

# City of Guadalupe

## AGENDA

**Regular Meeting of the Guadalupe City Council  
Tuesday, April 23, 2019**

**At 6:00 pm**

**City Hall, 918 Obispo Street, Council Chambers**

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

### **ROLL CALL:**

Council Member Tony Ramirez  
Council Member Eugene Costa Jr.  
Council Member Liliana Cardenas  
Mayor Pro Tempore Gina Rubalcaba  
Mayor Ariston Julian

### **MOMENT OF SILENCE**

### **PLEDGE OF ALLEGIANCE**

### **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any changes(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

## **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of 3 three minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent items. Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct Staff to investigative and/or schedule certain matters for consideration at a future City Council meeting.

## **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

*Recommendation of City Staff to waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.*

1. Payment of Warrants for the period ending April 18, 2019 to be approved for payment by the City Council.
2. Minutes of the City Council Regular Meeting of April 9, 2019 to be ordered filed.
3. Budget Amendment for the 18/19 Fiscal Year Budget – Resolution No. 2019-24.
4. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
  - a. Police and Fire Department Report for February & March 2019
  - b. City Treasurer’s Report for the month of March 2019
  - c. Human Resources / Parks & Recreation Report for March 2019

## **INTERIM CITY ADMINISTRATOR REPORT: (Information Only)**

## **NEW BUSINESS**

5. **Donation of a handmade bicycle valued at approximately \$700.00 to the Guadalupe Police Department from Mike Rochlin and a \$4,000.00 donation to the Guadalupe Library from The Shirley Boydstun Trust.**

Written report: Robert Perrault, Interim City Administrator

Recommendation: Council adopt Resolution No. 2019-23 accepting the donations.

**6. Report on Fireworks Community Forum Working Group and proposed ordinance amending various sections of the Guadalupe Municipal Code to implement recommendations.**

Written report: Michael Cash, Director of Public Safety

Recommendation: Council introduce Ordinance No. 2019-477, for first reading, and continue the meeting of May 14, 2019 for second reading and adoption, an ordinance implementing some of the recommendations from the Fireworks Community Forum Working Group concerning enforcement against use of illegal fireworks and limiting use of safe and sane fireworks to the 4<sup>th</sup> of July only.

**7. Consider entering into an agreement with Mr. Larry Appel, Integrity Planning, for Independent Contractor Planning Services.**

Written report: Robert Perrault, Interim City Administrator

Recommendation: Council adopt Resolution No. 2019-22 authorizing the City to enter into an Agreement for Planning Services with Mr. Larry Appel, Integrity Planning.

**REGULAR BUSINESS**

**8. 2018 Pasadera Development Annual Review.**

Written report: Jeff van den Eikhof, Contract City Planner

Recommendation: Council receive the 2018 annual review for the Pasadera Development and approve Resolution No. 2019-25 adopting findings of compliance with Development Agreement No. 2012-001 for the Pasadera Development.

**9. Senate Bill (SB 1) Funding Project List for FY 2019-20**

Written report: Steve Kahn, Interim Public Works Director

Recommendation: Council adopt Resolution No. 2019-21 to approve a list of projects funded by Senate Bill 1 (SB 1): The Road Repair and Accountability Act.

**10. Financial Overview.**

Written report: Robert Perrault, Interim City Administrator and Carolyn Galloway-Cooper, Special Projects

1. City Administrator will provide an initial overview of the City's financial condition; and
2. Carolyn Galloway-Cooper will provide the Third Quarter Financial Update.

Recommendation: Council receive and file this report.

**UNFINISHED BUSINESS**

**11. Council Member Appointments to the Guadalupe Resilience Community Plan Leadership Board.**

Written report: Robert Perrault, Interim City Administrator

Recommendation: Council by motion appoint the Mayor and one additional member of the Council to the Guadalupe Resilience Community Plan Leadership Board.

**FUTURE AGENDA ITEMS**

**ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS**

**ADJOURNMENT TO CLOSED SESSION MEETING**

**CLOSED SESSION**

**12. Public Employee Performance Evaluation: Government Code Section 54957**  
Title: City Attorney

**CLOSED SESSION ANNOUNCEMENT**

**ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 19<sup>th</sup> day of April 2019.*

*Juana Escobar for Robert Perrault.*


Robert Perrault, Interim City Administrator


**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

<b>Council Meeting: Date and Subject</b>	<b>Department</b>	<b>Agenda Category</b>	
Elected Officials Orientation Workshop – Saturday, April 27, 2019 at 9:00 am / Special Meeting	Administration Dept.	New Business	
Public Safety Proposal on restructuring– Workshop Tuesday, April 30, 2019 at 6:00 pm / Special Meeting	Administration Dept	Regular Business	
Goal Setting Workshop & Recreation Commission/Department Update Tuesday, May 7, 2019 at 6:30 pm/ Special Meeting	Administration Dept	New Business	
Squire Foundation -Guadalupe Sculpture Park Proposal and Presentation Tuesday, May 14, 2019 at 6:00 pm / Regular Meeting	Admintration Dept	Presentation	
Leo Club Member Recognition Tuesday, May 14, 2019 at 6:00 pm / Regular Meeting	Administration Dept	Recognition	
No Parking Guadalupe Street at YK Market Tuesday, May 14, 2019 at 6:00 / Regular Meeting	Public Works Dept	Regular Business	
Award Transit Contract Tuesday, May 28, 2019 at 6:00 pm/ Regular Meeting	Public Works Dept	Regular Business	
County’s Census Strategy – Dennis Bozanich, Deputy County Executive Officer Tuesday, May 28, 2019 at 6:00 pm / Regular Meeting	Administration Dept	Presentation	
Staff Presentation of Draft Budget Tuesday, June 11, 2019 at 6:00 pm/ Regular Meeting	Administration Dept	Regular Business	
Levy and Collection of Assessment at Pasadera Tuesday, June 11, 2019 at 6:00 pm/ Regular Meeting	Public Works/ Engineers Dept	Regular Business	
Public Hearing – Levy and Collection of Assessment at Pasadera Tuesday, June 25, 2019 at 6:00 pm/ Regular Meeting	Public Works/ Engineers Dept	Regular Business	
Adoption of Budget FY 19-20 / 20-21 Tuesday, June 25, 2019 at 6:00 pm/ Regular Meeting	Administration Dept	Regular Business	
<b>Other Unscheduled Items</b>	<b>Proposed Date of Item</b>	<b>Department</b>	<b>Agenda Category</b>
Urban Foot Print Civic Plan	April 2019	Ariston – Request CC	New Business
Santa Barbara County – Recreation, Parks and Trails Plan	April 2019	Ariston – Request CC	Update
2020 Census Planning Commission	April 2019	Liliana- Request CC	New Business
City Hall Repairs	April 2019		New Business
Leroy Park Update	May 2019	Tony – Request CC	Update
Royal Theater			
2018 State of California Tobacco Report City of Guadalupe – “F”	May 2019	Ariston – Request CC	New Business

**REPORT TO THE CITY COUNCIL**  
**Council Agenda of April 23, 2019**

  
Prepared by

  
City Administrator

  
Finance Director

**SUBJECT:** Payment of warrants for the period ending April 18, 2019 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

**RECOMMENDATION:** That the City Council review and approve the listing of hand checks and warrants to be paid on April 24, 2019

**BACKGROUND:** Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 \*\*\* VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
19-1809	WATER SAMPLES	04-19	03/26/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12	4425 2150	1	90.00	90.00
		( Wst.Wtr.Op.Fund Wastewater Profl Services )				
				Invoice Extension ---->		90.00
				Vendor Total ----->		90.00

440 WASHINGTON AVENUE \*\*\* VENDOR.: ACM01 (ACME AUTO LEASING, LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
19040124	1 LEASE 2016 FORD UTILITY POLICE INTERCEPTOR BASE	04-19	04/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	1 LEASE 2016 FORD UTILITY POLICE INTERCEPTOR BASE	01	4200 4150	1	755.00	755.00
		( General Fund Police Lease-Purchase )				
				Invoice Extension ---->		755.00
				Vendor Total ----->		755.00

P.O. BOX 6734 \*\*\* VENDOR.: ALL08 (ALLWEATHER LANDSCAPE MAINTENANCE, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
34361	PROFESSIONAL SERVICES FOR 04/2019	04-19	04/03/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES FOR 04/2019	01	4300 2150	1	1677.00	1677.00
		( General Fund Parks & Rec Profl Services )				
0002	PROFESSIONAL SERVICES FOR 04/2019	71	4454 2150	1	349.38	349.38
		( MEASURE A MEASURE A Profl Services )				
0003	PROFESSIONAL SERVICES FOR 04/2019	01	4145 2150	1	349.37	349.37
		( General Fund Building Mtce Profl Services )				
0004	PROFESSIONAL SERVICES FOR 04/2019	60	4490 2150	1	419.25	419.25
		( Quad.Assmt.Dist Quad.Assmt Dist Profl Services )				
				Invoice Extension ---->		2795.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
34362	MAINTENANCE LANDSCAPE ON OBISPO	04-19	04/03/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MAINTENANCE LANDSCAPE ON OBISPO	10	4420 2150	1	295.00	295.00
		( Wtr. Oper. Fund Water Operating Profl Services )				
				Invoice Extension ---->		295.00
				Vendor Total ----->		3090.00

543-C W. BETTERAVIA ROAD \*\*\* VENDOR.: AME04 (AMERICAN INDUSTRIAL SUPPLY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0329632IN	GLOVES	04-19	04/03/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	GLOVES	12	4425 1550	1	154.51	154.51
		( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )				
				Invoice Extension ---->		154.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0329942IN	COTTON TIP APPLICATORS	04-19	04/10/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount

543-C W. BETTERAVIA ROAD \*\*\* VENDOR.: AME04 (AMERICAN INDUSTRIAL SUPPLY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description			Unit(s) Unit Cost	Amount
0001 COTTON TIP APPLICATORS	12 4425 1550		1 19.31	19.31
	( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )			
			Invoice Extension ---->	19.31
			Vendor Total ----->	173.82

4050 FLAT ROCK DRIVE \*\*\* VENDOR.: AQU01 (AQUA-METRIC SALES COMPANY CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
NV0073316 16 METERS FOR PASADERA ANDJR/PL HOUSINGS	04-19	04/11/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 16 METERS FOR PASADERA	01 2004		1 4620.84	4620.84
	( General Fund D.J. FARMS )			
			Invoice Extension ---->	4620.84
			Vendor Total ----->	4620.84

AUS WEST LOCKBOX \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534132191 WET AND DUST MOPS	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 WET AND DUST MOPS	01 4300 2150		1 37.33	37.33
	( General Fund Parks & Rec Profl Services )			
			Invoice Extension ---->	37.33

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534132192 UNIFORMS	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 UNIFORMS	10 4420 2150		1 15.23	15.23
	( Wtr. Oper. Fund Water Operating Profl Services )			
0002 UNIFORMS	01 4145 2150		1 .31	.31
	( General Fund Building Mtce Profl Services )			
0003 UNIFORMS	01 4300 2150		1 .32	.32
	( General Fund Parks & Rec Profl Services )			
0004 UNIFORMS	10 4420 2150		1 1.91	1.91
	( Wtr. Oper. Fund Water Operating Profl Services )			
0005 UNIFORMS	12 4425 2150		1 1.91	1.91
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
0006 UNIFORMS	71 4454 2150		1 1.91	1.91
	( MEASURE A MEASURE A Profl Services )			
			Invoice Extension ---->	21.59

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534132193 WET AND DUST MOPS, UNIFORMS	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 WET AND DUST MOPS, UNIFORMS	12 4425 2150		1 67.05	67.05
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
			Invoice Extension ---->	67.05

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534132194 UNIFORMS	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 UNIFORMS	01 4145 2150		1 .74	.74
	( General Fund Building Mtce Profl Services )			
0002 UNIFORMS	01 4300 2150		1 .75	.75
	( General Fund Parks & Rec Profl Services )			



AUS WEST LOCKBOX  
 P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION  
 \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0003	UNIFORMS				
				G/L Account No	Unit(s) Unit Cost Amount
				71 4454 2150	1 5.95 5.95
				( MEASURE A MEASURE A Prof'l Services )	
				Invoice Extension ---->	7.44

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534149782	WET AND DUST MOPS	04-19	04/09/19 N N N	A-NET30 FROM INVOICE	2010
0001	WET AND DUST MOPS			G/L Account No	Unit(s) Unit Cost Amount
				01 4145 2150	1 37.33 37.33
				( General Fund Building Mtce Prof'l Services )	
				Invoice Extension ---->	37.33

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534149783	UNIFORM	04-19	04/09/19 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM			G/L Account No	Unit(s) Unit Cost Amount
				10 4420 2150	1 15.23 15.23
				( Wtr. Oper. Fund Water Operating Prof'l Services )	
0002	UNIFORM			01 4145 2150	1 .31 .31
				( General Fund Building Mtce Prof'l Services )	
0003	UNIFORM			01 4300 2150	1 .32 .32
				( General Fund Parks & Rec Prof'l Services )	
0004	UNIFORM			10 4420 2150	1 1.91 1.91
				( Wtr. Oper. Fund Water Operating Prof'l Services )	
0005	UNIFORM			12 4425 2150	1 1.91 1.91
				( Wst.Wtr.Op.Fund Wastewater Prof'l Services )	
0006	UNIFORM			71 4454 2150	1 1.91 1.91
				( MEASURE A MEASURE A Prof'l Services )	
				Invoice Extension ---->	21.59

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534149784	DUST MOPS,TOWELS & UNIFORM	04-19	04/09/19 N N N	A-NET30 FROM INVOICE	2010
0001	DUST MOPS,TOWELS & UNIFORM			G/L Account No	Unit(s) Unit Cost Amount
				12 4425 2150	1 67.05 67.05
				( Wst.Wtr.Op.Fund Wastewater Prof'l Services )	
				Invoice Extension ---->	67.05

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534149785	UNIFORMS	04-19	04/09/19 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORMS			G/L Account No	Unit(s) Unit Cost Amount
				01 4145 2150	1 .74 .74
				( General Fund Building Mtce Prof'l Services )	
0002	UNIFORMS			01 4300 2150	1 .75 .75
				( General Fund Parks & Rec Prof'l Services )	
0003	UNIFORMS			71 4454 2150	1 5.95 5.95
				( MEASURE A MEASURE A Prof'l Services )	
				Invoice Extension ---->	7.44

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534167172	WET AND DUST MOPS, MATS	04-19	04/16/19 N N N	A-NET30 FROM INVOICE	2010
0001	WET AND DUST MOPS, MATS			G/L Account No	Unit(s) Unit Cost Amount
				01 4145 2150	1 37.33 37.33
				( General Fund Building Mtce Prof'l Services )	
				Invoice Extension ---->	37.33

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534167173	UNIFORMS	04-19	04/16/19 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORMS			G/L Account No	Unit(s) Unit Cost Amount
				10 4420 2150	1 15.23 15.23
				( Wtr. Oper. Fund Water Operating Prof'l Services )	
0002	UNIFORMS			01 4145 2150	1 .31 .31
				( General Fund Building Mtce Prof'l Services )	

AUS WEST LOCKBOX  
 P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION  
 \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0003	UNIFORMS					
0004	UNIFORMS					
0005	UNIFORMS					
0006	UNIFORMS					
					Invoice Extension ---->	21.59

INVOICE-TYPE DESCRIPTION  
 534167174 DUST AND WET MOPS, TOWELS, MATS  
 PERIOD 04-19 DATE 04/16/19 N N N  
 TERM-DESCRIPTION A-NET30 FROM INVOICE  
 G/L ACCOUNT No 2010

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0001	DUST AND WET MOPS, TOWELS, MATS					
					Invoice Extension ---->	67.05

INVOICE-TYPE DESCRIPTION  
 534167175 UNIFORMS  
 PERIOD 04-19 DATE 04/16/19 N N N  
 TERM-DESCRIPTION A-NET30 FROM INVOICE  
 G/L ACCOUNT No 2010

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0001	UNIFORMS					
0002	UNIFORMS					
0003	UNIFORMS					
					Invoice Extension ---->	38.22

Vendor Total -----> 431.01  
 =====

P.O. BOX 3092  
 \*\*\* VENDOR.: AUT01 (AUTOSYS, INC)

INVOICE-TYPE DESCRIPTION  
 2309 PROFESSIONAL SERVICES-SCREW PRESS AT WWTP  
 PERIOD 04-19 DATE 04/07/19 N N N  
 TERM-DESCRIPTION A-NET30 FROM INVOICE  
 G/L ACCOUNT No 2010

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0001	PROFESSIONAL SERVICES-SCREW PRESS AT WWTP					
					Invoice Extension ---->	580.00

INVOICE-TYPE DESCRIPTION  
 2310-A INSTALL NEW EFFLUENT FLOW METER AT WWTP  
 PERIOD 04-19 DATE 04/07/19 N N N  
 TERM-DESCRIPTION A-NET30 FROM INVOICE  
 G/L ACCOUNT No 2010

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0001	INSTALL NEW EFFLUENT FLOW METER AT WWTP					
					Invoice Extension ---->	1080.00

Vendor Total -----> 1660.00  
 =====

P.O. BOX 1665  
 \*\*\* VENDOR.: B&B01 (B&B STEEL & SUPPLY CORP)

INVOICE-TYPE DESCRIPTION  
 592488 2 " PIPE  
 PERIOD 04-19 DATE 04/01/19 N N N  
 TERM-DESCRIPTION A-NET30 FROM INVOICE  
 G/L ACCOUNT No 2010

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0001	2 " PIPE					
					Invoice Extension ---->	1719.69

P.O. BOX 1665

\*\*\* VENDOR.: B&B01 (B&B STEEL & SUPPLY CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total -----> 1719.69 =====

906 SOUTH BROADWAY

\*\*\* VENDOR.: BEE02 (BEE SAFE LOCK & KEY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
109721 PIN ON GEAR,1 RACK INSTALL	04-19	04/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PIN ON GEAR,1 RACK INSTALL	01	4145 2150	1 142.53	142.53
( General Fund Building Mtce Profl Services )				
Invoice Extension ---->				142.53
				Vendor Total -----> 142.53 =====

23537 NETWORK PLACE

\*\*\* VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
83164654 EPINEPHRINE 0.3MG AUTOINJECTOR	04-19	04/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 EPINEPHRINE 0.3MG AUTOINJECTOR	01	4220 1550	1 329.85	329.85
( General Fund Fire Op Supp/Expense )				
Invoice Extension ---->				329.85
				Vendor Total -----> 329.85 =====

FILE # 2674

\*\*\* VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BPI930324 HYPOCHLORITE SOLUTIONS	04-19	03/26/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 HYPOCHLORITE SOLUTIONS	10	4420 1550	1 382.57	382.57
( Wtr. Oper. Fund Water Operating Op Supp/Expense )				
Invoice Extension ---->				382.57

INVOICE-TYPE DESCRIPTION

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BPI934535 SODIUM HYPOCHLORITE	04-19	04/09/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 SODIUM HYPOCHLORITE	10	4420 1550	1 272.56	272.56
( Wtr. Oper. Fund Water Operating Op Supp/Expense )				
Invoice Extension ---->				272.56
				Vendor Total -----> 655.13 =====

1301 DOKER DRIVE

\*\*\* VENDOR.: BUR04 (BURTON'S FIRE, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
S44554 KIT FIELD SERV L/BALLF/8625,BALL & KIT VALVE	04-19	04/10/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 VEHICLE MAINTENANCE-ENGINE# 1	01	4220 1460	1 1243.82	1243.82
( General Fund Fire Vehicle Maintnc )				
Invoice Extension ---->				1243.82

1301 DOKER DRIVE \*\*\* VENDOR.: BUR04 (BURTON'S FIRE,INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				1243.82 =====

2525 NATOMAS PARK DRIVE STE130 \*\*\* VENDOR.: CAL10 (CALIFORNIA BUILDING STANDARDS COMMISSION)  
 ATTN: SB1473

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
040519 QUARTERLY FEE REPORT FOR 01/01/19-03/31/19	04-19	04/05/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 QUARTERLY FEE REPORT FOR 01/01/19-03/31/19	01 2042		1 305.00	305.00
	( General Fund SB 1473 Ca. Bdlg Stnds Comm )			
0002 QUARTERLY FEE REPORT FOR 01/01/19-03/31/19	01 3620		-1 31.00	-31.00
	( General Fund Miscellaneous Income )			
				Invoice Extension ---->
				274.00
				Vendor Total ----->
				274.00 =====

2230 SOUTH DEPOT STREET UNIT C \*\*\* VENDOR.: CEN11 (CENTRAL CITY TOOL SUPPLY,INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
87350 KOMBI TOOL,TRIMMER	04-19	04/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 KOMBI TOOL,TRIMMER	71 4454 1500		1 1370.10	1370.10
	( MEASURE A MEASURE A Equipment Replc )			
				Invoice Extension ---->
				1370.10

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
87368 PRO TRIMMER LINE	04-19	04/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PRO TRIMMER LINE	71 4454 1550		1 17.40	17.40
	( MEASURE A MEASURE A Op Supp/Expense )			
				Invoice Extension ---->
				17.40
				Vendor Total ----->
				1387.50 =====

P.O. BOX 3738 \*\*\* VENDOR.: CEN14 (CENTRAL COAST TRUCK CENTER CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
011001010 VEHICLE MAINTENANCE ENGINE#1	04-19	04/10/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 VEHICLE MAINTENANCE ENGINE#1	01 4220 1460		1 392.48	392.48
	( General Fund Fire Vehicle Maintnc )			
				Invoice Extension ---->
				392.48

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
011001177 VEHICLE MAINTENANCE ENGINE #2	04-19	04/10/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 VEHICLE MAINTENANCE ENGINE #2	01 4220 1460		1 52.28	52.28
	( General Fund Fire Vehicle Maintnc )			
				Invoice Extension ---->
				52.28
				Vendor Total ----->
				444.76 =====

P.O. BOX 60229

\*\*\* VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
362040619	CITY HALL INTERNET	04-19	04/06/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CITY HALL INTERNET	01	4145 1000	1	144.97	144.97
		( General Fund Building Mtce Utilities )				
		Invoice Extension ---->				144.97
		Vendor Total ----->				144.97
						=====

110 E. COOK STREET

\*\*\* VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
78383	FUEL FOR 02/2019	04-19	03/28/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FUEL FOR 02/2019	23	4461 1560	1	4592.41	4592.41
		( LTF - Transit LTF Transit Fuels/Lubricant )				
		Invoice Extension ---->				4592.41

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
78384	SAMTA MARIA DISPATCH FOR 12/18/19-02/2019	04-19	03/28/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SAMTA MARIA DISPATCH FOR 12/18/19-02/2019	01	4200 2350	1	1900.00	1900.00
		( General Fund Police Svcs.Other Agen )				
0002	SAMTA MARIA DISPATCH FOR 12/18/19-02/2019	01	4220 2350	1	950.00	950.00
		( General Fund Fire Svcs.Other Agen )				
		Invoice Extension ---->				2850.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
78385	SANTA MARIA DISPATCH FOR 03/2019	04-19	03/28/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SANTA MARIA DISPATCH FOR 03/2019	01	4200 2350	1	2424.76	2424.76
		( General Fund Police Svcs.Other Agen )				
0002	SANTA MARIA DISPATCH FOR 03/2019	01	4220 2350	1	1212.37	1212.37
		( General Fund Fire Svcs.Other Agen )				
		Invoice Extension ---->				3637.13

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
78386	SANTA MARIA DISPATCH FOR 04/2019	04-19	03/28/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SANTA MARIA DISPATCH FOR 04/2019	01	4200 2350	1	4089.50	4089.50
		( General Fund Police Svcs.Other Agen )				
0002	SANTA MARIA DISPATCH FOR 04/2019	01	4220 2350	1	2044.75	2044.75
		( General Fund Fire Svcs.Other Agen )				
		Invoice Extension ---->				6134.25
		Vendor Total ----->				17213.79
						=====

P.O. BOX 329

\*\*\* VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
968140	TOGNAZZINI WELL WATER SAMPLE	04-19	04/10/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	TOGNAZZINI WELL WATER SAMPLE	10	4420 2150	1	274.00	274.00
		( Wtr. Oper. Fund Water Operating Profl Services )				
		Invoice Extension ---->				274.00

P.O. BOX 329 \*\*\* VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
968141	WATER SAMPLES	04-19	04/10/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	10	4420 2150	1	192.00	192.00
( Wtr. Oper. Fund Water Operating Prof'l Services )						
Invoice Extension ---->					192.00	
Vendor Total ----->					466.00	

ANIMAL HEALTH & REGULATION \*\*\* VENDOR.: COU04 (PUBLIC HEALTH DEPARTMENT)  
 300 N. SAN ANTONIO ROAD

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
041519	QUARTERLY PAYMENT FOR 18/19-01/01/19-03/31/19	04-19	04/10/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	QUARTERLY PAYMENT FOR 18/19-01/01/19-03/31/19	01	4140 2350	1	14589.50	14589.50
( General Fund Non-Departmentl Svcs.Other Agen )						
Invoice Extension ---->					14589.50	
Vendor Total ----->					14589.50	

966 HUBER ST \*\*\* VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
55017	STRONGE BASE EXCHANGE	04-19	03/29/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	STRONGE BASE EXCHANGE	01	4200 1500	1	90.00	90.00
( General Fund Police Equipment Replc )						
Invoice Extension ---->					90.00	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
55124	TANK RENTAL FOR 04/2019	04-19	03/31/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	TANK RENTAL FOR 04/2019	01	4200 1500	1	35.00	35.00
( General Fund Police Equipment Replc )						
Invoice Extension ---->					35.00	
Vendor Total ----->					125.00	

P.O. BOX 41602 \*\*\* VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
63043707	LEASE PAYMENT FOR FORD/F350 WWTP	04-19	03/29/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	LEASE PAYMENT FOR FORD/F350 WWTP	12	4425 4150	1	1225.39	1225.39
( Wst.Wtr.Op.Fund Wastewater Lease-Purchase )						
Invoice Extension ---->					1225.39	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
63086053	LEASE PAYMENT ON COPIER'S	04-19	04/06/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	LEASE PAYMENT ON COPIER'S	01	4140 4150	1	492.13	492.13
( General Fund Non-Departmentl Lease-Purchase )						
Invoice Extension ---->					492.13	

P.O. BOX 41602

\*\*\* VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	1717.52 =====

ACCOUNT SERVICES  
 P.O. BOX 944255

\*\*\* VENDOR.: DEP09 (DEPARTMENT OF JUSTICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
367448 FINGERPRINT APPS, FBI, INDEX , PEACE OFFICER BILLED	04-19	04/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 FINGERPRINT APPS, FBI, INDEX , PEACE OFFICER BILLED	01	4200 2150	1 311.00	311.00
	( General Fund Police Profl Services )			
			Invoice Extension ---->	311.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
369682 BLOOD ALCOHOL ANALYSIS	04-19	04/05/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 BLOOD ALCOHOL ANALYSIS	01	4200 2150	1 70.00	70.00
	( General Fund Police Profl Services )			
			Invoice Extension ---->	70.00
			Vendor Total ----->	381.00 =====

DEPT 43401  
 P.O. BOX 67000

\*\*\* VENDOR.: FOR03 (FORD MOTOR CREDIT COMPANY LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1647731 4-2016 FORD F-350 REG CAB	04-19	04/01/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 4-2016 FORD F-350 REG CAB	01	4145 4150	1 323.13	323.13
	( General Fund Building Mtce Lease-Purchase )			
0002 4-2016 FORD F-350 REG CAB	01	4300 4150	1 323.12	323.12
	( General Fund Parks & Rec Lease-Purchase )			
0003 4-2016 FORD F-350 REG CAB	10	4420 4150	1 2855.59	2855.59
	( Wtr. Oper. Fund Water Operating Lease-Purchase )			
0004 4-2016 FORD F-350 REG CAB	12	4425 4150	1 2855.59	2855.59
	( Wst. Wtr. Op. Fund Wastewater Lease-Purchase )			
0005 4-2016 FORD F-350 REG CAB	20	4430 4150	1 2365.19	2365.19
	( Gas Tax Fund Gas Tax-Streets Lease-Purchase )			
			Invoice Extension ---->	8722.62

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1648391 3-2015 FORD POLICE INTERCEPTOR	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 3-2015 FORD POLICE INTERCEPTOR	01	4200 4150	1 5555.85	5555.85
	( General Fund Police Lease-Purchase )			
			Invoice Extension ---->	5555.85
			Vendor Total ----->	14278.47 =====

P.O BOX 740407

\*\*\* VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041219 COMMUNICATION-805 343-5512	04-19	04/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMMUNICATION-805 343-5512	01	4105 1150	1 80.70	80.70
	( General Fund Administration Communications )			
			Invoice Extension ---->	80.70

P.O BOX 740407

\*\*\* VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041519	COMMUNICATION-805 343-5713	04-19	04/07/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION-805 343-5713	10 4420 1150	1	78.22	78.22
		( Wtr. Oper. Fund Water Operating Communications )			
			Invoice Extension ---->		78.22

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041219-A	COMMUNICATION-805 3430362	04-19	04/04/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION-805 3430362	01 4220 1150	1	59.17	59.17
		( General Fund Fire Communications )			
0002	COMMUNICATION-805 3430362	01 4105 1150	1	118.34	118.34
		( General Fund Administration Communications )			
0003	COMMUNICATION-805 3430362	01 4120 1150	1	118.34	118.34
		( General Fund Finance Communications )			
0004	COMMUNICATION-805 3430362	01 4200 1150	1	177.53	177.53
		( General Fund Police Communications )			
0005	COMMUNICATION-805 3430362	01 4105 1150	1	59.04	59.04
		( General Fund Administration Communications )			
0006	COMMUNICATION-805 3430362	01 4405 1150	1	59.04	59.04
		( General Fund Bldg and Safety Communications )			
			Invoice Extension ---->		591.46

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041219-B	COMMUNICATION 8053431451	04-19	04/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION 8053431451	12 4425 1150	1	112.68	112.68
		( Wst.Wtr.Op.Fund Wastewater Communications )			
			Invoice Extension ---->		112.68
			Vendor Total ----->		863.06
					=====

P.O. BOX 51488

\*\*\* VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041219	DEED OF TRUST	04-19	04/12/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DEED OF TRUST	26 2300	1	404.88	404.88
		( RDA-Op.Fund Loan Payable )			
			Invoice Extension ---->		404.88
			Vendor Total ----->		404.88
					=====

P.O. BOX 337

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
172259	KEY	04-19	04/10/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	KEY	01 4200 1550	1	2.15	2.15
		( General Fund Police Op Supp/Expense )			
			Invoice Extension ---->		2.15

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
172338	DRAIN0	04-19	04/03/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DRAIN0	01 4145 1550	1	9.71	9.71
		( General Fund Building Mtce Op Supp/Expense )			
			Invoice Extension ---->		9.71



\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
172339 WAX RING	04-19	04/03/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WAX RING	01 4145 1550		1 5.82	5.82
	( General Fund Building Mtce Op Supp/Expense )			
	Invoice Extension ---->			5.82

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
172430 SPRAY BOTTLE,ORANGE CLEANER	04-19	03/29/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 SPRAY BOTTLE,ORANGE CLEANER	71 4454 1550		1 19.53	19.53
	( MEASURE A MEASURE A Op Supp/Expense )			
	Invoice Extension ---->			19.53

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
173119 TOLIET SEAL	04-19	04/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 TOLIET SEAL	01 4145 1550		1 8.41	8.41
	( General Fund Building Mtce Op Supp/Expense )			
	Invoice Extension ---->			8.41

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
173139 TRUCK LIGHT,O RING	04-19	04/05/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 TRUCK LIGHT,O RING	01 4145 1550		1 3.76	3.76
	( General Fund Building Mtce Op Supp/Expense )			
	Invoice Extension ---->			3.76

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
173299 DIESEL GLOVES	04-19	04/10/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 DIESEL GLOVES	10 4420 1550		1 6.44	6.44
	( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
	Invoice Extension ---->			6.44

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
173364 LAVATORY FAUCET	04-19	04/08/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 LAVATORY FAUCET	01 4145 1550		1 36.70	36.70
	( General Fund Building Mtce Op Supp/Expense )			
	Invoice Extension ---->			36.70

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
173551 2 BIG UGLY FLOOR MATTS,TRAILER JACK,BRISSE BRUSH	04-19	04/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 2 BIG UGLY FLOOR MATTS,TRAILER JACK,BRISSE BRUSH	10 4420 1550		1 87.83	87.83
	( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
	Invoice Extension ---->			87.83

Vendor Total -----> 180.35  
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P.O. BOX 748076

\*\*\* VENDOR.: HAR04 (HARBOR FREIGHT TOOLS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 748076 \*\*\* VENDOR.: HAR04 (HARBOR FREIGHT TOOLS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
876920 WHEEL PULLER SET,JAW HYDRAULIC GEAR PULLER	04-19	03/27/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WHEEL PULLER SET,JAW HYDRAULIC GEAR PULLER	12	4425 1550	1 116.57	116.57
	( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )			
	Invoice Extension ---->			116.57
	Vendor Total ----->			116.57

771 GUADALUPE STREET \*\*\* VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041219 PROPERY LEASE PAYMENT FOR BANDSHELL FOR 04/2019	04-19	04/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROPERY LEASE PAYMENT FOR BANDSHELL FOR 04/2019	01	4300 2150	1 50.00	50.00
	( General Fund Parks & Rec Profl Services )			
	Invoice Extension ---->			50.00
	Vendor Total ----->			50.00

120 S. STATE COLLEGE BLVD \*\*\* VENDOR.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)  
 SUITE 200

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0026423IN PROFESSIONAL SERVICES-CONTINUING DISCLOSURE	04-19	04/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES-CONTINUING DISCLOSURE	26	4500 2150	1 1175.00	1175.00
	( RDA-Op.Fund Redevelopment Profl Services )			
	Invoice Extension ---->			1175.00
	Vendor Total ----->			1175.00

P.O. BOX 825 \*\*\* VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
166574 FUEL	04-19	04/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 FUEL	01	4220 1560	1 488.15	488.15
	( General Fund Fire Fuels/Lubricant )			
0002 FUEL	10	4420 1560	1 320.33	320.33
	( Wtr. Oper. Fund Water Operating Fuels/Lubricant )			
0003 FUEL	12	4425 1560	1 289.53	289.53
	( Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant )			
0004 FUEL	71	4454 1560	1 358.49	358.49
	( MEASURE A MEASURE A Fuels/Lubricant )			
	Invoice Extension ---->			1456.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
166592 FUEL	04-19	04/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 FUEL	01	4200 1560	1 933.07	933.07
	( General Fund Police Fuels/Lubricant )			
	Invoice Extension ---->			933.07
	Vendor Total ----->			2389.57

3070 SKYWAY DR.

\*\*\* VENDOR.: IND01 (INDUSTRIAL MEDICAL GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
81473	PHYSICAL (REYES)	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PHYSICAL (REYES)	01	4200 2150	1	690.00	690.00
		( General Fund Police Profl Services )				
				Invoice Extension ---->		690.00
				Vendor Total ----->		690.00

P.O. BOX 2002

\*\*\* VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
PC5322	PLAN CHECK FOR 03/2019	04-19	04/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PLAN CHECK FOR 03/2019	01	4405 2150	1	1837.50	1837.50
		( General Fund Bldg and Safety Profl Services )				
				Invoice Extension ---->		1837.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
B113249	INSPECTIONS 03/2019	04-19	04/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INSPECTIONS 03/2019	01	4405 2150	1	9119.25	9119.25
		( General Fund Bldg and Safety Profl Services )				
				Invoice Extension ---->		9119.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
B113250	PLANNING SERVICES FOR 03/2019	04-19	04/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PLANNING SERVICES FOR 03/2019	01	4405 2150	1	3350.00	3350.00
		( General Fund Bldg and Safety Profl Services )				
				Invoice Extension ---->		3350.00
				Vendor Total ----->		14306.75

310 N. RUSSELL #E

\*\*\* VENDOR.: LAN01 (LANINI'S PLUMBING REPAIRS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
35850	PROFESSIONAL SERVICES-GIRL BATHROOM PULL TOILET	04-19	04/06/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES-GIRL BATHROOM PULL TOILET	01	4145 2150	1	515.00	515.00
		( General Fund Building Mtce Profl Services )				
				Invoice Extension ---->		515.00
				Vendor Total ----->		515.00

P.O. BOX 400

\*\*\* VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
140552	PUBLIC HEARING NOTICE (PLANNING DEPT)	04-19	03/27/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PUBLIC HEARING NOTICE (PLANNING DEPT)	01	4405 1250	1	202.00	202.00
		( General Fund Bldg and Safety Advertisin/Pub. )				
				Invoice Extension ---->		202.00

P.O. BOX 400 \*\*\* VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
140553	PUBLIC HEARING NOTICE ( MEASURE A)	04-19	03/27/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PUBLIC HEARING NOTICE ( MEASURE A)	71 4454 1250	1	92.50	92.50
		( MEASURE A MEASURE A Advertisin/Pub. )			
				Invoice Extension ---->	92.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
140897	RFP PUBLIC TRANSIT NOTICE	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	RFP PUBLIC TRANSIT NOTICE	01 4105 1250	1	127.50	127.50
		( General Fund Administration Advertisin/Pub. )			
				Invoice Extension ---->	127.50

Vendor Total -----> 422.00  
 =====

23121 ANTONIO PARKWAY #125 RANCHO \*\*\* VENDOR.: LIN03 (LINEGEAR FIRE & RESCUE EQUIPMENT CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
29603	CREW BOSS ELITE PANT & SHIRT	04-19	04/17/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CREW BOSS ELITE PANT & SHIRT	40 4225 1500	1	5117.07	5117.07
		( Fire Saf.Fund Fire Pub.Safety Equipment Replc )			
				Invoice Extension ---->	5117.07

Vendor Total -----> 5117.07  
 =====

P.O. BOX 742082 BANK OF AMERICA \*\*\* VENDOR.: MAN01 (MANAGED HEALTH NETWORK COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
PRM035744	PROFESSIONAL SERVICES 03/2019	04-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES 03/2019	01 4140 0400	1	58.52	58.52
		( General Fund Non-Departmentl Health Insuranc )			
				Invoice Extension ---->	58.52

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
PRM036920	PROFESSIONAL SERVICES FOR 04/2019	04-19	03/17/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES FOR 04/2019	01 4140 0400	1	56.43	56.43
		( General Fund Non-Departmentl Health Insuranc )			
				Invoice Extension ---->	56.43

Vendor Total -----> 114.95  
 =====

\*\*\* VENDOR.: MER03 (JUANA MERINO ESCOBAR)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041719	REIMBURSEMENT FOR MILEAGE-DELIVERING AGENDA	04-19	04/17/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR MILEAGE-DELIVERING AGENDAS <i>for 2018</i>	01 4105 1560	1	49.59	49.59
		( General Fund Administration Fuels/Lubricant )			
				Invoice Extension ---->	49.59

*(Signature)*  
 Juana.

\*\*\* VENDOR.: MER03 (JUANA MERINO ESCOBAR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->				49.59 =====

1885 S. ARLINGTON AVE  
 SUITE 111  
 \*\*\* VENDOR.: NCE01 (NICHOLS CONSULTING ENGINEERS,CHTD)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102801550 PROFESSIONAL SERVICES-GENERAL ADMIN	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES-GENERAL ADMIN	102 4012 2150		1 9293.23	9293.23
( CDBG 2017 CDBG 2017 GA Profl Services )				
Invoice Extension ---->				9293.23
Vendor Total ----->				9293.23 =====

P.O. BOX 1604  
 \*\*\* VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5403 DJ FARMS CPS	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 DJ FARMS CPS	01 2004		1 810.00	810.00
( General Fund D.J. FARMS )				
Invoice Extension ---->				810.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5404 TOGNAZZINI WASTE LINE REPLACEMENT	04-19	04/03/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 TOGNAZZINI WASTE LINE REPLACEMENT	32 4470 3150		1 2375.42	2375.42
( Wstwtr.Cap.Fund Wastewater Cap. Imp.Other/Build )				
Invoice Extension ---->				2375.42

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5405 WWTP INFLUENT PUMP REPLACEMENT CPS	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WWTP INFLUENT PUMP REPLACEMENT CPS	32 4470 3150		1 571.65	571.65
( Wstwtr.Cap.Fund Wastewater Cap. Imp.Other/Build )				
Invoice Extension ---->				571.65
Vendor Total ----->				3757.07 =====

P.O. BOX 948  
 \*\*\* VENDOR.: NUT01 (NU-TECH PEST MANAGEMENT INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0140947 PROFESSIONAL SERVICES	04-19	02/19/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES	12 4425 2150		1 112.00	112.00
( Wst.Wtr.Op.Fund Wastewater Profl Services )				
Invoice Extension ---->				112.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0142064 REPLACING 5 BAITSTATIONS	04-19	02/19/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REPLACING 5 BAITSTATIONS	12 4425 2150		1 90.00	90.00
( Wst.Wtr.Op.Fund Wastewater Profl Services )				
Invoice Extension ---->				90.00

P.O. BOX 948 \*\*\* VENDOR.: NUT01 (NU-TECH PEST MANAGEMENT INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				202.00 =====

4572 TELEPHONE ROAD #920 \*\*\* VENDOR.: OND01 (ON DUTY UNIFORMS LLC)  
 THOMAS L. SPEARS

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2100 UNIFORM (REYES)	04-19	03/28/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 UNIFORM (REYES)	01 4200 0450		1 407.23	407.23
				( General Fund Police Other Benefits )
				Invoice Extension ---->
				407.23
				Vendor Total ----->
				407.23 =====

P.O. BOX 997300 \*\*\* VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041219 5125 W. MAIN ST	04-19	03/29/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 5125 W. MAIN ST	12 4425 1000		1 11937.68	11937.68
				( Wst.Wtr.Op.Fund Wastewater Utilities )
				Invoice Extension ---->
				11937.68

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041519 GULARTE LANE	04-19	04/01/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 GULARTE LANE	12 4425 1000		1 52.83	52.83
				( Wst.Wtr.Op.Fund Wastewater Utilities )
				Invoice Extension ---->
				52.83

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041619 4240 GULARTE LANE	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 4240 GULARTE LANE	12 4425 1000		1 14.24	14.24
				( Wst.Wtr.Op.Fund Wastewater Utilities )
0002 PIONEER ST 1/2 MI N/O	10 4420 1000		1 59.39	59.39
				( Wtr. Oper. Fund Water Operating Utilities )
0003 201 CALLE CESAR CHAVEZ	01 4300 1000		1 161.33	161.33
				( General Fund Parks & Rec Utilities )
0004 1 MI W/O HWY 1 1/4	12 4425 1000		1 1647.06	1647.06
				( Wst.Wtr.Op.Fund Wastewater Utilities )
0005 10TH ST 75FT W/O	10 4420 1000		1 163.06	163.06
				( Wtr. Oper. Fund Water Operating Utilities )
0006 CRN OF PIONEER/8TH	12 4425 1000		1 55.30	55.30
				( Wst.Wtr.Op.Fund Wastewater Utilities )
0007 GUADALUPE ST-C TRAIN DEPOT	65 4485 1000		1 139.73	139.73
				( Quad.Light Dist Gdlpe Light Dis Utilities )
0008 N/E CORNER OF PARK	01 4300 1000		1 12.20	12.20
				( General Fund Parks & Rec Utilities )
0009 GUADA DUNES WAY NE COR	71 4454 1000		1 10.90	10.90
				( MEASURE A MEASURE A Utilities )
0010 W. MAIN ST NE COR & PT	60 4490 1000		1 10.90	10.90
				( Quad.Assmt.Dist Quad.Assmt Dist Utilities )
0011 1015 GUADALUPE ST	01 4145 1000		1 212.54	212.54
				( General Fund Building Mtce Utilities )
0012 918 OBISPO	01 4145 1000		1 1467.95	1467.95
				( General Fund Building Mtce Utilities )
0013 400 TOGNAZZINI AVE	10 4420 1000		1 2119.39	2119.39
				( Wtr. Oper. Fund Water Operating Utilities )
0014 638 GUADALUPE ST	12 4425 1000		1 140.66	140.66
				( Wst.Wtr.Op.Fund Wastewater Utilities )
0015 4699 5TH ST	10 4420 1000		1 30.47	30.47
				( Wtr. Oper. Fund Water Operating Utilities )
0016 W. MAIN SEWER ST	12 4425 1000		1 2423.10	2423.10
				( Wst.Wtr.Op.Fund Wastewater Utilities )
0017 UTILITIES DIVISION	65 4485 1000		1 3484.93	3484.93
				( Quad.Light Dist Gdlpe Light Dis Utilities )

P.O. BOX 997300

\*\*\* VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0018 UTILITIES DIVISION	60 4490 1000	1	614.98	614.98
	( Quad.Assmt.Dist	Quad.Assmt Dist Utilities )		
	Invoice Extension ---->			12768.13

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041219-A 884 GUADALUPE	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 884 GUADALUPE	65 4485 1000	1	158.94	158.94
	( Quad.Light Dist Gdlpe Light Dis Utilities )			
	Invoice Extension ---->			158.94

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041219-B 4545 10TH STREET	04-19	04/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 4545 10TH STREET	01 4145 1000	1	90.92	90.92
	( General Fund Building Mtce Utilities )			
	Invoice Extension ---->			90.92
	Vendor Total ----->			25008.50

2226 BEEBEE STREET

\*\*\* VENDOR.: POO01 (POOR RICHARD'S PRESS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
286983 ENVELOPE FOR ANNUAL WATER QUALITY REPORT	04-19	04/09/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 ENVELOPE FOR ANNUAL WATER QUALITY REPORT	10 4420 1200	1	277.99	277.99
	( Wtr. Oper. Fund Water Operating Off Suppl/Postg )			
	Invoice Extension ---->			277.99
	Vendor Total ----->			277.99

P.O. BOX 37600

\*\*\* VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5906610 COPY PAPER	04-19	03/18/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 COPY PAPER	01 4105 1200	1	10.64	10.64
	( General Fund Administration Off Suppl/Postg )			
	Invoice Extension ---->			10.64

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5976272 COPY PAPER	04-19	03/20/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 COPY PAPER	01 4105 1200	1	43.71	43.71
	( General Fund Administration Off Suppl/Postg )			
	Invoice Extension ---->			43.71

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6195439 BLACK INK,INK CART,PUSH PINS	04-19	03/28/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 BLACK INK,INK CART,PUSH PINS	01 4105 1200	1	84.83	84.83
	( General Fund Administration Off Suppl/Postg )			
	Invoice Extension ---->			84.83

P.O. BOX 37600

\*\*\* VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
6225895	COPY PAPER	04-19	03/29/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	COPY PAPER	01	4120 1200	1	507.58	507.58
		( General Fund Finance Off Suppl/Postg )				
0002	COPY PAPER	01	4140 1200	1	202.61	202.61
		( General Fund Non-Departmentl Off Suppl/Postg )				
		Invoice Extension ---->				710.19

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
6378783	COPY PAPER	04-19	04/04/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	COPY PAPER	01	4105 1200	1	45.77	45.77
		( General Fund Administration Off Suppl/Postg )				
0002	COPY PAPER	01	4140 1200	1	66.10	66.10
		( General Fund Non-Departmentl Off Suppl/Postg )				
		Invoice Extension ---->				111.87
		Vendor Total ----->				961.24
						=====

P.O. BOX 856158

\*\*\* VENDOR.: REA01 (READY REFRESH BY NESTLE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
19C880953	DRINKING WATER AT WWTP	04-19	03/21/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	DRINKING WATER AT WWTP	12	4425 2150	1	18.32	18.32
		( Wst.Wtr.Op.Fund Wastewater Prof'l Services )				
		Invoice Extension ---->				18.32
		Vendor Total ----->				18.32
						=====

P.O. BOX 6007

\*\*\* VENDOR.: SAN02 (SANTA MARIA TIRE CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
126801	VEHICLE MAINTENANCE FOR ENGINE #1 (FIRE)	04-19	04/09/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	VEHICLE MAINTENANCE FOR ENGINE #1 (FIRE)	01	4220 1460	1	1025.96	1025.96
		( General Fund Fire Vehicle Maintnc )				
		Invoice Extension ---->				1025.96

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
484589	TIRES FOR RESCUE (FIRE)	04-19	04/09/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	TIRES FOR RESCUE (FIRE)	01	4220 1460	1	1057.42	1057.42
		( General Fund Fire Vehicle Maintnc )				
		Invoice Extension ---->				1057.42

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
490687	VEHICLE MAINTENANCE 15-F-350 (FIRE)	04-19	04/09/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	VEHICLE MAINTENANCE 15-F-350 (FIRE)	01	4220 1460	1	185.41	185.41
		( General Fund Fire Vehicle Maintnc )				
		Invoice Extension ---->				185.41

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
490718-C	RETURN ITEM	04-19	04/12/19 N N N	A-NET30 FROM INVOICE	2010



P.O. BOX 6007

\*\*\* VENDOR.: SAN02 (SANTA MARIA TIRE CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description				
0001 RETURN ITEM				
	G/L Account No		Unit(s)	Unit Cost
	01 4220 1460		-1	90.41
	( General Fund Fire Vehicle Maintnc )			
			Invoice Extension ---->	-90.41
			Vendor Total ----->	2178.38
				=====

P.O. BOX 1188

\*\*\* VENDOR.: SAN81 (SANTA MARIA FORD LINCOLN)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
178721 INSTALL NEW BATTERY	04-19	04/05/19 N N N	A-NET30 FROM INVOICE	2010
Line Description				
0001 INSTALL NEW BATTERY				
	G/L Account No		Unit(s)	Unit Cost
	01 4200 1460		1	151.19
	( General Fund Police Vehicle Maintnc )			
			Invoice Extension ---->	151.19
			Vendor Total ----->	151.19
				=====

456 N. GALLATIN AVE

\*\*\* VENDOR.: SEN01 (SENSUS USA INC.)

P.O. BOX 487 ACCT-RECEIVABLE  
 INVOICE-TYPE DESCRIPTION

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
A19005396 AUTOREAD SOFTWARE SUPPORT-RENEWAL 1 YEAR	04-19	04/08/19 N N N	A-NET30 FROM INVOICE	2010
Line Description				
0001 AUTOREAD SOFTWARE SUPPORT-RENEWAL 1 YEAR				
	G/L Account No		Unit(s)	Unit Cost
	10 4420 2150		1	1715.95
	( Wtr. Oper. Fund Water Operating Profl Services )			
			Invoice Extension ---->	1715.95
			Vendor Total ----->	1715.95
				=====

240 EAST ROEMER WAY

\*\*\* VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1544 CONTRACT REIMBURSEMENT FOR 03/2019	04-19	03/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description				
0001 CONTRACT REIMBURSEMENT FOR 03/2019				
	G/L Account No		Unit(s)	Unit Cost
	23 4461 2354		1	27764.73
	( LTF - Transit LTF Transit Contract Svcs )			
0002 LESS FARES AND PASSES RECEIVED				
	23 3511		-1	5249.86
	( LTF - Transit Fare Revenues )			
0003 BUS SUBSTITUTION				
	23 4461 2200		1	115.02
	( LTF - Transit LTF Transit Equip. Rental )			
			Invoice Extension ---->	22629.89

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1545 MAINTENANCE REIMBURSEMENT FOR 03/2019	04-19	03/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description				
0001 MAINTENANCE REIMBURSEMENT FOR 03/2019				
	G/L Account No		Unit(s)	Unit Cost
	23 4461 1400		1	11380.98
	( LTF - Transit LTF Transit Equipment Maint )			
			Invoice Extension ---->	11380.98
			Vendor Total ----->	34010.87
				=====

\*\*\* VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

P.O. BOX C

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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\*\*\* VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

P.O. BOX C

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041219	918 OBISPO ST (02/26/19-03/27/19)	04-19	03/29/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	918 OBISPO ST (02/26/19-03/27/19)	01 4145 1000	1	546.42	546.42
	( General Fund Building Mtce Utilities )				
	Invoice Extension ---->				546.42
	Vendor Total ----->				546.42

P.O. BOX 31001-2620

\*\*\* VENDOR.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
03012548	CUSTOM SIGN,2 U BOLT BRACKET	04-19	03/29/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CUSTOM SIGN,2 U BOLT BRACKET	71 4454 1550	1	208.17	208.17
	( MEASURE A MEASURE A Op Supp/Expense )				
	Invoice Extension ---->				208.17
	Vendor Total ----->				208.17

DEPT, CH 10651

\*\*\* VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16419730	PROFESSIONAL SERVICES FOR 05/2019	04-19	04/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES FOR 05/2019	01 4105 2150	1	50.08	50.08
	( General Fund Administration Profl Services )				
	Invoice Extension ---->				50.08

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16432311	PROFESSIONAL SERVICES FOR 05/2019	04-19	04/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES FOR 05/2019	01 4120 2150	1	49.13	49.13
	( General Fund Finance Profl Services )				
	Invoice Extension ---->				49.13

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16433125	PROFESSIONAL SERVICES-05/2019	04-19	04/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES-05/2019	12 4425 2150	1	48.14	48.14
	( Wst.Wtr.Op.Fund Wastewater Profl Services )				
	Invoice Extension ---->				48.14

Vendor Total -----> 147.35

1294 ARABIAN TRAIL

\*\*\* VENDOR.: SUZ01 (SUZ ROEHI)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11-APR-19	OPTIONAL SKILLS REFRESHER (PATRICK)	04-19	04/11/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	OPTIONAL SKILLS REFRESHER (PATRICK)	01 4220 1300	1	300.00	300.00
	( General Fund Fire Bus Exp/Train )				
	Invoice Extension ---->				300.00

1294 ARABIAN TRAIL \*\*\* VENDOR.: SUZ01 (SUZ ROEHI)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				300.00 =====

654 OSOS STREET \*\*\* VENDOR.: TEC01 (TECHXPRESS- CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6860 RENEWAL LICENSE FOR SOPHOS FIREWALL 3 YEARS TOTAL	04-19	04/09/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 RENEWAL LICENSE FOR SOPHOS FIREWALL 3 YEARS TOTAL	01 4140 2151		1 451.00	451.00
				( General Fund Non-Departmentl IT Services )
				Invoice Extension ---->
				451.00
				Vendor Total ----->
				451.00 =====

712 FIERO LANE SUITE #33 \*\*\* VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
291508 TONER (SHIPPING)	04-19	03/27/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 TONER (SHIPPING)	01 4120 1550		1 7.00	7.00
				( General Fund Finance Op Supp/Expense )
				Invoice Extension ---->
				7.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
292025 COPIES	04-19	03/31/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COPIES	01 4105 1550		1 124.45	124.45
				( General Fund Administration Op Supp/Expense )
0002 COPIES	01 4120 1550		1 46.52	46.52
				( General Fund Finance Op Supp/Expense )
0003 COPIES	01 4200 1550		1 37.18	37.18
				( General Fund Police Op Supp/Expense )
0004 COPIES	01 4220 1550		1 64.92	64.92
				( General Fund Fire Op Supp/Expense )
0005 COPIES	01 4405 1550		1 9.61	9.61
				( General Fund Bldg and Safety Op Supp/Expense )
				Invoice Extension ---->
				282.68

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
292650 TONER (SHIPPING)	04-19	04/08/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 TONER (SHIPPING)	01 4120 1550		1 5.00	5.00
				( General Fund Finance Op Supp/Expense )
				Invoice Extension ---->
				5.00
				Vendor Total ----->
				294.68 =====

P.O. BOX 660108 \*\*\* VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
827759513 COMMUNICATION-805 363-6528 & 29	04-19	04/08/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMMUNICATION-805 363-6528 & 29	01 4220 1150		1 76.02	76.02
				( General Fund Fire Communications )
				Invoice Extension ---->
				76.02

REPORT.: Apr 18 19 Thursday  
 RUN...: Apr 18 19 Time: 10:44  
 Run By.: Esther Britt

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
 Batch B90418 - 10:44

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 ID #: PY-IP  
 CTL.: GUA

P.O. BOX 660108

\*\*\* VENDOR.: VER05 (VERIZON WIRELESS)

-----  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
 -----

10.64+  
 43.71+  
 96.83+  
 710.19+  
 111.87+  
 18.32+  
 1:025.96+  
 1:057.42+  
 185.41+  
 151.19+  
 1:715.95+  
 48.16+  
 49.13+  
 50.08+  
 208.17+  
 55:55.89+  
 11:50.91+  
 543.42+  
 300.00+  
 451.00+  
 7.00+  
 288.55+  
 5.00+  
 76.05+  
 172,425.01

Vendor Total -----> 76.02  
 =====  
 \*\* Total Invoices -----> 172334.60  
 \*\* Total Checks -----> .00  
 -----  
 \*\*\* Total Purchases ---> 172334.60  
 =====

Credit - 90.41  
 -----  
 \$ 172,425.01

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
 General Ledger Accounts with Budget Summary April 18, 2019  
 Accounting Period is April, 2019

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2004		D.J. FARMS//General Fund	5430.84					
01	2010		Accounts Payable//General Fund	-70953.78					
01	2042		SB 1473 Ca. Bldg Stnds Comm//Ge	305.00					
01	3620		<*>Miscellaneous Income//General F	-31.00	-2478.33	4662.90	2153.57	-2000.00	-4153.57
01	4105	1150	Administratio/Communication/Gen	258.08	4009.33	129.66	4397.07	5500.00	1102.93
01	4105	1200<*>	Administratio/Off Suppl/Pos/Gen	184.95	1377.34	.00	1562.29	1500.00	-62.29
01	4105	1250	Administratio/Advertisin/Pu/Gen	127.50	2090.75	201.00	2419.25	5500.00	3080.75
01	4105	1550	Administratio/Op Supp/Expen/Gen	124.45	1145.75	97.15	1367.35	1500.00	132.65
01	4105	1560	Administratio/Fuels/Lubrica/Gen	49.59	.00	.00	49.59	200.00	150.41
01	4105	2150	Administratio/Profl Service/Gen	50.08	6916.95	.00	6967.03	8000.00	1032.97
01	4120	1150	Finance/Communication/General F	118.34	2300.85	141.19	2560.38	3200.00	639.62
01	4120	1200<*>	Finance/Off Suppl/Pos/General F	507.58	1243.54	.00	1751.12	1600.00	-151.12
01	4120	1550<*>	Finance/Op Supp/Expen/General F	58.52	2046.64	.00	2105.16	1600.00	-505.16
01	4120	2150	Finance/Profl Service/General F	49.13	7528.05	592.62	8169.80	19000.00	10830.20
01	4140	0400	Non-Departmen/Health Insura/Gen	114.95	466.07	.00	581.02	6500.00	5918.98
01	4140	1200	Non-Departmen/Off Suppl/Pos/Gen	268.71	697.69	.00	966.40	1800.00	833.60
01	4140	2151	Non-Departmen/IT Services/Gener	451.00	20818.49	2502.00	23771.49	30000.00	6228.51
01	4140	2350	Non-Departmen/Svcs.Other Ag/Gen	14589.50	31127.00	.00	45716.50	60100.00	14383.50
01	4140	4150	Non-Departmen/Lease-Purchas/Gen	492.13	4676.60	.00	5168.73	6200.00	1031.27
01	4145	1000	Building Mtce/Utilities/General	2462.80	25434.71	1289.28	29186.79	35000.00	5813.21
01	4145	1550	Building Mtce/Op Supp/Expen/Gen	64.40	7530.10	50.41	7644.91	7800.00	155.09
01	4145	2150	Building Mtce/Profl Service/Gen	1087.79	20367.88	1408.73	22864.40	23000.00	135.60
01	4145	4150	Building Mtce/Lease-Purchas/Gen	323.13	969.36	.00	1292.49	1300.00	7.51
01	4200	0450	Police/Other Benefit/General Fu	407.23	16294.05	134.41	16835.69	17825.00	989.31
01	4200	1150	Police/Communication/General Fu	177.53	3551.17	238.03	3966.73	8000.00	4033.27
01	4200	1460	Police/Vehicle Maint/General Fu	151.19	1857.16	.00	2008.35	5500.00	3491.65
01	4200	1500	Police/Equipment Rep/General Fu	125.00	2558.08	2661.54	5344.62	7000.00	1655.38
01	4200	1550<*>	Police/Op Supp/Expen/General Fu	39.33	13888.23	878.78	14806.34	12000.00	-2806.34
01	4200	1560<*>	Police/Fuels/Lubrica/General Fu	933.07	20303.86	1011.25	22248.18	22000.00	-248.18
01	4200	2150<*>	Police/Profl Service/General Fu	1071.00	7241.75	.00	8312.75	4000.00	-4312.75
01	4200	2350	Police/Svcs.Other Ag/General Fu	8414.26	31340.82	.00	39755.08	80000.00	40244.92
01	4200	4150	Police/Lease-Purchas/General Fu	6310.85	23462.55	.00	29773.40	32030.00	2256.60
01	4220	1150	Fire/Communication/General Fund	135.19	3247.08	238.03	3620.30	4575.00	954.70
01	4220	1300<*>	Fire/Bus Exp/Train/General Fund	300.00	4684.34	280.00	5264.34	3600.00	-1664.34
01	4220	1460	Fire/Vehicle Maint/General Fund	3866.96	1312.15	284.98	5464.09	10000.00	4535.91
01	4220	1550	Fire/Op Supp/Expen/General Fund	394.77	7476.80	356.23	8227.80	13000.00	4772.20
01	4220	1560	Fire/Fuels/Lubrica/General Fund	488.15	4683.74	278.43	5450.32	7000.00	1549.68
01	4220	2350	Fire/Svcs.Other Ag/General Fund	4207.12	13230.39	.00	17437.51	18500.00	1062.49
01	4300	1000<*>	Parks & Rec/Utilities/General F	173.53	63813.98	619.58	64607.09	50000.00	-14607.09
01	4300	2150	Parks & Rec/Profl Service/Gener	1770.61	19620.45	2.11	21393.17	24000.00	2606.83
01	4300	4150	Parks & Rec/Lease-Purchas/Gener	323.12	2482.32	.00	2805.44	4500.00	1694.56
01	4405	1150	Bldg and Safe/Communication/Gen	59.04	1829.37	141.19	2029.60	2550.00	520.40
01	4405	1250	Bldg and Safe/Advertisin/Pu/Gen	202.00	.00	.00	202.00	500.00	298.00
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen	9.61	152.30	.00	161.91	500.00	338.09

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
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 Accounting Period is April, 2019

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	4405	2150	Bldg and Safe/Profl Service/Gen	14306.75	129786.50	5814.00	149907.25	210000.00	60092.75
Fund (01 ) Total ---->				.00	511085.86	24013.50	600317.30	754380.00	154062.70
10	2010		Accounts Payable//Wtr. Oper. Fu	-9182.21					
10	4420	1000<*>	Water Operati/Utilities/Wtr. Op	2372.31	81581.49	4497.76	88451.56	80000.00	-8451.56
10	4420	1150	Water Operati/Communication/Wtr	78.22	3767.01	349.39	4194.62	4500.00	305.38
10	4420	1200	Water Operati/Off Suppl/Pos/Wtr	277.99	4697.62	.00	4975.61	9000.00	4024.39
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	749.40	27883.86	341.60	28974.86	40000.00	11025.14
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	320.33	4862.67	143.85	5326.85	6500.00	1173.15
10	4420	2150	Water Operati/Profl Service/Wtr	2528.37	36935.31	1778.64	41242.32	50000.00	8757.68
10	4420	4150	Water Operati/Lease-Purchas/Wtr	2855.59	14660.37	.00	17515.96	18500.00	984.04
Fund (10 ) Total ---->				.00	174388.33	7111.24	190681.78	208500.00	17818.22
102	2010		Accounts Payable//CDBG 2017	-9293.23					
102	4012	2150<*>	CDBG 2017 GA/Profl Service/CDBG	9293.23	18036.85	7437.39	34767.47	.00	-34767.47
Fund (102) Total ---->				.00	18036.85	7437.39	34767.47	.00	-34767.47
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-23269.79					
12	4425	1000<*>	Wastewater/Utilities/Wst.Wtr.Op	16270.87	182201.14	3330.26	201802.27	180000.00	-21802.27
12	4425	1150<*>	Wastewater/Communication/Wst.Wt	112.68	3594.86	303.57	4011.11	4000.00	-11.11
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	290.39	13618.12	57.93	13966.44	32000.00	18033.56
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	289.53	5912.69	1609.23	7811.45	9000.00	1188.55
12	4425	2150<*>	Wastewater/Profl Service/Wst.Wt	2225.34	167605.52	7936.03	177766.89	50000.00	-127766.89
12	4425	4150	Wastewater/Lease-Purchas/Wst.Wt	4080.98	25688.92	.00	29769.90	34000.00	4230.10
Fund (12 ) Total ---->				.00	398621.25	13237.02	435128.06	309000.00	-126128.06
20	2010		Accounts Payable//Gas Tax Fund	-2365.19					
20	4430	4150	Gas Tax-Stree/Lease-Purchas/Gas	2365.19	15606.09	.00	17971.28	20900.00	2928.72
Fund (20 ) Total ---->				.00	15606.09	.00	17971.28	20900.00	2928.72
23	2010		Accounts Payable//LTF - Transit	-38603.28					
23	3511	<*>	Fare Revenues//LTF - Transit	-5249.86	-46498.74	.00	-51748.60	-54000.00	-2251.40
23	4461	1400	LTF Transit/Equipment Mai/LTF -	11380.98	58194.89	.00	69575.87	73852.00	4276.13
23	4461	1560	LTF Transit/Fuels/Lubrica/LTF -	4592.41	38479.23	.00	43071.64	68350.00	25278.36

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
 General Ledger Accounts with Budget Summary April 18, 2019  
 Accounting Period is April, 2019

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance	
23	4461	2200<*>	LTF Transit/Equip. Rental/LTF	-	115.02	2644.79	.00	2759.81	500.00	-2259.81
23	4461	2354	LTF Transit/Contract Svcs/LTF	-	27764.73	220144.87	.00	247909.60	323180.00	75270.40
Fund (23 ) Total ---->					.00	272965.04	.00	311568.32	411882.00	100313.68
26	2010		Accounts Payable//RDA-Op.Fund		-1579.88					
26	2300		Loan Payable//RDA-Op.Fund		404.88					
26	4500	2150	Redevelopment/Profl Service/RDA		1175.00	102434.55	.00	103609.55	150000.00	46390.45
Fund (26 ) Total ---->					.00	102434.55	.00	103609.55	150000.00	46390.45
32	2010		Accounts Payable//Wstwr.Cap.Fu		-2947.07					
32	4470	3150	Wastewater Ca/Imp.Other/Bui/Wst		2947.07	18283.33	9993.85	31224.25	460000.00	428775.75
Fund (32 ) Total ---->					.00	18283.33	9993.85	31224.25	460000.00	428775.75
40	2010		Accounts Payable//Fire Saf.Fund		-5117.07					
40	4225	1500<*>	Fire Pub.Safe/Equipment Rep/Fir		5117.07	13218.89	.00	18335.96	.00	-18335.96
Fund (40 ) Total ---->					.00	13218.89	.00	18335.96	.00	-18335.96
60	2010		Accounts Payable//Guad.Assmt.Di		-1045.13					
60	4490	1000	Guad.Assmt Di/Utilities/Guad.As		625.88	7091.80	116.16	7833.84	10500.00	2666.16
60	4490	2150	Guad.Assmt Di/Profl Service/Gua		419.25	5728.95	.00	6148.20	6700.00	551.80
Fund (60 ) Total ---->					.00	12820.75	116.16	13982.04	17200.00	3217.96
65	2010		Accounts Payable//Guad.Light Di		-3783.60					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li		3783.60	34881.52	20.24	38685.36	54000.00	15314.64
Fund (65 ) Total ---->					.00	34881.52	20.24	38685.36	54000.00	15314.64
71	2010		Accounts Payable//MEASURE A		-4194.37					
71	4454	1000	MEASURE A/Utilities/MEASURE A		10.90	1718.47	232.32	1961.69	2500.00	538.31
71	4454	1250<*>	MEASURE A/Advertisin/Pu/MEASURE		92.50	145.00	.00	237.50	175.00	-62.50
71	4454	1500	MEASURE A/Equipment Rep/MEASURE		1370.10	56.11	.00	1426.21	2000.00	573.79
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE		1964.79	5426.40	110.71	7501.90	12000.00	4498.10
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE		358.49	4052.74	370.46	4781.69	6000.00	1218.31

REPORT.: Apr 18 19 Thursday  
 RUN...: Apr 18 19 Time: 10:54  
 Run By.: Esther Britt

City of Guadalupe  
 Invoice/Pre-Paid Check Audit Trail  
 General Ledger Accounts with Budget Summary April 18, 2019  
 Accounting Period is April, 2019

PAGE: 026  
 ID #: PY-IP  
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FUND DEPT OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
71 4454 2150	MEASURE A/Prof1 Service/MEASURE	397.59	6457.67	156.22	7011.48	20000.00	12988.52
	Fund (71 ) Total ---->	.00	17856.39	869.71	22920.47	42675.00	19754.53



**MINUTES**  
**City of Guadalupe**  
**Regular Meeting of the Guadalupe City Council**  
**Tuesday, April 9, 2019, At 6:00 pm**

**ROLL CALL:**

Council Member Tony Ramirez  
Council Member Eugene Costa Jr.  
Council Member Liliana Cardenas  
Mayor Pro Tempore Gina Rubalcaba  
Mayor Ariston Julian

Council Member Rubalcaba absent.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any changes(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

Mayor Julian asked if there were any items that anyone wished brought forward. None under this heading.

**CEREMONIAL CALENDAR**

1. Proclamation Declaring April 2019 as “DMV / Donate Life California Month”

Mayor Julian read the proclamation for the National Donate Organs for Transplant Month. This is sponsored by the California DMV to save lives. The proclamation lists the many ways you can donate organ parts that can save other lives after the donor is gone. He listed the many ways you can donate, at the DMV, by denoting the fact on your driver’s license, or at hospitals and on your Health Care Directive.

**PRESENTATIONS**

- Guadalupe Kiwanis Elks Queen Candidate

Miss Ramos was introduced as this year's Santa Maria Rodeo Queen Candidate and sponsored by the Kiwanis Club of Guadalupe. She felt very grateful to be able to serve an organization that allows her to pursue her passion for helping others in her community as this Club does. She is 17 years old and a Senior at Orcutt High School. She plans to attend a four-year university and earn a Bachelor's Degree in Business Administration. She thanked her parent's as great role models for giving back and her brothers for being great supporters. She cited the list of events to raise money that were planned and said that the Calendar would be posted at many places in town.

### **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of 3 minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent items. Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct Staff to investigative and/or schedule certain matters for consideration at a future City Council meeting.

None wished to speak.

### **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

*Recommendation of City Staff to waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.*

2. Payment of Warrants for the period ending April 4, 2019 to be approved for payment by the City Council.
3. Minutes of the City Council Regular Meeting of March 26, 2019 to be ordered filed.
4. Acceptance of City of Guadalupe Transportation Development Act Fund and Public Transit Fund Financial Statements for years ending June 30, 2018 and 2017 along with the Independent Auditor's Report.
5. Acceptance of Lot 8 of Tract 29,060 from the property owners and granting it to the Guadalupe Union School District  
Recommendation: Council adopt Resolution No. 2019-19:
  - 1) Accepting Lot 8 of Track 29,060 from the property owner; and
  - 2) Authorize the Mayor to sign a grant deed to convey Lot 8 of Track 29,060 to the Guadalupe Union School District.

Councilwoman Cardenas pulled item 2-warrants, on page 6, and page 19. Administrator Perrault pulled item 3 minutes.

**Councilman Ramirez made the motion to accept the balance of the Calendar and Councilman Costa 2<sup>nd</sup>. 4/0 1 absent. Passed.**

Councilwoman Cardenas has a question regarding the water billing on page 6. Administrator Perrault explained that the \$ 4,714.29 was for the wastewater plant and the parks in the city; with the largest portion being \$3,330.26 being the wastewater plant. All of the water bills for like entities of the City is put on one bill. The City is treated as a regular customer and while there may be some usage of water, the majority of the bill is for stand-by charges, and standard fees.

She cited page 19, regarding the Automated Manual Citation Processing: the explanation was it was charge for processing costs to arrest, cite or incarcerate arrestees.

Administrator Perrault said that on Item 3 Minutes - page 6 of 7 it should read: They can cash out vacation or comp time once in each designated 6-month period without a balance required. A change in non-union member' service fee was made due to Federal Legislation.

**Motion made by Councilman Ramirez and 2<sup>nd</sup> by Councilwoman Cardenas to approve the two items pulled. 4/0, 1 absent passed.**

#### **MONTHLY REPORTS FROM DEPARTMENT HEADS**

6. Planning Department Report for March 2019
7. Building Department Report for February 2019
8. City Engineer's Report for March 2019 standard fees

Mayor Julian asked about the item: Concerning Peralta: the developer has completed his required Caltrans Traffic control Plan.

Supervisor Kahn stated he could relate more information. As part of the Pasadera Project, they are doing entrance improvements onto Highway 166 and any time you do an improvement opening onto a State Highway, you have to do what is called an ICE Plan (Intersection Control Evaluation). The plans call for a signal light at the Obispo intersection but ICE requires you to also look at a round-a-bout. The developer has completed a conceptual plan looking at both scenarios. He and Guadalupe staff are evaluating it now and will be discussing it with Cal Trans.

Mayor Julian stated that a few years ago, a large round-a-bout was to be put in, taking out some of the houses, but apparently it was downsized. He surmised that people working on a project retire and new people come in and say, "let's look at this again". He thinks that happened here and on the Black Road Project. It's going to be a signal, so we need to look at our intersection needs.

Supervisor Kahn agreed with Mayor Julian that when you have high-volume traffic on a State Highway intersecting with a local street, a round-a-bout is not a good design. Accidents due tend to be less severe on round-a-bouts; fender benders, not injuries and fatal crashes.

#### **INTERIM CITY ADMINISTRATOR REPORT: (Information Only)**

Mobility and Revitalization Plan Downtown Walk & Workshop on Monday April 22<sup>nd</sup> and Presentation of Concepts on Thursday, April 25<sup>th</sup> at the American Legion Hall at 6:00 pm. These are

important because we will be looking at downtown improvements; transportation and pedestrian improvements. It could significantly change the downtown looks. They will be looking at Pasadera connectivity, trails to the beach. There is a lot going on. The plan is to have conceptual designs this fall. He discovered that Guadalupe has \$3,000,000 for special projects, so maybe there is money for some of the plans. Measure A is funding source for some of these projects if you choose to use it. People's input is very important.

Mayor Julian stated that on the April 22<sup>nd</sup>, people are actually going to walk the downtown area between 5:00 - 6:00 pm; then meet at the American Legion Hall.

Mr. Perrault answered Ms. Cardenas' question by saying the Dunes Center and the school are going to help with advertising the meetings. It will be listed on our website as well as the schools. Consulting group is helping with the news releases.

## **PUBLIC HEARING**

### **9. Measure A Local Program of Project.**

Written report: Steven Kahn, Interim Public Works Director / Engineer

Recommendation: Council take the following actions:

- a. Receive a presentation from staff; and
- b. Hold a public hearing; and
- c. Approve Resolution No. 2019-20 which adopts the 2019/20 through 2023/24 Measure A Local Program of Projects for the City of Guadalupe.

Director Kahn explained Measure A as a sales tax driven initiative passed in 2008 for repairing roads and transportation safety measures and other related issues. One of the projects on the list is the intersection of State Route One and Highway 166. A set amount is given to each City to repair their roads and sidewalks. Every year each City is asked to pass a program of projects for use of this money. We use general terms and use the money for our street operations. He asks that you approve the projects for this year.

Public Hearing Open: 6:26 PM.

Ms. Amelia Ramos commented that the intersection of Highway 166 and Obispo Street was very dangerous as there was no light or sign and at night with the traffic, it was perilous. It should have some type of lighting. Mr. Kahn answered that he would check into it. That is a CalTrans issue, but it should be included in the Pasadera traffic control system.

Closed Public Hearing: 6:29

**Motion made by Councilwoman Cardenas and 2<sup>nd</sup> by Councilman Costa to approve Resolution 2019-20 through 2023/24 which adopts Measure A local programs for City of Guadalupe. Roll Call 4/0 1 absent. Passed.**

**10. Consideration of an Administrative Use Permit following staff denial of an ADU (2018-143ZC) for an attached Accessory Dwelling Unit located at 155 Flower Avenue, Guadalupe CA.**

Written report: Robert Perrault, Interim City Administrator

Recommendation: Council take the following actions:

- a. Receive a presentation from staff;
- b. Hold a public hearing, including 1) an opportunity for the applicant to present the proposed project, and 2) receive any comments from the public; and
- c. Adopt Resolution No. 2019-18 approving an attached Accessory Dwelling Unit making a finding that the attached Accessory Dwelling Unit is in substantial compliance with the 50% limitation at 547 sq ft. and providing a waiver of the owner occupancy requirement subject to findings and conditions as provided for under Section 18.53.050 b.1. c.

Administrator Perrault stated this was a hearing for an administrative use permit following a staff denial for an attached Accessory Dwelling Use Permit at 155 Flower Avenue. He provided a staff report to the Council and others as needed as this is a public hearing. He suggested it be opened first to the public and then proceed to the Council for decision. Action on the matter will be needed following the report.

He provided some history on the subject by saying in 2017, the California Legislature passed a series of bills designed to enhance the use of Accessory Dwelling Units as part of working for more affordable housing throughout the State. They wanted to develop a permit over the counter, or ministerial. In July, 2018, Guadalupe adopted a municipal code outlining process and procedures for a municipal code for Accessory Dwelling Units. Staff realized there were grey areas and situations that could not be dealt with under regular guidelines. They asked for an administrative use category for difficult problems of merit but not fitting the standard criteria. One requirement, owner/occupation dwelling on one of the units.

On October 4, 2018, this original application was submitted. The property was a single-family home with a garage partially converted to an accessory dwelling. This constituted about 1,000 square feet of living space with a large segregated space in back of 650 sq. feet not finished. The application was for an attached accessory dwelling unit; the distinction is because it is part of the main facility. By State law, the accessory unit is limited to 50 % of the main dwelling, and the proposed add-on was 695 sq. feet versus 1,000 sq. feet for the

original home, the percentage was 68 % so the application was denied. They came back with a proposal at 540 sq. feet. It still did not meet the pre-requisite, so it was denied. The applicants appealed the decision, asking to set aside the percentage and abolish the owner/occupied covenant.

Owner/occupancy is not required by State law; it is a local requirement, and in our code, there are possible exceptions to that requirement. Mainly, if the owners are of good character and known to maintain their property in good condition. The Council is seeing this because the language is a bit broad and Council needs to make clearer what their intent is. Do they want to permit exceptions, and if so, on what grounds? He enumerated several ways an exception could be made. He hoped through tonight's process; future administrative permits would be easier to administer as intended.

Opened Public Hearing: 6:44 PM.

Mr. Gustavo Alvarez stated that they had purchased this home in 2018, but he pulled some records and permits and it was in 1968 that the permit was issued for this dwelling. They applied for the permit because the structure is there. They did want it to be as useful as possible. They've been denied, so they redesigned it as a one bedroom at 54%. It's a good plan and we are good stewards of our property, making them clean and safe.

He showed pictures of the property.

Closed Public Hearing at 6:47.

Councilman Costa; noting the 1968 date of original building; asked if it could be grandfathered in.

Mr. Alvarez stated that date was the original part of the home, not any add-ons or future buildings. He stated everything was going to be brought up to code as law deems it should be.

Attorney Sinco stated the 1968 permit is not relative to this usage and future permits.

Administrator Perrault answered Councilwoman Cardenas' question as to the amount of occupancy as being limited to coincide with the 54% space. This would be a deviation, allowing the discrepancy instead of strict application of the letter of the law. A larger deviation would not have been considered by staff.

Mayor Julian asked if there had been other requests for an administrative permit and Mr. Appel was present and answered that there were 3 or 4 per year.

Mayor Julian said in a town of 1,700 homes, that's not bad.

Councilwoman Cardenas said that from the 54 %, it can be a slippery slope and that concerns her.

Mr. Appel said that the State set up our standards, but it is thought that the local governments could make decisions for their community that better serves their community while not going astray. Many things to consider, different uses for the space; like space for children to play. If not needed, local government can deviate a fraction of the code in order to accommodate different needs.

There was some discussion of personal opinions, but none were strongly opposed to the application. After consideration, Council answered Administrator Perrault that they wished to keep the original requirements in line with the State, but the 4 ways that the City could make exceptions were good. They would stay with that. It was clarified as to why the owner/occupancy clause was in the ordinance: it had previously existed in the City's ordinances.

**Motion made by Councilman Ramirez and 2<sup>nd</sup> by Councilman Costa for finding in favor of the applicant's permit. Roll Call: Councilman Ramirez---aye Councilwoman Cardenas---aye Councilman Costa---aye Mayor Julian---aye 4/0 1 absent passed.**

## **UNFINISHED BUSINESS**

### **11. Continued City Support of the Guadalupe Library Status Report.**

Written report: Robert Perrault, Interim City Administrator

Recommendation: Council receive report and provide staff with direction as necessary.

Administrator Perrault reported that on March 9<sup>th</sup>, 2019, he received a list of options for continuing the lease for the Library. The lease is \$2,000 a month; funded by contributions from the Pasadera Funds, County funds and from the City. Some funding comes from the fundraising efforts of volunteers. The purpose of this report is to provide Council with a comprehensive analysis of the status of the Library financially and what's projected for the future. Despite the audit not being completed, we have a good picture as to where the balance is. The advances to the Library have been \$72,408.00, the last advance being on 11-10-2015. The Pasadera agreement does identify the Library as the recipient of \$200 per house when Pasadera sells. Pasadera made two up-front contributions; each being \$150,000 (\$300,000 total). Units, when constructed, would be credited to this account. This was paid to the City and the Library for the first 99 units. This is \$19,800. Since then, there has been added 142 homes completed and certificates of occupancy added. That's \$24,400. essentially, the Library has not crossed the threshold of using all the money assigned to it. It

will be 120 more houses before that is crossed. The Council needs to find options for the new fiscal year as this year is covered. Advancing another amount to the Library is feasible, but another thing to think about is we do not yet know how the General Fund will look like after the audit. After the audit, you have a clearer view of the City's financial stand, you will have a number of demands on that money, but the Library is important. The funds anticipated from the County will be lesser than previous years.

Ms. Amelia Villegas spoke for the library as on July 1<sup>st</sup>, there are not enough funds to cover the budget for the rest of this year. Ms. Housel Director of Santa Maria Library sent her a wire, affirming less or possibly no funds for the rent of the Library for the 2 months remaining nor for next year. Obviously, she supports the advance to the Library. The immediacy is funds for June and July.

Councilman Ramirez considered that part of the direction was to pursue grants that were specifically for Libraries. Administrator Perrault answered that we certainly would be looking for them, but it takes a while to get them, but over the long haul, they are certainly useful.

Mayor Julian stated that most of the capital fund was for the building. Some has been used for the roof and other repairs to the City Hall. He would like to see what is left before they spend more out of it. He is for keeping the Library open.

Administrator Perrault apologized for not being certain and having the audit numbers, but he thinks the balance of that fund is \$282,000 after everything is taken out.

There ensued a discussion of viable locations the Library might move to until a permanent home was found, but none seem to be usable for this purpose.

Council determined that after the budget, they would help the Library and find an ongoing plan to permanently put the Library on a good financial platform. Recommendation will come forth after the budget is firmed up.

**12. Council Member Appointment to the Guadalupe Resilience Community Leadership Board.**

Written report: Robert Perrault, Interim City Administrator

Recommendation: Council by motion appoint the Mayor and one additional member of the Council to the Guadalupe Resilience Community Plan Leadership Board.

Administrator Perrault stated we were participating in this process as there are grant funds for this through the CDBG. They are paying for a Resiliency Plan from the Cities. Mr. Brandeberry outlined a need for a facility group for accomplishing this. This group will have a tie-in with some of the work being done. He named people who should be on a committee. He asked for two from the Council to sit on this board.



Mr. Jack Boyce spoke on behalf of the CCDC to clarify their position. They oversee the LeRoy on a stakeholder basis. The Resiliency Group is designed for oversight, by County, City, not managing the groups. March 26<sup>th</sup> Agenda for the groups lists all the groups participating. Huge group. Mayor Julian asked for volunteers to serve on this board. To be determined at a later date.

## **NEW BUSINESS**

### **13. Discussion of Possible Grant Funding – National Parks and Recreation Association Grant.**

Verbal report: Ariston Julian, Mayor

Recommendation: Council authorizes the submission of grant funding.

Mayor Julian spoke of a grant that came to his attention through the school superintendent. It is a grant to cover expenses on kid's educational and recreational needs. Looking at numbers, he found that we have 2,400 kids in Guadalupe: 1,000 pre-school kids, 900 in McKenzie and 500 in High School. The problem with this grant is it's a quick turn-around. The good news is we can basically do it over the phone. It calls for a lot of data.

The Grant outlines a usage for the funds as being walking areas: he suggests a 6 to 8 ft decomposed granite walkway around O'Connell Park; over along the wastewater plant and around to connect to Riverview Apartments and a path to the playground equipment. The playground equipment should be a part of the grant and be redone.

Simple exercise equipment was suggested to be strategically placed along the path so people could stop and exercise and stretch.

## **FUTURE AGENDA ITEMS**

Situation of trash recycle cans left on the streets after the pick-up date. (We have an ordinance on that @ Attorney Sinco).

Speaker on the Census coming up to be asked to speak to our Council.

Participants and award winners in the Lions Grants as we need to acknowledge them.

Oso Flaco Projects, which is in another County, but has an impact on us. Administrator Perrault stated that he was aware that the State Parks have a major plan under way, and that is probably what you're speaking of. A speaker from State Parks to come to speak about what they have planned would be immensely helpful.

Open access to the Ocean Beaches all along the Coast.

Squire Foundation purposes to place art in Guadalupe's Parks Free.

**ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS**

We have 23 acres of parks which 24 trees have been newly planted in with the help of many volunteers. 48 people have volunteered. Many thanks to Mr. Lorenzo Perez for his assistance in many projects around the City. Many thanks from everyone.

The Lion's Club is looking for a youth to hire for a position to take care of the trees.

SBCAG next meeting will be in Santa Maria on April 18<sup>th</sup> 10 A M.

LeRoy Park Committee Meeting, City Hall Council Room April 16<sup>th</sup> 5—7 P M.

Urban Footprints will bring our present planning system into a modern computerized system so we can quickly know what's going on.

Ice Cream Social in front of City Hall sponsored by the Fire and Police Department and the Chief. Sunday, April 14<sup>th</sup>. 12-2 P M.

**ADJOURNMENT**

**Motion made by Councilman Ramirez and 2<sup>nd</sup> by Councilman Costa to adjourn. 4/0 1 absent passed. Adjourned at 7:44**

PREPARED BY:


APPROVED BY:

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**REPORT TO THE CITY COUNCIL  
Council Agenda of April 23, 2019**

  
**Prepared by:**  
**Carolyn Galloway-Cooper**

  
**Approved by:**  
**Robert Perrault, Interim City Administrator**

**SUBJECT:** Budget Amendments for the Fiscal Year 2018-19 Budget

**RECOMMENDATION:** That the City Council approve Resolution No. 2019-24 amending the 2018-19 Budget.

**BACKGROUND**

The California Department of Housing and Community Development (HCD) approved the City's spending General Administration (GA) and Planning (PA) relative to a 2017 Community Development Block Grant (17CDBG12099) Leroy Park award (Fund 100).

The City is incurring General Administration (GA) and Planning Activity (PA) for eligible CDBG activities under the 2017 Grant award. Under the 2017 Contract, the City must follow HCD Program Income (PI) rules, which state that PI must be spent first before spending grant funds.

The City will use Program Income (PI) from two existing funds per attached Resolution No. 2019-21. As of June 30, 2018, cash balances are as follows:

Fund 58 – STBG 1465 Rehab loan:	\$ 51,445
Fund 67 – EDBG 1971 Microenterprise Loan (PH2):	<u>\$101,640</u>
TOTAL:	\$153,085

**FISCAL IMPACT**

The Program Income in funds 58 and 67 will be used to fund General Administration costs relative to the 2017 CDBG (17-CDBG12099). The Budget Amendment increases appropriations by \$153,085 and increases revenue by \$153,085.

Attachment 1 – Resolution No. 2019-24

**RESOLUTION NO. 2019-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE  
ADOPTING BUDGET AMENDMENTS FOR THE 2018-19 FISCAL YEAR BUDGET**

**WHEREAS**, the City Council adopted the Fiscal Year 2018-2019 budget; and

**WHEREAS**, due to the California Department of Housing and Community Development's (HCD) requirements the City must spend all CDBG Program Income, (Fund 58 – STBG 1465 Rehab Loan and Fund 67 – EDBG 1971 Microenterprise Loan (PH2)) before it can be reimbursed for costs incurred under the CDBG contract (Fund 100 - 17CDBG12099): and

**WHEREAS**, it is necessary to make amendments to the 2018-19 budget as part of the third quarter Fiscal Year Financial Report; and

**WHEREAS**, HCD also indicated that the City could only spend the CDBG Program Income on the LeRoy Park Project; and

**WHEREAS**, the City has complied with all the program rules in accordance with HCD requirements; and

**WHEREAS**, required supporting documentation to expend funds includes, contractor's invoices, receipts, cost allocation plan, ledger, allowable costs including staff time activity log with correlation to cost that supports the expenses of the funds request (except City Administrator time not allowed); and

**WHEREAS**, as of June 30, 2018, the City has two funds that receive Program Income with available cash balances totaling \$157,021, detailed below:

Fund 58 – STBG 1465 Rehab loan:	\$ 51,445
Fund 67 – EDBG 1971 Microenterprise Loan (PH2):	<u>\$101,640</u>
TOTAL:	\$153,085

**WHEREAS**, that under HCD rules, all future PI received in funds 58 and 67 will be tracked and if the total amount received is less than \$35,000, staff will move the funds to General Fund (01) through a future approved 2018-19 Budget Amendment and Resolution. If the amount received goes above \$35,000 during this same Fiscal Year, staff will move these funds to pay any costs associated with the CDBG contract 17CDBG12099 (Fund 100) through a future approved Budget Amendment and Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

That the following budget amendments for the Fiscal Year 2018-19 budget are approved:

- 1.) STBG 1465 Rehab loan: (58-4000-5011) Increase appropriations for Interfund Transfer-Out to 17CDBG12099 (+\$51,445); and
- 2.) EDBG 1971 Microenterprise Loan (PH2): (67-4469-5011) Increase appropriations for Interfund Transfer-Out to 17CDBG12099 (+\$101,640); and

- 3.) 17CDBG12099: (100-3808) Increase revenue from Interfund Transfer-In from Funds 58 and Fund 67 (\$153,085); and

The result of these proposed appropriation increases amount to \$153,085 (\$51,445 + \$101,640) and proposed revenue increases amount to \$153,085.

**PASSED, APPROVED AND ADOPTED** this 23<sup>rd</sup> day of April 2019.

\_\_\_\_\_  
Ariston Julian, Mayor

ATTEST:

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

I, **Earleen Raguz**, City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing is a full, true and correct copy of **Resolution No. 2019-24** which is duly and regularly introduced and adopted by said City Council at a regular meeting held **April 23, 2019** by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

4a.

**GUADALUPE POLICE DEPARTMENT  
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY  
MONTH OF FEBRUARY 2019**

**PART I: CRIMES**

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	0	0	0	0	0	0
211 PC ROBBERY	0	0	0	0	0	0	0	0
242/245 PC ASSAULT	5	4	2	0	7	6	3	1
459 PC BURGLARY	1	0	1	0	2	1	1	0
484/487 PC THEFT	1	0	2	0	1	0	5	0
10851 VC VEH THEFT	2	0	4	3	2	0	5	4
451 PC ARSON	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>9</b>	<b>4</b>	<b>9</b>	<b>3</b>	<b>12</b>	<b>7</b>	<b>14</b>	<b>5</b>

**PART II: REPORTED CRIMES**

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	68	105	119	191
TOTAL REQUEST FOR SERVICE	143	212	324	451
TOTAL ACTIVITY FOR THE MONTH	211	317	443	642
DOMESTIC VIOLENCE REPORTS	3	0	4	1
TOTAL PROPERTY STOLEN	\$1,845	\$643	\$4,390	\$2,143
TOTAL PROPERTY RECOVERED	\$0	\$0	\$2,545	\$0

**PART III: ARREST SUMMARY**

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	10	0	3	0	14	0	7	0
MISDEMEANOR	5	6	16	0	13	9	32	0
<b>TOTAL</b>	<b>15</b>	<b>6</b>	<b>19</b>	<b>0</b>	<b>27</b>	<b>9</b>	<b>39</b>	<b>0</b>
23152(a&b) VC ARREST	2		8		6		10	
WARRANT ARREST	2		4		4		13	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS

**GUADALUPE POLICE DEPARTMENT  
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY  
MONTH OF FEBRUARY 2019**

**PART IV: NARCOTICS ACTIVITY**

TYPE OF NARCOTICS	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST
HEROIN	0	0	0	0	0	0	0	0
COCAINE	0	0	0	0	0	0	0	0
METHAMPHETAMINE	0	0	2	2	0	0	4	4
MARIJUANA	5	5	0	0	8	8	0	0
PARAPHERNALIA	0	0	1	1	0	0	1	1
TOTAL	5	5	3	3	8	8	5	5

**PART V: SPECIAL DATA**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
OFFICERS ASSAULTED	0	0	0	0
INJURED ON DUTY	0	0	0	0

**ADDITIONAL INFORMATION:**

<b>STAFFING:</b>	1	POLICE CHIEF	
	2	POLICE SERGEANT	1 UNFILLED POSITION
	3	POLICE CORPORALS	1 UNFILLED POSITION
	9	POLICE OFFICERS	2 UNFILLED POSITIONS
	2	OFFICE STAFF PERSONNEL	
	5	RESERVE POLICE OFFICERS	4 UNFILLED POSITION
	1	COMMUNITY SERVICE TECHNICIAN	FULL TIME POSITION UNFILLED AS A PART-TIME POSITION
	0	EVIDENCE TECHNICIAN	UNFILLED POSITION
	2	POLICE VOLUNTEER(S)	

**COMMENTS:**

**GUADALUPE POLICE DEPARTMENT  
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY  
MONTH OF MARCH 2019**

**PART I: CRIMES**

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	0	0	0	0	0	0
211 PC ROBBERY	0	0	1	1	0	0	0	0
242/245 PC ASSAULT	6	4	3	3	13	10	6	4
459 PC BURGLARY	3	0	0	0	5	1	1	0
484/487 PC THEFT	5	0	0	0	6	0	5	0
10851 VC VEH THEFT	5	5	0	0	7	5	5	4
451 PC ARSON	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>19</b>	<b>9</b>	<b>4</b>	<b>4</b>	<b>31</b>	<b>16</b>	<b>17</b>	<b>8</b>

**PART II: REPORTED CRIMES**

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	84	141	203	332
TOTAL REQUEST FOR SERVICE	218	286	542	737
TOTAL ACTIVITY FOR THE MONTH	302	427	745	1,069
DOMESTIC VIOLENCE REPORTS	2	2	6	3
TOTAL PROPERTY STOLEN	\$870	0	\$5,260	\$2,143
TOTAL PROPERTY RECOVERED	\$20,000	0	\$22,545	0

**PART III: ARREST SUMMARY**

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	7	1	6	1	21	1	13	1
MISDEMEANOR	12	0	14	0	25	9	46	0
<b>TOTAL</b>	<b>19</b>	<b>1</b>	<b>20</b>	<b>1</b>	<b>46</b>	<b>10</b>	<b>59</b>	<b>1</b>
23152(a&b) VC ARREST	2		7		8		17	
WARRANT ARREST	2		2		6		15	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS



**GUADALUPE POLICE DEPARTMENT  
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY  
MONTH OF MARCH 2019**

**PART IV: NARCOTICS ACTIVITY**

TYPE OF NARCOTICS	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST
HEROIN	0	0	0	0	0	0	0	0
COCAINE	0	0	0	0	0	0	0	0
METHAMPHETAMINE	0	0	2	2	0	0	6	6
MARIJUANA	0	0	0	0	8	8	0	0
PARAPHERNALIA	0	0	1	1	0	0	2	2
TOTAL	0	0	3	3	8	8	8	8

**PART V: SPECIAL DATA**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
OFFICERS ASSAULTED	0	0	0	0
INJURED ON DUTY	0	0	0	0

**ADDITIONAL INFORMATION:**

<b>STAFFING:</b>	1	POLICE CHIEF	
	2	POLICE SERGEANT	1 UNFILLED POSITION
	3	POLICE CORPORALS	1 UNFILLED POSITION
	9	POLICE OFFICERS	2 UNFILLED POSITIONS
	2	OFFICE STAFF PERSONNEL	
	5	RESERVE POLICE OFFICERS	4 UNFILLED POSITIONS
	1	COMMUNITY SERVICE TECHNICIAN	FULL TIME POSITION UNFILLED AS A PART-TIME POSITION
	0	EVIDENCE TECHNICIAN	UNFILLED POSITION
	2	POLICE VOLUNTEER(S)	

**COMMENTS:**



# GUADALUPE FIRE DEPARTMENT



**TO:** CHIEF MICHAEL CASH  
**FROM:** CAPTAIN PATRICK SCHMITZ  
**SUBJECT:** MONTHLY SUMMARY OF CODE ENFORCEMENT CASES  
 February 1, 2019 – February 28, 2019

**DATE:** 03/01/2019

## CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2018-2019)	Year to date (2017-2018)
Business License (GMC 5.04.040)	0	2	14	9
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	1	0	1	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	1	1	3	2
Litter Accumulation (GMC 8.12.020)	5	4	43	78
Abatement of Weeds and Rubbish (GMC 8.16.010)	4	8	30	54
Unsafe Living Conditions (GMC 8.40.020)	1	0	2	0
Unlawful Property Nuisance (GMC 8.50.070)	0	4	20	5
Graffiti Abatement (GMC 9.07.060)	1	3	10	45
Abandoned Vehicles (GMC 10.36.010)	8	14	57	73
Unapproved Vehicle Covers (GMC 10.36.010)	0	0	0	3
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0	10
Yard Sale Signs (GMC 12.13.010)	0	2	11	12
Tampering with Water Service (GMC 13.04.200)	0	0	0	9
Working Without Permits (GMC15.04.020)	2	1	10	26
Address Number (GMC 15.08.020 (505.1))	4	3	22	29
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	2	4
Damage Fence (GMC 18.52.125)	0	0	2	2
Parking on Front Yard Setback (GMC 18.60.035)	4	10	74	73
Landscape Maintenance Required (GMC 18.64.120)	7	4	28	35
Inspection/Complaints (No Violation Found)	1	0	5	9
Apartment Inspections	0	1	258	96
Yearly Business Inspections	0	2	57	34
Other	5	4	49	47
<b>TOTAL</b>	<b>44</b>	<b>63</b>	<b>698</b>	<b>655</b>

### Miscellaneous

	This Month	Last Month	Year to Date (2018-2019)	Year to date (2017-2018)
Visitors	91	97	876	716
Public Relations	2	1	11	14
School Visits	0	0	9	1

**CALLS FOR SERVICE February, 2019**

<b>INCIDENT TYPE</b>	<b>This Month</b>	<b>Last Month</b>	<b>Year to Date (2018-2019)</b>	<b>Year to date (2017-2018)</b>
Medical	22	29	221	233
Structure Fire	2	0	2	2
Cooking Fire	0	0	1	4
Trash or Rubbish Fire	0	0	2	8
Vehicle Fire	0	0	2	1
Grass/Vegetation Fire	0	0	0	3
Other Fire	0	2	3	2
Motor Vehicle Accidents with Injuries	1	2	16	23
Motor Vehicle Accidents No Injuries	2	3	20	14
Motor Vehicle/Pedestrian Accident	0	0	4	0
Hazardous Materials Spill/Release	1	0	4	1
Hazardous Condition Other	3	4	17	4
Water Problem/Leak	2	0	10	4
Animal Problem / Rescue	1	1	2	0
Search / Rescue	0	0	1	0
Public Assistance	2	3	24	11
Police Matter/Assistance	1	0	5	0
Illegal Burn	0	0	0	0
Smoke/CO Detector/Fire Alarm Activation	2	1	12	10
Dispatch and Canceled En-route	3	3	30	17
False Alarm	1	0	6	10
<b>TOTAL</b>	<b>43</b>	<b>48</b>	<b>382</b>	<b>347</b>

**Additional Information**

**STAFFING:** 1 Public Safety Director (Police/Fire Chief)  
 3 Fire Captains  
 1 Permit Tech/Firefighter  
 5 Paid Call Firefighters 7 Positions Vacant  
 3 Reserve Firefighters

**Special Coverage:**

Paid Call Firefighter Providing coverage on Holidays, Vacation, and Sick time due to Firefighter/Permit Technician being off.



# GUADALUPE FIRE DEPARTMENT



**TO:** PUBLIC SAFETY DIRECTOR, MICHAEL CASH  
**FROM:** CAPTAIN PATRICK SCHMITZ  
**SUBJECT:** MONTHLY SUMMARY OF CODE ENFORCEMENT CASES  
 March 1, 2019 – March 31, 2019

**DATE:** 04/04/2019

## CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2018-2019)	Year to date (2017-2018)
Business License (GMC 5.04.040)	2	0	16	9
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	1	1	2	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	3	1	6	3
Litter Accumulation (GMC 8.12.020)	5	5	48	81
Abatement of Weeds and Rubbish (GMC 8.16.010)	30	4	60	57
Unsafe Living Conditions (GMC 8.40.020)	1	1	3	0
Unlawful Property Nuisance (GMC 8.50.070)	2	0	22	6
Graffiti Abatement (GMC 9.07.060)	2	1	12	45
Abandoned Vehicles (GMC 10.36.010)	10	8	67	79
Unapproved Vehicle Covers (GMC 10.36.010)	0	0	0	3
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0	10
Yard Sale Signs (GMC 12.13.010)	0	0	11	14
Tampering with Water Service (GMC 13.04.200)	0	0	0	9
Working Without Permits (GMC15.04.020)	5	2	15	30
Address Number (GMC 15.08.020 (505.1))	6	4	28	29
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	2	4
Damage Fence (GMC 18.52.125)	0	0	2	2
Parking on Front Yard Setback (GMC 18.60.035)	7	4	81	88
Landscape Maintenance Required (GMC 18.64.120)	4	7	32	39
Inspection/Complaints (No Violation Found)	0	1	5	9
Apartment Inspections	3	0	261	96
Yearly Business Inspections	0	0	57	44
Other	11	5	60	48
<b>TOTAL</b>	<b>92</b>	<b>44</b>	<b>790</b>	<b>705</b>

Miscellaneous	This Month	Last Month	Year to Date (2018-2019)	Year to date (2017-2018)
Visitors	110	91	986	800
Public Relations	1	2	12	14
School Visits	0	0	9	1

**CALLS FOR SERVICE March, 2019**

<b>INCIDENT TYPE</b>	<b>This Month</b>	<b>Last Month</b>	<b>Year to Date (2018-2019)</b>	<b>Year to date (2017-2018)</b>
Medical	33	22	254	251
Structure Fire	0	2	2	2
Cooking Fire	0	0	1	4
Trash or Rubbish Fire	0	0	2	10
Vehicle Fire	0	0	2	1
Grass/Vegetation Fire	0	0	0	3
Other Fire	0	0	3	3
Motor Vehicle Accidents with Injuries	1	1	17	23
Motor Vehicle Accidents No Injuries	0	2	20	14
Motor Vehicle/Pedestrian Accident	1	0	5	0
Hazardous Materials Spill/Release	1	1	5	2
Hazardous Condition Other	1	3	18	5
Water Problem/Leak	0	2	10	5
Animal Problem / Rescue	0	1	2	0
Search / Rescue	0	0	1	0
Public Assistance	0	2	24	13
Police Matter/Assistance	3	1	8	0
Illegal Burn	0	0	0	0
Smoke/CO Detector/Fire Alarm Activation	3	2	15	13
Dispatch and Canceled En-route	1	3	31	20
False Alarm	0	1	6	11
<b>TOTAL</b>	<b>44</b>	<b>43</b>	<b>426</b>	<b>380</b>

**Additional Information**

**STAFFING:** 1 Public Safety Director (Police/Fire Chief)  
 3 Fire Captains  
 1 Permit Tech/Firefighter  
 5 Paid Call Firefighters 7 Positions Vacant  
 3 Reserve Firefighters

**Special Coverage:**

Paid Call Firefighter Providing coverage on Holidays, Vacation, and Sick time due to Firefighter/Permit Technician being off.

4b.



**CITY OF GUADALUPE**  
**918 Obispo Street**  
**Guadalupe, CA 93434**  
**P: (805) 356-3895**  
**F: (805) 343-0542**  
**Finance Department**

**Memorandum**

**To: Robert Perrault, City Administrator**

**From: Anna Marie Santillan Michaud, City Treasurer**

**Subject: Treasurer's Report – March 2019**

**Date: April 18, 2019**

This memo explains the changes in the monthly Treasurer's report for February 2019 compared to the prior month. February cash increased by due primarily to:

- \$91,895.63 received from MKL, 2005 Inc. (Pasadera)
- \$71,739.00 Alvarez Building Permits.
- \$18,149.07 Mobility & Revitalization Plan Grant

**Treasurer's Report  
Investments and Cash as of March 31, 2019**

Local Agency Investment Fund ("LAIF") Account 98-42-346	6,417,481.94
<b>Total Investments</b>	<b>\$ 6,417,481.94</b>

Cash	
Checking Account 155-503815 ("Warrant Account")	419,007.81
Checking Account 155-003261 ("Payroll Account")	41,759.99
<b>Total Cash</b>	<b>\$ 460,767.80 *</b>

\*Actual ending balances reconciled to Bank Statements

The following is a summary of the City's cash and investments as of March 31, 2019 compared with the prior month.

Investments and Cash	February 28, 2019	March 31, 2019
Investments	6,417,481.94	6,417,481.94
Cash	431,177.91	460,767.80
<b>Total</b>	<b>\$ 6,848,659.85</b>	<b>\$ 6,878,249.74 **</b>

\*\* Total Cash and Investments agree to General Ledger.

Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.

Submitted: 4/18/2019 by:

  
**Anna Marie Santillan Michaud**  
 City Treasurer



4c.



Human Resources  
918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434  
Ph: 805.356.3893  
Fax: 805.343.5512

Email: [villegas@ci.guadalupe.ca.us](mailto:villegas@ci.guadalupe.ca.us)

## HUMAN RESOURCES MONTHLY REPORT MARCH 2019

### RECRUITMENT

- Police Officer

Full-time position posted on Indeed.com recruiting website. Resumes are being reviewed and phone screens begun.

- Paid-Call Firefighters

Oral board held on 3/16/19 with one candidate. Conditional offer of employment extended. Candidate is currently completing background documents.

No other candidates interviewed or pending at this time.

- Public Works Director/City Engineer

Oral board was held on 3/28/19 for four candidates. Three candidates were scheduled for second-round of interviews for 4/11/19 with the Interim City Administrator. Fourth candidate regretted as lacking the full experience required.

- City Administrator

Position on various websites and local newspaper was posted with a deadline date of 5/28/19. Resumes are being received and reviewed by HR and Interim City Administrator.

- Finance Director

Posting went up on 3/05/19 on various websites and local newspaper with a deadline date of 6/03/19. Incoming resumes are also being received and reviewed by HR and the Interim City Administrator.

- Chief Plant Operator

Position is currently on "hold" pending hire of Public Works Director/City Engineer.



**OTHER:**

- **Training:** Employee benefits meetings for open enrollment were held on 3/24/19. City's dental, vision and life plans were discussed (Rates were held on dental for another year. Vision had a 2-year rate guarantee from 2018. Life increased slightly.)

- **Workers' Compensation**

Two claims filed in December are now closed. Both the claim filed in January and the one filed in February remain open. One previously closed claim reopened on 3/18/19.

- **Labor Negotiations**

POA negotiations ongoing.

- **Meetings**

On 3/27/19 attended the Santa Barbara County Library Advisory Committee quarterly meeting. Library Directors presented draft budgets. Supervisor Das Williams, chair of committee, gave initial comments on County budget as it relates to library support. He stated that the additional funds allocated to certain library branches, such as Guadalupe, this current fiscal year, may not be as generous this coming year. Two meetings of the Board of Supervisors for first phase of budget presentations are scheduled in April.

- **FACILITIES**

The fourth of five scheduled free concerts through UCSB & Dunes Center was held on 3/09/19.

Basketball, wrestling and Police Explorers continue to use the City auditorium/gym Mondays thru Thursdays. McKenzie's basketball season ended with a home game on 3/28/19.

Preliminary discussions were held re "home" volleyball games in the fall.

**Summary of Rentals/Usage for City Facilities & Parks**

<b>FACILITY</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>THIS YEAR- TO-DATE (FY 18/19)</b>	<b>LAST YEAR- TO-DATE (FY 17/18)</b>
<b>Auditorium/Gym</b>	<b>32</b>	<b>21</b>	<b>160</b>	<b>169</b>
<b>O'Connell Park</b>	<b>1</b>	<b>0</b>	<b>11</b>	<b>9</b>
<b>LeRoy Park</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>12</b>
<b>Senior Center</b>	<b>4</b>	<b>4</b>	<b>18</b>	<b>20</b>
<b>City Parking Lot</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>6</b>
<b>Council Chambers</b>	<b>4</b>	<b>1</b>	<b>449</b>	<b>1</b>

**REPORT TO THE GUADALUPE CITY COUNCIL  
City Council Agenda of April 23, 2019**



**Prepared by:**  
**Robert Perrault, Interim City Administrator**

**SUBJECT:**                 **DONATION OF A HANDMADE BICYCLE VALUED AT APPROXIMATELY \$700.00 TO THE GUADALUPE POLICE DEPARTMENT FROM MIKE ROCHLIN AND A \$4,000.00 DONATION TO THE GUADALUPE CITY LIBRARY FROM THE SHIRLEY BOYDSTUN TRUST.**

**RECOMMENDATION:** It is recommended the Council adopt Resolution No. 2019-23 accepting the donation of a handmade bicycle valued at approximately \$700.00 to the Guadalupe Police Department from Mike Rochlin and a \$4,000 donation to the Guadalupe City Library from the Shirley Boydston Trust.

**BACKGROUND:**

On April 10, 2019, Mike Rochlin, a Guadalupe resident who builds bicycles stopped by Guadalupe Police Department and offered to donate a bicycle he personally built to the police department. Several months ago, Chief Cash had mentioned his desire to start a bicycle patrol to Mr. Mike Rochlin, local resident and property owner who offered to build the Department a bicycle. Mr. Rochlin delivered the bicycle on April 11, 2019. The bicycle is valued at approximately \$700.00.

On April 10, 2019 the City received a check in the amount of \$4,000.00 for the Guadalupe City Library from the Shirley Boydston Trust. It is my understanding that this amount is to be used for two months of rental payments for the Library. Both Mr. Rochlin and Ms. Boydston are to be thanked and appreciated for their Civic mindedness and their contributions.

**FISCAL IMPACT:**

The fiscal impact of these donations is small, but positive for the general fund budget.

**ATTACHMENTS**

1. Resolution No. 2019-23 "A Resolution of the City Council of the City of Guadalupe, California Accepting a gift in the Amount of \$4,000.00 to the Guadalupe City Library and a gift of a Bicycle valued at approximately \$700.00 to the Guadalupe Police Department."

**RESOLUTION NO. 2019-23**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA ACCEPTING A GIFT IN THE AMOUNT OF \$4,000 FOR THE GUADALUPE CITY LIBRARY AND A GIFT OF A BICYCLE VALUED AT APPROXIMATELY \$700 TO THE GUADALUPE POLICE DEPARTMENT**

**WHEREAS**, on April 10, 2019, The Shirley Boydstun Trust made a donation in the amount of \$4,000 to the Guadalupe City Library; and

**WHEREAS**, the Guadalupe Police Department was given a bicycle from Mike Rochlin who built the bicycle himself, and which is valued at approximately \$700.00; and

**WHEREAS**, Government Code 37354 provides that the City Council may accept or reject any gift, bequest, or devise made to or for the city, or to or for any of its officers in their official capacity or in trust for any public purpose.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Guadalupe, California, that the City Council authorizes the following:

1. That the City Council accepts the \$4,000.00 donation from The Shirley Boydstun Trust on behalf of the Guadalupe City Library and hereby directs the City Administrator to prepare a letter of appreciation to the donor for the gift; and
2. That the City Council accepts the hand built bicycle from Mike Rochlin valued at approximately \$700.00 on behalf of the Guadalupe Police Department and hereby directs the Director of Public Safety to prepare a letter of appreciation to Mr. Rochlin for his donation.

**PASSED, APPROVED AND ADOPTED** at a regular meeting held on the 23<sup>rd</sup> day of April 2019 by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, **Joice Earleen Raguz, City Clerk of the City of Guadalupe** DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2019-23, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 23, 2019, and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Philip F. Sinco, City Attorney

REPORT TO THE GUADALUPE CITY COUNCIL  
City Council Agenda of April 23, 2018

151  
Prepared by:  
Michael Cash, Director of Public Safety

Robert Perrault  
Approved by:  
Robert Perrault, Interim City Administrator

**SUBJECT:** REPORT ON FIREWORKS COMMUNITY FORUM WORKING GROUP AND PROPOSED ORDINANCE AMENDING VARIOUS SECTIONS OF THE GUADALUPE MUNICIPAL CODE TO IMPLEMENT RECOMMENDATIONS

**RECOMMENDATION:**

That the City Council introduce, for first reading, and continue to the meeting of May 14, 2019 for second reading and adoption, an ordinance implementing some of the recommendations from the Fireworks Community Forum Working Group concerning enforcement against use of illegal fireworks and limiting use of safe and sane fireworks to the 4<sup>th</sup> of July only.

**BACKGROUND:**

The Guadalupe Fireworks Community Forum met February 20, 2019 with 20 participants and March 20, 2019 with 21 participants. The forums were well advertised and open to all community members.

The forums were recommended by the City Council to get community input and recommendations concerning complaints of illegal fireworks in the City before, during and after the July 4<sup>th</sup> holiday.

**DISCUSSION:**

The working group, through a consensus of citizen participants, supports the sale and usage of "legal" fireworks during a specific date and time for the City of Guadalupe. The working group also supports an updated and proactive enforcement and education campaign to address the "illegal" fireworks that have plague the community over an extended period of time. Through "Administrative Enforcement", violators would be held accountable through the criminal and administrative code.

The following are the final recommendations to the Guadalupe City Council that the City of Guadalupe Municipal Code be revised to reflect the new changes:

1. Repeal Muni Code Section 8.24.020 – Discharging Fireworks Prohibited;
2. Limit use of Safe and Sane fireworks from 11:00 a.m. to 11:00 p.m. on July 4<sup>th</sup> only;
3. Add new section - "Party Disturbances"
4. Add new section – "Cost Recovery"

The working group also recommended that the City Council support to provide any additional assistance and/or resources for law enforcement to be visible and capable to address and enforce any and all violations during this specified period of time prior, during, and after the 4<sup>th</sup> of July holiday.

After consulting with the city attorney concerning the proposed changes to the City's municipal code, the addition of the section for "cost recovery" was determined to be vulnerable to a legal challenge and required further review. For this reason, the working groups recommendation was not included in the proposed ordinance. Also, the City Attorney did not recommend repealing all of Chapter 8.24 concerning Fireworks, but only two sections from this chapter and revising one of the sections. This recommendation was based on the fact that the revision would clearly make use of illegal fireworks subject to criminal prosecution. These provisions are also in the California Fire Code which has been adopted by the City, but these provisions were adopted by reference and are not easily located. Having these provisions in a short chapter in the City's municipal code would benefit law enforcement as well as the City's residents.

**ALTERNATIVES:**

1. The City Council may decline to take any action.
2. The City Council may revise portions of the proposed ordinance.

**ENVIRONMENTAL PROCEDURES:**

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15306 (Information Collection) because it does not have the potential to create a physical environmental effect.

**FISCAL IMPACT:**

There are no anticipated fiscal impacts from the recommended action.

**CONCLUSION:**

Staff recommends that the City Council introduce the proposed ordinance and continue to the May 14, 2019 meeting for second reading and adoption.

**ATTACHMENTS:**

- 1) Educational Flyers to be distributed to City residents
- 2) Ordinance No. 2019-477 entitled "An Ordinance of the City Council of the City of Guadalupe, prohibiting illegal fireworks within the City of Guadalupe and limiting the use of "Safe and Sane" fireworks to the Fourth of July.

# FIREWORKS INSERT SAMPLES

## A, B, or C

Please reply with your preferred layout.



It's best to view each version individually,  
before comparing them.

<p><b>A</b></p> <p>Burning Bill</p>	<p><b>You Light It</b></p> <p><b>We Cite It</b></p> <p>In The City Of Guadalupe</p> <p><b>\$1,000 Fine</b></p> <p>Violators are subject to a fine up to <b>\$1,000</b> for illegal fireworks.</p>
<p><b>B</b></p> <p>Match Stick</p>	<p><b>You Light it</b></p> <p>In The City Of Guadalupe</p> <p><b>We Cite It</b></p> <p><b>\$1,000 Fine</b></p> <p>Violators are subject to a fine up to \$1,000 for illegal fireworks.</p>
<p><b>C</b></p> <p>Star Burst</p>	<p><b>You Light it</b></p> <p><b>We Cite It</b></p> <p>In The City Of Guadalupe</p> <p><b>\$1,000 Fine</b></p> <p>CITATION \$1,000</p> <p>Violators are subject to a fine up to \$1,000 for illegal fireworks.</p>





**ORDINANCE NO. 2019-477**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA,  
PROHIBITING ILLEGAL FIREWORKS WITHIN THE CITY OF GUADALUPE AND LIMITING THE USE  
OF "SAFE AND SANE" FIREWORKS TO THE FOURTH OF JULY**

The City Council of the City of Guadalupe, State of California, does ordain as follows:

**SECTION 1.** Chapter 8.24 of the Guadalupe Municipal Code is hereby amended as follows:

**Chapter 8.24 FIREWORKS**

**8.24.010 Public celebration or display—Permit and conditions.**

The City Council may, upon request in writing, permit any person or organization to conduct a public celebration or display of fireworks, and for that purpose to use and discharge or explode fireworks and explosives, or either of them, from any location designated in the permit under such conditions as the City Council may fix and establish upon granting such permission.

**8.24.020 Discharging ~~illegal~~ fireworks prohibited.**

It is unlawful for any person to light, fire, shoot, discharge, set off or explode any ~~torpedo, rocket, firecracker, squib or other~~ blank cartridges for small arms, or fireworks. other than safe and sane fireworks as defined by Section 12529 of the California Health and Safety Code ~~between the hours of 11:00 a.m. and 11:00 p.m. on the 4th of July or blank cartridges for small arms~~ within the corporate limits of the City.

~~**8.24.030 Permitting persons under 16 to discharge fireworks prohibited.**~~

~~— It is unlawful for any parent, guardian or other person having the legal care and custody of any child under the age of 16 years to allow, permit or suffer such child to fire, shoot, discharge, set off or explode within the City any torpedo, rocket, firecracker, squib or other fireworks or any blank cartridges, or any substance containing material of an explosive nature.~~

~~**8.24.040 Selling fireworks or other explosives prohibited—Exceptions.**~~

~~— Fireworks may be sold by nonprofit groups and organizations to any person within the City. It is unlawful for any person, firm, corporation or nonprofit organization to sell illegal fireworks, or cause or permit to be sold illegal fireworks, such as any torpedo, rocket, squib, blank cartridges, or anything containing any explosive substances.~~

~~**8.24.050**~~ **8.24.030 Violation—Penalty.**

Any person guilty of violating any of the provisions of this chapter, or performing any act declared by this chapter to be unlawful, shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be punished by a fine and/or imprisonment, in accordance with the

general penalty provisions then in effect in the City, pursuant to Chapter 1.08 of this code, as amended.

**SECTION 2.** Subsection 5624.2 of Section M (Chapter 56 Explosives and Fireworks) of Section 15.08.020 (2016 Fire Code Amendments) of the Guadalupe Municipal Code is hereby amended to read as follows:

**5614.2 Date and Hours of Sale and Use.** Safe and sane fireworks may be sold, possessed and used during the period beginning at twelve noon (12:00 p.m.) on the 28th day of June and ending at twelve midnight (12:00 a.m.) on the 4th day of July each year pursuant to the provisions of Section 12599, California Health and Safety Code. Daily opening and closing hours of each fireworks stand are optional as long as they fall within the times specified above. Safe and sane fireworks, as defined by Section 12529 of the California Health and Safety Code, may ~~only be used at events during the year other than the 4th of July season, provided that proper licenses and permits are obtained as indicated below.~~ between the hours of 11:00 a.m. and 11:00 p.m. on the 4th of July.

**SECTION 3.** Chapter 8.60 of the Guadalupe Municipal Code is hereby added to read as follows:

#### **Chapter 8.60 PARTY DISTURBANCES.**

##### **8.60.010 Purpose.**

The City determines that it is in the best interest of all its residents that parties which deprive neighbor residents of their right to peace, safety and tranquility be subject to certain regulations designed to control disturbances.

##### **8.60.020 Definitions.**

- (a) "Residence" means the private domain, dwelling, house, household, apartment, townhouse or other structure designed, or being used, for human habitation.
- (b) "Resident" means the person or persons residing at or in the residence.
- (c) "Commercial" means an establishment, building or location normally associated with wholesale and/or retail business.
- (d) "Party" is a gathering or assemblage of a group of three or more persons for the purpose of mutual enjoyment or entertainment.
- (e) "Party Disturbance" is a circumstance or event at a party that deprives other neighbor residents of the safe or quiet enjoyment of their residences. "Party disturbance" includes, but is not limited to, a sound which is plainly audible to a person of average hearing at a

distance of fifty (50) feet from the noisemaker, or across any property line from the noisemaker, whichever distance is less, and:

- (1) endangers or injures the safety or health of human beings or animals; or
- (2) annoys or disturbs reasonable persons of average sensibilities; or
- (3) endangers or injures personal or real property.

(f) "Neighbor" means the person(s) residing within the immediate geographical area of the disturbance.

(g) "Notice of Party Disturbance" means the lawful advisement by a Peace Officer to the host or sponsor of a party being a disturbance to the neighborhood.

(h) "Host" or "hosting" means the resident(s) of the disturbing location, or the person(s) or the act of residing at or sponsoring or facilitating the party at the residence or commercial location.

(i) "Peace Officer" means any person defined by the California Penal Code as a Peace Officer.

#### **Section 8.60.030 Party disturbances prohibited.**

No person(s) may persist or continue in hosting a party at a residence or upon commercial property, under the following conditions:

- (a) Upon complaint to the Police Department by a neighbor that the circumstances or event at a party constitutes a party disturbance.
- (b) A Peace Officer counsels the host or resident and issues a "Notice of Party Disturbance."

#### **Section 8.60.040 Violations.**

Any person(s) persisting or continuing in hosting a party disturbance after notice as set out in Section 8.60.030(b) above that the event or circumstance constitutes a party disturbance is guilty of a misdemeanor.

#### **Section 8.60.050 Administrative Costs.**

- (a) The person(s) persisting or continuing in hosting a party disturbance in violation of this chapter shall pay administrative costs to the City of Guadalupe. If any of these persons is a minor, then the parents or guardian of the minor shall be jointly and severally liable to pay administrative costs.

(b) Administrative costs relating to a violation of this chapter shall begin to accrue when police respond to a neighbor complaint under Section 8.60.030(a) and shall include the following: Police personnel at special security assignment rate, equipment cost, damage to City property and/or injuries to City personnel.

**SECTION 4.** This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA guidelines, and the City's environmental procedures, and has been found to be exempt pursuant to Section 15601(b)(3) (general rule) of the CEQA Guidelines, because the City Council hereby finds with certainty that there is no possibility the passage of this Ordinance will have a significant effect on the environment.

**SECTION 5** If any part or provision of this Chapter, or the application thereof to any person or circumstance, is held invalid, the remainder of the Chapter, including the application of that part or provision to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect. To this end, the provisions of this Ordinance are severable.

**SECTION 6.** This Ordinance shall be in full force and effect thirty (30) days after its passage. Within fifteen days following its passage, the City Clerk shall cause this Ordinance to be published in a newspaper of general circulation in accordance with State Law; or when deemed necessary due to the length or complexity of the Ordinance, cause a summary of the Ordinance to be prepared and published at least five days prior to the City Council meeting at which the proposed Ordinance is to be adopted. If a summary is published at least five days prior to the City Council meeting at which the proposed Ordinance is to be adopted, then within 15 days after adoption of the Ordinance the City Clerk shall publish a summary of the Ordinance with the names of those City Council Members voting for and against the Ordinance and shall post a certified copy of the full text of such adopted Ordinance along with the names of those City Council Members voting for and against the Ordinance.

**SECTION 7.** The Chief Deputy City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the Chief Deputy City Clerk shall consult with the City Manager and City Attorney concerning any changes deemed necessary.

**INTRODUCED** at a regular meeting of the City Council held this 23<sup>th</sup> day of April 2019, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

---

Ariston Julian, Mayor

ATTEST:

---

Joice E. Raguz, City Clerk

APPROVED AS TO FORM

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Philip F. Sinco, City Attorney

**REPORT TO THE GUADALUPE CITY COUNCIL  
City Council Agenda of April 23, 2019**



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**Prepared by:**  
**Robert Perrault, Interim City Administrator**

**SUBJECT:                    CONSIDER ENTERING INTO AN AGREEMENT WITH MR. LARRY APPEL, INTEGRITY PLANNING, FOR INDEPENDENT CONTRACTOR PLANNING SERVICES.**

**RECOMMENDATION:** It is recommended the Council adopt Resolution 2019-22 authorizing the City to enter into an Agreement for Planning Services with Mr. Larry Appel, Integrity Planning.

**BACKGROUND:**

In December 2017 the City entered into a “temporary” agreement with Mr. Larry Appel, Integrity Planning to provide independent contractor planning services to the City. In this initial agreement there was no set term, no references to insurance requirements and no detailed scope of the services provided. The initial hourly rate proposed was an hourly rate of \$85.00. It is now appropriate the City enter an agreement for services with Mr. Appel using the City’s standard professional services agreement form.

Attached for Council consideration is a proposed agreement with Mr. Appel based on the use of the City’s professional services agreement. The proposed agreement provides a single year term with an opportunity to extend the agreement based on the mutual written agreement of both parties. The agreement contains the required insurance and indemnification language that protects both parties. The agreement includes a Scope of Work that identifies the specific duties of the Planner and actually identifies the Planner as the Contract Planning Director of the City. This designation will enable the Planner to represent the City in dealing with other planning agencies including both county, regional and state jurisdictions. With this designation Mr. Appel will also participate as a member of the City’s executive staff team. Included in the agreement is an adjustment in the hourly rate from \$85.00 to \$95.00 per hour. In staff’s opinion the adjustment is warranted. Most private planning firms would charge the City an hourly rate of between \$120.00 and \$140.00 for someone with a background similar to Mr. Appel’s (Please see the attached resume).

### **Options Available to the Council**

1. The Council could approve the contract as recommended;
2. The Council could direct that changes be made to the agreement; or
3. The Council could decide not to enter into an agreement with Mr. Appel.

### **FISCAL IMPACT:**

With the increase in the hourly rate from \$85.00 to \$95.00 per hour there would be a modest impact to the City's General Fund. It should be noted that a significant portion of the charges for services noted in the contract would be offset by the planning fees the City collects. Additionally, the City collects a 30% overhead on all hours Mr. Appel bills when working on reimbursable projects (applicant-paid projects).

### **ATTACHMENTS**

1. Resolution No. 2019-22
2. Agreement
3. Resume

**RESOLUTION NO. 2019-22**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE  
AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH  
LARRY APPEL, INTEGRITY PLANNING FOR INDEPENDENT CONTRACTOR PLANNING SERVICES**

**WHEREAS**, the City of Guadalupe in in need of professional planning services on a permanent basis; and,

**WHEREAS**, Mr. Larry Appel of Integrity Planning had previously entered into a temporary agreement to provide such services.

**WHEREAS**, Mr. Larry Appel of Integrity Planning has served other jurisdictions as a Community Development Director and as a Deputy Planning Director and is well qualified to serve the City of Guadalupe as an independent contractor planner.

**WHEREAS**, the City desires to retain Mr. Appel of Integrity Planning to provide said services; and,

**WHEREAS**, the City of Guadalupe has met with Mr. Appel and negotiated a contract that incorporates a scope of work and an hourly rate that is agreeable to Mr. Appel, Integrity Planning for providing said services.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

**SECTION 1.** The Agreement with Mr. Larry Appel, Integrity Planning is hereby approved and said agreement is attached and incorporated in this resolution.

**SECTION 2.** The Mayor is authorized to sign the Agreement with Mr. Larry Appel, Integrity Planning on behalf of the City.

**PASSED, APPROVED AND ADOPTED** at a regular meeting on the 23rd day of April by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being C.C. **Resolution No. 2019-22** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 23, 2019, and that same was approved and adopted.

**ATTEST:**



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Joice Earleen Raguz, City Clerk

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Ariston Julian, Mayor

APPROVED AS TO FORM:

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Philip F. Sinco, City Attorney

**AGREEMENT FOR CONSULTANT SERVICES  
BETWEEN  
THE CITY OF GUADALUPE  
AND  
INTEGRITY PLANNING**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "**Agreement**") is made and entered into this 23<sup>rd</sup> day of April 2019, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and INTEGRITY PLANNING, a sole proprietorship ("**Consultant**").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit B (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (Administration, ministerial, and discretionary review) . City shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Consultant with specific items in

dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within fifteen (15) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures, unless all documents and records are turned over to the City at the conclusion of the Agreement.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated

representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

#### Section 8. Status of Consultant.

(a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The Consultant shall not obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep himself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 13. Conflicts of Interest. Consultant agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement. Further, Consultant agrees to fully comply with the provisions of the American Institute of Certified Planners (AICP) Code of Ethics.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall

have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 16 shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request.

Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

B. Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:

(1) General Liability: \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) All Policies: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) General Liability and Automobile Liability Coverages.

(a) City and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.

(b) Consultant's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Consultant's insurance.

(c) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

D. Other Requirements: Consultant agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this Agreement have been met. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

(2) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(3) The procuring of such required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.





Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute. The person or persons executing this Agreement on behalf of the Consultant represents and warrants that they have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

Section 25. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or

unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CONSULTANT:

CITY OF GUADALUPE

INTEGRITY PLANNING

By: \_\_\_\_\_  
Ariston D. Julian, Mayor

By: \_\_\_\_\_  
Larry Appel, Principal

APPROVED AS TO FORM:

\_\_\_\_\_  
Philip Sinco, City Attorney

## **ATTACHMENT A – Scope of Services**

**Consultant will provide City with planning services similar to a fully functioning planning agency and will operate as a Contract Planning Director, assuming all duties of the Planning Department. While the Consultant is not allowed to maintain an office at the City due to CalPERS requirements for an Independent Contractor, Consultant will provide administrative, ministerial and discretionary planning services as needed to process applications, provide planning research for staff and the general public, update the Guadalupe Municipal Code (Chapter 18, zoning ordinance), and any other chapters, as requested by City Council or City Administrator, oversee updating of the General Plan, provide monthly reports to City Council and any other reports as requested by City Council or City Administrator, prepare California Environmental Quality Act (CEQA) documents, Categorical and General Exemptions as needed for privately submitted projects, or City projects. Consultant shall attend meetings and hearings, communicate with staff and the public through electronic mail and telephonically, all necessary to carry out the duties of the Contract Planning Director. In general, the Consultant will not exceed 20 hours per week, unless working on a discretionary project (applicant reimbursable).**

## **ATTACHMENT B – Compensation**

**Contract Planning Director shall be compensated at the rate of ninety five (\$95) dollars per hour.**

# **LAWRENCE W. APPEL**

## **Integrity Planning**

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### **PROFILE**

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Retired Community Development Director with over 38 years' experience in three public sector planning agencies. Director of Community Development, City of Santa Maria; Deputy Director of Planning, El Dorado County Development Services Department; Supervising Planner, County of Santa Barbara.

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### **SUMMARY OF QUALIFICATIONS**

- Excellent management skills, former Director of Community Development with 26 planners, building inspectors and support staff in a full-service development agency with an annual budget of \$3.3M.
  - Comprehensive knowledge of CEQA, General Planning law, the Map Act, SMARA, and other state and federal laws related to planning.
  - Over 38 years of planning experience including current planning, long-range planning, permit center, and code enforcement.
  - Surface Mining and Reclamation Act (SMARA) Program Manager for Santa Barbara County (1988-2006) responsible for: permitting new and expanded mine operations, preparation of comprehensive training manual for staff, authoring streamlined SMARA ordinance, interpreting SMARA regulations for existing mining operations, monitoring and enforcing SMARA.
-

## PROFESSIONAL EXPERIENCE

**Principal/ Owner  
Integrity Planning**

April 2017 - Present  
Santa Maria, CA

Provide planning consulting services to businesses and municipal agencies requiring assistance with discretionary and ministerial permit processing, building permit submittals, bond releases, etc.. Working as a liaison between applicants and decision makers.

**Director, Community Development  
City of Santa Maria**

June 2009–Retired 12/9/16  
Santa Maria, CA

The Community Development Department, with 26 employees, is responsible for all planning and building functions within the City of Santa Maria.

- Responsible for the day-to-day operation and budget of the City's Community Development Department, including all planning and building functions.
- Develops and manages annual budgets for the past seven years, the last totaling \$3.3M
- Oversee Special Projects Division (CDBG, etc.)
- Oversees SMARA program for City's in-river mining operation.
- Member of Chamber's Economic Development Commission

**Deputy Director, Planning  
El Dorado County**

Nov 2006 – March 2009  
Placerville, CA

The Development Services Department, with 58 employees, is responsible for all planning and building functions within the County of El Dorado.

- Managed 20+ planners and support staff with responsibility for all aspects of planning
- Developed and managed \$2.6M budget in conjunction with CAO's office. Increased revenue in the planning unit by over \$971,000 in just two years through aggressive monitoring, reporting and motivation of planning staff.
- Implemented numerous streamlining and standardization improvements in Current Planning.
- Oversaw implementation of 2004 General Plan and Housing Element update.
- Worked with Board-appointed Ad Hoc Committee to improve permit processing.

**Supervising Planner**  
Santa Barbara County

February 1981– November 2006  
Santa Maria, CA

The Planning and Development Department, with 100+ employees, is responsible for all planning and building functions within the County of Santa Barbara.

- Surface Mining Program Manager for over 18 years
- Supervised 5-11 planners and support staff in a variety of planning functions including current planning, permit compliance, permit center, code enforcement, surface mining (SMARA), and the petroleum office.
- During 26 years with the county, held the following positions: Environmental Specialist I, Environmental Planner II, Senior Environmental Planner, Supervising Planner, Supervising Senior Planner and Supervising District Planner.
- Interviewed, hired, trained, and evaluated dozens of planners
- Environmental Hearing Officer and preparer of a variety of environmental documents
- Managed all complex North County Environmental Impact Reports
- Special projects included: Environmental Assessment of Casmalia Resources Hazardous Waste Facility (Class I landfill), North County Jail Siting EIR, zoning ordinance amendments, revisions to surface mining program.

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## EDUCATION AND TRAINING

**B.A. Environmental Studies**

U.C. Santa Barbara

Goleta, CA

**A.A. Biology**

Santa Barbara City College

Santa Barbara, CA

**Certificate of Post-Graduate Education**

U.C.S.B. Extension

Supervisory Skills Development

Goleta, CA

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OMR staff, various topics

Throughout state



## REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE

Agenda of April 23, 2019



Presented by:  
Steve Kahn, Interim Public Works Director



Approved by:  
Robert Perrault, Interim City Administrator

**SUBJECT:** 2018 Pasadera Annual Review

**RECOMMENDATION:** It is recommended that the City Council:

1. Receive 2018 Annual Review for the Pasadera Development.

**BACKGROUND:**

On October 9, 2012, the City of Guadalupe and RCT 2003 LLC (Pasadera) entered a Development Agreement for the Pasadera project. Section 11 of the Development Agreement stipulates that an Annual Review is to be completed each year to ensure that the developer is demonstrating good faith compliance with the provisions of the Agreement.

**DISCUSSION:**

The City Engineer has determined that the property owner has complied in good faith with the provisions of the Development Agreement. It is recommended that the City Council adopt findings of compliance with the Development Agreement.

The next Annual Review will be completed in November 2019.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

1. 2018 Pasadera Annual Review
2. Resolution No. 2019-25, adopting findings of compliance with the Development Agreement

Agenda Item: \_\_\_\_\_





City of Guadalupe  
Jeff van den Eikhof, PE  
City Engineer

918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434  
805-464-6126

Date: April 16, 2019

RE: 2018 Annual Review for the Pasadera Development

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Pursuant to Section 11 of the Development Agreement between the City of Guadalupe and RCT 2003, LLC (Pasadera), dated October 9, 2012, the City Engineer is responsible to prepare an Annual Review of the development. The purpose of the Annual Review is to ensure that the developer is demonstrating good faith compliance with the provisions of the Agreement. The Annual Review date for the agreement was set as November 13, 2013 and each twelve months thereafter.

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#### **BACKGROUND**

In 1993, the City of Guadalupe received an application for the DJ Farms Specific Plan. The application request included annexation of the 209-acre project site into the south-eastern part of the City of Guadalupe, and adoption of a Specific Plan for this area. In 1995, the City of Guadalupe certified the associated EIR, adopted the Specific Plan and approved the associated annexation. The Santa Barbara Local Agency Formation Committee (LAFCO) also approved the requested annexation.

After several revisions to the DJ Farms Specific Plan, the Revised Specific Plan and revised EIR were approved by the City Council through Resolution 2012-27 on November 13, 2012. At this same meeting the City Council approved the Development Agreement between the City of Guadalupe and RTC 2003, LLC. The Specific Plan allows 802 residential units, plus up to 48 mixed use units in Neighborhood Commercial land use designation.

Amendment #1 to the Development Agreement was approved by the City Council on November 25, 2014. The amendment approved the construction of two 350,000-gallon water tanks on City property located at 303 Obispo Street. The amendment also included payments for the modernization of the existing City Hall and directions concerning the completion of wells.

On June 23, 2015, the City and the Developer entered Operating Memorandum #1 to the Development Agreement. Under Operating Memorandum #1, the developer was entitled to construct 5 model homes and up to 20 production homes prior to the completion of the onsite improvements. The document also required the developer to provide adequate fire prevention and protection during construction and at all times prior to occupancy.

On July 14, 2015, the City Council approved an ordinance approving Amendment #2 to the Development Agreement. The Agreement approved the construction of a single 700,000-gallon water tank at the 303 Obispo Street site. The agreement also removed the requirement to construct a parking lot at the Jack O'Connell Park and replaced it with the reconstruction of a significant portion of West Main Street adjacent to the new sewer main.

**TRACT NO. 29,060**

On May 9, 2014, Tract No. 29,060 was recorded by County of Santa Barbara. The Tract Map subdivided a portion of Lot 10 of the subdivision of the Rancho Guadalupe per Book "B", Page 442 of Miscellaneous Maps. Tract No. 29,060 subdivided the lot into ten (10) lots and an offer of dedication for streets, parks, and a public school.

**TRACT NO. 29,061 – Lot 5 (Phase 1)**

In early 2015, the City Engineer approved grading permits for Lot 5 (Phase 1) of the Pasadera development (formerly known as DJ Farms). On March 4, 2015, a groundbreaking ceremony was held at the construction site. Grading of the site proceeded in mid-March.

In March 2015, a well was drilled in the approved location. At about 800 foot of depth the drill head broke. Hydrogeologists were brought in to evaluate the soils and location, and it was determined that the proximity to the railroad was causing vibrations which were causing the well to cave in. Plans were prepared, and approval given to relocate the well near the northeast boundary of the project.

In April 2015, the off-site public improvement plans for the sanitary sewer main in West Main Street were approved, and construction of the sewer main commenced in May 2015, while the developer continued to negotiate with Caltrans and Union Pacific Railroad to allow boring under the railroad and construction in Highway 166.

In June 2015, construction of the onsite improvements (sewer, water, and underground utilities) began. Construction inspection of water, sewer, and storm drain facilities were performed by MKN and Associates. Construction inspection of all the concrete work and buildings was performed by JAS Pacific. Building permits for five model homes and 20 production homes were issued and foundation construction began. Well testing was performed in accordance with state, county, and local regulations.

In September 2015, Caltrans required the developer to analyze the construction of a roundabout at the intersection of Highway 166 and Obispo Street. Caltrans had recently adopted a policy that requires a study of a roundabout for all new intersections of State Highways. Staff did not support the installation of a roundabout at this location. It would significantly impact surrounding properties and hinder the safe passage of children on the Safe Routes to School path. The following month the developer indicated that Caltrans was no longer pursuing a roundabout at this intersection.

In October 2015, the final map for Lot 5 was submitted for review. Prior to recording the final map, the developer had to enter a subdivision improvement agreement with the City and provide a security for construction and monumentation.

In November 2015, plans for the offsite water system were prepared and submitted for review. Work continued on the sewer main in West Main Street.

In April 2016, the plans were approved and permits issued by Caltrans for the construction of underground utilities within the Caltrans right-of-way.

During a Special Meeting in August 2016, the City approved the Final Map for Lot 5 (Tract No. 29061). However, due to some errors found on the map, it could not be recorded until corrections were submitted and approved by the County Surveyor. The Final Map for Tract No. 29061 was recorded October 18, 2016 in Book 207 of Maps, Records of Santa Barbara County, at pages 85-95.

In September 2016, Caltrans approved construction of the "Phase I" surface improvements at the intersection of Highway 166 and Obispo Street.

Plans prepared by the developer for the construction of a 700,000-gallon water tank at the Obispo Street site were approved. Plans for the removal of an existing 8" asbestos-cement waterline and replacement with a 12" PVC waterline in Obispo were approved on December 22, 2016. Construction of the tank and waterline was completed in November 2017.

With the recording of the Final Map for Tract No. 29,061, the developer entered a Subdivision Improvement Agreement to complete all the public improvements within Lot 5. To ensure that the work would be completed, a Cash Deposit Security Agreement between the City and the developer was entered. A cash bond for \$2,708,475.66 was issued by the Developer for the uncompleted work and is held by First American Title. In order for funds to be released, the Cash Deposit Security Agreement requires the Developer to submit to the City Engineer a disbursement request. The City Engineer either approves or disapproves the request.

On September 7, 2016, the developer submitted their first disbursement request for \$303,674.50. This represented 14.27 percent completed of the entire amount of work. The disbursement request was approved by the City Engineer.

On November 16, 2016, the developer submitted their second disbursement request for \$879,670.31. This represents 46.7 percent completed of the entire amount of work. The disbursement request was approved by the City Engineer.

On October 2, 2017, the developer submitted their third disbursement request for \$690,333.88. This represents 69.2 percent completed of the entire amount of work. The disbursement request was approved by the City Engineer.

On June 5, 2018 the developer submitted their fourth disbursement request for \$850,456.66. An authorization form for the release was approved on June 29, 2018 by the City Engineer for \$765,411.00 (request minus retention).

#### **WORK COMPLETED TO DATE - TRACT NO. 29,061 (LOT 5)**

The work includes the construction of the following:

- All onsite utilities
- Sewer main in West Main Street
- Sewer Lift Station
- Detention Pond
- Streets (Curb, Gutter, Sidewalk, and Pavement)
  - Obispo Street – Highway 166 to Manzanita Drive
  - Buena Vista Road – Obispo Street to Las Flores Drive
  - Las Flores Drive – Buena Vista Road to Castillo Drive
  - Castillo Drive – Las Flores Drive to Fuente Drive
  - Fuente Drive – Castillo Drive to Manzanita Drive
  - Del Mar Drive – Fuente Drive to east of Las Flores Drive intersection
- Park at Fuente Drive

Work is completed up to October 31, 2018 on surface and underground improvements for Tract No. 29,061 (Lot 5).

**TRACT No. 29,061 (LOT 5) HOME CONSTRUCTION INFORMATION**

On June 23, 2015, construction started on 16 production homes.

Information to up to October 31, 2018:

- 127 homes have been completed and received certificates of occupancy

**TRACT NO. 29,062 – LOT 4 (Phases 1 & 2)**

In April 2015, the Tentative Tract Map for Lot 4 was submitted for review.

In June 2015, an application completeness determination letter was sent to the developer from the City Planning department.

At the February 9, 2016 City Council Meeting, Vesting Tentative Tract Map 29,062 (Lot 4) was approved per Ordinance No. 2016-03.

The Final Map for TRACT 29,062 went to council on August 28, 2018 and was recorded by the County on September 14, 2018.

With the recording of the Final Map for Tract No. 29,062, the developer entered a Subdivision Improvement Agreement to complete all the public improvements within Lot 4 in two Phases 1 and 2. To ensure that the work would be completed, a Cash Deposit Security Agreement between the City and the developer was entered. For Phase 1, a cash bond for \$3,006,546.84 was issued by the Developer for the uncompleted work and is held by First American Title. For Phase 2, a cash bond for \$2,399,739.65 was issued by the Developer for the uncompleted work and is held by First American Title. In order for funds to be released, the Cash Deposit Security Agreement requires the Developer to submit to the City Engineer a disbursement request. The City Engineer either approves or disapproves the request.

On September 19, 2018 the developer submitted their first disbursement request for Phase 1 for \$1,689,392.36 for 56.2% completed for the entire amount of work. The disbursement request was approved by the City Engineer on September 28, 2018 for \$1,604,922.75 (request minus 5% retention).

**WORK COMPLETED TO DATE - TRACT NO. 29,062 (LOT 4)**

The Public Improvement Plans and were approved and signed by the City Engineer on August 15, 2018.

The developer applied for a Rough Grading Permit for Lot 4, which was issued on August 3, 2017 and work commenced soon thereafter.

The Onsite Grading Plans for Tract 29,062 are currently in the development review process with the City. To allow the developer to continue progress on the project, he was allowed to proceed with construction and his own risk, without final approval of the onsite grading plans.

The work underway or completed to October 31, 2018 date includes the construction of the following:

- Rough Grading of the entire Lot 4 site.

- **Public Improvements:** Utility and surface improvements are underway per plans for Phase I, which includes Buena Vista, Hacienda, La Joya, Jalama, Ninos, half of Arroyo Seco and half of Carrasco.

#### **TRACT No. 29,062 (LOT 4) HOME CONSTRUCTION INFORMATION**

Information to up to October 31, 2018:

- 35 homes have been completed and received certificates of occupancy
- 63 permits have been issued

#### **LANDSCAPE AND LIGHTING DISTRICT**

At the October 10, 2017 City Council Meeting, the City Council held a Public Hearing for the establishment of the Pasadera Landscaping and Lighting District in accordance with the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500. Immediately following the hearing ballots were counted for the landowners of record cast, in which they voted to establish the Pasadera Landscaping and Lighting District ("District"). Following the owner approval, the City Council adopted a Resolution approving the formation of the Guadalupe Pasadera Landscaping and Lighting District, confirmed the Engineer's Report, the Assessment Diagram and related assessments.

The formation of the District allows for the levy and collection of annual assessments on the County tax rolls commencing in fiscal year 2018/2019. The annual assessments which are more fully described in the Willdan Financial Services Engineer's Report provide funding for the net special benefit costs and expenses that are necessary to service and maintain the local parks, landscaping, and lighting improvements associated with and resulting from the development of properties within the District.

At the June 12, 2018 the City Council was asked to approve Willdan Financial Services' contract to perform administrative services for the District, which authorizes them to prepare the Engineer's Annual Levy Report and other documents related to the administration of the District and the annual levy of assessments. Upon approval of these resolutions, Willdan produced an Engineer's Report (including Annual Levy of Assessments) for FY 2018-19, in order to get information to the County for a tax assessment for Fiscal Year 2018/19. Part V of this report included the Assessment Roll which was then used to create the Applied Report dated October 2018 showing an APN total of 159 and Charge Total of \$74,225.48. City Staff coordinated with the County Tax Assessor to provide this information for new Fund 0643 added to the Special Assessments and Service Charges (Fixed Charges) 2018-19 Secured Tax Roll.

#### **PASADERA ANNUAL IMPACT FEES REPORT**

See the following attached report, provided by the Finance Department. The Report includes an Attachment 1 regarding Amendment #2 to Agreement 2012-001.

#### **CONCLUSION**

Pursuant to Government Code section 65865.1, the developer has complied in good faith with the terms or conditions of the agreement, and the City sees no basis on which to modify the agreement.

**City of Guadalupe  
Pasadera Homes  
Advance Payment Summary**

Fiscal Year	LOTS	# of Homes	Impact Fees Credited	Library Fees Credited
14-15	57, 58, 59, 60, 61	5	14,062.50	1,000.00

Fiscal Year	LOTS	# of Homes	Impact Fees Credited	Library Fees Credited
15-16	86-93,97-104	16	45,000.00	3,200.00

Fiscal Year	LOTS	# of Homes	Impact Fees Credited	Library Fees Credited
16-17	67-70, 77-80	8	22,500.00	1,600.00
	71-76, 94-96	9	25,312.50	1,800.00
	46-54	9	25,312.50	1,800.00
	105-128	24	67,500.00	4,800.00
<b>Total 16-17</b>		50	140,625.00	10,000.00

Fiscal Year	LOTS	# of Homes	Impact Fees Credited	Library Fees Credited
17-18	129-154	26	73,125.00	5,200.00
	38-45	2	5,625.00	0.00
	38-45	6	0.00	1,600.00
	38-45 remaining adv fee bal		562.50	0.00
	1-23; 28-30	26	0.00	0.00
	191-207	17	0.00	0.00
	16-37	22	0.00	0.00
<b>Total 17-18</b>		99	79,312.50	6,800.00

Fiscal Year	LOTS	# of Homes	Impact Fees Credited	Library Fees Credited
18-19	27, 181-190, 208-216	20	0.00	0.00
<b>Total 18-19</b>		20	0.00	0.00

<b>Cumulative Total</b>		<b>170</b>	<b>279,000.00</b>	<b>21,000.00</b>
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Total Library & Impact Fees	<b>300,000.00</b>
11/08/13 Advance Payment	150,000.00
12/16/14 Advance Payment	150,000.00
Remaining balance	<u>0.00</u>







**RESOLUTION NO. 2019-25**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE  
ADOPTING FINDINGS OF COMPLIANCE WITH  
DEVELOPMENT AGREEMENT NO. 2012-001  
FOR THE PASADERA DEVELOPMENT**

**WHEREAS**, the City of Guadalupe and RCT 2003 LLC (Pasadera) entered a Development Agreement on October 9, 2012; and,

**WHEREAS**, the Development Agreement requires an Annual Review to ensure that the developer is demonstrating good faith compliance with the provisions of the Agreement; and,

**WHEREAS**, the City Engineer completed the Annual Review for 2018, and determined that the Developer has complied in good faith with the Development Agreement; and,

**WHEREAS**, the City Engineer recommends that the City Council adopt findings of compliance with the Development Agreement;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

**SECTION 1.** The City Council adopts findings of compliance with the Development Agreement.

**PASSED, APPROVED AND ADOPTED** at a regular meeting on the 23<sup>rd</sup> day of April 2019 by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **C.C. Resolution No. 2019-25**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 23, 2019, and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Philip Sinco, City Attorney

## REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE

Agenda of April 23, 2019



Presented by:  
Steve Kahn, Interim Public Works Director



Approved by:  
Robert Perrault, Interim City Administrator

**SUBJECT:** Senate Bill 1 (SB 1) Funding Project List for FY 2019-20

**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2019-21 to approve a list of projects funded by Senate Bill 1 (SB 1): The Road Repair and Accountability Act.

**BACKGROUND:**

In April 2017, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor. The bill addressed the significant multi-modal transportation funding shortfalls statewide.

SB 1 includes accountability and transparency provisions that will ensure the residents of the City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year. The City must include a list of all projects proposed to receive funding from the Road Maintenance & Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement.

**DISCUSSION:**

The City uses a Pavement Management System to evaluate the condition of the pavement on our roads and provide recommended maintenance of the pavement to extend the life of the pavement in a cost effective manner. The information from our Pavement Management System is used to develop our annual pavement maintenance program. SB 1 funds are used each year to pay for the design and construction of pavement maintenance program projects.

In FY 2019-20 staff is proposing to use SB 1 funds to slurry seal the following roads (with crack sealing and removal and replacement of pavement as needed):

- West Main Street from Hwy 166 to City Limits
- Sanchez Dr.
- Eleventh St. west of Gularte Ln.

Agenda Item: \_\_\_\_\_

- Pacheco St.
- Ninth St. east of Pacheco St.
- Obispo St. north of 10th St.

**FISCAL IMPACT:**

This project will use \$125,859 of new funding from SB 1 Road Maintenance and Rehabilitation Account in FY 2019-20 for maintenance for the roads listed.

**ATTACHMENTS:**

Resolution No. 2019-21, Attachment A: SB 1 Project List

Agenda Item: \_\_\_\_\_

## **RESOLUTION NO. 2019-21**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE APPROVING A LIST OF PROJECTS FOR FISCAL YEAR 2019-20 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Guadalupe are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of Guadalupe must, by resolution, approve a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Guadalupe, will receive an estimated \$125,859 in RMRA funding in Fiscal Year 2019-20 from SB 1; and

**WHEREAS**, this is the third year in which the City of Guadalupe is receiving SB 1 funding and will enable the City of Guadalupe to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, the City of Guadalupe has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

**WHEREAS**, the City of Guadalupe used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City of Guadalupe maintain and rehabilitate six or more streets/roads, throughout the City of Guadalupe this year and similar projects into the future; and

**WHEREAS**, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City of Guadalupe's streets and roads are in an "good" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "excellent" condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets

infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits citywide.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

**SECTION 1.** The foregoing recitals are true and correct.

**SECTION 2.** The following list of proposed projects will be funded in-part or solely with fiscal year 2019-20 Road Maintenance and Rehabilitation Account revenues:

1. (PP01) 2020 Pavement Maintenance Project –
  - Description: Crack Fill & Slurry Seal (Type B) and localized 4" removal and replacement of HMA on City roads as outlined in City's Pavement Management document (2013) and any roads deferred from previous years.
  - Location: Streets included but not limited to: West Main Street from Hwy 166 to City Limits, Sanchez Dr., Eleventh St. west of Gularte Ln., Pacheco St., Ninth St. east of Pacheco St., Obispo St. north of 10th St.
  - Estimated Useful Life: 3 to 5 years
  - Estimated Completion of Construction: 11/2020.

**PASSED, APPROVED AND ADOPTED** at a regular meeting on the 23rd day of April 2019 by the following vote:

**Motion:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being C.C. Resolution No. 2019-21, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 23, 2019, and that same was approved and adopted.

ATTEST:

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Philip Sinco, City Attorney

Attachment A

2019-20 Proposed Project List  
SB 1 Funding

Agency	Program	Funding FY	Package	PPNo	Project Type	Title	Description	Location	Est Completion Pre Con	Est Completion Construction	Est Useful Life Min	Est Useful Life Max
City of Guadalupe	Local Streets and Roads Program	19/20		PP001	Road Maintenance & Rehabilitation	2020 Pavement Maintenance Project	Crack Fill & Slurry Seal (Type B) and localized 4" removal and replacement of HMA on City roads as outlined in City's Pavement Management System document (2013) and any roads deferred from previous years.	Streets included but not limited to: West Main Street from Hwy 166 to City Limits, Sanchez Dr., Eleventh St. west of Gularite Ln., Pacheco St., Ninth St. east of Pacheco St., Obispo St. north of 10th St.	May-20	Nov-20	3	5



**REPORT TO THE GUADALUPE CITY COUNCIL**  
**City Council Agenda of April 23, 2019**



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**Prepared by:**  
**Robert Perrault, Interim City Administrator**

**SUBJECT: FINANCIAL OVERVIEW**

**RECOMMENDATION:**

The purpose of this report and the attached report from Ms. Cooper is to provide the Council with pertinent financial information regarding the City. Staff is recommending the Council receive and file this report.

**BACKGROUND:**

As indicated in the Budget Schedule previously distributed, the purpose of this report was to provide the Council with pertinent budget financial information. This information is intended to initiate the discussions regarding the development of the FY 19-20 and 20-21 Budgets. Also attached is the third quarter report for FY18- 19 which should provide the Council with the most recent information regarding revenues and expenditures available for the current Fiscal Year.

**Status of the FY 17-18**

Staff had hoped that this discussion would have been initiated with the formal review of the FY 17-18 Audit. Unfortunately the completion of the Audit is taking longer than anticipated. The City did receive a draft of the Audit on Monday April 8<sup>th</sup>. The draft is being reviewed by staff. Staff will have an opportunity to supply staff's comments to the Auditor regarding the draft. It remains staff's responsibility to prepare the management letter that will be incorporated into the final document. This process will most likely take an additional 30 days to complete. Consequently, staff is now anticipating the final Audit document will be available for Council review in May. I have completed a preliminary review of the draft Audit and together with Ms. Cooper's review of the third quarter the combined information should provide the Council sufficient information to begin the budget discussions. As the City continues to progress

through the budget development process we will update the Council on year-end projections for revenues and expenditures as well as an update on what to expect in the future.

### General Fund

According to preliminary Audit figures the City began the fiscal year on July 1st with a General Fund Balance of (\$167,872). Please keep in mind that Fund Balance is a measurement of a Fund's health and includes its revenues, expenditures, the value of its assets and its liabilities. It is not a measure of how much cash is in the bank account. It is important to note that the negative fund balance has improved significantly from the previous year. This improvement is due to several factors. Revenues were up approximately \$428,000 over the original budgeted amount in FY 17-18 and expenditures were down by approximately \$158,000. The funds transferred into the General Fund as a result of the cost allocation process were on target at \$510,000.

While this improvement in the General Fund is significant, it is important to recognize the General Fund is still in a negative position. The negative position is cumulative over several years and represents the fact that in several of those year's expenditures exceeded revenues. Several inter-fund loans were used to provide operational funds that are still in the process of being repaid. In addition to the current negative balance there are no funds available to cover shortfalls or to assist in covering the costs of unforeseen event. Typically cities should by policy maintain approximately 20% of the City's General Fund in reserves or at a minimum about \$85,000. Consequently, the budget will remain constrained over the next two years. The City will need to find ways to nurture revenue growth as well as prudently hold the line on expenditures.

In Ms. Cooper's report, she notes that the General Fund Balance is at (\$442,153). This deficit position will largely correct itself by the end of the year. The City will receive a significant contribution of property tax in the fourth quarter and the Franchise Fee revenue line item which appears low at this time, is also expected to largely correct itself in the last quarter of the fiscal year. Staff is expecting that year-end figures will reflect revenues will slightly exceed expenditures as was also true in FY 17-18. Staff would anticipate that the General Fund negative balance of (\$167,872) should be improved by June 30<sup>th</sup>. It should also be noted that the cash fund balance within the General Fund is \$290,539 through March 31<sup>st</sup>. this figure is also expected to improve as the City nears year end

Looking ahead to the coming budget cycle: Building Permit revenues which make up approximately 25% of the budget or approximately \$580,000 per year are expected to continue at about the same level. Pasadera has indicated it will be construction approximately 75 homes in the coming budget year. It should be kept in mind that these are one-time revenues and will not necessarily be re-occurring. Additionally the local sales-tax revenue will be sun setting at the end of 2020. The estimated sales tax revenue in FY 17-18 is \$144,000. The Council may want to begin thinking about placing a measure on the ballot in 2020 to ensure that the local tax is continued or possibly increased.

### **Enterprise Funds: Water, Wastewater, and Solid Waste**

According to the draft Audit the combined net position for both Water and Wastewater remain solidly positive at the end of FY 17-18. The combined net position is based on the calculation of revenues, expenditures, assets and liabilities for both the operation and capital funds for the respective enterprises. As of June 30<sup>th</sup> 2018 the net position for Water was a positive \$3,638,949. In Wastewater the net position was a positive \$4,833,129. As noted in Ms. Cooper's report both Water and Wastewater budgets are expected to remain balanced for the remainder of the year. In Solid Waste a deficit of \$(89,457) is noted. This negative balance will be greatly reduced this year and will likely be eliminated in FY 19-20.

### **Capital Facilities Fund**

In FY 13-14 and again in FY 14- 15 the Capital Facilities Fund received a total of \$300,000 from the Pasadera Project. In accordance with the Development agreement this advance was a portion of a total fee of \$2, 250,000 to be used by the City for City Hall/ Facilities. The remainder of the Fee is to be paid at the time a tentative map is finalized for the portion of the project to the south of the railroad. This initial advance was reduced as a result of a number of expenditures to a cash balance of \$238, 622. (Please see the attachment) Expenditures included: Library rent, City Hall roof, gym floor, police station flooring among others.

During this Fiscal Year the cash balance in this fund has risen sharply and as of March 31, 2019, the balance was: \$1,053,168. The most significant contribution to this fund is the \$ 694,655 received from the Peoples Self Help Housing project. The remainder of the increase is due to ongoing impact fee deposits made by the Pasadera Project. According to the agreement with Peoples Self Help Housing \$515,118 is to be used for City Facilities and Public Safety Equipment. The remaining \$179,537 for the construction of sidewalk for the project. Additional receipts to this fund can be expected from the ongoing construction at the Pasadera Project.

### **Library Fund:**

As noted in the report submitted to the Council during the last meeting approximately \$72,000 was advanced to the Library Fund from the Capital Facilities Fund. This advance will be reduced over time as homes are completed in the Pasadera Project in the amount of \$200,000. The advance has been reduced but will require a number of years to fully eliminate based on the construction of homes.

### **Parks and Recreation Fund:**

As of March 31, 2019 the Parks and Recreation Fund had a cash balance of \$10,563.00. It is estimated that this balance will increase significantly with the contribution that will result from the sale of property the City received from the Pasadera Project to the School District. This property was dedicated to the City for recreation facilities. The sale of this property will amount

to \$695,455 in proceeds. It is anticipated the sale will be completed by the end of the fiscal year. The proceeds will need to be sent for recreational facility use only.

**FISCAL IMPACT:**

There is no fiscal impact resulting from the reception of this report. The intent of the report is to provide the Council with pertinent information regarding the financial health of the City.

**ATTACHED:**

- 1. Third Quarter Report**
- 2. Capital Fund 76 Summary**



# City of Guadalupe Financial Report Fiscal Year to Date through March 31, 2019

## Overview

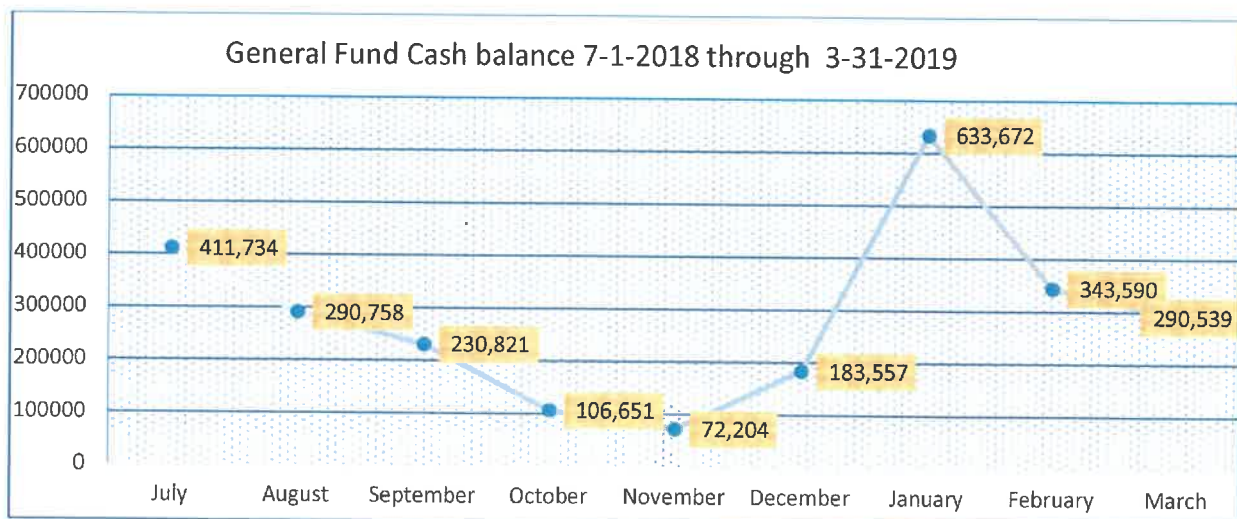
The financial report concentrates on the General Fund and Water/Wastewater Enterprise Funds as of March 31, 2019, or 75 percent of the year expended. The purpose of the report is to provide a status of cash, fund balance and budgeted Revenue and Expenditures versus actual at 75 percent of the fiscal year expended.

## Fund Balance

The term fund balance is used to describe the net position of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). It is intended to serve as a measure of the financial resources available to the fund. There are constraints in spending fund balance depending on the type of resources (nonspendable, restricted, committed and assigned). Fund balance represents the total amount accumulated in the fund from prior years at a point in time. The fund balance in the General Fund as of March 31, 2019 is negative \$442,153 and will improve by fiscal year end once all financial activity is complete. Payoff of outstanding interfund loans will improve the deficit over time, as well.

## General Fund Cash

The monthly cash balance below shows positive cash balances through March 2019 and total cash at the end of March is \$290,539.

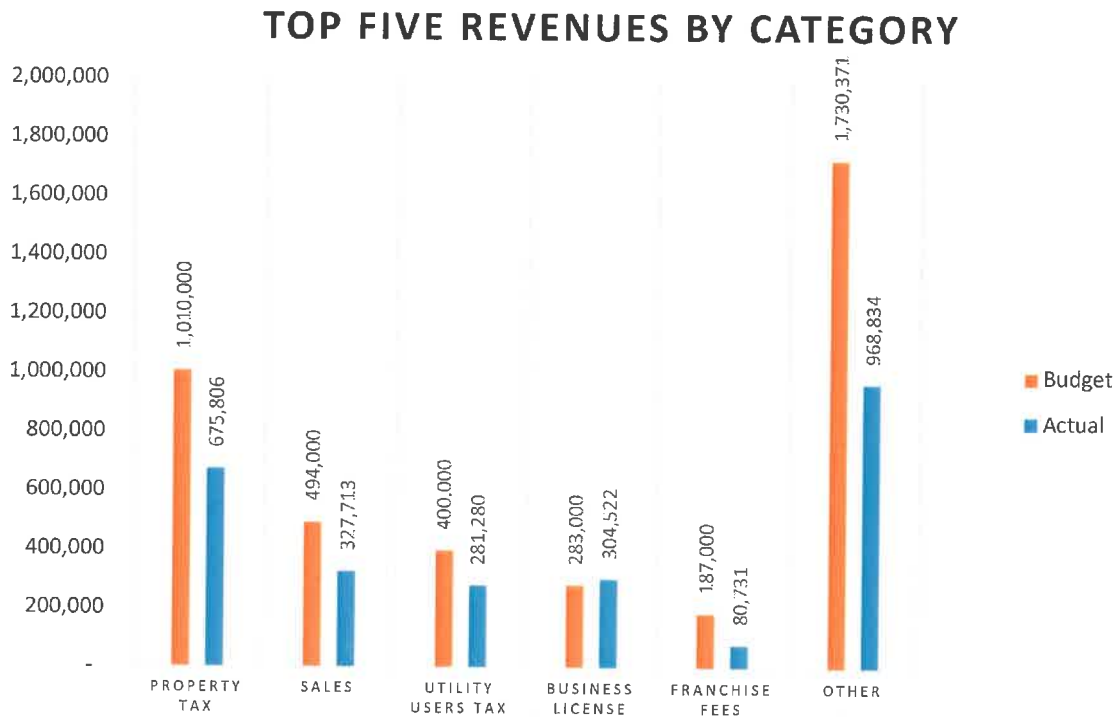


**General Fund Revenue**

Budgeted revenues versus actual revenue received through March 31, 2019 shows the General Fund slightly below target at 64 percent of expected revenues.

The table and chart below show the Top Five revenue categories for the City with Business License revenue exceeding budget. All categories are expected to meet budget by year-end as revenue timing delays catch up.

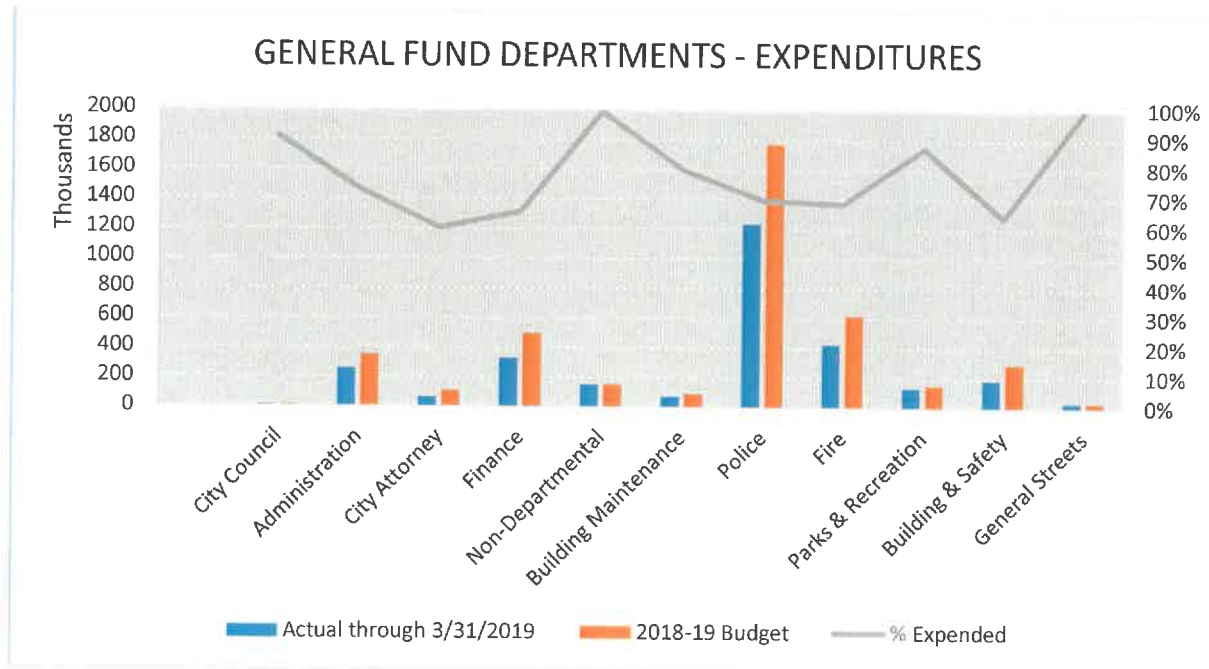
Top Five Revenues by Category			
Category	Budget	Actual	%
Property Tax	1,010,000	675,806	67%
Sales	494,000	327,713	66%
Utility Users Tax	400,000	281,280	70%
Business License	283,000	304,522	108%
Franchise Fees	187,000	80,731	43%
Other	1,730,371	968,834	56%
<b>Total Revenue</b>	<b>4,104,371</b>	<b>2,638,886</b>	<b>64%</b>



## General Fund Expenditures

Expenditures are just under budget at 71 percent expended. The Table and Chart below shows all General Fund Departments and spending trends as of March 31, 2019.

Department	Actual through 3/31/2019	2018-19 Budget	% Expended
City Council	10,219	11,217	91%
Administration	259,008	352,291	74%
City Attorney	66,256	110,000	60%
Finance	328,157	498,718	66%
Non-Departmental	153,425	154,195	100%
Building Maintenance	75,335	94,309	80%
Police	1,236,981	1,773,159	70%
Fire	426,624	622,158	69%
Parks & Recreation	133,665	153,239	87%
Building & Safety	187,585	293,889	64%
General Streets	36,200	36,200	100%
<b>Total</b>	<b>2,913,455</b>	<b>4,099,375</b>	<b>71%</b>



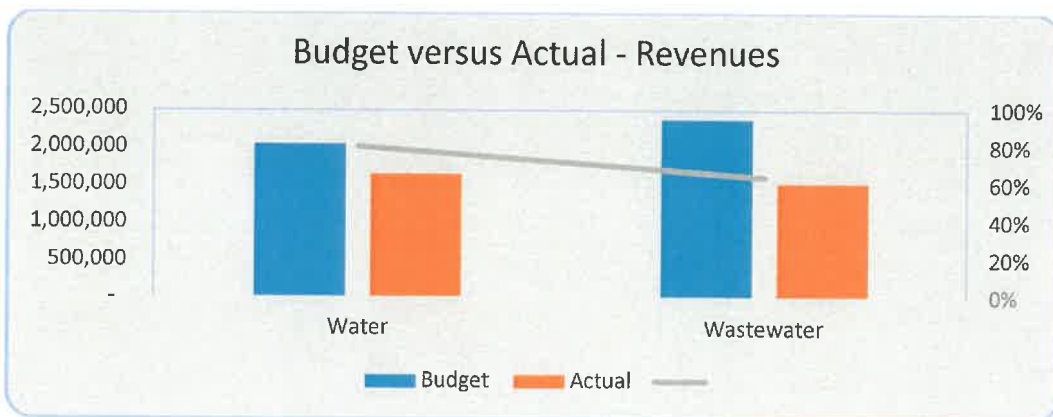
**ENTERPRISE FUNDS – WATER AND WASTEWATER**

The Statement of Revenues and Expenditures for the fiscal year to date through March 31, 2019 is shown in the Table below.

<b>Actuals Through March 31, 2019</b>	<b>Water</b>	<b>Wastewater</b>
<b><u>REVENUES</u></b>		
Charges for Services	1,489,964	1,375,110
Interest	19,641	10,301
Other	24,773	
Developer Fees	117,192	146,250
<b>Total</b>	<b>1,651,570</b>	<b>1,531,661</b>
<b><u>EXPENSES</u></b>		
Operating	641,033	816,979
Capital	17,306	29,593
State Water	731,656	-
Debt Service	147,360	-
<b>Total</b>	<b>1,537,355</b>	<b>846,572</b>

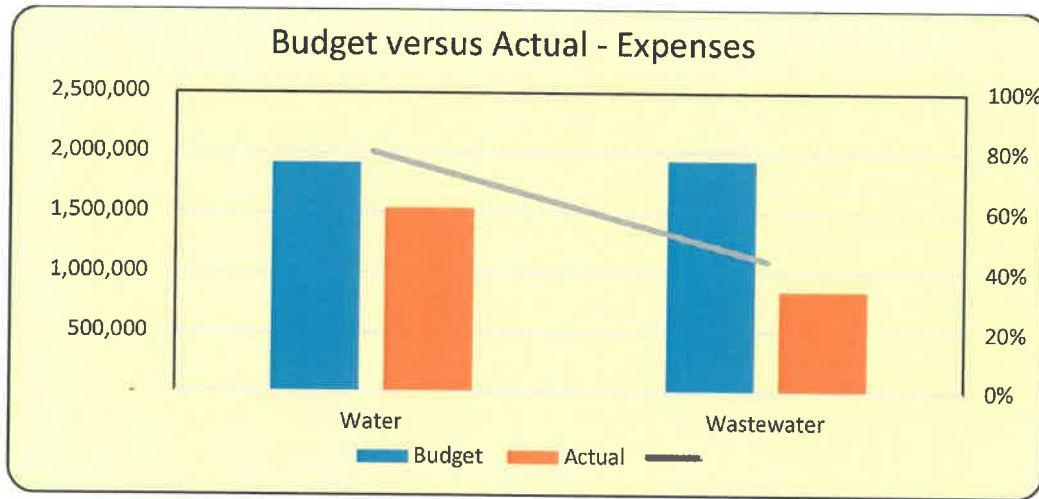
The following charts compare budget to actual Revenue and Expense:

The Enterprise funds experienced revenue at 81 percent of budget for Water. Wastewater was slightly below budget at 64 percent of revenue expected for the period.





Expenses for Water exceeded budget at 81 percent and Wastewater was below budget at 44 percent.



### **CONCLUSION**

The funds analyzed in this report generally in line with budget. Overall Revenue exceeded Expenditures in the Enterprise Funds. Although overall General Fund Revenue fell short of expenditures, there were no significant budget fluctuations at the third quarter point.

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*Information in this report is unaudited.*

**Capital Facilities Fund 76  
Pasadera Advance Payments Summary**

<b>Fiscal Yr</b>	<b>Date</b>	<b>Description</b>	<b>Activity</b>
<b>13-14</b>	11/18/13	Advance Payment	150,000.00
	11/18/13	City Hall Study	30,000.00
	11/18/13	Water Master Plan	50,000.00
	Expended	Water Master Plan	(50,000.00)
	Expended	Library Rent	(20,000.00)
			<b>Fund 76 Fund Balance at 6/30/14</b>
<b>14-15</b>	12/16/14	Advance Payment	150,000.00
	Expended	City Hall Roof Repair	(21,360.00)
	Expended	Library Rent	(20,000.00)
	Expended	Gym floor	(15,650.00)
			<b>Fund 76 Fund Balance at 6/30/15</b>
<b>15-16</b>	6/30/16	Interest	67.50
	6/30/16	Loan to Library	60,000.00
	Expended	Police parking lot	(42,667.75)
	Expended	Library Rent	(20,000.00)
	Expended	Police Station flooring	(4,861.00)
	Expended	Police Station mold abatement	(4,025.00)
			<b>Fund 76 Fund Balance at 6/30/16</b>
<b>16-17</b>	6/30/17	Interest	589.32
	6/30/17	Library fees earned (see below)*	(14,200.00)
			<b>Fund 76 Fund Balance at 6/30/17</b>
<b>17-18</b>		Interest	1,217.41
		Developer Fees	16,312.50
		Library fees earned (see below)**	(6,800.00)
			<b>Fund 76 Fund Balance at 4/30/18</b>

\* FY 14-15 (5 lots x \$200)            = \$ 1,000  
 FY 15-16 (16 lots x \$200)            = \$ 3,200  
 FY 16-17 (50 lots x \$200)            = \$10,000  
 Total \$14,200

\*\* FY 17-18 (34 lots x \$200)            = \$6,800

**REPORT TO THE GUADALUPE CITY COUNCIL  
City Council Agenda of April 23, 2019**

Joana for Robert Perrault.

**Prepared by:  
Robert Perrault, Interim City Administrator**

**SUBJECT: CONSIDERATION OF COUNCIL MEMBER APPOINTMENTS TO GUADALUPE  
RESILIENCE COMMUNITY PLAN LEADERSHIP BOARD**

**RECOMMENDATION:**

The Council by motion appoint the Mayor and one additional member of the Council to the Guadalupe Community Resilience Plan Leadership Board.

**BACKGROUND:**

During the Council meeting held on February 26, 2019 Mr. Thomas Brandeberry CEO for Rural Community Development Corporation (RCDCC) provided the Council with an overview of the Community Resilience Planning Process. With the assistance of RCDCC the City/ Community will be completing a Resilience Plan for the Community / City. This effort is being funded with a planning grant from the Community Development Block Grant Program

The Resilience planning effort will serve as an umbrella for the community planning activities that are already underway including the multi- model transportation planning and the Guadalupe Trail to the Beach planning effort. Once completed, the Resilience Plan will provide the City and Community a future road map for dealing with the challenges faced by the community. As a part of his presentation Mr. Brandeberry introduced the concept of a Leadership Board or team that would be instrumental in facilitation and implementation of the Plan. In his presentation he noted a Leadership Team that would consist of the Mayor, City Administrator, Police Chief, Public Works Director, and Fire Captain. Staff is recommending the Council representation to the Board be formalized with the Council appointing the Mayor and broadened to include one additional Council person as your representatives to this effort. Appointing the council membership would create a formal tie to the Planning effort and create a reporting mechanism while avoiding any potential Brown Act violations.

**FISCAL IMPACT:**

There is no fiscal impact resulting from making these appointments.