



City of Guadalupe AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, May 25, 2021 at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

To be held virtually via Zoom

<https://zoom.us/j/99124059206>

Meeting ID: 991 2405 9206

1(408)638-0968, 99124059206# US (San Jose)

1(669)900-6833, 99124059206# US (San Jose)

Pursuant to Governor's Executive Orders N-25-20 and N-33-20: All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.

The City Council meeting will be broadcast live on Charter Spectrum Cable Channel 20.

If you choose to attend the City Council meeting in person, you should maintain appropriate social distancing. Seating will be limited. **In addition, all persons attending the City Council meeting are required to wear nose and face masks pursuant to County of Santa Barbara Health Officer Order No. 2020-10.**

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, May 25, 2021. Every effort will be made to read your comment aloud into the record, subject to the 3-minute time limit.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the

meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day.

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A.** Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B.** Approve payment of warrants for the period ending May 20, 2021.
- C.** Approve the Minutes of the City Council regular meeting of May 11, 2021 to be ordered filed.

- D. Adopt Resolution No. 2021-35 accepting the proposed Budget for the Fiscal Year 2021-2022, along with the Capital Improvement Projects and Capital Facilities Program of Projects.
- E. Adopt Resolution No. 2021-36 acknowledging the receipt of and filing of the Annual Statement of Investment Policy for Fiscal Year 2021-22.
- F. Accept the April 2021 Financial Report.
- G. Adopt Resolution No. 2021-37 approving a contract with Minagar & Associates, Inc. in the amount of \$39,564.00 for the development of a Local Road Safety Plan (LRSP).
- H. Receive an update to the City of Guadalupe water supply, in light of the current State of California drought conditions.
- I. Adopt Resolution No. 2021-38 authorizing the City to enter into an Agreement for Professional Building Services with David R. Rose; and Adopt Resolution No. 2021-39 authorizing the City to enter into an Agreement for Professional Building Services with Mark Alain Green (“AKA Pacific Coast Plan Review”).
- J. Second Reading of Ordinance No. 2021-494 repealing Chapter 9.21 and adding Chapter 9.22 to Title 9 of the Guadalupe Municipal Code relating to Commercial Cannabis Businesses and amending various section of Title 12 (Zoning) of the Guadalupe Municipal Code to designate Zoning Districts for Commercial Cannabis Businesses.
- K. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - 1. Police & Fire Department report for April 2021
 - 2. City Treasurer’s report for April 2021
 - 3. Recreation and Parks Department report for April 2021
 - 4. Human Resources Department report for April 2021

7. **CITY ADMINISTRATOR REPORT:** (Information Only)

8. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

REGUAR BUSINESS

9. **FUTURE AGENDA ITEMS**

10. **ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS**

11. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 21st day of May 2021.

Todd Bodem


Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, June 8, 2021 at 6:00 pm / Regular Meeting			
Animal Services Agreement FY 21-22	Administration Dept	Consent Calendar	
California Joint Powers Insurance Authority Presentation – Tim Karcz, Risk Management Findings	Human Resources	Presentation	
Appropriations Limit FY 21/22	Finance Department	Consent Calendar	
Cost Allocation Study FY 21/22	Finance Department	Consent Calendar	
IAFF Negotiations – Closed Session	Human Resources	Closed Session	
Pasadera Subdivision Map	Planning Department	Public Hearing	
SEIU Local 620 MOU Approval	Human Resources	Consent Calendar	
Guadalupe Trail to the Park Feasibility – Update	Public Works Dept	Consent Calendar	
Tuesday, June 22, 2021 at 6:00 pm / Regular Meeting			
May 2021 Financial Report	Finance Department	Consent Calendar	
Contract Award – Sewer Trunk Main Line Project	Public Works Dept	Consent Calendar	
Tuesday, July 13, 2021 at 6:00 pm / Regular Meeting			
Contract Award – Effluent Pump Station	Public Works Dept	Consent Calendar	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Footprint Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Guadalupe Leo Club Recognition		Administration Dept	Ceremonial
Vacant Property Ordinance		Administration Dept	New Business
Sign Ordinance		Planning Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
City of Guadalupe 75 th Anniversary – August 3 rd Celebration			
Short Term Rentals		City Attorney	New Business
Master Fee Schedule CPI FY 2021-22		Finance Department	Regular Business
Planning/Building Tracking Software		Planning Dept.	New Business
SB1383 Organic Waste		Public Works Dept	Regular Business




REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 25, 2021



Prepared by:
Veronica Fabian
Finance Account Clerk



Reviewed by:
Lorena Zarate
Finance Director



Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending May 20, 2021 to be Approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on May 26, 2021.

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

440 WASHINGTON AVENUE *** VENDOR.: ACM01 (ACME AUTO LEASING, LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
21050439	PF-LEASE 2016 FORD UTILITY PD INTERCEPTOR BASE	05-21	05/01/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PF-LEASE 2016 FORD UTILITY PD INTERCEPTOR BASE	01 4200 4150	1	755.00	755.00
	(General Fund Police Lease-Purchase)				
	Invoice Extension ---->				755.00
	Vendor Total ----->				755.00

P.O.BOX 1978 *** VENDOR.: AES01 (ALPHA ELECTRICAL SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9708	WWTP- SERVICE CALL	05-21	05/10/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP- SERVICE CALL	12 4425 2150	1	575.50	575.50
	(Wst.Wtr.Op.Fund Wastewater Profl Services)				
	Invoice Extension ---->				575.50
	Vendor Total ----->				575.50

P.O. BOX 7423 *** VENDOR.: AIR02 (AIRGAS USA LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
112386395	FIRE - OXYGEN USP DA MED CGA	05-21	04/20/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	9112386395	01 4220 1550	1	260.93	260.93
	(General Fund Fire Op Supp/Expense)				
	Invoice Extension ---->				260.93
	Vendor Total ----->				260.93

P.O.BOX 035184 *** VENDOR.: AMA02 (AMAZON BUSINESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3FLYXWP77	FINANCE-HEATER, 5'' BINDERS	05-21	05/06/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:1WK3-FLY2-WP77 ACCT#:A19RD4DAF93AUQ	01 4120 1200	1	86.48	86.48
	(General Fund Finance Off Suppl/Postg)				
	Invoice Extension ---->				86.48

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9XJRL9JDM	FINANCE - 5'' HEAVY DUTY BINDERS(2)3'' BINDER (6)	05-21	05/17/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:1749-XJRL-9JDM ACCT#:A19RD4DAF93AUQ	01 4120 1200	1	105.07	105.07
	(General Fund Finance Off Suppl/Postg)				
	Invoice Extension ---->				105.07

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
CYWGD13QY	PW-LOCKOUT TAGOUT KIT	05-21	05/12/21 N N N	A-NET30 FROM INVOICE	2010

*** VENDOR.: AMA02 (AMAZON BUSINESS)

P.O.BOX 035184

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:147C-YWGD-13QY ACCOUNT#:A19RD4DAF93AUQ	01	4300 1550	1	36.88	36.88
			(General Fund Parks & Rec Op Supp/Expense)			
0002	PW-LOCKOUT TAGOUT KIT	01	4145 1550	1	36.88	36.88
			(General Fund Building Mtce Op Supp/Expense)			
			Invoice Extension ---->			73.76

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
KJGX9YH76	PW-UTILITY SHOP LIGHTS	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:1D1K-JGX9-YH76 ACCT#:A19RD4DAF93AUQ	23	4461 1550	1	85.78	85.78
			(LTF - Transit LTF Transit Op Supp/Expense)			
			Invoice Extension ---->			85.78

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
QRVJGHC1M-C	WWTP-CREDIT-BLACK&DECKER TOOL BOX	05-21	05/06/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	CREDIT#:1L9Q-RVJG-HC1M ACCT#:A19RD4DAF93AUQ	12	4425 1550	-1	22.16	-22.16
			(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
			Invoice Extension ---->			-22.16

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
RGMD1F9JT	PW-GATE LOCK BRACKET	05-21	05/10/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:1XHR-GMD1-F9JT ACCOUNT#:A19RD4DAF93AUQ	01	4300 1550	1	436.11	436.11
			(General Fund Parks & Rec Op Supp/Expense)			
			Invoice Extension ---->			436.11

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
XNX99TGGL	PD-COPY PAPER	05-21	05/10/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	1Y1X-NX99-TGGL ACCOUNT#:A19RD4DAF93AUQ	01	4200 1550	1	58.64	58.64
			(General Fund Police Op Supp/Expense)			
			Invoice Extension ---->			58.64

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Y9QGX7KR1	FIRE-DISH DETERGENT,BATTERIES,COPY PAPER,TAPE,SOAP	05-21	05/04/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	1MNY-9QGX-7KR1 ACCOUNT#:A19RD4DAF93AUQ	01	4220 1200	1	148.79	148.79
			(General Fund Fire Off Suppl/Postg)			
0002	1MNY-9QGX-7KR1	01	4220 1550	1	71.48	71.48
			(General Fund Fire Op Supp/Expense)			
			Invoice Extension ---->			220.27

Vendor Total -----> 1043.95

AUS WEST LOCKBOX
 P.O. BOX 101179

*** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000172426	PW-WET MOP,SCAPPER MAT,DUST MOP...	05-21	05/04/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount

AUS WEST LOCKBOX P.O. BOX 101179		*** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)		PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount		
0001	INV#:502000172426 ACCT#:170454000	01 4145 2150	1	47.66	47.66		
	(General Fund Building Mtce Profl Services)						
	Invoice Extension ---->						47.66
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
000172427	PW-J.SAGISIS, J.VIDALES	05-21	05/04/21 N N N	A-NET30 FROM INVOICE	2010		
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount		
0001	INV#:502000172427 ACCT#:170454000	10 4420 2150	1	15.90	15.90		
	(Wtr. Oper. Fund Water Operating Profl Services)						
	Invoice Extension ---->						15.90
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
000172429	PW-WWTP-D.MIKLAS, J.GUTIERREZ	05-21	05/04/21 N N N	A-NET30 FROM INVOICE	2010		
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount		
0001	ACCT#:170454000 INV#:502000172429	12 4425 2150	1	25.76	25.76		
	(Wst.Wtr.Op.Fund Wastewater Profl Services)						
	Invoice Extension ---->						25.76
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
000172430	PW-STREETS-R.GUTIERREZ, J.BATALLA	05-21	05/04/21 N N N	A-NET30 FROM INVOICE	2010		
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount		
0001	INV#:502000172430 ACCT#:170454000	01 4145 2150	1	.90	.90		
	(General Fund Building Mtce Profl Services)						
0002	PW-STREETS-R.GUTIERREZ, J.BATALLA	01 4300 2150	1	.90	.90		
	(General Fund Parks & Rec Profl Services)						
0003	PW-STREETS-R.GUTIERREZ, J.BATALLA	71 4454 2150	1	7.16	7.16		
	(MEASURE A MEASURE A Profl Services)						
	Invoice Extension ---->						8.96
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
000177733	PW-WET MOP, SCRAPER MAT, BAR MOP	05-21	05/11/21 N N N	A-NET30 FROM INVOICE	2010		
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount		
0001	INV#:502000177733 ACCT#:170454000	01 4145 2150	1	47.66	47.66		
	(General Fund Building Mtce Profl Services)						
	Invoice Extension ---->						47.66
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
000177734	PW-WATER DEPT-J.SAGISIS, J.VIDALES	05-21	05/11/21 N N N	A-NET30 FROM INVOICE	2010		
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount		
0001	INV#:502000177734 ACCT#:170454000	10 4420 2150	1	15.90	15.90		
	(Wtr. Oper. Fund Water Operating Profl Services)						
	Invoice Extension ---->						15.90
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
000177736	PW-WWTP - D.MIKLAS, J.GUTIERREZ	05-21	05/11/21 N N N	A-NET30 FROM INVOICE	2010		
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount		
0001	INV#:502000177736 ACCT#:170454000	12 4425 2150	1	25.76	25.76		
	(Wst.Wtr.Op.Fund Wastewater Profl Services)						
	Invoice Extension ---->						25.76

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 AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
000177737	PW-STREETS-R.GUTIERREZ, J.BATALLA	05-21 05/11/21 N N N	A-NET30 FROM INVOICE		2010
0001	INV#:502000177737 ACCT#:170454000	01 4145 2150	1	.90	.90
		(General Fund Building Mtce Profl Services)			
0002	PW-STREETS-R.GUTIERREZ, J.BATALLA	01 4300 2150	1	.90	.90
		(General Fund Parks & Rec Profl Services)			
0003	PW-STREETS-R.GUTIERREZ, J.BATALLA	71 4454 2150	1	7.16	7.16
		(MEASURE A MEASURE A Profl Services)			
				Invoice Extension ---->	8.96
				Vendor Total ----->	196.56

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 GARRET MATSUURA *** VENDOR.: ARC01 (ARCLIGHT MEDIA)
 P.O.BOX 685
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
9471	ADM-WEBSITE MAINTENANCE - APRIL 2021	05-21 05/04/21 N N N	A-NET30 FROM INVOICE		2010
0001	ADM-WEBSITE MAINTENANCE - APRIL 2021	01 4140 2151	1	170.00	170.00
		(General Fund Non-Departmental IT Services)			
				Invoice Extension ---->	170.00
				Vendor Total ----->	170.00

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 *** VENDOR.: BOD02 (TODD BODEM)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
051821	CHECK REQUEST-REIMBURSEMENT FOR CELL PHONE	05-21 05/18/21 N N N	A-NET30 FROM INVOICE		2010
0001	CHECK REQUEST-REIMBURSEMENT FOR CELL PHONE	01 4105 1300	1	50.00	50.00
		(General Fund Administration Bus Exp/Train)			
				Invoice Extension ---->	50.00
				Vendor Total ----->	50.00

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 23537 NETWORK PLACE *** VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
84042391	FIRE - GLOVES,PADZ,EYE WASH	05-21 04/29/21 N N N	A-NET30 FROM INVOICE		2010
0001	ACCOUNT#:204049	01 4220 1550	1	871.28	871.28
		(General Fund Fire Op Supp/Expense)			
0002	FIRE - GLOVES,PADZ,EYE WASH	01 4200 2999	1	192.04	192.04
		(General Fund Police COVID19)			
				Invoice Extension ---->	1063.32

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
84047533	FIRE-STAT PADZ 11 PEDIATRIC FOR ZOLL AED PLUS	05-21 05/04/21 N N N	A-NET30 FROM INVOICE		2010
0001	ACCOUNT#:204049	01 4220 1550	1	250.32	250.32
		(General Fund Fire Op Supp/Expense)			
				Invoice Extension ---->	250.32

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 23537 NETWORK PLACE *** VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 Vendor Total -----> 1313.64
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 FILE # 2674 *** VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 BPI141893 WATER-L A CHEMCHLOR SODIUM HYPOCHLORITE 05-21 05/03/21 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 WATER-L A CHEMCHLOR SODIUM HYPOCHLORITE 10 4420 1550 1 816.73 816.73
 (Wtr. Oper. Fund Water Operating Op Supp/Expense)
 Invoice Extension ----> 816.73

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 BPI144003 WATER- AMMONIUM SULFATE 05-21 05/11/21 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 WATER- AMMONIUM SULFATE 10 4420 1550 1 1348.71 1348.71
 (Wtr. Oper. Fund Water Operating Op Supp/Expense)
 Invoice Extension ----> 1348.71
 Vendor Total -----> 2165.44
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 1301 DOKER DRIVE *** VENDOR.: BUR04 (BURTON'S FIRE, INC.)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 S52742 FIRE - TURN SWITCH, SHIPPING CHARGE 05-21 04/23/21 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 FIRE - TURN SWITCH, SHIPPING CHARGE 01 4220 1460 1 171.46 171.46
 (General Fund Fire Vehicle Maintnc)
 Invoice Extension ----> 171.46
 Vendor Total -----> 171.46
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 P.O. BOX 847124 *** VENDOR.: CAE01 (CALIFORNIA ELECTRIC SUPPLY CORP.)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 261014125 PW-DIMMABLE DRIVER, PHOTO CONTROL 05-21 05/11/21 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 INV#:7626-1014125 01 4300 1550 1 292.65 292.65
 (General Fund Parks & Rec Op Supp/Expense)
 Invoice Extension ----> 292.65
 Vendor Total -----> 292.65
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 2804 DIAMOND SPUR STREET *** VENDOR.: CAL02 (CAL COAST INSIGNIA)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 2021-0212 PD-GUADALUPE CITY POLICE SHOULDER PATCH 05-21 03/25/21 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

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 2804 DIAMOND SPUR STREET *** VENDOR.: CAL02 (CAL COAST INSIGNIA)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 PD-GUADALUPE CITY POLICE SHOULDER PATCH 01 4200 0450 1 644.26 644.26
 (General Fund Police Other Benefits)
 Invoice Extension ----> 644.26
 Vendor Total -----> 644.26
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 1050 SOUTHWOOD DRIVE *** VENDOR.: CAN03 (CANNON CORPORATION)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 76332 PW-GUADALUPE COMMUNITY CENTER & LEROY PARK RENO 05-21 05/11/21 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 PROJECT 200419 89 4444 3051 1 14047.31 14047.31
 (CIP CIP 089-201)
 Invoice Extension ----> 14047.31
 Vendor Total -----> 14047.31
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 P.O. BOX 790408 *** VENDOR.: CAR09 (CARDMEMBER SERVICE)

 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 3113 WORDFENCE -WEBSITE SECURITY SOFTWARE 05-21 04/19/21 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 WORDFENCE -WEBSITE SECURITY SOFTWARE 01 4140 2151 1 99.00 99.00
 (General Fund Non-Departmentl IT Services)
 Invoice Extension ----> 99.00

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 3762 PW-DRAGON PROFESSIONAL 05-21 04/07/21 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 PW-DRAGON PROFESSIONAL 10 4420 1300 1 200.00 200.00
 (Wtr. Oper. Fund Water Operating Bus Exp/Train)
 0002 PW-DRAGON PROFESSIONAL 12 4425 1300 1 200.00 200.00
 (Wst.Wtr.Op.Fund Wastewater Bus Exp/Train)
 0003 PW-DRAGON PROFESSIONAL 71 4454 1300 1 100.00 100.00
 (MEASURE A MEASURE A Bus Exp/Train)
 Invoice Extension ----> 500.00

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 4777-C CARDHOLDER DISPUTE 13 - RETURN 05-21 01/11/21 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 CARDHOLDER DISPUTE 13 - RETURN 10 4420 1300 -1 140.00 -140.00
 (Wtr. Oper. Fund Water Operating Bus Exp/Train)
 0002 CARDHOLDER DISPUTE 13 - RETURN 12 4425 1300 -1 140.00 -140.00
 (Wst.Wtr.Op.Fund Wastewater Bus Exp/Train)
 0003 CARDHOLDER DISPUTE 13 - RETURN 71 4454 1300 -1 70.00 -70.00
 (MEASURE A MEASURE A Bus Exp/Train)
 Invoice Extension ----> -350.00

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 9028 DREAMHOST 05-21 04/18/21 N N N A-NET30 FROM INVOICE 2010

 Line Description G/L Account No Unit(s) Unit Cost Amount

P.O. BOX 790408

*** VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 DREAMHOST	01	4140 2150	1 13.99	13.99
		(General Fund Non-Departmentl Prof1 Services)		
			Invoice Extension ---->	13.99

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1481A SPECTRUM	05-21	04/15/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 SPECTRUM	01	4145 1000	1 185.15	185.15
		(General Fund Building Mtce Utilities)		
			Invoice Extension ---->	185.15

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
040921-C REVERSAL OF LATE/OVERLIMIT/INTEREST FEE	05-21	04/09/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 REVERSAL OF LATE/OVERLIMIT/INTEREST FEE	01	4140 1751	-1 28.13	-28.13
		(General Fund Non-Departmentl Finance Charges)		
0002 REVERSAL OF LATE/OVERLIMIT/INTEREST FEE	01	4200 1751	-1 28.12	-28.12
		(General Fund Police Finance Charges)		
0003 REVERSAL OF LATE/OVERLIMIT/INTEREST FEE	01	4220 1751	-1 28.12	-28.12
		(General Fund Fire Finance Charges)		
			Invoice Extension ---->	-84.37
			Vendor Total ----->	363.77

255 INDUSTRIAL WAY

*** VENDOR.: CCW01 (CENTRAL COAST WATER AUTH.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
051121 PW- CCWA FIXED COSTS,2016A REVENUE BOND DEBT	05-21	05/11/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FY 2022	10	1014	1 798672.12	798672.12
		(Wtr. Oper. Fund Prepaid-Other)		
			Invoice Extension ---->	798672.12
			Vendor Total ----->	798672.12

P.O. BOX 7173

*** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
046042221 4545 10TH ST - SENIOR CENTER- INT & VOICE	05-21	04/22/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 INV#:0086046042221 ACCT#:8245101140086046	105	4015 2164	1 194.63	194.63
		(CDBG CV1 CDBG CV1 GENERAL ADMIN)		
			Invoice Extension ---->	194.63

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
285043021 918 OBISPO ST STE 17 ACC#:8245101140034285	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 INV#:0034285043021 ACC#:8245101140034285	01	4145 1000	1 148.05	148.05
		(General Fund Building Mtce Utilities)		
			Invoice Extension ---->	148.05

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 P.O. BOX 7173 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->	342.68 =====

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 110 E. COOK STREET *** VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
85098	PD-ACCOUNTS RECEIVABLE BILLINGS - MARCH 2021	05-21	04/15/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#85098	01	4200 2350	1	1026.06	1026.06
			(General Fund Police Svcs.Other Agen)			
				Invoice Extension ---->		1026.06

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
85099	PD-MAINTENANCE SUPPORT, DISPATCH SERVICES	05-21	04/15/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:04722	01	4200 2350	1	4121.16	4121.16
			(General Fund Police Svcs.Other Agen)			
0002	PD-MAINTENANCE SUPPORT, DISPATCH SERVICES	01	4220 2350	1	2013.09	2013.09
			(General Fund Fire Svcs.Other Agen)			
				Invoice Extension ---->		6134.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
85131	PW-FUEL CHARGE - MARCH 2021	05-21	04/23/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:00161	23	4461 1560	1	2888.33	2888.33
			(LTF - Transit LTF Transit Fuels/Lubricant)			
				Invoice Extension ---->		2888.33

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
85132	PW-FUEL CHARGES - FEB 2021	05-21	04/23/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:00161	23	4461 1560	1	2229.22	2229.22
			(LTF - Transit LTF Transit Fuels/Lubricant)			
				Invoice Extension ---->		2229.22

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
85133	PW-FUEL USAGE -JAN 2021	05-21	04/23/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:00161	23	4461 1560	1	2190.58	2190.58
			(LTF - Transit LTF Transit Fuels/Lubricant)			
				Invoice Extension ---->		2190.58

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
85134	PW-FUEL CHARGE - DECEMBER 2020	05-21	04/23/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:00161	23	4461 1560	1	2047.71	2047.71
			(LTF - Transit LTF Transit Fuels/Lubricant)			
				Invoice Extension ---->		2047.71

Vendor Total -----> 16516.15
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 C/O YORK RISK SERVICES *** VENDOR.: CJPO1 (CJPIA)
 313 E. FOOTHILL BLVD
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

PRIM01896 FINANCE - ANNUAL CONTRIBUTION 2021-22 05-21 05/17/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MEMBER ID#:GUADA01	01 1014	1	511064.00	511064.00
		(General Fund Prepaid-Other)			
				Invoice Extension ---->	511064.00
				Vendor Total ----->	511064.00

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 P.O. BOX 329 *** VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

980721 PW-WATER- WATER SAMPLES 05-21 05/14/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER- WATER SAMPLES	10 4420 2150	1	292.00	292.00
		(Wtr. Oper. Fund Water Operating Profl Services)			
				Invoice Extension ---->	292.00

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

21D0416 WWTP-NITROGEN,SUSPENDE SOLIDS, SODIUM 05-21 04/16/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-NITROGEN,SUSPENDE SOLIDS, SODIUM	12 4425 2150	1	285.00	285.00
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->	285.00

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

21D1090 WWTP-SUSPENDE SOLIDS 05-21 04/22/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-SUSPENDE SOLIDS	12 4425 2150	1	60.00	60.00
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->	60.00

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

21D1773 WWTP-SUSPENDE SOLIDS 05-21 04/29/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-SUSPENDE SOLIDS	12 4425 2150	1	120.00	120.00
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->	120.00

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

21D2307 WWTP-SUSPENDE SOLIDS 05-21 05/07/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-SUSPENDE SOLIDS	12 4425 2150	1	60.00	60.00
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->	60.00
				Vendor Total ----->	817.00

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 CRS WEST INC. *** VENDOR.: COA09 (COASTAL REPROGRPHIC SERVICES)
 880-B VIA ESTEBAN
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

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 CRS WEST INC. *** VENDOR.: COA09 (COASTAL REPROGRPHIC SERVICES)
 880-B VIA ESTEBAN
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2393668	ADM-11X17 PLANS-OLIVERA MULTI FAMILY-HOUSING DEV	05-21	05/21/21 N N N	A-NET30 FROM INVOICE	2010
0001	ADM-11X17 PLANS-OLIVERA MULTI FAMILY-HOUSING DEV		01 2070 02 (General Fund Olivera Apts)	1 50.11	50.11
				Invoice Extension ---->	50.11
				Vendor Total ----->	50.11

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 P.O. BOX 255745 *** VENDOR.: CPC01 (CALIFORNIA POLICE CHIEFS ASSOCIATION)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
18513	PD-MEMBERSHIP RENEWAL - CHIEFS	05-21	05/01/21 N N N	A-NET30 FROM INVOICE	2010
0001	PD-MEMBERSHIP RENEWAL - CHIEFS		01 4200 1350 (General Fund Police Mem/Dues & Subs)	1 348.00	348.00
				Invoice Extension ---->	348.00
				Vendor Total ----->	348.00

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 TREVOR A. CRANDALL *** VENDOR.: CRA01 (CRANDALL CONSTRUCTION)
 P.O. BOX 2398
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4528	PW-GULARTE LANE STORM DRAIN	05-21	05/12/21 N N N	A-NET30 FROM INVOICE	2010
0001	PW-GULARTE LANE STORM DRAIN		89 4444 3064 (CIP CIP 089-304)	1 11050.00	11050.00
				Invoice Extension ---->	11050.00
				Vendor Total ----->	11050.00

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 P.O. BOX 41602 *** VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
72357318	WWTP- FORD F350 LEASE	05-21	06/13/21 N N N	A-NET30 FROM INVOICE	2010
0001	WWTP- FORD F350 LEASE		12 4425 2200 (Wst.Wtr.Op.Fund Wastewater Equip. Rental)	1 1225.39	1225.39
				Invoice Extension ---->	1225.39
				Vendor Total ----->	1225.39

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 301 LIGHTHOUSE AVE SUITE C *** VENDOR.: EMC01 (EMC PLANNING GROUP INC.)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
21-166	ADM-GP-084 GENERAL PLAN UPDATE	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010
0001	ADM-GP-084 GENERAL PLAN UPDATE		89 4444 3045 (CIP CIP General Plan)	1 13196.78	13196.78
				Invoice Extension ---->	13196.78

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 301 LIGHTHOUSE AVE SUITE C *** VENDOR.: EMC01 (EMC PLANNING GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->	13196.78 =====

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 745 W. BETTERAVIA ROAD *** VENDOR.: ENG02 (ENGEL & GRAY, INC.)
 P.O. BOX 5020

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
14X00003	WWTP-BIO SOLIDS	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:504827	12	4425 2150	1	3523.87	3523.87
			(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->		3523.87
				Vendor Total ----->		3523.87 =====

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 2825 S. ELM AVENUE #103 *** VENDOR.: ERN01 (ERNEST PACKAGING SOLUTIONS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
90356017	PW-BATH TISSUE,TANDEM NATURAL,STAINLESS SHINE	05-21	05/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-BATH TISSUE,TANDEM NATURAL,STAINLESS SHINE	01	4300 1550	1	428.00	428.00
			(General Fund Parks & Rec Op Supp/Expense)			
0002	PW-BATH TISSUE,TANDEM NATURAL,STAINLESS SHINE	01	4145 1550	1	428.53	428.53
			(General Fund Building Mtce Op Supp/Expense)			
				Invoice Extension ---->		856.53
				Vendor Total ----->		856.53 =====

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 3441 EAST HARBOUR DRIVE *** VENDOR.: EWI01 (EWING CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
14038549	PW-TEFLON	05-21	04/26/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-TEFLON	60	4490 1505	1	108.70	108.70
			(Quad.Assmt.Dist Guad.Assmt Dist Improve-Repairs)			
				Invoice Extension ---->		108.70
				Vendor Total ----->		108.70 =====

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 P.O BOX 740407 *** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
050421	COMMUNICATIONS	05-21	05/04/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE ACCOUNT#:805-343-0362-071975-5	01	4220 1150	1	63.31	63.31
			(General Fund Fire Communications)			
0002	ADMIN ACCOUNT#:805-343-0362-071975-5	01	4105 1150	1	126.61	126.61
			(General Fund Administration Communications)			
0003	FINANCE ACNT#:805-343-0362-071975-5	01	4120 1150	1	126.61	126.61
			(General Fund Finance Communications)			
0004	POLICE ACNT#:805-343-0362-071975-5	01	4200 1150	1	189.93	189.93
			(General Fund Police Communications)			

P.O BOX 740407

*** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0005	COUNCIL ACNT#:805-343-0362-071975-5		01 4105 1150	1	63.31	63.31
			(General Fund Administration Communications)			
0006	BUILDING ACT#:805-343-0362-071975-5		01 4405 1150	1	63.31	63.31
			(General Fund Bldg and Safety Communications)			
			Invoice Extension ---->			633.08

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
050721	ACCOUNT#:805343-5713-061406-5	05-21	05/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:805343-5713-061406-5		10 4420 1150	1	87.14	87.14
			(Wtr. Oper. Fund Water Operating Communications)			
			Invoice Extension ---->			87.14

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
052521	ACCOUNT#:805-343-1451-071975-5	05-21	05/25/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS-SERVICE FROM 05/01/21-05/31-21		12 4425 1150	1	127.94	127.94
			(Wst.Wtr.Op.Fund Wastewater Communications)			
			Invoice Extension ---->			127.94

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
052821	COMMUNICATION - ACCT#:805-343-5512-041588-5	05-21	05/04/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION - ACCT#:805-343-5512-041588-5		01 4105 1150	1	90.94	90.94
			(General Fund Administration Communications)			
			Invoice Extension ---->			90.94
			Vendor Total ----->			939.10

*** VENDOR.: GER01 (EMIKO GERBER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
051821	CHECK REQUEST - REIMBURSEMENT CELL PHONE - MAY	05-21	05/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST - REIMBURSEMENT CELL PHONE - MAY		01 4105 1150	1	50.00	50.00
			(General Fund Administration Communications)			
			Invoice Extension ---->			50.00
			Vendor Total ----->			50.00

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
36914	PW-STREETS-54-026 BAR OIL QT	05-21	05/04/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-54-026 BAR OIL QT		01 4300 1550	1	4.67	4.67
			(General Fund Parks & Rec Op Supp/Expense)			
			Invoice Extension ---->			4.67

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
36972	FIRE - N220-582 TARP ROPE HOOK 3-1/2	05-21	05/04/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE - N220-582 TARP ROPE HOOK 3-1/2	01 4220 1550	1	1.29	1.29
	(General Fund Fire Op Supp/Expense)				
	Invoice Extension ---->				1.29

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
37028	PW-STREETS-3.5'' PWR IMPACT BIT,5/8 FINE DW SCREW	05-21	05/05/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-3.5'' PWR IMPACT BIT,5/8 FINE DW SCREW	23 4461 1550	1	7.58	7.58
	(LTF - Transit LTF Transit Op Supp/Expense)				
	Invoice Extension ---->				7.58

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
37069	PW-BUILDING-SWTCH PLT,BOX CABLE,POWER STRIP	05-21	05/05/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-BUILDING-SWTCH PLT,BOX CABLE,POWER STRIP	01 4145 1550	1	72.35	72.35
	(General Fund Building Mtce Op Supp/Expense)				
	Invoice Extension ---->				72.35

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
37118	PW-BUILDINGS-11'' 50LB NATURAL CABLE TIES	05-21	05/06/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-BUILDINGS-11'' 50LB NATURAL CABLE TIES	01 4145 1550	1	9.77	9.77
	(General Fund Building Mtce Op Supp/Expense)				
	Invoice Extension ---->				9.77

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
37122	PW-STREETS-TRASH BAG XSTRONG 33G 48CT	05-21	05/06/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-TRASH BAG XSTRONG 33G 48CT	71 4454 1550	1	36.95	36.95
	(MEASURE A MEASURE A Op Supp/Expense)				
	Invoice Extension ---->				36.95

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
37138	PW-WWTP-CONCRETE MIX, ROW PREMIER	05-21	05/06/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-CONCRETE MIX, ROW PREMIER	12 4425 1550	1	29.21	29.21
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
	Invoice Extension ---->				29.21

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
37216	WWTP-CONCRETE MIX QUIKRETE	05-21	05/07/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-CONCRETE MIX QUIKRETE	12 4425 1450	1	17.91	17.91
	(Wst.Wtr.Op.Fund Wastewater Facilities Main)				
	Invoice Extension ---->				17.91

Vendor Total -----> 179.73
 =====

4465 9TH ST *** VENDOR.: GUA13 (GUADALUPE UNION SCHOOL DISTRICT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042921	FINANCE - HYDRANT METER DEPOSIT-4710 W MAIN ST	05-21	04/29/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FINANCE - HYDRANT METER DEPOSIT-4710 W MAIN ST	10	2043	1	600.00	600.00
		(Wtr. Oper. Fund MQ - Customer Interim Deposits)				
				Invoice Extension ---->		600.00
				Vendor Total ----->		600.00

771 GUADALUPE STREET *** VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
051821	CHECK REQUEST - PROPERTY LEASE PAYMENT	05-21	05/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST - PROPERTY LEASE PAYMENT	01	4300 2150	1	50.00	50.00
		(General Fund Parks & Rec Profl Services)				
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00

120 S. STATE COLLEGE BLVD *** VENDOR.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)
 SUITE 200

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
IN007350B	FINANCE -CONTRACT SERVICES - SALES TAX	05-21	03/22/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FINANCE -CONTRACT SERVICES - SALES TAX	01	4105 2150	1	232.26	232.26
		(General Fund Administration Profl Services)				
				Invoice Extension ---->		232.26

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
IN007809B	FINANCE - CONTRACT SERVICES TRANSACTION TAX	05-21	03/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FINANCE - CONTRACT SERVICES TRANSACTION TAX	01	4105 2150	1	150.00	150.00
		(General Fund Administration Profl Services)				
				Invoice Extension ---->		150.00
				Vendor Total ----->		382.26

A DIVISION OF WASTE MANAGEMENT *** VENDOR.: HEA01 (HEALTH SANITATION SERVICE INC.)
 P.O. BOX 541065

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
123010821	PW-40 YD GREEN/YARD WASTE	05-21	05/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INVOICE#:0371230-1082-1 CUSTID#:9-64873-35005	71	4454 2150	1	136.09	136.09
		(MEASURE A MEASURE A Profl Services)				
0002	PW-40 YD GREEN/YARD WASTE	01	4300 2150	1	136.08	136.08
		(General Fund Parks & Rec Profl Services)				
				Invoice Extension ---->		272.17
				Vendor Total ----->		272.17

P.O.BOX 825

*** VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
184988	FIRE - FUEL CHARGES	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:1197	01 4220 1560	1	272.60	272.60
	(General Fund Fire Fuels/Lubricant)				
	Invoice Extension ---->				272.60

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
184991	WWTP-FUEL CHARGES	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP-FUEL CHARGES	12 4425 1560	1	205.34	205.34
	(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)				
	Invoice Extension ---->				205.34

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
185008	PD-FUEL CHARGES	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ACCOUNT#: 1280	01 4200 1560	1	1146.92	1146.92
	(General Fund Police Fuels/Lubricant)				
	Invoice Extension ---->				1146.92

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
185471	FIRE-FUEL CHARGES	05-21	05/15/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-FUEL CHARGES	01 4220 1560	1	219.02	219.02
	(General Fund Fire Fuels/Lubricant)				
	Invoice Extension ---->				219.02

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
185473	PW-WATER-FUEL CHARGES	05-21	05/15/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-FUEL CHARGES	10 4420 1560	1	236.94	236.94
	(Wtr. Oper. Fund Water Operating Fuels/Lubricant)				
	Invoice Extension ---->				236.94

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
185474	WWTP- FUEL CHARGES	05-21	05/15/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:1207	12 4425 1560	1	289.23	289.23
	(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)				
	Invoice Extension ---->				289.23

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
185475	PW-STREETS-FUEL CHARGES	05-21	05/15/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-FUEL CHARGES	71 4454 1560	1	347.95	347.95
	(MEASURE A MEASURE A Fuels/Lubricant)				
	Invoice Extension ---->				347.95

Vendor Total -----> 2718.00
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P.O. BOX 1450 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
64685	COMMUNICATIONS	05-21	04/10/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BLDG & SAFETY	01 4405 1150	1	87.77	87.77
		(General Fund Bldg and Safety Communications)			
0002	POLICE	01 4200 1150	1	394.96	394.96
		(General Fund Police Communications)			
0003	FINANCE	01 4120 1150	1	175.54	175.54
		(General Fund Finance Communications)			
0004	ADMINISTRATION	01 4105 1150	1	131.65	131.65
		(General Fund Administration Communications)			
0005	FIRE	01 4420 1150	1	131.65	131.65
		(General Fund Water Operating Communications)			
0006	CDBG	100 4010 2164	1	43.88	43.88
		(CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN)			
0007	PARKS & REC	01 4300 1150	1	48.27	48.27
		(General Fund Parks & Rec Communications)			
0008	WASTE WATER	12 4425 1150	1	114.10	114.10
		(Wst.Wtr.Op.Fund Wastewater Communications)			
0009	WATER	10 4420 1150	1	114.10	114.10
		(Wtr. Oper. Fund Water Operating Communications)			
0010	STREETS	71 4454 1150	1	26.33	26.33
		(MEASURE A MEASURE A Communications)			
0011	BLDG & MAINTENANCE	01 4145 1150	1	4.40	4.40
		(General Fund Building Mtce Communications)			
		Invoice Extension ---->			1272.65
		Vendor Total ----->			1272.65

10225 82ND AVENUE *** VENDOR.: INT02 (INTERSPIRO INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
103108	FIRE-YEARLY SERVICE SCBA	05-21	05/06/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-YEARLY SERVICE SCBA	01 4220 1400	1	1633.00	1633.00
		(General Fund Fire Equipment Maint)			
		Invoice Extension ---->			1633.00
INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
103202	FIRE-PART#31062-01 WIRELESS HUD	05-21	05/06/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-PART#31062-01 WIRELESS HUD	01 4220 1460	1	2574.00	2574.00
		(General Fund Fire Vehicle Maintnc)			
		Invoice Extension ---->			2574.00
		Vendor Total ----->			4207.00

355 PACIFIC ST *** VENDOR.: ITE01 (ITECH SOLUTIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8329	PW/FINANCE - DISPLAY PORT,WIDESCREEN,HARD DRIVE	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	HARD DRIVE	01 4140 2151	1	107.44	107.44
		(General Fund Non-Departmentl IT Services)			
0002	DISPLAY PORT	12 4425 1400	1	32.44	32.44
		(Wst.Wtr.Op.Fund Wastewater Equipment Maint)			
0003	WIDESCREEN LED	10 4420 1400	1	137.43	137.43
		(Wtr. Oper. Fund Water Operating Equipment Maint)			
		Invoice Extension ---->			277.31

355 PACIFIC ST *** VENDOR.: ITE01 (ITECH SOLUTIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
8362	FINANCE - MONTHLY WORKSTATION MANAGEMENT	05-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FINANCE - MONTHLY WORKSTATION MANAGEMENT	01	4140 2151	1	6721.50	6721.50
				(General Fund Non-Departmentl IT Services)		
					Invoice Extension ---->	6721.50
					Vendor Total ----->	6998.81

P.O. BOX 742082 *** VENDOR.: MAN01 (MANAGED HEALTH NETWORK COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
PRM062053	HR-37 SUBSCRIBERS	05-21	05/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	HR-37 SUBSCRIBERS	01	4140 0400	1	77.33	77.33
				(General Fund Non-Departmentl Health Insuranc)		
					Invoice Extension ---->	77.33
					Vendor Total ----->	77.33

P.O. BOX 1604 *** VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
8971	PW-DJ JFARMS CPS	05-21	05/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-DJ JFARMS CPS	01	2004	1	1327.92	1327.92
				(General Fund D.J. FARMS)		
					Invoice Extension ---->	1327.92

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
8988	PW-GUADALUPE LIFT STATION & TRUNK MAIN	05-21	05/05/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-GUADALUPE LIFT STATION & TRUNK MAIN	89	4444 3085	1	1894.75	1894.75
				(CIP CIP 089-505)		
					Invoice Extension ---->	1894.75
					Vendor Total ----->	3222.67

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042921	ACCOUNT#:3472146148-0	05-21	04/29/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:3472146148-0	12	4425 1000	1	19299.28	19299.28
				(Wst.Wtr.Op.Fund Wastewater Utilities)		
					Invoice Extension ---->	19299.28

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
042301A	ACCNT:5783036442-8	05-21	04/23/21 N N N	A-NET30 FROM INVOICE	2010

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 P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	4240 GULARTE LANE		12 4425 1000	1	12.09	12.09
			(Wst.Wtr.Op.Fund Wastewater Utilities)			
0002	4330 W MAIN ST		10 4420 1000	1	3783.59	3783.59
			(Wtr. Oper. Fund Water Operating Utilities)			
0003	201 CALLE CESAR CHAVEZ		01 4300 1000	1	178.77	178.77
			(General Fund Parks & Rec Utilities)			
0004	GUADALUPE ST		65 4485 1000	1	169.40	169.40
			(Quad.Light Dist Gdlpe Light Dis Utilities)			
0005	N/E CORNER OF PARK ON		01 4300 1000	1	12.13	12.13
			(General Fund Parks & Rec Utilities)			
0006	GUAD DUNES WAY NE COR		71 4454 1000	1	10.60	10.60
			(MEASURE A MEASURE A Utilities)			
0007	W MAIN ST NE COR & PT		60 4490 1000	1	10.60	10.60
			(Quad.Assmt.Dist Quad.Assmt Dist Utilities)			
0008	1015 GUADALUPE		01 4145 1000	1	241.42	241.42
			(General Fund Building Mtce Utilities)			
0009	918 OBISPO ST		01 4145 1000	1	1816.15	1816.15
			(General Fund Building Mtce Utilities)			
0010	UTILITY DIVISION		65 4485 1000	1	3429.64	3429.64
			(Quad.Light Dist Gdlpe Light Dis Utilities)			
0011	UTILITY DIVISION		60 4490 1000	1	605.23	605.23
			(Quad.Assmt.Dist Quad.Assmt Dist Utilities)			
			Invoice Extension ---->			10269.62

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042821A	ACC#:2752777244-9 WATER PUMPS	05-21	04/28/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ACC#:2752777244-9 WATER PUMPS		10 4420 1000	1	6872.54	6872.54
			(Wtr. Oper. Fund Water Operating Utilities)			
			Invoice Extension ---->			6872.54

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
042821B	ACCT#:2020112920-0 945 GUADALUPE ST (CLOCK TOWER)	05-21	04/28/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ACCT#:2020112920-0 945 GUADALUPE ST (CLOCK TOWER)		65 4485 1000	1	20.91	20.91
			(Quad.Light Dist Gdlpe Light Dis Utilities)			
			Invoice Extension ---->			20.91

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
050321A	ACCT#:6669954346-9 884 GUADALUPE ST	05-21	05/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ACCT#:6669954346-9 884 GUADALUPE ST		65 4485 1000	1	279.63	279.63
			(Quad.Light Dist Gdlpe Light Dis Utilities)			
			Invoice Extension ---->			279.63

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
050321B	ACCT#:0406686538-9 4545 10TH ST	05-21	05/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ACCT#:0406686538-9 4545 10TH ST		01 4145 1000	1	199.07	199.07
			(General Fund Building Mtce Utilities)			
			Invoice Extension ---->			199.07
			Vendor Total ----->			36941.05

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 3485 SACRAMENTO DRIVE, SUITE A *** VENDOR.: PAV01 (PAVEMENT ENGINEERING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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3485 SACRAMENTO DRIVE, SUITE A *** VENDOR.: PAV01 (PAVEMENT ENGINEERING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2104-032	PW-ENGINEERING DESIGN SERVICES	05-21	05/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2021 PAVEMENT REHABILITATION PROJECT#:210107-01	89	4444 3064 (CIP CIP 089-304)	1	6965.00	6965.00
Invoice Extension ---->						6965.00
Vendor Total ----->						6965.00

ROBERT COBB *** VENDOR.: PER02 (PERRY'S ELECTRIC MOTORS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
25159	WWTP-SERVICE CALL LEAD MECHANIC	05-21	05/13/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	JOB#:SV2341	12	4425 2150 (Wst.Wtr.Op.Fund Wastewater Profl Services)	1	1048.33	1048.33
Invoice Extension ---->						1048.33
Vendor Total ----->						1048.33

P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
16055107	WATER - FOAM MOUSEPAD WRISTREST	05-21	04/14/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#1033042	10	4420 1200 (Wtr. Oper. Fund Water Operating Off Suppl/Postg)	1	8.69	8.69
Invoice Extension ---->						8.69

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
16315329	ADM- SONIA - CDBG-OFFICE SUPPLIES	05-21	04/26/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:1033042	100	4010 2164 (CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN)	1	46.47	46.47
Invoice Extension ---->						46.47
Vendor Total ----->						55.16

P.O. BOX 1029 *** VENDOR.: QUI08 (QUINCON INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
051221	LEROY PARK & COMMUNITY CCENTER REHABILITATION	05-21	05/12/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	LEROY PARK & COMMUNITY CCENTER REHABILITATION	89	4444 3051 (CIP CIP 089-201)	1	235153.50	235153.50
Invoice Extension ---->						235153.50
Vendor Total ----->						235153.50

P.O BOX 3309

*** VENDOR.: RAN01 (RANGE MASTER INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
11972	PD-E.AGUILAR-RANGE FEE,EYE/EAR FEE,REQUALIFYING	05-21	01/21/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-E.AGUILAR-RANGE FEE,EYE/EAR FEE,REQUALIFYING	01	4200 1550	1	30.69	30.69
		(General Fund Police Op Supp/Expense)				
		Invoice Extension ---->				30.69
		Vendor Total ----->				30.69

P.O. BOX 856158

*** VENDOR.: REA01 (READY REFRESH BY NESTLE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
09535043F	WWTP-WATER	05-21	05/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCT#:8809535043 INV#:11D8809535043	12	4425 1550	1	74.04	74.04
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
		Invoice Extension ---->				74.04
		Vendor Total ----->				74.04

555 GUADALUPE ST

*** VENDOR.: REY01 (REYNA AUTO REPAIR)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4027	PD-2014 FORD ESCAPE OIL CHANGE & FILTER	05-21	04/28/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-2014 FORD ESCAPE OIL CHANGE & FILTER	01	4200 1560	1	61.32	61.32
		(General Fund Police Fuels/Lubricant)				
		Invoice Extension ---->				61.32

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4035	PD-2020 CHEVY TAHOE OIL CHANGE & FILTER	05-21	05/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-2020 CHEVY TAHOE OIL CHANGE & FILTER	01	4200 1560	1	74.37	74.37
		(General Fund Police Fuels/Lubricant)				
		Invoice Extension ---->				74.37
		Vendor Total ----->				135.69

1 TARA BLVD SUITE 301

*** VENDOR.: SAT01 (SATCOM GLOBAL FZE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
S05210201	FIRE - IRIDUM SIM CARD	05-21	05/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	AS052101201 ACCOUT#:C11216	01	4220 1150	1	42.75	42.75
		(General Fund Fire Communications)				
0002	AS052101201	01	4200 1150	1	42.75	42.75
		(General Fund Police Communications)				
		Invoice Extension ---->				85.50
		Vendor Total ----->				85.50

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 240 EAST ROEMER WAY *** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1867 PW-TRANSIT SERVICES - APRIL 2021	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PW-TRANSIT SERVICES - APRIL 2021	23 4461 2354		1 14666.28	14666.28
	(LTF - Transit LTF Transit Contract Svcs)			
	Invoice Extension ---->			14666.28

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1868 PW-TRANSIT MAINTENANCE SERVICES APRIL 2021	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PW-TRANSIT MAINTENANCE SERVICES APRIL 2021	23 4461 1400		1 6719.89	6719.89
	(LTF - Transit LTF Transit Equipment Maint)			
	Invoice Extension ---->			6719.89
	Vendor Total ----->			21386.17

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SANTA MARIA NEWS MEDIA INC P.O.BOX 400 28858 ADM-NOTICE OF HEARING	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 NOTICE OF PUBLIC HEARING - OLIVERA PROJECT	01 2070 02		1 113.50	113.50
	(General Fund Olivera Apts)			
	Invoice Extension ---->			113.50
	Vendor Total ----->			113.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
P.O. BOX C 1025 GUADALUPE ACCT#:09451463419	05-21	04/28/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 1025 GUADALUPE ACCT#:09451463419	01 4145 1000		1 145.65	145.65
	(General Fund Building Mtce Utilities)			
	Invoice Extension ---->			145.65

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1025 GUADALUPE ACCT#:15501500001 918 OBISPO ST	05-21	04/28/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ACCT#:15501500001 918 OBISPO ST	01 4145 1000		1 1488.78	1488.78
	(General Fund Building Mtce Utilities)			
	Invoice Extension ---->			1488.78
	Vendor Total ----->			1634.43

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
P.O. BOX 31001-2620 PW-TEMP NO PARKING, LIME HOODIE SWEAT,MESH VEST	05-21	04/22/21 N N N	A-NET30 FROM INVOICE	2010

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 P.O. BOX 31001-2620 *** VENDOR.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:S0188601		71 4454 1550	1	173.96	173.96
			(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->		173.96
				Vendor Total ----->		173.96

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 DEPARTMENTAL ACCOUNTING OFFICE *** VENDOR.: STA06 (STATE CONTROLLER'S OFFICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
D00002664	FINANCE- ANNUAL STREET REPORT FEE	05-21	05/11/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FINANCE- ANNUAL STREET REPORT FEE		20 4430 2350	1	3000.00	3000.00
			(Gas Tax Fund Gas Tax-Streets Svcs.Other Agen)			
				Invoice Extension ---->		3000.00
				Vendor Total ----->		3000.00

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 *** VENDOR.: SWE02 (SHANNON SWEENEY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
051321	CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION	05-21	05/13/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION		10 4420 1300	1	90.00	90.00
			(Wtr. Oper. Fund Water Operating Bus Exp/Train)			
0002	CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION		12 4425 1300	1	90.00	90.00
			(Wst.Wtr.Op.Fund Wastewater Bus Exp/Train)			
0003	CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION		71 4425 1300	1	90.00	90.00
			(MEASURE A Wastewater Bus Exp/Train)			
0004	CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION		10 4420 1300	1	105.00	105.00
			(Wtr. Oper. Fund Water Operating Bus Exp/Train)			
				Invoice Extension ---->		375.00

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
051821	CHECK REQUEST-REIMBURSEMENT PERSONAL CELL	05-21	05/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST-REIMBURSEMENT PERSONAL CELL		10 4420 1300	1	15.00	15.00
			(Wtr. Oper. Fund Water Operating Bus Exp/Train)			
0002	CHECK REQUEST-REIMBURSEMENT PERSONAL CELL		12 4425 1300	1	15.00	15.00
			(Wst.Wtr.Op.Fund Wastewater Bus Exp/Train)			
0003	CHECK REQUEST-REIMBURSEMENT PERSONAL CELL		71 4454 1300	1	15.00	15.00
			(MEASURE A MEASURE A Bus Exp/Train)			
0004	CHECK REQUEST-REIMBURSEMENT PERSONAL CELL		01 4145 1300	1	2.50	2.50
			(General Fund Building Mtce Bus Exp/Train)			
0005	CHECK REQUEST-REIMBURSEMENT PERSONAL CELL		01 4300 1300	1	2.50	2.50
			(General Fund Parks & Rec Bus Exp/Train)			
				Invoice Extension ---->		50.00
				Vendor Total ----->		425.00

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 TARTAGLIA ENGINEERING *** VENDOR.: TAR02 (JOHN A. SMITH)

7360 EL CAMINO REAL, SUITE E
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

TARTAGLIA ENGINEERING
 7360 EL CAMINO REAL, SUITE E
 INVOICE-TYPE DESCRIPTION
 *** VENDOR.: TAR02 (JOHN A. SMITH)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-48 PW-MAIN STREEET WATERLINE	05-21	01/07/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PW-MAIN STREEET WATERLINE	89 4444 3087 (CIP CIP 405)	1	14138.50	14138.50
			Invoice Extension ---->	14138.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-86 WWTP-TOPOGRAPHIC SURVEY,WWTP POND LEVEE	05-21	05/10/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WWTP-TOPOGRAPHIC SURVEY,WWTP POND LEVEE	12 4425 2150 (Wst.Wtr.Op.Fund Wastewater Profl Services)	1	3002.00	3002.00
			Invoice Extension ---->	3002.00
			Vendor Total ----->	17140.50

835 EAST CYPRESS ST
 *** VENDOR.: THE07 (PHILIP F. SINCO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10134 ADM-PROFESSIONAL LEGAL SERVICES	05-21	05/03/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 ADM-PROFESSIONAL LEGAL SERVICES	01 4110 2150 (General Fund City Attorney Profl Services)	1	4257.00	4257.00
0002 ADM-WATER (CCWA)	10 4420 2150 (Wtr. Oper. Fund Water Operating Profl Services)	1	957.00	957.00
			Invoice Extension ---->	5214.00
			Vendor Total ----->	5214.00

712 FIERO LANE SUITE #33
 *** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3243278 ADM - COPIES	05-21	04/30/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 ADM - COPIES	01 4405 1550 (General Fund Bldg and Safety Op Supp/Expense)	1	44.46	44.46
0002 ADM - COPIES	01 4200 1550 (General Fund Police Op Supp/Expense)	1	62.80	62.80
0003 ADM - COPIES	01 4120 1550 (General Fund Finance Op Supp/Expense)	1	25.94	25.94
0004 ADM - COPIES	01 4220 1550 (General Fund Fire Op Supp/Expense)	1	2.53	2.53
0005 ADM - COPIES	01 4105 1550 (General Fund Administration Op Supp/Expense)	1	288.12	288.12
0006 ADM - COPIES	01 4300 1550 (General Fund Parks & Rec Op Supp/Expense)	1	3.13	3.13
			Invoice Extension ---->	426.98
			Vendor Total ----->	426.98

P.O. BOX 9004-C#322222
 *** VENDOR.: USA01 (U.S.A. BLUEBOOK INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
591122 WWTP-CHESELL CIRCULAR CHART, REPLACEMENT CAP	05-21	05/03/21 N N N	A-NET30 FROM INVOICE	2010

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 P.O. BOX 9004-C#322222 *** VENDOR.: USA01 (U.S.A. BLUEBOOK INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	CUST#: 322222		12 4425 1550 (Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)	1	518.56	518.56
				Invoice Extension ---->		518.56
				Vendor Total ----->		518.56

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 P.O. BOX 790428 *** VENDOR.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
000025432	SMART AND FINAL - COFFEE,COFFEE POT, WHIP CREAM	05-21	04/26/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	SMART AND FINAL - COFFEE,COFFEE POT, WHIP CREAM		42 4210 1550 (Pol.Safty Fund Pol.Pub.Safety Op Supp/Expense)	1	66.03	66.03
				Invoice Extension ---->		66.03

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
166646955	FORESTRY SUPPLIER - FIRE PUPS,CARRYING STRAPS	05-21	03/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FORESTRY SUPPLIER - FIRE PUPS,CARRYING STRAPS		01 4220 1400 (General Fund Fire Equipment Maint)	1	125.45	125.45
				Invoice Extension ---->		125.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
821795085	NPI-GDS MODULAR HARDWIRED CAR CHARGER	05-21	04/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	NPI-GDS MODULAR HARDWIRED CAR CHARGER		01 4220 1460 (General Fund Fire Vehicle Maintnc)	1	54.48	54.48
				Invoice Extension ---->		54.48
				Vendor Total ----->		245.96

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 3904 VIRGINIA AVE *** VENDOR.: USF01 (US FABRICS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
38178	ECO TUBE 20YD DUMPSTER BAG	05-21	05/06/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP		89 4444 3088 (CIP CIP Aeration Basin)	1	2397.00	2397.00
				Invoice Extension ---->		2397.00
				Vendor Total ----->		2397.00

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 P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
878230222	PD-MOBILE DATE TERMINALS & CELL PHONES	05-21	04/22/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount

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 P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:987230222 ACCOUNT#:742070155-00001	01	4200 1500	1	631.29	631.29
		(General Fund Police Equipment Replc)				
				Invoice Extension ---->		631.29
				Vendor Total ----->		631.29

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 LOCATION:5125 W MAIN ST *** VENDOR.: WWT01 (WASTE WATER TREATMENT METER)
 918 OBISPO ST

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
032621	WWTP-HYDRANT METER - 5125 W MAIN ST	05-21	03/26/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WWTP-HYDRANT METER - 5125 W MAIN ST	12	4425 1000	1	126.00	126.00
		(Wst.Wtr.Op.Fund Wastewater Utilities)				
				Invoice Extension ---->		126.00
				Vendor Total ----->		126.00

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 *** VENDOR.: ZAR01 (LORENA ZARATE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
051921	CHECK REQUEST - CALCPA MEMBERSHIP	05-21	05/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST - CALCPA MEMBERSHIP	01	4120 1350	1	435.00	435.00
		(General Fund Finance Mem/Dues & Subs)				
				Invoice Extension ---->		435.00
				Vendor Total ----->		435.00

426.98+
 518.56+
 245.96+
 2,397.00+
 631.29+
 126.00+
 435.00+
 1,735.108.834

** Total Invoices ----> 1735148.83
 ** Total Checks ----> .00
 *** Total Purchases ---> 1735148.83

0.*
 0.*

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	1014		<*>Prepaid-Other//General Fund	511064.00	53971.92	.00	565035.92	.00	-565035.92
01	2004		D.J. FARMS//General Fund	1327.92					
01	2010		Accounts Payable//General Fund	-551444.92					
01	2070	02	Olivera Apts//General Fund	163.61					
01	4105	1150	Administratio/Communication/Gen	462.51	4289.82	50.00	4802.33	5500.00	697.67
01	4105	1300	Administratio/Bus Exp/Train/Gen	50.00	500.00	.00	550.00	1000.00	450.00
01	4105	1550<*>	Administratio/Op Supp/Expen/Gen	288.12	3587.45	620.02	4495.59	2700.00	-1795.59
01	4105	2150	Administratio/Profl Service/Gen	382.26	4430.70	.00	4812.96	9000.00	4187.04
01	4110	2150	City Attorney/Profl Service/Gen	4257.00	59858.50	.00	64115.50	90000.00	25884.50
01	4120	1150	Finance/Communication/General F	302.15	2748.88	.00	3051.03	3600.00	548.97
01	4120	1200<*>	Finance/Off Suppl/Pos/General F	191.55	3283.83	41.57	3516.95	2550.00	-966.95
01	4120	1350	Finance/Mem/Dues & Su/General F	435.00	995.00	.00	1430.00	2055.00	625.00
01	4120	1550	Finance/Op Supp/Expen/General F	25.94	2092.55	.00	2118.49	3000.00	881.51
01	4140	0400<*>	Non-Departmen/Health Insura/Gen	77.33	2327.36	.00	2404.69	930.00	-1474.69
01	4140	1751<*>	Non-Departmen/Finance Charg/Gen	-28.13	34.05	.00	5.92	.00	-5.92
01	4140	2150	Non-Departmen/Profl Service/Gen	13.99	10492.96	.00	10506.95	15000.00	4493.05
01	4140	2151<*>	Non-Departmen/IT Services/Gener	7097.94	70424.48	.00	77522.42	73704.00	-3818.42
01	4145	1000	Building Mtce/Utilities/General	4224.27	30580.15	1605.03	36409.45	38757.00	2347.55
01	4145	1150<*>	Building Mtce/Communication/Gen	4.40	712.35	.00	716.75	190.00	-526.75
01	4145	1300	Building Mtce/Bus Exp/Train/Gen	2.50	25.00	.00	27.50	40.00	12.50
01	4145	1550	Building Mtce/Op Supp/Expen/Gen	547.53	5226.09	678.16	6451.78	10800.00	4348.22
01	4145	2150<*>	Building Mtce/Profl Service/Gen	97.12	24830.07	2222.36	27149.55	25000.00	-2149.55
01	4200	0450	Police/Other Benefit/General Fu	644.26	6413.61	13510.56	20568.43	31740.00	11171.57
01	4200	1150<*>	Police/Communication/General Fu	627.64	6934.16	61.04	7622.84	6000.00	-1622.84
01	4200	1350<*>	Police/Mem/Dues & Su/General Fu	348.00	215.00	.00	563.00	561.00	-2.00
01	4200	1500	Police/Equipment Rep/General Fu	631.29	2349.60	121.46	3102.35	7344.00	4241.65
01	4200	1550<*>	Police/Op Supp/Expen/General Fu	152.13	20974.62	564.00	21690.75	20286.00	-1404.75
01	4200	1560	Police/Fuels/Lubrica/General Fu	1282.61	19921.52	288.85	21492.98	25226.00	3733.02
01	4200	1751<*>	Police/Finance Charg/General Fu	-28.12	34.05	.00	5.93	.00	-5.93
01	4200	2350	Police/Svcs.Other Ag/General Fu	5147.22	44183.27	163.00	49493.49	50900.00	1406.51
01	4200	2999<*>	Police/COVID19/General Fund	192.04	6954.67	320.00	7466.71	.00	-7466.71
01	4200	4150<*>	Police/Lease-Purchas/General Fu	755.00	.00	.00	755.00	.00	-755.00
01	4220	1150<*>	Fire/Communication/General Fund	106.06	4896.75	.00	5002.81	4900.00	-102.81
01	4220	1200	Fire/Off Suppl/Pos/General Fund	148.79	434.96	.00	583.75	670.00	86.25
01	4220	1400<*>	Fire/Equipment Mai/General Fund	1758.45	3752.47	.00	5510.92	5000.00	-510.92
01	4220	1460	Fire/Vehicle Maint/General Fund	2799.94	497.25	679.58	3976.77	10200.00	6223.23
01	4220	1550	Fire/Op Supp/Expen/General Fund	1457.83	7866.99	.00	9324.82	12240.00	2915.18
01	4220	1560	Fire/Fuels/Lubrica/General Fund	491.62	4172.68	83.88	4748.18	6150.00	1401.82
01	4220	1751<*>	Fire/Finance Charg/General Fund	-28.12	34.04	.00	5.92	.00	-5.92
01	4220	2350	Fire/Svcs.Other Ag/General Fund	2013.09	18104.65	.00	20117.74	25400.00	5282.26
01	4300	1000	Parks & Rec/Utilities/General F	190.90	56840.18	5656.49	62687.57	65280.00	2592.43
01	4300	1150	Parks & Rec/Communication/Gener	48.27	1621.10	51.04	1720.41	2300.00	579.59
01	4300	1300	Parks & Rec/Bus Exp/Train/Gener	2.50	25.00	.00	27.50	200.00	172.50
01	4300	1550	Parks & Rec/Op Supp/Expen/Gener	1201.44	689.63	29.36	1920.43	4080.00	2159.57

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	4300	2150	Parks & Rec/Profl Service/Gener	187.88	35666.51	931.04	36785.43	38600.00	1814.57
01	4405	1150	Bldg and Safe/Communication/Gen	151.08	2009.15	.00	2160.23	2900.00	739.77
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen	44.46	284.49	.00	328.95	600.00	271.05
01	4420	1150<*>	Water Operati/Communication/Gen	131.65	.00	.00	131.65	.00	-131.65
Fund (01) Total ---->				.00	525287.51	27677.44	1102918.34	604403.00	-498515.34
10	1014		<*>Prepaid-Other//Wtr. Oper. Fund	798672.12	112157.10	.00	910829.22	.00	-910829.22
10	2010		Accounts Payable//Wtr. Oper. Fu	-814228.79					
10	2043		MQ - Customer Interim Deposi//W	600.00					
10	4420	1000	Water Operati/Utilities/Wtr. Op	10656.13	108795.11	.00	119451.24	122200.00	2748.76
10	4420	1150	Water Operati/Communication/Wtr	201.24	4870.95	210.62	5282.81	6700.00	1417.19
10	4420	1200<*>	Water Operati/Off Suppl/Pos/Wtr	8.69	9707.19	46.90	9762.78	9180.00	-582.78
10	4420	1300	Water Operati/Bus Exp/Train/Wtr	270.00	864.00	.00	1134.00	1530.00	396.00
10	4420	1400	Water Operati/Equipment Mai/Wtr	137.43	.00	.00	137.43	1020.00	882.57
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	2165.44	42701.01	90.70	44957.15	63000.00	18042.85
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	236.94	3192.55	133.38	3562.87	6630.00	3067.13
10	4420	2150	Water Operati/Profl Service/Wtr	1280.80	105567.60	566.44	107414.84	169000.00	61585.16
Fund (10) Total ---->				.00	387855.51	1048.04	1202532.34	379260.00	-823272.34
100	2010		Accounts Payable//CDBG 2017 AWA	-90.35					
100	4010	2164	CDBG 2017 AWA/GENERAL ADMIN/CDB	90.35	136031.46	6681.58	142803.39	207000.00	64196.61
Fund (100) Total ---->				.00	136031.46	6681.58	142803.39	207000.00	64196.61
105	2010		Accounts Payable//CDBG CV1	-194.63					
105	4015	2164<*>	CDBG CV1/GENERAL ADMIN/CDBG CV1	194.63	.00	.00	194.63	.00	-194.63
Fund (105) Total ---->				.00	.00	.00	194.63	.00	-194.63
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-30940.59					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	19437.37	200642.64	1609.93	221689.94	224400.00	2710.06
12	4425	1150	Wastewater/Communication/Wst.Wt	242.04	4113.78	153.12	4508.94	5450.00	941.06
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	165.00	1187.00	.00	1352.00	2040.00	688.00
12	4425	1400	Wastewater/Equipment Mai/Wst.Wt	32.44	44797.94	.00	44830.38	51000.00	6169.62
12	4425	1450	Wastewater/Facilities Ma/Wst.Wt	17.91	3091.20	.00	3109.11	10200.00	7090.89
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	599.65	29581.72	898.04	31079.41	32640.00	1560.59
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	494.57	4348.53	.00	4843.10	9180.00	4336.90
12	4425	2150	Wastewater/Profl Service/Wst.Wt	8726.22	132710.57	5713.14	147149.93	183000.00	35850.07

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
12	4425	2200	Wastewater/Equip. Rental/Wst.Wt	1225.39	477.32	1225.39	2928.10	5500.00	2571.90
			Fund (12) Total ---->	.00	420950.70	9599.62	461490.91	523410.00	61919.09
20	2010		Accounts Payable//Gas Tax Fund	-3000.00					
20	4430	2350	Gas Tax-Stree/Svcs.Other Ag/Gas	3000.00	.00	.00	3000.00	3000.00	.00
			Fund (20) Total ---->	.00	.00	.00	3000.00	3000.00	.00
23	2010		Accounts Payable//LTF - Transit	-30835.37					
23	4461	1400	LTF Transit/Equipment Mai/LTF -	6719.89	28597.35	19.54	35336.78	73000.00	37663.22
23	4461	1550<*>	LTF Transit/Op Supp/Expen/LTF -	93.36	.00	.00	93.36	.00	-93.36
23	4461	1560	LTF Transit/Fuels/Lubrica/LTF -	9355.84	5815.82	.00	15171.66	68350.00	53178.34
23	4461	2354	LTF Transit/Contract Svcs/LTF -	14666.28	132423.61	.00	147089.89	354578.00	207488.11
			Fund (23) Total ---->	.00	166836.78	19.54	197691.69	495928.00	298236.31
42	2010		Accounts Payable//Pol.Safaty Fun	-66.03					
42	4210	1550<*>	Pol.Pub.Safet/Op Supp/Expen/Pol	66.03	2708.18	.00	2774.21	.00	-2774.21
			Fund (42) Total ---->	.00	2708.18	.00	2774.21	.00	-2774.21
60	2010		Accounts Payable//Guad.Assmt.Di	-724.53					
60	4490	1000	Guad.Assmt Di/Utilities/Guad.As	615.83	6811.82	130.48	7558.13	10710.00	3151.87
60	4490	1505<*>	Guad.Assmt Di/Improve-Repai/Gua	108.70	.00	.00	108.70	.00	-108.70
			Fund (60) Total ---->	.00	6811.82	130.48	7666.83	10710.00	3043.17
65	2010		Accounts Payable//Guad.Light Di	-3899.58					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	3899.58	29562.30	.00	33461.88	52460.00	18998.12
			Fund (65) Total ---->	.00	29562.30	.00	33461.88	52460.00	18998.12
71	2010		Accounts Payable//MEASURE A	-881.20					
71	4425	1300<*>	Wastewater/Bus Exp/Train/MEASUR	90.00	.00	.00	90.00	.00	-90.00
71	4454	1000	MEASURE A/Utilities/MEASURE A	10.60	2287.38	195.72	2493.70	2550.00	56.30
71	4454	1150	MEASURE A/Communication/MEASURE	26.33	2154.44	51.04	2231.81	3000.00	768.19
71	4454	1300<*>	MEASURE A/Bus Exp/Train/MEASURE	45.00	220.00	.00	265.00	180.00	-85.00

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	210.91	8787.76	234.88	9233.55	14000.00	4766.45
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	347.95	5040.30	337.57	5725.82	6120.00	394.18
71	4454	2150	MEASURE A/Profl Service/MEASURE	150.41	30507.35	3596.36	34254.12	38000.00	3745.88
Fund (71) Total ---->				.00	48997.23	4415.57	54294.00	63850.00	9556.00
89	2010		Accounts Payable//CIP	-298842.84					
89	4444	3045<*>	CIP/General Plan/CIP	13196.78	86806.26	.00	100003.04	.00	-100003.04
89	4444	3051<*>	CIP/089-201/CIP	249200.81	1964947.16	165243.95	2379391.92	.00	-2379391.92
89	4444	3064<*>	CIP/089-304/CIP	18015.00	.00	.00	18015.00	.00	-18015.00
89	4444	3085<*>	CIP/089-505/CIP	1894.75	6813.00	165.00	8872.75	.00	-8872.75
89	4444	3087<*>	CIP/405/CIP	14138.50	23345.50	305321.96	342805.96	.00	-342805.96
89	4444	3088<*>	CIP/Aeration Basi/CIP	2397.00	86587.14	1217.50	90201.64	.00	-90201.64
Fund (89) Total ---->				.00	2168499.06	471948.41	2939290.31	.00	-2939290.31

VENDOR I.D.: ACM01 (ACME AUTO LEASING, LLC)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
21050439-	PF-LEASE 2016 FORD UTILITY PD INTERCEPTOR BASE	05/01/21	05-21	A		755.00	.00	755.00
		05/31/21	11-21					
** Vendor's Subtotal ----->						755.00	.00	755.00

VENDOR I.D.: AES01 (ALPHA ELECTRICAL SERVICE)

9708-	WWTP- SERVICE CALL	05/10/21	05-21	A		575.50	.00	575.50
		06/09/21	11-21					
** Vendor's Subtotal ----->						575.50	.00	575.50

VENDOR I.D.: AIR02 (AIRGAS USA LLC)

112386395-	FIRE - OXYGEN USP DA MED CGA	04/20/21	05-21	A		260.93	.00	260.93
		05/20/21	11-21					
** Vendor's Subtotal ----->						260.93	.00	260.93

VENDOR I.D.: AMA02 (AMAZON BUSINESS)

3FLYXWP77-	FINANCE-HEATER, 5'' BINDERS	05/06/21	05-21	A		86.48	.00	86.48
		06/05/21	11-21					
9XJRL9JDM-	FINANCE - 5'' HEAVY DUTY BINDERS(2)3'' BINDER (6)	05/17/21	05-21	A		105.07	.00	105.07
		06/16/21	11-21					
CYWGD13QY-	PW-LOCKOUT TAGOUT KIT	05/12/21	05-21	A		73.76	.00	73.76
		06/11/21	11-21					
KJGX9YH76-	PW-UTILITY SHOP LIGHTS	04/30/21	05-21	A		85.78	.00	85.78
		05/30/21	11-21					
QRVJGHC1M-C	WWTP-CREDIT-BLACK&DECKER TOOL BOX	05/06/21	05-21	A		-22.16	.00	-22.16
		06/05/21	11-21					
RGMD1F9JT-	PW-GATE LOCK BRACKET	05/10/21	05-21	A		436.11	.00	436.11
		06/09/21	11-21					
XNX99TGGL-	PD-COPY PAPER	05/10/21	05-21	A		58.64	.00	58.64
		06/09/21	11-21					
Y9QGX7KR1-	FIRE-DISH DETERGENT, BATTERIES, COPY PAPER, TAPE, SOAP	05/04/21	05-21	A		220.27	.00	220.27
		06/03/21	11-21					
** Vendor's Subtotal ----->						1043.95	.00	1043.95

VENDOR I.D.: ARA01 (ARAMARK UNIFORM SERVICES)

000172426-	PW-WET MOP, SCAPPER MAT, DUST MOP...	05/04/21	05-21	A		47.66	.00	47.66
		06/03/21	11-21					
000172427-	PW-J.SAGISIS, J.VIDALES	05/04/21	05-21	A		15.90	.00	15.90
		06/03/21	11-21					
000172429-	PW-WWTP-D.MIKLAS, J.GUTIERREZ	05/04/21	05-21	A		25.76	.00	25.76
		06/03/21	11-21					
000172430-	PW-STREETS-R.GUTIERREZ, J.BATALLA	05/04/21	05-21	A		8.96	.00	8.96
		06/03/21	11-21					
000177733-	PW-WET MOP, SCRAPER MAT, BAR MOP	05/11/21	05-21	A		47.66	.00	47.66
		06/10/21	11-21					
000177734-	PW-WATER DEPT-J.SAGISIS, J.VIDALES	05/11/21	05-21	A		15.90	.00	15.90
		06/10/21	11-21					
000177736-	PW-WWTP - D.MIKLAS, J.GUTIERREZ	05/11/21	05-21	A		25.76	.00	25.76
		06/10/21	11-21					
000177737-	PW-STREETS-R.GUTIERREZ, J.BATALLA	05/11/21	05-21	A		8.96	.00	8.96
		06/10/21	11-21					
** Vendor's Subtotal ----->						196.56	.00	196.56

VENDOR I.D.: ARC01 (ARCLIGHT MEDIA)

9471-	ADM-WEBSITE MAINTENANCE - APRIL 2021	05/04/21	05-21	A		170.00	.00	170.00
		06/03/21	11-21					
** Vendor's Subtotal ----->						170.00	.00	170.00

VENDOR I.D.: BOD02 (TODD BODEM)

VENDOR I.D.: BOD02 (TODD BODEM)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm					
051821-	CHECK REQUEST-REIMBURSEMENT FOR CELL PHONE	05/18/21	05-21	A		50.00	.00	50.00
		06/17/21	11-21					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: BOU01 (BOUND TREE MEDICAL LLC)

84042391-	FIRE - GLOVES,PADZ,EYE WASH	04/29/21	05-21	A		1063.32	.00	1063.32
		05/29/21	11-21					
84047533-	FIRE-STAT PADZ 11 PEDIATRIC FOR ZOLL AED PLUS	05/04/21	05-21	A		250.32	.00	250.32
		06/03/21	11-21					
** Vendor's Subtotal ----->						1313.64	.00	1313.64

VENDOR I.D.: BRE02 (BRENNTAG PACIFIC, INC.)

BPI141893-	WATER-L A CHEMCHLOR SODIUM HYPOCHLORITE	05/03/21	05-21	A		816.73	.00	816.73
		06/02/21	11-21					
BPI144003-	WATER- AMMONIUM SULFATE	05/11/21	05-21	A		1348.71	.00	1348.71
		06/10/21	11-21					
** Vendor's Subtotal ----->						2165.44	.00	2165.44

VENDOR I.D.: BUR04 (BURTON'S FIRE, INC.)

S52742-	FIRE - TURN SWITCH, SHIPPING CHARGE	04/23/21	05-21	A		171.46	.00	171.46
		05/23/21	11-21					
** Vendor's Subtotal ----->						171.46	.00	171.46

VENDOR I.D.: CAE01 (CALIFORNIA ELECTRIC SUPPLY CORP.)

261014125-	PW-DIMMABLE DRIVER, PHOTO CONTROL	05/11/21	05-21	A		292.65	.00	292.65
		06/10/21	11-21					
** Vendor's Subtotal ----->						292.65	.00	292.65

VENDOR I.D.: CAL02 (CAL COAST INSIGNIA)

2021-0212-	PD-GUADALUPE CITY POLICE SHOULDER PATCH	03/25/21	05-21	A		644.26	.00	644.26
		04/24/21	11-21					
** Vendor's Subtotal ----->						644.26	.00	644.26

VENDOR I.D.: CAN03 (CANNON CORPORATION)

76332-	PW-GUADALUPE COMMUNITY CENTER & LEROY PARK RENO	05/11/21	05-21	A		14047.31	.00	14047.31
		06/10/21	11-21					
** Vendor's Subtotal ----->						14047.31	.00	14047.31

VENDOR I.D.: CAR09 (CARDMEMBER SERVICE)

3113-	WORDFENCE -WEBSITE SECURITY SOFTWARE	04/19/21	05-21	A		99.00	.00	99.00
		05/19/21	11-21					
3762-	PW-DRAGON PROFESSIONAL	04/07/21	05-21	A		500.00	.00	500.00
		05/07/21	11-21					
4777-C	CARDHOLDER DISPUTE 13 - RETURN	01/11/21	05-21	A		-350.00	.00	-350.00
		02/10/21	11-21					
9028-	DREAMHOST	04/18/21	05-21	A		13.99	.00	13.99
		05/18/21	11-21					
1481A-	SPECTRUM	04/15/21	05-21	A		185.15	.00	185.15
		05/15/21	11-21					
040921-C	REVERSAL OF LATE/OVERLIMIT/INTEREST FEE	04/09/21	05-21	A		-84.37	.00	-84.37
		05/09/21	11-21					
** Vendor's Subtotal ----->						363.77	.00	363.77

VENDOR I.D.: CCW01 (CENTRAL COAST WATER AUTH.)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Date	Period					
051121-	PW- CCWA FIXED COSTS,2016A REVENUE BOND DEBT	05/11/21	05-21	A		798672.12	.00	798672.12
		06/10/21	11-21					
** Vendor's Subtotal ----->						798672.12	.00	798672.12

VENDOR I.D.: CHA03 (CHARTER COMMUNICATIONS)

046042221-	4545 10TH ST - SENIOR CENTER- INT & VOICE	04/22/21	05-21	A		194.63	.00	194.63
		05/22/21	11-21					
285043021-	918 OBISPO ST STE 17 ACC#:8245101140034285	04/30/21	05-21	A		148.05	.00	148.05
		05/30/21	11-21					
** Vendor's Subtotal ----->						342.68	.00	342.68

VENDOR I.D.: CIT12 (CITY OF SANTA MARIA)

85098-	PD-ACCOUNTS RECEIVABLE BILLINGS - MARCH 2021	04/15/21	05-21	A		1026.06	.00	1026.06
		05/15/21	11-21					
85099-	PD-MAINTENANCE SUPPORT, DISPATCH SERVICES	04/15/21	05-21	A		6134.25	.00	6134.25
		05/15/21	11-21					
85131-	PW-FUEL CHARGE - MARCH 2021	04/23/21	05-21	A		2888.33	.00	2888.33
		05/23/21	11-21					
85132-	PW-FUEL CHARGES - FEB 2021	04/23/21	05-21	A		2229.22	.00	2229.22
		05/23/21	11-21					
85133-	PW-FUEL USAGE -JAN 2021	04/23/21	05-21	A		2190.58	.00	2190.58
		05/23/21	11-21					
85134-	PW-FUEL CHARGE - DECEMBER 2020	04/23/21	05-21	A		2047.71	.00	2047.71
		05/23/21	11-21					
** Vendor's Subtotal ----->						16516.15	.00	16516.15

VENDOR I.D.: CJPO1 (CJPIA)

PRIM01896-	FINANCE - ANNUAL CONTRIBUTION 2021-22	05/17/21	05-21	A		511064.00	.00	511064.00
		06/16/21	11-21					
** Vendor's Subtotal ----->						511064.00	.00	511064.00

VENDOR I.D.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

980721-	PW-WATER- WATER SAMPLES	05/14/21	05-21	A		292.00	.00	292.00
		06/13/21	11-21					
21D0416-	WWTP-NITROGEN,SUSPENDED SOLIDS, SODIUM	04/16/21	05-21	A		285.00	.00	285.00
		05/16/21	11-21					
21D1090-	WWTP-SUSPENDED SOLIDS	04/22/21	05-21	A		60.00	.00	60.00
		05/22/21	11-21					
21D1773-	WWTP-SUSPENDED SOLIDS	04/29/21	05-21	A		120.00	.00	120.00
		05/29/21	11-21					
21D2307-	WWTP-SUSPENDED SOLIDS	05/07/21	05-21	A		60.00	.00	60.00
		06/06/21	11-21					
** Vendor's Subtotal ----->						817.00	.00	817.00

VENDOR I.D.: COA09 (COASTAL REPROGRPHIC SERVICES)

2393668-	ADM-11X17 PLANS-OLIVERA MULTI FAMILY-HOUSING DEV	05/21/21	05-21	A		50.11	.00	50.11
		06/20/21	11-21					
** Vendor's Subtotal ----->						50.11	.00	50.11

VENDOR I.D.: CPC01 (CALIFORNIA POLICE CHIEFS ASSOCIATION)

18513-	PD-MEMBERSHIP RENEWAL - CHIEFS	05/01/21	05-21	A		348.00	.00	348.00
		05/31/21	11-21					
** Vendor's Subtotal ----->						348.00	.00	348.00

VENDOR I.D.: CRA01 (CRANDALL CONSTRUCTION)

Invoice No	Description	Invoice Date	Actual Period	G/L Tm	Account #	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
4528-	PW-GULARTE LANE STORM DRAIN	05/12/21	05-21	A		11050.00	.00	11050.00
		06/11/21	11-21					
** Vendor's Subtotal ----->						11050.00	.00	11050.00

VENDOR I.D.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

72357318-	WWTP- FORD F350 LEASE	06/13/21	05-21	A		1225.39	.00	1225.39
		07/13/21	11-21					
** Vendor's Subtotal ----->						1225.39	.00	1225.39

VENDOR I.D.: EMC01 (EMC PLANNING GROUP INC.)

21-166-	ADM-GP-084 GENERAL PLAN UPDATE	04/30/21	05-21	A		13196.78	.00	13196.78
		05/30/21	11-21					
** Vendor's Subtotal ----->						13196.78	.00	13196.78

VENDOR I.D.: ENG02 (ENGEL & GRAY, INC.)

14X00003-	WWTP-BIO SOLIDS	04/30/21	05-21	A		3523.87	.00	3523.87
		05/30/21	11-21					
** Vendor's Subtotal ----->						3523.87	.00	3523.87

VENDOR I.D.: ERN01 (ERNEST PACKAGING SOLUTIONS INC.)

90356017-	PW-BATH TISSUE,TANDEM NATURAL, STAINLESS SHINE	05/03/21	05-21	A		856.53	.00	856.53
		06/02/21	11-21					
** Vendor's Subtotal ----->						856.53	.00	856.53

VENDOR I.D.: EWI01 (EWING CORP.)

14038549-	PW-TEFLON	04/26/21	05-21	A		108.70	.00	108.70
		05/26/21	11-21					
** Vendor's Subtotal ----->						108.70	.00	108.70

VENDOR I.D.: FRO01 (FRONTIER COMMUNICATIONS)

050421-	COMMUNICATIONS	05/04/21	05-21	A		633.08	.00	633.08
		06/03/21	11-21					
050721-	ACCOUNT#:805343-5713-061406-5	05/07/21	05-21	A		87.14	.00	87.14
		06/06/21	11-21					
052521-	ACCOUNT#:805-343-1451-071975-5	05/25/21	05-21	A		127.94	.00	127.94
		06/24/21	11-21					
052821-	COMMUNICATION - ACCT#:805-343-5512-041588-5	05/04/21	05-21	A		90.94	.00	90.94
		06/03/21	11-21					
** Vendor's Subtotal ----->						939.10	.00	939.10

VENDOR I.D.: GER01 (EMIKO GERBER)

051821-	CHECK REQUEST - REIMBURSEMENT CELL PHONE - MAY	05/18/21	05-21	A		50.00	.00	50.00
		06/17/21	11-21					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

36914-	PW-STREETS-54-026 BAR OIL QT	05/04/21	05-21	A		4.67	.00	4.67
		06/03/21	11-21					
36972-	FIRE - N220-582 TARP ROPE HOOK 3-1/2	05/04/21	05-21	A		1.29	.00	1.29
		06/03/21	11-21					

VENDOR I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

Invoice No	Description	Invoice Date	Actual Period	G/L Trm	Account #	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
37028-	PW-STREETS-3.5'' PWR IMPACT BIT,5/8 FINE DW SCREW	05/05/21	05-21	A		7.58	.00	7.58
		06/04/21	11-21					
37069-	PW-BUILDING-SWTCH PLT,BOX CABLE,POWER STRIP	05/05/21	05-21	A		72.35	.00	72.35
		06/04/21	11-21					
37118-	PW-BUILDINGS-11'' 50LB NATURAL CABLE TIES	05/06/21	05-21	A		9.77	.00	9.77
		06/05/21	11-21					
37122-	PW-STREETS-TRASH BAG XSTRONG 33G 48CT	05/06/21	05-21	A		36.95	.00	36.95
		06/05/21	11-21					
37138-	PW-WWTP-CONCRETE MIX, ROW PREMIER	05/06/21	05-21	A		29.21	.00	29.21
		06/05/21	11-21					
37216-	WWTP-CONCRETE MIX QUIKRETE	05/07/21	05-21	A		17.91	.00	17.91
		06/06/21	11-21					
** Vendor's Subtotal ----->						179.73	.00	179.73

VENDOR I.D.: GUA13 (GUADALUPE UNION SCHOOL DISTRICT)

042921-	FINANCE - HYDRANT METER DEPOSIT-4710 W MAIN ST	04/29/21	05-21	A		600.00	.00	600.00
		05/29/21	11-21					
** Vendor's Subtotal ----->						600.00	.00	600.00

VENDOR I.D.: HAR05 (HARRY & KIMIKO MASATANI)

051821-	CHECK REQUEST - PROPERTY LEASE PAYMENT	05/18/21	05-21	A		50.00	.00	50.00
		06/17/21	11-21					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)

IN007350B-	FINANCE -CONTRACT SERVICES - SALES TAX	03/22/21	05-21	A		232.26	.00	232.26
		04/21/21	11-21					
IN007809B-	FINANCE - CONTRACT SERVICES TRANSACTION TAX	03/30/21	05-21	A		150.00	.00	150.00
		04/29/21	11-21					
** Vendor's Subtotal ----->						382.26	.00	382.26

VENDOR I.D.: HEA01 (HEALTH SANITATION SERVICE INC.)

123010821-	PW-40 YD GREEN/YARD WASTE	05/03/21	05-21	A		272.17	.00	272.17
		06/02/21	11-21					
** Vendor's Subtotal ----->						272.17	.00	272.17

VENDOR I.D.: HEN01 (EAGLE ENERGY, INC)

184988-	FIRE - FUEL CHARGES	04/30/21	05-21	A		272.60	.00	272.60
		05/30/21	11-21					
184991-	WWTP-FUEL CHARGES	04/30/21	05-21	A		205.34	.00	205.34
		05/30/21	11-21					
185008-	PD-FUEL CHARGES	04/30/21	05-21	A		1146.92	.00	1146.92
		05/30/21	11-21					
185471-	FIRE-FUEL CHARGES	05/15/21	05-21	A		219.02	.00	219.02
		06/14/21	11-21					
185473-	PW-WATER-FUEL CHARGES	05/15/21	05-21	A		236.94	.00	236.94
		06/14/21	11-21					
185474-	WWTP- FUEL CHARGES	05/15/21	05-21	A		289.23	.00	289.23
		06/14/21	11-21					
185475-	PW-STREETS-FUEL CHARGES	05/15/21	05-21	A		347.95	.00	347.95
		06/14/21	11-21					
** Vendor's Subtotal ----->						2718.00	.00	2718.00

VENDOR I.D.: IMP01 (IMPULSE INTERNET SERVICES)

64685-	COMMUNICATIONS	04/10/21	05-21	A		1272.65	.00	1272.65
		05/10/21	11-21					
** Vendor's Subtotal ----->						1272.65	.00	1272.65

VENDOR I.D.: INTO2 (INTERSPIRO INC.)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm					
103108-	FIRE-YEARLY SERVICE SCBA	05/06/21	05-21	A		1633.00	.00	1633.00
		06/05/21	11-21					
103202-	FIRE-PART#31062-01 WIRELESS HUD	05/06/21	05-21	A		2574.00	.00	2574.00
		06/05/21	11-21					
** Vendor's Subtotal ----->						4207.00	.00	4207.00

VENDOR I.D.: ITE01 (ITECH SOLUTIONS)

8329-	PW/FINANCE - DISPLAY PORT,WIDESCREEN,HARD DRIVE	04/30/21	05-21	A		277.31	.00	277.31
		05/30/21	11-21					
8362-	FINANCE - MONTHLY WORKSTATION MANAGEMENT	06/01/21	05-21	A		6721.50	.00	6721.50
		07/01/21	11-21					
** Vendor's Subtotal ----->						6998.81	.00	6998.81

VENDOR I.D.: MAN01 (MANAGED HEALTH NETWORK COMPANY)

PRM062053-	HR-37 SUBSCRIBERS	05/01/21	05-21	A		77.33	.00	77.33
		05/31/21	11-21					
** Vendor's Subtotal ----->						77.33	.00	77.33

VENDOR I.D.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

8971-	PW-DJ JFARMS CPS	05/01/21	05-21	A		1327.92	.00	1327.92
		05/31/21	11-21					
8988-	PW-GUADALUPE LIFT STATION & TRUNK MAIN	05/05/21	05-21	A		1894.75	.00	1894.75
		06/04/21	11-21					
** Vendor's Subtotal ----->						3222.67	.00	3222.67

VENDOR I.D.: PAC01 (PACIFIC GAS & ELECTRIC)

042921-	ACCOUNT#:3472146148-0	04/29/21	05-21	A		19299.28	.00	19299.28
		05/29/21	11-21					
042301A-	ACCNT:5783036442-8	04/23/21	05-21	A		10269.62	.00	10269.62
		05/23/21	11-21					
042821A-	ACC#:2752777244-9 WATER PUMPS	04/28/21	05-21	A		6872.54	.00	6872.54
		05/28/21	11-21					
042821B-	ACCT#:2020112920-0 945 GUADALUPE ST (CLOCK TOWER)	04/28/21	05-21	A		20.91	.00	20.91
		05/28/21	11-21					
050321A-	ACCT#:6669954346-9 884 GUADALUPE ST	05/03/21	05-21	A		279.63	.00	279.63
		06/02/21	11-21					
050321B-	ACCT#:0406686538-9 4545 10TH ST	05/03/21	05-21	A		199.07	.00	199.07
		06/02/21	11-21					
** Vendor's Subtotal ----->						36941.05	.00	36941.05

VENDOR I.D.: PAV01 (PAVEMENT ENGINEERING INC)

2104-032-	PW-ENGINEERING DESIGN SERVICES	05/07/21	05-21	A		6965.00	.00	6965.00
		06/06/21	11-21					
** Vendor's Subtotal ----->						6965.00	.00	6965.00

VENDOR I.D.: PER02 (PERRY'S ELECTRIC MOTORS INC)

25159-	WWTP-SERVICE CALL LEAD MECHANIC	05/13/21	05-21	A		1048.33	.00	1048.33
		06/12/21	11-21					
** Vendor's Subtotal ----->						1048.33	.00	1048.33

VENDOR I.D.: QUI01 (QUILL CORPORATION)

16055107-	WATER - FOAM MOUSEPAD WRISTREST	04/14/21	05-21	A		8.69	.00	8.69
		05/14/21	11-21					

VENDOR I.D.: QUI01 (QUILL CORPORATION)

Invoice No	Description	Invoice Date	Actual Period	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm				
16315329-	ADM- SONIA - CDBG-OFFICE SUPPLIES	04/26/21	05-21	A	46.47	.00	46.47
		05/26/21	11-21				
** Vendor's Subtotal ----->					55.16	.00	55.16

VENDOR I.D.: QUI08 (QUINCON INC.)

051221-	LEROY PARK & COMMUNITY CCENTER REHABILITATION	05/12/21	05-21	A	235153.50	.00	235153.50
		06/11/21	11-21				
** Vendor's Subtotal ----->					235153.50	.00	235153.50

VENDOR I.D.: RAN01 (RANGE MASTER INC.)

11972-	PD-E.AGUILAR-RANGE FEE,EYE/EAR FEE,REQUALIFYING	01/21/20	05-21	A	30.69	.00	30.69
		02/20/20	11-21				
** Vendor's Subtotal ----->					30.69	.00	30.69

VENDOR I.D.: REA01 (READY REFRESH BY NESTLE)

09535043F-	WWTP-WATER	05/18/21	05-21	A	74.04	.00	74.04
		06/17/21	11-21				
** Vendor's Subtotal ----->					74.04	.00	74.04

VENDOR I.D.: REY01 (REYNA AUTO REPAIR)

4027-	PD-2014 FORD ESCAPE OIL CHANGE & FILTER	04/28/21	05-21	A	61.32	.00	61.32
		05/28/21	11-21				
4035-	PD-2020 CHEVY TAHOE OIL CHANGE & FILTER	05/03/21	05-21	A	74.37	.00	74.37
		06/02/21	11-21				
** Vendor's Subtotal ----->					135.69	.00	135.69

VENDOR I.D.: SAT01 (SATCOM GLOBAL FZE)

S05210201-	FIRE - IRIDUM SIM CARD	05/01/21	05-21	A	85.50	.00	85.50
		05/31/21	11-21				
** Vendor's Subtotal ----->					85.50	.00	85.50

VENDOR I.D.: SMO01 (SMOOTH INC.)

17-1867-	PW-TRANSIT SERVICES - APRIL 2021	04/30/21	05-21	A	14666.28	.00	14666.28
		05/30/21	11-21				
17-1868-	PW-TRANSIT MAINTENANCE SERVICES APRIL 2021	04/30/21	05-21	A	6719.89	.00	6719.89
		05/30/21	11-21				
** Vendor's Subtotal ----->					21386.17	.00	21386.17

VENDOR I.D.: SMT01 (SANTA MARIA TIMES)

28858-	ADM-NOTICE OF HEARING	04/30/21	05-21	A	113.50	.00	113.50
		05/30/21	11-21				
** Vendor's Subtotal ----->					113.50	.00	113.50

VENDOR I.D.: SOU01 (SOUTHERN CALIFORNIA GAS)

042821A-	1025 GUADALUPE ACCT#:09451463419	04/28/21	05-21	A	145.65	.00	145.65
		05/28/21	11-21				
042821B-	ACCT#:15501500001 918 OBISPO ST	04/28/21	05-21	A	1488.78	.00	1488.78
		05/28/21	11-21				
** Vendor's Subtotal ----->					1634.43	.00	1634.43

VENDOR I.D.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm					
03018283-	PW-TEMP NO PARKING, LIME HOODIE SWEAT,MESH VEST	04/22/21	05-21	A		173.96	.00	173.96
		05/22/21	11-21					
** Vendor's Subtotal ----->						173.96	.00	173.96

VENDOR I.D.: STA06 (STATE CONTROLLER'S OFFICE)

D00002664-	FINANCE- ANNUAL STREET REPORT FEE	05/11/21	05-21	A		3000.00	.00	3000.00
		06/10/21	11-21					
** Vendor's Subtotal ----->						3000.00	.00	3000.00

VENDOR I.D.: SWE02 (SHANNON SWEENEY)

051321-	CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION	05/13/21	05-21	A		375.00	.00	375.00
		06/12/21	11-21					
051821-	CHECK REQUEST-REIMBURSEMENT PERSONAL CELL	05/18/21	05-21	A		50.00	.00	50.00
		06/17/21	11-21					
** Vendor's Subtotal ----->						425.00	.00	425.00

VENDOR I.D.: TAR02 (JOHN A. SMITH)

20-48-	PW-MAIN STREEET WATERLINE	01/07/21	05-21	A		14138.50	.00	14138.50
		02/06/21	11-21					
20-86-	WWTP-TOPOGRAPHIC SURVEY,WWTP POND LEVEE	05/10/21	05-21	A		3002.00	.00	3002.00
		06/09/21	11-21					
** Vendor's Subtotal ----->						17140.50	.00	17140.50

VENDOR I.D.: THE07 (PHILIP F. SINCO)

10134-	ADM-PROFESSIONAL LEGAL SERVICES	05/03/21	05-21	A		5214.00	.00	5214.00
		06/02/21	11-21					
** Vendor's Subtotal ----->						5214.00	.00	5214.00

VENDOR I.D.: ULT01 (ULTREX)

3243278-	ADM - COPIES	04/30/21	05-21	A		426.98	.00	426.98
		05/30/21	11-21					
** Vendor's Subtotal ----->						426.98	.00	426.98

VENDOR I.D.: USA01 (U.S.A. BLUEBOOK INC.)

591122-	WWTP-CHESELL CIRCULAR CHART, REPLACEMENT CAP	05/03/21	05-21	A		518.56	.00	518.56
		06/02/21	11-21					
** Vendor's Subtotal ----->						518.56	.00	518.56

VENDOR I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)

000025432-	SMART AND FINAL - COFFEE,COFFEE POT, WHIP CREAM	04/26/21	05-21	A		66.03	.00	66.03
		05/26/21	11-21					
166646955-	FORESTRY SUPPLIER - FIRE PUPS,CARRYING STRAPS	03/31/21	05-21	A		125.45	.00	125.45
		04/30/21	11-21					
821795085-	NPI-GDS MODULAR HARDWIRED CAR CHARGER	04/18/21	05-21	A		54.48	.00	54.48
		05/18/21	11-21					
** Vendor's Subtotal ----->						245.96	.00	245.96

VENDOR I.D.: USF01 (US FABRICS)

38178 -	ECO TUBE 20YD DUMPSTER BAG	05/06/21	05-21	A		2397.00	.00	2397.00
		06/05/21	11-21					
** Vendor's Subtotal ----->						2397.00	.00	2397.00

VENDOR I.D.: VER05 (VERIZON WIRELESS)

Invoice No	Description	Invoice Date	Actual Period	G/L Account # Discount	Tm	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
878230222-	PD-MOBILE DATE TERMINALS & CELL PHONES	04/22/21	05-21		A	631.29	.00	631.29
		05/22/21	11-21					
** Vendor's Subtotal ----->						631.29	.00	631.29

VENDOR I.D.: WWT01 (WASTE WATER TREATMENT METER)

032621-	WWTP-HYDRANT METER - 5125 W MAIN ST	03/26/21	05-21		A	126.00	.00	126.00
		04/25/21	11-21					
** Vendor's Subtotal ----->						126.00	.00	126.00

VENDOR I.D.: ZAR01 (LORENA ZARATE)

051921-	CHECK REQUEST - CALCPA MEMBERSHIP	05/18/21	05-21		A	435.00	.00	435.00
		06/17/21	11-21					
** Vendor's Subtotal ----->						435.00	.00	435.00

** Report's Total -----> 1735148.83 .00 1735148.83
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** Total Vendors On This Report -----> 64
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Code	Title
A	NET30 FROM INVOICE

Invoice No	Description	Invoice Date		Actual Fiscal		Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
		Due	Period	Date	Period							
Check #: 833994 Check Date.: 05/26/21 Vendor I.D.: ACM01 (ACME AUTO LEASING, LLC)												
21050439-	PF-LEASE 2016 FORD UTILITY PD INTERCEPTOR BASE	05/01/21	05-21	05/26/21	11-21	A			755.00	.00	755.00	
Check #: 833995 Check Date.: 05/26/21 Vendor I.D.: AES01 (ALPHA ELECTRICAL SERVICE)												
9708-	WWTP- SERVICE CALL	05/10/21	05-21	05/26/21	11-21	A			575.50	.00	575.50	
Check #: 833996 Check Date.: 05/26/21 Vendor I.D.: AIR02 (AIRGAS USA LLC)												
112386395-	FIRE - OXYGEN USP DA MED CGA	04/20/21	05-21	05/26/21	11-21	A			260.93	.00	260.93	
Check #: 833997 Check Date.: 05/26/21 Vendor I.D.: AMA02 (AMAZON BUSINESS)												
3FLYXWP77-	FINANCE-HEATER,5'' BINDERS	05/06/21	05-21	05/26/21	11-21	A			86.48	.00	86.48	
9XJRL9JDM-	FINANCE - 5'' HEAVY DUTY BINDERS(2)3'' BINDER (6)	05/17/21	05-21	05/26/21	11-21	A			105.07	.00	105.07	
CYWGD13QY-	PW-LOCKOUT TAGOUT KIT	05/12/21	05-21	05/26/21	11-21	A			73.76	.00	73.76	
KJGX9YH76-	PW-UTILITY SHOP LIGHTS	04/30/21	05-21	05/26/21	11-21	A			85.78	.00	85.78	
QRVJGH1M-C	WWTP-CREDIT-BLACK&DECKER TOOL BOX	05/06/21	05-21	05/26/21	11-21	A			-22.16	.00	-22.16	
RGMD1F9JT-	PW-GATE LOCK BRACKET	05/10/21	05-21	05/26/21	11-21	A			436.11	.00	436.11	
XNX99TGGL-	PD-COPY PAPER	05/10/21	05-21	05/26/21	11-21	A			58.64	.00	58.64	
Y9QGX7KR1-	FIRE-DISH DETERGENT,BATTERIES,COPY PAPER,TAPE,SOAP	05/04/21	05-21	05/26/21	11-21	A			220.27	.00	220.27	
									** Vendor's Subtotal ----->	1043.95	.00	1043.95
Check #: 833998 Check Date.: 05/26/21 Vendor I.D.: ARA01 (ARAMARK UNIFORM SERVICES)												
000172426-	PW-WET MOP,SCAPPER MAT,DUST MOP...	05/04/21	05-21	05/26/21	11-21	A			47.66	.00	47.66	
000172427-	PW-J.SAGISIS,J.VIDALES	05/04/21	05-21	05/26/21	11-21	A			15.90	.00	15.90	
000172429-	PW-WWTP-D.MIKLAS,J.GUTIERREZ	05/04/21	05-21	05/26/21	11-21	A			25.76	.00	25.76	
000172430-	PW-STREETS-R.GUTIERREZ,J.BATALLA	05/04/21	05-21	05/26/21	11-21	A			8.96	.00	8.96	
000177733-	PW-WET MOP, SCRAPER MAT,BAR MOP	05/11/21	05-21	05/26/21	11-21	A			47.66	.00	47.66	
000177734-	PW-WATER DEPT-J.SAGISIS,J.VIDALES	05/11/21	05-21	05/26/21	11-21	A			15.90	.00	15.90	
000177736-	PW-WWTP - D.MIKLAS, J.GUTIERREZ	05/11/21	05-21	05/26/21	11-21	A			25.76	.00	25.76	
000177737-	PW-STREETS-R.GUTIERREZ, J.BATALLA	05/11/21	05-21	05/26/21	11-21	A			8.96	.00	8.96	
									** Vendor's Subtotal ----->	196.56	.00	196.56
Check #: 833999 Check Date.: 05/26/21 Vendor I.D.: ARC01 (ARCLIGHT MEDIA)												
9471-	ADM-WEBSITE MAINTENANCE - APRIL 2021	05/04/21	05-21	05/26/21	11-21	A			170.00	.00	170.00	
Check #: 834000 Check Date.: 05/26/21 Vendor I.D.: BOD02 (TODD BODEM)												
051821-	CHECK REQUEST-REIMBURSEMENT FOR CELL PHONE	05/18/21	05-21	05/26/21	11-21	A			50.00	.00	50.00	

Invoice No	Description	Invoice Date	Actual Period	G/L	Account No	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm						
Check #: 834001 Check Date.: 05/26/21 Vendor I.D.: BOU01 (BOUND TREE MEDICAL LLC)									
84042391-	FIRE - GLOVES,PADZ,EYE WASH	04/29/21	05-21	A			1063.32	.00	1063.32
		05/26/21	11-21						
84047533-	FIRE-STAT PADZ 11 PEDIATRIC FOR ZOLL AED PLUS	05/04/21	05-21	A			250.32	.00	250.32
		05/26/21	11-21						
** Vendor's Subtotal ----->							1313.64	.00	1313.64
Check #: 834002 Check Date.: 05/26/21 Vendor I.D.: BRE02 (BRENNTAG PACIFIC, INC.)									
BPI141893-	WATER-L A CHEMCHLOR SODIUM HYPOCHLORITE	05/03/21	05-21	A			816.73	.00	816.73
		05/26/21	11-21						
BPI144003-	WATER- AMMONIUM SULFATE	05/11/21	05-21	A			1348.71	.00	1348.71
		05/26/21	11-21						
** Vendor's Subtotal ----->							2165.44	.00	2165.44
Check #: 834003 Check Date.: 05/26/21 Vendor I.D.: BUR04 (BURTON'S FIRE, INC.)									
S52742-	FIRE - TURN SWITCH,SHIPPING CHARGE	04/23/21	05-21	A			171.46	.00	171.46
		05/26/21	11-21						
Check #: 834004 Check Date.: 05/26/21 Vendor I.D.: CAE01 (CALIFORNIA ELECTRIC SUPPLY CORP.)									
261014125-	PW-DIMMABLE DRIVER,PHOTO CONTROL	05/11/21	05-21	A			292.65	.00	292.65
		05/26/21	11-21						
Check #: 834005 Check Date.: 05/26/21 Vendor I.D.: CAL02 (CAL COAST INSIGNIA)									
2021-0212-	PD-GUADALUPE CITY POLICE SHOULDER PATCH	03/25/21	05-21	A			644.26	.00	644.26
		05/26/21	11-21						
Check #: 834006 Check Date.: 05/26/21 Vendor I.D.: CAN03 (CANNON CORPORATION)									
76332-	PW-GUADALUPE COMMUNITY CENTER & LEROY PARK RENO	05/11/21	05-21	A			14047.31	.00	14047.31
		05/26/21	11-21						
Check #: 834007 Check Date.: 05/26/21 Vendor I.D.: CAR09 (CARDMEMBER SERVICE)									
3113-	WORDFENCE -WEBSITE SECURITY SOFTWARE	04/19/21	05-21	A			99.00	.00	99.00
		05/26/21	11-21						
3762-	PW-DRAGON PROFESSIONAL	04/07/21	05-21	A			500.00	.00	500.00
		05/26/21	11-21						
4777-C	CARDHOLDER DISPUTE 13 - RETURN	01/11/21	05-21	A			-350.00	.00	-350.00
		05/26/21	11-21						
9028-	DREAMHOST	04/18/21	05-21	A			13.99	.00	13.99
		05/26/21	11-21						
1481A-	SPECTRUM	04/15/21	05-21	A			185.15	.00	185.15
		05/26/21	11-21						
040921-C	REVERSAL OF LATE/OVERLIMIT/INTEREST FEE	04/09/21	05-21	A			-84.37	.00	-84.37
		05/26/21	11-21						
** Vendor's Subtotal ----->							363.77	.00	363.77
Check #: 834008 Check Date.: 05/26/21 Vendor I.D.: CCW01 (CENTRAL COAST WATER AUTH.)									
051121-	PW- CCWA FIXED COSTS,2016A REVENUE BOND DEBT	05/11/21	05-21	A			798672.12	.00	798672.12
		05/26/21	11-21						
Check #: 834009 Check Date.: 05/26/21 Vendor I.D.: CHA03 (CHARTER COMMUNICATIONS)									
046042221-	4545 10TH ST - SENIOR CENTER- INT & VOICE	04/22/21	05-21	A			194.63	.00	194.63
		05/26/21	11-21						
285043021-	918 OBISPO ST STE 17 ACC#:8245101140034285	04/30/21	05-21	A			148.05	.00	148.05
		05/26/21	11-21						
** Vendor's Subtotal ----->							342.68	.00	342.68

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal						
Check #: 834010 Check Date.: 05/26/21 Vendor I.D.: CIT12 (CITY OF SANTA MARIA)									
85098-	PD-ACCOUNTS RECEIVABLE BILLINGS - MARCH 2021	04/15/21	05-21	A			1026.06	.00	1026.06
		05/26/21	11-21						
85099-	PD-MAINTENANCE SUPPORT, DISPATCH SERVICES	04/15/21	05-21	A			6134.25	.00	6134.25
		05/26/21	11-21						
85131-	PW-FUEL CHARGE - MARCH 2021	04/23/21	05-21	A			2888.33	.00	2888.33
		05/26/21	11-21						
85132-	PW-FUEL CHARGES - FEB 2021	04/23/21	05-21	A			2229.22	.00	2229.22
		05/26/21	11-21						
85133-	PW-FUEL USAGE -JAN 2021	04/23/21	05-21	A			2190.58	.00	2190.58
		05/26/21	11-21						
85134-	PW-FUEL CHARGE - DECEMBER 2020	04/23/21	05-21	A			2047.71	.00	2047.71
		05/26/21	11-21						
** Vendor's Subtotal ----->							16516.15	.00	16516.15
Check #: 834011 Check Date.: 05/26/21 Vendor I.D.: CJP01 (CJPIA)									
PRIM01896-	FINANCE - ANNUAL CONTRIBUTION 2021-22	05/17/21	05-21	A			511064.00	.00	511064.00
		05/26/21	11-21						
Check #: 834012 Check Date.: 05/26/21 Vendor I.D.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)									
980721-	PW-WATER- WATER SAMPLES	05/14/21	05-21	A			292.00	.00	292.00
		05/26/21	11-21						
21D0416-	WWTP-NITROGEN,SUSPENDE SOLIDS, SODIUM	04/16/21	05-21	A			285.00	.00	285.00
		05/26/21	11-21						
21D1090-	WWTP-SUSPENDE SOLIDS	04/22/21	05-21	A			60.00	.00	60.00
		05/26/21	11-21						
21D1773-	WWTP-SUSPENDE SOLIDS	04/29/21	05-21	A			120.00	.00	120.00
		05/26/21	11-21						
21D2307-	WWTP-SUSPENDE SOLIDS	05/07/21	05-21	A			60.00	.00	60.00
		05/26/21	11-21						
** Vendor's Subtotal ----->							817.00	.00	817.00
Check #: 834013 Check Date.: 05/26/21 Vendor I.D.: COA09 (COASTAL REPROGRPHIC SERVICES)									
2393668-	ADM-11X17 PLANS-OLIVERA MULTI FAMILY-HOUSING DEV	05/21/21	05-21	A			50.11	.00	50.11
		05/26/21	11-21						
Check #: 834014 Check Date.: 05/26/21 Vendor I.D.: CPC01 (CALIFORNIA POLICE CHIEFS ASSOCIATION)									
18513-	PD-MEMBERSHIP RENEWAL - CHIEFS	05/01/21	05-21	A			348.00	.00	348.00
		05/26/21	11-21						
Check #: 834015 Check Date.: 05/26/21 Vendor I.D.: CRA01 (CRANDALL CONSTRUCTION)									
4528-	PW-GULARTE LANE STORM DRAIN	05/12/21	05-21	A			11050.00	.00	11050.00
		05/26/21	11-21						
Check #: 834016 Check Date.: 05/26/21 Vendor I.D.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)									
72357318-	WWTP- FORD F350 LEASE	06/13/21	05-21	A			1225.39	.00	1225.39
		05/26/21	11-21						
Check #: 834017 Check Date.: 05/26/21 Vendor I.D.: EMC01 (EMC PLANNING GROUP INC.)									
21-166-	ADM-GP-084 GENERAL PLAN UPDATE	04/30/21	05-21	A			13196.78	.00	13196.78
		05/26/21	11-21						
Check #: 834018 Check Date.: 05/26/21 Vendor I.D.: ENG02 (ENGEL & GRAY, INC.)									
14X00003-	WWTP-BIO SOLIDS	04/30/21	05-21	A			3523.87	.00	3523.87
		05/26/21	11-21						

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
		Due Date	Fiscal							
Check #: 834019 Check Date.: 05/26/21 Vendor I.D.: ERN01 (ERNEST PACKAGING SOLUTIONS INC.)										
90356017-	PW-BATH TISSUE,TANDEM NATURAL,STAINLESS SHINE	05/03/21	05-21	A			856.53	.00	856.53	
		05/26/21	11-21							

Check #: 834020 Check Date.: 05/26/21 Vendor I.D.: EWI01 (EWING CORP.)										
14038549-	PW-TEFLON	04/26/21	05-21	A			108.70	.00	108.70	
		05/26/21	11-21							

Check #: 834021 Check Date.: 05/26/21 Vendor I.D.: FRO01 (FRONTIER COMMUNICATIONS)										
050421-	COMMUNICATIONS	05/04/21	05-21	A			633.08	.00	633.08	
		05/26/21	11-21							
050721-	ACCOUNT#:805343-5713-061406-5	05/07/21	05-21	A			87.14	.00	87.14	
		05/26/21	11-21							
052521-	ACCOUNT#:805-343-1451-071975-5	05/25/21	05-21	A			127.94	.00	127.94	
		05/26/21	11-21							
052821-	COMMUNICATION - ACCT#:805-343-5512-041588-5	05/04/21	05-21	A			90.94	.00	90.94	
		05/26/21	11-21							
							** Vendor's Subtotal ----->	939.10	.00	939.10

Check #: 834022 Check Date.: 05/26/21 Vendor I.D.: GER01 (EMIKO GERBER)										
051821-	CHECK REQUEST - REIMBURSEMENT CELL PHONE - MAY	05/18/21	05-21	A			50.00	.00	50.00	
		05/26/21	11-21							

Check #: 834023 Check Date.: 05/26/21 Vendor I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)										
36914-	PW-STREETS-54-026 BAR OIL QT	05/04/21	05-21	A			4.67	.00	4.67	
		05/26/21	11-21							
36972-	FIRE - N220-582 TARP ROPE HOOK 3-1/2	05/04/21	05-21	A			1.29	.00	1.29	
		05/26/21	11-21							
37028-	PW-STREETS-3.5'' PWR IMPACT BIT,5/8 FINE DW SCREW	05/05/21	05-21	A			7.58	.00	7.58	
		05/26/21	11-21							
37069-	PW-BUILDING-SWTCB PLT,BOX CABLE,POWER STRIP	05/05/21	05-21	A			72.35	.00	72.35	
		05/26/21	11-21							
37118-	PW-BUILDINGS-11'' 50LB NATURAL CABLE TIES	05/06/21	05-21	A			9.77	.00	9.77	
		05/26/21	11-21							
37122-	PW-STREETS-TRASH BAG XSTRONG 33G 48CT	05/06/21	05-21	A			36.95	.00	36.95	
		05/26/21	11-21							
37138-	PW-WWTP-CONCRETE MIX, ROW PREMIER	05/06/21	05-21	A			29.21	.00	29.21	
		05/26/21	11-21							
37216-	WWTP-CONCRETE MIX QUIKRETE	05/07/21	05-21	A			17.91	.00	17.91	
		05/26/21	11-21							
							** Vendor's Subtotal ----->	179.73	.00	179.73

Check #: 834024 Check Date.: 05/26/21 Vendor I.D.: GUA13 (GUADALUPE UNION SCHOOL DISTRICT)										
042921-	FINANCE - HYDRANT METER DEPOSIT-4710 W MAIN ST	04/29/21	05-21	A			600.00	.00	600.00	
		05/26/21	11-21							

Check #: 834025 Check Date.: 05/26/21 Vendor I.D.: HAR05 (HARRY & KIMIKO MASATANI)										
051821-	CHECK REQUEST - PROPERTY LEASE PAYMENT	05/18/21	05-21	A			50.00	.00	50.00	
		05/26/21	11-21							

Check #: 834026 Check Date.: 05/26/21 Vendor I.D.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)										
IN007350B-	FINANCE -CONTRACT SERVICES - SALES TAX	03/22/21	05-21	A			232.26	.00	232.26	
		05/26/21	11-21							
IN007809B-	FINANCE - CONTRACT SERVICES TRANSACTION TAX	03/30/21	05-21	A			150.00	.00	150.00	
		05/26/21	11-21							
							** Vendor's Subtotal ----->	382.26	.00	382.26

Invoice No	Description	Invoice	Actual	G/L	Account No	Discount	Gross	Discount	Net	
		Date	Period							Tm
Check #: 834027 Check Date.: 05/26/21		Vendor I.D.: HEA01 (HEALTH SANITATION SERVICE INC.)								
123010821-	PW-40 YD GREEN/YARD WASTE	05/03/21	05-21	A			272.17	.00	272.17	
		05/26/21	11-21							
Check #: 834028 Check Date.: 05/26/21		Vendor I.D.: HEN01 (EAGLE ENERGY, INC)								
184988-	FIRE - FUEL CHARGES	04/30/21	05-21	A			272.60	.00	272.60	
		05/26/21	11-21							
184991-	WWTP-FUEL CHARGES	04/30/21	05-21	A			205.34	.00	205.34	
		05/26/21	11-21							
185008-	PD-FUEL CHARGES	04/30/21	05-21	A			1146.92	.00	1146.92	
		05/26/21	11-21							
185471-	FIRE-FUEL CHARGES	05/15/21	05-21	A			219.02	.00	219.02	
		05/26/21	11-21							
185473-	PW-WATER-FUEL CHARGES	05/15/21	05-21	A			236.94	.00	236.94	
		05/26/21	11-21							
185474-	WWTP- FUEL CHARGES	05/15/21	05-21	A			289.23	.00	289.23	
		05/26/21	11-21							
185475-	PW-STREETS-FUEL CHARGES	05/15/21	05-21	A			347.95	.00	347.95	
		05/26/21	11-21							
							** Vendor's Subtotal ----->	2718.00	.00	2718.00
Check #: 834029 Check Date.: 05/26/21		Vendor I.D.: IMP01 (IMPULSE INTERNET SERVICES)								
64685-	COMMUNICATIONS	04/10/21	05-21	A			1272.65	.00	1272.65	
		05/26/21	11-21							
Check #: 834030 Check Date.: 05/26/21		Vendor I.D.: INT02 (INTERSPIRO INC.)								
103108-	FIRE-YEARLY SERVICE SCBA	05/06/21	05-21	A			1633.00	.00	1633.00	
		05/26/21	11-21							
103202-	FIRE-PART#31062-01 WIRELESS HUD	05/06/21	05-21	A			2574.00	.00	2574.00	
		05/26/21	11-21							
							** Vendor's Subtotal ----->	4207.00	.00	4207.00
Check #: 834031 Check Date.: 05/26/21		Vendor I.D.: ITE01 (ITECH SOLUTIONS)								
8329-	PW/FINANCE - DISPLAY PORT,WIDESCREEEN,HARD DRIVE	04/30/21	05-21	A			277.31	.00	277.31	
		05/26/21	11-21							
8362-	FINANCE - MONTHLY WORKSTATION MANAGEMENT	06/01/21	05-21	A			6721.50	.00	6721.50	
		05/26/21	11-21							
							** Vendor's Subtotal ----->	6998.81	.00	6998.81
Check #: 834032 Check Date.: 05/26/21		Vendor I.D.: MAN01 (MANAGED HEALTH NETWORK COMPANY)								
PRM062053-	HR-37 SUBSCRIBERS	05/01/21	05-21	A			77.33	.00	77.33	
		05/26/21	11-21							
Check #: 834033 Check Date.: 05/26/21		Vendor I.D.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)								
8971-	PW-DJ JFARMS CPS	05/01/21	05-21	A			1327.92	.00	1327.92	
		05/26/21	11-21							
8988-	PW-GUADALUPE LIFT STATION & TRUNK MAIN	05/05/21	05-21	A			1894.75	.00	1894.75	
		05/26/21	11-21							
							** Vendor's Subtotal ----->	3222.67	.00	3222.67
Check #: 834034 Check Date.: 05/26/21		Vendor I.D.: PAC01 (PACIFIC GAS & ELECTRIC)								
042921-	ACCOUNT#:3472146148-0	04/29/21	05-21	A			19299.28	.00	19299.28	
		05/26/21	11-21							
042301A-	ACCNT:5783036442-8	04/23/21	05-21	A			10269.62	.00	10269.62	
		05/26/21	11-21							
042821A-	ACC#:2752777244-9 WATER PUMPS	04/28/21	05-21	A			6872.54	.00	6872.54	
		05/26/21	11-21							
042821B-	ACCT#:2020112920-0 945 GUADALUPE ST (CLOCK TOWER)	04/28/21	05-21	A			20.91	.00	20.91	
		05/26/21	11-21							
050321A-	ACCT#:6669954346-9 884 GUADALUPE ST	05/03/21	05-21	A			279.63	.00	279.63	
		05/26/21	11-21							

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal						
Check #.: 834034 Check Date.: 05/26/21 Vendor I.D.: PAC01 (PACIFIC GAS & ELECTRIC)									
050321B-	ACCT#:0406686538-9 4545 10TH ST	05/03/21	05-21	A			199.07	.00	199.07
		05/26/21	11-21						
** Vendor's Subtotal ----->							36941.05	.00	36941.05

Check #.: 834035 Check Date.: 05/26/21 Vendor I.D.: PAV01 (PAVEMENT ENGINEERING INC)									
2104-032-	PW-ENGINEERING DESIGN SERVICES	05/07/21	05-21	A			6965.00	.00	6965.00
		05/26/21	11-21						

Check #.: 834036 Check Date.: 05/26/21 Vendor I.D.: PER02 (PERRY'S ELECTRIC MOTORS INC)									
25159-	WWTP-SERVICE CALL LEAD MECHANIC	05/13/21	05-21	A			1048.33	.00	1048.33
		05/26/21	11-21						

Check #.: 834037 Check Date.: 05/26/21 Vendor I.D.: QUI01 (QUILL CORPORATION)									
16055107-	WATER - FOAM MOUSEPAD WRISTREST	04/14/21	05-21	A			8.69	.00	8.69
		05/26/21	11-21						
16315329-	ADM- SONIA - CDBG-OFFICE SUPPLIES	04/26/21	05-21	A			46.47	.00	46.47
		05/26/21	11-21						
** Vendor's Subtotal ----->							55.16	.00	55.16

Check #.: 834038 Check Date.: 05/26/21 Vendor I.D.: QUI08 (QUINCON INC.)									
051221-	LEROY PARK & COMMUNITY CCENTER REHABILITATION	05/12/21	05-21	A			235153.50	.00	235153.50
		05/26/21	11-21						

Check #.: 834039 Check Date.: 05/26/21 Vendor I.D.: RAN01 (RANGE MASTER INC.)									
11972-	PD-E.AGUILAR-RANGE FEE,EYE/EAR FEE,REQUALIFYING	01/21/20	05-21	A			30.69	.00	30.69
		05/26/21	11-21						

Check #.: 834040 Check Date.: 05/26/21 Vendor I.D.: REA01 (READY REFRESH BY NESTLE)									
09535043F-	WWTP-WATER	05/18/21	05-21	A			74.04	.00	74.04
		05/26/21	11-21						

Check #.: 834041 Check Date.: 05/26/21 Vendor I.D.: REY01 (REYNA AUTO REPAIR)									
4027-	PD-2014 FORD ESCAPE OIL CHANGE & FILTER	04/28/21	05-21	A			61.32	.00	61.32
		05/26/21	11-21						
4035-	PD-2020 CHEVY TAHOE OIL CHANGE & FILTER	05/03/21	05-21	A			74.37	.00	74.37
		05/26/21	11-21						
** Vendor's Subtotal ----->							135.69	.00	135.69

Check #.: 834042 Check Date.: 05/26/21 Vendor I.D.: SAT01 (SATCOM GLOBAL FZE)									
S05210201-	FIRE - IRIDUM SIM CARD	05/01/21	05-21	A			85.50	.00	85.50
		05/26/21	11-21						

Check #.: 834043 Check Date.: 05/26/21 Vendor I.D.: SMO01 (SMOOTH INC.)									
17-1867-	PW-TRANSIT SERVICES - APRIL 2021	04/30/21	05-21	A			14666.28	.00	14666.28
		05/26/21	11-21						
17-1868-	PW-TRANSIT MAINTENANCE SERVICES APRIL 2021	04/30/21	05-21	A			6719.89	.00	6719.89
		05/26/21	11-21						
** Vendor's Subtotal ----->							21386.17	.00	21386.17

Invoice No	Description	Invoice	Actual	Tm	Discount	Gross	Discount	Net
		Date	Period					
		Due Date	Fiscal	G/L	Account No	Amount	Amount	Amount
Check #: 834044 Check Date.: 05/26/21		Vendor I.D.: SMT01 (SANTA MARIA TIMES)						
28858-	ADM-NOTICE OF HEARING	04/30/21	05-21	A		113.50	.00	113.50
		05/26/21	11-21					
Check #: 834045 Check Date.: 05/26/21		Vendor I.D.: SOU01 (SOUTHERN CALIFORNIA GAS)						
042821A-	1025 GUADALUPE ACCT#:09451463419	04/28/21	05-21	A		145.65	.00	145.65
		05/26/21	11-21					
042821B-	ACCT#:15501500001 918 OBISPO ST	04/28/21	05-21	A		1488.78	.00	1488.78
		05/26/21	11-21					
** Vendor's Subtotal ----->						1634.43	.00	1634.43
Check #: 834046 Check Date.: 05/26/21		Vendor I.D.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)						
03018283-	PW-TEMP NO PARKING, LIME HOODIE SWEAT,MESH VEST	04/22/21	05-21	A		173.96	.00	173.96
		05/26/21	11-21					
Check #: 834047 Check Date.: 05/26/21		Vendor I.D.: STA06 (STATE CONTROLLER'S OFFICE)						
D00002664-	FINANCE- ANNUAL STREET REPORT FEE	05/11/21	05-21	A		3000.00	.00	3000.00
		05/26/21	11-21					
Check #: 834048 Check Date.: 05/26/21		Vendor I.D.: SWE02 (SHANNON SWEENEY)						
051321-	CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION	05/13/21	05-21	A		375.00	.00	375.00
		05/26/21	11-21					
051821-	CHECK REQUEST-REIMBURSEMENT PERSONAL CELL	05/18/21	05-21	A		50.00	.00	50.00
		05/26/21	11-21					
** Vendor's Subtotal ----->						425.00	.00	425.00
Check #: 834049 Check Date.: 05/26/21		Vendor I.D.: TAR02 (JOHN A. SMITH)						
20-48-	PW-MAIN STREEET WATERLINE	01/07/21	05-21	A		14138.50	.00	14138.50
		05/26/21	11-21					
20-86-	WWTP-TOPOGRAPHIC SURVEY,WWTP POND LEVEE	05/10/21	05-21	A		3002.00	.00	3002.00
		05/26/21	11-21					
** Vendor's Subtotal ----->						17140.50	.00	17140.50
Check #: 834050 Check Date.: 05/26/21		Vendor I.D.: THE07 (PHILIP F. SINCO)						
10134-	ADM-PROFESSIONAL LEGAL SERVICES	05/03/21	05-21	A		5214.00	.00	5214.00
		05/26/21	11-21					
Check #: 834051 Check Date.: 05/26/21		Vendor I.D.: ULT01 (ULTREX)						
3243278-	ADM - COPIES	04/30/21	05-21	A		426.98	.00	426.98
		05/26/21	11-21					
Check #: 834052 Check Date.: 05/26/21		Vendor I.D.: USA01 (U.S.A. BLUEBOOK INC.)						
591122-	WWTP-CHESELLE CIRCULAR CHART, REPLACEMENT CAP	05/03/21	05-21	A		518.56	.00	518.56
		05/26/21	11-21					
Check #: 834053 Check Date.: 05/26/21		Vendor I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEM)						
000025432-	SMART AND FINAL - COFFEE,COFFEE POT, WHIP CREAM	04/26/21	05-21	A		66.03	.00	66.03
		05/26/21	11-21					
166646955-	FORESTRY SUPPLIER - FIRE PUPS,CARRYING STRAPS	03/31/21	05-21	A		125.45	.00	125.45
		05/26/21	11-21					
821795085-	NPI-GDS MODULAR HARDWIRED CAR CHARGER	04/18/21	05-21	A		54.48	.00	54.48
		05/26/21	11-21					
** Vendor's Subtotal ----->						245.96	.00	245.96

REPORT.: May 26 21 Wednesday
 RUN...: May 20 21 Time: 12:37
 Run By.: Veronica Fabian

City of Guadalupe
 Automatic Check Listing/Update
 Control Date.: 05/26/21 Cash Account No.: 99 1000

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 ID #: PY-CL
 CTL.: GUA

Invoice No	Description	Invoice	Actual	G/L	Account	No	Gross	Discount	Net
		Date	Period						
Check #: 834054 Check Date.: 05/26/21 Vendor I.D.: USF01 (US FABRICS)									
38178 -	ECO TUBE 20YD DUMPSTER BAG	05/06/21	05-21	A			2397.00	.00	2397.00
		05/26/21	11-21						
Check #: 834055 Check Date.: 05/26/21 Vendor I.D.: VER05 (VERIZON WIRELESS)									
878230222-	PD-MOBILE DATE TERMINALS & CELL PHONES	04/22/21	05-21	A			631.29	.00	631.29
		05/26/21	11-21						
Check #: 834056 Check Date.: 05/26/21 Vendor I.D.: WWT01 (WASTE WATER TREATMENT METER)									
032621-	WWTP-HYDRANT METER - 5125 W MAIN ST	03/26/21	05-21	A			126.00	.00	126.00
		05/26/21	11-21						
Check #: 834057 Check Date.: 05/26/21 Vendor I.D.: ZAR01 (LORENA ZARATE)									
051921-	CHECK REQUEST - CALCPA MEMBERSHIP	05/18/21	05-21	A			435.00	.00	435.00
		05/26/21	11-21						
** Total Checks Paid ----->							1735148.83	.00	1735148.83

REPORT.: May 26 21 Wednesday
 RUN....: May 20 21 Time: 12:37
 Run By.: Veronica Fabian

City of Guadalupe
 Automatic Check Listing/Update
 General Ledger Accounts Summary for May 26, 2021
 Accounting Period is May, 2021

PAGE: 009
 ID #: PY-CL
 CTL.: GUA

G/L Account No	Total Amount	Extension	FUND Description	DEPT Description	OBJT Description
01 2010	551444.92	551444.92	General Fund	Accounts Payable	
10 2010	814018.79	1365463.71	Wtr. Oper. Fund	Accounts Payable	
100 2010	90.35	1365554.06	CDBG 2017 AWARD	Accounts Payable	
105 2010	194.63	1365748.69	CDBG CV1	Accounts Payable	
12 2010	31080.59	1396829.28	Wst.Wtr.Op.Fund	Accounts Payable	
20 2010	3000.00	1399829.28	Gas Tax Fund	Accounts Payable	
23 2010	30835.37	1430664.65	LTF - Transit	Accounts Payable	
42 2010	66.03	1430730.68	Pol.Safty Fund	Accounts Payable	
60 2010	724.53	1431455.21	Guad.Assmt.Dist	Accounts Payable	
65 2010	3899.58	1435354.79	Guad.Light Dist	Accounts Payable	
71 2010	951.20	1436305.99	MEASURE A	Accounts Payable	
89 2010	298842.84	1735148.83	CIP	Accounts Payable	
99 1000	-1735148.83	.00	Cash Clearing	General Checking Account	

REPORT.: May 20 21 Thursday
 RUN...: May 20 21 Time: 12:38
 Run By.: Veronica Fabian

City of Guadalupe
 General Ledger Interface
 Journal 03 Cash Disbursements Journal Interface for (PY) Period 05-21

PAGE: 001
 ID #: PY-GI
 CTL: GUA

Date	G/L	Account No	Description	Amount	Extension
05/19/21	01	4105 2150	(1): VHDL01*ISIN007349u,L9000	-1,134.55	-1,134.55
05/19/21	01	4105 2150	(1): VHDL01*ISIN007350u,L9000	-232.26	-1,366.81
05/19/21	01	4105 2150	(1): VHDL01*ISIN007809u,L9000	-150.00	-1,516.81
05/19/21	10	2043	(1): VBED02*I 42921u,L9000	-600.00	-2,116.81
05/19/21	10	2049	(1): V\PO01*I000C10501u,L9000	-111.00	-2,227.81
05/19/21	99	1000	(1): Rev. Checks 05/19/21	2,227.81	.00
05/26/21	01	2010	(1): Check Update 05/26/21	551,444.92	551,444.92
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	10	2010	(1): Check Update 05/26/21	814,228.79	1,365,673.71
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	100	2010	(1): Check Update 05/26/21	90.35	1,365,764.06
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	105	2010	(1): Check Update 05/26/21	194.63	1,365,958.69
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	12	2010	(1): Check Update 05/26/21	30,940.59	1,396,899.28
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	20	2010	(1): Check Update 05/26/21	3,000.00	1,399,899.28
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	23	2010	(1): Check Update 05/26/21	30,835.37	1,430,734.65
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	42	2010	(1): Check Update 05/26/21	66.03	1,430,800.68
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	60	2010	(1): Check Update 05/26/21	724.53	1,431,525.21
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	65	2010	(1): Check Update 05/26/21	3,899.58	1,435,424.79
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	71	2010	(1): Check Update 05/26/21	881.20	1,436,305.99
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	89	2010	(1): Check Update 05/26/21	298,842.84	1,735,148.83
			(2): A/P Auto Checks PY-CP-CL		
05/26/21	99	1000	(1): Check Update 05/26/21	-1,735,148.83	.00
			(2): A/P Auto Checks PY-CP-CL		

REPORT.: May 20 21 Thursday
 RUN...: May 20 21 Time: 12:38
 Run By.: Veronica Fabian

City of Guadalupe
 General Ledger Interface (Summary)
 Journal 03 Cash Disbursements Journal Interface for (PY) Period 05-21

PAGE: 002
 ID #: PY-GI
 CTL.: GUA

Journal	G/L Account No	Amount	Extension
03	01 2010	551,444.92	551,444.92
03	01 4105 2150	-1,516.81	549,928.11
03	10 2010	814,228.79	1,364,156.90
03	10 2043	-600.00	1,363,556.90
03	10 2049	-111.00	1,363,445.90
03	100 2010	90.35	1,363,536.25
03	105 2010	194.63	1,363,730.88
03	12 2010	30,940.59	1,394,671.47
03	20 2010	3,000.00	1,397,671.47
03	23 2010	30,835.37	1,428,506.84
03	42 2010	66.03	1,428,572.87
03	60 2010	724.53	1,429,297.40
03	65 2010	3,899.58	1,433,196.98
03	71 2010	881.20	1,434,078.18
03	89 2010	298,842.84	1,732,921.02
03	99 1000	-1,732,921.02	.00

Date	G/L	Account No	Description	Amount	Extension
05/20/21	01	1014	(1): VCJP01*IPRIM01896 ,L0001	511,064.00	511,064.00
			(2): MEMBER ID#:GUADA01 (3): CJPIA		
05/20/21	01	2004	(1): VNUN01*I 8971 ,L0001	1,327.92	512,391.92
			(2): PW-DJ JFARMS CPS (3): MICHAEL K. NUNLEY & ASSOCIATES, INC.		
05/20/21	01	2010	(1): Invoices 05/20/21	-551,444.92	-39,053.00
05/20/21	01	2070	(1): VCOA09*I 2393668 ,L0001	50.11	-39,002.89
			(2): ADM-11X17 PLANS-OLIVERA MULTI FAMILY-HOUSING DEV (3): COASTAL REPROGRPHIC SERVICES		
05/20/21	01	2070	(1): VSMT01*I 28858 ,L0001	113.50	-38,889.39
			(2): NOTICE OF PUBLIC HEARING - OLIVERA PROJECT (3): SANTA MARIA TIMES		
05/20/21	01	4105	(1): VFRO01*I 050421 ,L0002	126.61	-38,762.78
			(2): ADMIN ACCOUNT#:805-343-0362-071975-5 (3): FRONTIER COMMUNICATIONS		
05/20/21	01	4105	(1): VFRO01*I 050421 ,L0005	63.31	-38,699.47
			(2): COUNCIL ACNT#:805-343-0362-071975-5 (3): FRONTIER COMMUNICATIONS		
05/20/21	01	4105	(1): VFRO01*I 052821 ,L0001	90.94	-38,608.53
			(2): COMMUNICATION - ACCT#:805-343-5512-041588-5 (3): FRONTIER COMMUNICATIONS		
05/20/21	01	4105	(1): VGER01*I 051821 ,L0001	50.00	-38,558.53
			(2): CHECK REQUEST - REIMBURSEMENT CELL PHONE - MAY (3): EMIKO GERBER		
05/20/21	01	4105	(1): VIMP01*I 64685 ,L0004	131.65	-38,426.88
			(2): ADMINISTRATION (3): IMPULSE INTERNET SERVICES		
05/20/21	01	4105	(1): VBOD02*I 051821 ,L0001	50.00	-38,376.88
			(2): CHECK REQUEST-REIMBURSEMENT FOR CELL PHONE (3): TODD BODEM		
05/20/21	01	4105	(1): VULF01*I 3243278 ,L0005	288.12	-38,088.76
			(2): ADM - COPIES (3): ULTREX		
05/20/21	01	4105	(1): VHDL01*IIN007350B ,L0001	232.26	-37,856.50
			(2): FINANCE -CONTRACT SERVICES - SALES TAX (3): HINDERLITER DE LLAMAS & ASSOCIATES		
05/20/21	01	4105	(1): VHDL01*IIN007809B ,L0001	150.00	-37,706.50
			(2): FINANCE - CONTRACT SERVICES TRANSACTION TAX (3): HINDERLITER DE LLAMAS & ASSOCIATES		
05/20/21	01	4110	(1): VTRE07*I 10134 ,L0001	4,257.00	-33,449.50
			(2): ADM-PROFESSIONAL LEGAL SERVICES (3): PHILIP F. SINCO		
05/20/21	01	4120	(1): VFRO01*I 050421 ,L0003	126.61	-33,322.89
			(2): FINANCE ACNT#:805-343-0362-071975-5 (3): FRONTIER COMMUNICATIONS		
05/20/21	01	4120	(1): VIMP01*I 64685 ,L0003	175.54	-33,147.35
			(2): FINANCE (3): IMPULSE INTERNET SERVICES		
05/20/21	01	4120	(1): VAMA02*I3FLYXWP77 ,L0001	86.48	-33,060.87
			(2): INV#:1WK3-FLYZ-WP77 ACCT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
05/20/21	01	4120	(1): VAMA02*I9XJRL9JDM ,L0001	105.07	-32,955.80
			(2): INV#:1749-XJRL-9JDM ACCT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
05/20/21	01	4120	(1): VZAR01*I 051921 ,L0001	435.00	-32,520.80
			(2): CHECK REQUEST - CALCPA MEMBERSHIP (3): LORENA ZARATE		
05/20/21	01	4120	(1): VULT01*I 3243278 ,L0003	25.94	-32,494.86
			(2): ADM - COPIES (3): ULTREX		
05/20/21	01	4140	(1): VMAN01*IPRM062053 ,L0001	77.33	-32,417.53
			(2): HR-37 SUBSCRIBERS (3): MANAGED HEALTH NETWORK COMPANY		
05/20/21	01	4140	(1): VCAR09*I 040921C ,L0001	-28.13	-32,445.66
			(2): REVERSAL OF LATE/OVERLIMIT/INTEREST FEE (3): CARDMEMBER SERVICE		
05/20/21	01	4140	(1): VCAR09*I 9028 ,L0001	13.99	-32,431.67
			(2): DREAMHOST (3): CARDMEMBER SERVICE		
05/20/21	01	4140	(1): VARCO1*I 9471 ,L0001	170.00	-32,261.67
			(2): ADM-WEBSITE MAINTENANCE - APRIL 2021 (3): ARCLIGHT MEDIA		
05/20/21	01	4140	(1): VCAR09*I 3113 ,L0001	99.00	-32,162.67
			(2): WORDFENCE -WEBSITE SECURITY SOFTWARE (3): CARDMEMBER SERVICE		
05/20/21	01	4140	(1): VITE01*I 8329 ,L0001	107.44	-32,055.23
			(2): HARD DRIVE (3): ITECH SOLUTIONS		
05/20/21	01	4140	(1): VITE01*I 8362 ,L0001	6,721.50	-25,333.73
			(2): FINANCE - MONTHLY WORKSTATION MANAGEMENT (3): ITECH SOLUTIONS		
05/20/21	01	4145	(1): VCAR09*I 1481A ,L0001	185.15	-25,148.58
			(2): SPECTRUM (3): CARDMEMBER SERVICE		
05/20/21	01	4145	(1): VCHA03*I285043021 ,L0001	148.05	-25,000.53
			(2): INV#:0034285043021 ACC#:8245101140034285 (3): CHARTER COMMUNICATIONS		
05/20/21	01	4145	(1): VPAC01*I 042301A ,L0008	241.42	-24,759.11
			(2): 1015 GUADALUPE (3): PACIFIC GAS & ELECTRIC		
05/20/21	01	4145	(1): VPAC01*I 042301A ,L0009	1,816.15	-22,942.96
			(2): 918 OBISPO ST (3): PACIFIC GAS & ELECTRIC		
05/20/21	01	4145	(1): VPAC01*I 050321B ,L0001	199.07	-22,743.89
			(2): ACCT#:0406686538-9 4545 10TH ST (3): PACIFIC GAS & ELECTRIC		
05/20/21	01	4145	(1): VSOU01*I 042821A ,L0001	145.65	-22,598.24
			(2): 1025 GUADALUPE ACCT#:09451463419 (3): SOUTHERN CALIFORNIA GAS		
05/20/21	01	4145	(1): VSOU01*I 042821B ,L0001	1,488.78	-21,109.46
			(2): ACCT#:15501500001 918 OBISPO ST (3): SOUTHERN CALIFORNIA GAS		
05/20/21	01	4145	(1): VIMP01*I 64685 ,L0011	4.40	-21,105.06
			(2): BLDG & MAINTENANCE (3): IMPULSE INTERNET SERVICES		
05/20/21	01	4145	(1): VSWE02*I 051821 ,L0004	2.50	-21,102.56
			(2): CHECK REQUEST-REIMBURSEMENT PERSONAL CELL (3): SHANNON SWEENEY		
05/20/21	01	4145	(1): VAMA02*ICYWGD13QY ,L0002	36.88	-21,065.68
			(2): PW-LOCKOUT TAGOUT KIT (3): AMAZON BUSINESS		
05/20/21	01	4145	(1): VERN01*I 90356017 ,L0002	428.53	-20,637.15
			(2): PW-BATH TISSUE,TANDEM NATURAL,STAINLESS SHINE (3): ERNEST PACKAGING SOLUTIONS INC.		
05/20/21	01	4145	(1): VGUA02*I 37069 ,L0001	72.35	-20,564.80
			(2): PW-BUILDING-SWTCH PLT,BOX CABLE,POWER STRIP (3): GUADALUPE HARDWARE COMPANY INC.		
05/20/21	01	4145	(1): VGUA02*I 37118 ,L0001	9.77	-20,555.03
			(2): PW-BUILDINGS-11'' 50LB NATURAL CABLE TIES (3): GUADALUPE HARDWARE COMPANY INC.		
05/20/21	01	4145	(1): VARA01*I000172426 ,L0001	47.66	-20,507.37
			(2): INV#:502000172426 ACCT#:170454000 (3): ARAMARK UNIFORM SERVICES		
05/20/21	01	4145	(1): VARA01*I000172430 ,L0001	.90	-20,506.47
			(2): INV#:502000172430 ACCT#:170454000 (3): ARAMARK UNIFORM SERVICES		
05/20/21	01	4145	(1): VARA01*I000177733 ,L0001	47.66	-20,458.81
			(2): INV#:502000177733 ACCT#:170454000 (3): ARAMARK UNIFORM SERVICES		

Date	G/L	Account No	Description	Amount	Extension
05/20/21	01	4145 2150	(1): VARA01*I000177737 ,L0001	.90	-20,457.91
			(2): INV#:502000177737 ACCT#:170454000 (3): ARAMARK UNIFORM SERVICES		
05/20/21	01	4200 0450	(1): VCAL02*I2021-0212 ,L0001	644.26	-19,813.65
			(2): PD-GUADALUPE CITY POLICE SHOULDER PATCH (3): CAL COAST INSIGNIA		
05/20/21	01	4200 1150	(1): VFER01*I 050421 ,L0004	189.93	-19,623.72
			(2): POLICE ACNT#:805-343-0362-071975-5 (3): FRONTIER COMMUNICATIONS		
05/20/21	01	4200 1150	(1): VIMP01*I 64685 ,L0002	394.96	-19,228.76
			(2): POLICE (3): IMPULSE INTERNET SERVICES		
05/20/21	01	4200 1150	(1): VSAT01*IS05210201 ,L0002	42.75	-19,186.01
			(2): AS052101201 (3): SATCOM GLOBAL FZE		
05/20/21	01	4200 1350	(1): VCPC01*I 18513 ,L0001	348.00	-18,838.01
			(2): PD-MEMBERSHIP RENEWAL - CHIEFS (3): CALIFORNIA POLICE CHIEFS ASSOCIATION		
05/20/21	01	4200 1500	(1): VVER05*I878230222 ,L0001	631.29	-18,206.72
			(2): INV#:987230222 ACCOUNT#:742070155-00001 (3): VERIZON WIRELESS		
05/20/21	01	4200 1550	(1): VAMA02*IXNX99TGGL ,L0001	58.64	-18,148.08
			(2): 1Y1X-NX99-TGGL ACCOUNT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
05/20/21	01	4200 1550	(1): VRAN01*I 11972 ,L0001	30.69	-18,117.39
			(2): PD-E.AGUILAR-RANGE FEE,EYE/EAR FEE,REQUALIFYING (3): RANGE MASTER INC.		
05/20/21	01	4200 1550	(1): VULT01*I 3243278 ,L0002	62.80	-18,054.59
			(2): ADM - COPIES (3): ULTREX		
05/20/21	01	4200 1560	(1): VHENO1*I 185008 ,L0001	1,146.92	-16,907.67
			(2): ACCOUNT#:1280 (3): EAGLE ENERGY, INC		
05/20/21	01	4200 1560	(1): VREY01*I 4027 ,L0001	61.32	-16,846.35
			(2): PD-2014 FORD ESCAPE OIL CHANGE & FILTER (3): REYNA AUTO REPAIR		
05/20/21	01	4200 1560	(1): VREY01*I 4035 ,L0001	74.37	-16,771.98
			(2): PD-2020 CHEVY TAHOE OIL CHANGE & FILTER (3): REYNA AUTO REPAIR		
05/20/21	01	4200 1751	(1): VCAR09*I 040921C,L0002	-28.12	-16,800.10
			(2): REVERSAL OF LATE/OVERLIMIT/INTEREST FEE (3): CARDMEMBER SERVICE		
05/20/21	01	4200 2350	(1): VCIT12*I 85098 ,L0001	1,026.06	-15,774.04
			(2): ACCOUNT#85098 (3): CITY OF SANTA MARIA		
05/20/21	01	4200 2350	(1): VCIT12*I 85099 ,L0001	4,121.16	-11,652.88
			(2): ACCOUNT#:04722 (3): CITY OF SANTA MARIA		
05/20/21	01	4200 2999	(1): VBOU01*I 84042391 ,L0002	192.04	-11,460.84
			(2): FIRE - GLOVES, PADZ,EYE WASH (3): BOUND TREE MEDICAL LLC		
05/20/21	01	4200 4150	(1): VACM01*I 21050439 ,L0001	755.00	-10,705.84
			(2): PF-LEASE 2016 FORD UTILITY PD INTERCEPTOR BASE (3): ACME AUTO LEASING, LLC		
05/20/21	01	4220 1150	(1): VFER01*I 050421 ,L0001	63.31	-10,642.53
			(2): FIRE ACCOUNT#:805-343-0362-071975-5 (3): FRONTIER COMMUNICATIONS		
05/20/21	01	4220 1150	(1): VSAT01*IS05210201 ,L0001	42.75	-10,599.78
			(2): AS052101201 ACCOUT#:C11216 (3): SATCOM GLOBAL FZE		
05/20/21	01	4220 1200	(1): VAMA02*Y9QG7KR1 ,L0001	148.79	-10,450.99
			(2): 1MNY-9QGX-7KR1 ACCOUNT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
05/20/21	01	4220 1400	(1): VINT02*I 103108 ,L0001	1,633.00	-8,817.99
			(2): FIRE-YEARLY SERVICE SCBA (3): INTERSPIRO INC.		
05/20/21	01	4220 1400	(1): VUSB04*I166646955 ,L0001	125.45	-8,692.54
			(2): FORESTRY SUPPLIER - FIRE PUPS,CARRYING STRAPS (3): U.S. BANK CORPORATE PAYMENT SYSTEM		
05/20/21	01	4220 1460	(1): VBU04*I S52742 ,L0001	171.46	-8,521.08
			(2): FIRE - TURN SWITCH,SHIPPING CHARGE (3): BURTON'S FIRE,INC.		
05/20/21	01	4220 1460	(1): VINT02*I 103202 ,L0001	2,574.00	-5,947.08
			(2): FIRE-PART#31062-01 WIRELESS HUD (3): INTERSPIRO INC.		
05/20/21	01	4220 1460	(1): VUSB04*I821795085 ,L0001	54.48	-5,892.60
			(2): NPI-GDS MODULAR HARDWIRED CAR CHARGER (3): U.S. BANK CORPORATE PAYMENT SYSTEM		
05/20/21	01	4220 1550	(1): VAIR02*I112386395 ,L0001	260.93	-5,631.67
			(2): 9112386395 (3): AIRGAS USA LLC		
05/20/21	01	4220 1550	(1): VAMA02*Y9QG7KR1 ,L0002	71.48	-5,560.19
			(2): 1MNY-9QGX-7KR1 (3): AMAZON BUSINESS		
05/20/21	01	4220 1550	(1): VBOU01*I 84042391 ,L0001	871.28	-4,688.91
			(2): ACCOUNT#:204049 (3): BOUND TREE MEDICAL LLC		
05/20/21	01	4220 1550	(1): VBOU01*I 84047533 ,L0001	250.32	-4,438.59
			(2): ACCOUNT#:204049 (3): BOUND TREE MEDICAL LLC		
05/20/21	01	4220 1550	(1): VGUA02*I 36972 ,L0001	1.29	-4,437.30
			(2): FIRE - N220-582 TARP ROPE HOOK 3-1/2 (3): GUADALUPE HARDWARE COMPANY INC.		
05/20/21	01	4220 1550	(1): VULT01*I 3243278 ,L0004	2.53	-4,434.77
			(2): ADM - COPIES (3): ULTREX		
05/20/21	01	4220 1560	(1): VHENO1*I 184988 ,L0001	272.60	-4,162.17
			(2): ACCOUNT#:1197 (3): EAGLE ENERGY, INC		
05/20/21	01	4220 1560	(1): VHENO1*I 185471 ,L0001	219.02	-3,943.15
			(2): FIRE-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/20/21	01	4220 1751	(1): VCAR09*I 040921C,L0003	-28.12	-3,971.27
			(2): REVERSAL OF LATE/OVERLIMIT/INTEREST FEE (3): CARDMEMBER SERVICE		
05/20/21	01	4220 2350	(1): VCIT12*I 85099 ,L0002	2,013.09	-1,958.18
			(2): PD-MAINTENANCE SUPPORT, DISPATCH SERVICES (3): CITY OF SANTA MARIA		
05/20/21	01	4300 1000	(1): VPAC01*I 042301A ,L0003	178.77	-1,779.41
			(2): 201 CALLE CESAR CHAVEZ (3): PACIFIC GAS & ELECTRIC		
05/20/21	01	4300 1000	(1): VPAC01*I 042301A ,L0005	12.13	-1,767.28
			(2): N/E CORNER OF PARK ON (3): PACIFIC GAS & ELECTRIC		
05/20/21	01	4300 1150	(1): VIMP01*I 64685 ,L0007	48.27	-1,719.01
			(2): PARKS & REC (3): IMPULSE INTERNET SERVICES		
05/20/21	01	4300 1300	(1): VSWE02*I 051821 ,L0005	2.50	-1,716.51
			(2): CHECK REQUEST-REIMBURSEMENT PERSONAL CELL (3): SHANNON SWEENEY		
05/20/21	01	4300 1550	(1): VAMA02*ICYWGD13QY ,L0001	36.88	-1,679.63
			(2): INV#:147C-YWGD-13QY ACCOUNT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
05/20/21	01	4300 1550	(1): VAMA02*IRGMD1F9JT ,L0001	436.11	-1,243.52
			(2): INV#:1XHR-GMD1-F9JT ACCOUNT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
05/20/21	01	4300 1550	(1): VCAE01*I261014125 ,L0001	292.65	-950.87
			(2): INV#:7626-1014125 (3): CALIFORNIA ELECTRIC SUPPLY CORP.		
05/20/21	01	4300 1550	(1): VERN01*I 90356017 ,L0001	428.00	-522.87
			(2): PW-BATH TISSUE,TANDEM NATURAL,STAINLESS SHINE (3): ERNEST PACKAGING SOLUTIONS INC.		

Date	G/L	Account No	Description	Amount	Extension
05/20/21	01	4300 1550	(1): VGUA02*I 36914 ,L0001 (2): PW-STREETS-54-026 BAR OIL QT (3): GUADALUPE HARDWARE COMPANY INC.	4.67	-518.20
05/20/21	01	4300 1550	(1): VULT01*I 3243278 ,L0006 (2): ADM - COPIES (3): ULTREX	3.13	-515.07
05/20/21	01	4300 2150	(1): VARA01*I000172430 ,L0002 (2): PW-STREETS-R.GUTIERREZ, J.BATALLA (3): ARAMARK UNIFORM SERVICES	.90	-514.17
05/20/21	01	4300 2150	(1): VARA01*I000177737 ,L0002 (2): PW-STREETS-R.GUTIERREZ, J.BATALLA (3): ARAMARK UNIFORM SERVICES	.90	-513.27
05/20/21	01	4300 2150	(1): VHAR05*I 051821 ,L0001 (2): CHECK REQUEST - PROPERTY LEASE PAYMENT (3): HARRY & KIMIKO MASATANI	50.00	-463.27
05/20/21	01	4300 2150	(1): VHEA01*I123010821 ,L0002 (2): PW-40 YD GREEN/YARD WASTE (3): HEALTH SANITATION SERVICE INC.	136.08	-327.19
05/20/21	01	4405 1150	(1): VFRO01*I 050421 ,L0006 (2): BUILDING ACT#:805-343-0362-071975-5 (3): FRONTIER COMMUNICATIONS	63.31	-263.88
05/20/21	01	4405 1150	(1): VIMP01*I 64685 ,L0001 (2): BLDG & SAFETY (3): IMPULSE INTERNET SERVICES	87.77	-176.11
05/20/21	01	4405 1550	(1): VULT01*I 3243278 ,L0001 (2): ADM - COPIES (3): ULTREX	44.46	-131.65
05/20/21	01	4420 1150	(1): VIMP01*I 64685 ,L0005 (2): FIRE (3): IMPULSE INTERNET SERVICES	131.65	.00
05/20/21	10	1014	(1): VCCW01*I 051121 ,L0001 (2): FY 2022 (3): CENTRAL COAST WATER AUTH.	798,672.12	798,672.12
05/20/21	10	2010	(1): Invoices 05/20/21	-814,228.79	-15,556.67
05/20/21	10	2043	(1): VGUA13*I 042921 ,L0001 (2): FINANCE - HYDRANT METER DEPOSIT-4710 W MAIN ST (3): GUADALUPE UNION SCHOOL DISTRICT	600.00	-14,956.67
05/20/21	10	4420 1000	(1): VPAC01*I 042301A ,L0002 (2): 4330 W MAIN ST (3): PACIFIC GAS & ELECTRIC	3,783.59	-11,173.08
05/20/21	10	4420 1000	(1): VPAC01*I 042821A ,L0001 (2): ACC#:2752777244-9 WATER PUMPS (3): PACIFIC GAS & ELECTRIC	6,872.54	-4,300.54
05/20/21	10	4420 1150	(1): VFRO01*I 050721 ,L0001 (2): ACCOUNT#:805343-5713-061406-5 (3): FRONTIER COMMUNICATIONS	87.14	-4,213.40
05/20/21	10	4420 1150	(1): VIMP01*I 64685 ,L0009 (2): WATER (3): IMPULSE INTERNET SERVICES	114.10	-4,099.30
05/20/21	10	4420 1200	(1): VQUI01*I 16055107 ,L0001 (2): ACCOUNT#1033042 (3): QUILL CORPORATION	8.69	-4,090.61
05/20/21	10	4420 1300	(1): VCAR09*I 3762 ,L0001 (2): PW-DRAGON PROFESSIONAL (3): CARDMEMBER SERVICE	200.00	-3,890.61
05/20/21	10	4420 1300	(1): VCAR09*I 4777C,L0001 (2): CARDHOLDER DISPUTE 13 - RETURN (3): CARDMEMBER SERVICE	-140.00	-4,030.61
05/20/21	10	4420 1300	(1): VSWE02*I 051321 ,L0001 (2): CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION (3): SHANNON SWEENEY	90.00	-3,940.61
05/20/21	10	4420 1300	(1): VSWE02*I 051321 ,L0004 (2): CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION (3): SHANNON SWEENEY	105.00	-3,835.61
05/20/21	10	4420 1300	(1): VSWE02*I 051821 ,L0001 (2): CHECK REQUEST-REIMBURSEMENT PERSONAL CELL (3): SHANNON SWEENEY	15.00	-3,820.61
05/20/21	10	4420 1400	(1): VITE01*I 8329 ,L0003 (2): WIDESCREEN LED (3): ITECH SOLUTIONS	137.43	-3,683.18
05/20/21	10	4420 1550	(1): VBRE02*IBP1141893 ,L0001 (2): WATER-L A CHEMCLOR SODIUM HYPOCHLORITE (3): BRENNTAG PACIFIC, INC.	816.73	-2,866.45
05/20/21	10	4420 1550	(1): VBRE02*IBP1144003 ,L0001 (2): WATER- AMMONIUM SULFATE (3): BRENNTAG PACIFIC, INC.	1,348.71	-1,517.74
05/20/21	10	4420 1560	(1): VHEN01*I 185473 ,L0001 (2): PW-WATER-FUEL CHARGES (3): EAGLE ENERGY, INC	236.94	-1,280.80
05/20/21	10	4420 2150	(1): VARA01*I000172427 ,L0001 (2): INV#:502000172427 ACCT#:170454000 (3): ARAMARK UNIFORM SERVICES	15.90	-1,264.90
05/20/21	10	4420 2150	(1): VARA01*I000177734 ,L0001 (2): INV#:502000177734 ACCT#:170454000 (3): ARAMARK UNIFORM SERVICES	15.90	-1,249.00
05/20/21	10	4420 2150	(1): VCLI01*I 980721 ,L0001 (2): PW-WATER- WATER SAMPLES (3): CLIN.LAB-SAN BERNADINO INC.	292.00	-957.00
05/20/21	10	4420 2150	(1): VTHE07*I 10134 ,L0002 (2): ADM-WATER (CCWA) (3): PHILIP F. SINCO	957.00	.00
05/20/21	100	2010	(1): Invoices 05/20/21	-90.35	-90.35
05/20/21	100	4010 2164	(1): VIMP01*I 64685 ,L0006 (2): CDBG (3): IMPULSE INTERNET SERVICES	43.88	-46.47
05/20/21	100	4010 2164	(1): VQUI01*I 16315329 ,L0001 (2): ACCOUNT#:1033042 (3): QUILL CORPORATION	46.47	.00
05/20/21	105	2010	(1): Invoices 05/20/21	-194.63	-194.63
05/20/21	105	4015 2164	(1): VCHA03*I046042221 ,L0001 (2): INV#:0086046042221 ACCT#:8245101140086046 (3): CHARTER COMMUNICATIONS	194.63	.00
05/20/21	12	2010	(1): Invoices 05/20/21	-30,940.59	-30,940.59
05/20/21	12	4425 1000	(1): VPAC01*I 042921 ,L0001 (2): ACCOUNT#:3472146148-0 (3): PACIFIC GAS & ELECTRIC	19,299.28	-11,641.31
05/20/21	12	4425 1000	(1): VPAC01*I 042301A ,L0001 (2): 4240 GULARTE LANE (3): PACIFIC GAS & ELECTRIC	12.09	-11,629.22
05/20/21	12	4425 1000	(1): VVWT01*I 032621 ,L0001 (2): WWTP-HYDRANT METER - 5125 W MAIN ST (3): WASTE WATER TREATMENT METER	126.00	-11,503.22
05/20/21	12	4425 1150	(1): VFRO01*I 052521 ,L0001 (2): COMMUNICATIONS-SERVICE FROM 05/01/21-05/31-21 (3): FRONTIER COMMUNICATIONS	127.94	-11,375.28
05/20/21	12	4425 1150	(1): VIMP01*I 64685 ,L0008 (2): WASTE WATER (3): IMPULSE INTERNET SERVICES	114.10	-11,261.18
05/20/21	12	4425 1300	(1): VCAR09*I 3762 ,L0002 (2): PW-DRAGON PROFESSIONAL (3): CARDMEMBER SERVICE	200.00	-11,061.18
05/20/21	12	4425 1300	(1): VCAR09*I 4777C,L0002 (2): CARDHOLDER DISPUTE 13 - RETURN (3): CARDMEMBER SERVICE	-140.00	-11,201.18
05/20/21	12	4425 1300	(1): VSWE02*I 051321 ,L0002 (2): CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION (3): SHANNON SWEENEY	90.00	-11,111.18
05/20/21	12	4425 1300	(1): VSWE02*I 051821 ,L0002 (2): CHECK REQUEST-REIMBURSEMENT PERSONAL CELL (3): SHANNON SWEENEY	15.00	-11,096.18

Date	G/L	Account No	Description	Amount	Extension
05/20/21	12	4425 1400	(1): VITE01*I 8329 ,L0002 (2): DISPLAY PORT (3): ITECH SOLUTIONS	32.44	-11,063.74
05/20/21	12	4425 1450	(1): VGUA02*I 37216 ,L0001 (2): WWTP-CONCRETE MIX QUIKRETE (3): GUADALUPE HARDWARE COMPANY INC.	17.91	-11,045.83
05/20/21	12	4425 1550	(1): VAMA02*IQRVJGHCMC,L0001 (2): CREDIT#:IL9Q-RVJG-HC1M ACCT#A19RD4DAF93AUQ (3): AMAZON BUSINESS	-22.16	-11,067.99
05/20/21	12	4425 1550	(1): VGUA02*I 37138 ,L0001 (2): PW-WWTP-CONCRETE MIX, ROW PREMIER (3): GUADALUPE HARDWARE COMPANY INC.	29.21	-11,038.78
05/20/21	12	4425 1550	(1): VREA01*I09535043F ,L0001 (2): ACCT#:8809535043 INV#:11D8809535043 (3): READY REFRESH BY NESTLE	74.04	-10,964.74
05/20/21	12	4425 1550	(1): VUSA01*I 591122 ,L0001 (2): CUST#: 322222 (3): U.S.A. BLUEBOOK INC.	518.56	-10,446.18
05/20/21	12	4425 1560	(1): VHENO1*I 184991 ,L0001 (2): WWTP-FUEL CHARGES (3): EAGLE ENERGY, INC	205.34	-10,240.84
05/20/21	12	4425 1560	(1): VHENO1*I 185474 ,L0001 (2): ACCOUNT#:1207 (3): EAGLE ENERGY, INC	289.23	-9,951.61
05/20/21	12	4425 2150	(1): VAES01*I 9708 ,L0001 (2): WWTP- SERVICE CALL (3): ALPHA ELECTRICAL SERVICE	575.50	-9,376.11
05/20/21	12	4425 2150	(1): VARA01*I000172429 ,L0001 (2): ACCOUT#:170454000 INV#:502000172429 (3): ARAMARK UNIFORM SERVICES	25.76	-9,350.35
05/20/21	12	4425 2150	(1): VARA01*I000177736 ,L0001 (2): INV#:502000177736 ACCT#:170454000 (3): ARAMARK UNIFORM SERVICES	25.76	-9,324.59
05/20/21	12	4425 2150	(1): VCLI01*I 21D0416 ,L0001 (2): WWTP-NITROGEN,SUSPENDED SOLIDS, SODIUM (3): CLIN.LAB-SAN BERNADINO INC.	285.00	-9,039.59
05/20/21	12	4425 2150	(1): VCLI01*I 21D1090 ,L0001 (2): WWTP-SUSPENDED SOLIDS (3): CLIN.LAB-SAN BERNADINO INC.	60.00	-8,979.59
05/20/21	12	4425 2150	(1): VCLI01*I 21D1773 ,L0001 (2): WWTP-SUSPENDED SOLIDS (3): CLIN.LAB-SAN BERNADINO INC.	120.00	-8,859.59
05/20/21	12	4425 2150	(1): VCLI01*I 21D2307 ,L0001 (2): WWTP-SUSPENDED SOLIDS (3): CLIN.LAB-SAN BERNADINO INC.	60.00	-8,799.59
05/20/21	12	4425 2150	(1): VENGO2*I 14X00003 ,L0001 (2): ACCOUNT#:504827 (3): ENGEL & GRAY, INC.	3,523.87	-5,275.72
05/20/21	12	4425 2150	(1): VPERO2*I 25159 ,L0001 (2): JOB#:SV2341 (3): PERRY'S ELECTRIC MOTORS INC	1,048.33	-4,227.39
05/20/21	12	4425 2150	(1): VTARO2*I 20-86 ,L0001 (2): WWTP-TOPOGRAPHIC SURVEY,WWTP POND LEVEE (3): JOHN A. SMITH	3,002.00	-1,225.39
05/20/21	12	4425 2200	(1): VDELO3*I 72357318 ,L0001 (2): WWTP- FORD F350 LEASE (3): DE LAGE LANDEN FINANCIAL SERVICES,INC.	1,225.39	.00
05/20/21	20	2010 2350	(1): Invoices 05/20/21 (2): FINANCE- ANNUAL STREET REPORT FEE (3): STATE CONTROLLER'S OFFICE	-3,000.00	-3,000.00
05/20/21	20	4430 2350	(1): VSTA06*ID00002664 ,L0001 (2): FINANCE- ANNUAL STREET REPORT FEE (3): STATE CONTROLLER'S OFFICE	3,000.00	.00
05/20/21	23	2010 1400	(1): Invoices 05/20/21 (2): PW-TRANSIT MAINTENANCE SERVICES APRIL 2021 (3): SMOOTH INC.	-30,835.37	-30,835.37
05/20/21	23	4461 1550	(1): VSMO01*I 17-1868 ,L0001 (2): PW-TRANSIT MAINTENANCE SERVICES APRIL 2021 (3): SMOOTH INC.	6,719.89	-24,115.48
05/20/21	23	4461 1550	(1): VAMA02*IKJGX9YH76 ,L0001 (2): INV#:1D1K-JGX9-YH76 ACCT#:A19RD4DAF93AUQ (3): AMAZON BUSINESS	85.78	-24,029.70
05/20/21	23	4461 1550	(1): VGUA02*I 37028 ,L0001 (2): PW-STREETS-3.5'' PWR IMPACT BIT,5/8 FINE DW SCREW (3): GUADALUPE HARDWARE COMPANY INC.	7.58	-24,022.12
05/20/21	23	4461 1560	(1): VCIT12*I 85131 ,L0001 (2): ACCOUNT#:00161 (3): CITY OF SANTA MARIA	2,888.33	-21,133.79
05/20/21	23	4461 1560	(1): VCIT12*I 85132 ,L0001 (2): ACCOUNT#:00161 (3): CITY OF SANTA MARIA	2,229.22	-18,904.57
05/20/21	23	4461 1560	(1): VCIT12*I 85133 ,L0001 (2): ACCOUNT#:00161 (3): CITY OF SANTA MARIA	2,190.58	-16,713.99
05/20/21	23	4461 1560	(1): VCIT12*I 85134 ,L0001 (2): ACCOUNT#:00161 (3): CITY OF SANTA MARIA	2,047.71	-14,666.28
05/20/21	23	4461 2354	(1): VSMO01*I 17-1867 ,L0001 (2): PW-TRANSIT SERVICES - APRIL 2021 (3): SMOOTH INC.	14,666.28	.00
05/20/21	42	2010 1550	(1): Invoices 05/20/21 (2): SMART AND FINAL - COFFEE,COFFEE POT, WHIP CREAM (3): U.S. BANK CORPORATE PAYMENT SYSTEM	-66.03	-66.03
05/20/21	42	4210 1550	(1): VUSB04*I000025432 ,L0001 (2): SMART AND FINAL - COFFEE,COFFEE POT, WHIP CREAM (3): U.S. BANK CORPORATE PAYMENT SYSTEM	66.03	.00
05/20/21	60	2010 1000	(1): Invoices 05/20/21 (2): W MAIN ST NE COR & PT (3): PACIFIC GAS & ELECTRIC	-724.53	-724.53
05/20/21	60	4490 1000	(1): VPAC01*I 042301A ,L0007 (2): UTILITY DIVISION (3): PACIFIC GAS & ELECTRIC	10.60	-713.93
05/20/21	60	4490 1000	(1): VPAC01*I 042301A ,L0011 (2): UTILITY DIVISION (3): PACIFIC GAS & ELECTRIC	605.23	-108.70
05/20/21	60	4490 1505	(1): VEWI01*I 14038549 ,L0001 (2): PW-TEFLON (3): EWING CORP.	108.70	.00
05/20/21	65	2010 1000	(1): Invoices 05/20/21 (2): GUADALUPE ST (3): PACIFIC GAS & ELECTRIC	-3,899.58	-3,899.58
05/20/21	65	4485 1000	(1): VPAC01*I 042301A ,L0004 (2): GUADALUPE ST (3): PACIFIC GAS & ELECTRIC	169.40	-3,730.18
05/20/21	65	4485 1000	(1): VPAC01*I 042301A ,L0010 (2): UTILITY DIVISION (3): PACIFIC GAS & ELECTRIC	3,429.64	-300.54
05/20/21	65	4485 1000	(1): VPAC01*I 042821B ,L0001 (2): ACCT#:2020112920-0 945 GUADALUPE ST (CLOCK TOWER) (3): PACIFIC GAS & ELECTRIC	20.91	-279.63
05/20/21	65	4485 1000	(1): VPAC01*I 050321A ,L0001 (2): ACCT#:6669954346-9 884 GUADALUPE ST (3): PACIFIC GAS & ELECTRIC	279.63	.00
05/20/21	71	2010 1300	(1): Invoices 05/20/21 (2): CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION (3): SHANNON SWEENEY	-881.20	-881.20
05/20/21	71	4425 1300	(1): VSWEO2*I 051321 ,L0003 (2): CHECK REQUEST-PROFESSIONAL ENGINEERS REGISTRATION (3): SHANNON SWEENEY	90.00	-791.20
05/20/21	71	4454 1000	(1): VPAC01*I 042301A ,L0006 (2): GUAD DUNES WAY NE COR (3): PACIFIC GAS & ELECTRIC	10.60	-780.60
05/20/21	71	4454 1150	(1): VIMPO1*I 64685 ,L0010 (2): STREETS (3): IMPULSE INTERNET SERVICES	26.33	-754.27
05/20/21	71	4454 1300	(1): VCAR09*I 3762 ,L0003 (2): PW-DRAGON PROFESSIONAL (3): CARDMEMBER SERVICE	100.00	-654.27
05/20/21	71	4454 1300	(1): VCAR09*I 4777C,L0003 (2): CARDHOLDER DISPUTE 13 - RETURN (3): CARDMEMBER SERVICE	-70.00	-724.27

Date	G/L	Account No	Description	Amount	Extension
05/20/21	71	4454 1300	(1): VSWE02*I 051821 ,L0003	15.00	-709.27
			(2): CHECK REQUEST-REIMBURSEMENT PERSONAL CELL (3): SHANNON SWEENEY		
05/20/21	71	4454 1550	(1): VGUA02*I 37122 ,L0001	36.95	-672.32
			(2): PW-STREETS-TRASH BAG XSTRONG 33G 48CT (3): GUADALUPE HARDWARE COMPANY INC.		
05/20/21	71	4454 1550	(1): VSTA02*I 03018283 ,L0001	173.96	-498.36
			(2): ACCOUNT#:S0188601 (3): STATEWIDE TRAFFIC SAFETY & SIGNS INC		
05/20/21	71	4454 1560	(1): VHEN01*I 185475 ,L0001	347.95	-150.41
			(2): PW-STREETS-FUEL CHARGES (3): EAGLE ENERGY, INC		
05/20/21	71	4454 2150	(1): VARA01*I000172430 ,L0003	7.16	-143.25
			(2): PW-STREETS-R.GUTIERREZ, J.BATALLA (3): ARAMARK UNIFORM SERVICES		
05/20/21	71	4454 2150	(1): VARA01*I000177737 ,L0003	7.16	-136.09
			(2): PW-STREETS-R.GUTIERREZ, J.BATALLA (3): ARAMARK UNIFORM SERVICES		
05/20/21	71	4454 2150	(1): VHEA01*I123010821 ,L0001	136.09	.00
			(2): INVOICE#:0371230-1082-1 CUSTID#:9-64873-35005 (3): HEALTH SANITATION SERVICE INC.		
05/20/21	89	2010	(1): Invoices 05/20/21	-298,842.84	-298,842.84
05/20/21	89	4444 3045	(1): VEMC01*I 21-166 ,L0001	13,196.78	-285,646.06
			(2): ADM-GP-084 GENERAL PLAN UPDATE (3): EMC PLANNING GROUP INC.		
05/20/21	89	4444 3051	(1): VCAN03*I 76332 ,L0001	14,047.31	-271,598.75
			(2): PROJECT 200419 (3): CANNON CORPORATION		
05/20/21	89	4444 3051	(1): VQUI08*I 051221 ,L0001	235,153.50	-36,445.25
			(2): LEROY PARK & COMMUNITY CCENTER REHABILITATION (3): QUINCON INC.		
05/20/21	89	4444 3064	(1): VCRA01*I 4528 ,L0001	11,050.00	-25,395.25
			(2): PW-GULARTE LANE STORM DRAIN (3): CRANDALL CONSTRUCTION		
05/20/21	89	4444 3064	(1): VPAV01*I 2104-032 ,L0001	6,965.00	-18,430.25
			(2): 2021 PAVEMENT REHABILITATION PROJECT#:210107-01 (3): PAVEMENT ENGINEERING INC		
05/20/21	89	4444 3085	(1): VNUN01*I 8988 ,L0001	1,894.75	-16,535.50
			(2): PW-GUADALUPE LIFT STATION & TRUNK MAIN (3): MICHAEL K. NUNLEY & ASSOCIATES, INC.		
05/20/21	89	4444 3087	(1): VTAR02*I 20-48 ,L0001	14,138.50	-2,397.00
			(2): PW-MAIN STREEET WATERLINE (3): JOHN A. SMITH		
05/20/21	89	4444 3088	(1): VUSF01*I 38178 ,L0001	2,397.00	.00
			(2): WWTP (3): US FABRICS		

Journal	G/L Account No	Amount	Extension
04	01 1014	511,064.00	511,064.00
04	01 2004	1,327.92	512,391.92
04	01 2010	-551,444.92	-39,053.00
04	01 2070 02	163.61	-38,889.39
04	01 4105 1150	462.51	-38,426.88
04	01 4105 1300	50.00	-38,376.88
04	01 4105 1550	288.12	-38,088.76
04	01 4105 2150	382.26	-37,706.50
04	01 4110 2150	4,257.00	-33,449.50
04	01 4120 1150	302.15	-33,147.35
04	01 4120 1200	191.55	-32,955.80
04	01 4120 1350	435.00	-32,520.80
04	01 4120 1550	25.94	-32,494.86
04	01 4140 0400	77.33	-32,417.53
04	01 4140 1751	-28.13	-32,445.66
04	01 4140 2150	13.99	-32,431.67
04	01 4140 2151	7,097.94	-25,333.73
04	01 4145 1000	4,224.27	-21,109.46
04	01 4145 1150	4.40	-21,105.06
04	01 4145 1300	2.50	-21,102.56
04	01 4145 1550	547.53	-20,555.03
04	01 4145 2150	97.12	-20,457.91
04	01 4200 0450	644.26	-19,813.65
04	01 4200 1150	627.64	-19,186.01
04	01 4200 1350	348.00	-18,838.01
04	01 4200 1500	631.29	-18,206.72
04	01 4200 1550	152.13	-18,054.59
04	01 4200 1560	1,282.61	-16,771.98
04	01 4200 1751	-28.12	-16,800.10
04	01 4200 2350	5,147.22	-11,652.88
04	01 4200 2999	192.04	-11,460.84
04	01 4200 4150	755.00	-10,705.84
04	01 4220 1150	106.06	-10,599.78
04	01 4220 1200	148.79	-10,450.99
04	01 4220 1400	1,758.45	-8,692.54
04	01 4220 1460	2,799.94	-5,892.60
04	01 4220 1550	1,457.83	-4,434.77
04	01 4220 1560	491.62	-3,943.15
04	01 4220 1751	-28.12	-3,971.27
04	01 4220 2350	2,013.09	-1,958.18
04	01 4300 1000	190.90	-1,767.28
04	01 4300 1150	48.27	-1,719.01
04	01 4300 1300	2.50	-1,716.51
04	01 4300 1550	1,201.44	-515.07
04	01 4300 2150	187.88	-327.19
04	01 4405 1150	151.08	-176.11
04	01 4405 1550	44.46	-131.65
04	01 4420 1150	131.65	.00
04	10 1014	798,672.12	798,672.12
04	10 2010	-814,228.79	-15,556.67
04	10 2043	600.00	-14,956.67
04	10 4420 1000	10,656.13	-4,300.54
04	10 4420 1150	201.24	-4,099.30
04	10 4420 1200	8.69	-4,090.61
04	10 4420 1300	270.00	-3,820.61
04	10 4420 1400	137.43	-3,683.18
04	10 4420 1550	2,165.44	-1,517.74
04	10 4420 1560	236.94	-1,280.80
04	10 4420 2150	1,280.80	.00
04	100 2010	-90.35	-90.35
04	100 4010 2164	90.35	.00
04	105 2010	-194.63	-194.63
04	105 4015 2164	194.63	.00
04	12 2010	-30,940.59	-30,940.59
04	12 4425 1000	19,437.37	-11,503.22
04	12 4425 1150	242.04	-11,261.18
04	12 4425 1300	165.00	-11,096.18
04	12 4425 1400	32.44	-11,063.74
04	12 4425 1450	17.91	-11,045.83
04	12 4425 1550	599.65	-10,446.18
04	12 4425 1560	494.57	-9,951.61
04	12 4425 2150	8,726.22	-1,225.39
04	12 4425 2200	1,225.39	.00
04	20 2010	-3,000.00	-3,000.00
04	20 4430 2350	3,000.00	.00
04	23 2010	-30,835.37	-30,835.37
04	23 4461 1400	6,719.89	-24,115.48
04	23 4461 1550	93.36	-24,022.12
04	23 4461 1560	9,355.84	-14,666.28
04	23 4461 2354	14,666.28	.00
04	42 2010	-66.03	-66.03
04	42 4210 1550	66.03	.00
04	60 2010	-724.53	-724.53
04	60 4490 1000	615.83	-108.70
04	60 4490 1505	108.70	.00
04	65 2010	-3,899.58	-3,899.58
04	65 4485 1000	3,899.58	.00
04	71 2010	-881.20	-881.20
04	71 4425 1300	90.00	-791.20

REPORT.: May 20 21 Thursday
RUN....: May 20 21 Time: 12:38
Run By.: Veronica Fabian

City of Guadalupe
General Ledger Interface (Summary)
Journal 04 Purchasing/Payables Journal Interface for (PY) Period 05-21

PAGE: 009
ID #: FY-GI
CTL.: GUA

Journal	G/L	Account	No	Amount	Extension
04	71	4454	1000	10.60	-780.60
04	71	4454	1150	26.33	-754.27
04	71	4454	1300	45.00	-709.27
04	71	4454	1550	210.91	-498.36
04	71	4454	1560	347.95	-150.41
04	71	4454	2150	150.41	.00
04	89	2010		-298,842.84	-298,842.84
04	89	4444	3045	13,196.78	-285,646.06
04	89	4444	3051	249,200.81	-36,445.25
04	89	4444	3064	18,015.00	-18,430.25
04	89	4444	3085	1,894.75	-16,535.50
04	89	4444	3087	14,138.50	-2,397.00
04	89	4444	3088	2,397.00	.00

MINUTES
City of Guadalupe

Regular Meeting of the Guadalupe City Council
Tuesday, May 11, 2021 at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

1. ROLL CALL:

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

All council members were present.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. AGENDA REVIEW

The Mayor moved Item #7 before Item #5.

5. PRESENTATIONS

- La Gente Unida: Results and Recommendation for Health Equity: Presented by Mr. Mario Espinoza-Kulick, MA, PhD Candidate Sociology, UCSB and Health Policy Research Scholar, Robert Wood Johnson Foundation

The presentation centered on anti-immigration policies and racism, specifically relating to Latinx people. Stereotypes for these people, shows them as greedy, lazy or invasive to U.S. society which leads to harsh policies, such as child detention, family separation and healthcare disparities.

Such anti-immigration policies impose negative health behaviors and effects as in the following examples: 1) Higher reliance on emergency services and inequities in health and public benefits programs; 2) Restrictive eligibility policies to government-sponsored health programs, and 3) Violent enforcement, police violence. Mr. Espinoza-Kulick sited events last summer here on the Central Coast, in both Santa Barbara and San Luis Obispo Counties, such as the "Black Lives Matter" protests

and others for peace and liberation in our community. He said, "All have negative impacts on Latinx communities, and all motivated the research in this presentation."

Health disparities, such as COVID-19, are greater for people of color, Black, Indigenous and migrants. Structural racism is the cause shown due to the people of these communities doing essential work, stress issues for seniors, and a key factor: barriers to healthcare due to language, trust and culture of fear. A slide was shown highlighting Latinx share of high COVID-19 cases in California along the coast, from Monterey County down through Ventura County.

The results of a survey, with Latinx immigrant community members and community advocates, highlighted disparities between Indigenous and non-Indigenous communities in public transportation, hospital care and sexual health services.

Language barriers are significant to this community. Latinx communities are not monolithic but rather are heterogenous. Language extends beyond Spanish and English. Indigenous language interpretation is key. Mixteco has more than 20-23 variants. There are organizations such as 805 UndocFund or MICOP who have staff able to interpret in Mixteco for such things as immigration, health services, and overall social service programs. These barriers limit access to healthcare services, government programs, and general services relating to racism, discrimination and sexism.

The presentation also dealt with the effects on the Latinx and Indigenous communities by the news media which have been labeled them as "a threat to the U.S." the "Latino threat Narrative" reproduces racist beliefs and undermines trust which can lead to negative health and general behaviors across generations.

Concluding the presentation Mr. Espinoza-Kulik spoke about recommendations to help break through the barriers to the Latinx and Indigenous communications relating to public health, language and interpretive services and affirming that racism is a public health crisis. Two key interventions were mentioned: 1) Build healthcare capacity focused for equity here on the Central Coast, and 2) Promote implicit bias and anti-discrimination trainings throughout the community.

Mayor Julian thanked Council Member Ramirez for inviting Mr. Espinoza-Kulik to speak at the meeting. The mayor said, "We appreciate your coming here tonight and giving your presentation. Several years ago, Antonio brought up discussion about DACA. Can't talk about that. You can't talk about a lot of things that are impacting...or you couldn't talk about it then. Some people don't want to talk about that. They don't want to express what you're talking about in your study. I was talking to a businessperson saying we didn't see a lot of Mixtecos here in Guadalupe for many years. Now there are between 400 and 500 here in Guadalupe. What services do we provide for them in terms of translation? They're afraid. Afraid of law enforcement, perhaps, or ICE, or approaching anybody. They just don't come forward."

The mayor continued saying, "To me, it's our responsibility for us to reach out to say, 'How can we help you?' How can we open venues of health, education and housing? Housing's a big issue here with folks. I had a recent experience with people from El Salvador living in the community. The awareness you're bringing forward to us opens up our eyes, and it should about what we need to be doing."

The mayor thanked Mr. Espinoza-Kulik for his presentation and then said, "I appreciate Antonio bringing...first of all, Antonio brought your presentation to us several weeks ago that was really powerful. Could that be forwarded to us?" Mr. Espinoza-Kulik said he could forward a link to the presentation which is on YouTube and thanked the Council for inviting him to come and give his presentation.

Council Member Ramirez added, "It was very timely that you're able to be here. We're talking a lot about the legislation that you put up as recommendations. Even going a step further...it got shelved for this legislative period. AB1400, 'Medicare For All', is another one that could be important. Looking at it, like you say, 'People are people are people.' It's not about your status or social constructivism. So, I think for the City of Guadalupe, you're going to see some tough conversations happening and important conversations to happen altogether. It's timely because it's our budget review now. You can tell a city's priorities by its budget. There might be some things that we might want to bring up based on what we've just learned. Thank you again for your presentation."

6. COMMUNITY PARTICIPATION FORUM

Mayor Julian said, "There's a note from of member of the Parks and Recreation Commission that's coming up later on in the budget. So, I'll read it later."

Ms. Shirley Boydstun spoke about the census figures and redistricting. She said, "It seemed that there was no chance of having someone from Guadalupe on the redistricting commission. However, Mr. Lupe Alvarez will be re-interviewed tomorrow. Thank you. We have every hope of getting a representative on the redistricting commission. For those of you who spoke up for him earlier, thank you. Maybe it'll make a difference".

7. CEREMONIAL CALENDAR

- Oath of Office - Swearing In: Amalia Silva, Police Officer
- Proclamation – Asian American and Native Hawaiian / Pacific Islander Heritage Month – May 2021.

Mayor Julian read the proclamation recognizing May as AANHPI Month. He said, "We honor all. Without that diversity, we would be less of a nation."

8. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A.** Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B.** Approve payment of warrants for the period ending May 6, 2021.

- C. Approve the Minutes of the City Council special meeting of April 19, 2021 to be ordered filed.
- D. Approve the Minutes of the City Council regular meeting of April 27, 2021 to be ordered filed.
- E. Adopt Resolution No. 2021-30 Notice of Completion – Obispo Street Waterline Project.
- F. Adopt Resolution No. 2021-31 approving the list of projects funded by Senate Bill 1 (SB1): The Road Repair and Accountability Act.
- G. Adopt Resolution No. 2021-32 to apply for two (2) grants under the Community Development Block Grant program to help the City fund the development of the Royal Theater design-build plans and fund the operation of the LeRoy Park Community Center.
- H. Adopt Resolution No. 2021-33 approving the Final Map and Subdivision Improvement Agreement for Tract 29,064, a subdivision of Lot 9 in Tract 29,060 in the D.J. Farms Specific Plan.
- I. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - 1. Planning Department report for April 2021
 - 2. Building Department report for April 2021
 - 3. Public Works Department / City Engineer report for April 2021

Items #7D, 7G and 7I-3 were pulled.

Motion made by Council Member Cardenas and seconded by Council Member Robles to approve the balance of the Consent Calendar. 5/0 Passed.

Item #7D:

Mayor Julian thanked Mayor Pro Tempore Ramirez for running the April 27th meeting in his absence. But having read the minutes, he gave high praise to the staff and Council for their discussions at this meeting. He said, "Council was firing questions to the staff on a lot that was on the agenda. It sets a tone for Council to ask questions of staff and to receive answers during the meeting." He also thanked Council Member Cardenas for translating for an individual who spoke during Community Participation. The mayor then asked Philip Sinco, City Attorney, "If a council member isn't present at a meeting, can that member still vote on the minutes?" Mr. Sinco said, "Minutes belong to the body as a whole. So, if a member is not at a meeting, the member is still permitted to vote on the minutes."

Item #7G:

Mayor Julian said, "These are really important programs coming before us. Sets a tone for future, like Leroy Park, using CDBG money for management and ongoing supervision there, and the Royal Theatre getting it 'up to snuff'. Getting those plans. We haven't been able to do anything for decades there. Now we're moving forward on where we need to be."

Item #7I-3:

Council Member Cardenas said that there was a lot going on in Public Works. She asked Ms. Shannon Sweeney, Public Works Director, to explain the Solid Waste Senate Bill 1383. Ms. Sweeney said, "SB1383, the short-term climate pollutants regulations, states a specific goal of reducing the state's landfilled organic waste by 75% by year 2025. Breakdown of organic matter in landfills is a large source of greenhouse gases. Organics include food, too. For example, when you peel a carrot, that carrot peel is organic material. Both food and green waste recycling programs on all properties, commercial and residential, fall into this 75% reduction." Ms. Sweeney further said, "The City staff has already begun working with Waste Management to address these requirements. These regulations go into effect in California on January 1, 2022. There are requirements placed on jurisdictions, counties and cities. An ordinance needs to go into effect before the end of the year. This will provide an opportunity for further discussion for our residents and the City to meet these regulations."

Council Member Ramirez addressed Ms. Sweeney and said, "We're in a drought. In trying to be as pre-emptive as possible, can you have a future agenda item with recommendations on what we can do dealing with this matter? Ms. Sweeney said she'd put his request on a future agenda."

Motion made by Council Member Ramirez and seconded by Council Member Cardenas to approve Items #7D, #7G, and #7I-3. 5/0 Passed.

9. CITY ADMINISTRATOR REPORT: (Information Only)

Mr. Bodem reported that Joice Raguz, the prior City Clerk, who was previously responsible for coordinating the placement of sculptures from the Squire Organization, has chosen to no longer be involved. He said, "Staff is looking at ideas of auctioning them off for a fundraiser for possibly the library or some other group/organization." A question was asked why this was happening and Mr. Bodem said that the Squire Organization, which owned the sculptures, went bankrupt.

10. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

No report given.

PUBLIC HEARING

11. Olivera Multi-Family Housing Development – 2020-095 Design Review.

Written Report: Larry Appel, Planning Director

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing, including: 1) an opportunity for the applicant to present the proposed project, and 2) receive any comments from the public; and

- c. Adopt Resolution No. 2021-34 approving 2020-095DR, including DR Findings, CEQA Class 32 Exemption and Conditions of Approval.

Mr. Larry Appel, Contract Planning Director, gave a presentation regarding a development project proposed to add a triplex and an additional duplex for a total of 15 units. This project would be on an existing lot containing five duplexes with 10 units located at 1100 Olivera Street (Olivera & 11th Streets). (These duplexes are believed to have been constructed in the early 1950s.) In addition, there would be two 625 square foot detached Accessory Dwelling Units (ADUs) constructed on the site. Once completed, the site will contain 12 covered parking spaces and 13 uncovered spaces.

Back on September 30, 2020 Mr. Appel explained that a design review had been submitted by MW Architects on behalf of the property owners. Mr. Appel said that the thought was an application that had been submitted for the two ADUs would be approved, and plans would go forward while the Design Review application was reviewed and processed. But Mr. Appel said that the zoning ordinance requires the ADUs be processed by the Director but only after the conclusion of processing of the Design Review permit. Mr. Appel further explained the Design Review requirements as well as the CEQA review and the specific criteria met for the Class 32 exemption.

Mayor Julian opened the public hearing at 6:59 p.m. Mr. C. J. Hortsman of MW Architects and a representative of the property developers said, "I've worked with Larry on a couple iterations. We've jointly come up with a solution. This development project will be a big improvement and will provide good housing options." Council Member Robles asked, "In the preliminary rendering, are the walls existing, or are they added?" Mr. Hortsman said that they were existing walls about 6 feet high. With no further comments, Mayor Julian closed the public hearing at 7:01 p.m.

Motion made by Council Member Ramirez and seconded by Council Member Costa, Jr. to approve Resolution No. 2021-34 Approving A Design Review Permit for The Olivera Street Multi-Family Project (2020-095-DR). 5 Ayes and 0 Noes. Passed

REGUAR BUSINESS

12. Fiscal Year 2021-2022 Budget Review.

Written Report: Lorena Zarate, Finance Director

Recommendation: That the City Council adopt Resolution No. 2021-35 accepting the proposed budget for the fiscal year 2021-2022, along with the Capital Improvement Projects Budget and Capital Facilities Program of Projects.

Lorena Zarate, Finance Director, went through the staff report explaining the revised proposed budget for FY 2021/22 with changes from the budget workshop held on April 19, 2021. The projected revenues for FY 2021/22 are \$6,042,567 with proposed expenditures of \$6,003,881. The proposed budget represents an increase to revenue of \$47,400 with a decrease to expenditures in the amount of \$514,200 as compared to the preliminary budget. Currently, the proposed budget represents a balanced budget in which revenues are enough to cover the proposed expenditures. The difference between budgeted revenues and budgeted expenditures per the preliminary draft is \$38,686,

meaning revenues are slightly over expenditures by about \$38,000. If additional reserves are to occur, budgeted expenditures will need to be further reduced.

The following represents the proposed budget for FY 21/22 versus the adopted budget for FY 20/21:

<u>Department Name</u>	<u>Adopted Budget FY 20/21</u>	<u>Proposed Budget FY 21/22</u>	<u>Variance %</u>
City County Administration	15,628	15,070	-4%
City Attorney	477,809	485,330	+2%
Finance	90,000	90,000	0%
Non-Departmental	497,148	548,475	+10%
Building Maintenance	555,803	572,506	+3%
Police	166,445	164,720	-1%
Fire	2,203,718	2,510,700	+14%
Parks & Recreation	972,480	1,145,700	+18%
Building and Safety	180,672	212,530	+18%
	201,077	258,850	+29%
TOTAL ALL DEPARTMENTS	\$5,360,780	\$6,003,881	+12%

Departments that had decreased their proposed budgets from the preliminary draft budgets discussed in the budget workshop were: 1) Police, \$159,800 lower; 2) Fire, \$150,300 lower, and 3) Parks and Recreation, \$74,400 lower.

A breakdown of the proposed budget for General Fund Revenue, \$6,042,567, is as follows:

- 3,868,345 – Total Taxes
- 922,644 – Total Building and Planning
- 211,378 – Total Public Safety
- 189,800 – Total Other Revenue
- 850,400 – Total Transfers (Various Regular Intrafund Transfers)

Ms. Zarate explained that the total taxes for FY 2021/22, a 27% increase from the approved budget for FY 2020/21, includes sales tax revenue of \$511,345; Measure X sales tax revenue of \$175,000 and Measure N sales tax revenue, projected to be \$625,000 and other miscellaneous tax revenue.

For Building and Planning, the total proposed revenue of \$922,644, a 4% increase from the approved budget for FY 2020/21, is mostly based on expected inflows from the Pasadera development (53) lots and Escalante Meadows; funding for general plan update project, a \$65,000 increase for the LEAP grant and an expected REAP grant for \$104,280.

Public Safety total expected revenues, per the budget, are \$211,378, a 37% decrease from the approved budget for FY 2020/21. Reimbursements for the School Resource Officer, airport officer time, and POST training costs were move to the Police Department budget to offset the direct costs, per the Police Department's request.

Other total revenue, budgeted at \$189,800, is a 55% decrease from the approved budget for FY 2020/21. The decrease related to the reimbursement for airport officer time as stated above. Anticipating reopening of City facilities, rental revenue was reinstated similar to the prior fiscal year. Total transfers were calculated in a Cost Allocation Study analysis resulting in an increase for the General Fund of \$47,400.

With the revised projected revenue and expenditure numbers, there is now about \$38,000 revenues slightly over expenditures. The proposed budget is in a breakeven state which results in no additional funds in reserves. Ms. Zarate stated that in light of revenue shortfalls for FY 2020/21 and the possibility of a deficit in FY 2021/22, the Council is being asked, in addition to approving the budget, to also authorize the City Administrator or his delegee to make future adjustments for unanticipated expenditures offset by revenues, transfers of budget amounts within a fund, and also, until otherwise directed, to underfill position classifications by existing classifications when warranted to address operational demands. She further stated that these powers will help keep the City's operations within the approved Council budget. After Ms. Zarate concluded her staff report, the discussion went back to the Council.

Mayor Julian read a letter from Robert Salinas, Recreation Commissioner, which summarized, said,

"I am not able to attend tonight but I wanted to weigh in one last time regarding the budget for 21/22. I attended the budget workshop and listened to the questions and thoughts. You (City Council) were given a list of recreation programs and events for 21/22. I knew the list was ambitious but felt we'd be doing a disservice to the community if we didn't try...I sat there looking at the deficit of \$500,00 in the proposed budget knowing that this wasn't going to be approved...I have heard before council and staff say that change is needed...I knew funding for programming has not been in the parks and recreation budget and when the proposed addition was pulled fairly quickly it brought me back to that thought of 'that's the way it has always been done'...Taking out the additional funds (for Parks and Recreation) was just that...'that's the way it's always been done'.

...At some point the city is going to have to take a hard look at Parks and Recreation regarding programming and opportunities for the community...Is the city going to continue the practice of old and continue to overlook this? I hope not...the city has to bring something to the table so to speak...the sense of community gets lost I think when we don't have city/parks and recreation to bring the community together. At the very least bringing that feeling back to the community should be motivation enough to make a change. (Mr. Salinas ended his letter by saying) ...we will come back to look for additional funds in the future budgets and hopefully we can all be part of a positive change with respect to the Parks and Recreation of the city of Guadalupe."

The mayor then shifted to the Miscellaneous section of the staff report, focusing on the statement, "the possibility of a deficit in FY 2021-22...". He said, "One of things that we committed to was reserves. What is your estimate that we'll be at by the end of the year? Will we be in a deficit at the end of FY 2020/2021? Ms. Zarate said, "The proposed reserves at the end of FY 2020/2021 would be around \$250,000. The year before, FY 2019/2020, was about \$485,000. With the proposed budget for FY 2021/2022, we could end with about \$400,000 unless something changes in the budget. If revenues don't come in as expected or expenditures are higher than proposed, that's where a deficit could come in. We would then have to absorb some of that \$250,000."

Mayor Julian said “Look at page 2 (of the staff report). Look at what each department’s proposed budget is over the prior year. We can’t do anything about MOU language and the 10% across-the-board increase in benefits, etc. Businesses were hit by Covid-19 and so were our taxes. The Simpatia Restaurant has been closed for over a year and has just now reopened and is busy. Same with Nardo’s. We’ll see that increase and that gives me some faith in terms of approving the budget, but we need another source of income. We had looked at 80 homes for Pasadera next year, but it will be 53 for 21/22. We relied on revenue from inspections and other things like that but can’t rely on that all the time. The 18 acres of commercial land aren’t going anywhere. There are plans for commercial businesses at Pasadera but there isn’t adequate population to support that yet. That’s about two to three years out. Would be nice to have that now but it’s not here now.”

The mayor also talked about reserves. He said, “We’re expected to have 30% reserves? Ms. Zarate said that the goal for the policies that the City Council approved a couple years ago says 15%.” The mayor added, “But the going rate and to be in really good shape is 30%.” Ms. Zarate said, “To be in good shape, we should have 20% reserves.” The mayor said that then that means \$600,00 in the bank. Ms. Zarate said, “I think 15% of operating budget is \$800,000.”

Mayor Julian continued by saying, “We’re not there. How do we get there? By increasing revenues and reducing expenditures. We need the workers to work in our community. We need Fire and Police, Administration, Streets, the whole thing. There’s no way around contract language. We’re coming out of this gloom, but we have to remember that we’re not here to employ people. We’re here to provide services. We can’t spend more than we have. If we have monies in the budget, it doesn’t matter if our revenues are down.”

The mayor then shifted to talk about funds from “People Self-Help Housing”. He said, “There’s some wiggle room there in terms of how much there is. I know we can’t use that on salaries or what not. And I know that’s going to be burned up at the end of the year by the expenditures shown. I have concerns about the proposed budget for the K-9 Program. What impact will this have in the community? In the Mexican culture, kids are afraid of dogs. He said, “The Police Department is doing a great job connecting with the community with their outreach, but how does that play into the need for a K-9 unit? What’s the cost? Training for the police officer? Liability will increase? Will the dogs affect our crime rate? It doesn’t seem that high. Sniff out drug paraphernalia? Doesn’t seem we have drug issues needing a K-9 unit. We’ve talked about American Legion roof repairs. City Hall roof repairs. There’s money set aside for patching the roof here. We need to improve City Hall.”

The mayor said, “If monies aren’t needed for repairs, etc. that money shouldn’t just be set aside and not used for something else. That money is set aside for public safety. We’ll stretch that a little bit for projects we need to get done. Nowhere are we ADA compliant. Can we use some of these resources here? Pasadera will provide funds for City Hall once the final map is approved but that’s down the line. The men’s restroom here at City Hall needs to be repaired. Things have to be fixed.”

Chief Cash responded saying, “As for the K-9, from an historical standpoint, I understand what you’re saying. At the food distribution, Care-4-Paws is there. We’re looking for a comfort dog for the Fire Department, too.” He continued by explaining his prior experience with a K-9 unit. He said, “The handler will make the dog what we want, either aggressive or comfortable. The K-9 unit will bridge community relations. A police officer de-stresses after activity. I spoke to other Chiefs. What officers do in the field. We have two officers on duty, both day and night. The closest unit to us is Santa

Maria. It takes 15 minutes for Santa Maria to come here when needed. If we called the Sheriff's Department, that's 20 minutes. How can we interact without lethal force? Having a dog would be like having another officer, less lethal. I'd rather have a dog bite than a bullet wound. As for drugs, Guadalupe has crystal meth. A dog can be trained to do capture and narcotics. The K-9 Program will increase community's safety and our officers' safety. You can also use a dog for public relations, take them to schools, etc. The budget for this is for two animals and training. I'm not going to expand the department. This is another tool. It increases the police force and makes the community safer. I see this as vital."

Council Member Ramirez said there's another cost involved and that would be the need to increase police officer's salary for handling a dog. Chief said, "Yes, there's a 3% incentive for the officers for this additional duty."

Mayor Julian said, "The \$40,000 is not huge. It's the concept of what the City Council wants in terms of policy." He then referred to Mr. Robert Salinas' letter that he previously read. The mayor said, "There hasn't been a lot of monies for Parks and Recreation. The Event Coordinator position that was eliminated. According to Shannon (Sweeney) that position was to help maintain park facilities, not so much planning events. There isn't staff to clean park facilities and the Senior Center. The measures that were approved were to get us out of the red, to help Parks and Recreation and downtown. But when you're in a deficit, how do you pull monies out of public safety, administration, etc.?"

They mayor continued by saying, "The last entity to get monies is Parks. They should be the first or one of the first. Parks and Recreation should be tied with other departments." He then referenced the \$700,000 from the school district, 'Quimby' monies. That money is an offset – we pay contractors and get monies back from the state. When LeRoy Park is finished, we'll have the monies back. (That \$700,000 was used to fund CDBG because of the timing difference.) That's park money. How can we carve out and move those dollars to our recreation programs or recreation person? Can we use the 'Quimby' monies for Parks and Recreation?" We should get the monies back, hopefully, at the end of the year when LeRoy Park is finished. Those monies should go into Park's purse."

The mayor then said, "City Hall repairs. The stage in the auditorium needs major repairs. We need to use monies. Should have used capital expenditure funds for that but it's for public safety. When we have performances and events, that stage area is inadequate. It would seem we should be able to put monies that we're going to use shortly."

Council Member Cardenas asked, "How can we make our revenues greater? \$38,000 is not a great margin in a catastrophe. Even if the budget's balanced, we need to figure out ways to be in a better position for this coming year. Maybe we can use facilities money for something else we need. One of my concerns is the Emergency Preparedness Coordinator position. We should hold off on the cost for that one. Just to make sure we're increasing our revenues. Also, in the Police Department for 'Operating Supplies'; previously it's been \$20,000 but now it's budgeted for \$25,000. Why? Do you have anticipated costs for that fund?" Chief Cash said, "We get asked for a lot of assistance from other departments. For example, there's a flyer that's going out in the water bill about fireworks. We made all the copies for that. These are unanticipated costs. Signage. There's a shortage of signage for the A-frames for the food bank. We'll do those but we didn't budget for that either."

Council Member Cardenas then asked Chief, "Looking at reducing costs, can we stay at \$20,000 because that seems to have been the amount in prior years? Maybe we say to other departments that we can't provide assistance. We need to be able to be in a position that we can offer services without the thought that this will hurt us financially. It's not a specific fund or department. It's looking at a common goal which is to increase revenues." Chief Cash then said, "If that's the Council's wish, I'll work with \$20,000 for that year."

Council Member Ramirez then said, "Council Member Cardenas hit the nail on the head with the Emergency Preparedness Coordinator position. The approximate \$12,000 addition. There should be no change there. (Do not approve.) For Police, even though we reduced overtime, we need to look further. Go with a flat \$200,000 for overtime. We can look at things mid-year and make an adjustment if we need to do that. I'd rather think conservatively if giving something without knowing what it's going to look like. I don't like to write a blank check." He went further saying, "We need some general, structural changes. Can we use monies to have interpretive services? Like for the workshops we have. Fireworks. We haven't heard from the Spanish community on fireworks. Why? Is it because they don't care or because they don't have access or means for them to communicate any concerns? It's a combination of what we can do structurally and systemically to help create a more favorable access to be able to advocate for themselves. Start saving for a planning software system and interpretive services. We need to think beyond next year."

As for the Finance Director who will be going out on leave, Council Member Ramirez said, "We need to consider how to handle the responsibilities while she's out. We support our employees bonding, etc. Should we bring in a consultant while Lorena's out? She's an important part of the team." Ms. Zarate said that she and Mr. Bodem are meeting to discuss those issues.

Council Member Ramirez then said, "We need to filter money from the reduction in overtime and put that extra money to other areas listed. Also, on the K-9 budget request, I agree with Mayor Julian not to approve. The mayor asked, "The \$187,000 for Self-Help Housing and public safety. Why can't we earmark some of those monies for interpretive services? There should be some wiggle room there. Are the costs hardwired for safety, like the vehicle rotation?"

Chief Cash responded to the comments regarding overtime in the Police Department. He said, "On overtime, I respect that, but you really need to look at first responders. We will work to control overtime, but some things are out of our control. Out of the \$2.6M budget, I have about \$200,000 to work with. That's what I have to control." Chief explained about a case he's working on so officers don't have overtime. He said further, "When we book someone, we drive to Goleta. That's about two hours round trip plus about one hour for processing."

Chief continued saying, "As for the Emergency Preparedness Coordinator position, the employee has earned his weight in gold with grants. I assigned the update for the County's Hazard Mitigation Plan to Zach. We could lose money if that work wasn't done because I didn't have the time to do it myself. And all the mandates from CJPIA, like training, volunteer handbook, etc., Zach has been helping HR on safety mandates as well as others. There are three Fire Engineers. We gave up one police officer position to fund those. I'm not going to put anything on the table that's extra. I looked at the budget from last year and I looked at funds to make sure that can happen without asking for additional funds. We also said we're not filling another position."

Emiko Gerber, HR Manager, added, "As of last Friday, overtime stats for Public Safety are: Fire – overtime is 30% of salaries and Police – overtime is 19% of salaries." Ms. Gerber asked the City Council for a threshold where they might want to see overtime numbers kept. What metrics or performance indicators do they want to see? She said, "Proposing for Fire, I'd like to see going from 30% to 15%. For Police, down to 11%. Two airport positions are soon to be filled. Once the airport contract is renewed, the Police Department should see a reduction in overtime. With the Tyler system we can do reports on overtime and with metrics could show potential 'red flags' where and when a focus needs to be given. Maybe at a mid-year review we may see high numbers, but we've started structural changes to make that happen."

Chief Cash added, "For airport duty, I have one officer working 173 hours a month. There's 122 hours of overtime in one month because there's only one officer assigned. With the airport contract the City gets 7% administrative fee and 20% of administrative costs goes to PD." Council Member Ramirez said, "The airport contract seems to be a nuisance. How is revenue from the airport benefiting us? Do we still want it if it is costing us? We need to look at a cost/benefit analysis. The contract looks good on paper but in reality, it doesn't seem to be good. Then on the K-9 budget, there's 3% incentive for the Police Officer to handle the dog increasing personnel costs." Ms. Gerber mentioned that a candidate should be hired for the airport duty to start June 1, 2021.

Council Member Ramirez added, "We seem to be talking dollars and percentages in the abstract. Once the airport contract is fully in place and ready to go, what are the numbers? Will it offset where we need? How is the airport contract benefiting us if it's costing us in another area? Is it worth continuing? We're plugging one hole for revenue but it's coming out in another way."

Ms. Gerber said, "On the Emergency Preparedness Coordinator position, I understand the hesitation. Here's the rationale: CJPIA's Loss CAP Report. Workers' Compensation increased \$50,000. We have control if made a priority with safety training, and other areas in decreasing liabilities. For workers' comp, e-learning platform has improved. Tim Karcz will be able to present more accurate numbers but feel we can affect reduction in claims and resulting costs. Do I think we'll be able to save \$12,000? Yes, but it's an aggregate number because we're in a pool with other agencies. But we're on the high end of the pool because of the number and nature of the claims we have." The mayor said, "We're not eliminating the Emergency Preparedness Coordinator position, just the additional \$11,000. A mid-year adjustment could possibly be made if monies were saved from overtime. If we place a level of \$200,000 for overtime and it comes out it's more than that, we need to take what resources we have to be made whole."

Mr. Bodem added, "We always talk about expenditures. Dave Mullinex from the League was to give us details on the American Rescue Plan (ARP) monies today. Treasury Department met and set guidelines on use of the monies. No details given yet, but we know there's some flexibility on use of the monies for water, sewer and broadband projects. Cities that are facing a budget shortfall may use these funds to replace lost revenue. Look back at trending of revenues. If we anticipate revenues being lower than what we projected, ARP monies may be used to recoup those revenues if there's a deficit. But we're still waiting for all the details and guidelines."

Mr. Sinco said, "This is a month early for the budget. We should have more guidance about ARP. The \$38,000 gap doesn't include ARP monies. Don't need to feel cutting the budget tonight as we have more time. As for using the 'Self-Help Housing' impact fees for interpretive services, that won't

work. The fund must be equipment and facilities. If there's some way, we can, maybe buy tapes, headphones for interpretive purposes?" Mr. Bodem asked, "I don't want to do something that makes it potentially wrongful spending, but would dogs be capital expenditures?" Chief Cash said, "Yes, K-9 is equipment."

Chief Cash talked more about the airport contract. He said, "In 2017, the prior chief, Chief Hoving, took over the airport contract from Santa Maria. The way it was implemented, TSA said a full-time police officer had to be there at the airport all the time. So, it started off 'in a hole' because a police officer was taken from duty in the City to go to the airport. The contract will bring in revenue if done right. We'll have specific amounts to charge the airport because we'll have two officers on specific duty there. I need to look at numbers. It balances out. We'll have specific salaries for the contract. I should be able to forecast in terms of costs and monies back to the General Fund." The mayor agreed that numbers needed to be reviewed.

Ms. Zarate said, "The \$38,000 isn't a gap to be closed. No, we have an excess of \$38,000. I agree with the mayor. The ARP monies aren't firm and should not be put in the budget, especially with the unknown restrictions. But we can look at mid-year review with what the mayor proposes for overtime and with how the airport contract plays out in six months. If we do need to pull resources, we can use ARP monies and adjust the budget. K-9, Fund 76 can be used for public safety and public infrastructure, but that fund will run out at end of the year. Interpretive equipment? I don't see a problem. Can consider that as part of infrastructure."

Council Member Cardenas said, "Interpretation, such as headphones. I know agencies that have those headsets. For those workshops, we can contract out to have the agencies come and not purchasing the equipment but having the ability to hire an interpreter." Mr. Sinco responded, "Special impact fees can't be used because an interpreter is not equipment. Also, the City was to receive \$700,000 today from the Rescue Plan. Should be in hand in a couple of weeks." Council Member Cardenas said, "Up to \$700,000 but only can take what City's deficit was. That would be for this year, 20/21." Mr. Bodem said, "But you can recoup tax revenues through this program."

Mayor Julian brought the discussion back to overtime for PD. He said, "Cap overtime at \$200,000. The Council says not to exceed \$200,000 with mid-year review." Council Member Cardenas said, "\$200,000 is our goal. Chief has a good idea. Reducing overtime with the airport officers. Metrics? Metrics for what?" Ms. Gerber said, "I was looking to the Council to suggest metrics for managing overtime. We don't have that to know when/where to flag things for review." Council Member Cardenas asked, "Should that come from the Council or...?" Ms. Gerber then said, "I can look at other cities and see what their metrics are." The mayor said that it was his guess that cities that have revenues aren't seeing overtime on a percentage-basis.

Continuing to discuss overtime, Mayor Julian said, "In 19/20, overtime was budgeted at \$92,000; actual was \$317,000. In 20/21, \$140,000 was budgeted and it probably will be around \$265,000." Ms. Gerber added, "Reducing overtime from 19% to 11% would bring overtime amount to \$110,000." The mayor then asked what was being looked at for a percentage of reduction. If the Council adjusted the overtime budget to cap off at \$200,000, the mayor said, "Go from 19% to 15%. If we do a mid-year budget revision or quarterly revision, if there are expenses that are rationalized and you need that overtime, then we look at the resources we have."

Ms. Zarate explained that the Police Department would no longer be using the two temporary employees for next year. As a result, \$16,400 would be removed as an expenditure. She said, "Add the \$38,000 excess and the \$16,400." She requested to summarize all that had been discussed up to that point, in terms of any additions or deletions. The following are those Council-approved changes:

- K-9 Program: Not approved; review @ mid-year
- Emergency Preparedness Coordinator Reclassification: \$11,000 increase not approved; review @ mid-year
- Police Department Overtime: Cap at \$200,000; review @ mid-year
- Police Department Operating Supplies: Reduced to \$20,000 (from \$25,000)
- Police Department Two Temporary Staff: Remove \$16,400 expenditure
- Interpretive Services: Approved to use monies from City Hall Equipment Fund
- City Hall and City Council Chambers Repairs: Amount to be determined

Mr. Bodem said, "Those cuts aren't going to cut the percentages too far down. It's not dollars. Council Member Ramirez said, "It's not a cut. It's a metric." Ms. Gerber said, "It actually goes down from 19% to 15.8%, so that's good progress."

Mayor Julian said, "Chief explained the need for the K-9 unit. How do you balance public safety for the stage? There are capabilities of moving money around." Council Member Ramirez commented, "Once the airport contract is finalized and fully implemented and we can actually see revenues, we can relook the K-9 Program. This isn't a 'No' for now. It's just that the \$40,000 might be used for something like City hall improvements."

Chief Cash said, "PD didn't have rotation program. Vehicles were bought in bulk. We want to rotate one car at a time and move other vehicles down. We want to use Fund 76, so we don't have to use the General Fund. We want to get rid of the leases. The proposed \$6,000 is for the entire leased vehicles. The monies will go back in the fund and we've saved monies to buy next rotated car."

Council Member Ramirez asked, "With the airport contract, would we be able to purchase the K-9?" Chief said, "Not right now." Ms. Zarate added, "A 20% fee goes to PD. We would have to figure how much that 20% is." Council Member Ramirez said, "Never buy something with continuing costs with one-time funds." Chief Cash said that costs for K-9 Program won't impact the General Fund. The mayor said, "K-9 is not going to fly today. Whenever we approve this, maybe when the numbers come in. Capital facilities isn't locked in to say public safety or General Fund. It can go anywhere. Look at the Facilities Master Plan. That's a big chunk. What do you anticipate using it for?"

The mayor said, "So, let's look at the Facilities Master Plan. That was proposed from the Ad Hoc Committee." Council Member Ramirez explained, "Anytime Shannon goes for grant money, she says that if we have a plan, we can apply for grants and show where the money will go." Ms. Sweeney added, "We wanted to see what we need to improve all of the City facilities. What's holding us back to start to do something? When you have a plan, they usually pay for themselves. We can track monies with plans. Having the Pavement/Maintenance Program has provided us to really focus on where money should be spent and saves us in the long run. The Mobility Study has netted us 'Safe Roads to Schools' where we've received \$114,000 already from the grant. The Short-Range Transit

Plan has already paid for itself, several times over. The sooner we know what we want to do with our facilities, the sooner we can apply for grants and gets the funds in here.”

Mr. Bodem added, “I agree that having planning documents shows credibility when you’re going out for grants. We just approved a resolution to seek a grant to fund the design-build plans for the Royal Theatre and to get those monies to make it ‘shovel ready’ and use that document to actually do the work. I’m curious if there’s a similar planning grant for buildings.”

Mayor Julian said, “I understand but we don’t need to spend the \$90,000 for the Master Facilities Plan now. I’m not saying it isn’t practical. We need flexibility in our fund monies. Right now, we don’t have to use the \$90,000. It can sit there and not be used and still have a placeholder for that.”

Council Member Ramirez said, “The other part of that on facilities was the library. A goal is to have the library in a City-owned facility. We’re always funneling rent monies for the branch. That’s why we thought it was good to combo all, including Parks and Recreation, City facilities and the library. We looked at so much that needed to be done with our facilities. One document can affect so many areas.”

Mayor Julian then said, “I’m not saying take it out. I’m saying is it time to spend the monies now and it seems like it would be. Like the Royal Theatre...if we don’t have the blueprints or footprint for the new renovation, then someone is going to say, ‘You’re not shovel ready.’ But, like LeRoy Park, it was ‘shovel ready’ through some planning efforts for 4-5 years. I’m not saying ‘No’. Just take it a step further and do something with it. Was just saying how can we move monies around?”

The mayor then asked, “Are more monies needed for body cameras?” Chief Cash said, “We have five body cameras now. Each officer will have their own camera. This is a brand-new system. We can do storage of footage a lot easier. That’s where the cost goes.”

Mr. Sinco asked, “Does the Council want to see changes incorporated in another report and brought back on Consent Calendar or have me interpret changes and mark up this resolution and just get it done tonight?” The mayor said, “I really rather see the changes before approving tonight.” Mr. Sinco then said, “This resolution is out the window. I’ll make revisions and have a redline version showing the changes and have a clean version of the resolution.” Council Member Ramirez said, “And add a contingency plan for Finance.”

Ms. Zarate requested to summarize to various points to ensure all changes were captured for the revised budget. In addition to what had been summarized previously, it was noted that more specific numbers were needed for the airport contract.

13. FUTURE AGENDA ITEMS

Council Member Ramirez reiterated his request for drought recommendations to be put on a future agenda. Mr. Bodem asked if all of the Council would be present at the May 18, 2021 special meeting.

14. ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS

No announcements.

15. ADJOURNMENT TO CLOSED SESSION MEETING

Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to adjourn to closed session. 5/0 Passed. Motion adjourned to closed session at 9:21 p.m.

CLOSED SESSION

16. CONFERENCE WITH LABOR NEGOTIATORS

(Subdivision (a) of Government Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager;

Employee Organizations: International Association of Firefighters (IAFF), Local 4403 and Service Employees International Union (SEIU), Local 620

17. CLOSED SESSION ANNOUNCEMENTS

Motion was made by Council Member Ramirez and seconded by Council Member Costa, Jr. to adjourn to open session. 5/0 Passed. Meeting adjourned to open session at 10:01 p.m.

18. ADJOURNMENT

Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to adjourn meeting. 5/0 Passed. Meeting adjourned at 10:02 p.m.

Prepared by:

Approved by:

Amelia M. Villegas, City Clerk


Ariston Julian, Mayor



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 25, 2021

Lorena Zarate

Prepared by:
Lorena Zarate, Finance Director



Approved by:
Todd Bodem, City Administrator

SUBJECT: Fiscal Year 2021-2022 Proposed Budget Revisions

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2021-35 accepting the proposed revised budget for the fiscal year 2021-2022, along with the Capital Improvement Projects Budget and Capital Facilities Program of Projects.

BACKGROUND:

City Council and City Staff participated in a goal-setting session on March 6, 2021. One of the goals of the City Council is to have a balanced budget for the fiscal year 2021-2022, in which the priority is to build up reserves. In an effort to better match the upcoming year's budget to the City's priorities, City Staff hosted a budget workshop with the City Council at a special Council meeting on April 19, 2021. City Staff prepared a preliminary draft of the budget for the fiscal year 2021-2022 that was presented at the workshop. The draft represented excess expenditures over revenues of approximately \$520,000. City Staff took recommendations from City Council to reduce and eliminate expenditures. Subsequently, each department had an opportunity to reevaluate and determine appropriate cost cutting proposals to arrive at a balanced budget. The proposed budget was presented to City Council on May 11, 2021. City Council provided additional recommendation to reduce costs, which are reflected in the updated proposed budget document, attachment 2.

DISCUSSION AND REVISIONS TO THE PROPOSED BUDGET OVERVIEW:

General Fund (Attachment 2, C-7)

The revised proposed budget includes revenues of \$6,042,567 and expenditures of \$5,930,481. The expenditures are broken down by department in the graph below. The proposed budget presented during the May 11th council meeting included revenues of \$6,042,567 and expenditures of \$6,003,881. The revised proposed budget presented to City Council tonight represents a decrease to expenditures of \$73,400.

2021-22 GENERAL FUND PROPOSED DEPT BUDGET				
DEPARTMENT NAME	Adopted Budget FY20-21	Proposed Budget FY21-22	Variance	Variance %
City Council	15,628	15,070	(558)	-4%
Administration	477,809	485,330	7,521	2%
City Attorney	90,000	90,000	-	0%
Finance	497,148	548,475	51,327	10%
Non Departmental	555,803	572,506	16,703	3%
Building Maintenance	166,445	164,720	(1,725)	-1%
Police	2,203,718	2,437,300	233,582	11%
Fire	972,480	1,145,700	173,220	18%
Parks & Rec	180,672	212,530	31,858	18%
Building and Safety	201,077	258,850	57,773	29%
TOTAL ALL DEPARTMENTS:	5,360,780	5,930,481	569,701	11%

The reduction in budgeted expenditures of \$73,400 are related to the Police Department specifically. The reduction in the budget is summarized below:

- Elimination of personnel costs for temporary employees - \$15,400
- Assumption that the Emergency Preparedness employee to remain status quo - \$9,500
- Reduction of overtime costs to \$200,000 - \$38,000
- Payroll related costs associated with the above revisions - \$5,500
- Reduction in Operating Supplies - \$5,000

The Police Department's budget is depicted on Attachment 2, page C-7 of the budget document. The revised proposed budget for the Police Department is \$2,437,300, which represents a 11% increase from the approved budget for fiscal year 2020-2021. Please see Exhibit D of Attachment 5 for the revised payroll calculation.

No other revisions were made to other departments within the General Fund.

Currently, the revised budget represents a balanced budget in which revenues are enough to cover the proposed expenditures. The difference between budgeted revenues and budgeted expenditures per the revised budget is \$112,086, compared to the \$38,686 difference with the originally proposed budget presented on May 11th. The estimated fund balance for the general fund is expected to be approximately \$478,381 for fiscal year 2022 (Attachment 2, J-1). The estimated fund balance at the end of the current fiscal year is approximately \$247,295. The City needs to continue prioritizing building a 15% of reserves. The FY22 budget will be reviewed in January 2022.

Capital Facilities Fund (Attachment 2, G-5)

Staff revised the program of projects for Council's approval as to the use of the current funds (Attachment 4), which includes \$147,000 for public safety equipment and \$484,537 capital improvements (Attachment 3). The program of projects for this fund was revised to remove the Police K-9 Program in the amount of \$40,000, and to add Auditorium Stage and Chambers Repairs in the amount of \$20,000.

Capital Improvement Projects (Attachment 3)

This budget cycle includes the Capital Improvement Program, consistent with the prior biennial budget. The CIP identifies all of the Capital projects to be undertaken during the budget cycle. The proposed CIP will provide the City of Guadalupe a solid base from which to develop a long-range plan. With Council approval, the City plans on completing \$9,544,366 in fiscal year 2022 for public Improvements.

ATTACHMENTS:

1. Resolution No. 2021-35
2. Proposed Fiscal Year 2021-2022 City Budget Draft
3. Proposed Fiscal Year 2021-2022 Capital Improvement Projects Budget Draft
4. Proposed Fiscal Year 2021-2022 Capital Facilities Fund Program of Projects Draft
5. Exhibits

RESOLUTION NO. 2021-35

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, ADOPTING
THE REVISED PROPOSED BUDGET FOR THE 2021-22 FISCAL YEAR**

WHEREAS, City Staff prepared and presented a preliminary draft budget to the City Council during a budget workshop at a special City Council meeting on April 11, 2021; and

WHEREAS, the City Council assisted in the development of the proposed budget and further direction was provided to City Staff; and

WHEREAS, City Staff reevaluated expenditures per the preliminary draft presented during the budget workshop to arrive at a balanced budget, which was presented to the City Council on May 11, 2021; and

WHEREAS, the City Council made further recommendations to reduce costs, specifically associated with the Police Department and the Capital Facilities Fund, at the May 11, 2021 Council meeting, and requested that changes to the budget be prepared consistent with these recommendations and to bring the budget back to the City Council at a future meeting for final approval; and

WHEREAS, the revised proposed City Budget, Capital Improvements Project, and Capital Facilities Fund Program of Projects for Fiscal Year 2021-2022 for the City of Guadalupe have been submitted to the City Council, have been considered, and are in final form and substance acceptable to the City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe that the following reports, attached to the staff report for this item, are hereby approved:

1. Fiscal Year 2021-2022 City Budget;
2. Fiscal Year 2021-2022 Capital Improvements Projects;
3. Fiscal Year 2021-2022 Capital Facilities Fund Program of Projects;
4. All encumbrances as of June 30, 2021, as represented by outstanding purchase orders and approved capital projects in process, are hereby authorized to be carried forward and appropriated into the 2021-2022 fiscal year budget as determined by the Finance Director along with any excess general fund revenue;
5. The City Administrator, or his delegee, is authorized to take all necessary actions to implement the provisions of said budget, capital improvement projects, and capital facilities fund program of projects as adopted on this date, including future adjustments for unanticipated expenditures offset by revenues, and transfers of budget amounts within a fund;

6. That the City Administrator, or his delegee, is also authorized, until otherwise directed, to underfill position classifications by existing classifications when warranted to address operational demands; and
7. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED AND ADOPTED at a regular meeting on the 25th of May 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, **Amelia M. Villegas**, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2021-35** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held May 25, 2021 and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Phillip Sinco, City Attorney

City of Guadalupe



City Budget Draft

Fiscal Year July 1, 2021 through June 30, 2022

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J	Fund Balances

GENERAL FUND REVENUE

GENERAL FUND REVENUE	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	
Taxes:							
3130 Sales & Use Tax	450,002	403,000	449,876	441,000	441,000	511,345	*updated projection from HDL on 4.2.21
3135 Franchise Fees	180,813	180,000	259,210	248,000	248,000	260,000	*annualization of monthly amounts from waste mgmt, quarterly from charter, annual for social and pge
3136 Local Sales Tax	160,145	150,000	154,080	156,000	156,000	800,000	*per Howard Longballa from HDL Meas X and Meas N Estimate; updated projection from HDL on 4.2.21
3140 Real Property Transfer Tax	24,557	25,000	28,394	29,000	29,000	25,000	*includes annualization of monthly amounts based on current year FY2021
3145 Property Tax	1,124,844	1,150,500	1,273,499	1,409,600	1,409,600	1,550,000	*per projection from the county
3150 Utility User Tax	408,899	421,000	442,934	441,000	441,000	450,000	*69% of budget through Feb 2021, resulting in about 2% over budgeted amount of \$441k, assume same est.
3210 Bus. License/Gross Receipts Tax	304,869	310,000	279,629	305,000	272,000	272,000	*estimate similar to estimate for current year, includes tobacco license for 8 vendors at \$413
Total Taxes	2,654,129	2,639,500	2,887,622	3,029,600	2,996,600	3,868,345	
Building & Planning:							
3215 Building Permits	197,021	265,000	276,474	298,596	266,211	261,230	*Pasader 53 lots; escalante meadows; annualized current year other permits
3216 Other Licenses & Permits	25,572	16,000	36,795	28,621	20,000	28,230	*Pasader 53 lots; escalante meadows; annualized current year other permits
3217 Electrical Permit	37,279	26,000	56,084	59,859	34,000	59,000	*Pasader 53 lots; escalante meadows; annualized current year other permits
3218 Mechanical Permit	37,489	24,000	47,388	43,825	21,000	33,300	*Pasader 53 lots; escalante meadows; annualized current year other permits
3219 Plumbing Permit	45,020	30,000	154,218	74,471	20,000	66,500	*Pasader 53 lots; escalante meadows; annualized current year other permits
3220 Plan Check Other	87,657	54,000	131,693	129,948	49,000	117,900	*Pasader 53 lots; escalante meadows; annualized current year other permits
3223 Over the Counter Plan check	1,510	500	3,126	510	510	510	*similar to FY21
3521 General Plan Update	-	161,000	-	164,220	164,220	133,994	*received \$30,226 in March 2021, assume remainder in next year.
REAP/LEAP Grant	-	-	-	-	40,000	169,280	*LEAP Grant is \$65,000 for environmental part of GP Update; REAP Grant to offset planning expenses.
3522 Grading Permits	2,118	2,400	912	900	900	900	*similar to FY21
3525 Public Improvement Plan Check	795	1,000	490	500	500	500	*similar to FY21
3537 Plans & Specs	25,145	16,000	39,730	25,000	15,000	21,300	*similar to FY21
3618 Administrative Overhead	45,656	50,000	66,739	62,000	62,000	30,000	*includes annualization of monthly amounts based on current year FY2021
Total Building & Planning	505,262	645,900	813,649	888,450	693,341	922,644	
Public Safety:							
3310 Criminal Fines & Penalties	7,333	8,700	745	600	600	300	*includes annualization of monthly amounts based on current year FY2021
3320 Other Fines & Penalties	17,769	20,000	11,526	12,300	12,300	5,000	*includes annualization of monthly amounts based on current year FY2021
3450 POST Training	-	5,000	6,604	5,100	5,100	-	*Per request of police department, reimbursement to offset costs on PD budget
3483 School Resource Officer	42,580	43,222	20,174	44,086	44,086	-	*Per request of police department, reimbursement to offset costs on PD budget
3406 COPS Grants	100,000	100,000	155,796	166,000	166,000	166,000	*similar to FY21
3490 Other Government Grants	3,650	5,000	6,204	5,100	5,100	5,100	*similar to FY21
3498 Vehicle Anti-Theft	2,953	3,900	3,995	3,978	3,978	3,978	*similar to FY21
3547 Special Fire Services	14,688	12,000	23,223	12,240	12,240	-	*Per request of fire department, reimbursement for strike teams to offset costs on Fire budget
3548 AMR Ambulance Revenue	15,777	15,000	17,398	9,318	9,318	16,000	*includes annualization of monthly amounts based on current year FY2021
3549 CA OES Fire Assistance *	(2,707)	-	-	-	-	-	
3560 Special Police Services	1,333	-	1,375	-	-	-	
3619 Police Overhead	-	50,000	35,885	51,000	35,000	-	*Per request of police department, police admin revenue airport to Fund 42
3643 Misc. Revenue - Police	25,400	26,000	29,604	26,520	26,520	15,000	*includes annualization of monthly amounts based on current year FY2021
Total Public Safety	228,774	288,822	312,529	336,242	320,242	211,378	

GENERAL FUND REVENUE CONTINUED

GENERAL FUND REVENUE	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	
3481 CA Beverage Container Grant	9,070	5,000	7,982	4,300	4,300	-	
3499 Revenue from Other Agencies	60,476	195,000	206,942	192,500	245,000	-	*previously reimbursement from airport was coded here but now it offsets PD budget
3550 Other Permits & Fees	4,103	3,000	2,197	2,200	2,200	3,200	*includes annualization of monthly amounts based on current year FY2021
3580 Other Service Charges	435	500	600	510	510	500	*similar to FY21
3604 Contributions, non-gov't.	90,000	90,000	90,000	90,000	90,000	90,000	Per conversation with contact person, similar to FY21
3479 Contributions, other	-	-	1,298	-	-	-	
3610 Rental of Property	111,681	100,000	114,626	113,000	100,000	100,000	*similar to FY21
3615 Refund - Prior Year Exp.	1,030	-	494	-	-	-	
3620 Miscellaneous Income	25,733	3,000	4,728	3,060	3,060	1,500	*includes annualization of monthly amounts based on current year FY2021
3621 Over/Short	(12)	-	(125)	-	-	-	
3622 Business License Late Charge	-	400	-	-	-	-	
3625 Public Donations	-	-	2,210	-	-	-	
3134 Dividends	1,166	1,500	1,593	1,530	1,530	1,600	*includes annualization of monthly amounts based on current year FY2021
3605 Interest Income	6,699	5,000	14,205	15,000	15,000	5,000	*includes annualization of monthly amounts based on current year FY2021; low interest rates
3606 Investment Income	3,595	-	(11,856)	-	-	(12,000)	*similar to FY20
3638 W/C Reimbursement	47,002	35,000	36,385	-	-	-	
3646 Sale of Surplus Property	494	-	-	-	-	-	
Total Other Revenue	361,471	438,400	471,279	422,100	461,600	189,800	
Transfers:							
Various Regular Interfund Transfers	491,360	777,600	777,600	822,212	852,800	850,400	
Total Transfers	491,360	777,600	777,600	822,212	852,800	850,400	
TOTAL GENERAL FUND REVENUE	4,240,995	4,790,222	5,262,679	5,498,604	5,324,583	6,042,567	

TRANSFERS TO GENERAL FUND

TRANSFERS TO GENERAL FUND	Actual	Actual	Budget	Actual	Budget
	2018/19	2019/20	2020/21	2020/21	2021/22
Enterprise Funds					
3810 Water	109,992	279,200	286,212	294,900	315,600
3815 Wastewater	205,896	194,900	198,390	215,000	226,600
3831 Transit	34,992	35,000	35,000	35,000	35,000
Sub-Total Enterprise Funds	350,880	509,100	519,602	544,900	577,200
Street Funds					
71 Measure A	-	82,600	77,928	99,881	95,250
20 Gas Tax	-	-	19,584	2,719	3,150
22 LTF - Roads	-	-	-	-	-
Sub-Total Street Funds	-	82,600	97,512	102,600	98,400
Other Funds					
67 CDBG Micro	492	8,000	30,000	30,000	-
65 Lighting District	11,436	9,033	7,752	8,034	6,155
60 Lighting & Landscape District	3,552	3,867	2,346	2,266	3,645
Sub-Total Other Funds	15,480	20,900	40,098	40,300	9,800
26 Successor Agency Operating	125,000	165,000	165,000	165,000	165,000
Grand Total General Fund Transfers	491,360	777,600	822,212	852,800	850,400
	Transfers based on Cost Allocation Study	Transfers based on Cost Allocation Study		Transfers based on Cost Allocation Study	Estimate based on draft Cost Alloc Study

Department: City Council - 4100

General Fund - 01	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	750	-	1,650	1,800	1,800	1,800	Treasurer \$150 per month
Salaries - Part-time	0125	9,600	9,000	9,150	9,000	9,000	9,000	5 Council \$150 per month
Salaries - Temporary	0150	-	-	-	-	-	-	
Overtime	0200	-	-	-	-	-	-	
Retirement - PERS	0250	-	-	-	-	-	-	
FICA/Medicare	0300	792	689	827	830	830	830	at 7.65%
Workers' Compensation	0350	273	528	441	528	528	640	Based on estimate provided by CAJPIA
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	474	-	-	-	-	-	
Other Benefits	0450	-	-	-	-	-	-	
Deferred Comp.	0545	-	-	-	-	-	-	
Dental Insurance	0560	-	-	-	-	-	-	
Vision Insurance	0570	-	-	-	-	-	-	
Sub-total		11,889	10,217	12,067	12,158	12,158	12,270	
SUPPLIES & SERVICES:								
Utilities	1100	-	-	-	-	-	-	
Communications	1150	648	660	598	670	670	-	Council member no longer cellphone
Office Supplies & Postage	1200	-	-	-	-	-	-	
Advertising & Publication	1250	-	-	-	-	-	-	
Business Exp. & Training	1300	1,110	1,800	2,043	2,500	2,500	2,500	similar to prior
Memberships, dues,subscriptions	1350	2,481	2,500	825	-	-	-	
Equipment Maintenance	1400	-	-	-	-	-	-	
Facility Maintenance	1450	-	-	-	-	-	-	
Vehicle Maintenance	1460	-	-	-	-	-	-	
Equipment Replacement	1500	-	-	-	-	-	-	
Operating Supplies & Exp.	1550	76	200	169	300	300	300	similar to prior
Fuel & lubricants	1560	-	-	-	-	-	-	
Elections	1600	-	-	-	-	-	-	
Out-of-State Sales Taxes	1651	-	-	-	-	-	-	
Bank Service Charges	1750	-	-	-	-	-	-	
Labor Negotiations	2149	-	-	-	-	-	-	
Professional services	2150	-	-	-	-	-	-	
Information Technology Svs	2151	-	-	-	-	-	-	
Equipment Rental	2200	-	-	-	-	-	-	
Liability Insurance	2300	-	-	-	-	-	-	
Services by other Agencies	2350	-	-	-	-	-	-	
Sub-total		4,315	5,160	3,635	3,470	3,470	2,800	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	-	-	-	-	-	-	
Debt Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
Department Total		16,204	15,377	15,702	15,628	15,628	15,070	

Department: Administration - 4105

General Fund - 01	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	156,366	147,555	170,696	217,465	222,000	301,000	SEIU COLA, Unrep. EE COLA, step increase, HR full time exempt
Salaries - Part-time	0125	45,366	67,736	38,786	67,736	63,000	1,800	City Clerk
Salaries - Temporary	0150	21,698	52,800	61,393	20,000	20,000	-	
Overtime	0200	396	223	451	479	2,400	500	similar to prior budget
Retirement - PERS	0250	34,443	36,649	50,482	55,000	40,500	53,000	per Calpers employer contrib. rates and unfunded Liab.
FICA/Medicare	0300	15,658	17,024	20,832	21,700	23,000	23,000	at 7.65%
Workers' Compensation	0350	6,985	13,049	15,286	13,049	22,500	24,000	Based on estimate provided by CAJPIA
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	24,428	33,486	33,247	47,000	44,000	54,000	Assume 10% increase in costs
Other Benefits	0450	2,759	-	(2,759)	-	-	-	
Deferred Comp.	0545	-	-	-	-	-	-	
Dental Insurance	0560	1,693	1,986	2,800	3,920	3,920	4,700	Assume 10% increase in costs
Vision Insurance	0570	263	300	469	570	570	680	Assume 10% increase in costs
Sub-total		310,056	370,808	391,683	446,919	441,890	462,680	
SUPPLIES & SERVICES:								
Utilities	1000	-	-	-	-	-	-	
Communications	1150	5,495	5,500	5,544	5,500	5,500	5,500	similar to prior budget; Frontier and Impulse
Office Supplies & Postage	1200	2,089	1,800	1,522	2,500	2,500	2,500	similar to prior budget; Quill office supplies
Advertising and Pubs	1250	3,645	4,000	1,291	4,000	4,000	4,000	similar to prior budget; RFP's and public notices
Business Exp. & Training	1300	3,069	1,000	701	1,000	1,000	1,700	Cell phone reimbursement for City Adm and HR, training
Memberships, Dues & Subs	1350	-	-	-	1,100	1,100	1,750	Labor Law compliance, CalChambers
Equipment Maintenance	1400	-	-	-	-	-	-	
Facilities Maintenance	1450	-	-	-	-	-	-	
Vehicle Maintenance	1460	315	-	-	-	-	-	
Equipment Replacement	1500	-	-	-	1,090	1,090	-	
Operating Supplies & Exp.	1550	2,310	1,500	2,854	2,700	2,700	3,400	Copies; Ultrex
Fuels and Lubricants	1560	50	-	-	-	-	-	
Elections	1600	1,991	-	-	4,000	4,000	-	no elections in fiscal year
Out-of-State Sales Taxes	1651	-	-	-	-	-	-	
Bank Service Charges	1750	-	-	-	-	-	-	
Labor Negotiations	2149	-	-	-	-	-	-	
Professional Services	2150	7,827	7,000	8,400	9,000	9,000	3,800	Stanley security, Hinderliter sales tax contract, ASCAP annual fee, Ethics training
Information Technology Svs	2151	-	-	-	-	-	-	
Equipment Rental	2200	-	-	-	-	-	-	
Liability Insurance	2300	-	-	-	-	-	-	
Services by other Agencies	2350	-	-	-	-	-	-	
COVID	2999	-	-	60	-	-	-	
Sub-total		26,791	20,800	20,373	30,890	30,890	22,650	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	-	-	-	-	-	-	
Debt Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
Department Total		336,848	391,608	412,055	477,809	472,780	485,330	

Department: City Attorney - 4110

General Fund - 01	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	-	-	-	-	-	-	
Salaries - Part-time	0125	-	-	-	-	-	-	
Salaries - Temporary	0150	-	-	-	-	-	-	
Overtime	0200	-	-	-	-	-	-	
Retirement - PERS	0250	-	-	-	-	-	-	
FICA/Medicare	0300	-	-	-	-	-	-	
Workers' Compensation	0350	-	-	-	-	-	-	
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	-	-	-	-	-	-	
Other Benefits	0450	-	-	-	-	-	-	
Deferred Comp.	0545	-	-	-	-	-	-	
Dental Insurance	0560	-	-	-	-	-	-	
Vision Insurance	0570	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
SUPPLIES & SERVICES:								
Utilities	1000	-	-	-	-	-	-	
Communications	1150	-	-	-	-	-	-	
Office Supplies & Postage	1200	-	-	-	-	-	-	
Advertising & Publication	1250	-	-	-	-	-	-	
Business Exp. & Training	1300	-	-	-	-	-	-	
Memberships, dues,subscriptions	1350	-	-	-	-	-	-	
Equipment Maintenance	1400	-	-	-	-	-	-	
Facility Maintenance	1450	-	-	-	-	-	-	
Vehicle Maintenance	1460	-	-	-	-	-	-	
Equipment Replacement	1500	-	-	-	-	-	-	
Operating Supplies & Exp.	1550	-	-	-	-	-	-	
Fuel & lubricants	1560	-	-	-	-	-	-	
Elections	1600	-	-	-	-	-	-	
Out-of-State Sales Taxes	1651	-	-	-	-	-	-	
Bank Service Charges	1750	-	-	-	-	-	-	
Labor Negotiations	2149	-	-	-	-	-	-	
Professional services	2150	92,363	110,000	80,340	90,000	90,000	90,000	Similar to last fiscal year, labor law consulting
Information Technology Svs	2151	-	-	-	-	-	-	
Equipment Rental	2200	-	-	-	-	-	-	
Liability Insurance	2300	-	-	-	-	-	-	
Services by other Agencies	2350	-	-	-	-	-	-	
COVID19	2999	-	-	4,208	-	-	-	
Sub-total		92,363	110,000	84,548	90,000	90,000	90,000	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	-	-	-	-	-	-	
Debt Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
Department Total		92,363	110,000	84,548	90,000	90,000	90,000	

Department: Finance - 4120

General Fund - 01	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	265,755	256,716	287,488	303,200	290,000	328,000	SEIU COLA, Unrep. EE COLA, step increase
Salaries - part-time	0125	900	1,800	-	-	-	-	
Salaries - Temporary	0150	18,826	27,414	37,488	-	8,200	-	
Overtime	0200	774	700	205	714	2,500	2,000	similar to actual estimate for FY20/21
Retirement - PERS	0250	61,283	65,000	62,967	66,300	61,000	78,000	per Calpers employer contrib. rates and unfunded Liab.
FICA/MEDICARE	0300	20,246	24,000	25,714	24,480	23,000	26,000	at 7.65%
Workers' Compensation	0350	9,513	18,000	18,729	18,360	24,000	25,000	Based on estimate provided by CAJPIA
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	24,703	26,500	41,263	50,500	50,500	61,000	Assume 10% increase in costs
Other Benefits	0450	4,646	-	(4,646)	-	-	-	
Deferred Comp.	0545	7,750	10,000	3,764	-	-	-	
Dental Insurance	0560	3,348	3,500	3,712	3,570	3,300	4,200	Assume 10% increase in costs
Vision Insurance	0570	485	600	549	612	600	620	Assume 10% increase in costs
Life Insurance	0585	-	-	41	-	-	-	
Sub-total		418,229	434,230	477,274	467,736	463,100	524,820	
SUPPLIES & SERVICES:								
Utilities	1000	-	-	-	-	-	-	
Communications	1150	3,221	3,200	3,572	3,600	3,600	3,200	similar to prior budget; Frontier and Impulse
Office Supplies & Postage	1200	2,143	2,500	2,275	2,550	2,550	3,200	office supplies and tax forms, Adobe software
Advertising & Publication	1250	647	-	52	-	-	-	
Business Exp. & Training	1300	142	1,000	1,031	2,020	2,020	2,000	Training for employees and CPE for CPA licensure
Memberships, dues,subscriptions	1350	340	280	-	2,055	2,055	2,255	CSMFO, GFOA, CalCPA, AICPA, CPA
Equipment Maintenance	1400	-	-	-	1,187	1,187	-	
Facilities Maintenance	1450	-	-	-	-	-	-	
Vehicle Maintenance	1460	-	-	-	-	-	-	
Equipment Replacement	1500	-	-	-	-	-	-	
Operating Supplies & Exp.	1550	3,167	2,000	2,797	3,000	3,000	3,000	similar to FY21; Copies, postage machine, checks
Fuel & lubricants	1560	-	100	-	-	-	-	
Elections	1600	-	-	-	-	-	-	
Levys, Penalties, & Interest	1650	1,000	-	26	-	-	-	
Out-of-State Sales Taxes	1651	-	-	-	-	-	-	
Bank Service Charges	1750	-	-	39	-	-	-	
Labor Negotiations	2149	-	-	-	-	-	-	
Professional services	2150	9,453	20,000	13,570	15,000	10,000	10,000	MOMS,alarm, OPEB
Information Technology Svs	2151	-	-	-	-	-	-	
Equipmental Rental	2200	-	-	-	-	-	-	
Liability Insurance	2300	-	-	-	-	-	-	
Services by Other Agencies	2350	-	-	64	-	-	-	
COVID19	2999	-	-	298	-	-	-	
Sub-total		20,112	29,080	23,724	29,412	24,412	23,655	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	-	-	-	-	-	-	
Debt Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
Department Total		438,341	463,310	500,998	497,148	487,512	548,475	

Department: Non-Departmental - 4140

General Fund - 01	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	-	-	-	-	-	-	
Salaries - Part-time	0125	-	-	-	-	-	-	
Salaries - Temporary	0150	-	-	-	-	-	-	
Overtime	0200	-	-	-	-	-	-	
Retirement - PERS	0250	-	-	-	-	-	-	
FICA/Medicare	0300	-	-	-	-	-	-	
Workers' Compensation	0350	-	-	-	-	-	-	
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	5,918	-	1,979	930	2,000	2,100	Employee Assistance Program,health ins fees
Other Benefits	0450	-	-	-	-	-	-	
Deferred Comp.	0545	-	-	-	-	-	-	
Dental Insurance	0560	-	-	-	-	-	-	
Vision Insurance	0570	-	-	-	-	-	-	
Sub-total		5,918	-	1,979	930	2,000	2,100	
SUPPLIES & SERVICES:								
Utilities	1000	-	-	-	-	-	-	
Communications	1150	-	-	-	-	-	-	
Office Supplies & Postage	1200	1,107	1,000	1,435	1,200	1,200	1,200	Copy paper
Advertising and Pubs	1250	-	-	-	-	-	-	
Business Exp. & Training	1300	-	-	-	-	-	-	
Memberships, Dues & Subs	1350	-	-	-	-	-	-	
Equipment Maintenance	1400	-	-	-	-	-	-	
Facilities Maintenance	1450	-	-	-	-	-	-	
Vehicle Maintenance	1460	-	-	-	-	-	-	
Equipment Replacement	1500	-	-	-	-	-	-	
Operating Supplies & Exp.	1550	5,000	5,000	-	-	2,250	2,250	similar to FY21, GASB 68 and SSA218 Annual Fees
Fuels and Lubricants	1560	-	-	-	-	-	-	
Elections	1600	-	-	-	-	-	-	
Out-of-State Sales Taxes	1651	-	-	-	-	-	-	
Bank Service Charges	1750	2,117	2,300	2,218	2,300	2,300	2,700	possible increase in bank fees for more secure depositing
Labor Negotiations	2149	-	-	-	-	-	-	
Professional Services	2150	12,803	11,000	19,480	15,000	15,000	15,000	Audit, bilingual proficiency tests
Information Technology Svs	2151	28,998	30,000	32,289	73,704	80,000	80,000	ltech Solutions and website
Equipment Rental	2200	-	-	-	-	-	-	
Liability Insurance	2300	13,216	12,000	13,341	16,100	16,100	18,300	Crime Ins, Property Ins; increase per JPIA estimate
Services by other Agencies	2350	61,478	62,000	65,233	65,000	65,000	62,000	Animal Serv. & LAFCO
Flood Assistance	2991	-	-	-	-	-	-	
COVID19	2999	-	-	-	8,000	5,000	-	PPE COVID Costs reopening possible through stimulus or Fund76
Sub-total		124,719	123,300	133,996	181,304	186,850	181,450	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	146,733	95,668	95,668	107,334	107,334	119,000	Wtr and Lighting Dist
Debt Service Interest	4100	16,612	18,108	20,868	19,055	9,742	18,818	Wtr and Lighting Dist, assuming interest rates increase
Lease Purchase	4150	6,153	6,200	6,155	6,200	6,200	8,200	New Copiers
Interfund Transfers	various	68,586	87,387	72,717	240,980	150,870	242,938	Cap Improv (Tyler, MOE, gen plan update, parks); \$5000 library rent
Write-offs	8010	-	-	-	-	-	-	
Sub-total		238,084	207,363	195,408	373,569	274,146	388,956	
Department Total		368,721	330,663	331,383	555,803	462,996	572,506	

Department: Building Maintenance - 4145

General Fund - 01	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	12,183	12,950	18,684	20,700	20,000	20,000	SEIU COLA, Unrep. EE COLA, step increase, two positions to be filled
Salaries - part-time	0125	-	-	-	-	-	-	
Salaries - Temporary	0150	1,905	-	768	-	-	-	
Overtime	0200	-	-	-	-	-	-	
Retirement - PERS	0250	2,816	2,718	4,344	4,409	6,000	4,000	per Calpers employer contrib. rates and unfunded Liab.
FICA/Medicare	0300	1,067	1,002	1,568	1,650	1,650	2,000	at 7.65%
Workers' Compensation	0350	400	768	877	768	1,600	2,000	Based on estimate provided by CAJPIA
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	2,279	2,676	3,732	4,285	3,500	5,000	Assume 10% increase in costs
Other Benefits	0450	70	50	(52)	-	-	-	
Deferred Comp.	0545	-	-	-	-	-	-	
Dental Insurance	0560	158	164	247	268	230	400	Assume 10% increase in costs
Vision Insurance	0570	17	18	28	28	28	40	Assume 10% increase in costs
Life Insurance	0585	11	-	9	-	-	-	
Sub-total		20,906	20,346	30,204	32,108	33,008	33,440	
SUPPLIES & SERVICES:								
Utilities	1000	37,463	35,000	40,404	38,757	35,000	50,000	City Hall, Vets Hall, Sr. Center, Leroy Park
Communications	1150	154	190	189	190	700	300	similar to prior year, Verizon
Office Supplies & Postage	1200	107	-	16	-	100	-	
Advertising & Publication	1250	-	-	-	-	-	-	
Business Exp. & Training	1300	-	-	38	40	40	30	Public Works Director allocation of cell phone reimbursement
Memberships, dues,subscriptions	1350	-	-	-	-	6,000	7,000	Storm Water Permit and health permits
Equipment Maintenance	1400	15	-	-	-	-	-	
Facility Maintenance	1450	2,530	3,800	2,360	55,000	55,000	-	See CIP
Vehicle Maintenance	1460	133	400	638	650	650	650	similar to prior year
Equipment Replacement	1500	491	400	-	400	5,400	-	
Operating Supplies & Exp.	1550	9,176	7,800	11,062	10,800	10,800	10,800	similar to prior year; Bathroom paper prod, Supplies
Fuel & lubricants	1560	100	100	14	100	100	500	
Elections	1600	-	-	-	-	-	-	
Out-of-State Sales Taxes	1651	-	-	-	-	-	-	
Bank Service Charges	1750	-	-	-	-	-	-	
Labor Negotiations	2149	-	-	-	-	-	-	
Other professional services	2150	30,541	23,000	27,518	25,000	28,000	57,000	Janitorial,Lndscp,Pest, Extgshr, aramark, stormwater, Leroy/Vet/Snr Inspections
Information Technology Svs	2151	-	-	-	-	-	-	
Equipment Rental	2200	360	-	427	-	-	-	
Liability Insurance	2300	2,629	1,800	1,367	1,800	4,900	5,000	Per JPIA estimate
Services by other Agencies	2350	-	-	52	-	-	-	
Sub-total		83,700	72,490	84,085	132,737	146,690	131,280	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	-	-	-	-	-	-	
Debt Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	1,292	1,300	1,406	1,600	1,600	-	Public Works 4 Ford vehicles paid off
Sub-total		1,292	1,300	1,406	1,600	1,600	-	
Department Total		105,898	94,136	115,694	166,445	181,298	164,720	

Department: Police - 4200

General Fund - 01	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								1 Public Safety Dir @75%, Fire 25%; 2 Airport to be fully funded 2 sergeants, 9 PO's, 2 admin, code compliance, emergency preparedness POA COLA 3%, SEIU COLA, Director 3% COLA, step increases
Salaries - Regular	0100	837,801	1,026,234	986,626	1,162,000	1,150,000	1,308,000	
Salaries - PartTime	0125	300	8,500	550	-	-	-	
Salaries - Temporary	0150	-	-	1,486	8,580	14,000	-	
Salaries - Overtime	0200	226,355	92,339	317,161	140,500	265,000	200,000	per request of City Council
Retirement - PERS	0250	140,338	200,000	171,966	204,000	220,000	253,000	per Calpers employer contrib. rates and unfunded Liab.
FICA/Medicare	0300	73,525	86,221	99,202	92,500	108,000	117,000	at 7.65%
Workers' Compensation	0350	62,541	165,000	107,014	120,000	108,000	102,000	Based on estimate provided by CAJPIA
Unemployment Insurance	0360	-	-	2,551	-	-	-	
Medical Insurance	0400	64,689	120,000	117,366	133,000	135,000	185,000	Assume 10% increase in costs
Other Benefits	0450	24,588	22,000	6,231	31,740	16,000	20,000	Includes uniform and allowance
Deferred Comp.	0545	43,469	56,000	53,848	58,100	44,000	37,000	
Dental Insurance	0560	16,250	15,000	14,221	12,700	15,000	17,500	Assume 10% increase in costs
Vision Insurance	0570	1,829	2,200	1,896	1,800	1,800	2,000	Assume 10% increase in costs
Life Insurance	0585	28	-	168	-	-	-	
Sub-total		1,491,713	1,793,494	1,880,287	1,964,920	2,076,800	2,241,500	Assumes 50% SRO funded
SUPPLIES & SERVICES:								
Utilities	1000	-	-	-	-	-	-	
Communications	1150	5,103	9,000	5,400	6,000	6,000	7,200	Annualized FY21 costs
Office Supplies & Postage	1200	921	1,700	393	1,000	1,000	2,500	Annualized FY21 costs
Advertising & Publication	1250	553	130	77	133	133	-	
Business Exp. & Training	1300	6,332	15,062	13,380	15,363	9,000	11,000	POST amd travel expenes for trainings
Memberships, dues,subscript.	1350	1,246	550	373	561	561	500	CLEC Dues, Clears Dues
Equipment Maintenance	1400	-	330	-	-	-	-	
Facility Maintenance	1450	-	-	-	-	-	-	
Vehicle Maintenance	1460	3,229	5,000	7,078	5,100	5,100	6,000	Similar to prior year costs
Equipment Replacement	1500	6,684	7,200	10,126	7,344	7,344	-	Per Chief
Operating Supplies & Exp.	1550	18,283	19,888	25,290	20,286	20,286	20,000	Similar to prior years
Fuel & lubricants	1560	27,018	24,731	23,017	25,226	25,226	20,100	Annualized FY21 costs
Elections	1600	-	-	-	-	-	-	
Levys, Penalties/Interest	1650	-	-	287	-	-	-	
Out-of-State Sales Taxes	1651	-	-	-	-	-	-	
Bank Service Charges	1750	-	-	-	-	-	-	
Labor Negotiations	2149	-	-	-	-	-	-	
Professional services	2150	14,844	5,770	15,565	15,865	5,000	5,000	Background, Fingerprint, physical exams
Information Technolgy Svcs	2151	-	-	-	-	-	-	
Equipment Rental	2200	-	-	-	-	-	-	
Liability Insurance	2300	60,311	66,000	84,975	90,000	80,000	73,000	Per JPIA Estimate
Services by other Agencies	2350	52,069	45,000	49,842	50,900	50,900	49,500	Dispatch services, toxicology, Dept. of Justice
COVID19	2999	-	-	6,581	-	7,000	-	
Explorers	3210	-	1,000	1,000	1,020	1,020	1,000	similar to prior year budget
Sub-total		196,595	201,361	243,384	238,797	218,569	195,800	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	32,038	-	-	-	-	-	
Sub-total		32,038	-	-	-	-	-	
OTHER FINANCING USES								
Debt Service Principal	4000	-	-	-	-	-	-	
Debt Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	31,283	-	-	-	-	-	Move to PD Equipment fund 76
Sub-total		31,283	-	-	-	-	-	
Department Total		1,751,629	1,994,855	2,123,672	2,203,717	2,295,369	2,437,300	

Department: Fire - 4220

General Fund - 01	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	249,483	331,238	351,733	495,000	550,000	585,000	Director of Public Safety 25%; 3 Captains;
Salaries - PCF's	0125	41,112	45,000	35,310	45,900	25,000	45,000	3 Engineers; Director 3% COLA, step increases assume similar to prior year budget
Salaries - Temp	0150	5,235	-	18,874	-	-	-	
Overtime	0200	55,839	45,185	102,345	76,500	250,000	90,000	assumed reduction from current year
Retirement - PERS	0250	43,993	60,000	71,453	67,700	114,000	128,000	per Calpers employer contrib. rates and unfunded Liab.
FICA/Medicare	0300	24,750	32,239	42,112	37,880	62,000	52,000	at 7.65%
Workers' Compensation	0350	21,111	50,000	36,914	51,000	51,000	48,000	Based on estimate provided by CAJPIA
Unemployment Insurance	0360	-	-	1,045	-	-	-	
Medical Insurance	0400	34,037	45,000	59,506	70,000	70,000	82,000	Assume 10% increase in costs
Other Benefits	0450	9,269	3,000	2,919	5,700	5,700	6,000	Includes uniform and allowance
Deferred Comp.	0545	602	3,000	7,321	9,100	6,000	7,000	
Dental Insurance	0560	2,291	3,500	2,917	3,570	3,570	3,400	Assume 10% increase in costs
Vision Insurance	0570	347	500	441	510	510	600	Assume 10% increase in costs
Sub-total		488,068	618,662	732,891	862,860	1,137,780	1,047,000	
SUPPLIES & SERVICES:								
Utilities	1000	-	-	-	-	-	-	
Communications	1150	4,520	4,600	4,800	4,900	4,900	5,200	telcom services
Office Supplies & Postage	1200	867	900	620	670	670	600	
Advertising and Pubs	1250	27	100	-	-	-	-	
Business Exp. & Training	1300	5,545	4,800	3,173	5,000	5,000	4,300	Travel exp for training, certifications
Memberships, Dues & Subs	1350	-	310	500	500	500	800	Peer Support coordinator quarterly dues
Equipment Maintenance	1400	6,494	10,000	6,408	5,000	5,000	4,600	annualization of current year costs
Facilities Maintenance	1450	-	-	753	-	-	-	
Vehicle Maintenance	1460	14,157	10,000	9,006	10,200	1,000	9,000	similar to prior year budget
Equipment Replacement	1500	3,603	6,000	1,474	1,500	1,500	-	per Chief
Operating Supplies & Exp.	1550	10,911	12,000	12,837	12,240	12,240	12,000	annualization of current year costs
Fuels and Lubricants	1560	7,187	9,000	5,827	6,150	6,150	5,000	annualization of current year costs
Elections	1600	-	-	-	-	-	-	
Levys, Penalties/Interest	1650	-	-	861	-	-	-	
Out-of-State Sales Taxes	1651	-	-	-	-	-	-	
Bank Service Charges	1750	-	-	-	-	-	-	
Labor Negotiations	2149	-	-	-	-	-	-	
Professional Services	2150	2,510	3,000	3,630	7,060	-	-	
Information Technology Svcs	2151	-	-	-	-	-	-	
SBC Fair	2163	-	-	1,240	-	-	-	
Equipment Rental	2200	-	-	-	-	-	-	
Liability Insurance	2300	21,178	19,500	30,630	31,000	33,500	33,000	Per JPIA estimate
Services by other Agencies	2350	21,836	20,000	18,118	25,400	21,000	24,200	Dispatch services
Fire Prevention	2500	-	200	-	-	-	-	
COVID	2999	-	-	1,031	-	6,500	-	
Sub-total		98,837	100,410	100,907	109,620	97,960	98,700	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	-	-	-	-	-	-	
Debt Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	13,919	-	-	-	-	-	
Sub-total		13,919	-	-	-	-	-	
Department Total		600,824	719,072	833,798	972,480	1,235,740	1,145,700	

Department: Parks Recreation - 4300

General Fund - 01	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	12,183	13,121	17,278	20,662	20,662	20,000	SEIU COLA, Unrep. EE COLA, step increase
Salaries - Part-time	0125	23,459	18,700	12,176	19,150	19,150	21,000	Parks & Rec Coordinator
Salaries - Temporary	0150	1,905	-	10,830	-	-	-	
Overtime	0200	-	-	-	-	-	-	
Retirement - PERS	0250	9,457	8,000	6,215	6,715	18,000	13,000	per Calpers employer contrib. rates and unfunded Liab.
FICA/Medicare	0300	2,684	2,371	3,471	3,400	3,400	4,000	at 7.65%
Workers' Compensation	0350	1,346	2,500	2,158	2,550	3,000	4,000	Based on estimate provided by CAJPIA
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	4,682	5,010	4,610	4,400	4,400	5,000	Assume 10% increase in costs
Other Benefits	0450	473	50	(455)	-	-	-	
Deferred Comp.	0545	-	-	1,184	4,225	4,225	5,000	
Dental Insurance	0560	233	250	379	620	620	800	Assume 10% increase in costs
Vision Insurance	0570	36	30	52	85	85	200	Assume 10% increase in costs
Sub-total		56,459	50,032	57,898	61,807	73,542	73,000	
SUPPLIES & SERVICES:								
Utilities	1000	73,116	64,000	67,635	65,280	70,000	85,000	Annualized current year costs; PGE and City water; Leroy Park
Communications	1150	1,998	1,900	2,313	2,300	2,300	4,000	Annualized current year costs; Impulse, Verizon; Leroy Park
Office Supplies & Postage	1200	167	250	108	255	255	500	
Advertising & Publication	1250	-	-	431	500	500	-	
Business Exp. & Training	1300	-	-	39	200	200	30	Public Works Director cell phone reimbursement
Memberships, dues,subscriptions	1350	-	-	-	-	-	-	
Equipment Maintenance	1400	15	200	93	204	204	200	similar to prior year budget
Facility Maintenance	1450	-	-	-	-	-	-	
Vehicle Maintenance	1460	3	-	71	-	-	-	
Equipment Replacement	1500	3	-	-	-	-	2,300	Locks
Operating Supplies & Exp.	1550	2,899	4,000	3,794	4,080	1,000	1,100	Copies, hardware store
Fuel & lubricants	1560	100	100	22	102	400	400	Annualized current year costs
Elections	1600	-	-	-	-	-	-	
Levys, Penalties/Interest	1650	-	-	144	-	-	-	
Out-of-State Sales Taxes	1651	-	-	-	-	-	-	
Bank Service Charges	1750	-	-	-	-	-	-	
Labor Negotiations	2149	-	-	-	-	-	-	
Professional services	2150	26,752	30,000	29,465	38,600	38,600	40,000	Landscaping and uniforms; Leroy Park
Information Technology Svs	2151	-	-	-	-	-	-	
Equipment Rental	2200	360	600	-	-	-	-	
Liability Insurance	2300	3,437	2,700	2,301	2,754	5,300	6,000	per JPIA estimate
Services by other Agencies	2350	-	-	32	-	-	-	
Recreation Programs	NEW	-	-	-	-	-	-	
COVID19	2999	-	-	1,005	-	200	-	
Sub-total		108,850	103,750	107,452	114,275	118,959	139,530	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	-	-	-	-	-	-	
Debt Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	3,562	4,500	3,675	4,590	3,000	-	leases paid off
Sub-total		3,562	4,500	3,675	4,590	3,000	-	
Department Total		168,871	158,282	169,024	180,672	195,501	212,530	

**Department: Building Safety;
Permits; Planning - 4405**

General Fund - 01	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES	
PERSONNEL SERVICES:									
	Salaries - Regular	0100	50,998	49,700	54,038	54,400	66,000	71,000	Permit Tech (formally partial with Fire) SEIU COLA
	Salaries - Part-Time	0125	-	-	-	-	-	-	
	Temporary	0150	-	-	-	-	-	-	
	Overtime	0200	-	700	-	-	-	-	
	Retirement - PERS	0250	12,685	13,500	17,955	17,800	21,000	31,000	per Calpers employer contrib. rates and unfunded Liab.
	FICA/Medicare	0300	3,789	3,900	4,656	4,400	5,200	6,000	at 7.65%
	Workers' Compensation	0350	1,536	2,950	3,455	3,009	4,400	5,000	Based on estimate provided by CAJPIA
	Unemployment Insurance	0360	-	-	-	-	-	-	
	Medical Insurance	0400	6,867	8,500	7,062	6,700	6,700	7,000	Assume 10% increase in costs
	Other Benefits	0450	872	450	(392)	-	-	-	
	Deferred Comp.	0545	-	-	-	-	1,300	3,000	
	Dental Insurance	0560	324	350	353	357	400	600	Assume 10% increase in costs
	Vision Insurance	0570	54	60	59	61	70	100	Assume 10% increase in costs
	Sub-total		77,125	80,110	87,186	86,727	105,070	123,700	
SUPPLIES & SERVICES:									
	Utilities	1000	-	-	-	-	-	-	
	Communications	1150	2,572	2,550	2,893	2,900	2,900	2,500	Annualization of current year costs
	Office Supplies & Postage	1200	304	400	192	200	200	400	Annualization of current year costs
	Advertising and Pubs	1250	466	500	647	650	650	650	same as last year budget
	Business Exp. & Training	1300	-	-	-	-	-	-	
	Memberships, Dues & Subs	1350	-	-	-	-	-	-	
	Equipment Maintenance	1400	-	-	-	-	-	-	
	Facility Maintenance	1450	-	-	-	-	-	-	
	Vehicle Maintenance	1460	-	-	-	-	-	-	
	Equipment Replacement	1500	-	-	-	-	-	-	
	Operating Supplies & Exp.	1550	339	2,500	547	600	600	600	same as last year budget
	Fuels and Lubricants	1560	-	-	-	-	-	-	
	Elections	1600	-	-	-	-	-	-	
	Out-of-State Sales Taxes	1651	-	-	-	-	-	-	
	Bank Service Charges	1750	-	-	-	-	-	-	
	Labor Negotiations	2149	-	-	-	-	-	-	
	Professional Services	2150	207,814	200,000	209,723	110,000	124,000	131,000	Annualization of current yr costs; Appel's renewal contract
	Information Technology Svcs	2151	-	-	-	-	-	-	
	Equipment Rental	2200	-	-	-	-	-	-	
	Liability Insurance	2300	-	-	-	-	-	-	
	Services by other Agencies	2350	-	-	-	-	-	-	
	Sub-total		211,494	205,950	214,004	114,350	128,350	135,150	
CAPITAL OUTLAY:									
	Buildings	3100	-	-	-	-	-	-	
	Improve. other than Buildings	3150	-	-	-	-	-	-	
	Land	3170	-	-	-	-	-	-	
	Equipment	3200	-	-	-	-	-	-	
	Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:									
	Debt Service Principal	4000	-	-	-	-	-	-	
	Debt Service Interest	4100	-	-	-	-	-	-	
	Lease Purchase	4150	-	-	-	-	-	-	
	Sub-total		-	-	-	-	-	-	
Department Total			288,619	286,060	301,189	201,077	233,420	258,850	

PUBLIC SAFETY FUND REVENUE

PUBLIC SAFETY REVENUE		Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	
<u>POLICE SAFETY FUND - 42</u>								
3409	Electronic Fingerprinting	3,839	3,500	5,914	3,570	3,570	6,400	Annualized current year revenue
3410	Other Government Grants	-	-	-	-	-	-	
3496	Proposition 172 Revenue	10,329	10,000	9,502	10,200	10,200	11,600	Annualized current year revenue
3605	Interest Income	1,573	1,000	1,593	1,020	1,020	700	Laif Interest
3643	Misc Revenue	-	-	-	-	-	35,000	Police admin revenue airport
3646	Surplus Property Sales	8,408	2,000	10,501	2,040	2,040	-	
Total Police Safety Fund		24,150	16,500	27,510	16,830	16,830	53,700	
<u>FIRE SAFETY FUND - 40</u>								
3490	Other Government Grants	6,612	8,000	(1,000)	-	-	-	
3496	Proposition 172 Revenue	7,944	-	12,969	8,160	8,160	11,600	Annualized current year revenue
3605	Interest Income	1,251	500	1,101	510	510	600	
3646	Surplus Property Sales	-	-	-	-	-	-	
Total Fire Safety Fund		15,807	8,500	13,070	8,670	8,670	12,200	
TOTAL PUBLIC SAFETY:		39,956	25,000	40,632	25,500	25,500	65,900	

Prop 172, Fire - 40

Prop. 172, Fire - 40	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100				-			
Salaries - PartTime	0125				-			
Salaries - Temporary	0150				-			
Salaries - Overtime	0200				-			
Retirement - PERS	0250				-			
FICA/Medicare	0300				-			
Workers' Compensation	0350				-			
Medical/Dental/Life insurance	0400				-			
Other Benefits	0450				-			
Dental Insurance	0560				-			
Vision Insurance	0570				-			
Sub-total		-	-	-	-	-	-	
SUPPLIES & SERVICES:								
Utilities	1000	-			-			
Communications	1150	-			-			
Office Supplies & Postage	1200	-			-			
Advertising & Publication	1250	-			-			
Business Ex and Tng	1300	-			-			
Memberships, dues & subs.	1350	-			-			
Equipment Maintenance	1400	-			-			
Vehicle Maintenance	1460	-			-			
Equipment replacement	1500	18,336	-	160	-	12,000		
Operating Supplies & Exp.	1550	13,629		677	-			
Fuel & lubricants	1560	-			-			
Professional services	2150	-			-			
Property Rental	2250	-			-			
Liability Insurance	2300	-			-			
Services by other Agencies	2350	-			-			
Sub-total		31,964	-	837	-	12,000	-	
CAPITAL OUTLAY:								
Buildings	3100				-			
Improve. Other than Buildings	3150				-			
Land	3170				-			
Equipment	3200				-			
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES								
Debt Service Principal	4000				-			
Debt Service Principal	4100				-			
Lease Purchased	4150				-			
Transfer to General Fund	5000				-			
Sub-total		-	-	-	-	-	-	
Fund Total		31,964	-	837	-	12,000	-	

Prop 172, Police - 42

Prop 172, Police - 42	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100				-			
Salaries - PartTime	0125				-			
Salaries - Temporary	0150				-			
Salaries - Overtime	0200				-			
Retirement - PERS	0250				-			
FICA/Medicare	0300				-			
Workers' Compensation	0350				-			
Medical Insurance	0400				-			
Other Benefits	0450			345	-			
Dental Insurance	0560				-			
Vision Insurance	0570				-			
Sub-total		-	-	345	-	-		
SUPPLIES & SERVICES:								
Utilities	1000	-			-			
Communications	1150	-			-			
Office Supplies & Postage	1200	-			-			
Advertising & Publication	1250	-			-			
Business Ex and Tng	1300	-			-			
Memberships, dues & subs.	1350	-			-			
Equipment Maintenance	1400	-			-			
Vehicle Maintenance	1460	-			-			
Equipment replacement	1500	4,971		14,119	-	1,500		
Operating Supplies & Exp.	1550	6,585			-	3,000		
Fuel & lubricants	1560	-			-			
Professional services	2150	-		88	-			
Property Rental	2250	-			-			
Liability Insurance	2300	-			-			
Services by other Agencies	2350	-			-			
Sub-total		11,555	-	14,207	-	4,500	-	
CAPITAL OUTLAY:								
Buildings	3100				-			
Improve. Other than Buildings	3150				-			
Land	3170				-			
Equipment	3200				-			
Explorers	3210				-			
Sub-total		-	-	-	-	-		
OTHER FINANCING USES								
Debt Service Principal	4000				-			
Debt Service Principal	4100				-			
Lease Purchased	4150				-			
Transfer to General Fund	5000				-			
Sub-total		-	-	-	-	-		
Fund Total		11,555	-	14,552	-	4,500	-	

STREET FUND REVENUE

STREETS REVENUE	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	
<u>MEASURE A - 71</u>							
3470 Measure A Tax Revenue	508,780	468,333	495,336	477,700	477,700	529,604	Per SBCAG TTAC staff report
3490 Other Government Grants	-	1,500,000	-	-	-	-	
3605 Interest Income	19,951	6,500	12,504	14,000	14,000	6,000	Laif Interest, rates low
3620 Miscellaneous Income	-	-	-	-	-	-	
Total Measure A	528,731	1,974,833	507,839	491,700	491,700	535,604	
<u>GAS TAX - 20</u>							
3430 SB1 Local Streets & Roads	-	-	-	-	-	-	
3455 Special Gas Tax - 2103	25,403	29,000	54,053	66,234	66,234	69,249	gas tax per CA City Finance.com
3465 Special Gas Tax - 2105	41,720	44,000	39,987	41,551	41,551	45,123	gas tax per CA City Finance.com
3466 Special Gas Tax - 2106	26,489	26,500	24,869	26,456	26,456	27,405	gas tax per CA City Finance.com
3467 Special Gas Tax - 2107	52,468	54,000	50,492	49,986	49,986	57,422	gas tax per CA City Finance.com
3468 Special Gas Tax - 2107.5	2,000	2,000	2,000	2,000	2,000	2,000	gas tax per CA City Finance.com
3469 Regional Surface Transp Prgrm	106,261	-	106,916	108,678	108,678	-	
3605 Interest Income	1,647	2,400	3,535	3,500	3,500	2,600	Laif Interest
3620 Miscellaneous Income	-	-	-	-	-	-	
3,805 Transfer from General Fund	62,732	-	-	-	-	-	
Total Gas Tax	318,720	157,900	281,852	298,405	298,405	203,799	
<u>LTF, ROADS - 22</u>							
3475 LTF 99234-Bike & Ped	6,233	6,050	5,187	6,171	6,171	6,805	Per SBCAG TTAC staff report
3605 Interest Income	3,991	1,100	3,389	3,500	3,500	1,300	Laif Interest
Total LTF Roads	10,225	7,150	8,576	9,671	9,671	8,105	
<u>SB1 LOCAL STREETS & ROADS - 86</u>							
3430 SB1 Local Streets & Roads	-	135,000	136,627	148,000	148,000	153,211	gas tax per CA City Finance.com
3605 Interest Income	-	-	762	700	700	900	Laif Interest
Total SB1 Local Streets & Roads	-	135,000	137,389	148,700	148,700	154,111	
<u>SB1 SRTS - NEW</u>							
New SB1 SRTS	-	-	-	-	-	114,270	Safe Routes to School
3605 Interest Income	-	-	-	-	-	-	
Total SB1 SRTS	-	-	-	-	-	114,270	
TOTAL STREET REVENUE	857,676	2,791,912	1,486,853	1,335,813	948,476	1,015,889	

Measure A - 71

Measure A - 71	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	92,258	115,000	138,879	143,300	143,300	138,000	SEIU COLA, Unrep. EE COLA, step increase, two positions to be filled
Salaries - part-time	0125	-	-	-	-	-	-	
Salaries - Temporary	0150	17,756	-	4,606	-	-	-	
Overtime	0200	190	3,500	117	3,570	3,570	-	
Retirement - PERS	0250	19,727	21,000	30,052	40,500	40,500	25,000	per Calpers employer contrib. rates and unfunded Liab.
FICA/Medicare	0300	8,148	10,000	10,870	11,400	11,400	10,000	at 7.65%
Workers' Compensation	0350	4,288	7,200	7,706	11,300	11,300	12,000	Based on estimate provided by CAJPIA
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	17,034	20,000	26,675	30,565	30,565	29,000	Assume 10% increase in costs
Other Benefits	0450	712	500	(155)	-	-	-	
Deferred Compensation	0545	-	-	-	-	-	-	
Dental Insurance	0560	1,181	1,300	2,149	1,930	1,930	3,000	Assume 10% increase in costs
Vision Insurance	0570	128	150	197	190	190	300	Assume 10% increase in costs
Life Insurance	0585	84	-	69	-	-	-	
Sub-total		161,507	178,650	221,165	242,755	242,755	217,300	
SUPPLIES & SERVICES:								
Utilities	1000	2,604	2,500	2,453	2,550	2,550	3,200	Annualized current year costs
Communications	1150	2,769	2,300	3,054	3,000	3,000	3,200	Annualized current year costs
Office Supplies & Postage	1200	96	100	151	150	150	150	Similar to prior year budget
Advertising and Publications	1250	638	175	559	179	179	500	Annualized current year costs
Business Expense and Trng	1300	11	-	229	180	180	250	Annualized current year costs
Memberships, Dues & Subs	1350	-	-	157	-	-	-	
Equipment Maintenance	1400	818	1,000	1,439	1,400	1,400	1,400	Similar to prior year budget
Facilities Maintenance	1450	-	1,500	-	1,530	1,530	1,000	Annualized current year costs
Vehicle Maintenance	1460	778	1,500	1,719	1,530	1,530	1,000	Annualized current year costs
Equipment Replacement	1500	1,726	2,000	104	2,040	2,040	3,000	Annualized current year costs
Operating Supplies & Expenses	1550	11,478	10,000	14,557	14,000	14,000	13,000	Annualized current year costs
ATP Cycle 3	1555	37,254	-	8,155	-	-	-	
Alternate Transportation Exp.	1559	24,967	40,000	19	40,800	40,800	-	see CIP
Fuels & Lubricants	1560	6,427	6,000	6,310	6,120	6,120	7,000	Annualized current year costs
Professional Services	2150	22,090	20,000	19,970	38,000	38,000	45,000	Local Road Safety Plan
Equipment Rental	2200	360	3,000	-	3,060	3,060	2,000	Annualized current year costs
Lease Payments	2249	-	-	-	-	-	-	
Liability Insurances	2300	6,968	13,000	5,232	13,260	13,260	10,000	per JPIA estimate
Services by Other Agencies	2350	-	-	61	-	-	-	
Sub-total		118,986	103,075	64,169	127,799	127,799	90,700	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. other than Buildings	3150	564,924	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		564,924	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	-	-	-	-	-	-	
Debt Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	-	-	2,617	2,600	2,600	-	
Transfer to General Fund	5000	-	82,600	82,600	99,881	99,881	95,250	
Transfer to Capital Improvement F	5089	-	460,000	235,255	686,000	50,000	774,000	see CIP
Sub-total		-	542,600	320,472	788,481	152,481	869,250	
Fund Total		845,416	824,325	605,807	1,159,035	523,035	1,177,250	

Gas Tax - 20

Gas Tax - 20	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100				-			
Salaries - part-time	0125				-			
Salaries - Temporary	0150				-			
Overtime	0200				-			
Retirement - PERS	0250				-			
FICA/Medicare	0300				-			
Workers' Compensation	0350				-			
Unemployment Insurance	0360				-			
Medical/Life Insurance	0400				-			
Other Benefits	0450				-			
Deferred Compensation	0545				-			
Dental Insurance	0560				-			
Vision Insurance	0570				-			
Sub-total		-	-	-	-	-	-	
SUPPLIES & SERVICES:								
Utilities	1000				-			
Communications	1150				-			
Office Supplies & Postage	1200				-			
Advertising and Publication	1250				-			
Business Expense and Trng	1300				-			
Memberships, Dues & Subs	1350				-			
Equipment Maintenance	1400				-			
Facilities Maintenance	1450				-			
Vehicle maintenance	1460				-			
Equipment Replacement	1500				-			
Operating Supplies & Expenses	1550				-			
Alternate Transportation Exp.	1559				-			
Fuels & Lubricants	1560				-			
Professional Services	2150	164,103		320	-			
SB1 Road Maint - Engineering	2162				-			
Equipment Rental	2200				-			
Lease Payments	2249				-			
Liability Insurances	2300				-			
Services by Other Agencies	2350	1,767		3,000	3,000	3,000	3,000	Annual Street Report
Bike & Pedestrian Expenses	2357				-			
Sub-total		165,870	-	3,320	3,000	3,000	3,000	
CAPITAL OUTLAY:								
Buildings	3100				-			
SB1 Road Maintenance	3148				-			
Improve. other than Buildings	3150	96,421			-			
Land	3170				-			
Equipment	3200				-			
Sub-total		96,421	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	-			-			
Debt Service Interest	4100	-			-			
Lease Purchase	4150	20,808	19,200	18,600	21,000	21,000	-	Leases paid off
Transfer to General Fund	5000	-	-	-	2,719	2,719	3,150	
Transfer to Capital Improvement F	5089	-	200,000	95,024	431,700	50,000	596,000	street rehab see CIP
Sub-total		20,808	219,200	113,624	455,419	73,719	599,150	
Fund Total		283,099	219,200	116,944	458,419	76,719	602,150	

LTF Roads - 22

LTF Roads - 22	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100							
Salaries - part-time	0125							
Salaries - Temporary	0150							
Overtime	0200							
Retirement - PERS	0250							
FICA/MEDICARE	0300							
Workers' Compensation	0350							
Unemployment Insurance	0360							
Medical Insurance	0400							
Other Benefits	0450							
Deferred Compensation	0545							
Dental Insurance	0560							
Life Insurance	0570							
Sub-total								
SUPPLIES & SERVICES:								
Utilities	1000							
Communications	1150							
Office Supplies & Postage	1200							
Advertising and Publication	1250							
Business Expense and Trng	1300							
Memberships, Dues & Subs	1350							
Equipment Maintenance	1400							
Facilities Maintenance	1450							
Vehicle maintenance	1460							
Equipment Replacement	1500							
Operating Supplies & Expenses	1550							
Alternate Transportation Exp.	1559							
Fuels & Lubricants	1560							
Professional Services	2150							
Equipment Rental	2200							
Lease Payments	2249							
Liability Insurances	2300							
Services by Other Agencies	2350							
Bike & Pedestrian Expenses	2357							
Sub-total								
CAPITAL OUTLAY:								
Buildings	3100							
Improve. other than Buildings	3150							
Land	3170							
Equipment	3200							
Sub-total								
OTHER FINANCING USES:								
Debt Service Principal	4000							
Debt Service Interest	4100							
Lease Purchase	4150							
Transfer to General Fund	5000							
Transfer to Capital Improvement F	5089	-	30,000	14,389	-	-	6,800	sidewalk repairs see CIP
Sub-total		-	30,000	14,389	-	-	6,800	
Fund Total		-	30,000	14,389	-	-	6,800	

SB1 Streets and Roads - 86

SB1 Streets & Roads - 86	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100							
Salaries - part-time	0125							
Salaries - Temporary	0150							
Overtime	0200							
Retirement - PERS	0250							
FICA/MEDICARE	0300							
Workers' Compensation	0350							
Unemployment Insurance	0360							
Medical Insurance	0400							
Other Benefits	0450							
Deferred Compensation	0545							
Dental Insurance	0560							
Life Insurance	0570							
Sub-total								
SUPPLIES & SERVICES:								
Utilities	1000							
Communications	1150							
Office Supplies & Postage	1200							
Advertising and Publication	1250							
Business Expense and Trng	1300							
Memberships, Dues & Subs	1350							
Equipment Maintenance	1400							
Facilities Maintenance	1450							
Vehicle maintenance	1460							
Equipment Replacement	1500							
Operating Supplies & Expenses	1550							
Alternate Transportation Exp.	1559							
Fuels & Lubricants	1560							
Professional Services	2150	360						
Equipment Rental	2200							
Lease Payments	2249							
Liability Insurances	2300							
Services by Other Agencies	2350							
Bike & Pedestrian Expenses	2357							
Sub-total		360						
CAPITAL OUTLAY:								
Buildings	3100							
Improve. other than Buildings	3150	185,315						
Land	3170							
Equipment	3200							
Sub-total		185,315						
OTHER FINANCING USES:								
Debt Service Principal	4000							
Debt Service Interest	4100							
Lease Purchase	4150							
Transfer to General Fund	5000							
Transfer to Capital Improvement Ft	5089	-	-	2,028	260,000	150,000	139,000	street rehab see CIP
Sub-total		-	-	2,028	260,000	150,000	139,000	
Fund Total		185,675	-	2,028	260,000	150,000	139,000	

SB1 Streets and Roads - 86

SB1 SRTS - New	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100							
Salaries - part-time	0125							
Salaries - Temporary	0150							
Overtime	0200							
Retirement - PERS	0250							
FICA/MEDICARE	0300							
Workers' Compensation	0350							
Unemployment Insurance	0360							
Medical Insurance	0400							
Other Benefits	0450							
Deferred Compensation	0545							
Dental Insurance	0560							
Life Insurance	0570							
Sub-total								
SUPPLIES & SERVICES:								
Utilities	1000							
Communications	1150							
Office Supplies & Postage	1200							
Advertising and Publication	1250							
Business Expense and Trng	1300							
Memberships, Dues & Subs	1350							
Equipment Maintenance	1400							
Facilities Maintenance	1450							
Vehicle maintenance	1460							
Equipment Replacement	1500							
Operating Supplies & Expenses	1550							
Alternate Transportation Exp.	1559							
Fuels & Lubricants	1560							
Professional Services	2150							
Equipment Rental	2200							
Lease Payments	2249							
Liability Insurances	2300							
Services by Other Agencies	2350							
Bike & Pedestrian Expenses	2357							
Sub-total		-						
CAPITAL OUTLAY:								
Buildings	3100							
Improve. other than Buildings	3150							
Land	3170							
Equipment	3200							
Sub-total		-						
OTHER FINANCING USES:								
Debt Service Principal	4000							
Debt Service Interest	4100							
Lease Purchase	4150							
Transfer to General Fund	5000							
Transfer to Capital Improvement Ft	5089						114,270	Safe routes to school
Sub-total		-	-	-	-	-	114,270	
Fund Total		-	-	-	-	-	114,270	

ENTERPRISE FUNDS

ENTERPRISE FUND REVENUE	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	
WATER OPERATING - 10							
3490 Other Government Grants	-	-	-	-	-	-	
3605 Interest Income	32,768	17,000	33,640	35,000	35,000	17,000	Interest from general fund interfund loan and LAIF, interest rates are dow
3620 Miscellaneous Income	194	-	-	-	-	-	
3900 Water Usage - Residential	402,030	384,261	665,694	670,000	670,000	674,000	Annualized current year revenue
3910 Water Service - Residential	647,441	606,616	717,781	710,000	710,000	809,000	Annualized current year revenue
3930 Water Usage - Commercial	821,121	964,263	614,388	610,000	610,000	973,000	Annualized current year revenue
3940 Water Service - Commercial	47,195	49,071	51,393	50,053	50,053	56,000	Annualized current year revenue
3943 Miscellaneous Income	-	-	-	-	-	-	
3962 Set-up Fees	6,299	8,168	4,649	8,331	8,331	6,800	Annualized current year revenue
3965 Late Fees	49,314	62,351	28,737	63,598	63,598	25,000	Annualized current year revenue
3966 Shut off/ Turn On Fee	-	-	-	-	-	-	
3969 Prob Rpt, pull mtr	-	-	-	-	-	-	
3970 Connection Fees	90,027	150,000	1,316	153,000	153,000	108,000	Escalante Meadows, per Alice's estimate
3980 Meters	8,038	5,370	19,278	5,478	5,478	7,600	Annualized current year revenue, less GUSD meter from last year
3990 Uncollectable Accounts	-	-	-	-	-	-	
Total Water	2,104,428	2,247,100	2,136,877	2,305,460	2,305,460	2,676,400	
WATER CAPITAL - 30							
3490 Other Government Grants	-	-	8,981	-	-	-	
3605 Interest	-	-	329	-	-	790	LAIF interest
3700 Developer Fees	29,757	57,225	116,662	102,340	102,340	63,070	assumes 53 Lots for Pasadera impact fees
3810 Trsfr from wtr op	-	-	-	-	-	-	
3970 Water Connection Fees	9,750	18,750	30,250	21,500	21,500	13,250	assumes 53 Lots for Pasadera impact fees
3975 Stand-By Charges	36,515	35,000	41,764	35,000	35,000	35,000	growth from FY19 to FY20 was 14%, assume current year will be 14%
Total Water Capital	76,022	110,975	197,986	158,840	158,840	112,110	
WASTEWATER OPERATING - 12							
3490 Other Government Grants	-	-	-	-	-	-	
3605 Interest	26,827	1,000	28,825	30,000	30,000	-	
3610 Rental of Property	-	-	-	-	-	168,000	Clay's septic lease
3620 Miscellaneous Income	-	-	2,591	-	-	-	
3950 Sewer Service Charges	1,575,689	1,612,211	1,644,003	1,644,455	1,644,455	1,839,000	Annualized current year revenue
3962 Set up Fees	5,151	8,610	5,209	8,782	8,782	6,000	Annualized current year revenue
3965 Late Fee	39,659	38,535	31,299	39,306	39,306	20,000	Annualized current year revenue
3970 Connection Fees	190,723	100,000	12,223	215,000	215,000	215,000	Escalante Meadows, per Alice's estimate
Total Wastewater Operating	1,838,049	1,760,356	1,724,150	1,937,543	1,937,543	2,248,000	
WASTEWATER CAPITAL - 32							
3490 Other Government Grants	34,624	400,000	15,232	302,821	-	302,821	IRWM Grant
3605 Interest	51	-	482	400	400	17,000	LAIF Interest
3700 Developer Fees	146,250	281,250	453,750	322,500	322,500	198,750	assumes 53 Lots for Pasadera impact fees
3970 Connections Fees	-	-	-	-	-	-	
Total Wastewater Capital	180,925	681,250	469,464	625,721	322,900	518,571	
SOLID WASTE - 15							
3490 Other Government Grants	-	-	-	-	-	-	
3605 Interest Income	65	-	-	-	-	-	
3824 Transfer from Measure A	-	-	-	-	-	-	
3943 Miscellaneous Income	-	34,000	-	-	-	-	
3955 Refuse Service Charges	80,118	-	5,044	4,229	5,364	-	
3962 Set-up Fees	-	-	-	-	-	-	
3965 Late Fees	-	-	-	-	-	-	
Total Solid Waste	80,184	34,000	5,044	4,229	5,364	-	
TRANSIT - 23							
3401 Bus Passes	1,570	3,000	1,570	3,060	3,060	3,000	assume similar to prior year budget
3459 State Transit Assistance	52,533	32,000	-	32,640	32,640	-	
3461 Low Carbon Transit Oper Program	-	-	-	-	-	-	
3463 Prop 1B Transportation Project	-	-	-	-	-	-	
3471 LTF 99260	397,465	265,000	353,254	270,300	270,300	307,300	Per TDA LTF Apportionment Est SBCAG TTAC Feb Agenda
3474 LTF Sec 5311	59,733	60,000	115,217	61,200	61,200	69,500	Per Public Works Director
3490 Other Government Grants	-	-	388,901	-	-	534,000	CARES #2 and Sec 5311 Stimulus
3511 Fare Box Revenue	67,955	55,000	46,964	56,100	56,100	60,000	assumes Fares to resume in July
3603 LCTOP Interest Income	-	-	-	-	-	-	
3605 Interest Income	6,213	2,000	6,192	2,040	2,040	2,300	LAIF interest
3620 Miscellaneous Income	-	-	80,294	-	-	-	
Total Transit	585,468	417,000	992,391	425,340	425,340	976,100	
TOTAL ENTERPRISE FUND REVENUE	4,884,194	5,250,681	5,528,201	5,457,134	5,155,447	6,531,181	

Water Operating - 10

Water Fund - 10	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	142,382	176,500	193,663	196,980	196,980	200,000	Water Super + 1 Fieldworker, SEIU COLA, Unrep. EE COLA, step incre
Salaries - part-time	0125	-	-	-	-	-	-	
Salaries - Temporary	0150	27,660	-	14,487	-	-	10,000	temp through agency certified
Overtime	0200	14,049	18,500	17,491	18,870	18,870	17,000	similar to actual estimate for FY20/21
Retirement - PERS	0250	40,261	33,000	62,393	58,000	58,000	59,000	per Calpers employer contrib. rates and unfunded Liab.
FICA/Medicare	0300	13,492	14,918	16,536	15,242	15,242	18,000	at 7.65%
Workers' Compensation	0350	5,913	11,500	9,013	11,730	11,730	18,000	Based on estimate provided by CAJPIA
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	20,433	29,500	33,188	42,380	42,380	49,000	Assume 10% increase in costs
Other Benefits	0450	12,592	12,000	12,789	12,240	12,240	12,000	
Deferred Compensation	0545	-	-	-	-	-	-	
Dental Insurance	0560	2,628	2,700	3,252	3,247	3,247	4,000	Assume 10% increase in costs
Vision Insurance	0570	360	400	450	454	454	600	Assume 10% increase in costs
Sub-total		279,771	299,018	363,263	359,143	359,143	387,600	
SUPPLIES & SERVICES:								
Utilities	1000	110,401	110,000	157,790	122,200	122,200	200,000	annualized current year costs
Communications	1150	5,495	4,500	6,746	6,700	6,700	6,700	annualized current year costs
Office Supplies & Postage	1200	8,184	9,000	9,762	9,180	9,180	12,300	annualized current year costs, includes postage
Advertising	1250	1,599	1,000	1,704	1,020	1,020	1,000	similar to prior year budget
Business Expense and Trng	1300	609	1,500	319	1,530	1,530	1,500	similar to prior year budget
Memberships, Dues & Subs	1350	81	500	-	510	510	500	similar to prior year budget
Equipment Maintenance	1400	15	1,000	45	1,020	1,020	1,000	similar to prior year budget
Facilities Maintenance	1450	6,237	20,000	9,368	10,000	10,000	10,000	similar to prior year budget
Vehicle maintenance	1460	791	1,000	2,371	2,300	2,300	2,300	similar to prior year budget
Equipment Replacement	1500	20	1,000	264	1,020	1,020	1,000	similar to prior year budget
Meters	1535	8,882	10,000	19,620	20,200	20,200	21,200	annualized current year costs
Operating Supplies & Exp.	1550	34,879	40,000	36,184	63,000	63,000	70,000	annualized current year costs, for treatment of groundwater, chemi
State Water	1553	923,013	900,000	1,036,515	950,000	950,000	982,000	per CCWA Ten year projection
Fuel & lubricants	1560	7,054	6,500	6,056	6,630	6,630	5,000	annualized current year costs
Bank Service Charges	1750	2,117	2,000	2,217	2,040	2,040	3,000	possible increase in bank fees for more secure depositing
Professional Services	2150	68,478	50,000	89,197	169,000	169,000	120,000	annualized current year costs, DACI masterplan
Information Technolgy Svs	2151	326	500	427	510	510	-	
Equipment Rental	2200	-	-	-	4,000	4,000	-	
Lease	2249	200	200	200	200	200	200	Annual lease Peggy Camp
Liability Insurance	2300	35,709	39,200	30,886	54,000	54,000	47,000	Per JPIA estimate
Services by other Agencies	2350	40,712	45,000	40,733	45,900	45,900	45,900	Annual fees, assume similar to prior budget
Sub-total		1,254,803	1,242,900	1,450,403	1,470,960	1,470,960	1,530,600	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. Other than Buildings	3150	28,272	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		28,272	-	-	-	-	-	
OTHER FINANCING USES:								
Debt Service Principal	4000	6,160	6,160	-	6,160	6,160	44,891	COPS 00 and 05
Debt Service Interest	4100	51,676	50,000	34,850	50,000	50,000	68,000	COPS: 2000; 2005 (see fund 32)
Lease Purchase	4150	2,689	18,500	3,737	18,700	18,700	3,100	Copier lease, capital leases paid off
Transfer to General Fund	5000	109,992	279,200	279,200	294,900	294,900	315,600	
Transfer to Water Capital	5035	-	-	-	-	-	-	
Write-offs	8000	9,079	5,000	31,591	5,100	5,100	5,100	similar to prior year budget
Sub-total		179,597	358,860	349,378	374,860	374,860	436,691	
Department Total		1,742,443	1,900,778	2,163,044	2,204,963	2,204,963	2,354,891	
Depreciation		192,262	179,501	196,725	179,502	196,725	196,725	
Total with Depreciation		1,934,705	2,080,279	2,359,769	2,384,465	2,401,688	2,551,616	

Water Capital - 30

Water Capital Fund - 30	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
	Professional Services	2150						
	Services By Other Agncs.	2350						
	Sub-total	-	-					
CAPITAL OUTLAY:								
	Buildings	3100						
	Improve. Other than Buildings	3150	935					
	Land	3170						
	Equipment	3200						
	Sub-total	-	-					
OTHER FINANCING USES:								
	Dept Service Principal	4000	31,298					
	Dept Service Interest	4100						
	Lease Purchase	4150						
	Transfer to CIP	5089		540,000	25,298	1,747,720	1,120,720	1,032,000
	Transfer to General Fund	5000						See Capital Improvement Project fund
	Sub-total	31,298	540,000	25,298	1,747,720	1,120,720	1,032,000	
Fund Total								
		31,298	540,000	25,298	1,747,720	1,120,720	1,032,000	

Wastewater Operating - 12

Wastewater Operating - 12	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100	142,103	173,000	205,320	195,200	195,200	196,000	Super + 1 Fieldworker, SEIU COLA, Unrep. EE COLA, step incr
Salaries - part-time	0125	-	-	-	-	-	-	
Salaries - Temporary	0150	24,079	-	7,778	-	-	10,000	temp through agency certified
Overtime	0200	13,786	27,035	19,863	27,576	27,576	21,000	similar to actual estimate for FY20/21
Retirement - PERS	0250	41,969	28,592	66,566	34,690	34,690	30,000	per Calpers employer contrib. rates and unfunded Liab.
FICA/Medicare	0300	13,198	16,415	18,572	16,743	16,743	17,000	at 7.65%
Workers' Compensation	0350	6,056	11,877	8,914	12,115	12,115	19,000	Based on estimate provided by CAJPIA
Unemployment Insurance	0360	-	-	-	-	-	-	
Medical Insurance	0400	24,520	26,098	41,114	43,200	43,200	49,000	Assume 10% increase in costs
Other Benefits	0450	13,336	12,309	11,703	12,555	12,555	12,000	
Deferred Compensation	0545	-	-	1,290	-	-	-	
Dental Insurance	0560	1,437	1,280	2,805	2,752	2,752	4,000	Assume 10% increase in costs
Vision Insurance	0570	138	197	373	383	383	500	Assume 10% increase in costs
Sub-total	0585	280,621	296,803	384,300	345,213	345,213	358,500	
SUPPLIES & SERVICES:								
Utilities	1000	272,849	220,000	255,105	224,400	224,400	269,000	Annualized current year costs
Communications	1150	5,149	4,800	5,447	5,450	5,450	6,000	Annualized current year costs
Office Supplies & Postage	1200	8,250	8,000	9,702	8,900	8,900	12,000	Annualized current year costs
Advertising and Publication	1250	-	-	442	-	-	-	
Business Expense and Trng	1300	281	2,000	229	2,040	2,040	2,000	similar to prior year budget
Memberships, Dues & Subs	1350	-	300	-	23,210	23,210	25,600	State Water Board annual fee, other memberships
Equipment Maintenance	1400	29,769	50,000	36,745	51,000	51,000	53,200	Annualized current year costs
Facilities Maintenance	1450	8,128	10,000	9,076	10,200	10,200	10,200	similar to prior year budget
Vehicle maintenance	1460	1,574	1,500	647	1,530	1,530	1,500	similar to prior year budget
Equipment Replacement	1500	58,802	60,000	6,248	61,200	61,200	61,000	similar to prior year budget
Improve-Repairs	1505	-	-	1,958	-	-	-	
Operating Supplies & Exp.	1550	19,038	32,000	20,774	32,640	32,640	36,000	Annualized current year costs
Fuel & lubricants	1560	10,035	9,000	5,078	9,180	9,180	7,000	Annualized current year costs
Lvys, Penalties and Interest	1650	-	-	144	-	-	-	
Bank Service Charges	1750	2,117	2,000	2,218	2,300	2,300	2,900	possible increase in bank fees for more secure depositing
Professional Services	2150	221,874	150,000	142,210	183,000	183,000	190,500	Annualized current year costs
Information Technology Svcs	2151	248	400	-	408	408	-	
Equipment Rental	2200	1,382	2,000	6,791	5,500	5,500	480	Lease payments were previously recorded here
Property Rental	2250	5,027	5,000	5,191	5,100	5,100	6,000	Pasquini Lease
Liability Insurance	2300	29,797	21,132	18,283	40,000	40,000	30,000	per JPIA estimate
Services by other Agencies	2350	17,510	20,000	20,123	20,400	20,400	-	under memberships
Sub-total		691,830	598,132	546,411	686,458	686,458	713,380	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. Other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Dept Service Principal	4000	21,840	22,000	-	22,000	22,000	25,000	COPS 00
Dept Service Interest	4100	44,945	39,000	18,541	39,000	39,000	34,900	Sewer Lines (COPS 00)
Lease Purchase	4150	34,000	34,000	3,737	34,000	34,000	14,100	WW portion of trucks and copier lease
Transfer to General Fund	5000	205,896	194,900	194,900	215,000	215,000	226,600	
Sub-total		306,681	289,900	217,178	310,000	310,000	300,600	
Fund Total		1,279,132	1,184,835	1,147,888	1,341,671	1,341,671	1,372,480	
Depreciation		443,732	474,982	461,146	474,982	474,982	474,982	
Total with Depreciation		1,722,864	1,659,817	1,609,034	1,816,653	1,816,653	1,847,462	

Wastewater Capital - 32

Wastewater Capital Fund - 32	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Professional Services	2150	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. Other than Buildings	3150	-	-	2,842	30,000	30,000	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	2,842	30,000	30,000	-	
OTHER FINANCING USES:								
Dept Service Principal	4000	-	-	-	-	-	-	
Dept Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	-	-	-	-	-	-	
Transfer to General Fund	5000	-	-	-	-	-	-	
Transfer to CIP Fund	5089	-	1,320,000	179,809	3,396,541	327,088	3,979,821	See Capital Improvement Project fund
Sub-total		-	1,320,000	179,809	3,396,541	327,088	3,979,821	
Fund Total		-	1,320,000	182,651	3,426,541	357,088	3,979,821	

Solid Waste - 15

Solid Waste - 15	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Advertising & Publication	1250							SOLID WASTE UNDER PRIVATE CONTACTOR: WASTE MANAGEMENT
Equipment maintenance	1400							
Fuel & Lubricants	1560							
HSS - Service Provider	2110							
Professional Services	2150							
Equipment Rental	2200							
Liability Insurance	2300							
Franchise Fees	2992							
CA Beverage Container Fund	2994							
Sub-total		-	-	-	-	-	-	
CAPITAL OUTLAY:								
Buildings	3100							
Improve. Other than Buildings	3150			-	-			
Land	3170							
Equipment	3200							
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Dept Service Principal	4000							
Dept Service Interest	4100							
Lease Purchase	4150							
Transfer to General Fund	5000							
Sub-total		-	-	-	-	-	-	
Fund Total		-	-	-	-	-	-	

Transit - 23

Transit - 23	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Advertising and Publication	1250	-	5,000	58	5,000	5,000	18,000	new transit plan
Equipment Maintenance	1400	93,698	73,000	104,609	73,000	73,000	73,000	similar to prior year budget
Equipment Replacement	1500	-	-	-	-	-	-	
Fuel & lubricants	1560	64,526	68,350	41,737	68,350	68,350	68,350	similar to prior year budget
Professional Services	2150	18,716	50,000	-	1,500	25,900	1,500	similar to prior year budget
Equipment Rental	2200	3,019	500	1,427	500	500	500	similar to prior year budget
Liability Insurance	2300	-	-	-	-	-	-	
Purchased Transportation	2354	328,767	347,633	301,256	354,578	354,578	355,000	similar to prior year budget
LCTOP funded promotion	2358	-	-	-	-	-	-	
Sub-total		508,726	544,483	449,086	502,928	527,328	516,350	
CAPITAL OUTLAY:								
Buildings	3100	-	-	-	-	-	-	
Improve. Other than Buildings	3150	-	-	-	-	-	-	
Land	3170	-	-	-	-	-	-	
Equipment	3200	-	-	-	-	-	-	
Sub-total		-	-	-	-	-	-	
OTHER FINANCING USES:								
Dept Service Principal	4000	-	-	-	-	-	-	
Dept Service Interest	4100	-	-	-	-	-	-	
Lease Purchase	4150	-	-	-	-	-	-	
Transfer to General Fund	5000	34,992	35,000	35,000	35,000	35,000	35,000	
Transfer to CIP Fund	5089	-	-	-	-	-	160,000	Infrastructure improvement, see CIP
Sub-total		34,992	35,000	35,000	35,000	35,000	195,000	
Fund Total		543,718	579,483	484,086	537,928	562,328	711,350	
Depreciation		80,384	109,030	135,011	109,030	135,011	135,011	
Total with Depreciation		624,102	688,513	619,097	646,958	697,339	846,361	

MISCELLANEOUS FUNDS

MISCELLANEOUS FUND REVENUE	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	
<u>LIBRARY FUND - 28</u>							
3484 Other Revenue	4,000	-	-	-	-	-	
3605 Interest Income	231	-	254	250	250	300	Laif interest
3700 Developer Fees	7,800	15,000	24,200	17,200	17,200	10,600	Assumes 53 Pasadera Lots impact
3805 Transfer from General Fund	-	6,187	6,187	-	-	5,000	To cover rent
3819 Transfer from Cap Fac Fund	-	-	-	-	-	-	
Total Library Fund	12,031	21,187	30,641	17,450	17,450	15,900	
<u>PUBLIC FACILITIES - 36</u>							
3605 Interest	192	-	267	290	290	100	Laif interest
3721 Public Facility Fees	5,547	-	3,922	8,870	-	8,900	Escalante Meadows estimate
Total Public Facilities	5,739	-	4,189	9,160	290	9,000	
<u>PARK DEVELOPMENT - 38</u>							
3484 Other Revenue	-	-	49,281	-	-	-	
3510 Park & Recreation Fees	695,455	-	-	-	-	-	
3605 Interest Income	156	-	5,141	320	320	170	Laif interest
3490 Other Government Grants AB	-	200,000	-	200,000	-	-	Prop. 68 per capita funds, \$177k
3705 Impact Fees	8,167	-	5,826	12,000	5,000	12,000	Escalante Meadows estimate
Total Park Development	703,778	200,000	60,248	212,320	5,320	12,170	
<u>CAPITAL FACILITIES - 76</u>							
3605 Interest Income	16,936	2,500	18,367	19,000	19,000	5,500	Laif interest
3700 Developer Fees	804,343	210,938	-	-	-	-	
Total Capital Facilities	821,279	213,438	18,367	19,000	19,000	5,500	
<u>CITY HALL EQUIPMENT - 78</u>							
3605 Interest Income	294	-	291	300	300	200	Laif interest
3700 Developer Fees	3,120	-	9,680	6,880	6,880	4,240	Assumes 53 Pasadera Lots impact
Total City Hall Equipment	3,414	-	9,971	7,180	7,180	4,440	
<u>TRAFFIC FEES - 87</u>							
3605 Interest Income	1,201	-	1,451	1,500	1,500	1,000	Laif interest
3710 Mitigation Fees	20,782	-	46,686	26,918	26,918	16,589	Assumes 53 Pasadera Lots impact
Total Traffic Fees	21,983	-	48,136	28,418	28,418	17,589	
<u>CDBG MISCELLANEOUS - 100,77,58,66,67</u>							
3605 Interest - 58	830	-	201	-	-	-	
3620 Misc Income	-	-	30,000	-	-	-	
3490 Leroy Park	-	1,000,000	386,324	4,200,000	1,800,000	2,310,000	Leroy Park expected to be complete
3490 Other Government Grants	-	-	-	-	-	177,952	Prop. 68 per capita funds, \$177k
3605 Interest - 100	544	-	5,750	3,000	3,000	3,500	Laif interest
3605 Interest - 67	1,677	-	48	50	50	-	
Total CDBG Miscellaneous	3,051	1,000,000	422,323	4,203,050	1,803,050	2,491,452	
<u>CDBG Food Bank - 105, 106</u>							
3605 Interest - 58	-	-	-	-	-	-	
3490 Other Government Grants	-	-	-	-	50,000	200,000	Food Bank and Microenterprise A
Total CDBG Food Bank	-	-	-	-	50,000	200,000	
TOTAL MISC. FUND REVENUE	1,571,275	1,434,625	593,877	4,496,578	1,930,708	2,756,051	

Library Fund - 28

Guadalupe Library Fund - 28	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Utilities	1000							
Equipment Maintenance	1400							
Professional Services	2150							
Equipment Rental	2200							
Property Rental	2250	7,408	10,127	10,127	15,000	15,000	15,000	Similar to prior year
Liability Insurance	2300							
Service from Other Agencies	2350							
Sub-total		7,408	10,127	10,127	15,000	15,000	15,000	
CAPITAL OUTLAY:								
Buildings	3100							
Improve. other than Buildings	3150							
Land	3170							
Equipment	3200							
Sub-total								
OTHER FINANCING USES:								
InterFund Transfer	5010							
Sub-total								
Fund Total		7,408	10,127	10,127	15,000	15,000	15,000	

Public Facilities - 36

Public Facilities - 36	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Utilities	1000							
Equipment Maintenance	1400							
Professional Services	2150							
Equipment Rental	2200							
Property Rental	2250							
Liability Insurance	2300							
Service from Other Agencies	2350							
Sub-total								
CAPITAL OUTLAY:								
Buildings	3100							
Improve. other than Buildings	3150							
Land	3170							
Equipment	3200	-	-		-			
Sub-total								
OTHER FINANCING USES:								
InterFund Transfer	5010							
Sub-total								
Fund Total								
		-	-	-	-	-		

Park Development - 38

Park Development - 38	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Utilities	1000							
Equipment Maintenance	1400							
Operating Supplies/Expense	1550			805				
Professional Services	2150							
Equipment Rental	2200							
Property Rental	2250							
Liability Insurance	2300							
Service from Other Agencies	2350							
Sub-total				805				
CAPITAL OUTLAY:								
Buildings	3100							
Improve. other than Buildings	3150							
Land	3170	-	-		-			
Equipment	3200							
Sub-total								
OTHER FINANCING USES:								
Transfer to Capital Projects Fund	5089	-	200,000	-	200,000	-	-	moved Prop 68 grant to Leroy Park
Sub-total		-	200,000	-	200,000	-	-	
Fund Total		-	200,000	805	200,000	-	-	

Capital Facilities - 76

Capital Facilities - 76	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Utilities	1000				-			
Equipment Maintenance	1400				-			
Professional Services	2150			85,694	47,375	7,375	-	
Equipment Rental	2200				-			
Property Rental	2250				-			
Liability Insurance	2300				-			
Service from Other Agencies	2350				-			
Sub-total		-	-	85,694	47,375	7,375	-	
CAPITAL OUTLAY:								
Buildings	3100			54,199	190,000	-	-	
Improve. other than Buildings	3150							
Land	3170							
Equipment	3200	-	150,000	169,339	230,000	124,359	147,000	see prog of projects
Sub-total		-	150,000	223,538	420,000	124,359	147,000	
OTHER FINANCING USES:								
Interfund Transfer to Capital Proje	5089	-	270,000	1,000	179,539	1,050	484,537	CIP, see prog of projects
Sub-total		-	270,000	1,000	179,539	1,050	484,537	
Fund Total		-	420,000	310,232	646,914	132,784	631,537	

City Hall Equipment - 78

City Hall Equipment - 78	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Utilities	1000							
Equipment Maintenance	1400							
Professional Services	2150						25,000	Council meeting public access improvements
Equipment Rental	2200							
Property Rental	2250							
Liability Insurance	2300							
Service from Other Agencies	2350							
Sub-total							25,000	
CAPITAL OUTLAY:								
Buildings	3100							
Improve. other than Buildings	3150							
Land	3170							
Equipment	3200							
Sub-total								
OTHER FINANCING USES:								
InterFund Transfer	5010							
Sub-total								
Fund Total							25,000	

TRAFFIC MITIGATION FUND - 87

Traffic Mitigation - 87	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Utilities	1000							
Equipment Maintenance	1400							
Professional Services	2150							
Equipment Rental	2200							
Property Rental	2250							
Liability Insurance	2300							
Service from Other Agencies	2350							
Sub-total								
CAPITAL OUTLAY:								
Buildings	3100							
Improve. other than Buildings	3150							
Land	3170							
Equipment	3200	-	-		-			
Sub-total								
OTHER FINANCING USES:								
Interfund Transfer to Capital Proje	5089						60,000	Street Rehab, see CIP
Sub-total							60,000	
Fund Total								
							60,000	

CDBG Miscellaneous - Various

CDBG, Funds 58, 66, 67, 77, 100	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
	Utilities	1000						
	Equipment Maintenance	1400						
	Professional Services	2150						
	General Admin	2164		73,637	207,000	180,000	27,000	
	Planning	2165		32,540	58,000	15,000	43,000	
	Leroy Park	2166		-				
	Equipment Rental	2200						
	Property Rental	2250						
	Liability Insurance	2300						
	Service from Other Agencies	2350						
Sub-total		94,184		106,177	265,000	195,000	70,000	
CAPITAL OUTLAY:								
	Buildings	3100						
	Improve. other than Buildings	3150						
	Land	3170						
	Equipment	3200		-	-			
Sub-total								
OTHER FINANCING USES:								
	Transfer to General Fund	5000	492	8,000	8,000	30,000	30,000	-
	Transfer to Capital Improvement f new		-	1,000,000	351,253	3,850,000	2,050,000	2,000,000 Leroy Park
Sub-total		492	1,008,000	359,253	3,880,000	2,080,000	2,000,000	
Fund Total		94,676	1,008,000	465,430	4,145,000	2,275,000	2,070,000	

CDBG Miscellaneous - Various

CDBG Food Bank and Microenterprise - 105, 106	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Utilities	1000							
Equipment Maintenance	1400						10,000	Senior Center Mechanical repairs
Professional Services	2150					25,000	190,000	Food Distribution and Microenterprise
General Admin	2164							
Planning	2165							
Leroy Park	2166							
Equipment Rental	2200							
Property Rental	2250							
Liability Insurance	2300							
Service from Other Agencies	2350							
Sub-total		-		-	-	25,000	200,000	
CAPITAL OUTLAY:								
Buildings	3100							
Improve. other than Buildings	3150							
Land	3170							
Equipment	3200		-		-	26,791		
Sub-total						26,791		
OTHER FINANCING USES:								
Transfer to General Fund	5000							
Transfer to Capital Improvement f new								
Sub-total		-	-	-	-	-	-	
Fund Total		-	-	-	-	51,791	200,000	

LIGHTING FUNDS

LIGHTING DISTRICT - 60 REVENUE SUMMARY	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22
3145 Tax Increments	23,108	23,000	24,761	23,460	23,460	28,500
3605 Interest Income	667	250	605	600	600	300
3620 Miscellaneous Income	-	-	-	-	-	-
TOTAL REVENUE	23,775	23,250	25,366	24,060	24,060	28,800

Estimated based on growth r:
Laif Interest

PASADERA LANDSCAPE & LIGHTING DISTRICT - 63	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22
3145 Tax Increments	74,225	74,500	95,737	95,700	95,700	100,000
3605 Interest Income	-	-	840	800	800	1,100
TOTAL REVENUE	74,225	74,500	96,577	96,500	96,500	101,100

Per County estimate
Laif Interest

LIGHTING/LANDSCAPE - 65 REVENUE SUMMARY	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22
3145 Tax Increments	118,170	80,000	123,717	81,600	81,600	135,700
3605 Interest Income	10,031	4,000	12,597	13,000	13,000	6,500
3620 Miscellaneous Income	-	-	-	-	-	-
TOTAL REVENUE	128,201	84,000	136,314	94,600	94,600	142,200

Estimated based on growth r:
Laif Interest and interfund lo:

TOTAL LIGHTING FUNDS REVENUE	226,201	181,750	258,257	215,160	215,160	272,100
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Light. Landscape District - 60

Light. & Landscape District - 60	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100							
Salaries - Part-time	0125							
Salaries - Temporary	0150							
Salaries - Overtime	0200							
Retirement - PERS	0250							
FICA/Medicare	0300							
Workers' Compensation	0350							
Medical/Dental/life ins	0400							
Other Benefits	0450							
Dental Insurance	0560							
Vision Insurance	0570							
Sub-total								
SUPPLIES & SERVICES:								
Utilities	1000	10,395	10,500	8,814	10,710	10,710	10,000	Annualized of current year costs
Communications	1150	-			-			
Office Supplies & Postage	1200	-			-			
Advertising & Publication	1250	45	55	115	56	56	100	Annualized of current year costs
Business Ex and Tng	1300	-			-			
Memberships, dues & sub.	1350	-			-			
Equipment Maintenance	1400	-			-			
Vehicle Maintenance	1460	-			-			
Equipment replacement	1500	-			-			
Operating Supplies & Exp.	1550	122			-			
Fuel & lubricants	1560	-			-			
Professional services	2150	7,047	6,700	6,390	6,834	6,834	7,000	Annualized of current year costs
Liability Insurance	2300	433	450	290	459	459	570	Per JPIA estimate
Services from other agencies	2350	-			-			
Sub-total		18,041	17,705	15,609	18,059	18,059	17,670	
CAPITAL OUTLAY:								
Buildings	3100							
Improve. Other than Buildings	3150							
Land	3170							
Equipment	3200							
Sub-total								
OTHER FINANCING USES								
Transfer to General Fund	5000	3,552	3,867	3,867	2,346	2,266	2,171	Cost Allocation Study
Sub-total		3,552	3,867	3,867	2,346	2,266	2,171	
Fund Total		21,593	21,572	19,476	20,405	20,325	19,841	

Pasadera Light Lndscp Dist-63

Pasadera Light & Lndscp Dist-63	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100							
Salaries - Part-time	0125							
Salaries - Temporary	0150							
Salaries - Overtime	0200							
Retirement - PERS	0250							
FICA/Medicare	0300							
Workers' Compensation	0350							
Medical/Dental/life ins	0400							
Other Benefits	0450							
Dental Insurance	0560							
Vision Insurance	0570							
Sub-total								
SUPPLIES & SERVICES:								
Utilities	1000		10,838	-	10,838	10,838	10,900	Similar to prior year budget
Communications	1150							
Office Supplies & Postage	1200							
Advertising & Publication	1250			117			100	Annualized current year costs
Business Ex and Tng	1300							
Memberships, dues & sub.	1350							
Equipment Maintenance	1400							
Vehicle Maintenance	1460							
Equipment replacement	1500							
Operating Supplies & Exp.	1550							
Fuel & lubricants	1560							
Homeland Security	1754							
Professional services	2150	640	52,632	28,875	666	666	1,000	Similar to prior year budget
Liability Insurance	2300							
Services from other agencies	2350							
Sub-total		640	63,470	28,992	11,504	11,504	12,000	
CAPITAL OUTLAY:								
Buildings	3100							
Improve. Other than Buildings	3150							
Land	3170							
Equipment	3200							
Sub-total								
OTHER FINANCING USES								
Transfer to General Fund	5000						1,474	
Sub-total							1,474	
Fund Total		640	63,470	28,992	11,504	11,504	13,474	

Lighting District - 65

Lighting District - 65	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
PERSONNEL SERVICES:								
Salaries - Regular	0100							
Salaries - Part-time	0125							
Salaries - Temporary	0150							
Salaries - Overtime	0200							
Retirement - PERS	0250							
FICA/Medicare	0300							
Workers' Compensation	0350							
Medical/Dental/life ins	0400							
Other Benefits	0450							
Dental Insurance	0560							
Vision Insurance	0570							
Sub-total								
SUPPLIES & SERVICES:								
Utilities	1000	50,423	41,310	44,385	52,460	52,460	50,000	similar to prior year budget
Communications	1150	-						
Office Supplies & Postage	1200	-						
Advertising & Publication	1250	45	55	115	60	60	100	annualized current year costs
Business Ex and Tng	1300	-						
Memberships, dues & sub.	1350	-						
Equipment Maintenance	1400	-						
Vehicle Maintenance	1460	-						
Equipment replacement	1500	-						
Operating Supplies & Exp.	1550	-						
Fuel & lubricants	1560	-						
Homeland Security	1754	-						
Professional services	2150	1,173		1,980				
Liability Insurance	2300	1,400		708				
Services from other agencies	2350	-						
Sub-total		53,040	41,365	47,188	52,520	52,520	50,100	
CAPITAL OUTLAY:								
Buildings	3100							
Improve. Other than Buildings	3150							
Land	3170							
Equipment	3200							
Sub-total								
OTHER FINANCING USES								
Transfer to General Fund	5000	11,436	9,033	9,033	7,752	7,752	6,155	
Sub-total		11,436	9,033	9,033	7,752	7,752	6,155	
Fund Total		64,476	50,398	56,221	60,272	60,272	56,255	

SUCCESSOR AGENCY

SUCCESSOR AGENCY REVENUE	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	
<u>SUCCESSOR AGENCY OPERATING - 26</u>							
3145 Property Tax	847,288	610,000	532,382	622,200	622,200	650,000	Similar to prior year budge
3490 Other Government Grants	167,944	150,000	233,433	153,000	153,000	150,000	Similar to prior year budge
3499 Revenue from Other Agencies	-			-	-	-	
3605 Interest Income	4,597	500	5,017	510	510	1,500	Laif interest
3610 Rental of Property				-	-	-	
3620 Miscellaneous Income	-			-	-	-	
Total Operating Fund	1,019,829	760,500	770,832	775,710	775,710	801,500	
<u>BOND REFINANCE FUND - 91</u>							
3490 Other Government Grants	-			-	-	-	
3605 Interest Income	14,411	8,000	12,193	8,160	8,160	5,000	Laif interest
3610 Rental of Property	-			-	-	-	
Total Bond Refinance Fund	14,411	8,000	12,193	8,160	8,160	5,000	
TOTAL SUCCESSOR AGENCY REVENUE	1,034,241	768,500	783,025	783,870	783,870	806,500	

RDA Bond Refinance - 91

RDA Bond Refinance - 91	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Utilities	1000							
Office Supplies & Postage	1200							
Advertising and Pubs	1250							
Business Expense and Trng	1300							
Memberships, Dues & Subs	1350							
Operating Supplies & Exp.	1550							
Legal Services	2100							
Professional Services	2150							
Equipment Rental	2200							
Liability Insurance	2300							
Services by other Agencies	2350							
Royal Theatre - Note Payable	2430							
Sub-total								
CAPITAL OUTLAY:								
Buildings	3100							
Improve. Other than Buildings	3150		650,000	18,305	-			
Loss on Sale	3168							
Land	3170							
Equipment	3200							
Sub-total		-	650,000	18,305				
OTHER FINANCING USES:								
Debt Service - Principal	4000							
Debt Service - Interest	4100							
Transfer General Fund	5000							
Transfer to Legion Hall	5011							
Sub-total								
Fund Total		-	650,000	18,305	-			

Successor Agency, Operating - 26

Successor Agency Operating - 26	Acct.	Actual 2018/19	Budget 2019/20	Actual 2019/20	Budget 2020/21	Estimate 2020/21	Budget 2021/22	NOTES
SUPPLIES & SERVICES:								
Utilities	1000	31,467	14,000	23,393	14,000	14,000	15,000	similar to prior year budget annualized current year costs
Office Supplies & Postage	1200	-						
Advertising and Pubs	1250	-						
Business Expense and Trng	1300	33						
Memberships, Dues & Subs	1350	-						
Operating Supplies & Exp.	1550	-						
Fuels and Lubricants	1560	46						
Redevelopment Interest	1755	(8,199)		144,599				
Legal Services	2100	-						
Professional Services	2150	270,690	112,500	158,528	114,750	114,750	130,000	
Equipment Rental	2200	-						
Property Rental	2250	-						
Liability Insurance	2300	-						
Services by other Agencies	2350	-						
Royal Theatre - Note Payable	2430	-						
Sub-total		294,037	126,500	326,520	128,750	128,750	145,000	
CAPITAL OUTLAY:								
Buildings	3100	-						
Improve. Other than Buildings	3150	-						
Loss on sale	3168	-						
Land	3170	-						
Equipment	3200	-						
Sub-total		-						
OTHER FINANCING USES:								
Debt Service - Principal	2250	-						
Debt Service - Interest	4100	143,156	359,000	-	359,000	359,000	360,000	
Cost of Issuance	4103	5,498	-	5,498	-	-	-	
Transfer to General Fund	5000	125,000	165,000	165,000	165,000	165,000	165,000	
Sub-total		273,654	524,000	170,498	524,000	524,000	525,000	
Fund Total		567,692	650,500	497,018	652,750	652,750	670,000	
Depreciation		9,900	9,900	14,021	9,900	14,000	14,000	
Total with Depreciation		577,592	660,400	511,039	662,650	666,750	684,000	

FUND BALANCE

Fund	Fund Description	Actual Fund Balance 6/30/20	Estimated Revenue 2020-2021	Estimated Expense 2020-2021	Estimated Fund Balance 6/30/21	Estimated Revenue 2021-2022	Estimated Expense 2021-2022	Estimated Fund Balance 6/30/22
01	General Fund	485,622	5,324,583	5,562,910	247,295	6,042,567	5,811,481	478,381
57	Alch. & Drug Grant (Gladiators)	4,129	-	-	4,129	-	-	4,129
39	Community Corrections Grant	548	-	-	548	-	-	548
42	Police Safety Fund	92,594	16,830	4,500	104,924	53,700	-	158,624
40	Fire Safety Fund	68,395	8,670	12,000	65,065	12,200	-	77,265
	Public Safety Special Funds	165,665	25,500	16,500	174,665	65,900	-	240,565
71	Measure A	795,609	491,700	523,035	764,274	535,604	1,177,250	122,628
86	SB1	117,423	148,700	150,000	116,123	154,111	139,000	131,234
NEW	SB1 SRTS	-	-	-	-	114,270	114,270	-
20	Gas Tax	297,564	298,405	76,719	519,250	203,799	602,150	120,899
22	Local Transportation Fund	184,620	9,671	-	194,291	8,105	6,800	195,596
	Streets & Roads	1,395,216	948,476	749,754	1,593,938	1,015,889	2,039,470	570,357
10/30	Water Operating Fund	3,865,008	2,464,300	3,522,408	2,806,900	2,788,510	3,583,616	2,011,794
12/32	Wastewater Operating Fund	5,764,626	2,260,443	2,173,741	5,851,328	2,766,571	5,827,283	2,790,616
15	Solid Waste Fund	(4,229)	5,364	-	1,135	-	-	1,135
23	Transit Fund	1,148,754	425,340	697,339	876,755	976,100	846,361	1,006,494
	Enterprise Funds	10,774,159	5,155,447	6,393,488	9,536,118	6,531,181	10,257,260	5,810,039
28	Library Fund	(33,634)	17,450	15,000	(31,184)	15,900	15,000	(30,284)
36	Public Facilities Fund	15,705	290	-	15,995	9,000	-	24,995
38	Park Development Fund	765,879	5,320	-	771,199	12,170	-	783,369
76	Capital Facilities Fund	841,499	19,000	132,784	727,715	5,500	631,537	101,678
78	City Hall Equipment Fund	23,951	7,180	-	31,131	4,440	25,000	10,571
87	Traffic Mitigation Fund	119,884	28,418	-	148,302	17,589	60,000	105,891
94	Sewer Bond	31,833	-	-	31,833	-	-	31,833
100/58/67	Leroy Park CDBG	35,561	1,803,050	2,275,000	(436,389)	2,491,452	2,070,000	(14,937)
105/106	CDBG Food Bank & MicroEnt	-	50,000	51,791	(1,791)	200,000	200,000	(1,791)
	Miscellaneous Funds	1,800,678	1,930,708	2,474,575	1,256,811	2,756,051	3,001,537	1,011,325
60	Lighting & Landscaping District	39,860	24,060	20,325	43,595	28,800	19,841	52,554
63	Pasadera Light & Landscape Dist	140,571	96,500	11,504	225,567	101,100	13,474	313,193
65	Lighting District	591,103	94,600	60,272	625,431	142,200	56,255	711,376
	Lighting Districts	771,534	215,160	92,101	894,593	272,100	89,570	1,077,123
	CITY OF GUADALUPE	15,392,874	13,599,874	15,289,328	13,703,420	16,683,688	21,199,318	9,187,790

Fund	Fund Description	Actual Fund Balance 6/30/20	Estimated Revenue 2020-2021	Estimated Expense 2020-2021	Estimated Fund Balance 6/30/21	Estimated Revenue 2021-2022	Estimated Expense 2021-2022	Estimated Fund Balance 6/30/22
26	RDA Operating	(4,022,165)	775,710	662,650	(3,909,105)	801,500	684,000	(3,791,605)
90	RDA Affordable Housing	422,702	-	-	422,702	-	-	422,702
91	RDA Bond Refinance	667,186	8,160	-	675,346	5,000	-	680,346
	SUCCESSOR AGENCY	(2,932,276)	783,870	662,650	(2,811,056)	806,500	684,000	(2,688,556)

City of Guadalupe



Proposed Capital Improvement Projects (CIP) Budget Draft

Fiscal Year July 1, 2021 through June 30, 2022

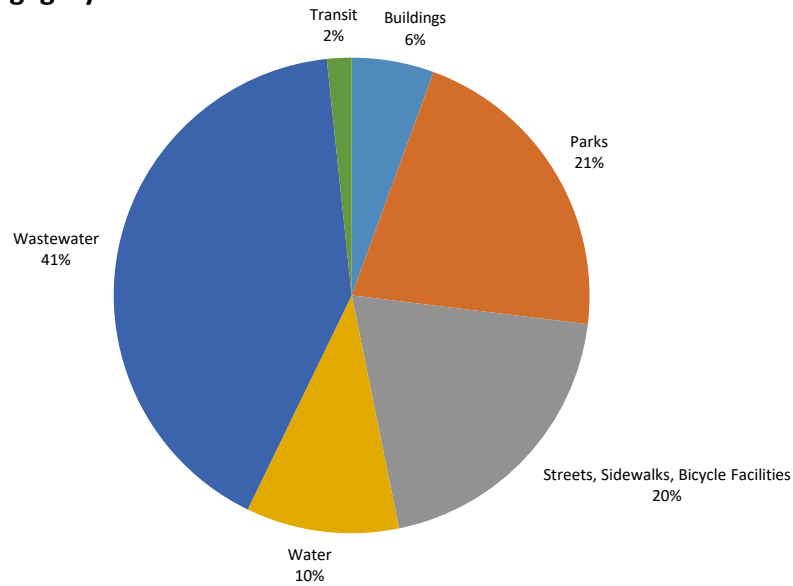
City of Guadalupe
Capital Improvement Projects Budget - Fiscal Year 21-22

Project Numbers	Account Numbers	PROJECT DESCRIPTIONS	Funding Allocation													2021-22 TOTAL		
			General Fund	State AB Funding	Gas Tax	Capital Facilities Impact Fees	Traffic Mitigation	LTF	SB1 SRTS	Measure A	SB1 RMRA	Other Grants	Stimulus Funds	IRWM	CDBG		Water	Sewer
100 Buildings																		
089-104	89-4444-3044	Financial Accounting Software	26,000													37,000	37,000	100,000
089-105	89-4444-3045	General Plan Update	130,738															130,738
089-106	New	Public Facilities Master Plan (includes parks and library)				90,000												90,000
089-107	New	American Legion wood repair				70,000												70,000
089-108	New	Building improvements (painting, roof repair, locks, utilities)				145,000												145,000
200 Parks																		
089-201	89-4444-3051	Leroy Park (Community Center and Site)		200,000										1,800,000				2,000,000
089-203	New	Parks Improvements (BBQ, plumbing, play ground, electrical)	45,000															45,000
300 Streets, Sidewalks, Bicycle Facilities																		
089-307	89-4444-3067	La Guardia and Gularte Lanes Pedestrian Improvements				179,537												179,537
089-308	New	Street Rehabilitation FY 21/22	36,200		596,000		60,000		680,000	139,000								1,511,200
089-309	New	Sidewalk repairs					6,800		35,000									41,800
089-310	New	11th Street safe routes to school						114,270	19,000									133,270
089-311	New	Storm Drain Improvements							40,000									40,000
400 Water																		
089-406	New	Elevated Tank Repairs/Evaluate Antenna Revenue														295,000		295,000
089-407	New	Advanced Metering Infrastructure Phase 1														200,000		200,000
089-408	New	SCADA Improvements														50,000		50,000
089-409	New	West Main Waterline														450,000		450,000
500 Wastewater																		
089-503	89-4444-3083	Effluent Irrigation Pump Station Rehabilitation (Construction)											302,821				220,000	522,821
089-504	89-4444-3084	Hwy 1 Lift Station															1,000,000	1,000,000
089-505	89-4444-3085	Sewer Main Improvements															1,600,000	1,600,000
089-509	New	Grit system replacement															400,000	400,000
089-510	New	WWTP Equipment (Tractor, Mtnc boat, AIPS vault)															420,000	420,000
600 Transit																		
089-601	New	Infrastructure Improvements									100,000	60,000						160,000
Transfer to CIP fund 089:			237,938	200,000	596,000	484,537	60,000	6,800	114,270	774,000	139,000	100,000	60,000	302,821	1,800,000	1,032,000	3,677,000	9,584,366

**City of Guadalupe
Capital Improvement Projects Budget - Fiscal Year 21-22
Funding by Category and Funding Source**

Project Categories	FY 2021-22	2021-22 Fund Allocation												
		General Fund	State AB	Gas Tax	Cap Facilities	Traffic Mit	LTF	SB1 SRTS	Measure A	SB1 RMRA	stimulus/Other Grants	Water	Wastewater	CDBG
Buildings	535,738	156,738	-	-	305,000	-	-	-	-	-	-	37,000	37,000	-
Parks	2,045,000	45,000	200,000	-	-	-	-	-	-	-	-	-	-	1,800,000
Streets, Sidewalks, Bicycle Facilities	1,905,807	36,200	-	596,000	179,537	60,000	6,800	114,270	774,000	139,000	-	-	-	-
Water	995,000	-	-	-	-	-	-	-	-	-	-	995,000	-	-
Wastewater	3,942,821	-	-	-	-	-	-	-	-	-	-	-	3,942,821	-
Transit	160,000	-	-	-	-	-	-	-	-	-	160,000	-	-	-
Total CIP Expenditures	9,584,366	237,938	200,000	596,000	484,537	60,000	6,800	114,270	774,000	139,000	160,000	1,032,000	3,979,821	1,800,000

FY 2021-22 Projects By Category



City of Guadalupe



Proposed Capital Facilities Fund Program of Projects Budget Draft

Fiscal Year July 1, 2021 through June 30, 2022

Budget Capital Facilities Fund 76 - People's Self-Help Housing/Pasadera Impact FY2021-2022

Project	Funds Required	Reference to Budget
Public Safety:		
Public Safety Equipment Annual Leases	\$ 6,000	Equipment
Vehicle Special Equipment	\$ 34,000	Equipment
Vehicle Rotation Safety and Purchase	\$ 80,000	Equipment
Police Body Camera Replacement Program	\$ 27,000	Equipment
	\$ 147,000	
General Fund:		
Termite repair American Legion	\$ 70,000	Capital Project
City Hall water/sewer repairs	\$ 25,000	Capital Project
City Hall roof repairs	\$ 40,000	Capital Project
Biometric locking system	\$ 60,000	Capital Project
Facilities master plan	\$ 90,000	Capital Project
Auditorium Stage and Chambers Repairs	\$ 20,000	Capital Project
	\$ 305,000	
Streets:		
Pedestrian Improvements	\$ 179,537	Capital Project
	\$ 179,537	
	\$ 631,537	

City of Guadalupe



Budget Draft Exhibits

Fiscal Year July 1, 2021 through June 30, 2022

HdL CITY OF GUADALUPE

3 YEAR SALES AND USE TAX BUDGET ESTIMATE

Industry Group	FY 2019-20	FY 2020-21		FY 2021-22		FY 2022-23	
	Actuals	Projection	%	Projection	%	Projection	%
Autos & Transportation	19,843	19,755	-0.4%	20,255	2.5%	20,955	3.5%
Building & Construction	96,546	97,008	0.5%	98,908	2.0%	101,908	3.0%
Business & Industry	134,848	160,121	18.7%	159,621	-0.3%	167,621	5.0%
Food & Drugs	39,497	42,884	8.6%	43,084	0.5%	43,984	2.1%
Fuel & Service Stations	61,719	60,503	-2.0%	65,303	7.9%	66,603	2.0%
General Consumer Goods	2,248	2,876	27.9%	2,476	-13.9%	2,476	0.0%
Restaurants & Hotels	15,493	29,062	87.6%	29,262	0.7%	30,162	3.1%
Transfers & Unidentified	762	632	-17.1%	632	0.0%	632	0.0%
State & County Pools	83,261	99,663	19.7%	96,263	-3.4%	101,063	5.0%
Total	454,216	512,502	12.8%	515,802	0.6%	535,402	3.8%
Administration Cost	(4,340)	(4,198)		(4,457)		(4,626)	
Total	449,876	508,304	13.0%	511,345	0.6%	530,776	3.8%
With Accrual	449,876	508,304	13.0%	511,345	0.6%	530,776	3.8%
Measure X revenues (based on 34.0% of 1% Local Tax)	154,080	164,000	6.4%	175,000	6.7%	182,000	4.0%

*Estimate is on an accrual basis (allocations for sales through June)

Note: HdL's March 2021 Consensus Forecast was used to develop budget estimates based on local and statewide CY 2020 results, as well as statewide & national economic outlooks. The budget reflects COVID-19 Stay Home Orders that ended January 25, 2021, assumes non-essential businesses gradually reopening, and a successful widespread vaccine deployment.

The county pools allocation is reduced effective 1Q21 due to Amazon business restructuring (annualized estimated loss of \$12,700). This estimate may change depending on the final outcome of the CDTFA/Amazon adjustments. A CDTFA notice to agencies in February 2021 stated that a 4Q20 future correction may be forthcoming (estimated at \$3,570; this is NOT included in forecast). This will not impact Measure X the new Measure N.

*FY 2018-19: Actual total was \$450,002, and Measure X was \$160,145.

*FY 2019-20: Outcomes contain March – June pandemic influence on year-end actual totals.

*FY 2020-21: Full Wayfair/AB147 implementation as of 3Q20.

*FY 2020-21: Round two of tax relief deferral programs to be recovered by end of fiscal year. Forecast includes adjustments for delayed payments.

Forecast includes estimates for new Point Sal Restaurant; estimates for new Curation Foods (formerly Apio).

*Assumes Measure X and Measure N continue at approximately 34% of the Bradley Burns.

*Measure N commences 4/1/2021, with revenues beginning to flow 6/1/2021. Estimates:

---FY 2020-21: \$56,000

---FY 2021-22: \$686,000

---FY 2022-23: \$712,800

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Lorena Zarate

From: Howard Longballa <hlongballa@hdlcompanies.com>
Sent: Saturday, February 13, 2021 11:24 AM
To: Todd Bodem; Lorena Zarate
Subject: HdL - New Measure N Estimate

Using your 3Q20 actual receipts and our latest Consensus Forecast projections, I **conservatively** estimate that new Measure N will generate \$150,000 for the last quarter of Fiscal Year 20-21 (April to June 2021) and \$625,000 for Fiscal Year 2021-22. These numbers are *in addition* to your existing Measure X revenues which I **conservatively** estimate at \$150,000 for Fiscal Year 2020-21 and \$156,000 for Fiscal Year 2021-22.

Fortunately since Measure X has been in existence for several years, and businesses are used to reporting, there hopefully should be no lag in collecting the new additional Measure N.

Fund 0640 - City of Guadalupe Property Tax Revenue Projection

Fund	LI Acct	LI Acct Title	2019-20 Actual	2020-2021 Est. Actual	Factor Per County	2021-2022 Projection
0640	3010	Property Tax Current Secured	268,532.99	330,351.00	8%	356,779.08
0640	3011	Property Tax Unitary	9,301.53	9,695.00	2%	9,888.90
0640	3013	Property Tax In-Lieu of VLF	747,538.00	838,402.00	8%	905,474.16
0640	3015	PT PY Corr/Escapes Secured	145.08	2,000.00	2%	2,040.00
0640	3020	Property Tax Current Unsecured	(5,414.88)	(4,000.00)	8%	(4,320.00)
0640	3023	PT PY Corr/Escapes Unsecured	336.08	157.00	2%	160.14
0640	3028	RDA Pass Through Payments	29,095.90	34,989.80	2%	35,689.60
0640	3029	PRDA RPTTF Resid Distributions	216,295.98	233,237.64	2%	237,902.39
0640	3040	Property Tax Prior Secured	20.50	3,032.12	2%	3,092.76
0640	3050	Property Tax Prior Unsecured	2,188.52	(6,000.00)	2%	(6,120.00)
0640	3054	Supplemental Pty Tax Current	4,717.50	7,000.00	2%	7,140.00
0640	3056	Supplemental Pty Tax Prior	27.72	(10.00)	2%	(10.20)
0640	3057	PT 506 Int, 480 CIOS/CIC Pen	57.61	22.00	0%	22.00
0640	3380	Interest Income	1,389.78	480.00	0%	480.00
0640	4160	State Aid Disaster	-	-	0%	-
0640	4220	Homeowners Property Tax Relief	2,511.80	2,752.88	2%	2,807.94
0640	4690	Payments in Lieu of Taxes	1,304.57	1,300.00	2%	1,326.00
0640	4877	Other Special Assessments	95,680.67	100,000.00	0%	100,000.00
0640	7546	Administrative Expense	(4,493.00)	(4,420.00)	0%	(4,420.00)
			<u>1,369,236.35</u>	<u>1,548,989.44</u>		<u>1,647,932.77</u>
						(100,000.00) Less: Pas L&L Dist Revenue
						<u>1,547,932.77</u> General Fund Revenue

*Not general fund, related to Pas L&L District

City of Guadalupe
 California JPIA Contribution Summary
 Report Date: 3/1/2021

~ Estimated ~

	2020-21	2021-22	Change	%
<u>Liability</u>				
Annual Contribution	\$ 208,547	\$ 199,012	\$ (9,535)	-4.6%
Retrospective Adjustment	(3,193)	pending		
Payment Plan Principal	-	pending		
Payment Plan Fee	-	pending		
Subtotal	205,354	199,012	(6,342)	
<u>Workers' Compensation</u>				
Annual Contribution	217,973	261,568	43,595	20.0%
Retrospective Adjustment	(10,480)	pending		
Payment Plan Principal	48,939	pending		
Payment Plan Fee	2,052	pending		
Subtotal	258,484	261,568	3,084	
<u>Property</u>				
All-Risk	23,763	27,327	3,564	15.0%
Earthquake	-	-	-	0.0%
Other Vehicles	4,621	4,852	231	5.0%
Emergency Vehicles	1,257	1,320	63	5.0%
Mechanical Breakdown	815	839	24	3.0%
California JPIA Admin Fee	1,099	1,110	11	1.0%
Mid Year TIV Changes	-	-	-	0.0%
Subtotal	31,555	35,449	3,894	12.3%
<u>Miscellaneous</u>				
Crime (premium paid to Alliant)	1,047	1,057	10	1.0%
Pollution Legal Liability	-	-	-	0.0%
Underground Storage Tanks	-	-	-	0.0%
Subtotal	1,047	1,057	10	1.0%

Retrospective adjustments for 2021-22 are not yet available.

**City of Guadalupe
Liability Premium Allocation**

**\$199,012
Fiscal Year 21-22 Estimate**

General Government					
Based on Oper Budget			20-21	Gen Gov 47.46%	
			Oper Budget	94,453	
Gen Fund			% of Total	Liability	
01 4145 2300	Bldg Maint		164,845	4.89%	4,616
01 4300 2300	Parks		180,672	5.36%	5,059
Sub total Gen Fund					9,674
Streets					
71 4454 2300	Measure A		338,998	10.05%	9,492
Lighting/Landscape					
60 4490 2300	Guad Assmt Dist		20,405	0.60%	571
65 4485 2300	Guad Light Dist		0	0.00%	0
Sub total Lighting					571
Enterprise					
10 4420 2300	Water		1,674,758	49.65%	46,892
12 4425 2300	Sewer		993,767	29.46%	27,825
Sub total Enterprise					74,716
Total Gen Government			3,373,445	100.00%	94,453
Public Safety					
Based on Oper Budget for FY			20-21	Pub Safety 52.54%	
			Oper Budget	104,559	
Safety-Gen Fund			% of Total	Liability	
01 4200 2300	Police		2,203,717	69.38%	72,545
01 4220 2300	Fire		972,480	30.62%	32,014
Total Public Safety			3,176,197	100.00%	104,559

Total 20-21 Liability Premium

199,012

Gen Gov & Police Share per Liab Prgm pg 12

General Gov	98,635	47.4611%
Police	109,188	52.5389%
Total	207,823	

A/P Distribution	
01 1014	114,233
71 1014	9,492
60 1014	571
65 1014	0
10 1014	46,892
12 1014	27,825
Total	199,012

**City of Guadalupe
Workers Comp Premium Allocation**

**\$261,568
Fiscal Year 21-22 Estimate**

Based on Budgeted P/R for FY	20-21		Gen Gov
	Budgeted	% of	40.44%
Gen Fund	Payroll	Payroll	105,781
			W/C
01 4100 0350 Council	12,158	0.60%	636
01 4105 0350 Admin	446,919	22.09%	23,372
01 4120 0350 Finance	467,736	23.12%	24,460
01 4145 0350 Bldg Maint	32,108	1.59%	1,679
01 4300 0350 Parks	61,807	3.06%	3,232
01 4405 0350 Bldg Permits	86,727	4.29%	4,535
	Sub total Gen Fund		57,914
Safety			
57 4213 0350 Drug/Alcohol	0	0.00%	0
Streets			
71 4454 0350 Meas A	228,799	11.31%	11,965
Enterprise			
10 2253 Water	341,298	16.87%	17,848
12 2253 Sewer	345,213	17.07%	18,053
	Sub total Enterprise		35,901
Total Gen Government	2,022,765	100.00%	105,781
Public Safety			
	0		Pub Safety
			59.56%
	0		155,787
Safety-Gen Fund	Budgeted	% of	W/C
	Payroll	Payroll	
01 4200 0350 Police	1,964,920	69.49%	108,251
01 4220 0350 Fire	862,860	30.51%	47,536
Total Public Safety	2,827,780	100.00%	155,787

Total 20-21 W/C Premium 261,568

Gen Gov & Police Share per Liab Prgrm pg 12			A/P Distribution	
General Gov	92,588	40.4410%	01 1014	213,702
Police	136,358	59.5590%	57 1014	0
Total	228,946		71 1014	11,965
			10 1014	17,848
			12 1014	18,053
			Total	261,568

Admin Dept

ID	Employee	Union	Current Step	Next Increase	Base Hrly rate at 7/1	total Hrs	Regular Cost	OT	Bilgl	Def Comp	Total Gross	Employer Payroll Taxes	Employer PERS	Employer Med/Den/Vis Ins	Employer Total Benefits	Total Remaining Costs	
BOD01	Todd Bodem	N/A	Contract	N/A	66.106	2080	137,500.48	-	-	-	137,500.48	10,473.39	10,436.29	19,640.48	40,550.15	178,050.63	0.433224115
MER01	Juana Escobar	SEIU	205/E	4/20/2024	39.134	2080	81,398.73	-	3,250.00	-	84,648.73	6,430.23	12,172.49	19,667.65	38,270.36	122,919.09	0.299080741
GER01	Emiko Gerber	N/A	E	3/1/2023	37.694	2080	78,403.02	-	-	-	78,403.02	5,952.43	5,950.79	19,713.69	31,616.92	110,019.94	0.267695144
	City Clerk	N/A	N/A	N/A			1,800.00				1,800.00	137.70	0	0	137.70	1,937.70	
							299,102.23	-	3,250.00	-	302,352.23	22,993.75	28,559.56	59,021.82	110,575.13	412,927.36	

Estimated Costs Unfunded Liab		Total
Reg	01-4105-0100	300,552.23
Part Time	01-4105-0125	1,800.00
temp	01-4105-0150	-
OT	01-4105-0200	-
Retirement	01-4105-0250	28,559.56
Taxes	01-4105-0300	22,993.75
workers com	01-4105-0350	23,372.00
Insurance	01-4105-0400	53,679.91
Dental	01-4105-0560	4,669.24
Vision	01-4105-0570	672.67
		436,299.36
		23,372.00
		459,911.34

Life	483.91
Vision	672.67
Dental	4,669.24
Med	53,196.00
	59,021.82

292,332.01

2,977,455.71

Finance Dept

ID	Employee	Union	Current Step	Next Increase	Base Hrly rate at 7/1	Annual Hours	Regular Cost	OT	Bilgl	Def Comp	Total Gross	Employer Payroll Taxes	Employer PERS	Employer Med/Den/Vis Ins	Employer Total Benefits	Total Costs						
ZAR01	Lorena Zarate	N/A	N/A	11/1/2021	46.913	2080	100,832.45	-	-	-	100,832.45	7,698.72	7,653.18	18,558.54	33,910.44	134,742.89	0.296743					
PER01	Angie Pereyra	SEIU	205/L2		45.303	2080	94,229.64	1,835.60	3,250.00	-	99,315.24	7,552.22	13,360.95	19,667.65	40,580.81	139,896.06	0.308092					
RIV01	Isaias Rivas	SEIU	181/E	1/1/2022	30.821	2080	65,711.31	-	3,250.00	-	68,961.31	5,230.14	5,234.16	19,648.49	30,112.79	99,074.10	0.21819					
FAB01	Veronica Fabia	SEIU	181/B	1/1/2022	26.625	2080	56,764.59	-	3,250.00	-	60,014.59	4,576.15	8,225.84	7,543.25	20,345.24	80,359.82	0.176976					
												317,537.98	1,835.60	9,750.00	-	329,123.58	25,057.23	34,474.13	65,417.92	124,949.28	454,072.87	

Estimated Costs Unfunded Liab			Total
Reg	01-4120-0100	327,287.98	327,287.98
temp	01-4120-0150	-	-
OT	01-4120-0200	1,835.60	1,835.60
Retirement	01-4120-0250	34,474.13	77,781.81
Taxes	01-4120-0300	25,057.23	25,057.23
workers com	01-4120-0350	24,460.00	24,460.00
Insurance	01-4120-0400	60,681.76	60,681.76
Dental	01-4120-0560	4,117.26	4,117.26
Vision	01-4120-0570	618.90	618.90
		478,532.87	521,840.55
		24,460.00	

Life	665.81
Vision	618.90
Dental	4,117.26
Med	60,015.96
	65,417.92

Fire Dept

ID	Employee	Union	Current Step	Next Increase	Base Hrly rate at 7/1	Annual Hours	0100		0100	0545	0450	0100	0100	Total Gross	Employer Payroll Taxes	Employer PERS	Employer med/life	Employer Den	Employer Vis	Employer Total Benefits	Total Costs
							Regular Cost	OT	Bilgl	Def Comp	Uniform	Holiday	Incentives								
CA01	Michael Cash	N/A	N/A	10/9/2021	62.179	2080	132,242.30	-	-	-	1,196.00	-	-	133,438.30	9,561.57	14,718.57	18,906.32	963.53	136.14	44,286.12	177,724.42
GAR03	Fernando Garcia	IAFF	184/L2		33.256	2756	91,653.54	15,000.00	3,250.00	-	950.00	7,263.11	7,556.67	125,673.31	9,050.47	19,750.20	22,484.46	1,556.41	224.22	53,065.77	178,739.08
GAR07	Issac Garcia	IAFF	171/B	9/1/2021	22.895	2756	65,727.73	15,000.00	3,250.00	6,500.00	950.00	5,211.82	3,837.58	100,477.13	7,686.50	8,684.42	155.01	-	-	16,525.93	117,003.06
MAC01	Ryan Mack	IAFF	184/D	6/1/2021	30.164	2756	83,133.09	15,000.00	-	-	950.00	6,587.90	11,674.89	117,345.88	8,961.97	11,285.36	11,311.01	502.22	85.23	32,145.79	149,491.67
NUN01	Jacob Nuno	IAFF	171/A	5/1/2021	22.895	2756	63,099.31	15,000.00	3,250.00	-	950.00	5,000.32	6,323.99	93,623.62	7,147.22	8,645.07	16,084.64	502.22	85.23	32,464.38	126,087.99
REY04	Lupe Reyes	IAFF	171/B	9/1/2021	22.895	2756	65,727.73	15,000.00	3,250.00	-	950.00	5,211.82	5,611.07	95,750.62	7,324.92	8,881.81	13,554.68	-	-	29,761.41	125,512.03
SCH02	Pat Schmitz	IAFF	184/L1	7/1/2022	31.673	2756	87,290.79	15,000.00	3,250.00	-	950.00	6,917.38	7,368.33	120,776.50	9,224.41	18,868.77	13,535.81	502.22	85.23	42,216.44	162,992.93
							588,874.47	90,000.00	16,250.00	6,500.00	6,896.00	36,192.36	42,372.52	787,085.35	58,957.07	90,834.20	96,031.94	4,026.59	616.04	250,465.84	1,037,551.19
Estimated Costs Unfunded Liab					Total																
Reg	01-4220-0100		584,507.63		584,507.63																
part time	01-4220-0125		-		-																
temp	01-4220-0150		-		-																
overtime	01-4220-0200	90,000.00			90,000.00																
Retirement	01-4220-0250	79,795.27	47,242.57		127,037.84																
Taxes	01-4220-0300	51,785.89			51,785.89																
workers comp	01-4220-0350	47,536.00			47,536.00																
Insurance	01-4220-0400	81,852.20			81,852.20																
Benefits	01-4220-0450	5,700.00			5,700.00																
Def Comp	01-4220-0545	6,500.00			6,500.00																
Dental	01-4220-0560	3,303.94			3,303.94																
Vision	01-4220-0570	513.94			513.94																
	Total	951,494.88			998,737.45																
	Diff	(86,056.32)																			
diff is chief's 75% to PD		133,592.32																			
		47,536.00																			
		0.00																			

Parks & Rec

ID	Employee	Union	Current Step	Next Increase	Base Hrly rate at 7/1	Annual Hours	0125 Regular Cost	0100 Bilgi	0545 Def Comp	0450 Uniform	0100 Holiday	0100 POST/EDU	Total Gross	Employer Payroll Taxes	Employer PERS	Employer med/life	Employer Den	Employer Vis	Employer Total Benefits	Total Costs
GUZ01	Charlie Guzman	SEIU	153/A		20.098	1040	20,902.19	-	4,225.00	-	-	-	25,127.19	1,899.65	2,926.31	88.37	418.70	69.50	5,402.53	30,529.72
							20,902.19	-	4,225.00	-	-	-	25,127.19	1,899.65	2,926.31	88.37	418.70	69.50	5,402.53	30,529.72

		Estimated Costs	Unfunded Liab	Total
Reg	01-4300-0100	19,767.59		19,767.59
Part	01-4300-0125	20,902.19		20,902.19
Retirement	01-4300-0250	4,883.82	7,890.15	12,773.97
Taxes	01-4300-0300	3,295.11		3,295.11
workerscomp	01-4300-0350	3,232.00		3,232.00
Insurance	01-4300-0400	4,193.90		4,193.90
Def Comp	01-4300-0545	4,225.00		4,225.00
Dental	01-4300-0560	737.47		737.47
Vision	01-4300-0570	102.02		102.02
	Total	61,339.09		69,229.24
	Diff	30,809.37		

Permit Dept

ID	Employee	Union	Current Step	Next Increase	Base Hrly rate at 7/1	Annual Hours	0100	0100	0545	0450	0100	0100	Total Gross	Employer	Employer	Employer	Employer	Employer	Employer	Total Costs
							Regular Cost	Bilgl	Def Comp	Uniform	Holiday	POST/EDU		Payroll Taxes	PERS	med/life	Den	Vis	Total Benefits	
SAU01	Alice Saucedo	SEIU	181/L2	max	33.981	2080	70,680.40	-	2,900.04	-	-	-	73,580.44	5,613.94	9,895.26	6,955.81	502.22	85.23	23,052.44	96,632.88
							70,680.40	-	2,900.04	-	-	-	73,580.44	5,613.94	9,895.26	6,955.81	502.22	85.23	23,052.44	96,632.88

Estimated Costs		Unfunded Liab	Total
Reg	01-4405-0100	70,680.40	70,680.40
Retirement	01-4405-0250	9,895.26	30,003.50
Taxes	01-4405-0300	5,613.94	5,613.94
workers com	01-4405-0350	4,535.00	4,535.00
Insurance	01-4405-0400	6,955.81	6,955.81
Benefits	01-4405-0450	-	-
Def Comp	01-4405-0545	2,900.04	2,900.04
Dental	01-4405-0560	502.22	502.22
Vision	01-4405-0570	85.23	85.23
	Total	101,167.88	121,276.12
	Diff	4,535.00	

Water Dept

ID	Employee	Union	Current Step	Next Increase	Base Hrly rate at 7/1	Annual Hours	Regular Cost	OT	Bigl	pager other ben	Total Gross	Employer Payroll Taxes	Employer PERS	Employer med/life	Employer Den	Employer Vis	Employer Total Benefits	Total Costs
SAG01	Jose Sagisi	SEIU	162A/C	10/1/2021	24.038	2080	51,872.97	6,320.95	-	6,000.00	64,193.92	4,865.44	3,937.16	17,887.01	1,556.41	224.22	28,470.24	92,664.16
VID01	Jaime Vidales	SEIU	205A/D	4/1/2023	40.253	2080	83,726.66	9,971.55	3,250.00	6,000.00	102,948.21	7,830.14	12,176.73	17,887.01	1,556.41	224.22	39,674.52	142,622.72
							135,599.62	#####	3,250.00	12,000.00	167,142.12	12,695.57	16,113.89	35,774.02	3,112.82	448.45	68,144.76	235,286.88

		Estimated Costs	Unfunded Liab	Total
Reg	10-4420-0100	199,875.33		199,875.33
temp	10-4420-0150	-		-
OT	10-4420-0150	16,292.50		16,292.50
Retirement	10-4420-0250	23,488.65	35,387.83	58,876.48
Taxes	10-4420-0300	17,009.23		17,009.23
workers com	10-4420-0350	17,848.00		17,848.00
Insurance	10-4420-0400	48,241.79		48,241.79
other ben	10-4420-0450	12,000.00		12,000.00
Dental	10-4420-0560	3,869.49		3,869.49
Vision	10-4420-0570	541.28		541.28
		339,166.28		374,554.11
		103,879.40		-



Public Agency Required Employer Contributions

Employer contributions are determined by periodic actuarial valuations. These valuations are based on the benefit formulas the agency provides and the employee groups covered.

Find your agency's employer contribution requirements below or view the [List of Public Agency Required Employer Contributions \(PDF, 2.01 MB\)](#).

About Contributions

Figures are shown as of July 1 of each year. They may not reflect changes in plan benefits, changes to contracts, prepayments, or lump-sum payments.

Figures shown are the minimum required employer contributions before any cost sharing. The employee portion is in addition to the employer's cost.

The minimum required employer contribution includes the sum of two components:

1. **Normal Cost (NC) Rate**, which represents the annual cost of service accrual for the upcoming fiscal year, for active employees. Normal cost is shown as a percentage of payroll and paid as part of the payroll reporting process.
2. Annual payment on the **Unfunded Accrued Liability (UAL)** is the amortized dollar amount needed to fund past service credit earned (or accrued) for members who are currently receiving benefits, active members, and for members entitled to deferred benefits, as of the valuation date. The UAL is billed monthly.

Where NA is displayed under the UAL Payment column, the UAL may be included in the Rate column for that year. CalPERS began showing the UAL payment as a dollar amount for pooled plans in FY 2015-16 and for non-pooled plans in FY 2017-18.

More details about dollar billing can be found in Circular Letter #200-042-16 (PDF).

 Download

Show

10 

entries

Search

Search

Empty Cell	CalPERS Employer ID	Employer Name
Empty Cell	CalPERS Employer ID <input type="text" value="Search CalPERS Employe"/>	Employer Name <input type="text" value="guadalupe"/>
	1966164745	City of Guadalupe

Employer Plan	FY 2021-22	UAL 2021-22	FY 2020-21	UAL 2020-21	FY 2019-
Miscellaneous	10.880%	\$170,674	11.031%	\$144,384	10.22
PEPRA Miscellaneous	7.590%	\$2,012	7.732%	\$1,652	6.98
PEPRA Safety Fire	11.130%	\$1,032	11.114%	\$1,099	10.21
PEPRA Safety Police	11.130%	\$3,497	11.114%	\$2,404	10.21
Safety	14.810%	\$115,117	14.810%	\$93,200	13.54

Showing 1 to 1 of 1 entries (filtered from 1,508 total entries)



**City of Guadalupe
CalPers Monthly Employer Unfunded Liability Allocation**

Fiscal Year 21-22 estimate

Class 1169 (Classic-Miscellaneous)

Name	Department	% Alloc	Base Pay Amt as of ESTIMATE ANNUAL	%	Allocation 170,674.00	Dept Alloc
01 4300 Parks & Rec						
PARKS & REC POSITION	01 4300 0250		20,902.19	3.48%	5,946.57	
01 4120 - Finance						
PEREYRA-LEON, ANGELITA	01 4120 0250		94,229.64	15.71%	26,807.88	
VERONICA FABIAN	01 4120 0250		56,764.59	9.46%	16,149.25	42,957.14
Parks & Rec & Bldg Maint						
MERAZ, JOSUE, I	01 4200 0250	100%	57,957.48	9.66%	16,488.63	
			0.00	0.00%	0.00	
			0.00	0.00%	0.00	
			57,957.48			- s/b zero
01 4105 - Admin						
MERINO-ESCOBAR, JUANA	01 4105 0250		81,398.73	13.57%	23,157.55	
Various						
VIDALES, JAIME, N	10 4420 0250		83,726.66	13.96%	23,819.83	
PENA, MICHAEL, R	10 4420 0250	30%	0.00	0.00%	0.00	
	71 4454 0250	30%	0.00	0.00%	0.00	
	12 4425 0250	30%	0.00	0.00%	0.00	
	01 4145 0250	5%	0.00	0.00%	0.00	
	01 4300 0250	5%	0.00	0.00%	0.00	
SWEENEY, SHANNON	10 4420 0250	30%	40,277.70	6.71%	11,458.81	
	71 4454 0250	30%	40,277.70	6.71%	11,458.81	
	12 4425 0250	30%	40,277.70	6.71%	11,458.81	
	01 4145 0250	5%	6,712.95	1.12%	1,909.80	
	01 4300 0250	5%	6,712.95	1.12%	1,909.80	
			134,259.01			- s/b zero
12 4425 - Wastewater						
	12 4425 0250			0.00%	0.00	
Fire						
SAUCEDO, ALICE, R	01 4405 0250	100%	70,680.40	11.78%	20,108.24	
	01 4220 0250	0%	0.00	0.00%	0.00	
			70,680.40			- s/b zero
01 4200 Police						
	01 4200 0250			0.00%	0.00	

Total 599,918.7 100.00% 170,674.00 - s/b zero
100.00% - s/b zero

Allocation

01 4105 0250	23,157.55
01 4120 0250	42,957.14
01 4145 0250	1,909.80
01 4200 0250	16,488.63
01 4220 0250	0.00
01 4300 0250	7,856.38
01 4405 0250	20,108.24
10 4420 0250	35,278.65
12 4425 0250	11,458.81
71 4454 0250	11,458.81
Total	170,674.00

0.00

MOMS #	Base Pay	ESTIMATE ANNUAL
GUZ01	C. Guzman	20,902.19
PER01	A. Leon	94,229.64
MER02	J. Meraz	57,957.48
MER01	J. Escobar	81,398.73
FAB01	V. Fabian	56,764.59
VID01	J. Vidales	83,726.66
PEN01	M. Pena	-
SWE01	S. Sweeney	134,259.01
SAU01	A Saucedo	70,680.40
TOTAL		599,918.70

**City of Guadalupe
CalPers Monthly Employer Unfunded Liability Allocation**

Fiscal Year 21-22 estimate

Class 1170 (Classic-Safety)

Name	Department	MOMS #	Base Pay Amt as of est 2022	%	Allocation 115,117.00	Dept Total
LIMON, CARLOS, H	01 4200 0250	LIM02	95,640.59	21.45%	24,698.22	
IWASKO, STEVEN, D	01 4200 0250	IWA02	83,358.21	18.70%	21,526.42	
MEDINA, FRANK	01 4200 0250	MED01	87,832.27	19.70%	22,681.80	68,906.43
SCHMITZ, PATRICK, B	01 4220 0250	SCH02	87,290.79	19.58%	22,541.97	
GARCIA, FERNANDO	01 4220 0250	GAR03	91,653.54	20.56%	23,668.60	46,210.57
	Total		445,775.4	100.00%	115,117.00	#####

Allocation

01 4200 0250		68,906.43
01 4220 0250		46,210.57
Total		115,117.00

**City of Guadalupe
CalPers Monthly Employer Unfunded Liability Allocation**

Fiscal Year 21-22 estimate

Class 26751 and 25554/25555 (PEPRA)

		Base Pay Amt as of	%	Allocation	Dept Total
PEPRA Misc 26751		est 2022		2,012.00	
	%	MOMS #			
Bodem, Todd	01 4105 0250	BOD01	137,500.48	14.38%	289.41
Gerber, Emiko	01 4105 0250	GER01	78,403.02	8.20%	165.02
Zarate, Lorena	01 4120 0250	ZAR01	100,832.45	10.55%	212.23
Rivas, Isaias	01 4120 0250	RIV01	65,711.31	6.87%	138.31
Gutierrez, Rudy	71 4454 0250	GUT01	38,044.37	3.98%	80.07
	47,555.46		4,755.55	0.50%	10.01
			4,755.55	0.50%	10.01
New street worker	71 4454 0250	new	36,232.74	3.79%	76.26
	45,290.92		4,529.09	0.47%	9.53
			4,529.09	0.47%	9.53
New street supervisor	71 4454 0250	new	54,080.00	5.66%	113.83
	67,600.00		6,760.00	0.71%	14.23
			6,760.00	0.71%	14.23
Sagisi, Jose	10 4420 0250	SAG01	51,872.97	5.43%	109.18
Miklas, David	12 4425 0250	MIK01	70,734.69	7.40%	148.88
Gutierrez, Estanislao	12 4425 0250	GUT02	63,897.58	6.68%	134.49
Bribiesca, Norma	01 4200 0250	BRI01	72,119.72	7.54%	151.80
Jones, Zach	01 4200 0250	JON01	87,527.40	9.16%	184.23
Mendoza, Joana	01 4200 0250	MEN01	66,877.96	7.00%	140.76
		Total	955,923.96	100.0%	2,012.00

PEPRA Safety 25554 & 25555

				Allocation	
				3,497.00	
Police		MOMS #			
Amalia Silva	01 4200 0250	new	65,859.64	9.43%	329.89
Cash, Michael	01 4200 0250	CAS01	132,242.30	18.94%	662.40
Lenahan, Cian	01 4200 0250	LEN01	73,810.61	10.57%	369.71
Miller, Heath	01 4200 0250	MIL03	75,010.78	10.74%	375.73
Negranti, Maria	01 4200 0250	NEG01	75,610.87	10.83%	378.73
Orozco, Chris	01 4200 0250	ORO01	71,723.63	10.27%	359.26
Ruiz, Edwin	01 4200 0250	RUI03	66,948.23	9.59%	335.34
Ruiz, Omar	01 4200 0250	RUI01	69,723.37	9.99%	349.24
Jaimes, Miguel	01 4200 0250	JAI01	67,220.38	9.63%	336.70
			698,149.81	sub-total	3,497.00
Fire					
Mack, Ryan	01 4220 0250	MAC01	83,133.09	29.94%	308.96
Garcia, Isaac	01 4220 0250	GAR07	65,727.73	23.67%	244.27
Nuno, Jacob	01 4220 0250	NUN01	63,099.31	22.72%	234.50
Reyes, Guadalupe	01 4220 0250	REY04	65,727.73	23.67%	244.27
			277,687.86	sub-total	1,032.00
Total			975,837.67	200.0%	4,529.00

Allocation PEPRA Misc

01 4105 0250			454.43
01 4120 0250			350.54
71 4454 0250			270.16
01 4145 0250			33.77
01 4300 0250			33.77
10 4420 0250			109.18
12 4425 0250			283.37
01 4200 0250			476.78
Total			2,012.00

0.00

Allocation PEPRA Safety

01 4200 0250			3,497.00
01 4220 0250			1,032.00
Total			4,529.00

0.00

Central Coast Water Authority
City of Guadalupe
 State Water Cost Ten-Year Projections
 Fiscal Year 2020/21 Final Budget

<u>Water Deliveries-Fiscal Year Basis (AF)</u> ⁽¹⁾	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Water Deliveries-1st Quarter	140	140	140	140	140	140	140	140	140	140
Water Deliveries-2nd Quarter	152	152	152	152	152	152	152	152	152	152
Water Deliveries-3rd Quarter	139	139	139	139	139	139	139	139	139	139
Water Deliveries-4th Quarter	164	164	164	164	164	164	164	164	164	164
Total FY Water Deliveries (acre-feet)	595	595	595	595	595	595	595	595	595	595
CCWA Variable Cost per AF Assumptions	\$ 70	\$ 74	\$ 78	\$ 81	\$ 85	\$ 90	\$ 94	\$ 99	\$ 104	\$ 109
DWR Variable Cost per AF Assumptions	\$ 197	\$ 207	\$ 217	\$ 228	\$ 239	\$ 251	\$ 264	\$ 277	\$ 291	\$ 305
<u>CCWA Costs</u>										
CCWA Fixed O&M Costs ⁽²⁾	\$ 126,274	\$ 130,062	\$ 133,964	\$ 126,965	\$ 130,774	\$ 134,697	\$ 138,738	\$ 142,900	\$ 147,187	\$ 151,603
CCWA Variable O&M Costs ⁽⁵⁾	41,852	43,944	46,142	48,449	50,871	53,415	56,085	58,890	61,834	64,926
CCWA Bond Payments & O&M Credits ⁽⁸⁾	146,303	146,563	-	-	-	-	-	-	-	-
Subtotal: CCWA Costs	314,429	320,570	180,106	175,413	181,645	188,112	194,823	201,790	209,021	216,528
<u>DWR Costs</u> ⁽⁷⁾										
Transportation Capital	272,735	274,151	276,592	280,240	282,368	282,414	282,457	282,507	282,515	282,325
Coastal Branch Extension	-	-	-	-	-	-	-	-	-	-
Water System Revenue Bond Surcharge	20,076	42,652	37,126	36,290	38,808	36,207	33,926	32,371	36,655	27,560
Transportation Minimum OMP&R	224,221	165,079	173,333	181,999	191,099	200,654	210,687	221,221	232,282	243,896
Delta Water Charge	54,031	56,342	59,252	62,307	65,515	68,883	72,419	76,133	80,032	84,126
DWR Variable Costs ^{(5) (6)}	139,495	122,876	129,020	135,471	142,244	149,356	156,824	164,665	172,899	181,544
Subtotal: DWR Costs	\$ 710,558	\$ 661,100	\$ 675,322	\$ 696,306	\$ 720,034	\$ 737,514	\$ 756,314	\$ 776,897	\$ 804,383	\$ 819,451
Total Projected State Water Costs	\$ 1,024,987	\$ 981,670	\$ 855,428	\$ 871,720	\$ 901,678	\$ 925,626	\$ 951,137	\$ 978,687	\$ 1,013,404	\$ 1,035,980

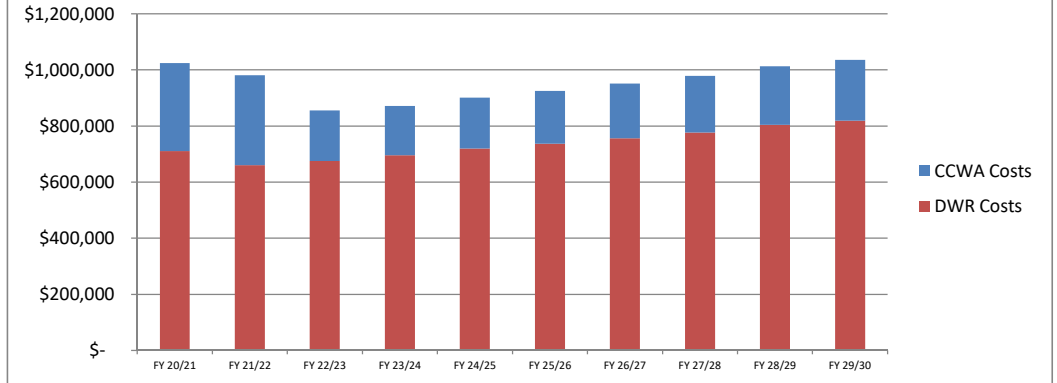
Projected Payments by Due Date

June 1st Fixed Payment ⁽³⁾	\$	843,641	\$	814,850	\$	680,267	\$	687,800	\$	708,563	\$	722,855	\$	738,227	\$	755,132	\$	778,671	\$	789,510
April 1st Variable Payment ⁽⁴⁾		42,670		39,252		41,214		43,275		45,439		47,711		50,096		52,601		55,231		57,993
July 1st Variable Payment		46,327		42,616		44,747		46,984		49,334		51,800		54,390		57,110		59,965		62,964
October 1st Variable Payment		42,365		38,971		40,920		42,966		45,114		47,370		49,739		52,225		54,837		57,579
January 1st Variable Payment		49,985		45,981		48,280		50,694		53,228		55,890		58,684		61,619		64,699		67,934

NOTES

- (1) Actual water delivery requests for the first four years and delivery estimates thereafter.
- (2) CCWA fixed costs are based on a 3% inflation factor. There is a change in Fixed Costs reflected in fiscal years 2022/23 thru 2029/30 due to the payoff of CCWA Revenue Bond Debt, thereby changing the Retirement Fixed and Capital Charges.
- (3) June 1st fixed cost payment is paid in June BEFORE the beginning of the fiscal year shown (i.e, the FY 2020/21 fixed payment is paid on June 1, 2020).
- (4) April 1st quarterly variable payment is paid in April BEFORE the beginning of the fiscal year shown.
- (5) CCWA variable O&M, DWR variable and DWR Transportation Minimum costs are based on a 5% inflation factor. CCWA variable costs include WTP Variable Retirement charges and credits.
- (6) Current fiscal year DWR Variable costs net of DWR account interest income credits and credits or additional charges due from prior periods.
- (7) The source for DWR costs is DWR's 2020 Statement of Charges dated July 1, 2019.
- (8) Warren Act Charges are \$58/AF and are based on water wheeled through Cachuma Project facilities. There are two components to these charges: Warren Act Charges at \$15/AF and Trust Fund payments at \$43/AF.
- (9) CCWA Bond payments reflect Series 2016A Bond Debt Service Schedule.

**Projected Future State Water Costs
City of Guadalupe**



DIRECT AND INDIRECT COST SUMMARY

Table 1

DIRECT COSTS		INDIRECT COSTS	
General Fund		City Council	15,070
Police 01 4200	2,510,700	City Administration	485,330
Fire 01 4220	1,145,700	City Attorney	90,000
Parks & Recreation 01 4300	212,530	Finance	548,475
Permits 01 4405	258,850	Building Maintenance & Non Departmental	348,270
General Street Improvements(01 4451)	-		
Special Revenue Funds		City Hall Use Allowance	183,400
Street & Roads Funds (20,22,71,83)	311,000		
Public Safety Funds (57,42,40,43)	-		
Lighting and Landscape Maintenance (60, 65, 63)	79,770		
Library Fund (28)	15,000		
Public Facilities Fund (36)	-		
Park Development Fund (38)	-		
CDBG Fund (67)	270,000		
City Hall Equip Fund (78)	25,000		
Traffic Mitigation (87)	-		
Capital Facilities Fund (76)	-		
Enterprise Funds			
Water Fund Operating (10)	1,918,200		
Wastewater Fund Operating (12)	1,071,880		
Solid Waste Fund (15)	-		
Transit Fund (23)	516,350		
TOTAL DIRECT COSTS	8,334,980	TOTAL INDIRECT COSTS	1,670,545

OVERALL INDIRECT COST RATE	
Indirect Costs Divided by Direct Costs	20.0%

Under generally accepted accounting principles, capital outlay, debt service, interfund transfers and pass-through payments are usually excluded in calculating indirect cost rates; accordingly, only operating costs (less transfers) are considered in the City's cost allocation plan.

SUMMARY OF EXCLUDED COSTS AND OTHER ADJUSTMENTS

Table 2

RECONCILIATION TO 2020-21 BUDGET

Excluded Costs and Other Reconciling Adjustments	
Less Non-Budget Costs:	
City Hall Use Allowance	(183,400)
Plus Excluded Costs:	
General Fund Reimbursement Transfers	
Special Revenue Funds	
Street & Roads Funds	93,000
Public Safety Funds	
Enterprise Funds	
Water Fund Operating	290,000
Wastewater Fund Operating	210,000
Transit Fund	35,000
Lighting/Landscape Districts	10,000
CDBG Misc	-
Other Transfers	
Measure A to Solid Waste	-
Capital Outlay - Transfers to CIP fund 89	
General Fund (Gen Plan Update)	130,738
General Fund (Financial Actg Software)	26,000
General Fund (Park Improvements)	45,000
General Fund (Library)	5,000
General Fund (Street Improvements)	36,200
Special Revenue Funds	
Street & Roads Funds	1,630,070
Park Development Fund	-
Traffic Mitigation	60,000
Capital Facilities Fund	651,537
CDBG Funds (Leroy Park)	2,000,000
Enterprise Funds	
Water Operating Fund - Deprc	196,725
Water Capital Fund	1,032,000
Transit Fund - Deprc. And capital	295,011
Wastewater Operating Fund - Deprc.	474,982
Wastewater Capital Fund	3,979,821
Sewer Bond Fund	-
Pasadera Lighting & Landscape	-
Debt Service	
Capital Facilities Fund	-
Police & Fire (moved to Capital Facilities Fund)	-
Parks & Rec	-
Non-Departmental	27,018
Streets	-
Transit	-
Water Operating Fund	121,091
Wastewater Operating Fund	74,000
Pass-Throughs	

Cost Allocation Plan	
Indirect	1,670,545
Direct	8,334,980
Total	\$10,005,525

Under generally accepted accounting principles, capital outlay, debt service, interfund transfers, and pass-through payments are usually excluded in calculating indirect cost rates; accordingly, only operating costs (less transfers and pass-throughs) are considered in the City's Cost Allocation Plan.

This schedule identifies these excluded costs, and along with other adjustments ("such as non-budgeted" use allowance costs), reconciles the direct and indirect costs used in the Cost Allocation Plan with the adopted budget.

Total	11,239,793
-------	------------

2020-21	
Total: All City Funds	\$21,245,318

DRAFT 4.30.21

INDIRECT COST PROGRAM	BASIS OF ALLOCATION
City Council	Operating Budget
City Administration	Operating Budget
General Administration	Assigned Program
Program Supervision	Full-Time Equivalent Staffing
Human Resources	Operating Budget
City Attorney	Operating Budget
Finance	Operating Budget
General Finance	Full-Time Equivalent Staffing
Payroll	Water and Wastewater Funds
Utility Billing	General Fund Operating Budget
Business License Tax	Assigned Space/Operating Budget
Building Maint/Non Dept	Assigned Space/Operating Budget
City Hall Use Allowance	Assigned Space/Operating Budget

DRAFT 4.30.21

CITY ADMINISTRATION PROGRAM COSTS

Table 4.1

	General Administration	Program Supervision	Human Resources	Total
Staffing	Percent			
City Administrator	0.20	0.75	0.05	1.00
Administrative Assistant	0.40	0.55	0.05	1.00
Human Resources Coordinator			1.00	1.00
Allocated Cost				
City Administrator	40,030	150,112	10,007	200,149
Administrative Assistant	55,594	76,442	6,949	138,986
Human Resources Coordinator	-	-	123,545	123,545
Total Staffing	95,624	226,554	140,501	462,680
Percent	20.7%	49.0%	30.4%	100.0%
Other Operating Costs	4,681	11,091	6,878	22,650
Total Allocated	100,305	237,645	147,380	485,330
Direct Allocations				
Animal Regulation (Police)				60,716
TOTAL				\$546,046

DRAFT 4.30.21

FINANCE PROGRAM COSTS

Table 4.2

	General Finance	Payroll	Utility Billing	Business License Tax	Total
Staffing	Percent				
Finance Director	75.0%	5.0%	15.0%	5.0%	100.0%
Business Manager	10.0%	62.5%	25.0%	2.5%	100.0%
Account Clerk	67.5%		30.0%	2.5%	100.0%
Account Clerk	5.0%		85.0%	10.0%	100.0%
	Allocated Cost				
Finance Director	117,185	7,812	23,437	7,812	156,247
Business Manager	16,087	100,545	40,218	4,022	160,872
Account Clerk	62,726	-	27,878	2,323	92,927
Account Clerk	5,739	-	97,557	11,477	114,773
Total Staffing	201,700	108,400	189,100	25,600	524,800
Percent	38.4%	20.7%	36.0%	4.9%	100.0%
Other Operating Costs	9,200	4,900	8,500	1,200	23,800
TOTAL	\$210,900	\$113,300	\$197,600	\$26,800	\$548,475

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SUMMARY OF INDIRECT COST ALLOCATIONS

Table 5.1

	DIRECT COST PROGRAM SUMMARY			
	General Fund	Special Revenue Funds	Enterprise Funds	Total
City Council	7,463	1,267	6,340	15,070
City Administration				
General Administration	49,675	8,433	42,197	100,305
Program Supervision	71,293	47,529	118,822	237,645
Human Resources	113,510	10,069	23,800	147,380
City Attorney	44,571	7,567	37,862	90,000
Finance				
General Finance	104,445	17,732	88,598	210,775
Payroll	87,262	7,741	18,297	113,300
Utility Billing			197,600	197,600
Business License Tax	26,800			26,800
Building Maintenance/Non Dept	291,771	16,798	39,701	348,270
City Hall Use Allowance	147,366	10,714	25,321	183,400
TOTAL INDIRECT COSTS	\$944,157	\$127,849	\$598,539	\$1,670,545

Total Direct Costs	4,127,780	700,770	3,506,430	8,334,980
Total Costs	\$5,071,937	\$828,619	\$4,104,969	\$10,005,525
Indirect Cost Rate	22.9%	18.2%	17.1%	20.0%

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SUMMARY OF INDIRECT COST ALLOCATIONS

Table 5.2

	GENERAL FUND				Total
	Police	Fire	Parks & Recreation	Permits	
City Council	4,539	2,071	384	468	7,463
City Administration					
General Administration	30,214	13,788	2,558	3,115	49,675
Program Supervision	77,351	7,129	11,882	35,647	132,009
Human Resources	76,665	28,606	3,662	4,577	113,510
City Attorney	27,110	12,371	2,295	2,795	44,571
Finance					
General Finance	63,528	28,990	5,378	6,550	104,445
Payroll	58,937	21,991	2,815	3,519	87,262
Utility Billing					
Business License Tax	16,301	7,439	1,380	1,681	26,800
Building Maintenance & Non Departmental	74,324	38,367	96,299	22,066	231,055
City Hall Use Allowance	47,403	24,470	61,419	14,073	147,366
TOTAL INDIRECT COSTS	\$476,373	\$185,223	\$188,071	\$94,490	\$944,157

Total Direct Costs	2,510,700	1,145,700	212,530	258,850	4,127,780
Total Costs	\$2,987,073	\$1,330,923	\$400,601	\$353,340	\$5,071,937
Indirect Cost Rate	19.0%	16.2%	88.5%	36.5%	22.9%

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SUMMARY OF INDIRECT COST ALLOCATIONS

Table 5.3

	SPECIAL REVENUE FUNDS					Total
	CDBG & Cap Fac Fund	Pub Fac, Library & Park Dev	Streets & Roads	Public Safety	Lighting & Landscape	
City Council	488	72	562		144	1,267
City Administration						
General Administration	3,249	481	3,743		960	8,433
Program Supervision			42,776		4,753	47,529
Human Resources			10,069			10,069
City Attorney	2,915	432	3,358		861	7,567
Finance						
General Finance	6,832	1,012	7,869		2,018	17,732
Payroll			7,741			7,741
Utility Billing						
Business License Tax						
Building Maintenance	2,204	327	13,616		651	16,798
City Hall Use Allowance	1,406	208	8,684		415	10,714
TOTAL INDIRECT COSTS	\$17,094	\$2,533	\$98,419		\$9,803	\$127,849
Total Direct Costs	270,000	40,000	311,000	-	79,770	700,770
Total Costs	\$287,094	\$42,533	\$409,419		\$89,573	\$828,619
Indirect Cost Rate	6.3%	6.3%	31.6%		12.3%	18.2%

SUMMARY OF INDIRECT COST ALLOCATIONS

Table 5.4

	ENTERPRISE FUNDS			Total
	Water	Wastewater	Transit	
City Council	3,468	1,938	934	6,340
City Administration				-
General Administration	23,084	12,899	6,214	42,197
Program Supervision	47,529	47,529	23,764	118,822
Human Resources	11,900	11,900		23,800
City Attorney	20,712	11,574	5,575	37,862
Finance				-
General Finance	48,536	27,122	13,065	88,723
Payroll	9,148	9,148		18,297
Utility Billing	107,395	90,205		197,600
Business License Tax				-
Building Maintenance	26,736	8,750	4,215	39,701
City Hall Use Allowance	17,052	5,581	2,688	25,321
				-
TOTAL INDIRECT COSTS	\$315,562	\$226,646	\$56,456	\$598,664
Total Direct Costs	1,918,200	1,071,880	516,350	3,506,430
Total Costs	\$2,233,762	\$1,298,526	\$572,806	\$4,105,094
Indirect Cost Rate	16.5%	21.1%	10.9%	17.1%

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INDIRECT PROGRAM COST ALLOCATION

Table 6.1

Indirect Cost Program	City Council
Budget	\$15,070
Base of Allocation	Operating Budget

Direct Cost Program	Base of Allocation	Percent of Total	Cost Allocation
General Fund			
Police	2,510,700	30.1%	4,539
Fire	1,145,700	13.7%	2,071
Parks & Recreation	212,530	2.5%	384
Permits	258,850	3.1%	468
Special Revenue Funds			
Street & Roads Funds	311,000	3.7%	562
Public Safety Funds			
Lighting and Landscape Maintenance	79,770	1.0%	144
Library Fund (28)	15,000	0.2%	27
Public Facilities Fund (36)			
Park Development Fund (38)			
CDBG Fund (67)	270,000	3.2%	488
City Hall Equip (78)	25,000	0.3%	45
Capital Facilities Fund (76)			
Enterprise Funds			
Water Fund Operating	1,918,200	23.0%	3,468
Wastewater Fund Operating	1,071,880	12.9%	1,938
Transit Fund	516,350	6.2%	934
Total Direct Cost Programs	8,334,980	100.0%	\$15,070

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INDIRECT PROGRAM COST ALLOCATION

Table 6.2(a)

Indirect Cost Program	City Administration: General Administration
Budget	\$100,305
Base of Allocation	Operating Budget

Direct Cost Program	Base of Allocation	Percent of Total	Cost Allocation
General Fund			
Police	2,510,700	30.1%	30,214
Fire	1,145,700	13.7%	13,788
Parks & Recreation	212,530	2.5%	2,558
Permits	258,850	3.1%	3,115
Special Revenue Funds			
Street & Roads Funds	311,000	3.7%	3,743
Public Safety Funds			
Lighting and Landscape Maintenance	79,770	1.0%	960
Library Fund (28)	15,000	0.2%	181
Public Facilities Fund (36)			
Park Development Fund (38)			
CDBG Fund (67)	270,000	3.2%	3,249
City Hall Equip (78)	25,000	0.3%	301
Capital Facilities Fund (76)			
Enterprise Funds			
Water Fund Operating	1,918,200	23.0%	23,084
Wastewater Fund Operating	1,071,880	12.9%	12,899
Transit Fund	516,350	6.2%	6,214
Total Direct Cost Programs	8,334,980	100.0%	\$100,305

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INDIRECT PROGRAM COST ALLOCATION

Table 6.2(b)

Indirect Cost Program	City Administration: Program Supervision
Budget	298,361
Base of Allocation	Assigned Program

Direct Cost Program	Percent of Total	Cost Allocation	Animal Regulation	Staff Planner	Total
General Fund					
Police	7	7%	16,635	60,716	77,351
Fire	3	3%	7,129		7,129
Parks & Recreation	5	5%	11,882		11,882
Permits (includes Planning)	15	15%	35,647		35,647
Special Revenue Funds					
Street & Roads Funds	18	18%	42,776		42,776
Public Safety Funds					
Lighting and Landscape Maintenance	2	2%	4,753		4,753
Enterprise Funds					
Water Fund Operating	20	20%	47,529		47,529
Wastewater Fund Operating	20	20%	47,529		47,529
Transit Fund	10	10%	23,764		23,764
	100.0				
Total Direct Cost Programs	100%	\$237,645	\$60,716		\$298,361

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INDIRECT PROGRAM COST ALLOCATION

Table 6.2(c)

Indirect Cost Program	City Administration: Human Resources
Budget	\$147,380
Base of Allocation	Full-Time Equivalent Employees

Direct Cost Program	Base of Allocation	Percent of Total	Cost Allocation
General Fund			
Police	16.75	52.0%	76,665
Fire	6.25	19.4%	28,606
Parks & Recreation	0.80	2.5%	3,662
Permits	1.00	3.1%	4,577
Special Revenue Funds			
Street & Roads Funds	2.20	6.8%	10,069
Public Safety Funds	-	-	-
Lighting and Landscape Maintenance	-	-	-
Enterprise Funds			
Water Fund Operating	2.60	8.1%	11,900
Wastewater Fund Operating	2.60	8.1%	11,900
Transit Fund			
Total Direct Cost Programs	32.20	100.0%	\$147,380

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INDIRECT PROGRAM COST ALLOCATION

Table 6.3

Indirect Cost Program	City Attorney
Budget	\$90,000
Base of Allocation	Operating Budget

Direct Cost Program	Base of Allocation	Percent of Total	Cost Allocation
General Fund			
Police	2,510,700	30.1%	27,110
Fire	1,145,700	13.7%	12,371
Parks & Recreation	212,530	2.5%	2,295
Permits	258,850	3.1%	2,795
Special Revenue Funds			
Street & Roads Funds	311,000	3.7%	3,358
Public Safety Funds			
Lighting and Landscape Maintenance	79,770	1.0%	861
Library Fund (28)	15,000	0.2%	162
Public Facilities Fund (36)			
Park Development Fund (38)			
CDBG Fund (67)	270,000	3.2%	2,915
City Hall equip (78)	25,000	0.3%	270
Capital Facilities Fund (76)			
Enterprise Funds			
Water Fund Operating	1,918,200	23.0%	20,712
Wastewater Fund Operating	1,071,880	12.9%	11,574
Transit Fund	516,350	6.2%	5,575
Total Direct Cost Programs	8,334,980	100.0%	\$90,000

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INDIRECT PROGRAM COST ALLOCATION

Table 6.4(a)

Indirect Cost Program	Finance: General Finance
Budget	\$210,900
Base of Allocation	Operating Budget

Direct Cost Program	Base of Allocation	Percent of Total	Cost Allocation
General Fund			
Police	2,510,700	30.1%	63,528
Fire	1,145,700	13.7%	28,990
Parks & Recreation	212,530	2.5%	5,378
Permits	258,850	3.1%	6,550
Special Revenue Funds			
Street & Roads Funds	311,000	3.7%	7,869
Public Safety Funds			
Lighting and Landscape Maintenance	79,770	1.0%	2,018
Library Fund (28)	15,000	0.2%	380
Public Facilities Fund (36)			
Park Development Fund (38)			
CDBG Fund (67)	270,000	3.2%	6,832
City Hall Equip (78)	25,000	0.3%	633
Capital Facilities Fund (76)			
Enterprise Funds			
Water Fund Operating	1,918,200	23.0%	48,536
Wastewater Fund Operating	1,071,880	12.9%	27,122
Transit Fund	516,350	6.2%	13,065
Total Direct Cost Programs	8,334,980	100.0%	\$210,900

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INDIRECT PROGRAM COST ALLOCATION

Table 6.4(b)

Indirect Cost Program	Finance: Payroll
Budget	\$113,300
Base of Allocation	Full-Time Equivalent Staffing

Direct Cost Program	Base of Allocation	Percent of Total	Cost Allocation
General Fund			
Police	16.75	52.0%	58,937
Fire	6.25	19.4%	21,991
Parks & Recreation	0.80	2.5%	2,815
Permits	1.00	3.1%	3,519
Special Revenue Funds			
Street & Roads Funds	2.20	6.8%	7,741
Public Safety Funds			
Lighting and Landscape Maintenance			
Enterprise Funds			
Water Fund Operating	2.60	8.1%	9,148
Wastewater Fund Operating	2.60	8.1%	9,148
Transit Fund			
Total Direct Cost Programs	32.20	100.0%	\$113,300

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INDIRECT PROGRAM COST ALLOCATION

Table 6.4(c)

Indirect Cost Program	Finance: Utility Billing
Budget	\$197,600
Base of Allocation	Water and Wastewater

Direct Cost Program	Percent of Total	Cost Allocation
General Fund		
Police		
Fire		
Parks & Recreation		
Permits		
Special Revenue Funds		
Street & Roads Funds		
Public Safety Funds		
Lighting and Landscape Maintenance		
Enterprise Funds		
Water Fund Operating	54.3%	107,395
Wastewater Fund Operating	45.7%	90,205
Transit Fund		
Total Direct Cost Programs	100.0%	\$197,600

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INDIRECT PROGRAM COST ALLOCATION

Table 6.4(d)

Indirect Cost Program	Finance: Business License Tax
Budget	\$26,800
Base of Allocation	General Fund Operating Budget

Direct Cost Program	Base of Allocation	Percent of Total	Cost Allocation
General Fund			
Police	2,510,700	60.8%	16,301
Fire	1,145,700	27.8%	7,439
Parks & Recreation	212,530	5.1%	1,380
Permits	258,850	6.3%	1,681
Special Revenue Funds			
Street & Roads Funds			
Public Safety Funds			
Lighting and Landscape Maintenance			
Enterprise Funds			
Water Fund Operating			
Wastewater Fund Operating			
Transit Fund			
Total Direct Cost Programs	4,127,780	100.0%	\$26,800

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INDIRECT PROGRAM COST ALLOCATION

Table 6.5

Indirect Cost Program	Building Maintenance & Non Departmental	<i>Direct</i>	<i>Indirect</i>	<i>Total</i>
Budget	287,554	\$219,515	\$68,039	\$287,554
Base of Allocation	Assigned Space/Operating Budget	12,960	4,017	16,977

Direct Cost Program	Direct Cost Programs			Indirect Cost Programs			Total Cost Allocation
	Base of Allocation	Percent of Total	Cost Allocation	Base of Allocation	Percent of Total	Operating Allocation	
General Fund							
Police	3,178	24.5%	53,829	2,510,700	30.1%	20,495	74,324
Fire	1,713	13.2%	29,015	1,145,700	13.7%	9,352	38,367
Parks & Recreation	5,583	43.1%	94,564	212,530	2.5%	1,735	96,299
Permits	1,178	9.1%	19,953	258,850	3.1%	2,113	22,066
Special Revenue Funds	-						
Street & Roads Funds	654	5.0%	11,077	311,000	3.7%	2,539	13,616
Public Safety Funds	-			-			
Lighting and Landscape Maintenance				79,770	1.0%	651	651
Library Fund (28)				15,000	0.2%	122	122
Public Facilities Fund (36)				-			
Park Development Fund (38)				-			
CDBG Fund (67)				270,000	3.2%	2,204	2,204
City Hall Equip (78)				25,000	0.3%	204	204
Capital Facilities Fund (76)				-			
Enterprise Funds	-						
Water Fund Operating	654	5.0%	11,077	1,918,200	23.0%	15,658	26,736
Wastewater Fund Operating	-			1,071,880	12.9%	8,750	8,750
Transit Fund	-			516,350	6.2%	4,215	4,215
Total Direct Cost Programs	12,960	100.0%	\$219,515	8,334,980	100.0%	\$68,039	\$287,554

INDIRECT PROGRAM COST ALLOCATION

Table 6.6

Indirect Cost Program	City Hall Use Allowance	<i>Direct</i>	<i>Indirect</i>	<i>Total</i>
Budget	\$183,400	\$140,005	\$43,395	\$183,400
Base of Allocation	Assigned Space/Operating Budget	12,960	4,017	16,977

Direct Cost Program	Direct Cost Programs			Indirect Cost Programs			Total Cost Allocation
	Base of Allocation	Percent of Total	Cost Allocation	Base of Allocation	Percent of Total	Operating Allocation	
General Fund							
Police	3,178	24.5%	34,331	2,510,700	30.1%	13,072	47,403
Fire	1,713	13.2%	18,505	1,145,700	13.7%	5,965	24,470
Parks & Recreation	5,583	43.1%	60,312	212,530	2.5%	1,107	61,419
Permits	1,178	9.1%	12,726	258,850	3.1%	1,348	14,073
Special Revenue Funds							
Street & Roads Funds	654	5.0%	7,065	311,000	3.7%	1,619	8,684
Public Safety Funds				-			
Lighting and Landscape Maintenance				79,770	1.0%	415	415
Library Fund (28)				15,000	0.2%	78	78
Public Facilities Fund (36)				-			
Park Development Fund (38)				-			
CDBG Fund (67)				270,000	3.2%	1,406	1,406
City Hall Equip (78)				25,000	0.3%	130	130
Capital Facilities Fund (76)				-			
Enterprise Funds							
Water Fund Operating	654	5.0%	7,065	1,918,200	23.0%	9,987	17,052
Wastewater Fund Operating				1,071,880	12.9%	5,581	5,581
Transit Fund				516,350	6.2%	2,688	2,688
Total Direct Cost Programs	12,960	100.0%	\$140,005	8,334,980	100.0%	\$43,395	\$183,400

Rental rates are conservatively based on a market rental rate of 87.5 cents per month per square feet based on three factors:

1. A recent appraisal for Successor Agency property shows market rents in the City ranging from 60 cents to \$1.20 per square foot per month for commercial uses. 87.5 cents is slightly below the middle of this range.
2. Commercial space is currently on the market for \$1.00 per square foot per month.
3. This market rate use allowance is made even more conservative based its application to “net” square footage (net of circulation, bathrooms, storage and other common areas), whereas commercial rates are typically based on “gross area.”

GENERAL FUND REIMBURSEMENT TRANSFERS

Table 7

	Per Estimate Table 2	2021-22 Per Cost Allocation Plan	Imposed Limitation*	Variance	Use
Special Revenue Funds					
Street & Roads Funds	93,000	98,400		5,400	98,400
Lighting and Landscape Maintenance	10,000	9,800		(200)	9,800
CDBG - Microenterprise	-			-	-
Enterprise Funds					
Water Fund Operating	290,000	315,600		25,600	315,600
Wastewater Fund Operating	210,000	226,600		16,600	226,600
Transit Fund	35,000	56,500	(21,500)	-	35,000
Successor Agency per 20-21 ROPS	165,000	165,000		-	165,000
Total	\$803,000	\$871,900	(\$21,500)	\$47,400	\$850,400

* Not currently allowed by funding sources need approval by the Department of Transportation

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ALLOCATION BASES: FULL-TIME STAFFING

Table 8.1

DIRECT COST PROGRAMS	
General Fund	
Police	16.75
Fire	6.25
Parks & Recreation	0.80
Permits	1.00
Special Revenue Funds	
Street & Roads Funds	2.20
Public Safety Funds	-
Lighting and Landscape Maintenance	-
Enterprise Funds	
Water Fund Operating	2.60
Wastewater Fund Operating	2.60
Transit Fund	-
TOTAL DIRECT COST PROGRAMS	32.20

INDIRECT COST PROGRAMS	
City Council	-
Administration	3.00
City Attorney	-
Finance	4.00
Building Maintenance	0.30
City Hall Use Allowance	-
TOTAL INDIRECT COST PROGRAMS	7.30

TOTAL 39.50

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ALLOCATION BASES: ASSIGNED SPACE

Table 8.2

DIRECT COST PROGRAMS	
General Fund	
Police	3,178
Fire	1,713
Parks & Recreation	5,583
Permits	1,178
Special Revenue Funds	
Street & Roads Funds	654
Public Safety Funds	
Lighting and Landscape Maintenance	
Enterprise Funds	
Water Fund Operating	654
Wastewater Fund Operating	
Transit Fund	
TOTAL DIRECT COST PROGRAMS	12,960

Cost* @ \$0.90 per square foot per month ** \$140,000

INDIRECT COST PROGRAMS	
City Council	1,523
Administration	1,377
City Attorney	-
Finance	1,117
Building Maintenance	-
TOTAL INDIRECT COST PROGRAMS	4,017

\$43,400

Total Cost **\$183,400**

Total Sq Ft **16,977**

	Direct	Indirect
Percent of Total Square Feet	76.3%	23.7%

DRAFT 4/20/21



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 25, 2021**

Lorena Zarate

Prepared by:
Lorena Zarate, Finance Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Annual Statement of Investment Policy for Fiscal Year 2021-2022

RECOMMENDATION:

That the City Council review and consider adoption of Resolution No. 2021-36 acknowledging the receipt of and filing of the Annual Statement of Investment Policy for Fiscal Year 2021-22.

BACKGROUND:

California Government Code section 53646(a)(2) previously required the annual filing of a Statement of Investment Policy with the State Controller’s Office. The law has now been revised to state that the policy “may” be filed annually.

DISCUSSION:

The City of Guadalupe Investment Policy is attached (Exhibit A) to Resolution No. 2021-36 for Council review. The basic principle underlying the City’s Investment Policy is that money is always safe and available when needed. The objective of this policy is to accurately monitor and forecast expenditures and revenues through daily cash flow analysis to enable investment of funds to the fullest extent possible. The Investment Policy attached reflects no modifications from the Investment Policy for fiscal year 2020-2021 presented on August 11, 2020. The Resolution also delegates the City Council’s authority concerning City investments to the City Treasurer for another one-year period as provided by Government Code section 53607.

Current investments as of March 31st, 2021 are as follows:

Investment Portfolio	Interest Rate	Type	Amount	Maturity Date
Local Agency Investment Fund	0.44%	Government-State Pool	\$8,981,139	n/a

FISCAL IMPACT:

None.

ATTACHMENTS:

1. Resolution No. 2021-36, includes Exhibit A “Investment Policy”

RESOLUTION NO. 2021-36

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA,
ACKNOWLEDGING THE RECEIPT OF AND ORDERING THE FILING OF THE ANNUAL STATEMENT
OF THE INVESTMENT POLICY FOR FISCAL YEAR 2021-2022 WITH THE CITY COUNCIL**

WHEREAS, Section 53646(a)(2) of the California Government Code states that an annual Statement of Investment Policy may be filed by local agencies; and

WHEREAS, the Finance Director of the City of Guadalupe declares the annual Statement of Investment Policy to be set forth in Exhibit "A" attached hereto; and

WHEREAS, all legal prerequisites have occurred prior to the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The City Council hereby finds that the above recitations are true and correct and, accordingly, are incorporated as a material part of this Resolution.

SECTION 2. The annual Statement of Investment Policy for the City of Guadalupe has been prepared and filed by the City Finance Director and presented to the City Council for the Fiscal Year 2021-2022 in compliance with Section 53646(a)(2) of the California Government Code.

SECTION 3. The City Council delegates its authority under Government Code section 53600, et seq. to the City Treasurer for another one-year period pursuant to Government Code section 53607.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.

SECTION 5. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED AND ADOPTED at a regular meeting on the 25th of May 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, **Amelia M. Villegas**, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2021-36** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held May 25, 2021 and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Phillip Sinco, City Attorney

CITY OF GUADALUPE
STATEMENT OF INVESTMENT POLICY

1.0 POLICY

The purpose of this Investment Policy is to establish overall guidelines for the prudent management and investment of the City of Guadalupe's public funds in accordance with Government Code 53600, *et seq.*

2.0 SCOPE

The Investment Policy applies to all financial assets of the City of Guadalupe which includes the General Fund, Special Revenue Funds, Capital Project Funds and Enterprise Funds. This Investment Policy also applies to the Successor Agency Funds since the City of Guadalupe has opted to serve as Successor Agency to the Redevelopment Agency of the City of Guadalupe.

3.0 PRUDENCE

All investments and evaluation of such investments shall be made with the Prudent Investor Standard as set forth by California Government Code, Section 53600.3, 53646 and 27000 and is defined as;

Prudent Investor Standard: Acting with care, skill, prudence and diligence under the circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the professional management of their business affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

4.0 OBJECTIVE

The primary objectives in order of priority of the City Portfolio are:

4.1 **Safety:** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital. To attain this objective, the City of Guadalupe will diversify its investments.

4.2 **Liquidity:** The City of Guadalupe's investment portfolio will remain sufficiently liquid to enable the City of Guadalupe to meet all operating requirements which might be reasonably anticipated.

4.3 **Return on Investment:** The Portfolio is also managed to maximize its overall market return with consideration of the safety and liquidity discussed above.

5.0 DELEGATION OF AUTHORITY

Authority to manage the City of Guadalupe's investment program is derived from Section 41001 and 41006 of the California Government Code. Management responsibility for the investment program is hereby delegated to the City Treasurer and Finance Director who shall establish procedures for the investment programs, which are consistent with the Investment Policy. Authorization for investment decisions is limited to the City Treasurer and the Finance Director with the approval of City Council.

6.0 ETHICS AND CONFLICTS OF INTEREST

All officers and employees involved in the investment process shall not engage in any personal business activity, which could conflict with proper execution of investments subject to this Policy. Any material financial interests in financial institutions which do business with the City should be disclosed to City Council. All individuals involved in the investment process are required to report all income, assets, investments, gifts and loans on form 700 - Statement of Economic Interests.

7.0 REPORTING

As a best practice and sound financial management practice, the City Treasurer and the Finance Director will submit a monthly investment report to the Legislative Body pursuant to Government Code 53647.

8.0 AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

A. Current short and long-term depositaries utilized:

8.1 Local Agency Investment Fund: The Local Agency Investment Fund, or "LAIF" as it is conveniently known, is a pooled investment fund operated by the State of California. The fund is backed by the full faith and credit of the State, and the rate of return on investments compares favorably with that of bank savings accounts and certificates of deposit. Transfers in and out of the City account at the LAIF require 24 hours, must be in multiples of \$1,000 and a \$5,000 minimum. The City account is used mostly for deposits and withdrawals in the \$100,000 range; interest is posted only quarterly. This is the preferred venue for Guadalupe monies.

8.2 Commercial Banks (Mechanics Bank): The City maintains its general checking accounts (warrant and payroll accounts) at Mechanics Bank, Guadalupe Office, as well as a USDA/Rus-Hwy One Water/Sewer Pipeline account, Government Code Section 53630 and Section 16000, *et seq.*, of the California Code of Regulations place very strict requirements on commercial banks that accept public deposits.

Each bank is required to maintain an amount of performing securities well exceeding the total deposits by local agencies, and such securities must be held in a pool controlled by the State of California.

It is contemplated that other commercial banks will be utilized as depositories for funds of the City of Guadalupe or of the City of Guadalupe Successor Agency. Before any deposits are made in such banks, a written contract or agreement will be executed, substantially in accord with the requirements of Government Code Section 53630, et seq., between the depository and the City of Guadalupe. As of the date of this report, the foregoing are the only investment categories utilized by the City of Guadalupe and by the City of Guadalupe Successor Agency.

9.0 PERMITTED INVESTMENTS

- Securities of the United States Government, or its agencies
- Certificate of Deposit (or time deposits) placed with commercial banks and/or savings and loan companies
- Negotiable Certificates of Deposit
- Commercial Paper
- Money Market Funds rated “AAAm” or “AAAm-G” or better by Standard & Poor’s Corporation
- Local Agency Investment Fund (State Pool) Demand and Deposits
- Repurchase Agreements (Repos)

10.0 LIMIT ON TERM TO MATURITY

The City Treasurer and Finance Director are not to invest any City monies in investments allowed under this policy that have a term remaining to maturity in excess of five years from the date of investment, unless the City Council has granted express authority to make such an investment. The City’s Investment Policy shall be structured to provide that sufficient funds from investments are available to meet City’s anticipated cash needs.

11.0 ANNUAL REVIEW

This Statement of Investment Policy is to be submitted to the City Council annually for review and approval. It is to continue to serve as the basis for the responsibilities and actions taken by the City Treasurer and Finance Director relative to the investment of the City’s idle funds.



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 25, 2021**

Lorena Zarate

Prepared by:
Lorena Zarate, Finance Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: April 2021 Financial Report

RECOMMENDATION:

That the City Council accept the April 2021 Financial Report

DISCUSSION:

The Finance Department has prepared a Financial Report for the fiscal year 2020-2021 through April 2021 for the Council's and the public's information. Attached hereto as Attachment No. 1 is the Report. Staff requests that the City Council accept this report for its information.

ATTACHMENTS:

1. April 2021 Financial Report



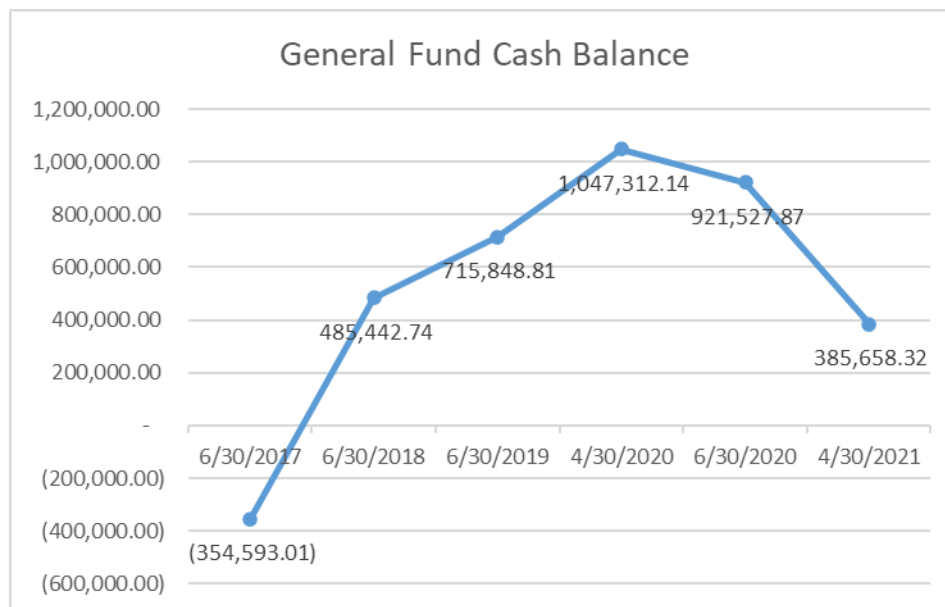
City of Guadalupe Financial Report Fiscal Year 2020-21 through April 2021

Overview

The fiscal year 2020-21 financial report concentrates on the General Fund and Water/Wastewater Enterprise Funds through April 31, 2021, or 83 percent of the year expended. The purpose of the report is to provide a status of cash, fund balance and budgeted Revenue and Expenditures versus actual at 83 percent of the fiscal year expended.

General Fund Cash

The annual cash balance below shows positive trend through June 2020 as compared to prior years. Total cash as of April 30th, 2021 was \$385,658.32. The cash balance for April 2020 was \$1,047,312.14.



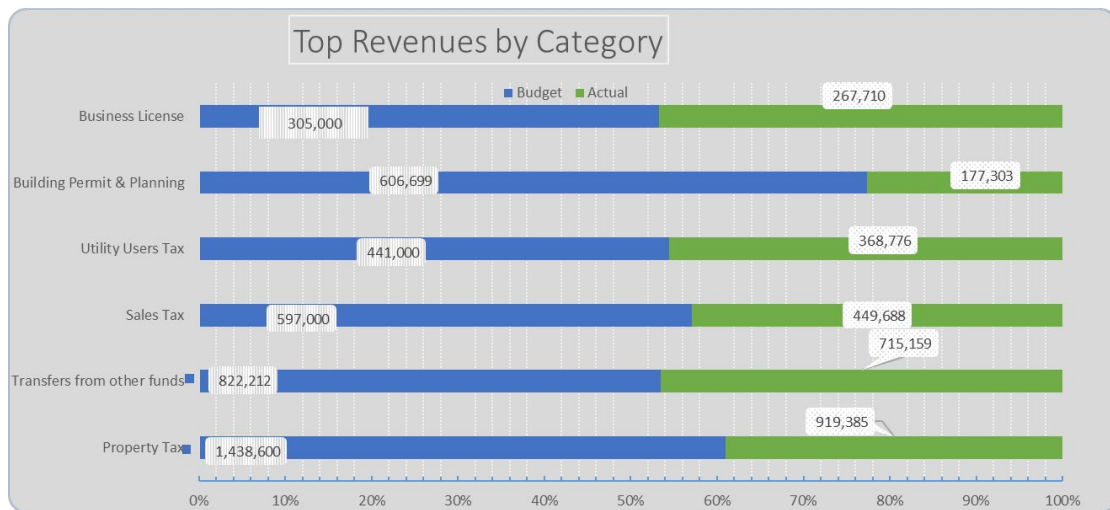
General Fund Revenue

Budgeted revenues versus actual revenue received through April 30, 2021 shows the General Fund below target 68.7 percent of expected revenues.

The table and graph below show General Fund revenue by category. Highlighted in yellow are specific revenue categories that have fallen short as compared to the budget through April 2021. Additional lumpsum payments for property tax revenue is expected in May. The Sales Tax projected revenue used to prepare the FY20-21 budget was obtained through HDL, who prepared

the projection back in June 2020. This specific category is showing approximately 7% under budget through April 2021. The reasoning may be related to the current impact of the pandemic. HDL has recently projected that the City may receive an additional \$150,000 before June 30th related to Measure N. In regards to revenue from building permit and planning, the budget included revenue from the Escalante Meadows project. However, after recent discussion, the permitting revenue for this project is not likely to be received before June 30th, 2021. Similarly, projected revenue in this category for the Pasadera project will be lower than expected for reasons related to Lot 9 and a stall in construction. Only 30 lots are expected to be permitted between now and the end of the fiscal year. Rental revenue has fallen short of budget related to the pandemic. City Staff is also working with FEMA to obtain reimbursement for costs related to the pandemic. The City has received \$99,777 from the CARES Act.

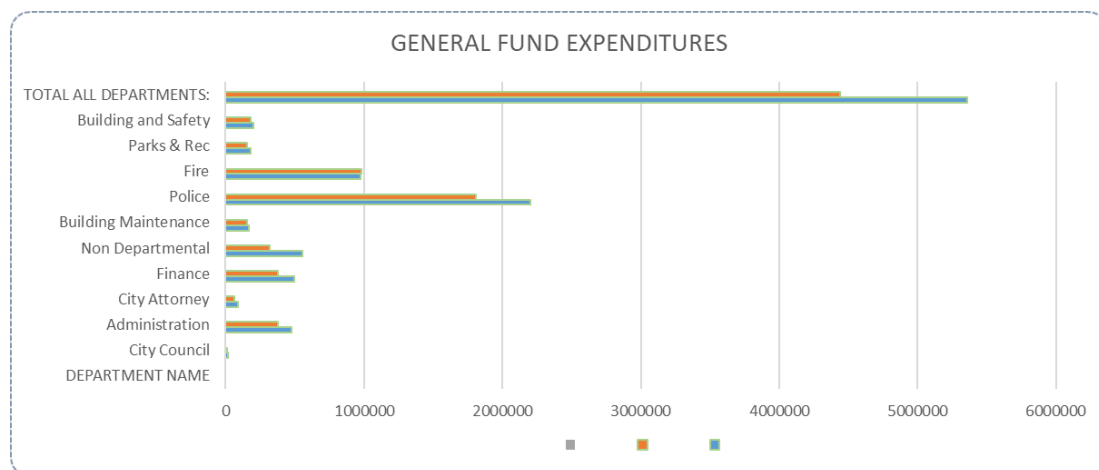
Gen. Fund Revenue by Category			
Category	Budget	Actual	%
Property Tax	1,438,600	919,385	63.9%
Transfers from other funds	822,212	715,159	87.0%
Sales Tax	597,000	449,688	75.3%
Utility Users Tax	441,000	368,776	83.6%
Building Permit & Planning	606,699	177,303	29.2%
Business License	305,000	267,710	87.8%
Revenue from other agencies	192,500	188,218	97.8%
Franchise Fees	248,000	216,892	87.5%
COPS Grant	166,000	140,964	84.9%
Rental of Property	113,000	78,235	69.2%
Administrative Overhead	113,000	55,975	49.5%
Other	455,593	201,832	44.3%
Total Revenue	5,498,604	3,780,136	68.7%



General Fund Expenditures

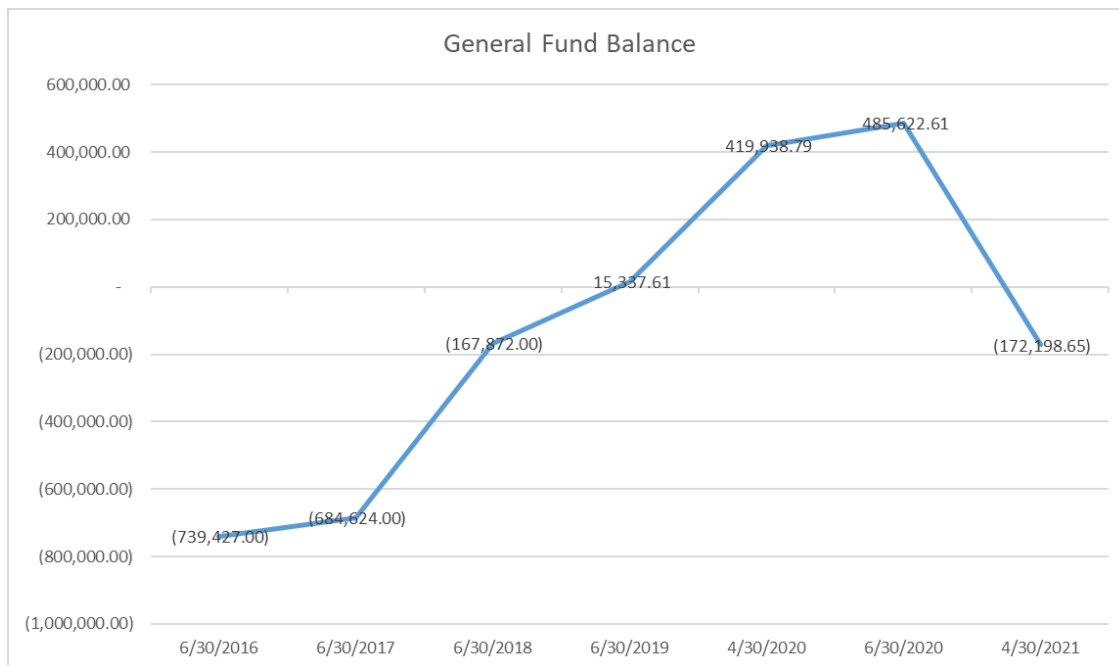
Expenditures are currently within budget at 83 percent expended. The Table and Chart below shows all General Fund Departments and spending trends as of April 30, 2021. All departments are generally within budget as it stands now. In relation to the Fire department, expenditures are over budget because of personnel costs and reflect the retroactive pay which was paid out related to the new MOU in February. In addition, the Parks and Building and Safety departments may continue to be over budget. The reasoning is related to the allocation of the unfunded liability expense and personnel costs, respectively. The building maintenance department is over budget, and may end the year over budget, related to a storm water permit, leverage for a grant for electric equipment and an increase in liability insurance. Overall, expenditures for the General Fund are higher than revenues as it stands. Based on the budget review analysis presented to Council on February 23rd, this may be case through the end of the year which would result in the absorption of the City’s fund balance. City Staff will continue to monitor expenditures closely, especially as it relates to virus pandemic.

2020-21 GENERAL FUND EXPENDITURES			
DEPARTMENT NAME	Adopted Budget	Actual Spent as of 4/30/2021	83%
City Council	15,628	13,173	84%
Administration	477,809	376,604	79%
City Attorney	90,000	65,584	73%
Finance	497,148	380,281	76%
Non Departmental	555,803	319,185	57%
Building Maintenance	166,445	153,922	92%
Police	2,203,718	1,806,548	82%
Fire	972,480	983,467	101%
Parks & Rec	180,672	155,426	86%
Building and Safety	201,077	183,765	91%
TOTAL ALL DEPARTMENTS:	5,360,780	4,437,958	83%



General Fund Balance

The term fund balance is used to describe the net position of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). It is intended to serve as a measure of the financial resources available to the fund. Fund balance represents the total amount accumulated in the fund from prior years at a point in time. The fund balance in the General Fund as of April 30, 2021 is a negative (\$172,198.65). The graph below shows this upward trend through the past several years. As shown in the visual below, the fund balance at the end of June 2020 in the amount of \$485,622 was a very optimistic sign for the City. However, based on the Budget Review analysis that was presented to Council on February 23rd, in which expenditures were projected to be greater than projected revenue for the remainder of fiscal year based on current trends and data, the fund balance at the end of June 2021 would deplete. A priority for City is to continue to increase the fund balance enough to establish a reserve of a minimum of 15% of the General Fund operating budget, which is \$804,117.

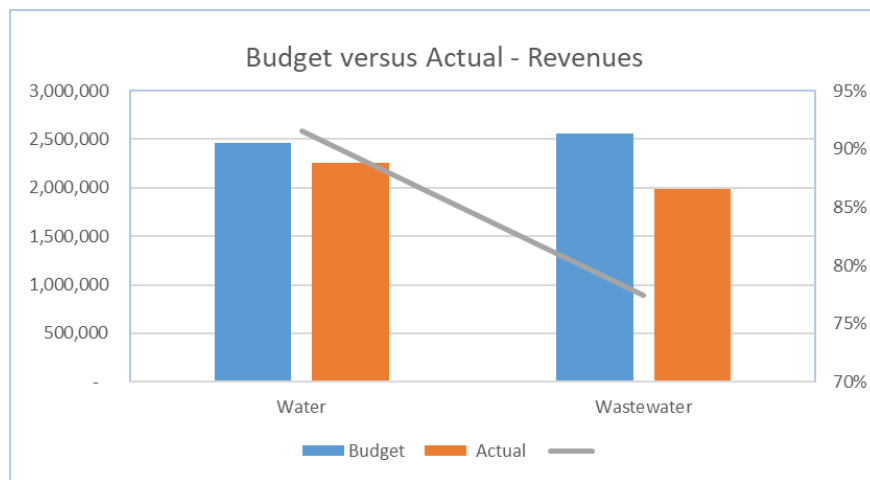


ENTERPRISE FUNDS – WATER AND WASTEWATER

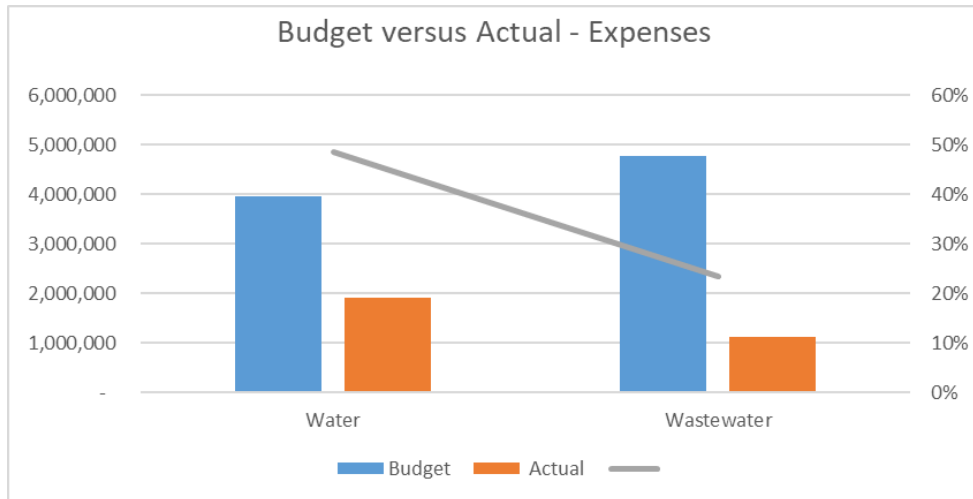
The Statement of Revenues and Expenditures through April of fiscal year 2020-21 is shown in the Table below.

Actuals Through April 30, 2021		
	Water	Wastewater
REVENUES		
Charges for Services	2,057,544	1,535,778
Interest	13,233	11,091
Other	82,701	166,914
Connection Fees	21,364	15,941
Developer Fees	80,920	255,000
Total	2,255,762	1,984,723
EXPENSES		
Operating	906,217	957,733
Capital	78,087	154,521
Depreciation	-	-
State Water	790,976	-
Debt Service	147,267	-
Total	1,922,547	1,112,254

The following charts compare budget to actual Revenue and Expense:



The Enterprise funds experienced revenue at 92 percent of budget for Water. Wastewater was slightly below budget at 77 percent of revenue expected for the period.



Operating expenses for Water and Wastewater are below budget at 49 percent and 23 percent, respectively.

CONCLUSION

The funds analyzed in this report are generally in line with budget through April, except for General Fund revenue as mentioned above. Expected revenue may be lower than the projected expenditures through the end of the fiscal year for the General Fund. The City needs to continue to find other revenue sources and economic development to sustain current operations. In addition, the City needs to continue with cost cutting measures in order build reserves for the General Fund. Enterprise funds and other funds are general in line with budget and City Staff does not expect any further significant fluctuations in these funds. City Staff will continue to monitor closely and continue to provide a financial report to Council monthly.

Information in this report is unaudited.



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 25, 2021**

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Adoption of a Resolution approving a contract with Minagar & Associates, Inc. in the amount of \$39,564.00 for the development of a Local Road Safety Plan (LRSP).

RECOMMENDATION:

That the City Council adopt Resolution No. 2021-37 approving a contract with Minagar & Associates, Inc. in the amount of \$39,564.00 for the development of the 2021 LRSP.

BACKGROUND:

The City of Guadalupe does not currently have an LRSP. An LRSP provides a framework for organizing stakeholders to identify, analyze, and prioritize roadway safety improvements on local and rural roads. The process of developing an LRSP can be tailored to local protocols, needs, and issues. Some future grant opportunities involving streets will require that the jurisdiction applying for the grant have an LRSP or equivalent, starting in 2022.

State funding was available to the City of Guadalupe to complete its LRSP. The City received funding for up to 90% of the cost of preparing an LRSP, up to \$40,000, on December 14, 2020. \$45,000 has been included in the FY 21 – 22 budget for completion of this document

City staff prepared a Request for Proposals (RFP) and issued it on April 16, 2021 by mailing it to five qualified consultants and posting it on the City's website. Proposals were due Thursday, May 6, 2021. One proposal was received.

DISCUSSION:

The proposal received meets the requirements of the RFP. The consultant's proposal indicates that the consultant has many years' experience in the development of studies and projects associated with traffic engineering.

FINANCIAL IMPACT:

The fee associated with the proposal from Minagar & Associates, Inc. is within the \$45,000 in the FY 21 – 22 budget.

ATTACHMENTS:

1. Resolution No. 2021-37 – contract with Minagar & Associates, Inc. for 2021 Local Road Safety Plan
2. Agreement with Minagar & Associates, Inc.

RESOLUTION NO. 2021-37

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
APPROVING A CONTRACT WITH MINAGAR & ASSOCIATES, INC. FOR THE DEVELOPMENT OF THE 2021
LOCAL ROAD SAFETY PLAN**

WHEREAS, the City of Guadalupe does not have a Local Road Safety Plan (LRSP), and this document will soon be required to remain eligible for some future streets-related grant opportunities; and

WHEREAS, an LRSP identifies, analyzes, and prioritizes roadway safety improvements on City roads; and

WHEREAS, the City received a grant for 90% of the preparation of this document, up to \$40,000; and

WHEREAS, the City received one proposal from a Request for Proposals (RFP) issued on April 16, 2021; and

WHEREAS, the proposal from Minagar & Associates, Inc. meets the requirements of the RFP and is within the budgeted amount for this project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

1. That the City Council of the City of Guadalupe adopts a resolution approving a contract with Minagar & Associates, Inc. in the amount of \$39,546.00 for the development of the 2021 Local Road Safety Plan and granting the City Administrator the ability to approve payments up to 15% beyond the proposal.
2. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 25th day of May 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-37**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held May 25, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, Deputy City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

**AGREEMENT FOR CONSULTANT SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
MINAGAR & ASSOCIATES, INC.**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "**Agreement**") is made and entered into this 25 day of May 2021, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and Minagar & Associates, Inc., a California corporation ("**Consultant**").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit A (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, sub-consultant contracts and miscellaneous expenses. City shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice

to Consultant with specific items in dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within forty-five (45) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated

representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Consultant.

(a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Consultant or any of Consultant's officers, employees or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees or agents are in any manner officials, employees or agents of City.

(c) Neither Consultant nor any of Consultant's officers, employees or agents shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Consultant agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant, its officers, employees, agents or subconsultants, shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subconsultant of Consultant, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 16 shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant, its agents, representatives or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request. Prior to the beginning of and throughout the duration of the Work, Consultant and its subconsultants shall maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, Consultant agrees to amend, supplement or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to Consultant or its subconsultants in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to CITY.

Consultant shall provide the following types and amounts of insurance. Without limiting Consultant indemnification of CITY, and prior to commencement of Work, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to CITY:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1 "any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement, along with a waiver of subrogation endorsement.

(4) Errors and omission liability insurance appropriate to the Consultant's profession.

B. Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:

(1) General Liability Insurance: Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for

bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate. The policy shall provide or be endorsed to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. This insurance and any umbrella or excess liability insurance shall be maintained for a minimum of three years or as long as there is a statutory exposure to completed operations claims, with the City and its officers, officials, employees, and agents continued as additional insured.

(2) Automobile Liability: Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(3) Workers' Compensation and Employer's Liability: Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for Consultant's employees in accordance with the laws of the State of California, Section 3700 of the Labor Code. In addition, Consultant shall require each subconsultants to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California, Section 3700 for all of the subconsultants' employees. Consultant shall submit to CITY.

(4) Errors and Omissions Liability: \$1,000,000 per claim as appropriate for the profession.

(5) Umbrella or excess liability insurance (if needed): Consultant shall obtain and maintain an umbrella or excess liability insurance that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;
 - Pay on behalf of wording as opposed to reimbursement;
 - Concurrency of effective dates with primary policies;
 - Policies shall "follow form" to the underlying primary policies;
- and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

(6) Pollution liability insurance. Environmental Impairment Liability Insurance shall be written on a Consultant's Pollution Liability form or other form acceptable to CITY providing coverage for liability arising out of sudden, accidental and gradual pollution and

remediation. The policy limit shall be no less than \$1,000,000 dollars per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) Notice of Cancellation: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) Primary/noncontributing: Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

(3) City's Rights of Enforcement: In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by Consultant or CITY will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, CITY may cancel this Agreement.

(4) Waiver of Subrogation: All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against CITY, and shall require similar written express waivers.

(5) Enforcement of Contract Provisions (non estoppel): Consultant acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform Consultant of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

(6) Requirements not Limiting: Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other

coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

(7) **Prohibition of Undisclosed Coverage Limitations:** None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

(8) **Separation of Insureds:** A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(9) **Pass through Clause:** Consultant agrees to ensure that its subconsultants, subconsultants, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subconsultants, and others engaged in the project will be submitted to CITY for review.

(10) **City's Right to Revise Requirements:** The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant a ninety (90) day advance written notice of such change. If such change results in substantial additional cost to the Consultant, the CITY and Consultant may renegotiate Consultant's compensation.

(11) **Self-insured Retentions:** Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by CITY.

(12) **Timely Notice of Claims:** Consultant shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(13) **Additional Insurance:** Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or

transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 18. Continuity of Personnel. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff assigned to perform the services required under this Agreement, prior to any such performance.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

(b) Consultant may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Consultant or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Consultant or City, all property belonging exclusively to City which is in Consultant's possession shall be returned to City. Consultant shall furnish to City a final invoice for work performed and expenses incurred by Consultant, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 20. Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to Consultant.

Section 21. Excusable Delays. Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of the City, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 22. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 23. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: City Administrator
 City of Guadalupe
 918 Obispo Street
 Guadalupe, CA 93434

To Consultant: Minagar & Associates, Inc.
 23282 Mill Creek Drive, Suite 120
 Laguna Hills, CA 92653

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute. The person or persons executing this Agreement on behalf of the Consultant represents and warrants that they have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

Section 25. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa

Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CONSULTANT:

CITY OF GUADALUPE

By: _____
Ariston Julian, Mayor

By: Paul Magin
Title: President

APPROVED AS TO FORM:

Phillip Sinco, City Attorney

By: Paul Magin
Title: Secretary





Similar to **Systemic Safety Analysis Report Program (SSARP)**, the purpose of the **Local Road Safety Plan** is to assist local agencies in evaluating their roadway system, identify safety improvement project for HSIP funding and contribute towards the broader goal of “reducing traffic fatalities and serious injuries on public roads”. However, the LRSP represents an evolution from the SSARP as it entails a more comprehensive approach for evaluating roadway networks and identifying potential safety improvement projects. Beyond the traditional reactive and engineering focused approach, systematic safety analysis and collaboration with local agencies, organizations, and stakeholders in preparation of the LRSP are the document’s main distinguishing factors. As an established company under direction of an experienced engineer, political figure and proposed project manager, Fred Minagar, Minagar & Associates, Inc. is uniquely qualified to provide both technical and political expertise required to prepare this comprehensive report.

Potential future grant funding opportunities for Guadalupe’s Local Road Safety Plan include the **Federal Highway Safety Improvement Program (HSIP)**, administered by the California Department of Transportation and the **California Office of Traffic Safety (OTS) Grant Program**. In recognizing consistency between state and local goals as a funding requirement, the LRSP prepared by our firm will adhere and contribute towards the efforts of Caltrans’ **California Strategic Highway Safety Plan (SHSP)** and OTS’s **California Highway Safety Plan**.

Minagar recognizes that the LRSP is both a living document and a unique opportunity that allows the City to address local needs. Thus, in addition to the LRSP report, Minagar staff will prepare a framework that will assist the City in the future analysis and updating of roadway safety data. In preparing the list of potential countermeasures, staff will incorporate and customize proven safety measures published by the FHWA and Caltrans for identified opportunity areas.

As recommended by FHWA’s **Systemic Safety Analysis** process, rather than focusing on mitigating collisions at intersections and roadways with high collision frequency, Minagar staff will assess the characteristics of intersections and road segments that experience a higher-than-expected frequency of collision in order identify opportunity areas, contributing factors, and recommend countermeasures and safety projects across the City’s roadway network. In addition, Minagar staff shall consider input from stakeholder and local agencies during different stages in preparing the Local Road Safety Plan.

Scope of Work

A summary of the proposed scope of work to be completed by the consultant has been provided on the following pages.

Summary List of Scope of Work

- Part 1. Introduction**- Describe City of Guadalupe’s Commitment to Transportation Safety
- Part 2. Vision and Goals**- Develop a Vision Statement & Identify Goals
- Part 3. Safety Partners**- Select Agencies that can Contribute to Traffic Safety
- Identify the Roles and Activities of Safety Partners
- Part 4. Existing Efforts** -Identify Existing Efforts for Achieving Safety Within the Community
- Part 5. Data Summary** -Collect Crash Data & Analyze Data to Identify High Crash Number & Crash Rate Intersections & Roadway Segments
- Part 6. Emphasis Areas** - Identify 3 Emphasis Areas to Include Description, Goal & Strategies





Part 7. Evaluation and Implementation - Evaluate the Success of the Plan, Ensure Implementation, Update Plan

Reports (Deliverables)- Five (5) Hard Copies of the Draft Local Road Safety Plan

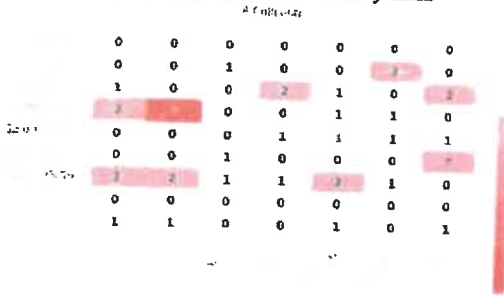
- Five (5) Hard Copies of the Final Local Road Safety Plan Report
- Electronic Copy of the Final Report

Crash Data from Transportation Injury Mapping System (TIMS)

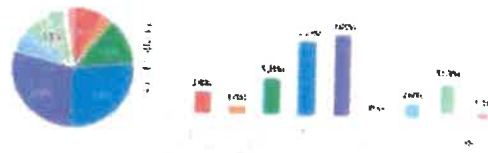
Crash Data Analysis involves understanding and analyzing trends from crash data within the City. Trends may be categorized by, but are not limited to, the following:

- Severity of Crash and Roadway Classification
- Severity and Crash Type
- Contributing Factors (e.g. seat belts, alcohol or drug use, weather, etc.)

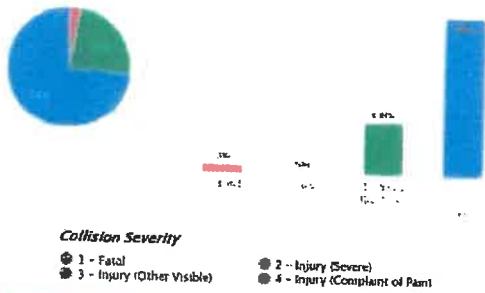
City of Guadalupe (Number of Collisions per Day of Week per Time)-Source: UC Berkeley TIMS



City of Guadalupe (Number of Collisions by Type of Collision)-Source: UC Berkeley TIMS



City of Guadalupe (Number of Collisions by Collision Severity)-Source: UC Berkeley TIMS



City of Guadalupe (Number of Collisions by PCF Violation)-Source: UC Berkeley TIMS



Section 5 - Qualifications

As an established firm with 28 years of experience and the on-call traffic engineer for multiple cities in Southern California, Minagar & Associates, Inc. has conducted similar and multiple traffic safety studies for public agencies. Our Principal office is located in Laguna Hills, Orange County, CA. Since 1993 our firm has completed the following projects for public agencies:

- 350+ Traffic Studies
- 50+ Parking Studies
- 400+ Traffic Control Plan (TCP), Traffic Signal & ITS Design Projects



Key Personnel Responsibility and Availability Chart

Consulting Traffic Engineering Services Team Staff	Staff Years of Experience	Percent Available (%)	Experience and Expertise							
			Project Coordination and Meetings	Project Administration	Stakeholder Engagement	Data Collection and Analysis	Countermeasure Benefit/Cost Analysis	LRSP Project Priority List Development	Evaluation Matrix	Report Preparation
Fred Minagar, MS, PE, RCE, FITE	37	65	✓	✓	✓	✓	✓	✓	✓	✓
Arian Abrishami, MSEE, PE, PMP	30	70		✓	✓	✓	✓	✓	✓	✓
Firoz Vohra, MS, TE	35	85	✓		✓	✓	✓	✓	✓	✓
Serge Tavour, ASCE	35	90			✓	✓	✓	✓	✓	✓
Jenny Tu Tran, BSEE	2	75	✓		✓	✓	✓		✓	✓
Michelle Nguyen, BSCE	2	75			✓	✓	✓	✓	✓	✓

Staff Resumes

The resumes and qualifications of Minagar & Associates, Inc. staff assigned to this project are included in the following pages.

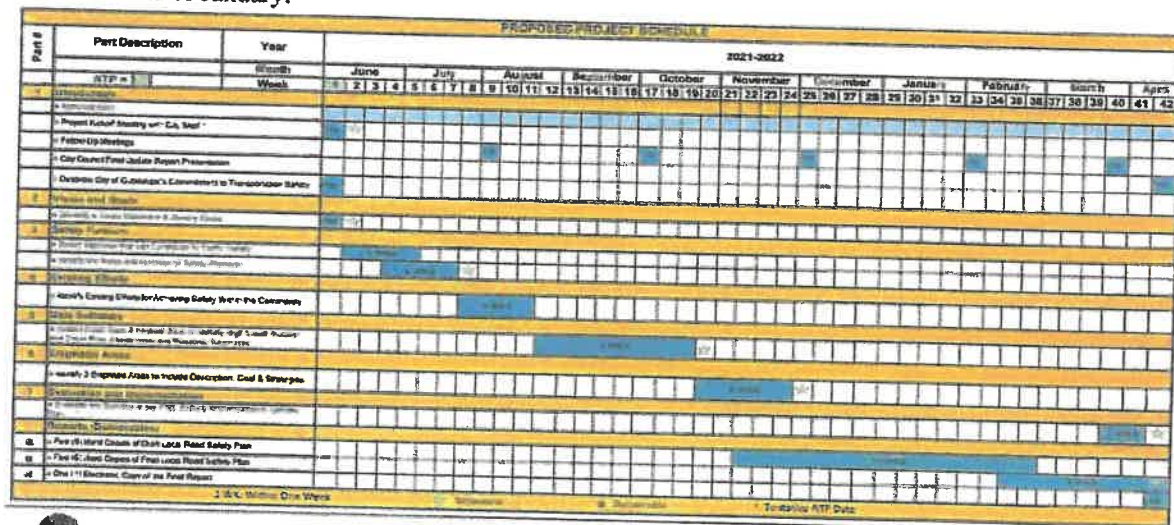
Section 3 - Fee

Fee Schedule

Our fee schedule is based on similar projects and the Scope of Services as outlined in this proposal. **Out total fee to perform the LRSP project for the City of Guadalupe not to exceed \$39,564.00**

Section 4 - Work Schedule

Minagar’s proposed schedule shows completion of the LRSP eleven (11) months from the Notice-to-Proceed date to ensure the City completes their LRSP before for the **Federal Highway Safety Improvement Program (HSIP) Cycle 11** Call-for-Projects estimated to occur in April of 2022. Safety improvement projects recommended in Guadalupe’s Local Road Safety Plan would also qualify for **California OTS Grant Program for Federal Fiscal Year 2023**. Applications for this deadline is typically due at the end of January.





REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 25, 2021

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: 2021 Water Supply Update

RECOMMENDATION:

That the City Council receive this report on an update to the City of Guadalupe water supply, in light of the current State of California drought conditions.

DISCUSSION:

Summary

In summary, the City of Guadalupe water supply is in reasonably good health, despite current dry conditions. Regardless, staff has considered ways to save water; some suggestions are listed later on in this staff report.

Introduction

Drought can be defined in different ways, including hydrologic (amount of precipitation received) meteorologic (hot weather causes drier conditions), agricultural drought (low soil moisture negatively affects plant growth), and socioeconomic drought (lack of water supply in a community negatively affects the vitality of its residents and businesses). Often, but not always, these different types of droughts occur simultaneously. This report puts the City of Guadalupe water supply in the context of the dry state conditions and discusses actions City of Guadalupe customers can take to help reduce the negative impacts of these dry conditions.

Guadalupe Water Supply

The City of Guadalupe has two sources of water supply: purchased water from the State Water Project (from Central Coast Water Authority) and local groundwater accessed via municipal drinking water supply wells.

The City of Guadalupe is a participant in the State Water Project (SWP) and can receive up to 550 acre-feet of water, called our Table A allocation, from the SWP in any calendar year. In years when we get 100% allocation, State Water makes up approximately half of our water supply. Each year, the Department of Water Resources (DWR), who operates the SWP, informs SWP participants of the expected allocation. The first estimated allocation is typically received in December the prior year and can change throughout the first half of the calendar year and is finalized in June. The allocation changes based on precipitation, snowpack, and reservoir conditions in northern California.

The City of Guadalupe also pumps local groundwater. The City accesses this source of supply through the Obispo Well and the Pasadera Well. Both of these wells have a capacity of 1,000 gallons per minute. The City can meet its daily water demand solely from these wells. The health of the local groundwater basin is based on the infiltration of rainwater into the basin during rain events and the infiltration of water released from Twitchell Reservoir into the Santa Maria River, which is considered a developed water supply.

The Santa Maria Valley groundwater basin is an adjudicated groundwater basin, meaning that the court dictates how water can be used, as a result of lawsuits that started in the 1990s. The groundwater stipulation, developed in 2006, determined that the average annual contribution of Twitchell Reservoir water into the groundwater basin is approximately 40,000 acre-feet per year. This developed water supply was parsed out amongst all of the Santa Maria Valley water users. As part of that stipulation, the City of Guadalupe receives an annual allocation, called Twitchell Yield, of 1,300 acre-feet of developed water. Agricultural users also received a portion of the developed water supply. As agricultural land is developed, their assigned Twitchell Yield can be transferred. Once Pasadera fully develops, up to 24 acre-feet of Twitchell Yield will be transferred to the City.

2021 State Water Conditions

In northern California, the 20 – 21 winter season was warmer and drier than average. As a result, the northern reservoirs that feed the State Water Project are low, and precipitation that did fall was in the form of rain, not snow. When there is little snowpack, then the northern reservoirs are more challenged to rebound back to normal levels. This is the 6th of the last 8 years that the state has experienced below-average precipitation, and the eighth year in a row that the state has had above-average temperatures.

Because of these conditions, the current State Water allocation is 5% and is not expected to increase this year. This means that we are only going to receive 55 acre-feet of water from the SWP this calendar year. Because the supply line from the main pipe to the City of Guadalupe is very long, we are reserving our State Water supply to maintain good water quality conditions in the supply line by flowing approximately one half of an acre foot through the pipeline every 2 weeks. This will keep us from having to re-disinfect the supply line when we return to more robust State Water flow conditions.

As of April 26, 85% of California was listed in severe, extreme, or exceptional drought. Santa Barbara County is listed as an extreme drought along with 72% of the rest of California, meaning livestock will need expensive supplemental feed, agriculture will require irrigation, fire season will last year-round, and reservoirs are extremely low.

Likewise, on the Central Coast, the 2021 winter season was warmer and drier than average. The Santa Maria basin received only 7.2 inches of rain, only 55% of its average 13 inches per year, and most fell in 2 large storms that didn't maximize infiltration into the groundwater basin.

Guadalupe Water Conditions

The City of Guadalupe is able to meet water demand with little to no State Water supply. The City produce 1,070 acre feet in 2020 to meet demand.

As part of the 2006 Santa Maria Valley groundwater stipulation, the Santa Maria Valley groundwater basin is required to be evaluated every year in a document called the "Santa Maria Valley Management Area Annual Report of Hydrogeologic Conditions: Water Requirements, Supplies, and Disposition. These documents can be found at the link below:

<https://www.cityofsantamaria.org/city-government/departments/utilities-sewer-water-trash/twitchell-management-authority-documents>

The latest document indicates that the Santa Maria Valley, water basin is in decent health and not in immediate danger of overdraft.

What can businesses and residents do?

Even though the City of Guadalupe is not in of immediate danger of running out of water, there are things that residents and businesses can do to be good stewards of this precious and limited resource. Businesses and residents can determine if there is an opportunity for significant water savings by reviewing their water bills. Residents can multiply the number of people in their ouse by two. If the number of units used in one month exceeds that number, there is an opportunity for water savings. Residents and businesses should consider adopting one or two of the potential water savings below to save money and water. If anyone is interested in obtaining help for to find potential savings options, they should call the Public Works department at 805 – 356 – 3910.

- Check the water meter. If it shows running water even when no one (including your refrigerator's ice maker) is using water in the house, there is a leak. Fix the leak to save water and money.
- Check any irrigation clocks. Most yards do not need to be watered more than 3 times a week. During power outages, some irrigation clocks default to undesirable settings. Also, newly landscaped yards need to be watered more than established yards. Once the vegetation is established, the irrigation clock needs to be adjusted to use less water.
- Is there a water softener? Is it one that requires adding salt? If so, it uses a lot of water to regenerate. Water can be saved by changing to an exchange tank service. Exchange tanks get regenerated outside the area, and it reduces the moment salt and goes into which water system and eventually onto local land, which is bad for agriculture.
- Replace grass. Grass is not native to this area. It uses a lot of water, chemicals, and time for maintenance. Consider replacing it with native plants, like the ones you can find in the community garden at the intersection of 5th and Campodonico. Some people think native gardens are ugly. They don't have to be. There are great examples online.

- Old toilets, dishwashers, clothes washers use considerably more water than new ones. Replace them with water and energy saving devices.
- Consider replacing old showerheads. The City has free ones available.
- Turn faucets off when not actively using water. Water does not need to run when shaving, brushing teeth, or scrubbing the car. Teach these good habits to children for a lifetime of water savings.
- Run dishwashers and clothes washers only with full loads. These devices use the same amount of water whether for one shirt or dish or for an entire load.
- Check sprinklers. Make sure the sidewalk, the street, or a driveway is not being watered.

If we all work together now by making modest changes in our water use habits, we can help to avoid drastic cuts in future.

FINANCIAL IMPACT

The City of Guadalupe water fund is currently healthy. As of April 30, 2021, cash balance was \$2,081,832.00 with a sizable outstanding bill of \$320,000 for the Obispo water line Project, leaving a cash balance of \$1,761,832 once that has been paid. The 2015 water rates study recommended a 25% operating expense plus \$1 million capital expenditure reserve. Based on the FY 20 – 21 budget, the reserve goal is \$1,457,500. Therefore, the City currently has adequate cash reserves.

Water conservation measures have potential financial impact of reducing revenue. At this time, the water fund has the ability to absorb some revenue reduction as a result of water conservation. Revenue and expenses will continue to be watched carefully through this dry period to make sure that the water fund remains healthy.



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 25, 2025

T.B.
Presented by:
Todd Bodem, City Administrator

SUBJECT: Consider entering into agreements with Mark Alain Green (“AKA Pacific Coast Plan Review”) and David R. Rose for independent professional building services.

RECOMMENDATION:

It is recommended the Council:

1. Adopt Resolution No. 2021-38 authorizing the City to enter into an Agreement for Professional Building Services with David R. Rose; and
2. Adopt Resolution No. 2021-39 authorizing the City to enter into an Agreement for Professional Building Services with Mark Alain Green (“AKA Pacific Coast Plan Review”).

BACKGROUND/HISTORY:

JAS Pacific handled the City’s contract building services from 2004 until 2020. JAS Pacific charged the City \$70.00 per hour for plan check services and \$63.00 per hour for building inspection services.

The City’s Municipal Code provides that the Director of Public Works/City Engineer is the City’s Building Official; however, this position has historically been filled by an independent contractor. Although the City’s Director of Public Works/City Engineer is a registered professional engineer and is qualified to serve as a building official, in practice, the technical knowledge required for these specialized services should be (and generally is) performed by someone who has received the extensive training and certification required for building officials who are not registered professional engineers.

Staff desired to reduce the costs associated with these services being provided by JAS Pacific, and successfully negotiated independent contractor agreements with David R. Rose (who had been providing building inspection services through JAS Pacific) and Mark Alain Green for plan check and building official services (which JAS has also been provided). Last year, the City Council approved these agreements which were for one year. These agreements are now up for renewal.

DISCUSSION

David R. Rose entered into an agreement with the City to perform independent professional building inspector at the rate of \$45.00 per hour from May 12, 2020 through May 12, 2021. City staff approached Mr. Rose to negotiate a new agreement working as an independent professional building inspector; and he agreed to keep the same rate of \$45.00 per hour. This amount still represents a reduction of about 30% from the rate JAS Pacific charges the City for the same services.

Attached for Council consideration is the proposed agreement with Mr. David R. Rose (see Attachment No. 2). Again, the proposed agreement provides a single year term with an opportunity to extend the agreement based on the mutual written agreement of both parties and has a significantly less per hour rate than City had with JAS Pacific. In staff's opinion, it is in the City's best interest to continue to hire Mr. Rose based on his experience and proven track record in Guadalupe.

The City Council approved an independent contractor agreement with Mark Green for him to serve as the City's building official, perform complex plan checking services, and provide CASp-related building services (state law requires at least one employee or contractor of a local jurisdiction to have someone with this certification). Mr. Green agreed to provide these services at a rate of \$50.00 per hour. Mr. Green requested an increase of his hourly rate. Because his current rate of \$50.00 per hour is considerably less than the fair market rate for someone with Mr. Green's qualifications, staff agreed and was able to negotiate a two-year term with a phase-in of his requested increase.

Attached for Council consideration is the proposed agreement with Mr. Mark Alain Green (see Attachment No. 4). The proposed agreement is essentially identical to the current agreement, except it provides for a two (2) year agreement and a proposed adjustment in the hourly rate from \$50.00 to \$65.00 for the first year (May 25, 2021 through May 25, 2022) and from \$65.00 to \$75.00 (May 25, 2022 through May 25, 2023). Although this is a significant increase, even the \$75 per hour rate is within the fair market rate for someone with Mr. Green's experience and qualifications, and therefore, staff still believes the proposed increase in the hourly rate is a reasonable request.

Options Available to the Council

1. The Council could approve one or both of the agreements as recommended;
2. The Council could direct that changes be made to one or both of the agreements; or
3. The Council could decide not to enter into one or both of the agreements.

If the City Council chooses the first option above, the new agreement(s) will be effective on May 25, 2021.

FISCAL IMPACT:

Mr. Rose agreed to keep the same rate of \$45.00 per hour to continue working as an independent professional building inspector so there will be no negative fiscal impact. City staff negotiated a two (2) year contract with Mr. Green to continue as an independent building official. This represents an increase in the hourly rate from \$50.00 to \$65.00 per hour for the first year. For the second year, this represents an increase from \$65.00 to \$75.00 per hour for the second year. Mr. Green's typical time spent

throughout the year on plan check review and other matters is minimal (approximately 230 hours per year), so there would be a modest increase to the City's general fund. Even with the increase for Mr. Green's services, the City will still be saving of about 1/3 the cost for the services provided by JAS Pacific. This increase is also offset by the fees the City charges for building related services as well as the 30% overhead on all hours when working on reimbursable projects (applicant paid projects).

ATTACHMENTS

1. Resolution No. 2021-38 "A Resolution of the City Council of the City of Guadalupe authorizing the City to enter into an agreement with David R. Rose for Independent Professional Building Services".
2. Agreement for Consultant Services between the City of Guadalupe and David R. Rose
3. Resolution No. 2021-39 "A Resolution of the City Council of the City of Guadalupe authorizing the City to enter into an agreement with Mark Alain Green ("AKA Pacific Coast Plan Review") for Independent Professional Building Services".
4. Agreement for Consultant Services between the City of Guadalupe and Mark Alain Green

RESOLUTION NO. 2021-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH DAVID R. ROSE FOR INDEPENDENT PROFESSIONAL BUILDING INSPECTION AND PLAN CHECK SERVICES

WHEREAS, the City desires to utilize a professional consultant for building inspection and minor plan check services for the Building and Planning Department; and

WHEREAS, on May 12, 2020, the City Council approved a one (1) year contract (May 12, 2020 through May 12, 2021) with David R. Rose that incorporated a scope of work and an hourly rate of \$45.00 for building inspection and minor plan checking services; and

WHEREAS, City staff negotiated a new one (1) year contract with Mr. Rose that incorporates a scope of work and at the same hourly rate of \$45.00 for building inspection and minor plan checking services; and

WHEREAS, said agreement also requires that the City will reimburse David R. Rose the Internal Revenue Service (IRS) standard mileage rates for the use of his vehicle; and

WHEREAS, the costs associated with the provision of these independent consulting services will be recovered in part through the revenue collected in conjunction with the processing of building permit applications, and the Department's FY 20-21 and FY 21-22 budget for contract services; and

WHEREAS, Mr. Rose was a building inspector for the County of San Luis Obispo from 1999 through April 2019 and has been working for JAS Pacific since January 2020; he continues to work exceptionally well for the City of Guadalupe and is still qualified to serve the City of Guadalupe as an independent contractor providing building inspection and plan checking services; and

WHEREAS, the City desires to retain David R. Rose to provide said services with a new agreement commencing on May 25, 2021 through May 25, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The Agreement for Consulting Service between the City of Guadalupe and Mr. David R. Rose, attached to the staff report for this item and incorporated in this resolution, is hereby approved.

SECTION 2. The Mayor is authorized to sign the Agreement with David R. Rose on behalf of the City.

SECTION 3. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 25th day of May 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2021-38, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held May 25, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

**AGREEMENT FOR CONSULTANT SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
DAVID R. ROSE**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "**Agreement**") is made and entered into this 25th day of May 2021, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and DAVID R. ROSE, a sole proprietorship ("**Consultant**").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 18 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from commencing on May 25, 2021 through May 25, 2022, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit B (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (Administration, ministerial, and discretionary review). City shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Consultant with specific items in dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within forty-five (45) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures, unless all documents and records are turned over to the City at the conclusion of the Agreement.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an

alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Consultant.

(a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The Consultant shall not obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Consultant agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant shall not, without prior without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or sub consultant of Consultant, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant.

However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 16 shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request.

Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement.

(4) Errors and omission liability insurance appropriate to the Consultant's profession.

B. Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:

(1) General Liability: \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation and Employer's Liability: Workers' Compensation as required by the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident.

(4) Errors and Omissions Liability \$1,000,000 per claim.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) All Policies: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) General Liability and Automobile Liability Coverages.

(a) City and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.

(b) Consultant's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Consultant's insurance.

(c) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

(3) Workers' Compensation and Employer's Liability Coverage. Unless the City Administrator otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Consultant.

D. Other Requirements: Consultant agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this Agreement have been met. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

(1) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(2) The procuring of such required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 18. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

(b) Consultant may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Consultant or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Consultant or City, all property belonging exclusively to City which is in Consultant's possession shall be returned to City. Consultant shall furnish to City a final invoice for work performed and expenses incurred by Consultant, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 19. Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to Consultant.

Section 20. Excusable Delays. Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, and acts of federal, state or local governments, acts of the City,

court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 21. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: **City Administrator
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434**

To Consultant: **David R. Rose
PO Box 1402
Arroyo Grande, CA 93421**

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 23. Authority to Execute. The person or persons executing this Agreement on behalf of the Consultant represents and warrants that they have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

Section 24. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 25. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 26. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 27. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation

between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 28. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 29. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 30. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 31. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CONSULTANT:

CITY OF GUADALUPE

DAVID R. ROSE

By: _____
Ariston D. Julian, Mayor

by: _____
David R. Rose

APPROVED AS TO FORM:

Philip Sinco, City Attorney

ATTACHMENT A – Scope of Services

Consultant will provide City with Building Inspection and minor plan check services working in conjunction with the Contract Building Official. The Building Inspector performs technical building inspection and minor plans examining work to enforce compliance with building codes, regulations, and ordinances; research new construction materials and methods; reviews plans for compliance with city, state, and federal rules and regulations; and provides information to and works with the public to resolve problems. Consultant shall perform the job of contract building inspector and communicate with staff and the public through electronic mail, telephonically, onsite and in person. In general, the Consultant will work to process permits and applications as needed.

ATTACHMENT B – Compensation

- 1. Contract Building Inspector shall be compensated at the rate of Forty-Five (\$45.00) Dollars per hour.**
- 2. City will reimburse Contract Building Inspector the Internal Revenue Service (IRS) standard mileage rates for the use of his vehicle while performing services for the City; and**

RESOLUTION NO. 2021-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH MARK ALAIN GREEN (“AKA PACIFIC COAST PLAN REVIEW”) FOR INDEPENDENT PROFESSIONAL BUILDING OFFICIAL, CERTIFIED ACCESS SPECIALIST AND OTHER INSPECTIONS AND PLAN CHECK SERVICES

WHEREAS, the City desires to utilize a professional consultant to serve as its Building Official and to provide plan check review, inspections, and other professional services for the Building and Planning Department, including inspections and plan checking reviews relating to applicable state and federal construction-related accessibility standards; and

WHEREAS, all local jurisdictions are required under state law to have a building official and at least one building inspector who is a Certified Access Specialist (CAsp) who is knowledgeable about these state and federal construction-related accessibility standards; and

WHEREAS, on May 12, 2020, the City Council approved one (1) year contract with Mark Alain Green that incorporated a scope of work at an hourly rate of \$50.00 Building Official, CAsp-related services, and complex plan check services to the City; and

WHEREAS, City staff negotiated a new two-year contract with Mr. Green that incorporated a scope of work at an hourly rate of \$65.00 for the first year, from May 25, 2021 through May 25, 2022, and an hourly rate of \$75.00 for the second year, from May 25, 2022 through May 25, 2023 that was agreeable to City staff and to Mr. Green for providing Building Official, CAsp-related services, and complex plan check services to the City; and

WHEREAS, the costs associated with the provision of these independent consulting services will be recovered in part through the revenue collected in conjunction with the processing of building permit applications, plan check review, and the Department’s FY 20-21, FY 21-22 and FY 22-23 budget for contract services; and

WHEREAS, Mr. Green, P.E. is a Mechanical Engineer registered in the California and Arizona and has over 30 years’ experience with Community Development Plans Engineer Service and has all the necessary qualifications and certifications to meet the legal requirements to perform the Building Official duties of the City as well as provide all required CAsp-related services and complex plan checking services; and

WHEREAS, the City desires to retain Mark Alain Green to provide said services with a new agreement commencing on May 25, 2021 through May 25, 2023; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The Agreement for Consulting Service between the City of Guadalupe and Mr. Mark Alain Green (“AKA Pacific Coast Plan Review”), attached to the staff report for this item and incorporated in this resolution, is hereby approved.

SECTION 2. The Mayor is authorized to sign the Agreement with Mark Alain Green (“AKA” Pacific Coast Plan Review”) on behalf of the City.

SECTION 3. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 25th day of May 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-39**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held May 25, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

**AGREEMENT FOR CONSULTANT SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
MARK ALAIN GREEN (“AKA PACIFIC COAST PLAN REVIEW”)**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "Agreement") is made and entered into this 25th day of May 2021, by and between the CITY OF GUADALUPE, a municipal corporation ("City") and MARK ALAIN GREEN (“AKA PACIFIC COAST PLAN REVIEW”), a sole proprietorship ("Consultant").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 18 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of two (2) years commencing on May 25, 2021 through May 25, 2023, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit B (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (Administration, ministerial, and discretionary review). City shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Consultant with specific items in

dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within forty-five (45) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures, unless all documents and records are turned over to the City at the conclusion of the Agreement.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated

representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Consultant.

- (a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.
- (b) The Consultant shall not obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Consultant agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or sub consultant of Consultant, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the

opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 16 shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request.

Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement.

(4) Errors and omission liability insurance appropriate to the Consultant's profession.

B. Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:

(1) General Liability: \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation and Employer's Liability: Workers' Compensation as required by the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident.

(4) Errors and Omissions Liability \$1,000,000 per claim.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) All Policies: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) General Liability and Automobile Liability Coverages.

(a) City and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.

(b) Consultant's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Consultant's insurance.

(c) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

(3) Workers' Compensation and Employer's Liability Coverage. Unless the City Administrator otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Consultant.

D. Other Requirements: Consultant agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this Agreement have been met. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

(1) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(2) The procuring of such required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 18. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

(b) Consultant may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Consultant or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Consultant or City, all property belonging exclusively to City which is in Consultant's possession shall be returned to City. Consultant shall furnish to City a final invoice for work performed and expenses incurred by Consultant, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 19. Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to Consultant.

Section 20. Excusable Delays. Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, and acts of federal, state or local governments, acts of the City,

court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 21. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: **City Administrator**
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434

To Consultant: **Pacific Coast Plan Review**
Mark Alain Green
673 Independent Court
Orcutt, CA 93455

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 23. Authority to Execute. The person or persons executing this Agreement on behalf of the Consultant represents and warrants that they have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

Section 24. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 25. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 26. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 27. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 28. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 29. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 30. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 31. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CONSULTANT:

CITY OF GUADALUPE

MARK ALAIN GREEN ("Pacific Coast Plan Review")

By: _____

Ariston D. Julian, Mayor

by: _____

Mark Alain Green

APPROVED AS TO FORM:

Philip Sinco, City Attorney

ATTACHMENT A – Scope of Services

Consultant will provide City with building official, complex plan check and CASp-related services working in conjunction with the Contract Building Inspector. As the Contract Building Official, Consultant will, as needed, coordinate with Municipal Building Safety and Zoning Organizations; handle periodic code enforcement; conduct building inspections; perform plan check reviews for compliance with city, state, and federal rules and regulations; prepare updates to the City’s Building Code as required; and provide information to and works with the public to resolve problems. Consultant shall communicate with staff and the public through electronic mail, telephonically, onsite and in person.

ATTACHMENT B – Compensation

- 1. Contract Building Official shall be compensated at the rate of Sixty-Five (\$65.00) Dollars per hour from May 25, 2021 through May 25, 2022 and an hourly rate of Seventy-Five (\$75.00) Dollars per hour from May 25, 2022 through May 25, 2023 for the second year of the contract.**



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 25, 2021

Approved by:
Todd Bodem, City Administrator

SUBJECT: Second reading of Ordinance No. 2021-494 Repealing Chapter 9.21 and Adding Chapter 9.22 to Title 9 of the Guadalupe Municipal Code relating to Commercial Cannabis Businesses and Amending Various Sections of Title 12 (Zoning) of the Guadalupe Municipal Code to Designate Zoning Districts for Commercial Cannabis Businesses

RECOMMENDATION:

That the City Council adopt, on the second reading, Ordinance 2021-494 Repealing Chapter 9.21 and Adding Chapter 9.22 to Title 9 of the Guadalupe Municipal Code relating to Commercial Cannabis Businesses and Amending Various Sections of Title 12 (Zoning) of the Guadalupe Municipal Code to Designate Zoning Districts for Commercial Cannabis Businesses.

BACKGROUND:

The City Council introduced Ordinance No. 2021-494 at its meeting on May 18, 2021. This constitutes the second reading of the ordinance.

ATTACHMENTS

1. Ordinance No. 2021-494 entitled: Repealing Chapter 9.21 and Adding Chapter 9.22 to Title 9 of the Guadalupe Municipal Code relating to Commercial Cannabis Businesses and Amending Various Sections of Title 12 (Zoning) of the Guadalupe Municipal Code to Designate Zoning Districts for Commercial Cannabis Businesses.

ORDINANCE NO. 2021-494

AN ORDINANCE OF THE CITY OF GUADALUPE, CALIFORNIA REPEALING CHAPTER 9.21 AND ADDING CHAPTER 9.22 TO TITLE 9 OF THE GUADALUPE MUNICIPAL CODE RELATING TO COMMERCIAL CANNABIS BUSINESSES AND AMENDING VARIOUS SECTIONS OF TITLE 12 (ZONING) OF THE GUADALUPE MUNICIPAL CODE TO DESIGNATE ZONING DISTRICTS FOR COMMERCIAL CANNABIS BUSINESSES

WHEREAS, the City Council finds that the provisions of the Medicinal and Adult Use Cannabis Regulation and Safety Act (“MAUCRSA”) accommodates the needs of medically-ill persons in need of cannabis for medicinal purposes as recommended by their health care provider(s), and to provide access to same; and

WHEREAS, the MAUCRSA also provide access to adult-use cannabis for persons aged 21 and over as authorized by the Control, Tax & Regulate the Adult Use Cannabis Act (“AUMA” or “Proposition 64” approved by California voters in 2016); and

WHEREAS, commercial cannabis is a source of much needed revenue for the City of Guadalupe; and

WHEREAS, the City Council understands that sensible regulations on the use of land to protect the City’s residents, neighborhoods, and businesses are necessary to mitigate possible negative impacts that might arise from the legalization of commercial uses of cannabis in the City of Guadalupe, and the City Council intends to regulate the commercial cultivation, processing, manufacturing, testing, sale, delivery, and distribution of cannabis and cannabis products in a responsible manner to protect the health, safety, and welfare of the residents of the City and to enforce rules and regulations consistent with state law; and

WHEREAS, Business and Professions Code Section 26055(h) which is in effect until July 1, 2021, exempts from CEQA review the adoption of an ordinance, rule, or regulation by a local jurisdiction that requires discretionary review and approval of permits, licenses, or other authorizations to engage in commercial cannabis activity, and this Ordinance No. 2021-494 requires discretionary review by the City Council for each cannabis business seeking to operate in the City, and any applicable/project specific CEQA analysis will be done prior to the approval of these discretionary entitlements in accordance with Section 15070 or 15081 of CEQA.

NOW, THEREFORE, the City Council of the City of Guadalupe, State of California, does hereby ordain as follows:

SECTION 1. Chapter 9.21 of Title 9 of the Guadalupe Municipal Code is repealed in its entirety.

SECTION 2. Chapter 9.22 is hereby added to Title 9 of the Guadalupe Municipal Code as follows:

**CHAPTER 9.22
COMMERCIAL CANNABIS BUSINESSES**

- 9.22.01 Title**
- 9.22.02 Purpose and Intent**
- 9.22.03 Legal Authority**
- 9.22.04 Cannabis Cultivation and Cannabis Activities Prohibited Unless Specifically Authorized by this Chapter**
- 9.22.05 Compliance with State and Local Laws and Regulations**
- 9.22.06 Definitions**
- 9.22.07 Cannabis Business Permit Required to Engage in Cannabis Business**
- 9.22.08 Evidence of Cannabis Owners and/or Employees Background Check Required**
- 9.22.09 Personnel Prohibited from Holding a License or from Employment with a Cannabis Business Permittee**
- 9.22.10 Maximum Number and Type of Authorized Cannabis Businesses Permitted**
- 9.22.11 Community Benefits**
- 9.22.12 City’s Reservation of Rights**
- 9.22.13 Procedure Guidelines and Review Criteria to Evaluate Cannabis Business Applications**
- 9.22.14 Permittee Selection Process**
- 9.22.15 Exercise of a Cannabis Business Permit**
- 9.22.16 Scope of Approval**
- 9.22.17 Reapplying for a Cannabis Business Permit**
- 9.22.18 Renewal of Cannabis Business Permits**
- 9.22.19 Revocation of Permits**
- 9.22.20 Effect of State License Suspension**
- 9.22.21 Effect of State Revocation**
- 9.22.22 Appeals**
- 9.22.23 Written Request for Appeal**
- 9.22.24 Grounds for Appeal for an Initial Permit Decision to Advance to the Interview or Other Final Decision Process**
- 9.22.25 Appeal Hearing Process**
- 9.22.26 Administrative Hearing and Proceedings**
- 9.22.27 Change in Location; Updated Application Form**
- 9.22.28 Transfer of Cannabis Business Permit**
- 9.22.29 City Business License**
- 9.22.30 Building Permits and Inspection**
- 9.22.31 Authorization from the Planning Director**
- 9.22.32 Right to Occupy and to Use Property**
- 9.22.33 Location and Design of Cannabis Businesses**
- 9.22.34 Limitations on City’s Liability**

- 9.22.35 Records and Recordkeeping**
- 9.22.36 Security Measures**
- 9.22.37 Fees and Charges**
- 9.22.38 General Operating Requirements**
- 9.22.39 Amendments to General Operating Requirements**
- 9.22.40 Operating Requirements for Retail Store Front Facilities**
- 9.22.41 Retailer, Non-Store Front Retailer, and Microbusiness Delivery Requirements**
- 9.22.42 Retailer, Non-Store Front Retailer and Microbusiness Delivery Vehicle Requirements**
- 9.22.43 Operating Requirements for Distributors**
- 9.22.44 Operating Requirements for Testing Labs**
- 9.22.45 Operating Requirements for Cannabis Manufacturing: Edibles and Other Cannabis Products; Sale of Edible and Other Cannabis Products**
- 9.22.46 Operating Requirements for Delivery Services**
- 9.22.47 Permissible Delivery Locations and Customers**
- 9.22.48 Operating Requirements for Cultivation-Processing Facility Only**
- 9.22.49 Promulgation of Regulations, Standards and Other Legal Duties**
- 9.22.50 Community Relations**
- 9.22.51 Fees Deemed Debt to the City**
- 9.22.52 Permit Holder Responsible for Violations**
- 9.22.53 Inspection and Enforcement**
- 9.22.54 Violations declared a public nuisance**

9.22.01 Title.

This Chapter shall be known as the Cannabis Business Permit Ordinance of the City of Guadalupe (City).

9.22.02 Purpose and Intent.

It is the purpose and intent of this Chapter to implement the provisions of the Medicinal and Adult Use Cannabis Regulation and Safety Act (“MAUCRSA”) to accommodate the needs of medically-ill persons in need of cannabis for medicinal purposes as recommended by their health care provider(s), and to provide access to same. It is also the purpose and intent of this Chapter to provide access to adult-use cannabis for persons aged 21 and over as authorized by the Control, Tax & Regulate the Adult Use Cannabis Act (“AUMA” or “Proposition 64” approved by California voters in 2016), while imposing sensible regulations on the use of land to protect the City’s residents, neighborhoods, and businesses from disproportionately negative impacts. It is the purpose and intent of this Chapter to regulate the commercial cultivation, processing, manufacturing, testing, sale, delivery, and distribution of cannabis and cannabis products in a responsible manner to protect the health, safety, and welfare of the residents of the City and to enforce rules and regulations consistent with state law.

9.22.03 Legal Authority.

This Chapter is adopted pursuant to the authority granted to the City by Sections 5 and 7 of Article XI of the California Constitution, and the provisions of the Medicinal and Adult Use Cannabis Regulation and Safety Act (hereinafter “MAUCRSA”).

9.22.04 Cannabis Cultivation and Cannabis Activities Prohibited Unless Specifically Authorized by this Chapter.

Except as specifically authorized by this Chapter, the commercial cultivation, manufacture, processing, storing, laboratory testing, labeling, sale, delivery, distribution, or transportation (other than as provided under Business and Professions Code Section 26090(e)), of cannabis or cannabis products is expressly prohibited in the City.

9.22.05 Compliance with State and Local Laws and Regulations.

It is the responsibility of the owners and operators of any commercial cannabis business within the City limits to ensure that they operate in a manner compliant with this Chapter, all applicable state and local laws, and any regulations promulgated thereunder, including but not limited to the MAUCRSA.

9.22.06 Definitions.

All definitions pertaining to cannabis regulation that appear in Business and Professions Code Section 26001, as codified by Senate Bill 94, the MAUCRSA of 2017, are hereby incorporated by reference. Definitions appearing in this ordinance are either those that are not covered by state law, pre-date Proposition 64 and the MAUCRSA, or are outside the scope of Business and Professions Code Section 26001.

A. “Applicant” means a person, or persons, or an entity that submits an application for a Cannabis Business Permit under this Chapter.

B. “Bureau” means the Bureau of Cannabis Control with the California Department of Consumer Affairs, or its successor the Department of Cannabis Control which becomes effective July 1, 2021.

C. “Cannabis” shall have the same meaning as that appearing in Business and Professions Code Section 26001(f).

D. “Canopy” shall have the same meaning as that appearing in Title 3, Section 8000(f) of the California Code of Regulations.

E. “Caregiver” or “primary caregiver” has the same meaning as that term is defined in Health and Safety Code Section 11362.7.

F. “Distributor” shall have the same meaning as that appearing in Section 26070 of the Business and Professions Code.

G. “Commercial cannabis business” means any business or operation which engages in medicinal or adult-use commercial cannabis activity.

H. “Cannabis Business Permit” means a regulatory permit issued by the City pursuant to this Chapter, to a commercial cannabis business and is required before any commercial cannabis activity may be conducted in the City. The initial permit and annual renewal of a

commercial cannabis business is made expressly contingent upon the business' ongoing compliance with all of the requirements of this Chapter and any regulations adopted by the City governing the commercial cannabis activity at issue.

I. "Cannabis Business Permittee" or "Permittee" means a person or entity that has received a Cannabis Business Permit from the City as authorized under this Chapter.

J. "Dispensing" means any activity involving the retail sale of cannabis or cannabis products from a retailer.

K. "Limited-access area" means an area in which cannabis is stored or held and is only accessible to a licensee and authorized personnel.

L. "Manufactured cannabis" means raw cannabis that has undergone a process whereby the raw agricultural product has been transformed into a concentrate, extraction or other manufactured product intended for internal consumption through inhalation or oral ingestion or for topical application.

M. "Manufactured cannabis" means raw cannabis that has undergone a process whereby the raw agricultural product has been transformed into a concentrate, extraction or other manufactured product intended for internal consumption through inhalation or oral ingestion or for topical application.

N. "Manufacturing site" means a location that produces, prepares, propagates, or compounds cannabis or cannabis products, directly or indirectly, by extraction methods, independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis, and is owned and operated by a person issued a valid Cannabis Business Permit for manufacturing from the City of Guadalupe and, a valid state license as required for manufacturing of cannabis products.

O. "Microbusiness" shall have the same meaning as that contained in Section 26070(a)(3) of the Business and Professions Code.

P. "Non-storefront retailer" is a subset of "Retailer" and is a licensed retail business that is closed to the public and provides product to customers solely by means of a delivery service which the retailer owns and controls.

Q. "Non-volatile solvent" means any solvent used in the extraction process that is not a volatile solvent as defined by state law. For purposes of this chapter, a non-volatile solvent includes carbon dioxide (CO₂) used for extraction and ethanol used for extraction or post-extraction processing.

R. "Owner" means any of the following:

1. A person with an aggregate ownership interest of 10 percent or more in the person applying for a license or a licensee, unless the interest is solely a security, lien, or encumbrance.
2. The manager of a nonprofit or other entity.
3. A member of the board of directors of a nonprofit.
4. An individual who will be participating in the direction, control, or management of the person applying for a license. Such an individual includes any of the following:
 - a. A general partner of a commercial cannabis business that is organized as a partnership.

b. A non-member manager or manager of a commercial cannabis business that is organized as a limited liability company.

c. An officer or director of a commercial cannabis business that is organized as a corporation.

d. An individual entitled to a share of at least 10 percent of the profits of the commercial cannabis business.

5. Any individual who assumes responsibility for the license.

6. When an entity is an owner in a commercial cannabis business, all entities, and individuals with a financial interest in the entity shall be disclosed to the City and may be considered owners of the commercial cannabis business. For example, this includes all entities in a multi-layer business structure, as well as the chief executive officer, members of the board of directors, partners, trustees, and all persons who have control of a trust and managing members or non-member managers of the entity. Each entity disclosed as having a financial interest must disclose the identities of persons holding financial interests until only individuals remain.

S. "Package" means any container or receptacle used for holding cannabis or cannabis products.

T. "Patient" or "qualified patient" shall have the same meaning as that contained in California Health and Safety Code Section 11362.7 et seq., as it may be amended, and which includes within its definition a person who is entitled to the protections of California Health & Safety Code Section 11362.5.

U. "Person" shall mean any individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit.

V. "Person with an identification card" shall have the same meaning as that contained in California Health and Safety Code Section 11362.7.

W. "Processing" means a cultivation site that conducts only trimming, drying, curing, grading, packaging, or labeling of cannabis and nonmanufactured cannabis products.

X. "Retailer" or "Storefront Retailer" shall have the same meaning as that contained in Section 26070(a)(1) of the Business and Professions Code.

Y. "State license" means a permit or license issued by the State of California, or one of its departments or divisions, under the MAUCRSA and any subsequent related State of California legislation, to engage in cannabis activity. A state license alone will not authorize the holder to operate a cannabis business, as state law also requires a permit or other authorization issued by a local jurisdiction.

Z. "Topical cannabis" means a product intended for external application and/or absorption through the skin. A topical cannabis product is not considered a drug as defined by Health and Safety Code Section 109925.

AA. "Transport" means the transfer of cannabis products from the permitted business location of one licensee to the permitted business location of another licensee, for the purposes of conducting cannabis activity authorized by the MAUCRSA which may be amended or repealed by any subsequent related State of California legislation. Transport can only be

performed by licensed distributors and does not include deliveries of cannabis or cannabis products.

BB. "Volatile solvent" means a solvent as defined by Health and Safety Code Section 11362.3(b)(3) as of the effective date of this article and as subsequently amended.

CC. "Youth center" means any:

1. Public or private facility that is primarily used to host recreation or social activities for minors, including, but not limited to:

- a. Private youth membership organizations or clubs,
- b. Social service teenage club facilities,
- c. Video arcades where 10 or more video games or game machines or devices are operated, and where minors are legally permitted to conduct business, or
- d. Similar amusement park facilities.
- e. Must be used for youth activities at least 60% of the time in a calendar year.

2. It shall also include a park, playground or recreational area specifically designed to be used by children which has play equipment installed, including public grounds designed for athletic activities such as baseball, softball, soccer, or basketball or any similar facility located on a public or private school grounds, or on City, county, or state parks.

3. This definition shall not include any private martial arts, yoga, ballet, music, art studio or similar studio of this nature nor shall it include any private gym, athletic training facility, pizza parlor, dentist office, doctor's office primarily serving children or a location which is primarily utilized as an administrative office or facility for youth programs or organizations.

9.22.07 Cannabis Business Permit Required to Engage in Cannabis Business.

No person may engage in any cannabis business within the City including cultivation, manufacture, processing, laboratory testing, distributing, dispensing, or sale of cannabis or a cannabis product unless the person meets all of the following requirements:

- A. A valid Cannabis Business Permit from the City;
- B. A valid State of California Seller's Permit; and
- C. Is currently in compliance with all applicable state and local laws and regulations pertaining to the cannabis business and the cannabis activities, including the duty to obtain any required state licenses.

9.22.08 Evidence of Cannabis Owners and/or Employees Background Check Required.

A. Any person who is an owner, employee or who otherwise works within a cannabis business must be legally authorized to do so under applicable state law.

B. Cannabis business owners, operators, investors, managers, and employees shall be required to submit to a criminal background check for themselves and all persons in their employment.

C. The City shall conduct criminal background checks which must at a minimum

identify the following:

1. Whether the individual applying for ownership or employment has ever been convicted of a violent felony as defined by California Penal Code 667.5 or equivalent offenses in other states;

2. Whether the individual applying for ownership or employment has ever been convicted of a crime involving dishonesty, fraud, or deceit, including but not limited to fraud, forgery, theft, or embezzlement as those offenses are defined in California Penal Code Sections 186.11, 470, 484, and 504a, respectively; or equivalent offenses in other states; or

3. Whether the individual applying for ownership or employment has ever been convicted of the illegal use, possession, transportation, distribution, or similar activities related to controlled substances, as defined in the Federal Controlled Substances Act, not including cannabis-related offenses for which the conviction occurred after the passage of the Compassionate Use Act of 1996.

D. Evidence of a conviction of any the offenses enumerated in Section 9.22.08(c) shall be grounds for denial of ownership or employment.

E. Violation of this section shall be grounds for immediate suspension of the business' operating Cannabis Business Permit, pending a hearing before the City Manager or their designee(s) within 30 days for a final determination of the status of the permit.

9.22.09 Personnel Prohibited from Holding a License or from Employment with a Cannabis Business Permittee.

A. Any person, including but not limited to any individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, in which any of the following actions or notices have been issued for non-compliance, shall not be eligible to obtain a Cannabis Business Permit from the City or from employment with a Cannabis Business Permittee in the City of Guadalupe:

1. The applicant has been denied a cannabis license or has had a cannabis license suspended or revoked by any city, county, city and county or any other state cannabis licensing authority;

2. The applicant was notified by the state, county, or city that it was conducting cannabis activity in violation of City ordinances, codes, and requirements, and failed to cure the violation in a timely manner;

3. Evidence that the applicant is delinquent in payment of federal, state, or local taxes and/or fees, and took no steps to cure the delinquency when notified by the appropriate agencies;

4. As of May 25, 2021, applicant was conducting cannabis activity in the City of Guadalupe in violation of local and state law.

5. The applicant has entered into either a verbal or written agreement to lease, a sublease, or any other agreement for any terms of use of the premises granted by a property owner, commercial broker, or any third party, who is in violation of Section 9.22.08 unless that property is leased at fair market value, and provided that any such lease, sublease or

agreement does not contain terms or conditions requiring the Cannabis Businesses Permit licensee to pay the property owner, commercial broker, or any third party a percentage of gross receipts, royalties, equity, or other unreasonable compensation as determined by the City. All such leases, subleases, or other agreements must be based on a flat monthly rate. Applicants shall be required to provide the City with a copy of their leases if the property owner, commercial broker, or any third party is in violation of Section 9.22.08.

9.22.10 Maximum Number and Type of Authorized Cannabis Businesses Permitted.

A. The number of each type of cannabis business that shall be permitted to operate in the City shall be established by resolution by the City Council.

B. Each year following the City Council's initial award of permits, if any, or at any time in the City Council's discretion, the City Council may reassess the number of Cannabis Business Permits which are authorized for issuance.

C. The City Council at its sole discretion may determine that the number and/or types of Cannabis Business Permits should remain the same or be modified.

9.22.11 Community Benefits.

A. The application procedure process shall include a component on community benefits.

B. Any community benefits that a cannabis business agrees to provide shall be incorporated into the terms and conditions under which the cannabis business will operate with the City's approval, if and when a Cannabis Business Permit is issued. Such terms and conditions shall be in addition to the requirements of this Chapter.

C. Community benefits may include but are not be limited to: in-kind donations; sponsorship of community events; financial support or otherwise for special community events such as fairs, afterschool programs, youth centers, Boys and Girls Clubs, local schools whether public or private; school athletic programs; school clubs; community centers, homeless shelters, senior centers and/or senior living facilities, parks and recreation programs.

9.22.12 City's Reservation of Rights.

The City reserves the right to reject any or all applications for a Cannabis Business Permit. Prior to such permit issuance, the City may modify, postpone, or cancel any request for applications, at any time without liability, obligation, or commitment to any party, firm, or organization, to the extent permitted under California law. Persons submitting applications assume the risk that all or any part of the program, or any particular category of permit potentially authorized under this Chapter, may be cancelled at any time prior to permit issuance. The City further reserves the right to request and obtain additional information from any candidate submitting an application. In addition to a failure to comply with other requirements in this Chapter, an application may be rejected for any of the following reasons:

- A. The application was received after the designated time and date of the deadline.
- B. The application did not contain the required elements, exhibits, or was not organized in the required format.
- C. The application was considered not fully responsive to the request for a permit application, i.e., was substantially incomplete.

9.22.13 Procedure Guidelines and Review Criteria to Evaluate Cannabis Business Applications.

- A. By resolution, the City Council shall adopt Procedure Guidelines and Review Criteria for the City's evaluation of cannabis business permit applications.
- B. The Procedure Guidelines shall provide the process for soliciting applications including time frames, limitations, forms, and rules for completing applications.
- C. The Review Criteria shall include detailed objective review criteria to be evaluated on a point system or equivalent quantitative evaluation scale tied to particular sets of criteria.
- D. The scoring on Review Criteria shall be used to determine which candidates will be eligible to participate in the interview or other decision process as determined by the City Council.
- E. The City Administrator or the City Administrator's designee(s) shall be authorized to prepare any necessary forms and adopt any necessary rules to implement the Procedures Guidelines and Review Criteria. This will also include preparing the process for conducting the interviews in which all eligible applicants will participate.
- F. At the time of filing, each applicant shall pay an application fee established by resolution of the City Council to cover all costs incurred by the City in the application process.

9.22.14 Permittee Selection Process

- A. Applications will be reviewed per the Procedure Guidelines and Review Criteria and will be either denied or approved.
- B. Once the proposed locations of approved applications have been identified, the Planning Director or the Planning Director's designee(s) shall verify it is properly zoned for the type of license(s) in which the applicant has applied. If permitted, a zoning verification letter shall be issued.
- C. Only approved applications meeting guidelines set by Council Resolution as to cut off score will be eligible to participate in the interview process or any further process.

D. Upon the completion of the selection process, a public meeting shall be set in which concerns of residents, businesses, and community organizations alike may be brought before the City.

E. The Planning Director, or the Planning Director's designee(s), shall conduct the public meeting to solicit community feedback.

F. Public Notice shall be mailed at least ten (10) days prior to the public meeting to the following:

1. All property owners of record within a minimum 300-foot radius of the subject property as shown on the latest available assessment role or a larger radius if deemed necessary by the Planning Director in order to provide adequate public notification; and

2. Any person or group who has filed a written request for notice regarding the specific application.

G. Failure to Notify Individual Properties. The validity of the proceedings shall not be affected by the failure of any property owner, resident or neighborhood or community organization to receive a mailed notice.

H. Applications shall be vetted by the City Administrator and a team selected by the City Administrator consistent with Section 9.22.13(c). At the conclusion of the vetting process, the City Administrator shall prepare a report with findings and recommendations for consideration by the City Council. The recommendations shall include a summary of any concerns voiced by the community at the public meeting.

I. The City Council shall either deny or approve the final candidates and shall select the top candidates in each category of the cannabis businesses pursuant to Section 9.22.13(a). The City Council's decision as to the selection of the prevailing candidates shall be final, pending an appeal, in the event an appeal is filed as provided for under Section 9.22.24.

J. The City will issue notice to the prevailing candidates that the City will issue an official Cannabis Business Permit(s) upon the prevailing applicant(s) obtaining all required land use approvals. Once all required land use approvals are secured, the City will issue an Official Cannabis Business Permit to any prevailing applicant(s). The City Council's decision concerning which applicant(s) will be issued an official Cannabis Business Permit(s) is final and is subject to the time limits set forth in California Code of Civil Procedure Section 1094.6 for judicial review.

9.22.15 Exercise of a Cannabis Business Permit.

A. Each Cannabis Business Permit issued pursuant to this Chapter shall expire twelve (12) months after the date of issuance. Cannabis Business Permits may be renewed as provided in Section 9.22.18.

B. A Cannabis Business Permit shall be exercised within twelve (12) months of issuance. Exercised shall be when any of the following occur:

1. A Certificate of Occupancy has been issued,
2. The permitted use(s) has commenced on the site, and
3. A City Building Permit or Grading Permit is secured, and construction lawfully commenced.

9.22.16 Scope of Approval.

A. If a location previously approved for a cannabis use has not been in regular and continuous operation in the preceding four (4) months, it shall be considered abandoned and shall need to reapply for a Cannabis Business Permit before resuming operations unless mitigating circumstance occur which was beyond the control of the permittee and an extension has been authorized by the City Administrator or the City Administrator's designee.

B. The approval of a new use shall terminate all rights and approvals of a Cannabis Business Permit occupying the same site or location.

9.22.17 Reapplying for a Cannabis Business Permit.

If an application is denied a permit due to a disqualifying factor such as failing a background check or not complying with any state, or local jurisdictions regulatory requirements in which legal or administrative action has been taken a new application from the same applicant(s) may not be filed for one (1) year from the date of the denial. This section shall not apply to an approved applicant who was not awarded a permit resulting from the city not selecting them for one of the permits in an application process.

9.22.18 Renewal of Cannabis Business Permits.

A. An application for renewal of a Cannabis Business Permit shall be filed at least sixty (60) calendar days prior to the expiration date of the current permit.

B. The renewal application shall contain all the information required for new applications.

C. The applicant shall pay a fee in an amount to be set by the City Council to cover the costs of processing the renewal permit application, together with any costs incurred by the City to administer the program created under this Chapter.

D. An application for renewal of a Cannabis Business Permit shall be rejected if any of the following exists:

1. The application is filed less than sixty (60) days before its expiration or a shorter time period which shall be at the discretion of the City Administrator.

2. The Cannabis Business Permit is suspended or revoked at the time of the application.

3. The Cannabis Business has not been in regular and continuous operation in the four (4) months prior to the renewal application or the approved extension of the deadline from the City Administrator.

4. The Cannabis Business has failed to conform to the requirements of the Cannabis Business Permit or this Chapter or any regulations adopted pursuant to this Chapter.

5. The permittee fails or is unable to renew its State of California license.

6. If the state has determined, based on substantial evidence, that the permittee or applicant is in violation of the requirements of the state rules and regulations and the state has determined that the violation is grounds for termination or revocation of the Cannabis Business Permit.

7. The applicant filed an application within one (1) year from the date that a previous application that was denied.

E. The City Administrator or the City Administrator's designee(s) is authorized to make all decisions concerning the issuance of a renewal permit. In making the decision, the City Administrator or the City Administrator's designee(s) is authorized to impose additional conditions to a renewal permit, if it is determined to be necessary to ensure compliance with state or local laws and regulations or to preserve the public health, safety, or welfare. Appeals from the decision of the City Administrator or the City Administrator's designee(s) shall be handled pursuant to Sections 9.22.25 through 9.22.26.

9.22.19 Revocation of Permits.

Cannabis Business Permits may be revoked for any violation of any state or local laws, and/or rules, and/or standards, policies, procedures, or regulations in this Chapter relating to cannabis.

9.22.20 Effect of State License Suspension

Suspension of a license issued by the State of California, or by any of its departments or divisions, shall immediately suspend the ability of a cannabis business to operate within the City until the State of California or its respective department or division reinstates or reissues the State license.

9.22.21 Effect of State Revocation.

Revocation of a license issued by the State of California, or by any of its departments or divisions, shall immediately suspend the ability of a cannabis business to operate within the City until the State of California or its respective department or division takes appropriate action. Should the state revoke a license, the cannabis business owner may re-apply for a local permit at such time as it can demonstrate that the grounds for revocation of the license by the state no longer exist or that the underlying deficiency has otherwise been cured.

9.22.22 Appeals.

Appeals relating to denial of an initial application; denial of advancement to the interview or final determination process; to revoke or suspend a permit; to deny renewal of an application for a permit; or to add conditions to a permit shall be conducted as prescribed in this Chapter. The City Council shall hold a hearing on any appeals, unless the City Council has delegated its authority to hold such appeals, by resolution, to a hearing officer.

9.22.23 Written Request for Appeal.

A. Within ten (10) calendar days after the date of a decision of the City Manager or their designee(s) to revoke, suspend or deny an initial or renewed permit application or to add conditions to a permit, an Applicant or Permittee may appeal such action by filing a written appeal with the City Clerk setting forth the reasons why the decision was not proper.

B. At the time of filing the appellant shall pay the designated appeal fee, established by resolution of the City Council from time to time.

9.22.24 Grounds for Appeal for an Initial Permit Decision to Advance to the Interview or Final Decision Process.

A. The City Council or an appointed hearing officer will hear appeals concerning any deviation from the City's published Application Procedures that adversely affected the Applicant by altering the outcome of the City's decision on the Applicant's application. Examples of appealable deviations include:

1. Failure on the part of the City to provide appropriate notification regarding changes to the application process via website postings and/or email to the Applicant prior to the time the application was submitted;

2. Failure on the part of the City to provide an Applicant an equal opportunity to modify an application where that opportunity was provided to other applicants;

3. The scoring of one or more portions of the Applicant's application was not justified based on the information presented in the application or due to a material error or omission on the part in scoring the application.

B. Any appeal based upon Section 9.22.24(a) must be supported by evidence that the Applicant presented the relevant information with completeness and in the appropriate section

of the application. Information presented in the application that is incomplete in nature or that is relevant to a question posed by the City on the application form but appears in the incorrect section, even if complete, may be grounds for the dismissal of the appeal.

9.22.25 Appeal Hearing Process.

A. Within ten (10) calendar days after service of the notice of the decision of the City Administrator or the City Administrator's designee(s) to deny advancement to the interview or other final determination process, to revoke or suspend a permit, to deny a renewed application for a permit, or to add conditions to a permit, an appeal of may be filed by the Applicant or Permittee affected by such action by filing a written appeal with the City Clerk setting forth the reason why the decision was not proper. For an initial permit application appeal, reasons shall be stated with specificity and shall address the issues outlined in Section 9.22.24(a). Date of service shall mean the date when a notice or written decision was personally delivered to the Applicant or permittee or the date when the notice was caused to be delivered by certified, first class mail. In cases in which the City can verify delivery of a notice to an Applicant or in which an Applicant is documented as refusing delivery, lack of receipt of the notice cannot form the basis for an appeal.

B. The Notice of Appeal shall be in writing and signed by the person making the appeal ("Appellant"), or their legal representative, and shall contain the following:

1. Name, address, and telephone number of the Appellant.
2. Specify decisions, actions, or a particular part thereof, made that are the subject of the appeal.
3. Include a true and correct copy of the notice issued by the City Administrator of the City Administrator's designee(s) for which the Appellant is appealing.
4. State with specificity the reasons and grounds for making the appeal, including, but not limited to, a statement of facts upon which the appeal is based in sufficient detail to enable the City Council, or any appointed hearing officer, to understand the nature of the controversy, the basis of the appeal, and the relief requested.
5. All documents or other evidence pertinent to the appeal that the appellant requests the hearing officer or body to consider at the hearing.
6. An appeal fee, as established by resolution of the City Council.

C. Failure of the City Clerk to receive a timely appeal constitutes a waiver of the right to appeal the notice issued by the City Administrator or the City Administrator's designee(s). In this event, notice of revocation, nonrenewal, or suspension of the City Administrator or the City Administrator's designee shall be final.

D. In the event a written Notice of Appeal is timely filed, the nonrenewal, suspension, revocation shall not become effective until a final decision has been rendered and issued by the City Council or appointed hearing officer. Notices of appeal not served in a timely manner or served by non-operational business shall not serve to allow such business to operate pending appeal.

E. If no appeal is timely filed in the event of a decision of nonrenewal, the Cannabis Businesses Permit shall expire at the conclusion of the term of the permit. If no appeal is timely filed in the event of a decision supporting suspension or revocation, the suspension or revocation shall become effective upon the expiration of the period for filing a written Notice of Appeal.

9.22.26 Administrative Hearing and Proceedings.

A. Review by City Council or Appointed Hearing Officer; Administrative Hearing and Proceedings.

1. Upon receipt by the City Clerk of a timely-filed Notice of Appeal pertaining to suspensions, revocations, or non-renewals the City Clerk shall schedule a hearing within thirty days (30) days before the City Council, unless a hearing officer has been appointed, in which case the City Clerk shall forward such appeal to the hearing officer who will schedule a hearing within thirty (30) days. In the event such hearing cannot be heard within that time period or a mutually agreed upon time with the Appellant then the City Clerk shall schedule the appeal to be heard by the City Council within forty-five (45) days or as reasonably possible at the next scheduled City Council meeting proceeding the deadline from receiving the appeal. If a hearing officer has been appointed, the hearing officer shall schedule the hearing to take place within forty-five (45) days.

2. The Appellant(s) listed on the written Notice of Appeal shall be notified in writing of the date, time, and location of the hearing at least ten (10) days before the date of the hearing (“notice of appeal hearing”).

3. A request by an Appellant or by the City to continue a hearing must be submitted to the City Clerk in writing no later than three (3) business days before the date scheduled for the hearing. The City Council, or appointed hearing officer, may continue a hearing for good cause or on its own motion; however, in no event may the hearing be continued for more than thirty (30) calendar days, unless there is a stipulation by all parties to do so.

B. At the date, time and location set forth in the Notice of Appeal hearing, the City Council or an appointed hearing officer shall hear and consider the testimony of the Appellant(s), City staff, and/or their witnesses, as well as any documentary evidence properly submitted for consideration.

C. The following rules shall apply at the appeal hearing:

1. Appeal hearings are informal, and formal rules of evidence and discovery do not apply. However, rules of privilege shall be applicable to the extent they are permitted by law, and irrelevant, collateral, undue, and repetitious testimony may be excluded.

2. The City bears the burden of proof to establish the grounds for nonrenewal, suspension or revocation by a preponderance of evidence. Appellant(s) bear the burden of proof regarding denial of an Applicant's application or related to the initial application process (Section 9.22.24).

3. The issuance of the City's notice constitutes prima facie evidence of grounds for the denial, nonrenewal, suspension, or revocation, and City personnel who significantly took part in the investigation, which contributed to the notice of decision may participate in the administrative hearing.

4. The City Council or the appointed hearing officer may accept and consider late evidence not submitted initially with the Notice of Appeal upon a showing by the Appellant of good cause. The City Council, or appointed hearing officer, shall determine whether a particular fact or facts amount to good cause on a case-by-case basis.

5. The Appellant may bring a language interpreter to the hearing at their sole expense.

6. The City may, at its discretion, record the hearing by stenographer or court reporter, audio recording, or video recording. If the Appellant requests from the City that a court reporter, stenographer, or videographer be used, Appellant shall bear the costs of same and shall deposit such fees prior to commencement of the administrative hearing.

D. If the Appellant, or Appellant's legal representative, fails to appear at the appeal hearing, the City Council, or the appointed hearing officer, may cancel the appeal hearing and send a notice thereof to the Appellant by certified, first class mail to the address(es) stated on the Notice of Appeal. A cancellation of a hearing due to non-appearance of the appellant shall constitute the appellant's waiver of the right to appeal and a failure to exhaust all administrative remedies. In such instances, the City's notice of decision is final and binding.

E. Decision of the City Council, or Appointed Hearing Officer; Final Decision.

1. Following the conclusion of the administrative hearing, the City Council or appointed hearing officer shall issue a written decision within twenty (20) days which (i) determines if the action appealed from is affirmed or overturned and (ii) specifies the basis (grounds and reasons) for the decision.

F. The written decision of the City Council, or appointed hearing officer shall provide that it is final and conclusive and is subject to the time limits set forth in California Code of Civil Procedure Section 1094.6 for judicial review.

G. A copy of the written decision shall be served by certified, first class mail on the appellant. If the Appellant is not the owner of the real property in which the cannabis business

is located, or proposed to be located, a copy of the final decision may also be served on the property owner by first class mail to the address shown on the last equalized assessment roll. Failure of a person to receive a properly addressed final decision shall not invalidate any action or proceeding by the City pursuant to this Chapter.

9.22.27 Change in location; updated application form.

A. Any time the dispensing, testing, manufacturing, and/or distribution location specified in an issued Cannabis Business Permit is changed, the Permittee shall submit an updated application form to the City Administrator or the City Administrator's designee(s). The process and the fees for the processing of the application form shall be the same as the process and fees set forth in Sections 9.22.18 and 9.22.28.

B. Within fifteen (15) calendar days of any other change in the information provided in the updated application form or any change in status of compliance with the provisions of this Chapter, including any change in the cannabis business ownership or management members, but not including the identification of any vehicle(s) used for delivery of cannabis as provided in Section 9.22.42(d), the applicant shall file an updated application form with the City Administrator or the City Administrator's designee(s) for review along with an application amendment fee, as set forth in Sections 9.22.18(c).

9.22.28 Transfer of Cannabis Business Permit.

A. The owner of a Cannabis Business Permit shall not transfer ownership or control of the permit to another person or persons or entity unless and until the transferee obtains an amendment to the permit from the City Administrator or the City Administrator's designee(s) stating that the transferee is now the permittee. Such an amendment may be obtained only if the transferee files an application with the City Administrator or the City Administrator's designee(s) in accordance with all provisions of this Chapter (as though the transferee were applying for an original Cannabis Business Permit). The proposed transferee's application shall be accompanied by a transfer fee in an amount set by resolution of the City Council (or if not set, shall be the same amount as the application fee).

B. The City Administrator or their designee(s) shall conduct a hearing to determine whether the transferee satisfies the eligibility requirements for a new permit. The transferee's application will be treated as a new application and will be evaluated in substantial compliance with the procedures described in Sections 9.22.13 and 9.22.14. This will require a complete evaluation of the application and an interview of the applicant prior to an administrative hearing, including a determination of whether the transfer involves a substantial change in ownership (any alteration in the permittee's business structure/ownership that results in a change of 51% or more of the original ownership). Following the hearing, the City Council must approve the transfer in order for it to be authorized, as provided in subsection 9.22.28(d). If the transfer involves a lesser percentage of the change in ownership than the threshold cited above, then the hearing will be administrative in nature and City Council approval will not be required for the transfer to be authorized.

C. Cannabis Business Permits issued through the grant of a transfer by the City Administrator, or their designee(s) shall be valid for a period of one year beginning on the day the City Administrator or their designee(s) approves the transfer of the permit. Before the transferee's permit expires, the transferee shall apply for a renewal permit and pay the appropriate fee in the manner required by this Chapter.

D. Changes in ownership of a permittee's business structure or a substantial change in the ownership of a permittee business entity (changes that result in a change of more than 51% of the original ownership), must be approved by the City Council following completion of the transfer process contained in subsection (a). Failure to comply with this provision is grounds for permit revocation.

E. A permittee may change the form of business entity without applying to the City Administrator or their designee(s) for a transfer of permit, provided:

1. The membership of the new business entity is substantially similar to original permit holder business entity (at least 51% of the membership is identical)

2. Although a transfer is not required in this circumstance, the permit holder is required to notify the City Administrator in writing of the change within ten (10) days. Failure to comply with this provision is grounds for permit revocation.

F. A Cannabis Business Permit shall not be transferred when the City has notified the Permittee in writing that the permit has been or may be suspended or revoked.

G. Any attempt to transfer a Cannabis Business Permit either directly or indirectly in violation of this section is hereby declared a violation of the Permit and this ordinance. Such a purported transfer shall be deemed a ground for revocation of the permit.

9.22.29 City Business License.

Prior to commencing operations, a cannabis business shall obtain a City of Guadalupe business license.

9.22.30 Building Permits and Inspection.

Prior to commencing operations, a Cannabis Business Permit shall be subject to a mandatory building inspection and must obtain all required permits and approvals which would otherwise be required for any business of the same size and intensity operating in that zone. This includes but is not limited to obtaining any required building permit(s), the Fire Department approvals, Police Department approval (including Code Compliance), Planning, County Health Department approvals and other zoning and land use permit(s) and approvals.

9.22.31 Authorization from the Planning Director.

Prior to commencing operations, a Cannabis Business must obtain a zoning clearance from the Planning Director or the Planning Director's designee(s) certifying that the business is located on a site that meets all of the requirements of Sections 9.22.30, 9.22.32, and 9.22.33 of this Chapter.

9.22.32 Right to Occupy and to Use Property.

Prior to the City's issuance of a Cannabis Business Permit pursuant to this Chapter, any person(s) or entity intending to open and to operate a cannabis business shall first provide sufficient evidence of the legal right to occupy and to use the proposed location. If the proposed location will be leased from the property owner, the Applicant shall be required to provide a signed and notarized statement from the owner of the property, acknowledging that the property owner has read this Chapter and consents to the operation of the cannabis business on the owner's property.

9.22.33 Location and Design of Cannabis Businesses.

A. Cannabis businesses permitted to engage in Retail, Distribution, Manufacturing, Testing Labs, and Microbusiness (non-cultivation) operations for cannabis and cannabis products are subject to the following zoning and locational requirements:

B. Distribution, Manufacturing, Testing Labs, Cultivation-Processing, and/or Microbusiness (non-cultivation) which include non-storefront retail activities may only be conditionally allowed in the following zone districts: M-C (Industrial-Commercial), G-I (General Industrial), and UR/I (Urban Reserve/Light Industrial), and must meet all the requirements pursuant to Guadalupe Zoning Code Chapter 18.16 and Cannabis Business Permittees must also meet all of the following distance requirements:

1. It shall be no closer than six hundred (600) feet from any zoned parcel in the City designated by the City and state law as a sensitive use, and pursuant to Section 9.22.33(a)(2). The distance measured shall be the horizontal distance measured in a straight line from the property line of those parcels in Section 9.22.33(a)(2) to the closest property line of the lot on which the cannabis business is located.

2. It shall be no closer than six hundred (600) feet from any parcel containing any of the following:

a. A school providing instruction in kindergarten or any grades 1 through 12, (whether public, private, or charter, including pre-school, transitional kindergarten, and K-12);

b. A commercial daycare center licensed by the State, County or City which is in existence at the time the license is issued unless the State licensing authority or the City specifies a greater radius.

c. A youth center that is in existence prior to the submittal of the initial cannabis application or at the time the license is issued, unless the State licensing authority or the City specifies a greater radius.

C. Retail Storefront may be conditionally allowed in the following zone districts: G-C (General Commercial), C-N (Neighborhood Commercial), and C-R (Commercial

Recreation), and must meet all the requirements of 12 of the Guadalupe Municipal Code (Zoning). The commercial cannabis businesses must also meet all of the following distance requirements:

1. It shall be no closer than six hundred (600) feet from any zoned parcel in the City designated by the City and state law as a sensitive use and pursuant to Section 9.22.33(b)(2). The distance measured shall be the horizontal distance measured in a straight line from the property line of those parcels in Section 9.22.33(b)(2) to the closest property line of the lot on which the cannabis business is located.

2. It shall be no closer than six hundred (600) feet from any parcel containing any of the following:

a. A school providing instruction in kindergarten or any grades 1 through 12, (whether public, private, or charter, including pre-school, transitional kindergarten, and K-12);

b. A commercial daycare center licensed by the State, County or City which is in existence at the time the license is issued, unless the State licensing authority or the City specifies a greater radius.

c. A youth center that is in existence prior to the submittal of the initial cannabis application or at the time the license is issued, unless the State licensing authority or the City specifies a greater radius.

D. Each proposed cannabis business shall:

1. Conform with the City 's general plan, any applicable specific plan, master plan, and design requirements.

2. Comply with all applicable zoning and related development standards.

3. Be constructed in a manner that minimizes odors to surrounding uses, and promotes quality design and construction, and consistency with the surrounding properties.

4. Be adequate in size and shape to accommodate the yards, walls, fences, parking and loading facilities, landscaping and all items required for the development.

5. Be served by highways adequate in width and improved as necessary to carry the kind and quantity of traffic such use will generate.

6. Be provided with adequate electricity, sewerage, disposal, water, fire protection and storm drainage facilities for the intended purpose.

9.22.34 Limitations on City's Liability.

To the fullest extent permitted by law, the City of Guadalupe shall not assume any liability whatsoever with respect to having issued a Cannabis Business Permit pursuant to this Chapter or otherwise approving the operation of any cannabis business. As a condition to the approval of any Cannabis Business Permit, the applicant shall be required to meet all of the following conditions before they can receive the Cannabis Business Permit:

A. Execute an agreement, in a form approved by the City Attorney, agreeing to indemnify, defend (at applicant's sole cost and expense), and hold the City of Guadalupe, and its officers, officials, employees, representatives, and agents, harmless, from any and all claims, losses, damages, injuries, liabilities or losses which arise out of, or which are in any

way related to, the City 's issuance of the Cannabis Business Permit, the City 's decision to approve the operation of the cannabis business or activity, the process used by the City in making its decision, or the alleged violation of any federal, state or local laws by the cannabis business or any of its officers, employees or agents.

B. Maintain insurance at coverage limits, and with conditions thereon determined necessary and appropriate from time to time by the City Administrator or the City Administrator's designee(s).

C. Reimburse the City for all costs and expenses, including but not limited to legal fees and costs and court costs, which the City may be required to pay as a result of any legal challenge related to the City's approval of the Applicant's Cannabis Business Permit or related to the City 's approval of a cannabis activity. The City, at its sole discretion, may participate at its own expense in the defense of any such action, but such participation shall not relieve any of the obligations imposed hereunder.

9.22.35 Records and Recordkeeping.

A. Each owner and operator of a cannabis business shall maintain accurate books and records in an electronic format, detailing all of the revenues and expenses of the business, and all of its assets and liabilities. On no less than an annual basis (at or before the time of the renewal of a Cannabis Business Permit issued pursuant to this Chapter), or at any time upon reasonable request of the City, each cannabis business shall file a sworn statement detailing the number of sales by the cannabis business during the previous twelve-month period (or shorter period based upon the timing of the request), provided on a per-month basis. The statement shall also include gross sales for each month, and all applicable taxes and fees paid or due to be paid. On an annual basis, each owner and operator shall submit to the City a financial audit of the business's operations conducted by an independent certified public accountant. Each permittee shall be subject to a regulatory compliance review and financial audit as determined by the City Administrator or the City Administrator's designee(s).

B. Each owner and operator of a cannabis business shall maintain a current register of the names and the contact information (including the name, address, and telephone number) of anyone owning or holding an interest in the cannabis business, and separately of all the officers, managers, employees, agents, and volunteers currently employed or otherwise engaged by the cannabis business. The register required by this paragraph shall be provided to the City Administrator or the City Administrator's designee(s) upon a reasonable request.

C. All cannabis businesses shall maintain an inventory control and reporting system that accurately documents the present location, amounts, and descriptions of all cannabis and cannabis products for all stages of the growing and production or manufacturing, laboratory testing processes until purchase as set forth in the MAUCRSA.

9.22.36 Security Measures.

A. A Cannabis Business Permittee shall implement sufficient security measures to deter and prevent the unauthorized entrance into areas containing cannabis or cannabis products and to deter and prevent the theft of cannabis or cannabis products at the cannabis business. Except as may otherwise be determined by the City Administrator or the City Administrator's designee(s), these security measures shall include, but shall not be limited to, all of the following:

1. Perimeter fencing and exterior lighting systems (including motion sensors) for after-hours security as approved by the Chief of Police and/or the Planning Director were applicable.

2. Preventing individuals from remaining on the premises of the cannabis business if they are not engaging in an activity directly related to the permitted operations of the cannabis business in cases in which the individual will not voluntarily leave the premises the cannabis employee shall contact the Police Department.

3. Establishing limited access areas accessible only to authorized cannabis business personnel.

4. Except for live growing clone plants which are being sold at a cannabis business where applicable, all cannabis and cannabis products shall be stored in a secured and locked vault or vault equivalent. All safes and vaults shall be compliant with Underwriter Laboratories burglary-resistant and fire-resistant standards. All cannabis and cannabis products, including live clone plants that are being sold, shall be kept in a manner as to prevent diversion, theft, and loss.

5. Installing 24-hour security surveillance cameras of at least high-definition (HD) quality to monitor all entrances and exits to and from the premises, all interior spaces within the cannabis business which are open and accessible to the public, all interior spaces where cannabis, cash, or currency, is being stored for any period of time on a regular basis and all interior spaces where diversion of cannabis could reasonably occur. All cameras shall record in color. All exterior cameras shall be in weather-proof enclosures, shall be located so as to minimize the possibility of vandalism, and shall have the capability to automatically switch to black and white in low light conditions. The cannabis business shall be responsible for ensuring that the security surveillance camera's footage is remotely accessible by the City Administrator or the City Administrator's designee(s), and that it is compatible with the City's software and hardware. In addition, if required remote and real-time, live access to the video footage from the cameras shall be provided to the Director of Public Safety or the Director of Public Safety's designee(s) at the expense of the permittee. Video recordings shall be maintained for a minimum of ninety (90) days and shall be made available to the Director of Public Safety or the Director of Public Safety's designee(s) upon request. Video shall be of sufficient quality for effective prosecution of any crime found to have occurred on the site of the cannabis business and shall be capable of enlargement via projection or other means. Internet Protocol address information shall be provided to the Police Department by the cannabis business, to

facilitate remote monitoring of security cameras by the Department or its designee(s). Each business shall have network security protocols that are certified by Underwriters Laboratories.

6. Sensors shall be installed to detect entry and exit from all secure areas and shall be monitored in real time by a security company licensed by the State of California Bureau of Security and Investigative Services.

7. Panic buttons shall be installed in all cannabis businesses with direct notification to the Police Department dispatch and shall be configured to immediately alert dispatch for the Police Department.

8. Having a professionally installed, maintained, and monitored real-time alarm system by a security company licensed by the State of California Bureau of Security and Investigative Services.

9. Any security measures, such as bars, installed on the windows or the doors of the cannabis business shall be installed only on the interior of the building.

10. Security personnel shall be on-site 24 hours a day or alternative security as authorized by the City Administrator or the City Administrator's designee(s) and must have a verified response security patrol when closed. Security personnel must be licensed by the State of California Bureau of Security and Investigative Services personnel and shall be subject to the prior review and approval of the City Administrator or the City Administrator's designee(s), with such approval not to be unreasonably withheld.

11. Each cannabis business shall have the capability to remain secure during a power outage and shall ensure that all access doors are not solely controlled by an electronic access panel to ensure that locks are not released during a power outage.

12. Entrance areas are to be locked at all times and under the control of a designated responsible party that is either; (a) an employee of the cannabis business; or (b) a licensed security professional.

13. Each cannabis business shall have an accounting software system in place to provide point of sale data as well as audit trails or both product and cash, where applicable.

14. Each cannabis business shall demonstrate to the City Administrator or the City Administrator's designee(s), compliance with the state's track and trace system for cannabis and cannabis products as soon as it is operational.

15. Each cannabis business shall have a professionally installed video surveillance system, access control and intrusion alarm systems designed to protect the inventory, facility, and employees. Each business shall have network security protocols that are certified by Underwriters Laboratories.

16. Exterior vegetation shall be planted, altered, and maintained in a fashion that precludes its use as a hiding place for persons on the premises.

17. Emergency access and emergency evacuation plans that are in compliance with state and local fire safety standards.

18. Installation of “mosquitos” (high-pitch frequency devices) as a deterrent to vandalism/loitering.

B. Each cannabis business shall identify a designated security representative/liaison to the City, who shall be reasonably available to meet with the City Administrator or the City Administrator’s designee(s) regarding any security related measures or and operational issues. The designated security representative/liaison shall, on behalf of the cannabis business, annually maintain a copy of the current security plan on the premises of the business, to present to the City Administrator or the City Administrator’s designee(s) upon request that meets the following requirements:

1. Confirms that a designated manager will be on duty during business hours and will be responsible for monitoring the behavior of employees.

2. Identifies all managers of the cannabis business and their contact phone numbers.

3. Confirms that first aid supplies and operational fire extinguishers are located in the service areas and the manager’s office.

4. Confirms that burglar, fire, and panic alarms are operational and monitored by a licensed security company 24 hours a day, seven days a week, and provides contact information for each licensed security company.

5. Identify a sufficient number of licensed, interior, and exterior security personnel who will monitor individuals inside and outside the cannabis business, the parking lot, any adjacent property under the business’ control, and ensure that the parking lot is cleared of employees and their vehicles one-half hour after closing.

C. As part of the application and permitting process each cannabis business shall have a storage and transportation plan, which describes in detail the procedures for safely and securely storing and transporting all cannabis, cannabis products, any hazardous materials that may be used by the business, and any currency.

D. The cannabis business shall cooperate with the City whenever the City Administrator or the City Administrator’s designee(s) makes a request, with or without prior notice, to inspect or audit the effectiveness of any security plan or of any other requirement of this Chapter.

E. A cannabis business shall notify the City Administrator or the City Administrator’s designee(s) within twenty-four (24) hours after discovering any of the following:

1. Significant discrepancies identified during inventory. The level of significance shall be determined by the regulations promulgated by the City Administrator or the City Administrator's designee(s).

2. Diversion, theft, loss, or any criminal activity involving the cannabis business or any agent or employee of the cannabis business.

3. The loss or unauthorized alteration of records related to cannabis, customers or employees or agents of the cannabis business.

4. Any other breach of security.

F. Compliance with the foregoing requirements shall be verified by the City Administrator or the City Administrator's designee(s) prior to commencing business operations. The City Administrator or the City Administrator's designee(s) may supplement these security requirements once operations begin, subject to review by the City Administrator or the City Administrator's designee(s) if requested by the business owner.

9.22.37 Fees and Charges.

A. No person may commence or continue any cannabis activity in the City without timely paying in full all fees and charges required for the operation of a cannabis activity. Fees and charges associated with the operation of a cannabis activity shall be established by resolution of the City Council which may be amended from time to time.

B. All cannabis businesses authorized to operate under this Chapter shall pay all sales, use, business and other applicable taxes, and all license, registration, and other fees required under federal, state, and local law. Each cannabis business shall cooperate with City with respect to any reasonable request to audit the cannabis business' books and records for the purpose of verifying compliance with this section, including but not limited to a verification of the amount of taxes or fees required to be paid during any period.

C. Prior to operating in the City and as a condition of issuance of a Cannabis Business Permit, the operator of each cannabis facility shall enter into an operational or community benefit agreement with the City setting forth the terms and conditions under which the cannabis facility will operate that are in addition to the requirements of this chapter, including, but not limited to, public outreach and education, community service, payment of fees and other charges as mutually agreed, and such other terms and conditions that will protect and promote the public health, safety and welfare.

9.22.38 General Operating Requirements.

A. Cannabis businesses may operate only during the hours specified in the Cannabis Business Permit issued by the City. No person under the age of 21 shall operate or be issued a

permit for a cannabis business of any kind, unless permitted per Section 9.22.38(h)(2) of this Chapter.

B. **Restriction on Sales and Consumption.** Cannabis shall not be consumed by any person on the premises of any cannabis business. No person shall cause or permit the sale, dispensing, or consumption of alcoholic beverages or tobacco on or about the premises of the cannabis business.

C. **No cannabis or cannabis products or graphics depicting cannabis or cannabis products shall be visible from the exterior of any property issued a Cannabis Business Permit, or on any of the vehicles owned or used as part of the cannabis business. No outdoor storage of cannabis or cannabis products is permitted at any time.**

D. **Reporting and Tracking of Product and of Gross Sales.** Each cannabis business shall have in place a point-of-sale or management inventory tracking system to track and report on all aspects of the cannabis business including, but not limited to, such matters as cannabis tracking, inventory data, gross sales (by weight and by sale) and other information which may be deemed necessary by the City. The cannabis business shall ensure that such information is compatible with the City 's record-keeping systems. In addition, the system must have the capability to produce historical transactional data for review. Furthermore, any system selected must be approved and authorized by the City Manager or their designee(s) prior to being used by the permittee.

E. **All cannabis and cannabis products sold, distributed, or manufactured shall be cultivated, manufactured, and transported by licensed facilities that maintain operations in full conformance with the State and local regulations.**

F. **Emergency Contact.** Each cannabis business shall provide the City Administrator or the City Administrator's designee(s) with the name, telephone number (both land line and mobile, if available) of an on-site employee or owner to whom emergency notice can be provided at any hour of the day.

G. **Signage and Notices.**

1. **In addition to the requirements otherwise set forth in this section, business identification signage for a cannabis business shall conform to all sign regulations in the Guadalupe Municipal Code, including, but not limited to, seeking the issuance of a City sign permit. In the event of any conflict regarding signage for a cannabis business between the requirements set forth in this Chapter and elsewhere in the Guadalupe Municipal Code, the provisions of this Chapter shall prevail.**

2. **No signs placed on the premises of a cannabis business shall obstruct any entrance or exit to the building or any window.**

3. Each entrance to a cannabis business shall be visibly posted with a clear and legible notice indicating that smoking, ingesting, or otherwise consuming cannabis on the premises or in the areas adjacent to the cannabis business is prohibited.

4. Business identification signage shall be limited to that needed for identification only and shall not contain any logos or information that identifies, advertises, or lists the services or the products offered. No cannabis business shall advertise by having a person holding a sign and advertising the business to passersby, whether such person is on the premises of the cannabis business or elsewhere including, but not limited to, the public right-of-way.

5. Signage shall not depict any image of cannabis or cannabis products. No banners, flags, snipe signs, billboards, or other prohibited signs may be used at any time.

6. In accordance with state law and regulations or as stipulated in the City's Cannabis Business Permit, holders of a Cannabis Business Permit, as an express and ongoing condition of permit issuance and subsequent renewal, are prohibited from advertising any cannabis business located in the City limits utilizing a billboard (fixed or mobile), bus shelter, placard, aircraft, or other similar forms of advertising. This paragraph is not intended to place limitations on the ability of a cannabis business to advertise in other legally authorized forms, including on the internet, in magazines, or in other similar ways.

H. Minors.

1. Persons under the age of twenty-one (21) years shall not be allowed on the premises of a cannabis business and shall not be allowed to serve as a driver for a mobile delivery service. It shall be unlawful and a violation of this Chapter for any person to employ any person at a cannabis business who is not at least twenty-one (21) years of age.

2. Notwithstanding Section 9.22.38(a), persons aged 18 to 20 years shall be allowed on the premises of a cannabis business if they can produce a physician's recommendation for themselves. In that event, such persons can lawfully purchase cannabis for the sole purpose of addressing the medical need that is the subject of the physician's recommendation.

3. The entrance to the cannabis business shall be clearly and legibly posted with a notice that no person under the age of twenty-one (21) years of age is permitted to enter upon the premises of the cannabis business.

I. Odor Control. Odor control devices and techniques shall be incorporated in all cannabis businesses to ensure that odors from cannabis are not detectable off-site. Cannabis businesses shall provide a sufficient odor absorbing ventilation and exhaust system so that odor generated inside the cannabis business that is distinctive to its operation is not detected outside of the facility, anywhere on adjacent property or public rights-of-way, on or about the exterior or interior common area walkways, hallways, breezeways, foyers, lobby areas, or any other areas available for use by common tenants or the visiting public, or within any other unit located inside the same building as the cannabis business. As such, cannabis businesses must

install and maintain the following equipment, or any other equipment which the Planning Director or the Planning Director's designee(s) determine is a more effective method or technology:

1. An exhaust air filtration system with odor control that prevents internal odors from being emitted externally;

2. An air system that creates negative air pressure between the cannabis business's interior and exterior, so that the odors generated inside the cannabis business are not detectable on the outside of the cannabis business.

J. Display of Permit and City Business License. The original copy of the Cannabis Business Permit issued by the City pursuant to this Chapter and the City issued business license shall be posted inside the cannabis business in a location readily visible to the public.

K. Background Check. Pursuant to California Penal Code Sections 11105(b)(11) and 13300(b)(11), which authorizes City authorities to access state and local summary criminal history information for cannabis employment, licensing, or certification purposes and authorizes access to federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation, every person listed as an owner, investor, manager, supervisor, employee, contract employee or who otherwise works in a cannabis business must submit fingerprints and other information deemed necessary by the Chief of Police or their designee(s) for a background check by the City of Guadalupe Police Department. Pursuant to California Penal Sections 11105(b)(11) and 13300(b)(11), which requires that there be a requirement or exclusion from cannabis employment, licensing or certification based on specific criminal conduct on the part of the subject of the record. No person shall be issued a permit to operate a cannabis business or be allowed to work in a cannabis business unless they have first cleared the background check, as determined by the Chief of Police or their designee(s), as required by this section. A fee for the cost of the background investigation, which shall be the actual cost to the City of Guadalupe to conduct the background investigation as it deems necessary and appropriate, shall be paid at the time the application for a Cannabis Business Permit is submitted. Evidence of a conviction of any of the offenses enumerated in Business and Professions Code Section 26057(b)(4), absent a Certificate of Rehabilitation, shall be grounds for immediate disqualification of the applicant.

L. Pursuant to California Penal Code Sections 11105(b)(11) and 13300(b)(11), which authorizes local jurisdictions to access state and local summary criminal history information for licensing or certification purposes when authorized by the local jurisdictions' governing board and authorizes access to federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation, every person listed as an owner, investor, manager, supervisor, employee, contract employee or who otherwise works in a cannabis business must submit fingerprints and other information deemed necessary by the Director of Public Safety or the Director of Public Safety's designee(s) for a background check by the City of Guadalupe Police Department.. No person shall be issued a permit to operate a cannabis business or be

allowed to work in a cannabis business unless they have first cleared the background check, as determined by the Director of Public Safety or the Director of Public Safety's designee(s), as required by this Section. A fee for the cost of the background investigation, which shall be the actual cost to the City of Guadalupe to conduct the background investigation as it deems necessary and appropriate, shall be paid at the time the application for a Cannabis Business Permit is submitted. Evidence of a conviction of any of the offenses enumerated in Business and Professions Code Section 26057(b)(4), absent a Certificate of Rehabilitation, shall be grounds for immediate disqualification of the applicant.

M. Loitering. The owner and/or operator of a cannabis business shall prohibit loitering by persons outside the facility both on the premises and within fifty (50) feet of the premises. The cannabis business shall notify the Police Department if anyone continues to loiter around the building or premises after all reasonable action has been taken to remove the individual(s) and the action has failed to do so in a timely manner.

N. Permits and other Approvals. Prior to the establishment of any cannabis business or the operation of any such business, the person intending to establish a cannabis business must first obtain all applicable planning, zoning, building, and other applicable permits from the relevant governmental agency which may be applicable to the zoning district in which such cannabis business intends to establish and to operate pursuant to Section 9.22.25 and all applicable requirements in this Chapter.

O. Each cannabis operator shall establish minimum training standards for all employees. The City Administrator or the City Administrator's designee(s) shall have the discretion to require other training for the business operations should the City identify deficiencies or non-compliance issues with City or state requirements.

9.22.39 Amendments to General Operating Requirements.

The City Administrator or the City Administrator's designee(s) may develop other cannabis business operational requirements or regulations as are determined to be necessary to protect the public health, safety, and welfare.

9.22.40 Operating Requirements for Retail Store Front Facilities.

A. No more than the number of cannabis retailers adopted by Council resolution may operate within the City at any one time and shall be issued a permit by the City.

B. Retailers shall verify the age and all necessary documentation of each individual to ensure the customer is not under the age of eighteen (18) years. If the potential customer is 18 to 20 years old, retailer shall confirm the customer's possession of a valid doctor's recommendation and/or Health and Safety Code Section 11362.71 identification card (Medical Marijuana Card). For adult-use purchases, retailers shall verify that all customers are 21 years of age or older for the purchase of cannabis or cannabis products.

C. Individuals must show their government-issued identification, and, in the case of medical cannabis facilities, their physician's recommendation, or a cannabis card issued pursuant to Health and Safety Code Section 11362.71 in order to gain access into the retailer. The government-issued identification and, if applicable, doctor's recommendation or cannabis card must also be shown at the point-of-sale station at the time of purchase. Doctor recommendations are not to be obtained or provided at the retail location.

D. Uniformed licensed security personnel shall be employed to monitor site activity, control loitering and site access, and to serve as a visual deterrent to unlawful activities. Security personnel may be allowed to carry firearms if authorized by the Director of Public Safety.

E. Retailers may have only that quantity of cannabis and cannabis products to meet the daily demand readily available for sale on-site in the retail sales area of the retailer. Additional product may be stored in a secured, locked area to which customers, vendors, and visitors shall not have access.

F. All restrooms used by the public shall remain locked and under the control of management.

G. Retailers authorized to conduct retail activities shall only serve customers who are within the licensed premises, or at a delivery address that meets the requirements of this chapter.

1. The sale and delivery of cannabis goods shall not occur through a pass-through window or a slide-out tray to the exterior of the premises.

2. Retailers shall not operate as or with a drive-in or drive-through at which cannabis goods are sold to persons within or about a motor vehicle.

3. No cannabis goods shall be sold and/or delivered by any means or method to any person within a motor vehicle.

4. All cannabis goods sold by a retail business shall be contained in child-resistant packaging.

5. Retailers shall record point-of-sale areas and areas where cannabis goods are displayed for sale on the video surveillance system. At each point-of-sale location, camera placement must allow for the recording of the facial features of any person purchasing or selling cannabis goods, or any person in the retail area, with sufficient clarity to determine identity.

6. A retail licensee who is engaged in retail sale shall hire or contract for security personnel who are at least 21 years of age to provide security services for the licensed retail premises. All security personnel hired or contracted for by the licensee shall be licensed by the

Bureau of Security and Investigative Services and shall comply with Chapters 11.4 and 11.5 of Division 3 of the Business and Professions Code.

H. Access to Retailer Premises.

1. Access to the premises of a retail licensee/permittee shall be limited to individuals who are at least 21 years of age.

2. Notwithstanding Section 9.22.38(a), individuals who are at least 18 years of age and in possession of a valid physician's recommendation shall be granted access to the premises of a retail licensee/permittee for the sole purpose of purchasing medicinal cannabis on their own behalf consistent with the physician's recommendation.

I. Authorized Sales. A retailer shall only sell adult-use cannabis and adult-use cannabis products to individuals who are at least 21 years of age. A retailer shall only sell medicinal cannabis or medicinal cannabis products to individuals who are at least 18 years of age, but not yet 21, if those individuals are in possession of a valid physician's recommendation for themselves. Medicinal cannabis sales to individuals 21 years of age and older are unrestricted.

J. Limited Access Areas. A retailer shall establish limited-access areas and permit only authorized individuals to enter the limited-access areas. Authorized individuals include individuals employed by the retailer as well as any outside vendors, contractors, or other individuals conducting business that requires access to the limited access area. All individuals granted access to the limited access area shall be at least 21 years of age, and if not employed by the retailer, shall be escorted at all times by an employee of the licensee/permittee. A retailer shall maintain a log of all individuals who are not employees who are granted access to the limited access area. These logs shall be made available to the City Administrator, the Director of Public Safety or the Director of Public Safety's designee(s) upon request.

K. Operating hours of the Store Front Retailer License shall be limited to the hours of 9:00 a.m. through 9:00 p.m., seven days a week.

L. Store Front/Retail Security Requirements. All provisions incorporated within Section 9.22.36 of this Chapter (Security Measures), are directly applicable to and binding on all cannabis businesses, including all Store Front/Retail businesses.

9.22.41 Retailer, Non-Store Front Retailer and Microbusiness Delivery Requirements.

A. Retailers, Non-Store Front Retailers (delivery) and Microbusinesses License Owners and Operators are required to verify the age and the necessary documentation of each customer. They must ensure that medical customers are at least eighteen (18) years of age and verify that the customer has a valid doctor's recommendation. Doctor recommendations are not to be obtained or provided at the retail location. In the case of adult-use customers, they must verify that the customer is at least twenty-one (21) years of age. Sales shall only be made to persons matching this criteria.

B. All Store Front Retailers, Non-Store Front Retailers (delivery) and Microbusinesses which conduct deliveries into or within the City of Guadalupe shall be required to obtain a permit from the City of Guadalupe in order to conduct retail sales regardless, if they are located in the City or another local jurisdiction.

C. Operating hours of the Non-Store Front Retailer License or out of town retail delivery services shall be limited to the hours of 9:00 a.m. through 9:00 p.m., seven days a week.

9.22.42 Retailer, Non-Store Front Retailer and Microbusiness Delivery Vehicle Requirements.

Prior to commencing delivery operations, a cannabis Retailer, cannabis Non-Store Front Retailer and Microbusiness shall provide the following information to the City:

A. Proof of ownership of the vehicle or a valid lease for any and all vehicles that will be used to deliver cannabis or cannabis products.

B. The year, make, model, color, license plate number, and numerical Vehicle Identification Number (VIN) for any and all vehicles that will be used to deliver cannabis goods.

C. Proof of insurance as required in Section 9.22.34(b) for any and all vehicles being used to deliver cannabis goods.

D. The licensee shall provide the City with the information required by this Section in writing for any new vehicle that will be used to deliver cannabis goods prior to using the vehicle to deliver cannabis goods.

E. The licensee shall provide the City with any changes to the information required by this section in writing within thirty (30) calendar days. If this information is the only change to the operation of a Cannabis Business Permit, the Permittee is not required to comply with the provisions of Section 9.22.27(b).

9.22.43 Operating Requirements for Distributors.

A. A distributor shall not store non-cannabis products or non-cannabis accessories that are to be sold to another party on any licensed or permitted premises. Additionally, a distributor shall not distribute non-cannabis products or non-cannabis accessories at a licensed premises. For the purposes of this section, non-cannabis products are any goods that do not meet the definition of cannabis goods as defined in Title 16, Division 42, Section 5000(c) of the California Code of Regulations.

B. After taking physical possession of a cannabis goods batch, the distributor shall contact a testing laboratory and arrange for a laboratory employee to come to the distributor's licensed premises to select a representative sample for laboratory testing. The determination

of which cannabis goods are to be included in the sample for laboratory testing shall be left to the sole discretion of the laboratory employee.

C. A distributor shall ensure that all cannabis goods batches are stored separately and distinctly from other cannabis goods batches on the distributor's premises.

D. The distributor shall ensure that the batch size from which the sample is taken meets the requirements of state law, specifically the testing provisions within the California Code of Regulations.

E. A distributor or an employee of the distributor shall be physically present to observe the laboratory employee obtain the sample of cannabis goods for testing and shall ensure that the increments are taken from throughout the batch. The sampling shall be video-recorded, and the recording kept available to state and the City for a minimum of 180 days, pursuant to Title 16, Division 42, Section 5305 of the California Code of Regulations.

F. A distributor shall not transport cannabis or cannabis products to a licensed retail facility until and unless it has verified that the cannabis or cannabis products have been tested and certified by a testing lab as being in compliance with state health and safety requirements pursuant to Title 16, Division 42, Sections 5705, 5710 and 5714 of the California Code of Regulations.

9.22.44 Operating Requirements for Testing Labs.

A. Testing Labs shall be required to conduct all testing in a manner pursuant to Business and Professions Code Section 26100 and shall be subject to state and local law. Each Testing Lab shall be subject to additional regulations as determined from time to time as more regulations are developed under this Chapter and any subsequent State of California legislation regarding the same.

B. Testing Labs shall conduct all testing in a manner consistent with general requirements for the competence of testing and calibrations activities, including sampling using verified methods.

C. All cannabis testing laboratories performing testing shall obtain and maintain ISO/IEC 17025 accreditation as required by the Bureau of Cannabis Control.

D. Testing labs shall destroy any harvest batch whose testing sample indicates noncompliance with health and safety standards required by the bureau unless remedial measures can bring the cannabis or cannabis products into compliance with quality standards as specified by law and implemented by the bureau.

E. Each operator shall ensure that a testing laboratory employee takes the sample of cannabis or cannabis products from the distributor's premises for testing required by state law and that the testing laboratory employee transports the sample to the testing laboratory.

F. Except as provided by state law, a testing laboratory shall not acquire or receive cannabis or cannabis products except from a licensee in accordance with state law, and shall not distribute, sell, or dispense cannabis, or cannabis products, from the licensed premises from which the cannabis or cannabis products were acquired or received. All transfer or transportation shall be performed pursuant to a specified chain of custody protocol.

G. A testing laboratory may receive and test samples of cannabis or cannabis products from a qualified patient or primary caregiver only if the qualified patient or primary caregiver presents the qualified patient's valid physician's recommendation for cannabis for medicinal purpose. A testing lab shall not certify samples from a qualified patient or primary caregiver for resale or transfer to another party or licensee. All tests performed by a testing laboratory for a qualified patient or primary caregiver shall be recorded with the name of the qualified patient or primary caregiver and the amount of the cannabis or cannabis products received.

9.22.45 Operating Requirements for Cannabis Manufacturing: Edibles and Other Cannabis Products; Sale of Edible and Other Cannabis Products.

A. Cannabis manufacturing shall only be permitted pursuant to Section 9.22.07 of this Chapter or any subsequent created manufacturing state license as defined in MAUCRSA and may be permitted to operate only within those zone districts as defined in the City's Municipal Code.

B. Any compressed gases used in the manufacturing process shall not be stored on any property within the City in containers that exceeds the amount which is approved by the Guadalupe Fire Department and authorized by the regulatory permit. Each site or parcel subject to a Cannabis Business Permit shall be limited to a total number of tanks as authorized by the Guadalupe Fire Department on the property at any time.

C. Cannabis manufacturing facilities may use heat, screens, presses, steam distillation, ice water, ethanol, and other methods without employing solvents or gases to create keef, hashish, bubble hash, or infused dairy butter, or oils or fats derived from natural sources, and other extracts.

D. If an extraction process uses a professional grade closed loop CO₂ gas extraction system every vessel must be certified by the manufacturer for its safe use as referenced in Section 9.22.45(f). The CO₂ must be of at least ninety-nine percent purity.

E. Closed loop systems for compressed gas extraction systems must be commercially manufactured and bear a permanently affixed and visible serial number.

F. Certification from an engineer licensed by the State of California, or by a certified industrial hygienist, must be provided to the Planning Department for a professional grade closed loop system used by any cannabis manufacturing manufacturer to certify that the system was commercially manufactured, is safe for its intended use, and was built to codes of recognized and generally accepted good engineering practices, including but not limited to:

1. The American Society of Mechanical Engineers (ASME);
2. American National Standards Institute (ANSI);
3. Underwriters Laboratories (UL); or
4. The American Society for Testing and Materials (ASTM)

G. The certification document must contain the signature and stamp of the professional engineer or industrial hygienist and serial number of the extraction unit being certified.

H. Professional closed loop systems, other equipment used, the extraction operation, and facilities must be approved for their use by the Fire Department and meet any required fire, safety, and building code requirements specified in the California Building Reference Codes.

I. Cannabis Manufacturing Facilities may use food grade glycerin, ethanol, and propylene glycol solvents to create or refine extracts. Ethanol should be removed from the extract in a manner to recapture the solvent and ensure that it is not vented into the atmosphere.

J. Cannabis Manufacturing Facilities creating cannabis extracts must develop standard operating procedures, good manufacturing practices, and a training plan prior to producing extracts for the marketplace.

K. Any person using solvents or gases in a closed looped system to create cannabis extracts must be fully trained on how to use the system, have direct access to applicable material safety data sheets to handle, and store the solvents and gases safely.

L. Parts per million for one gram of finished extract cannot exceed state standards for any residual solvent or gas when quality assurance tested.

9.22.46 Operating Requirements for Delivery Services.

Prior to commencing operations, a cannabis out-of-City delivery service shall comply with the following requirements:

A. Obtain from the City a permit authorizing the delivery of cannabis and cannabis products within the City limits. A copy of this permit shall be retained by all drivers.

B. The retail business operating the delivery service shall provide the City Administrator or the City Administrator's designee(s) with evidence of a valid state license for a cannabis business on whose authorization the delivery service is performing the delivery function.

C. The retail business operating the delivery service shall furnish to the City Administrator or the City Administrator's designee(s) the year, make, model, license plate

number, and numerical Vehicle Identification Number (VIN) for any and all vehicles that will be used to deliver cannabis goods.

9.22.47 Permissible Delivery Locations and Customers.

Cannabis delivery businesses located outside of the City permitted to engage in delivery of cannabis and cannabis products inside the City of Guadalupe are subject to the following requirements:

A. A licensed cannabis business shall not deliver cannabis goods to an address located on publicly owned land or any address on land or in a building leased by a public agency.

B. A licensed cannabis business shall comply with all requirements of state and local law pertaining to the Cannabis Business Permit and all subsequent policies, procedures and regulations which may be amended by the City Administrator or the City Administrator's designee(s) from time to time in order to enforce this Chapter.

C. Any kiosk, i-Pad, tablet, smartphone, fixed location, or technology platform, whether manned or unmanned, other than a retail location permitted by the City, that facilitates, directs, or assists the retail sale or delivery of cannabis or cannabis products is prohibited and shall be a violation of this Chapter.

9.22.48 Operating Requirements for Cultivation-Processing Facility Only.

A. The commercial cultivation of all cannabis is strictly prohibited in the City of Guadalupe.

B. A Processing facility shall only be permitted to conduct the drying, curing, grading, trimming, rolling, storing, packaging, and labeling of nonmanufactured products.

C. Any processing of cannabis shall not be visible from a public or private road, sidewalk, park, or any common public viewing area.

D. Processing of cannabis shall only be permitted indoors and in the limited access areas of the licensed premise authorized by the City Guadalupe and state law.

E. The processing of cannabis shall at all times be operated in such a way as to ensure the health, safety, and welfare of the public, the employees working at the processing facility, visitors to the area, neighboring properties, and to ensure the security of the cannabis being processed; and to safeguard against the diversion of cannabis.

1. All applicants for a processing permit shall plan for compliance with applicable Building Codes and related codes.

2. Plan for addressing public odor nuisances that may derive from the processing facility.

9.22.49 Promulgation of Regulations, Standards and Other Legal Duties.

A. In addition to any regulations adopted by the City Council, the City Administrator or the City Administrator's designee(s) is authorized to establish any additional rules, regulations and standards governing the issuance, denial or renewal of Cannabis Business Permits, the ongoing operation of cannabis businesses and the City's oversight, or concerning any other subject determined to be necessary to carry out the purposes of this Chapter.

B. Regulations shall be published on the City's website.

C. Regulations promulgated by the City Administrator or the City Administrator's designee(s) shall become effective upon date of publication. Cannabis businesses shall be required to comply with all state and local laws and regulations, including but not limited to any rules, regulations or standards adopted by the City Administrator or the City Administrator's designee(s).

D. Special Events shall be subject to state law and City permitting requirements. They shall also be subject to applicable City regulations developed under subdivision (a) of this Section and any applicable state legislation.

9.22.50 Community Relations.

A. Each cannabis business shall provide the name, telephone number, and email address of a community relations contact to whom notice of problems associated with the cannabis business can be provided. Each cannabis business shall also provide the above information to all businesses and residences located within one hundred (100) feet of the cannabis business.

B. During the first year of operation pursuant to this Chapter, the owner, manager, and community relations representative from each cannabis business holding a permit issued pursuant to this Chapter shall attend meetings with the City Administrator or the City Administrator's designee(s), and other interested parties as deemed appropriate by the City Administrator or the City Administrator's designee(s), to discuss costs, benefits, and other community issues arising as a result of implementation of this Chapter. After the first year of operation, the owner, manager, and community relations representative from each such cannabis business shall meet with the City Administrator or the City Administrator's designee(s) when and as requested by the City Administrator or the City Administrator's designee(s).

C. Cannabis businesses to which a permit is issued pursuant to this Chapter shall develop a City approved public outreach and educational program for youth organizations and educational institutions that outlines the risks of youth addiction to cannabis, and that identifies resources available to youth related to drugs and drug addiction.

9.22.51 Fees Deemed Debt to the City.

The amount of any fee, cost or charge imposed pursuant to this Chapter shall be deemed a debt to the City that is recoverable via an authorized administrative process as set forth in the City ordinance or by a legal proceeding in any court of competent jurisdiction.

9.22.52 Permit Holder Responsible for Violations.

The person to whom a permit is issued pursuant to this Chapter shall be responsible for all violations of the laws of the State of California or of the regulations and/or the ordinances of the City, whether committed by the permittee or any employee or agent of the permittee, which violations occur in or about the premises of the cannabis business whether or not said violations occur within the permit holder's presence.

9.22.53 Inspection and Enforcement.

A. The City Administrator or the City Administrator's designee(s) charged with enforcing the provisions of the City of Guadalupe Municipal Code, or any provision thereof, may enter the location of a cannabis business at any time, without notice, and inspect the location of any cannabis business as well as any recordings and records required to be maintained pursuant to this Chapter or under applicable provisions of State law.

B. It is unlawful for any person having responsibility over the operation of a cannabis business, to impede, obstruct, interfere with, or otherwise not to allow the City to conduct an inspection, review or copy records, recordings or other documents required to be maintained by a cannabis business under this Chapter or under state or local law. It is also unlawful for a person to conceal, destroy, deface, damage, or falsify any records, recordings or other documents required to be maintained by a cannabis business under this Chapter or under state or local law.

C. The City Administrator or the City Administrator's designee(s) charged with enforcing the provisions of this Chapter may enter the location of a cannabis business at any time during the hours of operation and without notice to obtain samples of the cannabis to test for public safety purposes. Any samples obtained by the City of Guadalupe shall be logged, recorded, and maintained in accordance with established procedures by the City of Guadalupe's City Administrator or the City Administrator's designee(s) or these regulations.

9.22.54 Violations declared a public nuisance.

Each and every violation of the provisions of this Chapter constitutes a misdemeanor and is hereby deemed unlawful and a public nuisance. The City reserves the right to pursue any available legal remedy to address violations of this Chapter.

SECTION 3. Section 18.36.030 of Chapter 18.36 (General Commercial District) of the Guadalupe Municipal Code is hereby amended as follows:

18.36.030 Conditional uses.

Uses permitted subject to obtaining a conditional use permit in the G-C district include:

- A. Dwellings which are not on a floor above a permitted use;
- B. Hospitals, convalescent homes, boardinghouses, and family care homes or other group dwellings;
- C. Outdoor sales, including drive-in food and drive-through banking facilities;
- D. Recreation vehicle park;
- E. Auto repair and parking garages;
- F. Employee housing as defined by Section 18.08.328 of this title, where accommodations are provided to 7 or more employees in a dwelling unit;
- G. Retail (storefront) commercial cannabis business.

SECTION 4. Section 18.38.030 of Chapter 18.38 (Neighborhood Commercial District) of the Guadalupe Municipal Code is hereby amended as follows:

18.38.030 Conditional uses.

- A. Uses permitted subject to obtaining a conditional use permit, including:
 - 1. Amusement arcades;
 - 2. Athletic and health clubs;
 - 3. Dwellings at a density of 4 dwellings per gross acre;
 - 4. Homeless shelters;
 - 5. Repair services;
 - 6. Residential care facilities providing care for 6 or more persons;
 - 7. Service stations;
 - 8. Employee housing as defined by Section 18.08.328 of this title, where accommodations are provided to 7 or more employees in a dwelling unit.
- B. The following uses are allowed by a conditional use permit provided that: (1) the gross floor area of each establishment shall not exceed 2,000 square feet; and (2) the combined floor area of such establishments within a shopping center shall not exceed 25% of the total floor area:
 - 1. Bars and taverns;
 - 2. Professional offices;
 - 3. Restaurants;
 - 4. Retail sale and rentals of specialty items, such as video rental, clothing stores, books, records, toys and stationery;
 - 5. Retail sale of groceries and liquor (<2,000 square feet);
 - 6. Theaters;
 - 7. Retail (storefront) commercial cannabis business.

SECTION 5. Section 18.42.030 of Chapter 18.42 (Commercial Recreation District) of the Guadalupe Municipal Code is hereby amended as follows:

18.42.030 Conditional uses.

A. Uses permitted subject to obtaining a conditional use permit, including:

1. Bed and breakfast inns;
2. Motels/hotels;
3. Retail (storefront) commercial cannabis business.

B. The following uses are allowed by a conditional use permit provided that (1) the gross floor area of each establishment shall not exceed 2,000 square feet and (2) the combined floor area of such establishments within a shopping center shall not exceed 25% of the total floor area:

1. Bars and taverns;
2. Restaurants;
3. Retail sale and rentals of specialty items, such as video rental, clothing stores, books, records, toys and stationery;
4. Retail sale of groceries and liquor (<2,000 square feet).

SECTION 7. Section 18.40.030 of Chapter 18.40 (Industrial-Commercial District) of the Guadalupe Municipal Code is hereby amended as follows:

18.40.030 Conditional uses.

Uses permitted subject to obtaining a conditional use permit in the industrial-commercial (M-C) district include:

- A. Animal hospitals, kennels and veterinary establishments;
- B. Bulk petroleum distribution plants;
- C. Automobile, truck or farm machinery service, repair and storage facilities;
- D. Salvage or storage yards, including auto wrecking when conducted within a solid fence of a sufficient height to screen operations and materials inside, and commercial cannabis businesses involving distribution, manufacturing, testing labs, cultivation-processing, and/or microbusiness (non-cultivation).

SECTION 8. Section 18.44.030 of Chapter 18.44 (General Industrial District) of the Guadalupe Municipal Code is hereby amended as follows:

8.44.030 Conditional uses.

Uses subject to obtaining a conditional use permit in the G-I district include other manufacturing uses not listed in Section 18.44.020 and commercial cannabis businesses involving distribution, manufacturing, testing labs, cultivation-processing, and/or microbusiness (non-cultivation).

SECTION 9. Section 18.46.030 of Chapter 18.46 (Urban Reserve/Light Industrial District) of the Guadalupe Municipal Code is hereby amended as follows:

18.46.030 Conditional uses.

Uses permitted subject to obtaining a conditional use permit, including manufacturing, and commercial cannabis businesses involving distribution, manufacturing, testing labs, cultivation-processing, and/or microbusiness (non-cultivation).

SECTION 10. Severance. If any section, subsection, phrase, or clause of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 11. Environmental determination. In accordance with the requirements of the California Environmental Quality Act (Public Resources Code §21000, et seq. (“CEQA”)), a review of the potential environmental impacts was conducted by the Planning Department for Ordinance No. 2021-XX. Based on this review, the Planning Department has determined that the proposed ordinance is exempt from review under the California Environmental Quality Act (CEQA) pursuant to Business and Professions Code Section 26055(h). This provision in the Business and Professions Code exempts from CEQA review the adoption of an ordinance, rule, or regulation by a local jurisdiction that requires discretionary review and approval of permits, licenses, or other authorizations to engage in commercial cannabis activity. As approved by City Council, Ordinance No. 2021-xx requires discretionary review is required by the City Council for each cannabis business seeking to operate in the City, and any applicable/project specific CEQA analysis will be done prior to the approval of these discretionary entitlements in accordance with Section 15070 or 15081 of CEQA. Given this, a CEQA Statutory Exemption pursuant to Business and Professions Code Section 26055(h) applies.

SECTION 12. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

INTRODUCED at a special meeting of the City Council held on the 18th day of May 2021, by the following roll call vote:

MOTION:

AYES:	4	Councilmembers:	Ramirez, Julian, Robles, Costa Jr.
NOES:	0		
ABSENT:	1	Councilmembers:	Cardenas

ABSTAINED: 0

PASSED AND APPROVED as the regular meeting of the City Council on the 25th day of May 2021, by the following roll call vote:

MOTION:

AYES: Councilmembers:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

**GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF APRIL 2021**

PART I: CRIMES

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	0	0	0	0	0	0
211 PC ROBBERY	0	0	0	0	0	0	0	0
242/245 PC ASSAULT	6	4	5	4	18	14	22	20
459 PC BURGLARY	1	1	3	1	11	2	10	2
484/487 PC THEFT	3	1	4	0	9	1	18	0
10851 VC VEH THEFT	3	0	1	1	14	4	7	5
451 PC ARSON	0	0	0	0	0	0	1	1
TOTAL	13	6	13	6	52	21	58	28

PART II: REPORTED CRIMES

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	82	71	280	288
TOTAL REQUEST FOR SERVICE	240	238	897	1,067
TOTAL ACTIVITY FOR THE MONTH	322	309	1,177	1,355
DOMESTIC VIOLENCE REPORTS	2	2	7	8
TOTAL PROPERTY STOLEN	\$536	\$2,050	\$11,139	\$15,010
TOTAL PROPERTY RECOVERED	\$0	\$0	\$0	\$50

PART III: ARREST SUMMARY

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	6	0	6	0	23	2	31	7
MISDEMEANOR	8	0	10	0	42	1	43	1
TOTAL	14	0	16	0	65	3	74	8
23152(a&b) VC ARREST	4		1		13		12	
WARRANT ARREST	0		3		4		9	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS

**GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF APRIL 2021**

PART IV: NARCOTICS ACTIVITY

TYPE OF NARCOTICS	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST
HEROIN	0	0	0	0	0	0	0	0
COCAINE	0	0	0	0	0	0	2	2
METHAMPHETAMINE	0	0	2	2	0	0	4	4
MARIJUANA	0	0	0	0	1	1	0	0
PARAPHERNALIA	0	0	0	0	4	4	3	3
TOTAL	0	0	2	2	5	5	9	9

PART V: SPECIAL DATA

	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
OFFICERS ASSAULTED	3	0	4	2
INJURED ON DUTY	0	0	0	0

ADDITIONAL INFORMATION:

STAFFING:	1	POLICE CHIEF	FILLED
	2	POLICE SERGEANT	FILLED
	2	AIRPORT OFFICERS	1 UNFILLED POSITION
	10	POLICE OFFICERS	2 UNFILLED POSITIONS
	3	OFFICE STAFF PERSONNEL	2 FULL TIME FILLED/1 TEMPORARY POSITION FILLED
	5	RESERVE POLICE OFFICERS	4 UNFILLED POSITIONS
	1	COMMUNITY SERVICE TECHNICIAN	FULL TIME POSITION UNFILLED AS A PART-TIME POSITION
	1	EVIDENCE TECHNICIAN	FILLED AS TEMPORARY POSITION
	2	POLICE VOLUNTEER(S)	

COMMENTS:



GUADALUPE FIRE DEPARTMENT



TO: PUBLIC SAFETY DIRECTOR, MICHAEL CASH
FROM: CAPTAIN PATRICK SCHMITZ
SUBJECT: MONTHLY SUMMARY OF CODE ENFORCEMENT CASES
 April 1, 2021 – April 30, 2021

DATE: 05/06/2021

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Business License (GMC 5.04.040)	0	0	0	2
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0	6
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	3	2
Litter Accumulation (GMC 8.12.020)	0	0	9	15
Abatement of Weeds and Rubbish (GMC 8.16.010)	0	0	1	11
Unsafe Living Conditions (GMC 8.40.020)	0	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	0	0	1	8
Graffiti Abatement (GMC 9.07.060)	0	0	12	6
Abandoned Vehicles (GMC 10.36.010)	0	0	15	26
Unapproved Vehicle Covers (GMC 10.36.010)	0	0	0	4
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0	6
Yard Sale Signs (GMC 12.13.010)	0	0	0	3
Tampering with Water Service (GMC 13.04.200)	0	0	2	0
Working Without Permits (GMC15.04.020)	0	0	3	1
Address Number (GMC 15.08.020 (505.1))	0	3	7	5
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	0	0	14	46
Landscape Maintenance Required (GMC 18.64.120)	0	0	0	14
Inspection/Complaints (No Violation Found)	0	0	4	11
Apartment Inspections	0	0	0	84
Yearly Business Inspections	1	0	5	40
Other	0	0	11	28
TOTAL	1	3	87	318
Complaints Received	0	0	9	32

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Visitors	4	29	243	822
Public Relations (Food distribution, Covid Vaccination)	8	5	18	17
School Visits ()	0	0	0	4

CALLS FOR SERVICE April, 2021

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Medical	28	16	291	335
Structure Fire	0	1	3	2
Cooking Fire	1	0	5	3
Trash or Rubbish Fire	1	2	7	4
Vehicle Fire	0	0	1	1
Grass/Vegetation Fire	1	0	6	4
Other Fire	0	0	3	2
Motor Vehicle Accidents with Injuries	0	0	11	20
Motor Vehicle Accidents No Injuries	2	0	11	15
Motor Vehicle/Pedestrian Accident	0	0	3	1
Hazardous Materials Spill/Release	0	0	4	7
Hazardous Condition Other	1	1	9	3
Water Problem/Leak	0	0	2	4
Animal Problem / Rescue	0	1	2	2
Search / Rescue	0	0	0	0
Public Assistance	1	4	14	17
Police Matter/Assistance	1	1	3	5
Illegal Burn	0	0	2	0
Smoke/CO Detector/Fire Alarm Activation	0	3	18	10
Dispatch and Canceled En-route	4	2	37	31
False Alarm	1	0	8	8
TOTAL	41	31	440	474

Additional Information

STAFFING: 1 Public Safety Director (Police/Fire Chief)
3 Fire Captains
3 Fire Engineers
2 Paid Call Firefighters 10 Positions Vacant

Special Coverage:



CITY OF GUADALUPE
918 Obispo Street, Guadalupe CA 93434
Phone: 805.356.3895 Fax: 805.343.0542

Finance Department

MEMO

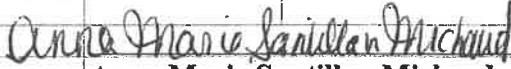
To: Todd Bodem, City Administrator
From: Anna Marie Santillan Michaud, City Treasurer
Date: May 14, 2021
Subject: Treasurer's Report – April 2021

The primary change(s) in this month's report compared to the prior month is/are as follows:

Revenue – Increase

- \$ 204,288.00 Property Tax

**Treasurer's Report
Investments and Cash as of April 30, 2021**

Local Agency Investment Fund ("LAIF") Account 98-42-346					\$8,981,139.24
4/15/2021	Deposit	C# 1673041	Interest		\$ 9,559.98
Total Investments					\$ 8,990,699.22
Cash					
Checking Account 155-503815 ("Warrant Account")					\$833,712.73
Checking Account 155-003261 ("Payroll Account")					\$89,337.39
Total Cash					\$ 923,050.12
* Actual ending balances reconciled to Bank Statements					1
The following is a summary of the City's cash and investments as of April 30, 2021 compared with the prior month.					
Investments and Cash	March 31, 2021			April 30, 2021	
Investments	8,981,139.24			8,990,699.22	
Cash	693,958.42			923,050.12	
Total	\$ 9,675,097.66		\$	9,913,749.34	
** Total Cash and Investments agree to General Ledger.					
Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.					
Submitted:	5/14/2021				
					 Anna Marie Santillan Michaud City Treasurer



Recreation and Parks
 918 Obispo Street
 P.O. Box 908
 Guadalupe, CA 93434
 Ph: 805.356.3894
 Fax: 805.343.5512
 Email: cguzman@ci.guadalupe.ca.us

RECREATION AND PARKS MONTHLY REPORT
For April 2021

Summary of Rentals/Usage for City Facilities & Parks

FACILITY	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR-TO-DATE (FY 20/21)	LAST YEAR-TO-DATE (FY 19/20)
Auditorium/Gym	0	0	65	68
O'Connell Park	1	0	1	8
LeRoy Park	0	0	0	3
Senior Center	9	5	48	157
City Parking Lot	0	0	4	8
Council Chambers	15	10	101	99
Central Park	0	0	2	0

The above Council Chamber totals include two formal City Council Meetings and 13 other separate meetings / interviews.

As previously noted, the City facility rental activity continues to be minimal due to the City adopted COVID-19 health restrictions imposed by Federal, State and County health mandates. The COVID-19 Health Tier status has recently changed to "orange". This positive change will allow additional approved general activities but at this point should not result in any immediate increase in the City rental facility activity until after 6/15/2021 when the State is expected to issue new COVID-19 regulations.

As one of four Santa Barbara County Food Bank Distribution sites here in Guadalupe, our City continues to sponsor the group of Foodbank Distribution

Volunteers headed by the City Mayor- Ariston Julian and spouse Lourdes Ramirez-Julian utilizing the City's Senior / Community Center. This important program has been recently supplemented by two new part time employees working via the Los Amigos de Guadalupe (formerly Rural Community Development Corporation of California / RCDCC). In addition to the weekly food bank distribution duties, these two employees: MariaElena Garcia and Jesse Ramirez, will both be charged with helping and coordinating the delivery of food to the elderly, disabled and otherwise homebound individuals due to the COVID-19 crisis.

	Families Served	Individuals Served
Totals March through December 2020	10,684	46,885
Totals January through March 2021	3911	18,239

The City continues to be fortunate with respect to Volunteers assisting with our foodbank distribution over the last 56 weeks.

The Leroy Park Renovation project continues to move along nicely, although there has been some additional construction change orders. According to Los Amigos de Guadalupe (Formerly RCDCC) staff this will further delay the renovation's completion date.

Again, a special thank you to the Volunteers and friends from The Little House by the Park / Family Service Agency's Community Changers and the Community Environmental Council for their continued monthly Community Clean-Up efforts on April 10th, 2021 benefiting the City of Guadalupe. This group continues to be spear headed by Mireya Pina from the Little House by the Park and her consistent group of Volunteers who continue turn out for their clean-up efforts.

As a reminder, the Community Clean-Ups group's schedule this year will also include the following Saturday dates: 5/8/21, 6/12/21, 7/10/21, 8/14/21, 9/11/21, 10/9/21, 11/13/21, 12/11/21 form 10am – 12pm. All supplies needed for the clean-up are provided to Volunteers and anyone wishing to join the volunteer clean-up crew should meet at The Little House by the Park or the pre-designated area. Also, for additional information interested volunteers may contact Mireya Pina at (805) 343-1194 or via the Family Service Agency's web site or via Facebook.

Respectfully,

**Charlie Guzman
Recreation Coordinator
City of Guadalupe**



Human Resources
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Ph: 805.356.3893
Fax: 805.343.5512

Email: egerber@ci.guadalupe.ca.us

HUMAN RESOURCES MONTHLY REPORT – April 2021

DEPARTMENT REPORT – PUBLIC SAFETY

- **Police Department**

The Full-Time Officer position has been filled. The start date is May 2, 2021 and the swearing-in ceremony on May 11, 2021.

Interviews and background checks are still underway for the SMX Airport Police Officer position. A conditional offer letter has been sent to one candidate. A start date is slated for June 1, 2021. The SMX Airport contract is currently being negotiated for hiring an additional or second full-time officer. Once the contract has been approved, a background check will move forward on the second candidate.

- **Fire Department**

Council suggested halting the Paid Call Firefighter Program during the April 20th preliminary budget review. A start date for two PCF candidates was slated for May 17, 2021 but has been postponed to June 1, 2021 based upon new budget revisions and feedback.

DEPARTMENT REPORT – PUBLIC WORKS

- Interviews and background checks were completed for the open Maintenance Worker position. The start date is April 19, 2021.

COVID-19

To expand knowledge of the circulating variants in Santa Barbara County, a collaborative variant testing effort is underway, founded as a partnership between Cottage Health and UCSB. The results are released in real-time to help inform our community and our public health leaders of important information in a timely manner.

COVID-19, continued

Variant testing is expanding across California and increasing numbers of samples from Santa Barbara County are also being tested for variants through the California Department of Public Health.

Within Santa Barbara County, a Local Variant Task Team with representatives from the Public Health Department, Cottage Health, Pacific Diagnostic Labs, UCSB and Marian Regional Medical Center was established in February and continues to meet. The Local Variant Task Team is an expert group of local scientists, physicians, and public health officials, with a common goal of streamlining the local monitoring for, detection of, and response to important variants of SARS-CoV2 during the current pandemic.

Viruses constantly change through mutation. A variant has one or more mutations that differentiate it from other variants in circulation. As expected, multiple variants of SARS-CoV-2 have been documented in the United States and globally throughout this pandemic. To inform local outbreak investigations and understand national trends, scientists compare genetic differences between viruses to identify variants and how they are related to each other.

For the month of April, there are 191 Variants of Concern or 60.4% of the 316 samples collected. Variants of Concern include:

- B.1.427/B.1.429 - West Coast Variants
- B.1.1.7 – United Kingdom Variant
- P.1. – Brazil Variant
- B.1.351 – South Africa Variant
- B.1.526 – New York Variant

Most City of Guadalupe personnel voluntarily opted to vaccinate against Coronavirus. Those fully vaccinated supplied a copy of their vaccination cards to Human Resources. There were no reports of exposure in April and reported loss time was due to reactions of the vaccination.

WORKERS' COMPENSATION

In California, every employer has a legal obligation to provide and maintain a safe and healthful workplace for employees. A reduction in workplace injuries and illnesses lessen significant impacts on the organization, along with learning loss control mitigation.

Human Resources participated in an online CJPIA workshop called Risk Management Virtual Academy. Content included breakout sessions to review public sector risk management; contractual risk transfer; recent City evaluations and LossCAP action plans; ADA litigation; understanding liability claims and loss control measures; managing employment practices liability; investigating incidents, accidents, and root cause analysis; overall safety management.