



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council and Special Meeting of the Successor Agency to the Guadalupe Redevelopment Agency Board

Tuesday, June 13, 2023, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, June 13, 2023.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. CEREMONIAL CALENDAR

- A. Juneteenth - Proclamation
- B. Expressing Appreciation to Shannon Sweeney - Proclamation

6. PRESENTATION

- A. Long-Term Financial Planning Presentation by Cameron Weist –The Weist Law Firm and Andrew Flynn – California Municipal Advisors LLC
- B. Central Park Renovation Project Presentation by Pacific Coast Land Design
(Guadalupe’s New Central Park) YouTube Video <https://www.youtube.com/watch?v=fQ4bFrFD9Hg>

7. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

8. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending June 1, 2023.
- C. Approve the Minutes of the City Council regular meeting of May 23, 2023.
- D. Adopt Resolution No. 2023-41 directing staff to forward to the Auditor Controller’s Office of the County of Santa Barbara the Water Standby Charges for vacant parcels within the City of Guadalupe for fiscal year 2023-24.
- E. Adopt Resolution No. 2023-42 authorizing submission of corrections to a previously submitted application and conditionally approved grant for funding of wastewater

collection system improvements from the State of California Community Development Block Grant Program (CDBG) and authorize the Mayor or designee to sign the corrected resolution, application, grant agreement, and supporting documents.

- F. Adopt Resolution No. 2023-43 approving a contract with Standard Demolition, Inc. in the amount of \$37,721.00 for demolition of the Bonita Tank.
- G. Adopt Resolution No. 2023-44 authorizing the City to enter into an agreement with JAS Pacific for building official and plan check services.
- H. Adopt Resolution No. 2023-45 authorizing the City to enter into an agreement with David. R. Rose for independent professional building inspector services.
- I. Approve the Annual Fiestas Patrias Celebration in Guadalupe to be held on Saturday and Sunday, September 16 and 17, 2023.
- J. Adopt Resolution No. 2023-46 initiating proceedings for the annual levy of assessments for the Pasadera Landscape and Lighting District for fiscal year 2023-2024; and adopt Resolution No. 2023-47 approving the Engineer's Report for the Pasadera Landscape and Lighting District and declaring the City Council intent to levy assessments.
- K. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - 1. Planning Department report for May 2023
 - 2. Building Department report for May 2023
 - 3. Public Works/Engineering report for May 2023

9. **CITY ADMINISTRATOR REPORT:** (Information Only)

10. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

PUBLIC HEARING

11. **Guadalupe Benefit Assessment District No. 1 (FY 2023-24) – Public Hearing.**

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council conduct the public hearing to provide all present with an opportunity to speak regarding the assessment for the Guadalupe Benefit District No. 1 and adopt Resolution No. 2023-48 setting the proposed assessments.

12. **Guadalupe Lighting District (FY 2023-24) – Public Hearing.**

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council conduct a public hearing to provide all present with an opportunity to speak regarding the assessments for the Guadalupe Lighting District and adopt Resolution No. 2023-49 setting the proposed assessments.

REGULAR BUSINESS

13. Community Benefit Agreement between the City of Guadalupe and Central Coast Processing LLC.

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council adopt Resolution No. 2023-50 approving the Community Benefit Agreement by and between the City of Guadalupe, a municipal corporation of the State of California (“City”) and Central Coast Processing LLC, a California corporation (“CCP”), located at 151 Obispo Street, Guadalupe, CA 93434 (the “Site”).

14. FUTURE AGENDA ITEMS

15. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

16. ADJOURNMENT TO SUCCESSOR AGENCY BOARD MEETING

SUCCESSOR AGENCY

17. Declaration of certain agency-owned land as surplus (Al’s Union Site, 995 Guadalupe Street, APN 115-071-001) and authorize the Successor Agency Executive Director to send Notices of Availability as to the surplus land.

Written report: Philip F. Sinco, Agency Counsel

Recommendation: That the Successor Agency adopt SA Resolution No. 2023-02 declaring the Successor Agency-owned real property at 995 Guadalupe Street (former Al’s Union site) to be surplus pursuant to the Surplus Land Act (Gov. Code, § 54220 *et seq.*).

18. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 7th day of June 2023.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, June 27, 2023, at 6:00 pm / Regular Meeting			
Los Amigos de Guadalupe Contract Amendment	Public Works Department	Consent Calendar	
Pasadera LLD FY 23-24	Public Works Department	Public Hearing	
CDBG – CV1 2020 Grant Closeout (Guadalupe Food Bank Covid-19 Delivery Services)	Los Amigos de Guadalupe	Public Hearing	
Fiscal Year 2021-22 Audited Financial Statements and Single Audit Report	Finance Department	Regular Business	
Budget FY 23-24	Finance Department	Regular Business	
Gann Limit FY 22-23 & 23-24	Finance Department	Regular Business	
Waste Management Contract Extension	Public Works Director	Regular Business	
Tuesday, July 11, 2023, at 6:00 pm / Regular Meeting			
Draft Housing Element	Planning Department	Public Hearing	
Tuesday, July 25, 2023, at 6:00 pm / Regular Meeting			
Central Coast Community Energy 3CE		Presentation	
Other Unscheduled Items			
	Proposed Date of Item	Department	Agenda Category
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Benefit for Unrepresented Employees		Human Resources	New Business
Rent Stabilization			New Business
State of City Report	July 2023	Admin Dept.	New Business

City of Guadalupe



Guadalupe, California

Proclamation

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the slaves in Confederate territory free, paving the way for the passage of the 13th Amendment which formally abolished slavery in the United States of America; and

WHEREAS, word about the signing of the Emancipation Proclamation was delayed in reaching authorities and African-Americans in the South and Southwestern United States to June 19, 1865, some two and one-half years later; and

WHEREAS, Emancipation Day observations are held on different days in different states in the South and Southwest, and in other parts of the nation; and

WHEREAS, June 19th has a special meaning to African-Americans, and is called "JUNETEENTH" combining the words June and Nineteenth, and has been celebrated by the African-American community for over 150 years; and

WHEREAS, at the National level, on June 15, 2021, the Senate unanimously approved a bill that would make Juneteenth, the date commemorating the end of chattel slavery in the United States, a federal holiday.

NOW, THEREFORE, BE IT RESOLVED, that by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, do hereby declare June 19, 2023, as:

JUNETEENTH

in the City of Guadalupe, California, and urge all citizens to become more aware of the significance of this celebration in African-American History and in the heritage of our nation and City.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Guadalupe, California to be affixed this 13th day of June 2023.



Ariston Julian, Mayor
City of Guadalupe

City of Guadalupe



Guadalupe, California

Proclamation

EXPRESSING APPRECIATION TO SHANNON SWEENEY

FOR HER SERVICE AS PUBLIC WORKS DIRECTOR/ENGINEER OF THE CITY OF GUADALUPE

WHEREAS, Shannon Sweeney was hired as Public Works Director/Engineer on July 15, 2019; and

WHEREAS, she provided professional engineering and management to the City, helping generate a commitment to continuous improvement and many operational changes in the Public Works Department that will continue well into the future; and

WHEREAS, Shannon Sweeney has served the City and residents of Guadalupe well and has exhibited her strong sense of civil service, dedication to providing excellent customer service, and professional expertise; and

WHEREAS, Shannon has dedicated most of her career to public service and obtained multiple classifications and certificates to handle full services in the City in Guadalupe; and

WHEREAS, her breadth of life experience reaching beyond engineering, together with her composure and ready wit, have made her an indispensable resource for City staff and officials; and

WHEREAS, the City has benefited from Shannon Sweeney's commitment of time, energy, knowledge, and intelligence in numerous projects, initiatives and matters.

NOW, THEREFORE, BE IT RESOLVED, by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, take this opportunity to express sincere appreciation and recognition to Shannon Sweeney for her dedication, commitment, and valued contribution to the citizens of Guadalupe.

IN WITNESS WHEREOF, I hereunto set my hand and caused the Seal of the City of Guadalupe to be affixed on this 13th day of June 2023.



Ariston Julian, Mayor
City of Guadalupe

City of Guadalupe

Long-Term Financial Planning

June 13, 2023

General Overview

Presenters

➤ Cameron Weist, Esq.

The Weist Law Firm – Bond Counsel (Fiduciary)

- Special legal counsel to City; assures City's interests are protected
- Prepares all resolutions, policies, legal and financial documentation
- Assures process and documentation is in accordance with laws and regulations



➤ Andrew Flynn, Managing Director

California Municipal Advisors LLC –Registered Municipal Advisor (Fiduciary)

- Assures City's financial and policy interests are protected
- Regulated by SEC and MSRB to act in City's best interest
- Manages financial details on behalf of City



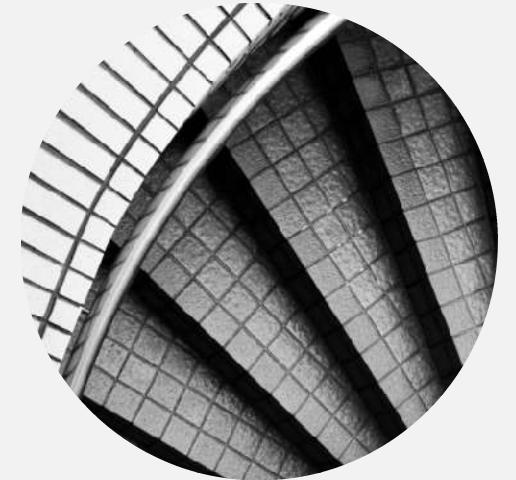
Key Goals

Pension Analysis

- ❖ Assess pension liabilities
 - Draft pension liability management policy
 - Assess unfunded accrued liabilities
 - Provide financing options/debt service options

Long Term Financial Plan

- Attract capital at lowest cost
- Ensure financial sustainability
- Create budget predictability





■

Long Term Financial Plan

Let's dive in

■

What's Included

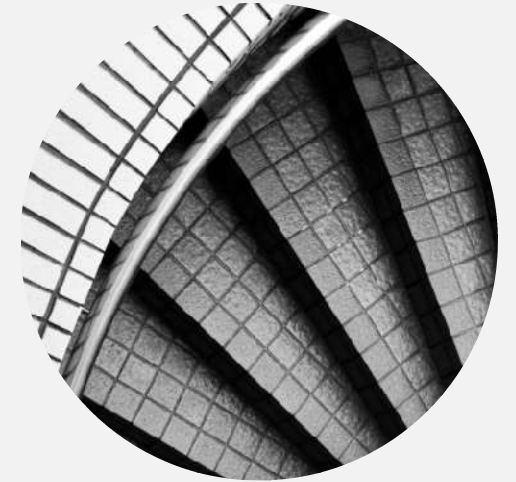
- Analyze current financial position
- Policy Review/Drafting
- Pension/OPEB Management
- Capital Financing Planning
- Alternative Funding Sources



The Process



Revenue Analysis



Common Revenue Sources

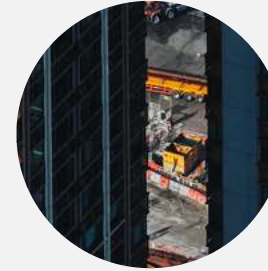
- Ad Valorem
- Assessments & Special Tax
- Impact Fees & User Fees
- Grants & Subsidies
- Other



Expense Analysis

Common Expenses

- Operational Expenses
- Capital Expenses
- Pension Liabilities
- OPEB
- Other



Alternative Funding Sources

- Impact & User Fees
- Assessments & Special Taxes
- Private borrowing from PFA
- Capital Financing/Pension Financing
- Grants and Loan Forgiveness
- Low-Cost Financing from State & Federal Government





Pension &
Capital
Improvements

Creative Solutions

Pension Funding Status

	Miscellaneous*	Safety*	PEPRA - Police*	PEPRA - Misc*	PEPRA - Fire*	Combined
2021 Total Accrued Liability	\$9,510,371	\$8,001,538	\$634,201	\$471,372	\$119,716	\$18,737,198
2021 Market Value of Assets	\$7,927,295	\$6,894,028	\$646,376	\$499,870	\$127,154	\$16,094,723
2021 Unfunded Actuarial Liability (UAL)	\$1,583,076	\$1,107,510	-\$12,175	-\$28,498	-\$7,438	\$2,642,475
2021 % Funded	83.4%	86.2%	101.9%	106.0%	106.2%	85.9%
2022 New UAL Estimate	\$1,130,270	\$964,640	\$82,555	\$62,545	\$15,897	\$2,255,908
2022 Total UAL Estimate	\$2,713,346	\$2,072,150	\$70,380	\$34,047	\$8,459	\$4,898,383
2022 % Funded Estimate	73.3%	75.8%	89.6%	93.2%	93.4%	75.5%

Source: CalPERS Actuarial Valuation as of June 30, 2021

* Included in analysis

Definitions:

- Total Accrued Liability = What You Need
- Market Value of Assets = What You Have
- Unfunded Actuarial Liability = What You Owe

Two Pension Plans:

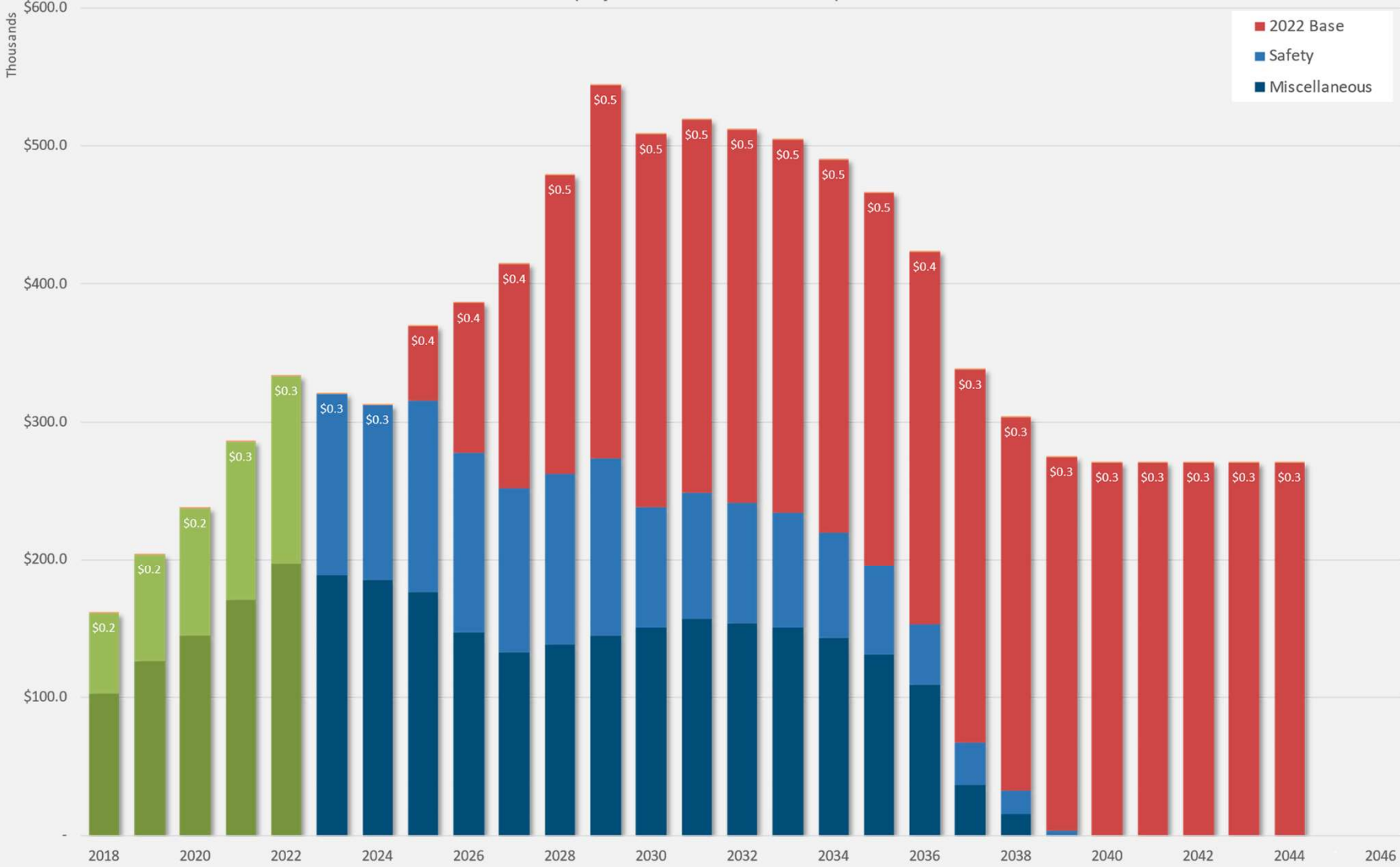
- Classic: Miscellaneous & Safety
- PEPRA: Miscellaneous, Police & Fire

Both Classic Plans

represent a significant savings opportunity

Estimated 2022 Investment Impact

Current UAL Amortization Schedule
with projected 2022 Investment Impact



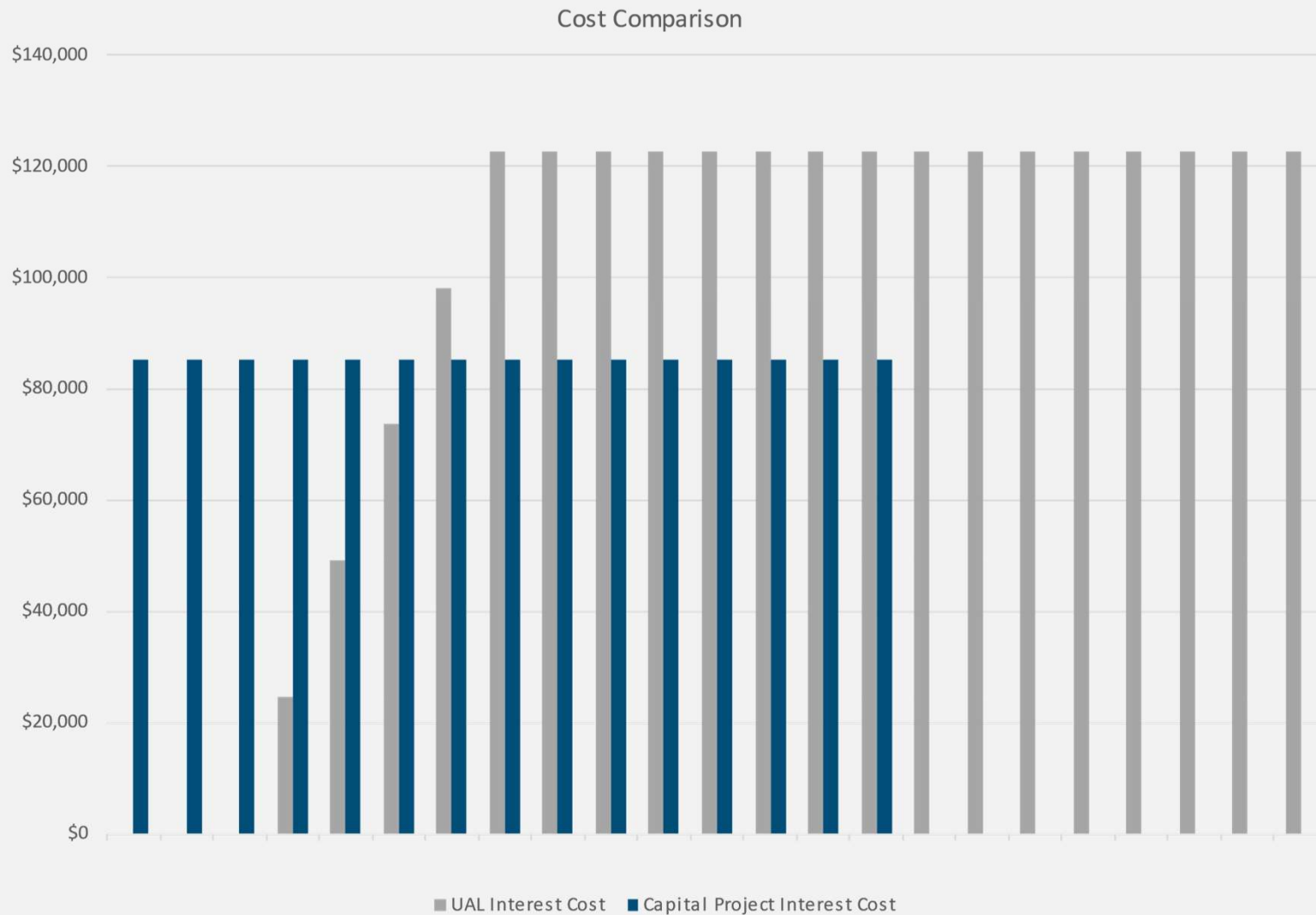
06/30/2021 Actuarial Valuation

Funded Percent
75.5%

- INCLUDES:**
- UAL Payments Only
 - Estimated impact of -6.1% Return
- DOES NOT INCLUDE:**
- All Plans – Normal Cost

	As of 2021	
Principal	\$4.9M	
Interest	\$3.6M	
Total Due	\$8.5M	

Capital Financing Scenario



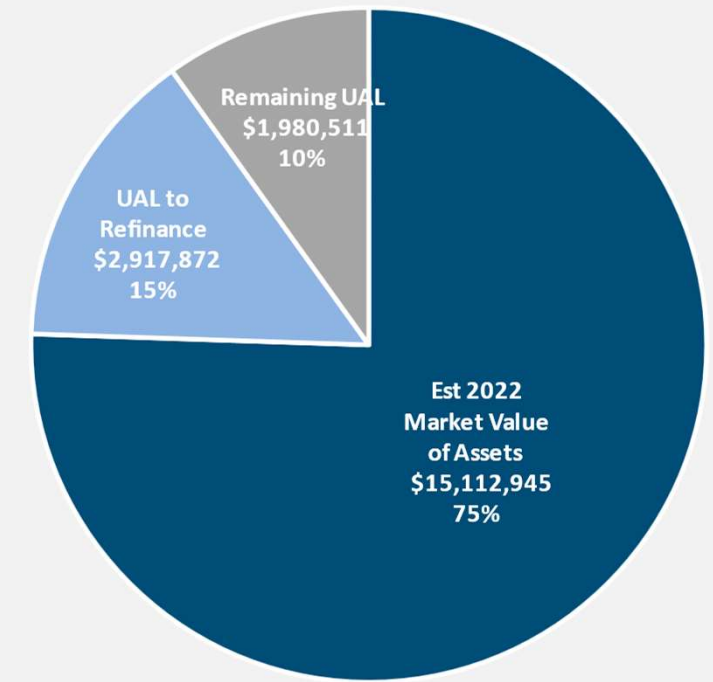
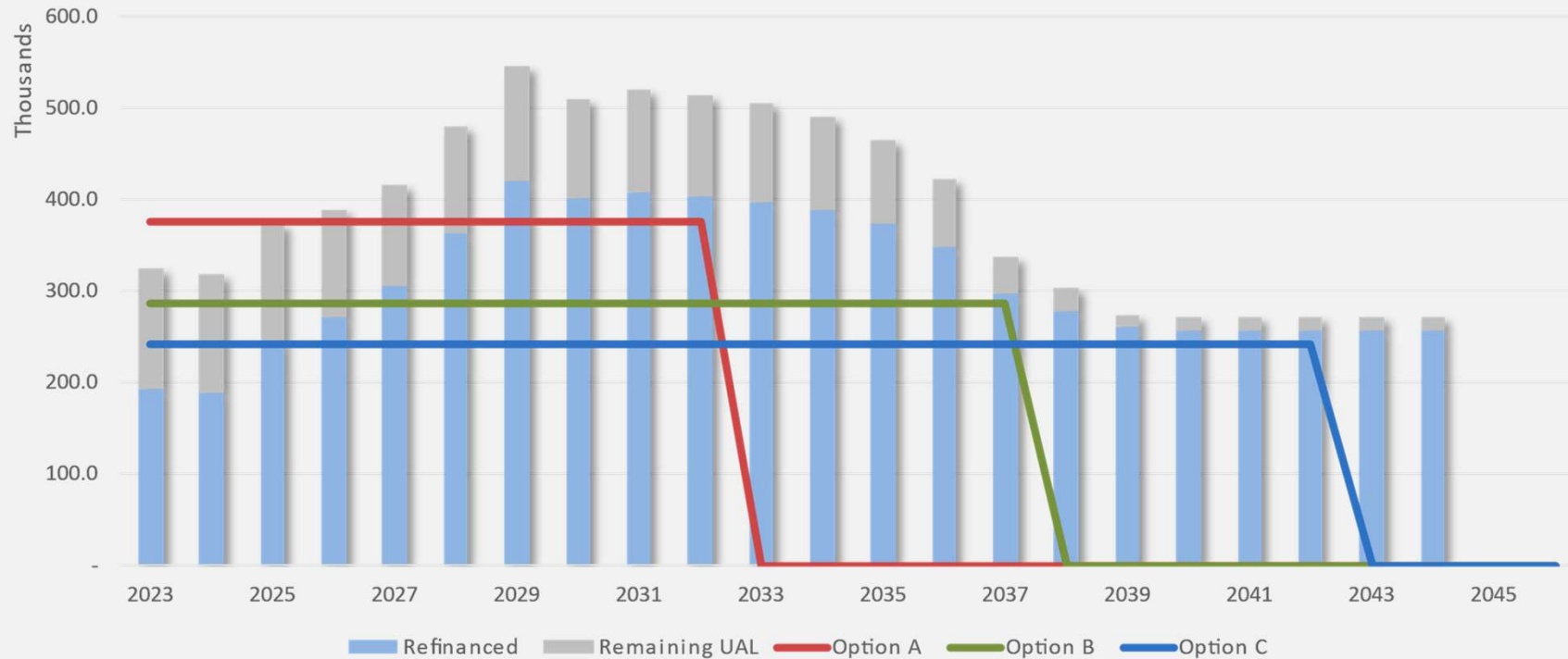
Estimated Savings
\$930K

Scenario Includes:

- \$1M spend on either UAL or Capital Project
- 15 Year Amortization for Capital Project
- \$1M Base with 20-year Ramped Amortization
- UAL Discount Rate – 6.80%
- Tax-Exempt Capital Financing Rate – 3.25%

	UAL	Capital
Rate	6.80%	3.25%
UAL	\$2.21M	\$1.28M
Savings	-	\$0.93M

Baseline UAL Refinancing Scenario

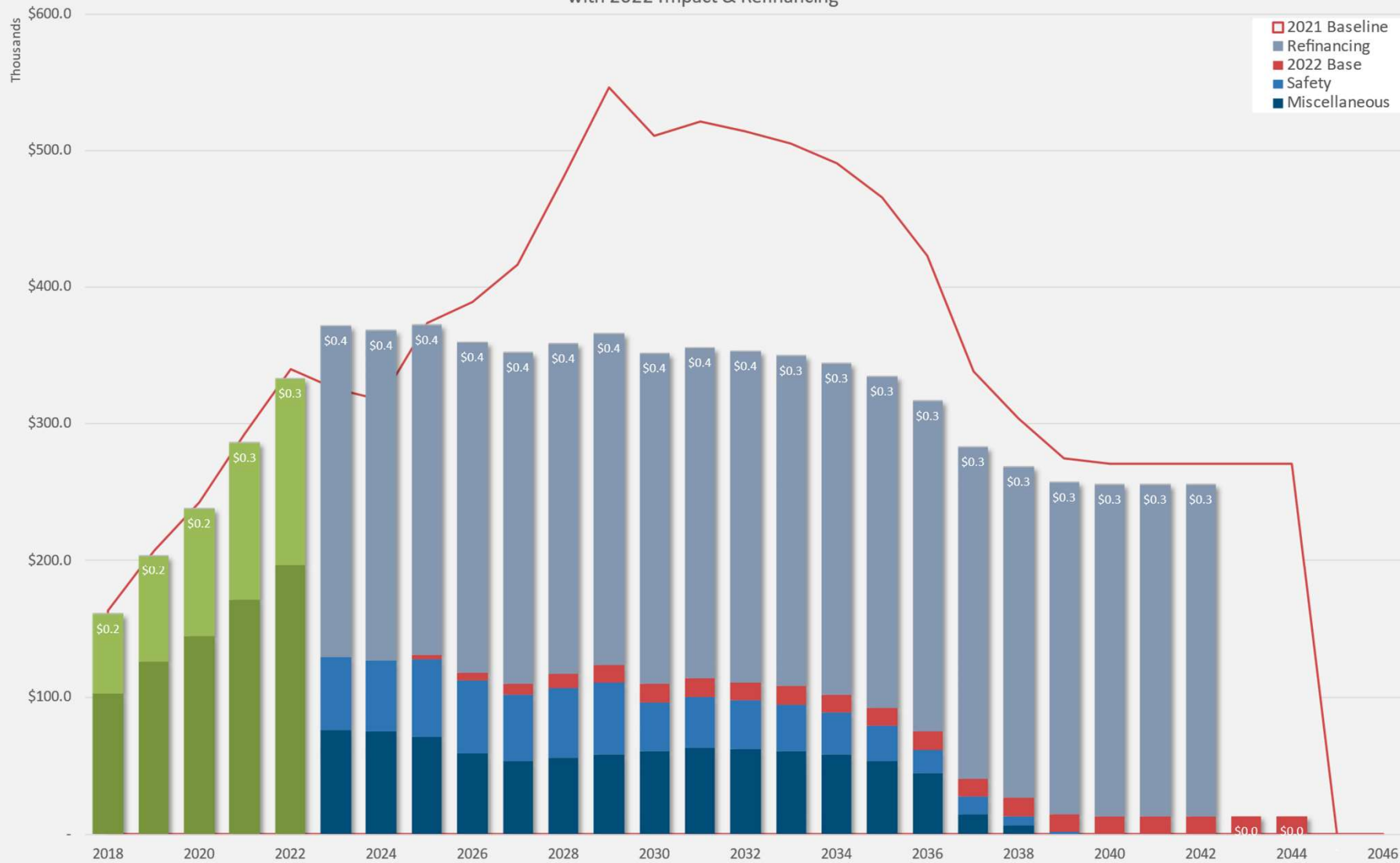


Scenario	Term	% of UAL Refunded	Total Financing Cost	Est Interest Rate	Cash Flow Savings			
					Years 1-10	Years 11-15	Years 16-25	Total
Current CalPERS UAL			\$4,898,383	7.00%	\$ -	\$ -	\$ -	\$ -
UAL Refinanced (59.57%)			\$2,917,872					
A	10 years	60%	(\$3,017,872)	4.25%	(\$570,908)	\$2,342,682	\$1,287,778	\$3,059,551
B	15 years	60%	(\$3,017,872)	4.75%	\$337,742	\$913,401	\$1,287,778	\$2,538,921
C	20 years	60%	(\$3,017,872)	5.00%	\$774,686	\$647,549	\$561,292	\$1,983,528

- Includes assumed impact of the 2022 -7.4% investment earnings.
- Savings are based on 6.8% CalPERS discount rate. CalPERS is currently reassessing this and the discount rate and may change.
- Interest Rate estimates are based on current market rates. Actual rates may vary.
- Refinancing amounts include semi-annual loan payments and costs of issuance.

Baseline UAL Refinancing Scenario

Current UAL Amortization Schedule
with 2022 Impact & Refinancing



06/30/2021 Actuarial Valuation

Funded Percent

90.1%

INCLUDES:

- UAL Payments Only
- Estimated impact of -7.4% Return
- 20-year Refinancing

DOES NOT INCLUDE:

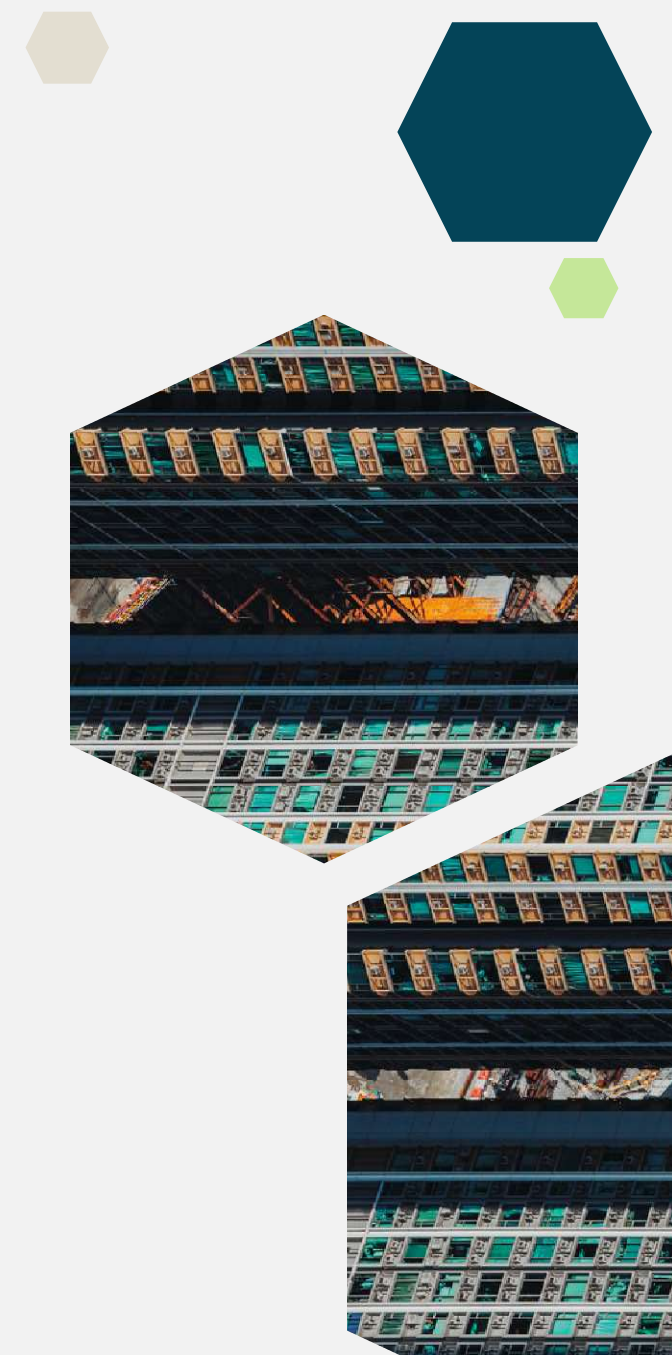
- All Plans – Normal Cost

	As of 2021	Est. Savings
Principal	\$4.9M	-
Interest	\$1.7M	\$2.0M
Total Due	\$6.6M	\$2.0M

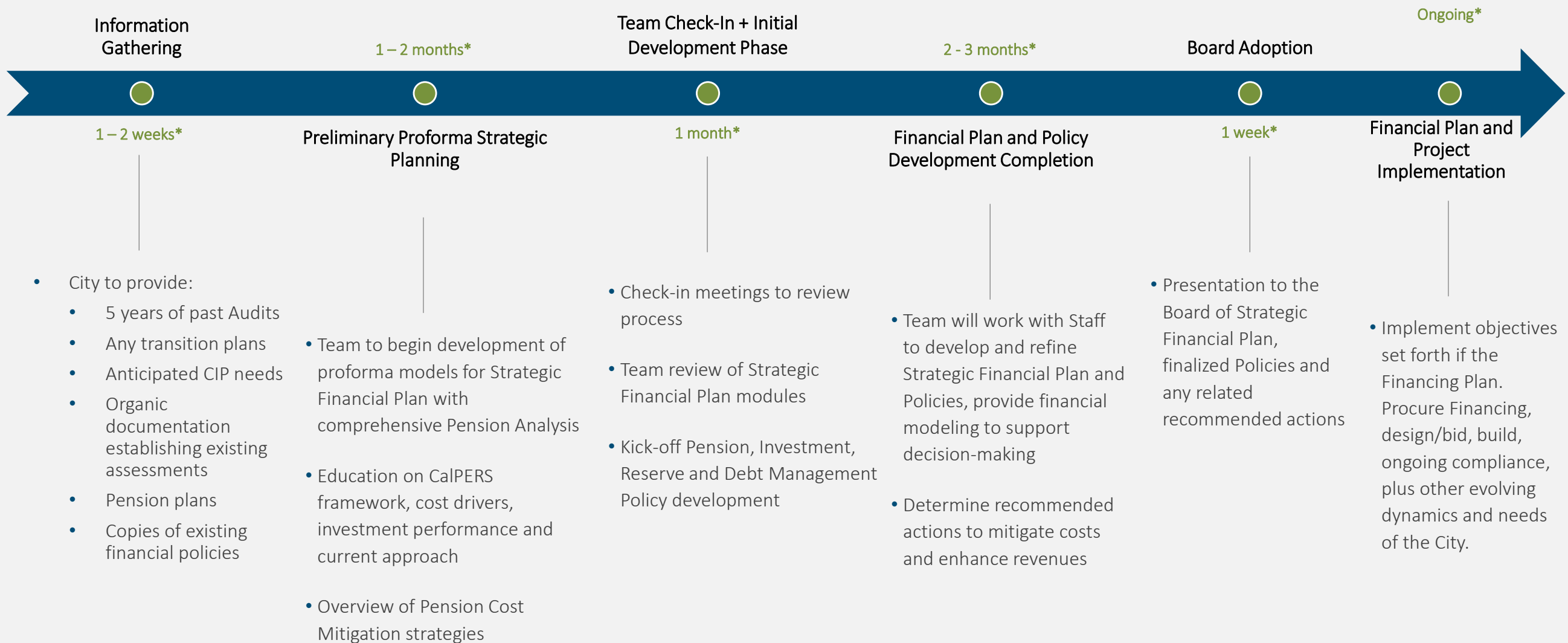
Financing Scenarios

ATTRIBUTE	20-YEAR FINANCING SCENARIO	40-YEAR FINANCING SCENARIO
Principal Amount	\$2,900,000	\$2,900,000
Costs of Issuance	\$100,000	\$100,000
Total Financed	\$3,000,000	\$3,000,000
Interest Rate	4.500%	4.500%
Average Life	11.95 years	26.1 years
Avg Ann DS	\$230,660	\$163,071

DATE	20-YEAR FINANCING SCENARIO	40-YEAR FINANCING SCENARIO
7/1/2024	\$230,000	\$162,000
7/1/2025	\$230,725	\$162,785
7/1/2026	\$230,225	\$163,480
7/1/2027	\$230,545	\$163,085
7/1/2028	\$230,640	\$162,645
7/1/2029	\$230,510	\$163,160
7/1/2030	\$231,155	\$162,585
7/1/2031	\$230,530	\$162,965
7/1/2032	\$230,680	\$163,255
7/1/2033	\$230,560	\$163,455
7/1/2034	\$231,170	\$163,565
7/1/2035	\$230,465	\$162,585
7/1/2036	\$230,490	\$162,560
7/1/2037	\$231,200	\$163,445
7/1/2038	\$230,550	\$163,195
7/1/2039	\$230,585	\$162,855
7/1/2040	\$231,260	\$163,425
7/1/2041	\$230,530	\$162,860
7/1/2042	\$230,440	\$163,205
7/1/2043	\$230,945	\$163,415
7/1/2044	-	\$163,490
7/1/2045	-	\$163,430
7/1/2046	-	\$163,235
7/1/2047	-	\$162,905
7/1/2048	-	\$163,440
7/1/2049	-	\$162,795
7/1/2050	-	\$163,015
7/1/2051	-	\$163,055
7/1/2052	-	\$162,915
7/1/2053	-	\$162,595
7/1/2054	-	\$163,095
7/1/2055	-	\$163,370
7/1/2056	-	\$163,420
7/1/2057	-	\$163,245
7/1/2058	-	\$162,845
7/1/2059	-	\$163,220
7/1/2060	-	\$163,325
7/1/2061	-	\$163,160
7/1/2062	-	\$162,725
7/1/2063	-	\$163,020
Total	\$4,613,205	\$6,522,825



Next Steps



Summary



We manage the entire process for you

From development to execution we are here for your success



We keep track of opportunities

We stay up to date with recent legislation and federal funding opportunities for you



An extension of your staff

A team of specialized municipal advisors and bond counsel working for you



Ongoing Support

As the economy changes, we will update our projections accordingly for accurate info



Long-Term Organization

Working with consultant long-term leads to strategic success for many generations



Plan Execution

We don't just develop a plan we help you implement the plan every step of the way

Conclusion

Thank you for your time and consideration. We look forward to working together.

Please feel free to contact any of our presenters below.

Cameron Weist

Andrew Flynn

Weist Law

CalMuni Advisors

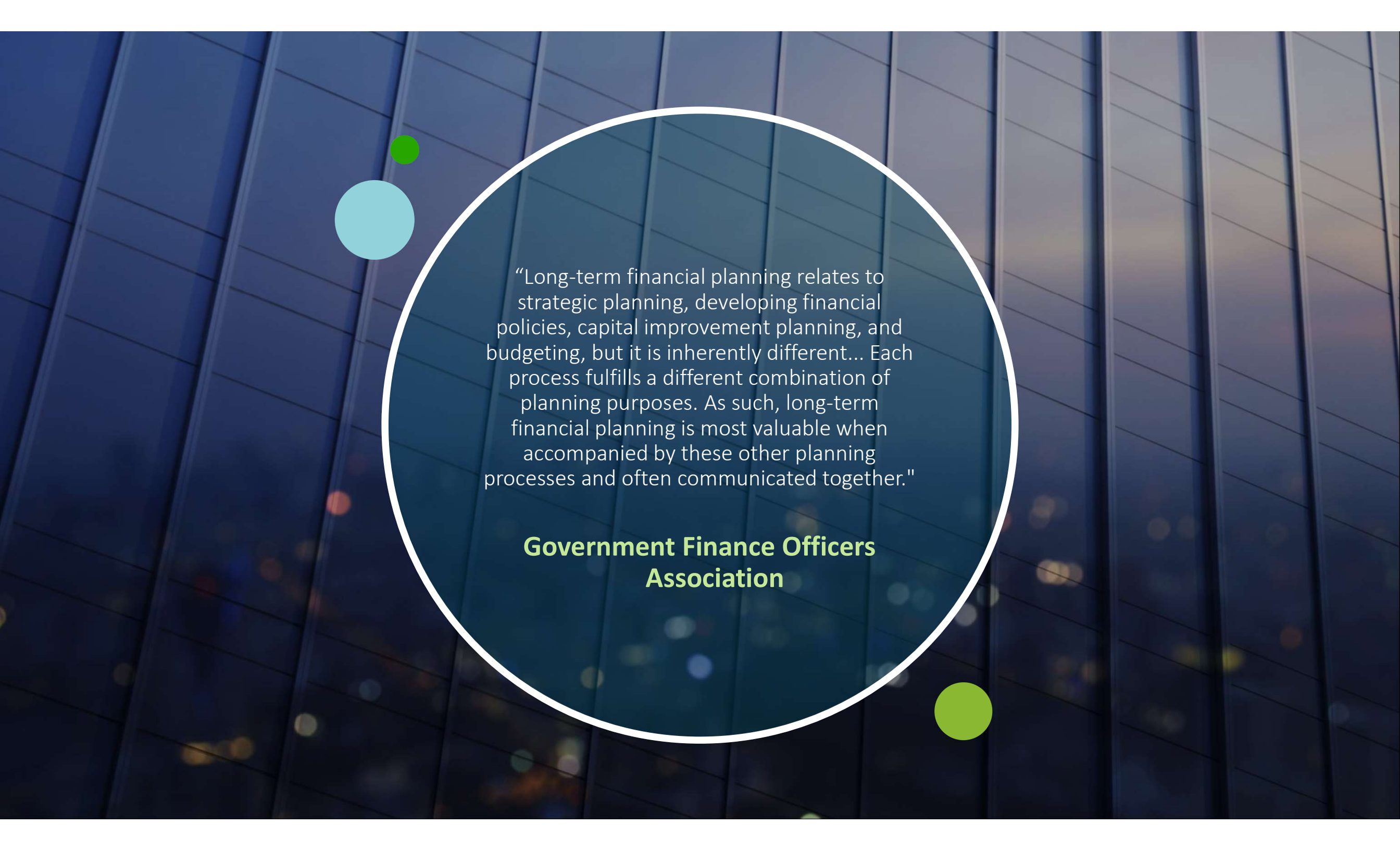
(831) 438-7900

(415) 310-1255

cameron@weistlaw.com

aflynn@calmuniadvisors.com





“Long-term financial planning relates to strategic planning, developing financial policies, capital improvement planning, and budgeting, but it is inherently different... Each process fulfills a different combination of planning purposes. As such, long-term financial planning is most valuable when accompanied by these other planning processes and often communicated together.”

**Government Finance Officers
Association**

CENTRAL PARK RENOVATION PROJECT

Pacific Coast Land Design for the City of Guadalupe
Tuesday, June 13, 2023

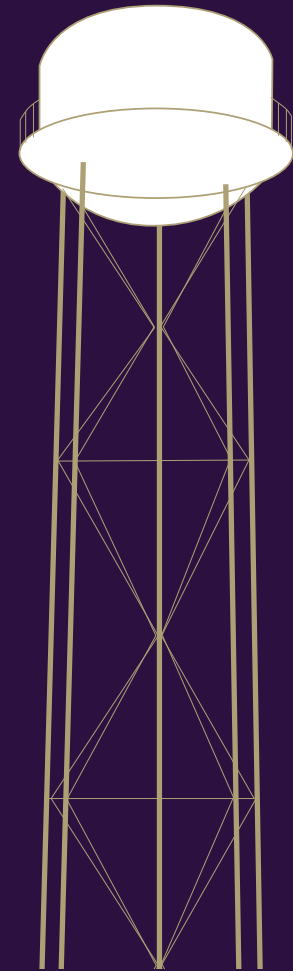
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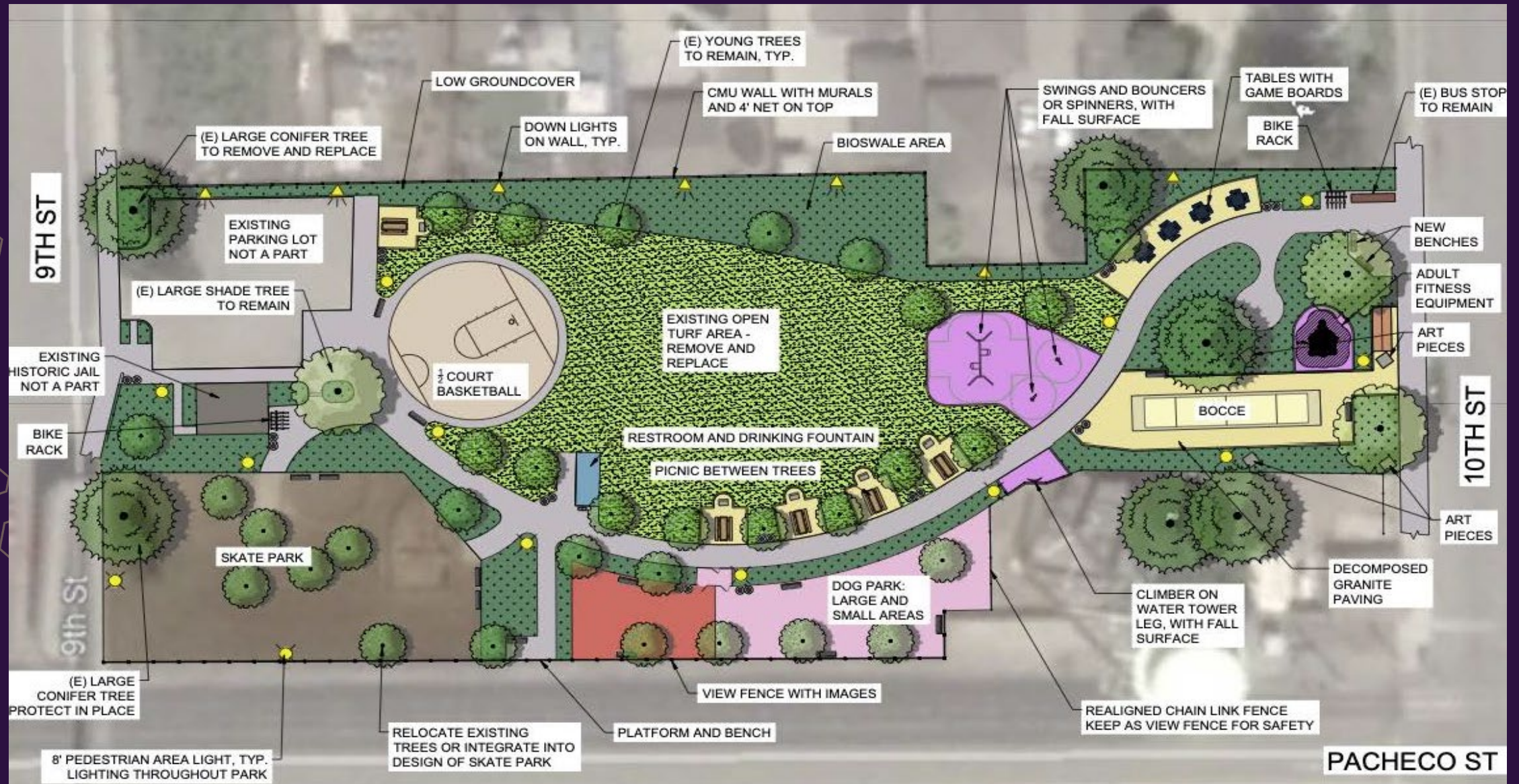
**CENTRAL
PARK**

AGENDA

- Review Original Grant Scope Site Plan
- Public Outreach Workshop
- Illustrative Site Plan
- Renderings
- Grant Scope Diagrams
- Project Costs
- Next Steps



GRANT CONCEPT SITE PLAN



PUBLIC OUTREACH WORKSHOP



PUBLIC OUTREACH WORKSHOP

THEMES / TEMAS



AGRICULTURAL + FARM / AGRICULTURA Y GRANJA



DUNES / DUNAS



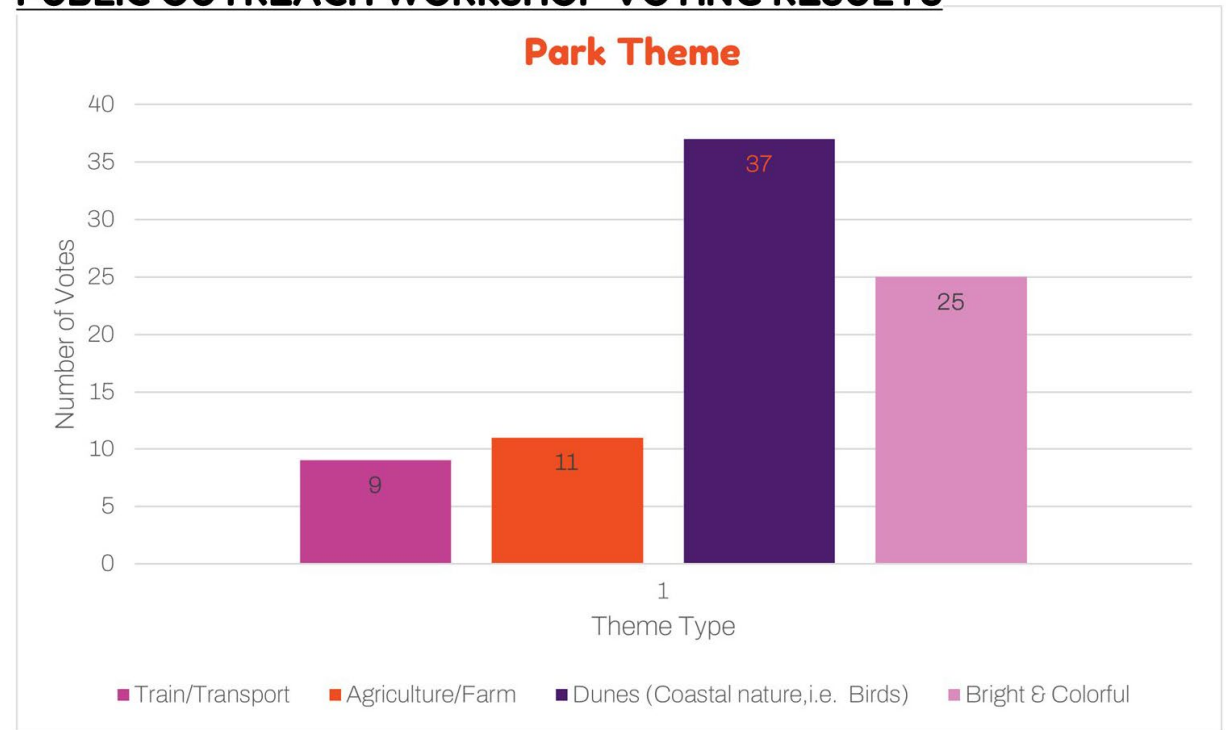
BRIGHT + COLORFUL / BRILLANTE Y COLORIDO



TRAIN + TRANSPORT / TREN Y TRANSPORTE



PUBLIC OUTREACH WORKSHOP VOTING RESULTS



PUBLIC OUTREACH WORKSHOP

ACTIVE AMENITIES / INSTALACIONES DEL PARQUE



CLIMBER / ESCALADORA



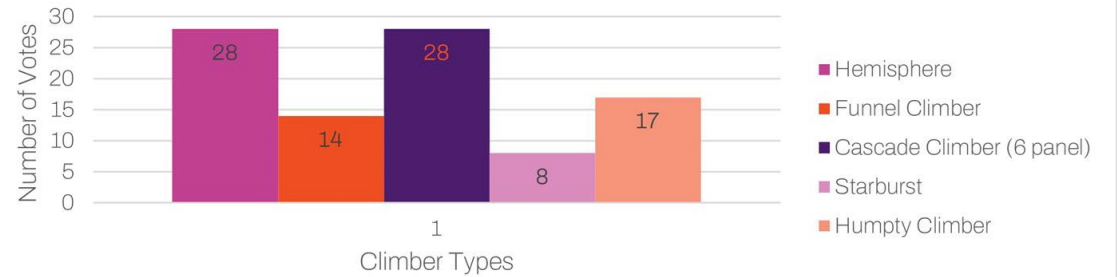
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ADULT EXERCISE / EJERCICIO PARA ADULTOS

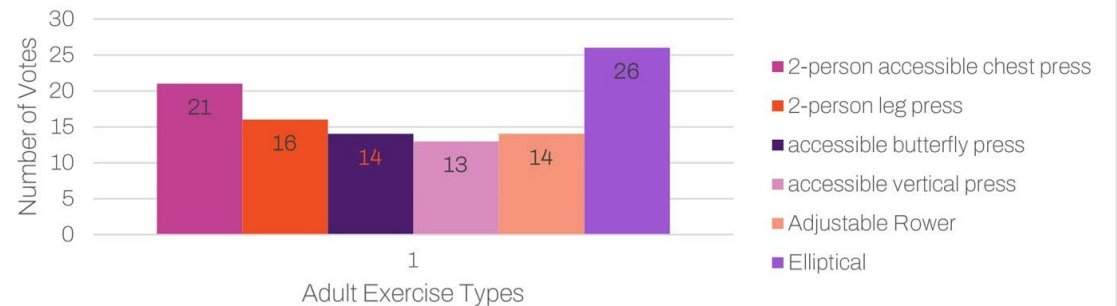


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Park Amenities: Climber



Park Amenities: Adult Exercise



PUBLIC OUTREACH WORKSHOP

PLAY / JUEGOS



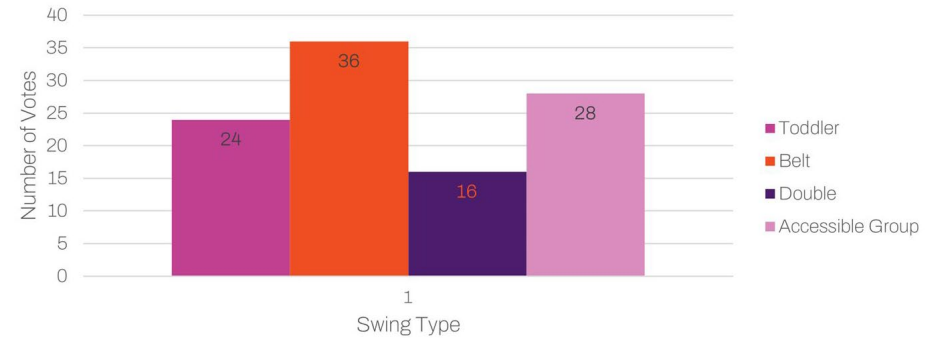
SWINGS / COLUMPIOS



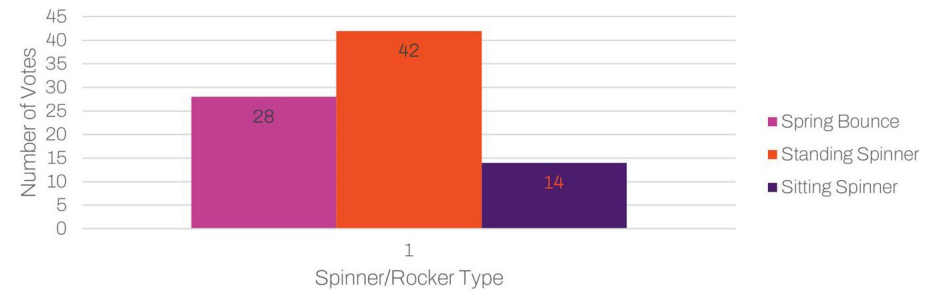
SPINNER + ROCKER / CALESITA + MECEDORA



Park Amenities: Swings



Park Amenities: Spinner/Rocker



PUBLIC OUTREACH WORKSHOP

TERRAIN TYPE / TIPO DE TERRENO



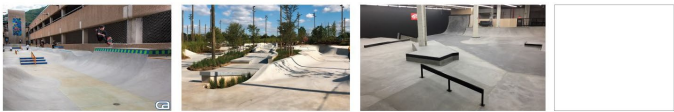
MAJORITY STREET / MAYORÍA CALLE



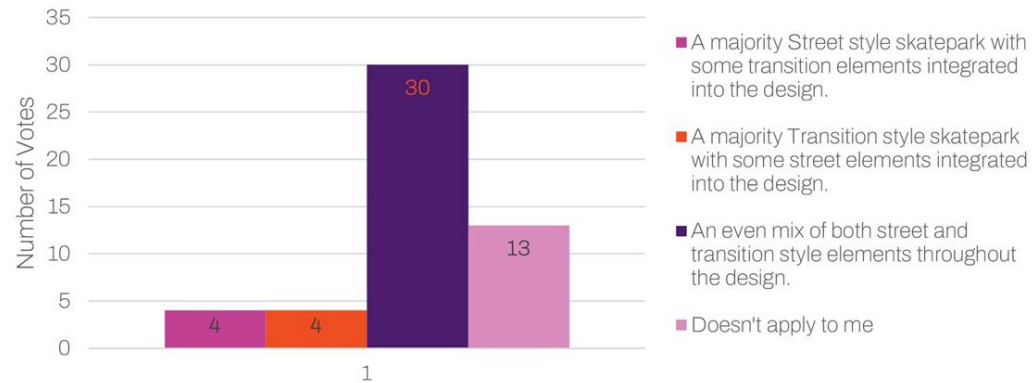
MAJORITY TRANSITION / MAYORÍA TRANSICIÓN



EVEN MIX OF BOTH / MEZCLA PAREJA DE AMBOS



Skatepark: In General Would you prefer a skatepark that is...



ABILITY LEVEL / NIVEL DE HABILIDAD



HAVEN'T STARTED... YET / NO HE COMENZANDO TODAVÍA



BEGINNER / PRINCIPIANTE



INTERMEDIATE / INTERMEDIO



ADVANCED / AVANZADO



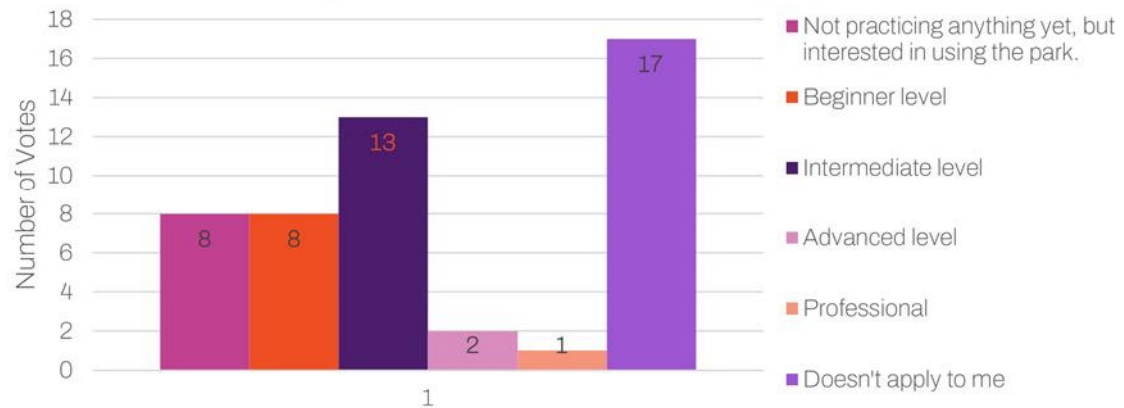
PROFESSIONAL / PROFESIONAL



N/A / NO APLICA



Skatepark: What's Your Ability Level?



PUBLIC OUTREACH WORKSHOP

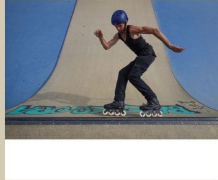
HOW DO YOU ROLL? / ¿CÓMO RUEDAS?



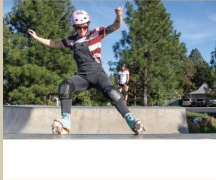
SKATEBOARD / PATINETA



ROLLERBLADE / PATINES EN LÍNEA



ROLLER SKATE / PATINES



SCOOTER / ESCÚTER



BMX / BMX



OTHER / OTRO



HIGHEST PRIORITY / PRIORIDAD PRINCIPAL



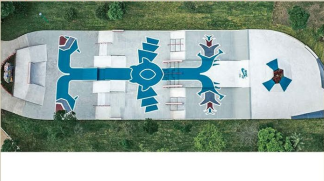
FLOW / CIRCULACIÓN



OPEN SPACE / ESPACIO ABIERTO



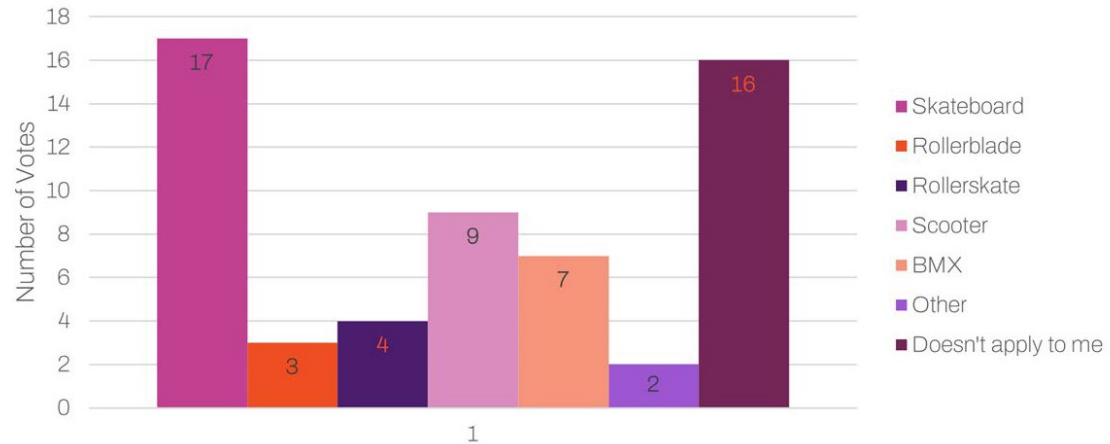
UNIQUE FEATURES / CARACTERÍSTICAS ÚNICAS



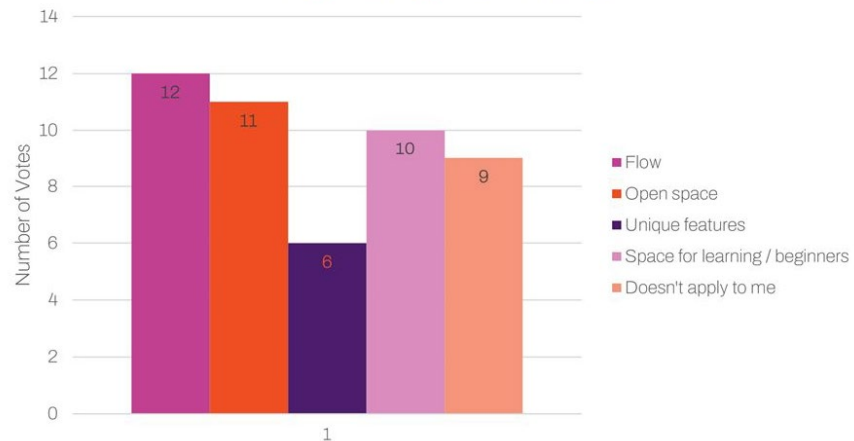
SPACE FOR LEARNING / ESPACIO PARA APRENDER



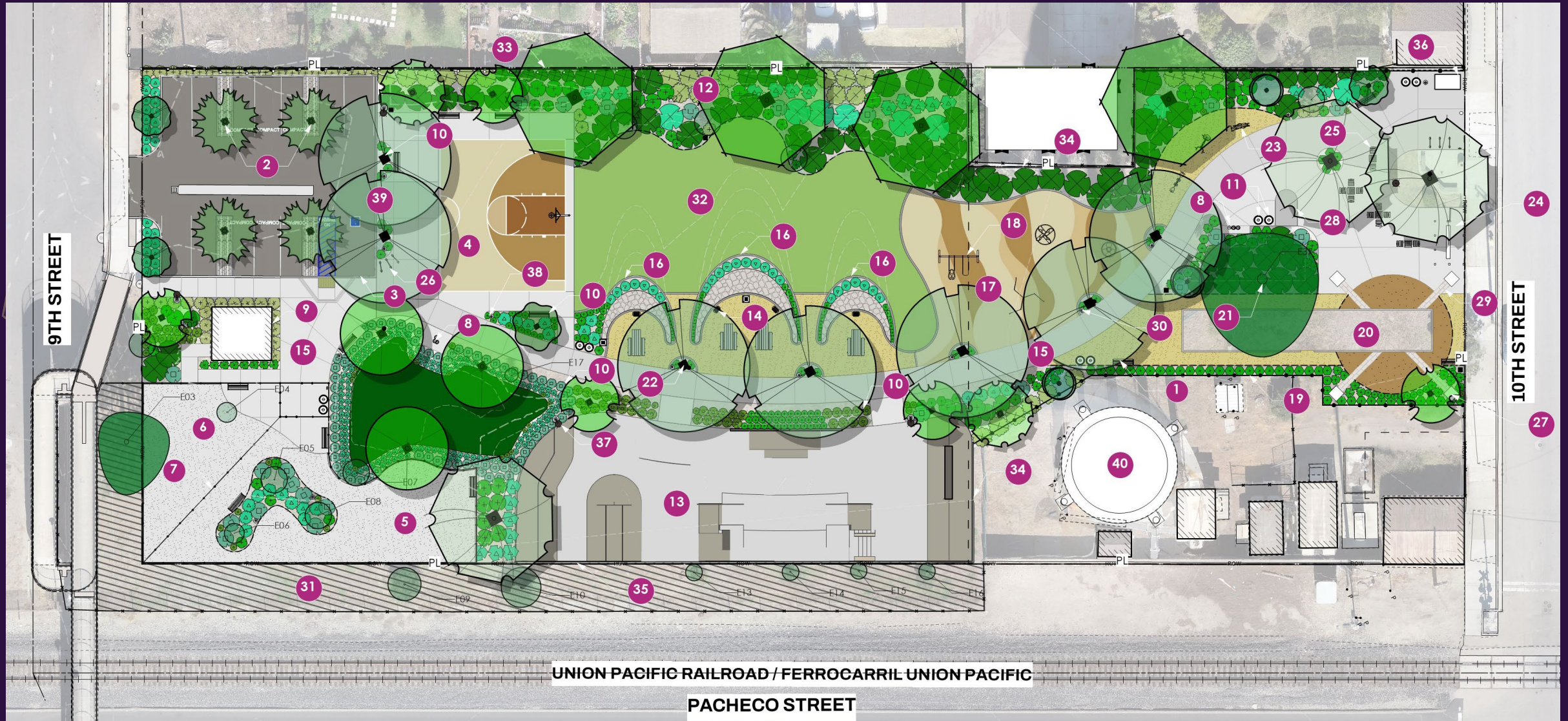
Skatepark: How Do you Roll?



Skatepark: Highest Priority?



ILLUSTRATIVE SITE PLAN





▶ ⏸ 🔊 0:13 / 4:25

CC ⚙️ 📺 📱 🔍

Guadalupe's New Central Park

🔒 Unlisted

BIRD'S-EYE RENDERING



BIRD'S-EYE RENDERING



#S2SSConsulting

RENDERINGS



RENDERINGS



SKATEPARK RENDERINGS



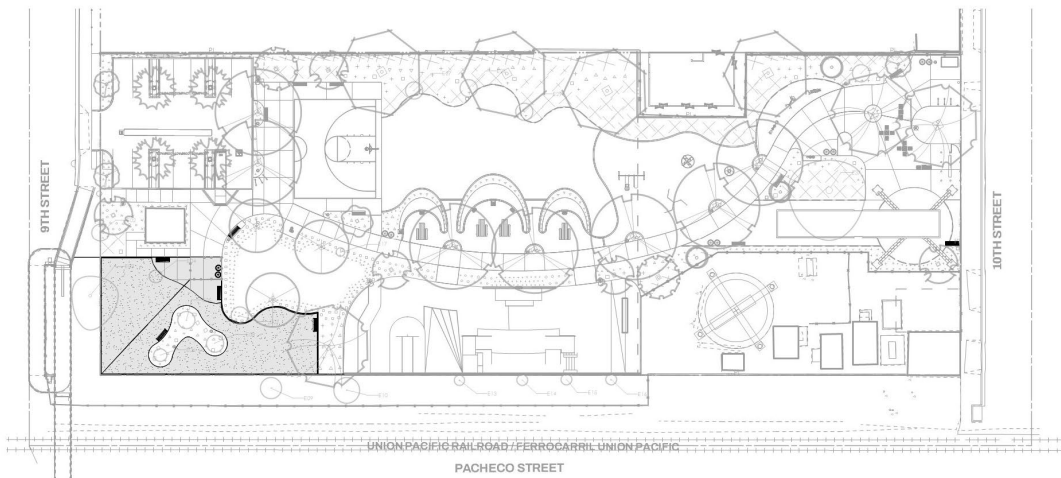
SKATEPARK RENDERINGS



SKATEPARK RENDERINGS

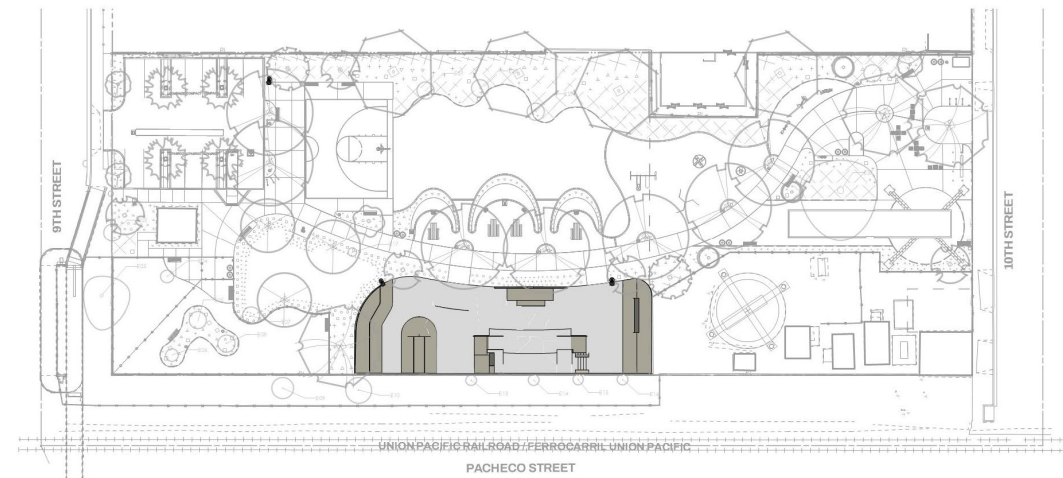


GRANT SCOPE DIAGRAMS



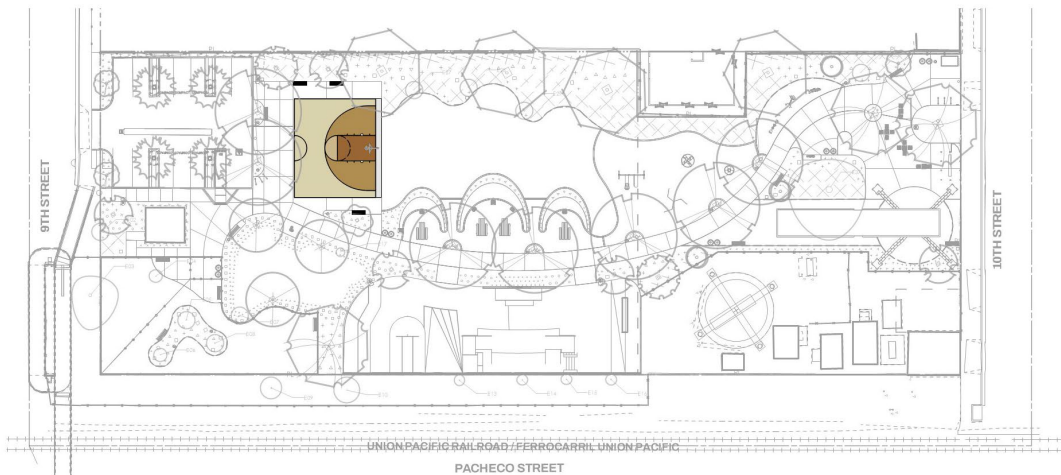
GRANT SCOPE ITEM- DOG PARK

SCALE: 1" = 40'-0"



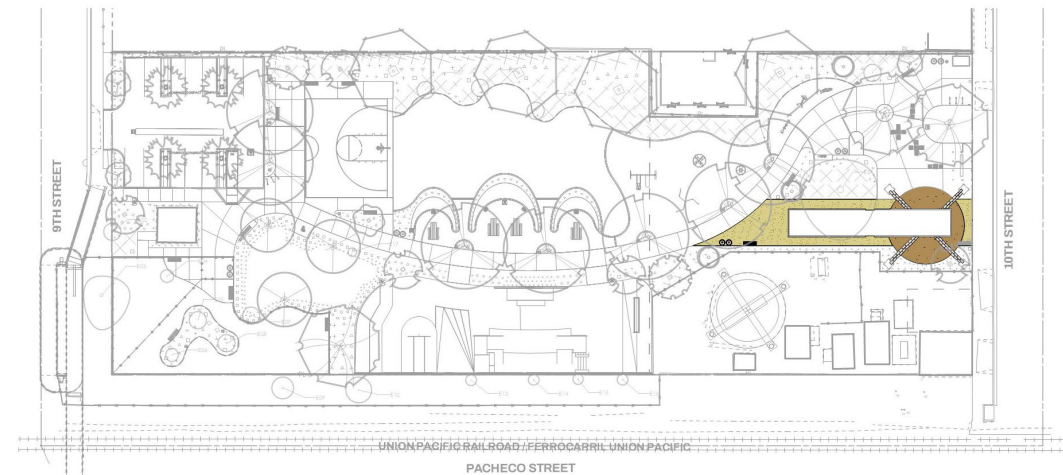
GRANT SCOPE ITEM- SKATEPARK

SCALE: 1" = 40'-0"



GRANT SCOPE ITEM- 1/2 COURT BASKETBALL

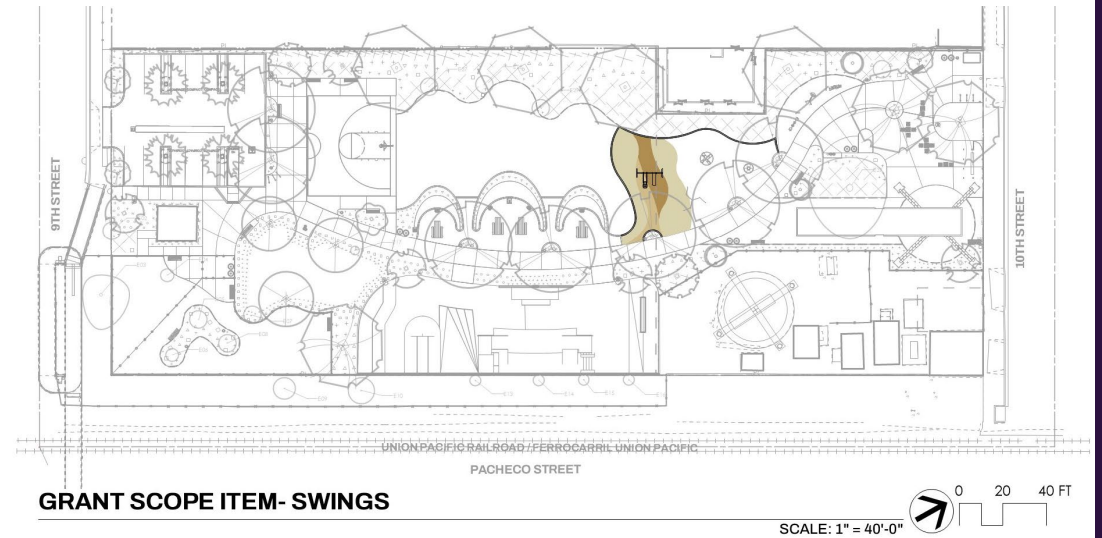
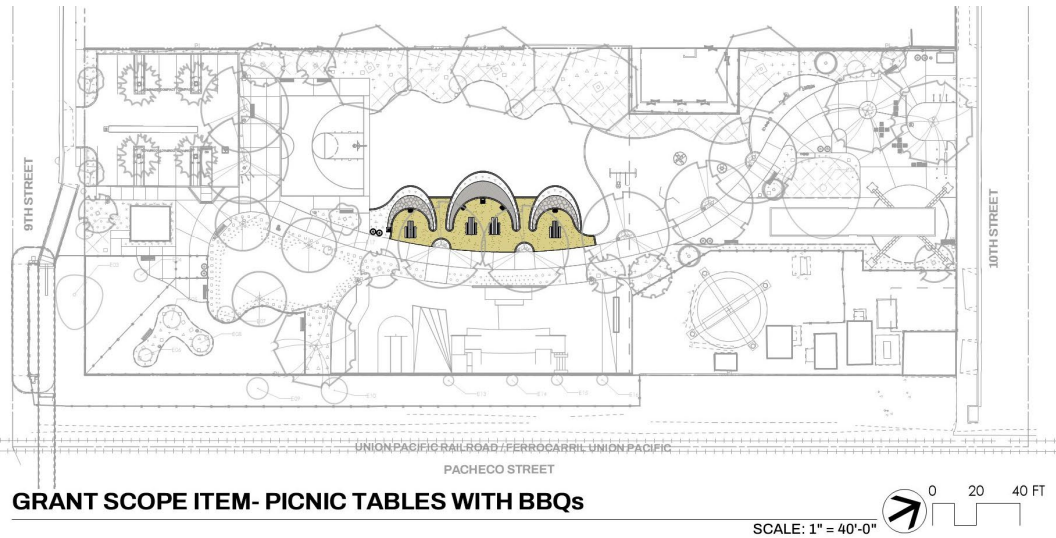
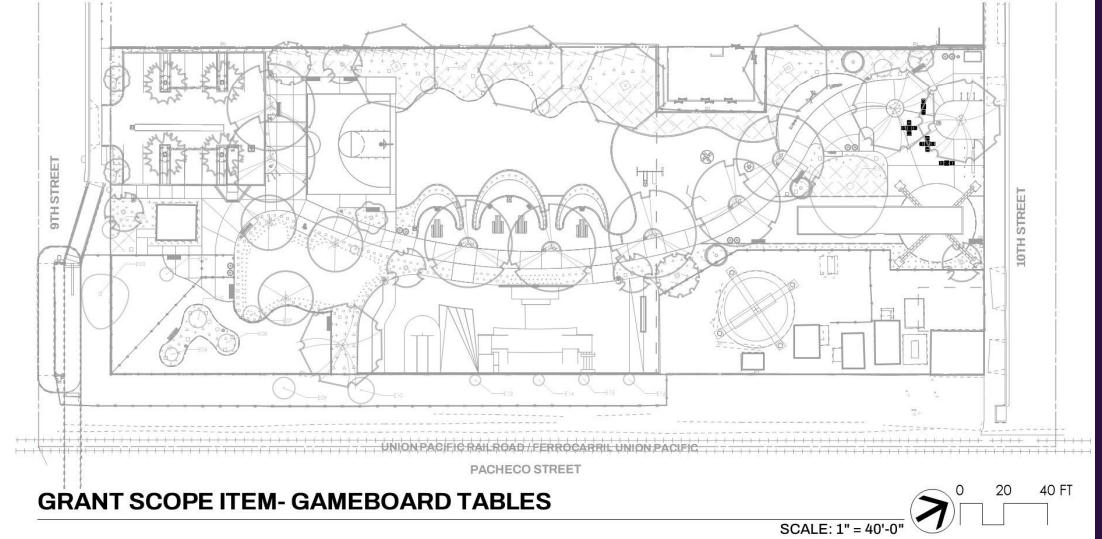
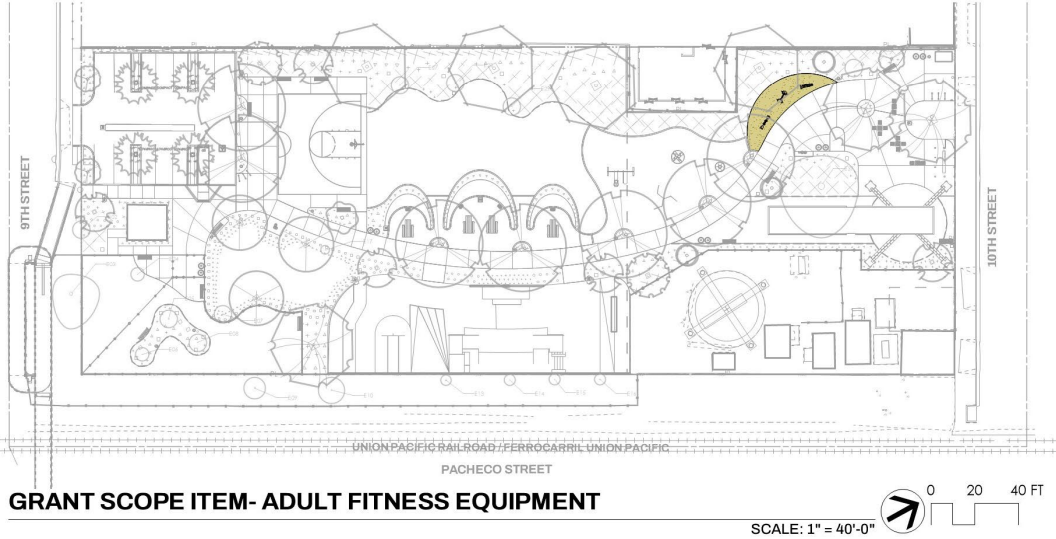
SCALE: 1" = 40'-0"



GRANT SCOPE ITEM- BOCCIE BALL COURT

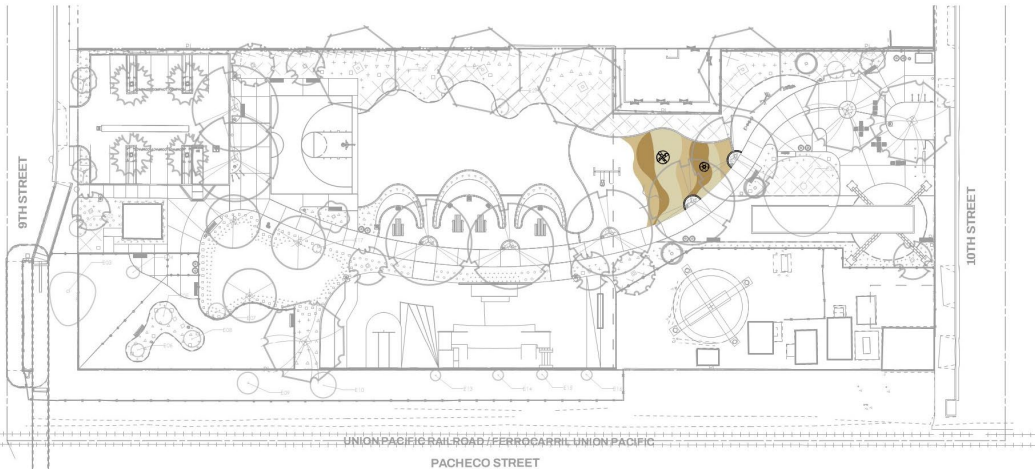
SCALE: 1" = 40'-0"

GRANT SCOPE DIAGRAMS



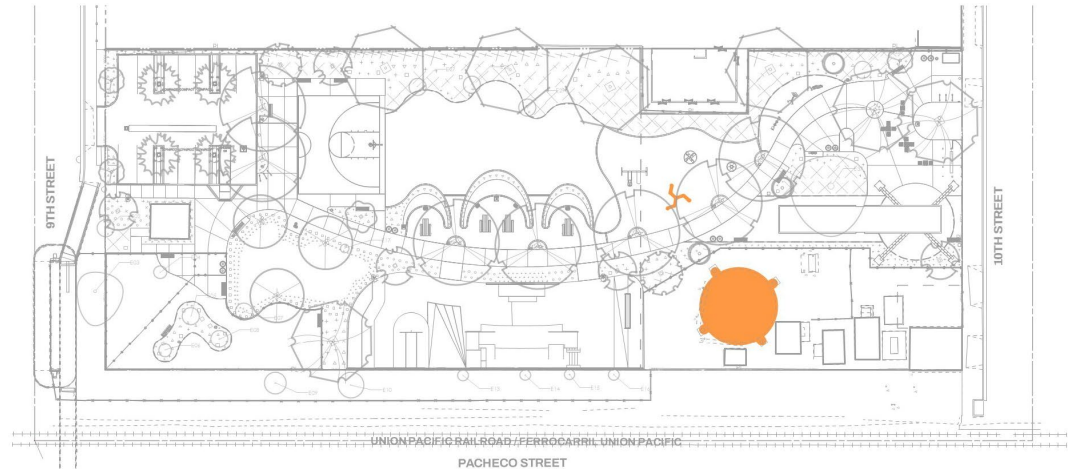
GRANT SCOPE DIAGRAMS

+



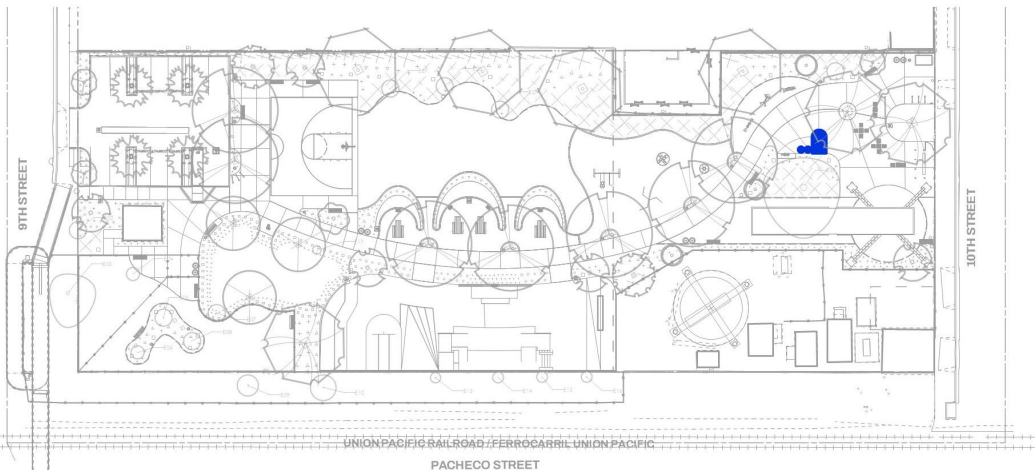
GRANT SCOPE ITEM- ROCKERS/SPINNERS

SCALE: 1" = 40'-0"



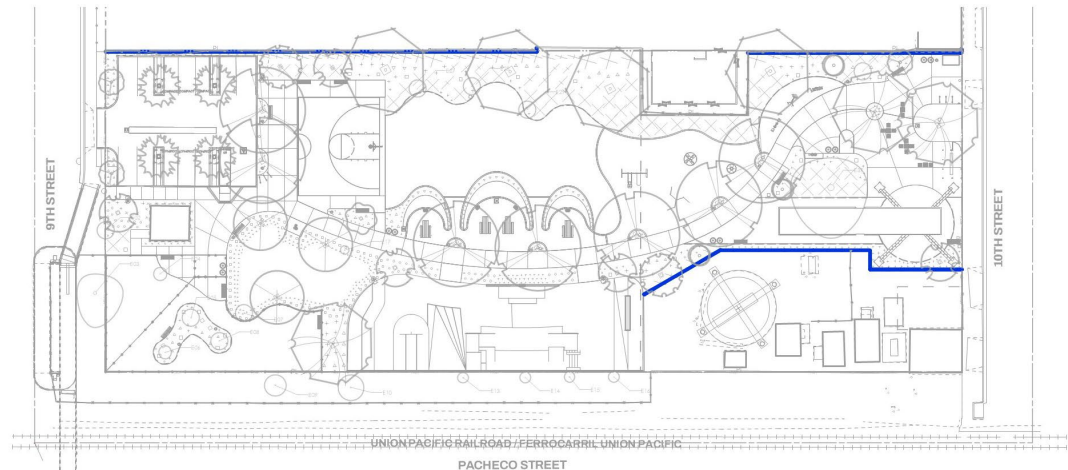
GRANT SCOPE ITEM- CLIMBER AND PUBLIC ART ON WATER TOWER

SCALE: 1" = 40'-0"



GRANT SCOPE ITEM- PUBLIC RESTROOM

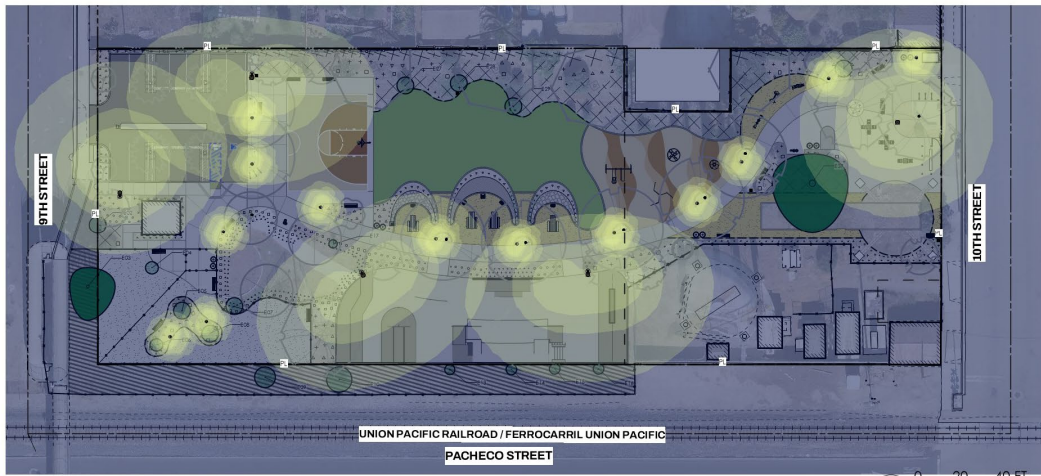
SCALE: 1" = 40'-0"



GRANT SCOPE ITEM- RENOVATE (E) CHAINLINK FENCE

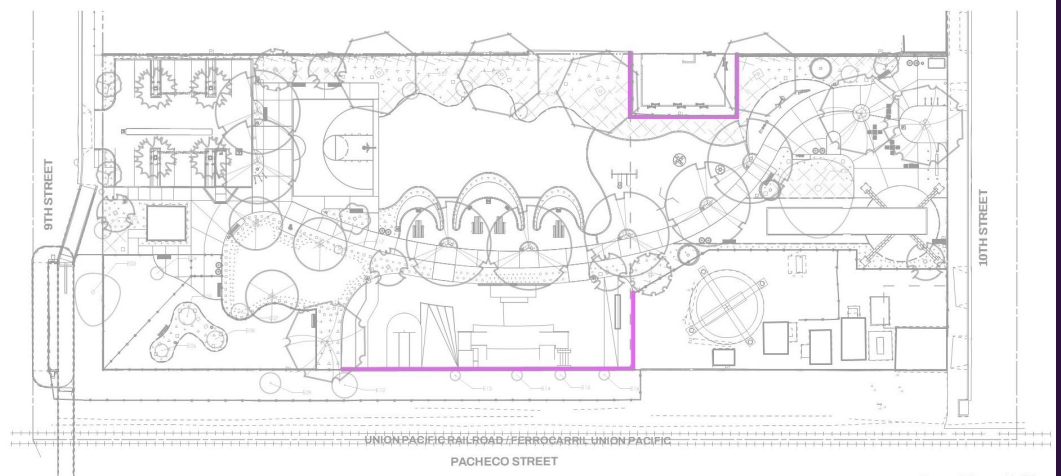
SCALE: 1" = 40'-0"

GRANT SCOPE DIAGRAMS



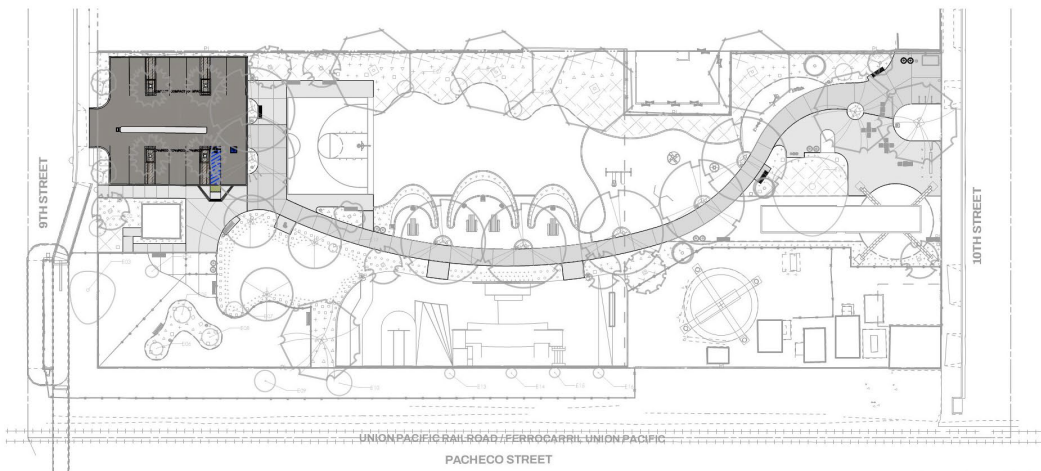
GRANT SCOPE ITEM- NEW LIGHTING

SCALE: 1" = 40'-0" 



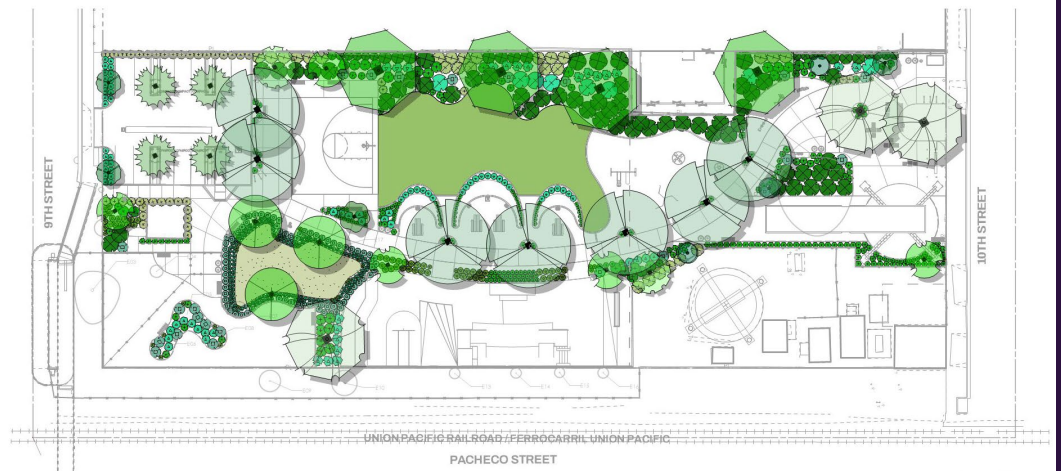
GRANT SCOPE ITEM- PERIMETER WALL WITH PUBLIC ART

SCALE: 1" = 40'-0" 



GRANT SCOPE ITEM- RENOVATE SIDEWALKS

SCALE: 1" = 40'-0" 



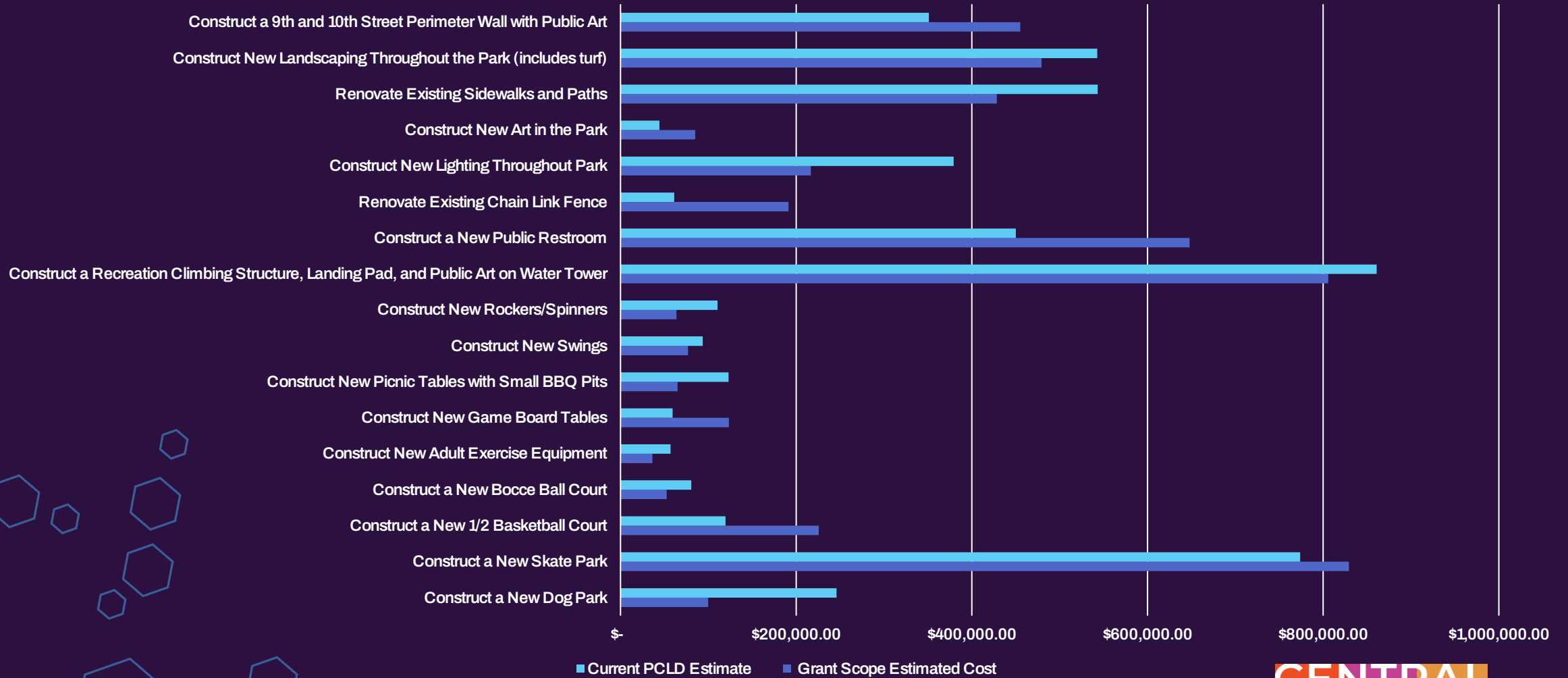
GRANT SCOPE ITEM- NEW LANDSCAPING INCLUDING TURF

SCALE: 1" = 40'-0" 

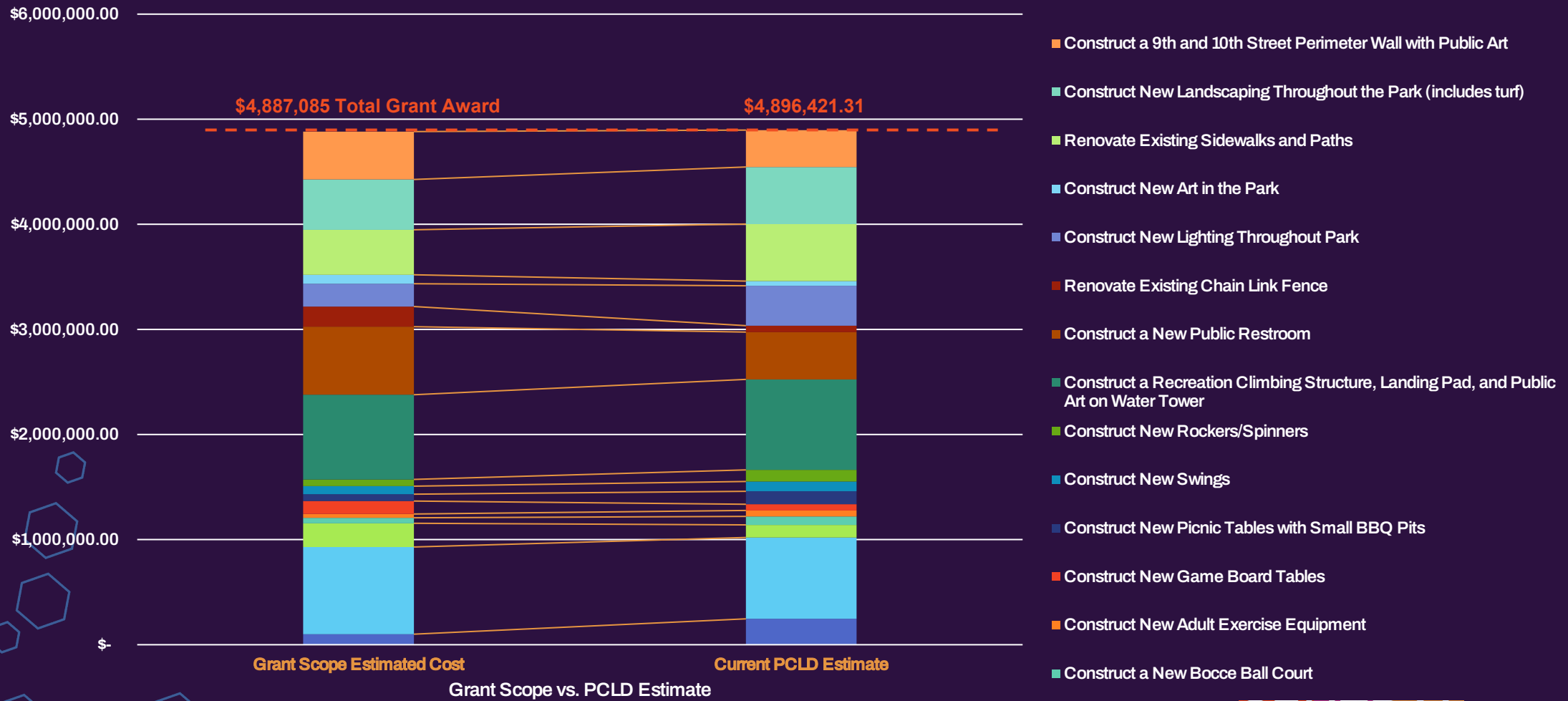
COST ESTIMATE

	TOTAL COST
GENERAL (FIXED CONSTRUCTION COSTS)	\$281,236
DEMOLITION	\$96,188
EARTHWORK & DRAINAGE	\$101,316
WATER & SEWER CONNECTIONS	\$94,500
HARDSCAPE	\$442,194
SKATEPARK	\$395,450
AMENITIES	\$795,250
RESTROOMS	\$255,000
WALLS AND FENCES	\$312,370
IRRIGATION	\$64,359
LIGHTING/ELECTRICAL/SECURITY	\$290,000
PLANTING	\$109,874
SUBTOTAL	\$3,237,736
CONSTRUCTION CONTINGENCIES	\$488,503
TOTAL CITY + CONSULTANT DESIGN & CONSTRUCTION ADMINISTRATION COSTS	\$1,347,527
REVENUE (LIGHTING DISTRICT FUNDING)	\$200,000
ROUGH PRELIMINARY ESTIMATE	\$4,873,766
GRANT SCOPE COST ESTIMATE	\$4,887,084
COST COMPARISON	\$13,318

GRANT SCOPE COST COMPARISON



GRANT SCOPE COST COMPARISON



NEXT STEPS: PROJECT TIMELINE



Project Management
8/25-11/13/23



Preliminary Investigations
8/25-9/22/22



Conceptual Design
8/26-1/10/23



Design Development
1/11-6/19/23



Construction Documents
6/19/23-2/13/24



Construction Support
Early 2024 – Early 2025





REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 13, 2023

Prepared by:
Veronica Fabian
Finance Account Clerk

Reviewed by:
Janice Davis
Accounting Supervisor

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending May 01, 2023, to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approved the listing of hand checks and warrants to be paid on June 14, 2023.

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [ACE03 - ACE TREE](#) **Vendor Total:** 2,925.00

20221645	Invoice	4/9/2023	4/9/2023	4/9/2023	4/9/2023	2,925.00	0.00	0.00	0.00	2,925.00
PW-TREE PRUNING		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-TREE PRUNING - ARPA FUNDS	NA	0.00	0.00	2,925.00	0.00	0.00	0.00	2,925.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
071-4454-2150	Professional Services		2,925.00	100.00%

Vendor: [AIR02 - AIRGAS USA LLC](#) **Vendor Total:** 400.85

9137769251	Invoice	5/4/2023	5/4/2023	5/4/2023	5/4/2023	400.85	0.00	0.00	0.00	400.85
FIRE-OXYGEN USP DA MED CGA		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FIRE-OXYGEN USP DA MED CGA	NA	0.00	0.00	400.85	0.00	0.00	0.00	400.85

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4220-1550	Operating Supplies & Exp.		400.85	100.00%

Vendor: [AMA02 - AMAZON BUSINESS](#) **Vendor Total:** 2,087.62

11C4-T9FC-9CH7	Credit Memo	5/17/2023	5/17/2023	5/17/2023	5/17/2023	-28.26	0.00	0.00	0.00	-28.26
FINANCE-ACCT#:A19RD4DAF93AUQ INV#:...		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MONITOR STAND	NA	0.00	0.00	-28.26	0.00	0.00	0.00	-28.26

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4120-1200	Office Supplies & Postage		-28.26	100.00%

11RK-TMJV-1RM3	Invoice	5/24/2023	5/24/2023	5/24/2023	5/24/2023	363.00	0.00	0.00	0.00	363.00
FINANCE-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PERFORATED PAPER, PINK PAPER	NA	0.00	0.00	363.00	0.00	0.00	0.00	363.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4120-1200	Office Supplies & Postage		363.00	100.00%

11W-M7CD-MFRX	Invoice	5/19/2023	5/19/2023	5/19/2023	5/19/2023	112.92	0.00	0.00	0.00	112.92
PD-ACCT#:A19RD4DAF93AUQ OFFICER W...		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BLACKOUT CURTAINS,EXTENTION CORD	NA	0.00	0.00	112.92	0.00	0.00	0.00	112.92

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
039-4200-1501	Equipment<or=\$5,000		112.92	100.00%

14R6-GTQD-3D97	Invoice	6/5/2023	6/5/2023	6/5/2023	6/5/2023	21.73	0.00	0.00	0.00	21.73
FINANCE-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
14RN-FW9C-1VC9	Invoice	5/11/2023	5/11/2023	5/11/2023	5/11/2023	47.84	0.00	0.00	0.00	47.84
FIRE-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
DISPOSABLE TOILET BRUSH HOLDER SE	NA	0.00	0.00	21.73	0.00	0.00	0.00	0.00	21.73	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4120-1200	Office Supplies & Postage				21.73	100.00%				
1FPY-1RY7-CJ4F	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	141.36	0.00	0.00	0.00	141.36
PD-ACCT#:A19RD4DAF93AUQ		PET SUPP... Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
HIGH VISIBILITY REFLECTIVE WORK RAI	NA	0.00	0.00	47.84	0.00	0.00	0.00	0.00	47.84	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4220-1550	Operating Supplies & Exp.				47.84	100.00%				
1HTY-4XYT-NX6Q	Invoice	5/19/2023	5/19/2023	5/19/2023	5/19/2023	259.91	0.00	0.00	0.00	259.91
FINANCE-ACCT#:1HTY-4XYT-NX6Q		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
PET CLIPPER GROOMING KIT & VACUU	NA	0.00	0.00	141.36	0.00	0.00	0.00	0.00	141.36	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
039-4200-1501	Equipment<or=\$5,000				141.36	100.00%				
1JVF-J4QQ-ML7C	Invoice	5/19/2023	5/19/2023	5/19/2023	5/19/2023	352.77	0.00	0.00	0.00	352.77
WWTP-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
COMPUTER SPEAKERS,SWIM CHLORINE	NA	0.00	0.00	352.77	0.00	0.00	0.00	0.00	352.77	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-1550	Operating Supplies & Exp.				352.77	100.00%				
1NHF-HJPG-39DD	Invoice	5/24/2023	5/24/2023	5/24/2023	5/24/2023	259.91	0.00	0.00	0.00	259.91
FINANCE-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
ACCOUNTS PAYABLE - CANON DUPLEX S	NA	0.00	0.00	259.91	0.00	0.00	0.00	0.00	259.91	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4120-1501	Equipment < or = \$5000				259.91	100.00%				
1NJJ-JV9V-FQWV	Invoice	5/26/2023	5/26/2023	5/26/2023	5/26/2023	198.02	0.00	0.00	0.00	198.02
PD-ACCT#:A19RD4DAF93AUQ - PD SUPPLI...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
COPY PAPER,JUMBO TOILET PAPER ROL	NA	0.00	0.00	198.02	0.00	0.00	0.00	0.00	198.02	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4200-1200	Office Supplies & Postage				198.02	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
1P1G-16JT-997T	Invoice	5/23/2023	5/23/2023	5/23/2023	5/23/2023	110.64	0.00	0.00	0.00	110.64
PD-ACCT#:A19RD4DAF93AUQ - OFFICER...		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
KEYLESS DOOR LOCK,FRONT DOOR MAT	NA	0.00	0.00	110.64	0.00	0.00	0.00	110.64

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
039-4200-1550	Operating Supplies & Exp.		110.64	100.00%

1PY6-HJC4-1DK3	Invoice	5/16/2023	5/16/2023	5/16/2023	5/16/2023	31.31	0.00	0.00	0.00	31.31
P&R-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLASHLIGHT FOR MAINTENANCE LEAD	NA	0.00	0.00	31.31	0.00	0.00	0.00	31.31

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-1550	Operating Supplies & Exp.		31.31	100.00%

1TNM-PHM9-1JHV	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	48.88	0.00	0.00	0.00	48.88
P&R-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FLASHLIGHT & NEW PHONE SCREEN -	NA	0.00	0.00	48.88	0.00	0.00	0.00	48.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-1550	Operating Supplies & Exp.		48.88	100.00%

1WN4-H6MP-7J16	Invoice	5/12/2023	5/12/2023	5/12/2023	5/12/2023	167.59	0.00	0.00	0.00	167.59
WWTP-ACCT#:A19RD4DAF93AUQ		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ROUNDUP, IPHONE CHARGER CABLE,WI	NA	0.00	0.00	167.59	0.00	0.00	0.00	167.59

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-1550	Operating Supplies & Exp.		167.59	100.00%

Vendor: [AQU01 - AQUA-METRIC SALES COMPANY](#) Vendor Total: 2,360.10

INVO094227	Invoice	4/6/2023	4/6/2023	4/6/2023	4/6/2023	481.98	0.00	0.00	0.00	481.98
WATER-6'IPERLALLY CABLE TRPL 2-WIRE		Warr Bank Acct - Warrants Bank Account			Yes					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
EXTRA SENSOR CABLES FOR IPERL MET	NA	0.00	0.00	481.98	0.00	0.00	0.00	481.98

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
039-4200-3200	Equipment		481.98	100.00%

INVO094798	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	1,878.12	0.00	0.00	0.00	1,878.12
WATER-AG 6590 AUTO GUN RF		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NEW AUTO GUN FOR METER READING	NA	0.00	0.00	1,878.12	0.00	0.00	0.00	1,878.12

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1535	Meters		1,878.12	100.00%

Vendor: [ARA01 - ARAMARK UNIFORM SERVICES](#) Vendor Total: 582.01

5020256993	Invoice	4/5/2023	4/5/2023	4/5/2023	4/5/2023	27.12	0.00	0.00	0.00	27.12
PW/WWTP-ACCT#:170454000 CUST#:792...		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
5020276582	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	67.22	0.00	0.00	0.00	67.22
P&R-ACCT#:170454000 CUST#:792224354		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WASTE WATER UNIFORM SERVICE	NA		0.00	0.00	27.12	0.00	0.00	0.00	27.12	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				27.12	100.00%				
5020284649	Invoice	5/10/2023	5/10/2023	5/10/2023	5/10/2023	27.12	0.00	0.00	0.00	27.12
PW/WWTP-ACCT#:170454000 CUSTOMER...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
JUAN MONTEROS UNIFORM,JANITORIA	NA		0.00	0.00	67.22	0.00	0.00	0.00	67.22	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-2150	Other professional services				67.22	100.00%				
5020287570	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	17.06	0.00	0.00	0.00	17.06
PW/WATER ACCT#"170454000 CUSTOME...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WASTE WATER UNIFORM SERVICE	NA		0.00	0.00	27.12	0.00	0.00	0.00	27.12	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				27.12	100.00%				
5020287622	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	67.22	0.00	0.00	0.00	67.22
P&R ACCT#:170454000 CUST#:792224354		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
UNIFORM SERVICE AND JANITORIAL SU	NA		0.00	0.00	67.22	0.00	0.00	0.00	67.22	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-2150	Other professional services				67.22	100.00%				
5020287634	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	9.12	0.00	0.00	0.00	9.12
PW/STREETS ACCT#:170454000 CUSTOME...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
STREETS UNIFORM SERVICE	NA		0.00	0.00	9.12	0.00	0.00	0.00	9.12	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-2150	Other professional services				0.91	9.98%				
001-4300-2150	Professional services				0.92	10.09%				
071-4454-2150	Professional Services				7.29	79.93%				
5020287647	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	112.67	0.00	0.00	0.00	112.67
PD-ACCT#:792232905 CUST#:79223905		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MAT NYLON/RUBBER,BATH 6LB, LAUND	NA		0.00	0.00	112.67	0.00	0.00	0.00	112.67	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-1550	Operating Supplies & Exp.				112.67	100.00%				
5020289966	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	27.12	0.00	0.00	0.00	27.12
PW/WWTP - ACCT#:170454000 CUST#:79... Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WASTE WATER UNIFORM SERVICE	NA		0.00	0.00	27.12	0.00	0.00	0.00	27.12	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-2150	Professional Services				27.12	100.00%				
5020292988	Invoice	5/22/2023	5/22/2023	5/22/2023	5/22/2023	17.06	0.00	0.00	0.00	17.06
PW/WATER ACCT#:170454000 CUSTOMER... Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
UNIFORM SERVICE	NA		0.00	0.00	17.06	0.00	0.00	0.00	17.06	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-2150	Professional Services				17.06	100.00%				
5020293021	Invoice	5/22/2023	5/22/2023	5/22/2023	5/22/2023	128.06	0.00	0.00	0.00	128.06
P&R-ACCT#:170454000 CUST#:792224354 Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PARK & REC - UNIFORM AND JANITORIA	NA		0.00	0.00	128.06	0.00	0.00	0.00	128.06	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-2150	Other professional services				128.06	100.00%				
5020293028	Invoice	5/25/2023	5/25/2023	5/25/2023	5/25/2023	9.12	0.00	0.00	0.00	9.12
PW/STREETS ACCT#:170454000 CUST#:79... Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
UNIFORM SERVICE	NA		0.00	0.00	9.12	0.00	0.00	0.00	9.12	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-2150	Other professional services				0.91	9.98%				
001-4300-2150	Professional services				0.92	10.09%				
071-4454-2150	Professional Services				7.29	79.93%				
5020295099	Invoice	5/24/2023	5/24/2023	5/24/2023	5/24/2023	27.12	0.00	0.00	0.00	27.12
PW/WWTP-ACCT#:170454000 CUST#:792... Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WASTE WATER UNIFORM SERVICE	NA		0.00	0.00	27.12	0.00	0.00	0.00	27.12	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-2150	Professional Services				27.12	100.00%				
5020298390	Invoice	5/29/2023	5/29/2023	5/29/2023	5/29/2023	17.06	0.00	0.00	0.00	17.06
PW/WATER-ACCT#:170454000 CUST#:792... Warr Bank Acct - Warrants Bank Account No										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER UNIFORM SERVICE	NA		0.00	0.00	17.06	0.00	0.00	0.00	17.06	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-2150	Professional Services				17.06	100.00%				
5020298420	Invoice	5/29/2023	5/29/2023	5/29/2023	5/29/2023	11.88	0.00	0.00	0.00	11.88
PW/STREETS - ACCT#:170454000 CUST#:7... Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
STREETS UNIFORM SERVICE	NA		0.00	0.00	1.19	0.00	0.00	0.00	1.19	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-2150	Other professional services				1.19	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
STREETS UNIFORM SERVICE	NA		0.00	0.00	1.20	0.00	0.00	0.00	1.20	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4300-2150	Professional services				1.20	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
STREETS UNIFORM SERVICE	NA		0.00	0.00	9.49	0.00	0.00	0.00	9.49	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-2150	Professional Services				9.49	100.00%				
5020550899	Invoice	2/20/2023	2/20/2023	2/20/2023	2/20/2023	17.06	0.00	0.00	0.00	17.06
PW/WATER - ACCT#:170454000 CUST#:79... Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER UNIFORM SERVICE	NA		0.00	0.00	17.06	0.00	0.00	0.00	17.06	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-2150	Professional Services				17.06	100.00%				

Vendor: [AT102 - ATIMS INC.](#) **Vendor Total: 1,785.00**
[02-2010287](#) Invoice 4/26/2023 4/26/2023 4/26/2023 4/26/2023 1,785.00 0.00 0.00 0.00 1,785.00
 PD-RMS YEARLY MAINTENANCE - 6/1-5/31... Warr Bank Acct - Warrants Bank Account No

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-RMS YEARLY MAINTENANCE - 6/1-5	NA		0.00	0.00	1,785.00	0.00	0.00	0.00	1,785.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-2150	Professional services				1,785.00	100.00%				

Vendor: [BAK01 - R. BAKER INC.](#) **Vendor Total: 33,750.21**
[564](#) Invoice 4/24/2023 4/24/2023 4/24/2023 4/24/2023 33,750.21 0.00 0.00 0.00 33,750.21
 WATER-CROSS WATER TIE-IN AT 10TH & O... Warr Bank Acct - Warrants Bank Account No

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER SERVICE INSTALLED AT 11TH STR	NA		0.00	0.00	33,750.21	0.00	0.00	0.00	33,750.21	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-2150	Professional Services				33,750.21	100.00%				

Vendor: [BOB01 - BOB'S RUBBER STAMPS](#) **Vendor Total: 40.22**

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
4602	Invoice	5/24/2023	5/24/2023	5/24/2023	5/24/2023	40.22	0.00	0.00	0.00	40.22
ADM-NAME PLATE FOR GILBERT ROBLES		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
2"H X10"W NAMPLATE	NA	0.00	0.00	40.22	0.00	0.00	0.00	40.22		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4100-1550	Operating Supplies & Exp.		40.22	100.00%						

Vendor: BRE01 - ANDREW BREDA Vendor Total: 41.90

053123	Invoice	5/31/2023	5/31/2023	5/31/2023	5/31/2023	41.90	0.00	0.00	0.00	41.90
PD-CHECK REQUEST-UNIFORM ALLOWANCE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
RANGE MASTER - RANGE QUALIFICATIO	NA	0.00	0.00	41.90	0.00	0.00	0.00	41.90		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1550	Operating Supplies & Exp.		41.90	100.00%						

Vendor: CAR02 - CARR'S BOOTS INC. Vendor Total: 149.97

14768	Invoice	5/16/2023	5/16/2023	5/16/2023	5/16/2023	149.97	0.00	0.00	0.00	149.97
P&R-PO#:05052023 -UNIFORM ALLOWAN...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WOLVERINE SAFETY BOOT 9.5M	NA	0.00	0.00	149.97	0.00	0.00	0.00	149.97		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-1550	Operating Supplies & Exp.		149.97	100.00%						

Vendor: CAS07 - CASSIA LANDSCAPE Vendor Total: 5,317.00

032326	Invoice	3/21/2023	3/21/2023	3/21/2023	3/21/2023	2,223.00	0.00	0.00	0.00	2,223.00
P&R-LANDSCAPE MAINTENANCE FOR MAR...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
LARGE TURF MAINTENANCE AT OUR PA	NA	0.00	0.00	2,223.00	0.00	0.00	0.00	2,223.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-2150	Professional services		2,223.00	100.00%						

052339	Invoice	5/16/2023	5/16/2023	5/16/2023	5/16/2023	871.00	0.00	0.00	0.00	871.00
PW-LANDSCAPE MAINTENANCE FOR MAY...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PASADERA LANDSCAPE SERVICES	NA	0.00	0.00	871.00	0.00	0.00	0.00	871.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
063-4472-2150	Professional services		871.00	100.00%						

052340	Invoice	5/16/2023	5/16/2023	5/16/2023	5/16/2023	2,223.00	0.00	0.00	0.00	2,223.00
P&R-LANDSCAPE MAINTENANCE FOR MAY...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
LABOR & MAINTENANCE	NA	0.00	0.00	2,223.00	0.00	0.00	0.00	2,223.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-2150	Professional services		2,223.00	100.00%						

Vendor: CEI01 - CRISP ENTERPRISES, INC. Vendor Total: 27.41

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
<u>310162</u>	Invoice	5/22/2023	5/22/2023	5/22/2023	5/22/2023	27.41	0.00	0.00	0.00	27.41
PW-LFBW SCANNING		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
SCANNED DOCUMENTS	NA	0.00	0.00	27.41	0.00	0.00	0.00	27.41		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>071-4454-2150</u>	Professional Services		13.71	50.02%						
<u>010-4420-2150</u>	Professional Services		6.85	24.99%						
<u>012-4425-2150</u>	Professional Services		6.85	24.99%						

Vendor: CEN11 - CENTRAL CITY TOOL SUPPLY **Vendor Total: 1,006.93**

<u>112852</u>	Invoice	5/11/2023	5/11/2023	5/11/2023	5/11/2023	22.79	0.00	0.00	0.00	22.79
PW-HEX NUT		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-HEX NUT	NA	0.00	0.00	22.79	0.00	0.00	0.00	22.79		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>071-4454-1550</u>	Operating Supplies & Exp.		22.79	100.00%						

<u>112932</u>	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	543.74	0.00	0.00	0.00	543.74
PW-BACKPACK BLOWER		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-BACKPACK BLOWER	NA	0.00	0.00	200.00	0.00	0.00	0.00	200.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>023-4461-1150</u>	Communications		200.00	100.00%						

<u>112933</u>	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	343.74	0.00	0.00	0.00	343.74
PW-BACKPACK BLOWER		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-BACKPACK BLOWER	NA	0.00	0.00	343.74	0.00	0.00	0.00	343.74		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>071-4454-1550</u>	Operating Supplies & Exp.		343.74	100.00%						

<u>112933</u>	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	222.92	0.00	0.00	0.00	222.92
PW-DEMO 8X8 TAMPER PLATE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-DEMO 8X8 TAMPER PLATE	NA	0.00	0.00	222.92	0.00	0.00	0.00	222.92		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>071-4454-1550</u>	Operating Supplies & Exp.		222.92	100.00%						

<u>113104</u>	Invoice	5/26/2023	5/26/2023	5/26/2023	5/26/2023	217.48	0.00	0.00	0.00	217.48
WATER-1 3/4"X14" CORE BIT MFG PART#H...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CORING BITS FOR CORING DRILL (METE	NA	0.00	0.00	217.48	0.00	0.00	0.00	217.48		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
<u>010-4420-1550</u>	Operating Supplies & Exp.		217.48	100.00%						

Vendor: CER02 - MAGALEY CERVANTES **Vendor Total: 194.00**

<u>051123</u>	Invoice	5/11/2023	5/11/2023	5/11/2023	5/11/2023	194.00	0.00	0.00	0.00	194.00
ADM-REIMBURSEMENT OF PLANNING AP...		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PLANNING APP #2023-026-ZC	NA		0.00	0.00	194.00	0.00	0.00	0.00	194.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-2048	Building Permit Deposits		194.00	100.00%						

Vendor: [CHA03 - CHARTER COMMUNICATIONS](#) **Vendor Total:** 2,710.92

0090972051723	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	649.00	0.00	0.00	0.00	649.00
P&R-ACCT#:8245101140090972 918 OBIS...		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SPECTRUM ENTERPRISE INTERNET	NA		0.00	0.00	649.00	0.00	0.00	0.00	649.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1150	Communications		649.00	100.00%						

119116501042123	Invoice	4/21/2023	4/21/2023	4/21/2023	4/21/2023	2,061.92	0.00	0.00	0.00	2,061.92
P&R-ACCT#:119116501 -918 OBISPO ST		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
RECURRING CHARGES	NA		0.00	0.00	2,061.92	0.00	0.00	0.00	2,061.92	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1150	Communications		2,061.92	100.00%						

Vendor: [CHA05 - CHATTEL, INC.](#) **Vendor Total:** 164.12

2304-GUAD02	Invoice	4/30/2023	4/30/2023	4/30/2023	4/30/2023	164.12	0.00	0.00	0.00	164.12
ADM-ROYAL THEATER PROJECT (RDA)		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PEST AWAY SERVICE - BILLING 04/01-04	NA		0.00	0.00	164.12	0.00	0.00	0.00	164.12	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
079-4542-3150	Improve. Other than Buildings		164.12	100.00%						

Vendor: [CIT14 - CITY OF SANTA MARIA - FINANCE DIVISION](#) **Vendor Total:** 16,044.23

92734	Invoice	5/11/2023	5/11/2023	5/11/2023	5/11/2023	1,026.06	0.00	0.00	0.00	1,026.06
PD-ACCT#:04722 ACCOUNT RECEIVABLE Bl...		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-ACCT#:04722 ACCOUNT RECEIVABL	NA		0.00	0.00	1,026.06	0.00	0.00	0.00	1,026.06	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-2350	Services by other Agencies		1,026.06	100.00%						

92735	Invoice	5/11/2023	5/11/2023	5/11/2023	5/11/2023	6,210.25	0.00	0.00	0.00	6,210.25
PD-ACCT#:04722 MAINTENANCE/DISPATC...		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-ACCT#:04722 MAINTENANCE/DISPA	NA		0.00	0.00	6,210.25	0.00	0.00	0.00	6,210.25	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-2350	Services by other Agencies		4,197.16	67.58%						
001-4220-2350	Services by other Agencies		2,013.09	32.42%						

92737	Invoice	5/16/2023	5/16/2023	5/16/2023	5/16/2023	8,807.92	0.00	0.00	0.00	8,807.92
PW-ACCT#:00161 FUEL CHARGES MARCH...		Warr Bank Acct - Warrants Bank Account		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-ACCT#:00161 FUEL CHARGES MARC	NA	0.00	0.00	8,807.92	0.00	0.00	0.00	8,807.92		
Distributions	Account Number	Account Name	Project Account Key	Amount	Percent					
	023-4461-1560	Fuel & lubricants		8,807.92	100.00%					

Vendor: [CLA01 - CLARK PEST CONTROL OF STO](#) **Vendor Total:** 573.00

33061652	Invoice	4/19/2023	4/19/2023	4/19/2023	4/19/2023	142.00	0.00	0.00	0.00	142.00
FINANCE-ACCT#:3186507	Warr Bank Acct - Warrants Bank Account			No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
PEST AWAY SERVICE - 4545 10TH ST	NA	0.00	0.00	142.00	0.00	0.00	0.00	142.00	
Distributions	Account Number	Account Name	Project Account Key	Amount	Percent				
	107-4018-2150	Profl Services		142.00	100.00%				

33062081	Invoice	4/28/2023	4/28/2023	4/28/2023	4/28/2023	142.00	0.00	0.00	0.00	142.00
P&R-1025 GUADALUPE ST	Warr Bank Acct - Warrants Bank Account			No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
PEST AWAY SERVICE	NA	0.00	0.00	142.00	0.00	0.00	0.00	142.00	
Distributions	Account Number	Account Name	Project Account Key	Amount	Percent				
	001-4145-2150	Other professional services		142.00	100.00%				

33225836	Invoice	3/31/2023	3/31/2023	3/31/2023	3/31/2023	5.00	0.00	0.00	0.00	5.00
FINANCE - ACCT#:3186507	Warr Bank Acct - Warrants Bank Account			No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE CHARGE	NA	0.00	0.00	5.00	0.00	0.00	0.00	5.00	
Distributions	Account Number	Account Name	Project Account Key	Amount	Percent				
	107-4018-2150	Profl Services		5.00	100.00%				

33312836	Invoice	5/24/2023	5/24/2023	5/24/2023	5/24/2023	142.00	0.00	0.00	0.00	142.00
FINANCE-4545 10TH ST PEST AWAY SERVICE	Warr Bank Acct - Warrants Bank Account			No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-4545 10TH ST PEST AWAY SER	NA	0.00	0.00	142.00	0.00	0.00	0.00	142.00	
Distributions	Account Number	Account Name	Project Account Key	Amount	Percent				
	107-4018-2150	Profl Services		142.00	100.00%				

33313258	Invoice	5/24/2023	5/24/2023	5/24/2023	5/24/2023	142.00	0.00	0.00	0.00	142.00
P&R-1025 GUADALUPE ST	Warr Bank Acct - Warrants Bank Account			No						

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
PEST AWAY SERVICE - VETERANS HALL	NA	0.00	0.00	142.00	0.00	0.00	0.00	142.00	
Distributions	Account Number	Account Name	Project Account Key	Amount	Percent				
	001-4145-2150	Other professional services		142.00	100.00%				

Vendor: [CLA02 - CLAY'S SEPTIC & JETTING](#) **Vendor Total:** 14,769.20

76764	Invoice	5/5/2023	5/5/2023	5/5/2023	5/5/2023	1,576.12	0.00	0.00	0.00	1,576.12
WWTP-MAINTENANCE JETTING	Warr Bank Acct - Warrants Bank Account			No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
<u>76835</u>	Invoice	5/4/2023	5/4/2023	5/4/2023	5/4/2023	1,576.12	0.00	0.00	0.00	1,576.12
WWTP-MAINTENANCE JETTING	Warr Bank Acct - Warrants Bank Account		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CLEANING OUR SEWER LINE PER CONT	NA	0.00	0.00	1,576.12	0.00	0.00	0.00	1,576.12		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>012-4425-2150</u>	Professional Services				1,576.12	100.00%				
<u>76842</u>	Invoice	5/10/2023	5/10/2023	5/10/2023	5/10/2023	1,829.88	0.00	0.00	0.00	1,829.88
WWTP-JETTING FOR CITY OF GUAD	Warr Bank Acct - Warrants Bank Account		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CLEANING OUR SEWER LINE PER CONT	NA	0.00	0.00	1,829.88	0.00	0.00	0.00	1,829.88		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>012-4425-2150</u>	Professional Services				1,829.88	100.00%				
<u>76905</u>	Invoice	5/11/2023	5/11/2023	5/11/2023	5/11/2023	3,063.32	0.00	0.00	0.00	3,063.32
WWTP-CONTRACT JETTING OF OUR SEWE...	Warr Bank Acct - Warrants Bank Account		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CLEANING OUR SEWER LINE PER CONT	NA	0.00	0.00	3,063.32	0.00	0.00	0.00	3,063.32		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>012-4425-2150</u>	Professional Services				3,063.32	100.00%				
<u>76997</u>	Invoice	5/11/2023	5/11/2023	5/11/2023	5/11/2023	1,680.64	0.00	0.00	0.00	1,680.64
WWTP-CONTRACT JETTING OF OUR SE...	Warr Bank Acct - Warrants Bank Account		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-CONTRACT JETTING OF OUR SE	NA	0.00	0.00	1,680.64	0.00	0.00	0.00	1,680.64		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>012-4425-1550</u>	Operating Supplies & Exp.				1,680.64	100.00%				
<u>77028</u>	Invoice	5/22/2023	5/22/2023	5/22/2023	5/22/2023	1,680.64	0.00	0.00	0.00	1,680.64
WWTP-CONTRACT JETTING	Warr Bank Acct - Warrants Bank Account		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-CONTRACT JETTING	NA	0.00	0.00	1,680.64	0.00	0.00	0.00	1,680.64		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>012-4425-2150</u>	Professional Services				1,680.64	100.00%				
<u>77042</u>	Invoice	5/23/2023	5/23/2023	5/23/2023	5/23/2023	1,576.12	0.00	0.00	0.00	1,576.12
WWTP-CONTRACT JETTING	Warr Bank Acct - Warrants Bank Account		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-CONTRACT JETTING	NA	0.00	0.00	1,576.12	0.00	0.00	0.00	1,576.12		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>012-4425-2150</u>	Professional Services				1,576.12	100.00%				
<u>77042</u>	Invoice	5/22/2023	5/22/2023	5/22/2023	5/22/2023	1,576.12	0.00	0.00	0.00	1,576.12
WWTP-CONTRACT JETTING	Warr Bank Acct - Warrants Bank Account		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-CONTRACT JETTING	NA	0.00	0.00	1,576.12	0.00	0.00	0.00	1,576.12		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>012-4425-2150</u>	Professional Services				1,576.12	100.00%				
<u>77042</u>	Invoice	5/23/2023	5/23/2023	5/23/2023	5/23/2023	2,267.20	0.00	0.00	0.00	2,267.20
WWTP-CONTRACT JETTING	Warr Bank Acct - Warrants Bank Account		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-CONTRACT JETTING	NA	0.00	0.00	2,267.20	0.00	0.00	0.00	2,267.20		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>012-4425-2150</u>	Professional Services				2,267.20	100.00%				
<u>77042</u>	Invoice	5/23/2023	5/23/2023	5/23/2023	5/23/2023	2,267.20	0.00	0.00	0.00	2,267.20
WWTP-CONTRACT JETTING	Warr Bank Acct - Warrants Bank Account		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-CONTRACT JETTING	NA	0.00	0.00	2,267.20	0.00	0.00	0.00	2,267.20		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>012-4425-2150</u>	Professional Services				2,267.20	100.00%				
<u>77042</u>	Invoice	5/24/2023	5/24/2023	5/24/2023	5/24/2023	2,775.92	0.00	0.00	0.00	2,775.92
WWTP-CONTACT JETTING	Warr Bank Acct - Warrants Bank Account		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-CONTACT JETTING	NA	0.00	0.00	2,775.92	0.00	0.00	0.00	2,775.92		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>012-4425-2150</u>	Professional Services				2,775.92	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: CLI01 - CLIN.LAB-SAN BERNADINO IN **Vendor Total: 3,728.00**

996142	Invoice	5/11/2023	5/11/2023	5/11/2023	5/11/2023	3,728.00	0.00	0.00	0.00	3,728.00
WWTP-LAB WORK		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-LAB WORK	NA	0.00	0.00	3,728.00	0.00	0.00	0.00	3,728.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		3,728.00	100.00%

Vendor: COA02 - COASTLINE EQUIPMENT COMPA **Vendor Total: 2,222.00**

1018760	Invoice	5/18/2023	5/18/2023	5/18/2023	5/18/2023	2,222.00	0.00	0.00	0.00	2,222.00
PW-EQUIPMENT MAINTENANCE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-PERFORM 1000 HOUR SERVICE	NA	0.00	0.00	2,222.00	0.00	0.00	0.00	2,222.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-1400	Equipment Maintenance		2,222.00	100.00%

Vendor: COL03 - COLUMN, PBC **Vendor Total: 217.91**

21FF040A-0048	Invoice	5/12/2023	5/12/2023	5/12/2023	5/12/2023	107.03	0.00	0.00	0.00	107.03
ADM-NOTICE#:XAE6N540XVE2B7SBNWJJ		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PUBLIC HEARING ELEMENT 7	NA	0.00	0.00	107.03	0.00	0.00	0.00	107.03

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-2081	Element 7		107.03	100.00%

Vendor: 21FF040A-0049 **Vendor Total: 110.88**

ADM-NOTICE#:TDOHR6TON9WJMN7UTJYO	Invoice	5/12/2023	5/12/2023	5/12/2023	5/12/2023	110.88	0.00	0.00	0.00	110.88
		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NOTICE OF PUBLIC HEARING - LOPEZ E	NA	0.00	0.00	110.88	0.00	0.00	0.00	110.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-2055	Guadalupe H-2A Housing "Lopez C		110.88	100.00%

Vendor: COR01 - CORBIN WILLITS SYSTEM COR **Vendor Total: 691.78**

000C305151	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	691.78	0.00	0.00	0.00	691.78
FINANCE-CUST#:GUA01 MONTHLY INVOICE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ENHANCEMENT/ MAINTENANCE AND S	NA	0.00	0.00	691.78	0.00	0.00	0.00	691.78

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4120-2150	Professional services		691.78	100.00%

Vendor: CUR05 - CURTIS BLUE LINE **Vendor Total: 567.31**

INV703487	Invoice	5/10/2023	5/10/2023	5/10/2023	5/10/2023	313.62	0.00	0.00	0.00	313.62
PD-CUST#:C57827 UNIFORM SERVICE - AN...		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
OREGON CITY CARRIER,NAMETAPE,PAT	NA		0.00	0.00		313.62	0.00	0.00	0.00	313.62
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-0450	Other Benefits					313.62	100.00%			
INV704974	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	253.69	0.00	0.00	0.00	253.69
PD-CUST#:C57827 UNIFORM ALLOWANCE...	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
RADIO/HANDCUFF/MAGAZINE/AEROSO	NA		0.00	0.00		253.69	0.00	0.00	0.00	253.69
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-0450	Other Benefits					253.69	100.00%			

Vendor: DEP09 - DEPARTMENT OF JUSTICE										Vendor Total:	183.00
654706	Invoice	5/3/2023	5/3/2023	5/3/2023	5/3/2023	113.00	0.00	0.00	0.00	113.00	
PD-CUST#:147785 FINGERPRINT APPS/FBI	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total	
PD-CUST#:147785 FINGERPRINT APPS/	NA		0.00	0.00		113.00	0.00	0.00	0.00	113.00	
Distributions											
Account Number	Account Name		Project Account Key			Amount	Percent				
001-4200-2350	Services by other Agencies					113.00	100.00%				
657395	Invoice	5/5/2023	5/5/2023	5/5/2023	5/5/2023	70.00	0.00	0.00	0.00	70.00	
PD-CUST#:215106 BLOOD ALCOHOL ANAL...	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total	
PD-CUST#:215106 BLOOD ALCOHOL AN	NA		0.00	0.00		70.00	0.00	0.00	0.00	70.00	
Distributions											
Account Number	Account Name		Project Account Key			Amount	Percent				
001-4200-2350	Services by other Agencies					70.00	100.00%				

Vendor: EAR01 - EARTH SYSTEMS PACIFIC IN										Vendor Total:	1,007.50
840252	Invoice	5/16/2023	5/16/2023	5/16/2023	5/16/2023	1,007.50	0.00	0.00	0.00	1,007.50	
PW-CUST#:CIT041 GUAD 2022 PAVEMENT...	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total	
SERVICE RENDERED 2022 PAVEMENT R	NA		0.00	0.00		1,007.50	0.00	0.00	0.00	1,007.50	
Distributions											
Account Number	Account Name		Project Account Key			Amount	Percent				
089-4444-3068	Street Rehab FY23					1,007.50	100.00%				

Vendor: ENG02 - ENGEL & GRAY, INC.										Vendor Total:	15,794.86
34X00333	Invoice	4/30/2023	4/30/2023	4/30/2023	4/30/2023	15,794.86	0.00	0.00	0.00	15,794.86	
WWTP-HAUL OFF THE BIOSOLIDS	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total	
PRODUCED AND COMPOST THEM	NA		0.00	0.00		15,794.86	0.00	0.00	0.00	15,794.86	
Distributions											
Account Number	Account Name		Project Account Key			Amount	Percent				
012-4425-2150	Professional Services					15,794.86	100.00%				

Vendor: EPS01 - EXCEL PERSONNEL SERVICES, INC										Vendor Total:	1,573.85
4179886	Invoice	5/18/2023	5/18/2023	5/18/2023	5/18/2023	518.85	0.00	0.00	0.00	518.85	
HR-R.VICTOR 9420-MAINTENANCE S.T.HO...	Warr Bank Acct - Warrants Bank Account				No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HR-R.VICTOR 9420-MAINTENANCE S.T.H	NA		0.00	0.00	518.85	0.00	0.00	0.00	518.85	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-2150	Professional Services				518.85	100.00%				
4179887	Invoice	5/18/2023	5/18/2023	5/18/2023	5/18/2023	1,055.00	0.00	0.00	0.00	1,055.00
HR-R.VICTOR 9420-MAINTENACE S.T.HOURS	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HR-R.VICTOR 9420-MAINTENACE S.T.HO	NA		0.00	0.00	1,055.00	0.00	0.00	0.00	1,055.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-2150	Professional Services				1,055.00	100.00%				

Vendor: [ERE01 - ER ELECTRIC & MECHANICAL](#)

Vendor Total: 756.74

1257	Invoice	5/24/2023	5/24/2023	5/24/2023	5/24/2023	756.74	0.00	0.00	0.00	756.74
WWTP-PIONEER/GULARTE PUMP STATIONS	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WORK AT PIONEER LIFT STATION	NA		0.00	0.00	756.74	0.00	0.00	0.00	756.74	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-2150	Professional Services				756.74	100.00%				

Vendor: [ERN01 - ERNEST PACKAGING SOLUTION](#)

Vendor Total: 269.94

90750001	Invoice	5/4/2023	5/4/2023	5/4/2023	5/4/2023	269.94	0.00	0.00	0.00	269.94
P&R-CLIENT#:102810 JANITORIAL SUPPLIES	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
TT MORCON JUMBO BATH TISSUE 2PLY	NA		0.00	0.00	269.94	0.00	0.00	0.00	269.94	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-1550	Operating Supplies & Exp.				269.94	100.00%				

Vendor: [EWI01 - EWING CORP.](#)

Vendor Total: 588.60

15742661	Invoice	4/25/2023	4/25/2023	4/25/2023	4/25/2023	372.26	0.00	0.00	0.00	372.26
PW-ORDER#:15742661 ROUNDUP PROMAX	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ORDER#:15742661 ROUNDUP PRO	NA		0.00	0.00	372.26	0.00	0.00	0.00	372.26	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				372.26	100.00%				

19162575	Invoice	4/20/2023	4/20/2023	4/20/2023	4/20/2023	213.37	0.00	0.00	0.00	213.37
P&R-BYR 1.67GL ROUNUP PROMAX,3/4 P...	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SPRAY WEEDS AND NEW ADAPTORS FO	NA		0.00	0.00	213.37	0.00	0.00	0.00	213.37	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4300-1550	Operating Supplies & Exp.				213.37	100.00%				

19231410	Invoice	5/25/2023	5/25/2023	5/25/2023	5/25/2023	2.97	0.00	0.00	0.00	2.97
P&R-PIPE NEEDED FOR LEROY PARK	Warr Bank Acct - Warrants Bank Account				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code				On Hold				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
1/2 X 10FT L/P SWING RISER PIPE	NA		0.00	0.00	2.97	0.00	0.00	0.00	2.97	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4300-1550	Operating Supplies & Exp.				2.97	100.00%				

Vendor: [FED01 - FEDERAL EXPRESS CORP.](#) **Vendor Total:** 47.99

8-136-23185	Invoice	5/19/2023	5/19/2023	5/19/2023	5/19/2023	47.99	0.00	0.00	0.00	47.99
PW-POSTAL SERVICE ELEVATED WATER TA...		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FEDEX EXPRESS SERVICES	NA		0.00	0.00	47.99	0.00	0.00	0.00	47.99	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
010-4420-2150	Professional Services				47.99	100.00%				

Vendor: [FID01 - FIDELITY NATIONAL TITLE](#) **Vendor Total:** 500.00

FSLC-532300105-1	Invoice	5/23/2023	5/23/2023	5/23/2023	5/23/2023	500.00	0.00	0.00	0.00	500.00
PW-303 OBISPO SITE IMPROVEMENTS FO...		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PARCEL ID(S): 115-180-026	NA		0.00	0.00	500.00	0.00	0.00	0.00	500.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
089-4444-3094	EV Bus, Chrg				500.00	100.00%				

Vendor: [FIL01 - FILIPPIN ENGINEERING INC](#) **Vendor Total:** 25,571.25

224701-04	Invoice	2/28/2023	2/28/2023	2/28/2023	2/28/2023	19,263.75	0.00	0.00	0.00	19,263.75
PW-PROFESSIONAL SERVICES THROUGH 0...		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CONSTRUCTION - INSPECTION SERVICE	NA		0.00	0.00	19,263.75	0.00	0.00	0.00	19,263.75	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
089-4444-3068	Street Rehab FY23				19,263.75	100.00%				

224701-05	Invoice	3/31/2023	3/31/2023	3/31/2023	3/31/2023	6,307.50	0.00	0.00	0.00	6,307.50
PW-2022 PAVEMENT REHABILITATION PRO...		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-2022 PAVEMENT REHABILITATION P	NA		0.00	0.00	6,307.50	0.00	0.00	0.00	6,307.50	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
089-4444-3068	Street Rehab FY23				6,307.50	100.00%				

Vendor: [FRO01 - FRONTIER COMMUNICATIONS](#) **Vendor Total:** 1,502.55

050423	Invoice	5/4/2023	5/4/2023	5/4/2023	5/4/2023	1,230.71	0.00	0.00	0.00	1,230.71
P&R-ACCT#:805-343-0362-07175-5		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BUSINESS LINE	NA		0.00	0.00	1,230.71	0.00	0.00	0.00	1,230.71	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-1150	Communications				1,230.71	100.00%				

053023	Invoice	5/30/2023	5/30/2023	5/30/2023	5/30/2023	186.73	0.00	0.00	0.00	186.73
P&R-ACCT#:805-343-5512-041588-5		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BUSINESS LINE-	NA		0.00	0.00	186.73	0.00	0.00	0.00	186.73	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-1150	Communications				186.73	100.00%				

053123 Invoice 5/31/2023 5/31/2023 5/31/2023 5/31/2023 85.11 0.00 0.00 0.00 85.11
 P&R-ACCT#:805-343-5713-061406-5 Warr Bank Acct - Warrants Bank Account No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BUSINESS LINE	NA	0.00	0.00	85.11	0.00	0.00	0.00	85.11
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
001-4145-1150	Communications			85.11	100.00%			

Vendor: GAR11 - MARIO GARCIA Vendor Total: 50.00

060623 Invoice 6/6/2023 6/6/2023 6/6/2023 6/6/2023 50.00 0.00 0.00 0.00 50.00
 P&R-CHECK REQUEST -REFUNDABLE DEPO... Warr Bank Acct - Warrants Bank Account No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SATURDAY MAY 6TH	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
001-2044	Auditorium/Park Deposits			50.00	100.00%			

Vendor: GRE01 - MARK GREEN Vendor Total: 2,100.00

37 Invoice 5/26/2023 5/26/2023 5/26/2023 5/26/2023 2,100.00 0.00 0.00 0.00 2,100.00
 ADM-PLAN CHECKS SERVICES MAY 2023 Warr Bank Acct - Warrants Bank Account No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ESCALANTE MEADOWS APARTMENTS	NA	0.00	0.00	450.00	0.00	0.00	0.00	450.00
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
001-4405-2150	Professional Services			450.00	100.00%			

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
GILBERT GONZALES SINGLES FAMILY D	NA	0.00	0.00	675.00	0.00	0.00	0.00	675.00
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
001-4405-2150	Professional Services			675.00	100.00%			

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ALVAREZ 20-UNIT TOWNHOUSE APART	NA	0.00	0.00	225.00	0.00	0.00	0.00	225.00
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
001-4405-2150	Professional Services			225.00	100.00%			

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LEBLANC DETACHED ADU	NA	0.00	0.00	225.00	0.00	0.00	0.00	225.00
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
001-4405-2150	Professional Services			225.00	100.00%			

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
OLIVERA ST APARTMENTS - FIRE SPRINK	NA	0.00	0.00	150.00	0.00	0.00	0.00	150.00
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
001-4405-2150	Professional Services			150.00	100.00%			

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SANCHEZ PREFAB GARAGE	NA		0.00	0.00	75.00	0.00	0.00	0.00	75.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4405-2150	Professional Services				75.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SANDRA LOPEZ GARAGE CONVERSION	NA		0.00	0.00	150.00	0.00	0.00	0.00	150.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4405-2150	Professional Services				150.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
GOMEZ 1 DETACHED ADU	NA		0.00	0.00	150.00	0.00	0.00	0.00	150.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4405-2150	Professional Services				150.00	100.00%				

Vendor: GUA02 - GUADALUPE HARDWARE COMPAN **Vendor Total:** 2,398.04

<u>1111862</u>	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	246.87	0.00	0.00	0.00	246.87
PW-STREETS-1STRAP WRENCH					Warr Bank Acct - Warrants Bank Account	No				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MATERIALS AND SUPPLIES	NA		0.00	0.00	246.87	0.00	0.00	0.00	246.87	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				246.87	100.00%				

<u>1112072</u>	Invoice	5/2/2023	5/2/2023	5/2/2023	5/2/2023	172.46	0.00	0.00	0.00	172.46
PW-STREETS-SPRAYER PROFESION 32OZ					Warr Bank Acct - Warrants Bank Account	No				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-SPRAYER PROFESION 32OZ	NA		0.00	0.00	172.46	0.00	0.00	0.00	172.46	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
023-4461-1550	Operating Supplies & Exp.				172.46	100.00%				

<u>1112129</u>	Invoice	5/3/2023	5/3/2023	5/3/2023	5/3/2023	13.37	0.00	0.00	0.00	13.37
PW-STREETS-DISPOS EAR PLUG ORG 32DB					Warr Bank Acct - Warrants Bank Account	No				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-DISPOS EAR PLUG ORG 32	NA		0.00	0.00	13.37	0.00	0.00	0.00	13.37	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				13.37	100.00%				

<u>1112323</u>	Invoice	5/4/2023	5/4/2023	5/4/2023	5/4/2023	50.01	0.00	0.00	0.00	50.01
PW-STREETS-RETAIN RING PLIER					Warr Bank Acct - Warrants Bank Account	No				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-RETAIN RING PLIER	NA		0.00	0.00	50.01	0.00	0.00	0.00	50.01	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				50.01	100.00%				

<u>1112752</u>	Invoice	5/9/2023	5/9/2023	5/9/2023	5/9/2023	96.72	0.00	0.00	0.00	96.72
PW-STREETS-CAMO SMOOTH BLADE FLIP...					Warr Bank Acct - Warrants Bank Account	No				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
1113172	Invoice	5/12/2023	5/12/2023	5/12/2023	5/12/2023	292.05	0.00	0.00	0.00	292.05
PW-STREETS-CAMO SMOOTH BLADE FLI	NA					96.72	0.00	0.00	0.00	96.72
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				96.72	100.00%				
1113260	Invoice	5/12/2023	5/12/2023	5/12/2023	5/12/2023	533.71	0.00	0.00	0.00	533.71
PW-STREETS-5PK FLEECE DUST BAGS 9GAL	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
OPERATING SUPPLIES FOR STREETS	NA	0.00	0.00	292.05	0.00	0.00	0.00	292.05		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				292.05	100.00%				
1113468	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	39.12	0.00	0.00	0.00	39.12
PW-STREETS-23.5" VINE LOPPER,12PK FIN...	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
LIGHT TOWER FOR WORKING AT NIGHT	NA	0.00	0.00	533.71	0.00	0.00	0.00	533.71		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-1550	Operating Supplies & Exp.				533.71	100.00%				
1113537	Invoice	5/16/2023	5/16/2023	5/16/2023	5/16/2023	49.75	0.00	0.00	0.00	49.75
PW-STREETS-MOLDEX N95 MASK W/EXHA...	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
OPERATING SUPPLIES FOR STREETS	NA	0.00	0.00	49.75	0.00	0.00	0.00	49.75		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				49.75	100.00%				
1113551	Invoice	5/16/2023	5/16/2023	5/16/2023	5/16/2023	106.80	0.00	0.00	0.00	106.80
PW-STREETS-04U606 JIC FEM SWL 1/4"X9...	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
OPERATING SUPPLIES FOR STREETS	NA	0.00	0.00	106.80	0.00	0.00	0.00	106.80		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				106.80	100.00%				
1113701	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	15.07	0.00	0.00	0.00	15.07
WATER-SPANNERFLANGE NUT KIT	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
GRINDER NUT KIT TOOL	NA	0.00	0.00	15.07	0.00	0.00	0.00	15.07		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
010-4420-1550	Operating Supplies & Exp.				15.07	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
1113705	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	327.60	0.00	0.00	0.00	327.60
WWTP-REPLACED FLOOR JACK THAT BROKE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount			Total
PIPE,3/4 PVC,	NA	0.00	0.00	327.60	0.00	0.00	0.00			327.60
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-1500	Equipment Replacement				327.60	100.00%				
1113790	Invoice	5/18/2023	5/18/2023	5/18/2023	5/18/2023	24.08	0.00	0.00	0.00	24.08
PW-STREETS-COUPPL HOSE 5/8 & 3/4"FM E...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount			Total
OPERATING SUPPLIES FOR STREETS	NA	0.00	0.00	24.08	0.00	0.00	0.00			24.08
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				24.08	100.00%				
1113791	Invoice	5/18/2023	5/18/2023	5/18/2023	5/18/2023	7.47	0.00	0.00	0.00	7.47
PW-STREETS-3/4" GARDEN HOSE FEMALE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount			Total
OPERATING SUPPLIES FOR STREETS	NA	0.00	0.00	7.47	0.00	0.00	0.00			7.47
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				7.47	100.00%				
1113792	Credit Memo	5/18/2023	5/18/2023	5/18/2023	5/18/2023	-4.34	0.00	0.00	0.00	-4.34
PW-COUPPL HOSE 5/8 & 3/4" FM END NOT...		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount			Total
PW-COUPPL HOSE 5/8 & 3/4" FM END N	NA	0.00	0.00	-4.34	0.00	0.00	0.00			-4.34
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				-4.34	100.00%				
1113874	Invoice	5/18/2023	5/18/2023	5/18/2023	5/18/2023	43.40	0.00	0.00	0.00	43.40
PW-STREETS-7X19 GAC HDGLV 3/16 CHINA		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount			Total
OPERATING SUPPLIES FOR STREETS	NA	0.00	0.00	43.40	0.00	0.00	0.00			43.40
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				43.40	100.00%				
1113981	Invoice	5/19/2023	5/19/2023	5/19/2023	5/19/2023	3.24	0.00	0.00	0.00	3.24
WATER-SAVGMRC21XLA XL DIESEL GLOVE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount			Total
DIESEL GLOVES	NA	0.00	0.00	3.24	0.00	0.00	0.00			3.24
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
010-4420-1550	Operating Supplies & Exp.				3.24	100.00%				
1113991	Invoice	5/19/2023	5/19/2023	5/19/2023	5/19/2023	380.66	0.00	0.00	0.00	380.66
WATER-BIT DRILL 1"16' SPEEDBOR		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
IMPACT DRIVER,M18 BATTERY,DRILL BIT	NA		0.00	0.00	380.66	0.00	0.00	0.00	380.66	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-1550	Operating Supplies & Exp.				380.66	100.00%				

Vendor: [HEA01 - HEALTH SANITATION SERVICE](#) **Vendor Total:** 288.41

0399617-1082-7	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	288.41	0.00	0.00	0.00	288.41
P&R-1-3 YARD DUMPSTER 1 TIME PER WE...	Warr Bank Acct - Warrants Bank Account				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TRASH SERVICE AT LEROY PARK	NA	0.00	0.00	288.41	0.00	0.00	0.00	288.41
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
001-4300-2150	Professional services			288.41	100.00%			

Vendor: [HEN01 - EAGLE ENERGY, INC](#) **Vendor Total:** 2,680.16

200400	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	271.59	0.00	0.00	0.00	271.59
FIRE-ACCT#:1197 LOCKOUT:05-30-23	Warr Bank Acct - Warrants Bank Account				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FIRE FUEL CHARGES	NA	0.00	0.00	271.59	0.00	0.00	0.00	271.59
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
001-4220-1560	Fuels and Lubricants			271.59	100.00%			

200402	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	165.08	0.00	0.00	0.00	165.08
WATER-ACCT#:1202 LOCKOUT:05-30-23	Warr Bank Acct - Warrants Bank Account				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER FUEL CHARGES	NA	0.00	0.00	165.08	0.00	0.00	0.00	165.08
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
010-4420-1560	Fuel & lubricants			165.08	100.00%			

200403	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	111.45	0.00	0.00	0.00	111.45
WWTP - ACCT#:1207 - LOCKOUT:05-30-23	Warr Bank Acct - Warrants Bank Account				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WASTE WATER TREATMENT PLANT FUE	NA	0.00	0.00	111.45	0.00	0.00	0.00	111.45
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
012-4425-1560	Fuel & lubricants			111.45	100.00%			

200404	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	385.32	0.00	0.00	0.00	385.32
PW-ACCT#:1208 LOCKOUT:05-30-23	Warr Bank Acct - Warrants Bank Account				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
STREETS FUEL CHARGES	NA	0.00	0.00	385.32	0.00	0.00	0.00	385.32
Distributions								
Account Number	Account Name		Project Account Key	Amount	Percent			
071-4454-1560	Fuels & Lubricants			385.32	100.00%			

200411	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	293.28	0.00	0.00	0.00	293.28
P&R-LOCKOUT:05-30-23	Warr Bank Acct - Warrants Bank Account				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PARK AND REC FUEL CHARGES	NA		0.00	0.00		146.64	0.00	0.00	0.00	146.64
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-1560	Fuel & lubricants					146.64	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PARK AND REC FUEL CHARGES	NA		0.00	0.00		146.64	0.00	0.00	0.00	146.64
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4300-1560	Fuel & lubricants					146.64	100.00%			
200471	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	1,453.44	0.00	0.00	0.00	1,453.44
PD-ACCT#:1280 LOCKOUT:05-30-23										
Warr Bank Acct - Warrants Bank Account					No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD FUEL CHARGES	NA		0.00	0.00		1,453.44	0.00	0.00	0.00	1,453.44
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1560	Fuel & lubricants					1,453.44	100.00%			

Vendor: [HER09 - HILDA HERNANDEZ](#) Vendor Total: 50.00

060523	Invoice	6/5/2023	6/5/2023	6/5/2023	6/5/2023	50.00	0.00	0.00	0.00	50.00
P&R-CHECK REQUEST-REFUNDABLE CLEAN...										
Warr Bank Acct - Warrants Bank Account					No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
JACK O'CONNELL PARK MAY 6TH	NA		0.00	0.00		50.00	0.00	0.00	0.00	50.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-2044	Auditorium/Park Deposits					50.00	100.00%			

Vendor: [HOM02 - HOME DEPOT CREDIT SERVICE](#) Vendor Total: 160.67

199860	Invoice	3/23/2023	3/23/2023	3/23/2023	3/23/2023	47.24	0.00	0.00	0.00	47.24
P&R-NEW FINANCE FAUCET										
Warr Bank Acct - Warrants Bank Account					No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-NEW FINANCE FAUCET	NA		0.00	0.00		47.24	0.00	0.00	0.00	47.24
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-1550	Operating Supplies & Exp.					47.24	100.00%			

3626748	Invoice	3/10/2023	3/10/2023	3/10/2023	3/10/2023	14.65	0.00	0.00	0.00	14.65
P&R- 15 AMP INDUSTRIAL GRADE POLE LO...										
Warr Bank Acct - Warrants Bank Account					No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R- 15 AMP INDUSTRIAL GRADE POLE	NA		0.00	0.00		14.65	0.00	0.00	0.00	14.65
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-1550	Operating Supplies & Exp.					14.65	100.00%			

6903483	Invoice	4/6/2023	4/6/2023	4/6/2023	4/6/2023	23.37	0.00	0.00	0.00	23.37
P&R-POCKET ZIPPED TOOL BAG,POLY ADA...										
Warr Bank Acct - Warrants Bank Account					No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-POCKET ZIPPED TOOL BAG,POLY A	NA		0.00	0.00		23.37	0.00	0.00	0.00	23.37
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4300-1550	Operating Supplies & Exp.					23.37	100.00%			

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
8512698	Invoice	5/4/2023	5/4/2023	5/4/2023	5/4/2023	55.41	0.00	0.00	0.00	55.41
P&R - 4X6 US FLAG, EMPIRE 1000 YELLOW...					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R - 4X6 US FLAG, EMPIRE 1000 YELL	NA	0.00	0.00	55.41	0.00	0.00	0.00	55.41

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-1550	Operating Supplies & Exp.		55.41	100.00%

FCH-007909619	Invoice	5/12/2023	5/12/2023	5/12/2023	5/12/2023	20.00	0.00	0.00	0.00	20.00
HOME DEPOT FINANCE CHARGE - LATE PA...					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
HOME DEPOT FINANCE CHARGE - LATE	NA	0.00	0.00	20.00	0.00	0.00	0.00	20.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-1650	Levys, Penalties/Interest		20.00	100.00%

Vendor: [IC001 - ICONIX WATERWORKS \(US\) IN](#)

Vendor Total: 604.99

U2316018886	Invoice	5/18/2023	5/18/2023	5/18/2023	5/18/2023	282.37	0.00	0.00	0.00	282.37
WATER-CITY HALL WATER METER INSTALL...					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
5/8X21/2 BRASS BOLT,5/8 BRASS NUT,2	NA	0.00	0.00	282.37	0.00	0.00	0.00	282.37

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1550	Operating Supplies & Exp.		282.37	100.00%

U2316020440	Invoice	5/30/2023	5/30/2023	5/30/2023	5/30/2023	235.05	0.00	0.00	0.00	235.05
WATER-5/8 BRASS WASHER					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PARTS FOR CITY HALL BACKFLOW AND	NA	0.00	0.00	235.05	0.00	0.00	0.00	235.05

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1550	Operating Supplies & Exp.		235.05	100.00%

U2316020465	Invoice	5/30/2023	5/30/2023	5/30/2023	5/30/2023	87.57	0.00	0.00	0.00	87.57
WATER-2X5 BRASS NIPPLE IMP					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BACKFLOW REPAIR NIPPLES FOR LEAK A	NA	0.00	0.00	87.57	0.00	0.00	0.00	87.57

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1550	Operating Supplies & Exp.		87.57	100.00%

Vendor: [INT01 - INTEGRITY PLANNING](#)

Vendor Total: 6,406.25

65	Invoice	6/1/2023	6/1/2023	6/1/2023	6/1/2023	6,406.25	0.00	0.00	0.00	6,406.25
ADM-GENERAL PLANNING SERVICES					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
GENERAL PLANNING SERVICES	NA	0.00	0.00	4,687.50	0.00	0.00	0.00	4,687.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4405-2150	Professional Services		4,687.50	100.00%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ZONING CLEARANCE	NA		0.00	0.00	218.75	0.00	0.00	0.00	218.75	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4405-2150	Professional Services		218.75	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SNOWY PLOVER 2022-016-GPZ	NA		0.00	0.00	281.25	0.00	0.00	0.00	281.25	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-2078	Snowy Plover Lane		281.25	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LOPEZ H2A CUP	NA		0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-2055	Guadalupe H-2A Housing "Lopez C		1,000.00	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REED-TOGNAZZINI LOT SPLIT	NA		0.00	0.00	218.75	0.00	0.00	0.00	218.75	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-2082	147 Tognazzini Lot Merger		218.75	100.00%						

Vendor: [ITE01 - ITECH SOLUTIONS](#) Vendor Total: **2,033.18**

11910	Invoice	5/10/2023	5/10/2023	5/10/2023	5/10/2023	2,033.18	0.00	0.00	0.00	2,033.18
ADM-BACKUP LAPTOP FOR ADMIN OFFICE...					Warr Bank Acct - Warrants Bank Account	No				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
IN CASE OF POWER OUTAGE/EMERGEN	NA		0.00	0.00	2,033.18	0.00	0.00	0.00	2,033.18	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4105-2150	Professional Services		2,033.18	100.00%						

Vendor: [J&M01 - JONES & MAYER](#) Vendor Total: **445.50**

115924	Invoice	4/30/2023	4/30/2023	4/30/2023	4/30/2023	445.50	0.00	0.00	0.00	445.50
ADM-LEGAL SERVICES - APRIL 2023					Warr Bank Acct - Warrants Bank Account	No				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LEGAL SERVICES APRIL 2023	NA		0.00	0.00	445.50	0.00	0.00	0.00	445.50	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4110-2150	Professional services		445.50	100.00%						

Vendor: [JAC02 - JACK'S ALL AMERICAN PLUM](#) Vendor Total: **4,919.18**

128448	Invoice	2/4/2023	2/4/2023	2/4/2023	2/4/2023	4,054.18	0.00	0.00	0.00	4,054.18
WWTP-REPAIR OF 4 PRESSURIZED TRANSF...					Warr Bank Acct - Warrants Bank Account	No				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FIXED LARGE BROKEN PIPE TO OUR DRY	NA		0.00	0.00	4,054.18	0.00	0.00	0.00	4,054.18	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-2150	Professional Services		4,054.18	100.00%						

132237	Invoice	5/9/2023	5/9/2023	5/9/2023	5/9/2023	865.00	0.00	0.00	0.00	865.00
P&R-MENS RESTROOM MAIN SEWER LINE					Warr Bank Acct - Warrants Bank Account	No				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
COST OF UNPLUGGING MAIN PLUMBIN	NA		0.00	0.00	865.00	0.00	0.00	0.00	865.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-2150	Other professional services		865.00	100.00%						

Vendor: [JBM01 - JUAN BRIBIESCA ALCALA](#) **Vendor Total:** 140.00

02	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	140.00	0.00	0.00	0.00	140.00
PD-WASHED & DETAIL POLICE DEP UNITS	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
UNIT: 18-01,15-03,15-02,15-01	NA		0.00	0.00	140.00	0.00	0.00	0.00	140.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1550	Operating Supplies & Exp.		140.00	100.00%						

Vendor: [KIN03 - KINYON CONSTRUCTION INC](#) **Vendor Total:** 62,584.00

PAINTING053123	Invoice	5/31/2023	5/31/2023	5/31/2023	5/31/2023	62,584.00	0.00	0.00	0.00	62,584.00
ADM/FINANCE-CITY HALL PAINTING-ARPA	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM/FINANCE-CITY HALL PAINTING	NA		0.00	0.00	62,584.00	0.00	0.00	0.00	62,584.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-2150	Other professional services		62,584.00	100.00%						

Vendor: [LBS01 - LOBO BUTCHER SHOP LLC](#) **Vendor Total:** 265.00

050923	Invoice	5/9/2023	5/9/2023	5/9/2023	5/9/2023	265.00	0.00	0.00	0.00	265.00
P&R-CINCO DE MAYO CELEBRATION-ARPA...	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-CINCO DE MAYO CELEBRATION-AR	NA		0.00	0.00	265.00	0.00	0.00	0.00	265.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-2150	Professional services		265.00	100.00%						

Vendor: [LCW01 - LIEBERT CASSIDY WHITMORE](#) **Vendor Total:** 415.00

240606	Invoice	4/30/2023	4/30/2023	4/30/2023	4/30/2023	415.00	0.00	0.00	0.00	415.00
ADM-LCW NEGOTIATIONS-LEGAL SERVICE...	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROFESSIONAL SERVICES RENDERED TH	NA		0.00	0.00	415.00	0.00	0.00	0.00	415.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4110-2150	Professional services		415.00	100.00%						

Vendor: [LMM01 - LEIBOLD MCCLENDON & MANN](#) **Vendor Total:** 2,713.50

3	Invoice	4/14/2023	4/14/2023	4/14/2023	4/14/2023	2,110.50	0.00	0.00	0.00	2,110.50
ADM-SUCCESSOR AGENCY LEGAL SERVICE...	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-SUCCESSOR AGENCY LEGAL SERVI	NA		0.00	0.00	2,110.50	0.00	0.00	0.00	2,110.50	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
026-4500-2150	Professional Services		2,110.50	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
4	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	603.00	0.00	0.00	0.00	603.00
ADM-SUCCESSOR AGENCY LEGAL SERVICE...					No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-SUCCESSOR AGENCY LEGAL SERVI	NA	0.00	0.00	603.00	0.00	0.00	0.00	603.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
026-4500-2150	Professional Services		603.00	100.00%

Vendor: [MAN01 - MANAGED HEALTH NETWORK CO](#)

Vendor Total: 77.33

PRM-080980	Invoice	6/1/2023	6/1/2023	6/1/2023	6/1/2023	77.33	0.00	0.00	0.00	77.33
HR-EAP3 37 SUBSCRIBERS					No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
HR-EAP3 37 SUBSCRIBERS	NA	0.00	0.00	77.33	0.00	0.00	0.00	77.33

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4140-0400	Medical Insurance		77.33	100.00%

Vendor: [MER02 - JOSUE MERAZ](#)

Vendor Total: 150.00

052323	Invoice	5/23/2023	5/23/2023	5/23/2023	5/23/2023	150.00	0.00	0.00	0.00	150.00
PD/CODE COMPLIANCE-CHECK REQUEST-B...					No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DICKS-CARHARTT MENS FORCE 6" WAT	NA	0.00	0.00	150.00	0.00	0.00	0.00	150.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-0450	Other Benefits		150.00	100.00%

Vendor: [ORO01 - CHRISTOPHER OROZCO](#)

Vendor Total: 400.00

053123	Invoice	5/31/2023	5/31/2023	5/31/2023	5/31/2023	400.00	0.00	0.00	0.00	400.00
PD-CHECK REQUEST - UNIFORM ALLOWAN...					No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TACTICAL PISTOL LIGHT, GUN HOLSTER	NA	0.00	0.00	400.00	0.00	0.00	0.00	400.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-0450	Other Benefits		400.00	100.00%

Vendor: [POLO2 - POLYDYNE INC.](#)

Vendor Total: 4,271.63

1739783	Invoice	5/17/2023	5/17/2023	5/17/2023	5/17/2023	4,271.63	0.00	0.00	0.00	4,271.63
WWTP-POLYMER FOR DEWATERING SCRE...					No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-POLYMER FOR DEWATERING SC	NA	0.00	0.00	4,271.63	0.00	0.00	0.00	4,271.63

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-1550	Operating Supplies & Exp.		4,271.63	100.00%

Vendor: [QUA01 - QUADIENT FINANCE USA, INC](#)

Vendor Total: 3,177.70

77900013110001102400279	Invoice	5/12/2023	5/12/2023	5/12/2023	5/12/2023	3,177.70	0.00	0.00	0.00	3,177.70
FINANCE-ACCT#:7900011057551361					No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
POSTAGE	NA		0.00	0.00	3,177.70	0.00	0.00	0.00	3,177.70	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-1200	Office Supplies & Postage				1,588.85	50.00%				
012-4425-1200	Office Supplies & Postage				1,588.85	50.00%				

Vendor: [QUA04 - QUADIENT LEASING USA, INC](#) **Vendor Total:** 1,531.95

[N9944064](#) Invoice 6/16/2023 6/16/2023 6/16/2023 6/16/2023 1,531.95 0.00 0.00 0.00 1,531.95

FINANCE- COVERED PERIOD 5/17-6/16/23 Warr Bank Acct - Warrants Bank Account No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
MACHINE LEASING	NA	0.00	0.00	1,531.95	0.00	0.00	0.00	1,531.95		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-4150	Lease Purchase				765.97	50.00%				
010-4425-4150	Lease-Purchase				765.98	50.00%				

Vendor: [RAM12 - RAMOS WELDING](#) **Vendor Total:** 187.83

[052323](#) Invoice 5/23/2023 5/23/2023 5/23/2023 5/23/2023 180.00 0.00 0.00 0.00 180.00

WWTP-FIXING A BORROWED AERATOR FR... Warr Bank Acct - Warrants Bank Account No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-FIXING A BORROWED AERATOR	NA	0.00	0.00	180.00	0.00	0.00	0.00	180.00		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-2150	Professional Services				180.00	100.00%				

[052323A](#) Invoice 5/23/2023 5/23/2023 5/23/2023 5/23/2023 7.83 0.00 0.00 0.00 7.83

WWTP-PARTS FOR THE AEROTOR Warr Bank Acct - Warrants Bank Account No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-PARTS FOR THE AEROTOR	NA	0.00	0.00	7.83	0.00	0.00	0.00	7.83		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-2150	Professional Services				7.83	100.00%				

Vendor: [RIT01 - RITTERBUSH REPAIR SERVICE](#) **Vendor Total:** 220.00

[844606](#) Invoice 5/18/2023 5/18/2023 5/18/2023 5/18/2023 220.00 0.00 0.00 0.00 220.00

FIRE-ENGINE #81 EXHAUST SYSTEM REPA... Warr Bank Acct - Warrants Bank Account No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FIRE-ENGINE #81 EXHAUST SYSTEM REP	NA	0.00	0.00	220.00	0.00	0.00	0.00	220.00		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4220-1460	Vehicle Maintenance				220.00	100.00%				

Vendor: [ROS04 - DAVID ROSE](#) **Vendor Total:** 3,295.00

[5](#) Invoice 5/31/2023 5/31/2023 5/31/2023 5/31/2023 3,295.00 0.00 0.00 0.00 3,295.00

ADM-BUILDING INSPECTION SERVICES MA... Warr Bank Acct - Warrants Bank Account No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-BUILDING INSPECTION SERVICES	NA	0.00	0.00	3,295.00	0.00	0.00	0.00	3,295.00		
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4405-2150	Professional Services				3,295.00	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: RUI03 - OMAR RUIZ

Vendor Total: 33.16

<u>053123</u>	Invoice	5/31/2023	5/31/2023	5/31/2023	5/31/2023	33.16	0.00	0.00	0.00	33.16
PD-CHECK REQUEST - RANGE MASTER REL...					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-CHECK REQUEST - UNIFORM ALLOW	NA	0.00	0.00	33.16	0.00	0.00	0.00	33.16

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-4200-1550</u>	Operating Supplies & Exp.		33.16	100.00%

Vendor: SCH01 - PATRICK SCHMITZ

Vendor Total: 93.01

<u>052223</u>	Invoice	5/22/2023	5/22/2023	5/22/2023	5/22/2023	93.01	0.00	0.00	0.00	93.01
FIRE-CHECK REQUEST-MILEAGE EXPENSES					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
RFCC/JOC MEETING 05/22/23 (4400 CA	NA	0.00	0.00	93.01	0.00	0.00	0.00	93.01

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-4200-1550</u>	Operating Supplies & Exp.		93.01	100.00%

Vendor: SFS01 - SECURE FLEET SERVICES, INC.

Vendor Total: 324.33

<u>7844</u>	Invoice	5/9/2023	5/9/2023	5/9/2023	5/9/2023	324.33	0.00	0.00	0.00	324.33
WWTP- TRUCK MAINTENANCE					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SERVICE AND INSPECTION	NA	0.00	0.00	324.33	0.00	0.00	0.00	324.33

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>012-4425-1460</u>	Vehicle maintenance		324.33	100.00%

Vendor: SIR01 - SIRCHIE FINGER PRINT

Vendor Total: 110.44

<u>0591775-IN</u>	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	110.44	0.00	0.00	0.00	110.44
PD-CUSTOMER#:00-0093434 ORDER#:106...					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
EVIDENCE RIFLE BOX/25EA	NA	0.00	0.00	110.44	0.00	0.00	0.00	110.44

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-4200-1550</u>	Operating Supplies & Exp.		110.44	100.00%

Vendor: SOU01 - SOUTHERN CALIFORNIA GAS

Vendor Total: 168.33

<u>042723</u>	Invoice	4/27/2023	4/27/2023	4/27/2023	4/27/2023	168.33	0.00	0.00	0.00	168.33
P&R-ACCT#:09451463419 1025 GUADLAU...					Warr Bank Acct - Warrants Bank Account	No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
GAS SERVICES	NA	0.00	0.00	168.33	0.00	0.00	0.00	168.33

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
<u>001-4145-1000</u>	Utilities		168.33	100.00%

Vendor: STA02 - STATEWIDE TRAFFIC SAFETY

Vendor Total: 1,401.82

<u>03022388</u>	Invoice	5/30/2023	5/30/2023	5/30/2023	5/30/2023	1,401.82	0.00	0.00	0.00	1,401.82
PW-CUSTOM SIGN					Warr Bank Acct - Warrants Bank Account	No				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-CUSTOM SIGN	NA		0.00	0.00	1,401.82	0.00	0.00	0.00	1,401.82	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				1,401.82	100.00%				

Vendor: STA11 - STAPLES CREDIT PLAN

Vendor Total: 426.55

3263171921	Invoice	4/25/2023	4/25/2023	4/25/2023	4/25/2023	254.32	0.00	0.00	0.00	254.32
ADM-COPY PAER & WHITE BOARD					No					
	Warr Bank Acct - Warrants Bank Account									

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-COPY PAER & WHITE BOARD	NA	0.00	0.00	254.32	0.00	0.00	0.00	254.32

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4140-1200	Office Supplies & Postage		254.32	100.00%

3268207141	Invoice	5/4/2023	5/4/2023	5/4/2023	5/4/2023	172.23	0.00	0.00	0.00	172.23
ADM-COPY PAPER FOR BUILDING DEPT					No					
	Warr Bank Acct - Warrants Bank Account									

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-COPY PAPER FOR BUILDING DEPT	NA	0.00	0.00	172.23	0.00	0.00	0.00	172.23

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4105-1200	Office Supplies & Postage		172.23	100.00%

Vendor: TEM01 - TEMPLETON UNIFORMS,LLC

Vendor Total: 1,962.87

153670	Invoice	5/16/2023	5/16/2023	5/16/2023	5/16/2023	584.21	0.00	0.00	0.00	584.21
PD-UNIFORM ALLOWANCE-DAVE BONIFAC...					No					
	Warr Bank Acct - Warrants Bank Account									

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NOMEX SHIRT,PANT BELT,NOMEX PANT	NA	0.00	0.00	584.21	0.00	0.00	0.00	584.21

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4220-0450	Other Benefits		584.21	100.00%

153719	Invoice	5/18/2023	5/18/2023	5/18/2023	5/18/2023	1,000.00	0.00	0.00	0.00	1,000.00
PD- EXPLORER EQUIPMENT PURCHASE					No					
	Warr Bank Acct - Warrants Bank Account									

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NAMETAGS,PANT BELTS,SHIRTS,JACKET	NA	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-3210	Explorers		1,000.00	100.00%

153721	Invoice	5/18/2023	5/18/2023	5/18/2023	5/18/2023	378.66	0.00	0.00	0.00	378.66
PD-UNIFORM ALLOWANCE-FRANK MEDINA					No					
	Warr Bank Acct - Warrants Bank Account									

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SHIRT,LIGHT HOLDER,TACTIVAL PANT,BA	NA	0.00	0.00	378.66	0.00	0.00	0.00	378.66

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-0450	Other Benefits		378.66	100.00%

Vendor: TGN01 - THE GUADALUPE - NIPOMO DUNES CENTER

Vendor Total: 250.00

060523	Invoice	6/5/2023	6/5/2023	6/5/2023	6/5/2023	250.00	0.00	0.00	0.00	250.00
P&R - CHECK REQUEST - REFUNDABLE CLE...					No					
	Warr Bank Acct - Warrants Bank Account									

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code	On Hold							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CLEANING DEPOSIT FOR SAT MAY 20TH	NA		0.00	0.00	250.00	0.00	0.00	0.00	250.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-2044	Auditorium/Park Deposits				250.00	100.00%				

Vendor: THE07 - PHILIP F. SINCO **Vendor Total: 9,012.50**

10278	Invoice	5/31/2023	5/31/2023	5/31/2023	5/31/2023	630.00	0.00	0.00	0.00	630.00
ADM-CANNABIS RELATED MAY 2023		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-CANNABIS RELATED MAY 2023	NA		0.00	0.00	630.00	0.00	0.00	0.00	630.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-HEMP-2150	Profl Services				630.00	100.00%				

10279	Invoice	5/31/2023	5/31/2023	5/31/2023	5/31/2023	7,630.00	0.00	0.00	0.00	7,630.00
ADM-LEGAL SERVICES (TIME SPENT) MAY...		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-LEGAL SERVICES (TIME SPENT) M	NA		0.00	0.00	7,630.00	0.00	0.00	0.00	7,630.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4110-2150	Professional services				7,630.00	100.00%				

10280	Invoice	5/31/2023	5/31/2023	5/31/2023	5/31/2023	752.50	0.00	0.00	0.00	752.50
ADM-ROYAL THEATER/RDA MAY 2023		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
RDA	NA		0.00	0.00	227.50	0.00	0.00	0.00	227.50	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
026-4500-2150	Professional Services				227.50	100.00%				

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ROYAL THEATER	NA		0.00	0.00	525.00	0.00	0.00	0.00	525.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
079-4542-3150	Improve. Other than Buildings				525.00	100.00%				

Vendor: THO01 - THOMAS BRANDEBERRY **Vendor Total: 6,375.00**

4	Invoice	6/1/2023	6/1/2023	6/1/2023	6/1/2023	6,375.00	0.00	0.00	0.00	6,375.00
ADM-ROYAL THEATER PROJECT & GRANT...		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-ROYAL THEATER PROJECT & GRAN	NA		0.00	0.00	6,375.00	0.00	0.00	0.00	6,375.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
079-4542-3150	Improve. Other than Buildings				6,375.00	100.00%				

Vendor: TYL01 - TYLER TECHNOLOGIES, INC. **Vendor Total: 7,129.54**

025-409967	Invoice	2/1/2023	2/1/2023	2/1/2023	2/1/2023	3,924.54	0.00	0.00	0.00	3,924.54
FINANCE-CONTENT MANAGER ANNUAL FE...		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-CONTENT MANAGER ANNUAL	NA	0.00	0.00	3,924.54	0.00	0.00	0.00	3,924.54		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4120-2150	Professional services				3,924.54	100.00%				

025-414905	Invoice	2/28/2023	2/28/2023	2/28/2023	2/28/2023	210.00	0.00	0.00	0.00	210.00
FINANCE-JACOB LYONS ERP PRO 10 FINAN...	Warr Bank Acct - Warrants Bank Account				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-JACOB LYONS ERP PRO 10 FIN	NA	0.00	0.00	210.00	0.00	0.00	0.00	210.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4120-2150	Professional services				210.00	100.00%				

025-419085	Invoice	3/31/2023	3/31/2023	3/31/2023	3/31/2023	1,000.00	0.00	0.00	0.00	1,000.00
FINANCE-ACCOUNTS PAYABLE-LEGACY/HIS...	Warr Bank Acct - Warrants Bank Account				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-ACCOUNTS PAYABLE-LEGACY/	NA	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4120-2150	Professional services				1,000.00	100.00%				

025-422627	Invoice	5/10/2023	5/10/2023	5/10/2023	5/10/2023	1,995.00	0.00	0.00	0.00	1,995.00
FINANCE-CUST#:53962	Warr Bank Acct - Warrants Bank Account				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
04/21-5/5/23 KAREN ANDERSON	NA	0.00	0.00	1,995.00	0.00	0.00	0.00	1,995.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4120-2150	Professional services				1,995.00	100.00%				

Vendor: USA01 - U.S.A. BLUEBOOK INC. Vendor Total: 1,214.54

INVO0003419	Invoice	5/5/2023	5/5/2023	5/5/2023	5/5/2023	142.33	0.00	0.00	0.00	142.33
WWTP-CUST#:322222 BULK SILICONE TUB...	Warr Bank Acct - Warrants Bank Account				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
REPLACEMENT PUMP HOSE ISCO COMP	NA	0.00	0.00	142.33	0.00	0.00	0.00	142.33		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-1550	Operating Supplies & Exp.				142.33	100.00%				

INVO0011955	Invoice	5/15/2023	5/15/2023	5/15/2023	5/15/2023	1,072.21	0.00	0.00	0.00	1,072.21
WWTP-REPLACEMENT VACUUM PUMP FO...	Warr Bank Acct - Warrants Bank Account				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-REPLACEMENT VACUUM PUMP	NA	0.00	0.00	1,072.21	0.00	0.00	0.00	1,072.21		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-1500	Equipment Replacement				1,072.21	100.00%				

Vendor: USB04 - U.S. BANK CORPORATE PAYME Vendor Total: 2,229.76

24310333103005927439708	Invoice	4/14/2023	4/14/2023	4/14/2023	4/14/2023	150.00	0.00	0.00	0.00	150.00
PD-NOBLE	Warr Bank Acct - Warrants Bank Account				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
24431063115206013300043	Invoice	4/26/2023	4/26/2023	4/26/2023	4/26/2023	96.00	0.00	0.00	0.00	96.00
FIRE-SB COUNTY PUBLIC HEALTH DEP-R.G... Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
PD-NOBLE	NA		0.00	0.00	150.00	0.00	0.00	0.00		150.00
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-1350	Memberships, dues,subscript.				150.00	100.00%				
24445003120300644396877	Invoice	5/1/2023	5/1/2023	5/1/2023	5/1/2023	24.98	0.00	0.00	0.00	24.98
FIRE-FOODS CO. SUPPLIES FOR STRAWBER... Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
EMT RECEIPT	NA		0.00	0.00	96.00	0.00	0.00	0.00		96.00
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4220-1300	Business Exp. & Training				96.00	100.00%				
24692163110108593501858	Invoice	4/21/2023	4/21/2023	4/21/2023	4/21/2023	48.93	0.00	0.00	0.00	48.93
PD-MOP SYSTEM Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
BRAWNY 8XL TEAR,WATER	NA		0.00	0.00	24.98	0.00	0.00	0.00		24.98
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4220-1550	Operating Supplies & Exp.				24.98	100.00%				
24692163112100161971124	Invoice	4/24/2023	4/24/2023	4/24/2023	4/24/2023	1,739.99	0.00	0.00	0.00	1,739.99
PD- COSTCO- TREMILL- WELLNESS GRANT Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
PD-COSTCO -MOP SYSTEM	NA		0.00	0.00	48.93	0.00	0.00	0.00		48.93
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-1200	Office Supplies & Postage				48.93	100.00%				
24692163112100161971124	Invoice	4/24/2023	4/24/2023	4/24/2023	4/24/2023	1,739.99	0.00	0.00	0.00	1,739.99
PD- COSTCO- TREMILL- WELLNESS GRANT Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
PD-COSTCO-TREMILL- WELLNESS GRAN	NA		0.00	0.00	1,739.99	0.00	0.00	0.00		1,739.99
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
039-4200-1501	Equipment<or=\$5,000				1,739.99	100.00%				
24755423111271111024984	Invoice	4/24/2023	4/24/2023	4/24/2023	4/24/2023	169.86	0.00	0.00	0.00	169.86
FIRE-LA QUINTA -F.GARCIA 04/20-4/20/23 Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
PEER SUPPORT TRAINING	NA		0.00	0.00	169.86	0.00	0.00	0.00		169.86
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4220-1300	Business Exp. & Training				169.86	100.00%				

Vendor: VER05 - VERIZON WIRELESS										Vendor Total:	1,465.58
9934422900	Invoice	5/8/2023	5/8/2023	5/8/2023	5/8/2023	395.18	0.00	0.00	0.00	395.18	
FIRE-ACCT#:942045079-00001 Warr Bank Acct - Warrants Bank Account No											

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
MONTHLY CHARGES COMMUNICATION	NA	0.00	0.00	395.18	0.00	0.00	0.00	395.18		
Distributions										
<u>Account Number</u>	<u>Account Name</u>	<u>Project Account Key</u>			<u>Amount</u>	<u>Percent</u>				
001-4220-1150	Communications				395.18	100.00%				
9935201579 Invoice 5/18/2023 5/18/2023 5/18/2023 5/18/2023 1,070.40 0.00 0.00 0.00 1,070.40										
ADM-COMMUNICATIONS Warr Bank Acct - Warrants Bank Account No										
Items										
<u>Item Description</u>	<u>Commodity</u>	<u>Units</u>	<u>Price</u>	<u>Amount</u>	<u>Tax</u>	<u>Shipping</u>	<u>Discount</u>	<u>Total</u>		
CITY CELL PHONES	NA	0.00	0.00	1,070.40	0.00	0.00	0.00	1,070.40		
Distributions										
<u>Account Number</u>	<u>Account Name</u>	<u>Project Account Key</u>			<u>Amount</u>	<u>Percent</u>				
001-4200-1150	Communications				51.50	4.81%				
071-4454-1150	Communications				51.50	4.81%				
071-4454-1150	Communications				222.02	20.74%				
012-4425-1150	Communications				51.50	4.81%				
012-4425-1150	Communications				51.50	4.81%				
012-4425-1150	Communications				51.50	4.81%				
012-4425-1150	Communications				50.80	4.75%				
010-4420-1150	Communications				50.80	4.75%				
010-4420-1150	Communications				40.01	3.74%				
010-4420-1150	Communications				40.01	3.74%				
010-4420-1150	Communications				51.50	4.81%				
001-4145-1150	Communications				25.75	2.41%				
001-4300-1150	Communications				25.75	2.41%				
001-4300-1150	Communications				51.50	4.81%				
001-4300-1150	Communications				101.63	9.49%				
001-4145-1150	Communications				101.63	9.49%				
071-4454-1150	Communications				17.16	1.60%				
010-4420-1150	Communications				17.17	1.60%				
012-4425-1150	Communications				17.17	1.60%				

Vendor: WCR01 - W.C. RANCH Vendor Total: 3,800.00

523 Invoice 5/14/2023 5/14/2023 5/14/2023 5/14/2023 3,800.00 0.00 0.00 0.00 3,800.00
WWTP-NEW DITCH FOR THE EFFLUENT PL... Warr Bank Acct - Warrants Bank Account No

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
EFFLUENT DITCH DIRECTLY SOUTH OF S	NA	0.00	0.00	3,800.00	0.00	0.00	0.00	3,800.00		
Distributions										
<u>Account Number</u>	<u>Account Name</u>	<u>Project Account Key</u>			<u>Amount</u>	<u>Percent</u>				
012-4425-2150	Professional Services				3,800.00	100.00%				

Vendor: WEL01 - WELLS FARGO VENDOR FINANC Vendor Total: 727.58

5025030769 Invoice 5/6/2023 5/6/2023 5/6/2023 5/6/2023 666.45 0.00 0.00 0.00 666.45
ADM-CONTRACT#:450-0036196-000 CUST... Warr Bank Acct - Warrants Bank Account No

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-COPIER MACHINES LEASE PAYME	NA	0.00	0.00	666.45	0.00	0.00	0.00	666.45		
Distributions										
<u>Account Number</u>	<u>Account Name</u>	<u>Project Account Key</u>			<u>Amount</u>	<u>Percent</u>				
001-4140-4150	Lease Purchase				666.45	100.00%				

5025030770 Invoice 5/6/2023 5/6/2023 5/6/2023 5/6/2023 61.13 0.00 0.00 0.00 61.13
ADM-CONTRACT#:450-0036196-001 CUST... Warr Bank Acct - Warrants Bank Account No

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-FIRE DEPT-COPY MACHINE-LEASE	NA	0.00	0.00	61.13	0.00	0.00	0.00	61.13		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4140-4150	Lease Purchase		61.13	100.00%						

Vendor: [WIL03 - WILLDAN FINANCIAL SERVICE](#) **Vendor Total: 2,087.00**

010-54763	Invoice	5/26/2023	5/26/2023	5/26/2023	5/26/2023	927.00	0.00	0.00	0.00	927.00
PD-CLIENT#:C49281 PUBLIC SAFETY IMPA...		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PROFESSIONAL SERVICES RENDERED THR	NA	0.00	0.00	927.00	0.00	0.00	0.00	927.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
042-4210-2350	Services by other Agencies		927.00	100.00%						

010-54765	Invoice	5/18/2023	5/18/2023	5/18/2023	5/18/2023	1,160.00	0.00	0.00	0.00	1,160.00
PW-PASADERA LANDSCAPING AND LIGHTI...		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
DEVELOPMENT OF PASADERA LIGHTIN	NA	0.00	0.00	1,160.00	0.00	0.00	0.00	1,160.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
063-4472-2150	Professional services		1,160.00	100.00%						

Vendor: [WRI01 - ROBERT WRIGHT](#) **Vendor Total: 44.33**

051623	Invoice	5/16/2023	5/16/2023	5/16/2023	5/16/2023	44.33	0.00	0.00	0.00	44.33
PD-CHECK REQUEST-RANGE REIMBURSME...		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
RANGE MASTER FEE & REQUALIFYING	NA	0.00	0.00	44.33	0.00	0.00	0.00	44.33		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1550	Operating Supplies & Exp.		44.33	100.00%						

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Credit Memo	2	-32.60	0.00	0.00	0.00	-32.60	0.00	-32.60
Invoice	181	280,607.23	0.00	0.00	0.00	280,607.23	0.00	280,607.23
Grand Total:		280,574.63	0.00	0.00	0.00	280,574.63	0.00	280,574.63

Account Summary

Account	Name	Amount
001-2044	Auditorium/Park Deposits	350.00
001-2048	Building Permit Deposits	194.00
001-2055	Guadalupe H-2A Housing "Lopez CUP"	1,110.88
001-2078	Snowy Plover Lane	281.25
001-2081	Element 7	107.03
001-2082	147 Tognazzini Lot Merger	218.75
001-4100-1550	Operating Supplies & Exp.	40.22
001-4105-1200	Office Supplies & Postage	172.23
001-4105-2150	Professional Services	2,033.18
001-4110-2150	Professional services	8,490.50
001-4120-1200	Office Supplies & Postage	356.47
001-4120-1501	Equipment < or = \$5000	519.82
001-4120-2150	Professional services	7,821.32
001-4140-0400	Medical Insurance	77.33
001-4140-1200	Office Supplies & Postage	254.32
001-4140-4150	Lease Purchase	727.58
001-4145-1000	Utilities	168.33
001-4145-1150	Communications	4,340.85
001-4145-1550	Operating Supplies & Exp.	331.83
001-4145-1560	Fuel & lubricants	146.64
001-4145-2150	Other professional services	63,998.51
001-4200-0450	Other Benefits	1,495.97
001-4200-1150	Communications	51.50
001-4200-1200	Office Supplies & Postage	246.95
001-4200-1350	Memberships, dues,subscript.	150.00
001-4200-1550	Operating Supplies & Exp.	575.51
001-4200-1560	Fuel & lubricants	1,453.44
001-4200-2150	Professional services	1,785.00
001-4200-2350	Services by other Agencies	5,406.22
001-4200-3210	Explorers	1,000.00
001-4220-0450	Other Benefits	584.21
001-4220-1150	Communications	395.18
001-4220-1300	Business Exp. & Training	265.86
001-4220-1460	Vehicle Maintenance	220.00
001-4220-1550	Operating Supplies & Exp.	473.67
001-4220-1560	Fuels and Lubricants	271.59
001-4220-2350	Services by other Agencies	2,013.09
001-4300-1150	Communications	178.88
001-4300-1550	Operating Supplies & Exp.	525.28
001-4300-1560	Fuel & lubricants	146.64
001-4300-1650	Levys, Penalties/Interest	20.00
001-4300-2150	Professional services	5,002.45
001-4405-2150	Professional Services	10,301.25
001-HEMP-2150	Profl Services	630.00
Total:		124,933.73

Account	Name	Amount
010-4420-1150	Communications	199.49
010-4420-1200	Office Supplies & Postage	1,588.85
010-4420-1535	Meters	1,878.12
010-4420-1550	Operating Supplies & Exp.	1,221.44
010-4420-1560	Fuel & lubricants	165.08
010-4420-2150	Professional Services	35,447.14
010-4420-4150	Lease Purchase	765.97
010-4425-4150	Lease-Purchase	765.98
Total:		42,032.07

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
012-4425-1150	Communications	222.47
012-4425-1200	Office Supplies & Postage	1,588.85
012-4425-1400	Equipment Maintenance	2,222.00
012-4425-1460	Vehicle maintenance	324.33
012-4425-1500	Equipment Replacement	1,399.81
012-4425-1550	Operating Supplies & Exp.	7,148.67
012-4425-1560	Fuel & lubricants	111.45
012-4425-2150	Professional Services	41,525.50
	Total:	54,543.08

<u>Account</u>	<u>Name</u>	<u>Amount</u>
023-4461-1150	Communications	200.00
023-4461-1550	Operating Supplies & Exp.	172.46
023-4461-1560	Fuel & lubricants	8,807.92
	Total:	9,180.38

<u>Account</u>	<u>Name</u>	<u>Amount</u>
026-4500-2150	Professional Services	2,941.00
	Total:	2,941.00

<u>Account</u>	<u>Name</u>	<u>Amount</u>
039-4200-1501	Equipment<or=\$5,000	1,994.27
039-4200-1550	Operating Supplies & Exp.	110.64
039-4200-3200	Equipment	481.98
	Total:	2,586.89

<u>Account</u>	<u>Name</u>	<u>Amount</u>
042-4210-2350	Services by other Agencies	927.00
	Total:	927.00

<u>Account</u>	<u>Name</u>	<u>Amount</u>
063-4472-2150	Professional services	2,031.00
	Total:	2,031.00

<u>Account</u>	<u>Name</u>	<u>Amount</u>
071-4454-1150	Communications	290.68
071-4454-1550	Operating Supplies & Exp.	3,328.83
071-4454-1560	Fuels & Lubricants	385.32
071-4454-2150	Professional Services	2,962.78
	Total:	6,967.61

<u>Account</u>	<u>Name</u>	<u>Amount</u>
079-4542-3150	Improve. Other than Buildings	7,064.12
	Total:	7,064.12

<u>Account</u>	<u>Name</u>	<u>Amount</u>
089-4444-3068	Street Rehab FY23	26,578.75
089-4444-3094	EV Bus, Chrg	500.00
	Total:	27,078.75

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>107-4018-2150</u>	Profl Services	289.00
	Total:	289.00



City of Guadalupe

Payment Register

APPKT00018 - 06.13.23 biweekly checks

01 - Vendor Set 01

Bank: Payroll Bank Acct - Payroll Bank Account

Vendor Number	Vendor Name					Total Vendor Amount
AFL01	AFLAC					183.32
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/06/2023	183.32	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000013	AFLAC-Pretax	06/01/2023	06/01/2023	0.00	183.32	

Vendor Number	Vendor Name					Total Vendor Amount
UNU01	FIRST UNUM LIFE INSURANCE					2,399.31
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/06/2023	2,399.31	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000014	Dental Insurance	06/01/2023	06/01/2023	0.00	27.40	
INV0000015	Dental Insurance	06/01/2023	06/01/2023	0.00	2,371.91	

Vendor Number	Vendor Name					Total Vendor Amount
LINO1	LINCOLN NATIONAL LIFE INS					220.83
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/06/2023	220.83	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000019	Life Insurance	06/01/2023	06/01/2023	0.00	220.83	

Vendor Number	Vendor Name					Total Vendor Amount
HARO1	MASSMUTUAL					2,370.36
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/06/2023	2,370.36	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000016	Deferred Comp	06/01/2023	06/01/2023	0.00	2,370.36	

Vendor Number	Vendor Name					Total Vendor Amount
PUB02	P.E.R.S. Health					26,826.13
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/06/2023	26,826.13	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000020	Health Insurance	06/01/2023	06/01/2023	0.00	9,169.95	
INV0000021	Health Insurance	06/01/2023	06/01/2023	0.00	7,229.39	
INV0000022	Health Insurance	06/01/2023	06/01/2023	0.00	10,426.79	

Vendor Number	Vendor Name					Total Vendor Amount
VSP01	VSP					291.31
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/06/2023	291.31	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000029	Vision Insurance	06/01/2023	06/01/2023	0.00	291.31	

Bank: Warr Bank Acct - Warrants Bank Account

Vendor Number	Vendor Name					Total Vendor Amount
ACE03	ACE TREE					2,925.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/06/2023	2,925.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20221645	PW-TREE PRUNING	04/09/2023	04/09/2023	0.00	2,925.00	

Payment Register

APPKT00018 - 06.13.23 biweekly checks

Vendor Number <u>AIR02</u>	Vendor Name AIRGAS USA LLC					Total Vendor Amount 400.85	
Payment Type Check	Payment Number				Payment Date 06/06/2023	Payment Amount 400.85	
Payable Number <u>9137769251</u>	Description FIRE-OXYGEN USP DA MED CGA	Payable Date 05/04/2023	Due Date 05/04/2023	Discount Amount 0.00	Payable Amount 400.85		

Vendor Number <u>AMA02</u>	Vendor Name AMAZON BUSINESS					Total Vendor Amount 2,087.62	
Payment Type Check	Payment Number				Payment Date 06/06/2023	Payment Amount 2,087.62	
Payable Number <u>11C4-T9FC-9CH7</u>	Description FINANCE-ACCT#:A19RD4DAF93AUQ INV#:1HTG-4DQJ-7P	Payable Date 05/17/2023	Due Date 05/17/2023	Discount Amount 0.00	Payable Amount -28.26		
<u>11RK-TMJV-1RM3</u>	FINANCE-ACCT#:A19RD4DAF93AUQ	05/24/2023	05/24/2023	0.00	363.00		
<u>11W-M7CD-MFRX</u>	PD-ACCT#:A19RD4DAF93AUQ OFFICER WELLNESS PROGI	05/19/2023	05/19/2023	0.00	112.92		
<u>14R6-GTQD-3D97</u>	FINANCE-ACCT#:A19RD4DAF93AUQ	06/05/2023	06/05/2023	0.00	21.73		
<u>14RN-FW9C-1VC9</u>	FIRE-ACCT#:A19RD4DAF93AUQ	05/11/2023	05/11/2023	0.00	47.84		
<u>1FPY-1RY7-CJ4F</u>	PD-ACCT#:A19RD4DAF93AUQ PET SUPPLIES	05/17/2023	05/17/2023	0.00	141.36		
<u>1HTY-4XYT-NX6Q</u>	FINANCE-ACCT#:1HTY-4XYT-NX6Q	05/19/2023	05/19/2023	0.00	259.91		
<u>1JVF-J4QQ-ML7C</u>	WWTP-ACCT#:A19RD4DAF93AUQ	05/19/2023	05/19/2023	0.00	352.77		
<u>1NHF-HJPG-39DD</u>	FINANCE-ACCT#:A19RD4DAF93AUQ	05/24/2023	05/24/2023	0.00	259.91		
<u>1NJJ-JV9V-FQWV</u>	PD-ACCT#:A19RD4DAF93AUQ - PD SUPPLIES	05/26/2023	05/26/2023	0.00	198.02		
<u>1P1G-16JT-997T</u>	PD-ACCT#:A19RD4DAF93AUQ - OFFICER WELLNESS PROX	05/23/2023	05/23/2023	0.00	110.64		
<u>1PY6-HJC4-1DK3</u>	P&R-ACCT#:A19RD4DAF93AUQ	05/16/2023	05/16/2023	0.00	31.31		
<u>1TNM-PHM9-1JHV</u>	P&R-ACCT#:A19RD4DAF93AUQ	05/01/2023	05/01/2023	0.00	48.88		
<u>1WN4-H6MP-7J16</u>	WWTP-ACCT#:A19RD4DAF93AUQ	05/12/2023	05/12/2023	0.00	167.59		

Vendor Number <u>BRE01</u>	Vendor Name ANDREW BREDA					Total Vendor Amount 41.90	
Payment Type Check	Payment Number				Payment Date 06/06/2023	Payment Amount 41.90	
Payable Number <u>053123</u>	Description PD-CHECK REQUEST-UNIFORM ALLOWANCE	Payable Date 05/31/2023	Due Date 05/31/2023	Discount Amount 0.00	Payable Amount 41.90		

Vendor Number <u>AQU01</u>	Vendor Name AQUA-METRIC SALES COMPANY					Total Vendor Amount 1,878.12	
Payment Type Check	Payment Number				Payment Date 06/06/2023	Payment Amount 1,878.12	
Payable Number <u>INV0094798</u>	Description WATER-AG 6590 AUTO GUN RF	Payable Date 05/15/2023	Due Date 05/15/2023	Discount Amount 0.00	Payable Amount 1,878.12		

Vendor Number <u>ARA01</u>	Vendor Name ARAMARK UNIFORM SERVICES					Total Vendor Amount 582.01	
Payment Type Check	Payment Number				Payment Date 06/06/2023	Payment Amount 582.01	
Payable Number <u>5020256993</u>	Description PW/WWTP-ACCT#:170454000 CUST#:792224355	Payable Date 04/05/2023	Due Date 04/05/2023	Discount Amount 0.00	Payable Amount 27.12		
<u>5020276582</u>	P&R-ACCT#:170454000 CUST#:792224354	05/01/2023	05/01/2023	0.00	67.22		
<u>5020284649</u>	PW/WWTP-ACCT#:170454000 CUSTOMER#:792224355	05/10/2023	05/10/2023	0.00	27.12		
<u>5020287570</u>	PW/WATER ACCT#"170454000 CUSTOMER#:792224356	05/15/2023	05/15/2023	0.00	17.06		
<u>5020287622</u>	P&R ACCT#:170454000 CUST#:792224354	05/15/2023	05/15/2023	0.00	67.22		
<u>5020287634</u>	PW/STREETS ACCT#:170454000 CUSTOMER#:79222435	05/15/2023	05/15/2023	0.00	9.12		
<u>5020287647</u>	PD-ACCT#:792232905 CUST#:79223905	05/15/2023	05/15/2023	0.00	112.67		
<u>5020289966</u>	PW/WWTP - ACCT#:170454000 CUST#:792224355	05/17/2023	05/17/2023	0.00	27.12		
<u>5020292988</u>	PW/WATER ACCT#:170454000 CUSTOMER#:792224356	05/22/2023	05/22/2023	0.00	17.06		
<u>5020293021</u>	P&R-ACCT#:170454000 CUST#:792224354	05/22/2023	05/22/2023	0.00	128.06		
<u>5020293028</u>	PW/STREETS ACCT#:170454000 CUST#:792224357	05/25/2023	05/25/2023	0.00	9.12		
<u>5020295099</u>	PW/WWTP-ACCT#:170454000 CUST#:792224355	05/24/2023	05/24/2023	0.00	27.12		
<u>5020298390</u>	PW/WATER-ACCT#:170454000 CUST#:792224356	05/29/2023	05/29/2023	0.00	17.06		
<u>5020298420</u>	PW/STREETS - ACCT#:170454000 CUST#:792224357	05/29/2023	05/29/2023	0.00	11.88		
<u>5020550899</u>	PW/WATER -ACCT#:170454000 CUST#:792224356	02/20/2023	02/20/2023	0.00	17.06		

Payment Register

APPKT00018 - 06.13.23 biweekly checks

Vendor Number <u>ATI02</u>	Vendor Name ATIMS INC.			Total Vendor Amount 1,785.00	
Payment Type Check	Payment Number			Payment Date 06/06/2023	Payment Amount 1,785.00
Payable Number <u>02-2010287</u>	Description PD-RMS YEARLY MAINTENANCE - 6/1-5/31/24	Payable Date 04/26/2023	Due Date 04/26/2023	Discount Amount 0.00	Payable Amount 1,785.00

Vendor Number <u>BOB01</u>	Vendor Name BOB'S RUBBER STAMPS			Total Vendor Amount 40.22	
Payment Type Check	Payment Number			Payment Date 06/06/2023	Payment Amount 40.22
Payable Number <u>4602</u>	Description ADM-NAME PLATE FOR GILBERT ROBLES	Payable Date 05/24/2023	Due Date 05/24/2023	Discount Amount 0.00	Payable Amount 40.22

Vendor Number <u>CAR02</u>	Vendor Name CARR'S BOOTS INC.			Total Vendor Amount 149.97	
Payment Type Check	Payment Number			Payment Date 06/06/2023	Payment Amount 149.97
Payable Number <u>14768</u>	Description P&R-PO#:05052023 - UNIFORM ALLOWANCE-E.J.SCHUBE	Payable Date 05/16/2023	Due Date 05/16/2023	Discount Amount 0.00	Payable Amount 149.97

Vendor Number <u>CAS07</u>	Vendor Name CASSIA LANDSCAPE			Total Vendor Amount 5,317.00	
Payment Type Check	Payment Number			Payment Date 06/06/2023	Payment Amount 5,317.00
Payable Number <u>032326</u>	Description P&R-LANDSCAPE MAINTENANCE FOR MARCH 2023	Payable Date 03/21/2023	Due Date 03/21/2023	Discount Amount 0.00	Payable Amount 2,223.00
Payable Number <u>052339</u>	Description PW-LANDSCAPE MAINTENANCE FOR MAY 2023	Payable Date 05/16/2023	Due Date 05/16/2023	Discount Amount 0.00	Payable Amount 871.00
Payable Number <u>052340</u>	Description P&R-LANDSCAPE MAINTENANCE FOR MAY 2023	Payable Date 05/16/2023	Due Date 05/16/2023	Discount Amount 0.00	Payable Amount 2,223.00

Vendor Number <u>CEN11</u>	Vendor Name CENTRAL CITY TOOL SUPPLY,			Total Vendor Amount 1,006.93	
Payment Type Check	Payment Number			Payment Date 06/06/2023	Payment Amount 1,006.93
Payable Number <u>112852</u>	Description PW-HEX NUT	Payable Date 05/11/2023	Due Date 05/11/2023	Discount Amount 0.00	Payable Amount 22.79
Payable Number <u>112932</u>	Description PW-BACKPACK BLOWER	Payable Date 05/17/2023	Due Date 05/17/2023	Discount Amount 0.00	Payable Amount 543.74
Payable Number <u>112933</u>	Description PW-DEMO 8X8 TAMPER PLATE	Payable Date 05/17/2023	Due Date 05/17/2023	Discount Amount 0.00	Payable Amount 222.92
Payable Number <u>113104</u>	Description WATER-1 3/4"X14" CORE BIT MFG PART#HB0134PT	Payable Date 05/26/2023	Due Date 05/26/2023	Discount Amount 0.00	Payable Amount 217.48

Vendor Number <u>CHA03</u>	Vendor Name CHARTER COMMUNICATIONS			Total Vendor Amount 2,710.92	
Payment Type Check	Payment Number			Payment Date 06/06/2023	Payment Amount 2,710.92
Payable Number <u>0090972051723</u>	Description P&R-ACCT#:8245101140090972 918 OBISPO ST FIBER	Payable Date 05/17/2023	Due Date 05/17/2023	Discount Amount 0.00	Payable Amount 649.00
Payable Number <u>119116501042123</u>	Description P&R-ACCT#:119116501 -918 OBISPO ST	Payable Date 04/21/2023	Due Date 04/21/2023	Discount Amount 0.00	Payable Amount 2,061.92

Vendor Number <u>CHA05</u>	Vendor Name CHATTEL, INC.			Total Vendor Amount 164.12	
Payment Type Check	Payment Number			Payment Date 06/06/2023	Payment Amount 164.12
Payable Number <u>2304-GUADO2</u>	Description ADM-ROYAL THEATER PROJECT (RDA)	Payable Date 04/30/2023	Due Date 04/30/2023	Discount Amount 0.00	Payable Amount 164.12

Vendor Number <u>OR001</u>	Vendor Name CHRISTOPHER OROZCO			Total Vendor Amount 400.00	
Payment Type Check	Payment Number			Payment Date 06/06/2023	Payment Amount 400.00
Payable Number <u>053123</u>	Description PD-CHECK REQUEST - UNIFORM ALLOWANCE	Payable Date 05/31/2023	Due Date 05/31/2023	Discount Amount 0.00	Payable Amount 400.00

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Vendor Number <u>CIT14</u>	Vendor Name CITY OF SANTA MARIA - FINANCE DIVISION			Total Vendor Amount 16,044.23	
Payment Type Check	Payment Number	Payment Date 06/06/2023	Payment Amount 16,044.23		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>92734</u>	PD-ACCT#:04722 ACCOUNT RECEIVABLE BILLINGS- 4/23	05/11/2023	05/11/2023	0.00	1,026.06
<u>92735</u>	PD-ACCT#:04722 MAINTENANCE/DISPATCH SUPPORT	05/11/2023	05/11/2023	0.00	6,210.25
<u>92737</u>	PW-ACCT#:00161 FUEL CHARGES MARCH 2023	05/16/2023	05/16/2023	0.00	8,807.92

Vendor Number <u>CLA01</u>	Vendor Name CLARK PEST CONTROL OF STO			Total Vendor Amount 573.00	
Payment Type Check	Payment Number	Payment Date 06/06/2023	Payment Amount 573.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>33061652</u>	FINANCE-ACCT#:3186507	04/19/2023	04/19/2023	0.00	142.00
<u>33062081</u>	P&R-1025 GUADALUPE ST	04/28/2023	04/28/2023	0.00	142.00
<u>33225836</u>	FINANCE - ACCT#:3186507	03/31/2023	03/31/2023	0.00	5.00
<u>33312836</u>	FINANCE-4545 10TH ST PEST AWAY SERVICE	05/24/2023	05/24/2023	0.00	142.00
<u>33313258</u>	P&R-1025 GUADALUPE ST	05/24/2023	05/24/2023	0.00	142.00

Vendor Number <u>CLA02</u>	Vendor Name CLAY'S SEPTIC & JETTING,			Total Vendor Amount 14,769.20	
Payment Type Check	Payment Number	Payment Date 06/06/2023	Payment Amount 14,769.20		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>76764</u>	WWTP-MAINTENANCE JETTING	05/05/2023	05/05/2023	0.00	1,576.12
<u>76835</u>	WWTP-MAINTENANCE JETTING	05/04/2023	05/04/2023	0.00	1,829.88
<u>76842</u>	WWTP-JETTING FOR CITY OF GUAD	05/10/2023	05/10/2023	0.00	3,063.32
<u>76905</u>	WWTP-CONTRACT JETTING OF OUR SEWER LINES	05/11/2023	05/11/2023	0.00	1,680.64
<u>76997</u>	WWTP-CONTRACT JETTING	05/22/2023	05/22/2023	0.00	1,576.12
<u>77028</u>	WWTP-CONTRACT JETTING	05/23/2023	05/23/2023	0.00	2,267.20
<u>77042</u>	WWTP-CONTACT JETTING	05/24/2023	05/24/2023	0.00	2,775.92

Vendor Number <u>CLI01</u>	Vendor Name CLIN.LAB-SAN BERNADINO IN			Total Vendor Amount 3,728.00	
Payment Type Check	Payment Number	Payment Date 06/06/2023	Payment Amount 3,728.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>996142</u>	WWTP-LAB WORK	05/11/2023	05/11/2023	0.00	3,728.00

Vendor Number <u>COA02</u>	Vendor Name COASTLINE EQUIPMENT COMPA			Total Vendor Amount 2,222.00	
Payment Type Check	Payment Number	Payment Date 06/06/2023	Payment Amount 2,222.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>1018760</u>	PW-EQUIPMENT MAINTENANCE	05/18/2023	05/18/2023	0.00	2,222.00

Vendor Number <u>COL03</u>	Vendor Name COLUMN, PBC			Total Vendor Amount 217.91	
Payment Type Check	Payment Number	Payment Date 06/06/2023	Payment Amount 217.91		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>21FF040A-0048</u>	ADM-NOTICE#:XAE6N540XE2B75BNWJJ	05/12/2023	05/12/2023	0.00	107.03
<u>21FF040A-0049</u>	ADM-NOTICE#:TDOHR6TON9WJMN7UTJYO	05/12/2023	05/12/2023	0.00	110.88

Vendor Number <u>COR01</u>	Vendor Name CORBIN WILLITS SYSTEM COR			Total Vendor Amount 691.78	
Payment Type Check	Payment Number	Payment Date 06/06/2023	Payment Amount 691.78		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>000C305151</u>	FINANCE-CUST#:GUA01 MONTHLY INVOICE	05/15/2023	05/15/2023	0.00	691.78

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Vendor Number	Vendor Name					Total Vendor Amount
<u>CEI01</u>	CRISP ENTERPRISES, INC.					27.41
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	27.41
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>310162</u>	PW-LFBW SCANNING	05/22/2023	05/22/2023	0.00	27.41	
Vendor Number	Vendor Name					Total Vendor Amount
<u>CUR05</u>	CURTIS BLUE LINE					567.31
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	567.31
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV703487</u>	PD-CUST#:C57827 UNIFORM SERVICE - ANDREW BREDA	05/10/2023	05/10/2023	0.00	313.62	
<u>INV704974</u>	PD-CUST#:C57827 UNIFORM ALLOWANCE - ANDREW BR	05/15/2023	05/15/2023	0.00	253.69	
Vendor Number	Vendor Name					Total Vendor Amount
<u>ROS04</u>	DAVID ROSE					3,295.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	3,295.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>5</u>	ADM-BUILDING INSPECTION SERVICES MAY 2023	05/31/2023	05/31/2023	0.00	3,295.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>DEPO9</u>	DEPARTMENT OF JUSTICE					183.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	183.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>654706</u>	PD-CUST#:147785 FINGERPRINT APPS/FBI	05/03/2023	05/03/2023	0.00	113.00	
<u>657395</u>	PD-CUST#:215106 BLOOD ALCOHOL ANALYSIS	05/05/2023	05/05/2023	0.00	70.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>HEN01</u>	EAGLE ENERGY, INC					2,680.16
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	2,680.16
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>200400</u>	FIRE-ACCT#:1197 LOCKOUT:05-30-23	05/15/2023	05/15/2023	0.00	271.59	
<u>200402</u>	WATER-ACCT#:1202 LOCKOUT:05-30-23	05/15/2023	05/15/2023	0.00	165.08	
<u>200403</u>	WWTP - ACCT#:1207 - LOCKOUT:05-30-23	05/15/2023	05/15/2023	0.00	111.45	
<u>200404</u>	PW-ACCT#:1208 LOCKOUT:05-30-23	05/15/2023	05/15/2023	0.00	385.32	
<u>200411</u>	P&R-LOCKOUT:05-30-23	05/15/2023	05/15/2023	0.00	293.28	
<u>200421</u>	PD-ACCT#:1280 LOCKOUT:05-30-23	05/15/2023	05/15/2023	0.00	1,453.44	
Vendor Number	Vendor Name					Total Vendor Amount
<u>EARQ1</u>	EARTH SYSTEMS PACIFIC IN					1,007.50
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	1,007.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>840252</u>	PW-CUST#:CIT041 GUAD 2022 PAVEMENT REHABILITATI	05/16/2023	05/16/2023	0.00	1,007.50	
Vendor Number	Vendor Name					Total Vendor Amount
<u>ENGO2</u>	ENGEL & GRAY, INC.					15,794.86
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	15,794.86
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>34X00333</u>	WWTP-HAUL OFF THE BIOSOLIDS	04/30/2023	04/30/2023	0.00	15,794.86	

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Vendor Number <u>ERE01</u>	Vendor Name ER ELECTRIC & MECHANICAL			Total Vendor Amount 756.74
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		06/06/2023	756.74	
Payable Number <u>1257</u>	Description WWTP-PIONEER/GULARTE PUMP STATIONS	Payable Date 05/24/2023	Due Date 05/24/2023	Discount Amount 0.00
				Payable Amount 756.74

Vendor Number <u>ERNO1</u>	Vendor Name ERNEST PACKAGING SOLUTION			Total Vendor Amount 269.94
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		06/06/2023	269.94	
Payable Number <u>90750001</u>	Description P&R-CLIENT#:102810 JANITORIAL SUPPLIES	Payable Date 05/04/2023	Due Date 05/04/2023	Discount Amount 0.00
				Payable Amount 269.94

Vendor Number <u>EWIQ1</u>	Vendor Name EWING CORP.			Total Vendor Amount 588.60
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		06/06/2023	588.60	
Payable Number <u>15742661</u>	Description PW-ORDER#:15742661 ROUNDUP PROMAX	Payable Date 04/25/2023	Due Date 04/25/2023	Discount Amount 0.00
<u>19162575</u>	P&R-BYR 1.67GL ROUNUP PROMAX,3/4 PVC MALE ADAP	04/20/2023	04/20/2023	0.00
<u>19231410</u>	P&R-PIPE NEEDED FOR LEROY PARK	05/25/2023	05/25/2023	0.00
				Payable Amount 372.26
				213.37
				2.97

Vendor Number <u>EPS01</u>	Vendor Name EXCEL PERSONNEL SERVICES, INC			Total Vendor Amount 1,573.85
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		06/06/2023	1,573.85	
Payable Number <u>4179886</u>	Description HR-R.VICTOR 9420-MAINTENANCE S.T.HOURS	Payable Date 05/18/2023	Due Date 05/18/2023	Discount Amount 0.00
<u>4179887</u>	HR-R.VICTOR 9420-MAINTENACE S.T.HOURS	05/18/2023	05/18/2023	0.00
				Payable Amount 518.85
				1,055.00

Vendor Number <u>FED01</u>	Vendor Name FEDERAL EXPRESS CORP.			Total Vendor Amount 47.99
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		06/06/2023	47.99	
Payable Number <u>8-136-23185</u>	Description PW-POSTAL SERVICE ELEVATED WATER TANK	Payable Date 05/19/2023	Due Date 05/19/2023	Discount Amount 0.00
				Payable Amount 47.99

Vendor Number <u>FID01</u>	Vendor Name FIDELITY NATIONAL TITLE			Total Vendor Amount 500.00
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		06/06/2023	500.00	
Payable Number <u>FSLC-532300105-1</u>	Description PW-303 OBISPO SITE IMPROVEMENTS FOR BUS CHARGIN	Payable Date 05/23/2023	Due Date 05/23/2023	Discount Amount 0.00
				Payable Amount 500.00

Vendor Number <u>FIL01</u>	Vendor Name FILIPPIN ENGINEERING INC			Total Vendor Amount 25,571.25
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		06/06/2023	25,571.25	
Payable Number <u>224701-04</u>	Description PW-PROFESSIONAL SERVICES THROUGH 02/28/23	Payable Date 02/28/2023	Due Date 02/28/2023	Discount Amount 0.00
<u>224701-05</u>	PW-2022 PAVEMENT REHABILITATION PROJECT	03/31/2023	03/31/2023	0.00
				Payable Amount 19,263.75
				6,307.50

Vendor Number <u>FRO01</u>	Vendor Name FRONTIER COMMUNICATIONS			Total Vendor Amount 1,502.55
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		06/06/2023	1,502.55	
Payable Number <u>050423</u>	Description P&R-ACCT#:805-343-0362-07175-5	Payable Date 05/04/2023	Due Date 05/04/2023	Discount Amount 0.00
<u>053023</u>	P&R-ACCT#:805-343-5512-041588-5	05/30/2023	05/30/2023	0.00
<u>053123</u>	P&R-ACCT#:805-343-5713-061406-5	05/31/2023	05/31/2023	0.00
				Payable Amount 1,230.71
				186.73
				85.11

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Vendor Number <u>GUA02</u>	Vendor Name GUADALUPE HARDWARE COMPAN			Total Vendor Amount 2,398.04
Payment Type Check	Payment Number			Payment Date 06/06/2023
				Payment Amount 2,398.04
Payable Number	Description	Payable Date	Due Date	Discount Amount
1111862	PW-STREETS-1STRAP WRENCH	05/01/2023	05/01/2023	0.00
1112072	PW-STREETS-SPRAYER PROFESION 32OZ	05/02/2023	05/02/2023	0.00
1112129	PW-STREETS-DISPOS EAR PLUG ORG 32DB	05/03/2023	05/03/2023	0.00
1112323	PW-STREETS-RETAIN RING PLIER	05/04/2023	05/04/2023	0.00
1112752	PW-STREETS-CAMO SMOOTH BLADE FLIP KNIFE	05/09/2023	05/09/2023	0.00
1113172	PW-STREETS-5PK FLEECE DUST BAGS 9GAL	05/12/2023	05/12/2023	0.00
1113260	WWTP-TOWER LIGHTCHARGER	05/12/2023	05/12/2023	0.00
1113468	PW-STREETS-23.5" VINE LOPPER,12PK FINE PT BLACK	05/15/2023	05/15/2023	0.00
1113537	PW-STREETS-MOLDEX N95 MASK W/EXHALE VALVE	05/16/2023	05/16/2023	0.00
1113551	PW-STREETS-04U606 JIC FEM SWL 1/4"X9/16	05/16/2023	05/16/2023	0.00
1113701	WATER-SPANNERFLANGE NUT KIT	05/17/2023	05/17/2023	0.00
1113705	WWTP-REPLACED FLOOR JACK THAT BROKE	05/17/2023	05/17/2023	0.00
1113790	PW-STREETS-COUPL HOSE 5/8 & 3/4"FM END	05/18/2023	05/18/2023	0.00
1113791	PW-STREETS-3/4" GARDEN HOSE FEMALE	05/18/2023	05/18/2023	0.00
1113792	PW-COUPL HOSE 5/8 & 3/4" FM END NOT NEEDED	05/18/2023	05/18/2023	0.00
1113874	PW-STREETS-7X19 GAC HDGLV 3/16 CHINA	05/18/2023	05/18/2023	0.00
1113981	WATER-SAVGMRC21XLA XL DIESEL GLOVE	05/19/2023	05/19/2023	0.00
1113991	WATER-BIT DRILL 1"16' SPEEDBOR	05/19/2023	05/19/2023	0.00

Vendor Number <u>HEA01</u>	Vendor Name HEALTH SANITATION SERVICE			Total Vendor Amount 288.41
Payment Type Check	Payment Number			Payment Date 06/06/2023
				Payment Amount 288.41
Payable Number	Description	Payable Date	Due Date	Discount Amount
0399617-1082-7	P&R-1-3 YARD DUMPSTER 1 TIME PER WEEK	05/01/2023	05/01/2023	0.00

Vendor Number <u>HER09</u>	Vendor Name HILDA HERNANDEZ			Total Vendor Amount 50.00
Payment Type Check	Payment Number			Payment Date 06/06/2023
				Payment Amount 50.00
Payable Number	Description	Payable Date	Due Date	Discount Amount
060523	P&R-CHECK REQUEST-REFUNDABLE CLEANING DEPOSIT	06/05/2023	06/05/2023	0.00

Vendor Number <u>HOM02</u>	Vendor Name HOME DEPOT CREDIT SERVICE			Total Vendor Amount 160.67
Payment Type Check	Payment Number			Payment Date 06/06/2023
				Payment Amount 160.67
Payable Number	Description	Payable Date	Due Date	Discount Amount
199860	P&R-NEW FINANCE FAUCET	03/23/2023	03/23/2023	0.00
3626748	P&R- 15 AMP INDUSTRIAL GRADE POLE LOCKING SWITCH	03/10/2023	03/10/2023	0.00
6903483	P&R-POCKET ZIPPED TOOL BAG,POLY ADAPTER	04/06/2023	04/06/2023	0.00
8512698	P&R - 4X6 US FLAG, EMPIRE 1000 YELLOW CAUTION TAP	05/04/2023	05/04/2023	0.00
FCH-007909619	HOME DEPOT FINANCE CHARGE - LATE PAYMENT	05/12/2023	05/12/2023	0.00

Vendor Number <u>ICO01</u>	Vendor Name ICONIX WATERWORKS (US) IN			Total Vendor Amount 604.99
Payment Type Check	Payment Number			Payment Date 06/06/2023
				Payment Amount 604.99
Payable Number	Description	Payable Date	Due Date	Discount Amount
U2316018886	WATER-CITY HALL WATER METER INSTALLATION PARTS	05/18/2023	05/18/2023	0.00
U2316020440	WATER-5/8 BRASS WASHER	05/30/2023	05/30/2023	0.00
U2316020465	WATER-2X5 BRASS NIPPLE IMP	05/30/2023	05/30/2023	0.00

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Vendor Number	Vendor Name					Total Vendor Amount
<u>INT01</u>	INTEGRITY PLANNING					6,406.25
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	6,406.25
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>65</u>	ADM-GENERAL PLANNING SERVICES	06/01/2023	06/01/2023	0.00	6,406.25	
<u>ITE01</u>	ITECH SOLUTIONS					2,033.18
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	2,033.18
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>11910</u>	ADM-BACKUP LAPTOP FOR ADMIN OFFICE AND INSTALL	05/10/2023	05/10/2023	0.00	2,033.18	
<u>JACO2</u>	JACK'S ALL AMERICAN PLUM					4,919.18
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	4,919.18
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>128448</u>	WWTP-REPAIR OF 4 PRESSURIZED TRANSFER LINE	02/04/2023	02/04/2023	0.00	4,054.18	
<u>132237</u>	P&R-MENS RESTROOM MAIN SEWER LINE	05/09/2023	05/09/2023	0.00	865.00	
<u>J&M01</u>	JONES & MAYER					445.50
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	445.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>115924</u>	ADM-LEGAL SERVICES - APRIL 2023	04/30/2023	04/30/2023	0.00	445.50	
<u>MER02</u>	JOSUE MERAZ					150.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	150.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>052323</u>	PD/CODE COMPLIANCE-CHECK REQUEST-BOOT ALLOWA	05/23/2023	05/23/2023	0.00	150.00	
<u>JBM01</u>	JUAN BRIBIESCA ALCALA					140.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	140.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>02</u>	PD-WASHED & DETAIL POLICE DEP UNITS	05/17/2023	05/17/2023	0.00	140.00	
<u>KINO3</u>	KINYON CONSTRUCTION INC					62,584.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	62,584.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>PAINTING053123</u>	ADM/FINANCE-CITY HALL PAINTING-ARPA	05/31/2023	05/31/2023	0.00	62,584.00	
<u>LMM01</u>	LEIBOLD MCCLENDON & MANN					2,713.50
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	2,713.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>3</u>	ADM-SUCCESSOR AGENCY LEGAL SERVICES - MARCH 202	04/14/2023	04/14/2023	0.00	2,110.50	
<u>4</u>	ADM-SUCCESSOR AGENCY LEGAL SERVICES - APRIL 2023	05/17/2023	05/17/2023	0.00	603.00	

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Vendor Number	Vendor Name					Total Vendor Amount
<u>LCW01</u>	LIEBERT CASSIDY WHITMORE					415.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	415.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>240606</u>	ADM-LCW NEGOTIATIONS-LEGAL SERVICES-APRIL 2023	04/30/2023	04/30/2023	0.00	415.00	
<u>LBS01</u>	LOBO BUTCHER SHOP LLC					265.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	265.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>050923</u>	P&R-CINCO DE MAYO CELEBRATION-ARPA RECREATION	05/09/2023	05/09/2023	0.00	265.00	
<u>CERO2</u>	MAGALEY CERVANTES					194.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	194.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>051123</u>	ADM-REIMBURSEMENT OF PLANNING APPLICATION FEE	05/11/2023	05/11/2023	0.00	194.00	
<u>MAN01</u>	MANAGED HEALTH NETWORK CO					77.33
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	77.33
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>PRM-080980</u>	HR-EAP3 37 SUBSCRIBERS	06/01/2023	06/01/2023	0.00	77.33	
<u>GAR11</u>	MARIO GARCIA					50.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	50.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>060623</u>	P&R-CHECK REQUEST - REFUNDABLE DEPOSIT LEROY PAR	06/06/2023	06/06/2023	0.00	50.00	
<u>GRE01</u>	MARK GREEN					2,100.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	2,100.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>37</u>	ADM-PLAN CHECKS SERVICES MAY 2023	05/26/2023	05/26/2023	0.00	2,100.00	
<u>RUI03</u>	OMAR RUIZ					33.16
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	33.16
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>053123</u>	PD-CHECK REQUEST - RANGE MASTER REIMBURSEMENT	05/31/2023	05/31/2023	0.00	33.16	
<u>SCH01</u>	PATRICK SCHMITZ					93.01
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	93.01
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>052223</u>	FIRE-CHECK REQUEST-MILEAGE EXPENSES	05/22/2023	05/22/2023	0.00	93.01	
<u>THE07</u>	PHILIP F. SINCO					9,012.50
Payment Type	Payment Number				Payment Date	Payment Amount
Check					06/06/2023	9,012.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>10278</u>	ADM-CANNABIS RELATED MAY 2023	05/31/2023	05/31/2023	0.00	630.00	

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10279	ADM-LEGAL SERVICES (TIME SPENT) MAY 2023	05/31/2023	05/31/2023	0.00	7,630.00
10280	ADM-ROYAL THEATER/RDA MAY 2023	05/31/2023	05/31/2023	0.00	752.50
Vendor Number	Vendor Name				Total Vendor Amount
POL02	POLYDYNE INC.				4,271.63
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/06/2023	4,271.63		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
1739783	WWTP-POLYMER FOR DEWATERING SCREWSPRESS	05/17/2023	05/17/2023	0.00	4,271.63
Vendor Number	Vendor Name				Total Vendor Amount
QUA01	QUADIENT FINANCE USA, INC				3,177.70
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/06/2023	3,177.70		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
77900013110001102400279	FINANCE-ACCT#:7900011057551361	05/12/2023	05/12/2023	0.00	3,177.70
Vendor Number	Vendor Name				Total Vendor Amount
QUA04	QUADIENT LEASING USA, INC				1,531.95
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/06/2023	1,531.95		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
N9944064	FINANCE- COVERED PERIOD 5/17-6/16/23	06/16/2023	06/16/2023	0.00	1,531.95
Vendor Number	Vendor Name				Total Vendor Amount
BAK01	R. BAKER INC.				33,750.21
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/06/2023	33,750.21		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
564	WATER-CROSS WATER TIE-IN AT 10TH & OLIVERA	04/24/2023	04/24/2023	0.00	33,750.21
Vendor Number	Vendor Name				Total Vendor Amount
RAM12	RAMOS WELDING				187.83
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/06/2023	187.83		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
052323	WWTP-FIXING A BORROWED AERATOR FROM NIPOMO	05/23/2023	05/23/2023	0.00	180.00
052323A	WWTP-PARTS FOR THE AEROTOR	05/23/2023	05/23/2023	0.00	7.83
Vendor Number	Vendor Name				Total Vendor Amount
RIT01	RITTERBUSH REPAIR SERVICE				220.00
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/06/2023	220.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
844606	FIRE-ENGINE #81 EXHAUST SYSTEM REPAIRS REPLACED	05/18/2023	05/18/2023	0.00	220.00
Vendor Number	Vendor Name				Total Vendor Amount
WRIO1	ROBERT WRIGHT				44.33
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/06/2023	44.33		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
051623	PD-CHECK REQUEST-RANGE REIMBURSMENT	05/16/2023	05/16/2023	0.00	44.33
Vendor Number	Vendor Name				Total Vendor Amount
SFS01	SECURE FLEET SERVICES, INC.				324.33
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/06/2023	324.33		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
7844	WWTP- TRUCK MAINTENANCE	05/09/2023	05/09/2023	0.00	324.33

Payment Register

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Vendor Number	Vendor Name					Total Vendor Amount	
<u>SIR01</u>	SIRCHIE FINGER PRINT					110.44	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	110.44
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>0591775-IN</u>	PD-CUSTOMER#:00-0093434 ORDER#:1060806	05/15/2023	05/15/2023	0.00	110.44		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>SOU01</u>	SOUTHERN CALIFORNIA GAS					168.33	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	168.33
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>042723</u>	P&R-ACCT#:09451463419 1025 GUADLAUPE ST	04/27/2023	04/27/2023	0.00	168.33		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>STA11</u>	STAPLES CREDIT PLAN					426.55	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	426.55
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>3263171921</u>	ADM-COPY PAER & WHITE BOARD	04/25/2023	04/25/2023	0.00	254.32		
<u>3268207141</u>	ADM-COPY PAPER FOR BUILDING DEPT	05/04/2023	05/04/2023	0.00	172.23		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>STA02</u>	STATEWIDE TRAFFIC SAFETY					1,401.82	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	1,401.82
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>03022388</u>	PW-CUSTOM SIGN	05/30/2023	05/30/2023	0.00	1,401.82		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>TEM01</u>	TEMPLETON UNIFORMS,LLC					1,962.87	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	1,962.87
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>153670</u>	PD-UNIFORM ALLOWANCE-DAVE BONIFACIO	05/16/2023	05/16/2023	0.00	584.21		
<u>153719</u>	PD- EXPLORER EQUIPMENT PURCHASE	05/18/2023	05/18/2023	0.00	1,000.00		
<u>153721</u>	PD-UNIFORM ALLOWANCE-FRANK MEDINA	05/18/2023	05/18/2023	0.00	378.66		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>TGN01</u>	THE GUADALUPE - NIPOMO DUNES CENTER					250.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	250.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>060523</u>	P&R - CHECK REQUEST - REFUNDABLE CLEANING DEPOSI	06/05/2023	06/05/2023	0.00	250.00		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>TH001</u>	THOMAS BRANDEBERRY					6,375.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	6,375.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>4</u>	ADM-ROYAL THEATER PROJECT & GRANT MANAGEMENT	06/01/2023	06/01/2023	0.00	6,375.00		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>TYL01</u>	TYLER TECHNOLOGIES,INC.					7,129.54	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	7,129.54
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>025-409967</u>	FINANCE-CONTENT MANAGER ANNUAL FEES	02/01/2023	02/01/2023	0.00	3,924.54		
<u>025-414905</u>	FINANCE-JACOB LYONS ERP PRO 10 FINANCIALS	02/28/2023	02/28/2023	0.00	210.00		
<u>025-419085</u>	FINANCE-ACCOUNTS PAYABLE-LEGACY/HISTORICAL VIEW	03/31/2023	03/31/2023	0.00	1,000.00		
<u>025-422627</u>	FINANCE-CUST#:53962	05/10/2023	05/10/2023	0.00	1,995.00		

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Vendor Number	Vendor Name					Total Vendor Amount	
USB04	U.S. BANK CORPORATE PAYME					2,229.76	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	2,229.76
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
2431033310300592743970	PD-NOBLE	04/14/2023	04/14/2023	0.00	150.00		
2443106311520601330004	FIRE-SB COUNTY PUBLIC HEALTH DEP-R.GUADALUPE	04/26/2023	04/26/2023	0.00	96.00		
2444500312030064439687	FIRE-FOODS CO. SUPPLIES FOR STRAWBERRY FESTIVAL	05/01/2023	05/01/2023	0.00	24.98		
2469216311010859350185	PD-MOP SYSTEM	04/21/2023	04/21/2023	0.00	48.93		
2469216311210016197112	PD- COSTCO- TREMILL- WELLNESS GRANT	04/24/2023	04/24/2023	0.00	1,739.99		
2475542311127111102498	FIRE-LA QUINTA -F.GARCIA 04/20-4/20/23	04/24/2023	04/24/2023	0.00	169.86		

Vendor Number	Vendor Name					Total Vendor Amount	
USA01	U.S.A. BLUEBOOK INC.					1,214.54	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	1,214.54
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
INV00003419	WWTP-CUST#:322222 BULK SILICONE TUBING 10FT ROLL	05/05/2023	05/05/2023	0.00	142.33		
INV00011955	WWTP-REPLACEMENT VACUUM PUMP FOR LAB TESTING	05/15/2023	05/15/2023	0.00	1,072.21		

Vendor Number	Vendor Name					Total Vendor Amount	
VER05	VERIZON WIRELESS					1,465.58	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	1,465.58
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
9934422900	FIRE-ACCT#:942045079-00001	05/08/2023	05/08/2023	0.00	395.18		
9935201579	ADM-COMMUNICATIONS	05/18/2023	05/18/2023	0.00	1,070.40		

Vendor Number	Vendor Name					Total Vendor Amount	
WCR01	W.C. RANCH					3,800.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	3,800.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
523	WWTP-NEW DITCH FOR THE EFFLUENT PLANT HOLDING	05/14/2023	05/14/2023	0.00	3,800.00		

Vendor Number	Vendor Name					Total Vendor Amount	
WEL01	WELLS FARGO VENDOR FINANC					727.58	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	727.58
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
5025030769	ADM-CONTRACT#:450-0036196-000 CUST#:3000213685	05/06/2023	05/06/2023	0.00	666.45		
5025030770	ADM-CONTRACT#:450-0036196-001 CUST#:3000213685	05/06/2023	05/06/2023	0.00	61.13		

Vendor Number	Vendor Name					Total Vendor Amount	
WIL03	WILLDAN FINANCIAL SERVICE					2,087.00	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						06/06/2023	2,087.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
010-54763	PD-CLIENT#:C49281 PUBLIC SAFETY IMPACT FEE NEXUS	05/26/2023	05/26/2023	0.00	927.00		
010-54765	PW-PASADERA LANDSCAPING AND LIGHTING DISTRICT	05/18/2023	05/18/2023	0.00	1,160.00		

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Payroll Bank Acct	Check	9	6	0.00	32,291.26
Packet Totals:		9	6	0.00	32,291.26

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Warr Bank Acct	Check	182	80	0.00	280,092.65
Packet Totals:		182	80	0.00	280,092.65

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-312,383.91
Packet Totals:		-312,383.91



City of Guadalupe

Check Register

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By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll Bank Acct-Payroll Bank Account						
AFL01	AFLAC	06/06/2023	Regular	0.00	183.32	
UNU01	FIRST UNUM LIFE INSURANCE	06/06/2023	Regular	0.00	2,399.31	
PUB02	P.E.R.S. Health	06/06/2023	Regular	0.00	26,826.13	
HAR01	MASSMUTUAL	06/06/2023	Regular	0.00	2,370.36	
LIN01	LINCOLN NATIONAL LIFE INS	06/06/2023	Regular	0.00	220.83	
VSP01	VSP	06/06/2023	Regular	0.00	291.31	

Bank Code Payroll Bank Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	9	6	0.00	32,291.26
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	9	6	0.00	32,291.26

Check Register

Packet: APPKT00018-06.13.23 biweekly checks

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Warr Bank Acct-Warrants Bank Account						
INT01	INTEGRITY PLANNING	06/06/2023	Regular	0.00	6,406.25	
BOB01	BOB'S RUBBER STAMPS	06/06/2023	Regular	0.00	40.22	
THE07	PHILIP F. SINCO	06/06/2023	Regular	0.00	9,012.50	
CLA01	CLARK PEST CONTROL OF STO	06/06/2023	Regular	0.00	573.00	
CUR05	CURTIS BLUE LINE	06/06/2023	Regular	0.00	567.31	
HOM02	HOME DEPOT CREDIT SERVICE	06/06/2023	Regular	0.00	160.67	
RAM12	RAMOS WELDING	06/06/2023	Regular	0.00	187.83	
GRE01	MARK GREEN	06/06/2023	Regular	0.00	2,100.00	
ITE01	ITECH SOLUTIONS	06/06/2023	Regular	0.00	2,033.18	
QUA04	QUADIENT LEASING USA, INC	06/06/2023	Regular	0.00	1,531.95	
BRE01	ANDREW BREDA	06/06/2023	Regular	0.00	41.90	
EPS01	EXCEL PERSONNEL SERVICES, INC	06/06/2023	Regular	0.00	1,573.85	
TGN01	THE GUADALUPE - NIPOMO DUNES	06/06/2023	Regular	0.00	250.00	
THO01	THOMAS BRANDEBERRY	06/06/2023	Regular	0.00	6,375.00	
HEA01	HEALTH SANITATION SERVICE	06/06/2023	Regular	0.00	288.41	
TEM01	TEMPLETON UNIFORMS,LLC	06/06/2023	Regular	0.00	1,962.87	
ERN01	ERNEST PACKAGING SOLUTION	06/06/2023	Regular	0.00	269.94	
FED01	FEDERAL EXPRESS CORP.	06/06/2023	Regular	0.00	47.99	
GAR11	MARIO GARCIA	06/06/2023	Regular	0.00	50.00	
RIT01	RITTERBUSH REPAIR SERVICE	06/06/2023	Regular	0.00	220.00	
CHA03	CHARTER COMMUNICATIONS	06/06/2023	Regular	0.00	2,710.92	
KIN03	KINYON CONSTRUCTION INC	06/06/2023	Regular	0.00	62,584.00	
POL02	POLYDYNE INC.	06/06/2023	Regular	0.00	4,271.63	
BAK01	R. BAKER INC.	06/06/2023	Regular	0.00	33,750.21	
QUA01	QUADIENT FINANCE USA, INC	06/06/2023	Regular	0.00	3,177.70	
WCR01	W.C. RANCH	06/06/2023	Regular	0.00	3,800.00	
USB04	U.S. BANK CORPORATE PAYME	06/06/2023	Regular	0.00	2,229.76	
AQU01	AQUA-METRIC SALES COMPANY	06/06/2023	Regular	0.00	1,878.12	
GUA02	GUADALUPE HARDWARE COMPAN	06/06/2023	Regular	0.00	2,398.04	
JAC02	JACK'S ALL AMERICAN PLUM	06/06/2023	Regular	0.00	4,919.18	
ENG02	ENGEL & GRAY, INC.	06/06/2023	Regular	0.00	15,794.86	
LBS01	LOBO BUTCHER SHOP LLC	06/06/2023	Regular	0.00	265.00	
USA01	U.S.A. BLUEBOOK INC.	06/06/2023	Regular	0.00	1,214.54	
CAR02	CARR'S BOOTS INC.	06/06/2023	Regular	0.00	149.97	
STA02	STATEWIDE TRAFFIC SAFETY	06/06/2023	Regular	0.00	1,401.82	
LMM01	LEIBOLD MCCLENDON & MANN	06/06/2023	Regular	0.00	2,713.50	
CLA02	CLAY'S SEPTIC & JETTING,	06/06/2023	Regular	0.00	14,769.20	
DEP09	DEPARTMENT OF JUSTICE	06/06/2023	Regular	0.00	183.00	
EWI01	EWING CORP.	06/06/2023	Regular	0.00	588.60	
HER09	HILDA HERNANDEZ	06/06/2023	Regular	0.00	50.00	
CEN11	CENTRAL CITY TOOL SUPPLY,	06/06/2023	Regular	0.00	1,006.93	
FID01	FIDELITY NATIONAL TITLE	06/06/2023	Regular	0.00	500.00	
WEL01	WELLS FARGO VENDOR FINANC	06/06/2023	Regular	0.00	727.58	
SFS01	SECURE FLEET SERVICES, INC.	06/06/2023	Regular	0.00	324.33	
WRI01	ROBERT WRIGHT	06/06/2023	Regular	0.00	44.33	
ATI02	ATIMS INC.	06/06/2023	Regular	0.00	1,785.00	
ARA01	ARAMARK UNIFORM SERVICES	06/06/2023	Regular	0.00	582.01	
STA11	STAPLES CREDIT PLAN	06/06/2023	Regular	0.00	426.55	
CHA05	CHATTEL, INC.	06/06/2023	Regular	0.00	164.12	
TYL01	TYLER TECHNOLOGIES,INC.	06/06/2023	Regular	0.00	7,129.54	
WIL03	WILLDAN FINANCIAL SERVICE	06/06/2023	Regular	0.00	2,087.00	
ORO01	CHRISTOPHER OROZCO	06/06/2023	Regular	0.00	400.00	
HEN01	EAGLE ENERGY, INC	06/06/2023	Regular	0.00	2,680.16	
AIR02	AIRGAS USA LLC	06/06/2023	Regular	0.00	400.85	
VER05	VERIZON WIRELESS	06/06/2023	Regular	0.00	1,465.58	
ROS04	DAVID ROSE	06/06/2023	Regular	0.00	3,295.00	
COL03	COLUMN, PBC	06/06/2023	Regular	0.00	217.91	
CEI01	CRISP ENTERPRISES, INC.	06/06/2023	Regular	0.00	27.41	
CLI01	CLIN.LAB-SAN BERNADINO IN	06/06/2023	Regular	0.00	3,728.00	
ERE01	ER ELECTRIC & MECHANICAL	06/06/2023	Regular	0.00	756.74	

Check Register

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CAS07	CASSIA LANDSCAPE	06/06/2023	Regular	0.00	5,317.00	
ACE03	ACE TREE	06/06/2023	Regular	0.00	2,925.00	
RUI03	OMAR RUIZ	06/06/2023	Regular	0.00	33.16	
J&M01	JONES & MAYER	06/06/2023	Regular	0.00	445.50	
EAR01	EARTH SYSTEMS PACIFIC IN	06/06/2023	Regular	0.00	1,007.50	
FRO01	FRONTIER COMMUNICATIONS	06/06/2023	Regular	0.00	1,502.55	
ICO01	ICONIX WATERWORKS (US) IN	06/06/2023	Regular	0.00	604.99	
SIR01	SIRCHIE FINGER PRINT	06/06/2023	Regular	0.00	110.44	
COR01	CORBIN WILLITS SYSTEM COR	06/06/2023	Regular	0.00	691.78	
SCH01	PATRICK SCHMITZ	06/06/2023	Regular	0.00	93.01	
AMA02	AMAZON BUSINESS	06/06/2023	Regular	0.00	2,087.62	
JBM01	JUAN BRIBIESCA ALCALA	06/06/2023	Regular	0.00	140.00	
COA02	COASTLINE EQUIPMENT COMPA	06/06/2023	Regular	0.00	2,222.00	
LCW01	LIEBERT CASSIDY WHITMORE	06/06/2023	Regular	0.00	415.00	
MAN01	MANAGED HEALTH NETWORK CO	06/06/2023	Regular	0.00	77.33	
SOU01	SOUTHERN CALIFORNIA GAS	06/06/2023	Regular	0.00	168.33	
FIL01	FILIPPIN ENGINEERING INC	06/06/2023	Regular	0.00	25,571.25	
CIT14	CITY OF SANTA MARIA - FINANCE DI	06/06/2023	Regular	0.00	16,044.23	
CER02	MAGALEY CERVANTES	06/06/2023	Regular	0.00	194.00	
MER02	JOSUE MERAZ	06/06/2023	Regular	0.00	150.00	

Bank Code Warr Bank Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	182	80	0.00	280,092.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	182	80	0.00	280,092.65

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	191	86	0.00	312,383.91
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	191	86	0.00	312,383.91

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	312,383.91
			<u>312,383.91</u>



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Warr Bank Acct-Warrants Bank Account						
ACE03	ACE TREE	06/14/2023	Regular	0.00	2,925.00	837206
AIR02	AIRGAS USA LLC	06/14/2023	Regular	0.00	400.85	837207
AMA02	AMAZON BUSINESS	06/14/2023	Regular	0.00	2,087.62	837208
AQU01	AQUA-METRIC SALES COMPANY	06/14/2023	Regular	0.00	1,878.12	837209
ARA01	ARAMARK UNIFORM SERVICES	06/14/2023	Regular	0.00	582.01	837210
	Void	06/14/2023	Regular	0.00	0.00	837211
ATI02	ATIMS INC.	06/14/2023	Regular	0.00	1,785.00	837212
BAK01	R. BAKER INC.	06/14/2023	Regular	0.00	33,750.21	837213
BOB01	BOB'S RUBBER STAMPS	06/14/2023	Regular	0.00	40.22	837214
BRE01	ANDREW BREDA	06/14/2023	Regular	0.00	41.90	837215
CAR02	CARR'S BOOTS INC.	06/14/2023	Regular	0.00	149.97	837216
CAS07	CASSIA LANDSCAPE	06/14/2023	Regular	0.00	5,317.00	837217
CEI01	CRISP ENTERPRISES, INC.	06/14/2023	Regular	0.00	27.41	837218
CEN11	CENTRAL CITY TOOL SUPPLY,	06/14/2023	Regular	0.00	1,006.93	837219
CER02	MAGALEY CERVANTES	06/14/2023	Regular	0.00	194.00	837220
CHA03	CHARTER COMMUNICATIONS	06/14/2023	Regular	0.00	2,710.92	837221
CHA05	CHATEL, INC.	06/14/2023	Regular	0.00	164.12	837222
CIT14	CITY OF SANTA MARIA - FINANCE DI	06/14/2023	Regular	0.00	16,044.23	837223
CLA01	CLARK PEST CONTROL OF STO	06/14/2023	Regular	0.00	573.00	837224
CLA02	CLAY'S SEPTIC & JETTING,	06/14/2023	Regular	0.00	14,769.20	837225
CLI01	CLIN.LAB-SAN BERNADINO IN	06/14/2023	Regular	0.00	3,728.00	837226
COA02	COASTLINE EQUIPMENT COMPA	06/14/2023	Regular	0.00	2,222.00	837227
COL03	COLUMN, PBC	06/14/2023	Regular	0.00	217.91	837228
COR01	CORBIN WILLITS SYSTEM COR	06/14/2023	Regular	0.00	691.78	837229
CUR05	CURTIS BLUE LINE	06/14/2023	Regular	0.00	567.31	837230
DEP09	DEPARTMENT OF JUSTICE	06/14/2023	Regular	0.00	183.00	837231
EAR01	EARTH SYSTEMS PACIFIC IN	06/14/2023	Regular	0.00	1,007.50	837232
ENG02	ENGEL & GRAY, INC.	06/14/2023	Regular	0.00	15,794.86	837233
EPS01	EXCEL PERSONNEL SERVICES, INC	06/14/2023	Regular	0.00	1,573.85	837234
ERE01	ER ELECTRIC & MECHANICAL	06/14/2023	Regular	0.00	756.74	837235
ERN01	ERNEST PACKAGING SOLUTION	06/14/2023	Regular	0.00	269.94	837236
EWI01	EWING CORP.	06/14/2023	Regular	0.00	588.60	837237
FED01	FEDERAL EXPRESS CORP.	06/14/2023	Regular	0.00	47.99	837238
FID01	FIDELITY NATIONAL TITLE	06/14/2023	Regular	0.00	500.00	837239
FILO1	FILIPPIN ENGINEERING INC	06/14/2023	Regular	0.00	25,571.25	837240
FRO01	FRONTIER COMMUNICATIONS	06/14/2023	Regular	0.00	1,502.55	837241
GAR11	MARIO GARCIA	06/14/2023	Regular	0.00	50.00	837242
GRE01	MARK GREEN	06/14/2023	Regular	0.00	2,100.00	837243
GUA02	GUADALUPE HARDWARE COMPAN	06/14/2023	Regular	0.00	2,398.04	837244
	Void	06/14/2023	Regular	0.00	0.00	837245
HEA01	HEALTH SANITATION SERVICE	06/14/2023	Regular	0.00	288.41	837246
HEN01	EAGLE ENERGY, INC	06/14/2023	Regular	0.00	2,680.16	837247
HER09	HILDA HERNANDEZ	06/14/2023	Regular	0.00	50.00	837248
HOM02	HOME DEPOT CREDIT SERVICE	06/14/2023	Regular	0.00	160.67	837249
ICO01	ICONIX WATERWORKS (US) IN	06/14/2023	Regular	0.00	604.99	837250
INT01	INTEGRITY PLANNING	06/14/2023	Regular	0.00	6,406.25	837251
ITE01	ITECH SOLUTIONS	06/14/2023	Regular	0.00	2,033.18	837252
J&M01	JONES & MAYER	06/14/2023	Regular	0.00	445.50	837253
JAC02	JACK'S ALL AMERICAN PLUM	06/14/2023	Regular	0.00	4,919.18	837254
JBM01	JUAN BRIBIESCA ALCALA	06/14/2023	Regular	0.00	140.00	837255
KIN03	KINYON CONSTRUCTION INC	06/14/2023	Regular	0.00	62,584.00	837256
LBS01	LOBO BUTCHER SHOP LLC	06/14/2023	Regular	0.00	265.00	837257
LCW01	LIEBERT CASSIDY WHITMORE	06/14/2023	Regular	0.00	415.00	837258
LMM01	LEIBOLD MCLENDON & MANN	06/14/2023	Regular	0.00	2,713.50	837259

Check Register

Packet: APPKT00018-06.13.23 biweekly checks

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MAN01	MANAGED HEALTH NETWORK CO	06/14/2023	Regular	0.00	77.33	837260
MER02	JOSUE MERAZ	06/14/2023	Regular	0.00	150.00	837261
ORO01	CHRISTOPHER OROZCO	06/14/2023	Regular	0.00	400.00	837262
POL02	POLYDYNE INC.	06/14/2023	Regular	0.00	4,271.63	837263
QUA01	QUADIENT FINANCE USA, INC	06/14/2023	Regular	0.00	3,177.70	837264
QUA04	QUADIENT LEASING USA, INC	06/14/2023	Regular	0.00	1,531.95	837265
RAM12	RAMOS WELDING	06/14/2023	Regular	0.00	187.83	837266
RIT01	RITTERBUSH REPAIR SERVICE	06/14/2023	Regular	0.00	220.00	837267
ROS04	DAVID ROSE	06/14/2023	Regular	0.00	3,295.00	837268
RUI03	OMAR RUIZ	06/14/2023	Regular	0.00	33.16	837269
SCH01	PATRICK SCHMITZ	06/14/2023	Regular	0.00	93.01	837270
SFS01	SECURE FLEET SERVICES, INC.	06/14/2023	Regular	0.00	324.33	837271
SIR01	SIRCHIE FINGER PRINT	06/14/2023	Regular	0.00	110.44	837272
SOU01	SOUTHERN CALIFORNIA GAS	06/14/2023	Regular	0.00	168.33	837273
STA02	STATEWIDE TRAFFIC SAFETY	06/14/2023	Regular	0.00	1,401.82	837274
STA11	STAPLES CREDIT PLAN	06/14/2023	Regular	0.00	426.55	837275
TEM01	TEMPLETON UNIFORMS,LLC	06/14/2023	Regular	0.00	1,962.87	837276
TGN01	THE GUADALUPE - NIPOMO DUNES	06/14/2023	Regular	0.00	250.00	837277
THE07	PHILIP F. SINCO	06/14/2023	Regular	0.00	9,012.50	837278
THO01	THOMAS BRANDEBERRY	06/14/2023	Regular	0.00	6,375.00	837279
TYL01	TYLER TECHNOLOGIES,INC.	06/14/2023	Regular	0.00	7,129.54	837280
USA01	U.S.A. BLUEBOOK INC.	06/14/2023	Regular	0.00	1,214.54	837281
USB04	U.S. BANK CORPORATE PAYME	06/14/2023	Regular	0.00	2,229.76	837282
VER05	VERIZON WIRELESS	06/14/2023	Regular	0.00	1,465.58	837283
	Void	06/14/2023	Regular	0.00	0.00	837284
WCR01	W.C. RANCH	06/14/2023	Regular	0.00	3,800.00	837285
WEL01	WELLS FARGO VENDOR FINANC	06/14/2023	Regular	0.00	727.58	837286
WIL03	WILLDAN FINANCIAL SERVICE	06/14/2023	Regular	0.00	2,087.00	837287
WRI01	ROBERT WRIGHT	06/14/2023	Regular	0.00	44.33	837288

Bank Code Warr Bank Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	182	80	0.00	280,092.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	182	83	0.00	280,092.65

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2023	280,092.65
			280,092.65

MINUTES

City of Guadalupe
Regular Meeting of the Guadalupe City Council
Tuesday, May 23, 2023, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

1. ROLL CALL:

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

Mayor Julian called the meeting to order at 6:00 p.m. All members were present. (Note: The abbreviation, "CM", for "Council Member" will be used in these minutes.)

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

Mayor Julian asked Mr. Todd Bodem to read the plaque that the City recently received. The inscription read as follows:

*California Chapter of the American Planning Association –
Central Coast Section
2023 Award of Excellence
City of Guadalupe 2042 General Plan
Ariston Julian, Mayor
Todd Bodem, City Manager
Larry Appel, Planning Director
And
EMC Planning Group
Comprehensive Plan – Small Jurisdiction Award*

Mr. Bodem added that we have just applied for the State of California award, which will be similar, but on a larger scale. There were two identical plaques given to the City, and it was appropriate to present one to Mr. Larry Appel.

On another matter, Mayor Julian said, "Juan [Esparza] did a lot of cleaning up by West Main Street and Point Sal Dunes. He did an excellent job with all of that."

CM Lizalde said, "Thank you to CM Christina Hernandez for the Viva el Arte concert this past Saturday with the band, Las Cafeteras. It was a nice show and great opportunity for the community to come together. I also would like to thank the teachers in our community who will be wrapping up the school year soon, here and elsewhere. So, thank you for another year teaching our youth and for helping students reach their educational goals."

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. COMMUNITY PARTICIPATION FORUM

Mayor Julian read an email from Shirley Boydston which, in part, said that she was inviting the City Staff, those at the meeting, those viewing the council meeting, and any others to help celebrate her 95th birthday on Sunday, June 4th, from 1:00 p.m. to 3:00 p.m. in the City Hall auditorium.

6. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending May 15, 2023, and ratify payment of warrants for the period ending May 1, 2023.
- C. Approve the Minutes of the City Council regular meeting of May 9, 2023.
- D. Adopt on the second reading, Ordinance No. 2023-510 amending Chapter 10.24 of the Guadalupe Municipal Code regarding stopping, standing, and parking concerning parking restrictions at City Hall.
- E. Adopt Resolution No. 2023-38 approving the reclassification of the Permit Technician position to the Permit and Planning Technician position and new salary schedule.

F. MONTHLY REPORTS FROM DEPARTMENT HEADS

- 1. Public Safety Department:
 - a. Police Department report for April 2023
 - b. Fire Department report for April 2023
 - c. Code Compliance report for April 2023
- 2. Human Resources report for April 2023

Motion was made by Council Member Lizalde and seconded by Council Member Costa, Jr. to approve the full Consent Calendar. 5-0 Motion passed.

7. CITY ADMINISTRATOR REPORT: (Information Only)

Aside from what is in Mr. Bodem's written report, he said the following: I sent an email today, maybe prematurely, to the City Council regarding a joint meeting with the Recreation & Parks Commission and the City Council to go over the fee schedule for facilities and parks. I thought it might be better if we went by committee, two (2) members from the Commission and two (2) from the Council. That way it would give us more time to gather some more facts and information as it pertains to actual costs.

Mayor Julian added, "We should also have Janice Davis, Finance Director, present, too. We're close to our budget processing for next year, and it would be good to have the fee schedule known. We can determine later who will be at the joint meeting. Todd can work on that."

There was a brief comment made regarding looking further into a "Mello Roos" Community Service Facilities District. There's a group that's going to present next week on another matter of unfunded liability in PERS. They also work with "Mello Roos" and special assessment districts. Maybe something to bring forward and I can work with the city attorney to look at assessment districts as a way to generate revenue for the City for public safety and recreation.

Department heads will be given their budget worksheets for the group to present next week. Then a budget workshop will be scheduled.

Mayor Julian said that a meeting with SBCAG and Cal Trans will be next week, May 30th, from 3:30 p.m. to 5:00 p.m. to discuss Highways 1 and 166.

8. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

"Operation Night Tow" is continuing. It's all over Facebook. The majority of the towed vehicles are for expired registration. Chief Cash said, "We don't tow if the registration is under one year expired." CM Robles asked for further explanation. Chief Cash then said, "Technically, we can cite for a day, or at least a month after the registration has expired. The CHP will cite if less than three (3) months expired. Other police agencies will cite if more than six (6) months. But we push it back and don't cite unless the registration is over one (1) year. We try to give everyone an opportunity to get their vehicles taken care of. A lot of people don't understand that there is a provision with the DMV that if you cannot pay in full, you can pay in payments. But you have to show hardship. We're sharing that information both ways and to give them an out for those who may be caught in a financial hardship."

Chief also added that there is a school safety committee meeting tomorrow, May 24th.

CM Robles asked, "Once a vehicle is impounded, where does it go?" Chief said, "In Santa Maria. There are only two (2) companies doing towing in Santa Maria. We worked out a really good plan. The vehicle owners have to come here to the PD to pay their citation fees to get their vehicle released. Then they go to the tow companies to retrieve their car. The towing companies like this process we have in place as there's less confrontation with them. If there is any confrontation, it's with us at the PD."

The mayor, Todd and I, as well as other council members were at the wrestling meets here recently. I spoke with Hannah ([Sanchez] today about the lack of medical attention there. A 6th grade student hit his head on the floor. That incident highlighted the lack of medical help available. There should be medical help available for any potential injuries. We'll be working with Recreation & Parks on this. I'll be speaking with the School Superintendent tomorrow and will let him that if there is a school event, medical help should be on standby.

PUBLIC HEARING

9. Public Hearing to consider Conditional Use Permit (2022-048-CUP), Design Review (2022-069 DR), and CEQA Notice of Exemption for Element 7 Guadalupe, LLC, a retail cannabis dispensary at 859 Obispo Street, Guadalupe APN 115-092-016.

Written report: Bill Scott, Contract City Planner

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing, including: 1) an opportunity for the applicant to present the proposed project; and 2) receive any comments from the public; and
- c. Adopt Resolution No. 2023-39 approving Conditional Use Permit 2022-048-CUP, and Design Review 2022-069-DR, including CUP and DR Findings, a CEQA Class 1 Exemption, and the Conditions of Approval.

(Note: Due to initial technical difficulties with Mr. Bill Scott presenting via zoom, this item was deferred to occur after Item #10.)

Mr. Scott gave a brief background on this item: The applicant, Element 7 Guadalupe, LLC, was a finalist selected through the City's retail competitive process. As the next steps, the process to obtain a City Commercial Cannabis Business Permit (CCD Permit) requires the following: a) Conditional Use Permit (CUP) approval; b) Community Benefit Agreement, and c) Approved Building Permit.

The project site is a three-level building with a basement located at 859 Guadalupe Street on the west side of the street. (There are three (3) upper floor apartments which are not associated with the dispensary.) The building is located in the Downtown Mix-Use zoning district. The ground floor will be the 2,500 sq. ft. retail cannabis dispensary as well as a 558 sq. ft. covered patio to be used for special events. Iron gates face the front of the building which has the only entrance for customers into the retail sales area. The basement will only be used for product delivery.

The applicant is requesting a Type 10 license which is for retail sales, and it establishes the types of parameters, the types of things that would be sold at this retail dispensary. The State Department of Cannabis Control (DCC) regulates the license and will not issue a state license until the City approves a Conditional Use Permit. The overarching and main code that applies to cannabis sales in the City is Municipal Code Chapter 9.22. Some requirements in that code are the following: a) Valid City Cannabis Business Permit; b) State Cannabis License; c) Coordination and reporting to the City; d) Community Benefit Agreement; e) Community Contact Person, and f) Sensitive land use evaluation. The sensitive land use evaluation would involve schools and daycare centers. A survey/evaluation was done and there were no sensitive land uses in proximity, so that test was passed. Municipal Code Chapter 9.22 establishes and sets overarching rules in terms of applications, rules, procedures, regulations that involve how a retail cannabis facility can operate. All of those requirements in MC Chapter 9.22 are in line and in partner with the Conditional Use Permit...one re-enforces the other.

Regarding the zoning ordinance, all CUPs are reviewed in conformance with the zoning ordinance. There's no real new development in this particular case. The facility will occupy existing tenant space. There are no improvements. The parking lot is existing. The code says for a 2,500 sq. foot retail space, 12 parking spaces are needed. There are no improvements needed for parking compliance as there are 12 spaces in a parking lot behind the dispensary. (That parking lot is shared.) There is plenty of on-street parking, which is encouraged. The project meets code for onsite and off-street parking. There will be one or two delivery vehicles which will be parked on the street during deliveries. Otherwise, the vehicles will be stored in designated off-street storage area.

Some environmental consultant conditions, which may be called 'industry standards', include: a) Camera plan; b) Product delivery and path of travel specifications; c) Product storage standards, and d) Door and window security plan.

The next topic discussed was "Neighborhood Compatibility". How does the conditional use, especially for this one that caters to adults, fit in with the neighborhood? There were several conditions of approval cited, such as a) One entrance, customer identification and monitoring plan; b) Security patrols to be available 30 minutes before and after closing and during open hours; c) Outdoor lighting from dusk to dawn; d) 24/7 property monitoring, and e) Site maintenance to include the patio area. Anticipating a flow of customers and monitoring of same was emphasized.

In summary, the dispensary is strongly conditioned to be harmonious with the downtown neighborhood. The facility incorporates industry standards as noted by expert cannabis consultants. Standards of the Municipal Code Chapter 9.22 and the Zoning Ordinance all will be met. The facility will confirm to state law and all required regulations. Element 7's retail dispensary will support economic development objectives of the City's General Plan. Because this facility is a re-use of tenant space, it has a Class 1 CEQA exemption. It was previously a sports bar, and we are just replacing it with retail use.

Prior to concluding his presentation, Mr. Scott noted two corrections. One involved the description change of the outdoor patio from the “west” side of the building to the “east” side of the building. The other correction involved Condition 21, potential odor. Mr. Scott then asked to add Condition 21.e), to read as follows: “If the above-cited measures do not adequately address odor complaints as determined by the City Administrator or the City Administrator’s designee, the project will be required to comply with the odor control provisions set forth in the Guadalupe Municipal Code section 9.22.380.I.”

The presentation was turned over to Mr. Scott Bruce, cannabis consultant. He works with HdL providing comments and conditions to city staff. He explained that no new floor area was being created. These are all tenant improvements. No one under the age of 18 without medical documentation will be allowed in. Otherwise, you must be 21 years of age to enter. He gave some details about the entrance way, delivery, storage, types of products, etc. There will be one-to-two delivery vehicles per day. Most traffic will be foot traffic coming off of Guadalupe Street. Security plan is in place. They have security for the roll-downs for the covers on the windows. He summarized saying, “We and HdL feel that the applicant has done its due diligence and see no serious issues to be addressed.”

City Attorney Sinco said, “I just have two (2) comments. I mentioned the addition of the condition of the odor to the applicant just before the meeting and explained that it’s just confirming that the Guadalupe Municipal Code applies whether it’s in conditions or not. But I wanted that in the Conditions of Approvals stated so that it was clear that it applied. Also, I think the staff report indicated that Mr. Bruce had determined that the odor wouldn’t necessarily pose a problem. That’s not exactly what he said. He believed it wouldn’t. So, it was stated a little bit too strongly in the staff report. We won’t know until it actually starts operations. But we don’t anticipate any problems.”

Public Hearing opened at 7:14 p.m.

Mr. Greg Moreno, Community Development with Element 7, spoke on their odor control system. He said, “It is standard in the industry. If you looked at some of our other locations, we have filtration systems in place inside our stores. There are sealed bags that go in and out. We try our best to mitigate. There are never any products that are open in the store. It’s just not allowed...it’s not practiced. Odor control is something we pride ourselves on that which was in our initial presentation. We have neighbors and will do everything to mitigate.”

Mayor Julian said, “The floor plan...in the entry way. The check-in site is a portable counter. How does that work?” Mr. Moreno said, “Because we’ll have two (2) layers of security, we’ll check in and some people may have to wait...it really depends on the day. We only want a certain amount of people on the floor at one time. It’s on a lap top...we interact with the folks and try to establish relationships and keep them out of the elements.”

The mayor said, "We have an email from Lupe [Alvarez] concerning the covered patio area and the wrought iron gates. I don't have a problem with that. To me, one of the issues we have is...if you look at the Vets Building and the restroom area. There's no fencing...no doors. People use that as a restroom. For years we've had problems with that. My opinion is to keep the iron gates up. We need safety measures." Mr. Moreno agreed.

CM Hernandez said, "I support keeping the iron gates, considering there will be special events in the patio area. The gates would potentially eliminate underage people from 'sneaking in'." Mr. Moreno made a side comment saying, "At our grand opening, tacos will be given in the patio area, but there won't be any product in the patio area. We'll be doing fundraising events, too."

CM Lizalde was also in support of keeping the wrought iron bars saying, "It's a nice waiting area vs. open to the public walking by. At night, it would be safer but also, I'm so used to seeing the building like that. It would be strange not to see it that way. The staff report said that, aesthetically, it didn't match. But it matches the neighboring buildings on the same side of the block, starting two doors down. We should keep the wrought iron gate. I like the added safety feature because we don't know what the foot traffic is going to look like." Mayor Julian asked Chief Cash if he had any comments, but he did not.

CM Lizalde further commented, "There are various viewpoints on this type of industry. We're one of the last to get a retail cannabis dispensary which is good. There are thorough checks and balances in place now. Because a lot is already in place, we don't have to go and reinvent the wheel, after the fact."

Mr. Bodem said, "I did some qualitative research with other city managers in the Five Cities area. The managers said that the cannabis business operations were more secure, properties better kept and safer than any other store types. And that there was no increase in crime. Also, when someone is checked in, are they held there, then buzzed in, or do they just walk on to the floor?" Mr. Moreno said, "They need to get buzzed in. There are two (2) security doors to go through before getting on the floor."

Mr. Scott said, "As a part of the design review, a finding was looking at removing the iron bars and not being part of the CUP. The point was to find a harmonious design to the surrounding area and appeal to new visitors. Our feeling is that if the majority of the buildings have bars, we're losing something. Other than that, we're not passionate about it, and whatever the City Council finds, we'll go with, but we suggest the bars be removed. Again, the security measures are stringent. We talked about 24/7 monitoring. Again, this facility has stringent security measures that minimize the need for the bars. The place will be policed as an occupied space daily. With that said, we suggest removing the bars, but whatever the Council's wish will be is fine with us." Mr. Bruce said, "I would add that the bars are not required. There will be roll down metal covers over the windows and pulled down at night. So, the windows are protected without the bars. So, they are not required for security. Bill is correct...there are lots of other security measures."

City Attorney Sinco asked, "If the City Council allows bars, I wanted to ask the planner how to modify the condition...whether to strike it altogether or to specifically say they should be allowed to remain. I'll let you make that decision first, but I did want to ask that question."

The mayor then asked if there was consensus on keeping the wrought iron bars. CM Costa, Jr. said, "The bars have been there since the building was created, so leave them there. It's extra added security. We don't have a big homeless problem, but we do have homeless people who try to find spots that are sheltered. This would keep them from staying there." CM Hernandez added that she was good at leaving the bars there. CM Robles said, "I agree with keeping the bars. They were in the original concept. They'll be the first barrier and can control movement, especially if you're having events." CM Lizalde added, "I'm for it, especially, for the flow of traffic. I'm okay with keeping the bars because it honors the way it was approved in original concept."

City Attorney Sinco asked, "Mr. Scott, on Condition 18.c, it reads: 'Existing metal gates/bars at the front of the building entry shall be removed prior to facility operations.' Is it your recommendation to delete that entirely, or just specifically say that they may be allowed to stay?" Mr. Scott said to strike the statement entirely.

Mayor Julian asked about the community benefit piece and where does that go through for approval? Mr. Bodem said, "For 151 Obispo's community benefit package, that will be on the next agenda. And once you approve that, in the meantime, we will start negotiations immediately on this one. I think we have until September on all of the community benefit agreements." The mayor asked, "Then they'll come back to us?" Mr. Bodem said that yes, all community benefit agreements would come back before the City Council.

Witten Comments:

Mr. Lupe Alvarez: Honorable Mayor Julian and Honorable Council Members. I respectfully ask that this be read into the record during the Public Comment segment for the CUP of Element 7, item #9. I write in support of the CUP for Element 7, located at 859 Guadalupe Street, Guadalupe, CA.

I support all the conditions with the exception of removing the custom ornate powder coated wrought iron. It is an accepted and approved safety deterrent that was approved when the building was built approximately 12 years ago by the Guadalupe City Council.

The building blocks the wind, if the custom ornate wrought iron is required to be removed, it opens up the entire patio area to an increased use of homelessness, public urination, graffiti, and other issues in the downtown corridor. The City of Guadalupe is already receiving an increase of homelessness and other issues with the city-owned buildings. For example, at the American Legion and at the Amtrak Train Station.

Honorable Mayor and Council Members, I respectfully request that you allow the custom wrought iron, that was previously approved by a previous Guadalupe City Council be kept for existing and future safety measures of the Guadalupe downtown corridor. Respectfully, Lupe Alvarez

Public Hearing closed at 7:31 p.m.

Motion was made by Council Member Costa, Jr. and seconded by Council Member Lizalde to approve Resolution No. 2023-39 with revisions discussed. Roll Call: Ayes: 5 Nos: 0 Abstain: 0 5-0 Motion passed.

10. Public Hearing to consider Conditional Use Permit (2023-022-CUP), Lopez H-2A employee housing project for 40 agricultural workers located at 4575 & 4581 Tenth Street, APNs 115-052-009 and 115-052-010.

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing, including: 1) an opportunity for the applicant to present the proposed project, and 2) receive any comments from the public; and
- c. Adopt Resolution No. 2023-40 approving 2023-022-CUP, including a parking modification per Section 18.75.050.B.

Mr. Appel gave a brief background on this item: The request is to modify two (2) existing buildings and convert them into H-2A living quarters. These buildings have been vacant or underutilized for over ten years. In the past the buildings were the local clinic for CHC and a pharmacy.

The property was sold around the end of 2022 to Daniel Lopez and his wife, Rosio Ibarra, for the purpose of converting the structures into housing for nonimmigrant agricultural employees pursuant to the H-2A visa program. Over the past 5-6 years, there have been a number of different types of projects for this property brought to the Planning Department for consideration, such as a B&B, motel, daycare and fitness center. No formal applications were ever submitted.

A formal application was submitted on April 6th and was deemed completed for processing on April 27th and is now being considered for approval on May 23rd. Their plan is to convert the building into employee housing and then contract out the buildings with a farming company. There are two (2) existing buildings on the property. There will be space to house 32 employees in one building and eight (8) employees in the other, for a total of 40 employees. The owners don't have a contract for any H-2A services, but under the CUP, the owners are going to require a food and catering truck to provide breakfast and dinner at the property with lunch delivered out in the fields.

The project provides enhanced landscaping, picnic tables and parking for 11, which are required carports. Owners have asked for a modification for performance standards that would allow employee transportation vehicles to be larger than the 16-passenger size. Staff supports this modification for two (2) reasons: 1) the owners don't know who they're going to lease to and, therefore, don't know about their transportation vehicles, and 2) the property has tall solid wood fencing which would screen any large transportation vehicles.

The State of California, our new 2042 General Plan, and draft Housing Element encourage local agencies to make the processing of affordable housing a high priority. That has been done so with this project. This project is a reuse of two (2) existing buildings. With the conversions of these two (2) structures from one use to another, this project allows for a CEQA exemption, Class 3, where no possibility of significant environmental impact will occur. Resolution No. 2023-40 provides the CEQA exemption findings and draft Conditions of Approval.

To approve a project like this, compatibility with the neighborhood is critical to ensure that the project, and its proposed density of residents, will not impact the surrounding area. There are reasons why we believe there is compatibility: 1) Fencing is important to block the views of the facility; 2) the north and east of the site contain multi-family housing with the other two having single-family housing. With the facility previously having been considered for daycare, there would be more noise with that purpose than this current one for H-2A housing. People will be there overnight and gone all day. The applicant/owner has taken this issue to heart and has prepared a very detailed leasing contract that addresses many topics that could lead to problems. Staff believes that with the use of this lease contract along with required Conditions of Approval, the project could be compatible with the surrounding neighborhood.

Mayor Julian said, "There's an email from...I don't know the origin...it's in reference to this item on the H-2A housing. Normally, we don't read emails...it's in the record. I'm just going to highlight a few points. Maybe you know..." Mr. Appel suggested that the owner was present and could address any questions. The mayor said he would do so during the public hearing portion.

Public Hearing opened at 6:22 p.m.

The property owner said, "I am Daniel (Lopez) one of the owners, along with my wife, Rosio. We live in the City of Guadalupe in Pasadera. Six (6) years ago we came across this property. We've been working with Larry (Appel) since last year about making it into housing. He's given us a lot of good details, and we know we had to apply for a CUP. We've also consulted with an architect. We've done our due diligence with how this project would impact our neighbors, and how it is compatible. That's our number one priority for myself and my wife, as owners, that this makes sense to everybody. We want to work with anybody who brings up any concerns."

Mr. Lopez then went into more detail regarding this project. He said, "In Building A, there actually will be 32 employees. In Building B, we'll have 8 employees...combined for 40 employees. It could be for less. We don't know the lease and what kind of contract they would want. We assume that the State of California would allow us to make it for 40 employees. This is still all in the works. What's important to us in our neighbors. We want to make sure that our neighbors are taken care of. I did see the email that was brought up. One of the exemptions was for bus parking. We've asked for one (1) bus only, not multiple vans. From an insurance and liability standpoint, it would make sense to only have one (1) bus to park there. For the H-2A housing, employees would be contracted outside and come for seasonal work. There won't always be employees all year-round, but the buildings/property will be maintained when no one is there. Also, we'll have security there, too. There will be surveillance cameras all throughout the buildings. Employees that live there will

only stay in the facility...not roam around, etc. If there are two (2) complaints after proven fact, I'm making the lessor of the contracting company to provide security. That will set the standard really high and allow the companies to hold their employees accountable for any kind of negligence. If there are sexual misconduct allegations, alcohol use at the premises, etc. complaints, we will ask the lessor to expel that employee from the premises."

Mr. Lopez further explained that he currently works for an H-2A company which has about 350 employees. He said that there are more regulations than in years past, more organized, and are more mindful...there's more structure and it works the way it's supposed to work.

Mayor Julian then said, "In reference to the email, it talks about short notice and that there wasn't enough time to be reviewed." Mr. Appel responded, "Within the last year, we've changed our noticing procedures. We now have notice postings go up in three (3) locations because we don't have a newspaper with general circulation. However, we send notices to those neighboring within 300' of the property. If the people next to the property are renters, I don't know if they would have received notices. I think they use assessor's or recorder's list of names and addresses." The mayor then said, "I just want to make sure we abided by our notice procedures." Mr. Appel said that we followed the rules.

Mayor Julian then said, "The other thing is about CEQA." Mr. Appel said, "I've been here almost six (6) years...as for CEQA exemption, we've done three (3) negative declarations for all the development that's going on. You have to meet certain criteria to go forward and do more than an exemption. We found that most of the projects in the City have only required that exemption. Something as small as this where you have two (2) existing buildings, we saw no need to go forward with an initial study or negative declaration."

The mayor asked about the Buddhist Church, one of the neighbors of this property. He asked Mr. Lopez if he's had contact with them. Mr. Lopez said, "Yes, we've been in communication. We told them about the H-2A housing but that we were not sure if the CUP would be approved. There's been very little communication, but I know who they are. Our number one priority is that they feel comfortable with us being there."

Mayor Julian said, "I was director of health center there for about ten years. We had around 40-50 people going there each day, in addition to the pharmacy. This is going to be a reduction in that area now in terms of traffic. The email also mentioned the kids. As you know, these H-2As, they're out early by 7:00 a.m. and then back later...there's no impact there." Mr. Lopez said, "I'm a bus driver. I'm up at 4:45 a.m. to pick them up and then they're out at 5:30 a.m. in the field. There won't be an impact to the children or anyone crossing. We actually have a drawing of what streets we prefer to take to take to avoid any issues. We want to avoid the smaller streets."

The mayor then added, "I know there are fences there...six feet but the buses are 10 feet. To me, that seems obtrusive to the local residents. I know you have six-passenger vans. Are you familiar with Cal Vans? (Mr. Lopez said he was familiar.) There should be an increase in their use. SBCAG is concerned about the underuse of Cal Vans."

Mayor Julian then said, "This is for Larry. On your staff report, page 2, second paragraph, it says 'The State of California, our new 2042 General Plan, and draft Housing Element encourage local agencies to make the processing of affordable housing a high priority. This isn't connected to affordable housing, in my assumption.'" Mr. Appel said, "H-2A is accepted by the State as affordable...so, we'll get units for this. But it's only two (2) units." The mayor then said, "My thinking was that 'affordable' was for families. But if there's a law that says this meets those criteria, then it's fine."

Mayor Julian said, "The fencing needs to be cleaned up. I'm sure you're going to do that." Mr. Lopez said, "We will upgrade the fence, putting brand new fencing...trim up the trees on the side of the Buddhist Church parking lot. It's a priority to lift up the face of the property to make it more desirable and have it match up with the existing buildings." The mayor then asked how big is their passenger bus? Mr. Lopez said, "The buses I drive are like 10 feet or 11 feet tall. They're like school bus size but it all depends. Since I don't know what leasing company would use, but an average is more like 30 passenger-size bus."

The mayor then said, "In response to this email...we've had experience with the two (2) H-2A units on Pioneer Street...you can put 105 people in each unit. You can go by there most of the year...and they contract with different ag businesses, what I've found personally is that there haven't been any issues. In fact, it's the other way around. If they mess up, like with alcohol, etc., they're gone. They're pretty well kept. They're hard workers."

CM Lizalde asked, "Who monitors the buildings when they've vacant? Does a contract cover the period of vacancy?" Mr. Lopez said, "Farming companies like 3-5-year contracts. It's the responsibility of the landlord to make an agreement with the lessor to maintain the building and keep it well kept. I do the landscaping." CM Lizalde then asked, "As for quality of life for the workers, is that typically the bathroom, shower, kitchen ratio for the number that you're proposing for this?" Mr. Lopez said, "Typically, there's 32 in one so the law through OSHA and California Housing Authority...what's written is that you have to provide a bathroom for every 10 people. Stoves/ovens...I think the ratios will be there. But in the coming years, international standards will be changing so less people will be allowed to stay in these housings. We want everyone to have a sitting area to have dinner, televisions throughout the entire building. There will be smaller bedrooms for one person with a desk, online stations, Wifi, couches...better quality than hotel."

The mayor added, "The units on Pioneer Street were built specifically for H-2A housing. Each unit has a refrigerator, restroom, stove and dining room table. You can't do that here unless you tear it down and start all over. For about three (3) weeks, there were a number of people living there because of the recent flooding/storms. When the people left, everything was checked to make sure that if anyone from H-2A or the state, everything was left in good shape to pass standards required by law."

CM Robles asked, "About the vans, would some of the contractors rather use a 16-passenger van rather than the larger ones? Mr. Lopez didn't hear the question. CM Robles then asked when was

the building built? Mr. Lopez said, "In 1975, the building was made per public records". Mayor Julian said, "The building came from Santa Maria. The building was a long building...it was put on the lot and then cut in half and made into the 'L' shape. The little house was Dr. Stiles' office and then the other two (2) pieces were brought in to make what it is today.'

CM Robles asked, "When you came up with the numbers...are they normally what a work crew consists of?" Mr. Lopez said, "The fields are huge. The productions are major. Remember that twenty-two percent of the strawberries that get produced in the United States are from Santa Maria. We need to make sure the employees have adequate space for themselves. We could have modified and made available to 60 people. We don't want to do that. Larry brought up a good point to backtrack and make it more comfortable for them in the facility. That's how the numbers came up."

CM Robles asked about the capacity of the passenger vans. Mr. Lopez said, "The smallest vans these companies use are the 15-passenger vans. For buses, there are different classes. For Class 1, that's about a 42-44 passenger bus." CM Robles said that most employees wouldn't have cars. Mr. Lopez said that of the 350+ employees where he works, one (1) man has a car. Mayor Julian said, "That's what you see down there on Pioneer Street. You ask where the people are because there aren't any cars."

The mayor then said, "One of the other things brought up in the email was trying to place H-2A within the community as opposed to what you're proposing. There's no place you can do that here unless a farmer bought a house. I assume some have done that. Given requirements that are placed on you to make sure the building is up to code, that's very important."

CM Hernandez said, "If I'm not mistaken, Rosio has grown up in Guadalupe as well. And you previously had a business here." Mr. Lopez said, "Yes, she grew up here. We had the white truck parked on Main Street that sold rolled ice cream. That's what pivoted us to this now."

Written Comments:

Cate (no last name): We are the owners of the property at 4589 10th Street, Guadalupe, CA 93434. Our property shares the westerly property line of 4581 10th Street. We submit the following concerns regarding the project with 2023-022-CUP.

1. The City of Guadalupe (City) dropped this notice of the public hearing of this 2023-022-CUP on May 23, 2023 and did not make the actual CUP available for public review until May 19, 2023. This is not sufficient time for the public, and most importantly the property adjacent to the property and the surrounding neighborhood, to adequately review and comment knowledgeably on the document and the impact of the project on our neighborhood. This importantly includes Guadalupe's elementary school and its children.

2. *Though this seems like “minor project” to the City, the potential impact on our neighborhood may not be minor. This neighborhood includes Guadalupe’s elementary school. The lack of a CEQA review leaves concerns unaddressed.*
 - A. *Will the air quality and traffic/congestion impacts be too high with the introduction of buses and private vehicles into the neighborhood? Besides the impact of the coming and going of the above referenced vehicles, will the buses be left idling making our neighborhood’s air and noise impacts even worse. Realistically, how many more vehicle trips a day will bring 40 additional people, some with their own vehicles, plus staff and buses bringing to the neighborhood? This neighborhood is not equipped to be a small bus terminal.*
 - B. *What impact will the project have on children attending the Mary Buren Elementary School? Tenth Street is a major route for children going to and from school. This presents a major safety issue for all concerned. Will additional crossing guards and traffic and other appropriate mitigation be introduced? At what cost and who will pay it? The City and the taxpayers/residents?*
 - C. *Will noise from the activities of workers going to and from work, especially in the early morning and late-night hours, affect the sleep quality of residents in the area, especially for children? This is a big difference between a few early morning workers coming and going; the inevitable noise does already exist, and it will suddenly be multiplied several times over. Busses are much louder than cars. There must be balance and careful thought put into the needs of the existing residents and the needs of workers. This may be too much in one spot at one time. Balance is a necessary imperative.*
 - D. *The structures in this project were never conceived as high occupancy in this area for good reason. What impact will it have on the utilities/water/sewage system? The sewage system at the intersection of Olivera Street and 10th Street is one of just a few in the City that have been problematic for handling the existing capacity and have been flagged for weekly inspection as a result. This will add to an already strained system. This does not even include mention of other utilities and infrastructure which we are all responsible for.*
3. *This is a largely residential neighborhood and has grown and populated as such. It is very difficult to multiply the residents by such a large increment. We need more mitigation. These mitigations mentioned do not deal with this in a realistic way that will allow existing residents to live realistically with their neighbors. This is for the good of all.*

While the workforce must be considered and provisions made, adding this instant density without enough planning and mitigation is not the way to go. The welfare of the individuals who are coming to work is not served by putting them into a situation where it is too dense, and the strain is too great and thus negatively impacts everyone.

The addition of workers needs to be carefully considered by the city and distributed more evenly throughout the city. For the good of the workers, the economy and the current residents and thus the overall well-being of the city.

Thank you for your consideration. We look forward to working with the City and the property owners to address our mutual concerns. (unsigned)

Public Hearing closed at 6:47 p.m.

Mayor Julian asked if there were any further comments. CM Robles re-emphasized his concerns with noise mitigation. Mr. Appel said, "A general overarching principle – when you have a use where there can be a noise situation, we try not to put stringent conditions on it. If complaints occur, that starts falling into the noise element of the General Plan. I believe we have policies with the Police Department that if there are a couple complaints, they're evaluated. At worst, the whole application for the CUP would come back to the City Council for future direction. Council would say that nothing needs to be done, conditions need to be modified or that the project can't go forward, giving the applicant a certain period of time before you revoke the permit. I think we can control it."

Motion was made by Council Member Costa, Jr. and seconded by Council Member Lizalde to approve Resolution No. 2023-40 with modifications. Roll Call: Ayes: Julian, Costa, Jr., Hernandez, Lizalde Nos: 0 Abstain: 1 Robles 4-0-1 Motion passed.

REGULAR BUSINESS

11. Options to address violations of two (2) hour limited time parking in the Downtown Business District.

Written report: Michael Cash, Director of Public Safety

Recommendation: That the City Council:

- a. Receive presentation from staff; and
- b. Accept public comments; and
- c. Deliberate and provide direction to City staff; or
- d. Continue to another Council meeting for further discussion and deliberation.

Chief Cash gave a brief background stating that concerns were raised by the owner of Romo's Market regarding the issue of vehicles not complying with the two- hour limited time parking in front of his business located at 727 Guadalupe Street.

Two options were given to attempt to provide a remedy: (1) Install additional signage from 11th Street to 6th Street. Currently, the signage is from 11th Street to 8th Street, or (2) install parking meters which would need approval by Cal Trans.

Mayor Julian said, "I don't see problems in front of Romo's. If we put two-hour parking all the way to 6th Street or wherever, a lot of residents live there. In the downtown area, we don't abide by them anyway. And no meters...that's a waste of money."

CM Robles then said, "I don't think we have a parking problem either. Can we put a standard color on the curb for 20-minute parking?" City Attorney Sinco said, "State law dictates the colors. Red is for no parking. Yellow is for buses or loading. Green is for limited time parking, typically twenty minutes but could make it for two-hour parking." Ms. Janice Davis, Finance Director said, "I worked in Paso Robles. They have signage to pay through an app...you pay the app for the numbered parking space."

The mayor said, "Every business would want the green-colored curb, but staff would park there rather than customers. CM Robles said to just paint "20-minutes" right in the curb. City Attorney Sinco added, "State law, but Municipal Code...signage would have to be put not just painting of the curb in order to ticket."

Mayor Julian asked, "Are we creating a solution where there's no problem? Romo makes 1,500 meals a day...he does that in the back." City Attorney Sinco then said, "This is unique with the business in the middle of a residential area. We would have to put signage on both sides of the street." Chief Cash said, "What fits the area? There are moments where it's busy in the early morning. But for the rest of the day, there's parking turnover. There's no problem on the east side of Guadalupe street across from Romo's".

CM Costa, Jr. said, "On the weekends, there's a problem. People living in the apartments, they park overnight. You can put two-hour parking up to Romo's, but not by the blue house...similar to the east side...not impacting the residential area toward 6th Street." CM Hernandez said, "There's timed parking by the post office. No one adheres to that."

Mayor Julian then said, "Continue to the next Council meeting." CM Costa, Jr. added, "Check to see if there the problem is on the weekends." City Attorney Sinco then said, "The Council is tabling the item and directing staff to bring back if further complaints arise." (No further action was taken on this item.)

12. FUTURE AGENDA ITEMS

There were no additional future agenda items added.

13. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

Hannah Sanchez, Recreation Services Manager: Joe Harris, Chair of the Recreation & Parks Commission, was in the hospital this weekend. He has been released but is on best rest.

CM Lizalde: This past Sunday was McKenzie's last match, a tournament. It was excellent. The bus left at 6:15 a.m. and didn't return until around 7:00 p.m. – 8:00 p.m. The program has been successful. I saw kids be more confident. They came home with some "hardware". It was fun to watch. Coaches lead well and fueled that success. Overall, it was good.

CM Costa, Jr.: Opening game for adult softball will be next Thursday, June 1st. There will be seven (7) teams.

CM Hernandez: "Move Santa Barbara Move County"...I was at Mary Buren School spending time working with children, teaching them to learn how to ride a bike. They were third grade kids. "Move Santa Barbara County" is a non-profit group in Santa Maria. They're looking for a Guadalupe location.

Mayor Julian: Last Thursday, there was a meeting with SBCAG and APCD.

14. ADJOURNMENT TO CLOSED SESSION MEETING CLOSED SESSION

The one item to be discussed in closed session was "Conference with Labor Negotiators".

Motion was made by Council Member Costa, Jr. and seconded by Council Member Robles to adjourn to closed session. 5-0 Motion passed. Meeting was adjourned to closed session at 8:04 p.m.

15. Conference with Labor Negotiators

(Subdivision (a) of Gov. Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager

Employee organizations: Service Employees International Union (SEIU), Local 620 and Guadalupe Police Officers Association (POA)

16. ADJOURNMENT TO OPEN SESSION MEETING

Motion was made by Council Member Hernandez and seconded by Council Member Costa, Jr. to adjourn to open session. 5-0 Motion passed.

17. CLOSED SESSION ANNOUNCEMENTS

There was "no reportable action".

18. ADJOURNMENT

Motion was made by Council Member Lizalde and seconded by Council Member Costa, Jr. to adjourn the meeting. 5-0 Motion passed. Meeting adjourned at 8:50 p.m.

Prepared by:

Approved by:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 13, 2023**

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney,
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Water Standby Charges, Fiscal Year 2023 – 24

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2023-41 directing staff to forward to the Auditor’s Contoller’s Office of the County of Santa Barbara the Water Standby Charges for vacant parcels within the City of Guadalupe for Fiscal Year 2023 – 24.

DISCUSSION:

In 1991, voters in the City of Guadalupe approved the City’s participation in the Coastal Aqueduct of the State Water Project. Participation was approved at the 550 acre-foot (605 acre-feet with drought buffer)-per-year level. To participate in the Project, the City became a member of the Central Coast Water Authority (CCWA). CCWA membership comprises all water purveyors in Santa Barbara County who are participating in the Project.

Funding for construction of the Coastal Aqueduct and associated facilities was accomplished through voter approved bonds. One of the bond issuance conditions requires each participant to maintain a “coverage ratio” of 1.25. That means that each participant must have annual net income (revenue minus expenses) 25% higher than required debt service payments.

Water rates for current customers are set with the debt service ratio in mind, but participation in the State Water Project is also a benefit to vacant parcels in the City which are currently not using City water. Participation in the State Water Project makes it possible for these parcels to develop in the future because State Water will be needed to meet future buildout needs.

As a result, in 1993, the City imposed water standby charges on vacant parcels. These charges are permitted by Section 38743 of the Government Code of the State of California. Consistent with Government Code section 38743, it was determined that for parcels of less than 1 acre, the charge would be \$5.00 per month. For parcels of 1 acre or more, the charge would be \$10.00 per month per acre or part thereof.

The most significant changes in the water standby charge list in the past year are due to the continuing development of Pasadera/DJ Farms.

The establishment of, or an increase to, these charges requires compliance with the procedures described in Proposition 218. State law permits water standby charges to be set annually by resolution of the City Council if the rates are not changed from the previous year. The City's fees are not proposed to be increased from the previous year.

FISCAL IMPACT: None. Resolution No. 2023-41 establishes the same rates as charged in the past.

The water standby fees for fiscal year 2023 – 2024 total as follows:

Number of parcels: 102

Total assessment: \$25,860.00

ATTACHMENTS:

1. Resolution No. 2023-41
Exhibit A - Property Tax Roll 23 – 24 Fund 0642

RESOLUTION NO. 2023-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE DIRECTING STAFF TO FORWARD TO THE SANTA BARBARA COUNTY AUDITOR'S OFFICE WATER STANDBY CHARGES FOR VACANT PARCELS WITHIN THE CITY OF GUADALUPE FOR FISCAL YEAR 2023-2024.

WHEREAS, the City of Guadalupe historically obtained all its domestic water from wells tapping the Santa Maria River Basin aquifer; and

WHEREAS, voters in Guadalupe in 1991 approved the City's participation in the State Water Project to increase available water supplies for current and future needs and make those supplies more reliable; and

WHEREAS, the City's participation in the State Water Projects increases the costs to provide water service to the residents of Guadalupe; and

WHEREAS, Section 38743 of the Government Code of the State of California allows for an annual water service standby charge to be applied on a per parcel basis to areas in which water service is made available, whether the water service is currently being used or not; and

WHEREAS, the City Council of the City of Guadalupe adopted Resolution No. 93-20 on August 9, 1993, stating that the correct and equitable standby charges should be \$5.00 per month for each vacant parcel less than one acre in size, and \$10.00 per month per acre, or portion thereof, for each vacant parcel of one acre or more; and

WHEREAS, Section 38743 of the Government Code of the State of California allows for the standby charge to be collected as part of the annual general county tax bill by forwarding to the Santa Barbara County Auditor's office a list of each parcel upon which the standby charges will be levied plus the amount of said levy; and

WHEREAS, each fiscal year the City of Guadalupe must report to the Santa Barbara County Auditor's office if the levy is to remain the same, be changed, or be abolished; and

WHEREAS, the standby charge may be set by a resolution of the City Council if it is not increased.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

1. Direct staff to forward to the Santa Barbara County Auditor Controller's office a list of parcels upon which the standby charge will be levied (attached hereto as Exhibit "A"); and
2. Indicate that the total levy for fiscal year 2023-2024 will be \$25,860.00 in total coming from 102 parcels.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of June 2023 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2023-41**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 13, 2023, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

District Name: Guadalupe Water Standby Fee
Description: Fund 0642, Water Standby Charge
Tax Year: 2023-24
Contact Person: City Administrator, (805) 356-3891
Total # of Assessments: 102
Total Assessment Amount: \$25,860.00

0642	113-080-018	10320.00
0642	113-370-037	60.00
0642	113-370-038	60.00
0642	113-450-001	840.00
0642	113-450-002	1200.00
0642	113-450-003	600.00
0642	113-470-022	60.00
0642	113-470-023	60.00
0642	113-490-031	60.00
0642	113-490-032	60.00
0642	113-490-033	60.00
0642	113-490-180	60.00
0642	113-490-217	60.00
0642	115-010-016	360.00
0642	115-020-032	60.00
0642	115-020-033	60.00
0642	115-020-035	60.00
0642	115-031-001	60.00
0642	115-032-005	60.00
0642	115-034-016	60.00
0642	115-035-001	60.00
0642	115-036-002	60.00
0642	115-036-015	60.00
0642	115-036-018	60.00
0642	115-041-010	60.00
0642	115-042-006	60.00
0642	115-042-007	60.00
0642	115-042-008	60.00
0642	115-042-013	60.00
0642	115-042-019	60.00
0642	115-043-002	360.00
0642	115-052-006	60.00
0642	115-063-002	60.00
0642	115-063-011	60.00
0642	115-071-015	60.00
0642	115-071-016	60.00
0642	115-071-017	60.00
0642	115-071-018	60.00
0642	115-072-014	60.00
0642	115-072-015	60.00
0642	115-072-018	60.00
0642	115-082-009	60.00
0642	115-082-021	240.00
0642	115-091-006	60.00
0642	115-092-002	60.00
0642	115-092-005	60.00
0642	115-092-015	60.00

0642	115-092-019	60.00
0642	115-092-023	60.00
0642	115-101-003	60.00
0642	115-101-009	60.00
0642	115-102-002	240.00
0642	115-102-013	60.00
0642	115-102-015	60.00
0642	115-102-016	60.00
0642	115-102-017	60.00
0642	115-102-018	60.00
0642	115-102-022	60.00
0642	115-103-010	120.00
0642	115-103-012	60.00
0642	115-112-002	60.00
0642	115-113-004	60.00
0642	115-113-005	60.00
0642	115-113-006	60.00
0642	115-121-001	60.00
0642	115-121-002	60.00
0642	115-121-007	60.00
0642	115-121-021	60.00
0642	115-122-001	60.00
0642	115-132-016	60.00
0642	115-140-005	60.00
0642	115-140-015	3240.00
0642	115-140-016	240.00
0642	115-140-021	60.00
0642	115-140-026	480.00
0642	115-140-027	240.00
0642	115-162-024	60.00
0642	115-180-027	240.00
0642	115-180-030	240.00
0642	115-180-031	60.00
0642	115-193-019	60.00
0642	115-201-011	60.00
0642	115-201-012	60.00
0642	115-201-013	60.00
0642	115-202-002	60.00
0642	115-202-010	60.00
0642	115-210-019	360.00
0642	115-210-020	600.00
0642	115-230-005	720.00
0642	115-280-006	60.00
0642	115-280-007	60.00
0642	115-280-008	60.00
0642	115-280-009	60.00
0642	115-280-010	60.00

0642	115-280-011	60.00
0642	115-280-012	60.00
0642	115-280-013	60.00
0642	115-280-014	60.00
0642	115-280-015	60.00



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 13, 2023

Shannon Sweeney

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Todd Bodem

Approved by:
Todd Bodem, City Administrator

SUBJECT: Community Development Block Grant (CDBG) Over-the-Counter (OTC) 2019 grant opportunity

RECOMMENDATION:

Approve Resolution No. 2023-42 authorizing submission of corrections to a previously submitted application and conditionally approved grant for funding of wastewater collection system improvements from the State of California’s Community Development Block Grant Program (CDBG) and authorize the Mayor or designee to sign the corrected resolution, application, grant agreement, and supporting documents.

BACKGROUND

The City of Guadalupe identified the need to replace its main trunk line, Highway 1 Lift Station, and Pioneer Lift Station in its 2014 Wastewater Master Plan.

On February 14, 2020, the City submitted an application for the funding of these wastewater collection system improvements from the State of California’s Community Development Block Grant (CDBG) Over the Counter (OTC) program, following authorization to do by City Council in Resolution No. 2020-09 on January 28, 2020. Unfortunately, City staff submitted the application minutes before the application window opened. As a result, the City’s project was placed near the bottom of the list and was not funded at that time due to limited grant funds available.

Since then, this list of projects to be funded has been maintained, and due to additional funding made available this year, the City received a Notice of Conditional Contract Award on May 26, 2023, to fund this project. Because there have been changes to the project, the City’s application has been converted to draft, and City staff has been given thirty calendar days from the date of the conditional award letter to make corrections to the application and submit an updated resolution. Thirty days from the conditional award letter is June 25, 2023, at 5:00 PM. Failure to meet this deadline will result in forfeiture of these funds.

DISCUSSION:

The initial application consisted of three construction components: Trunk Main Replacement, Highway 1 Lift Station Replacement, and Pioneer Lift Station Replacement. These three components were consolidated into one project in the initial application. Since the time the initial application was submitted, two notable activities have occurred. First, the project was broken up into three phases consisting of each of the three construction components. The City proceeded with the Trunk Main Replacement project despite failure to obtain the grant funds because that project was urgently needed to address broken and undersized lines which were causing sanitary sewer overflows.

The second notable activity is that \$989,000 in grant funding has been secured through the Integrated Regional Water Management Program (IRWMP) for the Pioneer Lift Station Replacement Project, so this project is being removed from this CDBG grant application.

A corrected grant application and resolution are required at this time to reflect these two changes to the project.

This staff report also serves as the City's opportunity to notify the public that these CDBG funds are being awarded to this project.

FISCAL IMPACT

Obtaining these grant funds will enable the City to complete the two lift station replacement projects in a timely manner without negatively impacting the wastewater fund.

ATTACHMENTS:

1. Resolution No. 2023-42
2. Conditional Approval Letter for OTC 2019 Application

RESOLUTION NO. 2023-42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2021-2022 FUNDING YEAR OF THE STATE CDBG PROGRAM

WHEREAS, the City of Guadalupe identified the need to replace its main trunk line, Highway 1 lift station, and Pioneer lift station in its 2014 Wastewater Master Plan, and

WHEREAS, a public meeting was held on November 7, 2019, to discuss the various grants available from the Community Development Block Grant program (CDBG) and the merits of various projects that may apply for the 2020 OTC grant opportunity. These sewer improvements projects were identified as the most critical and shovel-ready projects, and

WHEREAS, on February 14, 2020, the City of Guadalupe submitted an application to the CDBG, but was not funded at that time; and

WHEREAS, the trunk main replacement project was completed prior to receiving any grant funding; and

WHEREAS, City received a Notice of Conditional Award on May 26, 2023, providing funding to complete elements of the original project that have not yet been completed; and

WHEREAS, the City has thirty calendar days from the Notice of Conditional Award to resubmit a corrected application and resolution or else forfeit these funds.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1:

City Council has reviewed and hereby approves the submission to the State of California of an application in the amount, not to exceed, of \$3,000,000.00 for the following CDBG activities, pursuant to the January 2022 CDBG NOFA:

Activity	Dollar amount being requested for the activity
Highway 1 Lift Station Replacement	\$1,800,000.00
Grant Administration	\$150,000.00
Total	\$1,950,000.00

SECTION 2:

City Council hereby approves the use of Program Income in an amount not to exceed \$0 for the CDBG activities described in Section 1.

SECTION 3:

City Council acknowledges compliance with all state and federal public participation requirements in the development of its application.

SECTION 4:

City Council hereby authorizes and directs the Mayor, or designee (City Administrator), to execute and deliver all applications and act on the City Council’s behalf in all matters pertaining to all such applications.

SECTION 5:

If an application is approved, the Mayor, or designee (City Administrator), is authorized to enter into, execute and deliver the grant agreement (i.e., Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6:

If an application is approved, the Mayor, or designee (City Administrator), is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

SECTION 7:

The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of June 2023 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2023-42**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 13, 2023, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE
FEDERAL PROGRAMS**

2020 W. El Camino Avenue, Suite 200
Sacramento, CA 95833
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www.hcd.ca.gov



May 26, 2023

Ariston Julian, Mayor
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434

RE: ACTION REQUIRED-Notice of Conditional Contract Award

Dear Ariston Julian:

This letter is to inform you that the California Department of Housing and Community Development (HCD) has conditionally awarded your City of Guadalupe 2020 Sewer Enhancement Project application. This Award decision is conditioned upon competition of the corrections to your application listed below. **Your application will be reverted to draft, and you have 30 calendar days by 5:00 pm from the date of this letter to complete and submit the required corrections thru the eCivis Portal.**

If HCD does not receive the required corrections within the **30 calendar days**, this conditional award will be rescinded by the Department of Housing & Community Development. Please contact the HCD representative you received this letter from **prior** to the above referenced deadline if you need assistance on submitting the corrections through eCivis portal. Please also notify the HCD representative when corrections are submitted.

City of Guadalupe 2020 Sewer Enhancement Project	Corrections needed
Section I <ul style="list-style-type: none"> • Activity Category: • Activity: • Article 34: • National Objective: 	All of Section I: <ul style="list-style-type: none"> • Please review to ensure that nothing needs to be updated/changed, as Phase 1 of this project (Trunk line) has already been completed since the application was previously submitted.
Section II <ul style="list-style-type: none"> • Measure Indicator: • Number of Beneficiaries: • Presumed Benefit: • Additional Benefit: 	All of Section II: <ul style="list-style-type: none"> • Please review to ensure that nothing needs to be updated/changed, as Phase 1 of this project has already been completed since the application was previously submitted.

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<p>Section III</p> <ul style="list-style-type: none"> • Org Name and Address: • Census Tract: • Colonia: • Tribe: 	<p>All of Section III:</p> <ul style="list-style-type: none"> • Please review to ensure that nothing needs to be updated/changed, as Phase 1 of this project has already been completed since the application was previously submitted.
<p>Section IV</p> <ul style="list-style-type: none"> • Activity Name: • Activity Description: • Scope of Work, Tasks and Deliverables: • Statement of Need: 	<p>Activity Address:</p> <ul style="list-style-type: none"> • Please update this section, as Phase 1 has already been completed. <p>Activity Description:</p> <ul style="list-style-type: none"> • Please update this section, as Phase 1 has already been completed. <p>Scope of Work, Tasks, and Deliverables:</p> <ul style="list-style-type: none"> • Please go through and edit these sections and any dates, as needed, as Phase 1 has been completed. • Please ensure that the tasks and deliverables are 1 to 1. <p>Program Guidelines Question:</p> <ul style="list-style-type: none"> • Please click "no" that this activity does not need program guidelines.
<p>Section V</p> <ul style="list-style-type: none"> • Milestones: • Expertise: • Contractor/Subrecipient • Site Control: • Bid Ready Plans and Specs • Debarment • Citizen's Participation • Statement of Assurances: • Resolution: • TIN: • Single Audit • NEPA: 	<p>Milestones:</p> <ul style="list-style-type: none"> • Please update this section, as needed, with a minimum of milestone 1 and milestone 10 completed. • Milestones are the progress markers or performance indicators that indicate progress toward the completion of your activity. Milestones may directly relate to your task narrative and are enforceable through the standard agreement. <p>Milestone #1 - Activity Start *</p> <p>Milestone #1 must be completed no later than 60 days after execution of the STD 213</p> <p>Milestone #10 - Confirmation of Closeout *</p> <p>Milestone #10 must be completed no later than 90 days after confirmation of closeout</p> <p>Expertise:</p> <ul style="list-style-type: none"> • Please update this section, as needed, in case there have been staffing changes at the City of Guadalupe since the application was previously submitted. <p>Contractor/Subrecipient:</p> <ul style="list-style-type: none"> • Please upload the signed agreement/contract between the City of Guadalupe and the chosen contractor for Phase 2. • Please also include the signed agreement/contract with the engineer, as this will be required if they will be paid using CDBG funds.

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- Please note that when the contractor is chosen for Phase 3, if different from Phase 2, that the signed agreement/contract will need to be submitted to HCD.

Site Control:

- Please update this section.
- In the case for this project, site control is going to be where this project is going to be taking place.
- Please upload a map, or something to that effect, of where the construction will be taking place.

Bid Ready Plans & Specs:

- Please update, as needed.
- Since Phase 1 is complete, there should be an updated signed letter from the engineer/architect certifying bid ready plans and specs.

Explanation of how activity will be completed without full funding:

- Please update this narrative to include the completion of Phase 1 and mention any additional funding sources that have been secured for this project.

Debarment:

- Please provide an updated and full debarment, showing the exclusions for the following: City of Guadalupe, Engineer (if being paid using CDBG funds), as well as the Contractor that has been selected for Phase 2.
- Please note that when the contractor is chosen for Phase 3, if different from Phase 2, that their debarment will need to be submitted to HCD.
- Please also remove the debarments for the City Administrator and Mayor, as they are expired and we will not need this information at this time.

Statement of Assurances:

- Please fill out the updated form (Appendix J) and upload it into this section.
- Please ensure to put all required initials and signatures, as required.
- For your convenience, the form has been included with these corrections.

Citizen's Participation:

- Although no new public notice in the paper is required, please ensure that getting the new resolution is added as an agenda item at the next meeting.
- At the time of getting the new resolution for this application, please use this opportunity to notify the public that the funds are being awarded for this project.
- Once complete, please attach the agenda and meeting minutes from this meeting as part of the existing Citizen's Participation documentation.

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	<ul style="list-style-type: none"> • Please contact your CDBG representative if you have any questions about the corrections related to this section. <p>Resolution:</p> <ul style="list-style-type: none"> • A new resolution will be required, as there are several things wrong with it, other than being outdated. • Please note that the individual that is named as the authorized signatory in the resolution cannot sign the resolution. • In addition, please ensure that the attestation language is included. • To avoid any further delays in the processing of this standard agreement, please follow HCD’s approved resolution template, which has been included with these corrections for your convenience. • Once the new resolution is completed, please attach the proof of authorized signatory (PDF screenshot from the City’s website) to the new resolution and upload to this section. <p>TIN:</p> <ul style="list-style-type: none"> • Please update the TIN form for the City of Guadalupe, as it is outdated. • This form has also been attached to these corrections for your convenience. <p>Single Audit:</p> <ul style="list-style-type: none"> • Please update this section with the most recent single audit that the City of Guadalupe has filed with the State Controller’s Office. • If the City of Guadalupe has been exempt from filing, please provide proof of this information from the State Controller’s Office. • If applicable, please also include a remediation plan/ letter, for any single audit findings in your most recent audit. <p>NEPA:</p> <ul style="list-style-type: none"> • As of the date of this letter, the included NEPA documentation has been sent to HCD’s NEPA team for their review. • Please continue to work with the NEPA team on any corrections that they require. • Once approved, please upload the corrected and approved NEPA documentation.
<p>Budget</p> <ul style="list-style-type: none"> • Sources and Uses/ Duplication of Benefit: • Budget Narrative: • Budget Template: 	<p>Sources and Uses/Duplication of Benefit:</p> <ul style="list-style-type: none"> • Please fill out the excel spreadsheet, which has been provided with these corrections for your convenience. • Please include all funding sources that have been secured for this project.

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	<ul style="list-style-type: none">Once this has been filled out, please upload this under the Budget section (after the Housing Element question in the application) using any of the upload fields. <p>Budget Narrative:</p> <ul style="list-style-type: none">Please update to include the information that it will only be for phases 2 and 3.Please also mention any other funding that was secured in the narrative. <p>Budget Template:</p> <ul style="list-style-type: none">Please review and update the "Activity" and "General Administration (GA)" sections of the budget, as needed.Additionally, please move Activity Delivery (AD) costs under the "Other" section and move to the "Activity" section of the budget.Informational: AD costs are any work that is done to carry out the activity, whether it is the staff at the County/City or the subrecipient staff time. GA costs are costs of the actual grant administration – like preparing and submitting reporting to the state.
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If you have any questions regarding this letter, please contact Mamie Early by e-mail at Mamie.Early@hcd.ca.gov or by telephone at (916) 776-7753.

Sincerely,

Mamie Early

Mamie Early, CDBG Manager

Grants Management Section

Cc: via email (ssweeney@ci.guadalupe.ca.us)



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 13, 2023

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Adoption of a resolution approving a contract with Standard Demolition, Inc. in the amount of \$37,721.00 for demolition of the Bonita Tank.

RECOMMENDATION:

That the City Council adopt Resolution No. 2023-43 approving a contract with Standard Demolition, Inc. in the amount of \$37,721.00 for demolition of the Bonita Tank.

BACKGROUND:

Bonita Tank, located at APN 113 – 330 – 068, between 380 Pioneer St. and 410 Pioneer St. was removed from service in 2011 because it was no longer capable of maintaining adequate water quality to serve as storage of domestic water. Adequate water storage exists at 303 Obispo Street, so Bonita Tank is no longer necessary to meet City needs.

The tank is an eyesore and its presence leads the community to believe incorrectly that the water system is unsafe or not properly maintained.

DISCUSSION:

The City issued a Request for Quotes (RFQ) on April 28, 2023 for the Bonita Tank demolition on the City's website, in the Santa Maria Times newspaper, and by email directly to six qualified potential bidders. A requirement for bidding on this project included a C-21 demolition license through the State of California. The project required disposal of the tank and all appurtenances to three feet below grade, except for the storage building. Potential contractors were informed in the RFQ that the paint on the tank contains lead.

Four proposals were received by the deadline of May 18, 2023, ranging from \$37,721.00 to \$150,675.00. Standard Demolition, Inc. submitted the lowest proposal at \$37,721.00. This company performed demolition of the Shell Beach Tank for the City of Pismo Beach. The project manager indicated that this company performed well and that they would be willing to hire this company again. This contractor's C-21 demolition license is current and active.

Staff recommends awarding the construction contract to Standard Demolition, Inc. for a total of \$37,721.00. It is also recommended to authorize the City Administrator to approve contract change orders during the project up to 15% over the contract amount if deemed necessary.

FINANCIAL IMPACT:

\$40,000 is available in the Fiscal Year 22 – 23 budget for demolition of this tank. If full contingency is spent on this project, the total would be \$43,379.15. As of the latest available cash balance report, for the period ending March 31, 2023, the water fund balance is \$2,688,017.10, which is more than enough to cover the total cost of the project, even if full contingency is spent.

ATTACHMENTS:

1. Bid results
2. Resolution No. 2023-43 contract with Standard Demolition, Inc. for the Bonita Tank Demolition
3. Agreement with Standard Demolition, Inc.



BID OPENING REPORT

BID RESULTS

Bids were opened on May 18, 2023 at end of day ^{a.m.}/_{p.m.}

For Bonita Tank Demolition

Pre-Bid Estimate \$40,000.00

CONTRACTOR:

BID AMOUNT:

- | | | |
|----|--------------------------------------------|---------------------|
| 1. | <u>Bowen Engineering and Environmental</u> | <u>\$48,000.00</u> |
| 2. | <u>Spieess Construction Co., Inc.</u> | <u>\$150,675.00</u> |
| 3. | <u>Clauss Construction</u> | <u>\$93,820.00</u> |
| 4. | <u>Standard Demolition, Inc.</u> | <u>\$37,721.00</u> |

- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____
- 15. _____

Signed: [Signature]
Date: 5/19/23

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.

* THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER *
THE BIDS HAVE BEEN COMPLETELY REVIEWED.

RESOLUTION NO. 2023-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE APPROVING A CONTRACT WITH STANDARD DEMOLITION, INC. FOR THE BONITA TANK DEMOLITION

WHEREAS, the City of Guadalupe published a Request for Quotes for the Bonita Tank Demolition on April 28, 2023, in compliance with Guadalupe Municipal Code section 4.04.070; and,

WHEREAS, the City of Guadalupe received four quotes for the Bonita Tank Demolition by the deadline of May 18, 2023; and,

WHEREAS, quotes ranged from \$37,721.00 to \$150,675.00, and the lowest bid, from Standard Demolition, Inc., in the amount of \$37,721.00, was found to be responsive and meet the City's needs; and

WHEREAS, Staff recommends awarding the contract to Standard Demolition, Inc.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The Mayor is authorized to enter into a contract with Standard Demolition, Inc. on behalf of the City in the amount of \$37,721.00, a copy of which is attached to the staff report for this item.

SECTION 2. The City Administrator is authorized to approve change orders to this contract during the project, up to 15% of the quoted price, if deemed necessary.

SECTION 3. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of June 2023 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2023-43**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 13, 2023 and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

**AGREEMENT FOR CONTRACTOR SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
STANDARD DEMOLITION, INC.**

THIS AGREEMENT FOR CONTRACTOR SERVICES (the "Agreement") is made and entered into this 13 day of June 2023, by and between the CITY OF GUADALUPE, a municipal corporation ("City") and, Standard Demolition, Inc. a California Corporation ("Contractor").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Contractor agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Contractor shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Contractor shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in Exhibit A (Compensation) and made a part of this Agreement.

(b) Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, sub-contractor contracts and miscellaneous expenses. City shall independently review each invoice submitted by Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed,

the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Contractor with specific items in dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Contractor, which are disputed by City, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's invoice.

(d) Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

(e) Contractor shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Contractor's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Contractor agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Contractor in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Contractor. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Contractor's Books and Records.

(a) Contractor shall maintain any and all documents and records demonstrating or relating to Contractor's performance of services pursuant to this Agreement. Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Contractor pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3)

years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Contractor's address indicated for receipt of notices in this Agreement. The City shall compensate the Contractor for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Contractor's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Contractor.

(a) Contractor is and shall at all times during the terms of this Agreement remain a wholly independent Contractor and not an officer, employee or agent of City. Contractor shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the services under this Agreement on behalf of Contractor shall at all times be under Contractor's exclusive direction and control. Neither City nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Contractor or any of Contractor's officers, employees or agents, except as set forth in this Agreement. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees or agents are in any manner officials, employees or agents of City.

(c) Neither Contractor nor any of Contractor's officers, employees or agents shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

Section 9. Standard of Performance. Contractor represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Contractor shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Contractor under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Contractor shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Contractor. Contractor shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Contractor to comply with this section.

Section 11. Nondiscrimination. Contractor shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Contractor agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or sub contractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Contractor shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "Indemnitees") shall have no liability to Contractor or any other person for, and Contractor shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "Claims") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Contractor's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Contractor, its agents, officers, directors, sub contractors or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnites by reason of any of the matters against which Contractor has agreed to indemnify Indemnites as provided above, Contractor, upon notice from City, shall defend Indemnites at Contractor's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnites need not have first paid for any of the matters to which Indemnites are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Contractor under Section 16 shall ensure Contractor's obligations under this section, but the limits of such insurance shall not limit the liability of Contractor hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Contractor for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Contractor agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Contractor, its agents, representatives or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Contractor agrees to provide City with copies of required policies upon request. Prior to the beginning of and throughout the duration of the Work, Contractor and its subcontractors shall maintain insurance in conformance with the requirements set forth below. Contractor will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, Contractor agrees to amend, supplement or endorse the existing coverage to do so. Contractor acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to Contractor or its subcontractors in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to CITY.

Contractor shall provide the following types and amounts of insurance. Without limiting Contractor's indemnification of CITY, and prior to commencement of Work, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to CITY:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Contractor and all risks to such persons under this Agreement, along with a waiver of subrogation endorsement.

(4) Errors and omission liability insurance appropriate to the Contractor's profession.

B. Minimum Limits of Insurance: Contractor shall maintain limits of insurance no less than:

(1) General Liability Insurance: Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate. The policy shall provide or be endorsed to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. This insurance and any umbrella or excess liability insurance shall be maintained for a minimum of three years or as long as there is a statutory exposure to completed operations claims, with the City and its officers, officials, employees, and agents continued as additional insured.

(2) Automobile Liability: Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(3) Workers' Compensation and Employer's Liability: Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for Contractor's employees in accordance with the laws of the State of California, Section 3700 of the Labor Code. In addition, Contractor shall require each subcontractor to similarly maintain Workers' Compensation Insurance and

Employer's Liability Insurance in accordance with the laws of the State of California, Section 3700 for all of the subcontractor's employees. Contractor shall submit to CITY.

(4) Errors and Omissions Liability: \$1,000,000 per claim as appropriate for the profession.

(5) Umbrella or excess liability insurance (if needed): Contractor shall obtain and maintain an umbrella or excess liability insurance that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;
 - Pay on behalf of wording as opposed to reimbursement;
 - Concurrency of effective dates with primary policies;
 - Policies shall "follow form" to the underlying primary policies;
- and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

(6) Pollution liability insurance. Environmental Impairment Liability Insurance shall be written on a Contractor's Pollution Liability form or other form acceptable to CITY providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than \$1,000,000 dollars per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) Notice of Cancellation: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) Primary/noncontributing: Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a

combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

(3) City's Rights of Enforcement: In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by Contractor or CITY will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, CITY may cancel this Agreement.

(4) Waiver of Subrogation: All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against CITY, and shall require similar written express waivers.

(5) Enforcement of Contract Provisions (non estoppel): Contractor acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform Contractor of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

(6) Requirements not Limiting: Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

(7) Prohibition of Undisclosed Coverage Limitations: None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

(8) Separation of Insureds: A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(9) Pass through Clause: Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to CITY for review.

(10) City's Right to Revise Requirements: The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Contractor a ninety (90) day advance written notice of such change. If such change results in substantial additional cost to the Contractor, the CITY and Contractor may renegotiate Contractor's compensation.

(11) Self-insured Retentions: Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by CITY.

(12) Timely Notice of Claims: Contractor shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(13) Additional Insurance: Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

Section 17. Assignment. The expertise and experience of Contractor are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Contractor under the Agreement. In recognition of that interest, Contractor shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Contractor's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Contractor, in the performance of its duties pursuant to this Agreement, may utilize sub contractors.

Section 18. Continuity of Personnel. Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff assigned to perform the services required under this Agreement, prior to any such performance.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Contractor. In the event such notice is given, Contractor shall cease immediately all work in progress.

(b) Contractor may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Contractor or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Contractor or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Contractor or City, all property belonging exclusively to City which is in Contractor's possession shall be returned to City. Contractor shall furnish to City a final invoice for work performed and expenses incurred by Contractor, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 20. Default. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default and may terminate this Agreement immediately by written notice to Contractor.

Section 21. Excusable Delays. Contractor shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Contractor. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of the City, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 22. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Contractor in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 23. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: City Administrator
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434

To Contractor: Standard Demolition, Inc.
1905 Lirio Avenue
Ventura, CA 93004

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute. The person or persons executing this Agreement on behalf of the Contractor represents and warrants that they have the authority to so execute this Agreement and to bind Contractor to the performance of its obligations hereunder.

Section 25. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Contractor and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CITY OF GUADALUPE

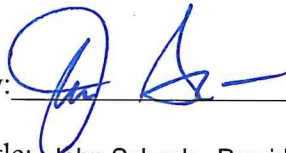
By: _____
Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

CONTRACTOR:

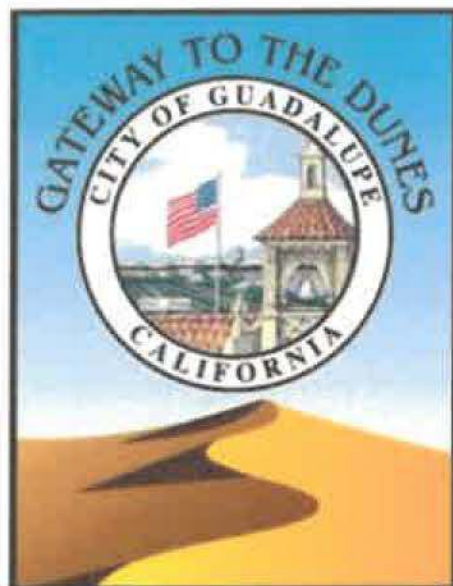
STANDARD DEMOLITION, INC.

By:  _____
Title: John Scheck - President

By: _____

Title: _____

April 2023



REQUEST FOR QUOTE

The City of Guadalupe (City) is interested in demolishing a municipal water tank and associated on-site facilities located on Pioneer Street in the City of Guadalupe. All work shall be prevailing wage. A general site plan is attached. The tank paint has been tested. Results are attached.

All features onsite shall be removed to 3 feet below grade and backfilled with clean dirt (available from City), except for the storage building. Most underground piping has already been disconnected. City staff will arrange to disconnect any remaining piping, in coordination with the contractor. Contractor shall have a C21 demolition license and valid DIR number from the State of California at the time of bidding and throughout the project. Contractor must list three references associated with similar demolition projects within the last five years to be considered for this project.

All onsite materials to be removed, including those containing lead, shall become the property of the contractor, shall be safely removed from the site, and waste materials shall be properly transported and disposed of in a manner that meets all state and federal laws.

Contractor to whom this project is awarded shall sign an agreement such as the one attached and shall maintain appropriate insurance throughout the work. Work shall be completed before August 1, 2023. Proposal shall be valid for 90 days. City reserves the right to reject all proposals or modify the RFP.

If you are interested in bidding on this work, please complete and email the attached sheet to Shannon Sweeney at ssweeney@ci.guadalupe.ca.us by May 18, 2023. Late proposals will not be accepted. If you have questions, please submit them via email to ssweeney@ci.guadalupe.ca.us before May 11, 2023. If you wish to see the site prior to bidding, please coordinate a visit with Jaime Vidales, who can be reached at 805 – 315 – 6173.

**PROPOSAL
TO
THE CITY OF GUADALUPE
FOR
BONITA TANK DEMOLITION**

NAME OF BIDDER Standard Demolition, Inc.

BUSINESS P.O. BOX 1905 Lirio Ave

CITY, STATE, ZIP Ventura, CA 93004

BUSINESS STREET ADDRESS 1905 Lirio Ave

CITY, STATE, ZIP Ventura, CA 93004

TELEPHONE NO.: (805) 643-6669

FAX NO.: (805) 643-6642

C21 CA DEMOLITION LICENSE NUMBER: 1020712

DIR NUMBER: 1000047290

Item	Unit	Est Quantity	Unit Price	Total Price
Tank demolition	LS	1	\$24,796.00	\$24,796.00
Remove piping and other onsite features (except building)	LS	1	\$3,200.00	\$3,200.00
Dispose of materials	LS	1	\$5,850.00	\$5,850.00
Restore site	LS	1	\$3,875.00	\$3,875.00
Total			\$37,721.00	\$37,721.00

thirty-seven thousand, seven hundred twenty-one dollars

Total Bid Amount shall be shown in both words and figures.

List references for three similar projects:

Name: Crosno Construction Project: Shell Beach Tank Phone #: Ben Fine 805-773-7037

Name: Pacific Hydrotech Project: Skyline Water Tank Phone #: Chris Harns 951-943-8803

Name: Pacific Hydrotech Project: North Torrance Well Field 4 Phone #: Francisco Alvarez 909-784-8564



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 13, 2023

Todd Bodem

Prepared by:
Todd Bodem, City Administrator

SUBJECT: Consider entering into an agreement with JAS Pacific for building official and plan check services

RECOMMENDATION:

It is recommended that the Council Adopt Resolution No. 2023-44 authorizing the City to enter into an agreement with JAS Pacific for building official and plan check services.

BACKGROUND/HISTORY:

JAS Pacific handled the City's contract building official and plan check services from 2004 until 2020. However, in early 2020, the City Administrator successfully negotiated an independent contractor agreement with Mark Alain Green for plan check and building official services, which was expected to significantly reduce costs for these services. The City Council subsequently approved this agreement.

Mr. Green recently notified that City that he was terminating his independent contractor services effective May 25, 2023, but advised that he was willing to finish the City's existing projects until his replacement was found.

JAS Pacific has changed its business model and hired a few new staff to better serve its clients in a more cost-effective manner than in years past; therefore, this the procurement of a firm seems like a viable option again.

DISCUSSION

The City Council approved an independent contractor agreement with Mr. Mark Green for him to serve as the City's building official, perform complex plan checking services, and provide CASp-related building services (state law requires at least one employee or contractor of a local jurisdiction to have someone with this certification) in in May 2020 at a rate of \$50.00 per hour. At the end of the first year of this agreement, Mr. Green requested an increase in his hourly rate. Because his previous rate of \$50.00 per hour was considerably less than the fair market rate for someone with Mr. Green's qualifications, staff agreed and were able to negotiate a two-year term with a phase-in of his requested increase.

That agreement was essentially identical to the original agreement, except it provided for a two (2) year agreement and a proposed adjustment in the hourly rate from \$50.00 to \$65.00 for the first year (May 25, 2021, through May 25, 2022) and from \$65.00 to \$75.00 (May 25, 2022, through May 25, 2023). Although this was a significant increase from \$50/hr., even the \$75 per hour rate was far below the fair market rate for someone with Mr. Green’s experience and qualifications, and therefore, staff believed the proposed increase in the hourly rate was more than reasonable request.

Now, since Mr. Green’s agreement has expired and he is not willing to continue providing services to the City of Guadalupe, the City was left with no option but to seek proposals from qualified consultants fully knowing that the independent contractor in Mr. Green was substantially less expensive than the comparable costs provided by full service comprehensive providers.

The City received three qualified proposals below:

- JAS Pacific
- Bureau Veritas North America, Inc. (BV)
- Plan Review Consultants, Inc.

Note: Most of the application actions can be done remotely and electronically.

All three of the above firms are qualified to provide the City of Guadalupe with building official and plan check services.

Below, City staff provided a rank, proposer name and service costs for each:

Rank	Name	Building Plan Check Review	Building Official
1	JAS Pacific	\$115.00/hr.	\$125.00/hr.
2.	Plan Review Consultants, Inc.	65% of plan check fee of City	\$150.00/hr.
3.	Bureau Veritas (BV)	\$165.00/hr.	\$165/00/hr.

Based on the proposals and costs of services, staff recommends that the City enter into an agreement with JAS Pacific to provide building official and plan check services.

The City currently contracts with Mr. David Rose to handle building inspection services to handle the City’s building inspections. However, if Mr. Rose should retire from providing these services for the City, JAS Pacific could seamlessly transition and provide building inspection services as well.

Building Official

JAS Pacific can provide the City with chief building official administrative services to oversee plan check and complicated building inspection and permit issuance services through contracting of an CC Certified Building Official. The assigned Building Official will be fully qualified to perform all required management duties and meets all qualifications, education, and certification/licensing requirements. The assigned Building Official shall report to the City Administrator and or its designee.

Plan Review

JAS Pacific shall provide the City with plan check services by utilizing certified Plans Examiners and Registered Engineers as needed. All assigned personnel shall meet all required qualifications, education, and certification/licensing as applicable for the field they will be working in. Additionally, all assigned personnel possess the requisite skills and experience required to perform multi-disciplinary plan checks as described in their proposal.

Options Available to the Council

1. The Council could approve the agreement as recommended; or
2. The Council could direct those changes be made to the agreements; or
3. The Council could decide not to enter into the agreements and consider others.

If the City Council chooses the first option above, the new agreement will be effective on June 13, 2023.

FISCAL IMPACT:

Invariably, if Mr. Green were to continue services with the City of Guadalupe, he would have proposed an hourly increase to provide these services. Nonetheless, based on the most recent contract, Mr. Green received \$75.00 per hour. Using the low quote provided by JAS Pacific, this represents an increase in the hourly rate from \$75.00 to \$115.00/hours for Plan Review Services and \$75.00 to \$125.00 for Building Official Services, respectfully. Mr. Green's typical time spent throughout the year on plan check review and other matters is minimal (approximately 230 hours per year), so there would be a modest increase to the City's general fund. JAS Pacific has new staff and they have informed us that their new model is to work as efficiently as possible. This increase is also offset by the fees the City charges for building-related services as well as the 35% overhead on all hours when working on reimbursable projects (applicant paid projects).

ATTACHMENTS:

1. Resolution No. 2023-44
2. Agreement for Consultant Services between the City of Guadalupe and JAS Pacific.

RESOLUTION NO. 2023-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH JAS PACIFIC PROFESSIONAL BUILDING OFFICIAL, CERTIFIED ACCESS SPECIALIST AND OTHER INSPECTIONS AND PLAN CHECK SERVICES

WHEREAS, the City desires to the continue with a professional consultant to serve as its Building Official and to provide plan check review, inspections, and other professional services for the Building and Planning Department, including inspections and plan checking reviews relating to applicable state and federal construction-related accessibility standards; and

WHEREAS, all local jurisdictions are required under state law to have a building official and at least one building inspector who is a Certified Access Specialist (CAsp) who is knowledgeable about these state and federal construction-related accessibility standards; and

WHEREAS, JAS Pacific handled the City's contract building official and plan check services from 2004 until 2020; and

WHEREAS, on May 12, 2020, the City Council approved a one (1) year contract with Mark Alain Green that incorporated a scope of work at an hourly rate of \$50.00 Building Official, CAsp-related services, and complex plan check services to the City; and

WHEREAS, City staff negotiated a new two-year contract with Mr. Green that incorporated a scope of work at an hourly rate of \$65.00 for the first year, from May 25, 2021 through May 25, 2022, and an hourly rate of \$75.00 for the second year, from May 25, 2022 through May 25, 2023 that was agreeable to the City Council and to Mr. Green for providing Building Official, CAsp-related services, and complex plan check services to the City; and

WHEREAS, in early May 2023, city staff received notice from Mr. Green stating that he longer wanted to enter a new professional building official, and plan check related service agreement; and

WHEREAS, City staff found it difficult to find a similar independent consultant to provide such services, so staff solicited proposals from a pool of comprehensive companies and received three (3): JAS Pacific, Bureau Veritas North America and Plan Review Consultants, Inc.; and

WHEREAS, all three proposers are firms qualified to provide the City of Guadalupe with building official and plan check services but recommended that the City Council select JAS Pacific to perform these duties based on it being the lowest most qualified proposer with a \$115 per hour cost for Plan Review Services and a \$125.00 per hour cost for Building Official Services; and

WHEREAS, founded and incorporated in 1993, JAS Pacific is a full-service comprehensive provider of building and safety services, including plan review, inspection, permit center, public information counter, clerical assistance, full department management and administration, urban planning, public works, and specialized management services; and

WHEREAS, the costs associated with the provision of these independent consulting services will be recovered in part through the revenue collected in conjunction with the processing of building permit applications, plan check review, and the Department’s FY 23-24 budget for contract services; and

WHEREAS, the City desires to retain JAS Pacific to provide said services with a new agreement commencing on June 13, 2023 through June 13, 2024; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The Agreement for Consultant Services between the City of Guadalupe and JAS Pacific, attached to the staff report for this item and incorporated in this resolution, is hereby approved.

SECTION 2. The Mayor is authorized to sign the Agreement with JAS Pacific on behalf of the City.

SECTION 3. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of June 2023 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2023-44**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 13, 2023, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

**AGREEMENT FOR CONSULTANT SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
JAS PACIFIC**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "Agreement") is made and entered into this 13TH day of June 2023, by and between the CITY OF GUADALUPE, a municipal corporation ("City") and JAS PACIFIC, a California ("Consultant").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement, as first shown above through June 13, 2024.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit A (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, subconsultant contracts, and miscellaneous expenses. City shall independently review each invoice submitted by Consultant to determine whether the work performed, and expenses incurred, are in compliance with the provisions of this

Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Consultant with specific items in dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within thirty (30) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, paper files, and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance

with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Consultant.

(a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Consultant or any of Consultant's officers, employees or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees or agents are in any manner officials, employees or agents of City.

(c) Neither Consultant nor any of Consultant's officers, employees or agents shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Consultant will comply with all conflict-of-interest laws and regulations including, without limitation, the City's Conflict of Interest Code (on file in the City Clerk's Office). All officers, employees and/or agents of Consultant who will be working on behalf of the City pursuant to this Agreement, may be required to

file Statements of Economic Interest with the Fair Political Practices Commission. Therefore, it is incumbent upon Consultant to notify that City of any staff changes relating to this Agreement.

- A. In accomplishing the scope of services of this Agreement, all officers, employees and/or agents of Consultant, unless as indicated in Subsection B, will be performing a very limited and closely supervised function, and, therefore, unlikely to have a conflict of interest arise. No disclosures are required for any officers, employees, and/or agents of Consultant, except as indicated in Subsection B.

Initials

- B. In accomplishing the scope of services of this Agreement, Consultant will be performing a specialized or general service for the City, and there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision. As a result, Consultant shall be subject to Disclosure Category "1" of the City's Conflict of Interest Code.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant, its officers, employees, agents or subconsultants, shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subconsultant of Consultant, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "Indemnitees") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "Claims") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The

insurance required to be maintained by Consultant under Section 16 shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant, its agents, representatives, or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request. Prior to the beginning of and throughout the duration of the Work, Consultant and its subconsultants shall maintain insurance in conformance with the requirements set forth below. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, Consultant agrees to amend, supplement, or endorse the existing coverage to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to Consultant or its subconsultants in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to City.

Consultant shall provide the following types and amounts of insurance. Without limiting Consultant's indemnification of City, and prior to commencement of Work, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement, along with a waiver of subrogation endorsement.

(4) Errors and omission liability insurance appropriate to the Consultant's profession.

B. Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:

(1) General Liability Insurance: Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate. The policy shall provide or be endorsed to provide that City and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. This insurance and any umbrella or excess liability insurance shall be maintained for a minimum of three years or as long as there is a statutory exposure to completed operations claims, with the City and its officers, officials, employees, and agents continued as additional insured.

(2) Automobile Liability: Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(3) Workers' Compensation and Employer's Liability: Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for Consultant's employees in accordance with the laws of the State of California, Section 3700 of the Labor Code. In addition, Consultant shall require each subConsultant to similarly maintain Workers' Compensation Insurance and

Employer's Liability Insurance in accordance with the laws of the State of California, Section 3700 for all of the subConsultant's employees. Consultant shall submit to City.

(4) Errors and Omissions Liability: \$1,000,000 per claim as appropriate for the profession.

(5) Umbrella or excess liability insurance (if needed): Consultant shall obtain and maintain an umbrella or excess liability insurance that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;
- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall "follow form" to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

(6) Pollution liability insurance. Environmental Impairment Liability Insurance shall be written on a Consultant's Pollution Liability form or other form acceptable to City providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than \$1,000,000 dollars per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) Notice of Cancellation: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) Primary/noncontributing: Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a

combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(3) City's Rights of Enforcement: In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(4) Waiver of Subrogation: All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City and shall require similar written express waivers.

(5) Enforcement of Contract Provisions (non estoppel): Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(6) Requirements not Limiting: Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(7) Prohibition of Undisclosed Coverage Limitations: None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(8) Separation of Insureds: A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each

insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(9) Pass through Clause: Consultant agrees to ensure that its subconsultants, subconsultants, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subconsultants, and others engaged in the project will be submitted to City for review.

(10) City's Right to Revise Requirements: The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant a ninety (90) day advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(11) Self-insured Retentions: Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(12) Timely Notice of Claims: Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(13) Additional Insurance: Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or

in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 18. Continuity of Personnel. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff assigned to perform the services required under this Agreement, prior to any such performance.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

(b) Consultant may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Consultant or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Consultant or City, all property belonging exclusively to City which is in Consultant's possession shall be returned to City. Consultant shall furnish to City a final invoice for work performed and expenses incurred by Consultant, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 20. Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to Consultant.

Section 21. Excusable Delays. Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of the City, court

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CITY OF GUADALUPE

By: _____
Ariston Julian, Mayor

APPROVED AS TO FORM:

Phillip Sinco, City Attorney

Consultant:

JAS PACIFIC

By: _____

Title: _____

By: _____

Title: _____



Engineering the Way

May 12, 2023

Mr. Todd Bodem
City Administrator
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434

RE: RFP – BUILDING OFFICIAL & PLAN CHECK SERVICES

Dear Mr. Bodem,

Please accept this proposal as prepared for the **City of Guadalupe** (City) for **Building Official & Plan Check Services** as requested.

Founded and incorporated in California in 1993, JAS Pacific is a full-service comprehensive provider of building and safety services, including plan review, inspection, permit center, public information counter, clerical assistance, full department management and administration, urban planning, public works, and specialized management services. JAS Pacific is prepared to provide the City with **Building Official & Plan Check Services**. Through contracting with JAS Pacific for these services, the City will maintain its building standards throughout the community thus ensuring compliance and minimizing liability risk factors. Additionally, JAS Pacific will provide said services in a responsive, cost-effective manner, not compromising thorough customer service to the City, its residents, businesses, and developers.

JAS Pacific has provided **Building Official & Plan Check Services** for over 29 years in California. Our main office is located at 201 North Euclid Avenue, Suite A, Upland, California. We currently provide services to numerous local and regional governmental entities throughout the state ranging in size and geography, providing a sufficient labor commitment for both temporary and long-term staffing. Our strong presence in the region offers the strength, stability, experience, and technical competence that is desired of a contractor of plan Check, inspection, and permit processing services. Because of our reputation and expertise, JAS Pacific is both organizationally and financially sound and is qualified to provide the requested services to the City. JAS Pacific is unaware of any conflict of interest in performing the proposed work.

JAS Pacific staff can make available to the City a broad offering of expertise in all areas of **Building Official & Plan Check Services**. With a diverse team of in-house professionals, boasting a full breadth of experience in all levels of local government, JAS Pacific has a solid foundation allowing for efficient contract implementation and service delivery. The City will benefit from our successes through contracting with JAS Pacific for the requested services. We believe our reputation and demonstrated experience throughout California speak for themselves and we look forward to working with you. If you have any questions, as the assigned contact for the City, please contact me directly at (800)818-3677 so that I may assist you.

Respectfully,



Christine Champany
Vice President
JAS Pacific
201 N. Euclid Ave. Suite A
Upland, CA 91786
Cell: 909-843-0552
Office: 909.605.7777
Christine@jaspacific.com

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STATEMENT OF QUALIFICATIONS

In a service-oriented industry, the demand and service levels for support services of Building and Safety Departments are dictated by an ever-fluctuating economy that affects all levels of government. Founded and incorporated in California in 1993, JAS Pacific provides hands-on superior and comprehensive support services to numerous local and regional governmental entities addressing these needs.

Collectively, JAS Pacific's management team possesses over 75 years of experience and a staff of nearly 100 qualified professionals from several disciplines. JAS Pacific provides each city, town, or City with a tailored service program that includes a proficient labor strategy for both temporary and long-term staffing to meet their needs.



JAS Pacific's solid foundation builds upon a 29-year presence in California which allows for efficient contract implementation and service delivery. Our active and strong presence in the region offers the strength, stability, experience, and technical competence that a contractor of **Building Official & Plan Check Services** requires. JAS Pacific has obtained substantial experience in providing local governmental entities with building and safety services. We know and understand local governmental agencies and the challenges faced, which has enabled us to develop methodologies and business practices allowing for the delivery of said services seamlessly and efficiently.

JAS Pacific's history allows for a multitude of resources from which the City will benefit.

JAS Pacific delivers all services in an adaptive, tailored, and responsive approach as clients' needs shape our service programs. Services are provided by trained, qualified, and experienced personnel from various disciplines including Registered Professional Engineers and Certified Plans Examiners. With a diverse team of in-house professionals, boasting a full breadth of experience in all levels of local government, our team possesses extensive accreditation and affiliation with numerous jurisdictions and industry-related organizations.



- PLAN REVIEW
- INSPECTION
- PERMIT PROCESSING
- CODE INSTRUCTION
- CODE ADOPTION
- BUILDING OFFICIAL
- CASp
- PUBLIC WORKS

Our Mission our mission is to ensure that the City will maintain its building standards throughout the community thus ensuring compliance and minimizing liability and risk factors. JAS Pacific will provide these services in a responsive, cost-effective manner, not compromising exceptional customer service to the City, its residents, businesses, and developers.

Structure Our organizational structure is strategically balanced with a team boasting of one of the most qualified and accomplished building and safety administrators in the industry. Our team is led by licensed engineers who are held in some of the highest regard in the building and safety industry and their leadership is reflected in our team members.

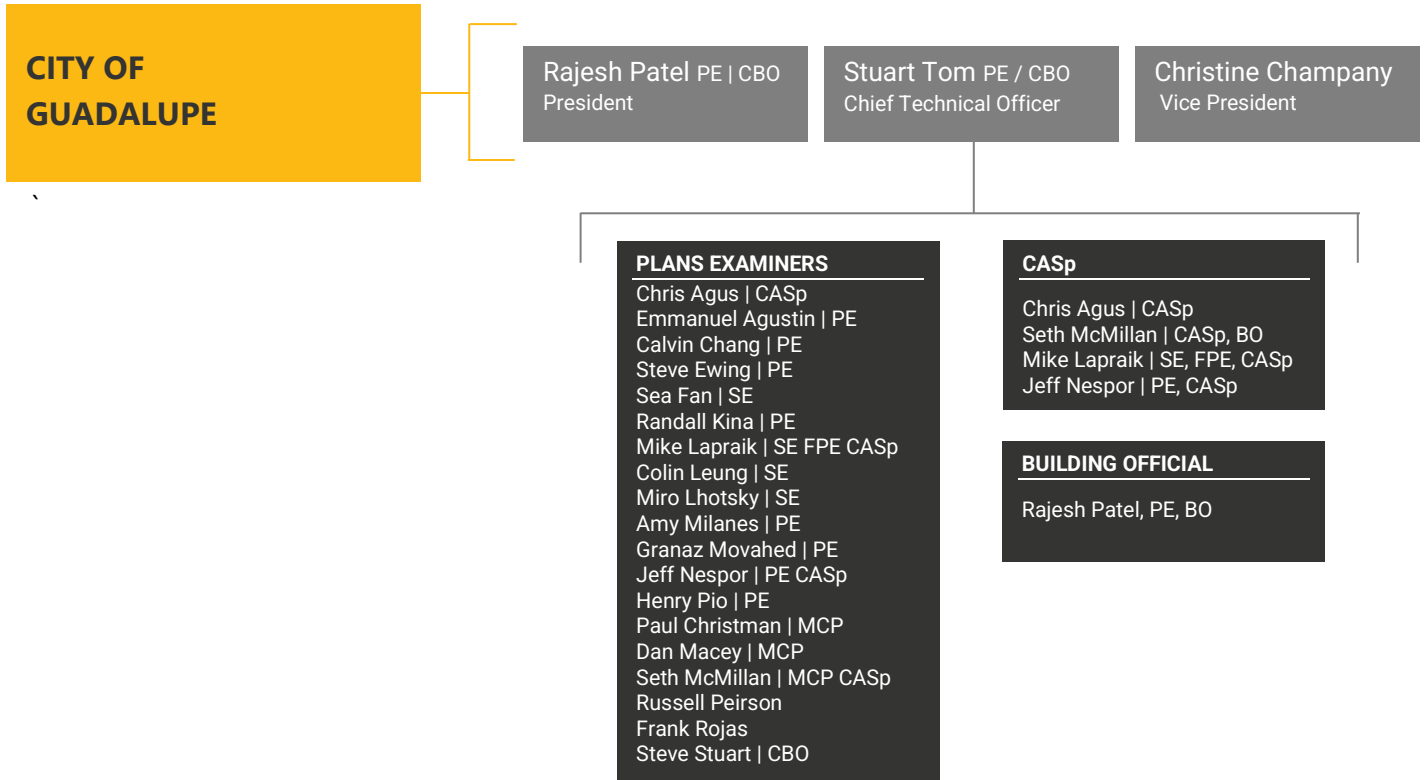
Affiliations

- International Code Council
- California Building Officials
- International Assoc. of Plumbing & Mechanical Officials
- American Public Works Association
- National Fire Protection Association
- American Planning Association
- California Association of Code Enforcement Officers
- National Pollutant Discharge Elimination System

TEAM MEMBERS

JAS Pacific’s principals individually hold over 35 years of experience working in the Building and Safety field and have led teams within highly regarded, innovative, and industry-leading jurisdictions. Together with our principals and upper management, JAS Pacific will aggressively work by leading our team to achieve the goals of the City by providing experienced staff, utilizing clear communication, and addressing unforeseen challenges while continuing to exceed service expectations.

Organizational Chart



JAS Pacific proposes to assign Raj Patel as the **Project Manager** and he will manage all aspects of the contract serving as the contact person for building and safety support services and implementation of the proposal.

Mr. Patel is the President of JAS Pacific, the former Building Official for the City of Beverly Hills, and Superintendent of Building for the County of Los Angeles. He has served in a Building Official capacity for over twenty-five years, wherein he managed plan check/engineering, field inspections, and administration of the Building & Safety Division. He has been a registered engineer in the state of California for over 30 years and is very active in code-development of Fire- and Life-Safety Standards at both the national and state levels. Mr. Patel participated on the State and National levels assisting in the development and authoring of building codes. He currently serves in an influential capacity on several state-wide committees including the California Association of Building Officials, California Building Standards Commission, and California Training Institute with CALBO for which he is the past chair. Mr. Patel’s contact information is:

Rajesh Patel, PE, CBO
President

201 N. Euclid Ave. Suite A
Upland, CA 91786

Office: 909.605.7777
Cell: 626.625.4233
raj@jaspacific.com

Key Personnel

	Education Licenses Certifications	Experience
Rajesh Patel, PC President Project Lead raj@jaspacific.com 800.818.3677	State of California Licensed Mechanical Engineer Education Bachelor of Science, Engineering	Over 35 years of Building & Safety experience: JAS Pacific President City of Beverly Hills Building Official & Asst. Com Dev Director County of Los Angeles Superintendent of Building
Stuart Tom, PE, CBO Chief Technical Officer stuart@jaspacific.com 800.818.3677	International Code Council Building Official, Building Plans Examiner State of California Licensed Civil Engineer Education Bachelor of Science, Civil Engineering	Over 35 years of Building & Safety experience JAS Pacific Chief Technical Officer International Code Council Board of Directors City of Glendale Fire Marshal Building Official City of Los Angeles Engineering Bureau Training Officer Structural Engineering Specialist Earthquake Division Leader

RAJESH PATEL PE, CBO – PRESIDENT

Responsibilities: Building and Safety Services

Building and Safety Work History

With over 35 years of public sector experience, Mr. Patel has thorough knowledge and expertise in all aspects of Building Official & Plan Check Services. As a California licensed mechanical engineer, he has held positions including Mechanical Engineer, Chief Plumbing and Mechanical Inspector, and Supervising Mechanical Engineer. Previously with the County of Los Angeles, he managed the building and safety operations for the unincorporated county and seventeen incorporated cities. He also oversaw the Consolidated Sewer Maintenance District, which served the unincorporated county and thirty-eight cities. Following his time with Los Angeles County, Mr. Patel served as the Building Official for the City of Beverly Hills for five years.

Mr. Patel has served on local, state, and national committees and boards, and as president of the California Building Officials. He held several key positions with regulatory agencies and has been recognized by the California Building Standards Commission, ICC, IAPMO, and CALBO, among others, with many honors and awards.

Mr. Patel’s experience was acquired while employed with the following entities:

JAS Pacific | Vice President

City of Beverly Hills, Building Department | Building Official & Assistant Director of Community Development

County of Los Angeles, Building and Safety Division | Superintendent of Building

County of Los Angeles, Building and Safety Division | District Engineer, Bellflower Regional Office

County of Los Angeles, Building and Safety Division | Mechanical Section, Engineer

Education / Professional Licenses and Certifications / Affiliations

University of California Los Angeles
Bachelor of Science, Mechanical Engineering

State of California
Licensed Mechanical Engineer

California Building Official
President

California Building Standards Commission
Vice-Chair

STUART TOM, PE, CBO – CHIEF TECHNICAL OFFICER

Responsibilities: Building and Safety Services

Building and Safety Work History

With over 30 years of public sector experience, Mr. Tom has thorough knowledge and expertise in various aspects of building and safety services along with fire services. As the State of California and Washington Licensed Civil Engineer, an ICC certified building official, and plans examiner, he has held positions including Chief Building Official, Fire Marshal, Engineering Bureau Training Officer, Staff Engineer, and Structural Engineer Specialist. As the building official, Mr. Tom was responsible for the oversight of engineering, inspection, and administrative activities for the third-largest city within Los Angeles County. He directed all activities within the Permit Services Center including the review of development plans to ensure compliance with zoning, building, fire, traffic, and grading standards. As a Fire Marshal, Mr. Tom was responsible for oversight of fire and life safety standards necessary to protect the general population along with the management of the Fire Engineering Division, which performs fire plan checks and inspections for all new construction throughout the City. The department also administered programs related to hazardous and industrial waste management critical to protecting the environment.

As a recognized expert in various fields of structural design and life-safety systems, Mr. Tom is the recipient of several other awards, including the CALBO President’s Award in 2010, and he was inducted as a Fellow into the Institute for the Advancement of Engineering in. Mr. Tom’s experience was acquired while employed with the following entities:

JAS Pacific | President

City of Glendale, Fire Department | Fire Marshal

City of Glendale, Building & Safety Department | Building Official

City of Los Angeles, Department of Building and Safety | Engineering Bureau Training Officer

City of Los Angeles, Department of Building and Safety | Staff Engineer

City of Los Angeles, Department of Building and Safety | Structural Engineering Specialist

Education / Professional Licenses and Certifications / Affiliation

California Polytechnic University, San Luis Obispo
Bachelor of Science, Civil Engineering

State of California
Licensed Civil Engineer

State of Washington
Licensed Civil Engineer

International Code Council
Board of Directors
Certified Building Official
Certified Plans Examiner

California Building Official
Fire Advisory Committee
Seismic Safety Committee
Building Official of the Year (2006)
President’s Award (2010)

California State Fire Marshal
Core Advisory Committee
Height & Area Code Amendment Committee
WUI Committee

Building & CASp Plan Review

Education | Licenses | Certifications

Experience

Christopher Agus, CASp
Plan Review Engineer

State of California
Certified Access Specialist
Cal-EMA Safety Assessment

International Code Council
Plans Examiner

Education
Bachelor of Science, Architecture

Over 30 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of Glendale
Building Code Specialist III

KKE Architects | F+A Architects
Project Manager

Osborn Architects
Junior Architect

Emanuel Agustin, PE
Plan Review Engineer

State of California
Licensed Electrical Engineer

Education
Bachelor of Science, Electrical Engineering

Over 30 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of Los Angeles
Electrical Engineer II

State of California
Asst. Electrical Engineer

Calvin Chang, PE
Plan Review Engineer

State of California
Licensed Civil Engineer

Education
Bachelor of Science, Civil Engineering

Over 30 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of Burbank
Plan Review Manager

Oliver Liu & Associates
Structural Engineer

Steve Ewing, PE
Plan Review Engineer

State of California
Licensed Civil Engineer

Education
Bachelor of Science, Architectural
Engineering

Over 39 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of Bakersfield
Civil Engineer III / Supervisor
Commercial Building Inspector

County of Kern
Public Works Engineer II
Plan Check Engineer

Sea Fan, SE
Plan Review Engineer

State of California
Licensed Civil Engineer
Licensed Structural Engineer

International Code Council
Plans Examiner

Education
Master of Science, Civil Engineering
Bachelor of Science, Business Admin

Over 35 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of Anaheim
Plan Review Supervisor

City of Ontario
Plan Review Manager

City of Los Angeles
Structural Engineer

Randall Kina, PE
Plan Review Engineer

State of California
Licensed Civil Engineer

International Code Council
Plans Examiner

Education
Bachelor of Science, Civil Engineering

Over 38 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of El Segundo
Senior Plan Review Engineer

City of Los Angeles
Structural Engineer Supervisor
Senior Structural Engineer III
Senior Structural Engineer

**Michael Lapraik, PE,
CASp**
Plan Review Engineer

State of California
Licensed Structural Engineer
Licensed Fire Protection Engineer
Licensed Civil Engineer
Certified DSA Accessibility Specialist
Certified DSA Class-1 Inspector

International Code Council
Plans Examiner, Accessibility Inspector &
Plans Examiner, Building Official, Zoning
Inspector, Building Inspector, Structural
Masonry Special Inspector

Education
Master of Science, Structural Engineering
Master of Arts, Policy, and Administration
Bachelor of Science, Civil Engineering
Associate of Science, Fire Technology

Over 25 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

County of Ventura
Plan Check Engineer III

City of Fillmore
Building Official & City Engineer

City of Glendale
Senior Building Code Specialist

City of Santa Barbara
Senior Plan Check Engineer

City of Calabasas
Deputy Public Works Director

City of Ventura
Civil Engineer
Plan Check Engineer

Colin Leung, SE, PE
Plan Review Engineer

State of California
Licensed Structural Engineer
Licensed Civil Engineer

International Code Council:
Plans Examiner, Building Inspector

Education:
Master of Science, Structural Engineering
Bachelor of Science, Civil Engineering

Over 30 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of Glendale
Building Code Specialist III

JA Martin & Associates
Project Manager

ARUP
Structural Engineer

KPFF Engineers
Project Manager

Miro Lhotsky, SE, PE
Plan Review Engineer

State of California
Licensed Structural Engineer
Licensed Civil Engineer

International Code Council
Plans Examiner, Building Official, Building Inspector

Education
Bachelor of Science, Civil Engineering
Master Public Administration

Over 30 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of Glendale
Building Code Specialist III

City of Santa Clarita
Plan Review Engineer

Desa Structural
President

R.E. Consulting Engineers | Lauterbach Assoc.
Project Engineer

Hale & Associates
Junior Engineer

Elie Maalouf, PE
Plan Review Engineer

State of California
Licensed Electrical Engineer

Education
Master of Science, Electrical Engineering
Bachelor of Science, Electrical Engineering

Over 35 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of Los Angeles
Electrical Plan Check Supervisor
Case Manager
Chief of Counter Services – Electrical Division
Chief Electrical Plan Check

Los Angeles Trade-Tech College
Instructor

Amy Milanes, PE
Plan Review Engineer

State of California
Licensed Civil Engineer

Education
Bachelor of Science, Civil Engineering
Associate of Art, General Education

Over 14 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of College Station
Engineer II

City of Simi Valley
Senior Engineer

County of Los Angeles
Associate Civil Engineer

Granaz Movahed, PE
Plan Review Engineer

State of California
Licensed Electrical Engineer

Education
Master of Applied Science, Business Admin
Bachelor of Science, Electrical Engineering

Over 11 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

WD Partners Inc
Project Lead & Electrical Engineer

P2S Engineering Inc
Project Manager & Electrical Engineer

Deltawrx
Project Manager & Senior Consultant

Jeff Nespor, PE, CASp
Plan Review Engineer

State of California
Licensed Civil Engineer
Certified Access Specialist

International Code Council
Plans Examiner, Building Official

Education
Bachelor of Science, Civil Engineering

Over 25 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of Santa Monica
Plan Review Engineer

California Code Check
Plan Review Engineer

Harris Associates
Design Engineer

Henry Pio, PE
Plan Review Engineer

State of California
Licensed Electrical Engineer
Licensed Mechanical Engineer

Education
Bachelor of Science, Mechanical Engineering

Over 30 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

City of Santa Clarita
Plan Review Engineer

City of San Diego
Plan Review Engineer

County of San Diego
Plan Review Engineer

Paul Christman, MCP
Plans Examiner

International Code Council
Master Code Professional

State of California
Safety Assessment Program
General Contractor

Education
Engineering Management, Construction
Construction Technology

Over 25 years of Building & Safety experience:

JAS Pacific
Plans Examiner

City of Rancho Palos Verdes
Building Official

City of Huntington Beach
Principal Electrical Inspector/Plans Examiner

City of Santa Monica
Supervising Inspector/Plans Examiner

Dan Macey, MCP
Plans Examiner

International Code Council
Master Code Professional

Over 25 years of Building & Safety experience:

JAS Pacific
Plans Examiner & Building Inspector

City of Newport Beach
Sub Trade Plans Examiner

City of Santa Monica
Sr. Combination Building Inspector

Inspection Concepts
Supervisor Material Testing

RTS Electric INC.
Electrical Supervisor

Coast Electric Company
Electrical Contractor

Seth McMillan, CASp
Plans Examiner

International Code Council
Master Code Professional

State of California
Safety Assessment Program

Division of State Architect
Certified Access Specialist

Education
Associate of Science, Architectural Drafting

Over 15 years of Building & Safety experience:

JAS Pacific
Building Inspector

City of Santa Maria
Building Division Manager

City of Santa Maria
Plans Examiner / Building Inspector

City of Grover Beach
Contract Building Inspector (JAS Pacific)

Russell Peirson
Plans Examiner

International Code Council
California Commercial Combination
Inspector, California Residential Combination
Inspector, Accessibility Inspector/Plans
Examiner, Building Plans Examiner

Over 15 years of Building & Safety experience:

JAS Pacific
Combination Inspector

City of Diamond Bar
Contract Building Inspector / Plans Examiner

City of Indio
Contract Building Inspector

Frank Rojas
Plan Review Engineer

International Code Council
Plans Examiner

Education
Bachelor of Science, Architectural
Engineering

Over 25 years of Building & Safety experience:

JAS Pacific
Plan Review Engineer

J. Lee Engineering
Plan Review Engineer

City of Los Angeles
Plan Review Engineer

Michael Visnagra, FPE
Plan Check Engineer

State of California:
Fire Protection Engineer

Education:
Bachelor of Science, Civil Engineering

Over 30 years of building & safety experience:

JAS Pacific,
Plan Review Engineer

County of Los Angeles
Supervising Fire Prevention Engineering Asst.
Fire Prevention Engineering Assistant II
Fire Prevention Engineering Assistant I

All State Fire
Fire Prevention Engineer

REFERENCES

	Contact	Services Provided	Telephone Number	Mailing Address
County of Santa Barbara 1999 to Present	Craig Johnson, PE Building Official johnsonc@countyofsb.org	Plan Review Inspection	(805)568-3120	123 East Anapamu St. Santa Barbara, CA 93101
City of Long Beach 2010 to Present	David Khorram, PE Building Official David.khorram@longbeach.gov	Plan Review Inspection	(562)570-6921	333 West Ocean Blvd. Long Beach, CA 90802
City of Santa Monica 1999 to Present	Ara Sargsyan, PE Building Official Ara.Sargsyan@smgov.net	Plan Review Building Official Inspection Code Enforcement Permit Issuance	(310)458-6185	1685 Main Street Santa Monica, CA 90401
County of Los Angeles 1999 to Present	Kit Bagnell, PE Asst. Superintendent kbagnell@dpw.lacounty.gov	Plan Review Inspection Code Adoption Permit Issuance	(626)458-6387	900 S. Fremont Ave. Alhambra, CA 91803-1331
City of Laguna Beach 2010 to Present	Dennis Bogle Building Official Dbogle@lagunabeachcity.net	Plan Review Inspection Code Enforcement Permit Issuance	(949)497-0336	505 Forest Avenue Laguna Beach, CA 92651

SCOPE OF WORK

Acting on behalf of the City, JAS Pacific will provide superior levels of customer service, consistent code application, and develop seamless working relationships with City staff. Contracting with JAS Pacific will provide the City with a cost-effective alternative to a fully internally staffed department and allow the City to focus on other critical municipal matters. JAS Pacific will perform applicable functions as an extension of City staff and will follow all City procedures and directives. JAS Pacific understands the importance of excellent customer service not only to the City but to the clients we serve. JAS Pacific will support the City in attaining its goal of providing timely, efficient, and effective services.



Personnel

Superior Level of Service



Expertise

Consistent Code Application



Staffing Resources

Flexibility to Meet Various Levels of Demand



Contract Costs

Expenses are Consistent with Revenues

JAS Pacific is prepared to provide the City with seamless quality **Building Official & Plan Check Services**. Our service procedures are thorough meeting all expectations including great customer service and efficient response times, without compromising quality. As part of JAS Pacific's overarching goal to attain customer satisfaction, a tailored service delivery system is developed, service models are effective and efficient, and procedures are adapted to meet the City's requirements. We are confident that we can accommodate the City's needs as well as provide the desired level of customer service. Our understanding and approach to the proposed services are detailed below.

Assigned personnel will provide Building & Safety Support services ensuring compliance with the City's most recent adopted Building Standards, Energy Efficiency Standards, and local ordinances, including:

- California Building Code
- California Mechanical Code
- California Plumbing Code
- California Electrical Code
- California Energy Code
- California Residential Code
- California Green Building Standards
- California Fire Code
- Guadalupe Municipal Code

Building Official

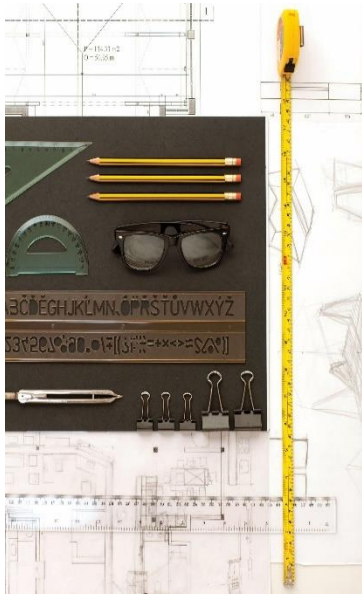
JAS Pacific can provide the City with chief building official administrative services to oversee plan check, building inspection, and permit issuance services through the contracting of an CC Certified Building Official. The assigned Building Official will be fully qualified to perform all required management duties and meets all qualifications, education, and certification/licensing requirements. The assigned Building Official shall report to the City's Community Development and will not be reassigned without the concurrence

Plan Review

JAS Pacific shall provide the City with plan check services by utilizing certified Plans Examiner and Registered Engineers as needed. All assigned personnel shall meet all required qualifications, education, and certification/licensing as applicable for the field they will be working in. Additionally, all assigned personnel possess the requisite skills and experience required to perform multi-disciplinary plan checks as detailed below.

Off-Site Services

JAS Pacific proposes to provide the City with plan review services through our in-house plan review team located at our headquarters. We believe this is the most comprehensive and efficient approach to providing building plan review services to the public and City staff. JAS Pacific has qualified and experienced staff that can provide technical assistance to architects and engineers, discuss and explain plan review corrections and meet any demands requested by the applicants or as directed by the City. This approach is detailed in the **"Plan Review Activities"** flowchart.



Project File Created

A project file is created in our cloud-based Workflow system with all of the appropriate project information including address, permit number, when the project was received, when the project is due, and the assigned team member.

Project Assignment

Once a project is received, it is evaluated to determine complexity based on type (residential/commercial/industrial), square footage, number of stories, type of construction, etc. Then, the project is assigned to a plan check engineer and the review begins. The project will remain with the assigned engineer for the duration of the project.

Comprehensive Review (Corrections & Approvals)

A review is conducted by our qualified plan check team, a correction list is prepared to identify the items that need correction and this list is provided to the City in a digital format. If/when a third review is necessary, JAS Pacific plan review team members will reach out to the applicant to clarify any potential outstanding corrections. **To ensure new**

plan check corrections are not generated on supplemental reviews, the project will be reviewed by the team member originally assigned to the project. In the event supplemental comments are necessary due to an undisclosed modification in the scope of work, JAS Pacific will notify the City and the applicant immediately.

Plan Review Documents

Once a review is complete and is not ready for approval, JAS Pacific will provide a complete **Correction List** of items requiring correction, clarification, or change to be approved. The correction list will be prepared in an approved format and provided to the City in a paper and/or electronic format for paper plans and electronic format for electronic plans and will be sent directly to the applicant and City representatives. Additionally, a **transmittal** will be provided stating the date the plans were

reviewed, disposition, address, permit number, and the hours spent on the review. **All of these documents will be available in our cloud-based storage for reference as well.**

Digital File of Approved Plans

Upon approval, JAS Pacific will provide the City with a digital file of the plans that have achieved approval status. This will relieve the City from performing this function within their offices and the digital file of the approved plans will be available when the approved plan sets are returned to the Building & Safety Department.

Digital Plan Review

JAS Pacific can provide the City with an Internet-based system in support of plan review services for electronic plan submission (E-Submittal). This document workflow solution will allow applicants and City personnel to initiate and complete the plan review process online (including the submission of electronic comments), rather than using a manual, paper-based process that requires printing and shipping. Said services will improve the plan review cycle, reduce costs (i.e. paper use, printing and storage costs, drive time, and gasoline consumption), and support JAS Pacific’s Business Friendly Policy of providing services in a streamlined and seamless fashion as efficiently as possible. JAS Pacific staff has worked with various programs including, but not limited to, Project Dox, Blue Beam, and E-Plan Soft.



File Transfer Portal

JAS Pacific will provide a cloud-based file transfer portal that will allow for the uploading of all electronic files. We use a secure content collaboration, file sharing, and sync solution that supports all the document tasks and workflow needs of electronic plan review. All parties on the file box are notified when plans are uploaded, modified, or accessed. Restrictions can easily be placed on the file to maintain control and ensure the files are up-to-date documents.

Marked-up | Approved Plans

JAS Pacific will provide the City and applicant with a file of the plans along with a clear and concise correction list. This review and correction list development will take place utilizing Bluebeam which allows for clear identification of corrections and their location on the plans. This process results in a quicker response time from applicants due to the simplicity of access to each area that requires correction.

Digital File of Approved Plans

Upon approval, JAS Pacific will provide the City with a digital file of the plans that have achieved approval status. This will relieve the City of performing this function within their offices and the digital file of the approved plans will be available when the approved plan sets are returned to the Building & Safety Department.

Real-Time Plan Tracking

JAS Pacific utilizes a cloud-based system to provide up-to-the-minute “Real-Time” tracking of plans currently in our queue. This system provides many features related to the management of projects, however, the key components include the project start date, due date, and the disposition. Notifications are sent when the project’s due date approaches, is completed, and approvals are given. The City would have full access to this program to view the status of each project currently under review with JAS Pacific.



Turnaround Schedule

A well-defined schedule allows for a clear understanding of the expectations for the City, applicants, and JAS Pacific. The schedule details not only the task but how long it takes for the tasks to be completed. JAS Pacific has a robust team of over 25 plan check engineers and plans examiners of which each has more than 15 years of experience. The size and experience of our team allow for us to meet and exceed the requested turnaround times the City has defined. These tasks are completed within the timeframes in the table below.

Service Goals	Type	1 st Review	Subsequent Reviews
	Plan Review		
	Residential	10 Working Days	5 Working Days
	Commercial	10 Working Days	5 Working Days

*Larger projects to be discussed and agree on acceptable turnaround times.

Coordination | Availability to the Public | Meetings

JAS Pacific will be available to all City staff and applicants to ensure an efficient plan review process is achieved and to maintain communication. **Meetings** – At the request of the City, JAS Pacific will be present for all necessary meetings, including but not limited to, project pre-submittal, during the review process, and after permit issuance. These meetings may take place in City Hall, over the phone, or via teleconference (Zoom or Teams). **Phone Calls/Emails** – JAS Pacific is always available via phone or email to discuss projects and technical data.



Virtual Counter

As the digital workspace continues to evolve within the Building & Safety industry, JAS Pacific proposes to offer **general and complex administrative support** to the City with a Virtual Counter. These services will be performed virtually from of our Corporate office in conjunction with the City’s Building & Safety Department. JAS Pacific proposes the use of new tools and technology as a proactive initiative to modernize all workplace systems and cost-effectively leverage technology to increase productivity and improve service delivery to customers.

Duties & Responsibilities:

Performs residential and commercial building, tenant improvement plan checks. Reviews conceptual planning applications to identify high level building code related issues.

Interprets and enforces State codes and City amendments, including building, structural, fire life safety, energy, solar, disability access, and environmental code compliance reviews. Conducts residential building plan checks. Interprets and enforces State codes and City amendments, including building, structural, energy, solar, disability, and environmental codes.

Monitor Energov permitting software for all assigned reviews daily.

Perform electronic review for completeness and correctness construction documents, specifications, design calculations, and reports and perform rechecks of corrected information. Correctness and completeness is to be based on latest City adopted version of applicable State Code of Regulations Title 24 and local Codes and policies. A typical complete review includes: architectural, fire life safety, structural, geotechnical, civil (grading and drainage), mechanical, electrical, plumbing, energy, green, and disable access as applicable for each project.

Develop electronically typed lists of corrections so plans will comply with specified codes and regulations and upload the list to Energov permitting software. Provide electronic markups on submitted documents to clarify any listed requirements. Update Energov permitting software directly with file and review status.

Consult with the City, Applicant, or Design Team regarding corrections, clarifications and questions in order to facilitate approval of the calculations, drawings, and specifications. Perform all required rechecks.

Electronically stamp all sheets of approved plans and cover of all supporting documents in Bluebeam Studio Session. Update Energov permitting software directly with file and review status.

As Needed Support

Building Inspection

JAS Pacific can provide the City with experienced and trained staff to conduct inspection services through the contracting of Building Inspectors. All inspectors meet all qualifications, education, and certification/licensing requirements including a minimum of an ICC Building Inspector certification as needed to perform all required duties. Additionally, all inspectors shall be fully qualified and certified to perform inspections for the discipline in which they are assigned including residential, commercial, industrial, and mixed-use project inspections for compliance with approved plans and related documents. All JAS Pacific assigned Building Inspectors shall be equipped with the necessary tools and equipment when performing building inspection services on behalf of the City. **These services can be provided during normal business hours and after hours as requested by the City.** Our approach to providing qualified staff is detailed in the “**Staff Augmentation Flow Chart**” and delivery of inspection services is found in the “**Sequence of Building Inspection Activities**” flowchart.

Code Enforcement

JAS Pacific can provide code enforcement services by proactively identifying conditions that threaten the health and welfare of the citizens of the City and developing long-term strategies that resolve contemporary community problems and promote community pride and stability. To enhance and sustain the highest quality of life standard, we will provide exceptional customer service and rapid and effective responses. All assigned staff meet the qualification, education, and certification/licensing requirements needed to perform all required duties and JAS will ensure transportation and equipment necessary to perform such duties are provided.

CASp

JAS Pacific can provide CASp certified inspections and plan reviews with staff knowledgeable about the requirements of the State Senate Bill. Our staff not only can perform these duties but are available to City staff for further clarification on various issues that arise with the bill’s implementation.

Permit Technician

JAS Pacific can provide permit counter services through the contracting of certified Permit Technicians. All permit technicians meet all qualifications, education, and certification/licensing requirements including as needed to perform all required duties. All JAS Pacific assigned permit technicians shall be equipped with the necessary tools and equipment when performing building inspection services on behalf of the City.

Code Adoption

At the request of the City, JAS Pacific can perform research on the City’s Municipal Code and provide draft documents for review by the City Attorney and other responsible departments for the adoption of the codes, along with any desired City amendments to these codes. Once these documents are approved, JAS Pacific can help schedule the required hearings before the City Council, testify before the City Council, and answer questions regarding proposed amendments. JAS Pacific personnel has extensive experience in the area of code adoption and can assist the City in future local adoptions.

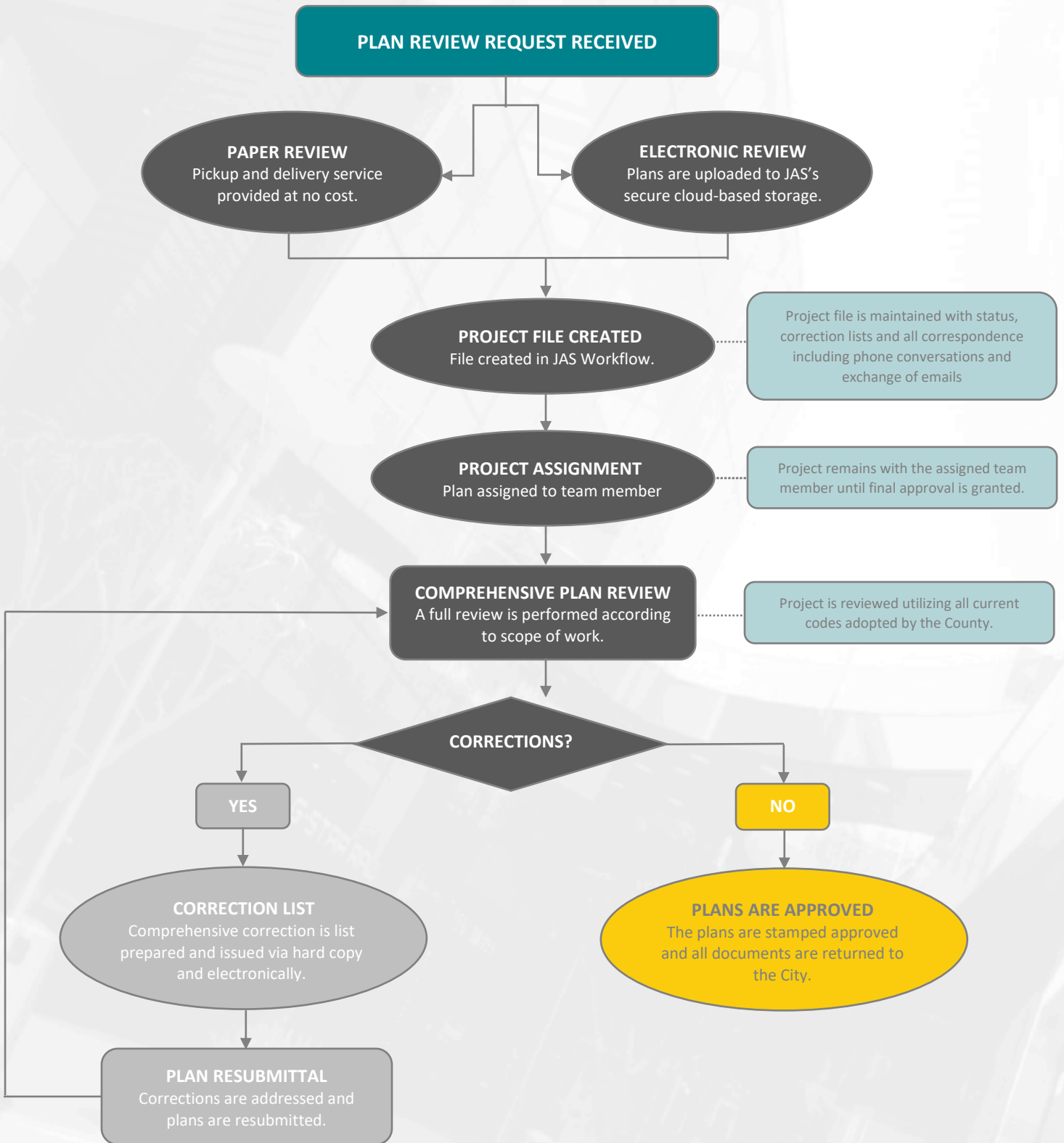
Training & Certification

JAS Pacific is committed to the continuous education of all staff through both in-house and external training. Mr. Fady Mattar and Mr. Stuart Tom are ICC-certified instructors and have provided training to various clients on the building and other codes and regulations. Mr. Mattar's area of instruction includes plumbing, mechanical, green building, energy, and residential fire-sprinkler systems topics. Mr. Tom's area of instruction includes the California Building and Residential Codes, emergency response, fire codes, and other related topics. Both Principal Team Members are available for training at the City's request.

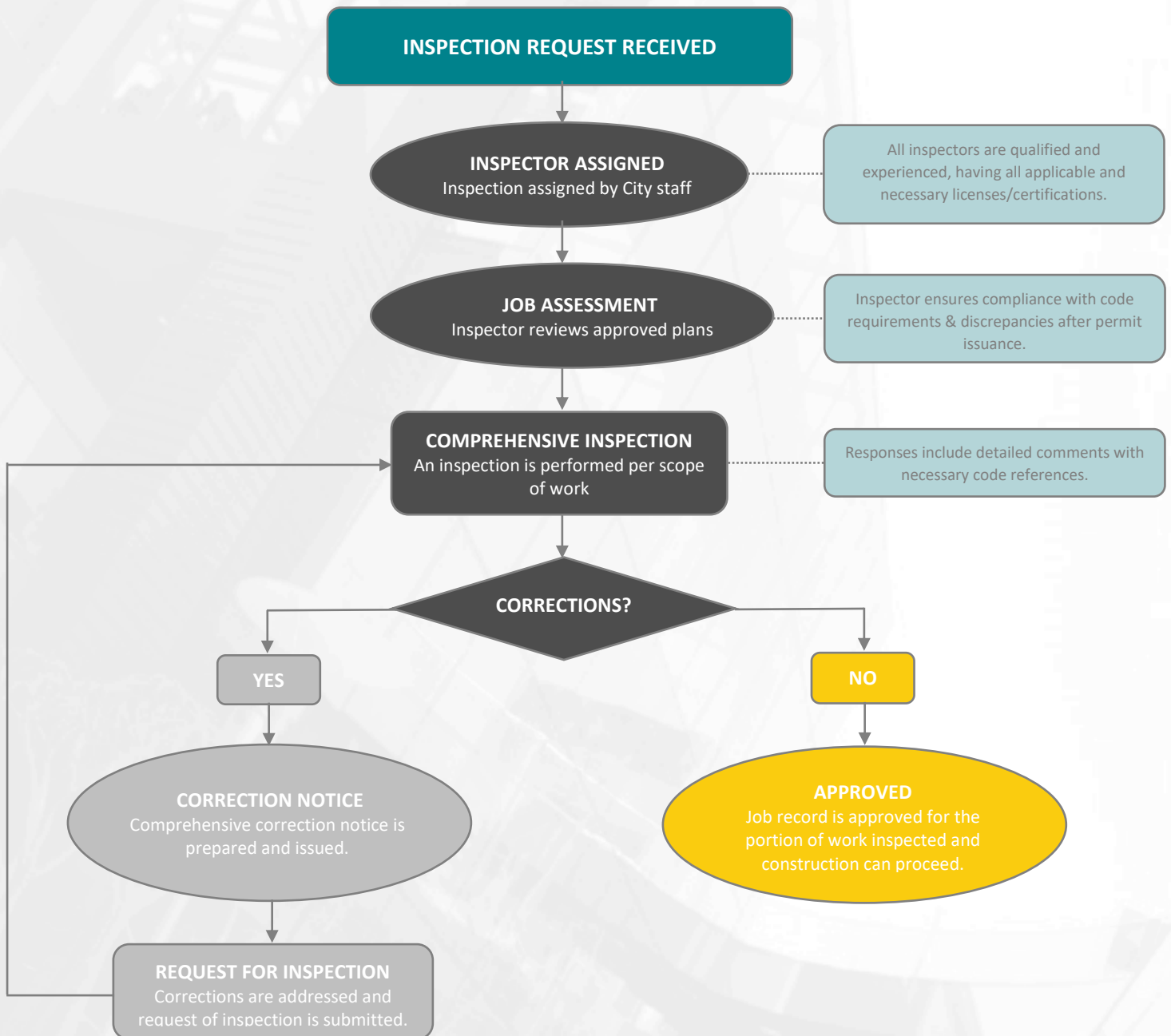
Mr. Mattar has worked with various JAS clients and industry-related organizations providing instruction on a range of topics. He was the Training Coordinator for the County of Los Angeles Building Division, creating the training programs for entry-level inspectors, as well as ongoing training for inspectors, plan review staff, permit technicians, and district office managers. Mr. Mattar prepared and created training booklets and PowerPoint presentations for training on the California Mechanical and Plumbing Codes, Green Building Code, and Residential Fire Sprinklers then conducted training for ICC Orange Empire, LA Basin, Foothill, High Desert, Coachella Valley, and Ventura Chapters of ICC. He has also presented training on code updates to jurisdictions including the Cities of Los Angeles, Long Beach, Beverly Hills, Santa Monica, El Monte, and the County of Los Angeles. Mr. Mattar has also conducted code classes for UCLA Extension Program and organizations such as ICC, IAPMO, and, PHCC.

Mr. Tom has provided industry training for numerous jurisdictions and local organizations, including but not limited to, the ICC LA Basin, Orange Empire, Construction Specification Institute, Structural Engineers Association of Southern California, CALBO for topics including "Light Gauge Steel Frame Construction", "Design Considerations for Light Gauge Steel", "Code Cycle Implementation", "Code Adoption" and "Significant Code Changes." Additionally, Mr. Tom worked with the LA City Fire Department, Southern California Fire Protection Officers Organization and FEMA providing instruction on "Structural & Equipment Safety" and "Collapse Hazard Assessment."

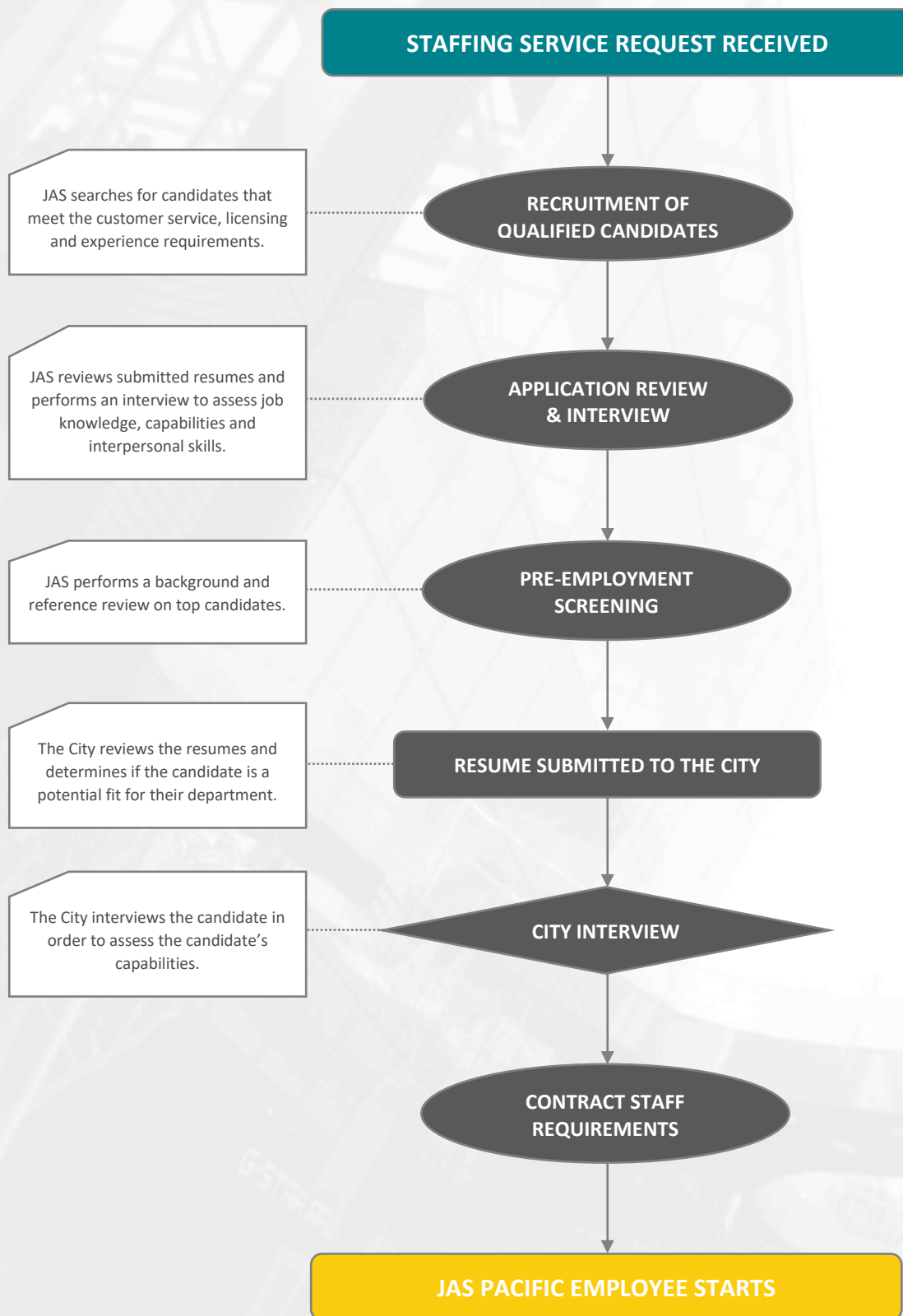
Plan Review Flowchart



Building Inspection Flowchart

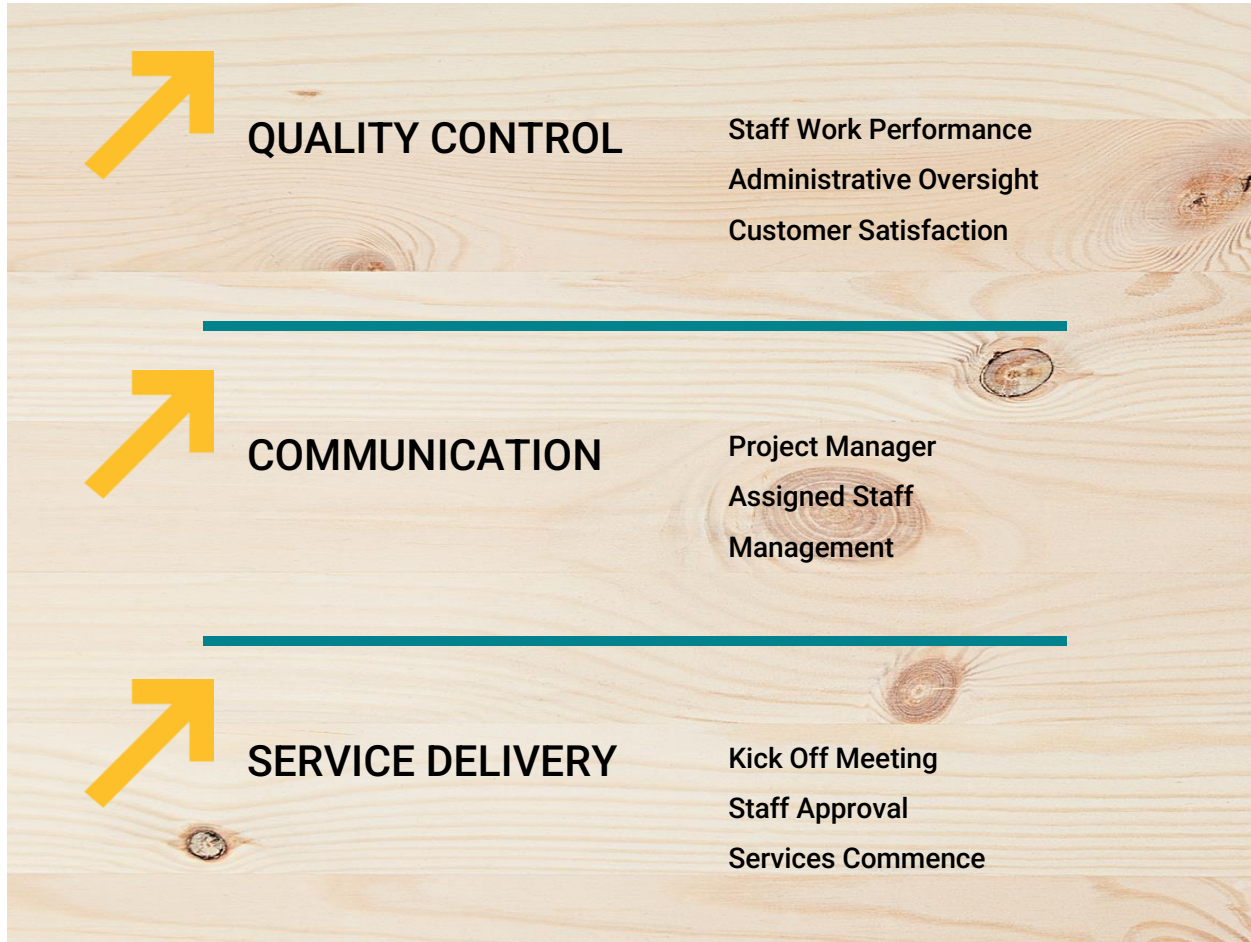


Staff Augmentation Flow Chart



QUALITY CONTROL PLAN

JAS Pacific prides itself on the delivery of **Building Official & Plan Check Services** through an excellent customer service strategy that starts with JAS Pacific's key personnel as they are each accessible to City staff at their convenience and this same strategy is utilized by our assigned staff. We strive to be proactive before issues arise and resolve issues quickly. The following provides the methodology applied to all services delivered by various team members.



Quality Control

JAS Pacific prides itself in the technical capabilities of its staff members and we take a multi-faceted approach to ensuring the quality of work provided to our clients. Quality control is addressed at three different levels including staff work performance, administrative oversight, and customer satisfaction. To ensure satisfactory **staff work performance** and work product quality, our staff is encouraged to consult with other staff members on various code-related or City topics, seek advice on unique or complex projects, and look for specific areas of expertise.

Administrative oversight is also provided which involves our principal staff maintaining a close working knowledge of the product that our staff provides to make sure that their work is of the highest quality through periodic work sampling. Additionally, periodic meetings are held to review their progress and the client's needs. Our administrative staff is also highly trained in up-to-date industry methods in their respective area of expertise.

Lastly, **quality control** is addressed by ensuring customer satisfaction. Any issues or complaints are handled immediately upon receipt. The process leading up to resolution is monitored to ensure a satisfactory outcome and processes are followed to prevent a reoccurrence.

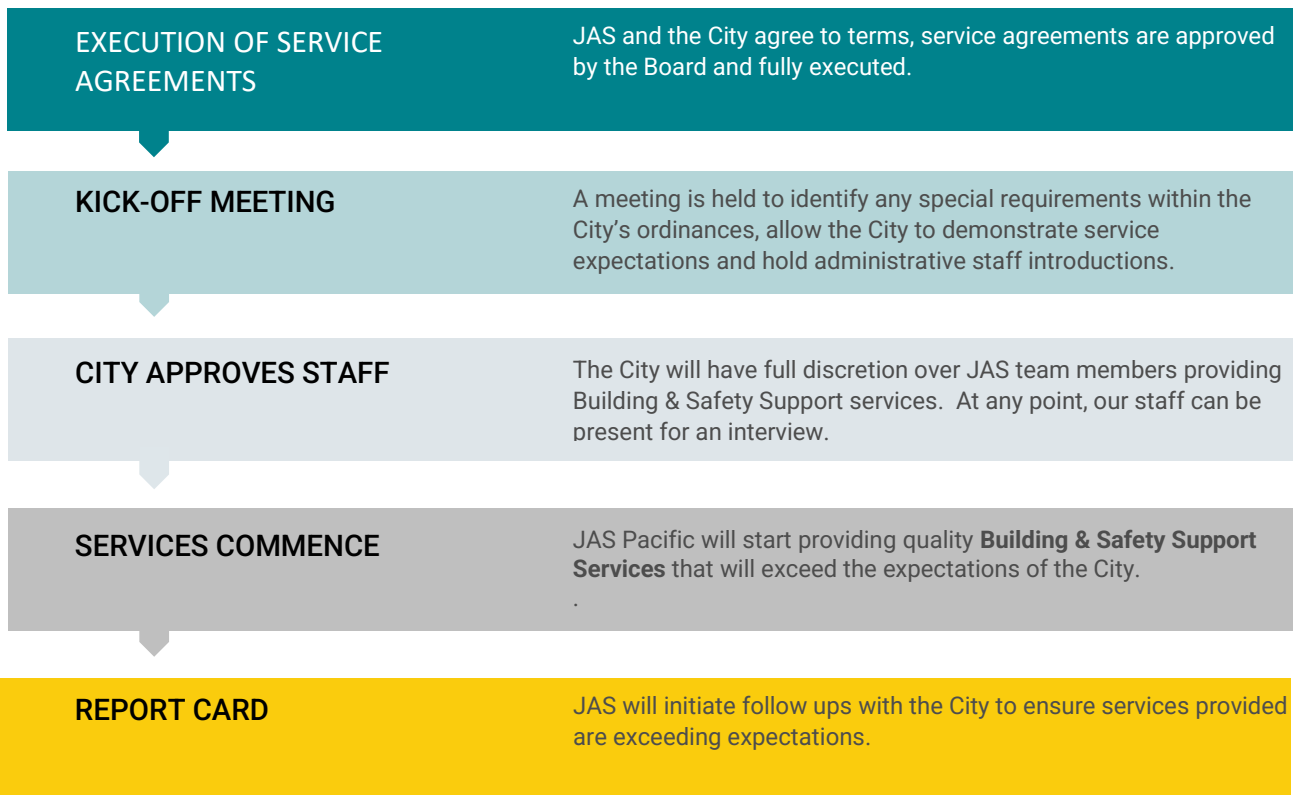
Communication

JAS Pacific believes that effective communication at all levels is a key component of our partnership with the City. Our staff is trained and understands that establishing and maintaining professional working relationships with the City is essential to our success. Staff will attend all meetings as necessary and respond to inquiries by the City, applicants, or other stakeholders promptly and within 24 hours. Our general approach to ensuring this includes:

- ✓ **Project Manager** – Oversees Plan Review & Related Services being provided to the City, maintains close liaison with City staff as well as our assigned staff ensuring overall satisfaction as well as an understanding of outstanding assignments. Manages the assignment of all projects to ensure a balanced and manageable workload.
- ✓ **Assigned Staff** – All assigned staff possess the necessary interpersonal skills required to ensure successful and productive working relationships. All staff maintain open and ongoing communication with City staff, applicants, officials, and other stakeholders collaborating to ensure customer satisfaction. Staff report out to the Project Manager regularly to ensure all expectations and deadlines are met.
- ✓ **Management** – Available to provide the City with all the necessary support to meet staffing, reporting, and accounting needs.

Project Schedule

JAS Pacific is committed to a smooth transition for the City, staff, and the clients we serve. Below our approach to the transition is mapped out and can be modified to best meet the City’s needs. We find the most important step in the transition is the Kick-Off Meeting. It is here that all expectations are exceeded, and questions are clarified.



COST OF SERVICES

Plan Review	Rate
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Building Plan Review	\$115.00/hour
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Staffing	Hourly Rate
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Building Official – On Call	\$125.00
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CORPORATE OFFICE

201 North Euclid Ave., Ste. A, Upland, CA 91786

P.O. Box 2002, Upland, CA 91785

Phone (800) 818-3677 | Fax (909) 605-0319 | Email info@jaspacific.com

www.jaspacific.com



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 13, 2023

Todd Bodem

Prepared by:

Todd Bodem, City Administrator

SUBJECT: Consider entering into an agreement with David R. Rose for independent professional building inspector services.

RECOMMENDATION:

It is recommended the Council adopt Resolution No. 2023-45 authorizing the City to enter into an Agreement for Professional Building Inspector Services with David R. Rose.

DISCUSSION

David R. Rose entered into an agreement with the City to perform independent professional building inspector at the rate of \$45.00 per hour from May 12, 2020, through May 12, 2021, again on May 25, 2021, through May 25, 2022 and again on June 28, 2022, through June 28, 2023.

City staff approached Mr. Rose to negotiate a new agreement on working as an independent professional building inspector, and he expressed willingness to continue his services for another year, but requested a new rate of \$50.00 per hour, a \$5.00 per hour increase from 2020.

Attached for Council consideration is the proposed agreement with Mr. David R. Rose (see Attachment No. 2). Again, the proposed agreement provides a single year term with an opportunity to extend the agreement based on the mutual written agreement of both parties on essentially identical terms as the previous agreements, but with the \$5.00 per hour increase in his hourly rate. In staff's opinion, it is in the City's best interest to continue to hire Mr. Rose based on his experience and proven track record in Guadalupe and that you will not find a company to do this any less expensive.

Options Available to the Council

1. The Council could approve the agreement as recommended; or
2. The Council could direct those changes to be made to the agreement; or
3. The Council could decide not to enter into the agreement.

If the City Council chooses the first option above, the new agreement will be effective on June 28, 2023.

FISCAL IMPACT:

The increase to \$50.00 per hour for Mr. Rose to continue his work as an independent professional building inspector will have a fiscal impact of 10% more to the City for these services, but even at this increased hourly rate, the City would not be able to obtain these services for less. This increase is also offset by the fees the City charges for building-related services as well as the 35% overhead on all hours when working on reimbursable projects (applicant paid projects).

ATTACHMENTS

1. Resolution No. 2023-45
2. Agreement for Consultant Services between the City of Guadalupe and David R. Rose

RESOLUTION NO. 2023-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH DAVID R. ROSE FOR INDEPENDENT PROFESSIONAL BUILDING INSPECTION AND PLAN CHECK SERVICES

WHEREAS, the City desires to utilize a professional consultant for building inspection and minor plan check services for the Building and Planning Department; and

WHEREAS, on May 12, 2020, the City Council approved a one (1) year contract (May 12, 2020, through May 12, 2021, again on May 25, 2021, through May 25, 2022, and again on June 28, 2022, through June 28, 2023) with David R. Rose that incorporated a scope of work and an hourly rate of \$45.00 for building inspection and minor plan checking services; and

WHEREAS, City staff negotiated a new one (1) year contract with Mr. Rose for June 28, 2023, through June 27, 2024, that incorporates a scope of work and at a new hourly rate of \$50.00 for building inspection and minor plan checking services, a \$5.00 per hour increase from the previous contracts; and

WHEREAS, said agreement also requires that the City will reimburse David R. Rose the Internal Revenue Service (IRS) standard mileage rates for the use of his vehicle; and

WHEREAS, the costs associated with the provision of these independent consulting services will be recovered in part through the revenue collected in conjunction with the processing of building permit applications, and the Department's FY 23-24 budget for contract services; and

WHEREAS, Mr. Rose was a building inspector for the County of San Luis Obispo from 1999 through April 2019 and worked for JAS Pacific, which was then providing building inspection services for the City, from January 2020 until he was hired as an independent contractor by the City effective on May 12, 2020, and has continued to work exceptionally well for the City of Guadalupe and is still qualified to serve the City of Guadalupe as an independent contractor providing building inspection and plan checking services; and

WHEREAS, the City desires to retain David R. Rose to provide said services with a new agreement commencing on June 28, 2023 through June 27, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The Agreement for Consultant Services between the City of Guadalupe and Mr. David R. Rose, attached to the staff report for this item and incorporated in this resolution, is hereby approved.

SECTION 2. The Mayor is authorized to sign the Agreement with David R. Rose on behalf of the City.

SECTION 3. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of June 2023 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2023-45**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 13, 2023, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

**AGREEMENT FOR CONSULTANT SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
DAVID R. ROSE**

THIS AGREEMENT FOR CONSULTANT SERVICES (the "**Agreement**") is made and entered into this 27th day of June 2023, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and DAVID R. ROSE, a sole proprietorship ("**Consultant**").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 18 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from commencing on June 28, 2023 through June 27, 2024, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Consultant agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Consultant shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in Exhibit B (Compensation) and made a part of this Agreement.

(b) Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (Administration, ministerial, and discretionary review). City shall independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Consultant with specific items in dispute identified for

correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Consultant, which are disputed by City, City will cause Consultant to be paid within forty-five (45) days of receipt of Consultant's invoice.

(d) Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

(e) Consultant shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Consultant's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Consultant's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Consultant agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Consultant in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Consultant. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Consultant's Books and Records.

(a) Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services pursuant to this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Consultant pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures, unless all documents and records are turned over to the City at the conclusion of the Agreement.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Consultant's address indicated for receipt of notices in this Agreement. The City shall compensate the Consultant for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Consultant's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Consultant.

(a) Consultant is and shall at all times during the terms of this Agreement remain a wholly independent Consultant and not an officer, employee or agent of City. Consultant shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The Consultant shall not obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

Section 9. Standard of Performance. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Consultant shall keep itself informed of and comply with all applicable federal, state and local

laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Consultant. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Consultant to comply with this section.

Section 11. Nondiscrimination. Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Consultant agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Consultant shall not, without prior without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or sub consultant of Consultant, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or sub consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Consultant shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall have no liability to Consultant or any other person for, and Consultant shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Consultant, its agents, officers, directors, sub consultants or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Consultant has agreed to indemnify Indemnitees as provided above, Consultant, upon notice from City, shall defend Indemnitees at Consultant's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Consultant under Section 16 shall ensure Consultant's obligations under this section, but the limits of such insurance shall not limit the liability of Consultant hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Consultant for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Consultant in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Consultant agrees to provide City with copies of required policies upon request.

Consultant shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Consultant and all risks to such persons under this Agreement.

(4) Errors and omission liability insurance appropriate to the Consultant's profession.

B. Minimum Limits of Insurance: Consultant shall maintain limits of insurance no less than:

(1) General Liability: \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation and Employer's Liability: Workers' Compensation as required by the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident.

(4) Errors and Omissions Liability \$1,000,000 per claim.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) All Policies: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) General Liability and Automobile Liability Coverages.

(a) City and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Consultant performs; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.

(b) Consultant's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Consultant's insurance.

(c) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

(3) Workers' Compensation and Employer's Liability Coverage. Unless the City Administrator otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Consultant.

D. Other Requirements: Consultant agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City

that the insurance provisions of this Agreement have been met. The City Attorney may require that Consultant furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

(1) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(2) The procuring of such required policy or policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Section 17. Assignment. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under the Agreement. In recognition of that interest, Consultant shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Consultant, in the performance of its duties pursuant to this Agreement, may utilize sub consultants.

Section 18. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

(b) Consultant may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Consultant or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Consultant or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Consultant or City, all property belonging exclusively to City which is in Consultant's possession shall be

returned to City. Consultant shall furnish to City a final invoice for work performed and expenses incurred by Consultant, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 19. Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to Consultant.

Section 20. Excusable Delays. Consultant shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Consultant. Such causes include, but are not limited to, acts of God, acts of the public enemy, and acts of federal, state or local governments, acts of the City, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 21. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: **City Administrator
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434**

To Consultant: **David R. Rose
PO Box 1402
Arroyo Grande, CA 93421**

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 23. Authority to Execute. The person or persons executing this Agreement on behalf of the Consultant represents and warrants that they have the authority to so execute this Agreement and to bind Consultant to the performance of its obligations hereunder.

Section 24. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 25. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 26. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any provisions of this Agreement.

Section 27. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 28. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 29. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Consultant and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 30. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 31. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CITY OF GUADALUPE

By: _____
Ariston D. Julian, Mayor

CONSULTANT:

DAVID R. ROSE

by: _____
David R. Rose

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

EXHIBIT A – Scope of Services

Consultant will provide City with Building Inspection and minor plan check services working in conjunction with the Contract Building Official. The Building Inspector performs technical building inspection and minor plans examining work to enforce compliance with building codes, regulations, and ordinances; research new construction materials and methods; reviews plans for compliance with city, state, and federal rules and regulations; and provides information to and works with the public to resolve problems. Consultant shall perform the job of contract building inspector and communicate with staff and the public through electronic mail, telephonically, onsite and in person. In general, the Consultant will work to process permits and applications as needed.

EXHIBIT B – Compensation

- 1. The contract Building Inspector shall be compensated at the rate of Fifty (\$50.00) Dollars per hour.**
- 2. City will reimburse Contract Building Inspector the Internal Revenue Service (IRS) standard mileage rates for the use of his vehicle while performing services for the City; and**



**Club Comité Cívico Mexicano de
Guadalupe, Inc.
P.O. Box 729
Guadalupe, CA 93434**

June 2, 2023

City Council of Guadalupe
City of Guadalupe

Dear City Council Members and Mayor Ariston Julian,

Club Comité Cívico Mexicano de Guadalupe requests your approval and support for our Annual Fiestas Patrias Celebration in Guadalupe to be held on Saturday and Sunday, September 16 and 17, 2023. As you may know, this year marks the Comité Cívico's 100th year anniversary. We are very excited that the community of Guadalupe will be able to celebrate this historical event. We thank you, the present and past Councils, for the steadfast support given to the Comité as it has successfully continued the "Fiestas Patrias" celebration every year.

The two-day event planned for September will include a Tardeada on Saturday afternoon to be held at LeRoy Park. On Sunday, the traditional Parade will take place starting at Fifth and Guadalupe Streets and ending at LeRoy Park. This year we will not end the Parade at the Vietnam Veterans' Park as in the past several years.

The Cal Trans Encroachment Permit for the parade will be submitted in the next few days. As required by Cal Trans, your City Engineer will need to review and approve the application before its submittal. I will be meeting with your City Public Safety Officer Michael Cash to review the plan and address any concerns he may have.

Once again, thank you for your support and we look forward to working with you to make this celebration a successful event.

A handwritten signature in blue ink, appearing to read 'José J. Nichols'.

José J. Nichols
President

cc: Todd Bodem, City Manager,
Shannon Sweeney, City Engineer
Michael Cash, Public Safety Officer



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 13, 2023

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Pasadera Landscaping and Lighting District for Fiscal Year 2023/2024.

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt Resolution No. 2023-46, initiating proceedings for the annual levy of assessments for the Pasadera Landscape and Lighting District for Fiscal Year 2023/2024.
2. Adopt Resolution No. 2023-47, approving the Engineer’s Report for the Pasadera Landscape and Lighting District and declaring the City Council intent to levy assessments.

BACKGROUND:

The California Streets and Highway Code allows for the creation of landscape and lighting districts for the purpose of funding the continued operations and maintenance of local parks, landscaping and lighting improvements within these districts. The formation of such districts allows for the levy and collection of annual assessments on the County tax rolls from properties within each such district that receive benefit from the improvements.

Pasadera is a large residential and commercial subdivision located in the southern portion of Guadalupe. Pasadera includes (802) single family residences, (21.5) acres of commercial development and a (14.37) acre school site. See **Attachment 1** - District Diagram – Pasadera planned Improvements. The subdivision includes drainage basins, parks, street landscaping and lighting, two bridges over the railroad and other amenities.

The City Council held a Public Hearing for the establishment of the Pasadera Landscaping and Lighting District (“District”) in accordance with the provisions of the Landscaping and Lighting Act of 1972 on October 10, 2017. Immediately following the hearing, ballots from the landowners were counted for the establishment of the District. Following the owner approval, the City Council adopted a Resolution approving the formation of the District, confirmed the Engineer’s Report, the Assessment Diagram and related assessments.

DISCUSSION:

An Engineer’s Report for the District must be produced prior to each fiscal year to detail the proposed improvements and services to be provided by the District and the levy and collection of annual assessments for the fiscal year. The City hired Willdan Financial Services to produce the Engineer’s Report for Fiscal Year 2023/2024 (See **Attachment 3**). The annual assessments, which are calculated in the attached Engineer’s Report, will provide funding for the net special benefit costs and expenses that are necessary to service and maintain the local parks, landscaping, and lighting improvements built with development of properties within the District.

FISCAL IMPACT:

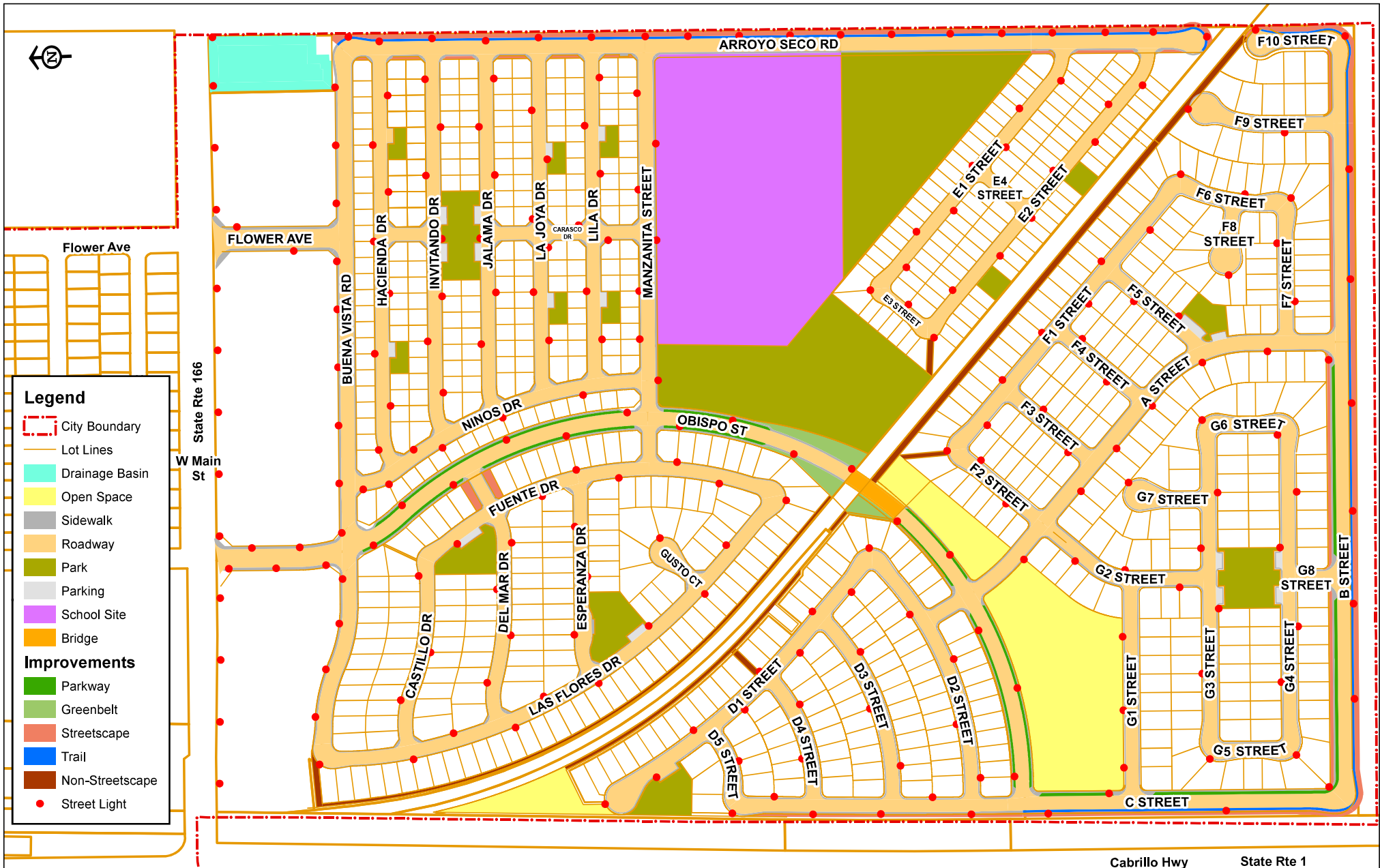
The Engineer’s Report calculated the cost to the property owners to operate and maintain the constructed parks, landscaping and lighting improvements per Equivalent Benefit Unit within the Districts annually as follow:

- Zone A (Commercial Property along SR 166, Main Street): \$21.49 (last year was \$12.16)
- Sub-Zone B1 (Subdivided Residential Property): \$444.00 (last year was \$221.26)
- Sub-Zone B2 (Non-Subdivided Residential Property north of Railroad): \$4.79 (last year was \$102.52)
- Sub-Zone B3 (Non-Subdivided Residential Property south of Railroad): \$20.00 (last year was \$55.64)

Each year the annual Engineer’s Report will calculate the costs based on the number of lots subdivided and the total cost to operate and maintain the covered improvements in the District.

ATTACHMENTS:

1. District Diagram – Pasadera planned Improvements.
2. Resolution No. 2023-46, initiating proceedings for the annual levy of assessments for the Pasadera Landscape and Lighting District for Fiscal Year 2023/2024.
3. Preliminary Engineer’s Report for the Pasadera Landscaping and Lighting District, Fiscal Year 2023/2024.
4. Resolution No. 2023-47, approving the Engineer’s Report for the Pasadera Landscape and Lighting District and declaring the City Council intent to levy assessments.



RESOLUTION NO. 2023-46

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE, CALIFORNIA INITIATING
PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS FOR THE PASADERA LANDSCAPING AND
LIGHTING DISTRICT, FISCAL YEAR 2023/2024**

WHEREAS, the City Council of the City of Guadalupe, California has, by previous Resolutions, formed the Pasadera Landscaping and Lighting District (herein referred to as the “District”) pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (hereafter referred to as the “1972 Act”), that authorizes the levy and collection of assessments by the County of Santa Barbara for the City of Guadalupe to pay the maintenance and services of landscaping, lighting, appurtenant facilities and operations related thereto; and,

WHEREAS, the City Council has retained Willdan Financial Services for the purpose of assisting with the annual levy of the District, and to prepare and file a report with the City Clerk in accordance with the 1972 Act.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The City Council hereby orders Willdan Financial Services to finalize the Engineer’s Annual Levy Report concerning the levy of assessments for the District in accordance with *Chapter 3, Section 22622* of the 1972 Act.

SECTION 2: The improvements within the District may include any improvements, expenses and services authorized pursuant to the 1972 Act including, but not limited to, the maintenance, operation and servicing of local street lighting, parks, and various landscaping improvements established in connection with development of the properties within the District, and which shall be maintained for the special benefit of those properties. The maintenance and servicing of the improvements generally include, but are not limited to, the materials, equipment, utilities, labor, and incidental expenses, including administrative expenses, required for annual operation, as well as the performance of periodic repairs and replacement activities as needed to provide for the growth, health, and beauty of the parks and landscaping within specified public areas, rights-of-way and/or dedicated easements, the proper operation and functioning of related amenities including, irrigation and drainage systems, specified fencing, hardscapes; sports courts and fields; playground equipment and structures; sidewalks, ornamental or safety lighting; benches, trash receptacles; drinking fountains, picnic facilities and any other equipment, structures or facilities related to the parks and/or landscape areas; and the proper operation of the public street lights and street lighting system within the public rights-of-way which may include, but is not limited to the furnishing of electric current or other illuminating agent; as needed maintenance, repair, and replacement of worn out electrical components and light fixtures, including bulbs, ballasts, photoelectric cells, meters, electrical cables; repair or replacement of damaged poles, ground wires, and conduits caused by accidents, vandalism, time, and weather; and monitoring of the Underground Service Alert (USA) network to prevent damage by

excavation. The Engineer’s Annual Levy Report shall more fully describes the improvements for Fiscal Year 2023/2024.

SECTION 3: The District as outlined in the Engineer’s Report at the time of formation, incorporates Zones of benefit as authorized in accordance with *Chapter 1, Sections 22568 and 22570* of the 1972 Act, which are designated as:

Zone A

Zone B, including Sub-Zone B1, Sub-Zone B2, and Sub-Zone B3

SECTION 4. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of June 2023 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2023-46**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 13, 2023, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney



CITY OF GUADALUPE
Engineer's Report
Pasadera Landscaping and Lighting District

Engineer's Annual Report
Fiscal Year 2023/2024

Intent Meeting: June 13, 2023
Public Hearing: June 27, 2023

CITY OF GUADALUPE
918 OBISPO STREET
GUADALUPE, CA 93434

MAY 2023
PREPARED BY
WILLDAN FINANCIAL SERVICES

27368 Via Industria, Suite 200
Temecula, California 92590
T. 951.587.3500 800.755.6864
F. 951.587.3510 888.326.6864

www.willdan.com/financial



ENGINEER'S REPORT AFFIDAVIT

City of Guadalupe Pasadera Landscaping and Lighting District

Annual Levy of Assessments for
Fiscal Year 2023/2024

City of Guadalupe,
County of Santa Barbara, State of California

As part of the Resolution of Intention packet presented for the consideration of the Guadalupe City Council, this Report and the enclosed budgets, diagrams, and descriptions outline the improvements, estimated expenses and annual assessments to be collected on the County tax rolls in fiscal year 2023/2024 for the Pasadera Landscaping and Lighting District, which includes each lot, parcel, and subdivision of land within said District, as the same existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Santa Barbara County Assessor's maps for a detailed description of the lines and dimensions of each parcel within the Pasadera Landscaping and Lighting District and incorporates all subsequent subdivisions, lot-line adjustments, or parcel changes therein. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this 30th day of May, 2023.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Guadalupe

By: Jim McGuire

Jim McGuire
Principal Consultant

By: Tyrone Peter

Tyrone Peter
PE # C 81888



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Introduction

On October 10, 2017, the City Council of the City of Guadalupe, County of Santa Barbara, State of California (the "City"), under the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "1972 Act") and the provisions of the California Constitution Article XIII D (the "Constitution"), formed the City's maintenance assessment district designated as:

Pasadera Landscaping and Lighting District

(hereafter referred to as the "District"), and established the maximum assessments determined to be necessary to support and maintain various landscaping and lighting improvements that will provide special benefits to properties within the District which includes all lots and parcels of land within the planned non-residential and residential development area identified in the DJ Farms Specific Plan and commonly referred to as the Pasadera development (hereafter referred to as the "Pasadera Development") located on the south side of Main Street near Obispo Street and Flower Avenue.

Report Content and Annual Proceedings

This "Engineer's Annual Report Fiscal Year 2023/2024" (the "Report") has been prepared pursuant to Chapter 1, Article 4 and Chapter 3 of the 1972 Act, and presented to the City Council for their consideration and approval of the proposed improvements and services to be provided within the District and the levy and collection of annual assessments related thereto for fiscal year 2023/2024.

This Report outlines the District structure, the improvements, and the proposed assessments to be levied in connection with the special benefits the properties will receive from the maintenance and servicing of the District improvements for the fiscal year. The annual assessments to be levied on properties within the District will provide funding for the continued operation and maintenance of the local parks, landscaping and lighting improvements within the District and zones of benefit ("Zones") established herein, which provide special benefits to the properties within the District and each respective Zone.

To adequately provide and fund the parks, landscaping and lighting improvements constructed and installed in connection with the development of properties within the District for fiscal year 2023/2024, the City Council has determined that it is appropriate and in the public's best interest to levy annual assessments on the County tax rolls for the benefit of properties therein to fund the estimated special benefit improvement costs that are considered necessary to maintain and service the improvements. Furthermore, the improvements to be provided and funded in whole or in part by the District assessments are consistent with the development plans and specifications for the Pasadera Development and the overall improvements outlined in the DJ Farms Specific Plan which are on file in the Office of Public Works of the City of Guadalupe and by reference these plans, and specifications are made part of this Report.

Each Zone (incorporating the sub-zones therein) outlined in this Report is a reflection of the various improvements and the types of improvements and services to be provided by the District for the properties that are directly associated with and benefit from those improvements. The net annual cost to provide the improvements in each Zone is based on the various improvements and the types of improvements and services to be provided by the District for the properties that are directly associated with and benefit from those improvements and the net cost of providing those improvements and services are allocated to the benefiting properties within the Zones using a

weighted method of apportionment (refer to Assessment Methodology in Section II, Method of Apportionment) that calculates the proportional special benefit and assessment for each parcel as compared to other properties that benefit from the District improvements and services. The improvements to be provided by the District and the assessments described herein are made pursuant to the 1972 Act and the provisions of the California Constitution and the District shall incorporate each parcel that will receive special benefits from those improvements.

The estimated cost of the improvements and the proposed annual assessments budgeted and assessed against properties within the District and each respective Zone may include, but are not limited to the estimated expenditures for regular annual maintenance and repairs; incidental expenditures related to the operation and administration of the District; the collection of funds for operational reserves or for periodic maintenance and improvement rehabilitation projects; deficits or surpluses from prior fiscal years; and revenues from other sources as authorized by the 1972 Act. Each parcel is to be assessed proportionately for only those improvements, services, and expenses for which the parcel will receive special benefit. Each fiscal year, the City shall establish the District's assessments based on an estimate of the costs to maintain, operate and service the improvements for that fiscal year and available revenues including fund balances, general benefit contributions, any additional contributions from other revenue sources, and the assessment limits established for the District and Zones.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessor's Parcel Number ("APN") by the Santa Barbara County Assessor's Office. The Santa Barbara County Auditor/Controller uses Assessor's Parcel Numbers and specific Fund Numbers to identify properties to be assessed on the tax roll for the District assessments.

At a noticed annual Public Hearing, the City Council will accept all public comments and written protests regarding the District and the annual levy of assessments. Based on those public comments and written protests, the City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and confirmation of the assessments the Council will, by Resolution, order the improvements to be made and confirm the levy and collection of assessments for the fiscal year pursuant to the 1972 Act. The fiscal year 2023/2024 assessments as approved will be submitted to the Santa Barbara Auditor/Controller to be included on the property tax roll for each parcel.

As required by the 1972 Act, this Engineer's Report outlines the plans and specifications for the improvements which describes the improvements to be provided, maintained and serviced by the District; an estimate of the costs of the improvements (budget); an assessment of the estimated costs of the improvements which outlines the proportional method of apportioning the estimated annual costs as well as the resulting proposed assessments to be levied upon each assessable lot or parcel within the District for fiscal year 2023/2024; and a diagram for the assessment district, which depicts the boundaries of the District and all parcels receiving special benefit.

If any section, subsection, sentence, clause, phrase, portion, zone, or subzone of this Report is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of the Report and each section, subsection, subdivision, sentence, clause, phrase, portion, zone, or subzone thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, portions, zones, or subzones might subsequently be declared invalid or unconstitutional.

This Report consists of five (5) parts:

Part I — Plans and Specifications:

This section provides a general description of the District and the improvements for which parcels are assessed. The assessments outlined in this Report are based on the improvements and appurtenant facilities that provide special benefits to the properties within the District and generally consist of local parks, various landscaping improvements, street lighting, and related appurtenant facilities and operational expenses authorized pursuant to the 1972 Act. The plans and specifications contained in this Report generally describe the nature and extent of the improvements to be provided at build-out of the District, and specifically those improvements that have been installed and may be accepted and maintained for fiscal year 2023/2024. In conjunction with these general descriptions of the improvements, visual depictions of the landscaping and lighting improvements that have been installed and may be accepted for maintenance for fiscal year 2023/2024 as well as the overall improvements anticipated at build-out are provided in "Part V- Assessment Diagrams" of this Report. More detailed information regarding the specific plans and specifications associated with these improvements are on file in the Office of Public Works of the City of Guadalupe and by reference are made part of this Report.

Part II — Method of Apportionment

This section includes a discussion of the general and special benefits associated with the various improvements to be provided within the District (Benefit Analysis), which includes a discussion of the proportional costs of the special benefits and a separation of costs considered to be of general benefit (and therefore not assessed). This section of the Report also outlines the method of calculating each property's proportional special benefit and resulting calculated annual assessment amount. This method of apportionment is consistent with the adopted method of apportionment for the District at the time the District was formed and approved by the property owners of record in a protest ballot proceeding conducted pursuant to the provisions of the California Constitution Article XIID.

Part III — Estimate of Costs

This section establishes an estimate of the fiscal year 2023/2024 costs to operate, maintain, and service the local parks, landscaping, lighting, and appurtenant facilities that have been installed and may be accepted and maintained for the special benefit of properties within the District. The budget for the District and each Zone therein (including the various sub-zones) incorporates an estimate of the maintenance costs and incidental expenses including, but not limited to labor, materials, utilities, equipment, and administration expenses as well as the collection of other appropriate funding authorized by the 1972 Act and deemed necessary to fully support the improvements. Those improvements and/or costs determined to be of general benefit shall be funded by a City contribution and are excluded from the amount to be assessed as special benefit. The resulting assessment rates (the "Assessment Per EBU") identified in the budget for each Zone establishes the proposed assessments to be levied and collected for fiscal year 2023/2024.

Part IV — Assessment Roll

The assessment amounts to be levied and collected in fiscal year 2023/2024 for each parcel is based on the parcel's calculated proportional special benefit as outlined in "Part II - Method of Apportionment" and the annual assessment rates established by the estimated budgets in "Part III - Estimate of Costs" of this Report. Due to the number of parcels within the District, the

Assessment Roll for fiscal year 2023/2024 has been filed electronically with the City Clerk rather than displayed in this Report. The parcels and assessment amounts contained the electronic Assessment Roll filed with the City Clerk represents the parcels an assessment amounts to be filed with the Santa Barbara County Auditor/Controller and collected on the County Tax Rolls for fiscal year 2023/2024 and by reference the listing of the Assessor's Parcel Numbers and the corresponding assessment amounts are made part of this Report.

Part V — District Diagrams

This section of the Report contains various diagram(s) that identify the parcels and improvements within the District including:

District Diagram – Boundary and Zones, Fiscal Year 2023/2024

District Diagram –Development and Improvements, Planned at Buildout

District Diagram – Development and Improvements, Fiscal Year 2023/2024

The lines and dimensions of each lot, parcel, and subdivision of land contained in the "District Diagram – Boundary and Zones, Fiscal Year 2023/2024" is inclusive of all parcels identified in "Part IV – Assessment Roll" of this Report and the corresponding County Assessor's Parcel Maps for said parcels as they existed at the time this Report was prepared and shall include all subsequent subdivisions, lot-line adjustments, or parcel changes therein. Reference is hereby made to the Santa Barbara County Assessor's maps for a detailed description of the lines and dimensions of each lot and parcel of land within the District.

Part I — Plans and Specifications

Description of the District

The territory within the District consists of the lots or parcels of land within the planned non-residential and residential development area identified in the DJ Farms Specific Plan and commonly referred to as the "Pasadera Development" which is located within the City of Guadalupe on the south side of Main Street near Obispo Street and Flower Avenue. According to the DJ Farms Specific Plan, at build-out, the District is anticipated to incorporate eight hundred and three (803) single-family residential home sites; approximately twenty-one (21.49) acres of non-residential development; a fourteen (14.37) acre school site; and various associated public areas, easements, and rights-of-way that are either part of the District improvements or otherwise considered to receive no special benefit from the improvements being provide. At the time this Report was prepared, the lots and parcels of land within the District are inclusive of the following parcels identified on the Santa Barbara County Assessor's Parcel Maps as:

Book 113, Page 01, Parcels 25 and 37;

Book 113, Page 08, Parcels 34 through 37;

Book 113, Page 45, Parcels 01 through 03, 06 through 08 , and 10;

Book 113, Page 46, Parcels 01 through 57;

Book 113, Page 47, Parcels 01 through 61;

Book 113, Page 48, Parcels 01 through 41; and,

Book 113, Page 49, Parcels 01 through 224.

Book 113, Page 50, Parcels 01 through 84.

The Pasadera Landscaping and Lighting District is located along the southern boundary of the City, and the properties immediately west, south, and east of these District parcels (excluding any streets or other rights-of-way) are currently outside City boundaries.

Zones of Benefit

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing various landscaping and lighting improvements, including the acquisition, construction, installation, maintenance, and servicing of those improvements and related facilities. In addition, to ensure an appropriate allocation of the estimated costs to provide various improvements based on proportional special benefits, landscaping, and lighting districts often times include benefit zones ("Zones") as authorized pursuant to Chapter 1 Article 4, Section 22574 of the 1972 Act:

"The diagram and assessment may classify various areas within an assessment district into different zones where, by reason of variations in the nature, location, and extent of the improvements, the various areas will receive differing degrees of benefit from the improvements. A zone shall consist of all territory which will receive substantially the same degree of benefit from the improvements."

While the California Constitution requires that *"The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement..."*; it is reasonable to conclude that certain landscaping and/or lighting improvements may benefit the

majority of the parcels within a district if not all properties, while other improvements may only provide special benefits to specific parcels, developments or portions of the district (particularly in larger districts). In addition, some improvements within a district and/or the costs associated with various public improvements are identified as providing some measure of general benefit and because these general benefit costs cannot be assessed, the overall cost of those improvements may be proportionately allocated as both special benefits and general benefit.

In accordance with the 1972 Act, it has been determined that it is appropriate and necessary to establish two overall benefit zones (Zones) within this District to be designated as Zone A and Zone B and sub-zones within Zone B (currently Sub-Zones B1, B2, and B3). The boundaries of each Zone and Sub-Zone is established based on the location, extent and types of improvements or similarities in the types of improvements being maintained through the District assessments as well as the particular and distinct benefits the various developments and properties derive from those improvements based on proximity to those specific improvements and the nexus between the development of the properties that required or facilitated the installation of those improvements. While some improvements may be specifically associated with specific development areas or parcels within the District, many improvements may reasonably be considered shared improvements because the overall development of the properties in the area required or necessitated those improvements. In such cases, the special benefits and cost of providing such improvements are proportionately shared by parcels in each Zone.

The net annual cost to provide the improvements for each Zone and/or Sub-Zone are allocated to the benefiting properties within that Zone using a weighted method of apportionment (refer to Assessment Methodology in Section II, Method of Apportionment) that calculates the proportional special benefit and assessment for each parcel as compared to other properties that benefit from the District improvements and services. The following is a brief description and summary of the Zones and improvements associated within each Zone. A visual depiction of the location and extent of the improvements and Zone boundaries are provided in the District Diagrams provided in Part V of this Report.

Zone A Parcels and Improvements

Zone A Parcels

Zone A comprises that portion of the parcels within District located on the south side of Main Street and north of Buena Vista Road. The properties in this Zone are primarily identified as non-residential properties, but also incorporates a drainage basin and pump station in the northeast corner of the District for which the landscaping will be maintained by the District and proportionately shared by parcels in both Zone A and Zone B. Refer to the "District Diagram – Boundary and Zones, Fiscal Year 2023/2024" in Part V — District Diagrams of this Report for a visual depiction of the properties within Zone A. In that same section, the "District Diagram – Development and Improvements, Planned at Buildout" provides a visual depiction of the drainage basin location within Zone A.

Zone A Improvements

The parcels within Zone A will ultimately receive special benefits and will be proportionately assessed in whole or in part for improvements that include, but are not limited to the following:

- **Shared Improvements (Improvements at buildout that may be proportionately shared by parcels in Zone A and Zone B)**
 - street lights on Flower Avenue between Main Street and Buena Vista Road;
 - street lights on Buena Vista Road adjacent to both Zone A and Zone B;

- street lights on Obispo Street between Main Street and Buena Vista Road; and
 - landscaping improvements associated with the drainage basin site located at the northeast corner of the District.
- **Zone Specific Improvements (Improvements at buildout that may be proportionately shared by parcels in Zone A only)**
- street lights on the south side of Main Street adjacent to Zone A;

Zone B Parcels and Improvements

Zone B Parcels

Zone B comprises that portion of the parcels within District located south of Buena Vista Road. The properties in this Zone are primarily identified as residential properties (single family residential parcels and planned residential developments), but also includes a future public-school site, various park and recreational areas, and various landscape improvements to be maintained by the District. Refer to the "District Diagram – Boundary and Zones, Fiscal Year 2023/2024" in Part V — District Diagrams of this Report for a visual depiction of the properties within Zone B. In that same section, the "District Diagram –Development and Improvements, Planned at Buildout" provides an overall visual depiction of the planned landscaping and lighting improvements throughout the District and Zone B.

Zone B Improvements

The parcels within Zone B will ultimately receive special benefits and will be proportionately assessed in whole or in part for improvements that include, but are not limited to the following:

- **Shared Improvements (Improvements at buildout that may be proportionately shared by parcels in Zone A and Zone B)**
- street lights on Flower Avenue between Main Street and Buena Vista Road;
 - street lights on Buena Vista Road located between Zone A and Zone B;
 - street lights on Obispo Street between Main Street and Buena Vista Road; and
 - landscaping improvements associated with the drainage basin site located at the northeast corner of the District.
- **Zone Specific Improvements (Improvements at buildout that may be proportionately shared by parcels in Zone B only)**
- street lights on Obispo Street between Buena Vista Road and "C" Street, which is the end of Obispo street, (proportionately shared by parcels in Zone B only); and
 - the remaining street lights (194 street lights not identified above) within the planned residential developments;
 - landscaping improvements on both sides of Obispo Street between Buena Vista Road and "C" Street;
 - landscaping improvements on both sides of Del Mar Drive between Obispo Street and Fuente Drive;
 - landscaping improvements on the west side of Arroyo Seco Road between Buena Vista Road and Manzanita Street;
 - landscaping improvements on the west side of Arroyo Seco Road between the park site and the end of Arroyo Seco Road (cul-de-sac);

- landscaping and trail improvements on the east side of Arroyo Seco Road between Buena Vista Road and the end of Arroyo Seco Road (cul-de-sac);
- landscaping improvements on the north side of "B" Street between "C" Street and "F10" Street;
- landscaping and trail improvements on the south side of "B" Street between "C" Street and "F10" Street;
- landscaping and trail improvements on the east side of "F10" Street from "B" Street up to the end of the cu-de-sac on "F10" Street;
- landscaping improvements on the east side of "C" Street between Obispo Street and "B" Street; and
- landscaping and trail improvements on the west side of "C" Street between "B" Street and "D5" Street;
- the paseo (pathway and landscaping) located between the homes on the southwest side of the intersection of "E2" Street and "E3" Street, connecting these streets with the park site near the northeast side of the railroad right-of-way adjacent to the park site;
- the landscape buffer/trail on the northeast/east side of the railroad right-of-way extending from Buena Vista Road south to Obispo Street;
- the landscape buffer/trail on the southwest side of the railroad right-of-way between Obispo Street and the designated well-site located at the northern end of "D1" Street and the paseo (pathway and landscaping) connecting "D1" Street with the landscape buffer/trail area;
- the landscape buffer/trail on the southwest side of the railroad right-of-way between Obispo Street and "F10" Street and the paseo (pathway and landscaping) connecting "F1" Street and "F2" Street with the landscape buffer/trail area;
- the Habitat Area on the south/southeast side of Obispo Street between the railroad rights-of-way and "A" Street and between "A" Street and "C" Street;
- the natural/minimal-maintenance landscaping improvements at the water tank site located north of the cul-de-sac on "D1" Street, between the railroad rights-of-way and the western boundary of the District;
- the park/recreational area improvements located within sixteen planned parks and recreational areas located throughout the residential developments within the District boundaries.

Zone B Sub-Zones

Only a portion of the properties within the District have been fully subdivided and/or developed, and only a portion of the improvements have been installed. Therefore, for administrative purposes and to ensure an equitable apportionment of the annual maintenance and operation expenses, the residential development areas within the District identified as Zone B have been established and grouped into Sub-Zones to reflect the current and anticipated development of the properties and the installation of improvements within Zone B. The three Sub-zones which are

illustrated on the "District Diagram – Boundary and Zones, Fiscal Year 2023/2024" in Part V — District Diagrams of this Report are generally described in the following:

- **Sub-Zone B1** incorporates the residential developments that have already been subdivided into Single Family Residential lots and are in proximity and associated with local parks, landscaping and/or street lighting improvements that are anticipated to be installed and maintained by the District for fiscal year 2023/2024. Based on available Santa Barbara County Assessor's data and development within the District, for fiscal year 2023/2024, this Sub-Zone will incorporate four hundred forty-four Single Family Residential parcels and the parks and proposed improvement areas within Tract 29,061, Tract 29,062, and Tract 29,064. These parcels are identified on the Assessor' Parcel Maps, Book 113, Pages 46, 47, 48, 49, and 50.
- **Sub-Zone B2** incorporates the planned development area generally located south of Manzanita Street, west of Arroyo Seco Road, east of Obispo Street, and northeast of the railroad right-of-way, which has not been subdivided and identified as part of Zone B1. The properties included in this Sub-Zone are currently identified by the County Assessor's Office as Vacant property which has not been fully subdivided and/or developed. The parcels within this Sub-Zone are currently identified as Assessor' Parcel Maps, Book 113, Page 45, Parcels 06 through 08.
- **Sub-Zone B3** incorporates the planned residential development area within the District located southwest of the railroad right-of-way. The properties included in this Sub-Zone are currently identified by the County Assessor's Office as Vacant property which has not been fully subdivided or developed. The parcels within this Sub-Zone are currently identified Assessor' Parcel Maps, Book 113, Page 01, Parcels 25 and 37; and Book 113, Page 08, Parcels 34 through 37.

Application of Sub-Zones in Zone B

By utilizing a Zone and Sub-Zone structure, similar properties with similar types of improvements will be assessed a proportional amount for the total annual expenses related to the maintenance, operation and servicing of the improvements provided by the District and for which the properties receive special benefits. The use of Sub-Zones allows for each development and the parcels therein to be assessed for the improvements provided as development occurs and/or improvements are installed.

For purposes of establishing the annual assessments for Zone B, the parcels are assigned a proportional benefit and land use designation that reflects the current development of each property and relationship (proximity) to the improvements to be provided and maintained. For calculating the fiscal year 2023/2024 annual assessments:

- Parcels in Sub-Zone B1 are identified as fully subdivided Single Family Residential parcels (with and without structures) and some parcels identified as Exempt Properties within Tract 29,061, Tract 29,062, and Tract 29,064 for which the District anticipates maintaining all or a portion of the improvements installed in connection with these subdivisions. The parcels that comprise Tract 29,062 and Tract 29,064 were not subdivided when the District was formed and were included in Sub-Zone B2 at that time. In fiscal year 2019/2020 Tract 29,062 became fully subdivided residential lots and the Sub-Zone designation for the associated parcels was changed from B2 to B1. For fiscal year 2022/2023 Tract 29,064 became fully subdivided residential lots and the Sub-Zone designation for the associated parcels changed from B2 to B1.

- Parcels in Sub-Zone B2 and Sub-Zone B3 are identified as either Vacant Undeveloped Property, Undeveloped Residential Property, or Exempt Property and assessed in accordance with the method of apportionment described in "Part II — Method of Apportionment" of this Report. However, in future fiscal years as these parcels are subdivided or developed, and/or as additional improvements for Zone B are accepted for maintenance, at the discretion of the Assessment Engineer and/or City Engineer, the land use designation or Sub-Zone designation for the affected properties may be reclassified.

Description of the District Improvements

As authorized by the 1972 Act, the improvements to be provided by the District and associated with each Zone therein incorporate local street lighting, parks, and various landscaping improvements that are to be maintained and serviced for the benefit of real property within the District. The various improvements to be maintained by the District have been or will be installed in direct connection with the development of properties for the benefit of those properties and are considered necessary for the development of those properties to their full and best use. The work to be performed within the District may include, but is not limited to (as applicable), the personnel; materials; equipment; electricity; water; contract services; repair and rehabilitation of the improvements; and incidental expenses required to operate the District and provide the improvements and services. The annual assessments to be levied on properties within the District provide a source of funding to support the continued operation and maintenance of these improvements that provide a particular and distinct benefit (special benefit) to those properties. Each parcel shall be assessed proportionately for only those improvements, services, and expenses for which the parcel receives a special benefit. The improvement plans and specifications for the District are on file in the Office of Public Works of the City of Guadalupe and by reference these plans, and specifications are made part of this Report. The District improvements anticipated to be installed and constructed at build-out generally include but are not limited to:

Proposed Improvements at Build-out

Landscape Improvements

The landscape improvements to be funded by the District assessments may include, but are not limited to, turf, ground cover, shrubs and plants; areas of natural vegetation; trees; irrigation and drainage systems; masonry walls, retaining walls, or other fencing; monuments; hardscapes; concrete or decomposed granite trail/pathways; and other related appurtenant facilities within the District that will be dedicated to the City for maintenance or which the City has an easement to maintain such improvements including but are not limited to:

- designated parkway side-panels adjacent to the streets and properties within the District, including parkways, entryways, and trails;
- various non-street landscaping and/or vegetation management areas including a drainage basin, dedicated Habitat/Open Space areas, a water tank site, and buffer/greenbelt/trail areas along the railroad right-of way; and
- the planned local park sites and/or recreational areas within the District.

The following provides a summary description of the landscape improvements anticipated to be constructed as part of the development of properties within the District and ultimately maintained through the District at build-out. For reference purposes, in conjunction with these descriptions of the improvements a visual depiction of the landscape improvement areas is provided on the

diagrams contained in Part V of this Report. At build-out, it is anticipated that the District's landscape improvements will generally include, but is not limited to approximately:

➤ **Obispo Street**

- 41,785 square feet of irrigated landscape improvements, located on both sides of Obispo Street between Buena Vista Road and the railroad rights-of-way.
- 20,465 square feet of irrigated landscape improvements, located on both sides of Obispo Street between the railroad rights-of-way and "C" Street.

➤ **Del Mar Drive**

- 5,190 square feet of irrigated landscape improvements, located on both sides of Del Mar Drive between Obispo Street and Fuente Drive.

➤ **Arroyo Seco Road**

- 68,660 square feet of maintained improvements, located on the east side of Arroyo Seco Road between Buena Vista Road and the end of Arroyo Seco Road (cul-de-sac). These maintained improvements incorporate 45,700 square feet of irrigated landscaping and 22,960 square feet of trail/pathway improvements.
- 4,720 square feet of irrigated landscape improvements, located on the west side of Arroyo Seco Road between Buena Vista Road and Manzanita Street;
- 3,195 square feet of irrigated landscape improvements, located on the west side of Arroyo Seco Road between the southern end of the park site (just north of "E1" Street) and the end of Arroyo Seco Road (cul-de-sac); and

➤ **"B" Street**

- 33,625 square feet of irrigated landscape improvements, located on the north side of "B" Street between "C" Street and "F10" Street; and
- 60,495 square feet of maintained improvements, located on the south side of "B" Street between "C" Street and "F10" Street. These maintained improvements incorporate 40,345 square feet of irrigated landscaping and 20,150 square feet of trail/pathway improvements.

➤ **"F10" Street**

- 6,815 square feet of maintained improvements, located on the east side of "F10" Street from "B" Street up to the end of the cu-de-sac on "F10" Street. These maintained improvements incorporate 4,830 square feet of irrigated landscaping and 1,985 square feet of trail/pathway improvements.

➤ **"C" Street**

- 8,045 square feet of irrigated landscape improvements, located on the east side of "C" Street between Obispo Street and "B" Street; and
- 33,350 square feet of maintained improvements, located on the west side of "C" Street between "B" Street and "D5" Street. These maintained improvements incorporate 24,930 square feet of irrigated landscaping and 8,420 square feet of trail/pathway improvements.

➤ **Non-Streetscape Areas**

- 2,275 square feet of non-streetscape trail/pathway improvements, located between the homes on the southwest side of the intersection of "E2" Street and "E3" Street, connecting these streets with the park site near the northeast side of the railroad right-of-way adjacent to the park;

- 22,850 square feet of improvement area (landscape buffer/trail), located on the northeast/east side of the railroad right-of-way behind the homes on the west and southwest side of Las Flores Drive extending from Buena Vista Road south to Obispo Street. It is anticipated that much of this improvement area will be irrigated landscaping, but all or a portion of the area may ultimately be installed with minimal/modified irrigation or no irrigation;
- 15,775 square feet of improvement area (landscape buffer/trail), located on the southwest side of the railroad right-of-way behind the homes on the northeast side of "D1" Street between Obispo Street and the designated well-site located at the northern end of "D1" Street. This square footage includes the estimated 2,145 square feet of paseo (pathway) connecting "D1" Street with the landscape buffer/trail area. It is anticipated that much of this improvement area will be irrigated landscaping, but all or a portion of the area may ultimately be installed with minimal/modified irrigation or no irrigation;
- 39,435 square feet of improvement area (landscape buffer/trail), located on the southwest side of the railroad right-of-way behind the homes on the northeast side of "F1" Street and at the cul-de-sacs of "F9" Street and "F10" Street, between Obispo Street and "F10" Street. This square footage includes the estimated 2,205 square feet of paseo (pathway) connecting "F1" Street and "F2" Street with this landscape buffer/trail area. It is anticipated that much of this improvement area will be irrigated landscaping, but all or a portion of the area may ultimately be installed with minimal/modified irrigation or no irrigation;
- 280,770 square feet of natural/minimal-maintenance landscape improvements (Habitat Area), located on the south/southeast side of Obispo Street between the railroad rights-of-way and "A" Street and between "A" Street and "C" Street;
- 37,245 square feet of natural/minimal-maintenance landscape improvements (open space water tank site), located north of the cul-de-sac on "D1" Street, between the railroad rights-of-way and the western boundary of the District; and
- 67,385 square feet of maintained improvements (open space drainage basin site), located at the northeast corner of the Zone, east of Flower Avenue between Main Street and Buena Vista Road. These maintained improvements incorporate 30,840 square feet of irrigated landscaping and 36,545 square feet of non-irrigated natural/minimal-maintenance landscaped area.

➤ **Parks**

- 660,895 square feet of park and recreational area improvements, located within sixteen planned park sites, paseos, or recreational areas located throughout the residential development area within the District boundaries. While it is anticipated that much of this improvement area will be irrigated landscaping (mostly turf), this overall square footage also incorporates the non-landscaped areas within the parks including play areas, sports courts, sidewalks, and other hardscape areas, but does not include any parking areas associated with these park/recreational areas.

Park Facilities

In addition to the landscape improvements within the park/recreational areas, the improvements and facilities to be funded may include, but are not limited to maintenance and servicing of the sports courts and fields; playground equipment and structures; sidewalks, ornamental or safety lighting; benches, trash receptacles; drinking fountains, picnic facilities and any other equipment, structures or facilities related to the foregoing.

Lighting Improvements

Lighting improvements to be funded by the District assessments may include, but are not limited to, electrical energy, lighting fixtures, poles, meters, conduits, electrical cable, and appurtenant facilities associated with the street lights, traffic signals, and lighting within public areas within the District. Maintenance, operation, and servicing of these lighting improvements may include, but is not limited to the furnishing of electric current or other illuminating agent; as needed maintenance, repair, and replacement of worn out electrical components and light fixtures, including bulbs, ballasts, photoelectric cells, meters, electrical cables; repair or replacement of damaged poles, ground wires, and conduits caused by accidents, vandalism, time, and weather; and monitoring of the Underground Service Alert (USA) network to prevent damage by excavation. At build-out, it is anticipated that the District's lighting improvements will generally include, but is not limited to:

- Thirteen (13) street lights located on the south side of Main Street adjacent to the proposed non-residential development area within the District;
- Two (2) street lights on Flower Avenue between Main Street and Buena Vista Road;
- Fourteen (14) street lights on the north side of Buena Vista Road which is between the proposed residential developments and the proposed non-residential development area;
- Twenty (20) street lights on Obispo Street;
 - Five (5) street lights located between Main Street and Buena Vista Road;
 - Ten (10) street lights located between Buena Vista Road and the railroad right-of-way;
 - Five (5) street lights located between the railroad right-of-way and "C" Street;
- One hundred ninety-four (194) street lights within the planned residential developments;
- The safety/security lights, recreational lights (fields and courts) and/or ornamental lighting associated with the park/recreational areas; and
- Any other public lighting facilities including future traffic signals that may be deemed necessary or desired for the safe ingress or egress to the properties within the District.

Excluded Improvements

Improvements that are not a part of the District improvements include privately owned street lights and landscaping improvements located on private property and/or areas designated as Homeowner Association or Business Association properties or easements. Such improvements and facilities including street trees shall be provided and maintained by the individual property owners, property management group or association established in connection with the development of properties within the District.

Fiscal Year 2023/2024 Improvements

The following improvements are currently maintained or installed by the developer and may be accepted by the City for maintenance during fiscal year 2023/2024 and may be funded in whole or in part by the annual assessments:

Improvements Allocated to All Benefiting Properties

The following improvements provide special benefits and are proportionately shared and allocated to all properties within the District:

- Five (5) street lights on Obispo Street between Main Street and Buena Vista Road.

Improvements Allocated to All Properties in Zone B Only

The following improvements provide special benefits and are proportionately shared and allocated to all properties within Zone B (Sub-Zones B1, B2, and B3):

- Approximately 36,335 square feet of irrigated landscape improvements, located on both sides of Obispo Street between Buena Vista Road and Manzanita Street. This is approximately 75% of the 41,785 square feet of planned irrigated landscape improvements located on both sides of Obispo Street between Buena Vista Road and the railroad rights-of-way; and
- Six (6) street lights on Obispo Street between Buena Vista Road and Manzanita Street.

Improvements Allocated to Properties in Zone A and Sub-Zone B1

The following improvements provide special benefits and are proportionately shared and allocated to the properties within Zone A as well as those properties within Sub-Zone B1:

- Fourteen (14) street lights on Buena Vista Road which are situated between the residential developments of Zone B1 and the planned non-residential development properties in Zone A.
 - Five (5) street lights on Buena Vista Road, west of Obispo Street (between Obispo Street and Las Flores Drive);
 - Nine (9) street lights on Buena Vista Road, east of Obispo Street (between Obispo Street and Arroyo Seco Road);

Improvements Allocated to Properties in Sub-Zone B1 and Sub-Zone B2

The following improvements provide special benefits and are proportionately shared and allocated to the properties within Sub-Zone B1 as well as those properties within Sub-Zone B2:

- Approximately 20,600 square feet of landscaping improvements located on the east side of Arroyo Seco Road between Buena Vista Road and Manzanita Street (13,710 square feet of irrigated landscaping and 6,890 square feet of trail/pathway improvements) is currently being maintained. An additional 41,195 square feet of landscaping improvements on the east side of Arroyo Seco Road between Manzanita Street and Guerrero Drive (27,420 square feet of irrigated landscaping and 13,775 square feet of trail/pathway improvements) has been installed and may be accepted for maintenance at the end of the fiscal year. Collectively, these 61,795 square feet of improvements represent approximately 90% of the 68,660 square feet of planned improvements for the east side of Arroyo Seco Road between Buena Vista Road and the end of Arroyo Seco Road at the railroad right-of-way.
- Twelve (12) street lights that are adjacent to and benefit both properties in Sub-Zone B1 (Tracts 29,062 and 29,064) and Sub-Zone B2 parcels (School and community park sites):
 - Six (6) street lights located on Manzanita Street between Obispo Street and Arroyo Seco Road, adjacent to Tract 29,062 (Sub-Zone B1) and the future school site (Sub-Zone B2).

- Six (6) street lights on Arroyo Seco Road between Buena Vista Road and Manzanita Street adjacent to Tract 29,062. These six street lights are a portion of the eighteen (18) total planned street lights on Arroyo Seco.

Improvements Allocated to Properties in Sub-Zone B1 Only

The following improvement provide special benefits and are proportionately shared and allocated to all the residential properties within Zone B1 only:

- Approximately 5,190 square feet of irrigated landscape improvements, located on both sides of Del Mar Drive between Obispo Street and Fuente Drive (Entryway to Tract 29,061).
- Approximately 4,720 square feet of irrigated landscaping improvements, located on the west side of Arroyo Seco Road between Buena Vista Road and Manzanita Street.
- Approximately 46,905 square feet of park and recreational area improvements, located within the two neighborhood park sites and recreational areas located within Tract 29,061. The majority of the site improvements incorporate irrigated landscaping (mostly turf), but this overall square footage also includes some non-landscaped areas including play areas, sports courts, sidewalks, and other hardscape areas.
- Approximately 53,145 square feet of park and recreational area improvements, located within the seven neighborhood park sites or recreational areas located within Tract 29,062 The majority of the site improvements incorporate irrigated landscaping (mostly turf), but this overall square footage also includes some non-landscaped areas including play areas, sports courts, sidewalks, and other hardscape areas.
- Approximately 23,085 square feet of park and recreational area improvements, located within the neighborhood park sites, basins, and/or recreational areas located within Tract 29,064 The majority of the site improvements incorporate irrigated landscaping (mostly turf), but this overall square footage also includes some non-landscaped areas including play areas, sports courts, sidewalks, and other hardscape areas.
- Sixty-five (65) street lights within Sub- Zone B1 residential development areas including:
 - Twenty-five (25) street lights within Tract 29,061, located on Fuente Drives, Castillo Drive, Las Flores Drive, Del Mar Drive, Esperanza Drive, and Gusto Court.
 - Forty (40) street lights within Tract 29,062 including lights located on Ninos Drive, Hacienda Drive, La Joya Drive, Jalama Drive, Ladera Drive, and Lazo Drive.

Part II — Method of Apportionment

Legislative Authority and Provisions

1972 Act

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements, including the acquisition, construction, installation and servicing of landscaping and lighting improvements and related facilities. The 1972 Act requires that the cost of these improvements be levied according to benefit rather than assessed value:

Section 22573 defines the net amount to be assessed as follows:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Section 22574 provides for zones as follows:

"The diagram and assessment may classify various areas within an assessment district into different zones where, by reason of variations in the nature, location, and extent of the improvements, the various areas will receive differing degrees of benefit from the improvements. A zone shall consist of all territory which will receive substantially the same degree of benefit from the improvements."

The formulas used for calculating assessments and the designation of Zones and Sub-Zones as established herein reflect the composition of parcels within the District and the improvements and activities to be provided, and have been designed to fairly apportion the cost of providing those improvements based on a determination of the proportional special benefits to each parcel, consistent with the requirements of the 1972 Act and the provisions of Article XIII D of the California Constitution (Proposition 218).

California Constitution

The costs to operate and maintain the District improvements are identified and allocated to properties within each Zone and/or Sub-Zone within the District based on special benefit. The improvements provided and for which properties are to be assessed are identified as local landscaping and lighting improvements and related amenities that were installed in connection with the development of the properties and/or would otherwise be required for the development of properties within each respective Zone and/or Sub-Zone. The District assessments and method of apportionment are based on the premise that these improvements would otherwise not have been required without the development or planned development of those parcels.

Article XIII D Section 2d defines District as follows:

"District means an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property-related service";

Article XIII D Section 2i defines Special Benefit as follows:

"Special benefit" means a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute "special benefit."

Article XIII D Section 4a defines proportional special benefit assessments as follows:

"An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Benefit Analysis

The improvements provided by this District and for which properties will be assessed have been identified as necessary, desired and/or required for the orderly development of the properties within the District to their full potential, consistent with the development plans and applicable portions of the City's General Plan.

Special Benefits

The ongoing maintenance of landscaped areas within the District will provide aesthetic benefits to the properties within the District and each respective Zone and/or Sub-Zone therein and are intended to provide a more pleasant environment to walk, drive, live, and work. The primary function of these improvements and related amenities is to serve as an aesthetically pleasing enhancement and green space for the benefit of the immediately surrounding properties and developments for which the improvements are constructed and installed and/or are facilitated by the development or potential development of properties within the District. These improvements are an integral part of the physical environment associated with the parcels in the District and while some of these improvements may in part be visible to properties outside the District and/or the respective Zones and Sub-Zones, collectively if these improvements are not properly maintained, it is the parcels within the District and/or the respective Zones and Sub-Zones that would be aesthetically burdened. Additionally, many of the landscape improvements include parks, green spaces, and trails that provide visually pleasing open space areas that serve as an extension of the physical attributes of the parcels assessed, such as their front or rear yards and may also provide a greater opportunity for recreation as well as serving as a physical buffer and/or sound reduction buffer between the roadways and the properties in the District. Thus, the maintenance of these landscape improvements provide particular and distinct benefits to the properties and developments associated with those improvements.

Likewise, street lighting in the District is primarily useful for illuminating the streets that provide access to the properties in the District as well as the sidewalks and parking lanes associated with those properties. While it is recognized that street lights and traffic signals serve in part to enhance traffic safety, installation and construction of these improvements are for the most part, required by the development of properties within the district and these improvements provide three main special benefits to those properties: (i) property security benefit, (ii) pedestrian safety benefit, and (iii) parkway/roadway access benefit. Furthermore, because traffic circulation in the City is largely the result of local traffic to and from these properties by the property owners and guests, it is reasonable to assume that these properties derive a particular and distinct benefit from the streetlighting that support the safe access to the properties and essentially all pedestrians and parking vehicles in the lit areas will, after dark, be directly associated with the assessed properties. As a result, the maintenance of these lighting improvements is a particular and distinct benefit to the properties and developments within the District and the Zones and Sub-Zones therein.

Collectively these landscaping and lighting improvements and related assessments enhance the security, overall use, presentation, and marketability of the properties, and ensure the long-term cost-efficiency of services that is obtained through the City provided maintenance (economy of scale), and the regulatory restrictions on future cost increases.

General Benefit

Landscaping General Benefit

In reviewing the location and extent of the specific landscaped areas and improvements to be funded by District assessments and the proximity and relationship to properties to be assessed, it is evident these improvements have been or will be installed as part of the development of properties within the District or are improvements that would otherwise be shared by and required for development of those properties. Although the District improvements are located on public streets or public areas that are typically visible and/or accessible to the general public, it is evident that the ongoing maintenance of these improvements are only necessary for the appearance and advantage of the properties within the District that are directly associated with those improvements and these improvements (particularly the level of maintenance and servicing) are not required nor necessarily desired by any properties outside the District and/or the respective Zones and/or Sub-Zones associated with those various improvements. It is also evident that the maintenance these improvements and the level of maintenance provided has a direct and particular impact (special benefit) only on those properties in proximity to those improvements and such maintenance beyond that which is required to ensure the safety and protection of the general public and property in general, has limited (if any) indirect or incidental benefit to the public at large or properties outside each respective Zone.

In the absence of a special funding Zone, the City's maintenance of these improvements would for the most part, be limited to tree management, weed abatement, rodent control, and erosion control services for the various landscape areas. This basic or baseline level of service would typically provide for periodic servicing of these areas on an as-needed basis. This baseline level of service would provide for public safety and essential property protection to avoid negative impacts on adjacent roadways and vehicles traveling on those roadways and potential property damage, but results in a far less visually pleasing environment than is created with the enhanced levels of services associated with the regular landscape maintenance that can be provided through the District assessments.

On average, the cost to provide this baseline level of service for the District' planned landscape areas is estimated to be approximately \$0.012626 per square foot (approximately \$550 per acre) which includes a five percent (5%) cost factor for City overhead and administration. This baseline service cost per square foot represents approximately five percent (5%) of the overall cost per square foot for the annual operation and maintenance of the landscape areas.

Other Landscaping General Benefits

In addition to the general benefit identified above, it is recognized that there are indirect or incidental general benefits to properties within the District as well as the general public that are associated with regular landscape maintenance services, including:

- Minimization of dust and debris; and
- Decreased potential water runoff from both properties and the landscaped areas.

Although these types of benefits might best be characterized as indirect consequences of the special benefit of the landscape maintenance provided to parcels served by the District, for the purposes of calculating proportional benefits, we assume these types of benefits to be general

benefits, albeit general benefits that are extremely difficult to quantify. We estimate that the costs associated with these indirect benefits do not exceed one percent (1%) of the annual maintenance expenditure for the landscaping improvements.

The baseline general benefit costs and the indirect/incidental general benefit costs identified above shall be excluded from the special benefit assessment funding and not assessed to the parcels within the District. The total calculated general benefit cost for the landscaping improvements associated with each Zone and/or Sub-Zone is summarized in the table at the end of this section and is also identified in the budgets contained in Part III of this Report.

Lighting General Benefit

In reviewing the location and extent of the specific lighting improvements to be funded by District assessments and the proximity and relationship to properties to be assessed, like the landscaping improvements it is evident these improvements are being installed as a direct result of the development of the properties within the District or are lighting improvements that would otherwise be shared by and required for the development of those properties. It is also evident that the maintenance and servicing of these improvements has a direct and particular impact (special benefit) on those properties in proximity to those street lighting improvements and these street lighting improvements are for the most part, lighting improvements that exceed what would otherwise be required for traffic circulation or to ensure the safety and protection of the general public and property in general.

Because these District lighting improvements are directly associated with the development or anticipated development of the properties within each respective District Zone and clearly provide a special benefit to those properties that is not shared by all properties in the City, it is certainly reasonable to conclude that the maintenance and operation of these improvements is largely if not entirely a special benefit to those properties to be assessed. Based on the special benefits previously identified for street lights, it is apparent that within residential developments (Zone B, which is comprised initially as Sub-Zones B1, B2, and B3), the internal residential development street lights are installed solely for the use and benefit those residential properties and there is no quantifiable general benefit to other properties or to the public at large.

In addition to the internal residential street lights within the various developments in Zone B, the properties in Zone B (both the residential parcels and the school site) are accessed from and/or are adjacent to Obispo Street and/or Flower Avenue and Buena Vista Road and the street lights on these secondary/collector streets are collectively and proportionately shared by the properties in Zone B as well as the non-residential properties in Zone A which are adjacent to these streets and associated street lights. Collectively, these secondary/collector street lights represent approximately 15% of the total street lights to be installed within the District. While these secondary/collector lights are clearly the result of the development of properties within the District, it is also reasonable to conclude that these types of streets are often accessed by the general-public (possibly in route to the school or parks) and to some extent the street lighting on these streets may also enhance general nighttime traffic safety and circulation for other properties and the public at large. Based on various traffic circulation studies related data, it is estimated that less than forty percent (40%) of these secondary/collector street lights would be required for similar streets in less concentrated development areas. Therefore, it has been determined that the general benefit related to the overall operation and maintenance of these shared street lights is no more than six percent (6 %) of the street light operating costs for these particular street lights. However, to ensure that no parcel is assessed for more than its proportional special benefit for these shared street lights, the City will contribute for general benefit an amount equal to ten percent (10%) of the budgeted regular annual maintenance expenditures (maintenance and

energy costs). These general benefit costs shall be excluded from the special benefit assessment funding and not assessed to the parcels within the District.

In addition to the internal residential street lights and secondary/collector street lights discussed above, the non-residential properties within Zone A will directly benefit from the street lights to be installed on Main Street (a primary/arterial street) adjacent to those properties. Similar to the lights on secondary/collector streets, it is certainly reasonable to recognize that the street lights on this primary/arterial street provides a measure of general benefit to the public and to properties in general resulting from nighttime traffic safety and circulation. The American National Standard Practice for Roadway Lighting and various related traffic and street lighting studies suggest that over ninety percent (90%) of the street lights installed on primary/arterial streets in urban areas are directly the result of property development (both residential and non-residential development). In turn these developments increase traffic circulation and ultimately dictate the type of lighting, spacing and number of lights required and without such development, both the need and quantity of those lights would be dramatically reduced, which is reflected by the limited lighting that currently exists in this area on Main Street. Therefore, like the secondary/collector street lights associated with this District, it has been determined that the general benefit related to the operation and maintenance of the street lights on Main Street is ten percent (10%) of the regular annual maintenance expenditures (maintenance and energy costs). These general benefit costs shall be excluded from the special benefit assessment funding and not assessed to the parcels within Zone A of the District.

The total calculated general benefit cost for the street lighting improvements associated with each Zone and/or Sub-Zone is summarized in the table below and is also identified in the budgets contained in Part III of this Report.

Utilizing the general benefit service costs outlined above and the improvements proposed at build-out, the following table summarizes the estimated general benefit costs calculated for each Zone and Sub-Zone within District:

Estimated General Benefit for Street Lighting, Landscaping, and Parks

Zone	Sub-Zone	Street Lighting General Benefit	Landscaping and Parks General Benefit	Total ⁽¹⁾ General Benefit
Zone A		(\$24)	\$0	(\$24)
	Sub-Zone B1	(\$972)	(\$5,696)	(\$6,668)
	Sub-Zone B2	(\$7)	(\$28)	(\$35)
	Sub-Zone B3	(\$14)	(\$70)	(\$84)
Zone B	Zone B Total	(\$992)	(\$5,795)	(\$6,786)
Total	General Benefit	(\$1,015)	(\$5,795)	(\$6,810)

⁽¹⁾ As with most maintenance costs, the General Benefit Costs shown above have been adjusted for inflation and in subsequent fiscal years, the General Benefit Cost will likely continue to be impacted and adjusted for inflation.

Assessment Methodology

To calculate and identify the proportional special benefit received by each parcel and ultimately each parcel's proportionate share of the improvement costs it is necessary to consider not only the improvements and services to be provided, but the relationship each parcel has to those improvements as compared to other parcels in the District.

Article XIID Section 4a reads in part:

"...The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement or for the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Landscaping and lighting improvements like most public improvements, provide varying degrees of benefit (whether they be general or special) based largely on the extent of such improvements, the location of the improvements in relationship to properties associated with those improvements. To establish the proportional special benefit and ultimately the assessment obligation for each parcel, these factors need to be addressed and formulated in the method of apportionment by the use of benefit zones that reflect the extent and location of the improvements in relationship to the properties, as well as the specific use of the property and characteristics that reflects each parcel's proportional special benefit as compared to other properties that benefit from those same improvements.

The method of apportionment (method of assessment) developed for this District is based on the premise that each of the property to be assessed receives a particular and distinct benefit (special benefit) from the improvements, services and facilities to be financed by the District assessments and to assess benefits equitably it is necessary to calculate each property's relative share of the special benefits conferred by the funded improvements and service. The Equivalent Benefit Unit (EBU) method of assessment apportionment is utilized in this District and establishes a basic unit of benefit (base value) and then calculates the benefit derived by each assessed parcel as a multiple (or a fraction) of that basic unit. This EBU method of apportioning special benefits is typically seen as the most appropriate and equitable assessment methodology for districts formed under the 1972 Act, as the benefit to each parcel from the improvements are apportioned as a function of comparable property characteristics. The base value and assessment formula utilized in each Zone may be different, but is established for each Zone to reflect the improvements and properties that benefit from those improvements utilizing property characteristics that may include but is not limited to the type of development (property land use), property's development status, and size of the property (acreage or units).

For the purposes of this Engineer's Report, an EBU is the quantum of benefit derived from the various Zone improvements by a single family residential parcel. The single family residential parcel has been selected as the basic value for calculation of assessments since at build-out this land use will represent over 98% of the parcels in the District and over 70 % of the total acreage developed. Thus, the "benchmark" property (the single family residential parcel) derives one EBU of benefit and is assigned 1.00 Equivalent Benefit Unit.

The following outlines the land use classifications that are associated with or may be associated with the parcels in the District and the proportional Equivalent Benefit Units established for those land use classifications.

Land Use Classifications

Single-Family Residential -- This land use classification is defined as a fully subdivided residential home site with or without a structure. This land use may include, but is not limited to subdivided residential tract lots, condominiums, or other individual residential units or subdivided lots assigned an Assessor's Parcel Number. As previously noted, the single family residential parcel has been selected as the basic value for calculation of assessments and each is assigned 1.00 Equivalent Benefit Unit.

Multi-Family Residential -- This land use classification is defined as properties that are primarily used for residential purposes, but contain more than a single residential unit on the parcel (parcels with more than one dwelling) including apartments, duplexes, or other multi-unit structures. Due in part to the development and population densities associated with these types of dwelling units (reduced unit size compared to the typical density and size of single-family properties), studies have consistently shown that the average apartment unit impacts infrastructure approximately 80% as much as a single-family residence. (Sources: Institute of Transportation Engineers Informational Report Trip Generation, Fifth Edition, 1991; Metcalf and Eddy, Wastewater Engineering Treatment, Disposal, Reuse, Third Edition, 1991). Therefore, it is reasonable to conclude that the proportional special benefit these properties receive from the public improvements funded by the District assessments has a similar proportionality and these parcels shall be assigned a weighted proportional special benefit of 0.80 EBU per unit.

Developed Non-Residential -- This land use is defined as a parcel and/or development (group of parcels) that has been developed primarily with a non-residential use including, but not limited to (both publicly owned and privately owned) commercial retail or service, office or professional service, hotel or motel, manufacturing, warehousing, parking lot, and/or institutional facilities including hospitals or other medical facilities, private schools or education centers, churches or other non-profit organizations. Based on the planned residential development within this District, it has been determined that these planned single-family residential developments will yield approximately five dwelling units per acre of land. The actual residential development density is 5.43 units per acre. Therefore, since the single family residential parcel (the base value for calculation of assessments) is assigned 1.0 Equivalent Benefit Unit it is reasonable and appropriate to assign the developed non-residential properties a weighted special benefit that reflects a similar and proportional development density. Therefore, the EBU assigned to each developed non-residential property is established by multiplying the parcel's applied acreage by 5.0 EBU per acre (e.g., a developed non-residential parcel of 4.25-acres would be assigned 21.25 EBU, $4.25 \text{ acres} \times 5.0 \text{ EBU/acre} = 21.25 \text{ EBU}$).

Public School Property -- This classification includes the parcel currently identified specifically as public school site. On average, approximately 1/3rd (33.33%) of the total school site acreage is developed with structures and parking facilities, which is similar to what is commonly associated with non-residential developments. The remaining parcel acreage (approximately 66.67%) is generally playground areas and/or sports fields which is similar to the District's park improvements. Recognizing the overall development of this parcel as compared to other properties in the District and the improvements in proximity to this property, it has been determined that proportional special benefit EBU calculated for this parcel is accurately reflected by treating that portion of the parcel with structures and parking facilities (1/3rd of the parcel's acreage) similar to the EBU calculated for Developed Non-Residential properties (33.33% of acreage x 5.0 EBU/acre), with the remaining 2/3rd of the parcel's acreage being excluded (treated similar the District' park facility, although this area is not part of the improvements being maintained by the District). Therefore, this 14.37 acre school site parcel shall be assigned 11.98 EBU for balloting purposes to establish the property's maximum assessment and proportional special benefit ([14.37 acres x 33.33% = 4.79 applied acre]; x 5.00 EBU/acre = 11.98 EBU).

However, for calculation of the annual assessments each fiscal year, the Assessment Engineer shall apply to this parcel an EBU that best reflects the property's development status and proportional special benefit from the exiting improvements and/or new improvements to be installed and accepted during the fiscal year. The Assessment Engineer may treat the parcel as a Vacant Undeveloped Property (assigned 1.00 EBU per acre or 4.79 EBU) or any proportional EBU up to the parcel's maximum EBU described above (11.98 EBU).

Based on the current development of this property and the location and timing of the improvements to be accepted by the City for maintenance, this parcel shall be assigned a weighted special benefit per applied acre applicable to Vacant Undeveloped Property.

Planned Residential Development -- This land use classification is defined as a parcel or group of parcels that may currently be identified as vacant undeveloped property or undeveloped residential property, zoned for residential use, and the number of residential units to be developed on the property has been determined or identified as part of a Tentative Development Plan, Tentative Tract Map or Specific Plan.

For balloting purposes to establish each property's maximum assessment and proportional special benefit, these parcels were assigned an EBU that reflected the total EBU's planned for that parcel at build-out (1.00 EBU per single-family residential lot and 0.80 per multi-family residential unit).

However, for calculation of the annual assessments each fiscal year, the Assessment Engineer shall apply to such parcels an EBU that best reflects that parcel's proportional special benefit from the improvements and services provided as compared to other properties in the District, Zone and Sub-Zone based on the type and location of the improvements to be maintained, the proximity of the property to those improvements, and the development status of the property. Because these factors can vary from year to year and from parcel to parcel, the calculated EBU for each parcel originally balloted as Planned Residential Development parcel may be different utilizing either the acreage of the parcel or number of planned units. The Assessment Engineer may identify the parcel and treat the parcel as a Vacant Undeveloped Property (assigned 1.00 EBU per applied acre up to a maximum of 5.0 EBU; as an Undeveloped Residential Property (assigned 1.00 EBU per acre for the parcel's total acreage); or may temporarily identify the parcels as a Special Case Parcel (refer to this land use classification below) assigning the parcel any proportional EBU up to the maximum EBU for which the property was ballot (1.0 EBU per single-family residential lot and 0.80 per multi-family residential unit).

Based on the development of properties within the District (specifically in Zone B) and the location and timing of the improvements to be accepted by the City for maintenance, the parcels initially identified as Planned Residential Development properties have each be assigned a weighted special benefit per acre applicable to either Vacant Undeveloped Property or Undeveloped Residential Property.

Planned Non-Residential Development -- This land use classification is defined as a parcel or group of parcels that may currently be identified as vacant undeveloped property or undeveloped non-residential property, zoned for a non-residential use including proposed commercial retail or service, office or professional service, hotel or motel, manufacturing, warehousing, parking lot, and/or institutional facilities including hospitals or other medical facilities, private schools or education centers, churches or other non-profit organizations based on a Tentative Development Plan, Tentative Tract Map or Specific Plan.

For balloting purposes to establish each property's maximum assessment and proportional special benefit, these parcels were assigned an EBU that reflected the total EBU's planned for that parcel at build-out (5.00 EBU per applied acre as applicable to Developed Non-Residential properties).

However, for calculation of the annual assessments each fiscal year, the Assessment Engineer shall apply to such parcels an EBU that best reflects that parcel's proportional special benefit from the improvements and services provided as compared to other properties in the District and Zone based on the type and location of the improvements to be maintained, the proximity of the property to those improvements, and the development status of the property. Because these factors can vary from year to year and from parcel to parcel, the calculated EBU for each parcel originally balloted as Planned Non-Residential Development may be different. The Assessment Engineer may identify the parcel and treat the parcel as a Vacant Undeveloped Property (assigned 1.00 EBU per applied acre up to a maximum of 5.0 EBU); as an Undeveloped Non-Residential Property (assigned 1.00 EBU per acre for the parcel's total acreage); or may temporarily identify the parcel as a Special Case Parcel (refer to this land use classification below) assigning the parcel any proportional EBU up to the maximum EBU for which the property was ballot (5.00 EBU per applied acre as applicable to Developed Non-Residential properties).

Based on the anticipated development of properties within the District (specifically in Zone A) and the location and timing of the improvements to be accepted by the City for maintenance, the parcels initially identified as Planned Non-Residential Development properties have each be assigned a weighted special benefit per acre applicable to either Vacant Undeveloped Property or Undeveloped Non-Residential Property.

Vacant Undeveloped Property -- This land use classification includes undeveloped properties that are identified as parcels with no development including residential and non-residential properties, undeveloped school sites, and parcels that may currently be used for agricultural purposes. Although it is recognized that most of the improvements within the various Zones and Sub-Zones of the District will be constructed and accepted for maintenance in large part as properties are developed and these developments will clearly receive a particular and distinct benefit (direct special benefit) from those improvements, it is also recognized that most of the various improvements proposed within the District are considered shared improvements that collectively support the overall development of properties within the District and Zones to their full and best use, including the vacant undeveloped properties. However, it is also recognized that the planned parks, internal (neighborhood) street lights and some of the non-streetscape improvements within the District are in large part specifically related to the residential parcels that have an immediate utilization of those improvements and the special benefit costs associated with these parks, neighborhood street lights and landscape areas should be assessed primarily if

not entirely to the properties which are developed or actively being developed. Likewise, most of the remaining landscaping and lighting improvements within the District will likely be installed and accepted for maintenance as properties are developed and those developing parcels clearly receive a proportionately greater benefit from those improvements than do the undeveloped properties. Therefore, it has been determined that parcels identified as Vacant Undeveloped Property shall be assigned a proportional EBU that is 20% of that assigned to developed properties, which is 1.0 EBU per applied acre (20% of the 5.0 EBU per acre assigned to Developed Non-Residential properties), up to a maximum of 5 acres per parcel or 5.0 EBU per parcel. (e.g. a Vacant Undeveloped Property which is 7.00-acres would be assigned 5.00 EBU [5.0 acre maximum x 1.0 EBU/acre]).

Undeveloped Residential Property -- This land use classification includes undeveloped properties that were originally identified as Planned Residential Development parcels, but have not yet been developed or subdivided, but are either adjacent to or in close proximity to improvements that will be maintained for the current fiscal year, and/or the property is actively being developed. While many of the improvements within the District will be constructed and accepted for maintenance in large part as properties are being subdivided or developed and those properties will clearly receive a particular and distinct benefit (direct special benefits) from those improvements, it is also recognized that certain improvements within the District are installed in advance of property development that are considered shared improvements that collectively support the overall development of properties within the District and Zones to their full and best use, including the vacant undeveloped properties. However, it is also recognized that some of these shared improvements within the District have a more direct and particular benefit to those undeveloped properties directly adjacent to the improvements or in close proximity to those improvements than do the vacant undeveloped properties that are not actively being developed or are further from those shared improvements. Therefore, it has been determined that parcels identified as Undeveloped Residential Property shall be assigned a proportional EBU that is 20% of that assigned to developed properties, which is 1.0 EBU per applied acre (20% of the 5.0 EBU per acre assigned to Developed Non-Residential property), but unlike parcels designated as Vacant Undeveloped Property, there is no acreage cap for the parcel. (e.g. an Undeveloped Residential Property which is 7.00-acres would be assigned 7.00 EBU [7.0 acres x 1.0 EBU/acre]).

Undeveloped Non-Residential Property -- This land use classification includes undeveloped properties that were originally identified as Planned Non-Residential Development parcels, but have not yet been developed or subdivided, but are either adjacent to or in close proximity to improvements that will be maintained for the current fiscal year, and/or the property is actively being developed. While many of the improvements within the District will generally be constructed and accepted for maintenance in large part as properties are being subdivided or developed and those properties will clearly receive a particular and distinct benefit (direct special benefits) from those improvements, it is also recognized that certain improvements within the District are installed in advance of property development that are considered shared improvements that collectively support the overall development of properties within the District and Zones to their full and best use, including the vacant undeveloped properties. However, it is also recognized that some of these shared improvements within the District have a more direct and particular benefit to those undeveloped properties directly adjacent to the improvements or in close proximity to those improvements than do the vacant undeveloped properties that are not actively being developed or are further from those shared improvements. Therefore, it has been determined that parcels identified as Undeveloped Non-Residential Property shall be assigned a proportional EBU that is 20% of that assigned to developed properties, which is 1.0 EBU per applied acre (20% of the 5.0 EBU per acre assigned to Developed Non-Residential property), but unlike parcels

designated as Vacant Undeveloped Property, there is no acreage cap for the parcel. (e.g. an Undeveloped Residential Property which is 7.00-acres would be assigned 7.00 EBU [7.0 acres x 1.0 EBU/acre]).

Special Case Parcels -- In many landscaping and lighting districts (particularly districts that have a wide range of land uses, phased developments, and/or diversity in the location and type of improvements) there may be one or more parcels to be assessed that the standard land use classifications and proportionality identified above do not accurately identify the use and special benefit received from the improvements. Properties that are typically classified as Special Case Parcels usually involve partial or mixed use development of the property or development restrictions whether those restrictions are temporary or permanent and affect the properties proportional special benefit. Examples of such restrictions may include situations where only a portion of the parcel's total acreage is or can be developed. In such a case, the net acreage of the parcel that is utilized rather than the gross acreage of the parcel may be applied to calculate the parcel's proportional special benefit similar to how the Public School site parcel is treated. Each such parcel shall be addressed on a case-by-case basis by the Assessment Engineer and the EBU assigned to such parcels shall be based on the specific issues related to that parcel and its proportional special benefit compared to other properties that receive special benefits from the improvements.

Exempt Properties -- Within most districts, there are lots or parcels of land that do not receive a special benefit from the improvements provided (exempt from assessment), which may include, but is not limited to public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, public rights-of-way, or utility rights-of-way; common areas, bifurcated lots; sliver parcels or any other parcel that has little or no assessed value and cannot be developed independently; parcels that are part of the improvements being maintained by the District or that the City has determined that the parcel cannot be developed. These types of parcels are considered to receive no special benefit from the improvements and are therefore exempted from assessment and are assigned 0.00 EBU.

A summary of the applied Equivalent Benefit Units (EBUs) for the various land use classifications within the District is shown in the following table:

Assessment Land Use	Equivalent Benefit Unit Formula	
Single Family Residential	1.00	EBU per Unit/Parcel
Multi-Family Residential	0.80	EBU per Unit
Developed Non-Residential	5.00	EBU per Acre
Public School Property	5.00	EBU per Adjusted Acreage
Planned Residential Development	0.50	EBU per Unit
Planned Non-Residential Development	2.50	EBU per Acre
Vacant Undeveloped Property	1.00	EBU per Acre (Maximum of 5 Acres)
Approved Residential Development	1.00	EBU per Unit
Approved Non-Residential	5.00	EBU per Acre
Approved Multi-Residential	0.80	EBU per Unit
Approved Condominium Property	1.00	EBU per Unit
Undeveloped Residential Property	1.00	EBU per Acre
Undeveloped Non-Residential	1.00	EBU per Acre
Planned Multi-Family Residential	0.80	EBU per Unit
Exempt	-	EBU per Acre
Special Case	1.00	EBU per Acre

Equivalent Benefit Unit Summary

The following is a summary of the Equivalent Benefit Units applicable to the various land use classifications identified in each District Zone or Sub-Zone:

Zone A

Assessment Land Use	Total Parcels	Residential Units/Lots	Applied Acreage	Equivalent Benefit Units (EBU)
Vacant Undeveloped Property	1	-	4.64	4.64
Undeveloped Non-Residential	2	-	16.85	16.85
Exempt	1	-	1.77	-
Totals	4	-	23.26	21.49

Sub-Zone B1

Assessment Land Use	Total Parcels	Residential Units/Lots	Applied Acreage	Equivalent Benefit Units (EBU)
Single Family Residential	444	444	-	444.00
Exempt	23	-	4.96	-
Totals	467	444	4.96	444.00

Sub-Zone B2

Assessment Land Use	Total Parcels	Residential Units/Lots	Applied Acreage	Equivalent Benefit Units (EBU)
Vacant Undeveloped Property	1	-	4.79	4.79
Exempt	2	-	12.91	-
Totals	3	-	17.70	4.79

Sub-Zone B3

Assessment Land Use	Total Parcels	Residential Units/Lots	Applied Acreage	Equivalent Benefit Units (EBU)
Vacant Undeveloped Property	4	-	20.00	20.00
Exempt	2	-	9.58	-
Totals	6	-	29.58	20.00

Part III – Estimate of Costs

Calculation of Assessments

An assessment amount per Equivalent Benefit Unit (Assessment per EBU) is calculated by:

Taking the "Total Annual Expenses" (Total budgeted costs) and subtracting the "Total General Benefit Expenses" (Landscaping General Benefit Expenses and/or Lighting General Benefit Expenses), to establish the "Total Special Benefit Expenses";

$$\text{Total Annual Expenses} - \text{General Benefit Expenses} = \text{Special Benefit Expenses}$$

To the resulting "Special Benefit Expenses", various "Funding Adjustments" may be applied that may include, but are not limited to:

- "Reserve Fund Transfer/Deduction", represents an amount of available existing funds from the "Operational Reserve Fund Balances" being applied to pay a portion of the Special Benefit Expenses for the fiscal year.
- "Additional City Funding", represents an adjustment that is typically used to address any funding gap between the amount budgeted to provide the improvements and services ("Special Benefit Expenses"); and the amount that will be collected through the assessments. This funding may be addressed by an additional City contribution or loan from the City which is intended to be recovered in future fiscal years.

These adjustments to the Special Benefit Expenses result in the net special benefit amount to be assessed "Balance to Levy";

$$\text{Special Benefit Expenses} - \text{Funding Adjustments} = \text{Balance to Levy}$$

The amount identified as the "Balance to Levy" is divided by the total number of EBUs of parcels that receive special benefit to establish the Assessment Rate ("Assessment Per EBU"). This Assessment Rate is then applied back to each parcel's individual EBU to calculate the parcel's proportionate special benefit and assessment amount for the improvements.

$$\text{Balance to Levy} / \text{Total EBU} = \text{Assessment Per EBU (Assessment Rate)}$$

$$\text{Assessment Per EBU} \times \text{Parcel EBU} = \text{Parcel Assessment Amount}$$

Note: The maximum assessments and proposed assessments for fiscal year 2023/2024 outlined in this Report are intended to fully support the expenses identified as "Special Benefit Expenses". Consequently, there are no "Funding Adjustments" reflected in the budgets the "Balance to Levy" is equal to the total "Special Benefit Expenses".

Zone Budgets and Assessments

The zone budgets and assessments outlined on the following page for the District are based on the City's estimate of the expenses and related funding necessary for the operation, maintenance and servicing of the District improvements identified in Part I of this Report for Zone A and Zone B for fiscal year 2023/2024.

The Maximum Assessment per EBU (Maximum Assessment Rates) for Zone A and Zone B (Sub-Zones B1, B2, and B3) represents the calculated authorized maximum assessment rates for fiscal year 2023/2024 based on the assessment rates presented to the property owners of record within the District as part of the Ballot Proceeding in fiscal year 2017/2018 adjusted by the authorized Assessment Range Formula of 3.5% per year. Reference is hereby made to the Assessment Range Formula described after the budget.

Refer to the Assessment Roll included herein as Part IV for the individual assessment amounts proposed to be levied and collected for each parcel in fiscal year 2023/2024.

Zone Budgets & Assessments, Fiscal Year 2023/2024

BUDGET ITEMS	Zone A	Zone B Sub-Zone B1	Zone B Sub-Zone B2	Zone B Sub-Zone B3	TOTAL BUDGET Assessment Fiscal Year 2023/2024
ANNUAL OPERATION & MAINTENANCE EXPENSES					
Annual Lighting Operation & Maintenance Expenses	\$ 236	\$ 24,561	\$ 67	\$ 136	\$ 25,000
Annual Landscaping Operation & Maintenance Expenses	-	88,432	470	1,098	90,000
TOTAL ANNUAL OPERATION & MAINTENANCE EXPENSES	\$ 236	\$ 112,993	\$ 536	\$ 1,234	\$ 115,000
REHABILITATION/RENOVATION FUNDING & CAPITAL EXPENDITURES					
Lighting Rehabilitation/Renovation Funding	\$ -	\$ -	\$ -	\$ -	\$ -
Landscape Improvement Rehabilitation/Renovation Funding	-	-	-	-	-
Planned Capital Expenditures (For Fiscal Year)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REHABILITATION/RENOVATION FUNDING & CAPITAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -
INCIDENTAL EXPENSES					
Operational Reserves (Collection)	\$ -	\$ -	\$ -	\$ -	\$ -
District Administration Expenses	\$ 51	25,660	121	277	26,109
County Administration Fee	2	955	5	10	972
Annual Administration Expenses	53	26,605	126	288	27,072
TOTAL INCIDENTAL EXPENSES	\$ 53	\$ 26,605	\$ 126	\$ 288	\$ 27,072
TOTAL ANNUAL EXPENSES	\$ 290	\$ 139,599	\$ 662	\$ 1,522	\$ 142,072
GENERAL BENEFIT EXPENSES					
Lighting General Benefit — City Funded	\$ (24)	\$ (972)	\$ (7)	\$ (14)	\$ (1,015)
Landscaping General Benefit — City Funded	-	(5,696)	(28)	(70)	(5,795)
TOTAL GENERAL BENEFIT EXPENSES	\$ (24)	\$ (6,668)	\$ (35)	\$ (84)	\$ (6,810)
TOTAL SPECIAL BENEFIT EXPENSES	\$ 266	\$ 132,931	\$ 627	\$ 1,438	\$ 135,262
FUNDING ADJUSTMENTS					
Reserve Fund Transfer/Deduction	\$ -	\$ -	\$ -	\$ -	\$ -
Additional City Funding	-	-	-	-	-
TOTAL FUNDING ADJUSTMENTS / CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ -	\$ -
BALANCE TO LEVY	\$ 266	\$ 132,931	\$ 627	\$ 1,438	\$ 135,262
DISTRICT STATISTICS					
Total Parcels	4	467	3	6	480
Assessed Parcels	3	444	1	4	452
Equivalent Benefit Units (EBU)	21.49	444.00	4.79	20.00	490.28
Assessment Per EBU	\$12.38	\$299.40	\$130.94	\$71.90	
Maximum Assessment Rate Per EBU	\$47.94	\$731.41	\$731.41	\$731.41	
FUND BALANCE					
Estimated Beginning Fund Balance	\$ 1,328	\$ 297,691	\$ 8,405	\$ 1,517	\$ 308,941
Operational Reserve & Rehabilitation Funding Collected	-	-	-	-	-
Estimated Ending Fund Balance	\$ 1,328	\$ 297,691	\$ 8,405	\$ 1,517	\$ 308,941

Assessment Range Formula

Any new or increased assessment requires certain noticing and meeting requirements by law. The Brown Act defines the terms "new or increased assessment" to exclude certain conditions. These certain conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed."

Recognizing that the cost of maintaining the improvements will increase over time due to inflation, the maximum assessments (initial maximum assessment amounts and maximum assessment rates established in fiscal year 2017/2018) for Zone A and Zone B, include a fixed 3.5% annual inflationary adjustment (Assessment Range Formula). This 3.5% annual adjustment provides for reasonable increases and inflationary adjustment to the initial maximum assessment rates approved by the property owners as part of the protest ballot proceeding conducted in connection with the formation of the District.

The adoption of the maximum assessment rates and the Assessment Range Formula described herein does not mean that the annual assessments will necessarily increase each fiscal year, nor does it absolutely restrict the assessments to the adjustment maximum assessment amount. Although the maximum assessment rates that may be levied shall be adjusted (inflated) by 3.5% each year, the actual amount to be assessed will be based on the Balance to Levy for that fiscal year. If the calculated assessment is less than the adjusted maximum assessment, then the calculated assessment may be approved by the City Council for collection. If the calculated assessment (based on the proposed budget) is greater than the adjusted maximum assessment for that fiscal year, then the assessment would be considered an increased assessment and would require property owner approval through a protest ballot proceeding before imposing such an increase. Otherwise, it would be necessary to reduce the budget or provide a contribution from the City to reduce the Balance to Levy (amount to be assessed) to an amount that can be supported by an assessment rate less than or equal to the maximum assessment rate authorized for that fiscal year.

The Assessment Range Formula (3.5% annual adjustment) shall be applied to the maximum assessment rates for Zone A and Zone B identified in the District Budgets Establishing Maximum Assessments as presented in this Report, commencing in fiscal year 2018/2019 and all subsequent fiscal years unless the City Council formally suspends its application.

Part IV — Assessment Roll

Due to the number of parcels in the District, the Assessment Roll for fiscal year 2023/2024 (a listing of the parcels to be assessed within this District along with the assessment amounts) has been filed with the City Clerk in an electronic format and is by reference made part of this Report. The proposed Assessment Roll shall be available for public inspection in the City Clerk's Office during normal office hours.

The Assessment Roll reflects all properties currently identified within the District and their assessment amount(s) for fiscal year 2023/2024. Each parcel listed on the Assessment Roll is currently shown and illustrated on the County Assessor's Roll and the County Assessor's Parcel Number Maps (APN maps). These records are by reference made part of this Report and shall govern for all details concerning the description of the lots or parcels. All assessments presented on the assessment roll are subject to change as a result of parcel changes made by the County including parcel splits, parcel merges or development changes that occur prior to the County Assessor's Office securing the final roll and generating tax bills for fiscal year 2023/2024.

Part V — District Diagrams

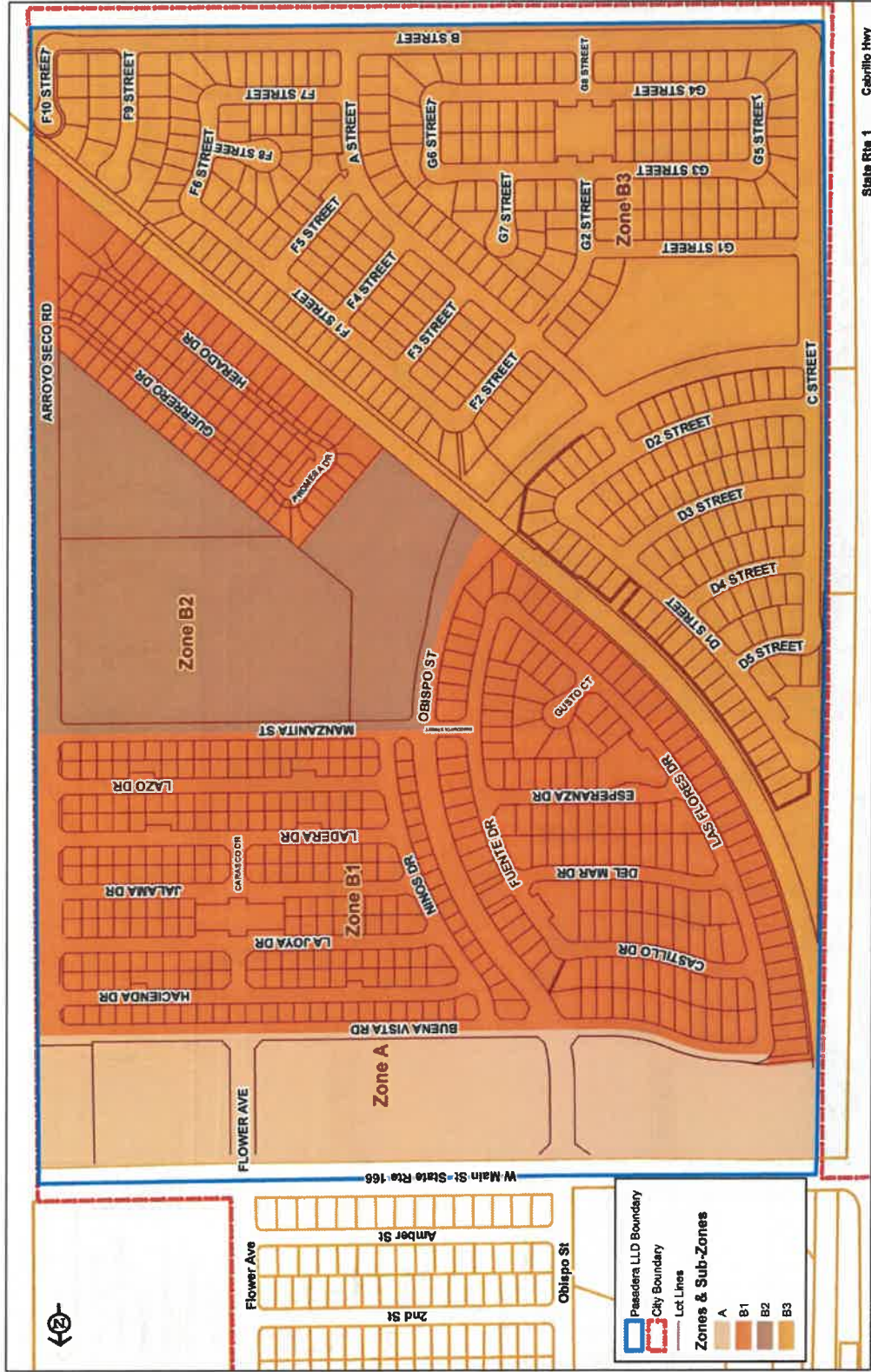
The lots and parcels of land within the Pasadera Landscaping and Lighting District consist of the lots and parcels within the planned non-residential and residential development areas identified in the DJ Farms Specific Plan and commonly referred to as the Pasadera development located on the south side of Main Street near Obispo Street and Flower Avenue.

The District Diagrams provided on the following pages provide a visual depiction of the boundaries of the District and the Zones and Sub-Zones applicable for fiscal year 2023/2024. These diagrams also provide a visual depiction of the location and extent of the improvements to be maintained within the District at build-out. The combination of these Diagrams and the Assessment Roll contained in Part IV of this Report constitutes the Assessment Diagram for this District and encompasses all the lots, parcels and subdivisions of land that receive or will receive a special benefit from the improvements to be provided in the District at the time this Report was prepared.

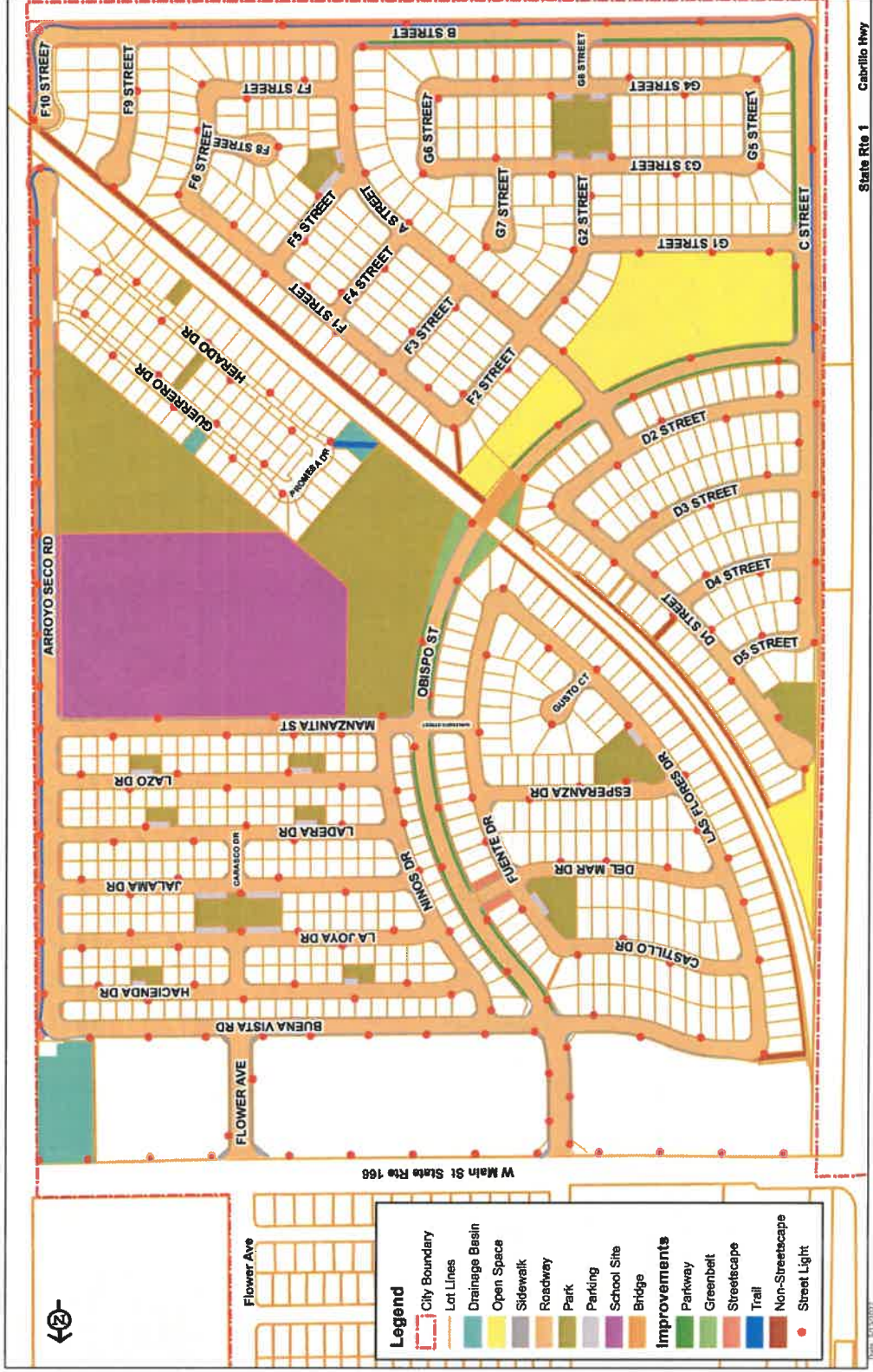
The lines and dimensions of each lot, parcel, and subdivision of land contained in these diagrams are inclusive of the parcels listed in "Part IV – Assessment Roll" of this Report as they existed at the time this Report was prepared and shall include all subsequent subdivisions, lot-line adjustments, or parcel changes therein.

Reference is hereby made to the Santa Barbara County Assessor's Parcel Maps for a detailed description of the lines and dimensions of each parcel within the Pasadera Landscaping and Lighting District including all subsequent subdivisions, lot-line adjustments, or parcel changes therein.

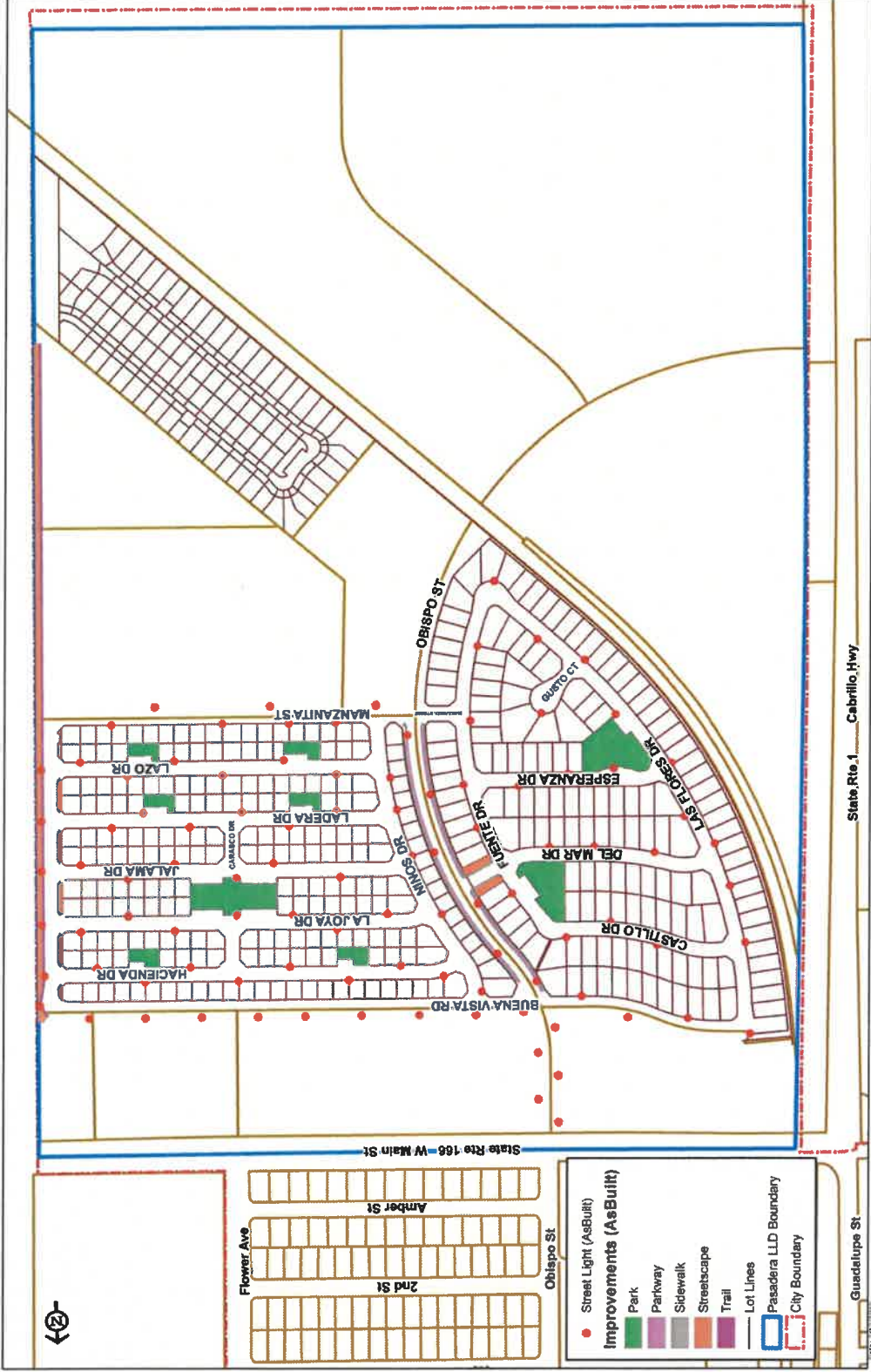
District Diagram – Boundary and Zones, Fiscal Year 2023/2024



District Diagram – Development and Improvements Proposed at Buildout



District Diagram – Development and Improvements, Fiscal Year 2023/2024



RESOLUTION NO. 2023-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE, COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA, APPROVING THE PRELIMINARY ENGINEER’S REPORT FOR THE PASADERA LANDSCAPING AND LIGHTING DISTRICT AND DECLARING THE CITY COUNCIL’S INTENT TO LEVY AN ASSESSMENT

The City Council of the City of Guadalupe, California does resolve as follows:

WHEREAS, the City Council of the City of Guadalupe, California has, by previous Resolutions, formed the Pasadera Landscaping and Lighting District, and initiated proceedings for the annual levy of assessments for Fiscal Year 2022/2023 pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (hereafter referred to as the “1972 Act”) that authorizes the levy and collection of assessments by the County of Santa Barbara on behalf of the City of Guadalupe to pay the maintenance and services landscaping, appurtenant facilities and operations related thereto; and,

WHEREAS, the City previously determined that the assessments for the District were approved in accordance with the requirements of the California Constitution, Articles XIID; and,

WHEREAS, the City Council has retained Willdan Financial Services for the purpose of assisting with the Annual Levy of the District, and to prepare and file an Engineer’s Annual Levy Report with the City Clerk in accordance with the 1972 Act; and,

WHEREAS, there has now been presented to this City Council the Engineer’s Annual Levy Report, that describes the District and improvements and includes the proposed budgets and assessments for Fiscal Year 2023/2024; and,

WHEREAS, the City Council has carefully examined and reviewed the Engineer’s Annual Levy Report as presented, and is preliminarily satisfied with the District, each of the budget items and documents as set forth therein, and is satisfied that the proposed assessments contained therein, have been spread in accordance with the benefits received from the improvements, operation, maintenance and services to be performed within the District, as set forth in said Report; and

WHEREAS, it is the intent of the City Council to levy an assessment for the Fiscal Year 2023/2024 as specified in said Engineer’s Report

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The above recitals are true and correct.

SECTION 2. The City Council hereby declares its intention to seek the annual levy and collection of assessments within the Pasadera Landscaping and Lighting District pursuant to the 1972 Act, over and including the land within the boundaries of said District, and to levy and collect

assessments on such land to pay the annual costs and expenses of the improvements and services described in the Engineer's Annual Levy Report, for Fiscal Year 2023/2024.

SECTION 3. The boundaries of the District is described in the Engineer's Annual Levy Report, as ordered by previous Resolution, and a copy of the District boundaries is on file in the office of Public Works. The District as outlined in the Engineer's Report, incorporates Zones of benefit as authorized in accordance with *Chapter 1, Sections 22568 and 22570* of the 1972 Act, which are designated as:

Zone A

Zone B, including Sub-Zone B1, Sub-Zone B2, and Sub-Zone B3

SECTION 4. The improvements within the District may include any improvements, expenses and services authorized pursuant to the 1972 Act including, but not limited to, the maintenance, operation and servicing of local street lighting, parks, and various landscaping improvements established in connection with development of the properties within the District, and which shall be maintained for the special benefit of those properties. The maintenance and servicing of the improvements generally include, but are not limited to, the materials, equipment, utilities, labor, and incidental expenses, including administrative expenses, required for annual operation, as well as the performance of periodic repairs and replacement activities as needed to provide for the growth, health, and beauty of the parks and landscaping within specified public areas, rights-of-way and/or dedicated easements, the proper operation and functioning of related amenities including, irrigation and drainage systems, specified fencing, hardscapes; sports courts and fields; playground equipment and structures; sidewalks, ornamental or safety lighting; benches, trash receptacles; drinking fountains, picnic facilities and any other equipment, structures or facilities related to the parks and/or landscape areas; and the proper operation of the public street lights and street lighting system within the public rights-of-way which may include, but is not limited to the furnishing of electric current or other illuminating agent; as needed maintenance, repair, and replacement of worn out electrical components and light fixtures, including bulbs, ballasts, photoelectric cells, meters, electrical cables; repair or replacement of damaged poles, ground wires, and conduits caused by accidents, vandalism, time, and weather; and monitoring of the Underground Service Alert (USA) network to prevent damage by excavation. The Engineer's Annual Levy Report filed with the City Clerk and presented to the City Council more fully describes the improvements proposed for Fiscal Year 2023/2024.

SECTION 5. The Engineer's Report as presented, consists of the following:

5a.) The Plans and Specifications which describe the boundaries of the District and the improvements associated therewith that provide special benefits to the parcels therein; and,

5b.) The Method of Apportionment that details the method of calculating proportional special benefit and the annual assessment obligation for each affected parcel; and,

5c.) The Estimate of Improvement Costs including the calculation of the assessments and the estimated annual funding (Budget) required for the annual maintenance, servicing, and operation of the parks, landscaping and lighting improvements and specifically the costs

associated with the improvements determined to be of special benefit to parcels within the District, establishing the proposed assessments for fiscal year 2023/2024; and,

5d.) The Assessment Range Formula (Annual Inflationary Adjustment) authorized for annual adjustments to the Maximum Assessment Rates per Equivalent Benefit Unit previously established and approved by the property owner(s) of record in a protest ballot proceeding at the time the District was formed pursuant to the California Constitution Article XIID; and,

5e.) A District Diagram outlining the boundaries of the District and Zones therein for fiscal year 2023/2024; and,

5f.) An Assessment Roll containing the proposed levy of assessment for fiscal year 2023/2024 for each Assessor Parcel Number currently identified within the District; and,

SECTION 6. For Fiscal Year 2023/2024, the proposed assessments outlined in the Engineer's Report are within the assessment limits previously established for the District as approved by the property owners, and do not require additional property owner ballot proceedings at this time for any assessment increase in accordance with the requirements of the California Constitution, Article XIID.

SECTION 7. The City Council hereby approves the Engineer's Report on a preliminary basis as submitted or amended by direction of this City Council, and orders said Report to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection, and by reference the Engineer's Report is made part of this resolution.

SECTION 8. The City Council hereby declares its intention to conduct a public hearing concerning the levy of assessments for the District in accordance with *Chapter 3, Section 22626* of the 1972 Act.

SECTION 9. Notice is hereby given that a Public Hearing on these matters will be held by the City Council on **Tuesday, June 27, 2023 at 6:00 p.m.**, or as soon thereafter as feasible in the City Hall (Council Chambers), located at 918 Obispo Street, Guadalupe, California.

SECTION 10. The City Clerk or their designee is hereby authorized and directed to give notice of the time and place of the Public Hearing for the District and assessments as provided by law by causing the publishing notice of the public hearing once in the local newspaper not less than ten (10) days before the date of the public hearing.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of June 2023 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2023-47**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 13, 2023, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

PLANNING DEPARTMENT



**City of Guadalupe
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Tel (805) 356-3903**

To: Mr. Mayor and City Councilmembers
From: Larry Appel, Contract Planning Director
Date: **June 1, 2023 Planning Report Covering May 2023**

MINISTERIAL PROJECTS

Zoning Clearances Approved	0
Zoning Clearances Denied	0
Zoning Verification Letters	0
Business Licenses Approved	2
Business Licenses Denied	0
ADUs approved	2
AUP for short-term rental	0

DISCRETIONARY PROJECTS

Please refer to the next page for specific projects and their current status.

If you have any questions regarding any projects listed in this report, please contact me at smlarry@aol.com or call (805) 598-8385.

Ministerial Permit Report- May 2023
(Reported 6-1-2023)

Zoning Clearance Approvals

None

ADU Approvals

2023-028-ZC	Chavez ADU	336 Campodonico
2023-029-ZC	Alejandro ADU	4430 Cedar

Business License Approvals

Campos Child Care	Daycare	4549 12 th Street
Barney's Mobile Detailing	carwashing	302 West Creston, S.M.

Business License Denials

None

Guadalupe City Planning Department Planning Processing Summary for May 2023 (6-1-23 update)

Case No.	Name	Submittal Date	Comp. Date	Status	OK for Bldg. Permit Issuance
2022-088-LM - Voluntary Lot Merger \$	Trudy Brands	December 5, 2022		Under Review.	NO
2022-093-LS - Residential Lot Split \$	Lupe Alvarez	December 19, 2022		Under state SB9 Code provisions at 246 Egret Lane. Under review	NO
2022-021-LLA 151 Obispo LLC	LLA for 151 Obispo			Tentatively approved by planning staff on May 4 th . Must now be finalized by County Surveyor.	NO
2022-063-LM \$	Mahoney Lot Merger	August 11, 2022	INC 9-11-22	Incomplete Application Letter sent on September 11, 2022.	NO
2022-065-LLA - La Guardia \$	La Guardia Townhomes lot line adjustment	August 22, 2022-	COMP.	Changed from an LLA to Lot Merger per Govt. Code and approved by City Engineer December 2023.	NO
2022-016-GPZ 2022-017-DR 2022-018-VTTM \$	Snowy Plover	3-10-22	Incomplete 4-09-22	Application resubmitted on February 24, 2023. Second Incomplete letter sent 3-24-23.	NO
2022-048-CUP \$	Element 7 Retail cannabis dispensary		INC 9-17-22	CUP approved on May 23 rd by Council	NO
2023-013-LS SB-9 Split	Reed Lot Split	3-7-23		Staff continues to review application to ensure that the project is consistent with the Guadalupe Municipal Code	NO
2023-022-CUP	Lopez H2A Housing	4-6-23	COMP 4-27-23	Approved by Council on 5-23-23	NO
6 th Cycle Housing Element	Mandatory Update	Fall 2022	n/a	Draft Housing Element released for review on 5-30-23 with Public Forum on June 22 nd and City Council on July 11 th .	

No\$ = unreimbursed planning work
 \$ = projects where a fixed fee has been paid
 6-1-23



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: May 2023

	This Month	Last Month	Year to Date	Last Year
Visitors	39	27	162	136
Inspections	135	117	595	2300
Building Permits Issued	22	22	100	139
Certificate of Occupancy	1	1	9	62

VISITORS: Permits, Planning application submittals, submitted plan updates, general information

Building Inspections Log - May 2023

5/1/2023	AD 9	Scheduling and records update.	x			David, 4.5 hrs
5/1/2023	SC 9	4768 Hernandez, Scratch coat	x			15 inspections, 2 pv plan checks
5/1/2023	SC 6	4768 Hernandez, Wall, ceiling insulation.	x			storm coming, windy
5/1/2023	FR 5	5103 Blue Heron, Roof framing pv mounting brackets.	x			5/1/2023
5/1/2023	SW 6	5103 Blue Heron, Conduit on roof, wall.	x			
5/1/2023	FN 2	5103 Blue Heron, Grounding electrode ok.	x			
5/1/2023	FR 1	5103 Blue Heron, Rough electrical.	x			
5/1/2023	F 2	5103 Blue Heron, Final electrical pv.	x			
5/1/2023	FR 5	4423 Manzanita, Roof framing pv mounting brackets.	x			
5/1/2023	SW 6	4423 Manzanita, Conduit on roof, wall.	x			
5/1/2023	FN 2	4423 Manzanita, Grounding electrode ok.	x			
5/1/2023	FR 1	4423 Manzanita, Rough electrical.	x			
5/1/2023	F 2	4423 Manzanita, Final electrical pv.	x			
5/1/2023	AD 6	4445 Amber, Plan check 5.5 kw roof mount pv system.	x			
5/1/2023	AD 6	4455 Elm, Plan check 3.1 kw roof mount pv system.	x			
5/1/2023	FR 2	4761 3rd, Roof strip complete.	x			
5/1/2023	FR 2	4705 3rd, Roof nailing, new cricket and new 2nd story roof.	x			
5/1/2023	FR 2	4705 3rd, Roof framing, new cricket and new 2nd story roof.	x			
5/2/2023	AD 9	Scheduling and records update.	x			David, 2.0 hrs
5/2/2023	F 11	4761 3rd, Asphalt shingle reroof complete.	x			3 inspections, 1 site visit
5/2/2023	MS 4	4705 3rd, Site visit with customer-they want to add deck to	x			cool, cold, windy
5/2/2023	MS 4	new 2nd story addition.	x			5/2/2023
5/2/2023	F 1	843 Guadalupe, apt A, meter panel change out final.	x			
5/2/2023	F 1	843 Guadalupe, apt B, meter panel change out final.	x			
5/3/2023			x			didn't come into office today, no requests.
5/4/2023	AD 9	Mostly old records update.	x			David, 2.25 hrs
5/4/2023	F 11	4761 3rd, Asphalt shingle reroof complete.				1 inspection
						5/4/2023
5/5/2023	AD 9	Scheduling and records update.	x			David, 2.25 hrs
5/5/2023	SC 9	313 Las Flores, Stucco scratch, color coat.	x			8 inspections,
5/5/2023	F 11	313 las Flores, Final addition complete.	x			warm and breeze
5/5/2023	FN 4	12th, Partial pre-grout, west side cmu wall.		x		5/5/2023
5/5/2023	SC 1	4768 Hernandez, Drywall nailing complete in jr ADU, garage,	x			
5/5/2023	FN 1	4768 Hernandez, Holdowns, rear addition.	x			
5/5/2023	FN 5	4768 Hernandez, Setbacks ok for rear addition.	x			
5/5/2023	FN 5	4768 Hernandez, Capillary break, rear addition	x			
5/5/2023	FN 5	4768 Hernandez, Rebar ok.	x			
5/8/2023	AD 9	Scheduling and records update.	x			David, 4.0 hrs
5/8/2023	FN 4	12th, Pre-grout complete, north wall, entire length of cmu wall	x			16 inspections,
5/8/2023	FN 4	is complete.	x			1 site check
5/8/2023	MS 4	935 Guadalupe, Site visit with Mr. Cobb.	x			cool and windy
5/8/2023	UN 1	5152 Blue Heron, Underslab drain plumbing	x			5/8/2023
5/8/2023	FN 5	5152 Blue Heron, Setbacks ok.	x			
5/8/2023	SW 4	5152 Blue Heron, Sewer lateral, 4".	x			
5/8/2023	FN 2	5152 Blue Heron, #4 copper grounding electrode.	x			
5/8/2023	FR 2	Olivera, Roof framing, apt A	x			
5/8/2023	FR 2	Olivera, Roof nailing, apt A.	x			
5/8/2023	FR 2	Olivera, Roof framing, apt B	x			
5/8/2023	FR 2	Olivera, Roof nailing, apt B.	x			
5/8/2023	FR 2	Olivera, Roof framing, apt C.	x			
5/8/2023	FR 2	Olivera, Roof nailing, apt C,	x			
5/8/2023	FR 2	Olivera, Roof framing, apt D.	x			
5/8/2023	FR 2	Olivera, Roof nailing, apt D	x			
5/8/2023	FR 2	Olivera, Roof framing, ADU, unit E	x			
5/8/2023	FR 2	Olivera, Roof nailing, ADU, unit E	x			
5/8/2023	SW 3	La Guardia, 20 unit apartment surplus dirt removed from	x			
5/8/2023	SW 3	neighbors empty lots, it was temporary stockpile, all gone.	x			
5/9/2023	AD 9	Scheduling and records update.				David, 3.5 hrs
5/9/2023	UN 1	410 Pioneer, Underslab drain plumbing.				4 inspections
5/9/2023	FN 5	410 Pioneer, Setbacks.				5/9/2023
5/9/2023	FR 5	237 Pioneer, Framing for 2 new windows, complee.				
5/9/2023	F 10	4573 12th, Street paving, from curb to mid point across Olivera				
5/9/2023	F 10	for 12 unit apartment complex is complete.				
5/10/2023	AD 9	Scheduling and records update.				David, 2.75 hrs
5/10/2023	SW 3	La Guardia, Site drainage, Storm Tech 3500, periodic inspection.				1 inspection
						5/10/2023
5/11/2023	AD 9	Scheduling and records update.				David, 4.0 hrs
5/11/2023	F 11	237 Pioneer, Windows, siding repairs final.				9 inspections, 1 office meeting
5/11/2023	F 11	4449 Fir, Asphalt shingle reroof is complete.				5/11/2023
5/11/2023	FN 5	5152 Blue Heron, Setbacks.				
5/11/2023	FN 5	5152 Blue Heron, Footings.				
5/11/2023	FN 5	5152 Blue Heron, Holdowns, straps.				
5/11/2023	FN 5	5152 Blue Heron, Concrete slab rebar.				
5/11/2023	FN 5	5152 Blue Heron, Capillary break.				
5/11/2023	FN 2	5152 Blue Heron, Grounding electrode,				
5/11/2023	S W3	La Guardia, Site drainage, Storm Tech 3500, perodic inspection.				
5/11/2023	AD 4	Office meeting with Todd, Alice, building official selection.				
5/11/2023	AD 4	Office meeting with fire dept for the Fir job remediaton issues				



Public Works/Engineering Report June 2023

Development

City staff reviewed a number of encroachment permit applications in May.
1 on May 4, 1 on May 5, 1 on May 10.

On May 3, Public Works provided conditions of approval for the Lopez H2A CUP at the northwest corner of 10th St. and Olivera Street

Benefit Districts

Engineering reports were prepared for all benefit districts in preparation for public hearings in June, for tax assessment purposes.

General

Streets

The streets division completed the following additional tasks over and above the weekly trash collection, facilities maintenance, and overall city evaluation:

May 3: Clean up the Veterans Memorial Plaza.

May 4: Install fifteen blue reflective markers for identifying hydrants. Install "No Outlet" sign at the west end of W. Main St.

May 5: Remove glass from Santa Barbara St., alley. Continue cleaning up Guadalupe assessment area on W. Main St.

May 8: Place new trash cans in Pasadera parks. Assist wastewater and FEMA in review of areas damaged by storms. Remove tree from 12th Street.

May 11: Troubleshoot irrigation systems at Del Mar and Esperanza Parks.

May 9: Cleanup City owned property on Garrett Lane.

May 15: Clean up weeds in the Tognazzini Ditch and on 5th Street.

May 16 Spray weeds at eight City sites. Replaced hydraulic line on mower. Set the bench at the Peralta and 11th bus stop.

May 17: update population on City entry signs. Replaced numerous signs including the Calle Cesar Chavez Street sign, the crosswalk sign at Tognazzini, the pedestrian bridge sign, crosswalk sign at Guadalupe and 5th.

May 18: Reset time on Katayama and Amtrak clocks. Fix solar panel for Amtrak lights.
May 19: Pick up dead skunk of Obispo Street. Spray weeds down Main Street.
May 22: Fill holes in dirt along east side of Obispo Street behind sidewalk that resulted from rainstorms.
May 23: Site visit to develop punch list of items to be completed by the developer in Pasadera Lot 9 prior to transfer to city. Remove no parking signs from Al's Union site
May 24: Fill pothole on Guadalupe Street.
May 30: Replace sign at cemetery. Replace trash lid in front of Masatani's.
May 31: return aerators from wastewater treatment plant to Nipomo CSD.

On May 3, staff submitted the application for the City of Guadalupe Caltrans annual maintenance permit for conducting maintenance work on Caltrans property within City limits. An extension was granted on May 22.

The Public Works Director participated in the following meetings in May:

- May 1: 2022 pavement rehabilitation project final walk-through.
- May 2: Kickoff meeting for 303 Obispo site improvements project. Wastewater master plan progress meeting.
- May 3: General overview meeting of projects around Guadalupe, meeting with SBCAG and Caltrans.
- May 4: Technical advisory committees for SBCAG.
- May 5: Central Park monthly progress meeting.
- May 10: FEMA meeting.
- May 22: Central Park cost estimate review.
- May 25: Central Coast Water Authority board meeting.
- May 26: Guadalupe to Beach trail discussion.
- May 29: Highway 1/166 consolidated project cost discussion.
-

Urban Forest Plan

The City received \$170,734.49 to develop an Urban Forest Plan and associated elements, including a street tree inventory. So far, 125 trees have been inventoried.

Parks

Central Park

A monthly progress meeting was held on May 5. In May, the consultant and City staff worked on details related to the dog park and public art on the elevated tank. In addition, staff worked with the consultant to evaluate project costs.

Leroy Park Phase II

City staff continues to work on meeting the grant application requirements for this project. In May, the City sent the architect's standard agreement. All that is left at this time is the audit and consolidation of the environmental paperwork.

Facilities

City Hall

Painting of City Hall was completed in May.

Streets

2022 Pavement Rehabilitation Project

This project was completed in May.

On May 4, staff successfully submitted the SB1 reporting requirement through the state CalSMART system.

Transit

303 Obispo Street Site Improvements

City electric vehicles, including the transit buses, will be parked, stored, and charged at the City's corporation yard at 303 Obispo Street. The kickoff meeting for this project was held on May 2, 2023. Due to anticipated long lead time, some electrical equipment has already been approved by PG&E and purchased for this project. The transformer has already arrived and invoiced for \$4,102.88. The switchgear has a lead time of 260 working days and is not expected to be delivered until March 2024.

Water

AMI

City staff continues to replace manual read water meters with touch read meters as the first phase of converting its water meter reading system to Advanced Metering Infrastructure (AMI). 503 meters need to be replaced. Staff replaced 96 of these meters in January, 50 meters in February, 62 meters in March, 4 meters in April, and 62 meters in May with assistance of temporary personnel.

Bonita Tank Demolition

Four quotes for the demolition of Bonita Tank were received by the deadline of May 18. Awarded this project schedule for the June 13 2023 City Council meeting.

Wastewater

Regulatory

No sewer system overflows occurred in May 2023.

City of Guadalupe

Capital Improvement Projects Budget - Fiscal Year 22-23

Project #	Account #	PROJECT DESCRIPTIONS	2022-23 TOTAL	2022-23 Spent/ Encumbered	May 2023 Update
100		Buildings			
089-104	89-4444-3044	Financial Accounting Software	\$ 155,127	\$ 9,358	Transition well under way
089-105	89-4444-3045	General Plan Update	\$ 40,840		
089-106	89-4444-3077	Public Facilities Master Plan (w/ parks & library)	\$ 90,000	deferred	Proposal rejected by Council. Project on hold.
089-107	89-4444-3076	American Legion wood repair	\$ 70,000		
089-108	89-4444-3075	Building improvements (PD Electrical, misc)	\$ 170,000	\$ 26,527	PG&E design underway
089-109	New	Royal Theatre	\$ 5,459,320		
089-110	New	Library Relocation	\$ 30,000		
089-111	New	City Hall Restroom Redesign	\$ -	canceled	\$154,000 funds transferred to 089-112
089-112	New	City Hall Upgrades (roof & assoc. building repairs)	\$ 554,000	\$ 79,665	city hall structural assessment+painting bid
200		Parks			
089-201	New	CDBG (Central Park)	\$ 4,882,054	\$ 611,887	100% design drawings submitted in May.
089-204	New	CDBG (Leroy Phase 2)	\$ 1,700,000		Two remaining elements for grant application underway
300		Streets, Sidewalks, Bicycle Facilities			
089-307	89-4444-3067	11th st multimodal path design	\$ 200,000		
089-308	89-4444-3068	Street Rehabilitation FY 22/23	\$ 1,700,000	\$ 1,471,237	Completed
089-309	89-4444-3097	Sidewalk repairs	\$ 100,000	\$ 100,000	Completed
089-310	New	La Guardia Sidewalk	\$ 293,809		Developer to address. Drawings submitted and approved
089-311	89-4444-3092	Storm Drain Improvements	\$ 60,000		
400		Water			
089-406	89-4444-3093	Elevated Tank Repairs/Evaluate Antenna Revenue	\$ 95,000	\$ 8,000	Attorney met with staff March 22
089-407	89-4444-3094	Advanced Metering Infrastructure Phase 1	\$ 200,000	\$ 87,016	Meters purchased for conversion 274 of 503 installed
089-408	89-4444-3095	SCADA Improvements	\$ 50,000		
089-409	89-4444-3096	West Main Waterline	\$ 450,000	\$ 379,255	Completed 8/9/22
089-410	New	Bonita Tank Demolition	\$ 40,000	\$ 37,721	Contract award scheduled for June 13.
500		Wastewater			
089-503	89-4444-3083	Effluent Irrigation Pump Station Rehabilitation	\$ 522,821	\$ 535,556	Pumps began operation February 27.
089-504	89-4444-3084	Hwy 1 Lift Station	\$ 1,200,000	\$ 1,527,264	Notice of award issued February 28
089-510	89-4444-3090	AIPS vault	\$ 90,000		
600		Transit			
089-603	New	EV Bus and charging	\$ 1,700,000	\$ 1,138,772	Bus ready. Scheduled to be delivered in August
089-602	New	Amtrak Train Station Rehab (design)	\$ 494,000		Clean California Local Program grant application submitted April 28
		Transfer to CIP fund 089:	\$ 20,346,971	\$ 6,012,258	

Completed/Cancelled



CITY ADMINISTRATOR'S REPORT

May 23, 2023

(Information below may be subject to change)

1. Develop Strategies with Public Safety Director to Address Public Safety Issues in a Sustainable Manner

On June 5, 2023, the Public Safety Director (PSD) and the City Administrator (CA) met to discuss a goal for the coming year a strategy for dealing with Public Safety Issues based on sustainability. The CA and PSD are contemplating jointly developing the strategy. It can be brought forward to the Council for review. Both the PSD and CA are direct reports to the Council. Both feel it is paramount that they meet at least weekly to develop and implement this strategy. The PSD has made recent presentations to the Council relating to Public Safety personnel needs. Personnel needs are of course just part of the picture. Equipment, training, and facilities are all important elements of the strategy.

Sustainability is also clearly an important factor as noted in Council comments following recent presentations. Long -term sustainability will need to be built over time. As the strategy is being developed both shall consider different alternatives that may be available for service delivery that could be cost-effective. These might include contracting some form of the services out to another agency or firm. An alternative might also include the increased use of volunteers from the community. Perhaps the providing of some form of services to the surroundings of the County by contract could be explored. Augmenting revenue sources dedicated to the delivery of this service should also be considered.

2. Diablo Canyon Power Plant (DCPP) Site Visit on June 8

In anticipation ahead of this written report, the City Administrator will have met PG&E for a site visit to Diablo Canyon Power Plant (DCPP) on Thursday, June 8 ---- PG&E reached out to the City Administrator to obtain some required information from him to obtain the necessary security clearance for him to lead a team for this visit.

3. Guadalupe Cannabis Program Business Status

The Central Coast Processing Cannabis business is moving along. The Element 7 Retail Dispensary has submitted its Conditional Use Permit (CUP) and making tenant improvements, city staff will reach out to negotiate the community benefit agreement with Element 7, an initial draft to be completed by early July. On June 2nd, the Root One Retail Cannabis Dispensary submitted its CUP.

4. Royal Theater Japanese Citizen League Kick Off Talk

The Royal Theater TEAM are continually organizing Japanese Citizen League event! A very tentative flyer is being made (**See attachment 1**). The TEAM will likely be contacting the city to ask for some things like access to the Royal so they can tour it.

Just a heads up for now.

5. Recreation Economy for Rural Communities (RERC) Guadalupe Workshop – Tuesday, June 6 at 5:30 p.m.

At the time this report was submitted, the RERC Group met for the first post-RERC workshop Zoom call. The call took place on Tuesday, June 6. More to come on this.....

6. Roundtable Meeting – 6-2-2023 at 5 p.m.

At this monthly meeting, the group discussed the following topics:

1. Welcome and Quick Introductions
2. Announcements
 - a. Alejandra Mahoney, LADG:
 - i. Announcement of newly appointed Executive Director
 - b. Tiffany Gonzales, LADG:
 - i. LADG nominated as 2023 California Nonprofit of the Year by Senator Monique Limón
 - ii. Microenterprise Business Classes in Spanish to start Jun 13, 2023
 - iii. Notice of Community Participation Forum: 6th Cycle 2023-2031 Guadalupe Housing Element, Jun 22, 2023, at 6:30 PM
 - iv. Senior Luau Lunch, Jun 21, 2023
 - v. BEAD Conference
 - c. Erika Weber, Dunes Center:
 - i. In need of interns/educators for a 6-week (40 hours/week) summer camp. Contact Jenise Coates, education@dunescenter.org, for more information
 - ii. Annual Gala, Jul 15, 2023. Besides attendance, the Dunes Center needs raffle prizes and live and silent auction items (flyer)
 - d. Garret Matsuura, GBA:
 - i. In need of volunteers for the broadband survey
 - ii. GBA Monthly Meeting, Jun 7, 2023
 - iii. Introducing the Guadalupe Coalition of Nonprofits website
 - e. Hannah "Mira" Beyeler, LADG, GVPAC
 - i. Weekend-long celebration of the 100th anniversary of Cecil B. DeMille's film The 10 Commandments
3. Support to Facilitate Future Roundtable Meetings

7. Business Access Concerns (Between 9th and 10th Streets)

David Long, Title Officer with Fidelity National Title Company was going to obtain a title report to see if a portion of Pioneer Street allowed for public access to the rear of the businesses like the new Social Club. It was discovered from a copy of a Record of Survey from 1936 reflecting that Pioneer Street did not extend past 9th Street.

Mr. Long found dedications for Pioneer Street in the 1950 for portions of it south of the property in question. Since he could not find a record of a dedication or a map that created the street, he believes that street paper or otherwise existed in this area. Mr. Long suggested that the property owner reach out to the county surveyors' office to see if they can shed some light on the situation – by way of map dedication or by document. The assessor might have information as well – in regards as to why their map reflects it as abandoned.

8. Highways 1 and 166 Consolidated Project Update

On May 30, 2023, the Highway 166 Project Consolidation team met to review costs for the of the proposed \$30,000,000 project. Caltrans prepared a design memo which summarized analysis of the SBCAG and Pasadera traffic studies and assesses options for the Hwy 1/166 intersection configuration. The TEAM talked briefly about the design configuration of the Hwy 1/166 in our 30% consolidated plan and cost sharing.

9. Fee Schedule Committee Workshop 6-5-2023

On June 5, 2023, a fee schedule committee meeting was held. There were no final fee schedule amounts agreed upon. But the committee addressed items regarding the use of the facilities knowing that the city passed tax measures, which are to cover public safety, administration and parks and recreation. Since the city is quickly moving into budget considerations, the attendant issue is needed and should be resolved to prevent cancellation of programs and gym use which has been quite successful.

The following were in attendance:

1. Janice Davis, Finance Director
2. Todd Bodem, City Administrator
3. Hannah Sanchez, Recreation and Parks Manager
4. Emily Dreiling, Recreation and Parks Commission Member
5. Megan Lizalde, City Council Member
6. Ariston Julian, Mayor

This was the first meeting to discuss the fee schedule and costs associated with the use of city facilities. The committee directed the discussion points to be summarized in draft form to be presented to the committee in June and then the committee will recommend an updated fee schedule to the city council for future consideration.

10. June Monthly Grant Opportunities

More grant opportunities, **See attachment 2.**

11. 3CE \$250,000 Grant Received

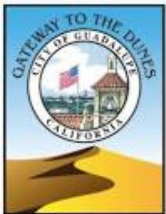
This grant is one of three grants the city received to purchase an electric bus, yeah!
See attachment 3.

Ventura County JACL TOUR & TALK: THE ROYAL THEATER, GUADALUPE, CA



Naomi Hirahara
Author
American Son

JULY 8



Presented with
help from the
City of
Guadalupe

Trip is made possible
through grants from
Keiro and the National
JACL Legacy Grant



REGISTRATION IS NOW OPEN!



The Royal Theater in Guadalupe, CA has been recently designated as a National Historic site. The theater was built by an Issei pioneer prior to World War II. Join us for a talk by Naomi Hirahara about the history of Japanese Americans in the city and take a tour of the Royal Theater hosted by the City of Guadalupe.

**BUS SEATING IS LIMITED SO PLEASE
REGISTER TO SAVE YOUR SEAT!
LUNCH WILL BE PROVIDED.**

TO REGISTER VISIT: WWW.VCJACL.ORG



MEMORANDUM

To: Todd Bodem, City Administrator, City of Guadalupe

From: Cori Takkinen, Vice President, Townsend Public Affairs, Inc.
Alex Gibbs, Grants Manager, Townsend Public Affairs, Inc.
Christine Rose, Grants Coordinator, Townsend Public Affairs, Inc.

Date: June 2, 2023

Subject: Grants and Funding Monthly Report

Overview

The purpose of this memo is to provide a monthly outline of upcoming funding opportunities and grant programs that could potentially meet the City's funding needs in the near future. This memo is not a comprehensive list of all grants that are currently available, but ones that you may be able to submit competitive applications for relevant priority projects.

Future Opportunities

This month, the Governor released the May Revision of the State's preliminary budget proposal, which traditionally reflects revenue data collected during tax season to inform how the State will plan to spend taxpayer dollars. At the beginning of the year, the Governor released his January budget proposal, which included a projected \$22 billion deficit. The May Revision reflects a growing deficit of \$31.5 billion—which could even be as high as \$34 billion according to analysis provided by the Legislative Analyst's Office. To balance spending levels, the Governor has proposed using a combination of funding deferrals, reversions of unused dollars, and shifts from the General Fund.

However, despite the deficit and proposed spending cuts, the Governor did note the work his Administration and the Legislature are doing to push forward statewide bonds for climate and behavioral health/homelessness funding. Currently, there are three proposed climate bonds moving through the legislative process that could provide billions of dollars for parks and open space projects, water infrastructure, wildfire prevention, clean energy, drought preparation, and workforce development, among other key climate-related areas. Should one of these bonds pass through the Legislature, it will be considered by voters in the upcoming statewide election. TPA advocates are working behind the scenes to ensure any bonds passed include specifically dedicated funding programs for priority projects.

State Capitol Office • 925 L Street • Suite 1404 • Sacramento, CA 95814 • Phone (916) 447-4086 • Fax (916) 444-0383
Federal Office • 600 Pennsylvania SE • Suite 207 • Washington, DC 20003 • Phone (202) 546-8696 • Fax (202) 546-4555
Southern California Office • 1401 Dove Street • Suite 330 • Newport Beach, CA 92660 • Phone (949) 399-9050 • Fax (949) 476-8215
Central California Office • 744 P Street • Suite 308 • Fresno, CA 93721 • Phone (949) 399-9050 • Fax (949) 476-8215
Northern California Office • 300 Frank Ogawa Plaza • Suite 204 • Oakland, CA 94612 • Phone (510) 835-9050 • Fax (510) 835-9030

Looking Ahead: Grant Program Highlights

Transportation

Name	Awards & Match	Description	Timeline
<p>Department of Transportation</p> <p><u>Charging and Fueling Infrastructure Discretionary Grant Program</u></p>	<p>Community Program: Min Award: \$500,000</p> <p>Max Award: \$15,000,000</p> <p>Match: Minimum 20%</p> <p>Corridor Program: Min Award: \$1,000,000</p> <p>No Max</p>	<p>The CFI Program is divided into two distinct grant funding categories:</p> <p>The <i>Community Program</i> provides \$350 million to strategically deploy publicly accessible EV charging infrastructure, and hydrogen, propane, or natural gas fueling infrastructure in communities. Infrastructure may be located on any public road or in other publicly accessible locations such as parking facilities at public buildings, public schools, and public parks, or in publicly accessible parking facilities owned or managed by a private entity.</p> <p>The <i>Corridor Program</i> provides \$350 million to strategically deploy publicly accessible EV charging infrastructure and hydrogen, propane, and natural gas fueling infrastructure along designated alternative fuel corridors (AFCs).</p>	<p>June 13, 2023</p>
<p>US Department of Transportation</p> <p><u>Safe Streets and Roads for All (SS4A)</u></p>	<p>Action Planning Grant Range: \$100,000 - \$10,000,000</p> <p>Implementation Grant Range: \$2,500,000 - \$25,000,000</p> <p>20% Match Required</p>	<p>The Safe Streets and Roads for All (SS4A) Program will provide grant funding to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users, including pedestrians; bicyclists; public transportation, personal conveyance, and micromobility users; motorists; and commercial vehicle operators.</p>	<p>July 10, 2023</p>
<p>California Transportation Commission</p> <p><u>Local Transportation</u></p>	<p>Max Award: \$50,000,000</p> <p>20% non-federal match required.</p>	<p>The primary objective of the Local Transportation Climate Adaptation Program is to provide support for eligible applicants as they develop and implement local surface transportation infrastructure</p>	<p>July 31, 2023</p>

<p><u>Climate Adaptation Program</u></p>		<p>projects to climate change effects, improve transportation and community resiliency to natural hazards and disasters, and advance environmental justice by directly benefitting climate-vulnerable, underserved, and under-resourced communities.</p>	
<p>US Department of Transportation</p> <p><u>Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program</u></p>	<p>Planning Grant: \$100,000 Minimum; No Max Award; No Match</p> <p>Resilience Improvement Grants: \$500,000 Minimum; No Max Award ; 20% Match</p>	<p>PROTECT Discretionary Grant Program makes available \$848 million to fund projects that will make the country's surface transportation system – including highways, public transportation, pedestrian facilities, ports, and intercity passenger rail – more resilient to the worsening impacts of climate change, while reducing long-term costs by minimizing demands for more expensive future maintenance and rebuilding. The program prioritizes innovative and collaborative approaches to risk reduction – including approaches that harness the power of nature to protect against flood, erosion, wave damage, and heat impacts.</p>	<p>August 18, 2023</p>
<p>Caltrans</p> <p><u>Reconnecting Communities: Highways to Boulevards Pilot Program</u></p>	<p>Planning Grant Range: \$200,000–\$2,000,000</p> <p>Construction Grant Range: \$3,000,000–\$100,000,000</p> <p>No Match Required</p>	<p>The goal of the RC:H2B Pilot Program is to reconnect communities harmed by transportation infrastructure, through community-supported planning activities and capital construction projects.</p>	<p>Summer/Fall 2023</p>

Public Safety

Name	Awards & Match	Description	Timeline
<p>Board of State and Community Corrections (BSCC)</p>	<p>Letter of Intent optional (May 15, 2023)</p>	<p>Funding is available to California city police departments, sheriff departments, and probation departments to support local law enforcement agencies in</p>	<p>July 7, 2023</p>

<p><u>Organized Retail Theft Prevention Grant</u></p>	<p>Medium Scope Category: Max Award: \$6,125,000</p> <p>Large Scope Category: Max Award: \$15,650,000</p> <p>No Match Required</p>	<p>preventing and responding to organized retail theft, motor vehicle or motor vehicle accessory theft, or cargo theft. Permissible uses of grant funds include, but are not limited to, purchase of technology or other equipment to help deter strategies for preventing or responding to crime.</p>	
<p>Firehouse Subs</p> <p><u>Firehouse Subs Grant Program</u></p>	<p>\$10,000 - \$ Average Award</p> <p>No Match Required</p>	<p>The Firehouse Subs Program provides funding to purchase equipment or provide training for firefighters in areas where the restaurant chain operates.</p>	<p>July 13, 2023</p>
<p>Leary Foundation</p> <p><u>Jeremiah Lucey Grant Program</u></p>	<p>Max Award: \$25,000</p>	<p>The Leary Firefighters Foundation awards grants to paid and volunteer fire departments for training, equipment, and technology.</p>	<p>LOI due August 1, 2023</p>
<p>California Governor's Office of Emergency Services (Cal OES)</p> <p><u>Hazard Mitigation Grant Program (HMGP)</u></p>	<p>Letter of Intent Required</p> <p>25% Match Required</p>	<p>The HMGP 2022 funding opportunity provides support for communities to implement mitigation activities to reduce risk to life and property from natural hazards. In California, natural hazards include wildfire, earthquake, drought, extreme weather, flooding, and other impacts of climate change. HMGP funding can also support the development of Local Hazard Mitigation Plans (LHMP) and project scoping activities.</p>	<p>August 4, 2023</p>
<p>Department of Homeland Security (DHS)</p> <p><u>State and Local Cybersecurity Grant Program</u></p>	<p>Min Award: \$500,000</p> <p>No Max Award</p> <p>Match Required</p>	<p>The goal of SLCGP is to assist SLT governments with managing and reducing systemic cyber risk. For Fiscal Year (FY) 2022, applicants are required to address how the following program objectives will be met in their applications: Objective 1: Develop and establish appropriate governance structures, including developing, implementing, or revising</p>	<p>TBD 2023</p>

		<p>cybersecurity plans, to improve capabilities to respond to cybersecurity incidents and ensure continuity of operations.</p> <p>Objective 2: Understand their current cybersecurity posture and areas for improvement based on continuous testing, evaluation, and structured assessments.</p> <p>Objective 3: Implement security protections commensurate with risk.</p> <p>Objective 4: Ensure organization personnel are appropriately trained in cybersecurity, commensurate with responsibility.</p>	
<p>USDA</p> <p><u>Community Wildfire Defense Grant</u></p>	<p>Max Award \$10 million</p> <p>Match: 10-25%</p>	<p>This program, which was authorized by the Bipartisan Infrastructure Law, prioritizes at-risk communities in an area identified as having high or very high wildfire hazard potential, are low-income, or have been impacted by a severe disaster that affects the risk of wildfire. The program provides funding to communities for two primary purposes:</p> <ul style="list-style-type: none"> • Develop and revise Community Wildfire Protection Plans (CWPP). • Implement projects described in a Community Wildfire Protection Plan that is less than ten years old. 	<p>TBD – NOFO Expected Early June</p>
<p>Gary Sinise Foundation</p> <p><u>Strengthen our Defenders Grant</u></p>	<p>No Min/Max</p> <p>No Match</p>	<p>Through the Gary Sinise Foundation's First Responders Outreach, we provide help to critical funding for emergency relief, training, and essential equipment to ensure these heroes perform to the best of their abilities.</p>	<p>Ongoing</p>

Parks and Recreation

Name	Awards & Match	Description	Timeline
California Department of Parks and Recreation <u>Habitat Conservation Fund (HCF)</u>	No Min Award Max Award: \$2,000,000 50% Match Required	The Habitat Conservation Fund provides grants to local entities to protect fish, wildlife, and native plant resources, to acquire or develop wildlife corridors and trails, and to provide for nature interpretation programs and other programs which bring urban residents into park and wildlife areas.	June 15, 2023
California Department of Parks and Recreation <u>Recreational Trails Program (RTP)</u>	No Min. Award Max Award: \$2,000,000 12% Match Required	Administered by the Department of Parks and Recreation and the California Department of Transportation, the program provides funding for recreational trails and trails-related projects.	June 15, 2023
California Department of Parks and Recreation <u>Outdoor Equity Program</u>	Min Award: \$20,000 Max Award: \$700,000 No Match Required	Awarded through the new Outdoor Equity Grants Program, the funding helps establish hubs for local activities and trips to natural areas for underserved communities. The program also empowers youth and families with outdoor leadership education, career pathways, environmental justice engagement, and access to nature.	Draft guidelines to be released Spring 2023, with a Fall 2023 deadline

Arts/Humanities

Name	Awards & Match	Description	Timeline
CalHumanities <u>Humanities for All Quick Grant</u>	Min Award: \$1,000 Max Award: \$5,000 No Match Required	Quick Grants are awarded three times a year to small-scale public humanities programs and projects which take place within one year from the award date. Projects should be grounded in the humanities, show potential to provide high quality humanities learning experiences for participants and audiences, and demonstrate capacity for successful implementation.	Opens June 2023

<p>National Endowment for the Arts</p> <p>Our Town</p>	<p>Min Award: \$25,000</p> <p>Max Award: \$150,000</p> <p>Minimum non-federal match equal to the grant amount required.</p>	<p>Our Town is the NEA's creative placemaking grants program. Through project-based funding, the program supports activities that integrate arts, culture, and design into local efforts that strengthen communities over the long term. Competitive projects are responsive to unique local conditions, authentically engage communities, center equity, advance artful lives, and lay the groundwork for long-term systems change. These projects have a required partnership component.</p>	<p>Part 1 Grants.gov submission due August 3, 2023</p> <p>Part 2 Applicant Portal submission open from August 10–17, 2023</p>
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Community Development

Name	Awards & Match	Description	Timeline
<p>California Interagency Council on Homelessness</p> <p>Encampment Resolution Fund</p>	<p>Total Program Funding available: \$50,000,000</p>	<p>These grant program funds are available to assist local jurisdictions in ensuring the wellness and safety of people experiencing homelessness in encampments by providing services and supports that address their immediate physical and mental wellness and result in meaningful paths to safe and stable housing. Projects also focus on sustainable restoration of public spaces to their intended uses while safeguarding the needs of the unhoused people seeking shelter.</p>	<p>June 30, 2023</p>
<p>CA Department of Housing and Community Development</p> <p>Project Homekey Round 3</p>	<p>Project Max Varies</p> <p>No Match Required</p>	<p>Project Homekey is an opportunity for state, regional, and local public entities to develop a broad range of housing types, including but not limited to hotels, motels, hostels, single-family homes and multifamily apartments, adult residential facilities, and manufactured housing, and to convert commercial properties and other existing buildings to Permanent or Interim Housing.</p>	<p>Application Opens April 24, 2023 (first-come, first-serve)</p> <p>Deadline July 28, 2023</p> <p>Pre-application Project survey is required.</p>

<p>Strategic Growth Council</p> <p><u>Community Resilience Centers (CRC) Program</u></p>	<p>Three types of grants available:</p> <p>Planning \$100,000–\$500,000</p> <p>Project Development \$500,000–\$5,000,000</p> <p>Implementation \$1,000,000–\$10,000,000</p>	<p>SGC's CRC program will fund planning, development, construction, and upgrades of neighborhood-level Community Resilience Centers to provide shelter and resources during climate and other emergencies, such as extreme heat events and poor air quality days. The program will also fund ongoing year-round community services and programs, such as food distribution and workforce development training, that build overall community resilience.</p>	<p>June 2023: Application Pre-Proposals Due (Implementation Grants only)</p> <p>September 2023: Final Application Due</p>
<p>WalMart</p> <p><u>Local Community Grant Program</u></p>	<p>Min Award: \$250</p> <p>Max Award: \$5,000</p>	<p>The Local Community Grant program funds projects in the areas of Community/Economic Development, Diversity/Inclusion, Education, Environmental Sustainability, Health and Human Service, Hunger Relief, Public Safety, Quality of Life. Organizations may submit a total number of 25 applications and/or receive up to 25 grants within the 2022 grant cycle.</p>	<p>Ongoing</p>

Remittance Info: Inv #2023 MDHD EV

Central Coast Community Energy
70 Garden Court
Suite 300
Monterey, CA 93940
18774552223

JPMorgan Chase Bank, N.A.
Verify: 888-237-9615
90-7162/3222

0071213653

5/31/2023

ATTACHMENT 3

PAY TO THE CITY OF GUADALUPE
ORDER OF

\$ 250000.00

Two Hundred Fifty Thousand and 00/100

DOLLARS

VOID AFTER 90 DAYS



4_8684
CITY OF GUADALUPE
918 OBISPO STREET
ATTN: FINANCE DEPT
GUADALUPE, CA 93434

John R. [Signature]
Bill.com, LLC, Issuer




⑈0071213653⑈ ⑆322271627⑆ 215376176⑈

From: Central Coast Community Energy
Pay To: CITY OF GUADALUPE

Date: 5/31/2023
Check #: 71213653

Invoice #	Bill Amount	Payment Amount
2023 MDHD EV	\$250,000.00	\$250,000.00
Total		\$250,000.00



Central Coast Community Energy
CLEAN ENERGY. LOCAL CONTROL.

5/25/2023

ATTN: Finance Dept
City of Guadalupe
918 Obispo St.
Guadalupe, CA 93434

Subject: CCCE Member Agency Medium and Heavy Duty (MDHD) Vehicle Electrification Program Incentive Payment


Enclosed with this letter is a check for in the amount of \$250,000, which is paid to the City of Guadalupe for its purchase of an all-electric Municipal Transit Bus. This payment is made in accordance with the terms and conditions of the 3CE MDHD Vehicle Electrification Program, for which the City received an award in June, 2022.

Please let us know if you should have any questions or concerns.

Thank you,

[Signature]
Dan Berfold, Manager of Energy Programs
Direct: (831) 641-7301
DBerfold@3CE.org

Central Coast Community Energy

3Cenergy.org  888.909.6227 info@3Ce.org

70 Garden Court Suite 300, Monterey, CA 93940 71 Zaca Lane, Suite 140, San Luis Obispo, CA 93401



JobID D9A658, PieceID 008684, Page 01 of 01, Feed Inserts 00000000, File Page 92333 of 12228



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 13, 2023

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney,
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Guadalupe Benefit Assessment District No. 1 (FY 2023-24) – Public Hearing

RECOMMENDATION:

It is recommended that the City Council conduct a public hearing to provide all present with an opportunity to speak regarding the assessments for the Guadalupe Benefit Assessment District No. 1 and that the City Council adopt Resolution No. 2023-48 setting the proposed assessments.

DISCUSSION:

City Council is responsible for levying assessments based upon prior year costs and estimated future costs for lighting and landscaping in the Point Sal Dunes and Riverview subdivisions of the Guadalupe Benefit Assessment District No. 1. Benefit assessments are established to cover the estimated annual costs for Fiscal Year 2023-2024. In compliance with Section 6066 of the Government Code, benefit assessments require a public hearing.

FISCAL IMPACT:

The Guadalupe Benefit Assessment District No. 1 Fixed Charges Report for Fiscal Year 2023-2024 has been prepared to detail the estimated FY 2023-24 annual costs for the Guadalupe Benefit Assessment District No. 1. (See **Attachment 2**). The anticipated FY 2023-24 costs are \$17,726.66 for Point Sal Dunes and \$6,020.00 for Riverview. The proposed costs per parcel are as follows (does not include County Administrative fee of \$1.00 per parcel).

Riverview (50 parcels)	Per Parcel Assessment:	\$120.40
Point Sal Dunes (254 parcels)	Per Parcel Assessment:	\$ 69.79

The proposed assessments for Point Sal Dunes and Riverview are unchanged from last year.

ATTACHMENTS:

1. Resolution No. 2023-48
2. Exhibit A
3. Property Tax Roll 23-24 Fund 0641

RESOLUTION NO. 2023-48**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE CONFIRMING LIGHTING AND LANDSCAPING CHARGES FOR THE GUADALUPE BENEFIT ASSESSMENT DISTRICT NO. 1 AND AUTHORIZING THE SANTA BARBARA COUNTY AUDITOR'S OFFICE TO COLLECT SAID BENEFIT ASSESSMENTS FOR THE 2023-2024 TAX YEAR**

WHEREAS, Guadalupe Benefit Assessment District No. 1 ("District") was established by City Council Resolution No. 91-945 on February 11, 1991; and

WHEREAS, the boundaries of said District were expanded by Resolution Nos. 91-978, 92-09, and 94-31; and

WHEREAS, said District was established for the purposes of providing street lighting, landscape maintenance, drainage maintenance, and other purposes within the District; and

WHEREAS, pursuant to Government Code §54716, a written report containing a description of the parcels in the Guadalupe Benefit Assessment District No. 1 and the amount of the assessments based on the estimated benefit for such parcels has been prepared and was filed with the City Clerk of the City of Guadalupe; and

WHEREAS, the Council designated Tuesday, June 13, 2023, at the hour of 6:00 p.m. in the Council Chambers, 918 Obispo Street, Guadalupe, California as the time and place for the hearing of protests and objections in relation to said assessments; and

WHEREAS, notice of said hearing was duly posted and published, and affidavits of said posting and publication have been duly filed; and

WHEREAS, Government Code §54716(d) provides that at said hearing the City Council shall hear and consider all protests and at the conclusion of the hearing the City Council may adopt, revise, change, or modify any assessment and shall make its determination by Resolution upon each proposed assessment described in the said report; and

WHEREAS, the Auditor of Santa Barbara County requires that each year a resolution be passed which identifies the amount to be charged as an annual assessment; and

WHEREAS, the City Engineer of the City of Guadalupe has determined that the estimated lighting and landscaping costs with administration for Fiscal Year 2023-2024 will be Six Thousand Twenty Dollars exactly (\$6,020.00) for the Riverview Subdivision and Seventeen Thousand Seven Hundred Twenty Six Dollars and Sixty-six Cents (\$17,726.66) for Point Sal Dunes Subdivision.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe does hereby:

SECTION 1. Allocate the Six Thousand Twenty Dollars exactly (\$6,020.00) for the Riverview Subdivision among Fifty (50) parcels at the assessment rate of One Hundred Twenty Dollars and Forty Cents (\$120.40) per parcel and the Seventeen Thousand Seven Hundred Twenty Six Dollars and Sixty-six Cents (\$17,726.66) for Point Sal Dunes Subdivision among

Two Hundred Fifty-Four (254) parcels at the assessment rate of Sixty-Nine Dollars and Seventy-Nine Cents (\$69.79) as outlined in the 2023-2024 Guadalupe City Assessment District No. 1 Fixed Charges Report (attached hereto as Exhibit "A"); and

SECTION 2. Direct the Santa Barbara County Auditor Controller's office to collect said benefit assessments for the 2023-2024 tax year at the same time and in the same manner as the general tax levy for the County of Santa Barbara as set forth in Government Code §54716.

SECTION 3. Authorize the City Clerk to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of June 2023 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

RECUSED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being C.C. **Resolution No. 2023-48**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 13, 2023, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

EXHIBIT "A"

City of Guadalupe

**Benefit Assessment District No. 1
Fixed Charges Report**

FY 2023-24

City of Guadalupe

**Benefit Assessment District No. 1
FY 2023-24**

**RIVERVIEW
(Phase I)**

**Estimated Lighting and Landscaping
Operation, Maintenance, and Replacement Costs
July 1, 2023 through June 30, 2024**

This report provides the estimated annual costs for benefit assessment district administration, landscape maintenance, and street lighting for Riverview (Phase I) for FY 2023-24. PG&E street lighting costs are based on Rate Schedule LS-1.

There are 50 parcels within Riverview (Phase I). Each is assessed equally.

**RIVERVIEW
(Phase I)**

**Estimated Costs
July 1, 2023 through June 30, 2024**

Overhead Costs:

Overhead costs include Administration, Public Works, and Finance Department oversight, monthly payment of invoices, preparation of the annual cost study, presentation of cost study to City Council at a properly noticed Public Hearing, interaction with the Santa Barbara County Auditor-Controller's office, and review and sign-off on the annual cost study per State law. Also included is an allowance for street light replacement and a pro-rated cost of liability insurance for the district.

Administration/Finance per Cost Allocation Study	543.00
Allowance for Street Light Replacement	300.00
City Engineer	550.00
Liability Insurance	159.00
Overhead Costs	\$ 1,552.00

Landscape Maintenance Costs:

The City will either use City staff or contract with a landscaping firm to maintain the district's street landscaping. The landscaping uses an irrigation system. Periodically, plants, trees, and shrubs need to be replaced.

Item	Total
Contract with landscaping firm or City staff for maintenance of street landscaping	1209.00
Irrigation water (per City records)	100.00
Allowance for replacement of plants, trees, and shrubs	678.60
Annual Landscape Costs:	\$ 1,987.60

Street Lighting Costs:

Estimated annual costs for street lighting based on PG&E Rate Schedule LS-1.

	<u>Number of Street Lights</u>	<u>Rate/Year</u>	<u>Total</u>
Riverview	15	\$165.36	\$2,480.40

TOTAL ESTIMATED ANNUAL COST: \$6,020.00

COST PER PARCEL (\$6,020.00 / 50 Parcels) \$120.40

City of Guadalupe
Benefit Assessment District No. 1
FY 2023-24

POINT SAL DUNES
(Phases I, II, III, IVa, IVb, IVc, Va, and Vb)

Estimated Lighting and Landscaping
Operation, Maintenance and Replacement Costs
July 1, 2023 through June 30, 2024

This report provides the estimated annual costs for Benefit Assessment District administration, landscape maintenance, and street lighting for Point Sal Dunes (Phases I, II, III, IVa, IVb, IVc, Va, and Vb) for 2023-24. PG&E street lighting costs are based on Rate Schedule LS-1.

There are 254 parcels within Point Sal Dunes (Phases I, II, III, IVa, IVb, IVc, Va, and Vb). Each is assessed equally.

**POINT SAL DUNES
(Phases I, II, III, IVa, IVb, IVc, Va, and Vb)**

**Estimated Costs
July 1, 2023 through June 30, 2024**

Overhead Costs:

Overhead costs include Administration, Public Works, and Finance Department oversight, monthly payment of invoices, preparation of the annual cost study, presentation of cost study to City Council at a properly noticed Public Hearing, interaction with the Santa Barbara County Auditor-Controller's office, and review and sign-off on the annual cost study per State law. Also included is an allowance for street light replacement and a pro-rated cost of liability insurance for the district.

Administration/Finance per Cost Allocation Study	1628.00
Allowance for Street Light Replacement	800.00
City Engineer	950.00
Liability Insurance	481.00
Admin/Finance/Public Works/Water staffing costs	\$ 3,859.00

Landscape Maintenance Costs:

The City will either use City staff or contract with a landscaping firm to maintain the district's street landscaping. The landscaping uses an irrigation system. Periodically, plants, trees, and shrubs need to be replaced.

Item	Total
City staff or contract with landscaping firm for maintenance of street landscaping	4815.00
Irrigation water (per City records)	875.00
Allowance for replacement of plants, trees, and shrubs	1728.62
Estimated Annual Landscape Costs:	\$ 7,418.62

Street Light Electrical Costs:

Estimated annual costs for street lighting based on PG&E Rate Schedule LS-1.

	<u>Number of Street Lights</u>	<u>Rate/Year</u>	<u>Total</u>
Pt. Sal Dunes (all 8 Phases)	39	\$165.36	\$6,449.04
<u>TOTAL ESTIMATED ANNUAL COST:</u>			\$17,726.66
<u>COST PER PARCEL (\$17,726.66 / 254 Parcels)</u>			= \$69.79

District Name: Guadalupe Benefit Assessment District #1
Description: Fund 0641, Lighting and Landscaping
Tax Year: 2023-24
Contact Person: City Administrator, (805) 356-3891
Total # of Assessments: 304
Total Assessment Amount: \$23,746.66

0641	113-380-001	69.79
0641	113-380-002	69.79
0641	113-380-003	69.79
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0641	113-440-036	69.79
0641	113-440-037	69.79
0641	113-440-038	69.79
0641	113-440-039	69.79



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 13, 2023

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney,
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Guadalupe Lighting District (FY 2023 – 24) – Public Hearing

RECOMMENDATION:

it is recommended that the City Council conduct a public hearing to provide all present with an opportunity to speak regarding the assessments for the Guadalupe Lighting District and that the City adopt Resolution No. 2023-49 setting the proposed assessments.

DISCUSSION:

Benefit assessments are levied for the Guadalupe Lighting District to cover the annual costs of street lighting. The Guadalupe Lighting District is a subsidiary district of the City of Guadalupe. Administration of the district is the responsibility of the City. In compliance with section 6066 of the Government Code, benefit assessments require a public hearing.

FISCAL IMPACT:

The City Engineer has prepared an estimate of the annual costs for the Guadalupe Lighting District based on the Guadalupe Lighting Report. (See **Attachment 2**). Since the Lighting District also receives property tax, the annual cost to be covered by the benefit assessment is \$7,205.91 in 2023 – 24.

The amount charged for parcel within the Lighting District varies based on the type of parcel – apartment, home, commercial, industrial, and so forth. The amount charged for parcel was established with the Lighting District. The proposed 2023 – 24 rates will vary from \$2.40 (vacant land) to \$28.72 (heavy commercial). Rates are unchanged from last year.

Rates	18/19	19/20	19/20	20/21	21/22	22/23	23/24
Heavy Commercial	\$73.53	\$28.72	\$28.72	\$28.72	\$28.72	\$28.72	\$28.72
Industrial/Light Commercial	\$49.71	\$19.46	\$19.46	\$19.46	\$19.46	\$19.46	\$19.46
MF Residential/ Apartments	\$25.94	\$10.16	\$10.16	\$10.16	\$10.16	\$10.16	\$10.16
Churches	\$18.01	\$7.05	\$7.05	\$7.05	\$7.05	\$7.05	\$7.05
SF Residential	\$10.08	\$3.95	\$3.95	\$3.95	\$3.95	\$3.95	\$3.95
Vacant land	\$6.15	\$2.40	\$2.40	\$2.40	\$2.40	\$2.40	\$2.40

ATTACHMENTS:

1. Resolution No. 2023-49
2. Exhibit A
3. Property Tax Roll 23-24 Fund 2686

RESOLUTION NO. 2023-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE CONFIRMING STREET LIGHTING CHARGES FOR THE GUADALUPE LIGHTING DISTRICT AND AUTHORIZING THE SANTA BARBARA COUNTY AUDITOR'S OFFICE TO COLLECT SAID BENEFIT ASSESSMENT FOR THE 2023-2024 TAX YEAR

WHEREAS, the City of Guadalupe has established a benefit assessment district known as the Guadalupe Lighting District ("District"); and

WHEREAS, said District was established to provide street lighting within the District; and

WHEREAS, pursuant to Government Code §54716, a written report containing a description of the parcels in the District and the amount of assessments based on the estimated benefit for such parcels has been prepared and filed with the City Clerk of the City of Guadalupe; and

WHEREAS, the City Council designated Tuesday, June 13, 2023, at the hour of 6:00 p.m. in the Council Chambers, 918 Obispo Street, Guadalupe, California as the time and place for the hearing of protests and objections in relation to said assessment; and

WHEREAS, notice of said hearing was duly posted and published, and affidavits of said posting and publication have been duly filed; and

WHEREAS, Government Code §54716(d) provides that at said hearing the City Council shall hear and consider all protests and at the conclusion of the hearing the City Council may adopt, revise, change, or modify any assessment and shall make its determination by resolution upon each proposed assessment described in the said report.

WHEREAS, the Auditor of Santa Barbara County requires that each year a resolution be passed which identifies the amount to be charged as an annual assessment; and

WHEREAS, the City Engineer of the City of Guadalupe has determined that the estimated lighting costs with administration for Fiscal Year 2023-2024 will be Three Hundred Seventy-one Thousand Eight Hundred Fifty-three Dollars and Eighty-nine Cents (\$371,853.89), Two Hundred Nine Thousand Four Hundred Ninety-five Dollars and Ninety-eight Cents (\$209,495.98) will be paid from fund balance, One Hundred Fifty-five Thousand One Hundred and Fifty-two Dollars (\$155,152.00) will be paid by property tax revenue received, and Seven Thousand Two Hundred Five Dollars and Ninety-one Cents (\$7,205.91) of these costs need to be allocated to parcels within the Guadalupe Lighting District.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe does hereby:

SECTION 1. Confirm and levy the benefit assessment outlined in the Guadalupe Lighting District Report for Fiscal Year 2023-24 (attached hereto as Exhibit "A"); and

SECTION 2. Distribute that assessment to each parcel in the district based on type of use, as follows:

Type of Use	# of Parcels	Assess. per Parcel	Total Assess.
Heavy Commercial	1	\$28.72	\$28.72
Industrial/Light Commercial	73	\$19.46	\$1,420.58
MF Residential/Apartments	116	\$10.16	\$1,178.56
Churches	10	\$7.05	\$70.50
SF Residential	1,081	\$3.95	\$4,269.95
Vacant land	99	\$2.40	\$237.60
Total	1,380		\$7,205.91

SECTION 3. Direct the Santa Barbara County Auditor Controller’s office to collect said benefit assessments for the 2023-2024 tax year at the same time and in the same manner as the general tax levy for the County of Santa Barbara as set forth in Government Code §54716.

SECTION 4. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of June 2023 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being C.C. **Resolution No. 2023-49**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 13, 2023, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

EXHIBIT "A"

**City of Guadalupe
Guadalupe Lighting District Report
FY 2023-24**

City of Guadalupe

Lighting District

FY 2023-24

**Street Lighting Installation, Operation,
Maintenance, and Replacement Costs**

July 1, 2023 through June 30, 2024

This report provides the estimated annual PG&E Street Lighting costs, miscellaneous electrical costs, and assessment district administrative costs for 2023-24. Street Lighting costs are based on PG&E Rate Schedule LS-1.

City of Guadalupe

Lighting District

Estimated Costs
July 1, 2023 through June 30, 2024

Administrative/Finance/Public Works/Water Department Staffing Costs:

Administration, Public Works, and Finance costs include general oversight, monthly payment of invoices, preparation of the annual cost study and presentation to Council during a properly noticed Public Hearing, interaction with the Santa Barbara County Auditor-Controller's office, review and sign-off on the annual cost study and interaction with PG&E concerning non-functioning street lights.

Administration/Finance	6,547.00
Street Light Installation/Replacement Project	300,000.00
City Engineer	1,474.33
Liability Insurance	1,800.00
Overhead Costs	\$ 309,821.33

Street Lighting Costs:

Estimated street lighting costs for the period July 1, 2023 through June 30, 2024 based on PG&E Rate Schedule LS-1. There are 271 street lights in the Lighting District.

<u>Number of Street Lights</u>	<u>Rate/Year</u>	<u>Total</u>
271	\$165.36	\$44,812.56

Lighting Installation Costs:

Guadalupe Lighting District funds may be used for parks lighting. \$300,000.00 is budgeted for installation of lighting as part of the Central Park Renovation Project. \$209,495.98 from the cash balance from the Guadalupe Lighting District will be applied to this project.

Miscellaneous Electrical Costs:

The Lighting District pays the electrical costs for the Katayama Clock, the downtown parking lot, and the Amtrak depot. Estimated electrical costs for the period July 1, 2023 through June 30, 2024.

<u>Item</u>	<u>Months</u>	<u>Per Month</u>	<u>Total</u>
Katayama Clock	12	\$25.00	\$300.00
Parking Lot	12	\$910.00	\$10,920.00
Amtrak Depot	12	\$500.00	\$6,000.00
Total			\$17,220.00

Total Annual Costs	\$371,853.89
Less Property Taxes	(\$155,152.00)
Less Fund Balance (fund balance as of 4/30/2023 = \$358,974.01)	\$209,495.98
<u>Annual Cost to be covered by Assessment</u>	<u>\$7,205.91</u>

District Name:	Guadalupe Lighting District
Description:	Fund 2686, Street Lighting
Tax Year:	2023-24
Contact Person:	City Administrator, (805) 356-3891
Total # of Assessments:	1380
Total Assessment Amount:	\$7,205.91

FundNumber	ParcelNumber	Amount
2686	113-030-055	10.16
2686	113-030-059	2.4
2686	113-320-001	3.95
2686	113-320-002	3.95
2686	113-320-003	3.95
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REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 13, 2023

Todd Bodem

Prepared by:

Todd Bodem, City Administrator

SUBJECT: Community Benefit Agreement between the City of Guadalupe and Central Coast Processing LLC.

RECOMMENDATION:

That the City Council adopt Resolution No. 2023-50, approving the Community Benefit Agreement by and between the City of Guadalupe, a municipal corporation of the State of California (“City”) and Central Coast Processing LLC, a California corporation (“CCP”), located at 151 Obispo Street, Guadalupe, CA 93434 (the “Site”).

BACKGROUND:

On May 25, 2021, the City Council adopted Ordinance No. 2021-494 (“the Cannabis Ordinance”), establishing Chapter 9.22 of the Guadalupe Municipal Code (“GMC”) relating to the operation of commercial cannabis business activity in the City of Guadalupe. The Cannabis Ordinance establishes the operational requirements with which all commercial cannabis businesses in the City must comply.

Along with meeting the requirements of the Cannabis Ordinance, the operator of each cannabis business must also enter into a community benefit agreement with the City setting forth additional terms and conditions under which the cannabis facility will operate. Such additional terms and conditions may include, but are not limited to, providing public outreach and education, community service, payment of fees and other charges as mutually agreed, and other terms and conditions to protect and promote the public health, safety and welfare of the City and its residents.

On January 6, 2022, CCP submitted an application to the City of Guadalupe for a cannabis business consisting of a microbusiness license located at 151 Obispo Street. A cannabis microbusiness is allowed to operate 3 or more different types of commercial cannabis activities from a single premises and under a single license from the Department of Cannabis Control. CCP’s proposed operations include the processing of raw cannabis flower or leaf, non-volatile manufacturing, and distribution.

As a part of the application vetting and selection process, CCP was required to include in its application a description of the community benefits it was willing to offer to the City. CCP’s application was vetted

by the City Administrator and presented to the City Council for final selection and authorization to complete the process for obtaining a cannabis business permit.

DISCUSSION:

The proposed community benefits being offered by CCP have been incorporated into the attached Community Benefit Agreement (“the Agreement”). If approved by the Council, the enumerated community benefits shall become enforceable conditions of approval and made part of the Cannabis Business Permit (CBP) granted to CCP. Any breaches of this Agreement shall be deemed violations of CCP’s CBP.

The community benefits being proposed by CCP are summarized below and are described in greater detail in the attached Agreement.

Public Benefit Fee

The business shall be subject to a fee of two percent (2.0%) on the gross receipts of all commercial cannabis activities including cultivation processing, manufacturing, and/or distribution. The obligation to pay the Public Benefit fee shall cease if the City of Guadalupe implements a voter-approved cannabis business tax in the future.

Community Benefits

CCP shall implement its Community Benefit Program within 3 months of the effective date of the Agreement and shall maintain that program for the entire term of the Agreement. The Community Benefit Program include all the following required benefits:

- CCP shall take quantifiable steps to establish and maintain high standards for quality and ethics.
- CCP shall establish and maintain a cannabis security cooperative to provide specialized training in security positions for licensed cannabis businesses.
- CCP shall recruit and hire local Guadalupe residents trained by the cooperative to work in security positions at their facility and/or shall help trainees to obtain employment at other licensed cannabis businesses in the area.
- CCP shall engage in efforts to encourage other licensed cannabis businesses in the area to buy or employ products and services from local businesses and vendors within the City of Guadalupe.
- CCP shall require its vendors to buy or employ products and services from local merchants within the City of Guadalupe and/or shall help local merchants understand what products and services are needed so that they may seek to offer them.
- CCP shall organize and host one or more cannabis jobs and career fairs each year to allow licensed cannabis businesses within the area to engage with local talent and labor who

may be seeking employment. Such jobs and career fairs shall be free and open to the public.

- CCP shall donate 1% of its profits from all commercial cannabis activities to provide financial support to local charities, community groups and non-profit organizations.
- CCP shall take tangible steps to encourage other licensed cannabis businesses to fund local charities, community groups and non-profit organizations as an organized unit.
- CCP shall take quantifiable steps to provide for professional and/or career advancement or on-site job training that are above normal expectations for similar businesses.
- CCP shall take quantifiable steps to provide a direct and positive impact on community residents. Such positive impacts shall include providing jobs for minorities and veterans from the City of Guadalupe and surrounding communities.

FISCAL IMPACT:

Once the business commences operations, the City will receive a positive impact on its revenue from the commercial cannabis businesses. The business will be subject to a fee of 2% on the gross receipts of all commercial cannabis activities including cultivation, processing, manufacturing, and/or distribution. Local nonprofits will also receive a community benefit as stated above.

ATTACHMENTS:

1. Community Benefit Agreement
2. Resolution No. 2023-50 approving the Community Benefit Agreement between the City of Guadalupe and Central Coast Processing LLC.

RECORDING REQUESTED BY,
AND WHEN RECORDED, MAIL TO:
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434
Attn: Todd Bodem, City Administrator

COMMUNITY BENEFIT AGREEMENT

This Community Benefit (“Agreement”) is made and entered into this 13th day of June 2023, by and between the City of Guadalupe, a municipal corporation of the State of California (“City”) and Central Coast Processing LLC, a California corporation (“Operator”), located at 151 Obispo Street, Guadalupe, CA 93434 (the “Site”). City and Operator may be referenced herein as “Party” or collectively as “Parties”.

RECITALS

- A. On May 25, 2021, by Ordinance No. 2021-494, the City Council adopted Chapter 9.22 of the Guadalupe Municipal Code (“GMC”) relating to the operation of commercial cannabis business activity.
- B. On January 6, 2022, Operator submitted an application to the City of Guadalupe for a cannabis business consisting of a microbusiness license located at 151 Obispo Street, Guadalupe, CA 93434. Proposed microbusiness operations included manufacturing (non-volatile), cultivation (processing-only) and distribution activities.
- C. Pursuant to the process established in Chapter 9.22 of the GMC and in accordance with the Application Procedures and Guidelines for a Commercial Cannabis Business Permit adopted by the City Council, the Operator’s application was vetted by the City Administrator, and presented to the City Council for final selection and authorization to complete the process for obtaining a cannabis business permit (“CBP”).
- D. As part of the application vetting and selection process, the Operator was required to include in its application a description of the community benefits it was willing to offer to the City and its citizens for the opportunity to open and operate a cannabis business in the City.
- E. Pursuant to Section 9.22.110 of the GMC, “any community benefits that a cannabis business agrees to provide shall be incorporated into the terms and conditions under which the cannabis business will operate with the City's approval, if and when a cannabis business permit is issued.”
- F. Furthermore, pursuant to Section 9.22.370 of the GMC, “prior to operating in the City and as a condition of issuance of a cannabis business permit, the operator of each cannabis facility shall enter into an operational or community benefit agreement with the City setting forth the terms and conditions under which the cannabis facility will operate that are in addition to the requirements of this chapter, including, but not limited to, public outreach and education, community service, payment of fees and other charges as mutually agreed, and such other terms and conditions that will protect and promote the public health, safety and welfare.”
- G. Operator’s application included a description of such community benefits and this Agreement is being entered into to memorialize that commitment. This Agreement and its terms and conditions are incorporated into the conditions of approval made part of the CBP granted to the Applicant, and the Applicant’s breaches of this Agreement shall be deemed violations of said CBP.

- H. This Agreement satisfies the condition of issuance set forth in Sections 9.22.110 and 9.22.370 of the GMC.
- I. On June 13, 2023, the City Council reviewed, considered, and adopted Resolution No. 2023-50 approving this Agreement.

AGREEMENT

- 1. Recitals. The Recitals set forth above are incorporated herein as if fully set forth in this Agreement.
- 2. Exhibits. The following “Exhibits” are attached and incorporated into this Agreement:

Designation	Description
Exhibit A	Physical location of the Operator’s Business Operations
Exhibit B	Public Benefit Fee Terms
Exhibit C	List of Charities, Community Groups, and Non-Profits

- 3. Definitions. All definitions appearing in Section 9.22.060 of the GMC are hereby incorporated by reference. In addition, the following terms shall have the meanings specified below when used in this Agreement:
 - a. Agreement—This Operating Agreement between the City and Operator, inclusive of all Exhibits attached hereto.
 - b. Annual – Once every year, beginning one year after issuance of the cannabis business permit.
 - c. Applicable Law—All applicable federal, state, regional, and local statutes, regulations, and rules including the Uniform Building Code and other Uniform Codes, the California Environmental Quality Act, the City’s ordinances, resolutions, rules, and regulations, as each statute, regulation, rule, Code, ordinance, and resolution may be amended from time to time, excluding such federal law which may conflict with state or local laws authorizing cannabis businesses or operations.
 - d. Business Operations—The cannabis business operated at the Site by Operator, its officers, officials, employees, agents, and consultants, as approved by the City Council, and as subject to the terms and conditions of this Agreement.
 - e. Fees—All charges, expenses, costs, monetary exactions, and any other monetary obligations imposed on Operator by City, other than assessments or regular or special taxes, and not limited to fees paid pursuant to this Agreement.
 - f. Major Amendment—Any modification to this Agreement that makes a substantive change, modification, or deviation in the terms of this Agreement or any Exhibits hereto.
 - g. Minor Amendment—Any modification to this Agreement that does not make a substantive change, modification, or deviation in the terms of this Agreement or any Exhibits hereto.
 - h. Operation—any act for which licensure is required under Chapter 9.22 of the GMC, or any commercial transfer of cannabis or cannabis products.
 - i. Person—an individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, whether organized as a nonprofit or for-profit entity, and includes the plural as well as the singular number.
 - j. Site—The physical location of the Operator’s Business Operations, as described in Exhibit A, attached hereto.

GENERAL PROVISIONS

1. Applicability. This Agreement is only valid for the cannabis manufacturing (non-volatile), cultivation (processing-only), and distribution business located at 151 Obispo Street, Guadalupe, CA 93434 as shown on Exhibit A. The Agreement is valid only at the specified location and is granted only to the business owners as specified in the CBP application submitted by Central Coast Processing LLC ("Operator"). Any changes to the business ownership of the Operator are subject to the requirements of Section 9.22.280 of the GMC.
2. Assignment. City has entered into the Agreement with Operator in reliance upon Operator's specialized knowledge, experience, and expertise relating to the commercial cannabis business activity. Therefore, this Agreement may not be assigned or otherwise transferred by Operator, whether to a third party or to another entity (even if Operator is an Owner, partner, or otherwise a participant in such entity), without the prior written authorization of the City. Any such assignment or transfer, at City's sole discretion, may be considered Evidence of Default. Should Operator wish to assign or otherwise transfer the Agreement, Operator shall provide evidence to the reasonable satisfaction of the City Administrator and the City Attorney of the specialized knowledge, experience, expertise, and financial stability of the proposed assignee or transferee prior to review and possible approval by the City Council.
3. Effective Date. This Agreement shall be effective as of the date of issuance of the CBP.
4. Term of Agreement. The initial term of this Agreement shall be 10 years, with two (2) possible extensions of five (5) years each. This Agreement may be extended further by mutual agreement of the Operator and the City Council on such additional terms and conditions as to which the Parties may agree. The Parties agree that, prior to the end of the initial 10-year term, they will meet and confer in good faith with the goal either of continuing this Agreement on the same terms and conditions or of modifying the Agreement so that the Business Operations may continue for the mutual benefit of the City and the Operator.
5. Termination. This Agreement may be terminated upon mutual written agreement by both Parties. Termination of this Agreement shall not eliminate the right of both Parties to seek any applicable and available remedies or damages, based upon acts or omissions occurring before termination.
6. Amendments. This Agreement shall be amended only by mutual consent of the Parties. All amendments shall be in writing. The City Council hereby expressly authorizes the City Administrator to approve Minor Amendments to this Agreement (e.g., change of notice address). Major Amendments to this Agreement shall be approved by the City Council. The City Administrator shall, on behalf of City, have sole discretion on behalf of the City to determine if an amendment is Minor or Major, and may consult with the City Attorney before making this determination. Nothing in this Agreement shall be construed as requiring a noticed public hearing, unless required by law.
7. Indemnification. Operator agrees to indemnify, defend, and hold harmless City, its officers, officials, employees, agents, and consultants from any and all administrative, legal, or equitable actions, claims, or other proceedings instituted by any person or entity not a party to the Agreement challenging the

validity of the Agreement or any action arising out of or relating to the Agreement. Operator shall pay for City's costs of defense, whether directly or by timely reimbursement on a monthly basis. Such costs shall include, but not be limited to, all court costs and attorney's fees expended by the City in defense of the action or proceeding, plus staff and consultant time spent in regard to defense of the action or proceeding. The parties shall use best efforts to select mutually agreeable defense counsel but, if the parties cannot reach agreement, City may select its own legal counsel and Operator agrees to pay directly or timely reimburse on a monthly basis City for all such court costs, attorney's fees and time referenced herein.

Operator further agrees to indemnify, defend, and hold harmless City, its officers, officials, employees, agents, and consultants from any and all claims, costs, and liability for any damages, personal injury or death, or property damage which may arise directly or indirectly from Operator's Business Operations pursuant to this Agreement, except as caused by City's sole or gross negligence.

8. Notices. Any notice or communication required by the Agreement between the parties shall be in writing and may be delivered either personally or by registered mail, return receipt requested. Notice, whether given by personal delivery or by registered mail, shall be deemed to have been given and received on the day of actual receipt at any of the addresses designated below as to the party to whom the notice is sent. Any party hereto may at any time, upon written notice to the other party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. However, should a party's address no longer be valid such that delivery by registered mail, return receipt required, is not successful, then delivery by U.S. mail shall be effective five business days after mailing of notice. Such notices or communications shall be given to the parties at the addresses set forth below:

To the City of Guadalupe:

City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434
Attn: City Administrator

With a copy to (which shall not constitute notice):

City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434
Attn: City Attorney

To Operator:

Chris Bellamy
1114 State St. #295
Santa Barbara, CA 93101

With a copy to (which shall not constitute notice):

151 Obispo St.
Guadalupe, CA 93434
Attn: Business Counsel

PUBLIC BENEFIT FEE

1. Acknowledgment. The Parties acknowledge and agree that this Agreement confers substantial private benefits upon Operator that will place burdens upon City infrastructure, services, and neighborhoods. Accordingly, the Parties intend to provide consideration to City that are commensurate with the private benefits conferred on Operator (the "Public Benefit").
2. Public Benefit Agreement. In consideration of the forgoing, Operator has agreed to pay the Public Benefit fee identified in Exhibit B. The terms and conditions contained in Exhibit B are incorporated into this Agreement.
3. Implementation of Cannabis Tax. Operator's obligation to pay the Public Benefit fee shall cease if the City of Guadalupe implements a tax, specifically applied to commercial cannabis businesses.

COMMUNITY BENEFITS

1. Community Service Program Agreement. Operator agrees to implement and maintain for the entirety of the term of this Agreement a Community Benefit Program ("Community Program") to benefit the City and its residents and to foster equitable participation in the cannabis industry. Operator shall initiate its Community Program within three months of this Agreement's Effective Date.
2. Written Plan. Operator has submitted, as part of its permit application, a written Community Benefit Plan ("Community Plan"). The Community Plan was used to develop the list of Required Benefits described below. Operator shall provide an annual report to the City Administrator and City Attorney on its progress in carrying-out the Community Program's goals and measurable outcomes. Upon request of the City Administrator or City Attorney, Operator shall also agree to provide a presentation to the City Council on the Community Program's goals and measurable outcomes. The Required Benefits may be modified in writing by request of the Operator and approval of the City Administrator or the City Attorney.
3. Required Benefits. The Operator has committed to providing the following benefits:
 - a. Community Service #1: Establish High Standards for Quality and Ethics

- i. Operator shall annually demonstrate that it has taken quantifiable steps to establish and maintain standards for quality and ethics that are above normal expectations for similar businesses.
- b. Community Service #2: Establish a Cannabis Security Cooperative
 - i. Operator shall annually demonstrate that it has established and maintained a cannabis security cooperative to provide specialized training in security positions for licensed cannabis businesses.
 - i. Operator shall annually demonstrate that it has recruited and hired local Guadalupe residents trained by the cooperative to work in security positions at their facility and/or that they have actively helped trainees to obtain employment at other licensed cannabis businesses in the area.
- c. Community Service #3: Encourage Other Licensed Cannabis Businesses to Buy Local
 - i. Operator shall annually demonstrate that it has engaged in efforts to encourage other licensed cannabis businesses in the area to buy or employ products and services from local businesses and vendors within the City of Guadalupe.
- d. Community Service #4: Require Vendors to Buy Local
 - i. Operator shall annually demonstrate that it has required its vendors to buy or employ products and services from local merchants within the City of Guadalupe and/or that it has engaged in efforts to help local merchants understand what products and services are needed so that they may seek to offer them.
- e. Community Service #5: Cannabis Jobs and Career Fairs
 - i. Operator shall annually demonstrate that it has organized and hosted one or more cannabis jobs and career fairs within the past year to allow licensed cannabis businesses within the area to engage with local talent and labor who may be seeking employment. Such jobs and career fairs shall be free and open to the public.
- f. Community Service #6: Financial Support for Local Charities, Community Groups and Non-Profits
 - i. Operator shall annually demonstrate that it has donated 1% of its profits from all commercial cannabis activities to provide financial support to local charities, community groups and non-profit organizations. Exhibit D, attached hereto and incorporated herein, lists the specific charities, community groups, and non-profits eligible to receive financial support from the Operator.
 - ii. The amount of such donations shall be based on the agreed-upon percentage of profits from all of the Operator's commercial cannabis activities and shall not be reduced due to internal sales or transfers between divisions of the same company.
- g. Community Service #7: Encourage Other Cannabis Businesses to Fund Local Organizations
 - i. Operator shall annually demonstrate that it has taken steps to encourage other licensed cannabis businesses to fund local charities, community groups and non-profit organizations as an organized unit.
- h. Community Service #8: Career Advancement and On-Site Job Training

- i. Operator shall annually demonstrate that it has taken quantifiable steps to provide for professional and/or career advancement on on-site job training that are above normal expectations for similar businesses.
- i. Community Service #9: Provide a Direct and Positive Impact on Community Residents
 - i. Operator shall annually demonstrate that it has taken quantifiable steps to provide a direct and positive impact on community residents. Such positive impacts shall include providing jobs for minorities and veterans from the City of Guadalupe and surrounding communities.

DEFAULT

1. Default. The failure by any Party to perform in accordance with the terms and provisions of this Agreement shall constitute a default. Any Party alleging a default or breach of this Agreement (“Charging Party”) shall give the other Party (“Charged Party”) not less than thirty (30) calendar days written notice, which shall specify the nature of the alleged default and the manner in which the default may be cured. During any such thirty (30) calendar day period, the Charged Party shall not be considered in default for purposes of termination of this Agreement or institution of legal proceedings for the breach of this Agreement.
2. Legal Proceedings. After expiration of the thirty (30) calendar day period, if such default has not been cured or is not in the process of being diligently cured in the manner set forth in the notice, or if the breach cannot reasonably be cured within thirty (30) calendar days, the Charging Party may, at its option, institute legal proceedings pursuant to this Agreement or give notice of its intent to terminate this Agreement.
3. Periodic Review. Evidence of default may arise in the course of a periodic review of this Agreement. If any Party determines that another Party is in default following the completion of a periodic review, said Party may give written notice of termination of this Agreement, specifying in the notice the alleged nature of the default and potential actions to cure said default where appropriate. If the alleged default is not cured in thirty (30) calendar days or within such longer period specified in the notice or the defaulting Party is not diligently pursuing a cure or if the breach cannot reasonably be cured within the period or the defaulting party waives its right to cure such alleged default, this Agreement may be terminated by the non-defaulting Party by giving written notice.
4. Permit Issuance and Renewal. In the event Operator is in default under the terms and conditions of this Agreement, no permit application shall be accepted or renewed by the City nor will any permit be issued or renewed to Operator until the default is cured, or the Agreement is terminated.

STANDARD TERMS AND CONDITIONS

1. Venue. Venue for all legal proceedings shall be in the Superior Court of California in and for the County of Santa Barbara.
2. Waiver. All waivers must be in writing to be effective or binding upon the waiving party and no waiver shall be implied from any omission by a party to take or not take any action with respect to default or other matters. Failure by a party to insist upon the strict performance of any provisions of the Agreement by the other party shall not constitute waiver of such party’s right to demand strict

compliance by the other party in the future. Furthermore, no express written waiver of any default shall affect any other default or cover any other period of time specified in such express waiver.

3. Completeness of Instrument. This Agreement, together with its specific references, attachments, and Exhibits, constitutes all of the agreements, understandings, representations, conditions, warranties, and covenants made by and between the Parties hereto. Unless set forth herein, no Party to this Agreement shall be liable for any representations made, express or implied.
4. Supersedes Prior Agreement. It is the intention of the Parties hereto that this Agreement shall supersede any prior agreements, discussions, commitments, or representations, written, electronic, or oral, between the Parties hereto with respect to the Business Operations.
5. Captions. The captions of this Agreement are for convenience and reference only and the words contained therein shall in no way be held to explain, modify, amplify, or aid in the interpretation, construction, or meaning of the provisions of this Agreement.
6. Number and Gender. In this Agreement, the neuter gender includes the feminine and masculine, and the singular includes the plural.
7. Mandatory and Permissive. "Shall" and "will" and "agrees" are mandatory. "May" or "can" are permissive.
8. Term Includes Extensions. All references to the Term of this Agreement shall include any extensions of such Term.
9. Counterparts. This Agreement may be executed simultaneously, and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.
10. Other Documents. The Parties agree that they shall cooperate in good faith to accomplish the objectives of this Agreement and, to that end, agree to execute and deliver such other instruments or documents as may be necessary and convenient to fulfill the purposes and intentions of this Agreement.
11. Time is of the Essence. Time is of the essence in this Agreement in each covenant, term, and condition herein.
12. Authority. All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states, or firms and that all former requirements necessary or required by state or federal law in order to enter into this Agreement had been fully complied with. Further, by entering into this Agreement, no Party hereto shall have breached the terms or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.
13. Document Preparation. This Agreement will not be construed against the Party preparing it, but will be construed as if prepared by all Parties.
14. Advice of Legal Counsel. Each Party acknowledges that it has reviewed this Agreement with its own legal counsel and, based upon the advice of that counsel, freely entered into this Agreement.
15. Attorney's Fees and Costs. If any action at law or in equity, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.
16. Calculation of Time Periods. All time referenced in this Agreement shall be calendar days, unless the last day falls on a legal holiday, Saturday, or Sunday, in which case the last day shall be the next business day.

17. Full Force and Effect. If any term, provision, covenant, or condition of this Agreement is held by court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the Agreement shall continue in full force and effect, unless enforcement of the Agreement as so invalidated would be unreasonable or grossly inequitable under all the circumstances or would the frustrate the purpose of the Agreement.
18. Limitations. The Parties shall take all steps reasonable and necessary to effectuate the terms and intent of the Agreement. However, no provision of the Agreement shall limit, or be construed to limit, the right of the City, the City Administrator, the City Attorney, or the City Council to exercise discretion as to the Agreement or other matters.
19. Partners. The Parties are not, and shall not be construed, to be partners or joint ventures.
20. Third Parties. The only parties to the Agreement are City and Operator. There are no third-party beneficiaries and the Agreement is not intended, and shall not be construed, to benefit or be enforceable by any other person whatsoever.

EXECUTED AS OF _____, 2023.

[SIGNATURES ON THE NEXT PAGE]

CITY OF GUADALUPE

OPERATOR

Todd Bodem
City Administrator, City of Guadalupe

Attest:

Amelia M. Villegas City Clerk

Approved as to form:

Philip F. Sinco, City Attorney

EXHIBIT A

PHYSICAL LOCATION OF THE OPERATOR'S BUSINESS OPERATIONS

Property Address: 151 Obispo Street, Guadalupe CA 93434

EXHIBIT B

PUBLIC BENEFIT FEE

1. Applicability. The Public Benefit fee is levied upon business gross receipts. The Public Benefit fee shall not be separately identified or otherwise specifically assessed or charged to any member, customer, patient, or caretaker.
2. Definitions. The definitions cited in the Community Benefit Agreement are incorporated herein. The following additional words and phrases shall have the meanings set forth below when used in this Exhibit:
 - a. Business—All activities engaged in or caused to be engaged in within the City, including any commercial or industrial enterprise, trade, profession, occupation, vocation, calling, or livelihood, whether or not carried on for gain or profit, but shall not include the services rendered by an employee to his or her employer.
 - b. Calendar Year—January 1 through December 31, of the same year.
 - c. Cultivation—any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis and includes, but is not limited to, the operation of a nursery.
 - d. Distribution—the procurement, sale, and transport of cannabis and cannabis products between licensees.
 - e. Employee—each and every person engaged in the operation or conduct of any business, whether as Owner, member of the Owner's family, partner, associate, agent, manager, or solicitor, and each and every other person employed or working in such business for a wage, salary, commission, barter, or any other form of compensation.
 - f. Engaged in Business as a Cannabis Business—means the commencing, conducting, operating, managing, or carrying on of a cannabis business, whether done as Owner, or by means of an officer, agent, manager, employee, or otherwise, whether operating from a fixed location in the City or coming into the City from an outside location to engage in such activities.
 - g. Fee Administrator—the City Administrator of the City of Guadalupe or his or her designee.
 - h. Gross Receipts—whether designated as a sales price, royalty, rent, membership fee, ATM service fee, delivery fee, slotting fee, any other fee, vaping room service charge, commission, dividend, or other designation, the total amount (including all receipts, cash, credits, services and property of any kind or nature) received or payable for sales of goods, wares or merchandise, or for the performance of any act or service of any nature for which a charge is made or credit allowed (whether such service, act or employment is done as part of or in connection with the sale of goods, wares, merchandise or not), without any deduction therefrom on account of the cost of the property sold, the cost of materials used, labor or service costs, interest paid or payable, losses or any other expense whatsoever. However, the following shall be excluded from Gross Receipts:
 - i. Cash discounts where allowed and taken on sales;
 - ii. Any tax required by law to be included in or added to the purchase price and collected from the consumer or purchaser;
 - iii. Such part of the sale price of any property returned by purchasers to the seller as refunded by the seller by way of cash or credit allowances or return of refundable deposits previously included in gross receipts;

- iv. Receipts derived from the occasional sale of used, obsolete or surplus trade fixtures, machinery or other equipment used by the Operator in the regular course of business;
 - v. Cash value of sales, trades or transactions between departments or units of the same business located in the City of Guadalupe;
 - vi. Whenever there are included within the gross receipts amounts which reflect sales for which credit is extended and such amount proved uncollectible in a subsequent year, those amounts may be excluded from the gross receipts in the year they prove to be uncollectible; provided, however, if the whole or portion of such amounts excluded as uncollectible are subsequently collected they shall be included in the amount of gross receipts for the period when they are recovered;
 - vii. Receipts of refundable deposits, except that such deposits when forfeited and taken into income of the business shall not be excluded when in excess of one dollar;
 - viii. Amounts collected for others where the business is acting as an agent or trustee and to the extent that such amounts are paid to those for whom collected. These agents or trustees must provide the City Administrator with the names and the addresses of the others and the amounts paid to them. This exclusion shall not apply to any fees, percentages, or other payments retained by the agent or trustees.
 - ix. Retail sales of non-cannabis products, such as t-shirts, sweaters, hats, stickers, key chains, bags, books, posters, rolling papers, cannabis accessories such as pipes, pipe screens, vape pen batteries or other personal tangible property which the Fee Administrator has excluded in writing shall not be subject to the Public Benefit fee under this Chapter.
 - x. Payments made by the Operator (Seller) to a cannabis business (Buyer) for the difference in the original acquisition price and subsequent renegotiated or finalized selling price of products or services sold to a specific end customer. This type of transaction is referred to as a "Billback". The Operator must provide supporting documentation to substantiate the transaction in order to be eligible for an exemption.
- i. Manufacture—to compound, blend, extract, infuse, or otherwise make or prepare a cannabis product.
 - j. Medicinal Cannabis or Medicinal Cannabis Product—cannabis or a cannabis product, intended to be sold or sold for use pursuant to the Compassionate Use Act of 1996 (Proposition 215), found at Section 11362.5 of the Health and Safety Code, for a medicinal cannabis patient in California who possesses a physician's recommendation, or a cannabis card issued pursuant to Health and Safety Code Section 11362.71.
 - k. Nursery—a facility or part of a facility that is used only for producing clones, immature plants, seeds, and other agricultural products used specifically for the planting, propagation, and cultivation of cannabis.
 - l. Processing—all activities associated with the drying, curing, grading, trimming, rolling, storing, packaging, and labeling of cannabis or nonmanufactured cannabis products.
 - m. Purchaser—the customer who is engaged in a transaction with a licensee for purposes of obtaining cannabis or cannabis products.
 - n. Retailer—commercial cannabis business facility where cannabis, cannabis products, or devices for the use of cannabis or cannabis products are offered, either individually or in any

combination, for retail sale, including an establishment (whether fixed or mobile) that delivers, pursuant to express authorization, cannabis and cannabis products as part of a retail sale, and where the operator holds a valid Cannabis Business Permit from the City of Guadalupe authorizing the operation of a retailer, and a valid state license as required by state law to operate a retailer.

- o. Sale, Sell, and To Sell—includes any sale, exchange, or barter. It shall also mean any transaction whereby, for any consideration, title to cannabis, and/or cannabis products are transferred from one person to another and includes the delivery of cannabis, and/or cannabis products pursuant to an order placed for the purchase of the same, but does not include the return of cannabis, and/or cannabis products to the licensee from whom the cannabis, and/or cannabis product was purchased.
 - p. Testing Laboratory—a cannabis business that (i) offers or performs tests of cannabis, and/or cannabis products, (ii) offers no service other than such tests, (iii) sells no products, excepting only testing supplies and materials, (iv) is accredited by an accrediting body that is independent from all other persons involved in the cannabis industry in the state, and (v) is registered with the Bureau of Cannabis Control or other state agency.
3. Public Benefit Fee Calculation. The Public Benefit fee shall be calculated as follows:
- a. For the cultivation, processing, manufacturing, and/or distribution of cannabis, the business shall be subject to a fee of two percent (2%) of gross receipts.
4. Reporting and Remittance of Fee—The Operator shall report and remit the Public Benefit fee as follows:
- a. The fee imposed by this Agreement shall be paid, in arrears, on a monthly basis. No later than the last day of the month following the close of the calendar month, the Operator shall file with the Fee Administrator a statement (“fee statement”) of the fee owed for that calendar month and the basis for calculating that fee. The Fee Administrator may require that the fee statement be submitted on a form prescribed by the Fee Administrator. The fee for each calendar month shall be due and payable on that same date that the fee statement for the calendar month is due.
 - b. Upon cessation of the business, fee statements and payments shall be immediately due for all calendar months up to the calendar month during which cessation occurred.
 - c. The Fee Administrator may, at his or her discretion, establish alternative reporting and payment periods for the Operator as the Fee Administrator deems necessary to ensure effective collection of the Public Benefit fee. The Fee Administrator may require that the Operator make payments via a cashier’s check, money order, wire transfer, or similar instrument.
5. Timely Remittance— Whenever any payment, statement, report, request or other communication is due, it must be received by the Fee Administrator on or before the final due date. A postmark will not be accepted as timely remittance. If the due date would fall on a Saturday, Sunday or a holiday observed by the City, the due date shall be the next regular business day on which the City is open to the public.
6. Payment When Fees Deemed Delinquent— Unless otherwise specifically provided under other provisions of this Agreement, the fees required to be paid pursuant to this Agreement shall be deemed delinquent if not received by the Fee Administrator on or before the due date as specified.

7. Notice not required by the City—The City may as a courtesy send a fee notice to the Operator which owes the Public Benefit fee. However, the Fee Administrator is not required to send a delinquency or other notice or bill to the Operator. Failure to send such notice or bill shall not affect the validity of any fee or penalty due under the provisions of this Agreement.
8. Penalties and interest—Should the Operator fail or refuse to pay any Public Benefit fee required to be paid pursuant to this Agreement on or before the due date, the Operator shall pay penalties and interest as follows:
 - a. A penalty equal to ten percent (10%) of the amount of the fee, in addition to the amount of the fee, plus interest on the unpaid fee calculated from the due date of the fee at the rate of one percent (1%) per month.
 - b. If the fee remains unpaid for a period exceeding one calendar month beyond the due date, an additional penalty equal to twenty-five percent (25%) of the amount of the fee, plus interest at the rate of one percent (1%) per month on the unpaid fee and on the unpaid penalties.
 - c. Interest shall be applied at the rate of one percent (1%) per month on the first day of the month for the full month and will continue to accrue monthly on the fee and penalty until the balance is paid in full.
 - d. Whenever a check or electronic payment is submitted in payment of a Public Benefit fee and the payment is subsequently returned unpaid by the bank for any reason, the Operator will be liable for the fee amount due plus any fees, penalties and interest as provided for in this Agreement.
9. Refunds and Credits— No refund shall be made of any fee collected pursuant to this Agreement, except as follows:
 - a. Whenever the amount of the Public Benefit fee, penalty or interest has been overpaid, paid more than once, or has been erroneously collected or received by the City under this Agreement, it may be refunded to the Operator provided that a written claim for refund is filed with the Fee Administrator within one (1) year of the date the fee was originally due or paid, whichever came first.
 - b. The Fee Administrator, his or her designee or any other City officer charged with the administration of this Agreement shall have the right to examine and audit all the books and business records of the Operator in order to determine the eligibility to the claimed refund. No claim for refund shall be allowed if the Operator refuses to allow such examination of books and business records after request by the Fee Administrator to do so.
 - c. In the event that the Public Benefit fee was erroneously paid in an amount in excess of the fee due, and the error is attributable to the City, the City shall refund the amount of fee erroneously paid; provided that (i) a claim for refund has been timely filed with the Fee Administrator; and (ii) the refund cannot exceed, under any circumstance, the amount of fee overpaid during the twelve months preceding the last month for which the claim states the fee was overpaid.
10. Administration of the Fee— It shall be the duty of the Fee Administrator to collect the fees, penalties, and perform the duties required by this Agreement. The Fee Administrator may take such actions as needed to administer the Public Benefit fee, including but not limited to:
 - a. Provide the Operator forms for the reporting of the fee;
 - b. Provide information to the Operator concerning the provisions of the fee;

- c. Receive and record all fees remitted to the City;
 - d. Maintain records of Operator reports and fees collected;
 - e. Assess penalties and interest to Operator pursuant to this Agreement;
 - f. Determine amounts owed under and enforce collection pursuant to this Agreement.
11. Enforcement Action to Collect— Any fee, penalties and/or interest required to be paid under the provisions of this Agreement shall be deemed a debt owed to the City. The provisions of this Agreement shall not be deemed a limitation upon the right of the City to bring any other action including civil and equitable actions, based upon the failure to pay the fees, penalties and/or interest imposed by this Agreement or the failure to comply with any of the provisions of this Agreement.
 12. Audit and Examination of Records— For the purpose of ascertaining the amount of Public Benefit fee owed or verifying any representations made by the Operator to the City in support of his or her fee calculation, the Fee Administrator shall have the power to inspect the Operator’s site and to audit and examine all books and records (including, but not limited to bookkeeping records, state and federal income tax returns, and other records relating to the gross receipts of the business) of persons engaged in cannabis businesses. In conducting such investigation, the Fee Administrator shall have the power to inspect any equipment, such as computers or point of sale machines, that may contain such records. It shall be the duty of the Operator for the collection and payment to the City of any fee imposed by this Agreement to keep and preserve, for a period of at least three (3) years, all records as may be necessary to determine the amount of such fee as the Operator may have been liable for the collection of and payment to the City, which records the Fee Administrator or his/her designee shall have the right to inspect at all reasonable times.
 13. Revocation—The City may revoke or refuse to renew the Operating Agreement if the Operator is delinquent in the payment of any fee due pursuant to this Agreement or that fails to make a deposit required by the Fee Administrator pursuant to this Agreement, for more than sixty (60) days after the payment or deposit is due.

EXHIBIT C

List of Charities, Community Groups, and Non-Profits

[See Attached]

Version Two

City Facility and Parks Use Fee Schedule



***All non-profit organizations must provide a copy of heir California non-profit status certificate or proof of their affiliation to such an entity.**

Some of the current designated Non-profits, Fraternal and Social Organizations are as follows:
Kiwanis Club of Guadalupe
Senior Advisory Committee/Board
Guadalupe Catholic Church
Vietnam Veterans of America Post #982
Guadalupe Wrestling Club
Area Agency on Aging
Community Changers
Central Coast Commission for Seniors
CAC Senior Nutrition Center
Guadalupe Bulldogs Football Club
Guadalupe Unified School District
Lions Club of Guadalupe
Guadalupe Senior Organizations
Knights of Columbus
American Legion Post #371
Dunes, Education and Cultural Arts Center
Little House by The Park (Family Service Agency)
Guadalupe Hall of Fame
Comité Cívico Mexicano de Guadalupe
Filipino American National Historical Society
Boys and Girls Club of the Mid Coast
El Padrecito Ministries

RESOLUTION NO. 2023-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE APPROVING THE COMMUNITY BENEFIT AGREEMENT BETWEEN THE CITY OF GUADALUPE AND CENTRAL COAST PROCESSING LLC FOR THE OPERATION OF A CANNABIS NON-VOLATILE MANUFACTURING, PROCESSING-ONLY CULTIVATION, AND DISTRIBUTION BUSINESS LOCATED AT 151 OBISPO STREET,

WHEREAS, on May 25, 2021, by Ordinance No. 2021-494, the City Council adopted Chapter 9.22 of the Guadalupe Municipal Code (“GMC”) relating to the operation of commercial cannabis business activity in the City; and

WHEREAS, on January 6, 2022, Central Coast Processing LLC (“Operator”) submitted an application to the City of Guadalupe for a cannabis business consisting of a microbusiness license located at 151 Obispo Street, Guadalupe, CA, whose operations include manufacturing (non-volatile), cultivation (processing-only) and distribution activities; and

WHEREAS, pursuant to the process established in Chapter 9.22 of the GMC and in accordance with the Application Procedures and Guidelines for a Commercial Cannabis Business Permit adopted by the City Council, the Operator’s application was vetted by the City Administrator, and presented to the City Council for final selection and authorization to complete the process for obtaining a cannabis business permit (“CBP”); and

WHEREAS, as part of the application vetting and selection process, the Operator was required to include in its application a description of the community benefits it was willing to offer to the City and its citizens for the opportunity to open and operate a cannabis business in the City; and

WHEREAS, pursuant to Section 9.22.110 of the GMC, “any community benefits that a cannabis business agrees to provide shall be incorporated into the terms and conditions under which the cannabis business will operate with the City’s approval, if and when a cannabis business permit is issued;” and

WHEREAS, pursuant to Section 9.22.370 of the GMC, “prior to operating in the City and as a condition of issuance of a cannabis business permit, the operator of each cannabis facility shall enter into an operational or community benefit agreement with the City setting forth the terms and conditions under which the cannabis facility will operate that are in addition to the requirements of this chapter, including, but not limited to, public outreach and education, community service, payment of fees and other charges as mutually agreed, and such other terms and conditions that will protect and promote the public health, safety and welfare;” and

WHEREAS, the Operator’s application included a description of such community benefits which have been incorporated into the attached Community Benefit Agreement (“Agreement”); and

WHEREAS, the Agreement and its terms and conditions are incorporated into the conditions of approval made part of the CBP granted to the Applicant, and the Applicant’s breaches of this Agreement shall be deemed violations of said CBP; and

WHEREAS, the Agreement satisfies the condition of issuance set forth in Sections 9.22.110 and 9.22.370 of the GMC;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The Community Benefit Agreement by and between the City of Guadalupe and Central Coast Processing LLC attached to the staff report for this item is hereby approved, and the City Administrator is authorized to sign the Agreement on behalf of the City.

SECTION 2. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 13th day of June 2023 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2023-50**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 13, 2023, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney



Agenda Item No. 17

**REPORT TO THE SUCCESSOR AGENCY OF THE
REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE**

Agenda of June 13, 2023

Philip F. Sinco

Prepared by:
Philip F. Sinco, Agency Counsel

Todd Bodem

Approved by:
Todd Bodem, Executive Director

SUBJECT: Declaration of certain agency-owned land as surplus (Al's Union Site, 995 Guadalupe Street, APN 115-071-001) and authorize the Successor Agency Executive Director to send Notices of Availability as to the surplus land.

RECOMMENDATION:

That the City Council adopt a Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe, declaring the Successor Agency-owned real property at 995 Guadalupe Street (former Al's Union site) to be surplus pursuant to the Surplus Land Act (Gov. Code, § 54220 *et seq.*).

BACKGROUND:

The former Guadalupe Redevelopment Agency received a donation of a vacant 0.42-acre commercial parcel located at 995 Guadalupe Street at the corner of Guadalupe Street and 10th Street (APN 115-071-001), known as the "Al's Union Site" (and hereafter referred to as the "Property"). The Property was contaminated and designated by the State as Leaking Underground Fuel Tank (LUFT) Site #52010.

In 2011, the California Legislature enacted Assembly Bill 1x26 to eliminate redevelopment agencies (as amended to date, the "Dissolution Law"). In January 2012, the City of Guadalupe elected to serve as the Successor Agency to its former Redevelopment Agency ("Successor Agency"). As part of the dissolution process, the Successor Agency became successor in interest to various real property formerly owned by the Redevelopment Agency, including the Al's Union Site.

In accordance with the Dissolution Law, the Successor Agency submitted a "Long Range Property Management Plan" to the California Department of Finance (DOF) proposing that the Al's Union Site be sold after remediation was completed. The DOF approved the Successor Agency's Long Range Property Management Plan. The Successor Agency engaged in ongoing remediation of the Al's Union Site, and after the remediation process was completed, received a letter dated June 30, 2022, from the Santa Barbara County Public Health Department providing a certification of completion of remedial action. The letter states that no further action is required related to the petroleum release at the site. As a result, the Successor Agency is ready to dispose of the Al's Union Site pursuant to its LRPMP and in accordance with all applicable laws.

Surplus Land Act:

In addition to the Dissolution Law, the Successor Agency must comply with the California Surplus Land Act (Gov. Code, § 54220, *et seq.*) (“SLA”), which requires that before a local agency, including a Successor Agency, takes any action to sell or lease surplus property, it must declare the property to be either “surplus land” or “exempt surplus land”.

The SLA defines “surplus land” as land owned in fee simple by any local agency for which the local agency’s governing body takes formal action in a regular meeting declaring that such land is surplus and is not necessary for the agency’s use. The SLA requires a local agency, including a Successor Agency, to declare such property to be either “surplus land” or “exempt surplus land” prior to taking any action to sell or lease the property.

The SLA requires local agencies to give written notice of the availability of surplus lands to local public entities, including schools and park districts, within whose jurisdiction the property is located, as well as to housing sponsors that have notified HCD of their interest in surplus properties. The SLA imposes a mandatory negotiation process giving priority to affordable housing development.

The SLA exempts certain properties from these notification and negotiation procedures, but none of these exemptions apply to the Property. Exempt surplus lands include, without limitation: (i) certain properties conveyed for affordable housing development, (ii) property that is less than 5,000 square feet and sold to a continuous land owner; (iii) property exchanged for another property for that agency’s use, (iv) property that is transferred to another governmental agency for its use; and (v) property that is subject to a valid legal restriction not imposed by the local agency that would prohibit housing (non-residential zoning is not a valid legal restriction).

Accordingly, since the Property does not qualify for an exemption, it must be declared surplus by the Successor Agency Board.

In addition to requiring a formal declaration of surplus for nearly any disposition of a local agency’s land, Assembly Bill 1486 (which became effective on January 1, 2020) made various amendments to the SLA concerning the process for disposition of surplus land by cities and other local agencies. One of the primary intents of AB 1486 was to improve the process for providing notice of surplus lands to facilitate development of affordable housing around the State.

The SLA requires that any land that is declared as surplus must be noticed to other public agencies and prospective affordable housing developers that have registered with the State prior to any solicitation or negotiation with other developers or interested parties. Noticed agencies and registered housing developers have 60 days from the date of notice to express interest in the property and 90 days to complete good-faith negotiations. If terms are not agreed upon between the interested party and the Successor Agency within this 90-day period of good faith negotiations, the Successor Agency may negotiate with any other developers or interested parties for the disposition of the surplus land.

A form of such notice is attached hereto as **Attachment 2** (“Notice”).

DISCUSSION:

As part of the recommended action by the Successor Agency Board, staff also seeks authorization for the Executive Director or his or her designee to send out the required Notice to appropriate public agencies and prospective affordable housing developers, as required by the SLA. Recipients of the Notice would then have 60 days to indicate their interest in the purchase of the surplus land. If a recipient timely express interest in the purchase, the Successor Agency must enter into good faith negotiations for a period of not less than 90 days.

The Successor Agency is not required to convey the land to the interested party. If terms of sale are not agreed upon following good faith negotiations, the land may be otherwise disposed of or sold by the Successor Agency.

California Environmental Quality Act (CEQA):

The Successor Agency declaration that the Property is surplus property is in compliance with a statutory requirement and is not part of a project that has been identified, designed or funded. No physical change in the environment would occur. The action is an administrative action that would not result in direct or indirect physical changes in the environment and is not a project as defined in CEQA. (CEQA Guidelines § 15378(b)(4); 15060(c)(3)).

FISCAL IMPACT:

Proceeds from any sale of the Property will be submitted to the County Auditor Controller (“CAC”) by the Successor Agency and distributed by the CAC to the taxing entities, including the City of Guadalupe (“City”). The amount of the distribution to the taxing entities is in proportion to their shares of the base property tax (the "Applicable Shares"), as determined by the pursuant to Health and Safety Code Section 34188. Based on its current Applicable Share, the City would be expected to receive approximately 12.83% of the proceeds from the sale of the Property (and the Guadalupe Lighting District would receive about 3.84% of the proceeds).

ATTACHMENTS:

1. SA Resolution No. 2023-02 entitled “A Resolution of the Successor Agency of the Redevelopment Agency of the City of Guadalupe Declaring Certain Successor Agency-Owned Real Property to be Surplus pursuant to the Surplus Land Act (Gov. Code, § 54220 *et seq.*)
2. Sample Notice of Availability of Surplus Land

SUCCESSOR AGENCY RESOLUTION NO. 2023-02

A RESOLUTION OF THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE DECLARING CERTAIN SUCCESSOR AGENCY-OWNED REAL PROPERTY TO BE SURPLUS PURSUANT TO THE SURPLUS LAND ACT (GOV. CODE, § 54220 *ET SEQ.*)

WHEREAS, the Surplus Land Act, Government Code Section 54220, *et seq.* (“SLA”), defines surplus property as land owned by any local agency that is not necessary for the agency’s use; and,

WHEREAS, staff has identified a site that is not necessary for the Successor Agency’s use and desires to declare the site surplus in accordance with the SLA.

NOW, THEREFORE, THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: The foregoing recitals are true and correct and are hereby incorporated into these findings by this reference.

SECTION 2: That certain Successor Agency-owned property listed in the table below is declared surplus pursuant to the SLA.:

Site Name	Assessor Parcel Number(s)	Address/Location	Size (Acres)	Surplus Type
Al’s Union Site	115-071-001	995 Guadalupe St.	0.42	Surplus

SECTION 3: The aforementioned land is not necessary for the Successor Agency’s use.

SECTION 4: The Executive Director or his or her authorized designee is authorized to prepare and send all notices required by the SLA or other State law related to the declaration of the above-identified surplus land, including, without limitation, a notice of availability of surplus land substantially in the form presented with the staff report.

SECTION 5: The Successor Agency declaration that the aforementioned property is surplus land is in compliance with a statutory requirement and is not part of a project that has been identified, designed or funded. No physical change in the environment would occur. Accordingly, the action herein is an administrative action that will not result in direct or indirect physical changes in the environment and is not a project as defined in CEQA. (CEQA Guidelines § 15378(b)(4); 15060(c)(3)).

SECTION 6: This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Successor Agency of the Redevelopment Agency of the City of Guadalupe, held this 13th day of June 2023.

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, Secretary of the Successor Agency to the Redevelopment Agency of the City of Guadalupe, do hereby certify that the foregoing **Successor Agency Resolution No. 2023-02** was duly adopted by the Board of the Successor Agency to the Redevelopment Agency of the City of Guadalupe at a meeting held on the June 13, 2023.

ATTEST:

Amelia M. Villegas, Secretary
Successor Agency of the Redevelopment
Agency of the City of Guadalupe

Ariston Julian, Chair
Successor Agency of the Redevelopment
Agency of the City of Guadalupe

APPROVED AS TO FORM:

Philip F. Sinco, Successor Agency Counsel

Notice of Availability of Surplus Land in the City of Guadalupe

_____, 2023

Via Email

To All Interested Parties:

As required by Government Code Section 54220, the Successor Agency of the Redevelopment Agency of the City of Guadalupe ("Successor Agency") is providing notice that the Successor Agency intends to sell the surplus property listed in the accompanying table (the "Property").

In accordance with Government Code Section 54222, you have sixty (60) days from the date this letter was sent via certified mail or electronic mail, whichever is applicable, to notify the Successor Agency of your interest in acquiring the Property. However, this offer shall not obligate the Agency to sell the Property to you. Instead, the Successor Agency would enter into at least ninety (90) days of negotiations with you pursuant to Government Code Section 54223. If no agreement is reached on sales price and terms, or lease terms, the Successor Agency may market the Property to the general public.

As required by Government Code Section 54227, if the Successor Agency receives more than one letter of interest during this 60-day period, it will give first priority to entities proposing to develop housing where at least 25 percent of the units will be affordable to lower income households. If more than one such proposal is received, priority will be given to the proposal with the greatest number of affordable units. If more than one proposal specifies the same number of affordable units, priority will be given to the proposal that has the lowest average affordability level.

In the event your agency or company is interested in purchasing the Property, you must notify the Successor Agency in writing within sixty (60) days of the date of this notice by mailing or emailing:

Todd Bodem, Executive Director
c/o City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434
Phone: (805) 356-3891, extension 204
Email: tbodem@ci.guadalupe.ca.us

Entities proposing to submit a letter of interest are advised to review the requirements set forth in the Surplus Land Act (Government Code Sections 54220-54234).

Any entity or individual considering making an offer will be solely responsible for making a determination as to the suitability of the Property for any specific purpose. Any future developer of the Property will be solely responsible for obtaining all permits, land use approvals, and environmental clearances necessary to complete the proposed project.

Table: Property Declared as Surplus Land

Surplus Property	
Property Address	995 Guadalupe Street, Guadalupe, CA 93434
Assessor Parcel No.	115-071-001
Lot Size (acres)	0.42 acres
Current Zoning	MIX (Mixed Use) District
Current General Plan Designation	Downtown Mixed Use
Current Use	Vacant

Attachment: 1. Aerial Map of the Property

Attachment 1

Aerial Map of the Property

Aerial Map of the Property

995 Guadalupe Street, Guadalupe CA 93434

