 2022-28 establishing the classification and job description for the Maintenance Worker Lead position within Public Works Department.
- J. Adopt Resolution No. 2022-29 establishing the classification and job description for the Recreation Leader/Building Attendant position within the Recreation and Parks Department.
- K. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - 1. Planning Department report for March 2022
 - 2. Building Department report for March 2022
 - 3. Public Works / City Engineers report for March 2022

8. **CITY ADMINISTRATOR REPORT:** (Information Only)
9. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)
10. **MAYOR'S REPORT- UPDATES**

REGULAR BUSINESS

11. Selection of Commercial Cannabis Business Permit Application(s) – Retail.

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council:

- a. Receive a presentation from staff and any public comments; and
- b. Conduct deliberations concerning the five (5) commercial cannabis business (CCB) permit applications for retail businesses; or
- c. Select one or more of the applicants to be awarded a CCB permit (subject to obtaining a conditional use permit first) and reject the remaining applicant(s); or
- d. Select one or more of the applications to be awarded a CCB permit (subject to obtaining a conditional use permit first) and continue deliberations on the remaining applicant(s) to a future meeting; or
- e. Eliminate one or more applications from further consideration and continue deliberations on the remaining applicant(s) to a future meeting; or
- f. Select and eliminate one or more of the applicants, and continue deliberations on the remaining application(s) to a future meeting; or
- g. Reject all applicants and provide appropriate direction to staff.

12. Fiscal Year 2020-21 Audited Financial Statements and Single Audit Report.

Written report: Lorena Zarate, Finance Director

Recommendation: That the City Council receive and accept the City of Guadalupe Financial Statements for the Year ended June 30, 2021, along with the Independent Auditor's Report and accept the Single Audit Report for 2021.

13. Co-ed Adult Softball League.

Written report: Hannah Fuentes, Recreation Services Manager

Recommendation: That the City Council adopt Resolution No. 2022-30 approving the Co-ed Adult Softball League.

14. FUTURE AGENDA ITEMS

15. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

16. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 8th day of April 2022.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, April 26, 2022, at 6:00 pm / Regular Meeting			
Child Abuse Awareness & Prevention Month – Proclamation		Ceremonial Calendar	
Donate Life Month – Proclamation		Ceremonial Calendar	
Shirley Boydston – Proclamation		Ceremonial Calendar	
Terry Bauer- Proclamation		Ceremonial Calendar	
Notice of Award- 2022 Pavement Rehabilitation Design	Public Works Dept.	Consent Calendar	
Notice of Award – Structural Engineering Services	Public Works Dept	Consent Calendar	
Notice of Award – Playground Equipment Installation	Public Works Dept.	Consent Calendar	
TDA and Transit Financial Statements for fiscal year ending 2021.	Finance Department	Consent Calendar	
Smooth Transportation Contract Extension	Public Works Dept	Consent Calendar	
3 rd Quarter Financial Report	Finance Department	Consent Calendar	
Sign Ordinance	Planning Department	Public Hearing	
Childcare Similar Use Determination in General Commercial (G-C) Zone District	Planning Department	Public Hearing	
Facilities Use Application for the Auditorium	Recreation & Parks Dept	Regular Business	
Engineering Technician Job Description	Human Resources	Regular Business	
Parks / Facilities Lead Job Description	Recreation & Parks Dept	Regular Business	
Council review and adoption of Goal Setting process	Admin Dept.	Regular Business	
Tuesday, May 10, 2022, at 6:00 pm / Regular Meeting			
November 8, 2022, Election Resolutions		Consent Calendar	
Use of Downtown Parking Lot (Veterans Memorial Plaza) for a “Safe and Sane” Fireworks Sale Fundraiser	Recreation & Parks Dept	Consent Calendar	
Tuesday, May 24, 2022, at 6:00 pm / Regular Meeting			
April 2022 Financial Report	Finance Department	Consent Calendar	
Other Unscheduled Items			
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule Update		Finance Department	Workshop
Pasquini Lease Agreement	May 2022	Public Works Dept.	Consent Calendar
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Transient Occupancy Tax (TOT)	April 2022		New Business
Facility & Parks Use Fee Schedule Changes		Recreation & Parks	
Benefit for Unrepresented Employees		Human Resources	New Business