



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, April 28, 2020 at 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Pursuant to Governor's Executive Orders N-25-20 and N-33-20: All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.

The City Council meeting will be broadcast live on Charter Spectrum Cable Channel 20.

If you choose to attend the City Council meeting in person, you should maintain appropriate social distancing. Seating will be limited.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, April 28, 2020. Every effort will be made to read your comment aloud into the record, subject to the 3-minute time limit.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr.
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Approve payment of warrants for the period ending April 22, 2020 to be approved for payment by the City Council.
3. Approve the Minutes of the City Council Regular Meeting of March 24, 2020 to be ordered filed.
4. Adopt Resolution No. 2020-27 approving a list of projects funded by Senate Bill 1 (SB1): The Road Repair and Accountability Act.

5. Acceptance of City of Guadalupe Transportation Development Act (TDA) fund and Transit Fund financial statements for fiscal years ended 2019 and 2018 with Independent Audit Report.
6. Acceptance of Fiscal Year 2019-20 Third Quarter Finance Report.
7. Adopt Resolution No. 2020-30 authorizing the Mayor to execute a professional services contract with Cannon Corporation for the design of the Obispo Street Waterline.
8. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - a. Police & Fire Department Report for March 2020
 - b. City Treasurer's Report for March 2020
 - c. Human Resources Department Report for March 2020
 - d. Recreation & Parks Department Report for March 2020

CITY ADMINISTRATOR REPORT: (Information Only)

DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

PUBLIC HEARING

9. **Second continuance of public hearing on proposed sign ordinance.**

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council continue the public hearing on the proposed sign ordinance until the Council's meeting on May 26, 2020.

REGULAR BUSINESS

10. **Update to the Council approved Allocation of the Special Impact Fee paid by People's Self Help Housing Corporation (PSHH) as a Condition of Approval for the Guadalupe Court Project.**

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council approve Resolution No. 2020-29 updating the approved list of projects to be funded using funds from the People's Self Help Housing special impact fee paid as a condition of approval for the Guadalupe Court Project.

11. City of Guadalupe Purchasing Guidelines.

Written report: Lorena Zarate, Finance Director

Recommendation: That the City Council adopt Resolution No. 2020-28 to accept the City of Guadalupe Purchasing Guidelines.

12. Amendments to Guadalupe Municipal Code Chapters 4.04 and 4.05 concerning purchasing requirements and contracting for public projects.

Written report: Philip F. Sinco, City Attorney

Recommendation: It is recommended that the City Council introduce Ordinance No. 2020-487 amending various sections of Chapter 4.04 and 4.05 of the City of Guadalupe Municipal Code concerning purchasing requirements and contracting for public projects.

FUTURE AGENDA ITEMS

ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS

ADJOURNMENT TO CLOSED SESSION MEETING

CLOSED SESSION

13. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One (1) potential case.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One (1) potential case.

ADJOURNMENT TO OPEN SESSION MEETING

CLOSED SESSION ANNOUNCEMENT

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 24th day of April 2020.


Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, May 12, 2020 at 6:00 pm / Regular Meeting			
Response the Santa Barbara County Grand Jury report title – Cyber Attacks Threatened Santa Barbara County	Administration Dept.	Regular Business	
Recognizing Friday before Memorial Day, May 22, 2020 as “POPPY DAY”	Administration Dept	Proclamation	
Extending Auditor Agreement	Finance Department	Consent Calendar	
Tuesday, May 26, 2020 at 6:00 pm / Regular Meeting			
2018 & 2019 State of California Tobacco Report City of Guadalupe “F” First Reading -Tobacco Ordinance	Administration Dept	Regular Business	
Sign Ordinance – First Reading	Planning Department	Public Hearing	
Tuesday, June 9, 2020 at 6:00 pm / Regular Meeting			
Budget Review	Finance Department	Regular Business	
CalRecycle Presentation regarding AB 1383		Presentation	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Foot Print Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
Proposition 68 Update		Ariston – Request CC	Update
Vacant Property Ordinance		Todd Bodem	New Business
Tree Ordinance		Philip F. Sinco	New Business
Air B&B Policy & Standards		Ariston – Request CC	New Business
Food Truck Ordinance		Police Department	New Business
Yard Sale Ordinance		Police Department	New Business
Approval to create the position of Emergency Preparedness Coordinator, Code Compliance Officer, Fire Battalion Chief and Police Lieutenant		Police Department	New Business
Guadalupe Leo Club Recognition	May or June 2020	Administration Dept	Ceremonial



Agenda Item No. 2.

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 28, 2020

Prepared by:
Veronica Fabian
Finance Account Clerk

Reviewed by:
Lorena Zarate
Finance Director

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending April 22, 2020 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on April 29, 2020

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

REPORT.: Apr 22 20 Wednesday
 RUN....: Apr 22 20 Time: 13:19
 Run By.: Veronica Fabian

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 Batch C00422 - 13:19

PAGE: 001
 ID #: PY-IP
 CTL.: GUA

141 SUBURBAN ROAD STE C-1 *** VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-1806 WATER SAMPLES	04-20	04/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WATER SAMPLES	12 4425 2150		1 205.00	205.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
	Invoice Extension ---->			205.00
	Vendor Total ----->			205.00

BUSINESS SERVICES *** VENDOR.: ALL04 (ALLAN HANCOCK JCCD)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
249633 MEDINAS BUSINESS CARDS	04-20	03/06/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MEDINAS BUSINESS CARDS	01 4200 1550		1 37.59	37.59
	(General Fund Police Op Supp/Expense)			
	Invoice Extension ---->			37.59
	Vendor Total ----->			37.59

543-C W. BETTERAVIA ROAD *** VENDOR.: AME04 (AMERICAN INDUSTRIAL SUPPLY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
342893-IN HYDROCORTISONE CREAM,SIGHT SAVERS LENS WIPES	04-20	04/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 HYDROCORTISONE CREAM,SIGHT SAVERS LENS WIPES	12 4425 1550		1 19.29	19.29
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
	Invoice Extension ---->			19.29
	Vendor Total ----->			19.29

4050 FLAT ROCK DRIVE *** VENDOR.: AQU01 (AQUA-METRIC SALES COMPANY CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
NV0077483 WATER METERS (20)	04-20	04/15/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WATER METERS (20)	01 2004		1 6118.19	6118.19
	(General Fund D.J. FARMS)			
	Invoice Extension ---->			6118.19
	Vendor Total ----->			6118.19

AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535039940 WKLY WET MOP,DUST MOP,BAR MOP,SCRAPPER MAT...	04-20	04/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WKLY WET MOP,DUST MOP,BAR MOP,SCRAPPER MAT...	01 4145 2150		1 37.33	37.33
	(General Fund Building Mtce Profl Services)			
	Invoice Extension ---->			37.33

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535039941 WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT	04-20	04/07/20 N N N	A-NET30 FROM INVOICE	2010

AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description			Unit(s) Unit Cost	Amount
0001 WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT	01	4145 2150	1 .27	.27
	(General Fund Building Mtce Profl Services)			
0002 WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT	01	4300 2150	1 .26	.26
	(General Fund Parks & Rec Profl Services)			
0003 WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT	10	4420 2150	1 2.02	2.02
	(Wtr. Oper. Fund Water Operating Profl Services)			
0004 WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT	12	4425 2150	1 2.02	2.02
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
0005 WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT	71	4454 2150	1 2.02	2.02
	(MEASURE A MEASURE A Profl Services)			
0006 WKLY PENA,SAGISIS,VIDALES - COVR,PANT,SHRT	10	4420 2150	1 14.90	14.90
	(Wtr. Oper. Fund Water Operating Profl Services)			
	Invoice Extension ---->			21.49

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535039942 WKLY DUST MOP,SODA TOWEL,BAR MOP,SHOP TOWEL	04-20	04/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 WKLY DUST MOP,SODA TOWEL,BAR MOP,SHOP TOWEL	12	4425 2150	1 45.28	45.28
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
	Invoice Extension ---->			45.28

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535039943 WKLY GUTIERREZ,MERAZ - PANT,SHRT	04-20	04/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 WKLY GUTIERREZ,MERAZ - PANT,SHRT	01	4145 2150	1 .74	.74
	(General Fund Building Mtce Profl Services)			
0002 WKLY GUTIERREZ,MERAZ - PANT,SHRT	01	4300 2150	1 .75	.75
	(General Fund Parks & Rec Profl Services)			
0003 WKLY GUTIERREZ,MERAZ PANT,SHRT	71	4454 2150	1 5.95	5.95
	(MEASURE A MEASURE A Profl Services)			
	Invoice Extension ---->			7.44

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535069120 RUBBER MAT, SERVICE CHARGE	04-20	04/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 RUBBER MAT, SERVICE CHARGE	01	4200 1550	1 88.03	88.03
	(General Fund Police Op Supp/Expense)			
	Invoice Extension ---->			88.03
	Vendor Total ----->			200.57
				=====

1811 N. BROADWAY *** VENDOR.: BAT01 (BATTERIES & BULBS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
P25740740 LIGHTS- 6V NIMH LIGHT2	04-20	04/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 LIGHTS- 6V NIMH LIGHT2	01	4200 1550	1 26.05	26.05
	(General Fund Police Op Supp/Expense)			
	Invoice Extension ---->			26.05
	Vendor Total ----->			26.05
				=====

*** VENDOR.: BEE03 (MICHAEL BEERS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042220 REIMBURSEMENT-RECERTIFICATION-MILLAGE,MEALS	04-20	04/09/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount

*** VENDOR.: BEE03 (MICHAEL BEERS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT-RECERTIFICATION-MILLAGE, MEALS	01	4200 1300	1	1298.09	1298.09
			(General Fund Police Bus Exp/Train)			
				Invoice Extension ---->		1298.09
				Vendor Total ----->		1298.09

*** VENDOR.: BOD02 (TODD BODEM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042020	MONTHLY REIMBURSEMENT FOR CELL PHONE	04-20	04/20/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	MONTHLY REIMBURSEMENT FOR CELL PHONE	01	4105 1300	1	50.00	50.00
			(General Fund Administration Bus Exp/Train)			
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00

23537 NETWORK PLACE *** VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
8358930	DISINFECTANT,GLOVES,MASK,LIQUID SOAP,HAND WIPES	04-20	04/10/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	DISINFECTANT,GLOVES,MASK,LIQUID SOAP,HAND WIPES	01	4220 1550	1	327.11	327.11
			(General Fund Fire Op Supp/Expense)			
				Invoice Extension ---->		327.11

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
83577225	SPIT SOCK FACE COVER,GLOVES	04-20	04/03/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	SPIT SOCK FACE COVER,GLOVES	01	4220 1550	1	33.94	33.94
			(General Fund Fire Op Supp/Expense)			
0002	SPIT SOCK FACE COVER,GLOVES	01	4200 1550	1	112.46	112.46
			(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->		146.40

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
83579422	FD MEDICAL SUPPLIES	04-20	04/06/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FD MEDICAL SUPPLIES	01	4220 1550	1	1035.75	1035.75
			(General Fund Fire Op Supp/Expense)			
				Invoice Extension ---->		1035.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
83581692	GLOVES OR PD	04-20	04/07/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	GLOVES OR PD	01	4200 1550	1	30.10	30.10
			(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->		30.10

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
83586930	MEDICAL SUPPLIES	04-20	04/10/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount

23537 NETWORK PLACE *** VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 MEDICAL SUPPLIES		01 4220 1550	1 327.11	327.11
		(General Fund Fire Op Supp/Expense)		
			Invoice Extension ---->	327.11
			Vendor Total ----->	1866.47

FILE # 2674 *** VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BPI40881 SODIUM HYPOCHLORITE	04-20	04/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 SODIUM HYPOCHLORITE		10 4420 1550	1 523.43	523.43
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)		
			Invoice Extension ---->	523.43
			Vendor Total ----->	523.43

2525 NATOMAS PARK DRIVE STE130 *** VENDOR.: CAL10 (CALIFORNIA BUILDING STANDARDS COMMISSION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
ATTN: SB1473				
042220 BUILDING STANDARDS ADMINISTRATION REVOLVING FUND	04-20	04/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 TOTAL FEES ASSESSED DURING REPORTED QUARTER		01 2042	1 421.00	421.00
		(General Fund SB 1473 Ca. Bdlg Stnds Comm)		
0002 LESS UP TO 10% LOVAL GOVERNMENT RETAINER		01 3620	-1 43.00	-43.00
		(General Fund Miscellaneous Income)		
			Invoice Extension ---->	378.00
			Vendor Total ----->	378.00

MARK MAYBERRY *** VENDOR.: CAS07 (CASSIA LANDSCAPE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1321 E. RICE RANCH RD				
042026 LANDSCAPE MAINTENANCE FOR APRIL & DOWNTOWN PARKING	04-20	04/20/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 LANDSCAPE MAINTENANCE FOR APRIL & DOWNTOWN PARKING		01 4145 2150	1 396.00	396.00
		(General Fund Building Mtce Profl Services)		
0002 LANDSCAPE MAINTENANCE FOR APRIL & DOWNTOWN PARKING		01 4300 2150	1 2579.00	2579.00
		(General Fund Parks & Rec Profl Services)		
0003 LANDSCAPE MAINTENANCE FOR APRIL & DOWNTOWN PARKING		10 4420 2150	1 200.00	200.00
		(Wtr. Oper. Fund Water Operating Profl Services)		
0004 LANDSCAPE MAINTENANCE FOR APRIL & DOWNTOWN PARKING		60 4490 2150	1 325.00	325.00
		(Quad.Assmt.Dist Quad.Assmt Dist Profl Services)		
0005 LANDSCAPE MAINTENANCE FOR APRIL & DOWNTOWN PARKING		71 4454 2150	1 430.00	430.00
		(MEASURE A MEASURE A Profl Services)		
			Invoice Extension ---->	3930.00
			Vendor Total ----->	3930.00

P.O. BOX 60229 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
285040120 CABLE TV FOR 918 OBISPO ST STE 17	04-20	04/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount

P.O. BOX 60229

*** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CABLE TV FOR 918 OBISPO ST STE 17		01 4145 1000	1 130.41	130.41
		(General Fund Building Mtce Utilities)		
			Invoice Extension ---->	130.41
			Vendor Total ----->	130.41

867 GUADALUPE ST

*** VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
067087 JETTED FROM MANHOLE IN FIELD TO BACK YARD...	04-20	04/02/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 JETTED FROM MANHOLE IN FIELD TO BACK YARD...		12 4425 2150	1 2262.50	2262.50
		(Wst.Wtr.Op.Fund Wastewater Profl Services)		
			Invoice Extension ---->	2262.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
068483 EMERGENCY CALL OUT - CLEARED BLOCKAGE ON MAHONEY	04-20	04/09/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 EMERGENCY CALL OUT - CLEARED BLOCKAGE ON MAHONEY		12 4425 2150	1 1800.00	1800.00
		(Wst.Wtr.Op.Fund Wastewater Profl Services)		
			Invoice Extension ---->	1800.00
			Vendor Total ----->	4062.50

P.O. BOX 329

*** VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
974204 WATER SAMPLES	04-20	04/15/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WATER SAMPLES		10 4420 2150	1 978.00	978.00
		(Wtr. Oper. Fund Water Operating Profl Services)		
			Invoice Extension ---->	978.00
			Vendor Total ----->	978.00

1264 HIGUERA STREET
 JOHN E. ODUM

*** VENDOR.: CUE01 (CUESTA POLYGRAPH FORENSIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1292 BACKGROUND INVESTIGATION - JACOB SABATINO	04-20	04/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 BACKGROUND INVESTIGATION JACOB SABATINO		01 4220 2150	1 1000.00	1000.00
		(General Fund Fire Profl Services)		
			Invoice Extension ---->	1000.00
			Vendor Total ----->	1000.00

966 HUBER ST

*** VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
61859 STRONGBASE 9" TANK RENTAL - SERV. 04/01-04/30	04-20	03/31/20 N N N	A-NET30 FROM INVOICE	2010

966 HUBER ST *** VENDOR: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 STRONGBASE 9" TANK RENTAL - SERV. 04/01-04/30	01	4200 1550	1 35.00	35.00
		(General Fund Police Op Supp/Expense)		
			Invoice Extension ---->	35.00
			Vendor Total ----->	35.00

P.O. BOX 41602 *** VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
67652486 LEASE FOR COPY MACHINE	04-20	05/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 LEASE FOR COPY MACHINE	01	4140 4150	1 492.13	492.13
		(General Fund Non-Departmentl Lease-Purchase)		
			Invoice Extension ---->	492.13
			Vendor Total ----->	492.13

DIVISION OF ADMIN.SERVICES *** VENDOR.: DEPO2 (DEPARTMENT OF CONSERVATION)

801 K STREET MS 22-15

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042220 STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD FEE	04-20	04/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD FEE	01	2053	1 1227.09	1227.09
		(General Fund S.M.I.P.		
0002 STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD FEE	01	3620	-1 61.35	-61.35
		(General Fund Miscellaneous Income)		
			Invoice Extension ---->	1165.74
			Vendor Total ----->	1165.74

ACCOUNT SERVICES *** VENDOR.: DEPO9 (DEPARTMENT OF JUSTICE)

P.O. BOX 944255

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
445299 FINGERPRINT APPS,FINGERPRINT FBI,CHILD ABUSE INDEX	04-20	04/03/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FINGERPRINT APPS,FINGERPRINT FBI,CHILD ABUSE INDEX	01	4200 2150	1 145.00	145.00
		(General Fund Police Profl Services)		
			Invoice Extension ---->	145.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
447423 BLOOD ALCOHOL ANALYSIS	04-20	04/08/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 BLOOD ALCOHOL ANALYSIS	01	4200 2350	1 175.00	175.00
		(General Fund Police Svcs,Other Agen)		
			Invoice Extension ---->	175.00
			Vendor Total ----->	320.00

1198 N. GROVE STREET *** VENDOR.: DOO01 (DOOLEY ENTERPRISES, INC. DISTRIBUTOR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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1198 N. GROVE STREET *** VENDOR.: D0001 (DOOLEY ENTERPRISES, INC. DISTRIBUTOR)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
57912	PD AMMUNITION	04-20	04/10/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD AMMUNITION	01	4200 1550	1	2303.96	2303.96
(General Fund Police Op Supp/Expense)						
Invoice Extension ---->					2303.96	
Vendor Total ----->					2303.96	

2825 S. ELM AVENUE #103 *** VENDOR.: ERN01 (ERNEST PACKAGING SOLUTIONS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
90131282	CAN LINER, NITRILE GLOVE, CARPET CHEM PUREX...	04-20	03/23/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CAN LINER, NITRILE GLOVE, CARPET CHEM PUREX.	01	4145 1550	1	910.03	910.03
(General Fund Building Mtce Op Supp/Expense)						
Invoice Extension ---->					910.03	
Vendor Total ----->					910.03	

2709 SANTA MARIA WAY *** VENDOR.: FEN01 (FENCE FACTORY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
809808	2 MONTH FENCE RENTAL-COVID 19 RELATED	04-20	03/24/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FENCE AROUND COMMAND POST	01	4200 2999	1	1240.00	1240.00
(General Fund Police COVID19)						
Invoice Extension ---->					1240.00	
Vendor Total ----->					1240.00	

DEPT 43401 *** VENDOR.: POR03 (FORD MOTOR CREDIT COMPANY LLC)

P.O. BOX 67000

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1746889	3-2015 FORD POLICE INTERCEPTOR	04-20	04/30/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	3-2015 FORD POLICE INTERCEPTOR	01	4200 4150	1	5555.85	5555.85
(General Fund Police Lease-Purchase)						
Invoice Extension ---->					5555.85	
Vendor Total ----->					5555.85	

P.O BOX 740407 *** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
041320	COMMUNICATIONS 805-343-1451	04-20	04/01/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS 805-343-1451	12	4425 1150	1	114.79	114.79
(Wst.Wtr.Op.Fund Wastewater Communications)						
Invoice Extension ---->					114.79	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042120	COMMUNICATIONS	04-20	04/04/20 N N N	A-NET30 FROM INVOICE	2010

P.O BOX 740407

*** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FIRE	01	4220 1150	1 60.38	60.38
		(General Fund Fire Communications)		
0002 ADMIN	01	4105 1150	1 120.79	120.79
		(General Fund Administration Communications)		
0003 FINANCE	01	4120 1150	1 120.79	120.79
		(General Fund Finance Communications)		
0004 POLICE	01	4200 1150	1 181.16	181.16
		(General Fund Police Communications)		
0005 COUNCIL CHAMBERS	01	4105 1150	1 60.38	60.38
		(General Fund Administration Communications)		
0006 BUILDING	01	4405 1150	1 60.38	60.38
		(General Fund Bldg and Safety Communications)		
		Invoice Extension ---->		603.88

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042120A COMMUNICATIONS	04-20	04/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 COMMUNICATIONS	10	4420 1150	1 80.88	80.88
		(Wtr. Oper. Fund Water Operating Communications)		
		Invoice Extension ---->		80.88

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042120B COMMUNICATIONS	04-20	04/04/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 COMMUNICATIONS	01	4105 1150	1 84.47	84.47
		(General Fund Administration Communications)		
		Invoice Extension ---->		84.47

Vendor Total -----> 884.02

*** VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042020 DEED OF TRUST	04-20	04/20/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 DEED OF TRUST	26	2300	1 404.88	404.88
		(RDA-Op.Fund Loan Payable)		
		Invoice Extension ---->		404.88

Vendor Total -----> 404.88

*** VENDOR.: GOL02 (GOLD COAST ENVIRONMENTAL)

1868 PALMA DRIVE STE I

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12481 CALIBRATION,CSE, SERVICE TRAVEL	04-20	04/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CALIBRATION,CSE, SERVICE TRAVEL	12	4425 2150	1 2155.00	2155.00
		(Wat.Wtr.Op.Fund Wastewater Profl Services)		
		Invoice Extension ---->		2155.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12508 CALIBRATION, SERVICE TRAVEL	04-20	04/17/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CALIBRATION, SERVICE TRAVEL	12	4425 2150	1 413.75	413.75
		(Wat.Wtr.Op.Fund Wastewater Profl Services)		
		Invoice Extension ---->		413.75

1868 PALMA DRIVE STE 1
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: GOL02 (GOLD COAST ENVIRONMENTAL)

PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Vendor Total -----> 2568.75
 =====

1032 W MAIN ST
 ANDRES CAMARENA
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: GON01 (GONZALEZ AUTOMOTRIZ INC.)

PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

2037 NEW AIR FILTER, NEW MOTOR OIL 04-20 04/14/20 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	NEW AIR FILTER, NEW MOTOR OIL	12 4425 1460	1	115.77	115.77
					(Wst.Wtr.Op.Fund Wastewater Vehicle Maintnc)
					Invoice Extension ----> 115.77

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

2038 OIL CHANGE,NEW AIR FILTER 04-20 04/14/20 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	OIL CHANGE,NEW AIR FILTER	12 4425 1460	1	75.43	75.43
					(Wst.Wtr.Op.Fund Wastewater Vehicle Maintnc)
					Invoice Extension ----> 75.43

Vendor Total -----> 191.20
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P.O. BOX 337
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

186907 GLOVES,TAPE,GRIP TAPE 04-20 02/06/20 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GLOVES,TAPE,GRIP TAPE	01 4145 1550	1	38.05	38.05
					(General Fund Building Mtce Op Supp/Expense)
					Invoice Extension ----> 38.05

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

190049 CLEAR SILICONE, 04-20 02/23/20 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CLEAR SILICONE,	71 4454 1550	1	115.10	115.10
					(MEASURE A MEASURE A Op Supp/Expense)
					Invoice Extension ----> 115.10

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

191758 KEY 04-20 04/06/20 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	KEY	01 4200 1550	1	2.15	2.15
					(General Fund Police Op Supp/Expense)
					Invoice Extension ----> 2.15

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

192064 FLUSHABLE WIPES, 04-20 04/06/20 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FLUSHABLE WIPES,	71 4454 1550	1	45.33	45.33
					(MEASURE A MEASURE A Op Supp/Expense)
					Invoice Extension ----> 45.33

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

192314 BLOWER SCREW 04-20 04/09/20 N N N A-NET30 FROM INVOICE 2010

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BLOWER SCREW	12 4425 1400	1	7.00	7.00
(Wst.Wtr.Op.Fund Wastewater Equipment Maint)					
Invoice Extension ---->					7.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
193012	HYDROLIC HOSE	04-20 03/21/20 N N N	A-NET30 FROM INVOICE		2010
0001	HYDROLIC HOSE	01 4220 1400	1	47.09	47.09
(General Fund Fire Equipment Maint)					
Invoice Extension ---->					47.09

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
193066	GLOVES, KITCHEN TOWELS	04-20 04/01/20 N N N	A-NET30 FROM INVOICE		2010
0001	GLOVES, KITCHEN TOWELS	10 4420 1550	1	32.36	32.36
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					32.36

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
193178	BATHROOM FAUCET	04-20 04/12/20 N N N	A-NET30 FROM INVOICE		2010
0001	BATHROOM FAUCET	01 4145 1550	1	74.50	74.50
(General Fund Building Mtce Op Supp/Expense)					
Invoice Extension ---->					74.50

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
193227	WASTE WATER-SPRING F325,REDUCE SLEEVE	04-20 04/13/20 N N N	A-NET30 FROM INVOICE		2010
0001	WASTE WATER-SPRING F325,REDUCE SLEEVE	12 4425 1400	1	32.37	32.37
(Wst.Wtr.Op.Fund Wastewater Equipment Maint)					
Invoice Extension ---->					32.37

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
193271	TWIST CONNECTORS (5)	04-20 04/06/20 N N N	A-NET30 FROM INVOICE		2010
0001	TWIST CONNECTORS (5)	10 4420 1550	1	9.13	9.13
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					9.13

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
193319	SCREW PRESS PARTS	04-20 04/09/20 N N N	A-NET30 FROM INVOICE		2010
0001	SCREW PRESS PARTS	12 4425 1400	1	4.28	4.28
(Wst.Wtr.Op.Fund Wastewater Equipment Maint)					
Invoice Extension ---->					4.28

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
194623	BENT HITCHPIN	04-20 04/16/20 N N N	A-NET30 FROM INVOICE		2010
0001	BENT HITCHPIN	12 4425 1550	1	3.77	3.77
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)					
Invoice Extension ---->					3.77

*** VENDOR: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	411.13 =====

2207 COLLECTIONS CENTER DR *** VENDOR.: HAC01 (HACH COMPANY CORP)

INVOICES-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
11926068 AMMONIA CYANURATE, MONOCHLOR F REAGENT...	04-20	04/17/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 AMMONIA CYANURATE, MONOCHLOR F REAGENT..	10	4420 1550	1	542.27	542.27
	(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
			Invoice Extension ---->	542.27	
			Vendor Total ----->	542.27 =====	

*** VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042020 PROPERTY LEASE PAYMENT FOR BANDSHELL	04-20	04/20/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PROPERTY LEASE PAYMENT FOR BANDSHELL	01	4300 2150	1	50.00	50.00
	(General Fund Parks & Rec Profl Services)				
			Invoice Extension ---->	50.00	
			Vendor Total ----->	50.00 =====	

120 S. STATE COLLEGE BLVD #200 *** VENDOR.: HDL02 (HDL COREN & CONE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
027786-IN GUAD REDEVELOPMENT PROJECT	04-20	04/06/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 2018-19 ANNUAL REPORT	26	4500 2150	1	1100.00	1100.00
	(RDA-Op.Fund Redevelopment Profl Services)				
0002 DISSEMINATION SERVICE	26	4500 2150	1	75.00	75.00
	(RDA-Op.Fund Redevelopment Profl Services)				
			Invoice Extension ---->	1175.00	
			Vendor Total ----->	1175.00 =====	

22515 EL CAMINO REAL *** VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
174167 FD FUEL	04-20	03/31/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 FD FUEL	01	4220 1560	1	299.12	299.12
	(General Fund Fire Fuels/Lubricant)				
			Invoice Extension ---->	299.12	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
174530 WATER DEP FUEL CHARGES	04-20	04/15/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 WATER DEP FUEL CHARGES	10	4420 1560	1	72.69	72.69
	(Wtr. Oper. Fund Water Operating Fuels/Lubricant)				
			Invoice Extension ---->	72.69	

22515 EL CAMINO REAL *** VENDOR.: HENC1 (EAGLE ENERGY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
174531	WASTE WATER DEPT FUEL CHARGES	04-20	04/15/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WASTE WATER DEPT FUEL CHARGES	12 4425 1560	1	143.86	143.86
		(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)			
				Invoice Extension ---->	143.86

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
174532	STREETS FUEL CHARGES	04-20	04/15/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	STREETS FUEL CHARGES	01 4145 2150	1	14.34	14.34
		(General Fund Building Mtce Profl Services)			
0002	STREETS FUEL CHARGES	01 4300 2150	1	14.30	14.30
		(General Fund Parks & Rec Profl Services)			
0003	STREETS FUEL CHARGES	10 4420 2150	1	14.35	14.35
		(Wtr. Oper. Fund Water Operating Profl Services)			
0004	STREETS FUEL CHARGES	21 4425 2150	1	14.34	14.34
		(Measure D Fund Wastewater Profl Services)			
0005	STREETS FUEL CHARGES	71 4454 2150	1	14.34	14.34
		(MEASURE A MEASURE A Profl Services)			
0006	STREETS FUEL CHARGES	71 4454 1560	1	255.07	255.07
		(MEASURE A MEASURE A Fuels/Lubricant)			
				Invoice Extension ---->	326.74

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
174544	PD FUEL CHARGES	04-20	04/15/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD FUEL CHARGES	01 4200 1560	1	1063.65	1063.65
		(General Fund Police Fuels/Lubricant)			
				Invoice Extension ---->	1063.65
				Vendor Total ----->	1906.06

DEPT 32-2502415643 *** VENDOR.: HOM02 (HOME DEPOT CREDIT SERVICES)
 P.O. BOX 78047

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042220	FENCE POST	04-20	03/29/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FENCE POST	10 4420 1550	1	74.22	74.22
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->	74.22
				Vendor Total ----->	74.22

P.O. BOX 1450 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
36338	COMMUNICATIONS 04/10/20-06/09/20	04-20	05/10/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS 04/10/20-06/09/20	01 4405 1150	1	115.21	115.21
		(General Fund Bldg and Safety Communications)			
0002	COMMUNICATIONS 04/10/20-06/09/20	12 4425 1150	1	115.21	115.21
		(Wst.Wtr.Op.Fund Wastewater Communications)			
0003	COMMUNICATIONS 04/10/20-06/09/20	01 4200 1150	1	115.21	115.21
		(General Fund Police Communications)			
0004	COMMUNICATIONS 04/10/20-06/09/20	01 4120 1150	1	115.21	115.21
		(General Fund Finance Communications)			
0005	COMMUNICATIONS 04/10/20-06/09/20	01 4220 1150	1	115.21	115.21
		(General Fund Fire Communications)			
0006	COMMUNICATIONS 04/10/20-06/09/20	01 4105 1150	1	115.21	115.21
		(General Fund Administration Communications)			
0007	COMMUNICATIONS 04/10/20-06/09/20	10 4420 1150	1	115.21	115.21
		(Wtr. Oper. Fund Water Operating Communications)			

P.O. BOX 1450 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0008	COMMUNICATIONS 04/10/20-06/09/20		01 4300 1150	1	115.21	115.21
			{ General Fund Parks & Rec Communications }			
0009	COMMUNICATIONS 04/10/20-06/09/20		10 4420 1150	1	20.53	20.53
			{ Wtr. Oper. Fund Water Operating Communications }			
0010	COMMUNICATIONS 04/10/20-06/09/20		71 4454 1150	1	81.93	81.93
			{ MEASURE A MEASURE A Communications }			
				Invoice Extension ---->		1024.14
				Vendor Total ----->		1024.14

21804 MTN HWY E #125 *** VENDOR.: IMS01 (IMS ALLIANCE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
20-1809	PASSPORT TAGS	04-20	05/07/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PASSPORT TAGS		01 4220 1500	1	61.90	61.90
			{ General Fund Fire Equipment Replc }			
				Invoice Extension ---->		61.90
				Vendor Total ----->		61.90

2255 A STREET *** VENDOR.: INT03 (INTEGRATED INDUSTRIAL SUPPLY, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
68421	UTILITY PUMP, COMMERCIAL GARDEN HOSE	04-20	04/07/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	UTILITY PUMP, COMMERCIAL GARDEN HOSE		12 4425 1550	1	163.60	163.60
			{ Wst.Wtr.Op.Fund Wastewater Op Supp/Expense }			
				Invoice Extension ---->		163.60
				Vendor Total ----->		163.60

P.O. BOX 2002 *** VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
B113618	INSPECTIONS MARCH 2020	04-20	04/05/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INSPECTIONS MARCH 2020		01 4405 2150	1	8631.00	8631.00
			{ General Fund Bldg and Safety Prof1 Services }			
				Invoice Extension ---->		8631.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
B113620	PLANNING SERVICES MARCH 2020	04-20	04/05/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PLANNING SERVICES-65.25 HRS		01 4405 2150	1	6600.00	6600.00
			{ General Fund Bldg and Safety Prof1 Services }			
0002	PASADERA-2.5 HRS		01 2004	1	250.00	250.00
			{ General Fund D.J. FARMS }			
				Invoice Extension ---->		6850.00
				Vendor Total ----->		15481.00

MORGAN HILL-SAN JOSE SOUTH *** VENDOR.: LAQ01 (LA QUINTA IN & SUITES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042220 MICHAEL BEERS-RECERTIFICATION-HOTEL RESERVATION	04-20	04/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MICHAEL BEERS-RECERTIFICATION-HOTEL RESERVATION	01 4200 1300		1 3347.00	3347.00
	(General Fund Police Bus Exp/Train)			
	Invoice Extension ---->			3347.00
	Vendor Total ----->			3347.00

P.O. BOX 400 *** VENDOR.: LSE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
154793 NOTICE INVITING BIDS-2020 ATP CYCLE 3	04-20	02/05/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 NOTICE INVITING BIDS-2020 ATP CYCLE 3	71 4454 1250		1 383.00	383.00
	(MEASURE A MEASURE A Advertisin/Pub.)			
	Invoice Extension ---->			383.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
155248 MEASURE A FIVE YEAR POP-PUBLIC HEARING NOTICE	04-20	04/10/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MEASURE A FIVE YEAR POP-PUBLIC HEARING NOTICE	71 4454 1250		1 94.25	94.25
	(MEASURE A MEASURE A Advertisin/Pub.)			
	Invoice Extension ---->			94.25

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
155455 NOTICE OF FINDING - CDBG SEWER PROJECT	04-20	02/20/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 NOTICE OF FINDING - CDBG SEWER PROJECT	12 4425 1250		1 257.00	257.00
	(Wst.Wtr.Op.Fund Wastewater Advertisin/Pub.)			
	Invoice Extension ---->			257.00
	Vendor Total ----->			734.25

983 OSOS STREET *** VENDOR.: LIS02 (LISA WISE CONSULTING, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3620 COMPLETION OF DRAFT RFP,DISTRIBUTION OF RFP	04-20	04/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMPLETION OF DRAFT RFP,DISTRIBUTION OF RFP	91 4542 3150		1 3375.00	3375.00
	(2003 Bond Refi RDA BOND REFI Imp.Other/Build)			
	Invoice Extension ---->			3375.00
	Vendor Total ----->			3375.00

DEPT 56-8510102155 *** VENDOR.: OFF01 (OFFICE DEPOT CREDIT PLAN)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042120 PD OFFICE SUPPLIES-INK	04-20	03/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PD OFFICE SUPPLIES-INK	01 4200 1550		1 114.46	114.46
	(General Fund Police Op Supp/Expense)			
	Invoice Extension ---->			114.46

DEPT 56-8510102155 *** VENDOR: OFF01 (OFFICE DEPOT CREDIT PLAN)
 P.O. BOX 78004

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->				114.46 =====

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041320A 4545 10TH ST	04-20	04/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 4545 10TH ST	01 4145 1000		1 92.95	92.95
(General Fund Building Mtce Utilities)				
Invoice Extension ---->				92.95

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041320B GULARTE LN	04-20	03/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 GULARTE LN	12 4425 1000		1 78.63	78.63
(Wst.Wtr.Op.Fund Wastewater Utilities)				
Invoice Extension ---->				78.63

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041320C 884 GUADALUPE ST	04-20	04/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 884 GUADALUPE ST	65 4485 1000		1 91.53	91.53
(Quad.Light Dist Gdlpe Light Dis Utilities)				
Invoice Extension ---->				91.53

Vendor Total -----> 263.11
=====

ROBERT COBB *** VENDOR.: PER02 (PERRY'S ELECTRIC MOTORS INC)
 414 S. WESTERN

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
24117 SERVICE CALL	04-20	04/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 SERVICE CALL	12 4425 2150		1 210.00	210.00
(Wst.Wtr.Op.Fund Wastewater Prof'l Services)				
Invoice Extension ---->				210.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
24118 SERVICE CALL-RUN GENERATOR & HOOK UP	04-20	04/13/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 SERVICE CALL-RUN GENERATOR & HOOK UP	12 4425 2150		1 692.37	692.37
(Wst.Wtr.Op.Fund Wastewater Prof'l Services)				
Invoice Extension ---->				692.37

Vendor Total -----> 902.37
=====

P.O. BOX 404642 *** VENDOR.: POL02 (POLYDYNE INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1448222 TARIFF/REIGHT SURCHAGE	04-20	04/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 TARIFF/REIGHT SURCHAGE	12 4425 1550		1 3239.38	3239.38
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
Invoice Extension ---->				3239.38

P.O. BOX 404642

*** VENDOR.: POL02 (POLYDYNE INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Vendor Total -----> 3239.38
 =====

2226 BEEBEE STREET

*** VENDOR.: P0001 (POOR RICHARD'S PRESS INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

291140 PAPER DECALS - 2''X3'' 100 PER ROLL 04-20 04/15/20 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PAPER DECALS - 2''X3'' 100 PER ROLL	01 4405 1550	1	196.60	196.60
					(General Fund Bldg and Safety Op Supp/Expense)
					Invoice Extension -----> 196.60

Vendor Total -----> 196.60
 =====

P.O. BOX 856158

*** VENDOR.: REA01 (READY REFRESH BY NESTLE)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

09535043B DEL TO GUADALUPE WWTP-5125 W W MAIN ST 04-20 03/28/20 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DEL TO GUADALUPE WWTP-5125 W W MAIN ST	12 4425 1550	1	75.95	75.95
					(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)
					Invoice Extension -----> 75.95

Vendor Total -----> 75.95
 =====

P.O. BOX 734493

*** VENDOR.: RED02 (REDWOOD TOXICOLOGY LABORATORY INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

002820203 URINE 8 PANEL ALV, URINE AMPHETAMINES CONFIRM 04-20 03/31/20 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	URINE 8 PANEL ALV; URINE AMPHETAMINES CONFIRM	01 4200 2350	1	17.85	17.85
					(General Fund Police Svcs.Other Agen)
					Invoice Extension -----> 17.85

Vendor Total -----> 17.85
 =====

555 GUADALUPE ST

*** VENDOR.: REY01 (REYNA AUTO REPAIR)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

3749 MOTOR OIL 5W-20, OIL FILTER 04-20 04/11/20 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MOTOR OIL 5W-20, OIL FILTER	01 4200 1460	1	61.24	61.24
					(General Fund Police Vehicle Maintnc)
					Invoice Extension -----> 61.24

Vendor Total -----> 61.24
 =====

JIM RITTERBUSH

*** VENDOR.: RIT01 (RITTERBUSH REPAIR SERVICES)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

844589 FIRE DEPT-ENG1 REPAIR,ENG2 OIL AND FILTER CHANGE 04-20 04/06/20 N N N A-NET30 FROM INVOICE 2010

JIM RITTERBUSH
 P.O. BOX 1418

*** VENDOR.: RIT01 (RITTERBUSH REPAIR SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FIRE DEPT-ENG1 REPAIR,ENG2 OIL AND FILTER CHANGE	01	4220 1400	1 668.66	668.66
		(General Fund Fire Equipment Maint)		
		Invoice Extension ---->		668.66
		Vendor Total ----->		668.66

130 EAST VICTORIA ST. STE 200 *** VENDOR.: SAN23 (COUNTY OF SANTA BARBARA PUBLIC WORKS DEP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
505 GENERAL IRNM PROGRAM OVERSIGHT THRU 12/31/19	04-20	04/15/20 N N N	A-NET30 FROM INVOICE	2010
0001 GENERAL IRNM PROGRAM OVERSIGHT THRU 12/31/19	10	4420 2350	1 665.52	665.52
		(Wtr. Oper. Fund Water Operating Svcs.Other Agen)		
		Invoice Extension ---->		665.52
		Vendor Total ----->		665.52

1 TARA BLVD SUITE 301 *** VENDOR.: SAT01 (SATCOM GLOBAL FZE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
S04200147 IRIDIUM SIM CARD (2)	04-20	04/01/20 N N N	A-NET30 FROM INVOICE	2010
0001 IRIDIUM SIM CARD (2)	01	4220 1150	1 42.75	42.75
		(General Fund Fire Communications)		
0002 IRIDIUM SIM CARD (2)	01	4200 1150	1 42.75	42.75
		(General Fund Police Communications)		
		Invoice Extension ---->		85.50
		Vendor Total ----->		85.50

240 EAST ROEMER WAY *** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
17-1731 BUS SUBSTITUTION	04-20	03/31/20 N N N	A-NET30 FROM INVOICE	2010
0001 BUS SUBSTITUTION	23	4461 2354	1 28336.05	28336.05
		(LTF - Transit LTF Transit Contract Svcs)		
0002 BUS SUBSTITUTION	23	3511	-1 3419.54	-3419.54
		(LTF - Transit Fare Revenues)		
0003 BUS SUBSTITUTION	23	4461 2200	1 609.07	609.07
		(LTF - Transit LTF Transit Equip. Rental)		
		Invoice Extension ---->		25525.58

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
17-1732 GUADALUPE FLYER AND GUADALUPE SHUTTLE MARCH 2020	04-20	03/31/20 N N N	A-NET30 FROM INVOICE	2010
0001 GUADALUPE FLYER AND GUADALUPE SHUTTLE MARCH 220	23	4461 1400	1 24998.64	24998.64
		(LTF - Transit LTF Transit Equipment Maint)		
		Invoice Extension ---->		24998.64
		Vendor Total ----->		50524.22

TRAINING CONSORTIUM
 560 BAILEY AVE
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: SOU11 (SOUTH BAY REGIONAL PUBLIC SAFETY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
041320 MICHAEL BEERS-RECERTIFICATION-COURSE TUITION	04-20	02/04/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MICHAEL BEERS-RECERTIFICATION-COURSE TUITION	01 4200 1300	1	46.00	46.00
	(General Fund Police Bus Exp/Train)				
	Invoice Extension ---->				46.00
	Vendor Total ----->				46.00

DEPARTMENTAL ACCOUNTING OFFICE
 P.O. BOX 942850
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: STA06 (STATE CONTROLLER'S OFFICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
00002170 ANNUAL STREET REPORT 18/19 FY PER:7/1/19-6/30/20	04-20	03/30/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ANNUAL STREET REPORT 18/19 FY PER:7/1/19-6/30/20	20 4430 2350	1	3000.00	3000.00
	(Gas Tax Fund Gas Tax-Streets Svcs.Other Agen)				
	Invoice Extension ---->				3000.00
	Vendor Total ----->				3000.00

INVOICE-TYPE DESCRIPTION

*** VENDOR.: SWB02 (SHANNON SWEENEY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042020 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	04-20	04/20/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	10 4420 1300	1	15.00	15.00
	(Wtr. Oper. Fund Water Operating Bus Exp/Train)				
0002	MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	12 4425 1300	1	15.00	15.00
	(Wst.Wtr.Op.Fund Wastewater Bus Exp/Train)				
0003	MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	71 4454 1300	1	15.00	15.00
	(MEASURE A MEASURE A Bus Exp/Train)				
0004	MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	01 4145 1300	1	2.50	2.50
	(General Fund Building Mtce Bus Exp/Train)				
0005	MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	01 4300 1300	1	2.50	2.50
	(General Fund Parks & Rec Bus Exp/Train)				
	Invoice Extension ---->				50.00
	Vendor Total ----->				50.00

654 OSOS STREET

*** VENDOR.: TEC01 (TECHXPRESS- CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7108 MONTHLY IT SERVICES BILL	04-20	05/16/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MONTHLY IT SERVICES BILL	01 4140 2151	1	2810.00	2810.00
	(General Fund Non-Departmentl IT Services)				
	Invoice Extension ---->				2810.00
	Vendor Total ----->				2810.00

JOSEPH FRANZONE
 P.O. BOX 1479
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: TEM01 (TEMPLETON UNIFORMS,LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
128160 ISSAC GARCIA-WILDLAND TACTICAL PANT,NOMEX PANTS	04-20	04/03/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount

JOSEPH FRANZONE
 P.O. BOX 1479
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: TEM01 (TEMPLETON UNIFORMS,LLC)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	ISSAC GARVIA-WILDLAND TACTICAL PANT,NOMEK PANTS	01	4220 0450	1	523.36
				(General Fund Fire Other Benefits)	
				Invoice Extension ---->	523.36

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
128431	SERGEANT PD PATCHES	04-20	04/17/20 N N N	A-NET30 FROM INVOICE	2010
0001	SERGEANT PD PATCHES	01	4200 1550	1	75.60
				(General Fund Police Op Supp/Expense)	
				Invoice Extension ---->	75.60
				Vendor Total ----->	598.96

835 EAST CYPRESS ST
 *** VENDOR.: THE07 (PHILIP F. SINCO)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10061	LEGAL SERVICES	04-20	04/20/20 N N N	A-NET30 FROM INVOICE	2010
0001	PROFESSIONAL SERVICES	01	4110 2150	1	4257.00
				(General Fund City Attorney Prof'l Services)	
0002	WATER	10	4420 2150	1	379.50
				(Wtr. Oper. Fund Water Operating Prof'l Services)	
				Invoice Extension ---->	4636.50

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10062	COVID 19 EMERGENCY -MARCH 17-MARCH 18,2020	04-20	04/20/20 N N N	A-NET30 FROM INVOICE	2010
0001	COVID 19 EMERGENCY -MARCH 17-MARCH 18,2020	01	4110 2150	1	2211.00
				(General Fund City Attorney Prof'l Services)	
				Invoice Extension ---->	2211.00
				Vendor Total ----->	6847.50

DBA THE FURNITURE DEPOT
 222 W MAIN ST
 *** VENDOR.: THE10 (G.M.HARRINGTON INC)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
336303	PD FIRST RESPONDERS SLEEPING QUARTERS	04-20	04/14/20 N N N	A-NET30 FROM INVOICE	2010
0001	PD FIRST RESPONDERS SLEEPING QUARTERS	01	4200 2999	1	1054.77
				(General Fund Police COVID19)	
				Invoice Extension ---->	1054.77
				Vendor Total ----->	1054.77

27368 VIA INDUSTRIA SUITE 200
 *** VENDOR.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
010-44406	ANNUAL PASADERA LANDSCAPING & LIGHTING REPORT 20/21	04-20	04/17/20 N N N	A-NET30 FROM INVOICE	2010
0001	ANNUAL PASADERA LANDSCAPING & LIGHTING REPORT 20/21	63	4472 2150	1	4125.00
				(Pas L&L Dist HOUSING IMPACT Prof'l Services)	
				Invoice Extension ---->	4125.00

REPORT.: Apr 22 20 Wednesday
 RUN....: Apr 22 20 Time: 13:19
 Run By.: Veronica Fabian

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 Batch C00422 - 13:19

PAGE: 020
 ID #: PY-IP
 CTL.: GUA

27368 VIA INDUSTRIA SUITE 200 *** VENDOR.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->				4125.00 *****

104 INDEPENDENCE WAY *** VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2024133 SABATINO-NEW HIRE-CUSTOM BADGE,WILDLAND BOOT	04-20	04/09/20	N N N A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 SABATINO-NEW HIRE-CUSTOM BADGE,WILDLAND BOOT	01	4220 1500	1 254.00	254.00
(General Fund Fire Equipment Replc)				
Invoice Extension ---->				254.00
Vendor Total ----->				254.00 *****

** Total Invoices -----> 140841.81
 ** Total Checks -----> .00
 *** Total Purchases ----> 140841.81

3,000.00 +
 50.00 +
 2,810.00 +
 598.96 +
 6,847.50 +
 1,054.77 +
 4,125.00 +
 254.00 +
 140,841.81*

0.*

0.*

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance	
01	2004		D.J. FARMS//General Fund		6368.19					
01	2010		Accounts Payable//General Fund		-60376.59					
01	2042		SB 1473 Ca. Bldg Stnds Comm//Ge		421.00					
01	2053		S.M.I.P.//General Fund		1227.09					
01	3620		<*>Miscellaneous Income//General F		-104.35	-3385.56	77759.63	-3000.00	-77269.72	
01	4105	1150	Administratio/Communication/Gen		380.85	4283.38	.00	4664.23	5500.00	835.77
01	4105	1300	Administratio/Bus Exp/Train/Gen		50.00	551.41	.00	601.41	1000.00	398.59
01	4110	2150	City Attorney/Profl Service/Gen		6468.00	54831.30	.00	61299.30	110000.00	48700.70
01	4120	1150	Finance/Communication/General F		236.00	2745.42	.00	2981.42	3200.00	218.58
01	4140	2151	Non-Departmen/IT Services/Gener		2810.00	21793.00	3086.00	27689.00	30000.00	2311.00
01	4140	4150	Non-Departmen/Lease-Purchas/Gen		492.13	4629.71	.00	5121.84	6200.00	1078.16
01	4145	1000	Building Mtce/Utilities/General		223.36	28379.58	4934.29	33537.23	35000.00	1462.77
01	4145	1300<*>	Building Mtce/Bus Exp/Train/Gen		2.50	30.64	.00	33.14	.00	-33.14
01	4145	1550<*>	Building Mtce/Op Supp/Expen/Gen		1022.58	8622.09	365.12	10009.79	7800.00	-2209.79
01	4145	2150<*>	Building Mtce/Profl Service/Gen		448.68	22448.87	515.11	23412.66	23000.00	-412.66
01	4200	1150	Police/Communication/General Fu		339.12	3883.41	108.79	4331.32	9000.00	4668.68
01	4200	1300<*>	Police/Bus Exp/Train/General Fu		4691.09	6476.67	5786.92	16954.68	15062.00	-1892.68
01	4200	1460<*>	Police/Vehicle Maint/General Fu		61.24	6699.24	.00	6760.48	5000.00	-1760.48
01	4200	1550<*>	Police/Op Supp/Expen/General Fu		2825.40	15619.42	3156.59	21601.41	19888.00	-1713.41
01	4200	1560	Police/Fuels/Lubrica/General Fu		1063.65	14502.75	3042.10	18608.50	24731.00	6122.50
01	4200	2150<*>	Police/Profl Service/General Fu		145.00	14829.00	495.00	15469.00	5770.00	-9699.00
01	4200	2350	Police/Svcs.Other Ag/General Fu		192.85	39274.73	.00	39467.58	45000.00	5532.42
01	4200	2999<*>	Police/COVID19/General Fund		2294.77	.00	362.41	2657.18	.00	-2657.18
01	4200	4150<*>	Police/Lease-Purchas/General Fu		5555.85	.00	755.00	6310.85	.00	-6310.85
01	4220	0450	Fire/Other Benefit/General Fund		523.36	-2308.67	.00	-1785.31	3000.00	4785.31
01	4220	1150	Fire/Communication/General Fund		218.34	3529.77	408.28	4156.39	4600.00	443.61
01	4220	1400	Fire/Equipment Mai/General Fund		715.75	2529.80	1715.20	4961.75	10000.00	5038.25
01	4220	1500	Fire/Equipment Rep/General Fund		315.90	597.08	95.80	1008.78	6000.00	4991.22
01	4220	1550<*>	Fire/Op Supp/Expen/General Fund		1723.91	9209.53	1605.66	12539.10	12000.00	-539.10
01	4220	1560	Fire/Fuels/Lubrica/General Fund		299.12	4823.97	291.79	5414.88	9000.00	3585.12
01	4220	2150<*>	Fire/Profl Service/General Fund		1000.00	2885.00	585.00	4470.00	3000.00	-1470.00
01	4300	1150<*>	Parks & Rec/Communication/Gener		115.21	1790.61	19.57	1925.39	1900.00	-25.39
01	4300	1300<*>	Parks & Rec/Bus Exp/Train/Gener		2.50	30.64	.00	33.14	.00	-33.14
01	4300	2150	Parks & Rec/Profl Service/Gener		2644.31	17174.44	2709.07	22527.82	30000.00	7472.18
01	4405	1150	Bldg and Safe/Communication/Gen		175.59	2248.34	.00	2423.93	2550.00	126.07
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen		196.60	198.58	20.80	415.98	2500.00	2084.02
01	4405	2150	Bldg and Safe/Profl Service/Gen		15231.00	153270.88	12161.54	180663.42	200000.00	19336.58
Fund (01) Total ---->					.00	442195.03	119980.67	614536.01	627701.00	13164.99
10	2010		Accounts Payable//Wtr. Oper. Fu		-3740.01					
10	4420	1150<*>	Water Operati/Communication/Wtr		216.62	5196.83	253.98	5667.43	4500.00	-1167.43
10	4420	1300	Water Operati/Bus Exp/Train/Wtr		15.00	273.90	.00	288.90	1500.00	1211.10

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	1181.41	23017.92	2781.49	26980.82	40000.00	13019.18
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	72.69	5163.30	201.83	5437.82	6500.00	1062.18
10	4420	2150	Water Operati/Profl Service/Wtr	1588.77	34552.05	975.30	37116.12	50000.00	12883.88
10	4420	2350	Water Operati/Svcs.Other Ag/Wtr	665.52	40067.56	.00	40733.08	45000.00	4266.92
Fund (10) Total ---->				.00	108271.56	4212.60	116224.17	147500.00	31275.83
12	2010		Accounts Payable//Wat.Wtr.Op.Fu	-12248.25					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	78.63	164705.83	33375.43	198159.89	220000.00	21840.11
12	4425	1150	Wastewater/Communication/Wst.Wt	230.00	4081.80	180.58	4492.38	4800.00	307.62
12	4425	1250<*>	Wastewater/Advertisin/Pu/Wst.Wt	257.00	185.00	.00	442.00	.00	-442.00
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	15.00	183.90	.00	198.90	2000.00	1801.10
12	4425	1400<*>	Wastewater/Equipment Mai/Wst.Wt	43.65	36222.66	16250.99	52517.30	50000.00	-2517.30
12	4425	1460	Wastewater/Vehicle Maint/Wst.Wt	191.20	455.33	.00	646.53	1500.00	853.47
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	3501.99	14775.92	384.80	18662.71	32000.00	13337.29
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	143.86	3855.88	451.06	4460.80	9000.00	4539.20
12	4425	2150	Wastewater/Profl Service/Wst.Wt	7786.92	93769.80	8033.02	109589.74	150000.00	40410.26
Fund (12) Total ---->				.00	318246.12	58675.88	389170.25	469300.00	80129.75
20	2010		Accounts Payable//Gas Tax Fund	-3000.00					
20	4430	2350<*>	Gas Tax-Strree/Svcs.Other Ag/Gas	3000.00	.00	.00	3000.00	.00	-3000.00
Fund (20) Total ---->				.00	.00	.00	3000.00	.00	-3000.00
21	2010		Accounts Payable//Measure D Fun	-14.34					
21	4425	2150<*>	Wastewater/Profl Service/Measur	14.34	.00	.00	14.34	.00	-14.34
Fund (21) Total ---->				.00	.00	.00	14.34	.00	-14.34
23	2010		Accounts Payable//LTF - Transit	-50524.22					
23	3511	<*>	Fare Revenues//LTF - Transit	-3419.54	-42695.98	.00	-46115.52	-55000.00	-8884.48
23	4461	1400<*>	LTF Transit/Equipment Mai/LTF -	24998.64	69898.71	.00	94897.35	73000.00	-21897.35
23	4461	2200<*>	LTF Transit/Equip. Rental/LTF -	609.07	722.03	.00	1331.10	500.00	-831.10
23	4461	2354	LTF Transit/Contract Svcs/LTF -	28336.05	227419.20	.00	255755.25	347633.00	91877.75
Fund (23) Total ---->				.00	255343.96	.00	305868.18	366133.00	60264.82
26	2010		Accounts Payable//RDA-Op.Fund	-1579.88					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
26	2300		Loan Payable//RDA-Op.Fund	404.88					
26	4500	2150	<*>Redevelopment/Profi Service/RDA	1175.00	86217.26	44122.04	131514.30	112500.00	-19014.30
Fund (26) Total ---->				.00	86217.26	44122.04	131514.30	112500.00	-19014.30
60	2010		Accounts Payable//Guad.Assmt.Di	-325.00					
60	4490	2150	Guad.Assmt Di/Profi Service/Gua	325.00	5415.49	325.00	6065.49	6700.00	634.51
Fund (60) Total ---->				.00	5415.49	325.00	6065.49	6700.00	634.51
63	2010		Accounts Payable//Pas I&L Dist	-4125.00					
63	4472	2150	HOUSING IMPAC/Profi Service/Pas	4125.00	16500.00	.00	20625.00	52632.00	32007.00
Fund (63) Total ---->				.00	16500.00	.00	20625.00	52632.00	32007.00
65	2010		Accounts Payable//Guad.Light Di	-91.53					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	91.53	29766.56	7305.13	37163.22	41310.00	4146.78
Fund (65) Total ---->				.00	29766.56	7305.13	37163.22	41310.00	4146.78
71	2010		Accounts Payable//MEASURE A	-1441.99					
71	4454	1150	<*>MEASURE A/Communication/MEASURE	81.93	2305.34	106.61	2493.88	2300.00	-193.88
71	4454	1250	<*>MEASURE A/Advertisin/Pu/MEASURE	477.25	82.00	.00	559.25	175.00	-384.25
71	4454	1300	<*>MEASURE A/Bus Exp/Train/MEASURE	15.00	183.90	.00	198.90	.00	-198.90
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	160.43	7740.64	.00	7901.07	10000.00	2098.93
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	255.07	5176.89	411.10	5843.06	6000.00	156.94
71	4454	2150	MEASURE A/Profi Service/MEASURE	452.31	14021.62	23.91	14497.84	20000.00	5502.16
Fund (71) Total ---->				.00	29510.39	541.62	31494.00	38475.00	6981.00
91	2010		Accounts Payable//2003 Bond Ref	-3375.00					
91	4542	3150	RDA BOND REFI/Imp.Other/Sui/200	3375.00	.00	13905.11	17280.11	650000.00	632719.89
Fund (91) Total ---->				.00	.00	13905.11	17280.11	650000.00	632719.89

MINUTES

City of Guadalupe

**Regular Meeting of the Guadalupe City Council
Tuesday, March 24, 2020 at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers**

ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr.
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian
(All present.)

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

COMMUNITY PARTICIPATION FORUM

Councilwoman Cardenas, speaking in Spanish, talked about the inability to deal with action items under community participation forum. She spoke stating that Council could not respond with action or decisions at the meeting, but the item or items would be referred to a staff member or appropriate department for further consideration.

Alejandra- Guadalupe resident stated that she had colored cement pigment done in her back yard. Later, when doing the permitting, she realized she had exceeded the footage allowed for cementing. She did the ADU correctly, but in the process of putting in new utilities, and when re-doing, they thought the permission was all at once, but when they repaired the concrete it was extended. The extended cement and the repair were evidently done after our cement sizing ordinance went into effect. She was unaware the permit did not cover this. She acquired late fees for the permits due to the fact she had paid in cash, and it took some time to get the proof she had paid. She feels having to pay fines is excessive. Her case is being referred to staff.

CEREMONIAL CALENDAR

- March – Women’s History Month – Proclamation

Councilwoman Cardenas read the proclamation for Women’s History Month. This day was first observed in 1911 in Denmark, Austria and other European Cities. In 1977, the United Nations General Assembly called on all nations to proclaim this day for women’s rights and international peace. This year marks the Centennial marking the right of women to vote and have their voices counted.

Mayor Julian recognizes for Guadalupe March as Women’s History Month.

CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the ConsentCalendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Payment of warrants for the period ending March 18, 2020 to be approved for payment by the City Council.
3. Approve the Minutes of the City Council Regular Meeting of February 25, 2020to be ordered filed.
4. Consider entering into an agreement with Mr. Larry Appel, Integrity Planning, for Independent Contractor Planning Services – Resolution No. 2020-19.
5. Consideration of Resolution No. 2020-20 approving the reclassification of the Recreation Coordinator position.
6. 2020ATP Cycle 3- funded Pedestrian Improvements Project Notice of Award – Resolution No. 2020-21 authoring the Mayor to execute a construction contract with R. Burke Corporation for the 2020ATP Cycle 3 Project and an agreement with Filippin Engineering, Inc. for contract inspection services.

Councilwoman Cardenas pulled agenda item 2, 3, and 7d.

Motion made by Councilmember Rubalcaba and 2nd by Councilmember Ramirez to approve the balance of the Consent Calendar. 5/0 passed.

7. MONTHLY REPORTS FROM DEPARTMENT HEADS

- a. Fire & Police Department Report for February 2020
- b. City Treasurer’s Report for February 2020
- c. Human Resources Department Report for February 2020
- d. Recreation & Parks Department Report for February 2020

Ms. Cardenas asked about the optic wastewater return. Administrator Bodem answered that they had sent a duplicate payment for work done on our recycling plant. Two items entered with the same amount are a plus and minus balancing the charge out.

Ms. Cardenas wanted to highlight the basketball quarter finals. Mr. Guzman related that Chief Cash's team did not make it to the finals. Guadalupe's 7th and 8th grade team won the finals. Mayor Julian noted that one recreation facility held 43 events at its' location and that illustrated the need for more recreation facilities and fields.

Guadalupe has entered into an agreement with Santa Barbara County Foodbank to deliver services to the senior's and families of our City. We will be servicing at least 100 families with food distribution. The distribution will be between 1-3 pm at the Senior Center. Santa Maria had a distribution system involving two separate lines of cars. The first was to get the data of name, need, etc. and the second was for the cars to enter to receive the food. Guadalupe has a train near by problem and we would have more walk-up clients than Santa Maria.

Motion made by Councilmember Ramirez 2nd by Councilmember Rubalcaba to approve the pulled items (2, 3 and 7d) of the consent calendar. 5/0 passed

CITY ADMINISTRATOR REPORT: (Information Only)

Administrator Bodem stated that our budget spending was in line and that at this time of year no abnormalities in spending were noted. Building department revenue is still coming in strong.

Chief Cash gave condolences to Ms. Rubalcaba for her father's death. Medically, we have answered three dispatch calls for fire, for persons who had symptoms of coronavirus. After checking with the hospital, we have zero coronavirus cases. He is looking into further training for staff. Community Health Center (CHC) has announced they will test our fire and police for free for the virus. Huger, as other cities and departments are looking for ways to test their personnel. He voiced the first responders concern about taking the virus home with them after their shifts and he is looking into places to house them under the terms of the Crisis Sub Committee, and we looked at mobiles and trailers to rent but costs were prohibitive. He then reached out to a volunteer group who are helping us to get 5th wheelers, and mobile homes down from Warren Fairgrounds for temporary use. Chief Cash stated that they are looking at empty classrooms, buildings, and bathrooms that can be turned into showers. This can be set up at almost no cost. Our mobile communication unit has been turned on so that we can show our presence to the community. We have a \$20,000 grant for supplies in this emergency that we will shortly have those supplies in hand for use. The financial department has a tracking number for all costs related to COVID-19 so that when this is over, we can apply to FEMA grant for reimbursement.

Mayor Julian thanked the Chief for his and the staff's thinking out of the box.

Council Ramirez thanked volunteers who were helping with the kitchen in City Hall so the first responders could have hot meals when they come in from their responses. All or most of the restaurants in town are closed, so this is very helpful and safer for our crew.

DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

PUBLIC HEARING

8. Continuance of public hearing on proposed sign ordinance.

Written Report: Todd Bodem, City Administrator

Recommendation: That the City Council continues the public hearing on the proposed sign ordinance until the Council's meeting on April 28, 2020.

Mr. Bodem recommended to the City Council to continue the sign ordinance for consideration on April 28, 2020. Due to difficult times, people who might be affected by the ordinance might want to discuss and would feel jeopardized by the proximity to others who could be carrying the virus.

Open for public hearing—6:43 pm
Continue to April 28th CC meeting

Motion made by Councilmember Costa and 2nd by Councilmember Cardenas to postpone the ordinance discussion until April 28th meeting. 5/0 passed.

9. Changes to the City of Guadalupe water shut off policy and amendments to the municipal code in response to Senate Bill 998, otherwise known as the Water Shut off Protection Act.

Written Report: Shannon Sweeney, Public Works Director / City Engineer
Lorena Zarate, Finance Director

Recommendation: That the City Council adopt first reading of Ordinance No. 2020-485 approving amendments to the City of Guadalupe municipal code and Resolution No. 2020-22 approving modifications to the City's water discontinuation policy to meet the requirements of Senate Bill 998 regarding the discontinuation of residential water service and establishing related fees.

Public Works Director Sweeney stated that this is a joint effort as the issue affects the water billing department as well as the water utility department. The recommendation is to adopt an ordinance and a resolution. In September 28, 2018, former Gov. Brown approved Senate Bill 998 regarding the discontinuation of residential water service. Among other things, the bill prohibits urban and community water systems from discontinuing residential water service under specified circumstances. The bill requires written policies for water shut offs, limits to reconnection fees, and reports on the number of annual discontinuations of water

service on the water provider's website. The current number of shut offs in the City of Guadalupe is approximately 40 per month or 480 per year.

The language in our ordinances for water shutoff was inconsistent with the new bill, so Ms. Sweeney struck out the words to delete and showed the words to be added to our ordinance for the council's perusal.

Shannon Sweeney outlined the current procedure with the bills, and then stated how we need to have the billing procedure worded and followed. We now have modified our notices to say your account will not be shut off until 60 days have passed (old number was 35 days). A notice sent at the 20 day reminds that there are 40 days left before shutoff. She relates that the late fee should be just \$10 dollars because it is a justifiable cost for us to issue a late fee notice. There is a lot of work on behalf of staff to keep track of installation payments. Therefore, a one-time \$20.00 payment to set it up should be charged. Regulations require we not go over a \$50.00 reconnect fee or \$150.00 after hours. We will cap it at \$150.00 and there will be no late fee. This resolution makes this feasible for the City to adjust these fees to comply with the State. This does not stop us from shutting water off if there is illegal activity going on. Failure of the City to comply with these regulations may result in a fine of up to \$1,000 per day of noncompliance.

Ms. Sweeney stated it was interesting that this comes now at a time when we cannot shut anybody off during April or May due to the virus. This will simplify putting this into practice and give the customers a head start to be able to comply.

Attorney Sinco informed Council that the law only requires that they adopt a policy by April 1st and does not care about our ordinance, just as long as we are in compliance with the law. There are a couple of moves you need to make. You need to introduce the ordinance, continue to the next meeting for 2nd reading and adoption. You can adopt a resolution as a separate issue and you can do it in either order.

Open for public hearing: 6:54 pm Closed: 6:58 pm

Motion made by Councilmember Ramirez and 2nd by Councilmember Costa to adopt first reading of Ordinance No. 2020-485. Roll Call 5/0

Motion made by Councilmember Cardenas and 2nd by Councilmember Rubalcaba to approve Resolution No. 2020-22. 5/0 passed.

REGULAR BUSINESS

10. Resolution ratifying and proclaiming the existence of a local state of emergency.

Written Report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2020-21 ratifying and proclaiming the existence of a local state of emergency.

Administrator Bodem read that on March 12th the County of Santa Barbara proclaimed the existence of a local emergency due to COVID-19. The County Health Officer issued a Health Order to mandate the cancellation or postponement of nonessential gatherings of 250 or more people, and small gatherings shall include six (6) foot distancing between participants, particularly those at high risk for severe illness of COVID-19.

On March 15th the Governor Gavin Newsom issued new restrictions in California, including home isolation for everyone over 65 or those with chronic diseases. Restaurants were to reduce their occupancy by half to permit social distancing, but only two days later, on March 17, 2020, Governor Newsom directed further that restaurants should immediately transition from on-site dining to delivery and take-out services only.

Later in March, Governor Newsom issued a state-wide order to all California residents to stay at home or their place of residence except as needed to maintain continuity of operations of 15 federally identified critical infrastructure sectors. This order permits individuals to go to grocery stores, pharmacies, banks, and other businesses that are "essential" but will require the closure of numerous businesses. The governing body shall continue to review at least once every 60 days until the governing body determines to terminate the local emergency. Guadalupe Codes direct that the City Administrator be the Director of Emergency Services. In compliance with this ordinance and determination by all knowledge of conditions on March 19th, Mr. Bodem, Administrator and Director of Emergency, issued a proclamation of an emergency existed in Guadalupe due to Coronavirus-19.

Motion made by Councilmember Costa and 2nd Councilmember Cardenas to adopt Resolution No. 2020-21 ratifying and proclaiming the existence of a local state of emergency. 5/0 passed.

11. Revisit reestablishment of a Planning Commission for Guadalupe.

Written Report: Todd Bodem, City Administrator

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Direct staff to file the report and provide direction to staff.

Mr. Bodem stated that on February 18th, Councilmember Ramirez suggested that City Staff revisit the possible reestablishment of a City of Guadalupe Planning Commission.

In 2012, the Planning Commission was abolished. The Council at that time felt it was more efficient and would reduce costs to the City to eliminate the Planning Commission. There is no legal requirements that a city have a planning commission, although Government Code Section 65100 requires every local jurisdiction to have a planning agency. If none, the City

Council will perform that function. City staff reviewed the situation and agreed with the original abolishment of the commission. They felt that it is not necessary as it would likely increase costs to the City and to the applicants. An example: it would require reports to the Council with time of the staff preparing and presenting. In addition, some decisions cannot be made by the planning commission since they involve legislative decision. An example would be zoning. It would double the work of council and add to staff and planning commission costs.

Councilman Ramirez stated he brought it up because he thought if a few things coming up were run through a Planning Commission, it would be more efficient when those items got to City Council. It would be more people involved in decisions.

Mayor Julian felt it was a good point but considering the market activity being low, he feels we should not move on this and wait to see what in the near future develops and plan accordingly to needs then.

Attorney Sinco said he could see a Planning Commission being useful at some point if in the future the City decides to annex land and it might help with LAFCO. It is not likely in the near future we would have that volume of development in the City.

Ms. Boydston spoke saying Planning Commission should be kept on the back burner. The cost should not determine the establishment of the commission as grants are found for everything. The more eyes and points of view on the development of the City, the better.

Direction to staff was to take no action on this item.

FUTURE AGENDA ITEMS

1. Evictions for any commercial or residential tenants: should the Council act immediately on this? Attorney Sinco said the governors' orders are statewide, so we do not have to take action.
2. Administrator Bodem is moving the tobacco ordinance for further update.

ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS AND UPDATES

1. Harlan Barcardy, a director of CCWA, passed away. He was 87 years old.
2. Schools are providing lunch between 11:00 am - 1:30 pm Mon-Friday for the stay at home students.
3. Councilman Ramirez went back to work this week at Hancock, but students will be out another week.
4. Hancock funding has been beefed up, so students can request additional funding if they need it.
5. Laptops available for Hancock students not having access to one as Hancock is now totally on-line, all buildings locked.
6. Childcare planning: you can request childcare if you are an essential worker. Call 805 925-7071. For employers who want to set up childcare for their employees, call: 805 964-4711 ext. 411.

7. Many online classes for students in public schools are being set up.
8. Meeting to inform citizens, especially Spanish speaking, was held last week. This was to clarify the issues that brought about the declaration of emergency and necessary steps taken with it.
9. There are pamphlets you can read available to know when you should be tested and when it is not necessary.

Mayor Julian read an article expressing the fact that we should not have fear, but calmly accept that our daily routine has to be modified and changed for a while. He read a list of safe ways to stay in touch with people and read or watch only reliable sources of news. This will help keep us safe.

ADJOURNMENT at 7:30 pm

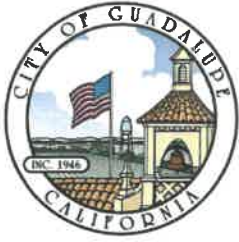
Motion made by Councilmember Ramirez 2nd by Councilmember Rubalcaba to adjourn 5/0

Prepared by:

Approved by:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 28, 2020

Prepared by:
Shannon Sweeney
Public Works Director / City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Senate Bill 1 (SB 1) Funding Project List for FY 2020-21

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2020-27 to approve a list of projects funded by Senate Bill 1 (SB 1): The Road Repair and Accountability Act.

BACKGROUND:

In April 2017, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor. The bill addressed the significant multi-modal transportation funding shortfalls statewide.

SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Guadalupe are aware of the projects proposed for funding in this community and which projects have been completed each fiscal year. The City must include a list of all projects proposed to receive funding from the Road Maintenance & Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement.

DISCUSSION:

The City uses a Pavement Management System to evaluate the condition of the pavement on local roads and provide recommended maintenance of the pavement to extend the life of the pavement in a cost effective manner. The information from this Pavement Management System is used to develop the annual pavement maintenance program. SB 1 funds are used each year to pay for the design and construction of pavement maintenance program projects.

In FY 2019-20 staff proposed using SB 1 funds to slurry seal the following roads (with crack sealing and removal and replacement of pavement as needed):

- West Main Street from Hwy 1 to City Limits
- Sanchez Drive
- Eleventh Street west of Gularte Lane
- Pacheco Street
- Ninth Street east of Pacheco Street
- Obispo Street north of 10th Street

Last year's resolution provided an estimated completion date of November 2020, at an estimated cost of \$125,859. This project is not yet complete.

In FY 2020-21 staff proposes using SB1 funds to slurry seal the following roads and alleys (with crack sealing and removal and replacement of pavement as needed):

- Alley north of 4th Street
- Alley west of Obispo Street
- Campodonico Avenue from 5th Street to 7th Street
- 5th Street from Highway 1 to Degasparis Street
- Olivera Street from 9th Street to Highway 1
- Peralta Street from 300 feet south of the north end to 11th Street
- 10th Street from Peralta Street to Obispo Street
- 12th Street from Peralta Street to Obispo Street

Estimated cost of these additional projects is \$131,498. The City will receive an estimated \$148,000 in RMRA funding in Fiscal Year 2020-21 from SB 1 which is sufficient to cover the cost of these projects.

FISCAL IMPACT:

This project will use carryover of \$125,859 in funding from SB 1 Road Maintenance and Rehabilitation Account in FY 2019-20 and \$131,498 of new funding from SB1 Road Maintenance and Rehabilitation Account in FY 2020-21 for maintenance for the roads listed. As of January 2020, projected revenues from this program for the City of Guadalupe were \$144,419 in FY 2019-20 and \$148,054 in FY 2020-21.

ATTACHMENTS:

1. Resolution No. 2020-27, "A resolution of the City Council of the City of Guadalupe approving a list of projects for fiscal year 2020-21 funded by SB 1: The Road Repairs and Accountability Act of 2017."

RESOLUTION NO. 2020-27

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
APPROVING A LIST OF PROJECTS FOR FISCAL YEAR 2020-21 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated \$148,000 in RMRA funding in Fiscal Year 2020-21 from SB 1; and

WHEREAS, this is the fourth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate eight additional streets and alleys this year and additional similar projects into the future; and

WHEREAS, the 2019 City of Guadalupe Pavement Maintenance Program Final Report found that the City's streets and roads are generally in good condition and this revenue will help us maintain the overall quality of our road system and over the next decade will help to bring our streets and roads into an excellent condition; and

WHEREAS, the SB1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2020-21 Road Maintenance and Rehabilitation Account revenues:

Title	Description	Location	Project Start	Project Complete	Useful Life
2020 Slurry Seal	Alley	North of 4th Street	05/20	11/20	3-5 yrs
2020 Slurry Seal	Alley	West of Obispo Street	05/20	11/20	3-5 yrs
2020 Slurry Seal	Campodonico Avenue	5th Street to 7th Street	05/20	11/20	3-5 yrs
2020 Slurry Seal	Fifth Street	Highway 1 to Degasparis Street	05/20	11/20	3-5 yrs
2020 Slurry Seal	Olivera Street	9 th Street to Highway 1	05/20	11/20	3-5 yrs
2020 Slurry Seal	Peralta Street	300 feet south of North end to 11 th Street	05/20	11/20	3-5 yrs
2020 Slurry Seal	10 th Street	Peralta St. to Obispo St.	05/20	11/20	3-5 yrs
2020 Slurry Seal	12 th Street	Peralta St. to Obispo St.	05/20	11/20	3-5 yrs

3. The following previously proposed and adopted projects may also utilize Fiscal Year 2020-21 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Title	Description	Location	Project Start	Project Complete	Useful Life
2020 Slurry Seal	W. Main Street	West of Highway 1	05/20	11/20	3-5 yrs
2020 Slurry Seal	Sanchez Drive	Complete	05/20	11/20	3-5 yrs
2020 Slurry Seal	11 th Street	West of Gularte Lane	05/20	11/20	3-5 yrs
2020 Slurry Seal	Pacheco Street	Complete	05/20	11/20	3-5 yrs
2020 Slurry Seal	Ninth Street	East of Pacheco Street	05/20	11/20	3-5 yrs
2020 Slurry Seal	Obispo Street	North of 10 th Street	05/20	11/20	3-5 yrs

PASSED, APPROVED AND ADOPTED at a regular meeting on the 28th day of April, 2020 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-27**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 28, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 28, 2020**

Prepared by:
Lorena Zarate, Finance Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Acceptance of City of Guadalupe Transportation Development Act (TDA) fund and Transit Fund financial statements for fiscal years ended 2019 and 2018 with Independent Audit Report.

RECOMMENDATION:

That the City Council accept the City of Guadalupe Transportation Development Act (TDA) fund and Transit Fund financial statements for fiscal years ended 2019 and 2018 with Independent Audit Report.

DISCUSSION:

An audit of the City's TDA and Transit funds has been performed by Moss, Levy & Hartzheim LLP, Certified Public Accountants. The purpose of the audit is to determine compliance with the TDA (Sections 99234 and 99400 (a) of the California Public Utilities code), and compliance with the rules and regulations of the Santa Barbara County Association of Governments.

The audits are presented herewith for your review and acceptance. The audits include an examination of the assets, liabilities and fund balance of the TDA and Transit funds as of June 30, 2019 and 2018, and the related statements of revenue, expenditures and changes in fund balance. Both audits received the following opinion, that the financial statements present fairly, in all material respects, the financial position of the City of Guadalupe Public Transit fund and TDA fund, and the changes in financial position and cash flows for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America.

The Independent Auditor's Report on Compliance with Requirements applicable to TDA and Transit, dated April 7, 2020 states that the City complied with applicable statutes, rules, and regulations of the TDA and the allocation instructions and resolutions of the Santa Barbara County Association of Governments as required by the California Code during the year ended June 30, 2019.

FISCAL IMPACT:

The annual TDA and Transit audits are required along with an unqualified opinion in order for the City to receive continued funding.

Transit audit Finding 2019-1, explained that the City was only eligible to claim Transportation Development Act (TDA) funding for \$361,929. Actual TDA funding received for Guadalupe the fiscal year ended June 30, 2019 was \$397,465, which means that the City was overfunded by \$35,536. The City will amend the 2020-2021 LTF/TDA Claim, already submitted to SBCAG ahead of the April 1st 2020 deadline, to insert the \$35,536 on Doc A, Line 21, Amount to be held in Reserve (CCR 6648).

ATTACHMENTS:

Attachment 1 – TDA fund Financial Statements for Years Ended June 30, 2019 and 2018

Attachment 2 – Transit fund Financial Statements for Years Ended June 30, 2019 and 2018 Report

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
FINANCIAL STATEMENTS
FISCAL YEARS ENDED JUNE 30, 2019 AND 2018
WITH INDEPENDENT AUDITORS' REPORT
SEGREGATED BY SECTIONS 99234
AND 99400(a) OF THE PUBLIC UTILITIES CODE

CITY OF GUADALUPE
Transportation Development Act Fund
Segregated by Sections 99234 and 99400(a)
of the Public Utilities Code
June 30, 2019 and 2018
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INDEPENDENT AUDITORS' REPORT

The Board of Directors of the
Santa Barbara County Association of Governments

We have audited the accompanying financial statements of the City of Guadalupe Transportation Development Act Fund (the Fund), as of and for the fiscal years ended June 30, 2019 and June 30, 2018, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Transportation Development Act Fund of the City of Guadalupe, as of June 30, 2019 and June 30, 2018, and the changes in its financial position for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Transportation Development Act Fund and do not purport to, and do not, present fairly the financial position of the City of Guadalupe as of June 30, 2019 and June 30, 2018, the changes in its financial position for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Moss, Levy & Hartzheim LLP

Santa Maria, California
April 7, 2020

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
SECTIONS 99234 AND 99400(A) OF THE PUBLIC UTILITIES CODE
BALANCE SHEETS
June 30, 2019 and June 30, 2018

	2019		Total	2018
	99234	99400(a)		Total
Assets:				
Current assets:				
Cash and investments	\$ 6,233	\$ 182,002	\$ 188,235	\$ 178,599
Accounts receivable		2,197	2,197	1,609
Total assets	\$ 6,233	\$ 184,199	\$ 190,432	\$ 180,208
Liabilities:				
Current liabilities:				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Total liabilities				
Fund balance:				
Restricted	6,233	184,199	190,432	180,208
Total fund balance	6,233	184,199	190,432	180,208
Total liabilities and fund balance	\$ 6,233	\$ 184,199	\$ 190,432	\$ 180,208

See accompanying notes to financial statements

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
SECTIONS 99234 AND 99400(A) OF THE PUBLIC UTILITIES CODE
STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
Fiscal Years Ended June 30, 2019 and June 30, 2018

	2019		Total	2018
	99234	99400(a)		Total
Revenues:				
Local Transportation Fund allocations	\$ 6,233	\$ -	\$ 6,233	\$ 5,879
Interest		3,991	3,991	2,042
Total revenues	6,233	3,991	10,224	7,921
Expenditures				
Maintenance and operations				
Total expenditures				
Excess of revenues over (under) expenditures	6,233	3,991	10,224	7,921
Changes in fund balance	6,233	3,991	10,224	7,921
Fund balance, beginning of fiscal year		180,208	180,208	172,287
Fund balance, end of fiscal year	\$ 6,233	\$ 184,199	\$ 190,432	\$ 180,208

See accompanying notes to financial statements

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
SECTIONS 99234 AND 99400(A) OF THE PUBLIC UTILITIES CODE
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
Fiscal Year Ended June 30, 2019

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Revenues:			
Local Transportation Fund allocations	\$ 6,032	\$ 6,233	\$ 201
Interest	<u>1,400</u>	<u>3,991</u>	<u>2,591</u>
Total revenues	<u>7,432</u>	<u>10,224</u>	<u>2,792</u>
Expenditures:			
Capital outlay			
Total expenditures			
Excess of revenues over expenditures	7,432	10,224	2,792
Fund balance, beginning of fiscal year	<u>180,208</u>	<u>180,208</u>	
Fund balance, end of fiscal year	<u>\$ 187,640</u>	<u>\$ 190,432</u>	<u>\$ 2,792</u>

See accompanying notes to financial statements

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
SECTIONS 99234 AND 99400(A) OF THE PUBLIC UTILITIES CODE
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
Fiscal Year Ended June 30, 2018

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Revenues:			
Local Transportation Fund allocations	\$ -	\$ 5,879	\$ 5,879
Interest		<u>2,042</u>	<u>2,042</u>
Total revenues		<u>7,921</u>	<u>7,921</u>
Expenditures:			
Capital outlay	<u>130,000</u>		<u>130,000</u>
Total expenditures	<u>130,000</u>		<u>130,000</u>
Excess of revenues over expenditures	(130,000)	7,921	137,921
Fund balance, beginning of fiscal year	<u>172,287</u>	<u>172,287</u>	
Fund balance, end of fiscal year	<u>\$ 42,287</u>	<u>\$ 180,208</u>	<u>\$ 137,921</u>

See accompanying notes to financial statements

CITY OF GUADALUPE
TRANSPORTATION DEVELOPMENT ACT FUND
SEGREGATED BY SECTIONS 99234 AND 99400(a)
OF THE PUBLIC UTILITIES CODE
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and June 30, 2018

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The Transportation Development Act Fund of the City of Guadalupe is a governmental fund type. Governmental funds are accounted for using a current financial resources measurement focus. The application of this measurement focus provides that, in general, only current assets and current liabilities are present on the balance sheet. Operating statements of these funds present revenues and expenditures.

The modified accrual basis of accounting is used for the Transportation Development Act Fund. Under the modified accrual basis of accounting, revenues are recognized when they become susceptible to accrual (i.e., both measurable and available). Measurable means that the amount of the transaction can be determined. Available means the funds are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures of governmental funds are generally recognized when the related fund liability is incurred.

Reporting Entity

The financial statements present only the Transportation Development Act Fund and do not purport to, and do not present, the City's financial position and changes in financial position. The City of Guadalupe's basic financial statements are available from the Finance Department at 918 Obispo Street, Guadalupe, CA 93434.

NOTE 2 – CASH DEPOSITS

The City follows the practice of pooling cash and investments for all funds (including the Transportation Development Act Fund) under its direct daily control. Interest earned on pooled cash and investments is allocated periodically to the various funds based on average cash balances. Detailed disclosure regarding the City's investments of cash is included in the notes to financial statements of the City.



Moss, Levy & Hartzheim LLP

Certified Public Accountants

INDEPENDENT AUDITORS' REPORT ON TRANSPORTATION DEVELOPMENT ACT COMPLIANCE

The Board of Directors of the
Santa Barbara County Association of Governments

We have audited the financial statements of the City of Guadalupe Transportation Development Act Fund's (the City) compliance with the types of compliance requirements described in the *Transportation Development Act Guidebook*, published by the State of California Department of Transportation applicable for the fiscal year ended June 30, 2019.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to the Transportation Development Act.

Auditors' Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit of the compliance with applicable statutes, rules and regulations of the Transportation Development Act (TDA), Section 99234 and Section 99400(a), of the California Code of Regulations (CCR), and the allocation instructions and resolutions of Santa Barbara County Association of Governments as required by Section 6666 of the CCR. Section 6666 requires that for a non-transit claimant, the independent auditor shall perform at least the following tasks: (a) Determine whether the funds received by the claimant pursuant to the Act were expended in conformance with those sections of the Act specifying the qualified purposes, including Public Utilities Code section 99402 for streets and roads claimants and section 99233.3 for claimants under that section for pedestrian and bicycle facilities and bicycle safety education programs, (b) Determine whether the funds received by the claimant pursuant to the Act were expended in conformance with the applicable rules, regulations, and procedures of the transportation-planning agency and in compliance with the allocation instructions, and (c) Determine whether interest earned on funds received by the claimant pursuant to the Act were expended only for those purposes for which the funds were allocated, in accordance with Public Utilities Code sections 99301 and 99301.5. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Transportation Development Act Guidebook*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the state laws and regulations applicable to the City occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Compliance with the Transportation Development Act

In our opinion, the funds allocated to and received by the City of Guadalupe Transportation Development Act Fund, complied, in all material respects, with the compliance requirements referred to above that are applicable to the statutory requirements of the Transportation Development Act and the allocation instructions and resolutions of Santa Barbara County Association of Governments for the fiscal year ended June 30, 2019.

This report is intended solely for the information and use of the City Council, management of the Santa Barbara County Association of Governments and for filing with the appropriate regulatory agencies and is not intended to be and should not be used by anyone other than these specified parties.

Moss, Remy & Halverson LLP

Santa Maria, California
April 7, 2020

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
FINANCIAL STATEMENTS
FISCAL YEARS ENDED JUNE 30, 2019 AND 2018
WITH INDEPENDENT AUDITORS' REPORT

CITY OF GUADALUPE
Public Transit Fund
June 30, 2019 and 2018
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INDEPENDENT AUDITORS' REPORT

The Board of Directors of the
Santa Barbara County Association of Governments

We have audited the accompanying financial statements of the City of Guadalupe Public Transit Fund (the Fund), as of and for the fiscal years ended June 30, 2019 and June 30, 2018, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the City of Guadalupe Public Transit Fund, as of June 30, 2019 and June 30, 2018, and the changes in financial position and cash flows for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Public Transit Fund and do not purport to, and do not, present fairly the financial position of the City of Guadalupe as of June 30, 2019 and June 30, 2018, the changes in its financial position and cash flows for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Moss, Levy & Hartzheim LLP

Santa Maria, California
April 7, 2020

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
STATEMENTS OF NET POSITION
June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
ASSETS		
Current Assets:		
Cash and cash equivalents	\$ 346,845	\$ 322,060
Accounts receivable	<u>64,028</u>	<u>52,333</u>
Total current assets	<u>410,873</u>	<u>374,393</u>
Capital Assets:		
Vehicles and equipment	1,493,142	1,493,142
Structures and improvements	17,344	17,344
Accumulated depreciation	<u>(1,105,509)</u>	<u>(1,025,130)</u>
Net capital assets	<u>404,977</u>	<u>485,356</u>
Total assets	<u>815,850</u>	<u>859,749</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	<u>40,391</u>	<u>45,660</u>
Total liabilities	<u>40,391</u>	<u>45,660</u>
NET POSITION		
Net investment in capital assets	404,977	485,356
Unrestricted	<u>370,482</u>	<u>328,733</u>
Total net position	<u>\$ 775,459</u>	<u>\$ 814,089</u>

See accompanying notes to financial statements.

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
For the Fiscal Years Ended June 30, 2019 and 2018

	2019	2018
Operating Revenues:		
Passenger fares	\$ 69,525	\$ 71,528
Total operating revenues	<u>69,525</u>	<u>71,528</u>
Operating Expenses:		
Operations	508,728	461,140
Depreciation	<u>80,379</u>	<u>109,030</u>
Total operating expenses	<u>589,107</u>	<u>570,170</u>
Operating loss	<u>(519,582)</u>	<u>(498,642)</u>
Nonoperating Revenues:		
Interest income	6,213	3,093
Intergovernmental grants	<u>509,731</u>	<u>422,801</u>
Total nonoperating revenues	<u>515,944</u>	<u>425,894</u>
Income (loss) before capital contributions and transfers	<u>(3,638)</u>	<u>(72,748)</u>
Contributions and Transfers		
Transfers out to City of Guadalupe	<u>(34,992)</u>	<u>(34,992)</u>
Total contributions and transfers	<u>(34,992)</u>	<u>(34,992)</u>
Change in net position	(38,630)	(107,740)
Net position, beginning of fiscal year	<u>814,089</u>	<u>921,829</u>
Net position, end of fiscal year	<u>\$ 775,459</u>	<u>\$ 814,089</u>

See accompanying notes to financial statements.

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
STATEMENTS OF CASH FLOWS
For the Fiscal Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Cash Flows from Operating Activities:		
Receipts from customers and users	\$ 69,525	\$ 71,528
Payments to suppliers and employees	<u>(513,997)</u>	<u>(445,631)</u>
Net cash used by operating activities	<u>(444,472)</u>	<u>(374,103)</u>
Cash Flows from Noncapital Financing Activities		
Intergovernmental grants	498,036	476,836
Transfers out to City of Guadalupe	<u>(34,992)</u>	<u>(34,992)</u>
Net cash provided by noncapital financing activities	<u>463,044</u>	<u>441,844</u>
Cash Flows from Investing Activities:		
Interest income	<u>6,213</u>	<u>3,093</u>
Net cash provided by investing activities	<u>6,213</u>	<u>3,093</u>
Net increase in cash and cash equivalents	24,785	70,834
Cash and cash equivalents, beginning of fiscal year	<u>322,060</u>	<u>251,226</u>
Cash and cash equivalents, end of fiscal year	<u>\$ 346,845</u>	<u>\$ 322,060</u>
Reconciliation of operating loss to net cash used by operating activities:		
Operating loss	\$ (519,582)	\$ (498,642)
Add: depreciation	80,379	109,030
Changes in assets and liabilities:		
Increase (decrease) in accounts payable	(5,269)	15,509
Net cash used by operating activities	<u>\$ (444,472)</u>	<u>\$ (374,103)</u>

See accompanying notes to financial statements.

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and June 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting and Measurement Focus

The City of Guadalupe Public Transit Fund is a proprietary fund specifically categorized as an enterprise fund. Enterprise funds are used to account for activities similar to those found in the private sector, in which a fee is charged to external users for goods or services. The Public Transit Fund accounts for its activities on the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned, and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Intergovernmental grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Private sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed for proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board (GASB). Governments also have the option of following subsequent-private sector guidance for their enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues and expenses of the City's proprietary fund are charges to customers for sales and services, administrative expense and depreciation on capital assets, respectively. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted net position are available, unrestricted resources are used only after the restricted resources are depleted.

Reporting Entity

The financial statements present only the Public Transit Fund and do not purport to, and do not present, the City's financial position, changes in financial position and cash flows. The City of Guadalupe's basic financial statements are available from the Finance Department at 918 Obispo Street, Guadalupe, California 93434.

Capital Assets

Capital assets are stated at cost, less accumulated depreciation computed on the straight-line method.

Buildings	50 years
Vehicles	7 years
Other Equipment	3-7 years

NOTE 2 – CASH DEPOSITS

The City follows the practice of pooling cash and investments for all funds (including the Public Transit Fund) under its direct control. Interest earned on pooled cash and investments is allocated periodically to the various funds based on average cash balance. Detailed disclosure regarding the City's investments of cash is included in the notes to basic financial statements of the City.

NOTE 3 – PURCHASED TRANSPORTATION AND DESCRIPTION OF SERVICES

The Santa Maria Organization of Transportation Helpers (SMOOTH) in cooperation with the Community Action Commission has been providing demand-response service in the Guadalupe area. The City began its contract in June 1999 with SMOOTH for transit services. The City is required to pay an hourly rate for services plus required repairs and fuel, net of fare revenue collected by SMOOTH.

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and June 30, 2018

NOTE 4 – CAPITAL ASSETS

Activity for the Public Transit Fund for fiscal years ended June 30, 2019 and 2018, are as follows:

	<u>Fiscal Year June 30, 2019 Activity</u>			<u>Balance June 30, 2019</u>
	<u>Balance June 30, 2018</u>	<u>Increases</u>	<u>Decreases</u>	
Capital assets, being depreciated:				
Vehicles and equipment	\$ 1,493,142	\$ -	\$ -	\$ 1,493,142
Structures	17,344			17,344
Total capital assets	<u>1,510,486</u>			<u>1,510,486</u>
Less accumulated depreciation for:				
Vehicles and equipment	(1,007,786)	(80,379)		(1,088,165)
Structures	(17,344)			(17,344)
Total accumulated depreciation	<u>(1,025,130)</u>	<u>(80,379)</u>		<u>(1,105,509)</u>
Total capital assets, net	<u>\$ 485,356</u>	<u>\$ (80,379)</u>	<u>\$ -</u>	<u>\$ 404,977</u>
	<u>Fiscal Year June 30, 2018 Activity</u>			<u>Balance June 30, 2018</u>
	<u>Balance June 30, 2017</u>	<u>Increases</u>	<u>Decreases</u>	
Capital assets, being depreciated:				
Vehicles and equipment	\$ 1,493,142	\$ -	\$ -	\$ 1,493,142
Structures	17,344			17,344
Total capital assets	<u>1,510,486</u>			<u>1,510,486</u>
Less accumulated depreciation for:				
Vehicles and equipment	(898,756)	(109,030)		(1,007,786)
Structures	(17,344)			(17,344)
Total accumulated depreciation	<u>(916,100)</u>	<u>(109,030)</u>		<u>(1,025,130)</u>
Total capital assets, net	<u>\$ 594,386</u>	<u>\$ (109,030)</u>	<u>\$ -</u>	<u>\$ 485,356</u>

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and June 30, 2018

NOTE 5 – INTERGOVERNMENTAL GRANTS

	<u>2019</u>	<u>2018</u>
Transportation Development Act		
Transportation Development Act \$0.0025 sales tax	\$ 397,465	\$ 335,018
State Transit Assistance	52,533	29,134
Section 5311	59,733	58,649
	<u>509,731</u>	<u>422,801</u>

NOTE 6 – EXCESS ALLOCATIONS

Pursuant to Section 6634 of the California Administrative Code – Transportation Development Act, a transit claimant is precluded from receiving monies from the Local Transportation Fund and the State Transit Assistance Fund in the amount exceeding the claimant’s capital and operating costs, less the required fares, local support and the amount received during the fiscal year from a city or county to which the operator provides service beyond its boundaries. These credits may be used by the Santa Barbara County Association of Governments to reduce future allocations. The Transportation planning agency shall promptly authorize the payment of moneys allocated and reserved for a claimant pursuant to Section 6648 whenever the claimant demonstrates that such moneys are needed for the specific capital projects.

	<u>2019</u>
Total Operating Expense	\$ 624,099
Less:	
Depreciation	(80,379)
Fare Revenue	(69,525)
Federal and State Operating Assistance	(112,266)
	<u>361,929</u>
Maximum Allocation for Operations	<u>\$ 361,929</u>
Allocations for Operations	
PUC 99260	\$ 397,465
	<u>397,465</u>
Total Allocations for Operations	<u>\$ 397,465</u>
Excess Allocation for Operations	<u>\$ 35,536</u>

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
NOTES TO FINANCIAL STATEMENTS
June 30, 2019 and June 30, 2018

NOTE 7 – FAREBOX RATIO

Pursuant to Section 6633 of the California Administrative Code – Transportation Development Act, a transit claimant must maintain fare revenues to meet the ratios specified in sections 6633.2 and 6633.5 and the amount of the sum of fare revenues and local support required to meet the ratios specified in section 6633.2. The required ratio for service in a non-urbanized area is 10%.

Farebox Ratio Calculation as of June 30, 2019:

	<u>Fixed</u>	<u>ADA</u>	<u>Total</u>
Operating Cost	\$ 473,265	\$ 70,455	\$ 543,720
Fare Revenue	63,824	5,701	69,525
Local Support	-	-	-
Farebox Ratio	13.49%	8.09%	12.79%

As of June 30, 2019, the City is not in compliance with their ADA fare revenue ratio. Although the City’s ADA service does not meet the minimum farebox ratio, compliance is satisfied if the minimum ratio is achieved system wide. The City has met its required ratio.

**INDEPENDENT AUDITORS' REPORT ON TRANSPORTATION
DEVELOPMENT ACT COMPLIANCE**

The Board of Directors of the
Santa Barbara County Association of Governments

We have audited the financial statements of the City of Guadalupe Public Transit Fund's (the City) compliance with the types of compliance requirements described in the *Transportation Development Act Guidebook*, published by the State of California Department of Transportation applicable for the fiscal year ended June 30, 2019.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to the Transportation Development Act.

Auditors' Responsibility

Our responsibility is to express an opinion on the City's compliance based on our audit of the compliance with applicable statutes, rules and regulations of the Transportation Development Act and the allocation instructions and resolutions of the Santa Barbara County Association of Governments as required by Section 6667 of Title 21, Division 3, Chapter 2, Article 5.5 of the California Code of Regulations during the fiscal year ended June 30, 2019. Section 6667 requires that for a transit claimant, the independent auditor shall perform at least the following tasks: (a) Determine whether the claimant was an entity eligible to receive the funds allocated to it, (b) Determine whether the claimant is maintaining its accounts and records on an enterprise fund basis and is otherwise in compliance with the uniform system of accounts and records adopted by the State Controller pursuant to Public Utilities Code Section 99234, (c) Determine whether the funds received by the claimant, pursuant to the Act were expended in conformance with those sections of the act specifying the qualifying purposes, including Public Utilities Code Sections 99262 and 99263 for operators receiving funds under article 4, Sections 99275, 99275.5 and 99277 for Article 4.5 claimants, and Section 99400(c), (d), and (e) for Article 8 claimants for service provided under contract, and Section 99405(d) for transportation services provided by cities and countries with populations of less than 5,000, (d) Determine whether the funds received by the claimants pursuant to the Act were expended in conformance with the applicable rules, regulations, and procedures of the transportation-planning agency and in compliance with the allocation instructions and resolutions, (e) Determine whether interest earned on funds received by the claimant pursuant to the Act were expended only for those purposes for which the funds were allocated in accordance with Public Utilities Code Sections 99234.1, 99301, 99301.5, 99301.6, (f) Verify the amount of the claimant's operating cost for the fiscal year, the amount of fare revenues required to meet the ratios specified in Sections 6633.2 and 6633.5 and the amount of the sum of fare revenues and local support required to meet the ratios specified in the Section 6633.2, (g) Verify the amount of the claimant's actual fare revenues for the fiscal year, (h) Verify the amount of the claimant's actual local support for the fiscal year, (i) Verify the amount that the claimants were eligible to receive under the Act during the fiscal year in accordance with Sections 6634 and 6649, (j) Verify, if applicable, the amount of the operator's expenditure limitation in accordance with Section 6633.1, (k) In the case of an operator, determine whether the operator's employee retirement system or private pension plan is in conformance with the provisions of Public Utilities Code Sections 99271, 99272, 99273, (l) In the case of an operator, determine whether the operator has had a certification by the Department of the California Highway Patrol verifying that the operator is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251, (m) In the case of an operator, verify, if applicable, its State Transit Assistance eligibility, pursuant to Public Utilities Code Section 99314.6 or 99314.7, and (n) In the case of a claimant for community transit services, determine whether it is in compliance with Public Utilities Code Sections 99155 and 99155.5. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards,

issued by the Comptroller General of the United States, and the Transportation Development Act Guidebook. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above could have a direct and material effect on the state laws and regulations applicable to the City occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

Opinion on Compliance with the Transportation Development Act

In our opinion, the funds allocated to and received by the City of Guadalupe Public Transit Fund, complied, in all material respects, with the compliance requirements referred to above that are applicable to the statutory requirements of the Transportation Development Act and the allocation instructions and resolutions of Santa Barbara County Association of Governments for the fiscal year ended June 30, 2019, except as described in the accompanying schedule of audit findings and questioned costs.

This report is intended solely for the information and use of the City Council, management of the Santa Barbara County Association of Governments and for filing with the appropriate regulatory agencies and is not intended to be and should not be used by anyone other than these specified parties.

Moss, Remy & Hargheim LLP

Santa Maria, California
April 7, 2020

CITY OF GUADALUPE
PUBLIC TRANSIT FUND
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
June 30, 2019

FINDING 2019-1
MAXIMUM ELIGIBLE FUNDING COMPLIANCE

Finding:

The City was only eligible to claim Transportation Development Act (TDA) funding for \$361,929. Actual TDA funding received for Guadalupe the fiscal year ended June 30, 2019 was \$397,465, which means that the City was overfunded by \$35,536 as shown below:

Maximum amount eligible to claim:

Operating Costs:	\$ 543,720
Less: Fare Revenues	(69,525)
Less: Federal Operating Assistance	<u>(112,266)</u>
Maximum Eligible Amount	<u>\$ 361,929</u>

Recommendation:

The City should amend the 2020-2021 LTF/TDA claim, already submitted to SBCAG ahead of the April 1, 2020 deadline, to insert the \$35,536 amount to be held in reserve.

City's Response:

The City will amend the 2020-2021 LTF/TDA Claim, already submitted to SBCAG ahead of the April 1, 2020 deadline, to insert the \$35,536 on Doc A, Line 21, Amount to be held in Reserve (CCR 6648).

It should be noted that an overwhelming budget reality is looming in our immediate future and is directly related to the City's transit budget and this recommendation. As you are aware, TDA funds are generated by State sales tax revenue. While transit staff has not received official opinion from the State or SBCAG, it is strongly anticipated that TDA revenue will be drastically decreased due to the Covid-19 business closures. The City is obliged to strongly advocate for and plan for any/all future revenue impacts.



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 28, 2020**

Prepared by:
Lorena Zarate, Finance Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Fiscal Year 2019-20 Third Quarter Finance Report

RECOMMENDATION:

That the City Council accept the Third Quarter Finance Report.

DISCUSSION:

The Finance Department has prepared a Third Quarter Financial Report for the Council's and the public's information. Attached hereto as attachment no. 1 is the Report. Staff requests that the City Council accept this Report for its information.

ATTACHMENTS:

1. Third Quarter Finance Report



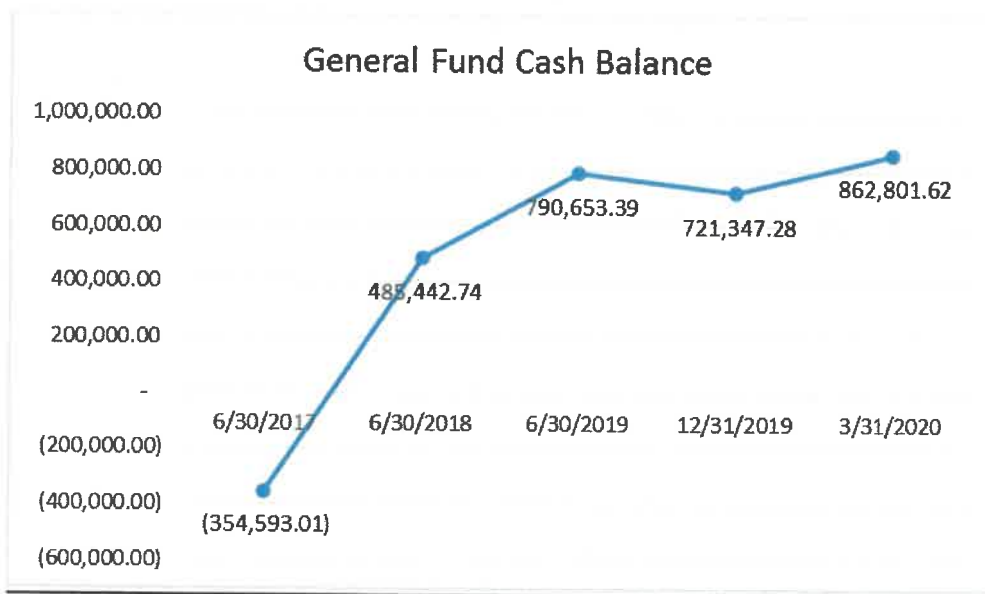
City of Guadalupe Financial Report Fiscal Year to Date through March 31, 2020

Overview

The fiscal year 2019-20 financial report concentrates on the General Fund and Water/Wastewater Enterprise Funds as of March 31, 2020, or 75 percent of the year expended. The purpose of the report is to provide a status of cash, fund balance and budgeted Revenue and Expenditures versus actual at 75 percent of the fiscal year expended.

General Fund Cash

The annual cash balance below shows positive cash balances as compared to prior; total cash as of March 31st, 2020 was \$862,801.62. Since 2017, there has been a positive increase in cash balances.



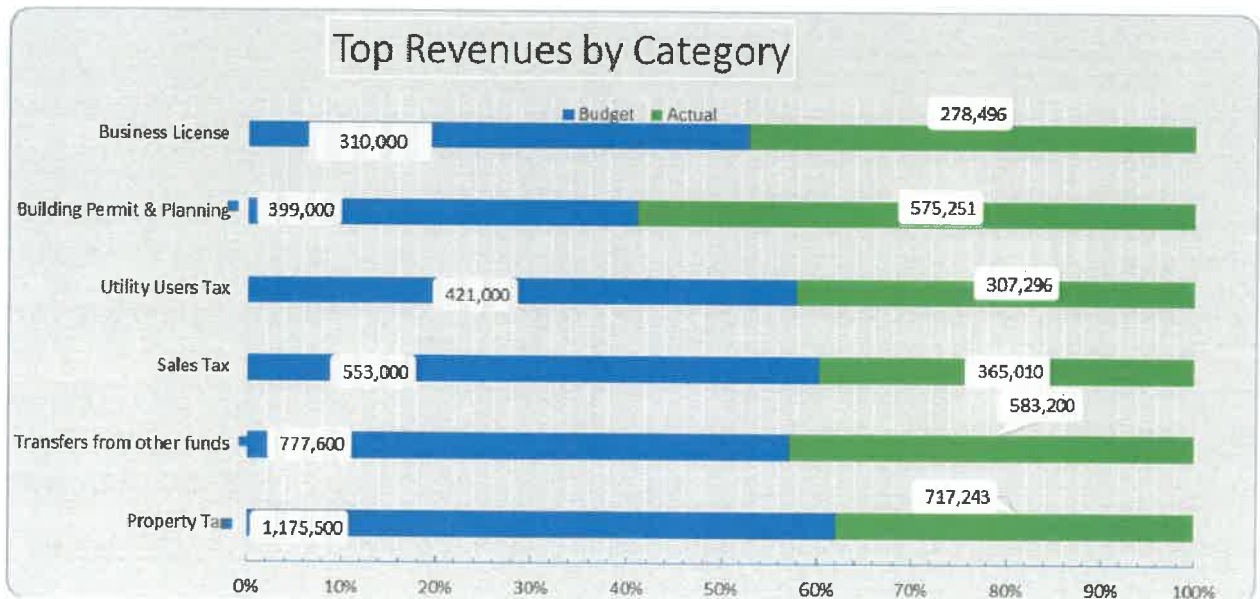
General Fund Revenue

Budgeted revenues versus actual revenue received through March 31, 2020 shows the General Fund slightly above target at 76.3 percent of expected revenues.

The table and graph below show General Fund revenue by category. Highlighted in yellow are specific revenue categories that have fallen short as compared to the budget. In regards to property and sales tax, which comprise our top revenue categories, timing delays in payments cause the shortage. Building License and Business Permit revenues are currently exceeding the budget, due to the Pasadera development, which has continued amid the COVID pandemic. The

City does not appear to have been impacted by the COVID pandemic as it relates to revenue, at least through the end of March 2020. Although, we may begin to see an impact, specifically in sales tax revenue, in April with the deferral of sales tax payments to local jurisdictions to help relief small businesses. City Staff will continue to monitor closely. City Staff is also working with FEMA to obtain reimbursement for costs related to the pandemic.

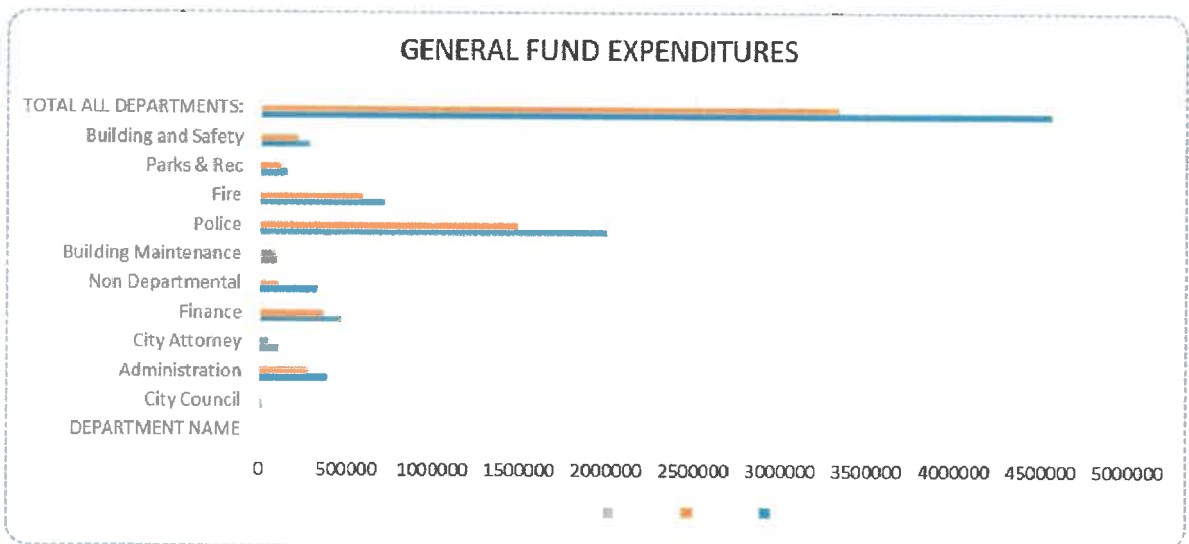
Gen. Fund Revenue by Category			
Category	Budget	Actual	%
Property Tax	1,175,500	717,243	61.0%
Transfers from other funds	777,600	583,200	75.0%
Sales Tax	553,000	365,010	66.0%
Utility Users Tax	421,000	307,296	73.0%
Building Permit & Planning	399,000	575,251	144.2%
Business License	310,000	278,496	89.8%
Revenue from other agencies	195,000	99,788	51.2%
Franchise Fees	180,000	137,826	76.6%
Environment Review	161,000	-	0.0%
COPS Grant	100,000	127,969	128.0%
Rental of Property	100,000	90,540	90.5%
Administrative Overhead	100,000	68,663	68.7%
Other	318,122	301,442	94.8%
Total Revenue	4,790,222	3,652,725	76.3%



General Fund Expenditures

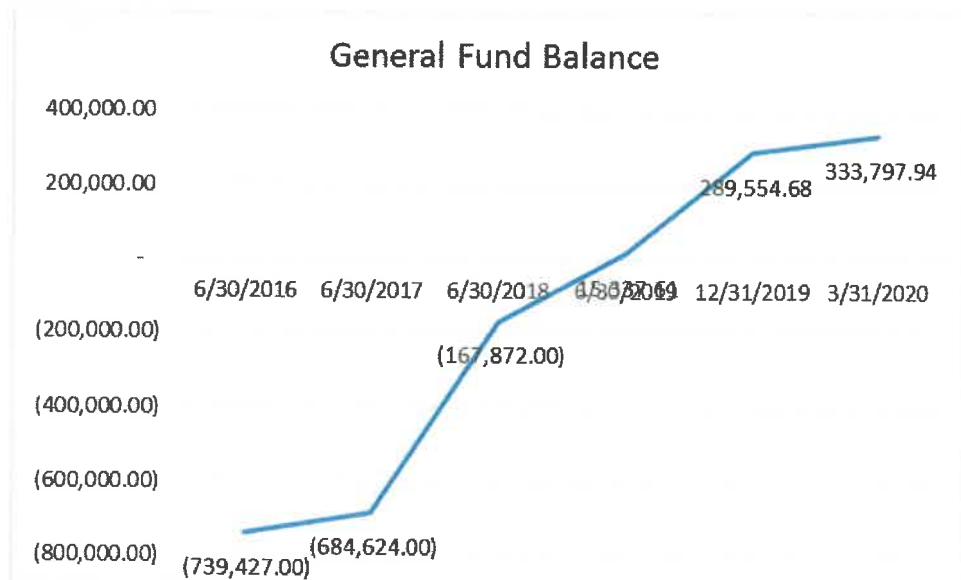
Expenditures are just under budget at 73 percent expended. The Table and Chart below shows all General Fund Departments and spending trends as of March 31, 2020. Highlighted in yellow, are departments within the General Fund that individually exceed the departmental budget. The City Council department is exceeding the budget mostly because of training/travel expenses. The Building Maintenance department is exceeding the budget mostly because of operating expenses and professional services, including improvements to offices and building supplies. The Fire department is exceeding the budget mostly because of employee overtime. The Finance department is exceeding the budget mostly because of temporary employees during new staff transitions. Overall, expenditures for the General Fund are under the revenues so far. City Staff will continue to monitor closely, especially as it relates to virus pandemic. The Finance Department has created a new account code to track COVID related costs separately to help with reimbursement from FEMA.

2019-20 GENERAL FUND EXPENDITURES			
DEPARTMENT NAME	Adopted Budget	Actual Spent as of 3/31/2020	75%
City Council	15,377	12,462	81%
Administration	391,608	278,798	71%
City Attorney	110,000	54,831	50%
Finance	463,310	367,663	79%
Non Departmental	330,663	108,735	33%
Building Maintenance	94,136	87,285	93%
Police	1,994,855	1,488,834	75%
Fire	719,072	592,695	82%
Parks & Rec	158,282	123,492	78%
Building and Safety	286,060	219,471	77%
TOTAL ALL DEPARTMENTS:	4,563,363	3,334,264	73%



General Fund Balance

The term fund balance is used to describe the net position of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). It is intended to serve as a measure of the financial resources available to the fund. There are constraints in spending fund balance depending on the type of resources (nonspendable, restricted, committed and assigned). Fund balance represents the total amount accumulated in the fund from prior years at a point in time. The fund balance in the General Fund as of March 31, 2020 is positive \$333,797.94. The graph below shows this upward trend through the past several years. A priority for City is to continue to increase the fund balance enough to establish a reserve of a minimum of 15% of the General Fund operating budget, which is \$684,504.

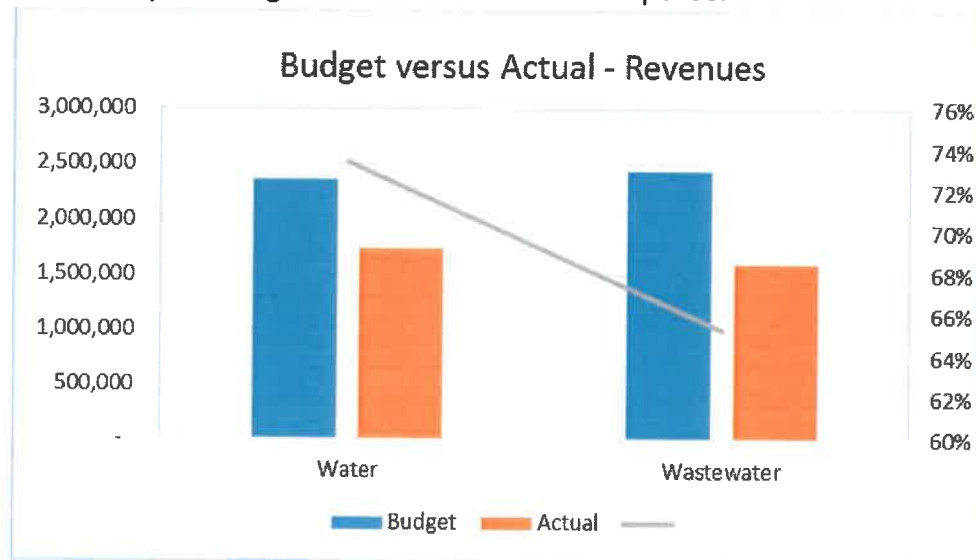


ENTERPRISE FUNDS – WATER AND WASTEWATER

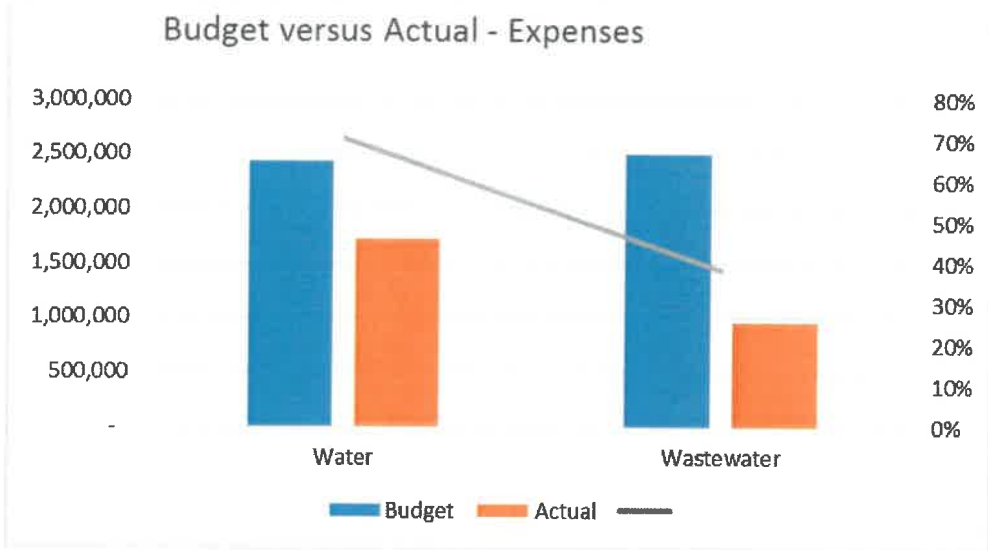
The Statement of Revenues and Expenditures for the third quarter of fiscal year 2019-20 is shown in the Table below.

Actuals Through March 31, 2020	Water	Wastewater
REVENUES		
Charges for Services	1,589,112	1,267,281
Interest	23,418	15,284
Other	28,644	10,475
Connection Fees	20,384	12,076
Developer Fees	69,853	288,750
Total	1,731,412	1,593,865
EXPENSES		
Operating	729,028	756,177
Capital	17,811	185,831
Depreciation	-	-
State Water	812,583	-
Debt Service	162,355	22,059
Total	1,721,778	964,066

The following charts compare budget to actual Revenue and Expense:



The Enterprise funds experienced revenue at 73 percent of budget for Water. Wastewater was slightly below budget at 65 percent of revenue expected for the period.



Operating expenses for Water and Wastewater are below budget at 71 percent and 38 percent, respectively.

CONCLUSION

The funds analyzed in this report are generally in line with budget. Overall Revenue exceeded Expenditures in the Enterprise Funds and General Fund. There were no significant budget fluctuations as of the third quarter. However, City Staff will monitor closely as COVID pandemic progresses.

Information in this report is unaudited.



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of April 28, 2020

Prepared by:
Shannon Sweeney
Public Works Director / City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Obispo Street Waterline Design Project Notice of Award

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2020-30 authorizing the Mayor to execute a professional services contract with Cannon Corporation for the design of the Obispo Street Waterline.

DISCUSSION:

In 2014, the Water Master Plan identified project number EWCIP – 6 as an upgrade of 470 feet of 6-inch cast-iron pipe and 2,490 feet of 8-inch AC pipe to 12-inch PVC pipe on Obispo Street from Fir Street to 10th St, to meet fire flow requirements, and an additional project EWCIP – 11 for an upgrade of 960 feet of 4-inch AC pipe to 10-inch AC pipe on Obispo Street from 10th St. to 12th St. to meet industrial fire flow requirements. After careful review of the water distribution system and consideration of limited funds, City staff believes that the best solution to meet needs in the most cost-effective manner is to replace the 470 feet of 6-inch pipe on Obispo Street from 9th to 10th St. and about 460 feet of 4-inch pipe on Obispo Street from 10th St. to 11th St. to 12 – inch PVC.

This design project was not budgeted in the FY 19 – 20 or 20 – 21 budget. However, there are some residual funds in the disadvantaged community improvements (DACI) grant from 2016 that will go unspent if not used by the end of calendar year 2020 and that will cover the costs for this design project.

On March 27, 2020, the City solicited formal proposals for the Obispo Street Waterline Design Project. The request for proposals (RFP) was available on the City's website, advertised in the Santa Maria Times, and emailed to five local design consultants.

The deadline to receive proposals was 2:00 p.m., April 9, 2020. The City received four proposals, ranging from \$33,591 to \$50,321. The lowest proposal, from Cannon Corporation, was found to meet the City's needs.

Staff recommends awarding the contract to Cannon Corporation for a total of \$33,591. It is also recommended to authorize the City Administrator to approve contract change orders during construction up to 15% over the contract amount if deemed necessary.

FISCAL IMPACT:

This design project was not budgeted in the FY 19-20 or 20-21 budget. However, there are some residual funds in the disadvantaged community improvements (DACI) grants from 2016 that will go unspent if not used by the end of calendar year 2020 that can only be used for planning purposes and will cover the costs for this design project.

ATTACHMENTS:

1. Resolution No. 2020-30 "A resolution of the City Council of the City of Guadalupe approving a contract with Cannon Corporation for the Obispo Street Waterline Project."
2. RFP Results
3. Agreement

RESOLUTION NO. 2020-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE APPROVING A CONTRACT WITH CANNON CORPORATION FOR THE OBISPO STREET WATERLINE DESIGN PROJECT

WHEREAS, the City of Guadalupe Water Master Plan identified distribution waterlines in need of upgrade in order to meet fire flow requirements; and

WHEREAS, the City of Guadalupe Issued a Request for Proposals (RFP) on March 27, 2020; and

WHEREAS, the City of Guadalupe received four proposals for the design of the Obispo Street waterline ranging in price from \$33,591 to \$50,321 by the proposal closing date of April 9, 2020 at 2:00 PM; and

WHEREAS, Cannon Corporation meets the qualifications for the design of the project; and

WHEREAS, Staff recommends the award of the design contract to Cannon Corporation; and

WHEREAS, although this project was not budgeted in the FY 19-20 or 20-21 budget, residual funds are available through the disadvantaged community improvements (DACI) grant to cover these costs.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The contract with Cannon Corporation for \$33,591.00, attached to the staff report as Attachment 3, is approved, and the Mayor is hereby authorized to sign the contract on behalf of the City; and,

SECTION 2. The City Administrator is authorized to approve change orders to the contract during construction up to 15% of the bid price, if deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 28th day of April, 2020 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-30** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held April 28, 2020, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



BID OPENING REPORT

Bids were opened on Thursday, April 9, 2020 at _____ a.m.
p.m.

For Obispo waterline (RFP) results

Pre-Bid Estimate _____

CONTRACTOR:	BID AMOUNT:
✓ 1. <u>Cannon</u>	\$ <u>33,591⁰⁰</u>
2. <u>MNS</u>	\$ <u>40,875⁰⁰</u>
3. <u>MKN</u>	\$ <u>50,321⁰⁰</u>
✓ 4. <u>Tartaglia</u>	\$ <u>35,400⁰⁰</u>
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____

Signed: [Signature]

Date: 4/9/20

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.

THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

**AGREEMENT FOR CONSULTANT SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
CANNON CORPORATION**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "**Agreement**") is made and entered into this 20th day of April 20, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and Cannon Corporation, a California corporation ("**Consultant**").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit B (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, sub-consultant contracts and miscellaneous expenses. City shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Consultant with specific items in dispute identified for correction and re-submission.

All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within forty-five (45) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated representative. Copies of such documents or records shall be provided directly to the

City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Consultant.

(a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Consultant or any of Consultant's officers, employees or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees or agents are in any manner officials, employees or agents of City.

(c) Neither Consultant nor any of Consultant's officers, employees or agents shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Consultant agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant, its officers, employees, agents or subconsultants, shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subconsultant of Consultant, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "Indemnitees") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "Claims") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 16 shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant, its agents, representatives or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request.

Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement.

(4) Errors and omission liability insurance appropriate to the Consultant's profession.

B. Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:

(1) General Liability: \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation and Employer's Liability: Workers' Compensation as required by the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident.

(4) Errors and Omissions Liability \$1,000,000 per claim.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) All Policies: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) General Liability and Automobile Liability Coverages.

(a) City and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.

(b) Consultant's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Consultant's insurance.

(c) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

(3) Workers' Compensation and Employer's Liability Coverage. Unless the City Administrator otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Consultant.

D. Other Requirements: Consultant agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this Agreement have been met. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

(1) Consultant shall furnish certificates and endorsements from each subconsultant identical to those Consultant provides.

(2) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(3) The procuring of such required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 18. Continuity of Personnel. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff assigned to perform the services required under this Agreement, prior to any such performance.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

(b) Consultant may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Consultant or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Consultant or City, all property belonging exclusively to City which is in Consultant's possession shall be returned to City. Consultant shall furnish to City a final invoice for work performed and expenses incurred by Consultant, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 20. Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to Consultant.

Section 21. Excusable Delays. Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of the City, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 22. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 23. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: City Administrator
 City of Guadalupe
 918 Obispo Street
 Guadalupe, CA 93434

To Consultant: Cannon Corporation
 1050 Southwood Drive
 San Luis Obispo, CA 93401

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute. The person or persons executing this Agreement on behalf of the Consultant represents and warrants that they have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

Section 25. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).


Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CONSULTANT:

CITY OF GUADALUPE

By: _____
Ariston Julian, Mayor

By:  _____
Michael F. Cannon
Title: President

APPROVED AS TO FORM:

Phillip Sinco, City Attorney


By:  _____
Lawrence P. Kraemer
Title: Secretary

Exhibit A
Scope of Work

Cannon's approach to successful completion of this project consists of providing professional services in two progressive phases: Preliminary Engineering and Construction Documents. Services will include a kickoff meeting, utility research and mapping, design, cost estimates, and construction documents. Descriptions of our proposed involvement and proposed deliverables are summarized below within each corresponding project task.

Phase 1. Preliminary Engineering

Meetings and Administration

We will manage this project with the Guadalupe Public Works Director. We will also manage the project schedule and deliverables. We will provide complete monthly invoices with a letter that provides what work has been completed and what work is next. Also, in the letter will be project completions estimates and costs to date. We will convene monthly progress meetings and meetings to discuss the Preliminary Design and the 75% design. At the end of Phase 1 Preliminary Engineering, we will provide a memo detailing a preliminary list of drawings and specification and any site considerations that effect the design.

Task 1. Kick-Off Meeting

We will orchestrate and attend a Project Kick-Off Meeting with appropriate personnel from the City. This meeting agenda will focus on project understanding, team involvement, project constraints, and the anticipation of design development impediments. This meeting will also include project introduction, review of background information and project scope, and an overview of the project schedule. This meeting represents a key opportunity for representatives from the City to steer the project and further clarify critical elements of the scope. We anticipate that a field review meeting may also be of value and we have incorporated a field walk with the City following the project kick-off meeting into our scope.

Task 1 Deliverables:

- Attend Project Kick-Off Meeting and field walk
- Prepare and distribute meeting minutes

Task 2. Utility Research and Base Mapping

We will coordinate with the utility companies and the City to obtain pertinent operations data and record drawing information of utilities within the project areas. We will review applicable utility documents, topographic survey, as-built drawings and other available materials provided by the City to compile an electronic base map for use in the design plans. Potential utility conflicts and/or relocation requirements will be identified and evaluated as needed to minimize unexpected design modifications or construction delays.

We will initiate a USA Dig Alert Utility Search and will request that the utilities be marked in order that the marking can be surveyed into the base drawing.

City Provided Items:

- Access to available, pertinent record drawings in the City's database

Task 2 Deliverables:

- Base Map in digital format

Task 3. Topographic Survey

We will prepare a topographic survey of the project corridor showing contours and spot elevations, locations of existing structures, natural land features, roadways, paving, curb, sidewalk, and existing utilities, drain inlets and catch basins, manholes and fire hydrants.

An attempt will be made to correlate data that is collected in the field with the location and size of all underground utilities gathered through our review of available record documentation.

We will utilize record data to show the record street right-of-way to identify the limits of public property and to establish a boundary of the contractors work area.

Task 3 Deliverables:

Topographic survey incorporated into the digital base map

Task 4. Preliminary Design: Alignment and Criteria

We will submit a Preliminary Design Plans Package at a design and detail level approximately equal to 30 percent of the anticipated final construction documents for your review and comment. The Design Package will consist of five drawing sheets (24" x 36") as listed below, technical specifications, and a preliminary opinion of probable construction costs:

Title Sheet

Two (2) Plan and Profile Sheets

Two (2) Construction Details Sheets hydrants

The Letter Design Report will also memorialize the design and test pressures, as well as the specified materials for the project. We have assumed the coordination and processing of Health Department approvals will be completed by the City.

Task 4 Deliverables:

Design Plans – Three (3) sets full size and One (1) PDF Format

Technical Specifications – PDF and Word Format

Cost Estimate – Excel and PDF Format

Task 5. Preliminary Design Review Meeting

We will attend one meeting with City staff to review and discuss the design submittal at the 30% completion stage.

Task 5 Deliverables:

Attend meeting with City; provide meeting minutes

Phase 2. Construction Documents**Task 6. 75% Construction Documents (Plans, Specifications, and Cost Estimate)**

We will submit a "Review Submittal" Design Plans Package at a design and detail level approximately equal to 75 percent of the anticipated final construction documents for your review and comment. The Design Package will

consist of five drawing sheets (24" x 36") as listed below, technical specifications, and a preliminary opinion of probable construction costs.

Anticipated Intersection Improvement Plan Set:

- Title Sheet
- Two (2) Plan and Profile Sheets
- Two (2) Construction Details Sheets

This design package will contain the necessary plan, profile, and details to connect the new water main with the existing mains as well as service laterals, hydrants, sample station and fire line.

Task 6 Deliverables:

- 75% Design Plans – Three (3) sets full size and One (1) PDF Format
- 75% Technical Specifications – PDF and Word Format
- 75% Cost Estimate – Excel and PDF Format

City Provided Items:

- City General Provisions – PDF and Word Format (Sample)

Task 7. 75% Design Review Meeting

We will attend one meeting with City staff to review and discuss the design submittal at the 75% completion stage.

Task 7 Deliverables:

- Attend meeting with City and provide meeting minutes

Task 8. Final Construction Documents (Plans, Specifications, and Cost Estimate)

Based on City comments on the 100% submittal package, we will prepare and submit a Final Construction Documents Bid package. This submittal package will contain complete Construction Plans on permanent drawing medium (Mylar film) and an Opinion of Probable Construction Costs. Bid documents will be prepared in the City's standard format, including contract documents and technical specifications. Electronic copies of drawing files of the Final Construction Documents will be submitted to the City.

Task 8 Deliverables:

- Final Design Plans – 3 sets full size (signed), 1 set Mylar, and PDF Format
- Final Technical Specifications – PDF and Word Format
- Final Cost Estimate – Excel and PDF Format

Task 9. Engineering Support

We will provide responses to request for information (RFI) and request for clarification during bidding and construction.

Assumptions and Exclusions

The following assumptions and exclusions apply to this proposal:

The City will provide record drawings and documents relating to existing facilities at the project site in PDF electronic and hard-copy format, including water service laterals and sewer lateral locations derived from sewer video logs.

Data prepared by others and provided to Cannon will be made available in a digital format, compatible with our systems. It is also understood that the information and technical data provided and prepared by others, on the Client's behalf or Property Owner's behalf, may be used by Cannon in performing its services and is entitled to rely upon the accuracy and completeness thereof.

Permit Fees will be paid for by City.

CEQA, Environmental Permitting, Archeological, botanical, and landscaping services will be prepared by others.

Preparation of Stormwater Pollution Prevention Plans, Erosion Control Plans, and processing of NPDES

Stormwater Permits will be prepared by others.

Right-of-Way mapping and/or determination is excluded from this scope of work.

Traffic control plans will be prepared by others or will be the responsibility of the construction contractor hired to perform the work.

Services during construction are excluded from the scope at this time, including, compaction testing, engineering support, construction management, and construction staking.

Exhibit B
Compensation

5

		Cannon												Totals		
		Cannon														
Hourly Rate		Project Manager		Principal in Charge		Project Engineer		QA/QC Specifications		Two-Man Survey Crew		CAD Survey		Reimbursable Expenses		
Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	
Obispo Street Waterline																
Phase 1: Preliminary Engineering																
Task 1. Kick-Off Meeting & Site Visit	4	\$720	4	\$662	4	\$552								12	\$2,124	
Task 2. Utility Research and Base Mapping	4	\$720	3	\$639	20	\$2,760								27	\$4,119	
Task 3. Topographic Survey	2	\$360			4	\$552			16	\$4,720	16	\$2,736		38	\$6,368	
Task 4. Preliminary Design: Alignment and Criteria	6	\$1,080	4	\$662	24	\$3,312	4	\$680					\$100		\$6,924	
Task 5. Preliminary Design Review Meeting	2	\$360	2	\$426										4	\$786	
Subtotal	18	\$3,240	13	\$2,769	52	\$7,176	4	\$680	16	\$4,720	16	\$2,736	\$100	81	\$21,321	
Phase 2: Construction Documents																
Task 6. 75% Construction Documents	4	\$720	2	\$426	30	\$4,140	4	\$680					\$100	36	\$5,388	
Task 7. 75% Design Review Meeting	2	\$360	2	\$426										4	\$786	
Task 8. Final Construction Documents	4	\$720	2	\$426	16	\$2,208	4	\$680				\$200		42	\$3,564	
Subtotal	10	\$1,800	6	\$1,278	46	\$6,348	8	\$1,360				\$300		62	\$9,726	
Phase 3: Construction																
Task 9. Engineering Support	8	\$1,440			8	\$1,104								16	\$2,544	
Subtotal	8	\$1,440			8	\$1,104								16	\$2,544	
Totals:	36	\$6,480	18	\$4,047	106	\$14,928	12	2040	16	\$4,720	16	\$2,736	\$400	189	\$33,591	