

City of Guadalupe

AGENDA

Special Meeting of the Guadalupe City Council

Tuesday, June 18, 2019

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Council Member Tony Ramirez
Council Member Eugene Costa Jr.
Council Member Liliana Cardenas
Mayor Pro Tempore Gina Rubalcaba
Mayor Ariston Julian

PLEDGE OF ALLEGIANCE

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of 3 three minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent items. Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct Staff to investigative and/or schedule certain matters for consideration at a future City Council meeting.

BUSINESS

1. **Work Study Session - Preliminary / Draft Fiscal Year 2019/20 and 20/2021 Budget.**

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 24 hours prior to the meeting. Dated this 14th day of June 2019.



Robert Perrault, Interim City Administrator

REPORT TO THE GUADALUPE CITY COUNCIL
City Council Agenda of June 18, 2019



Prepared by:
Robert Perrault, Interim City Administrator

SUBJECT: FY 19/20-20/21 BUDGET WORK STUDY SESSION

RECOMMENDATION:

Receive information provide direction as necessary.

BACKGROUND:

At the conclusion of the Council's discussion on the Preliminary Draft Budget the Council directed staff return with additional discussion and clarifications on a number topics related to the FY19/20-21/22 Budget review. Outlined below is the staff's response to the Council direction:

Airport Contract- Summary and Discussion

In September of 2017 the City entered into an agreement with the Santa Maria Airport District for Police Services. A copy of the agreement is attached. The term of the agreement is five years and will expire in 2022 unless extended. A copy of the agreement is attached. The key City responsibilities as noted in the agreement are noted as follows:

- Provide law enforcement officers to Airport District unless the City provides at least twenty-four hour notification.
- Renegotiate Cost and Scope of Work if air carries departure schedule changes or increases, so that more officers or expanded officers are required.
- Provide the number of sworn, armed trained and uniformed law enforcement officers at the airport checkpoints as required by TSA at least 30 minutes prior to schedule departure time of each carrier.
- Provide the required number of law enforcement officers, seven days per week.
- Provide law enforcement services up to an average of twelve (12) hours per day.
- Assign two (2) full time officers to the airport to provide services. If unable to assign full time officers due to staffing shortages, City may assign limited service provisional police officers until such time that staffing levels allow City to re-assign full officers to the airport.

- Provide City of Guadalupe police officers or other sworn law enforcement officers in the State of California that the City may contract with to fulfill its contract obligations. Officers must meet TSA training requirements.

Airport District pays the City of Guadalupe according to a formula that is reviewed annually. The formula consists of Personnel Expense + Benefit Expense+ Operating Expense+ Administrative Expense. In FY 18-19 the revenues/ expenditures were located in Fund 43 and amounted to \$253,000. In FY 19-20 and 20-21 both the revenues and expenditures have been moved to the General Fund and are estimated at \$250,000 for both years. The revenues are sufficient to cover the costs of two full-time officers including benefits and an estimated 29% overhead cost.

In the recent past due to staffing limitations staff have used available sworn staff to fulfill agreement obligations. Using available sworn staff has impacted patrol within the City. Staff is recommending two additional officers be retained and assigned to contract obligations. The benefit of hiring the additional officers to fulfill the contract obligations is to limit the impact on City patrol staff and also decrease the amount of overtime costs within the Department. Staff is also working with the Airport to improve administration of the agreement and simplify the cost calculations.

Capital Improvement Plan

In an effort to respond to the Council's questions regarding the Capital Improvement Plan staff has developed the attached charts that provide more detail regarding the projects and funding sources.

Pension Liability

Attached the Council will find a memo from staff regarding Cal PERS and the Pension Liability.

Inter Fund Loans

The memo outlining the current status of the Inter fund loans is attached.

Organizational Charts

Staff continues to work on the City's organizational charts and will distribute on Tuesday.

ATTACHMENTS

1. Copy of agreement between City and Santa Maria Airport District
2. Capital Improvement Charts and Graphs
3. Memo from Interim Administrator Regarding Pension Liability
4. Memo Regarding Inter fund Loans

AGREEMENT FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES

This Agreement for Supplemental Law Enforcement Services (hereinafter "Agreement") is made between the City of Guadalupe, California, a municipal corporation in Santa Barbara County (hereinafter "City"), and the Santa Maria Public Airport District, a public airport district organized and operating under the laws of the State of California (hereinafter "District").

RECITALS

WHEREAS, the City seeks to provide Law Enforcement Services at the Santa Maria Public Airport (Airport) effective September 1, 2017; and

WHEREAS, both the City and the District desire to establish this partnership as it relates to Supplemental Law Enforcement Services, and have agreed in principle as to the cost for services and the scope of work; and

WHEREAS, both the City and District desire to enter into this Agreement to establish their rights and duties with respect to provision Supplemental Law Enforcement services at the Airport;

NOW, THEREFORE, the parties agree as follows:

1. TERM

The term of this Agreement shall be for five (5) years commencing on September 1, 2017, and shall expire on August 31, 2022. After the initial five (5) year term, this Agreement shall automatically renew for an additional five (5) year period unless amended by mutual agreement of the parties or as provided in Section 5 below.

2. COSTS AND SCOPE OF WORK

2.1 The cost to the District for services rendered by the City as set forth in this agreement will be based upon a predetermined formula developed to identify operational program costs. The agreed upon formula is as follows:

Personnel Expense + Benefit Expense + Operating Expense + Administrative Expense.

2.2 The parties agree to meet annually during the first quarter of the calendar year to review the actual annual costs (as illustrated in Exhibits A, B, & C for the 2018 calendar year) based upon the predetermined formula.

2.3 The City, through the Chief of Police, shall render to District, a summarized invoice which covers all services performed during a given period, and District shall pay City for all undisputed amounts within thirty (30) days after date of said invoice.

- 2.4 If such payment is not delivered to the City which is described on said invoice within sixty (60) days after the date of the invoice, the City is entitled to recover the payment with interest thereon. For all disputed amounts, the District shall provide City with written notice of the dispute including the invoice date, amount, and reasons for dispute within 10 days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) days after the dispute resolution is memorialized.
- 2.5 The costs developed for supplemental law enforcement services are developed by the City of Guadalupe to reflect the City's actual costs in the provisions of services pursuant to this agreement.

3. CITY RESPONSIBILITIES

City shall:

- 3.1 City shall cooperate with District and coordinate with each air carrier regarding scheduled air carrier departure operations.
- 3.2 Provide the required number of law enforcement officers, unless it notifies the District and the air carrier at least twenty-four (24) hours prior to the scheduled departure that it will be unable to do so.
- 3.3 Renegotiate the Costs and Scope of Work paragraph of this Agreement if the air carrier departure schedule changes or increases, so that more officers or expanded hours are required..
- 3.4 Provide the number of sworn, armed, trained and uniformed law enforcement officers at the Airport's passenger screening checkpoints as required by the TSA at least thirty (30) minutes prior to the scheduled departure time of each air carrier operation, except as provided in Section 3.2, above.
- 3.5 Provide the required number of law enforcement officers, seven days per week, except as provided in Section 3.2, above.
- 3.6 Provide law enforcement services up to an average of twelve (12) hours per day, except as provided in Section 3.2, above.
- 3.7 Provide general law enforcement services at the Airport when not needed at passenger screening checkpoints.
- 3.8 Assign an on-duty police officer to cover the first flight out of the Airport, Monday through Saturday, as part of the officer's normal duties.
- 3.9 Notify the District if the on-duty police officer is unable to cover the first

flight out of the Airport due to a law enforcement emergency within the City of Guadalupe.

- 3.10 Ensure that law enforcement officers assigned to the Airport shall not respond off the Airport except in the case of extreme, life threatening emergency.
- 3.11 Assign two (2) full time police officers to the Airport to provide services required under this Agreement. If the City is unable to assign full time officers to the Airport due to staffing shortages, City may assign limited service provisional police officers until such time that staffing levels allow City to re-assign full time police officers to the Airport.
- 3.12 Provide City of Guadalupe police officers, or other sworn law enforcement officers from other public agencies in the State of California that the City may contract with to fulfill its obligations under this Agreement. The sworn law enforcement officers shall meet the minimum training requirements as established by the TSA.

4. DISTRICT RESPONSIBILITIES

District shall:

- 4.1 Fund any necessary training mandated by FAA and/or TSA, in order to maintain certification for those officers assigned to the Airport for supplemental law enforcement services. This shall include personnel costs, tuition, travel, meals, lodging and mileage. Training shall occur in California.
- 4.2 Fund the operations and maintenance costs associated with one City owned marked police vehicle exclusively assigned to the Airport. The District shall also fund the maintenance costs for the vehicle used by the on-duty AM Shift police officer who responds to the Airport Monday through Saturday to screen the 0600 passengers. This cost shall be based upon a daily round trip distance from the Guadalupe Police Department to the Airport. The per mileage fee shall be determined by the City and adjusted each fiscal year based upon actual cost associated with operating the City's black and white patrol fleet.
- 4.3 Be responsible for any changes to laws, regulations or other requirements that affect the cost of providing supplemental law enforcement services from the City.
- 4.4 Upon receipt of notice from City that the Police Department officer is off the Airport and unable to respond to conduct passenger screening notify any commercial air carrier intending to depart from the Airport of that fact.

- 4.5 Pay for the services provided under the terms of this Service Agreement at the rate established by the City of Guadalupe based upon the agreed upon formula.
- 4.6 Acknowledge that the officer on patrol may not be able to cover the first flight out if an emergency occurs in the City near the scheduled departure time. All parties acknowledge that without a law enforcement officer present, flights will need to be rescheduled until such time as a law enforcement officer is available.

5. DEFAULT, TERMINATION, AND NOTICE

- 5.1 Either party may terminate this Agreement, without cause, upon thirty (30) day advance written notice to the other party. Either party may terminate this Agreement at any time for cause if the other party is in default of its obligations under this Agreement and fails to cure said default after given notice and a reasonable opportunity to cure the default.
- 5.2 Notices. Any notice to be given under this Agreement shall be in writing and shall be deemed to have been properly given and received:

- (i) when delivered in person to the authorized representative of the party to whom the notice is addressed; or

- (ii) on the date received as indicated on the return receipt when sent prepaid certified or registered mail, return receipt requested, to the party to be notified at the address indicated below:

CITY

City of Guadalupe
Attn: Chief of Police
4490 10th Street
Guadalupe, CA 93434

DISTRICT

Santa Maria Public Airport
Attn: General Manager
3217 Terminal Drive
Santa Maria, CA 93454

Either party may change its address by giving notice in the manner described above.

6. INSURANCE AND INDEMNIFICATION

- 6.1. The District shall obtain and maintain for the entire term of this Agreement and any renewal terms, Airport liability insurance. Each policy of insurance shall have at least a combined single limit of ten million dollars (\$10,000,000) for each occurrence for bodily injury and property damage. Each policy of insurance shall include personal injury liability coverage. The District's airport liability policy shall include automobile liability coverage for District owned vehicles while performing services pursuant to

this Agreement on Airport property. The District shall supply the City with a copy of said insurance policy or policies.

A. In addition to the above conditions, the District's airport liability insurance policy shall contain language or an endorsement clearly providing:

- (1) The City, its officers, agency and employees, are named as additional insureds under the policy;
- (2) Contractual liability coverage sufficiently broad so as to include the liability assumed by the parties in the indemnity agreement included in this Agreement;
- (3) A provision that coverage will not be cancelled or subject to material reduction until at least thirty (30) days written notice has been given to the City.

B. A certificate of insurance shall be submitted to the City within ten (10) days of execution of this Agreement. If the insurance policy expires or is cancelled, the District shall submit to the City, prior to such expiration or cancellation, a certificate of insurance for the superseding policy.

6.2 The District shall indemnify save, protect, defend, and hold harmless the City, its officers, agents, and employees from and against any and all loss, liability, expense, claims, costs, suits, and damages, including attorneys fees, arising out of or connected with the City's performance of Supplemental Law Enforcement services under this Agreement, to the extent covered by the airport liability policy; provided that the District shall have no obligation to defend, indemnify or hold harmless the City from and against any and all loss, liability, expense, claims, costs, suits, and damages, including attorneys fees sustained by City's employees in performance of this Agreement or in connection with the use of the Airport Fire Station. The City waives any and all subrogation and/or lien rights, including but not limited to those arising under California Labor Code section 3850 et seq. or succeeding statutes, to recover any workers compensation, disability, disability retirement or death benefits paid by City to its employees, or to their heirs, representatives, executives or administrators.

7. MISCELLANEOUS PROVISIONS

7.1. The parties hereto agree that any increase in the concentration of flights or increase in index at the Airport could cause a financial and/or operational strain for the City. Such impacts that cause additional financial burden to the City will need to be negotiated by the parties and adequately resolved, and failure to reach agreement after good faith negotiations shall serve as cause for early termination of this Agreement.

- 7.2. City acknowledges that the FAA and the TSA is involved with the operation and administrative aspects of the services to be provided by this Agreement. City shall cooperate with representatives of the FAA and the TSA in the exercise of their duties. However, District shall administer the Agreement, and City shall look to District for direction regarding satisfactory compliance with the Agreement, except as to the actual performance of law enforcement duties. Full and complete records of City's services and expenses, and records between District and City shall be kept, maintained and retained by City in accordance with its Document Management Program. District, the FAA, TSA and the Comptroller General of the United States, or any other duly authorized representative shall have access to any books of account, documents, papers and records of City for the purpose of making audits, examination, excerpts and transcriptions.
- 7.3. There will be no payment by District for extra services rendered by City unless the services are expressly authorized in writing by District's General Manager before the services are performed. Any extra services in excess of \$10,000 requires the prior written approval of District's Board of Directors.
- 7.4. City's Chief of Police or his designee shall be directly involved in the performance and supervision of the services to be performed, and shall be the authorized representative of City for issues relating to performance of the services under this Agreement.
- 7.5. This Agreement may not be assigned by either party without the consent of the other party.

8. Entire Agreement

- 8.1 This Agreement constitutes the complete and exclusive statement of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter hereof. All changes or amendments to this Agreement must be in writing and mutually executed by authorized personnel on behalf of the District and the City.

Executed at Santa Maria, California, on the day and year first above mentioned.

Date: August 8, 2017

DISTRICT:

Approved as to content for District:

SANTA MARIA PUBLIC AIRPORT DISTRICT


General Manager

By 
Carl Engel Jr., President

Approved as to form for District:

By 
Chuck Adams, Secretary


District Counsel

Dated: August 8, 2017

CITY:

ATTEST:

CITY OF GUADALUPE


Joice Earleen Raguz, City Clerk

By: 
John Lizalde, Mayor

Approved as to form:

Phil F. Sinco, City Attorney

Approved as to content:


Gary Hoving, Police Chief



**2019-21
CAPITAL IMPROVEMENT
PROJECTS (CIP) BUDGET**

**2019-2024
FIVE YEAR CAPITAL IMPROVEMENT
PROGRAM**

City of Guadalupe
Capital Improvement Projects Budget - Fiscal Years 19-20 & 20-21

Project Numbers	PROJECT DESCRIPTIONS	Funding Allocation											Fiscal Year		
		General Fund	State AB Funding	Gas Tax	Capital Facilities Impact Fees	LTF	CalTrans Sustainability Grant	ATP Cycle 3	Measure A	IRWM	CDBG	Water	Sewer	2019-20 TOTAL	2020-21 TOTAL
100	Buildings														
089-101	Public Works Corporation Yard Building														
089-103	O'Connell Park Booster Pump	30,000												60,000	240,000
089-104	Financial Accounting Software	45,000												75,000	100,000
200	Parks														
089-201	Leroy Park (Community Center and Site)														
089-202	O'Connell Park Improvement		200,000								4,500,000			1,000,000	3,500,000
300	Streets, Sidewalks, Bicycle Facilities														
089-301	Street Maintenance FY 19/20			100,000		15,000									
089-302	Street Maintenance FY 20/21			100,000		15,000									
089-303	Street Rehabilitation FY 19/20 (West Main Street)	36,200		200,000		15,000								451,200	315,000
089-304	Street Rehabilitation FY 20/21	36,200		200,000		15,000									
089-305	Mobility and Downtown Revitalization Project														
089-306	Guadalupe and Obispo Streets Pedestrian Improvements														
089-307	La Guardia and Gualarte Lanes Pedestrian Improvements							400,000						117,029	1,500,000
400	Water														
089-401	Recoat Elevated Tank (Design and Construction)				179,537									400,000	
089-402	Bonita Water Facilities Removal														
089-403	Well Abandonment (9th St., 5th St., Obispo)														
089-404	Tognazini Well Discharge														
500	Wastewater														
089-501	WWTP Site Cleanup														
089-502	WWTP Office Improvements														
089-503	Effluent Irrigation Pump Station Rehabilitation (Design)														
089-504	Hwy 1 Lift Station									440,000					
089-505	Sewer Main Improvements														
089-506	Collection System Cleaning														
	Transfer to CIP fund 089:	147,400	200,000	600,000	179,537	60,000	117,029	400,000	2,400,000	440,000	4,500,000	1,115,000	2,361,725	4,984,491	7,556,200

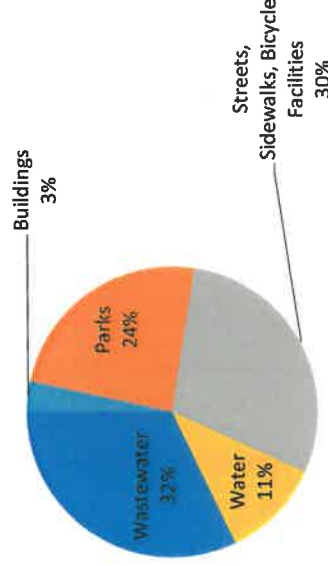
City of Guadalupe

Capital Improvement Projects Budget - Fiscal Years 19-20 & 20-21

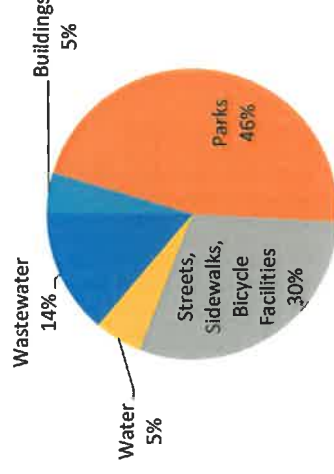
Funding by Category and Funding Source

Project Categories	FY 2019-20		FY 2020-21	2019-20 Fund Allocation							
				General Fund	Gas Tax	LTF	Measure A	Water	Wastewater	CDBG	ATP Cycle 3
Buildings	165,000	340,000		75,000	-	-	60,000	30,000	-	-	-
Parks	1,200,000	3,500,000		-	-	-	-	-	-	1,000,000	-
Streets, Sidewalks, Bicycle Facilities	1,462,766	2,266,200		36,200	300,000	30,000	400,000	-	-	-	400,000
Water	550,000	400,000		-	-	-	-	550,000	-	-	-
Wastewater	1,606,725	1,050,000		-	-	-	-	-	1,606,725	1,606,725	-
Total CIP Expenditures	4,984,491	7,556,200		111,200	300,000	30,000	460,000	580,000	1,606,725	2,606,725	400,000

FY 2019-20 Projects By Category



FY 2020-21 Projects By Category



Memo

To: Mayor and Council members
From; Bob Perrault, Interim City Administrator
Subject: Pension Liability
Date: June 18, 2019

During the budget discussion held at the last Council meeting, The Council inquired regarding the status of the California Public Employees Retirement System (Cal PERS) pension liability. In response to the inquiry is a brief summary of how the pension liability is identified and its amount. This information was taken from the recently completed audit of the City's finances. The Audit will be distributed to the Council in the coming weeks:

The City participates in the Cal PERS program and provides service retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members who must be public employees and beneficiaries. Benefits are based by formula which includes classification (Miscellaneous, Safety), date of hire (employees hired before January 1, 2013 are considered "classic" members and those hired after January 1,2013 are considered "New" or PEPPRA) highest earned income on an annual basis and number of years served. Members with five years of total service are eligible to retire at 50 with reduced benefits.

Employer contribution rates are determined on an annual basis by the completion of an actuarially determined rate that is the estimated amount necessary to finance the cost of benefits eared by the employees during the year, with an additional amount to finance the unfunded liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. All employees participating in the program pay a percentage of their total salary as their portion of the contribution. This percentage varies according to the employee's classification as a Miscellaneous or Safety employee and whether they are a classic or new member. These rates are also a matter of negotiation. Employee rates range from approximately 7% to 9.5% of salary. The City's portion of the rates also vary from approximately 9% of salary to 12.242% of salary. For the year ending in June 2018 the City's recognized pension expense was \$406,500, a portion of which is used to pay down the unfunded liability

The amount of the unfunded liability for pensions is also based on an annually conducted actuarial. The actuarial looks at both the retired members of the City's Plan and the active members of the plan. For retired members the actuarial will review the cost of the plan and an estimate as to how long members can be expected to receive benefits. For active members it is a bit different and includes assumptions about employee longevity, estimated retirement dates and years of expected benefit. This combined amount is then discounted by 7.15%. The discount rate is based on an estimate of how well Cal PERs investment portfolio is expected to perform and thus buy down a portion of the unfunded liability. Taking into an account the 7.15% discount the City's estimated unfunded liability is about \$3,065,323. It is my estimate the City through the rate structure outlined above is buying down the liability at the rate

of about \$100,000 a year. While the unfunded liability amount appears to be high. It should be kept in mind that it has been limited in this City because the City has not previously offered some of the more costly retirement plans to employees and unlike other cities the City of Guadalupe has always required employees to pay a share of their retirement.

Guadalupe will need to continue to pay down liability with a portion of its pension cost as determined by CalPERS. Other cities have taken the approach of augmenting the Cal PERS determined pay down with the use of reserves or operating funds to further reduce the liability. Given the City's financial condition this City is unable to undertake a similar course.



CITY OF GUADALUPE
918 Obispo Street
Guadalupe, CA 93434
P: (805) 356-3895
F: (805) 343-0542
Finance Department

Memorandum

To: Robert Perrault, Interim City Administrator

From: Carolyn Galloway-Cooper, Finance – Special Projects *CGC*

Subject: Interfund Loan balance owed to Water and Lighting Funds

Date: June 14, 2019

This is to let you know the status of interfund loans owed by the General Fund. As of June 30, 2019 the balance and budgeted payments are detailed below:

General Fund owes the Lighting District:	\$320,000
General Fund owes the Water Operating Fund:	\$491,998
Total owed as of 6/30/2019	<u>\$811,998</u>

Per 2019-2021 Non-Departmental Budget:

Principal Payments budgeted in fiscal year 2020:	\$95,668
Interest Payments budgeted in fiscal year 2020:	\$18,108

Principal Payments budgeted in fiscal year 2021:	\$107,334
Interest Payments budgeted in fiscal year 2021:	\$ 19,055

REVISED PAGES 2019-21 BUDGET

FUND BALANCE

Fund	Fund Description	Estimated Fund Balance 6/30/19	Estimated Revenue 2019-2020	Estimated Expense 2019-2020	Estimated Fund Balance 6/30/20	Estimated Fund Balance 6/30/21
01	General Fund	(44,265)	4,761,222	4,563,364	153,593	229,352
57	Alch. & Drug Grant (Gladiators)	4,077	-	-	4,077	4,077
39	Community Corrections Grant	-	-	-	-	-
42	Police Safety Fund	70,000	16,500	-	86,500	103,330
43	Police - Airport	-	-	-	-	-
40	Fire Safety Fund	60,000	8,500	-	68,500	77,170
	Public Safety Special Funds	134,077	25,000	-	159,077	184,577
71	Measure A	994,502	1,974,833	818,125	2,151,210	330,252
83	ATP Cycle 3	-	400,000	400,000	-	-
20	Gas Tax	238,272	292,900	219,200	311,972	391,146
22	Local Transportation Fund	178,599	7,150	30,000	155,749	133,042
	Streets & Roads	1,411,373	2,674,883	1,467,325	2,618,931	854,440
10	Water Operating Fund	4,250,000	2,247,100	1,902,178	4,594,922	4,948,236
30	Water Capital Fund	(475,000)	110,975	540,000	(904,025)	(1,307,900)
12	Wastewater Operating Fund	(625,000)	1,760,356	1,184,435	(49,079)	540,261
32	Wastewater Capital Fund	6,150,000	681,250	1,320,000	5,511,250	4,713,125
94	Sewer Bond Fund	-	-	-	-	-
15	Solid Waste Fund	(34,000)	34,000	-	-	-
23	Transit Fund	779,000	417,000	579,483	616,517	503,929
	Enterprise Funds	10,045,000	5,250,681	5,526,096	9,769,585	9,397,651
28	Library Fund	(54,000)	21,187	22,000	(54,813)	(61,813)
36	Public Facilities Fund	11,500	-	-	11,500	11,500
38	Park Development Fund	10,900	200,000	200,000	10,900	10,900
76	Capital Facilities Fund	1,150,000	213,438	420,000	943,438	1,156,926
78	City Hall Equipment Fund	13,900	-	-	13,900	13,900
87	Traffic Mitigation Fund	62,800	-	-	62,800	62,800
58	CDBG-Rehab	57,763	-	-	57,763	57,763
77	Sustainability CDBG	-	117,029	117,029	-	-
100	Leroy Park CDBG	2,000	1,000,000	1,000,000	2,000	-
67	CDBG Micro	113,000	-	8,000	105,000	105,000
	Miscellaneous Funds	1,367,863	1,551,654	1,767,029	1,152,488	1,356,976
60	Lighting & Landscaping District	37,000	23,250	20,005	40,245	43,555
63	Pasadera Light & Landscape Dist	(1,240)	74,500	63,470	9,790	21,257
65	Lighting District	174,000	84,000	48,965	209,035	244,767
	Lighting Districts	209,760	181,750	132,440	259,070	309,579
	CITY OF GUADALUPE	13,123,808	14,445,190	13,456,254	14,112,744	12,332,575

Fund	Fund Description	Estimated Fund Balance 6/30/18	Estimated Revenue 2018-2019	Estimated Expense 2018-2019	Estimated Fund Balance 6/30/19	Estimated Fund Balance 6/30/19
26	RDA Operating	(4,220,000)	760,500	596,500	(4,056,000)	(3,879,040)
91	RDA Bond Refinance	669,400	8,000	650,000	27,400	35,560
	SUCCESSOR AGENCY	(3,550,600)	768,500	1,246,500	(4,028,600)	(3,843,480)

**EXPENDITURE SUMMARY - ALL FUNDS
2019 - 2021**

	Actual 2017-18	Estimated 2018-19	City Administrator Recommends 2019-2020	City Council Adopts 2019-20	City Council Adopts 2020-21
GENERAL FUND - Section C					
City Council	11,362	13,825	15,377	15,377	17,887
City Attorney	57,918	88,341	110,000	110,000	110,000
Administration	336,288	324,618	391,609	391,609	375,520
Finance	475,852	445,172	463,310	463,310	485,690
Non Departmental	171,047	262,200	330,663	330,663	307,089
Street Improvements - MOE (MOVED TO CAPITAL IMPROVEMENT BUDGET)	36,500	36,200	-	-	-
Building Maintenance	89,533	100,223	94,136	94,136	94,136
Police	1,717,474	1,675,819	1,994,855	1,994,855	2,088,483
Fire	744,496	578,616	719,072	719,072	845,953
Parks and Recreation	146,178	178,004	158,282	158,282	161,448
Building Permits and Planning	278,089	250,113	286,060	286,060	292,281
Total General Fund	4,064,737	3,953,131	4,563,364	4,563,364	4,778,487
PUBLIC SAFETY FUNDS - Section E					
Fire Public Safety Fund	10,260	31,390	-	-	-
Police Public Safety Fund	84,541	15,407	-	-	-
Total Public Safety funds	94,801	46,797	-	-	-
STREETS AND SIDEWALKS - Section D					
Measure A	376,313	630,819	818,125	818,125	2,305,288
Gas Tax Fund	754,598	336,486	219,200	219,200	219,584
Local Transportation Fund (LTF) - Roads/Bike & Pedestrian	-	-	30,000	30,000	30,000
ATP Cycle 3	6,849	-	400,000	400,000	-
Total Special Revenue Funds	1,137,760	967,305	1,467,325	1,467,325	2,554,872
ENTERPRISE FUNDS - Section F					
Water Operating Fund	1,841,534	1,811,807	1,902,178	1,902,178	1,938,728
Water Capital	-	-	540,000	540,000	515,000
Wastewater Operating Fund	2,815,034	1,136,106	1,184,435	1,184,435	1,206,223
Wastewater Capital	75,845	300,000	1,320,000	1,320,000	1,085,000
Solid Waste Fund	-	-	-	-	-
Sewer Bond	17,350	16,850	-	-	-
Transit Fund	496,128	483,256	579,483	579,483	537,928
Total Enterprise Funds	5,245,891	3,748,019	5,526,096	5,526,096	5,282,879
MISCELLANEOUS FUNDS - SECTION G					
Capital Facilities Fund	6,800	18,000	420,000	420,000	-
Library Fund	5,000	7,408	22,000	22,000	22,000
Public Facilities Fund	-	-	-	-	-
Park Development Fund	-	1,200	200,000	200,000	-
City Hall Equipment Fund	-	-	-	-	-
Traffic Mitigation Fund	-	-	-	-	-
CDBG Miscellaneous	879	500	1,125,029	1,125,029	3,502,000
Total Miscellaneous Funds	12,679	27,108	1,767,029	1,767,029	3,524,000
LIGHTING AND LANDSCAPING DISTRICTS - SECTION H					
Lighting District	16,979	19,976	20,005	20,005	20,405
Lighting Landscaping District	53,990	51,287	48,965	48,965	49,948
Pasadena Lighting and Landscaping District	640	17,237	63,470	63,470	64,523
Total Lighting and Landscaping Funds	71,609	88,500	132,440	132,440	134,876
TOTAL CITY OF GUADALUPE	10,627,477	8,830,860	13,456,254	13,456,254	16,275,114
SUCCESSOR AGENCY FUNDS - Section I					
Private Purpose Trust Fund	843,542	596,270	596,500	596,500	598,750
Bond Refinance Projects	-	-	650,000	650,000	-
TOTAL SUCCESSOR AGENCY FUNDS	843,542	596,270	1,246,500	1,246,500	598,750

Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018/19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	253,992	290,799	250,716	293,442	296,803	302,739
Supplies & Services	447,958	513,910	594,798	656,882	598,132	610,095
Capital Outlay	-	-	-	230,000	-	-
Other Financing	242,476	2,010,326	290,592	288,440	289,500	293,390
Department Total	944,426	2,815,034	1,136,106	1,468,764	1,184,435	1,206,223

Department Description

This Enterprise Fund accounts for revenues from Sewer Services and Use charge fees collected from Guadalupe property owners. These revenues pay for operating costs.

Wastewater Operating - 12		Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Acct.							
PERSONNEL SERVICES:							
Salaries - Regular	0100	142,926	143,468	134,005	172,067	173,000	176,460
Salaries - part-time	0125	-	-	-	-	-	-
Salaries - Temporary	0150	12,474	37,685	-	-	-	-
Overtime	0200	19,590	21,380	35,340	26,505	27,035	27,576
Retirement - PERS	0250	26,154	29,610	24,020	28,031	28,592	29,163
FICA/Medicare	0300	14,851	16,441	13,468	16,093	16,415	16,743
Workers' Compensation	0350	5,490	7,720	9,308	11,644	11,877	12,114
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	11,006	17,658	20,877	25,586	26,098	26,620
Other Benefits	0450	13,550	12,581	12,341	12,068	12,309	12,556
Deferred Compensation	0545	6,018	2,750	-	-	-	-
Dental Insurance	0560	1,736	1,359	1,243	1,255	1,280	1,306
Vision Insurance	0570	198	138	114	193	197	201
Life Insurance	0585	-	9	-	-	-	-
Sub-total		253,992	290,799	250,716	293,442	296,803	302,739
SUPPLIES & SERVICES:							
Utilities	1000	196,836	227,548	242,935	180,000	220,000	224,400
Communications	1150	3,897	4,884	4,793	4,000	4,800	4,896
Office Supplies & Postage	1200	10,000	10,343	6,644	10,000	8,000	8,160
Advertising and Publication	1250	-	-	-	400	-	-
Business Expense and Trng	1300	-	1,363	345	4,000	2,000	2,040
Memberships, Dues & Subs	1350	20	170	500	300	300	306
Equipment Maintenance	1400	342	19,600	1,992	80,000	50,000	51,000
Facilities Maintenance	1450	2,136	3,984	4,594	25,000	10,000	10,200
Vehicle maintenance	1460	858	1,286	1,010	1,500	1,500	1,530
Equipment Replacement	1500	34,478	2,207	7,420	210,000	60,000	61,200
Operating Supplies & Exp.	1550	25,184	33,667	18,157	32,000	32,000	32,640
Fuel & Lubricants	1560	8,806	9,325	7,884	9,000	9,000	9,180
Bank Service Charges	1750	1,539	2,068	2,078	2,000	2,000	2,040
Professional Services	2150	114,001	150,713	223,474	50,000	150,000	153,000
Information Technology Svs	2151	327	229	330	550	400	408
Equipment Rental	2200	2,768	571	1,651	2,000	2,000	2,040
Property Rental	2250	4,721	4,839	6,703	5,000	5,000	5,100
Liability Insurance	2300	21,608	24,274	41,901	21,132	21,132	21,555
Services by other Agencies	2350	20,438	16,837	22,387	20,000	20,000	20,400
Sub-total		447,958	513,910	594,798	656,882	598,132	610,095
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	30,000	-	-
Improve. Other than Buildings	3150	-	-	-	200,000	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	230,000	-	-
OTHER FINANCING USES:							
Dept Service Principal	4000	20,280	21,000	21,840	21,840	22,000	22,000
Dept Service Interest	4100	42,645	41,640	40,000	38,100	39,000	39,000
Lease Purchase	4150	2,251	2,689	34,252	34,000	34,000	34,000
Transfer to General Fund	5000	177,300	1,944,996	194,500	194,500	194,500	198,390
Sub-total		242,476	2,010,326	290,592	288,440	289,500	293,390
Fund Total		944,426	2,815,034	1,136,106	1,468,764	1,184,435	1,206,223
Depreciation		474,982	474,982	474,982	474,982	474,982	474,982
Total with Depreciation		1,419,408	3,290,016	1,611,088	1,943,746	1,659,417	1,681,205