

# City of Guadalupe

## AGENDA

### Regular Meeting of the Guadalupe City Council

Tuesday, May 28, 2019

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### **ROLL CALL:**

Council Member Tony Ramirez  
Council Member Eugene Costa Jr.  
Council Member Liliana Cardenas  
Mayor Pro Tempore Gina Rubalcaba  
Mayor Ariston Julian

#### **MOMENT OF SILENCE**

#### **PLEDGE OF ALLEGIANCE**

#### **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any changes(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

## **SWEARING IN**

- Jeffrey Cox, Reserve Police Officer

## **PRESENTATION**

1. County's Census Strategy – Dennis Bozanich, Deputy County Executive Officer

## **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent items. Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

## **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

*Recommendation of City Staff to waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.*

2. Payment of Warrants for the period ending May 23, 2019 to be approved for payment by the City Council.
3. Minutes of the City Council Special Meeting of April 30, 2019 and May 7, 2019 to be ordered filed.
4. General Fund Cash Balance and Revenue /Expenditure Report - Fiscal Year to Date through April 30, 2019.
5. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
  - a. Police and Fire Department Report for April 2019
  - b. City Treasurer's Report for April 2019
  - c. Human Resources / Parks and Recreation Report for April 2019

## **INTERIM CITY ADMINISTRATOR REPORT:** (Information Only)

## **PUBLIC HEARING**

### **6. Consideration of the Guadalupe General Plan Update 2018.**

**Presentation:** Dr. Cornelius Nuworsoo, Professor, Cal Poly

**Recommendation:** Council accept the Draft General Plan as the Preferred Draft General Plan and direct Staff to initiate the Environmental Review Process.

### **7. First reading of Ordinance No. 2019-478 to consider amendments to Title 12 of the Guadalupe Municipal Code (Zoning Ordinance) by amending Chapters 18.08 (Definitions) and 18.60 (Off-Street Parking and Loading)**

**Written staff report:** Larry Appel, Contract City Planning Director

**Recommendation:** That the City Council:

- a) Receive a presentation from staff; and
- b) Conduct a public hearing and introduce by title only and waive first reading of Ordinance No. 2019-478 amending Chapters 18.08, and 18.60; and
- c) Continue to the meeting of June 11, 2019, for second reading and adoption.

## **REGULAR BUSINESS**

### **8. Request to initiate text amendments to the Guadalupe Municipal Code, Chapter 18 Zoning Ordinance (Round 2).**

**Written staff report:** Larry Appel, Contract City Planning Director

**Recommendation:** That the City Council:

- a) Receive a written report from staff; and
- b) Receive input from the public; and
- c) City Council to discuss and provide direction to staff.

### **9. Guadalupe Transit Administration, Operations, and Maintenance Contract award and Measure "A" Local Program of Projects approval.**

**Written report:** Steve Kahn, Interim Public Works Director

**Recommendation:** That the City Council adopt:

- a) Resolution No. 2019-28 awarding the Guadalupe Transit Administration, Operations, and Maintenance Agreement to Santa Maria Organization of Transportation Helpers, Inc. (SMOOTH); and
- b) Resolution No. 2019-29 authorizing an amended 2019/20 through 2023/24 Measure "A" Local Program of Projects for the City of Guadalupe.

## **FUTURE AGENDA ITEMS**

**ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS**

**ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 24<sup>th</sup> day of May 2019.*

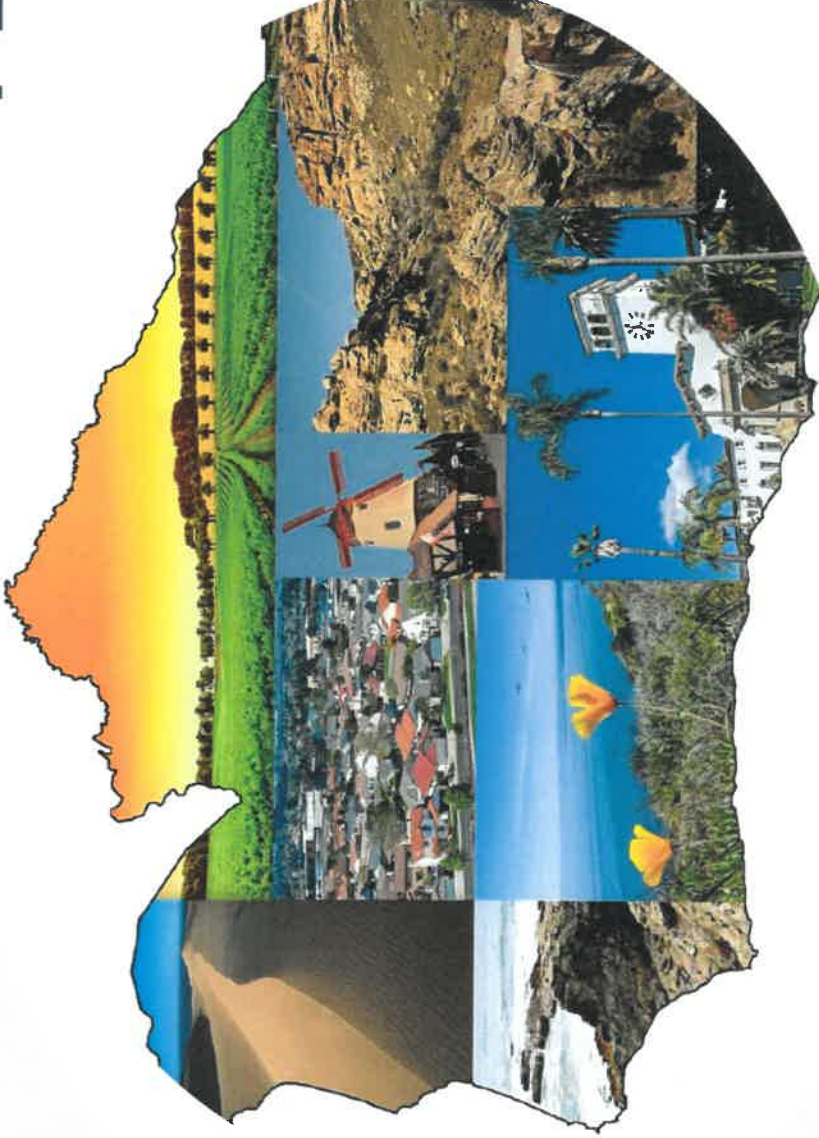
A handwritten signature in cursive script, appearing to read "Robert Perrault", written over a horizontal line.

Robert Perrault, Interim City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Tuesday, June 11, 2019 at 6:00 pm/Regular Meeting:</b>			
Staff Presentation of Draft Budget	Administration Dept	Regular Business	
IRWM Contracts with Nunley & Associates and Eikhof Design Group.	Public Works	Consent Calendar	
Time Extension – Measure A Bicycle & Pedestrian Funds	Public Works	Regular Business	
Levy and Collection of Assessment at Pasadera	Public Works/ Engineers Dept	Regular Business	
<b>Tuesday, June 25, 2019 at 6:00 pm/Regular Meeting:</b>			
Presentation regarding SVRA plans for Oso Flaco – Kevin Pearce, California State Parks Commander	Administration Dept	Presentation	
Public Hearing – Levy and Collection of Assessment at Pasadera	Public Works/ Engineers Dept	Public Hearing	
Adoption of Budget FY 19-20 / 20-21	Administration Dept	Regular Business	
Discussion/ Participation in Monterey Bay Community Power	Administration Dept		
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Foot Print Civic Plan		Ariston – Request CC	New Business
Santa Barbara County – Recreation, Parks and Trails Plan – Oso Flaco	May 2019	Ariston – Request CC	Update
Planning Commission			New Business
City Hall Repairs	June 2019		New Business
Leroy Park Update	May 2019	Tony – Request CC	Update
Royal Theater			
2018 State of California Tobacco Report City of Guadalupe – “F”	June 2019	Ariston – Request CC	New Business

# PLANNING TO COUNT EVERYONE



CITY OF GUADALUPE

MAY 28, 2019

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## CENSUS 2020 OVERVIEW



- Once every ten years, required by law
- Count occurs on April 1, 2020
- New technology & Citizenship question
- Determines many federal funding amounts; each person uncoun~~ted~~
- Determines the number of representatives
- Counts used for state & local redistricting in 2021

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## UNDERSTANDING CENSUS DATA & ITS USES

- SBCAG Census Affiliate Center - Department of Finance
- Census.gov - American Factfinder
- Geography - blocks, tracts, CDP
- Census - American Community Survey
- Census preparations - BBSP, LUCA, PSAP
- SBCAG Data Uses - State of the Commute, Age Characteristics, Employment, Growth Forecast
- Other – grants, funding allocations, county supervisors districts, city voting districts, etc.





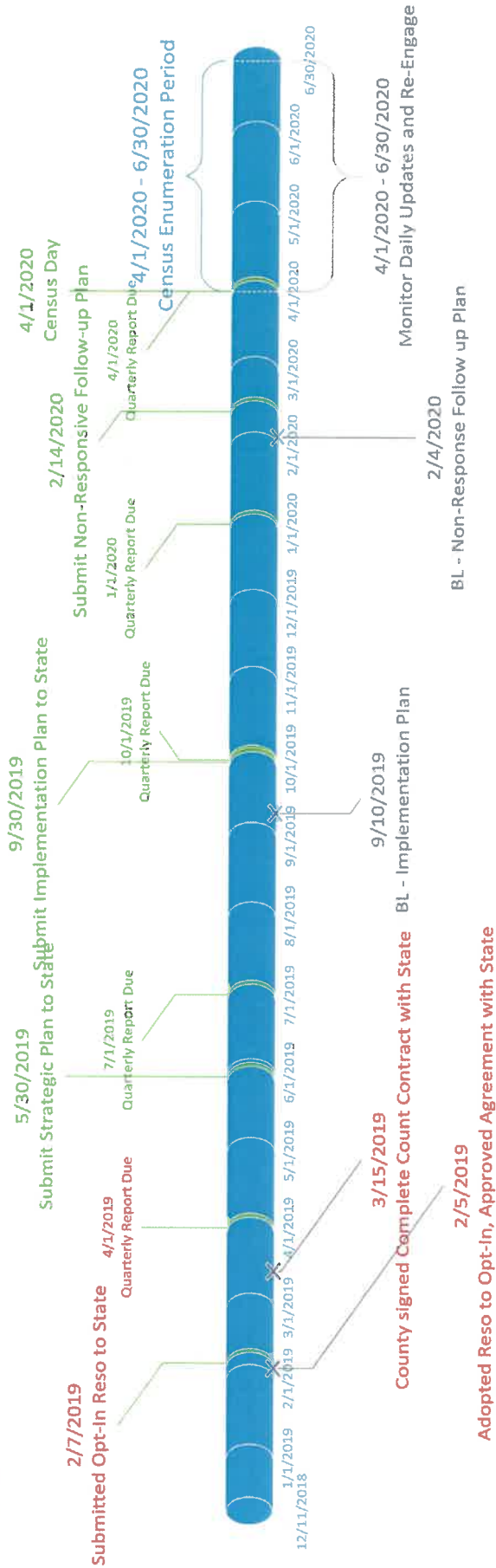


## COUNTY COMPLETE COUNT EFFORTS

- Established a Steering Committee to create local Complete Count Strategic Plan
- “Opted-in” to State Complete Count funding; \$354,000
- Hoping to work with and through SBCAG regional committee structure to:
  - Manage outreach funding and/or
  - Monitor implementation plan

# CENSUS 2020 TIMELINES

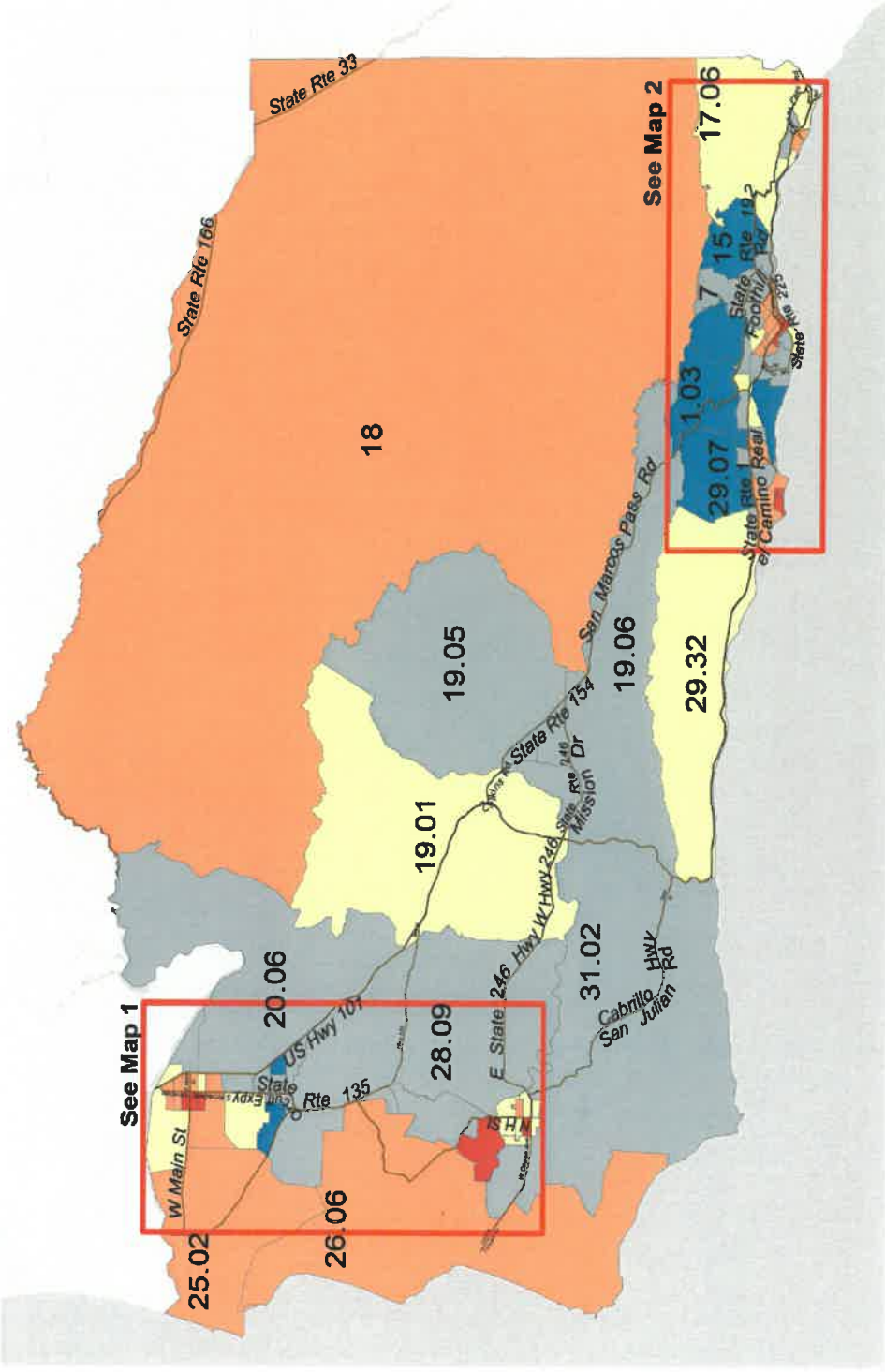
## State Deadlines



## County Deadlines

## Census 2020 Complete Count Timeline - Updated

# SANTA BARBARA COUNTY: HARD TO COUNT REGIONS



# CHARACTERISTICS OF “HARD TO COUNT” POPULATIONS

- Some racial/ethnic groups (i.e., African Americans, Latinos and Indigenous groups) and young children are historically undercounted.
- Noncitizens are less likely to respond in 2020 due to the planned addition of a citizenship question, concerns about privacy & deportation.
- Areas with high numbers of renters and/or overcrowded, hard-to-find housing (i.e., garages, trailers, etc.) make it difficult to locate residents.
- Areas with inadequate internet access will create challenges since the majority of Census responses will be collected *online*.



# CHALLENGES OF IMMIGRANT PARTICIPATION

- **Survey Participants**
  - 28 Immigrants
  - Citizens, Legal Permanent Residents, and no legal status
- **Results**
  - Who will Participate in the Census?

## Citizen Question Included

- 6 people would participate (21%)
- 17 people would not participate (61%)
- 5 undecided (18%)

## Citizen Question Not Included

- 13 people would participate (46%)
- 12 people said would not participate (43%)
- 3 undecided (11%)

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# CHALLENGES

- Trust – information is confidential
- Many households residing together
- Mixed households holding different Immigrant Status
- Some families move often
- Digital census & access to computers
- Lack of education of how funding/services are associated with census



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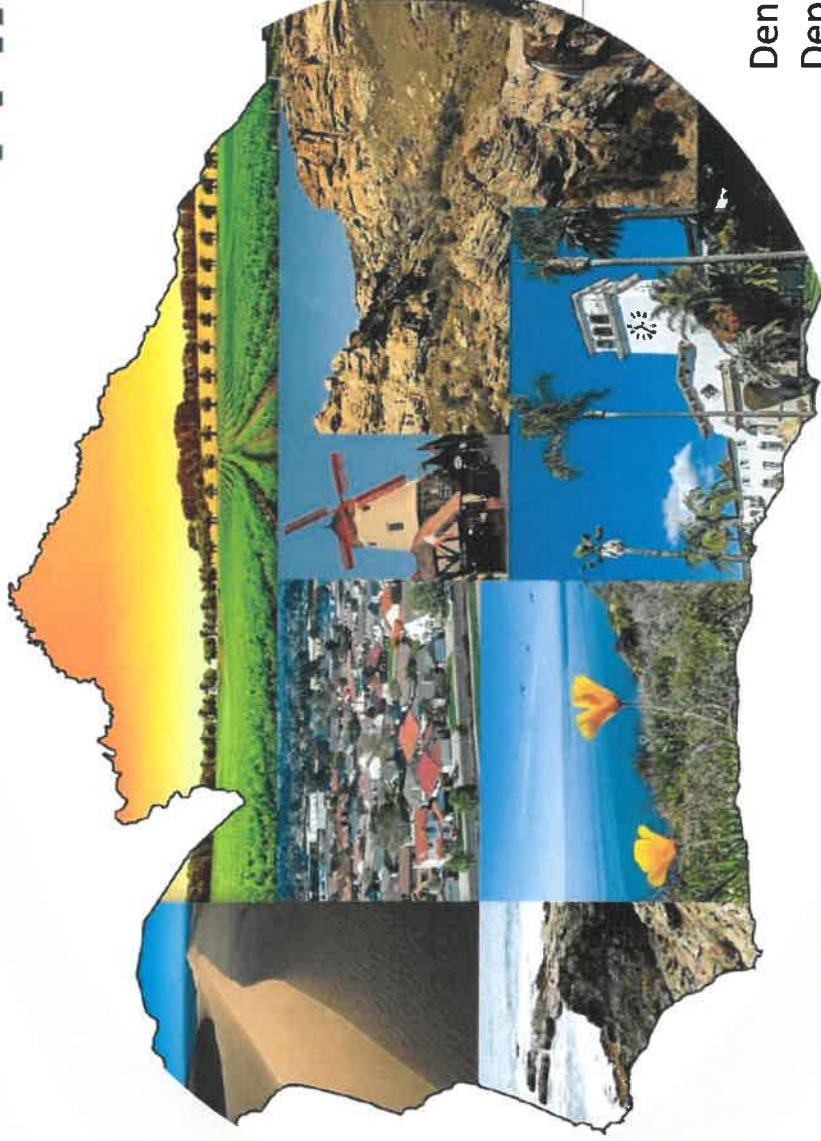
# GENERAL OUTREACH STRATEGIES

- Maximize Use of Technology
  - Social Media
  - “Dial-My-Call” Campaigns
- Utilize Existing Networks:
  - Social Services/CBOs
  - Schools/Libraries
  - Colleges/Universities
  - Faith-Based Groups
  - Civic Groups
  - First Responders
  - Local Businesses
- 211 Santa Barbara Helpline
  - Call Center Support
  - 2-Way Texting
  - Web Resource Page
- Promotores Network
- Branding/Marketing
  - Print/Broadcast Media
  - Spanish Media
  - 2-Way Texting
  - Web Resource Page






# THANK YOU

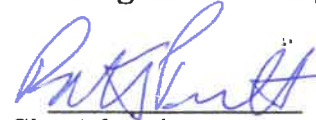


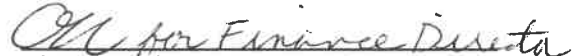
Dennis Bozanich  
Deputy County Executive Officer  
805-568-3403  
dbozanich@countyofsb.org



**REPORT TO THE CITY COUNCIL**  
**Council Agenda of May 28, 2019**

  
Prepared by

  
City Administrator

  
Finance Director

**SUBJECT:** Payment of warrants for the period ending May 23, 2019 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

**RECOMMENDATION:** That the City Council review and approve the listing of hand checks and warrants to be paid on May 29, 2019

**BACKGROUND:** Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

4050 FLAT ROCK DRIVE \*\*\* VENDOR.: AQU01 (AQUA-METRIC SALES COMPANY CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
NV0073578	15 IPERL METERS & TR/PL HOUSINGS (PASADERA)	05-19	05/07/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	15 IPERL METERS & TR/PL HOUSINGS (PASADERA)	01 2004 ( General Fund D.J. FARMS )	1	4324.04	4324.04
				Invoice Extension ---->	4324.04
				Vendor Total ----->	4324.04

AUS WEST LOCKBOX P.O. BOX 101179 \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534236907	WET AND DUST MOP	05-19	05/14/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WET AND DUST MOP	01 4145 2150 ( General Fund Building Mtce Profl Services )	1	37.33	37.33
				Invoice Extension ---->	37.33

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534236908	UNIFORM	05-19	05/14/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM	10 4420 2150 ( Wtr. Oper. Fund Water Operating Profl Services )	1	89.06	89.06
0002	UNIFORM	01 4145 2150 ( General Fund Building Mtce Profl Services )	1	.28	.28
0003	UNIFORM	01 4300 2150 ( General Fund Parks & Rec Profl Services )	1	.29	.29
0004	UNIFORM	10 4420 2150 ( Wtr. Oper. Fund Water Operating Profl Services )	1	1.69	1.69
0005	UNIFORM	12 4425 2150 ( Wst.Wtr.Op.Fund Wastewater Profl Services )	1	1.69	1.69
0006	UNIFORM	71 4454 2150 ( MEASURE A MEASURE A Profl Services )	1	1.69	1.69
				Invoice Extension ---->	94.70

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534236909	DUST MOP, UNIFORM	05-19	05/14/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	DUST MOP, UNIFORM	12 4425 2150 ( Wst.Wtr.Op.Fund Wastewater Profl Services )	1	68.51	68.51
				Invoice Extension ---->	68.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534236910	UNIFORM	05-19	05/14/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM	01 4145 2150 ( General Fund Building Mtce Profl Services )	1	.74	.74
0002	UNIFORM	01 4300 2150 ( General Fund Parks & Rec Profl Services )	1	.75	.75
0003	UNIFORM	71 4454 2150 ( MEASURE A MEASURE A Profl Services )	1	5.95	5.95
				Invoice Extension ---->	7.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534254361	WET AND DUST MOPS	05-19	05/21/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WET AND DUST MOPS	01 4145 2150 ( General Fund Building Mtce Profl Services )	1	37.33	37.33
				Invoice Extension ---->	37.33

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 AUS WEST LOCKBOX  
 P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION  
 -----  
 534254362 UNIFORMS  
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 \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534254362 UNIFORMS	05-19	05/21/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 UNIFORMS	10 4420 2150	1	15.24	15.24
	( Wtr. Oper. Fund Water Operating Profl Services )			
0002 UNIFORMS	01 4145 2150	1	.31	.31
	( General Fund Building Mtce Profl Services )			
0003 UNIFORMS	01 4300 2150	1	.31	.31
	( General Fund Parks & Rec Profl Services )			
0004 UNIFORMS	10 4420 2150	1	1.91	1.91
	( Wtr. Oper. Fund Water Operating Profl Services )			
0005 UNIFORMS	12 4425 2150	1	1.91	1.91
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
0006 UNIFORMS	71 4454 2150	1	1.91	1.91
	( MEASURE A MEASURE A Profl Services )			
			Invoice Extension ---->	21.59

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534254363 WET AND DUST MOPS,TOWELS	05-19	05/21/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WET AND DUST MOPS,TOWELS	12 4425 2150	1	68.51	68.51
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
			Invoice Extension ---->	68.51

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534254371 TOWELS	05-19	05/21/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 TOWELS	01 4200 1550	1	70.71	70.71
	( General Fund Police Op Supp/Expense )			
			Invoice Extension ---->	70.71

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
792224357 UNIFORM	05-19	05/21/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 UNIFORM	01 4145 2150	1	.74	.74
	( General Fund Building Mtce Profl Services )			
0002 UNIFORM	01 4300 2150	1	.75	.75
	( General Fund Parks & Rec Profl Services )			
0003 UNIFORM	71 4454 2150	1	5.95	5.95
	( MEASURE A MEASURE A Profl Services )			
			Invoice Extension ---->	7.44

Vendor Total -----> 413.56  
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 P.O. BOX 29048  
 \*\*\* VENDOR.: ATI02 (ATIMS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
021419575 RMS YEARLY MAINTENANCE FROM 06/01/19-05/31/2020	05-19	04/27/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 RMS YEARLY MAINTENANCE CHIEF MICHEAL CASH	01 4200 2350	1	1785.00	1785.00
	( General Fund Police Svcs.Other Agen )			
			Invoice Extension ---->	1785.00
			Vendor Total ----->	1785.00

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 P.O. BOX 3092  
 \*\*\* VENDOR.: AUT01 (AUTOSYS, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2511 TROUBLESHOOT SLUDGE PRESS POLYMER FEED SLUDGE FLOW	05-19	05/12/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount

P.O. BOX 3092

\*\*\* VENDOR.: AUT01 (AUTOSYS, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 TROUBLESHOOT SLUDGE PRESS POLYMER FEED SLUDGE FLOW	12	4425 1400	1 337.50	337.50
		( Wst.Wtr.Op.Fund Wastewater Equipment Maint )		
			Invoice Extension ---->	337.50
			Vendor Total ----->	337.50

437 BRIDGEPORT ROAD

\*\*\* VENDOR.: BAR06 (ROSA GARCIA BARO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
052219 CLEANING DEPOSIT-SR. CENTER	05-19	05/17/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CLEANING DEPOSIT-SR. CENTER	01	2044	1 200.00	200.00
		( General Fund Auditorium/Park Deposits )		
			Invoice Extension ---->	200.00
			Vendor Total ----->	200.00

P.O. BOX 515

\*\*\* VENDOR.: BAS02 (BASICDATA BUSINESS PRINTING)

JOHN P. SUREY

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
190520003 # 9 & 10 ENVELOPES	05-19	05/20/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 # 9 & 10 ENVELOPES	10	4420 1550	1 464.17	464.17
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )		
0002 # 9 & 10 ENVELOPES	12	4425 1550	1 464.17	464.17
		( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )		
			Invoice Extension ---->	928.34
			Vendor Total ----->	928.34

P.O. BOX 108

\*\*\* VENDOR.: BEA03 (BRENDA BEAS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
051619 SEWER CONNECT FEE (REIMBURSEMENT)	05-19	05/16/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 SEWER CONNECT FEE (REIMBURSEMENT)	12	3970	1 3942.00	3942.00
		( Wst.Wtr.Op.Fund Connection Fees )		
			Invoice Extension ---->	3942.00
			Vendor Total ----->	3942.00

2315 MEREDITH LANE STE E

\*\*\* VENDOR.: BOB01 (BOB'S RUBBER STAMPS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1153 TRODAT 5460 DIE PLATE DATER STAMP	05-19	05/08/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 TRODAT 5460 DIE PLATE DATER STAMP	01	4145 2150	1 4.64	4.64
		( General Fund Building Mtce Profl Services )		
0002 TRODAT 5460 DIE PLATE DATER STAMP	01	4300 2150	1 4.64	4.64
		( General Fund Parks & Rec Profl Services )		
0003 TRODAT 5460 DIE PLATE DATER STAMP	10	4420 2150	1 27.85	27.85
		( Wtr. Oper. Fund Water Operating Profl Services )		
0004 TRODAT 5460 DIE PLATE DATER STAMP	12	4425 2150	1 27.85	27.85
		( Wst.Wtr.Op.Fund Wastewater Profl Services )		

2315 MEREDITH LANE STE E \*\*\* VENDOR.: BOB01 (BOB'S RUBBER STAMPS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0005 TRODAT 5460 DIE PLATE DATER STAMP	71	4454 2150	1 27.85	27.85
		( MEASURE A MEASURE A Prof'l Services )		
			Invoice Extension ---->	92.83
			Vendor Total ----->	92.83

23537 NETWORK PLACE \*\*\* VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
83206658 GLUCAGON KIT 1MG W/1 VIAL,TEST STRIPS,ALCOHOL PADS	05-19	05/10/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 GLUCAGON KIT 1MG W/1 VIAL,TEST STRIPS,ALCOHOL PADS	01	4220 1550	1 661.94	661.94
		( General Fund Fire Op Supp/Expense )		
			Invoice Extension ---->	661.94
			Vendor Total ----->	661.94

FILE # 2674 \*\*\* VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BPI942726 SODIUM HYPOCHLORITE FOR 05/07/2019 DEL	05-19	05/07/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 SODIUM HYPOCHLORITE FOR 05/07/2019 DEL	10	4420 1550	1 291.45	291.45
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )		
			Invoice Extension ---->	291.45
			Vendor Total ----->	291.45

1301 DOKER DRIVE \*\*\* VENDOR.: BUR04 (BURTON'S FIRE,INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
S44616 ROSS KIT	05-19	05/09/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ROSS KIT	01	4220 1460	1 275.68	275.68
		( General Fund Fire Vehicle Maintnc )		
			Invoice Extension ---->	275.68

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
S44996 SCREEN IN TAKE 6 ZINC	05-19	05/16/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 SCREEN IN TAKE 6 ZINC	01	4220 1460	1 49.17	49.17
		( General Fund Fire Vehicle Maintnc )		
			Invoice Extension ---->	49.17
			Vendor Total ----->	324.85

P.O. BOX 1920 \*\*\* VENDOR.: CAL01 (CAL COAST FIRE PROTECTION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20674 NITROGEN GAS FILL,FIRE EXTINGUISHER INSPECTION	05-19	04/29/19 N N N	A-NET30 FROM INVOICE	2010

P.O. BOX 1920 \*\*\* VENDOR.: CAL01 (CAL COAST FIRE PROTECTION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 NITROGEN GAS FILL,FIRE EXTINGUISHER INSPECTION	12	4425 1450	1 396.50	396.50
		( Wst.Wtr.Op.Fund Wastewater Facilities Main )		
		Invoice Extension ---->		396.50
		Vendor Total ----->		396.50

P.O. BOX 3738 \*\*\* VENDOR.: CEN14 (CENTRAL COAST TRUCK CENTER CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
100010501 VEHICLE MAINTENANCE (ENG#2 )	05-19	04/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 VEHICLE MAINTENANCE (ENG#2 )	01	4220 1460	1 95.70	95.70
		( General Fund Fire Vehicle Maintnc )		
		Invoice Extension ---->		95.70

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
100010601 VEHICLE MAINTENANCE (ENG #1)	05-19	04/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 VEHICLE MAINTENANCE (ENG #1)	01	4220 1460	1 95.70	95.70
		( General Fund Fire Vehicle Maintnc )		
		Invoice Extension ---->		95.70

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
100110901 ROTOR FOR ENGINE # 2	05-19	05/13/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ROTOR FOR ENGINE # 2	01	4220 1460	1 499.18	499.18
		( General Fund Fire Vehicle Maintnc )		
		Invoice Extension ---->		499.18
		Vendor Total ----->		690.58

4490 TENTH STREET \*\*\* VENDOR.: CIT03 (CITY OF GUADALUPE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
051619 PETTY CASH FOR PD	05-19	05/13/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PETTY CASH FOR PD OPERATING SUPPLIES	01	4200 1550	1 162.64	162.64
		( General Fund Police Op Supp/Expense )		
0002 PETTY CASH FOR PD TRAINING	01	4200 1300	1 15.45	15.45
		( General Fund Police Bus Exp/Train )		
		Invoice Extension ---->		178.09
		Vendor Total ----->		178.09

110 E. COOK STREET \*\*\* VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
78798 CONNECTION & MAINTENANCE SUPPORT FOR 05/2019	05-19	05/08/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CONNECTION & MAINTENANCE SUPPORT FOR 05/2019	01	4220 2350	1 2353.51	2353.51
		( General Fund Fire Svcs.Other Agen )		
0002 CONNECTION & MAINTENANCE SUPPORT FOR 05/2019	01	4200 2350	1 4707.02	4707.02
		( General Fund Police Svcs.Other Agen )		
		Invoice Extension ---->		7060.53

110 E. COOK STREET \*\*\* VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				7060.53 =====

P.O. BOX 329 \*\*\* VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
968615 WATER SAMPLES FOR 04/2019	05-19	05/10/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WATER SAMPLES FOR 04/2019	10 4420 2150		1 434.00	434.00
				( Wtr. Oper. Fund Water Operating Profl Services )
				Invoice Extension ---->
				434.00
				Vendor Total ----->
				434.00 =====

CRS WEST INC. \*\*\* VENDOR.: COA09 (COASTAL REPROGRPHIC SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2361753 LFCI 8-MIL GLOSS COATED ZONING MAP	05-19	05/14/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 LFCI 8-MIL GLOSS COATED ZONING MAP	01 4405 1550		1 88.09	88.09
				( General Fund Bldg and Safety Op Supp/Expense )
				Invoice Extension ---->
				88.09
				Vendor Total ----->
				88.09 =====

3755 WASHINGTON BLVD \*\*\* VENDOR.: COR01 (CORBIN WILLITS SYSTEM CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
00B905151 MONTHLY INVOICE FOR 06/2019	05-19	05/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 MONTHLY INVOICE FOR 06/2019	01 4120 2150		1 592.62	592.62
				( General Fund Finance Profl Services )
				Invoice Extension ---->
				592.62
				Vendor Total ----->
				592.62 =====

ENVIROMENTAL HEALTH SERVICES \*\*\* VENDOR.: COU08 (COUNTY OF SANTA BARBARA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
IN0054284 ANNUAL HAZARDOUS MATERIALS PERMIT (FA0014127)	05-19	05/02/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ANNUAL HAZARDOUS MATERIALS PERMIT (FA0014127)	12 4425 2350		1 719.40	719.40
				( Wst.Wtr.Op.Fund Wastewater Svcs.Other Agen )
				Invoice Extension ---->
				719.40
				Vendor Total ----->
				719.40 =====

P.O. BOX 41602 \*\*\* VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
63464187 LEASE PAYMENT ON COPIERS FOR 05/2019	05-19	05/11/19 N N N	A-NET30 FROM INVOICE	2010

P.O. BOX 41602 \*\*\* VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 LEASE PAYMENT ON COPIERS FOR 05/2019	01	4140 4150	1 492.13	492.13
		( General Fund Non-Departmentl Lease-Purchase )		
			Invoice Extension ---->	492.13
			Vendor Total ----->	492.13

ACCOUNT SERVICES \*\*\* VENDOR.: DEP09 (DEPARTMENT OF JUSTICE)

P.O. BOX 944255

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
373456 FINGERPRINT APPS, FBI	05-19	05/03/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FINGERPRINT APPS, FBI	01	4200 2350	1 140.00	140.00
		( General Fund Police Svcs.Other Agen )		
			Invoice Extension ---->	140.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
375970 BLOOD ALCOHOL ANALYSIS	05-19	05/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 BLOOD ALCOHOL ANALYSIS	01	4200 2350	1 35.00	35.00
		( General Fund Police Svcs.Other Agen )		
			Invoice Extension ---->	35.00
			Vendor Total ----->	175.00

2825 S. ELM AVENUE #103 \*\*\* VENDOR.: ERN01 (ERNEST PACKAGING SOLUTIONS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
247938 CAN LINERS,CASCADES,FURNITURE POLISH	05-19	05/07/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CAN LINERS,CASCADES,FURNITURE POLISH	01	4145 1550	1 427.85	427.85
		( General Fund Building Mtce Op Supp/Expense )		
			Invoice Extension ---->	427.85

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
248031 6 CASES PAPER TOWELS	05-19	05/08/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 6 CASES PAPER TOWELS	01	4145 1550	1 294.59	294.59
		( General Fund Building Mtce Op Supp/Expense )		
			Invoice Extension ---->	294.59
			Vendor Total ----->	722.44

P.O BOX 740407 \*\*\* VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
051619 COMMUNICATION (805) 343-0362)	05-19	05/04/19 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 COMMUNICATION (805) 343-0362)	01	4220 1150	1 59.17	59.17
		( General Fund Fire Communications )		
0002 COMMUNICATION (805) 343-0362)	01	4105 1150	1 118.34	118.34
		( General Fund Administration Communications )		
0003 COMMUNICATION (805) 343-0362)	01	4120 1150	1 118.34	118.34
		( General Fund Finance Communications )		



P.O BOX 740407 \*\*\* VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description			Unit(s) Unit Cost	Amount
0004 COMMUNICATION (805) 343-0362)		01 4200 1150	1 177.53	177.53
		( General Fund Police Communications )		
0005 COMMUNICATION (805) 343-0362)		01 4105 1150	1 59.44	59.44
		( General Fund Administration Communications )		
0006 COMMUNICATION (805) 343-0362)		01 4405 1150	1 59.44	59.44
		( General Fund Bldg and Safety Communications )		
			Invoice Extension ---->	592.26

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
052219 COMMUNICATION-805 343-5713	05-19	05/07/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 COMMUNICATION-805 343-5713		10 4420 1150	1 78.18	78.18
		( Wtr. Oper. Fund Water Operating Communications )		
			Invoice Extension ---->	78.18
			Vendor Total ----->	670.44

P.O. BOX 337 \*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
174179 HANDLER,WASHERS	05-19	05/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 HANDLER,WASHERS		12 4425 1550	1 6.42	6.42
		( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )		
			Invoice Extension ---->	6.42

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
174285 4" CTR DECK FAUCET	05-19	05/10/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 4" CTR DECK FAUCET		12 4425 1450	1 48.58	48.58
		( Wst.Wtr.Op.Fund Wastewater Facilities Main )		
			Invoice Extension ---->	48.58

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
174302 DRILL BIT CONCRETE,S.S BOLT,FLAT WASHER	05-19	05/06/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 DRILL BIT CONCRETE,S.S BOLT,FLAT WASHER		12 4425 1550	1 6.96	6.96
		( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )		
			Invoice Extension ---->	6.96

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
174399 5 AUTO 1/4 NPT STRAIGHT	05-19	05/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 5 AUTO 1/4 NPT STRAIGHT		12 4425 1550	1 4.81	4.81
		( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )		
			Invoice Extension ---->	4.81

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
174406 2 1/4 MASON CHISEL,SEYMOUR S500 CHISEL	05-19	05/15/19 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 2 1/4 MASON CHISEL,SEYMOUR S500 CHISEL		12 4425 1500	1 63.16	63.16
		( Wst.Wtr.Op.Fund Wastewater Equipment Replc )		
			Invoice Extension ---->	63.16

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
175043	1 PHONE HOLDER	05-19	05/20/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1 PHONE HOLDER	10 4420 1550	1	10.79	10.79
( Wtr. Oper. Fund Water Operating Op Supp/Expense )					
Invoice Extension ---->					10.79

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
175093	EXTRACTOR SET	05-19	05/20/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	EXTRACTOR SET	10 4420 1550	1	31.30	31.30
( Wtr. Oper. Fund Water Operating Op Supp/Expense )					
Invoice Extension ---->					31.30

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
175405	SCREW, DRILL BIT, BOLT, FLAT WASHERS	05-19	05/07/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SCREW, DRILL BIT, BOLT, FLAT WASHERS	12 4425 1550	1	26.45	26.45
( Wst. Wtr. Op. Fund Wastewater Op Supp/Expense )					
Invoice Extension ---->					26.45
Vendor Total ----->					198.47
					=====

2207 COLLECTIONS CENTER DRIVE

\*\*\* VENDOR.: HAC01 (HACH COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
11464464	LDO PROBE, RUGGED W/5MCABLE	05-19	05/13/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LDO PROBE, RUGGED W/5MCABLE	12 4425 1500	1	964.99	964.99
( Wst. Wtr. Op. Fund Wastewater Equipment Replc )					
Invoice Extension ---->					964.99
Vendor Total ----->					964.99
					=====

P.O. BOX 6813

\*\*\* VENDOR.: HAS01 (TOTALFUNDS BY HASLER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
052319	POSTAGE	05-19	05/12/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	POSTAGE	10 4420 1200	1	1542.47	1542.47
( Wtr. Oper. Fund Water Operating Off Suppl/Postg )					
0002	POSTAGE	12 4425 1200	1	1542.47	1542.47
( Wst. Wtr. Op. Fund Wastewater Off Suppl/Postg )					
Invoice Extension ---->					3084.94
Vendor Total ----->					3084.94
					=====

120 S. STATE COLLEGE BLVD #200

\*\*\* VENDOR.: HDL02 (HDL COREN & CONE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0026423IN	PROFESSIONAL SERVICES-CONTINUING DISCLOSURE	05-19	04/04/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES-CONTINUING DISCLOSURE	26 4500 2150	1	1175.00	1175.00
( RDA-Op. Fund Redevelopment Profl Services )					
Invoice Extension ---->					1175.00

120 S. STATE COLLEGE BLVD #200 \*\*\* VENDOR.: HDL02 (HDL COREN & CONE)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Vendor Total -----> 1175.00  
 =====

1105 EL CAMINO \*\*\* VENDOR.: HEA02 (HEACOCK TRAILERS & TRUCK ACCESSORIES)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

6614 IRON PANTHER 6X10 DUMP TRAILER,D.O.C. FEE 05-19 05/16/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 IRON PANTHER 6X10 DUMP TRAILER,D.O.C. FEE 01 4140 1550 1 5000.00 5000.00  
 ( General Fund Non-Departmentl Op Supp/Expense )  
 0002 IRON PANTHER 6X10 DUMP TRAILER,D.O.C. FEE 71 4454 1550 1 1009.23 1009.23  
 ( MEASURE A MEASURE A Op Supp/Expense )

Invoice Extension ----> 6009.23

Vendor Total -----> 6009.23  
 =====

P.O. BOX 825 \*\*\* VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

167157 FUEL 05-19 05/15/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 FUEL 01 4220 1560 1 416.00 416.00  
 ( General Fund Fire Fuels/Lubricant )  
 0002 FUEL 10 4420 1560 1 352.78 352.78  
 ( Wtr. Oper. Fund Water Operating Fuels/Lubricant )  
 0003 FUEL 71 4454 1560 1 408.83 408.83  
 ( MEASURE A MEASURE A Fuels/Lubricant )  
 0004 FUEL 12 4425 1560 1 174.52 174.52  
 ( Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant )

Invoice Extension ----> 1352.13

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

167176 FUEL 05-19 05/15/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 FUEL 01 4220 1560 1 1126.40 1126.40  
 ( General Fund Fire Fuels/Lubricant )

Invoice Extension ----> 1126.40

Vendor Total -----> 2478.53  
 =====

6144 CALLE REAL SUITE 200 \*\*\* VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

10703 COMMUNICATION 05-19 05/10/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 COMMUNICATION 01 4405 1150 1 141.22 141.22  
 ( General Fund Bldg and Safety Communications )  
 0002 COMMUNICATION 12 4425 1150 1 141.22 141.22  
 ( Wst.Wtr.Op.Fund Wastewater Communications )  
 0003 COMMUNICATION 01 4200 1150 1 141.22 141.22  
 ( General Fund Police Communications )  
 0004 COMMUNICATION 01 4120 1150 1 141.22 141.22  
 ( General Fund Finance Communications )  
 0005 COMMUNICATION 01 4220 1150 1 141.22 141.22  
 ( General Fund Fire Communications )  
 0006 COMMUNICATION 01 4105 1150 1 141.22 141.22  
 ( General Fund Administration Communications )  
 0007 COMMUNICATION 10 4420 1150 1 141.22 141.22  
 ( Wtr. Oper. Fund Water Operating Communications )  
 0008 COMMUNICATION 01 4300 1150 1 141.22 141.22  
 ( General Fund Parks & Rec Communications )  
 0009 COMMUNICATION 10 4420 1150 1 28.25 28.25  
 ( Wtr. Oper. Fund Water Operating Communications )

6144 CALLE REAL SUITE 200 \*\*\* VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0010	COMMUNICATION		71 4454 1150	1	112.96	112.96
			( MEASURE A MEASURE A Communications )			
				Invoice Extension ---->		1270.97
				Vendor Total ----->		1270.97

P.O. BOX 2002 \*\*\* VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
PC5354	PLAN CHECK FOR 04/2019	05-19	05/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PLAN CHECK FOR 04/2019		01 4405 2150	1	2922.50	2922.50
			( General Fund Bldg and Safety Profl Services )			
				Invoice Extension ---->		2922.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
BI13280	INSPECTION FOR 04/2019	05-19	05/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INSPECTION FOR 04/2019		01 4405 2150	1	9576.00	9576.00
			( General Fund Bldg and Safety Profl Services )			
				Invoice Extension ---->		9576.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
BI13281	PLANNING SERVICES FOR 04/2019	05-19	05/05/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PLANNING SERVICES FOR 04/2019		01 4405 2150	1	1300.00	1300.00
			( General Fund Bldg and Safety Profl Services )			
				Invoice Extension ---->		1300.00

Vendor Total -----> 13798.50

\*\*\* VENDOR.: KAH01 (STEVEN KAHN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
051619	REIMBURSEMENT FOR TRANSIT INVIEW PANEL (LUNCH)	05-19	05/09/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR TRANSIT INVIEW PANEL (LUNCH)		12 4425 1300	1	22.40	22.40
			( Wst.Wtr.Op.Fund Wastewater Bus Exp/Train )			
0002	REIMBURSEMENT FOR TRANSIT INVIEW PANEL (LUNCH)		10 4420 1300	1	22.40	22.40
			( Wtr. Oper. Fund Water Operating Bus Exp/Train )			
0003	REIMBURSEMENT FOR TRANSIT INVIEW PANEL (LUNCH)		71 4454 1300	1	11.21	11.21
			( MEASURE A MEASURE A Bus Exp/Train )			
				Invoice Extension ---->		56.01
				Vendor Total ----->		56.01

A PROFESSIONAL LAW CORPORATION \*\*\* VENDOR.: LCW01 (LIEBERT CASSIDY WHITMORE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1477598	PROFESSIONAL SERVICES THROUGH 04/30/19	05-19	04/30/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES THROUGH 04/30/19		01 4110 2150	1	932.85	932.85
			( General Fund City Attorney Profl Services )			
				Invoice Extension ---->		932.85

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 A PROFESSIONAL LAW CORPORATION \*\*\* VENDOR.: LCW01 (LIEBERT CASSIDY WHITMORE)

6033 W. CENTURY BLVD 5TH FLOOR  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Vendor Total -----> 932.85  
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.....  
 980 9TH STREET SUITE 1700 \*\*\* VENDOR.: LOC02 (LOCAL GOVERNMENT COMMISSION)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

102823 PROFESSIONAL SERVICES MOBILITY & REVITALIZATION 05-19 05/06/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 PROFESSIONAL SERVICES MOBILITY & REVITALIZATION 77 4456 2150 1 18779.56 18779.56

( CAL TRANS GMRP CAL TRANS GMRP Prof'l Services )

Invoice Extension ----> 18779.56

Vendor Total -----> 18779.56  
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 \*\*\* VENDOR.: MIK01 (DAVID MIKAS)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

051619 REIMBURSEMENT FOR GARMENT RACK 05-19 05/15/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 REIMBURSEMENT FOR GARMENT RACK 12 4425 1550 1 48.25 48.25

( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )

Invoice Extension ----> 48.25

Vendor Total -----> 48.25  
 =====

.....  
 28159 AVENUE STANFORD,SUITE110 \*\*\* VENDOR.: MO002 (MOORE & ASSOCIATES,INC)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

19:4284 TRANSIT CONSULTANT SERVICES 05-19 05/08/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 TRANSIT CONSULTANT SERVICES 23 4461 2150 1 6250.00 6250.00

( LTF - Transit LTF Transit Prof'l Services )

Invoice Extension ----> 6250.00

Vendor Total -----> 6250.00  
 =====

.....  
 P.O. BOX 997300 \*\*\* VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

051319 4545 10TH ST 05-19 05/02/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 4545 10TH ST 01 4145 1000 1 117.79 117.79

( General Fund Building Mtce Utilities )

Invoice Extension ----> 117.79

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

051619 303 OBISPO ST 03/28/19-04/28/19 05-19 04/29/19 N N N A-NET30 FROM INVOICE 2010

Line Description G/L Account No Unit(s) Unit Cost Amount

0001 303 OBISPO ST 12 4425 1000 1 4986.62 4986.62

( Wst.Wtr.Op.Fund Wastewater Utilities )

Invoice Extension ----> 4986.62

P.O. BOX 997300 \*\*\* VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
051319-A	884 GUADALUPE	05-19	05/02/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	884 GUADALUPE	65 4485 1000	1	182.65	182.65
( Quad.Light Dist Gdlpe Light Dis Utilities )					
Invoice Extension ---->					182.65

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
051619-A	GULARTE LANE 04/01/19-04/30/19	05-19	05/01/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GULARTE LANE 04/01/19-04/30/19	12 4425 1000	1	51.52	51.52
( Wst.Wtr.Op.Fund Wastewater Utilities )					
Invoice Extension ---->					51.52

Vendor Total -----> 5338.58  
 =====

\*\*\* VENDOR.: PEN02 (MICHAEL PENA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
051319	REIMBURSEMENT FOR BASKET BALL NETS 4 AUDITORIUM	05-19	05/09/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR BASKET BALL NETS 4 AUDITORIUM	01 4145 1550	1	65.18	65.18
( General Fund Building Mtce Op Supp/Expense )					
Invoice Extension ---->					65.18

Vendor Total -----> 65.18  
 =====

ROBERT COBB \*\*\* VENDOR.: PER02 (PERRY'S ELECTRIC MOTORS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
23026	IMPROVEMENTS/REPAIRS/MAINTENANCE (WWTP)	05-19	05/10/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	IMPROVEMENTS/REPAIRS/MAINTENANCE (WWTP)	12 4425 1505	1	630.00	630.00
( Wst.Wtr.Op.Fund Wastewater Improve-Repairs )					
Invoice Extension ---->					630.00

Vendor Total -----> 630.00  
 =====

2315 MEREDITH LANE SUITE E \*\*\* VENDOR.: PRI02 (PRINTMASTERS DESIGN & PRINT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19957	BUSINESS CARDS	05-19	05/17/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BUSINESS CARDS	71 4454 1550	1	29.34	29.34
( MEASURE A MEASURE A Op Supp/Expense )					
0002	BUSINESS CARDS	10 4420 1550	1	29.34	29.34
( Wtr. Oper. Fund Water Operating Op Supp/Expense )					
0003	BUSINESS CARDS	12 4425 1550	1	29.34	29.34
( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )					
0004	BUSINESS CARDS	01 4145 1550	1	4.90	4.90
( General Fund Building Mtce Op Supp/Expense )					
0005	BUSINESS CARDS	01 4300 1550	1	4.90	4.90
( General Fund Parks & Rec Op Supp/Expense )					
0006	BUSINESS CARDS	12 4425 1550	1	97.82	97.82
( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )					

Invoice Extension ----> 195.64

Vendor Total -----> 195.64  
 =====

2150 N. 107TH STREET SUITE 200 \*\*\* VENDOR.: QUA02 (QUALITY CODE PUBLISHING LLC CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2019-144 MUNICIPAL CODE UPDATE FOR 2018/19	05-19	05/09/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 MUNICIPAL CODE UPDATE FOR 2018/19	01 4110 2150	1	2351.75	2351.75
	( General Fund City Attorney Profl Services )			
			Invoice Extension ---->	2351.75
			Vendor Total ----->	2351.75

OF CALIFORNIA \*\*\* VENDOR.: RCD01 (RURUL COMMUNITY DEVELOPMENT CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
#6 PROFESSIONAL SERVICES-	05-19	05/20/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES-GENERAL ADMIN	102 4012 2150	1	6175.90	6175.90
	( CDBG 2017 CDBG 2017 GA Profl Services )			
0002 PROFESSIONAL SERVICES-PLANNING	103 4013 2150	1	3779.43	3779.43
	( CDBG 2017 CDBG 2017 PLNG Profl Services )			
0003 PROFESSIONAL SERV.-LEROY PARK ACTIVITITY DELIVERY	104 4014 2150	1	1974.61	1974.61
	( CDBG 2017 LEROY PARK ADM Profl Services )			
			Invoice Extension ---->	11929.94
			Vendor Total ----->	11929.94

3535 DRAKE DR. \*\*\* VENDOR.: SHA01 (SHAVER SECURITY GATES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
30040 PROFESSIONAL SERVICES AT WATER TANK YARD.	05-19	05/07/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES AT WATER TANK YARD.	10 4420 2150	1	96.00	96.00
	( Wtr. Oper. Fund Water Operating Profl Services )			
			Invoice Extension ---->	96.00
			Vendor Total ----->	96.00

240 EAST ROEMER WAY \*\*\* VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1560 CONTRACT REIMBURSEMENT FOR 04/2019	05-19	04/30/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 CONTRACT REIMBURSEMENT FOR 04/2019	23 4461 2354	1	26899.95	26899.95
	( LTF - Transit LTF Transit Contract Svcs )			
0002 LESS FARES AND PASSES 04/2019	23 3511	-1	5365.27	-5365.27
	( LTF - Transit Fare Revenues )			
0003 BUS SUBSTITUTION 04/2019	23 4461 2200	1	67.94	67.94
	( LTF - Transit LTF Transit Equip. Rental )			
			Invoice Extension ---->	21602.62

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1561 MAINTENANCE REIMBURSEMENT FOR 04/2019	05-19	04/30/19 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 MAINTENANCE REIMBURSEMENT FOR 04/2019	23 4461 1400	1	2815.59	2815.59
	( LTF - Transit LTF Transit Equipment Maint )			
			Invoice Extension ---->	2815.59
			Vendor Total ----->	24418.21

DEPT, CH 10651 \*\*\* VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16499002	PROFESSIONAL SERVICESFOR 06/2019 BUILDING & ADMIN	05-19	05/01/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICESFOR 06/2019 BUILDING & ADMIN	01 4105 2150	1	50.08	50.08
		( General Fund Administration Profl Services )			
				Invoice Extension ---->	50.08
				Vendor Total ----->	50.08

DEPT 51 7820155595 \*\*\* VENDOR.: STA16 (STAPLES CREDIT PLAN)

P.O. BOX 78004

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
228134065	BILLING PAPER FOR FINANCE	05-19	04/24/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BILLING PAPER FOR FINANCE	01 4120 1550	1	306.50	306.50
		( General Fund Finance Op Supp/Expense )			
				Invoice Extension ---->	306.50
				Vendor Total ----->	306.50

P.O. BOX 1479 \*\*\* VENDOR.: TEM01 (TEMPLETON UNIFORMS,LLC)

JOSEPH FRANZONE

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
119715	UNIFORM FOR NEW HIRE	05-19	05/13/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM FOR NEW HIRE	01 4200 0450	1	159.12	159.12
		( General Fund Police Other Benefits )			
				Invoice Extension ---->	159.12
				Vendor Total ----->	159.12

835 EAST CYPRESS ST \*\*\* VENDOR.: THE07 (PHILIP F. SINCO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10031	PROFESSIONAL SERVICES	05-19	05/19/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES	01 4110 2150	1	3253.50	3253.50
		( General Fund City Attorney Profl Services )			
0002	PROFESSIONAL SERVICES-PEOPLE'S SELF HELP HOUSING	01 2093	1	54.00	54.00
		( General Fund PSHH - Guadalupe Court )			
				Invoice Extension ---->	3307.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
10032	PROFESSIONAL SERVICES	05-19	05/19/19 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES	01 4110 2150	1	2502.90	2502.90
		( General Fund City Attorney Profl Services )			
0002	PROFESSIONAL SERVICES-CDBG LEROY PARK	102 4012 2150	1	229.50	229.50
		( CDBG 2017 CDBG 2017 GA Profl Services )			
0003	PROFESSIONAL SERVICES-WWTP	12 4425 2150	1	4.05	4.05
		( Wst.Wtr.Op.Fund Wastewater Profl Services )			
0004	PROFESSIONAL SERVICES-WATER	10 4420 2150	1	4.05	4.05
		( Wtr. Oper. Fund Water Operating Profl Services )			
				Invoice Extension ---->	2740.50
				Vendor Total ----->	6048.00



18302 IRVINE BLVD SUITE 200 \*\*\* VENDOR.: TUR03 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
30197	AUTOMATED CITATION PROCESSING	05-19	04/30/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	AUTOMATED CITATION PROCESSING	01	4200 1550	1	449.16	449.16
		( General Fund Police Op Supp/Expense )				
0002	AUTOMATED CITATION PROCESSING	01	3643	-1	104.00	-104.00
		( General Fund Misc Revenue - Police )				
				Invoice Extension ---->		345.16
				Vendor Total ----->		345.16

712 FIERO LANE SUITE #33 \*\*\* VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
294851	COPIES	05-19	04/30/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	COPIES	01	4105 1550	1	157.49	157.49
		( General Fund Administration Op Supp/Expense )				
0002	COPIES	01	4120 1550	1	43.17	43.17
		( General Fund Finance Op Supp/Expense )				
0003	COPIES	01	4200 1550	1	28.45	28.45
		( General Fund Police Op Supp/Expense )				
0004	COPIES	01	4220 1550	1	75.32	75.32
		( General Fund Fire Op Supp/Expense )				
0005	COPIES	01	4405 1550	1	10.27	10.27
		( General Fund Bldg and Safety Op Supp/Expense )				
				Invoice Extension ---->		314.70
				Vendor Total ----->		314.70

P.O. BOX 9004-C#322222 \*\*\* VENDOR.: USA01 (U.S.A. BLUEBOOK INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
889014	MULTIQUIP TRASH PUMP	05-19	05/07/15 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MULTIQUIP TRASH PUMP	12	4425 1500	1	3168.60	3168.60
		( Wst.Wtr.Op.Fund Wastewater Equipment Replc )				
				Invoice Extension ---->		3168.60
				Vendor Total ----->		3168.60

P.O. BOX 660108 \*\*\* VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
829736367	COMMUNICATION-04/09/19-05/08/19 (8053636528 &29)	05-19	05/08/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	COMMUNICATION-04/09/19-05/08/19 (8053636528 &29)	01	4200 1150	1	76.02	76.02
		( General Fund Police Communications )				
				Invoice Extension ---->		76.02
				Vendor Total ----->		76.02

\*\*\* VENDOR.: VIL01 (AMELIA VILLEGAS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
052219	REIMBURSEMENT (JOB POSTING)	05-19	03/01/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount

\*\*\* VENDOR.: VIL01 (AMELIA VILLEGAS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT (JOB POSTING)	01	4105 1250	1	184.96	184.96
			( General Fund Administration Advertisin/Pub. )			
0002	REIMBURSEMENT (JOB POSTING)	01	4120 1250	1	216.29	216.29
			( General Fund Finance Advertisin/Pub. )			
0003	REIMBURSEMENT (JOB POSTING)	01	4200 1250	1	350.00	350.00
			( General Fund Police Advertisin/Pub. )			
			Invoice Extension ---->			751.25
			Vendor Total ----->			751.25

104 INDEPENDENCE WAY \*\*\* VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
052219	1 BEV-25OZ CANTEEN CHARCOAL	05-19	05/02/19 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	1 BEV-25OZ CANTEEN CHARCOAL	01	4220 0450	1	23.76	23.76
			( General Fund Fire Other Benefits )			
0002	USE TAX	01	2265	-1	1.76	-1.76
			( General Fund USE TAX PAYABLE )			
			Invoice Extension ---->			22.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
052219-A	WILDLAND WATERPROOF SAFTEY BOOT,GLOVES,JOBSHIRTS	05-19	05/01/19 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WILDLAND WATERPROOF SAFTEY BOOT,GLOVES,JOBSHIRTS	01 4220 0450	1	245.42	245.42
		( General Fund Fire Other Benefits )			
0002	WILDLAND WATERPROOF SAFTEY BOOT,GLOVES,JOBSHIRTS	01 4220 1500	1	138.30	138.30
		( General Fund Fire Equipment Replc )			
0003	USE TAX	01 2265	-1	26.30	-26.30
		( General Fund USE TAX PAYABLE )			
			Invoice Extension ---->		357.42

Vendor Total -----> 379.42  
 \*\* Total Invoices ----> 137192.78  
 \*\* Total Checks -----> .00  
 \*\*\* Total Purchases ----> 137192.78

2,817.59+  
 50.08+  
 106.50+  
 159.12+  
 1,307.50+  
 5,740.50+  
 345.10+  
 314.70+  
 7,168.60+  
 76.05+  
 751.25+  
 22.00+  
 757.42+  
 137,192.76+

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance	
01	2004		D.J. FARMS//General Fund		4324.04					
01	2010		Accounts Payable//General Fund		-50904.63					
01	2044		Auditorium/Park Deposits//Gener		200.00					
01	2093		PSHH - Guadalupe Court//General		54.00					
01	2265		USE TAX PAYABLE//General Fund		-28.06					
01	3643		<*>Misc Revenue - Police//General		-104.00	-22667.08	20244.78	-2526.30	-14000.00	
01	4105	1150	Administratio/Communication/Gen		319.00	4397.07	141.19	4857.26	5500.00	
01	4105	1250	Administratio/Advertisin/Pu/Gen		184.96	2419.25	377.75	2981.96	5500.00	
01	4105	1550	<*>Administratio/Op Supp/Expen/Gen		157.49	1367.35	231.82	1756.66	1500.00	
01	4105	2150	Administratio/Profl Service/Gen		50.08	6967.03	.00	7017.11	8000.00	
01	4110	2150	City Attorney/Profl Service/Gen		9041.00	68899.34	1176.90	79117.24	110000.00	
01	4120	1150	Finance/Communication/General F		259.56	2560.38	141.19	2961.13	3200.00	
01	4120	1250	<*>Finance/Advertisin/Pu/General F		216.29	.00	.00	216.29	.00	
01	4120	1550	<*>Finance/Op Supp/Expen/General F		349.67	2105.16	367.32	2822.15	1600.00	
01	4120	2150	Finance/Profl Service/General F		592.62	8169.80	641.75	9404.17	19000.00	
01	4140	1550	Non-Departmen/Op Supp/Expen/Gen		5000.00	.00	.00	5000.00	5000.00	
01	4140	4150	Non-Departmen/Lease-Purchas/Gen		492.13	5168.73	.00	5660.86	6200.00	
01	4145	1000	Building Mtce/Utilities/General		117.79	28640.37	3041.53	31799.69	35000.00	
01	4145	1550	<*>Building Mtce/Op Supp/Expen/Gen		792.52	7644.91	184.79	8622.22	7800.00	
01	4145	2150	<*>Building Mtce/Profl Service/Gen		81.37	22864.40	3248.17	26193.94	23000.00	
01	4200	0450	Police/Other Benefit/General Fu		159.12	17253.28	134.41	17546.81	17825.00	
01	4200	1150	Police/Communication/General Fu		394.77	3966.73	237.93	4599.43	8000.00	
01	4200	1250	<*>Police/Advertisin/Pu/General Fu		350.00	92.50	.00	442.50	.00	
01	4200	1300	<*>Police/Bus Exp/Train/General Fu		15.45	5391.97	3131.58	8539.00	8000.00	
01	4200	1550	<*>Police/Op Supp/Expen/General Fu		710.96	14806.34	1074.89	16592.19	12000.00	
01	4200	2350	Police/Svcs.Other Ag/General Fu		6667.02	39755.08	580.00	47002.10	80000.00	
01	4220	0450	<*>Fire/Other Benefit/General Fund		269.18	2778.41	163.37	3210.96	2860.00	
01	4220	1150	Fire/Communication/General Fund		200.39	3620.30	237.93	4058.62	4575.00	
01	4220	1460	Fire/Vehicle Maint/General Fund		1015.43	5464.09	341.14	6820.66	10000.00	
01	4220	1500	Fire/Equipment Rep/General Fund		138.30	955.05	662.06	1755.41	5000.00	
01	4220	1550	Fire/Op Supp/Expen/General Fund		737.26	8227.80	1407.40	10372.46	13000.00	
01	4220	1560	<*>Fire/Fuels/Lubrica/General Fund		1542.40	5450.32	569.61	7562.33	7000.00	
01	4220	2350	<*>Fire/Svcs.Other Ag/General Fund		2353.51	17437.51	.00	19791.02	18500.00	
01	4300	1150	Parks & Rec/Communication/Gener		141.22	1509.17	179.06	1829.45	1900.00	
01	4300	1550	Parks & Rec/Op Supp/Expen/Gener		4.90	2441.70	18.05	2464.65	4000.00	
01	4300	2150	Parks & Rec/Profl Service/Gener		6.74	21393.17	1730.15	23130.06	24000.00	
01	4405	1150	Bldg and Safe/Communication/Gen		200.66	2029.60	141.19	2371.45	2550.00	
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen		98.36	161.91	.00	260.27	500.00	
01	4405	2150	Bldg and Safe/Profl Service/Gen		13798.50	149907.25	5261.90	168967.65	210000.00	
Fund (01 ) Total ---->					.00	441178.89	45667.86	533201.40	647010.00	113808.60
10	2010		Accounts Payable//Wtr. Oper. Fu		-3662.15					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1150<*>	Water Operati/Communication/Wtr	247.65	4194.62	349.45	4791.72	4500.00	-291.72
10	4420	1200	Water Operati/Off Suppl/Pos/Wtr	1542.47	4975.61	1638.66	8156.74	9000.00	843.26
10	4420	1300	Water Operati/Bus Exp/Train/Wtr	22.40	.00	587.02	609.42	1500.00	890.58
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	827.05	28974.86	1171.15	30973.06	40000.00	9026.94
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	352.78	5326.85	252.66	5932.29	6500.00	567.71
10	4420	2150	Water Operati/Profl Service/Wtr	669.80	41242.32	461.60	42373.72	50000.00	7626.28
Fund (10 ) Total ---->				.00	84714.26	4460.54	92836.95	111500.00	18663.05
=====									
102	2010		Accounts Payable//CDBG 2017	-6405.40					
102	4012	2150<*>	CDBG 2017 GA/Profl Service/CDBG	6405.40	34767.47	4719.00	45891.87	.00	-45891.87
Fund (102) Total ---->				.00	34767.47	4719.00	45891.87	.00	-45891.87
=====									
103	2010		Accounts Payable//CDBG 2017	-3779.43					
103	4013	2150<*>	CDBG 2017 PLN/Profl Service/CDB	3779.43	501.00	.00	4280.43	.00	-4280.43
Fund (103) Total ---->				.00	501.00	.00	4280.43	.00	-4280.43
=====									
104	2010		Accounts Payable//CDBG 2017	-1974.61					
104	4014	2150<*>	LEROY PARK AD/Profl Service/CDB	1974.61	7987.13	.00	9961.74	.00	-9961.74
Fund (104) Total ---->				.00	7987.13	.00	9961.74	.00	-9961.74
=====									
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-18046.22					
12	3970		Connection Fees//Wst.Wtr.Op.Fun	3942.00	-192546.00	132076.00	-56528.00	-6500.00	50028.00
12	4425	1000<*>	Wastewater/Utilities/Wst.Wtr.Op	5038.14	201802.27	20138.22	226978.63	180000.00	-46978.63
12	4425	1150<*>	Wastewater/Communication/Wst.Wt	141.22	4011.11	416.33	4568.66	4000.00	-568.66
12	4425	1200	Wastewater/Off Suppl/Pos/Wst.Wt	1542.47	4983.30	1500.00	8025.77	10000.00	1974.23
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	22.40	258.38	.00	280.78	4000.00	3719.22
12	4425	1400	Wastewater/Equipment Mai/Wst.Wt	337.50	1494.37	9001.89	10833.76	80000.00	69166.24
12	4425	1450	Wastewater/Facilities Ma/Wst.Wt	445.08	3445.33	.00	3890.41	25000.00	21109.59
12	4425	1500	Wastewater/Equipment Rep/Wst.Wt	4196.75	8492.00	550.75	13239.50	210000.00	196760.50
12	4425	1505<*>	Wastewater/Improve-Repal/Wst.Wt	630.00	.00	.00	630.00	.00	-630.00
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	684.22	13966.44	3510.77	18161.43	32000.00	13838.57
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	174.52	7811.45	383.53	8369.50	9000.00	630.50
12	4425	2150<*>	Wastewater/Profl Service/Wst.Wt	172.52	177766.89	7539.73	185479.14	50000.00	-135479.14
12	4425	2350	Wastewater/Svcs.Other Ag/Wst.Wt	719.40	16790.35	.00	17509.75	20000.00	2490.25
Fund (12 ) Total ---->				.00	248275.89	175117.22	441439.33	617500.00	176060.67
=====									
23	2010		Accounts Payable//LTF - Transit	-30668.21					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
23	3511		Fare Revenues//LTF - Transit	-5365.27	-51748.60	.00	-57113.87	-54000.00	3113.87
23	4461	1400	LTF Transit/Equipment Mai/LTF -	2815.59	69575.87	.00	72391.46	73852.00	1460.54
23	4461	2150<*>	LTF Transit/Profl Service/LTF -	6250.00	5466.00	1425.00	13141.00	1000.00	-12141.00
23	4461	2200<*>	LTF Transit/Equip. Rental/LTF -	67.94	2759.81	.00	2827.75	500.00	-2327.75
23	4461	2354	LTF Transit/Contract Svcs/LTF -	26899.95	247909.60	.00	274809.55	323180.00	48370.45
Fund (23 ) Total ---->				.00	273962.68	1425.00	306055.89	344532.00	38476.11
=====									
26	2010		Accounts Payable//RDA-Op.Fund	-1175.00					
26	4500	2150<*>	Redevelopment/Profl Service/RDA	1175.00	103609.55	87980.57	192765.12	150000.00	-42765.12
Fund (26 ) Total ---->				.00	103609.55	87980.57	192765.12	150000.00	-42765.12
=====									
65	2010		Accounts Payable//Guad.Light Di	-182.65					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	182.65	38685.36	3496.72	42364.73	54000.00	11635.27
Fund (65 ) Total ---->				.00	38685.36	3496.72	42364.73	54000.00	11635.27
=====									
71	2010		Accounts Payable//MEASURE A	-1614.92					
71	4454	1150<*>	MEASURE A/Communication/MEASURE	112.96	1894.29	421.10	2428.35	2300.00	-128.35
71	4454	1300	MEASURE A/Bus Exp/Train/MEASURE	11.21	.00	.00	11.21	50.00	38.79
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	1038.57	7501.90	200.49	8740.96	12000.00	3259.04
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	408.83	4781.69	179.91	5370.43	6000.00	629.57
71	4454	2150	MEASURE A/Profl Service/MEASURE	43.35	7011.48	372.74	7427.57	20000.00	12572.43
Fund (71 ) Total ---->				.00	21189.36	1174.24	23978.52	40350.00	16371.48
=====									
77	2010		Accounts Payable//CAL TRANS GMR	-18779.56					
77	4456	2150<*>	CAL TRANS GMR/Profl Service/CAL	18779.56	18149.07	.00	36928.63	.00	-36928.63
Fund (77 ) Total ---->				.00	18149.07	.00	36928.63	.00	-36928.63
=====									

**MINUTES**  
**City of Guadalupe**

**Special Meeting of the Guadalupe City Council**  
**Tuesday, April 30, 2019**

**At 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

**ROLL CALL:**

Council Member Tony Ramirez  
Council Member Eugene Costa Jr.  
Council Member Liliana Cardenas  
Mayor Pro Tempore Gina Rubalcaba  
Mayor Ariston Julian  
Councilmembers Costa and Rubalcaba are absent.

**PLEDGE OF ALLEGIANCE**

**COMMUNITY PARTICIPATION FORUM**

Ms. Mary Bernadette-Brockman lives in the Pt. Sal Dunes area and has noted quite a few changes in the neighborhood lately. She is new in town and chose an older home, mature, and settled. She finds she is not clear on what the municipal codes are and just what to expect in neighborhood additions. She does not see any follow-up on permits that have been issued. Some people take out a permit for one action but do more or different things. Is there a time line for completion of projects. When you see this in your neighborhood, what do you do; how do you address the problem; where and who do you talk to about the situation? Are there guidelines, where do you find the guidelines and what action do you take to make sure they are followed?

Administrator Perrault answered that she could talk with either, Chief Cash, Planning Department, Fire Department or Administration Department. There are guidelines and they are found in the Municipal Code, which is on the City's website.

**BUSINESS**

Administrator Perrault introduced Chief Cash who is presenting to the Council his restructuring

program. A month ago, Mr. Cash introduced the concept to Council, who then felt that it should be studied in the light of our budget and its goals. This meeting is to accomplish this task so that we know how we can accomplish it within the budget. Budget study takes place next Tuesday.

1. **Public Safety Proposal on Restructuring - Workshop.** The City Council will participate in a session to review in more detail the different components of restructuring / phasing, and identification on how cost and personnel impacts will be attenuated.

Chief Cash presented his plan for restructuring in a PowerPoint presentation. His goal is to ensure that public safety is efficient in how it works. A cookie cutter approach does not work as each community is different; made up of different cultural backgrounds with different ideas and needs. He noted that the mission statement should reflect "To Protect and Serve", any other issues are expectations; such as fighting crime and respect. We are blessed with the lowest crime rate in the State. He looks at how we got there and wants to move on to quality of life.

It's important to understand what the police department does. Three areas of service are: 1.) suppression of crime, (gangs, robbery, and domestic crimes) by patrolling, foot, auto and bike. 2.) traffic and public safety. There are three ways in and out of our City. Highway one, one way, and Highway 166, both ways. We have a potential disaster problem from two major sources of traffic. There is not only the problems from ordinary individual autos, but the big ones will come from the train and the huge amounts of trucks traveling through our town.

This is a small community with a small safety department of police and firemen. The type of programs he is promoting rely on volunteers helping out in the community so as to be sure our citizens are kept safe. Most calls are emergency and non-emergency calls. There is fire mitigation and public service programs also. For emergency services, we need to reach them in the right amount of time with the right people and the right equipment. If we had to rely on neighboring communities, it would be very problematic and a non-acceptable situation for the health of the citizen involved.

One of his first actions was to undertake the interviewing of his personnel to ascertain what their desires, skills, education, and a general feeling of what the work that needs to be done was. This would give him a basic plan to bring cohesion to the department and in tune with the community. His guide was the SWOT Test (strength, weaknesses, opportunities and threats). How each employee sees these components in light of our City.

1. Strength-we are close with the community and the City supports us. Huge and great.
2. Weakness-Clicks and a need for internal communication.
3. Opportunity-open to change, promote what we have, work together on programs for seniors, youths, and to have specialized units.

4. Threats- lack of knowledge, lack of improvement, lack of finances. Budget matters are not generally understood. Our department compares themselves to other Cities, and feel they are not equipped as well as they should be for their challenges.

While this is true, our needs are not the same as those other communities and Cities. We need to focus on what training serves us. We cannot spend dollars we don't have on training never used in our community.

The Department of Justice was mandated to determine what the problems were that held up police departments across the nation from performing their duties in an efficient and economical way for the betterment of their communities. They were tasked to find out what was causing the problems in police departments. The findings were: lack of supervision, trust, transparency, and training. With the new law opening files of officer's who have been disciplined but not been made public now has to be made public. It was found that often Supervisors did not address small issues that led to larger misconduct and problems. No holding the adherent accountable for misconduct allowed it to go undetected for some time.

An example was given of free coffee to officers and or first responders. This can grow from one small gratuity to much larger ones and this is clearly seeking favor for favor on the part of giver and receiver alike. Against the Brown Act.

Other things brought to light in the study were: Budget cuts make it more difficult for Supervisors to monitor officer's behavior, communication between supervisors and employees unclear, need to address acute staff and organization issues. Supervision and need to develop a strategic plan of organization. They found nation wide that problems began at the level of the street officer and his manager, then progressed upward. Personnel needs to now they'll be held accountable for expectations of performance.

Organizing Guadalupe, we need to be sure we have a plan, people in place and the right supervision and equipment to ensure things are done properly.

He addressed his plan for restructuring as being accomplished over a three-year period. First: Organization of personnel and duties. Phase two: Program Development and staffing. Phase 3: Officers restructuring and fiscal sustainability. Need to make more efficient workable with the personnel we have and those we need to add.

He looked at the personnel list we have of officers. We have one police sergeant, himself, eleven (11) police officers. Two of those officers are assigned to the airport, leaving nine (9) officers to cover three (3) shifts in Guadalupe. We have three (3) fire captains and two (2) civilian personnel.



He is requesting, with the new budget, one (1) police sergeant, ten (10) police officers, two (2) of which are at the airport, three (3) fire captains and adding two (2) fire engineer co-compliance officers.

Phase 2, assuming that we have these officers in place, we can start doing some of the programs outlined. He listed the programs he has in mind. He specifically pointed out the program dealing with the trucks traveling through our City. He found that CHP thought a lot of trucks were not as safe and in compliance with the law as they should be. He also mentioned he was blown away by the fact that we were the smallest City in the County yet we had the largest and best Explorers program. Number one.

CERT, another program he mentioned. It is designed to get your community ready and prepared for emergencies. He shared that he is a FEMA Certified Contractor and FEMA is sending him to North Dakota in two weeks to teach a course on an Indian reservation. The course is emergency preparedness. We need to prepare our community for emergencies as well.

If an extreme emergency happens, our community will be the last to get medical supplies, food, water, working utilities, and communication with the outside world. This is not an option we can live with.

He explained the Senior Volunteer Program. Many seniors are closeted, not out in the community and possibly lacking in the basics, such as food. Volunteers can check on them and get the help needed. This greatly alleviates some of the officer's time.

A lot of young people would love to be a part of the explorer's program that are not yet of age. Explorers start at 15-16 years. Helping with traffic safety is a great start for elementary school kids. He noted that there is no jay walking in Guadalupe due to the fact we have no lights. But there is the reality of crossing in front of a speeding car. Training is vital for public safety on the streets and roads of our City.

Co-compliance is training in how can we better our preparedness by working closer together. Case in point, Snowy Plover Lane. The grass has not been cut for a long time and the City will have to cut it as it could be a fire hazard. It has an absentee owner who does not respond to the letters from the City. This has been going on for years. It is considered and noted that it could be taken with eminent domain but that does take the proper procedure.

He explored the addition of a Fire Explorer and a third of the police explorer cadets wanted to be fire explorers so it's still in the thinking process.

The proposed staffing in year two (2) was to add another police sergeant. We now have one (1) sergeant to eleven (11) but the national controlled approved number is one to seven (7).

He stated we were so short that he was on patrol. We need another officer at night so they do not have to do things that put them at risk.

In the Fire department, he said we need a regular Fire engineer who can drive the truck. Most of the responsibility falls on the Fire Captain or engineer. Others are great in assistance, but they can't do what the engineer can do. Life threatening situations should not be a part of our experience in Guadalupe for lack of qualified personnel. We need at least two (2) persons on duty at all times for safety of themselves and community.

Emergency Preparedness Coordinator who can get grants, train the community on regular basis. An extremely important position.

Year three: officer restructuring and fiscal sustainability; what they are looking at is ability to pursue the fines and non-compliance fines of people who have eluded them for years. Co-compliance officer would be great for that. Last year there was 900 contacts on this problem. He is revamping the procedure of contact. It takes too long to accomplish results due to our system being archaic.

The airport contract completely pays salary and benefits for two (2) police officers. We get 22% over what they pay for the officers. Another 7 % goes into our General Fund. Some of the impact fees go to the police and fire department. He is exploring cost recovery fees from accidents occurring in the City with fire and police involved.

He noted we have an agreement with other Cities to send trained firemen when there is a fire or disaster but we need to be sure we have enough staying to cover our needs.

Commercial vehicle fines are huge. He meets once a month with FBI, CHP, and other law enforcement entities. CHP offered to us training for commercial vehicle inspection but we lost personnel and got frozen out of the program.

He repeated the roster of how many police officers we have and stated our budget was a total of \$2,293,000. Due to illnesses, etc., we have four officers, one (1) sergeant and himself seven days a week.

Administrator Perrault stated that it would be good to note two of those officers were on medical leave and two were openings for hiring. He said we have oral testing coming up and we have four (4) candidates. But if we retain two, they still have backgrounds to do and it takes time. Then before being on the street on their own, they have to have field training.

His proposal for the next year budget: one (1) Chief, one (1) sergeant, 10 (ten) police officers, have two (2) airport police officers, three (3) fire captains and two (2) engineers. That budget is \$2,426,000. Keep on record a police officer position but move that position to fire so we can hire at least one Fire Engineer. The department can work with ten (10)

officers and one (1) sergeant. Still need the two officers for the airport. Estimated cost would be \$133,000 but the 22% from the airport would partially offset that money. He estimates the total budget impact would be \$77,972 the first year. That concluded this part of presentation.

Administrator Perrault stated it was clear the Chief was proposing to leave the allocation of the police department at eleven (11) but leave one (1) of those positions unfilled. Take those dollars and move it to the fire department for an engineer's position. If you added the additional engineer, that's where the overall impact comes from. Before we could concur on this plan, we still have to meet with the various labor unions because we're moving positions around.

Chief Cash stated that in year two, add an emergency coordinator and a patrol sergeant to the police force. If you have these programs, you have to have the personnel to run and control them. With the fire department, having the fire captain and the fire engineer, we would have two people to each shift. Total impact on the budget for the second year is \$216,000, including a 45 % for benefits.

Third year: Buildings need refurbishing and renovating. In the police headquarters, we need to build a women's dressing room and quarters for sleeping. The female officer dresses in the bathroom and they put up a sheet to section off a section for females to sleep. We have the space to refigure the rooms. Fire department is in the same similar situation on the southside of the building. They sleep on the North side with the police which adds critical time in answering an emergency. He plans to change their sleeping quarters to the south side of the building for more efficiency. He wants to observe the law by equal quarters for both men and women. End of his presentation.

Councilman Ramirez stated that he wanted to make sure the three tax measures that ensured that we had a police and fire department didn't go away or get used for other than intended. He is also concerned with retention as it costs money to keep hiring, training and then losing to other Cities. How can we increase the pay of the paid-call firefighters? It's been brought up numerous times.

Mayor Julian would like to see an org chart that shows the layers of the yearly additions to the department. He asked if CHP would give us the power to inspect the trucks coming through the City. The answer was we already have that power because they are coming through the City. The reason we want to work with CHP is we don't want to do inspections right in the middle of town as it would tie up traffic and close down the City. We have to have their cooperation if we do them on the outskirts of town, in CHP's territory.

Mayor Julian then asked if there was data showing how many per any given number were with flaws that would support this action. What would be the fines and where do they go?

Chief Cash stated a portion comes here, the rest to the State; about 10%.

Mayor Julian said he was not sure the number of trucks found to be fined equaled or bested the amount spent to do the inspections. How would it effect the agricultural industry?

Administrator Perrault stated that the Snowy Plover property could be done by code enforcement and imitate Domaine but you have to have the manpower to implement it.

Mayor Julian stated some of our preparedness plans we should have for emergencies and he pointed out some of our deficiencies to in the future be taken care of.

Administrator Perrault stated that the 22% formerly mention has been going into the General Fund. Police and Fire are paid from the general Fund as other personnel are funded, but the 22% was not intended to be shared. That mean a little extra impact will have to be accounted for in the General Fund as well.

Councilwoman Cardenas asked if for the police report if anyone would highlight that we have a numeral program for the police force. She asked if for the senior volunteer program if they were working with the Community Partnership program for seniors.

Councilman Ramirez stated that for him, it would be better to switch the 2<sup>nd</sup> and 3<sup>rd</sup> years position because of the election year and its impact on the budget.

Administrator Perrault felt he'd like to make a few comments in summing up. He really appreciates the work put into these concepts to move forward in improving the departments. The staff has been working with him to bring to you what those true costs would actually be. A couple of things to note, you will have to deal with these as you get into the budget session. This can be done gradually as you can afford it. What needs to be kept in mine is Councilman's comments on retention and recruitment. Whatever you do with the budget, you need to balance one against the other. In order to eventually achieve the staffing level and program concepts that the Chief envisions, that has to be balanced with what you have to do to ensure your successful with recruitment and retention. Finally, we will take whatever direction you give us. My first duties are to try to present to you, after you have presented your priorities, a balanced budget. That's my goal. If I cannot do that, I will report back to you and we will talk about what kind of additional adjustments we need to make. It's important to remember, yes, or deficit has been cut, but your still in a deficit mode. Thinking about the tax thing, you may want to think about running with that sooner than later. Nothing says you have to wait until 2020 to take care of the setting sun on it. You could actually extend that tax at the same time as you increase it. You can go forward, putting it with what the Chief said. If for some reason it falls short, it gives you a couple of years to work with it. There's a lot to be considered with all of this while we move toward the ultimate.

Councilman Ramirez would hate it if it was an after thought that we need to reduce the deficit.

And keep sustainability.

Administrator Perrault stated that to a degree, and he knew that the Chief would tell you that, the programs depend on the personnel.

Councilman Ramirez stated that he had put some of these programs and additions of personnel in different phases. For instance, the commercial vehicle inspection could be done in a couple of months as soon as we had personnel to work with the CHP. So, in the 3<sup>rd</sup> year we could do it on our own and have more money. In Phase 2, some of these, all they need is supervision. For instance, the school safety program would just fall under the school's resource officer that they already have and piggy-backing on the explorer program at minimal cost. On the Senior volunteer program, we have the volunteers, with a few changes, that program could start very easily. Some of these programs need only a little supervision. He knows in the long run, to keep our officers, we need to pay higher wages.

Mayor Julian stated: going back to bathroom and sleeping quarters; he said we have some capital for such improvements, is there a study of costs for that?

Chief Cash said that the Police brought it up to him. They drew up the plan, they would do the work themselves and they had a contact at Home Depot. Steve came by and said there is a fund for capital improvement and why didn't we hold off until the entire building is worked on.

Mayor Julian spoke saying that in the past we have had plans drawn up for the whole building. Overall, the building is small for the Cities' needs but the north end is spacious for restructuring. He hates to see the female officers and firefighters having to dress in the bathrooms. That is a bad recruiting element. We really need to look at that.

Councilwoman Cardenas asked if there wasn't another room that we could offer to the officers to sleep and dress in.

Chief Cash stated that right next door to the police department there was a room not being used and that's where they want it pushed out to make a room and locker space. Chief cash said we have room, it's just a matter of making it workable.

Discussion stated that they would decide how, but they will definitely get something done.

Ms. Boydston spoke about fines saying they had gotten their files caught up and sent notices out and people had paid their fines.

Ms. Cooper stated that the impact fees that went into the general Fund were for building but some were for the police and the police equipment. It would help on our budget to put the funds there. The other thing was on our cars, maybe used on some high-tech equipment. Chief Cash was talking about computers. The officer can stay in the field and write his report. We don't have that here and he finds that unacceptable. The officer has to drive back to the office and use the one computer to write his report. At night, no ones in the field because they're here writing reports. Santa Maria has been a great partner. We are piggy-backing on their programs; with the radio systems and so forth. They've assisted in installing terminals in our vehicles and will help with computers if we ever get some. They buy a great many computers so will assist us to buy with them at a low cost to us. They've been a great partner. They put up the antenna at no cost.

Councilwoman Cardenas asked if on the impact budget if it includes the \$45% or is that separate? Answer was no, that includes the 45 %.

Administrator Perrault stated that next week the Council would be talking more about this, as well as goals and priorities for the entire organization. Keep these details in mind and he was sure Mr. Cash would get the org chart to them as quickly as possible.

**Motion made by Councilman Ramirez and 2<sup>nd</sup> by Councilwoman Cardenas to adjourn. 3/0 passed.**

## **ADJOURNMENT**

**PREPARED BY:**

**APPROVED BY:**

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Joice Earleen Raguz, City Clerk

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Ariston Julian, Mayor

## MINUTES

### City of Guadalupe Special Meeting of the Guadalupe City Council Tuesday, May 7, 2019

At 6:30 pm  
City Hall, 918 Obispo Street, Council Chambers

**ROLL CALL:** Call to order: Mayor Julian called the meeting to order at 6:31 pm

Council Member Tony Ramirez  
Council Member Eugene Costa Jr.  
Council Member Liliana Cardenas  
Mayor Pro Tempore Gina Rubalcaba  
Mayor Ariston Julian

All present

#### **PLEDGE OF ALLEGIANCE**

#### **COMMUNITY PARTICIPATION FORUM**

No members of the community addressed the Council.

#### **BUSINESS**

1. **Workshop – Goal Setting for FY 19/20 and 20/21.** It is recommended that the City Council review the information provided and develop Goals that will provide the staff direction in the development of the FY 19/20 and 20/21 Budget.

Interim City Administrator Perrault provided staff report.

Members of the Public Ms. Shirley Boydston and Anna Marie Michaud provided comments on the goal setting item.

Council Members provided input regarding the proposed goals.

Administrator Perrault indicated he would return with a draft of proposed goals for Council review and action at the next regular meeting.

#### **ADJOURNMENT**

at 8:03 pm

Motion made by Council Member Ramirez and 2<sup>nd</sup> by Council Member Costa.  
5/0



**City of Guadalupe**  
**General Fund Cash Balance and Revenue/Expenditure**  
**Reports**  
**Fiscal Year to Date through April 30, 2019**

**Overview**

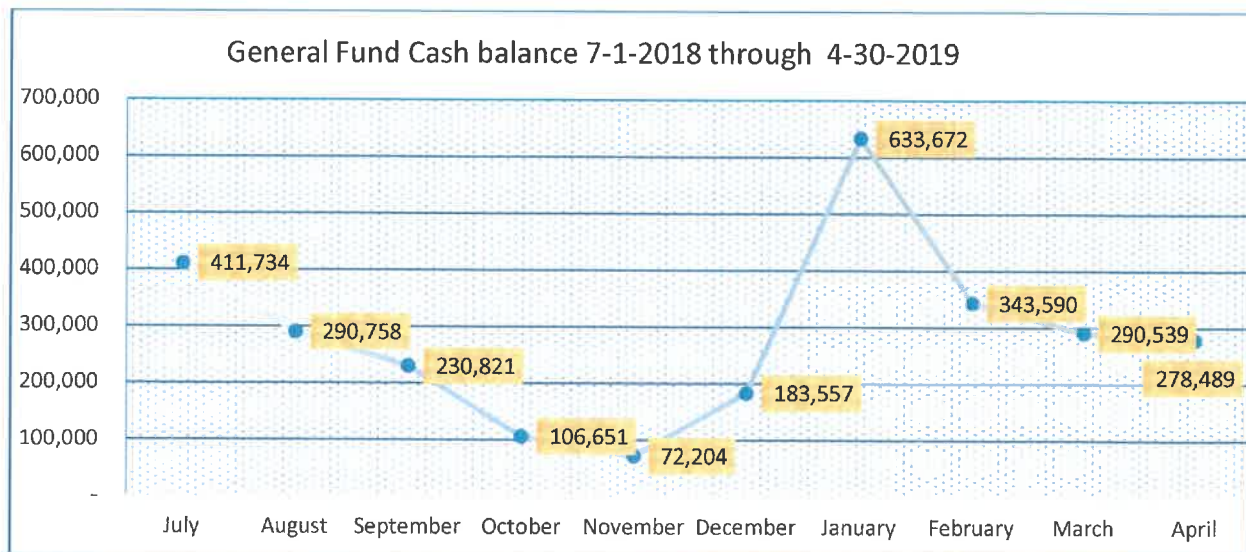
The General Fund Cash analysis below shows the monthly cash balance for each month through April 30, 2019.

General Fund Revenue and Expenditure reports below cover the period July 1, 2018 through April 30, 2019 (83 percent of the year expended).

The reports are prepared monthly and submitted to Council on the second meeting of each month. Upon monthly review, adjustments may be necessary and staff will update throughout the fiscal year.

**General Fund Cash**

The monthly cash balance below shows positive cash balances through April 30, 2019 and total cash at the end of April is **\$278,489**.



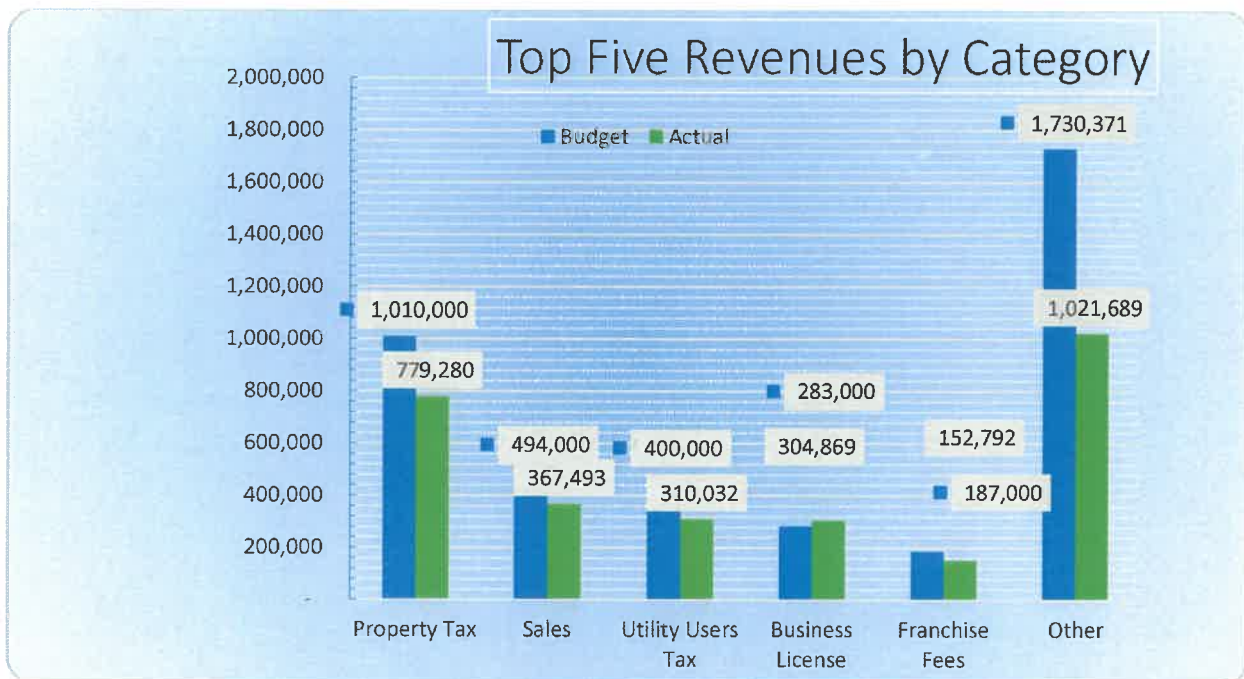


**General Fund Cash and Revenue/Expenditures  
April 2019**

**General Fund Revenue**

Budgeted revenues versus actual revenue received through April 30, 2019 shows the General Fund is slightly below target at 72 percent of expected revenues. Revenue is expected to be on target by fiscal year end for all categories. Staff verified a May 2019 Property Tax receipt of over \$300,000, which will show up on the May Report.

Top Five Revenue by Category			
Category	Budget	Actual	%
Property Tax	1,010,000	779,280	77%
Sales	494,000	367,493	74%
Utility Users Tax	400,000	310,032	78%
Business License	283,000	304,869	108%
Franchise Fees	187,000	152,792	82%
Other	1,730,371	1,021,689	59%
<b>Total Revenue</b>	<b>4,104,371</b>	<b>2,936,155</b>	<b>72%</b>



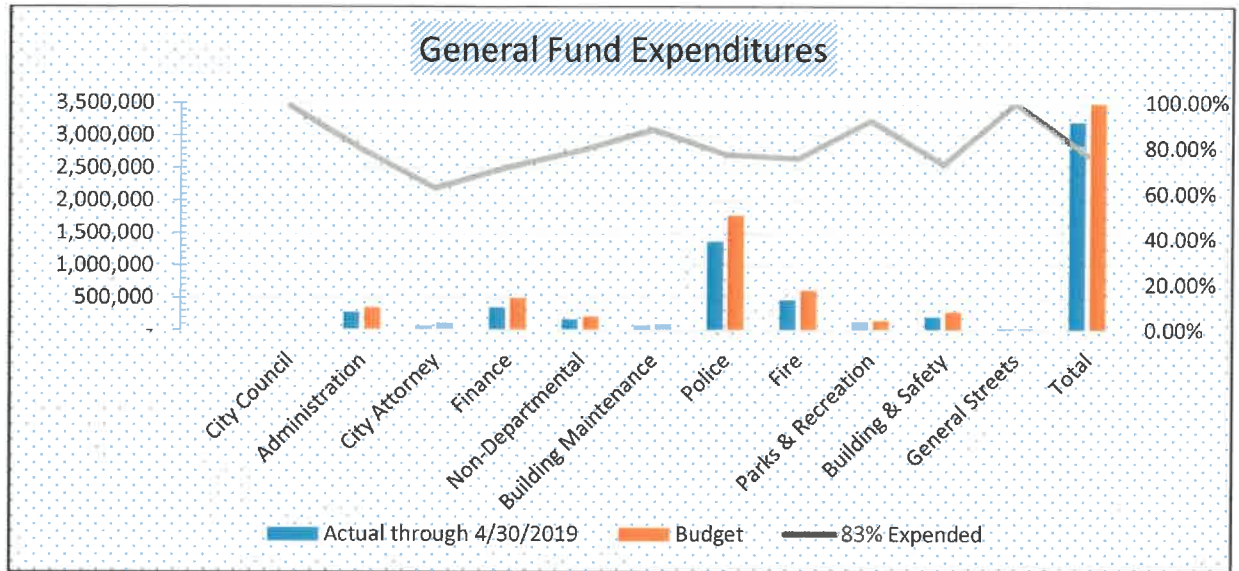
**General Fund Cash and Revenue/Expenditures  
April 2019**

**General Fund Expenditures**

Expenditures are under budget overall at 77 percent expended. The Table and Chart below shows all General Fund Departments and spending trends as of April 30, 2019. Expenditures for Parks and Recreation, Building Maintenance and the City Council are trending over budget. Building and Safety, Finance, City Attorney and Non- Departmental are trending under budget. In Parks and Recreation utility costs in the first part of the year were higher than anticipated. The costs in Building Maintenance are tied to the Public Works crewmembers time actually spent on maintenance activities. These costs can vary from facility to facility according to the operational issues associated with the facility. City Council costs are very limited, restricted to Council stipends and some minor reimbursements. Overall staff remains confident that total General Fund expenditures for all departments will not exceed budget by the end of the fiscal year.

<b>Department</b>	<b>Actual through 4/30/2019</b>	<b>Budget</b>	<b>83% Expended</b>
City Council	11,098	11,217	99%
Administration	280,518	352,291	80%
City Attorney	68,899	110,000	63%
Finance	358,248	498,718	72%
Non-Departmental	172,041	216,927	79%
Building Maintenance	83,427	94,309	88%
Police	1,373,205	1,773,159	77%
Fire	472,033	622,158	76%
Parks & Recreation	141,429	153,239	92%
Building & Safety	214,960	293,889	73%
General Streets	36,200	36,200	100%
<b>Total</b>	<b>3,212,058</b>	<b>4,162,107</b>	<b>77%</b>

**General Fund Cash and Revenue/Expenditures  
April 2019**



**Fiscal Impact**

The cash analysis and revenue/expenditure reports provide the community with an understanding of the financial activity of the City’s General fund on a monthly basis.

**Recommendation**

That the City Council receives and files this report for information purposes.

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*Information in this report is unaudited.*

5a.

**GUADALUPE POLICE DEPARTMENT  
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY  
MONTH OF APRIL 2019**

**PART I: CRIMES**

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	0	0	0	0	0	0
211 PC ROBBERY	0	0	0	0	0	0	0	0
242/245 PC ASSAULT	9	7	2	2	22	17	8	6
459 PC BURGLARY	0	0	1	0	5	1	2	0
484/487 PC THEFT	1	0	4	2	7	0	9	2
10851 VC VEH THEFT	1	0	0	1	8	5	5	5
451 PC ARSON	0	0	1	1	0	0	1	1
<b>TOTAL</b>	<b>11</b>	<b>7</b>	<b>8</b>	<b>6</b>	<b>42</b>	<b>23</b>	<b>25</b>	<b>14</b>

**PART II: REPORTED CRIMES**

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	60	89	263	421
TOTAL REQUEST FOR SERVICE	244	235	786	972
TOTAL ACTIVITY FOR THE MONTH	304	324	1,049	1,393
DOMESTIC VIOLENCE REPORTS	4	2	10	5
TOTAL PROPERTY STOLEN	\$1,200	\$3,980	\$6,460	\$6,123
TOTAL PROPERTY RECOVERED	0	0	\$22,545	0

**PART III: ARREST SUMMARY**

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	5	1	2	0	26	2	15	1
MISDEMEANOR	8	2	4	3	33	11	50	3
<b>TOTAL</b>	<b>13</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>59</b>	<b>13</b>	<b>65</b>	<b>4</b>
23162(a&b) VC ARREST	3		5		11		22	
WARRANT ARREST	4		5		10		20	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS

**GUADALUPE POLICE DEPARTMENT  
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY  
MONTH OF APRIL 2019**

**PART IV: NARCOTICS ACTIVITY**

TYPE OF NARCOTICS	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST
HEROIN	0	0	0	0	0	0	0	0
COCAINE	0	0	0	0	0	0	0	0
METHAMPHETAMINE	1	1	3	3	1	1	9	9
MARIJUANA	0	0	0	0	8	8	0	0
PARAPHERNALIA	0	0	2	2	0	0	4	4
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>5</b>	<b>9</b>	<b>9</b>	<b>13</b>	<b>13</b>

**PART V: SPECIAL DATA**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
OFFICERS ASSAULTED	0	0	0	0
INJURED ON DUTY	0	0	0	0

**ADDITIONAL INFORMATION:**

<b>STAFFING:</b> 1	POLICE CHIEF	
2	POLICE SERGEANT	1 UNFILLED POSITION
3	POLICE CORPORALS	1 UNFILLED POSITION
9	POLICE OFFICERS	3 UNFILLED POSITIONS
2	OFFICE STAFF PERSONNEL	
5	RESERVE POLICE OFFICERS	4 UNFILLED POSITIONS
1	COMMUNITY SERVICE TECHNICIAN	FULL TIME POSITION UNFILLED AS A PART-TIME POSITION
0	EVIDENCE TECHNICIAN	UNFILLED POSITION
2	POLICE VOLUNTEER(S)	

**COMMENTS:**

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# GUADALUPE FIRE DEPARTMENT



**TO:** PUBLIC SAFETY DIRECTOR, MICHAEL CASH  
**FROM:** CAPTAIN PATRICK SCHMITZ  
**SUBJECT:** MONTHLY SUMMARY OF CODE ENFORCEMENT CASES  
 April 1, 2019 – April 30, 2019

**DATE:** 05/03/2019

## CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2018-2019)	Year to date (2017-2018)
Business License (GMC 5.04.040)	1	2	17	9
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	1	2	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	3	6	3
Litter Accumulation (GMC 8.12.020)	5	5	53	90
Abatement of Weeds and Rubbish (GMC 8.16.010)	20	30	80	68
Unsafe Living Conditions (GMC 8.40.020)	0	1	3	0
Unlawful Property Nuisance (GMC 8.50.070)	3	2	25	8
Graffiti Abatement (GMC 9.07.060)	1	2	13	45
Abandoned Vehicles (GMC 10.36.010)	4	10	71	81
Unapproved Vehicle Covers (GMC 10.36.010)	0	0	0	3
Portable/fixed basketball goals (GMC 10.48.050)	1	0	1	15
Yard Sale Signs (GMC 12.13.010)	2	0	13	14
Tampering with Water Service (GMC 13.04.200)	0	0	0	10
Working Without Permits (GMC15.04.020)	1	5	16	32
Address Number (GMC 15.08.020 (505.1))	2	6	30	37
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	2	4
Damage Fence (GMC 18.52.125)	0	0	2	4
Parking on Front Yard Setback (GMC 18.60.035)	6	7	87	97
Landscape Maintenance Required (GMC 18.64.120)	3	4	35	41
Inspection/Complaints (No Violation Found)	0	0	5	10
Apartment Inspections	0	3	261	96
Yearly Business Inspections	0	0	57	49
Other	33	11	93	49
<b>TOTAL</b>	<b>82</b>	<b>92</b>	<b>872</b>	<b>765</b>

Miscellaneous	This Month	Last Month	Year to Date (2018-2019)	Year to date (2017-2018)
Visitors	131	110	1,117	870
Public Relations	1	1	13	14
School Visits (Career Day McKenzie 155 kids, School visit 137)	7	0	16	3

**CALLS FOR SERVICE April, 2019**

<b>INCIDENT TYPE</b>	<b>This Month</b>	<b>Last Month</b>	<b>Year to Date (2018-2019)</b>	<b>Year to date (2017-2018)</b>
<b>Medical</b>	30	33	284	279
<b>Structure Fire</b>	0	0	2	2
<b>Cooking Fire</b>	0	0	1	4
<b>Trash or Rubbish Fire</b>	1	0	3	13
<b>Vehicle Fire</b>	0	0	2	2
<b>Grass/Vegetation Fire</b>	0	0	0	3
<b>Other Fire</b>	0	0	3	3
<b>Motor Vehicle Accidents with Injuries</b>	2	1	19	25
<b>Motor Vehicle Accidents No Injuries</b>	0	0	20	14
<b>Motor Vehicle/Pedestrian Accident</b>	0	1	5	1
<b>Hazardous Materials Spill/Release</b>	0	1	5	2
<b>Hazardous Condition Other</b>	2	1	20	9
<b>Water Problem/Leak</b>	1	0	11	8
<b>Animal Problem / Rescue</b>	1	0	3	0
<b>Search / Rescue</b>	0	0	1	1
<b>Public Assistance</b>	2	0	26	14
<b>Police Matter/Assistance</b>	1	3	9	0
<b>Illegal Burn</b>	0	0	0	0
<b>Smoke/CO Detector/Fire Alarm Activation</b>	4	3	19	13
<b>Dispatch and Canceled En-route</b>	1	1	32	21
<b>False Alarm</b>	0	0	6	11
<b>TOTAL</b>	<b>45</b>	<b>44</b>	<b>471</b>	<b>425</b>

**Additional Information**

**STAFFING:** 1 Public Safety Director (Police/Fire Chief)  
 3 Fire Captains  
 1 Permit Tech/Firefighter  
 5 Paid Call Firefighters 7 Positions Vacant  
 3 Reserve Firefighters

**Special Coverage:**

**Paid Call Firefighter Providing coverage on Holidays, Vacation, and Sick time due to Firefighter/Permit Technician being off.**



**CITY OF GUADALUPE**  
**918 Obispo Street**  
**Guadalupe, CA 93434**  
**P: (805) 356-3895**  
**F: (805) 343-0542**  
**Finance Department**

Memorandum

To: Robert Perraultl, City Administrator

From: Anna Marie Santillan Michaud, City Treasurer

Subject: Treasurer's Report – April 2019

Date: May 23, 2019

This memo explains the changes in the monthly Treasurer's report for April 2019 compared to the prior month. February cash increased by approximately \$4,000 due primarily to:

- LAIF earned Interest for 1<sup>st</sup> QTR 2019 of \$39,339.08 Investment account.
- \$4,000.00 from Shirley Boydston Trust for rent only for Guadalupe Library
- \$200.00 rent credit from Lupe's Company for the Guadalupe Library



Treasurer's Report  
Investments and Cash as of APRIL 30, 2019

Local Agency Investment Fund ("LAIF") Account 98-42-346	6,417,481.94
4/15/2019 Deposit      QRD 1603039      System	39339.08
<b>Total Investments</b>	<b>\$    6,456,821.02</b>

Cash	
Checking Account 155-503815 ("Warrant Account")	687,325.20
Checking Account 155-003261 ("Payroll Account")	30,174.66
<b>Total Cash</b>	<b>\$    717,499.86 *</b>

\*Actual ending balances reconciled to Bank Statements

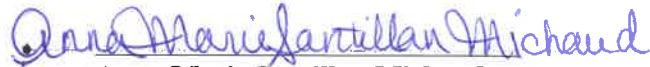
The following is a summary of the City's cash and investments as of March 31, 2019 compared with the prior month.

Investments and Cash	March 31, 2019	April 30, 2019
Investments	6,417,481.94	6,456,821.02
Cash	460,767.80	717,499.86
<b>Total</b>	<b>\$    6,878,249.74</b>	<b>\$    7,174,320.88 **</b>

\*\* Total Cash and Investments agree to General Ledger.

Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.

Submitted: 4/18/2019 by:



**Anna Marie Santillan Michaud**  
City Treasurer



Human Resources  
 918 Obispo Street  
 P.O. Box 908  
 Guadalupe, CA 93434  
 Ph: 805.356.3893  
 Fax: 805.343.5512  
 Email: [villegas@ci.guadalupe.ca.us](mailto:villegas@ci.guadalupe.ca.us)

## HUMAN RESOURCES MONTHLY REPORT APRIL 2019

### RECRUITMENT

- Police Officer

Full-time position posted on Indeed.com recruiting website. Resumes have been reviewed and phone screens completed. Oral board scheduled for Monday, 5/06/19, with five candidates scheduled.

- Paid-Call Firefighters

Three candidates currently in backgrounds.

Oral board held on Thursday, 4/25/19, with three candidates: two will graduate from AHC Fire Academy on 5/17/19 and the third candidate graduated one year ago and is currently working at the Fire Academy. All three will be scheduled after graduation to see Chief Cash.

- Public Works Director/City Engineer

Of the three candidates scheduled for second interviews on 4/11/19 and 4/12/19, one candidate was regretted. The other two are still under consideration.

- City Administrator

Resumes are being received and reviewed by HR and Interim City Administrator. Posting deadline is Tuesday, May 28, 2019.

- Finance Director

Incoming resumes are also being received and reviewed by HR and the Interim City Administrator.

- Chief Plant Operator

Position remains on “hold” pending hire of Public Works Director/City Engineer.

OTHER:

- Training: No training sessions during month of April. Online training being coordinated with CJPIA.

- Workers' Compensation

The claims filed in January and one in February both remain open. The claim that reopened on 3/18/19 remains open. There is loss time in all three claims. However, the claims in January and February are on “delay” pending further research.

- Labor Negotiations

Attempts to schedule meeting with POA have not been successful during April due to scheduling issues. We are looking to meet in May.

- FACILITIES

The fifth and last scheduled free concert for the winter/spring season was held on 4/13/19. The group that performed was “Ballet Folklorico de Los Angeles”.

Basketball and wrestling groups continue to use the City auditorium/gym Mondays thru Thursdays.

**Summary of Rentals/Usage for City Facilities & Parks**

<b>FACILITY</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>THIS YEAR- TO-DATE (FY 18/19)</b>	<b>LAST YEAR- TO-DATE (FY 17/18)</b>
<b>Auditorium/Gym</b>	<b>18</b>	<b>23</b>	<b>178</b>	<b>192</b>
<b>O'Connell Park</b>	<b>1</b>	<b>0</b>	<b>12</b>	<b>9</b>
<b>LeRoy Park</b>	<b>2</b>	<b>0</b>	<b>6</b>	<b>12</b>
<b>Senior Center</b>	<b>8</b>	<b>2</b>	<b>26</b>	<b>22</b>
<b>City Parking Lot</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>6</b>
<b>Council Chambers</b>	<b>4</b>	<b>1</b>	<b>53*</b>	<b>2</b>

**\*On March 2019's HR report, there was a typo in number of usages for the Council Chambers, under "This Year-to-Date". March's report showed "449"...should have been 49.**

**REPORT TO THE GUADALUPE CITY COUNCIL**  
**City Council Agenda of May 28, 2019**



**Prepared by:**  
**Robert Perrault, Interim City Administrator**

**SUBJECT: CONSIDERATION OF THE GENERAL PLAN UPDATE 2018**

**RECOMMENDATION:**

It is recommended the Council accept the Draft General Plan as the Preferred Draft General Plan and direct Staff to initiate the Environmental Review Process.

**BACKGROUND:**

The General Plan is the City's planning and land use constitution. The document sets the vision for the development of the City over a period of years and provides goals and policies that will be used to guide the City as it works to achieve its vision. Typically the document is focused on a 20-year period but should be periodically updated and reviewed on a regular basis to ensure the document remains relevant in an ever-changing environment. The current General Plan was last updated in 2002 and is in need of updating. A new element, Environmental Justice, is being added which did not exist at the time of the last update.

In 2017-18 the City of Guadalupe retained the services of Dr. Cornelius Nuworsoo, Professor of Regional Planning, Cal Poly, San Luis Obispo and his students to undertake the work on a comprehensive revision and replacement of the City's General Plan. The studio used 14 graduate students in this effort.. Under the direction of Dr. Nuworsoo, the students collaborated with residents, stakeholders, and City leaders in formulating a development scenario to accommodate aspirations for growth in population, housing, and jobs through 2040. The administrative draft of the General Plan , which includes the proposed long-term goals , objectives, policies and programs resulting from the community conversation, was completed in mid – 2018.

In October of 2018, Dr. Nuworsoo and his students presented the Council with a synopsis of the Guadalupe Draft General Plan (please see Attachment #1). According to the synopsis, the administrative draft of the General Plan consists of thirteen elements or components. These include: Land Use; Circulation; Conservation; Housing; Environmental Justice, Economic Development; Public Facilities; Safety; Health; Open Space Noise; Community Design and Air Quality. The class presented the City with three distinct alternative growth scenarios. The Preferred Growth Scenario for 2040, as noted in the attachment, reflects a combination of

features from all three scenarios and captures community desires: (a) for vibrant, walkable, and attractive neighborhoods; (b) to preserve the City's character; (c) to provide an adequate and diverse supply of housing; and (d) to increase the number of jobs within the City.

At the conclusion of the presentation the Council endorsed the Preferred Scenario. Since the Council took this initial action the Housing Element was brought forward separately with the assistance of Dr. Nuworsoo and was independently approved by the City and the State to meet State Housing Law and deadlines. The approved Housing Element will become a part of the Preferred General Plan with Council acceptance

The purpose of this item is to bring to the Council the entire Preferred Draft General Plan for Council review and acceptance. The Preferred Draft General Plan has been distributed to the Council as a separate document. The Council should: receive the staff report and a review of the plan by Dr. Nuworsoo, complete the public hearing on this item and then deliberate on the acceptance of the Preferred General Plan. The Council should also direct staff to initiate the Environmental Review. Once the Environmental Review has been completed on the Preferred Draft, it can be returned to the Council for final adoption. The entire process is likely to take at 6-9 months to complete, depending on obtaining a source of funding for the EIR.

**Options for Council Consideration:**

The Council has the following options available for consideration:

1. The Council could accept the Draft General Plan as the Preferred Draft General Plan;
2. The Council could direct that changes to the draft be considered; or
3. The Council could direct that this item be continued to a date in the future to allow more time for Council review.

**FISCAL IMPACT:** There is no additional cost associated with the acceptance of the Draft General Plan. Once the plan has been accepted as the Preferred Plan the Environmental Review should be undertaken. The cost for this effort is estimated to be between \$80,000 and \$100,000. The City is in the process of applying for State SB 2 funds which is a noncompetitive grant the City is eligible to receive up to \$160,000 and should be sufficient to cover the cost of the review as well as other planning projects.

**ATTACHED:**

1. Materials supplied by Dr. Nuworsoo in support of the Draft General Plan.

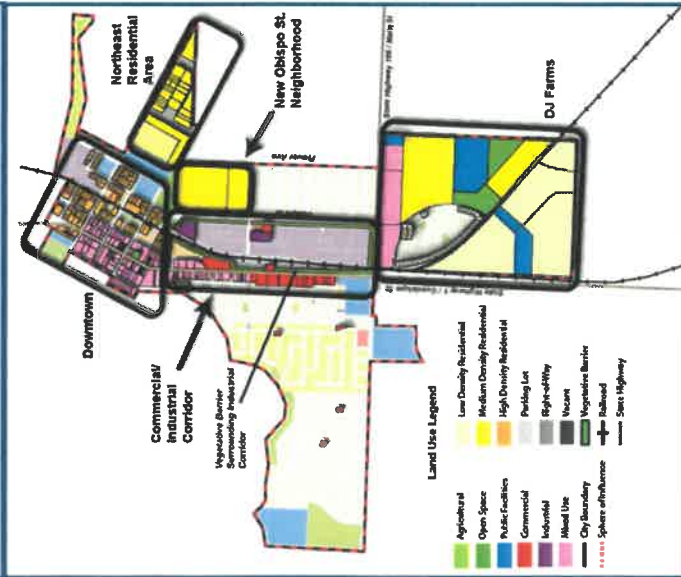
# Draft 2040 City of Guadalupe General Plan

A Cal Poly planning team of 14 graduate students under a faculty supervisor collaborated with residents, stakeholders, and city leaders of Guadalupe to formulate a development scenario to accommodate aspirations for growth in population, housing, and jobs by 2040. The administrative draft General Plan, which includes detailed long-term goals, objectives, policies, and programs to inform future development on thirteen General Plan Elements, was completed by mid-2018.

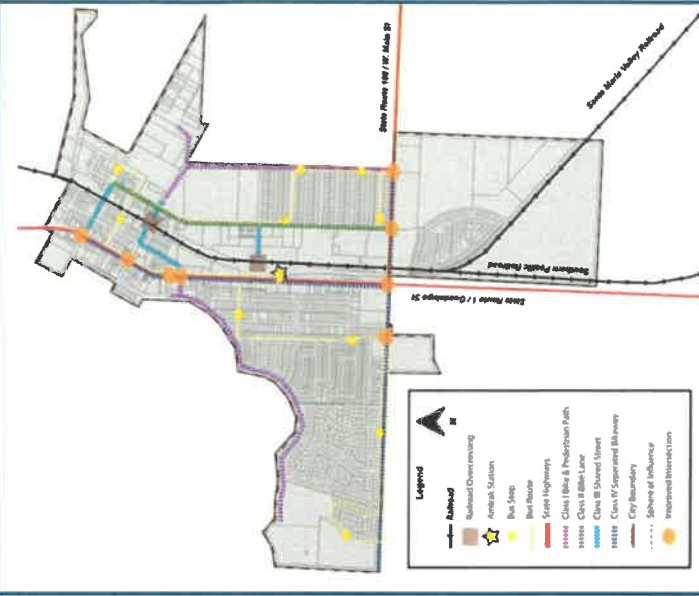
- The 2040 Plan captures community desires:
- (a) vibrant, walkable, and attractive neighborhoods;
  - (b) preserve the City's character
  - (c) provide an adequate and diverse supply of housing
  - (d) increase the number of jobs within the City.



## General Plan Conceptual Land Use Map with Key Growth Areas



## General Plan Circulation Map





# Draft 2040 City of Guadalupe General Plan CRP 552/554 – fall 2017 & winter 2018

**Instructor: Cornelius Nuworsoo, Ph.D., AICP**

**City of Guadalupe General Plan Update**

*Graduate Studios: CRP 552/554 (Fall 2016 and Winter 2017)*

## Synopsis

Professor Cornelius Nuworsoo's CRP 552/554 studio prepared a comprehensive revision and replacement of the City of Guadalupe's General Plan. The studio included **14 graduate students** who collaborated with residents, stakeholders, and city leaders in formulating a development scenario to accommodate aspirations for growth in population, housing, and jobs by 2040. The City of Guadalupe is located within Santa Barbara County, California, approximately nine miles west of the City of Santa Maria, which is the most populous city in the County. Guadalupe is approximately 1.4 square miles in area and is in the heart of fertile agricultural lands on the Central Coast of California. California's Pacific Coast Highway, California Highway 1, runs right through the downtown of Guadalupe as the major north-south route while State Route 166 serves as its east-west connector with Santa Maria. With a total population of 7,220 residents (2015 U.S. Census), the racial composition of Guadalupe is mixed with White as the largest racial group (46 percent) while 85 percent of the population claims Hispanic or Latino origin. In 2015, the median household income in Guadalupe was \$43,710, well below the Santa Barbara County and California state median incomes of \$63,985 and \$61,818 per household, respectively.

The project involved a thorough analysis and **comprehensive update** of the City's General Plan. The administrative draft General Plan includes detailed long-term goals, objectives, policies, and programs to inform future development on **thirteen Elements**: Land Use; Circulation; Conservation; Housing; Environmental Justice; Economic Development; Public Facilities; Safety; Health; Open Space; Noise; Community Design; and Air Quality. Comprehensive research on community characteristics, opportunities and constraints for development, as well as public feedback guided development of the plan. The General Plan can position Guadalupe to improve the quality of life for residents, provide diverse housing options, generate economic vitality for the city, and enhance its attraction as a coastal community with tourist potential and one of the relatively more affordable communities to live in within an area of high housing cost.

The class presented the city with three distinct **alternative growth scenarios**. The Preferred Growth Scenario for 2040 reflects a combination of features from all three scenarios and captures community desires: (a) for vibrant, walkable, and attractive neighborhoods; (b) to preserve the City's character; (c) to provide an adequate and diverse supply of housing; and (d) to increase the number of jobs within the City.



The plan expands on the existing employment corridor along Highway 1 and the railroad tracks to accommodate an aggressive jobs target, with mixed use development downtown and by converting the industrial area west of the railroad tracks to commercial use.

The plan can accommodate the projected demand for new housing units with:

- the DJ Farms development south of Highway 166,
- increasing housing density east of downtown, and
- land within the City boundary into a new medium density residential development southeast of downtown.

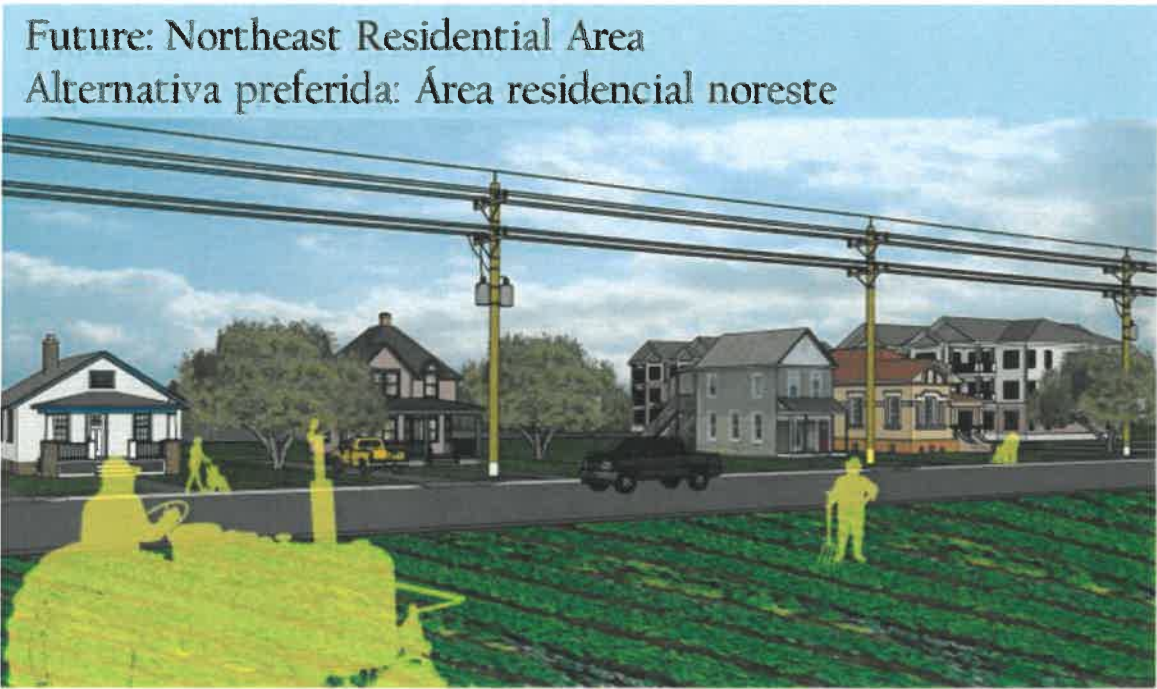
The plan also:

- converts vacant lots into industrial land use in the northern area of the industrial zone,
- increases the amount of park space downtown, and
- allows for neighborhood markets in existing housing developments.

As shown in the **Proposed Land Use Map** (page 5 below), development is focused in **five key areas of growth**: (1) Downtown Mixed-use Corridor; (2) Northeast Residential Area; (3) New Obispo Street Neighborhood; (4) Highway 1 Commercial/Industrial Corridor; (5) DJ Farms Area. The key areas focus on: (a) neighborhood commercial centers to create compact, walkable, and accessible neighborhoods with multi-modal connectivity; and (b) major employment locations to boost economic development.

## Artistic Renderings of Proposed Future Conditions





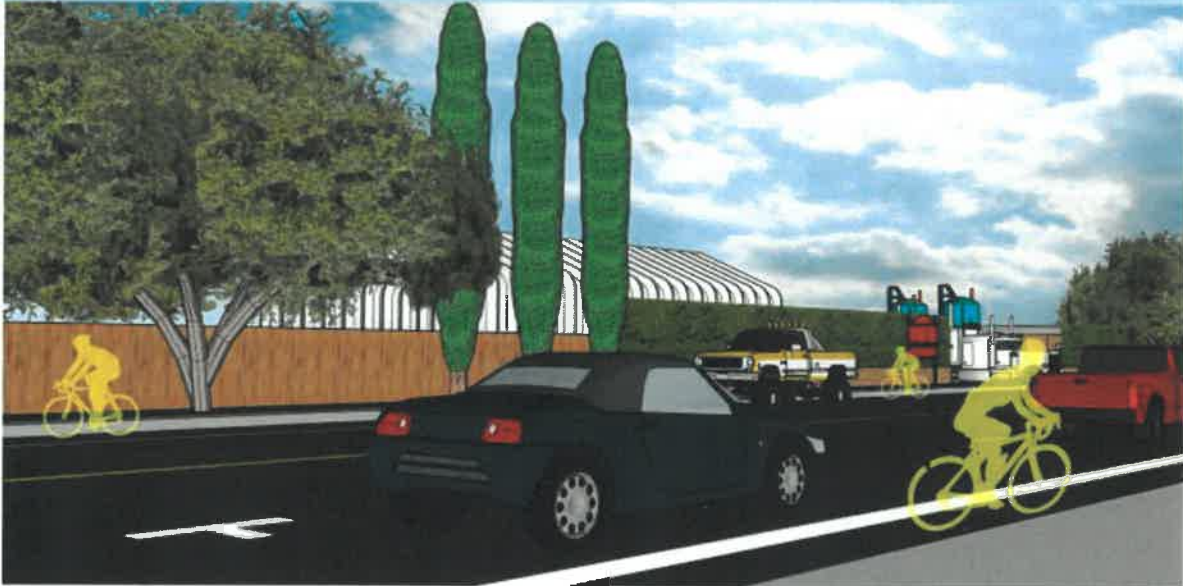
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Future: Commercial & Industrial Corridor  
Alternativa preferida: Corredor comercial e industrial



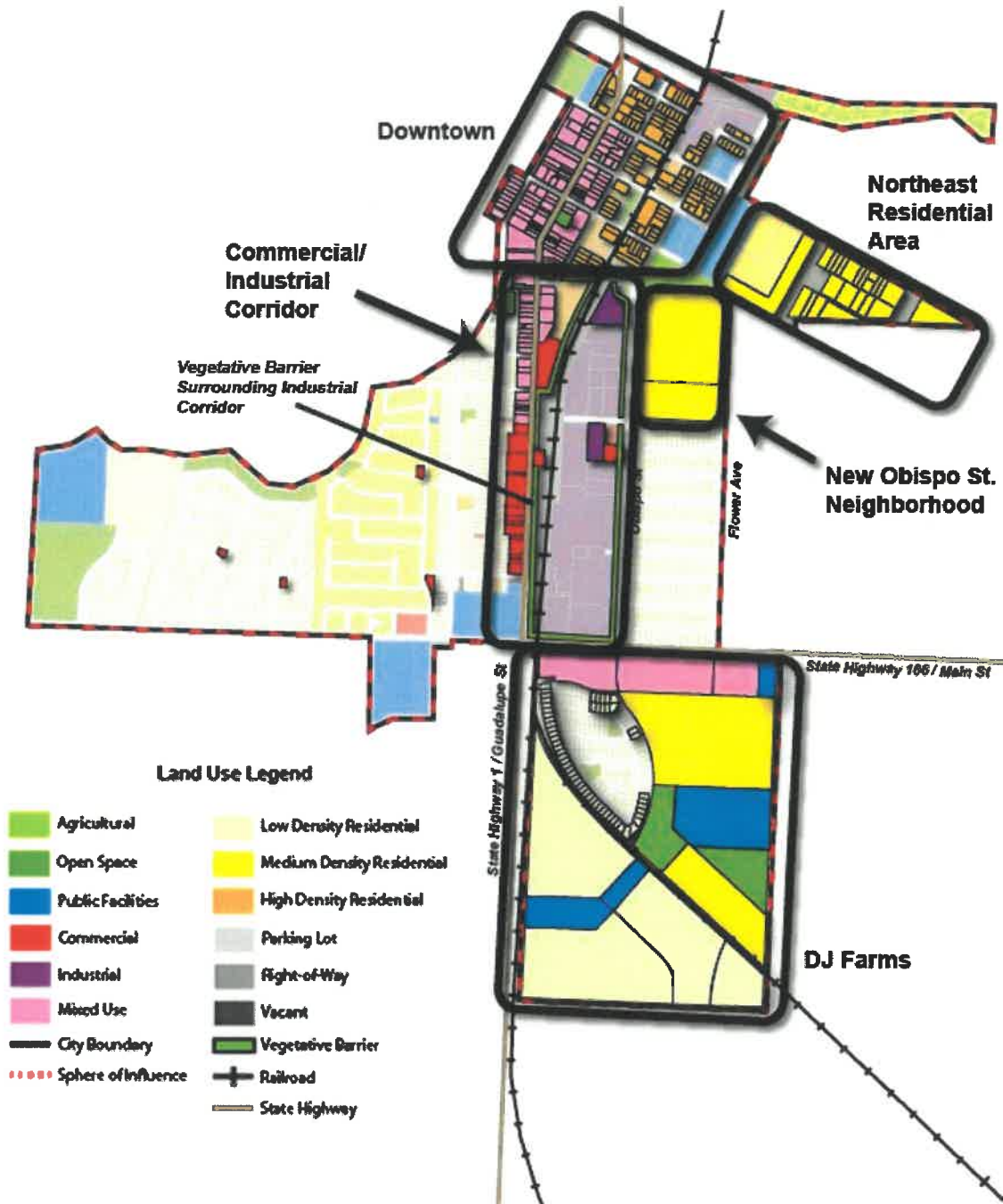
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Future: DJ Farms  
Alternativa preferida: DJ Farms



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## Preferred Growth Scenario Conceptual Land Use Map with Key Growth Areas



# Preferred Growth Scenario Circulation Map

