



City of Guadalupe AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, April 27, 2021 at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

Pursuant to Governor's Executive Orders N-25-20 and N-33-20: All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.

The City Council meeting will be broadcast live on Charter Spectrum Cable Channel 20.

If you choose to attend the City Council meeting in person, you should maintain appropriate social distancing. Seating will be limited. **In addition, all persons attending the City Council meeting are required to wear nose and face masks pursuant to County of Santa Barbara Health Officer Order No. 2020-10.**

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, April 27, 2021. Every effort will be made to read your comment aloud into the record, subject to the 3-minute time limit.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day.

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. CEREMONIAL CALENDAR

- A. Proclamation – Allan Hancock College 100-Year Anniversary
- B. Proclamation – DMV Donate Life Month – April 2021

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending April 21, 2021.
- C. Approve the Minutes of the City Council regular meeting of April 13, 2021 to be ordered filed.
- D. Accept the Third Quarter Financial Report.

- E. Adopt Resolution No. 2021-26 authorizing the City to enter a two-year agreement for Planning Services with Mr. Larry Appel, Integrity Planning.
- F. Adopt Resolution No. 2021-27 authorizing application for the Affordable Housing and Sustainable Communities (AHSC) program grant opportunity available through the Strategic Growth Council, associated with the Escalante Meadows housing program.
- G. Adopt Resolution No. 2021-28 authorizing staff to apply for the National Rural Transit Assistance Program (NRTAP) Community Rides Grant Program and authorizing Mayor Julian to sign a letter of support on behalf of City Council.

H. **MONTHLY REPORTS FROM DEPARTMENT HEADS**

- 1. Police and Fire Department report for March 2021
- 2. City Treasurer's report for March 2021
- 3. Recreation and Parks report for March 2021
- 4. Human Resources report for March 2021

8. **CITY ADMINISTRATOR REPORT:** (Information Only)

9. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

PUBLIC HEARING

10. **Public Hearing to consider approval of a Conditional Use Permit Application to use the Pioneer Street Apartments, a 34-Unit Multi-Family Housing Project for "Employee Housing", located at 856 and 864 Pioneer Street, 2021-001-CUP; APN 115-092-001, and 025.**

Written Report: Larry Appel, Planning Director

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing, including: 1) an opportunity for the applicant to present the proposed project, and 2) receive any comments from the public; and
- c. Adopt Resolution No. 2021-16 approving the Conditional Use Permit for the Pioneer Street Apartment Project for Employee Housing (2021-001-CUP).

REGUAR BUSINESS

11. Consideration of Planning/Building Tracking Software Contract with Accela or Dude Solutions.

Written Report: Larry Appel, Planning Director

Recommendation: That the City Council:

- a. Receive a presentation from Larry Appel; and
- b. Provide direction to City Management to move forward and pursue one of the two firms by returning with updated proposals and a recommendation to proceed with the winning proposal: or
- c. Direct staff to not pursue the proposals due to budgetary constraints and thank the firms for their interest in Guadalupe.

12. Request to initiate a General Plan Land Use Map Amendment and Prezone for a 0.58-acre property located at the southwest side of the intersection of Eleventh Street and Simas Street, to apply the Low Density Residential General Plan Land Use designation and the R-1 (Single-Family Residential) Zoning District; and inclusion of the 0.58-acre property within the City of Guadalupe's Sphere of Influence and annexation into the Guadalupe city limits (portion of APN 113-040-004)-Resolution No. 2021-29.

Written Report: Bill Scott, City Planner

Recommendation: That the City Council:

- a. Receive presentation from Bill Scott; and
- b. Hear public comment from the property owner and the public; and
- c. Consider all information presented and determine if it would be in the public interest for the City to initiate a General Plan Amendment, Prezone, Sphere of Influence (SOI) amendment and annexation of the above-referenced property; OR
- d. Continue the hearing to obtain additional information prior to making a determination.

13. Reclassification of Emergency Preparedness Coordinator/Non-Exempt position to Emergency Services Manager/Exempt position.

Written Staff Report: Emiko Gerber, Human Resources Manager

Recommendation: That the City Council adopt Resolution No. 2021-24 creating the exempt position of Emergency Service Manager and approving a job description and salary range for this position, eliminating the nonexempt position of Emergency Preparedness Coordinator, and Reclassifying the current Emergency Preparedness Coordinator to the new Emergency Manger Classification.

14. FUTURE AGENDA ITEMS

15. ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS

16. ADJOURNMENT TO CLOSED SESSION MEETING

CLOSED SESSION

17. a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9 (d)(4):

1 Case

b. CONFERENCE WITH LABOR NEGOTIATORS

(Subdivision (a) of Government Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager;

Employee Organizations: International Association of Firefighters (IAFF), Local 4403 and

Service Employees International Union (SEIU), Local 620

18. CLOSED SESSION ANNOUNCEMENTS

19. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 23rd day of April 2021.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, May 11, 2021 at 6:00 pm/ Regular Meeting			
Swearing In – Amalia Silva, Police Officer	Police Department		
Budget FY 21/22	Finance Department	Regular Business	
Notice of Completion – Obispo Street Project	Public Works Dept	Consent Calendar	
Presentation – List of Projects	Public Works Dept.	Presentation	
Pasadera Lot 9	Planning Department	Consent Calendar	
La Gente Unida: Results and Recommendation for Health Equity – Mario Espinoza – Kulick		Presentation	
Olivera Multi-Family Housing Project – Design Review	Planning Department	Public Hearing	
Wednesday, May 12, 2021 at 6:00 pm/ Special Meeting			
Cannabis Education & Outreach Workshop		Workshop	
Tuesday, May 25, 2021 at 6:00 pm / Regular Meeting			
Cost Allocation Study FY 21/22	Finance Department	Consent Calendar	
Appropriations Limit FY 21/22	Finance Department	Consent Calendar	
Investment Policy FY 21/22	Finance Department	Consent Calendar	
April 2021 Financial Report	Finance Department	Consent Calendar	
Tuesday, June 8, 2021 at 6:00 pm / Regular Meeting			
Animal Services Agreement FY 21-22	Administration Dept	Consent Calendar	
Tuesday, June 22, 2021 at 6:00 pm / Regular Meeting			
May 2021 Financial Report	Finance Department	Consent Calendar	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Footprint Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Guadalupe Leo Club Recognition		Administration Dept	Ceremonial
Vacant Property Ordinance		Administration Dept	New Business
Sign Ordinance		Planning Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
City of Guadalupe 75 th Anniversary – August 3 rd Celebration			
Short Term Rentals		City Attorney	New Business



Proclamation

Allan Hancock College 100-year Anniversary

WHEREAS, Allan Hancock College has served as a critical contributor of accessible higher education to the community since its establishment as Santa Maria Junior College in 1920; and

WHEREAS, Allan Hancock College has dedicated itself to opening doors to students from Guadalupe and beyond who otherwise might not have the opportunity to attend college; and

WHEREAS, Allan Hancock College is committed to providing equitable access to programs, activities, services, and employment opportunities to all without regard to national origin, ethnicity, ability, sexual orientation, gender identity, or religion; and

WHEREAS, Allan Hancock College established the Hancock Promise program in 2018, ensuring every high school graduate in the district receives their first year of college tuition-free, regardless of background; and

WHEREAS, since its inauguration in 2018, the Hancock Promise has served more than 4,000 students who will join the ranks of Hancock alumni who have launched successful careers and become valuable community leaders and embodied the college's slogan of "Start here. Go anywhere."; and

WHEREAS, on May 22, 2021, Allan Hancock College will celebrate 100 years of serving the community and its significance for individuals and families, local business, and regional industries that rely on the quality and affordable education that has been offered since 1920.

NOW, THEREFORE, BE IT RESOLVED, by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, do hereby offer congratulations to Allan Hancock College – the premier college of Northern Santa Barbara County – for 100 years of dedication to providing quality higher education and commitment to 'changing the odds' for students in northern Santa Barbara County and beyond.

IN WITNESS WHEREOF, I hereunto set my hand and caused the Seal of the City of Guadalupe to be affixed on this 27th day of April 2021.




Ariston Julian, Mayor



Proclamation

DMV / DONATE LIFE MONTH - APRIL 2021



WHEREAS, organ, eye, tissue, marrow and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, more than 108,000 individuals nationwide and more than 21,000 in California are currently on the national organ transplant waiting list, and on average, 17 people die each day while waiting; and

WHEREAS, the need for donated organs is especially urgent in Hispanic, Latino, and African American communities; and

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives; and

WHEREAS, donation of tissue can save and heal the lives of more than 75 others; and

WHEREAS, deceased organ donors saved more than 33,000 lives last year, the most ever; and
WHEREAS any person can register to be an organ, eye and tissue donor regardless of age or medical conditions; and

WHEREAS, over seventeen million Californians have signed up with the state-authorized Donate Life California Donor Registry to ensure their wishes to be organ, eye and tissue donors are honored; and

WHEREAS, California residents can sign up to be an organ, eye and tissue donor when applying for or renewing their driver's licenses or ID cards at the California Department of Motor Vehicles; and

WHEREAS, California residents can sign up with the Donate Life California Donor Registry online at any time by visiting www.donateLIFecalifornia.org or, for Spanish-speakers, www.doneVIDAcalifornia.org

WHEREAS, California residents interested in saving a life through living kidney donation may visit www.LivingDonationCalifornia.org; and

NOW, THEREFORE, BE IT RESOLVED, by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, do hereby recognized National Donate Life Month, the month of April 2021 is hereby proclaimed "**DMV/Donate Life Month**" in the City of Guadalupe, and in doing so we encourage all Californians to check "YES!" online, or when applying for or renewing their driver's license or I.D. card at the DMV.

IN WITNESS WHEREOF, I hereunto set my hand and caused the Seal of the City of Guadalupe to be affixed on this 27th day of April 2021.



Ariston Julian, Mayor



Agenda Item No. 7B.

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 27, 2021

Prepared by:
Veronica Fabian
Finance Account Clerk

Reviewed by:
Lorena Zarate
Finance Director

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending April 22, 2021 to be Approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on April 28, 2021.

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

633 16TH STREET

*** VENDOR.: ACE02 (ACE UNIFORMS LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
245543	PD-M.CASH-POLICE KNIFE	04-21	04/06/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-M.CASH-POLICE KNIFE	42	4210 1500	1	728.84	728.84
(Pol.Saftey Fund Pol.Pub.Saftey Equipment Replc)						
Invoice Extension ---->					728.84	
Vendor Total ----->					728.84	
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2361 A STREET

*** VENDOR.: ALL05 (ALL AMERICAN DRILLING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1	PW-WATER-WELL ABANDONMENT 5TH STREET PROJ	04-21	04/13/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-WELL ABANDONMENT 5TH STREET PROJ	89	4444 3073	1	18761.00	18761.00
(CIP CIP 089-403)						
Invoice Extension ---->					18761.00	
Vendor Total ----->					18761.00	
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P.O.BOX 035184

*** VENDOR.: AMA02 (AMAZON BUSINESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3JLMWM116	PW-WWTP-LETTER OPENER, PROTECTIVE EQUIPMENT	04-21	04/13/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	1X43-JLMW-M116	12	4425 1550	1	34.96	34.96
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)						
Invoice Extension ---->					34.96	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4NLCYQLV1	PW-WWTP-CLOROX, TRASH CAN	04-21	04/02/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	16W4-NLCY-QLV1	12	4425 1550	1	138.70	138.70
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)						
Invoice Extension ---->					138.70	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
76XC1MHWF	PW-WWTP-TOOL KIT	04-21	04/15/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	1MH7-6XC1-MHWF	12	4425 1550	1	103.56	103.56
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)						
Invoice Extension ---->					103.56	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
F364CMQMX	ADM-OFFICE SUPPLIES FOR ADMIN DEPT	04-21	04/06/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	1CGF-364C-MOMX	01	4105 1200	1	63.30	63.30
(General Fund Administration Off Suppl/Postg)						
Invoice Extension ---->					63.30	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
FJYNVK4JD	FINANCE-A.LEON-CORRECTION TAPE,FACIAL TISSUE...	04-21	04/12/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount

*** VENDOR.: AMA02 (AMAZON BUSINESS)

P.O. BOX 035184

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1QTF-JYNV-K4JD	01 4120 1200	1	180.13	180.13
		(General Fund Finance Off Suppl/Postg)			
				Invoice Extension ---->	180.13

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

FKXQ4TRFN	PW-WWTP-RUN FLAT SOLID RUBBER TIRE	04-21	04/12/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1LYF-KXQ4-TRFN	12 4425 1550	1	110.80	110.80
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->	110.80

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

J63Y6WK7M	PW-WWTP-COMPUTER SPEAKERS, TAPE	04-21	04/12/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1DFJ-63Y6-WK7M	12 4425 1550	1	30.97	30.97
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->	30.97

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

LWCMGLQ7K	PW-WWTP-BACKWASH HOSE	04-21	04/16/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	143L-WCMG-LQ7K	12 4425 1550	1	216.41	216.41
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->	216.41

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

QLNQ6NDG9	PW-WWTP-INK CARTRIDGE REPLACEMENT	04-21	04/02/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1KJQ-LNQ6-NDG9	12 4425 1550	1	297.10	297.10
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->	297.10

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

R69DMDGKH	PD-SUPPLIES, LABEL MAKER TAPE, TAPE REFILL, LABEL TAP	04-21	04/08/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1W7R-69DM-DGKH	01 4200 1500	1	36.93	36.93
		(General Fund Police Equipment Replc)			
				Invoice Extension ---->	36.93

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

X9Y71WVJL	PW-WWTP-8 INCH WHEEL FORK DRIVES REPLACEMENT	04-21	04/05/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1FYX-9Y71-WVJL	12 4425 1550	1	103.82	103.82
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->	103.82

Vendor Total -----> 1316.68
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*** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

AUS WEST LOCKBOX
 P.O. BOX 101179

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

000150257	PW-PARK & REC-WET MOP, SCRAPPER MAT, DUST MOP	04-21	04/06/21 N N N	A-NET30 FROM INVOICE	2010
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AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

P.O. BOX 101179

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-WET MOP, SCRAPPER MAT, DUST MOP	01 4145 2150	1	47.66	47.66
		(General Fund Building Mtce Profl Services)			
			Invoice Extension ---->		47.66

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER DEPT-J.SAGISIS,J.VIDALES	10 4420 2150	1	15.90	15.90
		(Wtr. Oper. Fund Water Operating Profl Services)			
			Invoice Extension ---->		15.90

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC - D.MIKLAS, J.GUTIERREZ	12 4425 2150	1	23.35	23.35
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->		23.35

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-R.GUTIERREZ	01 4145 2150	1	.45	.45
		(General Fund Building Mtce Profl Services)			
0002	PW-STREETS-R.GUTIERREZ	01 4300 2150	1	.45	.45
		(General Fund Parks & Rec Profl Services)			
0003	PW-STREETS-R.GUTIERREZ	71 4454 2150	1	3.58	3.58
		(MEASURE A MEASURE A Profl Services)			
			Invoice Extension ---->		4.48

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-WET MOP HANDLE,SCRAPPER MAT, DUST	01 4145 2150	1	47.66	47.66
		(General Fund Building Mtce Profl Services)			
			Invoice Extension ---->		47.66

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER DEPT-J.SAGISIS,J.VIDALES	10 4420 2150	1	15.90	15.90
		(Wtr. Oper. Fund Water Operating Profl Services)			
			Invoice Extension ---->		15.90

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-D.MIKLAS,J.GUTIERREZ	12 4425 2150	1	23.35	23.35
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->		23.35

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-R,GUTIERREZ	01 4145 2150	1	.45	.45
		(General Fund Building Mtce Profl Services)			

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 AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0002	PW-STREETS-R,GUTIERREZ	01 4300 2150	1	.45	.45
		(General Fund Parks & Rec Profl Services)			
0003	PW-STREETS-R,GUTIERREZ	71 4454 2150	1	3.58	3.58
		(MEASURE A MEASURE A Profl Services)			
		Invoice Extension ---->			4.48
		Vendor Total ----->			182.78

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 GARRET MATSUURA *** VENDOR.: ARC01 (ARCLIGHT MEDIA)
 P.O. BOX 685
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
9416	ADM- WEBSITE MAINTENANCE - MARCH 2021	04-21 04/07/21 N N N			2010
		A-NET30 FROM INVOICE			
0001	ADM- WEBSITE MAINTENANCE - MARCH 2021	01 4140 2151	1	170.00	170.00
		(General Fund Non-Departmentl IT Services)			
		Invoice Extension ---->			170.00
		Vendor Total ----->			170.00

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 *** VENDOR.: BAR07 (LUIS M. BARAJAS & JOSE F GARCIA BARAJAS)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
042021	ESSEMMT 287 MAHONEY LANE	04-21 04/12/21 N N N			2010
		A-NET30 FROM INVOICE			
0001	ESSEMMT 287 MAHONEY LANE	89 4444 3085	1	5000.00	5000.00
		(CIP CIP 089-505)			
		Invoice Extension ---->			5000.00
		Vendor Total ----->			5000.00

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 *** VENDOR.: BOD02 (TODD BODEM)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
042121	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	04-21 04/21/21 N N N			2010
		A-NET30 FROM INVOICE			
0001	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	01 4105 1300	1	50.00	50.00
		(General Fund Administration Bus Exp/Train)			
		Invoice Extension ---->			50.00
		Vendor Total ----->			50.00

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 FILE # 2674 *** VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
BPI136136	PW-WATER-LA CHEMCHLOR SODIUM, HYPOCHLORITE	04-21 04/12/21 N N N			2010
		A-NET30 FROM INVOICE			
0001	PW-WATER-LA CHEMCHLOR SODIUM, HYPOCHLORITE	10 4420 2150	1	724.05	724.05
		(Wtr. Oper. Fund Water Operating Profl Services)			
		Invoice Extension ---->			724.05
		Vendor Total ----->			724.05

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1480 W. STOWELL RD. *** VENDOR.: CAL03 (CAL COAST IRRIGATION, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
104607455	PW-WWTP-GALV NIPPLE, GALV CAP, GALV CROSS	04-21	04/13/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-GALV NIPPLE, GALV CAP, GALV CROSS	12	4425 1550	1	554.93	554.93
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
				Invoice Extension ---->		554.93
				Vendor Total ----->		554.93

2525 NATOMAS PARK DRIVE STE130 *** VENDOR.: CAL10 (CALIFORNIA BUILDING STANDARDS COMMISSION)
 ATTN: SB1473

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042021	BSASRF-BLDG STANDS ADMIN QTRLY FEE	04-21	04/20/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BSASRF	01	2042	1	32.00	32.00
		(General Fund SB 1473 Ca. Bldg Stnds Comm)				
0002	BSASRF	01	3620	-1	3.20	-3.20
		(General Fund Miscellaneous Income)				
				Invoice Extension ---->		28.80
				Vendor Total ----->		28.80

1050 SOUTHWOOD DRIVE *** VENDOR.: CAN03 (CANNON CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
75931	PW-OBISPO STREET WATERLINE PROJECT	04-21	04/12/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-OBISPO STREET WATERLINE PROJECT	89	4444 3087	1	528.00	528.00
		(CIP CIP 405)				
				Invoice Extension ---->		528.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
76029	PW- GUAD COMMUNITY CENTER & LEROY RENOVATION	04-21	04/14/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW- GUAD COMMUNITY CENTER & LEROY RENOVATION	89	4444 3051	1	17818.50	17818.50
		(CIP CIP 089-201)				
				Invoice Extension ---->		17818.50
				Vendor Total ----->		18346.50

MARK MAYBERRY *** VENDOR.: CAS07 (CASSIA LANDSCAPE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042109	PW-REMOVAL OF DYING PALM TREE	04-21	04/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-REMOVAL OF DYING PALM TREE	60	4490 2150	1	1035.00	1035.00
		(Guad.Assmt.Dist Guad.Assmt Dist Profl Services)				
				Invoice Extension ---->		1035.00
				Vendor Total ----->		1035.00

P.O. BOX 7173 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 7173

*** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
285033021 FINANCE -918 OBISPO ST STE17- 8245101140034285	04-21	03/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 FINANCE -918 OBISPO ST STE17- 8245101140034285	01 4145 1000		1	147.77	147.77
	(General Fund Building Mtce Utilities)				
			Invoice Extension ---->		147.77
			Vendor Total ----->		147.77

110 E. COOK STREET

*** VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
84903 29FT. GILING BUS 159	04-21	03/24/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 29FT. GILING BUS 159	23 4461 2200		1	3.09	3.09
	(LTF - Transit LTF Transit Equip. Rental)				
			Invoice Extension ---->		3.09
			Vendor Total ----->		3.09

867 GUADALUPE ST

*** VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
070633 PW-WWTP-PUMPED STATION COMPLETELY EMPTY	04-21	03/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PW-WWTP-PUMPED STATION COMPLETELY EMPTY	12 4425 1400		1	4154.06	4154.06
	(Wst.Wtr.Op.Fund Wastewater Equipment Maint)				
			Invoice Extension ---->		4154.06
			Vendor Total ----->		4154.06

850 MORRO BAY BLVD

*** VENDOR.: CLE02 (CLEARS INC)

ATTN: MARY SPONHALTZ

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
040921 PD - N.BRIBIESCA - ACTIVE MEMBERSHIP DUES	04-21	04/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PD - N.BRIBIESCA - ACTIVE MEMBERSHIP DUES	01 4200 1350		1	50.00	50.00
	(General Fund Police Mem/Dues & Subs)				
			Invoice Extension ---->		50.00
			Vendor Total ----->		50.00

P.O. BOX 329

*** VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
980188 WATER- WATER SAMPLES	04-21	04/16/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 WATER- WATER SAMPLES	10 4420 2150		1	348.00	348.00
	(Wtr. Oper. Fund Water Operating Profl Services)				
			Invoice Extension ---->		348.00
INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
980189 PW-WWTP-TSS,BOD,AMOONIA	04-21	04/16/21 N N N	A-NET30 FROM INVOICE	2010	

P.O. BOX 329 *** VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-TSS,BOD,AMOONIA		12 4425 2150	1	525.00	525.00
			(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->		525.00
				Vendor Total ----->		873.00

TREVOR A. CRANDALL *** VENDOR.: CRA01 (CRANDALL CONSTRUCTION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4335	PW-WATER-INTERSECTION-OBISPO ST & FIR ST	04-21	04/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-INTERSECTION-OBISPO ST & FIR ST		10 4420 2150	1	5850.00	5850.00
			(Wtr. Oper. Fund Water Operating Profl Services)			
				Invoice Extension ---->		5850.00
				Vendor Total ----->		5850.00

*** VENDOR.: CRU01 (FLORIDA CRUZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
040921	RECREATION-DEPOSIT REIMBURSMET	04-21	04/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	RECREATION-DEPOSIT REIMBURSMET		01 3610	1	100.00	100.00
			(General Fund Rental Of Property)			
				Invoice Extension ---->		100.00
				Vendor Total ----->		100.00

966 HUBER ST *** VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
68051	PD-STRONGBASE 9'' TANK RENTAL	04-21	03/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-STRONGBASE 9'' TANK RENTAL		01 4200 1550	1	35.00	35.00
			(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->		35.00
				Vendor Total ----->		35.00

P.O. BOX 41602 *** VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71978163	PW-WWTP-FORD F7350 LEASE	04-21	05/13/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-FORD F7350 LEASE		12 4425 4150	1	1225.39	1225.39
			(Wst.Wtr.Op.Fund Wastewater Lease-Purchase)			
				Invoice Extension ---->		1225.39
				Vendor Total ----->		1225.39

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 DIVISION OF ADMIN.SERVICES *** VENDOR.: DEP02 (DEPARTMENT OF CONSERVATION)
 801 K STREET MS 22-15
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
42021	FINANCE-STRONG MOTION INSTRUMENTATION FEE	04-21 04/20/21 N N N	A-NET30 FROM INVOICE		2010
0001	FINANCE-STRONG MOTION INSTRUMENTATION FEE	01 2053	1	50.26	50.26
		(General Fund S.M.I.P.)			
0002	FINANCE-STRONG MOTION INSTRUMENTATION FEE	01 3620	-1	2.52	-2.52
		(General Fund Miscellaneous Income)			
			Invoice Extension ---->		47.74
			Vendor Total ----->		47.74

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 ACCOUNT SERVICES *** VENDOR.: DEP09 (DEPARTMENT OF JUSTICE)
 P.O. BOX 944255
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
503842	PD-MARCH-FINGERPRINT,CHILD ABUSE,PEACE OFFICER	04-21 04/05/21 N N N	A-NET30 FROM INVOICE		2010
0001	PD-MARCH-FINGERPRINT,CHILD ABUSE,PEACE OFFICER	01 4200 2150	1	98.00	98.00
		(General Fund Police Profl Services)			
			Invoice Extension ---->		98.00

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
505883	PD-MARCH 2021 BLOOD ALCOHOL ANALYSIS	04-21 04/06/21 N N N	A-NET30 FROM INVOICE		2010
0001	PD-MARCH 2021 BLOOD ALCOHOL ANALYSIS	01 4200 2150	1	105.00	105.00
		(General Fund Police Profl Services)			
			Invoice Extension ---->		105.00
			Vendor Total ----->		203.00

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 301 LIGHTHOUSE AVE SUITE C *** VENDOR.: EMC01 (EMC PLANNING GROUP INC.)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
20-480	ADM-GENERAL PLAN UPDATE	04-21 11/30/20 N N N	A-NET30 FROM INVOICE		2010
0001	ADM-GENERAL PLAN UPDATE	89 4444 3045	1	6285.17	6285.17
		(CIP CIP General Plan)			
			Invoice Extension ---->		6285.17

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
21-119	ADM-GENERAL PLAN UPDATE	04-21 03/31/21 N N N	A-NET30 FROM INVOICE		2010
0001	ADM-GENERAL PLAN UPDATE	89 4444 3045	1	24042.21	24042.21
		(CIP CIP General Plan)			
			Invoice Extension ---->		24042.21
			Vendor Total ----->		30327.38

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 745 W. BETTERAVIA ROAD *** VENDOR.: ENG02 (ENGEL & GRAY, INC.)
 P.O. BOX 5020
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
13X00003	PW-WWTP-WASTE HANDLING	04-21 03/31/21 N N N	A-NET30 FROM INVOICE		2010
0001	PW-WWTP-WASTE HANDLING	12 4425 2150	1	1588.44	1588.44
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->		1588.44

745 W. BETTERAVIA ROAD
 P.O. BOX 5020
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: ENG02 (ENGEL & GRAY, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	1588.44 =====

P.O BOX 740407

*** VENDOR.: PRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
032921 FINANCE-ACCOUNT#805-343-0362-071975-5	04-21	04/04/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FIRE		01 4220 1150	1 63.12	63.12
		(General Fund Fire Communications)		
0002 ADMIN		01 4105 1150	1 126.25	126.25
		(General Fund Administration Communications)		
0003 FINANCE		01 4120 1150	1 126.25	126.25
		(General Fund Finance Communications)		
0004 POLICE		01 4200 1150	1 189.39	189.39
		(General Fund Police Communications)		
0005 COUNCIL CHAMBERS		01 4105 1150	1 63.12	63.12
		(General Fund Administration Communications)		
0006 BUILDING		01 4405 1150	1 63.12	63.12
		(General Fund Bldg and Safety Communications)		
			Invoice Extension ---->	631.25

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
040121 FINANCE- ACCOUNT#805-343-1451-071975-5	04-21	04/01/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FINANCE- ACCOUNT#805-343-1451-071975-5		12 4425 1150	1 7.57	7.57
		(Wst.Wtr.Op.Fund Wastewater Communications)		
			Invoice Extension ---->	7.57

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
040721 FINANCE - ACCT#805-343-5713-061406-5	04-21	04/07/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FINANCE - ACCT#805-343-5713-061406-5		10 4420 1150	1 87.14	87.14
		(Wtr. Oper. Fund Water Operating Communications)		
			Invoice Extension ---->	87.14

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
040421A FINANCE - ACCT#805-343-5512-041588-5	04-21	04/04/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FINANCE - ACCT#805-343-5512-041588-5		01 4105 1150	1 172.15	172.15
		(General Fund Administration Communications)		
			Invoice Extension ---->	172.15

Vendor Total -----> 898.11
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P.O. BOX 71628

*** VENDOR.: GAL01 (GALL'S LLC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
017935344 PD-CODE COMPLIANCE UNIFORMS- J.MERAZ - URBAN PANT	04-21	03/20/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PD-CODE COMPLIANCE UNIFORMS- J.MERAZ - URBAN PANT		01 4200 0450	1 47.66	47.66
		(General Fund Police Other Benefits)		
			Invoice Extension ---->	47.66
			Vendor Total ----->	47.66 =====

*** VENDOR.: GAR04 (FERNANDO GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
041621	FIRE-FERNANDO GARCIA 2103	04-21	04/16/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE-FERNANDO GARCIA 2103	01	4220 0450	1	426.27	426.27
		(General Fund Fire Other Benefits)				
				Invoice Extension ---->		426.27
				Vendor Total ----->		426.27
						=====

1032 W MAIN ST
 ANDRES CAMARENA
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

*** VENDOR.: GON01 (GONZALEZ AUTOMOTRIZ INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2280	PW-STREETS-HAD VEHICLE TOWED, CHECKED FUEL PRESSUR	04-21	02/16/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-HAD VEHICLE TOWED, CHECKED FUEL PRESSUR	01	4145 1460	1	600.75	600.75
		(General Fund Building Mtce Vehicle Maintnc)				
				Invoice Extension ---->		600.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2595	PW-WWTP-CRANE TRUCK OIL CHANGE	04-21	04/15/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-CRANE TRUCK OIL CHANGE	12	4425 1460	1	48.10	48.10
		(Wst.Wtr.Op.Fund Wastewater Vehicle Maintnc)				
				Invoice Extension ---->		48.10
				Vendor Total ----->		648.85
						=====

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
26852	PW-STREETS-MIX/MEASURE, ROCKITE	04-21	02/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-MIX/MEASURE, ROCKITE	71	4454 1450	1	17.91	17.91
		(MEASURE A MEASURE A Facilities Main)				
				Invoice Extension ---->		17.91

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
33164	PW-STREETS-COATED CHAIN,HOOKS HEAVY OPEN,HEPTY STR	04-21	04/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-COATED CHAIN,HOOKS HEAVY OPEN,HEPTY STR	01	4300 1400	1	33.61	33.61
		(General Fund Parks & Rec Equipment Maint)				
				Invoice Extension ---->		33.61

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
33896	PW-WWTP-1 1/4X4 GALV NIPPLE, BORE	04-21	04/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-1 1/4X4 GALV NIPPLE, BORE	12	4425 1550	1	22.28	22.28
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
				Invoice Extension ---->		22.28

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
34114	PW-STREETS-PNT TCH FLOSS, MINI ROL, LINZER MINI	04-21	04/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	PW-STREETS-PNT TCH FLOSS, MINI ROL, LINZER MINI				
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-PNT TCH FLOSS, MINI ROL, LINZER MINI	71 4454 1550	1	20.06	20.06
		(MEASURE A MEASURE A Op Supp/Expense)			
			Invoice Extension ---->		20.06

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
34278	PW-PD-GORILLA GLUE, SPIKE STRIP REPAIR HANDLE	04-21	04/10/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PD-GORILLA GLUE, SPIKE STRIP REPAIR HANDLE	01 4200 1500	1	19.01	19.01
		(General Fund Police Equipment Replc)			
			Invoice Extension ---->		19.01

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
34381	PW-STREETS-PNT TCH ALMOND QT,CLOROX WIPES,MINI ROL	04-21	04/12/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-PNT TCH ALMOND QT,CLOROX WIPES,MINI ROL	71 4454 1550	1	34.09	34.09
		(MEASURE A MEASURE A Op Supp/Expense)			
			Invoice Extension ---->		34.09

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
34454	PW-STREETS-HEPTY STRNG,ROUNDUP W#G CONC	04-21	04/13/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-HEPTY STRNG,ROUNDUP W#G CONC	71 4454 1550	1	69.00	69.00
		(MEASURE A MEASURE A Op Supp/Expense)			
			Invoice Extension ---->		69.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
34560	PW-WATER-MAX FILL 12 OZ	04-21	04/13/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-MAX FILL 12 OZ	10 4420 1550	1	8.15	8.15
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
			Invoice Extension ---->		8.15

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
34735	PW-WWTP-NYLON LOCK,HARDENED SAE WASH,HEX BOLT	04-21	04/15/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-NYLON LOCK,HARDENED SAE WASH,HEX BOLT	12 4425 1550	1	3.52	3.52
		(Wat.Wtr.Op.Fund Wastewater Op Supp/Expense)			
			Invoice Extension ---->		3.52

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
34746	PW-WATER-WASHER RUBBER 10/BG,PSI DRY GAUGE	04-21	04/15/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-WASHER RUBBER 10/BG,PSI DRY GAUGE	10 4420 1550	1	11.05	11.05
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
			Invoice Extension ---->		11.05

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
34810	PW-WATER-DRY GAUGE, LIQUID FILL SS	04-21	04/15/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-DRY GAUGE, LIQUID FILL SS	10 4420 1550	1	7.61	7.61
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
			Invoice Extension ---->		7.61

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
35271	PW-WATER-SFTY HASP,PADLOCK	04-21	04/20/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit (s)	Unit Cost	Amount
0001	PW-WATER-SFTY HASP,PADLOCK	10 4420 1550	1	16.90	16.90
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					16.90
Vendor Total ----->					263.19

*** VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042121	CHECK REQUEST-PROPERTY LEASE PAYMENT	04-21	04/21/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit (s)	Unit Cost	Amount
0001	CHECK REQUEST-PROPERTY LEASE PAYMENT	01 4300 2150	1	50.00	50.00
(General Fund Parks & Rec Profl Services)					
Invoice Extension ---->					50.00
Vendor Total ----->					50.00

120 S. STATE COLLEGE BLVD *** VENDOR.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SIN007349	FINANCE- CONTRACT SERVICES - SALES TAX	04-21	03/22/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit (s)	Unit Cost	Amount
0001	FINANCE- CONTRACT SERVICES - SALES TAX	01 4105 2150	1	1134.55	1134.55
(General Fund Administration Profl Services)					
Invoice Extension ---->					1134.55

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SIN007350	FINANCE - CONTRACT SERVICES - SALES TAX	04-21	03/22/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit (s)	Unit Cost	Amount
0001	FINANCE - CONTRACT SERVICES - SALES TAX	01 4105 2150	1	232.26	232.26
(General Fund Administration Profl Services)					
Invoice Extension ---->					232.26

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SIN007809	FINANCE - CONTACT SERVICES TRANSACTION TAX	04-21	03/30/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit (s)	Unit Cost	Amount
0001	FINANCE - CONTACT SERVICES TRANSACTION TAX	01 4105 2150	1	150.00	150.00
(General Fund Administration Profl Services)					
Invoice Extension ---->					150.00

Vendor Total -----> 1516.81

A DIVISION OF WASTE MANAGEMENT *** VENDOR.: HEA01 (HEALTH SANITATION SERVICE INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
025210826	PW-LATE PAYMENT CHARGE 2/16/21 INV:368749	04-21	04/01/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit (s)	Unit Cost	Amount
0001	PW-LATE PAYMENT CHARGE 2/16/21 INV:368749	71 4454 2150	1	4.33	4.33
(MEASURE A MEASURE A Profl Services)					
Invoice Extension ---->					4.33

A DIVISION OF WASTE MANAGEMENT *** VENDOR.: HEA01 (HEALTH SANITATION SERVICE INC.)

P.O. BOX 541065
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Vendor Total -----> 4.33
 =====

P.O. BOX 825 *** VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

184541 FIRE-FUEL CHARGES 04-21 04/15/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-FUEL CHARGES	01 4220 1560	1	263.95	263.95
					(General Fund Fire Fuels/Lubricant)
					Invoice Extension -----> 263.95

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

184543 WATER-FUEL CHARGES 04-21 04/15/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-FUEL CHARGES	10 4420 1560	1	98.11	98.11
					(Wtr. Oper. Fund Water Operating Fuels/Lubricant)
					Invoice Extension -----> 98.11

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

184544 STREETS-FUEL CHARGES 04-21 04/15/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	STREETS-FUEL CHARGES	71 4454 1560	1	113.94	113.94
					(MEASURE A MEASURE A Fuels/Lubricant)
					Invoice Extension -----> 113.94

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

184558 PD-FUEL CHARGES 04-21 04/15/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-FUEL CHARGES	01 4200 1560	1	1403.21	1403.21
					(General Fund Police Fuels/Lubricant)
					Invoice Extension -----> 1403.21

Vendor Total -----> 1879.21
 =====

P.O. BOX 1450 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

62595 TELEPHONE CHARGES 04-21 05/10/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BLDG & SAFETY	01 4405 1150	1	110.34	110.34
					(General Fund Bldg and Safety Communications)
0002	POLICE	01 4200 1150	1	496.54	496.54
					(General Fund Police Communications)
0003	FINANCE	01 4120 1150	1	220.68	220.68
					(General Fund Finance Communications)
0004	ADMINISTRATION	01 4105 1150	1	165.51	165.51
					(General Fund Administration Communications)
0005	FIRE	01 4420 1150	1	165.51	165.51
					(General Fund Water Operating Communications)
0006	CDBG	100 4010 2164	1	55.17	55.17
					(CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN)
0007	PARKS & REC	01 4300 1150	1	60.69	60.69
					(General Fund Parks & Rec Communications)
0008	WASTE WATER	12 4425 1150	1	143.44	143.44
					(Wst.Wtr.Op.Fund Wastewater Communications)
0009	WATER	10 4420 1150	1	143.44	143.44
					(Wtr. Oper. Fund Water Operating Communications)
0010	STREETS	71 4454 1150	1	33.10	33.10
					(MEASURE A MEASURE A Communications)
0011	BLDG & MAINT	01 4145 1150	1	5.54	5.54
					(General Fund Building Mtce Communications)

Invoice Extension -----> 1599.96

P.O. BOX 1450

*** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	1539.96 =====

355 PACIFIC ST

*** VENDOR.: ITE01 (ITECH SOLUTIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8247 PD, FINANCE, FIRE, ADM - TECH EQUIPMENT	04-21	03/31/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PD, FINANCE, FIRE, ADM - TECH EQUIPMENT	01	4120 1200	1 216.00	216.00
	(General Fund Finance Off Suppl/Postg)			
0002 PD, FINANCE, FIRE, ADM - TECH EQUIPMENT	01	4220 2150	1 95.72	95.72
	(General Fund Fire Profl Services)			
0003 PD, FINANCE, FIRE, ADM - TECH EQUIPMENT	01	4200 2150	1 140.40	140.40
	(General Fund Police Profl Services)			
0004 PD, FINANCE, FIRE, ADM - TECH EQUIPMENT	01	4105 2151	1 487.93	487.93
	(General Fund Administration IT Services)			
			Invoice Extension ---->	940.05

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8278 FINANCE-WORKSTATION MANAGEMENT-MONTHLY	04-21	05/01/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 FINANCE-WORKSTATION MANAGEMENT	01	4140 2151	1 6542.77	6542.77
	(General Fund Non-Departmentl IT Services)			
			Invoice Extension ---->	6542.77

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8326 FINANCE-SQL LICENCES FOR NEW SERVER FOR TYLER/PD	04-21	04/16/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 FINANCE-SQL LICENCES FOR NEW SERVER FOR TYLER/PD	89	4444 3044	1 6555.45	6555.45
	(CIP CIP 089-104)			
			Invoice Extension ---->	6555.45

Vendor Total -----> 14038.27
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2011 PREISKER LANE SUITE A

*** VENDOR.: JAC02 (JACK'S ALL AMERICAN PLUMBING)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
120657 PW-PARTS, LABOR, JETTER, MACHINE CHARGE, CAMERA...	04-21	04/02/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PW-PARTS, LABOR, JETTER, MACHINE CHARGE, CAMERA...	01	4145 1450	1 4152.14	4152.14
	(General Fund Building Mtce Facilities Main)			
			Invoice Extension ---->	4152.14

Vendor Total -----> 4152.14
=====

23121 ANTONIO PARKWAY #125

*** VENDOR.: LIN03 (LINEGEAR FIRE & RESCUE EQUIPMENT CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
36933 FIRE-DANNER WILDLAND FIREFIGHTER - ROUGH OUT	04-21	04/15/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 VIA GRANT 2020	40	4225 1500	1 2094.66	2094.66
	(Fire Saf.Fund Fire Pub.Safety Equipment Replc)			
			Invoice Extension ---->	2094.66

Vendor Total -----> 2094.66
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1904 5TH STREET *** VENDOR.: LOS01 (LOS AMIGOS DE GUADALUPE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1	CV STAFF OFFICE EQUIPMENT-FILE CABINET,PRINTER,LAP	04-21	04/02/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CV STAFF OFFICE EQUIPMENT-FILE CABINET,PRINTER,LAP	105	4015 1200	1	1189.45	1189.45
		(CDBG CV1 CDBG CV1 Off Suppl/Postg)				
		Invoice Extension ---->				1189.45
		Vendor Total ----->				1189.45

P.O. BOX 831 *** VENDOR.: LOU01 (LOUIE'S CRANE SERVICE,LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
11737	PW-WWTP- REMOVED AERATOR FROM POND	04-21	04/13/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP- REMOVED AERATOR FROM POND	89	4444 3088	1	800.00	800.00
		(CIP CIP Aeration Basin)				
		Invoice Extension ---->				800.00
		Vendor Total ----->				800.00

P.O. BOX 3237 *** VENDOR.: NOB02 (NOBLE SAW INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
492080	PW-STREETS-ECHO AUGER	04-21	03/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-ECHO AUGER	71	4454 1400	1	269.70	269.70
		(MEASURE A MEASURE A Equipment Maint)				
		Invoice Extension ---->				269.70
		Vendor Total ----->				269.70

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
033021	FINANCE - ACCOUNT NO:3472146148-0	04-21	03/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FINANCE - ACCOUNT NO:3472146148-0	12	4425 1000	1	19987.42	19987.42
		(Wst.Wtr.Op.Fund Wastewater Utilities)				
		Invoice Extension ---->				19987.42

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
032921A	FINANCE - ACCOUNT NO*2752777244-9	04-21	03/29/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FINANCE - ACCOUNT NO*2752777244-9	10	4420 1000	1	6137.62	6137.62
		(Wtr. Oper. Fund Water Operating Utilities)				
		Invoice Extension ---->				6137.62

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
040121A	FINANCE - 884 GUADALUPE -ACCT#6669954346-9	04-21	04/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FINANCE - 884 GUADALUPE -ACCT#6669954346-9	65	4485 1000	1	112.16	112.16
		(Quad.Light Dist Gdlpe Light Dis Utilities)				
		Invoice Extension ---->				112.16

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
040121B FINANCE-4545 10TH-ACCT#0406686538-9	04-21	04/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 FINANCE-4545 10TH-ACCT#0406686538-9	01 4145 1000		1	81.14	81.14
	(General Fund Building Mtce Utilities)				
			Invoice Extension ---->		81.14
			Vendor Total ----->		26318.34

P.O. BOX 404642 *** VENDOR.: POL02 (POLYDYNE INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1534201 PW-WWTP-TARRIF/FREGHT SURCHARGE	04-21	04/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PW-WWTP-TARRIF/FREGHT SURCHARGE	12 4425 1550		1	3261.88	3261.88
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
			Invoice Extension ---->		3261.88
			Vendor Total ----->		3261.88

OF CALIFORNIA *** VENDOR.: RCD01 (RURAL COMMUNITY DEVELOPMENT CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
20 ADM-GENERAL ADMIN, PLANNING	04-21	04/02/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 GENERAL ADMIN	100 4010 2164		1	6681.58	6681.58
	(CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN)				
0002 PLANNING	100 4010 2165		1	1732.35	1732.35
	(CDBG 2017 AWARD CDBG 2017 AWARD PLANNING)				
			Invoice Extension ---->		8413.93
			Vendor Total ----->		8413.93

P.O. BOX 856158 *** VENDOR.: REA01 (READY REFRESH BY NESTLE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
09535043E PW-WWTP-DELIVERIES FROM 02/27/21-03/26/21	04-21	03/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PW-WWTP-DELIVERIES FROM 02/27/21-03/26/21	12 4425 1550		1	51.04	51.04
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
			Invoice Extension ---->		51.04
			Vendor Total ----->		51.04

P.O. BOX 734493 *** VENDOR.: RED02 (REDWOOD TOXICOLOGY LABORATORY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
002820213 PD-RICARDO TAPIA MEDRANO	04-21	03/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PD-RICARDO TAPIA MEDRANO	01 4200 2150		1	74.51	74.51
	(General Fund Police Profil Services)				
			Invoice Extension ---->		74.51
			Vendor Total ----->		74.51

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 JIM RITTERBUSH *** VENDOR.: RIT01 (RITTERBUSH REPAIR SERVICES)
 P.O. BOX 1418
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
035104	FIRE-FIRE ENGINE #81	04-21	03/12/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-FIRE ENGINE #81	01 4220 1460	1	150.00	150.00
	(General Fund Fire Vehicle Maintnc)				
	Invoice Extension ---->				150.00
	Vendor Total ----->				150.00

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 595 SAN YSIDRO ROAD *** VENDOR.: SAN10 (SANTA BARBARA COUNTY FIRE CHIEF'S ASSOC)
 TREASURER: CHIEF CHIP HICKMAN
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
A04072021	FIRE - PEER SUPPORT COORDINATOR:QUARTERLY DUES 1-3	04-21	04/07/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GUA04072021	01 4220 1350	1	207.76	207.76
	(General Fund Fire Mem/Dues & Subs)				
	Invoice Extension ---->				207.76
	Vendor Total ----->				207.76

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 1 TARA BLVD SUITE 301 *** VENDOR.: SAT01 (SATCOM GLOBAL PZE)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
S04210857	FIRE-IRIDIUM SIM CARD	04-21	04/01/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-IRIDIUM SIM CARD	01 4220 2150	1	42.75	42.75
	(General Fund Fire Prof'l Services)				
0002	FIRE-IRIDIUM SIM CARD	01 4200 2150	1	42.75	42.75
	(General Fund Police Prof'l Services)				
	Invoice Extension ---->				85.50
	Vendor Total ----->				85.50

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 240 EAST ROEMER WAY *** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1857	ADM-TRANSIT SERVICES-MARCH 2021	04-21	03/31/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-TRANSIT SERVICES-MARCH 2021	23 4461 2354	1	15542.97	15542.97
	(LTF - Transit LTF Transit Contract Svcs)				
0002	BUS STATION	23 4461 2200	1	22.12	22.12
	(LTF - Transit LTF Transit Equip. Rental)				
	Invoice Extension ---->				15565.09

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INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1858	ADM-TRANSIT MAINTENANCE-MARCH 2021	04-21	03/31/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-TRANSIT MAINTENANCE-MARCH 2021	23 4461 1400	1	2481.10	2481.10
	(LTF - Transit LTF Transit Equipment Maint)				
	Invoice Extension ---->				2481.10
	Vendor Total ----->				18046.19

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 *** VENDOR.: SWE02 (SHANNON SWEENEY)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

*** VENDOR.: SWE02 (SHANNON SWEENEY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042121	MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE	04-21	04/21/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE	10 4420 1300	1	15.00	15.00
		(Wtr. Oper. Fund Water Operating Bus Exp/Train)			
0002	MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE	12 4425 1300	1	15.00	15.00
		(Wst.Wtr.Op.Fund Wastewater Bus Exp/Train)			
0003	MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE	71 4454 1300	1	15.00	15.00
		(MEASURE A MEASURE A Bus Exp/Train)			
0004	MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE	01 4145 1300	1	2.50	2.50
		(General Fund Building Mtce Bus Exp/Train)			
0005	MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE	01 4300 1300	1	2.50	2.50
		(General Fund Parks & Rec Bus Exp/Train)			
				Invoice Extension ---->	50.00
				Vendor Total ----->	50.00

835 EAST CYPRESS ST

*** VENDOR.: THE07 (PHILIP F. SINCO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10129	ADM-LEGAL SERVICES, WATER (CCWA)	04-21	04/06/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-LEGAL SERVICES, WATER (CCWA)	01 4110 2150	1	4983.00	4983.00
		(General Fund City Attorney Profl Services)			
0002	WATER (CCWA)	10 4420 2150	1	594.00	594.00
		(Wtr. Oper. Fund Water Operating Profl Services)			
				Invoice Extension ---->	5577.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10130	ADM-COVID-19 EMERGENCY (TIME SPENT)	04-21	04/06/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-COVID-19 EMERGENCY (TIME SPENT)	01 4110 2999	1	115.50	115.50
		(General Fund City Attorney COVID19)			
				Invoice Extension ---->	115.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10131	ADM-COVID-19 EMERGENCY (TIME SPENT) MARCH 2021	04-21	04/06/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-COVID-19 EMERGENCY (TIME SPENT) MARCH 2021	01 4110 2999	1	165.00	165.00
		(General Fund City Attorney COVID19)			
				Invoice Extension ---->	165.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10132	ADM - LEGAL SEVICES	04-21	04/14/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM - LEGAL SEVICES	01 4110 2150	1	6550.50	6550.50
		(General Fund City Attorney Profl Services)			
0002	WATER (CCWA)	10 4420 2150	1	346.50	346.50
		(Wtr. Oper. Fund Water Operating Profl Services)			
				Invoice Extension ---->	6897.00
				Vendor Total ----->	12754.50

18302 IRVINE BLVD SUITE 200

*** VENDOR.: TUR03 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
34646	PD-AUTOMATED CITATION PROCESSING	04-21	03/31/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount

18302 IRVINE BLVD SUITE 200 *** VENDOR.: TUR03 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-AUTOMATED CITATION PROCESSING	01	4200 1550	1	195.81	195.81
			(General Fund Police Op Supp/Expense)			
			Invoice Extension ---->			195.81
			Vendor Total ----->			195.81

712 FIERO LANE SUITE #33 *** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3222752	ADM-COPIES	04-21	03/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-COPIES	01	4405 1550	1	23.34	23.34
			(General Fund Bldg and Safety Op Supp/Expense)			
0002	ADM-COPIES	01	4200 1550	1	78.55	78.55
			(General Fund Police Op Supp/Expense)			
0003	ADM-COPIES	01	4120 1550	1	64.56	64.56
			(General Fund Finance Op Supp/Expense)			
0004	ADM-COPIES	01	4220 1550	1	91.59	91.59
			(General Fund Fire Op Supp/Expense)			
0005	ADM-COPIES	01	4105 1550	1	262.70	262.70
			(General Fund Administration Op Supp/Expense)			
0006	ADM-COPIES	01	4300 1550	1	3.24	3.24
			(General Fund Parks & Rec Op Supp/Expense)			
			Invoice Extension ---->			523.98
			Vendor Total ----->			523.98

P.O. BOX 790428 *** VENDOR.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
001419466	PD-WINDSHIELD WIPER CHIEFS CAR	04-21	03/26/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-WINDSHIELD WIPER CHIEFS CAR	01	4200 1500	1	14.13	14.13
			(General Fund Police Equipment Replc)			
			Invoice Extension ---->			14.13

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
332741985	PD-LA FUENTE DELI-EXPLORERS FOOD BANK WORK	04-21	04/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-LA FUENTE DELI-EXPLORERS FOOD BANK WORK	01	3479	1	90.90	90.90
			(General Fund CONTRIBUTIONS)			
			Invoice Extension ---->			90.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
467700136	PDA-FIRE-SOLID HATS WITH FIRE LOGO	04-21	04/25/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PDA-FIRE-SOLID HATS WITH FIRE LOGO	01	4200 0450	1	58.73	58.73
			(General Fund Police Other Benefits)			
			Invoice Extension ---->			58.73

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
838000252	PD-COT FOR COVID-19 VACCINATIONS	04-21	03/29/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-COT FOR COVID-19 VACCINATIONS	01	4200 2999	1	108.73	108.73
			(General Fund Police COVID19)			
			Invoice Extension ---->			108.73

P.O. BOX 790428 *** VENDOR.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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Vendor Total -----> 272.49
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*** VENDOR.: VEL01 (CONNIE VELASQUEZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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042021	RESERVATION FEE REIMBURSEMETN DUE TO COVID19	04-21	04/20/21 N N N	A-NET30 FROM INVOICE	2010
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	RESERVATION FEE REIMBURSEMETN DUE TO COVID19	01 2044	1	100.00	100.00
		(General Fund Auditorium/Park Deposits)			

Invoice Extension ----> 100.00

Vendor Total -----> 100.00
 =====

P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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876093964	PD-CELL PHONE CHARGES	04-21	03/22/21 N N N	A-NET30 FROM INVOICE	2010
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-CELL PHONE CHARGES	01 4200 1150	1	327.34	327.34
		(General Fund Police Communications)			

Invoice Extension ----> 327.34

Vendor Total -----> 327.34
 =====

P.O. BOX 030310 *** VENDOR.: WEL01 (WELLS FARGO VENDOR FINANCIAL SER. LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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014590074	ADM-COPIER MACHINES LEASE-APRIL 2021	04-21	04/06/21 N N N	A-NET30 FROM INVOICE	2010
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-COPIER MACHINES LEASE-APRIL 2021	01 4140 4150	1	623.83	623.83
		(General Fund Non-Departmentl Lease-Purchase)			

Invoice Extension ----> 623.83

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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014590075	ADM-COPIER MACHINES LEASE - APRIL 2021	04-21	04/06/21 N N N	A-NET30 FROM INVOICE	2010
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-COPIER MACHINES LEASE - APRIL 2021	01 4140 4150	1	136.13	136.13
		(General Fund Non-Departmentl Lease-Purchase)			

Invoice Extension ----> 136.13

Vendor Total -----> 759.96
 =====

27368 VIA INDUSTRIA SUITE 200 *** VENDOR.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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010-47648	PW-WATER & WASTEWATER RATE STUDY FOR THE CITY	04-21	04/16/21 N N N	A-NET30 FROM INVOICE	2010
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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER & WASTEWATER RATE STUDY FOR THE CITY	10 4420 2150	1	1897.50	1897.50
		(Wtr. Oper. Fund Water Operating Profl Services)			
0002	PW-WATER & WASTEWATER RATE STUDY FOR THE CITY	12 4425 2150	1	1897.50	1897.50
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			

Invoice Extension ----> 3795.00

27368 VIA INDUSTRIA SUITE 200 *** VENDOR.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Vendor Total -----> 3795.00
 =====

104 INDEPENDENCE WAY *** VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

2118272 FIRE-PATRCK SCHMITZ-UNIFORM ALLOWANCE 04-21 03/31/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-PATRCK SCHMITZ-UNIFORM ALLOWANCE	01 4220 0450	1	312.46	312.46
		(General Fund Fire Other Benefits)			

Invoice Extension ----> 312.46

Vendor Total -----> 312.46
 =====

** Total Invoices -----> 197082.75

** Total Checks -----> .00

*** Total Purchases ----> 197082.75
 =====

272.46
 100.00
 397.34
 788.96
 795.00
 312.46

0.*

0.*

0.*

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2010		Accounts Payable//General Fund		-34144.18				
01	2042		SB 1473 Ca. Bldg Stnds Comm//Ge		32.00				
01	2044		Auditorium/Park Deposits//Gener		100.00				
01	2053		S.M.I.P.//General Fund		50.26				
01	3479		<*>CONTRIBUTIONS//General Fund		90.90		510.62	.00	-510.62
01	3610		<*>Rental Of Property//General Fun		100.00	-71753.51	85799.45	14145.94	-113000.00
01	3620		<*>Miscellaneous Income//General F		-5.72	-1131.48	412892.73	411755.53	-3060.00
01	4105	1150	Administratio/Communication/Gen		527.03	3762.79	.00	4289.82	5500.00
01	4105	1200	Administratio/Off Suppl/Pos/Gen		63.30	1567.66	121.14	1752.10	2500.00
01	4105	1300	Administratio/Bus Exp/Train/Gen		50.00	450.00	.00	500.00	1000.00
01	4105	1550	<*>Administratio/Op Supp/Expen/Gen		262.70	3108.76	215.99	3587.45	2700.00
01	4105	2150	Administratio/Profl Service/Gen		1516.81	2913.89	.00	4430.70	9000.00
01	4105	2151	<*>Administratio/IT Services/Gener		487.93	.00	.00	487.93	.00
01	4110	2150	City Attorney/Profl Service/Gen		11533.50	44392.50	3932.50	59858.50	90000.00
01	4110	2999	<*>City Attorney/COVID19/General F		280.50	5445.00	.00	5725.50	.00
01	4120	1150	Finance/Communication/General F		346.93	2401.95	.00	2748.88	3600.00
01	4120	1200	<*>Finance/Off Suppl/Pos/General F		396.13	2887.70	.00	3283.83	2550.00
01	4120	1550	Finance/Op Supp/Expen/General F		64.56	2027.99	.00	2092.55	3000.00
01	4140	2151	Non-Departmen/IT Services/Gener		6712.77	63711.71	.00	70424.48	73704.00
01	4140	4150	<*>Non-Departmen/Lease-Purchas/Gen		759.96	5620.42	.00	6380.38	6200.00
01	4145	1000	Building Mtce/Utilities/General		228.91	26804.70	4391.12	31424.73	38757.00
01	4145	1150	<*>Building Mtce/Communication/Gen		5.54	724.84	-18.03	712.35	190.00
01	4145	1300	Building Mtce/Bus Exp/Train/Gen		2.50	22.50	.00	25.00	40.00
01	4145	1450	<*>Building Mtce/Facilities Ma/Gen		4152.14	53628.19	.00	57780.33	55000.00
01	4145	1460	Building Mtce/Vehicle Maint/Gen		600.75	2.31	.00	603.06	650.00
01	4145	2150	Building Mtce/Profl Service/Gen		96.22	20494.41	4239.44	24830.07	25000.00
01	4200	0450	Police/Other Benefit/General Fu		106.39	8746.88	9756.12	18609.39	31740.00
01	4200	1150	<*>Police/Communication/General Fu		1013.27	5859.87	61.02	6934.16	6000.00
01	4200	1350	Police/Mem/Dues & Su/General Fu		50.00	165.00	.00	215.00	561.00
01	4200	1500	Police/Equipment Rep/General Fu		70.07	1566.34	713.19	2349.60	7344.00
01	4200	1550	<*>Police/Op Supp/Expen/General Fu		309.36	19711.74	1517.52	21538.62	20286.00
01	4200	1560	Police/Fuels/Lubrica/General Fu		1403.21	16475.40	2331.76	20210.37	25226.00
01	4200	2150	Police/Profl Service/General Fu		460.66	2462.59	2049.67	4972.92	15865.00
01	4200	2999	<*>Police/COVID19/General Fund		108.73	6489.67	356.27	6954.67	.00
01	4220	0450	Fire/Other Benefit/General Fund		738.73	3735.92	560.23	5034.88	5700.00
01	4220	1150	Fire/Communication/General Fund		63.12	4668.12	.00	4731.24	4900.00
01	4220	1350	Fire/Mem/Dues & Su/General Fund		207.76	207.76	.00	415.52	500.00
01	4220	1460	Fire/Vehicle Maint/General Fund		150.00	715.66	272.51	1138.17	10200.00
01	4220	1550	Fire/Op Supp/Expen/General Fund		91.59	10173.65	.00	10265.24	12240.00
01	4220	1560	Fire/Fuels/Lubrica/General Fund		263.95	3579.63	478.62	4322.20	6150.00
01	4220	2150	Fire/Profl Service/General Fund		138.47	.00	.00	138.47	7060.00
01	4300	1150	Parks & Rec/Communication/Gener		60.69	1509.39	51.02	1621.10	2300.00
01	4300	1300	Parks & Rec/Bus Exp/Train/Gener		2.50	22.50	.00	25.00	200.00
01	4300	1400	Parks & Rec/Equipment Mai/Gener		33.61	.00	.00	33.61	204.00

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	4300	1550	Parks & Rec/Op Supp/Expen/Gener	3.24	686.39	.00	689.63	4080.00	3390.37
01	4300	2150	Parks & Rec/Profl Service/Gener	50.90	34702.81	912.80	35666.51	38600.00	2933.49
01	4405	1150	Bldg and Safe/Communication/Gen	173.46	1835.69	.00	2009.15	2900.00	890.85
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen	23.34	261.15	.00	284.49	600.00	315.51
01	4420	1150	Water Operati/Communication/Gen	165.51	.00	.00	165.51	.00	-165.51
Fund (01) Total ---->				.00	291078.21	530635.07	855675.20	405987.00	-449688.20
10	2010		Accounts Payable//Wtr. Oper. Fu	-16316.87					
10	4420	1000	Water Operati/Utilities/Wtr. Op	6137.62	97979.31	4678.18	108795.11	122200.00	13404.89
10	4420	1150	Water Operati/Communication/Wtr	230.58	4429.92	210.45	4870.95	6700.00	1829.05
10	4420	1300	Water Operati/Bus Exp/Train/Wtr	15.00	849.00	.00	864.00	1530.00	666.00
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	43.71	37677.60	4979.70	42701.01	63000.00	20298.99
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	98.11	3094.44	.00	3192.55	6630.00	3437.45
10	4420	2150	Water Operati/Profl Service/Wtr	9791.85	95050.08	1060.31	105902.24	169000.00	63097.76
Fund (10) Total ---->				.00	239080.35	10928.64	266325.86	369060.00	102734.14
100	2010		Accounts Payable//CDBG 2017 AWA	-8469.10					
100	4010	2164	CDBG 2017 AWA/GENERAL ADMIN/CDB	6736.75	129294.71	.00	136031.46	207000.00	70968.54
100	4010	2165	CDBG 2017 AWA/PLANNING/CDBG 201	1732.35	10092.39	.00	11824.74	58000.00	46175.26
Fund (100) Total ---->				.00	139387.10	.00	147856.20	265000.00	117143.80
105	2010		Accounts Payable//CDBG CV1	-1189.45					
105	4015	1200	CDBG CV1/Off Suppl/Pos/CDBG CV1	1189.45	.00	97.14	1286.59	.00	-1286.59
Fund (105) Total ---->				.00	.00	97.14	1286.59	.00	-1286.59
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-34568.59					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	19987.42	179283.37	1371.85	200642.64	224400.00	23757.36
12	4425	1150	Wastewater/Communication/Wst.Wt	151.01	3809.71	153.06	4113.78	5450.00	1336.22
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	15.00	1172.00	.00	1187.00	2040.00	853.00
12	4425	1400	Wastewater/Equipment Mai/Wst.Wt	4154.06	35437.36	5206.52	44797.94	51000.00	6202.06
12	4425	1460	Wastewater/Vehicle Maint/Wst.Wt	48.10	1420.67	.00	1468.77	1530.00	61.23
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	4929.97	23642.59	1009.16	29581.72	32640.00	3058.28
12	4425	2150	Wastewater/Profl Service/Wst.Wt	4057.64	126942.87	4645.06	135645.57	183000.00	47354.43
12	4425	4150	Wastewater/Lease-Purchas/Wst.Wt	1225.39	28404.41	.00	29629.80	34000.00	4370.20
Fund (12) Total ---->				.00	400112.98	12385.65	447067.22	534060.00	86992.78
23	2010		Accounts Payable//LTF - Transit	-18049.28					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
23	4461	1400	LTF Transit/Equipment Mai/LTF -	2481.10	26097.92	18.33	28597.35	73000.00	44402.65
23	4461	2200	LTF Transit/Equip. Rental/LTF -	25.21	38.27	.00	63.48	500.00	436.52
23	4461	2354	LTF Transit/Contract Svcs/LTF -	15542.97	116880.64	.00	132423.61	354578.00	222154.39
Fund (23) Total ---->				.00	143016.83	18.33	161084.44	428078.00	266993.56
40	2010		Accounts Payable//Fire Saf.Fund	-2094.66					
40	4225	1500<+>	Fire Pub.Safe/Equipment Rep/Fir	2094.66	11488.52	1400.44	14983.62	.00	-14983.62
Fund (40) Total ---->				.00	11488.52	1400.44	14983.62	.00	-14983.62
42	2010		Accounts Payable//Pol.Safaty Fun	-728.84					
42	4210	1500<+>	Pol.Pub.Safet/Equipment Rep/Pol	728.84	1347.57	.00	2076.41	.00	-2076.41
Fund (42) Total ---->				.00	1347.57	.00	2076.41	.00	-2076.41
60	2010		Accounts Payable//Guad.Assmt.Di	-1035.00					
60	4490	2150	Guad.Assmt Di/Profl Service/Gua	1035.00	2925.00	325.00	4285.00	6834.00	2549.00
Fund (60) Total ---->				.00	2925.00	325.00	4285.00	6834.00	2549.00
65	2010		Accounts Payable//Guad.Light Di	-112.16					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	112.16	25855.80	3594.34	29562.30	52460.00	22897.70
Fund (65) Total ---->				.00	25855.80	3594.34	29562.30	52460.00	22897.70
71	2010		Accounts Payable//MEASURE A	-584.29					
71	4454	1150	MEASURE A/Communication/MEASURE	33.10	2070.32	51.02	2154.44	3000.00	845.56
71	4454	1300<+>	MEASURE A/Bus Exp/Train/MEASURE	15.00	205.00	.00	220.00	180.00	-40.00
71	4454	1400	MEASURE A/Equipment Mai/MEASURE	269.70	97.83	.00	367.53	1400.00	1032.47
71	4454	1450	MEASURE A/Facilities Ma/MEASURE	17.91	606.58	.00	624.49	1530.00	905.51
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	123.15	8612.28	52.33	8787.76	14000.00	5212.24
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	113.94	4605.23	321.13	5040.30	6120.00	1079.70
71	4454	2150	MEASURE A/Profl Service/MEASURE	11.49	27771.79	5655.07	33438.35	38000.00	4561.65
Fund (71) Total ---->				.00	43969.03	6079.55	50632.87	64230.00	13597.13
89	2010		Accounts Payable//CIP	-79790.33					

REPORT.: Apr 22 21 Thursday
 RUN...: Apr 22 21 Time: 11:16
 Run By.: Veronica Fabian

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 General Ledger Accounts with Budget Summary April 22, 2021
 Accounting Period is April, 2021

PAGE: 025
 ID #: PY-IP
 CTL.: GUA

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
89	4444	3044<*>	CIP/089-104/CIP	6555.45	35496.60	24951.13	67003.18	.00	-67003.18
89	4444	3045<*>	CIP/General Plan/CIP	30327.38	49116.41	7362.47	86806.26	.00	-86806.26
89	4444	3051<*>	CIP/089-201/CIP	17818.50	1526453.57	420675.09	1964947.16	.00	-1964947.16
89	4444	3073<*>	CIP/089-403/CIP	18761.00	11690.00	12400.00	42851.00	.00	-42851.00
89	4444	3085<*>	CIP/089-505/CIP	5000.00	1138.00	840.00	6978.00	.00	-6978.00
89	4444	3087<*>	CIP/405/CIP	528.00	22817.50	.00	23345.50	.00	-23345.50
89	4444	3088<*>	CIP/Aeration Basi/CIP	800.00	73759.90	12027.24	86587.14	.00	-86587.14
Fund (89) Total ---->				.00	1720471.98	478255.93	2278518.24	.00	-2278518.24

VENDOR I.D.: ACE02 (ACE UNIFORMS LLC)

Invoice No	Description	Invoice Date	Actual Fiscal	Tm	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Period					
245543-	PD-M.CASH-POLICE KNIFE	04/06/21	04-21	A		728.84	.00	728.84
		05/06/21	10-21					
** Vendor's Subtotal ----->						728.84	.00	728.84

VENDOR I.D.: ALL05 (ALL AMERICAN DRILLING INC)

1-	PW-WATER-WELL ABANDONMENT 5TH STREET PROJ	04/13/21	04-21	A		18761.00	.00	18761.00
		05/13/21	10-21					
** Vendor's Subtotal ----->						18761.00	.00	18761.00

VENDOR I.D.: AMA02 (AMAZON BUSINESS)

3JLMWM116-	PW-WWTP-LETTER OPENER, PROTECTIVE EQUIPMENT	04/13/21	04-21	A		34.96	.00	34.96
		05/13/21	10-21					
4NLCYQLV1-	PW-WWTP-CLOROX, TRASH CAN	04/02/21	04-21	A		138.70	.00	138.70
		05/02/21	10-21					
76XC1MHWF-	PW-WWTP-TOOL KIT	04/15/21	04-21	A		103.56	.00	103.56
		05/15/21	10-21					
F364CMQMX-	ADM-OFFICE SUPPLIES FOR ADMIN DEPT	04/06/21	04-21	A		63.30	.00	63.30
		05/06/21	10-21					
FJYNVK4JD-	FINANCE-A.LEON-CORRECTION TAPE, FACIAL TISSUE.	04/12/21	04-21	A		180.13	.00	180.13
		05/12/21	10-21					
FKXQ4TRFN-	PW-WWTP-RUN FLAT SOLID RUBBER TIRE	04/12/21	04-21	A		110.80	.00	110.80
		05/12/21	10-21					
J63Y6WK7M-	PW-WWTP-COMPUTER SPEAKERS, TAPE	04/12/21	04-21	A		30.97	.00	30.97
		05/12/21	10-21					
LWCMGLQ7K-	PW-WWTP-BACKWASH HOSE	04/16/21	04-21	A		216.41	.00	216.41
		05/16/21	10-21					
QLNQ6NDG9-	PW-WWTP-INK CARTRIDGE REPLACEMENT	04/02/21	04-21	A		297.10	.00	297.10
		05/02/21	10-21					
R69DMDGKH-	PD-SUPPLIES, LABEL MAKER TAPE, TAPE REFILL, LABEL TAP	04/08/21	04-21	A		36.93	.00	36.93
		05/08/21	10-21					
X9Y71WVJL-	PW-WWTP-8 INCH WHEEL FORK DRIVES REPLACEMENT	04/05/21	04-21	A		103.82	.00	103.82
		05/05/21	10-21					
** Vendor's Subtotal ----->						1316.68	.00	1316.68

VENDOR I.D.: ARA01 (ARAMARK UNIFORM SERVICES)

000150257-	PW-PARK & REC-WET MOP, SCRAPPER MAT, DUST MOP	04/06/21	04-21	A		47.66	.00	47.66
		05/06/21	10-21					
000150258-	PW-WATER DEPT-J.SAGISIS, J.VIDALES	04/06/21	04-21	A		15.90	.00	15.90
		05/06/21	10-21					
000150259-	PW-PARK & REC - D.MIKLAS, J.GUTIERREZ	04/06/21	04-21	A		23.35	.00	23.35
		05/06/21	10-21					
000150260-	PW-STREETS-R.GUTIERREZ	04/06/21	04-21	A		4.48	.00	4.48
		05/06/21	10-21					
000156023-	PW-PARK & REC-WET MOP HANDLE, SCRAPPER MAT, DUST	04/13/21	04-21	A		47.66	.00	47.66
		05/13/21	10-21					
000156024-	PW-WATER DEPT-J.SAGISIS, J.VIDALES	04/13/21	04-21	A		15.90	.00	15.90
		05/13/21	10-21					
000156025-	PW-WWTP-D.MIKLAS, J.GUTIERREZ	04/13/21	04-21	A		23.35	.00	23.35
		05/13/21	10-21					
000156026-	PW-STREETS-R, GUTIERREZ	04/13/21	04-21	A		4.48	.00	4.48
		05/13/21	10-21					
** Vendor's Subtotal ----->						182.78	.00	182.78

VENDOR I.D.: ARC01 (ARCLIGHT MEDIA)

9416-	ADM- WEBSITE MAINTENANCE - MARCH 2021	04/07/21	04-21	A		170.00	.00	170.00
		05/07/21	10-21					
** Vendor's Subtotal ----->						170.00	.00	170.00

VENDOR I.D.: BAR07 (LUIS M. BARAJAS & JOSE F GARCIA BARAJAS)

042021-	ESSEMPT 287 MAHONEY LANE	04/12/21	04-21	A		5000.00	.00	5000.00
		05/12/21	10-21					
** Vendor's Subtotal ----->						5000.00	.00	5000.00

VENDOR I.D.: BOD02 (TODD BODEM)

REPORT.: Apr 22 21 Thursday
 RUN....: Apr 22 21 Time: 11:36
 Run By.: Veronica Fabian

City of Guadalupe
 Accounts Payable Cash Requirements

PAGE: 002
 ID #: PY-RP
 CTL.: GUA

Control Date.: 04/28/21 Posting Period.: 04-21 Fiscal Period.: (10-21) Cash Account No.: 99 1000

VENDOR I.D.: BOD02 (TODD BODEM)

Invoice No	Description	Invoice Date	Actual Period	G/L Tm	Account #	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
042121-	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	04/21/21	04-21	A		50.00	.00	50.00
		05/21/21	10-21					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: BRE02 (BRENNTAG PACIFIC, INC.)

BPI136136-	PW-WATER-LA CHEMCHLOR SODIUM, HYPOCHLORITE	04/12/21	04-21	A		724.05	.00	724.05
		05/12/21	10-21					
** Vendor's Subtotal ----->						724.05	.00	724.05

VENDOR I.D.: CAL03 (CAL COAST IRRIGATION, INC.)

104607455-	PW-WWTP-GALV NIPPLE, GALV CAP, GALV CROSS	04/13/21	04-21	A		554.93	.00	554.93
		05/13/21	10-21					
** Vendor's Subtotal ----->						554.93	.00	554.93

VENDOR I.D.: CAL10 (CALIFORNIA BUILDING STANDARDS COMMISSION)

042021-	BSASRF-BLDG STANDS ADMIN QTRLY FEE	04/20/21	04-21	A		28.80	.00	28.80
		05/20/21	10-21					
** Vendor's Subtotal ----->						28.80	.00	28.80

VENDOR I.D.: CAN03 (CANNON CORPORATION)

75931-	PW-OBISPO STREET WATERLINE PROJECT	04/12/21	04-21	A		528.00	.00	528.00
		05/12/21	10-21					
76029-	PW- GUAD COMMUNITY CENTER & LEROY RENOVATION	04/14/21	04-21	A		17818.50	.00	17818.50
		05/14/21	10-21					
** Vendor's Subtotal ----->						18346.50	.00	18346.50

VENDOR I.D.: CAS07 (CASSIA LANDSCAPE)

042109-	PW-REMOVAL OF DYING PALM TREE	04/09/21	04-21	A		1035.00	.00	1035.00
		05/09/21	10-21					
** Vendor's Subtotal ----->						1035.00	.00	1035.00

VENDOR I.D.: CHA03 (CHARTER COMMUNICATIONS)

285033021-	FINANCE -918 OBISPO ST STE17- 8245101140034285	03/30/21	04-21	A		147.77	.00	147.77
		04/29/21	10-21					
** Vendor's Subtotal ----->						147.77	.00	147.77

VENDOR I.D.: CIT12 (CITY OF SANTA MARIA)

84903-	29FT. GILING BUS 159	03/24/21	04-21	A		3.09	.00	3.09
		04/23/21	10-21					
** Vendor's Subtotal ----->						3.09	.00	3.09

VENDOR I.D.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

070633-	PW-WWTP-PUMPED STATION COMPLETELY EMPTY	03/31/21	04-21	A		4154.06	.00	4154.06
		04/30/21	10-21					
** Vendor's Subtotal ----->						4154.06	.00	4154.06

VENDOR I.D.: CLB02 (CLEARS INC)

040921-	PD - N.BRIBIESCA - ACTIVE MEMBERSHIP DUES	04/09/21	04-21	A		50.00	.00	50.00
		05/09/21	10-21					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
980188-	WATER- WATER SAMPLES	04/16/21	04-21	A		348.00	.00	348.00
		05/16/21	10-21					
980189-	PW-WWTP-TSS,BOD,AMOONIA	04/16/21	04-21	A		525.00	.00	525.00
		05/16/21	10-21					
** Vendor's Subtotal ----->						873.00	.00	873.00

VENDOR I.D.: CRA01 (CRANDALL CONSTRUCTION)

4335-	PW-WATER-INTERSECTION-OBISPO ST & FIR ST	04/08/21	04-21	A		5850.00	.00	5850.00
		05/08/21	10-21					
** Vendor's Subtotal ----->						5850.00	.00	5850.00

VENDOR I.D.: CRU01 (FLORIDA CRUZ)

040921-	RECREATION-DEPOSIT REIMBURSEMENT	04/09/21	04-21	A		100.00	.00	100.00
		05/09/21	10-21					
** Vendor's Subtotal ----->						100.00	.00	100.00

VENDOR I.D.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

68051-	PD-STRONGBASE 9' TANK RENTAL	03/31/21	04-21	A		35.00	.00	35.00
		04/30/21	10-21					
** Vendor's Subtotal ----->						35.00	.00	35.00

VENDOR I.D.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES,INC.)

71978163-	PW-WWTP-FORD F7350 LEASE	05/13/21	04-21	A		1225.39	.00	1225.39
		06/12/21	10-21					
** Vendor's Subtotal ----->						1225.39	.00	1225.39

VENDOR I.D.: DEP02 (DEPARTMENT OF CONSERVATION)

42021-	FINANCE-STRONG MOTION INSTRUMENTATION FEE	04/20/21	04-21	A		47.74	.00	47.74
		05/20/21	10-21					
** Vendor's Subtotal ----->						47.74	.00	47.74

VENDOR I.D.: DEP09 (DEPARTMENT OF JUSTICE)

503842-	PD-MARCH-FINGERPRINT,CHILD ABUSE,PEACE OFFICER	04/05/21	04-21	A		98.00	.00	98.00
		05/05/21	10-21					
505883-	PD-MARCH 2021 BLOOD ALCOHOL ANALYSIS	04/06/21	04-21	A		105.00	.00	105.00
		05/06/21	10-21					
** Vendor's Subtotal ----->						203.00	.00	203.00

VENDOR I.D.: EMC01 (EMC PLANNING GROUP INC.)

20-480-	ADM-GENERAL PLAN UPDATE	11/30/20	04-21	A		6285.17	.00	6285.17
		12/30/20	10-21					
21-119-	ADM-GENERAL PLAN UPDATE	03/31/21	04-21	A		24042.21	.00	24042.21
		04/30/21	10-21					
** Vendor's Subtotal ----->						30327.38	.00	30327.38

VENDOR I.D.: ENG02 (ENGEL & GRAY, INC.)

13X00003-	PW-WWTP-WASTE HANDLING	03/31/21	04-21	A		1588.44	.00	1588.44
		04/30/21	10-21					
** Vendor's Subtotal ----->						1588.44	.00	1588.44

VENDOR I.D.: FRO01 (FRONTIER COMMUNICATIONS)

032921-	FINANCE-ACCOUNT#805-343-0362-071975-5	04/04/21	04-21	A		631.25	.00	631.25
		05/04/21	10-21					

VENDOR I.D.: FRO01 (FRONTIER COMMUNICATIONS)

Invoice No	Description	Invoice Due Date	Actual Fiscal Period	G/L Tm	Account # Discount	Gross Amount	Discount Amount	Net Amount
040121-	FINANCE- ACCOUNT#805-343-1451-071975-5	04/01/21	04-21	A		7.57	.00	7.57
		05/01/21	10-21					
040721-	FINANCE - ACCT#805-343-5713-061406-5	04/07/21	04-21	A		87.14	.00	87.14
		05/07/21	10-21					
040421A-	FINANCE - ACCT#805-343-5512-041588-5	04/04/21	04-21	A		172.15	.00	172.15
		05/04/21	10-21					
** Vendor's Subtotal ----->						898.11	.00	898.11

VENDOR I.D.: GAL01 (GALL'S LLC.)

017935344-	PD-CODE COMPLIANCE UNIFORMS- J.MERAZ - URBAN PANT	03/20/21	04-21	A		47.66	.00	47.66
		04/19/21	10-21					
** Vendor's Subtotal ----->						47.66	.00	47.66

VENDOR I.D.: GAR04 (FERNANDO GARCIA)

041621-	FIRE-FERNANDO GARCIA 2103	04/16/21	04-21	A		426.27	.00	426.27
		05/16/21	10-21					
** Vendor's Subtotal ----->						426.27	.00	426.27

VENDOR I.D.: GON01 (GONZALEZ AUTOMOTRIZ INC.)

2280-	PW-STREETS-HAD VEHICLE TOWED, CHECKED FUEL PRESSUR	02/16/21	04-21	A		600.75	.00	600.75
		03/18/21	10-21					
2595-	PW-WWTP-CRANE TRUCK OIL CHANGE	04/15/21	04-21	A		48.10	.00	48.10
		05/15/21	10-21					
** Vendor's Subtotal ----->						648.85	.00	648.85

VENDOR I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

26852-	PW-STREETS-MIX/MEASURE, ROCKITE	02/03/21	04-21	A		17.91	.00	17.91
		03/05/21	10-21					
33164-	PW-STREETS-COATED CHAIN,HOOKS HEAVY OPEN,HEFTY STR	04/01/21	04-21	A		33.61	.00	33.61
		05/01/21	10-21					
33896-	PW-WWTP-1 1/4X4 GALV NIPPLE, BORE	04/07/21	04-21	A		22.28	.00	22.28
		05/07/21	10-21					
34114-	PW-STREETS-PNT TCH FLOSS, MINI ROL, LINZER MINI	04/09/21	04-21	A		20.06	.00	20.06
		05/09/21	10-21					
34278-	PW-PD-GORILLA GLUE, SPIKE STRIP REPAIR HANDLE	04/10/21	04-21	A		19.01	.00	19.01
		05/10/21	10-21					
34381-	PW-STREETS-PNT TCH ALMOND QT.CLOROX WIPES,MINI ROL	04/12/21	04-21	A		34.09	.00	34.09
		05/12/21	10-21					
34454-	PW-STREETS-HEFTY STRNG,ROUNDUP W#G CONC	04/13/21	04-21	A		69.00	.00	69.00
		05/13/21	10-21					
34560-	PW-WATER-MAX FILL 12 OZ	04/13/21	04-21	A		8.15	.00	8.15
		05/13/21	10-21					
34735-	PW-WWTP-NYLON LOCK,HARDENED SAE WASH,HEX BOLT	04/15/21	04-21	A		3.52	.00	3.52
		05/15/21	10-21					
34746-	PW-WATER-WASHER RUBBER 10/BG.PSI DRY GAUGE	04/15/21	04-21	A		11.05	.00	11.05
		05/15/21	10-21					
34810-	PW-WATER-DRY GAUGE, LIQUID FILL SS	04/15/21	04-21	A		7.61	.00	7.61
		05/15/21	10-21					
35271-	PW-WATER-SFTY HASP,PADLOCK	04/20/21	04-21	A		16.90	.00	16.90
		05/20/21	10-21					
** Vendor's Subtotal ----->						263.19	.00	263.19

VENDOR I.D.: HAR05 (HARRY & KIMIKO MASATANI)

042121-	CHECK REQUEST-PROPERTY LEASE PAYMENT	04/21/21	04-21	A		50.00	.00	50.00
		05/21/21	10-21					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)

SIN007349-	FINANCE- CONTRACT SERVICES - SALES TAX	03/22/21	04-21	A		1134.55	.00	1134.55
		04/21/21	10-21					
SIN007350-	FINANCE - CONTRACT SERVICES - SALES TAX	03/22/21	04-21	A		232.26	.00	232.26
		04/21/21	10-21					
SIN007809-	FINANCE - CONTACT SERVICES TRANSACTION TAX	03/30/21	04-21	A		150.00	.00	150.00
		04/29/21	10-21					
30 ** Vendor's Subtotal ----->						1516.81	.00	1516.81

VENDOR I.D.: HEA01 (HEALTH SANITATION SERVICE INC.)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm					
025210826-	PW-LATE PAYMENT CHARGE 2/16/21 INV:368749	04/01/21	04-21	A		4.33	.00	4.33
		05/01/21	10-21					
** Vendor's Subtotal ----->						4.33	.00	4.33

VENDOR I.D.: HEN01 (EAGLE ENERGY, INC)

184541-	FIRE-FUEL CHARGES	04/15/21	04-21	A		263.95	.00	263.95
		05/15/21	10-21					
184543-	WATER-FUEL CHARGES	04/15/21	04-21	A		98.11	.00	98.11
		05/15/21	10-21					
184544-	STREETS-FUEL CHARGES	04/15/21	04-21	A		113.94	.00	113.94
		05/15/21	10-21					
184558-	PD-FUEL CHARGES	04/15/21	04-21	A		1403.21	.00	1403.21
		05/15/21	10-21					
** Vendor's Subtotal ----->						1879.21	.00	1879.21

VENDOR I.D.: IMP01 (IMPULSE INTERNET SERVICES)

62595-	TELEPHONE CHARGES	05/10/21	04-21	A		1599.96	.00	1599.96
		06/09/21	10-21					
** Vendor's Subtotal ----->						1599.96	.00	1599.96

VENDOR I.D.: ITE01 (ITECH SOLUTIONS)

8247-	PD, FINANCE, FIRE, ADM - TECH EQUIPMENT	03/31/21	04-21	A		940.05	.00	940.05
		04/30/21	10-21					
8278-	FINANCE-WORKSTATION MANAGEMENT-MONTHLY	05/01/21	04-21	A		6542.77	.00	6542.77
		05/31/21	10-21					
8326-	FINANCE-SQL LICENCES FOR NEW SERVER FOR TYLER/PD	04/16/21	04-21	A		6555.45	.00	6555.45
		05/16/21	10-21					
** Vendor's Subtotal ----->						14038.27	.00	14038.27

VENDOR I.D.: JAC02 (JACK'S ALL AMERICAN PLUMBING)

120657-	PW-PARTS, LABOR, JETTER, MACHINE CHARGE, CAMERA...	04/02/21	04-21	A		4152.14	.00	4152.14
		05/02/21	10-21					
** Vendor's Subtotal ----->						4152.14	.00	4152.14

VENDOR I.D.: LIN03 (LINEGEAR FIRE & RESCUE EQUIPMENT CORP)

36933-	FIRE-DANNER WILDLAND FIREFIGHTER - ROUGH OUT	04/15/21	04-21	A		2094.66	.00	2094.66
		05/15/21	10-21					
** Vendor's Subtotal ----->						2094.66	.00	2094.66

VENDOR I.D.: LOS01 (LOS AMIGOS DE GUADALUPE)

1-	CV STAFF OFFICE EQUIPMENT-FILE CABINET, PRINTER, LAP	04/02/21	04-21	A		1189.45	.00	1189.45
		05/02/21	10-21					
** Vendor's Subtotal ----->						1189.45	.00	1189.45

VENDOR I.D.: LOU01 (LOUIE'S CRANE SERVICE, LLC)

11737-	PW-WWTP- REMOVED AERATOR FROM POND	04/13/21	04-21	A		800.00	.00	800.00
		05/13/21	10-21					
** Vendor's Subtotal ----->						800.00	.00	800.00

VENDOR I.D.: NOB02 (NOBLE SAW INC.)

492080-	PW-STREETS-ECHO AUGER	03/08/21	04-21	A		269.70	.00	269.70
		04/07/21	10-21					
** Vendor's Subtotal ----->						269.70	.00	269.70

VENDOR I.D.: PAC01 (PACIFIC GAS & ELECTRIC)

Invoice No	Description	Invoice Date	Actual Period	G/L Account # Discount	Tm	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
033021-	FINANCE - ACCOUNT NO:3472146148-0	03/30/21	04-21		A	19987.42	.00	19987.42
		04/29/21	10-21					
032921A-	FINANCE - ACCOUNT NO*2752777244-9	03/29/21	04-21		A	6137.62	.00	6137.62
		04/28/21	10-21					
040121A-	FINANCE - 884 GUADALUPE -ACCT#6669954346-9	04/01/21	04-21		A	112.16	.00	112.16
		05/01/21	10-21					
040121B-	FINANCE-4545 10TH-ACCT#0406686538-9	04/01/21	04-21		A	81.14	.00	81.14
		05/01/21	10-21					
** Vendor's Subtotal ----->						26318.34	.00	26318.34

VENDOR I.D.: POL02 (POLYDYNE INC.)

1534201-	PW-WWTP-TARRIF/FREGHT SURCHARGE	04/09/21	04-21		A	3261.88	.00	3261.88
		05/09/21	10-21					
** Vendor's Subtotal ----->						3261.88	.00	3261.88

VENDOR I.D.: RCD01 (RURAL COMMUNITY DEVELOPMENT CORPORATION)

20-	ADM-GENERAL ADMIN, PLANNING	04/02/21	04-21		A	8413.93	.00	8413.93
		05/02/21	10-21					
** Vendor's Subtotal ----->						8413.93	.00	8413.93

VENDOR I.D.: REA01 (READY REFRESH BY NESTLE)

09535043E-	PW-WWTP-DELIVERIES FROM 02/27/21-03/26/21	03/30/21	04-21		A	51.04	.00	51.04
		04/29/21	10-21					
** Vendor's Subtotal ----->						51.04	.00	51.04

VENDOR I.D.: RED02 (REDWOOD TOXICOLOGY LABORATORY INC.)

002820213-	PD-RICARDO TAPIA MEDRANO	03/31/21	04-21		A	74.51	.00	74.51
		04/30/21	10-21					
** Vendor's Subtotal ----->						74.51	.00	74.51

VENDOR I.D.: RIT01 (RITTERBUSH REPAIR SERVICES)

035104-	FIRE-FIRE ENGINE #81	03/12/21	04-21		A	150.00	.00	150.00
		04/11/21	10-21					
** Vendor's Subtotal ----->						150.00	.00	150.00

VENDOR I.D.: SAN10 (SANTA BARBARA COUNTY FIRE CHIEF'S ASSOC)

A04072021-	FIRE - PEER SUPPORT COORDINATOR:QUARTERLY DUES 1-3	04/07/21	04-21		A	207.76	.00	207.76
		05/07/21	10-21					
** Vendor's Subtotal ----->						207.76	.00	207.76

VENDOR I.D.: SAT01 (SATCOM GLOBAL FZE)

S04210857-	FIRE-IRIDIUM SIM CARD	04/01/21	04-21		A	85.50	.00	85.50
		05/01/21	10-21					
** Vendor's Subtotal ----->						85.50	.00	85.50

VENDOR I.D.: SMO01 (SMOOTH INC.)

17-1857-	ADM-TRANSIT SERVICES-MARCH 2021	03/31/21	04-21		A	15565.09	.00	15565.09
		04/30/21	10-21					
17-1858-	ADM-TRANSIT MAINTENANCE-MARCH 2021	03/31/21	04-21		A	2481.10	.00	2481.10
		04/30/21	10-21					
** Vendor's Subtotal ----->						18046.19	.00	18046.19

VENDOR I.D.: SWE02 (SHANNON SWEENEY)

VENDOR I.D.: SWE02 (SHANNON SWEENEY)

Invoice No	Description	Invoice Date	Actual Period	G/L Tm	Account #	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
042121-	MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE	04/21/21	04-21	A		50.00	.00	50.00
		05/21/21	10-21					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: THE07 (PHILIP F. SINCO)

10129-	ADM-LEGAL SERVICES, WATER (CCWA)	04/06/21	04-21	A		5577.00	.00	5577.00
		05/06/21	10-21					
10130-	ADM-COVID-19 EMERGENCY (TIME SPENT)	04/06/21	04-21	A		115.50	.00	115.50
		05/06/21	10-21					
10131-	ADM-COVID-19 EMERGENCY (TIME SPENT) MARCH 2021	04/06/21	04-21	A		165.00	.00	165.00
		05/06/21	10-21					
10132-	ADM - LEGAL SERVICES	04/14/21	04-21	A		6897.00	.00	6897.00
		05/14/21	10-21					
** Vendor's Subtotal ----->						12754.50	.00	12754.50

VENDOR I.D.: TUR03 (TURBO DATA SYSTEMS INC.)

34646-	PD-AUTOMATED CITATION PROCESSING	03/31/21	04-21	A		195.81	.00	195.81
		04/30/21	10-21					
** Vendor's Subtotal ----->						195.81	.00	195.81

VENDOR I.D.: ULT01 (ULTREK)

3222752-	ADM-COPIES	03/31/21	04-21	A		523.98	.00	523.98
		04/30/21	10-21					
** Vendor's Subtotal ----->						523.98	.00	523.98

VENDOR I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

001419466-	PD-WINDSHIELD WIPER CHIEFS CAR	03/26/21	04-21	A		14.13	.00	14.13
		04/25/21	10-21					
332741985-	PD-LA FUENTE DELI-EXPLORERS FOOD BANK WORK	04/08/21	04-21	A		90.90	.00	90.90
		05/08/21	10-21					
467700136-	PDA-FIRE-SOLID HATS WITH FIRE LOGO	04/25/21	04-21	A		58.73	.00	58.73
		05/25/21	10-21					
838000252-	PD-COT FOR COVID-19 VACCINATIONS	03/29/21	04-21	A		108.73	.00	108.73
		04/28/21	10-21					
** Vendor's Subtotal ----->						272.49	.00	272.49

VENDOR I.D.: VEL01 (CONNIE VELASQUEZ)

042021-	RESERVATION FEE REIMBURSEMETN DUE TO COVID19	04/20/21	04-21	A		100.00	.00	100.00
		05/20/21	10-21					
** Vendor's Subtotal ----->						100.00	.00	100.00

VENDOR I.D.: VER05 (VERIZON WIRELESS)

876093964-	PD-CELL PHONE CHARGES	03/22/21	04-21	A		327.34	.00	327.34
		04/21/21	10-21					
** Vendor's Subtotal ----->						327.34	.00	327.34

VENDOR I.D.: WEL01 (WELLS FARGO VENDOR FINANCIAL SER. LLC)

014590074-	ADM-COPIER MACHINES LEASE-APRIL 2021	04/06/21	04-21	A		623.83	.00	623.83
		05/06/21	10-21					
014590075-	ADM-COPIER MACHINES LEASE - APRIL 2021	04/06/21	04-21	A		136.13	.00	136.13
		05/06/21	10-21					
** Vendor's Subtotal ----->						759.96	.00	759.96

VENDOR I.D.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

010-47648-	PW-WATER & WASTEWATER RATE STUDY FOR THE CITY	04/16/21	04-21	A		3795.00	.00	3795.00
		05/16/21	10-21					
34 ** Vendor's Subtotal ----->						3795.00	.00	3795.00

REPORT.: Apr 22 21 Thursday
 RUN...: Apr 22 21 Time: 11:36
 Run By.: Veronica Fabian

City of Guadalupe
 Accounts Payable Cash Requirements

PAGE: 008
 ID #: PY-RP
 CTL.: GUA

Control Date.: 04/28/21 Posting Period...: 04-21 Fiscal Period...: (10-21) Cash Account No...: 99 1000

VENDOR I.D.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Date	Period					
-----		Due Date	Fiscal	Tm	Discount	Amount	Amount	Amount
2118272-	FIRE-PATRCK SCHMITZ-UNIFORM ALLOWANCE	03/31/21	04-21	A		312.46	.00	312.46
		04/30/21	10-21					
** Vendor's Subtotal ----->						312.46	.00	312.46
** Report's Total ----->						197082.75	.00	197082.75
						=====	=====	=====

** Total Vendors On This Report -----> 60
 =====

Code Title

 A NET30 FROM INVOICE

Invoice No	Description	Invoice Date	Actual Period	Discout G/L	Account No	Gross Amount	Discout Amount	Net Amount
Check #: 833875 Check Date.: 04/28/21 Vendor I.D.: ACE02 (ACE UNIFORMS LLC)								
245543-	PD-M.CASH-POLICE KNIFE	04/06/21 04/28/21	04-21 10-21	A		728.84	.00	728.84
Check #: 833876 Check Date.: 04/28/21 Vendor I.D.: ALL05 (ALL AMERICAN DRILLING INC)								
1-	PW-WATER-WELL ABANDONMENT 5TH STREET PROJ	04/13/21 04/28/21	04-21 10-21	A		18761.00	.00	18761.00
Check #: 833877 Check Date.: 04/28/21 Vendor I.D.: AMA02 (AMAZON BUSINESS)								
3JLMWM116-	PW-WWTP-LETTER OPENER, PROTECTIVE EQUIPMENT	04/13/21 04/28/21	04-21 10-21	A		34.96	.00	34.96
4NLCYQLV1-	PW-WWTP-CLOROX, TRASH CAN	04/02/21 04/28/21	04-21 10-21	A		138.70	.00	138.70
76XC1MHP-	PW-WWTP-TOOL KIT	04/15/21 04/28/21	04-21 10-21	A		103.56	.00	103.56
F364CMQMX-	ADM-OFFICE SUPPLIES FOR ADMIN DEPT	04/06/21 04/28/21	04-21 10-21	A		63.30	.00	63.30
FJYNVR4JD-	FINANCE-A.LEON-CORRECTION TAPE,FACIAL TISSUE...	04/12/21 04/28/21	04-21 10-21	A		180.13	.00	180.13
FKXQ4TRFN-	PW-WWTP-RUN FLAT SOLID RUBBER TIRE	04/12/21 04/28/21	04-21 10-21	A		110.80	.00	110.80
J63Y6WK7M-	PW-WWTP-COMPUTER SPEAKERS,TAPE	04/12/21 04/28/21	04-21 10-21	A		30.97	.00	30.97
LWCMGLQ7K-	PW-WWTP-BACKWASH HOSE	04/16/21 04/28/21	04-21 10-21	A		216.41	.00	216.41
QLNQ6NDG9-	PW-WWTP-INK CARTRIDGE REPLACEMENT	04/02/21 04/28/21	04-21 10-21	A		297.10	.00	297.10
R69DMDGXH-	PD-SUPPLIES,LABEL MAKER TAPE,TAPE REFILL,LABEL TAP	04/08/21 04/28/21	04-21 10-21	A		36.93	.00	36.93
X9Y71WVJL-	PW-WWTP-8 INCH WHEEL FORK DRIVES REPLACEMENT	04/05/21 04/28/21	04-21 10-21	A		103.82	.00	103.82
** Vendor's Subtotal ----->						1316.68	.00	1316.68
Check #: 833878 Check Date.: 04/28/21 Vendor I.D.: ARA01 (ARAMARK UNIFORM SERVICES)								
000150257-	PW-PARK & REC-WET MOP, SCRAPPER MAT, DUST MOP	04/06/21 04/28/21	04-21 10-21	A		47.66	.00	47.66
000150258-	PW-WATER DEPT-J.SAGISIS,J.VIDALES	04/06/21 04/28/21	04-21 10-21	A		15.90	.00	15.90
000150259-	PW-PARK & REC - D.MIKLAS, J.GUTIERREZ	04/06/21 04/28/21	04-21 10-21	A		23.35	.00	23.35
000150260-	PW-STREETS-R.GUTIERREZ	04/06/21 04/28/21	04-21 10-21	A		4.48	.00	4.48
000156023-	PW-PARK & REC-WET MOP HANDLE,SCRAPPER MAT, DUST	04/13/21 04/28/21	04-21 10-21	A		47.66	.00	47.66
000156024-	PW-WATER DEPT-J.SAGISIS,J.VIDALES	04/13/21 04/28/21	04-21 10-21	A		15.90	.00	15.90
000156025-	PW-WWTP-D.MIKLAS,J.GUTIERREZ	04/13/21 04/28/21	04-21 10-21	A		23.35	.00	23.35
000156026-	PW-STREETS-R,GUTIERREZ	04/13/21 04/28/21	04-21 10-21	A		4.48	.00	4.48
** Vendor's Subtotal ----->						182.78	.00	182.78
Check #: 833879 Check Date.: 04/28/21 Vendor I.D.: ARC01 (ARCLIGHT MEDIA)								
9416-	ADM- WEBSITE MAINTENANCE - MARCH 2021	04/07/21 04/28/21	04-21 10-21	A		170.00	.00	170.00
Check #: 833880 Check Date.: 04/28/21 Vendor I.D.: BAR07 (LUIS M. BARAJAS & JOSE F GARCIA BARAJAS)								
042021-	ESSEMMT 287 MAHONEY LANE	04/12/21 04/28/21	04-21 10-21	A		5000.00	.00	5000.00
Check #: 833881 Check Date.: 04/28/21 Vendor I.D.: BOD02 (TODD BODEM)								
042121-	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	04/21/21 04/28/21	04-21 10-21	A		50.00	.00	50.00
Check #: 833882 Check Date.: 04/28/21 Vendor I.D.: BRE02 (BRENNTAG PACIFIC, INC.)								
BPI136136-	PW-WATER-LA CHEMCHLOR SODIUM, HYPOCHLORITE	04/12/21 04/28/21	04-21 10-21	A		724.05	.00	724.05

Invoice No	Description	Invoice Date		Actual Period		Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
		Due Date	Fiscal	Tm							
Check #.: 833883 Check Date.: 04/28/21 Vendor I.D.: CAL03 (CAL COAST IRRIGATION, INC.)											
104607455-	PW-WWTP-GALV NIPPLE, GALV CAP, GALV CROSS	04/13/21	04-21	A				554.93	.00	554.93	
		04/28/21	10-21								
Check #.: 833884 Check Date.: 04/28/21 Vendor I.D.: CAL10 (CALIFORNIA BUILDING STANDARDS COMMISSION)											
042021-	BSASRF-BLDG STANDS ADMIN QTRLY FEE	04/20/21	04-21	A				28.80	.00	28.80	
		04/28/21	10-21								
Check #.: 833885 Check Date.: 04/28/21 Vendor I.D.: CAN03 (CANNON CORPORATION)											
75931-	PW-OBISPO STREET WATERLINE PROJECT	04/12/21	04-21	A				528.00	.00	528.00	
		04/28/21	10-21								
76029-	PW- GUAD COMMUNITY CENTER & LEROY RENOVATION	04/14/21	04-21	A				17818.50	.00	17818.50	
		04/28/21	10-21								
								** Vendor's Subtotal ----->		18346.50	18346.50
Check #.: 833886 Check Date.: 04/28/21 Vendor I.D.: CAS07 (CASSIA LANDSCAPE)											
042109-	PW-REMOVAL OF DYING PALM TREE	04/09/21	04-21	A				1035.00	.00	1035.00	
		04/28/21	10-21								
Check #.: 833887 Check Date.: 04/28/21 Vendor I.D.: CHA03 (CHARTER COMMUNICATIONS)											
285033021-	FINANCE -918 OBISPO ST STE17- 8245101140034285	03/30/21	04-21	A				147.77	.00	147.77	
		04/28/21	10-21								
Check #.: 833888 Check Date.: 04/28/21 Vendor I.D.: CIT12 (CITY OF SANTA MARIA)											
84903-	29FT. GILING BUS 159	03/24/21	04-21	A				3.09	.00	3.09	
		04/28/21	10-21								
Check #.: 833889 Check Date.: 04/28/21 Vendor I.D.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)											
070633-	PW-WWTP-PUMPED STATION COMPLETELY EMPTY	03/31/21	04-21	A				4154.06	.00	4154.06	
		04/28/21	10-21								
Check #.: 833890 Check Date.: 04/28/21 Vendor I.D.: CLE02 (CLEARS INC)											
040921-	PD - N.BRIBIESCA - ACTIVE MEMBERSHIP DUES	04/09/21	04-21	A				50.00	.00	50.00	
		04/28/21	10-21								
Check #.: 833891 Check Date.: 04/28/21 Vendor I.D.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)											
980188-	WATER- WATER SAMPLES	04/16/21	04-21	A				348.00	.00	348.00	
		04/28/21	10-21								
980189-	PW-WWTP-TSS,BOD,AMOONIA	04/16/21	04-21	A				525.00	.00	525.00	
		04/28/21	10-21								
								** Vendor's Subtotal ----->		873.00	873.00
Check #.: 833892 Check Date.: 04/28/21 Vendor I.D.: CRA01 (CRANDALL CONSTRUCTION)											
4335-	PW-WATER-INTERSECTION-OBLSPO ST & FIR ST	04/08/21	04-21	A				5850.00	.00	5850.00	
		04/28/21	10-21								
Check #.: 833893 Check Date.: 04/28/21 Vendor I.D.: CRU01 (FLORIDA CRUZ)											
040921-	RECREATION-DEPOSIT REIMBURSEMENT	04/09/21	04-21	A				100.00	.00	100.00	
		04/28/21	10-21								
Check #.: 833894 Check Date.: 04/28/21 Vendor I.D.: CUL01 (CULLIGAN/CENTRAL COAST WATER)											
68051-	PD-STRONGBASE 9'' TANK RENTAL	03/31/21	04-21	A				35.00	.00	35.00	
		04/28/21	10-21								
Check #.: 833895 Check Date.: 04/28/21 Vendor I.D.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)											
71978163-	PW-WWTP-FORD F7350 LEASE	05/13/21	04-21	A				1225.39	.00	1225.39	
		04/28/21	10-21								

Invoice No	Description	Invoice Due Date	Actual Fiscal Period	Tr	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount
Check #: 833896 Check Date.: 04/28/21 Vendor I.D.: DEP02 (DEPARTMENT OF CONSERVATION)									
42021-	FINANCE-STRONG MOTION INSTRUMENTATION FEE	04/20/21	04-21	A			47.74	.00	47.74

Check #: 833897 Check Date.: 04/28/21 Vendor I.D.: DEP09 (DEPARTMENT OF JUSTICE)									
503842-	PD-MARCH-FINGERPRINT,CHILD ABUSE,PEACE OFFICER	04/05/21	04-21	A			98.00	.00	98.00
		04/28/21	10-21						
505883-	PD-MARCH 2021 BLOOD ALCOHOL ANALYSIS	04/06/21	04-21	A			105.00	.00	105.00
		04/28/21	10-21						
** Vendor's Subtotal ----->							203.00	.00	203.00

Check #: 833898 Check Date.: 04/28/21 Vendor I.D.: EMC01 (EMC PLANNING GROUP INC.)									
20-480-	ADM-GENERAL PLAN UPDATE	11/30/20	04-21	A			6285.17	.00	6285.17
		04/28/21	10-21						
21-119-	ADM-GENERAL PLAN UPDATE	03/31/21	04-21	A			24042.21	.00	24042.21
		04/28/21	10-21						
** Vendor's Subtotal ----->							30327.38	.00	30327.38

Check #: 833899 Check Date.: 04/28/21 Vendor I.D.: ENG02 (ENGEL & GRAY, INC.)									
13X00003-	PW-WWTP-WASTE HANDLING	03/31/21	04-21	A			1588.44	.00	1588.44
		04/28/21	10-21						

Check #: 833900 Check Date.: 04/28/21 Vendor I.D.: PRO01 (FRONTIER COMMUNICATIONS)									
032921-	FINANCE-ACCOUNT#805-343-0362-071975-5	04/04/21	04-21	A			631.25	.00	631.25
		04/28/21	10-21						
040121-	FINANCE- ACCOUNT#805-343-1451-071975-5	04/01/21	04-21	A			7.57	.00	7.57
		04/28/21	10-21						
040721-	FINANCE - ACCT#805-343-5713-061406-5	04/07/21	04-21	A			87.14	.00	87.14
		04/28/21	10-21						
040421A-	FINANCE - ACCT#805-343-5512-041588-5	04/04/21	04-21	A			172.15	.00	172.15
		04/28/21	10-21						
** Vendor's Subtotal ----->							898.11	.00	898.11

Check #: 833901 Check Date.: 04/28/21 Vendor I.D.: GAL01 (GALL'S LLC.)									
017935344-	PD-CODE COMPLIANCE UNIFORMS- J.MERAZ - URBAN PANT	03/20/21	04-21	A			47.66	.00	47.66
		04/28/21	10-21						

Check #: 833902 Check Date.: 04/28/21 Vendor I.D.: GAR04 (FERNANDO GARCIA)									
041621-	FIRE-FERNANDO GARCIA 2103	04/16/21	04-21	A			426.27	.00	426.27
		04/28/21	10-21						

Check #: 833903 Check Date.: 04/28/21 Vendor I.D.: GON01 (GONZALEZ AUTOMOTRIZ INC.)									
2280-	PW-STREETS-HAD VEHICLE TOWED, CHECKED FUEL PRESSUR	02/16/21	04-21	A			600.75	.00	600.75
		04/28/21	10-21						
2595-	PW-WWTP-CRANE TRUCK OIL CHANGE	04/15/21	04-21	A			48.10	.00	48.10
		04/28/21	10-21						
** Vendor's Subtotal ----->							648.85	.00	648.85

Check #: 833904 Check Date.: 04/28/21 Vendor I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)									
26852-	PW-STREETS-MIX/MEASURE, ROCKITE	02/03/21	04-21	A			17.91	.00	17.91
		04/28/21	10-21						
33164-	PW-STREETS-COATED CHAIN,HOOKS HEAVY OPEN,HEFTY STR	04/01/21	04-21	A			33.61	.00	33.61
		04/28/21	10-21						
33896-	PW-WWTP-1 1/4X4 GALV NIPPLE, BORE	04/07/21	04-21	A			22.28	.00	22.28
		04/28/21	10-21						
34114-	PW-STREETS-PNT TCH FLOSS, MINI ROL, LINZER MINI	04/09/21	04-21	A			20.06	.00	20.06
		04/28/21	10-21						
34278-	PW-PD-GORILLA GLUE, SPIKE STRIP REPAIR HANDLE	04/10/21	04-21	A			19.01	.00	19.01
		04/28/21	10-21						
34381-	PW-STREETS-PNT TCH ALMOND QT.CLOROX WIPES,MINI ROL	04/12/21	04-21	A			34.09	.00	34.09
		04/28/21	10-21						
34454-	PW-STREETS-HEFTY STRNG,ROUNDUP W#G CONC	04/13/21	04-21	A			69.00	.00	69.00
		04/28/21	10-21						
34560-	PW-WATER-MAX FILL 12 OZ	04/13/21	04-21	A			8.15	.00	8.15
		04/28/21	10-21						
34735-	PW-WWTP-NYLON LOCK,HARDENED SAE WASH,HEX BOLT	04/15/21	04-21	A			3.52	.00	3.52
		04/28/21	10-21						

Invoice No	Description	Invoice Date	Actual Period	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount
Check #: 833904 Check Date.: 04/28/21 Vendor I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)								
34746-	PW-WATER-WASHER RUBBER 10/BG,PSI DRY GAUGE	04/15/21	04-21 A			11.05	.00	11.05
		04/28/21	10-21					
34810-	PW-WATER-DRY GAUGE, LIQUID FILL SS	04/15/21	04-21 A			7.61	.00	7.61
		04/28/21	10-21					
35271-	PW-WATER-SFTY HASP,PADLOCK	04/20/21	04-21 A			16.90	.00	16.90
		04/28/21	10-21					
** Vendor's Subtotal ----->						263.19	.00	263.19

Check #: 833905 Check Date.: 04/28/21 Vendor I.D.: HAR05 (HARRY & KIMIKO MASATANI)								
042121-	CHECK REQUEST-PROPERTY LEASE PAYMENT	04/21/21	04-21 A			50.00	.00	50.00
		04/28/21	10-21					

Check #: 833906 Check Date.: 04/28/21 Vendor I.D.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)								
SIN007349-	FINANCE- CONTRACT SERVICES - SALES TAX	03/22/21	04-21 A			1134.55	.00	1134.55
		04/28/21	10-21					
SIN007350-	FINANCE - CONTRACT SERVICES - SALES TAX	03/22/21	04-21 A			232.26	.00	232.26
		04/28/21	10-21					
SIN007809-	FINANCE - CONTACT SERVICES TRANSACTION TAX	03/30/21	04-21 A			150.00	.00	150.00
		04/28/21	10-21					
** Vendor's Subtotal ----->						1516.81	.00	1516.81

Check #: 833907 Check Date.: 04/28/21 Vendor I.D.: HEA01 (HEALTH SANITATION SERVICE INC.)								
025210826-	PW-LATE PAYMENT CHARGE 2/16/21 INV:368749	04/01/21	04-21 A			4.33	.00	4.33
		04/28/21	10-21					

Check #: 833908 Check Date.: 04/28/21 Vendor I.D.: HEN01 (EAGLE ENERGY, INC)								
184541-	FIRE-FUEL CHARGES	04/15/21	04-21 A			263.95	.00	263.95
		04/28/21	10-21					
184543-	WATER-FUEL CHARGES	04/15/21	04-21 A			98.11	.00	98.11
		04/28/21	10-21					
184544-	STREETS-FUEL CHARGES	04/15/21	04-21 A			113.94	.00	113.94
		04/28/21	10-21					
184558-	PD-FUEL CHARGES	04/15/21	04-21 A			1403.21	.00	1403.21
		04/28/21	10-21					
** Vendor's Subtotal ----->						1879.21	.00	1879.21

Check #: 833909 Check Date.: 04/28/21 Vendor I.D.: IMP01 (IMPULSE INTERNET SERVICES)								
62595-	TELEPHONE CHARGES	05/10/21	04-21 A			1599.96	.00	1599.96
		04/28/21	10-21					

Check #: 833910 Check Date.: 04/28/21 Vendor I.D.: ITE01 (ITECH SOLUTIONS)								
8247-	PD,FINANCE,FIRE,ADM - TECH EQUIPMENT	03/31/21	04-21 A			940.05	.00	940.05
		04/28/21	10-21					
8278-	FINANCE-WORKSTATION MANAGEMENT-MONTHLY	05/01/21	04-21 A			6542.77	.00	6542.77
		04/28/21	10-21					
8326-	FINANCE-SQL LICENCES FOR NEW SERVER FOR TYLER/PD	04/16/21	04-21 A			6555.45	.00	6555.45
		04/28/21	10-21					
** Vendor's Subtotal ----->						14038.27	.00	14038.27

Check #: 833911 Check Date.: 04/28/21 Vendor I.D.: JAC02 (JACK'S ALL AMERICAN PLUMBING)								
120657-	PW-PARTS, LABOR, JETTER, MACHINE CHARGE, CAMERA...	04/02/21	04-21 A			4152.14	.00	4152.14
		04/28/21	10-21					

Check #: 833912 Check Date.: 04/28/21 Vendor I.D.: LIN03 (LINEGEAR FIRE & RESCUE EQUIPMENT CORP)								
36933-	FIRE-DANNER WILDLAND FIREFIGHTER - ROUGH OUT	04/15/21	04-21 A			2094.66	.00	2094.66
		04/28/21	10-21					

Invoice No	Description	Invoice Date	Actual Period	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount
Check #: 833913 Check Date.: 04/28/21 Vendor I.D.: LOS01 (LOS AMIGOS DE GUADALUPE)								
1-	CV STAFF OFFICE EQUIPMENT-FILE CABINET,PRINTER,LAP	04/02/21	04-21 A			1189.45	.00	1189.45
		04/28/21	10-21					
Check #: 833914 Check Date.: 04/28/21 Vendor I.D.: LOU01 (LOUIE'S CRANE SERVICE,LLC)								
11737-	PW-WWTP- REMOVED AERATOR FROM POND	04/13/21	04-21 A			800.00	.00	800.00
		04/28/21	10-21					
Check #: 833915 Check Date.: 04/28/21 Vendor I.D.: NOB01 (NOBLE SAW INC.)								
492080-	PW-STREETS-ECHO AUGER	03/08/21	04-21 A			269.70	.00	269.70
		04/28/21	10-21					
Check #: 833916 Check Date.: 04/28/21 Vendor I.D.: PAC01 (PACIFIC GAS & ELECTRIC)								
033021-	FINANCE - ACCOUNT NO:3472146148-0	03/30/21	04-21 A			19987.42	.00	19987.42
		04/28/21	10-21					
032921A-	FINANCE - ACCOUNT NO*2752777244-9	03/29/21	04-21 A			6137.62	.00	6137.62
		04/28/21	10-21					
040121A-	FINANCE - 884 GUADALUPE -ACCT#6669954346-9	04/01/21	04-21 A			112.16	.00	112.16
		04/28/21	10-21					
040121B-	FINANCE-4545 10TH-ACCT#0406686538-9	04/01/21	04-21 A			81.14	.00	81.14
		04/28/21	10-21					
					** Vendor's Subtotal ----->	26318.34	.00	26318.34
Check #: 833917 Check Date.: 04/28/21 Vendor I.D.: POL02 (POLYDYNE INC.)								
1534201-	PW-WWTP-TARRIF/FREGHT SURCHARGE	04/09/21	04-21 A			3261.88	.00	3261.88
		04/28/21	10-21					
Check #: 833918 Check Date.: 04/28/21 Vendor I.D.: RCD01 (RURAL COMMUNITY DEVELOPMENT CORPORATION)								
20-	ADM-GENERAL ADMIN, PLANNING	04/02/21	04-21 A			8413.93	.00	8413.93
		04/28/21	10-21					
Check #: 833919 Check Date.: 04/28/21 Vendor I.D.: REA01 (READY REFRESH BY NESTLE)								
09535043E-	PW-WWTP-DELIVERIES FROM 02/27/21-03/26/21	03/30/21	04-21 A			51.04	.00	51.04
		04/28/21	10-21					
Check #: 833920 Check Date.: 04/28/21 Vendor I.D.: RED02 (REDWOOD TOXICOLOGY LABORATORY INC.)								
002820213-	PD-RICARDO TAPIA MEDRANO	03/31/21	04-21 A			74.51	.00	74.51
		04/28/21	10-21					
Check #: 833921 Check Date.: 04/28/21 Vendor I.D.: RIT01 (RITTERBUSH REPAIR SERVICES)								
035104-	FIRE-FIRE ENGINE #81	03/12/21	04-21 A			150.00	.00	150.00
		04/28/21	10-21					
Check #: 833922 Check Date.: 04/28/21 Vendor I.D.: SAN10 (SANTA BARBARA COUNTY FIRE CHIEF'S ASSOC)								
A04072021-	FIRE - PEER SUPPORT COORDINATOR:QUARTERLY DUES 1-3	04/07/21	04-21 A			207.76	.00	207.76
		04/28/21	10-21					
Check #: 833923 Check Date.: 04/28/21 Vendor I.D.: SAT01 (SATCOM GLOBAL FZE)								
S04210857-	FIRE-IRIDIUM SIM CARD	04/01/21	04-21 A			85.50	.00	85.50
		04/28/21	10-21					
Check #: 833924 Check Date.: 04/28/21 Vendor I.D.: SMO01 (SMOOTH INC.)								
17-1857-	ADM-TRANSIT SERVICES-MARCH 2021	03/31/21	04-21 A			15565.09	.00	15565.09
		04/28/21	10-21					
17-1858-	ADM-TRANSIT MAINTENANCE-MARCH 2021	03/31/21	04-21 A			2481.10	.00	2481.10
		04/28/21	10-21					
					** Vendor's Subtotal ----->	18046.19	.00	18046.19

Invoice No	Description	Invoice Date	Actual Period	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount
Check #: 833925 Check Date.: 04/28/21		Vendor I.D.: SWE02 (SHANNON SWEENEY)						
042121-	MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE	04/21/21	04-21	A		50.00	.00	50.00
		04/28/21	10-21					
Check #: 833926 Check Date.: 04/28/21		Vendor I.D.: THE07 (PHILIP F. SINCO)						
10129-	ADM-LEGAL SERVICES, WATER (CCWA)	04/06/21	04-21	A		5577.00	.00	5577.00
		04/28/21	10-21					
10130-	ADM-COVID-19 EMERGENCY (TIME SPENT)	04/06/21	04-21	A		115.50	.00	115.50
		04/28/21	10-21					
10131-	ADM-COVID-19 EMERGENCY (TIME SPENT) MARCH 2021	04/06/21	04-21	A		165.00	.00	165.00
		04/28/21	10-21					
10132-	ADM - LEGAL SEVICES	04/14/21	04-21	A		6897.00	.00	6897.00
		04/28/21	10-21					
** Vendor's Subtotal ----->						12754.50	.00	12754.50
Check #: 833927 Check Date.: 04/28/21		Vendor I.D.: TUR03 (TURBO DATA SYSTEMS INC.)						
34646-	PD-AUTOMATED CITATION PROCESSING	03/31/21	04-21	A		195.81	.00	195.81
		04/28/21	10-21					
Check #: 833928 Check Date.: 04/28/21		Vendor I.D.: ULT01 (ULTREX)						
3222752-	ADM-COPIES	03/31/21	04-21	A		523.98	.00	523.98
		04/28/21	10-21					
Check #: 833929 Check Date.: 04/28/21		Vendor I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)						
001419466-	PD-WINDSHIELD WIPER CHIEFS CAR	03/26/21	04-21	A		14.13	.00	14.13
		04/28/21	10-21					
332741985-	PD-LA FUENTE DELI-EXPLORERS FOOD BANK WORK	04/08/21	04-21	A		90.90	.00	90.90
		04/28/21	10-21					
467700136-	PDA-FIRE-SOLID HATS WITH FIRE LOGO	04/25/21	04-21	A		58.73	.00	58.73
		04/28/21	10-21					
838000252-	PD-COT FOR COVID-19 VACCINATIONS	03/29/21	04-21	A		108.73	.00	108.73
		04/28/21	10-21					
** Vendor's Subtotal ----->						272.49	.00	272.49
Check #: 833930 Check Date.: 04/28/21		Vendor I.D.: VEL01 (CONNIE VELASQUEZ)						
042021-	RESERVATION FEE REIMBURSEMETN DUE TO COVID19	04/20/21	04-21	A		100.00	.00	100.00
		04/28/21	10-21					
Check #: 833931 Check Date.: 04/28/21		Vendor I.D.: VER05 (VERIZON WIRELESS)						
876093964-	PD-CELL PHONE CHARGES	03/22/21	04-21	A		327.34	.00	327.34
		04/28/21	10-21					
Check #: 833932 Check Date.: 04/28/21		Vendor I.D.: WEL01 (WELLS FARGO VENDOR FINANCIAL SER. LLC)						
014590074-	ADM-COPIER MACHINES LEASE-APRIL 2021	04/06/21	04-21	A		623.83	.00	623.83
		04/28/21	10-21					
014590075-	ADM-COPIER MACHINES LEASE - APRIL 2021	04/06/21	04-21	A		136.13	.00	136.13
		04/28/21	10-21					
** Vendor's Subtotal ----->						759.96	.00	759.96
Check #: 833933 Check Date.: 04/28/21		Vendor I.D.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)						
010-47648-	PW-WATER & WASTEWATER RATE STUDY FOR THE CITY	04/16/21	04-21	A		3795.00	.00	3795.00
		04/28/21	10-21					
Check #: 833934 Check Date.: 04/28/21		Vendor I.D.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)						
2118272-	FIRE-PATRCK SCHMITZ-UNIFORM ALLOWANCE	03/31/21	04-21	A		312.46	.00	312.46
		04/28/21	10-21					
** Total Checks Paid ----->						197082.75	.00	197082.75

REPORT.: Apr 28 21 Wednesday
 RUN....: Apr 22 21 Time: 11:44
 Run By.: Veronica Fabian

City of Guadalupe
 Automatic Check Listing/Update
 General Ledger Accounts Summary for April 28, 2021
 Accounting Period is April, 2021

PAGE: 007
 ID #: PY-CL
 CTL.: GUA

G/L Account No	Total Amount	Extension	FUND Description	DEPT Description	OBJT Description
-----	-----	-----	-----	-----	-----
01 2010	34144.18	34144.18	General Fund	Accounts Payable	
10 2010	16316.87	50461.05	Wtr. Oper. Fund	Accounts Payable	
100 2010	8469.10	58930.15	CDBG 2017 AWARD	Accounts Payable	
105 2010	1189.45	60119.60	CDBG CVI	Accounts Payable	
12 2010	34568.59	94688.19	Wst.Wtr.Op.Fund	Accounts Payable	
23 2010	18049.28	112737.47	LTF - Transit	Accounts Payable	
40 2010	2094.66	114832.13	Fire Saf.Fund	Accounts Payable	
42 2010	728.84	115560.97	Pol.Safy Fund	Accounts Payable	
60 2010	1035.00	116595.97	Guad.Assmt.Dist	Accounts Payable	
65 2010	112.16	116708.13	Guad.Light Dist	Accounts Payable	
71 2010	584.29	117292.42	MEASURE A	Accounts Payable	
89 2010	79790.33	197082.75	CIP	Accounts Payable	
99 1000	-197082.75	00	Cash Clearing	General Checking Account	

REPORT.: Apr 22 21 Thursday
 RUN...: Apr 22 21 Time: 11:45
 Run By.: Veronica Fabian

City of Guadalupe
 General Ledger Interface
 Journal 03 Cash Disbursements Journal Interface for (PY) Period 04-21

PAGE: 001
 ID #: PY-GI
 CTL.: GUA

Date	G/L	Account No	Description	Amount	Extension
04/28/21	01	2010	(1): Check Update 04/28/21	34,144.18	34,144.18
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	10	2010	(1): Check Update 04/28/21	16,316.87	50,461.05
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	100	2010	(1): Check Update 04/28/21	8,469.10	58,930.15
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	105	2010	(1): Check Update 04/28/21	1,189.45	60,119.60
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	12	2010	(1): Check Update 04/28/21	34,568.59	94,688.19
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	23	2010	(1): Check Update 04/28/21	18,049.28	112,737.47
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	40	2010	(1): Check Update 04/28/21	2,094.66	114,832.13
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	42	2010	(1): Check Update 04/28/21	728.84	115,560.97
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	60	2010	(1): Check Update 04/28/21	1,035.00	116,595.97
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	65	2010	(1): Check Update 04/28/21	112.16	116,708.13
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	71	2010	(1): Check Update 04/28/21	584.29	117,292.42
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	89	2010	(1): Check Update 04/28/21	79,790.33	197,082.75
			(2): A/P Auto Checks PY-CP-CL		
04/28/21	99	1000	(1): Check Update 04/28/21	-197,082.75	.00
			(2): A/P Auto Checks PY-CP-CL		

REPORT.: Apr 22 21 Thursday
 RUN...: Apr 22 21 Time: 11:45
 Run By.: Veronica Fabian

City of Guadalupe
 General Ledger Interface (Summary)
 Journal 03 Cash Disbursements Journal Interface for (PY) Period 04-21

PAGE: 002
 ID #: PY-GI
 CTL.: GUA

Journal	G/L Account No	Amount	Extension
03	01 2010	34,144.18	34,144.18
03	10 2010	16,316.87	50,461.05
03	100 2010	8,469.10	58,930.15
03	105 2010	1,189.45	60,119.60
03	12 2010	34,568.59	94,688.19
03	23 2010	18,049.28	112,737.47
03	40 2010	2,094.66	114,832.13
03	42 2010	728.84	115,560.97
03	60 2010	1,035.00	116,595.97
03	65 2010	112.16	116,708.13
03	71 2010	584.29	117,292.42
03	89 2010	79,790.33	197,082.75
03	99 1000	-197,082.75	00

Date	G/L	Account No	Description	Amount	Extension
04/22/21	01	2010	(1): Invoices 04/22/21	-34,144.18	-34,144.18
04/22/21	01	2042	(1): VCAL10*I 042021 ,L0001	32.00	-34,112.18
04/22/21	01	2044	(2): BSASRF (3): CALIFORNIA BUILDING STANDARDS COMMISSION (1): VVEL01*I 042021 ,L0001	100.00	-34,012.18
04/22/21	01	2053	(2): RESERVATION FEE REIMBURSEMETN DUE TO COVID19 (3): CONNIE VELASQUEZ (1): VDPE02*I 42021 ,L0001	50.26	-33,961.92
04/22/21	01	3479	(2): FINANCE-STRONG MOTION INSTRUMENTATION FEE (3): DEPARTMENT OF CONSERVATION (1): VUSB04*I332741985 ,L0001	90.90	-33,871.02
04/22/21	01	3610	(2): PD-LA FUENTE DELI-EXPLORERS FOOD BANK WORK (3): U.S. BANK CORPORATE PAYMENT SYSTEM (1): VCRU01*I 040921 ,L0001	100.00	-33,771.02
04/22/21	01	3620	(2): RECREATION-DEPOSIT REIMBURSEMENT (3): FLORIDA CRUZ (1): VCAL10*I 042021 ,L0002	-3.20	-33,774.22
04/22/21	01	3620	(2): BSASRF (3): CALIFORNIA BUILDING STANDARDS COMMISSION (1): VDPE02*I 42021 ,L0002	-2.52	-33,776.74
04/22/21	01	4105	(2): FINANCE-STRONG MOTION INSTRUMENTATION FEE (3): DEPARTMENT OF CONSERVATION (1): VFRO01*I 032921 ,L0002	126.25	-33,650.49
04/22/21	01	4105	(2): ADMIN (3): FRONTIER COMMUNICATIONS (1): VFRO01*I 032921 ,L0005	63.12	-33,587.37
04/22/21	01	4105	(2): COUNCIL CHAMBERS (3): FRONTIER COMMUNICATIONS (1): VFRO01*I 040421A ,L0001	172.15	-33,415.22
04/22/21	01	4105	(2): FINANCE - ACCT#805-343-5512-041588-5 (3): FRONTIER COMMUNICATIONS (1): VIMP01*I 62595 ,L0004	165.51	-33,249.71
04/22/21	01	4105	(2): ADMINISTRATION (3): IMPULSE INTERNET SERVICES (1): VAMA02*IF364CMQMX ,L0001	63.30	-33,186.41
04/22/21	01	4105	(2): 1CGF-364C-MOMX (3): AMAZON BUSINESS (1): VBOD02*I 042121 ,L0001	50.00	-33,136.41
04/22/21	01	4105	(2): CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE (3): TODD BODEM (1): VULT01*I 3222752 ,L0005	262.70	-32,873.71
04/22/21	01	4105	(2): ADM-COPIES (3): ULTREX (1): VHDL01*ISIN007349 ,L0001	1,134.55	-31,739.16
04/22/21	01	4105	(2): FINANCE- CONTRACT SERVICES - SALES TAX (3): HINDERLITER DE LLAMAS & ASSOCIATES (1): VHDL01*ISIN007350 ,L0001	232.26	-31,506.90
04/22/21	01	4105	(2): FINANCE - CONTRACT SERVICES - SALES TAX (3): HINDERLITER DE LLAMAS & ASSOCIATES (1): VHDL01*ISIN007809 ,L0001	150.00	-31,356.90
04/22/21	01	4105	(2): FINANCE - CONTACT SERVICES TRANSACTION TAX (3): HINDERLITER DE LLAMAS & ASSOCIATES (1): VITE01*I 8247 ,L0004	487.93	-30,868.97
04/22/21	01	4110	(2): PD,FINANCE,FIRE,ADM - TECH EQUIPMENT (3): ITECH SOLUTIONS (1): VTHE07*I 10129 ,L0001	4,983.00	-25,885.97
04/22/21	01	4110	(2): ADM-LEGAL SERVICES, WATER (CCWA) (3): PHILIP F. SINCO (1): VTHE07*I 10132 ,L0001	6,550.50	-19,335.47
04/22/21	01	4110	(2): ADM - LEGAL SEVICES (3): PHILIP F. SINCO (1): VTHE07*I 10130 ,L0001	115.50	-19,219.97
04/22/21	01	4110	(2): ADM-COVID-19 EMERGENCY (TIME SPENT) (3): PHILIP F. SINCO (1): VTHE07*I 10131 ,L0001	165.00	-19,054.97
04/22/21	01	4120	(2): ADM-COVID-19 EMERGENCY (TIME SPENT) MARCH 2021 (3): PHILIP F. SINCO (1): VFRO01*I 032921 ,L0003	126.25	-18,928.72
04/22/21	01	4120	(2): FINANCE (3): FRONTIER COMMUNICATIONS (1): VIMP01*I 62595 ,L0003	220.68	-18,708.04
04/22/21	01	4120	(2): FINANCE (3): IMPULSE INTERNET SERVICES (1): VAMA02*IFJYNVK4JD ,L0001	180.13	-18,527.91
04/22/21	01	4120	(2): 1QTF-JYNV-K4JD (3): AMAZON BUSINESS (1): VITE01*I 8247 ,L0001	216.00	-18,311.91
04/22/21	01	4120	(2): PD,FINANCE,FIRE,ADM - TECH EQUIPMENT (3): ITECH SOLUTIONS (1): VULT01*I 3222752 ,L0003	64.56	-18,247.35
04/22/21	01	4140	(2): ADM-COPIES (3): ULTREX (1): VARCO1*I 9416 ,L0001	170.00	-18,077.35
04/22/21	01	4140	(2): ADM- WEBSITE MAINTENANCE - MARCH 2021 (3): ARCLIGHT MEDIA (1): VITE01*I 8278 ,L0001	6,542.77	-11,534.58
04/22/21	01	4140	(2): FINANCE-WORKSTATION MANAGEMENT (3): ITECH SOLUTIONS (1): VVEL01*I014590074 ,L0001	623.83	-10,910.75
04/22/21	01	4140	(2): ADM-COPIER MACHINES LEASE-APRIL 2021 (3): WELLS FARGO VENDOR FINANCIAL SER. LLC (1): VVEL01*I014590075 ,L0001	136.13	-10,774.62
04/22/21	01	4145	(2): ADM-COPIER MACHINES LEASE - APRIL 2021 (3): WELLS FARGO VENDOR FINANCIAL SER. LLC (1): VCHA03*I285033021 ,L0001	147.77	-10,626.85
04/22/21	01	4145	(2): FINANCE - 918 OBISPO ST STE17- 8245101140034285 (3): CHARTER COMMUNICATIONS (1): VPAC01*I 040121B ,L0001	81.14	-10,545.71
04/22/21	01	4145	(2): FINANCE-4545 10TH-ACCT#0406686538-9 (3): PACIFIC GAS & ELECTRIC (1): VIMP01*I 62595 ,L0011	5.54	-10,540.17
04/22/21	01	4145	(2): BLDG & MAINT (3): IMPULSE INTERNET SERVICES (1): VSWEO2*I 042121 ,L0004	2.50	-10,537.67
04/22/21	01	4145	(2): MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE (3): SHANNON SWEENEY (1): VJACO2*I 120657 ,L0001	4,152.14	-6,385.53
04/22/21	01	4145	(2): PW-PARTS, LABOR, JETTER, MACHINE CHARGE, CAMERA... (3): JACK'S ALL AMERICAN PLUMBING (1): VGON01*I 2280 ,L0001	600.75	-5,784.78
04/22/21	01	4145	(2): PW-STREETS-HAD VEHICLE TOWED, CHECKED FUEL PRESSUR (3): GONZALEZ AUTOMOTRIZ INC (1): VARA01*I000150257 ,L0001	47.66	-5,737.12
04/22/21	01	4145	(2): PW-PARK & REC-WET MOP, SCRAPPER MAT, DUST MOP (3): ARAMARK UNIFORM SERVICES (1): VARA01*I000150260 ,L0001	.45	-5,736.67
04/22/21	01	4145	(2): PW-STREETS-R.GUTIERREZ (3): ARAMARK UNIFORM SERVICES (1): VARA01*I000156023 ,L0001	47.66	-5,689.01
04/22/21	01	4145	(2): PW-PARK & REC-WET MOP HANDLE,SCRAPPER MAT, DUST (3): ARAMARK UNIFORM SERVICES (1): VARA01*I000156026 ,L0001	.45	-5,688.56
04/22/21	01	4200	(2): PW-STREETS-R.GUTIERREZ (3): ARAMARK UNIFORM SERVICES (1): VGAL01*I017935344 ,L0001	47.66	-5,640.90
04/22/21	01	4200	(2): PD-CODE COMPLIANCE UNIFORMS- J.MERAZ - URBAN PANT (3): GALL'S LLC. (1): VUSB04*I467700136 ,L0001	58.73	-5,582.17
04/22/21	01	4200	(2): PDA-FIRE-SOLID HATS WITH FIRE LOGO (3): U.S. BANK CORPORATE PAYMENT SYSTEM (1): VFRO01*I 032921 ,L0004	189.39	-5,392.78
04/22/21	01	4200	(2): POLICE (3): FRONTIER COMMUNICATIONS (1): VIMP01*I 62595 ,L0002	496.54	-4,896.24
04/22/21	01	4200	(2): POLICE (3): IMPULSE INTERNET SERVICES (1): VVER05*IB76093964 ,L0001	327.34	-4,568.90
04/22/21	01	4200	(2): PD-CELL PHONE CHARGES (3): VERIZON WIRELESS (1): VCLB02*I 040921 ,L0001	50.00	-4,518.90
04/22/21	01	4200	(2): PD - N.BRIBESCA - ACTIVE MEMBERSHIP DUES (3): CLEARS INC		

Date	G/L	Account No	Description	Amount	Extension
04/22/21	01	4200 1500	(1): VAMA02*IR69DMDGKH ,L0001 (2): 1W7R-69DM-DGKH (3): AMAZON BUSINESS	36.93	-4,481.97
04/22/21	01	4200 1500	(1): VGUA02*I 34278 ,L0001 (2): PW-PD-GORILLA GLUE, SPIKE STRIP REPAIR HANDLE (3): GUADALUPE HARDWARE COMPANY INC.	19.01	-4,462.96
04/22/21	01	4200 1500	(1): VUSB04*I001419466 ,L0001 (2): PD-WINDSHIELD WIPER CHIEFS CAR (3): U.S. BANK CORPORATE PAYMENT SYSTEM	14.13	-4,448.83
04/22/21	01	4200 1550	(1): VCULO1*I 68051 ,L0001 (2): PD-STRONGBASE 9" TANK RENTAL (3): CULLIGAN/CENTRAL COAST WATER	35.00	-4,413.83
04/22/21	01	4200 1550	(1): VTURO3*I 34646 ,L0001 (2): PD-AUTOMATED CITATION PROCESSING (3): TURBO DATA SYSTEMS INC.	195.81	-4,218.02
04/22/21	01	4200 1550	(1): VULT01*I 3222752 ,L0002 (2): ADM-COPIES (3): ULTREX	78.55	-4,139.47
04/22/21	01	4200 1560	(1): VHENO1*I 184558 ,L0001 (2): PD-FUEL CHARGES (3): EAGLE ENERGY, INC	1,403.21	-2,736.26
04/22/21	01	4200 2150	(1): VDEP09*I 503842 ,L0001 (2): PD-MARCH-FINGERPRINT,CHILD ABUSE,PEACE OFFICER (3): DEPARTMENT OF JUSTICE	98.00	-2,638.26
04/22/21	01	4200 2150	(1): VDEP09*I 505883 ,L0001 (2): PD-MARCH 2021 BLOOD ALCOHOL ANALYSIS (3): DEPARTMENT OF JUSTICE	105.00	-2,533.26
04/22/21	01	4200 2150	(1): VITE01*I 8247 ,L0003 (2): PD,FINANCE,FIRE,ADM - TECH EQUIPMENT (3): ITECH SOLUTIONS	140.40	-2,392.86
04/22/21	01	4200 2150	(1): VRED02*I002820213 ,L0001 (2): PD-RICARDO TAPIA MEDRANO (3): REDWOOD TOXICOLOGY LABORATORY INC.	74.51	-2,318.35
04/22/21	01	4200 2150	(1): VSAT01*IS04210857 ,L0002 (2): FIRE-IRIDIUM SIM CARD (3): SATCOM GLOBAL PZE	42.75	-2,275.60
04/22/21	01	4200 2999	(1): VUSB04*I838000252 ,L0001 (2): PD-COT FOR COVID-19 VACCINATIONS (3): U.S. BANK CORPORATE PAYMENT SYSTEM	108.73	-2,166.87
04/22/21	01	4220 0450	(1): VGAR04*I 041621 ,L0001 (2): FIRE-FERNANDO GARCIA 2103 (3): FERNANDO GARCIA	426.27	-1,740.60
04/22/21	01	4220 0450	(1): VWIT01*I 2118272 ,L0001 (2): FIRE-PATRCK SCHMITZ-UNIFORM ALLOWANCE (3): WITMER PUBLIC SAFETY GROUP INC.	312.46	-1,428.14
04/22/21	01	4220 1150	(1): VPRO01*I 032921 ,L0001 (2): FIRE (3): FRONTIER COMMUNICATIONS	63.12	-1,365.02
04/22/21	01	4220 1350	(1): VSPAN10*IA04072021 ,L0001 (2): GUA04072021 (3): SANTA BARBARA COUNTY FIRE CHIEF'S ASSOC	207.76	-1,157.26
04/22/21	01	4220 1460	(1): VRIT01*I 035104 ,L0001 (2): FIRE-FIRE ENGINE #81 (3): RITTERBUSH REPAIR SERVICES	150.00	-1,007.26
04/22/21	01	4220 1550	(1): VULT01*I 3222752 ,L0004 (2): ADM-COPIES (3): ULTREX	91.59	-915.67
04/22/21	01	4220 1560	(1): VHENO1*I 184541 ,L0001 (2): FIRE-FUEL CHARGES (3): EAGLE ENERGY, INC	263.95	-651.72
04/22/21	01	4220 2150	(1): VITE01*I 8247 ,L0002 (2): PD,FINANCE,FIRE,ADM - TECH EQUIPMENT (3): ITECH SOLUTIONS	95.72	-556.00
04/22/21	01	4220 2150	(1): VSAT01*IS04210857 ,L0001 (2): FIRE-IRIDIUM SIM CARD (3): SATCOM GLOBAL PZE	42.75	-513.25
04/22/21	01	4300 1150	(1): VIMP01*I 62595 ,L0007 (2): PARKS & REC (3): IMPULSE INTERNET SERVICES	60.69	-452.56
04/22/21	01	4300 1300	(1): VSWE02*I 042121 ,L0005 (2): MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE (3): SHANNON SWEENEY	2.50	-450.06
04/22/21	01	4300 1400	(1): VGUA02*I 34164 ,L0001 (2): PW-STREETS-COATED CHAIN,HOOKS HEAVY OPEN,HEFTY STR (3): GUADALUPE HARDWARE COMPANY INC.	33.61	-416.45
04/22/21	01	4300 1550	(1): VULT01*I 3222752 ,L0006 (2): ADM-COPIES (3): ULTREX	3.24	-413.21
04/22/21	01	4300 2150	(1): VARA01*I000150260 ,L0002 (2): PW-STREETS-R.GUTIERREZ (3): ARAMARK UNIFORM SERVICES	.45	-412.76
04/22/21	01	4300 2150	(1): VARA01*I000156026 ,L0002 (2): PW-STREETS-R.GUTIERREZ (3): ARAMARK UNIFORM SERVICES	.45	-412.31
04/22/21	01	4300 2150	(1): VVAR05*I 042121 ,L0001 (2): CHECK REQUEST-PROPERTY LEASE PAYMENT (3): HARRY & KIMIKO MASATANI	50.00	-362.31
04/22/21	01	4405 1150	(1): VPRO01*I 032921 ,L0006 (2): BUILDING (3): FRONTIER COMMUNICATIONS	63.12	-299.19
04/22/21	01	4405 1150	(1): VIMP01*I 62595 ,L0001 (2): BLDG & SAFETY (3): IMPULSE INTERNET SERVICES	110.34	-188.85
04/22/21	01	4405 1550	(1): VULT01*I 3222752 ,L0001 (2): ADM-COPIES (3): ULTREX	23.34	-165.51
04/22/21	01	4420 1150	(1): VIMP01*I 62595 ,L0005 (2): FIRE (3): IMPULSE INTERNET SERVICES	165.51	.00
04/22/21	10	2010	(1): Invoices 04/22/21	-16,316.87	-16,316.87
04/22/21	10	4420 1000	(1): VPAC01*I 032921A ,L0001 (2): FINANCE - ACCOUNT NO*2752777244-9 (3): PACIFIC GAS & ELECTRIC	6,137.62	-10,179.25
04/22/21	10	4420 1150	(1): VPRO01*I 040721 ,L0001 (2): FINANCE - ACCT#805-343-5713-061406-5 (3): FRONTIER COMMUNICATIONS	87.14	-10,092.11
04/22/21	10	4420 1150	(1): VIMP01*I 62595 ,L0009 (2): WATER (3): IMPULSE INTERNET SERVICES	143.44	-9,948.67
04/22/21	10	4420 1300	(1): VSWE02*I 042121 ,L0001 (2): MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE (3): SHANNON SWEENEY	15.00	-9,933.67
04/22/21	10	4420 1550	(1): VGUA02*I 34560 ,L0001 (2): PW-WATER-MAX FILL 12 OZ (3): GUADALUPE HARDWARE COMPANY INC.	8.15	-9,925.52
04/22/21	10	4420 1550	(1): VGUA02*I 34746 ,L0001 (2): PW-WATER-WASHER RUBBER 10/BG,PSI DRY GAUGE (3): GUADALUPE HARDWARE COMPANY INC.	11.05	-9,914.47
04/22/21	10	4420 1550	(1): VGUA02*I 34810 ,L0001 (2): PW-WATER-DRY GAUGE, LIQUID FILL SS (3): GUADALUPE HARDWARE COMPANY INC.	7.61	-9,906.86
04/22/21	10	4420 1550	(1): VGUA02*I 35271 ,L0001 (2): PW-WATER-SFTY HASP,PADLOCK (3): GUADALUPE HARDWARE COMPANY INC.	16.90	-9,889.96
04/22/21	10	4420 1560	(1): VHENO1*I 184543 ,L0001 (2): WATER-FUEL CHARGES (3): EAGLE ENERGY, INC	98.11	-9,791.85
04/22/21	10	4420 2150	(1): VARA01*I000150258 ,L0001 (2): PW-WATER DEPT-J.SAGISIS,J.VIDALES (3): ARAMARK UNIFORM SERVICES	15.90	-9,775.95
04/22/21	10	4420 2150	(1): VARA01*I000156024 ,L0001 (2): PW-WATER DEPT-J.SAGISIS,J.VIDALES (3): ARAMARK UNIFORM SERVICES	15.90	-9,760.05
04/22/21	10	4420 2150	(1): VBRE02*IBP1136136 ,L0001 (2): PW-WATER-LA CHEMCLOR SODIUM, HYPOCHLORITE (3): BRENNTAG PACIFIC, INC.	724.05	-9,036.00
04/22/21	10	4420 2150	(1): VCLI01*I 980188 ,L0001 (2): WATER- WATER SAMPLES (3): CLIN.LAB-SAN BERNADINO INC.	348.00	-8,688.00
04/22/21	10	4420 2150	(1): V CRA01*I 4335 ,L0001 (2): PW-WATER-INTERSECTION-OBISOP ST & FIR ST (3): CRANDALL CONSTRUCTION	5,850.00	-2,838.00

Date	G/L	Account No	Description	Amount	Extension
04/22/21	10	4420 2150	(1): VTHE07*I 10129 ,L0002 (2): WATER (CCWA) (3): PHILIP F. SINCO	594.00	-2,244.00
04/22/21	10	4420 2150	(1): VTHE07*I 10132 ,L0002 (2): WATER (CCWA) (3): PHILIP F. SINCO	346.50	-1,897.50
04/22/21	10	4420 2150	(1): VWIL03*I010-47648 ,L0001 (2): PW-WATER & WASTEWATER RATE STUDY FOR THE CITY (3): WILLDAN FINANCIAL SERVICES CORP.	1,897.50	00
04/22/21	100	2010	(1): Invoices 04/22/21	-8,469.10	-8,469.10
04/22/21	100	4010	(1): VIMP01*I 62595 ,L0006 (2): CDBG (3): IMPULSE INTERNET SERVICES	55.17	-8,413.93
04/22/21	100	4010	(1): VRCD01*I 20 ,L0001 (2): GENERAL ADMIN (3): RURAL COMMUNITY DEVELOPMENT CORPORATION	6,681.58	-1,732.35
04/22/21	100	4010	(1): VRCD01*I 20 ,L0002 (2): PLANNING (3): RURAL COMMUNITY DEVELOPMENT CORPORATION	1,732.35	.00
04/22/21	105	2010	(1): Invoices 04/22/21	-1,189.45	-1,189.45
04/22/21	105	4015	(1): VLOS01*I 1 ,L0001 (2): CV STAFF OFFICE EQUIPMENT-FILE CABINET,PRINTER,LAP (3): LOS AMIGOS DE GUADALUPE	1,189.45	00
04/22/21	12	2010	(1): Invoices 04/22/21	-34,568.59	-34,568.59
04/22/21	12	4425 1000	(1): VPAC01*I 033021 ,L0001 (2): FINANCE - ACCOUNT NO:3472146148-0 (3): PACIFIC GAS & ELECTRIC	19,987.42	-14,581.17
04/22/21	12	4425 1150	(1): VFCO01*I 040121 ,L0001 (2): FINANCE- ACCOUNT#805-343-1451-071975-5 (3): FRONTIER COMMUNICATIONS	7.57	-14,573.60
04/22/21	12	4425 1150	(1): VIMP01*I 62595 ,L0008 (2): WASTE WATER (3): IMPULSE INTERNET SERVICES	143.44	-14,430.16
04/22/21	12	4425 1300	(1): VSWE02*I 042121 ,L0002 (2): MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE (3): SHANNON SWEENEY	15.00	-14,415.16
04/22/21	12	4425 1400	(1): VCLA02*I 070633 ,L0001 (2): PW-WWTP-PUMPED STATION COMPLETELY EMPTY (3): CLAY'S SEPTIC & JETTING, INC.	4,154.06	-10,261.10
04/22/21	12	4425 1460	(1): VGON01*I 2595 ,L0001 (2): PW-WWTP-CRANE TRUCK OIL CHANGE (3): GONZALEZ AUTOMOTRIZ INC.	48.10	-10,213.00
04/22/21	12	4425 1550	(1): VAMA02*I3JLMMW116 ,L0001 (2): 1X43-JLMM-M116 (3): AMAZON BUSINESS	34.96	-10,178.04
04/22/21	12	4425 1550	(1): VAMA02*I4NLCYQLV1 ,L0001 (2): 16W4-NLCY-QLV1 (3): AMAZON BUSINESS	138.70	-10,039.34
04/22/21	12	4425 1550	(1): VAMA02*I76XC1MHWF ,L0001 (2): 1MH7-6XC1-MHWF (3): AMAZON BUSINESS	103.56	-9,935.78
04/22/21	12	4425 1550	(1): VAMA02*IFKXQ4TRFN ,L0001 (2): 1LYF-KXQ4-TRFN (3): AMAZON BUSINESS	110.80	-9,824.98
04/22/21	12	4425 1550	(1): VAMA02*IJ63Y6WK7M ,L0001 (2): 1DFJ-63Y6-WK7M (3): AMAZON BUSINESS	30.97	-9,794.01
04/22/21	12	4425 1550	(1): VAMA02*ILWCMGLQ7K ,L0001 (2): 143L-WCMG-LQ7K (3): AMAZON BUSINESS	216.41	-9,577.60
04/22/21	12	4425 1550	(1): VAMA02*IQLN06NDG9 ,L0001 (2): 1KJQ-LN06-NDG9 (3): AMAZON BUSINESS	297.10	-9,280.50
04/22/21	12	4425 1550	(1): VAMA02*IX9Y71WVJL ,L0001 (2): 1FYX-9Y71-WVJL (3): AMAZON BUSINESS	103.82	-9,176.68
04/22/21	12	4425 1550	(1): VCALO3*I104607455 ,L0001 (2): PW-WWTP-GALV NIPPLE, GALV CAP, GALV CROSS (3): CAL COAST IRRIGATION, INC.	554.93	-8,621.75
04/22/21	12	4425 1550	(1): VGUA02*I 33896 ,L0001 (2): PW-WWTP-1 1/4X4 GALV NIPPLE, BORE (3): GUADALUPE HARDWARE COMPANY INC.	22.28	-8,599.47
04/22/21	12	4425 1550	(1): VGUA02*I 34735 ,L0001 (2): PW-WWTP-NYLON LOCK,HARDENED SAE WASH,HEX BOLT (3): GUADALUPE HARDWARE COMPANY INC.	3.52	-8,595.95
04/22/21	12	4425 1550	(1): VPOLO2*I 1534201 ,L0001 (2): PW-WWTP-TARRIF/FREIGHT SURCHARGE (3): POLYDYNE INC.	3,261.88	-5,334.07
04/22/21	12	4425 1550	(1): VREA01*I09535043E ,L0001 (2): PW-WWTP-DELIVERIES FROM 02/27/21-03/26/21 (3): READY REFRESH BY NESTLE	51.04	-5,283.03
04/22/21	12	4425 2150	(1): VARA01*I000150259 ,L0001 (2): PW-PARK & REC - D.MIKLAS, J.GUTIERREZ (3): ARAMARK UNIFORM SERVICES	23.35	-5,259.68
04/22/21	12	4425 2150	(1): VARA01*I000156025 ,L0001 (2): PW-WWTP-D.MIKLAS,J.GUTIERREZ (3): ARAMARK UNIFORM SERVICES	23.35	-5,236.33
04/22/21	12	4425 2150	(1): VCLI01*I 980189 ,L0001 (2): PW-WWTP-TSS,BOD,AMOONIA (3): CLIN.LAB-SAN BERNADINO INC.	525.00	-4,711.33
04/22/21	12	4425 2150	(1): VENG02*I 13X00003 ,L0001 (2): PW-WWTP-WASTE HANDLING (3): ENGEL & GRAY, INC.	1,588.44	-3,122.89
04/22/21	12	4425 2150	(1): VWIL03*I010-47648 ,L0002 (2): PW-WATER & WASTEWATER RATE STUDY FOR THE CITY (3): WILLDAN FINANCIAL SERVICES CORP	1,897.50	-1,225.39
04/22/21	12	4425 4150	(1): VDEL03*I 71978163 ,L0001 (2): PW-WWTP-FORD F7350 LEASE (3): DE LAGE LANDEN FINANCIAL SERVICES,INC.	1,225.39	00
04/22/21	23	2010	(1): Invoices 04/22/21	-18,049.28	-18,049.28
04/22/21	23	4461 1400	(1): VSMO01*I 17-1858 ,L0001 (2): ADM-TRANSIT MAINTENANCE-MARCH 2021 (3): SMOOTH INC.	2,481.10	-15,568.18
04/22/21	23	4461 2200	(1): VCIT12*I 84903 ,L0001 (2): 29FT. GILING BUS 159 (3): CITY OF SANTA MARIA	3.09	-15,565.09
04/22/21	23	4461 2200	(1): VSMO01*I 17-1857 ,L0002 (2): BUS STATION (3): SMOOTH INC.	22.12	-15,542.97
04/22/21	23	4461 2354	(1): VSMO01*I 17-1857 ,L0001 (2): ADM-TRANSIT SERVICES-MARCH 2021 (3): SMOOTH INC.	15,542.97	00
04/22/21	40	2010	(1): Invoices 04/22/21	-2,094.66	-2,094.66
04/22/21	40	4225 1500	(1): VLIN03*I 36933 ,L0001 (2): VIA GRANT 2020 (3): LINEGEAR FIRE & RESCUE EQUIPMENT CORP	2,094.66	00
04/22/21	42	2010	(1): Invoices 04/22/21	-728.84	-728.84
04/22/21	42	4210 1500	(1): VACE02*I 245543 ,L0001 (2): PD-M.CASH-POLICE KNIFE (3): ACE UNIFORMS LLC	728.84	.00
04/22/21	60	2010	(1): Invoices 04/22/21	-1,035.00	-1,035.00
04/22/21	60	4490 2150	(1): VCAS07*I 042109 ,L0001 (2): PW-REMOVAL OF DYING PALM TREE (3): CASSIA LANDSCAPE	1,035.00	.00
04/22/21	65	2010	(1): Invoices 04/22/21	-112.16	-112.16
04/22/21	65	4485 1000	(1): VPAC01*I 040121A ,L0001 (2): FINANCE - 884 GUADALUPE -ACCT#6669954346-9 (3): PACIFIC GAS & ELECTRIC	112.16	00
04/22/21	71	2010	(1): Invoices 04/22/21	-584.29	-584.29
04/22/21	71	4454 1150	(1): VIMP01*I 62595 ,L0010 (2): STREETS (3): IMPULSE INTERNET SERVICES	33.10	-551.19
04/22/21	71	4454 1300	(1): VSWE02*I 042121 ,L0003 (2): MONTHLY REIMBURSEMENT FOR USE OF CELL PHONE (3): SHANNON SWEENEY	15.00	-536.19
04/22/21	71	4454 1400	(1): VNOB02*I 492080 ,L0001 (2): PW-STREETS-ECHO AUGER (3): NOBLE SAW INC	269.70	-266.49

REPORT.: Apr 22 21 Thursday
 RUN...: Apr 22 21 Time: 11:45
 Run By.: Veronica Fabian

City of Guadalupe
 General Ledger Interface
 Journal 04 Purchasing/Payables Journal Interface for (PY) Period 04-21

PAGE: 006
 ID #: PY-GI
 CTL.: GUA

Date	G/L	Account No	Description	Amount	Extension
04/22/21	71	4454 1450	(1): VGUA02*I 26852 ,L0001 (2): PW-STREETS-MIX/MEASURE, ROCKITE (3): GUADALUPE HARDWARE COMPANY INC.	17.91	-248.58
04/22/21	71	4454 1550	(1): VGUA02*I 34114 ,L0001 (2): PW-STREETS-PNT TCH FLOSS, MINI ROL, LINZER MINI (3): GUADALUPE HARDWARE COMPANY INC.	20.06	-228.52
04/22/21	71	4454 1550	(1): VGUA02*I 34381 ,L0001 (2): PW-STREETS-PNT TCH ALMOND QT,COLOROX WIPES,MINI ROL (3): GUADALUPE HARDWARE COMPANY INC.	34.09	-194.43
04/22/21	71	4454 1550	(1): VGUA02*I 34454 ,L0001 (2): PW-STREETS-HEFTY STRNG,ROUNDUP W#G CONC (3): GUADALUPE HARDWARE COMPANY INC.	69.00	-125.43
04/22/21	71	4454 1560	(1): VHENO1*I 184544 ,L0001 (2): STREETS-FUEL CHARGES (3): EAGLE ENERGY, INC	113.94	-11.49
04/22/21	71	4454 2150	(1): VARA01*I000150260 ,L0003 (2): PW-STREETS-R.GUTIERREZ (3): ARAMARK UNIFORM SERVICES	3.58	-7.91
04/22/21	71	4454 2150	(1): VARA01*I000156026 ,L0003 (2): PW-STREETS-R,GUTIERREZ (3): ARAMARK UNIFORM SERVICES	3.58	-4.33
04/22/21	71	4454 2150	(1): VHEA01*I025210826 ,L0001 (2): PW-LATE PAYMENT CHARGE 2/16/21 INV:368749 (3): HEALTH SANITATION SERVICE INC.	4.33	.00
04/22/21	89	2010	(1): Invoices 04/22/21	-79,790.33	-79,790.33
04/22/21	89	4444 3044	(1): VITE01*I 8326 ,L0001 (2): FINANCE-SQL LICENCES FOR NEW SERVER FOR TYLER/PD (3): ITECH SOLUTIONS	6,555.45	-73,234.88
04/22/21	89	4444 3045	(1): VEMCO1*I 20-480 ,L0001 (2): ADM-GENERAL PLAN UPDATE (3): EMC PLANNING GROUP INC.	6,285.17	-66,949.71
04/22/21	89	4444 3045	(1): VEMCO1*I 21-119 ,L0001 (2): ADM-GENERAL PLAN UPDATE (3): EMC PLANNING GROUP INC.	24,042.21	-42,907.50
04/22/21	89	4444 3051	(1): VCAN03*I 76029 ,L0001 (2): PW- GUAD COMMUNITY CENTER & LEROY RENOVATION (3): CANNON CORPORATION	17,818.50	-25,089.00
04/22/21	89	4444 3073	(1): VALL05*I 1 ,L0001 (2): PW-WATER-WELL ABANDONMENT 5TH STREET PROJ (3): ALL AMERICAN DRILLING INC	18,761.00	-6,328.00
04/22/21	89	4444 3085	(1): VBAR07*I 042021 ,L0001 (2): ESSEMMT 287 MAHONEY LANE (3): LUIS M. BARAJAS & JOSE F GARCIA BARAJAS	5,000.00	-1,328.00
04/22/21	89	4444 3087	(1): VCAN03*I 75931 ,L0001 (2): PW-OBISPO STREET WATERLINE PROJECT (3): CANNON CORPORATION	528.00	-800.00
04/22/21	89	4444 3088	(1): VLOU01*I 11737 ,L0001 (2): PW-WWTP- REMOVED AERATOR FROM POND (3): LOUIE'S CRANE SERVICE,LLC	800.00	.00

Journal	G/L	Account No	Amount	Extension
04	01	2010	-34,144.18	-34,144.18
04	01	2042	32.00	-34,112.18
04	01	2044	100.00	-34,012.18
04	01	2053	50.26	-33,961.92
04	01	3479	90.90	-33,871.02
04	01	3610	100.00	-33,771.02
04	01	3620	-5.72	-33,776.74
04	01	4105 1150	527.03	-33,249.71
04	01	4105 1200	63.30	-33,186.41
04	01	4105 1300	50.00	-33,136.41
04	01	4105 1550	262.70	-32,873.71
04	01	4105 2150	1,516.81	-31,356.90
04	01	4105 2151	487.93	-30,868.97
04	01	4110 2150	11,533.50	-19,335.47
04	01	4110 2999	280.50	-19,054.97
04	01	4120 1150	346.93	-18,708.04
04	01	4120 1200	396.13	-18,311.91
04	01	4120 1550	64.56	-18,247.35
04	01	4140 2151	6,712.77	-11,534.58
04	01	4140 4150	759.96	-10,774.62
04	01	4145 1000	228.91	-10,545.71
04	01	4145 1150	5.54	-10,540.17
04	01	4145 1300	2.50	-10,537.67
04	01	4145 1450	4,152.14	-6,385.53
04	01	4145 1460	600.75	-5,784.78
04	01	4145 2150	96.22	-5,688.56
04	01	4200 0450	106.39	-5,582.17
04	01	4200 1150	1,013.27	-4,568.90
04	01	4200 1350	50.00	-4,518.90
04	01	4200 1500	70.07	-4,448.83
04	01	4200 1550	309.36	-4,139.47
04	01	4200 1560	1,403.21	-2,736.26
04	01	4200 2150	460.66	-2,275.60
04	01	4200 2999	108.73	-2,166.87
04	01	4220 0450	738.73	-1,428.14
04	01	4220 1150	63.12	-1,365.02
04	01	4220 1350	207.76	-1,157.26
04	01	4220 1460	150.00	-1,007.26
04	01	4220 1550	91.59	-915.67
04	01	4220 1560	263.95	-651.72
04	01	4220 2150	138.47	-513.25
04	01	4300 1150	60.69	-452.56
04	01	4300 1300	2.50	-450.06
04	01	4300 1400	33.61	-416.45
04	01	4300 1550	3.24	-413.21
04	01	4300 2150	50.90	-362.31
04	01	4405 1150	173.46	-188.85
04	01	4405 1550	23.34	-165.51
04	01	4420 1150	165.51	.00
04	10	2010	-16,316.87	-16,316.87
04	10	4420 1000	6,137.62	-10,179.25
04	10	4420 1150	230.58	-9,948.67
04	10	4420 1300	15.00	-9,933.67
04	10	4420 1550	43.71	-9,889.96
04	10	4420 1560	98.11	-9,791.85
04	10	4420 2150	9,791.85	.00
04	100	2010	-8,469.10	-8,469.10
04	100	4010 2164	6,736.75	-1,732.35
04	100	4010 2165	1,732.35	.00
04	105	2010	-1,189.45	-1,189.45
04	105	4015 1200	1,189.45	.00
04	12	2010	-34,568.59	-34,568.59
04	12	4425 1000	19,987.42	-14,581.17
04	12	4425 1150	151.01	-14,430.16
04	12	4425 1300	15.00	-14,415.16
04	12	4425 1400	4,154.06	-10,261.10
04	12	4425 1460	48.10	-10,213.00
04	12	4425 1550	4,929.97	-5,283.03
04	12	4425 2150	4,057.64	-1,225.39
04	12	4425 4150	1,225.39	.00
04	23	2010	-18,049.28	-18,049.28
04	23	4461 1400	2,481.10	-15,568.18
04	23	4461 2200	25.21	-15,542.97
04	23	4461 2354	15,542.97	.00
04	40	2010	-2,094.66	-2,094.66
04	40	4225 1500	2,094.66	.00
04	42	2010	-728.84	-728.84
04	42	4210 1500	728.84	.00
04	60	2010	-1,035.00	-1,035.00
04	60	4490 2150	1,035.00	.00
04	65	2010	-112.16	-112.16
04	65	4485 1000	112.16	.00
04	71	2010	-584.29	-584.29
04	71	4454 1150	33.10	-551.19
04	71	4454 1300	15.00	-536.19
04	71	4454 1400	269.70	-266.49
04	71	4454 1450	17.91	-248.58
04	71	4454 1550	123.15	-125.43
04	71	4454 1560	113.94	-11.49
04	71	4454 2150	11.49	.00
04	89	2010	-79,790.33	-79,790.33
04	89	4444 3044	6,555.45	-73,234.88
04	89	4444 3045	30,327.38	-42,907.50
04	89	4444 3051	17,818.50	-25,089.00
04	89	4444 3073	18,761.00	-6,328.00
04	89	4444 3085	5,000.00	-1,328.00

REPORT.: Apr 22 21 Thursday
RUN....: Apr 22 21 Time: 11:45
Run By.: Veronica Fabian

City of Guadalupe
General Ledger Interface (Summary)
Journal 04 Purchasing/Payables Journal Interface for (PY) Period 04-21

PAGE: 008
ID #: FY-GI
CTL.: GUA

Journal	G/L Account No	Amount	Extension
04	89 4444 3087	528.00	-800.00
04	89 4444 3088	800.00	.00

MINUTES

City of Guadalupe

Regular Meeting of the Guadalupe City Council
Tuesday, April 13, 2021 at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

1. **ROLL CALL:**

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

All council members were present.

2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA REVIEW**

Mayor Julian moved Item #11 and Item #12 ahead of Item #10. No other changes to the agenda.

5. **COMMUNITY PARTICIPATION FORUM**

George Alvarez spoke on this month being "April Awareness of Child Abuse". He stated that it was ironic that we have to have a specific month designated for this purpose. It should be an everyday thing. He then spoke of issues on our borders relating to thousands of children being abused.

Mireya Pina from the "Little House by the Park" and "Guadalupe Community Changers". She spoke of the upcoming 4th of July and their sale of fireworks. This is their biggest fundraiser, and she was asking for the Council's support. She highlighted some programs where these funds are used: Parent Engagement Program; health relationship classes; "New Father" classes, adult education through parent academy, and Guadalupe clean-up projects. Mireya also gave a special "thank you" to the Fire and Police Departments for their support in this fundraiser from prior years.

Shirley Boydston made a brief comment that although there hasn't been an official statement from the state, "we're in a drought". She emphasized to the Council and City staff that water saving measures should be thought about now rather than later.

6. CEREMONIAL CALENDAR

A. Proclamation - Child Abuse Awareness & Prevention Month – April 2021

The proclamation was read in both English and Spanish by Mayor Julian and Council Member Cardenas, respectively, recognizing April 2021 as “Child Abuse Awareness & Prevention Month”. The proclamation calls upon all Guadalupe “residents, community agencies, religious organizations, businesses, and medical facilities to increase their participation in the efforts to prevent child abuse”. Council Member Cardenas mentioned that this is the first time that the North County Rape Crisis and Child Protection Center has included the City of Guadalupe in their outreach program for child protection month. There were 305 pinwheels planted in front of City Hall. Many City staff members help with this process.

B. Proclamation - Condemning and Combating Racism, Xenophobia, and Intolerance Against Asian Americans and Pacific Islanders

Council Member Ramirez read the majority of the two-page proclamation stating that the City of Guadalupe is home to an estimated 8,081 residents, of which Asian Americans and Pacific Islanders (AAPI) comprise 5%, and home to several AAPI small businesses. The proclamation gave a brief history of myths and stereotypes regarding the AAPI communities and the racism and scapegoating that have persisted toward AAPI individuals since the 19th century. In March 2020, the outbreak of the coronavirus disease 2019 (COVID-19) pandemic in California and across the country only added to the harmful and xenophobic rhetoric resulting in a rise in reported hate incidents and crimes again AAPI individuals, communities, and businesses throughout the state.

Mayor Julian read the proclamation’s ending which proclaimed, “the City of Guadalupe a place that does not tolerate xenophobia by condemning the rise in hate crime, attacks, and attitudes again Asian American and Pacific Islanders Communities due to the racist manipulation and polarization of the COVID-19 crisis.” Furthermore, “the City of Guadalupe will work to ensure that all members of Asian American and Pacific Islanders communities – no matter their background, the language they speak, or their religious beliefs – are treated with dignity and equity.”

Mayor Julian mentioned that the Japanese community has contributed a great deal to Guadalupe. He said, “Read the information on the Royal Theatre and what the AAPI community did for Guadalupe”. He mentioned that there are two members on the Council who are ‘mestiso’, referring to males of mixed race, part of which is Filipino. The Mayor emphasized that “we don’t condone any racial discrimination. We must recognize the history and contribution of the Japanese community and the multiple generations of Japanese families, such as Tani, Masatani, Minami, and Tomooka.”

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending April 7, 2021.
- C. Approve the Minutes of the City Council regular meeting of March 23, 2021 to be ordered filed.
- D. Appoint Jesse Ramirez to the Recreation and Parks Commission to fill a vacant seat.
- E. Adopt Resolution No. 2021-19 approving a subgrant agreement with the Santa Barbara County Water Agency to secure \$302,821.00 in Proposition 1 Integrated Regional Water Management (IRWM) grant funding for the wastewater treatment plant (WWTP) effluent pump station rehabilitation project.
- F. Adopt Resolution No. 2021-20 approving an agreement with Advantage Technical Services, Inc. in the amount of \$4,998.00 to perform an inspection of the elevated water tank.
- G. Adopt Resolution No. 2021-21 approving an agreement with Crandall Construction in the amount of \$11,050.00 to perform storm drain and road repairs on Gularte Lane.
- H. Adopt Resolution No. 2021-22 approving a contract with Pavement Engineering, Inc. (PEI) in the amount of \$77,405.00 for preparation of a pavement rehabilitation report and plans specifications for rehabilitation of selected streets in the City of Guadalupe.
- I. Adopt Resolution No. 2021-23 approving the novation to substitute Los Amigos de Guadalupe (LADG) in place of Rural Community Development Corporation of California (RCDDC) in its agreement with the City of Guadalupe.
- J. Adopt Resolution No. 2021-24 creating the exempt position of Emergency Services Manager and approving a job description and salary range for this position, eliminating the nonexempt position of Emergency Preparedness Coordinator, and reclassifying the current Emergency Preparedness Coordinator to the new Emergency Services Manager classification.
- K. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - 1. Planning Department report for March 2021
 - 2. Building Department report for March 2021
 - 3. Public Works / City Engineer's report for March 2021

Item #7.J. was pulled.

Motion was made by Council Member Ramirez and 2nd by Council Member Cardenas to approve the balance of the Consent Calendar. 5/0 passed.

Item #7.J. – Approve Resolution No. 2021-24 creating the exempt position of Emergency Services Manager and approving a job description and salary range for this position, eliminating the nonexempt position of Emergency Preparedness Coordinator, and reclassifying the current Emergency Preparedness Coordinator to the new Emergency Services Manager classification.

Todd Bodem, City Administrator, stated that the recommendation is that the Council approve the new/upgraded position. Council Member Ramirez had pulled this item. He said, “We just had a recent financial status report. This upgrade hits the General Fund. More scrutiny is given because of the General Fund change. The staff report says that there are no increases in benefits. The increase in salary, though, does have an impact on CalPERS. The staff report says there would be savings because of the new exempt status and no overtime. What overtime would there be?” He further asked, “Why is this happening now? The employee has been here less than six months.”

Mr. Bodem said, “Other duties were added to the position which are more exempt in nature, allowing for any hours to be worked, without overtime consideration. The employee could work on a Sunday, if needed, or whenever, with no overtime consideration. The position also involves grant writing. The HR Manager worked with Chief Cash and the employee and determined the exempt status after the fact.”

Council Member Cardenas asked, “What’s the main difference with the old versus the new job description?” The Mayor added, “This item is going to cost us”. Mr. Bodem then stated he preferred to continue discussion at the next council meeting. Council Member Ramirez agreed adding, “Because it hasn’t been a year yet, it would be good to have a projected analysis of cost savings.” Mayor Julian agreed.

Motion to continue discussion on Resolution 2021-24 to the next council meeting to be put on Regular Business made by Council Member Ramirez/2nd by Council Member Robles. 5-0 passed.

8. CITY ADMINISTRATOR REPORT: (Information Only)

Todd Bodem mentioned that the Administration Department has moved to a new location. It is now on the far northwest side of City Hall, the stand-alone office across from the Police Department (the corner of Obispo and 10th Streets) which was the old Explorers’ room. He added that a number of Fire staff and volunteers did a very good job on refurbishing that office space.

9. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

Todd Bodem gave a report in Chief Cash's absence: 1) A soft re-opening of City Hall is estimated for May 2021. The Governor has discussed opening the entire state possibly by June 2021; 2) Sergeant Medina is working with the Fireworks Committee to allow residents to voice their concerns; 3) Information from the City's Employee Groups on their participation with "The City of Guadalupe 75th Anniversary Celebration" has been submitted; 4) Chief has worked on a City burglaries series with the Guadalupe Business Association; 5) Zach Jones, Emergency Preparedness Coordinator, is working with a generator vendor for City Hall. He has secured an estimate that he is working into a federal grant. Zach has also edited and resubmitted the City's "Tobacco Enforcement Grant" for this year in an amount in excess of \$600,000 which Mr. Bodem has signed; and 6) The "School Resource Officer Federal Grant" is being reviewed for possible restructuring for a more favorable financial reimbursement to the General Fund for police officer services.

REGULAR BUSINESS

11. Resilience-Guadalupe photo contest.

Written Report: Sonia Rios-Ventura, Community Development Manager

Recommendation: That the City Council review the photo contest submission and choose two winners.

Ms. Rios-Ventura gave a brief explanation about this photo contest. She said, "In order to increase Guadalupe youth participation in the Guadalupe Resilience Plan, Los Amigos de Guadalupe (LADG) held a photo contest. The youth were asked to submit pictures of what they saw as the City's assets and impediments (weaknesses). Two submissions per person only. A picture had to have a narrative showing "how to promote our small community" or "how to improve our small community".

The City Council reviewed the photos submitted and was asked to select one for "Best Asset" and one for "Best Impediment (weakness)". The winners would receive \$50 gift cards to their favorite Guadalupe restaurant. Four photos for "Best Impediment" were submitted with the winner being "JR", a picture showing the baseball field at O'Connell Park and the need for their upkeep and maintenance. Council Member Cardenas stated that the "JR" entrant best explained "what can be done to improve" the parks", specifically, "...Maintaining our parks' looks should be a priority like cutting and watering the grass, trimming the trees, and making the whole park look really nice. With these changes not only will Guadalupe provide a nice place for youth, children, and adults to spend some time outside but also it will help create a strong community." The rest of the Council agreed with "JR" as the winner.

As for the "Best Asset", three photos were submitted. Council Member Cardenas voted for photo "SG", depicting a long shot of railroad tracks, with a narrative saying "This represents Guadalupe's strengths because for me it shows our community feels safe around here. It also shows how close and small our community is but even if we are, we still care about each other." Council Members Ramirez, Robles and Costa, Jr. also agreed. Mayor Julian felt that photo "MM", Point Sal Beach, best fit the contest's criteria with the following narrative: "...The hike of Point Sal is an asset to Guadalupe because it has nature, a beach, and you can walk (which we all need). It is important because we

need nature to survive.” Council Member Ramirez then asked if there could be two winners for “Best Asset”. Sonia Rios-Ventura stated she would have to further check on that request.

12. Registration of the Royal Theater on the National Historic Registry.

Written Report: Sonia Rios-Ventura, Community Development Manager

Recommendation: That the City Council adopt Resolution No. 2021-25 authorizing the registration of the Royal Theater with the National Registry of Historic Buildings and the California Registry of Historic Buildings.

In September 2020, the City hired Carole Denardo, M.A. of the Provenience Group, Inc. to prepare a report on the City’s History Resource Inventory & Evaluation of the Royal Theatre in which she concluded that the Royal Theatre met the requirements to be registered as an historic property on the National Registry of Historic Buildings (and the California registry of History Buildings).

Council Member Cardenas said that the staff report showed “restrictions”. What are they? Ms. Rios-Ventura said that the City has \$600,000 funding for the Royal Theatre to be a performing arts center and that a restriction is that the building must be kept as a performing arts site. Philip Sinco, City Attorney, commented that that must be independent of the decision to make the Royal Theatre an historic site. Another restriction would be that the structural facade must be kept maintaining historical integrity. As for an advantage to making the Royal Theatre an historic building, Mr. Bodem and Mr. Sinco said that it would eliminate some requirements needed for a new building. The City would not have to deal with seismic retrofitting as there would be some leeway.

Shirley Boydston, a member of the Rancho de Guadalupe Historical Society & Museum, gave the following comments: “Ms. Carol Denardo’s knowledge of the regulations for inclusion in the California or National Registry of Historic Buildings is great and thorough. Her study of Guadalupe history has some things that need correcting since this is now a public document which others may refer to”. Those corrections are as follows:

On page 1, it’s noted that it is a 5,024 square foot building but on page 4, it’s shown as 7,200 square feet.

On page 12, it states that the property (Rancho Guadalupe) was deeded to Leroy for \$42,000.00. The actual amount, deeded in 1880 for the over 43,000 acres was \$638,665.00 with an additional \$167,574.42 awarded earlier from the Estudillo family, who succeeded the Arellanes family.

On page 13, in late 1888/9 the town had ONE school and TWO churches: Methodist Episcopal and Catholic.

On Page 14, “Old Maude” was discovered in Orcutt. Orchards were in the eastern part of the Santa Maria Valley although each home had at least one, if not more, fruit trees.

On page 16, Ms. Denardo refers to “Sylvia Boydson, of the Rancho de Guadalupe Historical Society. Correction: should be “Shirley Boydston”.

On pages 16 & 17, there are a few misspellings: the names should be Yeamon Minami; Nakano Noodle Shop; Kashiwagi Hotel, and Shirasu Pool Hall. (The name "Konomi" Garage is unknown to Ms. Boydston.) Also, the "Hop Sing Benevolent Association" was Chinese in origin.

The list of these corrections was given to Ms. Rios-Ventura for Ms. DiNardo's review and potential inclusion into her report.

George Alvarez said, "It's a no-brainer to make the Royal Theatre an historical site." He commented that as a youngster, for less than a dollar, he could go to see a movie at the theatre, popcorn, and a soda. On Thursday night, there was Keno (bingo). He emphasized the need to include Spanish and Mexican history, all famous Mexican singers, and Moe Garcia, prior owner of the Royal Theatre. Mr. Alvarez said, "The building is deteriorated. It'll take more than \$50,00 to repair the façade. I'm not blaming the City, but the City had an opportunity to sell it to an interested buyer but didn't. Now, it's a public nuisance but it's too beautiful a structure with all its history. If the theatre is for public use, it should be retrofitted. Do your job and get the month."

Motion authorizing the registration of the royal Theatre with the National Registry of historic Buildings and the California registry of History Buildings made by Council Member Cardenas, with corrections made by Shirley Boydston, and seconded by Council Member Robles. 5 Ayes/0 Nays 5/0 Passed.

10. Cannabis Policy Discussion and Strategy Options / Overview Presentation by David McPherson.

Written Report: Todd Bodem, City Administrator

Recommendation: That the City Council receive a presentation from David McPherson of HdL Companies, engage in a policy discussion of, and provide guidance regarding, options concerning commercial cannabis uses.

Mr. Bodem gave a recap of prior cannabis discussions. At the City Council meeting on March 9, 2021, staff presented a report on the topic of cannabis in response to a request from Mayor Julian to place the item on a council agenda for discussion as to whether the City Council should consider legalizing some or all commercial cannabis uses in the City. Staff advised Council they were not fully qualified to provide the level of expertise the Council required to make an informed decision and recommended the Council authorize entering into an agreement with Hinderliter, de Llamas & Associates (HdL), a recognized expert in this field. Council directed staff to retain services of an HdL specialist which was accomplished.

Mr. Bodem then introduced Mr. David McPherson, Compliance Director with HdL, who began by giving a brief history of HdL and their involvement with the cannabis policy issues. The company serves 303 cities, 48 counties and 108 transaction districts. They are specifically partnered with over 175 local agencies to develop cannabis policies. Their team of experts have reviewed and evaluated over 3,500 cannabis business applications for local agencies. Also, HdL staff has experience conducting over 17,000 cannabis compliance reviews in California, Colorado, and Nevada. He also mentioned that in the 2016 election, 54.03% of voters in Guadalupe supported Proposition 64, while 45.9% of the voters opposed it.

He spent some time talking about the various business categories or types of activities. They begin with the "Cultivator" -> the "Manufacturer" -> the "Distributor" (or "Testing Lab")-> the "Retailer" and finally -> the "Consumer". Mr. McPherson said there is a misunderstanding that the "Distributor" goes directly to the "Consumer" which is not correct. A count as of March 20, 2021 showed that there are nine types of cannabis licenses, with "cultivation" being the highest at 5,371 and "testing labs" being the lowest at 40. There were 755 "retailers" (walk-in) and 383 "retailers, non-storefront" (delivery service; no walk-in traffic).

Mr. McPherson then turned to discussion of California cannabis laws going back to 2015 to the present. He spoke about Prop 64 and medical cannabis for the two-year period of 2015 to 2017. State regulations were finalized in January 2019 with AB97 and SB97 providing additional revisions to the regulations. For the period 2020 to 2021, he spent some time discussing SB59 California Environmental Quality Act (CEQA) sunset. The deadline date on SB59 is July 2021 but it is going through review for a possible extension. Local regulatory ordinances will not be subject to CEQA until July 1, 2021 unless the deadline is extended. He also mentioned that although cannabis is legal in the State of California, cannabis is illegal at the federal level. Federal government cannot use funds to go after legal state and legal licenses for cannabis.

The State must notify the local jurisdiction when it receives a commercial cannabis application. The law does not supersede or limit existing local authority for law enforcement activity, enforcement of local zoning requirements or local ordinances.

Other agencies in the region that have retailers are Grover Beach, Lompoc, Morro Bay which is new, San Luis Obispo, Goleta, and Santa Barbara County. A "Retail Market Analysis" chart showed 2,855 illicit market and 755 current retail licenses. Market demand is 1,842 with a market shortage of 1,087. Consumers don't have options where to go in legal market. Deliveries are being made to Guadalupe and other cities, but where are the deliveries coming from? Santa Maria doesn't want any cannabis business, so Guadalupe is in a prime spot. There is room for licenses to meet the demand.

Mr. McPherson shifted to "cannabis policy development". He discussed the path to success or "decision tree" starting with educating -> collaborating with constituents -> legislating -> and finally, regulate through an ordinance. He said that regulations are settled more so now. Consumer trends have changed. There is a better understanding and consumers are more comfortable now with medical and other circumstances. 18% to 22% of population are using cannabis with 755 retail stores in the state. 1,000 retailers are needed to satisfy consumers' needs.

Businesses and investors are looking at places to locate. There aren't enough retailers to meet demand. With cannabis now being legal, the City should either establish regulations or maintain the ban currently in place.

Policy decisions need to be based on types of activities the City wants or doesn't want. What type of economic development does the City want with what types of economic gains? Core values need

to be considered. What are the City's priorities for the community? Mr. McPherson showed a slide with four core values: 1) Public Safety; 2) Environmental Protection; 3) Neighborhood and Land Use Projection, and 4) Access by Youth. The City has control over these four values. He also stressed a 5th core value – public health issue at County level.

Guadalupe dictates time, place, and manner. If the City chose to have a retail store, the City says what it will look like in all respects. The City also has the say in where it will be located. Example for "where": K thru 12th grade or daycare center – no nearer than 600 feet or as determined by local jurisdiction. Guadalupe can use different distances for high school, elementary, daycare, etc. However, the distance definition must be from property line to property line. The City determines whether the location will be zoned commercial versus non-commercial. How the business will be conducted is also the City's decision.

Mr. McPherson said, "If the City Council agreed to move forward, what would a best practice regulatory ordinance include? Those might include limited number of business licenses, access control requirements, police access, police background check, good neighbor policy mitigation, record reporting/retention requirements, and suspension, fines, and permit revocation."

He then showed pictures of compliant and non-compliant retail stores. This was to highlight the importance of appearance of the retail stores. A professional business appearance is important to the consumer feeling comfortable. He also showed pictures of legal and illegal manufacturing equipment, again to highlight the cleanliness and safety of the equipment used. He briefly spoke about distribution, re-emphasizing that it doesn't mean directly to the consumer.

The presentation's focus then shifted to revenue generating strategies. There are standard fees that the City can use to recover costs that would be passed on to the retailer. Mr. McPherson said that the City should consider the needs of the community and the financial incentives for the City which he labeled "an operational or community benefit agreement".

As for local tax revenue projections, he gave an example of three scenarios: 1) Very Conservative-4%; 2) moderate-5%, and 3) Aggressive-6%. Assuming just one retailer had an average of \$3M in gross receipts, the City would see, per these three scenarios, \$120K, \$150K, and \$180K, respectively. The City would also receive 1% in sales tax. Mr. McPherson did say that the average gross receipts in the County per retailer is \$5M.

The next part of his presentation involved the process for developing a successful regulatory framework. He looked at a six-month timeframe, broken up in two-month segments, beginning in March, ending in August this year. The process would begin with educating the City Council and the community, making recommendations, and evaluating impacts of surrounding cities. Then the next two-month timeframe would look at drafting a regulatory ordinance as well as a zoning ordinance with study sessions/workshops and public hearing on these ordinances. The last two months would involve developing an application process for the City Council to interview applicants and establishing an application fee schedule for recoverable costs to the City. With the size of Guadalupe,

a small number of applications would be received. The City would do its due diligence, and applicants would be interviewed. The Council has the final say on who is or is not selected.

Mr. McPherson ended his 21-minute presentation by saying that the City Council has basically two options: 1) change nothing meaning continue banning commercial cannabis or allow for delivery services only into the City, OR 2) direct staff to draft regulatory and land use ordinances to bring back to the City Council for further consideration.

After the presentation, Mr. Bodem summarized by asking the Council the following questions: 1) should cannabis businesses be allowed in the City of Guadalupe; 2) if yes, what businesses and how many of each type should be allowed; 3) what sensitive buffers should be placed on each type of business, and 4) what type of application process should be developed. If the Council requires more information to address these questions, staff could be directed to provide such information.

There were several people who had requested to speak on this topic. George Alvarez began by saying that Mr. Stewart Jenkins' letter should be read to the public. He said, "I was a drug and alcohol counselor. There are problems with marijuana. The general public should be educated on the contents of the letter. There was good information on medical problems and other issues related to marijuana use." Mr. Alvarez asked what the City of Lompoc is making, in terms of revenue, with the City having more than five+ stores. He also asked where the Chief of Police was to give input on the subject. He stressed the need for impact fees related to monies the City will get separate from licensing fees. He said, "The medical profession is probably against this. I'm against it now. Let the people on this. Five people shouldn't make the decision on this important matter alone. Be fair to the public. Get their input. Find out what they want. Respect us as your constituents." Mayor Julian said that Mr. Jenkins' letter was on the City's website.

Sandy Guy spoke next. She said, "I'm a newer resident to Guadalupe and feel that the City is great and a wonderful place. It has everything. Weather, nice people and rich history. However, we don't have jobs and money. This cannabis is a 'Hail Mary'. I go to Grover Beach twice a month to get cannabis and I go to Santa Maria for my prescriptions because prescriptions in Guadalupe are too expensive. I've bought cannabis for medical purposes for 10 years all around. Security is excellent in Grover Beach and other areas, too. We need money and jobs here. Grover Beach pays \$20 an hour. Retail and other options will bring jobs.

Stewart Jenkins referenced his letter sent to the City Council. Having listened to Mr. McPherson's presentation, he said that, personally, he is not opposed to progress in the use of marijuana. He referenced the CEQA exemption because regulations were established. Sales tax will kick in when the economy gets going. Guadalupe can attract manufacturing businesses because their employees will live in a clean, uncorrupted, somewhat drugfree community. Mr. Jenkins said, "If Guadalupe agrees to go ahead with retail cannabis, be concerned about handling cash because it will be a cash business. Remember that marijuana is still federally illegal, and security will be needed. However, parents urge the City not to approve retail cannabis. It's a public health issue for adults and children. Warnings should be put on all products sold." Mr. Jenkins ended his comments by saying that Guadalupe once had a reputation but has overcome it whereas other cities have failed. He urged

the City not to approve the sale of cannabis which would diminish the quality and character of Guadalupe.

The Mayor opened the floor to anyone else who wanted to give their comments on the cannabis issue. Mr. Joe Armendariz spoke. He said, "I am well versed on the County, City of Guadalupe, and fiscal issues. The voters have spoken in 2016. The majority of voters said they want cannabis legal, regulated and taxed." He then said that he is the Government Affairs Director for National Healing Center Dispensaries in Grover Beach. They are the #1 generator of tax dollars in Grover Beach. They have just opened retailers in Morro Bay, San Luis Obispo, and soon to open one in Turlock. There are 100 employees now in his company with projections of 200 by year end. Mr. Armendariz questioned Stewart Jenkins' letter saying that there are still a lot of misinformation on cannabis. He said, "Guadalupe's a little behind. Other cities are getting revenues that Guadalupe should be getting. With proximity to Santa Maria and Orcutt, Nipomo and Arroyo Grande, Guadalupe should move forward to get those revenues. This would bring enormous social and financial benefits to the City."

The final person to speak was Frances Romero, former mayor of the City. She said, "We don't have downtown overlay to protect its charm. We don't have a sign ordinance for everyday businesses. I understand the rush because of CEQA review. Because something is legal, it doesn't mean we have to decide on it. The City needs to put same attention on other items that the City needs, too. Don't make a decision on a deadline alone. Decisions should be based on what's best for the community. Follow best practices. Make it financially worthwhile. Have appropriate funding to cover costs and them some. Don't lower your expectations."

Discussion was brought back to the Council. Council Member Ramirez talked about social impacts. He said, "Go back to the 90's when it was illegal at the federal level and its impact then. The law disproportionately affected people of color. A lot was fed into prison pipeline. I was looking for the Police report to see how many incidents were for controlled substances. Could those have been negated if the City had retail sales? I'm looking at not only the economic side but definitely from the social side and impact on our community."

Council Member Cardenas said she agreed with Council Member Ramirez's comments. She said, "We need to do right. There must be community outreach. I'd like this information given at a town hall meeting to educate our community. A workshop to get the community's input. When people hear the word 'cannabis', what do they think?"

Council Member Robles agreed that further discussion on the topic is needed. Further details need to be given. He said that he toured a dispensary and found it to be professional and business-like. There's a lot of medicinal use out there. I visited a site and saw oils and CBD. It was very interesting.

Council Member Costa, Jr. thanked Mr. McPherson for the presentation and the public who spoke. He said, "The City Council listens to your concerns. This is a tax revenue generator. The City has had its financial issues. I agree with Council Members Cardenas and Robles that we need to educate the

community. Show them what the impacts cannabis can have. It also takes family and individual education, as well.

Mayor Julian said that a lot of people don't know the history and laws relating to cannabis and how the business has grown. "I'm amazed at the illicit businesses that are hurting the legitimate side," he said. The Mayor added that we need to move forward with education. An ordinance will define what the City wants. Delivery is legal now per the City's ordinance. We need to flush out legal end (law enforcement).

Philip Sinco asked, "Is anyone ready to say, at this point, if there's any use that the Council doesn't want the staff to explore? Just as an example, the City doesn't want cultivation here." Mr. Bodem added that demand for processing is strong.

Mayor Julian said that he can see a lab but not sure if the City has the money for a structure. To have that it would take about a 20,000 square foot building. There's no land area to do that. A dispensary is important and well controlled. With a development agreement, for those that want to come in here, the City gives the specifics of how things will be.

Council Member Cardenas asked about "green houses" and whether that is part of "cultivation". Mr. McPherson said that yes, there are three types: outdoor, mixed light, and indoor. She further asked if there are square footage restrictions. Mr. McPherson said that state law has three types of licenses: Type 1, 5,000 sq. ft., Type 2, 10,000 sq. ft. and Type 3, 22,000 sq. ft.

Council Member Ramirez asked, "Like alcohol, can THC be regulated?" Mr. McPherson said that it is regulated at the state level. He then asked, "Are there partnerships with educational institutions, like for research and development?" Mr. McPherson said that businesses do have private partnerships, mainly on cultivating and manufacturing sides.

Mayor Julian said that on page 5 of the staff report, there are four questions in the "Conclusion" section. He said "this is our first presentation. If we move forward, that's where we get the detail what we want to do. Lompoc had the lottery system where there are too many. Shrinks amount of resources. We need further guidance from HdL. We're being schooled now. Where can we go and what makes sense for Guadalupe?" Philip Sinco asked, "With those questions, we can look at future meetings to be able to provide some of the answers for staff. If those questions could be kept in Council's mind as we move forward, that would be good."

The Mayor asked, "What type of application process should we develop? As Council, we need to say how many retailers are to be selected? HdL can say this is the selection process, but we know what we want and here's the big-ticket items. It would come back to us. We don't need 10 entities. The City determines the number. What's the impact of number selected? These are the questions where we need further guidance." Council Member Ramirez added that with any discussion on development, Shannon Sweeney, Public Works Director, needed to be involved in these discussions relating to the infrastructure. What's the impact on our City systems, such as water, drainage, etc.?

Council Member Cardenas said, "HdL has experience on outreach with other cities. What are our options?" Mr. McPherson said that HdL could a schedule an outreach meeting but it's more designed for our audience. There would be breakout sessions with questions and to allow the public to ask questions. This meeting would be for about 1.5 hours or so.

Mayor Julian asked what the status was on SB59 and whether the CEQA deadline would be extended. Mr. McPherson said that on April 26th, the Environmental Quality Committee will decide before moving the bill forward. The Mayor then asked how much would CEQA document cost? Shannon Sweeney estimated that it would cost somewhere between \$30,000 - \$50,000. Mr. Sinco said, "If we have to beat the CEQA deadline, we could pass an ordinance but delay making it effective for one year. We'd beat CEQA but that would give us time to implement new ordinance. If we decide not to allow legalized cannabis, the City would repeal the ordinance."

Mayor Julian said, "We should move on this now." Council Member Cardenas added, "If we're looking at revenue, we can recoup costs with fees. We can put some fees in the agreement. We shouldn't move too fast with the deadline since we're looking at the economic issues."

Mr. Sinco said that we'll soon know on the CEQA deadline. We'll move forward with what we have. If we have more time, a public workshop is better. It buys us more time to study things. There wouldn't be much of a cost savings. It wouldn't cause a rush. We wouldn't incur CEQA costs and still have a long process as needed. Mr. Bodem added, "Assuming the Council wants to go with an ordinance, what would that ordinance look like? I would suggest the Council go visit some of these sites and discuss processes with them."

Mayor Julian asked, "What do we want to see? What are the elements?" Mr. Sinco asked, "Tax revenue ordinance? Do we have to decide on specifics now?" Mr. McPherson said, "A regulatory ordinance would have to show what the City wants and doesn't want, such as no cultivation. The number of licenses needed per category will be determined by a resolution." The Mayor asked, "What do we want to see out there? Cultivation, lab, microbusiness, all the elements?"

Council Member Cardenas re-emphasized, "We must know the needs and wants from the community. Maybe an ad hoc committee should be created with City staff, residents and entities that want to come in."

Mayor Julian asked if the staff needed more direction. Define activities Guadalupe wants to have. The ordinance can include everything in for the reading and then say that the City doesn't want a certain category or categories. Leave the number of licenses for each activity which will be determined by resolution after outreach discussion. The application process, policy, guidelines to be determined shall be adopted by the Council and resolution.

13. FUTURE AGENDA ITEMS

No changes made.

14. ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS

Council Member Cardenas along with Mayor Julian attended the Covid-19 vaccination clinic on April 5th at the Senior Center. Shannon Sweeney and Chief Cash were also in attendance.

Council Member Ramirez mentioned the social media survey to address health needs of Santa Maria Valley which is a combined effort between UCSB and Cal Poly. Results will be given on April 17th, via zoom, at 7:00 p.m. Name of the group giving results is "Corazon de Pueblo". He said they are asking for a letter of support to go for a grant.

Council Member Robles talked about the two successful Covid-19 vaccination clinics at the Senior Center held in the last two weeks. There was a good turnout. All in all, three clinics have been held with over 1,000 vaccinations given. Both Pfizer and J&J vaccinations were given. April 26th is scheduled for the second Pfizer vaccination. Mr. Bodem asked, "How does someone know when the second vaccine is to be given?" The Mayor said that people who got the Pfizer vaccine would have been given a card showing data on the vaccine and their next appointment. The clinic knows the number of vaccines to bring for the second vaccination. If that appointment is missed, one can be made at another vaccination site showing the vaccination card to ensure the correct vaccine is given. Council Member Robles also mentioned that the Food Bank is going well.

Mayor Julian said, "Speaking of the Food Bank, both the Fire and Police Departments have helped out tremendously. We could not have handled the amount of participation without their help, as well as other volunteers, such as the Rotary Club, Explorers, etc.

Council Member spoke again about the Friends of Oso Flaco's fundraiser, with a \$25,000 goal to assist Guadalupe and LeRoy Park. He read a "thank you" card from them thanking the City for our position on the phase out of OHV vehicles at Oso Flaco Dunes and our opposition on the State Park Plan.

15. ADJOURNMENT

Motion was made by Council Member Costa, Jr. and 2nd by Council Member Ramirez to adjourn the meeting. 5/0 passed. Meeting adjourned at 8:23 p.m.

Prepared by:

Approved by:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor



Agenda Item No. 7D

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 27, 2021

Lorena Zarate

Prepared by:
Lorena Zarate, Finance Director


Approved by:
Todd Bodem, City Administrator

SUBJECT: Third Quarter 2021 Financial Report

RECOMMENDATION:

That the City Council accept the Third Quarter 2021 Financial Report

DISCUSSION:

The Finance Department has prepared a Financial Report for the fiscal year 2020-2021 through March 2021 for the Council's and the public's information. Attached hereto as Attachment No. 1 is the Report. Staff requests that the City Council accept this report for its information.

ATTACHMENTS:

1. Third Quarter 2021 Financial Report



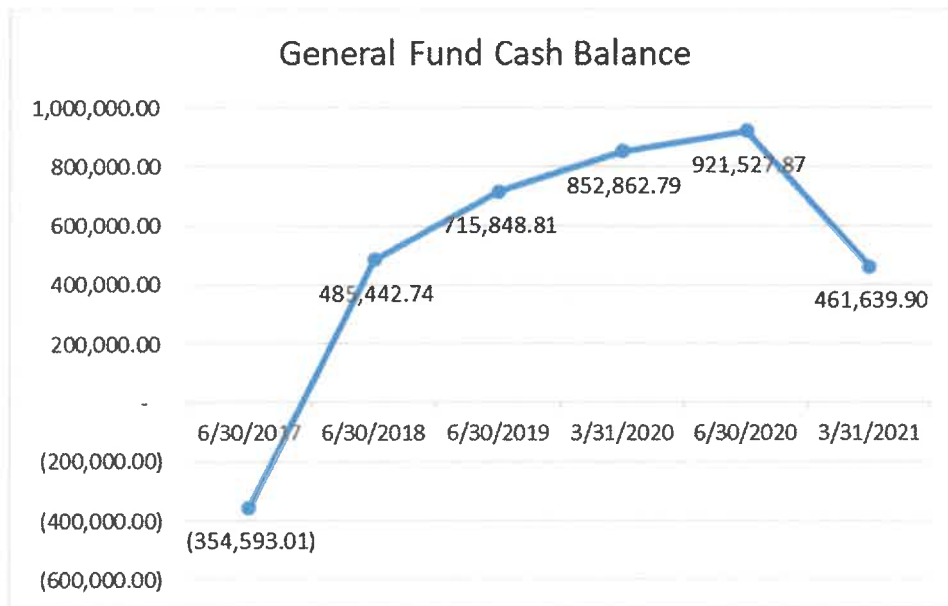
**City of Guadalupe
Financial Report
Third Quarter Fiscal Year 2020-21**

Overview

The fiscal year 2020-21 financial report concentrates on the General Fund and Water/Wastewater Enterprise Funds through March 31, 2021, or 75 percent of the year expended. The purpose of the report is to provide a status of cash, fund balance and budgeted Revenue and Expenditures versus actual at 75 percent of the fiscal year expended.

General Fund Cash

The annual cash balance below shows positive trend through June 2020 as compared to prior years. Total cash as of March 31st, 2021 was \$461,639.90. The cash balance for March 2020, which was \$852,862.79.



General Fund Revenue

Budgeted revenues versus actual revenue received through March 31, 2021 shows the General Fund below target 61.9 percent of expected revenues.

The table and graph below show General Fund revenue by category. Highlighted in yellow are specific revenue categories that have fallen short as compared to the budget through March 2021. Additional lumpsum payments for property tax revenue is expected in the April to May timeframe. The Sales Tax projected revenue used to prepare the FY20-21 budget was obtained

through HDL, who prepared the projection back in June 2020. This specific category is showing approximately 13% under budget through March 2021. The reasoning may be related to the current impact of the pandemic. HDL has recently projected that the City may receive an additional \$150,000 before June 30th related to Measure N. In regards to revenue from building permit and planning, the budget included revenue from the Escalante Meadows project. However, after recent discussion, the permitting revenue for this project is not likely to be received before June 30th, 2021. Similarly, projected revenue in this category for the Pasadera project will be lower than expected for reasons related to Lot 9 and a stall in construction. Only 30 lots are expected to be permitted between now and the end of the fiscal year. Franchise Fees has also fallen a bit behind as compared to what was expected. The reason for this is that the City receives a significant amount from PG&E for this category; the City received about \$54,000 for the last fiscal year, but it was not received until April 2020. The City is expecting a similar timing for this fiscal year. City Staff is also working with FEMA to obtain reimbursement for costs related to the pandemic. The City has received \$99,777 from the CARES Act.

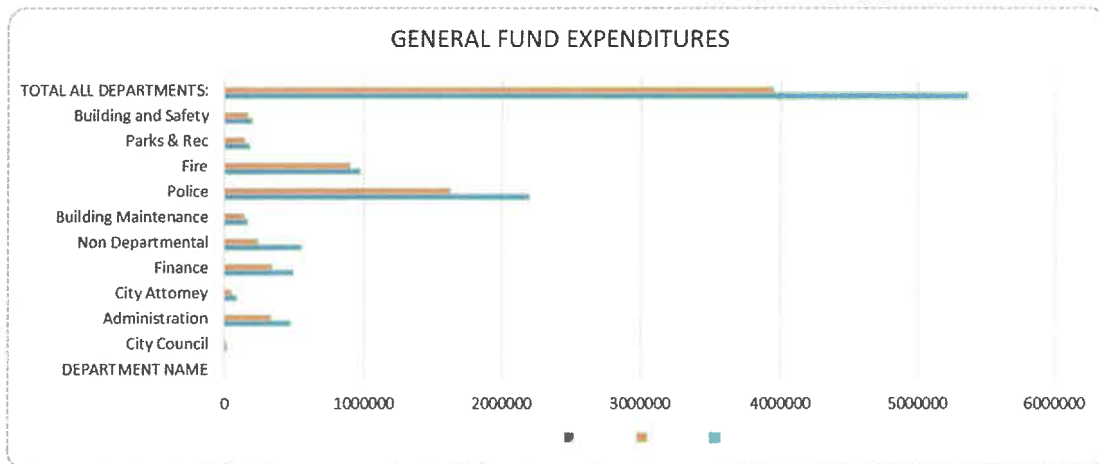
Gen. Fund Revenue by Category			
Category	Budget	Actual	%
Property Tax	1,438,600	802,359	55.8%
Transfers from other funds	822,212	646,592	78.6%
Sales Tax	597,000	403,707	67.6%
Utility Users Tax	441,000	330,455	74.9%
Building Permit & Planning	606,699	167,846	27.7%
Business License	305,000	265,705	87.1%
Revenue from other agencies	192,500	188,218	97.8%
Franchise Fees	248,000	144,845	58.4%
COPS Grant	166,000	140,964	84.9%
Rental of Property	113,000	71,754	63.5%
Administrative Overhead	113,000	49,006	43.4%
Other	455,593	190,822	41.9%
Total Revenue	5,498,604	3,402,273	61.9%



General Fund Expenditures

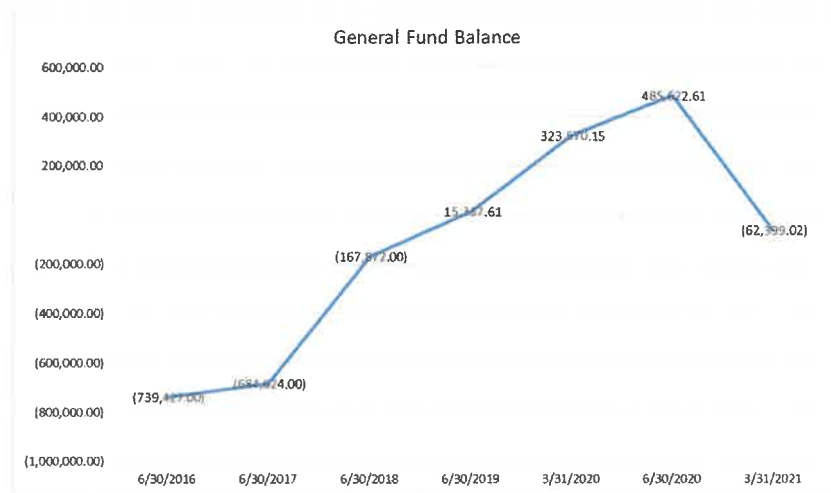
Expenditures are slightly under budget at 74 percent expended. The Table and Chart below shows all General Fund Departments and spending trends as of March 28, 2021. All departments are generally within budget as it stands now. In relation to the Fire department, expenditures are over budget as the retroactive pay was paid out related to the new MOU in February. In addition, the Parks and Building departments may continue to be over budget. The reasoning is related to the allocation of the unfunded liability expense and personnel costs, respectively. The building maintenance department is bit over budget, and may end the year over budget, related to a storm water permit, leverage for a grant for electric equipment and an increase in liability insurance. The building department is also a bit over budget related to personnel costs. Overall, expenditures for the General Fund are higher than revenues as it stands. Based on the budget review analysis presented to Council on February 23rd, this may be case through the end of the year which would result in the absorption of the City’s fund balance. City Staff will continue to monitor expenditures closely, especially as it relates to virus pandemic.

2020-21 GENERAL FUND EXPENDITURES			
DEPARTMENT NAME	Adopted Budget	Actual Spent as of 3/31/2021	75%
City Council	15,628	12,156	78%
Administration	477,809	330,750	69%
City Attorney	90,000	49,838	55%
Finance	497,148	341,424	69%
Non Departmental	555,803	242,166	44%
Building Maintenance	166,445	138,928	83%
Police	2,203,718	1,625,696	74%
Fire	972,480	898,928	92%
Parks & Rec	180,672	144,777	80%
Building and Safety	201,077	165,632	82%
TOTAL ALL DEPARTMENTS:	5,360,780	3,950,295	74%



General Fund Balance

The term fund balance is used to describe the net position of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). It is intended to serve as a measure of the financial resources available to the fund. Fund balance represents the total amount accumulated in the fund from prior years at a point in time. The fund balance in the General Fund as of March 31, 2021 is a negative (\$62,399.02). The graph below shows this upward trend through the past several years. As shown in the visual below, the fund balance at the end of June 2020 in the amount of \$485,622 was a very optimistic sign for the City. However, based on the Budget Review analysis that was presented to Council on February 23rd, in which expenditures were projected to be greater than projected revenue for the remainder of fiscal year based on current trends and data through December, the fund balance at the end of June 2021 would deplete. A priority for City is to continue to increase the fund balance enough to establish a reserve of a minimum of 15% of the General Fund operating budget, which is \$804,117.

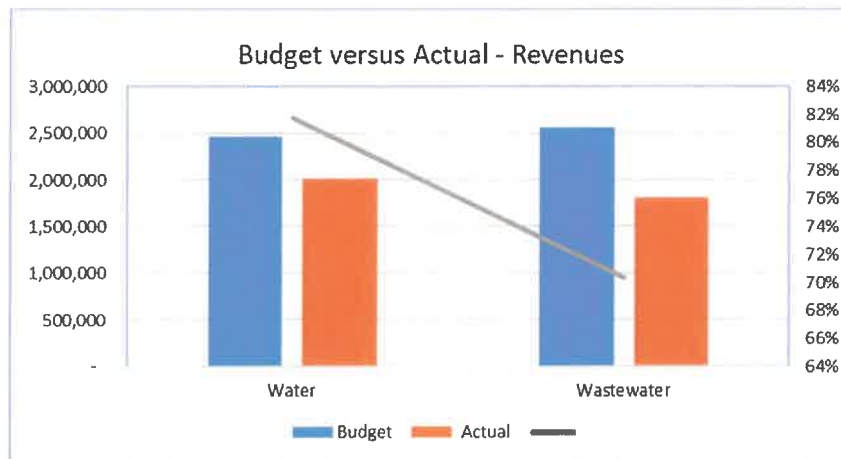


ENTERPRISE FUNDS – WATER AND WASTEWATER

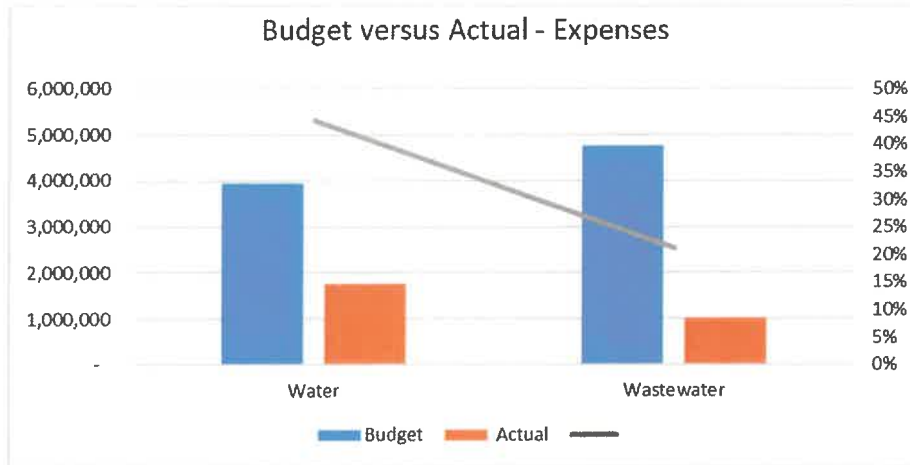
The Statement of Revenues and Expenditures through March of fiscal year 2020-21 is shown in the Table below.

Actuals Through March 31, 2021	Water	Wastewater
REVENUES		
Charges for Services	1,858,424	1,381,733
Interest	11,430	8,453
Other	42,705	142,505
Connection Fees	21,364	15,941
Developer Fees	80,920	255,000
Total	2,014,842	1,803,632
EXPENSES		
Operating	816,407	867,480
Capital	46,398	136,019
Depreciation	-	-
State Water	740,698	-
Debt Service	147,267	-
Total	1,750,771	1,003,499

The following charts compare budget to actual Revenue and Expense:



The Enterprise funds experienced revenue at 82 percent of budget for Water. Wastewater was slightly below budget at 70 percent of revenue expected for the period.



Operating expenses for Water and Wastewater are below budget at 44 percent and 21 percent, respectively.

CONCLUSION

The funds analyzed in this report are generally in line with budget through March, except for General Fund revenue as mentioned above. Expected revenue may be lower than the projected expenditures through the end of the fiscal year for the General Fund. The City needs to continue to find other revenue sources and economic development to sustain current operations. In addition, the City needs to continue with cost cutting measures in order build reserves for the General Fund. Enterprise funds and other funds are general in line with budget and City Staff does not expect any further significant fluctuations in these funds. City Staff will continue to monitor closely and continue to provide a financial report to Council monthly.

Information in this report is unaudited.



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 27, 2021**

Prepared by:
Todd Bodem, City Administrator

SUBJECT: Consider entering into an agreement with Mr. Larry Appel, Integrity Planning, for independent contractor planning services.

RECOMMENDATION:

It is recommended the Council adopt Resolution No. 2021-26 authorizing the City to enter a two-year Agreement for Planning Services with Mr. Larry Appel, Integrity Planning.

BACKGROUND:

In December 2017 the City entered into a “temporary” agreement with Mr. Larry Appel, Integrity Planning to provide independent contractor planning services to the City. In this initial agreement there was no set term, no references to insurance requirements and no detailed scope of the services provided. The initial hourly rate proposed was \$85.00.

On April 23, 2019, the City Council approved a new agreement for a one-year term with a negotiated hourly rate increase from \$85.00 to \$95.00 per hour using the City’s standard professional services agreement. On March 24, 2020, the City Council approved a new agreement for a one-year term with a negotiated hourly rate increase from \$95.00 to \$105.00 effective as of April 24, 2020 through April 23, 2021. Since the current agreement with Integrity Planning (Larry Appel) expired on April 23, 2021, the City Council must consider renewing the agreement. To assist with fiscal planning for the City, Mr. Appel is willing to enter a contract through the end of December 2022, when he plans to formally retire.

Attached for Council consideration is the proposed agreement with Integrity Planning (see Attachment No. 2). The proposed agreement provides a term of approximately 20 months with an opportunity to extend the agreement based on the mutual written agreement of both parties, and is essentially identical to the current agreement, except for a proposed adjustment in the hourly rate from \$105.00 to \$115.00 per hour for the first year from April 27, 2021 through April 27, 2022. If the City agrees to a proposed contract, Mr. Appel will limit his hourly rate increase to \$5.00/hour for the remaining term of the contract (to \$120.00 per hour).

In staff’s opinion the adjustment is warranted. Most private planning firms would charge the City an hourly rate of between \$130.00 and \$145.00 for someone with a background similar to Mr. Appel’s.

Mr. Appel plans to formally retire at the end of December 2022. City staff will be completing a cost benefit analysis soon to consider planning services including options for in-house, continued outsourcing, or a combination thereof by the end of the Mr. Appel's contract. In the meantime, staff recommends that the City Council approve the proposed agreement with Integrity Planning.

Options Available to the Council

1. The Council could approve the agreement as recommended;
2. The Council could direct that changes be made to the agreement; or
3. The Council could decide not to enter into the agreement.

If the City Council chooses the first option above, the new agreement will be retroactively effective to April 24, 2021.

FISCAL IMPACT:

With the increase in the hourly rate from \$105.00 to \$115.00 per hour through April 2022 and up to \$120.00 per hour for the remainder of the contract, there would be a modest impact to the City's General Fund. It should be noted that a significant portion of the charges for services noted in the contract would be offset by the planning fees the City collects. This increase would also be more than offset by the reimbursement through the REAP grant. Additionally, the City collects a 30% overhead on all hours Mr. Appel bills when working on reimbursable projects (applicant-paid projects).

ATTACHMENTS:

1. Resolution No. 2021-26
2. Memorandum from Larry Appel – In Consideration of a New Planning Contract
3. Proposed Consultant's Agreement between the City and Larry Appel/Integrity Planning (April 24, 2021-December 31, 2022)

RESOLUTION NO. 2021-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH LARRY APPEL (INTEGRITY PLANNING) FOR INDEPENDENT CONTRACTOR PLANNING SERVICES

WHEREAS, the City of Guadalupe is in need of professional planning services; and

WHEREAS, Mr. Larry Appel has served other jurisdictions as a Community Development Director and as a Deputy Planning Director and is well qualified to serve the City of Guadalupe as an independent contractor planner; and

WHEREAS, Mr. Larry Appel of Integrity Planning had previously entered into a temporary agreement in 2017 to provide such services; and

WHEREAS, on April 23, 2019, the City Council approved a one (1) year agreement to provide professional planning services from April 24, 2019 through April 23, 2020; and

WHEREAS, on March 24, 2020, the City Council approved a one (1) year agreement to provide professional planning services from April 24, 2020 through April 23, 2021; and

WHEREAS the City desires to continue to retain Mr. Appel of Integrity Planning to provide said services with a new agreement commencing (retroactively) on April 24, 2021 through December 31, 2022; and

WHEREAS, the City of Guadalupe has negotiated a contract with Mr. Appel/Integrity Planning that incorporates a scope of work and an hourly rate adjustment from \$105.00 to \$115.00 per hour from April 24, 2021 through April 23, 2022 and with an hourly rate of \$120.00 per hour for the remainder of the contract (i.e., through December 31, 2022).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The Agreement for Consulting Services between the City of Guadalupe and Mr. Larry Appel, Integrity Planning, attached to the staff report for this item and incorporated in this resolution, is hereby approved.

SECTION 2. The Mayor is authorized to sign the Agreement with Mr. Larry Appel, Integrity Planning on behalf of the City.

SECTION 3. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 27th day of April 2021 by the following vote:

following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-26**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held **April 27, 2021**, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



PLANNING DEPARTMENT

**City of Guadalupe
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Tel (805) 356-3903**

TO: Todd Bodem, City Administrator
FROM: Larry Appel, Contract Planning Director
DATE: April 5, 2021
RE: **In Consideration of a New Planning Contract (April 2021-April 2022)**

Your recent email reminded me that my annual contract needs to be renewed and that you want to bring it to Council on April 27th for consideration. You also asked if I would consider leaving my billing rate at \$105 per hour for the coming year. I believe there are a number of factors that should be considered when approaching the new contract.

1. You may recall in past years the former City Administrator told Council that a planner with my experience could easily draw \$130-\$140/hour. These hourly rates are confirmed by reviewing any of the invoices from EMC Planning Consultants whose billing rates are as follows:
 - a. Administrative Assistant - \$115/hr
 - b. Assistant Planner - \$125/hr
 - c. Desktop Publisher - \$150/hr
 - d. Principal Planner - \$200/hr
 - e. Sr. Principal Planner - \$250
2. Last year my contract went into effect in April 2020. I chose not to start changing my new rates until July due to the financial issues with Covid, thus saving the City money.
3. In the last two years, I have secured over \$329,000 in state grants for the City. Once of these (REAP) is actually to be used to supplement my costs to the City, so my annual costs to the City will be less than previous years for the remainder of my contracts.
4. My total costs to the City for calendar year 2020 was \$72,047 with a billing rate of \$95 and \$105 per hour. I worked approximately 720 hours.

Todd Bodem, City Administrator
Consideration of New Planning Contract
April 5, 2021
Page 2

My recommendation for the next contract's compensation is \$115/hour. That is the rate that I have been charging other clients since September last year. The increase is still significantly lower than the EMC positions and the \$130-\$140/hour noted by the previous City Administrator in his staff report to Council. The net increase over the last calendar year would be less than \$10,000. This increase would be more than offset by the reimbursement through the REAP grant.

In order to assist with fiscal planning for the City, I would be willing to enter into a two-year contract, through the end of December 2022 when I currently plan to formally retire. If you agree to a two-year contract, I would limit my hourly rate increase by \$5.00/hour for the second year of the contract.

I'll be at my desk all day Tuesday, so if you would like to discuss this, please give me a call.

cc: Mayor Ariston Julian

**AGREEMENT FOR CONSULTANT SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
INTEGRITY PLANNING**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "Agreement") is made and entered into this 27th day of April 2021, by and between the CITY OF GUADALUPE, a municipal corporation ("City") and INTEGRITY PLANNING, a sole proprietorship ("Consultant").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 18 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from commencing on April 24, 2021 through December 31, 2022, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit B (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (Administration, ministerial, and discretionary review). City shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Consultant with specific items in

dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within forty-five (45) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures, unless all documents and records are turned over to the City at the conclusion of the Agreement.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated

representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Consultant.

- (a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.
- (b) The Consultant shall not obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Consultant agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant shall not, without prior without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or sub consultant of Consultant, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the

opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 16 shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request.

Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement.

(4) Errors and omission liability insurance appropriate to the Consultant's profession.

B. Minimum Limits of Insurance: If required, Consultant shall maintain limits of insurance no less than:

(1) General Liability: \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation and Employer's Liability: Workers' Compensation as required by the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident.

(4) Errors and Omissions Liability \$1,000,000 per claim.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) All Policies: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) General Liability and Automobile Liability Coverages.

(a) City and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.

(b) Consultant's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Consultant's insurance.

(c) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

(3) Workers' Compensation and Employer's Liability Coverage. Unless the City Administrator otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Consultant.

D. Other Requirements: Consultant agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this Agreement have been met. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

(1) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(2) The procuring of such required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 18. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

(b) Consultant may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Consultant or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Consultant or City, all property belonging exclusively to City which is in Consultant's possession shall be returned to City. Consultant shall furnish to City a final invoice for work performed and expenses incurred by Consultant, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 19. Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to Consultant.

Section 20. Excusable Delays. Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, and acts of federal, state or local governments, acts of the City,

court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 21. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: **City Administrator
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434**

To Consultant: **Integrity Planning
Attn: Larry Appel
4352 Foxenwood Circle
Santa Maria, CA 93455**

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 23. Authority to Execute. The person or persons executing this Agreement on behalf of the Consultant represents and warrants that they have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

Section 24. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 25. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 26. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 27. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 28. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 29. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 30. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 31. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CITY OF GUADALUPE

By: _____
Ariston D. Julian, Mayor

CONSULTANT:

INTEGRITY PLANNING

by: 
Larry Appel, Principal

APPROVED AS TO FORM:

Philip Sinco, City Attorney

ATTACHMENT A – Scope of Services

Consultant will provide City with planning services similar to a fully functioning planning agency and will operate as a Contract Planning Director, assuming all duties of the Planning Department. While the Consultant is not allowed to maintain an office at the City due to CalPERS requirements for an Independent Contractor, Consultant will provide administrative, ministerial and discretionary planning services as needed to process applications, provide planning research for staff and the general public, update the Guadalupe Municipal Code and any other chapters as requested by City Council or City Administrator, oversee updating of the General Plan, provide monthly reports to City Council and any other reports as requested by City Council or City Administrator, prepare California Environmental Quality Act (CEQA) documents, Categorical and General Exemptions as needed for privately submitted projects, or City projects. Consultants shall attend meetings and hearings, communicate with staff and the public through electronic mail and telephonically, all necessary to carry out the duties of the Contract Planning Director. In general, the Consultant will not exceed 20 hours per week, unless working on a discretionary project (applicant reimbursable).

ATTACHMENT B – Compensation

Contract Planning Director shall be compensated at the rate of One Hundred Fifteen (\$115.00) Dollars per hour from April 27, 2021 through April 27, 2022 and an hourly rate increase not to exceed \$5.00/hours (or, \$120.00) for the second year of the contract.



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 27, 2021**

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Adoption of a Resolution authorizing application for the Affordable Housing and Sustainable Communities (AHSC) program grant opportunity available through the Strategic Growth Council, associated with the Escalante Meadows housing project.

RECOMMENDATION:

That the City Council adopt Resolution No. 2021-27 authorizing staff to apply for the AHSC grant opportunity.

DISCUSSION:

The State of California, the Strategic Growth Council (SGC) and the Department of Housing and Community Development (Department) issued a Notice of Funding Availability dated February 26, 2021 (NOFA), under the Affordable Housing and Sustainable Communities (AHSC) Program established under Division 44, Part 1 of the Public Resources Code commencing with Section 75200. This is an extremely competitive grant opportunity that can provide funding to support affordable housing and active transportation and transit improvements for specific housing developments such as the Housing Authority of the County of Santa Barbara project at Escalante Meadows. At this time, the grant application associated with the Escalante Meadows project is requesting up to \$24 million.

The Housing Authority of Santa Barbara County (Developer) staff convened a team of consultants and other stakeholders to develop a suite of projects designed to maximize scoring based on the grant requirements. Since active transportation and transit are City functions, the Developer has been working with City staff on the development of a list of projects that are in the City's interest to pursue and that meets the very specific requirements of the grant.

In addition, the team of consultants, developer, and City staff held a community engagement workshop on April 12, 2021 to provide information to the community and to gather input on the suite of projects. Over 20 participants attended the virtual meeting. The final suite of projects has taken into account input derived from that meeting.

Selected projects align with several previous City planning documents such as the 2014 Master Bicycle and Pedestrian Plan, the 2020 Mobility and Revitalization Plan, and the 2020 Short Range Transit Plan.

Table 1, attached, along with the associated map, reflect the latest iteration of projects. This is the 10th version of this table.

This has been an iterative process, in which significant discussion has occurred to make sure that infrastructure improvements and other potential expenditures align well with City interests, score highly to ensure the best opportunity to win the grant, and can be accomplished within the timeframe available. There are likely to be additional adjustments to this table as calculations are run to adjust project costs with potential greenhouse gas reductions to reflect the most efficiency and maximize grant scoring.

FINANCIAL IMPACT

If this grant is awarded, approximately \$5.2 million will be available for active transportation and transit improvements.

ATTACHMENTS:

1. Resolution 2021-27 – Authorizing application for the Affordable Housing and Sustainable Communities Program
2. Table 1 and map

RESOLUTION NO. 2021-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE AUTHORIZING APPLICATION FOR THE AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES PROGRAM GRANT

WHEREAS, the State of California, the Strategic Growth Council (SGC) and the Department of Housing and Community Development (Department) has issued a Notice of Funding Availability dated February 26, 2021 (NOFA), under the Affordable Housing and Sustainable Communities (AHSC) Program established under Division 44, Part 1 of the Public Resources Code commencing with Section 75200; and

WHEREAS, the City of Guadalupe (Applicant) desires to apply for AHSC Program funds and submit the Application Package released by the Department for the AHSC Program; and,

WHEREAS, the SGC is authorized to approve funding allocations for the AHSC Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement. The Department is authorized to administer the approved funding allocations of the AHSC Program.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

1. Applicant is hereby authorized and directed to apply for and submit to the Department the AHSC Program Application as detailed in the NOFA dated February 26, 2021, for Round 6 in a total amount not to exceed \$26,465,000.00 of which \$18,000,000.00 is requested as a loan for an Affordable Housing Development (AHD) ("AHSC Loan") and \$8,465,000.00 is requested for a grant for Housing-Related Infrastructure (HRI), Sustainable Transportation Infrastructure (STI), Transit-Related Amenities (TRA) or Program (PGM) activities ("AHSC Grant") as defined the AHSC Program Guidelines adopted by SGC on February 24, 2021. If the application is approved, the Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement) in a total amount not to exceed \$26,465,000.00 (\$18,000,000.00 for the AHSC Loan and \$8,465,000.00 for the AHSC Grant), and any and all other documents required or deemed necessary or appropriate to secure the AHSC Program funds from the Department, and all amendments thereto (collectively, the "AHSC Documents").
2. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in Exhibit A of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.

3. Todd Bodem, City Administrator or his designee is authorized to execute in the name of Applicant the AHSC Program Application Package and the AHSC Program Documents as required by the Department for participation in the AHSC Program.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 27th day of April 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-27**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 27, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

Escalante Meadows - AHSC Round IV Draft Budget: Sustainable Transportation Infrastructure (STI) - Matches Map Draft 4/14/2021										
Location	Facility Type	Item	Count / Distance (ft)	CON	CON Total	Escalation (4% over 5 yr unless noted)	Contingency (15% unless noted)	Soft Costs (STI: 35% unless noted)	TOTAL	Notes
11th - S	STI	Multi-Purpose Path	2,800	\$382	\$ 1,069,600	\$1,300,105.49	\$1,495,121.31	\$523,291.46	\$2,018,413.77	5 of 5 pedestrian points; More than 2,000 feet of Walkways Sec. 107 (b.4): 2 of 2 pts Increase Pedestrian Safety + Access Section 107 (b.6): 2 of 2 pts Crossing point linking two ped networks; unlinked for 1/4 mile Sec. 107(b.5): 1 of 1 pt
9th & Obispo - N, E	STI	Crosswalk	2	\$2,500	\$ 5,000	\$6,077.53	\$6,989.16	\$2,446.21	\$9,435.37	
9th & Obispo - all	STI	Curb Ramp	4	\$27,000	\$ 108,000	\$131,274.68	\$150,965.88	\$52,838.06	\$203,803.93	
Electric Bus	STI	Electric Bus	1	\$750,000	\$ 750,000	\$911,629.69	\$957,211.17	\$47,860.56	\$1,005,071.73	Modified Contingency & Soft Costs (5%) since only purchasing bus
Bus Operations - 1 year	STI	Bus Operations - 1 year	1	\$160,000	\$ 160,000	\$160,000.00	\$160,000.00	-	\$160,000.00	Modified Escalation & Contingency & Soft Costs (0%) since operations funding
Obispo - 9th to Main	STI	Class II Bikeway	4,265	\$10	\$ 42,650	\$51,841.34	\$59,617.54	\$20,866.14	\$80,483.68	5 of 5 bike points; More than 1/2 mile of Context Sensitive Bikeways Sec. 107 (b.1): 2 of 2 pts Bicycle Network Connectivity Section 107 (b.2): 1 of 1 pt Increase Bicycle Safety + Access Section 107 (b.3): 2 of 2 pts
Path Under Highway 1	STI	New Sidewalk / Path	600	\$382	\$ 228,900	\$278,229.38	\$319,963.79	\$111,987.33	\$431,951.11	Cannot count as pedestrian gap since network is not currently existing
				STI Totals						Additional 6 points if STI budget is >25% of total ask (Goal: approx. >\$3.6m)
				Peach represents 5%						\$3,909,159.59
				Gray represents 0%						Green represents critical distance component for maximum points


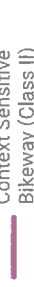
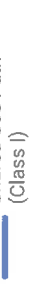
Escalante Meadows - AHSC Round IV Draft Budget: Transit Related Amenities (TRA) - Matches Map Draft 4/14/2021										
Location	Facility Type	Item	Count	CON	CON Total	Escalation (4% over 5 yr)	Contingency (15%)	Soft Costs (TRA: 22%)	TOTAL	Notes
Amtrak Station	TRA	Station Bathroom	1	\$250,000	\$ 250,000	\$303,876.56	\$349,458.05	\$76,880.77	\$426,338.82	
Amtrak Station	TRA	EV Charging - Cars	2	\$20,000	\$ 40,000	\$48,620.25	\$55,913.29	\$12,300.92	\$68,214.21	Publicly accessible in parking lot
Obispo & Fir	TRA	EV Charging - Bus	1	\$450,000	\$ 450,000	\$546,977.81	\$629,024.48	\$138,385.39	\$767,409.87	Inside Maintenance Yard
Escalante St & 11th	TRA	Bus Stop & trash can	1	\$13,000	\$ 13,000	\$15,801.58	\$18,171.82	\$3,997.80	\$22,169.62	
				TRA Totals						Additional 2 points if TRA budget is >5% of total ask and at transit station/stop. 1 point if >5% but not all at transit station/stop. (Goal: >\$1.2m)
										\$1,284,132.52

AHSC ROUND 6 ESCALANTE MEADOWS

-  Affordable Housing Site
-  Train Station

Potential AHSC Funded Improvements - Draft 4/14/2021

-  ADA Ramp
-  Upgraded Crosswalk
-  EV Charging - Car (2)
-  EV Charging - Bus
-  New Bus Stop
-  New Restroom

-  Safe and Accessible Walkway - Shared Use Path (Class I)
-  Context Sensitive Bikeway (Class II)
-  Shared Use Path (Class I)





REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 27, 2021

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: National Rural Transit Assistance Program (NRTAP) grant opportunity

RECOMMENDATION:

That the City Council adopt a resolution authorizing staff to apply for the NRTAP Community Rides Grant Program and authorizing the mayor or his designee to sign a letter of support for this grant program on behalf of City Council.

DISCUSSION:

The City's Short Range Transit Plan, adopted February 2020, provided a plan for improving transit operations within the City of Guadalupe and between Guadalupe and Santa Maria. This improved operation will provide more reliable transit but is estimated to cost an additional \$160,000 per year. At the time the plan was adopted, insufficient funds were available to adopt the new operations for more than two years. However, recent federal stimulus funds in the amount of \$534,000 have become available specifically for transit operations. These funds, plus existing carryover funds, are sufficient to fund the new transit operation for five years, starting in July 2022. Additional funds are available for marketing the improved transit operations, producing new schedules, and making modest improvements to bus stops.

Since bus stop improvements, such as improved signage, will help promote the upgraded transit services, City staff brainstormed other potential improvements. One idea is to acknowledge and celebrate the importance of locally grown produce by adding a different fiberglass fruit or vegetable statue, approximately 4 feet tall, at each bus stop. The photoshopped pictures below show what such an idea might look like.



Potential benefits associated with this concept include:

- Each stop could be identified by a different vegetable or fruit, allowing each stop to be identified by its produce, rather than by its street. This would facilitate transit use by children and the elderly.
- Bus stops would be more easily recognizable to the public, as each one would have a sizable statue adjacent to it. This would be positive advertising for the City's transit program.
- Art would be Instagram-friendly. The unique pictures would bring attention to the community.
- Nutritional information and fun facts about each fruit or vegetable can be made available at each bus stop. This information can help educate the public about healthy eating.
- Recipes for each fruit or vegetable can be posted at each bus stop. These recipes can be rotated on a regular basis. While waiting for a bus, a transit rider can use a smart phone to take a picture of the recipe. This can encourage healthy eating by recommending recipes associated with locally grown produce.
- The different statues at each bus stop may encourage people who would not ordinarily take the bus to take a half-hour tour of the City for no other purpose than to visit each statute. This would give exposure to all parts of town and its various assets, including O'Connell Park, downtown, etc.
- The City of Guadalupe is small enough to be able to accommodate a project of this nature. We have enough bus stops to make this interesting, but not so many bus stops that we run out of produce options.
- Local school classes may choose to hop on the bus as a field trip opportunity to learn about the local area and the fruits and vegetables grown here.
- The artwork associated with transit could present an interesting fundraising opportunity for the City and local nonprofit organizations, perhaps named "Taste of the Town by Transit." Participants can buy a bus pass that is a passport for a day. Visit each bus stop and taste the food offering, presented by a local restaurant or nonprofit group. The food offered would have to feature that stop's artwork. Passports showing a visit to each site could be entered into a raffle for a gift certificate to a local restaurant. Restaurants get advertising. Nonprofits get a cut of bus pass proceeds. The possibilities are endless.

Ordinarily, installing a dozen life-size fiberglass statues would be cost prohibitive. However, NRTAP has presented a Community Rides Grant Program that is intended to support transportation partnerships

that improve social determinants of health in rural areas. Successful projects will help reduce transportation as a barrier to independence and health at each stage of life and will increase awareness of transit's important role in the health of individuals and communities. Winning projects need to improve access to critical needs like employment, healthcare, education, healthy food, social services, or recreation, as well as build the capacity of transit programs. A minimum of 15 grants, up to \$100,000 each (no match required) are available. Projects must be completed within 15 months of the grant award. As a recipient of federal 5311 funds, the City of Guadalupe is eligible for this grant. Applicants for this grant program must have written support from their governing body along with letters of support from one or more partner organizations. Los Amigos de Guadalupe has already indicated such support. Grant applications are due by May 10, 2021.

Grant applications will be judged based on five factors:

- Directly linked to the health of the community
- Scaled to the rural environment
- Innovative
- Replicable
- Sustainable

Staff believes that this project would be competitive.

FINANCIAL IMPACT

This project will only be pursued if the grant is awarded. Brief online research indicates that custom-made fiberglass statues, delivered, will cost between \$5,000 and \$7,000 each. This grant will provide adequate funds for unique artwork at each one of the City's current bus stops, with no additional costs to the City.

ATTACHMENTS:

1. Resolution No. 2021-28 – Authorizing application for the NRTAP Community Rides Grant Program.

RESOLUTION NO. 2021-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE AUTHORIZING APPLICATION FOR THE COMMUNITY RIDES GRANT PROGRAM, THROUGH THE NATIONAL RURAL TRANSIT ASSISTANCE PROGRAM (NRTAP)

WHEREAS, the National Rural Transit Assistance Program is offering grants up to \$100,000 each through the Community Rides Grant Program to rural cities that receive federal 5311 transit funds; and

WHEREAS, the City of Guadalupe receives such funds; and,

WHEREAS, the City of Guadalupe has received \$534,000 in federal stimulus funds specific to transit programs that will enable the City to implement significant transit improvements starting July 2022 as identified in its February 2020 Short Range Transit Plan; and,

WHEREAS, the rollout of significant changes to transit operations is a good time to also make improvements to transit infrastructure, such as bus stops; and,

WHEREAS, the Community Rides Grant Program is providing grant funding for innovative, replicable, and sustainable projects that are scaled to the rural environment and directly linked to the health of the community; and,

WHEREAS, City staff desires to apply for this grant to install different fiberglass statues of locally grown produce at each bus stop to acknowledge and celebrate the importance of locally grown produce while also promoting the upgraded transit services and healthy eating; and,

WHEREAS, City staff has identified numerous potential benefits associated with installing such artwork; and,

WHEREAS, the grant application is due May 10, 2021, and requires a letter of support from the applicant's governing body.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

1. City staff is hereby authorized and directed to apply for and submit an application to the NRTAP Community Rides Grant Program. If the application is approved, City staff is hereby authorized and directed to enter into, execute, and deliver the associated agreement, and any and all other documents required or deemed necessary or appropriate to secure the NRTAP funds and all amendments thereto.
2. Mayor Ariston Julian, or his designee, is authorized to sign a letter of support for this grant program on behalf of City Council.
3. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the

City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 27th day of April 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-28**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 27, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

**GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF MARCH 2021**

PART I: CRIMES

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	0	0	0	0	0	0
211 PC ROBBERY	0	0	0	0	0	0	0	0
242/245 PC ASSAULT	4	2	8	8	12	10	17	16
459 PC BURGLARY	2	1	3	0	10	1	7	1
484/487 PC THEFT	1	0	5	0	6	0	14	0
10851 VC VEH THEFT	0	0	1	0	11	4	6	4
451 PC ARSON	0	0	1	1	0	0	1	1
TOTAL	7	3	18	9	39	15	45	22

PART II: REPORTED CRIMES

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	58	65	198	217
TOTAL REQUEST FOR SERVICE	207	261	657	829
TOTAL ACTIVITY FOR THE MONTH	265	326	855	1,046
DOMESTIC VIOLENCE REPORTS	2	6	5	6
TOTAL PROPERTY STOLEN	\$3,865	\$5,341	\$10,603	\$12,960
TOTAL PROPERTY RECOVERED	0	\$50	\$0	\$50

PART III: ARREST SUMMARY

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	10	1	8	3	17	2	25	7
MISDEMEANOR	19	0	9	1	34	1	33	1
TOTAL	29	1	17	4	51	3	58	8
23152(a&b) VC ARREST	4		4		9		11	
WARRANT ARREST	2		1		4		6	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS



GUADALUPE FIRE DEPARTMENT



TO: PUBLIC SAFETY DIRECTOR, MICHAEL CASH
FROM: CAPTAIN PATRICK SCHMITZ
SUBJECT: MONTHLY SUMMARY OF CODE ENFORCEMENT CASES
 March 1, 2021 – March 31, 2021

DATE: 04/05/2021

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Business License (GMC 5.04.040)	0	0	0	0
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0	6
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	3	2
Litter Accumulation (GMC 8.12.020)	0	0	9	15
Abatement of Weeds and Rubbish (GMC 8.16.010)	0	0	1	11
Unsafe Living Conditions (GMC 8.40.020)	0	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	0	0	1	8
Graffiti Abatement (GMC 9.07.060)	0	0	12	6
Abandoned Vehicles (GMC 10.36.010)	0	0	15	26
Unapproved Vehicle Covers (GMC 10.36.010)	0	0	0	4
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0	6
Yard Sale Signs (GMC 12.13.010)	0	0	0	3
Tampering with Water Service (GMC 13.04.200)	0	0	2	0
Working Without Permits (GMC15.04.020)	0	0	3	1
Address Number (GMC 15.08.020 (505.1))	3	0	7	5
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	0	0	14	46
Landscape Maintenance Required (GMC 18.64.120)	0	0	0	14
Inspection/Complaints (No Violation Found)	0	0	4	11
Apartment Inspections	0	0	0	84
Yearly Business Inspections	0	0	4	40
Other	0	1	11	28
TOTAL	3	1	86	316
Complaints Received	0	2	9	27

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Visitors	29	17	239	790
Public Relations (Food distribution, Covid Vaccination)	5	3	10	16
School Visits ()	0	0	0	3

CALLS FOR SERVICE March, 2021

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Medical	16	22	263	314
Structure Fire	1	0	3	0
Cooking Fire	0	0	4	3
Trash or Rubbish Fire	2	0	6	4
Vehicle Fire	0	0	1	1
Grass/Vegetation Fire	0	0	5	4
Other Fire	0	0	3	1
Motor Vehicle Accidents with Injuries	0	0	11	19
Motor Vehicle Accidents No Injuries	0	1	9	12
Motor Vehicle/Pedestrian Accident	0	0	3	1
Hazardous Materials Spill/Release	0	0	4	7
Hazardous Condition Other	1	0	8	3
Water Problem/Leak	0	1	2	3
Animal Problem / Rescue	1	1	2	2
Search / Rescue	0	0	0	0
Public Assistance	4	1	13	17
Police Matter/Assistance	1	0	2	5
Illegal Burn	0	0	2	0
Smoke/CO Detector/Fire Alarm Activation	3	1	18	9
Dispatch and Canceled En-route	2	2	33	29
False Alarm	0	1	7	7
TOTAL	31	30	399	441

Additional Information

STAFFING: 1 Public Safety Director (Police/Fire Chief)
3 Fire Captains
3 Fire Engineers
2 Paid Call Firefighters 10 Positions Vacant

Special Coverage:

7H2.



CITY OF GUADALUPE
918 Obispo Street, Guadalupe CA 93434
Phone: 805.356.3895 Fax: 805.343.0542

Finance Department

MEMO

To: Todd Bodem, City Administrator
From: Anna Marie Santillan Michaud, City Treasurer
Date: April 22, 2021
Subject: Treasurer's Report – March 2021

The primary change(s) in this month's report compared to the prior month is/are as follows:

Revenue – Increase

- \$ 30,226.00 General Plan Update Grant
- \$529,588.00 CDBG Reimbursements
- \$104,094.00 MKL, Rebills
- \$ 90,000.00 Chevron Gift

Treasurer's Report
Investments and Cash as of March 31, 2021

Local Agency Investment Fund ("LAIF") Account 98-42-346				\$8,731,139.24
3/25/2021	Deposit	C# 1669887	Lorena Zarate	\$ 250,000.00
Total Investments				\$ 8,981,139.24

Cash

Checking Account 155-503815 ("Warrant Account")				\$547,957.32
Checking Account 155-003261 ("Payroll Account")				\$146,001.10
Total Cash				\$ 693,958.42

*Actual ending balances reconciled to Bank Statements 1

The following is a summary of the City's cash and investments as of March 31, 2021 compared with the prior month.

Investments and Cash	February 28, 2021	March 31, 2021
Investments	8,731,139.24	8,981,139.24
Cash	740,781.98	693,958.42
Total	\$ 9,471,921.22	\$ 9,675,097.66

** Total Cash and Investments agree to General Ledger.

Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.

Submitted: 4/22/2021

Anna Marie Santillan Michaud
Anna Marie Santillan Michaud
City Treasurer



Recreation and Parks
 918 Obispo Street
 P.O. Box 908
 Guadalupe, CA 93434
 Ph: 805.356.3894
 Fax: 805.343.5512

Email: cguzman@ci.guadalupe.ca.us

RECREATION AND PARKS MONTHLY REPORT
For March 2021

Summary of Rentals/Usage for City Facilities & Parks

FACILITY	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR- TO-DATE (FY 20/21)	LAST YEAR- TO-DATE (FY 19/20)
Auditorium/Gym	0	4	65	274
O'Connell Park	1	1	1	8
LeRoy Park	0	0	0	3
Senior Center	6	17	48	157
City Parking Lot	0	0	4	8
Council Chambers	16	6	86	89
Central Park	0	0	2	0

The above Council Chamber totals include two formal City Council Meetings and 14 other separate meetings / interviews.

The City facility rental activity continues to be minimal due to the City adopted COVID-19 health restrictions imposed by Federal, State and County health mandates. The COVID-19 Health Tier status has recently changed to "RED". This positive change will allow additional approved general activities but at this point should not result in any immediate increase in the City rental facility activity.

As one of four Santa Barbara County Food Bank Distribution sites here in Guadalupe, our City continues to sponsor the group of Foodbank Distribution Volunteers headed by the City Mayor- Ariston Julian and spouse Lourdes Ramirez-Julian. Apart from 2 weeks of no food distribution in the past year, the City Volunteer crew has completed 51 weeks of weekly food distribution through March 2021. In addition to food for the community's residents, the "Care4Paws" program continues to provide much appreciated food for the community's pets. The numbers for the Foodbank distribution for the year of 2020 and the monthly totals for January, February and March 2021 are as follows:

	Families Served	Individuals Served
Totals March through December 2020	10,684	46,885
January 2021:		
Week 1	316	1,459
Week 2	333	1,493
Week 3	323	1,372
Week 4	No Distribution due to weather	
Totals Through January 2021	972	4,324
February 2021:		
Week 5	355	1657
Week 6	389	1794
Week 7	396	1826
Week 8	406	1848
Totals through February 2021	2,518	11,449
March 2021: Week 9	360	1751
Week 10	410	1889
Week 11	346	1566
Week 12	274	1458
Totals through March 2021	3,911	18,239

The City continues to be fortunate with respect to Volunteers assisting with our foodbank distribution over the last 51 weeks.

The Leroy Park Renovation project continues to move along nicely, although there has been a total of 22 construction change orders. According to Los Amigos de Guadalupe (Formerly

RCDCC) staff this has resulted in additional costs totaling \$493,631.00 and adding 56 working days to the project. Thus, pushing the completion date to November 3, 2021.

Again, a special thank you to the Volunteers and friends from The Little House by the Park / Family Service Agency's Community Changers and the Community Environmental Council for their continued monthly Community Clean-Up efforts on March 13, 2021 benefiting the City of Guadalupe. This group is lead by Mireya Pina from the Little House by the Park and her consistent group of Volunteers who continue turn out for their clean-up efforts. The next scheduled Community Clean-up is April 10, 2021.

As a reminder, the Community Clean-Ups group's schedule this year will also include the following Saturday dates: 5/8/21, 6/12/21, 7/10/21, 8/14/21, 9/11/21, 10/9/21, 11/13/21, 12/11/21 from 10am – 12pm. All supplies needed for the clean-up are provided to Volunteers and anyone wishing to join the volunteer clean-up crew should meet at The Little House by the Park or the pre-designated area. Also, for additional information interested volunteers may contact Mireya Pina at (805) 343-1194 or via the Family Service Agency's web site or via Facebook.

In addition, a special thank you and note of gratitude is due the Guadalupe City Mayor- Ariston Julian and City Councilman- Gilbert Robles and their special group of trusted Volunteers for their collaboration efforts with the "Community Health Centers" in hosting a COVID-19 Vaccination clinic at the City's Senior / Community Center on March 15, 2021. The event successfully provided 300 COVID-19 vaccinations during the event with plans for possible additional vaccination clinics dates in the future depending on availability of COVID-19 vaccine. The event attendees were very pleased with this special heartfelt effort to serve the Community's health needs.

Respectfully,

Charlie Guzman
Recreation Coordinator
City of Guadalupe



Human Resources
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Ph: 805.356.3893
Fax: 805.343.5512

Email: egerber@ci.guadalupe.ca.us

HUMAN RESOURCES MONTHLY REPORT – March 2021

DEPARTMENT REPORT – PUBLIC SAFETY

- **Police Department**

The Full-Time Officer position has been filled. The start date is May 2, 2021 and the swearing-in ceremony on May 11, 2021.

Interviews and background checks are still underway for the SMX Airport Police Officer position. A conditional offer letter has been sent to one candidate.

- **Fire Department**

An updated policy was written by Liebert, Cassidy, Whitmore based upon their opinion regarding the Paid Call Firefighter (PCF) Program. This was incorporated in a new volunteer application/agreement that was also recommended by CJPIA.

A start date for two PCF candidates is slated for May 17, 2021.

DEPARTMENT REPORT – PUBLIC WORKS

- Interviews and background checks were completed for the open Maintenance Worker position. The start date is April 19, 2021.

COVID-19

On March 26, the Santa Barbara County Public Health Department issued a Vaccine and Covid-19 Data Update.

Vaccine Update

- Within Santa Barbara County, 63% of residents age 75 or older have been fully vaccinated, 25% of residents age 65 to 74 have been fully vaccinated and 79% of residents age 65 to 74 have received their first shot.
- As of March 26, the county has received 154,030 vaccines and has administered 88.5% of them. In addition, 86,442 of those vaccines have been administered as first doses and 45,676 as second doses. Of the total vaccine count, 3,967 doses of the single-shot Johnson & Johnson vaccine have also been administered.
- Per Governor Gavin Newsom's recent announcement, people age 50 and older will be able to receive a COVID-19 vaccine in the state of California beginning April 1. Two weeks later, on April 15, people age 16 and older will be able to receive the COVID-19 vaccine in the state of California and will be able to make an appointment through <https://myturn.ca.gov/> beginning April 12.
- Henning Ansorg, the county public health officer, said that the vaccines in circulation have been highly effective in protecting against various COVID-19 variants.

COVID-19 Numbers and Data Update

- Santa Barbara County's case rate has decreased by 23% over the past week. However, the county's case rate has flatlined in the last couple of days.
- As described in Newsom's Blueprint for a Safer Economy, a county has to spend at least three consecutive weeks in a tier prior to moving into a less restrictive one. Santa Barbara County has now spent three weeks in the red tier and could move into the less-restrictive orange tier upon meeting the necessary case metric requirements for an additional two straight weeks. Do-Reynoso predicted that the county will meet the necessary criteria to do so.
- The most widely circulating variant in the state, according to Ansorg, is B.1.429 and B.1.427 — the California variants. The U.K. variant, also known as B.1.1.7, has not been able to suppress the spread of the California type as of yet. All data on the spread of each variant is lagging by around a month's time.

Public Health Official Statements

- Ansorg asked that students traveling out of state or internationally for spring break quarantine for 10 days upon their return.
- Ansorg once again discredited the conspiracy theory that vaccines can cause infertility and added that many women of childbearing age who participated in vaccine trials were able to conceive a child. There is no anecdotal or scientific evidence to suggest any impact on fertility from receiving the COVID-19 vaccines.

City Managers reviewed implementing a voluntary vaccination policy with City Attorney. Effective March 31, 2021 the Coronavirus/COVID-19 vaccination(s) policy for employees follows:

In accordance with the City's duty to provide and maintain a workplace that is free of known hazards, we strongly encourage employees to receive this vaccination to minimize the risk of infectious disease in our workplace.

In making this decision, the executive leadership team reviewed recommendations from the Santa Barbara County Public Health Department and organizations consulted such as the Centers for Disease Control and Prevention, Department of Fair Employment and Housing, and the Advisory Committee on Immunization Practices.

Employees may obtain the vaccination wherever they choose; however, the City is facilitating vaccinations through the Santa Barbara County Public Health Department (SBCPHD) and Community Health Centers (CHC). There is no charge for the vaccination and the time spent receiving the vaccinations is covered under Supplemental Paid Sick Leave.

For those who are infected by community or household members rather than through the workplace, please note that your case is not eligible as worker's compensation and will not receive worker's compensation benefits.

For those who opt out of receiving a Coronavirus/COVID-19 vaccination, and are infected via the workplace, please note that your eligibility will need to be determined by a worker's compensation claims adjuster for worker's compensation benefits.

For those that are fully-vaccinated and become infected via the workplace, your claims are eligible for worker's compensation benefits. You may be asked to provide a vaccination card as proof of vaccination.

WORKERS' COMPENSATION

Additional review of the California Joint Powers Insurance Authority (CJPIA) annual Risk Management Evaluation has prompted efforts to reassign outstanding Loss Control Action Plan items, as we wait for a more formal summary. Most items, such as updating policies and procedures were initially assigned to personnel in 2015 and 2017. Those members are no longer City employees, and the reassignment is essential in significantly improving the number general liability and workers compensation claims, the City's current score or standing, and premium expenses.



City of Guadalupe Fire Department

918 Obispo Street, Guadalupe, CA 93434
Phone (805) 356-3905 Fax (805) 343-0362



Volunteer Paid Call Firefighter Program

DEFINITION: Serving as a Volunteer Paid Call Firefighter (“PCF”) will enable qualified individuals to assist in providing a vital service to the community and play an important role in an exciting profession. Individuals selected for the position must be of high character and at times be willing to forgo personal leisure time to assist in providing our community the effective fire protection it deserves.

This is an unpaid volunteer program. PCFs are not employees of the City of Guadalupe and provide services without expectation of compensation for services.

PARTICIPATION REQUIREMENTS: To remain in the program, PCFs must cover at least eight 12-hour shifts and two 24-hour weekend duty shifts per month. PCFs are encouraged to sign up for additional shifts. PCFs may also be called upon to participate in fire drills or to respond to special emergencies.

DUTIES: Under general supervision, to respond to fire alarms and other emergency calls with the Engine Company or Rescue to which assigned for the protection of life, environment and property; to assist in equipment maintenance and participate in training activities; and to do related work as required. Tasks performed by PCFs during emergencies will include laying of hose line, raising and climbing of ladders, directing hose streams, opening buildings for the purpose of ventilation and entrance, rescue and salvage work, administering first aid, use of all of the department’s miscellaneous tools. Must be able to accept the responsibility of being assigned to a scheduled shift and weekend duties, including responding to all working structure fires and major incidents and must be able to attend drills.

VOLUNTEER STIPENDS: PCFs shall receive the following stipend amounts, which are intended to cover all costs incurred by PCFs in connection with their volunteer services. This includes, but is not limited to the costs of meals, laundry, dry cleaning, personal hygiene, clothing, gasoline, vehicle maintenance, and vehicle insurance costs. PCFs are not entitled to additional reimbursement above these stipend amounts, nor any other compensation or benefits.

Shift Duty (Minimum 8 shifts per month, 12hr. Shifts 7pm-7am)	\$ 400.00 Monthly Stipend
Weekend Duty (Minimum of 2 per month, 24hr. Shifts 7pm-7pm)	\$ 120.00 Per Shift
Fire Drills	\$ 10.00 Per Drill
Special Emergencies	\$ 5.00 Each

The City of Guadalupe provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.



City of Guadalupe Fire Department

918 Obispo Street, Guadalupe, CA 93434
Phone (805) 356-3905 Fax (805) 343-0362



Volunteer Paid Call Firefighter Program—Acknowledgement

MINIMUM QUALIFICATIONS:

- Graduation from Fire Academy with a Firefighter 1 Academy certificate
- Current Santa Barbara County EMT-1 Certificate
- California Driver’s License, Class C
- Health Care Professional CPR Card
- Reside within a 30-minute radius from City of Guadalupe

BACKGROUND CHECK: Due to the public trust placed in firefighters, the City of Guadalupe will require a criminal history background check to be completed. Applicants with convictions for certain crimes will not be allowed to serve as PCFs.

APPLICATION PROCESS: Send completed application, with copies of FF1 certificate, EMT-1 card and CPR card to: Human Resources, City of Guadalupe, P.O. Box 908, Guadalupe, CA 93434. Go to our website to download our application at www.ci.guadalupe.ca.us or email Human Resources at egerber@ci.guadalupe.ca.us.
OPEN UNTIL FILLED.

ACKNOWLEDGEMENT: By signing below, the applicant acknowledges and agrees as follows:

- I have read and understand the terms set forth above.
- I understand and agree that my acceptance into the Volunteer Paid Call Firefighter Program is a volunteer position, and that I am not an employee of the City of Guadalupe.
- I understand that as a volunteer, I will not be entitled to any compensation or benefits other than the reimbursement stipend amounts set forth in this document.
- I understand and acknowledge that I have no expectation that my volunteer work will result in future employment with the City.
- As an applicant, I am required to provide information for use in determining physical, mental, and moral qualifications.
- I authorize release of any and all information relating to reference and background checks, including information of a confidential or privileged nature.
- I release the City of Guadalupe from any liability or damage which may result providing the information requested.

Signature

Print Name

Date

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Revised April 7, 2021



City of Guadalupe Fire Department

918 Obispo Street, Guadalupe, CA 93434
Phone (805) 356-3905 Fax (805) 343-0362



Volunteer Paid Call Firefighter Application—Page 1

Thank you for considering volunteer membership with the City of Guadalupe Fire Department. Our application period is always open at the discretion of the Director of Public Safety. The City of Guadalupe Fire Department is always looking for highly motivated individuals that are willing to donate their time and effort to help improve the lives of their neighbors throughout the community.

The City of Guadalupe is proud of the dedicated service our members provide to our community. We are among some of the best trained and well equipped in the state.

To volunteer with the City of Guadalupe Fire Department and join our team you must have met the following:

- Must be at least 18 years of age.
- Must possess a valid California Driver's license (or be able to obtain one).
- Must be in good standing within the community.
- Must have a strong motivation to learn and be of sound character.
- To be put on our active roster, volunteers must put cover at least eight 12-hour shifts and two 24-hour weekend duty shifts per month.

Physical and Mental Requirements:

- Above average ability, endurance, and exceptional physical condition.
- Running, walking, climbing, jumping, twisting, bending, and lifting over 20 pounds over an extended period of time is required.
- Ability to use tools and equipment to perform firefighting duties.

Please make sure to:

- **Fill out application completely**
- **Attach any certifications**

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Revised April 7, 2021



City of Guadalupe Fire Department

918 Obispo Street, Guadalupe, CA 93434
Phone (805) 356-3905 Fax (805) 343-0362



Volunteer Paid Call Firefighter Application—Page 2

First Name

Last Name

Date of Application

Mailing Address: Street

City

State

Zip

Email Address

Phone Number

Would you like to receive emails or text messages about upcoming events and training? Yes No

Employer Name

Employer Phone Number

Occupation

Years Worked

Driver's License Number

Date of Birth

Due to the Public trust placed in firefighters, the City of Guadalupe Fire Department will require a criminal history background check to be completed. The record search includes Department of Justice and the Department of Motor Vehicle Records. Applicants with convictions for certain crimes will not be allowed to serve as Paid Call Firefighters.

Reason for applying:

Your goals and expectations of the department:

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Revised April 7, 2021



City of Guadalupe Fire Department

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Volunteer Paid Call Firefighter Application—Page 3

Past Experience in emergency services:

Please provide two references: (No family members may be used.)

First Name Last Name Length of Time Known

Relationship to You

Email Address Phone Number

First Name Last Name Length of Time Known

Relationship to You

Email Address Phone Number

Emergency Contact Information:

First Name Last Name Relationship to You

Mailing Address: Street City State Zip

Email Address Phone Number

I, _____, hereby affirm that this application contains no willful misrepresentation or falsifications and that this information given by me is true and has been completed to the best of my knowledge and belief. I do give permission to the City of Guadalupe Fire Department and the City of Guadalupe to complete a background check on me. I am aware that should an investigation at any time disclose my misrepresentation or falsifications, that this may be cause for rejection and/or termination.

Signature Date

The City of Guadalupe provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

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City of Guadalupe VOLUNTARY VACCINATION POLICY

The City of Guadalupe is implementing a voluntary vaccination policy effective March 31, 2021 regarding Coronavirus/COVID-19 vaccination(s) for employees. In accordance with the City's duty to provide and maintain a workplace that is free of known hazards, we strongly encourage employees to receive this vaccination to minimize the risk of infectious disease in our workplace.

In making this decision, the executive leadership team reviewed recommendations from the Santa Barbara County Public Health Department and organizations consulted such as the Centers for Disease Control and Prevention, Department of Fair Employment and Housing, and the Advisory Committee on Immunization Practices.

Employees may obtain the vaccination wherever they choose; however, the City is facilitating vaccinations through the Santa Barbara County Public Health Department (SBCPHD) and Community Health Centers (CHC). There is no charge for the vaccination and the time spent receiving the vaccinations is covered under Supplemental Paid Sick Leave.

For those who are infected by community or household members rather than through the workplace, please note that your case is not eligible as worker's compensation and will not receive worker's compensation benefits.

For those who opt out of receiving a Coronavirus/COVID-19 vaccination, and are infected via the workplace, please note that your eligibility will need to be determined by a worker's compensation claims adjuster for worker's compensation benefits.

For those that are fully-vaccinated and become infected via the workplace, your claims are eligible for worker's compensation benefits. You may be asked to provide a vaccination card as proof of vaccination.

Should you have any questions regarding this new policy, please contact Human Resources: egerber@ci.guadalupe.ca.us.



Vaccinate with Confidence

What Is Vaccine Confidence?

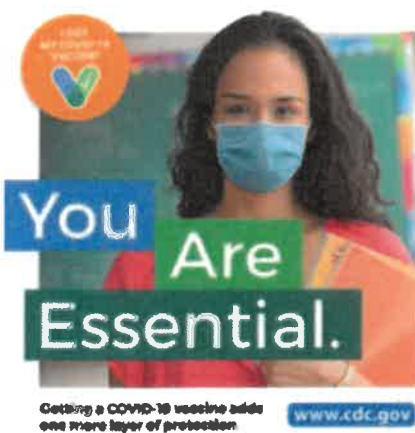


Many factors influence vaccine decision-making, including cultural, social, and political factors; individual and group factors; and vaccine-specific factors. However, confidence in the vaccines, the vaccinator, and the system all support the decision to get vaccinated.

Why Is Vaccine Confidence Important?

Most people in the United States are planning to get vaccinated with COVID-19 vaccines. But some may want more information about COVID-19 vaccines, including the process for developing and authorizing these vaccines and information about their safety and effectiveness. People may have previous experiences that affect their trust and confidence in the health system.

Importance of COVID-19 Vaccination for Essential Workers



While CDC makes recommendations for who should be offered COVID-19 vaccine first, each state has its own plan for deciding who will be vaccinated first and how they can receive vaccines.

Will I be required to get vaccinated for work?

The federal government does not mandate (require) vaccination for individuals. For some healthcare workers or essential employees, a state or local government or employer, for example, may require or mandate that workers be vaccinated as a matter of state or other law.

Protect Your Workplace with COVID-19 Vaccines

Guadalupe

LossCAP Action Plan

Contact Name: Emiko Gerber
Risk Manager: Tim Karoz

RME Date: 3/15/2021
LossCAP Date:

Printed Date: 4/8/2021



Item	Type	Action	Assigned	Target Date	Progress	Updated
Urgent Priority						
15-001	New	Develop and implement contract documentation tracking procedures		9/1/2015	Not Started	9/1/2015
15-005	New	Follow the member specific action item referenced in the risk management evaluation		5/4/2017	In Progress	5/4/2017
Important Priority						
03-003	Concurrent	Perform an ADA self-evaluation of all public facilities, services, policies, and practices		5/4/2017	In Progress	5/4/2017
03-003	Concurrent	Develop and implement an ADA transition plan		5/4/2017	Not Started	5/4/2017
03-008	Concurrent	Develop and implement fire prevention plan		5/4/2017	In Progress	5/4/2017
03-013	New	Update the personnel manual to reflect changes in personnel rules and regulations		6/22/2015	In Progress	2/23/2021
03-036	Concurrent	Inspect facilities to identify hazardous conditions and practices		12/31/2021	Not Started	11/23/2020
03-054	Concurrent	Revise or develop a playground equipment inspection plan		12/31/2021	Not Started	11/23/2020
15-002	New	Implement a system to log and track all citizen complaints		5/4/2017	Not Started	5/4/2017
15-007	New	Develop and implement a centralized safety manual		5/4/2017	In Progress	5/4/2017
15-008	New	Provide training on occupational safety and health programs		9/1/2015	Not Started	9/1/2015
15-009	New	Assess exposure to blood and infectious materials		9/1/2015	Not Started	9/1/2015
15-010	New	Develop and implement a hazard communication program		5/4/2017	Not Started	5/4/2017
15-011	New	Develop and implement a hazardous waste operations and emergency response program		5/4/2017	Not Started	5/4/2017
15-012	New	Develop a heat illness prevention program		9/1/2015	Not Started	9/1/2015
15-013	New	Reassess role and purpose of safety committee		5/4/2017	In Progress	5/4/2017
15-020	New	Develop and implement a tree inspection and maintenance program that includes regular inspections		9/1/2015	Not Started	9/1/2015
15-021	New	Develop and implement a sidewalk inspection and maintenance program		9/1/2015	Not Started	9/1/2015

Other Actions

Action

There Are No Other Actions

Guadalupe

LP Overview

4/12/2021

Loss Run Date: 3/31/2021

Coverage Period	Freq \$0 Paid		Frequency Paid		Paid	Total Severity Reserved	Total	Average Severity	
	Closed	Open	Legal	Total Legal				Member	Pool
2015-16	1	4	4	\$43,246.68	\$0.00	\$43,246.68	\$10,812	\$40,100	
2016-17	2	2	1	\$58,138.56	\$0.00	\$58,138.56	\$29,069	\$35,577	
2017-18	1	2	1	\$106,014.45	\$0.00	\$106,014.45	\$53,007	\$37,917	
2018-19	1	3	3	\$5,902.27	\$0.00	\$5,902.27	\$1,967	\$37,068	
2019-20	1	1	1	\$2,252.48	\$0.00	\$2,252.48	\$2,252	\$42,246	
Totals:	4	12	0	\$215,554.44	\$0.00	\$215,554.44			

Normalized Claim Costs and Frequency per Payroll Comparisons

Payroll	Per \$100	(2)	(3)	Member
\$2,324,288	\$5.75	LE	1.2	Ventura Port District
\$2,155,650	\$2.00	LE F	1.1	Guadalupe
\$3,523,563	\$1.72	LE F	0.5	Bishop
Pool Averages:	\$3.34		3.1	

(2) When Provided, LE and F Represent Law Enforcement and Fire; (3) Frequency per \$1M Payroll

Cost Centers

Activity	Freq.	Severity	Member	Pool
Public Works: Sewer	2	\$143,597.99		
Public Safety: Law Enforcement	2	\$49,100.90	\$1.17	\$3.66
Public Works: Streets/Roads	5	\$15,080.63		
Public Works: Maintenance	1	\$4,159.02		
Public Works: Water	1	\$3,115.90		
Public Works: Trees/Landscape	1	\$500.00		

(4) For Law Enforcement and Fire Only

© California Joint Powers Insurance Authority

Cause Comparison

Cause	Frequency Paid		Highest Severity		Average Severity	
	Total Legal	Pool	Member	Member	Member	Pool
Employment Termination	1	41	\$105,747.58	\$105,748	\$191,363	
Sewage Backup	1	111	\$37,850.41	\$37,850	\$33,337	
Hit Another Vehicle	7	679	\$47,857.65	\$8,637	\$16,828	
Slip/Trip	2	488	\$10,280.91	\$5,500	\$56,500	
Falling Tree/Limb	1	417	\$500.00	\$500	\$8,756	

(1) When Frequency is 10% or More of Pool Frequency

Guadalupe

WCP Overview

4/12/2021
Loss Run Date: 3/31/2021

Coverage Period	Freq \$0 Paid Closed		Frequency Paid		Reporting Lag		Total Severity		Average Severity	
	Closed	Open	Legal	Total	Days	Reserve	Paid	Total	Member	Pool
2015-16	1	21	4	21	4.2	\$0.00	\$41,598.82	\$41,598.82	\$1,981	\$15,520
2016-17		10	2	10	3.7	\$0.00	\$123,190.51	\$123,190.51	\$12,319	\$23,486
2017-18		8	1	9	6.3	\$45,436.78	\$295,448.22	\$323,946.31	\$35,994	\$17,736
2018-19		4	4	8	15.8	\$365,945.40	\$368,939.02	\$646,877.97	\$80,860	\$21,321
2019-20		9	2	9	28.4	\$0.00	\$8,059.85	\$8,059.85	\$896	\$13,474
Totals:	1	52	5	57	4	\$411,382.18	\$837,236.42	\$1,143,673.46		

Cause Comparison	Frequency Paid		Highest Severity		Average Severity	
	Total	% (1)	Member	Member	Member	Pool
Myocardial Infarction	1	1	\$375,244.23	\$375,244	\$236,243	\$236,243
Respiratory Disorders	1	53	\$26,735.05	\$26,735	\$2,983	\$2,983
Strain	23	11	\$188,765.40	\$25,150	\$21,425	\$21,425
Infection	2	59	\$37,842.51	\$19,271	\$2,622	\$2,622
No Physical Injury	5	305	\$75,407.68	\$15,729	\$6,902	\$6,902
Multiple Injury	3	172	\$16,995.39	\$5,727	\$85,239	\$85,239
Contusion	5	786	\$10,128.12	\$2,548	\$6,621	\$6,621
COVID-19	1	183	\$2,428.53	\$2,429	\$5,449	\$5,449
All Other Injury	3	375	\$4,749.76	\$2,268	\$23,505	\$23,505
All Other Occupational Disease	1	34	\$2,085.20	\$2,085	\$13,806	\$13,806
Inflammation	1	167	\$1,637.12	\$1,637	\$11,600	\$11,600
Hearing Loss	1	46	\$1,108.68	\$1,109	\$26,278	\$26,278
Foreign Body	1	163	\$374.82	\$375	\$1,199	\$1,199
Dermatitis	1	122	\$288.29	\$288	\$988	\$988
Laceration	6	582	\$595.90	\$217	\$2,841	\$2,841
Vision Loss	1	8	\$76.00	\$76	\$25,067	\$25,067
All Other Cumulative Injury	1	268	\$32.00	\$32	\$52,187	\$52,187

(1) When Frequency is 10% or More of Pool Frequency

Normalized Claim Costs and Injury/Illness Incidence Comparisons						
Cause	Payroll	Per \$100	(2)	(3)	Member	Pool
Myocardial Infarction	\$2,155,650	\$10.61	LE	F	20.4	Guadalupe
Respiratory Disorders	\$2,324,288	\$3.65	LE		11.6	Ventura Port District
Strain	\$2,744,267	\$3.54			10.3	Big Bear City Community Services District
Infection	\$1,477,962	\$2.26	F		4.1	La Habra Heights
Pool Averages:		\$3.03			9.7	

(2) When Provided, LE and F Represent Law Enforcement and Fire; (3) Injury Rate per 100 FTE

Cost Centers	Per \$100 Payroll (4)	
	Severity	Pool
Public Safety: Law Enforcement	26	\$851,549.85
Public Safety: Utilities	9	\$256,984.52
Admin Services: General	5	\$18,729.36
Public Safety: Fire	9	\$10,586.68
Public Works: General	7	\$5,823.05
Other: General	1	\$0.00

(4) For Law Enforcement and Fire Only

Guadalupe

LP Summary of Losses

2015-16 thru 2019-20 Total Severity: \$121,648.78

4/12/2021

Loss Run Date: 3/31/2021



Claim No.	Loss Date	Status	Claimant	Root Cause	Exp. Paid	Exp. Reserve	Loss Paid	Loss Reserve	Total
2015-16 Coverage Period									
Public Safety: Fire									
Vehicle Accident									
1934360	3/23/2016	Closed	[REDACTED]	Operational Inattention	0.00	0.00	0.00	0.00	0.00
Public Works: Sewer									
Sewage Backup									
1932332	2/23/2016	Closed	[REDACTED]	Operational Malfunction	0.00	0.00	37,850.41	0.00	37,850.41
Public Works: Streets/Roads									
Slip/Trip									
1927521	12/13/2015	Closed	[REDACTED]	Failure To Maintain	219.46	0.00	500.00	0.00	719.46
Hit Another Vehicle									
1930912	2/9/2016	Closed	[REDACTED]	Operational Inattention	0.00	0.00	1,560.91	0.00	1,560.91
Public Works: Water									
Hit Another Vehicle									
1931863	2/23/2016	Closed	[REDACTED]	Operational Inattention	115.90	0.00	3,000.00	0.00	3,115.90
Coverage Period Totals:					\$335.36	\$0.00	\$42,911.32	\$0.00	\$43,246.68

Claim No.	Loss Date	Status	Claimant	Root Cause	Exp. Paid	Exp. Reserve	Loss Paid	Loss Reserve	Total
2016-17 Coverage Period									
Public Safety: Law Enforcement									
Hit Another Vehicle									
1953908	12/11/2016	Closed		Operational Inattention	27,857.65	0.00	20,000.00	0.00	47,857.65
Public Works: Streets/Roads									
Slip/Trip									
1950857	10/22/2016	Closed		Failure To Maintain	280.91	0.00	10,000.00	0.00	10,280.91
Coverage Period Totals:					\$28,138.56	\$0.00	\$30,000.00	\$0.00	\$58,138.56

Claim No.	Loss Date	Status	Claimant	Root Cause	Exp. Paid	Exp. Reserve	Loss Paid	Loss Reserve	Total
2017-18 Coverage Period									
Public Works: Maintenance									
Hit: Another Vehicle									
1967611	7/14/2017	Closed	[REDACTED]	Non-Preventable	0.00	0.00	0.00	0.00	0.00
Public Works: Streets/Roads									
Hit: Another Vehicle									
1970159	8/31/2017	Closed	[REDACTED]	Operational Inattention	0.00	0.00	266.87	0.00	266.87
Coverage Period Totals:					\$0.00	\$0.00	\$266.87	\$0.00	\$266.87

Claim No.	Loss Date	Status	Claimant	Root Cause	Exp. Paid	Exp. Reserve	Loss Paid	Loss Reserve	Total
2018-19 Coverage Period									
Public Safety: Law Enforcement									
Hit Another Vehicle									
<u>1988252</u>	11/26/2018	Closed	[REDACTED]	Operational Inattention	0.00	0.00	1,243.25	0.00	1,243.25
Public Works: Maintenance									
Hit Another Vehicle									
<u>1985708</u>	9/18/2018	Closed	[REDACTED]	Operational Malfunction	0.00	0.00	4,159.02	0.00	4,159.02
Public Works: Trees/Landscape									
Equipment Use									
<u>1990181</u>	1/19/2019	Closed	[REDACTED]	Non-Preventable	0.00	0.00	0.00	0.00	0.00
Falling Tree/Limb									
<u>1991029</u>	2/1/2019	Closed	[REDACTED]	Failure To Maintain	0.00	0.00	500.00	0.00	500.00
Coverage Period Totals:					\$0.00	\$0.00	\$5,902.27	\$0.00	\$5,902.27

Claim No.	Loss Date	Status	Claimant	Root Cause	Exp. Paid	Exp. Reserve	Loss Paid	Loss Reserve	Total
2019-20 Coverage Period									
Public Works: Maintenance									
Equipment Use									
300370Z	5/25/2020	Closed	[REDACTED]	Non-Preventable	0.00	0.00	0.00	0.00	0.00
Public Works: Streets/Roads									
Hit Another Vehicle									
3001950	5/22/2020	Closed	[REDACTED]	Operational Inattention	95.00	0.00	2,157.48	0.00	2,252.48
Coverage Period Totals:					\$95.00	\$0.00	\$2,157.48	\$0.00	\$2,252.48

Claim No.	Loss Date	Status	Claimant	Root Cause	Exp. Paid	Exp. Reserve	Loss Paid	Loss Reserve	Total
2020-21 Coverage Period									
Public Works: Streets/Roads									
Hit Another Vehicle									
3004384	8/4/2020	Open		- No Data -	0.00	0.00	0.00	0.00	0.00
3004384	8/4/2020	Open		Operational Inattention	0.00	0.00	3,222.23	0.00	3,222.23
3004384	8/4/2020	Open		Operational Inattention	95.00	0.00	0.00	7,524.69	7,619.69
Slip/Trip									
3009225	11/18/2020	Open		Non-Preventable	0.00	0.00	0.00	1,000.00	1,000.00
Coverage Period Totals:					\$95.00	\$0.00	\$3,222.23	\$8,524.69	\$11,841.92

Guadalupe

WCP Summary of Losses

2015-16 thru 2019-20 Total Severity: \$1,148,692.78

4/12/2021
Loss Run Date: 3/31/2021



Claim No.	Injury Date	Lag	Status	Body Part	Root Cause	Expense	Med. Paid	Med. Reserve	Loss Paid	Loss Reserve	Total
2015-16 Coverage Period											
Admin Services: General											
Contusion											
CJP036885GU	9/1/2015	30	Closed	Lower Back	Supervision	32.00	0.00	0.00	0.00	0.00	32.00
Other: General											
Multiple Injury											
CJP037759GU	5/25/2016	1	Closed	Multiple Parts	Poor Housekeeping	0.00	0.00	0.00	0.00	0.00	0.00
Public Safety: Fire											
All Other Injury											
CJP037319GU	1/24/2016	5	Closed	Unclassified	Non-Preventable	120.20	1,083.07	0.00	3,546.49	0.00	4,749.76
Laceration											
CJP037436GU	2/28/2016	3	Closed	Wrist	Distracted, Inattentive	32.00	0.00	0.00	0.00	0.00	32.00
CJP037825GU	6/14/2016	2	Closed	Finger	Distracted, Inattentive	32.00	0.00	0.00	0.00	0.00	32.00
Strain											
CJP037050GU	11/8/2015	2	Closed	Shoulder	Pol/Proc Police/Fire Trainin	88.16	561.68	0.00	157.61	0.00	807.45
CJP037277GU	1/11/2016	4	Closed	Upper Leg	Pol/Proc Police/Fire Trainin	32.00	0.00	0.00	0.00	0.00	32.00
Public Safety: Law Enforcement											
Contusion											
CJP037722GU	5/29/2016	4	Closed	Hand	Third Party - Suspect	58.06	271.01	0.00	0.00	0.00	329.07
Multiple Injury											
CJP037846GU	6/18/2016	4	Closed	Multiple Parts	Third Party	44.11	140.29	0.00	0.00	0.00	184.40
No Physical Injury											
CJP037580GU	4/11/2016	1	Closed	Multiple Parts	Third Party	32.00	0.00	0.00	0.00	0.00	32.00
Strain											
CJP036573GU	7/14/2015	1	Closed	Ankle	Short Cuts, Carelessness	59.86	303.59	0.00	0.00	0.00	363.45
CJP036721GU	8/14/2015	6	Closed	Knee	Third Party - Suspect	753.40	7,040.47	0.00	21,836.65	0.00	29,630.52
CJP036807GU	9/11/2015	3	Closed	Multiple Parts	Short Cuts, Carelessness	32.00	0.00	0.00	0.00	0.00	32.00
CJP037209GU	12/18/2015	11	Closed	Ankle	Distracted, Inattentive	32.00	0.00	0.00	0.00	0.00	32.00
CJP037432GU	2/29/2016	2	Closed	Multiple Parts	Third Party - Suspect	285.95	787.86	0.00	1,019.74	0.00	2,093.55
CJP037535GU	3/28/2016	2	Closed	Ankle	Poor Housekeeping	32.00	0.00	0.00	0.00	0.00	32.00
CJP037771GU	5/29/2016	4	Closed	Shoulder	Third Party - Suspect	32.00	0.00	0.00	0.00	0.00	32.00
Public Works: General											
Foreign Body											
CJP037507GU	3/17/2016	1	Closed	Eye	Defective Tool Used	42.30	332.52	0.00	0.00	0.00	374.82
Hearing Loss											
CJP036971GU	10/19/2015	0	Closed	Ear	Malfunction	158.80	949.88	0.00	0.00	0.00	1,108.68

Claim No.	Injury Date	Lag Status	Body Part	Root Cause	Expense	Med. Paid	Med. Reserve	Loss Paid	Loss Reserve	Total
Inflammation										
CJP037022GU	11/3/2015	1	Hip	Continuous Trama	142.87	1,494.25	0.00	0.00	0.00	1,637.12
Strain										
CJP037093GU	11/17/2015	2	Shoulder	Continuous Trama	32.00	0.00	0.00	0.00	0.00	32.00
Coverage Period Totals:					\$2,073.71	\$12,964.62	\$0.00	\$26,560.49	\$0.00	\$41,598.82
Recoveries:										\$0.00

Claim No.	Injury Date	Lag Status	Body Part	Root Cause	Expense	Med. Paid	Med. Reserve	Loss Paid	Loss Reserve	Total
2016-17 Coverage Period										
Admin Services: General										
Strain										
CJP039191GU	5/11/2017	0	Closed	Multiple Parts	Third Party	32.00	0.00	0.00	0.00	32.00
Public Safety: Fire										
No Physical Injury										
CJP038280GU	9/29/2016	0	Closed	No Physical Injury	Third Party	90.23	874.66	0.00	0.00	964.89
Public Safety: Law Enforcement										
Laceration										
CJP038772GU	2/1/2017	1	Closed	Multiple Parts	Third Party - Suspect	68.79	128.56	0.00	0.00	197.35
CJP038776GU	2/1/2017	0	Closed	Multiple Parts	Third Party	85.94	319.33	0.00	0.00	405.27
Multiple Injury										
CJP038577GU	12/11/2016	2	Closed	Multiple Parts	Third Party	2,986.96	4,854.09	9,154.34	0.00	16,995.39
No Physical Injury										
CJP038545GU	11/28/2016	10	Closed	No Physical Injury	Presumption	1,746.26	216.58	0.00	0.00	1,962.84
Strain										
CJP038874GU	2/23/2017	6	Closed	Wrist	Distracted, Inattentive	53.60	395.40	0.00	0.00	449.00
Public Works: Utilities										
Strain										
CJP038598GU	9/13/2016	6	Closed	Shoulder	Continuous Trauma	3,208.87	74,346.46	23,345.00	0.00	100,900.33
CJP038546GU	12/2/2016	3	Closed	Elbow	Improper Tool Use/Materia	75.20	772.92	0.00	0.00	848.12
CJP039065GU	4/5/2017	9	Closed	Upper Leg	Distracted, Inattentive	53.60	381.72	0.00	0.00	435.32

Coverage Period Totals:

\$8,401.45 \$82,289.72 \$0.00 \$32,499.34 \$0.00 \$123,190.51

Recoveries:

\$14,008.43

Claim No.	Injury Date	Lag Status	Body Part	Root Cause	Expense	Med. Paid	Med. Reserve	Loss Paid	Loss Reserve	Total	
2017-18 Coverage Period											
Admin Services: General											
Strain											
CJP039967GU	10/12/2017	20	Closed	Knee	Non-Preventable	1,161.30	8,619.77	0.00	6,657.09	0.00	16,438.16
Public Safety: Fire											
Dermatitis											
CJP039573GU	7/23/2017	8	Closed	Multiple Parts	Non-Preventable	19.92	268.37	0.00	0.00	0.00	288.29
Strain											
CJP040478GU	3/22/2018	1	Closed	Ankle	Distracted, Inattentive	74.15	830.39	0.00	347.22	0.00	1,251.76
Public Safety: Law Enforcement											
No Physical Injury											
CJP040367GU	2/14/2018	12	Open	Chest	Presumption	5,717.22	5,283.05	14,236.58	38,611.43	11,559.40	75,407.68
CJP040821GU	6/11/2018	2	Closed	No Physical Injury	Non-Industrial	54.05	225.95	0.00	0.00	0.00	280.00
Strain											
CJP039814GU	9/16/2017	1	Closed	Multiple Parts	Third Party - Suspect	2,020.48	5,800.89	0.00	74,361.45	0.00	82,182.82
Public Works: General											
Contusion											
CJP040503GU	3/23/2018	6	Closed	Foot	Employee Untrained for Tas	10.05	191.35	0.00	0.00	0.00	201.40
Public Works: Utilities											
Infection											
CJP039944GU	10/20/2017	6	Closed	Finger	Improper Tool Use/Materia	31.65	666.95	0.00	0.00	0.00	698.60
Strain											
CJP039707GU	7/19/2017	1	Closed	Shoulder	Distracted, Inattentive	7,198.20	55,635.29	0.00	84,364.11	0.00	147,197.60

Coverage Period Totals:

\$16,287.02 \$77,522.01 \$14,236.58 \$204,341.30 \$11,559.40 \$323,946.31

Recoveries: \$0.00

Claim No.	Injury Date	Lag Status	Body Part	Root Cause	Expense	Med. Paid	Med. Reserve	Loss Paid	Loss Reserve	Total
2018-19 Coverage Period										
Public Safety: Law Enforcement										
Contusion										
CJP042366GU	6/18/2019	25 Open	Wrist	Third Party - Suspect	939.35	6,832.02	2,356.75	0.00	0.00	10,128.12
Infection										
CJP041098GU	7/26/2018	20 Open Legal	Eye	Pol/Proc Police/Fire Trainin	3,367.92	7,061.90	27,412.69	0.00	0.00	37,842.51
Myocardial Infarction										
CJP041891GU	2/16/2019	33 Open Legal	Heart	Presumption	46,312.55	16,540.86	28,850.00	93,608.32	189,932.50	375,244.23
Respiratory Disorders										
CJP041709GU	1/25/2019	7 Open Legal	Unclassified	Continuous Trauma	16,035.05	2,345.99	8,354.01	0.00	0.00	26,735.05
Strain										
CJP041083GU	8/1/2018	7 Closed Legal	Lower Back	Continuous Trauma	20,327.55	34,146.06	0.00	134,291.79	0.00	188,765.40
Public Works: General										
All Other Injury										
CJP041594GU	12/10/2018	27 Closed	Body Systems	Inadequate Equip/Clothing	69.04	1,804.09	0.00	0.00	0.00	1,873.13
Public Works: Utilities										
Strain										
CJP041481GU	11/20/2018	6 Closed	Hand	Continuous Trauma	58.10	262.90	0.00	861.26	0.00	1,182.26
CJP041505GU	12/5/2018	1 Closed	Lower Back	Distracted, Inattentive	293.18	2,770.37	0.00	2,043.72	0.00	5,107.27
Coverage Period Totals:					\$87,402.74	\$71,764.19	\$66,973.45	\$230,805.09	\$189,932.50	\$646,877.97
					Recoveries:		\$0.00			

Claim No.	Injury Date	Lag Status	Body Part	Root Cause	Expense	Med. Paid	Med. Reserve	Loss Paid	Loss Reserve	Total
2019-20 Coverage Period										
Admin Services: General										
All Other Injury										
CJP042878GU	12/10/2019	1 Closed	Lower Back	Non-Preventable	32.00	147.73	0.00	0.00	0.00	179.73
Contusion										
CJP042868GU	12/2/2019	8 Closed	Finger	Short Cuts, Carelessness	297.68	1,749.79	0.00	0.00	0.00	2,047.47
Public Safety: Fire										
COVID-19										
4020060D7AG	6/6/2020	9 Closed	Respiratory System	Presumption	52.00	0.00	0.00	2,376.53	0.00	2,428.53
Public Safety: Law Enforcement										
All Other Cumulative Injury										
4020102A14F	4/1/2020	>99 Closed	Hip	Continuous Trauma	32.00	0.00	0.00	0.00	0.00	32.00
All Other Occupational Disease										
4020071364D	6/21/2020	26 Closed	Multiple Parts	Third Party - Suspect	52.00	0.00	0.00	2,033.20	0.00	2,085.20
Vision Loss										
CJP043158GU	3/5/2020	2 Closed	Eye	Non-Industrial	76.00	0.00	0.00	0.00	0.00	76.00
Public Works: General										
Laceration										
CJP042373GU	7/31/2019	1 Closed	Other Facial	Short Cuts, Carelessness	46.10	549.80	0.00	0.00	0.00	595.90
Public Works: Utilities										
Laceration										
CJP043111GU	2/19/2020	8 Closed	Lower Leg	Distracted, Inattentive	41.50	0.00	0.00	0.00	0.00	41.50
Strain										
CJP042799GU	11/4/2019	11 Closed	Shoulder	Unsafe Proc/Work Place	103.64	469.88	0.00	0.00	0.00	573.52
Coverage Period Totals:					\$732.92	\$2,917.20	\$0.00	\$4,409.73	\$0.00	\$8,059.85
					Recoveries:		\$0.00			

Claim No.	Injury Date	Lag Status	Body Part	Root Cause	Expense	Med. Paid	Med. Reserve	Loss Paid	Loss Reserve	Total
2020-21 Coverage Period										
Public Safety: Fire										
COVID-19										
40210166C46-	1/17/2021	12 Closed	Respiratory System	Presumption	53.70	0.00	0.00	2,901.02	0.00	2,954.72
Public Safety: Law Enforcement										
COVID-19										
4020071368D-	7/3/2020	15 Closed	Multiple Parts	Third Party - Suspect	52.00	0.00	0.00	1,990.90	0.00	2,042.90
Strain										
4020071283C-	7/4/2020	10 Closed	Lower Arm	Third Party - Suspect	0.00	0.00	0.00	0.00	0.00	0.00
Public Works: General										
COVID-19										
402102739DB-	12/29/2020	49 Closed	Respiratory System	Non-Industrial	10.85	0.00	0.00	0.00	0.00	10.85
4021027399F-	12/30/2020	48 Closed	Respiratory System	Non-Industrial	10.85	0.00	0.00	0.00	0.00	10.85
Coverage Period Totals:					\$127.40	\$0.00	\$0.00	\$4,891.92	\$0.00	\$5,019.32
					Recoveries:		\$0.00			



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 27, 2021

Prepared by:
Larry Appel, Contract Planning Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Public hearing to consider approval of a Conditional Use Permit Application to use the Pioneer Street Apartments, a 34-unit Multi-Family Housing project for "Employee Housing," located at 856 and 864 Pioneer Street, 2021-001-CUP; APN 115-092-001, and -025.

EXECUTIVE SUMMARY:

In 2015, the City Council approved a conditional use permit for the Pioneer Street Apartments, a 34-unit multi-family apartment project in the General-Commercial zone at 856 and 864 Pioneer Street. A conditional use permit was required because dwelling units were located on the first floor. The current application for a conditional use permit would utilize the same 34-unit multi-family housing project as originally approved in 2015, except the applicant seeks to allow seven employees to live in each unit which, according to Municipal Code Chapter 18.75, requires approval of a conditional use permit.

RECOMMENDATION:

It is recommended that the City Council:

- 1) Receive a presentation from staff (Larry Appel, Contract Planning Director); and
- 2) Conduct a public hearing, including: a) an opportunity for the applicant to present the proposed project, and b) receive any comments from the public; and
- 3) Adopt Resolution No. 2021-16 approving the Conditional Use Permit for the Pioneer Street Apartment Project for Employee Housing (2021-001-CUP)

BACKGROUND:

A public hearing was held on the applicant's request for a conditional use permit to house seven (7) employees in each unit at the Pioneer Street Apartments. Staff recommended denial, but advised the City Council if it was inclined to approve the application and grant the conditional use permit to continue the hearing to the meeting of April 27, 2021 to allow staff time to prepare appropriate conditions of approval and a resolution approving the granting of the conditional use permit. Based on the comments by staff, the applicant and public at the meeting of March 23rd, the City Council directed staff to prepare

a Resolution for approval that would contain the Findings, CEQA Exemption and conditions of approval necessary for Council to approve the project.

DISCUSSION:

Regional Housing Needs Allocation (RHNA)

The 6th cycle of the Housing Element has changed drastically where Guadalupe will now be required to provide sufficient land and residential densities for at least 431 housing units. This will be more difficult to achieve than our previous requirement for 50 units. Staff has been able to determine, with the help of the owner, State HCD and County Planning & Development that as long as the units are “rented” for a range that is within the affordable guidelines adopted each year by Santa Barbara County that we could continue to keep these 34 units in our inventory of RHNA affordable units. The owner has confirmed to staff that the contract for each unit would fall into the category of “Low-Moderate.” Therefore, conversion of the units would not impact the City’s current inventory of affordable units.

FISCAL IMPACT:

There is no quantifiable data showing the differences in fiscal impacts from a traditional apartment building to one converted for employee housing. It is generally known that foreign employees work hard to be able to send money home to their families whereas a traditional family renting the same space would be freer to spend their wages locally. Either way, the residents of the complex would make purchases in retail establishments within the City.

ENVIRONMENTAL REVIEW:

Staff prepared a Class 1 Categorical Exemption (CEQA Section 15301) indicating that a CEQA document was not necessary for the project. The only physical impact would be the addition of a seventh farmworker employee in each of the 34 units. With the addition of 34 employees to the existing property, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, and therefore the activity is not subject to CEQA.

PUBLIC NOTICE:

Staff published the required legal ad in a newspaper of general circulation on or before March 13, 2021, providing notice of the public hearing on this item for the City Council’s meeting of March 23, 2021. The project was continued to the meeting of April 27, 2021 without the need of further legal notice.

CONCLUSION:

Based on direction from City Council and in light of new information concerning the continued RHNA affordability of the units, staff recommends approval of the 2021-001-CUP and recommends that the Council adopt Resolution No. 2021-16, approving the Pioneer Street Employee Housing project.

ATTACHMENTS:

1. Resolution No. 2021-16
2. Reduced site plan

RESOLUTION NO. 2021-16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, APPROVING
CONDITIONAL USE PERMIT NO. 2021-001-CUP FOR THE PIONEER STREET EMPLOYEE HOUSING
PROJECT**

WHEREAS, Steve Simoulis (“Applicant”) submitted an application on January 21, 2021 for a Conditional Use Permit (CUP) to allow seven farmworker employees to reside in each of the 34-unit Pioneer Street Apartment development located at 856 and 864 Pioneer Street (APNs 115-092-001, and -025) (“Project”), in the City of Guadalupe as set forth in Chapter 18.72 of the Guadalupe Municipal Code (Employee Housing); and

WHEREAS, prior to adoption of the Employee Housing ordinance the owner submitted revised building plans in order to create a third bedroom/sleeping room out of what had been a living room area in each apartment unit; and

WHEREAS, each apartment unit was constructed with the third bedroom/sleeping room and received final occupancy clearance from the Building Department; and

WHEREAS, the Applicant began leasing the Project in the fall of 2020 to agricultural firms that contract for H-2A housing, allowing up to six farmworker employees per apartment; and

WHEREAS, staff has confirmed that the employee housing units will continue to be counted in the City’s RHNA housing stock as Low-Moderate affordable units even as employee housing; and

WHEREAS, the City Council, has now reviewed the entire record and considered all written materials, and testimony.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Guadalupe does hereby find and determine as follows:

- Section 1. The Findings set forth in Exhibit 2 to this Resolution are true and correct in regards to Conditional Use Permit 2021-001-CUP, which is hereby adopted and incorporated herein by this reference.
- Section 2. After reviewing this CUP, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, and therefore the activity is not subject to CEQA per CEQA Guidelines Section 15301, Existing Facilities, Exhibit 1.
- Section 3. The Conditional Use Permit, 2021-001-CUP is approved, subject to the Conditions of Approval set forth in Exhibit 3 of this Resolution.
- Section 4. The City Clerk shall certify as to the adoption of this Resolution.
- Section 5. The Planning Director shall file Exhibit 1, Notice of Exemption, with the County Clerk.

Section 6. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 27th day of April 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-16**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 27, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

Exhibits:

- Exhibit 1 - CEQA Categorical Exemption
- Exhibit 2 - Findings
- Exhibit 3 - Conditions of Approval

To: County Clerk
County of Santa Barbara
123 E. Anapamu Street
Santa Barbara, CA 93101

From: City of Guadalupe
P.O. Box 908
Guadalupe, CA 93434

Project Title: Pioneer Street Apartments Employee Housing

Project Applicant: Steve Simoulis, SKS Portfolio, LLC

Project Location-Specific: 856 and 864 Pioneer Street

Project Location-City: Guadalupe

Project Location-County: Santa Barbara County

Description of Nature, Purpose, and Beneficiaries of Project:

The Conditional Use Permit allows seven farmworker employees to reside in each of the 34 apartment units per Guadalupe Municipal Code Chapter 18.72.

Name of Public Agency Approving Project: Guadalupe City Council

Name of Person or Agency Carrying Out Project: Larry Appel, Guadalupe Planning Dept.

Exempt Status: (check one)

- Ministerial (Sec. 15268);
- Declared Emergency (Sec. 15269(a));
- Emergency Project (Sec. 15269(b)(c));
- Categorical Exemption. State type and section number: Class 1 [15301(a)] for Existing Facilities**
- General Exemption (Section 15061(b)(3))

Reasons why project is exempt:

The project was previously evaluated for CEQA and a Mitigated Negative Declaration was prepared and used in part as the City Council approved the original apartment project. No impacts previously identified as potentially significant would now be significant as a result of the proposed CUP approval. The only physical impact would be the addition of a seventh farmworker employee in each of the 34 units. With the addition of 34 employees to the existing facility, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, and therefore the activity is not subject to CEQA.

Contact Person: Larry Appel (Area Code) Phone Number/Ext: (805) 287-9494

Signature: _____ Title: Contract Planning Director

Date received for filing at County Clerk's Office: _____

EXHIBIT 2, FINDINGS FOR APPROVAL

CONDITIONAL USE PERMIT FOR THE GUADALUPE COURT APARTMENTS EMPLOYEE HOUSING 2021-001-CUP

1.0 CEQA Findings

1.1 CONSIDERATION OF THE CEQA EXEMPTION AND FULL DISCLOSURE

The City Council has considered the Categorical Exemption (Class 1) together with the comments received and considered during the public review process for the project. The Categorical Exemption has been completed in compliance with CEQA, and is adequate for this proposal.

1.2 FINDING OF NO SIGNIFICANT EFFECT

On the basis of the whole record, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, and therefore the activity is not subject to CEQA.

1.3 LOCATION OF DOCUMENTS

The documents and other materials which constitute the record of proceedings upon which this decision is based are in the custody of the City of Guadalupe, 918 Obispo Street, Guadalupe, CA 93434.

2.0 Administrative Findings

2.1 CONDITIONAL USE PERMIT FINDINGS

Pursuant to City of Guadalupe Municipal Code, Sections 18.72.050.A, a Conditional Use Permit shall be approved only if the following findings can be made:

A. *Be consistent with the General Plan.*

The project consists of adding one farmworker employee to each of the 34 apartment units for a total of seven (7) per unit. The General Plan designation and zoning are General Commercial which permits construction of housing through approval of a Conditional Use Permit. The apartment complex and its use for farmworker housing is consistent with the General Plan.

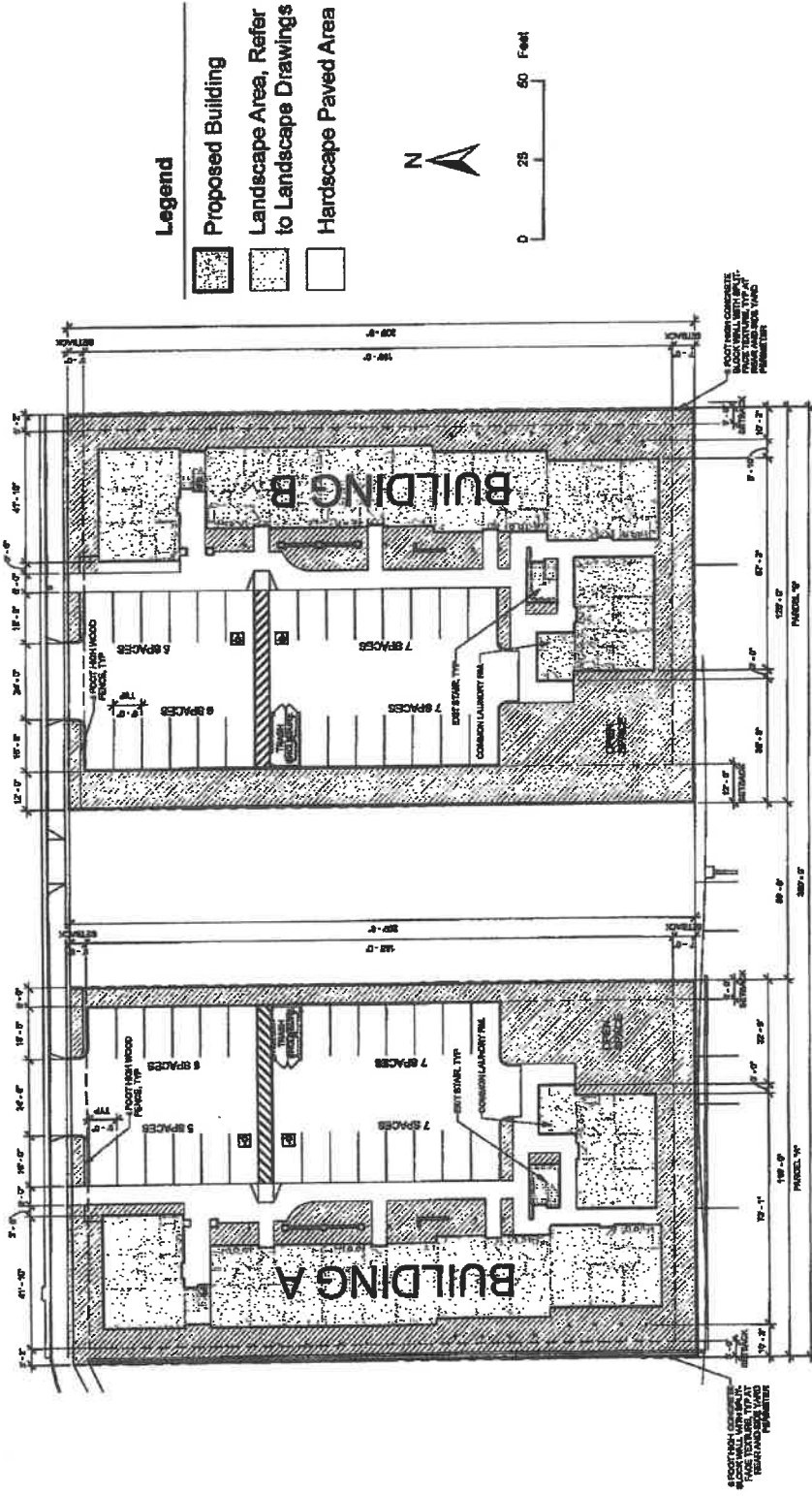
B. *Not detrimental to the health, safety, morals, comfort and general welfare of the persons residing or working in the neighborhood of such proposed use, nor injurious or detrimental to property and improvements in the neighborhood or to the general welfare of the City.*

The project was found to be consistent with this finding at the time the apartments were approved by City Council. To date, the owner has operated this apartment complex as an H-2A housing facility which up to now has housed six farmworker employees in each of the 34 units. No complaints have been filed by the residents in the neighborhood according to the Police Chief and the Public Works Director which shows that the project has not been detrimental to the health, safety, morals, comfort and general welfare of the persons residing or working in the neighborhood. The addition on one more employee per unit is unlikely to change this. Conditions have been proposed that would bring the CUP back to City Council for further consideration should there be any issues that could not be resolved at a staff level.

EXHIBIT 3
Pioneer Street Apartments Employee Housing
2021-001-CUP
CONDITIONS OF APPROVAL

1. Project Description - Approval of the CUP allows the owner to place seven (7) farmworker employees in each of the 34 apartment units through the H-2A or similar program. Except for the addition of one more bed in each unit, no physical changes are being made to the 34 units as a result of this action by City Council.
2. Compliance - The owner shall at all time be in compliance with the Federal H-2A program or any other program designated to house foreign farmworkers under contract. Further, the owner shall comply with all applicable provisions of the City's Employee Housing ordinance (GMC Chapter 18.75).
3. Parking – No buses providing transportation for the employees shall be parked in either of the onsite parking lots or on the street. Passenger vans may park in the two onsite lots. At no time shall the number of employee vehicles exceed the number of onsite spaces, including those reserved for the passenger vans.
4. Offseason Use – The owner shall be willing to offer any vacant apartment units during the offseason for temporary use by various County aid agencies, provided the use by these agencies does not prohibit the owner from being able to have the units available for lease during the regular farming season.
5. Neighborhood Compatibility - The owner shall be responsible for ensuring that the employees not be detrimental to the health, safety, morals, comfort and general welfare of the persons residing or working in the neighborhood.
6. Revocation - If at any time city staff are unable to resolve violations of the Guadalupe Municipal Code or these conditions of approval, a hearing shall be scheduled before the City Council, at owner's expense, to address the issues at a public hearing. The City Council may, by motion and after a public hearing with notice in accordance with City procedures, modify conditions of approval of any conditional use permit to make a use compatible with surrounding properties, or revoke any conditional use permit for noncompliance with any of the conditions of approval contained in the permit. The revocation of a conditional use permit shall have the effect of denying all rights granted by the permit.
7. Zoning Clearance - The owner shall obtain zoning clearance for the additional farmworker employee prior to placing the additional 34 employees in the apartments.

Pioneer Street Apartments Project
Initial Study - Mitigated Negative Declaration



Site Plan

Figure 1
City of Guadalupe



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 27, 2021**

Prepared by:
Larry Appel, Contract Planning Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Consideration of Planning/Building Tracking Software Contract with Accela or Dude Solutions

EXECUTIVE SUMMARY:

The City Council received a memo from the Planning Director on March 25th that described the current state of records management for the Planning Department and to some extent the Building Department and which included two proposals for planning/building tracking software as attachments (one from Accela and the other from Dude Solutions). The purpose of the memo was to provide Council with sufficient time to review the contents of the memo and the two attached proposals to be prepared to discuss with staff the three questions posed in the memo at a public meeting.

RECOMMENDATION:

It is recommended that the City Council:

- 1) Receive a presentation from staff (Larry Appel, Contract Planning Director); and
- 2) Accept input from the public; and
- 3) Provide direction to City Management to move forward and pursue one of the two firms by returning with updated proposals and a recommendation to proceed with the winning proposal;
or
- 4) Direct staff to not pursue the proposals due to budgetary constraints and thank the firms for their interest in Guadalupe

BACKGROUND:

Staff originally contacted four firms to provide a proposal for planning/building tracking software, but ultimately only two were interested in providing a proposal: Accela and Dude Solutions. Staff worked with these two firms last fall to identify the types of planning and building “modules” that were available to get the development permits into an organized system whereby records could easily be entered and later retrieved. Initially it was thought that the funds from the upcoming REAP grant could be used to fund this effort. As it turned out the person responsible for approving the grant highly recommended

instead that we go forward with a program that would reimburse various planning efforts in the City that were conducted by the contract planning staff.

Both firms provided demonstrations of their software using the Zoom video platform that were viewed by a significant number of city staff.

DISCUSSION:

Both of the software systems would be able to develop reports on a variety of topics so when the state asks for information on certain housing inventories, we could easily produce a report. Or if a developer wanted to know how many housing units were approved and not constructed, we could provide that information without having to do the work by hand. The systems could also track business licenses, commercial and industrial projects, and it could be expanded to include code enforcement where certain violation could be easily handled by the generation of custom letters based on the data that was input for each violation. Tracking the status of each case could be much simpler.

FISCAL IMPACT:

Unfortunately, these two systems cost money. The proposals from last fall, which are now out of date showed that Accela would cost \$78,635.90 over a three-year period and Dude Solutions would cost \$56,157.39 over the same time frame. If Council wants us to pursue this tracking system, we would need to ask the two firms to provide updated proposals, and then make a decision as to which firm would best meet the needs of the City. In light of the efficiencies that this type of software would provide staff, and in light of the fact that the REAP grant will pay for other costs related to planning/building, the cost of the software may be considerably offset by the other costs paid by the REAP grant and the increased efficiencies.

ENVIRONMENTAL REVIEW:

Not applicable.

PUBLIC NOTICE:

None required unless the Council moves forward to enter into a contract at which time the contract would have a 72-hour noticed through posting of the Agenda.

CONCLUSION:

Staff supports the establishment of some sort of electronic records management system. It will be up to City Council to determine if any such system can be paid for in the next three fiscal budget cycles.

ATTACHMENTS:

1. March 25th memo to Council
2. Accela proposal (previously transmitted to Council)
3. Dude Solutions proposal (previously transmitted to Council)



PLANNING DEPARTMENT

**City of Guadalupe
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Tel (805) 356-3903**

TO: Mr. Mayor and Councilmembers
Mr. Bodem, City Administrator

FROM: Larry Appel, Contract Planning Director

Larry Appel

DATE: March 25, 2021

RE: **Consideration of Planning/Building Tracking Software Contract with Accela or Dude Solutions (Future Council Discussion April 27th)**

Last summer as I was preparing the Regional Early Action Planning (REAP) grant application, I noticed that one of the possible uses was for ***“improving housing permitting process, tracking systems and planning tools.”*** In the 2+ years that I had been with the City at that point, one of my big concerns was the inability to securely maintain a data base of planning documents and issued permits. When I started in December 2017, I learned that all of the planning documents that had been processed by Rincon Consultants for the previous 10+ years were stored on the personal drive of one employee in the City. There were no directories that separated out CUPs from tract maps or Design Reviews. I corrected that through establishing a drive with multiple directories on the City server. The City had an intern who then downloaded each of the emails and renamed the documents and placed them in the new directories. Now anyone can access all the planning documents.

We still have no electronic data storage for all the zoning clearances that are processed each year. A hard copy is stored in a binder in the Planning Department. Some of you may recall that years ago planning documents were destroyed when a storage unit was destroyed by flooding. We would be in the same situation today if the Planning Department wing were destroyed.

Based on this possible use of the grant funds, I reached out to two companies that provide municipalities with software that allows the management and tracking of all types of permits. They also can be expanded to handle code enforcement, building permit tracking, and billing for these areas. A number of staff met with Accela and Dude Solutions where both companies provided zoom demonstrations of what their software was capable of delivering to the City. I met with both companies ahead of time and answered a lot of

questions that they had about our system. Both proposals have been attached to this memo for your review.

It should be mentioned that as we worked through the REAP grant application with the people that were ultimately going to be approving or denying the application, we were strongly encouraged to utilize a different approach to receiving the grant. They suggested that we utilize the grant area that "**covered the cost of technical assistance, temporary staffing or consultant needs associated with updating local planning and zoning documents.**" This ended up being the area that we got the grant. So that basically means that hours charged by the Contract Planning Director (me) that relate to housing or updates to the zoning ordinance or other documents can be reimbursed by the \$104,280 grant. And that will carry through July 2023, after I'm gone.

There are a couple questions for the Council to consider:

- 1) Should the City actively pursue a contract to provide technical planning support and tracking systems?
- 2) Can the cost of the selected system be covered, at least partially, through the reimbursed funds covering a portion of the Planning Director's costs?
- 3) Is the City willing to pay from the General Fund any additional fees necessary to fund the program?

Cost Considerations:

In order to evaluate the two companies in an "apples to apples" comparison, some extrapolating is necessary for the Dude Solutions bid. The Accela bid for initial startup and three years of service support is \$78,635.90. The initial bid was good through the end of December 2020, so it is possible that the costs could rise if we moved forward with them. The initial startup costs for Dude Solutions using their SmartGov software and then three years of support/ software updates would be \$56,157.39. You will need to review the two proposals to see the specifics of what each company can provide for those costs.

Next Steps:

This whole topic will need to be brought to a public hearing where the public can weigh in on the merits of the two programs. And there will need to be discussions regarding the various ways to fund the program. I have scheduled a discussion for the April 27th Council meeting so that any questions can be answered. But for now, keep in mind the three questions so that I can get answers from you when this item is heard on April 27th.

cc: Todd Bodem, City Administrator
Lorena Zarate, Finance Director

Attachments: Proposals

GOVERNMENT - PRICE QUOTATION

Attachment 2.
carahsoft.



ACCELA GOVERNMENT AT CARAHSOFT

11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
WWW.CARAHSOFT.COM

TO: Larry Appel
Contract Planning Director
Guadalupe Planning Department
918 Obispo St
Guadalupe, CA 93434 USA

FROM: Casey Oesterle
Carahsoft Technology Corp.
11493 Sunset Hills Road
Reston, Virginia 20190

EMAIL: smlarry@aol.com

EMAIL: Casey.Oesterle@carahsoft.com

PHONE: (805) 287-9494

PHONE: (571) 662-3010 **FAX:** (703) 871-8505

TERMS: Contract: SLP-19-70-0064H
Expiration: 02/15/2022
Payment Terms: Net 30 (On Approved Credit)
Credit Cards: Cal-Card Accepted
Delivery: FOB Destination
Tax: State Sales Tax as Required
Business Size: Large
Sales Tax May Apply

QUOTE NO: 24475877
QUOTE DATE: 11/13/2020
QUOTE EXPIRES: 12/13/2020
RFQ NO:
SHIPPING: ESD
TOTAL PRICE: \$78,635.90

TOTAL QUOTE: \$78,635.90

LINE NO.	PART NO.	DESCRIPTION	QUOTE PRICE	QTY	EXTENDED PRICE
YEAR 1					
1	SS23000SU305-460	Single User SaaS - Accela Planning 12 month Accela Inc - SS23000SU305	\$2,940.00 NON-CS	4	\$11,760.00
YEAR 1 SUBTOTAL:					\$11,760.00
YEAR 2					
2	SS23000SU305R1-460	Accela Planning Annual (1st Renewal Term) Accela Inc - SS23000SU305R1	\$3,087.00 NON-CS	4	\$12,348.00
YEAR 2 SUBTOTAL:					\$12,348.00
YEAR 3					
3	SS23000SU305R2-460	Accela Planning Annual (2nd Renewal Term) Accela Inc - SS23000SU305R2	\$3,241.35 NON-CS	4	\$12,965.40
YEAR 3 SUBTOTAL:					\$12,965.40
ETECH SERVICES - PLANNING APPLICATION					
4	PS-00-TMS-460	Accela T&M Professional Services Project Management Accela Inc - PS-00-TMS	\$156.25 NON-CS	96	\$15,000.00
5	PS-00-TMS-460	Accela T&M Professional Services Civic Application - Modification Accela Inc - PS-00-TMS	\$156.25 NON-CS	60	\$9,375.00
6	PS-00-TMS-460	Accela T&M Professional Services GIS Configuration Accela Inc - PS-00-TMS	\$156.25 NON-CS	20	\$3,125.00
7	PS-00-TMS-460	Accela T&M Professional Services Electronic Document Review Accela Inc - PS-00-TMS	\$156.25 NON-CS	10	\$1,562.50
8	PS-00-TMS-460	Accela T&M Professional Services Citizen Access Configuration Accela Inc - PS-00-TMS	\$156.25 NON-CS	20	\$3,125.00



GOVERNMENT - PRICE QUOTATION

ACCELA GOVERNMENT AT CARAHSOFT



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
WWW.CARAHSOFT.COM

LINE NO.	PART NO.	DESCRIPTION	QUOTE PRICE	QTY	EXTENDED PRICE
9	PS-00-TMS-460	Accela T&M Professional Services Report Development Accela Inc - PS-00-TMS	\$156.25 NON-CS	10	\$1,562.50
10	PS-00-TMS-460	Accela T&M Professional Services Training Accela Inc - PS-00-TMS	\$156.25 NON-CS	20	\$3,125.00
11	PS-00-TMS-460	Accela T&M Professional Services UAT Accela Inc - PS-00-TMS	\$156.25 NON-CS	20	\$3,125.00
12	PS-00-TMS-460	Accela T&M Professional Services Post Go-Live Support Accela Inc - PS-00-TMS	\$156.25 NON-CS	10	\$1,562.50
ETECH SERVICES - PLANNING APPLICATION SUBTOTAL:					\$41,562.50
SUBTOTAL:					\$78,635.90
TOTAL PRICE:					\$78,635.90
TOTAL QUOTE:					\$78,635.90

SUGGESTED OPTIONS

LINE NO.	PART NO.	DESCRIPTION	QUOTE PRICE	QTY	EXTENDED PRICE
ETECH SERVICES - BUILDING APPLICATION					
13	PS-00-TMS-460	Accela T&M Professional Services Project Management Accela Inc - PS-00-TMS	\$156.25 NON-CS	96	\$15,000.00
14	PS-00-TMS-460	Accela T&M Professional Services Civic Application - Modification Accela Inc - PS-00-TMS	\$156.25 NON-CS	60	\$9,375.00
15	PS-00-TMS-460	Accela T&M Professional Services GIS Configuration Accela Inc - PS-00-TMS	\$156.25 NON-CS	20	\$3,125.00
16	PS-00-TMS-460	Accela T&M Professional Services Electronic Document Review Accela Inc - PS-00-TMS	\$156.25 NON-CS	10	\$1,562.50
17	PS-00-TMS-460	Accela T&M Professional Services Citizen Access Configuration Accela Inc - PS-00-TMS	\$156.25 NON-CS	20	\$3,125.00
18	PS-00-TMS-460	Accela T&M Professional Services Report Development Accela Inc - PS-00-TMS	\$156.25 NON-CS	10	\$1,562.50
19	PS-00-TMS-460	Accela T&M Professional Services Training Accela Inc - PS-00-TMS	\$156.25 NON-CS	20	\$3,125.00
20	PS-00-TMS-460	Accela T&M Professional Services UAT Accela Inc - PS-00-TMS	\$156.25 NON-CS	20	\$3,125.00
21	PS-00-TMS-460	Accela T&M Professional Services Post Go-Live Support Accela Inc - PS-00-TMS	\$156.25 NON-CS	10	\$1,562.50
SUGGESTED SUBTOTAL:					\$41,562.50

*Services provided by ETech Consulting, LLC

Guadalupe, CA Implementation Services Proposal

OVERVIEW

ETech Consulting, LLC and Carahsoft Technology Corporation are pleased to submit this proposal for services to support Guadalupe, CA in achieving its goals for configuring system features and functionality of the Accela Civic Platform.

Objectives

1. Identify gaps between Civic Applications Base Configuration and agency’s business processes and reconfigure application to minimize the gap for the following:
 - Record Components, including but not limited to:
 - Record Types: Application(s), Permit(s), Renewal(s), Amendment(s)
 - Custom Fields
 - Workflow
 - Fees
 - Conditions
 - Documents
 - Licensed Professionals
 - Address, Parcel, Owner
 - Systemwide Configurations, including but not limited to:
 - User Permissions
 - Security Policy
 - Events/Scripts
 - Inspections Components, including but not limited to:
 - Checklist Groups
 - Inspection Results
 - Scheduling
 - Citizen Access, including but not limited to:
 - User Permissions
 - Display Settings
 - Registration Process
 - Reports
 - Receipts
 - OOB Reports
2. Configure GIS interface to Santa Barbara GIS system.
3. Configure Accela EDR (requires Adobe Acrobat Pro, that is not included in the proposal)
4. Train internal users on the processes and procedures within newly implemented system

OUR PROPOSAL

We are proposing dedicated resources to assist with the specific goals and priorities on a **time and materials basis**. Our resources are some of the most knowledgeable and skilled in the industry and can efficiently implement solutions to meet the county’s needs.

Project Methodology

We recognize the need for a development process that addresses the current business need, while acknowledging the importance of strategic positioning for a future operating model. Our approach incorporates best practices from Agile and Scrum development process methodologies. This allows us to deliver incremental value, while remaining flexible when product requirements change.

Both the design and implementation cycles are conducted using a process through which the agency’s project members play an active role in providing more input and reviews to ensure the solution meets their needs.

Beginning with facilitated joint application development (JAD) sessions to understand the agency’s business processes, ETech consultants will develop user stories that are based on the system requirements not met out -of-box. These user stories are used as the basis of the product backlog. Our consultants will then refine the User Stories in the Product Backlog with detailed Acceptance Criteria, which are testable and define the completeness of an individual User Story.

Our consultants will group user stories from the backlog into sprint packages and will apply changes to the lower environments to address specifications of each user story, test developed configurations and transfer those configurations to your Production environment upon UAT approval.

Project Deliverables

Following is a complete list of all project deliverables:

Deliverable	Description
Planning Civic Application - Modification	The Base Civic Application will be reconfigured to meet agency’s business needs. Acceptance Criteria: Pass User Acceptance Testing & Deployment to Production Environment
Building Civic Application - Modification (optional)	The Base Civic Application will be reconfigured to meet agency’s business needs. Acceptance Criteria: Pass User Acceptance Testing & Deployment to Production Environment
Santa Barbara GIS Integration	GIS interface will be configured to communicate with the Santa Barbara County GIS system including but not limited to variables mapping, GIS layers mapping, permissions.
Acela EDR (optional)	Deploy Acela Electronic Document Review plugin to streamline document review processes
Training	Our consultants will offer training sessions (schedule will be determined based on end user availability) to prepare internal users to use/transition to the new system. Based on the needs, our consultants will also deliver quick guides to provide additional referenceable training material to internal users

Resources

ETech Consulting, LLC proposes the following resources to perform the work described above:

- John Cronise – Project Manager
- Emmett T. Wylam – Solution Architect/Senior Technical Consultant
- Erich von Trapp – Senior Consultant/ Scrum Master
- Georgiy Sichinava – Business Analyst

Timeline for Execution

Items to be delivered within this proposal are expected to take up to ten weeks depending on user acceptance testing. Specific Deliverables within each Civic Application will be determined at the initial meeting.

	Dates	Expected Hours	Task
Planning Solution	January 11 – March 8	110	Modify Planning Civic Application Configurations
	February 1 – February 8	20	GIS Integration & Mapping - Planning Module
	February 8 – February 15	10	Accela EDR Configuration – Planning Module
	March 1 – March 8	20	Training – Planning Staff
	March 8 – March 15	10	Post Go-Live Support – Planning Module
Building Solution OPTIONAL	March 8 – May 3	110	Modify Building Civic Application Configurations
	April 5 – April 12	20	GIS Integration & Mapping - Building Module
	April 12 – April 19	10	Accela EDR Configuration – Building Module
	April 26 – May 3	20	Training – Building Staff
	May 3 – May 10	10	Post Go-Live Support – Building Module

Work Location

Remote

Completion Criteria

Successful deployment of configurations and related components for individual line item to Production Environment AND agency's UAT approval of the deliverable.

*Acceptance of all deliverables/testing shall occur within 14 calendar days after delivery

**ETech Consulting, LLC is not responsible for delays caused by the Accela environment or Accela support.

PRICING

The following table details the pricing for delivery of the services outlined in this proposal. All services are on Time & Material (Not to exceed) basis. Additional Consulting Services for agreed upon scope will be quoted at \$156.25/hr. This pricing is valid 30 days from the date of this proposal:

PLANNING CIVIC APPLICATION			
IMPLEMENTATION SERVICES	Units	Unit Cost	Price
Project Management	96	156.25	15,000
Civic Application - Modification	60	156.25	9,375
GIS Configuration	20	156.25	3,125
Electronic Document Review	10	156.25	1,562.50
Citizen Access Configuration	20	156.25	3,125
Report Development	10	156.25	1,562.50
Training	20	156.25	3,125
UAT	20	156.25	3,125
Post Go-Live Support	10	156.25	1,562.50
Estimated T&M			\$41,562.50

BUILDING CIVIC APPLICATION – OPTIONAL			
IMPLEMENTATION SERVICES	Units	Unit Cost	Price
Project Management	96	156.25	15,000
Civic Application - Modification	60	156.25	9,375
GIS Configuration	20	156.25	3,125
Electronic Document Review	10	156.25	1,562.50
Citizen Access Configuration	20	156.25	3,125
Report Development	10	156.25	1,562.50
Training	20	156.25	3,125
UAT	20	156.25	3,125
Go-Live Support	10	156.25	1,562.50
Estimated T&M			\$41,562.50

Disclaimer: The prices listed in the preceding table are an estimate for the services discussed. This summary is not a warranty of final price. Estimates are subject to change if project specifications are changed and/or amount of time required to complete work changes.

Invoicing

Invoices shall be submitted on a T&M basis upon successful task completion based on information indicated in the Pricing Section.

Expenses Covered

None

CONCLUSION

We look forward to working with Guadalupe, CA and supporting your efforts to improve features, stability, and reliability of the Accela Civic Platform. We are confident that we can meet the challenges ahead and stand ready to partner with you in delivering an effective IT support solution.

If you have questions on this proposal, feel free to contact Emmett Wylam at your convenience by email at ewylam@etechconsultingllc.com or by phone at 503-508-0677. We will be in touch with you next week to arrange a follow-up conversation on the proposal.

Thank you for your consideration,

ETech Consulting, LLC and Carahsoft Technology Corporation

SIGNATURE AND ACCEPTANCE

Carahsoft Technology

Guadalupe, CA

Authorized Signature

Authorized Signature

Name - Type or Print

Name - Type or Print

Title

Title

Date

Date



Software for Smarter Operations

PREPARED FOR

City Of Guadalupe

Larry Appel

Planning Director

918 Obisp.O. Street

Guadalupe, CA 93434

PREPARED BY

Dude Solutions, Inc.

PUBLISHED ON

December 07, 2020





Q-207981

This SOW has been defined to leverage DSI's experience, while optimizing the use of resources, thereby maximizing cost efficiencies on behalf of Client.

Based on our current understanding of the complexity and scope of this effort and the expected involvement of the DSI team resources, the current estimated Fixed Price for this engagement is shown in the Investment table. This estimated cost breakdown is as follows:

Pricing is based on...

Solutions - Subscription	
SmartGov Connector GIS	
SmartGov Connector Parcel	
SmartGov - Enterprise	
- SmartGov Permitting	
- SmartGov Code Enforcement	
- SmartGov Business License	
Subscription Term: 12 months	
	Subtotal: \$12,977.33
Implementation & Services	
Fees Configuration (Pages)	
Department Types / General Configuration	
Map Connector Configuration	
Parcel Connector Configuration	
Project Management	
Web-Based Training	
	Subtotal: \$17,225.40
Total Initial Investment	\$30,202.73 USD





The above level of effort and associated pricing is based on the SMARTGOV package selected by City Of Guadalupe and is subject to change based on defined client requirements that may be discovered during project delivery. Any identified project scope or requirements changes will be addressed via DSI Change Control Authorization ("CCA") process.





Software for Smarter Operations



Introduction

Dude Solutions, Inc. ("DSI") is pleased to submit this Statement of Work ("SOW") to City Of Guadalupe for SmartGov Professional Services. SmartGov streamlines permitting, planning/zoning, Inspections, code enforcement, and business licensing, providing efficiency for your jurisdiction and enhanced customer service for your citizens. The package City Of Guadalupe has chosen for implementation of SmartGov will be implemented using proven processes and methodologies managed by an experienced project manager dedicated to delivering a successful project.

DSI looks forward to the opportunity to deliver these services and the ever-lasting development of a strong business partnership.

Definitions

In addition to the terms defined elsewhere in this SOW, the following terms have the following meanings:

"Change Control Authorization" or "CCA" means any request by the client to modify the scope of work, schedule, or costs will require preparation of a Change Control Authorization ("CCA" or "change order") form detailing the work to be performed, as well as the associated costs and schedule impact. Additional work will be performed only after both parties have duly executed the CCA. Scope of work changes will impact the project schedule which will be updated to reflect such changes upon CCA approval.

"Closing Phase" means the phase that represents the completion of a project where all metrics are finalized, all deliverables are complete and accepted by client, and all remaining billing/invoicing takes place prior to project closure and acceptance.

"Deliverable Acceptance Form" means the form that is a standard PMO form used for client to agree to accept a deliverable as complete and final.

"Escort" means the client provided resource/person to take Dude Solutions, Inc. ("DSI") resources around client facilities and provide access to restricted areas agreeable between client and DSI as needed.

"Executing Phase" means the phase of the project where deliverables are developed and completed.

"Fixed Price/Fixed Fee/Fixed Price Project" means the project pricing includes all services, tasks, and expenses associated with the client project.

"Monitoring and Controlling Phase" means the phase for measuring project progression and performance and ensuring that everything happening aligns with the project management plan.

"Onsite Services Completion" means onsite services have been completed and when necessary, the Deliverable Acceptance form will be used to document the completion of deliverables provided during the onsite services visit.

"Orientation Call" or "Project Kick-Off Call" means the call/meeting which begins the project and proper expectations are set between DSI and the client.

"Output Documents" standard or custom documents generated from SmartGov "e.g. permits, Certificates of Occupancy, violation letters, business licenses, receipts"



"Orientation Call Completion" means the Orientation Call or Project Kick-Off Call has been completed and the project has begun and proper expectations have been set between DSI and the client.

"Professional Services or Services" means professional, technical, consulting and/or other services.

"Project Completion" means the project completion occurs when all deliverables of the project have been completed and accepted by the client via the Project Completion Acceptance Form.

"Project Completion Acceptance Form" means the form that is a standard PMO form used for client to agree to accept a project as complete and final.

"Project Management Methodology" means the manner and process used to deliver services projects.

"Project Management Office" or "PMO" means the office that provides the oversight and standardized processes to consistently deliver projects in a concise, consistent, and standardized manner. The PMO manages and maintains the processes and standard templates utilized to manage DSI projects.

"SmartGov Modules" means the Permitting Module (permits for all departments), the code Enforcement Module, the Business Licensing Module, and the Recurring Inspection module.

"Software Component Configuration" means the components within the software have been configured per client specifications.

"Statement of Work Acceptance" means the signing and accepting of the terms of the Statement of Work document by client.

"Support Engagement" means the point in the project where implementation services end and product support begins.

"System Configuration Completion" means the configuration items within the software have been configured per client specifications.

"System Level Configuration Items" standard configurable items that are applied across departments and case templates.

"Training Completion" means the onsite or virtual training has been completed and when necessary, the Deliverable Acceptance form will be used to document the completion of deliverables provided for completion of the onsite or virtual training services.

"User Acceptance Testing – UAT" means that after the system is configured the client will have an opportunity to perform user level testing based on client developed test scripts. DSI will correct issues as documented and presented during this process.



Project Scope and Approach

Implementation Process Overview

In order to successfully implement the SmartGov application, DSI will work with City Of Guadalupe to understand requirements necessary to configure and set up the SmartGov application to streamline processes related to permitting, planning/zoning, inspections, code enforcement and business licensing for your jurisdiction and citizens. Once the City Of Guadalupe has reviewed, and approved these requirements and processes, DSI will configure and setup the application to support the City Of Guadalupe's unique business rules.

Following the configuration and modeling work, DSI will train the City Of Guadalupe's team using its jurisdiction-specific configuration. After training, DSI will work with City Of Guadalupe to test the work performed and provide the necessary updates to successfully implement the solution. The system will then be ready to go live in production. If the City Of Guadalupe purchases "Go-Live Support" packages, DSI will provide support for the period of time defined in the statement of work.

Customer Implementation Engagement Sessions ("CIES")

Client project team representatives and DSI project team representatives will dedicate time to meet in person or via teleconference to maintain communication and conduct coordination of project activities and tasks.

Deliverables

Dude Solutions will provide the following task deliverables:

- Project Management Meeting Schedule
- Data Migration and Technical Design Meeting Schedule
- Configuration Meeting Schedule
- Meeting notes or recordings for all scheduled meetings

The client will provide the following resources or task deliverables:

- A complete project team roster, including email addresses, phone numbers, and roles / titles
- Necessary communication / information to allow all project schedules to be finalized
- Timely response to task-related emails or phone calls to enable on-time completion of all assignments
- A minimum of 24-hour notice if all minimum required members for any scheduled meeting cannot attend the meeting. This will allow the meeting coordinator sufficient time to cancel or re-schedule the meeting as necessary

Assumptions and Constraints

- Initial proposed meeting plans from DSI will reflect the minimum recommended frequency, duration, participants (by job title or role), topics, and action items to address the full SOW
- Final meeting plan will be approved by the client key sponsor(s)
- Coordination and integration of the PM meeting, data migration, technical design meeting, and configuration meeting will align with the scope of the project, client organizational structure, and assigned resources
- The Client will provide dedicated knowledgeable technical resource available for questions



- The Client will provide a dedicated knowledgeable resource for mapping analysis
- The Client will provide read only access and screen shots for various permits/case types to provide context to DSI data migration specialists
- The Client will provide resources for validation throughout the process
- Client will provide side-by-side data entry for 2 weeks prior to go-live
- Response time for questions is one business day
- DSI may require up to 3 backups of data for each database throughout the process

Planning, Initial Set Up & System Level Configuration

Configuration begins with planning and analysis necessary to establish the overall configuration approach. After planning, and once the approach is documented and agreed to, DSI will set up the SmartGov environments to support implementation. DSI Consultants begin configuration with system level items or items that apply generally across all departments and types of configuration items.

Setup of environments to support SmartGov implementation and configuration of core items in each SmartGov module that are specific to City Of Guadalupe 's requirements. These core items are defined/configured at the client level [i.e. these are configurable items that will be standard or shared across all departments and configuration types].

Deliverables

Dude Solutions will provide the following task deliverables:

- A Configuration Plan document that includes:
 - Identified current and future state business processes to be supported by the final product via the configuration work effort
 - Recommended approach to configuration that supports the identified business processes and activities
 - Configuration details for all permit, inspection, license, and code enforcement types to be configured in SmartGov. All templates required for creating the configuration types will be created in SmartGov based on requirements gathered in meetings with the client
- SmartGov Environments to support the implementation process including:
 - Configuration (Dude Solution access only for configuration)
 - Validation (client has access for testing, can be refreshed with configuration copy upon request)
 - Training
- Weekly configuration status reports (in PDF format) generated from the client specific configuration instance of SmartGov. These reports serve as the primary source to demonstrate core configuration elements, status, and needs
- Jurisdiction configuration, per Configuration Plan, to include as needed:
 - Parcel and/or address information management
 - Contact information management
 - Contractor license information management
 - Receipt/transaction information management
 - Inspection scheduling information management
 - Configurable screen display settings



- User configuration per Configuration Plan, to include as needed:
 - Individual User Rights
 - Available Departments
 - Available Distribution Groups
 - Available Inspection Qualifications
 - Available Security Groups
- Job configuration per Configuration Plan, to include as needed:
 - Default list of available queued jobs
 - Queued job parameters
- Administrative & shared configuration rules per Configuration Plan, to include as needed:
 - Administrative processing rules where available in the configurable Jurisdiction Values list
 - Standard status options for cases, submittal items, workflow steps, step actions, inspection types, inspection actions, accounts, and intervals
 - Standard expiration rules
 - Standard online processing rules [for the portal]
 - Standard reports available across all case types

Assumptions and Constraints

- The Configuration Plan will be based on information delivered to, or collected by, the DSI Consultant within a specified time frame established at the project kick-off
 - During the development of the Configuration Plan, the client provides representatives for all work units with work activity to be supported by the final delivered product
- Client will provide access to the appropriate leaders and/or subject matter experts to ensure meaningful engagement at all required meetings and to ensure on-time completion of assigned action items
- Client will provide access/links to any public, or private, web sites or operating systems, if needed, to gather complete business requirements
- The Configuration Plan can meet client requirements and can be fully executed within existing product design in all modules
- The Configuration instance will be solely owned by the DSI Implementation team and serves as the primary source for the final delivered product design
- The Validation instance will be sole source used by the client to complete all assigned configuration UAT tasks
- The Training instance will be used solely by members of the client project team to assist in understanding SmartGov functionality. It will contain default data sets and serves as a temporary "sand box" for assigned users.
- The client will designate one person on their project team to serve as the final decision-maker for all system level configuration elements. These are configured settings that are shared across SmartGov modules, and/or are settings common to all departments / divisions / users



- When configuration tasks, or related work effort, requires information to be submitted to the DSI Implementation team in a specific file format or within specified parameters, the client is able to comply with these stated requirements
 - Note: If the client cannot provide information in the DSI standard format, the assigned Project Manager will determine if a formal Change Request or additional contracted SOW is needed to provide assistance in developing or converting the information into the desired format

Module Case / Department Types

SmartGov implementation activities include the set up of case templates in one or more of these modules: Permitting, Licensing, Code Enforcement and Recurring Inspections. These case templates must be used to create records in SmartGov in each module. Your DSI Consultant will provide specific information about the minimum required elements to be configured for the case templates in each module; these required case template elements do vary by module.

Deliverables

Dude Solutions will provide the following task deliverables:

- Case template baseline elements, per the Configuration Plan, to include as needed:
 - Case record reference information
 - Template specific expiration, renewal or interval rules
 - Template specific default submittal list
 - Template specific details (custom attributes) that are required for any of the following: application intake, workflow step completion, inspection completion, fee calculation, or mandatory regulatory reporting
 - Template specific default workflow steps for Admin, Review, and Final work lists
 - Template specific default inspection list
 - Template specific list screens such as Bonds, Fixtures, Valuations, Violations, Citations, Lien, or Items
- Once baseline case template configuration is completed, any expanded configuration beyond baseline must be discussed during Configuration Meetings with the Consultant and approved by the assigned PM. Expanded configuration elements, if approved, may include
 - Non-essential custom attributes
 - Work step dependencies and due dates
 - Step actions and Inspection actions
 - Default Parent-Child case linkages
 - Workflow cycling feature
 - Template specific tab appearance
 - Standard note types and note codes
 - Standard condition types and conditions
 - Standard code references
 - Template specific report links

The client will provide the following resources or task deliverables:



- Specific lists of all types of applications, forms, or other documents that describe all services to be supported by SmartGov at the time of project "Go Live"
 - This list should be inclusive of all in-scope departments
 - This list should conform to requested formatting and scope instructions, as communicated by DSI
- A PDF or Word version of all customer-facing documents (forms, letters, cards, etc.) expected to be generated by SmartGov
- A publicly accessible URL, or electronic copies of reference information, that provide all pertinent state, county or local regulatory information that are known to impact business operations to be supported by SmartGov
- A fully approved version of the template validation workbook
- Approval via email or other written correspondence of any other identified forms, as requested by the Consultant

Assumptions and Constraints

- The scoped number of department templates for this SOW are 15 types. If the number of department types identified during the configuration work effort exceed the number of types scoped for this SOW, the additional types may be introduced into the scope of the project via the DSI CCA process once signed and approved by the DSI Project Manager and the client Project Manager.
- Case template configuration will be completed within existing product design in each module.
- DSI will configure each application or request type in the SmartGov module that best supports the associated workflow. The primary goal of configuration of case templates is to optimize SmartGov capability
 - Note: This assumption means that recommended case template configuration may or may not align with current internal customer naming convention or legacy system design
- The total number of case templates to be configured across all modules will be stated in the Configuration Plan. This total may vary from the initial sales order, where applicable, if approved by the DSI Project Manager
- A complete list of case templates to be configured across all modules will be approved by the client key sponsor, or their delegate, no later than the third Configuration Meeting
- Baseline configuration for case templates identified in the Configuration Plan will be completed before any expanded template configuration work will be done
- Baseline configuration for case templates listed in the Configuration Plan will support the end-to-end work steps that correspond to each default SmartGov Process State in the applicable module.
- If case templates or department types are identified during the configuration work effort, that are not documented in the original Configuration Plan or exceed the number of types scoped for this SOW, the additional templates or types may be introduced into the scope of the project via the DSI CCA process once signed and approved by the DSI Project Manager and the client Project Manager.
- Super Admin training will include how to maintain or update case templates

Financial Setup and Fees Pages

Configuration of GL Accounts and Fee Codes as needed to support financial transactions for any business activity to be supported by SmartGov.



Deliverables

Dude Solutions will provide the following task deliverables:

- A weekly Fee List Report that reflects all configured active fees and their associated GL Accounts
- Configuration of permitting module fee codes necessary to support all configured case templates
- Configuration of Licensing module fee codes necessary to support all configured case templates
- Configuration of Code Enforcement module fee codes necessary to support all configured case templates
- Configuration of Recurring Inspection module fee codes necessary to support all configured case templates
- Configuration of other fee codes required to support routine transaction activity including NSF ("Non-Sufficient Funds") fees, administrative fees, fines, regulated surcharges, convenience fees, and the like
- Configuration of fast track fees, deferred fees, and tax exempt fees within current product design.
- Configuration of the timing during the workflow process that each fee will be assessed and may have payment applied against the fee within current product design
- Configuration elements as needed to support online [SmartGov portal] payments
- Setup and definition of Fees Pages

The client will provide the following resources or task deliverables:

- A copy of all current fee schedules for all in-scope departments and business functions
- A current list of GL Accounts
- The last two monthly or quarterly relative financial reports
- A copy of any other operating document that contains pertinent information regarding any assessed charges, surcharges, potential fines, etc
- Contact information for one or more subject matter experts in the appropriate finance departments. This is to facilitate efficient information gathering from both operating and finance departments / divisions

Assumptions and Constraints

- All fee codes will be configured within existing product design
- A GL Account list approved / authorized by the client's finance department is provided to the DSI Consultant. This GL Account list will be limited to accounts associated to fee codes to be configured in SmartGov
- GL Accounts and Fee Codes will be configured with product design parameters
- All configured fee codes will be derived from documented fee schedules or comparable client documentation provided to the DSI Consultant. Updated fee schedules or related documents that are provided after the initial versions may be incorporated into the final configuration if there is no adverse impact on the project schedule
- Fee codes will be configured to optimize SmartGov capability, and therefore may not be identical to legacy system fees
- Determination of the specific fee codes to be defaulted within each module case template will be determined by the designated client project team member
- Validation of case templates will include validation of fee code functionality
- User security rights will address fee code management within current product capability
- Super Admin training will include instructions for maintenance of GL Accounts and configured fee codes

Parcel Connector Setup

The parcel connector is an optional feature that is used to keep the parcel repository in SmartGov up to date. Parcel data that is typically maintained in a county assessor's system is used as the primary reference for modules in the SmartGov application. Parcel profile information, such as Parcel Number, Site Addresses, Current Owner, Legal Description, Section, Township, Range, Quarter, Subdivision, Block, Lot, and Neighborhood, is accommodated in standard data fields. Additional attribute data may also be stored in our custom detail area. Additionally, if the associated latitude and longitude data is available, those coordinates can be added to the parcel record to allow users to geographically locate information on the map.

Deliverables

Dude Solutions will provide the following task deliverables:

- A tested, working parcel connector along with a list of unresolvable errors to be addressed

Assumptions and Constraints

- Parcel Connector required fields supplied

Map (GIS) Connector Setup

The Map (GIS) connector allows for the display and viewing of a geographical map based on parcel data provided in SmartGov. The Map (GIS) connector will display layers on the SmartGov map based on the clients current Geo-database.

Deliverables

- Map layers configured and available for display on the SmartGov map
- Parcel layer registered in SmartGov for use with SmartGov popup
- Ability to turn layers on and off
- Training to configure layers going forward

Assumptions and Constraints

- Client will provide URL to ArcGIS REST Service with layers for SmartGov to consume and display on the map
- Layers are required to be hosted on an ESRI server
- Layers must be available via HTTPS
- Server must have valid security certificate issued by a digital certificate authority (not self-signed)
- Layer formats supported:
 - Map Services
 - Feature Services
 - Tiled Services
 - Web Map Service (WMS)

Standard Reports (70 Reports Included)

DSI will provide the client reports (reports and output documents) that includes 70 standard reports. Normal modifications to these reports to entail updating client specific information and logos not related to data output.



- Custom Reports: SmartGov comes with 70 standard reports and output documents. Using tools in SmartGov, client staff can add the client's logo and modify header and footer information.

Deliverables

- 70 standard reports
- Edits will be made to add client specific logo and information i.e. company name, address, phone

Assumption and Constraints

- Modification to standard reports will be related to Client branding and logos

Post Go-Live Support

DSI will provide the client with "Post Go-Live Support" which includes additional training, configuration support, reporting assistance, transaction based support, and work with the client on basic production related issues or questions for utilizing the system.

Deliverables

Provide production related post go-live support for 30 days after go-live date.

Assumptions and Constraints

- System configuration and all implementation tasks have been completed and client is using the SmartGov system in production

User Acceptance Testing "UAT"

DSI will work with the client to conduct User Acceptance Testing ("UAT") upon the completion of configuration and development tasks to confirm SmartGov functionality using the client's UAT Test scripts, developed by the client. The client will execute their test scripts and communicate the results of the test scenario as either pass or fail. DSI will review the UAT test log for issues and will assign these issues to the appropriate resource for resolution. DSI will have up to ten (10) days to correct any functional item that fails a test, or provide a mutually acceptable written explanation of when the failed item will be corrected. In the event a bug is identified, the bug issue will be assigned to the DSI Engineering Team for assessment. DSI Engineering will then provide an estimated time frame for resolution. The client has the right to conduct additional UAT Testing for items within project scope.

Deliverables

DSI will provide the following task deliverables

- SmartGov Validation environment ready for system User Acceptance Testing
- Review any discrepancies found by the client during UAT Testing
- Correct any functional item that fails a test within 10 days, or provide a mutually acceptable written explanation of when DSI will correct the failed item
- Identified software bugs will be addressed by DSI Engineering for assessment. DSI Engineering will then provide an estimated time frame for resolution

- Provide tools for documenting UAT test scripts in the UAT testing Plan and issue tracking log as needed, client may use their own UAT Testing Plan document if available

The client will provide the following resources or task deliverables

- Create a User Acceptance Test Plan with scenario based test scripts to include end-to-end system and client business process functionality, system workflow, system configuration, data migration, interfaces, reports, etc
- Execute UAT Testing Plan
- Track and document test results
- Written acceptance of System User Acceptance Testing complete via the DSI Deliverable Acceptance Form

Assumptions and Constraints

- The client will develop a UAT Test Plan
- The client will provide resources for User Acceptance Testing throughout the process
- The client will track and document test results in a mutually agreed format
- DSI will provide resources to address discrepancies

Upon successful completion of UAT Testing, Client will sign a DSI Deliverable Acceptance form, provided by the DSI Project Manager, to document their acceptance of UAT Testing and acknowledgement that UAT Testing has been completed successfully

Project Management / Engagement Management

The Project Manager's primary goal is to deliver the project within defined constraints through planning, scheduling, and controlling those activities required to achieve the project's objectives and meet customer expectations. The Project Manager strives to deliver on schedule, within budget, within scope, and at the desired performance level.

DSI assigns a professional Project Manager and/or a professional Engagement Manager for every consulting engagement. DSI's Project Management Office ("PMO") and Project Management Methodology provides Project Managers with a formal framework that is used in initiating, planning, managing (executing, monitoring, and controlling), and closing DSI's customer projects. DSI's Project Manager will have the primary responsibility for coordinating all activities for this SOW including scheduling resources, confirming project activities and that all project deliverable and defined activities are executed within the scope of this SOW. DSI's Project Manager will serve as the single point of contact for the project related to this SOW.

DSI's Project Management Methodology provides a defined set of phases and deliverables per Project Management Institute Best Practices which include a series of planning phase activities, including initial alignment meetings to prepare for the kickoff meeting to enable all project participants to understand the project scope, project plan, and objectives. The project kickoff meeting will allow all participants to be introduced, review and understand the delivery methodology, define team roles and responsibilities, review the communications and risk management plans, review documentation templates, review the SOW and project schedule. The Executing phase allows DSI Project Managers to direct and manage project progress through task execution, distribute project related information per the Communications plan, Quality Assurance per the SOW guidelines, project team development and coaching, and checkpoint meetings to review project progress during

each work week, and weekly status meetings. The Monitoring and Controlling phase provides the DSI PM with the toolset to manage the triple constraint triangle of scope, cost, and schedule through integrated change control, quality assurance, deliverable validation, risk monitoring and control, performance monitoring to plan and schedule, and initiating corrective action measures. In the Closing phase, the Project Manager will verify product and deliverable acceptance, perform final financial audits, lessons learned, project archive delivery and updates, and formal project completion acceptance from the customer.

Project Management activities include:

- Project planning and kickoff meetings
- Project schedule developed per SOW tasks, deliverables, and resource assignments
- Status reporting and status meeting
- Continuously communicating, planning, and scheduling updates
- Schedule and budget monitoring, and scope management
- Risk Management planning to continuously identify, analyze, and mitigate risks
- Action Item and decision tracking, as well as resolving and escalating issues
- Quality Control
- Change control management
- DSI project resource management
- Work product completion and deliverable acceptance management
- Project Completion Acceptance execution

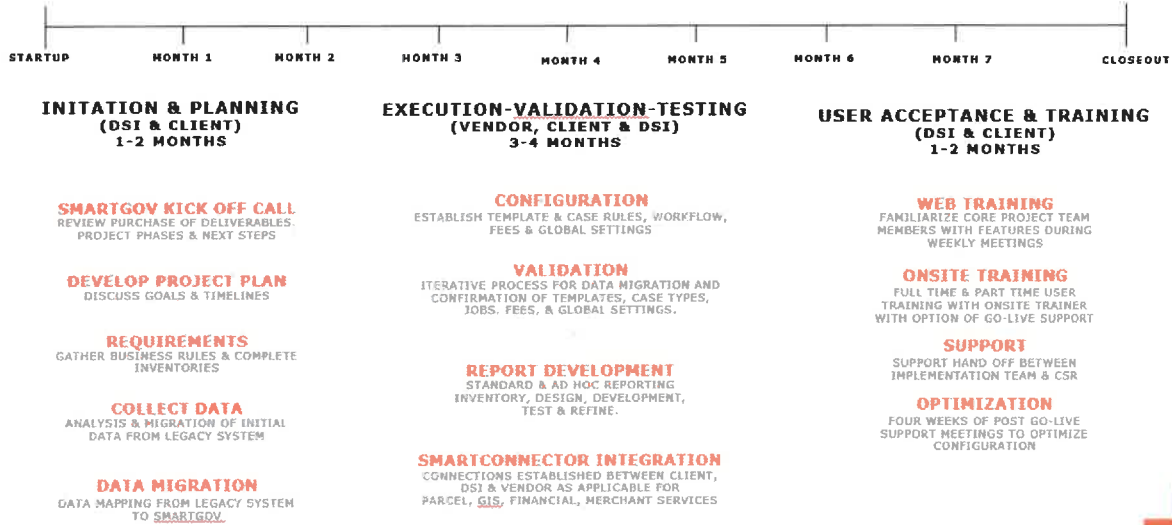
Project Timeline

DSI anticipates commencing this project on a mutually agreeable start date upon receipt of an executed SOW acceptance page ("Acceptance") found at the conclusion of this document. Within two weeks of the Orientation Call, the DSI Project Manager will schedule a mutually agreeable date and time for the project kick-off meeting. As a deliverable of the kick-off meeting, the DSI Project Manager will develop a project schedule to be shared with the clients' project manager for review and agreement. As a deliverable of the kick-off meeting, the DSI Project Manager will develop a project schedule to be shared with the clients' project manager for review and agreement.

The following generic process will be followed for the implementation of this project. Below is a depiction of the generic process the DSI Project Manager/Engagement Manager will follow for the implementation, DSI reserves the right to modify this process to reflect the scope of this project.



SMARTGOV High Level Process



Professional Services Invoicing / Billing

Invoicing Terms

DSI will generate project invoices when the above product codes are completed for the value of the product code as shown in the Investment table.

Travel Expenses

Travel expenses are inclusive in Dude Solutions pricing for your project.

DSI understands there are extenuating circumstances that require a change in scheduling. DSI will make every attempt to accommodate cancellation/rescheduling requests on an as-needed basis. Rescheduling requests will be subject to resource availability and every attempt will be made to meet requested timeframes and timelines, however, no guarantee can be made for requested dates or times. Client accepts that DSI will reschedule based upon our resources' next availability that meets the project duration requirement to complete the scope of work.

Cancellation Policy

Cancellation and Rescheduling requests will be managed per the below policy:

Cancellation/Rescheduling Fees: In the event that the Client requests to reschedule their onsite work date(s), Client must reschedule 14 days in advance of the scheduled onsite work. Any requests for rescheduling onsite work within the 14-day window prior to the scheduled onsite date, will require the Client to reimburse DSI the full cost of any **Cancellation Fees** and **Re-booking Fees** incurred.

Definitions:

- **Cancellation Fees:** Any actual fees incurred by DSI from its travel providers which are the result of the Client canceling work for scheduled date(s) which are not immediately rescheduled, including, but not limited to fees charged for airfare, train, rental car, and hotel.
- **Re-booking Fees:** Any change fees associated with changing travel arrangements to accommodate a rescheduled date requested by Client including, but not limited to, any difference in reasonable travel costs (airfare increase, hotel increase, rental car increase) incurred when re-booking for requested dates.
- **Force Majeure:** Client will not be held liable for Cancellation or Re-booking Fees incurred by DSI as a result of an act of God, such as an earthquake, hurricane, tornado, flooding, winter super storm, winter weather that shuts down a facility, or other natural disaster, or in the case of war, action of foreign enemies, terrorist activities, labor dispute or strike, government sanction, blockage, embargo, or failure of electrical service within a facility's power grid.

DSI Project Team Roles and Responsibilities

The roles listed below comprise the DSI team supporting this project. The team brings a wealth of experience and knowledge that will provide you with the highest caliber of expertise, thought leadership, and project management. *Due to the size and scope of the project, one person may play multiple roles, to be determined by DSI as appropriate.*

- **Senior Implementation Consultant:** The Senior Technical Consultant ("STC") will develop and deploy the solution and ensure that it meets the business requirements for the project. The STC's goal is to deliver a responsive system that complies with the functional specification. The STC defines, designs, and implements the features or products that meet the client's functional expectations.
- **Implementation Consultant:** The Implementation Consultants ("IS") primary role is to provide project implementation support by setting up a client's account, performing system configuration as defined in the scope of the project, creating/modifying templates as defined in the scope of the project, and creating or modifying standard or custom reports as defined in the scope of the project or requirements discovered during requirements gathering sessions.
- **Project Manager / Engagement Manager:** The Project Manager's ("Project Manager" or "PM") / Engagement Manager's ("Engagement Manager" or "EM") primary role is to deliver the project within the project's defined constraints through planning, scheduling, monitoring progress, controlling scope, and managing client expectations. The PM/EM manages the process to release the correct product on schedule and within budget.

Project Assumptions and Constraints

DSI has made the following general assumptions in this SOW to derive the estimated cost for this project. It is the responsibility of City Of Guadalupe to validate these assumptions and responsibilities before signing the Acceptance. Deviations from these assumptions may impact DSI's ability to successfully complete the project and will be addressed via a CCA process, as appropriate. Any changes in scope, schedule, or costs will be documented via the CCA process, whether there is a cost impact or not. Zero dollar CCA's will be used as mutual agreement documentation for scope and schedule changes.

Project Assumptions

- Client business stakeholders must be available for onsite visits and working phone conversations.
- DSI resources will be onsite as planned and scheduled.
- Prerequisite data gathering, related to an orientation call or requirements gathering session onsite, must be completed prior to scheduled onsite or orientation call date in order to maximize onsite consulting time and resource productivity.
- DSI is not responsible for delays caused by missing data or other configuration information that is required to be available prior to the onsite visit. Having the requested data and configuration information available prior to the onsite visit may minimize delays so progress can be made quickly.
- Regarding requested enhancements or new feature development, the request will be fully documented and delivered to the DSI software engineering team for review for product inclusion, definition, development, prioritization, and sprint release development and confirmation.

General, Administrative, and Cost

- DSI must be in receipt of this SOW, signed by an authorized Client representative, prior to initiation of services including orientation calls or onsite visits.
- As applicable, designated deliverables must be approved in writing using the *DSI Deliverable Acceptance form*.
- Upon satisfactory completion of project, Client must provide project sign-off using the *DSI Project Completion Acceptance form*.
- DSI is not responsible for delays caused by Client, its contractors, or any third party vendors or third party service providers.
- All project documentation will be prepared in DSI standard format in Microsoft Word, Excel, PowerPoint, Project, Visio, and/or PDF.
- This document could include technical inaccuracies and/or typographical errors.



- **Any request** by City Of Guadalupe to modify the scope of work, schedule, or costs will require preparation of a CCA form detailing the work to be performed, as well as the associated costs. Additional work will be performed only after both parties have duly executed the CCA. Scope of work changes will impact the project schedule which will be updated to reflect such changes upon CCA approval.
- All on-site work will be conducted at Client's physical location. As required, appropriate Client personnel will be made available either at that location or via alternate means (e.g., conference call) for in-person meetings, tours, and ad-hoc meetings with appropriate personnel for additional fact finding, data gathering, and reiteration demos.

Client's Support

- Client will provide the needed input, resources, and documentation to support the tasks contained herein.
- Client will assign a project manager/leader to coordinate activities, reviews, and the collection of information in support of this project and to act as a point of contact.
- Client team members will be identified and be part of the decision-making process as it relates to changes in process, applications, technology, etc.
- Client will provide assistance in the development of functional requirements and will confirm those requirements meet the project's overall business objective.
- Client business and technical staff must be available for team workshops, requirements gathering, data gathering, and/or consulting sessions.
- Client will be responsible for scheduling and coordinating all meetings and interviews involving other teams, departments, jurisdictions, management teams, or other necessary resources required for the success of this project.
- Client will provide access to resources in a manner consistent with the proposed schedule and provide suitable designees in the absence of required resources.
- Client will provide adequate working facilities (i.e., desk, computer, telephone, contractor identification, access badge, parking pass, etc.) for DSI to perform any portion of this project that must be conducted at Client's facility and access to all applicable software, databases, tools, and systems at their facilities.
- Client will ensure that the consultant(s) are granted access to the facilities and/or systems required to conduct the necessary work defined in this SOW.
- Client will provide a knowledgeable Escort for data gathering, requirements gathering, tours, and access to restricted personnel as necessary.
- A minimum of 24-hour notice if all minimum required members for any scheduled meeting cannot attend the meeting. This will allow the meeting coordinator sufficient time to cancel or re-schedule the meeting.



- Advance notice if there is to be any additional incurred travel expenses above and beyond the contract. DSI will confirm approval of all travel dates and expenses in email from the appropriate project sponsors prior to being on site.

Client Engagement Responsibilities

The below table demonstrates the anticipated client engagement responsibilities and level of effort involvement to ensure the success of the project.

Role	Time (% FTE)	Responsibilities
Implementation Project Lead	30-40%	<ul style="list-style-type: none"> • Serve as primary Person of Contact • Work with Dude PM to plan and schedule client resources • Manage the scope of the paid services in SOW • Coordinate Client staff assignments • Manage Client activities to meet schedule commitments • Mitigate all implementation risks • Define requirement/layouts of reports purchased • Identify requirements for any connectors purchased • Sign-off on completion of all implementation services delivered
Subject Matter Experts (Multiple)	40-60%	<ul style="list-style-type: none"> • Attend Implementation/configuration meetings • Define and provide input into configuration • Attend User Acceptance and validation Training • Validate data and configuration • Develop UAT Test Scripts
IT Lead	5-10%	<ul style="list-style-type: none"> • Manage infrastructure changes to support SmartGov • Provide the data to be migrated from systems • Mitigate any technical issues • Coordinate technical assignments required to implement • SMARTConnectors, including GIS and parcel data



Data Validator / UAT Testing	20-30%	<ul style="list-style-type: none"> • Validate all data migrated • Comprehend the data in the prior system and how it translates to Community Development • Verify the data that was validated • Participate in UAT Testing, execute test scripts and provide feedback
System Administrator	10-15%	<ul style="list-style-type: none"> • Manage SmartGov Configuration • Create user accounts • Handle user access/privileges • Reset passwords • Supervise organization information changes • Regulate system values • Customize attributes • Generate ad hoc reports • Support internal usage of SmartGov
Training Coordinator	10%	<ul style="list-style-type: none"> • Manage data within SmartGov, specifically: • Accreditations • Task lists • Training Tracks • Assessments • Training Items • Training Location (conference room, off-site, etc.)
User	Case-by-Case	<ul style="list-style-type: none"> • Participate in SmartGov training • Participate in UAT Testing, execute Test Scripts

Change Control Authorization Process

In order to maintain a positive relationship with our clients and to complete all services and deliverables of a project on a timely basis, all facets of the project must be agreed upon, and any changes to the project must be requested and evaluated for impacts. Change control is an essential mechanism to monitor and document all project changes and deviations from the original scope and objectives of the project. All project changes must be requested via the project CCA process. The basic steps for a change are:

- The client team or DSI team discovers a need to change the project.
- The authorized client project manager or DSI Project Manager is notified and a CCA is initiated.



- The written project change request is reviewed by all necessary parties and either accepted or rejected.
- If rejected, the change request is maintained in the project file for reference purposes.
- If the written change request is accepted, then:
 - All necessary signatures are recorded on the change request
 - All affected documentation is revised to reflect the change(s)
 - Any adjustments to schedule, scope, and/or cost are made to the overall project plan
 - Signatures are required for all change requests
- Copies of the official approved and signed CCA are forwarded to the customer project manager and DSI Project Manager for the documentation archive. DSI will forward a copy to the Project Accounting Team in the office to update the project information and budget (if necessary).

Change Control Authorizations Process Steps

Step	Type	Description
1	Request	A request is made for a change to the agreed upon scope baseline. The request may be internally or externally generated, must be formally written and communicated to the project manager, and may have been prompted by any number of reasons or events.
2	Evaluate	The project manager facilitates an evaluation to confirm that the requested change is in fact a change to the agreed upon scope baseline. If so, the project manager implements the request as described below.
3	Assess	If the request is in fact a change to the scope baseline, the project manager assesses the impact on project schedule, budget and work products, using a similar approach as the original project planning process, utilizing team member expertise as needed.
4	Document	The project manager documents the project impact and other critical information in a CCA form. A summary of the change is recorded in a change order log. This log is required, and is a very useful tracking tool, and is included in the project status report.
5	Decide	The change order is presented to the project's governing authority, typically a steering committee, stakeholder's, or equivalent. In some cases, the project may have a separate change management board to process change requests. The governing authority decides whether or not to implement the change, and obtains approval for any needed additional resources (if it does not itself have the authority to authorize resource changes).



6	Incorporate	The project manager incorporates changes into the project's scope baseline in the form of such artifacts as contracts, statements of work, project plans, requirements and design documents per the approved CCA document.
7	Implement	The project team implements the changes.





Proposal terms

- Proposal has been prepared for City Of Guadalupe ("Subscriber")
- Proposal expires in sixty (60) days
- Initial Term: 12 months

Order Form terms

- This Order Form and its Services are governed by the terms of the Dude Solutions, Inc. Subscription Agreement found at <https://www.dudesolutions.com/terms> (<https://www.dudesolutions.com/terms>) ("Terms"), unless Subscriber has a separate written agreement executed by Dude Solutions, Inc. ("DSI") for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.
- Acceptance of this Order Form on behalf of a company or legal entity represents that you have authority to bind such entity and its affiliates to the order, terms and conditions herein. If you do not have such authority, or you do not agree with the Terms set forth herein, you must not accept this Order Form and may not use the Service.
- The Effective Date of the Agreement between Subscriber and DSI is the date Subscriber accepts this Order Form.

Additional information

- DSI fees do not include any taxes, levies, duties, or similar government assessments for which Subscriber may be responsible. Tax exemption certifications can be sent to accountsreceivable@dudesolutions.com (<mailto:accountsreceivable@dudesolutions.com>).
- Billing frequency other than annual is subject to additional processing fees.
- Please reference Q-207981 on any applicable purchase order; address purchase order to: Dude Solutions, 11000 Regency Parkway, Suite 400, Cary, NC 27518
- Dude Solutions, Inc. maintains the necessary liability coverage for its products and professional services. Proof of insurance can be provided upon request.





Signature

Presented to:

Q-207981

December 07, 2020, 6:19:06 PM

Accepted by:

Printed Name

Signed Name

Title

Date





REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 27, 2021

Bill Scott

Prepared by:
Bill Scott, Contract City Planner


Approved by:
Todd Bodem, City Administrator

SUBJECT: Request to initiate a General Plan Land Use Map Amendment and Prezone for a 0.58-acre property located at the southwest side of the intersection of Eleventh Street and Simas Street, to apply the Low Density Residential General Plan Land Use designation and the R-1 (Single-Family Residential) Zoning District; and inclusion of the 0.58-acre property within the City of Guadalupe's Sphere of Influence and annexation into the Guadalupe city limits (portion of APN 113-040-004)

EXECUTIVE SUMMARY:

In 1978, the County of Santa Barbara approved a Building Permit to allow construction of a single-family home on a 2.0-acre property at 4146 Eleventh Street. This property was located in the County of Santa Barbara at this time. The home was constructed in 1979. When the home was constructed, an error was made in identifying the rear property line of the homesite. As a result, the home was constructed a few feet across the rear property line. Additionally, the back yard of the home was established on a portion of the neighboring property to the south.

In 1995, the 2.0-acre homesite was annexed into the City as a part of the Gularte Tract annexation. As a result, the homesite became a part of the City and unbeknownst to the owner, the back yard of the home remained in unincorporated Santa Barbara County.

The property owner has recently come forward to remedy the property line irregularities. A lot line adjustment (2020-101-LLA) was filed with the City to correct the problem. Both property owners have expressed agreement with the lot line adjustment and the Planning Department has "tentatively" approved the LLA. The LLA was approved with special conditions. Because the 2.0-acre homesite is in the City, and the 0.58-acre area is in unincorporated Santa Barbara County, the adjoining 0.58-acres must be annexed into the City before the lot line adjustment can be finalized. Several procedural actions are required to accommodate the annexation. As the next step, if the City Council wants to correct the problem they must: a) approve a pre zoning to a City General Plan land use and zoning designation (GPZ); b) the property must be included within the City's Sphere of Influence (SOI) and City Limits boundaries; and c) the City Council must petition the Local Formation Commission (LAFCo) to consider the annexation request. The applicant is requesting that the City Council approve initiation of those actions.

RECOMMENDATION:

That the City Council consider the information presented and determine if it would be in the public interest (per Gov. Code Section 65358(a)) for the City to initiate a General Plan Amendment, Prezone of the above-noted parcel and include the 0.58-acres into the Guadalupe Sphere of Influence (SOI) and City Limits by following the procedures a-e below:

- a. Presentation of staff report (Bill Scott, Contract City Planner) followed by questions of staff from City Council
- b. Hear public comment from the property owner and the public
- c. City Council discussion and consideration
- d. It is recommended that City Council consider all information presented and determine if it would be in the public interest for the City to initiate a General Plan Amendment, Prezone, SOI amendment and annexation of the above-referenced property; OR
- e. Continue the hearing to obtain additional information prior to making the determination.

BACKGROUND:

The applicant, Mr. Dave Cross, representing Mr. Frank Almaguer, the property owner, has requested a lot line adjustment to correct certain property irregularities occurring on the residential property at 4146 Eleventh Street. According to the applicant, when the home was constructed in 1979, County surveyors identified an existing fence line as the southerly boundary of the homeowner's property. After the home was built, the County performed subsequent surveys for the Simas Street realignment. Those surveys determined that the fence was located within the neighboring 52.25-acre property to the south. As a result of the error, Mr. Almaguer's home was constructed across the rear property line of his parcel and the back yard of the home is located fully within the neighboring property to the south. An Aerial Photo depicting the property is provided as Attachment 1.

To correct the problem, the applicant has requested that the City approve a Lot Line Adjustment (LLA). The LLA would reestablish the homeowner's rear property line along the existing fence line and legally establish a 0.58-acre portion of the neighboring property to the south as a permanent part of the homesite at 4146 Eleventh Street. The owner of the adjoining property has endorsed the LLA and has provided written support for the property line realignment. As noted, the adjoining area remains in unincorporated Santa Barbara County, and must be annexed into the City before the LLA can become effectuated and recorded.

The Executive Officer of the County's Local Agency Formation Commission (LAFCo) has preliminarily reviewed the proposal and has endorsed annexation of the 0.58-acres. Before LAFCo can officially consider the annexation request, the City Council must amend the City's General Plan Land Use Diagram and the Official Zoning Maps to apply City General Plan land use and zoning designations to reflect inclusion of the 0.58-acres as a part of the City. The applicant is now requesting that the City Council approve initiation of those proceedings.

DISCUSSION:

This is a request that the City Council authorize initiation of the above-noted actions required to annex a 0.58-acre area into the City. The annexation would facilitate a lot line adjustment needed to resolve certain property boundary issues for the homeowner.

As stated above, an area approximately 0.58-acres in size is used as a part of the residential property at 4146 Eleventh Street. Since the home was built in 1979, there has been a friendly agreement between property owners that informally recognized the area as a part of the homesite. The applicant is now seeking final approval and recordation of a lot line adjustment to legally combine the properties and establish the 0.58-acre area as a permanent part of the homesite.

Current Property usage:

The property at 4146 Eleventh Street is a triangular-shaped property in the easternmost portion of the Gularte Tract. The property is zoned R-1 (Single-Family) residential. The single-family home is located on the narrow easterly end of the property, near the Eleventh Street/Simas Street intersection. Most of the westerly portion of the property is undeveloped and is currently being cultivated by the homeowner. A portion of a larger, wooded area is inhabiting the southwesterly portion of the property (Attachment 1 – Site Aerial Photo). Beyond the fence to the south are agricultural fields in the County that continue to be farmed by the other property owner. No new development or change in usage of the annexation site is proposed. The homeowner's property would continue to be serviced by an existing septic system and well water.

Project Benefits and Constraints:

As noted, the lot line adjustment would primarily benefit the homeowner by legally establishing the 0.58-acre area as a permanent part of his homesite. In addition, the project could potentially have secondary benefits by correcting certain building code and zoning code setback violations.

The City's Contract Building Official, Mark Green, has stated the property is currently in non-compliance with certain State Building Codes pertaining to fire and safety. Mr. Green stated: *It is my recommendation to approve the 0.58-acre Annexation for the City of Guadalupe and require the existing property line that is shown to be relocated to align with the new annexation boundary. By doing this there is no longer any violation of the 2019 California Building Code.*

Likewise, the current property line encroachment violates City Zoning Ordinance setback standards. Staff recognizes that these setback violations have existed for many years with no apparent problems. Yet, the southerly 52.25-acre property is identified as a part of the City's Planning Area. If at some future time the southerly property is considered for urban development, the potential for problems created by the setback violations could become more significant. In any case, staff believes the applicant's request provides a timely opportunity to correct these setback violations and preclude the possibility for any future problems.

Furthermore, the project would support LAFCO Policy by clarifying the appropriate jurisdictional and servicing authority of the 0.58-acre area. Except for emergency services already provided, no extension of City facilities would be required and no significant impacts to City services have been identified.

Requisite Procedures:

Mr. Almaguer has stated that he has attempted to resolve the property line infractions in the past. However, the adjoining property owner has only recently expressed a readiness to complete the transaction needed to formalize the lot line adjustment. In the intervening years since the home was constructed, several governmental actions have added complexities to the proposed lot adjustment. The annexation in 1995 followed the boundaries of the Gularte Tract which included the homeowner's property in City but left the back yard of the home zoned for agricultural use in unincorporated Santa Barbara County. Thus, that portion of the homesite must be annexed before the two properties can be legally combined.

LAFCo's Executive Officer has provided a sequence of procedural steps now needed by LAFCo to complete the annexation. As a first step, the LAFCo Officer has requested City approval of a "Conditioned" Lot Line Adjustment. The conditional lot line adjustment provides LAFCo with the "definite and certain" annexation boundaries that are a part of the LAFCo Findings. Lot Line Adjustment 2020-101-LLA has been reviewed and has tentatively been approved by the Planning Department. As conditioned, the LLA would only become effective upon City Council approval of the GPZ and SOI amendment and final LAFCo approval of the annexation request. The tentative LLA has been forwarded for technical review and certification by the Office of the County Surveyor.

Before LAFCo can act upon the annexation request, the City Council must authorize the annexation project and petition LAFCo to proceed; and the Council must apply a City General Plan land use and zoning designation (GPZ) to the 0.58-acre property and amend the City's Sphere of Influence to include the 0.58-acre area. If the City Council authorizes this initiation request, staff will proceed to prepare the requisite materials for City Council review.

Furthermore, the owner of the southerly 52.25-acre property had entered a Williamson Act Contract (Agricultural Preserve) with the County. Therefore, the homeowner's representative is currently working with County Planning and Development to amend the Ag Preservation Contract.

To legally combine the 0.58-acres to the homeowner's 2.0-acre property, the following actions must be completed:

- 1) The Guadalupe City Council must authorize annexation of the 0.58-acres and petition the County's Local Agency Formation Commission (LAFCo) to consider annexation of the 0.58-acres.
- 2) The City Council must amend the General Plan land use and zoning map (GPZ) to reflect inclusion of the 0.58-acres into the City utilizing City planning designations.
- 3) The Local Formation Agency Commission (LAFCo) must formerly approve annexation of the 0.58-acres into the City.
- 4) In the interim, the property owner is working with Santa Barbara County to amend the agricultural preserve contract and possibly complete a second lot line adjustment in the County.
- 5) Upon completion of the above steps, the "conditional" lot line adjustment could then be recorded to legally combine the 0.58-acre area with the homeowner's 2.0-acre property.

Proposed General Plan and Rezoning (GPZ) Designations:

As stated above, the City Council must amend the City's General Plan Land Use Map and the Official Zoning Map to reflect inclusion of the 0.58-acre area into the City.

The Low Density Residential and R-1 designations would reflect the land use and zoning designations that currently typify this portion of the Gularte Tract and are currently applied to the homeowner's property. The City's Sphere of Influence (SOI) must also be amended to include the 0.58-acre area. If the City Council approves the initiation, staff would provide a detailed analysis each of the required actions.

CONCLUSION:

As discussed above, the proposal would legally establish the 0.58-acre area as a permanent part of the homesite for the property owner at 4146 Eleventh Street. Furthermore, the project would resolve certain property setback violations. Given the existing use of the 0.58-acre property is the proposed use, part of a residential yard area, no service impacts to the City are anticipated. If the City Council approves this initiation request, staff will provide detailed analysis to explain the project's consistency with applicable General Plan goals, policies, and objectives.

ENVIRONMENTAL REVIEW:

No environmental review has been prepared as this is the initiation stage of the planning process. Complete CEQA review will be prepared if the project is advanced.

PUBLIC NOTICE:

Staff posted the Agenda 72 hours prior to the meeting in order to meet Brown Act noticing requirements.

FISCAL IMPACT:

No new fiscal impact is anticipated. The project would legally establish the longstanding usage of the 0.58-acres as an undeveloped part of a single-family residential property. If the property is pre-zoned and annexed into the City, no new development or change in the current usage of the property would occur. The project would not require the extension of new City facilities and no change to current City services in the area would be required.

ATTACHMENTS:

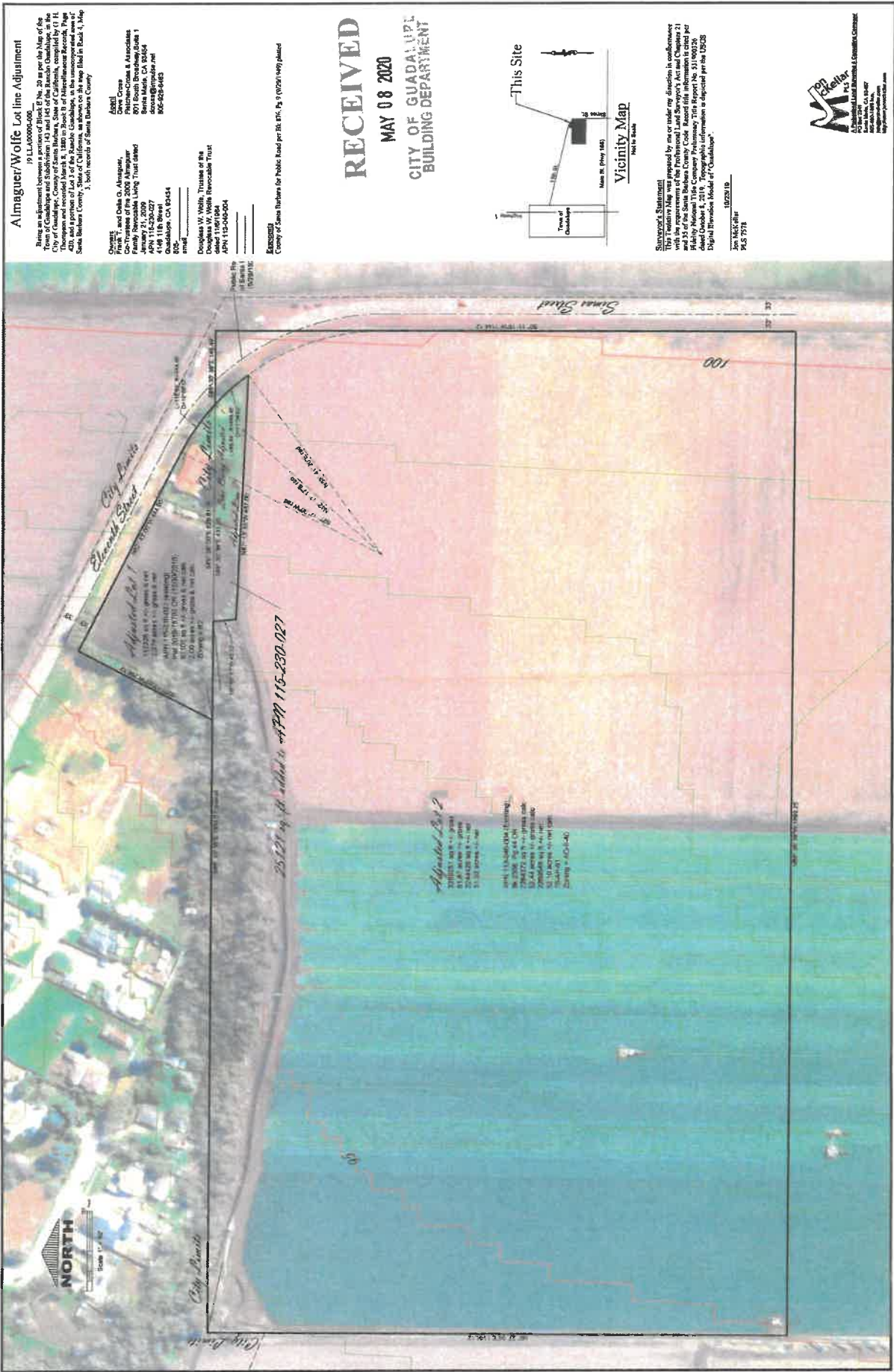
1. Aerial Site Photo
2. Surveyors Map
3. Letter from Dave Cross, representing Frank Almaguer, property owner, dated 11/10/2020
4. Transmittal from the City Contract Building Official
5. Resolution No. 2021-29 Authorizing Initiation of General Plan and Specific Plan Amendments and Rezoning Request

Santa Barbara County Land Use and Zoning Map

Search by Address or APN



AERIAL PHOTO



Almaguer/Wolfe Lot Line Adjustment
 19 LLAA00000000

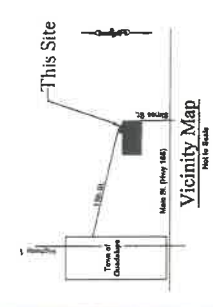
Plan as Submitted to the City of San Bernardino, California, for Review by the Planning Commission on 04/29/2020, and the City Council on 05/08/2020. The City of San Bernardino, California, State of California, completed by F. H. Williams & Associates, Inc., 4300 North Main Street, Suite 100, San Bernardino, CA 92410, and approval of the State of California, San Bernardino County, State of California, as shown on the map filed in Book 4, Map 3, both records of San Bernardino County.

Client: Frank T. and Della G. Almaguer, Co-Trustees of the 2008 Almaguer Family Trust, 991 South Broadway, Suite 100, San Bernardino, CA 92410, APN 115-230-027, doucs@comcast.net, 952-828-8483

Co-Trustee: Douglas W. Wolff, Trustee of the Douglas W. Wolff Revocable Trust, APN 115-230-004

Recorder: County of San Bernardino for Public Load per the City of San Bernardino.

RECEIVED
 MAY 08 2020
 CITY OF GUADALUPE
 BUILDING DEPARTMENT



Disclaimer: This Vicinity Map was prepared by me or under my direction in accordance with the requirements of the Professional Land Surveyor's Act and Chapter 21 of the San Bernardino County Code. Reported information is based on field observations and data. This Vicinity Map is not intended to be used as a legal instrument. This Vicinity Map is not a substitute for a digital topographic map. This Vicinity Map is not a substitute for a digital topographic map. This Vicinity Map is not a substitute for a digital topographic map.

10/29/19
 Dan McArthur
 PLS 7578

M
 Dan McArthur
 10/29/19
 PLS 7578

PRELIMINARY LOT LINE ADJUSTMENT MAP



Fletcher-Cross & Associates

- Land Use & Permit Assistance
- Business & Property Development

www.fletchercrossconsulting.com

801 S. Broadway, Suite 1
Santa Maria, CA 93454
Tel: (805) 928-6463
Mobile: (805) 680-5016
E-mail: dcross@impulse.net

November 10, 2020

Bill Scott
Guadalupe Planning Department
P.O. Box 908
Guadalupe, CA 93434

RE: Response letter and Information for Almaguer Annexation 2020-060 PA and Lot Line Adjustment 2020-101-LLA- 115-230-027 and 113-040-004

Dear Mr. Scott,

Thank you for your advisement letter of October 28, 2020 and overview of the project moving forward. I would like to provide additional information relevant to the project and provide the go-ahead to continue with the process.

I have submitted the discretionary application and required submittal materials and will continue to provide additional information as required as the review and processing continues. The additional deposit requested of \$7,500 will be submitted for continued processing.

As you accurately indicate, the process is costly and comprehensive considering the size of the property and scope of the project. We appreciate efforts to limit the cost and would like to pursue every opportunity to limit fees and expenses and still accomplish the lot line adjustment.

The project description that you provided is accurate, however I would like to shed additional light on the topics referenced in your letter.

PROPERTY BACKGROUND AND PROJECT ISSUES

Residential Yard Established

According to the property owner, the fence line was determined by the County Surveyor during a site visit where an existing wire fence was placed as long ago as the late 1950's. The County confirmed the existing fence location, and that is why the property owner replaced the metal fence with a wood fence and in full confidence that the location was correct. This was accomplished well before the property was annexed to the City of Guadalupe.

The property owner then followed up decades later and applied for a permit with the County of Santa Barbara in June of 1978 with a new residential permit for a house. The reason the house was approved in its present location is that the County of Santa Barbara accepted the previous fence location as correct and determined that the new structure met all requirements. At the time, there was no reason to assume that there was a property issue.

Today, the property situation is clear, and the property owner wishes to correct the situation through the lot line adjustment. While ultimately it is the property owners responsibility to correct the situation and go through the appropriate process to accomplish it, we are requesting as much assistance from the City of Guadalupe, County of Santa Barbara, LAFCO as possible and to limit the fees and associated costs as much as possible.

The City of Guadalupe has already expressed a willingness to reduce the deposit costs from \$28,000 to \$12,500. That is appreciated and we look forward to continued assistance from the City of Guadalupe Planning Department to accomplish the process as economically as possible.

CONCLUSION

Your conclusion is correct. We are confident that working with your department we can accomplish this process to correct the property line situation.

I have already submitted the appropriate application along with a title report, vicinity labels, Tentative Map, and descriptions. I submitted this packet before receiving your letter dated October 28, 2020.

I look forward to working with you on this project. Please feel free to contact me at

Almaguer Annexation/LLA
November 10, 2020

any time to discuss the project as well as any information that you require. My contact information is indicated below.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dave Cross".

Dave Cross
Fletcher-Cross & Associates
805-680-5016
dcross@impulse.net

Mark Green <MarkGreenPE@pacificcoastplanreview.com>
Fri 3/26/2021 5:31 PM

Good Morning Bill,

The California Building Code Section 705 states that projections shall not extend any closer to the line used to determine the fire separation distance than shown in Table 705.2. This Table states that no projections are permitted closer than 2 feet to the property line.

In addition, C.B.C., Table 705.8; Maximum Area of Exterior Wall Openings Based on Fire Separation Distance and Degree of Opening Protection, states that NO OPENINGS are permitted closer than 3 feet to the property line.

Finally, for Fire Protection purposes, the exterior wall assembly is required to be 1-hr Fire Resistive Construction as per Table 601 when the structure is closer than 3 feet to the property line.

So, based on the information provided, the structure is currently in non-compliance with the 2019 C.B.C.

It is my recommendation to approve the 0.58 acre Annexation for the City of Guadalupe and require the existing property line that is shown clipping the existing building to be relocated to align with the new annexation boundary. By doing this there is no longer any violation of the 2019 C.B.C.

Should you have any additional questions, please feel free to contact me.

Regards,

-Mark-
Contract Building Official, City of Guadalupe

Mark Green
P.E., C.B.O., C.A.Sp., L.E.E.D. A.P.®
Consulting Solar, Mechanical & Plan Check Engineer
205 S. First Street, Suite B
Orcutt, CA 93455-5261
Mobile: (602) 326-6828
Office: (805) 862-4099
Email: MarkGreenPE@PacificCoastPlanReview.com

*Duct tape is like the force. It has a light side,
a dark side, and it holds the world together.*

RESOLUTION NO. 2021-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, SUPPORTING INITIATION OF A GENERAL PLAN LAND USE MAP AMENDMENT AND PREZONE FOR A 0.58-ACRE PROPERTY, LOCATED AT THE SOUTHWEST SIDE OF THE INTERSECTION OF ELEVENTH STREET AND SIMAS STREET, FROM UNINCORPORATED SANTA BARBARA COUNTY TO THE LOW DENSITY RESIDENTIAL GENERAL PLAN LAND USE DESIGNATION; AND FROM UNINCORPORATED SANTA BARBARA COUNTY TO R-1 (SINGLE FAMILY RESIDENTIAL) ZONING DISTRICT; AND INCLUSION OF THE 0.58-ACRE PROPERTY WITHIN THE CITY OF GUADALUPE'S SPHERE OF INFLUENCE AND ANNEXATION INTO THE GUADALUPE CITY LIMITS (PORTION OF APN 113-040-004)

WHEREAS, Mr. Dave Cross (Applicant) representing Mr. Frank Almaguer (Owner) of a 2.0-acre residential property at 4146 Eleventh Street, has requested a Lot Line Adjustment to legally combine a 0.58-acre portion of a contiguous 52.25-acre parcel with Mr. Almaguer's 2.0-acre homesite; and

WHEREAS, the two property owners are in full agreement to move forward with the lot line adjustment; and

WHEREAS, the proposed Lot Line Adjustment would legally establish the adjoining 0.58-acres as a permanent part of the property owner's homesite; and furthermore, the proposed Lot Line Adjustment would correct certain building encroachment and building code and zoning code setback violations and;

WHEREAS, Mr. Almaguer's 2.0-acre homesite is located wholly within the City of Guadalupe and the adjoining 0.58-acre portion of the 52.35-acre property is located in unincorporated Santa Barbara County; and

WHEREAS, before said 0.58-acre portion of the adjoining 52.25-acre property can be legally combined with the property owner's homesite, the 0.58-acres must be annexed into the City of Guadalupe; and

WHEREAS, as specified by the provisions of Government Code 56000, the Santa Barbara County Local Formation Commission (LAFCo) must consider all requests to annex such real property; and

WHEREAS, the LAFCo Executive Officer has preliminarily reviewed the request and has indicated support for the proposed annexation of said 0.58-acre property into the City of Guadalupe; and

WHEREAS, in accordance with the procedures established by LAFCo, the City must first amend its sphere of Influence (SOI) to include the 0.58-acres, and pre-zone said 0.58-acre portion of the 52.58-acre property to an appropriate and compatible General Plan land use and zoning designation (GPZ); and then petition LAFCo to consider the annexation request; and

WHEREAS, prior to the property owner’s applying for a GPZ, a local agency (City Council) must find that the request “is in the public interest” per Government Code Section 65358(a); and

WHEREAS, after taking public testimony and hearing evidence from City staff, the City Council finds, pursuant to Government Code Section 65358(a) that the project is in the public interest and the Applicant may go forward with the planning process, but with this acknowledgement that a *de novo* hearing will be held at a future date on the merits of the GPZ, SOI and annexation request and that the project is consistent with the City’s General Plan, applicable Articles of the City’s Municipal Code, including findings pursuant to the California Environmental Quality Act; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Guadalupe does hereby find and determine as follows:

SECTION 1. The request to process a GPZ, SOI amendment and annexation is in the public interest per Government Code Section 65358(a). The Applicant may file applications with the City for discretionary processing.

SECTION 2. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

SECTION 3. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 27th day of April 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-28**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 27, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 27, 2021**

Emiko Gerber

Prepared by:
Emiko Gerber, Human Resources Manager


Approved by:
Todd Bodem, City Administrator

SUBJECT: Reclassification of Emergency Preparedness Coordinator/Non-Exempt position to
Emergency Services Manager/Exempt position.

RECOMMENDATION:

It is with the recommendation from Service Employees International Union (SEIU) that City Council review and approve the job description and classification for Emergency Services Manager with a retroactive effective date of April 1, 2021.

DISCUSSION:

During the City of Guadalupe’s Risk Management Evaluation (RME) conducted by the California Joint Powers Insurance Authority (CJPIA) in February 2021, it became known that a number of previous recommendations from other risk evaluations dating from 2015 and 2017 were not addressed. The RME is meant to be a proactive approach, with the goal of developing a personalized inventory of the issues confronting the City and is designed to assist the City in identifying potential liability, property and workers’ compensation exposures. Any subsequent recommendations are intended to enable the City to undertake risk control, risk avoidance, or risk transfer actions to limit future losses.

Human Resources and Public Safety reviewed the outstanding Risk Management Checklist from 2017 and identified areas of responsibilities that can be delegated to the Emergency Preparedness Coordinator position, including acting as the City’s internal Safety Manager, facilitating quarterly safety committee meetings, and safety training for personnel not employed as first responders, under the guidance of CJPIA.

Coupled with the overall responsibilities of developing an emergency preparedness plan for the City, coordinating and managing an Emergency Operations Center (EOC), this position represented the City in building relationships with local, state, and federal organizations during the pandemic. This position’s incumbent submitted a variety of grant applications in less than six months of employment, to assist the City’s budget and ultimate response with providing backup generators, obtaining protective equipment, and obtaining other supplies needed in times of disaster. In numerous instances, the Emergency Preparedness Coordinator has been working at an Emergency Services Manager level.

For the foregoing reasons, the City Administrator and Human Resources Manager met with SEIU Representatives on April 1, 2021, to review the job description and reclassification of Emergency Preparedness Coordinator. Their caucus determined the Range 227 to be fair and adequate, the status from non-exempt/hourly to exempt/salaried, not eligible for overtime to be reasonable for this type of position, on the condition that the starting step level be increased from Step A to Step B. Otherwise, the incumbent would not be eligible for a step increase at the initial anniversary date, but wait until the effective date, which would delay a merit or step increase approximately four months.

FISCAL IMPACT:

The reclassification to Range 227 and step increase results in an \$11,743.68 annual increase to salary. There is no change to benefits. The biggest area of potential savings is in overtime, should an acute emergency or disaster affect the City.

ATTACHMENTS:

1. Resolution No. 2021-24
2. Emergency Services Manager Job Description
3. CJPIA Report -LossCAP / Loss Control Action Plan Workers Compensation Program

RESOLUTION NO. 2021-24

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
CREATING THE EXEMPT POSITION OF EMERGENCY SERVICES MANAGER AND APPROVING A JOB
DESCRIPTION AND SALARY RANGE FOR THIS POSITION, ELIMINATING THE NONEXEMPT POSITION
OF EMERGENCY PREPAREDNESS COORDINATOR, AND RECLASSIFYING THE CURRENT EMERGENCY
PREPAREDNESS COORDINATOR TO THE NEW EMERGENCY SERVICES MANAGER CLASSIFICATION**

WHEREAS, the City of Guadalupe currently employs an incumbent as Emergency Preparedness Coordinator; and

WHEREAS, added job duties and responsibilities are recognized by Public Safety, Human Resources, City Administrator; and

WHEREAS, appropriate guidance by the California Joint Power Insurance Authority (CJPIA) and caucus recommendation by the Service Employees International Union (SEIU) to reclassify the position; and

WHEREAS, the incumbent holds qualifications and experience meeting the job description for Emergency Services Manager:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

- SECTION 1.** The exempt position of Emergency Services Manager is hereby created, and the attached job description for this position is hereby approved.
- SECTION 2.** The proposed six-step annual salary range for the Emergency Services Manager is set at \$40.462-\$51.643 per hour, falling in Range 227 on the established SEIU pay scale, with similar benefits offered to other represented nonexempt employees.
- SECTION 3.** The current incumbent of the Emergency Preparedness Coordinator position is hereby reclassified to the newly created Emergency Services Manager position at the "B" step salary.
- SECTION 4.** The existing nonexempt Emergency Preparedness Coordinator position is hereby eliminated.
- SECTION 5.** The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 27th day of April 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-24** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 27, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



CITY OF GUADALUPE
Emergency Services Manager

Department of Supervision: Public Safety

Salary Range: Range 227

Step Level: Step A

March 2021

DEFINITION:

Under general direction, plans, manages and coordinates the operations of the City's emergency management programs; oversees and coordinates interdepartmental, multidiscipline and multijurisdictional all-hazard planning activities and related duties; provides technical advice to City departments; conducts emergency management training, drills, workshops and exercises; serves as liaison through coordination and integration of the City emergency management program within the City and with other jurisdictions and levels of government, including other cities, the County, special districts, and state and federal entities; represents the City in local and regional meetings; performs and coordinates public outreach and educational efforts to increase citizens' preparation for disasters. This position requires the ability to work nights, weekends, holidays, and extended hours during emergencies as needed.

ESSENTIAL FUNCTIONS

- Develop and maintain appropriate citywide emergency management documents such as the Emergency Operations Plan (EOP), Hazard Mitigation Plan, Continuity of Operations Plan, and other specific documents related to the City's overall emergency management program.
- Provide guidance and support to City departments developing their own departmental emergency response plans to ensure departmental plans complement and support the City's EOP.
- Coordinate and provide training opportunities to ensure the City meets and/or exceeds minimum emergency management state and federal training requirements.
- Serve as the central hub for all emergency management planning, training, and exercise activities for the City.
- Develop and oversee a progressive emergency management training and exercise program to enhance city staff's understanding of emergency management and their role in the City's overall emergency management program, to practice their skills and knowledge and to identify any planning gaps that may exist.
- Manages, oversees, and coordinates emergency management activities including developing, implementing, and maintaining the City's emergency management and disaster recovery programs; advises City leadership during critical events, crises, and disasters.
- Develops, maintains, and updates the City's emergency operation plan, hazard mitigation plan, continuity of operations plans and other plans consistent with state and federal laws and regulations.



CITY OF GUADALUPE

Emergency Services Manager

Department of Supervision: Public Safety

Salary Range: Range 227

Step Level: Step A

ESSENTIAL FUNCTIONS, CONTINUED

- Recommends and assists in the implementation of goals and objectives; establishes schedules and methods for providing emergency management services; implements emergency management policies and procedures.
- Monitors program performance; recommends and implements modifications to systems and procedures.
- Develops and conducts emergency management training sessions with other City departments and outside agencies. Develops, coordinates, and provides emergency preparedness training and education information for residents, community groups and members of the local business community.
- Develops, coordinates, and conducts emergency management response and recovery training for all City staff. Coordinates the planning of the City's emergency management drills and exercises.
- Develops relationships and coordinates emergency management planning with outside organizations including but not limited to local, state and federal organizations, the state Office of Emergency Services, the Department of Homeland Security, the Federal Emergency Management Agency, Santa Barbara County Sheriff's Office of Emergency Services, American Red Cross, school districts, businesses, volunteer organizations such as Community Emergency Response Teams, Auxiliary Communications Services, and Volunteers Active in Disasters, and utility companies; maintains close working relationships to ensure rapid and coherent response in emergency situations.
- Oversees and directs a variety of emergency related community education programs including disaster preparedness programs.
- May select and oversee the work of assigned staff, determining individual assignments and reviewing work May plan, schedule, and prioritize staff assignments and progress, evaluating and monitoring performance and providing training, as necessary. May recommend merit increases, progressive discipline, and other personnel actions. Develops and implements procedures and policies for work unit.
- Analyzes current staffing needs and projects future requirements.
- Manages, researches, locates, and applies for a variety of private and public grants including, but not limited to, Federal Emergency Management Administration (FEMA) and other Homeland Security government agencies.
- Prepares and presents staff reports to City management, City staff, City Council, and various committees; makes public presentations, as necessary.



CITY OF GUADALUPE

Emergency Services Manager

Department of Supervision: Public Safety

Salary Range: Range 227

Step Level: Step A

ESSENTIAL FUNCTIONS, CONTINUED

- Develops emergency management policy recommendations and capital acquisitions for City Council consideration.
- Responds to and coordinates significant emergency situations; provides emergency planning consulting services to various City departments, local businesses, community groups and other agencies.
- Develops and oversees the City's emergency operations center; evaluates regular and emergency communication systems; makes recommendations as appropriate.
- Promotes and coordinates specific activities within the emergency management program; prepares program marketing materials including news releases, flyers, schedules of events, pamphlets, and brochures.
- Organizes, schedules, and implements emergency preparedness activities and other related programs including the City's Community Emergency Response Team program (CERT).
- Maintains records and develops reports concerning new or ongoing programs and program effectiveness; maintains records for disaster recovery programs; maintains and files emergency management reports; prepares statistical reports as required.
- Monitors program compliance with laws, rules and regulations related to provision of emergency management programs and related services.
- Participates in the preparation and administration of assigned budget; submits budget recommendations; monitors expenditures.
- Develops survey instruments; conducts surveys of program participants to determine participant needs; interprets and records survey results; implements program changes in response to results.
- Maintains awareness of new developments in the field of emergency management and disaster recovery; incorporates new developments as appropriate into programs.
- Performs related duties as required.

KNOWLEDGE/SKILLS

- Knowledge of operations, services and activities of an emergency management and disaster recovery program; city-wide services and processes; principles and practices of supervision and training; public safety response and coordination; disaster management and recovery; principles and practices of emergency management program development and implementation; concepts of emergency activities at various levels of government; Intergovernmental relations and political processes.



CITY OF GUADALUPE

Emergency Services Manager

Department of Supervision: Public Safety

Salary Range: Range 227

Step Level: Step A

KNOWLEDGE/SKILLS, CONTINUED

- Knowledge of methods and techniques of disseminating information and soliciting public support; recent developments, current literature and information related to emergency management and disaster recovery.
- Knowledge of basic procedures, methods and techniques of budget preparation and control; modern office equipment including computers and applicable software applications; pertinent federal, state, and local laws, codes, and regulations.
- Ability to design and implement comprehensive and effective emergency management programs and to coordinate emergency management exercises, drills, and workshops; learn, comprehend, interpret, and apply City policies, procedures, rules, instructions, laws, and regulations; research and analyze situations and adopt a rapid, effective, and reasonable course of action; execute difficult instructions and directions.
- Ability to cope with situations calmly and tactfully.
- Ability to develop, manage, and coordinate emergency management, community education and disaster recovery programs; recommend and implement goals and objectives for providing emergency management programs and training; elicit community and organizational support for emergency management programs.
- Ability to conduct emergency management training within City departments and outside agencies; respond to field emergencies and assist with coordination of City resources in significant emergency operations.
- Ability to seek cost recovery from private and public entities per local, state, and federal regulations; conduct post incident analysis and make recommendations for improvement through after-action reports.
- Ability to write and revise emergency plans; analyze state and federal legislation and recommend appropriate changes to City policy; make persuasive presentations in political, professional, and public environments.
- Ability to prepare and administer program budgets.
- Ability to apply for and administer grants; allocate limited resources in a cost-effective manner.
- Ability to work independently in the absence of supervision.
- Ability to respond to requests and inquiries from the public; understand and follow oral and written instructions; communicate clearly and concisely both orally and in writing; establish and maintain effective working relationships with those contacted in the course of work.



CITY OF GUADALUPE

Emergency Services Manager

Department of Supervision: Public Safety

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LICENSE/CERTIFICATES

- Possession of a valid California Class C driver's license and acceptable driving record are required.

Successful completion of the following Incident Command System (ICS) courses is preferred at time of application and required within six months of employment:

- ICS-100: Introduction to the Incident Command System
- ICS-200: Incident Command System for Single Resources and Initial Action Incidents
- ICS-300: Intermediate ICS for Expanding Incidents
- ICS-400: Advanced ICS for Command and General Staff
- IS-700: National Incident Management System, An Introduction
- IS-800: National Response Framework, An Introduction
- G-191: Incident Command System/Emergency Operations Center Interface
- G-775: Emergency Operations Center (EOC) Management and Operations

EDUCATION & EXPERIENCE

A combination of education, experience, and training equivalent to a bachelor's degree in Emergency Management, Public Administration or a related field and three years of increasingly responsible experience in emergency preparedness, emergency operation center functions, coordinating emergency services and/or related programs. Supervisory and/or project management experience is required.

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Frequently sits for extended periods of time.
- Occasionally stands for short durations of time and walks short distances.
- Occasionally reach above, at, and below shoulder level.
- Occasionally lifts, carries, pushes, and pulls materials and objects up to 10-15 pounds.
- Occasionally bends, stoops, kneels, handles, grips, grasps, extends neck upward, downward, or side-to-side.
- Visual acuity which could be corrected sufficiently to perform the essential functions of the position; average depth perception needed.
- Ability to communicate to exchange information effectively verbally, to hear and comprehend oral instructions and communications in an office environment.
- Frequently uses a computer for extended periods as well as telecommunications equipment.



CITY OF GUADALUPE

Emergency Services Manager

Department of Supervision: Public Safety

Salary Range: Range 227

Step Level: Step A

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Primarily works indoors with no exposure to inclement weather, conditions, or hazards.
- Frequently works in outside weather conditions and is exposed to wet and/or humid conditions.
- Occasionally works near moving mechanical parts.
- Occasionally works in precarious places with exposure to fumes, airborne particles, toxic or caustic chemicals, raw and treated wastewater, and risk of electric shock.
- The noise level in the work environment is usually quiet in the office and moderate to loud in field settings.

This job description is not intended to be all-inclusive. The employee may also perform other reasonably related duties as assigned.

The City of Guadalupe provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Guadalupe

LossCAP Action Plan

Contact Name: Emiko Gerber
Risk Manager: Tim Karcz

RME Date: 3/15/2021
LossCAP Date:

Printed Date: 4/8/2021



Item	Type	Action	Assigned	Target Date	Progress	Updated
Urgent Priority						
15-001	New	Develop and implement contract documentation tracking procedures		9/1/2015	Not Started	9/1/2015
15-005	New	Follow the member specific action item referenced in the risk management evaluation		5/4/2017	In Progress	5/4/2017
Important Priority						
03-003	Concurrent	Perform an ADA self-evaluation of all public facilities, services, policies, and practices		5/4/2017	In Progress	5/4/2017
03-003	Concurrent	Develop and implement an ADA transition plan		5/4/2017	Not Started	5/4/2017
03-008	Concurrent	Develop and implement fire prevention plan		5/4/2017	In Progress	5/4/2017
03-013	New	Update the personnel manual to reflect changes in personnel rules and regulations		6/22/2015	In Progress	2/23/2021
03-036	Concurrent	Inspect facilities to identify hazardous conditions and practices w/PW		12/31/2021	Not Started	11/23/2020
03-054	Concurrent	Revise or develop a playground equipment inspection plan		12/31/2021	Not Started	11/23/2020
15-002	New	Implement a system to log and track all citizen complaints		5/4/2017	Not Started	5/4/2017
15-007	New	Develop and implement a centralized safety manual w/ HR		5/4/2017	In Progress	5/4/2017
15-008	New	Provide training on occupational safety and health programs		9/1/2015	Not Started	9/1/2015
15-009	New	Assess exposure to blood and infectious materials		9/1/2015	Not Started	9/1/2015
15-010	New	Develop and implement a hazard communication program		5/4/2017	Not Started	5/4/2017
15-011	New	Develop and implement a hazardous waste operations and emergency response program		5/4/2017	Not Started	5/4/2017
15-012	New	Develop a heat illness prevention program		9/1/2015	Not Started	9/1/2015
15-013	New	Reassess role and purpose of safety committee		5/4/2017	In Progress	5/4/2017
15-020	New	Develop and implement a tree inspection and maintenance program that includes regular inspections		9/1/2015	Not Started	9/1/2015
15-021	New	Develop and implement a sidewalk inspection and maintenance program		9/1/2015	Not Started	9/1/2015

Other Actions

Action

There Are No Other Actions

Guadalupe

WCP Overview



4/12/2021
Loss Run Date: 3/31/2021

Coverage Period	Freq \$0 Paid Closed		Frequency Paid		Reporting Lag		Total Severity		Average Severity	
	Closed	Open	Legal	Indem	Days	Paid	Reserved	Total	Member	Pool
2015-16	1	21	21	4	4.2	\$41,598.82	\$0.00	\$41,598.82	\$1,981	\$15,520
2016-17		10	10	2	3.7	\$123,190.51	\$0.00	\$123,190.51	\$12,319	\$23,486
2017-18		8	1	9	6.3	\$295,448.22	\$45,436.78	\$323,946.31	\$35,994	\$17,736
2018-19		4	4	3	15.8	\$368,939.02	\$365,945.40	\$646,877.97	\$80,860	\$21,321
2019-20		9	9	2	28.4	\$8,059.85	\$0.00	\$8,059.85	\$896	\$13,474
Totals:	1	52	3	5	3	\$837,236.42	\$411,382.18	\$1,143,673.46		

Cause Comparison	Frequency Paid		Highest Severity		Average Severity	
	Total	% (1)	Member	Member	Member	Pool
Myocardial Infarction	1	4	\$375,244.23	\$375,244	\$236,243	
Respiratory Disorders	1	53	\$26,735.05	\$26,735	\$2,983	
Strain	23	2,452	\$188,765.40	\$25,150	\$21,425	
Infection	2	59	\$37,842.51	\$19,271	\$2,622	
No Physical Injury	5	305	\$75,407.68	\$15,729	\$6,902	
Multiple Injury	3	172	\$16,995.39	\$5,727	\$85,239	
Contusion	5	786	\$10,128.12	\$2,548	\$6,621	
COVID-19	1	183	\$2,428.53	\$2,429	\$5,449	
All Other Injury	3	375	\$4,749.76	\$2,268	\$23,505	
All Other Occupational Disease	1	34	\$2,085.20	\$2,085	\$13,806	
Inflammation	1	167	\$1,637.12	\$1,637	\$11,600	
Hearing Loss	1	46	\$1,108.68	\$1,109	\$26,278	
Foreign Body	1	163	\$374.82	\$375	\$1,199	
Dermatitis	1	122	\$288.29	\$288	\$988	
Laceration	6	582	\$595.90	\$217	\$2,841	
Vision Loss	1	8	\$76.00	\$76	\$25,067	
All Other Cumulative Injury	1	268	\$32.00	\$32	\$52,187	

Normalized Claim Costs and Injury/Illness Incidence Comparisons

Payroll	Per \$100	(2)	(3)	Member
\$2,155,650	\$10.61	LE	F	20.4
\$2,324,288	\$3.65	LE		11.6
\$2,744,267	\$3.54			10.3
\$1,477,962	\$2.26	F		4.1
Pool Averages:	\$3.03			9.7

(2) When Provided, LE and F Represent Law Enforcement and Fire; (3) Injury Rate per 100 FTE

Cost Centers	Per \$100 Payroll (4)	
	Freq.	Severity
Public Safety: Law Enforcement	26	\$851,549.85
Public Works: Utilities	9	\$256,984.52
Admin Services: General	5	\$18,729.36
Public Safety: Fire	9	\$10,586.68
Public Works: General	7	\$5,823.05
Other: General	1	\$0.00

(4) For Law Enforcement and Fire Only

(1) When Frequency is 10% or More of Pool Frequency

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