



City of Guadalupe AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, May 10, 2022, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, May 10, 2022.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

2. **MOMENT OF SILENCE**

3. PLEDGE OF ALLEGIANCE

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. CEREMONIAL CALENDAR

- Recognizing Terry Bauer- Proclamation

6. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending May 3, 2022.
- C. Approve the Minutes of the City Council Regular Meeting of April 26, 2022, to be ordered filed.
- D. Adopt Resolution No. 2022-34 authorizing the Public Works Director to execute applications, certifications and assurances, authorized agent forms, requests for reimbursement, and any other documents required to receive financial assistance through the US Department of Transportation (administered by the California Department of Transportation) associated with the 5311 and 5339 programs.
- E. Adopt Resolution No. 2022-35 approving a list of projects funded by Senate Bill 1 (SB 1): The Road Repair and Accountability Act.
- F. Adopt Resolution No. 2022-36 approving a contract with Eikhof Design Group, Inc. (EDG) in the amount of \$103,834.00 for preparation of a pavement rehabilitation report, plans and specifications, and engineer's estimate for rehabilitation of selected streets in the City of Guadalupe.

- G. Approve a request by Sam Duarte, Director of The Little House by the Park, to use the Veterans Memorial Plaza (aka Downtown Parking Lot) for a “Safe and Sane” Fireworks Sale Fundraiser.
- H. Adopt Second Reading of Ordinance No. 2022-500 to repeal the existing sign ordinance (Sections 18.52.140-18.52.160) and add Chapter 18.51 (Signs).
- I. Adopt Resolution No. 2022-37 approving of Amelia M. Villegas as Interim Human Resources Manager pursuant to Government Code Section 21221(h).
- J. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - 1. Planning Department Report for April 2022
 - 2. Building Department Report for April 2022
 - 3. Public Works/Engineering Report for April 2022

8. **CITY ADMINISTRATOR REPORT:** (Information Only)

9. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

10. **MAYOR’S REPORT- UPDATES**

PUBLIC HEARING

11. **Public hearing to consider subdivision Tract 29,065, (Planning File No. 2021-098-TTM) a Vesting Tentative Tract Map to allow future development on Lots 1 and 2 of Parcel Map 29,063.**

Written report: Bill Scott, Contract City Planner

Recommendation: That the City Council:

- a. Receive a presentation from staff;
- b. Conduct a public hearing, including: a) an opportunity for the applicant to present the proposed project, and b) receive any comments from the public; and
- c. Adopt Resolution No. 2022-38 to conditionally approve the Tentative Tract Map 29,065.

REGULAR BUSINESS

12. **Cannon Corporation and Labor Consultants of California request to add services due to continued need for inspection/labor compliance work, and authorize use of up to \$150,000 for cost overages for the Le Roy park and Community Center Project from the Park Development Fund.**

Written report: Tom Brandeberry, Los Amigos de Guadalupe

Recommendation: That the City Council adopt Resolution No. 2022-39 authorizing the use of the Park Development Fund to pay for cost overages for the Le Roy Park and Community Center Project.

13. Informational report from Public Safety staff on the feasibility of establishing a downtown residential permit parking area in the 1000 block of Guadalupe Street.

Written report: Michael Cash, Director of Public Safety

Recommendation: That the City Council a) Accept the information and take no action; or b) Direct staff to return to Council when a draft ordinance is ready for consideration consistent with Council direction; or c) Continue to another Council meeting for further discussion and deliberation.

14. Fiscal Year 2020-21 Audited Financial Statements and Single Audit Report.

Written report: Lorena Zarate, Finance Director

Recommendation: That the City Council receive and accept the City of Guadalupe Financial Statements for the Year ended June 30, 2021, along with the Independent Auditor's Report and accept the Single Audit Report for 2021.

15. FUTURE AGENDA ITEMS

16. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

17. ADJOURNMENT TO CLOSED SESSION MEETING

CLOSED SESSION

18. CONFERENCE WITH LABOR NEGOTIATORS

(Subdivision (a) of Government Code Section 54957.6)

Agency designated representatives: City Administrator, Interim Human Resources Manager and Che Johnson, Partner, Liebert, Cassidy & Whitmore; Employee Organizations: International Association of Firefighters (IAFF)

19. ADJOURNMENT TO OPEN SESSION MEETING

20. CLOSED SESSION ANNOUNCEMENTS

21. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 6th day of May 2022.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Wednesday, May 11, 2022, at 6:00 pm/ Special Meeting			
FY 2022/23 Goal Setting Workshop		Workshop	
Tuesday, May 24, 2022, at 6:00 pm / Regular Meeting			
April 2022 Financial Report	Finance Department	Consent Calendar	
Three Resolutions – General Municipal Election	Admin Department	Consent Calendar	
Notice of Completion – 2021 Trunk Main Improvement	Public Works Dept	Consent Calendar	
Notice of Completion – Le Roy Park Rehab Project	Public Works Dept	Consent Calendar	
4146 Eleventh St. Reorganization R&T99 Negotiation of Property Taxes	Planning Department	Consent Calendar	
Transient Occupancy Tax (TOT)	City Attorney	Regular Business	
Commercial Cannabis Business Completion Timeframe	City Attorney	Regular Business	
Tuesday, May 31, 2022, at 6:00 pm/ Special Meeting			
FY 2022/23 Goal Setting Workshop		Workshop	
Tuesday, June 14, 2022, at 6:00 pm / Regular Meeting			
Parks / Facilities Lead Job Description	Recreation & Parks Dept	Regular Business	
Wednesday, June 15, 2022, at 6:00 pm / Special Meeting			
FY 2022/23 Budget Workshop	Finance Department	Workshop	
Tuesday, June 28, 2022, at 6:00 pm / Regular Meeting			
FY 2022/23 Budget Approval	Finance Department	Regular Business	
Other Unscheduled Items			
	Proposed Date of Item	Department	Agenda Category
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule Update		Finance Department	Workshop
Pasquini Lease Agreement	June 2022	Public Works Dept.	Consent Calendar
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Facility & Parks Use Fee Schedule Changes		Recreation & Parks	
Benefit for Unrepresented Employees		Human Resources	New Business

City of Guadalupe



Guadalupe, California

Proclamation

HONORING TERRY BAUER

WHEREAS, Mr. Terry Bauer was employed by the Guadalupe Union School District in August 1996 to teach physical education at Kermit McKenzie Jr. High after a five-month term subbing position; and

WHEREAS, Mr. Bauer started coaching Cross Country in 1996 as an assistant coach, taking over as head coach in 1998; and

WHEREAS, Mr. Bauer started the McKenzie Cross Country Invitational in 2001 with Louise Tanascia, Athletic Director;

WHEREAS, he conducted the McKenzie Invitational for the past 21 years with the exception of 2020 due to COVID-19; and

WHEREAS, it has been Mr. Bauer's priority as a coach and physical education teacher to provide healthy opportunities for all students and athletes; and

WHEREAS, "TERRY" not only prepared the race venue for the Annual Cross-Country events, he also volunteered by his expert skills in trimming trees, weeding areas around the park and spent hours ensuring that participants and guests were provided a safe and well maintained recreational area; and

WHEREAS, through his efforts at making O'Connell Park an area safe for all who use the facility for walking, relaxing, sporting events, "TERRY" has set a very possible example of an individual who volunteers his time not only as a teacher and coach but also to all who reside in the community; and

WHEREAS, Terry Bauer will soon retire from the School District, but will always remain as a true giver of his time, his expertise and his friendship to all; and

WHEREAS, he made a positive contribution to the education of the children of Guadalupe Union School District; and

WHEREAS, Terry Bauer's dedication and guidance will be sorely missed.

NOW, THEREFORE, BE IT RESOLVED, that by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, take this opportunity to express our sincere appreciation and recognition to:

TERRY BAUER

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Seal of the City of Guadalupe, California to be affixed hereto this 10th day of May 2022.

/s/

Ariston Julian, Mayor
City of Guadalupe



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE

Agenda of May 10, 2022

Prepared by:
Veronica Fabian
Finance Account Clerk

Reviewed by:
Lorena Zarate
Finance Director

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending May 3, 2022 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on May 11, 2022.

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

2050 PARKER STREET *** VENDOR.: AGD01 (ANDREW GOODWIN DESIGNS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
154-26	ADM-LE ROY PARK REHAB PROJECT	05-22	04/23/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-LE ROY PARK REHAB PROJECT	89	4444 3051 (CIP CIP 089-201)	1	6189.69	6189.69
				Invoice Extension ---->		6189.69
				Vendor Total ----->		6189.69

3070 SKYWAY DR *** VENDOR.: AKE01 (AKESO OCCUPATIONAL HEALTH)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2521	HR-PHYSICAL EXAM - ERIC VERA	05-22	04/18/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PUBLIC SAETY INTERSN PAID FORM FIRES PCF FUNDS	01	4220 0150 (General Fund Fire Temp Employees)	1	240.00	240.00
				Invoice Extension ---->		240.00
				Vendor Total ----->		240.00

P.O.BOX 395 *** VENDOR.: ALP01 (ALPINE REFRIGERATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
10407	ADM-SENIOR CENTER-INSTALLATION NEW FRIDGE CV2&3	05-22	04/05/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-SENIOR CENTER-INSTALLATION NEW FRIDGE CV2&3	107	4018 2150 (CV2-3 Food Dis CV2-3 FOOD DIS Profl Services)	1	6548.23	6548.23
				Invoice Extension ---->		6548.23
				Vendor Total ----->		6548.23

P.O.BOX 035184 *** VENDOR.: AMA02 (AMAZON BUSINESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3119D1FLL	WWTP-INV#:1RC3-19D-1FLL NATURAL EPSON SALT	05-22	04/20/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WWTP-INV#:1RC3-19D-1FLL NATURAL EPSON SALT	12	4425 1550 (Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)	1	7.06	7.06
				Invoice Extension ---->		7.06

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4GRHYPRJ1	FINANCE-INV#:1TW4-GRHY-PRJ1 MONITOR RISER,DESK PAD	05-22	04/22/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FINANCE-INV#:1TW4-GRHY-PRJ1 MONITOR RISER,DESK PAD	01	4120 1200 (General Fund Finance Off Suppl/Postg)	1	65.72	65.72
				Invoice Extension ---->		65.72

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
D9MXRPC1R	ADM-INV#:1L4D-9MXR-PC1R	05-22	04/22/22 N N N	A-NET30 FROM INVOICE	2010

*** VENDOR.: AMA02 (AMAZON BUSINESS)

P.O.BOX 035184

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	COUNCIL CHAMBERS AUDIO & VIDEO UPGRADES-ARPA	01	4140 2151	(General Fund Non-Departmentl IT Services)	26.51
				Invoice Extension ---->	26.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	PD-INV#:1RWD-KT9N-FH36 PENS	05-22	04/25/22 N N N	(General Fund Police Off Suppl/Postg)	20.64
				Invoice Extension ---->	20.64

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	ARPA FUNDING RECREATIONAL PROGRAMS	01	4300 1550	(General Fund Parks & Rec Op Supp/Expense)	25.64
				Invoice Extension ---->	25.64

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	WWTP-INV#:1MXL-1X16-PWWX WATER BOTTLE, SHOVEL	12	4425 1550	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)	148.14
				Invoice Extension ---->	148.14

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	WWTP-INV#:1CKR-RTDP-KXLD DERPIPE SILICONE TUBING	12	4425 1550	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)	41.08
				Invoice Extension ---->	41.08

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	PD-INV#:1QMR-WM9V-QVGP WALL FILE,HIGHLIGHTER,TAPE	01	4200 1200	(General Fund Police Off Suppl/Postg)	56.01
				Invoice Extension ---->	56.01

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	PD-INV#:1QMR-WM9V-RRYJ 3K PAINTBALL TANK	01	4200 1200	(General Fund Police Off Suppl/Postg)	59.76
				Invoice Extension ---->	59.76

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
YJ4YR4KR7	PW-SOLAR POWERED LIGHTS 48	05-22	04/21/22 N N N		2010

*** VENDOR.: AMA02 (AMAZON BUSINESS)

P.O.BOX 035184

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description			Unit(s)	Unit Cost	Amount
0001	INV#:1RMY-J4YR-4KR7			1	125.06	125.06
				(CIP CIP 601 Insfr Imp)		
						Invoice Extension ----> 125.06
						Vendor Total -----> 575.62

AUS WEST LOCKBOX

*** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

P.O. BOX 101179

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000438803	P&R-UNIFORM SERVICES	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description			Unit(s)	Unit Cost	Amount
0001	P&R-UNIFORM SERVICES			1	48.48	48.48
				(General Fund Building Mtce Profl Services)		
0002	P&R-UNIFORM SERVICES			1	5.97	5.97
				(General Fund Parks & Rec Profl Services)		
						Invoice Extension ----> 54.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000438806	PW-WATER-UNIFORM SERVICE	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-UNIFORM SERVICE	10 4420 2150	1	15.25	15.25
		(Wtr. Oper. Fund Water Operating Profl Services)			
					Invoice Extension ----> 15.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000438811	PW-WWTP-UNIFORM SERVICE	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-UNIFORM SERVICE	12 4425 2150	1	27.20	27.20
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
					Invoice Extension ----> 27.20

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000438814	PW-STREETS-UNIFORM SERVICE	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-UNIFORM SERVICE	01 4145 2150	1	1.21	1.21
		(General Fund Building Mtce Profl Services)			
0002	PW-STREETS-UNIFORM SERVICE	01 4300 2150	1	1.23	1.23
		(General Fund Parks & Rec Profl Services)			
0003	PW-STREETS-UNIFORM SERVICE	71 4454 2150	1	9.71	9.71
		(MEASURE A MEASURE A Profl Services)			
					Invoice Extension ----> 12.15

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000438848	PD-MAT NYLON, MASK REUSABLE, BAG ERGO CLIPS	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-MAT NYLON, MASK REUSABLE, BAG ERGO CLIPS	01 4200 1550	1	102.41	102.41
		(General Fund Police Op Supp/Expense)			
					Invoice Extension ----> 102.41

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000444229	P&R-UNIFORM SERVICE	05-22	04/26/22 N N N	A-NET30 FROM INVOICE	2010

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 AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	P&R-UNIFORM SERVICE	01	4145 2150	1	48.48
			(General Fund Building Mtce Profl Services)		
0002	P&R-UNIFORM SERVICE	01	4300 2150	1	5.97
			(General Fund Parks & Rec Profl Services)		
			Invoice Extension ---->		54.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000444241	PW-WATER-UNIFORM SERVICE	05-22	04/26/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-UNIFORM SERVICE	10 4420 2150	1	17.30	17.30
			(Wtr. Oper. Fund Water Operating Profl Services)		
			Invoice Extension ---->		17.30

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000444246	PW-WWTP-UNIFORM SERVICE	05-22	04/26/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-UNIFORM SERVICE	12 4425 2150	1	27.20	27.20
			(Wst.Wtr.Op.Fund Wastewater Profl Services)		
			Invoice Extension ---->		27.20

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000444256	PW-STREETS-UNIFORM SERVICE	05-22	04/26/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-UNIFORM SERVICE	01 4145 2150	1	1.21	1.21
			(General Fund Building Mtce Profl Services)		
0002	PW-STREETS-UNIFORM SERVICE	01 4300 2150	1	1.23	1.23
			(General Fund Parks & Rec Profl Services)		
0003	PW-STREETS-UNIFORM SERVICE	71 4454 2150	1	9.71	9.71
			(MEASURE A MEASURE A Profl Services)		
			Invoice Extension ---->		12.15
			Vendor Total ----->		322.56

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 3390 UNIVERSITY AVE 5TH FLOOR *** VENDOR.: BBK01 (BEST BEST & KRIEGER LLP)
 P.O. BOX 1028

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
932043	ADM-LEGAL SERVICES-PUBLIC RECORDS REQUEST	05-22	04/25/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-LEGAL SERVICES-PUBLIC RECORDS REQUEST	01 4110 2150	1	483.00	483.00
			(General Fund City Attorney Profl Services)		
			Invoice Extension ---->		483.00
			Vendor Total ----->		483.00

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 FILE # 2674 *** VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BPI236998	WATER-AMMONIUM SULFATE	05-22	05/25/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount

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 P.O.BOX 3773 *** VENDOR.: CAR02 (CARR'S BOOTS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-SAFETY BOOTS-JAMES BATALLA		71 4454 1550	1	139.19	139.19
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		139.19
				Vendor Total ----->		277.84

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 MARK MAYBERRY *** VENDOR.: CAS07 (CASSIA LANDSCAPE)
 P.O.BOX 1511

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042231	P&R-APRIL LANDSCAPE MAINTENANCE	05-22	04/21/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-APRIL LANDSCAPE MAINTENANCE		01 4300 2150	1	1863.00	1863.00
			(General Fund Parks & Rec Profl Services)			
				Invoice Extension ---->		1863.00
				Vendor Total ----->		1863.00

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 2230 SOUTH DEPOT STREET UNIT C *** VENDOR.: CEN11 (CENTRAL CITY TOOL SUPPLY, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
105800	PW-1-1/4''X23'' SDS MAX 4 CUTTER	05-22	04/26/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-1-1/4''X23'' SDS MAX 4 CUTTER		23 4461 1550	1	157.67	157.67
			(LTF - Transit LTF Transit Op Supp/Expense)			
				Invoice Extension ---->		157.67
				Vendor Total ----->		157.67

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 P.O. BOX 3738 *** VENDOR.: CEN14 (CENTRAL COAST TRUCK CENTER CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
100287901	FIRE-SMOKE OPACITY TEST	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-SMOKE OPACITY TEST		01 4220 1460	1	271.29	271.29
			(General Fund Fire Vehicle Maintnc)			
				Invoice Extension ---->		271.29

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
100288101	FIRE-SMOKE OPACITY TEST	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-SMOKE OPACITY TEST		01 4220 1460	1	271.29	271.29
			(General Fund Fire Vehicle Maintnc)			
				Invoice Extension ---->		271.29

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
102266802	FIRE-AIR DRYER, SPIN ON, FILTER FF/WS, FILTER	05-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount

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 P.O. BOX 3738 *** VENDOR.: CEN14 (CENTRAL COAST TRUCK CENTER CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	#81		01 4220 1460 (General Fund Fire Vehicle Maintnc)	1	135.92	135.92
				Invoice Extension ---->		135.92
				Vendor Total ----->		678.50 =====

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 3053 HIGUERA STREET *** VENDOR.: CHO01 (CHOP RESTAURANT SUPPLY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000015	ADM-SENIOR CENTER-KITCHEN EQUIPMENT CV2&3	05-22	04/06/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-SENIOR CENTER-KITCHEN EQUIPMENT CV2&3		107 4018 2150 (CV2-3 Food Dis CV2-3 FOOD DIS Profl Services)	1	4413.71	4413.71
				Invoice Extension ---->		4413.71

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000018	ADM-SENIOR CENTER-KITCHEN EQUIPMENT CV2&3	05-22	04/14/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-SENIOR CENTER-KITCHEN EQUIPMENT CV2&3		107 4018 2150 (CV2-3 Food Dis CV2-3 FOOD DIS Profl Services)	1	547.75	547.75
				Invoice Extension ---->		547.75
				Vendor Total ----->		4961.46 =====

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 918 OBISPO ST *** VENDOR.: CIT08 (CITY OF GUADALUPE (FINANC))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
052022	FINANCE-WATER UTILITY BILL	05-22	05/01/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	W MAIN ST		12 4425 1000 (Wst.Wtr.Op.Fund Wastewater Utilities)	1	2681.42	2681.42
0002	1075,949,873-A,110,912,1070 GUADALUPE		71 4454 1000 (MEASURE A MEASURE A Utilities)	1	195.72	195.72
0003	180PIO,4800THIRD,4760GAR,4689A11TH,406TOG,4689 11		01 4300 1000 (General Fund Parks & Rec Utilities)	1	5581.42	5581.42
0004	4913,5101,5001,5201 MAIN		60 4490 1000 (Quad.Assmt.Dist Quad.Assmt Dist Utilities)	1	130.48	130.48
0005	884,330,1025,1025/A GUAD,918OBISPO,4550,4545 10TH		01 4145 1000 (General Fund Building Mtce Utilities)	1	500.68	500.68
				Invoice Extension ---->		9089.72
				Vendor Total ----->		9089.72 =====

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 110 E. COOK STREET *** VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
87698	PW-BUSINESS HAZ WASTE-MARCH 2022	05-22	04/08/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-BUSINESS HAZ WASTE-MARCH 2022		71 4454 2150 (MEASURE A MEASURE A Profl Services)	1	30.00	30.00
				Invoice Extension ---->		30.00

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 110 E. COOK STREET *** VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
87809	PD-ACCOUNTS RECEIVABLEBILLING-MARCH 2022	05-22	04/12/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-ACCOUNTS RECEIVABLEBILLING-MARCH 2022	01	4200 1550	1	1026.06	1026.06
		(General Fund Police Op Supp/Expense)				
				Invoice Extension ---->		1026.06

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
87810	PD-DISPATCH SERVICES-MARCH 2022	05-22	04/12/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-DISPATCH SERVICES-MARCH 2022	01	4200 2350	1	4121.16	4121.16
		(General Fund Police Svcs.Other Agen)				
0002	PD-DISPATCH SERVICES-MARCH 2022	01	4220 2350	1	2013.09	2013.09
		(General Fund Fire Svcs.Other Agen)				
				Invoice Extension ---->		6134.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
87825	PW-FUEL USAGE MARCH 2022	05-22	04/20/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-FUEL USAGE MARCH 2022	23	4461 1560	1	7773.97	7773.97
		(LTF - Transit LTF Transit Fuels/Lubricant)				
				Invoice Extension ---->		7773.97
				Vendor Total ----->		14964.28

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 PO BOX 1480 *** VENDOR.: CLA01 (CLARK PEST CONTROL OF STOCKTON, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
30451641	ADM-SENIOR CENTER PEST CONTROL SERVICES-APRIL 2022	05-22	04/27/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CV2&3	107	4018 2150	1	135.00	135.00
		(CV2-3 Food Dis CV2-3 FOOD DIS Profl Services)				
				Invoice Extension ---->		135.00
				Vendor Total ----->		135.00

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 867 GUADALUPE ST *** VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
73908	WWTP=GRIT REMOVAL FROM BIOCAL	05-22	04/26/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WWTP=GRIT REMOVAL FROM BIOCAL	12	4425 2150	1	6285.77	6285.77
		(Wst.Wtr.Op.Fund Wastewater Profl Services)				
				Invoice Extension ---->		6285.77

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
73929	WWTP=JEETED FROM MAN HOLE IN INTERSENCTION	05-22	04/27/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WWTP=JEETED FROM MAN HOLE IN INTERSENCTION	12	4425 2150	1	1604.04	1604.04
		(Wst.Wtr.Op.Fund Wastewater Profl Services)				
				Invoice Extension ---->		1604.04

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 867 GUADALUPE ST *** VENDOR.: CLAO2 (CLAY'S SEPTIC & JETTING, INC.)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 Vendor Total -----> 7889.81
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 P.O.BOX 208098 *** VENDOR.: COL03 (COLUMN, PBC)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 F040A0009 ADM-NOTICE OF PUBLIC HEARING-PUBLICATION 05-22 04/18/22 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 ADM-NOTICE OF PUBLIC HEARING-PUBLICATION 01 4405 1250 1 94.33 94.33
 (General Fund Bldg and Safety Advertisin/Pub.)
 Invoice Extension ----> 94.33

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 F040A0010 ADM-NOTICE OF PUBLIC HEARING SIGN ORDINANCE 05-22 04/18/22 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 ADM-NOTICE OF PUBLIC HEARING SIGN ORDINANCE 01 4405 1250 1 96.25 96.25
 (General Fund Bldg and Safety Advertisin/Pub.)
 Invoice Extension ----> 96.25

 Vendor Total -----> 190.58
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 3755 WASHINGTON BLVD *** VENDOR.: COR01 (CORBIN WILLITS SYSTEM CORP)
 SUITE #204
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 00C204151 FINANCE-ENHANCEMENT AND SERVICE FEES 05-22 04/15/22 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 FINANCE-ENHANCEMENT AND SERVICE FEES 01 4120 2150 1 628.89 628.89
 (General Fund Finance Prof'l Services)
 Invoice Extension ----> 628.89

 Vendor Total -----> 628.89
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 ANIMAL HEALTH & REGULATION *** VENDOR.: COU04 (PUBLIC HEALTH DEPARTMENT)
 300 N. SAN ANTONIO ROAD
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 FY21-22Q3 ADM-ANIMAL SERVICES-JAN-MARCH 31,2022 05-22 05/02/22 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 ADM-ANIMAL SERVICES-JAN-MARCH 31,2022 01 4140 2350 1 15475.00 15475.00
 (General Fund Non-Departmentl Svcs.Other Agen)
 Invoice Extension ----> 15475.00

 Vendor Total -----> 15475.00
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 ENVIROMENTAL HEALTH SERVICES *** VENDOR.: COU08 (COUNTY OF SANTA BARBARA)
 2125 S.CENTERPOINTE PRWY #333
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 IN0115680 ADM-SENIOR CENTER PUBLIC HEALTH DEPT 05-22 04/15/22 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

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 ENVIROMENTAL HEALTH SERVICES *** VENDOR.: COU08 (COUNTY OF SANTA BARBARA)

2125 S.CENTERPOINTE PRWY #333
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PLAN CHECK-CODED CV2&3	107 4018 2150	1	335.42	335.42
		(CV2-3 Food Dis CV2-3 FOOD DIS Profl Services)			
				Invoice Extension ---->	335.42

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

IN0115686 ADM-ROYAL THEATER RENOVATION PROJECT- 05-22 04/15/22 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PUBLIC HEALTH DEPARTMENT	79 4542 3150	1	322.00	322.00
		(OB 2019-3 Prjct RDA BOND REFI Imp.Other/Build)			
				Invoice Extension ---->	322.00
				Vendor Total ----->	657.42

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 966 HUBER ST *** VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
74530	PD-STONGBASE 9'' TANK RENTAL	05-22 04/30/22 N N N			
0001	PD-STONGBASE 9'' TANK RENTAL	01 4200 1550	1	36.34	36.34
		(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->	36.34
				Vendor Total ----->	36.34

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 DIVISION OF ADMIN.SERVICES *** VENDOR.: DEP02 (DEPARTMENT OF CONSERVATION)

801 K STREET MS 22-15
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
030122	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD FEE	05-22 03/01/22 N N N			
0001	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD FEE	01 2053	1	344.03	344.03
		(General Fund S.M.I.P.)			
0002	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD FEE	01 3620	-1	17.20	-17.20
		(General Fund Miscellaneous Income)			
				Invoice Extension ---->	326.83
				Vendor Total ----->	326.83

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 ACCOUNT SERVICES *** VENDOR.: DEP09 (DEPARTMENT OF JUSTICE)

P.O. BOX 944255
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
576021	PD-BLOOD ALCOHOL ANALYSIS	05-22 04/06/22 N N N			
0001	PD-BLOOD ALCOHOL ANALYSIS	01 4200 1550	1	245.00	245.00
		(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->	245.00
				Vendor Total ----->	245.00

301 LIGHTHOUSE AVE SUITE C *** VENDOR.: EMC01 (EMC PLANNING GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
22-087	ADM-UPDATE MITIGATED NEGATIVE DECLARATION	05-22	03/30/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-UPDATE MITIGATED NEGATIVE DECLARATION	89 4444 3045 (CIP CIP)	1	36342.26	36342.26
				Invoice Extension ---->	36342.26

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
22-150	ADM-GENERAL PLAN MITIGATED NEGATIVE DECLARATION	05-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-GENERAL PLAN MITIGATED NEGATIVE DECLARATION	89 4444 3045 (CIP CIP)	1	7299.33	7299.33
				Invoice Extension ---->	7299.33
				Vendor Total ----->	43641.59

816 NORTH "O" STREET SPACE #2 *** VENDOR.: ERE01 (ER ELECTRIC & MECHANICAL)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1028	WWTP-ESSCO MODEL#4X12HDPM S/N 924B3	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-ESSCO MODEL#4X12HDPM S/N 924B3	89 4444 3097 (CIP CIP Grit System)	1	1509.02	1509.02
				Invoice Extension ---->	1509.02

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1029	WWTP-U.S. S/N V10V239R027F	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-U.S. S/N V10V239R027F	89 4444 3097 (CIP CIP Grit System)	1	590.49	590.49
				Invoice Extension ---->	590.49

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1030	WWTP-ESSCO S/N 924B3 MODEL 4X12HDPM RPM VARIABLE	05-22	04/20/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-ESSCO S/N 924B3 MODEL 4X12HDPM RPM VARIABLE	89 4444 3097 (CIP CIP Grit System)	1	248.60	248.60
				Invoice Extension ---->	248.60

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1034	WWTP-MIXER PUMP TECO WESTINGHOUSE WFRO/52C	05-22	04/27/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-MIXER PUMP TECO WESTINGHOUSE WFRO/52C	12 4425 2150 (Wst.Wtr.Op.Fund Wastewater Profl Services)	1	1796.16	1796.16
				Invoice Extension ---->	1796.16
				Vendor Total ----->	4144.27

P.O.BOX 208728 *** VENDOR.: EW101 (EWING CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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 P.O.BOX 208728 *** VENDOR.: EWI01 (EWING CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
16343746	P&RPACO PERRERA PARK	05-22	03/24/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	P&RPACO PERRERA PARK	01	4300 1550	1	816.13	816.13
		(General Fund Parks & Rec Op Supp/Expense)				
				Invoice Extension ---->		816.13
				Vendor Total ----->		816.13

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 17852 GOTHARD STREET *** VENDOR.: EXT01 (EXTREME CANOPY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
D035519	PD-X7 TECTONIC HEAVY DUTY ALUMINUM 2.25IN	05-22	09/20/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-X7 TECTONIC HEAVY DUTY ALUMINUM 2.25IN	42	4210 1550	1	2272.87	2272.87
		(Pol.Saftey Fund Pol.Pub.Safety Op Supp/Expense)				
				Invoice Extension ---->		2272.87
				Vendor Total ----->		2272.87

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 P.O BOX 740407 *** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
050222	P&R-ACCT#:805-343-5713-061406-5	05-22	04/07/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	P&R-ACCT#:805-343-5713-061406-5	01	4145 1150	1	190.28	190.28
		(General Fund Building Mtce Communications)				
				Invoice Extension ---->		190.28
				Vendor Total ----->		190.28

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 P.O. BOX 337 *** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71718	P&R-1 1/2X6 22GA SATIN SJ EXT	05-22	04/12/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	P&R-1 1/2X6 22GA SATIN SJ EXT	01	4145 1550	1	15.00	15.00
		(General Fund Building Mtce Op Supp/Expense)				
				Invoice Extension ---->		15.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
71725	P&R-MINI HACKSAW WHT 6''L	05-22	04/12/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	P&R-MINI HACKSAW WHT 6''L	01	4300 1550	1	4.59	4.59
		(General Fund Parks & Rec Op Supp/Expense)				
0002	P&R-MINI HACKSAW WHT 6''L	01	4145 1550	1	14.64	14.64
		(General Fund Building Mtce Op Supp/Expense)				
				Invoice Extension ---->		19.23

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
71831	P&R-SWITCH BOX,ELBOW PVC,T-RESIST RECEPT	05-22	04/13/22 N N N	A-NET30 FROM INVOICE	2010

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337		PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
INVOICE-TYPE	DESCRIPTION				
0001	P&R-SWITCH BOX, ELBOW PVC, T-RESIST RECEIPT				
		G/L Account No	Unit(s)	Unit Cost	Amount
		01 4145 1550	1	113.50	113.50
		(General Fund Building Mtce Op Supp/Expense)			
		Invoice Extension ---->			113.50
72157	P&R-PLASTIC FLUSH VLAVE, CP 22 DEG A/S LEVER	05-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010
0001	P&R-PLASTIC FLUSH VLAVE, CP 22 DEG A/S LEVER				
		G/L Account No	Unit(s)	Unit Cost	Amount
		01 4145 1550	1	48.39	48.39
		(General Fund Building Mtce Op Supp/Expense)			
		Invoice Extension ---->			48.39
72158	PW-STREETS-12V/18V MULTI-VOLTAGE CHARGER	05-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010
0001	PW-STREETS-12V/18V MULTI-VOLTAGE CHARGER				
		G/L Account No	Unit(s)	Unit Cost	Amount
		71 4454 1550	1	271.85	271.85
		(MEASURE A MEASURE A Op Supp/Expense)			
		Invoice Extension ---->			271.85
72170	P&R-SCREWDRIVER 4-IN-1, SLOTS, 8'' PUSH BUTTON	05-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010
0001	P&R-SCREWDRIVER 4-IN-1, SLOTS, 8'' PUSH BUTTON				
		G/L Account No	Unit(s)	Unit Cost	Amount
		01 4145 1550	1	52.42	52.42
		(General Fund Building Mtce Op Supp/Expense)			
		Invoice Extension ---->			52.42
72201	P&R-PRUNG TOOL BYPSS 4.5''HL, LARGE DIESEL GLOVE	05-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010
0001	P&R-PRUNG TOOL BYPSS 4.5''HL, LARGE DIESEL GLOVE				
		G/L Account No	Unit(s)	Unit Cost	Amount
		01 4145 1550	1	60.01	60.01
		(General Fund Building Mtce Op Supp/Expense)			
		Invoice Extension ---->			60.01
72343	WATER-CEMENT ABS 16OZ	05-22	04/18/22 N N N	A-NET30 FROM INVOICE	2010
0001	WATER-CEMENT ABS 16OZ				
		G/L Account No	Unit(s)	Unit Cost	Amount
		10 4420 1550	1	60.04	60.04
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
		Invoice Extension ---->			60.04
72434	FIRE-VINYL TUBING 5/16X1/2''	05-22	04/18/22 N N N	A-NET30 FROM INVOICE	2010
0001	FIRE-VINYL TUBING 5/16X1/2''				
		G/L Account No	Unit(s)	Unit Cost	Amount
		01 4200 1550	1	6.39	6.39
		(General Fund Police Op Supp/Expense)			
		Invoice Extension ---->			6.39
72452	P&R-HD BRASS SHUTOFF DS, 113 5 FT WASH MACHINE	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010
0001	P&R-HD BRASS SHUTOFF DS, 113 5 FT WASH MACHINE				
		G/L Account No	Unit(s)	Unit Cost	Amount

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337	INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-HD BRASS SHUTOFF DS, 113 5 FT WASH MACHINE	01	4300 1550	1	85.24	85.24
			(General Fund Parks & Rec Op Supp/Expense)			
				Invoice Extension ---->		85.24

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
72464 P&R-GENERAL KEY (CAR/TRUCK/HOUSE)	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-GENERAL KEY (CAR/TRUCK/HOUSE)	01	4145 1550	1	4.33	4.33
			(General Fund Building Mtce Op Supp/Expense)			
				Invoice Extension ---->		4.33

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
72513 PW-M18 2-SPD GREASE GUN-BARE	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-M18 2-SPD GREASE GUN-BARE	71	4454 1550	1	506.84	506.84
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		506.84

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
72523 WATER-7/16X2 CLEVIS PIN	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-7/16X2 CLEVIS PIN	10	4420 1550	1	17.38	17.38
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		17.38

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
72601 PW-STREETS-PPIANT THINNER QT CARB	05-22	04/20/22 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-PPIANT THINNER QT CARB	71	4454 1550	1	9.78	9.78
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		9.78

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
72622 P&R-PAINTERS TAPE 1.88''X60YD, MEASURING TAPE	05-22	04/20/22 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-PAINTERS TAPE 1.88''X60YD, MEASURING TAPE	01	4300 1550	1	19.12	19.12
			(General Fund Parks & Rec Op Supp/Expense)			
				Invoice Extension ---->		19.12

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
72743 PW-STREETS-SCREW PIN ANCHOR	05-22	04/21/22 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-SCREW PIN ANCHOR	71	4454 1550	1	257.96	257.96
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		257.96

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
73021 PW-STREETS-CD 3/4X3/4 MHTXMHT BRASS ADPT	05-22	04/25/22 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
P.O. BOX 337						
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-CD 3/4X3/4 MHTXMHT BRASS ADPT		71 4454 1550	1	72.99	72.99
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		72.99

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
73168	PW-STREETS-GENERATOR PORTABLE 4550W	05-22	04/26/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-GENERATOR PORTABLE 4550W		71 4454 1550	1	814.54	814.54
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		814.54

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
73175	PW-STREETS-DROPCLOTH 6OZ 9X12'	05-22	04/26/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-DROPCLOTH 6OZ 9X12'		71 4454 1550	1	64.86	64.86
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		64.86

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
73533	PW-1/2 PT REAL TUFF PJ CMPND	05-22	04/29/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-1/2 PT REAL TUFF PJ CMPND		71 4454 1550	1	93.51	93.51
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		93.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
73623	WATER-WATERING NOZZLE BRASS	05-22	04/29/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-WATERING NOZZLE BRASS		10 4420 1550	1	18.11	18.11
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		18.11
				Vendor Total ----->		2611.49

1421 PARK STREET *** VENDOR.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
752101MAY	WATER-MONITORING OF FIRE SYSTEM	05-22	05/01/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-MONITORING OF FIRE SYSTEM		10 4420 1150	1	50.00	50.00
			(Wtr. Oper. Fund Water Operating Communications)			
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00

120 S. STATE COLLEGE BLVD *** VENDOR.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No

120 S. STATE COLLEGE BLVD *** VENDOR.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)
 SUITE 200

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SIN016034	ADM-CANNABIS MANAGEMENT SERVICES	05-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-CANNABIS MANAGEMENT SERVICES-MARCH	01 HEMP 2150	1	2600.00	2600.00
		(General Fund CANNABIS Prof'l Services)			
				Invoice Extension ---->	2600.00
				Vendor Total ----->	2600.00

P.O.BOX 825 *** VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
192314	FIRE-FUEL CHARGES	05-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-FUEL CHARGES	01 4220 1560	1	300.72	300.72
		(General Fund Fire Fuels/Lubricant)			
				Invoice Extension ---->	300.72

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
192316	WATER-FUEL CHARGES	05-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-FUEL CHARGES	10 4420 1560	1	183.32	183.32
		(Wtr. Oper. Fund Water Operating Fuels/Lubricant)			
				Invoice Extension ---->	183.32

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
192317	WWTP-FUEL CHARGES	05-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-FUEL CHARGES	12 4425 1560	1	350.16	350.16
		(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)			
				Invoice Extension ---->	350.16

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
192318	PW-STREETS-FUEL CHARGES	05-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-FUEL CHARGES	71 4454 1560	1	335.66	335.66
		(MEASURE A MEASURE A Fuels/Lubricant)			
				Invoice Extension ---->	335.66

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
192327	P&R-FUEL CHARGES	05-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-FUEL CHARGES	01 4145 1560	1	108.73	108.73
		(General Fund Building Mtce Fuels/Lubricant)			
0002	P&R-FUEL CHARGES	01 4300 1560	1	108.72	108.72
		(General Fund Parks & Rec Fuels/Lubricant)			
				Invoice Extension ---->	217.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
192337	PD-FUEL CHARGES	05-22	04/15/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount

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 P.O.BOX 825 *** VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-FUEL CHARGES		01 4200 1560	1	2222.81	2222.81
			(General Fund Police Fuels/Lubricant)			
				Invoice Extension ---->		2222.81

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
192619	WATER-FUEL CHARGES	05-22	04/30/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-FUEL CHARGES		10 4420 1560	1	315.83	315.83
			(Wtr. Oper. Fund Water Operating Fuels/Lubricant)			
				Invoice Extension ---->		315.83

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
192620	PW-STREETS-FUEL CHARGES	05-22	04/30/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-FUEL CHARGES		71 4454 1560	1	467.01	467.01
			(MEASURE A MEASURE A Fuels/Lubricant)			
				Invoice Extension ---->		467.01

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
192637	PD-FUEL CHARGES	05-22	04/30/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-FUEL CHARGES		01 4200 1560	1	2263.41	2263.41
			(General Fund Police Fuels/Lubricant)			
				Invoice Extension ---->		2263.41
				Vendor Total ----->		6656.37

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 P.O. BOX 1516 *** VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
216006787	WATER-8X6 MJ REDUCER LEB IMP	05-22	02/15/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-8X6 MJ REDUCER LEB IMP		10 4420 1550	1	163.00	163.00
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		163.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
216018026	WATER-4 FNST X 2 1/2 MNST BRASS HOSE ADPT	05-22	04/22/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER-4 FNST X 2 1/2 MNST BRASS HOSE ADPT		10 4420 1550	1	94.63	94.63
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		94.63
				Vendor Total ----->		257.63

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 4352 FOXENWOOD CIRCLE *** VENDOR.: INT01 (INTEGRITY PLANNING)
 LARRY APPEL

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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 4352 FOXENWOOD CIRCLE *** VENDOR.: INT01 (INTEGRITY PLANNING)
 LARRY APPEL
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
52	ADM-PLANNING SERVICES APRIL 2022	05-22	04/01/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GENERAL PLANNING SERVICES @115	01 4405 2150	1	2277.00	2277.00
	(General Fund Bldg and Safety Prof'l Services)				
0002	GENERAL PLANNING SERVICES @120	01 4405 2150	1	2280.00	2280.00
	(General Fund Bldg and Safety Prof'l Services)				
0003	ZONING CLEARANCE @ 115 HR.	01 4405 2150	1	517.50	517.50
	(General Fund Bldg and Safety Prof'l Services)				
0004	ZONING CLEARANCE @ 120 HR.	01 4405 2150	1	150.00	150.00
	(General Fund Bldg and Safety Prof'l Services)				
0005	HOUSING AUTHORITY - GUAD RANCH @ 120 HR	01 2271	1	120.00	120.00
	(General Fund Guadalupe Ranch Acres)				
0006	CASA CHILDCARE PRE APP @ 115	01 4405 2150	1	109.25	109.25
	(General Fund Bldg and Safety Prof'l Services)				
0007	CASA CHILDCARE PRE APP @ 120	01 4405 2150	1	240.00	240.00
	(General Fund Bldg and Safety Prof'l Services)				
0008	LA GUARDIA TOWNHOMES - ALV APTS @115 HR	01 2070 06	1	379.50	379.50
	(General Fund La Guardia Townhomes)				
0009	SNOWY PLOVER PROJECT @ 115 HR	01 2070 08	1	805.00	805.00
	(General Fund Snowy Plover Lane)				
0010	SNOWY PLOVER PROJECT @ 120 HR	01 2070 08	1	420.00	420.00
	(General Fund Snowy Plover Lane)				
	Invoice Extension ---->				7298.25
	Vendor Total ----->				7298.25

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 P.O.BOX 1463 *** VENDOR.: ITE01 (ITECH SOLUTIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10015	FINANCE-MICORSOFT 365 GOVERNMENT	05-22	06/01/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE-MICORSOFT 365 GOVERNMENT	01 4120 2151	1	1693.70	1693.70
	(General Fund Finance IT Services)				
	Invoice Extension ---->				1693.70
	Vendor Total ----->				1693.70

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 MIRA GONZALEZ *** VENDOR.: J&E01 (J&E CLEANING)
 P.O.BOX 9013

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
43716	PD-MARCH CLEANING SERVICE	05-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-MARCH CLEANING SERVICE	01 4200 1550	1	346.00	346.00
	(General Fund Police Op Supp/Expense)				
	Invoice Extension ---->				346.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
43844	PD-APRIL CLANING SERVICES	05-22	04/28/22 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-APRIL CLANING SERVICES	01 4200 1550	1	346.00	346.00
	(General Fund Police Op Supp/Expense)				
	Invoice Extension ---->				346.00
	Vendor Total ----->				692.00

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2011 PREISKER LANE SUITE A *** VENDOR.: JAC02 (JACK'S ALL AMERICAN PLUMBING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
125865	P&R-CLEANOUT CLEAR PAPER BUILD-UP	05-22	03/16/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	P&R-CLEANOUT CLEAR PAPER BUILD-UP	01	4300 2150	1	590.00	590.00
		(General Fund Parks & Rec Profl Services)				
				Invoice Extension ---->		590.00
				Vendor Total ----->		590.00

1824 N. WESTERN AVE *** VENDOR.: KCD01 (KDC PLUMBING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
202252	ADM-REMOVE EXISTING 50GAL WATER HEATER AND UPGRADE	05-22	04/19/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INSTALLATION OF WATER HEATER & SINK AT SC CV2&3	107	4018 2150	1	4815.00	4815.00
		(CV2-3 Food Dis CV2-3 FOOD DIS Profl Services)				
				Invoice Extension ---->		4815.00
				Vendor Total ----->		4815.00

A PROFESSIONAL LAW CORPORATION *** VENDOR.: LCW01 (LIEBERT CASSIDY WHITMORE)

6033 W. CENTURY BLVD 5TH FLOOR

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
216987	ADM-NEGOTIATIONS RETAINER MARCH 2022	05-22	03/31/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-NEGOTIATIONS RETAINER MARCH 2022	01	4110 2150	1	4370.00	4370.00
		(General Fund City Attorney Profl Services)				
				Invoice Extension ---->		4370.00
				Vendor Total ----->		4370.00

P.O. BOX 668 *** VENDOR.: LUP01 (LUPE'S COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042922	BUILDING-ENCHROACHMENT PERMIT DEPOSIT-REIMBURSEMET	05-22	04/29/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BUILDING-ENCHROACHMENT PERMIT DEPOSIT-REIMBURSEMET	01	3550	1	264.50	264.50
		(General Fund Other Permit & Fees)				
				Invoice Extension ---->		264.50
				Vendor Total ----->		264.50

P.O. BOX 742082 *** VENDOR.: MAN01 (MANAGED HEALTH NETWORK COMPANY)

BANK OF AMERICA

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
PRM071418	HR-37 SUBSCRIBERS	05-22	05/01/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	HR-37 SUBSCRIBERS	01	4140 0400	1	77.33	77.33
		(General Fund Non-Departmentl Health Insuranc)				
				Invoice Extension ---->		77.33

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 P.O. BOX 742082
 BANK OF AMERICA
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: MAN01 (MANAGED HEALTH NETWORK COMPANY)

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
		Vendor Total ----->	77.33 =====

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 NATIONAL AUTO FLEET GROUP
 490 AUTO CENTER DR
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: NAT01 (72 HOUR LLC-CHEVROLET OF WATSONVILLE)

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6032021	PD-FORD EXPLORER 1FM5K8AW3NNA02557	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	PD-FORD EXPLORER 1FM5K8AW3NNA02557	76 4320 3200 (Cap Fac Fund Pub. Facilities Equipment)	1 38150.36 38150.36
		Invoice Extension ---->	38150.36
		Vendor Total ----->	38150.36 =====

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 P.O. BOX 1604
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
100484	PW-GUAD ESDC EFFLUENT PS	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	PW-GUAD ESDC EFFLUENT PS	89 4444 3083 (CIP CIP 089-503)	1 1935.88 1935.88
		Invoice Extension ---->	1935.88

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 INVOICE-TYPE DESCRIPTION

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
100502	PW-HWY 1 LIFT STATION & FORCE MAIN MKN	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	PW-HWY 1 LIFT STATION & FORCE MAIN MKN	89 4444 3084 (CIP CIP 089-504)	1 2137.50 2137.50
		Invoice Extension ---->	2137.50
		Vendor Total ----->	4073.38 =====

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 *** VENDOR.: NUN02 (JACOB NUNO)

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042422	FIRE-CHECK REQUEST-UNIFORM ALLOWANCE	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	HAT (6) LOGO (6)	01 4220 0450 (General Fund Fire Other Benefits)	1 244.14 244.14
		Invoice Extension ---->	244.14

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 INVOICE-TYPE DESCRIPTION

PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042522	FIRE-CHECK REQUEST-UNIFORM ALLOWANCE	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s) Unit Cost Amount
0001	BANDANA, SOCKS	01 4220 0450 (General Fund Fire Other Benefits)	1 103.40 103.40
		Invoice Extension ---->	103.40
		Vendor Total ----->	347.54 =====

*** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
24285131	ADM-BATTERIES FOR CITY CLERK AUDIO RECORDER	05-22	04/05/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-BATTERIES FOR CITY CLERK AUDIO RECORDER	01	4105 1200	1	41.31	41.31
		(General Fund Administration Off Suppl/Postg)				
				Invoice Extension ---->		41.31
				Vendor Total ----->		41.31

P.O. BOX 1029

*** VENDOR.: QUI08 (QUINCON INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
17	ADM-LEROY PARK AND COMMUNITY CENTER REHABILITAION	05-22	01/31/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-LEROY PARK AND COMMUNITY CENTER REHABILITAION	89	4444 3051	1	241507.10	241507.10
		(CIP CIP 089-201)				
				Invoice Extension ---->		241507.10
				Vendor Total ----->		299379.20

555 GUADALUPE ST
 JUAN C. REYNA

*** VENDOR.: REY01 (REYNA AUTO REPAIR)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4466	PD-WATER PUMP #1502	05-22	04/25/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-WATER PUMP #1502	01	4200 1460	1	1000.00	1000.00
		(General Fund Police Vehicle Maintnc)				
0002	PD-WATER PUMP #1502	01	4200 1550	1	856.80	856.80
		(General Fund Police Op Supp/Expense)				
				Invoice Extension ---->		1856.80
				Vendor Total ----->		1856.80

GUADALUPE BUILDING INSPECTIONS

*** VENDOR.: ROS04 (DAVID ROSE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4A	ADM-BUILDING INSPECTION SERVICES- APRIL 2022	05-22	04/29/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-BUILDING INSPECTION SERVICES- APRIL 2022	01	4405 2150	1	4331.41	4331.41
		(General Fund Bldg and Safety Profl Services)				
				Invoice Extension ---->		4331.41
				Vendor Total ----->		4331.41

.....
 P.O. BOX 6007 *** VENDOR.: SAN02 (SANTA MARIA TIRE CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
146816	PD-NEW TIRES UNIT 16-01	05-22	03/15/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-NEW TIRES UNIT 16-01	01	4200 1550	1	381.98	381.98
		(General Fund Police Op Supp/Expense)				
		Invoice Extension ---->				381.98

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
146817	PD-NEW TIRES UNIT 17-01	05-22	03/15/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-NEW TIRES UNIT 17-01	01	4200 1550	1	381.98	381.98
		(General Fund Police Op Supp/Expense)				
		Invoice Extension ---->				381.98
		Vendor Total ----->				763.96

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
798 FRANCIS AVE						
46634	WATER-LABOR SERVICES	05-22	04/27/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER-LABOR SERVICES	10	4420 2150	1	245.00	245.00
		(Wtr. Oper. Fund Water Operating Profl Services)				
		Invoice Extension ---->				245.00
		Vendor Total ----->				245.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3217 EAST LORENA						
P.O. BOX 1048						
271184	WATER-DIEL FUEL	05-22	04/26/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER-DIEL FUEL	10	4420 1560	1	897.56	897.56
		(Wtr. Oper. Fund Water Operating Fuels/Lubricant)				
		Invoice Extension ---->				897.56
		Vendor Total ----->				897.56

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
DEPT, CH 10651						
002354464	ADM-ALARM SYSTEM ADM OFFICE MAY 2022	05-22	03/28/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-ALARM SYSTEM ADM OFFICE MAY 2022	01	4105 2150	1	64.86	64.86
		(General Fund Administration Profl Services)				
		Invoice Extension ---->				64.86
		Vendor Total ----->				64.86

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 P.O. BOX 78004 *** VENDOR.: STAl1 (STAPLES CREDIT PLAN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
044930531	ADM-COPY PAPER FO ADMIN DEPT	05-22	03/22/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-COPY PAPER FO ADMIN DEPT	01	4140 1200	1	150.04	150.04
		(General Fund Non-Departmentl Off Suppl/Postg)				
				Invoice Extension ---->		150.04

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
046381661	ADM-COPY PAPER FOR BUILDING DEPT	05-22	03/24/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-COPY PAPER FOR BUILDING DEPT	01	4140 1200	1	100.22	100.22
		(General Fund Non-Departmentl Off Suppl/Postg)				
				Invoice Extension ---->		100.22
				Vendor Total ----->		250.26

.....
 110 POMEROY ROAD *** VENDOR.: TAB01 (TAB MILLER ELECTRIC INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042922	BUILDING-ENCHROACHMENT PERMIT DEPOSIT REIMBURSEMET	05-22	04/29/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BUILDING-ENCHROACHMENT PERMIT DEPOSIT REIMBURSEMET	01	3550	1	40.00	40.00
		(General Fund Other Permit & Fees)				
				Invoice Extension ---->		40.00
				Vendor Total ----->		40.00

.....
 10209 *** VENDOR.: THE07 (PHILIP F. SINCO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
10209	ADM-LEGAL SERVICES	05-22	05/02/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	LEGAL SERVICES	01	4110 2150	1	6682.50	6682.50
		(General Fund City Attorney Prof'l Services)				
0002	CANNABIS	01	HEMP 2150	1	973.50	973.50
		(General Fund CANNABIS Prof'l Services)				
0003	CCWA/WATER	10	4420 2150	1	528.00	528.00
		(Wtr. Oper. Fund Water Operating Prof'l Services)				
				Invoice Extension ---->		8184.00
				Vendor Total ----->		8184.00

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 258 MARIAH CIRCLE *** VENDOR.: TOL01 (TOLAR MANUFACTURING COMPANY INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
14321	9NALDPERFNOEL EXTRA ROOF BOWS NO TC HOLES	05-22	04/21/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	9NALDPERFNOEL EXTRA ROOF BOWS NO TC HOLES	89	4444 3099	1	56903.63	56903.63
		(CIP CIP 601 Insfr Imp)				
				Invoice Extension ---->		56903.63

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 258 MARIAH CIRCLE *** VENDOR.: TOL01 (TOLAR MANUFACTURING COMPANY INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->	56903.63 =====

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 1401 DOVE STREET SUITE 330 *** VENDOR.: TOW01 (TOWNSEND PUBLIC AFFAIRS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
17965	ADM-GRANT WRITING SERVICES-ROYAL THEATER-OCT2021	05-22	10/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-GRANT WRITING SERVICES-ROYAL THEATER-OCT2021	79	4542 3150	1	5000.00	5000.00
		(OB 2019-3 Prjct RDA BOND REFI Imp.Other/Build)				
				Invoice Extension ---->		5000.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
17966	ADM-GRANT WRITING SERVICES-ROYAL THEATER NOV 2021	05-22	11/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-GRANT WRITING SERVICES-ROYAL THEATER NOV 2021	79	4542 3150	1	5000.00	5000.00
		(OB 2019-3 Prjct RDA BOND REFI Imp.Other/Build)				
				Invoice Extension ---->		5000.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
17967	ADM-GRANT WRITING SERVICES-ROYAL THEATER RENO	05-22	12/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-GRANT WRITING SERVICES-ROYAL THEATER RENO	79	4542 3150	1	5000.00	5000.00
		(OB 2019-3 Prjct RDA BOND REFI Imp.Other/Build)				
				Invoice Extension ---->		5000.00
				Vendor Total ----->		15000.00 =====

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 712 FIERO LANE SUITE #33 *** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3487702	ADM-COPIES	05-22	04/30/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-COPIES	01	4405 1550	1	69.90	69.90
		(General Fund Bldg and Safety Op Supp/Expense)				
0002	ADM-COPIES	01	4200 1550	1	109.92	109.92
		(General Fund Police Op Supp/Expense)				
0003	ADM-COPIES	01	4120 1550	1	12.98	12.98
		(General Fund Finance Op Supp/Expense)				
0004	ADM-COPIES	01	4220 1550	1	35.43	35.43
		(General Fund Fire Op Supp/Expense)				
0005	ADM-COPIES	01	4105 1550	1	599.47	599.47
		(General Fund Administration Op Supp/Expense)				
0006	ADM-COPIES	01	4300 1550	1	3.56	3.56
		(General Fund Parks & Rec Op Supp/Expense)				
				Invoice Extension ---->		831.26
				Vendor Total ----->		831.26 =====

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 P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 660108

*** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
903690554	FIRE-ACCT#:942045079-00001	05-22	04/08/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAR 2022	01 4220 1150	1	195.67	195.67
		(General Fund Fire Communications)			
			Invoice Extension ---->		195.67

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
904456999	ADM-COMMUNICATIONS	05-22	04/18/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-COMMUNICATIONS	71 4454 1150	1	101.30	101.30
		(MEASURE A MEASURE A Communications)			
0002	ADM-COMMUNICATIONS	12 4425 1150	1	151.24	151.24
		(Wst.Wtr.Op.Fund Wastewater Communications)			
0003	ADM-COMMUNICATIONS	10 4420 1150	1	151.24	151.24
		(Wtr. Oper. Fund Water Operating Communications)			
0004	ADM-COMMUNICATIONS	01 4200 1150	1	50.65	50.65
		(General Fund Police Communications)			
0005	ADM-COMMUNICATIONS	01 4300 1150	1	70.97	70.97
		(General Fund Parks & Rec Communications)			
0006	ADM-COMMUNICATIONS	01 4145 1150	1	20.33	20.33
		(General Fund Building Mtce Communications)			
			Invoice Extension ---->		545.73
			Vendor Total ----->		741.40

P.O. BOX 030310

*** VENDOR.: WEL01 (WELLS FARGO VENDOR FINANCIAL SER. LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
019672122	ADM-COPY MACHINE LEASE PAYMENT-APRIL&MAY 2022	05-22	05/01/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-COPY MACHINE LEASE PAYMENT-APRIL&MAY 2022	01 4140 4150	1	1367.90	1367.90
		(General Fund Non-Departmentl Lease-Purchase)			
			Invoice Extension ---->		1367.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
019672123	ADM-FIRE DEPT-COPIER MACHINE LEASE-APRIL& MAY 2022	05-22	05/01/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-FIRE DEPT-COPIER MACHINE LEASE-APRIL& MAY 2022	01 4140 4150	1	122.26	122.26
		(General Fund Non-Departmentl Lease-Purchase)			
			Invoice Extension ---->		122.26
			Vendor Total ----->		1490.16

990 OLYMPIC WAY

*** VENDOR.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
220420M02	P&R-NEW #5 ABC FIRE EXTINGUISHER INSTALLED	05-22	04/20/22 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	P&R-NEW #5 ABC FIRE EXTINGUISHER INSTALLED	01 4145 2150	1	92.44	92.44
		(General Fund Building Mtce Profl Services)			
			Invoice Extension ---->		92.44
			Vendor Total ----->		92.44

104 INDEPENDENCE WAY *** VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2188791	FIRE-CAP, GARMENT	05-22	01/12/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE-CAP, GARMENT	01	4220 0450	1	51.55	51.55
		(General Fund Fire Other Benefits)				
				Invoice Extension ---->		51.55
				Vendor Total ----->		51.55

*** VENDOR.: ZAR01 (LORENA ZARATE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
050322	FINANCE-CHECK REQUEST-ENVELOPES FOR BILLING	05-22	04/29/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FINANCE-CHECK REQUEST-ENVELOPES FOR BILLING	01	4120 1200	1	126.25	126.25
		(General Fund Finance Off Suppl/Postg)				
				Invoice Extension ---->		126.25
				Vendor Total ----->		126.25

4000 BARRANCA PARKWAY *** VENDOR.: ZOO01 (ZOOM RECREATION)
 SUITE 250-659

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1335	PW-PLAY STRUCTURE PS3-71138-1	05-22	04/22/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	T-MOBILE FUNDS FIRST THEN ARPA FUNDS	89	4444 3078	1	26748.03	26748.03
		(CIP CIP PARKS IMPROVE)				
				Invoice Extension ---->		26748.03
				Vendor Total ----->		26748.03

*** VENDOR.: \C001 (SUSAN CHRISTOFF)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000C20501	MQ CUSTOMER REFUND FOR CHR0017	05-22	04/04/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MQ CUSTOMER REFUND FOR CHR0017	10	2049	1	22.76	22.76
		(Wtr. Oper. Fund Interim Refunds Payable - MQ)				
				Invoice Extension ---->		22.76
				Vendor Total ----->		22.76

*** VENDOR.: \M004 (MANRIQUEZ COMM. REAL ESTATE LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000C20501	MQ CUSTOMER REFUND FOR MAN0025	05-22	04/04/22 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MQ CUSTOMER REFUND FOR MAN0025	10	2049	1	42.03	42.03
		(Wtr. Oper. Fund Interim Refunds Payable - MQ)				
				Invoice Extension ---->		42.03

REPORT.: May 05 22 Thursday
RUN...: May 05 22 Time: 08:52
Run By.: Veronica Fabian

City of Guadalupe
Invoice/Pre-Paid Check Audit Trail
Batch C20505 - 08:52

PAGE: 027
ID #: PY-IP
CTL.: GUA

*** VENDOR.: \M004 (MANRIQUEZ COMM. REAL ESTATE LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	42.03 =====
			** Total Invoices ----->	634587.50
			** Total Checks ----->	.00
			*** Total Purchases --->	634587.50 =====

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2010		Accounts Payable//General Fund	-76320.25					
01	2042		SB 1473 Ca. Bldg Stnds Comm//Ge	154.00					
01	2053		S.M.I.P.//General Fund	344.03					
01	2070	06	La Guardia Townhomes//General F	379.50					
01	2070	08	Snowy Plover Lane//General Fund	1225.00					
01	2271		Guadalupe Ranch Acres//General	120.00					
01	3550		<*>Other Permit & Fees//General Fu	304.50	-1982.00	3231.00	1553.50	-3200.00	-4753.50
01	3620		<*>Miscellaneous Income//General F	-32.60	-784.42	4314.58	3497.56	-1500.00	-4997.56
01	4105	1200	Administratio/Off Suppl/Pos/Gen	41.31	951.22	.00	992.53	2500.00	1507.47
01	4105	1550	<*>Administratio/Op Supp/Expen/Gen	599.47	2851.51	462.25	3913.23	3400.00	-513.23
01	4105	2150	<*>Administratio/Profl Service/Gen	64.86	9990.79	857.10	10912.75	3800.00	-7112.75
01	4110	2150	City Attorney/Profl Service/Gen	11535.50	88607.78	6420.28	106563.56	12000.00	13436.44
01	4120	1200	Finance/Off Suppl/Pos/General F	191.97	2487.34	.00	2679.31	3200.00	520.69
01	4120	1550	Finance/Op Supp/Expen/General F	12.98	1338.50	43.58	1395.06	3000.00	1604.94
01	4120	2150	<*>Finance/Profl Service/General F	628.89	10524.08	.00	11152.97	10000.00	-1152.97
01	4120	2151	<*>Finance/IT Services/General Fun	1693.70	.00	.00	1693.70	.00	-1693.70
01	4140	0400	Non-Departmen/Health Insura/Gen	77.33	2018.04	.00	2095.37	2100.00	4.63
01	4140	1200	<*>Non-Departmen/Off Suppl/Pos/Gen	250.26	1741.53	.00	1991.79	1200.00	-791.79
01	4140	2151	Non-Departmen/IT Services/Gener	26.51	104735.14	.00	104761.65	112887.00	8125.35
01	4140	2350	Non-Departmen/Svcs.Other Ag/Gen	15475.00	32862.00	.00	48337.00	62000.00	13663.00
01	4140	4150	Non-Departmen/Lease-Purchas/Gen	1490.16	7380.80	.00	8870.96	10396.00	1525.04
01	4145	1000	Building Mtce/Utilities/General	500.68	34069.24	.00	34569.92	50000.00	15430.08
01	4145	1150	Building Mtce/Communication/Gen	210.61	11994.78	.00	12205.39	16000.00	3794.61
01	4145	1550	Building Mtce/Op Supp/Expen/Gen	308.29	36217.00	.00	36525.29	39260.00	2734.71
01	4145	1560	<*>Building Mtce/Fuels/Lubrica/Gen	108.73	556.15	.00	664.88	500.00	-164.88
01	4145	2150	Building Mtce/Profl Service/Gen	191.82	42678.31	2711.85	45581.98	151817.00	106235.02
01	4200	1150	<*>Police/Communication/General Fu	50.65	8393.30	188.10	8632.05	7200.00	-1432.05
01	4200	1200	Police/Off Suppl/Pos/General Fu	136.41	1317.10	.00	1453.51	2500.00	1046.49
01	4200	1460	Police/Vehicle Maint/General Fu	1000.00	4894.59	.00	5894.59	6000.00	105.41
01	4200	1550	<*>Police/Op Supp/Expen/General Fu	3838.88	20060.29	21911.87	45811.04	20000.00	-25811.04
01	4200	1560	<*>Police/Fuels/Lubrica/General Fu	4486.22	29723.04	.00	34209.26	25000.00	-9209.26
01	4200	2350	<*>Police/Svcs.Other Ag/General Fu	4121.16	51989.76	3700.00	59810.92	49500.00	-10310.92
01	4220	0150	<*>Fire/Temp Employee/General Fund	240.00	6262.50	.00	6502.50	.00	-6502.50
01	4220	0450	Fire/Other Benefit/General Fund	399.09	6006.48	.00	6405.57	7000.00	594.43
01	4220	1150	Fire/Communication/General Fund	195.67	3622.34	62.71	3880.72	5200.00	1319.28
01	4220	1460	Fire/Vehicle Maint/General Fund	678.50	5252.02	.00	5930.52	9000.00	3069.48
01	4220	1550	Fire/Op Supp/Expen/General Fund	35.43	11740.69	1.42	11777.54	12000.00	222.46
01	4220	1560	Fire/Fuels/Lubrica/General Fund	300.72	6338.36	.00	6639.08	7000.00	360.92
01	4220	2350	Fire/Svcs.Other Ag/General Fund	2013.09	19143.97	.00	21157.06	24200.00	3042.94
01	4300	1000	Parks & Rec/Utilities/General F	5581.42	48889.88	.00	54471.30	85000.00	30528.70
01	4300	1150	Parks & Rec/Communication/Gener	70.97	937.51	.00	1008.48	4000.00	2991.52
01	4300	1550	<*>Parks & Rec/Op Supp/Expen/Gener	954.28	6759.66	6.57	7720.51	6088.00	-1632.51
01	4300	1560	<*>Parks & Rec/Fuels/Lubrica/Gener	108.72	554.35	.00	663.07	400.00	-263.07
01	4300	2150	Parks & Rec/Profl Service/Gener	2467.40	31534.04	590.00	34591.44	40781.00	6189.56

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	4405	1250	Bldg and Safe/Advertisin/Pu/Gen	190.58	172.75	.00	363.33	650.00	286.67
01	4405	1550<*>	Bldg and Safe/Op Supp/Expen/Gen	69.90	843.47	72.80	986.17	600.00	-386.17
01	4405	2150	Bldg and Safe/Profl Service/Gen	9905.16	90838.87	27235.00	127979.03	131000.00	3020.97
01	HEMP	2150<*>	CANNABIS/Profl Service/General	3573.50	60666.50	.00	64240.00	57537.00	-6703.00
Fund (01) Total ---->				.00	804179.26	71809.11	950086.09	1088016.00	137929.91
10	2010		Accounts Payable//Wtr. Oper. Fu	-5515.73					
10	2049		Interim Refunds Payable - MQ//W	64.79					
10	4420	1150	Water Operati/Communication/Wtr	201.24	3748.60	.00	3949.84	6700.00	2750.16
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	3047.44	39283.05	393.29	42723.78	70000.00	27276.22
10	4420	1560<*>	Water Operati/Fuels/Lubrica/Wtr	1396.71	3663.03	.00	5059.74	5000.00	-59.74
10	4420	2150	Water Operati/Profl Service/Wtr	805.55	125387.36	450.00	126642.91	150000.00	23357.09
Fund (10) Total ---->				.00	172082.04	843.29	178376.27	231700.00	53323.73
107	2010		Accounts Payable//CV2-3 Food Di	-16795.11					
107	4018	2150<*>	CV2-3 FOOD DI/Profl Service/CV2	16795.11	6862.72	.00	23657.83	.00	-23657.83
Fund (107) Total ---->				.00	6862.72	.00	23657.83	.00	-23657.83
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-13119.47					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	2681.42	232690.75	.00	235372.17	269000.00	33627.83
12	4425	1150	Wastewater/Communication/Wst.Wt	151.24	7044.27	.00	7195.51	12000.00	4804.49
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	196.28	29392.41	.00	29588.69	36000.00	6411.31
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	350.16	2879.60	.00	3229.76	7000.00	3770.24
12	4425	2150<*>	Wastewater/Profl Service/Wst.Wt	9740.37	190958.80	600.00	201299.17	190500.00	-10799.17
Fund (12) Total ---->				.00	462965.83	600.00	476685.30	514500.00	37814.70
23	2010		Accounts Payable//LTF - Transit	-7931.64					
23	4461	1550<*>	LTF Transit/Op Supp/Expen/LTF -	157.67	125.97	.00	283.64	.00	-283.64
23	4461	1560	LTF Transit/Fuels/Lubrica/LTF -	7773.97	44184.92	.00	51958.89	68350.00	16391.11
Fund (23) Total ---->				.00	44310.89	.00	52242.53	68350.00	16107.47
42	2010		Accounts Payable//Pol.Safaty Fun	-2272.87					
42	4210	1550<*>	Pol.Pub.Safet/Op Supp/Expen/Pol	2272.87	12182.15	.00	14455.02	.00	-14455.02
Fund (42) Total ---->				.00	12182.15	.00	14455.02	.00	-14455.02
60	2010		Accounts Payable//Guad.Assmt.Di	-130.48					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
60	4490	1000	Guad.Assmt Di/Utilities/Guad.As	130.48	1224.22	.00	1354.70	10000.00	8645.30
Fund (60) Total ---->				.00	1224.22	.00	1354.70	10000.00	8645.30
71	2010		Accounts Payable//MEASURE A	-3519.28					
71	4454	1000	MEASURE A/Utilities/MEASURE A	195.72	1565.76	.00	1761.48	3200.00	1438.52
71	4454	1150	MEASURE A/Communication/MEASURE	101.30	1890.22	.00	1991.52	3200.00	1208.48
71	4454	1550<*>	MEASURE A/Op Supp/Expn/MEASURE	2370.17	23389.11	654.45	26413.73	26000.00	-413.73
71	4454	1560<*>	MEASURE A/Fuels/Lubrica/MEASURE	802.67	7852.70	.00	8655.37	7000.00	-1655.37
71	4454	2150	MEASURE A/Profl Service/MEASURE	49.42	63689.36	.00	63738.78	85000.00	21261.22
Fund (71) Total ---->				.00	98387.15	654.45	102560.88	124400.00	21839.12
76	2010		Accounts Payable//Cap Fac Fund	-38150.36					
76	4320	3200	Pub. Faciliti/Equipment/Cap Fac	38150.36	66784.78	.00	104935.14	147000.00	42064.86
Fund (76) Total ---->				.00	66784.78	.00	104935.14	147000.00	42064.86
79	2010		Accounts Payable//OB 2019-3 Prj	-15322.00					
79	4542	3150<*>	RDA BOND REFI/Imp.Other/Bui/OB	15322.00	70331.03	.00	85653.03	.00	-85653.03
Fund (79) Total ---->				.00	70331.03	.00	85653.03	.00	-85653.03
89	2010		Accounts Payable//CIP	-455510.31					
89	4444	3045<*>	CIP//CIP	43641.59	97849.80	.00	141491.39	.00	-141491.39
89	4444	3051<*>	CIP/089-201/CIP	321670.51	1660898.87	.00	1982569.38	.00	-1982569.38
89	4444	3078<*>	CIP/PARKS IMPROVE/CIP	26748.03	38677.49	.00	65425.52	.00	-65425.52
89	4444	3083<*>	CIP/089-503/CIP	1935.88	5931.35	.00	7867.23	.00	-7867.23
89	4444	3084<*>	CIP/089-504/CIP	2137.50	131.25	.00	2268.75	.00	-2268.75
89	4444	3097<*>	CIP/Grit System/CIP	2348.11	.00	.00	2348.11	.00	-2348.11
89	4444	3099<*>	CIP/601 Insfr Imp/CIP	57028.69	.00	.00	57028.69	.00	-57028.69
Fund (89) Total ---->				.00	1803488.76	.00	2258999.07	.00	-2258999.07

VENDOR I.D.: AGD01 (ANDREW GOODWIN DESIGNS)

Invoice No	Description	Invoice Date	Actual Fiscal Period	G/L Tm	Account #	Discount	Gross Amount	Discount Amount	Net Amount
154-26-	ADM-LE ROY PARK REHAB PROJECT	04/23/22	05-22	A			6189.69	.00	6189.69
		05/23/22	11-22						
** Vendor's Subtotal ----->							6189.69	.00	6189.69

VENDOR I.D.: AKE01 (AKESO OCCUPATIONAL HEALTH)

2521-	HR-PHYSICAL EXAM - ERIC VERA	04/18/22	05-22	A			240.00	.00	240.00
		05/18/22	11-22						
** Vendor's Subtotal ----->							240.00	.00	240.00

VENDOR I.D.: ALP01 (ALPINE REFRIGERATION)

10407-	ADM-SENIOR CENTER-INSTALLATION NEW FRIDGE CV2&3	04/05/22	05-22	A			6548.23	.00	6548.23
		05/05/22	11-22						
** Vendor's Subtotal ----->							6548.23	.00	6548.23

VENDOR I.D.: AMA02 (AMAZON BUSINESS)

3119D1FLL-	WWTP-INV#:1RC3-19D-1FLL NATURAL EPSON SALT	04/20/22	05-22	A			7.06	.00	7.06
		05/20/22	11-22						
4GRHYPRJ1-	FINANCE-INV#:1TW4-GRHY-PRJ1 MONITOR RISER,DESK PAD	04/22/22	05-22	A			65.72	.00	65.72
		05/22/22	11-22						
D9MXRPC1R-	ADM-INV#:1L4D-9MXR-PC1R	04/22/22	05-22	A			26.51	.00	26.51
		05/22/22	11-22						
DKT9NFH36-	PD-INV#:1RWD-KT9N-FH36 PENS	04/25/22	05-22	A			20.64	.00	20.64
		05/25/22	11-22						
DKT9NHMF9-	P&R-INV#:1RWD-KT9N-HMF9	04/25/22	05-22	A			25.64	.00	25.64
		05/25/22	11-22						
L1X16PWWX-	WWTP-INV#:1MXL-1X16-PWWX WATER BOTTLE,SHOVEL	04/19/22	05-22	A			148.14	.00	148.14
		05/19/22	11-22						
RRTPDKXLD-	WWTP-INV#:1CKR-RTDP-KXLD DERPIPE SILICONE TUBING	05/01/22	05-22	A			41.08	.00	41.08
		05/31/22	11-22						
RWM9VQVGP-	PD-INV#:1QMR-WM9V-QVGP WALL FILE,HIGHLIGTER,TAPE	04/22/22	05-22	A			56.01	.00	56.01
		05/22/22	11-22						
RWM9VRRYJ-	PD-INV#:1QMR-WM9V-RRYJ 3K PAINTBALL TANK	04/22/22	05-22	A			59.76	.00	59.76
		05/22/22	11-22						
YJ4YR4KR7-	PW-SOLAR POWERED LIGHTS 48	04/21/22	05-22	A			125.06	.00	125.06
		05/21/22	11-22						
** Vendor's Subtotal ----->							575.62	.00	575.62

VENDOR I.D.: ARA01 (ARAMARK UNIFORM SERVICES)

000438803-	P&R-UNIFORM SERVICES	04/19/22	05-22	A			54.45	.00	54.45
		05/19/22	11-22						
000438806-	PW-WATER-UNIFORM SERVICE	04/19/22	05-22	A			15.25	.00	15.25
		05/19/22	11-22						
000438811-	PW-WWTP-UNIFORM SERVICE	04/19/22	05-22	A			27.20	.00	27.20
		05/19/22	11-22						
000438814-	PW-STREETS-UNIFORM SERVICE	04/19/22	05-22	A			12.15	.00	12.15
		05/19/22	11-22						
000438848-	PD-MAT NYLON, MASK REUSABLE, BAG ERGO CLIPS	04/19/22	05-22	A			102.41	.00	102.41
		05/19/22	11-22						
000444229-	P&R-UNIFORM SERVICE	04/26/22	05-22	A			54.45	.00	54.45
		05/26/22	11-22						
000444241-	PW-WATER-UNIFORM SERVICE	04/26/22	05-22	A			17.30	.00	17.30
		05/26/22	11-22						
000444246-	PW-WWTP-UNIFORM SERVICE	04/26/22	05-22	A			27.20	.00	27.20
		05/26/22	11-22						
000444256-	PW-STREETS-UNIFORM SERVICE	04/26/22	05-22	A			12.15	.00	12.15
		05/26/22	11-22						
** Vendor's Subtotal ----->							322.56	.00	322.56

VENDOR I.D.: BBK01 (BEST BEST & KRIEGER LLP)

932043-	ADM-LEGAL SERVICES-PUBLIC RECORDS REQUEST	04/25/22	05-22	A			483.00	.00	483.00
		05/25/22	11-22						
** Vendor's Subtotal ----->							483.00	.00	483.00

VENDOR I.D.: BRE02 (BRENNTAG PACIFIC, INC.)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Date	Period					
BPI236998-	WATER-AMMONIUM SULFATE	05/25/22	05-22	A		1494.27	.00	1494.27
		06/24/22	11-22					
BPI238529-	WATER-L A CHEMCHLOR SOD HYPOCHL	04/29/22	05-22	A		1200.01	.00	1200.01
		05/29/22	11-22					
** Vendor's Subtotal ----->						2694.28	.00	2694.28

VENDOR I.D.: BUR04 (BURTON'S FIRE, INC.)

S54119-C	FIRE-ESP/SMP SHAFT & ROTORASSY	08/24/21	05-22	A		-303.68	.00	-303.68
		09/23/21	11-22					
** Vendor's Subtotal ----->						-303.68	.00	-303.68

*** NEGATIVE BALANCE - CHECK WON'T BE PRINTED FOR VENDOR BUR04 ***

VENDOR I.D.: CAL10 (CALIFORNIA BUILDING STANDARDS COMMISSION)

033122-	FINANCE-BSASRF	03/31/22	05-22	A		138.60	.00	138.60
		04/30/22	11-22					
** Vendor's Subtotal ----->						138.60	.00	138.60

VENDOR I.D.: CAN03 (CANNON CORPORATION)

80010-	ADM/PW-LEROY PARK REHAB PROJECT	04/13/22	05-22	A		16101.62	.00	16101.62
		05/13/22	11-22					
** Vendor's Subtotal ----->						16101.62	.00	16101.62

VENDOR I.D.: CAR02 (CARR'S BOOTS INC.)

12895B-	PW-REEBOK SAFETY SHOE-RUDY GUTIERREZ	04/25/22	05-22	A		138.65	.00	138.65
		05/25/22	11-22					
12896B-	PW-SAFETY BOOTS-JAMES BATALLA	04/25/22	05-22	A		139.19	.00	139.19
		05/25/22	11-22					
** Vendor's Subtotal ----->						277.84	.00	277.84

VENDOR I.D.: CAS07 (CASSIA LANDSCAPE)

042231-	P&R-APRIL LANDSCAPE MAINTENANCE	04/21/22	05-22	A		1863.00	.00	1863.00
		05/21/22	11-22					
** Vendor's Subtotal ----->						1863.00	.00	1863.00

VENDOR I.D.: CEN11 (CENTRAL CITY TOOL SUPPLY, INC.)

105800-	PW-1-1/4''X23'' SDS MAX 4 CUTTER	04/26/22	05-22	A		157.67	.00	157.67
		05/26/22	11-22					
** Vendor's Subtotal ----->						157.67	.00	157.67

VENDOR I.D.: CEN14 (CENTRAL COAST TRUCK CENTER CORP)

100287901-	FIRE-SMOKE OPACITY TEST	04/19/22	05-22	A		271.29	.00	271.29
		05/19/22	11-22					
100288101-	FIRE-SMOKE OPACITY TEST	04/19/22	05-22	A		271.29	.00	271.29
		05/19/22	11-22					
102266802-	FIRE-AIR DRYER, SPIN ON, FILTER FF/WS, FILTER	03/31/22	05-22	A		135.92	.00	135.92
		04/30/22	11-22					
** Vendor's Subtotal ----->						678.50	.00	678.50

VENDOR I.D.: CHO01 (CHOP RESTAURANT SUPPLY, INC)

VENDOR I.D.: CH001 (CHOP RESTAURANT SUPPLY, INC)

Invoice No	Description	Invoice Date	Actual Period	G/L Tm	Account # Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
000015-	ADM-SENIOR CENTER-KITCHEN EQUIPMENT CV2&3	04/06/22	05-22	A		4413.71	.00	4413.71
		05/06/22	11-22					
000018-	ADM-SENIOR CENTER-KITCHEN EQUIPMENT CV2&3	04/14/22	05-22	A		547.75	.00	547.75
		05/14/22	11-22					
** Vendor's Subtotal ----->						4961.46	.00	4961.46

VENDOR I.D.: CIT08 (CITY OF GUADALUPE (FINANC)

052022-	FINANCE-WATER UTILITY BILL	05/01/22	05-22	A		9089.72	.00	9089.72
		05/31/22	11-22					
** Vendor's Subtotal ----->						9089.72	.00	9089.72

VENDOR I.D.: CIT12 (CITY OF SANTA MARIA)

87698-	PW-BUSINESS HAZ WASTE-MARCH 2022	04/08/22	05-22	A		30.00	.00	30.00
		05/08/22	11-22					
87809-	PD-ACCOUNTS RECEIVABLEBILLING-MARCH 2022	04/12/22	05-22	A		1026.06	.00	1026.06
		05/12/22	11-22					
87810-	PD-DISPATCH SERVICES-MARCH 2022	04/12/22	05-22	A		6134.25	.00	6134.25
		05/12/22	11-22					
87825-	PW-FUEL USAGE MARCH 2022	04/20/22	05-22	A		7773.97	.00	7773.97
		05/20/22	11-22					
** Vendor's Subtotal ----->						14964.28	.00	14964.28

VENDOR I.D.: CLA01 (CLARK PEST CONTROL OF STOCKTON, INC.)

30451641-	ADM-SENIOR CENTER PEST CONTROL SERVICES-APRIL 2022	04/27/22	05-22	A		135.00	.00	135.00
		05/27/22	11-22					
** Vendor's Subtotal ----->						135.00	.00	135.00

VENDOR I.D.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

73908-	WWTP=GRIT REMOVAL FROM BIOCAL	04/26/22	05-22	A		6285.77	.00	6285.77
		05/26/22	11-22					
73929-	WWTP=JEETED FROM MAN HOLE IN INTERSENCTION	04/27/22	05-22	A		1604.04	.00	1604.04
		05/27/22	11-22					
** Vendor's Subtotal ----->						7889.81	.00	7889.81

VENDOR I.D.: COLO3 (COLUMN, PBC)

F040A0009-	ADM-NOTICE OF PUBLIC HEARING-PUBLICATION	04/18/22	05-22	A		94.33	.00	94.33
		05/18/22	11-22					
F040A0010-	ADM-NOTICE OF PUBLIC HEARING SIGN ORDINANCE	04/18/22	05-22	A		96.25	.00	96.25
		05/18/22	11-22					
** Vendor's Subtotal ----->						190.58	.00	190.58

VENDOR I.D.: COR01 (CORBIN WILLITS SYSTEM CORP)

00C204151-	FINANCE-ENHANCEMENT AND SERVICE FEES	04/15/22	05-22	A		628.89	.00	628.89
		05/15/22	11-22					
** Vendor's Subtotal ----->						628.89	.00	628.89

VENDOR I.D.: COU04 (PUBLIC HEALTH DEPARTMENT)

FY21-22Q3-	ADM-ANIMAL SERVICES-JAN-MARCH 31,2022	05/02/22	05-22	A		15475.00	.00	15475.00
		06/01/22	11-22					
** Vendor's Subtotal ----->						15475.00	.00	15475.00

VENDOR I.D.: COU08 (COUNTY OF SANTA BARBARA)

Invoice No	Description	Invoice Date	Actual Period	G/L Tm	Account # Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
IN0115680-	ADM-SENIOR CENTER PUBLIC HEALTH DEPT	04/15/22	05-22	A		335.42	.00	335.42
		05/15/22	11-22					
IN0115686-	ADM-ROYAL THEATER RENOVATION PROJECT-	04/15/22	05-22	A		322.00	.00	322.00
		05/15/22	11-22					
** Vendor's Subtotal ----->						657.42	.00	657.42

VENDOR I.D.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

74530-	PD-STONGBASE 9'' TANK RENTAL	04/30/22	05-22	A		36.34	.00	36.34
		05/30/22	11-22					
** Vendor's Subtotal ----->						36.34	.00	36.34

VENDOR I.D.: DEPO2 (DEPARTMENT OF CONSERVATION)

030122-	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD FEE	03/01/22	05-22	A		326.83	.00	326.83
		03/31/22	11-22					
** Vendor's Subtotal ----->						326.83	.00	326.83

VENDOR I.D.: DEP09 (DEPARTMENT OF JUSTICE)

576021-	PD-BLOOD ALCOHOL ANALYSIS	04/06/22	05-22	A		245.00	.00	245.00
		05/06/22	11-22					
** Vendor's Subtotal ----->						245.00	.00	245.00

VENDOR I.D.: EMC01 (EMC PLANNING GROUP INC.)

22-087-	ADM-UPDATE MITIGATED NEGATIVE DECLARATION	03/30/22	05-22	A		36342.26	.00	36342.26
		04/29/22	11-22					
22-150-	ADM-GENERAL PLAN MITIGATED NEGATIVE DECLARATION	03/31/22	05-22	A		7299.33	.00	7299.33
		04/30/22	11-22					
** Vendor's Subtotal ----->						43641.59	.00	43641.59

VENDOR I.D.: ERE01 (ER ELECTRIC & MECHANICAL)

1028-	WWTP-ESSCO MODEL#4X12HDPM S/N 924B3	04/19/22	05-22	A		1509.02	.00	1509.02
		05/19/22	11-22					
1029-	WWTP-U.S. S/N V10V239R027F	04/19/22	05-22	A		590.49	.00	590.49
		05/19/22	11-22					
1030-	WWTP-ESSCO S/N 924B3 MODEL 4X12HDPM RPM VARIABLE	04/20/22	05-22	A		248.60	.00	248.60
		05/20/22	11-22					
1034-	WWTP-MIXER PUMP TECO WESTINGHOUSE WFRO/52C	04/27/22	05-22	A		1796.16	.00	1796.16
		05/27/22	11-22					
** Vendor's Subtotal ----->						4144.27	.00	4144.27

VENDOR I.D.: EWI01 (EWING CORP.)

16343746-	P&RPACO PERRERA PARK	03/24/22	05-22	A		816.13	.00	816.13
		04/23/22	11-22					
** Vendor's Subtotal ----->						816.13	.00	816.13

VENDOR I.D.: EXT01 (EXTREME CANOPY)

D035519-	PD-X7 TECTONIC HEAVY DUTY ALUMINUM 2.25IN	09/20/21	05-22	A		2272.87	.00	2272.87
		10/20/21	11-22					
** Vendor's Subtotal ----->						2272.87	.00	2272.87

VENDOR I.D.: FRO01 (FRONTIER COMMUNICATIONS)

VENDOR I.D.: FRO01 (FRONTIER COMMUNICATIONS)

Invoice No	Description	Invoice Date	Actual Period	G/L Account # Discount	Tm	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
050222-	P&R-ACCT#:805-343-5713-061406-5	04/07/22	05-22	A		190.28	.00	190.28
		05/07/22	11-22					
** Vendor's Subtotal ----->						190.28	.00	190.28

VENDOR I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

71718-	P&R-1 1/2X6 22GA SATIN SJ EXT	04/12/22	05-22	A		15.00	.00	15.00
		05/12/22	11-22					
71725-	P&R-MINI HACKSAW WHT 6''L	04/12/22	05-22	A		19.23	.00	19.23
		05/12/22	11-22					
71831-	P&R-SWITCH BOX,ELBOW PVC,T-RESIST RECEPT	04/13/22	05-22	A		113.50	.00	113.50
		05/13/22	11-22					
72157-	P&R-PLASTIC FLUSH VLAVE, CP 22 DEG A/S LEVER	04/15/22	05-22	A		48.39	.00	48.39
		05/15/22	11-22					
72158-	PW-STREETS-12V/18V MULTI-VOLTAGE CHARGER	04/15/22	05-22	A		271.85	.00	271.85
		05/15/22	11-22					
72170-	P&R-SCREWDRIVER 4-IN-1,SLOTS, 8'' PUSH BUTTON	04/15/22	05-22	A		52.42	.00	52.42
		05/15/22	11-22					
72201-	P&R-PRUNG TOOL BYPSS 4.5''HL, LARGE DIESEL GLOVE	04/15/22	05-22	A		60.01	.00	60.01
		05/15/22	11-22					
72343-	WATER-CEMENT ABS 16OZ	04/18/22	05-22	A		60.04	.00	60.04
		05/18/22	11-22					
72434-	FIRE-VINYL TUBING 5/16X1/2''	04/18/22	05-22	A		6.39	.00	6.39
		05/18/22	11-22					
72452-	P&R-HD BRASS SHUTOFF DS, 113 5 FT WASH MACHINE	04/19/22	05-22	A		85.24	.00	85.24
		05/19/22	11-22					
72464-	P&R-GENERAL KEY (CAR/TRUCK/HOUSE)	04/19/22	05-22	A		4.33	.00	4.33
		05/19/22	11-22					
72513-	PW-M18 2-SPD GREASE GUN-BARE	04/19/22	05-22	A		506.84	.00	506.84
		05/19/22	11-22					
72523-	WATER-7/16X2 CLEVIS PIN	04/19/22	05-22	A		17.38	.00	17.38
		05/19/22	11-22					
72601-	PW-STREETS-PPIANT THINNER QT CARB	04/20/22	05-22	A		9.78	.00	9.78
		05/20/22	11-22					
72622-	P&R-PAINTERS TAPE 1.88''X60YD, MEASURING TAPE	04/20/22	05-22	A		19.12	.00	19.12
		05/20/22	11-22					
72743-	PW-STREETS-SCREW PIN ANCHOR	04/21/22	05-22	A		257.96	.00	257.96
		05/21/22	11-22					
73021-	PW-STREETS-CD 3/4X3/4 MHTXMHT BRASS ADPT	04/25/22	05-22	A		72.99	.00	72.99
		05/25/22	11-22					
73168-	PW-STREETS-GENERATOR PORTABLE 4550W	04/26/22	05-22	A		814.54	.00	814.54
		05/26/22	11-22					
73175-	PW-STREETS-DROP CLOTH 6OZ 9X12'	04/26/22	05-22	A		64.86	.00	64.86
		05/26/22	11-22					
73533-	PW-1/2 PT REAL TUFF PJ CMPND	04/29/22	05-22	A		93.51	.00	93.51
		05/29/22	11-22					
73623-	WATER-WATERING NOZZLE BRASS	04/29/22	05-22	A		18.11	.00	18.11
		05/29/22	11-22					
** Vendor's Subtotal ----->						2611.49	.00	2611.49

VENDOR I.D.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)

752101MAY-	WATER-MONITORING OF FIRE SYSTEM	05/01/22	05-22	A		50.00	.00	50.00
		05/31/22	11-22					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)

SIN016034-	ADM-CANNABIS MANAGEMENT SERVICES	03/31/22	05-22	A		2600.00	.00	2600.00
		04/30/22	11-22					
** Vendor's Subtotal ----->						2600.00	.00	2600.00

VENDOR I.D.: HEN01 (EAGLE ENERGY, INC)

192314-	FIRE-FUEL CHARGES	04/15/22	05-22	A		300.72	.00	300.72
		05/15/22	11-22					
192316-	WATER-FUEL CHARGES	04/15/22	05-22	A		183.32	.00	183.32
		05/15/22	11-22					
192317-	WWTP-FUEL CHARGES	04/15/22	05-22	A		350.16	.00	350.16
		05/15/22	11-22					

VENDOR I.D.: HEN01 (EAGLE ENERGY, INC)

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
192318-	PW-STREETS-FUEL CHARGES	04/15/22	05-22	A		335.66	.00	335.66
		05/15/22	11-22					
192327-	P&R-FUEL CHARGES	04/15/22	05-22	A		217.45	.00	217.45
		05/15/22	11-22					
192337-	PD-FUEL CHARGES	04/15/22	05-22	A		2222.81	.00	2222.81
		05/15/22	11-22					
192619-	WATER-FUEL CHARGES	04/30/22	05-22	A		315.83	.00	315.83
		05/30/22	11-22					
192620-	PW-STREETS-FUEL CHARGES	04/30/22	05-22	A		467.01	.00	467.01
		05/30/22	11-22					
192637-	PD-FUEL CHARGES	04/30/22	05-22	A		2263.41	.00	2263.41
		05/30/22	11-22					
** Vendor's Subtotal ----->						6656.37	.00	6656.37

VENDOR I.D.: ICO01 (ICONIX WATERWORKS (US) INC.)

216006787-	WATER-8X6 MJ REDUCER LEB IMP	02/15/22	05-22	A		163.00	.00	163.00
		03/17/22	11-22					
216018026-	WATER-4 FNST X 2 1/2 MNST BRASS HOSE ADPT	04/22/22	05-22	A		94.63	.00	94.63
		05/22/22	11-22					
** Vendor's Subtotal ----->						257.63	.00	257.63

VENDOR I.D.: INT01 (INTEGRITY PLANNING)

52-	ADM-PLANNING SERVICES APRIL 2022	04/01/22	05-22	A		7298.25	.00	7298.25
		05/01/22	11-22					
** Vendor's Subtotal ----->						7298.25	.00	7298.25

VENDOR I.D.: ITE01 (ITECH SOLUTIONS)

10015-	FINANCE-MICORSOFT 365 GOVERNMENT	06/01/22	05-22	A		1693.70	.00	1693.70
		07/01/22	11-22					
** Vendor's Subtotal ----->						1693.70	.00	1693.70

VENDOR I.D.: J&E01 (J&E CLEANING)

43716-	PD-MARCH CLEANING SERVICE	03/31/22	05-22	A		346.00	.00	346.00
		04/30/22	11-22					
43844-	PD-APRIL CLANING SERVICES	04/28/22	05-22	A		346.00	.00	346.00
		05/28/22	11-22					
** Vendor's Subtotal ----->						692.00	.00	692.00

VENDOR I.D.: JAC02 (JACK'S ALL AMERICAN PLUMBING)

125865-	P&R-CLEANOUT CLEAR PAPER BUILD-UP	03/16/22	05-22	A		590.00	.00	590.00
		04/15/22	11-22					
** Vendor's Subtotal ----->						590.00	.00	590.00

VENDOR I.D.: KCD01 (KDC PLUMBING INC)

202252-	ADM-REMOVE EXISTING 50GAL WATER HEATER AND UPGRADE	04/19/22	05-22	A		4815.00	.00	4815.00
		05/19/22	11-22					
** Vendor's Subtotal ----->						4815.00	.00	4815.00

VENDOR I.D.: LCW01 (LIEBERT CASSIDY WHITMORE)

216987-	ADM-NEGOTIATIONS RETAINER MARCH 2022	03/31/22	05-22	A		4370.00	.00	4370.00
		04/30/22	11-22					
** Vendor's Subtotal ----->						4370.00	.00	4370.00

VENDOR I.D.: LUP01 (LUPE'S COMPANY)

Invoice No	Description	Invoice Date	Actual Period	G/L Tm	Account #	Gross Amount	Discount Amount	Net Amount
042922-	BUILDING-ENCHROACHMENT PERMIT DEPOSIT-REIMBURSEMET	04/29/22	05-22	A		264.50	.00	264.50
		05/29/22	11-22					
** Vendor's Subtotal ----->						264.50	.00	264.50

VENDOR I.D.: MAN01 (MANAGED HEALTH NETWORK COMPANY)

PRM071418-	HR-37 SUBSCRIBERS	05/01/22	05-22	A		77.33	.00	77.33
		05/31/22	11-22					
** Vendor's Subtotal ----->						77.33	.00	77.33

VENDOR I.D.: NAT01 (72 HOUR LLC-CHEVROLET OF WATSONVILLE)

6032021-	PD-FORD EXPLORER 1FM5K8AW3NNA02557	04/22/22	05-22	A		38150.36	.00	38150.36
		05/22/22	11-22					
** Vendor's Subtotal ----->						38150.36	.00	38150.36

VENDOR I.D.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

100484-	PW-GUAD ESDC EFFLUENT PS	03/30/22	05-22	A		1935.88	.00	1935.88
		04/29/22	11-22					
100502-	PW-HWY 1 LIFT STATION & FORCE MAIN MKN	04/04/22	05-22	A		2137.50	.00	2137.50
		05/04/22	11-22					
** Vendor's Subtotal ----->						4073.38	.00	4073.38

VENDOR I.D.: NUN02 (JACOB NUNO)

042422-	FIRE-CHECK REQUEST-UNIFORM ALLOWANCE	04/24/22	05-22	A		244.14	.00	244.14
		05/24/22	11-22					
042522-	FIRE-CHECK REQUEST-UNIFORM ALLOWANCE	04/25/22	05-22	A		103.40	.00	103.40
		05/25/22	11-22					
** Vendor's Subtotal ----->						347.54	.00	347.54

VENDOR I.D.: QUI01 (QUILL CORPORATION)

24285131-	ADM-BATTERIES FOR CITY CLERK AUDIO RECORDER	04/05/22	05-22	A		41.31	.00	41.31
		05/05/22	11-22					
** Vendor's Subtotal ----->						41.31	.00	41.31

VENDOR I.D.: QUI08 (QUINCON INC.)

17-	ADM-LEROY PARK AND COMMUNITY CENTER REHABILITAIION	01/31/22	05-22	A		241507.10	.00	241507.10
		03/02/22	11-22					
18-	ADM-LEROY PARK AND COMMUNITY CENTER REHABILITATION	02/28/22	05-22	A		57872.10	.00	57872.10
		03/30/22	11-22					
** Vendor's Subtotal ----->						299379.20	.00	299379.20

VENDOR I.D.: REY01 (REYNA AUTO REPAIR)

4466-	PD-WATER PUMP #1502	04/25/22	05-22	A		1856.80	.00	1856.80
		05/25/22	11-22					
** Vendor's Subtotal ----->						1856.80	.00	1856.80

VENDOR I.D.: ROS04 (DAVID ROSE)

4A-	ADM-BUILDING INSPECTION SERVICES- APRIL 2022	04/29/22	05-22	A		4331.41	.00	4331.41
		05/29/22	11-22					
** Vendor's Subtotal ----->						4331.41	.00	4331.41

VENDOR I.D.: SAN02 (SANTA MARIA TIRE CORP)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Gross Amount	Discount Amount	Net Amount
146816-	PD-NEW TIRES UNIT 16-01	03/15/22	05-22	A	381.98	.00	381.98
		04/14/22	11-22				
146817-	PD-NEW TIRES UNIT 17-01	03/15/22	05-22	A	381.98	.00	381.98
		04/14/22	11-22				
** Vendor's Subtotal ----->					763.96	.00	763.96

VENDOR I.D.: SAN25 (SAN LUIS POWER HOUSE, INC)

46634-	WATER-LABOR SERVICES	04/27/22	05-22	A	245.00	.00	245.00
		05/27/22	11-22				
** Vendor's Subtotal ----->					245.00	.00	245.00

VENDOR I.D.: SIL03 (SILVAS OIL COMPANY, INC.)

271184-	WATER-DIEL FUEL	04/26/22	05-22	A	897.56	.00	897.56
		05/26/22	11-22				
** Vendor's Subtotal ----->					897.56	.00	897.56

VENDOR I.D.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

002354464-	ADM-ALARM SYSTEM ADM OFFICE MAY 2022	03/28/22	05-22	A	64.86	.00	64.86
		04/27/22	11-22				
** Vendor's Subtotal ----->					64.86	.00	64.86

VENDOR I.D.: STAl1 (STAPLES CREDIT PLAN)

044930531-	ADM-COPY PAPER FO ADMIN DEPT	03/22/22	05-22	A	150.04	.00	150.04
		04/21/22	11-22				
046381661-	ADM-COPY PAPER FOR BUILDING DEPT	03/24/22	05-22	A	100.22	.00	100.22
		04/23/22	11-22				
** Vendor's Subtotal ----->					250.26	.00	250.26

VENDOR I.D.: TAB01 (TAB MILLER ELECTRIC INC.)

042922-	BUILDING-ENCHROACHMENT PERMIT DEPOSIT REIMBURSEMET	04/29/22	05-22	A	40.00	.00	40.00
		05/29/22	11-22				
** Vendor's Subtotal ----->					40.00	.00	40.00

VENDOR I.D.: THE07 (PHILIP F. SINCO)

10209-	ADM-LEGAL SERVICES	05/02/22	05-22	A	8184.00	.00	8184.00
		06/01/22	11-22				
** Vendor's Subtotal ----->					8184.00	.00	8184.00

VENDOR I.D.: TOL01 (TOLAR MANUFACTURING COMPANY INC)

14321-	9NALDPERFNOEL EXTRA ROOF BOWS NO TC HOLES	04/21/22	05-22	A	56903.63	.00	56903.63
		05/21/22	11-22				
** Vendor's Subtotal ----->					56903.63	.00	56903.63

VENDOR I.D.: TOW01 (TOWNSEND PUBLIC AFFAIRS INC)

17965-	ADM-GRANT WRITING SERVICES-ROYAL THEATER-OCT2021	10/01/21	05-22	A	5000.00	.00	5000.00
		10/31/21	11-22				
17966-	ADM-GRANT WRITING SERVICES-ROYAL THEATER NOV 2021	11/01/21	05-22	A	5000.00	.00	5000.00
		12/01/21	11-22				
17967-	ADM-GRANT WRITING SERVICES-ROYAL THEATER RENO	12/31/21	05-22	A	5000.00	.00	5000.00
		01/30/22	11-22				
** Vendor's Subtotal ----->					15000.00	.00	15000.00

VENDOR I.D.: ULT01 (ULTREX)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm					
3487702-	ADM-COPIES	04/30/22	05-22	A		831.26	.00	831.26
		05/30/22	11-22					
** Vendor's Subtotal ----->						831.26	.00	831.26

VENDOR I.D.: VER05 (VERIZON WIRELESS)

903690554-	FIRE-ACCT#:942045079-00001	04/08/22	05-22	A		195.67	.00	195.67
		05/08/22	11-22					
904456999-	ADM-COMMUNICATIONS	04/18/22	05-22	A		545.73	.00	545.73
		05/18/22	11-22					
** Vendor's Subtotal ----->						741.40	.00	741.40

VENDOR I.D.: WEL01 (WELLS FARGO VENDOR FINANCIAL SER. LLC)

019672122-	ADM-COPY MACHINE LEASE PAYMENT-APRIL&MAY 2022	05/01/22	05-22	A		1367.90	.00	1367.90
		05/31/22	11-22					
019672123-	ADM-FIRE DEPT-COPIER MACHINE LEASE-APRIL& MAY 2022	05/01/22	05-22	A		122.26	.00	122.26
		05/31/22	11-22					
** Vendor's Subtotal ----->						1490.16	.00	1490.16

VENDOR I.D.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

220420M02-	P&R-NEW #5 ABC FIRE EXTINGUISHER INSTALLED	04/20/22	05-22	A		92.44	.00	92.44
		05/20/22	11-22					
** Vendor's Subtotal ----->						92.44	.00	92.44

VENDOR I.D.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

2188791-	FIRE-CAP, GARMENT	01/12/22	05-22	A		51.55	.00	51.55
		02/11/22	11-22					
** Vendor's Subtotal ----->						51.55	.00	51.55

VENDOR I.D.: ZAR01 (LORENA ZARATE)

050322-	FINANCE-CHECK REQUEST-ENVELOPES FOR BILLING	04/29/22	05-22	A		126.25	.00	126.25
		05/29/22	11-22					
** Vendor's Subtotal ----->						126.25	.00	126.25

VENDOR I.D.: ZOO01 (ZOOM RECREATION)

1335-	PW-PLAY STRUCTURE PS3-71138-1	04/22/22	05-22	A		26748.03	.00	26748.03
		05/22/22	11-22					
** Vendor's Subtotal ----->						26748.03	.00	26748.03

VENDOR I.D.: \C001 (SUSAN CHRISTOFF)

000C20501-	MQ CUSTOMER REFUND FOR CHR0017	04/04/22	05-22	A		22.76	.00	22.76
		05/04/22	11-22					
** Vendor's Subtotal ----->						22.76	.00	22.76

VENDOR I.D.: \M004 (MANRIQUEZ COMM. REAL ESTATE LLC)

000C20501-	MQ CUSTOMER REFUND FOR MAN0025	04/04/22	05-22	A		42.03	.00	42.03
		05/04/22	11-22					
** Vendor's Subtotal ----->						42.03	.00	42.03

REPORT.: May 05 22 Thursday
RUN...: May 05 22 Time: 08:57
Run By.: Veronica Fabian
Control Date.: 05/11/22

City of Guadalupe
Accounts Payable Cash Requirements

PAGE: 010
ID #: PY-RP
CTL: GUA

Posting Period.: 05-22 Fiscal Period.: (11-22) Cash Account No.: 99 1000

.....
** Payment Total -----> 634587.50 .00 634587.50
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** Report's Total -----> 634283.82 .00 634283.82
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** Total Vendors On This Report ----->

69
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Code Title

A NET30 FROM INVOICE

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal						
Check #: 835455 Check Date.: 05/11/22 Vendor I.D.: AGD01 (ANDREW GOODWIN DESIGNS)									
154-26-	ADM-LE ROY PARK REHAB PROJECT	04/23/22 05/11/22	05-22 11-22	A			6189.69	.00	6189.69
Check #: 835456 Check Date.: 05/11/22 Vendor I.D.: AKE01 (AKESO OCCUPATIONAL HEALTH)									
2521-	HR-PHYSICAL EXAM - ERIC VERA	04/18/22 05/11/22	05-22 11-22	A			240.00	.00	240.00
Check #: 835457 Check Date.: 05/11/22 Vendor I.D.: ALP01 (ALPINE REFRIGERATION)									
10407-	ADM-SENIOR CENTER-INSTALLATION NEW FRIDGE CV2&3	04/05/22 05/11/22	05-22 11-22	A			6548.23	.00	6548.23
Check #: 835458 Check Date.: 05/11/22 Vendor I.D.: AMA02 (AMAZON BUSINESS)									
3119D1FLL-	WWTP-INV#:1RC3-19D-1FLL NATURAL EPSON SALT	04/20/22 05/11/22	05-22 11-22	A			7.06	.00	7.06
4GRHYPRJ1-	FINANCE-INV#:1TW4-GRHY-PRJ1 MONITOR RISER,DESK PAD	04/22/22 05/11/22	05-22 11-22	A			65.72	.00	65.72
D9MXRPC1R-	ADM-INV#:1L4D-9MXR-PC1R	04/22/22 05/11/22	05-22 11-22	A			26.51	.00	26.51
DKT9NFH36-	PD-INV#:1RWD-KT9N-FH36 PENS	04/25/22 05/11/22	05-22 11-22	A			20.64	.00	20.64
DKT9NHMF9-	P&R-INV#:1RWD-KT9N-HMF9	04/25/22 05/11/22	05-22 11-22	A			25.64	.00	25.64
L1X16PWWX-	WWTP-INV#:1MXL-1X16-PWWX WATER BOTTLE, SHOVEL	04/19/22 05/11/22	05-22 11-22	A			148.14	.00	148.14
RRTDPKXLD-	WWTP-INV#:1CKR-RTDP-KXLD DERPIPE SILICONE TUBING	05/01/22 05/11/22	05-22 11-22	A			41.08	.00	41.08
RWM9VQVGP-	PD-INV#:1QMR-WM9V-QVGP WALL FILE,HIGHLIGTER,TAPE	04/22/22 05/11/22	05-22 11-22	A			56.01	.00	56.01
RWM9VRRYJ-	PD-INV#:1QMR-WM9V-RRYJ 3K PAINTBALL TANK	04/22/22 05/11/22	05-22 11-22	A			59.76	.00	59.76
YJ4YR4KR7-	PW-SOLAR POWERED LIGHTS 48	04/21/22 05/11/22	05-22 11-22	A			125.06	.00	125.06
** Vendor's Subtotal ----->							575.62	.00	575.62
Check #: 835459 Check Date.: 05/11/22 Vendor I.D.: ARA01 (ARAMARK UNIFORM SERVICES)									
000438803-	P&R-UNIFORM SERVICES	04/19/22 05/11/22	05-22 11-22	A			54.45	.00	54.45
000438806-	PW-WATER-UNIFORM SERVICE	04/19/22 05/11/22	05-22 11-22	A			15.25	.00	15.25
000438811-	PW-WWTP-UNIFORM SERVICE	04/19/22 05/11/22	05-22 11-22	A			27.20	.00	27.20
000438814-	PW-STREETS-UNIFORM SERVICE	04/19/22 05/11/22	05-22 11-22	A			12.15	.00	12.15
000438848-	PD-MAT NYLON, MASK REUSABLE, BAG ERGO CLIPS	04/19/22 05/11/22	05-22 11-22	A			102.41	.00	102.41
000444229-	P&R-UNIFORM SERVICE	04/26/22 05/11/22	05-22 11-22	A			54.45	.00	54.45
000444241-	PW-WATER-UNIFORM SERVICE	04/26/22 05/11/22	05-22 11-22	A			17.30	.00	17.30
000444246-	PW-WWTP-UNIFORM SERVICE	04/26/22 05/11/22	05-22 11-22	A			27.20	.00	27.20
000444256-	PW-STREETS-UNIFORM SERVICE	04/26/22 05/11/22	05-22 11-22	A			12.15	.00	12.15
** Vendor's Subtotal ----->							322.56	.00	322.56
Check #: 835460 Check Date.: 05/11/22 Vendor I.D.: BBK01 (BEST BEST & KRIEGER LLP)									
932043-	ADM-LEGAL SERVICES-PUBLIC RECORDS REQUEST	04/25/22 05/11/22	05-22 11-22	A			483.00	.00	483.00

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal						
Check #: 835461 Check Date.: 05/11/22 Vendor I.D.: BRE02 (BRENNTAG PACIFIC, INC.)									
BPI236998-	WATER-AMMONIUM SULFATE	05/25/22	05-22	A			1494.27	.00	1494.27
		05/11/22	11-22						
BPI238529-	WATER-L A CHEMCHLOR SOD HYPOCHL	04/29/22	05-22	A			1200.01	.00	1200.01
		05/11/22	11-22						
** Vendor's Subtotal ----->							2694.28	.00	2694.28
Check #: 835462 Check Date.: 05/11/22 Vendor I.D.: CAL10 (CALIFORNIA BUILDING STANDARDS COMMISSION)									
033122-	FINANCE-BSASRF	03/31/22	05-22	A			138.60	.00	138.60
		05/11/22	11-22						
Check #: 835463 Check Date.: 05/11/22 Vendor I.D.: CAN03 (CANNON CORPORATION)									
80010-	ADM/PW-LEROY PARK REHAB PROJECT	04/13/22	05-22	A			16101.62	.00	16101.62
		05/11/22	11-22						
Check #: 835464 Check Date.: 05/11/22 Vendor I.D.: CAR02 (CARR'S BOOTS INC.)									
12895B-	PW-REEBOK SAFETY SHOE-RUDY GUTIERREZ	04/25/22	05-22	A			138.65	.00	138.65
		05/11/22	11-22						
12896B-	PW-SAFETY BOOTS-JAMES BATALLA	04/25/22	05-22	A			139.19	.00	139.19
		05/11/22	11-22						
** Vendor's Subtotal ----->							277.84	.00	277.84
Check #: 835465 Check Date.: 05/11/22 Vendor I.D.: CAS07 (CASSIA LANDSCAPE)									
042231-	P&R-APRIL LANDSCAPE MAINTENANCE	04/21/22	05-22	A			1863.00	.00	1863.00
		05/11/22	11-22						
Check #: 835466 Check Date.: 05/11/22 Vendor I.D.: CEN11 (CENTRAL CITY TOOL SUPPLY, INC.)									
105800-	PW-1-1/4''X23'' SDS MAX 4 CUTTER	04/26/22	05-22	A			157.67	.00	157.67
		05/11/22	11-22						
Check #: 835467 Check Date.: 05/11/22 Vendor I.D.: CEN14 (CENTRAL COAST TRUCK CENTER CORP)									
100287901-	FIRE-SMOKE OPACITY TEST	04/19/22	05-22	A			271.29	.00	271.29
		05/11/22	11-22						
100288101-	FIRE-SMOKE OPACITY TEST	04/19/22	05-22	A			271.29	.00	271.29
		05/11/22	11-22						
102266802-	FIRE-AIR DRYER, SPIN ON, FILTER FF/WS, FILTER	03/31/22	05-22	A			135.92	.00	135.92
		05/11/22	11-22						
** Vendor's Subtotal ----->							678.50	.00	678.50
Check #: 835468 Check Date.: 05/11/22 Vendor I.D.: CHO01 (CHOP RESTAURANT SUPPLY, INC)									
000015-	ADM-SENIOR CENTER-KITCHEN EQUIPMENT CV2&3	04/06/22	05-22	A			4413.71	.00	4413.71
		05/11/22	11-22						
000018-	ADM-SENIOR CENTER-KITCHEN EQUIPMENT CV2&3	04/14/22	05-22	A			547.75	.00	547.75
		05/11/22	11-22						
** Vendor's Subtotal ----->							4961.46	.00	4961.46
Check #: 835469 Check Date.: 05/11/22 Vendor I.D.: CIT08 (CITY OF GUADALUPE (FINANC)									
052022-	FINANCE-WATER UTILITY BILL	05/01/22	05-22	A			9089.72	.00	9089.72
		05/11/22	11-22						

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
Check #: 835470 Check Date.: 05/11/22 Vendor I.D.: CIT12 (CITY OF SANTA MARIA)								
87698-	PW-BUSINESS HAZ WASTE-MARCH 2022	04/08/22	05-22	A		30.00	.00	30.00
		05/11/22	11-22					
87809-	PD-ACCOUNTS RECEIVABLE BILLING-MARCH 2022	04/12/22	05-22	A		1026.06	.00	1026.06
		05/11/22	11-22					
87810-	PD-DISPATCH SERVICES-MARCH 2022	04/12/22	05-22	A		6134.25	.00	6134.25
		05/11/22	11-22					
87825-	PW-FUEL USAGE MARCH 2022	04/20/22	05-22	A		7773.97	.00	7773.97
		05/11/22	11-22					
** Vendor's Subtotal ----->						14964.28	.00	14964.28
Check #: 835471 Check Date.: 05/11/22 Vendor I.D.: CLA01 (CLARK PEST CONTROL OF STOCKTON, INC.)								
30451641-	ADM-SENIOR CENTER PEST CONTROL SERVICES-APRIL 2022	04/27/22	05-22	A		135.00	.00	135.00
		05/11/22	11-22					
Check #: 835472 Check Date.: 05/11/22 Vendor I.D.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)								
73908-	WWTP=GRIT REMOVAL FROM BIOCAL	04/26/22	05-22	A		6285.77	.00	6285.77
		05/11/22	11-22					
73929-	WWTP-JEETED FROM MAN HOLE IN INTERSENCION	04/27/22	05-22	A		1604.04	.00	1604.04
		05/11/22	11-22					
** Vendor's Subtotal ----->						7889.81	.00	7889.81
Check #: 835473 Check Date.: 05/11/22 Vendor I.D.: COL03 (COLUMN, PBC)								
F040A0009-	ADM-NOTICE OF PUBLIC HEARING-PUBLICATION	04/18/22	05-22	A		94.33	.00	94.33
		05/11/22	11-22					
F040A0010-	ADM-NOTICE OF PUBLIC HEARING SIGN ORDINANCE	04/18/22	05-22	A		96.25	.00	96.25
		05/11/22	11-22					
** Vendor's Subtotal ----->						190.58	.00	190.58
Check #: 835474 Check Date.: 05/11/22 Vendor I.D.: COR01 (CORBIN WILLITS SYSTEM CORP)								
00C204151-	FINANCE-ENHANCEMENT AND SERVICE FEES	04/15/22	05-22	A		628.89	.00	628.89
		05/11/22	11-22					
Check #: 835475 Check Date.: 05/11/22 Vendor I.D.: COU04 (PUBLIC HEALTH DEPARTMENT)								
FY21-22Q3-	ADM-ANIMAL SERVICES-JAN-MARCH 31,2022	05/02/22	05-22	A		15475.00	.00	15475.00
		05/11/22	11-22					
Check #: 835476 Check Date.: 05/11/22 Vendor I.D.: COU08 (COUNTY OF SANTA BARBARA)								
IN0115680-	ADM-SENIOR CENTER PUBLIC HEALTH DEPT	04/15/22	05-22	A		335.42	.00	335.42
		05/11/22	11-22					
IN0115686-	ADM-ROYAL THEATER RENOVATION PROJECT-	04/15/22	05-22	A		322.00	.00	322.00
		05/11/22	11-22					
** Vendor's Subtotal ----->						657.42	.00	657.42
Check #: 835477 Check Date.: 05/11/22 Vendor I.D.: CUL01 (CULLIGAN/CENTRAL COAST WATER)								
74530-	PD-STONGBASE 9'' TANK RENTAL	04/30/22	05-22	A		36.34	.00	36.34
		05/11/22	11-22					
Check #: 835478 Check Date.: 05/11/22 Vendor I.D.: DEP02 (DEPARTMENT OF CONSERVATION)								
030122-	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD FEE	03/01/22	05-22	A		326.83	.00	326.83
		05/11/22	11-22					

Invoice No	Description	Invoice	Actual	Tm	Discount	Gross	Discount	Net	
		Date	Period						G/L
		Due Date	Fiscal						
Check #: 835479 Check Date.: 05/11/22		Vendor I.D.: DEP09 (DEPARTMENT OF JUSTICE)							
576021-	PD-BLOOD ALCOHOL ANALYSIS	04/06/22	05-22	A		245.00	.00	245.00	
		05/11/22	11-22						
Check #: 835480 Check Date.: 05/11/22		Vendor I.D.: EMC01 (EMC PLANNING GROUP INC.)							
22-087-	ADM-UPDATE MITIGATED NEGATIVE DECLARATION	03/30/22	05-22	A		36342.26	.00	36342.26	
		05/11/22	11-22						
22-150-	ADM-GENERAL PLAN MITIGATED NEGATIVE DECLARATION	03/31/22	05-22	A		7299.33	.00	7299.33	
		05/11/22	11-22						
** Vendor's Subtotal ----->						43641.59	.00	43641.59	
Check #: 835481 Check Date.: 05/11/22		Vendor I.D.: ERE01 (ER ELECTRIC & MECHANICAL)							
1028-	WWTP-ESSCO MODEL#4X12HDPM S/N 924B3	04/19/22	05-22	A		1509.02	.00	1509.02	
		05/11/22	11-22						
1029-	WWTP-U.S. S/N V10V239R027F	04/19/22	05-22	A		590.49	.00	590.49	
		05/11/22	11-22						
1030-	WWTP-ESSCO S/N 924B3 MODEL 4X12HDPM RPM VARIABLE	04/20/22	05-22	A		248.60	.00	248.60	
		05/11/22	11-22						
1034-	WWTP-MIXER PUMP TECO WESTINGHOUSE WFRO/52C	04/27/22	05-22	A		1796.16	.00	1796.16	
		05/11/22	11-22						
** Vendor's Subtotal ----->						4144.27	.00	4144.27	
Check #: 835482 Check Date.: 05/11/22		Vendor I.D.: EWI01 (EWING CORP.)							
16343746-	P&RPACO PERRERA PARK	03/24/22	05-22	A		816.13	.00	816.13	
		05/11/22	11-22						
Check #: 835483 Check Date.: 05/11/22		Vendor I.D.: EXT01 (EXTREME CANOPY)							
D035519-	PD-X7 TECTONIC HEAVY DUTY ALUMINUM 2.25IN	09/20/21	05-22	A		2272.87	.00	2272.87	
		05/11/22	11-22						
Check #: 835484 Check Date.: 05/11/22		Vendor I.D.: FRO01 (FRONTIER COMMUNICATIONS)							
050222-	P&R-ACCT#:805-343-5713-061406-5	04/07/22	05-22	A		190.28	.00	190.28	
		05/11/22	11-22						
Check #: 835485 Check Date.: 05/11/22		This Check IS *** VOID ***							
Check #: 835486 Check Date.: 05/11/22		Vendor I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)							
71718-	P&R-1 1/2X6 22GA SATIN SJ EXT	04/12/22	05-22	A		15.00	.00	15.00	
		05/11/22	11-22						
71725-	P&R-MINI HACKSAW WHT 6''L	04/12/22	05-22	A		19.23	.00	19.23	
		05/11/22	11-22						
71831-	P&R-SWITCH BOX,ELBOW PVC,T-RESIST RECEPT	04/13/22	05-22	A		113.50	.00	113.50	
		05/11/22	11-22						
72157-	P&R-PLASTIC FLUSH VLAVE, CP 22 DEG A/S LEVER	04/15/22	05-22	A		48.39	.00	48.39	
		05/11/22	11-22						
72158-	PW-STREETS-12V/18V MULTI-VOLTAGE CHARGER	04/15/22	05-22	A		271.85	.00	271.85	
		05/11/22	11-22						
72170-	P&R-SCREWDRIVER 4-IN-1,SLOTS, 8'' PUSH BUTTON	04/15/22	05-22	A		52.42	.00	52.42	
		05/11/22	11-22						
72201-	P&R-PRUNG TOOL BYPSS 4.5''HL, LARGE DIESEL GLOVE	04/15/22	05-22	A		60.01	.00	60.01	
		05/11/22	11-22						
72343-	WATER-CEMENT ABS 16OZ	04/18/22	05-22	A		60.04	.00	60.04	
		05/11/22	11-22						
72434-	FIRE-VINYL TUBING 5/16X1/2''	04/18/22	05-22	A		6.39	.00	6.39	
		05/11/22	11-22						
72452-	P&R-HD BRASS SHUTOFF DS, 113 5 FT WASH MACHINE	04/19/22	05-22	A		85.24	.00	85.24	
		05/11/22	11-22						
72464-	P&R-GENERAL KEY (CAR/TRUCK/HOUSE)	04/19/22	05-22	A		4.33	.00	4.33	
		05/11/22	11-22						
72513-	PW-M18 2-SPD GREASE GUN-BARE	04/19/22	05-22	A		506.84	.00	506.84	
		05/11/22	11-22						
72523-	WATER-7/16X2 CLEVIS PIN	04/19/22	05-22	A		17.38	.00	17.38	
		05/11/22	11-22						
72601-	PW-STREETS-PPIANT THINNER QT CARB	04/20/22	05-22	A		9.78	.00	9.78	
		05/11/22	11-22						

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal						
Check #: 835486 Check Date.: 05/11/22 Vendor I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)									
72622-	P&R-PAINTERS TAPE 1.88''X60YD, MEASURING TAPE	04/20/22	05-22	A			19.12	.00	19.12
		05/11/22	11-22						
72743-	PW-STREETS-SCREW PIN ANCHOR	04/21/22	05-22	A			257.96	.00	257.96
		05/11/22	11-22						
73021-	PW-STREETS-CD 3/4X3/4 MHTXMHT BRASS ADPT	04/25/22	05-22	A			72.99	.00	72.99
		05/11/22	11-22						
73168-	PW-STREETS-GENERATOR PORTABLE 4550W	04/26/22	05-22	A			814.54	.00	814.54
		05/11/22	11-22						
73175-	PW-STREETS-DROP CLOTH 60Z 9X12'	04/26/22	05-22	A			64.86	.00	64.86
		05/11/22	11-22						
73533-	PW-1/2 PT REAL TUFF PJ CMPND	04/29/22	05-22	A			93.51	.00	93.51
		05/11/22	11-22						
73623-	WATER-WATERING NOZZLE BRASS	04/29/22	05-22	A			18.11	.00	18.11
		05/11/22	11-22						
** Vendor's Subtotal ----->							2611.49	.00	2611.49
Check #: 835487 Check Date.: 05/11/22 Vendor I.D.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)									
752101MAY-	WATER-MONITORING OF FIRE SYSTEM	05/01/22	05-22	A			50.00	.00	50.00
		05/11/22	11-22						
Check #: 835488 Check Date.: 05/11/22 Vendor I.D.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)									
SIN016034-	ADM-CANNABIS MANAGEMENT SERVICES	03/31/22	05-22	A			2600.00	.00	2600.00
		05/11/22	11-22						
Check #: 835489 Check Date.: 05/11/22 Vendor I.D.: HEN01 (EAGLE ENERGY, INC)									
192314-	FIRE-FUEL CHARGES	04/15/22	05-22	A			300.72	.00	300.72
		05/11/22	11-22						
192316-	WATER-FUEL CHARGES	04/15/22	05-22	A			183.32	.00	183.32
		05/11/22	11-22						
192317-	WWTP-FUEL CHARGES	04/15/22	05-22	A			350.16	.00	350.16
		05/11/22	11-22						
192318-	PW-STREETS-FUEL CHARGES	04/15/22	05-22	A			335.66	.00	335.66
		05/11/22	11-22						
192327-	P&R-FUEL CHARGES	04/15/22	05-22	A			217.45	.00	217.45
		05/11/22	11-22						
192337-	PD-FUEL CHARGES	04/15/22	05-22	A			2222.81	.00	2222.81
		05/11/22	11-22						
192619-	WATER-FUEL CHARGES	04/30/22	05-22	A			315.83	.00	315.83
		05/11/22	11-22						
192620-	PW-STREETS-FUEL CHARGES	04/30/22	05-22	A			467.01	.00	467.01
		05/11/22	11-22						
192637-	PD-FUEL CHARGES	04/30/22	05-22	A			2263.41	.00	2263.41
		05/11/22	11-22						
** Vendor's Subtotal ----->							6656.37	.00	6656.37
Check #: 835490 Check Date.: 05/11/22 Vendor I.D.: ICO01 (ICONIX WATERWORKS (US) INC.)									
216006787-	WATER-8X6 MJ REDUCER LEB IMP	02/15/22	05-22	A			163.00	.00	163.00
		05/11/22	11-22						
216018026-	WATER-4 FNST X 2 1/2 MNST BRASS HOSE ADPT	04/22/22	05-22	A			94.63	.00	94.63
		05/11/22	11-22						
** Vendor's Subtotal ----->							257.63	.00	257.63
Check #: 835491 Check Date.: 05/11/22 Vendor I.D.: INT01 (INTEGRITY PLANNING)									
52-	ADM-PLANNING SERVICES APRIL 2022	04/01/22	05-22	A			7298.25	.00	7298.25
		05/11/22	11-22						
Check #: 835492 Check Date.: 05/11/22 Vendor I.D.: ITE01 (ITECH SOLUTIONS)									
10015-	FINANCE-MICROSOFT 365 GOVERNMENT	06/01/22	05-22	A			1693.70	.00	1693.70
		05/11/22	11-22						

Invoice No	Description	Invoice	Actual	Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
		Date	Period						
Check #: 835493 Check Date.: 05/11/22		Vendor I.D.: J&E01 (J&E CLEANING)							
43716-	PD-MARCH CLEANING SERVICE	03/31/22	05-22	A			346.00	.00	346.00
		05/11/22	11-22						
43844-	PD-APRIL CLANING SERVICES	04/28/22	05-22	A			346.00	.00	346.00
		05/11/22	11-22						
** Vendor's Subtotal ----->							692.00	.00	692.00
Check #: 835494 Check Date.: 05/11/22		Vendor I.D.: JAC02 (JACK'S ALL AMERICAN PLUMBING)							
125865-	P&R-CLEANOUT CLEAR PAPER BUILD-UP	03/16/22	05-22	A			590.00	.00	590.00
		05/11/22	11-22						
Check #: 835495 Check Date.: 05/11/22		Vendor I.D.: KCD01 (KDC PLUMBING INC)							
202252-	ADM-REMOVE EXISTING 50GAL WATER HEATER AND UPGRADE	04/19/22	05-22	A			4815.00	.00	4815.00
		05/11/22	11-22						
Check #: 835496 Check Date.: 05/11/22		Vendor I.D.: LCW01 (LIEBERT CASSIDY WHITMORE)							
216987-	ADM-NEGOTIATIONS RETAINER MARCH 2022	03/31/22	05-22	A			4370.00	.00	4370.00
		05/11/22	11-22						
Check #: 835497 Check Date.: 05/11/22		Vendor I.D.: LUP01 (LUPE'S COMPANY)							
042922-	BUILDING-ENCHROACHMENT PERMIT DEPOSIT-REIMBURSEMET	04/29/22	05-22	A			264.50	.00	264.50
		05/11/22	11-22						
Check #: 835498 Check Date.: 05/11/22		Vendor I.D.: MAN01 (MANAGED HEALTH NETWORK COMPANY)							
PRM071418-	HR-37 SUBSCRIBERS	05/01/22	05-22	A			77.33	.00	77.33
		05/11/22	11-22						
Check #: 835499 Check Date.: 05/11/22		Vendor I.D.: NAT01 (72 HOUR LLC-CHEVROLET OF WATSONVILLE)							
6032021-	PD-FORD EXPLORER 1FM5K8AW3NNA02557	04/22/22	05-22	A			38150.36	.00	38150.36
		05/11/22	11-22						
Check #: 835500 Check Date.: 05/11/22		Vendor I.D.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)							
100484-	PW-GUAD ESDC EFFLUENT PS	03/30/22	05-22	A			1935.88	.00	1935.88
		05/11/22	11-22						
100502-	PW-HWY 1 LIFT STATION & FORCE MAIN MKN	04/04/22	05-22	A			2137.50	.00	2137.50
		05/11/22	11-22						
** Vendor's Subtotal ----->							4073.38	.00	4073.38
Check #: 835501 Check Date.: 05/11/22		Vendor I.D.: NUN02 (JACOB NUNO)							
042422-	FIRE-CHECK REQUEST-UNIFORM ALLOWANCE	04/24/22	05-22	A			244.14	.00	244.14
		05/11/22	11-22						
042522-	FIRE-CHECK REQUEST-UNIFORM ALLOWANCE	04/25/22	05-22	A			103.40	.00	103.40
		05/11/22	11-22						
** Vendor's Subtotal ----->							347.54	.00	347.54
Check #: 835502 Check Date.: 05/11/22		Vendor I.D.: QUI01 (QUILL CORPORATION)							
24285131-	ADM-BATTERIES FOR CITY CLERK AUDIO RECORDER	04/05/22	05-22	A			41.31	.00	41.31
		05/11/22	11-22						
Check #: 835503 Check Date.: 05/11/22		Vendor I.D.: QUI08 (QUINCON INC.)							
17-	ADM-LEROY PARK AND COMMUNITY CENTER REHABILITAION	01/31/22	05-22	A			241507.10	.00	241507.10
		05/11/22	11-22						
18-	ADM-LEROY PARK AND COMMUNITY CENTER REHABILITATION	02/28/22	05-22	A			57872.10	.00	57872.10
		05/11/22	11-22						
** Vendor's Subtotal ----->							299379.20	.00	299379.20

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount
Check #: 835504 Check Date.: 05/11/22 Vendor I.D.: REY01 (REYNA AUTO REPAIR)									
4466-	PD-WATER PUMP #1502	04/25/22	05-22	A			1856.80	.00	1856.80
		05/11/22	11-22						

Check #: 835505 Check Date.: 05/11/22 Vendor I.D.: ROS04 (DAVID ROSE)									
4A-	ADM-BUILDING INSPECTION SERVICES- APRIL 2022	04/29/22	05-22	A			4331.41	.00	4331.41
		05/11/22	11-22						

Check #: 835506 Check Date.: 05/11/22 Vendor I.D.: SAN02 (SANTA MARIA TIRE CORP)									
146816-	PD-NEW TIRES UNIT 16-01	03/15/22	05-22	A			381.98	.00	381.98
		05/11/22	11-22						
146817-	PD-NEW TIRES UNIT 17-01	03/15/22	05-22	A			381.98	.00	381.98
		05/11/22	11-22						
		** Vendor's Subtotal ----->					763.96	.00	763.96

Check #: 835507 Check Date.: 05/11/22 Vendor I.D.: SAN25 (SAN LUIS POWER HOUSE, INC)									
46634-	WATER-LABOR SERVICES	04/27/22	05-22	A			245.00	.00	245.00
		05/11/22	11-22						

Check #: 835508 Check Date.: 05/11/22 Vendor I.D.: SIL03 (SILVAS OIL COMPANY, INC.)									
271184-	WATER-DIEL FUEL	04/26/22	05-22	A			897.56	.00	897.56
		05/11/22	11-22						

Check #: 835509 Check Date.: 05/11/22 Vendor I.D.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)									
002354464-	ADM-ALARM SYSTEM ADM OFFICE MAY 2022	03/28/22	05-22	A			64.86	.00	64.86
		05/11/22	11-22						

Check #: 835510 Check Date.: 05/11/22 Vendor I.D.: STA11 (STAPLES CREDIT PLAN)									
044930531-	ADM-COPY PAPER FO ADMIN DEPT	03/22/22	05-22	A			150.04	.00	150.04
		05/11/22	11-22						
046381661-	ADM-COPY PAPER FOR BUILDING DEPT	03/24/22	05-22	A			100.22	.00	100.22
		05/11/22	11-22						
		** Vendor's Subtotal ----->					250.26	.00	250.26

Check #: 835511 Check Date.: 05/11/22 Vendor I.D.: TAB01 (TAB MILLER ELECTRIC INC.)									
042922-	BUILDING-ENCHROACHMENT PERMIT DEPOSIT REIMBURSEMET	04/29/22	05-22	A			40.00	.00	40.00
		05/11/22	11-22						

Check #: 835512 Check Date.: 05/11/22 Vendor I.D.: THE07 (PHILIP F. SINCO)									
10209-	ADM-LEGAL SERVICES	05/02/22	05-22	A			8184.00	.00	8184.00
		05/11/22	11-22						

Check #: 835513 Check Date.: 05/11/22 Vendor I.D.: TOL01 (TOLAR MANUFACTURING COMPANY INC)									
14321-	9NALDPERFNOEL EXTRA ROOF BOWS NO TC HOLES	04/21/22	05-22	A			56903.63	.00	56903.63
		05/11/22	11-22						

Check #: 835514 Check Date.: 05/11/22 Vendor I.D.: TOW01 (TOWNSEND PUBLIC AFFAIRS INC)									
17965-	ADM-GRANT WRITING SERVICES-ROYAL THEATER-OCT2021	10/01/21	05-22	A			5000.00	.00	5000.00
		05/11/22	11-22						
17966-	ADM-GRANT WRITING SERVICES-ROYAL THEATER NOV 2021	11/01/21	05-22	A			5000.00	.00	5000.00
		05/11/22	11-22						
17967-	ADM-GRANT WRITING SERVICES-ROYAL THEATER RENO	12/31/21	05-22	A			5000.00	.00	5000.00
		05/11/22	11-22						
		** Vendor's Subtotal ----->					15000.00	.00	15000.00

Invoice No	Description	Check #.	Check Date.	Vendor I.D.	G/L	Discount Account No	Invoice Actual		Gross Amount	Discount Amount	Net Amount	
							Due Date	Fiscal Period				

		835515	05/11/22	ULT01 (ULTREX)								
3487702-	ADM-COPIES						04/30/22	05-22 A	831.26	.00	831.26	
							05/11/22	11-22				

		835516	05/11/22	VER05 (VERIZON WIRELESS)								
903690554-	FIRE-ACCT#:942045079-00001						04/08/22	05-22 A	195.67	.00	195.67	
							05/11/22	11-22				
904456999-	ADM-COMMUNICATIONS						04/18/22	05-22 A	545.73	.00	545.73	
							05/11/22	11-22				
									** Vendor's Subtotal ----->	741.40	.00	741.40

		835517	05/11/22	WEL01 (WELLS FARGO VENDOR FINANCIAL SER. LLC)								
019672122-	ADM-COPY MACHINE LEASE PAYMENT-APRIL&MAY 2022						05/01/22	05-22 A	1367.90	.00	1367.90	
							05/11/22	11-22				
019672123-	ADM-FIRE DEPT-COPIER MACHINE LEASE-APRIL& MAY 2022						05/01/22	05-22 A	122.26	.00	122.26	
							05/11/22	11-22				
									** Vendor's Subtotal ----->	1490.16	.00	1490.16

		835518	05/11/22	WHI05 (WHITTLE FIRE PROTECTION CORP.)								
220420M02-	P&R-NEW #5 ABC FIRE EXTINGUISHER INSTALLED						04/20/22	05-22 A	92.44	.00	92.44	
							05/11/22	11-22				

		835519	05/11/22	WIT01 (WITMER PUBLIC SAFETY GROUP INC.)								
2188791-	FIRE-CAP, GARMENT						01/12/22	05-22 A	51.55	.00	51.55	
							05/11/22	11-22				

		835520	05/11/22	ZAR01 (LORENA ZARATE)								
050322-	FINANCE-CHECK REQUEST-ENVELOPES FOR BILLING						04/29/22	05-22 A	126.25	.00	126.25	
							05/11/22	11-22				

		835521	05/11/22	ZOO01 (ZOOM RECREATION)								
1335-	PW-PLAY STRUCTURE PS3-71138-1						04/22/22	05-22 A	26748.03	.00	26748.03	
							05/11/22	11-22				

		835522	05/11/22	\C001 (SUSAN CHRISTOFF)								
000C20501-	MQ CUSTOMER REFUND FOR CHR0017						04/04/22	05-22 A	22.76	.00	22.76	
							05/11/22	11-22				

		835523	05/11/22	\M004 (MANRIQUEZ COMM. REAL ESTATE LLC)								
000C20501-	MQ CUSTOMER REFUND FOR MAN0025						04/04/22	05-22 A	42.03	.00	42.03	
							05/11/22	11-22				
									** Total Checks Paid ----->	634587.50	.00	634587.50
									=====	=====	=====	

REPORT.: May 11 22 Wednesday
 RUN....: May 05 22 Time: 09:16
 Run By.: Veronica Fabian

City of Guadalupe
 Automatic Check Listing/Update
 General Ledger Accounts Summary for May 11, 2022
 Accounting Period is May, 2022

PAGE: 009
 ID #: PY-CL
 CTL.: GUA

G/L Account No	Total Amount	Extension	FUND Description	DEPT Description	OBJT Description
01 2010	76320.25	76320.25	General Fund	Accounts Payable	
10 2010	5515.73	81835.98	Wtr. Oper. Fund	Accounts Payable	
107 2010	16795.11	98631.09	CV2-3 Food Dis	Accounts Payable	
12 2010	13119.47	111750.56	Wst.Wtr.Op.Fund	Accounts Payable	
23 2010	7931.64	119682.20	LTF - Transit	Accounts Payable	
42 2010	2272.87	121955.07	Pol.Safty Fund	Accounts Payable	
60 2010	130.48	122085.55	Guad.Assmt.Dist	Accounts Payable	
71 2010	3519.28	125604.83	MEASURE A	Accounts Payable	
76 2010	38150.36	163755.19	Cap Fac Fund	Accounts Payable	
79 2010	15322.00	179077.19	OB 2019-3 Prjct	Accounts Payable	
89 2010	455510.31	634587.50	CIP	Accounts Payable	
99 1000	-634587.50	.00	Cash Clearing	General Checking Account	

REPORT.: May 05 22 Thursday
 RUN....: May 05 22 Time: 09:17
 Run By.: Veronica Fabian

City of Guadalupe
 General Ledger Interface
 Journal 03 Cash Disbursements Journal Interface for (PY) Period 05-22

PAGE: 001
 ID #: PY-GI
 CTL.: GUA

Date	G/L	Account No	Description	Amount	Extension
05/11/22	01	2010	(1): Check Update 05/11/22	76,320.25	76,320.25
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	10	2010	(1): Check Update 05/11/22	5,515.73	81,835.98
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	107	2010	(1): Check Update 05/11/22	16,795.11	98,631.09
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	12	2010	(1): Check Update 05/11/22	13,119.47	111,750.56
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	23	2010	(1): Check Update 05/11/22	7,931.64	119,682.20
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	42	2010	(1): Check Update 05/11/22	2,272.87	121,955.07
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	60	2010	(1): Check Update 05/11/22	130.48	122,085.55
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	71	2010	(1): Check Update 05/11/22	3,519.28	125,604.83
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	76	2010	(1): Check Update 05/11/22	38,150.36	163,755.19
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	79	2010	(1): Check Update 05/11/22	15,322.00	179,077.19
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	89	2010	(1): Check Update 05/11/22	455,510.31	634,587.50
			(2): A/P Auto Checks PY-CP-CL		
05/11/22	99	1000	(1): Check Update 05/11/22	-634,587.50	0.00
			(2): A/P Auto Checks PY-CP-CL		

REPORT.: May 05 22 Thursday
RUN....: May 05 22 Time: 09:17
Run By.: Veronica Fabian

City of Guadalupe
General Ledger Interface (Summary)
Journal 03 Cash Disbursements Journal Interface for (PY) Period 05-22

PAGE: 002
ID #: PY-GI
CTL.: GUA

Journal	G/L Account No	Amount	Extension
03	01 2010	76,320.25	76,320.25
03	10 2010	5,515.73	81,835.98
03	107 2010	16,795.11	98,631.09
03	12 2010	13,119.47	111,750.56
03	23 2010	7,931.64	119,682.20
03	42 2010	2,272.87	121,955.07
03	60 2010	130.48	122,085.55
03	71 2010	3,519.28	125,604.83
03	76 2010	38,150.36	163,755.19
03	79 2010	15,322.00	179,077.19
03	89 2010	455,510.31	634,587.50
03	99 1000	-634,587.50	.00

Date	G/L	Account No	Description	Amount	Extension
05/05/22	01	2010	(1): Invoices 05/05/22	-76,320.25	-76,320.25
05/05/22	01	2042	(1): VCAL10*I 033122 ,L0001	154.00	-76,166.25
			(2): BUILDING STANDARDS ADM SPECIAL REVOLVING FUND (3): CALIFORNIA BUILDING STANDARDS COMMISSION	344.03	-75,822.22
05/05/22	01	2053	(1): VDEPO2*I 030122 ,L0001		
			(2): STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD FEE (3): DEPARTMENT OF CONSERVATION	379.50	-75,442.72
05/05/22	01	2070	06 (1): VINTO1*I 52 ,L0008		
			(2): LA GUARDIA TOWNHOMES - ALV APTS @115 HR (3): INTEGRITY PLANNING	805.00	-74,637.72
05/05/22	01	2070	08 (1): VINTO1*I 52 ,L0009		
			(2): SNOWY PLOVER PROJECT @ 115 HR (3): INTEGRITY PLANNING	420.00	-74,217.72
05/05/22	01	2070	08 (1): VINTO1*I 52 ,L0010		
			(2): SNOWY PLOVER PROJECT @ 120 HR (3): INTEGRITY PLANNING	120.00	-74,097.72
05/05/22	01	2271	(1): VINTO1*I 52 ,L0005		
			(2): HOUSING AUTHORITY - GUAD RANCH @ 120 HR (3): INTEGRITY PLANNING	264.50	-73,833.22
05/05/22	01	3550	(1): VLUP01*I 042922 ,L0001		
			(2): BUILDING-ENCHROACHMENT PERMIT DEPOSIT-REIMBURSEMET (3): LUPE'S COMPANY	40.00	-73,793.22
05/05/22	01	3550	(1): VTAB01*I 042922 ,L0001		
			(2): BUILDING-ENCHROACHMENT PERMIT DEPOSIT REIMBURSEMET (3): TAB MILLER ELECTRIC INC.	-15.40	-73,808.62
05/05/22	01	3620	(1): VCAL10*I 033122 ,L0002		
			(2): BUILDING STANDARDS ADM SPECIAL REVOLVING FUND (3): CALIFORNIA BUILDING STANDARDS COMMISSION	-17.20	-73,825.82
05/05/22	01	3620	(1): VDEPO2*I 030122 ,L0002		
			(2): STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD FEE (3): DEPARTMENT OF CONSERVATION	41.31	-73,784.51
05/05/22	01	4105	1200 (1): VQUI01*I 24285131 ,L0001		
			(2): ADM-BATTERIES FOR CITY CLERK AUDIO RECORDER (3): QUILL CORPORATION	599.47	-73,185.04
05/05/22	01	4105	1550 (1): VULT01*I 3487702 ,L0005		
			(2): ADM-COPIES (3): ULTREX	64.86	-73,120.18
05/05/22	01	4105	2150 (1): VSTA08*I002354464 ,L0001		
			(2): ADM-ALARM SYSTEM ADM OFFICE MAY 2022 (3): STANLEY CONVERGENT SECURITY SOLUTION IN.	483.00	-72,637.18
05/05/22	01	4110	2150 (1): VBBK01*I 932043 ,L0001		
			(2): ADM-LEGAL SERVICES-PUBLIC RECORDS REQUEST (3): BEST BEST & KRIEGER LLP	4,370.00	-68,267.18
05/05/22	01	4110	2150 (1): VLCW01*I 216987 ,L0001		
			(2): ADM-NEGOTIATIONS RETAINER MARCH 2022 (3): LIEBERT CASSIDY WHITMORE	6,682.50	-61,584.68
05/05/22	01	4110	2150 (1): VTHE07*I 10209 ,L0001		
			(2): LEGAL SERVICES (3): PHILIP F. SINCO	65.72	-61,518.96
05/05/22	01	4120	1200 (1): VAMA02*I4GRHYPRJ1 ,L0001		
			(2): FINANCE-INV#:1TW4-GRHY-PRJ1 MONITOR RISER,DESK PAD (3): AMAZON BUSINESS	126.25	-61,392.71
05/05/22	01	4120	1200 (1): VZAR01*I 050322 ,L0001		
			(2): FINANCE-CHECK REQUEST-ENVELOPES FOR BILLING (3): LORENA ZARATE	12.98	-61,379.73
05/05/22	01	4120	1550 (1): VULT01*I 3487702 ,L0003		
			(2): ADM-COPIES (3): ULTREX	628.89	-60,750.84
05/05/22	01	4120	2150 (1): VCOR01*I00C204151 ,L0001		
			(2): FINANCE-ENHANCEMENT AND SERVICE FEES (3): CORBIN WILLITS SYSTEM CORP	1,693.70	-59,057.14
05/05/22	01	4120	2151 (1): VITE01*I 10015 ,L0001		
			(2): FINANCE-MICORSOFT 365 GOVERNMENT (3): ITECH SOLUTIONS	77.33	-58,979.81
05/05/22	01	4140	0400 (1): VMAN01*IPRM071418 ,L0001		
			(2): HR-37 SUBSCRIBERS (3): MANAGED HEALTH NETWORK COMPANY	150.04	-58,829.77
05/05/22	01	4140	1200 (1): VSTAL1*I044930531 ,L0001		
			(2): ADM-COPY PAPER FO ADMIN DEPT (3): STAPLES CREDIT PLAN	100.22	-58,729.55
05/05/22	01	4140	1200 (1): VSTAL1*I046381661 ,L0001		
			(2): ADM-COPY PAPER FOR BUILDING DEPT (3): STAPLES CREDIT PLAN	26.51	-58,703.04
05/05/22	01	4140	2151 (1): VAMA02*ID9MXRCP1R ,L0001		
			(2): COUNCIL CHAMBERS AUDIO & VIDEO UPGRADES-ARPA (3): AMAZON BUSINESS	15,475.00	-43,228.04
05/05/22	01	4140	2350 (1): VCOU04*IFY21-22Q3 ,L0001		
			(2): ADM-ANIMAL SERVICES-JAN-MARCH 31,2022 (3): PUBLIC HEALTH DEPARTMENT	1,367.90	-41,860.14
05/05/22	01	4140	4150 (1): VWEL01*I019672122 ,L0001		
			(2): ADM-COPY MACHINE LEASE PAYMENT-APRIL&MAY 2022 (3): WELLS FARGO VENDOR FINANCIAL SER. LLC	122.26	-41,737.88
05/05/22	01	4140	4150 (1): VWEL01*I019672123 ,L0001		
			(2): ADM-FIRE DEPT-COPIER MACHINE LEASE-APRIL& MAY 2022 (3): WELLS FARGO VENDOR FINANCIAL SER. LLC	500.68	-41,237.20
05/05/22	01	4145	1000 (1): VCI08*I 052022 ,L0005		
			(2): 884,330,1025,1025/A GUAD,9180BISPO,4550,4545 10TH (3): CITY OF GUADALUPE (FINANC	190.28	-41,046.92
05/05/22	01	4145	1150 (1): VFRO01*I 050222 ,L0001		
			(2): P&R-ACCT#:805-343-5713-061406-5 (3): FRONTIER COMMUNICATIONS	20.33	-41,026.59
05/05/22	01	4145	1150 (1): VVER05*I904456999 ,L0006		
			(2): ADM-COMMUNICATIONS (3): VERIZON WIRELESS	15.00	-41,011.59
05/05/22	01	4145	1550 (1): VGUA02*I 71718 ,L0001		
			(2): P&R-1 1/2X6 22GA SATIN SJ EXT (3): GUADALUPE HARDWARE COMPANY INC.	14.64	-40,996.95
05/05/22	01	4145	1550 (1): VGUA02*I 71725 ,L0002		
			(2): P&R-MINI HACKSAW WHT 6''L (3): GUADALUPE HARDWARE COMPANY INC.	113.50	-40,883.45
05/05/22	01	4145	1550 (1): VGUA02*I 71831 ,L0001		
			(2): P&R-SWITCH BOX,ELBOW PVC,T-RESIST RECEP (3): GUADALUPE HARDWARE COMPANY INC.	48.39	-40,835.06
05/05/22	01	4145	1550 (1): VGUA02*I 72157 ,L0001		
			(2): P&R-PLASTIC FLUSH VLAVE, CP 22 DEG A/S LEVER (3): GUADALUPE HARDWARE COMPANY INC.	52.42	-40,782.64
05/05/22	01	4145	1550 (1): VGUA02*I 72170 ,L0001		
			(2): P&R-SCREWDRIIVER 4-IN-1,SLOTS, 8'' PUSH BUTTON (3): GUADALUPE HARDWARE COMPANY INC.	60.01	-40,722.63
05/05/22	01	4145	1550 (1): VGUA02*I 72201 ,L0001		
			(2): P&R-PRUNG TOOL BYPSS 4.5''HL, LARGE DIESEL GLOVE (3): GUADALUPE HARDWARE COMPANY INC.	4.33	-40,718.30
05/05/22	01	4145	1550 (1): VGUA02*I 72464 ,L0001		
			(2): P&R-GENERAL KEY (CAR/TRUCK/HOUSE) (3): GUADALUPE HARDWARE COMPANY INC.	108.73	-40,609.57
05/05/22	01	4145	1560 (1): VHEN01*I 192327 ,L0001		
			(2): P&R-FUEL CHARGES (3): EAGLE ENERGY, INC	48.48	-40,561.09
05/05/22	01	4145	2150 (1): VARA01*I000438803 ,L0001		
			(2): P&R-UNIFORM SERVICES (3): ARAMARK UNIFORM SERVICES	1.21	-40,559.88
05/05/22	01	4145	2150 (1): VARA01*I000438814 ,L0001		
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES	48.48	-40,511.40
05/05/22	01	4145	2150 (1): VARA01*I000444229 ,L0001		
			(2): P&R-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES	1.21	-40,510.19
05/05/22	01	4145	2150 (1): VARA01*I000444256 ,L0001		
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		

Date	G/L	Account No	Description	Amount	Extension
05/05/22	01	4145 2150	(1): VWHI05*I220420M02 ,L0001	92.44	-40,417.75
			(2): P&R-NEW #5 ABC FIRE EXTINGUISHER INSTALLED (3): WHITTLE FIRE PROTECTION CORP.		
05/05/22	01	4200 1150	(1): VVER05*I904456999 ,L0004	50.65	-40,367.10
			(2): ADM-COMMUNICATIONS (3): VERIZON WIRELESS		
05/05/22	01	4200 1200	(1): VAMA02*IDKT9NFH36 ,L0001	20.64	-40,346.46
			(2): PD-INV#:LRWD-KT9N-FH36 PENS (3): AMAZON BUSINESS		
05/05/22	01	4200 1200	(1): VAMA02*IRWM9VQVGP ,L0001	56.01	-40,290.45
			(2): PD-INV#:IQMR-WM9V-QVGP WALL FILE,HIGHLIGHTER,TAPE (3): AMAZON BUSINESS		
05/05/22	01	4200 1200	(1): VAMA02*IRWM9VRRYJ ,L0001	59.76	-40,230.69
			(2): PD-INV#:IQMR-WM9V-RRYJ 3K PAINTBALL TANK (3): AMAZON BUSINESS		
05/05/22	01	4200 1460	(1): VREY01*I 4466 ,L0001	1,000.00	-39,230.69
			(2): PD-WATER PUMP #1502 (3): REYNA AUTO REPAIR		
05/05/22	01	4200 1550	(1): VARA01*I000438848 ,L0001	102.41	-39,128.28
			(2): PD-MAT NYLON, MASK REUSABLE, BAG ERGO CLIPS (3): ARAMARK UNIFORM SERVICES		
05/05/22	01	4200 1550	(1): VCIT12*I 87809 ,L0001	1,026.06	-38,102.22
			(2): PD-ACCOUNTS RECEIVABLEBILLING-MARCH 2022 (3): CITY OF SANTA MARIA		
05/05/22	01	4200 1550	(1): VCUL01*I 74530 ,L0001	36.34	-38,065.88
			(2): PD-STONGBASE 9" TANK RENTAL (3): CULLIGAN/CENTRAL COAST WATER		
05/05/22	01	4200 1550	(1): VDEP09*I 576021 ,L0001	245.00	-37,820.88
			(2): PD-BLOOD ALCOHOL ANALYSIS (3): DEPARTMENT OF JUSTICE		
05/05/22	01	4200 1550	(1): VGUA02*I 72434 ,L0001	6.39	-37,814.49
			(2): FIRE-VINYL TUBING 5/16X1/2" (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	01	4200 1550	(1): VJ&E01*I 43716 ,L0001	346.00	-37,468.49
			(2): PD-MARCH CLEANING SERVICE (3): J&E CLEANING		
05/05/22	01	4200 1550	(1): VJ&E01*I 43844 ,L0001	346.00	-37,122.49
			(2): PD-APRIL CLANING SERVICES (3): J&E CLEANING		
05/05/22	01	4200 1550	(1): VREY01*I 4466 ,L0002	856.80	-36,265.69
			(2): PD-WATER PUMP #1502 (3): REYNA AUTO REPAIR		
05/05/22	01	4200 1550	(1): VSA02*I 146816 ,L0001	381.98	-35,883.71
			(2): PD-NEW TIRES UNIT 16-01 (3): SANTA MARIA TIRE CORP		
05/05/22	01	4200 1550	(1): VSA02*I 146817 ,L0001	381.98	-35,501.73
			(2): PD-NEW TIRES UNIT 17-01 (3): SANTA MARIA TIRE CORP		
05/05/22	01	4200 1550	(1): VULT01*I 3487702 ,L0002	109.92	-35,391.81
			(2): ADM-COPIES (3): ULTREX		
05/05/22	01	4200 1560	(1): VHENO1*I 192337 ,L0001	2,222.81	-33,169.00
			(2): PD-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/05/22	01	4200 1560	(1): VHENO1*I 192637 ,L0001	2,263.41	-30,905.59
			(2): PD-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/05/22	01	4200 2350	(1): VCIT12*I 87810 ,L0001	4,121.16	-26,784.43
			(2): PD-DISPATCH SERVICES-MARCH 2022 (3): CITY OF SANTA MARIA		
05/05/22	01	4220 0150	(1): VAKE01*I 2521 ,L0001	240.00	-26,544.43
			(2): PUBLIC SAETY INTERSN PAID FORM FIRES PCF FUNDS (3): AKESO OCCUPATIONAL HEALTH		
05/05/22	01	4220 0450	(1): VNUN02*I 042422 ,L0001	244.14	-26,300.29
			(2): HAT (6) LOGO (6) (3): JACOB NUNO		
05/05/22	01	4220 0450	(1): VNUN02*I 042522 ,L0001	103.40	-26,196.89
			(2): BANDANA, SOCKS (3): JACOB NUNO		
05/05/22	01	4220 0450	(1): VWIT01*I 2188791 ,L0001	51.55	-26,145.34
			(2): FIRE-CAP, GARMENT (3): WITMER PUBLIC SAFETY GROUP INC.		
05/05/22	01	4220 1150	(1): VVER05*I903690554 ,L0001	195.67	-25,949.67
			(2): MAR 2022 (3): VERIZON WIRELESS		
05/05/22	01	4220 1460	(1): VCEN14*I100287901 ,L0001	271.29	-25,678.38
			(2): FIRE-SMOKE OPACITY TEST (3): CENTRAL COAST TRUCK CENTER CORP		
05/05/22	01	4220 1460	(1): VCEN14*I100288101 ,L0001	271.29	-25,407.09
			(2): FIRE-SMOKE OPACITY TEST (3): CENTRAL COAST TRUCK CENTER CORP		
05/05/22	01	4220 1460	(1): VCEN14*I102266802 ,L0001	135.92	-25,271.17
			(2): #81 (3): CENTRAL COAST TRUCK CENTER CORP		
05/05/22	01	4220 1550	(1): VULT01*I 3487702 ,L0004	35.43	-25,235.74
			(2): ADM-COPIES (3): ULTREX		
05/05/22	01	4220 1560	(1): VHENO1*I 192314 ,L0001	300.72	-24,935.02
			(2): FIRE-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/05/22	01	4220 2350	(1): VCIT12*I 87810 ,L0002	2,013.09	-22,921.93
			(2): PD-DISPATCH SERVICES-MARCH 2022 (3): CITY OF SANTA MARIA		
05/05/22	01	4300 1000	(1): VCIT08*I 052022 ,L0003	5,581.42	-17,340.51
			(2): 18OPIO,4800THIRD,4760GAR,4689A11TH,406TOG,4689 11 (3): CITY OF GUADALUPE (FINANC		
05/05/22	01	4300 1150	(1): VVER05*I904456999 ,L0005	70.97	-17,269.54
			(2): ADM-COMMUNICATIONS (3): VERIZON WIRELESS		
05/05/22	01	4300 1550	(1): VAMA02*IDKT9NHMF9 ,L0001	25.64	-17,243.90
			(2): ARPA FUNDING RECREATIONAL PROGRAMS (3): AMAZON BUSINESS		
05/05/22	01	4300 1550	(1): VEWI01*I 16343746 ,L0001	816.13	-16,427.77
			(2): P&RPACO PERRERA PARK (3): EWING CORP.		
05/05/22	01	4300 1550	(1): VGUA02*I 71725 ,L0001	4.59	-16,423.18
			(2): P&R-MINI HACKSAW WHT 6"L (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	01	4300 1550	(1): VGUA02*I 72452 ,L0001	85.24	-16,337.94
			(2): P&R-HD BRASS SHUTOFF DS, 113 5 FT WASH MACHINE (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	01	4300 1550	(1): VGUA02*I 72622 ,L0001	19.12	-16,318.82
			(2): P&R-PAINTERS TAPE 1.88"X60YD, MEASURING TAPE (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	01	4300 1550	(1): VULT01*I 3487702 ,L0006	3.56	-16,315.26
			(2): ADM-COPIES (3): ULTREX		
05/05/22	01	4300 1560	(1): VHENO1*I 192327 ,L0002	108.72	-16,206.54
			(2): P&R-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/05/22	01	4300 2150	(1): VARA01*I000438803 ,L0002	5.97	-16,200.57
			(2): P&R-UNIFORM SERVICES (3): ARAMARK UNIFORM SERVICES		
05/05/22	01	4300 2150	(1): VARA01*I000438814 ,L0002	1.23	-16,199.34
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
05/05/22	01	4300 2150	(1): VARA01*I000444229 ,L0002	5.97	-16,193.37
			(2): P&R-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
05/05/22	01	4300 2150	(1): VARA01*I000444256 ,L0002	1.23	-16,192.14
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		

Date	G/L	Account No	Description	Amount	Extension
05/05/22	01	4300 2150	(1): VCAS07*I 042231 ,L0001	1,863.00	-14,329.14
			(2): P&R-APRIL LANDSCAPE MAINTENANCE (3): CASSIA LANDSCAPE		
05/05/22	01	4300 2150	(1): VJAC02*I 125865 ,L0001	590.00	-13,739.14
			(2): P&R-CLEANOUT CLEAR PAPER BUILD-UP (3): JACK'S ALL AMERICAN PLUMBING		
05/05/22	01	4405 1250	(1): VCOL03*IF040A0009 ,L0001	94.33	-13,644.81
			(2): ADM-NOTICE OF PUBLIC HEARING-PUBLICATION (3): COLUMN, PBC		
05/05/22	01	4405 1250	(1): VCOL03*IF040A0010 ,L0001	96.25	-13,548.56
			(2): ADM-NOTICE OF PUBLIC HEARING SIGN ORDINANCE (3): COLUMN, PBC		
05/05/22	01	4405 1550	(1): VULT01*I 3487702 ,L0001	69.90	-13,478.66
			(2): ADM-COPIES (3): ULTREX		
05/05/22	01	4405 2150	(1): VINT01*I 52 ,L0001	2,277.00	-11,201.66
			(2): GENERAL PLANNING SERVICES @115 (3): INTEGRITY PLANNING		
05/05/22	01	4405 2150	(1): VINT01*I 52 ,L0002	2,280.00	-8,921.66
			(2): GENERAL PLANNING SERVICES @120 (3): INTEGRITY PLANNING		
05/05/22	01	4405 2150	(1): VINT01*I 52 ,L0003	517.50	-8,404.16
			(2): ZONING CLEARANCE @ 115 HR. (3): INTEGRITY PLANNING		
05/05/22	01	4405 2150	(1): VINT01*I 52 ,L0004	150.00	-8,254.16
			(2): ZONING CLEARANCE @ 120 HR. (3): INTEGRITY PLANNING		
05/05/22	01	4405 2150	(1): VINT01*I 52 ,L0006	109.25	-8,144.91
			(2): CASA CHILDCARE PRE APP @ 115 (3): INTEGRITY PLANNING		
05/05/22	01	4405 2150	(1): VINT01*I 52 ,L0007	240.00	-7,904.91
			(2): CASA CHILDCARE PRE APP @ 120 (3): INTEGRITY PLANNING		
05/05/22	01	4405 2150	(1): VROS04*I 4A ,L0001	4,331.41	-3,573.50
			(2): ADM-BUILDING INSPECTION SERVICES- APRIL 2022 (3): DAVID ROSE		
05/05/22	01	HEMP 2150	(1): VHDLO1*ISINO16034 ,L0001	2,600.00	-973.50
			(2): ADM-CANNABIS MANAGEMENT SERVICES-MARCH (3): HINDERLITER DE LLAMAS & ASSOCIATES		
05/05/22	01	HEMP 2150	(1): VTHEO7*I 10209 ,L0002	973.50	.00
			(2): CANNABIS (3): PHILIP F. SINCO		
05/05/22	10	2010	(1): Invoices 05/05/22	-5,515.73	-5,515.73
05/05/22	10	2049	(1): VAC001*I000C20501 ,L0001	22.76	-5,492.97
			(2): MQ CUSTOMER REFUND FOR CHR0017 (3): SUSAN CHRISTOFF		
05/05/22	10	2049	(1): VVM004*I000C20501 ,L0001	42.03	-5,450.94
			(2): MQ CUSTOMER REFUND FOR MAN0025 (3): MANRIQUEZ COMM. REAL ESTATE LLC		
05/05/22	10	4420 1150	(1): VGWA01*I752101MAY ,L0001	50.00	-5,400.94
			(2): WATER-MONITORING OF FIRE SYSTEM (3): GREAT WESTERN ALARM & COMMUNICATION INC.		
05/05/22	10	4420 1150	(1): VVER05*I904456999 ,L0003	151.24	-5,249.70
			(2): ADM-COMMUNICATIONS (3): VERIZON WIRELESS		
05/05/22	10	4420 1550	(1): VVER02*IBPI236998 ,L0001	1,494.27	-3,755.43
			(2): WATER-AMMONIUM SULFATE (3): BRENNTAG PACIFIC, INC.		
05/05/22	10	4420 1550	(1): VVER02*IBPI238529 ,L0001	1,200.01	-2,555.42
			(2): WATER-L A CHEMCHLOR SOD HYPOCHL (3): BRENNTAG PACIFIC, INC.		
05/05/22	10	4420 1550	(1): VGUA02*I 72343 ,L0001	60.04	-2,495.38
			(2): WATER-CEMENT ABS 16OZ (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	10	4420 1550	(1): VGUA02*I 72523 ,L0001	17.38	-2,478.00
			(2): WATER-7/16X2 CLEVIS PIN (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	10	4420 1550	(1): VGUA02*I 73623 ,L0001	18.11	-2,459.89
			(2): WATER-WATERING NOZZLE BRASS (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	10	4420 1550	(1): VIC001*I216006787 ,L0001	163.00	-2,296.89
			(2): WATER-8X6 MJ REDUCER LEB IMP (3): ICONIX WATERWORKS (US) INC.		
05/05/22	10	4420 1550	(1): VIC001*I216018026 ,L0001	94.63	-2,202.26
			(2): WATER-4 FNST X 2 1/2 MNST BRASS HOSE ADPT (3): ICONIX WATERWORKS (US) INC.		
05/05/22	10	4420 1560	(1): VHENO1*I 192316 ,L0001	183.32	-2,018.94
			(2): WATER-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/05/22	10	4420 1560	(1): VHENO1*I 192619 ,L0001	315.83	-1,703.11
			(2): WATER-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/05/22	10	4420 1560	(1): VSILO3*I 271184 ,L0001	897.56	-805.55
			(2): WATER-DIEL FUEL (3): SILVAS OIL COMPANY, INC.		
05/05/22	10	4420 2150	(1): VARA01*I000438806 ,L0001	15.25	-790.30
			(2): PW-WATER-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
05/05/22	10	4420 2150	(1): VARA01*I000444241 ,L0001	17.30	-773.00
			(2): PW-WATER-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
05/05/22	10	4420 2150	(1): VSAN25*I 46634 ,L0001	245.00	-528.00
			(2): WATER-LABOR SERVICES (3): SAN LUIS POWER HOUSE, INC		
05/05/22	10	4420 2150	(1): VTHEO7*I 10209 ,L0003	528.00	.00
			(2): CCWA/WATER (3): PHILIP F. SINCO		
05/05/22	107	2010	(1): Invoices 05/05/22	-16,795.11	-16,795.11
05/05/22	107	4018 2150	(1): VALP01*I 10407 ,L0001	6,548.23	-10,246.88
			(2): ADM-SENIOR CENTER-INSTALLATION NEW FRIDGE CV2&3 (3): ALPINE REFRIGERATION		
05/05/22	107	4018 2150	(1): VCH001*I 000015 ,L0001	4,413.71	-5,833.17
			(2): ADM-SENIOR CENTER-KITCHEN EQUIPMENT CV2&3 (3): CHOP RESTAURANT SUPPLY, INC		
05/05/22	107	4018 2150	(1): VCH001*I 000018 ,L0001	547.75	-5,285.42
			(2): ADM-SENIOR CENTER-KITCHEN EQUIPMENT CV2&3 (3): CHOP RESTAURANT SUPPLY, INC		
05/05/22	107	4018 2150	(1): VCLA01*I 30451641 ,L0001	135.00	-5,150.42
			(2): CV2&3 (3): CLARK PEST CONTROL OF STOCKTON, INC.		
05/05/22	107	4018 2150	(1): VCOU08*IIIN0115680 ,L0001	335.42	-4,815.00
			(2): PLAN CHECK-CODED CV2&3 (3): COUNTY OF SANTA BARBARA		
05/05/22	107	4018 2150	(1): VKCD01*I 202252 ,L0001	4,815.00	.00
			(2): INSTALLATION OF WATER HEATER & SINK AT SC CV2&3 (3): KDC PLUMBING INC		
05/05/22	12	2010	(1): Invoices 05/05/22	-13,119.47	-13,119.47
05/05/22	12	4425 1000	(1): VCIT08*I 052022 ,L0001	2,681.42	-10,438.05
			(2): W MAIN ST (3): CITY OF GUADALUPE (FINANC		
05/05/22	12	4425 1150	(1): VVER05*I904456999 ,L0002	151.24	-10,286.81
			(2): ADM-COMMUNICATIONS (3): VERIZON WIRELESS		
05/05/22	12	4425 1550	(1): VAMA02*I3119D1FLL ,L0001	7.06	-10,279.75
			(2): WWTP-INV#:1RC3-19D-1FLL NATURAL EPSOIN SALT (3): AMAZON BUSINESS		
05/05/22	12	4425 1550	(1): VAMA02*IL1X16PWWX ,L0001	148.14	-10,131.61
			(2): WWTP-INV#:1MXL-1X16-PWWX WATER BOTTLE,SHOVEL (3): AMAZON BUSINESS		

Date	G/L	Account No	Description	Amount	Extension
05/05/22	12	4425 1550	(1): VAMA02*IRRTDPKXLD ,L0001	41.08	-10,090.53
			(2): WWTP-INV#:1CKR-RTDP-KXLD DERPIPE SILICONE TUBING (3): AMAZON BUSINESS		
05/05/22	12	4425 1560	(1): VHENO1*I 192317 ,L0001	350.16	-9,740.37
			(2): WWTP-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/05/22	12	4425 2150	(1): VARA01*I000438811 ,L0001	27.20	-9,713.17
			(2): PW-WWTP-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
05/05/22	12	4425 2150	(1): VARA01*I000444246 ,L0001	27.20	-9,685.97
			(2): PW-WWTP-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
05/05/22	12	4425 2150	(1): VCLA02*I 73908 ,L0001	6,285.77	-3,400.20
			(2): WWTP=GRIT REMOVAL FROM BIOCAL (3): CLAY'S SEPTIC & JETTING, INC.		
05/05/22	12	4425 2150	(1): VCLA02*I 73929 ,L0001	1,604.04	-1,796.16
			(2): WWTP-JEETED FROM MAN HOLE IN INTERSENCION (3): CLAY'S SEPTIC & JETTING, INC.		
05/05/22	12	4425 2150	(1): VERE01*I 1034 ,L0001	1,796.16	.00
			(2): WWTP-MIXER PUMP TECO WESTINGHOUSE WFRO/52C (3): ER ELECTRIC & MECHANICAL		
05/05/22	23	2010	(1): Invoices 05/05/22	-7,931.64	-7,931.64
05/05/22	23	4461 1550	(1): VCEN11*I 105800 ,L0001	157.67	-7,773.97
			(2): PW-1-1/4''X23'' SDS MAX 4 CUTTER (3): CENTRAL CITY TOOL SUPPLY, INC.		
05/05/22	23	4461 1560	(1): VCIT12*I 87825 ,L0001	7,773.97	.00
			(2): PW-FUEL USAGE MARCH 2022 (3): CITY OF SANTA MARIA		
05/05/22	42	2010	(1): Invoices 05/05/22	-2,272.87	-2,272.87
05/05/22	42	4210 1550	(1): VEXT01*I D035519 ,L0001	2,272.87	.00
			(2): PD-X7 TECTONIC HEAVY DUTY ALUMINUM 2.25IN (3): EXTREME CANOPY		
05/05/22	60	2010	(1): Invoices 05/05/22	-130.48	-130.48
05/05/22	60	4490 1000	(1): VCIT08*I 052022 ,L0004	130.48	.00
			(2): 4913,5101,5001,5201 MAIN (3): CITY OF GUADALUPE (FINANC		
05/05/22	71	2010	(1): Invoices 05/05/22	-3,519.28	-3,519.28
05/05/22	71	4454 1000	(1): VCIT08*I 052022 ,L0002	195.72	-3,323.56
			(2): 1075,949,873-A,110,912,1070 GUADALUPE (3): CITY OF GUADALUPE (FINANC		
05/05/22	71	4454 1150	(1): VVER05*I904456999 ,L0001	101.30	-3,222.26
			(2): ADM-COMMUNICATIONS (3): VERIZON WIRELESS		
05/05/22	71	4454 1550	(1): VCAR02*I 12895B ,L0001	138.65	-3,083.61
			(2): PW-REBOK SAFETY SHOE-RUDY GUTIERREZ (3): CARR'S BOOTS INC.		
05/05/22	71	4454 1550	(1): VCAR02*I 12896B ,L0001	139.19	-2,944.42
			(2): PW-SAFETY BOOTS-JAMES BATALLA (3): CARR'S BOOTS INC.		
05/05/22	71	4454 1550	(1): VGUA02*I 72158 ,L0001	271.85	-2,672.57
			(2): PW-STREETS-12V/18V MULTI-VOLTAGE CHARGER (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	71	4454 1550	(1): VGUA02*I 72513 ,L0001	506.84	-2,165.73
			(2): PW-M18 2-SPD GREASE GUN-BARE (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	71	4454 1550	(1): VGUA02*I 72601 ,L0001	9.78	-2,155.95
			(2): PW-STREETS-PIANT THINNER QT CARB (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	71	4454 1550	(1): VGUA02*I 72743 ,L0001	257.96	-1,897.99
			(2): PW-STREETS-SCREW PIN ANCHOR (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	71	4454 1550	(1): VGUA02*I 73021 ,L0001	72.99	-1,825.00
			(2): PW-STREETS-CD 3/4X3/4 MHTXMT BRASS ADPT (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	71	4454 1550	(1): VGUA02*I 73168 ,L0001	814.54	-1,010.46
			(2): PW-STREETS-GENERATOR PORTABLE 4550W (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	71	4454 1550	(1): VGUA02*I 73175 ,L0001	64.86	-945.60
			(2): PW-STREETS-DROPCLOTH 60Z 9X12' (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	71	4454 1550	(1): VGUA02*I 73533 ,L0001	93.51	-852.09
			(2): PW-1/2 PT REAL TUFF PJ CMPND (3): GUADALUPE HARDWARE COMPANY INC.		
05/05/22	71	4454 1560	(1): VHENO1*I 192318 ,L0001	335.66	-516.43
			(2): PW-STREETS-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/05/22	71	4454 1560	(1): VHENO1*I 192620 ,L0001	467.01	-49.42
			(2): PW-STREETS-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/05/22	71	4454 2150	(1): VARA01*I000438814 ,L0003	9.71	-39.71
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
05/05/22	71	4454 2150	(1): VARA01*I000444256 ,L0003	9.71	-30.00
			(2): PW-STREETS-UNIFORM SERVICE (3): ARAMARK UNIFORM SERVICES		
05/05/22	71	4454 2150	(1): VCIT12*I 87698 ,L0001	30.00	.00
			(2): PW-BUSINESS HAZ WASTE-MARCH 2022 (3): CITY OF SANTA MARIA		
05/05/22	76	2010	(1): Invoices 05/05/22	-38,150.36	-38,150.36
05/05/22	76	4320 3200	(1): VNAT01*I 6032021 ,L0001	38,150.36	.00
			(2): PD-FORD EXPLORER 1FM5K8AW3NNA02557 (3): 72 HOUR LLC-CHEVROLET OF WATSONVILLE		
05/05/22	79	2010	(1): Invoices 05/05/22	-15,322.00	-15,322.00
05/05/22	79	4542 3150	(1): VCOU08*IIN0115686 ,L0001	322.00	-15,000.00
			(2): PUBLIC HEALTH DEPARTMENT (3): COUNTY OF SANTA BARBARA		
05/05/22	79	4542 3150	(1): VTOW01*I 17965 ,L0001	5,000.00	-10,000.00
			(2): ADM-GRANT WRITING SERVICES-ROYAL THEATER-OCT2021 (3): TOWNSEND PUBLIC AFFAIRS INC		
05/05/22	79	4542 3150	(1): VTOW01*I 17966 ,L0001	5,000.00	-5,000.00
			(2): ADM-GRANT WRITING SERVICES-ROYAL THEATER NOV 2021 (3): TOWNSEND PUBLIC AFFAIRS INC		
05/05/22	79	4542 3150	(1): VTOW01*I 17967 ,L0001	5,000.00	.00
			(2): ADM-GRANT WRITING SERVICES-ROYAL THEATER RENO (3): TOWNSEND PUBLIC AFFAIRS INC		
05/05/22	89	2010	(1): Invoices 05/05/22	-455,510.31	-455,510.31
05/05/22	89	4444 3045	(1): VEMC01*I 22-087 ,L0001	36,342.26	-419,168.05
			(2): ADM-UPDATE MITIGATED NEGATIVE DECLARATION (3): EMC PLANNING GROUP INC.		
05/05/22	89	4444 3045	(1): VEMC01*I 22-150 ,L0001	7,299.33	-411,868.72
			(2): ADM-GENERAL PLAN MITIGATED NEGATIVE DECLARATION (3): EMC PLANNING GROUP INC.		
05/05/22	89	4444 3051	(1): VAGD01*I 154-26 ,L0001	6,189.69	-405,679.03
			(2): ADM-LE ROY PARK REHAB PROJECT (3): ANDREW GOODWIN DESIGNS		
05/05/22	89	4444 3051	(1): VCAN03*I 80010 ,L0001	16,101.62	-389,577.41
			(2): ADM/PW-LEROY PARK REHAB PROJECT (3): CANNON CORPORATION		
05/05/22	89	4444 3051	(1): VQUI08*I 17 ,L0001	241,507.10	-148,070.31
			(2): ADM-LEROY PARK AND COMMUNITY CENTER REHABILITATION (3): QUINCON INC.		
05/05/22	89	4444 3051	(1): VQUI08*I 18 ,L0001	57,872.10	-90,198.21
			(2): ADM-LEROY PARK AND COMMUNITY CENTER REHABILITATION (3): QUINCON INC.		
05/05/22	89	4444 3078	(1): VZOO01*I 1335 ,L0001	26,748.03	-63,450.18
			(2): T-MOBILE FUNDS FIRST THEN ARPA FUNDS (3): ZOOM RECREATION		

REPORT.: May 05 22 Thursday
 RUN....: May 05 22 Time: 09:17
 Run By.: Veronica Fabian

City of Guadalupe
 General Ledger Interface
 Journal 04 Purchasing/Payables Journal Interface for (PY) Period 05-22

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Date	G/L	Account No	Description	Amount	Extension
05/05/22	89	4444 3083	(1): VNUN01*I 100484 ,L0001 (2): PW-GUAD ESDC EFFLUENT PS (3): MICHAEL K. NUNLEY & ASSOCIATES, INC.	1,935.88	-61,514.30
05/05/22	89	4444 3084	(1): VNUN01*I 100502 ,L0001 (2): PW-HWY 1 LIFT STATION & FORCE MAIN MKN (3): MICHAEL K. NUNLEY & ASSOCIATES, INC.	2,137.50	-59,376.80
05/05/22	89	4444 3097	(1): VERE01*I 1028 ,L0001 (2): WWTP-ESSCO MODEL#4X12HDPM S/N 924B3 (3): ER ELECTRIC & MECHANICAL	1,509.02	-57,867.78
05/05/22	89	4444 3097	(1): VERE01*I 1029 ,L0001 (2): WWTP-U.S. S/N V10V239R027F (3): ER ELECTRIC & MECHANICAL	590.49	-57,277.29
05/05/22	89	4444 3097	(1): VERE01*I 1030 ,L0001 (2): WWTP-ESSCO S/N 924B3 MODEL 4X12HDPM RPM VARIABLE (3): ER ELECTRIC & MECHANICAL	248.60	-57,028.69
05/05/22	89	4444 3099	(1): VAMA02*IYJ4YR4KR7 ,L0001 (2): INV#:1RMY-J4YR-4KR7 (3): AMAZON BUSINESS	125.06	-56,903.63
05/05/22	89	4444 3099	(1): VTOL01*I 14321 ,L0001 (2): 9NALDPERFNOEL EXTRA ROOF BOWS NO TC HOLES (3): TOLAR MANUFACTURING COMPANY INC	56,903.63	.00

Journal	G/L	Account No	Amount	Extension
04	01	2010	-76,320.25	-76,320.25
04	01	2042	154.00	-76,166.25
04	01	2053	344.03	-75,822.22
04	01	2070 06	379.50	-75,442.72
04	01	2070 08	1,225.00	-74,217.72
04	01	2271	120.00	-74,097.72
04	01	3550	304.50	-73,793.22
04	01	3620	-32.60	-73,825.82
04	01	4105 1200	41.31	-73,784.51
04	01	4105 1550	599.47	-73,185.04
04	01	4105 2150	64.86	-73,120.18
04	01	4110 2150	11,535.50	-61,584.68
04	01	4120 1200	191.97	-61,392.71
04	01	4120 1550	12.98	-61,379.73
04	01	4120 2150	628.89	-60,750.84
04	01	4120 2151	1,693.70	-59,057.14
04	01	4140 0400	77.33	-58,979.81
04	01	4140 1200	250.26	-58,729.55
04	01	4140 2151	26.51	-58,703.04
04	01	4140 2350	15,475.00	-43,228.04
04	01	4140 4150	1,490.16	-41,737.88
04	01	4145 1000	500.68	-41,237.20
04	01	4145 1150	210.61	-41,026.59
04	01	4145 1550	308.29	-40,718.30
04	01	4145 1560	108.73	-40,609.57
04	01	4145 2150	191.82	-40,417.75
04	01	4200 1150	50.65	-40,367.10
04	01	4200 1200	136.41	-40,230.69
04	01	4200 1460	1,000.00	-39,230.69
04	01	4200 1550	3,838.88	-35,391.81
04	01	4200 1560	4,486.22	-30,905.59
04	01	4200 2350	4,121.16	-26,784.43
04	01	4220 0150	240.00	-26,544.43
04	01	4220 0450	399.09	-26,145.34
04	01	4220 1150	195.67	-25,949.67
04	01	4220 1460	678.50	-25,271.17
04	01	4220 1550	35.43	-25,235.74
04	01	4220 1560	300.72	-24,935.02
04	01	4220 2350	2,013.09	-22,921.93
04	01	4300 1000	5,581.42	-17,340.51
04	01	4300 1150	70.97	-17,269.54
04	01	4300 1550	954.28	-16,315.26
04	01	4300 1560	108.72	-16,206.54
04	01	4300 2150	2,467.40	-13,739.14
04	01	4405 1250	190.58	-13,548.56
04	01	4405 1550	69.90	-13,478.66
04	01	4405 2150	9,905.16	-3,573.50
04	01	HEMP 2150	3,573.50	.00
04	10	2010	-5,515.73	-5,515.73
04	10	2049	64.79	-5,450.94
04	10	4420 1150	201.24	-5,249.70
04	10	4420 1550	3,047.44	-2,202.26
04	10	4420 1560	1,396.71	-805.55
04	10	4420 2150	805.55	.00
04	107	2010	-16,795.11	-16,795.11
04	107	4018 2150	16,795.11	.00
04	12	2010	-13,119.47	-13,119.47
04	12	4425 1000	2,681.42	-10,438.05
04	12	4425 1150	151.24	-10,286.81
04	12	4425 1550	196.28	-10,090.53
04	12	4425 1560	350.16	-9,740.37
04	12	4425 2150	9,740.37	.00
04	23	2010	-7,931.64	-7,931.64
04	23	4461 1550	157.67	-7,773.97
04	23	4461 1560	7,773.97	.00
04	42	2010	-2,272.87	-2,272.87
04	42	4210 1550	2,272.87	.00
04	60	2010	-130.48	-130.48
04	60	4490 1000	130.48	.00
04	71	2010	-3,519.28	-3,519.28
04	71	4454 1000	195.72	-3,323.56
04	71	4454 1150	101.30	-3,222.26
04	71	4454 1550	2,370.17	-852.09
04	71	4454 1560	802.67	-49.42
04	71	4454 2150	49.42	.00
04	76	2010	-38,150.36	-38,150.36
04	76	4320 3200	38,150.36	.00
04	79	2010	-15,322.00	-15,322.00
04	79	4542 3150	15,322.00	.00
04	89	2010	-455,510.31	-455,510.31
04	89	4444 3045	43,641.59	-411,868.72
04	89	4444 3051	321,670.51	-90,198.21
04	89	4444 3078	26,748.03	-63,450.18
04	89	4444 3083	1,935.88	-61,514.30
04	89	4444 3084	2,137.50	-59,376.80
04	89	4444 3097	2,348.11	-57,028.69
04	89	4444 3099	57,028.69	.00

MINUTES

City of Guadalupe

Regular Meeting of the Guadalupe City Council
Tuesday, April 26, 2022, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

1. **ROLL CALL:**

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

The meeting was called to order at 6:00 p.m. Council Members Ramirez and Costa, Jr. were absent. All others present. (Note: The abbreviation, "CM", will be used for "Council Member" in these minutes.)

2. **MOMENT OF SILENCE**

Prior to the 'Moment of Silence', Mayor Julian, "I want to mention the passing of a long-time Guadalupe resident, John Perry. He owned the Napa Auto Shop on Guadalupe Street for years and contributed to the community. I also want to mention the casualties and all those impacted by the war in Ukraine. Also, this moment of silence is for all those other in our hearts and memories."

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA REVIEW**

Mayor Julian requested to move Item #13. Goal Setting Process, to follow Item #14. Selection of Second Commercial Cannabis Business Permit Applicant – Retail. No other changes were made to the agenda.

5. **CEREMONIAL CALENDAR**

- a. National Child Abuse Awareness & Prevention Month April 2022 – Proclamation

Ms. Allison Wales, Associate Director, North County Rape Crisis & Child Protection Center and we're also part of CAPC (Child Abuse Protection Council) was present and thanked the City and all people for the proclamation and for those in years past. She said, "Next year we hope to be coming back to offer pinwheels as we had been done in the past. We hope that next year, too, we'll be stronger and able to provide more programs here in Guadalupe."

Ms. Wales further noted, "More than 1 in 3 women and 1 in 4 men have experienced sexual violence involving physical contact during their lifetimes. Sexual violence starts early. One in 3 female rape victims experienced it for the first time between 11-17 years of age and 1 in 8 reported that it occurred before age 10. Nearly 1 in 4 male rape victims experience it for the first time between 11-17 years old and about 1 in 4 reported that it occurred before age 10."

Ms. Wales then ended her comments by reading a poem entitled "We Pray for Children" which highlighted the stark differences in the life of a child with and a child without a caring and loving family. The last part of that poem reads... 'We pray for children who want to be carried and for those who must, for those who we never give up on and for those who don't get a second chance. For those we smother with affection and for those who will grab the hand of anybody kind enough to offer it. We Pray'.

b. DMV Donate Life Month April 2022 – Proclamation

Mr. Scott Burns, Ambassador of Santa Barbara County, accepted the proclamation. He thanked Mayor Julian and the City Council. He gave some brief facts about organ donors and donations saying, "Here's one useful fact: you are about three times more likely to be a patient in need of an organ than to be an organ donor. Also, according to a Gallup poll, about 90% of Americans said they supported or strongly supported the donation of organs for transplant, but only 55% had said they had registered as donors at the Department of Motor Vehicles (DMV). The oldest living kidney donor was 96 years old. The oldest deceased donor was 105 years old." Mr. Burns also briefly told the story of his own kidney transplant back in 2015.

c. World War II Commemoration Week – Proclamation

Mr. John Ashbaugh accepted the proclamation and thanked the City and staff. He mentioned that the night prior the film, "Untold Triumphs" was shown at City Hall with about 70 people in attendance. Mr. Ashbaugh said, "People came from all over the Central Coast to watch that film. It can be found on You Tube. The story is about the 1st and 2nd Filipino regiments, most were organized right here on the Central Coast. Filipinos were called to form a separate unit to serve in WWII. What they expected was about 200 to form a battalion. About 7,000 Filipinos actually signed up and fully formed two (2) regiments and were sent to Australia. They were pulled out to fight with the Filipino gorillas already there. These men deserve our never-ending respect for what they did." He said that Guadalupe is one of seven (7) cities on the Central Coast acknowledging 'World War II Commemoration Week'." Mr. Ashbaugh briefly mentioned that on April 30, 1942, Japanese Americans throughout the Central Coast were rounded up and brought to internment camps. He acknowledged Guadalupe's very rich history citing the Royal Theatre which is now in the National Historical Registry, other preserved buildings, Dunes Center and Guadalupe Cultural Arts and Educational Center. He ended by saying, "I love Guadalupe and have a lot of good friends here."

d. Honoring Shirley Boydston – Proclamation

Mayor Julian made a few brief comments prior to reading the proclamation honoring Ms. Shirley Boydston. He said, "Many times as we go about living in Guadalupe, we don't always take the time to recognize all the individuals who put in efforts that aren't recognized by the general public. We've had the pleasure of this person's work here in the community for many, many years. Jeannie Mello brought to our attention that there needs to recognition for somebody who's really outstanding and

provided a lot of support and effort for the City of Guadalupe. I thank Jeannie Mello for bringing this to our attention. It's very important that we do honor those who are under the radar here in Guadalupe."

After the proclamation was read, Ms. Boydston made some comments. She said, "I love this honor. This was very thoughtful. I didn't know my family was involved and the Historical Society girls are here. What a surprise. I'm going to keep the proclamation...it'll be a good obituary. I plan to be around at least another year. 95 is my goal – that's next year."

Shirley explained how volunteerism came to her saying, "This all came about through my parents' influence. I grew up in the 30's...real hard times around here. I remember going with the American Legion Auxiliary ladies taking flour, beans and rice to families who had nothing. That was the thing you did. You took care of your town. You took care of your people. That just stayed with me to add on here. Then in the 40's, the Lions Club and Rotary Club took over helping people who needed help. As GIs were returning from the war, bringing brides and people were moving west, there was a lot of building and growth. In 1945, I left Guadalupe for college but came back in 1993. I figured it was time to get involved again. I spent 10 years volunteering at the Police Department which was very interesting. Then around 1999-2000, there was the Historical Society, then the Dunes Center. The library opened at its new building, and I thought that was a good spot for me. Oh, I spent 16 years on the Cemetery Board." She cited the Rotary Club's Motto: "Service not Self". She joked a bit saying that she isn't "nosey", just well informed.

Ms. Boydston ended her comments saying, "The City Council has a very important decision tonight. I ask you to think of the impact on the city and the citizens. Think of the whole city...the whole group of citizens, young and old. Not be pressured by friends or promises. And thank you, all. This is an honor...I really didn't expect this...and especially, all of you involved. Thank you."

6. COMMUNITY PARTICIPATION FORUM

George Alvarez: "I have some concerns. I'm a long-time resident. I've seen minimal good and bad. There's a lack of concern on the Council's part. In front of Treasure Park...it's an eyesore. Weed abatement? Is the staff so busy that can't be done? Street sweeper. Haven't seen the sweeper in weeks. I called Public Works to come and pick up a bag I had filled with dirt. Four (4) weeks have passed. Nobody has come to pick it up. In one year, we'll have a review of Waste Management's agreement. A 10-year agreement. City Council bailed out with the 10-year agreement and a 10-year street sweeper. This is coming up in July. Give residents a fair shake. Look at other companies for fair competition."

Frances Romero: "All the proclamations were well done. I'm here for Shirley Boydston. In 1997, there was a Treasure Sale. That was the catalyst to buy a home here. My husband was a Reserve Police Officer and later became full-time." She also made some other general comments: "The 4th of July project will be here again. I commend putting in a sign ordinance. John Perry: very welcoming; his store was a museum. The art that's on loan to the City has been here a long time and has moved around. Might be time to let it go. Thank you for what you're doing. Items #13 and #14 are worthy of having all City council members here. Wait until they're all here for a vote."

Fernando Garcia: "...My name is Fernando Garcia, born and raised here in Guadalupe where I still live with my family. I am a member of the GFD (Guadalupe Fire Department) for nearly 30 years. The reason I am here today is to speak about GFD leadership and how there has been misinformation about GFD and its members. You have been told strike teams do not make money, when, in fact, they do make money. You have been told that GFD members take advantage of overtime. How is this even possible? Our work schedule is a fire department work schedule providing service to the community 24/7. This schedule has been the same for nearly 15 years now. GFD members take days off and those days need to be filled by qualified full-time members. All overtime is approved. There is not on GFD member that has worked overtime that was not approved. When the GFD Engineers were hired, funds were not properly budgeted as well as when the GFD MOU was agreed on. GFD is the lowest paid fire department within several surrounding counties. It has been implied that we could lose our jobs and have unqualified volunteer PCFs (Paid-Call Firefighters) take our positions. This would be unacceptable to our citizens. All of this and more can be explained by a Fire Chief who knows and understands the Fire Department all that comes with it.

We have been negotiating our MOU for nearly a year now and it appears the last proposal given to us came from the Public Safety Director via the negotiation team from the City. This council has stated 'we have great employees here and we need to do what we can to keep them here and not have them go to other cities.' We totally agree with your comments, and we hope to have fair and honest negotiations. As we all know, inflation is at its highest in years and cutting for our already lowest salaries will be detrimental to us and our families.

In my time here, GFD has only had 3 Fire Chiefs, Hank Lawrence, Carmon Johnson, and Jack Owens. In the last several years, we've had a Police Chief manage the department with no fire experience at all. This is not safe and practical. Can you ask yourself this: Why are plumbers not hired to be architects? Why are mechanics not hired to be dentists? Why? Because they're not qualified and don't understand the trade. There is no difference here. This is not personal but necessary for the department to grow and provide better service for the citizens that we serve. Thank you for your time and, as always, if you have any questions, please feel free to contact me."

Rex Pritchard: "I am the 2nd District Vice-President for the California Professional Firefighters which has 33,000 professional firefighters. I am imploring you to support your firefighters. The Police Chief said he'd take to a volunteer fire department. Public safety...your residents deserve response with professional firefighters. Make a policy decision that you will keep a professional fire department – not a volunteer department. It's incumbent upon the City Council to give direction to staff to take a stance in front of residents to keep a professional fire department and having a Fire Chief who understands fire issues."

Sean McMahan: "I'm the Union President, Local #4403, Five Cities Firefighters. Fifteen (15) years ago, Five Cities went career because a volunteer system doesn't work. An all-risk fire department. I

respect volunteers, but you're growing. You're talking about getting rid of emergency medical services. That's bad and will affect everyone in this town."

Ryan Mack: "Since 2018 Public Safety Director, Michael Cash, was hired as a cost saving measure by the Guadalupe City Council in lieu of hiring a real Fire Chief. Since then, the Fire Department personnel numbers have been declining as well as morale. The director has proven unable to manage both the Police and Fire Departments and blames us, the Firefighters for his budget issues and lack of revenue despite being a public service. Under this leadership staff has been subject to department-wide investigations as retaliation for defying his objectives. Actions include suspension from work simply for calling in sick, or disciplines for simple accidents like running over a traffic cone. It has become readily clear that, with the help of Human Resources Director, Emiko Gerber, his true intention is to dismantle the Fire Department, one employee at a time. His actions have left every staff member subject to micromanagement, training is nearly non-existent, administrative leaves, harassment, retaliation, and the firefighters living in a hostile work environment.

Here are six highlights of our argument:

- 1. The Director hired his personal mentee for a position that did not need to exist and could have been completed by a qualified Fire Chief.*
- 2. Complicit with breaking of HIPPA regulations.*
- 3. Handed out unfounded disciplines/punishments to Fire Department and Police staff in an attempt to discredit and pacify anyone who would question his tactics.*
- 4. Has secretly been orchestrating the dissolution of the Fire Department including MOU consultation in order to undermine his Fire employees and their salaries.*
- 5. Misrepresented the department regarding strike teams making money to the City Council, despite reports/revenues brought in that prove otherwise.*
- 6. Denied training to entire department, free or not, stating, 'Training is a reward for good behavior, not a right.'*

Due to these reasons, the Firefighters of the City of Guadalupe Fire Department vote NO in Confidence for PSD Michael Cash, and humbly request a qualified replacement to run the Fire Department. The public deserves a Fire Department and a real Fire Chief."

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A.** Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B.** Approve payment of warrants for the period ending April 18, 2022.

- C. Approve the Minutes of the City Council Regular Meeting of April 12, 2022, to be ordered filed.
- D. Adopt Resolution No. 2022-31 extending the Santa Maria Organization of Transportation Helpers Inc. (SMOOTH) transit contract one additional year, with a rate adjustment of 7.5%, and amend the original agreement for transit services to incorporate new operating criteria per the City of Guadalupe Short-Range Transit Plan (SRTP).
- E. Acceptance of City of Guadalupe Transportation Development Act (TDA) fund and Transit fund financial statements for fiscal years ended 2021 and 2020 with Independent Audit Report.
- F. Accept the Third Quarter 2022 Financial Report.
- G. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - 1. Public Safety Departments:
 - a. Police Department report for March 2022
 - b. Fire Department report for March 2022
 - c. Code Compliance report for March 2022
 - 2. Human Resources report for March 2022
 - 3. Recreation and Parks report for March 2022
 - 4. Los Amigos de Guadalupe Update
 - 5. City Treasurer's report for March 2022

No items were pulled. Motion was made by Council Member Cardenas and seconded by Council Member Robles to approve the Consent Calendar. 3-0 Absent: Ramirez and Costa, Jr. Motion passed.

8. CITY ADMINISTRATOR REPORT: (Information Only)

Mr. Bodem said, "We're going to mow the weeds by Treasure Park and Main Street. We have a contract to do that. Striping will also happen." CM Robles asked, "Will that be on Main Street?" Ms. Shannon Sweeney said, "Yes, the proposal is to mow the weeds. Striping will go in our 2022 Pavement Rehabilitation project of Obispo Street. Striping will be done. It's too big a job for our staff. Also, on June 13th, construction is scheduled to begin on the W. Main Street waterline, which is an upgrade of a 4-inch water main on West Main Street from Guadalupe to Pioneer Street to 12-inch."

9. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

The Fire Department has issued a second notice, a warning, to a homeowner to cut down the weeds in their yard. Code Compliance has also been notified.

There was a hostage situation by O'Connell Park involving a 7-hour standoff. A command post was set up at McKenzie. Santa Maria Police and the Sheriff's Department were called in to assist. City of Guadalupe had command of the situation. A community notification was sent out. Suspect was taken into custody and had undergone a medical evaluation. The Police Department is working with the family to make sure they're whole.

10. MAYOR'S REPORT- UPDATES

Prior to addressing the Mayor's Report, Mayor Julian said, "Although a motion had already been made and approved, I want to go back to the Consent Calendar, Item #7. G. Los Amigos de Guadalupe. Is there someone here from Los Amigos who wants to speak on anything?" Ms. Alejandra Medina was present and said, "Los Amigos has started 'Coffee for Seniors' at the Senior Center. We received \$1.7M for Phase II at Le Roy Park. On June 12th, there will be a re-opening of Le Roy Park beginning at 1:00 p.m. with a barbecue served at 2:00 p.m. Tom Brandeberry will be here for that. But I am now handling the day-to-day as Executive Director. Tom will exit in June."

The mayor commented that there are various groups, such as the Boys & Girls Club, Allan Hancock College, who are looking to use the Community Center at Le Roy Park. He said that they are going through agreements with these groups.

PUBLIC HEARING

11. Public Hearing to consider 2022-023-PA, a use determination for Childcare Facilities within the General Commercial (G-C) Zone District.

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing, including: 1) an opportunity for the applicant to speak, 2) receive any comments from the public.

Mr. Appel briefly explained that a request was made for a zoning determination for a childcare (child center) facility. The existing zoning ordinance is nearly silent regarding childcare. The zoning ordinance only identifies small family facilities that allow less than six or 7-12 per facility within a family home. Staff believes that the zoning ordinance should be flexible and allow large childcare facilities within the City. The recommendation is for the City Council to find that large commercial childcare facilities in the General Commercial (G-C) district are similar in use and consistent with the purpose of the zoning district, provided the facility is approved with a conditional use permit (CUP).

At this point, Mr. Appel introduced Ms. Elizabeth Dawson, CEO of Casa dei Bambini, Inc., a business that has provided childcare in Santa Maria. Ms. Dawson explained, "For the past 14 years I have provided childcare, first starting in my home on Spear Street. We then moved to a Lutheran church in its educational building. Right now, there's a waiting list. Our childcare center is Montessori inspired. It's outdoor classrooms...dual immersion, English & Spanish."

Ms. Dawson went on to say, "In 2019 we applied for state funding and received an award, appropriate for infants and toddlers. There are 7,500 childcare deficits documented. We've received 116 additional slots, and we're looking at 80 of those slots for Guadalupe. This would be for middle income families. A family of four would have a co-pay of \$500 per month. The monthly costs could be anywhere from \$1400 to \$2700. We have to be operational by July 1st. COVID has backed us up a bit. I have been in contact with Mari at the school district."

The mayor questioned "teacher to child ratio". Ms. Dawson said that for infants, it's 1 to 3; for 12 mos.-18 mos., it's 1 to 4, and for ages 2-3 years, the ratio is 1 to 6. She also mentioned that the property in question is located at 4575 10th Street.

CM Cardenas asked, "This childcare is targeted toward middle class families?" Ms. Dawson said, "Yes, a family of four with an income of \$32,000 would get free childcare. CM Cardenas asked what the operational hours would be. Ms. Dawson said that in Santa Maria, their hours are 6:45 a.m. to 5:30 p.m. Here in Guadalupe, she's looking at 6:00 a.m. to 6:00 p.m.

The mayor asked what the capacity is. Ms. Dawson said, "We're hoping for 75 children, but there'd be a maximum of 80 children." CM Robles asked if there are currently rooms available at that location. Ms. Dawson said, "There is a yoga studio that could be used for 2-3-year-olds. Some walls need to be taken down but there won't be a lot of extensive work needed." Mayor Julian asked about a play area. Ms. Dawson said that would be in the middle courtyard area.

Public Hearing opened at 7:19 p.m. and closed at 7:20 p.m. CM Cardenas asked what type of advertising was being used. Ms. Dawson said that she's using their Facebook page, school district, flyers, their website, "santamariapreschool.com", etc. CM Cardenas gave her some suggestions, such as the "Little House at the Park" being a good means of advertising.

Motion was made by Council Member Cardenas and seconded by Mayor Julian to agree with the recommendation to find that the large commercial childcare facilities in the General Commercial (G-C) district are similar in use and consistent with the purpose of the zoning district, provided the facility is approved with a conditional use permit (CUP). 3-0 Absent: Ramirez and Costa, Jr. Motion passed.

12. Public Hearing, introduction and first reading of Ordinance No. 2022-500 to repeal the existing sign ordinance (Sections 18.52.140-18.52.160) and add Chapter 18.51 (Signs).

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a) Receive a presentation from staff; and
- b) Conduct a public hearing and introduce by title only and waive first reading of Ordinance No. 2022-500 deleting Section 18.52.140-18.52.160 and adding Chapter 18.51 of the Municipal Code; and
- c) Continue to May 10, 2022 for second reading and adoption.

Mr. Appel gave some background on the current sign ordinance. He said, "The current sign ordinance has been in use since 1980 with one amendment only in 2016. It's been hard to explain to a developer why they can or can't do something when it comes to signs. There's nothing specific in the ordinance now. No definitions identifying types of signs and no list of prohibited signs. If these changes to the ordinance are adopted, it will make things a lot easier for staff. People Self-Help and the County Housing Authority had to come to a City Council meeting for approval. About 95% under the new program will be approved by City staff."

Mr. Appel then talked about the current vs. revised language in the ordinance. There are 40 definitions to show what's approvable. He went through the General Requirements section of the ordinance, citing that most signs could be approved at the Director or staff level with a Zoning Clearance for Signs application. He then went on talking about "Sign Standards". He mentioned temporary signs and banners, especially political signs. Those signs, he said, stay up from June through the November election. Temporary signs would be those that have 2–30-day segments to have sign/banner up. Mr. Appel said, "I failed to put in the ordinance that for political banners, there is no fee. We just want to know where those signs/banners will be posted."

The next segment he talked about was "Administration". Mr. Appel said, "Application fees are \$135 for a minor sign and a \$600 deposit for a major sign. The applicant will receive a written decision approving or denying the application within 30 calendar days of the complete application date. 'Findings' have been added which allows the Director or staff to approve (or deny) more than one sign. They include: 2) comply with development standards; b) compatible with building structure; c) consistent with General Plan and Muni Code, and d) the proposed design, character to enhance the City's appearance."

Mr. Appel then went on to discuss four (4) sections that would help staff enforce the ordinance: 1) Hazardous Signs; 2) Construction of Signs; 3) Nonconforming Signs, and 4) Exempt Signs. The City Council will decide the duration of a sign. Mr. Appel suggested about five (5) years. If it goes beyond that timeframe, an Administrative Use Permit (AUP) would be needed. Exempt Signs, like flags, devises that are erected by a public/government agency, posted by law or government rule.

Prohibited Signs: Best recommendation is that if they are allowed, they can be proliferated in the community. The most significant of these signs include pole signs, roof signs, bow/feather signs and sandwich board signs. In small store fronts, 30' could be 30 square feet of signage. Mr. Appel stated that this draft ordinance allows for painted advertising signs where the business name is designed into the sign. He did recommend that the City Council come back and consider a mural committee that would approve or deny with recommendation to the City Council for final approval.

Three (3) things to consider: 1) Getting agreement on prohibited signs; 2) Sunset clause – now 5 years, and 3) Direction on mural ordinance.

In an email dated 4/20/22 from the GBA (Guadalupe Business Association), 1) vinyl-ok (usually for temporary banner...); 2) vintage signs (projected signs – ok), and 3) grace period for non-conforming – ok.

City Attorney Sinco added, “Larry is correct. Change is required in Ordinance 18.51.07, Section A.5. on zoning clearance. Delete ‘and accompanied by the required fee established by City Council resolution (if any).’”

Mr. Appel then said, “The ordinance has to apply to all signs. Can’t discriminate. Content neutral.”

Public Hearing Opened at 7:44 p.m. *An individual spoke on a subject unrelated to this sign ordinance. Comments were made on residential areas on Guadalupe Street and being ticketed for parking on the street when residents don’t have garages. Chief Cash stated that at the next City Council meeting he would address this issue. **Public Hearing Closed at 7:45 p.m.***

CM Cardenas asked, “Prohibited signs. Do those have any grace period or is there an automatic refusal?” City Attorney Sinco answered, “Immediately...illegal. Nonconforming signs are different. At least 45 days’ notice.”

Mayor Julian said, “Murals. We need to establish a system of approval.” CM Robles then said, “Location and content of murals. For a committee?” Mr. Appel said, “Get GBA, public input, etc.” CM Cardenas also agreed there should be some committee for murals.

The mayor asked, “No vinyls?” CM Cardenas asked, “Vinyl? Like the sign at the meat market?” Mr. Appel said, “Vinyl signs are temporary. They’d qualify for a temporary permit but would be taken down for something permanent.”

City Attorney Sinco added, “We’ll get complaints from businesses. They’ll say that it’s expensive for signs. We could consider some provision for businesses that are brand new, beyond the four (4) months now. Maybe could expand to six (6) months as a suggestion.

Mayor Julian said, “Sunset? Okay for five (5) years.” CM Cardenas said, “No for sandwich boards and bow/feather signs?” Mr. Appel then said, “Cal Trans could come by and take those bow/feather signs for public safety. Maximum of 25% of window space covered with signage. We’ll work with Code Compliance and go shop-by-shop.”

CM Cardenas said that education is needed to inform our businesses. Mr. Appel said, “In Santa Maria, Code Compliance, we went to businesses by quadrants and talked about signage, compliance – highlight sections from the ordinance.” CM Cardenas said that this could be discussed during any of GBA’s meetings and during the micro-enterprise classes for outlets.”

City Attorney Sinco summarized, “18.51.05, Standards by Sign Type D. Temporary Sign/Banner 4. Permitted Time – 12 months within display. Temporary zoning clearance for signs may be renewed...

'may be obtained for new businesses to allow temporary sign to be used longer providing business license is approved.' Also, for temporary signs, six (6) months to get own business sign; wouldn't want to go longer. (City Council agreed.) The second reading will include these additions/changes plus the no fees strike out." CM Robles said, "There's a lot to do. I have no problem with the first reading here."

Motion was made by Council Member Cardenas and seconded by Council Member Robles to accept first reading with strike out on 18.51.07 and addition of six (6) months for new businesses to have temporary signs. Roll Call: Ayes: 3 Noes: 0 Absent: Ramirez and Costa, Jr. Motion passed.

REGULAR BUSINESS

13. Goal Setting Process.

Written report: Robert Perrault, Facilitator

Recommendation: That the City Council review the approach for the setting of goals to guide the development of the FY 2022-23 Budget and approve the report / provide staff and the facilitator with direction.

Mr. Perrault made some brief comments regarding the process of goal setting. He said, "The staff report basically spells out the process. In previous years, goal setting process was used with some success. Goal setting provides staff with direction to complete the budget process. Documents are living documents and should be reviewed at least quarterly. Goals should be broad but measurable. There are three (3) components: 1) major goals; 2) other important goals, and 3) goals that should be completed as resources are available." He also said that the previous goals could be used as a base from which to start. He then gave an example of a prior goal, Economic Development and went through an implementation plan to reach a goal for that topic.

Mr. Perrault then said, "It's typical that the City Council wants to answer all needs of the community. But that really is not possible. Evaluate if resources are available to carry out goals. Have a community meeting...get their input into goal setting. Use social media. I'm recommending a 'Background Workshop' on Wednesday, May 11th, where both the Council and the community can get input from staff on the current status of the City. The public will be asked for their comments, as well. From there each council member will develop and list out 3-5 goal proposals and send to Todd Bodem and me by Friday, May 20th. Todd and I will review the lists and goals, combine goals, if similar and compile another list to be reviewed and rated by the Council at the final Goal Setting Workshop. I'd recommend that final workshop to be on Tuesday, May 31st. There we'll have a rating scale and priorities will be shown on these proposed goals. Votes will be taken and tabulated with the results in the form of a proposed Goal Statement List returned to the Council for final review and to direct staff to schedule adoption at the next regular City Council meeting."

Mayor Julian said, "You're really getting into the weeds...other goals. I like that. I appreciate the community participation piece. This is a great pattern to follow."

CM Cardenas said, "I really like this process. I also appreciated the interviews we had with you. I saw in the staff report a list of 'Approved City-Wide Goals FY 19-20, FY 20-21.' But I don't remember that presentation." Mr. Bodem said that those goals were never brought to the City Council for adoption. CM Cardenas added, "This will be beneficial...looking at all of our resources."

Mayor Julian then said, "This will be really good for the budget process." Mr. Bodem asked, "Are you satisfied with the dates that Bob presented?" Mr. Perrault said, "May 11th would be the first meeting. That would be about two (2) hours." Ms. Fuentes, Recreation Services Manager, said, "The Recreation Commission is scheduled on May 11th, but it can be moved to another date. We'll call a special meeting on another date." Mr. Perrault then said that the final meeting date is May 31st, a non-City Council meeting night. City Attorney Sinco added, "Technically, the Recreation Commission meeting has to happen. I have to figure out how to make this change."

No motion was required. Council gave direction to staff.

A brief break was taken prior to discussing Item #14. Meeting resumed at 8:07 p.m.

14. Selection of Second Commercial Cannabis Business Permit Applicant – Retail.

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council:

- a) Receive a presentation from staff;
- b) Receive a presentation from the Roots Dispensary and Element 7;
- c) Receive public comment;
- d) Select one of these two commercial cannabis business permit applicants to be awarded a CCB permit (subject to obtaining a conditional use permit first); or
- e) Continue deliberations on these two CCB permit applicants to a future meeting; and
- f) Provide direction concerning the unselected CCB permit applicants.

Mr. Bodem explained that in the April 12, 2022 City Council meeting, the Council had agreed on selection of two (2) retail cannabis stores. One retail store, Root One, was selected by the Council to continue on with the process and obtain a Conditional Use Permit (CUP). The Council decided to have two (2) of the remaining four (4) CCB applicants return to another City Council meeting presenting additional information on 'Community Benefits' and 'Neighborhood Compatibility'. The two (2) CCB applicants asked to return were The Roots Dispensary and Element 7. The other two (2) CCB applicants not asked to return to another meeting were not rejected but rather were put on the backburner.

The Roots Dispensary

Luis Castenada, Director, Retail Operations, introduced: Beth Thuna, Chief Operations Officer, Atih Alkhouri, Treasurer/Security Liaison and Gustavo Alvarez, President.

Mr. Castenada gave some brief statistics about "The Roots"

- *In 2021 and 2022 was voted the best cannabis company to work at*
- *Locally owned and only woman led company in Guadalupe*
- *Ongoing education of employees*
- *Multiple ID checks*
- *City and public safety updates*
- *“Be more than a business in our community”*
- *We have exemplary compliance; we’re charitable and care about our reputation.*
- *Minimal improvements to existing facility – operational in 4-6 months.*

Mr. Castenada said, “What’s good for the community is good for us”

“Community Benefits”

- *Social Impact Committee working with community leaders, partnering with organization and providing guidance and oversight for our work*
- *2% of gross revenues; if there isn’t a cannabis tax, an additional 4% = 6% total*
- *Focus on youth, economic revitalization, public services and facilities and community engagement*
- *Methods of contributions: 1) financial; 2) volunteer hours; 3) in-kind donations, and 4) 100% local hiring*

Currently have customers from Santa Barbara and SanLuis Obispo coming to our Lompoc store. Being another opportunity with Roots One – adds foot traffic for businesses downtown. We’ll focus on drug education.

“Neighborhood Compatability”.

- *Proactive engagement with neighbors.*
- *Designated Community Relations contact/representative*
- *Quarterly meetings and educational sessions*
- *Outreach through letter campaigns and meetings*
- *Ongoing communication with the City*
- *Proactive mitigation of nuisances*
- *\$23.50 hourly rate with benefits consisting of health, vacation, sick leave*
- *UFCW Contract*
- *Complaint management, including resolution of complaints within 24 hours of receipt*
- *On-site security personnel*
- *Prohibition of onsite consumption and loitering*
- *Constant monitoring of noise and traffic*
- *Employee involvement in community activities/events*

Mr. Joe Armendariz spoke next. He said, "There are economic needs in Guadalupe. About 20% of the population is below the poverty level. Less than 20% have graduated high school. Median income is \$64,000. Over 50% of families have 4+ people. Two key focuses: 1) investing in college; partnering with Allan Hancock College with the Promise Program – 250 youths from Guadalupe; 25% earned more with higher education, and 2) help lower income families with the tax credit; social justice; federal benefits - \$100,000+ which will have a profound impact on the Guadalupe community."

CM Cardenas asked, "Are the two (2) programs direct, in-kind?" Mr. Armendariz said, "Direct financial donations. Part of the 2% donations." CM Robles then said, "2% of gross revenues"

CM Cardenas said, "Location? 873 Guadalupe Street – Challenger Harvest old location? Or is it 813 Guadalupe Street?" Mr. Armendariz said, "813 Guadalupe Street."

Element 7

Josh Black, Chief Marketing Officer, introduced Amber Norwood, Chief Compliance Officer, Greg Moreno, Head of Community Outreach and Engagement, and Lupe Alvarez, Co-Founder and Owner. Mr. Black explained that they began the process in 2018 with an educational packet of about 12 pages showing 'How to Approach Cannabis in Guadalupe' which they left with the Building Department.

Community Benefits: "Our business model is a community benefit"

- Education focused
- Single vehicle for distribution
- 4% of gross receipts (\$1.3M over 5 years in lieu of a tax)
- Location is turn-key site, ADA restroom – could be operational in eight (8) months with local permits and state licensing
- Age group breakout – 43% of customers re 40+ years
- \$19.50 hourly wage rate
- UFCW contract

Neighborhood Compatibility: Divided into two policies

- Good Neighbor Policy:
 - Quarterly visits to all neighbor businesses and residents
 - Email database with newsletter
 - Community Relations Manager (Greg Moreno)
 - Bi-Annual outreach events (forums)
 - Quarterly city reports
 - Youth mitigation policies

- *Risk Mitigation Policy:*
 - Emergency response: 24-hour resolution
 - Open Door Policy with law enforcement and City officials
 - Noise/lighting management plans
 - Traffic and parking management plans
 - Odor control and waste management reduction plan

Ms. Norwood spoke saying, "100% of the hiring will be from the local community. \$19.50 hourly starting wage. We promote from within with continuous learning benefits. All employees are required to perform 20 hours of community service." Mr. Moreno interjected, "That's a good fit to work with the football team here, the Food Bank and other non-profits they can engage with."

Mr. Alvarez then spoke. He said, "Seems you need more information on myself. I was 10 years as Mayor. I raised half a million dollars for the church parish improvement committee. Helped fixing up the Senior Center. Applied for grants. Pro bono. Worked with Tom Brandeberry and the Housing Authority. Food Bank-I'm there 70-80% of the time. I've donated over \$24,000 in stipends to the Boys & Girls club. Cleaned up graffiti all over town. Helped improve Guadalupe's image. Served with Mayor Julian and make improvements in the community. I was the first chair from Guadalupe for SBCAG. I care about the community; I give 100% to help families – give money for what they need. Element 7 is the optimal choice with a local voice in the community. We're not corporate cannabis; we're local...we don't sell licenses."

CM Cardenas asked about the response team. Mr. Black said that that would be Greg Moreno and Lupe Alvarez.

CM Robles asked about Element 7 other locations. Mr. Black said, "Fort Bragg, South San Francisco, Rio Dell, Pt. Hueneme. We'll open six (6) more retail stores in Chula Vista, Willets, Mendota and West Hollywood. We'll have a total of 11 sites."

The meeting was then turned over to the 10 who requested to speak.

Alex Orozco

I'm a member of The Roots Dispensary and a member of the community. We're here for longevity and stability. Gross receipts = support tax ordinance (5%-10% industry standard). We have a proven track record. Element 7 said 4% in lieu of tax. Not here to buy licenses. There are no legal issues. We know what it is to succeed. Not everyone succeeds in underprivileged communities. We bring in products that fit our budget. We deliver to other cities. We bring stability to the community.

Thomas Caserez

I'm a member of The Roots Dispensary in Lompoc. This is the best choice because of the opportunities. In 2019, I was a budmeister. Now I'm a general manager in Lompoc. Promotions from within. Roots Dispensary can bring pride to Guadalupe. I'm proud to work at the Roots Dispensary. It's 'David taking on Goliath'.

Deek Seqovia

I'm a member of Chapter 982 of the Vietnam Veterans of America (VVA). I'm here in support of Element 7. I've worked with them at the Food Bank, at the park and other places. That's what I based my choice on. They're hiring from Guadalupe. Element 7 – there's a natural feel for us. Chapter 982 has a roster of 200 members – aged members. They'll make things better for our veterans having dispensaries here. They may well have better options for us – not opioids.

Junie (John) Sabedra

I'm a former City Council Member and was on the Council when Lupe (Alvarez) was mayor. Lupe's always been an honest man. He started the Chevron donations for the Fire Department. Started the idea to get new lights for Guadalupe Street. He donates all the turkeys for the American Legion Thanksgiving dinners. I support Element 7 as they will do the best job for Guadalupe.

George Alvarez

I have a strong background against drugs and alcohol. I was on the Santa Barbara County Drug and Alcohol Board. Never liked the idea of having dispensaries. But why can't we just have one (1) retail store? One said they'd sell license to another group. Mayor of San Luis Obispo – corruption. Money influences turn for the wrong reasons. Why didn't we do background checks on all of them? Element 7 has a lawsuit against them. We have an ex-mayor who is part of this. It embarrasses the City. Two (2) of the council members aren't here. Delay the decision tonight and do more research.

Angelique Meza

I'm representing my husband now. We are Santa Maria residents. I want to express my gratitude to The Roots Dispensary. They're a wonderful company.

Enrique Ortiz

I'm the President of the Guadalupe Bulldogs, youth football league. I'm in support of Element 7. I'm a life-long resident of Guadalupe. Residents support Element7. I've been working with Lupe for many years. You've seen what he's done. Please consider Element 7.

Javier Solis

813 Guadalupe Street. I am a 20-year resident. The economic value can't be understated. In 2019 I was at UC Irvine and worked in Orange County. Then at the Roots Dispensary for two (2) years and now I work elsewhere. The Roots Dispensary is a team with intimate knowledge of the community. There's no corporate ladder. They hire local talent. A steppingstone for their employees. I urge the City Council to select 813 Guadalupe Street.

Custodio V. Campos IV

The Roots Dispensary. I'm a student at Santa Barbara City College. The Roots Dispensary is imperative to the growth of the community. They're looking to make changes locally. They sell from the best reputable processing companies. Good quality vs bad quality. I hope to work alongside them. It's an up-and-coming industry. I will not stop showing my peers the benefits of this product.

Debbie Costallie

I'm from Lompoc and am here in support of The Roots Dispensary. They support youth groups. They're here to help build the community.

The following are emails/letters sent to the City on this item:

Victor Morales

To the City of Guadalupe: Hello, my name is Victor Morales, a Lompoc local. I lived here in Lompoc nearly all of my life and have seen all the way the cannabis industry makes its impact positively. Starting with The Roots, specifically, has been one of the biggest role models for new coming businesses here in Lompoc. I've always noticed other shops following The Roots on how they set up their displays, keep track of transactions, promotions, and inventory. It's no surprise if you ever get to see their amazing set up. I truly am greatly grateful to have such a caring shop who really does do the most for its people while building communities at the same time. The Roots truly is a local owned business who will make a difference in your town. One thing I'd love to add is their commitment to make the City of Lompoc a better city in every way.

Monte Jackson

To the City of Guadalupe: My name is Monte Jackson. I am 30 years old, and I have been a resident of Santa Barbara County all of my life. I am writing this letter in support of Luis Castaneda and The Roots Dispensary opening a branch in Guadalupe. We have worked closely together many times doing volunteer work in the community.

The Roots opened their doors September in 2019 in Lompoc and have done so much for our community in that short period of time. They weren't only focused on their own success but rather the success of our community as a whole. They were out at local parks picking up trash, providing

refreshments for local events, organizing peace gatherings, sponsoring our youth in activities, feeding the field workers and providing a place for local fundraisers.

I held several fundraisers at The Roots. Luis and all of his associates always made us feel so welcomed. Not only did they let me host fundraisers at The Roots, but they also participated to ensure the fundraisers would be successful. I reach out to Luis often to help with events or fundraisers, and he has ever hesitated to help those in need.

The Roots has been a great asset to Lompoc and the perfect representation of what a local business can contribute to a community. I think The Roots would be a great asset to the City of Guadalupe as well by creating jobs, bringing in revenue from their loyal clientele and creating a support system for Guadalupe. Thank you for your time and consideration Sincerely, Monte Jackson

DeVika Stalling

As The Lompoc Valley Chambers of Commerce CEO, I am submitting this letter in strong support of The Roots Dispensary's application to open and operate a cannabis dispensary in the Guadalupe community. Our community has been blessed by their organization, and I feel strongly that The Roots Dispensary is best suited to run this type of organization in Guadalupe.

I have seen that The Roots Dispensary's owners & team has worked hard to consult and engage with community members in Lompoc. I have had the privilege to work with them directly on many community endeavors, the organization's owners, and firmly believe that Mr. Castaneda and his team would be able to responsibly and successfully operate a Registered Cannabis Dispensary in your fine city. As a former School Committee member & former Director of our local Boys & girls Club, I am very impressed by their commitment for community outreach & support, educational and youth initiatives. All of which are important to me. They have worked well with local stakeholders in the public and private sector in the Lompoc community.

They have met with me and other Lompoc City officials, to ensure transparency of their organization in Lompoc and more importantly, they are willing to educate all who are impacted by the industry.

Mr. Castaneda serves on The Chamber Board of Directors as well The Economic Development Committee and has strong community ties to Lompoc and the surrounding areas. The owners live and work in the area and have "skin in the game", especially when it comes to economic development and quality of life here.

I appreciate you taking the time to review my thoughts on their application. If you need any additional information from me, please do not hesitate to contact me. Sincerely, DeVika Stalling, President/CEO Lompoc Valley Chamber of Commerce & Visitors Bureau

Vilay Saikeo

To Whom It May Concern: I am a long-time resident of Lompoc, and it is my pleasure to write and express my full support of The Roots, Guadalupe Dispensary.

I understand that there may be some concerns in the community regarding the decision to open a dispensary, but I have full confidence and support in the opening of The Roots Guadalupe because I am aware and understanding of all the opportunities The Roots will offer the community and give back to Guadalupe in so many ways.

I have personally worked alongside The Roots, as well as other local businesses, in an annual fundraiser that gives to our local Food Pantry. We have collectively raised over tens of thousands of dollars each year. This is just one of the reasons I admire Luis, and his fellow team members for their generous offers and endless blessings.

In conclusion, I hope the City Council of the City of Guadalupe looks at the bigger picture of the evolution of having a local dispensary that will allow economic growth as well as more job opportunities for the town.

I am honored and grateful for all The Roots has done and to witness and be a part the many blessings they have brought to our town in Lompoc. I feel confident they will do the most for your City of Guadalupe as well. I am excited and hopeful at the thought of The Roots Guadalupe opening in your community! I look forward to hearing about this endeavor. Thank you for your time. Sincerely, Vilay Saikeo, Owner/Founder of Savory & Sweet Eats Lompoc, CA

Roberto Rodriquez

To Whom It May Concern: Guadalupe Alvarez has been a loyal supporter of the Boys & Girls Club for over 20 years. Lupe has contributed to our organization with time, talent and treasure. Lupe participated in the Kids Night Out committee which pairs a youth with a local adult for a night of mentoring. Lupe always volunteered to be the bike donor for over 50 bikes over those 20+ years. He has also supported our annual campaign; his donations have helped us keep our cost to members at a minimum over the years. Lupe has helped us serve youth and make a greater impact in the Guadalupe community. Lupe continues to support our clubs today with his time, talent and treasure. Sincerely, Robert Rodriguez, Chief Operations & Accountability Officer

The discussion then went back to the Council. Mayor Julian said, "We've had numerous presentations about the cannabis industry. There were binders with many documents from the five (5) retail dispensary applicants. The Council agreed that two (2) would be selected. We have decision capabilities now, even with two (2) council members out. I'd like to open this up for discussion."

CM Robles said, "All five (5) applicants – difficult. We passed the first one which was a good decision Vote was 4-0. It's about the best fit. I'd want to hear more from the other council members."

CM Cardenas then offered her comments saying, "It's difficult. One is more well established. One has a track record in local communities."

Mayor Julian said, "Chief Cash, Todd and I visited The Roots Dispensary. That's where we met Javier Solis, an outstanding young man...all who spoke tonight. It's a difficult decision – sets the tone for the future. The area of 'Community Benefits' has 500 points out of the 2500 total points. Both applicants would meet community benefits. I looked at location. One is further down Guadalupe Street. One is in the middle. 'Blind Lady of Justice' – what carries the most weight? Community benefit-side. Element 7 has beyond what The Roots Dispensary has. Out and about to support community - Element 7."

CM Robles added, "Some people rose to the top and did their homework. I founded the Bulldogs in 2005. I give a lot of my time to youth and the community. When COVID hit, the Food Bank was formed 2.5 years ago. When people show up to help, to serve people. Reputation – person who you perceive what you are. Character is who you are. I select Element 7 as the second candidate."

CM Cardenas asked, "Do there have to be three (3) votes? I like both companies. I appreciate The Roots for their employee benefit package and higher wages. I go for The Roots Dispensary." City Attorney Sinco said, "There's not a resolution. A simple majority is needed. It's best that CM Robles make a motion."

Motion made by Council Member Robles and seconded by Council Member Cardenas that the second retail business license go to Element 7. Roll Call: Ayes: 3 Noes: 0 Absent: Ramirez and Costa, Jr. Motion passed.

City Attorney Sinco then said, "There are three (3) unselected applicants. Two (2) have to get a CUP (Conditional Use Permit). Something may happen that precludes one from passing. Do you want to see the other three (3) on an eligibility list? Also, the ordinance doesn't show a timeline. Staff want to show a timeline, so we'll bring that back at the next meeting."

15. Establishing the Classification and Job Description for the Engineering Technician Position within the Public Works Department.

Written report: Shannon Sweeney, Public Works Director

Recommendation: That the City Council adopt Resolution No. 2022-33 establishing the classification and job description for the Engineering Technician position within the Public Works Department.

Ms. Sweeney began by saying, "I started here about three (3) years ago. In that time, various changes have occurred: 1) there is a lot of funding for projects that are specific to capital projects; 2) we've updated numerous documents...capital improvement projects for wastewater, water, transit, etc., and 3) we lost two (2) long-term employees. One to retirement and the other to an internal transfer. Funds have been saved...restricted funds. By adding this new position, it will help with our succession/transition plan."

Mayor Julian said, "I personally feel we need this position. The resolution shows funds available for new restrooms at the Amtrak train station." Ms. Sweeney said, "Yes, there is \$4.0M for affordable housing, transit. The mayor asked if the funds for restrooms could be moved to the Veterans Memorial Plaza. Ms. Sweeney said that she could research that. CM Cardenas said that the need for restrooms is at both locations. Mr. Bodem added "I support this new position. By having the Engineering Tech, it will allow time for seeking more grants."

Ms. Sweeney then said, "Affordable Housing monies...not sure about flexibility on that to have restroom at the downtown parking lot. But I can work for that in the future".

CM Cardenas said, "Looking at the workload, this position is very much needed."

Motion was made by Council Member Cardenas and seconded by Council Member Robles to approve Resolution No. 2022-33. Roll Call: Ayes: 3 Noes: 0 Absent: Ramirez and Costa, Jr. 3-0 Motion passed.

16. Auditorium Use Application / Agreement.

Written report: Hannah Fuentes, Recreation Services Manager

Recommendation: That the City Council adopt Resolution No. 2022-32 approving revisions to the Auditorium Use Application/Agreement.

Ms. Fuentes started by talking about changes to the security provisions in the agreement. She said, "The renter was required to hire their own security for their event. The City will have an RFQ and hire security guards for use at all necessary events. This was discussed with the Recreation Commission, and it was agreed that the fee for these guards would be the renter's responsibility."

She then added, "We put additional spaces on the application for more specific details on the event itself. Like the date and time of preparation, time clean-up ends, etc. There's also more information added for alcohol use and details, such as the 'name of the alcohol caterer' and specific procedures and guidelines to tighten things up. A bartender certification is around \$25.00. Outside of the auditorium in the courtyard area, a canopy will be used for alcohol serving and consumption. The renter will provide the canopy or the City will provide a list of companies/stores for purchase."

CM Robles asked, "Would the area be cordoned off?" Ms. Fuentes said, "Yes, a security guard would be posted outside and at the canopy area." The mayor mentioned that in years past, at Le Roy Park alcohol wasn't allowed and a beer garden was established. He suggested that plastic fencing could be used to keep minors out of the alcohol area. Ms. Fuentes said, "The certified bartender would have wristbands to use. There'd also be security all around that area at three (3) stations."

Mayor Julian then said, "With the open courtyard, someone can sneak in and sit at the alcohol area. Just a thought." CM Robles added, "After that incident in March, whoever is on duty...determine to have Police Department touch base with the security guards." Ms. Fuentes responded, "Chief and I

have discussed this before. We would want to defer to address this at the time we update/revise the Master Fee Schedule. Chief has two (2) officers on duty. Having one of the officers walk through the event takes that officer off the streets.” CM Robles said that the Police Department is next door to the auditorium and can have an officer touch base there at the auditorium.

Mayor Julian said, “On a weekday, there was a broken window at the Historical Society. There was only one (1) police officer on duty.” CM Robles added, “Santa Maria is short right now. From Alvin Street to Preisker Park, there are two (2) officers on duty.” CM Cardenas added, “The police vehicles are right behind the building.”

City Attorney Sinco said, “We need to revisit this at another time. We need to discuss further with the Police Department...we can’t do that tonight.”

CM Cardenas referred back to the discussion of the canopy for the outside alcohol area. She asked, “For the canopy being required, is that an extra cost for the renters?” Ms. Fuentes said, “Yes, that needs to be required for the closed-in area for better monitoring of alcohol use.” The mayor said that a 10’x20’ canopy is big. CM Cardenas added that the language in the application/agreement doesn’t say who should bring the canopy...we’d want the lessee to bring. Ms. Fuentes said that we’d put out an RFQ for canopy companies.

Mayor Julian said, “If consuming alcohol, you have to have security guards but where?” Ms. Fuentes said, “At the back kitchen door and south exit from the auditorium and over by the canopy area.” CM Robles said that this could be a deterrent because of bad weather. CM Cardenas said, “I assumed the City would provide the canopy.” Ms. Fuentes then asked how to proceed.

CM Robles suggested getting an estimate on the size needed for the City to purchase and charge the renters for use. Ms. Fuentes then asked, “Do you want me to have an RFQ for canopies like for the security guards?” CM Robles suggested measuring the concrete location (basketball court). Ms. Fuentes said she was looking at a 10’x20’ size. The mayor added, “If there’s a large gathering, there’s the bartender, supplies...that’s where the plastic fencing would come in. I’d look at covering the dispensing side, too. People won’t stay under the canopy.”

CM Cardenas asked, “If the renter has own canopy, can that be used.” At this point, Fire Captain Schmitz came into the chambers and said, “There are fire code limits. With a 10’x20’ canopy, maximum 5 sq. ft. standing, that’s 40 people max.” The mayor said that with any quincinera, there are a lot of people. Ms. Fuentes said, “The security guard would be there and need to monitor all of that.” CM Cardenas said, “Private security needed for some events?” City Attorney Sinco said, “In Santa Maria, if alcohol is used, security is provided, and the renter pays. If no alcohol, security is only used for certain sizes of events.”

CM Cardenas, “Champagne...the language. Bottles can’t be brought in the auditorium?” Ms. Fuentes said, “No glass bottles are allowed.” CM Cardenas followed up by asking, “You have to enter

to get bottle of champagne?" Ms. Fuentes said that the bartender would need to monitor in the outside canopy.

Mayor Julian then asked, "On page 2 of 9, item #9 says that the renter is responsible for picking up the keys to the facility and returning same after end of event, etc." Ms. Fuentes responded, "The application is used by different groups like non-profits." The mayor asked what were the details that show responsibilities of non-profits. City Attorney Sinco answered saying, "Any non-profit would sign an MOU which sets forth certain criteria, e.g. can't make copies of keys. They'd need some agreement, but we can take this section out of the application and develop a side agreement showing responsibilities for non-profits."

The mayor had another question. He asked, "On page 7 of 9, item #6 says that renter won't drive or permit to be driven nails, hooks, tacks, fasteners, etc. Scotch tape? You put scotch tape up on the walls and it peels off the paint." At this point, City Attorney interjected saying, "We'll continue this to another meeting. This item went through the Recreation Commission with recommendation to have City Council approve. Direction to staff is to bring back to another meeting for further discussion. No further action to be taken now."

17. FUTURE AGENDA ITEMS

Mayor Julian requested to move the proclamation for Terry Bauer to the May 10th meeting.

Mr. Bodem asked that the "Transient Occupancy Tax" (TOT) be put on the May 24th agenda. Also, that the "Facilities/Parks Maintenance Lead" job description be moved to the June 14th meeting.

City Attorney Sinco asked that the "November 8th - Election Resolutions" be moved to May 24th.

18. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

CM Cardenas: The playground equipment for O'Connell Park was delivered with installation planned for May. She also said that there would be a "ribbon cutting" ceremony but will talk to Ms. Sweeney when the installation is fully done.

Mayor Julian:

- Representative Salud Carbajal visited Guadalupe on April 21st. \$1.7M grant was approved for Le Roy Park. Also, \$2.5M was approved for Escalante Court Center. Total federal funds = \$4.2M for the City of Guadalupe.
- Also on April 21st was an SBCAG meeting – 3 hours.
- On April 25th, the film, "Untold Triumphs" was shown here in the auditorium. Approximately 80 were in attendance.
- Earth Day was celebrated at the Dunes Center on April 23rd. "Master Bonsai" was present.

- *Veterans Memorial Building: Two flag poles were lowered; repainted, bolts replaced, and new flags put up. The Vietnam Veterans of American have a flag is now flying there.*
- *Career Day was held today at McKenzie Middle School.*
- *On Thursday, April 28th, there is a meeting of the County Affordable Housing Task Group.*

19. ADJOURNMENT TO CLOSED SESSION MEETING

The meeting is being adjourned to closed session. Item to be discussed: Conference with Legal Counsel-Existing Litigation. Subdivision (d)(1) of Government Code Section 54956.9 Name of Case: Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al., Superior Court of Santa Barbara County, Case No. 21CV02432

Motion was made by Council Member Cardenas and seconded by Council Member Robles to adjourn to closed session. 3-0 Absent: Ramirez and Costa, Jr. Motion passed. Meeting adjourned to closed session at 10:33 p.m.

CLOSED SESSION

20. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Subdivision (d)(1) of Government Code Section 54956.9

Name of Case: *Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al., Superior Court of Santa Barbara County, Case No. 21CV02432*

21. CLOSED SESSION ANNOUNCEMENTS

Motion was made by Council Member Cardenas and seconded by Council Member Robles to return to open session. 3-0 Absent: Ramirez and Costa, Jr. Motion Passed.

No reportable action.

22. ADJOURNMENT

Motion was made by Council Member Cardenas and seconded by Council Member Robles to adjourn. 3-0 Absent: Ramirez and Costa, Jr. Motion Passed. Meeting adjourned at 10:45 p.m.

Prepared By:

Approved By:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 10, 2022**

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Federal transit funding available through Federal Transit Act (FTA) Sections 5311 and 5339

RECOMMENDATION:

That the City Council of the City of Guadalupe authorize the Public Works Director to execute applications, certifications and assurances, authorized agent forms, requests for reimbursement, and any other documents required to receive financial assistance through the US Department of Transportation (administered by the California Department of Transportation) associated with the 5311 and 5339 programs.

DISCUSSION:

The City of Guadalupe is eligible for almost \$100,000 per year of operating financing through the FTA 5311 program. In addition, the City of Guadalupe is eligible to compete for capital funding for the purchase of new electric transit vehicles through the FTA 5339 program. For the City to continue to be eligible for these programs, the California Department of Transportation requires a resolution from the City of Guadalupe City Council authorizing the Public Works Director to administer these programs.

FISCAL IMPACT:

The City relies on numerous funding sources to support its public transit program. The 5311 funding is a critical funding source necessary to maintain public transit services for the community. In addition, continued work towards securing additional funding for electric transit vehicles will not only assist the City in meeting state mandated requirements for all electric transit vehicles by 2040 but also assist in improving air quality for our community.

ATTACHMENT:

1. Resolution No. 2022-34

RESOLUTION NO. 2022-34

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
AUTHORIZING FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C.-SECTION 5311) AND/OR 5339
(49 U.S.C.-SECTION 5339) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION**

WHEREAS, the US Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non—urbanized public transportation systems under Section 5311 of the Federal Transit Act (FTA C 9040.1G), and Section 5339 of the Federal Transit Act (FTA C 5100.1) and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 and Section 5339 grants for transportation projects for the general public for the rural transit and intercity bus; and

WHEREAS, the City of Guadalupe desires to apply for said financial assistance to permit operation of service/purchase of capital equipment in the County of Santa Barbara; and

WHEREAS, the City of Guadalupe has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

1. That the Public Works Director file and execute applications on behalf of the City with the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5311 of the Federal Transit Act (FTA C 9040.1G), as amended, and pursuant to Section 5339 of the Federal Transit Act (FTA C 5100.1), as amended.
2. That the Public Works Director is authorized to file all certification of assurances, contracts, or agreements or any other document required by the Department.
3. That the Public Works Director is authorized to provide additional information as the Department may require in connection with the application for the Section 5311 and/or Section 5339 projects.
4. That the Public Works Director is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5011 and/or Section 5339 project (s).
5. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 10th day of May 2022 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-34** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held May 10, 2022, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 10, 2022**

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Senate Bill 1 (SB 1) Funding Project List for FY 2022-23

RECOMMENDATION:

1. Resolution No. 2022-35 to adopt a list of projects funded by Senate Bill 1 (SB 1): The Road Repair and Accountability Act.

BACKGROUND:

In April 2017, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor. The bill addressed the significant multi-modal transportation funding shortfalls statewide.

SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Guadalupe are aware of the projects proposed for funding in this community and which projects have been completed each fiscal year. The City must include a list of all projects proposed to receive funding from the Road Maintenance & Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement.

DISCUSSION:

The City uses a Pavement Management System to evaluate the condition of the pavement on local roads and provide recommended maintenance of the pavement to extend the life of the pavement in a cost effective manner. The information from this Pavement Management System is used to develop the annual pavement maintenance program. SB 1 funds are used each year to pay for the design and construction of pavement maintenance program projects.

In FY 2021-22 staff used SB 1 funds, along with other funds restricted to roads, to rehabilitate the following streets:

- Almaguer Avenue
- Montez Court

- Masatani Court
- Nelson Drive
- Julia Drive
- Hernandez Drive
- Camp Lane
- Sanchez Drive
- Mills Lane
- Chapman Drive

Last year's resolution provided an estimated completion date of November 2021, at an estimated cost of \$1.5 million. This project was completed in January 2022 for \$980,600.

In FY 2022-23 staff proposes using SB1 funds to rehabilitate the following streets:

- Pagaling Drive
- Mahoney Lane
- Carlin Drive
- Lindy Drive
- Wong Street
- Degasparis Street
- Santa Barbara Street
- segments of Pioneer Street
- segments of 2nd Street
- segments of Olivera Street
- segments of 10th St.
- segments of 12th St.
- Alley north of 7th Street

Estimated cost of these additional projects is \$2.0 million.

FINANCIAL IMPACT

As of March 31, 2022, the cash balance of all funding restricted to roads is \$1.46 million. By the time this project is due for construction, adequate funding is expected to be available to proceed with the planned work. If not, work will be prioritized based on road condition, cost, and available funds.

ATTACHMENTS:

1. Resolution No. 2022-35

RESOLUTION NO. 2022-35

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
APPROVING A LIST OF PROJECTS FOR FISCAL YEAR 2022-23 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated \$190,244 in RMRA funding in Fiscal Year 2022-23 from SB 1; and

WHEREAS, this is the sixth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list in its 2019 Pavement Maintenance Plan to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate eleven (11) streets this year and additional similar projects into the future; and

WHEREAS, the 2019 City of Guadalupe Pavement Maintenance Program Final Report found that the City's streets and roads are generally in good condition and this revenue will help us maintain the overall quality of our road system and over the next decade will help to bring our streets and roads into an excellent condition; and

WHEREAS, the SB1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

1. The foregoing recitals are true and correct.
2. The following list of proposed projects will be funded in-part with Fiscal Year 2022-23 Road Maintenance and Rehabilitation Account revenues:

Title	Description	Location	Project Start	Project Complete	Useful Life
2022 Road Rehabilitation	Pagaling Drive	Complete	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Mahoney Lane	Complete	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Carlin Drive	Complete	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Lindy Drive	Complete	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Wong Street	Complete	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Degasparis Street	Complete	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Sta Barbara Street	Complete	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Pioneer Street	5 th to Wong	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Second Street	Tognazzini to Pioneer	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Olivera Street	9 th to 10th	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Tenth Street	W/O Olivera	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Twelveth Street	Pecheco to Hwy 1	05/22	12/22	3-5 yrs
2022 Road Rehabilitation	Alley N/O 7th	Complete	05/22	12/22	3-5 yrs

PASSED, APPROVED AND ADOPTED at a regular meeting on the 10th day of May 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-35**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held May 10, 2022, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 10, 2022

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Adoption of a resolution approving a contract with Eikhof Design Group, Inc. (EDG) in the amount of \$103,834.00 for preparation of a pavement rehabilitation report, plans and specifications, and engineer's estimate for rehabilitation of selected streets in the City of Guadalupe.

RECOMMENDATION:

That the City Council adopt Resolution No. 2022-36 a contract with EDG in the amount of \$103,834.00 for preparation of a pavement rehabilitation report, plans and specifications, and engineer's estimate for rehabilitation of selected streets in the City of Guadalupe.

BACKGROUND:

The City of Guadalupe Pavement Maintenance Program was last updated in December 2019. That plan provided a list of pavement treatments anticipated to be needed in the next five years. Taking into account available funding, street conditions, and planned upcoming underground utility replacement, multiple neighborhoods were identified for rehabilitation in 2022-2023.

DISCUSSION:

The City developed a Request for Proposals and posted it in the local paper and issued it to four potential consultants on March 24. The City received two proposals and one "no bid" by the revised due date of April 19, 2022. Both consultants submitted outstanding proposals and have provided the City excellent service in the past.

The Pavement Maintenance Plan identified street rehabilitation needs based on a visual observation of pavement. The pavement rehabilitation report associated with this contract will use coring and deflection testing to physically test the structural integrity of the asphalt and better refine the rehabilitation treatment needed. The actual treatments may be more or less expensive than the treatments estimated based on visual observation. As a result, staff and the consultant will review the results of the pavement rehabilitation report to determine what streets will be rehabilitated based on available funding. Streets identified for evaluation include Pagaling Drive, Mahoney Lane, Carlin Drive,

Lindy Drive, Wong Street, Degasparis Street, Santa Barbara Street, and segments of Pioneer Street, Second Street, Olivera Street, Tenth Street, Twelfth Street, and the alley north of 7th Street.

FINANCIAL IMPACT:

The FY 21 – 22 budget initially budgeted \$1,511,200 for street rehabilitation. Funding left over from construction of the 2021 pavement rehabilitation project of over \$200,000 is sufficient to pay for the upcoming 2022 pavement rehabilitation design services. Cash balance associated with all streets funds is \$1,459,637.11 as of March 31,2022.

ATTACHMENTS:

1. Resolution No. 2022-36 contract with EDG for 2022 pavement rehabilitation design
2. Agreement with EDG

RESOLUTION NO. 2022-36

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
APPROVING AN AGREEMENT WITH EIKHOF DESIGN GROUP INC. FOR 2022 PAVEMENT
REHABILITATION DESIGN SERVICES**

WHEREAS, the 2019 Pavement Maintenance Plan identified streets within City of Guadalupe in need of rehabilitation; and

WHEREAS, funds are available from a combination of gas tax revenue, SB1, Measure A, and development impact fees to perform road rehabilitation; and

WHEREAS, the City issued a request for proposals to four qualified consultants and advertised it in the local paper on March 24, 2022 and received two bids by the revised deadline of April 19, 2022; and

WHEREAS, Eikhof Design Group Inc. provided the strongest proposal and has performed quality work for the City in the past.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1: That the City Council of the City of Guadalupe approves entering into an agreement with Eikhof Design Group, Inc. in the amount of \$103,834.00 for 2022 pavement rehabilitation project design services, a copy of which is attached to the staff report for this item, and authorizes the Mayor to sign the agreement on behalf of the City;

SECTION 2: That the City Administrator is authorized to approve payments up to 15% beyond the bid.

SECTION 3: The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 10th day of May 2022 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-36**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held May 10, 2022, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

**AGREEMENT FOR CONSULTANT SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
EIKHOF DESIGN GROUP, INC.**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "Agreement") is made and entered into this 10 day of May, 2022, by and between the CITY OF GUADALUPE, a municipal corporation ("City") and Eikhof Design Group, Inc., a California corporation ("Consultant").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit B (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, subconsultant contracts, and miscellaneous expenses. City shall independently review each invoice submitted by Consultant to determine whether the work performed, and expenses incurred, are in compliance with the provisions of this

Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Consultant with specific items in dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within thirty (30) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, paper files, and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this

Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Consultant.

(a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Consultant or any of Consultant's officers, employees or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees or agents are in any manner officials, employees or agents of City.

(c) Neither Consultant nor any of Consultant's officers, employees or agents shall obtain any rights to retirement, health care or any other benefits which may

otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Consultant will comply with all conflict-of-interest laws and regulations including, without limitation, the City's Conflict of Interest Code (on file in the City Clerk's Office). All officers, employees and/or agents of Consultant who will be working on behalf of the City pursuant to this Agreement, may be required to file Statements of Economic Interest with the Fair Political Practices Commission. Therefore, it is incumbent upon Consultant to notify that City of any staff changes relating to this Agreement.

A. In accomplishing the scope of services of this Agreement, all officers, employees and/or agents of Consultant, unless as indicated in Subsection B, will be performing a very limited and closely supervised function, and, therefore, unlikely to have a conflict of interest arise. No disclosures are required for any officers, employees, and/or agents of Consultant, except as indicated in Subsection B.

Initials

B. In accomplishing the scope of services of this Agreement, Consultant will be performing a specialized or general service for the City, and there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision. As a result, Consultant shall be subject to Disclosure Category "1" of the City's Conflict of Interest Code.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant, its officers, employees, agents or subconsultants, shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subconsultant of Consultant, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "Indemnitees") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "Claims") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 16 shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant, its agents, representatives, or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request. Prior to the beginning of and throughout the duration of the Work, Consultant and its subconsultants shall maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, Consultant agrees to amend, supplement, or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to Consultant or its subconsultants in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to City.

Consultant shall provide the following types and amounts of insurance. Without limiting Consultant's indemnification of City, and prior to commencement of Work, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1 "any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement, along with a waiver of subrogation endorsement.

(4) Errors and omission liability insurance appropriate to the Consultant's profession.

B. Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:

(1) General Liability Insurance: Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate. The policy shall provide or be endorsed to provide that City and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. This insurance and any umbrella or excess liability insurance shall be maintained for a minimum of three years or as long as there is a statutory exposure to completed operations claims, with the City and its officers, officials, employees, and agents continued as additional insured.

(2) Automobile Liability: Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(3) Workers' Compensation and Employer's Liability: Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for Consultant's employees in accordance with the laws of the State of California, Section 3700 of the Labor Code. In addition, Consultant shall require each subConsultant to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California, Section 3700 for all of the subConsultant's employees. Consultant shall submit to City.

(4) Errors and Omissions Liability: \$1,000,000 per claim as appropriate for the profession.

(5) Umbrella or excess liability insurance (if needed): Consultant shall obtain and maintain an umbrella or excess liability insurance that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;
- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall “follow form” to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

(6) Pollution liability insurance. Environmental Impairment Liability Insurance shall be written on a Consultant’s Pollution Liability form or other form acceptable to City providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than \$1,000,000 dollars per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as “covered operations.” The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) Notice of Cancellation: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) Primary/noncontributing: Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City’s own insurance or self-insurance shall be called upon to protect it as a named insured.

(3) City’s Rights of Enforcement: In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(4) Waiver of Subrogation: All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or

appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City and shall require similar written express waivers.

(5) Enforcement of Contract Provisions (non estoppel): Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(6) Requirements not Limiting: Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(7) Prohibition of Undisclosed Coverage Limitations: None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(8) Separation of Insureds: A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(9) Pass through Clause: Consultant agrees to ensure that its subconsultants, subconsultants, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subconsultants, and others engaged in the project will be submitted to City for review.

(10) City's Right to Revise Requirements: The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant a ninety (90) day advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(11) Self-insured Retentions: Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(12) Timely Notice of Claims: Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(13) Additional Insurance: Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 18. Continuity of Personnel. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff assigned to perform the services required under this Agreement, prior to any such performance.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

(b) Consultant may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Consultant or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Consultant or City, all property belonging exclusively to City which is in Consultant's possession shall be returned to City. Consultant shall furnish to City a final invoice for work performed and expenses incurred by Consultant, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 20. Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to Consultant.

Section 21. Excusable Delays. Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of the City, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 22. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 23. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: City Administrator
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434

To Consultant: Eikhof Design Group, Inc.
4875 El Camino Real
Atascadero, CA 93422

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute. The person or persons executing this Agreement on behalf of the Consultant represents and warrants that they have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

Section 25. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement

shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

Consultant:

CITY OF GUADALUPE

By: _____
Ariston Julian, Mayor

By: _____

Title: _____

APPROVED AS TO FORM:

By: _____

Phillip Sinco, City Attorney

Title: _____

Scope of Work

The scope of work proposed by Eikhof Design Group is outlined in the following tasks.

Task 1 – Project Management and Meetings

Jeff van den Eikhof and Geoff English have extensive experience working with and for public agencies. They have managed the design and construction of numerous capital improvement projects and will be intimately involved in the project. Jeff will function as the Project Engineer and will be the direct liaison with City Staff. Jeff will attend the kick-off meeting and oversee all technical aspects of the project. Geoff English will provide in-house project management to assure the project stays on schedule and within budget.

Eikhof Design Group will facilitate monthly progress meetings either in person or online. We will provide a meeting agenda and minutes for these meetings, provide project status updates, and discuss details and the budget. We will also schedule additional meetings as needed to discuss the preliminary and final products.

Task 2: Design Services

Our design services are outlined in the Project Understanding and Approach section above. They include the following subtasks:

- Pavement Evaluation
- Survey Work
- Field Evaluation
- Design Recommendations
- Plan Development

Deliverables

- 60% Plans, Specifications, and Estimate
- 90% Plans, Specifications, and Estimate
- Stamped and Signed 100% Plans, stamped and signed technical specifications; complete bid package.
- One electronic copy of final plans (AutoCAD 2016 or later), technical specifications (Microsoft Word), and Construction cost estimates (Excel) for each location.

Task 3 –Bidding and Award

During the bidding of the project, Eikhof Design Group will assist the City by responding to RFI's, providing information to the City for Addendum preparation, and preparing any revisions to the plans necessary for Addendum purposes.

**City of Guadalupe
2022 Pavement Rehabilitation Project
Fee Proposal**

Exhibit B

	Number of Hours					Total Hours	Labor	ODCs *	Total Cost
	Principal Engineer	Project Manager	Engineering Technician	Assistant Engineer	Drafting Technician				
Guadalupe - 2022 Pavement Rehabilitation Project									
Scope of Work									
Task 1 - Project Management and Meetings	10	20				30	\$ 5,600.00	\$ 170.00	\$ 5,770.00
Task 2 - Design Services	50		50	80	120	300	\$ 44,200.00	\$ 1,330.00	\$ 45,530.00
Task 3 - Bidding Support	10			10		20	\$ 3,600.00	\$ 110.00	\$ 3,710.00
Labor Totals	70		50		120	350	\$ 53,400.00	\$ 1,610.00	\$ 55,010.00
Subconsultants							Fees	Markup	
Pavement Engineering, Inc.							\$ 30,235.00	\$ 3,024.00	\$ 33,259.00
Geo-West Land Surveys (These fees include topographic survey of curb ramps which may not be needed)							\$ 14,150.00	\$ 1,415.00	\$ 15,565.00
Subconsultant Totals							\$ 44,385.00	\$ 4,439.00	\$ 48,824.00
Project Total									\$ 103,834.00

Billing Rates	\$/hr
Principal Engineer	200
Project Manager	180
Assistant Engineer	160
Engineering Technician	140
Drafting Technician	120
Administrative Assistant	100

* Other Direct Costs (ODCs) - Routine office expenses such as computer usage, software licenses/fees, telephone charges, office equipment and supplies, incidental postage, and copying are included as a 3% fee on labor costs

The above fees are an estimate of the level of effort required to complete this project which has an approximate construction value of \$1 million.



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 10, 2022

Hannah Fuentes

Todd Bodem

Prepared by:
Hannah Fuentes, Recreation Services Manager

Approved by:
Todd Bodem, City Administrator

SUBJECT: Request by Sam Duarte, Director of The Little House by the Park, to use the Veterans Memorial Plaza (aka Downtown Parking Lot) for a “Safe and Sane” Fireworks Sale Fundraiser.

RECOMMENDATION:

On 4/13/2022 during the regular meeting of the City of Guadalupe Recreation and Parks Commission, the Commission voted 4-0 to recommend the approval of the request by Sam Duarte for the use of the Veterans Memorial Plaza as a fireworks sale fundraiser. The motion was made by Commissioner Chair Harris and seconded by Commissioner Salinas. Commissioner Ortiz was absent for this recommendation.

DISCUSSION:

On 4/11/2022 the City Recreation Department had received a Special Events facility use rental application requesting the use of the City-owned Veterans Memorial Plaza (Downtown Parking Lot) for a Fourth of July Fireworks booth fundraiser for their organization.

1. The Little House by the Park will be hosting this fundraising/fireworks sale(s) event from 6/29/2022 through 7/4/2022. (Times: 8am – 9pm, 6/29 & 6/30; 8am – 11pm, 7/1 thru 7/4.)
2. The City of Guadalupe Public Safety Director and Recreation Services Manager have reviewed the Application, calculated all fees and tentatively approved the application event pending the final application approval by the City Council.

ATTACHMENTS:

1. Special Events Application tentatively approved by the City of Guadalupe, Public Safety Director, Michael Cash, and Recreation Services Manager, Hannah Fuentes.
2. Facilities Use Application



CITY OF GUADALUPE
SPECIAL EVENT/STREET CLOSURE
APPLICATION

Date of event must be more than 30 days from date of completed application is received by Administrative Services.

Application date: 04/11/22

Name of Organization: Little House By the Park / FSA

Responsible Person-Name: Samuel Duarte

Address: 4681 11th Street, Guadalupe CA 93434

Contact Phone number: [REDACTED]

Purpose of Street Closure: Parent Program Fundraiser for Little House by the Park

Date of Street Closure: June 29 to July 4th

Description of area involved (please attach a diagram including traffic entrance and exit points):

888 Guadalupe St., Guadalupe CA 93434 (see attached diagrams)

Guadalupe St. Closure NOT REQUIRED.

Time starting: 8am

Time finished: 9pm (June 29, June 30) - 11pm (July 1, 2, 3, 4)

Total hours required for street closure. Please limit time to 6 hours or less: Not Required

For the purposes of completing this application, the word "unit" means a person, booth, vehicle or some other type of entry.

Total number of units: 12 Units

Total number of units by type:

Booths: 1 Persons: 5

Vehicles: 5

Other: _____

Use space provided below to set forth any arrangements proposed for controlling or self-policing of units and rest of area involved.

Request that the city place cones and sandwich signs for Uhaul parking behind the firework booth.

Samuel Duarte

Responsible Person

Please attach a list of all vendors and charitable organizations approved by the applicant/organization and responsible person to sell goods or merchandise as part of the block party, if any, providing contact information including addresses and phone numbers. Please also include a site map.

Inspections required:

Yes ___ No X

Public Works

Yes ___ No X

Building Dept.

Yes X No ___

Fire Dept.

Fees:

Yes ___ No ___ **Amount:**

Yes ___ No ___ **Amount:**

Yes ___ No ___ **Amount:**

AGREEMENT FOR SPECIAL EVENT/STREET CLOSURE PERMIT

The undersigned, herein known as the "Applicant", understands and agrees that applicant shall assume all risk for loss, damage, liability, injury, cost, or expense that may occur during, or as a result of

Firework Fundraiser Located at 888 Guadalupe St., Guadalupe CA 93434
Activity Location

The Applicant further agrees that in consideration of permission to use the property above, Applicant will save, defend, and hold the City of Guadalupe and/or its employees free and harmless from any loss, claims, liability or damages, and/or injuries to persons and property that in any way may be caused by any acts or omissions of Applicant, its employees, or its agents.

The undersigned warrants that s/he has the legal authority and capacity to sign this Agreement on behalf of the organization listed below.

The undersigned has read, understands and will comply with the requirements and Codes of the City of Guadalupe.

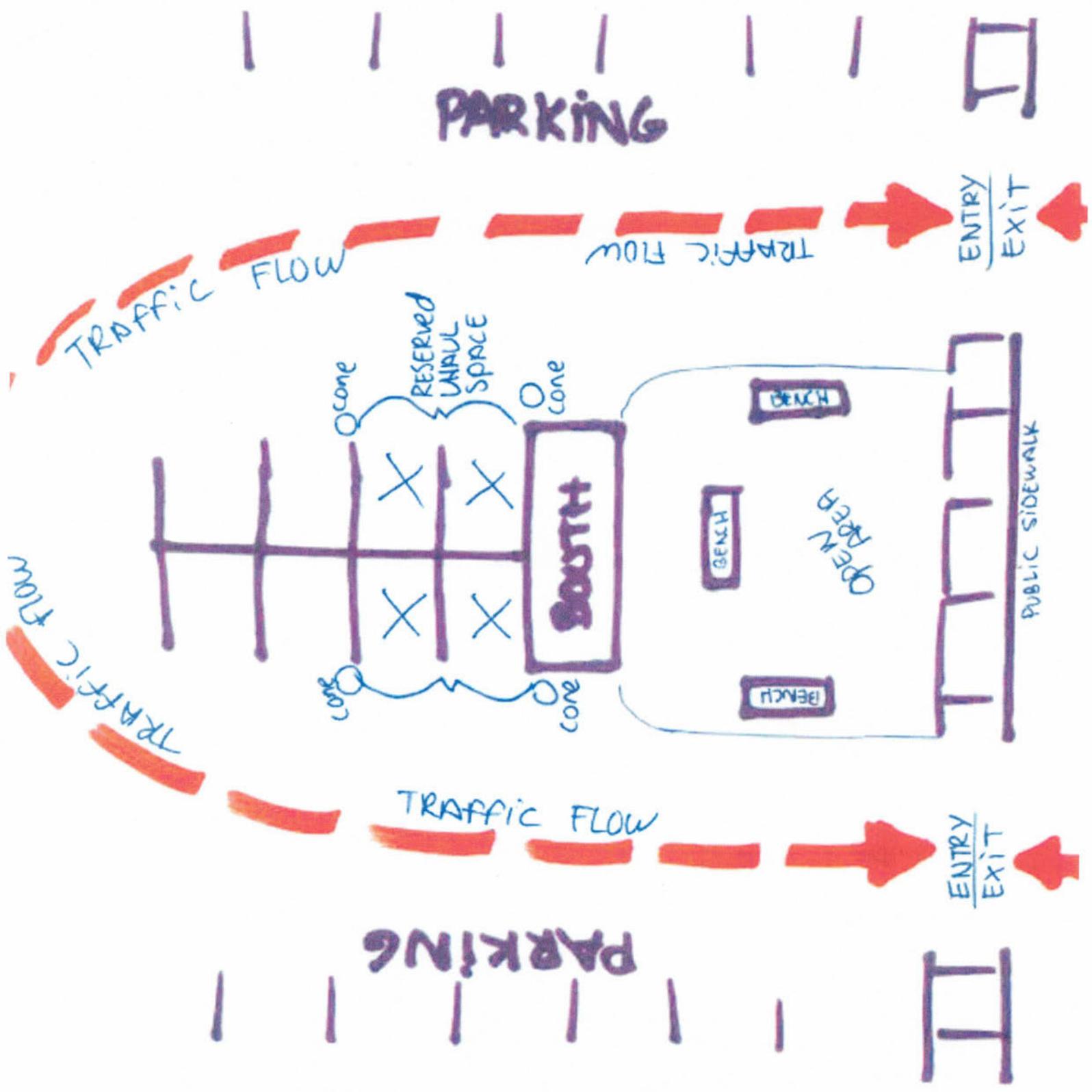
04/12/22
Date

Samuel Duarte
Signature of Applicant

By: Samuel Duarte
(Print Name)

Title: Director

Organization: Little House By the Park / FSA





STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION
RETAIL FIREWORKS LICENSE APPLICATION
 FWX-15 (REV. 12/18)

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering
 Office of the State Fire Marshal
 PO Box 944246, Sacramento, CA
 94244-2460
 (916) 568-2948

LICENSEE INFORMATION

Name (Last, First): HORVATH, HARLAN	Phone Number:
Mailing Address (Street Address, City, CA, Zip): 2945 S. Elm Ave., Fresno, CA, 93706	
Local Contact Person and Phone Number (if different from Licensee above): HARLAN HORVATH, (559) 252-5391	

STAND INFORMATION

Group Name: THE LITTLE HOUSE BY THE PARK
Physical Address (Street Address, City, CA, Zip): 888 GUADALUPE ST. (DOWNTOWN PARKING LOT), GUADALUPE, CA, 93434
County of Stand Location: SANTA BARBARA

WHOLE SALE FIREWORK VENDOR INFORMATION

Business Name: AMERICAN PROMOTIONAL EVENTS-WEST	License No.: W-1081
Contact Name: HORVATH, HARLAN	Phone Number: 559-252-5391

FIRE AUTHORITY HAVING JURISDICTION

Fire Department: Guadalupe Building & Fire Dept.
Physical Address (Street Address, City, CA, Zip): 918 Obispo Street , Guadalupe, CA, 93434

CAL Fire Validation No. R-0357
--

		02/08/2022
_____ Signature of Fireworks Program Coordinator	_____ Signature of Licensee	_____ Date

-NOTICE-

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be atleast 21 years of age, employees of fireworks stand must be at least 18 and fireworks may not be sold to anyone under age of 16



CITY OF GUADALUPE
Parks & Recreation Department
918 Obispo Street, Guadalupe, CA 93434
(805) 356-3894 Telephone

APPLICATION FOR FACILITY USE

1. FACILITY INFORMATION

Name of Facility Main St. Plaza at 888 Guadalupe St.

Address/Area/Location of Facility 888 Guadalupe St.
Guadalupe California 93434

2. RENTER INFORMATION

Contact name Samuel Duarte Organization FSA/Little House

Home phone [REDACTED] Work phone [REDACTED]

Address, City, State, Zip 4681 11th St. Guadalupe CA 93434

3. EVENT INFORMATION

Description of event Yearly fundraiser
(4th of July week) supporting

Parent Engagement Programs

Date of event 06-29-22 to 07-04-22

Estimated attendance [REDACTED]

Time event begins (incl. set up) 8 am

Time event ends (incl. clean up) 11 pm

Open to the public? Yes No

Will minors be present? Yes No

Will Admission fee charged? Yes No

Will there be music? Yes No

Type of music Mainstream (Clean)

Will food be served? Yes No

Will food be sold? Yes No

Will alcohol be served? Yes No

Will alcohol be sold? Yes No

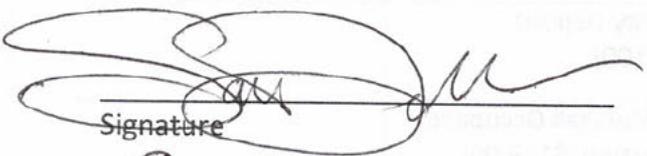
(If yes, please see page 9)

w/adult

- 8. Any person aggrieved by the CITY OF GUADALUPE's decision with respect to this AGREEMENT may appeal to the CITY OF GUADALUPE Manager or his/her designee in writing no later than five (5) days after the CITY OF GUADALUPE's decision has been communicated to the aggrieved party.
- 9. If any provision of this AGREEMENT is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

IMPORTANT

I am an authorized agent of the organization submitting this agreement. The information provided in this agreement is true and correct. I have read and understand this agreement and agree to all of the aforementioned rules, regulations, and conditions of use.



Signature

Sam Duarte

Print name

FSA- Little House by the Park

Organization

Preferred contact phone number

[REDACTED] or [REDACTED]

Work phone or email address

[REDACTED]

CITY OF GUADALUPE USE ONLY

ASSIGNMENT & FEES STATEMENT

Location / Room VETERANS MEMORIAL PLAZA	Rate(s) Private: \$ _____ / HR X	Hours HRS _____ =	Facility Use Fee(s) \$ _____
Date(s) and Hours 6/29/22 - () 7/04/22	Non-Profit: \$ 60⁰⁰ / Day X ONE-TIME FEE	HRS _____ =	\$ _____
			Sub-Total \$ 60⁰⁰

Rental Applicant "LITTLE HOUSE BY THE PARK"	Address 4681 11TH STREET GUADALUPE	Reservation Lock-in Fee Per Day: \$ _____ =	Reservation Lock-in Fee = \$ _____						
		Police Dept Alcohol Permit Fee (\$75.00 +ABC Lic or \$150.00 without)	<table border="1"> <tr> <th>FEES</th> <th>(Refundable)</th> <th>(Refund)</th> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>\$0.00</td> <td></td> </tr> </table>	FEES	(Refundable)	(Refund)	<input checked="" type="checkbox"/>	\$0.00	
FEES	(Refundable)	(Refund)							
<input checked="" type="checkbox"/>	\$0.00								

Notes: Security Officers Required: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Number Required: _____ Name of Security Firm: _____ Phone Number: _____ Date(s) / Payment Method: (Cash, Check #, Credit) 1 _____ / _____ 2 _____ / _____ 3 _____ / _____ 4 _____ / _____ * NOTE: \$100⁰⁰ FEE FOR OVERNIGHT PARKING IN POLICE DEPT'S SECURED PARKING LOT.	<table border="1"> <tr> <td>Security Deposit (\$300.00) * 100⁰⁰</td> <td>\$150.00</td> <td></td> </tr> <tr> <td>Fire Marshall Occupancy Inspection (\$119.00)</td> <td>119⁰⁰</td> <td>\$0.00</td> </tr> <tr> <td>Kitchen Use Fee (\$50.00 or \$100.00)</td> <td><input checked="" type="checkbox"/></td> <td>\$0.00</td> </tr> <tr> <td>Facility Cleaning Deposit (\$100.00, 200.00, 500.00)</td> <td>100⁰⁰</td> <td>\$50.00, \$100.00, \$250.00</td> </tr> <tr> <td>Total Event Fees</td> <td>379⁰⁰</td> <td></td> </tr> <tr> <td>Minus Total Deposit(s)</td> <td></td> <td></td> </tr> <tr> <td>Total Balance Due</td> <td></td> <td></td> </tr> </table>	Security Deposit (\$300.00) * 100⁰⁰	\$150.00		Fire Marshall Occupancy Inspection (\$119.00)	119⁰⁰	\$0.00	Kitchen Use Fee (\$50.00 or \$100.00)	<input checked="" type="checkbox"/>	\$0.00	Facility Cleaning Deposit (\$100.00, 200.00, 500.00)	100⁰⁰	\$50.00, \$100.00, \$250.00	Total Event Fees	379⁰⁰		Minus Total Deposit(s)			Total Balance Due		
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Total Event Fees	379⁰⁰																					
Minus Total Deposit(s)																						
Total Balance Due																						

EVENT APPROVAL OR DENIAL

Recreation Depart Recommendation: Approval: Yes No Denial Reason: _____

Initials: _____

- Pending: Payment of All fees Security Confirmation Liability Insurance Certificate
 Confirmation of Permits Confirmation of Licenses Other _____

Rental Application: Approved Denied* Signature: _____ Date: _____

*Reason: _____

Final Approval on Fees and Reimbursements: _____ Date: _____



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 10, 2022

Larry Appel

Todd Bodem

Prepared by:
Larry Appel, Contract Planning Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Second reading and adoption of Ordinance No. 2022-500 to repeal the existing sign ordinance (Sections 18.52.140-18.52.160) and add Chapter 18.51 (Signs).

RECOMMENDATION:

It is recommended that the City Council conduct the second reading and adopt Ordinance No. 2022-500 to repeal the existing sign ordinance (Sections 18.52.140-18.52.160) and add Chapter 18.51 (Signs).

BACKGROUND:

On April 26, 2022, the City Council heard a presentation from the Planning Director on the proposed sign ordinance. Several questions were asked from the three Councilmembers present and a letter from the Guadalupe Business Association was summarized by the Director. No members of the public spoke on the item. Staff presented a summary of the various sections of the draft ordinance. It was explained that the ordinance would make processing much easier for staff since there would now be a clear permit path to follow. It was also mentioned that almost all of the signs could be permitted at a staff level so that the applicant wouldn't have to pay for a City Council conditional use permit which would be more costly and take much more time.

Minor changes were discussed, including a clarification that temporary signs would not require a processing fee. Council also agreed to a five-year sunset clause for non-conforming signs. These changes are indicated in the attached ordinance (Attachment 1) provided for illustration purposes only. The specific sections of the ordinance that were changed at the direction of Council were: Section 18.51.05.D.4; Section 18.51.05.D.9; and Section 18.51.07.A.5. These changes were made to the ordinance prior to its first reading and introduction.

At the conclusion of the hearing, Council conducted the first reading and introduction of the ordinance, including the minor changes mentioned above, and continued the item to May 10, 2022 for second reading and adoption.

DISCUSSION:

In addition to these changes, minor clerical changes were made to the ordinance as well (e.g., typographical errors) which were discovered after the Council meeting on April 26, 2022. These clerical changes are also indicated in Attachment 1. These minor clerical changes were made to the ordinance

after the first reading and introduction of the ordinance as permitted by Government Code section 36934 (which permits minor clerical corrections to an ordinance after introduction without the need for the ordinance to be re-introduced), and also, based on the authority granted by the City Council in Section 5 of the ordinance which provides:

SECTION 5: The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

The final “clean” version of the ordinance to be adopted by the Council is attached as Attachment 2.

At the hearing on April 26, 2022, Staff was directed to come back at a later date after developing a draft mural ordinance. The plan would be to circulate it to the public as well as the Guadalupe Business Association for initial comments.

After the meeting, staff contacted the two absent councilmembers to see if they had any concerns about the ordinance that might not have been addressed during the first reading. Based on the comments received, no changes have been made to the ordinance.

FISCAL IMPACT:

Minor reduction in revenues due to the need to update the City’s fee schedule. The larger processing fee (deposit) could only be charged if the sign is approved at the Council level. The new ordinance has all the processing done at the Director or staff level which has been changed to be more efficient. At the same time, it limits staff in its ability to charge for the actual cost of reviewing and permitting new signs.

CONCLUSION:

This ordinance will go into effect thirty days after the second reading. Staff will work with the Code Compliance staff to develop a program to contact owners of signs that might not be in compliance with the new ordinance and identify ways to bring the signs into compliance.

ENVIRONMENTAL REVIEW:

This ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt pursuant to Section 15306 of the CEQA Guidelines (information collection) because it does not have the potential to create a physical environmental effect.

ATTACHMENT:

1. “Redlined” Ordinance No. 2022-500 (for illustrative purposes only)
2. Ordinance No. 2022-500

ORDINANCE NO. 2022-500

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, TO REPEAL THE EXISTING SIGN ORDINANCE (SECTION 18.52.140 – 18.52.160) AND AMEND THE GUADALUPE MUNICIPAL CODE BY ADDING CHAPTER 18.51 REGARDING SIGNS

The City Council of the City of Guadalupe, State of California, does ordain as follows:

WHEREAS, the State Planning and Zoning Law authorizes the legislative body of a city or county to regulate, among other things, the General Plan and implementation of the Plan through the administration of the zoning ordinance among other documents (Government Code Sec. 65103 (b)); and

WHEREAS, the City Council recognizes that the City's zoning ordinance was adopted in February 1980, over 42 years ago, and that except for several amendments and additions over the past few years, many sections of the ordinance are outdated, internally inconsistent, and do not reflect mandatory State regulations that have been enacted over the years; and

WHEREAS, staff is systematically reviewing and amending the zoning ordinance to ensure that the final version reflects the desire of City Council to provide the most accurate document to describe and regulate development within the City; and

WHEREAS, public notice pursuant to Government Code section 65090 was given on or about April 15, 2022; and

WHEREAS, the City Council considered the draft sign ordinance at a noticed public hearing and took action to approve the first reading and introduction of the ordinance on April 26, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUADALUPE DOES ORDAIN AS FOLLOWS:

SECTION 1. Sections 18.52.140 – 18.52.160 of the Guadalupe Municipal Code are hereby repealed in their entirety:

SECTION 2. Chapter 18.51 of the Guadalupe Municipal Code is hereby added to read as follows:

CHAPTER 18.51 SIGNS

Section 18.51.01. Purpose.

The purpose of this Chapter is to regulate signs located on private property within the City and on property owned by public agencies other than the City and over which the City has zoning and land use regulatory power.

Section 18.51.02 Objectives.

Signs can have either a positive or negative impact on the character and quality of the City. As a prominent part of the scenery, they attract or repel the viewing public, affect the safety of vehicular traffic, and set the tone of a neighborhood and the City. The objectives of this Chapter include the following:

- A. To implement the City's community design and safety standards as set forth in the City's General Plan, and Municipal Code.
- B. To maintain and enhance the City's appearance by regulating the design, character, location, number, type, size, illumination, and maintenance of signs.
- C. To serve the City's interests in maintaining and enhancing its visual appeal for residents, tourists, and other visitors, by preventing the degradation of visual quality which can result from excessive and poorly designed, located, or maintained signage.
- D. To generally limit signage to on-site locations in order to protect the aesthetic environment from the visual clutter associated with the unrestricted proliferation of signs.
- E. To limit the size, number, and construction of signs to levels that reasonably allow for the free communication of ideas, consistent with the other purposes of this ordinance.
- F. To encourage signs that are appropriate to the zoning district in which they are located and consistent with the permitted and conditional uses applied to the subject property.
- G. To establish sizes of signs in relationship to the scale of the lot and building on which the signs are to be placed or to which they pertain.
- H. To minimize the possible adverse effects of signs on nearby public and private property, including streets, sidewalks, roads, and highways.
- I. To protect and improve pedestrian and vehicular safety by balancing the need for signs that facilitate the safe and smooth flow of traffic (e.g., directional signs and on-site signs) without an excess of signage which may distract drivers or overload the mental capacity to quickly receive and interpret information.
- J. To reduce hazardous situations, confusion, and visual clutter caused by the proliferation, placement, illumination, animation and excessive height, and area and bulk of signs which compete for the attention of pedestrians and motorists.
- K. To respect and protect the right of free speech by sign display, while reasonably regulating the structural, locational, and other non-communicative aspects of signs, generally for the public health, safety, and welfare, and specifically to serve the public interests in community aesthetics, traffic, and pedestrian safety.
- L. To enable the fair, consistent, and effective enforcement of the sign regulations of the City.

Section 18.51.03. Definitions.

The definitions listed below supplement those set forth in Chapter 18.08 with Illustration A and B (located in the Appendix at the end of this Chapter) depicting examples of certain types of signs:

A. Balloon or Blimp: An airtight bag, possibly rigid or semi-rigid, which will rise and float above the earth when filled with hot air or gas.

B. Banner: A type of temporary sign made of paper, cloth, flexible plastic or similar material.

C. Bow/Feather Sign: Any variety of fabric signs as shown in Illustration A, commonly called but not limited to bow, feather, tear drop, etc. that display a message, supported by a horizontal or vertical pole of various lengths.

D. Bulletin Board: A permanently constructed sign containing a surface area that may have interchangeable letters, words, or numerals.

E. Building Face: The exterior surface of any building, regardless of frontage.

F. Building Occupancy Frontage: The length of that portion of a building occupied exclusively by an individual tenant or owner which faces the public right-of-way.

G. Building Official: A title recognized by the City of Guadalupe and the International Code Council (ICC) responsible for interpretation, effectuation and enforcement of the California Building Codes, including, but not limited to, the International Building Code (IBC).

H. Canopy/Awning Sign: A sign mounted or painted on a canopy or awning.

I. Commercial Sign: Any sign, wording, logo, picture, transparency, mechanical device, or other representation that is intended to attract attention to a commercial or industrial business, occupancy, product, goods, service, or other commercial or industrial activity for a commercial or industrial purpose.

J. Construction Project or Subdivision Sign: A sign erected in conjunction with a construction project.

K. Directional Structure: A noncommercial, on-site structure, the purpose of which is to facilitate safe vehicular or pedestrian travel by directing pedestrians or vehicles to specific on-site locations, such as parking spaces, special drive-up or walk-up services, exits, and public restrooms.

L. Director: The Planning Director of the City.

M. Directory Sign: A wall or monument sign that may list the names of businesses in an office or retail complex and the corresponding building, suite or room number/letter. In multi-family residential areas, the sign can be used for identifying apartment buildings and unit numbers.

N. Freestanding Sign: A sign not attached to a building that is constructed upon, or affixed to, the ground by means of two or more columns or similar structural components.

O. Height of Sign, Maximum: The distance from the lowest adjacent finish grade within three feet of the base of the sign to the top of its highest element.

P. Illuminated Sign - External: A sign which is illuminated by use of lighting from a source outside of the sign.

Q. Illuminated Sign - Internal: A sign which is illuminated by use of lighting installed inside the sign.

R. Institution: All governmental, religious, and charitable organizations.

S. Master Sign Plan: A plan outlining the design, location, size, number, materials, and construction of sign structures for any multi-tenant or multi-building site in order to ensure

continuity of design within the project and to provide for equitable distribution between tenants of allowable sign area.

T. Memorial Signs or Tablets: Signs or tablets cut into masonry surfaces or constructed of bronze or other incombustible materials mounted on a solid base, affixed to a building, or on one or more uprights.

U. Mobile billboard advertising display: An advertising display that is attached to a wheeled, mobile, non-motorized vehicle, that carries, pulls, or transports a sign or billboard, and is for the primary purpose of advertising in accordance with Section 395.5 of the California Vehicle Code and sections amendatory or supplementary thereto.

V. Monument Sign: A sign affixed to a solid base and installed on a landscaped, concrete or other solid surface on the project site.

W. Noncommercial Sign: A sign that does not name, advertise, or call attention to a commercial or industrial business, commodity, product, goods, service, or other commercial or industrial activity for a commercial or industrial purpose.

X. Off-Site Sign: A commercial sign not located on the site of the business or entity indicated or advertised by the sign, or a commercial sign advertising a commodity, good, product, service or other commercial or industrial activity which originates on a site other than where the sign is maintained.

Y. On-Site Sign: A commercial sign which directs attention to a commercial or industrial occupancy, business, commodity, product, goods, service, or other commercial or industrial activity conducted, sold, or offered upon the site where the sign is maintained.

Z. Parcel Frontage: The length of the property line abutting the public right-of-way for the parcel of land measured in linear feet.

AA. Painted Sign: A sign that is painted directly on a wall or other surface, and does not project from the surface to which it is applied.

BB. Parking Lot Light Banner: A banner sign attached to the vertical portion of a privately-owned parking lot light standard, suspended between horizontal supports. For the purpose of this Chapter, a parking lot light is defined as a vertical pole of varying height supporting a luminaire or mast arm.

CC. Permanent Sign: Any sign which is constructed to be lasting and enduring, remaining unchanged in character, condition (beyond normal wear and tear) and position and in a permanent manner affixed to the ground, wall, or building.

DD. Projecting Sign: A sign attached to, and projecting from, the face of the roof of a structure, canopy, or marquee.

EE. Pole/Pylon Sign: Any freestanding sign where the structural support for the sign is generally a single exposed pole.

FF. Roof Sign: A sign erected upon a roof or eave of a roof, or erected upon an awning of a structure, which is wholly or partially supported by said structure and includes a sign projecting above the eave or parapet of a roof.

GG. Sandwich Board Structure: A small, single or multi-sided type of sign placed on the ground, also referred to as an "A-sign".

HH. Sign: Any device, fixture, placard, or structure, including its component parts, which draws attention to an object, product, place, activity, opinion, person, institution, organization, or place of business, or which identifies or promotes the interests of any person and which can be viewed from any public street, road, highway, right-of-way, parking area or public space.

II. Triangle Pennant Sign: A triangle-shaped piece of plastic or cloth material connected to a cord including a single color or multiple colors that repeat for the length of the cord, and is used to draw attention to businesses such as vehicle sales lots.

JJ. Valet Sign: A moveable support structure which contains a single support element or post used to display signage not permanently affixed to the ground.

KK. Nonconforming Sign: A sign which existed as a legal sign prior to the effective date of the ordinance codified in this Chapter which is in conflict with the provisions of this Chapter.

LL. Sign Structure: A structure which supports a sign.

MM. Sign Tower: An architecturally designed structure not exceeding 25 feet in height that can be permitted in the C-S-SP and C-N-SP zoning districts subject to a Design Review Permit or Conditional Use Permit.

NN. Temporary Sign: A sign constructed of expendable material such as paper, plastic, cloth, or wood intended to be displayed for a short period of time. Pennants, banners, and similar devices are also included in this category. Temporary signs may serve many functions such as grand opening signs or political signs.

OO. Wall Sign: A sign which is attached directly to, and parallel with, the building face or painted upon the wall or marquee of a building or structural part thereof.

PP. Window Sign: A sign painted, printed, attached, unattached but adjacent, glued, hung or otherwise affixed to a window so that it is visible from the exterior of the building. A window sign is a type of wall sign and may be located inside or outside of a building and either shall constitute a sign and is subject to the provisions of this Chapter.

QQ. The following are not within the definition of sign for the regulatory purposes of this Chapter:

1. Any public or legal notice required by a court or public agency;
2. Decorative or architectural features of building, except letters, trademarks, or moving parts;
3. Time and temperature devices;
4. Signs on street legal vehicles, license plates, license plate frames, registration insignia, including noncommercial messages, messages relating to the business or service of which the vehicle is an instrument or tool (not including general advertising), and messages relating to the proposed sale, lease, or exchange of the vehicle;
5. Traffic, directional, emergency, warning or informational signs required or authorized by a governmental agency having jurisdiction;
6. Permanent memorial or historical signs, plaques, or markers that comply with Section 18.51.03.T or Section 18.51.03.V;
7. Public utility signs; and

8. News racks.

Section 18.51.04. General Requirements.

A. **Applicability.** This Chapter regulates signs located on private property within all zoning districts of the City and on property owned by public agencies other than the City over which the City has zoning and land use regulatory power. Except where otherwise expressly provided in this Chapter, all signs located in such areas of the City shall receive zoning clearance for signs or a master sign plan as provided in subsection B of this Section, and shall be erected and maintained in conformity with this Chapter. The consent of the property owner is necessary before any sign may be erected on any private property within the City.

B. **Zoning Clearance for Signs Required.** Except as otherwise provided in this Chapter, it is unlawful for any person to place, erect, structurally or electrically alter (not including a change in sign copy or sign face), move or display or maintain any permanent sign without first obtaining a zoning clearance for signs from the Director or his/her designee in accordance with the provisions of this Chapter. No zoning clearance for signs is required for cleaning or other normal maintenance of a properly approved sign, unless a structural or electrical change is made.

C. **Master Sign Plan Required.** On a multi-tenant building or multi-building site, a master sign plan shall be prepared by the owner for review and approval by the Director or his/her designee in accordance with Section 18.51.07. The purpose of the master sign plan is to ensure compliance with this Chapter, promote continuity of sign design and to spread the amount of sign area permitted among the buildings and businesses within a multi-tenant building or multi-building site. Temporary signage may be allowed in accordance with Section 18.51.05.D upon the approval of a complete master sign plan.

D. **Noncommercial Signs.** Noncommercial signs are allowed whenever commercial signage is permitted and are subject to the same standards and total maximum allowances per site or building of each sign type specified in this Chapter.

E. **Substitution of Noncommercial Message.** Subject to the consent of the property owner, a noncommercial message of any type may be substituted for all or part of the commercial message on any sign allowed under this Chapter. No special or additional approval is required to substitute a noncommercial message for any other message on an allowable sign, provided the sign structure is already approved or exempt from the approval requirement and no structural or electrical change is made. When a noncommercial message is substituted for any other message, however, the sign is still subject to the same design, size, locational, and structural regulations (e.g., color, materials, height, size, illumination, maintenance, duration of display, etc.) as well as all building and electrical code requirements, as would apply if the sign were used to display a commercial message. In the event of any perceived or actual conflict between the general provisions of this subsection and any other specific provisions in this Chapter, the provisions of this subsection shall prevail.

F. **Construction Materials.** All permanent signs shall be constructed of wood, metal, plastic, ceramic tile, glass or like material (or paint on a building such as a painted wall sign) as approved by the Planning Director.

- G. **Area of Signs.**

1. A “double-face sign” with parallel planes, back-to-back, not more than 24 inches apart, shall count as a single sign and only one side shall be counted for the total sign area.

2. In the case of a multi-face sign other than a double-faced sign, the outer dimensions of all the sign faces shall be combined. The sign area shall be the total area of all the faces.

3. In the event a sign falls under more than one sign definition, the more restrictive sign regulations found in this Chapter shall apply.

4. Sign face changes to a legally established sign which do not structurally alter the sign (including sign area and configuration) shall not require a zoning clearance for signs.

5. The total sign area allowed on a parcel shall be calculated as the sum of the sign areas of all signs on the parcel except directional structures and temporary signs.

6. The total sign area allowed on a parcel shall be up to one square foot of sign area for each lineal foot of building occupancy frontage or parcel frontage, whichever is greater, except that all properties are allowed a minimum of 25 square feet of sign area regardless of the building or parcel width. The Director or his/her designee, through the zoning clearance for signs process, shall determine whether proposed sign area is compatible with the proposed architecture of the building and with other properties in the vicinity. Sites with multiple tenants shall be required to submit a master sign program, for approval by the Director or his/her designee, to determine the share of total sign area for each tenant space.

a. Parcels adjacent to more than one public street, public alley, or freeway may be allowed to count each frontage toward the total sign area for the parcel. As part of the zoning clearance for signs review process, the Director or his/her designee shall ensure that the sign area is appropriately distributed among said frontages in order to avoid signs that are visually out of proportion with each particular building face.

b. Bonus Sign Area: The total sign area may be increased by 25% for that portion of a building that has a height of 20 feet or more of habitable interior space. As part of the zoning clearance review process for signs, the Director or his/her designee shall ensure that the amount of the bonus sign area allowed does not result in signage that is out of proportion with the building.

7. The area of a sign shall be calculated by forming a box to enclose the entire sign. The box must be a continuous line consisting of not more than eight straight lines that form right angles. The area within the box shall be the sign area.

8. The supporting structure of any sign, including monument base or masonry veneer, shall not be included in determining the sign area.

H. Location. All sign structures shall comply with sight distance requirements for corner visibility of pedestrians and vehicles per Resolution No. 2009-24 (adoption of Santa Maria City Roadway Standards Manual, including corner cutbacks).

I. Architecturally Designed Sign Towers along Primary Arterial Streets. The City Council, through a Design Review Permit or Conditional Use Permit may permit, or conditionally permit, sign towers in the C-S-SP and C-N-SP zoning districts along primary arterial streets as defined in the Circulation Element of the General Plan. The sign towers shall not exceed a height of 25 feet above finished grade. The total sign area shall not be greater than 200 square feet per tower with signs permitted on up to four sign faces. The design of the sign towers must be consistent with the adopted Specific Plan for the area. The sign tower must make a positive design

statement for the City of Guadalupe, be architecturally compatible with the architecture of the adjoining buildings, and must include substantial adjacent landscaping.

J. **Illumination.** Illumination shall be allowed on all signs upon the approval of zoning clearance for signs. Illuminated signs may be lighted either by exterior or interior means. Illuminated signs shall be designed in such a manner as to avoid glare or reflection of light on private property in the surrounding area or onto public rights-of-way. Illumination of signs shall comply with all adopted building codes of the City of Guadalupe.

K. **Limitation on Number of Signs Affixed to a Building.** Up to four permanent signs may be permitted on any building face for a single tenant providing that the total available square footage allowed for display of permanent signs on a building is not exceeded.

L. **Maintenance.** All signs shall be maintained in a neat and orderly appearance, including, but not limited to, repairing all holes, tears, fading, chipping, structural defects, and partial or full loss of illumination.

Section 18.51.05. Standards by Sign Type.

A. Wall Sign.

1. **Maximum Height:** Not to exceed the eave or parapet of the roof.
2. **Permitted Zones:** All Commercial, Industrial, PF, Open Space, Mixed-use, and Multi-family zone districts.
3. A wall sign may encumber no greater than 80% of the building street frontage width.
4. Window signs may not exceed 25% of an overall window area per building face. When any window area is displayed with a sign(s) in excess of 30 days per calendar quarter, or more than two 30-consecutive-day periods during a six-month time frame, not exceeding 120 display days within 12 months, when so designated by the applicant as provided in Section 18.51.05.D.4), or there is a change of the sign(s) with any number of different signs displayed in that same window during the foregoing specified time period(s), such window sign(s) shall be deemed a permanent sign and shall be counted against the total allowed sign area. In addition, an applicant may request that a portion of the available square footage for display of signs include up to 25% of any window area as part of the permanent approved sign display area.
5. A wall sign may not exceed 25% of an overall window area per building face.
6. **Zoning clearance for wall signs needed:** Yes.

B. Monument Sign.

1. **Maximum Height:** Six feet in residential zones; eight feet in commercial or industrial zones, as measured from adjacent finished grade.
2. Monument signs may be placed on landscaped mounds. All landscaped mounds shall comply with the development standards of Chapter 18.64 (landscaping) providing that mound slopes may not be steeper than 2 to 1 and no higher than three feet.
3. **Monument Base:** A monument sign must be supported by a solid base equal to or greater than 60% of the sign width obscuring one or more upright supports.

4. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space districts. Permitted in Residential zone districts with Master Sign Plan.

5. The maximum monument sign area shall be 50 square feet in all commercial, industrial, open space, public facilities. The maximum monument sign area shall be 35 square feet in all residential zoning districts.

6. Number of monument signs permitted shall be limited to one monument sign for each 125 linear feet of parcel frontage along a public street except that, upon the request of the applicant, monument signs closer to each other than an aggregate of 125 linear feet of parcel frontage along a public street shall be permitted when within 50 feet of the main entrances/exits of developments, such as a shopping center or office complex. Through the zoning clearance for signs review process, the Director or his/her designee will ensure the location of monument signs do not create an appearance of clutter along the street. In multi-family residential zones, monument signs may be permitted throughout the development provided the cumulative sign area is not exceeded for the project.

7. Zoning clearance for monument signs needed: Yes.

C. Directional Structures.

1. Maximum Height: Four feet for ground-mounted structures.

2. Maximum Area: Four square feet for ground-mounted structures; six square feet for wall-mounted structures.

3. Special Limitation: Directional structures shall only contain the information stated in Section 18.51.03.K.

4. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, Open Space, and Multi-family residential zone districts.

5. Zoning clearance for directional structures needed: Yes.

D. Temporary Sign/Banner.

1. Maximum Height: Not to exceed roof eave line of nearest building or building to which it is affixed.

2. Maximum Area: A banner or temporary sign may be installed at a ratio of 32 square feet of sign area (in commercially or industrially zoned properties), or six square feet of sign area (in residentially zoned properties) for each 75 feet of width of the side(s) of a building facing a public street. For instance:

Building Width (feet)	Sign Area (square feet)	
	Commercial/Industrial Zones	Residential Zones
75	32	6
150	64	12
225	96	18
300	128	24

3. Permitted Zones: All Residential, Commercial, Industrial, PF, Mixed-use, and Open Space districts zones.

4. Permitted Time: Temporary signs may be displayed for up to two 30-consecutive-day periods during a six-month time frame, not exceeding 120 display days within 12 months. The applicant shall specify the desired dates of display, any consecutive period(s) for display, and the 12 months within which the display will occur on the application for temporary zoning clearance for signs. A temporary zoning clearance for signs may be renewed upon expiration of the 12 months specified in a temporary sign application. All temporary signs shall be removed from the property within 5 days of the expiration date of the permit. New businesses shall be permitted to display temporary signs for up to six months provided a business license has been issued prior to installation of the sign.

5. Banners shall be made of flexible, non-rigid material that cannot support itself.

6. Temporary signs shall not be subtracted from the total allowable permanent sign area.

7. A maximum of two temporary signs may be permitted as long as the total allowable temporary sign area is not exceeded.

8. Temporary signs are permitted on vacant lots and are subject to all other applicable provisions of Section 18.51.03.GG.

9. Permit for temporary/banner signs needed: Yes (no fee).

E. Projecting Sign.

1. Maximum Height: Not to exceed eave or parapet line of wall or structure to which projecting sign is attached (Note: Bottom of sign shall be a minimum of eight feet from ground to provide proper clearance.)

2. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space zone districts.

3. Location: Projecting signs may extend over public rights-of-way including public sidewalks not to exceed one-half of the distance from the building face to which the sign is attached to the curb face of said sidewalk.

4. Zoning clearance for projecting signs needed: Yes.

F. Canopy/Awning Sign.

1. Maximum Height: Not to exceed the height of the underside of a canopy, awning or marquee. The bottom of the sign shall be a minimum of eight feet from the ground to provide proper clearance.

2. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space districts zones.

3. Location: Canopy/awning signs may locate over rights-of-way including sidewalks except that no part of the sign may extend beyond the canopy.

4. Zoning Clearance for canopy/awning signs needed: Yes.

G. Temporary Flags in Developing Residential Areas.

1. Maximum Height: Not to exceed 15 feet.

2. Maximum Area: Ten square feet per flag, not to be less than two feet wide.
3. Permitted Zones: All Residential zones, and any other zones that include an approved mixed use housing project or Residential through the use of a conditional use permit.
4. Permitted Time: Temporary flags may be displayed for up to one year plus one additional year if a zoning clearance for signs ~~for signs~~ extension has been obtained. Flags shall only be installed onsite and cannot be installed prior to issuance of Certificate of Occupancy for the model unit(s).
5. Special Limitation: One flag for each 50 feet of exterior public street frontage, not to exceed 20 flags for each approved project in a developing residential area. Flags shall be replaced when they become torn, frayed, or have holes.
6. Zoning clearance for temporary flags needed; zoning clearance for extensions of temporary flags needed: Yes.

H. Parking Lot Light Banners.

1. Maximum Area: Eight square feet each, not to exceed two banners per pole.
2. Minimum Height: Bottom horizontal support shall not be affixed to the vertical light pole less than eight feet above the ground.
3. Permitted Zones: All commercial zones
4. Permitted Time: May be utilized for an indefinite period of time when in full compliance with applicable provisions of Chapter ~~34~~ 18.51. Banners shall be replaced when they become frayed, torn, or have holes.
5. Number of Banners: No more than 25% of the parking lot lights shall be utilized for banners.
6. Zoning clearance for parking lot light banners needed: Yes.

I. Freestanding Signs.

1. Maximum Height: Six feet in residential zones; eight feet in commercial or industrial zones, as measured from adjacent finished grade.
2. Freestanding signs may be placed on landscaped mounds. All landscaped mounds shall comply with the development standards of Chapter 18.64 (landscaping) providing that mound slopes may not be steeper than 2 to 1 and no higher than three feet.
3. Support Structure: A freestanding sign must be affixed to the ground by means of two or more columns or similar structural components.
4. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space districts. Permitted in Residential zone districts with Master Sign Plan.
5. The maximum freestanding sign area shall be 50 square feet in all commercial, industrial, open space, and public facilities. The maximum freestanding sign area shall be 35 square feet in all residential zoning districts.
6. Number of monument signs permitted shall be limited to one monument sign for each 125 linear feet of parcel frontage along a public street except that, upon the request of the applicant, monument signs closer to each other than an aggregate of 125 linear feet of parcel

frontage along a public street shall be permitted when within 50 feet of the main entrances/exits of developments, such as a shopping center or office complex. Through the zoning clearance for signs review process, the Director or his/her designee will ensure the location of monument signs do not create an appearance of clutter along the street.

8. Zoning clearance for freestanding signs needed: Yes.

J. Digital Display Signs.

Digital display signs are subject to the following regulations in addition to all other requirements established in this Section.

1. Sign Type: ~~Digital-digital~~ displays are permitted in the form of freestanding, monument, and wall signs when used as an on-site sign.
2. Height: A digital display shall have the same height limits as for other permitted signs of the same type and location.
3. Area: When used as an on-site sign, digital displays shall not exceed more than 30% of the total sign area permitted on the site.
4. Maximum Number per Property: Where permitted, one (1) digital display sign is permitted per property
5. Message Display:
 - a. Any ~~Digital-digital Display-display~~ containing animation, streaming video, or text or images which flash, pulsate, move, or scroll is prohibited. Each complete message must fit on one screen.
 - b. One message/display may be brighter than another, but each individual message/display must be static in intensity.
 - c. The content of a digital display must transition by changing instantly, with no transition graphics (e.g., no fade-out or fade-in).
 - d. Default Design: The sign shall contain a default design which shall freeze the sign message in one position if a malfunction should occur.
6. Conversion of a permitted non-digital sign to a digital sign requires the issuance of a permit pursuant to Section 18.51.07.
7. The addition of any digital display to a nonconforming sign is prohibited.
8. Public Service Announcements: The owner of every digital sign shall coordinate with the local authorities to display, when appropriate, emergency information important to the traveling public including, but not limited to Amber Alerts.
9. When used as an on-site sign, message center signs and digital displays are permitted only as a portion of the total sign area on the site.
10. A digital display sign may not be used as an off-site sign.

Section 18.51.06. Construction or Subdivision Signs; For Sale or For Rent Signs.

A. Construction or subdivision project signs are considered permanent signs for purposes of the Chapter. Such signs shall not exceed 32 square feet in area, or eight feet in overall height, unless legally required by governmental contract to be larger. A construction or subdivision

project sign shall require a zoning clearance for signs and may exist no longer than the period of construction. One sign is permitted per street frontage, with an exception for frontages exceeding 200 feet where one sign may be permitted for each 200 feet of street frontage.

B. For sale/for rent signs may be temporary or permanent signs depending on the length of time such signs shall be displayed. A no fee sign permit application for a for sale/for rent sign may be filed with the Planning Department and displayed for up to two 30-consecutive-day periods during a six-month time frame, not exceeding 120 display days within 12 months as provided in Section 18.51.05.D.4. If such a sign needs to be displayed longer than this time period, the applicant shall apply for a zoning clearance to convert such a sign to a permanent sign.

Section 18.51.07. Administration.

A. Application and Processing.

1. Purpose. The purpose of a zoning clearance for permanent signs is to help ensure compliance with the provisions of this Chapter, in particular, the provisions regulating the design, illumination, location, materials, number, size, and type of sign, including structural and electrical provisions of the state building codes.

2. General application process for zoning clearance for permanent signs. Unless otherwise specified by this Chapter, the application for a zoning clearance for permanent signs must be made in writing on the form provided by the Planning Department and accompanied by the required fee established by City Council resolution. The application shall include the following information and items:

a. The completed application form.

b. Plans drawn to scale showing the design of the sign, including dimensions, sign size, colors, materials, method of attachment, source of illumination, and showing the relationship to any building, parcel, or structure to which it is proposed to be installed or affixed or to which it relates. Compliance with applicable state building codes including structural analysis, wind load calculations, and footing details shall be shown on the plans and signed by a structural engineer when applicable.

c. A site plan, including all dimensions, drawn to scale indicating the location of the sign relative to the property line, rights-of-way, streets, sidewalks, vehicular access points, and existing or planned buildings or structures and off-street parking areas located on the premises.

d. The number, size, type, and location of all existing signs on the same building, site, or premises.

e. Proof of the consent of the property owner or other person in control or in possession of the property.

f. If a proposed sign would be an advertising display under the Outdoor Advertising Act (Business and Professions Code Sections 5200 and following), the applicant shall submit reasonable evidence demonstrating compliance with or exemption from the Act.

g. Such other information as the Director may reasonably request in order to establish that the proposed application is in full compliance with the provisions of this Chapter, the municipal code, and any other applicable law.

3. Processing Applications. The Director, or his/her designee, shall determine whether the application contains all of the information and items required by the provisions of this Chapter. If the Director or his/her designee determines that the application is not complete, the applicant must be notified in writing within 30 calendar days of the date of receipt of the application that the application is not complete and the reasons for such determination, including any additional information necessary to render the application complete. The applicant will then have 30 calendar days from receipt of comments to submit additional information to render the application complete. Failure to do so within this 30-day period renders the application void. Within 30 calendar days following receipt of an amended application or supplemental information, the Director or his/her designee must again determine whether the application is complete in accordance with the procedures set forth in this subsection. Evaluation and notification is to occur as provided above until such time as the application is found to be complete. All notices required by this Chapter are deemed given upon the date any such notice is either deposited in the United States mail or the date upon which a personal service of such notice is provided.

4. Findings for Approval. After reviewing a complete zoning clearance application for a permanent sign or signs, the Director or his/her designee, shall render a written decision to approve or deny the application within 30 calendar days of the complete application date. The Director's determination shall be based on the following findings:

- a. The proposed sign(s) comply with all development standards in Chapter 18.51.05;
- b. The placement and design of the sign(s) is compatible with the building or structure the signage is placed on;
- c. The proposed sign(s) is consistent with the City's General Plan and municipal code;
- d. The proposed design, character, location, number, type, size, illumination and maintenance of the proposed sign(s) maintain and enhance the City's appearance.
- e. Decisions made on zoning clearance for signs shall not be based on the content of the signage.

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5. Application process for temporary sign permits. A zoning clearance is not required for temporary signs/banners, but a no fee permit is required. The application for a sign permit may be made in writing on the form provided by the Planning Department or on some other written form acceptable to the Planning ~~Director~~ Director and accompanied by the required fee established by City Council resolution (if any). The application shall include the number and type of signs and the location(s) of these signs along with proof of the consent of the property owner or other person in control or in possession of the property where the sign(s) will be displayed, and for how long the temporary signs will be displayed.

B. Appeals.

1. Any person seeking to appeal a decision of the Director or his/her designee granting or denying an application for issuance of a zoning clearance for signs, revoking a permit, or ordering the remediation or removal of a sign, shall submit an appeal to the City Council in writing consistent with Chapter 18.80 (Appeals) and submit the appropriate fees as established by the City Master Fee Schedule.

2. Any person dissatisfied with the final action by the City Council may seek prompt judicial review of the action pursuant to the California Code of Civil Procedure Section 1094.8.

Section 18.51.08. Hazardous Signs.

Signs shall conform to the following provisions of the California Vehicle Code.

A. No person shall place, maintain or display upon or in view of any highway, any unofficial sign, signal or device, or any sign, signal or device which purports to be or is an imitation of, or resembles an official traffic sign or signal, or which attempts to direct the movement of traffic, or which hides from view any official sign or signal. (Cal. Veh. Code, section 21465).

B. No person shall place, maintain or display upon or in view of any highway, any light of any color of such brilliance as to blind or dazzle the vision of drivers upon said highway nor shall any light be placed in such position as to prevent the driver of a vehicle from readily recognizing any traffic sign or signal. (Cal. Veh. Code, section 21466.5).

C. The State Department of Public Works, members of the California Highway Patrol and local authorities are hereby authorized and empowered without notice to remove every prohibited sign, signal, device or light which is a public nuisance or cause the same to be removed or the director of said department, the chief of said patrol or local authorities may bring any action as provided by law to abate such nuisance.

Section 18.51.09. Construction of Signs.

A. No portion of any sign nor its supports shall be placed in a manner that it will in any way obstruct any fire escape, stairway, or fire sprinkler stand pipe, nor shall any such sign or any of its supports be attached to or supported by any fire escape.

B. No portion of any sign or its supports shall be so placed that it will interfere with human exit through any window of any room of any building.

C. No portion of any sign or its supports shall be placed so that it will obstruct any exterior door or required exit of any building.

D. No sign shall be placed that will obstruct any legally required light and ventilation.

E. No sign or portion of a sign shall be placed on any public right-of-way in such a manner which obstructs such public right-of-way. Any such sign is hereby declared a public nuisance and may be removed by the Director, Building Official or any other designated official.

Section 18.51.10. Nonconforming Signs.

A. General Requirements: A nonconforming sign structure shall not be:

1. Changed to another nonconforming sign structure or increased in area unless the height or area of the sign structure is made less nonconforming;

2. Structurally altered to extend its useful life; or

3. Moved from its location to a new location.

B. Face Changes: Sign copy and face changes within the existing boundaries of the nonconforming sign structure are permitted without obtaining a zoning clearance for signs.

C. Modifications and Maintenance: Non-structural modifications or non-structural maintenance (i.e., painting, rust removal) are allowed without a zoning clearance for signs up to a

maximum of 50 percent of the existing total area of the sign. Non-structural modifications or maintenance exceeding 50 percent of the existing total area of the sign, and all structural changes, shall comply with all applicable standards of this Chapter.

D. Discontinued Use: If the use of a building or land associated with a legal nonconforming sign structure is discontinued for a period of six months or more, any sign structure shall thereafter conform to the provisions of this Chapter.

E. Public Nuisances: No sign or portion of a sign shall be placed on any public right-of-way in such a manner which obstructs such public right-of-way. Any such sign is hereby declared a public nuisance and may be removed by the Director, Building Official, or any other designated official without notice if determined to be a safety hazard.

F. Destroyed Signs: If, at any time, any nonconforming sign structure in existence or maintained on the effective date of the ordinance codified in this Chapter is destroyed by fire, accident, explosion or act of nature to the extent of more than 50 percent of the value thereof, without further action of the City, such sign shall, from and after the date of such destruction, be subject to all the provisions of this Chapter. For the purposes of this Chapter, the value of any sign shall be the estimated cost of replacement of the sign in kind as determined by the Building Official.

G. Any sign that is nonconforming with the requirements of this ordinance shall either be removed or brought into conformance within five years from the effective date of this ordinance unless an administrative use permit is obtained to permit the sign to remain for an additional five-year period, at which time it shall be removed or brought into conformance.

H. Administration of this section is not intended to conflict with the provisions of the Outdoor Advertising Act (Chapters 2 and 2.5, Sections 5200 – 5499.30 of the Business and Professions Code).

Section 18.51.11. Exempt Signs, Flags, and Devices.

The following signs, flags, and devices are exempt from the provisions of this Chapter:

- A. Flags of a governmental entity (e.g., United States, California, and , other governmental entities).
- B. Signs and devices erected by a public agency not subject to this Chapter.
- C. Signs erected by a public utility or common carrier to warn of dangers (e.g., the location of underground facilities and railroad crossings).
- D. Signs required to be maintained or posted by law or governmental order, rule, or regulation.
- E. Signs located entirely within structures.

Section 18.51.12. Prohibited Signs and Locations.

Prohibited signs are as follows:

- A. Any sign designed for emitting sound.
- B. Any sign or sign structure which has become a public nuisance due to inadequate maintenance, dilapidation, or abandonment.
- C. Any sign which obstructs in any manner the ingress to, or egress from, a door, window, fire escape, or other access way required by building codes adopted by the City of Guadalupe.
- D. Any sign unlawfully installed, erected, or maintained.
- E. Any sign that encroaches into any City right-of-way and/or easement, except under-canopy, and projecting signs.
- F. Any sign that flashes, blinks, moves, changes color, appears to change color, changes intensity, or contains any part of attachment which does the same.
- G. Any sign that is inconsistent with the traffic safety sight area, pursuant to Resolution No. 2009-24 (Adopted City of Santa Maria Traffic Standards Manual).
- H. Any sign structure located so that it interferes with visibility at an intersection, public right-of-way, driveway, or other ingress/egress.
- I. Any pole sign.
- J. Any sign located or displayed on or over public property except as expressly permitted in this Chapter.
- K. Any sign attached to a tree or utility pole.
- L. Any sign structure erected or maintained which has less horizontal or vertical clearance from communication lines and energized electrical power lines than that prescribed by the state, or rules and regulations duly promulgated by agencies thereof.
- M. Any sign structure adversely affecting traffic control or safety.
- N. Balloons, balloon-like objects, and blimps.
- O. Roof signs.
- P. Any sign on public property or property in which the City holds an interest unless otherwise authorized by this Chapter. A public utility easement (PUE) is an example of property in which the City holds an interest.
- Q. Off-Site Signs—Exception. Signs on property owned or controlled by the City, whose design is compatible with the objectives of this Chapter as determined by the Director or his/her designee through zoning clearance for signs.
- R. Bow/feather signs.
- S. Sandwich board signs (also referred to as “A-signs”).
- T. Inflatable signs, including those that exhibit motion through the use of a blower and controlled release of air.
- U. Triangle Pennant signs.
- V. Mobile Billboard Advertising Displays: Pursuant to Section 22651(v) of the California Vehicle Code and sections amendatory or supplementary thereto, any peace officer, or any regularly employed and salaried employee of the City, who is engaged in directing traffic or enforcing parking laws and regulations in which the mobile billboard advertising display is located

may remove the mobile billboard advertising display located within the territorial limits of the City when the mobile billboard advertising display is found upon any public street or any public lands, if all of the following requirements are satisfied:

1. When a vehicle is a mobile billboard advertising display and is parked or left standing in violation of this code, if the registered owner of the vehicle was previously issued a warning citation for the same offense;
2. A warning citation was issued to a first-time offender at least twenty-four (24) hours prior to the removal of the vehicle. The City is not required pursuant to Section 22651(v)(2) of the California Vehicle Code and sections amendatory or supplementary thereto to provide further notice for a subsequent violation prior to enforcement; and
3. The warning citation advised the registered owner of the vehicle that he or she may be subject to penalties upon a subsequent violation of this Chapter that may include the removal of the vehicle.

Section 18.51.13. Signs in the Public Right-of-Way or Placing Citizens in Peril.

The Director, Building Official or other designated official in Chapter 2 of this Code (Administration and Personnel) shall immediately cause the removal of any sign which, in the judgment of the Director, Building Official or other designated official, is found to be within the public right-of-way and/or easements and are found to place citizens in immediate peril. Said removal shall be by any or a combination of the following methods using sound judgment under the circumstances:

- A. Removal or modification of said sign by City staff with business owner (or property owner if business has ceased operations) to be billed for time and materials related to the cost of said removal.
- B. Notification orally or in writing to the business owner causing the removal of said signs within a 24 hour period or later period of time, as prescribed by the Director, Building Official or other designated official.
- C. Immediate citation of the business owner (or property owner if business has ceased operations) or party responsible for said sign.

Section 18.51.14. Severability.

If any provision or clause of this Chapter or the application thereof is held unconstitutional or otherwise invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions, clauses, or applications of this Chapter which can be implemented without the invalid provision, clause, or application, it is hereby expressly declared that this ordinance, and each section, subsection, sentence, clause, and phrase hereof would have been prepared, proposed, approved, adopted, and/or ratified irrespective of the fact that any one or more sections, subsections, sentences clauses, and/or phrases be declared invalid or unconstitutional.

Appendix: Illustration A (Bow/Feather Sign).

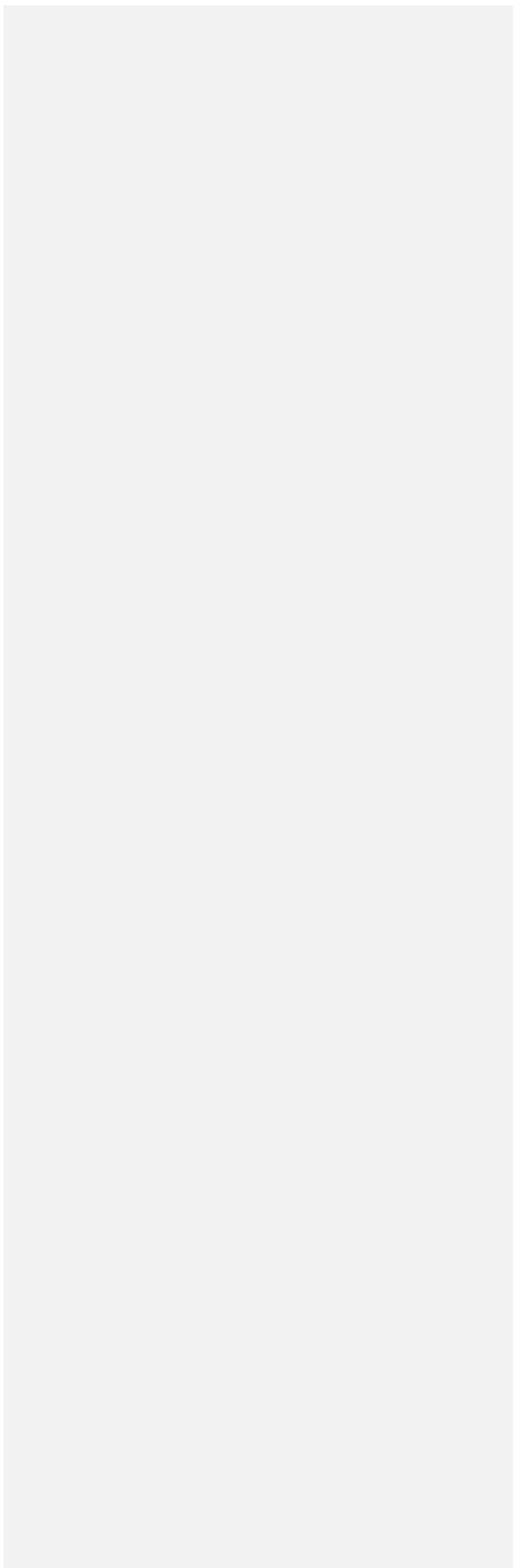
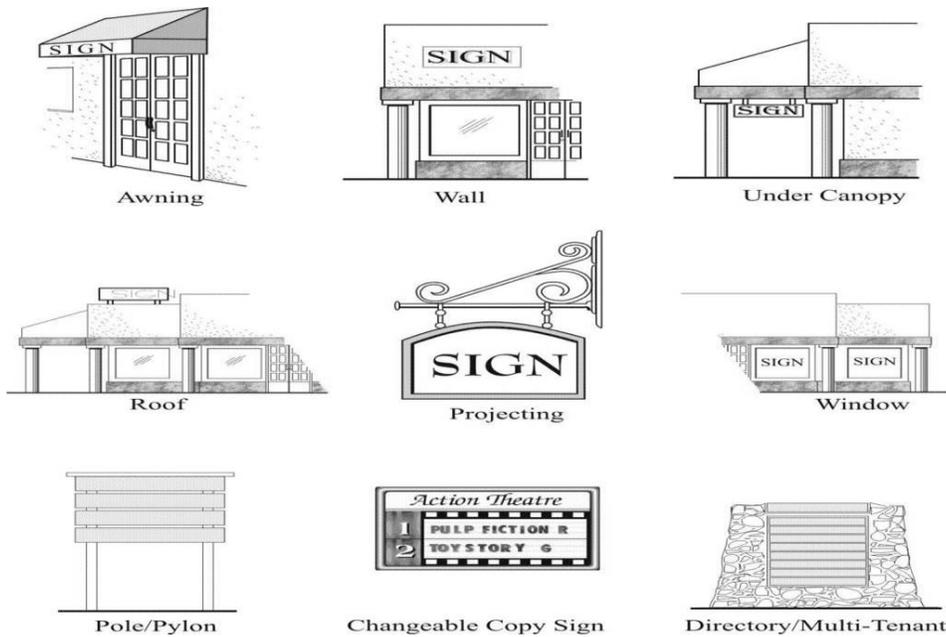


Illustration B (Examples of Signs).



(Source: Santa Barbara County)

SECTION 3. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA guidelines, and has been found to be exempt pursuant to §15306 of the CEQA Guidelines (Information Collection) because it does not have the potential to create a physical environmental effect.

SECTION 4. The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause, or phrase of this Ordinance is held invalid, the City Council declares it would have adopted the remaining provisions of this Ordinance irrespective of the portion held invalid, and further declares its express intent that the remaining portions of this Ordinance should remain in effect after the invalid portion has been eliminated.

SECTION 5. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

INTRODUCED at a regular meeting of the City Council on the 26th day of April 2022, by the following roll call vote:

MOTION: LILLIANA CARDENAS/ GILBERT ROBLES

AYES: Councilmembers: Cardenas, Robles, Julian

NOES:

ABSENT: Councilmembers: Ramirez, Costa, Jr.

ABSTAINED:

PASSED AND ADOPTED at a regular meeting of the City Council on the 10th day of May 2022, by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

ORDINANCE NO. 2022-500

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, TO REPEAL THE EXISTING SIGN ORDINANCE (SECTION 18.52.140 – 18.52.160) AND AMEND THE GUADALUPE MUNICIPAL CODE BY ADDING CHAPTER 18.51 REGARDING SIGNS

The City Council of the City of Guadalupe, State of California, does ordain as follows:

WHEREAS, the State Planning and Zoning Law authorizes the legislative body of a city or county to regulate, among other things, the General Plan and implementation of the Plan through the administration of the zoning ordinance among other documents (Government Code Sec. 65103 (b)); and

WHEREAS, the City Council recognizes that the City’s zoning ordinance was adopted in February 1980, over 42 years ago, and that except for several amendments and additions over the past few years, many sections of the ordinance are outdated, internally inconsistent, and do not reflect mandatory State regulations that have been enacted over the years; and

WHEREAS, staff is systematically reviewing and amending the zoning ordinance to ensure that the final version reflects the desire of City Council to provide the most accurate document to describe and regulate development within the City; and

WHEREAS, public notice pursuant to Government Code section 65090 was given on or about April 15, 2022; and

WHEREAS, the City Council considered the draft sign ordinance at a noticed public hearing and took action to approve the first reading and introduction of the ordinance on April 26, 2022.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUADALUPE DOES ORDAIN AS FOLLOWS:

SECTION 1. Sections 18.52.140 – 18.52.160 of the Guadalupe Municipal Code are hereby repealed in their entirety:

SECTION 2. Chapter 18.51 of the Guadalupe Municipal Code is hereby added to read as follows:

CHAPTER 18.51 SIGNS

Section 18.51.01. Purpose.

The purpose of this Chapter is to regulate signs located on private property within the City and on property owned by public agencies other than the City and over which the City has zoning and land use regulatory power.

Section 18.51.02 Objectives.

Signs can have either a positive or negative impact on the character and quality of the City. As a prominent part of the scenery, they attract or repel the viewing public, affect the safety of vehicular traffic, and set the tone of a neighborhood and the City. The objectives of this Chapter include the following:

A. To implement the City's community design and safety standards as set forth in the City's General Plan, and Municipal Code.

B. To maintain and enhance the City's appearance by regulating the design, character, location, number, type, size, illumination, and maintenance of signs.

C. To serve the City's interests in maintaining and enhancing its visual appeal for residents, tourists, and other visitors, by preventing the degradation of visual quality which can result from excessive and poorly designed, located, or maintained signage.

D. To generally limit signage to on-site locations in order to protect the aesthetic environment from the visual clutter associated with the unrestricted proliferation of signs.

E. To limit the size, number, and construction of signs to levels that reasonably allow for the free communication of ideas, consistent with the other purposes of this ordinance.

F. To encourage signs that are appropriate to the zoning district in which they are located and consistent with the permitted and conditional uses applied to the subject property.

G. To establish sizes of signs in relationship to the scale of the lot and building on which the signs are to be placed or to which they pertain.

H. To minimize the possible adverse effects of signs on nearby public and private property, including streets, sidewalks, roads, and highways.

I. To protect and improve pedestrian and vehicular safety by balancing the need for signs that facilitate the safe and smooth flow of traffic (e.g., directional signs and on-site signs) without an excess of signage which may distract drivers or overload the mental capacity to quickly receive and interpret information.

J. To reduce hazardous situations, confusion, and visual clutter caused by the proliferation, placement, illumination, animation and excessive height, and area and bulk of signs which compete for the attention of pedestrians and motorists.

K. To respect and protect the right of free speech by sign display, while reasonably regulating the structural, locational, and other non-communicative aspects of signs, generally for the public health, safety, and welfare, and specifically to serve the public interests in community aesthetics, traffic, and pedestrian safety.

L. To enable the fair, consistent, and effective enforcement of the sign regulations of the City.

Section 18.51.03. Definitions.

The definitions listed below supplement those set forth in Chapter 18.08 with Illustration A and B (located in the Appendix at the end of this Chapter) depicting examples of certain types of signs:

- A. Balloon or Blimp: An airtight bag, possibly rigid or semi-rigid, which will rise and float above the earth when filled with hot air or gas.
- B. Banner: A type of temporary sign made of paper, cloth, flexible plastic or similar material.
- C. Bow/Feather Sign: Any variety of fabric signs as shown in Illustration A, commonly called but not limited to bow, feather, tear drop, etc. that display a message, supported by a horizontal or vertical pole of various lengths.
- D. Bulletin Board: A permanently constructed sign containing a surface area that may have interchangeable letters, words, or numerals.
- E. Building Face: The exterior surface of any building, regardless of frontage.
- F. Building Occupancy Frontage: The length of that portion of a building occupied exclusively by an individual tenant or owner which faces the public right-of-way.
- G. Building Official: A title recognized by the City of Guadalupe and the International Code Council (ICC) responsible for interpretation, effectuation and enforcement of the California Building Codes, including, but not limited to, the International Building Code (IBC).
- H. Canopy/Awning Sign: A sign mounted or painted on a canopy or awning.
- I. Commercial Sign: Any sign, wording, logo, picture, transparency, mechanical device, or other representation that is intended to attract attention to a commercial or industrial business, occupancy, product, goods, service, or other commercial or industrial activity for a commercial or industrial purpose.
- J. Construction Project or Subdivision Sign: A sign erected in conjunction with a construction project.
- K. Directional Structure: A noncommercial, on-site structure, the purpose of which is to facilitate safe vehicular or pedestrian travel by directing pedestrians or vehicles to specific on-site locations, such as parking spaces, special drive-up or walk-up services, exits, and public restrooms.
- L. Director: The Planning Director of the City.
- M. Directory Sign: A wall or monument sign that may list the names of businesses in an office or retail complex and the corresponding building, suite or room number/letter. In multi-family residential areas, the sign can be used for identifying apartment buildings and unit numbers.
- N. Freestanding Sign: A sign not attached to a building that is constructed upon, or affixed to, the ground by means of two or more columns or similar structural components.
- O. Height of Sign, Maximum: The distance from the lowest adjacent finish grade within three feet of the base of the sign to the top of its highest element.
- P. Illuminated Sign - External: A sign which is illuminated by use of lighting from a source outside of the sign.
- Q. Illuminated Sign - Internal: A sign which is illuminated by use of lighting installed inside the sign.
- R. Institution: All governmental, religious, and charitable organizations.
- S. Master Sign Plan: A plan outlining the design, location, size, number, materials, and construction of sign structures for any multi-tenant or multi-building site in order to ensure

continuity of design within the project and to provide for equitable distribution between tenants of allowable sign area.

T. Memorial Signs or Tablets: Signs or tablets cut into masonry surfaces or constructed of bronze or other incombustible materials mounted on a solid base, affixed to a building, or on one or more uprights.

U. Mobile billboard advertising display: An advertising display that is attached to a wheeled, mobile, non-motorized vehicle, that carries, pulls, or transports a sign or billboard, and is for the primary purpose of advertising in accordance with Section 395.5 of the California Vehicle Code and sections amendatory or supplementary thereto.

V. Monument Sign: A sign affixed to a solid base and installed on a landscaped, concrete or other solid surface on the project site.

W. Noncommercial Sign: A sign that does not name, advertise, or call attention to a commercial or industrial business, commodity, product, goods, service, or other commercial or industrial activity for a commercial or industrial purpose.

X. Off-Site Sign: A commercial sign not located on the site of the business or entity indicated or advertised by the sign, or a commercial sign advertising a commodity, good, product, service or other commercial or industrial activity which originates on a site other than where the sign is maintained.

Y. On-Site Sign: A commercial sign which directs attention to a commercial or industrial occupancy, business, commodity, product, goods, service, or other commercial or industrial activity conducted, sold, or offered upon the site where the sign is maintained.

Z. Parcel Frontage: The length of the property line abutting the public right-of-way for the parcel of land measured in linear feet.

AA. Painted Sign: A sign that is painted directly on a wall or other surface, and does not project from the surface to which it is applied.

BB. Parking Lot Light Banner: A banner sign attached to the vertical portion of a privately-owned parking lot light standard, suspended between horizontal supports. For the purpose of this Chapter, a parking lot light is defined as a vertical pole of varying height supporting a luminaire or mast arm.

CC. Permanent Sign: Any sign which is constructed to be lasting and enduring, remaining unchanged in character, condition (beyond normal wear and tear) and position and in a permanent manner affixed to the ground, wall, or building.

DD. Projecting Sign: A sign attached to, and projecting from, the face of the roof of a structure, canopy, or marquee.

EE. Pole/Pylon Sign: Any freestanding sign where the structural support for the sign is generally a single exposed pole.

FF. Roof Sign: A sign erected upon a roof or eave of a roof, or erected upon an awning of a structure, which is wholly or partially supported by said structure and includes a sign projecting above the eave or parapet of a roof.

GG. Sandwich Board Structure: A small, single or multi-sided type of sign placed on the ground, also referred to as an "A-sign".

HH. Sign: Any device, fixture, placard, or structure, including its component parts, which draws attention to an object, product, place, activity, opinion, person, institution, organization, or place of business, or which identifies or promotes the interests of any person and which can be viewed from any public street, road, highway, right-of-way, parking area or public space.

II. Triangle Pennant Sign: A triangle-shaped piece of plastic or cloth material connected to a cord including a single color or multiple colors that repeat for the length of the cord, and is used to draw attention to businesses such as vehicle sales lots.

JJ. Valet Sign: A moveable support structure which contains a single support element or post used to display signage not permanently affixed to the ground.

KK. Nonconforming Sign: A sign which existed as a legal sign prior to the effective date of the ordinance codified in this Chapter which is in conflict with the provisions of this Chapter.

LL. Sign Structure: A structure which supports a sign.

MM. Sign Tower: An architecturally designed structure not exceeding 25 feet in height that can be permitted in the C-S-SP and C-N-SP zoning districts subject to a Design Review Permit or Conditional Use Permit.

NN. Temporary Sign: A sign constructed of expendable material such as paper, plastic, cloth, or wood intended to be displayed for a short period of time. Pennants, banners, and similar devices are also included in this category. Temporary signs may serve many functions such as grand opening signs or political signs.

OO. Wall Sign: A sign which is attached directly to, and parallel with, the building face or painted upon the wall or marquee of a building or structural part thereof.

PP. Window Sign: A sign painted, printed, attached, unattached but adjacent, glued, hung or otherwise affixed to a window so that it is visible from the exterior of the building. A window sign is a type of wall sign and may be located inside or outside of a building and either shall constitute a sign and is subject to the provisions of this Chapter.

QQ. The following are not within the definition of sign for the regulatory purposes of this Chapter:

1. Any public or legal notice required by a court or public agency;
2. Decorative or architectural features of building, except letters, trademarks, or moving parts;
3. Time and temperature devices;
4. Signs on street legal vehicles, license plates, license plate frames, registration insignia, including noncommercial messages, messages relating to the business or service of which the vehicle is an instrument or tool (not including general advertising), and messages relating to the proposed sale, lease, or exchange of the vehicle;
5. Traffic, directional, emergency, warning or informational signs required or authorized by a governmental agency having jurisdiction;
6. Permanent memorial or historical signs, plaques, or markers that comply with Section 18.51.03.T or Section 18.51.03.V;
7. Public utility signs; and

8. News racks.

Section 18.51.04. General Requirements.

A. **Applicability.** This Chapter regulates signs located on private property within all zoning districts of the City and on property owned by public agencies other than the City over which the City has zoning and land use regulatory power. Except where otherwise expressly provided in this Chapter, all signs located in such areas of the City shall receive zoning clearance for signs or a master sign plan as provided in subsection B of this Section, and shall be erected and maintained in conformity with this Chapter. The consent of the property owner is necessary before any sign may be erected on any private property within the City.

B. **Zoning Clearance for Signs Required.** Except as otherwise provided in this Chapter, it is unlawful for any person to place, erect, structurally or electrically alter (not including a change in sign copy or sign face), move or display or maintain any permanent sign without first obtaining a zoning clearance for signs from the Director or his/her designee in accordance with the provisions of this Chapter. No zoning clearance for signs is required for cleaning or other normal maintenance of a properly approved sign, unless a structural or electrical change is made.

C. **Master Sign Plan Required.** On a multi-tenant building or multi-building site, a master sign plan shall be prepared by the owner for review and approval by the Director or his/her designee in accordance with Section 18.51.07. The purpose of the master sign plan is to ensure compliance with this Chapter, promote continuity of sign design and to spread the amount of sign area permitted among the buildings and businesses within a multi-tenant building or multi-building site. Temporary signage may be allowed in accordance with Section 18.51.05.D upon the approval of a complete master sign plan.

D. **Noncommercial Signs.** Noncommercial signs are allowed whenever commercial signage is permitted and are subject to the same standards and total maximum allowances per site or building of each sign type specified in this Chapter.

E. **Substitution of Noncommercial Message.** Subject to the consent of the property owner, a noncommercial message of any type may be substituted for all or part of the commercial message on any sign allowed under this Chapter. No special or additional approval is required to substitute a noncommercial message for any other message on an allowable sign, provided the sign structure is already approved or exempt from the approval requirement and no structural or electrical change is made. When a noncommercial message is substituted for any other message, however, the sign is still subject to the same design, size, locational, and structural regulations (e.g., color, materials, height, size, illumination, maintenance, duration of display, etc.) as well as all building and electrical code requirements, as would apply if the sign were used to display a commercial message. In the event of any perceived or actual conflict between the general provisions of this subsection and any other specific provisions in this Chapter, the provisions of this subsection shall prevail.

F. **Construction Materials.** All permanent signs shall be constructed of wood, metal, plastic, ceramic tile, glass or like material (or paint on a building such as a painted wall sign) as approved by the Planning Director.

- G. **Area of Signs.**

1. A “double-face sign” with parallel planes, back-to-back, not more than 24 inches apart, shall count as a single sign and only one side shall be counted for the total sign area.

2. In the case of a multi-face sign other than a double-faced sign, the outer dimensions of all the sign faces shall be combined. The sign area shall be the total area of all the faces.

3. In the event a sign falls under more than one sign definition, the more restrictive sign regulations found in this Chapter shall apply.

4. Sign face changes to a legally established sign which do not structurally alter the sign (including sign area and configuration) shall not require a zoning clearance for signs.

5. The total sign area allowed on a parcel shall be calculated as the sum of the sign areas of all signs on the parcel except directional structures and temporary signs.

6. The total sign area allowed on a parcel shall be up to one square foot of sign area for each lineal foot of building occupancy frontage or parcel frontage, whichever is greater, except that all properties are allowed a minimum of 25 square feet of sign area regardless of the building or parcel width. The Director or his/her designee, through the zoning clearance for signs process, shall determine whether proposed sign area is compatible with the proposed architecture of the building and with other properties in the vicinity. Sites with multiple tenants shall be required to submit a master sign program, for approval by the Director or his/her designee, to determine the share of total sign area for each tenant space.

a. Parcels adjacent to more than one public street, public alley, or freeway may be allowed to count each frontage toward the total sign area for the parcel. As part of the zoning clearance for signs review process, the Director or his/her designee shall ensure that the sign area is appropriately distributed among said frontages in order to avoid signs that are visually out of proportion with each particular building face.

b. Bonus Sign Area: The total sign area may be increased by 25% for that portion of a building that has a height of 20 feet or more of habitable interior space. As part of the zoning clearance review process for signs, the Director or his/her designee shall ensure that the amount of the bonus sign area allowed does not result in signage that is out of proportion with the building.

7. The area of a sign shall be calculated by forming a box to enclose the entire sign. The box must be a continuous line consisting of not more than eight straight lines that form right angles. The area within the box shall be the sign area.

8. The supporting structure of any sign, including monument base or masonry veneer, shall not be included in determining the sign area.

H. Location. All sign structures shall comply with sight distance requirements for corner visibility of pedestrians and vehicles per Resolution No. 2009-24 (adoption of Santa Maria City Roadway Standards Manual, including corner cutbacks).

I. Architecturally Designed Sign Towers along Primary Arterial Streets. The City Council, through a Design Review Permit or Conditional Use Permit may permit, or conditionally permit, sign towers in the C-S-SP and C-N-SP zoning districts along primary arterial streets as defined in the Circulation Element of the General Plan. The sign towers shall not exceed a height of 25 feet above finished grade. The total sign area shall not be greater than 200 square feet per tower with signs permitted on up to four sign faces. The design of the sign towers must be consistent with the adopted Specific Plan for the area. The sign tower must make a positive design

statement for the City of Guadalupe, be architecturally compatible with the architecture of the adjoining buildings, and must include substantial adjacent landscaping.

J. **Illumination.** Illumination shall be allowed on all signs upon the approval of zoning clearance for signs. Illuminated signs may be lighted either by exterior or interior means. Illuminated signs shall be designed in such a manner as to avoid glare or reflection of light on private property in the surrounding area or onto public rights-of-way. Illumination of signs shall comply with all adopted building codes of the City of Guadalupe.

K. **Limitation on Number of Signs Affixed to a Building.** Up to four permanent signs may be permitted on any building face for a single tenant providing that the total available square footage allowed for display of permanent signs on a building is not exceeded.

L. **Maintenance.** All signs shall be maintained in a neat and orderly appearance, including, but not limited to, repairing all holes, tears, fading, chipping, structural defects, and partial or full loss of illumination.

Section 18.51.05. Standards by Sign Type.

A. Wall Sign.

1. **Maximum Height:** Not to exceed the eave or parapet of the roof.
2. **Permitted Zones:** All Commercial, Industrial, PF, Open Space, Mixed-use, and Multi-family zone districts.
3. A wall sign may encumber no greater than 80% of the building street frontage width.
4. Window signs may not exceed 25% of an overall window area per building face. When any window area is displayed with a sign(s) in excess of 30 days per calendar quarter, or more than two 30-consecutive-day periods during a six-month time frame, not exceeding 120 display days within 12 months, when so designated by the applicant as provided in Section 18.51.05.D.4), or there is a change of the sign(s) with any number of different signs displayed in that same window during the foregoing specified time period(s), such window sign(s) shall be deemed a permanent sign and shall be counted against the total allowed sign area. In addition, an applicant may request that a portion of the available square footage for display of signs include up to 25% of any window area as part of the permanent approved sign display area.
5. A wall sign may not exceed 25% of an overall window area per building face.
6. **Zoning clearance for wall signs needed:** Yes.

B. Monument Sign.

1. **Maximum Height:** Six feet in residential zones; eight feet in commercial or industrial zones, as measured from adjacent finished grade.
2. Monument signs may be placed on landscaped mounds. All landscaped mounds shall comply with the development standards of Chapter 18.64 (landscaping) providing that mound slopes may not be steeper than 2 to 1 and no higher than three feet.
3. **Monument Base:** A monument sign must be supported by a solid base equal to or greater than 60% of the sign width obscuring one or more upright supports.

4. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space districts. Permitted in Residential zone districts with Master Sign Plan.

5. The maximum monument sign area shall be 50 square feet in all commercial, industrial, open space, public facilities. The maximum monument sign area shall be 35 square feet in all residential zoning districts.

6. Number of monument signs permitted shall be limited to one monument sign for each 125 linear feet of parcel frontage along a public street except that, upon the request of the applicant, monument signs closer to each other than an aggregate of 125 linear feet of parcel frontage along a public street shall be permitted when within 50 feet of the main entrances/exits of developments, such as a shopping center or office complex. Through the zoning clearance for signs review process, the Director or his/her designee will ensure the location of monument signs do not create an appearance of clutter along the street. In multi-family residential zones, monument signs may be permitted throughout the development provided the cumulative sign area is not exceeded for the project.

7. Zoning clearance for monument signs needed: Yes.

C. Directional Structures.

1. Maximum Height: Four feet for ground-mounted structures.

2. Maximum Area: Four square feet for ground-mounted structures; six square feet for wall-mounted structures.

3. Special Limitation: Directional structures shall only contain the information stated in Section 18.51.03.K.

4. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, Open Space, and Multi-family residential zone districts.

5. Zoning clearance for directional structures needed: Yes.

D. Temporary Sign/Banner.

1. Maximum Height: Not to exceed roof eave line of nearest building or building to which it is affixed.

2. Maximum Area: A banner or temporary sign may be installed at a ratio of 32 square feet of sign area (in commercially or industrially zoned properties), or six square feet of sign area (in residentially zoned properties) for each 75 feet of width of the side(s) of a building facing a public street. For instance:

Building Width (feet)	Sign Area (square feet)	
	Commercial/Industrial Zones	Residential Zones
75	32	6
150	64	12
225	96	18
300	128	24

3. Permitted Zones: All Residential, Commercial, Industrial, PF, Mixed-use, and Open Space districts zones.

4. Permitted Time: Temporary signs may be displayed for up to two 30-consecutive-day periods during a six-month time frame, not exceeding 120 display days within 12 months. The applicant shall specify the desired dates of display, any consecutive period(s) for display, and the 12 months within which the display will occur on the application for temporary zoning clearance for signs. A temporary zoning clearance for signs may be renewed upon expiration of the 12 months specified in a temporary sign application. All temporary signs shall be removed from the property within 5 days of the expiration date of the permit. New businesses shall be permitted to display temporary signs for up to six months provided a business license has been issued prior to installation of the sign.

5. Banners shall be made of flexible, non-rigid material that cannot support itself.

6. Temporary signs shall not be subtracted from the total allowable permanent sign area.

7. A maximum of two temporary signs may be permitted as long as the total allowable temporary sign area is not exceeded.

8. Temporary signs are permitted on vacant lots and are subject to all other applicable provisions of Section 18.51.03.GG.

9. Permit for temporary/banner signs needed: Yes (no fee).

E. Projecting Sign.

1. Maximum Height: Not to exceed eave or parapet line of wall or structure to which projecting sign is attached (Note: Bottom of sign shall be a minimum of eight feet from ground to provide proper clearance.)

2. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space zone districts.

3. Location: Projecting signs may extend over public rights-of-way including public sidewalks not to exceed one-half of the distance from the building face to which the sign is attached to the curb face of said sidewalk.

4. Zoning clearance for projecting signs needed: Yes.

F. Canopy/Awning Sign.

1. Maximum Height: Not to exceed the height of the underside of a canopy, awning or marquee. The bottom of the sign shall be a minimum of eight feet from the ground to provide proper clearance.

2. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space districts zones.

3. Location: Canopy/awning signs may locate over rights-of-way including sidewalks except that no part of the sign may extend beyond the canopy.

4. Zoning Clearance for canopy/awning signs needed: Yes.

G. Temporary Flags in Developing Residential Areas.

1. Maximum Height: Not to exceed 15 feet.

2. Maximum Area: Ten square feet per flag, not to be less than two feet wide.
3. Permitted Zones: All Residential zones, and any other zones that include an approved mixed use housing project or Residential through the use of a conditional use permit.
4. Permitted Time: Temporary flags may be displayed for up to one year plus one additional year if a zoning clearance for signs extension has been obtained. Flags shall only be installed onsite and cannot be installed prior to issuance of Certificate of Occupancy for the model unit(s).
5. Special Limitation: One flag for each 50 feet of exterior public street frontage, not to exceed 20 flags for each approved project in a developing residential area. Flags shall be replaced when they become torn, frayed, or have holes.
6. Zoning clearance for temporary flags needed; zoning clearance for extensions of temporary flags needed: Yes.

H. Parking Lot Light Banners.

1. Maximum Area: Eight square feet each, not to exceed two banners per pole.
2. Minimum Height: Bottom horizontal support shall not be affixed to the vertical light pole less than eight feet above the ground.
3. Permitted Zones: All commercial zones
4. Permitted Time: May be utilized for an indefinite period of time when in full compliance with applicable provisions of Chapter 18.51. Banners shall be replaced when they become frayed, torn, or have holes.
5. Number of Banners: No more than 25% of the parking lot lights shall be utilized for banners.
6. Zoning clearance for parking lot light banners needed: Yes.

I. Freestanding Signs.

1. Maximum Height: Six feet in residential zones; eight feet in commercial or industrial zones, as measured from adjacent finished grade.
2. Freestanding signs may be placed on landscaped mounds. All landscaped mounds shall comply with the development standards of Chapter 18.64 (landscaping) providing that mound slopes may not be steeper than 2 to 1 and no higher than three feet.
3. Support Structure: A freestanding sign must be affixed to the ground by means of two or more columns or similar structural components.
4. Permitted Zones: All Commercial, Industrial, PF, Mixed-use, and Open Space districts. Permitted in Residential zone districts with Master Sign Plan.
5. The maximum freestanding sign area shall be 50 square feet in all commercial, industrial, open space, and public facilities. The maximum freestanding sign area shall be 35 square feet in all residential zoning districts.
6. Number of monument signs permitted shall be limited to one monument sign for each 125 linear feet of parcel frontage along a public street except that, upon the request of the applicant, monument signs closer to each other than an aggregate of 125 linear feet of parcel

frontage along a public street shall be permitted when within 50 feet of the main entrances/exits of developments, such as a shopping center or office complex. Through the zoning clearance for signs review process, the Director or his/her designee will ensure the location of monument signs do not create an appearance of clutter along the street.

8. Zoning clearance for freestanding signs needed: Yes.

J. Digital Display Signs.

Digital display signs are subject to the following regulations in addition to all other requirements established in this Section.

1. Sign Type: digital displays are permitted in the form of freestanding, monument, and wall signs when used as an on-site sign.
2. Height: A digital display shall have the same height limits as for other permitted signs of the same type and location.
3. Area: When used as an on-site sign, digital displays shall not exceed more than 30% of the total sign area permitted on the site.
4. Maximum Number per Property: Where permitted, one (1) digital display sign is permitted per property
5. Message Display:
 - a. Any digital display containing animation, streaming video, or text or images which flash, pulsate, move, or scroll is prohibited. Each complete message must fit on one screen.
 - b. One message/display may be brighter than another, but each individual message/display must be static in intensity.
 - c. The content of a digital display must transition by changing instantly, with no transition graphics (e.g., no fade-out or fade-in).
 - d. Default Design: The sign shall contain a default design which shall freeze the sign message in one position if a malfunction should occur.
6. Conversion of a permitted non-digital sign to a digital sign requires the issuance of a permit pursuant to Section 18.51.07.
7. The addition of any digital display to a nonconforming sign is prohibited.
8. Public Service Announcements: The owner of every digital sign shall coordinate with the local authorities to display, when appropriate, emergency information important to the traveling public including, but not limited to Amber Alerts.
9. When used as an on-site sign, message center signs and digital displays are permitted only as a portion of the total sign area on the site.
10. A digital display sign may not be used as an off-site sign.

Section 18.51.06. Construction or Subdivision Signs; For Sale or For Rent Signs.

A. Construction or subdivision project signs are considered permanent signs for purposes of the Chapter. Such signs shall not exceed 32 square feet in area, or eight feet in overall height, unless legally required by governmental contract to be larger. A construction or subdivision project sign shall require a zoning clearance for signs and may exist no longer than the period of

construction. One sign is permitted per street frontage, with an exception for frontages exceeding 200 feet where one sign may be permitted for each 200 feet of street frontage.

B. For sale/for rent signs may be temporary or permanent signs depending on the length of time such signs shall be displayed. A no fee sign permit application for a for sale/for rent sign may be filed with the Planning Department and displayed for up to two 30-consecutive-day periods during a six-month time frame, not exceeding 120 display days within 12 months as provided in Section 18.51.05.D.4. If such a sign needs to be displayed longer than this time period, the applicant shall apply for a zoning clearance to convert such a sign to a permanent sign.

Section 18.51.07. Administration.

A. Application and Processing.

1. Purpose. The purpose of a zoning clearance for permanent signs is to help ensure compliance with the provisions of this Chapter, in particular, the provisions regulating the design, illumination, location, materials, number, size, and type of sign, including structural and electrical provisions of the state building codes.

2. General application process for zoning clearance for permanent signs. Unless otherwise specified by this Chapter, the application for a zoning clearance for permanent signs must be made in writing on the form provided by the Planning Department and accompanied by the required fee established by City Council resolution. The application shall include the following information and items:

- a. The completed application form.
 - b. Plans drawn to scale showing the design of the sign, including dimensions, sign size, colors, materials, method of attachment, source of illumination, and showing the relationship to any building, parcel, or structure to which it is proposed to be installed or affixed or to which it relates. Compliance with applicable state building codes including structural analysis, wind load calculations, and footing details shall be shown on the plans and signed by a structural engineer when applicable.
 - c. A site plan, including all dimensions, drawn to scale indicating the location of the sign relative to the property line, rights-of-way, streets, sidewalks, vehicular access points, and existing or planned buildings or structures and off-street parking areas located on the premises.
 - d. The number, size, type, and location of all existing signs on the same building, site, or premises.
 - e. Proof of the consent of the property owner or other person in control or in possession of the property.
 - f. If a proposed sign would be an advertising display under the Outdoor Advertising Act (Business and Professions Code Sections 5200 and following), the applicant shall submit reasonable evidence demonstrating compliance with or exemption from the Act.
 - g. Such other information as the Director may reasonably request in order to establish that the proposed application is in full compliance with the provisions of this Chapter, the municipal code, and any other applicable law.
3. Processing Applications. The Director, or his/her designee, shall determine whether the application contains all of the information and items required by the provisions of this Chapter.

If the Director or his/her designee determines that the application is not complete, the applicant must be notified in writing within 30 calendar days of the date of receipt of the application that the application is not complete and the reasons for such determination, including any additional information necessary to render the application complete. The applicant will then have 30 calendar days from receipt of comments to submit additional information to render the application complete. Failure to do so within this 30-day period renders the application void. Within 30 calendar days following receipt of an amended application or supplemental information, the Director or his/her designee must again determine whether the application is complete in accordance with the procedures set forth in this subsection. Evaluation and notification is to occur as provided above until such time as the application is found to be complete. All notices required by this Chapter are deemed given upon the date any such notice is either deposited in the United States mail or the date upon which a personal service of such notice is provided.

4. Findings for Approval. After reviewing a complete zoning clearance application for a permanent sign or signs, the Director or his/her designee, shall render a written decision to approve or deny the application within 30 calendar days of the complete application date. The Director's determination shall be based on the following findings:

- a. The proposed sign(s) comply with all development standards in Chapter 18.51.05;
- b. The placement and design of the sign(s) is compatible with the building or structure the signage is placed on;
- c. The proposed sign(s) is consistent with the City's General Plan and municipal code;
- d. The proposed design, character, location, number, type, size, illumination and maintenance of the proposed sign(s) maintain and enhance the City's appearance.
- e. Decisions made on zoning clearance for signs shall not be based on the content of the signage.

5. Application process for temporary sign permits. A zoning clearance is not required for temporary signs/banners, but a no fee permit is required. The application for a sign permit may be made in writing on the form provided by the Planning Department or on some other written form acceptable to the Planning Director. The application shall include the number and type of signs and the location(s) of these signs along with proof of the consent of the property owner or other person in control or in possession of the property where the sign(s) will be displayed, and for how long the temporary signs will be displayed.

B. Appeals.

1. Any person seeking to appeal a decision of the Director or his/her designee granting or denying an application for issuance of a zoning clearance for signs, revoking a permit, or ordering the remediation or removal of a sign, shall submit an appeal to the City Council in writing consistent with Chapter 18.80 (Appeals) and submit the appropriate fees as established by the City Master Fee Schedule.

2. Any person dissatisfied with the final action by the City Council may seek prompt judicial review of the action pursuant to the California Code of Civil Procedure Section 1094.8.

Section 18.51.08. Hazardous Signs.

Signs shall conform to the following provisions of the California Vehicle Code.

A. No person shall place, maintain or display upon or in view of any highway, any unofficial sign, signal or device, or any sign, signal or device which purports to be or is an imitation of, or resembles an official traffic sign or signal, or which attempts to direct the movement of traffic, or which hides from view any official sign or signal. (Cal. Veh. Code, section 21465).

B. No person shall place, maintain or display upon or in view of any highway, any light of any color of such brilliance as to blind or dazzle the vision of drivers upon said highway nor shall any light be placed in such position as to prevent the driver of a vehicle from readily recognizing any traffic sign or signal. (Cal. Veh. Code, section 21466.5).

C. The State Department of Public Works, members of the California Highway Patrol and local authorities are hereby authorized and empowered without notice to remove every prohibited sign, signal, device or light which is a public nuisance or cause the same to be removed or the director of said department, the chief of said patrol or local authorities may bring any action as provided by law to abate such nuisance.

Section 18.51.09. Construction of Signs.

A. No portion of any sign nor its supports shall be placed in a manner that it will in any way obstruct any fire escape, stairway, or fire sprinkler stand pipe, nor shall any such sign or any of its supports be attached to or supported by any fire escape.

B. No portion of any sign or its supports shall be so placed that it will interfere with human exit through any window of any room of any building.

C. No portion of any sign or its supports shall be placed so that it will obstruct any exterior door or required exit of any building.

D. No sign shall be placed that will obstruct any legally required light and ventilation.

E. No sign or portion of a sign shall be placed on any public right-of-way in such a manner which obstructs such public right-of-way. Any such sign is hereby declared a public nuisance and may be removed by the Director, Building Official or any other designated official.

Section 18.51.10. Nonconforming Signs.

A. General Requirements: A nonconforming sign structure shall not be:

1. Changed to another nonconforming sign structure or increased in area unless the height or area of the sign structure is made less nonconforming;

2. Structurally altered to extend its useful life; or

3. Moved from its location to a new location.

B. Face Changes: Sign copy and face changes within the existing boundaries of the nonconforming sign structure are permitted without obtaining a zoning clearance for signs.

C. Modifications and Maintenance: Non-structural modifications or non-structural maintenance (i.e., painting, rust removal) are allowed without a zoning clearance for signs up to a maximum of 50 percent of the existing total area of the sign. Non-structural modifications or maintenance exceeding 50 percent of the existing total area of the sign, and all structural changes, shall comply with all applicable standards of this Chapter.

D. Discontinued Use: If the use of a building or land associated with a legal nonconforming sign structure is discontinued for a period of six months or more, any sign structure shall thereafter conform to the provisions of this Chapter.

E. Public Nuisances: No sign or portion of a sign shall be placed on any public right-of-way in such a manner which obstructs such public right-of-way. Any such sign is hereby declared a public nuisance and may be removed by the Director, Building Official, or any other designated official without notice if determined to be a safety hazard.

F. Destroyed Signs: If, at any time, any nonconforming sign structure in existence or maintained on the effective date of the ordinance codified in this Chapter is destroyed by fire, accident, explosion or act of nature to the extent of more than 50 percent of the value thereof, without further action of the City, such sign shall, from and after the date of such destruction, be subject to all the provisions of this Chapter. For the purposes of this Chapter, the value of any sign shall be the estimated cost of replacement of the sign in kind as determined by the Building Official.

G. Any sign that is nonconforming with the requirements of this ordinance shall either be removed or brought into conformance within five years from the effective date of this ordinance unless an administrative use permit is obtained to permit the sign to remain for an additional five-year period, at which time it shall be removed or brought into conformance.

H. Administration of this section is not intended to conflict with the provisions of the Outdoor Advertising Act (Chapters 2 and 2.5, Sections 5200 – 5499.30 of the Business and Professions Code).

Section 18.51.11. Exempt Signs, Flags, and Devices.

The following signs, flags, and devices are exempt from the provisions of this Chapter:

A. Flags of a governmental entity (e.g., United States, California, and , other governmental entities).

B. Signs and devices erected by a public agency not subject to this Chapter.

C. Signs erected by a public utility or common carrier to warn of dangers (e.g., the location of underground facilities and railroad crossings).

D. Signs required to be maintained or posted by law or governmental order, rule, or regulation.

E. Signs located entirely within structures.

Section 18.51.12. Prohibited Signs and Locations.

Prohibited signs are as follows:

A. Any sign designed for emitting sound.

B. Any sign or sign structure which has become a public nuisance due to inadequate maintenance, dilapidation, or abandonment.

C. Any sign which obstructs in any manner the ingress to, or egress from, a door, window, fire escape, or other access way required by building codes adopted by the City of Guadalupe.

D. Any sign unlawfully installed, erected, or maintained.

E. Any sign that encroaches into any City right-of-way and/or easement, except under-canopy, and projecting signs.

F. Any sign that flashes, blinks, moves, changes color, appears to change color, changes intensity, or contains any part of attachment which does the same.

G. Any sign that is inconsistent with the traffic safety sight area, pursuant to Resolution No. 2009-24 (Adopted City of Santa Maria Traffic Standards Manual).

H. Any sign structure located so that it interferes with visibility at an intersection, public right-of-way, driveway, or other ingress/egress.

I. Any pole sign.

J. Any sign located or displayed on or over public property except as expressly permitted in this Chapter.

K. Any sign attached to a tree or utility pole.

L. Any sign structure erected or maintained which has less horizontal or vertical clearance from communication lines and energized electrical power lines than that prescribed by the state, or rules and regulations duly promulgated by agencies thereof.

M. Any sign structure adversely affecting traffic control or safety.

N. Balloons, balloon-like objects, and blimps.

O. Roof signs.

P. Any sign on public property or property in which the City holds an interest unless otherwise authorized by this Chapter. A public utility easement (PUE) is an example of property in which the City holds an interest.

Q. Off-Site Signs—Exception. Signs on property owned or controlled by the City, whose design is compatible with the objectives of this Chapter as determined by the Director or his/her designee through zoning clearance for signs.

R. Bow/feather signs.

S. Sandwich board signs (also referred to as “A-signs”).

T. Inflatable signs, including those that exhibit motion through the use of a blower and controlled release of air.

U. Triangle Pennant signs.

V. Mobile Billboard Advertising Displays: Pursuant to Section 22651(v) of the California Vehicle Code and sections amendatory or supplementary thereto, any peace officer, or any regularly employed and salaried employee of the City, who is engaged in directing traffic or enforcing parking laws and regulations in which the mobile billboard advertising display is located may remove the mobile billboard advertising display located within the territorial limits of the City when the mobile billboard advertising display is found upon any public street or any public lands, if all of the following requirements are satisfied:

1. When a vehicle is a mobile billboard advertising display and is parked or left standing in violation of this code, if the registered owner of the vehicle was previously issued a warning citation for the same offense;

2. A warning citation was issued to a first-time offender at least twenty-four (24) hours prior to the removal of the vehicle. The City is not required pursuant to Section 22651(v)(2) of the California Vehicle Code and sections amendatory or supplementary thereto to provide further notice for a subsequent violation prior to enforcement; and

3. The warning citation advised the registered owner of the vehicle that he or she may be subject to penalties upon a subsequent violation of this Chapter that may include the removal of the vehicle.

Section 18.51.13. Signs in the Public Right-of-Way or Placing Citizens in Peril.

The Director, Building Official or other designated official in Chapter 2 of this Code (Administration and Personnel) shall immediately cause the removal of any sign which, in the judgment of the Director, Building Official or other designated official, is found to be within the public right-of-way and/or easements and are found to place citizens in immediate peril. Said removal shall be by any or a combination of the following methods using sound judgment under the circumstances:

A. Removal or modification of said sign by City staff with business owner (or property owner if business has ceased operations) to be billed for time and materials related to the cost of said removal.

B. Notification orally or in writing to the business owner causing the removal of said signs within a 24 hour period or later period of time, as prescribed by the Director, Building Official or other designated official.

C. Immediate citation of the business owner (or property owner if business has ceased operations) or party responsible for said sign.

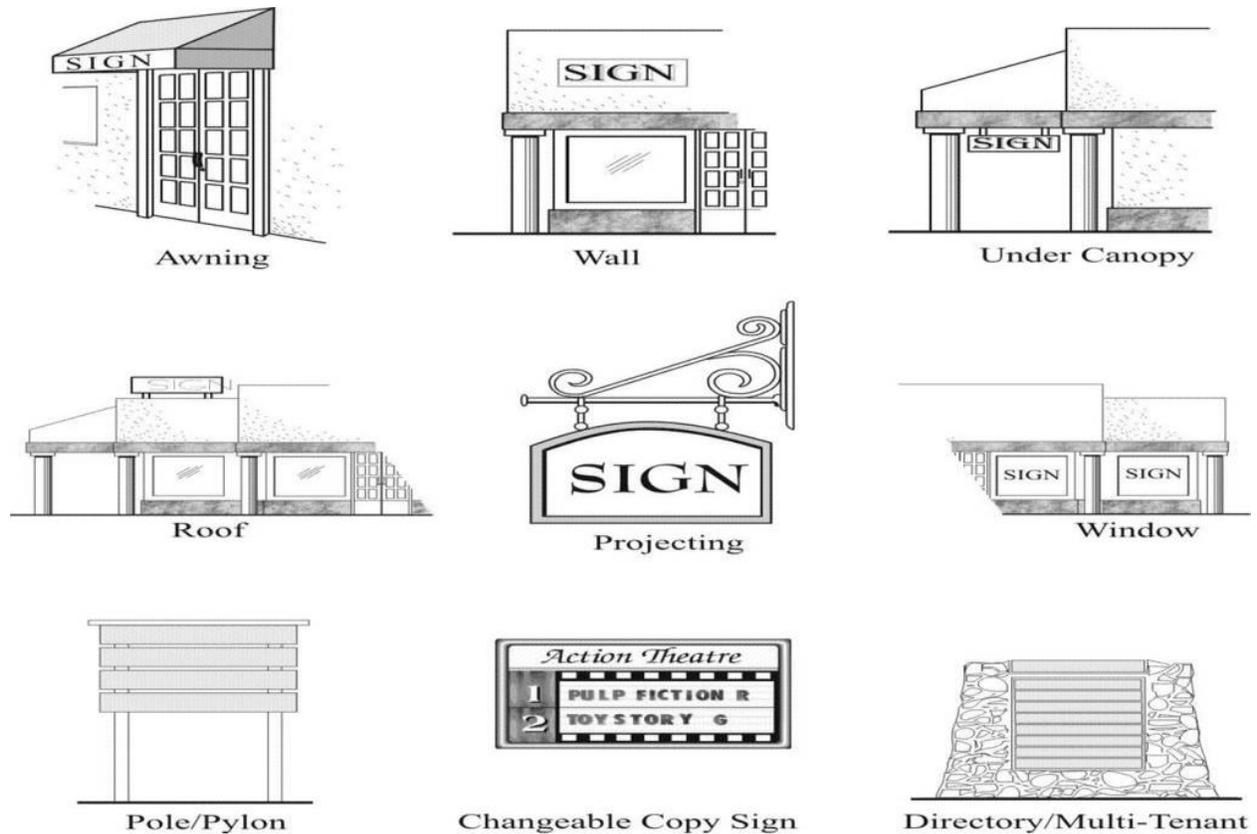
Section 18.51.14. Severability.

If any provision or clause of this Chapter or the application thereof is held unconstitutional or otherwise invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions, clauses, or applications of this Chapter which can be implemented without the invalid provision, clause, or application, it is hereby expressly declared that this ordinance, and each section, subsection, sentence, clause, and phrase hereof would have been prepared, proposed, approved, adopted, and/or ratified irrespective of the fact that any one or more sections, subsections, sentences clauses, and/or phrases be declared invalid or unconstitutional.

Appendix: Illustration A (Bow/Feather Sign).



Illustration B (Examples of Signs).



(Source: Santa Barbara County)

SECTION 3. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA guidelines, and has been found to be exempt pursuant to §15306 of the CEQA Guidelines (Information Collection) because it does not have the potential to create a physical environmental effect.

SECTION 4. The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause, or phrase of this Ordinance is held invalid, the City Council declares it would have adopted the remaining provisions of this Ordinance irrespective of the portion held invalid, and further declares its express intent that the remaining portions of this Ordinance should remain in effect after the invalid portion has been eliminated.

SECTION 5. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

INTRODUCED at a regular meeting of the City Council on the 26th day of April 2022, by the following roll call vote:

MOTION: LILLIANA CARDENAS/ GILBERT ROBLES

AYES: 3 Councilmembers: Cardenas, Robles, Julian

NOES:

ABSENT: 2 Councilmembers: Ramirez, Costa, Jr.

ABSTAINED:

PASSED AND ADOPTED at a regular meeting of the City Council on the 10th day of May 2022, by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 10, 2022

Todd Bodem

Prepared by:
Todd Bodem, City Administrator

SUBJECT: Consideration of a Resolution Pursuant to Government Code Section 21221(h) for the appointment of Amelia M. Villegas as Interim Human Resources Manager

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2022-37 approving Amelia M. Villegas as Interim Human Resources Manager pursuant to Government Code section 21221(h).

BACKGROUND:

In October 2019, Ms. Villegas retired having spent 13 years as Human Resources Manager with the City of Guadalupe. At the time of her retirement, a suitable candidate had not been hired to fill that vacancy. All the necessary reviews and approvals were obtained from CalPERS and the City Council to waive the 180-day wait period between Ms. Villegas's retirement date and the date she began employment in that one-time Interim Human Resources Manager position which was in mid-October 2019.

A lengthy recruitment process occurred with that vacancy, which was filled in March 2020 with a regular, part-time employee, not a retired annuitant. That employee has now given two months' notice of intent to resign, effective May 6, 2022. An active recruitment process had begun in mid-March but has yet to yield qualified candidates.

Ms. Villegas is authorized to return as a retiree to fill this current vacancy pursuant to Government Code section 21221(h) which permits the City Council of the City of Guadalupe to appoint Ms. Villegas to a vacant position requiring specialized skills during recruitment for a permanent appointment. This appointment will not subject Ms. Villegas to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year.

Under the January 2013 Employees' Pension Reform Act (PEPRA), certain provisions must be adhered to for a retiree to work in any capacity for a CalPERS employee:

- The work is of a limited duration in a retired annuitant designated position (i.e., not a permanent part-time position);
- The compensation paid is an hourly pay rate that is within the salary schedule for the position;

- The time worked is 960 hours or less in a fiscal year (July 1-June 30);
- No additional compensation or benefits are to be paid.

Another PEPR provision for a retiree to return to work for a CalPERS employer is a 180-day wait period between the retirement date and the date employment begins unless an exception is approved. However, this provision does not apply in this situation.

While Ms. Villegas's main focus will be to recruit and fill this critical vacancy, she will also be asked to manage and complete any personnel-related activities that may arise and be deemed essential to the efficient operation of the City. Ms. Villegas will be employed as a temporary employee with limited hours per week until a suitable and qualified replacement is identified.

FISCAL IMPACT:

The position of Human Resources Manager has been budgeted at \$37.33 per hour, as a full-time permanent position with correlating benefits. Ms. Villegas will be retained at \$41.16 per hour with no benefits on a limited weekly schedule. As a result, there is more than sufficient funds in the budget to cover this action.

ATTACHMENTS:

1. Resolution No. 2022-37
2. Job Description/Recruitment Posting
3. Offer Letter to Ms. Villegas

RESOLUTION NO. 2022-37

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA
APPROVING A RESOLUTION PER GOVERNMENT CODE SECTION 21221(h) FOR THE
APPOINTMENT OF AMELIA M. VILLEGAS AS INTERIM HUMAN RESOURCES MANAGER**

WHEREAS, Government (Gov.) Code section 21221(h) of the Public Employees' Retirement Law permits the government body to appoint a CalPERS retiree to a vacant position requiring specialized skills during recruitment for a permanent appointment, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

WHEREAS, the City Council desires to appoint Amelia M. Villegas as an interim appointment retired annuitant to the vacant position of Human Resources Manager for the City of Guadalupe under Gov. Code section 21221(h), effective May 11, 2022; and

WHEREAS, Amelia M. Villegas served an interim appointment to the position of Human Resource Manager for the City of Guadalupe after her retirement from that position in October 2019, until a permanent appointment was made in March 2020; and

WHEREAS, the Human Resources Manager position has become vacant again as of May 6, 2022, following the resignation of the permanent appointee to that position; and

WHEREAS, because this position has become vacant following a permanent appointment who was not a retired annuitant, Government Code section 21221(h) does not prevent Amelia M. Villegas from filling this new vacancy; and

WHEREAS, the City Council, the City of Guadalupe and Amelia M. Villegas certify that Amelia M. Villegas has not and will not receive a Golden Handshake or any other retirement-related incentive; and

WHEREAS, an appointment under Gov. Code section 21221(h) requires the retiree is appointed into the interim appointment during recruitment for a permanent appointment; and

WHEREAS, this Gov. Code section 21221(h) appointment shall only be made once and therefore will end when a permanent appointment is made, or when Amelia M. Villegas has worked 960 hours, or on December 31, 2022, whichever occurs first.

WHEREAS, this entire employment agreement, contract or appointment document between Amelia M. Villegas and the City of Guadalupe has been reviewed by this body and is attached herein; and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.33 to equal the hourly rate; and

WHEREAS, the maximum base salary for this position is \$7,133.88 monthly and the hourly equivalent is \$41.16 hourly; the minimum base salary for this position is \$5,323.58 monthly and the hourly equivalent is \$30.71; and

WHEREAS, the hourly rate paid to Amelia M. Villegas will be \$41.16; and

WHEREAS, Amelia M. Villegas has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate; and

WHEREAS, the current status of this recruitment is open, and a job flyer has been prepared and released to the public a copy of which is attached to the staff report for this item; and

WHEREAS, the Offer Letter to Amelia M. Villegas from the City of Guadalupe is attached to the staff report for this item and has been reviewed by the City Council; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

1. The City Council of the City of Guadalupe hereby certifies the nature of the employment of Amelia M. Villegas as described herein and detailed in the attached Offer Letter of Employment and that this appointment is necessary to fill the critically needed position of Human Resources Manager for the City of Guadalupe by May 11, 2022 because of significant issues concerning recruitment, personnel projects and processes pending in the City of Guadalupe that require immediate attention by someone with Ms. Villegas's knowledge, experience, and specialized skills.
2. The City Council of the City of Guadalupe does hereby appoint Amelia M. Villegas as Interim Human Resources Manager effective May 11, 2022, to perform specialized work for a limited duration until a regular Human Resources Manager can be hired, or when she has worked 960 hour, or on December 31, 2022, whichever occurs first.
3. Ms. Villegas's actual start date will be negotiated between City staff and Ms. Villegas, once all required documents have been reviewed and approved by CalPERS.

PASSED AND ADOPTED at a regular meeting on the 10th day of May 2022, by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN

I, **Todd Bodem, Deputy City Clerk** of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-37**, has been duly signed by the Mayor and attested by the Deputy City Clerk, all at a regular meeting of the City Council, held on May 10, 2022, and that same was approved and adopted.

ATTEST:

Todd Bodem, Deputy City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney



Human Resources Manager Full-time Exempt/Unrepresented by Labor Union JOB DESCRIPTION

May 2019

DEFINITION:

Under the direction of the City Administrator, this position is responsible for the development, execution, and management of human resources policies, procedures, and programs to ensure compliance with all governmental and legal bodies.

ESSENTIAL FUNCTIONS:

- Plans, organizes and oversees daily functions, and activities of human resources programs, including recruitment and selection, job analysis and classification, compensation, employee training and development, benefits administration, workers' compensation and labor and employee relations.
- Performs job analysis and classification studies of new and existing positions; designs and writes new and modifies existing classification specifications as appropriate; conducts compensation studies for new and existing jobs to determine internal and external equity.
- Administers the City's employee benefit programs, including plans such as retirement, health, dental, vision, life, employee assistance program, Consolidated Omnibus Budget Reconciliation Act (COBRA); acts as liaison with brokers and health carriers.
- Coordinates the City's training activities; identifies training needs and ensures that the City's needs, and expectations are addressed.
- Administers the workers' compensation claims management function.
- Assists the City Administrator with labor contract negotiations; prepares labor relations documents and contract language; may represent the City in meetings with bargaining units. Develops and participates in employee relation activities. Provides personnel support to all levels of staff relative to interpretation of laws, rules, regulations, policies
- Works closely with management on issues that require resolution or contract interpretation; conducts workplace investigations as needed.
- Develops and participates in employee relations activities; provides advice and counsel to all levels of staff in the interpretation of human resources laws, rules, regulations, policies, as it relates to personnel.
- Monitors changes in law, regulations, and technology that may affect City or human resources operations; implements policy and procedure changes, as required; participates in the development and implementation of policies and procedural changes as required, ensuring compliance with applicable Federal and State laws and regulations.



Human Resources Manager

Full-time Exempt/Unrepresented by Labor Union

JOB DESCRIPTION

KNOWLEDGE/SKILLS:

- Principles, practices, and techniques of human resources in a public setting.
- Applicable Federal, State and local laws, regulatory codes, ordinances, and procedures relevant to human resources.
- Techniques for effectively representing the City in contact with governmental agencies, community groups, and various business, professional and educational, regulatory and legislative organizations.
- Excellent written, verbal and interpersonal skills dealing with all levels of management and staff.
- Principles and practices of exemplary customer service.
- Strong organizational and prioritization skills.
- Ability to maintain confidentiality of sensitive personal information of applicants, current and former employees, and other matters affecting employee relations.

EDUCATION & EXPERIENCE:

- Graduation from an accredited four-year college or university with major coursework in human resources management, business or public administration, or a related field, or equivalent experience; and
- Minimum of three (3) years of professional experience in human resources administration are required.
- Experience in a public agency is highly desirable;
- Possession of a valid California Driver's License, Class C, with a satisfactory (clean) driving record is required.

PHYSICAL REQUIREMENTS:

- Frequently sits for extended periods of time. Occasionally stands for short durations of time and walks short distances.
- Occasionally reaches above, at and below shoulder level.
- Selection lifts, carries, pushes and pulls materials and objects up to 10-15 pounds.
- Occasionally bends, stoops, kneels, handles, grips, grasps, extends neck upward, downward, or side-to-side.
- Visual acuity which could be corrected sufficiently to perform the essential functions of the position; average depth perception needed.
- Ability to effectively verbally communicate to exchange information and to effectively hear and comprehend oral instructions and communications in an office environment.
- Frequently uses a computer and telecommunications equipment.



Human Resources Manager Full-time Exempt/Unrepresented by Labor Union JOB DESCRIPTION

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Primarily works indoors with no exposures to inclement weather, conditions, or hazards.

The noise level in the work environment is usually quiet in the office.

SALARY RANGE & BENEFITS:

HOURLY SALARY: \$30.713 Step A (\$63,882.394 annually) – \$41.157 Step L2 (\$85,606.614 annually), Exempt

BENEFITS: BENEFITS: Vacation, Sick Leave, and Holidays. Medical/Dental/Vision/Life Insurance. 2% @ 55 for “Classic” employees; 2% @ 62 for “PEPRA” employees.

APPLICATION PROCESS: Go to our website at www.ci.guadalupe.ca.us to download an application and send to City of Guadalupe, Attn: HR, 918 Obispo Street, P.O. Box 908, Guadalupe, CA 93434 or email.

DEADLINE: Open Until Filled

This job description is not intended to be all-inclusive. The employee may also perform other reasonably related duties as assigned. The City of Guadalupe provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.



City of Guadalupe
Administration Department
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434

May 8, 2022

Ms. Amelia M. Villegas
[REDACTED] Street
Guadalupe, CA 93434

RE: OFFER OF TEMPORARY EMPLOYMENT

Dear Ms. Villegas:

I am pleased to offer you the temporary position of Human Resources Manager with the City of Guadalupe. This offer follows the adoption of a resolution by the City Council at its meeting on May 10, 2022, for the CalPERS approval pursuant to Government Code section 21221(h) for an appointment of a retired annuitant to a one-time interim position but is contingent upon the review and approval of the adopted resolution by CalPERS. The following are the details of this offer:

1. Preferred start date: Specific date to be determined (as soon as possible after May 10, 2022);
2. Salary: \$41.16 per hour;
3. Schedule: This is a temporary, part-time position. The specific schedule will be determined at time of hire;
4. Payday: You will be paid on Fridays on a bi-weekly basis; and
5. This temporary position is not eligible for any City-provided benefits.

Two originals of this offer are enclosed. Should you accept our offer of temporary assignment in the position of Interim Human Resources Manager, please sign and date both in the space provided below. Return one of these and retain the other for your records.

Sincerely,

Todd Bodem
City Administrator

Ms. Amelia M. Villegas
Offer of Temporary Employment
May 11, 2022
Page 2 of 2

Acceptance:

I fully understand the parameters of this temporary assignment as Interim Human Resources Manager and hereby accept this offer of temporary employment with the City of Guadalupe.

Amelia M. Villegas, Signature

Date

Amelia M. Villegas, Print Name



PLANNING DEPARTMENT

**City of Guadalupe
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Tel (805) 356-3903**

To: Mr. Mayor and City Councilmembers
From: Larry Appel, Contract Planning Director
Date: **May 1, 2022 Planning Report Covering April 2022**

MINISTERIAL PROJECTS

Zoning Clearances Approved	5
Zoning Clearances Denied	0
Zoning Verification Letters	0
Business Licenses Approved	1
Business Licenses Denied	0
ADUs approved	7

DISCRETIONARY PROJECTS

The following projects are in for Planning Department review and have been worked on during April:

- Sign Ordinance – First reading approved on April 26th. Second reading set for May 10th.
- General Plan Update – Staff returned final corrections to EMC so they will be able to produce the Mitigated ND and prepare for public circulation .
- 2020-003-GPZ/2020-101-LLA Almaguer GPZ/LLA heard by Council 8-24. Final LAFCo application material submitted to LAFCo and the Surveyor on January 28th.
- 2021-098-TTM/2021-099-TTM - DJ South tract maps being processed. Applications deemed Complete for processing 1-28-22 for TTM -098, working on final conditions of approval before staff report is prepared with Resolution. Hearing set for May 10th. TTM -099 remains incomplete for processing
- 2022-001-GPZ La Guardia Townhomes deemed Incomplete second time for access issues.
- 2022-016-GPZ Snowy Plover map and design review deemed Incomplete
- 2022-015-LM - Gowing Voluntary Lot Merger to combine two substandard parcels to create a legal lot in the R-1 zone at 4679 Seventh Street. Application under review by Planning and Public Works.
- 2022-027-CUP/2022-030-DR - Conditional Use Permit for Patrick Kimbell to allow 24 affordable apartments in a new 3-story building and Design Review to allow renovation of upstairs space for three apartments at 823 Guadalupe Street. Applications under review.
- 2022-034-CUP - Conditional Use Permit for Central Coast Processing, LLC to allow processing, bulk packaging, and transportation of cannabis at 151 Obispo Street. Application under review.

If any Councilmember is interested in a particular project or would like to know its status, please let me know and I would be happy to provide the information

Ministerial Permit Report– April 2022

(Reported 5-1-2022)

Zoning Clearance Approvals

2021-128-ZC	T-Mobile Generator (revised location)	4550 10 th Street
2022-024-ZC	Ramirez Rear Paving	4857 Hernandez
2022-025-ZC	AT&T Antenna Replacement	4550 Tenth Street
2022-031-ZC	Pioneer EV Charging Station	856 Pioneer Street
2022-036-ZC	;Gonzalez Front Paving	302 Obispo

ADU Approvals

2022-019-ZC	Anaya ADU	393 Campodonico
2022-021-ZC	Pereira ADU	4733 Mary Knoll Drive
2022-022-ZC	Mahoney ADU	147 Tognazzini Avenue
2022-023-ZC	Hernandez ADU	184 Avocet Court
2022-026-ZC	12th Street ADU	4588 Twelfth Street
2022-029-ZC	Ramerez ADU	5152 Blue Heron Lane
2022-025 ZC	Valdez ADU	5160 Sandpiper Lane

Business License Approvals

AB Skilled Staffing	HR Support	4444 La Joya
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Business License Denials

None

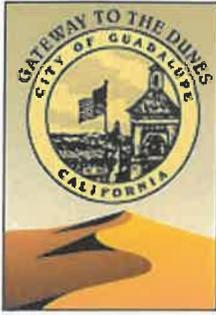
Guadalupe City Planning Department Planning Processing Summary for April 2022 (5-1-22 update)

Case No.	Name	Submittal Date	Comp. Date	Status	OK for Bldg. Permit Issuance
2021-098-TTM \$\$	DJ Farms South Tract map	Sept 2021	Complete 1-28-22	Staff report and Resolution being prepared for City Council hearing on May 10th	NO
2021-099-TTP \$\$	DJ Farms South Tract map	Sept 2021	Incomplete 10-1-2021	Staff dealing with issues of RxR crossings and emergency access.	NO
2020-101-LLA \$\$	Almaguer LLA/GPZ	Oct 2020	Complete	LAFCo reviewing along with Surveyor	NO
N/A \$\$ thru SB2 grant	General Plan Update	2019 City Council authorization	N/A	Final staff comments on IS transmitted to EMC for preparation of the Draft MND	N/A
2022-001-GPZ 2022-002-DR 2022-003-LM	La Guardia Townhomes	1/28/22	Incomplete Second time	Project deemed INCOMPLETE a second time to deal with legal access issues.	NO
2022-016-GPZ 2022-017-DR 2022-018-VTTM	Snowy Plover	3-10-22	Incomplete 4-09-22	Project deemed Incomplete for processing.	NO
2018 -133 OA No\$	Sign Ordinance	2/24/20	N/A	First reading of ordinance approved by City Council on 4-26 with second reading scheduled for 5-10. Minor changes needed.	N/A
2022-027-CUP 2022-030-DR	Kimbell Apartments		INC May 6	24 new apartments with three apartments in converted second floor	NO
2022-034-CUP	Central Coast Processing		INC May 18	30-day review of new application	NO
2022-015-LM	Gowing Merger		Complete	Merger being prepared to provide a legal house site	NO

No\$ = unreimbursed planning work

\$ = projects where a fixed fee has been paid

\$\$ = projects where a variable fee / deposit is made and the applicant is billed for time beyond the initial deposit //



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: April 2022

	This Month	Last Month	Year to Date	Last Year
Visitors	24	37	105	25
Inspections	364	762	1,973	1,094
Building Permits Issued	30	24	114	41
Certificate of Occupancy	12	29	54	24

VISITORS: Permits, Planning application submittals, submitted plan updates, general information



Public Works/Engineering Report April 2022

Development

Pasadera

On April 11, City staff met with the Pasadera development engineer in the field to review final elements necessary to dedicate public facilities from Lot 5 to the City.

Other

On April 8, Public Works staff worked with the development engineer to discuss several items associated with the Snowy Plover development, including sewer easements, trunk main alignment in size, storm water requirements, and access issues. After discussing them with the development engineer, Public Works concerns were transmitted to planning.

On April 26, Public Works staff reviewed 3 encroachment permit applications.

On April 27, Public Works staff finalized and forwarded a hold harmless agreement to the property owner at 4659 7th Street regarding the force main under this property.

Facilities

City Hall

On April 12, City Council approved a contract with Ashley and Vance Engineering to perform a structural engineering assessment of City Hall in advance of the development of plans and specifications for roof replacement. Initial assessment of the building is scheduled for May 2, 2022.

Three quotes ranging in price from \$15,450-\$22,800 were received for replacement of the heating units in City Hall auditorium. City staff sent an agreement to the low bid, Ocean Air. Heater installation is scheduled for May 10.

Public Works staff worked with a contractor to begin emergency repair work on the electrical system in the Police Department. A contract was fully executed on April 26 to proceed with

\$23,495 in electrical work to correct dangerous electrical conditions in the north wing of City capital

General

Special projects

Public Works staff worked on several special projects requested by others along with normal tasks of emptying streets trash cans twice a week, daily street inspection, bulky trash pickup, and weekly cleaning of the pedestrian bridge in the month of April including:

- April 6: 2021 Trunk Main Improvement weekly field meeting. Final walkthrough for Leroy Park and community Center. Coordinated repairs at Council Chambers. Worked on getting estimate for various tasks needed for City Hall Auditorium.
- April 7: Sprayed weeds in Treasure Park development, Highway 166, Obispo, and O'Connell softball field. Filled potholes, including Second Street.
- April 8: Trash pickup, including alleys, safety training, vehicle maintenance.
- April 11: Pasadera walkthrough, weeding
- April 12: corp yard cleanup
- April 19: bus shelter removal across from Senior Center and landfill trip for disposal.
- April 21: rent and return forklift. Accept delivery at wastewater treatment plant of O'Connell Park play structure and nine bus shelters.
- April 25: coordinate continued tree trimming. Seal cracks at American Legion stairs.
- April 26-28: install bus shelter at 10th and Senior Center.

The Public Works Director participated in the following meetings in April:

- April 4: interview two potential candidates for wastewater treatment plant operator-in-training.
- April 5: interview two additional potential candidates for wastewater treatment plant operator-in-training.
- April 6: Leroy Park final walkthrough, 2021 trunk main improvement project weekly field meeting.
- April 7: TTAC/TPAC/JTAC monthly committee meetings for Santa Barbara County Association of governments (SBCAG).
- April 11: Pasadera Lot 5 final walkthrough, regional climate collaborative grants webinar, virtual meeting with 3CE regarding funding for electric bus.
- April 12: Solid Waste meeting, interview additional potential candidate for wastewater treatment plant operator-in-training.
- April 14: West Main Street waterline preconstruction meeting, 2021 trunk main improvement project field meeting.

- April 15: virtual meeting with Regional Water Quality Control Board regarding wastewater treatment plant permit application.
- April 18: goal setting, initial meeting with Ashley and Vance Engineering regarding City Hall structural assessment, virtual meeting with PG&E regarding electric bus charging station installation.
- April 19: virtual meeting regarding consolidated permit application for transit funding through BlackCat.
- April 20: water shortage contingency plan template development for small water systems.
- April 21: broadband meeting.
- April 25: meeting with Taylor Farms representative, discuss Highway 1/166 encroachment permits with Caltrans.
- April 26: regional water efficiency program meeting.
- April 27: follow-up interview with top candidate for wastewater treatment plant operator in training.
- April 28: CalRecycle virtual meeting, SBCAG State of Good Repair funding discussion, SEIU meet and confer meeting.

Trees

On April 5, City staff submitted a revised budget for the CaFire Urban Community Forestry Project. The original request of \$290,000 was reduced to under \$200,000. The City submitted a revised budget of \$170,734.49. This revised budget was accepted by CalFire, who issued an agreement for the revised amount to the City in April 22.

The contractor continued trimming trees on April 25 and 27.

LeRoy Park Community Center

City staff continued meeting with the contractor to establish substantial completion. Outstanding items in April included as-built drawings, lift safety inspection, and building signoff, including Knox box installation.

Streetlight outages

On April 14, staff reported two streetlight outages to PG&E, one at 229 Point Sal Dunes Way, and the other at 2nd Street and Tognazzini.

Staffing

Five candidates were interviewed in April for wastewater treatment plant operator-in-training. Terms of employment were negotiated with the top candidate on April 28.

Parks

O'Connell Park

The play structure for O'Connell Park was delivered to the City on April 18. Bids for installation of the play structure were opened on April 12. Two bids were received, ranging from \$30,600-\$54,206.42. The fully executed agreement was signed on April 26. Construction is currently scheduled to begin May 23.

Solid Waste

SB 1383

On April 8, Public Works submitted the initial jurisdiction compliance report associated with the organics regulations that went into effect January 1, 2022. This report is necessary in order to release grant funding in the amount of \$20,000 to assist the City in meeting SB 1383 regulations.

On April 27, the City received word from the Department of Resources Recycling and Recovery (CalRecycle) approving an award amount of \$20,820 to assist the city in implementing SB 1383. We are to expect a call the next few weeks to discuss details prior to incurring any costs.

On April 28, City staff, Waste Management staff, and CalRecycle staff met virtually for our annual update to discuss the City's status in meeting current regulations.

Streets

Street Rehabilitation

The 2022 Pavement Rehabilitation Design Request for Proposals were received on April 19. Two proposals were received, ranging from \$103,834.00 to \$149,040.00. Approval to proceed with low bid will be presented to City Council on May 10.

Local Road Safety Plan

On April 11, the city received a reimbursement check for \$38,693.20, grant funds paid to the City for preparation of our Local Road Safety Plan. On April 22, the City received revised drawings from the consultant regarding the intersection at Highway 1/166 to address comments made by Union Pacific Railroad (UPRR). The City needs approval from UPRR prior to making any changes to this intersection consistent with the Local Road Safety Plan. This revised drawing was sent to UPRR on April 25.

Transit

Contract Extension

The City's existing three-year contract for transit services with SMOOTH expires on June 30, 2022. Based on a letter from SMOOTH regarding option year rates, the City developed an amendment

to the existing agreement, recommending a one-year extension on this contract. This agreement was approved by SMOOTH on April 6 and approved by City Council on April 26, 2022.

EV bus

On April 1, Public Works staff reviewed the California State Department of General Services available options for electric buses. Out of the three available, one appears to meet the City's needs. On April 11, staff met with 3CE to discuss status and update of grant opportunity of \$250,000 towards purchase of this vehicle. 3CE requires a quote for the electric bus to determine the grant quantity. City of Santa Maria staff assisted by providing their latest invoice.

On April 18, the City of Guadalupe sent a letter to the City of Santa Maria in support of their attempts to secure 5339 funding for no-emission transit vehicles.

On April 18, City staff initiated communication with PG&E for a new service at 303 Obispo St. to support a transit vehicle charging station at this facility. PG&E estimates that the new service will take 9 to 13 months to establish. Several rebates are available to the City associated with this installation.

On April 20, the City resubmitted its LCTOP application for \$538,000 in funding for an electric transit vehicle, responding to comments from the first review.

Service Changes

Consistent with the Short-Range Transit Plan, the City of Guadalupe will be changing its transit service from a single 75 minute Guadalupe Flyer loop and shuttle service to 2 flyer routes, one one-hour express loop to Santa Maria and one half-hour local loop through town.

On April 27, new bus stop signs were designed to reflect route changes and stops.

On April 28, the new route brochure was sent to consultant Trillium to update the City's GTFS (online transit data) by July 1.

Bus Shelters

The City received nine bus shelters on April 21. City staff will be installing these shelters. The first bus shelter was installed on April 27 at 10th and the Senior Center.

Water

Regulatory

On April 20, city staff reviewed the electronic annual report due to the State Water Resources Control Board, Division of Drinking Water.

Distribution

An ammonia leak occurred on April 7. The piping was replaced.

On April 19, City staff coordinated with a business owner on a service line failure on Guadalupe Street.

West Main Street Water Line Project

This project involves replacing approximately one-thousand feet of 4-inch pipe with 12-inch pipe on West Main Street from Guadalupe Street to Pioneer Street and will improve fire flows to the middle school. The preconstruction meeting was held on April 14. Tentative schedule at this time is construction to begin on June 13, after the end of the school year.

Operations

City staff adjusted water well operations to reduce electrical costs during peak power cost time of day, which is now 4 PM to 9 PM daily. Staff observed operations daily to ensure that the new operational scheme does not negatively impact water supply to the community.

Fire department staff expressed concern that valves along Guadalupe Street were not functional because the valve pots were filled with dirt, and as a result, a hit fire hydrant was not able to be isolated in a timely manner, resulting in the loss of a considerable amount of water. On April 27, water staff completed their review of the status of these valves. They found 76 valves along the length of Guadalupe Street. 61 were able to be cleared by hand. 15 need to be cleared with special equipment. This work is scheduled for May 18.

Wastewater

Regulatory

No overflows occurred in April 2022.

The wastewater treatment plant experienced no violations the month of April.

Wastewater staff met virtually with Regional Water Quality Control Board staff to discuss our permit application. Regional Board staff asked for a handful of additional details but overall indicated that our permit application was good. On April 25, Public Works staff submitted the remaining requested information to the Regional Board.

2021 Trunk Main Improvement Project

This project involves upsizing 3,000 feet of sewer main and is vital for meeting current and future capacity issues, fixing broken pipe, and moving sewer trunk main from private property into the public right-of-way where practicable. The construction on this project is nearly done. In April, the contractor completed the sewer line installation itself and finished cleanup, paving, manhole lining, videoing, and old main abandonment. One private sewer lateral was relocated the week of April 11. Paving walkthrough occurred on April 14. Unanticipated expenses on this project included a poorly located storm drain, unknown manholes, some adjustments to alignment, and additional paving. At this time, the unanticipated expenses amount to just under \$90,000, which is under 5% of this \$1.5 million project, which is well under the 15% contingency allowed. Substantial completion estimated for May 3, 2022.

Effluent Pump Station Rehabilitation

This project involves the rehabilitation of the effluent pump station at the wastewater treatment plant. It is partially funded through an Integrated Regional Water Management Program (IRWMP) grant. The contractor has already received a Notice to Proceed on this project. Due to the long lead time associated with PG&E review of the electrical installation and the time needed for pump manufacture, construction for this project was rescheduled for February 2022. However, due to supply chain issues, project construction has been delayed to July 2022. The pumps arrived on March 28. Now, we are awaiting the electrical equipment associated with this project.

The 4th quarter progress report was submitted to the Integrated Regional Water Management Program on April 8. This reporting is required as part of the Proposition 1 Round 1 implementation funding of \$302,821 associated with this project.

Highway 1 Lift Station Rehabilitation

On April 8, Public Works staff resubmitted the Caltrans encroachment permit application with revised drawings reflecting responses to previous Caltrans comments.

Pioneer Lift Station Rehabilitation

On April 8, staff submitted Project Information Form to be eligible for all or part of \$565,386 available through the Integrated Water Management Plan (IRWMP) Proposition 1 Round 2 implementation grant program.

City of Guadalupe

Capital Improvement Projects Budget - Fiscal Year 21-22

Project Numbers	PROJECT DESCRIPTIONS	2021-22 Amended Budget	2021-2021 Spent	April 2022 Update
100	Buildings			
089-104	Financial Accounting Software	\$ 100,000		Installation in progress.
089-105	General Plan Update	\$ 130,738	\$ 62,959	Final draft review complete
089-106	Public facilities master plan (include parks and library)	\$ 90,000		Not started
089-107	American Legion wood repair	\$ 70,000		Not started
089-108	Building improvements (painting, roof repair, locks, utilities)	\$ 145,000	\$ 5,861	Ashley & Vance hired to assess City Hall and develop roof replacement drawings.
200	Parks			
089-201	Leroy Park (Community Center and Site)	\$ 2,000,000	\$ 2,000,000	Construction scheduled for completion April 2022.
089-203	Parks Improvements (BBO, plumbing, play grounds)	\$ 120,000	\$ 96,026	Parks signs, drinking fountain, horseshoe pit fence & mutt mitt stations installed. O'Connell play structure delivered April 21. Installation scheduled to begin May 23. Rubberization deferred to next FY due to supply chain issues.
300	Streets, Sidewalks, Bicycle Facilities			
089-307	La Guardia and Gularde Lanes Pedestrian Improvements	\$ 179,537		AHSC grant awarded.
089-308	2021 Pavement rehabilitation	\$ 1,461,200	\$ 1,004,813	Completed.
089-309	Sidewalk repairs	\$ 91,800	\$ 91,652	Completed.
089-310	13th St. safe routes to school	\$ 133,270		AHSC grant awarded. Awaiting tax credits before starting work.
089-311	Storm drain improvements	\$ 40,000		Research started.
400	Water			
089-406	Elevated Tank Repairs/evaluate antenna revenue	\$ 295,000	\$ 4,998	Inspection complete. Ladder fabrication drawings found
089-407	Advanced metering infrastructure phase 1	\$ 200,000		Project to be restructured and rebid next fiscal year
089-408	SCADA improvements	\$ 50,000	\$ 10,000	Programming completed to reduce electrical costs.
089-409	West Main Street water line	\$ 450,000		Preconstruction meeting April 13. Construction scheduled to begin June 13. Bid cost is \$405,119.70
500	Wastewater			
089-503	Effluent Irrigation Pump Station Rehabilitation (Construction)	\$ 522,821		Construction scheduled for 7/2022, delayed due to supply chain issues.
089-504	Hwy 1 Lift Station	\$ 1,000,000		Deferred to FY 22-23
089-505	Sewer Main Improvements	\$ 1,600,000	\$ 1,198,411	Construction started November 5. Completion scheduled May 2022.
089-506	Grit system replacement	\$ 400,000		Pumps serviced. Auger and hopper slated for replacement. Once done, system expected to be operational. Replacement of whole system not needed.
089-507	WWTP equipment (tractor, maintenance boat, AIPS vault)	\$ 420,000	\$ 20,000	Maintenance boats purchased. Awaiting fabrication
600	Transit			
089-601	Infrastructure improvements	\$ 91,729	\$ 56,904	Bus shelters delivered April 21. Remaining work to be completed by City maintenance staff. Sample light ordered.
	Transfer to CIP fund 089:	\$ 9,591,095	\$ 4,551,624	
	Completed.			



MAYOR'S REPORT

May 10, 2022

(Information below may be subject to change)

1. Goal Setting Task III Background Workshop – May 11th at 6 p.m.

Mr. Robert Perrault met with the management team at the May 3rd managers meeting to discuss the upcoming Workshop Meeting regarding the background for the setting of goals. A brief agenda will be forthcoming.

To take Mr. Perrault words and as indicated in the original staff report, the Background Workshop is a very important step in the Goal Setting process. It is intended to provide the Council with a current snapshot/ status of the City's operations. It also offers the opportunity for the Department Heads to tell their department's story and highlight both the successes and challenges. The presentations should be no more than 20 minutes each and the overall Workshop should be completed in no more than 2hrs. Mr. Perrault will facilitate the meeting and suggests the following order:

Call to Order- Mayor

Roll Call

Opportunity for Public Comment

Workshop Introduction- Facilitator

Finance Department- Finance Director

Public Works- Public Works Director

Public Safety- Public Safety Director

Parks and Recreation- Parks and Recreation Director

City Administration including Planning and Human Resources- City Administrator.

Discussion Regarding Council member setting of Goals.

In terms of the presentations, the Finance Director will provide a financial overview of the City including Revenues and Expenditures for the current year for each of the major funds. Projections for Revenues for the coming year and identification of any constraints anticipated. The Finance Director's presentation may take longer than the 20 minutes because of the financial update for the entire City. Presentations for all Departments should include a brief description of key department responsibilities, the major actions or activities, and projects undertaken during the current year, identification of the staffing to carry out the responsibilities, and the identification of successes and challenges presenting themselves in the current year. This is the time to discuss with the Council the department priorities for the coming year as well as critical projects to be addressed.

2. Le Roy Park Phase I Ribbon Cutting – Ribbon Cutting, June 12

Save the Date: Le Roy Park Grand Opening on **June 12, 2022, at 1 p.m.** There will be live music by Los Compas de Guadalupe. Programming starts at 1 p.m. and food will be served at 2 p.m. The BBQ will be hosted by the Knights of Columbus.

Future reminder: We should expect another ribbon cutting ceremony for the Le Roy Phase II \$1.7M Federal grant in the next year or so when that addition to the building is constructed.

3. Royal Theater Good news! Staff heard on 4/18 that Senator Limon has put the \$5M request in the state budget for the Royal Theater project. Since Cunningham has also done this, we have both houses supporting the \$5M ask. Staff will be applying for tax credits that could be used for the Royal as gap financing to cover the balance of the estimated \$10M project.

4. Facility Coordinator Position.

The City has a new individual taking over the Facility Rental Coordinator position. Mayra Figueroa started during the week of April 25th. Hannah stated that she is excited to add her to the team and look forward to seeing her apply her experience to this position. Please don't hesitate to say hello.

Amelia Villegas is bringing Mayra up to speed on her system and procedures for rentals. At the time of this written report, Amelia's last day will be Friday, May 6th. City staff wants to take this opportunity to thank Amelia for her willingness to step into this role until we could find a replacement. Thank you for your time here, Amelia!

5. More Grants. Per the Board, Los Amigos de Guadalupe has been awarded for the Senior Meals Program (both congregate and home deliveries) at \$154,000 per year. Depending on performance, the funds could be available for an additional 3 years. LADG indicated they would service 40 congregate meals and 20 home delivery meals. There are 4 items to complete, one being the kitchen permit, before funding it fully approved.

6. Broadband Meeting – May 4th from 5:30 p.m. to 7:00 p.m. Community Meeting – City Council Chambers

EconAlliance Consortium provided a project overview, and then about a 50-minute panel comprised of folks sharing some of the unique needs of various constituents from the community held on **May 4th from 5:30 to 7:00 p.m.** Very interesting topic of discussion. They thanked the participants, the Mayor, and City Councilmember Antonio Ramirez for their support of the Guadalupe Broadband project meeting that night. Much appreciated the great venue. While it would have been nice to have more attendees, the conversation was stimulating and very valuable to the final strategy document. Grateful to you, Amelia, as well, for her conscientious attention to our event. EconAlliance looks forward to working with Guadalupe on its broadband progress!

7. Cinco de Mayo Veterans Memorial Plaza Event – May 8th from 11:30 a.m. to 2:00 p.m.

The Recreation and Parks Services Manager Hannah Fuentes will hold an event gathering on **Sunday, May 8th from 11:30 a.m. – 2:00 p.m.** at the Veterans Memorial Plaza. She would like to have a few food trucks parked in the parking lot and pop-up tents in the grass areas surrounding the parking lot with the parking lot blocked off. The pop-up tents would be to provide educational information regarding the significance of Cinco de Mayo, Mexican

cultural information, or fun activities for people to participate in. In addition to food trucks and pop ups, I would like to provide entertainment (i.e., mariachis and ballet folklorico dancers). Outside of the educational significance of an event like this, Ms. Fuentes thinks it is important to provide activities like this to keep the community connected.

8. **Guadalupe City Food Bank** has been approved to offer two days of food distribution, starting in **May**. At this writing, the **First Thursday** of the Month and the **Third MONDAY** of the month is planned. Our May Food distribution dates are **May 5th, Thursday and May 16th, Monday**. Thereafter First Thursdays and Third Mondays of each month.

Hours for the actual food distribution begins at 11:30 AM - 1:30 PM. Food is delivered to the Senior and Community Center at 10:00 AM and volunteers' bag and prepare food for distribution beginning at 11:30 AM. Updates will be forthcoming, and information was distributed to Food Bag participants on 4/7/22.

9. **Agreements** with the various groups, such as the Boys & Girls Club, Allan Hancock College, and SER Jobs for Progress, Veterans Hall MOU are ongoing.
10. **Le Roy Park Committee** members will discuss the Lease/MOU agreement, the current direction is to move forward with an MOU as opposed to a lease. Given this direction, it was suggested that the city obtain from the Club, specific information as to the times, programs, staffing, anticipated attendance, etc., the Club anticipates in utilizing the Le Roy Park. As you are aware, the City Recreation Commission has asked that they be involved in any arrangements and approvals made regarding the use of Le Roy Park, for any organization which includes City run programs, SER, Jobs For Progress interests, Hancock College's outreach to the City regarding the use of Le Roy Park, etc.

The next step for the Club is to prepare, the anticipated information as per the above, days, times, specific activities the Club will operate, staffing, etc. This information will be presented by the Club, to the Recreation Commission for their input and discussions. With the Commissions input, the Council will have a better sense of direction on how the facility will be functioning.

We understand that there is a need to move these and other use agreements for Le Roy Community Center, forward. The goal of these upcoming decisions is aimed at supporting the needs of the City, Club and other organizations who wish to serve the City youth and residents of Guadalupe.

11. **Senior Citizens, Senior Center**

Guadalupe Senior and Community Center organizers are offering Several days per week of an open house for local senior citizens until the full meal preparations begin at 4545 10th Street. Several meetings are planned in coordination with the City of Guadalupe and Los Amigos de Guadalupe to discuss a roll out of the breakfast gatherings targeting local seniors. Updates will be provided when schedules and types of service are offered. This will not involve any prepared meals at the center, just coffee, pan dulce, and the coming out of the Pandemic roll out for Seniors.

12. Le Roy Park - Free Eye Exam- Tentative 8-12-13-2022

At Le Roy Park, on August 12th, 2022, and Saturday, August 13, 2022, Jose Nichols from the Lions Club are working with a non-profit to bring Free eye exams and free recycled glass for all residents that need eye exams and free glasses.

13. Ribbon Cutting.

Councilmember Liliana Cardenas is working with staff to have a ribbon cutting event for our new Jack O'Connell playground equipment. The installation of a new playground at this park is important to celebrate since we have not had one in years. More to come.....

14. CCB Entitlement Process

The City Council approved Commercial Cannabis Business Applicants are commencing with the conditional use process. This entitlement process may take about 2-3 months from initial application period to final council approval.

On May 5th, City staff had a preconstruction meeting onsite with the commercial cannabis manufacturing process operators at 151 Obispo Street. The estimated operation of this plant will be on September 15, 2022.

15. Former AI's Union Property

The Senior Hazardous Materials Specialist from the Santa Barbara County Public Health Department promised the City Administrator to get a full review of what was submitted to them from the consultant and the cleanup no later than next week. It is the Health Departments recollection that they should be able finalize the Case Closure Summary, update GeoTracker, and of course the final review by the supervisor and then their director before signing off. Once the City Administrator gets the sign off, then he will work with the Contract Planning Director to develop an RFP to solicit developers who will share with the City Council their development proposals for use of the property. Remember: this property is a former Redevelopment Authority property with the Successor Agency and its disposition states in the Long-Range Property Management Plan it must be sold for development purposes.

16. SBCAS Jurisdictional Contract 5-Year Fee Schedule for Guadalupe

Based on direction received from the Board of Supervisors on April 19, 2022, the schedule below provides the FY 2022-2023 Year-1 contract amount with the first-year phase out of the General Fund support. The schedule also shows calculations, as shared with the Board, of what the remaining phase out of General Fund support looks like using current cost and revenue calculations. Actual costs will be used for future years, while continuing to adhere to Board direction of continuing the additional phase out of General Fund support over the five-year period.

City of Guadalupe				
		Annual	Quarterly	
	Fiscal Year	Amount	Invoices	
Year 1	July 1, 2022- June 30, 2023	\$ 64,740	\$ 16,185	Contract Amount
Year 2	July 1, 2023- June 30, 2024	\$ 69,272] Amounts shown uses FY 2021-2022 costs with General Fund support phase-out and 2.5% CPI
Year 3	July 1, 2024- June 30, 2025	\$ 73,916		
Year 4	July 1, 2025- June 30, 2026	\$ 78,676		
Year 5	July 1, 2026- June 30, 2027	\$ 83,556		

The above schedule will be used for budgeting purposes for the next 5 fiscal years.

END OF REPORT



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 10, 2022

Bill Scott

Todd Bodem

Prepared by:
Bill Scott, Contract City Planner

Approved by:
Todd Bodem, City Administrator

SUBJECT: Public hearing to consider subdivision Tract 29,065, (Planning File No. 2021-098-TTM) a Vesting Tentative Tract Map to allow future development on Lots 1 and 2 of Parcel Map 29,063.

EXECUTIVE SUMMARY:

Tract 29,065 is a Vesting Tentative Tract Map to allow future development of two of the parcels established by the Master Parcel Map Tract 29,063. Parcel Map 29,063 is the 4-lot Parcel Map, which establishes the larger parcels from which future subdivisions in DJ Farms South will be derived. Master Parcel Map 29,063 was approved by the City Council in June 2021 and was recently recorded by the County. Tract 29,065 implements two components of the Master Parcel Map. Lot 1 is 21.8-acres and would be subdivided into 104-lots including: 98 lots for single-family detached residential homesites; one lot for a park site; four lots would provide stormwater infiltration; and one lot for supporting open space uses. Lot 2 would establish a flood control basin on the 9.16-acres. The project site is part of the 85.1-acre area, south of the Union Pacific/Santa Maria Valley railroad tracks, identified as *Pasadera South*.

RECOMMENDATION:

That the City Council receive a presentation from staff and consider Tentative Tract Map 29,065 by the following the procedures a-c below:

- a) Presentation of staff report (Bill Scott, Contract City Planner) followed by questions of staff from City Council.
- b) Conduct a public hearing to consider any comments from the applicant and the public; and
- c) Approve Resolution 2022-38 to conditionally approve the Tentative Tract Map 29,065.

BACKGROUND:

DJ Farms Specific Plan

On November 13, 2012, the City Council, by Resolution no. 2012-29; adopted the revised version of the DJ Farms Specific Plan. The Specific Plan area covers 209-acres and establishes the

development parameters for a mixed-use community consisting of up to 802 residential dwelling units, 250,000 square feet of commercial uses, 12.5-acres for a school site and 15.9-acres for neighborhood serving parks and recreational facilities. As noted above, Tract 29,065 covers two of the four lots established by the previously approved Parcel Map 29,063 in the southerly portion of the DJ Farms Specific Plan. Railroad tracks, owned by Union Pacific Railroad (UPRR) and leased by the Santa Maria Valley Railroad (SMVRR), extend along the northeasterly side of the project site. Union Pacific Railroad tracks abut the subdivision site to the west.

Most of the Lot 1 project area is currently under agricultural cultivation. A narrow drainage swale had historically traversed through the center of the Lot 2 site. That area was recently rough graded. The future Lot 2 basin site has been excavated; and just west of the basin site, a large mound of soil has been stockpiled that will ultimately become the westerly Obispo Street bridge approach. The previous excavation and stockpile were approved after a biological survey was completed and a grading permit was issued by the City Engineer.

Pasadera South

As noted above, the current Tract 29,065 would establish 98 lots for single-family detached residential use; a 0.65-acre park site, four lots for required Low Impact Development (LID) stormwater infiltration; and one 0.78-acre Lot for open space use. A regional stormwater retention basin on 9.16-acres will serve the Pasadera South developments. The Tentative Tract Map is attached as Exhibit C.

Other Project Components

Railroad Buffer: The tentative tract map establishes a 60-foot-wide railroad setback between the SMVRR railroad tracks and the Lots 1 – 25 homesites on the north side of the subdivision. A 100-foot setback is provided between the UPRR railroad tracks and Lots 41, 42, 67, 68, 86, 96 and 100, on the west side of the subdivision. The railroad buffers implement the noise and vibration requirements established by the Specific Plan EIR.

Perimeter Walls: The tentative tract map depicts minimum 6-foot-high masonry walls along the northeasterly, southeasterly, and westerly perimeters of the subdivision. The walls provide both sound attenuation and privacy for homes along the perimeters of the subdivision.

Sons of Guadalupe Street Names: The Pasadera South subdivisions will recognize the names from the “Sons of Guadalupe – Killed in Action and WWII Veterans” list. In Tract 29,065, the main thoroughfare that connects all four of the lots in Pasadera South has been named “Kurkokawa Drive” after fallen local soldier Ben Kurkokawa. Also, “Rico Drive,” is named for serviceman Raymond Rico another fallen local hero. Rico Drive connects Arroyo Seco Road and Kurkokawa Drive in the southerly portion of Lot 4 as shown on Master Parcel Map 29,063. Additional streets in Pasadera South will further be available to commemorate other heroes from the “Sons of Guadalupe” list.

Public Transit: The tract map designates a bus route generally in the easterly part of the future Lot 1 neighborhood. The bus route is shown to extend along the Obispo Street extension and connects to the easterly Lots 3 and 4 along future Kurkokawa Drive. The preliminary location of at least one bus stops has been identified in the Lot 1 neighborhood.

Development Agreement: The tract map has been conditioned to ensure its implementation is aligned with the financial and infrastructure obligations, and the timing mechanisms established by the associated Development Agreement adopted by City Council Ordinance No. 2012-411; Amendment No. 1 (Ordinance No. 2014-048); and Amendment No. 2 (Ordinance No. 2015-427).

DISCUSSION:

The Land Use, Circulation and Infrastructure elements of the DJ Farms Specific Plan establish virtually all the development parameters for this subdivision. However, as a first step staff evaluated the tract map for conformance to the applicable provisions of Title 17 of the Guadalupe Municipal Code (the Subdivision Ordinance). For example, Section 17.20.020 establishes the regulations for tentative map form and content, and Section 17.32.030 sets a maximum lot width to depth ratio for new subdivisions. The tract map was found to meet all the applicable standards stipulated by the Guadalupe Subdivision Ordinance.

Specific Plan Conformance

The 98-single-family lots proposed under Tract 29,065 are zoned R-1-5000, have a minimum size of 5,000 square-feet: and range in size from slightly over 5,000 square-feet to over 10,000 square-feet (Exhibit C - Tentative Tract Map). Two residential lots, Lots 1 and 2 are “flag lots,” having unusually lengthy driveways and no building presence at the street frontage. The flag lot configuration could be inconsistent with the “Cohesive Community Design” intent of the Specific Plan. However, given the challenge presented by this end of cul-de-sac location, and the very limited use of this lot design approach, the two flag lots are deemed to be acceptable in this case.

Consistent with the Land Use Plan, Lot 99 is depicted as a 0.65-acre park site; and Lot 104 (0.78-acre) depicts another future open space area. The remainder of the lots in the Lot 1 subdivision, Lots 100 – 103, would serve as stormwater infiltration basins. The larger Lot 2 basin will be fully installed and functioning prior to the first occupancy issuance. In addition to its flood control purpose the Lot 2 basin will establish a protected “native area” planted and maintained with special status native plant species to the specifications of the project’s Environmental Impact Report. The developer will install the associated streets and utilities to serve to subdivision.

The Planning Department has found that the design of the map, the configuration of the lots, the location of the land uses, and the roadway alignments are in full conformance with the Zoning Map (Attachment 2) and the Road Plan contained in the DJ Farms Specific Plan. Furthermore, the tract map is conditioned to ensure each stage of development will be implemented as specified by the environmental Mitigation Monitoring Program established for the project.

Site Access

As shown on the tract map, primary access to the Pasadara South subdivisions will be from Obispo Street, extending over the railroad tracks from the north. The Obispo Street bridge, (a 76-foot-wide right-of-way collector street), has a 56-foot-wide roadway width, and includes: a 28-foot-wide roadway with 6-foot-wide sidewalks and 8-foot bike lines on both sides of the roadway. The Obispo Street bridge will be fully constructed by the developer and operational prior to the first occupancy for the homes south of the railroad. To the west, the Arroyo Seco Road bridge is of similar design and will provide secondary access. The Arroyo Seco bridge will be installed and operational before occupancy of the 210th dwelling in Pasadara South. The City

Engineer has endorsed the street alignments and roadway sections as shown on the tract map.

Temporary Construction Access

The Obispo Street bridge is currently under review by the Union Pacific Railroad. While the bridge is under structural design review and construction, the project developer proposes a temporary construction access route, extending along a farm road, from Brown Road, roughly 1.5 miles to the south (Attachment 4). The applicant has provided written approval from the property owner for use of this temporary access route. The City Engineer has endorsed the Brown Road/farm road access route. However, the Fire Department has stated the length and condition of this roadway is not acceptable to accommodate emergency vehicle access. Therefore, any temporary construction would be limited only to earthwork such as grading, installation of underground utilities, and other surface improvements.

Temporary Emergency Access

As noted, the Fire Department has stated, horizontal construction such as site grading and work on underground utilities is acceptable, however, any activity involving combustible materials (e.g., vertical home construction) shall not be permitted. The tract map is conditioned to specify, no building construction may begin until the Obispo Street bridge is fully operational, or a suitable emergency route is identified to the specifications of the Fire Department. As conditioned, the temporary access routes meet the specifications of the City and makes available the maximum of construction flexibility for the developer.

Conclusion

As discussed above, the design of the Map, its land uses, and roadway alignments meet the specifications of the DJ Farms Specific Plan. As conditioned, the Map will meet requisite City specifications, and will provide the developer with a maximum degree of flexibility. The tract map will be implemented in full compliance with the environmental measures identified in the Project EIR. The associated roadways, utilities, public facilities, and infrastructure will be more precisely defined and implemented during the subsequent Final Map, Improvement Plan and Grading Plan stages for subdivision Tract 29,065.

Supplemental Documents referenced:

- Sound Level Assessment, Proposed DJ Farms Subdivision, prepared by David Lord, Acoustics, dated May 27, 2014
- Pasadera CRLF Evaluation, prepared by Regan Biological and Horticultural Consulting, dated September 17, 2020
- DJ Farms Development Phase 1 Annual monitoring Report, prepared by WRA Environmental Consultants, dated December 31, 2019
- A Programmatic Biological Opinion, prepared by US Department of Interior, Fish and Wildlife, dated January 1999
- DJ Farms Habitat and Mitigation Plan, prepared by WRA Environmental Consultants, dated January 2006, last revised September 2008.

CEQA Compliance

A Final Environmental Impact Report (FEIR) (SCH 1992111025) and Addendum to the Final EIR

was prepared for the Revised DJ Farms Specific Plan and certified by the City of Guadalupe in November 2012. The Certified Final EIR and Addendum to the Final EIR addressed the physical impacts on the environment resulting from the development plans outlined in the adopted Specific Plan.

The current project is essentially the same project assessed in the Project EIR. The proposed Vesting Tentative Parcel Map (VTPM) would implement the adopted Specific Plan and it would not substantially alter the project previously analyzed in the Certified Final EIR and the Addendum to the Final EIR.

The Mitigation Monitoring and Reporting Program (MMRP) of the EIR. Mitigation measures that are applicable to the proposed VTTM have been incorporated as Conditions of Approval (Exhibit B of Attachment 1). Staff will continue to review the MMRP to ensure that all mitigation measures are incorporated and considered during each future discretionary and development stage. This Vesting Tentative Tract Map has been found to follow CEQA and the MMRP.

Public Outreach.

This is a public hearing item. Notices of the VTTM approval request and City Council public hearing were published in the Santa Maria Times and mailed to all property owners within a 300-foot radius of the project site as required by the City's Zoning Code.

ATTACHMENTS:

1. City Council Resolution No. 2022-38
Exhibit A – City Council Findings
Exhibit B - Conditions of Approval
Exhibit C - Tentative Tract Map Tract 29,065
Exhibit D – Excerpts from Development Agreement
Exhibit E – Mitigation Monitoring Program
2. Zoning Map/Location Map
3. SB County Air Pollution Control District Letter
4. Farm Road Construction Access Agreement

RESOLUTION NO. 2022-38**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE CONDITIONALLY APPROVING VESTING TENTATIVE TRACT MAP 29,065 AND ADOPTION OF THE FINDINGS PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT SECTION 15182 AND SECTION 15162.**

WHEREAS, in September 2021, GB Land South LLC (the Subdivider), filed Planning application 2021-098-TTM for the Vesting Tentative Tract Map 29,065; to allow development of the two parcels identified as Lot 1 and Lot 2 on that certain Parcel Map entitled Tract 29,063 in the southerly portion of the DJ Farms Specific Plan (Specific Plan) community; and

WHEREAS, on November 13, 2012, the City Council, by Resolution No. 2012-29 adopted the revised version of the DJ Farms Specific Plan; and said Specific Plan promotes the development of a mixed-use community consisting of up to 802 residential dwelling units, 250,000 square-feet of commercial uses, 12.5-acres for a school and 15.9-acres for neighborhood serving parks and recreational facilities on 209-acres; and

WHEREAS, said Lot 1 in Parcel Map 29,063 is 21.8-acres in size and Lot 2 is 9.16-acres; and said Tentative Tract Map 29,065 proposes to subdivide Lot 1 into 104 lots for single-family detached residential uses and supportive open space, public facilities, and infrastructure; and Lot 2 would establish a regional stormwater retention basin to serve the DJ Farms south community; and

WHEREAS, in accord with the specifications of the Specific Plan, the development proposed under Tract 29,065 consists of 98 single-family residential lots having a minimum size of 5,000 square-feet; and in addition to its regional flood control purpose the Lot 2 basin site will establish a protected area to be planted and maintained with special status native plant species consistent with the mitigation measures in the Specific Plan Environmental Impact Report; and

WHEREAS, the Planning Director has found that the design of the map, the configuration of the lots, and the location of the land uses are in full conformance with the Site Plan, the Land Use Plan, and the Zoning Map contained in the DJ Farms Specific Plan; and

WHEREAS, the City Engineer has concluded that the roadway network, the street sections, and utility plan shown on the map are in substantial conformance to the Conceptual Road plan, the Circulation Chapter, and the Public Facilities Chapter in the DJ Farms Specific Plan; and

WHEREAS, no occupancy shall be granted until permanent roadway access to the development site is established in full accordance with the provisions of the DJ Farms Specific Plan; and short-term access during each phase of construction shall meet the meet design and safety specifications of the City Engineer and the Fire Department; and

WHEREAS, on May 10, 2022, the Guadalupe City Council held a duly noticed public hearing to consider Vesting Tentative Tract Map 29,065; and the City Council opened the public hearing and invited testimony of the proposed project; and

WHEREAS, notice for the public hearing was published in the Santa Maria Times on April 29, 2022; and notices were mailed to individual property owners within 300-feet of the project site on May 28, 2021 as required by the Subdivision Map Act and the Municipal Code of the City of Guadalupe; and

WHEREAS, the Guadalupe City Council at its regular meeting of May, 10, 2022, received public testimony and other evidence at the meeting; and

WHEREAS, The California Environmental Quality Act (CEQA) requires state and local governmental agencies to inform decision makers and the public about potentially significant environmental effects of a proposed project, and ways to minimize those environmental effects, and

WHEREAS, on November 13, 2012, the Guadalupe City Council certified the Final EIR and Addendum to the EIR (SCH 1992111025) (City Council Resolution Number 2012-27); and the City Council adopted CEQA Findings, a Statement of Overriding Considerations, and a Mitigation Monitoring and Reporting Program (MMRP) for the Specific Plan; and

WHEREAS, California Environmental Quality Act, CEQA Section 15182 (Projects Pursuant to a Specific Plan) provides that a project shall be exempt from further environmental review where a public agency has prepared an EIR on a specific plan after January 1, 1980; and where the project meets the requirements of Section 15162 (Subsequent EIRs and Negative Declarations), an EIR or negative declaration need not be prepared for a project undertaken pursuant to and in conformity to that Specific Plan; and

WHEREAS, the City Council finds the Vesting Tentative Tract Map 29,065 (Planning Application 2021-098-TTM) is fully consistent with the certified EIR for the Specific Plan, in accordance with the California Environmental Quality Act (CEQA), Section 15182 (Projects pursuant to a Specific Plan) is exempt from further environmental review because the project meets the requirements of Section 15162 (Subsequent EIRs and Negative Declarations) and

WHEREAS, the City Council directs the Planning Director to file a Notice of Determination upon approval of the project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

Section 1. The recitals and findings set forth above are true and correct and incorporated herein by reference.

Section 2. The City Council does hereby find and determine as follows:

- a. None of the findings for denying Vesting Tentative Tract Map 29,065, set forth in Guadalupe Municipal Code Section 17,20.060(B), can be made based on the evidence set forth in the administrative record pertaining to this application as provided before or at the Council hearing on this matter, whether verbal or documentary.

- Section 3. Vesting Tentative Tract Map 29,065, Exhibit C, is approved subject to the Conditions of Approval set forth in Exhibit A of this resolution.
- Section 4. The Final Environmental Impact Report and the Addendum to the Final Environmental Impact Report adequately evaluated the potential environmental impacts of the project and meets all the requirements of the California Environmental Quality Act.
- Section 5. The project shall be subject to the Development Agreements stipulations; Exhibit D – Excerpts from Development Agreements.
- Section 6. The project shall be subject to the Mitigation Monitoring Program, Exhibit E.
- Section 7. Acceptance of Conditions. The property owner’s and business owner(s) shall submit affidavits of acceptance of the conditions of approval for this project, including and acknowledgement that failure to comply with the conditions of approval shall constitute grounds for revocation or other enforcement prior to Tentative Tract Map 29,065 (2021-098-TTM) becoming effective.
- Section 8. This Resolution shall become effective immediately.
- Section 9. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 10th day of May 2022 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-38**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held May 10, 2022, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

**FINDINGS FOR APPROVAL
MASTER VESTING TENTATIVE PARCEL MAP TRACT 29,065
(2021-098-TTM)**

1.0 CEQA Findings

1.1 CONSIDERATION OF THE CEQA REVIEW AND FULL DISCLOSURE

The City Council has considered the A Final Environmental Impact Report (FEIR) (SCH 1992111025) and Addendum to the Final EIR was prepared for the Revised DJ Farms Specific Plan and certified by the City of Guadalupe in November 2012. The Certified Final EIR and Addendum to the Final EIR addressed the physical impacts on the environment resulting from the development plans outlined in the adopted DJ Farms Specific Plan.

The current project is the essentially same project assessed in the Project EIR. The proposed Vesting Tentative Tract Map (VTTM) would implement the adopted Specific Plan and it would not substantially alter the project previously analyzed in the Certified Final EIR and the Addendum to the Final EIR.

The Mitigation Monitoring and Reporting Program (MMRP) of the EIR. Mitigation measures that are applicable to the proposed VTTM have been incorporated as Conditions of Approval. Staff will continue to review the MMRP to ensure that all mitigation measures are incorporated and considered during each future discretionary and development stage. This Vesting Tentative Parcel Map has been found to follow CEQA and the MMRP.

1.2 FINDING OF NO SIGNIFICANT EFFECT

Based on the whole record, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, and therefore the activity is not subject to CEQA.

1.3 LOCATION OF DOCUMENTS

The documents and other materials which constitute the record of proceedings upon which this decision is based are in the custody of the City of Guadalupe, 918 Obispo Street, Guadalupe, CA 93434.

2.0 City Council Findings

2.1 TENTATIVE PARCEL MAP FINDINGS

- A. Pursuant to City of Guadalupe Municipal Code, Section 17.20.060, the Guadalupe City Council hereby makes all the following findings:
1. The proposed map is consistent with the City of Guadalupe General Plan and the DJ Farms Specific Plan.
 2. The design or improvement of the proposed subdivision is consistent with applicable General Plans and Specific Plans.
 3. The site is physically suitable for the type of future development.
 4. The site is suitable for the proposed density of development.
 5. The design of the subdivision or the proposed improvements are *not* likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat.
 6. That the design of the subdivision or the proposed improvements are *not* likely to cause serious health problems.
 7. That the design of the subdivision or the type of improvements will *not* conflict with easements acquired by the public at large, for access through or use of property within the proposed subdivision.
 8. The design of the subdivision or the proposed improvements meet minimum standards by the City Council.

**CONDITIONS OF APPROVAL
VESTING TENTATIVE TRACT MAP 29,065
(2021-098-TTM)**

GENERAL CONDITIONS

1. Project Description: Subject to the conditions set forth below, this permit authorizes Tract 29,065 for the subdivision of that certain 21.8-acre Lot 1 in Master Parcel Map Tract 29,063 by Application No. 2021-098-TTM, on file with the City of Guadalupe. The tract map consists of three sheets, last revised on December 29, 2022. As noted, Lot 1 of Master Parcel Map 29,063 is approximately 21.8 acres and is proposed to be subdivided by Tract 29,065 into 98 single-family home lots. As specified by the DJ Farms Specific Plan the lots are zoned for R-1-5000 single-family detached residential use at a minimum lot size of 5000 square-feet. The project also proposes a park site, four lots for low impact development (LID) infiltration basins, and an open space lot. The developer will install the associated streets and utilities to serve to subdivision. As part of the regional drainage for the Pasadera development, a drainage basin is proposed to be constructed on Lot 2 as shown on Master Parcel Map 29,063. The basin will be fully installed and functioning prior to the first occupancy issuance.

Access to the development will be from Obispo Street north of the Santa Maria Valley Railroad (SMVRR). A new bridge will be constructed to extend Obispo Street over the railroad tracks. The Obispo Street bridge will be fully constructed by the developer and operational prior to the first occupancy for the homes south of the railroad. The Arroyo Seco Street bridge will, provide secondary access; and will be installed and operational before occupancy of the 210th dwelling. The Obispo Street bridge is currently under review by the Union Pacific Railroad. While the bridge is under structural design review and construction, this Map is conditioned to require the project developer to provide written authorization or other acceptable verification to the City Engineer authorizing the use of any temporary access route for construction.

The Developer has submitted a copy of the signed Farm Road Agreement with the property owners which demonstrates temporary use of a private road is authorized. The temporary construction access route, extending along a farm road from Brown Road, approximately 1.5 mile south of the project site, is deemed to be acceptable by the City Engineer. The Fire Department has stated the length and condition of the Farm Access Road is not suitable to accommodate emergency vehicle access. Therefore, temporary construction shall be limited only to grading, underground utilities, and other surface improvements. No "vertical construction" shall commence, and no single-family home building permits shall be issued until the Obispo Street bridge is fully operational or another emergency access route has been approved by the Fire Department.

Each component of the development shall be found to meet the applicable standards of the DJ Farms Specific Plan. The Planning Department has found the locations and configuration of the lots and land uses established under this tract map to be consistent with the Conceptual Site Plan; the Land Use Plan; and Zoning Map (Figures III-2; Figure III-3 and Figure III-4), of the DJ Farms Specific Plan. Furthermore, the roadway alignments and rights-of-way are determined to be substantially consistent with Specific Plan Figure IV-3 (Conceptual Road Plan). Infrastructure, including all requisite roadways and utilities shall be constructed to meet or exceed Specific Plan standards to the satisfaction of the City Engineer. Deviations may require amendments to the permit, including additional CEQA review. Deviations without the above-described approval will constitute a violation of the permit approval.

2. The implementation of this tentative map shall comply with the financial and infrastructure obligations, and the timing mechanisms established by the Development Agreement adopted by Ordinance No. 2012-411; Amendment No. 1 (Ordinance 2014-048); and Amendment No. 2 (Ordinance No. 2015-427). Excerpts from the Development Agreement are attached hereto and incorporated by reference.
3. The Applicant agrees, as a condition of approval of this resolution, to indemnify, defend and hold harmless, at Applicant's expense, City and City's agents, officers, and employees from and against any claim, action or proceeding to attack, review, set aside, void, or annul the approval of this permit or to determine the reasonableness, legality or validity of any condition attach hereto. City shall promptly notify Applicant of any such claim, action or proceeding to which City receives notice, and City will cooperate fully with Applicant in the defense thereof. Applicant shall reimburse the City for any court costs and attorney's fees that the City may be required to pay because of any such claim, action or proceeding. City may, in its sole discretion, participate in the defense of any such claim, action or proceeding, but such participation shall not relieve Applicant of the obligation of this condition. Applicant's acceptance of this permit approval or commencement of construction or operations under the approval shall be deemed to be acceptance of all conditions of approval.
4. If any condition imposing a fee, exaction, or dedication is challenged by the project sponsors in an action filed in a court of law or threaten to be filed therein which action is brought within the period provided for by law, this approval shall be suspended pending dismissal of such action, the expiration of the limitation period applicable to such action, or final resolution of such action. If any condition is invalidated by a court of law, the entire project shall be reviewed by the City and substitute conditions may be imposed.
5. In accordance with Sections 17.28.010 of the City Municipal Code, a final tract map shall be recorded within a period of 18 months after he approval of the tentative tract map by the City Council.

ENVIRONMENTAL CONDITIONS

The following mitigation measures are established by the Environmental Impact Report and Mitigation Monitoring Program entitled: DJ Farms EIR, approved by the Guadalupe City Council by Resolution 2012-27, on November 13, 2012, attached herein and incorporated as Exhibit D. These measures shall be implemented by the project to the satisfaction of the Planning Department, the City Engineer, and the Building Official as specified by the mitigation Monitoring Program. The timing for implementation of each measure shall be as specified in the Mitigation Monitoring Program.

Aesthetics and Visual

6. MM 3.1-2: The applicant shall prepare and submit detailed building and landscaping plans to the City. The Plans must be determined by the City staff to be consistent with the design guidelines contained in the Revised DJ Farms Specific Plan and other City requirements prior to the issuance of any building or landscaping permits for development of the project site.
7. MM 3.1-3: Prior to Final Map approval and recordation, the Applicant shall prepare and submit a detailed exterior lighting plan that indicates the locations and type of lighting that will be used. The exterior lighting shall demonstrate a unintrusive quality. All external lighting shall be indicated on the project improvement plans as they are submitted for future site development.

Air Quality.

8. Air Quality mitigation is updated and is consistent with MM 3-2.1a and 3-2.1b. The Air Quality measures are provided in the transmittal from Santa Barbara County Air Pollution Control District, dated October 13, 2021, and attached hereto and incorporated by reference; and Air Quality Dust Control mitigation is provided below by these conditions of approval.

Biological Resources

9. M.M. 3.3-5: To maintain consistency with the measures listed under the Programmatic Biological Opinion issued by the US Fish and Wildlife Service (January 26, 1999), the following mitigation will be required.
 - Prior to construction, a US Fish and Wildlife Service approved biologist shall survey the drainage outlet on the western perimeter and associated channel two weeks prior to construction.
 - If California red-legged frogs are present on the project site, the biologist will contact the Service and receive authorization to capture and relocate the frogs to a Service approved location. If frogs are observed, the biologist or a site monitor (as designated by the biologist) will be present until the ditch is drained or graded. If no frogs are found, the site will be deemed clear and if no frogs are found, the site will be deemed and clear and a screen will be placed over the drainage pipe leading to the off-site drainage ditch. All other measures listed below will be implemented.

- All construction personnel will receive a training session which shall include a description of the California red-legged frog and its habitat, the importance of red-legged frogs, and the areas where such frogs may occur. If present on the project site.
 - All fueling and maintenance of vehicles and other equipment shall occur at least 20 meters from any elements of the drainage channel proposed to remain within the project site into the off-site agricultural ditches.
 - To control erosion, the project and after project implementation, the project will implement best management practices, as identified by the Regional Water Quality Control, Board.
10. MM 3.3-8: The project applicant shall obtain the necessary state and federal permits required under federal and state law that is applicable to the project and shall obtain the required permits or concurrence from the authority prior to issuance of grading permits. The project applicant shall comply with all permit conditions and employ best management practices and measures (established by the Corps) to minimize and compensate for potential impact to any jurisdictional waters. Wetland delineation and mitigation details shall be noted on the design.
11. MM 3.4-2a: The following language, or equivalent, shall be included in all construction contracts and permits issued within the project area.

As a condition of project approval, if any prehistoric or historic artifacts or other indications of archaeological resources are found once project construction is underway, all work in the immediate vicinity must stop and the City of Guadalupe shall be immediately notified. An Archaeologist meeting the Secretary of Interior's Professional qualifications Standards in prehistoric or historical archeology, as appropriate, shall be retained to evaluate the finds and inadvertently discovered cultural resources.

12. MM 3.4.2b: As a condition of project approval, if human remains are discovered once project construction is underway, all work must stop in the immediate vicinity of the find and the County Coroner must be notified, according to Section 7050.5 of the California Health and Safety Code. If the remains are determined to be Native American, the coroner will notify the Native American Heritage Commission the procedures outlined in CEQA Section 15064 5(d) and € shall be followed.
13. MM 3.4-3: The following language or equivalent, shall be included in all construction contract and permits issued within the project area:

As a condition of approval, if any paleontological resources (fossils) are found once project construction is underway, all work in the immediate vicinity must stop and the City of Guadalupe shall be immediately notified. A qualified paleontologist shall be retained to evaluate the finds and recommend appropriate mitigation measures for the inadvertently discovered paleontological resources.

Geology and Geologic Constraints

14. MM 3.5-1a: All future residential development within the Specific Plan area shall be designed in accordance with the requirements of the current edition of the California Building Code and the recommendations contained within the Preliminary Soils Engineering Report (dated October 11, 2002), and the Soils Corrosivity Study (dated May 21, 2003), subject to review and approval by the City of Guadalupe. These recommendations include but are limited to site preparation and grading; utility trenches; foundations (general, post-tensioned, and conventional); slabs-on-grade and exterior flatwork; retaining walls; pavement sections; and drainage around improvements.

15. MM 3.5-4: The City of Guadalupe shall ensure implementation of erosion prevention and sedimentation control into site preparation and construction activities prior to approval of final improvement plans for subsequent tentative maps proposed within the Specific Plan area. These measures shall be incorporated into all construction contracts and shall be monitored by the City to ensure effectiveness through construction activities at the project site during the rainy season (November 1 through April 15) of each year. Such measures shall include, but not be limited to the following:
 - Limit disturbance of soils removed to a minimum area necessary for access and construction,
 - Re-vegetate disturbed areas with a mix of seeds best suited for the climate and soil conditions, and native to the region;
 - Cover and protect stockpiled soils during periods of rainfall.
 - Inform construction personnel prior to construction and periodically during construction activities of environmental concerns, pertinent laws and regulations, and elements of proposed erosion control measures.
 - Adhere to construction schedules designed to avoid periods of heavy precipitation or high winds; and
 - Ensure that all exposed soil is provided with temporary drainage and soil protection when construction ceases during winter periods.

Hazards and Hazardous Material

16. 3.6.6: If significantly contaminated soil and/or ground water, other than what has been identified and mitigated for in the DJ Farms Specific Plan EIR, is encountered during the removal of on-site debris or during excavation and/or grading both on and offsite, the construction contractors shall stop work and immediately inform the City of Guadalupe Fire Department. A City approved environmental Hazardous materials professional shall be contacted to conduct an on-site assessment. If the materials are determined to pose a risk to the public or construction workers, the construction contractor shall prepare and submit a remediation plan to the appropriate agency and comply with all federal, state and local laws.

Hydrology and Water Quality

17. MM 3.7.1a: Prior to issuance of grading permits and as part of Final Map Submittals, project applicants shall submit drainage and erosion control plans ensuring that drainage plans are consistent with the drainage concepts for the project and that stormwater discharge volumes into the receiving drainage system are equal to or less than runoff from the site prior to initiation of the project, in accordance with Santa Barbara County Flood Control District Standards.
18. MM 3.71a: In accordance with current State regulations, all future development resulting in grading or excavation that disturbs five acres or more shall require coverage under the NPDES General Permit. Prior to issuance of the first grading permit, the project applicant shall prepare a Stormwater Pollution Prevention Plan (SWPPP) that documents best management practices (filters, traps, bio-filtration swales, et.) to ensure that urban runoff contaminants and sediment are minimized. The erosion control measures necessary to control runoff shall be in place during the rainy season (November 1 through April 15) and which measures shall be in place year-round. The SWPPP shall be consistent with CCWQCB standards.
19. MM 3.7-2: Prior to issuance of a grading permit and as part of final Map submittals, the Applicant shall include detailed engineering plans for on-site stormwater and detention facilities for review and approval by the City Engineer, as well as other approving or permitting agencies.

Land Use and Agriculture

20. MM 3.8-3a: The applicant shall demonstrate on all maps and development plans, including landscaping plans, a minimum 100-foot agricultural buffer on the eastern, southern, and western boundaries of the DJ Farms site. The minimum distance shall be measured from the nearest habitable structure to active agricultural operations on adjacent farms. Consistent with the project proposal, the buffer will be fully landscaped and incorporate tree windows along the inside (residential boundary) and along the property line (agricultural boundary). The Landscape Buffer shall be established and implemented in accordance with the specifications of the *Pasadera Landscaping and Lighting District, City of Guadalupe, County of Santa Barbara*.
21. MM 3.8-3b: To discourage trespassing and vandalism on the adjacent farms to the east and south, a six-foot view-type fence shall be installed along the property boundary. The type of material shall be determined during the site plan review process.
22. MM 3.8-3c: Consistent with notification required by Santa Barbara County as a component of the Right-to Farm Ordinance, the City of Guadalupe shall require the recordation of an Agricultural Notification Statement to run with the Title on all properties sold and resold in the proposed development area. The statement shall inform any future property owners of the continuations of agricultural activities in the area and shall disclose the potential effects of agricultural activities on adjacent land uses to future project residents.

Noise and Vibration

23. MM 3.9-1a: All structures constructed near noise generators (roadways and railways) shall be designed and constructed to meet the City's residential indoor noise standard. These measures will likely include sound rated windows and doors. Depending on the proximity of the residences to the railroad tracks, special exterior wall construction might also be required. According to City policies, those residences that must have their windows closed to meet the prescribed interior level will require a ventilation or air-conditioning system to provide a habitable interior environment Building plans shall be subject to review and approval of final maps, the applicant shall submit acoustical design data to the City specifying the type and effectiveness of the proposed noise attenuation measures.
24. MM 3.9-1b: In residential areas along the UPRR corridor, homes with backyards within 125 feet of the tracks will require a noise barrier to reduce the backyard (exterior) L_{dn} to 60 dBA. Noise attenuation measures (such as the construction of sound walls, berms, or a combination of both) shall be required of sufficient height to achieve the City's maximum acceptable L_{dn} of 60 dBA for low density residential land use. Final maps shall demonstrate the design of any such feature. Design of noise attenuation features shall be accompanied by supporting documentation (acoustical report) quantifying the design's effectiveness.
25. MM 3.9-2: Habitable structures within the project area shall not be constructed within 100 feet of the UPRR track centerline, nor within 60 feet of SMVRR track centerline. Final Maps for the project shall illustrate these distances for review by the City of Guadalupe.
26. MM 3.9-4: The applicant shall submit a noise mitigation plan as part of the building permit application that will include, but not be limited to:
 - Noise generating construction activities will be limited to weekdays between the hours of 7:00 am and 7:00 pm,
 - Construction schedule showing the dates and location for activities
 - List of equipment to be used during each major construction phase and sound level estimates for each phase.
 - Truck routing to minimize noise at existing noise sensitive uses.
 - Designation of a construction noise coordinator that will be responsible for implementing the noise control measures and responding to complaints. This person's name and contact information should be posted clearly around the project site.

Traffic and Parking

27. MM 3.11-1a: Prior to Final Map approval, the applicant shall obtain an encroachment permit from Caltrans for all work constructed in State Highway right-of-way. Additional improvements required by Caltrans to accommodate the project during the encroachment permit phase, shall be incorporated into the project and funded by the developer.

28. MM 3.11.1b: The proposed access locations on State Route 166 at Obispo Street and Flower Avenue will align with the existing access locations on the north side of Routh 166. Prior to issuance of any building permits for the first phase, the applicant shall install STOP signs on the southbound approaches of Obispo Street and Flower Avenue.
29. MM 3.11.1c: Prior to issuance of building permits for the first phase, the Applicant shall develop a Traffic Count Program to be tied to the construction phasing. The Traffic count Program shall monitor the intersections at Highway 166/Highway 1. Highway 166/Obispo Street and/or Highway 166/Flower Avenue to determine when the actual operating conditions meet Caltrans operational traffic 12-hour signal warrants. Prior to issuance of building permits for the third phase, or at which point the Traffic Count Program determines that the count exceeds Caltrans traffic 12-hour signal warrants as presented in the *Traffic Manuel*, whichever occurs earlier, the applicant shall demonstrate that required permits have been obtained and install signals at these intersections. The Caltrans approved Traffic Impact Analysis (prepared by Rick Engineering) includes the requested traffic count. This document is dated December 16, 2019.
30. MM 3.11-1d: Prior to the issuance of certificates of occupancy for the first phase, the Applicant shall make the following improvements (or as approved by Caltrans) to facilitate access to the site:
- A right turn lane will be installed on the eastbound approach to the State Route 166/Obispo Street and State Route 166/Flower Avenue intersections.
 - A left turn pocket will be installed on the westbound approach to the Highway 166/Obispo Street and Highway 166/Flower Avenue intersections.
 - A southbound left turn lane shall be installed at the Highway 1/166 intersection.
 - The southbound and westbound approaches of the Highway 166/Flower Avenue intersections shall be re-stripped to include a southbound left turn lane, a westbound through lane and a westbound left turn lane.
 - A left-turn, a through lane and a right-turn lane shall be installed at the northbound approaches o the Obispo Street and Flower Avenue intersections with Highway 166.
 - The project site will be designed to accommodate moving van/truck and emergency vehicle access and trash pick-up.
31. MM 3.11-4a: On-street parking shall be required on both sides of all collector and local Street identified in the project Street Plan and on at least one side of the Type 7 streets.
32. MM 3.11-4b: Off-street residential parking shall be provided in accordance with Section 18.60.030 of the City of Guadalupe Zoning Ordinance as follows:
- A) All off-street parking required by this chapter in any residential zone shall be constructed as follows:
- In Single-family residential zones, all such parking spaces shall be covered by a fully enclosed garage.

- B) Parking required in this chapter shall be subject to design review and approval by the Zoning Administrator/Planning Director.
33. MM 3.11.7b: Prior to certificates of occupancy for the first phase, an irrevocable offer of Right-of-Way along the project frontage adjacent to the Route 166 ROW . The minimum right of way required in the dedication would be 25 feet (or as approved by Caltrans). All drainage requirements for the DJ Farms project must be accommodated outside of the State's rights-of-way. The ROW will be accepted by Caltrans in accordance with the approved PIPs for the Main Street frontage improvements. These are currently under review.

Utilities and Service Systems

34. MM 3.12-1b: Prior to final map approval the applicant shall prepare and submit to the City a Water Conservation Plan that specifies the strategies and specific measures to be incorporated into the project to reduce the total water demand. Such measures may include, but are not limited to the following:
- Incorporation of drought tolerant landscape elements (such as minimal lawn areas and xeriscape concepts), as well as drought tolerant plant species, into required landscape plans.
 - Set water user rates that severely discourages water use during dry periods.
 - Require low flow plumbing fixtures in all new development.
 - Use of reclaimed water for irrigation.
 - Use of captured and treated stormwater for immediate storage and/or for groundwater recharge to the Basin.

CITY ENGINEER CONDITIONS

All the following conditions shall be completed to the satisfaction of the City Engineer prior to recordation of the final Tract Map, unless otherwise stated herein or as agreed by the City Engineer. All references to the Specific Plan are to the Revised DJ Farms Specific Plan, adopted by the city of Guadalupe City Council resolution number 12 – 2012 – 411, August 2012.

All the following conditions shall be completed to the satisfaction of the City Engineer prior to issuance of certificate of occupancy, unless otherwise stated herein.

Drawings/Administrative

35. All engineering submittals and drawings prepared by the applicant's engineer shall be signed and sealed by a California licensed civil engineer.
36. Prior to construction, the developer shall provide a copy of a preliminary Title Report, no more than 6 months old to the City.
37. Consistency with the Specific Plan, Development Agreement and Environmental

document is mandatory for approval.

38. Park development and public facilities fees shall be paid per the master fee schedule, unless otherwise stated in the Development Agreement.
39. Applicant shall submit grading and drainage plans, including a geotechnical report providing technical specifications for grading of the site and prepared by a Geotechnical Engineer, to the City for plan checking and comment. Before building permits are issued, address all comments to the satisfaction of the City Engineer.
40. Upon approval of the improvement plans, the applicant shall provide a scanned pdf of the signed plans and three sets of prints of the signed improvement plans for inspection purposes.
41. Site Maintenance and Landscape: The entire site shall be maintained by the Developer prior to acceptance of the public improvements by the City. The site shall be free of accumulated dirt and litter and in an otherwise neat and attractive manner and adhere to the requirements of the City of Guadalupe Municipal Code. Any graffiti on the property shall be promptly painted out. All landscaping areas in the property shall be permanently maintained with healthy, growing plant material, free from weeds. Dead or dying plant material shall be replaced within one month of plant deterioration. Failure to comply with this condition is a public nuisance and is subject to the adopted citation ordinance of the City of Guadalupe. Upon acceptance of the public improvements by the City, the city will become responsible for the maintenance as noted above. The existing Pasadera Landscape and Lighting District provides funding for the City maintenance noted herein.

Bonding

42. The applicant shall provide an engineer's estimate for all work included on the public improvement plans, and enter into an agreement with the City, subject to the City's approval. If approved by the City, bonds or other forms of securities shall be submitted as a guarantee for the construction of infrastructure improvements before the issuance of building permits.

Dedication

43. Before final inspections and acceptance of the public improvements, the applicant shall provide to the City Engineer record as-built drawings, signed by the engineer of record in the following method: one set of scanned pdfs, and one set of reproducible mylars.
44. Developer agrees to dedicate Public Works improvements to the City.

Infrastructure improvements

45. Public infrastructure improvements shall be designed and constructed in accordance with the City of Santa Maria standards (adopted by the City of Guadalupe), and the City of Guadalupe standard drawings when available. The decision of the City Engineer shall be final regarding the specific standards that shall apply.

Water

46. No certificate of occupancy shall be issued until the 12-inch water main is installed across Highway 166 at Flower and connected on the north end to the City's existing water infrastructure.
- a. All water meters shall be placed adjacent to the curb.
 - b. Landscape area greater than 5,000 square feet requires a separate, appropriately sized irrigation meter.
 - c. Water main size shall be consistent with the specifications of the DJ Farms Specific Plan.

Sewer

47. All sewer laterals on-site shall be privately owned and maintained. Drawings shall label all privately owned lines as such. Private sewer laterals shall tie into the public sewer main using a wye connection. Sewer laterals shall not be connected to the public sewer main with a manhole.
- a. Sewer main size shall be consistent with the DJ Farms Specific Plan.

Storm

48. The project shall comply with all Municipal Separate Storm Sewer System (MS4) requirements. Low Impact Development, best management practices and similar regulations and guidelines shall be met. The design shall comply with the Santa Barbara County Post Construction Requirements, Stormwater Technical Guide, and all future updates.
- a. Stormwater control plans are required for all projects with new and replaced impervious surface greater than 2500 ft.²
 - b. The applicant shall submit drainage calculations or an updated drainage report with the public improvement plans.
49. The design of the Pasadera South Basin shall, as feasible, incorporate a sediment forebay as a post-construction method to slow the incoming stormwater runoff

and facilitate the gravity separation of suspended solids. The design shall be reviewed and approved by the Public Works Director.

50. Submit an Erosion and Drainage Control Plan to the City Engineer for review and approval prior to construction. The plan shall reflect "Best Management Practices" as proposed in the California Regional Water Quality Control Board Erosion and Sediment Control Field Manual and shall include both temporary measures (to be used during construction, and until permanent measures are completed/established) and permanent measures. Erosion control measures shall be in place and approved by the City before the start of construction. The plan shall include both source control and perimeter containment measures. All Drainage and Erosion Control Measures shall be designed and sized by a qualified professional.
51. Install Storm Drain Markers on all drainage inlets and bioretention signage on all bioretention areas.

Power lines

52. All new electrical, telephone, and communication utility distribution service wires onsite and in adjacent easements shall be placed underground.

Street/sidewalk

53. Applicant shall repair any cracked or broken curb, gutter, driveway, and sidewalk within the project area prior to dedication of public facilities.
54. Obispo Street bridge shall be constructed and functional prior to the first certificate of occupancy for pasadera South. The secondary access bridge at Arroyo Seco shall be constructed and functional prior to the issuance of the 210th certificate of occupancy for Pasadera South.

Other

55. Install bus shelter consistent with City of Guadalupe standard in Lot 5 North prior to issuing the first certificate of occupancy in Lot 1 South. The pole for the bus stop signage shall be installed by the Developer. The sign shall be provided and installed by the City.
56. Build perimeter walls adjacent to the railroad prior to issuing the first certificate of occupancy in Lot 1 South.
57. Adhere to all conditions outlined in the APCD's letter, dated October 13, 2021,

PLANNING DEPARTMENT CONDITIONS

58. **Bridge Access:** Primary access to the development site will be provided by the new bridge constructed to extend Obispo Street over the railroad tracks. Secondary access will be provided by a new bridge to extend Arroyo Seco Road over the railroad tracks. The bridges will provide two traffic lanes, bicycle lanes and sidewalks on both sides of the roadway.

- *Obispo Bridge:* The Obispo Street bridge will be fully constructed by the developer and permanently operational to the satisfaction of the City prior to the first occupancy clearance for the homes south of the railroad.
- *Arroyo Seco Bridge:* The Arroyo Seco Road bridge will be fully constructed by the developer and permanently operational by the city prior to the 210th occupancy clearance for the homes south of the railroad.
- *Bridge Access:* The permanent access right for the bridges over the railroad right-of-way shall be provided in the C&M Agreement between the City and UPRR prior to recordation of a Final Map, for the future subdivisions of Parcels 1, 3 and 4, of Parcel Map 29,063 unless otherwise specified by the City Engineer.

59. **Temporary Site Access:** Temporary access to the project site will be provided while the permanent bridges are under review and construction. The applicant shall demonstrate written authorization and make necessary improvements to; and for use of, any temporary access route(s) as follows:

- a. *Temporary Construction Access:* A temporary construction access route along a farm road extending from Brown Road to the project site is permitted. A farm road access agreement between the Developer and the property owners has been executed and is attached hereto as Attachment 4. The Fire Department has stated, this access route does not accommodate emergency vehicles. Therefore, until satisfactory emergency is provided, construction activities shall be limited to activities such as grading, installation of public improvements (i.e., underground utilities, streets and other surface improvements).
- b. *Temporary Emergency Access:* No residential building permit shall be issued, and no building construction shall commence until suitable emergency access to the site(s) is provided to the satisfaction of the City of Guadalupe Public Safety Director and the Fire Department.
 - If a satisfactory temporary emergency access is not established, no building construction shall commence until the Obispo Street Bridge is constructed and operational.

- During each phase of building construction, emergency water tanks shall be provided on the south side of the railroad tracks to the satisfaction of the Public Safety Director and the Fire Department. As an alternative to the water tanks, the installation of the City waterline and Fire Department approved location of fire hydrant shall be in place prior to the issuance of building permits.
60. **Lot 2 basin:** The Lot 2 basin will be fully constructed and operational to Specific Plan standards, to the satisfaction of the City Engineer and Planning Director prior to occupancy clearance of any housing unit in the Pasadera South subdivision(s). The Lot 2 Basin will be landscaped prior to the issuance of the certificate of occupancy for the 99th home within Pasadera South, as follows:
- The Lot 2 Basin shall be constructed and landscaped in accordance with the mitigation measures contained in Chapter 4 of the *DJ Farms Habitat and Mitigation Plan*, prepared by WRA Environmental Consultants, dated January 2006 and last revised September 2008
 - Native landscaping shall be planted and maintained as shown on Figure 4 (Phase 2 – Wetland and Detention), and as established by the above-referenced Habitat and Mitigation Plan, to the satisfaction of the Planning Director.
61. **Highway 1/Main Street Sidewalk:** Caltrans recommends the project construct a sidewalk on the south side of west Highway 166 to Highway 1 to the specifications of Caltrans.
62. **EV Charging stations:** The project is encouraged to install electronic vehicle (EV) charging station(s) in convenient locations within the project area as recommended by Caltrans.
63. **Public Street Improvements:** Prior to approval of an occupancy permit for any of the lots created by this tract map, all public streets, including but not limited to the Obispo Street Bridge, the Obispo Street extension, and all local connecting streets, identified to serve the Lot 1 area, shall be constructed fully to the specifications of the City. The alignment of the streets and the roadway network shall be found by the City to be in substantial conformance to Figure IV-3 (Conceptual Road Plan); and street improvements shall conform to the standards in Chapter IV (Circulation) as specified by the DJ Specific Plan. Any phasing of the public infrastructure shall be agreed upon by the Public Works Director.
64. **Low Impact Development:** Each phase of development shall implement Low Impact Development infiltration measures in accordance with the adopted standards established by the Santa Barbara County's Project Clean water document; and to the satisfaction of the City Engineer.
65. **Biological Resources:** Areas previously graded on the project site are recognized as consistent with the Site Plan, Land Use Plan, Zoning Map and Conceptual Road Plan (Figures III-2; III-3; III-4 and IV-3), as established by the DJ Farms Specific Plan. The implementation of the previously graded areas is consistent with Mitigation Measure

MM-3.8. This measure requires either federal and state permit issuance or a determination of concurrence by applicable state and federal agencies resulting from a qualified pre-construction survey, prior to any grading activity.

Prior to any new or additional grading, soil disturbance or construction on the territory covered by this tract map, the following measures shall be implemented:

- A US Fish and Wildlife Service (Service) approved biologist shall survey the work areas two weeks prior to construction.
- Prior to any grading activity, the Planning Department will be notified of the results, and provided a copy of the of the survey.
- If California red-legged frogs, tadpoles or eggs are found are present on the project site, the biologist will contact the Service and receive authorization to capture and re-locate the frogs to a Service approved location. If frogs are observed, the biologist or a site monitor as designated by the biologist) will be present until the ditch is drained or graded.
- If no frogs, tadpoles, or eggs are found, the site will be deemed clear, and a screen will be placed over the drainage pipe leading to the off-site drainage ditch. All other measures listed below will be implemented.
- All construction personnel will receive a training session which shall include a description of the California red legged frog and its, habitat, the importance of red legged frogs, and the areas where such frogs may occur, if present on the project site. The training session shall be conducted by a qualified biologist to Service specifications.
- All fueling and maintenance of vehicles and other equipment shall occur at least 20 meters from any riparian habitat or water present within the project site to avoid spills that may flow off the project site into off-site agricultural ditches.
- To control erosion during and after project implementation, the project will implement best management practices, identified by the Regional Water Quality Control Board.
- If site grading will occur during the nesting season (March 1 through August 30) pre-construction surveys for nesting migratory birds should be conducted by a qualified biologist prior to any soil altering activity occurring within the project area and a surrounding area of potential effect. The preconstruction surveys shall be conducted within 30 days of any construction or grading activities.
- If active nests are located during pre-construction surveys, USFWS and/or CDFT shall be notified regarding the status of nests. Furthermore, construction activities shall be restricted as necessary to avoid disturbance of the nest until it is abandoned, or the biologist deems disturbance potential to be minimal. Restrictions may include establishment of buffer zones or alteration of the construction schedule.

66. Archaeological Resources: During site grading, if any prehistoric or historic artifacts or other indications of archaeological resources are found, all work in the immediate vicinity must stop and the City of Guadalupe shall be immediately notified. An archaeologist meeting of Secretary of Interior's Professional Qualifications Standards in prehistoric or historical archaeology, as appropriate, shall be retained to evaluate the finds and

recommend appropriate mitigation measures for the inadvertently discovered cultural resources.

- During site grading, if human remains are discovered, all work must stop in the immediate vicinity of the find and the County Coroner must be notified, according to Section 7050.5 of the California Health and Safety Code. If remains are determined to be Native American, the coroner will notify the Native American Heritage Commission and the procedures outlined in CEQA Section 15064.5(d) and (e) shall be followed.
- During site grading, if any paleontological resources (fossils) are found, all work in the immediate vicinity must stop and the City of Guadalupe shall be immediately notified. A qualified paleontologist shall be retained to evaluate the finds and recommend appropriate mitigation measures for inadvertently discovered paleontological resources.

67. **Geology and Soils:** All future residential development within the Specific Plan shall be designed in accordance with the requirements of the current edition of the California Building Code and the recommendations contained within the preliminary Soils Engineering Report (dated October 11, 2002), the Soils Corrosivity Study (dated May 21, 2002) and an updated soils report by Geo Solutions (dated March 21, 2014). Updates by a licensed Geotechnical Engineer.

68. **Erosion Control:** Prior to the issuance of building permits, erosion prevention and sedimentation control measures shall be incorporated into site construction plans and contracts. These measures shall be incorporated into the site construction plans and construction contracts.

- Limit disturbance of soils removal to the minimum area necessary for access and construction.
- Re-vegetate disturbed areas with a mix of seeds best suited for the climate and soil conditions, and native to the region;
- Cover stockpiled soil during periods of rainfall;
- Inform construction personnel prior to construction and periodically during construction activities of environmental concerns, pertinent laws and regulations, and elements of proposed erosion measures;
- Adhere to construction schedules designed to avoid periods of heavy precipitation or high winds; and
- Ensure that all exposed soil is provided with temporary drainage and soil protection when construction ceases during winter periods;

69. **Soil Remediation:** If significantly contaminated soil or ground water is encountered during the removal of on-site debris or during excavation and/or grading both on-site, the construction contractors shall stop work and immediately inform the City. A City approved environmental hazardous materials professional shall be contracted to conduct an on-site assessment. If the material is determined to pose a risk to the public or construction workers, the contractor shall prepare and submit a remediation plan to the appropriate agency and comply with all federal, state and local laws.

70. **Veterans Street Names:** The applicant is reminded that this subdivision should strive to incorporate street names reflecting local veterans from the approved list of veteran's names provided by the City.

71. **Off-Street Parking:** Off-street residential parking shall be provided in accordance with Section 18.60.030 of the City of Guadalupe Zoning ordinance as follows:

- The parking provided for all the homes in this subdivision, shall be covered by a fully enclosed garage.
- Driveway approaches shall be a minimum of twenty feet in length from garage face to the back of sidewalk.
- Parking required by this condition shall be subject to design review and approval by the Zoning Administrator/Planning Director or designee.

72. **Air Quality/Dust Control:** Prior to grading permit issuance, the applicant shall prepare a dust control plan to control particulate matter (PM10) during grading and site preparation activities at the project site.

- During construction, use water trucks or sprinkler systems to keep all areas of vehicle movement damp enough to prevent dust from leaving the site and from exceeding the APCD's limit of 20% opacity for greater than three minutes in any 60-minute period. At a minimum, this should include wetting down such areas in the late morning and after work is completed for the day. Increased watering frequency should be required when sustained wind speed exceeds 15 mph. Reclaimed water should be used whenever possible.
- Onsite vehicle speeds shall be no greater than 15 miles per hour when traveling on unpaved surfaces. Install and operate a track-out prevention device where vehicles enter and exit on unpaved roads onto paved street. The track-out prevention device can include any device or combination of devices that are effective at preventing track out dirt such as gravel pads, pipe-grid track out control devices, rumble strip or wheel washing systems.
- If importation, exportation, and stockpiling or fill material is involved, soil stockpiled for more than one day shall be covered, kept moist, or treated with soil binders to prevent dust generation. Trucks transporting fill material to and from the site shall be tarped from the point of origin.
- Minimize the amount of disturbed area. After clearing, grading, earthmoving, or excavation is completed, treat the disturbed area by watering. Or, using roll-compaction, Or, revegetation, Or, by spreading soil binders until the area is paved or otherwise, developed that dust generation will not occur. All roadways, driveways sidewalks, etc., to be paved shall be completed as soon as possible.
- Schedule clearing, grading, earthmoving, and excavation, activities during periods of low wind speed to the extent feasible. During periods of high winds (>25 mph)

clearing, grading, earthmoving, and excavation operations shall be minimized to prevent fugitive dust created by onsite operations from becoming a nuisance or hazard.

- The contractor or builder shall designate a person to monitor and document the dust control program requirements to ensure any fugitive dust emissions do not result in a nuisance and to enhance the implementation of the mitigation measures as necessary to prevent transport or dust offsite. Their duties shall include holiday and weekend periods when work may not be in progress. The name and telephone number of such persons shall be provided to the Air Pollution Control District prior to grading/building permit issuance and/or map clearance.
- **Plan Requirements:** All requirements shall be shown on grading and building plans and/or as a separate information sheet listing the conditions of approval to be recorded with the map.
- **Timing:** Requirements shall be shown on plans prior to grading/building permit issuance and/or recorded with the map during the map recordation. Conditions shall be adhered to throughout all grading and construction periods.
- **Monitoring:** The Lead Agency shall ensure measures are on project plans and/or recorded with maps. The Lead Agency staff shall ensure compliance onsite. Inspectors will respond to nuisance complaints.

73. **Walls:** All required perimeter walls and fences shall be installed or constructed by the Project Developer prior to issuance of the occupancy permit for each phase of development.

- Walls shall be a minimum of six feet in height and of a solid masonry construction consistent with existing the walls in Pasadena North in the locations as shown on the Tract Map. shall have a minimum height of six feet.
- Perimeter walls abutting the railroad rights-of-way shall meet or exceed the minimum sound attenuation standard as specified in the Sound Level Assessment, for Proposed DJ Farms Subdivision, prepared by David Lord, Acoustics, dated May 27, 2014

74. **Public Landscape/Tree Planting:** To the maximum extent practicable, street trees shall be utilized along either utility strip areas for small trees; and within front yards for larger trees. The tree planting specifications are as shown on Pave IV-10 (Street Tree Landscaping) in the DJ Farms Specific Plan.

- *Tree Selection:* To minimize potential maintenance costs, tree varieties should exhibit little to no fruit disposition, no obstructive branches, and non-aggressive roots systems.
- *Tree Locations:* The Project Landscape Architect, Project Developer and City Planning Department shall work to identify and maximize landscaped areas,

where feasible, along street frontages, bridge approaches, pedestrian walkways, and public spaces.

- *Native Area:* The Landscape Plan for the Lot 2 basin shall incorporate native plant materials, in accordance with the Habitat Mitigation and Monitoring Plan dated February 2008.
- *Agricultural Buffer:* The agricultural buffer shall provide two-rows of large trees along the inside of the perimeter walls and fences as shown in Figure III-1 of the DJ Farms Specific Plan.
- *Landscape Plans:* Landscape Plans shall be provided to the satisfaction of the Planning Department, prior to the issuance of an occupancy permit for the first building in this subdivision.

FIRE DEPARTMENT CONDITIONS

79. 503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet 503.2.3 Surface. Fire apparatus access roads shall be designed and maintained to support the imposed load of fire apparatus and shall be surfaced so as to provide all-weather driving capabilities.
80. 503.2.6 Bridges and elevated surfaces. Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with AASHTO HB-17. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges where required by the tire code official.
81. 503.2.8 Angles of approach and departure. The angles of approach and departure for fire apparatus access roads shall be within the limits established by the fire code official based on the fire department's apparatus. (angles of approach and departure must not exceed 8 degrees.)
82. 507.1 Required water supply. An approved water supply capable of supplying the required fire flow for fire protection shall be provided to premises on which facilities. Buildings or portions of buildings are hereafter constructed or moved into or within the jurisdiction.
83. 505.1 Address identification. New and existing buildings shall be provided with approved address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property.
84. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be not less than 6 inches (152 mm) high with a minimum stroke width of 6 inch (12.7 mm). Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate

emergency response. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole, or other sign or means shall be used to identify the structure. Address identification shall be maintained.

NOTE: Signs must be placed throughout the development identifying the improved access route.



SIGN BACKGROUND SHALL BE WHITE

LETTERING SHALL BE RED

85. GMC 15.08.020 (503.6.2) Manually Operated Gates. All manually operated gates installed across required fire access roads or pathways and which are locked shall have a Knox brand padlock installed. The Knox padlock shall be integrated with another lock in such a manner as to allow the gate to be opened by unlocking the Knox padlock only.

86. Temporary Emergency Access to building construction may be provided via the existing Farm Crossing at the south end of Arroyo Seco Drive with the requirements noted above and as approved by the Fire Department and City Engineer.

End of Conditions

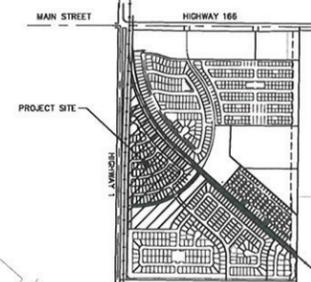
EXHIBIT C - TENTATIVE TRACT MAP - TRACT 29,065

DJ FARMS

VESTING TENTATIVE TRACT MAP 29,065 SHEET 1 OF 3

PROJECT INFORMATION

ASSESSOR'S PARCEL NUMBER: Lot 1 of Parcel Map 29,063
 GRASS AREA: 27.24 AC
 NUMBER OF LOTS: 104 TOTAL / 98 RESIDENTIAL
 LAND USE DESIGNATION: R-1-5000
 ZONING: R-1-5000



LEGAL DESCRIPTION

AS STATED IN THE PRELIMINARY TITLE REPORT DATED SEPTEMBER 5, 2017:
 THAT CERTAIN PARCEL OR TRACT OF LAND IN THE CITY OF GUADALUPE, COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA, BEING A PORTION OF THE MAP ENTITLED "MAP OF THE SUBDIVISION OF THE RANCHO GUADALUPE, SANTA BARBARA COUNTY AND SAN LUIS OBISPO COUNTY, CALIFORNIA," SURVEYED AND SUBDIVIDED BY JAMES T. STRATTON, NOVEMBER 1871, FILED IN THE COUNTY RECORDER'S OFFICE OF SAO COUNTY OF SANTA BARBARA COUNTY ON MARCH 8, 1880 AND POSTED IN BOOK "B" OF MISCELLANEOUS RECORDS, AT PAGE 442, AS SHOWN ON THE MAP ENTITLED "MAP OF THE SUBDIVISION OF RANCHO GUADALUPE," FILED AS MAP 3 IN BOOK 4, IN THE OFFICE OF THE COUNTY RECORDER OF SANTA BARBARA COUNTY, DESCRIBED AS FOLLOWS:
 ALL THAT PORTION OF SUBDIVISION NUMBER 10, RANCHO GUADALUPE, AS SHOWN ON THE MAP OF SAO RANCHO LYING SOUTHERLY OF THAT PORTION OF ABOVE MENTIONED SUBDIVISION NUMBER 10, RANCHO GUADALUPE, CONVEYED TO THE SOUTHERN PACIFIC RAILROAD COMPANY BY DEED RECORDED APRIL 18, 1880 IN BOOK 208 OF DEEDS, AND RECORDED AUGUST 24, 1889 IN BOOK 63, PAGE 543 OF DEEDS, AND RECORDED SEPTEMBER 7, 1889 IN BOOK 67, PAGE 545 OF DEEDS, AND LYING SOUTHERLY OF AND WEST OF A 360 SUBDIVISION NUMBER 10, RANCHO GUADALUPE, CONVEYED TO SOUTHERN PACIFIC COMPANY BY DEED RECORDED AUGUST 24, 1889 AS INSTRUMENT NUMBER 27546 IN BOOK 2163, PAGE 291 OF OFFICIAL RECORDS.
 EXCEPTING THEREFROM THAT PORTION THEREOF DESCRIBED IN THE DEED FROM J. NEWTON BLANCHARD, TAX COLLECTOR OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA, TO ALBERT BIRNES, A MARRIED MAN, AND MAXWELL B. SANDERS, A MARRIED MAN, RECORDED MARCH 24, 1972 AS INSTRUMENT NUMBER 10191 IN BOOK 2392, PAGE 258 OF OFFICIAL RECORDS, DESCRIBED AS FOLLOWS:
 THE STRIP OF LAND LYING BETWEEN STATE HIGHWAY NUMBER 1, 66 FEET IN WIDTH, AND THE SOUTHERN PACIFIC COMPANY RAILROAD RIGHT-OF-WAY, 100 FEET IN WIDTH, WITHIN SAID SUBDIVISION 10.
 ALSO EXCEPTING THEREFROM ALL OIL, GAS, MINERALS, GASOLINE, ASPHALTUM, AND OTHER HYDROCARBONS OF WHATEVER CATEGORY IN AND UNDER SAID LAND.
 SAID LAND IS SET FORTH AS LOT "B" IN CERTIFICATE OF COMPLIANCE RECORDED FEBRUARY 5, 2002 AS INSTRUMENT NO. 02-1547 OF OFFICIAL RECORDS.

BOUNDARY AND TOPO INFORMATION

THE BOUNDARY AND TOPO INFORMATION SHOWN ON THIS VESTING TENTATIVE TRACT MAP IS BASED ON AN ALTA SURVEY DONE BY PENFELD AND SMITH DATED AUGUST 2003.

PROPOSED EASEMENTS

- ① GRANTED TO: CITY OF GUADALUPE
 PURPOSE: KUROKAWA DRIVE & UTILITY EASEMENT
 RECORDED: PROPOSED EASEMENT
- ② GRANTED TO: CITY OF GUADALUPE
 PURPOSE: ROAD "B" STREET & UTILITY EASEMENT
 RECORDED: PROPOSED EASEMENT
- ③ GRANTED TO: CITY OF GUADALUPE
 PURPOSE: ROAD "C" STREET & UTILITY EASEMENT
 RECORDED: PROPOSED EASEMENT
- ④ GRANTED TO: CITY OF GUADALUPE
 PURPOSE: ROAD "D" STREET & UTILITY EASEMENT
 RECORDED: PROPOSED EASEMENT
- ⑤ GRANTED TO: CITY OF GUADALUPE
 PURPOSE: ROAD "E" STREET & UTILITY EASEMENT
 RECORDED: PROPOSED EASEMENT
- ⑥ GRANTED TO: CITY OF GUADALUPE
 PURPOSE: ROAD "F" STREET & UTILITY EASEMENT
 RECORDED: PROPOSED EASEMENT
- ⑦ GRANTED TO: CITY OF GUADALUPE
 PURPOSE: ROAD "G" STREET & UTILITY EASEMENT
 RECORDED: PROPOSED EASEMENT

FLOOD INFORMATION

THIS PROJECT LIES WITHIN OTHER AREAS ZONE X, WHICH IS DESCRIBED AS: AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD PLAIN.

FLOOD INSURANCE RATE MAP INFORMATION

FEDERAL EMERGENCY MANAGEMENT AGENCY (F.E.M.A.) AND FLOOD INSURANCE RATE MAP (F.I.R.M.) CERTIFICATE:
 COMMUNITY NUMBER: 060333 PANEL NUMBER: 0155F
 DATE OF F.I.R.M.: SEPTEMBER 30, 2005 F.I.R.M. ZONE: X
 I CERTIFY THAT THE INFORMATION ON THIS CERTIFICATE REPRESENTS MY BEST EFFORTS TO INTERPRET THE DATA AVAILABLE. I UNDERSTAND THAT ANY FALSE STATEMENT MAY BE PUNISHABLE BY FINE OR IMPRISONMENT UNDER 18 U.S.C. CODE, SECTION 1001.

LEGEND

- PROJECT BOUNDARY
- EXISTING PROPERTY LINE
- LOT LINE
- CURB LINE
- EXISTING EDGE OF PAVEMENT
- EASEMENT LINE
- STORM DRAIN
- EXIST STORM DRAIN
- SEWER MAIN
- EXIST SEWER MAIN
- WATER MAIN
- EXIST WATER MAIN
- EXIST. CONTOURS
- BUS ROUTE
- MASONRY PRIVACY WALL

GENERAL NOTES

1. PHASING OF INFRASTRUCTURE AND PUBLIC IMPROVEMENT PLANS
 A. ALL IMPROVEMENTS SHOWN HEREON TO PROVIDE ACCESS AND UTILITIES TO EACH LOT (IN ACCORDANCE WITH THE SUBDIVISION MAP ACT) SHALL BE BONDED FOR PRIOR TO FINAL MAP RECORDATION.
 B. CONSTRUCTION OF IMPROVEMENTS SHALL BE IN ACCORDANCE WITH THE REVISED DJ FARMS SPECIFIC PLAN, DEVELOPMENT AGREEMENT NO. 2012-001 BETWEEN THE CITY OF GUADALUPE AND RCT 2003, LLC, AND THE CERTIFIED DR FOR THE DJ FARMS SPECIFIC PLAN. CONDITIONS OF APPROVAL FOR PARCEL MAP 29,063 SHALL BE INCLUDED AS PART OF THE REQUIREMENTS OF TRACT MAP 29,065.
 C. OFF-SITE IMPROVEMENTS WILL BE SHOWN ON SUBSEQUENT TRACT MAPS.
2. OFFER-TO-DEDICATE PUBLIC ROADS
 ALL PUBLIC ROADS INDICATED ON THE VESTING TENTATIVE TRACT MAP ARE OFFERED FOR DEDICATION TO THE CITY OF GUADALUPE WITH THE FINAL MAP.
3. LOW IMPACT DEVELOPMENT
 PROJECT DEVELOPMENT SHALL USE LOW IMPACT DEVELOPMENT (LID) TO DETAIN, RETAIN AND TREAT RUNOFF PER THE POST CONSTRUCTION REQUIREMENTS (PCR) ADOPTED BY THE CENTRAL COAST WATER BOARD IN JULY 2013. THE DESIGN SHALL BE PER THE SANTA BARBARA COUNTY STORMWATER TECHNICAL GUIDE AND AS APPROVED BY THE CITY OF GUADALUPE.

EXISTING EASEMENTS

- ① GRANTED TO: UNION OIL OF CALIFORNIA
 PURPOSE: WASTE WATER PIPE LINE, APPURTENANCES, INGRESS AND EGRESS
 RECORDED: BOOK 374 PAGE 308 OF OFFICIAL RECORDS
 AFFECTS: 10' STRIP OF LAND SOUTHWEST OF RAILROAD RIGHT OF WAY.
 THE EFFECT OF A DOCUMENT ENTITLED "OUTCLAIM DEED", RECORDED AUGUST 31, 2015 AS INSTRUMENT NO. 2015-46828 OF OFFICIAL RECORDS.
- ② GRANTED TO: UNION OIL OF CALIFORNIA
 PURPOSE: PIPE LINE
 RECORDED: AUGUST 22, 1951 AS INSTRUMENT NO. 12480
 BOOK 1011 PAGE 91 OF OFFICIAL RECORDS
 AFFECTS: 10' STRIP OF LAND SOUTHWEST OF RAILROAD RIGHT OF WAY.
 THE EFFECT OF A DOCUMENT ENTITLED "OUTCLAIM DEED", RECORDED AUGUST 31, 2015 AS INSTRUMENT NO. 2015-46828 OF OFFICIAL RECORDS.

UTILITIES

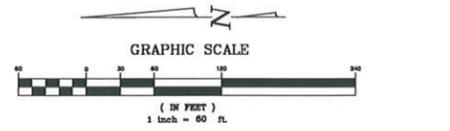
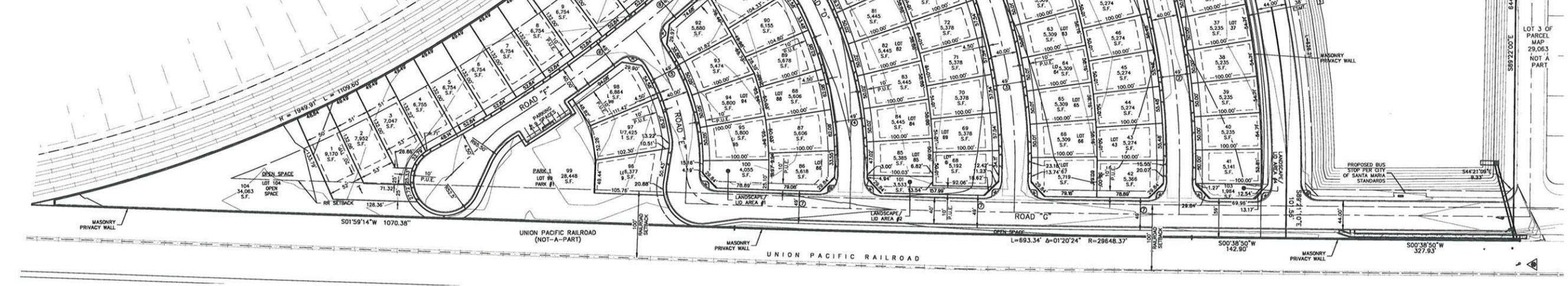
CITY OF GUADALUPE
 WATER: PACIFIC GAS & ELECTRIC
 ELECTRICITY: FRONTIER COMMUNICATIONS
 TELEPHONE: SBC
 CABLE TV: SO. CALIF. GAS COMPANY
 CHARTER COMMUNICATIONS

NOTES

FOR UTILITIES SEE SHEET #3
 FOR ROAD SECTIONS SEE SHEET #2

DJ FARMS - LOT 1 OF TPM 29,063
 LOT SUMMARY TABLE

LOT	LENGTH (ft.)	WIDTH (ft.)	S.F.	LOT	LENGTH (ft.)	WIDTH (ft.)	S.F.	LOT	LENGTH (ft.)	WIDTH (ft.)	S.F.
1	132.00	52.14	9,170	36	100.00	50.00	5,000	71	100.00	51.01	5,178
2	132.00	52.84	7,052	37	100.00	50.00	5,235	72	100.00	51.01	5,378
3	132.00	52.84	7,047	38	100.00	50.00	5,235	73	100.00	51.01	5,378
4	132.00	52.84	6,755	39	100.00	50.00	5,235	74	100.00	51.01	5,378
5	132.00	52.84	6,754	40	100.00	50.00	5,235	75	100.00	51.01	5,378
6	132.00	52.84	6,754	41	100.00	50.00	5,141	76	100.00	51.45	6,046
7	132.00	52.84	6,754	42	100.00	55.00	5,378	77	102.19	58.10	6,173
8	132.00	52.84	6,754	43	100.00	50.01	5,274	78	103.46	72.50	6,348
9	132.00	52.84	6,754	44	100.00	50.01	5,274	79	101.06	50.24	6,237
10	132.00	52.84	6,754	45	100.00	50.01	5,274	80	100.00	50.08	5,456
11	132.00	52.84	6,754	46	100.00	50.01	5,274	81	100.00	50.02	5,445
12	132.00	52.84	6,754	47	100.00	50.01	5,274	82	100.00	50.02	5,445
13	132.00	52.84	6,754	48	100.00	50.01	5,274	83	100.00	50.02	5,445
14	132.00	52.84	6,754	49	100.00	50.01	5,274	84	100.00	50.02	5,445
15	131.92	52.84	6,754	50	100.00	50.01	5,274	85	100.00	50.02	5,385
16	131.63	52.84	6,744	51	100.00	50.01	5,274	86	100.00	55.01	5,631
17	130.92	50.47	6,590	52	100.00	50.01	5,274	87	100.00	50.03	5,606
18	130.53	50.01	6,534	53	100.00	50.08	5,829	88	100.00	50.03	5,606
19	130.53	50.01	6,538	54	100.14	50.08	5,742	89	100.00	50.03	5,606
20	130.66	50.01	6,543	55	100.14	50.18	5,016	90	100.00	49.82	5,922
21	131.09	50.01	6,568	56	100.53	51.01	5,522	91	94.92	65.56	6,000
22	131.65	50.02	6,596	57	100.00	49.16	5,896	92	100.55	65.56	5,349
23	123.95	50.81	6,392	58	100.00	50.09	5,317	93	100.00	50.05	6,401
24	123.95	40.80	9,059	59	100.00	50.01	5,309	94	100.00	50.05	5,800
25	100.68	40.78	10,306	60	100.00	50.01	5,309	95	100.00	50.05	5,800
26	93.55	40.41	5,769	61	100.00	50.01	5,309	96	112.00	60.00	6,737
27	93.55	44.04	5,047	62	100.00	50.01	5,309	97	112.00	57.00	7,425
28	100.00	50.00	5,618	63	100.00	50.01	5,309	98	111.00	50.00	6,864
29	100.32	50.08	5,407	64	100.00	50.01	5,309	99			28,448
30	100.85	58.67	5,909	65	100.00	50.01	5,309	100	LANDSCAPE/LID AREA #1		4,055
31	100.00	69.05	6,600	66	100.00	50.01	5,309	101	LANDSCAPE/LID AREA #2		3,533
32	100.00	50.00	5,235	67	100.00	60.00	5,732	102	LANDSCAPE/LID AREA #3		6,991
33	100.00	50.00	5,235	68	100.00	50.01	5,197	103	LANDSCAPE/LID AREA #4		1,964
34	100.00	50.00	5,235	69	100.00	51.01	5,378	104	LANDSCAPE/LID AREA #5		34,063
35	100.00	50.00	5,235	70	100.00	51.01	5,378		OPEN SPACE		



OWNER'S CERTIFICATE

WE HEREBY CERTIFY THAT THE DESIGN OF THIS SUBDIVISION SHOWN ON THIS MAP AND CERTIFY THAT WE ARE THE LEGAL OWNERS AND THAT THE INFORMATION HEREON IS TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE AND BELIEF.

DB LAND SOUTH, LLC
 2718 OCEAN PARK BLVD., #3006, SANTA MONICA, CA 90405
 MARK LEELEY, PRESIDENT

SUBDIVIDER'S CERTIFICATE

WE HEREBY CERTIFY THAT THE DESIGN OF THIS SUBDIVISION WILL IN NO WAY CONFLICT WITH THE EASEMENTS REQUIRED BY THE PUBLIC-AT-LARGE FOR ACCESS THROUGH OR USE OF PROPERTY WITHIN THIS SUBDIVISION.

DB LAND SOUTH, LLC
 2718 OCEAN PARK BLVD., #3006, SANTA MONICA, CA 90405
 DRAG SMITH

SHEET INDEX

SHEET NO.	DESCRIPTION
1.	TENTATIVE TRACT MAP
2.	PRELIMINARY GRADING PLAN / ROAD SECTIONS
3.	UTILITY PLAN

URBAN PLANNING CONCEPTS, INC.
 URBAN DESIGN • LAND PLANNING • ENVIRONMENTAL ANALYSIS
 2824 Airport Drive
 Santa Monica, California 93455
 (805) 934-5760

BETHEL engineering
 2824 Airport Drive
 Santa Monica, California 93455
 (805) 934-5760

LORR M. SPEER, P.E.
 LIC. NO. 68449

DJ FARMS

PRELIMINARY GRADING
TRACT MAP 29.065
SHEET 2 OF 3

LEGEND

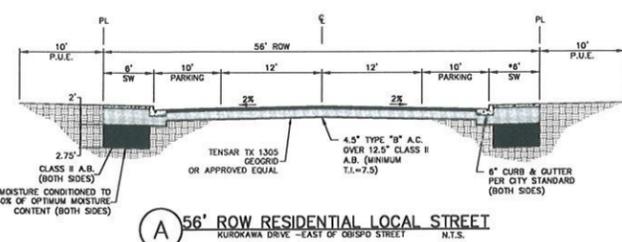
- PROJECT BOUNDARY
- EXISTING PROPERTY LINE
- CENTERLINE
- LOT LINE
- CURB LINE
- EXISTING EDGE OF PAVEMENT
- EASEMENT LINE
- STORM DRAIN
- EXIST STORM DRAIN
- SEWER MAIN
- EXIST SEWER MAIN
- WATER MAIN
- EXIST. WATER MAIN
- EXST. CONTOURS
- MASONRY PRIVACY WALL

BOUNDARY AND TOPO INFORMATION

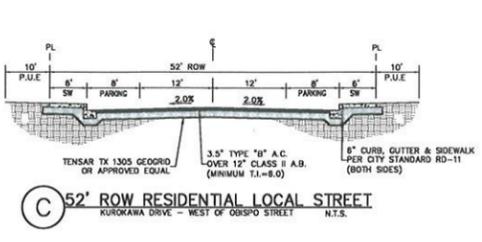
THE BOUNDARY AND TOPO INFORMATION SHOWN ON THIS SHEET IS TENTATIVE. TRACT MAP IS BASED ON AN ALTA SURVEY DONE BY PENFIELD AND SMITH DATED AUGUST 2005.

NOTES

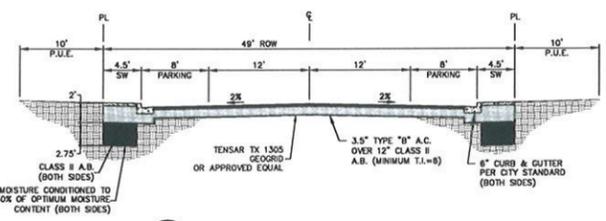
FOR UTILITIES SEE SHEET #3



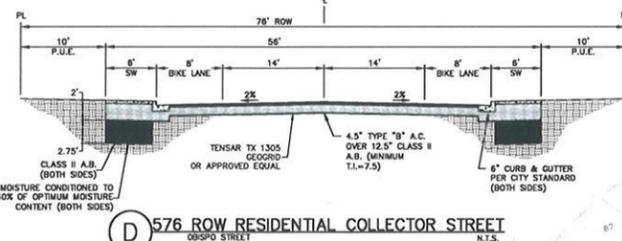
A 56' ROW RESIDENTIAL LOCAL STREET
KUROKAWA DRIVE - EAST OF OBISPO STREET
N.T.S.



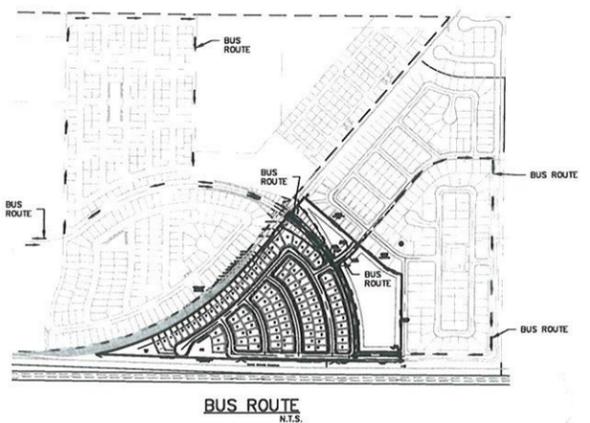
C 52' ROW RESIDENTIAL LOCAL STREET
KUROKAWA DRIVE - WEST OF OBISPO STREET
N.T.S.



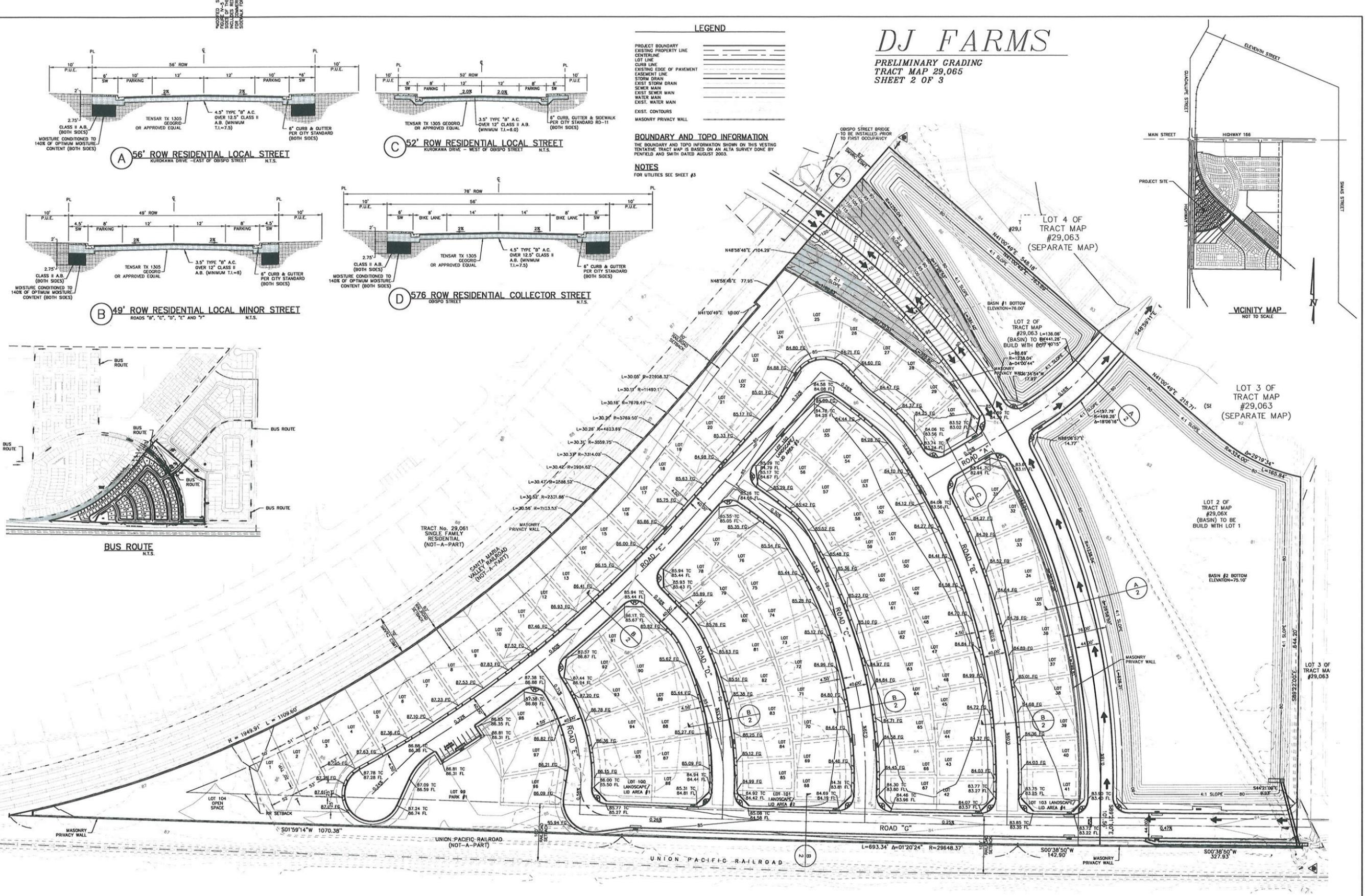
B 49' ROW RESIDENTIAL LOCAL MINOR STREET
ROADS "B", "C", "D", "E", AND "F"
N.T.S.



D 576' ROW RESIDENTIAL COLLECTOR STREET
OBISPO STREET
N.T.S.



BUS ROUTE
N.T.S.

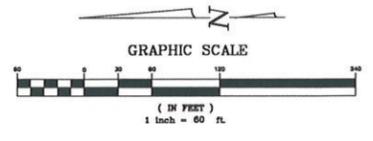


VICINITY MAP
NOT TO SCALE

LOT 3 OF TRACT MAP #29.063 (SEPARATE MAP)

LOT 2 OF TRACT MAP #29.06X (BASIN TO BE BUILT WITH LOT 1)

12/29/2021



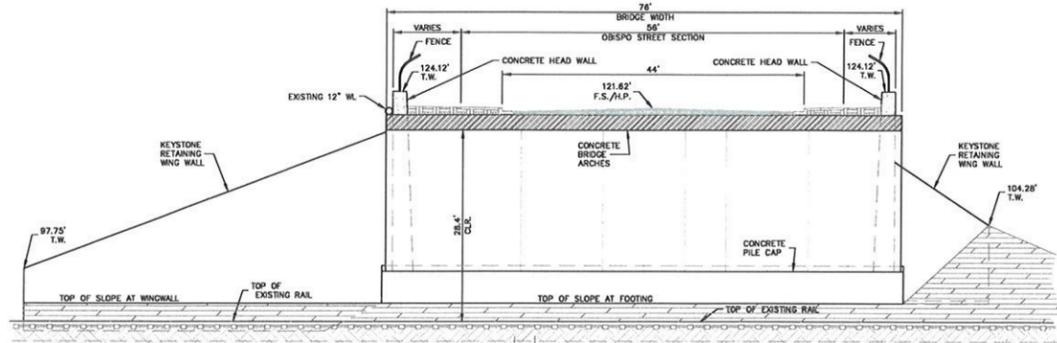
URBAN PLANNING CONCEPTS, INC.
URBAN DESIGN • LAND PLANNING • ENVIRONMENTAL ANALYSIS
2824 Airport Drive
Santa Maria, California 93455
805/934-5780

2824 Airport Drive
Santa Maria, California 93455
(805) 934-5787
LORI M. SPEER, P.E. LIC. NO. 68449

X:\2005\0317.2 dj farms (gascard) south of r:\drawings\master lot 1 south of r:\area\0317.2 - lot 1 mfr-base.dwg

DJ FARMS

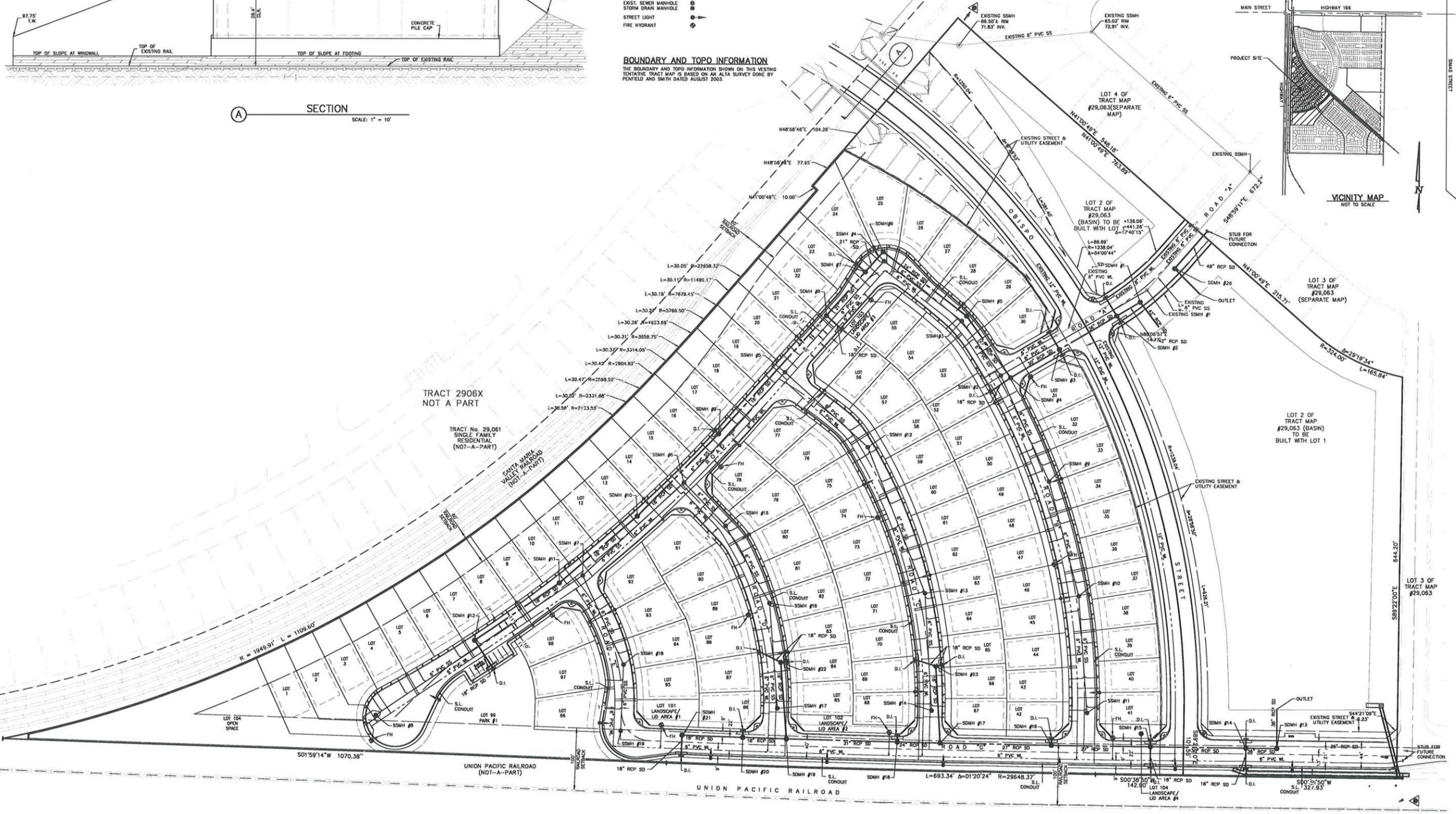
UTILITY PLAN
TRACT MAP 29,065
SHEET 3 OF 3



SECTION A
SCALE: 1" = 10'

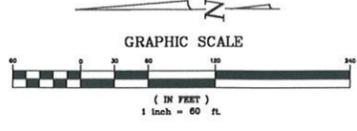
LEGEND	
PROJECT BOUNDARY	---
EXISTING PROPERTY LINE	---
CENTERLINE	---
LOT LINE	---
CLUB LINE	---
EXISTING EDGE OF PAVEMENT	---
EASEMENT LINE	---
STORM DRAIN	---
EXIST. STORM DRAIN	---
SEWER MAIN	---
EXIST. SEWER MAIN	---
WATER MAIN	---
EXIST. WATER MAIN	---
EXIST. CONTOURS	---
MASONRY PRIVACY WALL	---
SAN. SEWER MANHOLE	---
EXIST. SEWER MANHOLE	---
STORM DRAIN MANHOLE	---
STREET LIGHT	---
FIRE HYDRANT	---

BOUNDARY AND TOPO INFORMATION
THE BOUNDARY AND TOPO INFORMATION SHOWN ON THIS MESSING TENTATIVE TRACT MAP IS BASED ON AN ALTA SURVEY DONE BY PENFIELD AND SMITH DATED AUGUST 2003.



VICINITY MAP
NOT TO SCALE

X:\2003\0317.2 dj farms (gesserd) south of rr\ref\0317.2- lot 1 erf-base.dwg



	URBAN PLANNING CONCEPTS, INC.	
	2624 Airport Drive Santa Maria, California 93455 (805) 934-5767	
12/29/2011		LORI W. SPEER, P.E. LIC. NO. 68449

EXERPTS FROM DEVELOPMENT AGREEMENT

Excerpts from Development Agreement as Amended
December 12, 2012 Ord 2012-411;
Amendment #1 -November 25, 2014 Ord 2014-428, and
Amendment #2 June 25, 2015 Ord 2015-437
Exhibit B of Development Agreements on File at the City of
Guadalupe City Clerk's Office

EXCERPT FROM DA-BETWEEN CITY OF GUADALUPE AND RCT2003, LLC
EFFECTIVE DATE OF DA: DECEMBER 13, 2012
LIFE OF THE DA: 25 YEARS – DECEMBER 13, 20137

EXHIBIT B – CONSOLIDATED AMENDMENTS

Ord #2012-411, Ord# 2014-428, and Ord#2015-437

NOTE: Should any descriptions occur – refer to adopted ordinances.

Section 1. FIRE/POLICE/CITY HALL FACILITIES

~~a. DEVELOPER shall pay toward the costs incurred by CITY for modernization of the existing City Hall facility the amount \$2,500,000.00. DEVELOPER shall make Advance Payments totaling \$750,000 in accordance with Section 5.3.7 of the Development Agreement. The balance of \$1,750,000.00 shall be due and payable to the City in a lump sum prior to City approval of the final tentative map for development on the portion of the Property to the south of the Santa Maria Railroad line. Said payment shall be made a condition of approval of the final tentative map. The balance of \$1,750,000.00 shall bear interest at the rate of two percent (2%) per annum from and after the final Advance Payment, until fully paid. Notwithstanding anything to the contrary in this section, DEVELOPER shall not be obligated to make the \$1,750,000.00 payment as a condition of approval for construction of any bridge over the Santa Maria Railroad line. AMENDED TO READ~~

a. DEVELOPER shall pay toward the costs incurred by CITY for modernization of the existing City Hall facility the amount \$2,250,000.00. DEVELOPER shall make Advance Payments totaling \$750,000 in accordance with Section 5.3.7 of the Development Agreement. The balance of \$1,500,000.00 shall be due and payable to the City in a lump sum prior to City approval of the final tentative map for development on the portion of the Property to the south of the Santa Maria Railroad line. Said payment shall be made a condition of approval of the final tentative map. The balance of \$1,500,000.00 shall bear interest at the rate of two percent (2%) per annum from and after the final Advance Payment, until fully paid. Notwithstanding anything to the contrary in this section, DEVELOPER shall not be obligated to make the \$1,500,000.00 payment as a condition of approval for construction of any bridge over the Santa Maria Railroad line. (DA Amendment #1 November 25, 2014, Ordinance No. 2014-428.)

b. DEVELOPER shall pay CITY \$30,000 to fund a detailed City Hall renovation study, which will include an improvement prioritization plan. The payment shall be due and payable to the City in a lump sum not later than 45 days after Final Approval.

Section 2. WATER SOURCES AND FACILITIES

DEVELOPER shall pay toward the costs incurred by CITY for construction of the Obispo Street Tank for blending, the new well at the Obispo Street site and the new elevated tank, the amount of \$763.00 per unit of residential development. Said fee shall be paid 140 days after issuance of a building permit for each unit or prior to issuance of the certificate of occupancy, which ever date occurs first.

DEVELOPER shall also build additional well(s) and water storage for CITY, as follows:

a. ~~Within 60 days after the final map of any portion of the Project proposed for home construction has~~

~~recorded, DEVELOPER shall begin the pre-construction process and thereafter diligently prosecute to completion the drilling, construction, completion and putting in operable condition, the first of two wells within the area designated on Exhibit "G" with a yield of a minimum of 262 Acre-Feet/year, at the rate of 600 gallons/minute for 7 hours/day in accordance with reasonable CITY-established design standards and mode of operation. AMENDED TO READ:~~

Within 60 days after the final map of any portion of the Project proposed for home construction has recorded, DEVELOPER shall begin the pre-construction process and thereafter diligently prosecute to completion the drilling, construction, completion and putting in operable condition, the first of two wells within the area designated on Exhibit "G" with a yield of a minimum of 262 Acre-Feet/year, at the rate of 600 gallons/minute for 7 hours/day in accordance with reasonable City established design standards and mode of operation. This includes construction and placing into functional operation the infrastructure necessary to connect this well to the City's water processing facility on Obispo Street. Upon completion of the well and infrastructure connecting the well to the City's water processing facility, DEVELOPER shall dedicate the well and associated infrastructure to CITY, and CITY shall accept the well and associated infrastructure. CITY shall thereafter assume responsibility for the operation and maintenance of the well and associated infrastructure. (DA Amendment #1 November 25, 2014, Ordinance No. 2014-428.)

b. After the first Project related well is installed the CITY and DEVELOPER shall conduct necessary and appropriate water quality testing to determine whether it is necessary to acquire additional surface water in order to meet State of California water quality standards and, if it is necessary, determine how much additional surface water is needed. If, as a result of said testing, CITY and DEVELOPER determine that in order to meet said water quality standards it is clearly necessary to acquire additional surface water to supplement first Project related well DEVELOPER shall purchase supplemental surface water from a third party, which may include but not be limited to the Carpinteria Water District, and acquire on behalf of CITY, surface water rights for up to 75 Acre-Feet/year.

c. At an off-Project site designated on Exhibit "G" DEVELOPER shall begin the pre-construction process and thereafter diligently prosecute to completion the drilling, construction, completion and putting in operable condition the second of two wells with a yield of a minimum of 262 Acre-Feet/year, at the rate of 600 gallons/minute for 7 hours/day in accordance with reasonable CITY-established design standards and mode of operation DEVELOPER shall commence this work promptly after certificates of occupancy are issued for not less than 700 single family homes in the Project. In addition, the City shall provide the land and/or drilling rights at the second well site at no cost to DEVELOPER. In the event that it becomes necessary to obtain an alternative second well site the CITY shall obtain the land and drilling rights and provide these at no cost to DEVELOPER. Notwithstanding anything to the contrary in this Section, however, if the well required in Section 2(a) above produces a minimum 1000 gallons/minute for a monthly average of 8.25 hours/day, DEVELOPER shall not be required to design, construct, or contribute to the well required by this Section.

After the second Project related well is installed, or if DEVELOPER is obligated to construct only one well as set forth in the preceding paragraph and the 75 Acre-feet/year set forth in Section 2 above is insufficient to meet State of California water quality standards, the CITY and DEVELOPER shall conduct necessary and appropriate water quality testing to determine whether it is necessary to acquire additional surface water in order to meet State of California water quality standards and, if it is necessary, determine how much additional surface water is needed. If, as a result of said testing, CITY and DEVELOPER determine that in order to meet said water quality standards it is clearly necessary to acquire additional surface water to supplement second Project related well DEVELOPER shall purchase supplemental surface water from a

third party, which may include but not be limited to the Carpinteria Water District, and acquire on behalf of CITY, surface water rights for up to 75 Acre-Feet/year.

d. In making the above determination (as well as for any other purpose) DEVELOPER shall not be responsible for the use of water by any other new buildings or projects, and DEVELOPER'S responsibility for production and quality of water serving the PROJECT ends one year after the issuance of certificates of occupancy for all residential units authorized under the Specific Plan within PROJECT, or when all residential zones authorized under the Specific Plan are fully built-out if fewer units than the maximum allowed are constructed. In addition, it should be noted that the water quality being produced by the recently installed Obispo Street well meets or exceeds State Water Standards and thereby does not require any additional water for blending. Notwithstanding all the provisions relating to additional surface water contained herein, it is quite possible that the new well(s) installed by DEVELOPER may produce water which meets State of California water quality standards and thus not require the purchase of any additional surface water for blending to meet applicable state water quality standards. Notwithstanding anything to the contrary contained herein, the maximum amount of surface water that DEVELOPER shall be required to obtain from a third party is 150 AF/year.

e. If and when the Project begins to use supplemental surface water obtained from a third party, each water user in the Project shall pay CITY its portion of the annual Central Coast Water Authority ("CCWA") costs for all such supplemental water. Each separate residence and each commercial space shall be deemed a "water user" from the time it first receives water service and shall continue thereafter to be a "water user" even in the event that the premises become unoccupied or the water charges are not paid.

f. ~~Promptly after certificates of occupancy are issued for not less than 450 single family homes in the Project DEVELOPER shall install at DEVELOPER's cost an above-ground steel water storage tank in the Project at the location shown in the Project Specific Plan or another location within the project that is mutually agreed upon by CITY and DEVELOPER. The tank capacity shall be the size determined by CITY and DEVELOPER to be necessary for fire suppression purposes in the Project, including all other city storage tanks. In no event shall said new water storage tank exceed 1,000,000 gallons.~~
AMENDED TO READ:

Not later than the issuance of certificates of occupancy for any homes or other structures in the Project, DEVELOPER shall, at DEVELOPER's cost, construct and place into functional operation an above-ground steel water storage tank, pump station and associated infrastructure, connecting the tank to the City's existing water system in accordance with improvement plans approved by the City Engineer. The tank shall be constructed on City property located at 303 Obispo Street, the precise location to be determined by the City Engineer. The tank capacity shall be not less than 350,000 gallons to ensure adequate fire suppression capacity for the Project when added to all other city storage tanks. Upon completion of the construction of the tank, pump station and associated infrastructure, DEVELOPER shall dedicate the tank, pump station and associated infrastructure to CITY, and CITY shall accept the tank, pump station and associated infrastructure. CITY shall thereafter assume responsibility for the operation and maintenance of the tank, pump station and associated infrastructure.

Not later than the issuance of a certificate of occupancy for the 450th single family home within the Project, DEVELOPER shall, at DEVELOPER's cost, construct and place into functional operation a second above-ground steel water storage tank, pump station and associated infrastructure,

~~connecting the tank to the City's existing water system in accordance with improvement plans approved by the City Engineer. The tank shall be constructed on City property on Obispo Street, the precise location to be determined by the City Engineer. The tank capacity shall be not less than 350,000 gallons to ensure adequate fire suppression capacity for the Project when added to all other city storage tanks. Upon completion of the construction of the tank, pump station and associated infrastructure, DEVELOPER shall dedicate the tank, pump station and associated infrastructure to CITY, and CITY shall accept the tank, pump station and associated infrastructure. CITY shall thereafter assume responsibility for the operation and maintenance of the tank, pump station and associated infrastructure. (DA Amendment #1 November 25, 2014, Ordinance No. 2014-428)~~ **AMENDED TO READ**

Not later than the issuance of certificate of occupancy for the fifty-first home in the Project, DEVELOPER shall, at DEVELOPER's cost, construct and place into functional operation an above-ground steel water storage tank and associated infrastructure, connecting the tank to the City's existing water system in accordance with improvement plans approved by the City Engineer. The tank shall be constructed on City property located at 303 Obispo Street, the precise location to be determined by the City Engineer. The tank capacity shall be not less than 700,000 gallons to ensure adequate fire suppression capacity for the Project when added to all other city storage tanks. Associated infrastructure shall include, but not be limited to, construction of a 10-inch potable water supply line in Obispo Street from Third Street to Amber Street. DEVELOPER shall be entitled to 234 residential unit credits against the Water Department Building and Equipment impact fees in Section 3 of this Exhibit B for the cost of the potable water supply line. Upon completion of the construction of the tank and associated infrastructure, DEVELOPER shall dedicate the tank and associated infrastructure to CITY, and CITY shall accept the tank and associated infrastructure. CITY shall thereafter assume responsibility for the operation and maintenance of the tank and associated infrastructure. (DA Amendment #2 June 2015- Ord#2015-437)

g. CITY shall obtain permits to operate the two wells installed by DEVELOPER. DEVELOPER shall dedicate and CITY shall accept the well located in the Project, the streetscape Irrigation improvements and the storage tank installed by DEVELOPER pursuant to this Section 2, and thereafter CITY shall assume responsibilities for their maintenance and operations. CITY shall assume responsibility for maintenance and operation of the well installed by DEVELOPER outside the Project when it has been completed and delivered to CITY.

h. DEVELOPER shall pay to CITY the sum of \$50,000, which shall be used by CITY to fund a revised Water Master Plan. Said payment shall be due and payable to the City in a lump sum prior to DEVELOPER's submission of water system engineering plans for any phase of the Project, and the revised Water Master Plan shall be approved by the City prior to review of any water system engineering plans submitted by DEVELOPER for the Project.

Section 3. WATER DEPT. (NEW BUILDING & EQUIPMENT)

DEVELOPER shall pay toward the costs incurred by CITY for construction of a new water department building and equipment the amount of \$427.00 per unit of residential development. Said fee shall be paid 140 days after issuance of a building permit for each unit or prior to issuance of the certificate of occupancy, which ever date occurs first.

Section 4. WASTE WATER TREATMENT PLANT FACILITIES

CITY shall repair and modernize CITY's Wastewater Treatment Plant as reasonable and necessary to serve the Project, and DEVELOPER shall pay toward the cost of the repair and modernization as set forth herein below. Within 60 days after the final map of any portion of the Project proposed for home construction has recorded, DEVELOPER shall also begin the process to install and pay for construction of a gravity sewer line as shown on Exhibit "G" from the Project site to the CITY's Wastewater Treatment Plant. The size of said offsite sewer line is significantly oversized from that which is needed to serve the Project. Upon the completion of installation of said sewer line CITY shall grant DEVELOPER sewer fee credits in an amount equal to the cost attributable to such oversizing in lieu of a reimbursement agreement. As used herein, "sewer fee credits" shall mean a credit applicable against the \$3,750 per unit sewer fee as set forth in this Section. For example, if the cost attributable to sewer line oversizing is \$18,750, DEVELOPER shall be granted five (5) sewer fee credits to be applied to five future homes within the Project.

CITY shall make every reasonable effort to phase repairs and modernization on the wastewater treatment plant so it will be able to continuously serve all units constructed and all units in current construction at the Project DEVELOPER shall pay CITY a fee of \$3,750 for each unit of residential development to be applied to the cost of the repair and modernization of the waste water treatment plant. Said fee shall be paid 140 days after issuance of a building permit for each unit or prior to issuance of the certificate of occupancy, whichever date occurs first. In addition, DEVELOPER shall pay CITY a one-time additional lump sum payment of \$500,000 making Developers total contribution \$3,500,000. This lump sum of \$500,000 is to be applied to said repairs and modernization when certificates of occupancy have been issued for 500 single family homes in the Project. In consideration of DEVELOPER'S agreement to pay the foregoing waste water fees, the CITY agrees that it shall not impose any form of moratorium on sewer connections within the Project.

DEVELOPER shall use reasonable efforts to obtain the appropriate rights for, and pay for the design and construction costs for one boring for a sewer line under the existing railroad crossing located to the west of the Project and for the reasonable cost of CITY engineering review and inspection of the boring for the sewer line. In the event that DEVELOPER is unable to obtain the rights to bore under said railroad crossing, CITY shall assist DEVELOPER in its efforts to obtain the rights to bore under said railroad crossing. However, if DEVELOPER is not able to obtain written permission, DEVELOPER shall complete the improvements pursuant to Government Code Section 66462 at such time as the CITY acquires an interest in the land that will permit the improvements to be made. DEVELOPER shall guarantee performance of this obligation with adequate security under Government Code Section 66499. DEVELOPER and the CITY may also cooperate to determine an alternative sewer line location. Upon DEVELOPER's installation of said sewer line the CITY shall grant DEVELOPER sewer fee credits in an amount equal to the difference between the cost of the upgraded sewer line, as requested by the CITY, and the cost of sewer line needed to support the Project, in lieu of a reimbursement agreement.

Section 5. WATERLINES

DEVELOPER shall install at DEVELOPERS cost, only those waterlines and connections necessary to supply water to PROJECT as described within the Revised Master Water Plan. The CITY and DEVELOPER shall each have the right to approve the Revised Master Water Plan's recommendations (approval by each party shall not be unreasonably withheld). It will not be the DEVELOPERS responsibility to repair or improve any existing water supply systems within the CITY. DEVELOPER shall commence work on the above described waterlines only as needed to supply water to Project.

Section 6. CITY HALL (EQUIPMENT)

DEVELOPER shall pay \$80.00 per unit of residential development toward the costs incurred by CITY in obtaining necessary equipment for CITY Hall. Said fee shall be paid 140 days after issuance of a building permit for each unit or prior to issuance of the certificate of occupancy, whichever date occurs first.

Section 7. PARKS & DRAINAGE FACILITIES

DEVELOPER shall dedicate to CITY approximately 9.45 acres of the Project for parks with development and improvements. The types of improvements shall be jointly approved by the CITY's Recreation Commission and DEVELOPER and shall be limited to those typically found in an outdoor park such as BBQ pits, swings and other outdoor play equipment and a maximum of one restroom structure (one for men and one for women). It shall not include any type of gymnasium or other enclosed structures (other than the restrooms). The specifications for the improvements shall be the same as those used by the City of Santa Maria.

DEVELOPER shall also dedicate to CITY approximately 12.5 acres of open space for drainage within the Project as set forth in the Project Specific Plan. The number and general location of the parks and drainage land shall be as set forth in the Project Specific Plan. DEVELOPER's development, improvement and dedication of said park and drainage acreage shall occur promptly after DEVELOPER has obtained certificates of occupancy for not less than 350 single family homes in the Project.

DEVELOPER shall further dedicate to CITY five (5) acres for CITY's proposed sale to the Guadalupe School District for joint use recreational facilities, the precise location of which shall be as set forth in the Vesting Tentative Map. The DEVELOPER shall make said dedication to the CITY concurrent with its dedication of the 12.5 acres to GUSD pursuant to the terms of the School Agreement. In consideration of DEVELOPER's agreement to dedicate this 5-acre joint use parcel, together with the agreement to dedicate the above described approximately 9.45 acres of land for parks, CITY agrees that DEVELOPER shall not pay any park fees for the project.

~~At DEVELOPER's cost, DEVELOPER will construct a 15-space parking lot within Jack O'Connell Park, at a location designated by CITY, using plans previously prepared by CITY. The parking lot will be constructed promptly after DEVELOPER has obtained certificates of occupancy for not less than 350 single family homes.~~ AMENDED TO READ

At DEVELOPER's cost, DEVELOPER will construct road improvements for the City at a location designated on Exhibit G and approved by CITY's engineer. The road improvements shall consist at a minimum of a 3" asphalt overlaying a 6" base. The improvements shall be commenced concurrently with the repair and replacement of roadway due to installation of main sewer line from Project. (DA Amendment #2 June 2015- Ord#2015-437)

Section 8. LIBRARIES

DEVELOPER shall pay \$200.00 per unit of residential development toward the costs incurred by CITY in developing library facilities. Said fee shall be paid 140 days after issuance of a building permit for each unit or prior to issuance of the certificate of occupancy, whichever date occurs first.

Section 9. ONSITE & OFFSITE IMPROVEMENTS

DEVELOPER shall pay costs, and build frontage improvements along Highway 166 based on the design and timing called out within the Master Tentative Map, excepting that transition improvements shall be provided east of property line as shown in Exhibit "G"

Promptly after DEVELOPER has obtained certificates of occupancy for not less than 350 single family homes, DEVELOPER shall construct at DEVELOPER's cost the replacement of the current wall at the Treasure Park development, between Flower Avenue and Obispo Street, with a 6-foot high masonry wall fronting Highway 166 as shown in Exhibit "G". Wall construction is to match interior Project walls. DEVELOPER shall use reasonable efforts (but shall not be required to incur any additional cost) to obtain written permission from homeowners and process all permitting involved with masonry wall and storm drainage improvements as shown in Exhibit "G" on north side of Highway 166 fronting the Project. If requested by DEVELOPER the CITY shall assist DEVELOPER in its efforts to obtain such written permission and/or permits. However, if DEVELOPER is not able to obtain written permission and/or all necessary permits as set forth above, DEVELOPER shall complete the improvements pursuant to Government Code Section 66462 at such time as the CITY acquires an interest in the land that will permit the improvements to be made. DEVELOPER shall guarantee performance of this obligation with adequate security under Government Code Section 66499.

DEVELOPER shall pay CITY \$313.00 per unit as a traffic fee. Said fee shall be paid 140 days after issuance of a building permit for each unit or prior to issuance of the certificate of occupancy, which ever date occurs first.

DEVELOPER shall pay for and install storm drainage improvements on the north side of Highway 166 fronting the Project as shown in Exhibit "G".

CITY shall fully support DEVELOPER in all negotiations with CalTrans regarding any improvements. This support will include DEVELOPER not having to pay any additional fee to CalTrans and/or pay for any additional improvements (beyond those stated within the Master Tentative Map) on Highway 166.

CITY shall cooperate with DEVELOPER in working with the appropriate entities, including but not limited to the California Public Utilities Commission and the Union Pacific Railroad, in the processing of applications and permits for on-site railroad crossings of the Santa Maria Railroad.

CITY shall timely install and/or upgrade all off-site infrastructures serving the Project that is not to be performed by DEVELOPER, and obtain all inspections and permits required for such off-site infrastructure so that it can serve the Project as it is developed.

CITY shall take all steps and procedures necessary to ensure that future developments in the City are required to reimburse DEVELOPER as set forth in this Agreement.

Section 10. WATER METER CONNECTION

DEVELOPER shall install all water meter services within the Project and pay \$250.00/unit of residential development toward the costs incurred by CITY in inspecting and otherwise establishing water meter connections. Said fee shall be paid 140 days after issuance of a building permit for each unit or prior to issuance of the certificate of occupancy, which ever date occurs first.

Section 11. STATE WATER PURCHASE

If required to make purchases of supplemental surface water under Section 2 herein, DEVELOPER shall pay for the reasonable and necessary costs associated with the installation of upgraded mechanical devices know as "Turn Outs" necessary to regulate flows of State water at the mainline Northeast of Guadalupe.

Section 12. DELAY

In the event that DEVELOPER uses its reasonable efforts but nonetheless is delayed in obtaining any of the permits and/or permission required for any of the actions described above the time required to commence and/or complete construction shall be automatically extended for a period equal to the period of such delay

END

DJ FARMS MITIGATION MONITORING PROGRAM

ADOPTED: NOVEMBER 13, 2012

RESOLUTION NO. 2012-27

**MITIGATION MONITORING & REPORTING
PROGRAM**

FOR THE

**CITY OF GUADALUPE
REVISED DJ FARMS SPECIFIC PLAN**

SCH #1992111025

CITY OF GUADALUPE
918 Obispo Street
Guadalupe, CA 93434

June 2007

Mitigation Monitoring and Reporting Program

PROGRAM CONTENTS

This mitigation monitoring and reporting program includes a brief discussion of the legal basis and purpose of the mitigation monitoring and reporting program, a key to understanding the monitoring matrix, and the mitigation monitoring and reporting matrix itself.

LEGAL BASIS AND PURPOSE OF THE MITIGATION MONITORING PROGRAM

Public Resource Code (PRC) 21081.6 requires public agencies to adopt mitigation monitoring or reporting programs whenever certifying an environmental impact report or mitigated negative declaration. This requirement facilitates implementation of all mitigation measures adopted through the California Environmental Quality Act (CEQA) process.

The Governor's Office of Planning and Research advisory publication, *Tracking CEQA Mitigation Measures*, provides local governments with basic information and practical advice concerning compliance with mitigation monitoring and reporting programs. Correspondingly, this document incorporates the suggestions contained within the advisory publication and from research on similar monitoring programs.

MONITORING MATRIX

The following pages provide a series of tables identifying the mitigation measures proposed specifically for the proposed project. These mitigation measures are derived from the *City of Guadalupe Specific Plan Final Environmental Impact Report* (May 2006). The columns within the tables have the following meanings:

Mitigation Measure:	Provides the text of the Mitigation Measure identified in the Environmental Impact Report.
Responsible Party:	References person, party or agency (usually the applicant) responsible for implementation of the required measure.
Monitoring/Reporting	References the public agency or department (the City of
Done By:	Guadalupe) and/or any other agency responsible for monitoring and verification of compliance of the identified mitigation measure. The agencies listed are responsible for clearing the mitigation measure

Mitigation Monitoring and Reporting Program

Timing/Frequency: Identifies at what point in time, review process or phase of the project the measure will be completed.

Final Clearance Date: These columns will be initialed and dated by the individual designated to verify adherence to project specific mitigation.

COMMENTS: *THIS COLUMN IS RESERVED FOR ANY ADDITIONAL EXPLANATION OR NOTES MADE DURING COMPLIANCE MONITORING, IF NECESSARY.*

The Mitigation Measures in the matrix represent the final version of the measures to be considered by the City of Guadalupe.

Noncompliance

Any person or agency may file a complaint asserting noncompliance with the mitigation measures associated with the project. The complaint shall be directed to the City of Guadalupe in written form providing specific information on the asserted violation. The City shall initiate an investigation and determine the validity of the complaint; if noncompliance with a mitigation measure has occurred, the City shall initiate appropriate actions to remedy any violation. The complainant shall receive written confirmation indicating the results of the investigation or the final action corresponding to the particular noncompliance issue.

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
AESTHETICS AND VISUAL RESOURCES						
MM 3.1-2	The Applicant shall prepare and submit detailed building and landscaping plans to the City. These plans must be determined by City staff to be consistent with the design guidelines contained in the Revised DJ Farms Specific Plan and other City requirements prior to the issuance of any building or landscaping permits for development on the project site.	Applicant/Designer	City of Guadalupe Planning Department	Prior to issuance of a building or landscaping permit		
MM 3.1-3	Prior to Final Map approval and recordation, the Applicant shall prepare and submit a detailed exterior lighting plan that indicates the location and type of lighting that will be used. The exterior lighting shall demonstrate a non-intrusive quality while still providing an adequate amount of light. All external lighting shall be indicated on project improvement plans as they are submitted for future site development.	Applicant/Designer	City of Guadalupe Planning Department	Prior to Final Map approval		
AIR QUALITY						
MM 3.2-1a	<p>The Applicant shall prepare a dust control plan to control particulate matter (PM₁₀) during grading and site preparation activities at the project site. The dust control measures shall be shown on all grading and building plans for the proposed project and shall be included on a separate informational sheet to be recorded with each subsequent tentative map. Dust control measures shall include, but not be limited to the following:</p> <ul style="list-style-type: none"> ▪ Water trucks or sprinkler systems shall be used to keep all areas of vehicle movement damp enough to prevent dust from leaving the project site during grading and construction activities at the project site. At a minimum this shall include wetting down such areas in the late morning and after work is completed for the day. Increased watering frequency shall be required whenever the wind speeds exceed 15 miles per hour (mph). Reclaimed water shall be used whenever possible. ▪ Minimize amount of disturbed area and reduce on-site vehicle speeds to 15 mph or less. ▪ Install gravel pads at all access points to prevent tracking of 	Applicant/Contractor	City of Guadalupe Planning Department	Review program prior to issuance of grading/building permits Implement during grading and construction activities		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
MM 3.2-1b	<p>mud on to public roads in the vicinity of the project site (e.g. State Route 166).</p> <ul style="list-style-type: none"> ▪ All soil stockpiles at the project site shall be covered, kept moist, or treated with soil binders to prevent dust generation. A secured tarp shall be placed on all trucks transporting fill material to and from the project site from the point of origin. ▪ After grading and earth moving is completed, either treat the disturbed area by watering, or revegetating, or by spreading soil binders until the area is paved or otherwise developed so that dust generation will not occur. ▪ The contractor shall designate a qualified site monitor to monitor the dust control program and to order increased watering, as necessary to prevent transport of dust off-site. The monitor shall include holiday and weekend periods when work may not be in progress. The name and telephone number of the site monitor shall be provided to the SECAPCD prior to land use clearance map recordation and land use clearance for finish grading. <p>The Applicant shall adhere to the following measures during construction activities at the project site to reduce the emission of ozone precursors (NO_x and ROC) from the operation of construction equipment within the Specific Plan area. These equipment control measures shall be noted on the preliminary and final grading plans and construction plans for the proposed project.</p> <ul style="list-style-type: none"> ▪ Heavy-duty diesel-powered construction equipment manufactured after 1996 should be utilized whenever feasible. ▪ The engine size of construction equipment shall be the minimum practical size. ▪ The number of construction equipment utilized at the project site operating simultaneously shall be minimized through efficient management practices to ensure that the smallest number of equipment is operating at the project site at any one time. 	Applicant/Contract	City of Guadalupe Planning Department	During grading and construction activities Equipment control measures shall be noted on the preliminary and final grading plans and construction plans		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
	<ul style="list-style-type: none"> ▪ Construction equipment shall be maintained in tune per the manufacturer's specifications. ▪ Construction equipment operating at the project site shall be equipped with two to four degree engine timing retard or pre-combustion chamber engines, if available. ▪ Catalytic converters shall be installed on gasoline-powered equipment, if feasible. ▪ Diesel catalytic converters, diesel oxidation catalysts and diesel particulate filters certified and/or verified by EPA or the State of California shall be installed, if available. ▪ Diesel powered equipment shall be replaced by electric equipment wherever feasible. ▪ Construction worker trips to the project site shall be minimized by encouraging carpooling and by making available food for purchase during the lunch breaks at the project site. 					
Not a required Mitigation	<p>The Applicant should consider incorporating appropriate and reasonable conservation measures to reduce air emissions into final improvement plans on subsequent tentative maps as deemed appropriate by the City of Guadalupe.</p> <p>Measures that would reduce potentially significant air emissions associated with the proposed project may include, but are not limited to, the following measures:</p> <ul style="list-style-type: none"> ▪ Install natural gas fireplace inserts and eliminate the use of wood burning fireplaces in all residential units; ▪ Install low NO_x residential water heaters and space heaters; ▪ Install heat transfer modules in furnaces; ▪ Use outdoor lighting designed for high efficiency, i.e. solar-powered or controlled by motion detectors; ▪ Site and orient buildings in such a manner as to reduce energy use (i.e. passive solar cooling/heating); ▪ Use light colored water-based paint and roofing materials; ▪ Employ summer shading and wind protection measures to increase energy efficiency; 	Applicant/ Contractor	City of Guadalupe Planning Department	Demonstrate on Tentative Maps		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
	<ul style="list-style-type: none"> ▪ Install mechanical air conditioners that use non-ozone depleting chemicals; ▪ Maximize the use of natural lighting in the building designs; ▪ Install energy efficient appliances and lighting; ▪ Use landscaping to shade buildings and parking lots; ▪ Install sidewalks and bike paths; and/or ▪ Install covered bus stops, where appropriate, to encourage the use of public transportation. 					
BIOLOGICAL RESOURCES						
MM 3.3-5	<p>To maintain consistency with the measures listed under the Programmatic Biological Opinion issued by the US Fish and Wildlife Service (January 26 1999), the following mitigation will be required:</p> <ul style="list-style-type: none"> ▪ Prior to construction, a US Fish and Wildlife Service approved biologist shall survey the work area two weeks prior to construction. If California red-legged frogs are present on the project site, the biologist will contact the Service and receive authorization to capture and re-locate the frogs to a Service approved location. If frogs are observed, the biologist or a site monitor (as designated by the biologist) will be present until the ditch is drained or graded. ▪ If no frogs are found, the site will be deemed clear and a screen will be placed over the drainage pipe leading to the off-site drainage ditch. All other measures listed below will be implemented. ▪ All construction personnel will receive a training session which shall include a description of the California red-legged frog and its habitat, the importance of red-legged frogs, and the areas where such frogs may occur, if present on the project site. ▪ All fueling and maintenance of vehicles and other equipment shall occur at least 20 meters from any riparian habitat or water body present within the project site to avoid spills that 	Applicant/USFWS Approved Biologist	City of Guadalupe Planning Department	<p>Survey shall be completed two weeks prior to construction</p> <p>Refueling and best management practices shall be employed during and after project implementation</p>		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
MM 3.3-6	<p>may flow off the project site into the off-site agricultural ditches.</p> <ul style="list-style-type: none"> To control erosion during and after project implementation, the project will implement best management practices, as identified by the Regional Water Quality Control Board. <p>If site grading will occur during the nesting season (March 1 through August 30) pre-construction surveys for nesting migratory birds should be conducted by a qualified biologist prior to any soil-altering activity occurring within the project area and a surrounding area of potential effect. The pre-construction surveys shall be conducted within 30 days of any construction or grading activities. If active nests are located during pre-construction surveys, USFWS and/or CDFG shall be notified regarding the status of the nests. Furthermore, construction activities shall be restricted as necessary to avoid disturbance of the nest until it is abandoned or the biologist deems disturbance potential to be minimal. Restrictions may include establishment of buffer zones or alteration of the construction schedule.</p>	Applicant/USFWS Approved Biologist	City of Guadalupe Planning Department	Prior to issuance of grading permits, and no more than 30 days to earthwork		
MM 3.3-8	<p>The project applicant shall obtain the appropriate Section 404 permit under the Clean Water Act and Streambed Alteration Agreement shall be obtained prior to issuance of grading permits. The project applicant shall comply with all permit conditions and employ best management practices and measures (established by Corps) to minimize and compensate for potential impact to any jurisdictional waters. Wetland delineation and mitigation details shall be noted on the design plans for the proposed project.</p>	Applicant	US Army Corps of Engineers/ City of Guadalupe Planning Department	Prior to the issuance of grading permits		
CULTURAL AND HISTORIC RESOURCES						
MM 3.4-2a	<p>The following language, or equivalent, shall be included in all construction contracts and permits issued within the project area: <i>As a condition of project approval, if any prehistoric or historic artifacts or other indications of archaeological resources are found once project construction is underway, all work in the immediate vicinity must stop and the City of Guadalupe shall be immediately</i></p>	Contractor/ Applicant	City of Guadalupe Planning Department	Prior to issuance of grading/building permits		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
MM 3.4-2b	<p><i>notified. An archaeologist meeting the Secretary of Interior's Professional Qualifications Standards in prehistoric or historical archaeology, as appropriate, shall be retained to evaluate the finds and recommend appropriate mitigation measures for the inadvertently discovered cultural resources.</i></p> <p>As a condition of project approval, if human remains are discovered once project construction is underway, all work must stop in the immediate vicinity of the find and the County Coroner must be notified, according to Section 7050.5 of California's Health and Safety Code. If the remains are determined to be Native American, the coroner will notify the Native American Heritage Commission and the procedures outlined in CEQA Section 15064.5(d) and (e) shall be followed</p>	Contractor/ Applicant	City of Guadalupe Planning Department/ Native American Heritage Commission	Measure implemented in the field, if necessary		
MM 3.4-3	<p>The following language, or equivalent, shall be included in all construction contracts and permits issued within the project area: <i>As a condition of project approval, if any paleontological resources (fossils) are found once project construction is underway, all work in the immediate vicinity must stop and the City of Guadalupe shall be immediately notified. A qualified paleontologist shall be retained to evaluate the finds and recommend appropriate mitigation measures for the inadvertently discovered paleontological resources.</i></p>	Contractor/ Applicant	City of Guadalupe Planning Department	Prior to issuance of grading/ building permits		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
MM 3.5-1a	All future residential development within the Specific Plan area shall be designed in accordance with the requirements of the current edition of the California Building Code and the recommendations contained within the Preliminary Soils Engineering Report (dated October 11, 2002), and the Soils Corrosivity Study (dated May 21, 2003), subject to review and approval by the City of Guadalupe. These recommendations include, but are limited to site preparation and grading; utility trenches; foundations (general, post-tensioned, and conventional); slabs-on-grade and exterior flanking; retaining walls; pavement sections; and drainage around improvements. A site-specific geotechnical investigation shall be prepared by a qualified geotechnical engineer to determine the site-specific surface and subsurface geologic and soil constraints for the other aspects of the proposed project (commercial, recreational and institutional) prior to implementation of these components of the Specific Plan. These reports shall be subject to review and approval by the City of Guadalupe and all future development shall be designed in accordance with these requirements and the current edition of the California Building Code.	Contractor/ Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to issuance of a building permit		
MM 3.5-1b		Applicant/Qualified Geotechnical Engineer	City of Guadalupe Planning Department/ City Engineer	Prior to issuance of a building permit		
MM 3.5-4	The City of Guadalupe shall ensure implementation of erosion prevention and sedimentation control into site preparation and construction activities prior to approval of final improvement plans for subsequent tentative maps proposed within the Specific Plan area. These measures shall be incorporated into all construction contracts and shall be monitored by the City to ensure effectiveness through construction activities at the project site during the rainy season (November 1 through April 15) of each year. Such measures shall include, but not be limited to the following: <ul style="list-style-type: none"> ▪ Limit disturbance of soils removal to the minimum area necessary for access and construction; ▪ Re-vegetate disturbed areas with a mix of seeds best suited for the climate and soil conditions, and native to the region; 	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to approval of final improvement plans for subsequent tentative maps Included on construction contracts		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
	<ul style="list-style-type: none"> ▪ Cover and protect stockpiled soils during periods of rainfall; ▪ Inform construction personnel prior to construction and periodically during construction activities of environmental concerns, pertinent laws and regulations, and elements of proposed erosion control measures; ▪ Adhere to construction schedules designed to avoid periods of heavy precipitation or high winds; and ▪ Ensure that all exposed soil is provided with temporary drainage and soil protection when construction ceases during the winter periods. 					
MM 3.6-3	Site design in the vicinity of the school and park shall demonstrate adequate separation and/or provide a barrier between public or school uses and the nearby rail lines. Separation shall be provided and specifically designed to prevent the public or school age children access to the railroad rights of ways. Final school site planning shall be conducted in consultation with the State Architect (and California Education Code), and the local school district.	Applicant/Designer	City of Guadalupe Planning Department/ City Engineer in consultation with State Architect and local School District	Prior to issuance of a Building Permit		
MM 3.6-5	In order to bring the abandoned Union Sugar Oil Well No. 16-1 and sump area into compliance with federal, State and local requirements, the applicant shall remediate soils around the well as defined and recommended in the Phase II Environmental Site Assessment (Earth Systems Pacific, March 2003). The well shall be abandoned consistent with current State and local requirements, and the applicant shall provide appropriate access to the abandoned well head as recommended by Earth Systems Pacific. In addition, any future tract maps or development plans that involve the area within 100 feet of this well shall indicate the location of the well on the maps and site plans.	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to issuance of a grading permit		
MM 3.6-6	If significantly contaminated soil and/or ground water, other than what has been identified and mitigated for in the November, 2004 DJ Farms Specific Plan EIR, is encountered during the removal of on-site debris or during excavation and/or grading both on and offsite,	Applicant City approved	City of Guadalupe Planning Department/ City Engineer	During project implementation		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
	the construction contractors shall stop work and immediately inform the City. A City approved environmental hazardous materials professional shall be contracted to conduct an on-site assessment. If the materials are determined to pose a risk to the public or construction workers, the construction contractor shall prepare and submit a remediation plan to the appropriate agency and comply with all federal, state and local laws.	environmental hazardous materials professional during implementation (if necessary)	Appropriate agency (if necessary)	n		
HYDROLOGY AND WATER QUALITY						
MM 3.7-1a	Prior to issuance of grading permits and as part of Final Map submittals, project applicants shall submit drainage and erosion control plans ensuring that drainage plans are consistent with the drainage concepts for the project and that stormwater discharge volumes into the receiving drainage system are equal to or less than runoff from the site prior to initiation of the project, in accordance with Santa Barbara County Flood Control District standards.	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to issuance of grading permits and as part of Final Map submittals		
MM 3.7-1b	In accordance with current State regulations, all future development resulting in grading or excavation that disturbs five acres or more shall require coverage under the NPDES General Permit. Prior to issuance of the first grading permit, the project applicant shall prepare a Stormwater Pollution Prevention Plan (SWPPP) that documents best management practices (filters, traps, bio-filtration swales, etc.) to ensure that urban runoff contaminants and sediment are minimized. The erosion and sediment control plan shall specify which erosion control measures necessary to control runoff shall be in place during the rainy season (November 1 through April 15) and which measures shall be in place year round. The SWPPP shall be consistent with CCWQCB standards.	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to issuance of the first grading permit		
MM 3.7-2	Prior to issuance of a grading permit and as part of Final Map submittals, the Applicant shall include detailed engineering plans for the on-site stormwater and detention facilities for review and approval by the City Engineer, as well as other agencies or	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to issuance of grading		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
	approval by the City Engineer, as well as other approving or permitting agencies.			permits and as part of Final Map submittals		
LAND USE AND AGRICULTURE						
MM 3.8-3a	The Applicant shall demonstrate on all maps and development plans, including landscaping plans, a minimum 100-foot agricultural buffer on the eastern, southern and western boundaries of the DJ Farms site. The minimum distance shall be measured from the nearest habitable structure to active agricultural operations on adjacent farms. Consistent with the project proposal, the buffer will be fully landscaped and incorporate tree windrows along the inside (residential boundary) and along the property line (agricultural boundary). A Landscape Maintenance District shall be established at the time of project approval to maintain the buffer.	Applicant	City of Guadalupe Planning Department	At application		
MM 3.8-3b	To discourage trespassing and vandalism on the adjacent farms to the east and south, a six-foot view-type fence shall be installed along the property boundary. The type of material shall be determined during the site plan review process.	Applicant	City of Guadalupe Planning Department	At application		
MM 3.8-3c	Consistent with notification required by Santa Barbara County as a component of the Right-to-Farm Ordinance, the City of Guadalupe shall require the recordation of an Agricultural Notification Statement to run with the Title on all properties sold and resold in the proposed development area. The statement shall inform any future property owners of the continuation of agricultural activities in the area and shall disclose the potential effects of agricultural activities on adjacent land uses to future project residents.	Applicant	City of Guadalupe Planning Department	Recorded with Final Maps		
MM 3.8-3d	All future development plans and landscaping plans for commercial and school-related uses shall incorporate screening and buffering features between non-residential areas and adjacent residential land uses to mitigate potential impacts from noise, lighting, traffic and odors. All buffering and screening shall be designed to the	Applicant	City of Guadalupe Planning Department	At application		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
	satisfaction of the Building and Planning Official and included in the Commercial Development Design Guidelines within the proposed plan.					
NOISE AND VIBRATION						
MM 3.9-1a	All structures constructed near noise generators (roadways and railways) shall be designed and constructed to meet the City's residential indoor noise standard. These measures will likely include sound rated windows and doors. Depending on the proximity of the residences to the railroad tracks, special exterior wall construction might also be required. According to City policies, those residences that must have their windows closed to meet the prescribed interior level will require a ventilation or air-conditioning system to provide a habitable interior environment. Building plans shall be subject to review and approval by the Planning and Building Inspector. Prior to approval of final maps, the applicant shall submit acoustical design data to the City specifying the type and effectiveness of the proposed noise attenuation measures.	Applicant / Contractor	City of Guadalupe Planning Department	Prior to approval of Final Maps		
MM 3.9-1b	In residential areas along the UPRR corridor, homes with backyards within 125 feet of the tracks will require a noise barrier to reduce the backyard (exterior) L_{dn} to 60 dBA. Noise attenuation measures (such as the construction of soundwalls, berms or a combination of both) shall be required of sufficient height to achieve the City's maximum acceptable L_{dn} of 60 dBA for low density residential land use. Final maps shall demonstrate the design of any such feature. Design of noise attenuation features shall be accompanied by supporting documentation (acoustical report) quantifying the design's effectiveness.	Applicant / Contractor	City of Guadalupe Planning Department	Prior to approval of final maps		
MM 3.9-1c	In areas that are within 115 feet of the Highway 166 centerline, acoustical reports will be required to indicate building design measures to meet the City's commercial indoor noise standard. Building plans shall be subject to review and approval by the Planning and Building Inspector.	Applicant / Contractor	City of Guadalupe Planning Department/ Building Inspector	Prior to approval of final maps		
MM 3.9-2	Habitable structures within the project area shall not be constructed	Applicant /	City of Guadalupe	Prior to		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
MM 3.9-4	<p>within 100 feet of the UPRR track centerline, nor within 60 feet of the SMVRR track centerline. Final maps for the project shall illustrate these distances for review by the City of Guadalupe.</p> <p>The Applicant shall submit a noise mitigation plan as part of the building permit application that will include, but not be limited to the following measures:</p> <ul style="list-style-type: none"> ▪ Noise generating construction activities will be limited to weekdays between the hours of 7:00am and 7:00pm. ▪ Construction schedule showing dates and location of activities. ▪ List of equipment to be used during each major construction phase and sound level estimates for each phase. ▪ Truck routing to minimize noise at existing noise sensitive uses. ▪ Location of stationary equipment to minimize noise at sensitive uses. ▪ Designation of a construction noise coordinator that will be responsible for implementing the noise control measures and responding to complaints. This person's name and contact information should be posted clearly around the project site. 	<p>Contractor</p> <p>Applicant / Contractor</p>	<p>Planning Department/ Building Inspector</p> <p>City of Guadalupe Planning Department/ Building Inspector</p>	<p>approval of final maps</p> <p>At Building Permit application</p>		
TRAFFIC AND PARKING						
MM 3.11-1a	<p>Prior to Final Map approval, the applicant shall obtain an encroachment permit from Caltrans for all work conducted in the State Highway right-of-way. Additional improvements required by Caltrans to accommodate the project, during the encroachment permit phase, shall be incorporated into the project and funded by the developer.</p> <p>The proposed access locations on State Route 166 at Obispo Street and Flower Avenue will align with the existing access locations on the north side of State Route 166. Prior to issuance of any building permits for the first phase, the applicant shall install STOP signs on the southbound approaches of Obispo Street and Flower Avenue.</p>	Applicant	Caltrans/ City of Guadalupe Planning Department/ City Engineer	Prior to Final Map approval		
MM 3.11-1b		Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to the issuance of any building permits for		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
MM 3.11-1c	<p>Prior to the issuance of building permits for the first phase, the Applicant shall develop a Traffic Count Program to be tied to construction phasing. The Traffic Count Program shall monitor the intersections at Highway 166/Highway 1, Highway 166/Obispo Street and/or Highway 166/Flower Avenue in order to determine when the actual operating conditions meet Caltrans operational traffic 12-hour signal warrants. Prior to the issuance of building permits for the third phase, or at which point the Traffic Count Program determines that the count exceeds Caltrans traffic 12-hour signal warrants as presented in the <i>Traffic Manual</i>, whichever occurs earlier, the applicant shall demonstrate that required permits have been obtained and install signals at these intersections.</p>	Applicant	City of Guadalupe Planning Department/ City Engineer	<p>Prior to the first phase</p> <p>Prior to the issuance of any building permits for the first phase (Traffic Count)</p> <p>Prior to the issuance of any building permits for the third phase or at the point the count exceeds warrants (Traffic Signal)</p>		
MM 3.11-1d	<p>Prior to the issuance of certificates of occupancy for the first phase, the Applicant shall make the following improvements in order to facilitate access to the site:</p> <ul style="list-style-type: none"> A right turn lane will be installed on the eastbound approach to the State Route 166/Obispo Street and State Route 166/Flower Avenue intersections (to be coordinated with the 	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to the issuance of certificates of occupancy for the first phase		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
	<p>Highway 166 widening project).</p> <ul style="list-style-type: none"> ▪ A left turn pocket will be installed on the westbound approach to the Highway 166/Obispo Street and Highway 166/Flower Avenue intersections (to be coordinated with the Highway 166 widening project). ▪ A southbound left turn lane shall be installed at the Highway 1/166 intersection. ▪ The southbound and westbound approaches of the Highway 166/ Highway 1 intersection shall be re-stripped to include a southbound left turn lane, a westbound through lane and a westbound left turn lane. ▪ A left-turn lane, a through lane and a right-turn lane shall be installed at the northbound approaches to the Obispo Street and Flower Avenue intersections with Highway 166. ▪ The project site will be designed to accommodate moving van/truck and emergency vehicle access and trash pick-up. 					
MM 3.11-2a	<p>Prior to development of the proposed school, the Applicant shall install four-way stops at the intersections formed by the southerly extension of Obispo Street, Flower Avenue and the roadway serving the school site at such time as the school is developed.</p>	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to the development of the proposed school		
MM 3.11-2b	<p>Consistent with Specific Plan Policy C-9, the project will incorporate facilities that promote a pedestrian-friendly and bicycle-friendly environment. In anticipation of the development of a school site within the Specific Plan area, the applicant shall design and install pedestrian, bicycle and traffic calming facilities as appropriate that are consistent with the "safe route to school" guidelines contained in the Caltrans Traffic Manual.</p>	Applicant	City of Guadalupe Planning Department/ City Engineer in consultation with the School District	Prior to the opening of the proposed school		
MM 3.11-4a	<p>On-street parking shall be required on both sides of all collector and locator Streets identified in the project Street Plan and on at least one side of Type 7 streets.</p>	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to Occupancy		
MM 3.11-	<p>Off-street residential parking shall be provided in accordance with</p>	Applicant	City of Guadalupe	Prior to		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
4b	<p>Section 18.60.030 of the City of Guadalupe Zoning Ordinance as follows:</p> <ul style="list-style-type: none"> ▪ All off-street parking required by this chapter in any residential zone shall be constructed as follows: <ul style="list-style-type: none"> ○ In single-family residential zones, all such parking spaces shall be covered by a fully enclosed garage. ○ In multifamily residential zones, at least one such parking space shall be covered by a carport. ▪ Parking required in this chapter shall be subject to design review and approval of the zoning administrator/planning director. ▪ Parking design not approved by the zoning administrator/planning director may be redesigned by the applicant, or the decision appealed to the planning commission. 		Planning Department/ City Engineer	Occupancy		
MM 3.11-4c	An appropriate number of parking spaces shall be provided in accordance with Section 18-60.60 of the City of Guadalupe's Zoning Ordinance.	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to Occupancy		
MM 3.11-7a	Prior to issuance of building permits for the first phase, the applicant shall pay its fair share portion (pro rate share) towards the Sania Barbara County Association of Governments (SBCAG) Route 166 Guadalupe Widening project if an adopted and applicable fee program is in place at that time. The pro rate share contribution should be based on the existing order of magnitude cost estimate provided in the Final Project Study Report (PSR) for the widening project, or as otherwise defined by an adopted impact fee program.	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to issuance of building permits for the first phase		
MM 3.11-7b	Prior to issuance of building permits for the first phase, an irrevocable offer of Right of Way along the project frontage adjacent with the Route 166 ROW that would accommodate the Highway 166 widening project. The minimum right of way required in the dedication would be 25 feet. All drainage requirements for the DJ Farms project must be accommodated outside of the State's right of way.	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to issuance of building permits for the first phase		

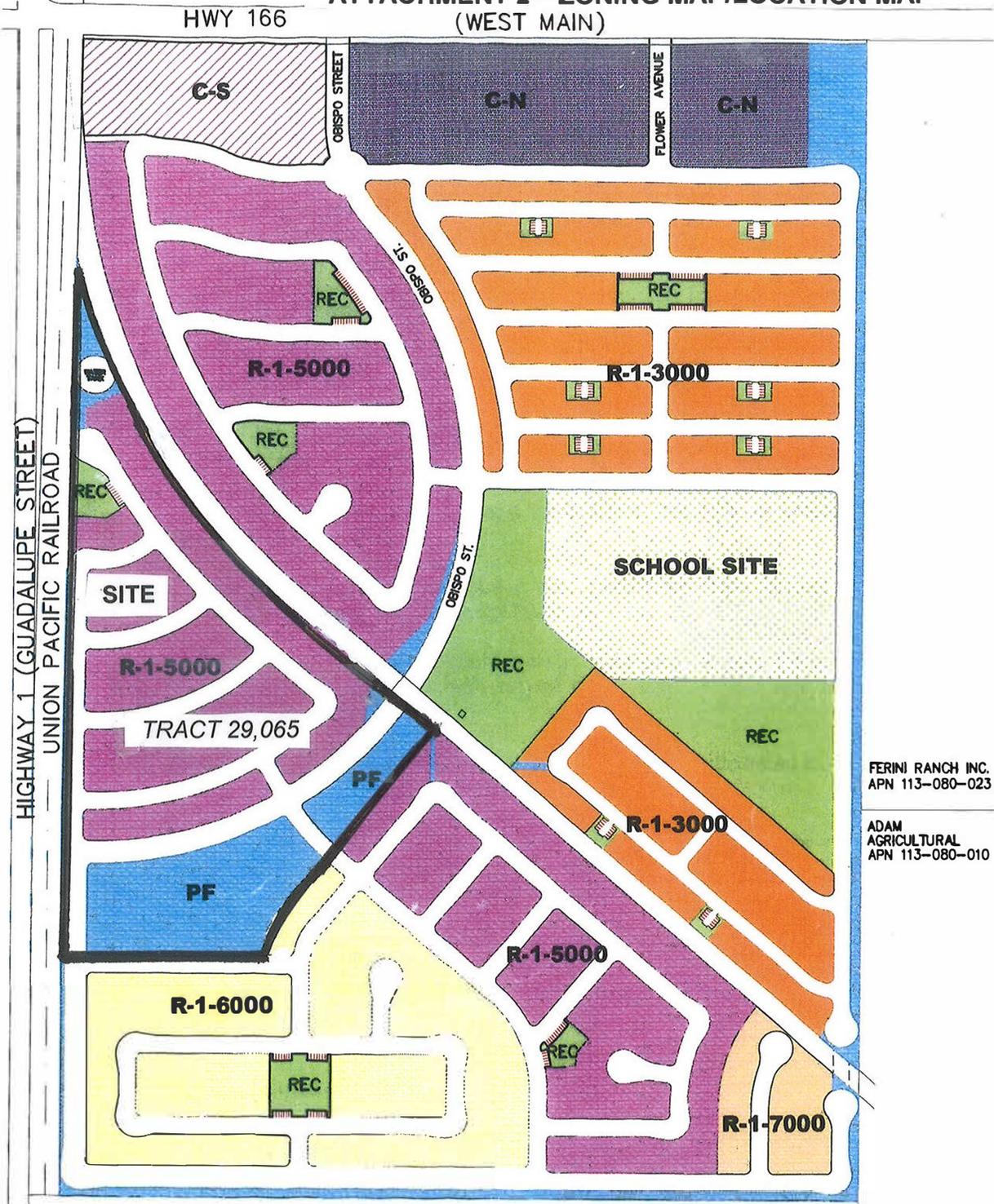
Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
UTILITIES AND SERVICESYSTEMS						
MM 3.12-1a	To augment State Water supplies in quantities necessary for blending and to meet increased demand and water quality standards, the project applicant shall be required to secure additional Static Water either directly or through exchange for groundwater resources. In order to meet performance standards for the purposes of this EIR, any new surface water supply must be contracted and guaranteed prior to issuance of building permits for the project. The applicant must demonstrate the source of the water, water quantity, long-term reliability and the terms of its supply to the satisfaction of the City.	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to issuance of building permits for the project.		
MM 3.12-1b	<p>Prior to final map approval the applicant shall prepare and submit to the City a Water Conservation Plan that specifies the strategies and specific measures to be incorporated into the project to reduce total water demand. Such measures may include, but are not limited to, the following:</p> <ul style="list-style-type: none"> ▪ Incorporation of drought tolerant landscape elements (such as minimal lawn areas and xeriscape concepts), as well as drought tolerant plant species, into required landscape plans. ▪ Set water user rates that severely discourages water use during dry periods. ▪ Require low flow plumbing fixtures in all new development. ▪ Use of reclaimed water for irrigation. ▪ Use of captured and treated storm water for immediate storage and/or for groundwater recharge to the Basin. 	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to Final Map approval.		
MM 3.12-2	As part of the process of providing long term water supply under MM3.12-1a, any new wells proposed for the project and proposed for connection to the municipal supply system will be drilled, tested and developed consistent with City of Guadalupe and California Department of Health Services standards. All wells and off-site water system improvements must be completed prior to issuance of building permits for Phase I of the DJ Farms project. Construction-related impacts for off-site improvements shall be addressed by the	Applicant	City of Guadalupe Planning Department/ City Engineer/ Public Works Director	Prior to issuance of building permits for Phase I of the project.		

Mitigation Monitoring and Reporting Program

Mitigation Number	Mitigation Measure	Responsible Party	Monitoring/Reporting Done By	Timing/Frequency	Final Clearance Date	Comments
	contractor by employing best management practices related to erosion control, surface water runoff and dust control.					
MM 3.12-3	The Applicant shall be responsible for all necessary on-site sewer infrastructure, and for a fair share contribution to common off-site improvements to the sewer system. All sewer infrastructure shall be designed in accordance with the adopted standards of the City of Guadalupe City Engineer and Public Works Director prior to approval of final improvement plans. The City Engineer and Public Works Director shall determine project's nexus toward common improvements and/or area of benefit, and calculate fair share contribution to off-site improvements using methods accepted in the industry and consistent with current law.	Applicant	City Engineer/Public Works Director	Prior to approval of final improvement plans		
MM 3.12-5	Prior to Final Map(s) approval, the Applicant shall obtain and submit an agreement/contract approved by PG&E for utility service.	Applicant	City of Guadalupe Planning Department/ City Engineer	Prior to Final Map approval		

ATTACHMENT 2 – ZONING MAP/LOCATION MAP
(WEST MAIN)



FERINI RANCH INC.
APN 113-080-023

ADAM
AGRICULTURAL
APN 113-080-010

R-1-7000 4.6 ACRES	R-1-5000 71.4 ACRES	C-S 6.9 ACRES	PF 13.1 ACRES
R-1-6000 25.4 ACRES	R-1-3000 44.6 ACRES	C-N 14.6 ACRES	REC 15.9 ACRES
		SCHOOL 12.5 ACRES	

1" = 500'

BETHEL
engineering

UPOC URBAN PLANNING CONCEPTS, INC.
URBAN DESIGN • LAND PLANNING • ENVIRONMENTAL ANALYSIS

**D. J. FARMS
SPECIFIC PLAN**

ZONING



October 13, 2021

Bill Scott
City of Guadalupe
Planning Division
918 Obispo Street
Guadalupe, CA 93434

Re: Santa Barbara County Air Pollution Control District Suggested Conditions on Pasadera/DJ Farms Tentative Tract Map 29,06X, 2021-098-TTM, 2021-099-TTM

Dear Bill Scott:

The Santa Barbara County Air Pollution Control District (District) has reviewed the referenced project, which consists of the subdivision of a 21.8-acre parcel, located in the south portion of the DJ Farms Specific Plan area, into 98 lots for single family residential units and four common lots for public facilities and open space. The parcel is zoned R-1-5000 & PF, identified in the Assessor Parcel Map Book as APN 113-080-018, and is located on the east side of Highway 1 and the Union Pacific Railroad tracks and south of the Union Pacific/Santa Maria Valley Railroad tracks in the City of Guadalupe.

The proposed project is subject to the following **regulatory requirements** that should be included as conditions of approval in the applicable land use permit:

1. All portable diesel-fired construction engines rated at 50 brake horsepower or greater must have either statewide Portable Equipment Registration Program (PERP) certificates or District permits prior to grading/building permit issuance. Construction engines with PERP certificates are exempt from the District permit, provided they will be on-site for less than 12 months.
2. The application of architectural coatings, such as paints, primers, and sealers that are applied to buildings or stationary structures, shall comply with District Rule 323.1, *Architectural Coatings* that places limits on the VOC-content of coating products.
3. Asphalt paving activities shall comply with District Rule 329, *Cutback and Emulsified Asphalt Paving Materials*.
4. Natural gas-fired fan-type central furnaces with a rated heat input capacity of less than 175,000 British thermal units per hour (Btu/hr) and water heaters rated below 75,000 Btu/hr must comply with the emission limits and certification requirements of District Rule 352. Please see www.ourair.org/wp-content/uploads/rule352.pdf for more information.
5. Boilers, water heaters, and process heaters rated between 75,000 and 2.0 million British thermal units per hour (Btu/hr) must comply with the emission limits and certification requirements of District Rule 360. Note: Units fired on fuel(s) other than natural gas still need to be certified under Rule 360. Please see www.ourair.org/wp-content/uploads/rule360.pdf for more information.

Aeron Arlin Genet, Air Pollution Control Officer

In addition, the District recommends that the following **best practices** be considered for inclusion as conditions of approval, in the interest of reducing emissions of criteria air pollutants, toxic air contaminants, greenhouse gases, and dust:

1. To reduce the potential for violations of District Rule 345 (*Control of Fugitive Dust from Construction and Demolition Activities*), Rule 302 (*Visible Emissions*), and Rule 303 (*Nuisance*), standard dust mitigations (**Attachment A**) are recommended for all construction and/or grading activities. The name and telephone number of an on-site contact person must be provided to the District prior to grading/building permit issuance.
2. The State of California considers particulate matter emitted by diesel engines carcinogenic. Therefore, during project grading, construction, and hauling, construction contracts must specify that contractors shall adhere to the requirements listed in **Attachment B** to reduce emissions of particulate matter (as well as of ozone precursors) from diesel equipment. Recommended measures should be implemented to the maximum extent feasible. Prior to grading/building permit issuance and/or map recordation, all requirements shall be shown as conditions of approval on grading/building plans, and/or on a separate sheet to be recorded with the map. Conditions shall be adhered to throughout all grading and construction periods. The contractor shall retain the Certificate of Compliance for CARB's In-Use Regulation for Off-Road Diesel Vehicles onsite and have it available for inspection.
3. At a minimum, prior to occupancy, any feasible greenhouse gas reduction measures from the following sector-based list should be applied to the project:
 - Energy use (energy efficiency,, renewable energy)
 - Water conservation (improved practices and equipment, landscaping)
 - Waste reduction (material re-use/recycling, composting, waste diversion/minimization)
 - Architectural features (green building practices, cool roofs)
 - Transportation (pedestrian- and bicycle-friendly features such as sidewalks and bike racks)
 - Electric Vehicle Infrastructure (EV charger installation, installation of pre-wiring for future EV chargers)
 - For additional information on greenhouse gas mitigation and potential strategies, see www.ourair.org/ghgmitigation-sbc.

If you or the project applicant have any questions regarding these comments, please feel free to contact me at (805) 961-8878 or via email at WaddingtonE@sbcapcd.org.

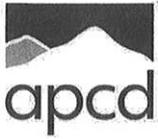
Sincerely,



Emily Waddington
Air Quality Specialist
Planning Division

Attachments: Fugitive Dust Control Measures
Diesel Particulate and NO_x Emission Measures

cc: Planning Chron File



ATTACHMENT A
FUGITIVE DUST CONTROL MEASURES

These measures are required for all projects involving earthmoving activities regardless of the project size or duration. Projects are expected to manage fugitive dust emissions such that emissions do not exceed APCD's visible emissions limit (APCD Rule 302), create a public nuisance (APCD Rule 303), and are in compliance with the APCD's requirements and standards for visible dust (APCD Rule 345).

- During construction, use water trucks or sprinkler systems to keep all areas of vehicle movement damp enough to prevent dust from leaving the site and from exceeding the APCD's limit of 20% opacity for greater than 3 minutes in any 60 minute period. At a minimum, this should include wetting down such areas in the late morning and after work is completed for the day. Increased watering frequency should be required when sustained wind speed exceeds 15 mph. Reclaimed water should be used whenever possible. However, reclaimed water should not be used in or around crops for human consumption.
- Onsite vehicle speeds shall be no greater than 15 miles per hour when traveling on unpaved surfaces.
- Install and operate a track-out prevention device where vehicles enter and exit unpaved roads onto paved streets. The track-out prevention device can include any device or combination of devices that are effective at preventing track out of dirt such as gravel pads, pipe-grid track-out control devices, rumble strips, or wheel-washing systems.
- If importation, exportation, and stockpiling of fill material is involved, soil stockpiled for more than one day shall be covered, kept moist, or treated with soil binders to prevent dust generation. Trucks transporting fill material to and from the site shall be tarped from the point of origin.
- Minimize the amount of disturbed area. After clearing, grading, earthmoving, or excavation is completed, treat the disturbed area by watering, OR using roll-compaction, OR revegetating, OR by spreading soil binders until the area is paved or otherwise developed so that dust generation will not occur. All roadways, driveways, sidewalks etc. to be paved should be completed as soon as possible.
- Schedule clearing, grading, earthmoving, and excavation activities during periods of low wind speed to the extent feasible. During periods of high winds (>25 mph) clearing, grading, earthmoving, and excavation operations shall be minimized to prevent fugitive dust created by onsite operations from becoming a nuisance or hazard.
- The contractor or builder shall designate a person or persons to monitor and document the dust control program requirements to ensure any fugitive dust emissions do not result in a nuisance and to enhance the implementation of the mitigation measures as necessary to prevent transport of dust offsite. Their duties shall include holiday and weekend periods when work may not be in progress. The name and telephone number of such persons shall be provided to the Air Pollution Control District prior to grading/building permit issuance and/or map clearance.

PLAN REQUIREMENTS: All requirements shall be shown on grading and building plans and/or as a separate information sheet listing the conditions of approval to be recorded with the map. **Timing:** Requirements shall be shown on plans prior to grading/building permit issuance and/or recorded with the map during map recordation. Conditions shall be adhered to throughout all grading and construction periods.

MONITORING: The Lead Agency shall ensure measures are on project plans and/or recorded with maps. The Lead Agency staff shall ensure compliance onsite. APCD inspectors will respond to nuisance complaints.



ATTACHMENT B
DIESEL PARTICULATE AND NO_x EMISSION REDUCTION MEASURES

Particulate emissions from diesel exhaust are classified as carcinogenic by the state of California. The following is a list of regulatory requirements and control strategies that should be implemented to the maximum extent feasible.

The following measures are required by state law:

- All portable diesel-powered construction equipment greater than 50 brake horsepower (bhp) shall be registered with the state's portable equipment registration program OR shall obtain an APCD permit.
- Fleet owners of diesel-powered mobile construction equipment greater than 25 hp are subject to the California Air Resource Board (CARB) In-Use Off-Road Diesel-Fueled Fleets Regulation (Title 13, California Code of Regulations (CCR), §2449), the purpose of which is to reduce oxides of nitrogen (NO_x), diesel particulate matter (DPM), and other criteria pollutant emissions from in-use off-road diesel-fueled vehicles. Off-road heavy-duty trucks shall comply with the State Off-Road Regulation. For more information, see www.arb.ca.gov/msprog/ordiesel/ordiesel.htm.
- Fleet owners of diesel-fueled heavy-duty trucks and buses are subject to CARB's On-Road Heavy-Duty Diesel Vehicles (In-Use) Regulation (Title 13, CCR, §2025), the purpose of which is to reduce DPM, NO_x and other criteria pollutants from in-use (on-road) diesel-fueled vehicles. For more information, see www.arb.ca.gov/msprog/onrdiesel/onrdiesel.htm.
- All commercial off-road and on-road diesel vehicles are subject, respectively, to Title 13, CCR, §2449(d)(3) and §2485, limiting engine idling time. Off-road vehicles subject to the State Off-Road Regulation are limited to idling no more than five minutes. Idling of heavy-duty diesel trucks during loading and unloading shall be limited to five minutes, unless the truck engine meets the optional low-NO_x idling emission standard, the truck is labeled with a clean-idle sticker, and it is not operating within 100 feet of a restricted area.

The following measures are recommended:

- Diesel equipment meeting the CARB Tier 3 or higher emission standards for off-road heavy-duty diesel engines should be used to the maximum extent feasible.
- On-road heavy-duty equipment with model year 2010 engines or newer should be used to the maximum extent feasible.
- Diesel powered equipment should be replaced by electric equipment whenever feasible. Electric auxiliary power units should be used to the maximum extent feasible.
- Equipment/vehicles using alternative fuels, such as compressed natural gas (CNG), liquefied natural gas (LNG), propane or biodiesel, should be used on-site where feasible.
- Catalytic converters shall be installed on gasoline-powered equipment, if feasible.
- All construction equipment shall be maintained in tune per the manufacturer's specifications.
- The engine size of construction equipment shall be the minimum practical size.
- The number of construction equipment operating simultaneously shall be minimized through efficient management practices to ensure that the smallest practical number is operating at any one time.
- Construction worker trips should be minimized by requiring carpooling and by providing for lunch onsite.
- Construction truck trips should be scheduled during non-peak hours to reduce peak hour emissions whenever feasible.
- Proposed truck routes should minimize to the extent feasible impacts to residential communities and sensitive receptors.
- Construction staging areas should be located away from sensitive receptors such that exhaust and other construction emissions do not enter the fresh air intakes to buildings, air conditioners, and windows.

PLAN REQUIREMENTS AND TIMING: Prior to grading/building permit issuance and/or map recordation, all requirements shall be shown as conditions of approval on grading/building plans, and/or on a separate sheet to be recorded with the map. Conditions shall be adhered to throughout all grading and construction periods. The contractor shall retain the Certificate of Compliance for CARB's In-Use Regulation for Off-Road Diesel Vehicles onsite and have it available for inspection.

MONITORING: The Lead Agency shall ensure measures are on project plans and/or recorded with maps. The Lead Agency staff shall ensure compliance onsite. APCD inspectors will respond to nuisance complaints.

TEMPORARY CONSTRUCTION ACCESS EASEMENT AGREEMENT

THIS TEMPORARY CONSTRUCTION ACCESS EASEMENT AGREEMENT ("Agreement") is entered into this 16th day of February, 2022, by the three Farm Owners signing below ("Grantor"), and GB/LAND SOUTH, LLC. ("Grantee") (collectively, the "Parties").

In consideration of the sum of One Hundred Sixty Five Thousand Dollars (\$165,000.00) paid to Grantors by Grantee (to be split by the 3 ownerships based on the percentage of easement owned) and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, and the further consideration of the covenants and agreements set forth below, Grantors hereby sells, conveys, transfers, and delivers to the Grantee its contractors, consultants, subcontractors, subconsultants, materialmen, suppliers, workers, successor and assigns, a non-exclusive Temporary Construction Access Easement ("Temporary Construction Easement") for the real property described in Exhibit A, a copy of which is attached and incorporated by this reference ("Temporary Easement Property"), to facilitate GB LAND SOUTH, LLC construction of a bridge and other subdivision improvements in the vicinity of the Temporary Easement Property (the "Project").

This Temporary Construction Easement is granted in accordance with, and subject to, the following terms, conditions, requirements, and limitations:

1. The Temporary Construction Easement is granted for vehicular ingress and egress via a twenty-five (25) foot maximum width compacted dirt road through the Temporary Easement Property and for Grantee's use to do all things reasonably necessary to construct and install the Project including, but not limited to, those activities described in Exhibit A, the transport of construction materials, soil, equipment and vehicles. Upon expiration of the Temporary Construction Easement, the Grantee, at its sole cost and expense, shall restore the Temporary Easement Property including sloped areas and temporary crossing described in Exhibit A to substantially the same condition it was in prior to Grantee's use. Grantee shall not leave any rubbish or debris on or about the Temporary Easement Property.

2. The term of this Agreement shall begin upon the date of full execution by all the undersigned parties. Full payment of the \$165,000 consideration shall be made by Grantee to the three grantors (each in the amounts set forth below) within ten (10) days of mutual execution of this agreement. Grantee's permitted use of the easement shall be for a period of twelve (12) months commencing upon the Grantee's providing written notice of the start date to Grantors, but in no case later than _____, 2023. This Agreement shall terminate on the sooner to occur of: a) twelve months from the commencement, or b) Grantee providing written notice to Grantor that Grantee no longer needs the use of the Temporary Construction Easement. Upon termination of this Agreement, unless noted otherwise within this agreement, all covenants in this instrument are released and the Temporary Easement Property shall be considered free and clear of any restriction or any right or privilege attaching to the grant of the Temporary Construction Easement set forth in this Agreement. Notwithstanding the foregoing, Grantee's indemnity of Grantor as described in Paragraph 4 below shall remain in effect for a period of one year after the termination.

3. The Temporary Construction Easement shall allow the Grantee and its contractors, consultants, subcontractors, subconsultants, materialmen, suppliers, workers, successors, and assigns thereof to use the Temporary Easement Property during the completion of the Project. Grantee shall use the Temporary Easement Property solely for the purpose described in Paragraph

I and for no other purpose. In no event may any use of the Temporary Easement Property by the Grantee and its contractors, consultants, subcontractors, subconsultants, materialmen, suppliers, workers, successors, and assigns thereof violate any applicable law, rule or regulation relating to the Temporary Easement Property or materially impact Grantor's normal business operations in the adjacent property. To help prevent disruption to the Grantors' business operations the Grantee will notify Grantors, via email, no less than 48 hours prior to equipment using the easement.

4. To the extent allowed by law, Grantee shall indemnify and hold each of the three grantors harmless against any claim of liability or loss from personal injury or property damage resulting from or arising out of the negligence or willful misconduct of Grantee and its contractors, consultants, subcontractors, subconsultants, materialmen, suppliers, workers, successors, and assigns thereof, except to the extent such claims or damages may be due to or caused by the negligence or willful misconduct of Grantors or its employees, contractors or agents up to a limit of \$2,000,000. Grantee shall name each of the Grantors as additional insured on its' policies. This section shall remain in effect for one (1) year after the termination of this Agreement.

5. Each of the three grantors covenant and agree that they are the fee owner of the Temporary Easement Property and that they have the authority to grant this Temporary Construction Easement to Grantee. In the event that the City of Guadalupe or Union Pacific Railroad requires a recorded easement, Grantor shall execute a temporary construction easement in recordable form. Grantee agrees to execute any and all documents requested by Grantor to terminate any recorded easement immediately upon the termination of the Temporary Construction Easement.

6. Grantors warrants that no building, structure, or other above or below ground obstruction that may interfere with the purposes for which this Temporary Construction Easement is granted may be placed, erected, installed or permitted upon the Temporary Easement Property during the term hereof except for existing improvements, if any. The Grantors further agrees that in the event the terms of this Temporary Construction Easement are violated, that such violation shall immediately be corrected by the Grantors at Grantor's sole expense upon receipt of written notice from Grantee.

7. Grantors reserves all rights attendant to its ownership of the Temporary Easement Property, including but not limited to the use and enjoyment of the Temporary Easement Property for all purposes not inconsistent with the terms and conditions of this Agreement.

8. All notices provided for herein shall be in writing and shall be personally delivered or mailed by registered or certified United States mail, postage prepaid, return receipt requested, to the parties at the addresses given below or at such other address that may be specified by written notice in accordance with this paragraph:

TEMPORARY CONSTRUCTION ACCESS EASEMENT

The amounts listed below were calculated based on the percentage of road area dedicated by each ownership for the construction access shown in Exhibit A.

Grantors: **James Acquistapace : \$30,385.46**
 1635 N. Blosser Road
 Santa Maria, CA 93458



Teixeira Farms, Inc.
Mark Teixeira : \$93,629.57
2600 Bonita Lateral Road
Santa Maria, CA 93458

George Adam : \$40,984.97
P.O. Box 1952 Santa Maria,
CA 93456

Grantee: GB LAND SOUTH, LLC
2716 Ocean Pk. Blvd. #3006
Santa Monica, CA 90405
Attn: Mark Leekley

9. This Agreement represents the entire agreement between the Grantors and GB LAND SOUTH, LLC. as relates to the Temporary Construction Easement and supersedes all prior negotiations, representations, or agreements, either written or oral. Any amendments to this Agreement must be in writing and signed by both the Grantee and the Grantors.

10. The benefits and burdens of the Temporary Construction Easement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

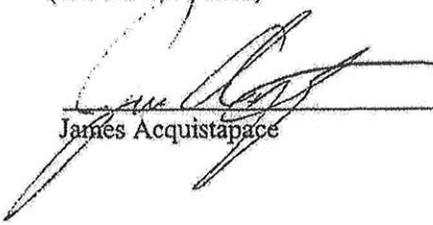
11. This Agreement shall not be recorded, but shall nevertheless become effective upon full execution by all parties.

12. In the event of litigation between the parties in connection with this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs from the non-prevailing party. The obligation in the immediately preceding sentence shall survive any termination or expiration of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first set forth above.

GRANTORS:

(FARM OWNERS)



James Acquistapace

2-15-22

Date

Mark Teixeira

Date

George Adam

Date

GRANTEE:



Teixeira Farms, Inc.
Mark Teixeira : \$93,629.57
2600 Bonita Lateral Road
Santa Maria, CA 93458

George Adam : \$40,984.97
P.O. Box 1952
Santa Maria, CA 93456

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James Acquistapace

Date

Mark Teixeira

Date

George Adam

Date

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Mark Teixeira : \$93,629.57
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GRANTORS:

(FARM OWNERS)

James Acquistapace

Date

Mark Teixeira

Date

George J. Adam

George Adam

2/16/2022

Date

ML

GRANTEE:

(GB LAND SOUTH, LLC)

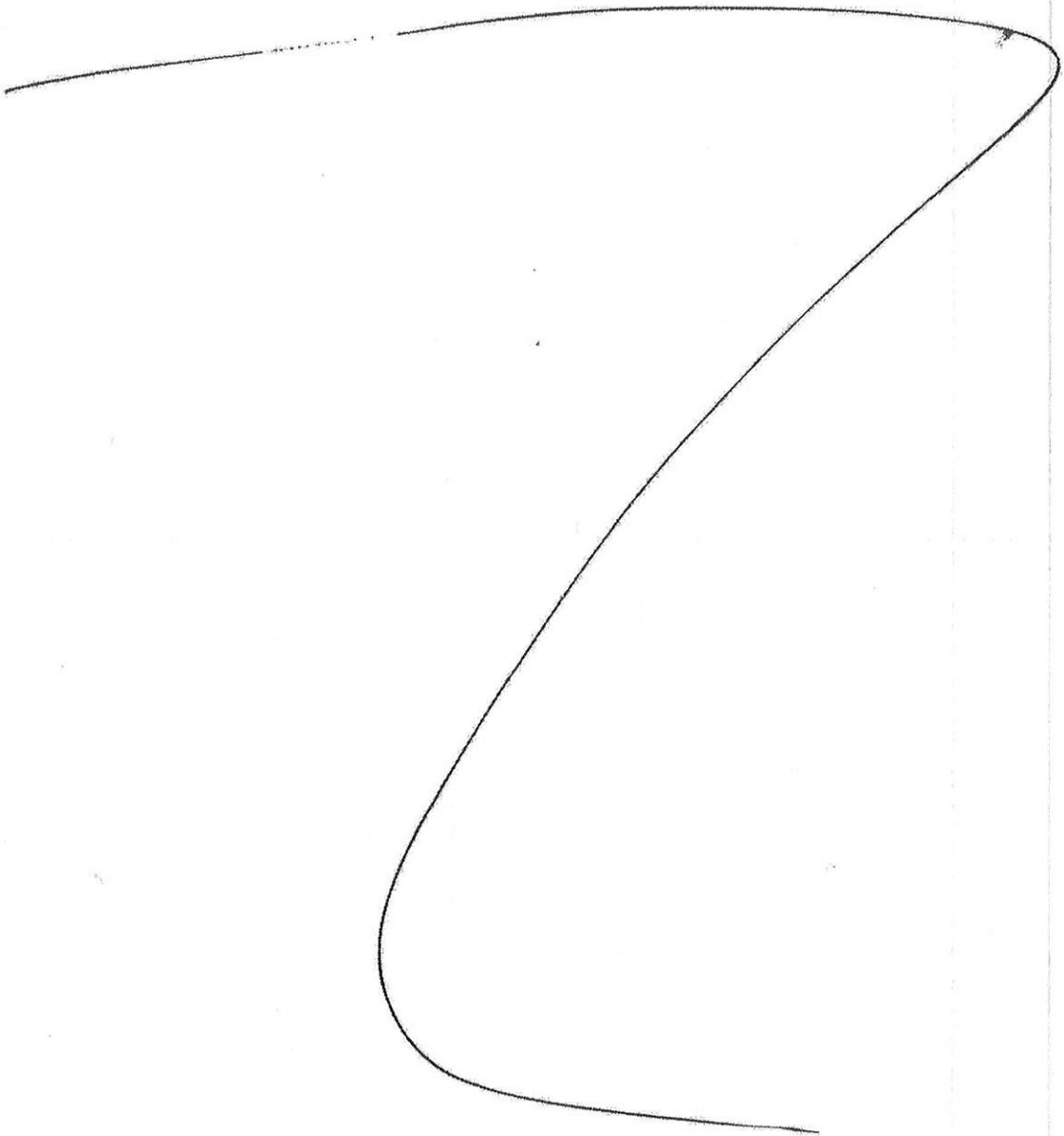
By: Manager



3/1/22

By: Mark Leekley
President

Date



ML



ADAM AGRICULTURAL, L.P.
 1856'
 JASON ACQUISTAPACE, LLC
 1376'
 95% TEIXEIRA BROTHERS LAND, L.P.
 5% TEIXEIRA PROPERTIES, L.P.
 4240'

TOTAL: 7472'

TEMPORARY BRIDGE CROSSING: A railcar type bridge for crossing of drainage channel (location shown on map) will be installed and shall not encroach below either of the top of banks. This temporary bridge shall be installed, maintained and removed by the Developer, at the Developer's expense. The area after the removal of the channel crossing shall be restored to its original state.

REGRADE SLOPES: Two existing slope locations will need to have the angle reduced to provide better access for equipment. This temporary regrading of slopes shall be constructed, maintained and removed by the Developer, at the Developer's expense. The area after the removal shall be restored to its original state.

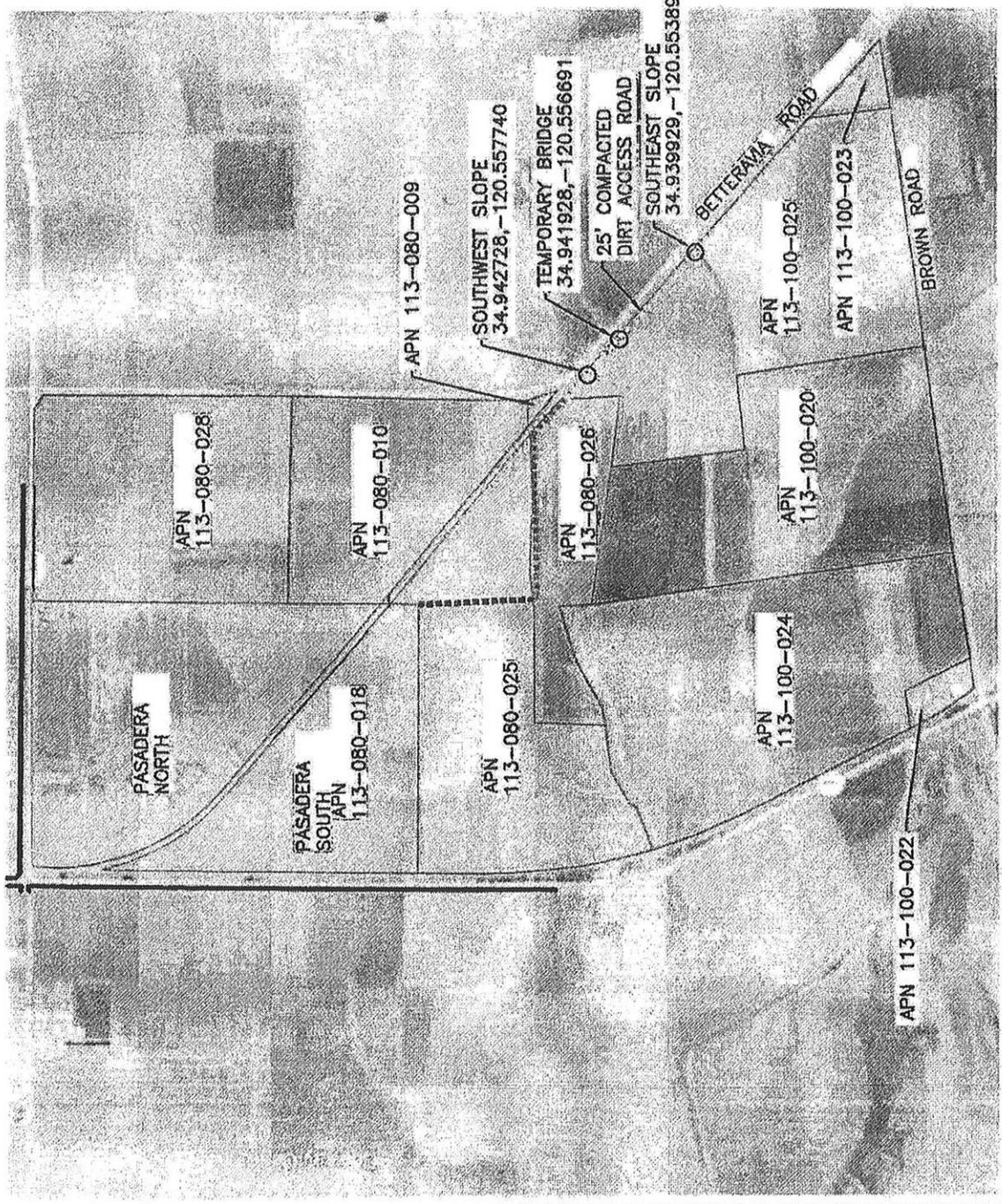
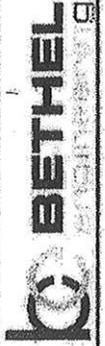


EXHIBIT "A"
 TEMPORARY EASEMENT PROPERTY



2024 Airport Dr., Santa Maria, California 95403 (800) 534-0707

ML



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 10, 2022

Tom Brandeberry

Todd Bodem

Prepared by:

Tom Brandeberry, LADG
Lorena Zarate, Finance Director

Approved by:

Todd Bodem, City Administrator

SUBJECT:

Cannon Corporation and Labor Consultants of California request to add services due to continued need for inspection/labor compliance work, and authorize use of up to \$150,000 for cost overages for the Le Roy Park and Community Center Project from the Park Development Fund.

RECOMMENDATION:

It is recommended that the City Council authorize up to \$150,000 from the Park Development Fund and approve requests to add services and additional amounts of \$16,480 for Cannon Corporation and \$3,750 for Labor Consultants of California to their contracts to allow them to complete their work of inspection and labor compliance for the Le Roy Park and Community Center Project, due to the delay in completion of construction.

DISCUSSION:

The LeRoy Park and Community Center Project, due to change orders and add days, was extended through April 2022, as contractor Quincon had not reached the “substantial completion” requirements in their contract. Cannon Corporation and Labor Consultants of California are critically needed to ensure that all work, including punch lists and require contract deliverables, are completed by Quincon. As long as Quincon is on-site completing their remaining scope of work, Cannon, representing the City, must be on-site too as the construction inspector to ensure that Quincon meets substantial completion requirements. Labor Consultants of California also must continue their prevailing wage oversight until final payrolls are submitted and approved. While the scope of work is unchanged the time frame for doing the inspection work has lengthened by an additional two months. There are no remaining funds available for the LeRoy Park project that can cover these additional amounts.

Financial Error: In prior staff reports, Los Amigos de Guadalupe (LADG) reported that there were enough remaining funds to cover add services and change orders. However, as part of a reconciliation process, it was determined that LADG was counting the Statewide Parks Per Capita grant of \$177,952 twice on the revenue side. This has left an approximate shortfall of \$150,000 for the project, include the additional costs required for Cannon Corporation and Labor Consultants of California.

The error should have been identified and corrected much earlier. Tom Brandeberry, as CEO, accepts responsibility for this error. LADG and the Finance Director have implemented an additional step in the process to ensure this error does not happen in the future.

At the beginning of the project, an interfund loan was approved between the Park Development Fund and the CDBG Grant Fund. The Park Development Fund currently has \$744,736 from the sale of a parcel to the Guadalupe Union School District that was given to the City by the developer of the Pasadera project in lieu of Quimby fees. This money will be used to fund new improvements to the City parks and/or other recreational facilities (to be decided by the City Council at a later time), but in the meantime, these funds were lent to the CDBG Grant Fund to cover the costs for design and construction of the Leroy Park project. Although the City was awarded CDBG grant funds for this purpose, grant funds are provided to the City on a reimbursement basis, and there is considerable lag time between the City's request for reimbursement and receipt of payment. In order to minimize cash flow issues to the General Fund, staff previously advised the City Council of its desire to use the proceeds from the sale of the parcel to the school district to cover the costs of the Leroy Park project until completion at which time the Park Development Funds will be repaid and available for other uses (to be decided by the Council).

City staff is requesting that the City Council authorize use of the Park Development Fund to cover the excess expenses over available grant funds and donations to finish the Leroy Park and Community Center Project up to a maximum of \$150,000 and thereby, avoid the expenditure affecting the General Fund, as this is an allowable use of the funds. If the Council approves the use of the Park Development Fund to cover the additional expenses for Cannon Corporation and Labor Consultants of California, which is included in the up to \$150,000 total amount requested, there will still be up to \$594,736 remaining in the Park Development Fund for other recreation and parks purposes.

ATTACHMENTS:

1. Resolution No. 2022-39
2. Cannon Corporation Additional Service Agreement No.3
3. Labor Consultants of California Additional Service Agreement No.2

RESOLUTION NO. 2022-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE AUTHORIZING THE USE OF THE PARK DEVELOPMENT FUND TO PAY FOR COST OVERAGES FOR THE LE ROY PARK AND COMMUNITY CENTER PROJECT

WHEREAS, the City of Guadalupe owns and maintains LeRoy Park and Community Center; and

WHEREAS, the City received state grants totaling \$5.2 million to renovate LeRoy Park and Community Center; and

WHEREAS, Los Amigos de Guadalupe, in error, previously indicated there was available funding for the costs of project overruns, when there is an approximate shortfall of \$150,000, and

WHEREAS, the City entered into an agreement with Cannon Corporation in March 2019 to provide certain services for the renovation of Leroy Park and Community Center; and

WHEREAS, the City entered into an agreement with Labor Consultants of California in July 2019 to provide certain services for the renovation of Leroy Park and Community Center; and

WHEREAS, there has been a number of added construction days to complete the project; and

WHEREAS, the contract period for Cannon and Labor Consultants of California to work on this project (December 2021) has passed, and

WHEREAS, Quincon's continues to complete the Le Roy Park project and Cannon's and Labor Consultants of California's services are still required and a contract increase of \$ 16,480 for Cannon Corporation and \$3,750 for Labor Consultants of California is required for the proposed schedule, and

WHEREAS, the City's Park Development Fund has sufficient funds to cover the approximately \$150,000 shortfall, which includes these two add services.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1: That the attached Additional Service Agreements with Cannon Corporation and Labor Consultants of California is approved, and the Mayor is authorized to sign the agreements on behalf of the City.

SECTION 2: Funds from the City's Park Development Fund can be used to pay up to \$150,000 for the estimated cost overages for the Le Roy Park and Community Center Project, including for the increased cost of services for Cannon Corporation in the amount of \$16,480 and for Labor Consultants of California in the amount of \$3,750.

SECTION 3: The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City

Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 10th day of May 2022 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2022-39**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held May 10, 2022, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



*Request for Additional Services
CM Services Agreement
Guadalupe Community Center and Leroy Park Renovation
(Sent via email)*

April 12, 2022

Mr. Tom Brandeberry
President & CEO
Los Amigos de Guadalupe
4545 10th St.
Guadalupe, CA 93434

**Subject: Guadalupe Community Center and Leroy Park Renovation
ADDITIONAL SERVICE AGREEMENT No.3**

Dear Mr. Brandeberry,

Cannon has reviewed the labor and administrative costs associated with inspection and coordination activities directly related to unforeseen construction issues and work added to the contract since our last issued Additional Service Agreement (ASA) No.2. These items were not included in our original scope of work or in our ASA No.2 and have resulted in additional effort on Cannon's part to ensure thorough contract administration and inspection through the extended date of project completion.

The nature and substance of these non-anticipated changes in scope and duration of work are based on additions or changes requested by the City, Project Architect, or Contractor, and changes due to unforeseen field conditions. Our work associated with these changes has resulted in additional review and coordination of modifications to contract plans, additional meetings, field coordination and inspection, and review of change orders approved by the City.

As of ASA No.2, the construction completion date was extended to March 11th, 2022. The Contractor's work has continued beyond this extended date of completion and is now expected to continue through April 22nd, 2022.

With the contractors expected date of completion scheduled for late April 2022, we will have approximately 1 additional month of construction observation and inspection work not included in our Additional Service Agreement No.2.

Considering this, we request that the city provide additional construction observation and inspection budget of \$16,480 to cover our additional efforts on this project through the most current anticipated completion date of April 22nd, 2022.

Cannon has provided construction inspection services for the LeRoy Park and Community Center project since the start of construction in August of 2020. We remain committed to providing the city with high quality service to meet your needs throughout the final completion of this project. If you have any questions, or wish to discuss this matter further, please contact me at (805) 544-7407 or PatR@CannonCorp.us.

Sincerely,

Patrick R. Riddell, PE
Director, Construction Management Division



ADDITIONAL SERVICES AGREEMENT No. 3

Client: City of Guadalupe **Project Name:** Guadalupe Community Center and Leroy Park Renovation

Date: April 12, 2022 **Project Number:** 200419

Description of Additional Services and/or Materials:
Additional Construction Management Services and Inspection.

Additional Fee: **\$ 16,480.00**
(Time and Materials, not to exceed without prior written authorization)

Authorization:

In witness whereof, the parties hereto have caused this agreement consisting of the Request for Additional Services, the original signed agreement dated July 14, 2020 and any other necessary and applicable documents to be executed of the date and year first above written.

Any additions and/or corrections to this agreement will be addressed in a separate agreement.

City of Guadalupe

Cannon

Sonia Rios-Ventura
Community Development Manager

Patrick R. Riddell, PE
Director, Construction Management Division

Date _____

Date _____



Request for Additional Services
 CM Services Agreement
 Guadalupe Community Center and Leroy Park Renovation
 (Sent via email)



**Project Inspection Additional Service Agreement
 Guadalupe Community Center and LeRoy Park Renovation**

April 12, 2022

Phase	Role	Rate	2022				Est. Hours	Estimated Cost
			Feb	Mar	Apr	May		
Construction Observation								
Mar 14th, 2022 - April 22nd, 2022	Resident Engineer	\$185		4	4		8	\$1,480
	Project Inspector	\$125		56	64		120	\$15,000
<i>Total Estimated Hours</i>				60	68		128	
<i>Total Estimated Cost of Labor</i>								\$16,480
Direct Expenses								
								Estimated Cost
								\$ -
<i>Total Estimated Direct Expenses</i>								\$ -
***Assumes an extended completion date of April 22nd, 2022 with closeout Assumes the field inspector will be on-site for an average of approx. 4 hrs per working day.								
Total Estimated Cost of Permit Inspection Services								\$ 16,480

Labor Consultants of California

INVOICE

Prevailing Wage & Labor Specialist

P. O. Box 1875
Hanford, CA. 93232
Phone 559-584-7499 Fax 559-584-0897

INVOICE # 2410
DATE: 4/18/2022

Bill To:
City of Guadalupe
918 Obispo Street
Guadalupe, CA. 93434
Attention: Tom Brandeberry, Los Amigos de Guadalupe

For:
Leroy Park Project/ CDBG No. 17-CDBG12099-2

DESCRIPTION	AMOUNT
<p>Federal and State Prevailing Wage Monitoring/ Labor Coordinator Services for the Leroy Park Project – Activities include: consultation and correspondence with the City of Guadalupe, LADG and project contractors regarding labor requirements for project; field visit to project on 2/11/22 – 4 workers interviewed for Quincon and JR Roofing; certified payroll records and other reporting docs reviewed for labor compliance; certified payroll review letters sent to Quincon on 12/21/21, 1/5/22, 2/9/22 and 3/23/22; preparation of Semi-Annual Labor Standards Enforcement Report sent to City of Guadalupe on 3/23/22;</p> <p>Total Contract: \$26,250 (Date of Agreement: 7/23/2019) Per Exhibit B Compensation</p> <ol style="list-style-type: none"> 1. Fees for Consultant’s services shall not exceed \$26,250 without notice to and consent from City Council 2. Consultant will be paid as a percentage based on work completed at the following intervals: 25%, 50%, 75% and 100% 3. Final Payment will be made once the Davis-Bacon Project Summary has been submitted to the City and approved by City Council <p>Amended Contract Agreement for the City of Guadalupe effective on 8/23/21: \$3,750</p> <p>Period of Invoice: December 2021 to March 2022/ Amount of this Invoice: \$3,750 Balance after Payment of this Invoice: \$0 (from amended contract agreement)</p> <p>Richard Perez:</p> <p style="text-align: center;">Make all checks payable to Labor Consultants of California</p>	<p style="text-align: right;">\$3,750.00</p> <p style="text-align: right;">\$3,750.00</p>
TOTAL	\$3,750.00



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 10, 2022

Michael Cash

Todd Bodem

Prepared by:
Michael Cash, Director of Public Safety

Approved by:
Todd Bodem, City Administrator

SUBJECT: Informational report from Public Safety staff on the feasibility of establishing a downtown residential permit parking area in the 1000 block of Guadalupe Street.

EXECUTIVE SUMMARY:

The City has no regulations in place that would prohibit or restrict the establishment of a residential permit parking area within the 1000 block of Guadalupe Street. The location has a mixed usage of residential units and businesses.

Currently, there are six (6) businesses and /or community centers and eight (8) residential units in the area. There are thirteen (13) marked street parking spaces and two (2) off-street residential parking locations.

East Side of 1000 Guadalupe Street

- Residential Units 1048 #A and 1048 #B Guadalupe Street
 1032 #A, 1032 #B, 1032 #C, 1032 #D Guadalupe Street
- Businesses 1030 Guadalupe Street (Post Office)
- Parking three (3) street public parking spaces
 three (3) street green marked spaces (Post Office)
 two (2) off-street car-port parking spaces (1032 #A,#B,#C,#D
 Guadalupe Street)

West Side of 1000 Guadalupe Street

- Residential Units 1095 Guadalupe Street
 1085 Guadalupe Street
- Businesses 1065 Guadalupe Street (Dune Center)
 1055 Guadalupe Street (Cultural Center)
 1045 Guadalupe Street (Yellow House)
 1025 Guadalupe Street (Veterans Memorial Building)

Parking seven (7) street public parking spaces
 1035 Guadalupe Street (off-street parking lot)
 1025 Guadalupe Street ((off-street parking lot)

The community concern is not day-time parking but parking at night. There is posted signage that reads, “Parking between the hours of 12:00 midnight and 6:00 am is prohibited and you will be issues a citation”. This is mostly enforced Thursday evenings to facilitate street-sweeping activity Friday mornings. Residents have requested night street parking for their personal vehicles.

RECOMMENDATION:

It is recommended that the City Council:

- 1) Receive presentation from staff; and
- 2) Accept public testimony; and
- 3) Close public comment; and
- 4) Deliberate and file the report; or
- 5) Direct staff to prepare an ordinance; or
- 6) Direct staff to return to Council when a draft ordinance is ready for consideration; or
- 7) Continue to another Council meeting for further discussion and deliberation

BACKGROUND:

Public Safety staff had received a city departmental request to enforce the downtown posted, “No Overnight Street Parking between the hours of 12 midnight and 6 a.m.” parking regulation to enable the weekly Friday morning street sweeping contracted activity.

Several area residents have received parking citations for illegally parking in the area after hours. They have sent in written complaints and stated there are no available parking spaces for their residents. They are requesting city officials to assist with the problem.

Staff research has determined that within this one-block location, 1000 Guadalupe Street, only four (4) residential units do not have off-street parking. They do have two (2) marked public parking spaces directly in front of their addresses.

DISCUSSION:

In bringing this information to Council, we would like to know if you have a desire to enact an ordinance to address the residents’ concerns.

As an example, the City of San Luis Obispo has a “Residential Parking Permit District” program for predominantly residential communities with limited parking and a “Downtown Residential Overnight Parking Program” with parking in selected off-site parking structures, limited to downtown residents only. The City of Santa Barbara also has a residential parking permit program.

Staff is looking forward to an informative discussion with Council along with input from the public as well as other departments to determine what direction we will go with this topic.

ATTACHMENT:

1. City of Santa Barbara Residential Parking Program and application package
2. City of San Luis Obispo Residential Parking District Information Guide
3. City of San Luis Obispo Downtown Residential Overnight Parking Program (DROP)
4. Correspondence from resident at 1056 Guadalupe Street
5. Parking citation #20000321 (dismissed due to improper issuance)

Residential Parking Program

Public Works

About the Residential Parking Permit Program (<https://www.santabarbaraca.gov/gov/depts/pw/dtp/resprog.asp#About>)

Obtain Residential Parking Permits (<https://www.santabarbaraca.gov/gov/depts/pw/dtp/resprog.asp#Obtain>)

Add RPF to my Block or Neighborhood (<https://www.santabarbaraca.gov/gov/depts/pw/dtp/resprog.asp#Implement>)



Obtain Residential Parking Permits

ELIGIBILITY:

- Residential and Visitor Parking Permits are ONLY issued to persons whose primary place of residence is located within the designated Permit Parking Area.

Permits will **NOT** be issued to:

- Property owners or landlords who do not reside full-time at an eligible address.
- Property managers.
- Owners or occupants of vacation or short-term rental properties.
- Vehicles with out-of-state registration.
- Vehicles used primarily for commercial purposes (taxis, limos, etc.).
- Vehicles exceeding 7'6" in height and 22 feet in length.
- Any one person at more than one address.
- Business entities.
- Business addresses or addresses used primarily for commercial purposes.

[RENEW OR APPLY FOR NEW PERMITS ONLINE \(https://www.santabarbaraca.gov/permits/docs/permits/RPPAFF\)](https://www.santabarbaraca.gov/permits/docs/permits/RPPAFF)

[RENEW OR APPLY FOR NEW PERMITS ONLINE \(SPANISH\) \(https://www.santabarbaraca.gov/permits/docs/permits/RPPSPARIB\)](https://www.santabarbaraca.gov/permits/docs/permits/RPPSPARIB)

[UPDATE PENDING APPLICATIONS / ADD VEHICLE \(https://www.santabarbaraca.gov/permits/docs/permits/RPPUPDATES\)](https://www.santabarbaraca.gov/permits/docs/permits/RPPUPDATES)

There is a \$35.00 non-refundable processing fee for EACH permit. These fees are not pro-rated. Each legal dwelling unit is allowed no more than THREE annual residential permits and ONE visitor permit. Permits are non transferable (SBMC § 10.46.062).

We strongly encourage renewing or applying online, but if you are unable to, we have more options:

- Schedule an **in-person** appointment at our Downtown Parking office front counter.
- Apply in person during walk-in hours, Monday-Thursday, 10:00am-3:30pm. The lobby will be limited to one customer at a time. Face masks are required if you are not fully vaccinated for COVID-19.

Schedule an appointment (<https://www.santabarbaraca.gov/gov/depts/pw/dtp/appointments.asp>)

- Submit your application and supporting documentation **by mail**, along with payment (\$35 per permit), to:
Downtown Parking
1221 Anacapa Street
Santa Barbara, CA 93101

[RESIDENTIAL PARKING PERMIT APPLICATION \(https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=225077\)](https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=225077)

[APPLICATION PROCEDURES \(https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=184382\)](https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=184382)

[APLICACIÓN PARA EL PERMISO DE ESTACIONAMIENTO PARA EL RESIDENTE \(https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=225078\)](https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=225078)

Current California Vehicle Registration for each vehicle. The vehicle **MUST** be registered to the applicant.

- A signed residential lease or rental agreement showing each applicant's name and address OR a Resident Verification Form OR a recent property tax bill, mortgage documents, homeowners insurance bill, or similar proving home ownership.
- A current (dated within the past three months) piece of official mail, such as a utility bill, bank statement, phone bill, cable bill, or similar, or a postal mail re-routing label. The piece of mail must display the applicant's name and the *mailing address* must match the address on the application. You may black out any other personal or financial information.

Temporary Residential Parking Permits are issued over the counter. If the temporary permit expires before receiving the permanent permit, you must call the Parking Office or come by and pick up a new one. We are not responsible for parking citations issued for expired permits.

<https://www.santabarbaraca.gov/gov/depts/pw/dtp/resprog.asp>

About the Residential Parking Permit Program

A Resident Parking Permit is only obtainable by an applicant whose principal residence is in a [Permit Parking Area](https://civicaweb.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=41800) (<https://civicaweb.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=41800>). This permit allows a resident vehicle to park up to 72 hours in 75 and 90-minute zones that are POSTED with Parking Permit Exemptions.

Always obey all posted street signage. Area Maps may not reflect recent changes to parking restrictions.

Vehicles displaying Parking Permits are subject to all other parking restrictions, i.e., 15-minute green zone, 20-minute commercial yellow zone, handicapped, red zones, and street sweeping or bike lanes. Note: There is a City-Wide Ordinance that limits ALL on-street parking to a consecutive period of 72 hours (SBMC § 10.44.060).

Area	Renewal Date	Location	Enforcement
A	January 31 st	North of Cabrillo near Harbor	Restricted parking only on Saturday, Sunday, and Holidays between 10:00 AM and 5:00 P.M.
B	February 28 th	Downtown Core off State Street	Restricted parking Monday through Saturday, from 9:00 A.M. to 6:00 P.M.
C	March 31 st	Downtown Core off State Street	Restricted parking Monday through Saturday, from 9:00 A.M. to 6:00 P.M.
D	April 30 th	Downtown Core off State Street	Restricted parking Monday through Saturday, from 9:00 A.M. to 6:00 P.M.
E	May 31 st	Downtown Core off State Street	Restricted parking Monday through Saturday, from 9:00 A.M. to 6:00 P.M.
F	June 30 th	Downtown Core off State Street	Restricted parking Monday through Saturday, from 9:00 A.M. to 6:00 P.M.
G	July 31 st	Downtown Core off State Street	Restricted parking Monday through Saturday, from 9:00 A.M. to 6:00 P.M.
L	September 30 th	Modoc Street near La Cumbre Junior High	Restricted to residents only - 24 hours a day.
M	August 31 st	Santa Barbara City College around Oceano Street	Restricted parking on School Days from 8:00 A.M. to 4:00 P.M.

(<https://www.santabarbaraca.gov/gov/dents/pw/dtp/resprog.asp>)

Add RPP to my Block or Neighborhood

Petitions for New Areas

Please contact the Parking Resource Specialist for information regarding the addition of new Residential Parking areas or changes to existing approved areas. Meghan Salas, (805)564-5656, MSalas@SantaBarbaraCA.gov (<mailto:MSalas@SantaBarbaraCA.gov>).

For more information on this program please contact:

Downtown Parking Office
(805)564-5656
1221 Anacapa Street
Santa Barbara, Ca 93101

RESIDENTIAL PARKING PERMIT DISTRICT Information Guide



Parking Services Office
City of San Luis Obispo
1260 Chorro Street, Ste. B
805-781-7230



Parking Services
City of San Luis Obispo

1260 Chorro Street, Suite B
San Luis Obispo, CA 93401

Phone: 805-781-7230

Fax: 805-781-7267

www.slocity.org

This brochure is provided by the City's Parking Services Office to assist citizens in making an informed decision about whether a Residential Parking District is right for your neighborhood.

With any type of restricted parking program there are benefits as well as burdens. This brochure is intended to answer questions you may have about Residential Parking Districts.

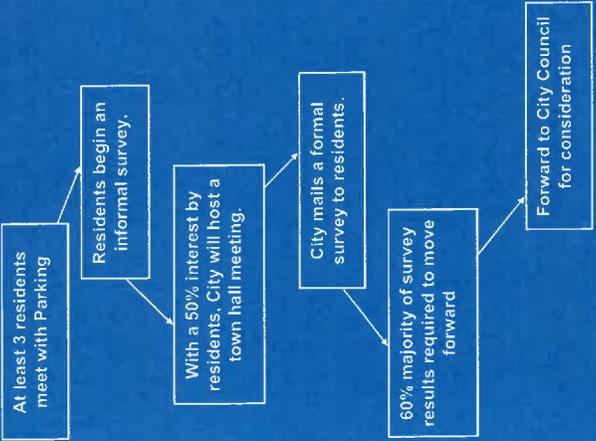
Remember to respect your neighbors who might have a different opinion about this issue.

Please feel free to contact the Parking Services Office at 805-781-7230 if you have any questions. We are here to assist you with your parking needs.

www.slocity.org



WHERE DO I BEGIN?



Frequently Asked Questions (FAQs):

1. What are the reasons for having a Residential Parking District in my neighborhood?

If you live in an area that is predominantly residential and the availability of on-street parking is limited due to the high demand from users who do not reside in the neighborhood or you want to preserve the character of the existing neighborhood by limiting the on-street parking to residents in your neighborhood.

2. What factors does the City look at when considering a parking request?

The City Council considers the negative impact of the vehicles parked by persons not residing in the area on:

- a) environmental characteristics such as ambient noise levels and air pollution levels;
- b) pedestrian and vehicular traffic safety in the area; and
- c) the burden on persons residing in the area gaining access to their residences.

3. How is the process started?

a) At least 3 neighborhood residents interested in forming a parking district schedule a meeting with Parking Services to obtain assistance. b) If warranted, the 3 residents begin an informal survey in the neighborhood. c) If there is more than 50% of the households in favor of pursuing a parking district the City will hold a meeting to answer questions asked by the residents. d) The City will then mail out a formal survey with self addressed envelopes to determine the final percentage of those in favor and those who are not in favor of the Residential Parking District.

4. What percentage of households must be in favor of establishing a Residential Parking District?

It takes a 60% majority of the households in the affected area. If that threshold is met during the formal survey, the Residential Parking District will be forwarded to City Council for consideration.

5. What happens if a household doesn't send in my survey to the City?

If you fail to answer the survey it will not be counted in the determination of the percentage of those in favor of or against the Residential Parking District.

6. What if a household has more than two cars that need to park on the street?

The City will issue only 2 permits to the property owner. All other vehicles will need to be parked off the street.

The property owner can distribute the permits as they choose and to whom they choose. If you rent, it is your responsibility to get a permit from the property owner.

7. What if I forget to put up my permit or it is not displayed correctly?

You may receive a parking citation. Your permit needs to be properly displayed while parked on a street within a district during the posted hours of enforcement.

8. What happens if I have family or guests visit me, do they need permits?

If you have family or guests visit and they park on the street during the posted times they need to display a residential parking permit or they may be issued a parking citation. Since permits are transferable, you may allow a guest to display your permit in their vehicle or you may apply for a temporary permit with the City Parking Services Office if you need to park more than the permitted two vehicles. You will need to plan ahead for these occurrences.

9. Do I need to obtain a special permit for contractors, care-givers or gardeners that come to provide service at my home?

Yes, it is recommended that you obtain a temporary permit with the City Parking Services Office to prevent a citation. In some cases a vehicle with a commercial license plate, which is under control of a person who does not reside within the district, and is providing a service for hire, may be exempt.

10. If I am having a special event are additional permits available?

Special event request shall not exceed 1-2 occurrences in a calendar year. Only six (6) temporary permits will be issued per household.

11. Can I park on any street within the permit district with my permit?

No, you can only park on your block or the adjoining numbered block.

12. What happens if my permit is lost, stolen or destroyed?

If you lose your permit, it is stolen, or it is destroyed you have to pay \$20 to obtain a replacement and \$30 for each additional replacement request thereafter.

13. How are parking districts enforced?

Enforcement of a permit district is done on random patrol and on a complaint basis when staff is available.

14. Will the city put up signs on my property?

The city may have to place a sign and post in front of your property adjacent to the street within the city right-of-way to identify the presence of a Residential Parking District.

15. How long does it take to get a Residential Parking District in my neighborhood?

The length of time depends on staff availability and the complexity of the request. It generally takes 4 to 6 months to implement a Residential Parking District. The City Council has established a policy that student related parking district requests will only be considered when Cal Poly is in session.

16. Is there a process to discontinue a Residential Permit District in my neighborhood?

Yes, discontinuing a permit district requires the same process as beginning one. You must obtain a 60% majority in your neighborhood and Council approval. A Residential Parking District must remain in place for a minimum of one year before the City will process such a request.



**CITY OF SANTA BARBARA
RESIDENTIAL PARKING PERMIT APPLICATION**
SHADED LINES FOR OFFICE USE ONLY

Applicant Status: _____
RPP Area: _____

STREET ADDRESS: _____
STREET ADDRESS UNIT # ZIP

VEHICLE PERMITS	APPLICANT NAME: _____ PHONE: _____ <small>LAST FIRST</small>
	APPLICANT EMAIL: _____ LICENSE PLATE #: _____
	VEHICLE MAKE: _____ MODEL: _____ YEAR: _____
	T: _____ EXP: _____ PERMIT #: _____ ISSUED: _____ DUE: \$35.00

VEHICLE PERMITS	APPLICANT NAME: _____ PHONE: _____ <small>LAST FIRST</small>
	APPLICANT EMAIL: _____ LICENSE PLATE #: _____
	VEHICLE MAKE: _____ MODEL: _____ YEAR: _____
	T: _____ EXP: _____ PERMIT #: _____ ISSUED: _____ DUE: \$35.00

VEHICLE PERMITS	APPLICANT NAME: _____ PHONE: _____ <small>LAST FIRST</small>
	APPLICANT EMAIL: _____ LICENSE PLATE #: _____
	VEHICLE MAKE: _____ MODEL: _____ YEAR: _____
	T: _____ EXP: _____ PERMIT #: _____ ISSUED: _____ DUE: \$35.00

VISITOR PERMIT	APPLICANT NAME: _____ PHONE: _____ <small>LAST FIRST</small>
	APPLICANT EMAIL: _____ VISITOR PERMIT: YES _____ NO _____
	PERMIT #: _____ ISSUED: _____ DUE: \$35.00

PAYMENT	<input type="checkbox"/> PAY VIA CHECK 1221 Anacapa St Santa Barbara, CA 93101	<input type="checkbox"/> PAY VIA CREDIT CARD To authorize Staff to process your payment over the phone, enter the last 4 digits of the credit card you will using. (Visa, Mastercard, Discover). Staff will contact you to complete payment once application package is approved. XXXX-XXXX-XXXX- <input type="text"/>
----------------	---	---

The issuance of a resident parking permit by the City of Santa Barbara is not an approval of the legality of any dwelling unit. Permit fees are non-refundable and are not prorated. **ANY PERSON FALSELY REPRESENTING THEMSELVES AS ELIGIBLE FOR A PARKING PERMIT OR SUBMITTING FALSE INFORMATION ON AN APPLICATION FORM OR SUPPORTING DOCUMENT MAY BE FINED, IMPRISONED, OR BOTH (SBMC 10.46.110 & 1.28.020).**

I certify under penalty of perjury that all information on this application and supporting documents is true and correct.
 Read and executed in Santa Barbara, CA on:

Signature _____ Date _____

STAFF	APPLICATION PROCESSED BY: _____	DATE: _____	STILL NEEDS:	<input type="checkbox"/> PERMIT(S) MAILED
			<input type="checkbox"/> RVC <input type="checkbox"/> VVF <input type="checkbox"/> REG	<input type="checkbox"/> MAIL <input type="checkbox"/> LEASE/HO <input type="checkbox"/> PAYMENT <input type="checkbox"/> PERMIT(S) HELD FOR PICKUP



CIUDAD DE SANTA BARBARA
APLICACION PARA EL PERMISO DE ESTACIONAMIENTO PARA EL RESIDENTE
****LINEAS SOMBRADAS PARA USO OFICIAL SOLAMENTE****

Estado del solicitante:

Zona RPP:

DOMICILIO: _____
DOMICILIO NUMERO DE APARTAMENTO ZONA POSTAL

PERMISO PARA VEHICULO	NOMBRE DE RESIDENTE _____ TELÉFONO: _____ <small>APELLIDO PRIMER NOMBRE</small>
	CORREO ELECTRONICO: _____ NUMERO DE PLACA #: _____
	MARCA DEL VEHICULO: _____ MODELO: _____ AÑO: _____
	T: _____ EXP: _____ PERMIT #: _____ ISSUED: _____ DUE: \$35.00
	NOMBRE DE RESIDENTE _____ TELÉFONO: _____ <small>APELLIDO PRIMER NOMBRE</small>
	CORREO ELECTRONICO: _____ NUMERO DE PLACA #: _____
	MARCA DEL VEHICULO: _____ MODELO: _____ AÑO: _____
	T: _____ EXP: _____ PERMIT #: _____ ISSUED: _____ DUE: \$35.00
	NOMBRE DE RESIDENTE _____ TELÉFONO: _____ <small>APELLIDO PRIMER NOMBRE</small>
	CORREO ELECTRONICO: _____ NUMERO DE PLACA #: _____
	MARCA DEL VEHICULO: _____ MODELO: _____ AÑO: _____
	T: _____ EXP: _____ PERMIT #: _____ ISSUED: _____ DUE: \$35.00

PERMISO DE VISITANTE	NOMBRE DE RESIDENTE _____ TELÉFONO: _____ <small>APELLIDO PRIMER NOMBRE</small>
	CORREO ELECTRONICO: _____ PERMISO DE VISITANTE: SÍ _____ NO _____
	PERMIT #: _____ ISSUED: _____ DUE: \$35.00

PAGO	<input type="checkbox"/> PAGAR CON CHEQUE 1221 Anacapa St Santa Barbara, CA 93101	<input type="checkbox"/> PAGAR CON TARJETA DE CRÉDITO Para autorizar al personal a procesar su pago por teléfono, ingrese los últimos 4 dígitos de la tarjeta de crédito que utilizará. (Visa, Mastercard, Discover). El personal se comunicará con usted para completar el pago una vez que se apruebe el paquete de solicitud. XXXX-XXXX-XXXX- <input type="text"/>
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La emisión de un permiso de estacionamiento de la Ciudad de Santa Barbara no es la aprobación de legalidad de una residencia.*
CUALQUIER PERSONA REPRESENTÁNDOSE FALSAMENTE QUE ES ELIGIBLE PARA UN PERMISO DE ESTACIONAMIENTO O QUE PRESENTE INFORMACIÓN FALSA EN UNA FORMA DE APLICACIÓN O DOCUMENTOS PUEDE SER MULTADO, ENCARCELADO O AMBOS COSAS (SBMC 10.46.110 & 1.28.020).
 Yo certifico bajo pena de perjurio que toda la información en esta aplicación y documentos de apoyo es verdad y correcta.
 Liedo y ejecutada en Santa Barbara, CA en:

Firma _____ Fecha _____

STAFF	APPLICATION PROCESSED BY: _____	DATE: _____	STILL NEEDS:	<input type="checkbox"/> PERMIT(S) MAILED
			<input type="checkbox"/> RVC <input type="checkbox"/> VVF <input type="checkbox"/> REG	<input type="checkbox"/> MAIL <input type="checkbox"/> LEASE/HO <input type="checkbox"/> PAYMENT

Parking Permits

Residential Permits

RESIDENTIAL PERMITS

Permits are only available to the **Property Owner or Authorized Agent** who currently reside at an address that is within Residential District boundaries. Residential Parking Districts require a city parking permit during designated hours.

Click below to see a map of each district:

- [Anholm](#): 7 days a week 8am-2am
- [Alta Vista](#): M-F 2am-5pm or M-F 2am-10pm (see map)
- [College Highlands](#): 7 days a week 10pm-10am
- [Dana Street](#) - 7 days a week 8am-2am
- [Ferrini](#): 7 days a week 12am-5pm
- [Mission Orchard](#): M-F 6am-6pm
- [Monterey Heights](#): M-F 2am-10pm
- [Murra](#): M-F 8am-5pm
- [Paloma](#): 7 days a week 10pm-6am
- [Park View](#): 7 days a week 12am-7am
- [Tassajara/South Tassajara](#): 7 days a week 10pm-6am or 24hrs (see map)

Click here for a map of the Adjoining Streets per District and Address: [Residential Adjoining Streets Map](#)

Vehicles parked in these areas without a permit are subject to citation. Click here for more information: [Residential Rules & Instructions](#)



Purchasing Residential Permits

Current Residential Permits are \$20 for each permit. Each residence within a district is entitled to a maximum of (2) permits per City Ordinance (Municipal Code 10.36.220). Permits are pre-assigned to each address and are subject to the same rules regarding usage as in the past. **The current permits will expire September 15th, each calendar year.** Permits for the coming year must be paid for prior to issuance.

Only a **Property Owner or Authorized Agent** on record will be issued the permits. If the Property Ownership has changed, please provide a copy of the Transfer of Title/Grant Deed along with a copy of your Driver's License to the Parking Services office. If you are a Tenant or Property Management Company and are not listed as an Authorized Agent, you will need to have the Property Owner fill out an *Authorization Letter* and return it to the Parking Services office. Please contact the Parking Services office for an *Authorization Letter* to either be mailed or emailed to the Property Owner.

Options for purchasing the permits are as follows:

- **Mail** – Include a copy of the Residential Permit Letter and send a check or money order (no cash) to our office at Parking Services, 1260 Chorro St., Suite #B, San Luis Obispo, CA 93401. **The permit(s) will be sent via US Postal Service only to the Property Owner or Authorized Agent on record, unless otherwise noted on the letter.**
- **In Person - (Photo ID is required).** Our walk-up window hours are Monday and Wednesday 1-4pm, Tuesday and Thursday 9am-12pm and Fridays by appointment only 10am-3pm. Our office is located at 1260 Chorro St., Suite B. We accept cash, check, and credit/debit cards. AMEX is not accepted. **The permit(s) will be issued only to the Property Owner or Authorized Agent on record.**
- **Property Management Companies** - Please call or email to schedule an appointment to purchase and/or pick up permits. Please remember to bring any paperwork including a change in Property Ownership and/or Authorized Agents.

TEMPORARY RESIDENTIAL PERMITS

To obtain a temporary residential permit, please call or email the Parking Services office with Property Owner Name or Construction Company Name, Date(s) of Event, Type of Event, and # of permits needed. Up to only six (6) temporary permits can be issued at a time.

Click here for more information: [Special Event Parking Guidelines](#)

TO ESTABLISH/CHANGE/DISBAND A RESIDENTIAL DISTRICT

The process for establishing/changing/disbanding a residential district can take up anywhere from 6 months to a year.

- At least 3 residents must meet with the Parking Services Supervisor
- Residents began an informal survey
- With a 50% interest by residents, City will host a town hall meeting
- City will mail a formal survey for residents
- 60% majority of survey results are required to move forward
- Forward to City Council for consideration

Downtown Residential Parking Proxcard

10HR Meter Residential Permits

10HR Meter Permits

Commercial Loading Zone Permits



Parking Services Division

1260 Chorro Street, Suite B, San Luis Obispo, CA 93401
805.781.7230
city.org

Downtown Residential Overnight Parking Program (DROP)

INTRODUCTION

In recognition of the increased demand for off-site overnight residential parking in the downtown area, the City is providing an overnight parking option in two of the parking structures which is limited to downtown residents only. Vehicles participating in the program must be parked on the third or fourth levels of the designated parking structure only. Downtown residents wishing to utilize the overnight parking option must: 1) Provide proof of downtown residency, 2) Sign up to participate in the Downtown Residential Overnight Parking program and; 3) Pay the appropriate fees at the Parking Services Office. Below are the structure locations where overnight parking is allowed:

- **842 Palm Street Parking Structure** – Enter off Palm Street between Chorro and Morro Street
- **871 Marsh Street Parking Structure** – Enter off Marsh Street between Chorro and Morro Street

Overnight parking at other locations, including on downtown streets, is **NOT** allowed under this program and will result in parking citation(s). For more information on overnight parking on downtown streets, please see the [No 3 AM to 5 AM Parking Map](#) on the City's website.

PROXCARD AND OVERNIGHT PARKING PERMIT

Participation in the Downtown Residential Overnight Parking Program will require using the appropriate Parking Services' structure Proxcards and the display of a valid Overnight Parking Permit Hangtag. No RVs, motorcycles or trailers are allowed in City parking structures. Due to height limits, loaded roof racks are highly discouraged.

Proxcards

Proxcards use smartcard technology to provide "contactless" access to the specific parking structure. Participants must scan the Proxcards for every entry and every exit - even when the gates are in the up/open position. Proxcards are programmed for each particular parking structure and will not function at the other structures.

Overnight Parking Permit Hangtag

All vehicles participating in the Downtown Residential Overnight Parking program will be required to display a valid overnight parking permit hangtag - displayed on the rear view mirror of the vehicle - while parked in the structure. Any vehicle parked overnight without the appropriate hangtag properly displayed or not parked on the third or fourth levels, will be assessed a \$10 overnight parking charge each time the hangtag is not properly displayed or the vehicle is parked on the incorrect level. This amount is payable within three (3) days; failure to pay may result in non-renewal of Proxcards and overnight parking permit.

COST OF THE PROGRAM

The Downtown Residential Overnight Parking program fee is \$125 per month which is billed on a quarterly basis. This fee includes the standard monthly garage fee, overnight parking privileges, and the overnight parking permit hangtag.

Both Proxcards and overnight parking permit hangtags may be obtained at the Parking Services office located at 1260 Chorro Street (NE corner of Pacific Street and Chorro Street across from the Chase Bank building). In the event that the Proxcards and/or the overnight parking permit hangtag is lost or stolen, the card holder is responsible for the replacement fee. The replacement fee for the Proxcards is \$10 and the replacement fee for the hangtag permit is \$15.

INDIVIDUALS PARTICIPATING IN THE PROGRAM RECOGNIZE THE FOLLOWING

1. The City reserves the right to modify or change this program without notice.
2. Participants park at their own risk.
3. Participants are responsible to lock their vehicle and ensure any valuables are out of sight.
4. The City assumes no responsibility for damage to, or for contents of, the vehicle.
5. The City does not provide security for overnight parking.
6. Parking backwards (backed in parking) in parking stalls is prohibited.
7. Parking in ADA stalls (and adjacent hashed areas) is strictly enforced 24 hours a day, 7 days a week.
8. Parking regulations are enforced seven days per week, including holidays.

RESTRICTIONS

The City has set the maximum number of residential overnight parking permits at 10% of the total parking capacity in each of the participating parking structures. The 842 Palm Street Parking Structure will have a maximum of 40 stalls for residential overnight parking and the 871 Marsh Street Parking Structure will have a maximum of 50 stalls for residential overnight parking. PARTICIPATION IN PROGRAM DOES NOT GUARANTEE A PARKING SPACE.

“Dead storage” of vehicles or trailers is not permitted at any time in any structure. Vehicles must be moved every 72 hours to allow for cleaning and sweeping of the parking structures. Vehicles that do not move within 72 hours are subject to citation and removal.

All Overnight Parking Permits will be issued on a first come first serve basis.

Adelita L. Diaz
[REDACTED] Guadalupe St.
Guadalupe, CA.
93434

City Hall
918 Obispo St.
Guadalupe, CA

To Whom it may concern,

Today's Date Feb. 5, 2022

My name is Adelita L. Diaz I live at: [REDACTED] Guadalupe St. Guadalupe, CA. 93434

I reside in front of Guadalupe St. I was cited a parking violation 02/04/2022 for a fine amount of \$52.00

I'm 67 yrs old & I'm on social security my only income. How am I suppose to live in Guadalupe in my residence knowing that I'll be cited over & over again. I have no funds to pay my fine.

I am asking to be given a window sticker to allow me to park in front of ^{my} residence, and to have my fine waived.

I'd appreciate it if you'd consider this for me.

Sincerely,
Adelita L. Diaz

PARKING CITATION

This citation is for a violation of the California
Vehicle Code or local parking ordinance.
You must respond within 21 days.

CITY OF GUADALUPE

CITE# 20000321

ISSUE DATE 02/04/2022 00:48

TIME MARKED

DURATION ZONE

METER/SPACE PERMIT

LOCATION

1080 GUADALUPE

VIOLATION

10.24.070 GMC

LIMITED GUADALUPE ST PARKING

Fine \$52.00

Lic: 5DNM218

VIN

STATE-EXP

CA-03/22

MAKE

ACURA

BADGE/ID

9962

COMMENTS

COLOR

SILVER

BODY

4-DOOR



www.pticket.com/guadalupe

PO BOX 2081, TUSTIN, CA 92781-2081

SEE REVERSE FOR MORE INFORMATION



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 10, 2022

Lorena Zarate

Todd Bodem

Prepared by:
Lorena Zarate, Finance Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Fiscal Year 2020-21 Audited Financial Statements and Single Audit Report

RECOMMENDATION:

That the City Council receive and accept the City of Guadalupe Financial Statements for the Year ended June 30, 2021 along with the Independent Auditor's Report and accept the Single Audit Report for 2021.

DISCUSSION:

An audit of the City's accounting records for fiscal year 2020-21 has been performed by Badawi and Associates, Certified Public Accountants. The City received an unqualified audit opinion which indicates that the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City for the period under audit.

As described in the Management's Discussion and Analysis section, the financial analysis of the government wide statements includes long and short-term information about the City's overall financial condition. Total net position of the City as a whole increased approximately \$4 million as compared to fiscal year 2019-20. Total assets increased about \$4.9 million, and total liabilities increased about \$991,000. Total government wide revenues increased about \$2.6 million, which is about 21% from the prior year. Total government wide expenses increased about \$677,000 or about 6.5% from the prior year. Please see Pages 8 to 11 of the Management's Discussion and Analysis section for further details on the government-wide statements from Staff.

The financial analysis of the fund statements, more specifically for governmental funds, provide information on near-term inflows, outflows and balances of spendable resources in a more detailed manner. Total fund balance for governmental funds, including the General Fund, increased by \$453,000 during fiscal year 2020-21. Total revenues for governmental funds increased \$1.5 million. Total expenditures for governmental funds increased about \$3.1 million, mainly due to capital outlay. Please see Pages 12 to 13 for further details on the fund statements from Staff.

In regard to the General Fund, total revenues increased by about \$164,000 as compared to fiscal year 2019-20. The General Fund saw an increase in revenues from taxes of about \$434,000, of which

approximately \$207,000 are related to sales tax from the new measure. The General Fund saw a decrease of about \$406,000 in revenue from licenses and permits, specifically related to the number of homes built in one year versus the other in Pasadera. In regard to expenditures, the General Fund saw an increase of about \$742,000 from prior year. The increase in expenditures resulted from an increase in public safety of about \$624,000. Overall, the General Fund’s expenditures exceeded revenues in the amount of \$115,266 for fiscal year 2020-21, resulting in a positive fund balance of \$370,356 compared to \$485,621 from fiscal year 2019-20. This represents an absorption of reserves from the General Fund instead of an increase to reserves, which was one of the City-wide goals for fiscal year 2020-21.

As compared to the budget for the General Fund, revenues exceeded expectations by about \$3,500. Revenue for building permits did not meet the budget related to the Pasadera and Escalante Meadows developments. The City received a \$160,698.71 reimbursement for fire mutual aid and \$99,777 in CARES funding that was not originally budgeted for. Please see visual graphic below.

Gen. Fund Revenue by Category			
Category	Budget	Actual	%
Property Tax	1,438,600	1,474,172	102.5%
Transfers from other funds	822,212	852,292	103.7%
Sales Tax	597,000	811,141	135.9%
Utility Users Tax	441,000	480,619	109.0%
Building Permit & Planning	606,699	290,619	47.9%
Business License	305,000	268,160	87.9%
Revenue from other agencies	192,500	261,138	135.7%
Franchise Fees	248,000	276,551	111.5%
COPS Grant	166,000	156,764	94.4%
Rental of Property	113,000	97,083	85.9%
Administrative Overhead	113,000	69,105	61.2%
Other	455,593	464,515	102.0%
Total Revenue	5,498,604	5,502,160	100.1%

In regard to expenditures in comparison to the budget for the fiscal year 2020-21, the General Fund was over budget overall by \$363,979. Please see visual graphic below for comparison by department expenditures.

2020-21 GENERAL FUND EXPENDITURES				
DEPARTMENT NAME	Adopted Budget	Actual Spent as of 6/30/2021	Variance	100%
City Council	15,628	15,153	(475)	97%
Administration	477,809	465,434	(12,375)	97%
City Attorney	90,000	92,065	2,065	102%
Finance	497,148	470,199	(26,949)	95%
Non Departmental	555,803	474,378	(81,425)	85%
Building Maintenance	166,445	185,766	19,321	112%
Police	2,203,718	2,381,508	177,790	108%
Fire	972,480	1,199,673	227,193	123%
Parks & Rec	180,672	202,124	21,452	112%
Building and Safety	201,077	238,460	37,383	119%
TOTAL ALL DEPARTMENTS:	5,360,780	5,724,759	363,979	107%

Departmental expenditures for the attorney department exceeded the annual budget specifically as it relates to costs for labor negotiations. Departmental expenditures for the Building Maintenance department exceeded the annual budget specifically as it relates to utilities, storm water permit and professional services for landscape and cleaning. Departmental expenditures for fire and police exceeded the budget as it relates to personnel costs. Departmental expenditures for the Parks and Rec department exceeded the annual budget specifically as it relates to utilities. Departmental expenditures for the Planning department exceeded the annual budget specifically as it relates to personnel costs and professional services.

In regard to enterprise funds, overall operating revenues increased by about \$556,000 and overall operating expenses decreased by about \$118,000 as compared to fiscal year 2020. Please see Page 13 for further details on enterprise funds from Staff.

For further analysis from Staff, please see the complete Management's Discussion and Analysis section of the attachment, along with the Notes to the Basic Financial Statements which provide further details.

An audit of the City's major federal programs for fiscal year 2020-21 has been performed by Badawi and Associates, as well. The City received an unqualified audit opinion which indicates that the City, complied, in all material respects, with the types of compliance requirements that could have a direct and material effect on each of its major federal programs. The City's major federal programs include CDBG, COVID CARES funding, and transit monies.

On pages 9 to 13 of the Single Audit, Badawi & Associates have included their schedule of findings and management's responses. The findings for fiscal year 2020-21 are the same as the findings in fiscal year 2019-20; there were two findings related to the audited financial statements and no findings related to the single audit. The first finding of the auditor is the insufficient fund balance in the General Fund and the ability of the City to continue as a going concern. The reason for this is because the General Fund did not maintain a sufficient fund balance level to ensure the continuity of the operations. Although the General Fund finished the year with a positive fund balance of \$370,356, the fund decreased approximately \$115,000 from prior fiscal year. This balance only represents 28 days of operating

revenues and expenditures and is still far from the target of 15% reserves. This can put the City in a vulnerable position in times of economic stress. In addition, as of June 30, 2021, the General Fund owed internally to the Lighting and Assessment Fund and the Water Fund the amounts of \$240,000 and \$368,996, respectively. These interfund loans were made originally so that the General Fund could sustain its basic operations. The auditor is recommending that the City continue to analyze all potential cost cutting measures and revenue sources, and review options to adhere to a budget plan for the General Fund and other funds to increase the fund balance, as well as provide continued financing for City operations. Staff's response to this finding included an explanation of the expected increase to the City's revenues related to the Pasadera and Escalante Meadows developments, along with a steady increase in sales tax with the new Measure N that was passed in the November 2020 election. In addition, the City is currently working on bringing Cannabis to the City that will help with increasing revenues. The City has also received American Rescue Plan funds in fiscal year 2022. However, the City still needs to look at finding alternatives to sustain the current services provided to its residents with stable revenue streams. The remaining finding relates to internal controls in processes and segregation of duties among employees in the Finance Department. Staff's response to these findings included an explanation of our current processes. Staff expects that the new accounting software will accommodate workflows and authorization parameters to improve our controls and segregation of duties. The estimated go-live date of the new accounting software is planned for November 2022.

ATTACHMENTS:

1. Financial Statements for the Year Ended June 30, 2021
2. Single Audit Report for the Year Ended June 30, 2021

City of Guadalupe
Guadalupe, California

Basic Financial Statements
For the Year Ended June 30, 2021

**CITY OF GUADALUPE
GUADALUPE, CALIFORNIA**

**BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED June 30, 2021**

Prepared by:

FINANCE DEPARTMENT

City of Guadalupe
Basic Financial Statements
For the year ended June 30, 2021

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City of Guadalupe
Basic Financial Statements
For the year ended June 30, 2021

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council
of the City of Guadalupe
Guadalupe, California

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Guadalupe, California (City) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2021, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of the City's proportionate share of the net pension liability, schedule of plan contributions, and schedule of changes in total other post-employment benefits on pages 5-18 and 85-89, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining and individual nonmajor fund financial statements on pages 92 to 95 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

To the Honorable Mayor and Members of the City Council
of the City of Guadalupe
Guadalupe, California
Page 3

Emphasis of Matter Regarding Going Concern

The accompanying financial statements have been prepared assuming that the City will continue as a going concern. As discussed in Note 15 to the financial statements, the City continues to have expenditures higher than revenues in the General Fund. In addition, the General Fund has a large interfund loans payable balance. There are doubts about the General Fund's ability to repay the interfund loans payable without having a significant impact on the City's operations. These conditions raise doubt about the City's ability to continue as a going concern. Management's plans regarding those matters are also described in Note 15. The financial statements do not include any adjustments that might result from the outcome of this uncertainty. Our opinion is not modified with respect to this matter.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2022, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Badawi & Associates, CPAs
Berkeley, California
March 31, 2022

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MANAGEMENT'S DISCUSSION AND ANALYSIS

Fiscal Year Ended June 30, 2021

INTRODUCTION

This discussion and analysis of the City of Guadalupe financial performance provides an overview of the City's financial activities for the fiscal year ended June 30, 2021. For the most complete picture of the City, please read this document in conjunction with the City's basic financial statements, and the accompanying notes to the basic financial statements. Comparisons between this year and the prior year are presented showing percentage changes.

FINANCIAL HIGHLIGHTS

- Total assets of the City at the close of the most recent fiscal year ended at about \$32 million with an overall increase of about \$4.9 million from the prior year. Governmental activities ended at over \$17.6 million and experienced an increase in assets of about \$3.8 million. Business-type activities increased assets by about \$1.1 million, ending the year at over \$14.4 million in assets. Total primary government assets exceeded liabilities by over \$25 million.
- Total liabilities of the City on June 30, 2021 were at about \$8 million. Liabilities increased for governmental activities by about \$975,000 and increased for business-type activities by about \$15,000. The City experienced an overall increase in liabilities of almost \$991,000.
- As of the close of the current fiscal year, the City's total net position increased by about \$4 million. Net position for Governmental activities increased by about \$2.9 million and business-type activities increased by about \$1.1 million. The City experienced an increase of about 19 percent in total net position from the prior year.
- Governmental funds reported combined ending fund balances of about \$4.1 million. The General Fund ended the current fiscal year with a positive fund balance of approximately \$370,000. This represents a decrease of fund balance of about \$115,000 from prior year, when it closed at about \$485,000.
- In FY 2020-21, 36 more homes were permitted for the Pasadera development within the City. The "Pasadera Development" will include approximately 800 homes and approximately 250,000 square feet of commercial space. Project build out is estimated to occur within 10 to 15 years.

OVERVIEW OF THE FINANCIAL STATEMENTS

The City's Annual Financial Report consists of four main components: (1) management's discussion and analysis, (2) the basic financial statements, (3) required supplementary information, and (4) combining fund financial statements. The basic financial statements include two kinds of statements that present different views of the City, the government-wide and the fund financial statements.

- The government-wide financial statements provide both long-term and short-term information about the City's overall financial status.
- The fund financial statements focus on individual parts of the City government, reporting the City's operations in more detail than the government-wide statements.

The basic financial statements also include notes that provide additional information essential to understanding the data contained in the government-wide and fund financial statements.

Government-Wide Financial Statements

The government-wide statements report information about the City as a whole using accounting methods similar to those used by private sector companies. The statement of net position includes all of the City's assets and liabilities, as well as any deferred outflows or inflows of resources. The statement of activities includes all current year revenues and expenses regardless of when cash is received or paid. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial health of the City is improving or declining.

The government-wide financial statements of the City are divided as follows:

- *Governmental activities* – Most of the City's basic services are included here, such as police, fire public works, community development, parks and recreation and general government.
- *Business-type activities* – Certain services provided by the City are funded by customer fees. Among these are water and sewer services, solid waste and transit services.

Fund Financial Statements

A fund is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the City's largest funds, not the City as a whole. The City has 24 funds that are considered governmental, four funds that are considered proprietary, and one fund that is considered fiduciary.

OVERVIEW OF THE FINANCIAL STATEMENTS - continued

The City has three types of fund financial statements:

Governmental funds - Governmental funds tell how general government services such as police, fire and public works were financed in the short-term as well as what remains for future spending. Most of the City's basic services are included in governmental funds, which focus on (1) short-term inflows and outflows of spendable resources, and (2) the remaining year-end balances available for spending. Because this information does not encompass the additional long-term focus of the government-wide statements, reconciliations that explain the relationship (or differences) between governmental funds and governmental activities follow the governmental funds statements.

Additional information regarding the City's ability to continue as a going concern is available in Note 15 of the Financial Statements.

Proprietary Funds – Services for which customer fees are intended to finance the costs of operations are generally reported in proprietary funds. Proprietary fund statements, like the government wide statements, provide short-term and long term financial information about the activities of the City that operate as businesses, such as water and sewer services.

Fiduciary Funds – Fiduciary Fund statements provide information about the financial relationships in which the City acts solely as a trustee or agent for the benefit of others, to whom the resources belong. The City elected to serve as the successor agency for its former redevelopment agency which was dissolved by state law. The successor agency activity is accounted for in a private purpose trust fund.

The City is responsible for ensuring that the assets reported in these funds are used for their intended purposes. All of the City's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. We exclude these activities from the City's government-wide financial statements because the City cannot use these resources to finance operations.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

FINANCIAL ANALYSIS OF THE GOVERNMENT WIDE STATEMENTS

This section provides analysis of the government-wide financial statements including long-term and short-term information about the City's overall financial condition. The following tables address the financial results of the City as a whole.

	Governmental Activities		Business-Type Activities		Total Primary Government		Total Percent Change
	2021	2020	2021	2020	2021	2020	
Assets							
Current Assets	\$ 6,418,998	\$ 5,319,814	\$ 6,730,972	\$ 5,459,175	\$ 13,149,970	\$ 10,778,989	22.0%
Noncurrent Assets	11,238,665	8,570,892	7,694,965	7,817,777	18,933,630	16,388,669	15.5%
Total Assets	17,657,663	13,890,706	14,425,937	13,276,952	32,083,600	27,167,658	18.1%
Deferred Outflows of Resources							
Deferred amounts	1,142,084	1,016,302	146,376	134,020	1,288,460	1,150,322	
Liabilities							
Current Liabilities	1,264,496	704,834	416,854	328,192	\$ 1,681,350	\$ 1,033,026	62.8%
Noncurrent Liabilities	4,153,934	3,737,647	2,197,356	2,271,089	6,351,290	6,008,736	5.7%
Total Liabilities	5,418,430	4,442,481	2,614,210	2,599,281	8,032,640	7,041,762	14.1%
Deferred Inflows of Resources							
Deferred pensions	272,678	248,912	27,114	37,532	299,792	286,444	
Net Position							
Net investment in capital assets	11,234,961	8,530,354	5,917,746	5,939,410	\$ 17,152,707	\$ 14,469,764	18.5%
Restricted	4,540,531	3,205,072	147,033	147,033	4,687,564	3,352,105	39.8%
Unrestricted	(2,666,853)	(1,519,811)	5,866,210	4,687,716	3,199,357	3,167,905	1.0%
	\$ 13,108,639	\$ 10,215,615	\$ 11,930,989	\$ 10,774,159	\$ 25,039,628	\$ 20,989,774	19.3%

Analysis of net position

Total net position of the primary government increased approximately \$4 million at the close of the fiscal year ending June 30, 2021. Total assets increased about \$4.9 million, deferred outflows increased \$138,000, total liabilities increased \$990,000 and deferred inflows increased \$13,000. The following analysis of governmental and business-type activities provides more detailed information explaining these changes.

Governmental activities:

Total assets increased \$3.8 million largely due to an increase in noncurrent assets, specifically related to non-depreciable assets, which include construction in progress of Leroy Park.

FINANCIAL ANALYSIS OF THE GOVERNMENT WIDE STATEMENTS - continued

Governmental Activities - continued

Deferred outflows of resources increased about \$125,000. Deferred Pension Plan information is located in Note 9 to the financials.

Total liabilities increased about \$975,000 mainly due to an increase in accounts payable and unearned revenue.

Deferred inflows increased \$23,000. Detailed Pension Plan information is located in Note 9 to the financials.

Business-type activities:

Total assets increased about \$1.1 million due to an increase in cash and investments and other current assets.

Deferred Pension outflows increased about \$12,000. Detailed Pension Plan information is located in Note 9 to the financials.

Total liabilities increased about \$15,000 due primarily to a slight increase in current liabilities over noncurrent liabilities.

Deferred Pension inflows decreased about \$10,000. Detailed Pension Plan information is located in Note 9 to the financials.

FINANCIAL ANALYSIS OF THE GOVERNMENT WIDE STATEMENTS - continued

The City's net position increased by about \$4 million during the current fiscal year. Information about changes in net position is summarized.

City of Guadalupe							
Changes in Net Position							
For the Fiscal Years Ended June 30, 2021 and 2020							
	Governmental		Business-type		Total Primary		Total
	Activities		Activities		Government		
	2021	2020	2021	2020	2021	2020	Percent
							Change
Revenues							
Program revenues:							
Charges for services	\$ 906,437	\$ 1,184,101	\$ 5,131,604	\$ 4,574,859	\$ 6,038,041	\$ 5,758,960	4.8%
Operating grants and contributions	1,430,750	2,201,545	529,567	492,684	1,960,317	2,694,229	-27.2%
Capital grants and contributions	3,222,700	-	-	388,901	3,222,700	388,901	0.0%
General revenue:							
Sales tax	811,141	603,956			811,141	603,956	34.3%
Property tax	1,740,033	1,547,855			1,740,033	1,547,855	12.4%
Utility users tax	480,619	442,934			480,619	442,934	8.5%
Other taxes	544,711	538,839			544,711	538,839	1.1%
Interest income	141,072	187,883	29,293	69,469	170,365	257,352	-33.8%
Other revenues	183,118	284,317			183,118	284,317	-35.6%
Total revenues	<u>9,460,581</u>	<u>6,991,430</u>	<u>5,690,464</u>	<u>5,525,913</u>	<u>15,151,045</u>	<u>12,517,343</u>	21.0%
Program Expenses							
Public safety	3,807,341	3,195,866			3,807,341	3,195,866	19.1%
Transportation	295,460	396,961			295,460	396,961	-25.6%
Leisure, culture and social services	455,268	395,236			455,268	395,236	15.2%
Community development	1,067,882	852,983			1,067,882	852,983	25.2%
General government	1,476,764	1,480,926			1,476,764	1,480,926	-0.3%
Business-type activities	-	-	3,988,734	4,081,144	3,988,734	4,081,144	-2.3%
Interest on long-term debt	9,742	20,868			9,742	20,868	-53.3%
Total expenses	<u>7,112,457</u>	<u>6,342,840</u>	<u>3,988,734</u>	<u>4,081,144</u>	<u>11,101,191</u>	<u>10,423,984</u>	6.5%
Transfers	544,900	509,100	(544,900)	(509,100)	-	-	-
Change in net position	2,893,024	1,157,690	1,156,830	935,669	4,049,854	2,093,359	93.5%
Net position - beginning of year	<u>10,215,615</u>	<u>9,057,925</u>	<u>10,774,159</u>	<u>9,838,490</u>	<u>20,989,774</u>	<u>18,896,415</u>	11.1%
Net position - end of year	<u>\$ 13,108,639</u>	<u>\$ 10,215,615</u>	<u>\$ 11,930,989</u>	<u>\$ 10,774,159</u>	<u>\$ 25,039,628</u>	<u>\$ 20,989,774</u>	19.3%

FINANCIAL ANALYSIS OF THE GOVERNMENT WIDE STATEMENTS - continued

Analysis of the changes in net position:

Total government-wide revenues of the primary government increased \$2.6, about 21% from the prior year, and total expenses increased about \$677,000 or about 6.5% increase. These changes are discussed in more detail below.

Governmental Activities:

Total revenues for governmental activities increased about \$2.4 million from the prior year. Total expenditures increased about \$770,000.

Revenue

Capital grants and contributions increased about \$3.2 million primarily due to CDBG grant funding for Leroy Park. Sales tax increased about \$207,000. Property tax increased about \$192,000.

Expenses

Public safety expenses increased about \$611,000.

Business-Type Activities:

Total revenues for business-type activities increased about \$164,000 from the prior year. Total expenses decreased about \$92,000.

Revenue

Charges for services for Business-Type activities increased \$556,000 primarily due to an increased water and sewer usage from customers. Authorized rate increases and CPI rate adjustments occurred in January 2021.

Expenses

Business-type activity expenses decreased about \$92,000 mainly due to transit activity.

FINANCIAL ANALYSIS OF THE FUND STATEMENTS

The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements focus on individual parts of City Government, reporting City operations in more detail than the government-wide statements.

Governmental Funds:

The focus of the City's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Total fund balance for governmental funds decreased by \$453,000 during fiscal year 2021. Total revenues for governmental funds increased \$1.5 million, total expenditures for governmental funds increased about \$3.1 million. Reasons for these changes are discussed in more detail below.

General Fund

Total General Fund revenues increased \$164,000 in the current year. Taxes increased by about \$434,000, license and permits decreased about \$406,000, charges for current services increased about \$178,000.

Total General Fund expenditures increased about \$742,000 this year, of which \$624,000 is related to Public Safety.

Community Development Funds

Revenues for Community Development funds, related to CDBG, were up from prior year by about \$1.8 million related to receipt of grant funds. Transfers to the Capital Improvements Project fund increased by about \$2.5 million due to Leroy Park project.

Capital Improvement Program Fund

This is a fund for capital improvement projects, funded as capital expenditures are incurred.

Other Governmental Funds

Total other governmental funds revenues decreased \$471,000. This decrease is related to the local transportation funds, primarily due to the receipt of the ATP Cycle 3 grant in the prior fiscal year. Total other government fund expenditures increased about \$110,000, related to the Capital Facilities fund separately stated in the prior audited financial statements.

FINANCIAL ANALYSIS OF THE FUND STATEMENTS - continued

Enterprise Funds:

The City's four enterprise funds provide the same type of information found in the government-wide financial statements, but in more detail. Total operating revenues increased by more than \$556,000. Total operating expenses decreased by about \$118,000 over prior year. The discussion below provides a detailed explanation for each business-type fund.

Water Fund

Water fund operating revenues increased \$446,000 compared to the prior year primarily due to increased water usage from residential customers, specifically related to the new development. Authorized rate increases and CPI rate adjustments increased on January 2021. Expenses in the current year decreased by \$60,000, related to maintenance and operations. Contributed capital increased \$408,000.

Wastewater Fund

Wastewater fund operating revenues increased over \$187,000 compared to the prior year due to increased development from Pasadera. Operating expenses increased about \$45,000 primarily due to an increase in maintenance and operation expenses.

Solid Waste Fund

The service provider was required to pay a surcharge until the current deficit is relieved and this occurred in the current fiscal year.

Transit Fund

Transit fund net operating income increased about \$41,000 due to a decrease in maintenance and operation expenses.

Fiduciary Funds:

The City has one Fiduciary Fund which is used to account for resources held for the benefit of parties outside the government and is not reflected in the government wide financials because the resources of those funds are not available to support City programs. The accounting used for fiduciary funds is presented with the fund financials statements in the supplemental information section.

GENERAL FUND BUDGETARY HIGHLIGHTS



A detailed budgetary comparison schedule for the year ended June 30, 2021 is presented as required supplementary information following the notes to the financial statements.

The following summarizes the original and final general fund budget compared with actual results for 2020-21:

General Fund	Original Budget	Final Budget	Actual	Variance
Revenues	\$ 4,220,374	\$ 4,841,392	\$ 4,814,865	\$ (26,527)
Expenditures	(4,727,289)	(5,119,800)	(5,449,800)	(330,000)
Other Financing Sources	584,872	416,232	519,669	103,437
Change in fund balances	77,957	137,824	(115,266)	(253,090)
Fund balance - beginning of year	485,622	485,622	485,622	-
Fund balances (deficit) - end of year	\$ 563,579	\$ 623,446	\$ 370,356	\$ (253,090)

Actual ending fund balance ended the year was \$370,356. This was a decrease of about \$115,000 from the prior year when it closed at \$485,622. Key changes are summarized as follows:

- Revenues were about \$26,000 lower than estimated related to building permitting.
- Expenditures were about \$330,000 more than estimated primarily due to Public Safety.

CAPITAL ASSETS



Capital Assets Summary. The City of Guadalupe's investment in capital assets for its governmental and business type activities as of June 30, 2021, amounts to about \$18.9 million (net of accumulated depreciation). The investment in capital assets includes land, park improvements, buildings and building improvements, vehicles and equipment, streets, bikeways and water, wastewater and storm drain systems.

A summary of the City's capital assets on June 30, 2021 follows:

<u>Capital Assets, Net of Accumulated Depreciation</u>	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Land	\$ 343,131	\$ 248,425	\$ 591,556
Infrastructure	3,943,313	3,291,387	7,234,700
Buildings and Improvements	3,318,180	2,610,731	5,928,911
Vehicles	122,752	621,719	744,471
Equipment	104,268	10,814	115,082
Construction in Progress	<u>3,407,021</u>	<u>911,889</u>	<u>4,318,910</u>
	<u>\$ 11,238,665</u>	<u>\$ 7,694,965</u>	<u>\$ 18,933,630</u>

Please see next page for detailed activity on capital assets.

CAPITAL ASSETS - continued

Capital assets activity for the fiscal year ended June 30, 2021 was as follows:

	<u>Balance</u> <u>June 30, 2020</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>June 30, 2021</u>
Governmental Activities:				
Land	\$ 343,131	\$	\$	\$ 343,131
Construction in progress	362,305	3,044,716		3,407,021
Buildings and improvements	5,313,163	91,135	(15,650)	5,388,648
Accumulated depreciation	(1,930,676)	(148,139)	8,347	(2,070,468)
Vehicles	895,432	26,791	(15,300)	906,923
Accumulated depreciation	(743,243)	(56,228)	15,300	(784,171)
Equipment	631,674	51,316		682,990
Accumulated depreciation	(561,165)	(17,557)		(578,722)
Infrastructure	7,740,634	7,158		7,747,792
Accumulated depreciation	(3,480,363)	(324,116)		(3,804,479)
Total governmental capital assets, net	<u>\$ 8,570,892</u>	<u>\$ 2,675,076</u>	<u>\$ (7,303)</u>	<u>\$ 11,238,665</u>
Business-Type Activities:				
Land	\$ 248,425			\$ 248,425
Construction in progress	491,039	450,979	(30,129)	\$ 911,889
Buildings and improvements	10,158,853	133,398	30,129	\$ 10,322,380
Accumulated depreciation	(7,471,298)	(240,351)		(7,711,649)
Vehicles	1,829,057	-		1,829,057
Accumulated depreciation	(1,057,258)	(150,080)		(1,207,338)
Equipment	545,158	-		545,158
Accumulated depreciation	(530,823)	(3,521)		(534,344)
Infrastructure	7,240,758	48,801		7,289,559
Accumulated depreciation	(3,636,134)	(362,038)		(3,998,172)
Total business type capital assets, net	<u>\$ 7,817,777</u>	<u>\$ (122,812)</u>	<u>\$ -</u>	<u>\$ 7,694,965</u>

Depreciation expense was charged to functions/programs as follows:

Governmental activities:

Public safety	\$ 55,503
Transportation	12,922
Leisure, cultural & social services	34,478
Community development	409,077
General government	34,060
Total governmental activities depreciation expense	<u>\$ 546,040</u>

Business-type activities:

Water	\$ 185,963
Waste water	443,885
Transit	126,142
Total business-type activities depreciation expense	<u>\$ 755,990</u>

Additional information on the City's capital assets can be found in Note 5 to the basic financial statements.

LONG-TERM DEBT

On June 30, 2021, the City of Guadalupe had almost \$2.1 million in long-term debt outstanding as summarized below:

Long-Term Debt	Governmental Activities	Business-type Activities	Total
OPEB	\$ 494,819	\$ -	\$ 494,819
Pension	3,286,535	495,553	3,782,088
Certificates of participation		1,772,349	1,772,349
Compensated absences	372,580	-	372,580
Capital leases payable	3,704	4,870	8,574
	\$ 4,157,638	\$ 2,272,772	\$ 6,430,410

Long-term debt governmental activity for the fiscal year ended June 30, 2021 was as follows:

Governmental activities:	Balance June 30, 2020	Additions	Deductions	Balance June 30, 2021
OPEB	\$ 470,748	\$ 24,071	\$ -	\$ 494,819
Pension	2,944,075	342,460	-	3,286,535
Compensated absences	319,120	53,460	-	372,580
Capital leases obligations	40,538		36,834	3,704
Total	\$ 3,774,481	\$ 419,991	\$ 36,834	\$ 4,157,638

Long-term debt business-type activity for the fiscal year ended June 30, 2021 was as follows:

Business-Type Activities:	Balance June 30, 2020	Additions	Deductions	Balance June 30, 2021
Pension	\$ 443,916	\$ 51,637	\$ -	\$ 495,553
Certificates of participation	1,840,368	-	68,019	1,772,349
Insurance loan payable	49,954	-	49,954	-
Capital lease obligations	37,999	-	33,129	4,870
Total	\$ 2,372,237	\$ 51,637	\$ 151,102	\$ 2,272,772

Additional information about the City of Guadalupe's long-term debt can be found in Note 6 to the basic financial statements.

ECONOMIC FACTORS, NEXT YEAR'S BUDGET AND RATES

On July 31, 2018, the Council adopted the fiscal year 2019-21 budget (Resolution No. 2018-47). The General Fund portion of that budget contains a balanced budget.

Fiscal Outlook. In fiscal year 2019-20 the General fund increased from prior year's negative fund balance, ending the year at \$485,622, from a negative \$15,325. In fiscal year 2020-21, the fund balanced decreased about \$115,000. The primary goal is to preserve reserves and accumulate reserves. The City's revenue continues to increase as the Pasadera Development adds additional homes this fiscal year. The Escalante Meadows Development is also expected to increase Building Permit and related construction fee revenues by fiscal year 2022. Other revenues showing steady increases are Sales Tax with the new Measure N that was passed with the November 2020 election, Property Tax with new development, Business License, Utility Users Tax and Franchise Fees. However, expenditures for the General Fund exceeded the budget and the revenues received. The City has received \$99,777 from the CARES Act in fiscal year 2021 and will receive American Rescue Plan funds in fiscal year 2022. Amid the pandemic, the City still needs to look at finding alternatives to sustain recurring revenue streams for the future in order to build strong reserves and to continue to provide residents with current services.

CITY OF GUADALUPE ACTIVITIES

The City of Guadalupe utilizes grants as much as possible to carry out capital projects. Significant success has been achieved through this process. In conjunction with grants, the city seeks low interest loans when available. Infrastructure improvements continue to be a high priority. A continued focus for the future is improvements to the wastewater collection and water distribution systems, along with City parks. Measure A and Gas Tax funding is used for street maintenance projects.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT TEAM

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City of Guadalupe - Attn: Lorena Zarate, 918 Obispo Street, Guadalupe, CA 93434.

BASIC FINANCIAL STATEMENTS

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GOVERNMENT-WIDE FINANCIAL STATEMENTS

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City of Guadalupe
Statement of Net Position
June 30, 2021

	Primary Government		
	Governmental	Business-Type	Total
	Activities	Activities	
ASSETS			
Current assets:			
Cash and investments	\$ 4,581,556	\$ 4,502,174	\$ 9,083,730
Accounts receivable	1,795,387	999,572	2,794,959
Prepaid expenses	360,070	899,827	1,259,897
Loans receivable	11,384	-	11,384
Internal balances	(329,399)	329,399	-
Total current assets	<u>6,418,998</u>	<u>6,730,972</u>	<u>13,149,970</u>
Noncurrent assets:			
Capital assets:			
Non-depreciable	3,750,152	1,160,314	4,910,466
Depreciable, net	7,710,437	6,534,651	14,245,088
Total capital assets	<u>11,460,589</u>	<u>7,694,965</u>	<u>19,155,554</u>
Total noncurrent assets	<u>11,460,589</u>	<u>7,694,965</u>	<u>19,155,554</u>
Total assets	<u>17,879,587</u>	<u>14,425,937</u>	<u>32,305,524</u>
DEFERRED OUTFLOWS OF RESOURCES			
Pension related amounts	970,777	146,376	1,117,153
OPEB related amounts	171,307	-	171,307
Total deferred outflows of resources	<u>1,142,084</u>	<u>146,376</u>	<u>1,288,460</u>
LIABILITIES			
Current liabilities:			
Accounts payable	743,503	209,146	952,649
Accrued salaries and wages payable	213,437	28,492	241,929
Interest payable	-	32,935	32,935
Deposits payable	71,316	56,865	128,181
Unearned revenue	232,536	14,000	246,536
Long-term debt - due within one year	3,704	75,416	79,120
Total current liabilities	<u>1,264,496</u>	<u>416,854</u>	<u>1,681,350</u>
Noncurrent liabilities:			
Net pension liability	3,286,535	495,553	3,782,088
Total OPEB liability	494,819	-	494,819
Long-term debt - due in more than one year	372,580	1,701,803	2,074,383
Total noncurrent liabilities	<u>4,153,934</u>	<u>2,197,356</u>	<u>6,351,290</u>
Total liabilities	<u>5,418,430</u>	<u>2,614,210</u>	<u>8,032,640</u>
DEFERRED INFLOWS OF RESOURCES			
Pension related amounts	179,809	27,114	206,923
OPEB related amounts	92,869	-	92,869
Total deferred inflows of resources	<u>272,678</u>	<u>27,114</u>	<u>299,792</u>
NET POSITION			
Net investment in capital assets	11,456,885	5,917,746	17,374,631
Restricted for:			
Street maintenance	1,823,807	-	1,823,807
Other capital projects	746,948	-	746,948
Other purposes	1,954,180	147,033	2,101,213
Total restricted	<u>4,524,935</u>	<u>147,033</u>	<u>4,671,968</u>
Unrestricted	(2,651,257)	5,866,210	3,214,953
Total net position	<u>\$ 13,330,563</u>	<u>\$ 11,930,989</u>	<u>\$ 25,261,552</u>

City of Guadalupe
Statement of Activities
For the year ended June 30, 2021

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary Government:				
Governmental activities:				
General Government	\$ 1,476,764	\$ 229,405	\$ 250,975	\$ -
Public Safety	3,807,341	489,676	252,186	-
Transportation	295,460	-	909,886	108,678
Leisure, cultural and social services	455,268	17,857	17,703	3,114,022
Community development	845,958	169,499	-	-
Interest on long-term debt	9,742	-	-	-
Total governmental activities	6,890,533	906,437	1,430,750	3,222,700
Business-type activities:				
Water	2,028,265	2,695,280	52,481	-
Wastewater Treatment	1,479,778	2,296,971	55,311	-
Solid Waste	-	5,364	-	-
Transit	480,691	133,989	421,775	-
Total business-type activities	3,988,734	5,131,604	529,567	-
Total primary government	\$ 10,879,267	\$ 6,038,041	\$ 1,960,317	\$ 3,222,700

General Revenues and Transfers:

Taxes:

Property taxes

Sales taxes

Utilities Uses Tax

Other taxes

Total taxes

Investment earnings

Loss on disposal of assets

Other

Transfers

Total general revenues and transfers

Change in net position

Net position - beginning of year

Net position - end of year

Net (Expense) Revenue and Changes in Net Position			
Total	Governmental Activities	Business-Type Activities	Total
\$ 480,380	\$ (996,384)	\$ -	\$ (996,384)
741,862	(3,065,479)	-	(3,065,479)
1,018,564	723,104	-	723,104
3,149,582	2,694,314	-	2,694,314
169,499	(676,459)	-	(676,459)
-	(9,742)	-	(9,742)
5,559,887	(1,330,646)	-	(1,330,646)
2,747,761	-	719,496	719,496
2,352,282	-	872,504	872,504
5,364	-	5,364	5,364
555,764	-	75,073	75,073
5,661,171	-	1,672,437	1,672,437
\$ 11,221,058	(1,330,646)	1,672,437	341,791
	1,740,033	-	1,740,033
	811,141	-	811,141
	480,619	-	480,619
	544,711	-	544,711
	3,576,504	-	3,576,504
	141,072	29,293	170,365
	(7,303)	-	(7,303)
	190,421	-	190,421
	544,900	(544,900)	-
	4,445,594	(515,607)	3,929,987
	3,114,948	1,156,830	4,271,778
	10,215,615	10,774,159	20,989,774
\$	\$ 13,330,563	\$ 11,930,989	\$ 25,261,552

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FUND FINANCIAL STATEMENTS

Governmental Fund Financial Statements

Proprietary Fund Financial Statements

Fiduciary Fund Financial Statements

City of Guadalupe
Balance Sheet
Governmental Funds
June 30, 2021

	Major Funds			Other Govern- mental Funds	Total Govern- mental Funds
	General	Community Development	Capital Improvement Program		
ASSETS					
Cash and investments	\$ 963,887	\$ -	\$ 8	\$ 3,617,661	\$ 4,581,556
Accounts receivable	273,972	1,383,398	-	138,017	1,795,387
Prepaid expenses	342,599	-	-	17,471	360,070
Interfund loans receivable	78,393	-	593,582	1,053,069	1,725,044
Loans receivable	-	11,384	-	-	11,384
Total assets	\$ 1,658,851	\$ 1,394,782	\$ 593,590	\$ 4,826,218	\$ 8,473,441
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE					
Liabilities:					
Accounts payable	\$ 103,423	\$ 25,684	\$ 593,582	\$ 20,814	\$ 743,503
Accrued salaries and wages payable	205,867	-	-	7,570	213,437
Deposits payable	71,316	-	-	-	71,316
Unearned revenue	232,536	-	-	-	232,536
Interfund loans payable	622,735	1,345,548	-	86,160	2,054,443
Total liabilities	1,235,877	1,371,232	593,582	114,544	3,315,235
Deferred inflows of resources:					
Unavailable revenue	52,618	885,953	-	61,266	999,837
Total deferred inflows of resources	52,618	885,953	-	61,266	999,837
Fund Balances:					
Nonspendable:					
Prepaid expenses	342,599	-	-	17,471	360,070
Restricted for:					
Street maintenance	-	-	-	1,823,807	1,823,807
Other capital projects	-	-	-	746,948	746,948
Public safety	-	-	-	185,499	185,499
Utility infrastructure	-	-	-	786,054	786,054
Debt service	-	-	-	32,003	32,003
Lighting and landscape	-	-	-	950,624	950,624
Committed to:					
Capital projects	-	-	8	141,866	141,874
General Reserve	13,878	-	-	-	13,878
Emergency Reserve	13,879	-	-	-	13,879
Unassigned	-	(862,403)	-	(33,864)	(896,267)
Total fund balances	370,356	(862,403)	8	4,650,408	4,158,369
Total liabilities, deferred inflows of resources, and fund balances	\$ 1,658,851	\$ 1,394,782	\$ 593,590	\$ 4,826,218	\$ 8,473,441

City of Guadalupe
Reconciliation of the Governmental Funds Balance Sheet
to the Government-Wide Statement of Net Position
June 30, 2021

Total Fund Balances - Total Governmental Funds	\$ 4,158,369
Amounts reported for governmental activities in the Statement of Net Position were different because:	
Capital assets used in governmental activities were not current financial resources. Therefore, they were not reported in the Governmental Funds Balance Sheet. The capital assets were adjusted as follows:	
Non-depreciable	3,750,152
Depreciable, net	7,710,437
Total capital assets	<u>11,460,589</u>
Unavailable revenue recorded in the fund financial statements resulting from activities in which revenues were earned but funds were not available are reclassified as revenues in the Government-Wide Financial Statements.	999,837
Employer contributions for pension were recorded as expenditures in the governmental funds. However, in the Government-Wide Financial Statement these contributions are deferred.	487,477
In the Government-Wide Financial Statement certain OPEB amounts are deferred and amortized over a period of time, however, in the governmental funds no transactions are recorded.	78,438
In the Government-Wide Financial Statement certain pension amounts are deferred and amortized over a period of time, however, in the governmental funds no transactions are recorded.	303,491
Long-term liabilities were not due and payable in the current period. Therefore, they were not reported in the Governmental Funds Balance Sheet.	
Net pension liability	(3,286,535)
Net OPEB liability	(494,819)
Long term liabilities - due within one year	(3,704)
Long term liabilities - due in more than one year	(372,580)
Total long-term liabilities	<u>(4,157,638)</u>
Net Position of Governmental Activities	<u>\$ 13,330,563</u>

City of Guadalupe
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended June 30, 2021

	Major Funds			Other Govern- mental Funds	Total Govern- mental Funds
	General	Community Development	Capital Improvement Program		
REVENUES:					
Taxes	\$ 3,042,483	\$ -	\$ -	\$ 1,003,243	\$ 4,045,726
Licenses and permits	578,659	-	-	40,323	618,982
Fines and penalties	6,246	-	-	-	6,246
Revenues from other agencies	642,707	2,261,162	-	301,147	3,205,016
Charges for current services	291,114	-	-	4,256	295,370
Interest	118,220	1,890	-	20,962	141,072
Other revenues	135,436	15,591	-	44,314	195,341
Total revenues	4,814,865	2,278,643	-	1,414,245	8,507,753
EXPENDITURES:					
Current:					
General government	1,232,529	-	-	-	1,232,529
Public safety	3,581,181	-	-	16,749	3,597,930
Transportation	-	-	-	282,538	282,538
Leisure, cultural and social services	199,869	201,441	-	19,480	420,790
Community development	422,917	-	-	82,055	504,972
Capital outlay	-	26,831	3,921,401	126,435	4,074,667
Debt service:					
Principal	3,562	-	-	12,840	16,402
Interest and fiscal charges	9,742	-	-	-	9,742
Total expenditures	5,449,800	228,272	3,921,401	540,097	10,139,570
REVENUES OVER (UNDER) EXPENDITURES	(634,935)	2,050,371	(3,921,401)	874,148	(1,631,817)
OTHER FINANCING SOURCES (USES):					
Transfers in	687,292	-	3,928,018	-	4,615,310
Transfers out	(167,623)	(2,948,334)	-	(321,275)	(3,437,232)
Total other financing sources (uses)	519,669	(2,948,334)	3,928,018	(321,275)	1,178,078
Net change in fund balances	(115,266)	(897,963)	6,617	552,873	(453,739)
FUND BALANCES:					
Beginning of year	485,622	35,560	(6,609)	4,097,535	4,612,108
End of year	\$ 370,356	\$ (862,403)	\$ 8	\$ 4,650,408	\$ 4,158,369

City of Guadalupe

Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Government-Wide Statement of Activities For the year ended June 30, 2021

Net Change in Fund Balances - Total Governmental Funds	\$ (453,739)
Amounts reported for governmental activities in the Statement of Activities were different because:	
Governmental funds reported capital outlay as expenditures. However, in the Government-Wide Statement of Activities, the cost of those assets was allocated over their estimated useful lives as depreciation expense. This was the amount of capital assets recorded in the current period.	4,090,643
In the Government-Wide Statement of Activities, transfers of capital assets from governmental funds to enterprise funds are recorded as transfers out, whereas in the governmental funds no transfer out is recorded.	(633,178)
Disposed capital assets are recorded as other financing sources in the governmental funds if sold for an amount, but are recorded as a gain or (loss) on the Statement of Activities.	(7,303)
Depreciation expense on capital assets was reported in the Government-Wide Statement of Activities, but they did not require the use of current financial resources. Therefore, depreciation expense was not reported as expenditures in the governmental funds.	(560,465)
Accrued compensated leave payable is not recorded in the governmental funds, but the accrued payable increased in the Government-Wide Statement of Net Position causing an expense on the Statement of Activities.	(53,460)
OPEB expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	(73,097)
Repayment of debt principal was an expenditure in governmental funds, but the repayment reduced long-term liabilities in the Government-Wide Statement of Net Position.	
Long-term debt repayments	36,834
Revenues that are not considered to be available are reported as unavailable revenues in the governmental funds, however, these amounts are recognized in the Government-Wide Statement of Activities. This amount represents the change in unavailable revenues.	960,131
Current year employer pension contributions are recorded as expenditures in the governmental funds, however, these amounts are reported as a deferred outflow of resources in the Government-Wide Statement of Net Position.	487,477
Pension expense is recorded as incurred in the Government-Wide Statement of Activities, however, pension expense is not recognized in the governmental funds.	(678,895)
Change in Net Position of Governmental Activities	<u>\$ 3,114,948</u>

City of Guadalupe
Statement of Net Position
Proprietary Funds
June 30, 2021

	Enterprise Funds				Total
	Water	Wastewater Treatment	Transit	(Nonmajor) Solid Waste	
ASSETS					
Current assets:					
Cash and investments	\$ 1,175,870	\$ 2,985,735	\$ 339,434	\$ 1,135	4,502,174
Accounts receivable, net of allowance	347,237	357,854	294,481	-	999,572
Prepaid expenses	860,211	39,616	-	-	899,827
Interfund loan receivable, current portion	71,500	-	-	-	71,500
Total current assets	2,454,818	3,383,205	633,915	1,135	6,473,073
Noncurrent assets:					
Interfund loan receivable, net of current portion	297,496	-	-	-	297,496
Capital assets:					
Land	29,464	218,961	-	-	248,425
Work in progress	418,619	493,270	-	-	911,889
Buldings, infrastructure and improvements	5,541,868	12,052,727	17,344	-	17,611,939
Vehicles	68,251	113,286	1,647,520	-	1,829,057
Equipment	392,348	142,200	10,610	-	545,158
Less accumulated depreciation	(3,580,058)	(8,797,326)	(1,074,119)	-	(13,451,503)
Total capital assets	2,870,492	4,223,118	601,355	-	7,694,965
Total noncurrent assets	3,167,988	4,223,118	601,355	-	7,992,461
Total assets	5,622,806	7,606,323	1,235,270	1,135	14,465,534
DEFERRED OUTFLOWS OF RESOURCES					
Pension related amounts	63,031	83,345	-	-	146,376
Total deferred outflows of resources	63,031	83,345	-	-	146,376

City of Guadalupe
Statement of Net Position
Proprietary Funds
June 30, 2021

	Enterprise Funds				Total
	Water	Wastewater Treatment	Transit	(Nonmajor) Solid Waste	
LIABILITIES					
Current liabilities:					
Accounts payable	47,910	116,529	44,707	-	209,146
Due to other funds	20,998	18,599	-	-	39,597
Deposits payable	56,865	-	-	-	56,865
Accrued wages and benefits	14,301	14,191	-	-	28,492
Unearned revenue	-	14,000	-	-	14,000
Interest payable	18,396	14,539	-	-	32,935
Current portion of capital lease obligations	-	4,870	-	-	4,870
Current portion of certificates of participation	45,586	24,960	-	-	70,546
Total current liabilities	204,056	207,688	44,707	-	456,451
Noncurrent liabilities:					
Certificates of participation, net of current portion	952,816	748,987	-	-	1,701,803
Net pension liability	213,391	282,162	-	-	495,553
Total noncurrent liabilities	1,166,207	1,031,149	-	-	2,197,356
Total liabilities	1,370,263	1,238,837	44,707	-	2,653,807
DEFERRED INFLOWS OF RESOURCES					
Pension related amounts	11,675	15,439	-	-	27,114
Total deferred inflows of resources	11,675	15,439	-	-	27,114
NET POSITION					
Net investment in capital assets	1,872,090	3,444,301	601,355	-	5,917,746
Restricted for debt service	88,455	58,578	-	-	147,033
Unrestricted	2,343,354	2,932,513	589,208	1,135	5,866,210
Total net position	\$ 4,303,899	\$ 6,435,392	\$ 1,190,563	\$ 1,135	\$ 11,930,989

City of Guadalupe

Statement of Revenues, Expenses and Changes in Fund Net Position

Proprietary Funds

For the year ended June 30, 2021

	Enterprise Funds				Total
	Water	Wastewater Treatment	Transit	(Nonmajor) Solid Waste	
OPERATING REVENUES:					
Water sales	\$ 2,538,906	\$ -	\$ -	\$ -	\$ 2,538,906
Standby charges	29,654	-	-	-	29,654
Connection fees	41,257	15,941	-	-	57,198
Sewer service charges	-	1,891,364	-	-	1,891,364
Refuse service charges	-	-	-	5,364	5,364
Other revenues	85,463	389,666	133,989	-	609,118
Total operating revenues	2,695,280	2,296,971	133,989	5,364	5,131,604
OPERATING EXPENSES:					
Personnel services	388,692	324,103	-	-	712,795
Maintenance and operations	1,410,162	675,473	354,549	-	2,440,184
Depreciation	185,963	443,885	126,142	-	755,990
Total operating expenses	1,984,817	1,443,461	480,691	-	3,908,969
OPERATING INCOME (LOSS)	710,463	853,510	(346,702)	5,364	1,222,635
NONOPERATING REVENUES (EXPENSES):					
Revenues from other agencies	52,481	55,311	421,775	-	529,567
Interest income	14,295	13,262	1,736	-	29,293
Interest expense	(43,448)	(36,317)	-	-	(79,765)
Total nonoperating revenues (expenses)	23,328	32,256	423,511	-	479,095
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	733,791	885,766	76,809	5,364	1,701,730
Contributed capital	437,767	195,411	-	-	633,178
Transfers out	(732,667)	(410,411)	(35,000)	-	(1,178,078)
Total contributions and transfers	(294,900)	(215,000)	(35,000)	-	(544,900)
Change in net position	438,891	670,766	41,809	5,364	1,156,830
NET POSITION					
Beginning of year	3,865,008	5,764,626	1,148,754	(4,229)	10,774,159
End of year	<u>\$ 4,303,899</u>	<u>\$ 6,435,392</u>	<u>\$ 1,190,563</u>	<u>\$ 1,135</u>	<u>\$ 11,930,989</u>

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City of Guadalupe
Statement of Cash Flows
Proprietary Funds
For the year ended June 30, 2021

	Enterprise Funds	
	Water	Wastewater Treatment
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash received from customers	\$ 2,573,293	\$ 2,268,967
Cash received from connection fees	41,257	15,941
Cash received from standby charges and other agencies	29,654	-
Cash paid to suppliers for goods and services	(1,665,674)	(604,235)
Cash paid to employees and related benefits	(377,396)	(307,337)
Net cash provided by (used in) operating activities	601,134	1,373,336
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Operating grants received	52,481	55,311
Internal activity - cash paid to (received from) other funds for interfund loan payments	85,832	18,599
Net transfers	(294,900)	(215,000)
Net cash provided by (used in) noncapital financing activities	(156,587)	(141,090)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Net change in insurance payable	(24,977)	(24,977)
Net changes in capital lease obligations	(10,309)	(22,820)
Principal payments on certificates of participation	(43,839)	(24,180)
Interest payments on certificates of participation	(43,314)	(36,732)
Sale (Acquisition) of capital assets	(437,767)	(195,411)
Net cash provided by (used in) capital and related financing activities	(560,206)	(304,120)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest on investments	14,295	13,262
Net cash provided by (used in) investing activities	14,295	13,262
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(101,364)	941,388
CASH AND CASH EQUIVALENTS - Beginning of year	1,277,234	2,044,347
CASH AND CASH EQUIVALENTS - End of year	\$ 1,175,870	\$ 2,985,735
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES:		
Operating income (loss)	\$ 710,463	\$ 853,510
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:		
Depreciation	185,963	443,885
Changes in assets, deferred outflows and inflows of resources, and liabilities		
Accounts receivable	(57,483)	(26,063)
Prepaid expenses	(242,559)	(19,448)
Deferred outflows pensions	(5,321)	(7,035)
Accounts payable	(12,953)	90,686
Deposits payable	6,407	-
Accrued wages and benefits	(1,133)	332
Net pension liability	22,236	29,401
Deferred inflows pensions	(4,486)	(5,932)
Total adjustments	(109,329)	519,826
Net cash provided by (used in) operating activities	\$ 601,134	\$ 1,373,336

Enterprise Funds		
Transit	Solid Waste	Total
\$ (45,794)	\$ 5,364	\$ 4,801,830
-	-	57,198
-	-	29,654
(332,984)	-	(2,602,893)
-	-	(684,733)
<u>(378,778)</u>	<u>5,364</u>	<u>1,601,056</u>
32,874	-	140,666
-	(4,229)	100,202
(35,000)	-	(544,900)
<u>(2,126)</u>	<u>(4,229)</u>	<u>(304,032)</u>
-	-	(49,954)
-	-	(33,129)
-	-	(68,019)
-	-	(80,046)
388,901	-	(244,277)
<u>388,901</u>	<u>-</u>	<u>(475,425)</u>
1,736	-	29,293
<u>1,736</u>	<u>-</u>	<u>29,293</u>
9,733	1,135	850,892
329,701	-	3,651,282
<u>\$ 339,434</u>	<u>\$ 1,135</u>	<u>\$ 4,502,174</u>
\$ (346,702)	\$ 5,364	\$ 1,222,635
126,142	-	755,990
(179,783)	-	(263,329)
-	-	(262,007)
-	-	(12,356)
21,565	-	99,298
-	-	6,407
-	-	(801)
-	-	51,637
-	-	(10,418)
<u>(32,076)</u>	<u>-</u>	<u>378,421</u>
<u>\$ (378,778)</u>	<u>\$ 5,364</u>	<u>\$ 1,601,056</u>

City of Guadalupe
Statement of Fiduciary Net Position
Fiduciary Fund
June 30, 2021

	<u>Private-Purpose Trust Fund</u>
ASSETS	
Cash and investments	\$ 1,033,508
Cash with fiscal agent	306,536
Accounts receivable	146,035
Property held for resale	222,482
Capital assets, net of accumulated depreciation	<u>129,539</u>
Total assets	<u>1,838,100</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred loss on refunding	<u>76,494</u>
Total deferred outflows of resources	<u>76,494</u>
LIABILITIES	
Accounts payable	20,554
Interest payable	55,888
Unearned revenue	439,819
Long-term liabilities:	
Due within one year	225,000
Due after one year	<u>3,897,529</u>
Total liabilities	<u>4,638,790</u>
NET POSITION	
Held in trust for other governments	<u>\$ (2,724,196)</u>

City of Guadalupe
Statement of Changes in Fiduciary Net Position
Fiduciary Fund
For the year ended June 30, 2021

	Private-Purpose Trust Fund
ADDITIONS:	
Property taxes	\$ 528,797
Revenue from other agencies	113,690
Other revenues	4,501
Total additions	<u>646,988</u>
DEDUCTIONS:	
Program expenses	118,527
Administration expenses	165,000
Interest on long-term liabilities	145,481
Depreciation	9,900
Total Deductions	<u>438,908</u>
Change in net position	208,080
NET POSITION:	
Beginning of year	<u>(2,932,276)</u>
End of year	<u><u>\$ (2,724,196)</u></u>

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NOTES TO BASIC FINANCIAL STATEMENTS

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Guadalupe, California (City) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental agencies. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

A. Reporting Entity

The City of Guadalupe (the City) was incorporated on August 3, 1946. The City is a general law city under the laws of the State of California and operates under a Council-Administrator form of government. The City provides the following services: public safety (police and fire), construction and maintenance of highways and streets, sanitation, culture and recreation, public improvements, planning, zoning and general administration. Enterprise funds, operated in a manner similar to a private business, include water, wastewater, and transit.

The City has defined its reporting entity in accordance with the Governmental Accounting Standards Board (GASB) Statement No. 14, amended by GASB Statements No. 39 and 61. These statements provide guidance for determining which organizations, functions and activities of a government should be included in the general purpose financial statements.

The criteria for inclusion in the basic financial statements are generally based upon the ability of the City to exercise oversight responsibility over such organizations, functions and activities. Oversight responsibility is generally defined as the existence of financial interdependency and/or the ability to appoint governing boards, to designate management, to significantly influence operations, to approve operating budgets or to control day to day activities.

The accompanying financial statements include all activities and reporting entities over which the City exercises oversight responsibility. Effective January 31, 2012, the Community Redevelopment Agency of the City of Guadalupe (the Agency) was dissolved through the Supreme Court decision on Assembly Bill 1X26. This action impacted the reporting entity of the City that previously had reported the Agency as a blended component unit. See Note 12 for additional information on the dissolution and reporting of the Agency as a Private Purpose Trust Fund.

In determining the financial reporting entity for the City of Guadalupe, the following governmental unit has met the criteria for inclusion in the City's financial statements.

Guadalupe Public Financing Authority

The Guadalupe Public Financing Authority (Authority) was established in 2000, and is a separate government entity under the laws of the State of California. The purpose of the Authority is to provide financing for the construction and acquisition of selected City facilities. The City Council of the City of Guadalupe and the Board of Directors of the Authority are legally separate boards; however, they share a common membership. Activities of the Authority are accounted for in the applicable City governmental or enterprise funds. Separate financial statements are not prepared for the Authority, as it is included in the accompanying financial statements as a blended component unit.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

A. Reporting Entity, Continued

Other Governmental Agencies

Other governmental agencies provide various levels of services to residents of the City, either entirely or partially. The entities include, but are not limited to, the State of California, the County of Santa Barbara, as well as several school districts. Each of these agencies has an independently elected governing board or is dependent on an independently elected governing board other than the City Council of the City of Guadalupe.

The City has no ability to appoint or control the management of any of these entities and is not responsible for any operating losses or debts incurred. As a result of the above analysis, financial information for these agencies is not included within the scope of this report.

B. Basis of Accounting and Measurement Focus

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with its own self-balancing set of accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures or expenses. These funds are established for the purpose of carrying out specific activities or certain objectives in accordance with specific regulations, restrictions or limitations. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on the primary government and its blended component units. The effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

These financial statements are presented on an “economic resources” measurement focus and the accrual basis of accounting. Accordingly, all of the City’s assets, deferred inflows/outflows of resources, and liabilities, including capital assets, as well as infrastructure assets, and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liabilities are incurred.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

B. Basis of Accounting and Measurement Focus, Continued

Government-Wide Financial Statements, Continued

Certain types of transactions reported as program revenues for the City are reported in three categories:

- Charges for services
- Operating grants and contributions
- Capital grants and contributions

Certain eliminations have been made in regards to interfund activities, payables, and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. In the Statement of Activities, internal fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated. The following interfund activities have been eliminated:

- Due to/from other funds
- Transfers in/out

The City applies all applicable GASB pronouncements including all NCGA Statements and Interpretations currently in effect.

Fund Financial Statements

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual proprietary funds are reported as separate columns in the fund financial statements.

Governmental Fund Financial Statements

Governmental fund financial statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in net position as presented in these statements to the net position presented in the government-wide financial statements. The City has presented all major funds that meet specific qualifications.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after fiscal year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent that they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

B. Basis of Accounting and Measurement Focus, Continued

Governmental Fund Financial Statements, Continued

Non-exchange transactions, in which the City gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenues from property taxes are recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Other revenues susceptible to accrual include other taxes, intergovernmental revenues, interest, and charges for services.

Grant revenues are recognized in the fiscal year in which all eligibility requirements are met. Under the terms of grant agreements, the City may fund certain programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net position may be available to finance program expenditures/expenses. The City's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

The City reports the following funds as major governmental funds of the City.

General Fund accounts for resources traditionally associated with governmental activities that are not required legally or by sound financial management to be accounted for in another fund.

Community Development fund accounts for monies spent and activities performed under the Community Development Block Grant

Capital Improvement Program fund is used to account for projects approved by Council from various funding sources.

The Reconciliations of the Fund Financial Statements to the Government-Wide Financial Statements are provided.

Proprietary Fund Financial Statements

Proprietary fund financial statements include a Statement of Net Position, a Statement of Revenues, Expenses and Change in Net Position, and a Statement of Cash Flows for all proprietary funds.

Proprietary funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses and Changes in Net Position present increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which a liability is incurred.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

B. Basis of Accounting and Measurement Focus, Continued

Proprietary Fund Financial Statements, Continued

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges to customers for sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

For purposes of the Statement of Cash Flows, the City considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The proprietary funds' "deposits" in the City-wide cash management pool are, in substance, demand deposits and are, therefore, considered cash equivalents for purposes of the Statement of Cash Flows.

The City reports the Water, Wastewater, and Transit funds as major proprietary funds of the City.

Water Fund: This enterprise fund accounts for the operation of the City's water utility, a self-supporting activity, which renders a service on a user charge basis to residents and businesses.

Wastewater Treatment Fund: This enterprise fund accounts for the operations of the City's wastewater treatment plant. The fund accounts for the operation of the City's sewer utility, a self-supporting activity, which renders a service on a user charge basis to residents and businesses.

Transit Fund: This enterprise fund accounts for the operations of the City's transit service within the City and surrounding areas.

The City reports on non-major proprietary fund:

Solid Waste Fund: This enterprise fund accounts for the discontinued operations of the City's solid waste collection and disposal services, which rendered service on a user charge basis to residents and businesses. It is anticipated that this fund will close in the fiscal year ending June 30, 2022.

Fiduciary Fund Financial Statements

Fiduciary fund financial statements consist of a Statement of Fiduciary Net Position and a Statement of Changes in Fiduciary Net Position. Fiduciary fund statement consist of a private purpose trust fund which accounts for the assets and liabilities of the former Redevelopment Agency.

C. Cash, Cash Equivalents and Investments

The City pools cash resources from all funds in order to facilitate the management of cash. The balance in the pooled cash account is available to meet current operating requirements. Cash in excess of current requirements is invested in various interest-bearing accounts and other investments for varying terms.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

C. Cash, Cash Equivalents and Investments, Continued

In accordance with GASB Statement No. 40, *Deposit and Investment Disclosures (Amendment of GASB No. 3)*, certain disclosure requirements for Deposits and Investment Risks were made in the following areas:

- Interest Rate Risk
- Credit Risk
 - Overall
 - Custodial Credit Risk
 - Concentrations of Credit Risk

In addition, other disclosures are specified including use of certain methods to present deposits and investments, highly sensitive investments, credit quality at year-end, and other disclosures.

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, highly liquid market investments with maturities of one year or less at time of purchase are stated at amortized cost. All other investments are stated at fair value. The City categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The City does not have any investments that are measured using Level 3 inputs.

The City participates in an investment pool managed by the State of California entitled Local Agency Investment Fund (LAIF) which has invested a portion of the pooled funds in Structured Notes and Asset-Backed Securities. LAIF's investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these Structured Notes and Asset-Backed Securities are subject to market risk as to the change in interest rates.

Cash equivalents are considered amounts in demand deposits and short-term investments with a maturity date within three months of the date acquired by the City and are presented as "Cash and Investments" in the accompanying Basic Financial Statements.

The City considers all pooled cash and investments (consisting of cash and investments and restricted cash and investments) held by the City as cash and cash equivalents because the pool is used essentially as a demand deposit account from the standpoint of the funds. The City also considers all non-pooled cash and investments (consisting of cash with fiscal agent and restricted cash and investments held by fiscal agent) as cash and cash equivalents because investments meet the criteria for cash equivalents defined above.

D. Restricted Cash and Investments

Certain restricted cash and investments are held by fiscal agents for the redemption of bonded debt, for acquisition and construction of capital projects, and to meet bond indenture debt reserve requirements.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

E. Capital Assets

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their estimated fair value on the date contributed. The City's policy is to capitalize all capital assets with costs exceeding \$5,000 and with useful lives exceeding one year.

With the implementation of GASB Statement No. 34, the City has recorded all its public domain (infrastructure) capital assets, which include roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems.

The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each fiscal year represents that fiscal year's pro rata share of the cost of capital assets. GASB Statement No. 34 requires that all capital assets with limited useful lives be depreciated over their estimated useful lives. Depreciation is provided using the straight line method which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each fiscal year until the asset is fully depreciated.

The City has assigned the useful lives listed below to capital assets.

Vehicles	5 - 10 years
Buildings and Improvements	20 - 35 years
Equipment	5 - 15 years
Infrastructure	10 - 50 years

F. Interest Payable

In the Government-Wide Financial Statements, interest payable on long-term debt is recognized as the liability is incurred for governmental fund types and proprietary fund types.

In the Fund Financial Statements, proprietary and fiduciary fund types recognize the interest payable when the liability is incurred, but governmental fund types do not recognize an interest payable. Instead interest expense is recorded when the payment is made.

G. Long-Term Debt

Government-Wide Financial Statements

Long-term debt and other long-term obligations are reported as liabilities in the appropriate activities.

Bond premiums and discounts are amortized over the life of the bonds using the straight-line method. Bonds payable is reported net of the applicable bond premium or discount. Bond issuance costs, except any portion related to prepaid insurance costs, are recognized as an expense in the period incurred.

Fund Financial Statements

The governmental fund financial statements do not present long-term debt. As such, long-term debt is shown in the Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

G. Long-Term Debt, Continued

Fund Financial Statements, Continued

Bond premiums and discounts are recognized during the current period as other financing sources or uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. Bond proceeds are reported as other financing sources.

Proprietary Fund and Fiduciary Fund Financial Statements use the same principles as those used in the Government-Wide Financial Statements.

H. Property Taxes

California Constitution Article XIII A limits the combined property tax rate to one percent of a property's assessed valuation. Additional taxes may be imposed with voter approval. Assessed value is calculated at one hundred percent of a property's fair value, as defined by Article XIII A, and may be increased no more than two percent per year unless a change in ownership occurs. The state legislature has determined the method of distributing the one percent tax levy among the various taxing jurisdictions.

Property tax revenues are recognized in the fiscal year for which taxes have been levied, and collected within sixty days of fiscal year-end. Property tax assessment and collection is administered by the County of Santa Barbara.

Property taxes are billed and collected as follows:

	<u>Secured</u>	<u>Unsecured</u>
Valuation/Lien Date(s)	January 1	January 1
Levy Date(s)	September 1	January 1
Due Date(s)	November 1 (50%) February 1 (50%)	Upon Billing
Delinquency Date(s)	December 10 (Nov.) April 10 (Feb.)	August 31

I. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position (balance sheet) will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of net position (balance sheet) will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

J. Net Position

Government-Wide Financial Statements

In the Government-Wide Financial Statements, net position are classified in the following categories:

Net Investment in Capital Assets - This amount consists of capital assets net of accumulated depreciation and reduced by outstanding debt that is attributed to the acquisition, construction, or improvement of the assets.

Restricted - This amount is restricted by external creditors, grantors, contributors, or laws or regulations of governments.

Unrestricted - This amount is all net position that does not meet the definition of "net investment in capital assets" or "restricted net position" as defined above.

When an expense is incurred for purposes for which both restricted and unrestricted net position is available, the City's policy is to apply restricted net position first.

K. Fund Balances

Fund Financial Statements

In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions (GASB 54). The classifications of fund balances are as follows:

Non-spendable Fund Balances

This component consists of amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balances

This component consists of amounts that have constraints placed on them either externally by third-parties (creditors, grantors, contributors, or laws or regulations of other governments) or by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the City to assess, levy, charge or otherwise mandate payment of resources (from external resource providers) and includes legally enforceable requirement (compelled by external parties) that those resources be used only for the specific purposes stipulated in the legislation.

Committed Fund Balances

This component consists of amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City's highest level of decision making authority which includes the City Municipal Code, Ordinances and Resolutions. Those committed amounts cannot be used for any other purpose unless the City removes or changes the specified use by taking the same type of action (City Municipal Code, Ordinance and Resolution) it employed previously to commit those amounts.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

K. Fund Balances, Continued

Assigned Fund Balances

This component consists of amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. Such intent should be expressed by the City Council or its designated officials to assign amounts to be used. Constraints imposed on the use of assigned amounts can be removed with no formal Council actions.

Unassigned Fund Balance

This component consists of amounts that have not been restricted, committed or assigned to specific purposes.

Hierarchy of Expenditures to Classify Fund Balance Amounts

The City has formally adopted a spending policy regarding the order in which restricted, committed, assigned, and unassigned fund balances are spent when more than one amount is available for a specific purpose. When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources (committed, assigned and unassigned) as they are needed. When unrestricted resources (committed, assigned and unassigned) are available for use it is the City's policy to use committed resources first, then assigned, and then unassigned as they are needed.

L. Compensated Leave Payable

In compliance with GASB Statement No. 16, the City has established a liability for accrued sick leave and vacation in relevant funds. For governmental funds, the current liability appears in the respective funds. All vacation paid is accrued when incurred in the government-wide and proprietary funds financial statements. This liability is set up for current employees at their current rates of pay. If sick leave and vacation are not used by the employee during the term of employment, compensation is payable to the employee at the time of retirement. Such compensation is calculated at the employee's prevailing rate at the time of retirement or termination. Each fiscal year, an adjustment to the liability is made based on pay rate changes and adjustments for the current portion. The General Fund is primarily responsible for the repayment of the governmental portion of compensated absences.

M. Pension

The City recognizes a net pension liability, which represents the City's proportionate share of net pension liability reflected in the actuarial reports provided by the California Public Employees' Retirement System (CalPERS) plan (Plan). The net pension liability is measured as of the City's prior fiscal year-end. Changes in the net pension liability are recorded, in the period incurred, as pension expense or as deferred inflows of resources or deferred outflows of resources depending on the nature of the change. The changes in the net pension liability that are recorded as deferred inflows of resources or deferred outflows of resources (that arise from changes in actuarial assumptions or other inputs and differences between expected or actual experience) are amortized over the weighted average remaining service life of all participants in the respective pension plan and are recorded as a component of pension expense beginning with the period in which they are incurred.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

M. Pension, Continued

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's CalPERS Plan and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. Projected earnings on pension investments are recognized as a component of pension expense.

N. Other Postemployment Benefits (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City's plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

- Valuation Date - July 1, 2020
- Measurement Date - June 30, 2021
- Measurement Period - July 1, 2020 to June 30, 2021

O. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America, as prescribed by the GASB and the American Institute of Certified Public Accountants, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

P. New Pronouncements

The City adopted new accounting standards in order to conform to the following Governmental Accounting Standards Board Statements:

- GASB Statement No. 84, *Fiduciary Activities* - The objective of this statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. There was no impact on net position as a result of this statement.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

P. New Pronouncements, Continued

- GASB Statement No. 90, *Majority Equity Interests* – The primary objectives of this Statement are to improve the consistency and comparability of reporting a government’s majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The requirements of this statement did not apply to the City for the current fiscal year.
- GASB Statement No. 93, *Interbank offered rates (except LIBOR removal and lease modifications)* – The objective of this Statement is to address those and other accounting and financial reporting implications that result from the replacement of an interbank offered rate. The requirements of this statement did not apply to the City for the current fiscal year.
- GASB Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans* – The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans. The City added a disclosure regarding the 457 plan in Note 9.

2. CASH AND INVESTMENTS

The City maintains a cash and investment pool for all funds. Certain restricted funds that are held and invested by independent outside custodians through contractual agreements are not pooled. These restricted funds include cash and investment held by trustees.

The following is a summary of cash and investments at June 30, 2021:

	<u>Government-Wide Statement of Net Position</u>			<u>Fund Financials</u>	
	<u>Governmental</u>	<u>Business-Type</u>	<u>Total</u>	<u>Fiduciary Funds</u>	
	<u>Activities</u>	<u>Activities</u>		<u>Statement of</u>	<u>Total</u>
				<u>Net Position</u>	
Cash and investments	\$ 4,581,556	\$ 4,502,174	\$ 9,083,730	\$ 1,033,508	\$10,117,238
Restricted cash and investments	-	-	-	306,536	306,536
Total cash and investments and					
restricted cash and investments	<u>\$ 4,581,556</u>	<u>\$ 4,502,174</u>	<u>\$ 9,083,730</u>	<u>\$ 1,340,044</u>	<u>\$10,423,774</u>

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

2. CASH AND INVESTMENTS, Continued

A. Summary of Cash and Investments

Cash and investments as of June 30, 2021 consist of the following:

Cash and investments:	
Deposits	\$ 2,127,989
Petty cash	2,800
Local Agency Investment Fund (LAIF)	7,940,699
Common stock	45,750
Total cash and investments	<u><u>\$ 10,117,238</u></u>

B. Deposits

The carrying amount of the City's cash deposits was \$2,127,989 at June 30, 2021. Bank balances before reconciling items were \$2,282,849 at June 30, 2021. The City's cash deposit was fully insured up to \$250,000 by the Federal Deposit Insurance Corporation. The remaining amount was collateralized with securities held by the pledging financial institutions in the City's name.

The California Government Code (Code) Section 53652 requires California banks and savings and loan associations to secure the City's cash deposits by pledging securities as collateral. The Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the City's name.

The market value of pledged securities must equal at least 110% of the City's cash deposits. California law also allows institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the City's total cash deposits.

The City follows the practice of pooling cash and investments of all funds, except for funds required to be held by fiscal agents under the provisions of bond indentures. Interest income earned on pooled cash and investments is allocated to the various funds based on the period-end cash and investment balances. Interest income from cash and investments with fiscal agents is credited directly to the related fund.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

2. CASH AND INVESTMENTS, Continued

C. Investments

Under the provisions of the City's investment policy, and in accordance with the Code, the following investments are authorized:

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Securities of the United States Government, or its agencies	5 years	N/A	N/A
Certificates of deposit (or time deposits) placed with commercial banks and/or savings and loan companies	5 years	N/A	N/A
Negotiable certificates of deposit	5 years	N/A	N/A
Commercial paper	5 years	N/A	N/A
Money market funds rated "AAAm" or "AAAmg" by Standard & Poor's Corporation	5 years	N/A	N/A
Local Agency Investment Fund (State Pool)	5 years	N/A	N/A
Repurchase agreements	5 years	N/A	N/A

Investments are stated at fair value using the aggregate method in all funds, resulting in the following investment income in all funds:

Interest and dividend income	\$ 52,366
Unrealized gain in changes in fair value of investments	15,675
Total investment income	\$ 68,041

The City's portfolio value fluctuates in an inverse relationship to any change in interest rate. Accordingly, if interest rates rise, the portfolio value will decline. If interest rates fall, the portfolio value will rise. The portfolio for year-end reporting purposes is treated as if it were all sold. Therefore, fund balance must reflect the portfolio's change in value. These portfolio value changes are unrealized unless sold. Generally the City's practice is to buy and hold investments until maturity dates. Consequently, the City's investments are carried at fair value.

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by Code Section 16429 under the oversight of the Treasurer of the State of California. The City's investments with LAIF include a portion of the pool funds invested in Structured Notes and Asset-Backed Securities. These investments include the following:

Structured Notes - are debt securities (other than asset-backed securities) whose cash flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or have embedded forwards or options.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

2. CASH AND INVESTMENTS, Continued

C. Investments, Continued

Asset-Backed Securities – the bulk of which are mortgage-backed securities, entitle their purchasers to receive a share of the cash flows from a pool of assets such as principal and interest repayments from a pool of mortgages (such as Collateralized Mortgage Obligations) or credit card receivables.

As of June 30, 2021, the City had \$7,940,699 invested in LAIF, which had invested 2.31% of the pool investment funds in Structured Notes and Asset-Backed Securities as compared to 3.37% in the previous year. The LAIF fair value factor of 1.00008297 was used to calculate the fair value of the investments in LAIF.

D. Risk Disclosures

Interest Risk: Interest rate risk is the market value fluctuation due to overall changes in the interest rates. It is mitigated by limiting the average maturity of the City’s portfolio not to exceed three years. Investments held in the City Treasury grouped by maturity date at June 30, 2021, are shown below:

Investment Type	Totals	Remaining Maturity (in Months) 12 Months Or Less
LAIF	\$ 7,940,699	\$ 7,940,699
Common stock	45,750	45,750
Total	\$ 7,986,449	\$ 7,986,449

Credit Risk: Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the City’s investment policy, or debt agreements, and the actual rating as of fiscal year end for each investment type.

At June 30, 2021, the City’s deposits and investments were rated as follows:

Investment Type	Amount	Minimum Legal Rating	Rating as of Fiscal Year-End Not Rated
State Pool	\$ 7,940,699	N/A	\$ 7,940,699
Common stock	45,750	N/A	45,750
Total	\$ 7,986,449		\$ 7,986,449

Custodial Credit Risk: For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. None of the City’s investments were subject to custodial credit risk.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

2. CASH AND INVESTMENTS, Continued

E. Investment Valuation

Investments (except money market accounts that are included as part of restricted cash and investments) are measured at fair value on a recurring basis. Recurring fair value measurements, are those that Governmental Accounting Standards Board (GASB) Statements require or permit in the statement of net position at the end of each reporting period. Fair value measurements are categorized based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Investments' fair value measurements at June 30, 2021 are described below:

Investment Type	Amount	Fair Value Measurement Using:		
		Level 1	Level 2	Level 3
Investments subject to leveling:				
Common stock	\$ 45,750	\$ 45,750	\$ -	\$ -
Total investments subject to leveling	45,750	45,750	-	-
Investments not subject to leveling:				
State Pool	7,940,699			
Total investments	\$ 7,986,449			

3. INTERFUND TRANSACTIONS

A. Interfund Loans Receivable

At June 30, 2021, the City had the following interfund loans:

	General Fund	Loans From			Total
		Capital Improvement Program	Non-Major Governmental Funds	Water Fund	
Loans To					
General Fund	\$ -	\$ 13,739	\$ 240,000	\$ 368,996	\$ 622,735
Community Development	78,393	522,419	744,736	-	1,345,548
Non-Major Governmental Fund	-	17,827	68,333	-	86,160
Water Fund	-	20,998	-	-	20,998
Sewer Fund	-	18,599	-	-	18,599
Total	\$ 78,393	\$ 593,582	\$ 1,053,069	\$ 368,996	\$ 2,094,040

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

3. INTERFUND TRANSACTIONS, Continued

A. Interfund Loans Receivable, Continued

Interfund loans occur when one fund loans another fund amounts for a specific purpose. The City intends to pay amounts back to the appropriate loaning fund in a manner similar to how an external loan would be paid, with a set payment schedule and interest based on the LAIF interest rate. The purpose of the interfund loans to the General Fund was to reduce a negative cash balance and support continued operations. The purpose of the Library Fund interfund loan was to pay the library lease payments, which will be supported through development fees in future years. In the fiscal year ending June 30, 2020, the Park Development Fund loaned proceeds from the sale of property to the Community Development Fund to aid in liquidity for community projects.

The remaining loans are short term balances. The General Fund loaned the Community Development Fund \$78,393 to cover negative cash. The entire balance due from other funds to the Capital Improvement Program is for services rendered before June 30, 2021 but were paid after that date. They will be paid back in the fiscal year ending June 30, 2022.

As of June 30, 2021, future minimum payments on the General Fund loans were as follows:

	<u>General Fund</u>
2022	132,739
2023	130,666
2024	142,332
2025	153,998
2026	31,500
2027-2028	31,500
	<u>\$ 622,735</u>

The Community Development Fund is intended to settle the loan from the Park Development Fund of \$744,736 in the fiscal year ending June 30, 2022. The Library Fund interfund loan does not have a set payment schedule. All other loans will be paid in the fiscal year ending June 30, 2022.

B. Transfers

Interfund transfers are used to move revenues from the fund with collection authorization to the debt service fund as debt service principal and interest payments become due and to move unrestricted fund revenues to finance various programs that the government must account for in other funds in accordance with budgetary authorizations, including amounts provided as matching funds for various grant programs. Interfund transfers to the General Fund are for the variable cost allocation plan for services provided to other funds of the City.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

3. INTERFUND TRANSACTIONS, Continued

B. Transfers, Continued

At June 30, 2021 the City had the following transfers in/out which arose in the normal course of operations:

Transfer Out	Transfer In		Total
	General Fund	Capital Improvement Program	
General Fund	\$ -	\$ 167,623	\$ 167,623
Community Development	29,492	2,918,842	2,948,334
Capital Improvement Program	-	-	-
Non-Major Governmental Funds	112,900	208,375	321,275
Water Fund	294,900	437,767	732,667
Wastewater Fund	215,000	195,411	410,411
Transit Fund	35,000	-	35,000
Total	\$ 687,292	\$ 3,928,018	\$ 4,615,310

The transfers from the Water and Wastewater funds to the Capital Improvement Fund were to pay for capital projects related to those funds. The Capital Improvement Fund transferred back the projects to the Water and Wastewater funds in the form of capital assets which is not shown in the Capital Improvement Program Fund financial statements, but is recorded in the Water and Wastewater Funds as additions to capital assets.

4. LOANS AND NOTES RECEIVABLE

The City has made various loans under Community Development Block Grants to qualified homeowners and businesses. Under the terms of the business loans, repayments are due in monthly installments through 2022. Under the terms of the homeowner agreements, repayments of the loans are only required upon the sale of the home. The outstanding balance of the total loans receivable was \$11,384 at June 30, 2021 and the business loans receivable portion was \$5,066.

At June 30, 2021, the aggregate maturities of the City's business loans and notes receivable were as follows:

<u>For the Year Ending June 30,</u>	<u>Business Loans</u>
2022	\$ 5,066
Total	<u>\$ 5,066</u>

The homeowner loans receivable amount of \$6,318 does not have a fixed repayment schedule.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

5. CAPITAL ASSETS

A. Government-Wide Financial Statements

The following is a summary of changes in the capital assets for the governmental activities during the fiscal year:

	Balance June 30, 2020	Additions	Retirements	Balance June 30, 2021
Non-depreciable assets:				
Land	\$ 343,131	\$ -	\$ -	\$ 343,131
Construction in progress	362,305	3,044,716	-	3,407,021
Total non-depreciable assets	<u>705,436</u>	<u>3,044,716</u>	<u>-</u>	<u>3,750,152</u>
Depreciable assets:				
Buildings and improvements	5,313,163	91,135	(15,650)	5,388,648
Vehicles	895,432	26,791	(15,300)	906,923
Equipment	631,674	51,316	-	682,990
Infrastructure	7,740,634	7,158	-	7,747,792
Total depreciable assets	<u>14,580,903</u>	<u>176,400</u>	<u>(30,950)</u>	<u>14,726,353</u>
Less accumulated depreciation:				
Buildings and improvements	1,930,676	148,139	(8,347)	2,070,468
Vehicles	743,243	56,228	(15,300)	784,171
Equipment	561,165	17,557	-	578,722
Infrastructure	3,480,363	324,116	-	3,804,479
Total accumulated depreciation	<u>6,715,447</u>	<u>546,040</u>	<u>(23,647)</u>	<u>7,237,840</u>
Total depreciable assets, net	<u>7,865,456</u>	<u>(369,640)</u>	<u>(7,303)</u>	<u>7,488,513</u>
Total capital assets	<u>\$ 8,570,892</u>	<u>\$ 2,675,076</u>	<u>\$ (7,303)</u>	<u>\$ 11,238,665</u>

Depreciation expense by program for capital assets for the year ended June 30, 2021 was as follows:

General government	\$ 34,060
Public safety	55,503
Transportation	12,922
Leisure, cultural & social services	34,478
Community development	409,077
Total depreciation expense	<u>\$ 546,040</u>

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

5. CAPITAL ASSETS, Continued

A. Government-Wide Financial Statements, Continued

The following is a summary of changes in the capital assets for business-type activities during the fiscal year:

	Balance <u>June 30, 2020</u>	Additions	Transfer	Balance <u>June 30, 2021</u>
Non-depreciable assets:				
Land	\$ 248,425	\$ -	\$ -	\$ 248,425
Construction in progress	<u>491,039</u>	<u>450,979</u>	<u>(30,129)</u>	<u>911,889</u>
Total non-depreciable assets	<u>739,464</u>	<u>450,979</u>	<u>(30,129)</u>	<u>1,160,314</u>
Depreciable assets:				
Buildings and improvements	10,158,853	133,398	30,129	10,322,380
Vehicles	1,829,057	-	-	1,829,057
Equipment	545,158	-	-	545,158
Infrastructure	<u>7,240,758</u>	<u>48,801</u>	<u>-</u>	<u>7,289,559</u>
Total depreciable assets	<u>19,773,826</u>	<u>182,199</u>	<u>30,129</u>	<u>19,986,154</u>
Less accumulated Depreciation:				
Buildings and improvements, and infrastructure	7,471,298	240,351	-	7,711,649
Vehicles	1,057,258	150,080	-	1,207,338
Equipment	530,823	3,521	-	534,344
Infrastructure	<u>3,636,134</u>	<u>362,038</u>	<u>-</u>	<u>3,998,172</u>
Total accumulated depreciation	<u>12,695,513</u>	<u>755,990</u>	<u>-</u>	<u>13,451,503</u>
Total depreciable assets, net	<u>7,078,313</u>	<u>(573,791)</u>	<u>30,129</u>	<u>6,534,651</u>
Total capital assets	<u>\$ 7,817,777</u>	<u>\$ (122,812)</u>	<u>\$ -</u>	<u>\$ 7,694,965</u>

Depreciation expense for the year ended June 30, 2021 was as follows:

Water	\$ 185,963
Wastewater	443,885
Transit	<u>126,142</u>
Total depreciation expense	<u>\$ 755,990</u>

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

5. CAPITAL ASSETS, Continued

B. Governmental Fund Financial Statements

The governmental fund financial statements do not present general government capital assets but are shown in the Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position.

6. LONG-TERM DEBT

A. Governmental Activities

For the year ended June 30, 2021, governmental activities long-term liabilities activity was as follows:

	Balance June 30, 2020	Additions	Deletions	Balance June 30, 2021	Due Within One Year
Capital lease obligations	\$ 40,538	\$ -	\$ (36,834)	\$ 3,704	\$ 3,704
Compensated absences	319,120	53,460	-	372,580	-
Total	\$ 359,658	\$ 53,460	\$ (36,834)	\$ 376,284	\$ 3,704

Capital Lease Obligations

The City leases vehicles and equipment under capital leases with terms that expire in December 2021. Amortization on the assets leased is included in depreciation expense.

Compensated Absences

Compensated absences in the governmental funds are generally liquidated by the General Fund on a pay-as-you-go basis.

B. Business-Type Activities

For the year ended June 30, 2021, business-type activities long-term liabilities activity was as follows:

	Balance June 30, 2020	Additions	Deletions	Balance June 30, 2021	Due Within One Year
Certificates of participation	\$ 1,840,368	\$ -	\$ (68,019)	\$ 1,772,349	\$ 70,546
Capital lease obligations	37,999	-	(33,129)	4,870	4,870
Insurance claims payable	49,954	-	(49,954)	-	-
Total	\$ 1,928,321	\$ -	\$ (151,102)	\$ 1,777,219	\$ 75,416

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

6. LONG-TERM DEBT, Continued

B. Business-Type Activities, Continued

Certificates of Participation 2000 – Original Issue \$1,429,800

On December 21, 2000, the City issued certificates of participation through the Guadalupe Financing Authority which were purchased by the US Department of Agriculture (USDA) Rural Utilities Service (RUS), amounting to \$1,429,800, in an agreement which included a grant of \$875,200 for water and sewer line replacement. Under the terms of the agreement, the City has pledged net water revenues and net wastewater revenues for the payment of debt service. For the fiscal year ending June 30, 2021, the net water and wastewater revenues were \$591,276 and \$478,198 respectively. The principal and interest payments for the debt during the fiscal year ended June 30, 2021 totaled \$77,164. The certificates of participation bear interest at 4.5% per annum, with principal and interest payments due semiannually through August 1, 2040. At June 30, 2021, the principal balance outstanding was \$992,240.

The annual debt service requirements on the Certificates of Participation 2000 are as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 32,000	\$ 44,734	\$ 76,734
2023	34,000	43,257	77,257
2024	36,000	41,690	77,690
2025	37,000	40,055	77,055
2026	39,000	38,351	77,351
2027-2031	225,000	163,026	388,026
2032-2036	280,000	106,451	386,451
2037-2041	309,240	36,298	345,538
Total	<u>\$ 992,240</u>	<u>\$ 513,862</u>	<u>\$ 1,506,102</u>

Certificates of Participation 2005 – Original Issue \$1,203,900

On July 27, 2005, the City issued certificates of participation which were purchased by the US Department of Agriculture (USDA) Rural Utilities Service (RUS), amounting to \$1,203,900, in an agreement which included a grant for water tank construction and upgrades. Under the terms of the agreement, the City has pledged tax increment revenues for the payment of debt service. Where tax increment revenues are no longer available for the payment of debt service, the City has pledged net water revenues for the payment of debt service. For the fiscal year ending June 30, 2021, the net water revenues were \$591,276 and the principal and interest payments for the debt during the fiscal year were \$71,326. The certificates of participation bear interest at 4.125% per annum, with principal and interest payments due semiannually through July 28, 2035. At June 30, 2021, the principal balance outstanding was \$780,109.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

6. LONG-TERM DEBT, Continued

B. Business-Type Activities, Continued

The annual debt service requirements on the Certificates of Participation-2005 are as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 38,546	\$ 32,750	\$ 71,296
2023	40,136	31,130	71,266
2024	41,793	29,442	71,235
2025	43,516	27,686	71,202
2026	45,311	25,856	71,167
2027-2031	256,182	99,089	355,271
2032-2036	314,625	40,612	355,237
Total	<u>\$ 780,109</u>	<u>\$ 286,565</u>	<u>\$ 1,066,674</u>

Capital Lease Obligations

The City leases vehicles and equipment under capital leases that have terms that expire in December 2021. Amortization on the assets leased is included in depreciation expense.

7. FUND BALANCE

The City Council approved through resolution the creation of two reserve accounts within the General Fund: General Reserve, and Emergency Reserve.

General Reserve

The General Reserve’s purpose is to provide funding to meet operational appropriation requirements in the event that the City experiences shortfalls in the collection of General Fund revenues or major unanticipated increases in expenditures. At a minimum, the balance is to be set at 10% of the City’s annual operating budget. Use of funds from the General Reserve may only be made after City Council approval.

Emergency Reserve

The General Reserve’s purpose is to provide emergency funding as a result of a declared emergency or to fund an unanticipated urgent event affecting or threatening the public health, safety, and welfare of the City. At a minimum, the balance is to be set at 5% of the City’s annual operating budget. Use of funds from the General Reserve may only be made after City Council approval.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

8. JOINT EXERCISE OF POWERS AGREEMENT

The City of Guadalupe participates in two joint ventures under joint powers agreements.

A. *Central Coast Water Authority*

The Central Coast Water Authority (CCWA) is a joint powers authority organized in 1991 for the purpose of providing the financing, construction, operation and maintenance of certain local (non-state owned) facilities required to deliver water from the State Water Project to certain water purveyors and users in Santa Barbara County. CCWA is composed of eight members, all of which are public agencies. The Board of Directors is made up of one representative from each participating entity. Votes on the Board are apportioned between the entities based upon each entity's pro-rata share of the water provided by the project.

Each participant is required to pay to CCWA an amount equal to its share of the total cost of "fixed project costs" and certain other costs in the proportion established in the Water Supply Agreement. This includes the participant's share of payments to the State Department of Water Resources (DWR) under the State Water Supply Contract (including capital, operation, maintenance, power and replacement costs of the DWR facilities), debt service on CCWA bonds and all CCWA operating and administrative costs. Each participant is required to make payments under its Water Supply Agreement solely from the revenues of its water system. The City's share of State water payments was \$763,833 for the year ended June 30, 2021. The City's allocation of CCWA's operating expenses for the year ended June 30, 2021 was \$137,696.

Additional information and complete financial statements for the CCWA may be obtained by contacting The Central Coast Water Authority at 255 Industrial Way, Buellton, CA 93427.

B. *California Joint Powers Insurance Authority*

The City is a member of the California Joint Powers Insurance Authority (CJPIA). CJPIA is composed of 118 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of CJPIA is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other coverages. The CJPIA's pool began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine-member Executive Committee.

Self-Insurance Program of CJPIA:

Each member pays an annual contribution at the beginning of the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment. The total funding requirement for primary self-insurance programs is based on an actuarial analysis. Costs are allocated to individual agencies based on payroll and claims history, relative to other members of the risk-sharing pool.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

8. JOINT EXERCISE OF POWERS AGREEMENT, Continued

B. California Joint Powers Insurance Authority, Continued

Primary Liability Program:

Claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$30,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$30,000 to \$750,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$750,000 to \$50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

The overall coverage limit for each member, including all layers of coverage, is \$50 million per occurrence. Subsidence losses have a sub-limit of \$40 million per occurrence. The coverage structure includes retained risk that is pooled among members, reinsurance, and excess insurance. More detailed information about the various layers of coverage is available on the following website: <https://cjpia.org/coverage/risk-sharing-pools/>.

Primary Workers' Compensation Program:

Claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$50,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$50,000 to \$100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$100,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

For fiscal year 2020-21, CJPIA's pooled retention is \$1 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law. Employer's Liability losses are pooled among members to \$1 million. Coverage from \$1 million to \$5 million is purchased through reinsurance policies, and Employer's Liability losses from \$5 million to \$10 million are pooled among members.

Employer's Liability losses are pooled among members to \$2 million. Coverage from \$2 million to \$5 million is purchased as part of a reinsurance policy, and Employer's Liability losses from \$5 million to \$10 million are pooled among members.

Purchased Insurance under CJPIA:

Property Insurance: The City participates in the all-risk property protection program of CJPIA. This insurance protection is underwritten by several insurance companies. City property is currently insured according to a schedule of covered property submitted by the City to CJPIA. There is a \$10,000 deductible per occurrence except for non-emergency vehicle insurance which has a \$2,500 deductible.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

8. JOINT EXERCISE OF POWERS AGREEMENT, Continued

B. California Joint Powers Insurance Authority, Continued

Adequacy of Protection under CJPIA:

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2020-21.

Additional information and complete financial statements for the CJPIA may be obtained by contacting the California Joint Powers Insurance Authority at 8081 Moody Street, La Palma, CA 90623

9. EMPLOYEE RETIREMENT PLANS

A. Plan Descriptions

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan) administered by the California Public Employees' Retirement System (CalPERS). The Plan consists of individual rate plans (benefit tiers) within a safety risk pool (police and fire) and a miscellaneous risk pool (all other). Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous risk pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under GASB Statement No. 68. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The City sponsors four rate plans (two miscellaneous and two safety). Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions, and membership information that can be found on the CalPERS website.

B. Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, Safety Special Death Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

9. EMPLOYEE RETIREMENT PLANS, Continued

B. Benefits Provided

The Plans' provisions and benefits in effect at June 30, 2021, are summarized as follows:

	Miscellaneous	Safety	PEPRA Miscellaneous	PEPRA Safety
	Prior to Jan 1, 2013	Prior to Jan 1, 2013	On or after Jan 1, 2013	On or after Jan 1, 2013
Hire date	Jan 1, 2013	Jan 1, 2013	Jan 1, 2013	Jan 1, 2013
Benefit formula	2.0% @55	2.0% @55	2.0% @62	2.0% @57
Benefit vesting schedule	5 years service	5 years service	5 years service	5 years service
Benefit payments	Monthly for life	Monthly for life	Monthly for life	Monthly for life
Retirement age	55	55	62	57
Monthly benefits, as a % of eligible compensation	2%	2%	2%	2%
Required employee contribution rates	7.000%	7.000%	6.750%	10.000%
Required employer contribution rates	11.031%	14.800%	7.732%	11.114%
Unfunded liability payment	\$ 144,384	\$ 93,200	\$ 1,652	\$ 3,503

C. Contributions

Section 20814(C) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

The City's contributions to the Plan for the measurement period ended June 30, 2020 were \$457,869.

D. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2021, the City reported a net pension liability for its proportionate share of the net pension liability of the Plan of \$3,782,088.

The City's net pension liability for the Plan is measured as the proportionate share of the total net pension liability of the Plan. The net pension liability of the Plan is measured as of June 30, 2020, and the total pension liability for the Plan used to calculate the net pension liability was determined by actuarial valuations as of June 30, 2019 rolled forward to June 30, 2020 using standard update procedures. The City's proportionate share of the net pension liability was based on the City's plan liability and asset-related information where available, and proportional allocations of individual plan amounts as of the valuation date where not available.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

9. EMPLOYEE RETIREMENT PLANS, Continued

D. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions, Continued

The City's proportionate share of the net pension liability for the Plan as of June 30, 2019 and 2020 were as follows:

Proportion - June 30, 2019	0.03306%
Proportion - June 30, 2020	<u>0.03476%</u>
Change - Increase (Decrease)	0.00170%

For the year ended June 30, 2021, the City recognized pension expense of \$781,266.

At June 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	<u> </u>	<u> </u>
Pension contributions subsequent to measurement date	\$ 560,980	\$ -
Changes in assumptions	-	20,837
Differences between expected and actual experience	236,906	-
Changes in employer's proportion	219,787	-
Differences between the employer's contribution and the employer's proportionate share of contributions	-	186,086
Net differences between projected and actual earnings on plan investments	<u>99,480</u>	<u>-</u>
Total	<u>\$ 1,117,153</u>	<u>\$ 206,923</u>

\$560,980 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Fiscal Year Ending June 30,	Pension Expense
<u> </u>	<u> </u>
2022	\$ 82,702
2023	122,272
2024	95,810
2025	48,466

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

9. EMPLOYEE RETIREMENT PLANS, Continued

E. Actuarial Assumptions

The total pension liabilities in the June 30, 2019 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2019
Measurement Date	June 30, 2020
Actuarial Cost Method	Entry-Age Normal in accordance with the requirements of GASB 68
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Projected Salary Increase	Varies by entry age and service
Mortality(1)	Derived using CalPERS' membership data for all funds
Post Retirement Benefit Increase	Contract COLA up to 2.50% until purchasing power protection allowance floor on purchasing power applies

(1) The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016. For more details on this table, please refer to the December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015) that can be found on the CalPERS website.

F. Discount Rate

The discount rate used to measure the total pension liability for the Plan was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability. A detailed report testing these projections can be obtained from the CalPERS website.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical and forecasted information for all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

9. EMPLOYEE RETIREMENT PLANS, Continued

F. Discount Rate, Continued

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class(1)	Assumed asset allocation	Real return years 1 - 10(2)	Real return years 11+(3)
Global equity	50.00%	4.80%	5.98%
Fixed income	28.00%	1.00%	2.62%
Inflation assets	—	0.77%	1.81%
Private equity	8.00%	6.30%	7.23%
Real assets	13.00%	3.75%	4.93%
Liquidity	1.00%	—	-0.92%
Total	100.00%		

(1) In the Sytem's CAFR, Fixed income is included in Global debt securities;

Liquidity is included in Short-term investments;

Inflation assets are included in both Global equity securities and Global debt securities

(2) An expected inflation of 2.00% used for this period.

(3) An expected inflation of 2.92% used for this period.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate -

The following presents the City's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

1% Decrease	6.15%
Net Pension Liability	\$ 5,923,735
Current Discount Rate	7.15%
Net Pension Liability	\$ 3,782,088
1% Increase	8.15%
Net Pension Liability	\$ 2,017,951

G. Payable to the Pension Plan

At June 30, 2021 the City reported a payable of \$0 for outstanding amount of contributions to the pension plan required for the year ended June 30, 2021.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

9. EMPLOYEE RETIREMENT PLANS, Continued

H. Deferred Compensation Plan

In addition to the CalPERS pension plan, the City also offers a deferred compensation 457 plan (457 Plan). Per GASB Statement 97, the 457 Plan is a defined contribution pension plan. It is held in trust at Empower Retirement or CalPERS which administer the 457 Plan. Participation in the plan is open to all employees and employees can chose between the two trust administrators. The City contributes a maximum amount, as shown in the table below, that depends on health insurance costs on an individual employee basis. The difference between the maximum and the actual health insurance costs for an employee is contributed to the 457 Plan. Employees who have health insurance coverage external to the City’s policies have the maximum amount contributed to the 457 Plan. The maximums for each bargaining unit are as follows:

Bargining Unit	Calendar Year	
	2020	2021
Service Employee's International Union	\$ 650	\$ 700
Police Officer's Assoc.	975	975
International Assoc. of Fire Fighters	500	500

For the fiscal year ended June 30, 2021, the City contributed \$50,380 to the 457 Plan and had payables to the 457 Plan of \$7,089 as of June 30, 2021 of which \$2,786 were City contributions, and \$4,303 were employee contributions.

10. OTHER POST EMPLOYMENT BENEFITS

A. Plan Description

The City’s other post-employment benefits (OPEB) plan, an agent multiple-employer defined benefit plan, is for retiree health benefits and is administrated by the California Public Employees Retirement System (PERS) Health Benefit Program. The City entered the PERS medical insurance program in 1990 under the Public Employees Medical and Hospital Care Act (PEMHCA). The required employer contribution was \$139-143 per month for each retiree, spouse or surviving spouse, and dependent during the fiscal year. The City provides post-employment health care insurance to all employees who retire from the City on or after attaining age 50 with at least 5 years of PERS credited service. For employees first covered under PERS on or after January 1, 2013, the eligibility requirements are attaining age 52 and 5 years of PERS credited service. Benefits are paid for the lifetime of the retiree, spouse or surviving spouse, and dependents up to the age of 65. The City's OPEB Plan does not issue a publicly available financial report.

B. Employees Covered

The following current and former employees were covered by the benefit terms under the OPEB plan as of the July 1, 2020 actuarial valuation:

Active Employees	38
Inactive employees or beneficiaries currently receiving benefits	3
	41

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

10. OTHER POST EMPLOYMENT BENEFITS, Continued

C. Contributions

The City currently finances benefits on a pay-as-you-go basis, and sets its maximum monthly contribution rates for health insurance on behalf of active employees according to the PEMHCA statutory minimum. The minimum was \$139 per month for calendar year 2020 and \$143 per month for calendar year 2021. This amount is indexed to the rate of medical inflation and increased each year accordingly. The City also pays a 0.32% of premiums as an administrative fee on behalf of employees and retirees. For the measurement period July 1, 2020 to June 30, 2021, the City contributed \$5,219 in benefit payments for retirees.

D. Total OPEB Liability

The City's total OPEB liability was measured as of June 30, 2021, and was determined by an actuarial valuation as of July 1, 2020. Standard actuarial update procedures were used to project/discount from the valuation to measurement dates. The total OPEB liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Actuarial cost method	Entry Age, Level Percent of Pay
Discount Rate	1.92%
Salary increases	3.00%
Inflation Rate	2.75%
Healthcare cost trend rate	4.5% for 2021-2023, 5.2% for 2024-2069, and 4.0% for 2070 and later years; Medicare ages: 3.5% for all years

Pre-retirement mortality rates were based on the 2015 CalPERS Experience Study

Post-retirement mortality rates were based on the 2015 CalPERS Experience Study

Actuarial assumptions used in the July 1, 2020 valuation were based on a review of plan experience during the period July 1, 2018 to June 30, 2020.

The discount rate used to measure the total OPEB liability was 1.92%, which reflects the municipal bond 20-year high grade index rate, and assumes the net fiduciary position of the plan remains at \$0.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

10. OTHER POST EMPLOYMENT BENEFITS, Continued

E. Changes in the Total OPEB Liability

	Increase (Decrease)
	Total OPEB Liability
Balance at June 30, 2020	
(Measurement date 06/30/2020)	\$ 470,748
Changes in the year:	
Service cost	53,279
Interest	10,733
Changes of benefit terms	-
Difference between expected and actual experience	(103,422)
Changes of assumptions	68,700
Benefit payments	(5,219)
Net changes	24,071
Balance at June 30, 2021	
(Measurement date 06/30/2021)	\$ 494,819

F. Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (0.92 percent) or 1-percentage point higher (2.92 percent) than the current discount rate:

	1% Decrease 0.92%	Discount Rate 1.92%	1% Increase 2.92%
Total OPEB Liability (Asset)	\$ 606,968	\$ 494,819	\$ 408,208

G. Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1-percentage-point lower or 1-percentage point higher than the current healthcare cost trend rate:

	1% Decrease (a)	Trend Rate	1% Increase (b)
Total OPEB Liability (Asset)	\$ 393,441	\$ 494,819	\$ 631,557

(a) 3.50 percent for 2021-2023, 4.20 percent for 2024-2069, and 3.00 percent for 2070 and later years; Medicare ages: 2.50 percent for all years.

(b) 5.50 percent for 2021-2023, 6.20 percent for 2024-2069, and 5.00 percent for 2070 and later years; Medicare ages: 4.50 percent for all years.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

10. OTHER POST EMPLOYMENT BENEFITS, Continued

H. OPEB Expense and Deferred Outflows and Inflows of Resources

At June 30, 2021, the City's deferred outflows of resources and deferred inflows of resources to OPEB from the following sources were as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 48,069	\$ 92,869
Changes in assumptions or other inputs	123,238	-
Differences between projected and actual return on investments	-	-
	<u>\$ 171,307</u>	<u>\$ 92,869</u>

Amounts reported as deferred outflows and deferred inflows of resources will be recognized in OPEB expense as follows:

Fiscal Year ending June 30,	OPEB Expense
2022	\$ 14,304
2023	14,304
2024	14,304
2025	14,304
2026	14,304
2027-2030	6,918

For the fiscal year ended June 30, 2021, the City recognized OPEB expense of \$78,316.

11. CONTINGENCIES AND COMMITMENTS

A. Litigation

The City is presently involved in certain matters of litigation that have arisen in the normal course of conducting City business. City management believes, based upon consultation with the City Attorney, that these cases, in the aggregate, are not expected to result in a material adverse financial impact on the City. Additionally, City management believes that the City's insurance programs are sufficient to cover any potential losses should an unfavorable outcome materialize.

B. Grant Commitments

The City had received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursements will not be material.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

12. SUCCESSOR AGENCY TRUST FOR ASSETS OF THE FORMER REDVELOPMENT AGENCY

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 (the "Bill") that provides for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City of Guadalupe that previously had reported the City's Redevelopment Agency within the reporting entity as a blended component unit.

The Bill provided that upon dissolution of a redevelopment agency, either the City or another unit of local government will agree to serve as the "successor agency" to hold the assets until they are distributed to other units of state and local government. On January 9, 2012, the City Council elected to become the Successor Agency for the former Redevelopment agency in accordance with the Bill as part of City Resolution No. 2 (2012).

After enactment of the law, which occurred on June 28, 2011, redevelopment agencies in the State of California were prohibited from entering into new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets could only be used to pay enforceable obligations in existence at the date of dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

In future fiscal years, successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of the former redevelopment agency until all enforceable obligations of the prior redevelopment agency have been paid in full and all assets have been liquidated.

The Bill directs the State Controller of the State of California to review the propriety of any transfers of assets between redevelopment agencies and other public bodies that occurred after January 1, 2011. If the public body that received such transfers is not contractually committed to a third party for the expenditure of encumbrance of those assets, the State Controller is required to order the available assets to be transferred to the public body designated as the successor agency of the Bill.

Management believes, in consultation with legal counsel, that the obligations of the former redevelopment agency due to the City are valid enforceable obligations payable by the successor agency trust under the requirements of the Bill. The City's position on this issue is not a position of settled law and there is a considerable legal uncertainty regarding this issue. It is reasonably possible that a legal determination may be made at a later date by an appropriate judicial authority that would resolve this issue unfavorably to the City.

In accordance with the timeline set forth in the Bill (as modified by the California Supreme Court on December 29, 2011) all redevelopment agencies in the State of California were dissolved and ceased to operate as a legal entity as of February 1, 2012. After the date of dissolution, the assets and activities of the dissolved redevelopment agency were transferred to and are reported in a fiduciary fund (private-purpose trust fund, the Trust Fund) in the financial statements of the City.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

**12. SUCCESSOR AGENCY TRUST FOR ASSETS OF THE FORMER REDVELOPMENT AGENCY,
Continued**

A. Cash and Investments

The City maintained investments with the State of California Local Agency Investment Fund (LAIF) for all City activities, including the Trust Fund. The Trust had \$1,033,508 in cash and investments as of June 30, 2021, that was held in LAIF. The City manages the Trust Fund's cash and investments in a consistent manner with the rest of its cash and investment pool. Refer to Note 2 for additional information regarding LAIF.

B. Cash with Fiscal Agent

The Trust Fund had \$306,536 in cash and investments as of June 30, 2021, held by fiscal agents pledged for the payment or security of certain bonds. The California Government code provides that these monies, in the absence of specific statutory provisions governing the issuance of bonds, certificates, or leases, may be invested in accordance with the ordinance, resolutions, or indentures specifying the types of investments its fiscal agents may make. These ordinances, resolutions, and indentures are generally more restrictive than the Trust's general investment policy. In no instance have additional types of investments, not permitted by the Trust's general investment policy, been authorized.

C. Property Held for Resale

At June 30, 2021, the carrying value of property held for resale was as follows:

West side of Obispo Street	\$	105,507
Next door to Royal Theatre		75,308
Royal Theatre		41,667
		<u>41,667</u>
Total	\$	<u>222,482</u>

D. Capital Assets

For the year ended June 30, 2021, capital assets activity was as follows:

	Balance June 30, 2020	Transfers/ Additions	Retirements	Balance June 30, 2021
Capital assets being depreciated				
Infrastructure	\$ 201,197	\$ -	\$ -	\$ 201,197
Structures and improvements	83,333	-	-	83,333
Less accumulated depreciation	<u>(145,091)</u>	<u>(9,900)</u>	<u>-</u>	<u>(154,991)</u>
Net capital assets	<u>\$ 163,360</u>	<u>\$ (9,900)</u>	<u>\$ -</u>	<u>\$ 129,539</u>

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

12. SUCCESSOR AGENCY TRUST FOR ASSETS OF THE FORMER REDVELOPMENT AGENCY, Continued

E. Long-Term Liabilities

For the year ended June 30, 2021, long-term liabilities activity was as follows:

	Balance June 30, 2020	Additions	Deductions	Balance June 30, 2021	Due within One Year
Note payable	\$ 1,195	\$ -	\$ (1,195)	\$ -	\$ -
2017 Tax allocation bonds	4,425,000	-	(220,000)	4,205,000	225,000
Discount on 2017 bonds	(87,969)	-	5,498	(82,471)	-
Total	<u>\$ 4,810,896</u>	<u>\$ -</u>	<u>\$ (215,697)</u>	<u>\$ 4,122,529</u>	<u>\$ 225,000</u>

Note Payable

The Trust Fund had a note payable to a private party related to the purchase of property currently held for resale. Principal and interest payments on the note payable are due on the 16th of each month and the note matures in 2021. Interest accrues at 9.0% per annum. At June 30, 2021, the principal balance outstanding was \$0.

Tax Allocation Bonds

On April 3, 2003, the former redevelopment agency issued \$6,455,000 of tax allocation bonds for a refunding of Series 1997 Tax Allocation Bonds. The bonds were scheduled to mature through August 1, 2035, with interest rates from 2.0 to 5.125%.

On November 1, 2017, the Successor Agency to the Guadalupe Community Redevelopment Agency issued \$4,900,000 of tax allocation bonds (Bonds) to refund the 2003 series bonds. The refunding was undertaken to reduce total future debt service payments. The refunding resulted in \$1,326,400 gross debt service (principal and interest) savings over 18 years, an economic gain of \$147,832, and an accounting deferred loss on refunding of \$92,886.

The scheduled payment of principal of and interest on the Bonds when due is guaranteed under an insurance policy issued concurrently with the Bonds. The Bonds mature through August 1, 2035, with interest rates from 1.5% to 3.5%. Principal on the bonds is due annually on August 1 of each year, and interest on the Bonds is due semiannually on February 1 and August 1 of each year. At June 30, 2021, the total principal and interest remaining to be paid on the bonds was \$5,353,023. The outstanding principal balance net of bond discounts was \$4,122,529.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

12. SUCCESSOR AGENCY TRUST FOR ASSETS OF THE FORMER REDVELOPMENT AGENCY, Continued

E. Long-Term Liabilities, Continued

For the year ended June 30, 2021, the aggregate maturities of the tax allocation bonds were as follows:

For the Year			
Ending June 30,	Principal	Interest	Total
2022	\$ 225,000	\$ 131,600	\$ 356,600
2023	230,000	126,194	356,194
2024	240,000	120,019	360,019
2025	245,000	113,044	358,044
2026	250,000	105,619	355,619
2027-2031	1,380,000	404,809	1,784,809
2032-2036	1,635,000	146,738	1,781,738
Subtotal	4,205,000	\$ 1,148,023	\$ 5,353,023
Bond Discount	(82,471)		
	<u>\$ 4,122,529</u>		

Pollution Remediation

The Trust owns property designated by the Santa Barbara County Public Health Department as a LUFT (Leaking Underground Fuel Tank) site (#52010). The property is located at 995 Guadalupe Street in Guadalupe, which also is designated as 2424 10th Street. This environmental cleanup project has been accepted into the State Water Resources Cleanup of Underground Storage Tanks Fund (USTCF), which approved a total Letter of Commitment (LOC) in the amount of \$1.5 Million. These funds are available for reimbursement of most of the costs associated with assessment and cleanup of the contamination under the site, associated with a former gasoline storage tank leak.

Between the fiscal years 2008 through June 30, 2021, the former Agency:

- 1) Submitted a total of \$1,191,359 to the USTCF for reimbursement
- 2) Received a total of \$1,045,870 thus far, and
- 3) Is waiting for the completion of an evaluation of an additional \$145,444 for reimbursement by the USTCF. This amount is comprised of -
 - a. \$113,689, in labor and costs from the environmental consulting firm for all work conducted during the 2020-21 FY, and
 - b. \$31,755 in appeals for prior costs that were previously submitted to, but initially deemed ineligible by, the USTCF.

During the 2020-21 fiscal year the environmental consulting firm primarily continued the required site closure activities that were approved for the site as of September 2020. Physical site closure activities were completed in October 2021. Final reporting requirements were completed and a report was submitted to the regulatory agencies as of October 31, 2021. The City currently anticipates that the County will provide the City with a final closure letter sometime in March of 2022. Based on this, the City anticipates that final billings and reimbursement requests can be sent to the State by early April 2022.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

12. SUCCESSOR AGENCY TRUST FOR ASSETS OF THE FORMER REDVELOPMENT AGENCY, Continued

E. Long-Term Liabilities, Continued

Estimated future costs through June 30, 2022 (for the 2021-22 fiscal year) are anticipated to be approximately \$66,000, and should represent the final cleanup costs for the site through obtaining final closure. Based on current expenditures and estimated future costs discussed above, the total current estimated (reimbursable) costs for cleanup activities are approximately \$1,200,000-\$1,300,000, which is below the \$1.5 Million budget allotted this site by the State.

13. OPERATING LEASES

The City leases equipment under operating leases with lease terms in excess of one year. The agreements contain a termination clause providing for cancellation after a specified number of days written notice to lessors but it is unlikely that the City will cancel the agreements prior to the expiration date. Rent expense under operating leases was \$11,661 for the year ended June 30, 2021.

At June 30, 2021, future minimum lease payments under these operating leases were as follows:

For the Year Ending June 30,	Payment
2022	\$ 7,577
2023	6,100
2024	6,100
Total	<u>\$ 19,777</u>

14. DEFICIT FUND BALANCES/NET POSITION

Major Funds

As of June 30, 2021, a deficit fund balance of \$862,403 exists for the Community Development Fund. This was a result of timing differences between invoices paid by the Community Development Fund and the related grant reimbursements received from the State.

Non-major Funds

The Library Fund had a deficit fund balance of \$33,864 as of June 30, 2021.

City of Guadalupe
Notes to Basic Financial Statements
For the year ended June 30, 2021

15. GOING CONCERN

The City continues to have more expenditures than revenues in its General Fund. In order to continue operations, in prior years the General Fund borrowed from other funds. These borrowings still need to be repaid. There are doubts about the General Fund's ability to continue to repay these interfund loans in their entirety if economic activity declines. Below is how management intends to address those issues:

The City is experiencing an increase in development related to the Pasadera residential development and other developments that are about to commence like the Escalante Meadows development. This new development will bring higher property tax revenue for the City. In addition, the new Measure N was passed in November 2020 which has brought additional sales tax revenue for the City in fiscal year 2022. Cannabis ordinances have also been approved for future cannabis retail in the City. Unfortunately, the City did see an impact in its fund balance related to the COVID pandemic. Fortunately, the City will be receiving the American Rescue Plan funds to offset revenue losses related to the Pandemic in fiscal year 2022. The General Fund's priority is to eliminate future borrowing from other funds, payoff current inter-fund loans and be economically self-sufficient by applying cost-cutting measures in order to continue to build reserves. Inter-fund loan payment schedules will be reviewed annually and, if possible, revised in an effort to decrease balances at a faster rate.

**REQUIRED
SUPPLEMENTARY INFORMATION**

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City of Guadalupe
Required Supplementary Information
For the year ended June 30, 2021

1. BUDGETS AND BUDGETARY ACCOUNTING

A. Budgetary Control and Budgetary Accounting

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. After adoption of the final budget, transfers of appropriations within a General Fund department, or within other funds, can be made by the City Administrator. Budget modifications between funds and increases or decreases to a fund’s overall budget, must be approved by the City Council.

Budgetary control is enhanced by integrating the budget into the general ledger accounts. Encumbrance accounting is employed (e.g., purchase orders) to avoid expenditures over budget. Encumbrances outstanding at fiscal year-end are automatically re-budgeted in the following fiscal year.

The following are the budget comparison schedules for all major Special Revenue Governmental Funds and the General Fund.

B. Excess of Expenditures over Appropriations

At June 30, 2021, expenditures exceeded appropriations in the General Fund as noted below.

<u>Department</u>	<u>Budget Variance</u>
City Attorney	2,065
Police	177,790
Fire	227,193
Public Safety Subtotal	<u>404,983</u>
Parks & Recreation	23,787
Building Maintenance	19,612
Building and Safety; Permits; Planning	37,383
Community Development Subtotal	<u>56,995</u>

City of Guadalupe
Budgetary Comparison Schedule - General Fund
For the year ended June 30, 2021

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Taxes	\$ 2,376,090	\$ 2,724,600	\$ 3,042,483	\$ 317,883
Licenses and permits	740,418	940,830	578,659	(362,171)
Fines and penalties	29,274	12,900	6,246	(6,654)
Revenues from other agencies	491,764	586,064	642,707	56,643
Charges for current services	292,638	292,408	291,114	(1,294)
Interest	108,630	129,530	118,220	(11,310)
Other revenues	181,560	155,060	135,436	(19,624)
Total revenues	4,220,374	4,841,392	4,814,865	(26,527)
EXPENDITURES:				
Current:				
General Government	1,118,598	1,269,019	1,232,529	36,490
Public Safety	2,934,437	3,176,198	3,581,181	(404,983)
Leisure, cultural and social services	156,858	176,082	199,869	(23,787)
Community development	385,117	365,922	422,917	(56,995)
Debt service:				
Principal	113,224	113,524	3,562	109,962
Interest and fiscal charges	19,055	19,055	9,742	9,313
Total expenditures	4,727,289	5,119,800	5,449,800	(330,000)
REVENUES OVER (UNDER) EXPENDITURES	(506,915)	(278,408)	(634,935)	(356,527)
OTHER FINANCING SOURCES (USES):				
Transfers in	636,072	657,212	687,292	30,080
Transfers out	(51,200)	(240,980)	(167,623)	73,357
Total other financing sources (uses)	584,872	416,232	519,669	103,437
Net change in fund balances	77,957	137,824	(115,266)	(253,090)
FUND BALANCES:				
Beginning of year	485,622	485,622	485,622	-
End of year	\$ 563,579	\$ 623,446	\$ 370,356	\$ (253,090)

City of Guadalupe
Budgetary Comparison Schedule - Community Development
For the year ended June 30, 2021

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Revenues from other agencies	\$ 3,500,000	\$ 4,200,000	\$ 2,261,162	\$ (1,938,838)
Interest	-	3,050	1,890	(1,160)
Other revenues	-	-	15,591	15,591
Total revenues	<u>3,500,000</u>	<u>4,203,050</u>	<u>2,278,643</u>	<u>(1,924,407)</u>
EXPENDITURES:				
Current:				
Leisure, cultural and social services	2,000	265,000	201,441	63,559
Capital outlay	-	-	26,831	(26,831)
Total expenditures	<u>2,000</u>	<u>265,000</u>	<u>228,272</u>	<u>36,728</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>3,498,000</u>	<u>3,938,050</u>	<u>2,050,371</u>	<u>(1,887,679)</u>
OTHER FINANCING SOURCES (USES):				
Transfers out	(3,500,000)	(3,880,000)	(2,948,334)	931,666
Total other financing sources (uses)	<u>(3,500,000)</u>	<u>(3,880,000)</u>	<u>(2,948,334)</u>	<u>931,666</u>
Net change in fund balances	(2,000)	58,050	(897,963)	(956,013)
FUND BALANCES:				
Beginning of year	<u>35,560</u>	<u>35,560</u>	<u>35,560</u>	<u>-</u>
End of year	<u>\$ 33,560</u>	<u>\$ 93,610</u>	<u>\$ (862,403)</u>	<u>\$ (956,013)</u>

City of Guadalupe
Required Supplementary Information
For the year ended June 30, 2021

2. DEFINED BENEFIT PENSION PLANS

A. Schedule of the City's Proportionate Share of the Net Pension Liability - Last 10 Years*

Fiscal year	2020	2020	2019	2018	2017	2016	2015
Measurement date	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014
Proportion of the net pension liability	0.03476%	0.03306%	0.03166%	0.03091%	0.02989%	0.02666%	0.0312%
Proportionate share of the net pension liability	\$3,782,088	\$3,387,991	\$3,050,995	\$3,065,323	\$2,586,229	\$1,830,129	\$1,939,137
Covered payroll	\$2,450,043	\$2,025,580	\$2,153,332	\$1,925,534	\$1,572,208	\$1,479,094	\$1,548,925
Proportionate Share of the net pension liability as percentage of covered payroll	154.37%	167.26%	141.69%	159.19%	164.50%	123.73%	125.19%
Plan fiduciary net position as a percentage of the total pension liability	75.10%	75.26%	75.26%	73.31%	74.06%	78.40%	79.82%

Notes to Schedule

*Fiscal year 2015 was the 1st year of implementation, therefore only seven years are shown.

The CalPERS discount rate was increased from 7.5% to 7.65% in fiscal year 2016, and then decreased from 7.65% to 7.15% in fiscal year 2018.

The CalPERS mortality assumptions were adjusted in fiscal year 2019.

B. Schedule of Plan Contributions - Last 10 Years*

Fiscal Year	2021	2020	2019	2018	2017	2016	2015
Contractually required contribution (actuarially determined)	\$ 560,980	\$ 457,869	\$ 363,003	\$ 329,839	\$ 305,064	\$ 251,172	\$ 211,025
Contribution in relation to the contractually required contributions	(560,980)	(457,869)	(363,003)	(329,839)	(305,064)	(251,172)	(211,025)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$2,926,608	\$2,450,043	\$2,025,580	\$2,153,332	\$1,925,534	\$1,572,208	\$1,479,094
Contributions as a percentage of covered payroll	19.17%	18.69%	17.92%	15.32%	15.84%	15.98%	14.27%

Notes to Schedule

*Fiscal year 2015 was the 1st year of implementation, therefore only seven years are shown.

City of Guadalupe
Required Supplementary Information
For the year ended June 30, 2021

C. Actuarial Methods and Assumptions used for Pension Actuarially Determined Contributions

Fiscal Year	2021	2020	2019	2018	2017	2016	2015
Valuation date (for contractually required contribution):	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013	6/30/2012
Actuarial cost method:	Entry Age						
Amortization method:	(1)	(1)	(1)	(1)	(1)	(1)	(1)
Assets valuation method:	Market Value	15 Year Smoothed Market Method					
Inflation:	2.50%	2.63%	2.75%	2.75%	2.75%	2.75%	2.75%
Salary increases:	(2)	(2)	(2)	(2)	(2)	(2)	(2)
Investment rate of return:	7.00%	7.25%	7.375%	7.50%	7.50%	7.50%	7.50%
Retirement age:	(3)	(3)	(3)	(3)	(3)	(3)	(3)
Mortality:	(4)	(4)	(4)	(4)	(4)	(4)	(4)

⁽¹⁾ Level percentage of payroll, closed

⁽²⁾ Depending on age, service, and type of employment

⁽³⁾ 50 for all plans, with the exception of 52 for Miscellaneous PEPRA 2%@62

⁽⁴⁾ Mortality assumptions are based on mortality rates resulting from the most recent CalPERS Experience Study adopted by the CalPERS Board.

3. OTHER POST EMPLOYMENT BENEFITS (OPEB)

Schedule of Changes in Total OPEB Liability and Related Ratios

Measurement Period	2021	2020	2019	2018 ¹
Total OPEB Liability				
Service Cost	\$ 53,279	\$ 25,383	\$ 22,620	\$ 22,060
Interest	10,733	12,751	11,639	11,646
Changes of benefit terms	-	-	-	-
Difference between expected and actual experience	(103,422)	-	72,513	-
Changes of assumptions	68,700	53,099	31,372	-
Benefit payments	(5,219)	(4,950)	(4,842)	(206,667)
Net change in total OPEB liability	24,071	86,283	133,302	(172,961)
Total OPEB liability – beginning (a)	470,748	384,465	251,163	424,124
Total OPEB liability – ending (b)	<u>\$ 494,819</u>	<u>\$ 470,748</u>	<u>\$ 384,465</u>	<u>\$ 251,163</u>
Covered-employee payroll	\$ 3,522,312	\$ 2,846,031	\$ 2,525,683	\$ 2,267,277
Total OPEB liability as a percentage of covered-employee payroll	14.0%	16.5%	15.2%	11.1%

¹Amount includes implicit subsidy associated with benefits paid for this year.

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SUPPLEMENTARY INFORMATION

City of Guadalupe
Combining Balance Sheet
Other Governmental Funds
June 30, 2021

	Special Revenue				
	Local Transportation	Library	Public Facilities	Park Development	Guadalupe Lighting and Assessment
ASSETS					
Cash and investments	\$ 334,149	\$ 34,444	\$ 15,778	\$ 25,511	\$ 728,438
Accounts receivable	14,835	25	11	18	517
Prepaid items	-	-	-	-	1,875
Interfund loans receivable	-	-	-	744,736	240,000
Total assets	\$ 348,984	\$ 34,469	\$ 15,789	\$ 770,265	\$ 970,830
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Liabilities:					
Accounts payable	-	-	-	-	18,331
Accrued wages and benefits	-	-	-	-	-
Interfund loans payable	-	68,333	-	-	-
Total liabilities	-	68,333	-	-	18,331
Deferred inflows of resources:					
Unavailable revenue	-	-	-	-	-
Total deferred inflows of resources	-	-	-	-	-
Fund Balances:					
Nonspendable:					
Prepaid items	-	-	-	-	1,875
Restricted for:					
Street maintenance	348,984	-	-	-	-
Other capital projects	-	-	-	-	-
Community development	-	-	-	-	-
Public safety	-	-	-	-	-
Utility infrastructure	-	-	15,789	770,265	-
Debt service	-	-	-	-	-
Lighting and landscape	-	-	-	-	950,624
Committed to:					
Capital projects	-	-	-	-	-
Unassigned	-	(33,864)	-	-	-
Total fund balances	348,984	(33,864)	15,789	770,265	952,499
Total liabilities and fund balances	\$ 348,984	\$ 34,469	\$ 15,789	\$ 770,265	\$ 970,830

Special Revenue			Capital Projects				Total Other
Public Safety	Measure A	Gas Tax	Capital Facilities	City Hall	Traffic Mitigation	Sewer Bond Debt Service	Governmental Funds
\$ 182,917	\$ 950,218	\$ 494,336	\$ 648,613	\$ 29,513	\$ 141,764	\$ 31,980	3,617,661
6,386	115,224	387	468	21	102	23	138,017
-	15,596	-	-	-	-	-	17,471
-	-	-	68,333	-	-	-	1,053,069
<u>\$ 189,303</u>	<u>\$ 1,081,038</u>	<u>\$ 494,723</u>	<u>\$ 717,414</u>	<u>\$ 29,534</u>	<u>\$ 141,866</u>	<u>\$ 32,003</u>	<u>\$ 4,826,218</u>
-	2,483	-	-	-	-	-	20,814
-	7,570	-	-	-	-	-	7,570
-	11,766	6,061	-	-	-	-	86,160
-	21,819	6,061	-	-	-	-	114,544
3,804	57,462	-	-	-	-	-	61,266
3,804	57,462	-	-	-	-	-	61,266
-	15,596	-	-	-	-	-	17,471
-	986,161	488,662	-	-	-	-	1,823,807
-	-	-	717,414	29,534	-	-	746,948
-	-	-	-	-	-	-	-
185,499	-	-	-	-	-	-	185,499
-	-	-	-	-	-	-	786,054
-	-	-	-	-	-	32,003	32,003
-	-	-	-	-	-	-	950,624
-	-	-	-	-	141,866	-	141,866
-	-	-	-	-	-	-	(33,864)
185,499	1,001,757	488,662	717,414	29,534	141,866	32,003	4,650,408
<u>\$ 189,303</u>	<u>\$ 1,081,038</u>	<u>\$ 494,723</u>	<u>\$ 717,414</u>	<u>\$ 29,534</u>	<u>\$ 141,866</u>	<u>\$ 32,003</u>	<u>\$ 4,826,218</u>

City of Guadalupe
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Other Governmental Funds
For the year ended June 30, 2021

	Special Revenue				
	Local Transportation	Library	Public Facilities	Park Development	Guadalupe Lighting and Assessment
REVENUES:					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 265,861
Licenses and permits	-	13,600	-	-	-
Revenues from other agencies	154,749	-	-	-	-
Charges for current services	-	-	-	4,256	-
Interest	1,563	170	84	129	6,940
Other revenues	-	-	-	-	-
Total revenues	156,312	13,770	84	4,385	272,801
EXPENDITURES:					
Current:					
Public Safety	-	-	-	-	-
Transportation	-	-	-	-	-
Leisure, cultural and social services	-	14,000	-	-	-
Community development	-	-	-	-	81,537
Capital outlay	-	-	-	-	-
Debt service:					
Principal	-	-	-	-	-
Total expenditures	-	14,000	-	-	81,537
REVENUES OVER (UNDER) EXPENDITURES	156,312	(230)	84	4,385	191,264
OTHER FINANCING SOURCES (USES):					
Proceeds from sale of assets	-	-	-	-	-
Transfers in	-	-	-	-	-
Transfers out	(109,371)	-	-	-	(10,300)
Total other financing sources (uses)	(109,371)	-	-	-	(10,300)
Net change in fund balances	46,941	(230)	84	4,385	180,964
FUND BALANCES:					
Beginning of year	302,043	(33,634)	15,705	765,880	771,535
End of year	\$ 348,984	\$ (33,864)	\$ 15,789	\$ 770,265	\$ 952,499

Special Revenue			Capital Projects				Total Other
Public Safety	Measure A	Gas Tax	Capital Facilities	City Hall	Traffic Mitigation	Sewer Bond Debt Service	Governmental Funds
\$ -	\$ 559,062	\$ 178,320	\$ -	\$ -	\$ -	\$ -	\$ 1,003,243
-	-	-	-	5,440	21,283	-	40,323
37,720	-	108,678	-	-	-	-	301,147
-	-	-	-	-	-	-	4,256
938	4,146	2,149	3,832	143	698	170	20,962
-	40,814	-	3,500	-	-	-	44,314
38,658	604,022	289,147	7,332	5,583	21,981	170	1,414,245
16,749	-	-	-	-	-	-	16,749
-	279,538	3,000	-	-	-	-	282,538
-	-	-	5,480	-	-	-	19,480
-	-	-	518	-	-	-	82,055
2,076	-	-	124,359	-	-	-	126,435
-	-	12,840	-	-	-	-	12,840
18,825	279,538	15,840	130,357	-	-	-	540,097
19,833	324,484	273,307	(123,025)	5,583	21,981	170	874,148
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	(118,336)	(82,208)	(1,060)	-	-	-	(321,275)
-	(118,336)	(82,208)	(1,060)	-	-	-	(321,275)
19,833	206,148	191,099	(124,085)	5,583	21,981	170	552,873
165,666	795,609	297,563	841,499	23,951	119,885	31,833	4,097,535
\$ 185,499	\$ 1,001,757	\$ 488,662	\$ 717,414	\$ 29,534	\$ 141,866	\$ 32,003	\$ 4,650,408

City of Guadalupe

Guadalupe, California

Single Audit Reports

For the year ended June 30, 2021

City of Guadalupe
Single Audit Reports
For the year ended June 30, 2021

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council
of the City of Guadalupe
Guadalupe, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Guadalupe, California (City), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated March 31, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and responses, we did identify certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2021-01 to be a material weakness. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2021-002, to be a significant deficiency.

To the Honorable Mayor and Members of the City Council
of the City of Guadalupe
Guadalupe, California
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Compliance and Other Matters

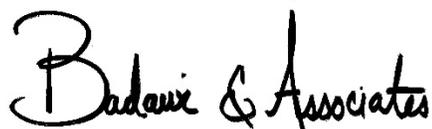
As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Guadalupe's Response to Findings

City's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Badawi & Associates".

Badawi & Associates, CPAs
Berkeley, California
March 31, 2022



**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON
INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM GUIDANCE
AND ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council
of the City of Guadalupe
Guadalupe, California

Report on Compliance for Each Major Federal Program

We have audited the City of Guadalupe, California (City)'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2021. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Each Major Federal Program

In our opinion, the City, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Report on Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

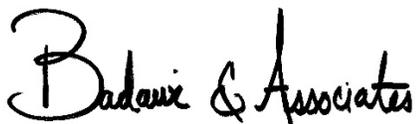
Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

To the Honorable Mayor and Members of the City Council
of the City of Guadalupe
Guadalupe, California
Page 3

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated March 31, 2022, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



Badawi & Associates, CPAs
Berkeley, California
March 31, 2022

City of Guadalupe
Schedule of Expenditures of Federal Awards
For the year ended June 30, 2021

Grantor Agency and Grant Title	Federal Catalog Number	Pass-through Number	Program Expenditures	Subrecipient Payment
U.S. Department of Transportation:				
Formula Grants for Rural Areas and Tribal Transit Program				
COVID19 - Passed through State of California for CARES Act	20.509	64VO20-01062	\$ 133,739	\$ -
Passed through State of California	20.509	64B019-00886	66,992	-
		Subtotal Formula Grants for Rural Areas	200,731	-
Total U.S. Department of Transportation			200,731	-
Department of Housing and Urban Development:				
<i>Passed through State of California</i>				
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	17CDBG12099	3,108,958	111,187
COVID19 - Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	20CDBGCV100085	38,156	10,166
Total Department of Housing and Urban Development			3,147,114	121,353
Department of the Treasury:				
<i>Passed through State of California</i>				
COVID19 - Coronavirus Relief Fund	21.019	n/a	99,777	-
Total Department of the Treasury			99,777	-
Total Expenditures of Federal Awards			\$ 3,447,622	\$ 121,353

See accompanying Notes to Schedule of Expenditures of Federal Awards.

City of Guadalupe

Notes to the Schedule of Expenditures of Federal Awards

For the year ended June 30, 2021

A. Reporting Entity

The financial reporting entity consists of (a) the primary government, City of Guadalupe, California (City), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The component unit discussed below is included in the reporting entity because of its operational or financial relationships with the City.

- Guadalupe Public Financing Authority

Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the primary government's exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Separate financial statements for the Guadalupe Financing Authority are not prepared. There are currently no reportable financial transactions of the Authority.

B. Basis of Accounting

Funds received under the various grant programs have been recorded within the general, special revenue, and capital projects funds of the City. The City utilizes the modified accrual basis of accounting for the general, special revenue, and capital projects funds. Expenditures of federal awards reported on the Schedule of Expenditures of Federal Awards (Schedule) are recognized when incurred.

C. Relationship of Schedule of Expenditures of Federal Awards to Financial Statements

The accompanying Schedule presents the activity of all federal financial assistance programs of the City. Federal financial assistance received directly from federal agencies as well as federal financial assistance passed through the State of California is included in the Schedule.

The Schedule was prepared only from the accounts of various grant programs and, therefore, does not present the financial position or results of operations of the City.

D. Pass-Through Entities' Identifying Number

When federal awards were received from a pass-through entity, the Schedule shows, if available, the identifying number assigned by the pass-through entity. When no identifying number is shown, the City determined that no identifying number is assigned for the program or the City was unable to obtain an identifying number from the pass-through entity.

E. Indirect Costs

The City did not elect to use the 10% de minimis indirect cost rate.

City of Guadalupe
Schedule of Findings and Questioned Costs
For the year ended June 30, 2021

Section I - Summary of Auditor's Results

Financial Statements

Types of auditors' report issued on whether financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes
- Significant deficiency(ies) identified? Yes

Any noncompliance material to the financial statements noted No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None noted

Type of auditor's report issued on compliance for major programs Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 200.516(a) No

Identification of major programs:

CFDA Number(s)	Name of Federal Program or Cluster	Expenditures
14.228	Federal Transit Cluster	\$ 3,147,114
	Total Expenditures of All Major Federal Programs	\$ 3,147,114
	Total Expenditures of Federal Awards	\$ 3,447,622
	Percentage of Total Expenditures of Federal Awards	91.3%

Dollar threshold used to distinguish between type A and type B program \$750,000

Auditee qualified as low-risk auditee under section 200.520? No

City of Guadalupe
Schedule of Findings and Questioned Costs, Continued
For the year ended June 30, 2021

Section II - Current Year Findings

A. Financial Statement Audit

2021-001 - Insufficient Fund Balance in the General Fund and the Ability of the City to Continue As a Going Concern (Material Weakness)

Criteria:

General-purpose local governments, regardless of size, at a minimum should maintain an unrestricted budgetary fund balance in the general fund no less than 2 months of regular general fund operating revenues or regular general fund operating expenditures.

Condition:

The General Fund did not maintain a sufficient or adequate fund balance level to ensure continuity of operations as of June 30, 2021. The General Fund finished the year with a fund balance of \$370,356 compared to a fund balance of \$485,622 in the prior fiscal year. This balance represents 28 days of operating revenues and 25 days of operating expenditures. The fund balance in spendable form is \$27,757. As of June 30, 2021 the General Fund owed internally to the Lighting and Assessment Fund and the Water Fund the amounts of \$240,000 and \$368,996, respectively. These interfund loans were made so that the General Fund could sustain its basic operations.

The aforementioned conditions have raised doubt about the City's ability to continue as a going concern, as described further in Note 15 of the Basic Financial Statements.

Cause:

The City has either overspent its budget in the past or the budget was not balanced which led to overspending and the insufficient fund balance situation.

Effect:

Insufficient fund balances and decrease in revenues in the past have created a budget shortfall that requires continued cost cutting measures to reach a budget that will increase the fund balance to an acceptable level as well as provide the necessary revenues and financing for continued operations of the City. In addition, an insufficient General Fund balance puts the City in a vulnerable position in times of economic stress.

Recommendation:

We recommend the City continue to analyze all potential cost cutting measures and revenue sources, and review options to adhere to a budget plan for the General Fund and other funds to increase the fund balance, as well as provide continued financing for City operations.

Management Response:

In fiscal year 2019-20, the General fund increased from prior year's negative fund balance, ending the year at \$485,622, from a negative \$15,325. In fiscal year 2020-21, the fund balance decreased about \$115,000. The primary goal is to preserve reserves and accumulate reserves. The City's revenue continues to increase as the Pasadera Development adds additional homes this fiscal year. The Escalante Meadows Development is also expected to increase Building Permit and related construction fee revenues by fiscal year 2022. Other revenues showing steady increases are Sales Tax with the new Measure N that was passed with the November 2020 election, Property Tax with new development,

City of Guadalupe
Schedule of Findings and Questioned Costs, Continued
For the year ended June 30, 2021

Section II - Current Year Findings, continued

A. Financial Statement Audit, continued

2021-001 - Insufficient Fund Balance in the General Fund and the Ability of the City to Continue As a Going Concern (Material Weakness), Continued

Management Response (continued):

Business License, Utility Users Tax and Franchise Fees. In addition, City Council is currently working on bringing Cannabis to the City in the near future. The City has received \$99,777 from the CARES Act in fiscal year 2021 and will receive American Rescue Plan funds in fiscal year 2022. Amid the pandemic, the City still needs to look at finding alternatives to sustain recurring revenue streams for the future in order to build strong reserves and to continue to provide residents with current services.

2021-002 - Control Over Journal Entries and Financial Reporting (Significant Deficiency)

Criteria:

A good internal control system over financial reporting requires that certain tasks such as creating journal entries and reviewing journal entries be segregated and not performed by the same individual.

Condition:

During our audit we noted that there was mainly one person who was responsible for creating journal entries with no independent review of those entries by an independent person. We also noted multiple journal entry errors that were both corrected and uncorrected.

Cause:

Duties in the financial reporting system are not properly segregated to ensure good checks and balances are in place.

Effect:

Journal entries amounts may be misstated due to errors not detected during the self-review process. In addition, unauthorized entries may be posted and not detected timely.

Recommendation:

We recommend that the City improve and strengthen its procedures for review and reconciliation to ensure that journal entries are properly reviewed and reconciled by an independent person and there is adequate segregation of duties in place.

Management Response:

Finance Director proposes journal entries and Business Manager reviews and enters the journal entries. The City will review and set up controls to ensure approval controls of journal entries takes place for all changes to the accounting records. City Staff is hopeful that the new accounting software will accommodate workflow and authorization parameters to improve our controls and segregation of duties. In addition, the finance department will propose that the City Administrator review journal entries prior to posting.

City of Guadalupe
Schedule of Findings and Questioned Costs, Continued
For the year ended June 30, 2021

Section II - Current Year Findings, continued

B. Federal Award Program Audit

No current year federal award program audit findings.

Section III- Prior Year Findings

A. Financial Statement Audit

2020-001 - Insufficient Fund Balance in the General Fund and the Ability of the City to Continue As a Going Concern (Material Weakness)

Criteria:

General-purpose local governments, regardless of size, at a minimum should maintain an unrestricted budgetary fund balance in the general fund no less than 2 months of regular general fund operating revenues or regular general fund operating expenditures.

Condition:

The General Fund did not maintain a sufficient or adequate fund balance level to ensure continuity of operations as of June 30, 2020. The General Fund finished the year with a fund balance of \$485,622 compared to a fund balance of \$15,325 in the prior fiscal year. This balance represents 38 days of operating revenues and 38 days of operating expenditures. The fund balance in spendable form is \$343,261. As of June 30, 2020 the General Fund owed internally to the Lighting and Assessment Fund and the Water Fund the amounts of \$282,500 and \$433,830, respectively. These interfund loans were made so that the General Fund could sustain its basic operations.

The aforementioned conditions have raised doubt about the City's ability to continue as a going concern, as described further in Note 14.

Cause:

The City has either overspent its budget in the past or the budget was not balanced which led to overspending and the insufficient fund balance situation.

Effect:

Insufficient fund balances and decrease in revenues in the past have created a budget shortfall that requires continued cost cutting measures to reach a budget that will increase the fund balance to an acceptable level as well as provide the necessary revenues and financing for continued operations of the City. In addition, an insufficient General Fund balance puts the City in a vulnerable position in times of economic stress.

Recommendation:

We recommend the City continue to analyze all potential cost cutting measures and revenue sources, and review options to adhere to a budget plan for the General Fund and other funds to increase the fund balance, as well as provide continued financing for City operations.

City of Guadalupe
Schedule of Findings and Questioned Costs, Continued
For the year ended June 30, 2021

Section III – Prior Year Findings, continued

A. Financial Statement Audit, continued

2020-001 – Insufficient Fund Balance in the General Fund and the Ability of the City to Continue As a Going Concern (Material Weakness), Continued

Management Response:

General Fund: The City has a positive fund balance currently as of November 2020. The City’s goal is to maintain a positive fund balance and the preservation of future reserves. The City adopted Financial Policies with its 2019-2021 Budget that target the establishment of reserve funds at optimum levels. However, the City of Guadalupe declared a local state of Emergency in March 2020 due to the COVID19 pandemic. Although the pandemic brings much uncertainty, the City expects sales tax revenue, along with business licenses, property tax and local streets and roads funding to not be significantly impacted. City staff will monitor the financial situation and impact of the pandemic on a monthly basis for the remainder of fiscal year 2021 and into fiscal year 2022. Amid the pandemic, building Permit and related construction fee revenues have helped the City’s cash flow as the Pasadera development continues construction. Other development projects are expected at the end of fiscal year 2021. The City is also working with FEMA to obtain reimbursement for COVID19 related expenses. The City received \$99,777 from the CARES Act to offset the impact of the pandemic. The City is looking to sustain recurring revenue streams for the future including a new sales tax measure effective April 2021 and continuation of increase of water and wastewater rates. In addition, Users Tax, Franchise Fees and Property taxes are expected to rise over time as a positive long-term outcome of the new development.

2020-002 – Control Over Journal Entries and Financial Reporting (Significant Deficiency)

Criteria:

A good internal control system over financial reporting requires that certain tasks such as creating journal entries and reviewing journal entries be segregated and not performed by the same individual.

Condition:

During our audit we noted that there was mainly one person who was responsible for creating journal entries with no independent review of those entries by an independent person. We also noted multiple journal entry errors that were both corrected and uncorrected.

Cause:

Duties in the financial reporting system are not properly segregated to ensure good checks and balances are in place.

Effect:

Journal entries amounts may be misstated due to errors not detected during the self-review process. In addition, unauthorized entries may be posted and not detected timely.

Recommendation:

We recommend that the City improve and strengthen its procedures for review and reconciliation to ensure that journal entries are properly reviewed and reconciled by an independent person and there is adequate segregation of duties in place.

City of Guadalupe
Schedule of Findings and Questioned Costs, Continued
For the year ended June 30, 2021

Section III - Prior Year Findings, continued

A. Financial Statement Audit, continued

**2020-002 - Control Over Journal Entries and Financial Reporting (Significant Deficiency),
Continued**

Management Response:

Finance Director proposes journal entries and Business Manager reviews and enters the journal entries. The City will review and set up controls to ensure approval controls of journal entries takes place for all changes to the accounting records. City Staff is hopeful that the new accounting software will accommodate workflow and authorization parameters to improve our controls and segregation of duties. In addition, the finance department will propose that the City Administrator review journal entries prior to posting.

B. Federal Award Program Audit

No prior year federal award program audit findings.