



City of Guadalupe AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, April 26, 2022, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, April 26, 2022.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. CEREMONIAL CALENDAR

- a. National Child Abuse Awareness & Prevention Month April 2022 - Proclamation
- b. DMV Donate Life Month April 2022 - Proclamation
- c. World War II Commemoration Week - Proclamation
- d. Honoring Shirley Boydston – Proclamation

6. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending April 18, 2022.
- C. Approve the Minutes of the City Council Regular Meeting of April 12, 2022, to be ordered filed.
- D. Adopt Resolution No. 2022-31 extending the Santa Maria Organization of Transportation Helpers Inc. (SMOOTH) transit contract one additional year, with a rate adjustment of 7.5%, and amend the original agreement for transit services to incorporate new operating criteria per the City of Guadalupe Short-Range Transit Plan (SRTP).
- E. Acceptance of City of Guadalupe Transportation Development Act (TDA) fund and Transit fund financial statements for fiscal years ended 2021 and 2020 with Independent Audit Report.
- F. Accept the Third Quarter 2022 Financial Report.

G. MONTHLY REPORTS FROM DEPARTMENT HEADS

1. Public Safety Departments:
 - a. Police Department report for March 2022
 - b. Fire Department report for March 2022
 - c. Code Compliance report for March 2022
2. Human Resources report for March 2022
3. Recreation and Parks report for March 2022
4. Los Amigos de Guadalupe Update
5. City Treasurer's report for March 2022

8. CITY ADMINISTRATOR REPORT: (Information Only)

9. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

10. MAYOR'S REPORT- UPDATES

PUBLIC HEARING

11. Public Hearing to consider 2022-023-PA, a use determination for Childcare Facilities within the General Commercial (G-C) Zone District.

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing, including: 1) an opportunity for the applicant to speak, 2) receive any comments from the public.

12. Public Hearing, introduction and first reading of Ordinance No. 2022-500 to repeal the existing sign ordinance (Sections 18.52.140-18.52.160) and add Chapter 18.51 (Signs).

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a) Receive a presentation from staff; and
- b) Conduct a public hearing and introduce by title only and waive first reading of Ordinance No. 2022-500 deleting Section 18.52.140-18.52.160 and adding Chapter 18.51 of the Municipal Code; and
- c) Continue to May 10, 2022 for second reading and adoption.

REGULAR BUSINESS

13. Goal Setting Process.

Written report: Robert Perrault, Facilitator

Recommendation: That the City Council review the approach for the setting of goals to guide the development of the FY 2022-23 Budget and approve the report / provide staff and the facilitator with direction.

14. Selection of Second Commercial Cannabis Business Permit Applicant – Retail.

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council:

- a) Receive a presentation from staff;
- b) Receive a presentation from the Roots Dispensary and Element 7;
- c) Receive public comment;
- d) Select one of these two commercial cannabis business permit applicants to be awarded a CCB permit (subject to obtaining a conditional use permit first); or
- e) Continue deliberations on these two CCB permit applicants to a future meeting; and
- f) Provide direction concerning the unselected CCB permit applicants.

15. Establishing the Classification and Job Description for the Engineering Technician Position within the Public Works Department.

Written report: Shannon Sweeney, Public Works Director

Recommendation: That the City Council adopt Resolution No. 2022-33 establishing the classification and job description for the Engineering Technician position within the Public Works Department.

16. Auditorium Use Application / Agreement.

Written report: Hannah Fuentes, Recreation Services Manager

Recommendation: That the City Council adopt Resolution No. 2022-32 approving revisions to the Auditorium Use Application/Agreement.

17. FUTURE AGENDA ITEMS

18. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

19. ADJOURNMENT TO CLOSED SESSION MEETING

CLOSED SESSION

20. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Subdivision (d)(1) of Government Code Section 54956.9

Name of Case: *Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al.*, Superior Court of Santa Barbara County, Case No. 21CV02432

21. CLOSED SESSION ANNOUNCEMENTS

22. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 22ND day of April 2022.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, May 10, 2022, at 6:00 pm / Regular Meeting			
Honoring Terry Bauer – Proclamation		Ceremonial Calendar	
Notice of Award- 2022 Pavement Rehabilitation Design	Public Works Dept.	Consent Calendar	
November 8, 2022, Election Resolutions		Consent Calendar	
Use of Downtown Parking Lot (Veterans Memorial Plaza) for a “Safe and Sane” Fireworks Sale Fundraiser	Recreation & Parks Dept	Consent Calendar	
Parks / Facilities Lead Job Description	Recreation & Parks Dept	Regular Business	
Pasadera Subdivision Tract Map 29,065	Planning Department	Public Hearing	
Federal Transit Funding (FTA) Sections 5311 and 5339	Public Works Dept.		
Tuesday, May 24, 2022, at 6:00 pm / Regular Meeting			
April 2022 Financial Report	Finance Department	Consent Calendar	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule Update		Finance Department	Workshop
Pasquini Lease Agreement	May 2022	Public Works Dept.	Consent Calendar
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Transient Occupancy Tax (TOT)			New Business
Facility & Parks Use Fee Schedule Changes		Recreation & Parks	
Benefit for Unrepresented Employees		Human Resources	New Business

City of Guadalupe



Guadalupe, California

Proclamation

NATIONAL CHILD ABUSE AWARENESS & PREVENTION MONTH APRIL 2022

WHEREAS, child abuse and neglect are a community condition and problem and finding solutions depends on involvement among people in the community; and

WHEREAS, Child Welfare Services had 3,801 referrals in the north county for possible abuse in 2020 / 2021; and

WHEREAS, the effects of child abuse and neglect are felt by communities and need to be addressed by the entire community; and

WHEREAS, North County Rape Crisis and Child Protection Center and its CAPC partners have been committed to educating this community on child abuse and neglect and are sponsoring several events throughout the month to heighten public awareness of abuse in the Northern County of Santa Barbara. These events will provide information and materials that support families to prevent child maltreatment and celebrate people who work with and support children and families; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools' youth organizations, religious organizations, civic organizations, law enforcement agencies, the business community, and residents; and

WHEREAS, all residents should become more aware of the importance of prevention in the community and become involved in supporting parents to raise their children in a safe nurturing environment.

NOW, THEREFORE, BE IT RESOLVED, that by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, do hereby recognize April 2022 as:

"NATIONAL CHILD ABUSE AWARENESS & PREVENTION MONTH"

in the City of Guadalupe, and call upon all residents, community agencies, religious originations, businesses, and medical facilities to increase their participation in the effort to prevent child abuse.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the City of Guadalupe, California to be affixed hereto this 26th day of April 2022.



/s/

Ariston Julian, Mayor
City of Guadalupe

City of Guadalupe



Guadalupe, California

Proclamation

DMV / DONATE LIFE MONTH - APRIL 2022

WHEREAS, organ, eye, tissue, marrow and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, more than 100,000 individuals nationwide and more than 20,000 in California are currently on the national organ transplant waiting list, and on average, 17 people die each day while waiting; and

WHEREAS, the need for donated organs is especially urgent in Hispanic, Latino, and African American communities; and

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives; and

WHEREAS, donation of tissue can save and heal the lives of more than 75 others; and

WHEREAS, organ donors saved more than 40,000 lives last year, the most ever; and

WHEREAS, any person can register to be an organ, eye, and tissue donor regardless of age or medical conditions; and

WHEREAS, being a registered donor does not impact the quality of life-saving medical care a person receives in an emergency; and

WHEREAS, California residents can sign up with the Donate Life California Donor Registry online at any time by visiting www.donateLIFeCalifornia.org or, for Spanish-speakers, www.doneVIDAcalifornia.org; and

WHEREAS, California residents can sign up to be an organ, eye, and tissue donor when applying for or renewing their driver's licenses or ID cards at the California Department of Motor Vehicles; and

WHEREAS, California residents interested in saving a life through living kidney donation may visit www.LivingDonationCalifornia.org; and

NOW, THEREFORE, BE IT RESOLVED, by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, do hereby recognize the month of April 2022, National Donate Life Month, and hereby proclaim "**DMV/Donate Life Month**" in the City of Guadalupe, and in doing so we encourage all Californians to check "YES!" online, or when applying for or renewing their driver's license or I.D. card at the DMV.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the City of Guadalupe, California to be affixed hereto this 26th day of April 2022.



/s/

Ariston Julian, Mayor
City of Guadalupe

City of Guadalupe



Guadalupe, California

Proclamation

World War II Commemoration Week

WHEREAS, in the months after the attack on Pearl Harbor, the advent of World War II dramatically and irrevocably transformed the entire Central Coast and all its population as the entire nation mobilized for war; and

WHEREAS, in Guadalupe, March 1942 held special significance as the U.S. Government began the enforcement of Executive Order 9066 to expel Japanese Americans from their homes and businesses. Hundreds of Japanese American citizens from this community were forcibly evacuated and confined to internment camps in remote areas hundreds of miles away for the duration of the war. The Royal Theater, soon to be added to the National Register of Historic Places, had been opened only two years earlier and served as the center of one of the largest concentrations of Japanese Americans in California. Its owner, Arthur Fukuda, was forced to sell and would never recover ownership of this landmark. Japanese American farmers in Guadalupe, and the surrounding area, had cultivated thousands of acres of prime farmland. They, too, were forced to abandon their fields, packing houses, and homes in the wake of Executive Order 9066; and

WHEREAS, Camp Cooke, memorialized today as Vandenberg Space Force Base, 23 miles south of Guadalupe, served as the training site for the 5th, 6th, and 11th Armored Divisions of the Allied forces who fought in the European Theater in 1944-45. The 5th A.D. was the first unit to enter German territory in 1945 and was the closest American force to Berlin when German forces surrendered; and

WHEREAS, Camp San Luis Obispo, 38 miles to the north was activated by the Army in 1940. During the war, the post served as a training base for 22,000 soldiers, with nine combat divisions training there that deployed both to European and Pacific Theaters of war, as well as 5,000 Marines. By war's end in 1945, over 140,000 soldiers had prepared for war at Camp San Luis Obispo; and

WHEREAS, Filipino-Americans, also called to enlist throughout the Central Coast, with hundreds of men from Guadalupe and surrounding farmlands, first reported for duty to Camp San Luis Obispo. These men responded in numbers far exceeding the recruitment goals of the U.S. Army, and ultimately formed two full regiments of volunteers who fought bravely throughout the Pacific – especially in the savage battles that liberated Manila in 1945 – and played a key role in the transition of the Philippines to full independence during the occupation that followed; and

WHEREAS, in Morro Bay the US Navy established a Section Base Headquarters controlling patrol craft, and mounted beach patrols protecting the critical oil terminals at Port San Luis and Estero Bay, expanding it into the Amphibious Training Base - Morro Bay. The Baywood Park Training Area, amphibious training bases were utilized by the Navy, Marines, Army and Coast Guard to prepare 60,000 troops for the “island-hopping” strategy employed in the Pacific Theater of the war; and

WHEREAS, Camp Roberts in northern San Luis Obispo County began its mission in March 1941. Throughout World War II, Camp Roberts was the largest U.S. Army basic training installation in the nation. Over 5%, or more than 436,000 troops, of the nation’s entire Army during the war, were trained here. By 1944 this base reached its peak population of 45,000 troops, with thousands of these soldiers quartered in huge tent cities with a 750-bed hospital, churches, warehouses, PXs, and other support facilities (many of which continue in use today); and

WHEREAS, in April 1942 the first units of the 54th Coast Artillery Regiment began arriving in San Luis Obispo, deploying a battalion of eight 155-mm howitzers pointed out to sea, and assigned to protect the critical oil terminals in the communities Avila Beach, Shell Beach, and Morro Bay. These highly trained Black GIs took up their positions in barracks within a 5-minute response time of their batteries, thereby tripling the Black population in San Luis Obispo County; and

WHEREAS, it is appropriate that the residents of the Central Coast set aside a week in April 2022 to reflect upon that time – only 80 years ago – where our community and our nation came together as one people to fight the common enemy of the Third Reich and Japanese Imperialism; a time when we entered a war that ended not only with military victory, but with the establishment of institutions that fostered a peaceful world order committed to human rights, democracy, and respect for national sovereignty and the common aspirations of humanity.

NOW, THEREFORE, BE IT RESOLVED, that by virtue of the authority vested in me as Mayor, and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, do hereby proclaim the last week of April as

World War II Commemoration Week

joining with the History Center of San Luis Obispo County, South County Historical Society, Historical Society of Morro Bay, Morro Bay Maritime Museum, and Central Coast Veterans Memorial Museum in marking this week with free public events throughout the County to educate our citizens about the brave men and women who endured enormous sacrifices of their property, their liberty, and in many cases their lives to achieve victory in World War II and kindle the hopes for a lasting peace.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the City of Guadalupe, California to be affixed hereto this 26th day of April 2022.



/S/

Ariston Julian, Mayor
City of Guadalupe

City of Guadalupe



Guadalupe, California

Proclamation

HONORING SHIRLEY BOYDSTUN

WHEREAS, for 29 years, Shirley Boydston has been a selfless volunteer to the City of Guadalupe, CA and its residents; and

WHEREAS, she has given freely of herself and her time to lead tours of the Guadalupe Dunes while explaining their history to visitors to our City; and

WHEREAS, she has been extremely involved with the Friends of the Guadalupe Library, enthusiastically striving to keep the library open and active; creating crafts and games for school children; promoting use of the library to new and existing residents; and holding book sales and book donations; and

WHEREAS, she has been very valuable in the Guadalupe Historical Society, providing City tours to include the history of our community and our founding families; and

WHEREAS, she has been instrumental in promoting the Student of the Month, inclusive of a savings bond; and

WHEREAS, she promotes community expansion through Treasure Sales to benefit the Guadalupe Historical Society Museum; and

WHEREAS, Shirley Boydston has selflessly given of her time to the City Council, Guadalupe Business Association, Veterans Day and Memorial Day ceremonies, the American League Women’s Auxiliary, and the Downtown Design Committee; and

WHEREAS, Shirley Boydston volunteered her time to provide administrative assistance to our Guadalupe Police Department; and

WHEREAS, Shirley Boydston has been a dedicated supporter of The City of Guadalupe, giving kindly and freely of herself for three decades.

NOW, THEREFORE, BE IT RESOLVED, that by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, take this opportunity to express our sincere appreciation and recognition to Shirley Boydston, and do hereby proclaim this 26th day of April 2022:

SHIRLEY BOYDSTUN DAY

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the City of Guadalupe, California to be affixed hereto this 26th day of April 2022.



/s/

Ariston Julian, Mayor
City of Guadalupe



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 26, 2022



Prepared by:
Veronica Fabian
Finance Account Clerk



Reviewed by:
Lorena Zarate
Finance Director

Todd Bodem

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending April 18, 2022 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on April 27, 2022.

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 *** VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
22-1551	WWTP-EPA 8015 GASOLINE RANGE ORGANICS	04-22	04/11/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WWTP-EPA 8015 GASOLINE RANGE ORGANICS	12	4425 2150	1	85.00	85.00
		(Wst.Wtr.Op.Fund Wastewater Profl Services)				
				Invoice Extension ---->		85.00
				Vendor Total ----->		85.00

2051 S BROADWAY *** VENDOR.: ABB01 (ABBAY CARPET OF SANTA MARIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
GT1536	ADM-SENIOR CENTER KITCHEN PANTRY FLOORING CV2&3	04-22	04/06/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-SENIOR CENTER KITCHEN PANTRY FLOORING CV2&3	107	4018 2150	1	2246.00	2246.00
		(CV2-3 Food Dis CV2-3 FOOD DIS Profl Services)				
				Invoice Extension ---->		2246.00
				Vendor Total ----->		2246.00

3070 SKYWAY DR SUITE 106 *** VENDOR.: AKE01 (AKESO OCCUPATIONAL HEALTH)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2035	HR-RETURN TO WORK/FIT FOR DUTY LEVEL 1 EXAM	04-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	HR-RETURN TO WORK/FIT FOR DUTY LEVEL 1 EXAM	01	4220 0100	1	150.00	150.00
		(General Fund Fire Permanent Emp)				
				Invoice Extension ---->		150.00
				Vendor Total ----->		150.00

*** VENDOR.: AMA02 (AMAZON BUSINESS)

P.O.BOX 035184

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
6D1NVY436	FIRE-ALUMINUM 1'' FEMALE NH TO 1'' MALE NPSH HOSE	04-22	04/01/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:1FD6-D1NV-7436 ACCT#:A19RD4DAF93AUQ	01	4220 1460	1	61.22	61.22
		(General Fund Fire Vehicle Maintnc)				
				Invoice Extension ---->		61.22

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
9N6HD9QYY	FINANCE-ILEADON KEYBOARD, STAND,MONITOR RISER	04-22	04/16/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:1KV9-N6HD-9QYY	01	4120 1200	1	245.08	245.08
		(General Fund Finance Off Suppl/Postg)				
				Invoice Extension ---->		245.08

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
DDV9VDPGQ	ADMINISTRATION-DUAL ELECTRONICS SPEAKERS	04-22	04/12/22 N N N	A-NET30 FROM INVOICE	2010

*** VENDOR.: AMA02 (AMAZON BUSINESS)

P.O.BOX 035184

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ARPA FUNDING-INV#:1RDD-DV9V-DPGQ	01	4140 2151	1	60.87	60.87
			(General Fund Non-Departmentl IT Services)			
				Invoice Extension ---->		60.87

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
FCD4K1QCX	PD-FIRST AID KITS, AED BATTERIES	04-22	04/14/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:16YF-CD4K-1QCX	42	4210 1550	1	1013.87	1013.87
			(Pol.Safty Fund Pol.Pub.Safety Op Supp/Expense)			
				Invoice Extension ---->		1013.87

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
GR74RQ179	WWTP-FENCER WIRE 23 GAUGE GALVANIZED HARDWARE	04-22	04/11/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:1YKG-R74R-Q179	12	4425 1550	1	106.44	106.44
			(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->		106.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
HCWG347MT	WWTP-CRAFTSMAN HEAVY DUTY RETRACTABLE EXTENTIONS	04-22	04/03/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:A19RD4DAF93AUQ	12	4425 1550	1	396.56	396.56
			(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->		396.56

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
PEXGDPFCFG	FINANCE-TONER INV#:1Q7P-FXGD-PCFG	04-22	04/11/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-TONER	01	4120 1200	1	62.03	62.03
			(General Fund Finance Off Suppl/Postg)			
0002	FINANCE-TONER	01	4120 1200	1	8.68	8.68
			(General Fund Finance Off Suppl/Postg)			
0003	FINANCE-TONER	10	4420 1200	1	185.92	185.92
			(Wtr. Oper. Fund Water Operating Off Suppl/Postg)			
0004	FINANCE-TONER	12	4425 1200	1	185.92	185.92
			(Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)			
				Invoice Extension ---->		442.55

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
TC1G4MF7M	FINANCE-INV#:16NT-C1G4-MF7M MONITOR STAND RISER	04-22	04/11/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-INV#:16NT-C1G4-MF7M MONITOR STAND RISER	01	4120 1200	1	79.35	79.35
			(General Fund Finance Off Suppl/Postg)			
				Invoice Extension ---->		79.35

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
TVM1J7GHN	FINANCE-INV#:136T-VM1J-7GHN	04-22	04/13/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ARPA FUNDING-COUNCIL CHAMBERS AUDIO & VIDEO	01	4140 2151	1	82.62	82.62
			(General Fund Non-Departmentl IT Services)			
				Invoice Extension ---->		82.62

*** VENDOR.: AMA02 (AMAZON BUSINESS)

P.O.BOX 035184
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:1VTW-697D-HDGQ	01 4105 1200	1	66.43	66.43
(General Fund Administration Off Suppl/Postg)					
Invoice Extension ---->					66.43

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-DESK CALENDAR INV#:1JMX-VP1Y-NT9M	01 4120 1200	1	10.21	10.21
(General Fund Finance Off Suppl/Postg)					
Invoice Extension ---->					10.21

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:1GKY-KVHY-3W9M	01 4220 0450	1	207.50	207.50
(General Fund Fire Other Benefits)					
Invoice Extension ---->					207.50
Vendor Total ----->					2772.70

*** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

AUS WEST LOCKBOX
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-NAME EMBL CHARGE, PREP CHARGE, SHT WORK LS	01 4145 2150	1	50.57	50.57
(General Fund Building Mtce Prof Services)					
0002	P&R-NAME EMBL CHARGE, PREP CHARGE, SHT WORK LS	01 4300 2150	1	50.57	50.57
(General Fund Parks & Rec Prof Services)					
0003	INV#:502000429120	01 4145 2150	1	48.47	48.47
(General Fund Building Mtce Prof Services)					
Invoice Extension ---->					149.61

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:502000429123	10 4420 2150	1	15.25	15.25
(Wtr. Oper. Fund Water Operating Prof Services)					
Invoice Extension ---->					15.25

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-UNIFORM SERVIE	12 4425 2150	1	27.20	27.20
(Wst.Wtr.Op.Fund Wastewater Prof Services)					
Invoice Extension ---->					27.20

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
000429126	PW-STREETS-UNIFORM SERVICE	04-22 04/05/22	N N N	A-NET30 FROM INVOICE	2010

.....
 AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-UNIFORM SERVICE	01 4145 2150	1	1.29	1.29
		(General Fund Building Mtce Profl Services)			
0002	PW-STREETS-UNIFORM SERVICE	01 4300 2150	1	1.31	1.31
		(General Fund Parks & Rec Profl Services)			
0003	PW-STREETS-UNIFORM SERVICE	71 4454 2150	1	10.35	10.35
		(MEASURE A MEASURE A Profl Services)			
		Invoice Extension ---->			12.95

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

000433887	P&R-UNIFROM SERVICE	04-22 04/12/22 N N N	A-NET30 FROM INVOICE	2010	
-----------	---------------------	----------------------	----------------------	------	--

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-UNIFROM SERVICE	01 4145 2150	1	48.48	48.48
		(General Fund Building Mtce Profl Services)			
0002	P&R-UNIFROM SERVICE	01 4300 2150	1	5.97	5.97
		(General Fund Parks & Rec Profl Services)			
		Invoice Extension ---->			54.45

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

000433890	PW-WATER-UNIFORM SERVICE	04-22 04/12/22 N N N	A-NET30 FROM INVOICE	2010	
-----------	--------------------------	----------------------	----------------------	------	--

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-UNIFORM SERVICE	10 4420 2150	1	15.25	15.25
		(Wtr. Oper. Fund Water Operating Profl Services)			
		Invoice Extension ---->			15.25

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

000433893	PW-WWTP-UNIFORM SERVICE	04-22 04/12/22 N N N	A-NET30 FROM INVOICE	2010	
-----------	-------------------------	----------------------	----------------------	------	--

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-UNIFORM SERVICE	12 4425 2150	1	27.20	27.20
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
		Invoice Extension ---->			27.20

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

000433894	PW-STREETS-UNIFORM SERIVE	04-22 04/12/22 N N N	A-NET30 FROM INVOICE	2010	
-----------	---------------------------	----------------------	----------------------	------	--

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-UNIFORM SERIVE	01 4145 2150	1	1.25	1.25
		(General Fund Building Mtce Profl Services)			
0002	PW-STREETS-UNIFORM SERIVE	01 4300 2150	1	1.26	1.26
		(General Fund Parks & Rec Profl Services)			
0003	PW-STREETS-UNIFORM SERIVE	71 4454 2150	1	9.96	9.96
		(MEASURE A MEASURE A Profl Services)			
		Invoice Extension ---->			12.47
		Vendor Total ----->			314.38

=====

.....
 GARRET MATSUURA *** VENDOR.: ARC01 (ARCLIGHT MEDIA)
 P.O. BOX 685
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

10060	ADM-WEB CONSULTING MONTHLY MAINTENANCE	04-22 04/09/22 N N N	A-NET30 FROM INVOICE	2010	
-------	--	----------------------	----------------------	------	--

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WEBSITE MONTHLY MAINTENANCE	01 4140 2151	1	170.00	170.00
		(General Fund Non-Departmentl IT Services)			
0002	ARPA-COUNFIL CHAMBERS AUDIO & VIDEO UPGRADES	01 4140 2151	1	100.00	100.00
		(General Fund Non-Departmentl IT Services)			

GARRET MATSUURA
 P.O.BOX 685

*** VENDOR.: ARC01 (ARCLIGHT MEDIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0003	ARPA-WEBSITE REDESIGN PROJECT	01	4140 2151	1	125.00	125.00
			(General Fund Non-Departmentl IT Services)			
			Invoice Extension ---->			395.00
			Vendor Total ----->			395.00

P.O. BOX 3092

*** VENDOR.: AUT01 (AUTOSYS, LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-SCADA TECH	10	4420 2150	1	450.00	450.00
			(Wtr. Oper. Fund Water Operating Profl Services)			
			Invoice Extension ---->			450.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	REPLACEMENT CHECK#835141	10	4420 2150	1	450.00	450.00
			(Wtr. Oper. Fund Water Operating Profl Services)			
			Invoice Extension ---->			450.00
			Vendor Total ----->			900.00

3130 SKYWAY DRIVE, SUITE 102

*** VENDOR.: AWS01 (AWS ELECTRIC INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-ELECTRICAL SERVICES MATERIAL & LABOR	10	4420 1450	1	1800.00	1800.00
			(Wtr. Oper. Fund Water Operating Facilities Main)			
			Invoice Extension ---->			1800.00
			Vendor Total ----->			1800.00

2855 TELEGRAPH AVENUE
 SUITE 312

*** VENDOR.: BAD01 (BADAWI & ASSOCIATES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-2021 AUDIT	01	4120 2150	1	3322.00	3322.00
			(General Fund Finance Profl Services)			
0002	FINANCE-2021 AUDIT	12	4425 2150	1	3322.00	3322.00
			(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->			6644.00
			Vendor Total ----->			6644.00

*** VENDOR.: BOD02 (TODD BODEM)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041922 ADM-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE	04-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ADM-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE		01 4105 1300	1 50.00	50.00
		(General Fund Administration Bus Exp/Train)		
			Invoice Extension ---->	50.00
			Vendor Total ----->	50.00

23537 NETWORK PLACE *** VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
84479916 FIRE-STAT PADZ,ELECTRODE PADS	04-22	04/08/22 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FIRE-STAT PADZ,ELECTRODE PADS		42 4210 1550	1 168.07	168.07
		(Pol.Safty Fund Pol.Pub.Safety Op Supp/Expense)		
			Invoice Extension ---->	168.07
			Vendor Total ----->	168.07

1480 W. STOWELL RD. *** VENDOR.: CAL03 (CAL COAST IRRIGATION, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
204637856 WWTP-PPD 150, 1 1/2X4 NIPPLE S80	04-22	04/01/22 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 INV#:2204-637856		12 4425 1550	1 24.98	24.98
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)		
			Invoice Extension ---->	24.98

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
204637860 WWTP-PPP 150	04-22	04/01/22 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 INV#:2204-367860		12 4425 1550	1 3.71	3.71
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)		
			Invoice Extension ---->	3.71
			Vendor Total ----->	28.69

P.O. BOX 7173 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
285033022 P&R-ACCT#:8245101140034285	04-22	03/30/22 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 P&R-ACCT#:8245101140034285		01 4145 1150	1 142.75	142.75
		(General Fund Building Mtce Communications)		
			Invoice Extension ---->	142.75
			Vendor Total ----->	142.75

918 OBISPO STREET *** VENDOR.: CIT02 (CITY OF GUADALUPE-PETTY CASH-FINANCE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
04142022	FINANCE-CHECK REQUEST-PETTY CASH	04-22	04/14/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BRILL BITS PURCHASED FOR STREETS DEPT	71 4454 1550	1	8.68	8.68
	(MEASURE A MEASURE A Op Supp/Expense)				
0002	PURCHASE OF AMERICAN LEGION	01 4145 1550	1	10.24	10.24
	(General Fund Building Mtce Op Supp/Expense)				
0003	FLOWERS FOR GINA AND JOYCE	01 4100 1550	1	32.15	32.15
	(General Fund City Council Op Supp/Expense)				
0004	POSTAGE FOR BLDG DEPT	01 4405 1200	1	1.10	1.10
	(General Fund Bldg and Safety Off Suppl/Postg)				
0005	PLATES FOR POTLUCK	01 4140 1550	1	15.21	15.21
	(General Fund Non-Departmentl Op Supp/Expense)				
0006	CELL PHONE CLIP FOR WATER ER PHONE	10 4420 1550	1	15.00	15.00
	(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
0007	POSTAGE	10 4420 1200	1	2.30	2.30
	(Wtr. Oper. Fund Water Operating Off Suppl/Postg)				
0008	REIMBURSEMTN FOR HOMEDEPOT PUR	71 4454 1550	1	20.62	20.62
	(MEASURE A MEASURE A Op Supp/Expense)				
0009	MAILING GENERAL PLAN FOR LARRY APPEL	01 4405 1200	1	9.55	9.55
	(General Fund Bldg and Safety Off Suppl/Postg)				
0010	MAILING OF W2'S TO SS ADMINISTRATION	01 4140 1200	1	8.96	8.96
	(General Fund Non-Departmentl Off Suppl/Postg)				
0011	MAILING OF SINGLE AUDIT CDBG	01 4120 1200	1	8.56	8.56
	(General Fund Finance Off Suppl/Postg)				
0012	SHORTAGE IN PETTY CASH DRAWER	01 3621	1	5.93	5.93
	(General Fund CASH OVER/SHORT)				
				Invoice Extension ---->	138.30
				Vendor Total ----->	138.30

*** VENDOR.: CLA01 (CLARK PEST CONTROL OF STOCKTON, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
30450936	P&R-1025 GUADALUPE ST PEST AWAY SERVICE	04-22	04/13/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-1025 GUADALUPE ST PEST AWAY SERVICE	01 4145 2150	1	135.00	135.00
	(General Fund Building Mtce Profl Services)				
				Invoice Extension ---->	135.00
				Vendor Total ----->	135.00

867 GUADALUPE ST *** VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
73737	WWTP-YARD FILLED TRK UP WITH WATER	04-22	04/04/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-YARD FILLED TRK UP WITH WATER	12 4425 2150	1	1603.04	1603.04
	(Wst.Wtr.Op.Fund Wastewater Profl Services)				
				Invoice Extension ---->	1603.04
INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
73810	WWTP-CAMERA LATERAL LINES	04-22	04/08/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-CAMERA LATERAL LINES	89 4444 3085	1	2807.08	2807.08
	(CIP CIP 089-505)				
				Invoice Extension ---->	2807.08
				Vendor Total ----->	4410.12

.....
 P.O. BOX 329 *** VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
986915	WATER-COLIFORM BACTERIA	04-22	04/08/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-COLIFORM BACTERIA	10 4420 2150	1	260.00	260.00
(Wtr. Oper. Fund Water Operating Profl Services)					
Invoice Extension ---->					260.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
986916	WWTP-WATER SAMPLES	04-22	04/08/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-WATER SAMPLES	12 4425 2150	1	686.00	686.00
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					686.00

Vendor Total -----> 946.00
 =====

.....
 P.O. BOX 847106 *** VENDOR.: CON01 (CONSOLIDATED ELECTRICAL DISTRIBUTORS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
391006279	P&R-TONE & PROBE KIT	04-22	04/07/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-TONE & PROBE KIT	01 4145 1550	1	97.57	97.57
(General Fund Building Mtce Op Supp/Expense)					
Invoice Extension ---->					97.57

Vendor Total -----> 97.57
 =====

.....
 966 HUBER ST *** VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
73995	PD-STONGBASE 9'' TANK RENTAL	04-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-STONGBASE 9'' TANK RENTAL	01 4200 1550	1	35.00	35.00
(General Fund Police Op Supp/Expense)					
Invoice Extension ---->					35.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
74226	FIRE-STONGBASE 9'' TANK RENTAL	04-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-STONGBASE 9'' TANK RENTAL	01 4220 1460	1	35.51	35.51
(General Fund Fire Vehicle Maintnc)					
Invoice Extension ---->					35.51

Vendor Total -----> 70.51
 =====

.....
 728 N. PLEASANTBURG DRIVE *** VENDOR.: DAT01 (DATAWORKS PLUS LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
040722	PD-MAINTENANCE FEE:SW&HW, 24X7 (TERM:4/15-4/14/22)	04-22	04/07/22 N N N	A-NET30 FROM INVOICE	2010

728 N. PLEASANTBURG DRIVE *** VENDOR.: DAT01 (DATAWORKS PLUS LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PD-MAINTENANCE FEE:SW&HW, 24X7 (TERM:4/15-4/14/22)	01 4200 1550	1	883.61	883.61
	(General Fund Police Op Supp/Expense)			
		Invoice Extension ---->		883.61
		Vendor Total ----->		883.61

ACCOUNT SERVICES *** VENDOR.: DEPO9 (DEPARTMENT OF JUSTICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
573510 PD-FINGERPRINT APPS, FINGERPRINT FBI	04-22	04/05/22 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PD-FINGERPRINT APPS, FINGERPRINT FBI	01 4200 2150	1	388.00	388.00
	(General Fund Police Profl Services)			
		Invoice Extension ---->		388.00
		Vendor Total ----->		388.00

745 W. BETTERAVIA ROAD *** VENDOR.: ENG02 (ENGEL & GRAY, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
23X00003 WWTP-WASTE HANDLING BIO SOLIDS	04-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WWTP-WASTE HANDLING BIO SOLIDS	12 4425 2150	1	1714.35	1714.35
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
		Invoice Extension ---->		1714.35
		Vendor Total ----->		1714.35

816 NORTH "O" STREET SPACE #2 *** VENDOR.: ERE01 (ER ELECTRIC & MECHANICAL)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1018 WWTP-DELIVER SUMP PUMP, ZOELLER SUM PUMP	04-22	03/28/22 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 HIGHWAY 1 LIFT STATION	12 4425 1550	1	650.87	650.87
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
		Invoice Extension ---->		650.87

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1022 WWTP-INSPECTION, LABOR, POLUREX EM TUBE	04-22	04/06/22 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 SETTING UP A MAINTENANCE PROGRAM	12 4425 2150	1	584.79	584.79
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
		Invoice Extension ---->		584.79

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1025 WWTP-AERZEN AIRBLOWER WCG 60HP 364/5T FRAME TEFC	04-22	04/08/22 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount

816 NORTH "O" STREET SPACE #2 *** VENDOR.: ERE01 (ER ELECTRIC & MECHANICAL)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-AERZEN AIRBLOWER WCG 60HP 364/5T FRAME TEFC	12	4425 2150	1	1378.01	1378.01
			(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->		1378.01

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1027	WWTP-CHECK ESSCO PUMP/CHECK VALVES ETC	04-22	04/13/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-CHECK ESSCO PUMP/CHECK VALVES ETC	12	4425 2150	1	747.50	747.50
			(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->		747.50
				Vendor Total ----->		3361.17

P.O BOX 740407 *** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
040422	FINANCE-COMMUNICATIONS	04-22	04/28/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-COMMUNICATIONS	01	4220 1150	1	61.58	61.58
			(General Fund Fire Communications)			
0002	FINANCE-COMMUNICATIONS	01	4105 1150	1	123.18	123.18
			(General Fund Administration Communications)			
0003	FINANCE-COMMUNICATIONS	01	4120 1150	1	123.18	123.18
			(General Fund Finance Communications)			
0004	FINANCE-COMMUNICATIONS	01	4200 1150	1	184.77	184.77
			(General Fund Police Communications)			
0005	FINANCE-COMMUNICATIONS	01	4105 1150	1	61.58	61.58
			(General Fund Administration Communications)			
0006	FINANCE-COMMUNICATIONS	01	4405 1150	1	61.58	61.58
			(General Fund Bldg and Safety Communications)			
				Invoice Extension ---->		615.87
				Vendor Total ----->		615.87

*** VENDOR.: GER01 (EMIKO GERBER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
041922	HR-MONTHLY REIMBURSMENT PERSONAL CELL PHONE	04-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	HR-MONTHLY REIMBURSMENT PERSONAL CELL PHONE	01	4105 1150	1	50.00	50.00
			(General Fund Administration Communications)			
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00

1032 W MAIN ST *** VENDOR.: GON01 (GONZALEZ AUTOMOTRIZ INC.)
 ANDRES CAMARENA

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3015	PW-DIAGNOSIS LEAKING POWER STEERING	04-22	02/09/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount

1032 W MAIN ST
 ANDRES CAMARENA
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 *** VENDOR.: GON01 (GONZALEZ AUTOMOTRIZ INC.)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-DIAGNOSIS LEAKING POWER STEERING	71 4454 1460	1	250.00	250.00
		(MEASURE A MEASURE A Vehicle Maintnc)			
					Invoice Extension ----> 250.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3087 P&R-OIL CHANGE	04-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-OIL CHANGE	01 4145 1560	1	25.00	25.00
		(General Fund Building Mtce Fuels/Lubricant)			
0002	P&R-OIL CHANGE	01 4300 1560	1	25.00	25.00
		(General Fund Parks & Rec Fuels/Lubricant)			
					Invoice Extension ----> 50.00
					Vendor Total -----> 300.00

P.O. BOX 337
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 *** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-WETHRPRF CVR SQU 2GN GRY	01 4145 1550	1	34.18	34.18
		(General Fund Building Mtce Op Supp/Expense)			
					Invoice Extension ----> 34.18

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
70728 PD-BATTERY WTCH/ELEV 2025	04-22	04/01/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-BATTERY WTCH/ELEV 2025	01 4200 1550	1	76.02	76.02
		(General Fund Police Op Supp/Expense)			
					Invoice Extension ----> 76.02

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
71024 WATER-2 PVC COUP SOC SCH80	04-22	04/05/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-2 PVC COUP SOC SCH80	10 4420 1550	1	11.53	11.53
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
					Invoice Extension ----> 11.53

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
71151 P&R-WD40 SPRAY & STAY GEL 100Z	04-22	04/06/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-WD40 SPRAY & STAY GEL 100Z	01 4300 1550	1	28.40	28.40
		(General Fund Parks & Rec Op Supp/Expense)			
0002	P&R-WD40 SPRAY & STAY GEL 100Z	01 4300 1560	1	2.29	2.29
		(General Fund Parks & Rec Fuels/Lubricant)			
0003	P&R-WD40 SPRAY & STAY GEL 100Z	01 4145 1560	1	2.30	2.30
		(General Fund Building Mtce Fuels/Lubricant)			
					Invoice Extension ----> 32.99

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
71200 P7R-ROUNDUP W&G CONC 36.080Z	04-22	04/06/22 N N N	A-NET30 FROM INVOICE	2010

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
P.O. BOX 337						
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	P7R-ROUNDUP W&G CONC 36.08OZ		01 4300 1550	1	34.25	34.25
			(General Fund Parks & Rec Op Supp/Expense)			
				Invoice Extension ---->		34.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71250	PW-STREETS-3/8X25 FEET SPRAYER HOSE	04-22	04/07/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-3/8X25 FEET SPRAYER HOSE		71 4454 1550	1	82.24	82.24
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		82.24

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71269	P&R-RNUP WEED & GRS KLR 16OZ	04-22	04/07/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-RNUP WEED & GRS KLR 16OZ		01 4300 1550	1	38.26	38.26
			(General Fund Parks & Rec Op Supp/Expense)			
				Invoice Extension ---->		38.26

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71323	WATER-BIT EXT 6''LOCK N LOAD	04-22	04/07/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-BIT EXT 6''LOCK N LOAD		10 4420 1550	1	17.72	17.72
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		17.72

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71410	PW-STREETS-WIPING RAGS WHITE 10LB	04-22	04/08/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-WIPING RAGS WHITE 10LB		71 4454 1550	1	123.04	123.04
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		123.04

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71479	PWWTP-MEASURING WHEEL 14.3 DIA	04-22	04/08/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PWWTP-MEASURING WHEEL 14.3 DIA		12 4425 1550	1	109.19	109.19
			(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->		109.19

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71527	ADMINISTRATION-ARPA FUNDING	04-22	04/09/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	COUNCIL CHAMBERS AUDIO & VIDEO UPGRADES		01 4140 2151	1	40.80	40.80
			(General Fund Non-Departmentl IT Services)			
				Invoice Extension ---->		40.80

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71546	ADMINISTRATION-ARPA FUNDING	04-22	04/09/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount

.....
 P.O. BOX 337
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

.....
 *** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COUNCIL CHAMBERS AUDIO & VIDEO UPGRADES	01 4140 2151 (General Fund Non-Departmentl IT Services)	1	6.51	6.51
				Invoice Extension ---->	6.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
71700	PW-STREETS-TINTED SAFETY GLASSES	04-22	04/12/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-TINTED SAFETY GLASSES	71 4454 1550 (MEASURE A MEASURE A Op Supp/Expense)	1	104.32	104.32
				Invoice Extension ---->	104.32
				Vendor Total ----->	711.05

.....
 771 GUADALUPE STREET
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

.....
 *** VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROPERTY LEASE PAYMENT FOR BANDSHELL	01 4300 2150 (General Fund Parks & Rec Profl Services)	1	50.00	50.00
				Invoice Extension ---->	50.00
				Vendor Total ----->	50.00

.....
 120 S. STATE COLLEGE BLVD #200
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

.....
 *** VENDOR.: HDL02 (HDL COREN & CONE)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-GUAD REDEVELOPMENT PROJECT	26 4500 2150 (RDA-Op.Fund Redevelopment Profl Services)	1	1175.00	1175.00
				Invoice Extension ---->	1175.00
				Vendor Total ----->	1175.00

.....
 P.O. BOX 825
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

.....
 *** VENDOR.: HEN01 (EAGLE ENERGY, INC)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-FUEL CHARGES	01 4220 1560 (General Fund Fire Fuels/Lubricant)	1	312.04	312.04
				Invoice Extension ---->	312.04

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
192009	WWTP-FUEL CHARGES	04-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
------	-------------	----------------	---------	-----------	--------

P.O.BOX 825

*** VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-FUEL CHARGES		12 4425 1560	1	129.01	129.01
			(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)			
				Invoice Extension ---->		129.01

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
192029	PD-FUEL CHARGES	04-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-FUEL CHARGES		01 4200 1560	1	2462.42	2462.42
			(General Fund Police Fuels/Lubricant)			
				Invoice Extension ---->		2462.42
				Vendor Total ----->		2903.47

DEPT 32-2502415643
 P.O. BOX 78047

*** VENDOR.: HOM02 (HOME DEPOT CREDIT SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
901377	PW-LED LIGHT BULB	04-22	03/08/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-LED LIGHT BULB		01 4145 1550	1	71.68	71.68
			(General Fund Building Mtce Op Supp/Expense)			
				Invoice Extension ---->		71.68
				Vendor Total ----->		71.68

P.O. BOX 1516

*** VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
216014985	WATER-2X12 BRASS NIPPLE IMP	04-22	04/05/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-2X12 BRASS NIPPLE IMP		10 4420 1550	1	162.57	162.57
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		162.57

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
216015987	WATER-O RING FOR #1 CHECK FEBCO 825YD 3''	04-22	04/11/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-O RING FOR #1 CHECK FEBCO 825YD 3''		10 4420 1550	1	23.66	23.66
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		23.66

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
216015992	WATER-2 SCH80 COUPLING SXS (10)	04-22	04/11/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-2 SCH80 COUPLING SXS (10)		10 4420 1550	1	210.63	210.63
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		210.63
				Vendor Total ----->		396.86

.....
 P.O. BOX 1450 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
87194	FINANCE-COMMUNICATIONS	04-22	04/10/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-COMMUNICATIONS	01 4405 1150	1	86.84	86.84
	(General Fund Bldg and Safety Communications)				
0002	FINANCE-COMMUNICATIONS	01 4200 1150	1	390.79	390.79
	(General Fund Police Communications)				
0003	FINANCE-COMMUNICATIONS	01 4120 1150	1	173.69	173.69
	(General Fund Finance Communications)				
0004	FINANCE-COMMUNICATIONS	01 4105 1150	1	130.26	130.26
	(General Fund Administration Communications)				
0005	FINANCE-COMMUNICATIONS	01 4220 1150	1	130.64	130.64
	(General Fund Fire Communications)				
0006	FINANCE-COMMUNICATIONS	01 4300 1150	1	91.18	91.18
	(General Fund Parks & Rec Communications)				
0007	FINANCE-COMMUNICATIONS	12 4425 1150	1	112.90	112.90
	(Wst.Wtr.Op.Fund Wastewater Communications)				
0008	FINANCE-COMMUNICATIONS	10 4420 1150	1	112.90	112.90
	(Wtr. Oper. Fund Water Operating Communications)				
0009	FINANCE-COMMUNICATIONS	71 4454 1150	1	26.05	26.05
	(MEASURE A MEASURE A Communications)				
0010	FINANCE-COMMUNICATIONS	01 4145 1150	1	3.97	3.97
	(General Fund Building Mtce Communications)				
				Invoice Extension ---->	1259.22
				Vendor Total ----->	1259.22

.....
 406 W. BETTERAVIA STE B *** VENDOR.: INT09 (INTERSTATE BATTERIES OF CENTRAL COAST)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10003682	PD-MTP-65HD	04-22	03/15/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-MTP-65HD	01 4200 1550	1	146.67	146.67
	(General Fund Police Op Supp/Expense)				
				Invoice Extension ---->	146.67

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10003773	PD-MTP-65HD	04-22	03/18/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-MTP-65HD	01 4200 1550	1	146.67	146.67
	(General Fund Police Op Supp/Expense)				
				Invoice Extension ---->	146.67
				Vendor Total ----->	293.34

.....
 P.O. BOX 1463 *** VENDOR.: ITE01 (ITECH SOLUTIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9902	FINANCE-MONTHLY MAINTENANCE	04-22	05/01/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-MONTHLY MAINTENANCE	01 4140 2151	1	6121.00	6121.00
	(General Fund Non-Departmentl IT Services)				
				Invoice Extension ---->	6121.00
				Vendor Total ----->	6121.00

P.O. BOX 39000
 DEPT 34921

*** VENDOR.: LNC01 (L.N. CURTIS & SONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041822	PD-REPLACEMENT CHECK#:834930	04-22	10/28/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:INV538818	01 4200 1550	1	1200.47	1200.47
		(General Fund Police Op Supp/Expense)			
0002	INV#:INV540110	01 4200 1550	1	125.22	125.22
		(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->	1325.69
				Vendor Total ----->	1325.69

1904 5TH STREET

*** VENDOR.: LOS01 (LOS AMIGOS DE GUADALUPE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8	ADM-CV1 GRANT/GENERAL ADMIN	04-22	04/05/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CV1 GRANT	105 4015 2150	1	3615.46	3615.46
		(CDBG CV1 CDBG CV1 Prof'l Services)			
0002	GENERAL ADMIN	105 4015 2164	1	6584.17	6584.17
		(CDBG CV1 CDBG CV1 GENERAL ADMIN)			
				Invoice Extension ---->	10199.63

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1C	ADM-ARPA FUNDING-LOS AMIGOS DE GUADALUPE	04-22	04/11/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-ARPA FUNDING-LOS AMIGOS DE GUADALUPE	100 4010 2164	1	2707.54	2707.54
		(CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN)			
				Invoice Extension ---->	2707.54

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
27	ADM-LEROY PARK REHAB GRANT	04-22	04/05/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GENERAL ADMIN	100 4010 2164	1	7210.05	7210.05
		(CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN)			
0002	PLANNING	100 4010 2165	1	1075.20	1075.20
		(CDBG 2017 AWARD CDBG 2017 AWARD PLANNING)			
0003	LEROY PARK ACTIVITY DELIVERY	89 4444 3051	1	2900.43	2900.43
		(CIP CIP 089-201)			
				Invoice Extension ---->	11185.68

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2B	ADM-CV2&3 GRANT AND GENERAL ADMIN	04-22	04/05/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-CV2&3 GRANT AND GENERAL ADMIN	107 4018 2150	1	1084.72	1084.72
		(CV2-3 Food Dis CV2-3 FOOD DIS Prof'l Services)			
0002	ADM-CV2&3 GRANT AND GENERAL ADMIN	107 4018 2164	1	43.39	43.39
		(CV2-3 Food Dis CV2-3 FOOD DIS GENERAL ADMIN)			
				Invoice Extension ---->	1128.11

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
5A	ADM-MICROENTERPRISE & GENERAL ADMIN	04-22	04/05/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-MICROENTERPRISE & GENERAL ADMIN	106 4016 2150	1	3644.41	3644.41
		(MICROENTERPRISE MICROENTERPRISE Prof'l Services)			
0002	ADM-MICROENTERPRISE & GENERAL ADMIN	106 4016 2164	1	145.78	145.78
		(MICROENTERPRISE MICROENTERPRISE GENERAL ADMIN)			
				Invoice Extension ---->	3790.19

.....
 1904 5TH STREET *** VENDOR.: LOS01 (LOS AMIGOS DE GUADALUPE)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 Vendor Total -----> 29011.15
 =====

.....
 P.O. BOX 668 *** VENDOR.: LUP01 (LUPE'S COMPANY)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 040722 ADM-ENCHROACHMENT PERMIT#010-202101-2048 04-22 04/07/22 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 ADM-ENCHROACHMENT PERMIT#010-202101-2048 01 3550 1 264.50 264.50
 (General Fund Other Permit & Fees)
 Invoice Extension ----> 264.50
 Vendor Total -----> 264.50
 =====

.....
 P.O. BOX 2117 *** VENDOR.: MSE01 (MARK SCHWIND ELECTRIC INC)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 22-074 PW-ELECTRICAL LABOR 04-22 04/11/22 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 PW-ELECTRICAL LABOR 89 4444 3075 1 1350.00 1350.00
 (CIP CIP Building Improv)
 Invoice Extension ----> 1350.00
 Vendor Total -----> 1350.00
 =====

.....
 P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 033122 P&R-ACCT#:3731491075-5 04-22 03/31/22 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 P&R-ACCT#:3731491075-5 01 4145 1000 1 355.63 355.63
 (General Fund Building Mtce Utilities)
 Invoice Extension ----> 355.63
 Vendor Total -----> 355.63
 =====

.....
 P.O. BOX 6835 *** VENDOR.: PCT02 (PACIFIC COAST TESTING INC)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 6678 PW-2021 TRUNK MAIN IMPORVEMENT GUADALUPE 04-22 03/10/22 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 PW-2021 TRUNK MAIN IMPORVEMENT GUADALUPE 89 4444 3085 1 8910.00 8910.00
 (CIP CIP 089-505)
 Invoice Extension ----> 8910.00
 Vendor Total -----> 8910.00
 =====

P.O. BOX 37600

*** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
24001703	FINANCE-QB BRIGHT COLOR COPY PAPER-LTR	04-22	03/23/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FINANCE-QB BRIGHT COLOR COPY PAPER-LTR	10	4420 1200	1	53.70	53.70
		(Wtr. Oper. Fund Water Operating Off Suppl/Postg)				
0002	FINANCE-QB BRIGHT COLOR COPY PAPER-LTR	12	4425 1200	1	53.70	53.70
		(Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)				
Invoice Extension ---->						107.40
Vendor Total ----->						107.40

JIM RITTERBUSH
 P.O. BOX 1418

*** VENDOR.: RIT01 (RITTERBUSH REPAIR SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
35116	FIRE-SERVICE ON FIRE ENGINE #81	04-22	03/28/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE-SERVICE ON FIRE ENGINE #81	01	4220 1460	1	740.00	740.00
		(General Fund Fire Vehicle Maintnc)				
Invoice Extension ---->						740.00
Vendor Total ----->						740.00

*** VENDOR.: SAL02 (ANTHONY SALES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
041922	P&R-REIMBURSEMENT AMOUNT FOR CLEANING DEP	04-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	P&R-REIMBURSEMENT AMOUNT FOR CLEANING DEP	01	2044	1	50.00	50.00
		(General Fund Auditorium/Park Deposits)				
Invoice Extension ---->						50.00
Vendor Total ----->						50.00

503 WEST MAIN STREET

*** VENDOR.: SAN49 (SANTA MARIA GLASS & MIRROR CO,INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
57119	P&R-LABOR AND INSTALL	04-22	03/29/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	P&R-LABOR AND INSTALL	01	4145 2150	1	233.18	233.18
		(General Fund Building Mtce Prof'l Services)				
Invoice Extension ---->						233.18

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
57120	P&R-LABOR & INSTALL	04-22	03/29/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	P&R-LABOR & INSTALL	01	4145 2150	1	352.25	352.25
		(General Fund Building Mtce Prof'l Services)				
Invoice Extension ---->						352.25
Vendor Total ----->						585.43

.....
 1 TARA BLVD SUITE 301 *** VENDOR.: SAT01 (SATCOM GLOBAL FZE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
S04220813	FIRE-IRIDIUM SIM CARD (2)	04-22	04/01/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE-IRIDIUM SIM CARD (2)	01	4220 1150	1	42.75	42.75
		(General Fund Fire Communications)				
0002	FIRE-IRIDIUM SIM CARD (2)	01	4200 1150	1	42.75	42.75
		(General Fund Police Communications)				
				Invoice Extension ---->		85.50
				Vendor Total ----->		85.50

=====

.....
 *** VENDOR.: SCH01 (PATRICK SCHMITZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
041222	FIRE-CHECK REQUEST-EMBROIDERY OF FIRE DEP LOGO TOP	04-22	04/12/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE-CHECK REQUEST-EMBROIDERY OF FIRE DEP LOGO TOP	01	4220 0450	1	15.00	15.00
		(General Fund Fire Other Benefits)				
				Invoice Extension ---->		15.00
				Vendor Total ----->		15.00

=====

.....
 240 EAST ROEMER WAY *** VENDOR.: SMOO1 (SMOOTH INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
17-2021	ADM/PW-TRANSIT SERVICES-MARCH 2022	04-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM/PW-TRANSIT SERVICES-MARCH 2022	23	4461 2354	1	30689.54	30689.54
		(LTF - Transit LTF Transit Contract Svcs)				
0002	ADM/PW-TRANSIT SERVICES-MARCH 2022	23	3511	-1	3938.81	-3938.81
		(LTF - Transit Fare Revenues)				
				Invoice Extension ---->		26750.73

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
17-2022	ADM/PW-TRANSIT MAINTENANCE-MARCH 2022	04-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM/PW-TRANSIT MAINTENANCE-MARCH 2022	23	4461 1400	1	7247.10	7247.10
		(LTF - Transit LTF Transit Equipment Maint)				
				Invoice Extension ---->		7247.10
				Vendor Total ----->		33997.83

=====

.....
 SANTA MARIA NEWS MEDIA INC *** VENDOR.: SMT01 (SANTA MARIA TIMES)
 P.O.BOX 400

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
67640	ADM-PUBLICATION-NOTICE OF PUBLIC HEARING-CANNABIS	04-22	04/13/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-PUBLICATION-NOTICE OF PUBLIC HEARING-CANNABIS	01	HEMP 2150	1	280.00	280.00
		(General Fund CANNABIS Profl Services)				
				Invoice Extension ---->		280.00

.....
 SANTA MARIA NEWS MEDIA INC *** VENDOR.: SMT01 (SANTA MARIA TIMES)
 P.O.BOX 400
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 Vendor Total -----> 280.00
 =====

.....
 P.O. BOX C *** VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 032922 ADM-ACCT#13401500874 SENIOR CENTER-GAS SERVICES 04-22 04/18/22 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 CV2&3 107 4018 1000 1 64.47 64.47
 (CV2-3 Food Dis CV2-3 FOOD DIS Utilities)
 Invoice Extension ----> 64.47
 Vendor Total -----> 64.47
 =====

.....
 2588 EL CAMINO REAL #F510 *** VENDOR.: SOU10 (SOUTHLAND WATER TECHNOLOGIES LLC)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 022322-12 WWTP-MISSION COMMUNICATION REPLACEMENT 04-22 02/23/22 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 WWTP-MISSION COMMUNICATION REPLACEMENT 12 4425 1550 1 217.50 217.50
 (Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)
 Invoice Extension ----> 217.50
 Vendor Total -----> 217.50
 =====

.....
 P.O. BOX 31001-2620 *** VENDOR.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 03020520 PW-CUSTOM SIGN (2), MINI LIGHT BAR PERM MOUNT 04-22 04/05/22 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 PW-CUSTOM SIGN (2), MINI LIGHT BAR PERM MOUNT 71 4454 1550 1 324.62 324.62
 (MEASURE A MEASURE A Op Supp/Expense)
 Invoice Extension ----> 324.62
 Vendor Total -----> 324.62
 =====

.....
 DEPT, CH 10651 *** VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 002297316 WWTP-MAINTENANCE/MONITORING CHARGES 04-22 03/06/22 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 WWTP-MAINTENANCE/MONITORING CHARGES 12 4425 2150 1 58.81 58.81
 (Wst.Wtr.Op.Fund Wastewater Profl Services)
 Invoice Extension ----> 58.81

.....
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 002351984 FINANCE-MAINTENANCE & MONITORING 04-22 03/28/22 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

DEPT, CH 10651 *** VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-MAINTENANCE & MONITORING	01	4120 2150	1	60.04	60.04
			(General Fund Finance Prof'l Services)			
				Invoice Extension ---->		60.04
				Vendor Total ----->		118.85

*** VENDOR.: SWE02 (SHANNON SWEENEY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
041922	PW-MONTHLY REIMBURSMENT PERSONAL CELL PHONE	04-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-MONTHLY REIMBURSMENT PERSONAL CELL PHONE	10	4420 1300	1	15.00	15.00
			(Wtr. Oper. Fund Water Operating Bus Exp/Train)			
0002	PW-MONTHLY REIMBURSMENT PERSONAL CELL PHONE	12	4425 1300	1	15.00	15.00
			(Wst.Wtr.Op.Fund Wastewater Bus Exp/Train)			
0003	PW-MONTHLY REIMBURSMENT PERSONAL CELL PHONE	71	4454 1300	1	15.00	15.00
			(MEASURE A MEASURE A Bus Exp/Train)			
0004	PW-MONTHLY REIMBURSMENT PERSONAL CELL PHONE	01	4145 1300	1	2.50	2.50
			(General Fund Building Mtce Bus Exp/Train)			
0005	PW-MONTHLY REIMBURSMENT PERSONAL CELL PHONE	01	4300 1300	1	2.50	2.50
			(General Fund Parks & Rec Bus Exp/Train)			
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00

JOSEPH FRANZONE *** VENDOR.: TEM01 (TEMPLETON UNIFORMS,LLC)
 P.O. BOX 1479

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
145014	FIRE-PANTS,BELT (PATRICK SCHMITZ)	04-22	04/06/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-PANTS,BELT (PATRICK SCHMITZ)	01	4220 0450	1	17.94	17.94
			(General Fund Fire Other Benefits)			
				Invoice Extension ---->		17.94
				Vendor Total ----->		17.94

P.O. BOX 790428 *** VENDOR.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000543135	PD-JIFFY LUBE-TIRES	04-22	03/14/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-JIFFY LUBE-TIRES	01	4200 1550	1	767.12	767.12
			(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->		767.12

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000543357	PD-JIFFY LUBE-INSTALL TIRES	04-22	03/15/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-JIFFY LUBE-INSTALL TIRES	01	4200 1550	1	98.96	98.96
			(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->		98.96

.....
 P.O. BOX 790428 *** VENDOR.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
832466381	PD-HILTON GARDEN INN-LA MONTEBELLO	04-22	03/22/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-HILTON GARDEN INN-LA MONTEBELLO	01	4200 1300	1	182.40	182.40
		(General Fund Police Bus Exp/Train)				
				Invoice Extension ---->		182.40
				Vendor Total ----->		1048.48

=====

.....
 P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
902471914	PD-COMMUNICATIONS	04-22	04/14/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-COMMUNICATIONS	01	4200 1150	1	289.25	289.25
		(General Fund Police Communications)				
				Invoice Extension ---->		289.25
				Vendor Total ----->		289.25

=====

.....
 990 OLYMPIC WAY *** VENDOR.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
220224M2	P7R-NEW #5 ABC FIRE EXTINGUISHER	04-22	02/24/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	P7R-NEW #5 ABC FIRE EXTINGUISHER	01	4145 2150	1	286.00	286.00
		(General Fund Building Mtce Profl Services)				
				Invoice Extension ---->		286.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
220303M39	P&R-NFPA 25 ANNUAL FIRE SPRINKLER INSPECTION	04-22	03/10/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	P&R-NFPA 25 ANNUAL FIRE SPRINKLER INSPECTION	01	4145 2150	1	325.00	325.00
		(General Fund Building Mtce Profl Services)				
				Invoice Extension ---->		325.00
				Vendor Total ----->		611.00

=====

.....
 104 INDEPENDENCE WAY *** VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
INV16869	FIRE-SENSIBLE PRODUCT TOOL MOUNTING CLIP (27)	04-22	04/05/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE-SENSIBLE PRODUCT TOOL MOUNTING CLIP (27)	01	4220 1460	1	153.03	153.03
		(General Fund Fire Vehicle Maintnc)				
				Invoice Extension ---->		153.03
				Vendor Total ----->		153.03

=====

** Total Invoices ----> 121761.98
 ** Total Checks ----> .00
 *** Total Purchases ----> 121761.98

=====

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2010		Accounts Payable//General Fund	-24002.52					
01	2044		Auditorium/Park Deposits//Gener	50.00					
01	3550		<*>Other Permit & Fees//General Fu	264.50	-1536.50	2521.00	1249.00	-3200.00	-4449.00
01	3621		<*>CASH OVER/SHORT//General Fund	5.93	-8.60	8.60	5.93	.00	-5.93
01	4100	1550	<*>City Council/Op Supp/Expen/Gener	32.15	344.30	.00	376.45	300.00	-76.45
01	4105	1150	Administratio/Communication/Gen	365.02	2808.91	200.00	3373.93	5500.00	2126.07
01	4105	1200	Administratio/Off Suppl/Pos/Gen	66.43	835.84	48.95	951.22	2500.00	1548.78
01	4105	1300	Administratio/Bus Exp/Train/Gen	50.00	735.46	.00	785.46	1700.00	914.54
01	4120	1150	Finance/Communication/General F	296.87	1788.20	.00	2085.07	3200.00	1114.93
01	4120	1200	Finance/Off Suppl/Pos/General F	413.91	1487.65	585.78	2487.34	3200.00	712.66
01	4120	2150	<*>Finance/Profl Service/General F	3382.04	6453.11	688.93	10524.08	10000.00	-524.08
01	4140	1200	<*>Non-Departmen/Off Suppl/Pos/Gen	8.96	1732.57	.00	1741.53	1200.00	-541.53
01	4140	1550	Non-Departmen/Op Supp/Expen/Gen	15.21	1750.00	.00	1765.21	2250.00	484.79
01	4140	2151	Non-Departmen/IT Services/Gener	6706.80	89886.88	8141.46	104735.14	112887.00	8151.86
01	4145	1000	Building Mtce/Utilities/General	355.63	33212.93	500.68	34069.24	50000.00	15930.76
01	4145	1150	Building Mtce/Communication/Gen	146.72	11120.55	727.51	11994.78	16000.00	4005.22
01	4145	1300	Building Mtce/Bus Exp/Train/Gen	2.50	22.50	.00	25.00	30.00	5.00
01	4145	1550	Building Mtce/Op Supp/Expen/Gen	213.67	35197.07	806.26	36217.00	39260.00	3043.00
01	4145	1560	<*>Building Mtce/Fuels/Lubrica/Gen	27.30	375.00	153.85	556.15	500.00	-56.15
01	4145	2150	Building Mtce/Profl Service/Gen	1481.49	41076.10	2832.57	45390.16	151817.00	106426.84
01	4200	1150	<*>Police/Communication/General Fu	907.56	6883.90	41.38	7832.84	7200.00	-632.84
01	4200	1300	<*>Police/Bus Exp/Train/General Fu	182.40	10620.60	3350.00	14153.00	11000.00	-3153.00
01	4200	1550	<*>Police/Op Supp/Expen/General Fu	3479.74	16681.31	21811.11	41972.16	20000.00	-21972.16
01	4200	1560	<*>Police/Fuels/Lubrica/General Fu	2462.42	23342.95	3917.67	29723.04	25000.00	-4723.04
01	4200	2150	<*>Police/Profl Service/General Fu	388.00	5175.77	.00	5563.77	5000.00	-563.77
01	4220	0100	Fire/Permanent Emp/General Fund	150.00	411858.60	.00	412008.60	591000.00	178991.40
01	4220	0450	Fire/Other Benefit/General Fund	240.44	5477.40	288.64	6066.48	7000.00	993.52
01	4220	1150	Fire/Communication/General Fund	234.97	3004.91	195.65	3435.53	5200.00	1764.47
01	4220	1460	Fire/Vehicle Maint/General Fund	989.76	4262.26	.00	5252.02	9000.00	3747.98
01	4220	1560	Fire/Fuels/Lubrica/General Fund	312.04	5740.99	285.33	6338.36	7000.00	661.64
01	4300	1150	Parks & Rec/Communication/Gener	91.18	775.32	71.01	937.51	4000.00	3062.49
01	4300	1300	<*>Parks & Rec/Bus Exp/Train/Gener	2.50	397.50	.00	400.00	30.00	-370.00
01	4300	1550	<*>Parks & Rec/Op Supp/Expen/Gener	100.91	6364.04	301.28	6766.23	6088.00	-678.23
01	4300	1560	<*>Parks & Rec/Fuels/Lubrica/Gener	27.29	365.00	162.06	554.35	400.00	-154.35
01	4300	2150	Parks & Rec/Profl Service/Gener	109.11	23888.11	8126.82	32124.04	40781.00	8656.96
01	4405	1150	Bldg and Safe/Communication/Gen	148.42	894.16	.00	1042.58	2500.00	1457.42
01	4405	1200	Bldg and Safe/Off Suppl/Pos/Gen	10.65	154.56	26.42	191.63	400.00	208.37
01	HEMP	2150	<*>CANNABIS/Profl Service/General	280.00	58701.00	1685.50	60666.50	57537.00	-3129.50
Fund (01) Total ---->				.00	811870.35	57478.46	893301.33	1196280.00	302978.67
10	2010		Accounts Payable//Wtr. Oper. Fu	-3801.43					
10	4420	1150	Water Operati/Communication/Wtr	112.90	3439.84	195.86	3748.60	6700.00	2951.40

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1200	Water Operati/Off Suppl/Pos/Wtr	241.92	5657.38	.00	5899.30	12300.00	6400.70
10	4420	1300	Water Operati/Bus Exp/Train/Wtr	15.00	135.00	.00	150.00	1500.00	1350.00
10	4420	1450	Water Operati/Facilities Ma/Wtr	1800.00	6749.01	.00	8549.01	13000.00	4450.99
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	441.11	35226.14	4009.09	39676.34	70000.00	30323.66
10	4420	2150	Water Operati/Profl Service/Wtr	1190.50	115562.69	9084.17	125837.36	150000.00	24162.64
Fund (10) Total ---->				.00	166770.06	13289.12	183860.61	253500.00	69639.39
100	2010		Accounts Payable//CDBG 2017 AWA	-10992.79					
100	4010	2164	CDBG 2017 AWA/GENERAL ADMIN/CDB	9917.59	32487.18	8.69	42413.46	47000.00	4586.54
100	4010	2165	CDBG 2017 AWA/PLANNING/CDBG 201	1075.20	9372.94	.00	10448.14	43000.00	32551.86
Fund (100) Total ---->				.00	41860.12	8.69	52861.60	90000.00	37138.40
105	2010		Accounts Payable//CDBG CV1	-10199.63					
105	4015	2150	CDBG CV1/Profl Service/CDBG CV1	3615.46	23959.65	270.00	27845.11	190000.00	162154.89
105	4015	2164<*>	CDBG CV1/GENERAL ADMIN/CDBG CV1	6584.17	6809.92	.00	13394.09	.00	-13394.09
Fund (105) Total ---->				.00	30769.57	270.00	41239.20	190000.00	148760.80
106	2010		Accounts Payable//MICROENTERPRI	-3790.19					
106	4016	2150<*>	MICROENTERPRI/Profl Service/MIC	3644.41	5884.32	.00	9528.73	.00	-9528.73
106	4016	2164<*>	MICROENTERPRI/GENERAL ADMIN/MIC	145.78	121.50	.00	267.28	.00	-267.28
Fund (106) Total ---->				.00	6005.82	.00	9796.01	.00	-9796.01
107	2010		Accounts Payable//CV2-3 Food Di	-3438.58					
107	4018	1000<*>	CV2-3 FOOD DI/Utilities/CV2-3 F	64.47	.00	.00	64.47	.00	-64.47
107	4018	2150<*>	CV2-3 FOOD DI/Profl Service/CV2	3330.72	.00	3532.00	6862.72	.00	-6862.72
107	4018	2164<*>	CV2-3 FOOD DI/GENERAL ADMIN/CV2	43.39	.00	.00	43.39	.00	-43.39
Fund (107) Total ---->				.00	.00	3532.00	6970.58	.00	-6970.58
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-12239.68					
12	4425	1150	Wastewater/Communication/Wst.Wt	112.90	6778.65	152.72	7044.27	12000.00	4955.73
12	4425	1200	Wastewater/Off Suppl/Pos/Wst.Wt	239.62	5596.09	.00	5835.71	12000.00	6164.29
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	15.00	135.00	.00	150.00	2000.00	1850.00
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	1509.25	27334.76	548.40	29392.41	36000.00	6607.59
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	129.01	2474.91	275.68	2879.60	7000.00	4120.40

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
12	4425	2150	<*>Wastewater/Prof1 Service/Wst.Wt	10233.90	156732.58	24592.32	191558.80	190500.00	-1058.80
			Fund (12) Total ---->	.00	199051.99	25569.12	236860.79	259500.00	22639.21
23	2010		Accounts Payable//LTF - Transit	-33997.83					
23	3511		<*>Fare Revenues//LTF - Transit	-3938.81	-26915.06	.00	-30853.87	-60000.00	-29146.13
23	4461	1400	LTF Transit/Equipment Mai/LTF -	7247.10	39890.88	.00	47137.98	73000.00	25862.02
23	4461	2354	LTF Transit/Contract Svcs/LTF -	30689.54	234935.64	.00	265625.18	355000.00	89374.82
			Fund (23) Total ---->	.00	247911.46	.00	281909.29	368000.00	86090.71
26	2010		Accounts Payable//RDA-Op.Fund	-1175.00					
26	4500	2150	Redevelopment/Prof1 Service/RDA	1175.00	85017.84	.00	86192.84	130000.00	43807.16
			Fund (26) Total ---->	.00	85017.84	.00	86192.84	130000.00	43807.16
42	2010		Accounts Payable//Pol.Safty Fun	-1181.94					
42	4210	1550	<*>Pol.Pub.Safet/Op Supp/Expen/Pol	1181.94	11000.21	.00	12182.15	.00	-12182.15
			Fund (42) Total ---->	.00	11000.21	.00	12182.15	.00	-12182.15
71	2010		Accounts Payable//MEASURE A	-974.88					
71	4454	1150	MEASURE A/Communication/MEASURE	26.05	1761.41	102.76	1890.22	3200.00	1309.78
71	4454	1300	MEASURE A/Bus Exp/Train/MEASURE	15.00	135.00	.00	150.00	250.00	100.00
71	4454	1460	MEASURE A/Vehicle Maint/MEASURE	250.00	3036.27	.00	3286.27	4000.00	713.73
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	663.52	21189.12	2190.92	24043.56	26000.00	1956.44
71	4454	2150	MEASURE A/Prof1 Service/MEASURE	20.31	63414.08	254.97	63689.36	85000.00	21310.64
			Fund (71) Total ---->	.00	89535.88	2548.65	93059.41	118450.00	25390.59
89	2010		Accounts Payable//CIP	-15967.51					
89	4444	3051	<*>CIP/089-201/CIP	2900.43	1641259.93	16738.51	1660898.87	.00	-1660898.87
89	4444	3075	<*>CIP/Building Impr/CIP	1350.00	8436.33	.00	9786.33	.00	-9786.33
89	4444	3085	<*>CIP/089-505/CIP	11717.08	995142.36	469035.28	1475894.72	.00	-1475894.72
			Fund (89) Total ---->	.00	2644838.62	485773.79	3146579.92	.00	-3146579.92

VENDOR I.D.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

Invoice No	Description	Invoice Date		Actual Period		G/L Tm	Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due		Fiscal							
22-1551-	WWTP-EPA 8015 GASOLINE RANGE ORGANICS	04/11/22	04-22	04-22	10-22	A			85.00	.00	85.00
		05/11/22		10-22							
** Vendor's Subtotal ----->									85.00	.00	85.00

VENDOR I.D.: ABB01 (ABBEY CARPET OF SANTA MARIA)

GT1536-	ADM-SENIOR CENTER KITCHEN PANTRY FLOORING CV2&3	04/06/22	04-22	04-22	10-22	A			2246.00	.00	2246.00
		05/06/22		10-22							
** Vendor's Subtotal ----->									2246.00	.00	2246.00

VENDOR I.D.: AKE01 (AKESO OCCUPATIONAL HEALTH)

2035-	HR-RETURN TO WORK/FIT FOR DUTY LEVEL 1 EXAM	03/31/22	04-22	04-22	10-22	A			150.00	.00	150.00
		04/30/22		10-22							
** Vendor's Subtotal ----->									150.00	.00	150.00

VENDOR I.D.: AMA02 (AMAZON BUSINESS)

6D1NVY436-	FIRE-ALUMINUM 1'' FFEMALE NH TO 1'' MALE NPSH HOSE	04/01/22	04-22	04-22	10-22	A			61.22	.00	61.22
		05/01/22		10-22							
9N6HD9QYY-	FINANCE-ILEADON KEYBOARD, STAND,MONITOR RISER	04/16/22	04-22	04-22	10-22	A			245.08	.00	245.08
		05/16/22		10-22							
DDV9VDPGQ-	ADMINISTRATION-DUAL ELECTRONICS SPEAKERS	04/12/22	04-22	04-22	10-22	A			60.87	.00	60.87
		05/12/22		10-22							
FCD4K1QCX-	PD-FIRST AID KITS, AED BATTERIES	04/14/22	04-22	04-22	10-22	A			1013.87	.00	1013.87
		05/14/22		10-22							
GR74RQ179-	WWTP-FENCER WIRE 23 GAUGE GALVANIZED HARDWARE	04/11/22	04-22	04-22	10-22	A			106.44	.00	106.44
		05/11/22		10-22							
HCWG347MT-	WWTP-CRAFTSMAN HEAVY DUTY RETRACTABLE EXTENTIONS	04/03/22	04-22	04-22	10-22	A			396.56	.00	396.56
		05/03/22		10-22							
PFXGDPFCFG-	FINANCE-TONER INV#:1Q7P-FXGD-PCFG	04/11/22	04-22	04-22	10-22	A			442.55	.00	442.55
		05/11/22		10-22							
TC1G4MF7M-	FINANCE-INV#:16NT-C1G4-MF7M MONITOR STAND RISER	04/11/22	04-22	04-22	10-22	A			79.35	.00	79.35
		05/11/22		10-22							
TVM1J7GHN-	FINANCE-INV#:136T-VM1J-7GHN	04/13/22	04-22	04-22	10-22	A			82.62	.00	82.62
		05/13/22		10-22							
W697DHDGQ-	HR-LOGITECH WIRELESS KEYBOAR AND MOUSE	04/12/22	04-22	04-22	10-22	A			66.43	.00	66.43
		05/12/22		10-22							
XVP1YNT9M-	FINANCE-DESK CALENDAR INV#:1JMX-VPL1-NT9M	04/06/22	04-22	04-22	10-22	A			10.21	.00	10.21
		05/06/22		10-22							
YKVHY3W9M-	FIRE-MENS STEEL TOE BOOT-J.NUNO UNIFORM ALLOWANCE	04/07/22	04-22	04-22	10-22	A			207.50	.00	207.50
		05/07/22		10-22							
** Vendor's Subtotal ----->									2772.70	.00	2772.70

VENDOR I.D.: ARA01 (ARAMARK UNIFORM SERVICES)

000429120-	P&R-NAME EMBL CHARGE, PREP CHARGE, SHT WORK LS	04/05/22	04-22	04-22	10-22	A			149.61	.00	149.61
		05/05/22		10-22							
000429123-	PW-WATER-UNIFORM SERVICE	04/05/22	04-22	04-22	10-22	A			15.25	.00	15.25
		05/05/22		10-22							
000429125-	PW-WWTP-UNIFORM SERVIE	04/05/22	04-22	04-22	10-22	A			27.20	.00	27.20
		05/05/22		10-22							
000429126-	PW-STREETS-UNIFORM SERVICE	04/05/22	04-22	04-22	10-22	A			12.95	.00	12.95
		05/05/22		10-22							
000433887-	P&R-UNIFROM SERVICE	04/12/22	04-22	04-22	10-22	A			54.45	.00	54.45
		05/12/22		10-22							
000433890-	PW-WATER-UNIFORM SERVICE	04/12/22	04-22	04-22	10-22	A			15.25	.00	15.25
		05/12/22		10-22							
000433893-	PW-WWTP-UNIFORM SERVICE	04/12/22	04-22	04-22	10-22	A			27.20	.00	27.20
		05/12/22		10-22							
000433894-	PW-STREETS-UNIFORM SERIVE	04/12/22	04-22	04-22	10-22	A			12.47	.00	12.47
		05/12/22		10-22							
** Vendor's Subtotal ----->									314.38	.00	314.38

VENDOR I.D.: ARC01 (ARCLIGHT MEDIA)

VENDOR I.D.: ARC01 (ARCLIGHT MEDIA)

Invoice No	Description	Invoice Date	Actual Period	G/L Tm	Account #	Gross Amount	Discount Amount	Net Amount
10060-	ADM-WEB CONSULTING MONTHLY MAINTENANCE	04/09/22	04-22	A		395.00	.00	395.00
		05/09/22	10-22					
** Vendor's Subtotal ----->						395.00	.00	395.00

VENDOR I.D.: AUT01 (AUTOSYS, LLC)

INV-0100A-	REPLACEMENT CHECK-CHECK#:835141	02/15/22	04-22	A		450.00	.00	450.00
		03/17/22	10-22					
INV-0100R-	WATER-SCADATECH-OPS PLC POWER LOSS	02/15/22	04-22	A		450.00	.00	450.00
		03/17/22	10-22					
** Vendor's Subtotal ----->						900.00	.00	900.00

VENDOR I.D.: AWS01 (AWS ELECTRIC INC.)

1238-	WATER-ELECTRICAL SERVICES MATERIAL & LABOR	04/08/22	04-22	A		1800.00	.00	1800.00
		05/08/22	10-22					
** Vendor's Subtotal ----->						1800.00	.00	1800.00

VENDOR I.D.: BAD01 (BADAWI & ASSOCIATES)

1189-	FINANCE-2021 AUDIT	04/05/22	04-22	A		6644.00	.00	6644.00
		05/05/22	10-22					
** Vendor's Subtotal ----->						6644.00	.00	6644.00

VENDOR I.D.: BOD02 (TODD BODEM)

041922-	ADM-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE	04/19/22	04-22	A		50.00	.00	50.00
		05/19/22	10-22					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: BOU01 (BOUND TREE MEDICAL LLC)

84479916-	FIRE-STAT PAD2,ELECTRODE PADS	04/08/22	04-22	A		168.07	.00	168.07
		05/08/22	10-22					
** Vendor's Subtotal ----->						168.07	.00	168.07

VENDOR I.D.: BUR04 (BURTON'S FIRE, INC.)

S54119-C	FIRE-ESP/SMP SHAFT & ROTORASSY	08/24/21	04-22	A		-303.68	.00	-303.68
		09/23/21	10-22					
** Vendor's Subtotal ----->						-303.68	.00	-303.68

*** NEGATIVE BALANCE - CHECK WON'T BE PRINTED FOR VENDOR BUR04 ***

VENDOR I.D.: CAL03 (CAL COAST IRRIGATION, INC.)

204637856-	WWTP-PPD 150, 1 1/2X4 NIPPLE S80	04/01/22	04-22	A		24.98	.00	24.98
		05/01/22	10-22					
204637860-	WWTP-PPP 150	04/01/22	04-22	A		3.71	.00	3.71
		05/01/22	10-22					
** Vendor's Subtotal ----->						28.69	.00	28.69

VENDOR I.D.: CHA03 (CHARTER COMMUNICATIONS)

285033022-	P&R-ACCT#:8245101140034285	03/30/22	04-22	A		142.75	.00	142.75
		04/29/22	10-22					
** Vendor's Subtotal ----->						142.75	.00	142.75

VENDOR I.D.: CIT02 (CITY OF GUADALUPE-PETTY CASH-FINANCE)

Invoice No	Description	Invoice Date	Actual Period	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm				
04142022-	FINANCE-CHECK REQUEST-PETTY CASH	04/14/22	04-22	A	138.30	.00	138.30
		05/14/22	10-22				
** Vendor's Subtotal ----->					138.30	.00	138.30

VENDOR I.D.: CLA01 (CLARK PEST CONTROL OF STOCKTON, INC.)

30450936-	P&R-1025 GUADALUPE ST PEST AWAY SERVICE	04/13/22	04-22	A	135.00	.00	135.00
		05/13/22	10-22				
** Vendor's Subtotal ----->					135.00	.00	135.00

VENDOR I.D.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

73737-	WWTP-YARD FILLED TRK UP WITH WATER	04/04/22	04-22	A	1603.04	.00	1603.04
		05/04/22	10-22				
73810-	WWTP-CAMERA LATERAL LINES	04/08/22	04-22	A	2807.08	.00	2807.08
		05/08/22	10-22				
** Vendor's Subtotal ----->					4410.12	.00	4410.12

VENDOR I.D.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

986915-	WATER-COLIFORM BACTERIA	04/08/22	04-22	A	260.00	.00	260.00
		05/08/22	10-22				
986916-	WWTP-WATER SAMPLES	04/08/22	04-22	A	686.00	.00	686.00
		05/08/22	10-22				
** Vendor's Subtotal ----->					946.00	.00	946.00

VENDOR I.D.: CON01 (CONSOLIDATED ELECTRICAL DISTRIBUTORS INC)

391006279-	P&R-TONE & PROBE KIT	04/07/22	04-22	A	97.57	.00	97.57
		05/07/22	10-22				
** Vendor's Subtotal ----->					97.57	.00	97.57

VENDOR I.D.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

73995-	PD-STONGBASE 9'' TANK RENTAL	03/31/22	04-22	A	35.00	.00	35.00
		04/30/22	10-22				
74226-	FIRE-STONGBASE 9'' TANK RENTAL	03/31/22	04-22	A	35.51	.00	35.51
		04/30/22	10-22				
** Vendor's Subtotal ----->					70.51	.00	70.51

VENDOR I.D.: DAT01 (DATAWORKS PLUS LLC)

040722-	PD-MAINTENANCE FEE:SW&HW, 24X7 (TERM:4/15-4/14/22)	04/07/22	04-22	A	883.61	.00	883.61
		05/07/22	10-22				
** Vendor's Subtotal ----->					883.61	.00	883.61

VENDOR I.D.: DEP09 (DEPARTMENT OF JUSTICE)

573510-	PD-FINGERPRINT APPS, FINGERPRINT FBI	04/05/22	04-22	A	388.00	.00	388.00
		05/05/22	10-22				
** Vendor's Subtotal ----->					388.00	.00	388.00

VENDOR I.D.: ENG02 (ENGEL & GRAY, INC.)

23X00003-	WWTP-WASTE HANDLING BIO SOLIDS	03/31/22	04-22	A	1714.35	.00	1714.35
		04/30/22	10-22				
** Vendor's Subtotal ----->					1714.35	.00	1714.35

VENDOR I.D.: ERE01 (ER ELECTRIC & MECHANICAL)

Invoice No	Description	Invoice Date	Actual Period	G/L Account # Discount	Tm	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
1018-	WWTP-DELIVER SUMP PUMP, ZOELLER SUM PUMP	03/28/22	04-22		A	650.87	.00	650.87
		04/27/22	10-22					
1022-	WWTP-INSPECTION, LABOR, POLUREX EM TUBE	04/06/22	04-22		A	584.79	.00	584.79
		05/06/22	10-22					
1025-	WWTP-AERZEN AIRBLOWER WCG 60HP 364/5T FRAME TEFC	04/08/22	04-22		A	1378.01	.00	1378.01
		05/08/22	10-22					
1027-	WWTP-CHECK ESSCO PUMP/CHECK VALVES ETC	04/13/22	04-22		A	747.50	.00	747.50
		05/13/22	10-22					
** Vendor's Subtotal ----->						3361.17	.00	3361.17

VENDOR I.D.: FRO01 (FRONTIER COMMUNICATIONS)

040422-	FINANCE-COMMUNICATIONS	04/28/22	04-22		A	615.87	.00	615.87
		05/28/22	10-22					
** Vendor's Subtotal ----->						615.87	.00	615.87

VENDOR I.D.: GER01 (EMIKO GERBER)

041922-	HR-MONTHLY REIMBURSMENT PERSONAL CELL PHONE	04/19/22	04-22		A	50.00	.00	50.00
		05/19/22	10-22					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: GON01 (GONZALEZ AUTOMOTRIZ INC.)

3015-	PW-DIAGNOSIS LEAKING POWER STEERING	02/09/22	04-22		A	250.00	.00	250.00
		03/11/22	10-22					
3087-	P&R-OIL CHANGE	04/15/22	04-22		A	50.00	.00	50.00
		05/15/22	10-22					
** Vendor's Subtotal ----->						300.00	.00	300.00

VENDOR I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

70400-	PW-STREETS-WETHRPRF CVR SQU 2GN GRY	03/30/22	04-22		A	34.18	.00	34.18
		04/29/22	10-22					
70728-	PD-BATTERY WTCH/ELEV 2025	04/01/22	04-22		A	76.02	.00	76.02
		05/01/22	10-22					
71024-	WATER-2 PVC COUP SOC SCH80	04/05/22	04-22		A	11.53	.00	11.53
		05/05/22	10-22					
71151-	P&R-WD40 SPRAY & STAY GEL 100Z	04/06/22	04-22		A	32.99	.00	32.99
		05/06/22	10-22					
71200-	P7R-ROUNDUP W&G CONC 36.08OZ	04/06/22	04-22		A	34.25	.00	34.25
		05/06/22	10-22					
71250-	PW-STREETS-3/8X25 FEET SPRAYER HOSE	04/07/22	04-22		A	82.24	.00	82.24
		05/07/22	10-22					
71269-	P&R-RNUP WEED & GRS KLR 16OZ	04/07/22	04-22		A	38.26	.00	38.26
		05/07/22	10-22					
71323-	WATER-BIT EXT 6''LOCK N LOAD	04/07/22	04-22		A	17.72	.00	17.72
		05/07/22	10-22					
71410-	PW-STREETS-WIPING RAGS WHITE 10LB	04/08/22	04-22		A	123.04	.00	123.04
		05/08/22	10-22					
71479-	PWWTP-MEASURING WHEEL 14.3 DIA	04/08/22	04-22		A	109.19	.00	109.19
		05/08/22	10-22					
71527-	ADMINISTRATION-ARPA FUNDING	04/09/22	04-22		A	40.80	.00	40.80
		05/09/22	10-22					
71546-	ADMINISTRATION-ARPA FUNDING	04/09/22	04-22		A	6.51	.00	6.51
		05/09/22	10-22					
71700-	PW-STREETS-TINTED SAFETY GLASSES	04/12/22	04-22		A	104.32	.00	104.32
		05/12/22	10-22					
** Vendor's Subtotal ----->						711.05	.00	711.05

VENDOR I.D.: HAR05 (HARRY & KIMIKO MASATANI)

041922-	PROPERTY LEASE PAYMENT FOR BANDSHELL	04/19/22	04-22		A	50.00	.00	50.00
		05/19/22	10-22					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: HDL02 (HDL COREN & CONE)

Invoice No	Description	Invoice Date	Actual Period	G/L Account # Discount	Tm	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
SIN015981-	FINANCE-GUAD REDEVELOPMENT PROJECT	04/04/22	04-22	A		1175.00	.00	1175.00
		05/04/22	10-22					
** Vendor's Subtotal ----->						1175.00	.00	1175.00

VENDOR I.D.: HEN01 (EAGLE ENERGY, INC)

192006-	FIRE-FUEL CHARGES	03/31/22	04-22	A		312.04	.00	312.04
		04/30/22	10-22					
192009-	WWTP-FUEL CHARGES	03/31/22	04-22	A		129.01	.00	129.01
		04/30/22	10-22					
192029-	PD-FUEL CHARGES	03/31/22	04-22	A		2462.42	.00	2462.42
		04/30/22	10-22					
** Vendor's Subtotal ----->						2903.47	.00	2903.47

VENDOR I.D.: HOM02 (HOME DEPOT CREDIT SERVICES)

901377-	PW-LED LIGHT BULB	03/08/22	04-22	A		71.68	.00	71.68
		04/07/22	10-22					
** Vendor's Subtotal ----->						71.68	.00	71.68

VENDOR I.D.: ICO01 (ICONIX WATERWORKS (US) INC.)

216014985-	WATER-2X12 BRASS NIPPLE IMP	04/05/22	04-22	A		162.57	.00	162.57
		05/05/22	10-22					
216015987-	WATER-O RING FOR #1 CHECK FEBCO 825YD 3''	04/11/22	04-22	A		23.66	.00	23.66
		05/11/22	10-22					
216015992-	WATER-2 SCH80 COUPLING SXS (10)	04/11/22	04-22	A		210.63	.00	210.63
		05/11/22	10-22					
** Vendor's Subtotal ----->						396.86	.00	396.86

VENDOR I.D.: IMP01 (IMPULSE INTERNET SERVICES)

87194-	FINANCE-COMMUNICATIONS	04/10/22	04-22	A		1259.22	.00	1259.22
		05/10/22	10-22					
** Vendor's Subtotal ----->						1259.22	.00	1259.22

VENDOR I.D.: INT09 (INTERSTATE BATTERIES OF CENTRAL COAST)

10003682-	PD-MTP-65HD	03/15/22	04-22	A		146.67	.00	146.67
		04/14/22	10-22					
10003773-	PD-MTP-65HD	03/18/22	04-22	A		146.67	.00	146.67
		04/17/22	10-22					
** Vendor's Subtotal ----->						293.34	.00	293.34

VENDOR I.D.: ITE01 (ITECH SOLUTIONS)

9902-	FINANCE-MONTHLY MAINTENANCE	05/01/22	04-22	A		6121.00	.00	6121.00
		05/31/22	10-22					
** Vendor's Subtotal ----->						6121.00	.00	6121.00

VENDOR I.D.: LNC01 (L.N. CURTIS & SONS)

041822-	PD-REPLACEMENT CHECK#:834930	10/28/21	04-22	A		1325.69	.00	1325.69
		11/27/21	10-22					
** Vendor's Subtotal ----->						1325.69	.00	1325.69

VENDOR I.D.: LOS01 (LOS AMIGOS DE GUADALUPE)

VENDOR I.D.: LOS01 (LOS AMIGOS DE GUADALUPE)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Date	Period					
8-	ADM-CV1 GRANT/GENERAL ADMIN	04/05/22	04-22	A		10199.63	.00	10199.63
		05/05/22	10-22					
1C-	ADM-ARPA FUNDING-LOS AMIGOS DE GUADALUPE	04/11/22	04-22	A		2707.54	.00	2707.54
		05/11/22	10-22					
27-	ADM-LEROY PARK REHAB GRANT	04/05/22	04-22	A		11185.68	.00	11185.68
		05/05/22	10-22					
2B-	ADM-CV2&3 GRANT AND GENERAL ADMIN	04/05/22	04-22	A		1128.11	.00	1128.11
		05/05/22	10-22					
5A-	ADM-MICROENTERPRISE & GENERAL ADMIN	04/05/22	04-22	A		3790.19	.00	3790.19
		05/05/22	10-22					
** Vendor's Subtotal ----->						29011.15	.00	29011.15

VENDOR I.D.: LUP01 (LUPE'S COMPANY)

040722-	ADM-ENCHROACHMENT PERMIT#010-202101-2048	04/07/22	04-22	A		264.50	.00	264.50
		05/07/22	10-22					
** Vendor's Subtotal ----->						264.50	.00	264.50

VENDOR I.D.: MSE01 (MARK SCHWIND ELECTRIC INC)

22-074-	PW-ELECTRICAL LABOR	04/11/22	04-22	A		1350.00	.00	1350.00
		05/11/22	10-22					
** Vendor's Subtotal ----->						1350.00	.00	1350.00

VENDOR I.D.: PAC01 (PACIFIC GAS & ELECTRIC)

033122-	P&R-ACCT#:3731491075-5	03/31/22	04-22	A		355.63	.00	355.63
		04/30/22	10-22					
** Vendor's Subtotal ----->						355.63	.00	355.63

VENDOR I.D.: PCT02 (PACIFIC COAST TESTING INC)

6678-	PW-2021 TRUNK MAIN IMPORVEMENT GUADALUPE	03/10/22	04-22	A		8910.00	.00	8910.00
		04/09/22	10-22					
** Vendor's Subtotal ----->						8910.00	.00	8910.00

VENDOR I.D.: QUI01 (QUILL CORPORATION)

24001703-	FINANCE-QB BRIGHT COLOR COPY PAPER-LTR	03/23/22	04-22	A		107.40	.00	107.40
		04/22/22	10-22					
** Vendor's Subtotal ----->						107.40	.00	107.40

VENDOR I.D.: RIT01 (RITTERBUSH REPAIR SERVICES)

35116-	FIRE-SERVICE ON FIRE ENGINE #81	03/28/22	04-22	A		740.00	.00	740.00
		04/27/22	10-22					
** Vendor's Subtotal ----->						740.00	.00	740.00

VENDOR I.D.: SAL02 (ANTHONY SALES)

041922-	P&R-REIMBURSEMENT AMOUNT FOR CLEANING DEP	04/19/22	04-22	A		50.00	.00	50.00
		05/19/22	10-22					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: SAN49 (SANTA MARIA GLASS & MIRROR CO, INC.)

57119-	P&R-LABOR AND INSTALL	03/29/22	04-22	A		233.18	.00	233.18
		04/28/22	10-22					

VENDOR I.D.: SAN49 (SANTA MARIA GLASS & MIRROR CO,INC.)

Invoice No	Description	Invoice Date	Actual Period	G/L Account # Discount	Tm	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
57120-	P&R-LABOR & INSTALL	03/29/22 04/28/22	04-22 10-22		A	352.25	.00	352.25
** Vendor's Subtotal ---->						585.43	.00	585.43
VENDOR I.D.: SAT01 (SATCOM GLOBAL FZE)								
S04220813-	FIRE-IRIDIUM SIM CARD (2)	04/01/22 05/01/22	04-22 10-22		A	85.50	.00	85.50
** Vendor's Subtotal ---->						85.50	.00	85.50
VENDOR I.D.: SCH01 (PATRICK SCHMITZ)								
041222-	FIRE-CHECK REQUEST-EMBROIDERY OF FIRE DEP LOGO TOP	04/12/22 05/12/22	04-22 10-22		A	15.00	.00	15.00
** Vendor's Subtotal ---->						15.00	.00	15.00
VENDOR I.D.: SMO01 (SMOOTH INC.)								
17-2021-	ADM/PW-TRANSIT SERVICES-MARCH 2022	03/31/22 04/30/22	04-22 10-22		A	26750.73	.00	26750.73
17-2022-	ADM/PW-TRANSIT MAINTENANCE-MARCH 2022	03/31/22 04/30/22	04-22 10-22		A	7247.10	.00	7247.10
** Vendor's Subtotal ---->						33997.83	.00	33997.83
VENDOR I.D.: SMT01 (SANTA MARIA TIMES)								
67640-	ADM-PUBLICATION-NOTICE OF PUBLIC HEARING-CANNABIS	04/13/22 05/13/22	04-22 10-22		A	280.00	.00	280.00
** Vendor's Subtotal ---->						280.00	.00	280.00
VENDOR I.D.: SOU01 (SOUTHERN CALIFORNIA GAS)								
032922-	ADM-ACCT#13401500874 SENIOR CENTER-GAS SERVICES	04/18/22 05/18/22	04-22 10-22		A	64.47	.00	64.47
** Vendor's Subtotal ---->						64.47	.00	64.47
VENDOR I.D.: SOU10 (SOUTHLAND WATER TECHNOLOGIES LLC)								
022322-12-	WWTP-MISSION COMMUNICATION REPLACEMENT	02/23/22 03/25/22	04-22 10-22		A	217.50	.00	217.50
** Vendor's Subtotal ---->						217.50	.00	217.50
VENDOR I.D.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)								
03020520-	PW-CUSTOM SIGN (2), MINI LIGHT BAR PERM MOUNT	04/05/22 05/05/22	04-22 10-22		A	324.62	.00	324.62
** Vendor's Subtotal ---->						324.62	.00	324.62
VENDOR I.D.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)								
002297316-	WWTP-MAINTENANCE/MONITORING CHARGES	03/06/22 04/05/22	04-22 10-22		A	58.81	.00	58.81
002351984-	FINANCE-MAINTENANCE & MONITORING	03/28/22 04/27/22	04-22 10-22		A	60.04	.00	60.04
** Vendor's Subtotal ---->						118.85	.00	118.85

VENDOR I.D.: SWE02 (SHANNON SWEENEY)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Date	Period					
041922-	PW-MONTHLY REIMBURSMENT PERSONAL CELL PHONE	04/19/22	04-22	A		50.00	.00	50.00
		05/19/22	10-22					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: TEM01 (TEMPLETON UNIFORMS, LLC)

145014-	FIRE-PANTS,BELT (PATRICK SCHMITZ)	04/06/22	04-22	A		17.94	.00	17.94
		05/06/22	10-22					
** Vendor's Subtotal ----->						17.94	.00	17.94

VENDOR I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

000543135-	PD-JIFFY LUBE-TIRES	03/14/22	04-22	A		767.12	.00	767.12
		04/13/22	10-22					
000543357-	PD-JIFFY LUBE-INSTALL TIRES	03/15/22	04-22	A		98.96	.00	98.96
		04/14/22	10-22					
832466381-	PD-HILTON GARDEN INN-LA MONTEBELLO	03/22/22	04-22	A		182.40	.00	182.40
		04/21/22	10-22					
** Vendor's Subtotal ----->						1048.48	.00	1048.48

VENDOR I.D.: VER05 (VERIZON WIRELESS)

902471914-	PD-COMMUNICATIONS	04/14/22	04-22	A		289.25	.00	289.25
		05/14/22	10-22					
** Vendor's Subtotal ----->						289.25	.00	289.25

VENDOR I.D.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

220224M2-	P7R-NEW #5 ABC FIRE EXTINGUISHER	02/24/22	04-22	A		286.00	.00	286.00
		03/26/22	10-22					
220303M39-	P&R-NFPA 25 ANNUAL FIRE SPRINKLER INSPECTION	03/10/22	04-22	A		325.00	.00	325.00
		04/09/22	10-22					
** Vendor's Subtotal ----->						611.00	.00	611.00

VENDOR I.D.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INV16869-	FIRE-SENSIBLE PRODUCT TOOL MOUNTING CLIP (27)	04/05/22	04-22	A		153.03	.00	153.03
		05/05/22	10-22					
** Vendor's Subtotal ----->						153.03	.00	153.03
** Payment Total ----->						121761.98	.00	121761.98
** Report's Total ----->						121458.30	.00	121458.30

** Total Vendors On This Report ----->

60

Code Title
 A NET30 FROM INVOICE

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount	
										Due Date
Check #: 835394 Check Date.: 04/26/22 Vendor I.D.: ABA01 (ABALONE COAST ANALYTICAL, INC.)										
22-1551-	WWTP-EPA 8015 GASOLINE RANGE ORGANICS	04/11/22	04-22	A			85.00	.00	85.00	
		04/26/22	10-22							
Check #: 835395 Check Date.: 04/26/22 Vendor I.D.: ABB01 (ABBAY CARPET OF SANTA MARIA)										
GT1536-	ADM-SENIOR CENTER KITCHEN PANTRY FLOORING CV2&3	04/06/22	04-22	A			2246.00	.00	2246.00	
		04/26/22	10-22							
Check #: 835396 Check Date.: 04/26/22 Vendor I.D.: AKE01 (AKESO OCCUPATIONAL HEALTH)										
2035-	HR-RETURN TO WORK/FIT FOR DUTY LEVEL 1 EXAM	03/31/22	04-22	A			150.00	.00	150.00	
		04/26/22	10-22							
Check #: 835397 Check Date.: 04/26/22 This Check IS *** VOID ***										
Check #: 835398 Check Date.: 04/26/22 Vendor I.D.: AMA02 (AMAZON BUSINESS)										
6D1INVY436-	FIRE-ALUMINUM 1'' FFEMALE NH TO 1'' MALE NPSH HOSE	04/01/22	04-22	A			61.22	.00	61.22	
		04/26/22	10-22							
9N6HD9QYY-	FINANCE-ILEADON KEYBOARD, STAND,MONITOR RISER	04/16/22	04-22	A			245.08	.00	245.08	
		04/26/22	10-22							
DDV9VDPGQ-	ADMINISTRATION-DUAL ELECTRONICS SPEAKERS	04/12/22	04-22	A			60.87	.00	60.87	
		04/26/22	10-22							
FCD4K1QCX-	PD-FIRST AID KITS, AED BATTERIES	04/14/22	04-22	A			1013.87	.00	1013.87	
		04/26/22	10-22							
GR74RQ179-	WWTP-FENCER WIRE 23 GAUGE GALVANIZED HARDWARE	04/11/22	04-22	A			106.44	.00	106.44	
		04/26/22	10-22							
HCWG347MT-	WWTP-CRAFTSMAN HEAVY DUTY RETRACTABLE EXTENTIONS	04/03/22	04-22	A			396.56	.00	396.56	
		04/26/22	10-22							
PFXGDPCFG-	FINANCE-TONER INV#:1Q7P-FXGD-PCFG	04/11/22	04-22	A			442.55	.00	442.55	
		04/26/22	10-22							
TC1G4MF7M-	FINANCE-INV#:16NT-C1G4-MF7M MONITOR STAND RISER	04/11/22	04-22	A			79.35	.00	79.35	
		04/26/22	10-22							
TVM1J7GHN-	FINANCE-INV#:136T-VM1J-7GHN	04/13/22	04-22	A			82.62	.00	82.62	
		04/26/22	10-22							
W697DHDGQ-	HR-LOGITECH WIRELESS KEYBOAR AND MOUSE	04/12/22	04-22	A			66.43	.00	66.43	
		04/26/22	10-22							
XVP1YNT9M-	FINANCE-DESK CALENDAR INV#:1JMX-VPIY-NT9M	04/06/22	04-22	A			10.21	.00	10.21	
		04/26/22	10-22							
YKVHY3W9M-	FIRE-MENS STEEL TOE BOOT-J.NUNO UNIFORM ALLOWANCE	04/07/22	04-22	A			207.50	.00	207.50	
		04/26/22	10-22							
							** Vendor's Subtotal ----->	2772.70	.00	2772.70
Check #: 835399 Check Date.: 04/26/22 Vendor I.D.: ARA01 (ARAMARK UNIFORM SERVICES)										
000429120-	P&R-NAME EMBL CHARGE, PREP CHARGE, SHT WORK LS	04/05/22	04-22	A			149.61	.00	149.61	
		04/26/22	10-22							
000429123-	PW-WATER-UNIFORM SERVICE	04/05/22	04-22	A			15.25	.00	15.25	
		04/26/22	10-22							
000429125-	PW-WWTP-UNIFORM SERVIE	04/05/22	04-22	A			27.20	.00	27.20	
		04/26/22	10-22							
000429126-	PW-STREETS-UNIFORM SERVICE	04/05/22	04-22	A			12.95	.00	12.95	
		04/26/22	10-22							
000433887-	P&R-UNIFROM SERVICE	04/12/22	04-22	A			54.45	.00	54.45	
		04/26/22	10-22							
000433890-	PW-WATER-UNIFORM SERVICE	04/12/22	04-22	A			15.25	.00	15.25	
		04/26/22	10-22							
000433893-	PW-WWTP-UNIFORM SERVICE	04/12/22	04-22	A			27.20	.00	27.20	
		04/26/22	10-22							
000433894-	PW-STREETS-UNIFORM SERIVE	04/12/22	04-22	A			12.47	.00	12.47	
		04/26/22	10-22							
							** Vendor's Subtotal ----->	314.38	.00	314.38

Invoice No	Description	Invoice Date	Actual Period	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
Check #: 835400 Check Date.: 04/26/22 Vendor I.D.: ARC01 (ARCLIGHT MEDIA)									
10060-	ADM-WEB CONSULTING MONTHLY MAINTENANCE	04/09/22	04-22	A		395.00	.00	395.00	
		04/26/22	10-22						
Check #: 835401 Check Date.: 04/26/22 Vendor I.D.: AUT01 (AUTOSYS, LLC)									
INV-0100A-	REPLACEMENT CHECK-CHECK#:835141	02/15/22	04-22	A		450.00	.00	450.00	
		04/26/22	10-22						
INV-0100R-	WATER-SCADATECH-OPS PLC POWER LOSS	02/15/22	04-22	A		450.00	.00	450.00	
		04/26/22	10-22						
						** Vendor's Subtotal ----->	900.00	.00	900.00
Check #: 835402 Check Date.: 04/26/22 Vendor I.D.: AWS01 (AWS ELECTRIC INC.)									
1238-	WATER-ELECTRICAL SERVICES MATERIAL & LABOR	04/08/22	04-22	A		1800.00	.00	1800.00	
		04/26/22	10-22						
Check #: 835403 Check Date.: 04/26/22 Vendor I.D.: BAD01 (BADAWI & ASSOCIATES)									
1189-	FINANCE-2021 AUDIT	04/05/22	04-22	A		6644.00	.00	6644.00	
		04/26/22	10-22						
Check #: 835404 Check Date.: 04/26/22 Vendor I.D.: BOD02 (TODD BODEM)									
041922-	ADM-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE	04/19/22	04-22	A		50.00	.00	50.00	
		04/26/22	10-22						
Check #: 835405 Check Date.: 04/26/22 Vendor I.D.: BOU01 (BOUND TREE MEDICAL LLC)									
84479916-	FIRE-STAT PADZ,ELECTRODE PADS	04/08/22	04-22	A		168.07	.00	168.07	
		04/26/22	10-22						
Check #: 835406 Check Date.: 04/26/22 Vendor I.D.: CAL03 (CAL COAST IRRIGATION, INC.)									
204637856-	WWTP-PPD 150, 1 1/2X4 NIPPLE S80	04/01/22	04-22	A		24.98	.00	24.98	
		04/26/22	10-22						
204637860-	WWTP-PPP 150	04/01/22	04-22	A		3.71	.00	3.71	
		04/26/22	10-22						
						** Vendor's Subtotal ----->	28.69	.00	28.69
Check #: 835407 Check Date.: 04/26/22 Vendor I.D.: CHA03 (CHARTER COMMUNICATIONS)									
285033022-	P&R-ACCT#:8245101140034285	03/30/22	04-22	A		142.75	.00	142.75	
		04/26/22	10-22						
Check #: 835408 Check Date.: 04/26/22 Vendor I.D.: CIT02 (CITY OF GUADALUPE-PETTY CASH-FINANCE)									
04142022-	FINANCE-CHECK REQUEST-PETTY CASH	04/14/22	04-22	A		138.30	.00	138.30	
		04/26/22	10-22						
Check #: 835409 Check Date.: 04/26/22 Vendor I.D.: CLA01 (CLARK PEST CONTROL OF STOCKTON, INC.)									
30450936-	P&R-1025 GUADALUPE ST PEST AWAY SERVICE	04/13/22	04-22	A		135.00	.00	135.00	
		04/26/22	10-22						
Check #: 835410 Check Date.: 04/26/22 Vendor I.D.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)									
73737-	WWTP-YARD FILLED TRK UP WITH WATER	04/04/22	04-22	A		1603.04	.00	1603.04	
		04/26/22	10-22						
73810-	WWTP-CAMERA LATERAL LINES	04/08/22	04-22	A		2807.08	.00	2807.08	
		04/26/22	10-22						
						** Vendor's Subtotal ----->	4410.12	.00	4410.12

Invoice No	Description	Invoice Date		Actual Period		Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount	
		Due Date	Fiscal	Fiscal	Period							
Check #: 835411 Check Date.: 04/26/22 Vendor I.D.: CLI01 (CLIN,LAB-SAN BERNADINO INC.)												
986915-	WATER-COLIFORM BACTERIA	04/08/22	04-22	04-22	A				260.00	.00	260.00	
		04/26/22	10-22									
986916-	WWTP-WATER SAMPLES	04/08/22	04-22	04-22	A				686.00	.00	686.00	
		04/26/22	10-22									
									** Vendor's Subtotal ----->	946.00	.00	946.00
Check #: 835412 Check Date.: 04/26/22 Vendor I.D.: CON01 (CONSOLIDATED ELECTRICAL DISTRIBUTORS INC)												
391006279-	P&R-TONE & PROBE KIT	04/07/22	04-22	04-22	A				97.57	.00	97.57	
		04/26/22	10-22									
Check #: 835413 Check Date.: 04/26/22 Vendor I.D.: CUL01 (CULLIGAN/CENTRAL COAST WATER)												
73995-	PD-STONGBASE 9'' TANK RENTAL	03/31/22	04-22	04-22	A				35.00	.00	35.00	
		04/26/22	10-22									
74226-	FIRE-STONGBASE 9'' TANK RENTAL	03/31/22	04-22	04-22	A				35.51	.00	35.51	
		04/26/22	10-22									
									** Vendor's Subtotal ----->	70.51	.00	70.51
Check #: 835414 Check Date.: 04/26/22 Vendor I.D.: DAT01 (DATAWORKS PLUS LLC)												
040722-	PD-MAINTENANCE FEE:SW&HW, 24X7 (TERM:4/15-4/14/22)	04/07/22	04-22	04-22	A				883.61	.00	883.61	
		04/26/22	10-22									
Check #: 835415 Check Date.: 04/26/22 Vendor I.D.: DEP09 (DEPARTMENT OF JUSTICE)												
573510-	PD-FINGERPRINT APPS, FINGERPRINT FBI	04/05/22	04-22	04-22	A				388.00	.00	388.00	
		04/26/22	10-22									
Check #: 835416 Check Date.: 04/26/22 Vendor I.D.: ENG02 (ENGEL & GRAY, INC.)												
23X00003-	WWTP-WASTE HANDLING BIO SOLIDS	03/31/22	04-22	04-22	A				1714.35	.00	1714.35	
		04/26/22	10-22									
Check #: 835417 Check Date.: 04/26/22 Vendor I.D.: ERE01 (ER ELECTRIC & MECHANICAL)												
1018-	WWTP-DELIVER SUMP PUMP, ZOELLER SUM PUMP	03/28/22	04-22	04-22	A				650.87	.00	650.87	
		04/26/22	10-22									
1022-	WWTP-INSPECTION, LABOR, POLUREX EM TUBE	04/06/22	04-22	04-22	A				584.79	.00	584.79	
		04/26/22	10-22									
1025-	WWTP-AERZEN AIRBLOWER WCG 60HP 364/5T FRAME TEFC	04/08/22	04-22	04-22	A				1378.01	.00	1378.01	
		04/26/22	10-22									
1027-	WWTP-CHECK ESSCO PUMP/CHECK VALVES ETC	04/13/22	04-22	04-22	A				747.50	.00	747.50	
		04/26/22	10-22									
									** Vendor's Subtotal ----->	3361.17	.00	3361.17
Check #: 835418 Check Date.: 04/26/22 Vendor I.D.: FRO01 (FRONTIER COMMUNICATIONS)												
040422-	FINANCE-COMMUNICATIONS	04/28/22	04-22	04-22	A				615.87	.00	615.87	
		04/26/22	10-22									
Check #: 835419 Check Date.: 04/26/22 Vendor I.D.: GER01 (EMIKO GERBER)												
041922-	HR-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE	04/19/22	04-22	04-22	A				50.00	.00	50.00	
		04/26/22	10-22									
Check #: 835420 Check Date.: 04/26/22 Vendor I.D.: GON01 (GONZALEZ AUTOMOTRIZ INC.)												
3015-	PW-DIAGNOSIS LEAKING POWER STEERING	02/09/22	04-22	04-22	A				250.00	.00	250.00	
		04/26/22	10-22									
3087-	P&R-OIL CHANGE	04/15/22	04-22	04-22	A				50.00	.00	50.00	
		04/26/22	10-22									
									** Vendor's Subtotal ----->	300.00	.00	300.00

Invoice No	Description	Invoice	Actual	Discount	Gross	Discount	Net	
		Date	Period					G/L
		Due Date	Fiscal	Tm				
Check #: 835421 Check Date.: 04/26/22		This Check is *** VOID ***						
Check #: 835422 Check Date.: 04/26/22		Vendor I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)						
70400-	PW-STREETS-WETHRPRF CVR SQU 2GN GRY	03/30/22	04-22	A		34.18	.00	34.18
		04/26/22	10-22					
70728-	PD-BATTERY WTCH/ELEV 2025	04/01/22	04-22	A		76.02	.00	76.02
		04/26/22	10-22					
71024-	WATER-2 PVC COUP SOC SCH80	04/05/22	04-22	A		11.53	.00	11.53
		04/26/22	10-22					
71151-	P&R-WD40 SPRAY & STAY GEL 100Z	04/06/22	04-22	A		32.99	.00	32.99
		04/26/22	10-22					
71200-	P7R-ROUNDUP W&G CONC 36.080Z	04/06/22	04-22	A		34.25	.00	34.25
		04/26/22	10-22					
71250-	PW-STREETS-3/8X25 FEET SPRAYER HOSE	04/07/22	04-22	A		82.24	.00	82.24
		04/26/22	10-22					
71269-	P&R-RNUP WEED & GRS KLR 160Z	04/07/22	04-22	A		38.26	.00	38.26
		04/26/22	10-22					
71323-	WATER-BIT EXT 6''LOCK N LOAD	04/07/22	04-22	A		17.72	.00	17.72
		04/26/22	10-22					
71410-	PW-STREETS-WIPING RAGS WHITE 10LB	04/08/22	04-22	A		123.04	.00	123.04
		04/26/22	10-22					
71479-	PWWTP-MEASURING WHEEL 14.3 DIA	04/08/22	04-22	A		109.19	.00	109.19
		04/26/22	10-22					
71527-	ADMINISTRATION-ARPA FUNDING	04/09/22	04-22	A		40.80	.00	40.80
		04/26/22	10-22					
71546-	ADMINISTRATION-ARPA FUNDING	04/09/22	04-22	A		6.51	.00	6.51
		04/26/22	10-22					
71700-	PW-STREETS-TINTED SAFETY GLASSES	04/12/22	04-22	A		104.32	.00	104.32
		04/26/22	10-22					
** Vendor's Subtotal ----->						711.05	.00	711.05
Check #: 835423 Check Date.: 04/26/22		Vendor I.D.: HAR05 (HARRY & KIMIKO MASATANI)						
041922-	PROPERTY LEASE PAYMENT FOR BANDSHELL	04/19/22	04-22	A		50.00	.00	50.00
		04/26/22	10-22					
Check #: 835424 Check Date.: 04/26/22		Vendor I.D.: HDL02 (HDL COREN & CONE)						
SIN015981-	FINANCE-GUAD REDEVELOPMENT PROJECT	04/04/22	04-22	A		1175.00	.00	1175.00
		04/26/22	10-22					
Check #: 835425 Check Date.: 04/26/22		Vendor I.D.: HEN01 (EAGLE ENERGY, INC)						
192006-	FIRE-FUEL CHARGES	03/31/22	04-22	A		312.04	.00	312.04
		04/26/22	10-22					
192009-	WWTP-FUEL CHARGES	03/31/22	04-22	A		129.01	.00	129.01
		04/26/22	10-22					
192029-	PD-FUEL CHARGES	03/31/22	04-22	A		2462.42	.00	2462.42
		04/26/22	10-22					
** Vendor's Subtotal ----->						2903.47	.00	2903.47
Check #: 835426 Check Date.: 04/26/22		Vendor I.D.: HOM02 (HOME DEPOT CREDIT SERVICES)						
901377-	PW-LED LIGHT BULB	03/08/22	04-22	A		71.68	.00	71.68
		04/26/22	10-22					
Check #: 835427 Check Date.: 04/26/22		Vendor I.D.: ICO01 (ICONIX WATERWORKS (US) INC.)						
216014985-	WATER-2X12 BRASS NIPPLE IMP	04/05/22	04-22	A		162.57	.00	162.57
		04/26/22	10-22					
216015987-	WATER-O RING FOR #1 CHECK FEBCO 825YD 3''	04/11/22	04-22	A		23.66	.00	23.66
		04/26/22	10-22					
216015992-	WATER-2 SCH80 COUPLING SXS (10)	04/11/22	04-22	A		210.63	.00	210.63
		04/26/22	10-22					
** Vendor's Subtotal ----->						396.86	.00	396.86

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
										Due Date
Check #.: 835428 Check Date.: 04/26/22 Vendor I.D.: IMP01 (IMPULSE INTERNET SERVICES)										
87194-	FINANCE-COMMUNICATIONS	04/10/22	04-22	A			1259.22	.00	1259.22	
		04/26/22	10-22							

Check #.: 835429 Check Date.: 04/26/22 Vendor I.D.: INT09 (INTERSTATE BATTERIES OF CENTRAL COAST)										
10003682-	PD-MTP-65HD	03/15/22	04-22	A			146.67	.00	146.67	
		04/26/22	10-22							
10003773-	PD-MTP-65HD	03/18/22	04-22	A			146.67	.00	146.67	
		04/26/22	10-22							
		** Vendor's Subtotal ----->						293.34	.00	293.34

Check #.: 835430 Check Date.: 04/26/22 Vendor I.D.: ITE01 (ITECH SOLUTIONS)										
9902-	FINANCE-MONTHLY MAINTENANCE	05/01/22	04-22	A			6121.00	.00	6121.00	
		04/26/22	10-22							

Check #.: 835431 Check Date.: 04/26/22 Vendor I.D.: LNC01 (L.N. CURTIS & SONS)										
041822-	PD-REPLACEMENT CHECK#:834930	10/28/21	04-22	A			1325.69	.00	1325.69	
		04/26/22	10-22							

Check #.: 835432 Check Date.: 04/26/22 Vendor I.D.: LOS01 (LOS AMIGOS DE GUADALUPE)										
8-	ADM-CV1 GRANT/GENERAL ADMIN	04/05/22	04-22	A			10199.63	.00	10199.63	
		04/26/22	10-22							
1C-	ADM-ARPA FUNDING-LOS AMIGOS DE GUADALUPE	04/11/22	04-22	A			2707.54	.00	2707.54	
		04/26/22	10-22							
27-	ADM-LEROY PARK REHAB GRANT	04/05/22	04-22	A			11185.68	.00	11185.68	
		04/26/22	10-22							
2B-	ADM-CV2&3 GRANT AND GENERAL ADMIN	04/05/22	04-22	A			1128.11	.00	1128.11	
		04/26/22	10-22							
5A-	ADM-MICROENTERPRISE & GENERAL ADMIN	04/05/22	04-22	A			3790.19	.00	3790.19	
		04/26/22	10-22							
		** Vendor's Subtotal ----->						29011.15	.00	29011.15

Check #.: 835433 Check Date.: 04/26/22 Vendor I.D.: LUP01 (LUPE'S COMPANY)										
040722-	ADM-ENCHROACHMENT PERMIT#010-202101-2048	04/07/22	04-22	A			264.50	.00	264.50	
		04/26/22	10-22							

Check #.: 835434 Check Date.: 04/26/22 Vendor I.D.: MSE01 (MARK SCHWIND ELECTRIC INC)										
22-074-	PW-ELECTRICAL LABOR	04/11/22	04-22	A			1350.00	.00	1350.00	
		04/26/22	10-22							

Check #.: 835435 Check Date.: 04/26/22 Vendor I.D.: PAC01 (PACIFIC GAS & ELECTRIC)										
033122-	P&R-ACCT#:3731491075-5	03/31/22	04-22	A			355.63	.00	355.63	
		04/26/22	10-22							

Check #.: 835436 Check Date.: 04/26/22 Vendor I.D.: PCT02 (PACIFIC COAST TESTING INC)										
6678-	PW-2021 TRUNK MAIN IMPORVEMENT GUADALUPE	03/10/22	04-22	A			8910.00	.00	8910.00	
		04/26/22	10-22							

Check #.: 835437 Check Date.: 04/26/22 Vendor I.D.: QUI01 (QUILL CORPORATION)										
24001703-	FINANCE-QB BRIGHT COLOR COPY PAPER-LTR	03/23/22	04-22	A			107.40	.00	107.40	
		04/26/22	10-22							

Invoice No	Description	Invoice	Actual	Tm	Discount G/L Account No	Gross Amount	Discount Amount	Net Amount
		Date	Period					
Check #: 835438 Check Date.: 04/26/22 Vendor I.D.: RIT01 (RITTERBUSH REPAIR SERVICES)								
35116-	FIRE-SERVICE ON FIRE ENGINE #81	03/28/22 04/26/22	04-22 10-22	A		740.00	.00	740.00
Check #: 835439 Check Date.: 04/26/22 Vendor I.D.: SAL02 (ANTHONY SALES)								
041922-	P&R-REIMBURSEMENT AMOUNT FOR CLEANING DEP	04/19/22 04/26/22	04-22 10-22	A		50.00	.00	50.00
Check #: 835440 Check Date.: 04/26/22 Vendor I.D.: SAN49 (SANTA MARIA GLASS & MIRROR CO, INC.)								
57119-	P&R-LABOR AND INSTALL	03/29/22 04/26/22	04-22 10-22	A		233.18	.00	233.18
57120-	P&R-LABOR & INSTALL	03/29/22 04/26/22	04-22 10-22	A		352.25	.00	352.25
** Vendor's Subtotal ----->						585.43	.00	585.43
Check #: 835441 Check Date.: 04/26/22 Vendor I.D.: SAT01 (SATCOM GLOBAL FZE)								
S04220813-	FIRE-IRIDIUM SIM CARD (2)	04/01/22 04/26/22	04-22 10-22	A		85.50	.00	85.50
Check #: 835442 Check Date.: 04/26/22 Vendor I.D.: SCH01 (PATRICK SCHMITZ)								
041222-	FIRE-CHECK REQUEST-EMBROIDERY OF FIRE DEP LOGO TOP	04/12/22 04/26/22	04-22 10-22	A		15.00	.00	15.00
Check #: 835443 Check Date.: 04/26/22 Vendor I.D.: SMO01 (SMOOTH INC.)								
17-2021-	ADM/PW-TRANSIT SERVICES-MARCH 2022	03/31/22 04/26/22	04-22 10-22	A		26750.73	.00	26750.73
17-2022-	ADM/PW-TRANSIT MAINTENANCE-MARCH 2022	03/31/22 04/26/22	04-22 10-22	A		7247.10	.00	7247.10
** Vendor's Subtotal ----->						33997.83	.00	33997.83
Check #: 835444 Check Date.: 04/26/22 Vendor I.D.: SMT01 (SANTA MARIA TIMES)								
67640-	ADM-PUBLICATION-NOTICE OF PUBLIC HEARING-CANNABIS	04/13/22 04/26/22	04-22 10-22	A		280.00	.00	280.00
Check #: 835445 Check Date.: 04/26/22 Vendor I.D.: SOU01 (SOUTHERN CALIFORNIA GAS)								
032922-	ADM-ACCT#13401500874 SENIOR CENTER-GAS SERVICES	04/18/22 04/26/22	04-22 10-22	A		64.47	.00	64.47
Check #: 835446 Check Date.: 04/26/22 Vendor I.D.: SOU10 (SOUTHLAND WATER TECHNOLOGIES LLC)								
022322-12-	WWTP-MISSION COMMUNICATION REPLACEMENT	02/23/22 04/26/22	04-22 10-22	A		217.50	.00	217.50
Check #: 835447 Check Date.: 04/26/22 Vendor I.D.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)								
03020520-	PW-CUSTOM SIGN (2), MINI LIGHT BAR PERM MOUNT	04/05/22 04/26/22	04-22 10-22	A		324.62	.00	324.62
Check #: 835448 Check Date.: 04/26/22 Vendor I.D.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)								
002297316-	WWTP-MAINTENANCE/MONITORING CHARGES	03/06/22 04/26/22	04-22 10-22	A		58.81	.00	58.81
002351984-	FINANCE-MAINTENANCE & MONITORING	03/28/22 04/26/22	04-22 10-22	A		60.04	.00	60.04
** Vendor's Subtotal ----->						118.85	.00	118.85

REPORT.: Apr 26 22 Tuesday
 RUN...: Apr 19 22 Time: 16:32
 Run By.: Veronica Fabian

City of Guadalupe
 Automatic Check Listing/Update
 General Ledger Accounts Summary for April 26, 2022
 Accounting Period is April, 2022

PAGE: 008
 ID #: PY-CL
 CTL.: GUA

G/L Account No	Total Amount	Extension	FUND Description	DEPT Description	OBJT Description
01 2010	24002.52	24002.52	General Fund	Accounts Payable	
10 2010	3801.43	27803.95	Wtr. Oper. Fund	Accounts Payable	
100 2010	10992.79	38796.74	CDBG 2017 AWARD	Accounts Payable	
105 2010	10199.63	48996.37	CDBG CV1	Accounts Payable	
106 2010	3790.19	52786.56	MICROENTERPRISE	Accounts Payable	
107 2010	3438.58	56225.14	CV2-3 Food Dis	Accounts Payable	
12 2010	12239.68	68464.82	Wst.Wtr.Op.Fund	Accounts Payable	
23 2010	33997.83	102462.65	LTF - Transit	Accounts Payable	
26 2010	1175.00	103637.65	RDA-Op.Fund	Accounts Payable	
42 2010	1181.94	104819.59	Pol.Saftey Fund	Accounts Payable	
71 2010	974.88	105794.47	MEASURE A	Accounts Payable	
89 2010	15967.51	121761.98	CIP	Accounts Payable	
99 1000	-121761.98	.00	Cash Clearing	General Checking Account	

REPORT.: Apr 19 22 Tuesday
 RUN...: Apr 19 22 Time: 16:33
 Run By.: Veronica Fabian

City of Guadalupe
 General Ledger Interface
 Journal 03 Cash Disbursements Journal Interface for (PY) Period 04-22

PAGE: 001
 ID #: PY-GI
 CTL: GUA

Date	G/L	Account No	Description	Amount	Extension
04/11/22	01	4200 1550	(1): VCUR05*IINV538818u,L9000	-1,200.47	-1,200.47
04/11/22	01	4200 1550	(1): VCUR05*IINV540110u,L9000	-125.22	-1,325.69
04/11/22	99	1000	(1): Rev. Checks 04/11/22	1,325.69	.00
04/18/22	10	4420 2150	(1): VAUT01*I INV-0100u,L9000	-450.00	-450.00
04/18/22	99	1000	(1): Rev. Checks 04/18/22	450.00	.00
04/26/22	01	2010	(1): Check Update 04/26/22	24,002.52	24,002.52
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	10	2010	(1): Check Update 04/26/22	3,801.43	27,803.95
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	100	2010	(1): Check Update 04/26/22	10,992.79	38,796.74
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	105	2010	(1): Check Update 04/26/22	10,199.63	48,996.37
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	106	2010	(1): Check Update 04/26/22	3,790.19	52,786.56
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	107	2010	(1): Check Update 04/26/22	3,438.58	56,225.14
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	12	2010	(1): Check Update 04/26/22	12,239.68	68,464.82
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	23	2010	(1): Check Update 04/26/22	33,997.83	102,462.65
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	26	2010	(1): Check Update 04/26/22	1,175.00	103,637.65
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	42	2010	(1): Check Update 04/26/22	1,181.94	104,819.59
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	71	2010	(1): Check Update 04/26/22	974.88	105,794.47
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	89	2010	(1): Check Update 04/26/22	15,967.51	121,761.98
			(2): A/P Auto Checks PY-CP-CL		
04/26/22	99	1000	(1): Check Update 04/26/22	-121,761.98	.00
			(2): A/P Auto Checks PY-CP-CL		

REPORT.: Apr 19 22 Tuesday
 RUN...: Apr 19 22 Time: 16:33
 Run By.: Veronica Fabian

City of Guadalupe
 General Ledger Interface (Summary)
 Journal 03 Cash Disbursements Journal Interface for (PY) Period 04-22

PAGE: 002
 ID #: PY-GI
 CTL.: GUA

Journal	G/L Account No	Amount	Extension
03	01 2010	24,002.52	24,002.52
03	01 4200 1550	-1,325.69	22,676.83
03	10 2010	3,801.43	26,478.26
03	10 4420 2150	-450.00	26,028.26
03	100 2010	10,992.79	37,021.05
03	105 2010	10,199.63	47,220.68
03	106 2010	3,790.19	51,010.87
03	107 2010	3,438.58	54,449.45
03	12 2010	12,239.68	66,689.13
03	23 2010	33,997.83	100,686.96
03	26 2010	1,175.00	101,861.96
03	42 2010	1,161.94	103,043.90
03	71 2010	974.88	104,018.78
03	89 2010	15,967.51	119,986.29
03	99 1000	-119,986.29	.00

Date	G/L	Account No	Description	Amount	Extension
04/19/22	01	2010	(1): Invoices 04/19/22	-24,002.52	-24,002.52
04/19/22	01	2044	(1): VSAL02*I 041922 ,L0001	50.00	-23,952.52
			(2): P&R-REIMBURSEMENT AMOUNT FOR CLEANING DEP (3): ANTHONY SALES		
04/19/22	01	3550	(1): VLUP01*I 040722 ,L0001	264.50	-23,688.02
			(2): ADM-ENCHROACHMENT PERMIT#010-202101-2048 (3): LUPE'S COMPANY		
04/19/22	01	3621	(1): VCIT02*I 04142022 ,L0012	5.93	-23,682.09
			(2): SHORTAGE IN PETTY CASH DRAWER (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	01	4100	1550 (1): VCIT02*I 04142022 ,L0003	32.15	-23,649.94
			(2): FLOWERS FOR GINA AND JOYCE (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	01	4105	1150 (1): VFRO01*I 040422 ,L0002	123.18	-23,526.76
			(2): FINANCE-COMMUNICATIONS (3): FRONTIER COMMUNICATIONS		
04/19/22	01	4105	1150 (1): VFRO01*I 040422 ,L0005	61.58	-23,465.18
			(2): FINANCE-COMMUNICATIONS (3): FRONTIER COMMUNICATIONS		
04/19/22	01	4105	1150 (1): VGER01*I 041922 ,L0001	50.00	-23,415.18
			(2): HR-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE (3): EMIKO GERBER		
04/19/22	01	4105	1150 (1): VIMP01*I 87194 ,L0004	130.26	-23,284.92
			(2): FINANCE-COMMUNICATIONS (3): IMPULSE INTERNET SERVICES		
04/19/22	01	4105	1200 (1): VAMA02*IW697DHDGQ ,L0001	66.43	-23,218.49
			(2): INV#:1VTW-697D-HDGQ (3): AMAZON BUSINESS		
04/19/22	01	4105	1300 (1): VBOD02*I 041922 ,L0001	50.00	-23,168.49
			(2): ADM-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE (3): TODD BODEM		
04/19/22	01	4120	1150 (1): VFRO01*I 040422 ,L0003	123.18	-23,045.31
			(2): FINANCE-COMMUNICATIONS (3): FRONTIER COMMUNICATIONS		
04/19/22	01	4120	1150 (1): VIMP01*I 87194 ,L0003	173.69	-22,871.62
			(2): FINANCE-COMMUNICATIONS (3): IMPULSE INTERNET SERVICES		
04/19/22	01	4120	1200 (1): VAMA02*I9N6HD9QYY ,L0001	245.08	-22,626.54
			(2): INV#:1KV9-N6HD-9QYY (3): AMAZON BUSINESS		
04/19/22	01	4120	1200 (1): VAMA02*IPFXGDPCFG ,L0001	62.03	-22,564.51
			(2): FINANCE-TONER (3): AMAZON BUSINESS		
04/19/22	01	4120	1200 (1): VAMA02*IPFXGDPCFG ,L0002	8.68	-22,555.83
			(2): FINANCE-TONER (3): AMAZON BUSINESS		
04/19/22	01	4120	1200 (1): VAMA02*ITC1G4MF7M ,L0001	79.35	-22,476.48
			(2): FINANCE-INV#:16NT-C1G4-MF7M MONITOR STAND RISER (3): AMAZON BUSINESS		
04/19/22	01	4120	1200 (1): VAMA02*IXVPL1NT9M ,L0001	10.21	-22,466.27
			(2): FINANCE-DESK CALENDAR INV#:1JMX-VPIY-NT9M (3): AMAZON BUSINESS		
04/19/22	01	4120	1200 (1): VCIT02*I 04142022 ,L0011	8.56	-22,457.71
			(2): MAILING OF SINGLE AUDIT CDBG (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	01	4120	2150 (1): VBAD01*I 1189 ,L0001	3,322.00	-19,135.71
			(2): FINANCE-2021 AUDIT (3): BADAWI & ASSOCIATES		
04/19/22	01	4120	2150 (1): VSTA08*I002351984 ,L0001	60.04	-19,075.67
			(2): FINANCE-MAINTENANCE & MONITORING (3): STANLEY CONVERGENT SECURITY SOLUTION IN.		
04/19/22	01	4140	1200 (1): VCIT02*I 04142022 ,L0010	8.96	-19,066.71
			(2): MAILING OF W2'S TO SS ADMINISTRATION (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	01	4140	1550 (1): VCIT02*I 04142022 ,L0005	15.21	-19,051.50
			(2): PLATES FOR POTLUCK (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	01	4140	2151 (1): VAMA02*IDDV9VDFGQ ,L0001	60.87	-18,990.63
			(2): ARPA FUNDING-INV#:1RDD-DV9V-DFGQ (3): AMAZON BUSINESS		
04/19/22	01	4140	2151 (1): VAMA02*ITVM1J7GHN ,L0001	82.62	-18,908.01
			(2): ARPA FUNDING-COUNCIL CHAMBERS AUDIO & VIDEO (3): AMAZON BUSINESS		
04/19/22	01	4140	2151 (1): VARCO1*I 10060 ,L0001	170.00	-18,738.01
			(2): WEBSITE MONTHLY MAINTENANCE (3): ARCLIGHT MEDIA		
04/19/22	01	4140	2151 (1): VARCO1*I 10060 ,L0002	100.00	-18,638.01
			(2): ARPA-COUNCIL CHAMBERS AUDIO & VIDEO UPGRADES (3): ARCLIGHT MEDIA		
04/19/22	01	4140	2151 (1): VARCO1*I 10060 ,L0003	125.00	-18,513.01
			(2): ARPA-WEBSITE REDESIGN PROJECT (3): ARCLIGHT MEDIA		
04/19/22	01	4140	2151 (1): VGUA02*I 71527 ,L0001	40.80	-18,472.21
			(2): COUNCIL CHAMBERS AUDIO & VIDEO UPGRADES (3): GUADALUPE HARDWARE COMPANY INC.		
04/19/22	01	4140	2151 (1): VGUA02*I 71546 ,L0001	6.51	-18,465.70
			(2): COUNCIL CHAMBERS AUDIO & VIDEO UPGRADES (3): GUADALUPE HARDWARE COMPANY INC.		
04/19/22	01	4140	2151 (1): VITE01*I 9902 ,L0001	6,121.00	-12,344.70
			(2): FINANCE-MONTHLY MAINTENANCE (3): ITECH SOLUTIONS		
04/19/22	01	4145	1000 (1): VPAC01*I 033122 ,L0001	355.63	-11,989.07
			(2): P&R-ACCT#:3731491075-5 (3): PACIFIC GAS & ELECTRIC		
04/19/22	01	4145	1150 (1): VCHA03*I285033022 ,L0001	142.75	-11,846.32
			(2): P&R-ACCT#:8245101140034285 (3): CHARTER COMMUNICATIONS		
04/19/22	01	4145	1150 (1): VIMP01*I 87194 ,L0010	3.97	-11,842.35
			(2): FINANCE-COMMUNICATIONS (3): IMPULSE INTERNET SERVICES		
04/19/22	01	4145	1300 (1): VSWE02*I 041922 ,L0004	2.50	-11,839.85
			(2): PW-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE (3): SHANNON SWEENEY		
04/19/22	01	4145	1550 (1): VCIT02*I 04142022 ,L0002	10.24	-11,829.61
			(2): PURCHASE OF AMERICAN LEGION (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	01	4145	1550 (1): VCON01*I391006279 ,L0001	97.57	-11,732.04
			(2): P&R-TONE & PROBE KIT (3): CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		
04/19/22	01	4145	1550 (1): VGUA02*I 70400 ,L0001	34.18	-11,697.86
			(2): PW-STREETS-WETHRPRF CVR SQU 2GN GRY (3): GUADALUPE HARDWARE COMPANY INC.		
04/19/22	01	4145	1550 (1): VHOM02*I 901377 ,L0001	71.68	-11,626.18
			(2): PW-LED LIGHT BULB (3): HOME DEPOT CREDIT SERVICES		
04/19/22	01	4145	1560 (1): VGON01*I 3087 ,L0001	25.00	-11,601.18
			(2): P&R-OIL CHANGE (3): GONZALEZ AUTOMOTRIZ INC.		
04/19/22	01	4145	1560 (1): VGUA02*I 71151 ,L0003	2.30	-11,598.88
			(2): P&R-WD40 SPRAY & STAY GEL 100Z (3): GUADALUPE HARDWARE COMPANY INC.		
04/19/22	01	4145	2150 (1): VARA01*I000429120 ,L0001	50.57	-11,548.31
			(2): P&R-NAME EMBL CHARGE, PREP CHARGE, SHT WORK LS (3): ARAMARK UNIFORM SERVICES		
04/19/22	01	4145	2150 (1): VARA01*I000429120 ,L0003	48.47	-11,499.84
			(2): INV#:502000429120 (3): ARAMARK UNIFORM SERVICES		
04/19/22	01	4145	2150 (1): VARA01*I000429126 ,L0001	1.29	-11,498.55
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		

Date	G/L	Account No	Description	Amount	Extension
04/19/22	01	4145 2150	(1): VARA01*I000433887 ,L0001 (2): P&R-UNIFROM SERVICE (3): ARAMARK UNIFORM SERVICES	48.48	-11,450.07
04/19/22	01	4145 2150	(1): VARA01*I000433894 ,L0001 (2): PW-STREETS-UNIFORM SERIVE (3): ARAMARK UNIFORM SERVICES	1.25	-11,448.82
04/19/22	01	4145 2150	(1): VCLA01*I 30450936 ,L0001 (2): P&R-1025 GUADALUPE ST PEST AWAY SERVICE (3): CLARK PEST CONTROL OF STOCKTON, INC.	135.00	-11,313.82
04/19/22	01	4145 2150	(1): VSAN49*I 57119 ,L0001 (2): P&R-LABOR AND INSTALL (3): SANTA MARIA GLASS & MIRROR CO,INC.	233.18	-11,080.64
04/19/22	01	4145 2150	(1): VSAN49*I 57120 ,L0001 (2): P&R-LABOR & INSTALL (3): SANTA MARIA GLASS & MIRROR CO,INC.	352.25	-10,728.39
04/19/22	01	4145 2150	(1): VWHI05*I 220224M2 ,L0001 (2): P7R-NEW #5 ABC FIRE EXTINGUISHER (3): WHITTLE FIRE PROTECTION CORP.	286.00	-10,442.39
04/19/22	01	4145 2150	(1): VWHI05*I220303M39 ,L0001 (2): P&R-NFPA 25 ANNUAL FIRE SPRINKLER INSPECTION (3): WHITTLE FIRE PROTECTION CORP.	325.00	-10,117.39
04/19/22	01	4200 1150	(1): VFRO01*I 040422 ,L0004 (2): FINANCE-COMMUNICATIONS (3): FRONTIER COMMUNICATIONS	184.77	-9,932.62
04/19/22	01	4200 1150	(1): VIMPO1*I 87194 ,L0002 (2): FINANCE-COMMUNICATIONS (3): IMPULSE INTERNET SERVICES	390.79	-9,541.83
04/19/22	01	4200 1150	(1): VSAT01*IS04220813 ,L0002 (2): FIRE-IRIDIUM SIM CARD (2) (3): SATCOM GLOBAL FZE	42.75	-9,499.08
04/19/22	01	4200 1150	(1): VVER05*I902471914 ,L0001 (2): PD-COMMUNICATIONS (3): VERIZON WIRELESS	289.25	-9,209.83
04/19/22	01	4200 1300	(1): VUSB04*I832466381 ,L0001 (2): PD-HILTON GARDEN INN-LA MONTEBELLO (3): U.S. BANK CORPORATE PAYMENT SYSTEM	182.40	-9,027.43
04/19/22	01	4200 1550	(1): VCUL01*I 73995 ,L0001 (2): PD-STONGBASE 9'' TANK RENTAL (3): CULLIGAN/CENTRAL COAST WATER	35.00	-8,992.43
04/19/22	01	4200 1550	(1): VDAT01*I 040722 ,L0001 (2): PD-MAINTENANCE FEE:SW&HW, 24X7 (TERM:4/15-4/14/22) (3): DATAWORKS PLUS LLC	883.61	-8,108.82
04/19/22	01	4200 1550	(1): VGUA02*I 70728 ,L0001 (2): PD-BATTERY WTCH/ELEV 2025 (3): GUADALUPE HARDWARE COMPANY INC.	76.02	-8,032.80
04/19/22	01	4200 1550	(1): VINT09*I 10003682 ,L0001 (2): PD-MTP-65HD (3): INTERSTATE BATTERIES OF CENTRAL COAST	146.67	-7,886.13
04/19/22	01	4200 1550	(1): VINT09*I 10003773 ,L0001 (2): PD-MTP-65HD (3): INTERSTATE BATTERIES OF CENTRAL COAST	146.67	-7,739.46
04/19/22	01	4200 1550	(1): VLNC01*I 041822 ,L0001 (2): INV#:INV538818 (3): L.N. CURTIS & SONS	1,200.47	-6,538.99
04/19/22	01	4200 1550	(1): VLNC01*I 041822 ,L0002 (2): INV#:INV540110 (3): L.N. CURTIS & SONS	125.22	-6,413.77
04/19/22	01	4200 1550	(1): VUSB04*I000543135 ,L0001 (2): PD-JIFFY LUBE-TIRES (3): U.S. BANK CORPORATE PAYMENT SYSTEM	767.12	-5,646.65
04/19/22	01	4200 1550	(1): VUSB04*I000543357 ,L0001 (2): PD-JIFFY LUBE-INSTALL TIRES (3): U.S. BANK CORPORATE PAYMENT SYSTEM	98.96	-5,547.69
04/19/22	01	4200 1560	(1): VHENO1*I 192029 ,L0001 (2): PD-FUEL CHARGES (3): EAGLE ENERGY, INC	2,462.42	-3,085.27
04/19/22	01	4200 2150	(1): VDEP09*I 573510 ,L0001 (2): PD-FINGERPRINT APPS, FINGERPRINT FBI (3): DEPARTMENT OF JUSTICE	388.00	-2,697.27
04/19/22	01	4220 0100	(1): VAKE01*I 2035 ,L0001 (2): HR-RETURN TO WORK/FIT FOR DUTY LEVEL 1 EXAM (3): AKESO OCCUPATIONAL HEALTH	150.00	-2,547.27
04/19/22	01	4220 0450	(1): VAMA02*IYKVHY3W9M ,L0001 (2): INV#:1GKY-KVHY-3W9M (3): AMAZON BUSINESS	207.50	-2,339.77
04/19/22	01	4220 0450	(1): VSCH01*I 041222 ,L0001 (2): FIRE-CHECK REQUEST-EMBROIDERY OF FIRE DEP LOGO TOP (3): PATRICK SCHMITZ	15.00	-2,324.77
04/19/22	01	4220 0450	(1): VTEM01*I 145014 ,L0001 (2): FIRE-PANTS,BELT (PATRICK SCHMITZ) (3): TEMPLETON UNIFORMS,LLC	17.94	-2,306.83
04/19/22	01	4220 1150	(1): VFRO01*I 040422 ,L0001 (2): FINANCE-COMMUNICATIONS (3): FRONTIER COMMUNICATIONS	61.58	-2,245.25
04/19/22	01	4220 1150	(1): VIMPO1*I 87194 ,L0005 (2): FINANCE-COMMUNICATIONS (3): IMPULSE INTERNET SERVICES	130.64	-2,114.61
04/19/22	01	4220 1150	(1): VSAT01*IS04220813 ,L0001 (2): FIRE-IRIDIUM SIM CARD (2) (3): SATCOM GLOBAL FZE	42.75	-2,071.86
04/19/22	01	4220 1460	(1): VAMA02*I6D1NVY436 ,L0001 (2): INV#:1FD6-D1NV-7436 ACCT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS	61.22	-2,010.64
04/19/22	01	4220 1460	(1): VCUL01*I 74226 ,L0001 (2): FIRE-STONGBASE 9'' TANK RENTAL (3): CULLIGAN/CENTRAL COAST WATER	35.51	-1,975.13
04/19/22	01	4220 1460	(1): VRIT01*I 35116 ,L0001 (2): FIRE-SERVICE ON FIRE ENGINE #81 (3): RITTERBUSH REPAIR SERVICES	740.00	-1,235.13
04/19/22	01	4220 1460	(1): VWIT01*I INV16869 ,L0001 (2): FIRE-SENSIBLE PRODUCT TOOL MOUNTING CLIP (27) (3): WITMER PUBLIC SAFETY GROUP INC.	153.03	-1,082.10
04/19/22	01	4220 1560	(1): VHENO1*I 192006 ,L0001 (2): FIRE-FUEL CHARGES (3): EAGLE ENERGY, INC	312.04	-770.06
04/19/22	01	4300 1150	(1): VIMPO1*I 87194 ,L0006 (2): FINANCE-COMMUNICATIONS (3): IMPULSE INTERNET SERVICES	91.18	-678.88
04/19/22	01	4300 1300	(1): VSWE02*I 041922 ,L0005 (2): PW-MONTHLY REIMBURSMET PERSONAL CELL PHONE (3): SHANNON SWEENEY	2.50	-676.38
04/19/22	01	4300 1550	(1): VGUA02*I 71151 ,L0001 (2): P&R-WD40 SPRAY & STAY GEL 100Z (3): GUADALUPE HARDWARE COMPANY INC.	28.40	-647.98
04/19/22	01	4300 1550	(1): VGUA02*I 71200 ,L0001 (2): P7R-ROUNDUP W&G CONC 36.08OZ (3): GUADALUPE HARDWARE COMPANY INC.	34.25	-613.73
04/19/22	01	4300 1550	(1): VGUA02*I 71269 ,L0001 (2): P&R-RNUP WEED & GRS KLR 16OZ (3): GUADALUPE HARDWARE COMPANY INC.	38.26	-575.47
04/19/22	01	4300 1560	(1): VGON01*I 3087 ,L0002 (2): P&R-OIL CHANGE (3): GONZALEZ AUTOMOTRIZ INC.	25.00	-550.47
04/19/22	01	4300 1560	(1): VGUA02*I 71151 ,L0002 (2): P&R-WD40 SPRAY & STAY GEL 100Z (3): GUADALUPE HARDWARE COMPANY INC.	2.29	-548.18
04/19/22	01	4300 2150	(1): VARA01*I000429120 ,L0002 (2): P&R-NAME EMBL CHARGE, PREP CHARGE, SHT WORK LS (3): ARAMARK UNIFORM SERVICES	50.57	-497.61
04/19/22	01	4300 2150	(1): VARA01*I000429126 ,L0002 (2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES	1.31	-496.30

Date	G/L	Account No	Description	Amount	Extension
04/19/22	01	4300 2150	(1): VARA01*I000433887 ,L0002	5.97	-490.33
			(2): P&R-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
04/19/22	01	4300 2150	(1): VARA01*I000433894 ,L0002	1.26	-489.07
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
04/19/22	01	4300 2150	(1): VHAR05*I 041922 ,L0001	50.00	-439.07
			(2): PROPERTY LEASE PAYMENT FOR BANDSHELL (3): HARRY & KIMIKO MASATANI		
04/19/22	01	4405 1150	(1): VFR001*I 040422 ,L0006	61.58	-377.49
			(2): FINANCE-COMMUNICATIONS (3): FRONTIER COMMUNICATIONS		
04/19/22	01	4405 1150	(1): VIMP01*I 87194 ,L0001	86.84	-290.65
			(2): FINANCE-COMMUNICATIONS (3): IMPULSE INTERNET SERVICES		
04/19/22	01	4405 1200	(1): VCIT02*I 04142022 ,L0004	1.10	-289.55
			(2): POSTAGE FOR BLDG DEPT (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	01	4405 1200	(1): VCIT02*I 04142022 ,L0009	9.55	-280.00
			(2): MAILING GENERAL PLAN FOR LARRY APPEL (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	01	HEMP 2150	(1): VSMTO1*I 67640 ,L0001	280.00	.00
			(2): ADM-PUBLICATION-NOTICE OF PUBLIC HEARING-CANNABIS (3): SANTA MARIA TIMES		
04/19/22	10	2010	(1): Invoices 04/19/22	-3,801.43	-3,801.43
04/19/22	10	4420 1150	(1): VIMP01*I 87194 ,L0008	112.90	-3,688.53
			(2): FINANCE-COMMUNICATIONS (3): IMPULSE INTERNET SERVICES		
04/19/22	10	4420 1200	(1): VAMA02*IPFXGDPCFG ,L0003	185.92	-3,502.61
			(2): FINANCE-TONER (3): AMAZON BUSINESS		
04/19/22	10	4420 1200	(1): VCIT02*I 04142022 ,L0007	2.30	-3,500.31
			(2): POSTAGE (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	10	4420 1200	(1): VQUT01*I 24001703 ,L0001	53.70	-3,446.61
			(2): FINANCE-QB BRIGHT COLOR COPY PAPER-LTR (3): QUILL CORPORATION		
04/19/22	10	4420 1300	(1): VSWE02*I 041922 ,L0001	15.00	-3,431.61
			(2): PW-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE (3): SHANNON SWEENEY		
04/19/22	10	4420 1450	(1): VAWS01*I 1238 ,L0001	1,800.00	-1,631.61
			(2): WATER-ELECTRICAL SERVICES MATERIAL & LABOR (3): AWS ELECTRIC INC.		
04/19/22	10	4420 1550	(1): VCIT02*I 04142022 ,L0006	15.00	-1,616.61
			(2): CELL PHONE CLIP FOR WATER ER PHONE (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	10	4420 1550	(1): VGUA02*I 71024 ,L0001	11.53	-1,605.08
			(2): WATER-2 PVC COUP SOC SCH80 (3): GUADALUPE HARDWARE COMPANY INC.		
04/19/22	10	4420 1550	(1): VGUA02*I 71323 ,L0001	17.72	-1,587.36
			(2): WATER-BIT EXT 6" LOCK N LOAD (3): GUADALUPE HARDWARE COMPANY INC.		
04/19/22	10	4420 1550	(1): VICO01*I216014985 ,L0001	162.57	-1,424.79
			(2): WATER-2X12 BRASS NIPPLE IMP (3): ICONIX WATERWORKS (US) INC.		
04/19/22	10	4420 1550	(1): VICO01*I216015987 ,L0001	23.66	-1,401.13
			(2): WATER-O RING FOR #1 CHECK FEBCO 825YD 3" (3): ICONIX WATERWORKS (US) INC.		
04/19/22	10	4420 1550	(1): VICO01*I216015992 ,L0001	210.63	-1,190.50
			(2): WATER-2 SCH80 COUPLING SXS (10) (3): ICONIX WATERWORKS (US) INC.		
04/19/22	10	4420 2150	(1): VARA01*I000429123 ,L0001	15.25	-1,175.25
			(2): INV#:502000429123 (3): ARAMARK UNIFORM SERVICES		
04/19/22	10	4420 2150	(1): VARA01*I000433890 ,L0001	15.25	-1,160.00
			(2): PW-WATER-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
04/19/22	10	4420 2150	(1): VAUT01*IINV-0100A ,L0001	450.00	-710.00
			(2): WATER-SCADA TECH (3): AUTOSYS, LLC		
04/19/22	10	4420 2150	(1): VAUT01*IINV-0100R ,L0001	450.00	-260.00
			(2): REPLACEMENT CHECK#835141 (3): AUTOSYS, LLC		
04/19/22	10	4420 2150	(1): VCLI01*I 986915 ,L0001	260.00	.00
			(2): WATER-COLIFORM BACTERIA (3): CLIN.LAB-SAN BERNADINO INC.		
04/19/22	100	2010	(1): Invoices 04/19/22	-10,992.79	-10,992.79
04/19/22	100	4010 2164	(1): VLOS01*I 1C ,L0001	2,707.54	-8,285.25
			(2): ADM-ARPA FUNDING-LOS AMIGOS DE GUADALUPE (3): LOS AMIGOS DE GUADALUPE		
04/19/22	100	4010 2164	(1): VLOS01*I 27 ,L0001	7,210.05	-1,075.20
			(2): GENERAL ADMIN (3): LOS AMIGOS DE GUADALUPE		
04/19/22	100	4010 2165	(1): VLOS01*I 27 ,L0002	1,075.20	.00
			(2): PLANNING (3): LOS AMIGOS DE GUADALUPE		
04/19/22	105	2010	(1): Invoices 04/19/22	-10,199.63	-10,199.63
04/19/22	105	4015 2150	(1): VLOS01*I 8 ,L0001	3,615.46	-6,584.17
			(2): CV1 GRANT (3): LOS AMIGOS DE GUADALUPE		
04/19/22	105	4015 2164	(1): VLOS01*I 8 ,L0002	6,584.17	.00
			(2): GENERAL ADMIN (3): LOS AMIGOS DE GUADALUPE		
04/19/22	106	2010	(1): Invoices 04/19/22	-3,790.19	-3,790.19
04/19/22	106	4016 2150	(1): VLOS01*I 5A ,L0001	3,644.41	-145.78
			(2): ADM-MICROENTERPRISE & GENERAL ADMIN (3): LOS AMIGOS DE GUADALUPE		
04/19/22	106	4016 2164	(1): VLOS01*I 5A ,L0002	145.78	.00
			(2): ADM-MICROENTERPRISE & GENERAL ADMIN (3): LOS AMIGOS DE GUADALUPE		
04/19/22	107	2010	(1): Invoices 04/19/22	-3,438.58	-3,438.58
04/19/22	107	4018 1000	(1): VSOU01*I 032922 ,L0001	64.47	-3,374.11
			(2): CV2&3 (3): SOUTHERN CALIFORNIA GAS		
04/19/22	107	4018 2150	(1): VABB01*I GT1536 ,L0001	2,246.00	-1,128.11
			(2): ADM-SENIOR CENTER KITCHEN PANTRY FLOORING CV2&3 (3): ABBEY CARPET OF SANTA MARIA		
04/19/22	107	4018 2150	(1): VLOS01*I 2B ,L0001	1,084.72	-43.39
			(2): ADM-CV2&3 GRANT AND GENERAL ADMIN (3): LOS AMIGOS DE GUADALUPE		
04/19/22	107	4018 2164	(1): VLOS01*I 2B ,L0002	43.39	.00
			(2): ADM-CV2&3 GRANT AND GENERAL ADMIN (3): LOS AMIGOS DE GUADALUPE		
04/19/22	12	2010	(1): Invoices 04/19/22	-12,239.68	-12,239.68
04/19/22	12	4425 1150	(1): VIMP01*I 87194 ,L0007	112.90	-12,126.78
			(2): FINANCE-COMMUNICATIONS (3): IMPULSE INTERNET SERVICES		
04/19/22	12	4425 1200	(1): VAMA02*IPFXGDPCFG ,L0004	185.92	-11,940.86
			(2): FINANCE-TONER (3): AMAZON BUSINESS		
04/19/22	12	4425 1200	(1): VQUT01*I 24001703 ,L0002	53.70	-11,887.16
			(2): FINANCE-QB BRIGHT COLOR COPY PAPER-LTR (3): QUILL CORPORATION		
04/19/22	12	4425 1300	(1): VSWE02*I 041922 ,L0002	15.00	-11,872.16
			(2): PW-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE (3): SHANNON SWEENEY		
04/19/22	12	4425 1550	(1): VAMA02*IGR74RQ179 ,L0001	106.44	-11,765.72
			(2): INV#:LYKG-R74R-Q179 (3): AMAZON BUSINESS		

Date	G/L	Account No	Description	Amount	Extension
04/19/22	12	4425 1550	(1): VAMA02*IHCWG347MT ,L0001	396.56	-11,369.16
			(2): INV#:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
04/19/22	12	4425 1550	(1): VCAL03*I204637856 ,L0001	24.98	-11,344.18
			(2): INV#:2204-637856 (3): CAL COAST IRRIGATION, INC.		
04/19/22	12	4425 1550	(1): VCAL03*I204637860 ,L0001	3.71	-11,340.47
			(2): INV#:2204-367860 (3): CAL COAST IRRIGATION, INC.		
04/19/22	12	4425 1550	(1): VERE01*I 1018 ,L0001	650.87	-10,689.60
			(2): HIGHWAY 1 LIFT STATION (3): ER ELECTRIC & MECHANICAL		
04/19/22	12	4425 1550	(1): VGUA02*I 71479 ,L0001	109.19	-10,580.41
			(2): PW-WTP-MEASURING WHEEL 14.3 DIA (3): GUADALUPE HARDWARE COMPANY INC.		
04/19/22	12	4425 1550	(1): VSOU10*I022322-12 ,L0001	217.50	-10,362.91
			(2): WWTP-MISSION COMMUNICATION REPLACEMENT (3): SOUTHLAND WATER TECHNOLOGIES LLC		
04/19/22	12	4425 1560	(1): VHEN01*I 192009 ,L0001	129.01	-10,233.90
			(2): WWTP-FUEL CHARGES (3): EAGLE ENERGY, INC		
04/19/22	12	4425 2150	(1): VABA01*I 22-1551 ,L0001	85.00	-10,148.90
			(2): WWTP-EPA 8015 GASOLINE RANGE ORGANICS (3): ABALONE COAST ANALYTICAL, INC.		
04/19/22	12	4425 2150	(1): VARA01*I000429125 ,L0001	27.20	-10,121.70
			(2): PW-WWTP-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
04/19/22	12	4425 2150	(1): VARA01*I000433893 ,L0001	27.20	-10,094.50
			(2): PW-WWTP-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
04/19/22	12	4425 2150	(1): VBAD01*I 1189 ,L0002	3,322.00	-6,772.50
			(2): FINANCE-2021 AUDIT (3): BADAWI & ASSOCIATES		
04/19/22	12	4425 2150	(1): VCLA02*I 73737 ,L0001	1,603.04	-5,169.46
			(2): WWTP-YARD FILLED TRK UP WITH WATER (3): CLAY'S SEPTIC & JETTING, INC.		
04/19/22	12	4425 2150	(1): VCLI01*I 986916 ,L0001	686.00	-4,483.46
			(2): WWTP-WATER SAMPLES (3): CLIN.LAB-SAN BERNADINO INC.		
04/19/22	12	4425 2150	(1): VENG02*I 23X00003 ,L0001	1,714.35	-2,769.11
			(2): WWTP-WASTE HANDLING BIO SOLIDS (3): ENGEL & GRAY, INC.		
04/19/22	12	4425 2150	(1): VERE01*I 1022 ,L0001	584.79	-2,184.32
			(2): SETTING UP A MAINTENANCE PROGRAM (3): ER ELECTRIC & MECHANICAL		
04/19/22	12	4425 2150	(1): VERE01*I 1025 ,L0001	1,378.01	-806.31
			(2): WWTP-AERZEN AIRBLOWER WCG 60HP 364/5T FRAME TEFC (3): ER ELECTRIC & MECHANICAL		
04/19/22	12	4425 2150	(1): VERE01*I 1027 ,L0001	747.50	-58.81
			(2): WWTP-CHECK ESSCO PUMP/CHECK VALVES ETC (3): ER ELECTRIC & MECHANICAL		
04/19/22	12	4425 2150	(1): VSTA08*I002297316 ,L0001	58.81	.00
			(2): WWTP-MAINTENANCE/MONITORING CHARGES (3): STANLEY CONVERGENT SECURITY SOLUTION IN.		
04/19/22	23	2010	(1): Invoices 04/19/22	-33,997.83	-33,997.83
04/19/22	23	3511	(1): VSMO01*I 17-2021 ,L0002	-3,938.81	-37,936.64
			(2): ADM/PW-TRANSIT SERVICES-MARCH 2022 (3): SMOOTH INC.		
04/19/22	23	4461 1400	(1): VSMO01*I 17-2022 ,L0001	7,247.10	-30,689.54
			(2): ADM/PW-TRANSIT MAINTENANCE-MARCH 2022 (3): SMOOTH INC.		
04/19/22	23	4461 2354	(1): VSMO01*I 17-2021 ,L0001	30,689.54	.00
			(2): ADM/PW-TRANSIT SERVICES-MARCH 2022 (3): SMOOTH INC.		
04/19/22	26	2010	(1): Invoices 04/19/22	-1,175.00	-1,175.00
04/19/22	26	4500 2150	(1): VHDLO2*ISIN015981 ,L0001	1,175.00	.00
			(2): FINANCE-GUAD REDEVELOPMENT PROJECT (3): HDL COREN & CONE		
04/19/22	42	2010	(1): Invoices 04/19/22	-1,181.94	-1,181.94
04/19/22	42	4210 1550	(1): VAMA02*IFCD4K1QCX ,L0001	1,013.87	-168.07
			(2): INV#:16YF-CD4K-1QCX (3): AMAZON BUSINESS		
04/19/22	42	4210 1550	(1): VBOU01*I 84479916 ,L0001	168.07	.00
			(2): FIRE-STAT PADZ,ELECTRODE PADS (3): BOUND TREE MEDICAL LLC		
04/19/22	71	2010	(1): Invoices 04/19/22	-974.88	-974.88
04/19/22	71	4454 1150	(1): VIMPO1*I 87194 ,L0009	26.05	-948.83
			(2): FINANCE-COMMUNICATIONS (3): IMPULSE INTERNET SERVICES		
04/19/22	71	4454 1300	(1): VSWEO2*I 041922 ,L0003	15.00	-933.83
			(2): PW-MONTHLY REIMBURSEMENT PERSONAL CELL PHONE (3): SHANNON SWEENEY		
04/19/22	71	4454 1460	(1): VGON01*I 3015 ,L0001	250.00	-683.83
			(2): PW-DIAGNOSIS LEAKING POWER STEERING (3): GONZALEZ AUTOMOTRIZ INC.		
04/19/22	71	4454 1550	(1): VCIT02*I 04142022 ,L0001	8.68	-675.15
			(2): BRILL BITS PURCHASED FOR STREETS DEPT (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	71	4454 1550	(1): VCIT02*I 04142022 ,L0008	20.62	-654.53
			(2): REIMBURSEMTN FOR HOMEDEPOT PUR (3): CITY OF GUADALUPE-PETTY CASH-FINANCE		
04/19/22	71	4454 1550	(1): VGUA02*I 71250 ,L0001	82.24	-572.29
			(2): PW-STREETS-3/8X25 FEET SPRAYER HOSE (3): GUADALUPE HARDWARE COMPANY INC.		
04/19/22	71	4454 1550	(1): VGUA02*I 71410 ,L0001	123.04	-449.25
			(2): PW-STREETS-WIPING RAGS WHITE 10LB (3): GUADALUPE HARDWARE COMPANY INC.		
04/19/22	71	4454 1550	(1): VGUA02*I 71700 ,L0001	104.32	-344.93
			(2): PW-STREETS-TINTED SAFETY GLASSES (3): GUADALUPE HARDWARE COMPANY INC.		
04/19/22	71	4454 1550	(1): VSTA02*I 03020520 ,L0001	324.62	-20.31
			(2): PW-CUSTOM SIGN (2), MINI LIGHT BAR PERM MOUNT (3): STATEWIDE TRAFFIC SAFETY & SIGNS INC		
04/19/22	71	4454 2150	(1): VARA01*I000429126 ,L0003	10.35	-9.96
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
04/19/22	71	4454 2150	(1): VARA01*I000433894 ,L0003	9.96	.00
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
04/19/22	89	2010	(1): Invoices 04/19/22	-15,967.51	-15,967.51
04/19/22	89	4444 3051	(1): VLOS01*I 27 ,L0003	2,900.43	-13,067.08
			(2): LEROY PARK ACTIVITY DELIVERY (3): LOS AMIGOS DE GUADALUPE		
04/19/22	89	4444 3075	(1): VMSE01*I 22-074 ,L0001	1,350.00	-11,717.08
			(2): PW-ELECTRICAL LABOR (3): MARK SCHWIND ELECTRIC INC		
04/19/22	89	4444 3085	(1): VCLA02*I 73810 ,L0001	2,807.08	-8,910.00
			(2): WWTP-CAMERA LATERAL LINES (3): CLAY'S SEPTIC & JETTING, INC.		
04/19/22	89	4444 3085	(1): VFCT02*I 6678 ,L0001	8,910.00	.00
			(2): PW-2021 TRUNK MAIN IMPORVEMENT GUADALUPE (3): PACIFIC COAST TESTING INC		

Journal	G/L Account No	Amount	Extension
04	01 2010	-24,002.52	-24,002.52
04	01 2044	50.00	-23,952.52
04	01 3550	264.50	-23,688.02
04	01 3621	5.93	-23,682.09
04	01 4100 1550	32.15	-23,649.94
04	01 4105 1150	365.02	-23,284.92
04	01 4105 1200	66.43	-23,218.49
04	01 4105 1300	50.00	-23,168.49
04	01 4120 1150	296.87	-22,871.62
04	01 4120 1200	413.91	-22,457.71
04	01 4120 2150	3,382.04	-19,075.67
04	01 4140 1200	8.96	-19,066.71
04	01 4140 1550	15.21	-19,051.50
04	01 4140 2151	6,706.80	-12,344.70
04	01 4145 1000	355.63	-11,989.07
04	01 4145 1150	146.72	-11,842.35
04	01 4145 1300	2.50	-11,839.85
04	01 4145 1550	213.67	-11,626.18
04	01 4145 1560	27.30	-11,598.88
04	01 4145 2150	1,481.49	-10,117.39
04	01 4200 1150	907.56	-9,209.83
04	01 4200 1300	182.40	-9,027.43
04	01 4200 1550	3,479.74	-5,547.69
04	01 4200 1560	2,462.42	-3,085.27
04	01 4200 2150	388.00	-2,697.27
04	01 4220 0100	150.00	-2,547.27
04	01 4220 0450	240.44	-2,306.83
04	01 4220 1150	234.97	-2,071.86
04	01 4220 1460	989.76	-1,082.10
04	01 4220 1560	312.04	-770.06
04	01 4300 1150	91.18	-678.88
04	01 4300 1300	2.50	-676.38
04	01 4300 1550	100.91	-575.47
04	01 4300 1560	27.29	-548.18
04	01 4300 2150	109.11	-439.07
04	01 4405 1150	148.42	-290.65
04	01 4405 1200	10.65	-280.00
04	01 HEMP 2150	280.00	.00
04	10 2010	-3,801.43	-3,801.43
04	10 4420 1150	112.90	-3,688.53
04	10 4420 1200	241.92	-3,446.61
04	10 4420 1300	15.00	-3,431.61
04	10 4420 1450	1,800.00	-1,631.61
04	10 4420 1550	441.11	-1,190.50
04	10 4420 2150	1,190.50	.00
04	100 2010	-10,992.79	-10,992.79
04	100 4010 2164	9,917.59	-1,075.20
04	100 4010 2165	1,075.20	.00
04	105 2010	-10,199.63	-10,199.63
04	105 4015 2150	3,615.46	-6,584.17
04	105 4015 2164	6,584.17	.00
04	106 2010	-3,790.19	-3,790.19
04	106 4016 2150	3,644.41	-145.78
04	106 4016 2164	145.78	.00
04	107 2010	-3,438.58	-3,438.58
04	107 4018 1000	64.47	-3,374.11
04	107 4018 2150	3,330.72	-43.39
04	107 4018 2164	43.39	.00
04	12 2010	-12,239.68	-12,239.68
04	12 4425 1150	112.90	-12,126.78
04	12 4425 1200	239.62	-11,887.16
04	12 4425 1300	15.00	-11,872.16
04	12 4425 1550	1,509.25	-10,362.91
04	12 4425 1560	129.01	-10,233.90
04	12 4425 2150	10,233.90	.00
04	23 2010	-33,997.83	-33,997.83
04	23 3511	-3,938.81	-37,936.64
04	23 4461 1400	7,247.10	-30,689.54
04	23 4461 2354	30,689.54	.00
04	26 2010	-1,175.00	-1,175.00
04	26 4500 2150	1,175.00	.00
04	42 2010	-1,181.94	-1,181.94
04	42 4210 1550	1,181.94	.00
04	71 2010	-974.88	-974.88
04	71 4454 1150	26.05	-948.83
04	71 4454 1300	15.00	-933.83
04	71 4454 1460	250.00	-683.83
04	71 4454 1550	663.52	-20.31
04	71 4454 2150	20.31	.00
04	89 2010	-15,967.51	-15,967.51
04	89 4444 3051	2,900.43	-13,067.08
04	89 4444 3075	1,350.00	-11,717.08
04	89 4444 3085	11,717.08	.00

MINUTES

City of Guadalupe Regular Meeting of the Guadalupe City Council Tuesday, April 12, 2022, at 6:00 pm City Hall, 918 Obispo Street, Council Chambers

1. ROLL CALL:

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

The meeting was called to order at 6:00 p.m. All members were present. (Note: The abbreviation, "CM", will be used for "Council Member" in these minutes.)

2. MOMENT OF SILENCE

Prior to the moment of silence, Mayor Julian mentioned the passing of Dorothy Oliveira, long time community resident. Both she and her husband, Tony, did much for Guadalupe. May she rest in peace and condolences to the family. He also mentioned the residents of Ukraine who have suffered under this war and to all who are experiencing significant financial and living conditions related to increased expenses due to inflation, war, and other personal events.

3. PLEDGE OF ALLEGIANCE

4. AGENDA REVIEW

Mr. Todd Bodem requested two changes in the agenda: 1) Item #12. "Fiscal Year 2020-21 Audited Financial Statements and Single Audit Report" be moved to a future meeting, and 2) Item #7. G. "Adopt Resolution No. 2022-26 approving Cannon Corporation additional service agreement No. 2 for construction inspection services for the Le Roy Park and Community Renovation Project" be pulled and moved to a future meeting. CM Ramirez requested that Item #13. "Co-ed Adult Softball League" be moved to go before Item #11. "Selection of Commercial Cannabis Business Permit Application(s) – Retail." No other requests for agenda changes.

5. PRESENTATION

- Housing Crisis 805– Central Coast Alliance United for Sustainable Economy (CAUSE)

Ms. Hazel Avalos from CAUSE gave a brief background about the report to be presented: Renters in Ventura and Santa Barbara Counties were surveyed with the focus on working class and immigrant

tenants who tend to be severely impacted by the housing crisis. The report also includes data from U.S. Census Bureau, Department of Housing and Community Development, local Housing Authority and online real estate databases.

The following are the summarized and more salient points addressed by Ms. Avalos:

In Santa Barbara County, as in Santa Maria and Santa Barbara, more than half, 55%, of renters are cost-burdened, meaning their rent is more than 30% of their income. This versus 29% of homeowners. Renters have about half the median income of homeowners, \$53,341 vs. \$98,900. Not quite half of the renters are Latino (vs. 24% of homeowners), and 34% renters live with children (v. 28% of homeowners).

For a one-bedroom apartment rent, Santa Maria has a higher rent burden than a large urban area such as San Francisco. (The slide with this data was developed in 2019 which was before the pandemic. However, it is three times worse now.) For a two-bedroom apartment rental in Santa Maria, the typical rent has doubled compared to five (5) years ago. (No data gathered for Guadalupe.) There is a local and state crisis with rents.

Various factors result when rent is increased, such as need to get another job, get a roommate, move elsewhere, but the #1 response was to “cut expenses like food or health”. There are human and health impacts when rent is raised.

There are barriers to finding rental housing which impact low income and immigrant population more than others. Such barriers include credit check, application fees (which are non-refundable), references, social security number, etc.

Surveys of local renters showed that 43% received an extreme rent increase of \$100 or more in the past five (5) years and 15% were evicted in the same timeframe.

Supply & Demand – in the housing market, supply is constrained. Houses can't be built quickly for a variety of reasons, such as availability of land, zoning, opposition to affordable housing, farmland, etc. Will take many years for increasing housing supply to meet demand with no guarantees to stabilize or reduce housing prices. Market doesn't correct itself.

So, why rent stabilization (rent control)? The most vulnerable of our community is being harmed as are our schools, neighborhoods, and public health. There's a lot out of people's control. Heavily immigrant communities like Guadalupe are excluded from federally subsidized housing.

AB1482 currently: caps annual rent increases at 5% + CPI, 9% currently for certain units; requires “just cause” evictions and one month's relocation assistance for no-fault causes. This bill is not stronger and has become weaker over time. Cities can do more. It expires in 2030.

The state will allow cities to do certain things, such as covering all units with just cause eviction protection; put a lower rent cap than the state on certain multifamily apartments with certain provisions; require relocation assistance (2-3 months), create enforcement mechanisms like a rent registry, etc.

“Rent Control – Habitability – Eviction” – A well-designed rent stabilization policy will save tenants money and reduce displacement. Provides strength for vulnerable tenants to demand repairs and report landlords for violations. Discourages predatory investment from corporations looking to buy below market apartments and dramatically raise rents.

CM Ramirez commented, “This was good data to share. I learned a lot in a short time. When family members go off to college, they can’t move back. Buy elsewhere...can’t get enough equity to sell and move back here.”

CM Cardenas said, “I appreciate the information. I’ve wanted to hear about this. CM Robles added that the information was very interesting with a lot to soak in.

CM Costa, Jr. “What you presented now. In Section 8, there’s a standard of payment...\$525 in 2,000. How does that help for those who don’t have Section 8? Ms. Avalos responded, “We work with immigration clients. I’m not familiar with Section 8. That’s why we focus on rent stabilization.” CM Costa, Jr, then asked, “If Section 8 can get \$2,800, why would the landlord want to rent at a lower rate?”

Mayor Julian asked, “The data here doesn’t include Guadalupe?” Ms. Avalos said, “There were 600 surveys collected from member bases.” The mayor then asked, “There is a landlord in the audience here. Look at the issue. Santa Maria has high rent, so people come here to Guadalupe. I want to look at our issue locally. We need to take the next step = work with landlords, CAUSE, Council to figure out how we can help local residents.” Ms. Avalos said that she could send information from Oxnard, Ventura and Santa Barbara Counties.

The mayor said, “There’d be need for administrative overview. Staffing needed...discussions between landlords and organizations pushing for rent stabilization. Ms. Avalos said, “There’s the rental registry. A landlord pays a small fee. Oxnard is having a rent board. In Santa Barbara, there’s a landlord/renter task force. The mayor asked how we could get this information on this taskforce. With Ms. Avalos saying she could connect him with this group.

CM Costa, Jr. asked, “Did you put a COLA increase? Did they use that with the data shown?” Ms. Avalos said, “A couple graphs showed back to 2016-2018 showing an increase. It might be the COLA but am not sure.”

- *Guadalupe Rent Stabilization Presentation - Santa Barbara Rental Property Association.*

Mr. Nicholas Gonzales gave a brief introduction then turned the presentation over to Ms. Laura Bodie, Executive Director. The following is a summarized version of their presentation:

Ms. Brodie’s brief introductory comments: Woman from CAUSE did a great job but some points need to be clarified. Small mom and pop property is now looking at pulling out of rentals. About 20% rent is below market. Los Angeles, San Francisco and Chicago are buying single family homes in California. People from Los Angeles and San Francisco are pushing up prices. Solution: Rent control is not it. In a survey, 93% of economists agreed that “a ceiling on rents reduces the quality and quantity of housing available. Rent control doesn’t create housing stability and negatively impacts the disadvantaged it is intended to help.

Economic and Unintended Social Effects of rent control: 1) inhibits new construction; 2) reduces supply of existing rental housing; 3) existing housing deteriorates; 4) reduces local property tax revenue, and 5) has substantial administrative costs for city staff. It will cost over \$5.0M to put in a rental control cap, as in City of Santa Barbara.

Investors look to other areas to develop housing under more reasonable regulatory environments. Small owners would be selling to bigger owners, reducing existing rental housing.

Rent control drives diversity out. Gentrification – higher income people can wait it out with lower income people negatively impacted. Recent study showed that the benefits of rent control flow disproportionately to higher income households and tends to increase the level of income segregation in the city. In other words, rent control benefits those who don't need it and increases already existing income disparity. Rent control's substantial costs fall mostly on the poor, not the higher incomes, potentially promoting housing discrimination.

Local owners in Santa Barbara are converting rental properties to owner-occupied condos due to rent control.

With the "eviction moratorium" over the last two (2) years, landlords still had to pay their mortgages. This led to rental property deterioration as landlords had to cut their expenses, minimizing rental repairs.

In Santa Barbara, with a 2.0% rent cap, apartment supply decreased with 123 units not built and over \$750.0K lost in property tax revenue.

High rents as a percentage of income are not unique to Santa Barbara County. Nationally, 43% of renters pay rent equal to 30% or more of their gross income, with 30% being the "common rule of thumb".

Rental assistance programs are the best way to provide housing assistance. Cities should consider new rental assistance programs to assist those that are not helped by traditional Section 8 vouchers programs. A 2019 Stanford study says "Rental assistance is a better solution to housing insecurity. The savings in terms of expenditure on homelessness outweigh the cost of subsidizing rent. Rental assistance lowers the likelihood that tenants' default on rent and face eviction, and it prevents poor households from becoming homeless by subsidizing their rent."

A new law, "Habitability Inspection" state law, AB 838, requires cities to comply with this unfunded mandate. Must respond to every complaint. Must inspect with a 1–2-day turnaround. This system is set up for habitability complaint and is effective July 1, 2022.

Ms. Brodie gave her closing remarks on rent control. "With the two-year pandemic, we haven't seen how the current 5% + 4% CPI, or 9% rent cap is actually working. Let's see how that 9% works first before creating anything else. Don't make us into San Francisco or Santa Monica where the rents are through the roof. The poor get pushed out. Don't hastily implement a policy that has failed elsewhere and creates unintended negative consequences for renters."

Mayor Julian asked, "Is there any information on rural, farm communities?" Mr. Gonzales responded, "There's very limited data for that. Typically, rental control...valuable commodity, a rent control unit and not limited to a particular income bracket. It gets passed down. Can bring you back data because it's not as big an issue in rural areas as urban."

CM Ramirez said, "Tackling one issue, gentrification. Best combination. Both presentations...If people don't know of legislation, there's a problem. We need to make sure everyone knows to protect both parties."

Mr. Gonzales said, "The majority of rentals are 1-4 units or just 1-unit. The margins are 3-4%. For the first five+ years, there's no income or profitability for the owner." CM Ramirez then said, "Assistance is part of the solution. Supervisor Joan Hartman has a program for assistance to first-time buyers."

Ms. Brodie added, "Education is an answer. There's a 25-page handbook on tenants' rights. There's a mandatory written lease in City of Santa Barbara. All of a sudden, there's an adversarial relationship now with tenants. That's what our organization is trying to help with." Mayor Julian said, "We have landlords we can sit down with and talk to. Please provide Todd (Bodem) with the website and other information."

CM Costa, Jr. asked, "You're a landlord. Section 8 is asking \$2,000 rent for a two-bedroom. With prices going up, how are you able to increase so you're not going beyond the 30% of someone's income? Mr. Gonzales answered, "Section 8, only have to pay 33% in Guadalupe, Lompoc, Santa Maria. Section 8 doesn't allow landlord to have a differential in rent. Can't charge more to Section 8 than general market. Section 8 is exempt from rent increases. In our association, the policy is that the first qualified applicant is accepted and put into the unit." Ms. Brodie said that when Section 8 rent is higher than the market, there's a problem. Mr. Brodie commented that for Section 8 rents, payment standards are based on zip codes.

6. COMMUNITY PARTICIPATION FORUM

Mr. Gilbert Gonzales spoke about his property at 1057 Gularte Street. He said, "I've been trying to resolve an issue with my property. I've reached out to Shannon for an easement to be built. People will be using the street to access their properties. We need to bring this to resolution. I've built a house. Since May 2021, January and February 2022, emails have been sent. I now have a lawyer. Sidewalks need to go in, too, and I want to get things done."

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A.** Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.

- B. Approve payment of warrants for the period ending April 6, 2022.
- C. Approve the Minutes of the City Council Special Meeting of March 15, 2022, to be ordered filed.
- D. Approve the Minutes of the City Council Regular Meeting of March 22, 2022, to be ordered filed.
- E. Adopt Resolution No. 2022-24 approving the Transportation Development Act (TDA) for City of Guadalupe, 2022-2023 Claim.
- F. Adopt Resolution No. 2022-25 approving an agreement with Ashley and Vance Engineering Inc. to perform a structural assessment of City Hall in preparation for roof replacement, and if warranted, design drawings and specifications for construction.
- G. Adopt Resolution No. 2022-26 approving Cannon Corporation additional service agreement No. 2 for construction inspection services for the Le Roy Park and Community Renovation Project.
- H. Adopt Resolution No. 2022-27 establishing the classification and job description for the Permit Technician position within the Planning and Building Department.
- I. Adopt Resolution No. 2022-28 establishing the classification and job description for the Maintenance Worker Lead position within Public Works Department.
- J. Adopt Resolution No. 2022-29 establishing the classification and job description for the Recreation Leader/Building Attendant position within the Recreation and Parks Department.

Item #7. G. had previously been pulled. No other items pulled. Motion was made by Council Member Ramirez and seconded by Council Member Robles to approve the Consent Calendar with Item #7. G. pulled. 5-0 Motion passed.

K. **MONTHLY REPORTS FROM DEPARTMENT HEADS**

- 1. Planning Department report for March 2022
- 2. Building Department report for March 2022
- 3. Public Works / City Engineers report for March 2022

8. **CITY ADMINISTRATOR REPORT:** (Information Only)

Mr. Bodem commented that he had collaborated on the Mayor's Report and had nothing further to add at this time.

9. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

Chief Cash was present but had no report to give.

10. MAYOR'S REPORT- UPDATES

Mayor Julian indicated that the Mayor's Report is on the website and encouraged all to review as there were things happening this month that are "good for Guadalupe".

Prior to going on to Regular Business, CM Ramirez addressed Chief Cash, commenting, "I've been hearing about suspicious vehicles around school-aged kids. I know that the PD is there for drop-off and pick-up." Chief Cash said, "We'll come back at the next council meeting. I've read some of the social media. It's incorrect information. I want to make sure that I have correct information and will reach out to schools so the Council will have the full information on this." CM Ramirez added, "I want to add that the PD is being very diligent."

REGULAR BUSINESS

11. Selection of Commercial Cannabis Business Permit Application(s) – Retail.

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council:

- a. Receive a presentation from staff and any public comments; and
- b. Conduct deliberations concerning the five (5) commercial cannabis business (CCB) permit applications for retail businesses; or
- c. Select one or more of the applicants to be awarded a CCB permit (subject to obtaining a conditional use permit first) and reject the remaining applicant(s); or
- d. Select one or more of the applications to be awarded a CCB permit (subject to obtaining a conditional use permit first) and continue deliberations on the remaining applicant(s) to a future meeting; or
- e. Eliminate one or more applications from further consideration and continue deliberations on the remaining applicant(s) to a future meeting; or
- f. Select and eliminate one or more of the applicants, and continue deliberations on the remaining application(s) to a future meeting; or
- g. Reject all applicants and provide appropriate direction to staff.

Mr. Bodem gave a brief background on this item. He mentioned that a special City Council meeting was held on March 15th where the five (5) applicants were interviewed and evaluated. He then read the various recommendations from the staff report: 1) receive a presentation from staff and any public comments; and 2) conduct deliberations on the five (5) commercial cannabis business (CCB) permit applications for retail businesses; and 3) select one or more of the applicants to be awarded a CCB permit (subject to obtaining a conditional use permit first) and reject the remaining applicants; or 4) select one or more of the applications to be awarded a CCB permit (subject to obtaining a conditional use permit first) and continue deliberations on the remaining applicant(s) to a future meeting; or 5) eliminate one or more applications from further consideration and continue deliberations on the remaining applicant(s) to a future meeting; or 6) select and eliminate one or

more of the applicants, and continue deliberations on the remaining application(s) to a future meeting; or 7) reject all applicants and provide appropriate direction to staff.

The discussion was then turned over to the Council. Mayor Julian asked, "It's open to the Council. What are your feelings on the recommendations?" CM Cardenas asked, "How should we go about this? Do we get to discuss each applicant?" City Attorney Sinco added, "As long as action is taken after you hear public comments." Mayor Julian then said that it was open to the public for comments.

There were five (5) individuals present at the meeting and two (2) on zoom with comments.

Rajan Dave: I am the CEO of HerbNJoy. I just want to reiterate our emphasis on wanting to work with Guadalupe. We will be able to open our store as soon as possible being in strict compliance. We offer wages above others at \$22.50 per hour, with managers upwards to \$100.0K. We look to have 40 employees the first year and by the third year, up to 50 employees. We will offer 1% of gross revenue which we estimate to be \$130.0K in year one and \$200.0K by year four. We can move a disadvantaged community into a thriving one.

Melanie Boecker: I think having one or two dispensaries is good. But I urge you to limit to see how they first work out...to monitor things. Opportunity for the City to have an identity, create a brand. I attended the grant committee meeting. Chief Cash said that you're looking to have a building for a bike repair and bike hostel, to spend the night. This would be good for the town.

At this point, Mayor Julian asked for a quick five-minute break at 7:28 p.m. The meeting resumed at 7:34 p.m.

Andrew Pena on zoom: I'm a resident of Guadalupe. I'm here to support HerbNJoy. They've done a lot to support Guadalupe, such as giving a donation to the Boys & Girls Club. They have strong ownership morals plus a lot of experience in the cannabis industry. They will have 100% local hiring and they pay well. No better company for the community. I'm in favor of bringing cannabis here. It will help kids by giving back to Guadalupe.

Marcus on zoom: I am a cannabis consultant. My sister, Beth Thuna, is with The Roots Dispensary. Santa Barbara County approved six (6) dispensaries, one (1) in Orcutt. The Roots Dispensary in Carpinteria. The Roots Dispensary team can sustain operations, best prices available. Guadalupe should consider two (2) dispensaries with The Roots Dispensary being one of them.

Luis Castenada: All have great operators. Who are the main players? A lot of people have similar things to us, but we've been able to sustain. In Lompoc, there were 14 with 8 now remaining...3 closing. My team wants to be an inspiration. We want to work with everybody to make this work. We adapt to our environment. We connect with Guadalupe.

Joe Armendariz: *This has been a long process. I reiterate what Marcus said. I'm working for Government Affairs. I can boast they went through merit base and came out first in County. Guadalupe dispensary will be a coastal dispensary. A goal of the Dunes Center is to widen its resource base and a dispensary can help. Guadalupe should have two (2) dispensaries. I support Element 7, Lupe Alvarez. (City Attorney Sinco clarified that Mr. Armendariz had emailed a letter which will be posted on the website.)*

Ken Pavia: *Speaking for Mr. Nice Guy, their current location has 50 more parking spaces. Over \$500.0K is planned to be spent on the beautification of the building which will add value to the downtown area. Mr. Nice Guy will bring significant benefits to the community.*

The following are emails/letters received for this item which were not read during the meeting:

Peter Lopez: *To Whom It May Concern: I am writing a letter in favor of allowing "The Roots Dispensary Guadalupe" located at 813 Guadalupe Street, Guadalupe, CA 93434 to be given a license to own and operate this new retail cannabis dispensary business. (Email)*

With recent changes to the State Laws governing dispensaries in California, we need strong, honest minded people to own and operate them.

I have known the applicant Gustavo Alvarez for over 20 years. He is an honest, seasoned minded businessman of strong character as well as a dedicated family man. Being raised in Guadalupe he is very involved and understands his community. Making him a responsible candidate to own and operate such dispensary.

Tab Miller, President, Tab Miller Electric, Inc.: *Re: Gustavo Alvarez, To Whom It May Concern: Conducting business in these current times, has brought a whole new set of challenges to all business owners. So much of the current challenges, we face as business owners, is out of our control. So, though we may not be able to control the rising costs of doing business, the supply chain, or the shortage of finding qualified employees. What we can control are the people who we choose to work with.*

We have had the pleasure of having a long working relationship with Gustavo Alvarez, and his family. As Electrical Contractors, we have been working with the Alvarez family, for the past 18 years. I have witnessed the professionalism in how the Alvarez's conduct business, and the support and involvement they give to their Guadalupe community. We have always found Gustavo to be fair and upstanding in all his business dealings. I would not hesitate in recommending Gustavo Alvarez for any position that calls for a strong leader, and ethical businessman. (Email)

Guadalupe Cultural Arts & Education Center: *Re: Letter of Support – Community Outreach and Support, To Whom It May Concern: This letter of support is to express our continued efforts in the growth and development of our community. In consideration of your efforts in establishing a new commercial business in our community as a cannabis dispensary, this will not only generate a new*

job market but also open the door for community support initiatives that can be very progressive and needed for the City of Guadalupe.

The Guadalupe Cultural Arts & Education Center is a family-oriented community outreach center that is founded by my parents who were born and raised here. Our family has a vested interest in giving back and with the support from companies such as yours will allow us to continue to do the work in providing for our community.

We have known Gustavo Alvarez for well over 30 years, just as his family has provided for this community, we often find our paths crossing when new development occurs in our community and find ourselves with the same vision. This vision of positive growth, supporting our youth, addressing the elderly, cultural awareness to name a few.

We wish you luck through the application process and as always, we support you and your families ongoing efforts in development in our community.

Darren Pardo, President, Kiwanis of Guadalupe: *To Whom It May Concern: I have seen the positive impact cannabis dispensaries have had in surrounding cities. I am in support of a dispensary in Guadalupe owned and employed by local members of our community. I believe Gustavo, Luis, and Atih bring in quality products while understanding and supporting our local beliefs, knowing our community firsthand. I trust they will bring in employment for our locals and they will also provide support to our non-profits. I strongly recommend them (The Roots Dispensary) for a future in our City of Guadalupe. (Email)*

Rajan Dave, CEO Guadalupe Erudite Ventures, HerbNJoy: *Dear Guadalupe City Council and Staff, On behalf of the HerbNJoy team, I want to personally thank you for meeting with us last month and thoughtfully considering our application for licensure. We take the opportunity to serve the Guadalupe very seriously. Throughout this process, we have gleaned that the city seeks a retail cannabis business operator whose main objectives and priorities include operating safely, securely and in strict compliance with all local and state regulatory guidelines. Having heard the concerns of community members, city officials, and city staff, we've carefully incorporated elements into our daily operating procedures to address each concern. We pride ourselves on providing an elevated retail experience with exceptional professionalism, cannabis-industry knowledge, and a focus on community. Signed, Rajan Dave*

As the son of immigrants raised in a low-income household, I am especially conscious of the responsibility we have to provide safe and affordable access to natural, life-enhancing products. Bolstered by my background as a medical professional, since 2017 I have stepped away from my medical practice and focused my efforts on doing just that. As CEO of HerbJoy, I take pride in being involved in all aspects of daily store operations including managing sales, inventory, and staffing, guided as always by our company's commitment to personal wellness and community engagement.

We look forward to the possibility of working together to provide the people of Guadalupe with the positive energy, premium products, and expertise to better their lives. Signed/Rajan Dave

Alejandra Enciso Medina, Executive Director, Los Amigos de Guadalupe: *To: Guadalupe Erudite Ventures dba HerbNJoy, Dear Supporter, It is with great appreciation that your organization has supported the Mission of Los Amigos de Guadalupe (LADG) through a monetary donation. The mission of LADG is to enhance and develop the capacity of the City of Guadalupe, community organizations, local businesses, and community members through community development plans and actions that support the community of Guadalupe and surrounding areas to become a resilient, strong community that will grow from disadvantaged to a livable, sustainable community. Your support will lead to the completion of future projects and the sustainability of the organization.*

Please consider this thank you letter as a recognition of your support for the organization and the City of Guadalupe. We welcome you to further explore our organizations' mission, future, and current projects at <https://www.losamigosdeguadalupe.org>

If you have any future interest or questions, please feel free to contact me at alejandra@ladguadalupe.org Signed/Alejandra Enciso Medina

Tom Brandeberry, CEO, Los Amigos de Guadalupe: *Re: Letter of Support for Commercial Cannabis Applicants - Community Outreach and Support, To: Elected Officials of Guadalupe, After careful consideration by the majority of directors of this organization, we offer this letter of support to any and all commercial cannabis applicants in the city of Guadalupe. If an applicant is submitting this letter as part of their package, and it contains an original ink signature, the applicant has engaged with Los Amigos de Guadalupe and has satisfactorily described their approach to cannabis in the City and commitment to support the community.*

We encourage all cannabis applicants to pledge:

- To vigorously seek and hire homegrown Guadalupe talent and provide opportunities for employees to gain new skills within the company.*
- To authentically engage in improving and promoting the business environment of Guadalupe.*
- To actively commit monetary and other resources to improve the aesthetics and quality of life of the Guadalupe community.*

LADG has not asked any applicant to make specific monetary or other support commitments to any LADG project currently underway or discussed future projects to which they may contribute. LADG believes commercial cannabis in Guadalupe will further the economic development of the City and provide additional revenue to the City to improve services, infrastructure, and quality of life. In addition, the financial resources these businesses bring to Guadalupe will directly benefit LADG's efforts and those of other non-profits operating in the City on behalf of its residents.

*As a proud partner of Guadalupe, LADG wishes success for ALL of our non-profit business colleagues in the City. We welcome the addition of commercial cannabis to the community and have no hesitation in supporting cannabis business as future contributors, neighbors and friends.
Signed/Tom Brandeberry*

Michael Boyer, CEO, Boys & Girls Club of Mid Central Coast: *To Whom It May Concern: HerbNJoy has shared with us their intent to pledge an annual gift to us to support character and leadership development that includes structured educational programs to increase awareness of and abstention from using drugs, tobacco, cannabis, alcohol, and other substances.*

The Boys & Girls Club of Mid Central Coast takes drug prevention very seriously and would use these funds to provide educational programs and mentorship that creates more resilient youth who can avoid bad habits and addictive behavior.

*We trust that the City of Guadalupe will make the best decision in selecting the best community partners who will remain in good standing and in compliance with all state and local laws.
Signed/Michael Boyer*

Joe Armendariz, Director of Government Affairs, Armendariz Partners: *Re: Commercial Cannabis Retail, Dear Honorable Mayor and City Council, I have been working in the Cannabis industry as a government affairs consultant since 2019. Prior to that, I spent 20+ years advocating for taxpayers, and private industry as Executive Director of the Santa Barbara County Taxpayers Association, and Santa Barbara Technology and Industry Association. During that time, I spent eight years serving on the Carpinteria City Council (2004 - 2012). With respect to my time on City Council, before, during, and after, I had many opportunities to work with members of the Guadalupe City Council, city staff, as well as members of the Guadalupe community.*

Today I am reaching out to share my thoughts regarding your city's cannabis retail storefront program.

I have followed your city's process from the beginning and after taking time to review each of the five operators' applications, as well as listening to their presentations last month in your council chambers, I would like to provide you with my thoughts on which companies I believe are the best fit for the City of Guadalupe. However, before I do that, I need to provide full disclosure that one of your applicants is a partner of a business that has retained my services. The project I have been retained to assist on is located at 3823 Santa Claus Lane. The company is SCL, LLC dba "The Roots Carpinteria."

SCL, LLC applied for the retail license in the Toro Canyon-Summerland Planning Area and came in first place in a highly competitive, merit-based process that was developed by the County and HdL and scored by the County and HdL. They are now going through the County's review process to secure a Coastal Development Permit. It is for this reason, precisely, that I believe "The Roots Guadalupe"

is the logical choice for the City of Guadalupe. Before I explain why it is I believe this, I want to make a few important points and a few important observations.

First, I believe the city should award two retail licenses and not just one. I also believe it would be a serious mistake for the city to award more than two licenses. And that the city under no circumstances considers awarding five licenses. Some operators applying in Guadalupe favor an unlimited license market in Guadalupe. I couldn't disagree more. A limited license market is of higher value to an operator, their customers, and the cities in which the business operates. The value in a limited license market is exponential because without it there is no way to operate the business in a profitable manner due to the pressures that quickly form in an unlimited license market. And from the city's point of view, it is more advantageous to receive more revenue while spending less staff time and resources on regulation and enforcement. This is best achieved in a limited license market.

I want to share a couple of other quick observations. With respect to Slocal Roots Management dba "Root One", they did not include a revenue projection or financial report in their application. Wasn't that a requirement? As for Mr. Nice Guy, the company's \$20 million in gross sales projection in year one of opening in Guadalupe seems to me a rosy scenario. That would nearly match what Natural Healing Center in Grover Beach will do in its sixth year of operations in Grover Beach. And NHC does two-thirds of all the sales in Grover and is consistently the city's #1 or #2 sales tax generator. So, I would take their projections with a grain of salt. And Herb-n-Joy's numbers look rather ambitious to me as well. My point is I would caution your Council to be careful about companies promising you the moon to win a retail license. Because at the end of the day, a license might be all some of these companies are really after.

Now I want to focus on Roots Guadalupe, why I believe you have a great opportunity to gain from their natural ability to leverage the intrinsic future economic value of their Toro Canyon dispensary, and why it is significant and sets them apart from their competition. I want to restate it for emphasis, only The Roots Guadalupe's strategic affiliate, "Roots Carpinteria", applied for and won a retail license to operate a dispensary in one of Santa Barbara County's six (6) community plan areas. And they can and will use that synergy to add economic value to the City of Guadalupe above and beyond what their store in Guadalupe can and will do on its own. And I believe this is quite significant and offers the City of Guadalupe a tremendous economic opportunity.

The Roots Guadalupe, and Roots Carpinteria, are in essence coastal-based dispensaries. And this can and will provide residents and tourists of Santa Barbara County, especially in the Carpinteria Valley, and the City of Guadalupe, an exciting opportunity to learn more about the valuable environmental resources that exist at the Guadalupe Dunes and as made better understood by the local community and broader public by the Guadalupe Dunes Center.

As you all know, the Dunes Center is not only an environmental resource, it is an economic resource, as well as an environmental treasure trove that transcends the Guadalupe city limits in need of a wider network of exposure and financial support. Bringing the extraordinary educational value of

the Dunes Center's natural treasures and unique history to the wider attention of the residents and visitors of the county has been one of the more important goals of the organization. Roots Guadalupe, and Roots Carpinteria, will be in a perfect position to do that if Roots Guadalupe is awarded a license in Guadalupe. And this is particularly so because the customers of the Roots Carpinteria dispensary are a natural constituency to learn about what the Dunes Center is all about and are also the type of economic demographic the Dunes Center is in need of reaching out to and so it will prove to be of tremendous benefit to the Dunes Center's fundraising efforts. No other applicant in the City of Guadalupe can provide the Dunes Center with this type of synergistic economic opportunity.

Moreover, other synergistic business opportunities exist as well. Including the fact that Roots Guadalupe has a successful store operating in Lompoc, as well as the fact that Beth Thuna, COO of Roots Guadalupe, is the COO and majority owner of Higher Purpose Cannabis (HPC), which is a successful dispensary in Port Hueneme not to mention was also the first cannabis dispensary to open in that city. From a marketing perspective, there are several interesting community involvement and community investment avenues being explored by the companies to capitalize on these coastal geographical links (Port Hueneme, Carpinteria, Guadalupe) that can accrue to the benefit of the local taxing jurisdictions.

Moreover, also unique to Roots Guadalupe, if awarded a license to operate in Guadalupe, the store will open its doors and begin immediately serving its existing customers who currently live in Guadalupe, Orcutt, and Santa Maria. And even in Lompoc since their customers in that city will no doubt want to visit their new store in Guadalupe. No other applicant can credibly make such a claim. The Roots Dispensary has real analytics, and well-thought-out Pro-forma using actual data from the immediate area and the region. This is important for your Council to consider as you make your decision. A final point about Roots Guadalupe. They are the only applicant that is a minority-owned, but also a WOMAN-LED company. Although I must say Beth Thuna is more than just a female entrepreneur. Beth is a true pioneer in the cannabis industry. And not only that, as partners in the Carpinteria dispensary, together with Maire Radis, a UCSB graduate and highly successful businesswoman in the Carpinteria Valley, and the majority partner in Roots Carpinteria, Beth and Maire can lay claim to having the only women-owned dispensary in all of Santa Barbara County. And as a team, they are a powerhouse!

In conclusion, and as I stated at the beginning, I believe it is in the best interest of the community to have two dispensaries operating in the city. This will allow for market discipline, which is only achieved through competition. Competition benefits the consumer, and this will be good for the city. To that end, I also endorse Element 7. In selecting Lupe Alvarez as their business partner, they've chosen a person of integrity and a proven commitment to the spirit of public service, and civic involvement. Both Lupe and Gustavo Alvarez are men of character. The citizens of Guadalupe trust them and can take comfort in knowing they will not compromise the public's health and safety, or quality of life, nor undermine the interests of the public in pursuit of their own private financial interests. I have known and worked with Lupe on local and regional government issues for almost twenty years and there is not a more honorable public servant.

Thank you for considering my views on this important decision. And please don't hesitate to contact me should you have any questions. Signed/Joe Armendariz

Mayor Julian acknowledged all applicants and the documentation presented to the Council. He noted that the documents were quite detailed, and that Guadalupe is fortunate to be seen as a place for cannabis. He then said, "These decisions will impact our community forever. We have young and intelligent staff studying all documents...all information in place...to legal and HdL."

The mayor then had some pertinent comments and questions, "What criteria will be used for our selection process? What impact will there be on our finance base? Small Town – Big Heart. Not the only revenue source. Increase municipal tax base. Main goal to get City out of the red and stay out. In 2014, there were three (3) tax measures. In 2020, we increased our sales tax. Citizens said to make Guadalupe whole. Police and Fire...taxes...improve our business district. People coming to town. Property taxes – can't really rely on that. Commercial side – 18 acres at Pasadera to be developed. Cannabis coming to aid the City. Tough decision to make. So, how many do we want? Some minds are made up on the Council's side. Take all parameters, sales tax, location, number of employees...in two years, 40-50 employees...in four years 100+ employees...better than living wages...job opportunities."

Mayor Julian then turned and asked if the staff had any comments or input? Mr. Bodem said, "It's a policy decision." And turned the discussion back to the Council. City Attorney Sinco added, "We're here to answer questions. It's up to you." The mayor then turned to the Council and said, "Would appreciate any input from all of you."

CM Robles said, "What's the magic number? What's the fit? Open to discussion. We have our charming downtown corridor. United Alliance...one for every 17,000 populaces. We're here to be the magnet on the coast. We won't reach that number." Then CM Ramirez said that the magic number is two (2). CM Cardenas agreed with two (2). CM Costa, Jr. said that 1-2 dispensaries would be ideal for a small community and that two (2) would be good. CM Robles agreed that two (2) would be a good fit.

With the four (4) council members agreeing that two (2) dispensaries are good, Mayor Julian said, "I agree with two (2) unless there's overwhelming information for more. But I see consensus for two (2) but then, what two (2)?" CM Cardenas then said, "We should decide picking two (2) and reject the others."

Mayor Julian then said, "There can't be the max of 5...just don't see that. Orcutt will have their own this year. Lompoc won't come here. Nipomo, Grover Beach? Guadalupe being a low-income community, there probably will be an average of two (2) visits to a dispensary a month, spending \$100 a visit. Our population, farming, isn't the source but rather outside Guadalupe...we'll attract from the outside. If those two (2) don't make it, look at the three (3) that aren't selected today."

City Attorney Sinco said, "Based on the staff report, there's an alternate option which wasn't mentioned, but is okay. You don't need to eliminate. The ordinance says that the City Council can select a number but doesn't say 'how' or discuss further."

Mayor Julian then asked, "Five here have an idea already?" CM Costa, Jr. said, "Scores are just numbers. Everybody gave good information and intentions. To make it fair, put in a lottery and pull two (2) out." CM Ramirez said, "For me, one stood out most...#4, Root One. Not sure about the second one." CM Robles said, "Some rose to the top. All presentations were good. Some did their homework...some immersed themselves in the community...grass roots, small town. I'm comfortable with Root One." CM Cardenas then added, "I resonate with both of you. Saw genuine connection with the community."

Mayor Julian then said, "I selected Root One, also. Community benefit, 6% tax...hiring local employees. If you go from 5th Street to 11th Street, there are 18 vacant properties or actual businesses. Deserted even further...look at Root One...48% that are vacant buildings. 10th and Guadalupe Streets – Al's Union, Shell building, Pasquini vacant lot, next to the bank – three (3) vacant buildings. Putting Root One in the middle will generate vitality, and the location will spur development. It fits in that area. They're people who have worked in the Food Bank. The Pagaling Family – Michael Pagaling was killed in action during the Vietnam War. For the City's planned 75th anniversary, and without any push from the City, Mr. Pagaling donated \$5,000. When the festivities were cancelled and the check was returned to him, he didn't want it back. He donated \$2,500 to the Police Explorers and \$2,500 to the Guadalupe Sports Hall of Fame."

CM Costa, Jr. then added, "I felt that a lottery was fair. Four (4) of the council members are for Root One. For me, there isn't one topping the list, but one that I liked is #5, Mr. Nice Guy. Going into a vacant building and sprucing it up."

Mayor Julian asked, "Four (4) council members want Root One. Can we set aside as one (1) being chosen now?" City Attorney Sinco said, "Yes, we can set Root One aside now." Then the mayor said that the second dispensary was now open for discussion. CM Robles said, "We should look at balancing the downtown corridor. One on the northern point of Guadalupe Street...need something on the south end."

Mayor Julian said, "My second choice is Element 7 at 859 Guadalupe Street, a vacant building. The Alvarez family is known well for fixing up properties. Two (2) vacant, Royal Theatre, one next to La Pasadita. This is a good location...a lot of money. Two (2) different restaurants already were there. Lupe (Alvarez) spent ten years on the City Council. He has a commitment to the City, many years. Their community benefits are good."

CM Robles said, "Volunteering with the community. Element 7 has worked side-by-side. Building was formerly a restaurant, twice. It's smack in the middle of town. Will create people traffic. Could be beneficial to restaurants." CM Cardenas said, "I'm torn between Element 7 and The Roots Dispensary. Both are good operators with good community benefits." CM Ramirez said, "Same as

CM Cardenas. Only difference is Root One...want to go with two dispensaries but okay with one.” CM Costa, Jr. then said, “#2 is HerbNJoy. 9th and Guadalupe Streets...vacant building...good location.”

Mayor Julian then said, “Two (2) for Element 7; one (1) maybe for Element 7; one (1) for HerbNJoy, and for CM Ramirez, Root One, if only one.”

CM Ramirez asked, “If there’s not enough information to select two (2) dispensaries, what other ways have there been to pick a second one?” City Attorney Sinco said, “I can’t answer that. The ordinance says you can request more information. If there’s a problem with selecting a second, select one (1) now and request staff for more information.” CM Ramirez said, “We can move forward with consensus on one – Root One.”

Mayor Julian then recapped asking if the Council was comfortable with getting more information. He said, “If we go with Root One and come back for a second selection, what would we want from them?” CM Cardenas said, “Put this on residents? Show choices and have them pick.” The mayor said, There already have been two (2) meetings on this issue. We need to go with Root One as the first selection and then look at Element 7 and the Roots Dispensary.”

CM Ramirez asked if it was possible to ask HdL for some guidance. City Attorney Sinco said, “Dave McPhearson from HdL will need direction from the City Council on what additional information the Council needs but you need to take action on your first selection. You need a majority on the number of applicants the Council wants.”

The mayor said, “Root One – the majority ok’d. Element 7 and The Roots Dispensary – the Council needs more information.” City Attorney Sinco then added, “Only one (1) for Mr. Nice Guy and one (1) for HerbNJoy. Put them on the backburner and not request additional information now.” The mayor said, “Limit to Element 7 and The Roots Dispensary but keep the other two (2) applicants aside.”

CM Cardenas asked, “What do we need on further information to make a final decision on the second selection?” City Attorney Sinco responded, “Spell out what additional information is needed. How should it be presented? Info should be in written form. Maybe something like Community Benefits.”

CM Ramirez said, “Community Benefits. Element 7 had a lot of holdings in any cities. The Roots Dispensary is limited. I’d go with somebody who’s easier to access. More on the community benefits piece.” Mayor Julian then said, “Look at the management side. Owner of the building will deal with the management piece. Element 7 will have Lupe onsite. He’ll be hands on. If we want to get more information from HdL, they need direction from us. All agreed that Mr. Nice Guy and HerbNJoy will be put on the backburner.”

Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to move forward with Root One to continue with the process. 5-0 Motion passed.

Mayor Julian asked, "Go back to HdL?" City Attorney Sinco said, "You'd have to tell HdL what's needed? CM Ramirez wants further information on community benefits and, maybe, neighborhood plan." CM Cardenas agreed with that additional information to request. The mayor again said to put the other two (2) applicants on the backburner.

Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to request additional information from Element 7 and The Roots Dispensary on Community Benefits and Neighborhood Compatability for a second interview with the City Council. 5-0 Motion passed.

12. Fiscal Year 2020-21 Audited Financial Statements and Single Audit Report.

Written report: Lorena Zarate, Finance Director

Recommendation: That the City Council receive and accept the City of Guadalupe Financial Statements for the Year ended June 30, 2021, along with the Independent Auditor's Report and accept the Single Audit Report for 2021.

This item was previously pulled during Agenda Review to be scheduled for a future meeting.

13. Co-ed Adult Softball League.

Written report: Hannah Fuentes, Recreation Services Manager

Recommendation: That the City Council adopt Resolution No. 2022-30 approving the Co-ed Adult Softball League.

Ms. Fuentes explained that the co-ed softball league has an 8-week season, with 12 people on each roster. She explained, "I wanted to make it accessible to older kids. Games will be held at O'Connell Park. Registration fee for resident team is \$535, non-resident team is \$655. Santa Maria and San Luis Obispo are the only two (2) local cities offering co-ed. The registration period is from April 15th through May 23rd with a June 3rd start date. There will be one (1) week of playoffs."

CM Cardenas asked how all of this was being advertised. Ms. Fuentes said, "The social media policy for Recreation and Parks has not yet been developed but will be soon. It would then be reviewed by the City Attorney and presented to City Council in a future meeting. Police and Fire have their own for personal comments to these departments. I'll put this information on the co-ed softball league on the City's website and post in businesses." CM Cardenas said, "Use Parent Square through the school district marquee." (Many of the city's residents are on Parent Square, a mobile app that can be used for mass notifications that can reach many in the community.)

CM Robles asked, "What are the teams being provided?" Ms. Fuentes said, "Referees, bats, baseballs. Jerseys would be provided by a sponsor. CM Robles then asked about the days to be played. Ms. Fuentes said, "The referee from Santa Maria proposed Mondays and Thursdays with a 5:00 p.m. start time."

CM Cardenas asked, "Where can you get applications? Ms. Fuentes said that information and application will be on the City's website, a PDF on the website.

CM Robles asked, "What about striping and prepping the field for play?" Ms. Fuentes said that striping would be her responsibility but would ask players and volunteers to help.

Mayor Julian asked how many teams there would be. Ms. Fuentes said that she'd be looking at 5-6, with 6 being the goal.

CM Costa, Jr. asked, "With the fee, who pays for the umpires? In Santa Maria, cost for the umpire is split between the teams." Ms. Fuentes commented, "Each team would pay the assigned referee \$15.00. This is separate from the fee for the 'referee assigner' who will train referees and assign them to scheduled games." CM Costa, Jr. then asked, "Resident and non-resident fees. How many does it take on a team to get the resident fee?" Mayor Julian said, "50%+1 = 7 players."

CM Robles mentioned that there are no lights at O'Connell Park so these games have to be played fast. Ms. Fuentes said, "Yes, we're looking at 50-minute games. We can fit in two (2) games and maybe a Saturday game." CM Ramirez added, "This is exciting to have this coming." CM Robles looked at the other council members and jokingly asked, "Do we have a team here?" CM Ramirez responded, "Only if a barbershop in our sponsor!"

**Motion was made by Council Member Costa, Jr. and seconded by Council Member Robles to adopt Resolution No. 2022-30 approving the Co-Ed Adult Softball League. Roll Call: All Ayes 5-0
Motion passed.**

14. FUTURE AGENDA ITEMS

CM Robles asked for Ms. Sweeney to give a status on striping Obispo and Main Streets. He said that there are no clear dividing lines and people are speeding. He also mentioned that weeds on Main Street (by Treasure Park) are way past being overgrown. Mr. Bodem said, "That's being addressed now. Half of the weeds were sprayed and should be killed in a couple of weeks. Then the other half will be sprayed, etc." CM Costa, Jr. suggested that the weeds just be mowed down. Mr. Bodem said, "Give us direction and we'll go ahead and do it." CM Costa, Jr. said, "We have Code Enforcement going out there and letting residents know of problems. The City has to lead by example." Mr. Bodem said, "Done."

15. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

CM Robles

Saturday, April 23rd, Earth Day will be celebrated at the Dunes Center. There will be a community cleanup from 9:00 a.m. to 11:00 a.m. From 12:00 p.m. to 1:00 p.m. Mr. George Muranaka, Master Bonsai, will have a demonstration and sign up for bonsai classes.

Mayor Julian

Starting Monday, April 18th, at the Senior Center will be “Coffee for Seniors”. This will be held weekly on Mondays and Wednesdays, 9:00 a.m. to 11:00 a.m. The Senior Center is undergoing renovations in hopes to bring it back to a comfortable environment where seniors can meet and enjoy a cup of coffee with friends.

Thursday, April 21st, Congressman Salud Carbajal will be at Le Roy Park at 2:30 p.m. The federal government grant program awarded the City a grant for \$1.7M to be able to build the 2,000 square foot extension to the community center, an amphitheater, additional barbecue pit, and a parking lot with asphalt surfacing.

Monday, April 25th, the film, “Untold Truths” about Filipino regiments out of San Luis Obispo and here will be shown. Mr. Flores, a WWII expert, will be speaking.

Sunday, June 12th, Le Roy Park grand re-opening ribbon cutting at 1:00 p.m.

CM Cardenas

Saturday, May 7th, Cinco de Mayo festivities, from 11:30 a.m. to 2:00 p.m. at the Veterans Memorial Plaza (downtown parking lot).

CM Ramirez

Saturday, May 7th, Guadalupe Bulldogs Football sign-ups at O’Connell Snack Bar from 10:00 a.m. to 1:00 p.m.

Tuesday, May 17th, Art Gala of McKenzie and Mary Buren Schools at the Cultural Arts Center from 6:00 p.m. to 7:30 p.m.

16. ADJOURNMENT

Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to adjourn the meeting. 5-0 Motion passed. Meeting was adjourned at 8:40 p.m.

Prepared by:

Approved by:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 26, 2022**

Shannon Sweeney

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Todd Bodem

Approved by:
Todd Bodem, City Administrator

SUBJECT: SMOOTH transit contract extension

RECOMMENDATION:

That City Council extend the Santa Maria Organization of Transportation Helpers Inc. (SMOOTH) transit contract one additional year, with a rate adjustment of 7.5%, and amend the original agreement for transit services to incorporate new operating criteria per the City of Guadalupe Short-Range Transit Plan (SRTP).

DISCUSSION:

The City of Guadalupe entered into a three-year contract with SMOOTH on July 19, 2019 for transit services. SMOOTH was the only company to bid on this project at that time. Over the past three years, SMOOTH has provided exceptional transit service to City residents as well as considerable support to City staff.

The existing three-year contract ends on June 30, 2022. The original contract allows extension for up to three additional years in one – year increments at the City’s discretion. The existing contract allows the operational budget for any next extension year to be increased over that of the preceding year by the inflation rate as measured by 90% of the Consumer Price Index (CPI) for the Los Angeles – Riverside – Orange County region. This CPI value has gone up 7.4% in the last year. SMOOTH’s Board is requesting a 7.5% rate adjustment for option year one, and 8.5% and 9.75% for the following two years, respectively (see Attachment 1, SMOOTH letter).

Since the amount requested is above the amount allowed under the terms of the agreement, Council approval is needed to extend this contract. City staff evaluated the increase in relation to existing cash balance, anticipated revenues, and services rendered.

Over the past two years, the City of Guadalupe has received over \$180,000 in unanticipated federal stimulus funding specific to transit. As of February 28, 2022, the transit fund cash balance was \$748,162, well above the anticipated cash balance of \$130,431 identified in the Short-Range Transit Plan (SRTP). The SRTP anticipated contractor services to be \$497,180 in fiscal year 22-23. Assuming

the requested rate adjustment of 7.5% in option year one, the estimated contract cost will be \$566,482. Stimulus funds and reduced operations costs experienced during the pandemic provide more than enough funding to cover the difference between original estimates and this revised estimate.

In addition, the City and SMOOTH have been working to incorporate the substantial changes in operation associated with the SRTP, including discontinuation of the shuttle service and the creation of a Guadalupe Flyer local and express route to improve service to the community. These operational changes will occur concurrent with the start of the one-year contract extension.

There are many variables associated with transit costs and funding, including availability of additional grant funding, potential increases in farebox revenues due to improved service this upcoming fiscal year, and revenue adjustments due to changes in gas tax because of global markets. City staff recommends extending the existing SMOOTH contract by one year, and to reevaluate conditions this time next year before deciding on option years 2 and 3.

FISCAL IMPACT

Transit funding is not associated with the general fund. More than enough funding is available in existing transit cash balance to cover the difference in anticipated expenses between the original contract estimate and the requested rate adjustment.

ATTACHMENTS:

1. SMOOTH letter
2. Amendment 1
3. Resolution No. 2022-31



Santa Maria Organization Of Transportation Helpers, Inc.
240 East Roemer Way
Santa Maria, CA 93454
(805) 922-8476

March 2, 2022

Shannon Sweeney
Public Works Director
City of Guadalupe

Re: Guadalupe Transit Contract
Contract Option Year (Option Year 1)

Dear Shannon,

The SMOOTH Board thought it prudent to address the upcoming contract option year rates now in order to allow the City Council time to review and address its transit options.

The current Short Range Transit Plan will change operations to a great degree beginning in the upcoming year as we have discussed and these changes will materially impact services by more than 20%.

The SMOOTH Board has examined, discussed, unanimously approved and have directed me to present a rate change for the operation of the Guadalupe Transit system in 2022-2023 and beyond, to include Option Year 1 (next fiscal year), Year 2, and Year 3.

The Board harbors a great deal of concern over the current state of the economy and impact on costs (inflation), into the foreseeable future. A recent Consumer Price Index report seen online at the U.S. Bureau of Labor Statistics "Western Information Office" reports that the Consumer Price Index at Riverside-San Bernardino-Ontario CA rose 8.6% "over the last 12 months" ending January 2022.

These changes impact all operating costs associated with maintaining any business model: payroll, administrative costs, operations, utilities, (every part of the ledger), and the Board wishes to avoid a scenario that creates long-term inflationary losses.

Addressing only one of the cost issues, payroll, SMOOTH recently completed an across-the-board salary action (sans management), to potentially address staffing issues which seem to impact many industries today, despite offering a competitive salary/benefit package, in order to assure adequately trained and courteous drivers for Guadalupe, and all routes.

The SMOOTH Board approved the following percentage rate increases over the current year's rate for Guadalupe at our March 2nd meeting:

SMOOTH's Board presents the following schedule on March 2, 2022:

Option Year 1, + 7.5% Rate Adjustment to:
\$57.13 (FLYER, Express and Local)
\$56.19 (ADA Service)

Option Year 2, + 8.5% Rate Adjustment to:
\$61.98 (FLYER, Express and Local)
\$60.96 (ADA Service)

Option Year 3, + 9.75% Rate Adjustment to:
\$68.02 (FLYER, Express and Local)
\$66.90 (ADA Service)

Sincerely,

A handwritten signature in black ink, appearing to read "Fil M. Simas", written in a cursive style.

Fil M. Simas
Executive Director
SMOOTH, Inc.

AMENDMENT NO. 1
TO AGREEMENT FOR TRANSIT SERVICES
BETWEEN
SANTA MARIA ORGANIZATION OF TRANSPORTATION HELPERS, INC. (SMOOTH)
“CONTRACTOR”
AND
THE CITY OF GUADALUPE
“CITY”

This Amendment to the agreement for transit services between Santa Maria Organization of Transportation Helpers, Inc. (SMOOTH), “Contractor” and the City of Guadalupe, “City”, dated July 19, 2019 (“Original agreement”) modifies services provided by and compensation due to SMOOTH.

WHEREAS, Contractor, entered into an agreement with the City dated July 19, 2019, to provide transit services to the City for a term of three years, which term ends at 11:59 9.m. on June 30, 2022; and

WHEREAS, Contractor provided excellent service to the community; and

WHEREAS, the Original Agreement provides the following option to extend: “upon completion of the full term of this agreement, city in its sole discretion may extend the term of this agreement on a one-year basis up to a maximum of 3 years. Competition rates in effect in last year. If the full term of this agreement shall remain in effect on any such extensions, increased only by the lesser of (1) fact equal to 90% of the most recent annual calendar year consumer price index for the Los Angeles – Orange County – site area, all urban consumers, or (2) one and one-half percent (1.5%);” and

WHEREAS, the City wishes to continue this agreement with terms consistent with the Original Lease, except as modified herein.

NOW, THEREFORE, in consideration of the foregoing recitals and in mutual consideration of the covenants and conditions set forth in the Agreement, the parties agree as follows:

All of the terms and conditions of the Original agreement remain the same, except as follows:

Transit operations is modified as follows:

City transit operations will be comprised of ADA demand response and two fixed routes, Guadalupe Flyer Express and Guadalupe Flyer Local. Guadalupe Flyer Express will be a one-

hour loop mono-directional service (one bus on route at any given time) linking two bus stops in Guadalupe to four bus stops in Santa Maria. The Guadalupe Flyer Local route will be a one – half hour loop mono directional service (one bus on route at any given time) linking 11 stops in Guadalupe.

The Flyer Express schedule is as follows:

Monday through Saturday: 6:00 am to 7:00 pm
Sunday: 8:00 am to 6:00 pm

The Flyer Local schedule is as follows:

Monday through Saturday: 6:30 am to 7:30 pm
Sunday: 8:30 am to 6:30 pm

The Guadalupe shuttle service as described in the original agreement will discontinue as of July 1, 2022.

The Guadalupe Flyer local and express route will operate on the abbreviated Sunday’s schedule as listed in the original agreement, but also including Christmas Eve and New Year’s Eve.

Fiscal Year 2022-2023 compensation shall be modified as follows:

Flyer (express and local): \$57.13/hour
ADA service: \$56.19/hour

CITY:

CITY OF GUADALUPE

By: _____
Ariston D. Julian, Mayor

CONTRACTOR:

SANTA MARIA ORGANIZATION OF
TRANSPORTATION HELPERS, INC. (SMOOTH)

by: _____

by: _____

APPROVED AS TO FORM:

Philip Sinco, City Attorney

RESOLUTION NO. 2022-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE APPROVING A ONE-YEAR CONTRACT EXTENSION WITH SANTA MARIA ORGANIZATION OF TRANSPORTATION HELPERS (SMOOTH) FOR TRANSIT SERVICES

WHEREAS, the City of Guadalupe entered into a three-year contract with SMOOTH on July 19, 2019 for transit services. Over the past three years, SMOOTH has provided exceptional transit service to City residents as well as considerable support to City staff; and

WHEREAS, the existing three-year contract ends on June 30, 2022. The original contract allows extension for up to three additional years in one – year increments at the City’s discretion. The existing contract allows the operational budget for any next extension year to be increased over that of the preceding year by the inflation rate as measured by 90% of the Consumer Price Index (CPI) for the Los Angeles – Riverside – Orange County region. This CPI value has gone up 7.4% in the last year; and

WHEREAS, SMOOTH’s Board is requesting a 7.5% rate adjustment for option year one, and 8.5% and 9.75% for the following two years, respectively; and

WHEREAS, the City has adequate cash balance to cover the increase associated with the first option year.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. Authorize the Mayor to enter into a one-year extension of the existing agreement with SMOOTH, amending the contract to reflect new rates of \$57.13/hour for the Flyer (express and local) and \$56.19/hour for ADA service and changes to services consistent with the 2020 Short-Term Transit Plan and outlined in Amendment 1 to the original agreement.

SECTION 2. Reevaluate expenses, operations, and service prior to the expiration of this one-year extension.

SECTION 3. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 26th day of April 2022 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-31** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 26, 2022, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 26, 2022

Lorena Zarate

Todd Bodem

Prepared by:
Lorena Zarate, Finance Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Acceptance of City of Guadalupe Transportation Development Act (TDA) fund and Transit Fund financial statements for fiscal years ended 2021 and 2020 with Independent Audit Report.

RECOMMENDATION:

That the City Council accept the City of Guadalupe Transportation Development Act (TDA) fund and Transit Fund financial statements for fiscal years ended 2021 and 2020 with Independent Audit Report.

DISCUSSION:

An audit of the City’s TDA and Transit funds has been performed by Moss, Levy & Hartzheim LLP, Certified Public Accountants. The purpose of the audit is to determine compliance with the TDA Sections 99234 and 99400 (a) of the California Public Utilities code, and compliance with the rules and regulations of the Santa Barbara County Association of Governments.

The audits are presented herewith for your review and acceptance. The audits include an examination of the assets, liabilities, and fund balance of the TDA and Transit funds as of June 30, 2021 and 2020, and the related statements of revenue, expenditures, and changes in fund balance. Both audits received the following opinion, that the financial statements present fairly, in all material respects, the financial position of the City of Guadalupe Public Transit fund and TDA fund, and the changes in financial position and cash flows for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America.

The Independent Auditor’s Report on Compliance with Requirements applicable to TDA and Transit, dated April 12, 2022 states that the City complied with applicable statutes, rules, and regulations of the TDA and the allocation instructions and resolutions of the Santa Barbara County Association of Governments as required by the California Code during the year ended June 30, 2021, except as described in the audit finding below.

FISCAL IMPACT:

The annual TDA and Transit audits are required along with an unqualified opinion in order for the City to receive continued funding.

Transit audit Finding 2021-1, explained that the City was only eligible to claim Transportation Development Act (TDA) funding for \$322,307. Actual TDA funding received for Guadalupe the fiscal year ended June 30, 2021 was \$391,085, which means that the City was overfunded by \$68,778. The City will amend the 2021-2022 LTF/TDA Claim, to be submitted to SBCAG, to insert the \$68,778 on Doc A, Line 21, Amount to be held in Reserve (CCR 6648).

ATTACHMENTS:

1. TDA fund Financial Statements for Years Ended June 30, 2021 and 2020
2. Transit fund Financial Statements for Years Ended June 30, 2021 and 2020

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
FINANCIAL STATEMENTS
FISCAL YEARS ENDED JUNE 30, 2021 AND 2020
WITH INDEPENDENT AUDITORS' REPORT
SEGREGATED BY SECTIONS 99234
AND 99400(a) OF THE PUBLIC UTILITIES CODE

CITY OF GUADALUPE
Transportation Development Act Fund
Segregated by Sections 99234 and 99400(a)
of the Public Utilities Code
June 30, 2021 and 2020
Table of Contents

Independent Auditors' Report	1
FINANCIAL STATEMENTS	
Balance Sheets	2
Statements of Revenues, Expenditures, and Changes in Fund Balance	3
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual, June 30, 2021	4
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual, June 30, 2020	5
Notes to Financial Statements	6
Independent Auditors' Report on Transportation Development Act Compliance	7



Moss, Levy & Hartzheim LLP

Certified Public Accountants

INDEPENDENT AUDITORS' REPORT

The Board of Directors of the
Santa Barbara County Association of Governments

We have audited the accompanying financial statements of the City of Guadalupe Transportation Development Act Fund (the Fund), as of and for the fiscal years ended June 30, 2021 and June 30, 2020, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Transportation Development Act Fund of the City of Guadalupe, as of June 30, 2021 and June 30, 2020, and the changes in its financial position for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Transportation Development Act Fund and do not purport to, and do not, present fairly the financial position of the City of Guadalupe as of June 30, 2021 and June 30, 2020, the changes in its financial position for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Moss, Levy & Hartzheim LLP

Santa Maria, California
April 12, 2022

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
SECTIONS 99234 AND 99400(A) OF THE PUBLIC UTILITIES CODE
BALANCE SHEETS
June 30, 2021 and June 30, 2020

	2021		Total	2020
	99234	99400(a)		Total
Assets:				
Current assets:				
Cash and investments	\$ 6,679	\$ 185,431	\$ 192,110	\$ 184,056
Accounts receivable		138	138	564
Total assets	<u>\$ 6,679</u>	<u>\$ 185,569</u>	<u>\$ 192,248</u>	<u>\$ 184,620</u>
Liabilities:				
Current liabilities:				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Total liabilities				
Fund balance:				
Restricted	<u>6,679</u>	<u>185,569</u>	<u>192,248</u>	<u>184,620</u>
Total fund balance	<u>6,679</u>	<u>185,569</u>	<u>192,248</u>	<u>184,620</u>
Total liabilities and fund balance	<u>\$ 6,679</u>	<u>\$ 185,569</u>	<u>\$ 192,248</u>	<u>\$ 184,620</u>

See accompanying notes to financial statements

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
SECTIONS 99234 AND 99400(A) OF THE PUBLIC UTILITIES CODE
STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
Fiscal Years Ended June 30, 2021 and June 30, 2020

	2021			2020
	99234	99400(a)	Total	Total
Revenues:				
Local Transportation Fund allocations	\$ 6,679	\$ -	\$ 6,679	\$ 5,187
Interest		949	949	3,389
Total revenues	6,679	949	7,628	8,576
Expenditures:				
Maintenance and operations				
Total expenditures				
Excess of revenues over (under) expenditures	6,679	949	7,628	8,576
Other Financing Uses:				
Transfers out to City of Guadalupe				(14,388)
Total other financing uses				(14,388)
Changes in fund balance	6,679	949	7,628	(5,812)
Fund balance, beginning of fiscal year		184,620	184,620	190,432
Fund balance, end of fiscal year	\$ 6,679	\$ 185,569	\$ 192,248	\$ 184,620

See accompanying notes to financial statements

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
SECTIONS 99234 AND 99400(A) OF THE PUBLIC UTILITIES CODE
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
Fiscal Year Ended June 30, 2021

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Revenues:			
Local Transportation Fund allocations	\$ 6,171	\$ 6,679	\$ 508
Interest	3,500	949	(2,551)
Total revenues	<u>9,671</u>	<u>7,628</u>	<u>(2,043)</u>
Expenditures:			
Capital outlay	<u> </u>	<u> </u>	<u> </u>
Total expenditures	<u> </u>	<u> </u>	<u> </u>
Excess of revenues over expenditures	<u>9,671</u>	<u>7,628</u>	<u>(2,043)</u>
Other Financing (Uses):			
Transfers out to City of Guadalupe	<u> </u>	<u> </u>	<u> </u>
Total other financing uses	<u> </u>	<u> </u>	<u> </u>
Changes in fund balance	9,671	7,628	(2,043)
Fund balance, beginning of fiscal year	<u>184,620</u>	<u>184,620</u>	<u> </u>
Fund balance, end of fiscal year	<u>\$ 194,291</u>	<u>\$ 192,248</u>	<u>\$ (2,043)</u>

See accompanying notes to financial statements

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
SECTIONS 99234 AND 99400(A) OF THE PUBLIC UTILITIES CODE
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
Fiscal Year Ended June 30, 2020

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Revenues:			
Local Transportation Fund allocations	\$ 6,050	\$ 5,187	\$ (863)
Interest	<u>1,100</u>	<u>3,389</u>	<u>2,289</u>
Total revenues	<u>7,150</u>	<u>8,576</u>	<u>1,426</u>
Expenditures:			
Capital outlay			
Total expenditures			
Excess of revenues over expenditures	<u>7,150</u>	<u>8,576</u>	<u>1,426</u>
Other Financing (Uses):			
Transfers out to City of Guadalupe	<u>(30,000)</u>	<u>(14,388)</u>	<u>15,612</u>
Total other financing uses	<u>(30,000)</u>	<u>(14,388)</u>	<u>15,612</u>
Changes in fund balance	<u>(22,850)</u>	<u>(5,812)</u>	<u>17,038</u>
Fund balance, beginning of fiscal year	<u>190,432</u>	<u>190,432</u>	
Fund balance, end of fiscal year	<u><u>\$ 167,582</u></u>	<u><u>\$ 184,620</u></u>	<u><u>\$ 17,038</u></u>

See accompanying notes to financial statements

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
SEGREGATED BY SECTIONS 99234 AND 99400(a)
OF THE PUBLIC UTILITIES CODE
NOTES TO FINANCIAL STATEMENTS
June 30, 2021 and June 30, 2020

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The Transportation Development Act Fund of the City of Guadalupe is a governmental fund type. Governmental funds are accounted for using a current financial resources measurement focus. The application of this measurement focus provides that, in general, only current assets and current liabilities are present on the balance sheet. Operating statements of these funds present revenues and expenditures.

The modified accrual basis of accounting is used for the Transportation Development Act Fund. Under the modified accrual basis of accounting, revenues are recognized when they become susceptible to accrual (i.e., both measurable and available). Measurable means that the amount of the transaction can be determined. Available means the funds are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures of governmental funds are generally recognized when the related fund liability is incurred.

Reporting Entity

The financial statements present only the Transportation Development Act Fund and do not purport to, and do not present, the City's financial position and changes in financial position. The City of Guadalupe's basic financial statements are available from the Finance Department at 918 Obispo Street, Guadalupe, CA 93434.

NOTE 2 – CASH DEPOSITS

The City follows the practice of pooling cash and investments for all funds (including the Transportation Development Act Fund) under its direct daily control. Interest earned on pooled cash and investments is allocated periodically to the various funds based on average cash balances. Detailed disclosure regarding the City's investments of cash is included in the notes to financial statements of the City.

**INDEPENDENT AUDITORS' REPORT ON TRANSPORTATION
DEVELOPMENT ACT COMPLIANCE**

The Board of Directors of the
Santa Barbara County Association of Governments

We have audited the financial statements of the City of Guadalupe Transportation Development Act Fund's (the City) compliance with the types of compliance requirements described in the *Transportation Development Act Guidebook*, published by the State of California Department of Transportation applicable for the fiscal year ended June 30, 2021.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to the Transportation Development Act.

Auditors' Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit of the compliance with applicable statutes, rules, and regulations of the Transportation Development Act (TDA), Section 99234 and Section 99400(a), of the California Code of Regulations (CCR), and the allocation instructions and resolutions of Santa Barbara County Association of Governments as required by Section 6666 of the CCR. Section 6666 requires that for a non-transit claimant, the independent auditor shall perform at least the following tasks: (a) Determine whether the funds received by the claimant pursuant to the Act were expended in conformance with those sections of the Act specifying the qualified purposes, including Public Utilities Code section 99402 for streets and roads claimants and section 99233.3 for claimants under that section for pedestrian and bicycle facilities and bicycle safety education programs, (b) Determine whether the funds received by the claimant pursuant to the Act were expended in conformance with the applicable rules, regulations, and procedures of the transportation-planning agency and in compliance with the allocation instructions, and (c) Determine whether interest earned on funds received by the claimant pursuant to the Act were expended only for those purposes for which the funds were allocated, in accordance with Public Utilities Code sections 99301 and 99301.5. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Transportation Development Act Guidebook*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the state laws and regulations applicable to the City occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Compliance with the Transportation Development Act

In our opinion, the funds allocated to and received by the City of Guadalupe Transportation Development Act Fund, complied, in all material respects, with the compliance requirements referred to above that are applicable to the statutory requirements of the Transportation Development Act and the allocation instructions and resolutions of Santa Barbara County Association of Governments for the fiscal year ended June 30, 2021.

This report is intended solely for the information and use of the City Council, management of the Santa Barbara County Association of Governments and for filing with the appropriate regulatory agencies and is not intended to be and should not be used by anyone other than these specified parties.

Moss, Remy & Hartgrain LLP

Santa Maria, California
April 12, 2022

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
FINANCIAL STATEMENTS
FISCAL YEARS ENDED JUNE 30, 2021 AND 2020
WITH INDEPENDENT AUDITORS' REPORT

CITY OF GUADALUPE
Public Transit Fund
June 30, 2021 and 2020
Table of Contents

Independent Auditors' Report 1

FINANCIAL STATEMENTS

Statements of Net Position – June 30, 2021 and 2020 2

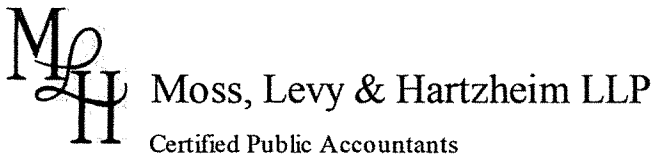
Statements of Revenues, Expenses, and Changes in Net Position for the
Fiscal Years Ended June 30, 2021 and 2020..... 3

Statements of Cash Flows for the Fiscal Years Ended June 30, 2021 and 2020..... 4

Notes to Financial Statements 5

Independent Auditors' Report on Transportation Development Act Compliance 9

Schedule of Audit Findings and Questioned Costs 11



INDEPENDENT AUDITORS' REPORT

The Board of Directors of the
Santa Barbara County Association of Governments

We have audited the accompanying financial statements of the City of Guadalupe Public Transit Fund (the Fund), as of and for the fiscal years ended June 30, 2021 and June 30, 2020, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the City of Guadalupe Public Transit Fund, as of June 30, 2021 and June 30, 2020, and the changes in financial position and cash flows for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Public Transit Fund and do not purport to, and do not, present fairly the financial position of the City of Guadalupe as of June 30, 2021 and June 30, 2020, the changes in its financial position and cash flows for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Moss, Levy & Hartzheim LLP

Santa Maria, California
April 12, 2022

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
STATEMENTS OF NET POSITION
June 30, 2021 and 2020

ASSETS	<u>2021</u>	<u>2020</u>
Current Assets:		
Cash and cash equivalents	\$ 339,434	\$ 329,701
Accounts receivable	<u>294,481</u>	<u>114,698</u>
Total current assets	<u>633,915</u>	<u>444,399</u>
Capital Assets:		
Vehicles and equipment	1,658,130	1,658,130
Structures and improvements	17,344	17,344
Accumulated depreciation	<u>(1,074,119)</u>	<u>(947,977)</u>
Net capital assets	<u>601,355</u>	<u>727,497</u>
Total assets	<u>1,235,270</u>	<u>1,171,896</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	<u>44,707</u>	<u>23,142</u>
Total liabilities	<u>44,707</u>	<u>23,142</u>
NET POSITION		
Net investment in capital assets	601,355	727,497
Unrestricted	<u>589,208</u>	<u>421,257</u>
Total net position	<u>\$ 1,190,563</u>	<u>\$ 1,148,754</u>

See accompanying notes to financial statements.

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
For the Fiscal Years Ended June 30, 2021 and 2020

	2021	2020
Operating Revenues:		
Passenger fares	\$ 250	\$ 48,534
Total operating revenues	<u>250</u>	<u>48,534</u>
Operating Expenses:		
Operations	354,549	449,086
Depreciation	<u>126,142</u>	<u>135,011</u>
Total operating expenses	<u>480,691</u>	<u>584,097</u>
Operating loss	<u>(480,441)</u>	<u>(535,563)</u>
Nonoperating Revenues:		
Interest income	1,736	6,192
Sale of capital assets		6,545
Intergovernmental grants	<u>555,514</u>	<u>473,590</u>
Total nonoperating revenues	<u>557,250</u>	<u>486,327</u>
Income (loss) before capital contributions and transfers	<u>76,809</u>	<u>(49,236)</u>
Contributions and Transfers:		
Capital contributions		457,531
Transfers out to City of Guadalupe	<u>(35,000)</u>	<u>(35,000)</u>
Total contributions and transfers	<u>(35,000)</u>	<u>422,531</u>
Change in net position	41,809	373,295
Net position, beginning of fiscal year	<u>1,148,754</u>	<u>775,459</u>
Net position, end of fiscal year	<u>\$ 1,190,563</u>	<u>\$ 1,148,754</u>

See accompanying notes to financial statements.

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
STATEMENTS OF CASH FLOWS
For the Fiscal Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Cash Flows from Operating Activities:		
Receipts from customers and users	\$ 250	\$ 48,534
Payments to suppliers and employees	<u>(332,984)</u>	<u>(466,335)</u>
Net cash used by operating activities	<u>(332,734)</u>	<u>(417,801)</u>
Cash Flows from Capital Financing Activities:		
Acquisition of capital assets		(457,531)
Capital contributions		457,531
Proceeds from sale of capital assets		<u>6,545</u>
Net cash provided by capital financing activities		<u>6,545</u>
Cash Flows from Noncapital Financing Activities:		
Intergovernmental grants	375,731	422,920
Transfers out to City of Guadalupe	<u>(35,000)</u>	<u>(35,000)</u>
Net cash provided by noncapital financing activities	<u>340,731</u>	<u>387,920</u>
Cash Flows from Investing Activities:		
Interest income	<u>1,736</u>	<u>6,192</u>
Net cash provided by investing activities	<u>1,736</u>	<u>6,192</u>
Net increase (decrease) in cash and cash equivalents	9,733	(17,144)
Cash and cash equivalents, beginning of fiscal year	<u>329,701</u>	<u>346,845</u>
Cash and cash equivalents, end of fiscal year	<u>\$ 339,434</u>	<u>\$ 329,701</u>
Reconciliation of operating loss to net cash used by operating activities:		
Operating loss	\$ (480,441)	\$ (535,563)
Add: depreciation	126,142	135,011
Changes in assets and liabilities:		
Increase (decrease) in accounts payable	21,565	(17,249)
Net cash used by operating activities	<u>\$ (332,734)</u>	<u>\$ (417,801)</u>

See accompanying notes to financial statements.

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2021 and June 30, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting and Measurement Focus

The City of Guadalupe Public Transit Fund is a proprietary fund specifically categorized as an enterprise fund. Enterprise funds are used to account for activities similar to those found in the private sector, in which a fee is charged to external users for goods or services. The Public Transit Fund accounts for its activities on the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned, and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Intergovernmental grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Private sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed for proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board (GASB). Governments also have the option of following subsequent-private sector guidance for their enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues and expenses of the City's proprietary fund are charges to customers for sales and services, administrative expense and depreciation on capital assets, respectively. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted net position are available, unrestricted resources are used only after the restricted resources are depleted.

Reporting Entity

The financial statements present only the Public Transit Fund and do not purport to, and do not present, the City's financial position, changes in financial position and cash flows. The City of Guadalupe's basic financial statements are available from the Finance Department at 918 Obispo Street, Guadalupe, California 93434.

Capital Assets

Capital assets are stated at cost, less accumulated depreciation computed on the straight-line method.

Buildings	50 years
Vehicles	7 years
Other Equipment	3-7 years

NOTE 2 – CASH DEPOSITS

The City follows the practice of pooling cash and investments for all funds (including the Public Transit Fund) under its direct control. Interest earned on pooled cash and investments is allocated periodically to the various funds based on average cash balance. Detailed disclosure regarding the City's investments of cash is included in the notes to basic financial statements of the City.

NOTE 3 – PURCHASED TRANSPORTATION AND DESCRIPTION OF SERVICES

The Santa Maria Organization of Transportation Helpers (SMOOTH) in cooperation with the Community Action Commission has been providing demand-response service in the Guadalupe area. The City began its contract in June 1999 with SMOOTH for transit services. The City is required to pay an hourly rate for services plus required repairs and fuel, net of fare revenue collected by SMOOTH.

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2021 and June 30, 2020

NOTE 5 – INTERGOVERNMENTAL GRANTS

	<u>2021</u>	<u>2020</u>
Transportation Development Act:		
\$0.0025 Sales Tax	\$ 354,783	\$ 353,254
Federal Subsidy:		
Section 5311	66,992	115,217
Section 5339		388,901
State Subsidy:		
State Transit Assistance		<u>73,749</u>
	<u>\$ 421,775</u>	<u>\$ 931,121</u>

NOTE 6 – EXCESS ALLOCATIONS

Pursuant to Section 6634 of the California Administrative Code – Transportation Development Act, a transit claimant is precluded from receiving monies from the Local Transportation Fund and the State Transit Assistance Fund in the amount exceeding the claimant’s capital and operating costs, less the required fares, local support and the amount received during the fiscal year from a city or county to which the operator provides service beyond its boundaries. These credits may be used by the Santa Barbara County Association of Governments to reduce future allocations. The Transportation planning agency shall promptly authorize the payment of moneys allocated and reserved for a claimant pursuant to Section 6648 whenever the claimant demonstrates that such moneys are needed for the specific capital projects.

	<u>2021</u>
Total Operating Expense	\$ 515,691
Less:	
Depreciation	(126,142)
Fare revenue	(250)
Federal and state operating assistance	(66,992)
	<u>Maximum Allocation for Operations</u>
	<u>\$ 322,307</u>
Allocations for Operations	
PUC 99260	\$ 391,085
	<u>Total Allocations for Operations</u>
	<u>\$ 391,085</u>
Excess Allocation for Operations	<u>\$ 68,778</u>

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2021 and June 30, 2020

NOTE 7 – FAREBOX RATIO

Pursuant to Section 6633 of the California Administrative Code – Transportation Development Act, a transit claimant must maintain fare revenues to meet the ratios specified in sections 6633.2 and 6633.5 and the amount of the sum of fare revenues and local support required to meet the ratios specified in section 6633.2. The required ratio for service in a non-urbanized area is 10%.

Farebox Ratio Calculation as of June 30, 2021:

	Fixed	ADA	Total
Operating Cost	\$ 334,738	\$ 54,811	\$ 389,549
Fare Revenue	250	-	250
Local Support	-	-	-
Farebox Ratio	0.07%	0.00%	0.06%

As of June 30, 2021, the City is not in compliance with their ADA fare revenue ratio. Due to the COVID-19 pandemic, compliance for the farebox revenue is not in effect for fiscal years ending June 30, 2020 and June 30, 2021.

NOTE 8 – SENATE BILL 1 - STATE OF GOOD REPAIR

The Road Repair and Accountability Act of 2017, Senate Bill (SB) 1 (Chapter 5, Statutes of 2017), signed by the Governor on April 28, 2017, includes a program that will provide additional revenues for transit infrastructure repair and service improvements. This investment in public transit will be referred to as the State of Good Repair (SGR) program. This program provides funding of approximately \$105 million annually to the State Transit Assistance (STA) Account. These funds are to be made available for eligible transit maintenance, rehabilitation, and capital projects.

This program demonstrates California's commitment to clean, sustainable transportation, and the role that public transit plays in that vision. While SB 1 addresses a variety of transportation needs, this program has a specific goal of keeping transit systems in a state of good repair, including the purchase of new transit vehicles, and maintenance and rehabilitation of transit facilities and vehicles. These new investments will lead to cleaner transit vehicle fleets, increased reliability and safety, and reduced greenhouse gas emissions and other pollutants.

In the fiscal year ended June 30, 2021, the City of Guadalupe did not receive allocated funding.

**INDEPENDENT AUDITORS' REPORT ON TRANSPORTATION
DEVELOPMENT ACT COMPLIANCE**

The Board of Directors of the
Santa Barbara County Association of Governments

We have audited the financial statements of the City of Guadalupe Public Transit Fund's (the City) compliance with the types of compliance requirements described in the *Transportation Development Act Guidebook*, published by the State of California Department of Transportation applicable for the fiscal year ended June 30, 2021.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to the Transportation Development Act.

Auditors' Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit of the compliance with applicable statutes, rules and regulations of the Transportation Development Act and the allocation instructions and resolutions of the Santa Barbara County Association of Governments as required by Section 6667 of Title 21, Division 3, Chapter 2, Article 5.5 of the California Code of Regulations during the fiscal year ended June 30, 2021. Section 6667 requires that for a transit claimant, the independent auditor shall perform at least the following tasks: (a) Determine whether the claimant was an entity eligible to receive the funds allocated to it, (b) Determine whether the claimant is maintaining its accounts and records on an enterprise fund basis and is otherwise in compliance with the uniform system of accounts and records adopted by the State Controller pursuant to Public Utilities Code Section 99234, (c) Determine whether the funds received by the claimant, pursuant to the Act were expended in conformance with those sections of the act specifying the qualifying purposes, including Public Utilities Code Sections 99262 and 99263 for operators receiving funds under article 4, Sections 99275, 99275.5 and 99277 for Article 4.5 claimants, and Section 99400(c), (d), and (e) for Article 8 claimants for service provided under contract, and Section 99405(d) for transportation services provided by cities and countries with populations of less than 5,000, (d) Determine whether the funds received by the claimants pursuant to the Act were expended in conformance with the applicable rules, regulations, and procedures of the transportation-planning agency and in compliance with the allocation instructions and resolutions, (e) Determine whether interest earned on funds received by the claimant pursuant to the Act were expended only for those purposes for which the funds were allocated in accordance with Public Utilities Code Sections 99234.1, 99301, 99301.5, 99301.6, (f) Verify the amount of the claimant's operating cost for the fiscal year, the amount of fare revenues required to meet the ratios specified in Sections 6633.2 and 6633.5 and the amount of the sum of fare revenues and local support required to meet the ratios specified in the Section 6633.2, (g) Verify the amount of the claimant's actual fare revenues for the fiscal year, (h) Verify the amount of the claimant's actual local support for the fiscal year, (i) Verify the amount that the claimants were eligible to receive under the Act during the fiscal year in accordance with Sections 6634 and 6649, (j) Verify, if applicable, the amount of the operator's expenditure limitation in accordance with Section 6633.1, (k) In the case of an operator, determine whether the operator's employee retirement system or private pension plan is in conformance with the provisions of Public Utilities Code Sections 99271, 99272, 99273, (l) In the case of an operator, determine whether the operator has had a certification by the Department of the California Highway Patrol verifying that the operator is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251, (m) In the case of an operator, verify, if applicable, its State Transit Assistance eligibility, pursuant to Public Utilities Code Section 99314.6 or 99314.7, and (n) In the case of a claimant for community transit services, determine whether it is in compliance with Public Utilities Code Sections 99155 and 99155.5. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the Transportation Development Act Guidebook. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above could have a direct and material effect on the state laws and

regulations applicable to the City occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

Opinion on Compliance with the Transportation Development Act

In our opinion, the funds allocated to and received by the City of Guadalupe Public Transit Fund, complied, in all material respects, with the compliance requirements referred to above that are applicable to the statutory requirements of the Transportation Development Act and the allocation instructions and resolutions of Santa Barbara County Association of Governments for the fiscal year ended June 30, 2021, except as described in the accompanying schedule of audit findings and questioned costs.

This report is intended solely for the information and use of the City Council, management of the Santa Barbara County Association of Governments and for filing with the appropriate regulatory agencies and is not intended to be and should not be used by anyone other than these specified parties.

Moss, Remy & Haugheim LLP

Santa Maria, California
April 12, 2022

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
June 30, 2021

FINDING 2021-1
MAXIMUM ELIGIBLE FUNDING COMPLIANCE

Finding:

The City was only eligible to claim Transportation Development Act (TDA) funding for \$322,307. Actual TDA funding received for Guadalupe the fiscal year ended June 30, 2021 was \$391,085, which means that the City was overfunded by \$68,778 as shown below:

Maximum amount eligible to claim:

Operating Costs:	\$ 389,549
Less: Fare Revenues	(250)
Less: Federal Operating Assistance	<u>(66,992)</u>
Maximum Eligible Amount	<u>\$ 322,307</u>

Recommendation:

The City should amend the 2021-2022 LTF/TDA Claim to insert the \$68,778 amount to be held in reserve.

City's Response:



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 26, 2022**

Lorena Zarate

Prepared by:
Lorena Zarate, Finance Director

Todd Bodem

Approved by:
Todd Bodem, City Administrator

SUBJECT: Third Quarter FY2021-2022 Financial Report

RECOMMENDATION:

That the City Council accept the Third Quarter 2022 Financial Report.

DISCUSSION:

The Finance Department has prepared a Financial Report for the fiscal year 2021-2022 through March 2022 for the Council's and the public's information. Attached hereto as Attachment No. 1 is the Report. Staff requests that the City Council accept this report for its information.

ATTACHMENTS:

1. Third Quarter FY2021-2022 Financial Report



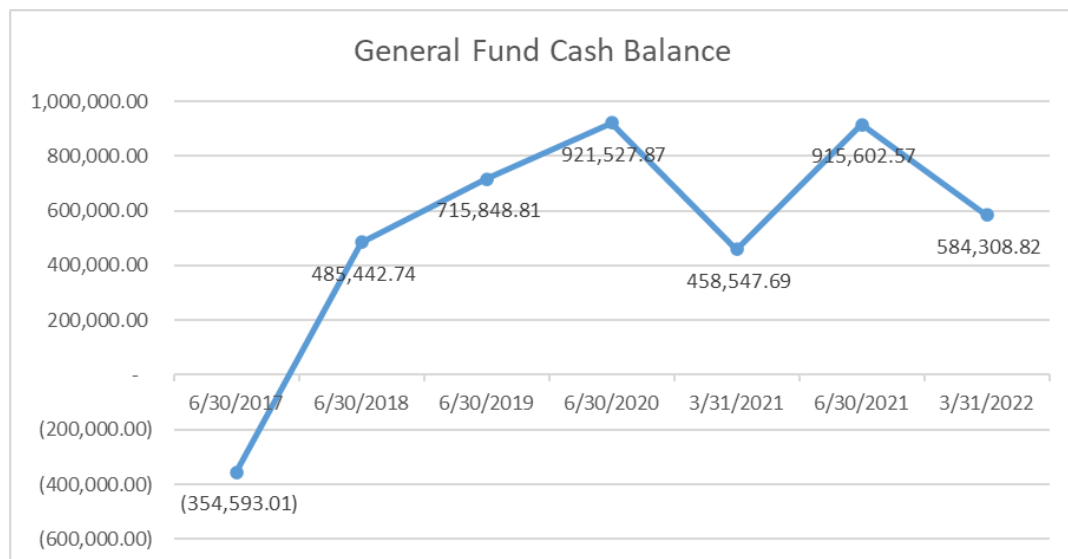
**City of Guadalupe
Third Quarter Financial Report
Fiscal Year 2021-22 through March 2022**

Overview

The fiscal year 2021-22 financial report concentrates on the General Fund and Water/Wastewater Enterprise Funds through March 2022, or 75 percent of the year expended. The purpose of the report is to provide a status of cash, fund balance and budgeted Revenue and Expenditures versus actual at 75 percent of the fiscal year expended.

General Fund Cash

Total cash as of March 31st, 2022, was \$584,308.82. For comparison, the cash balance for March 2021 was \$458,547.69.



General Fund Revenue

Actual revenue received through March 31st, 2022, compared to the amended budgeted revenue shows the General Fund below target 63.7 percent of expected revenues.

The table and graph below show General Fund revenue by category. Highlighted in yellow are specific revenue categories that have fallen short as compared to the budget through March 2022. In regard to sales tax revenue, timing delays in payments cause the shortage. Based on the budget review analysis presented on February 8th, in which revenue was projected out for the remainder of the fiscal year based on financial data through December 2021, HDL confirmed that sales tax revenue is still on target as compared to the budget. However, Staff has requested that

HDL provide a more updated projection for this fiscal year and for preparation of the budget for next fiscal year. Staff has also engaged HDL to provide projections to verify that our projected property tax revenue is reasonable. In regards to franchise fees, currently these appear underbudget related to the timings of the funds from SoCal and PGE which are received annually in April. In March, Staff was informed from Waste Management that they had made a mistake in their franchise fees to City, in which the City was getting overpaid from September 2019 to October 2021. As such, the budgeted amount was based on an inflated figure. Because of this, franchise fee revenue may end up underbudget by about \$25,000, but this figure is being confirmed with the Waste Management team. This issue may be brought up during negotiations with Waste Management for the next term. The Other Revenue category includes cannabis application fees received in the amount of \$63,000, and airport and SRO revenue, among other miscellaneous revenue, as shown in the graphic below. The City is still awaiting the Chevron grant of \$90,000 and additional reimbursements from REAP/LEAP grants.

Gen. Fund Revenue by Category			
Category	Budget	Actual	%
Property Tax	1,575,000	903,790	57.4%
Transfers from other funds	1,216,106	715,923	58.9%
Sales Tax	1,311,345	754,452	57.5%
Utility Users Tax	450,000	334,499	74.3%
Building Permit & Planning	537,930	440,253	81.8%
Business License	272,000	258,599	95.1%
Franchise Fees	260,000	136,747	52.6%
COPS Grant	166,000	145,424	87.6%
Rental of Property	100,000	89,256	89.3%
Administrative Overhead	82,471	64,377	78.1%
Other	1,095,357	659,115	60.2%
Total Revenue	7,066,209	4,502,437	63.7%

Other Revenue	Budget	Actual	%
Dividends	1,600	919	57.5%
Other Lic/Permits	28,230	28,592	101.3%
Over counter plan chk	14,682	16,834	114.7%
Cannabis App Fee	63,000	63,000	100.0%
Criminal Fines	300	107	35.7%
Other Fines	5,000	3,650	73.0%
Other Gov Grants	5,100	9,642	189.1%
Vehicle Anti Theft	3,978	3,016	75.8%
LEAP/REAP Grants	290,509	70,702	24.3%
Grading Permit	900	250	27.8%
Public Impr Plan Chk	500	-	0.0%
Plans & Specs	21,300	23,142	108.6%
AMR Fire	238,678	238,070	99.7%
Other Permit	3,200	1,537	48.0%
Other Service Chages	500	75	15.0%
Chevron	90,000	-	0.0%
Interest Inc	5,000	332	6.6%
Investment Inc	(12,000)	-	0.0%
Misc Inc	1,500	784	52.3%
Cash Over/Short	-	9	#DIV/0!
SRO	53,915	13,479	25.0%
rev from other agencies	264,465	178,829	67.6%
Misc Rev Police	15,000	6,147	41.0%
	1,095,357	659,115	60.2%

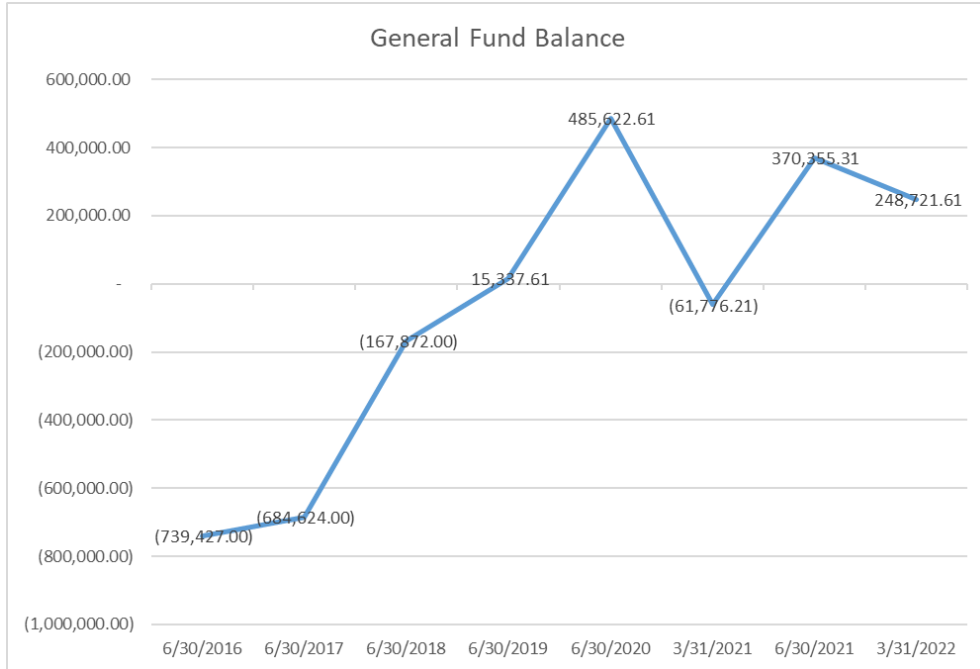
General Fund Expenditures

Expenditures are currently under budget at 68 percent expended as compared to the amended budget. The Table and Chart below shows all General Fund Departments and spending trends as of March 31st, 2022. All departments are within budget through March 2022. Overall, expenditures for the General Fund are higher than revenues by \$121,634.

2021-22 GENERAL FUND EXPENDITURES			
DEPARTMENT NAME	Amended Budget	Actual Spent as of 3/31/2022	75%
City Council	15,070	9,432	63%
Administration	487,530	351,772	72%
City Attorney	120,000	74,284	62%
Finance	548,475	358,102	65%
Non Departmental	548,587	345,781	63%
Building Maintenance	325,723	164,050	50%
Police	2,744,346	1,973,134	72%
Fire	1,338,000	964,299	72%
Parks & Rec	326,099	156,543	48%
Building and Safety	284,060	167,923	59%
Cannabis	57,587	58,751	102%
TOTAL ALL DEPARTMENTS:	6,795,477	4,624,071	68%

General Fund Balance

The term fund balance is used to describe the net position of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). It is intended to serve as a measure of the financial resources available to the fund. Fund balance represents the total amount accumulated in the fund from prior years at a point in time. The fund balance in the General Fund as of March 31st, 2022 is a positive \$248,721.61. The graph below shows the upward trend through the past several years. As shown in the visual below, the fund balance at the end of March 2021 was negative (\$61,776.21) for comparison. A priority for City is to continue to increase the fund balance enough to establish a reserve of a minimum of 15% of the General Fund operating budget, which is \$1,037,171. The budget review projection presented on February 22nd showed the City receiving revenues in the amount of \$7,066,206, which is \$1,023,642 more than was originally budgeted for, by the end of the fiscal year. The budget review projection also showed total projected expenditures to be \$6,888,217, which is \$957,736 more than originally budgeted for. The net result is that revenues were projected to exceed and be enough to cover the expected expenses by \$177,993, resulting in an approximate fund balance of \$667,346 at the end of June 2022. However, this is dependant upon the City receiving the projected revenue and staying within the amended budget.

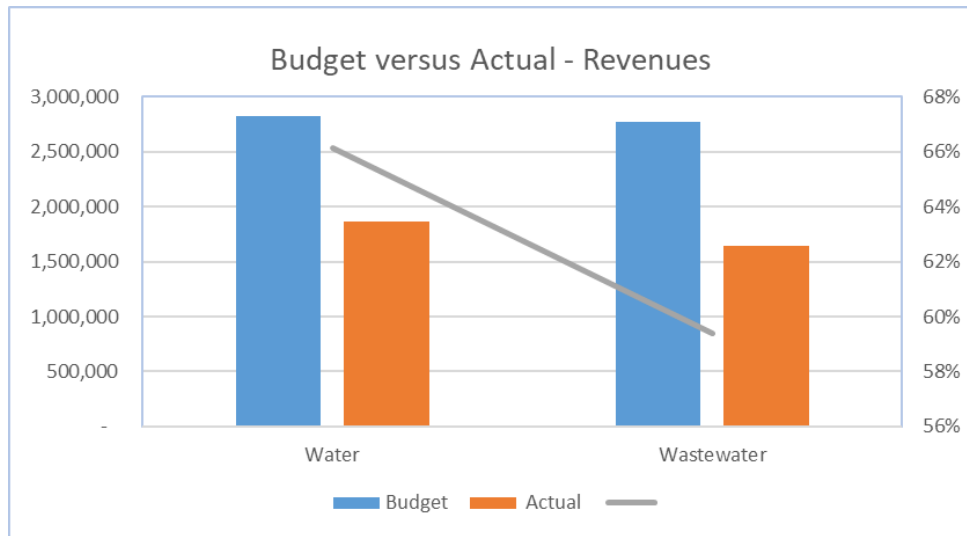


ENTERPRISE FUNDS – WATER AND WASTEWATER

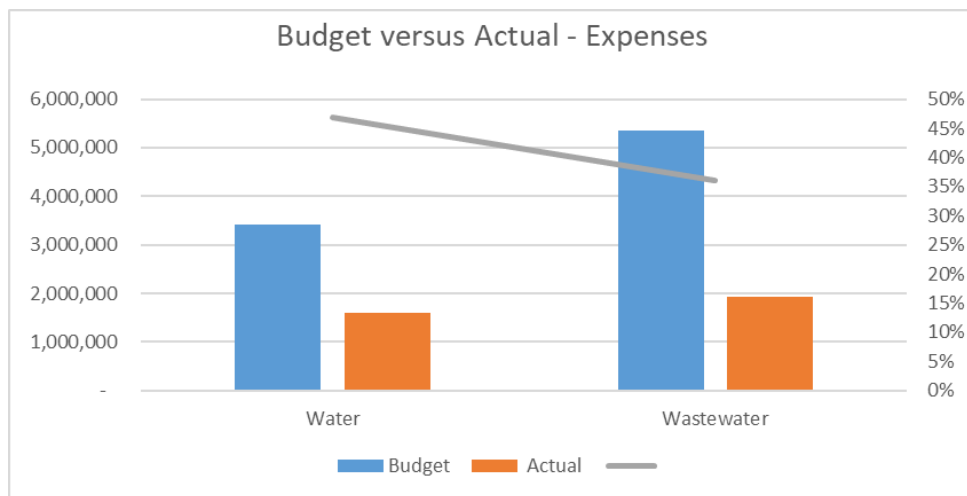
The Statement of Revenues and Expenditures through March of fiscal year 2021-22 is shown in the Table below.

Actuals Through Mar 31, 2022	Water	Wastewater
REVENUES		
Charges for Services	1,769,129	1,360,777
Interest	2,830	3,122
Other	38,378	133,318
Connection Fees	9,750	-
Developer Fees	46,410	146,250
Total	1,866,497	1,643,467
EXPENSES		
Operating	841,489	909,758
Capital	6,613	1,019,988
Depreciation	-	-
State Water	610,074	-
Debt Service	146,819	-
Total	1,604,995	1,929,746

The following charts compare budget to actual Revenue and Expense:



The Enterprise funds experienced revenue at 66 percent of budget for Water. Wastewater was slightly below budget at 59 percent of revenue expected for the period.



Operating expenses for Water and Wastewater are below budget at 47 percent and 36 percent, respectively.

CONCLUSION

The City needs to continue to look for cost cutting measures and additional revenue sources in order to continue to provide the services the residents expect and for these to be sustainable long-term. Sustainability is a concern when reserves are not at the target amount. Currently,

the City has ARPA funds available, but these are limited. City Staff is hopeful that next year will bring in more revenue, including cannabis and additional housing developments. However, the City should not be dependent on one-time monies to sustain recurring expenses. Enterprise funds and other funds are general in line with budget and City Staff does not expect any further significant fluctuations in these funds. City Staff will continue to monitor closely and continue to provide a financial report to Council monthly.

Information in this report is unaudited.

GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF MARCH 2022

PART I: CRIMES

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	0	0	0	0	0	0
211 PC ROBEBRRY	0	0	0	0	0	0	0	0
242/245 PC ASSAULT	3	3	4	2	8	7	12	10
459 PC BURGLARY	2	1	2	1	5	3	10	1
484/487 PC THEFT	9	0	1	0	19	2	6	0
10851 VC VEH THEFT	6	6	0	0	9	9	11	4
451 PC ARSON	0	0	0	0	1	0	0	0
TOTAL	20	10	7	3	42	21	39	15

PART II: REPORTED CRIMES

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	93	58	220	198
TOTAL REQUEST FOR SERVICE	277	207	701	657
TOTAL ACTIVITY FOR THE MONTH	370	265	921	855
DOMESTIC VIOLENCE REPORT	2	2	6	5
TOTAL PROPERTY STOLEN	\$8,326.00	\$3,865.00	\$12,644.00	\$10,603.00
TOTAL PROPERTY RECOVERED	\$0.00	\$0.00	\$400.00	\$0.00

PART III: ARREST SUMMARY

OFFENCES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUNENILES
FELONY	2	0	10	1	8	0	17	2
MISDEMINOR	6	0	19	0	23	1	34	1
TOTAL	8	0	29	1	31	1	51	3
23152(a&b) VC ARREST	5		4		10		9	
WARRANT ARREST	0		2		1		4	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS



GUADALUPE FIRE DEPARTMENT



TO: PUBLIC SAFETY DIRECTOR, MICHAEL CASH
FROM: CAPTAIN PATRICK SCHMITZ
SUBJECT: MONTHLY SUMMARY OF CODE ENFORCEMENT CASES
 March 1, 2022 – March 31, 2022

DATE: 04/01/2022

CALLS FOR SERVICE

March 2022

INCIDENT TYPE	This Month	Last Month	Year to Date (2021-2022)	Year to date (2020-2021)
Medical	25	35	304	263
Structure Fire	0	0	0	3
Cooking Fire	0	0	4	4
Trash or Rubbish Fire	0	2	8	6
Vehicle Fire	0	0	4	1
Grass/Vegetation Fire	2	0	3	5
Other Fire	2	1	4	3
Motor Vehicle Accidents with Injuries	1	3	19	11
Motor Vehicle Accidents No Injuries	1	3	17	9
Motor Vehicle/Pedestrian Accident	0	0	0	3
Hazardous Materials Spill/Release	1	0	4	4
Hazardous Condition Other	0	1	8	8
Water Problem/Leak	1	1	5	2
Animal Problem	0	0	1	2
Search / Rescue	0	0	0	0
Public Assistance	3	4	29	13
Police Matter/Assistance	1	2	10	2
Illegal Burn	0	0	0	2
Smoke/CO Detector Activation	0	2	5	18
Dispatch and Canceled En-route	2	4	29	33
False Alarm	0	2	13	7
TOTAL	39	60	467	399

Additional Information

STAFFING: 1 Public Safety Director (Police/Fire Chief)
 3 Fire Captains
 3 Fire Engineers
 3 Paid Call Firefighters 3 Position Vacant



GUADALUPE FIRE DEPARTMENT



Special Assignments / Coverage:

- First Aid CPR AED Training 03/03/22
- Food Distribution Senior Center 03/03/22
- First Aid CPR AED Training 03/04/22
- First Aid CPR AED Training 03/10/22
- First Aid CPR AED Training 03/11/22

CODE COMPLIANCE CASES

March 2022

INCIDENT TYPE	This Month	Last Month	Year to Date (2021-2022)	Year to date (2020-2021)
Business License (GMC 5.04.040)	0	0	2	0
Litter Accumulation (GMC 8.12.020)	0	0	0	9
Abatement of Weeds and Rubbish (GMC 8.16.010)	0	0	0	1
Working Without Permits (GMC15.04.020)	0	0	0	3
Address Number (GMC 15.08.020 (505.1))	0	0	0	7
Complaints (No Violation Found)	0	0	5	4
Apartment Inspections	80	0	80	0
Yearly Business Inspections	12	10	44	4
Other	0	0	11	11
TOTAL	92	10	142	39
Complaints Received	1	0	10	9

Miscellaneous	This Month	Last Month	Year to Date (2021-2022)	Year to date (2020-2021)
Visitors	22	18	194	239
Public Relations	5	5	32	10
School Visits	0	1	1	0



GUADALUPE CODE COMPLIANCE

TO: PUBLIC SAFETY DIRECTOR, MICHAEL CASH
FROM: CODE COMPLIANCE OFFICER, JOSUE MERAZ
SUBJECT: MONTHLY SUMMARY OF CODE ENFORCEMENT CASES
 MARCH 1, 2022 – MARCH 31, 2022

DATE: 4/01/2022

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)
Business License (GMC 5.04.040)	1	0	1
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	2	3
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	0
Litter Accumulation (GMC 8.12.020)	0	0	4
Abatement of Weeds and Rubbish (GMC 8.16.010)	1	3	4
Burning Garbage Prohibited (GMC 8.12.150)	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	2	5	7
Graffiti Abatement (GMC 9.07.060)	1	0	1
Abandoned Vehicles/ Vehicle Covers (GMC 10.36.010)	1	3	6
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0
Parking of large vehicles/trailers (GMC 10.24.190)	0	0	1
Wall,Fence,or Hedge Requirements (GMC 18.52.121)	0	0	0
Working Without Permits (GMC15.04.020)	1	0	3
Address Number (GMC 15.08.020 (505.1))	0	0	0
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0
Damage Fence (GMC 18.52.125)	1	0	1
Parking on Front Yard Setback (GMC 18.60.035)	2	1	6
Trailers/Mobile homes as living space (GMC 18.56.030)	0	0	1
Residential Solid Waste Collection (GMC 8.08.070)	0	1	2
Landscape Maintenance Required (GMC 18.64.120)	0	1	1
Discharge of illegal fireworks (GMC 8.24.020)	0	0	0
72hr Parking	3	19	33
Code 60 Citations	8	1	13
TOTAL	21	36	87
Complaints Received	4	7	17

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)
Visitors	0	0	0
Public Relations (Food distribution, Covid Vaccination)	1	1	3
School Visits ()	0	0	0



Human Resources
 918 Obispo Street
 P.O. Box 908
 Guadalupe, CA 93434
 Ph: 805.356.3893
 Fax: 805.343.5512

Email: egerber@ci.guadalupe.ca.us

HUMAN RESOURCES MONTHLY REPORT – March 2022

DEPARTMENT REPORT

Police Department

Recruitment for a full-time Police Officer has been challenging as there are no applicants who meet the minimum requirement of P.O.S.T. certification or graduation from police academy. To cast a wider net, the job posting has been modified to include Police Recruit.

The Salary Ranges are advertised as:

Police Recruit Hourly: \$23.044 Step A - \$29.135 Step F
 Monthly: \$3,994.29 - \$5,050.07

Police Officer Hourly: \$31.401 Step A - \$40.077 Step F
 Monthly: \$5,442.84 - \$6,946.68

An Oral Board is scheduled for April 6, 2022, to interview an internal applicant for Police Lieutenant. A Guadalupe resident and Santa Maria Police Lieutenant are scheduled panelists.

Fire Department

Human Resources provided a new draft for Last Best and Final Offer for IAFF labor negotiations to its labor negotiating team. Finance is currently reviewing budgetary items to ensure fiscal savings. Once Finance is satisfied with findings, the draft will be presenting to City Council in closed session.

The Public Safety Internship Program has been extended to June 30, 2022. Currently, there are two (2) interns and onboarding one (1) more intern in April.

Emergency Services Management

Recruitment for Emergency Preparedness Coordinator is underway. Human Resources has interviewed three external candidates, and one internal application is under review.

Planning/Building Department

The Administrative Aide/Temporary Appointment to migrate all records, hard copy plans on file to a PDF format that will be uploaded into the multi-department Tyler software system, has been paused until an in-house Associate Planner can oversee this project.

With the announcement of Planning Director/Consultant Larry Appel's retirement slated for December 2022, development for an in-house Associate Planner position is underway. Staff would like to present during the City Council's goal setting workshop for fiscal year 2022-2023.

Public Works Department

The Director of Public Works serves dual roles, as she is a licensed Professional Engineer and acts as the City Engineer, overseeing major construction projects and utilities. A vulnerable area is succession planning in these areas. Staff would like to formally recommend the development of a new position, Engineering Technician at the April 26, 2022, City Council meeting. An Engineering Technician would be responsible for performing moderate to difficult engineering, produce technical documents, plans, drawings, cost estimates and project schedules, and provide support to the Director of Public Works/City Engineer.

Recreation Department

The job description for Facility Rental Coordinator was modified to emphasize bilingual skills in Spanish is a requirement rather than preference. Human Resources provided a new batch of resumes to Recreation Services Manager. Together, they prioritized resumes from applicants residing in Guadalupe, bilingual skills, and rated any prior experience working in customer service, administrative support, recreation or facilities experience, working a point-of-sale system, and general office management. There were 8 Guadalupe applicants out of 28. The top-rated Guadalupe residents either found another position or declined an interview.

An Oral Board is scheduled for April 11, 2022, to interview three applicants for Facility Rental Coordinator.

Human Resources Department

Recruitment for Human Resources Manager is underway. The City Administrator is screening candidates for an Oral Board. The position is posted on Indeed.com, Municipal Management Association Northern California and Municipal Management Association Southern California websites, and the City's website.

COVID-19

The Santa Barbara County continued to see a significant decrease in Covid-19 cases in March. At the start of the month, there was an average of 47 new cases reported each day, totaling 393 total active cases (13 reported in Guadalupe). At the end of the month, 35 new cases were reported each day, totaling 128 active cases (zero cases reported in Guadalupe).

There are two theories why Omicron variant BA.2 is not on the anticipated rise:

- The majority of communities have some immunity by either testing positive during the January 2022 surge and/or immunity from vaccinations.
- Cases are not accurately reported through public health departments due to the availability of home testing kits. Residents are not obligated to self-report to county public health departments, making it challenging to secure accurate data.

WORKERS COMPENSATION

Enclosed is summary report, Activity Period including 3/1/2022-3/31/2022.

California JPIA

Workers' Compensation Summary Report

Activity Paid: 3/1/22 - 3/31/22 As Of 03/31/2022

Sedgwick Copyright © 2022 All rights reserved. This document is provided for informational purposes only.

City of Guadalupe - GU

Fiscal Year	Claims			Medical Activity Indemnity Activity Expense Activity			Total Activity	Future			Total Reserve	
	Open	Closed	Total	Medical Paid	Indemnity Paid	Expense Paid	Total Paid	Medical	Indemnity	Expense	Total Incurred	
2007 - 2008	0	4	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				2,405.80	47.89	10.00	2,463.69					2,463.69
										Recovery:		0.00
2008 - 2009	0	5	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				985.98	560.05	0.00	1,546.03					1,546.03
										Recovery:		0.00
2009 - 2010	0	8	8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				28,026.56	100,092.22	7,353.30	135,472.08					135,472.08
										Recovery:		0.00
2010 - 2011	0	6	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				30,763.90	256,554.59	10,832.32	298,150.81					298,150.81
										Recovery:		328.60
2011 - 2012	0	1	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				3,090.05	299.80	15.56	3,405.41					3,405.41
										Recovery:		0.00
2012 - 2013	0	6	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				131,267.83	180,981.33	82,271.87	394,521.03					394,521.03
										Recovery:		0.00
2013 - 2014	0	4	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				1,519.98	4,125.50	299.92	5,945.40					5,945.40
										Recovery:		0.00
2014 - 2015	0	6	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				41,837.95	35,446.10	3,770.60	81,054.65					81,054.65
										Recovery:		0.00
2015 - 2016	0	21	21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				12,964.62	26,560.49	2,073.71	41,598.82					41,598.82
										Recovery:		0.00
2016 - 2017	0	10	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				82,289.72	32,499.34	8,401.45	123,190.51					123,190.51
										Recovery:		14,008.43

California JPIA

Workers' Compensation Summary Report

Activity Paid: 3/1/22 - 3/31/22 As Of 03/31/2022

Sedgwick Copyright © 2022 All rights reserved. This document is provided for informational purposes only.

City of Guadalupe - GU

Fiscal Year	Claims			Medical Activity Indemnity Activity Expense Activity			Total Activity	Future			Total Reserve
	Open	Closed	Total	Medical Paid	Indemnity Paid	Expense Paid	Total Paid	Medical	Indemnity	Expense	Total Incurred
2017 - 2018	1	7	8	0.00	0.00	0.00	0.00	14,236.58	0.83	2,691.26	16,928.67
				77,330.66	215,899.87	13,585.71	306,816.24				
									Recovery:		0.00
2018 - 2019	2	6	8	0.00	0.00	315.50	6,961.40	114,266.51	1,471,493.30	19,957.42	1,605,717.23
				98,406.12	642,681.22	96,650.42	837,737.76				
									Recovery:		0.00
2019 - 2020	0	6	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				3,088.72	4,409.73	597.70	8,096.15				
									Recovery:		0.00
2020 - 2021	1	5	6	837.70	0.00	248.60	1,086.30	2,811.61	0.00	762.26	3,573.87
				4,391.75	4,891.92	1,149.89	10,433.56				
									Recovery:		0.00
2021 - 2022	0	2	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				0.00	0.00	91.30	91.30				
									Recovery:		0.00
Report Totals:	4	97	101	837.70	6,645.90	564.10	8,047.70	131,314.7	1,471,494.13	23,410.94	1,626,219.77
				518,369.64	1,505,050.05	227,103.75	2,250,523.44				3,876,743.21
Indemnity Claims		51		Open Indemnity		4					
Medical Claims		50		Open Medical		0					
Total Claims		101		Open Claims		4					



Recreation and Parks
 918 Obispo Street
 P.O. Box 908
 Guadalupe, CA 93434
 Ph: 805.356.3906
 Fax: 805.343.5512
 Email: hfuentes@ci.guadalupe.ca.us

RECREATION AND PARKS MONTHLY REPORT
For March 2022

Summary of Rentals/Usage for City Facilities & Parks

FACILITY	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR-TO-DATE (FY 21/22)	LAST YEAR-TO-DATE (FY 20/21)
Auditorium/Gym	4	0	41	65
O’Connell Park	11	0	11	5
LeRoy Park	0	0	0	0
Senior Center	8	4	67	37*
Veterans Memorial Plaza	0	0	5	4
Council Chambers	17	5	97	62*
Central Park	0	0	0	2
Veterans Hall	3	n/a	15	n/a

*Incorrect data from February 2021 report used in February 2022 report – corrections made on this report.

Foodbank Distribution

The Guadalupe Senior Center is one of the four Guadalupe sites used for monthly Food Bank distributions. The distribution at the Senior Center occurs on the first Thursday of every month. The volunteer team has been led by Guadalupe Mayor, Ariston Julian, and his spouse, Lourdes Ramirez. Community volunteers work alongside city employees and employees from Los Amigos de Guadalupe. Besides the on-site drive through and walk-up distribution, 53 deliveries of food are taken directly to homes of elderly, disabled and/or homebound individuals and families at high risk for COVID-19. In addition to this monthly Food Bank distribution at the center, Los Amigos de Guadalupe coordinates bimonthly Food Bank deliveries to approximately 30 homes of elderly, disabled and/or homebound individuals/families at high risk for COVID-19, every other Wednesday.

For the month of March, here is info for the monthly distribution:

Families Served On Site: 248

Individuals Served On Site: 1,133

Families Deliveries: 53

Individual Delivered: 214

Total Families: 301

Total Individuals: 1,347

Facility Coordinator

Interviews will take place for the Facility Coordinator position on Monday, April 11. There are three candidates being considered.

Auditorium

As discussed in the previous city council meeting the auditorium sustained some damage from a private event held in the beginning of March. Since then, the auditorium was cleaned, and the wood floor received a new wax coating. This cost was deducted from the cleaning deposit of the renter, and they will not be receiving any part of that deposit back.

Miller's Floor and Hardwood sent out a contractor for a free consultation on any needed repairs on the wood floor. His recommendation was to wait a month to see how the wood settles. He will return in the beginning of April to reassess the damage to the floor.

An updated facility use agreement for the auditorium has been drafted and will be presented to City Council. Changes to the policy will include security services being contracted by the city and alcoholic beverages only being allowed in a monitored, designated area outdoors.

The list of updates and repairs that the Auditorium Ad Hoc and the Rec and Park Commission approved are being completed. New lights were installed in the Auditorium walkway. New mats were ordered to cover both ends of the basketball court. The auditorium heater installation is being scheduled. The steps following this are to paint the auditorium and procure a storage unit that will be placed outside of the auditorium in the courtyard area to store items that have previously been left on the stage.

LeRoy Park

A walkthrough of the facility/park was completed on March 17, 2022. A punch list was created for both the outdoor landscaping and the building. It did not meet substantial completion at that time.

As both the outdoor and indoor elements still required some attention another walkthrough was done on April 6, 2022. The facility did not meet the requirements in order to be deemed substantially complete. Work continues to be done to meet that requirement.

The Grand Opening of LeRoy Park is currently scheduled for Sunday, June 12 at 1pm.

Events

The Recreation and Parks Department is currently planning a Cinco de Mayo celebration to be held at the Veteran's Memorial Plaza on Saturday, May 7th from 11:30am – 2pm. We encourage all members of the community to gather together and celebrate Mexican culture and residents' Mexican heritage. The current plan is to include two or three food trucks, booths run by various community organizations, and entertainment. Any groups that wish to participate, please contact the Recreation Services Manager.

Recreation Programs

After further assessment of the procedures required to run youth recreation programs, the Recreation Services Manager, Hannah Fuentes, has made the decision to only move forward with adult sports leagues for the upcoming fiscal year until internal changes can be made to meet requirements to hold youth programs.

A meeting was held with the Boys and Girls Club and SERS representatives to discuss what the Boys and Girls club and SERS would offer in the way of youth recreation programs as this is a priority for the community and Recreation and Parks Department. Ms. Fuentes inquired as to whether a partnership could be made between the city's Recreation and Parks Department and the Boys and Girls Club to provide youth sports leagues to the community of Guadalupe which the Boys and Girls Club agreed could be done. An MOU is now being drafted and will be presented to the City Administrator, Todd Bodem, and other city representatives.

Zumba classes are now being held at the Jack O'Connell Park basketball courts Monday through Thursday from 6:00pm to 7:30pm weather permitting.

Respectfully,

Hannah Fuentes
Recreation Services Manager
City of Guadalupe



Los Amigos de Guadalupe Report

April 2022

Alejandra Enciso Medina, Executive Director of LADG

Date: April 14, 2022

New Awards

LADG was successful in writing a CalFire Grant on behalf of the City to fund an Urban Forest Master Plan for \$170,000.

LeRoy Park & Community Center

The park is near completion, there are minor checklist items that need to be addressed; the park should be finalized within the first week of April. However, the grass will need to be protected until the beginning of June. The fence around the park will stay up to ensure that the grass can grow strong roots and be fertilized at least one more time.



Recently LADG and Eagle Scout Troup #450 hosted a tree-planting volunteer event where we planted 76 trees from March 11-12. Funding came from the California Releaf program that LADG was successful in obtaining.

Currently, the ribbon cutting is scheduled for June 12, 2022, starting at 1 PM. The event will include a community BBQ (free) which will be prepared and served by the Knights of Columbus, with a sponsorship donation of \$5,000 from Central Coast Community Energy. Los Compas de Guadalupe will be playing live music, and there will be Folklorico performances done by El

Padrecito Performing Arts' students. A 'Save the Date' has gone out and LADG is working with the City to organize all the details for the day.

Finally, President Biden received the 2022 budget; there was a line item that authorized \$1.7 million to go to LeRoy Park - allowing us to finalize Phase II. The funds should help the City complete all the remaining park/building features that Phase I could not fund, including an extension to the community center, asphalt surfacing on the new parking lot, an additional BBQ area, and an amphitheater, all of which have plans to be completed. Further details will be available as we receive guidance from the federal government, likely coming down through the USDA Rural.

Central Park (\$4.9M from Statewide Parks Program, Prop 68)

LADG presented the project details and timeline to the City of Guadalupe's Recreation and Parks Commission on Wednesday, March 9, 2022. To start the project, LADG released a Request for Qualifications (RFQ) to hire the landscape architect team to complete the plans and specifications for the renovation of Central Park. The RFQ was released on March 16th, 2022. All companies/groups requesting to submit an RFQ must have had their documents turned in to nicole@ladguadalupe.org by April 8, 2022.



We are currently looking to break ground by the end of November 2022.

Microenterprise

Currently, we have 18 clients signed up and receiving services with the Economic Development Center (EDC). LADG is working with the Loan Advisory Committee (LAC) to develop the rules and to process eligible business grants to either start a business, expand an existing business, or support an existing business in recovery from the pandemic. The LAC has been meeting biweekly and also sets standards for the financial assistance program. Many clients will start in-person business classes with Women's Economic Venture (WEV) in May of 2022 at the Guadalupe Senior Center. After completing the classes and preparing a 3-year business plan, clients will be able to apply for a maximum of \$10,000 for various reasons to help their business succeed.

Community Food Bank Distribution

Once again, the community Food Bank distribution was a success in providing groceries to 200+ families at the center and 53 families through means of delivery. The program continues to be successful and has proven to be a great use of Guadalupe Senior Center facilities. The volunteers have decided to increase their Food Bank distribution days from once a month to twice a month as they see an increasing need. LADG will continue the delivery program, do the reporting to the Santa Barbara County Food Bank, and support the Food Bank as needed.



Royal Theater

The historical Royal Theater team submitted a \$10M application to the Economic Development Administration (EDA). Just before applying, the EDA indicated that they would likely not fund any application above \$5M due to a large number of applicants and a decrease in available funds. The applicant team and the design team worked to submit a lesser project. The applicant would fund the complete renovation of the theater and create a small addition to the back of the building to house the theater's HVAC, greenroom, and other components to support a performing arts theater. LADG has also been working with our state representatives to attempt to have them sponsor the Royal Theatre in the coming State Budget. For now, the project is considered shovel-ready and LADG will continue to research other funding sources to complete a \$10M project.

Senior Meals Program

LADG is working with the City and the County Environmental Health Service to get the Senior Center Kitchen permitted to serve senior meals. The County and the City Fire Department have given LADG a punch list and staff are working with vendors to get each item completed and prepare the facility for reinspection. LADG has just started the recruitment process for hiring a chef/cook, in preparation for getting a permit soon. We are also exploring ways to work with Allan

Hancock College and County Workforce Development to have additional help in the kitchen at less cost to the program.

To prepare the seniors for a reopening of the meals program, LADG staff have started a Coffee Hour for seniors Monday and Wednesday mornings. Our seniors have not had a place to go since the start of the Covid pandemic and they voiced concerns about the effects of the isolation.

Pending Grant Work

Los Amigos de Guadalupe has recently submitted a grant application to the Area Agency of Aging (AAA) to restart the congregate and delivery meals program, which was operated in the past by a county-wide nonprofit that stopped services last year. These funds, along with the CDBG grant, will support the senior meals program, fund all the repairs to complete the permit work, and pay for all the equipment and supplies that are missing from the kitchen and dining area. Unlike the CDBG grant, the AAA grant was applied for as LADG was the applicant. LADG will be working with the City Finance Department to work on a process to ensure billing is appropriately coordinated.

LADG has applied for a grant with the Fund for Santa Barbara to pay for a part-time facilitator to develop a coordination group of Guadalupe nonprofits and service organizations to meet and disseminate information in a central location. The goal will be to form some type of long-term organizational structure so that all organizations support each other and even develop news services where gaps are missing.

LADG staff is writing a grant to USDA to renovate the senior center and, if needed, support the Senior Meals program with equipment and supplies.

And finally on March 10th, LADG hosted a public meeting to gain insight into what the community would like to see happen in the future. We were joined by 10 members of the community and had an amazing discussion on possible projects that can be funded through the state CDBG program. The CDBG program is late in releasing its annual NOFA but with the information we were given, and future discussions with the City, LADG should be able to get a successful application submitted early.

Staff Updates

Tom Brandeberry will be transitioning out of LADG in the coming months. The day-to-day operation of LADG will be in the hands of Alejandra Enciso Medina in the next few months and Tom will stay on to complete the Resilience-Guadalupe plan and finalize the Royal Theatre funding. LADG is recruiting a chef/cook for the senior meals program.



CITY OF GUADALUPE
918 Obispo Street, Guadalupe CA 93434
Phone: 805.356.3895 Fax: 805.343.0542

Finance Department

MEMO

To: Todd Bodem, City Administrator
From: Anna Marie Santillan Michaud, City Treasurer
Date: April 21, 2022
Subject: Treasurer’s Report – March 2022

The primary change(s) in this month’s report compared to the prior month is/are as follows:

Revenue –

- CDBG Reimbursements \$1,325,222.00
- Mutual Aid Reimbursement \$ 222,678.00
- MKL (Pasadera) \$ 68,059.00

**Treasurer's Report
Investments and Cash as of March 31, 2022**

Local Agency Investment Fund ("LAIF") Account 98-42-346	\$8,958,016.43
Total Investments	\$8,958,016.43

Cash

Checking Account 155-503815 ("Warrant Account")	\$2,178,951.70
Checking Account 155-003261 ("Payroll Account")	\$85,320.67
Total Cash	\$2,264,272.37

***Actual ending balances reconciled to Bank Statements**


The following is a summary of the City's cash and investments as of March 31, 2022 compared with the prior month.

Investments and Cash	February 28, 2022	March 31, 2022
Investments	8,958,016.43	8,958,016.43
Cash	913,458.63	2,264,272.37
Total	\$ 9,871,475.06	\$ 11,222,288.80

**** Total Cash and Investments agree to General Ledger.**

Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.

Submitted: 4/21/2022


Anna Marie Santillan Michaud
 City Treasurer



MAYOR'S REPORT

April 26, 2022

(Information below may be subject to change)

1. Le Roy Park Phase I Ribbon Cutting – Ribbon Cutting, June 12

Save the Date: Le Roy Park Grand Opening on **June 12, 2022, at 1 p.m.** There will be live music by Los Compas de Guadalupe. Programming starts at 1 p.m. and food will be served at 2 p.m. The BBQ will be hosted by the Knights of Columbus.

2. Le Roy Park Phase II. \$1.7M Addition

President Joe Biden signed the Budget Bill and Le Roy Park gets a phase II. We understand that the funds will go through USDA. And maybe six months until released (contract). The City/LADG has submitted a press release, one that thanks Feinstein and Carbajal directly. Remember, this is \$1.7M grant will construct 2000 square foot building/other amenities onto the newly remodeled Le Roy Park building for recreational purposes.

3. Royal Theater Good news! Staff heard on 4/18 that Senator Limon has put the \$5M request in the state budget for the Royal Theater project. Since Cunningham has also done this, we have both houses supporting the \$5M ask. Letters of support are being sent from various stakeholders. These letters will help the project stay in the budget by showing community support.

4. SLO History Center's Commemorative Event Week/An Untold Triumph: 4/25 at 4:30 p.m.

The City of Guadalupe will host the commemorative event/film screening celebrating Filipino Americans' WWII Service on April 25th (est. 4:30 p.m. to 8:30 p.m.) in the City Auditorium as there was significant history of the untold triumph in Guadalupe and the surrounding area.

This is part of the History Center's Commemorative Event Week where screenings will be shown throughout SLO county. More to come on this event and promotion of it. ***Please see attachment 1 of the draft flyer.***

5. **Broadband Meeting – May 4th from 5:30 p.m. to 7:00 p.m. Community Meeting – City Council Chambers**

During a recent SBCAG meeting, the Mayor had some input regarding the public meetings on the County broadband project, he mentioned it would be good to have the Guadalupe meeting at the City facility rather than another community location. EconAlliance is responsible for scheduling the meetings, which are being scheduled for 1.5 hours each, with a Mayor or City Council welcome, the Consortium will provide a project overview, and then about a 50-minute panel comprised of folks sharing some of the unique needs of various constituents from the community. More to be publicized about this meeting tentatively scheduled for ***May 4th from 5:30 to 7:00 p.m.***

6. **Cinco de Mayo Veterans Memorial Plaza Event – Tentative May 8th from 11:30 a.m. to 2:00 p.m.**

The Recreation and Parks Services Manager Hannah Fuentes will hold an event gathering on ***Sunday, May 8th from 11:30 a.m. – 2:00 p.m. (tentative)*** at the Veterans Memorial Plaza. She would like to have a few food trucks parked in the parking lot and pop-up tents in the grass areas surrounding the parking lot with the parking lot blocked off. The pop-up tents would be to provide educational information regarding the significance of Cinco de Mayo, Mexican cultural information, or fun activities for people to participate in. In addition to food trucks and pop ups, I would like to provide entertainment (i.e., mariachis and ballet folklorico dancers). Outside of the educational significance of an event like this, Ms. Fuentes thinks it is important to provide activities like this to keep the community connected.

7. **Guadalupe City Food Bank** has been approved to offer two days of food distribution, starting in **May**. At this writing, the **First Thursday** of the Month and the **Third MONDAY** of the month is planned. Our May Food distribution dates are **May 5th, Thursday and May 16th, Monday.** Thereafter First Thursdays and Third Mondays of each month.

Hours for the actual food distribution begins at 11:30 AM - 1:30 PM. Food is delivered to the Senior and Community Center at 10:00 AM and volunteers' bag and prepare food for distribution beginning at 11:30 AM. Updates will be forthcoming, and information was distributed to Food Bag participants on 4/7/22.

8. **Agreements** between the City of Guadalupe, the Boys and Girls Club of the Mid Coast and SER, Jobs for Progress, for use of Le Roy Park continue.

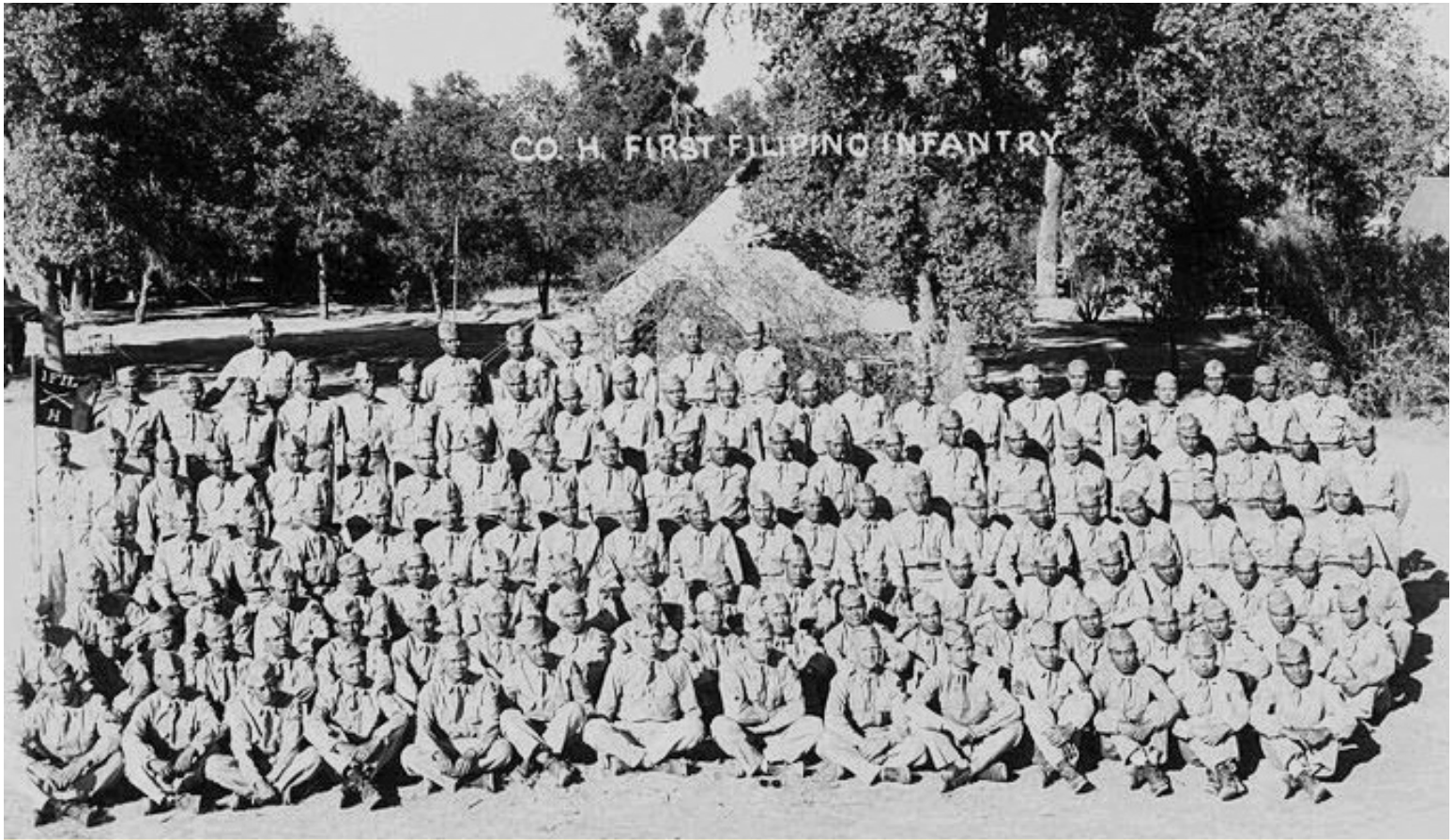
9. **Senior Citizens, Senior Center**

(1) Guadalupe Senior and Community Center organizers are planning on offering Several days per week of an open house for local senior citizens until the full meal preparations begin at 4545 10th Street. Several meetings are planned in coordination with the City of Guadalupe and Los Amigos de Guadalupe to discuss a roll out of the breakfast gatherings targeting local seniors. Updates will be provided when schedules and types of service are offered. This will not involve any prepared meals at the center, just coffee, pan dulce, and the coming out of the Pandemic roll out for Seniors.



An Untold Triumph:

AMERICA'S FILIPINO SOLDIERS



The History Center of San Luis Obispo with the City of Guadalupe commemorates the Filipino-Americans who mustered at Camp San Luis during World War II and created the 1st Filipino Infantry Regiment in the wake of the Japanese attack on Pearl Harbor on December 7, 1941. As part of “WWII Commemoration Week” in San Luis Obispo, this community event recognize the efforts of the men who responded in numbers far exceeding the recruitment goals of the US Army, formed two full regiments of volunteers, who fought bravely throughout the Pacific – especially in the savage battles that liberated Manila in 1945 – while also playing a key role in the transition of the Philippines to full independence during the occupation that followed. On Monday, April 25, at 6:00pm, United States Navy Veteran Frank Lopez will host a community conversation around the screening of “An Untold Triumph,” Noel Izon’s 2002 film that captures the stories and experiences of the Filipino Americans who volunteered their service during WWII. The film will be preceded by a presentation of artifacts and, following, a conversation with the community.

PRESENTED BY FRANK LOPEZ

Monday, April 25, 6:00pm
 Guadalupe City Hall Auditorium
 918 Obispo St, Guadalupe, CA 93434

SCHEDULE OF EVENTS:

- 5:30** Displayed artifacts from the Guadalupe Cultural Arts & Education Center
- 6:00** Mayor Ariston Julian opens convocation
- 6:10** Frank Lopez present “An Untold Triumph”
- 6:20** Screening of “An Untold Triumph”
- 7:30** Community Conversation



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 26, 2022**

Larry Appel

Todd Bodem

Prepared by:
Larry Appel, Contract Planning Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Childcare Similar Use Determination in General Commercial (G-C) Zone District

EXECUTIVE SUMMARY:

This zoning determination is being requested by Elizabeth Dawson, CEO of Casa dei Bambini, Inc., a business that has provided childcare for the past 14 years in Santa Maria. With the great need for additional centers, she is attempting to permit and operate a new 80 child center facility in Guadalupe. The existing zoning ordinance is nearly silent regarding childcare. There is a definition (recently adopted in 2019) for childcare centers, but otherwise, the zoning ordinance only identifies small family facilities that allow less than six or 7-12 per facility within a family home. In recent years, very large childcare facilities have been approved by the State as the need has grown. Recently, the Escalante Meadows project was approved for a large (70 child) childcare operation within the community center. Staff believes that the zoning ordinance should be flexible and allow large childcare facilities within the City. We are recommending that the City Council find the use appropriate within the General Commercial (G-C) zone district.

RECOMMENDATION:

- 1) Find that large commercial childcare facilities in the General Commercial (G-C) district are similar in use and consistent with the purpose of the zoning district, provided the facility is approved with a conditional use permit (CUP).

DISCUSSION:

There is a growing need to provide childcare in communities where household adults must work outside the home. It is estimated that 6,528 infant/toddlers are in need of care in the county, with the most being north county at 4,500. Escalante Meadows was aware of this need and included a large commercial childcare facility on the first floor of their future community building.

When reviewing the zoning districts in Chapter 18 of the Guadalupe Municipal Code, there are limited areas where a large commercial childcare facility could be located. It is important that it be compatible with surrounding uses. And on the other hand, it would need to be in an area where surrounding uses would not impact the childcare facility. For those reasons, the General Commercial (G-C) zone district appears to be the best suited for this use.

Section 18.36.010 states the purpose of the G-C district in part, "... to serve present and future needs of the residential community in conformance with the General Plan." It is clear to see that providing a commercial childcare facility in town would meet the needs of the community. The City Council recently adopted a definition for "child day care center" in 2019 (GMC section 8.08.200), which defines such a center as follows: "Any child day care facility other than a family day care home, and includes infant centers, preschools and extended day care facilities." This definition does not make reference to any particular size for the center and does not limit operation to a residential home. The Guadalupe Municipal Code does have two additional definitions for "day care centers," both of which are assumed to be operated inside of residential homes. A small day care center is defined as up to 8 children (GMC section 8.08.285), and a large care center is defined as 9 to 14 children (GMC section 8.08.280).

Under the G-C conditional uses (Section 18.36.030.B) the ordinance lists "hospitals, convalescent homes, boardinghouses, and family care homes or other group dwellings." Although these uses primarily involve a residential use (with the exception of hospitals), staff believes that a large commercial childcare facility would be a similar use and therefore recommends that City Council grant this determination of similar use.

Should a majority of Council support the staff recommendation, then the owner will very quickly submit a CUP application to get back to Council as soon as possible. The contract with the State requires the facility to be operational by July 1, 2022. Staff will do everything possible to make this happen. We have suggested that a building permit be submitted at the same time as the CUP so as to run parallel processing with both Building and Planning.



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 26, 2022

Larry Appel

Todd Bodem

Prepared by:
Larry Appel, Contract Planning Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Public Hearing, introduction and first reading of Ordinance No. 2022-500 to repeal the existing sign ordinance (Sections 18.52.140-18.52.160) and add Chapter 18.51 (Signs).

RECOMMENDATION:

It is recommended that the City Council:

- 1) Receive a presentation from staff; and
- 2) Conduct a public hearing and introduce by title only and waive the first reading of Ordinance No. 2022-500 (Attachment 1) deleting Section 18.52.140 - 18.52.160 and adding Chapter 18.51 of the Municipal Code; and
- 3) Continue to May 10, 2022 for second reading and adoption.

BACKGROUND:

The current sign ordinance has been in use since 1980 with a single amendment in 2016. Staff has found it difficult, if not impossible, to address sign issues raised by developers or the public as there just is not sufficient information provided. No definitions are included to identify various types of signs, and more importantly, there is no list of prohibited signs. Recently, staff was required to process a conditional use permit for the Guadalupe Court Apartments and Escalante Meadows signs since both were limited to only five square feet of signage without the CUP. The current sign ordinance sections are included as Attachment 2 to this staff report.

DISCUSSION:

The draft sign ordinance begins with an **Objectives Section** (Sec. 18.51.02) which states the following, *“Signs can have either a positive or negative impact on the character and quality of the City. As a prominent part of the scenery, they attract or repel the viewing public, affect the safety of vehicular traffic, and set the tone of a neighborhood and the City.”* It then goes on to provide 12 separate objectives which set the tone for the ordinance. The most prominent display of signs in the City is in the commercial and industrial districts. The purpose of the draft ordinance is not to upset business owners who have signs that would be inconsistent with the new ordinance. Special provisions have been included that allow nonconforming signs to remain in place for a number of years, depending on how the Council wants to address these signs. More importantly is that staff wants to ensure that any new

signs would comply with this ordinance and then provide a period of time to bring existing nonconforming or prohibited signs into compliance. This will be discussed later in the report.

In order to better understand the whole subject of signs, staff decided to provide a large **Definition Section** (Sec 18.51.03) so that both allowed and prohibited signs could be defined. Following the Definitions Section, we have included a section of certain types of “signs” that are not regulated by this ordinance. Some examples are time and temperature devices, public utility signs, legal notices, historical signs, etc.

The next section of the ordinance covers **General Requirements** (Sec. 18.51.04) like Applicability, and how signs would be reviewed and permitted. In this case, most signs could be approved at the Director or staff level with a Zoning Clearance for Signs application. In some cases for large projects (commercial and residential subdivisions or large multi-family projects) there would be the need for a Master Sign Plan to be approved. It is important to not prohibit the freedom of speech, so this ordinance includes noncommercial signs and noncommercial messages. Another subheading in this section describes how much sign area is allowed. The basic requirement for determining that is by measuring the street frontage in linear feet (or building face linear feet, whichever is greater) and then assigning the same number of square feet for signage. For instance, if a property has 100 linear feet of frontage, then they could have up to 100 square feet of total sign coverage (any combination of permitted sign types). There are exceptions for very narrow lots as well as taller structures over 20 feet. A section was added to prepare for an eventual shopping center at Pasadera. We have added a Sign Tower section that would be permitted in the C-S-SP and C-N-SP (Commercial Service and Neighborhood Commercial Service zone districts respectively). The tower(s) are permitted to be 25 feet tall with up to 200 square feet of sign space on up to four sides of the tower.

The **Standards by Sign Type** (Sec. 18.51.05) includes various types of signs that would be permitted if this ordinance is approved. The types include: Wall, Monument, Directional, Freestanding, Temporary/Banners, Projecting, Canopy/Awning, Temporary Flags in Developing Residential Areas, Parking Lot Light Banners, and Digital Display signs. In each case this section provides all the relevant information needed to consider that type of sign. Certain parameters include: maximum height, total area/ maximum coverage, permitted zone districts, etc. This section alone would make the application and approval of signs much easier for staff and the applicant.

Election signs have not been addressed in the past, other than ensuring that they not be installed on public lands. In this ordinance, election signs are included under “temporary” signs. This is one of the most difficult sign violations to deal with as many people that hang temporary banners or signs fail to take them down in a reasonable amount of time. This ordinance allows temporary signs to be used for up to two 30-day periods per year. It also allows the sign applicant to arrange the “year” (i.e., the 12-month period that constitutes the “year” which need not be the same as the calendar year) so that they could actually have a sign displayed for up to 120 consecutive days (two 30-day periods + two 30-day periods). This works well with the election cycle where a candidate may run in the primary election and then move onto the general election later in the year. Under this ordinance, they would be permitted to install signs around town on private property for 60 days prior to the primary, remove the signs for a number of months and then reinstall them two months prior to the general election. This system has

worked well in Santa Maria for many years. This system also complies with federal case law concerning signs by applying the same standards to all temporary signs, regardless of the sign's message or content.

The proposed ordinance covers the topic of **Construction or Subdivision Signs** (Sec. 18.51.06). Up to this point there has been no regulation for new construction. This section allows for signs up to 32 square feet, or the size of a sheet of plywood, to be installed and left up until construction has been completed. Depending on the linear feet of street frontage, a development may have more than one sign.

Under **Administration** (Sec. 18.51.07), the draft ordinance provides a clear explanation of the permitting process. It also includes the Findings necessary for the Director or staff to approve (or deny) a sign application or master sign plan.

The next four sections are included to help round out the ordinance and ensure that this new section would help staff enforce the ordinance. The sections cover **Hazardous Signs, Construction of Signs, Nonconforming Signs, and Exempt Signs** (Secs. 18.51.08- 18.51.11 respectively).

The **Prohibited Signs** section (Sec. 18.51.12) is necessary to provide a means of enforcement within the City. Currently there are no sign types listed in the ordinance which has made it impossible to address enforcement. The main reason for identifying prohibited signs is to ensure that the Objectives of this ordinance could be supported. There are 21 different types of signs that have been identified as prohibited. If for some reason, a majority of Council does not support the entire list, then revisions could be made before the second reading and adoption. The most significant of the prohibited signs include: **Pole signs, roof signs, bow/feather signs** and **sandwich board signs**. Back in 2020 when this draft ordinance was started, some merchants on Guadalupe Street installed bow/feather signs and drilled holes into the sidewalk to affix them. These signs were determined to be a visual nuisance by the City Council in Santa Maria and were added to the prohibited signs list when the ordinance was updated a few years ago. Not every sign by itself would be considered a blight, but if each property owner exercised their right to install a bow/feather sign, you can imagine how cluttered the City would look. Attachment 3 shows the proliferation of the signs in many different settings. If approved as a prohibited sign, staff would work with the merchants to provide an adequate amount of time to remove them.

One other type of sign that has been removed from cities and counties for years is the **pole sign** that was popular in the 1950s and 1960s. These generally are freestanding signs that are supported by a tall single pole structure. There are only a few of these in town and in some cases, they don't even have a sign attached to the structure. Staff is recommending that these signs be removed over a certain amount of time and replaced with a permitted sign.

The next sign to be highlighted in this report is the **sandwich board sign** which are occasionally seen on sidewalks generally along business frontages on Guadalupe Street. While this type of sign might be used for short term information (i.e., menus, sales, etc.), they result in blockage or the free flow of pedestrians on the sidewalk. This is also a problem for anyone utilizing electric carts or wheelchairs.

The final prohibited sign to be highlighted is **the mobile billboard advertising display**. These types of signs are generally affixed to the back of a flatbed truck and just driven around town. These have been

utilized in Santa Maria, primarily advertising during the peak traffic hours. We have included it just in case a merchant decides to use this form of advertising in the future.

If this type of sign or those discussed above are not prohibited, there would be no way for staff to deny the signs which could be utilized on each legal lot. With a typical street frontage of 50 feet, that would allow up to 50 square feet of signage per lot. That could result in numerous bow/feather signs per lot along with wall signs. The ordinance in Santa Maria was opposed by numerous business owners who felt that they needed bow/feather and sandwich board signs to ensure that people would be visually drawn to the business. At the end of the discussions with City Council, the majority agreed that the visual blight generated by the existing bow/feather signs and sandwich board signs outweighed the need for merchants to utilize this form of advertising.

One final discussion involves **murals vs. painted advertising signs**. The City doesn't have a mural program, but there have been a number of murals painted on the sides of building, primarily in the downtown. This draft ordinance allows for painted signs. The sign is distinguished from a mural by including the name of the business or other identifying feature(s). The painted wall sign square footage must be added to the total of all signs for the property. Under the proposed ordinance, so long as there were not identifying information concerning a business, there are no limitations on the size of a mural. If Council is interested, staff could prepare a mural ordinance at some time in the future. Staff believes that the best way to address the potential issues with murals is to delegate approval of them to a City residents' advisory committee which would make recommendations to approve or reject proposed murals pursuant to adopted policy guidelines. The City Council would ultimately affirm or reject the recommendations of the committee.

FISCAL IMPACT:

Minor reduction in revenues due to the need to update the City's fee schedule. The larger processing fee (deposit) could only be charged if the sign is approved at the Council level. The new ordinance has all the processing done at the Director or staff level which has been changed to be more efficient. At the same time, it limits staff in its ability to charge for the actual cost of reviewing and permitting new signs.

CONCLUSION:

This has not been an easy ordinance for Council to review due to its length and complexity. Based on staff's experience in preparing and enforcing sign ordinances in other jurisdictions, we recommend that this ordinance be introduced for its first reading as currently written. However, if a majority of Council want some modifications prior to second reading, we are prepared to address those issues and bring the revised ordinance back to the Council for another "first" reading.

ENVIRONMENTAL REVIEW:

This ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt pursuant to Section 15306 of the CEQA Guidelines (information collection) because it does not have the potential to create a physical environmental effect.

PUBLIC NOTICE:

Staff published the required display ad in a newspaper of general circulation before April 26, 2022.

ATTACHMENT:

1. Ordinance No. 2022-500
2. Current Sign Ordinance (Sec. 18.52.140-160)
3. Pictures of Bow/Feather signs

ORDINANCE NO. 2022-500

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, TO REPEAL THE EXISTING SIGN ORDINANCE (SECTION 18.52.140 – 18.52.160) AND AMEND THE GUADALUPE MUNICIPAL CODE BY ADDING CHAPTER 18.51 REGARDING SIGNS

The City Council of the City of Guadalupe, State of California, does ordain as follows:

WHEREAS, the State Planning and Zoning Law authorizes the legislative body of a city or county to regulate, among other things, the General Plan and implementation of the Plan through the administration of the zoning ordinance among other documents (Government Code Sec. 65103 (b)); and

WHEREAS, the City Council recognizes that the City's zoning ordinance was adopted in February 1980, over 42 years ago, and that except for several amendments and additions over the past few years, many sections of the ordinance are outdated, internally inconsistent, and do not reflect mandatory State regulations that have been enacted over the years; and

WHEREAS, staff is systematically reviewing and amending the zoning ordinance to ensure that the final version reflects the desire of City Council to provide the most accurate document to describe and regulate development within the City; and

WHEREAS, public notice pursuant to Government Code section 65090 was given on or about April 15, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUADALUPE DOES ORDAIN AS FOLLOWS:

SECTION 1. Sections 18.52.140 – 18.52.160 of the Guadalupe Municipal Code are hereby repealed in their entirety as follows:

~~**18.52.140 — Signs — Permits required.**~~

~~———— A zoning permit shall be required prior to the construction of any sign structure in excess of 5 square feet in area, or the painting of a sign on the side of a building where the perimeter of the sign encloses an area exceeding 5 square feet. Where a conditional use permit is required, all signing shall be considered as a part of the conditional use permit application.~~

~~**18.52.150 — Signs — Size and number restrictions.**~~

~~———— A. In all districts, one sign not over 5 square feet in area and used only to identify the occupants of the property, or to indicate that the property is for sale, lease or rent is permitted. House numbers shall not be considered signs.~~

~~———— B. ——— In R-3, G-C, M-C, and G-I districts, one additional sign not more than 64 square feet in area identifying a permitted use is permitted. A double-faced sign containing 64 square feet on each side is permitted.~~

~~**18.52.160 ——— Signs ——— Conditional use permit required.**~~

~~———— All signs or sign structures in addition to or larger than those listed as permitted in this title are permitted subject to first obtaining a conditional use permit.~~

SECTION 2. Chapter 18.51 of the Guadalupe Municipal Code is hereby added to read as follows:

CHAPTER 18.51 SIGNS

Section 18.51.01. Purpose.

The purpose of this Chapter is to regulate signs located on private property within the City and on property owned by public agencies other than the City and over which the City has zoning and land use regulatory power.

Section 18.51.02 Objectives.

Signs can have either a positive or negative impact on the character and quality of the City. As a prominent part of the scenery, they attract or repel the viewing public, affect the safety of vehicular traffic, and set the tone of a neighborhood and the City. The objectives of this Chapter include the following:

A. To implement the City’s community design and safety standards as set forth in the City’s General Plan, and Municipal Code.

B. To maintain and enhance the City’s appearance by regulating the design, character, location, number, type, size, illumination, and maintenance of signs.

C. To serve the City’s interests in maintaining and enhancing its visual appeal for residents, tourists, and other visitors, by preventing the degradation of visual quality which can result from excessive and poorly designed, located, or maintained signage.

D. To generally limit signage to on-site locations in order to protect the aesthetic environment from the visual clutter associated with the unrestricted proliferation of signs.

E. To limit the size, number, and construction of signs to levels that reasonably allow for the free communication of ideas, consistent with the other purposes of this ordinance.

F. To encourage signs that are appropriate to the zoning district in which they are located and consistent with the permitted and conditional uses applied to the subject property.

G. To establish sizes of signs in relationship to the scale of the lot and building on which the signs are to be placed or to which they pertain.

H. To minimize the possible adverse effects of signs on nearby public and private property, including streets, sidewalks, roads, and highways.

I. To protect and improve pedestrian and vehicular safety by balancing the need for signs that facilitate the safe and smooth flow of traffic (e.g., directional signs and on-site signs) without an excess of signage which may distract drivers or overload the mental capacity to quickly receive and interpret information.

J. To reduce hazardous situations, confusion, and visual clutter caused by the proliferation, placement, illumination, animation and excessive height, and area and bulk of signs which compete for the attention of pedestrians and motorists.

K. To respect and protect the right of free speech by sign display, while reasonably regulating the structural, locational, and other non-communicative aspects of signs, generally for the public health, safety, and welfare, and specifically to serve the public interests in community aesthetics, traffic, and pedestrian safety.

L. To enable the fair, consistent, and effective enforcement of the sign regulations of the City.

Section 18.51.03. Definitions.

The definitions listed below supplement those set forth in Chapter 18.08 with Illustration A and B (located in the Appendix at the end of this Chapter) depicting examples of certain types of signs:

A. Balloon or Blimp: An airtight bag, possibly rigid or semi-rigid, which will rise and float above the earth when filled with hot air or gas.

B. Banner: A type of temporary sign made of paper, cloth, flexible plastic or similar material.

C. Bow/Feather Sign: Any variety of fabric signs as shown in Illustration A, commonly called but not limited to bow, feather, tear drop, etc. that display a message, supported by a horizontal or vertical pole of various lengths.

D. Bulletin Board: A permanently constructed sign containing a surface area that may have interchangeable letters, words, or numerals.

E. Building Face: The exterior surface of any building, regardless of frontage.

F. Building Occupancy Frontage: The length of that portion of a building occupied exclusively by an individual tenant or owner which faces the public right-of-way.

G. Building Official: A title recognized by the City of Guadalupe and the International Code Council (ICC) responsible for interpretation, effectuation and enforcement of the California Building Codes, including, but not limited to, the International Building Code (IBC).

H. Canopy/Awning Sign: A sign mounted or painted on a canopy or awning.

I. Commercial Sign: Any sign, wording, logo, picture, transparency, mechanical device, or other representation that is intended to attract attention to a commercial or industrial business, occupancy, product, goods, service, or other commercial or industrial activity for a commercial or industrial purpose.

J. Construction Project or Subdivision Sign: A sign erected in conjunction with a construction project.

K. Directional Structure: A noncommercial, on-site structure, the purpose of which is to facilitate safe vehicular or pedestrian travel by directing pedestrians or vehicles to specific on-site locations, such as parking spaces, special drive-up or walk-up services, exits, and public restrooms.

L. Director: The Planning Director of the City.

M. Directory Sign: A wall or monument sign that may list the names of businesses in an office or retail complex and the corresponding building, suite or room number/letter. In multi-family residential areas, the sign can be used for identifying apartment buildings and unit numbers.

N. Freestanding Sign: A sign not attached to a building that is constructed upon, or affixed to, the ground by means of two or more columns or similar structural components.

O. Height of Sign, Maximum: The distance from the lowest adjacent finish grade within three feet of the base of the sign to the top of its highest element.

P. Illuminated Sign - External: A sign which is illuminated by use of lighting from a source outside of the sign.

Q. Illuminated Sign - Internal: A sign which is illuminated by use of lighting installed inside the sign.

R. Institution: All governmental, religious, and charitable organizations.

S. Master Sign Plan: A plan outlining the design, location, size, number, materials, and construction of sign structures for any multi-tenant or multi-building site in order to ensure continuity of design within the project and to provide for equitable distribution between tenants of allowable sign area.

T. Memorial Signs or Tablets: Signs or tablets cut into masonry surfaces or constructed of bronze or other incombustible materials mounted on a solid base, affixed to a building, or on one or more uprights.

U. Mobile billboard advertising display: An advertising display that is attached to a wheeled, mobile, non-motorized vehicle, that carries, pulls, or transports a sign or billboard, and is for the primary purpose of advertising in accordance with Section 395.5 of the California Vehicle Code and sections amendatory or supplementary thereto.

V. Monument Sign: A sign affixed to a solid base and installed on a landscaped, concrete or other solid surface on the project site.

W. Noncommercial Sign: A sign that does not name, advertise, or call attention to a commercial or industrial business, commodity, product, goods, service, or other commercial or industrial activity for a commercial or industrial purpose.

X. Off-Site Sign: A commercial sign not located on the site of the business or entity indicated or advertised by the sign, or a commercial sign advertising a commodity, good, product, service or other commercial or industrial activity which originates on a site other than where the sign is maintained.

Y. On-Site Sign: A commercial sign which directs attention to a commercial or industrial occupancy, business, commodity, product, goods, service, or other commercial or industrial activity conducted, sold, or offered upon the site where the sign is maintained.

Z. Parcel Frontage: The length of the property line abutting the public right-of-way for the parcel of land measured in linear feet.

AA. Painted Sign: A sign that is painted directly on a wall or other surface, and does not project from the surface to which it is applied.

BB. Parking Lot Light Banner: A banner sign attached to the vertical portion of a privately-owned parking lot light standard, suspended between horizontal supports. For the purpose of this Chapter, a parking lot light is defined as a vertical pole of varying height supporting a luminaire or mast arm.

CC. Permanent Sign: Any sign which is constructed to be lasting and enduring, remaining unchanged in character, condition (beyond normal wear and tear) and position and in a permanent manner affixed to the ground, wall, or building.

DD. Projecting Sign: A sign attached to, and projecting from, the face of the roof of a structure, canopy, or marquee.

EE. Pole/Pylon Sign: Any freestanding sign where the structural support for the sign is generally a single exposed pole.

FF. Roof Sign: A sign erected upon a roof or eave of a roof, or erected upon an awning of a structure, which is wholly or partially supported by said structure and includes a sign projecting above the eave or parapet of a roof.

GG. Sandwich Board Structure: A small, single or multi-sided type of sign placed on the ground, also referred to as an “A-sign”.

HH. Sign: Any device, fixture, placard, or structure, including its component parts, which draws attention to an object, product, place, activity, opinion, person, institution, organization, or place of business, or which identifies or promotes the interests of any person and which can be viewed from any public street, road, highway, right-of-way, parking area or public space.

II. Triangle Pennant Sign: A triangle-shaped piece of plastic or cloth material connected to a cord including a single color or multiple colors that repeat for the length of the cord, and is used to draw attention to businesses such as vehicle sales lots.

JJ. Valet Sign: A moveable support structure which contains a single support element or post used to display signage not permanently affixed to the ground.

KK. Nonconforming Sign: A sign which existed as a legal sign prior to the effective date of the ordinance codified in this Chapter which is in conflict with the provisions of this Chapter.

LL. Sign Structure: A structure which supports a sign.

MM. Sign Tower: An architecturally designed structure not exceeding 25 feet in height that can be permitted in the C-S-SP and C-N-SP zoning districts subject to a Design Review Permit or Conditional Use Permit.

NN. Temporary Sign: A sign constructed of expendable material such as paper, plastic, cloth, or wood intended to be displayed for a short period of time. Pennants, banners, and similar devices are also included in this category. Temporary signs may serve many functions such as grand opening signs or political signs.

OO. Wall Sign: A sign which is attached directly to, and parallel with, the building face or painted upon the wall or marquee of a building or structural part thereof.

PP. Window Sign: A sign painted, printed, attached, unattached but adjacent, glued, hung or otherwise affixed to a window so that it is visible from the exterior of the building. A

window sign is a type of wall sign and may be located inside or outside of a building and either shall constitute a sign and is subject to the provisions of this Chapter.

QQ. The following are not within the definition of sign for the regulatory purposes of this Chapter:

1. Any public or legal notice required by a court or public agency;
2. Decorative or architectural features of building, except letters, trademarks, or moving parts;
3. Time and temperature devices;
4. Signs on street legal vehicles, license plates, license plate frames, registration insignia, including noncommercial messages, messages relating to the business or service of which the vehicle is an instrument or tool (not including general advertising), and messages relating to the proposed sale, lease, or exchange of the vehicle;
5. Traffic, directional, emergency, warning or informational signs required or authorized by a governmental agency having jurisdiction;
6. Permanent memorial or historical signs, plaques, or markers that comply with Section 18.51.03.T or Section 18.51.03.V;
7. Public utility signs; and
8. News racks.

Section 18.51.04. General Requirements.

A. Applicability. This Chapter regulates signs located on private property within all zoning districts of the City and on property owned by public agencies other than the City over which the City has zoning and land use regulatory power. Except where otherwise expressly provided in this Chapter, all signs located in such areas of the City shall receive zoning clearance for signs or a master sign plan as provided in subsection B of this Section, and shall be erected and maintained in conformity with this Chapter. The consent of the property owner is necessary before any sign may be erected on any private property within the City.

B. Zoning Clearance for Signs Required. Except as otherwise provided in this Chapter, it is unlawful for any person to place, erect, structurally or electrically alter (not including a change in sign copy or sign face), move or display or maintain any permanent sign without first obtaining a zoning clearance for signs from the Director or his/her designee in accordance with the provisions of this Chapter. No zoning clearance for signs is required for cleaning or other normal maintenance of a properly approved sign, unless a structural or electrical change is made.

C. Master Sign Plan Required. On a multi-tenant building or multi-building site, a master sign plan shall be prepared by the owner for review and approval by the Director or his/her designee in accordance with Section 18.51.07. The purpose of the master sign plan is to ensure compliance with this Chapter, promote continuity of sign design and to spread the amount of sign area permitted among the buildings and businesses within a multi-tenant building or multi-building site. Temporary signage may be allowed in accordance with Section 18.51.05.D upon the approval of a complete master sign plan.

D. Noncommercial Signs. Noncommercial signs are allowed whenever commercial signage is permitted and are subject to the same standards and total maximum allowances per site or building of each sign type specified in this Chapter.

E. Substitution of Noncommercial Message. Subject to the consent of the property owner, a noncommercial message of any type may be substituted for all or part of the commercial message on any sign allowed under this Chapter. No special or additional approval is required to substitute a noncommercial message for any other message on an allowable sign, provided the sign structure is already approved or exempt from the approval requirement and no structural or electrical change is made. When a noncommercial message is substituted for any other message, however, the sign is still subject to the same design, size, locational, and structural regulations (e.g., color, materials, height, size, illumination, maintenance, duration of display, etc.) as well as all building and electrical code requirements, as would apply if the sign were used to display a commercial message. In the event of any perceived or actual conflict between the general provisions of this subsection and any other specific provisions in this Chapter, the provisions of this subsection shall prevail.

F. Construction Materials. All permanent signs shall be constructed of wood, metal, plastic, ceramic tile, glass or like material (or paint on a building such as a painted wall sign) as approved by the Planning Director.

G. Area of Signs.

1. A “double-face sign” with parallel planes, back-to-back, not more than 24 inches apart, shall count as a single sign and only one side shall be counted for the total sign area.

2. In the case of a multi-face sign other than a double-faced sign, the outer dimensions of all the sign faces shall be combined. The sign area shall be the total area of all the faces.

3. In the event a sign falls under more than one sign definition, the more restrictive sign regulations found in this Chapter shall apply.

4. Sign face changes to a legally established sign which do not structurally alter the sign (including sign area and configuration) shall not require a zoning clearance for signs.

5. The total sign area allowed on a parcel shall be calculated as the sum of the sign areas of all signs on the parcel except directional structures and temporary signs.

6. The total sign area allowed on a parcel shall be up to one square foot of sign area for each lineal foot of building occupancy frontage or parcel frontage, whichever is greater, except that all properties are allowed a minimum of 25 square feet of sign area regardless of the building or parcel width. The Director or his/her designee, through the zoning clearance for signs process, shall determine whether proposed sign area is compatible with the proposed architecture of the building and with other properties in the vicinity. Sites with multiple tenants shall be required to submit a master sign program, for approval by the Director or his/her designee, to determine the share of total sign area for each tenant space.

a. Parcels adjacent to more than one public street, public alley, or freeway may be allowed to count each frontage toward the total sign area for the parcel. As part of the zoning clearance for signs review process, the Director or his/her designee shall ensure that the sign area is appropriately distributed among said frontages in order to avoid signs that are visually out of proportion with each particular building face.

b. Bonus Sign Area: The total sign area may be increased by 25% for that portion of a building that has a height of 20 feet or more of habitable interior space. As part of the zoning clearance review process for signs, the Director or his/her designee shall ensure that the amount of the bonus sign area allowed does not result in signage that is out of proportion with the building.

7. The area of a sign shall be calculated by forming a box to enclose the entire sign. The box must be a continuous line consisting of not more than eight straight lines that form right angles. The area within the box shall be the sign area.

8. The supporting structure of any sign, including monument base or masonry veneer, shall not be included in determining the sign area.

H. Location. All sign structures shall comply with sight distance requirements for corner visibility of pedestrians and vehicles per Resolution No. 2009-24 (adoption of Santa Maria City Roadway Standards Manual, including corner cutbacks).

I. Architecturally Designed Sign Towers along Primary Arterial Streets. The City Council, through a Design Review Permit or Conditional Use Permit may permit, or conditionally permit, sign towers in the C-S-SP and C-N-SP zoning districts along primary arterial streets as defined in the Circulation Element of the General Plan. The sign towers shall not exceed a height of 25 feet above finished grade. The total sign area shall not be greater than 200 square feet per tower with signs permitted on up to four sign faces. The design of the sign towers must be consistent with the adopted Specific Plan for the area. The sign tower must make a positive design statement for the City of Guadalupe, be architecturally compatible with the architecture of the adjoining buildings, and must include substantial adjacent landscaping.

J. Illumination. Illumination shall be allowed on all signs upon the approval of zoning clearance for signs. Illuminated signs may be lighted either by exterior or interior means. Illuminated signs shall be designed in such a manner as to avoid glare or reflection of light on private property in the surrounding area or onto public rights-of-way. Illumination of signs shall comply with all adopted building codes of the City of Guadalupe.

K. Limitation on Number of Signs Affixed to a Building. Up to four permanent signs may be permitted on any building face for a single tenant providing that the total available square footage allowed for display of permanent signs on a building is not exceeded.

L. Maintenance. All signs shall be maintained in a neat and orderly appearance, including, but not limited to, repairing all holes, tears, fading, chipping, structural defects, and partial or full loss of illumination.

Section 18.51.05. Standards by Sign Type.

A. Wall Sign.

1. Maximum Height: Not to exceed the eave or parapet of the roof.
2. Permitted Zones: All Commercial, Industrial, PF, Open Space, Mixed-use, and Multi-family zone districts.
3. A wall sign may encumber no greater than 80% of the building street frontage width.
4. Window signs may not exceed 25% of an overall window area per building face. When any window area is displayed with a sign(s) in excess of 30 days per calendar quarter, or

more than two 30-consecutive-day periods during a six-month time frame, not exceeding 120 display days within 12 months, when so designated by the applicant as provided in Section 18.51.05.D.4), or there is a change of the sign(s) with any number of different signs displayed in that same window during the foregoing specified time period(s), such window sign(s) shall be deemed a permanent sign and shall be counted against the total allowed sign area. In addition, an applicant may request that a portion of the available square footage for display of signs include up to 25% of any window area as part of the permanent approved sign display area.

5. A wall sign may not exceed 25% of an overall window area per building face.

6. Zoning clearance for wall signs needed: Yes.

B. Monument Sign.

1. Maximum Height: Six feet in residential zones; eight feet in commercial or industrial zones, as measured from adjacent finished grade.

2. Monument signs may be placed on landscaped mounds. All landscaped mounds shall comply with the development standards of Chapter 18.64 (landscaping) providing that mound slopes may not be steeper than 2 to 1 and no higher than three feet.

3. Monument Base: A monument sign must be supported by a solid base equal to or greater than 60% of the sign width obscuring one or more upright supports.

4. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space districts. Permitted in Residential zone districts with Master Sign Plan.

5. The maximum monument sign area shall be 50 square feet in all commercial, industrial, open space, public facilities. The maximum monument sign area shall be 35 square feet in all residential zoning districts.

6. Number of monument signs permitted shall be limited to one monument sign for each 125 linear feet of parcel frontage along a public street except that, upon the request of the applicant, monument signs closer to each other than an aggregate of 125 linear feet of parcel frontage along a public street shall be permitted when within 50 feet of the main entrances/exits of developments, such as a shopping center or office complex. Through the zoning clearance for signs review process, the Director or his/her designee will ensure the location of monument signs do not create an appearance of clutter along the street. In multi-family residential zones, monument signs may be permitted throughout the development provided the cumulative sign area is not exceeded for the project.

7. Zoning clearance for monument signs needed: Yes.

C. Directional Structures.

1. Maximum Height: Four feet for ground-mounted structures.

2. Maximum Area: Four square feet for ground-mounted structures; six square feet for wall-mounted structures.

3. Special Limitation: Directional structures shall only contain the information stated in Section 18.51.03.K.

4. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, Open Space, and Multi-family residential zone districts.

5. Zoning clearance for directional structures needed: Yes.

D. Temporary Sign/Banner.

1. Maximum Height: Not to exceed roof eave line of nearest building or building to which it is affixed.

2. Maximum Area: A banner or temporary sign may be installed at a ratio of 32 square feet of sign area (in commercially or industrially zoned properties), or six square feet of sign area (in residentially zoned properties) for each 75 feet of width of the side(s) of a building facing a public street. For instance:

<u>Building Width (feet)</u>	<u>Sign Area (square feet) Commercial/Industrial Zones</u>	<u>Sign Area (square feet) Residential Zones</u>
<u>75</u>	<u>32</u>	<u>6</u>
<u>150</u>	<u>64</u>	<u>12</u>
<u>225</u>	<u>96</u>	<u>18</u>
<u>300</u>	<u>128</u>	<u>24</u>

3. Permitted Zones: All Residential, Commercial, Industrial, PF, Mixed-use, and Open Space districts zones.

4. Permitted Time: Temporary signs may be displayed for up to two 30-consecutive-day periods during a six-month time frame, not exceeding 120 display days within 12 months. The applicant shall specify the desired dates of display, any consecutive period(s) for display, and the 12 months within which the display will occur on the application for temporary zoning clearance for signs. A temporary zoning clearance for signs may be renewed upon expiration of the 12 months specified in a temporary sign application. All temporary signs shall be removed from the property within 5 days of the expiration date of the permit.

5. Banners shall be made of flexible, non-rigid material that cannot support itself.

6. Temporary signs shall not be subtracted from the total allowable permanent sign area.

7. A maximum of two temporary signs may be permitted as long as the total allowable temporary sign area is not exceeded.

8. Temporary signs are permitted on vacant lots and are subject to all other applicable provisions of Section 18.51.03.GG.

9. Permit for temporary/banner signs needed: Yes.

E. Projecting Sign.

1. Maximum Height: Not to exceed eave or parapet line of wall or structure to which projecting sign is attached (Note: Bottom of sign shall be a minimum of eight feet from ground to provide proper clearance.)

2. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space zone districts.

3. Location: Projecting signs may extend over public rights-of-way including public sidewalks not to exceed one-half of the distance from the building face to which the sign is attached to the curb face of said sidewalk.

4. Zoning clearance for projecting signs needed: Yes.

F. Canopy/Awning Sign.

1. Maximum Height: Not to exceed the height of the underside of a canopy, awning or marquee. The bottom of the sign shall be a minimum of eight feet from the ground to provide proper clearance.

2. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space districts zones.

3. Location: Canopy/awning signs may locate over rights-of-way including sidewalks except that no part of the sign may extend beyond the canopy.

4. Zoning Clearance for canopy/awning signs needed: Yes.

G. Temporary Flags in Developing Residential Areas.

1. Maximum Height: Not to exceed 15 feet.

2. Maximum Area: Ten square feet per flag, not to be less than two feet wide.

3. Permitted Zones: All Residential zones, and any other zones that include an approved mixed use housing project or Residential through the use of a conditional use permit.

4. Permitted Time: Temporary flags may be displayed for up to one year plus one additional year if a zoning clearance for signs for signs extension has been obtained. Flags shall only be installed onsite and cannot be installed prior to issuance of Certificate of Occupancy for the model unit(s).

5. Special Limitation: One flag for each 50 feet of exterior public street frontage, not to exceed 20 flags for each approved project in a developing residential area. Flags shall be replaced when they become torn, frayed, or have holes.

6. Zoning clearance for temporary flags needed; zoning clearance for extensions of temporary flags needed: Yes.

H. Parking Lot Light Banners.

1. Maximum Area: Eight square feet each, not to exceed two banners per pole.

2. Minimum Height: Bottom horizontal support shall not be affixed to the vertical light pole less than eight feet above the ground.

3. Permitted Zones: All commercial zones

4. Permitted Time: May be utilized for an indefinite period of time when in full compliance with applicable provisions of Chapter 34. Banners shall be replaced when they become frayed, torn, or have holes.

5. Number of Banners: No more than 25% of the parking lot lights shall be utilized for banners.

6. Zoning clearance for parking lot light banners needed: Yes.

I. Freestanding Signs.

1. Maximum Height: Six feet in residential zones; eight feet in commercial or industrial zones, as measured from adjacent finished grade.

2. Freestanding signs may be placed on landscaped mounds. All landscaped mounds shall comply with the development standards of Chapter 18.64 (landscaping) providing that mound slopes may not be steeper than 2 to 1 and no higher than three feet.

3. Support Structure: A freestanding sign must be affixed to the ground by means of two or more columns or similar structural components.

4. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space districts. Permitted in Residential zone districts with Master Sign Plan.

5. The maximum freestanding sign area shall be 50 square feet in all commercial, industrial, open space, public facilities. The maximum freestanding sign area shall be 35 square feet in all residential zoning districts.

6. Number of monument signs permitted shall be limited to one monument sign for each 125 linear feet of parcel frontage along a public street except that, upon the request of the applicant, monument signs closer to each other than an aggregate of 125 linear feet of parcel frontage along a public street shall be permitted when within 50 feet of the main entrances/exits of developments, such as a shopping center or office complex. Through the zoning clearance for signs review process, the Director or his/her designee will ensure the location of monument signs do not create an appearance of clutter along the street.

8. Zoning clearance for freestanding signs needed: Yes.

J. Digital Display Signs.

Digital display signs are subject to the following regulations in addition to all other requirements established in this Section.

1. Sign Type: Digital displays are permitted in the form of freestanding, monument, and wall signs when used as an on-site sign.

2. Height: A digital display shall have the same height limits as for other permitted signs of the same type and location.

3. Area: When used as an on-site sign, digital displays shall not exceed more than 30% of the total sign area permitted on the site.

4. Maximum Number per Property: Where permitted, one (1) digital display sign is permitted per property

5. Message Display:

a. Any Digital Display containing animation, streaming video, or text or images which flash, pulsate, move, or scroll is prohibited. Each complete message must fit on one screen.

b. One message/display may be brighter than another, but each individual message/display must be static in intensity.

c. The content of a digital display must transition by changing instantly, with no transition graphics (e.g., no fade-out or fade-in).

d. Default Design: The sign shall contain a default design which shall freeze the sign message in one position if a malfunction should occur.

6. Conversion of a permitted non-digital sign to a digital sign requires the issuance of a permit pursuant to Section 18.51.07.

7. The addition of any digital display to a nonconforming sign is prohibited.

8. Public Service Announcements: The owner of every digital sign shall coordinate with the local authorities to display, when appropriate, emergency information important to the traveling public including, but not limited to Amber Alerts.

9. When used as an on-site sign, message center signs and digital displays are permitted only as a portion of the total sign area on the site.

10. A digital display sign may not be used as an off-site sign.

Section 18.51.06. Construction or Subdivision Signs; For Sale or For Rent Signs.

A. Construction or subdivision project signs are considered permanent signs for purposes of the Chapter. Such signs shall not exceed 32 square feet in area, or eight feet in overall height, unless legally required by governmental contract to be larger. A construction or subdivision project sign shall require a zoning clearance for signs and may exist no longer than the period of construction. One sign is permitted per street frontage, with an exception for frontages exceeding 200 feet where one sign may be permitted for each 200 feet of street frontage.

B. For sale/for rent signs may be temporary or permanent signs depending on the length of time such signs shall be displayed. A no fee sign permit application for a for sale/for rent sign may be filed with the Planning Department and displayed for up to two 30-consecutive-day periods during a six-month time frame, not exceeding 120 display days within 12 months as provided in Section 18.51.05.D.4. If such a sign needs to be displayed longer than this time period, the applicant shall apply for a zoning clearance to convert such a sign to a permanent sign.

Section 18.51.07. Administration.

A. Application and Processing.

1. Purpose. The purpose of a zoning clearance for permanent signs is to help ensure compliance with the provisions of this Chapter, in particular, the provisions regulating the design, illumination, location, materials, number, size, and type of sign, including structural and electrical provisions of the state building codes.

2. General application process for zoning clearance for permanent signs. Unless otherwise specified by this Chapter, the application for a zoning clearance for permanent signs must be made in writing on the form provided by the Planning Department and accompanied by the required fee established by City Council resolution. The application shall include the following information and items:

a. The completed application form.

b. Plans drawn to scale showing the design of the sign, including dimensions, sign size, colors, materials, method of attachment, source of illumination, and showing the relationship to any building, parcel, or structure to which it is proposed to be installed or affixed or to which it relates. Compliance with applicable state building codes including structural analysis, wind load calculations, and footing details shall be shown on the plans and signed by a structural engineer when applicable.

c. A site plan, including all dimensions, drawn to scale indicating the location of the sign relative to the property line, rights-of-way, streets, sidewalks, vehicular access points, and existing or planned buildings or structures and off-street parking areas located on the premises.

d. The number, size, type, and location of all existing signs on the same building, site, or premises.

e. Proof of the consent of the property owner or other person in control or in possession of the property.

f. If a proposed sign would be an advertising display under the Outdoor Advertising Act (Business and Professions Code Sections 5200 and following), the applicant shall submit reasonable evidence demonstrating compliance with or exemption from the Act.

g. Such other information as the Director may reasonably request in order to establish that the proposed application is in full compliance with the provisions of this Chapter, the municipal code, and any other applicable law.

3. Processing Applications. The Director, or his/her designee, shall determine whether the application contains all of the information and items required by the provisions of this Chapter. If the Director or his/her designee determines that the application is not complete, the applicant must be notified in writing within 30 calendar days of the date of receipt of the application that the application is not complete and the reasons for such determination, including any additional information necessary to render the application complete. The applicant will then have 30 calendar days from receipt of comments to submit additional information to render the application complete. Failure to do so within this 30-day period renders the application void. Within 30 calendar days following receipt of an amended application or supplemental information, the Director or his/her designee must again determine whether the application is complete in accordance with the procedures set forth in this subsection. Evaluation and notification is to occur as provided above until such time as the application is found to be complete. All notices required by this Chapter are deemed given upon the date any such notice is either deposited in the United States mail or the date upon which a personal service of such notice is provided.

4. Findings for Approval. After reviewing a complete zoning clearance application for a permanent sign or signs, the Director or his/her designee, shall render a written decision to approve or deny the application within 30 calendar days of the complete application date. The Director's determination shall be based on the following findings:

a. The proposed sign(s) comply with all development standards in Chapter 18.51.05;

b. The placement and design of the sign(s) is compatible with the building or structure the signage is placed on;

c. The proposed sign(s) is consistent with the City's General Plan and municipal code;

d. The proposed design, character, location, number, type, size, illumination and maintenance of the proposed sign(s) maintain and enhance the City's appearance.

Decisions made on zoning clearance for signs shall not be based on the content of the signage.

5. Application process for temporary sign permits. A zoning clearance is not required for temporary signs/banners, but a no fee permit is required. The application for a sign permit may

be made in writing on the form provided by the Planning Department or on some other written form acceptable to the Planning Director and accompanied by the required fee established by City Council resolution (if any). The application shall include the number and type of signs and the location(s) of these signs along with proof of the consent of the property owner or other person in control or in possession of the property where the sign(s) will be displayed, and for how long the temporary signs will be displayed.

B. Appeals.

1. Any person seeking to appeal a decision of the Director or his/her designee granting or denying an application for issuance of a zoning clearance for signs, revoking a permit, or ordering the remediation or removal of a sign, shall submit an appeal to the City Council in writing consistent with Chapter 18.80 (Appeals) and submit the appropriate fees as established by the City Master Fee Schedule.

2. Any person dissatisfied with the final action by the City Council may seek prompt judicial review of the action pursuant to the California Code of Civil Procedure Section 1094.8.

Section 18.51.08. Hazardous Signs.

Signs shall conform to the following provisions of the California Vehicle Code.

A. No person shall place, maintain or display upon or in view of any highway, any unofficial sign, signal or device, or any sign, signal or device which purports to be or is an imitation of, or resembles an official traffic sign or signal, or which attempts to direct the movement of traffic, or which hides from view any official sign or signal. (Cal. Veh. Code, section 21465).

B. No person shall place, maintain or display upon or in view of any highway, any light of any color of such brilliance as to blind or dazzle the vision of drivers upon said highway nor shall any light be placed in such position as to prevent the driver of a vehicle from readily recognizing any traffic sign or signal. (Cal. Veh. Code, section 21466.5).

C. The State Department of Public Works, members of the California Highway Patrol and local authorities are hereby authorized and empowered without notice to remove every prohibited sign, signal, device or light which is a public nuisance or cause the same to be removed or the director of said department, the chief of said patrol or local authorities may bring any action as provided by law to abate such nuisance.

Section 18.51.09. Construction of Signs.

A. No portion of any sign nor its supports shall be placed in a manner that it will in any way obstruct any fire escape, stairway, or fire sprinkler stand pipe, nor shall any such sign or any of its supports be attached to or supported by any fire escape.

B. No portion of any sign or its supports shall be so placed that it will interfere with human exit through any window of any room of any building.

C. No portion of any sign or its supports shall be placed so that it will obstruct any exterior door or required exit of any building.

D. No sign shall be placed that will obstruct any legally required light and ventilation.

E. No sign or portion of a sign shall be placed on any public right-of-way in such a manner which obstructs such public right-of-way. Any such sign is hereby declared a public nuisance and may be removed by the Director, Building Official or any other designated official.

Section 18.51.10. Nonconforming Signs.

A. General Requirements: A nonconforming sign structure shall not be:

1. Changed to another nonconforming sign structure or increased in area unless the height or area of the sign structure is made less nonconforming;

2. Structurally altered to extend its useful life; or

3. Moved from its location to a new location.

B. Face Changes: Sign copy and face changes within the existing boundaries of the nonconforming sign structure are permitted without obtaining a zoning clearance for signs.

C. Modifications and Maintenance: Non-structural modifications or non-structural maintenance (i.e., painting, rust removal) are allowed without a zoning clearance for signs up to a maximum of 50 percent of the existing total area of the sign. Non-structural modifications or maintenance exceeding 50 percent of the existing total area of the sign, and all structural changes, shall comply with all applicable standards of this Chapter.

D. Discontinued Use: If the use of a building or land associated with a legal nonconforming sign structure is discontinued for a period of six months or more, any sign structure shall thereafter conform to the provisions of this Chapter.

E. Public Nuisances: No sign or portion of a sign shall be placed on any public right-of-way in such a manner which obstructs such public right-of-way. Any such sign is hereby declared a public nuisance and may be removed by the Director, Building Official, or any other designated official without notice if determined to be a safety hazard.

F. Destroyed Signs: If, at any time, any nonconforming sign structure in existence or maintained on the effective date of the ordinance codified in this Chapter is destroyed by fire, accident, explosion or act of nature to the extent of more than 50 percent of the value thereof, without further action of the City, such sign shall, from and after the date of such destruction, be subject to all the provisions of this Chapter. For the purposes of this Chapter, the value of any sign shall be the estimated cost of replacement of the sign in kind as determined by the Building Official.

G. Any sign that is nonconforming with the requirements of this ordinance shall either be removed or brought into conformance within five years from the effective date of this ordinance unless an administrative use permit is obtained to permit the sign to remain for an additional five-year period, at which time it shall be removed or brought into conformance.

H. Administration of this section is not intended to conflict with the provisions of the Outdoor Advertising Act (Chapters 2 and 2.5, Sections 5200 – 5499.30 of the Business and Professions Code).

Section 18.51.11. Exempt Signs, Flags, and Devices.

The following signs, flags, and devices are exempt from the provisions of this Chapter:

A. Flags of a governmental entity (e.g., United States, California, and , other governmental entities).

B. Signs and devices erected by a public agency not subject to this Chapter.

C. Signs erected by a public utility or common carrier to warn of dangers (e.g., the location of underground facilities and railroad crossings).

D. Signs required to be maintained or posted by law or governmental order, rule, or regulation.

E. Signs located entirely within structures.

Section 18.51.12. Prohibited Signs and Locations.

Prohibited signs are as follows:

A. Any sign designed for emitting sound.

B. Any sign or sign structure which has become a public nuisance due to inadequate maintenance, dilapidation, or abandonment.

C. Any sign which obstructs in any manner the ingress to, or egress from, a door, window, fire escape, or other access way required by building codes adopted by the City of Guadalupe.

D. Any sign unlawfully installed, erected, or maintained.

E. Any sign that encroaches into any City right-of-way and/or easement, except under-canopy, and projecting signs.

F. Any sign that flashes, blinks, moves, changes color, appears to change color, changes intensity, or contains any part of attachment which does the same.

G. Any sign that is inconsistent with the traffic safety sight area, pursuant to Resolution No. 2009-24 (Adopted City of Santa Maria Traffic Standards Manual).

H. Any sign structure located so that it interferes with visibility at an intersection, public right-of-way, driveway, or other ingress/egress.

I. Any pole sign.

J. Any sign located or displayed on or over public property except as expressly permitted in this Chapter.

K. Any sign attached to a tree or utility pole.

L. Any sign structure erected or maintained which has less horizontal or vertical clearance from communication lines and energized electrical power lines than that prescribed by the state, or rules and regulations duly promulgated by agencies thereof.

M. Any sign structure adversely affecting traffic control or safety.

N. Balloons, balloon-like objects, and blimps.

O. Roof signs.

P. Any sign on public property or property in which the City holds an interest unless otherwise authorized by this Chapter. A public utility easement (PUE) is an example of property in which the City holds an interest.

Q. Off-Site Signs—Exception. Signs on property owned or controlled by the City, whose design is compatible with the objectives of this Chapter as determined by the Director or his/her designee through zoning clearance for signs.

R. Bow/feather signs.

S. Sandwich board signs (also referred to as “A-signs”).

T. Inflatable signs, including those that exhibit motion through the use of a blower and controlled release of air.

U. Triangle Pennant signs.

V. Mobile Billboard Advertising Displays: Pursuant to Section 22651(v) of the California Vehicle Code and sections amendatory or supplementary thereto, any peace officer, or any regularly employed and salaried employee of the City, who is engaged in directing traffic or enforcing parking laws and regulations in which the mobile billboard advertising display is located may remove the mobile billboard advertising display located within the territorial limits of the City when the mobile billboard advertising display is found upon any public street or any public lands, if all of the following requirements are satisfied:

1. When a vehicle is a mobile billboard advertising display and is parked or left standing in violation of this code, if the registered owner of the vehicle was previously issued a warning citation for the same offense;

2. A warning citation was issued to a first-time offender at least twenty-four (24) hours prior to the removal of the vehicle. The City is not required pursuant to Section 22651(v)(2) of the California Vehicle Code and sections amendatory or supplementary thereto to provide further notice for a subsequent violation prior to enforcement; and

3. The warning citation advised the registered owner of the vehicle that he or she may be subject to penalties upon a subsequent violation of this Chapter that may include the removal of the vehicle.

Section 18.51.13. Signs in the Public Right-of-Way or Placing Citizens in Peril.

The Director, Building Official or other designated official in Chapter 2 of this Code (Administration and Personnel) shall immediately cause the removal of any sign which, in the judgment of the Director, Building Official or other designated official, is found to be within the public right-of-way and/or easements and are found to place citizens in immediate peril. Said removal shall be by any or a combination of the following methods using sound judgment under the circumstances:

A. Removal or modification of said sign by City staff with business owner (or property owner if business has ceased operations) to be billed for time and materials related to the cost of said removal.

B. Notification orally or in writing to the business owner causing the removal of said signs within a 24 hour period or later period of time, as prescribed by the Director, Building Official or other designated official.

C. Immediate citation of the business owner (or property owner if business has ceased operations) or party responsible for said sign.

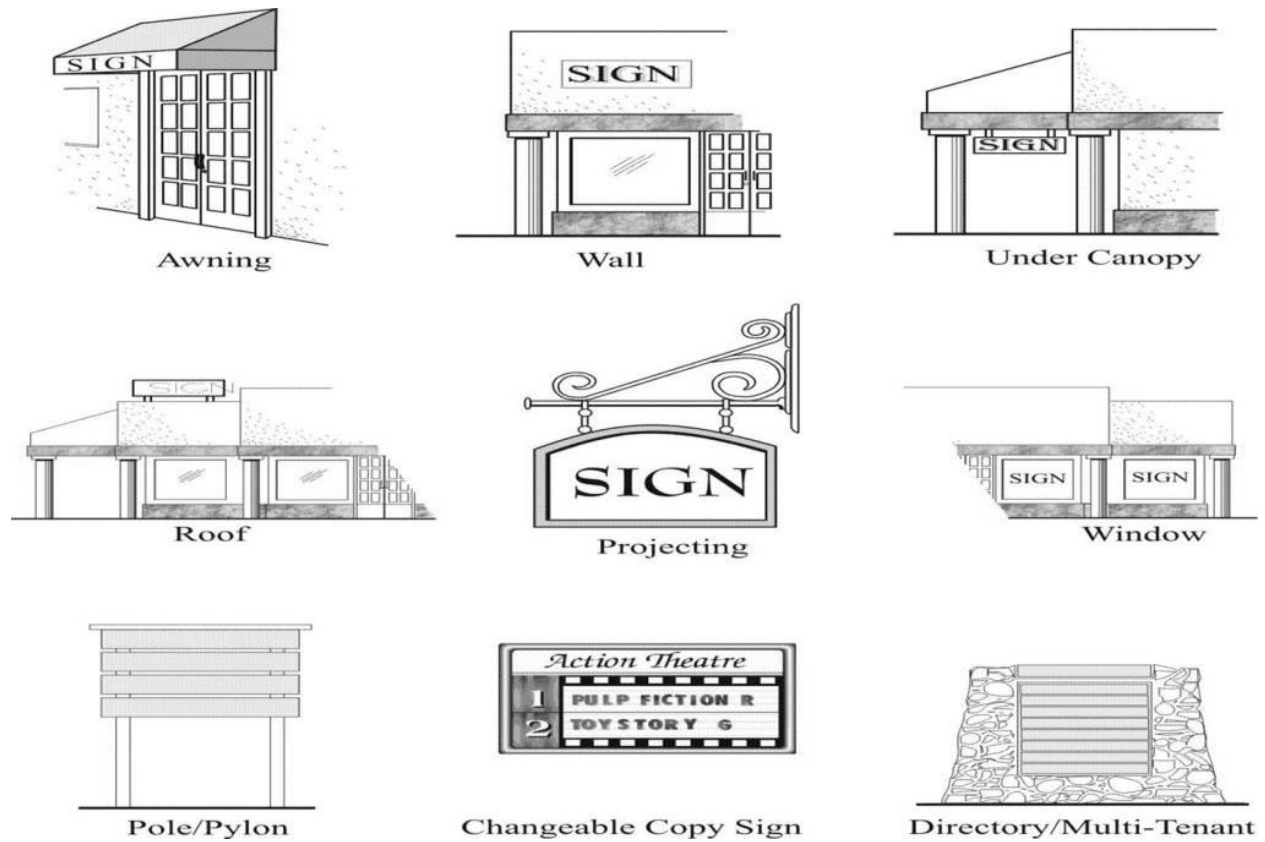
Section 18.51.14. Severability.

If any provision or clause of this Chapter or the application thereof is held unconstitutional or otherwise invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions, clauses, or applications of this Chapter which can be implemented without the invalid provision, clause, or application, it is hereby expressly declared that this ordinance, and each section, subsection, sentence, clause, and phrase hereof would have been prepared, proposed, approved, adopted, and/or ratified irrespective of the fact that any one or more sections, subsections, sentences clauses, and/or phrases be declared invalid or unconstitutional.

Appendix: Illustration A (Bow/Feather Sign).



Illustration B (Examples of Signs).



(Source: Santa Barbara County)

SECTION 3. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA guidelines, and has been found to be exempt pursuant to §15306 of the CEQA Guidelines (Information Collection) because it does not have the potential to create a physical environmental effect.

SECTION 4. The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause, or phrase of this Ordinance is held invalid, the City Council declares it would have adopted the remaining provisions of this Ordinance irrespective of the portion held invalid, and further declares its express intent that the remaining portions of this Ordinance should remain in effect after the invalid portion has been eliminated.

SECTION 5. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

INTRODUCED at a regular meeting of the City Council on the 26th day of April 2022, by the following roll call vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

PASSED AND ADOPTED at a regular meeting of the City Council on the 10th day of May 2022, by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

Current Sign Ordinance (Sections 18.52.140 thru 18.52.160)

18.52.140 Signs—Permits required.

A zoning permit shall be required prior to the construction of any sign structure in excess of 5 square feet in area, or the painting of a sign on the side of a building where the perimeter of the sign encloses an area exceeding 5 square feet. Where a conditional use permit is required, all signing shall be considered as a part of the conditional use permit application.

18.52.150 Signs—Size and number restrictions.

A. In all districts, one sign not over 5 square feet in area and used only to identify the occupants of the property, or to indicate that the property is for sale, lease or rent is permitted. House numbers shall not be considered signs.

B. In R-3, G-C, M-C, and G-I districts, one additional sign not more than 64 square feet in area identifying a permitted use is permitted. A double-faced sign containing 64 square feet on each side is permitted.

18.52.160 Signs—Conditional use permit required.

All signs or sign structures in addition to or larger than those listed as permitted in this title are permitted subject to first obtaining a conditional use permit.

City of Santa Maria Sample Bow/ Feather Signs Attachment 3



City of Santa Maria Sample Bow/ Feather Signs Attachment 3



S:\Community Development\Admin\Larry's Folder\Sign Study\City Council\SignPhotos Attachment B.doc



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 26, 2022

Robert Perrault

Todd Bodem

Prepared by:
Robert Perrault, Facilitator

Approved by:
Todd Bodem, City Administrator

SUBJECT: FY 2022-23 Goal Setting Process

RECOMMENDATION:

It is recommended the Council review the approach for the setting of goals to guide the development of the FY 2022- 23 Budget and approve the report/ provide staff and the facilitator with direction.

BACKGROUND:

The City has expressed interest in completing a goal-setting process as a precursor to the development of the FY 2022- 23 Budget. I am happy to provide the services as a facilitator for the goal-setting process.

In previous budget years, the Council has used the goal-setting process with some success. The Goal setting process is viewed as an essential part of the budget development process. The process offers the Council, Staff, and the Community an opportunity to take a look at existing conditions, challenges, and opportunities in the development of goals. Once adopted, the goals contained in the Goals Statement List will serve to provide direction to staff and departments for the development of the budget. In essence, the budget will act as an implementation plan for Council approved Goals Statement List, prioritizing the use of time, resources, and personnel necessary to achieve the goals. It is important to recognize that both the adopted Goal Statement List and the budget are intertwined living documents that will need to be reviewed and updated throughout the course of a year. It is my recommendation that both the Goals Statement and the adopted budget be reviewed at least quarterly.

Introduction to Goal Statement List Development

The Goal Statement List itself should contain goals that are broad enough to capture the Council's intent and prioritization. The goals should be capable of progress measurement. The Goal Statement should contain goals that can be broken into three categories: Major City Goals, Other Important Goals, and Goals that can be addressed as resources permit. Major Goals represent the most important, highest priority Goals for the City to accomplish. These goals may take significant time to complete. In fact, major goals may take multiple years to accomplish. As such resources to achieve these goals should be included in the FY 2022 -23 budget. Other important Goals are important for the City to accomplish and resources to achieve them should be made available in the FY2022-23 budget where feasible. Goals that can be

addressed if resources permit are goals that are often desirable to achieve but may be limited in implementation due to resource availability.

Found in Attachments 1 and 2 is a listing of City Goals that were originally Council approved in May of 2019 and updated as a part of the FY 2021 budget development process. In reviewing the approved goals document, it appears to be simply a listing of ongoing projects. While the goal (project) is certainly worthy there is no clear designation of priority.

I am aware from my time spent in Guadalupe that Economic Development is very important to the City and the Community. Outlined below you will find a sample of a Major Goal for Economic development in Guadalupe and a couple of implementing projects that will assist the City in reaching the Major Goal: ***Example Goal: Economic Development- Develop and implement economic development strategies for the City of Guadalupe that will promote the development and maintenance of a strong business sector including business retention and attraction, tourism marketing, and revenue generation.***

Implementation Steps:

- I. Develop and adopt a Vacant Building Ordinance that would encourage and incentivize building upgrading and reuse.***
- II. Work cooperatively with the Revitalization Committee and the Guadalupe Business Association to identify a strategy for business retention and attraction***
- III. Identify and apply for grant funding for the development and staffing of a business support program.***

In developing a goal and a Goal Statement it is important to not overload the municipal delivery system. There is frequently a tendency on the part of councils and city governments to try and have all of the solutions or “be all things to all people”. It is advisable to do a few things well and then add to this foundation. Please keep in mind human resources need to carry out a goal is just as important as the financial wherewithal.

Developing the Goal Statement Process

Communications: Having a solid communications system in place is essential to the success of the goal-setting process. A solid communications system promotes proper communication amongst all members of the council/ staff team. Some of the key elements of a healthy communication system include trust and respect for each other, dedication to the common purpose combined with a good understanding of the roles and responsibilities of each of the members.

Public participation in the Goal Setting Process: Public participation is also an important part of the development of the Goal Statement. Ideally, if permitted by time, the use of social media can be used to solicit input and comments. Many municipalities use the Survey Monkey program to solicit a listing from the public of the top priorities the City should concentrate on. The survey could be posted on the City’s Website and the public could be encouraged to complete the survey through press releases. The survey results could be reviewed by the Council during the actual Goal Setting Workshop to be held on May 31st. At a minimum public comment should be solicited at each of the public sessions where goal

setting and the Goal Statement development are a major focus of the meeting. In addition to the Survey Monkey, I would suggest that opportunities be used to solicit public input at any of the upcoming events scheduled for May.

Background Workshop: I am recommending the City schedule a Background Workshop for Wednesday, May 11th. The purpose of the Background Workshop is for the Council and Community to receive information regarding the current status of the City. This information will assist the Council in the final development and selection of the goals during the Workshop to be held on May 31st and formally presented and adopted by the Council during a regular Council meeting.

The information the Council will receive during the Background workshop will include a discussion of the current fiscal condition of the City and revenue projections for the coming fiscal year. Staff should also discuss with the Council future challenges and opportunities that can be anticipated. Each of the City's Department Heads and the City Administrator will be asked to make a presentation. Public input should be solicited at the proper time. Department Heads should also be present and provide the Council with an overview of department operations from their perspective.

Nominating Candidate Goals: Following the adoption of this report and the direction of staff to proceed, it will be the responsibility of the Council to develop candidate goals for consideration at the final Goal Setting Workshop. Each Council member will be tasked to develop up to five (5) goal proposals accompanied by one or two implementation steps or projects. The draft goal should be no more than 1-3 sentences in length and should be supported by a simply phrased implementation project. Please use the goal "Economic Development "noted above as an example. I have also supplied the Council with Attachment #3 which is entitled: **Sample Criteria for Proposing Major City Goals**. Please feel free to be creative with the development of candidate goals. The goals need not be new and can include efforts undertaken by the City in the past and need to be brought to fruition. A candidate goal may also consist of a composite of ideas or projects that are related. You may want to further modify your candidate goals based on the information you receive during the Background Workshop. Your list of Candidate goals should be due to City Administrator and me no later than the end of the workday on Friday, May 20th.

Creating a Master Candidate Goal Rating Sheet: After Council members complete and turn in your list of candidate goals, the City Administrator and I will review the goals and where possible, combine similar goals under broad themes (economic development, housing, infrastructure, downtown revitalization) and we will synthesize language. If a proposed goal is unique and "one of a kind "then the language proposed by the respective member will be used. This process will result in a list of Candidate Goals to be further reviewed and rated by the Council during the Goal Setting Session.

Goal Setting Workshop: It is recommended that Goal Setting Workshop be set for Tuesday evening, May 31st. During the meeting, once the public comment is received, the Council will complete a final review of the candidate goals listing and changes will be made as necessary. Following the finalization of the goal statements Council members will be asked to rate the goals individually based on the following rating criteria

4. Most important goal for the City to accomplish in the next 2-3 years

3. Important goal to achieve
2. Address if resources are available
1. Defer to next budget cycle
0. Not a priority

Once the Council has completed the rating of the Candidate Goals, a break will be taken and the City Administrator and I will tabulate the results. The results will be returned to the Council in the form of a proposed **Goal Statement List**. The Council will conduct a final review of the draft Goal Statement and then direct staff to schedule for adoption at the next regular Council meeting, thus completing the Goal Setting Process.

ATTACHMENTS:

1. Goal List 2019
2. Goal List 2021
3. Sample Criteria for Proposing Major City Goals

Guadalupe City Council Approved City- Wide Goals FY 19-20, FY 20-21

Overarching Goals

I. Improve The City's Financial Stability

Implementation Measures:

- Make balancing the budget and deficit elimination top priorities
- Maintain essential services including: Public Safety, Public Works and Library
- Pursue revenue augmentation including: extension /increase of sales tax, franchise fees, Internet sales tax, and others
- Update Financial Software

II. Re-establish Parks and Recreation as City Priority

Implementation Measures:

- Appoint the Recreation Commission
- Retain Recreation Coordinator
- Maintain current Parks Facilities
- Assist in establishing Youth Programs and programs promoting the quality of life.
- Continue construction at LeRoy Park
- Use Proposition 68/ other sources to add to Park facilities.

III. Revitalize Downtown

Implementation Measures:

- Support Resilient Guadalupe Leadership Team goals and objectives
- Review rules and regulations including code compliance to assist business development
- Remain open to encouraging communication among business
- Encourage businesses to consider forming a business organization
- Continue to support construction of downtown improvements

IV. Develop Partnerships With Other Agencies

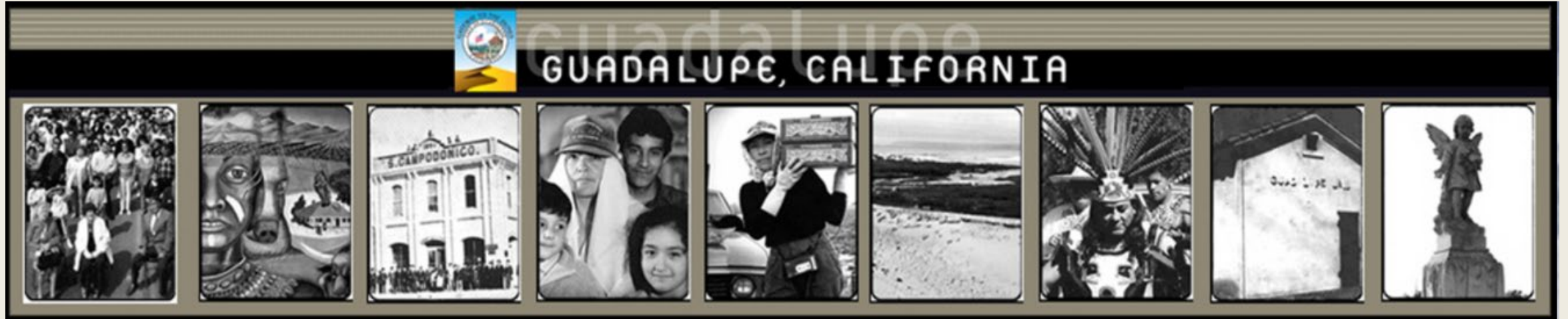
- Create stronger relationship with School District

The following two goals are deemed a "high Priority" by the Council for the City to address in FY 2019-20/21-22 (resources permitting)

I. Continue Focus on Improving City Facilities and Infrastructure

- Implement Capital Improvement Program as a planning tool
- Make use of grants and restricted funds where available

II. Initiate Public Safety Restructuring Dependent on Sustainability



City Council Goal Setting Workshop

Saturday, March 6, 2021

Guadalupe City Hall Council Chamber

9:00 a.m. – 1:00 p.m.

2021-2022
Goals for the
City of Guadalupe



2021-2022 Goals Setting Workshop

March 6, 2021 Schedule

Refreshments / Networking

Overview from Mayor Ariston Julian

Building Upon Prior Goals

Public Comment

10-minute break

Council Discussion & Direction for Staff

Closing Remarks from All Participants

Adjourn at 1:00 p.m.



2021-2022 Goals Setting Workshop

Overarching Goals 2019-2021

I. Improve The City's Financial Stability

Existing Implementation Measures:

- Make balancing the budget and deficit elimination top priorities
- Maintain essential services including: Public Safety, Public Works and Library
- Pursue revenue augmentation including: extension/increase of sales tax, franchise fees, internet sales tax, and others
- Update Financial Software

Creating a Path Forward

- a. Balancing Q4 FY 2020-2021 Budget is a Priority
- b. Form Basic Needs Ad-Hoc Committee
- c. Comprehensive Master Facilities Plan to identify:
 - Costs to Maintain Buildings and Parks
- d. Measure N Passed with Voter Approval
- e. Tyler Technologies Public Sector software implementation is underway



2021-2022 Goals Setting Workshop

Maintain Essential Services: City Library

- a. Form Ad-Hoc Committee to provide City Council with budgetary recommendations
 - Comprehensive Master Facilities Plan to identify possibilities for permanent home
 - Master Plan to include parking and sustainability reports
- b. City Library currently occupies leased space (~2,000 square feet)
 - Library Fund pays for monthly rent
- c. Work with School District to supplement children's resources
- d. Continue working with City of Santa Maria regarding library services



2021-2022 Goals Setting Workshop

Overarching Goals 2019-2021

II. Re-establish Parks and Recreation as City Priority

Existing Implementation Measures:

- Appoint the Recreation Commission
- Retain Recreation Coordinator
- Maintain current Parks Facilities
- Assist in establishing Youth Programs and programs promoting the quality of life
- Continue construction at LeRoy Park
- Use Proposition 68/other sources to add to Park facilities

Creating a Path Forward

- a. Members of the Recreation Committee were introduced
- b. Recreation Coordinator provided 5-year Strategic Master Plan and proposed budget
- c. Community and Youth Programs were postponed due to Covid-19 impacts
 - Reopening Planning according to SB County tiered system is underway
 - Jack O'Connell Park restrooms currently open
- d. Grand Opening for LeRoy Park slated for November 2021



2021-2022 Goals Setting Workshop

Overarching Goals 2019-2021

III. Revitalize Downtown

Existing Implementation Measures:

- Support Resilient Guadalupe Leadership Team goals and objectives
- Review rules and regulations including code compliance to assist business development
- Remain open to encouraging communication among businesses
- Encourage businesses to consider forming a business organization
- **Continue to support construction of downtown improvements**

Creating a Path Forward

- a. Guadalupe Business Association (GBA) a 501(c)6 organization dedicated to the promotion, expansion and development of local businesses; Members meet every Wednesday
- b. GBA hired a part-time staff member to assist with marketing and outreach
- c. www.visitguadalupe.org is maintained by the GBA
- d. City-wide ordinances are reviewed with GBA; GBA provides general feedback
- e. CalTran's HWY 1 project slated for 2024



2021-2022 Goals Setting Workshop

Overarching Goals 2019-2021

IV. Develop Partnerships With Other Agencies

Existing Implementation Measures:

- Create stronger relationship with School District

Creating a Path Forward

- a. Collaborate with School District regarding Children's Library Services
- b. The City opened up Auditorium for Boys & Girls Club ASES program during pandemic
- c. Work with American Legion members
- d. Continue efforts with RCDCC/Los Amigos de Guadalupe
 - Two personnel hired: Coronavirus Community Service Workers to coordinate Food Pantry/Food Bank distribution at Senior Center
- e. Develop more positive activities for Seniors
- f. Address Mental Health wellness and services
- g. Create stronger relationships with local Churches



2021-2022 Goals Setting Workshop

High Priority Goals 2019-2021 (Resources Permitting)

I. Continue Focus on Improving City Facilities and Infrastructure

Existing Implementation Measures:

- Implement Capital Improvement Program as a planning tool
- Make use of grants and restricted funds where available

Creating a Path Forward

- a. Updated City-wide software to Office 365
- b. Updated City-wide departments with new computers
- c. Calculate actual burden rates to maintain each City property: facilities and parks.
- d. Identify vacant properties as either liability or asset
- e. New accounting software will provide better reporting
- f. List of approved grants
- g. Continue applying for additional grant funding
- h. Continue review of zoning/building opportunities with Contract Planner
- i. Reevaluate budget for additional cuts



2021-2022 Goals Setting Workshop

High Priority Goals 2019-2021
(Resources Permitting)

II. Initiate Public Safety Restructuring Dependent on Sustainability

Creating a Path Forward

- a. 5-Year Plan completed in 2.5 years
- b. Police Department maximizing empty City Hall facilities (i.e. Evidence Locker, Locker Room Expansion for female officers)
- c. Fire Department moving sleeping quarters next to Fire Station
- d. Created two new classifications/personnel:
 - Code Compliance Officer
 - Emergency Preparedness Coordinator



2021-2022 Goals Setting Workshop

Additional Priorities

Balance Fiscal Year 2020-2021 Budget

Review City of Guadalupe Mission & Vision Statements

Fiscal Year 2021-2022 Budget Workshop: Monday, April 19, 2021

Sample Criteria for Proposing Major City Goals

The core question: Of all the many things that we would like to do for the City of Guadalupe, which are the most important things to advance or accomplish in the next 2-3 years.

1. Need is urgent- progress must be made in the next one to two fiscal years (okay to include goals that are already underway and continued support is necessary to accomplish).
2. In a workload or financial crisis, this goal would be among the few that must continue to move forward.
3. Cannot be achieved without strong City Council support and Commitment.
4. Consistent with the City's core duties and mission.
5. Consistent with long-standing community goals plans and policies.
6. Expressed as a major interest/ concern within the Community
7. A core Guadalupe responsibility (While other partners may be needed, no other entity can really initiate or assume responsibility).
8. Tied to other already approved major goals , programs, or projects
9. Clearly, stated and "doable" (can be translated into the objectives to be carried out by employees of the organization).
10. Has the potential to leverage outside resources and/ or increase community resources in the future.



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 26, 2022

Todd Bodem

Prepared by:
Todd Bodem, City Administrator

SUBJECT: Selection of Second Commercial Cannabis Business Permit Applicant - Retail

RECOMMENDATION:

- a) Receive a presentation from staff;
- b) Receive a presentation from the Roots Dispensary and Element 7;
- c) Receive public comment;
- d) Select one these two commercial cannabis business permit applicants to be awarded a CCB permit (subject to obtaining a conditional use permit first); or
- e) Continue deliberations on these two CCB permit applicants to a future meeting; and
- f) Provide direction concerning the unselected CCB permit applicants.

BACKGROUND:

The City of Guadalupe received one (1) cultivation-processing commercial cannabis business (CCB) permit application and five (5) commercial CCB permit applications that all successfully completed Phase II (Application Evaluation and Review) of the CCB permit application process, and each received a score of the minimum successful score of 90%. In accordance with the City's Application Procedures & Guidelines for Commercial Cannabis Business Permits ("Guidelines"), the applicants were interviewed and evaluated by the City Council at a special City Council meeting held on March 15, 2022.

At the March 15th Council meeting, the Council followed staff's recommendation made a decision to allow the lone cultivation-processing CCB permit application to proceed in the process, and to continue its deliberations concerning the five (5) retail CCB permit applicants to a future meeting so that non-confidential portions of all six (6) of the CCB permit applications as well as the non-confidential portions of the "score sheets" used by the City's consultant, HdL Companies (and City staff) to score the applications could be provided to the City Council and to the public at large. The Council continued its deliberations on the five (5) retail CCB permit applicants to its meeting of April 12, 2022.

At the April 12, 2022, Council meeting, the City Council first decided to only award two (2) CCB permits. Next, the Council selected one of the five (5) CCB permit applications to move forward with the process. This applicant was SloCal Roots Management LLC dba Root One. The Council did not have a majority to approve a second CCB permit applicant; but was able to narrow down the selection to two (2) CCB permit applicants: LGBA Management LLC dba The Roots Dispensary and BDSF 1 Holdings LLC dba Element 7 Guadalupe. The Council gave direction to staff to request that these two CCB permit applicants make another presentation to the Council focusing on the community benefit and neighborhood plan portions

of their applications. The Council delayed taking any action on the remaining two (2) CCB permit applicants (i.e., Mr. Nice Guy and Herb-n-Joy) until a later time, and stating they should be placed on the “back burner.”

DISCUSSION:

If the Council remains unable to select a second CCB permit applicant to continue forward with the process at this time, it can continue its deliberations to a future meeting. Moreover, because the City Council has not yet taken action to reject any CCB permit applicants, it remains free to select any of the four (4) remaining CCB permit applicants, that is, the Council could decide to select one of the two CCB permit applicants not making a presentation to the Council at this meeting. Staff does not recommend doing so, but the Council is able to take this action if it wishes to.

If the Council is able to select a second CCB permit applicant to move forward in the process, the selected applicant will be directed to apply for and obtain a conditional use permit for the physical location where the CCB will be operated. In addition, and as a condition of issuance of the regulatory permit, the applicant will be required to enter into a Community Benefit Agreement with the City setting forth the terms and conditions under which the cannabis facility will operate that are in addition to the requirements of Guadalupe Municipal Code, including, but not limited to community benefits such as public outreach and education, community service, payment of fees and other charges as mutually agreed, and such other terms and conditions that will protect and promote the public health, safety and welfare.. Upon issuance of a conditional use permit for the CCB location and successfully completing negotiations for and entering into a Community Benefit Agreement, the applicant will then be issued a CCB permit and authorized to proceed to apply for a business license and any other ministerial approvals that may be required (e.g. building permits).

Whether the Council is able to select a second CCB permit applicant to proceed with the process at its April 26th meeting or not, it should provide direction to staff concerning the remaining CCB permit applications that are not selected. Staff recommends that the Council place CCP permit applications that will not be selected to move forward with the process at this time on an “eligibility list” that will remain active until both CCB permits authorized by the City Council have actually been issued. Staff recommends creation of this eligibility list because it is possible that one or both of the CCB permit applicants ultimately selected to move forward in the process may be unable to comply with all the requirements for issuance of a CCB permit, including but not limited to: obtaining a conditional use permit; successfully entering into a community benefit agreement on terms acceptable to the City; or some other reason such as being unable to complete the purchase of a property or execution of a lease required for the cannabis business location. The City’s ordinance (GMC, Chapter 9.22) does not set forth a timeline for completing the requirements for issuance of a CCB permit after being selected to move forward in the process, but Section 9.22.049 provides that the City Council (or City Administrator) can promulgate regulations to address issues not adequately addressed in the ordinance. Accordingly, along with creating an eligibility list for unselected CCB permit applications, City staff intends to bring a proposed resolution to the Council at the May 10, 2022, Council meeting to set forth an appropriate timeline for the selected CCB permit applicants to complete the requirements for obtaining issuance of a CCB permit and related matters, including establishment of the eligibility list.

Alternatively, instead of creating the eligibility list, Council can take action to formally reject the unselected CCB permit applicants at the April 26th meeting or at a future meeting, but staff does not

recommend doing so since having additional candidates for a CCB permit on an eligibility list in the event one or both of the selected applicants fail to meet the requirements for issuance of a CCB permit (or timely meet these requirements) would save the City time and money by not having to start the application process over.



Explore Your Elements



ELEMENT 7 GUADALUPE
859 Guadalupe Street

ENGAGING THE COMMUNITY & CITY SINCE 2018



GUADALUPE HOLISTIC CANNABIS WELLNESS CENTER

ELEMENT 7 CORONA
WWW.E7CA.COM



WE WANT TO ACTIVELY ADDRESS YOUR CONCERNS

Dear Neighbors, Residents, and Guadalupe City Partners:
As you may be aware, the City of Guadalupe has recently adopted its cannabis ordinance. Element 7 is applying for a retail license to operate a Cannabis Wellness Center and I wanted to make you aware of our plans.

Cannabis, as an alternative form of medicine has continually been discussed, progressed, and prohibited for a range of elements and conditions across California for over two decades. I appreciate that Corona is both a conservative and unique community and that cannabis, for some, causes discomfort and concern. Rather than sit back and watch this industry come into Corona, we have proactively stepped it now in, as parents, entrepreneurs, and wellness advocates, can influence cannabis ordinances in the City and other communities nearby.

Our proposal contemplates a holistic wellness cannabis dispensary with a focus on medicine, plant based therapies, and education. Patients and customers would be supervised from the dispensary by a fully insured lobby and the business will have strict operating procedures, check-in policies, and a fully integrated neighborhood management plan focused on creating positive from the business, keeping you informed, and **constantly listening to your feedback**.

While the operation in Guadalupe would be locally managed, staffed, operated, and designed to fit seamlessly within the unique community that is in the City. The one thing that makes Element 7 very different from other cannabis companies is our approach to management and compliance - we operate with a very local footprint supported by a regional head office team in Los Angeles and San Francisco that oversees compliance, regulation, training and other backend operations to ensure that the business operates responsibly and to the highest industry standards. Our recent store opening in Rio Del is one of Southern California's premium stores.

I can be reached at any time if you would like to discuss any aspect of our application further. We are committed to ensuring that any operation in the City of Guadalupe includes the very best industry practices to ensure that we are the very best operator that we can be.

Yours sincerely,
Robert
Robert Davis
Co-Founder and CEO



CREATING A DATA-DRIVEN CANNABIS RETAIL EXPERIENCE

Element 7 Fort Bragg isn't just another cannabis retail store - with a striking design, the dispensary includes industry leading sales optics, customer data collection, staff management programs, and a range of compliance and control metrics that give the way for optimal revenue management & experience.



WE WILL SUPPORT & EXPAND LOCAL CULTURE

We are committed to nurturing and supporting the culture and character of Guadalupe and have committed to an annual foundation budget for the local neighborhood.

This budget will be overseen and managed by the Community Advisory Board that holds Element 7 accountable to the commitments it has made to the local community and will be used for both existing and new programs approved by the community and Board.



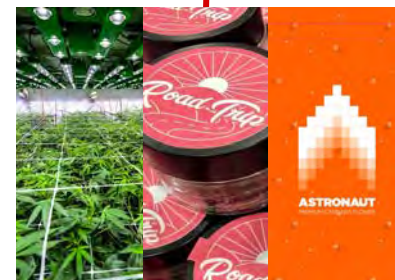
E7 INTEGRATED BUSINESS MODEL IS A COMMUNITY BENEFIT



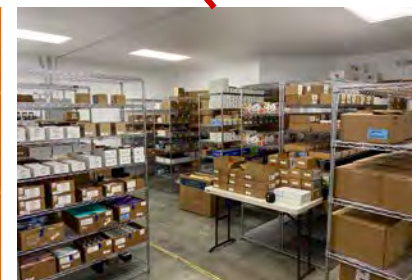
**HOLISTIC WELLNESS LAB
FOCUSED ON LOCAL ISSUES**



**INTERACTIVE LEARNING
CENTER EDUCATES SHOPPERS**



**VERTICALLY INTEGRATED
BUSINESS MODEL**



**SELF-DISTRIBUTION
REDUCES RISK & CRIME**

\$1.3M+ IN TAXES OVER 5 YEARS

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
GROSS SALES	\$4.4M	\$5.6M	\$6.7M	\$7.7M	\$8.8M
COST OF GOODS SOLD	\$2.2M	\$2.8M	\$3.0M	\$3.2M	\$3.7M
OPEX*	\$1.9M	\$2.1M	\$2.3M	\$2.5M	\$2.7M
GROSS INCOME	\$0.3M	\$0.7M	\$1.4M	\$2.0M	\$2.4M
CITY BENEFIT FEE	\$0.17M	\$0.22M	\$0.26M	\$0.30M	\$0.35M

\$1.3M in City Benefit Fees Over 5 Years (in lieu of a tax)

4% Gross Receipts



ELEMENT 7

E7 POSITIONING ATTRACTS BROAD CUSTOMER GROUP & MAXIMIZES TAXES FOR CITY



Age Group	% of Customer Base	% of Gross Sales
21-29	34.62%	34.80%
30-39	23.08%	22.33%
40-49	15.38%	17.11%
50-59	12.82%	10.53%
60+	14.10%	15.23%

The Element 7 brand has strong resonance across a broad range of consumer groups which we've designed through the aesthetics of the store, the products we carry, how we market out brand, and the outreach work we constantly put forward in the communities we do business in. **43% of our customers 40+.**



OUR LABOR PLANS BUILD COMMUNITIES

Living Wages at
\$19.50 an hour

Matched 401K
Contributions

Stock Option
Plans

Health Care &
Dental

Continuous
Learning Benefits

80-Hours of
Class-room
Training

Internships at Rio
Dell / Marina
facilities

**100% Staff Hired
Locally**

Partnership with
The Academy of
Cannabis Science



ELEMENT 7



NEIGHBORHOOD COMPATIBILITY



ELEMENT 7



- Quarterly Visits to all Neighbor Businesses & Residents
- Email Database with Newsletter
- Community Relations Manager (Greg)
- Bi-Annual Outreach Events (Forums)
- Dedicated Feedback Email / Phone
- Quarterly City Reports
- Top-to-Top Security Briefings
- 100 Point Vendor Management Program
- Youth Mitigation Policies

- Emergency Response: 24-Hr Resolution
- Centralized Online Tracking Platform
- Open Door Policy with Law Enforcement & City Officials
- Noise / Lighting Management Plans
- Traffic & Parking Management Plans
- Odor Control (3rd Party – 15000 Inc.)
- CPTED Design Inclusions
- Waste Management Reduction Plan

COMPLETE ODOR MANAGEMENT



PROVEN TRACK RECORD



The Fresno Bee

Need a marijuana conviction removed? There's a clinic for that

Fresno residents with minor drug-related criminal records got the chance to begin the process to expunge or reduce their convictions.

The Fresno County Public Defender's Office through its [Clean Slate](#) program partnered with the [National Diversity and Inclusion Cannabis Alliance](#) (NDICA) and [Element 7](#), a cannabis retailer, to host a free clinic June 29 at [The Big Red Church](#) for residents dealing with drug-related criminal records under Proposition 64 or Proposition 47.

"In most of these cases (for) the folks asking for this relief, it's been years since they've been in trouble — sometimes decades or 15 years," said Carmen Romero, who runs the public defender's Clean Slate program.

Fresno County Expungement Clinic

CLEAN YOUR RECORD. CHANGE YOUR LIFE.

Breakfast & Lunch Provided June 29, 2019 10pm - 3pm Oatmeal Provided

The Big Red Church/First Congregational Church
2131 N. Van Ness Blvd, Fresno, CA 93704

Register at <http://bit.ly/expungementclinic2019>



FRESNO COUNTY EXPUNGEMENT CLINIC & RESOURCE FAIR

JULY 24, 2021

LOCATION: 2131 N. Van Ness Blvd, Fresno, Ca 93704 THE BIG RED CHURCH

TIME 10AM - 1PM

REGISTRATION LINK: [HTTPS://BIT.LY/3DZCP55](https://bit.ly/3DZCP55)

Interested in a felony reduction or dismissal? Services, the Fresno County Expungement Clinic Resources such as employment, housing, and education services will be available to assist you in ensuring a better quality of life.

Interested in a felony or misdemeanor (pre-arrest or conviction) or conviction reduction or felony reduction?

For More Information: JePahl White 559-202-3941 jp.white@greenpasturesco.com

PROVEN TRACK RECORD



**BOYS & GIRLS CLUBS
OF AMERICA**



ELEMENT 7

CANNABIS WITH A CONSCIENCE

4% GROSS RECEIPTS

Staff Volunteer Program

Young Leaders Mentorship Program

+\$5,000 for Homelessness Project

Annual Expungement Clinic

Youth Education with Law Enforcement

Local Community Engagement Manager

SB34 Veterans Cannabis Medicine

75% of Suppliers Locally Sourced

Local Producers Preference

5-Person Community Advisory Board

100% Local Staff Commitment



ELEMENT 7



FOCUSED LOCAL & EXPERIENCED DAY-TO-DAY TEAM



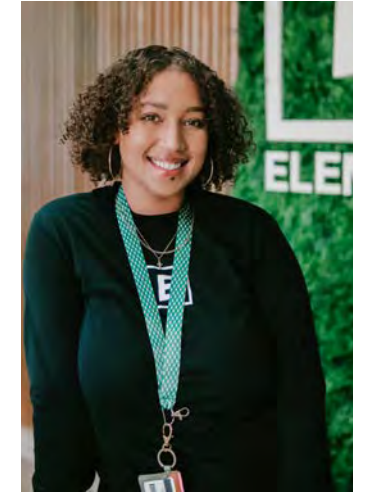
Lupe Alvarez
Owner / Director



Robert DiVito
Owner / CEO



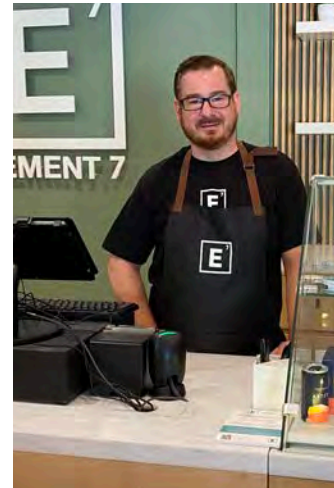
Josh Black
Retail Operations



Cydney Celestine
Retail Operations



Amber Norwood
Compliance / Regulation



Christopher Bloom
Project Development



Greg Moreno
Community Affairs



Irina Openkova
Finance / Control



E⁷
ELEMENT 7

E⁷
ELEMENT 7

Robert DiVito
Robert@e7ca.com
(312) 823 7638

The Roots

DISPENSARY



The Roots

OWNERSHIP TEAM

Operational Experience + Community Service



Beth Thuna,
Chief Operations Officer



Luis Castaneda,
Director, Retail Operations



Gustavo Alvarez,
President



Atih Alkhouri,
Treasurer, Security Liaison

The Roots team combines decades of experience in business operations, marketing, regulatory compliance, philanthropy, community service, and government affairs, making Roots the BEST choice for Guadalupe.

The Roots

Santa Barbara County's premiere dispensary.
The Best choice for Guadalupe...

LOCAL
COMPROMISE

MAYORITY
OWNERS

Family
Owned

WOMAN
LED



The Roots

Roots is the BEST choice
for Guadalupe...



813 Guadalupe Street

The ONLY locally-owned, minority-owned, family-owned,
& WOMAN-LED dispensary in Santa Barbara County...



The Roots

NEIGHBORHOOD COMPATIBILITY PLAN

Proactive engagement with neighbors

Designated Community Relations Contact / Representative

Quarterly meetings and educational sessions

Outreach through letter campaigns and meetings

Communication with City

Proactive mitigation of nuisances

COMPLAINT MANAGEMENT

Providing neighbors with contact information for our Community Relations Contact / Representative

Implementing a corrective action preventative action investigation

Resolving all complaints within 24 hours of receipt

Monitoring the solution for continued effectiveness

MANAGEMENT OF BUSINESS

Utilization of on-site security personnel

Engaged onsite managers

Prohibition of onsite consumption and loitering

Constant monitoring of noise and traffic

Designation of a Community Relations Contact / Representative



COMMUNITY BENEFITS AND INVESTMENT PLAN



Funding

2% gross revenues apart from city tax

Social Impact Committee

Our Community Benefits and Investment Plan is led by our Social Impact Committee, which will provide guidance, support, and oversight for our work with community leaders, partnerships with organizations, and financial giving initiatives:

Darren Pardo

Resident of Guadalupe for 23+ years

President of the Kiwanis Club of Guadalupe

Heavily involved in the community

Karen Evangelista

Born and raised in Guadalupe

Manager of the Guadalupe Cultural Arts & Education Center

Active Chair Member of the Guadalupe Dunes Center

Active Chair Member of the Guadalupe Kids Come First Foundation

Areas of Focus

Youth

Economic Revitalization

Public Services and Facilities

Community Engagement

Methods of Contribution

Financial Contributions

Volunteer Hours

In-kind Donations

100% Local Hiring

Community Organizations

Guadalupe Dunes Center

Hancock Scholarship Foundation

The Resilience Institute

Guadalupe Police Explore Program

Guadalupe Culture Arts and Education Center

Little House by the Park

Guadalupe Branch Library



The Roots

Meet Roots Government Affairs Advisers...

Roots Guadalupe has access to an experienced team of local public policy experts with extensive knowledge working in the government affairs arena.

Pictured clockwise: Mike Brown, CEO, Santa Barbara County (retired), Jay Higgins, Principal, H&H Environmental, Joe Armendariz, Director of Government Affairs, Armendariz Partners, LLC, Dennis Bozanich (former Deputy SB County CEO) Principal, Praxis Public Policy Consultants



The Roots



A cyclist wearing a black t-shirt with 'THE ROOTS' and a logo, a helmet, and sunglasses stands next to a black bicycle on a dirt path. The background features a green field and rolling hills under a clear sky. The text 'THANK YOU' is overlaid in large white letters.

THANK YOU



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 26, 2022

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney, Public Works Director/Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Establishing the Classification and Job Description for the Engineering Technician Position within the Public Works Department

RECOMMENDATION:

That the City Council adopt Resolution No. 2022-33 establishing the classification and job description for the Engineering Technician position within the Public Works Department.

BACKGROUND:

Over the past two years, the engineering related workload in the Public Works Department has grown at an advanced level. Council has approved a Capital Improvement Program including several grant funded projects that are time sensitive. These projects include an engineering component as well as project administration, account, and vendor management. Staff is anticipating the workload to further increase as several more grant funded projects are on the horizon. This includes the second phase to Leroy Park, the historic Royal Theater, and Central Park. In addition to these activities, the City Engineer is also responsible for providing oversight to the City's public works utilities operations, water and wastewater departments, and street maintenance.

Current engineering staff within the Public Works Department includes the City Engineer. Staff is recommending the addition of a new classification and job description for an Engineering Technician to offset some of the technical and project management aspects to these projects. Based upon the analysis of the current and anticipated project list (see attachment), it is clear that one person cannot shoulder the entire workload.

DISCUSSION:

Staff has completed an analysis of the City's current workload and department needs with engineering positions, job titles, and compensation salary ranges from surrounding cities. During the SEIU MOU negotiations, it was mutually agreed to make salary and job descriptions comparisons with the cities of Arroyo Grande, Buellton, Grover Beach, Lompoc, Nipomo (for water and wastewater positions), Morro Bay, Pismo Beach, Solvang, and Santa Maria.

Since staff is only recommending Council to consider and authorize one engineering position, the Engineering Technician for the City of Guadalupe was weighed against Buellton's Facilities Foreman, and Santa Maria's and Lompoc's Engineering Technician II. The job description staff is recommending

includes this position performs moderate to advanced technical functions of a civil engineering office, construction and permit processing, drafting, plan review, and technical reporting. This position serves as a project lead, responding to cost estimates and ensuring fiscal control. As such, these tasks are not entry level. The Department of Public Works/City Engineer is also considering succession planning and position growth opportunities.

If Council would like to consider alternatives, such as hiring a consultant, the cost rate is approximately \$85.00 - \$100.00 per hour, which is more than double the hourly rate of an Engineering Technician with benefits. Staff also considered an Intern or a Provisional Temp, but prior experience has shown that students are not able to commit more than one semester or approximately 18 weeks and several of these projects require consistent oversight longer than six (6) months.

FISCAL IMPACT

In April 2021, the Maintenance Field & Operations Manager retired. The operations managerial position was not filled as the Director of Public Works/City Engineer took time to reassess overall department needs. The Engineering Technician Step B salary (\$60,588.32) is considerably lower than the budgeted salary for Maintenance Field & Operations Manager (\$99,059.96).

In order to develop proposed salary ranges, staff performed a local market median salary survey of neighboring cities (see attachment). Listed below are the proposed salary ranges.

Engineer Technician SEIU Range 191 Full-time Staff (1); Non-Exempt							
Range	A	B	C	D	E	L1	L2
Hourly	27.742	29.129	30.586	32.115	33.721	35.407	37.179
Bi-Weekly	4,808.613	2,330.320	2,446.880	2,569.200	2,697.660	2,832.543	2,974.320
Annually*	57,703.360	60,588.320	63,618.880	66,799.200	70,139.160	73,646.118	77,332.320

ATTACHMENT:

1. Resolution No. 2022-33
2. Engineering Technician Job Description
3. Engineering Technician Salary Study
4. Department of Public Works Workload Summary
5. Department of Public Works Personnel Budget – Workforce Movement
6. Fiscal Year 2021-2022 Budget Review Exhibits - Personnel

RESOLUTION NO. 2022-33

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
APPROVING A CLASSIFICATION AND JOB DESCRIPTION FOR THE ENGINEERING TECHNICIAN POSITION**

WHEREAS, the City of Guadalupe Public Works Department workload has increased substantially due to the availability of grant and stimulus funds, especially large and time sensitive grants specific to capital improvements including Central Park, wastewater treatment plant effluent pump station rehabilitation project, Leroy Park phase 2, electric vehicle and bus charging stations, 11th St. multimodal path, and new restrooms at the Amtrak train station; and

WHEREAS, the City of Guadalupe Public Works Department has only one technical position and no administrative staff; and

WHEREAS, as a result of retirements and staff reassignments in recent years in the Public Works Department, funding is available within the existing budget for a full-time engineering technician position paid fully through restricted and enterprise funds, and not funded at all out of the City general fund; and

WHEREAS, an additional technical position will provide increased ability to apply for and administer additional grant funding; and,

WHEREAS, an additional technical position will help with succession planning within the Public Works Department and provide continuity during future staff transitions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

Approve the classification job description for the engineering technician position.

The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 26th day of April 2022 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-33**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 26, 2022, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



CITY OF GUADALUPE

Engineering Technician - Public Works

SEIU Range 191

JOB DESCRIPTION

01/11/2022

DEFINITION:

Under the direction of the Public Works Director or designee, performs moderately paraprofessional work to advanced difficulty applying scientific and technical functions of a civil engineering office; construction and permit processing, including explaining policies and procedures to the public to achieve understanding, cooperation and compliance with codes; performs drafting, computer operation, technical writing, research, map reading, plan review and field inspections; changes or improvements of various public works projects, and performs related duties as assigned.

The Engineering Technician is responsible for performing moderate to difficult engineering, construction or permit processing tasks using independent judgement and specialized technical and scientific knowledge. Must produce a variety of technical materials, correspondence, documents, plans, drawings, specifications, cost estimates and project schedules and ensure quality control and compliance with applicable regulations, standards and policies of a variety of public works projects and processes. May act as lead worker for temporarily assigned employees, or special projects.

ESSENTIAL FUNCTIONS:

- As a project lead, coordinates projects by assigning, directing and coordinating discrete tasks and processes performed by support or other technical staff; reviews work products; prepares cost estimates, monitors and maintains records on the financial status and progress of work to ensure projects are completed on schedule and meet local, state or federal standards.
- Responds to customer and public inquiries and complaints; explains and interprets codes, policies, standards, fees, and procedures to members of the public, contractors, engineers, architects and other public or utility organization employees to resolve problems, improve their understanding of City programs and to ensure adherence to procedures in complex technical matters.
- Performs analysis, evaluation and system design work; adapts quantitative models to computer programs; organizes data for purpose of computer modeling.
- Collects, analyzes, summarizes and maintains integrity of programmatic data to improve program effectiveness using computers, source documents, and other records according to established procedures.
- Processes applications for permits, inspections or services; issues permits.
- Performs specialized data gathering and research; analyzes data and makes recommendations.
- Through independent, onsite visits, collects field data, verifies conditions, takes measurements, notes potential or developing problems, makes recommendations and carries out other duties related to the field visit.
- Researches status of property and related improvements, performs routine pre-construction inspections as needed, prepare or check calculations for progress payments.
- Provides administrative, logistical and technical support to project and construction management staff by assisting in the bidding process, reviewing specifications and submittals, managing records, files and databases, reviewing and preparing project documentation, gathering, recording and evaluating data, preparing reports and work orders, enforcing standards and specifications; verifying accuracy of and issuing payments, writing change orders, and preparing for and conducting meetings.



CITY OF GUADALUPE

Engineering Technician - Public Works

SEIU Range 191

JOB DESCRIPTION

ESSENTIAL FUNCTIONS (cont'd):

- Composes correspondence and drafts ordinances.
- Drafts and maintains detailed infrastructure maps using manual or computer-aided methods.
- Prepares reports and presentations, including graphics, maps, and technical drawings to describe project or program goals and activities using manual or computer tools.
- Performs traffic data collection and reduction, reduces traffic data into a readable form, and reviews traffic signal plans and traffic signal timing against standards.
- Reviews a variety of plans and applications, e.g., building, traffic and parking control, water service, street improvement plans, land use for conformance to regulations and standards to ensure public safety using knowledge of codes, master plans, and accepted practices; coordinates plan review process with other bureaus; prepares comments and conditions of approval.

PERFORMANCE STANDARD:

Employees at all levels are expected to effectively work together to meet the needs of the community and the organization through work behaviors demonstrating the City's Values. Employees are also expected to lead by example and demonstrate the highest level of ethics.

KNOWLEDGE/SKILLS:

- Engineering and/or architectural terminology, practices, procedures and basic principles.
- Mathematics, algebra, geometry, trigonometry and statistics related to engineering work.
- Principles, standards and practices of engineering, constructions and maintenance project management; contract management including specification writing, cost estimating techniques, project tracking and required documentation.
- Standard office practices and procedures including manual and electronic file development and maintenance; specialized data gathering and research techniques; methods and procedures for archiving and retrieving technical documents, maps and drawings.
- City operating policies and departmental work procedures and quality standards.
- Federal and state laws and regulations relating to program area; working knowledge of municipal regulating codes pertaining to assigned projects or programs.

EDUCATION/EXPERIENCE:

- Two years of sub-professional engineering experience, including both surveying and drafting work. May substitute two years of experience with 60 college level semester units. Forty of the units must be in Civil Engineering or a related field; and
- Graduation from high school.
- An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.
- Possession of a valid California driver's license, Class C, and a satisfactory (clean) driving record.



CITY OF GUADALUPE

Engineering Technician - Public Works

SEIU Range 191

JOB DESCRIPTION

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Occasionally bend, stoop, crouch, kneel, handle, grip, grasp, extend neck upward, downward, or side-to-side. Frequently reach above, at, and below shoulder level.
- Ability to occasionally lift, carry, push, and pull materials and objects up to 40 pounds.
- Visual acuity which could be corrected sufficiently to perform the essential functions of the position; average depth perception needed.
- Ability to communicate to exchange information effectively verbally both in the field and in an office environment, to hear and comprehend oral instructions and communications, and to effectively hear construction and traffic noise in the field.
- Frequently use telecommunications equipment; drive motorized equipment/vehicles. Infrequently use a computer.
- Frequently sit, stand or walk.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Occasionally work in outside weather conditions and is exposed to wet and/or humid and dirty conditions.
- Occasionally work near moving mechanical parts and electrical hazards.
- Occasionally work in contact with hazardous chemicals.

The noise level in the work environment is usually quiet in the office and moderate to loud in field settings.

SALARY RANGE & BENEFITS

HOURLY SALARY: \$27.742 – 37.179, plus benefits

BENEFITS: Vacation, Sick Leave, and Holidays. Medical/Dental/Vision/Life Insurance. 2% @ 55 for “Classic” employees; 2% @ 62 for “PEPRA” employees.

This job description is not intended to be all-inclusive. The employee may also perform other reasonably related duties as assigned. The City of Guadalupe provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

City of Guadalupe
Engineering Technician Payscale

ATTACHMENT 3

Engineer Technician SEIU Range 191 Full-time Staff (1); Non-Exempt							
Range	A	B	C	D	E	L1	L2
Hourly	27.742	29.129	30.586	32.115	33.721	35.407	37.179
Bi-Weekly	4,808.613	2,330.320	2,446.880	2,569.200	2,697.660	2,832.543	2,974.320
Annually*	57,703.360	60,588.320	63,618.880	66,799.200	70,139.160	73,646.118	77,332.320

City of Guadalupe
External Equity

Agency Job Classification	Guadalupe			*Buellton			Lompoc			Arroyo Grande			Grover Beach			Pismo Beach			Santa Maria		
	Hourly	Monthly	Annual	Hourly	Monthly	Annual	Hourly	Monthly	Annual	Hourly	Monthly	Annual	Hourly	Monthly	Annual	Hourly	Monthly	Annual	Hourly	Monthly	Annual
Engineering Technician	27.742	4,808.613	57,703.360	32.152	5,573.000 668.760 28.294	66,876.000 4,904.240 58,850.880	25.891	4,487.773	53,853.280	29.226	5,065.800	60,789.600	26.100	4,524.000	54,288.000	27.440	4,756.267	57,075.200	24.797	4,298.120	51,577.440
Engineering Technician	33.721	5,844.973	70,139.680	39.087	6,775.000 813.000 34.396	81,300.000 5,962.000 71,544.000	31.154	5,400.027	64,800.320	35.524	6,157.510	73,890.120	31.725	5,499.000	65,988.000	33.360	5,782.400	69,388.800	30.140	5,224.340	62,692.080

Notes:
 Buellton - Facilities Foreman
 Santa Maria - Engineering Tech II
 Pismo Beach - Engineering Tech
 Arroyo Grande - GIS Tech
 Grover Beach - Building/Planning Tech
 Lompoc - Engineering Tech II

*City of Buellton adjusted salaries by 12% to keep in line with local cost of living. A 12% adjustment was calculated for comparison.

The Department of Public Works Current and Upcoming Workload

March 17, 2022

Planning Documents

Most planning documents should be updated every 5 years. All have been done by consultants. Requires RFP, staff report, resolution, and agreement to award, management of plan progress, review of draft, meetings, and staff report and resolution upon completion.

Done since 2019:

- Pavement Maintenance Plan 2019
- Mobility And Revitalization Plan 2020
- Local Road Safety Plan 2022
- Short Range Transit Plan 2020
- Water Master Plan 2021
- Utility Rate Study 2021

Pending, due within the next 2 years:

- Wastewater Master Plan last done 2014
- Climate Action Plan, new requirement per General Plan
- Bicycle and Pedestrian plan last done 2014
- Sanitary Sewer Management Plan
- Urban Tree Plan

General Plan

The general plan lists several programs that identify work for Public Works such as the following (all due within three years of General Plan adoption):

Program CIR-1.1.1 Within one year of adoption of the Guadalupe 2021 General Plan, Public Works will initiate a process with the City Council to seek out grant funds to construct a Class I separated bicycle/pedestrian facility along 11th Street from Guadalupe Street to Simas Road.

Program CIR-1.1.2 Within one year of adoption of the Guadalupe 2021 General Plan, Public Works will coordinate with Caltrans and advocate for complete streets and bicycle/pedestrian improvements along Guadalupe Street.

Program CIR-1.1.3 Within one year of adoption of the Guadalupe 2021 General Plan, Public Works will continue to work with the County and other agencies to further study the feasibility, design, and costs of constructing a Class I separated bicycle/pedestrian facility from 5th Street to the community park at Calle Cesar E. Chavez on the city's westside.

Program CIR-1.1.4 Finance and Public Works will continue to work with the City Council to implement ideas contained in the Guadalupe Mobility + Revitalization Plan (2019) for the improvement of pedestrian infrastructure (e.g., improved sidewalks, bulb-outs, and street furniture) and landscaping, to encourage walking, shopping, and street dining in Downtown Guadalupe.

Program CIR-1.1.5 Within one year of adoption of the Guadalupe 2021 General Plan, Public Works will initiate a process with the City Council to work with Caltrans to improve safety at high accident locations along Guadalupe Street and West Main Street.

Program CIR-1.1.6 Within two years of adoption of the Guadalupe 2021 General Plan, Public Works will initiate a process with the City Council to Work with Caltrans to provide safer pedestrian crossings along West Main Street.

Program CIR-1.1.8 Within three years of adoption of the Guadalupe 2021 General Plan, Public Works will initiate a process with the City Council to implement the Guadalupe to Beach Multi-Use Trail Feasibility Study (2020) to create better pedestrian and bicycle connections between the Westside Neighborhood and Downtown Guadalupe and between Downtown Guadalupe and the Santa Maria River Levee trail that runs east of the city. See also ED-1.1.3.

Program CIR-1.1.9 Within three years of adoption of the Guadalupe 2021 General Plan, Public Works will work towards seeking out funds to construct Class II and Class III bike lanes.

Program CIR-1.1.10 Within three years of adoption of the Guadalupe 2021 General Plan, Public Works will work towards seeking out funds to work with Santa Barbara County to fund and construct a Class I bike and pedestrian path from Calle Cesar Chavez to the Guadalupe-Nipomo Dunes along West Main Street.

Program CIR-1.1.11 If and when property becomes available for purchase, Public Works and the Finance Department will initiate a process with the City Council to buy property and construct an access that provides emergency vehicular connection between Snowy Plover Lanes and Mahoney Lane to facilitate safe emergency evacuations.

Program EJ-1.1.3 Within one year of adoption of the *Guadalupe 2021 General Plan*, the City Administrator will initiate a process with the City Council to continue a program to host additional community clean-up days in disadvantaged areas within the community and in cooperation with Public Works will begin a process with the State Regional Water Quality Control Board to identify and adopt strategies to reduce pollutants in contaminated ground water and inform the residents of Guadalupe on filtration systems that can filter out contaminants present in their tap water.

Program COS-1.1.1 Within one year of adoption of the *Guadalupe 2021 General Plan*, Public Works will initiate a process with the City Council to develop and adopt a qualified climate action plan that contains:

- Targets for reducing greenhouse gas emissions;
- Enforceable measures to meet the established targets;
- Provisions for monitoring and reporting on the effectiveness of the plan;
- A mechanism for periodically revising the plan to maintain or improve its effectiveness; and
- A plan to protect the community from the direct effects of climate change, including but not limited to flooding, the loss of electric power, and excessive heat events.

Program COS-1.1.2 Within two years of adoption of the *Guadalupe 2021 General Plan*, the Finance Department and Public Works will begin a process with the Guadalupe Union School District and other willing partners to provide joint use of school facilities for recreational purposes and to provide increased maintenance and programming, including youth programming, at existing parks. The two departments will also begin a process with Santa Barbara County to improve undeveloped portions of Leroy Park that are located outside of the city limits. Emphasis will be placed on the development of new soccer fields and volleyball courts.

Program COS-1.1.3 Within one year of adoption of the *Guadalupe 2021 General Plan*, the Finance Department and Public Works will begin a process with the Guadalupe Union School District and other willing partners to provide joint use of school facilities for recreational purposes and to provide increased maintenance and programming, including youth programming, at existing parks.

Program COS-1.1.4 On an ongoing basis, Public Works will continue its waste reduction and recycling program to reduce landfill waste and will distribute educational materials within the utility bill statements to educate Guadalupe residents about options for recycling, conserving water, and reducing greenhouse gas emissions.

Program COS-1.1.5 On an ongoing basis, Public Works will review its local building code annually to ensure that new development is energy efficient.

Program ED-1.1.3 As funding becomes available, Public Works will work with the City Council to implement ideas that grow out of the *Guadalupe to Beach Multi-Use Trail Feasibility Study* to construct a regional bicycle/pedestrian facility that is routed through Downtown Guadalupe. See also CIR-1.1.8.

Program CD-1.1.5 Within three years of adoption of the *Guadalupe 2021 General Plan*, the Finance Department and Public Works will initiate a process with the City Council to design and construct gateways for the city that establish a sense of place and celebrate Guadalupe's heritage.

Program CD-1.1.6 Within three years of adoption of the *Guadalupe 2021 General Plan*, Public Works will initiate a process with the City Council to create a program to create landscaped buffers between industrial uses and neighboring residential uses.

Program S-1.1.3 Within two years of adoption of the *Guadalupe 2021 General Plan*, Public Works will identify hazard-prone critical facilities and infrastructure and carry out acquisition, relocation, and structural and non-structural retrofitting measures as necessary.

Program PF-1.1.1 Within two years of adoption of the *Guadalupe 2021 General Plan*, Public Works will undertake a process with the City Council to institute a developer impact fee to fund needed public utility improvements that are not directly provided by the developer.

Program N-1.1.1 Within two years of adoption of the *Guadalupe 2021 General Plan*, Public Works will undertake a process with the City Council to codify new noise regulations that require acoustic studies certifying that new noise-sensitive uses located in areas subject to excessive noise comply with Policy N-1.2.

Los Amigos de Guadalupe

The following projects require Public Works staff involvement:

1. Leroy Park construction-over 50 change orders to review and approve (or deny), weekly biweekly meetings, volunteer coordination for tree planting, verification of adequate funding, substantial completion.
2. Senior Center food safety permit – coordination with Santa Barbara County environmental health, grease trap issues.
3. CalFire urban tree grant – City staff has been asked to redo the budget because the CalFire grant is awarded the city only \$200,000 when the request was for \$292,000.
4. Central Park – city staff asked to review and comment on draft RFP.
5. Disaster mitigation grant

Grant Administration

Grants typically involve application, agreements, staff reports and resolutions to Council, reporting (usually quarterly) and reimbursement paperwork. Public Works grants:

Currently Active:

1. IRWM implementation phase 1 – wastewater treatment plant effluent pump station, \$302,000.
2. Clean California maintenance grant, for litter and graffiti abatement on highways: \$70,000
3. CRRSAA-transit operating assistance, \$334,338
4. Affordable Housing and Sustainable Communities grant (through Escalante Meadows), for various Public Works projects, \$4,006,050.75
5. safe Routes to school, for 11th St. sidewalk to Mary Buren school, \$114,000

6. LCTOP, for electric bus purchase, \$533,000.
7. SB1382 implementation grant, to help residents with organic waste, \$20,000.

Available and desired:

1. WaterSMART: \$100,000 for AMI, Due May 1. Failed last year, plan on resubmitting.
2. 3CE: \$250,000 for ev bus DUE asap, first come first served.
3. HVIP: \$250,00 for ev bus, opens March 30, first come first served.
4. IRWM implementation phase 2 grant: \$565,386 for Pioneer Lift Station application due April 19.
5. Regional Climate Collaboratives, possibly to prepare Climate Action Plan? \$500k-\$1m (Wong)
6. Urban greening program \$47.5m application due March 28 Urbangreening ca.gov no minimum or maximum can be used to establish or enhance park.

ARPA Projects

These items were generated due to availability of ARPA funds (most requires seeking multiple quotes, agreements, coordination, invoicing):

1. City tree trimming over 120 trees be trimmed by contractor.
2. O'Connell Park play structure.
3. Auditorium improvements
 - a. heater repair/replacement
 - b. electrical repairs
 - c. painting
 - d. new mats
 - e. storage facility
4. City Hall roof replacement.
5. Public Works conference room.

Capital Projects

Capital projects require hiring the designer, developing the documents, following public contract code, notice of award staff report and resolution, project management, review and approval of submittals, request for information, change orders, invoices, weekly progress meetings, final review, notice of completion.

Projects Completed:

- ATP cycle 3 sidewalk from Amtrak to downtown.
- Obispo waterline from 9th Street to 11th St.
- 2019 slurry seal project.
- 2020 slurry seal project.
- 2021 pavement rehabilitation project.

Projects Under Construction:

- Trunk main improvement project.
 - 30 requests for information.
 - 20 submittals.
 - 2 redesigns.
 - 5 invoices
 - weekly field meetings since November
- wastewater treatment plant effluent pump station
 - 16 submittals
 - actual construction delayed due to supply chain issues

Projects Designed and Ready to Bid:

- W. Main St. waterline.
- Highway 1 lift station.
- Pioneer lift station.

Projects to be Designed this Quarter:

- City Hall roof repair.
- 2022 pavement rehabilitation project.

Upcoming Funded Capital Projects:

- advanced metering infrastructure (December 2022)
- SCADA upgrade (ASAP, current software obsolete)

Transit

- Purchase 1 to 4 electric buses by 2040 (\$1 million each).
- Install 9 new bus shelters.
- Market and implement new bus routes starting July 2022.
- LCTOP funding administration.
- TDA paperwork, to fund transit operations.
- LTF paperwork, to fund transit operations.
- Install restrooms and EV charging stations at Amtrak station by 2026.
- Update contract with SMOOTH.
- Daily operations issues associated with transit.

Streets

- Design 2022 pavement rehabilitation program per 2019 PMP.
- \$3 million SBCAG circulation funds project identification.
- Measure A program of projects.
- SB1 funding paperwork.
- Caltrans coordination:
 - Santa Maria River bridge replacement.
 - 166/1 traffic signal.
 - Guadalupe Street ADA project.
 - Caltrans encroachment permits for:
 - Highway 1 lift station.
 - Outdoor dining for Covid.
 - Annual minor maintenance on highways
 - West Main waterline.
 - Local Road safety plan improvements at 3 intersections.

Development

- Review encroachment permit applications.
- Develop conditions of approval for all new projects

Current active projects:

- Pasadera
 - Conditions of approval.
 - Bond releases.
 - Dedication.
 - Parcel and subdivision map review.
 - Twitchell yield.
- Gowing property on 7th Street.
- Crandall apartments.
- Edwards apartments.
- 12th Street Apartments.
- Britton property sewer issues.
- Gonzalez property dedication issues.
- Snowy Plover easement issue.
- 5th Street easement issue.
- 3rd Street easement issue.
- T-mobile generator at elevated tank.

Wastewater

- Permit application and 40 associated reports due March 31.
- Update Wastewater Master Plan.
- Sanitary sewer management plan.
- Trunk main improvement project.
- Effluent pump station project.
- Highway 1 lift station project.
- Fats, oils, and Grease program to implement.
- Staff needs new tractor.
- Ongoing operations and compliance.

Water

- SCADA upgrade.
- Advanced metering infrastructure.
- West Main Street Waterline project.
- Ongoing operations and compliance.

Stormwater

- MS4 permit compliance.
- LID compliance
- Storm drain improvements to meet Trash Amendment requirements.
- Post construction requirements.

Staff

- Development.
- Evaluation.
- Safety training.

Solid Waste

- SB1826 compliance.
- SB1383 compliance

Benefit Districts

- Pasadera Landscape and Lighting District.
- Guadalupe Assessment District.
- Guadalupe Lighting District.

Other Projects

- New electrical service to PD.
- Broadband.
- Community garden? SBCAN can administer through IRWMP.
- Urban trees.
- GIS development.
- Streetlights.

Department of Public Works
Personnel Budget

ATTACHMENT 5

FY 20-21									
Title	Current name	current rate	Annual	water Fund	ww fund	Meas A	parks	facilities	
Maintenance Field & Operations Manager	Pena	\$ 47.22	\$ 99,059.96	\$ 29,718	\$ 29,718	\$ 29,718	\$ 4,953	\$ 4,953	
Maintenance Worker I	Gutierrez, R	\$ 20.94	\$ 43,553.12			\$ 34,842	\$ 4,355	\$ 4,355	
Maintenance Worker I	Meraz	\$ 24.24	\$ 50,419.20			\$ 40,335	\$ 5,042	\$ 5,042	
Director of Public Works/City Engineer	Sweeney	\$ 62.07	\$ 129,095.20	\$ 38,729	\$ 38,729	\$ 38,729	\$ 6,455	\$ 6,455	
Water Supervisor	Vidales	\$ 38.71	\$ 80,506.40	\$ 80,506					
Water Maintenance	Sagasi	\$ 23.11	\$ 48,075.04	\$ 48,075					
WasteWater Supervisor	Miklas	\$ 31.14	\$ 64,775.36		\$ 64,775				
WasteWater Operator II	Gutierrez, E	28.818	\$ 59,941.44		\$ 59,941				
Total				\$ 197,028	\$193,163	\$143,624	\$ 20,805	\$ 20,805	Total \$ 575,426
Budgeted 20-21				\$ 196,980	\$195,200	\$143,300	\$ 20,662	\$ 20,700	\$ 576,842

FY 21-22 Proposed with underfill								
Title	Current name	proposed rate	Annual	water Fund	ww fund	Meas A	parks	facilities
Engineer Technician	Thomas*	\$ 16.00	\$ 7,040.00	\$ 2,347	\$ 2,347	\$ 2,347		
Maintenance Lead	Gutierrez	\$ 26.14	\$ 54,369.12			\$ 43,495	\$ 5,437	\$ 5,437
Maintenance Worker I	Batalla	\$ 24.97	\$ 51,931.78			\$ 41,545	\$ 5,193	\$ 5,193
Director of Public Works/City Engineer	Sweeney	\$ 70.00	\$ 145,600.00	\$ 43,680	\$ 43,680	\$ 43,680	\$ 7,280	\$ 7,280
Water Supervisor	Vidales	\$ 39.87	\$ 82,921.59	\$ 82,922				
Water Maintenance	Sagasi	\$ 23.81	\$ 49,517.29	\$ 49,517				
WasteWater Supervisor	Miklas	\$ 32.08	\$ 66,718.62		\$ 66,719			
WasteWater Operator II	Vialdivia	29.68254	\$ 61,739.68		\$ 61,740			
Total				\$ 178,466	\$174,485	\$131,067	\$ 17,910	\$ 17,910
Budgeted 21-22				\$ 200,000	\$196,000	\$138,000	\$ 20,000	\$ 20,000

*Under filled with part-time Intern. Assumes Maintenance Lead will start at Step A/Range 188; includes 3% COLA

FY 21-22 Proposed									
Title	Current name	proposed rate	Annual	water Fund	ww fund	Meas A	parks	facilities	
Engineer Technician	Vacant	\$ 29.13	\$ 60,588.32	\$ 20,196	\$ 20,196	\$ 20,196			
Maintenance Lead	Gutierrez	\$ 26.14	\$ 54,369.12			\$ 43,495	\$ 5,437	\$ 5,437	
Maintenance Worker I	Batalla	\$ 24.97	\$ 51,931.78			\$ 41,545	\$ 5,193	\$ 5,193	
Director of Public Works/City Engineer	Sweeney	\$ 70.00	\$ 145,600.00	\$ 43,680	\$ 43,680	\$ 43,680	\$ 7,280	\$ 7,280	
Water Supervisor	Vidales	\$ 39.87	\$ 82,921.59	\$ 82,922					
Water Maintenance	Sagasi	\$ 23.81	\$ 49,517.29	\$ 49,517					
WasteWater Supervisor	Miklas	\$ 32.08	\$ 66,718.62		\$ 66,719				
WasteWater Operator II	Valdivia	29.68254	\$ 61,739.68		\$ 61,740				
Total				\$ 196,315	\$192,334	\$148,917	\$ 17,910	\$ 17,910	Total \$ 573,386
Budgeted 21-22				\$ 200,000	\$196,000	\$138,000	\$ 20,000	\$ 20,000	\$ 574,000

Assumes Maintenance Lead will start at Step A/Range 188; includes 3% COLA

City of Guadalupe



Budget Review Exhibits

Fiscal Year July 1, 2021 through June 30, 2022

Water	10-4420	41,889.55	41,889.55
Wstwater	12-4425	41,353.45	41,353.45
		243,333.65	351,538.71
		-	-

Water Dept

ID	Employee	Union	Current Step	Next Increase	Base Hrly rate at 7/1	Annual Hours	Regular Cost	OT	Bilgl	pager other ben	Total Gross	Employer Payroll Taxes	Employer PERS	Employer med/life	Employer Den	Employer Vis	Employer Total Benefits	Total Costs
SAG01	Jose Sagisi	SEIU	162A/C	10/1/2021	24.996	1080	26,996.00	3,160.47	-	3,000.00	33,156.48	2,515.04	2,049.00	10,388.79	734.67	105.84	15,793.34	48,949.82
VID01	Jaime Vidales	SEIU	205A/D	4/1/2023	39.866	1080	43,055.28	4,985.78	1,687.50	3,000.00	52,728.56	4,012.30	6,263.99	10,388.79	734.67	105.84	21,505.59	74,234.15
							70,051.28	8,146.25	1,687.50	6,000.00	85,885.03	6,527.35	8,312.99	20,777.58	1,469.34	211.68	37,298.93	123,183.96

Costs YTD					
	Estimated Costs	Unfunded Liab	Total remaining costs	12/31/21	Total
Reg	10-4420-0100	96,778.88	96,778.88	85,462.44	182,241.32
temp	10-4420-0150	-	-	-	-
OT	10-4420-0200	8,146.25	8,146.25	8,518.69	16,664.94
Retirement	10-4420-0250	11,624.04	17,693.94	29,317.98	60,607.45
Taxes	10-4420-0300	8,352.24	8,352.24	7,577.75	15,929.99
workers com	10-4420-0350	7,141.26	7,141.26	7,141.26	14,282.52
Insurance	10-4420-0400	25,026.18	25,026.18	16,771.62	41,797.80
other ben	10-4420-0450	6,000.00	6,000.00	6,692.91	12,692.91
Dental	10-4420-0560	1,755.42	1,755.42	1,332.17	3,087.59
Vision	10-4420-0570	249.24	249.24	191.80	441.04
		165,073.51	182,767.45	164,978.11	347,745.56
		41,889.55			
		-			

Wastewater Dept

ID	Employee	Union	Current Step	Next Increase	Base Hrly rate at 7/1	Annual Hours	Regular Cost	OT	Bilgl	def comp	pager other ben	Total Gross	Employer Payroll Taxes	Employer PERS	Employer med/life	Employer Den	Employer Vis	Employer Total Benefits	Total Costs
VAL01	Devin Valdivia	SEIU	188	1/1/2022	28.270	1080	30,531.60	5,540.67	-	1,283.04	3,000.00	40,355.31	3,080.12	2,414.73	4,029.21	237.06	40.23	9,801.35	50,156.66
MIK01	David Miklas	SEIU	205A/A	7/1/2021	32.076	1080	34,642.08	4,827.87	-	-	3,000.00	42,469.95	2,789.38	2,629.33	10,140.80	734.67	105.84	16,400.02	58,869.96
							65,173.68	10,368.54	-	1,283.04	6,000.00	82,825.26	5,869.49	5,044.07	14,170.01	971.73	146.07	26,201.36	109,026.62

Costs YTD					
	remaining cost	unfunded lia	Total remaining costs 12/31/21	Total	
Reg	12-4425-0100	90,213.78	90,213.78	77,211.89	167,425.67
OT	12-4425-0200	10,368.54	10,368.54	14,359.68	24,728.22
Retirement	12-4425-0250	8,355.12	14,226.18	13,574.57	27,800.75
Taxes	12-4425-0300	7,694.39	7,694.39	7,091.12	14,785.51
workerscom	12-4425-0350	6,605.16	6,605.16	6,605.16	13,210.32
Insurance	12-4425-0400	18,418.61	18,418.61	16,242.58	34,661.19
other ben	12-4425-0450	6,000.00	6,000.00	6,524.57	12,524.57
def comp	12-4425-0545	1,283.04	1,283.04	859.32	2,142.36
Dental	12-4425-0560	1,257.81	1,257.81	921.04	2,178.85
Vision	12-4425-0570	183.63	183.63	115.45	299.08
		150,380.07	156,251.13	143,505.38	299,756.51
		41,353.45			



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 26, 2022

Hannah Fuentes

Prepared by:
Hannah Fuentes, Recreation Services Manager

Todd Bodem

Approved by:
Todd Bodem, City Administrator

SUBJECT: Auditorium Use Application/Agreement

RECOMMENDATION:

It is the recommendation of the Recreation and Parks Commission for the City Council to review the proposed updates to the existing facility use agreement for approval to be used as the Auditorium Use Application/Agreement.

BACKGROUND:

During the month of March, a private event was held in the City Hall Auditorium. A city permit for serving alcohol was issued, and the hosts and guests proceeded to bring in their own alcohol into the facility with no regulation on how much alcohol should be allowed. Security for the event was hired by the renter and therefore did not give the city staff adequate authority to instruct the security on how they should be responding to situations occurring at the event. It was reported that an estimated 500 guests attended the event even though the renter estimated there would only be 150 guests. In addition, the maximum capacity for the auditorium is 240 guests with tables and chairs and 514 with chairs only. The renter did use tables and chairs, so they should have at least stayed within the maximum of 240 guests.

DISCUSSION:

It is the recommendation of the Recreation and Parks Commission that the existing Facility Use Application/Agreement be revised for the City Hall Auditorium to protect guests, security, and staff from any injuries or from causing any damage to the facility.

The first revision to the existing Facility Use Application/Agreement would be additional lines under "Event Information." By adding in "Time Event Set Up" and "Time Clean Up Ends" it gives the renter more clarity on what time the event begins and ends and when clean up begins and ends. By also adding "Name of Certified Bartender/Alcohol Caterer" it will reinforce the requirement of having an individual responsible for the serving and monitoring of alcohol.

The second revision would be an added alcohol use policy. Along with the required permits, it is recommended that alcohol only be allowed in the adjacent outdoor courtyard area within a

canopy. By limiting alcohol to a specific area, it allows better monitoring of individuals consuming alcohol as well as protection of the floors indoors. In addition, an approved individual who holds a California Bartending Certificate would be required. The alcohol caterer would be responsible for serving alcohol, monitoring the consumption, and enforcing the guidelines outlined in the agreement with the aid of security. This individual must provide wristbands to indicate who has been ID checked and is allowed to consume alcohol. A traditional champagne toast would be allowed with conditions outlined in the agreement.

The second revision would be to the security portion of the agreement. Rather than the renter procuring the security for the event, this would be the responsibility of the city. This will allow city staff the ability to give direction to security if a situation arises that requires security to respond. A RFQ will be prepared and issued so that the city can retain a security service as an independent contractor. The cost of security for non-city events will be billed to the renter.

The third revision would be an added point under point "F. Set Up/Cleanup/Decorations." This point states that the contact person from the renting party will perform a walk-through inspection with the building attendant prior and after the event to review the conditions of the facility.

FISCAL IMPACT:

None at this time with no changes in the fee schedule, which will be addressed separately.

ATTACHMENTS:

1. Auditorium Use Application/Agreement
2. Building Attendant Checklist
3. Resolution No. 2022-32



CITY OF GUADALUPE
Recreation and Parks Department
918 Obispo Street, Guadalupe, CA 93434
(805) 356-3906 Telephone

APPLICATION FOR AUDITORIUM USE

1. RENTER INFORMATION

Contact name _____ Organization _____

Home phone _____ Work phone _____

Address, City, State, Zip _____

2. EVENT INFORMATION

Description of event _____

Date(s) of event _____

Estimated attendance _____

Time event set up begins _____

Will there be music? Yes No

Time event begins _____

Type of music _____

Time event ends _____

Will food be served? Yes No

Time clean up ends _____

Will food be sold? Yes No

Open to the public? Yes No

Will alcohol be sold? Yes No

Will minors be present? Yes No

Name of Certified Bartender/Alcohol Caterer

Will Admission fee be charged? Yes No

I. CONDITIONS OF USE

A. RESERVATIONS

1. RENTER desirous of a FACILITY will be accepted and approved on a first come, first served basis.
2. A FACILITY is not considered rented until (1) RENTER delivers to the CITY OF GUADALUPE the Facility Use Agreement, rental fee, deposit, certificate of insurance, written evidence of permits and licenses, and any other items deemed necessary by the CITY OF GUADALUPE; and (2) the CITY OF GUADALUPE, in its sole discretion, approves such rental in writing.
3. A person who is at least eighteen (18) years of age must sign this agreement. If alcohol is served, a person who is at least twenty-one (21) years of age must sign this AGREEMENT.
4. RENTER shall provide the CITY OF GUADALUPE Manager or his/her designee with a single contact who is to serve as the representative for RENTER's activities.
5. RENTER shall be responsible for securing all required permits and licenses.
6. The FACILITY shall be used for the purpose stated in this agreement and no other use will be permitted.
7. RENTER shall not use the CITY OF GUADALUPE's name to suggest endorsement or sponsorship of the event without prior written approval of the CITY OF GUADALUPE Manager or his/her designee. RENTER's publicity of the event shall clearly and accurately identify the name of the sponsoring organization or individual.
8. RENTER shall permit any CITY OF GUADALUPE officers, employees, or agents to visit the event described in this AGREEMENT.
9. RENTER shall be responsible for picking up the keys to the FACILITY, if any, from the CITY OF GUADALUPE prior to the event. RENTER shall return keys immediately following the event to the CITY OF GUADALUPE.
10. Under no circumstances shall RENTER sublease or allow any other organization or individual to use the FACILITY for the period for which RENTER has contracted. RENTER is an independent contractor and not the agent or employee of the CITY OF GUADALUPE.

B. FEES

1. The CITY OF GUADALUPE may require a rental fee and/or a deposit from RENTER.
2. Any person or agency holding a reservation for the use of CITY OF GUADALUPE facilities and desiring to cancel such reservation may be subject to the withholding of a portion of or the entire rental fee for the FACILITY.
3. The CITY OF GUADALUPE may charge an additional amount of double the regular rental rate for any event continuing past the ending time stated in this AGREEMENT.
4. RENTER is responsible for any lost keys, and any costs that the CITY OF GUADALUPE might incur to replace and/or re-key the FACILITY.
5. In the event the FACILITY is left damaged, RENTER shall be charged for any and all janitorial and/or repair fees incurred by the CITY OF GUADALUPE as a result of same and these fees shall be billed to RENTER.

C. INDEMNIFICATION AND INSURANCE

1. RENTER shall indemnify, defend, and hold harmless the CITY OF GUADALUPE, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with RENTER's use or occupancy of the FACILITY and adjoining property, unless solely caused by the gross negligence or willful misconduct of the CITY OF GUADALUPE, its officers, employees, or agents.
2. **General liability insurance.** RENTER shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. Such insurance shall name the CITY OF GUADALUPE, its officers, employees, agents, and volunteers as additional insureds prior to the rental date of the FA. RENTER shall file certificates of such insurance with the CITY OF GUADALUPE, which shall be endorsed to provide thirty (30) day notice to the CITY OF GUADALUPE of cancellation or any change of coverage or

limits. If a copy of the insurance certificate is not on file prior to the event, the CITY OF GUADALUPE may deny access to the FACILITY.

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City of Guadalupe's Risk Manager.

Requirements of specific coverage features, or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the RENTER maintains higher limits than the minimums shown above, the CITY OF GUADALUPE requires and shall be entitled to coverage for the higher limits maintained by the RENTER. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY OF GUADALUPE.

3. RENTER shall report any personal injuries or property damage arising at any time during and/or arising out of or in any way connected with RENTER's use or occupancy of the CITY OF GUADALUPE's facilities and adjoining property to the CITY OF GUADALUPE Manager or his/her designee, in writing and as soon as practicable.
4. RENTER waives any right of recovery against the CITY OF GUADALUPE, its officers, employees, and agents for fires, floods, earthquakes, civil disturbances, regulation of any public authority, and other causes beyond their control. RENTER shall not charge results of "acts of God" to the CITY OF GUADALUPE, its officers, employees, or agents.
5. RENTER waives any right of recovery against the CITY OF GUADALUPE, its officers, employees, and agents for indemnification, contribution, or declaratory relief arising out of or in any way connected with RENTER's use or occupancy of the FACILITY and adjoining property, even if the CITY OF GUADALUPE, its officers, employees, or agents seek recovery against RENTER.

D. SECURITY

1. Private security guards may be required for some types of activities. The CITY OF GUADALUPE will provide these services and fees will be included in the security deposit. Changes to the estimated number of guests may affect the costs and RENTER will be responsible for these additional costs.
2. The RENTER and/or the designated contact person must agree to remain responsible for monitoring the conduct and actions of all their guests and enforcement of all facility policies. Should city staff or security personnel encounter difficulties with the rental, they will notify the designated on-site contact person to speak with their guests. Continued problems will result in the staff or security personnel contacting the Police Department to have disruptive guest(s) removed from the premises. Any action that requires a law enforcement response may result in the immediate cancellation of the activity and all guests may be required to leave. In the event that the activity is forced to end prematurely, there will be no refund of any fees paid.

E. Alcohol Use

1. RENTERS requesting permission to provide alcohol to their guests during the event are required to seek the services of a California certified bartender. RENTER is responsible for finding their own certified bartender.
2. RENTERS requesting permission to provide alcohol to their guests must provide the following information no later than 30 days prior to rental date to the Recreation and Parks Department:
 - a) California Bartending Certification of chosen bartender
3. RENTER will be notified once all forms have been received and the bartender has been approved by Department.
4. RENTER/BARTENDER are expected to comply with the following policies and requirements:
 - a) The bar and alcohol sales/consumption must remain in the designated outdoor canopy area. No alcohol will be allowed to leave this area.
 - b) The BARTENDER must maintain control of alcohol and the bar service area at all times. BARTENDER must supervise the liquor and bar and be responsible for pouring and serving any/all alcohol at all times. At no time are self-serve alcoholic beverages to be left on a table or poured by attendees.

- c) Only adults 21 years or older will be allowed in the designated outdoor courtyard area during the time alcohol is being served.
- d) Drinks are not allowed to be served in glass containers.
- e) The BARTENDER is responsible for limiting the amount of consumption by each individual attending the event. The bartender should use his/her discretion to determine if someone has had too much to drink and to immediately stop serving the individual in question. At that time security and the building attendant should be notified of this action.
- f) All bar operations must stop one half hour prior to the scheduled end of the event.
- g) All alcohol must be removed from the facility by the BARTENDER, including bottles, etc. removed from the tables prior to the BARTENDER leaving the facility thereby ensuring that all alcohol has been consumed or disposed of by attendees.
- h) RENTER/BARTENDER are limited to a maximum of 2 kegs per rental.
- i) Bar operations are limited to a 6-hour maximum.
- j) BARTENDER IS responsible for checking ID's and ensuring full compliance with State laws regarding the serving of alcohol to minors.
- k) Patrons taking part in alcoholic consumption will be issued a wristband to wear throughout the event by the BARTENDER.
- l) The RENTER is responsible for insuring that all trash resulting from liquor vending is cleared to the trash containers provided by staff.
- m) RENTERS may request special permission in advance to provide their guests a "traditional champagne toast" in the Auditorium under the following guidelines:
 - 1. Champagne must be poured outside of the Auditorium and brought in on trays or carts.
 - 2. Drinks are not allowed to be served in glass containers.

3. Bottles of champagne may not be brought into the Auditorium.

4. After “toasts” RENTER must remove all alcoholic drinks from the Auditorium.

F. SET UP / CLEAN UP / DECORATIONS

1. RENTER, caterers, bands, transportation of rental equipment, and related individuals and activities will not be permitted access to the FACILITY prior to or after the event time period. RENTER shall be responsible for arranging access during the time requested for entry and exit of the FACILITY.
2. On the date of the rental the designated “on site contact person” must check in with the Building Attendant for a walk-through of the facility. They will review facility conditions prior to the activity. Another walk-through will be conducted at the conclusion of the event to determine if facility conditions have changed as a result of the activity.
3. RENTER is responsible for notifying the Building Attendant of any maintenance issues, damaged equipment, or other situations that arise during the course of the event.
4. The RENTER and/or the on-site contact person will review facility conditions prior to and at the conclusion of the event to determine if facility conditions have changed as a result of the event.
5. RENTER shall not prepare or decorate the FACILITY prior to the event start time, unless RENTER provides rental fees, deposits, and insurance for the time of the preparation and/or decoration.
6. RENTER shall not drive or permit to be driven nails, hooks, tacks, screws, poles, stakes or other forms of fasteners into any part of the FACILITY and shall not make or allow to be made any alterations of any kind therein.
7. RENTER shall be responsible for all cleanup of the FACILITY, including adjacent grounds, at the end of the rental. RENTER shall pick up, bag, and remove all trash generated by all activity in any way connected with its use of the FACILITY, leaving the FACILITY clean and free of all trash and litter. RENTER shall also leave all fixtures, if any, in good working condition.
8. RENTER shall not store any equipment or materials at the FACILITY or adjoining property without the prior written approval of the CITY OF GUADALUPE Manager or his/her designee.

9. RENTER shall be responsible for any and all damage to the FACILITY and/or its contents during use. In the event damage occurs or excessive cleaning is necessary, RENTER shall be charged for any and all janitorial and/or repair fees incurred by the CITY OF GUADALUPE as a result.

G. EQUIPMENT / ACCESSORIES

1. RENTER shall not remove, relocate, or take CITY OF GUADALUPE property outside of the FACILITY for any reason without the prior written approval of the CITY OF GUADALUPE Manager or his/her designee.
2. RENTER shall not use CITY OF GUADALUPE equipment, tools, or furnishings located in or about the FACILITY without the prior written approval of the CITY OF GUADALUPE Manager or his/her designee.
3. RENTER shall not drive motorized vehicles on field or green space.
4. The CITY OF GUADALUPE does not provide audio/visual systems, public address systems, spotlights, floodlights, or projectors. RENTER, at its own cost, may bring these systems into the FACILITY for their use.
5. RENTER shall secure the approval of the CITY OF GUADALUPE before using audio/visual systems, public address systems, and live or recorded amplified music. RENTER shall not record, televise, or broadcast the event or any portion thereof without prior written approval of the [CITY OF GUADALUPE] Manager or his/her designee.

H. MISCELLANEOUS

1. RENTER shall comply with all local, state, and federal laws and regulations related to the use of the FACILITY. The RENTER agrees to abide by all applicable federal and state accessibility standards and regulations.
2. RENTER shall not admit a larger number of individuals than can lawfully, safely, and freely move about the FACILITY.
3. Gambling of any kind is not permitted at the FACILITY.
4. Smoking is not permitted at the FACILITY.
5. No animals are permitted at the FACILITY, with the exception of service animals. Under the Americans with Disabilities Act, service animals are defined as dogs that are individually trained to do work or perform tasks for people with disabilities.

6. If RENTER violates any part of this AGREEMENT or reports false information to the CITY OF GUADALUPE, the CITY OF GUADALUPE may refuse RENTER further use of the FACILITY and RENTER shall forfeit a portion of or all of the rental fee and/or the deposit.
7. The CITY OF GUADALUPE may impose additional requirements as deemed necessary to protect the health, safety, and/or welfare of the community.
8. Any person aggrieved by the CITY OF GUADALUPE's decision with respect to this AGREEMENT may appeal to the CITY OF GUADALUPE Manager or his/her designee in writing no later than five (5) days after the CITY OF GUADALUPE's decision has been communicated to the aggrieved party.
9. If any provision of this AGREEMENT is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

IMPORTANT

I am an authorized agent of the organization submitting this agreement. The information provided in this agreement is true and correct. I have read and understand this agreement and agree to all of the aforementioned rules, regulations, and conditions of use.

Signature

Date

Print Name

Preferred Contact Phone Number

Organization

Email Address

City Hall Auditorium Building Attendant Checklist

Event _____

Event Time _____ - _____

Date _____

Building Attendant On Duty

1st Check

The first check should be conducted with the renter upon their arrival. Pictures should be taken of any noted deficiencies. See attachment for checklist. Initial when first check is completed.

Building Attendant Initial _____ Time _____

Notes:

2nd Check

The second check should be conducted approximately one hour from the start of the event. Building Attendant should check in with the lead security guard to note any disturbances/damages if any.

Within the first two hours of the event, a fire department representative should check in with the building attendant to address any capacity/fire issues. Initial when completed.

Fire Department Rep. Initial _____ **Time** _____

Building Attendant Initial _____ Time _____

Notes:

3rd Check

The third check should be conducted approximately halfway through the event. Building Attendant should check in with the lead security guard to note any disturbances/damages if any.

Within a two-hour timeframe of the halfway point of the event, a police department representative should check in with the building attendant so that the building attendant may report any disturbances/damages if any. Initial when completed.

Police Department Rep. Initial _____ **Time** _____

Building Attendant Initial _____ **Time** _____

Notes:

4th Check

The fourth check should be conducted 30 minutes prior to the end of the event time and beginning of clean up time. At this time the building attendant should check in with the renter and security to ensure that shut down and clean-up will take place on time.

Building Attendant Initial _____ **Time** _____

Notes:

Final Check

The final check should be conducted with the renter after the clean-up has been completed to ensure that the facilities have been left the way that they were prior to the event. See attachment for checklist. Initial when completed.

Building Attendant Initial _____ **Time** _____

Notes

Item to be checked	1 st Check	Deficiency Noted	Final Check	Deficiency Noted
A. Auditorium				
<i>Surface Damage</i>				
1.	Floors			
	a) Gym floor			
	b) Stage floor			
	c) Walkway floor			
2.	Walls			
3.	Doors			
4.	Windows			
<i>Lights</i>				
1.	Auditorium			
2.	Auditorium Walkway			
<i>Cleanliness</i>				
1.	No trash lying around			
2.	Bins emptied (not full)			
3.	No spillages			
4.	Floors swept/mopped			
B. Kitchen				
<i>Surface Damage</i>				
1.	Floors			
2.	Walls			
3.	Doors			
4.	Windows			
<i>Lights</i>				
<i>Kitchen Appliances (i.e., refrigerator, stove, deep fryer)</i>				
1.	Functioning			
2.	Clean/Emptied			
C. Courtyard				
<i>Damage</i>				
1.	Walls			
2.	Canopy			
<i>Cleanliness</i>				
1.	No trash lying around			

D. Bathrooms					
<i>Damage</i>					
1.	Floors				
2.	Walls				
3.	Doors				
4.	Windows				
5.	Fixtures				
<i>Lights</i>					
<i>Cleanliness</i>					
1.	No trash lying around				
2.	Bins emptied (not full)				
3.	No spillages				
4.	Floors swept/mopped				
5.	All fixtures clean				
E. City Hall Hallway					
<i>Damage</i>					
1.	Floors				
2.	Walls				
3.	Doors				
4.	Windows				
5.	Fixtures				
<i>Lights</i>					
<i>Cleanliness</i>					
1.	No trash lying around				
2.	Bins emptied (not full)				
3.	No spillages				
4.	Floors swept/mopped				

RESOLUTION NO. 2022-32

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE APPROVING REVISIONS TO THE AUDITORIUM USE APPLICATION/AGREEMENT

WHEREAS, the City Hall Auditorium was damaged due to a private event that had no monitoring of alcohol consumption; and

WHEREAS, the Facility Use Application/Agreement did not include adequate requirements regarding alcohol; and

WHEREAS, security for the event was hired by the renter, which did not allow city staff to direct security to respond to the situation accordingly; and

WHEREAS, the Recreation and Parks Commission has recommended revisions to the original Facility Use Application/Agreement to create new procedures for the use of the City Hall Auditorium; and

WHEREAS, the revised Auditorium Use Application/Agreement would prohibit the consumption of alcohol within the Auditorium, and provide guidelines and procedures for consumption of alcohol outdoors; and

WHEREAS, the revised Auditorium Use Application/Agreement also requires a California Certified Bartender if the renter wishes to serve alcohol for any event and the bartender would be responsible for the monitoring of all alcohol consumption; and

WHEREAS, to further the goals of the revisions, the City would procure a security service to be used for all events and all fees related to security would be charged to the renter of the facility; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe that the Facility Use Application/Agreement, attached to the staff report for this item as Attachment 1, is approved and adopted.

The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED AND ADOPTED at the regular meeting on 26th day of April 2022, by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-32**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 26, 2022, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney