



## City of Guadalupe AGENDA

### Regular Meeting of the Guadalupe City Council

**Tuesday, June 14, 2022, at 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 1:00 pm on Tuesday, June 14, 2022.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### 1. ROLL CALL:

Council Member Liliana Cardenas  
Council Member Gilbert Robles  
Council Member Eugene Costa Jr.  
Mayor Pro Tempore Tony Ramirez  
Mayor Ariston Julian

#### 2. MOMENT OF SILENCE

**3. PLEDGE OF ALLEGIANCE**

**4. AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

**5. CEREMONIAL CALENDAR**

- Recognizing June 2022 - Pride Month Proclamation
- Juneteenth Proclamation

**6. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**7. CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending June 8, 2022.
- C. Approve the Minutes of the City Council Regular Meeting of May 24, 2022, to be ordered filed.
- D. Approve the Minutes of the City Council Special Meeting of May 31, 2022, to be ordered filed.
- E. Adopt Second Reading of Ordinance No. 2022-501 adding Chapter 8.14 of the City of Guadalupe Municipal Code to implement AB 1276 Single-Use Foodware Accessories and Standard Condiments.
- F. Accept the Mandatory Commercial Organics Recycling Requirements – for informational only.

G. Adopt Resolution No. 2022-43, initiating proceedings for the annual levy of assessments for the Pasadera Landscape and Lighting District for Fiscal Year 2022/2023 and Resolution No. 2022-44, approving the Engineer's Report for the Pasadera Landscape and Lighting District and declaring the City Council intent to levy assessments.

H. Adopt Resolution No. 2022-45 approving new pedestrian bridge signage.

I. **MONTHLY REPORTS FROM DEPARTMENT HEADS**

1. Planning Department report for May 2022
2. Building Department report for May 2022
3. Public Works/Engineering report for May 2022

8. **CITY ADMINISTRATOR REPORT:** (Information Only)

9. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

10. **MAYOR'S REPORT- UPDATES**

**REGULAR BUSINESS**

11. **Adoption of Goals to Guide the Fiscal Year 2022-23 Budget.**

Written report: Robert Perrault, Facilitator

Recommendation: That the City Council receive the results of the survey, entertain further public comment, revise the draft goals as may be necessary and then adopt Resolution No. 2022-46 approving the goals for completion of budget development.

12. **Urban Drought Response.**

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council provide guidance to City staff on actions to address current local and statewide water conditions.

13. **Introduction of an ordinance of the City of Guadalupe, California, amending portions of Chapter 3.20 of Title 3 of the Guadalupe Municipal Code related to Transient Occupancy Tax to increase the tax rate from 6% to 10% as well as increase the types of occupancy categories subject to the tax.**

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council introduce, for the first reading, and continue to the next meeting for second reading and adoption, an ordinance to increase the transient occupancy tax rate from 6% to 10% as well as increase the types of occupancy categories subject to the tax to specifically include short-term rentals, RV parks, and campgrounds.

**14. Calling and Giving Notice of the General Municipal Election to be held on November 8, 2022, and consideration of submitting to the Voters a Measure to increase the Transient Occupancy Tax Rate from 6% to 10% and increase the types of occupancy categories subject to the Tax.**

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council adopt the following resolutions required in conjunction with the general municipal election to be held on November 8, 2022, and for submission to the voters a measure to increase the transient occupancy tax rate from 6% to 10% as well as increase the types of occupancy categories subject to the tax to specifically include short-term rentals, RV parks, and campgrounds:

- 1) Resolution No. 2022-47 calling and giving notice for the holding of a general municipal election on November 8, 2022, for the election of certain officers as required by the provisions of the laws of the State of California, and for submission to the voters for approval of a question relating to the increase of the local transient occupancy tax from 6% to 10% until ended by the voters, as well as increase the types of occupancy categories subject to the tax to specifically include short-term rentals, RV parks, and campgrounds; and
- 2) Resolution No. 2022-48 requesting that the Board of Supervisors consolidate the City's general municipal election with the statewide general election and requesting services from the County for election of the Mayor, two Council members, and the City Treasurer, and submission to the voters for approval of a question relating to the increase of the local transient occupancy tax from 6% to 10% until ended by the voters as well as increase the types of occupancy categories subject to the tax to specifically include short-term rentals, RV parks, and campgrounds; and
- 3) Resolution No. 2022-49 establishing regulations for candidates' statements; and
- 4) Resolution No. 2022-50 setting priority to the City Council for filing a written argument in favor of the measure relating to the increase of the local transient occupancy tax from 6% to 10% until ended by the voters as well as increase the types of occupancy categories subject to the tax to specifically include short-term rentals, RV parks, and campgrounds, and directing the City Attorney to prepare an impartial analysis; and
- 5) Resolution No. 2022-51 providing for the filing of rebuttal arguments;
- 6) **OR, in the alternative:**
  - A. A resolution calling and giving notice for the holding of a general municipal election on November 8, 2022, for the election of certain officers as required by the provisions of the laws of the State of California; and
  - B. A resolution requesting that the Board of Supervisors consolidate the City's general municipal election with the statewide general election and requesting certain services from the County for election of the Mayor, two Council members, and the City Treasurer; and

C. A resolution establishing regulations for candidates' statements; and

- 7) By motion, authorize the Mayor or two members of the City Council to work with staff on a written argument in favor of the measure relating to the increase of the local transient occupancy tax from 6% to 10% until ended by the voters as well as increase the types of occupancy categories subject to the tax to specifically include short-term rentals, RV parks and campgrounds.

**15. FUTURE AGENDA ITEMS**

**16. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

**17. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 9<sup>th</sup> day of June 2022.

*Todd Bodem*

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Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Wednesday, June 15, 2022, at 6:00 pm / Special Meeting</b>			
FY 2022/23 Budget Workshop	Finance Department	Workshop	
<b>Tuesday, June 28, 2022, at 6:00 pm / Regular Meeting</b>			
Water Standby Report	Public Works Department	Consent Calendar	
Bus Schedule Changes	Public Works Department	Consent Calendar	
Badawi & Associates Contract Renewal – Auditing Services	Finance Department	Consent Calendar	
David Rose Contract Renewal – Building Inspector	City Administrator	Consent Calendar	
Pasadera Lighting District	Public Works Department	Public Hearing	
Guadalupe Benefit Assessment District	Public Works Department	Public Hearing	
Guadalupe Lighting District	Public Works Department	Public Hearing	
FY 2022/23 Budget Approval	Finance Department	Regular Business	
Parks / Facilities Lead Job Description	Recreation & Parks Dept	Regular Business	
Commercial Cannabis Business Completion Timeframe	City Attorney	Regular Business	
City Attorney Performance Evaluation		Closed Session	
<b>Tuesday, July 12, 2022, at 6:00 pm / Regular Meeting</b>			
Associate City Planner Position	City Administrator	Regular Business	
<b>Tuesday, July 26, 2022, at 6:00 pm / Regular Meeting</b>			
Le Roy Park Phase 2 Cost Estimate Discussion	Public Works Department	Regular Business	
<b>Other Unscheduled Items</b>			
	<b>Proposed Date of Item</b>	<b>Department</b>	<b>Agenda Category</b>
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule Update		Finance Department	Workshop
Pasquini Lease Agreement	June 2022	Public Works Dept.	Consent Calendar
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Facility & Parks Use Fee Schedule Changes		Recreation & Parks	
Benefit for Unrepresented Employees		Human Resources	New Business
Establishing a downtown residential permit parking area in the 1000 block of Guadalupe St.		City Attorney	New Business