



City of Guadalupe AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, June 22, 2021 at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will be broadcast live on Charter Spectrum Cable Channel 20.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, June 22, 2021.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

2. **MOMENT OF SILENCE**

3. PLEDGE OF ALLEGIANCE

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day.

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. PROCLAMATION

- Juneteenth

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A.** Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B.** Approve payment of warrants for the period ending June 16, 2021.
- C.** Approve the Minutes of the City Council regular meeting of June 8, 2021, to be ordered filed.
- D.** Receive the May 2021 Financial Report.
- E.** Approve the Santa Barbara County Animal Services Agreement one year extension at a cost of \$61,900 FY 2021-2022.
- F.** Adopt Resolution No. 2021-45 approving agreement with Guadalupe Union School District for funding of a School Resource Officer under the COPS in School Partner Program.
- G.** Request by Sam Duarte, Director of The Little House by the Park to use Downtown Parking Lot (AKA, Veterans Memorial Plaza) for a "Safe and Sane" Fireworks Sale Fundraiser.

- H. Adopt Resolution No. 2021-46 authorizing Mayor Julian to execute a construction contract with V. Lopez Junior and Sons General Engineering Contractors, Inc. for the Trunk Main Improvement Project.
- I. Adopt Resolution No. 2021-47 to approve the purchase of 10 acre-feet supplemental water through the Central Coast Water Authority (CCWA) 2021 Supplemental Water Purchase Program.
- J. Adopt Resolution No. 2021-48 approving the Memorandum of Understanding with Service Employees International Union, Local 620 for July 1, 2021 – June 30, 2023.
- K. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - 1. Department of Public Safety Report – May 2021
 - Police Department Report
 - Fire Department Report
 - Code Compliance Report (January – May 2021)
 - 2. City Treasurer’s Report for May 2021
 - 3. Recreation and Parks Report for May 2021
 - 4. Human Resources Report for May 2021

8. **CITY ADMINISTRATOR REPORT:** (Information Only)

9. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

REGUAR BUSINESS

10. **Pasadera Landscaping and Lighting District for fiscal year 2021/2022.**

Written report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council adopt Resolution No. 2021-49 initiating proceeding for the annual levy of assessments for the Pasadera Lighting District for FY 2021-22 and Resolution No. 2021-50 approving the Engineer’s Report for the Pasadera Landscape and Lighting District and declaring the City Council intent to levy assessments.

11. **FUTURE AGENDA ITEMS**

12. **ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS**

13. **ADJOURNMENT TO CLOSED SESSION MEETING**

CLOSED SESSION

14. Conference with Labor Negotiators

(Subdivision (a) of Government Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager;

Employee Organizations: International Association of Firefighters (IAFF)

15. CLOSED SESSION ANNOUNCEMENTS

16. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing amended agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 18th day of June 2021.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, July 13, 2021, at 6:00 pm / Regular Meeting			
Contract Award – Effluent Pump Station	Public Works Dept	Consent Calendar	
Guadalupe Trail to the Beach Feasibility Update	Public Works Dept	Consent Calendar	
Water Standby Fee FY 21/22	Public Works Dept	Public Hearing	
Guadalupe Lighting District FY 21/22	Public Works Dept	Public Hearing	
Guadalupe Benefit Assessment District FY 21/22	Public Works Dept	Public Hearing	
Pasadera Landscaping and Lighting District FY 21/22	Public Works Dept	Public Hearing	
Special Events Application – 75 th Anniversary Celebration	Recreation & Parks Dept	Consent Calendar	
Cannabis Policy and Procedure Guidelines	Administration Dept	Regular Business	
Agreement with Andrew Goodwin Designs – Royal Theater Renovation	Administration Dept	Consent Calendar	
Notice of Completion of Improvement and Conditions for Phase 4.b. of the Point Sal Dunes Subdivision.	City Attorney	Consent Calendar	
Tuesday, July 27, 2021, at 6:00 pm / Regular Meeting			
Organic Waste Disposal Reduction Ordinance	City Attorney	Public Hearing	
City Attorney Performance Evaluation	Human Resources	Closed Session	
Tuesday, August 10, 2021, at 6:00 pm / Regular Meeting			
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Footprint Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Guadalupe Leo Club Recognition		Administration Dept	Ceremonial
Vacant Property Ordinance		Administration Dept	New Business
Sign Ordinance		Planning Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Short Term Rentals		City Attorney	New Business
Master Fee Schedule CPI FY 2021-22		Finance Department	Regular Business
Planning/Building Tracking Software		Planning Dept.	New Business

City of Guadalupe



Guadalupe, California

Proclamation

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the slaves in Confederate territory free, paving the way for the passage of the 13th Amendment which formally abolished slavery in the United States of America; and

WHEREAS, word about the signing of the Emancipation Proclamation was delayed in reaching authorities and African-Americans in the South and Southwestern United States to June 19, 1895, some two and one-half years later; and

WHEREAS, Emancipation Day observations are held on different days in different states in the South and Southwest, and in other parts of the nation; and

WHEREAS, June 19th has a special meaning to African-Americans, and is called "JUNETEENTH" combining the words June and Nineteenth, and has been celebrated by the African-American community for over 150 years; and

WHEREAS, at the National level, on June 15, 2021, the Senate unanimously approved a bill that would make Juneteenth, the date commemorating the end of chattel slavery in the United States, a federal holiday.

NOW, THEREFORE, BE IT RESOLVED, that by virtue of the authority vested in me as Mayor and on behalf of the City Council of the City of Guadalupe, I, Ariston Julian, do hereby declare June 19, 2021, as:

JUNETEENTH

in the City of Guadalupe, California, and urge all citizens to become more aware of the significance of this celebration in African-American History and in the heritage of our nation and City.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Guadalupe, California to be affixed this 22nd day of June 2021.

Ariston Julian, Mayor



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 23, 2021

Prepared by:
Veronica Fabian
Finance Account Clerk

Reviewed by:
Lorena Zarate
Finance Director

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending June 16, 2021 to be Approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on June 23, 2021.

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

440 WASHINGTON AVENUE *** VENDOR.: ACM01 (ACME AUTO LEASING, LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
21060006	PD-LEASE 2016 FORD UTILITY POLICE INTERCEPTOR BASE	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-LEASE 2016 FORD UTILITY POLICE INTERCEPTOR BASE	01	4200 4150	1	755.00	755.00
		(General Fund Police Lease-Purchase)				
				Invoice Extension ---->		755.00
				Vendor Total ----->		755.00

2361 A STREET *** VENDOR.: ALL05 (ALL AMERICAN DRILLING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3191-2760	PW-WATER-TOGNAZZINI WELL PROJECT	06-21	06/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-TOGNAZZINI WELL PROJECT	89	4444 3073	1	5950.00	5950.00
		(CIP CIP 089-403)				
				Invoice Extension ---->		5950.00
				Vendor Total ----->		5950.00

P.O.BOX 035184 *** VENDOR.: AMA02 (AMAZON BUSINESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3WJ7LV9N9	PW-HOMEBRIGHT PREMIUM DISINFECTANT AERPSOL SPRAY	06-21	05/28/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:1C43-WJ7L-V9N9	01	4145 1550	1	27.18	27.18
		(General Fund Building Mtce Op Supp/Expense)				
				Invoice Extension ---->		27.18

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
4NVGTQ7LT	FINANCE-PERFORATED PAPER	06-21	06/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	1HN4-NVGT-Q7LT	10	4420 1200	1	144.08	144.08
		(Wtr. Oper. Fund Water Operating Off Suppl/Postg)				
0002	1HN4-NVGT-Q7LT	12	4425 1200	1	144.07	144.07
		(Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)				
				Invoice Extension ---->		288.15

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
CJKTP63DJ	PW-WWTP-INV#:1PKC-JKTP-63DJ ACCT:A19RD4DAF93AUQ	06-21	05/27/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	TAPE MEASURE 25FT	12	4425 1550	1	445.27	445.27
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
				Invoice Extension ---->		445.27

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
DYWDH19JD	FIRE-GILMOUR PACK OF 2 HOSE SPRAY NOZZLE	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	1LJD-YWDH-19JD	01	4220 1550	1	16.31	16.31
		(General Fund Fire Op Supp/Expense)				
				Invoice Extension ---->		16.31

*** VENDOR.: AMA02 (AMAZON BUSINESS)

P.O.BOX 035184

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
L6D3X1YXR	PD-CYBER ACOSTICS,WEBCAM	06-21	05/06/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1PFL-6D3X-1YXR	01 4200 1550	1	44.56	44.56
		(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->	44.56

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
NDVD7CTMT	PW-WWTP-INV#:11JN-DVD7-CTMT ACCOUNT:A19RD4DAF93AUQ	06-21	05/18/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-INV#:11JN-DVD7-CTMT ACCOUNT:A19RD4DAF93AUQ	12 4425 1550	1	168.59	168.59
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->	168.59

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
R3WRK7Q31	FIRE-AMERICAN FLAG,PINESOL CLEANER	06-21	06/04/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1RPR-3WRK-7Q31	01 4220 1200	1	54.03	54.03
		(General Fund Fire Off Suppl/Postg)			
0002	FIRE-AMERICAN FLAG,PINESOL CLEANER	01 4220 1550	1	65.82	65.82
		(General Fund Fire Op Supp/Expense)			
0003	FIRE-AMERICAN FLAG,PINESOL CLEANER	01 4220 2999	1	23.73	23.73
		(General Fund Fire COVID19)			
0004	FIRE-AMERICAN FLAG,PINESOL CLEANER	01 4200 1500	1	67.38	67.38
		(General Fund Police Equipment Replc)			
				Invoice Extension ---->	210.96
				Vendor Total ----->	1201.02

AUS WEST LOCKBOX
 P.O. BOX 101179

*** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000194137	PW-PARKS AND REC- WET MOP,SCRAPER MAT,DUST MOP	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:502000194137	01 4145 2150	1	47.66	47.66
		(General Fund Building Mtce Profl Services)			
				Invoice Extension ---->	47.66

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000194139	PW-WATER-J.SAGISIS, J.VIDALES	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:502000194139	10 4420 2150	1	15.90	15.90
		(Wtr. Oper. Fund Water Operating Profl Services)			
				Invoice Extension ---->	15.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000194140	PW-PARK & REC-D.MIKLAS, J.GUTIERREZ	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:502000194140	12 4425 2150	1	25.76	25.76
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->	25.76

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000194141	PW-PARK & REC-INV#50200019141	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010

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 AUS WEST LOCKBOX
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No
 *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-INV#50200019141	01 4145 2150	1	.90	.90
		(General Fund Building Mtce Profl Services)			
0002	PW-PARK & REC-INV#50200019141	01 4300 2150	1	.90	.90
		(General Fund Parks & Rec Profl Services)			
0003	PW-PARK & REC-INV#50200019141	71 4454 2150	1	7.16	7.16
		(MEASURE A MEASURE A Profl Services)			
		Invoice Extension ---->			8.96

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No
 000199407 PW-PARK & REC-WET MOP, SCRAPER MAT, MAT CITY 06-21 06/08/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-PARK & REC-WET MOP, SCRAPER MAT, MAT CITY	01 4145 2150	1	47.66	47.66
		(General Fund Building Mtce Profl Services)			
		Invoice Extension ---->			47.66

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No
 000199411 PW-WATER-J.SAGISIS, J.VIDALES 06-21 06/08/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-J.SAGISIS, J.VIDALES	10 4420 2150	1	15.90	15.90
		(Wtr. Oper. Fund Water Operating Profl Services)			
		Invoice Extension ---->			15.90

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No
 000199413 PW-WASTE WATER-D.MIKLAS, J.GUTIERREZ 06-21 06/08/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WASTE WATER-D.MIKLAS, J.GUTIERREZ	12 4425 2150	1	25.76	25.76
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
		Invoice Extension ---->			25.76

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No
 000199416 PW-STREETS-R.GUTIERREZ, J.BATALLA 06-21 06/08/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-STREETS-R.GUTIERREZ, J.BATALLA	01 4145 2150	1	.90	.90
		(General Fund Building Mtce Profl Services)			
0002	PW-STREETS-R.GUTIERREZ, J.BATALLA	01 4300 2150	1	.90	.90
		(General Fund Parks & Rec Profl Services)			
0003	PW-STREETS-R.GUTIERREZ, J.BATALLA	71 4454 2150	1	7.16	7.16
		(MEASURE A MEASURE A Profl Services)			
		Invoice Extension ---->			8.96
		Vendor Total ----->			196.56

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 GARRET MATSUURA
 P.O. BOX 685
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No
 *** VENDOR.: ARC01 (ARCLIGHT MEDIA)

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 9523 ADM-WEBSITE MAINTENANCE MAY 2021 06-21 06/02/21 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM-WEBSITE MAINTENANCE MAY 2021	01 4140 2151	1	170.00	170.00
		(General Fund Non-Departmentl IT Services)			
		Invoice Extension ---->			170.00

Vendor Total -----> 170.00

27758 SANTA MARGARITA PARKWAY #594
 *** VENDOR.: BAI01 (BARRY ANINAG INVESTIGATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
21-14	PD-CONFIDENTIAL	06-21	06/04/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-CONFIDENTIAL	01	4110 2150	1	2660.00	2660.00
		(General Fund City Attorney Profl Services)				
				Invoice Extension ---->		2660.00
				Vendor Total ----->		2660.00

*** VENDOR.: BOD02 (TODD BODEM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
061621	CHECK REQUEST-MONTHLY REIMBURSEMENT OF CELL PHONE	06-21	06/16/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST-MONTHLY REIMBURSEMENT OF CELL PHONE	01	4105 1300	1	50.00	50.00
		(General Fund Administration Bus Exp/Train)				
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00

FILE # 2674
 *** VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
BPI152524	PW-WATER-L A CHEMCHLOR SODIUM	06-21	06/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-L A CHEMCHLOR SODIUM	10	4420 1550	1	836.29	836.29
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
				Invoice Extension ---->		836.29
				Vendor Total ----->		836.29

1480 W. STOWELL RD.
 *** VENDOR.: CAL03 (CAL COAST IRRIGATION, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
106613592	PW-WWTP-3 GALV 90 ELBOW, 3X CL GALV NIPPLE	06-21	06/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-3 GALV 90 ELBOW, 3X CL GALV NIPPLE	12	4425 1550	1	38.31	38.31
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
				Invoice Extension ---->		38.31
				Vendor Total ----->		38.31

1050 SOUTHWOOD DRIVE
 *** VENDOR.: CAN03 (CANNON CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
76634	PW-GUADALUPE COMM CENTRAL & LEROY PARK RENOVATION	06-21	06/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-GUADALUPE COMM CENTRAL & LEROY PARK RENOVATION	89	4444 3051	1	10422.00	10422.00
		(CIP CIP 089-201)				
				Invoice Extension ---->		10422.00

1050 SOUTHWOOD DRIVE *** VENDOR.: CAN03 (CANNON CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	10422.00 =====

2230 SOUTH DEPOT STREET UNIT C *** VENDOR.: CEN11 (CENTRAL CITY TOOL SUPPLY, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
100696 PW-3-PACK PORT A-BAND BLADES, BANDSAW BLADES	06-21	06/08/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PW-3-PACK PORT A-BAND BLADES, BANDSAW BLADES	71	4454 1550	1 46.74	46.74
	(MEASURE A MEASURE A Op Supp/Expense)			
			Invoice Extension ---->	46.74
			Vendor Total ----->	46.74 =====

P.O. BOX 3738 *** VENDOR.: CEN14 (CENTRAL COAST TRUCK CENTER CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
100170601 FIRE-COMPUTER USE SMOKE OPACITY TEST TOOL	06-21	03/31/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 FIRE-COMPUTER USE.SMOKE OPACITY TEST TOOL	01	4220 1460	1 198.47	198.47
	(General Fund Fire Vehicle Maintnc)			
			Invoice Extension ---->	198.47
			Vendor Total ----->	198.47 =====

P.O. BOX 7173 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
046052221 PW-ACCOUNT#:8245101140086046 INV#:0086046052221	06-21	05/22/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PW-ACCOUNT#:8245101140086046 INV#:0086046052221	01	4145 1000	1 275.51	275.51
	(General Fund Building Mtce Utilities)			
			Invoice Extension ---->	275.51

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
285053021 PW-ACCOUNT#:824510114004285 INV#:0034285053021	06-21	05/30/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PW-ACCOUNT#:824510114004285 INV#:0034285053021	01	4145 1000	1 148.05	148.05
	(General Fund Building Mtce Utilities)			
			Invoice Extension ---->	148.05
			Vendor Total ----->	423.56 =====

110 E. COOK STREET *** VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
85334 PW-FUEL USAGE-APRIL 2021	06-21	05/21/21 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount

110 E. COOK STREET *** VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:00161		23 4461 1560	1	2585.61	2585.61
			(LTF - Transit LTF Transit Fuels/Lubricant)			
				Invoice Extension ---->		2585.61
				Vendor Total ----->		2585.61

867 GUADALUPE ST *** VENDOR.: CLAO2 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
070837	PW-WWTP- JETTING	06-21	06/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP- JETTING		12 4425 2150	1	555.56	555.56
			(Wst.Wtr.Op.Fund Wastewater Profl Services)			
				Invoice Extension ---->		555.56
				Vendor Total ----->		555.56

1264 HIGUERA STREET *** VENDOR.: CUE01 (CUESTA POLYGRAPH FORENSIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1404	PD-AMALIA SILVA-PRE-EMPLOYMENT POLYGRAPH EXAM	06-21	05/02/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-AMALIA SILVA-PRE-EMPLOYMENT POLYGRAPH EXAM		01 4200 2150	1	450.00	450.00
			(General Fund Police Profl Services)			
				Invoice Extension ---->		450.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1432	PD-ROBERT WRIGHT-BACKGROUND INVESTIGATION	06-21	05/24/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD-ROBERT WRIGHT-BACKGROUND INVESTIAGATION		01 4200 2150	1	2718.76	2718.76
			(General Fund Police Profl Services)			
				Invoice Extension ---->		2718.76
				Vendor Total ----->		3168.76

P.O. BOX 41602 *** VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
72676747	PW-WWTP-FORD F350 LEASE	06-21	07/13/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WWTP-FORD F350 LEASE		12 4425 2200	1	1225.39	1225.39
			(Wst.Wtr.Op.Fund Wastewater Equip. Rental)			
				Invoice Extension ---->		1225.39
				Vendor Total ----->		1225.39

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 ACCOUNT SERVICES *** VENDOR.: DEP09 (DEPARTMENT OF JUSTICE)
 P.O. BOX 944255
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
511407	PD-BLOOD ALCOHOL ANALYSIS	06-21 05/10/21 N N N	A-NET30 FROM INVOICE	2010	
0001	PD-BLOOD ALCOHOL ANALYSIS	01 4200 2350	1	70.00	70.00
		(General Fund Police Svcs.Other Agen)			
			Invoice Extension ---->		70.00
			Vendor Total ----->		70.00

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 4875 EL CAMINO REAL *** VENDOR.: EIK01 (EIKHOF DESIGN GROUP INC.)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
2021-052	PW-2021-004 MISC. ENGINEERING SERVICES	06-21 06/01/21 N N N	A-NET30 FROM INVOICE	2010	
0001	PW-2021-004 MISC. ENGINEERING SERVICES	01 4405 2150	1	90.00	90.00
		(General Fund Bldg and Safety Profl Services)			
			Invoice Extension ---->		90.00

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
2021-053	PW-2019-017 PASADERA TRACT 29064 (LOT9)	06-21 06/01/21 N N N	A-NET30 FROM INVOICE	2010	
0001	PW-2019-017 PASADERA TRACT 29064 (LOT9)	01 2004	1	170.00	170.00
		(General Fund D.J. FARMS)			
			Invoice Extension ---->		170.00
			Vendor Total ----->		260.00

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 745 W. BETTERAVIA ROAD *** VENDOR.: ENG02 (ENGEL & GRAY, INC.)
 P.O. BOX 5020
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
15X00003	PW-WWTP-WASTE HANDLING	06-21 05/31/21 N N N	A-NET30 FROM INVOICE	2010	
0001	PW-WWTP-WASTE HANDLING	12 4425 2150	1	4407.23	4407.23
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->		4407.23
			Vendor Total ----->		4407.23

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 *** VENDOR.: ESC01 (JUANA M ESCOBAR)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
062221	CHECK REQUEST-NOTARY REIMBURSEMENT	06-21 06/22/21 N N N	A-NET30 FROM INVOICE	2010	
0001	CHECK REQUEST-NOTARY REIMBURSEMENT	01 4105 1300	1	337.19	337.19
		(General Fund Administration Bus Exp/Train)			
			Invoice Extension ---->		337.19
			Vendor Total ----->		337.19

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 P.O BOX 740407 *** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
062521	PW-COMMUNICATIONS	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-COMMUNICATIONS	12	4425 1000	1	112.80	112.80
		(Wst.Wtr.Op.Fund Wastewater Utilities)				
				Invoice Extension ---->		112.80
				Vendor Total ----->		112.80

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 *** VENDOR.: GER01 (EMIKO GERBER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
061621	CHECK REQUEST-MONTHLY CELLPHONE REIMBURSEMENT	06-21	06/16/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST-MONTHLY CELLPHONE REIMBURSEMENT	01	4105 1150	1	50.00	50.00
		(General Fund Administration Communications)				
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00

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 1032 W MAIN ST *** VENDOR.: GON01 (GONZALEZ AUTOMOTRIZ INC.)
 ANDRES CAMARENA

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2437	PW-WWTP-TRUCK CRANE SERVICED	06-21	05/25/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP-TRUCK CRANE SERVICED	12	4425 1460	1	50.10	50.10
		(Wst.Wtr.Op.Fund Wastewater Vehicle Maintnc)				
				Invoice Extension ---->		50.10
				Vendor Total ----->		50.10

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 *** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
31691	PW-STREETS-TAPE,PHOTOCELL OUTDR,WIRE NUT	06-21	03/19/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-TAPE,PHOTOCELL OUTDR,WIRE NUT	01	4300 1550	1	43.16	43.16
		(General Fund Parks & Rec Op Supp/Expense)				
				Invoice Extension ---->		43.16

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
39187	PD-GENERAL KEY (CAR/TRUCK/HOUSE)	06-21	05/26/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-GENERAL KEY (CAR/TRUCK/HOUSE)	01	4200 1500	1	8.66	8.66
		(General Fund Police Equipment Replc)				
				Invoice Extension ---->		8.66

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
39351	PW-STREETS-71e Taxes 2103	06-21	05/28/21 N N N	A-NET30 FROM INVOICE	2010

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0001	PW-STREETS-71e Taxes 2103					
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-71e Taxes 2103	71	4454 1550	1	40.68	40.68
		(MEASURE A MEASURE A Op Supp/Expense)				
		Invoice Extension ---->				40.68

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
39600	PW-STREETS-LIGHT SENSING LIGHT CONTROL	06-21	05/29/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS-LIGHT SENSING LIGHT CONTROL	01	4300 1550	1	23.71	23.71
		(General Fund Parks & Rec Op Supp/Expense)				
		Invoice Extension ---->				23.71

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
39727	PW-WATER-SCREW EYE,CHIP BRUSH NB FLAT	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-SCREW EYE,CHIP BRUSH NB FLAT	10	4420 1550	1	25.70	25.70
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
		Invoice Extension ---->				25.70

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
39763	PW-WATER-MOD ALK EN WHITE GALLON	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-MOD ALK EN WHITE GALLON	10	4420 1550	1	65.23	65.23
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
		Invoice Extension ---->				65.23

Vendor Total -----> 207.14

2207 COLLECTIONS CENTER DR

*** VENDOR.: HAC01 (HACH COMPANY CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
12487445	PW-WATER-AMMONIA CYANURATE RGT PP PK/100	06-21	06/04/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-AMMONIA CYANURATE RGT PP PK/100	10	4420 1550	1	186.26	186.26
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
		Invoice Extension ---->				186.26

Vendor Total -----> 186.26

771 GUADALUPE STREET

*** VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
061621	CHECK REQUEST-PROPERTY LEASE PAYMENT BANDSHELL	06-21	06/16/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST-PROPERTY LEASE PAYMENT BANDSHELL	01	4300 2150	1	50.00	50.00
		(General Fund Parks & Rec Profl Services)				
		Invoice Extension ---->				50.00

Vendor Total -----> 50.00

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 P.O.BOX 825 *** VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185932	FIRE-FUEL CHARGES	06-21	05/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:1197	01	4220 1560	1	262.51	262.51
		(General Fund Fire Fuels/Lubricant)				
		Invoice Extension ---->				262.51

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185934	PW-WATER-FUEL CHARGES	06-21	05/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-FUEL CHARGES	10	4420 1560	1	246.73	246.73
		(Wtr. Oper. Fund Water Operating Fuels/Lubricant)				
		Invoice Extension ---->				246.73

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185935	PW-WWTP -FUEL CHARGES	06-21	05/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WWTP -FUEL CHARGES	12	4425 1560	1	69.31	69.31
		(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)				
		Invoice Extension ---->				69.31

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185936	PW-STREETS FUEL	06-21	05/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-STREETS FUEL	71	4454 1560	1	249.52	249.52
		(MEASURE A MEASURE A Fuels/Lubricant)				
		Invoice Extension ---->				249.52

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
185955	PD-FUEL CHARGES	06-21	05/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ACCOUNT#:1280	01	4200 1560	1	1442.98	1442.98
		(General Fund Police Fuels/Lubricant)				
		Invoice Extension ---->				1442.98
		Vendor Total ----->				2271.05

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 P.O. BOX 1516 *** VENDOR.: ICO01 (ICONIX WATERWORKS (US) INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
116025710	PW-WATER-36'' STAINLESS STEEL METER BOX LID	06-21	05/27/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-36'' STAINLESS STEEL METER BOX LID	10	4420 1550	1	69.60	69.60
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
		Invoice Extension ---->				69.60
		Vendor Total ----->				69.60

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 P.O. BOX 1450 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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 P.O. BOX 1450 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
66648	PW-TELEPHONE SERVICES 07/10-21-08/09/21	06-21	07/10/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	CUSTOMER#:35218	01 4145 1000	1	1272.65	1272.65
	(General Fund Building Mtce Utilities)				
	Invoice Extension ---->				1272.65
	Vendor Total ----->				1272.65

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 21804 MTN HWY E #125 *** VENDOR.: IMS01 (IMS ALLIANCE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
21-1596	FIRE-NAME TAG 3/8'' YELLOW CUSTOM	06-21	06/10/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-NAME TAG 3/8'' YELLOW CUSTOM	01 4220 1500	1	15.09	15.09
	(General Fund Fire Equipment Replc)				
	Invoice Extension ---->				15.09
	Vendor Total ----->				15.09

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 MIRA GONZALEZ *** VENDOR.: J&E01 (J&E CLEANING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
42427	ADM-MAY CLEANING SERVICE 2021	06-21	05/31/21 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAY CLEANING SERVICE	01 4145 2150	1	1050.00	1050.00
	(General Fund Building Mtce Prof'l Services)				
0002	WWTP CLEANING SERVICE	12 4425 2150	1	110.00	110.00
	(Wst.Wtr.Op.Fund Wastewater Prof'l Services)				
0003	GUDALUPE POLICE DEPT	01 4200 2999	1	320.00	320.00
	(General Fund Police COVID19)				
	Invoice Extension ---->				1480.00
	Vendor Total ----->				1480.00

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 406 W. MAIN ST. *** VENDOR.: KEN01 (KEN VERTREES PRINTERS INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
24988	PW-WATER-WATER QUALITY REPORT	06-21	05/27/72 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-WATER-WATER QUALITY REPORT	10 4420 1250	1	920.10	920.10
	(Wtr. Oper. Fund Water Operating Advertisin/Pub.)				
	Invoice Extension ---->				920.10
	Vendor Total ----->				920.10

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 *** VENDOR.: LEN01 (CIAN LENEHAN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
060421	FIRE-MEALS & MILLAGE FOR FIREARM TACTICAL RIFLE	06-21	06/04/21 N N N	A-NET30 FROM INVOICE	2010

*** VENDOR.: LEN01 (CIAN LENEHAN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-MEALS & MILLAGE FOR FIREARM TACTICAL RIFLE	01	4200 1300	1	432.76	432.76
			(General Fund Police Bus Exp/Train)			
				Invoice Extension ---->		432.76

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
060721	CHECK REQUEST-UNIFORM ALLOWANCE	06-21	06/07/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PD- T.REX ARMS	01	4200 0450	1	391.50	391.50
			(General Fund Police Other Benefits)			
				Invoice Extension ---->		391.50
				Vendor Total ----->		824.26

1904 5TH STREET *** VENDOR.: LOS01 (LOS AMIGOS DE GUADALUPE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2	ADM-CV1 GRANT	06-21	06/24/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	GENERAL ADMIN	105	4015 2164	1	195.87	195.87
			(CDBG CV1 CDBG CV1 GENERAL ADMIN)			
0002	CV SERVICE	105	4015 2150	1	4405.37	4405.37
			(CDBG CV1 CDBG CV1 Prof'l Services)			
				Invoice Extension ---->		4601.24
				Vendor Total ----->		4601.24

*** VENDOR.: MER02 (JOSUE MERAZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
051821	CHECK REQUEST - NEW HIRE UNIFORM ALLOWANCE	06-21	05/18/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST - NEW HIRE UNIFORM ALLOWANCE	01	4200 0450	1	147.44	147.44
			(General Fund Police Other Benefits)			
				Invoice Extension ---->		147.44
				Vendor Total ----->		147.44

P.O. BOX 1604 *** VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
9109	PW-GUADALUPE LIFT STATIONS & TRUNK MAIN	06-21	06/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-GUADALUPE LIFT STATIONS & TRUNK MAIN	89	4444 3085	1	2580.75	2580.75
			(CIP CIP 089-505)			
				Invoice Extension ---->		2580.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9120	PW-GUADALUPE WATER MASATER PLAN UPDATE 2021	06-21	05/29/21 N N N	A-NET30 FROM INVOICE	2010

P.O. BOX 1604 *** VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-GUADALUPE WATER MASATER PLAN UPDATE 2021	10	4420 2150	1	522.21	522.21
			(Wtr. Oper. Fund Water Operating Profl Services)			
				Invoice Extension ---->		522.21
				Vendor Total ----->		3102.96

DEPT 56-8510102155 *** VENDOR.: OFF01 (OFFICE DEPOT CREDIT PLAN)
 P.O. BOX 78004

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
008055001	PD-INK,EPSON,T252XL-BCS,CLK/COLOR	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	ORDER#:174008055-001 CUSTOMER#:87569657	01	4200 1500	1	77.20	77.20
			(General Fund Police Equipment Replc)			
				Invoice Extension ---->		77.20
				Vendor Total ----->		77.20

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
052721	PW-ACCOUNT#:2752777244-9	06-21	05/27/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-ACCOUNT#:2752777244-9	10	4420 1000	1	7289.52	7289.52
			(Wtr. Oper. Fund Water Operating Utilities)			
				Invoice Extension ---->		7289.52

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
060221	PAC-ACCOUNT#:0406686538-9	06-21	06/02/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PAC-ACCOUNT#:0406686538-9	01	4145 1000	1	86.45	86.45
			(General Fund Building Mtce Utilities)			
				Invoice Extension ---->		86.45

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
052721A	PW-ACCOUNT#:2020112920-0	06-21	05/27/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-ACCOUNT#:2020112920-0	71	4454 1000	1	24.00	24.00
			(MEASURE A MEASURE A Utilities)			
				Invoice Extension ---->		24.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
060221A	PW-ACCOUNT#:6669954346-9	06-21	06/02/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-ACCOUNT#:6669954346-9	01	4145 1000	1	275.76	275.76
			(General Fund Building Mtce Utilities)			
				Invoice Extension ---->		275.76
				Vendor Total ----->		7675.73

3485 SACRAMENTO DRIVE, SUITE A *** VENDOR.: PAV01 (PAVEMENT ENGINEERING INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2105-034	PW-ENGINEERING DESIGN SERVICES	06-21	06/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	2021 PAVEMENT REHABILITATION PROJECT	89	4444 3064 (CIP CIP 089-304)	1	34563.75	34563.75
				Invoice Extension ---->		34563.75
				Vendor Total ----->		34563.75

ROBERT COBB *** VENDOR.: PER02 (PERRY'S ELECTRIC MOTORS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
25216	PW-WATER-SEVICE CALL LEAD MECHANIC	06-21	06/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER-SEVICE CALL LEAD MECHANIC	10	4420 2150 (Wtr. Oper. Fund Water Operating Profl Services)	1	262.50	262.50
				Invoice Extension ---->		262.50
				Vendor Total ----->		262.50

P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
16807974	ADM-OFFICE SUPPLIES	06-21	05/17/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CDBG-CV1-OFFICE SUPPLIES	105	4015 1200 (CDBG CV1 CDBG CV1 Off Suppl/Postg)	1	13.76	13.76
				Invoice Extension ---->		13.76

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
16808867	ADM-CDBG-CV1-OFFICE SUPPLIES	06-21	05/17/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-CDBG-CV1-OFFICE SUPPLIES	105	4015 1200 (CDBG CV1 CDBG CV1 Off Suppl/Postg)	1	68.62	68.62
				Invoice Extension ---->		68.62
				Vendor Total ----->		82.38

*** VENDOR.: RUI05 (EDWIN RUIZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
060821	CHECK REQUEST - UNIFORM ALLOWANCE	06-21	06/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD -AMAZON	01	4200 0450 (General Fund Police Other Benefits)	1	400.00	400.00
				Invoice Extension ---->		400.00
				Vendor Total ----->		400.00

503 WEST MAIN STREET *** VENDOR.: SAN49 (SANTA MARIA GLASS & MIRROR CO, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
56571	PW-REPLACEMENT OF GLASS DOORS AT ROYAL THEATER	06-21	06/09/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-REPLACEMENT OF GLASS DOORS AT ROYAL THEATER	26	4500 2150	1	695.00	695.00
		(RDA-Op.Fund Redevelopment Profl Services)				
				Invoice Extension ---->		695.00
				Vendor Total ----->		695.00

1 TARA BLVD SUITE 301 *** VENDOR.: SAT01 (SATCOM GLOBAL FZE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
S06210778	FIRE-IRIDIUM SIM CARD	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE-IRIDIUM SIM CARD	01	4220 1150	1	42.75	42.75
		(General Fund Fire Communications)				
0002	FIRE-IRIDIUM SIM CARD	01	4200 1150	1	42.75	42.75
		(General Fund Police Communications)				
				Invoice Extension ---->		85.50
				Vendor Total ----->		85.50

3535 DRAKE DR. *** VENDOR.: SHA01 (SHAVER SECURITY GATES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
30722	PW-WATER-REPLACEMENT OF OLD GATE KEYPAD	06-21	06/01/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	NEW EASY TO PROGRAM KEYPAD AT H2O STORAGE YARD	10	4420 2150	1	575.00	575.00
		(Wtr. Oper. Fund Water Operating Profl Services)				
				Invoice Extension ---->		575.00
				Vendor Total ----->		575.00

240 EAST ROEMER WAY *** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
17-1875	PW-TRANSIT SERVICES MAY 2021	06-21	05/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-TRANSIT SERVICES MAY 2021	23	4461 2354	1	63981.63	63981.63
		(LTF - Transit LTF Transit Contract Svcs)				
				Invoice Extension ---->		63981.63

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
17-1878	PW -TRANSIT SERVICES -MAY 2021	06-21	05/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	TRANSIT SERVICES MAY 2021	23	4461 2354	1	15072.28	15072.28
		(LTF - Transit LTF Transit Contract Svcs)				
0002	BUS SUBSTITUTION	23	4461 2200	1	459.20	459.20
		(LTF - Transit LTF Transit Equip. Rental)				
				Invoice Extension ---->		15531.48

240 EAST ROEMER WAY *** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
17-1879	PW-TRANSIT MAINTENANCE SERVICES-MAY 2021	06-21	05/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-TRANSIT MAINTENANCE SERVICES-MAY 2021	23	4461 1400	1	1419.98	1419.98
		(LTF - Transit LTF Transit Equipment Maint)				
				Invoice Extension ---->		1419.98
				Vendor Total ----->		80933.09

SANTA MARIA NEWS MEDIA INC *** VENDOR.: SMT01 (SANTA MARIA TIMES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
32045	ADM-NOTICE OF PUBLIC HEARING-ACCOUNT#16387	06-21	05/28/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	TENTATIVE PARCEL MAP PASADERA	01	2004	1	113.50	113.50
		(General Fund D.J. FARMS)				
				Invoice Extension ---->		113.50
				Vendor Total ----->		113.50

P.O. BOX 31001-2620 *** VENDOR.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
03018488	PW-2-1/4'' SQ 12GA 30'' PERF ANCHOR FOR 2'' POST	06-21	05/20/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-2-1/4'' SQ 12GA 30'' PERF ANCHOR FOR 2'' POST	71	4454 1550	1	23.33	23.33
		(MEASURE A MEASURE A Op Supp/Expense)				
				Invoice Extension ---->		23.33
				Vendor Total ----->		23.33

DEPT, CH 10651 *** VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
001176622	ADM-ALARM SYSTEM-ADMIN DEPT	06-21	05/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INV#:6001176522	01	4105 2150	1	60.76	60.76
		(General Fund Administration Profl Services)				
				Invoice Extension ---->		60.76
				Vendor Total ----->		60.76

P.O. BOX 997446 *** VENDOR.: STA18 (STATE FIRE TRAINING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
053021	FIRE-JACOB LUIS NUNO	06-21	05/30/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FIRE-JACOB LUIS NUNO	01	4220 1300	1	100.00	100.00
		(General Fund Fire Bus Exp/Train)				
				Invoice Extension ---->		100.00

P.O. BOX 997446

*** VENDOR.: STA18 (STATE FIRE TRAINING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->	100.00 =====

2248 S. BAKER STREET

*** VENDOR.: SUN02 (SUN BADGE CO.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
402054	PD-REGULAR W/BOLT TWOTONE BADGES	06-21	10/14/20 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-REGULAR W/BOLT TWOTONE BADGES	01	4200 1500	1	116.57	116.57
			(General Fund Police Equipment Replc)			
				Invoice Extension ---->		116.57

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
404081	PD-FLAT TWOTONE BADGES	06-21	04/24/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PD-FLAT TWOTONE BADGES	01	4200 1500	1	116.57	116.57
			(General Fund Police Equipment Replc)			
				Invoice Extension ---->		116.57
				Vendor Total ----->		233.14 =====

*** VENDOR.: SWE02 (SHANNON SWEENEY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
061621	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	06-21	06/16/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	10	4420 1300	1	15.00	15.00
			(Wtr. Oper. Fund Water Operating Bus Exp/Train)			
0002	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	12	4425 1300	1	15.00	15.00
			(Wst.Wtr.Op.Fund Wastewater Bus Exp/Train)			
0003	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	71	4454 1300	1	15.00	15.00
			(MEASURE A MEASURE A Bus Exp/Train)			
0004	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	01	4145 1300	1	2.50	2.50
			(General Fund Building Mtce Bus Exp/Train)			
0005	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	01	4300 1300	1	2.50	2.50
			(General Fund Parks & Rec Bus Exp/Train)			
				Invoice Extension ---->		50.00
				Vendor Total ----->		50.00 =====

712 FIERO LANE SUITE #33

*** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
3262167	ADM-NUMBER OF COPIES	06-21	05/31/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ADM-NUMBER OF COPIES	01	4405 1550	1	80.63	80.63
			(General Fund Bldg and Safety Op Supp/Expense)			
0002	ADM-NUMBER OF COPIES	01	4200 1550	1	193.41	193.41
			(General Fund Police Op Supp/Expense)			
0003	ADM-NUMBER OF COPIES	01	4120 1550	1	44.97	44.97
			(General Fund Finance Op Supp/Expense)			
0004	ADM-NUMBER OF COPIES	01	4220 1550	1	1.89	1.89
			(General Fund Fire Op Supp/Expense)			
0005	ADM-NUMBER OF COPIES	01	4105 1550	1	564.90	564.90
			(General Fund Administration Op Supp/Expense)			

712 FIERO LANE SUITE #33 *** VENDOR.: ULT01 (ULTREX)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0006	ADM-NUMBER OF COPIES	01	4300 1550	1	3.85	3.85
			(General Fund Parks & Rec Op Supp/Expense)			
				Invoice Extension ---->		889.65
				Vendor Total ----->		889.65

1400 DOUGLAS STREET *** VENDOR.: UNI06 (UNION PACIFIC RAILROAD)
 MAIL STOP 1690

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
90107668	PW-PROJECT #768556 REIMBURSEMENT PRELIMIN ENG SERV	06-21	05/14/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	CONSTRUCTION OF NEW G SEPARATED BRIDGE AT OBISPO	01	2048	1	1880.13	1880.13
			(General Fund Building Permit Deposits)			
				Invoice Extension ---->		1880.13
				Vendor Total ----->		1880.13

P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
880375702	PD-CELL PHONE CHARGES	06-21	04/23/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	INV#:9880375702 ACCOUNT#:742070155-0001	01	4200 1500	1	701.03	701.03
			(General Fund Police Equipment Replc)			
				Invoice Extension ---->		701.03
				Vendor Total ----->		701.03

990 OLYMPIC WAY *** VENDOR.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
522216GM	PW-CITY HALL KITCHEN - ANNUAL KITCHEN HOOD INSPECT	06-21	05/22/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW-CITY HALL KITCHEN - ANNUAL KITCHEN HOOD INSPECT	01	4145 2150	1	242.00	242.00
			(General Fund Building Mtce Profl Services)			
				Invoice Extension ---->		242.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
060821M11	FIRE-NFPA 10 ANNUAL FIRE EXTINGUISHER INSPECTION	06-21	06/08/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	FIRE-NFPA 10 ANNUAL FIRE EXTINGUISHER INSPECTION	01	4220 1550	1	145.00	145.00
			(General Fund Fire Op Supp/Expense)			
				Invoice Extension ---->		145.00
				Vendor Total ----->		387.00

27368 VIA INDUSTRIA SUITE 200 *** VENDOR.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
010-48077	PW-WATER & WASTE WATER RATE STUDY FOR THE CITY	06-21	06/10/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PW-WATER & WASTE WATER RATE STUDY FOR THE CITY	63	4472 2150	1	6110.00	6110.00
		(Pas L&L Dist HOUSING IMPACT Profl Services)				
				Invoice Extension ---->		6110.00
				Vendor Total ----->		6110.00

*** VENDOR.: WON03 (CHOY SUN WONG)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
061621	CHECK REQUEST-ENCHROACHMENT PERMIT DEPOSIT	06-21	06/03/21 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CHECK REQUEST-ENCHROACHMENT PERMIT DEPOSIT	01	2048	1	1400.00	1400.00
		(General Fund Building Permit Deposits)				
				Invoice Extension ---->		1400.00
				Vendor Total ----->		1400.00

000100
 100.00+
 233.14+
 50.00+
 889.65+
 1,880.13+
 701.03+
 387.00+
 6,110.00+
 1,400.00+
 188217.07*

** Total Invoices ----> 188217.07
 ** Total Checks ----> .00
 *** Total Purchases ----> 188217.07

0.*

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2004		D.J. FARMS//General Fund		283.50				
01	2010		Accounts Payable//General Fund		-20696.49				
01	2048		Building Permit Deposits//Gener		3280.13				
01	4105	1150	Administratio/Communication/Gen		50.00	4802.33	4852.33	5500.00	647.67
01	4105	1300	Administratio/Bus Exp/Train/Gen		387.19	550.00	937.19	1000.00	62.81
01	4105	1550<*>	Administratio/Op Supp/Expen/Gen		564.90	4495.59	5105.59	2700.00	-2405.59
01	4105	2150	Administratio/Profl Service/Gen		60.76	3296.15	4873.72	9000.00	4126.28
01	4110	2150	City Attorney/Profl Service/Gen		2660.00	58925.50	75157.50	90000.00	14842.50
01	4120	1550	Finance/Op Supp/Expen/General F		44.97	2118.49	2208.56	3000.00	791.44
01	4140	2151<*>	Non-Departmen/IT Services/Gener		170.00	77522.42	77692.42	73704.00	-3988.42
01	4145	1000<*>	Building Mtce/Utilities/General		2058.42	35564.87	39972.50	38757.00	-1215.50
01	4145	1300	Building Mtce/Bus Exp/Train/Gen		2.50	27.50	30.00	40.00	10.00
01	4145	1550	Building Mtce/Op Supp/Expen/Gen		27.18	6451.78	6626.49	10800.00	4173.51
01	4145	2150<*>	Building Mtce/Profl Service/Gen		1389.12	27149.55	29692.79	25000.00	-4692.79
01	4200	0450	Police/Other Benefit/General Fu		938.94	5028.32	24371.26	31740.00	7368.74
01	4200	1150<*>	Police/Communication/General Fu		42.75	7622.84	7726.63	6000.00	-1726.63
01	4200	1300	Police/Bus Exp/Train/General Fu		432.76	6589.36	9322.05	15363.00	6040.95
01	4200	1500	Police/Equipment Rep/General Fu		1087.41	3102.35	5029.78	7344.00	2314.22
01	4200	1550<*>	Police/Op Supp/Expen/General Fu		237.97	20963.27	22018.91	20286.00	-1732.91
01	4200	1560	Police/Fuels/Lubrica/General Fu		1442.98	21204.13	24266.33	25226.00	959.67
01	4200	2150	Police/Profl Service/General Fu		3168.76	5037.36	10021.63	15865.00	5843.37
01	4200	2350<*>	Police/Svcs.Other Ag/General Fu		70.00	49231.49	54841.56	50900.00	-3941.56
01	4200	2999<*>	Police/COVID19/General Fund		320.00	7466.71	7786.71	.00	-7786.71
01	4200	4150<*>	Police/Lease-Purchas/General Fu		755.00	.00	755.00	.00	-755.00
01	4220	1150<*>	Fire/Communication/General Fund		42.75	5134.46	5177.21	4900.00	-277.21
01	4220	1200	Fire/Off Suppl/Pos/General Fund		54.03	583.75	637.78	670.00	32.22
01	4220	1300	Fire/Bus Exp/Train/General Fund		100.00	3967.06	4132.02	5000.00	867.98
01	4220	1460	Fire/Vehicle Maint/General Fund		198.47	3957.73	4175.24	10200.00	6024.76
01	4220	1500	Fire/Equipment Rep/General Fund		15.09	1029.40	1044.49	1500.00	455.51
01	4220	1550	Fire/Op Supp/Expen/General Fund		229.02	9324.82	9553.84	12240.00	2686.16
01	4220	1560	Fire/Fuels/Lubrica/General Fund		262.51	4664.30	5010.69	6150.00	1139.31
01	4220	2999<*>	Fire/COVID19/General Fund		23.73	4314.56	4338.29	.00	-4338.29
01	4300	1300	Parks & Rec/Bus Exp/Train/Gener		2.50	27.50	30.00	200.00	170.00
01	4300	1550	Parks & Rec/Op Supp/Expen/Gener		70.72	1920.43	3480.45	4080.00	599.55
01	4300	2150	Parks & Rec/Profl Service/Gener		51.80	36785.43	37750.03	38600.00	849.97
01	4405	1550	Bldg and Safe/Op Supp/Expen/Gen		80.63	328.95	454.68	600.00	145.32
01	4405	2150<*>	Bldg and Safe/Profl Service/Gen		90.00	108707.11	124073.66	110000.00	-14073.66
Fund (01) Total ---->					.00	527895.51	613147.33	626365.00	13217.67
10	2010		Accounts Payable//Wtr. Oper. Fu		-11190.02				
10	4420	1000<*>	Water Operati/Utilities/Wtr. Op		7289.52	119451.24	126740.76	122200.00	-4540.76
10	4420	1200<*>	Water Operati/Off Suppl/Pos/Wtr		144.08	9762.78	10727.69	9180.00	-1547.69

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1250<*>	Water Operati/Advertisin/Pu/Wtr	920.10	396.88	.00	1316.98	1020.00	-296.98
10	4420	1300	Water Operati/Bus Exp/Train/Wtr	15.00	1134.00	.00	1149.00	1530.00	381.00
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	1183.08	44957.15	812.61	46952.84	63000.00	16047.16
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	246.73	3562.87	.00	3809.60	6630.00	2820.40
10	4420	2150	Water Operati/Profl Service/Wtr	1391.51	107080.20	2621.11	111092.82	169000.00	57907.18
Fund (10) Total ---->				.00	286345.12	4254.55	301789.69	372560.00	70770.31
105	2010		Accounts Payable//CDBG CV1	-4683.62					
105	4015	1200<*>	CDBG CV1/Off Suppl/Pos/CDBG CV1	82.38	1286.59	101.77	1470.74	.00	-1470.74
105	4015	2150<*>	CDBG CV1/Profl Service/CDBG CV1	4405.37	.00	.00	4405.37	.00	-4405.37
105	4015	2164<*>	CDBG CV1/GENERAL ADMIN/CDBG CV1	195.87	194.63	.00	390.50	.00	-390.50
Fund (105) Total ---->				.00	1481.22	101.77	6266.61	.00	-6266.61
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-7393.15					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	112.80	221689.94	126.00	221928.74	224400.00	2471.26
12	4425	1200<*>	Wastewater/Off Suppl/Pos/Wst.Wt	144.07	9561.54	765.97	10471.58	8900.00	-1571.58
12	4425	1300	Wastewater/Bus Exp/Train/Wst.Wt	15.00	1352.00	.00	1367.00	2040.00	673.00
12	4425	1460	Wastewater/Vehicle Maint/Wst.Wt	50.10	1468.77	.00	1518.87	1530.00	11.13
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	652.17	31079.41	228.64	31960.22	32640.00	679.78
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	69.31	4843.10	.00	4912.41	9180.00	4267.59
12	4425	2150	Wastewater/Profl Service/Wst.Wt	5124.31	144214.93	9116.28	158455.52	183000.00	24544.48
12	4425	2200	Wastewater/Equip. Rental/Wst.Wt	1225.39	477.32	.00	1702.71	5500.00	3797.29
Fund (12) Total ---->				.00	414687.01	10236.89	432317.05	467190.00	34872.95
23	2010		Accounts Payable//LTF - Transit	-83518.70					
23	4461	1400	LTF Transit/Equipment Mai/LTF -	1419.98	35336.78	.00	36756.76	73000.00	36243.24
23	4461	1560	LTF Transit/Fuels/Lubrica/LTF -	2585.61	15171.66	.00	17757.27	68350.00	50592.73
23	4461	2200<*>	LTF Transit/Equip. Rental/LTF -	459.20	63.48	.00	522.68	500.00	-22.68
23	4461	2354	LTF Transit/Contract Svcs/LTF -	79053.91	147089.89	.00	226143.80	354578.00	128434.20
Fund (23) Total ---->				.00	197661.81	.00	281180.51	496428.00	215247.49
26	2010		Accounts Payable//RDA-Op.Fund	-695.00					
26	4500	2150	Redevelopment/Profl Service/RDA	695.00	93169.64	7346.00	101210.64	114750.00	13539.36
Fund (26) Total ---->				.00	93169.64	7346.00	101210.64	114750.00	13539.36
63	2010		Accounts Payable//Pas L&L Dist	-6110.00					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
63	4472	2150<*>	HOUSING IMPAC/Profl Service/Pas	6110.00	4125.00	3735.00	13970.00	666.00	-13304.00
Fund (63) Total ---->				.00	4125.00	3735.00	13970.00	666.00	-13304.00
71	2010		Accounts Payable//MEASURE A	-413.59					
71	4454	1000	MEASURE A/Utilities/MEASURE A	24.00	2493.70	.00	2517.70	2550.00	32.30
71	4454	1300<*>	MEASURE A/Bus Exp/Train/MEASURE	15.00	355.00	.00	370.00	180.00	-190.00
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	110.75	9233.55	169.29	9513.59	14000.00	4486.41
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	249.52	5725.82	.00	5975.34	6120.00	144.66
71	4454	2150	MEASURE A/Profl Service/MEASURE	14.32	31323.12	3480.32	34817.76	38000.00	3182.24
Fund (71) Total ---->				.00	49131.19	3649.61	53194.39	60850.00	7655.61
89	2010		Accounts Payable//CIP	-53516.50					
89	4444	3051<*>	CIP/089-201/CIP	10422.00	2379391.92	.00	2389813.92	.00	-2389813.92
89	4444	3064<*>	CIP/089-304/CIP	34563.75	18015.00	.00	52578.75	.00	-52578.75
89	4444	3073<*>	CIP/089-403/CIP	5950.00	42851.00	.00	48801.00	.00	-48801.00
89	4444	3085<*>	CIP/089-505/CIP	2580.75	8707.75	631.75	11920.25	.00	-11920.25
Fund (89) Total ---->				.00	2448965.67	631.75	2503113.92	.00	-2503113.92

VENDOR I.D.: ACM01 (ACME AUTO LEASING, LLC)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
21060006-	PD-LEASE 2016 FORD UTILITY POLICE INTERCEPTOR BASE	06/01/21	06-21	A		755.00	.00	755.00
		07/01/21	12-21					
** Vendor's Subtotal ----->						755.00	.00	755.00

VENDOR I.D.: ALL05 (ALL AMERICAN DRILLING INC)

3191-2760-	PW-WATER-TOGNAZZINI WELL PROJECT	06/08/21	06-21	A		5950.00	.00	5950.00
		07/08/21	12-21					
** Vendor's Subtotal ----->						5950.00	.00	5950.00

VENDOR I.D.: AMA02 (AMAZON BUSINESS)

3WJ7LV9N9-	PW-HOMEBRIGHT PREMIUM DISINFECTANT AERPSOL SPRAY	05/28/21	06-21	A		27.18	.00	27.18
		06/27/21	12-21					
4NVGTQ7LT-	FINANCE-PERFORATED PAPER	06/07/21	06-21	A		288.15	.00	288.15
		07/07/21	12-21					
CJKTP63DJ-	PW-WWTP-INV#:1PKC-JKTP-63DJ ACCT:A19RD4DAF93AUQ	05/27/21	06-21	A		445.27	.00	445.27
		06/26/21	12-21					
DYWDH19JD-	FIRE-GILMOUR PACK OF 2 HOSE SPRAY NOZZLE	06/01/21	06-21	A		16.31	.00	16.31
		07/01/21	12-21					
L6D3X1YXR-	PD-CYBER ACOSTICS,WEBCAM	05/06/21	06-21	A		44.56	.00	44.56
		06/05/21	12-21					
NDVD7CTMT-	PW-WWTP-INV#:11JN-DVD7-CTMT ACCOUNT:A19RD4DAF93AUQ	05/18/21	06-21	A		168.59	.00	168.59
		06/17/21	12-21					
R3WRK7Q31-	FIRE-AMERICAN FLAG,PINESOL CLEANER	06/04/21	06-21	A		210.96	.00	210.96
		07/04/21	12-21					
** Vendor's Subtotal ----->						1201.02	.00	1201.02

VENDOR I.D.: ARA01 (ARAMARK UNIFORM SERVICES)

000194137-	PW-PARKS AND REC- WET MOP,SCRAPER MAT,DUST MOP	06/01/21	06-21	A		47.66	.00	47.66
		07/01/21	12-21					
000194139-	PW-WATER-J.SAGISIS, J.VIDALES	06/01/21	06-21	A		15.90	.00	15.90
		07/01/21	12-21					
000194140-	PW-PARK & REC-D.MIKLAS, J.GUTIERREZ	06/01/21	06-21	A		25.76	.00	25.76
		07/01/21	12-21					
000194141-	PW-PARK & REC-INV#50200019141	06/01/21	06-21	A		8.96	.00	8.96
		07/01/21	12-21					
000199407-	PW-PARK & REC-WET MOP, SCRAPER MAT,MAT CITY	06/08/21	06-21	A		47.66	.00	47.66
		07/08/21	12-21					
000199411-	PW-WATER-J.SAGISIS, J.VIDALES	06/08/21	06-21	A		15.90	.00	15.90
		07/08/21	12-21					
000199413-	PW-WASTE WATER-D.MIKLAS, J.GUTIERREZ	06/08/21	06-21	A		25.76	.00	25.76
		07/08/21	12-21					
000199416-	PW-STREETS-R.GUTIERREZ, J.BATALLA	06/08/21	06-21	A		8.96	.00	8.96
		07/08/21	12-21					
** Vendor's Subtotal ----->						196.56	.00	196.56

VENDOR I.D.: ARC01 (ARCLIGHT MEDIA)

9523-	ADM-WEBSITE MAINTENANCE MAY 2021	06/02/21	06-21	A		170.00	.00	170.00
		07/02/21	12-21					
** Vendor's Subtotal ----->						170.00	.00	170.00

VENDOR I.D.: BAI01 (BARRY ANINAG INVESTIGATIONS)

21-14-	PD-CONFIDENTIAL	06/04/21	06-21	A		2660.00	.00	2660.00
		07/04/21	12-21					
** Vendor's Subtotal ----->						2660.00	.00	2660.00

VENDOR I.D.: BOD02 (TODD BODEM)

061621-	CHECK REQUEST-MONTHLY REIMBURSEMENT OF CELL PHONE	06/16/21	06-21	A		50.00	.00	50.00
		07/16/21	12-21					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: BRE02 (BRENNTAG PACIFIC, INC.)

Invoice No	Description	Invoice Date	Actual Period	G/L Tm	Account #	Gross Amount	Discount Amount	Net Amount
BPI152524-	PW-WATER-L A CHEMCHLOR SODIUM	06/09/21	06-21	A		836.29	.00	836.29
		07/09/21	12-21					
** Vendor's Subtotal ----->						836.29	.00	836.29

VENDOR I.D.: CAL03 (CAL COAST IRRIGATION, INC.)

106613592-	PW-WWTP-3 GALV 90 ELBOW, 3X CL GALV NIPPLE	06/09/21	06-21	A		38.31	.00	38.31
		07/09/21	12-21					
** Vendor's Subtotal ----->						38.31	.00	38.31

VENDOR I.D.: CAN03 (CANNON CORPORATION)

76634-	PW-GUADALUPE COMM CENTRAL & LEROY PARK RENOVATION	06/09/21	06-21	A		10422.00	.00	10422.00
		07/09/21	12-21					
** Vendor's Subtotal ----->						10422.00	.00	10422.00

VENDOR I.D.: CEN11 (CENTRAL CITY TOOL SUPPLY, INC.)

100696-	PW-3-PACK PORT A-BAND BLADES, BANDSAW BLADES	06/08/21	06-21	A		46.74	.00	46.74
		07/08/21	12-21					
** Vendor's Subtotal ----->						46.74	.00	46.74

VENDOR I.D.: CEN14 (CENTRAL COAST TRUCK CENTER CORP)

100170601-	FIRE-COMPUTER USE SMOKE OPACITY TEST TOOL	03/31/21	06-21	A		198.47	.00	198.47
		04/30/21	12-21					
** Vendor's Subtotal ----->						198.47	.00	198.47

VENDOR I.D.: CHA03 (CHARTER COMMUNICATIONS)

046052221-	PW-ACCOUNT#:8245101140086046 INV#:0086046052221	05/22/21	06-21	A		275.51	.00	275.51
		06/21/21	12-21					
285053021-	PW-ACCOUNT#:824510114004285 INV#:0034285053021	05/30/21	06-21	A		148.05	.00	148.05
		06/29/21	12-21					
** Vendor's Subtotal ----->						423.56	.00	423.56

VENDOR I.D.: CIT12 (CITY OF SANTA MARIA)

85334-	PW-FUEL USAGE-APRIL 2021	05/21/21	06-21	A		2585.61	.00	2585.61
		06/20/21	12-21					
** Vendor's Subtotal ----->						2585.61	.00	2585.61

VENDOR I.D.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

070837-	PW-WWTP- JETTING	06/03/21	06-21	A		555.56	.00	555.56
		07/03/21	12-21					
** Vendor's Subtotal ----->						555.56	.00	555.56

VENDOR I.D.: CUE01 (CUESTA POLYGRAPH FORENSIC)

1404-	PD-AMALIA SILVA-PRE-EMPLOYMENT POLYGRAPH EXAM	05/02/21	06-21	A		450.00	.00	450.00
		06/01/21	12-21					
1432-	PD-ROBERT WRIGHT-BACKGROUND INVESTIGATION	05/24/21	06-21	A		2718.76	.00	2718.76
		06/23/21	12-21					
** Vendor's Subtotal ----->						3168.76	.00	3168.76

VENDOR I.D.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
72676747-	PW-WWTP-FORD F350 LEASE	07/13/21 08/12/21	06-21 12-21	A		1225.39	.00	1225.39
** Vendor's Subtotal ----->						1225.39	.00	1225.39

VENDOR I.D.: DEP09 (DEPARTMENT OF JUSTICE)

511407-	PD-BLOOD ALCOHOL ANALYSIS	05/10/21 06/09/21	06-21 12-21	A		70.00	.00	70.00
** Vendor's Subtotal ----->						70.00	.00	70.00

VENDOR I.D.: EIK01 (EIKHOF DESIGN GROUP INC.)

2021-052-	PW-2021-004 MISC. ENGINEERING SERVICES	06/01/21 07/01/21	06-21 12-21	A		90.00	.00	90.00
2021-053-	PW-2019-017 PASADERA TRACT 29064 (LOT9)	06/01/21 07/01/21	06-21 12-21	A		170.00	.00	170.00
** Vendor's Subtotal ----->						260.00	.00	260.00

VENDOR I.D.: ENG02 (ENGEL & GRAY, INC.)

15X00003-	PW-WWTP-WASTE HANDLING	05/31/21 06/30/21	06-21 12-21	A		4407.23	.00	4407.23
** Vendor's Subtotal ----->						4407.23	.00	4407.23

VENDOR I.D.: ESC01 (JUANA M ESCOBAR)

062221-	CHECK REQUEST-NOTARY REIMBURSEMENT	06/22/21 07/22/21	06-21 12-21	A		337.19	.00	337.19
** Vendor's Subtotal ----->						337.19	.00	337.19

VENDOR I.D.: FRO01 (FRONTIER COMMUNICATIONS)

062521-	PW-COMMUNICATIONS	06/01/21 07/01/21	06-21 12-21	A		112.80	.00	112.80
** Vendor's Subtotal ----->						112.80	.00	112.80

VENDOR I.D.: GER01 (EMIKO GERBER)

061621-	CHECK REQUEST-MONTHLY CELLPHONE REIMBURSEMENT	06/16/21 07/16/21	06-21 12-21	A		50.00	.00	50.00
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: GON01 (GONZALEZ AUTOMOTRIZ INC.)

2437-	PW-WWTP-TRUCK CRANE SERVICED	05/25/21 06/24/21	06-21 12-21	A		50.10	.00	50.10
** Vendor's Subtotal ----->						50.10	.00	50.10

VENDOR I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

31691-	PW-STREETS-TAPE, PHOTOCCELL OUTDR, WIRE NUT	03/19/21 04/18/21	06-21 12-21	A		43.16	.00	43.16
39187-	PD-GENERAL KEY (CAR/TRUCK/HOUSE)	05/26/21 06/25/21	06-21 12-21	A		8.66	.00	8.66
39351-	PW-STREETS-71e Taxes 2103	05/28/21 06/27/21	06-21 12-21	A		40.68	.00	40.68
39600-	PW-STREETS-LIGHT SENSING LIGHT CONTROL	05/29/21 06/28/21	06-21 12-21	A		23.71	.00	23.71

VENDOR I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
39727-	PW-WATER-SCREW EYE,CHIP BRUSH NB FLAT	06/01/21	06-21	A		25.70	.00	25.70
		07/01/21	12-21					
39763-	PW-WATER-MOD ALK EN WHITE GALLON	06/01/21	06-21	A		65.23	.00	65.23
		07/01/21	12-21					
** Vendor's Subtotal ----->						207.14	.00	207.14

VENDOR I.D.: HAC01 (HACH COMPANY CORP)

12487445-	PW-WATER-AMMONIA CYANURATE RGT PP PK/100	06/04/21	06-21	A		186.26	.00	186.26
		07/04/21	12-21					
** Vendor's Subtotal ----->						186.26	.00	186.26

VENDOR I.D.: HAR05 (HARRY & KIMIKO MASATANI)

061621-	CHECK REQUEST-PROPERTY LEASE PAYMENT BANDSHELL	06/16/21	06-21	A		50.00	.00	50.00
		07/16/21	12-21					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: HEN01 (EAGLE ENERGY, INC)

185932-	FIRE-FUEL CHARGES	05/31/21	06-21	A		262.51	.00	262.51
		06/30/21	12-21					
185934-	PW-WATER-FUEL CHARGES	05/31/21	06-21	A		246.73	.00	246.73
		06/30/21	12-21					
185935-	PW-WWTP -FUEL CHARGES	05/31/21	06-21	A		69.31	.00	69.31
		06/30/21	12-21					
185936-	PW-STREETS FUEL	05/31/21	06-21	A		249.52	.00	249.52
		06/30/21	12-21					
185955-	PD-FUEL CHARGES	05/31/21	06-21	A		1442.98	.00	1442.98
		06/30/21	12-21					
** Vendor's Subtotal ----->						2271.05	.00	2271.05

VENDOR I.D.: ICO01 (ICONIX WATERWORKS (US) INC.)

116025710-	PW-WATER-36'' STAINLESS STEEL METER BOX LID	05/27/21	06-21	A		69.60	.00	69.60
		06/26/21	12-21					
** Vendor's Subtotal ----->						69.60	.00	69.60

VENDOR I.D.: IMP01 (IMPULSE INTERNET SERVICES)

66648-	PW-TELEPHONE SERVICES 07/10-21-08/09/21	07/10/21	06-21	A		1272.65	.00	1272.65
		08/09/21	12-21					
** Vendor's Subtotal ----->						1272.65	.00	1272.65

VENDOR I.D.: IMS01 (IMS ALLIANCE)

21-1596-	FIRE-NAME TAG 3/8'' YELLOW CUSTOM	06/10/21	06-21	A		15.09	.00	15.09
		07/10/21	12-21					
** Vendor's Subtotal ----->						15.09	.00	15.09

VENDOR I.D.: J&E01 (J&E CLEANING)

42427-	ADM-MAY CLEANING SERVICE 2021	05/31/21	06-21	A		1480.00	.00	1480.00
		06/30/21	12-21					
** Vendor's Subtotal ----->						1480.00	.00	1480.00

VENDOR I.D.: KEN01 (KEN VERTREES PRINTERS INC.)

VENDOR I.D.: KEN01 (KEN VERTREES PRINTERS INC.)

Invoice No	Description	Due Date	Fiscal Period	Tm	G/L Account # Discount	Gross Amount	Discount Amount	Net Amount
24988-	PW-WATER-WATER QUALITY REPORT	05/27/72	06-21	A		920.10	.00	920.10
		06/26/72	12-21					
** Vendor's Subtotal ----->						920.10	.00	920.10

VENDOR I.D.: LEN01 (CIAN LENEHAN)

060421-	FIRE-MEALS & MILLAGE FOR FIREARM TACTICAL RIFLE	06/04/21	06-21	A		432.76	.00	432.76
		07/04/21	12-21					
060721-	CHECK REQUEST-UNIFORM ALLOWANCE	06/07/21	06-21	A		391.50	.00	391.50
		07/07/21	12-21					
** Vendor's Subtotal ----->						824.26	.00	824.26

VENDOR I.D.: LOS01 (LOS AMIGOS DE GUADALUPE)

2-	ADM-CV1 GRANT	06/24/21	06-21	A		4601.24	.00	4601.24
		07/24/21	12-21					
** Vendor's Subtotal ----->						4601.24	.00	4601.24

VENDOR I.D.: MER02 (JOSUE MERAZ)

051821-	CHECK REQUEST - NEW HIRE UNIFORM ALLOWANCE	05/18/21	06-21	A		147.44	.00	147.44
		06/17/21	12-21					
** Vendor's Subtotal ----->						147.44	.00	147.44

VENDOR I.D.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

9109-	PW-GUADALUPE LIFT STATIONS & TRUNK MAIN	06/03/21	06-21	A		2580.75	.00	2580.75
		07/03/21	12-21					
9120-	PW-GUADALUPE WATER MASATER PLAN UPDATE 2021	05/29/21	06-21	A		522.21	.00	522.21
		06/28/21	12-21					
** Vendor's Subtotal ----->						3102.96	.00	3102.96

VENDOR I.D.: OFF01 (OFFICE DEPOT CREDIT PLAN)

008055001-	PD-INK, EPSON, T252XL-BCS, CLK/COLOR	06/01/21	06-21	A		77.20	.00	77.20
		07/01/21	12-21					
** Vendor's Subtotal ----->						77.20	.00	77.20

VENDOR I.D.: PAC01 (PACIFIC GAS & ELECTRIC)

052721-	PW-ACCOUNT#:2752777244-9	05/27/21	06-21	A		7289.52	.00	7289.52
		06/26/21	12-21					
060221-	PAC-ACCOUNT#:0406686538-9	06/02/21	06-21	A		86.45	.00	86.45
		07/02/21	12-21					
052721A-	PW-ACCOUNT#:2020112920-0	05/27/21	06-21	A		24.00	.00	24.00
		06/26/21	12-21					
060221A-	PW-ACCOUNT#:6669954346-9	06/02/21	06-21	A		275.76	.00	275.76
		07/02/21	12-21					
** Vendor's Subtotal ----->						7675.73	.00	7675.73

VENDOR I.D.: PAV01 (PAVEMENT ENGINEERING INC)

2105-034-	PW-ENGINEERING DESIGN SERVICES	06/03/21	06-21	A		34563.75	.00	34563.75
		07/03/21	12-21					
** Vendor's Subtotal ----->						34563.75	.00	34563.75

VENDOR I.D.: PER02 (PERRY'S ELECTRIC MOTORS INC)

VENDOR I.D.: PER02 (PERRY'S ELECTRIC MOTORS INC)

Invoice No	Description	Invoice Date		Actual Period	G/L Tm	Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal							
25216-	PW-WATER-SEVICE CALL LEAD MECHANIC	06/08/21	06-21	06-21	A			262.50	.00	262.50
		07/08/21	12-21							
** Vendor's Subtotal ----->								262.50	.00	262.50

VENDOR I.D.: QUI01 (QUILL CORPORATION)

16807974-	ADM-OFFICE SUPPLIES	05/17/21	06-21	06-21	A			13.76	.00	13.76
		06/16/21	12-21							
16808867-	ADM-CDBG-CV1-OFFICE SUPPLIES	05/17/21	06-21	06-21	A			68.62	.00	68.62
		06/16/21	12-21							
** Vendor's Subtotal ----->								82.38	.00	82.38

VENDOR I.D.: RUI05 (EDWIN RUIZ)

060821-	CHECK REQUEST - UNIFORM ALLOWANCE	06/08/21	06-21	06-21	A			400.00	.00	400.00
		07/08/21	12-21							
** Vendor's Subtotal ----->								400.00	.00	400.00

VENDOR I.D.: SAN49 (SANTA MARIA GLASS & MIRROR CO,INC.)

56571-	PW-REPLACEMENT OF GLASS DOORS AT ROYAL THEATER	06/09/21	06-21	06-21	A			695.00	.00	695.00
		07/09/21	12-21							
** Vendor's Subtotal ----->								695.00	.00	695.00

VENDOR I.D.: SAT01 (SATCOM GLOBAL FZE)

S06210778-	FIRE-IRIDIUM SIM CARD	06/01/21	06-21	06-21	A			85.50	.00	85.50
		07/01/21	12-21							
** Vendor's Subtotal ----->								85.50	.00	85.50

VENDOR I.D.: SHA01 (SHAVER SECURITY GATES)

30722-	PW-WATER-REPLACEMENT OF OLD GATE KEYPAD	06/01/21	06-21	06-21	A			575.00	.00	575.00
		07/01/21	12-21							
** Vendor's Subtotal ----->								575.00	.00	575.00

VENDOR I.D.: SMO01 (SMOOTH INC.)

17-1875-	PW-TRANSIT SERVICES MAY 2021	05/31/21	06-21	06-21	A			63981.63	.00	63981.63
		06/30/21	12-21							
17-1878-	PW -TRANSIT SERVICES -MAY 2021	05/31/21	06-21	06-21	A			15531.48	.00	15531.48
		06/30/21	12-21							
17-1879-	PW-TRANSIT MAINTENANCE SERVICES-MAY 2021	05/31/21	06-21	06-21	A			1419.98	.00	1419.98
		06/30/21	12-21							
** Vendor's Subtotal ----->								80933.09	.00	80933.09

VENDOR I.D.: SMT01 (SANTA MARIA TIMES)

32045-	ADM-NOTICE OF PUBLIC HEARING-ACCOUNT#16387	05/28/21	06-21	06-21	A			113.50	.00	113.50
		06/27/21	12-21							
** Vendor's Subtotal ----->								113.50	.00	113.50

VENDOR I.D.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

03018488-	PW-2-1/4'' SQ 12GA 30'' PERF ANCHOR FOR 2'' POST	05/20/21	06-21	06-21	A			23.33	.00	23.33
		06/19/21	12-21							
** Vendor's Subtotal ----->								23.33	.00	23.33

VENDOR I.D.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Due Date	Fiscal					
001176622-	ADM-ALARM SYSTEM-ADMIN DEPT	05/08/21	06-21	A		60.76	.00	60.76
		06/07/21	12-21					
** Vendor's Subtotal ----->						60.76	.00	60.76

VENDOR I.D.: STA18 (STATE FIRE TRAINING)

053021-	FIRE-JACOB LUIS NUNO	05/30/21	06-21	A		100.00	.00	100.00
		06/29/21	12-21					
** Vendor's Subtotal ----->						100.00	.00	100.00

VENDOR I.D.: SUN02 (SUN BADGE CO.)

402054-	PD-REGULAR W/BOLT TWOTONE BADGES	10/14/20	06-21	A		116.57	.00	116.57
		11/13/20	12-21					
404081-	PD-FLAT TWOTONE BADGES	04/24/21	06-21	A		116.57	.00	116.57
		05/24/21	12-21					
** Vendor's Subtotal ----->						233.14	.00	233.14

VENDOR I.D.: SWE02 (SHANNON SWEENEY)

061621-	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	06/16/21	06-21	A		50.00	.00	50.00
		07/16/21	12-21					
** Vendor's Subtotal ----->						50.00	.00	50.00

VENDOR I.D.: ULT01 (ULTREX)

3262167-	ADM-NUMBER OF COPIES	05/31/21	06-21	A		889.65	.00	889.65
		06/30/21	12-21					
** Vendor's Subtotal ----->						889.65	.00	889.65

VENDOR I.D.: UNI06 (UNION PACIFIC RAILROAD)

90107668-	PW-PROJECT #768556 REIMBURSEMENT PRELIMIN ENG SERV	05/14/21	06-21	A		1880.13	.00	1880.13
		06/13/21	12-21					
** Vendor's Subtotal ----->						1880.13	.00	1880.13

VENDOR I.D.: VER05 (VERIZON WIRELESS)

880375702-	PD-CELL PHONE CHARGES	04/23/21	06-21	A		701.03	.00	701.03
		05/23/21	12-21					
** Vendor's Subtotal ----->						701.03	.00	701.03

VENDOR I.D.: WHI05 (WHITTLE FIRE PROTECTION CORP.)

522216GM-	PW-CITY HALL KITCHEN - ANNUAL KITCHEN HOOD INSPECT	05/22/21	06-21	A		242.00	.00	242.00
		06/21/21	12-21					
060821M11-	FIRE-NFPA 10 ANNUAL FIRE EXTINGUISHER INSPECTION	06/08/21	06-21	A		145.00	.00	145.00
		07/08/21	12-21					
** Vendor's Subtotal ----->						387.00	.00	387.00

VENDOR I.D.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)

010-48077-	PW-WATER & WASTE WATER RATE STUDY FOR THE CITY	06/10/21	06-21	A		6110.00	.00	6110.00
		07/10/21	12-21					
** Vendor's Subtotal ----->						6110.00	.00	6110.00

VENDOR I.D.: WON03 (CHOY SUN WONG)

Invoice No	Description	Invoice	Actual	G/L	Account #	Gross	Discount	Net
		Date	Period					
		Due Date	Fiscal	Tm	Discount			
061621-	CHECK REQUEST-ENCHROACHMENT PERMIT DEPOSIT	06/03/21	06-21	A		1400.00	.00	1400.00
		07/03/21	12-21					
** Vendor's Subtotal ----->						1400.00	.00	1400.00
** Report's Total ----->						188217.07	.00	188217.07
						=====	=====	=====
** Total Vendors On This Report ----->								59
								=====

Code	Title
A	NET30 FROM INVOICE

Invoice No	Description	Due Date	Actual Date	Fiscal Period	Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
Check #: 834113 Check Date.: 06/23/21 Vendor I.D.: ACM01 (ACME AUTO LEASING, LLC)											
21060006-	PD-LEASE 2016 FORD UTILITY POLICE INTERCEPTOR BASE	06/01/21	06-21	A				755.00	.00	755.00	
		06/23/21	12-21								
Check #: 834114 Check Date.: 06/23/21 Vendor I.D.: ALL05 (ALL AMERICAN DRILLING INC)											
3191-2760-	PW-WATER-TOGNAZZINI WELL PROJECT	06/08/21	06-21	A				5950.00	.00	5950.00	
		06/23/21	12-21								
Check #: 834115 Check Date.: 06/23/21 Vendor I.D.: AMA02 (AMAZON BUSINESS)											
3WJ7LV9N9-	PW-HOMEBRIGHT PREMIUM DISINFECTANT AERPSOL SPRAY	05/28/21	06-21	A				27.18	.00	27.18	
		06/23/21	12-21								
4NVGTQ7LT-	FINANCE-PERFORATED PAPER	06/07/21	06-21	A				288.15	.00	288.15	
		06/23/21	12-21								
CJKTP63DJ-	PW-WWTP-INV#:1PKC-JKTP-63DJ ACCT:A19RD4DAF93AUQ	05/27/21	06-21	A				445.27	.00	445.27	
		06/23/21	12-21								
DYWDH19JD-	FIRE-GILMOUR PACK OF 2 HOSE SPRAY NOZZLE	06/01/21	06-21	A				16.31	.00	16.31	
		06/23/21	12-21								
L6D3X1YXR-	PD-CYBER ACOSTICS,WEBCAM	05/06/21	06-21	A				44.56	.00	44.56	
		06/23/21	12-21								
NDVD7CTMT-	PW-WWTP-INV#:11JN-DVD7-CTMT ACCOUNT:A19RD4DAF93AUQ	05/18/21	06-21	A				168.59	.00	168.59	
		06/23/21	12-21								
R3WRK7Q31-	FIRE-AMERICAN FLAG, PINESOL CLEANER	06/04/21	06-21	A				210.96	.00	210.96	
		06/23/21	12-21								
								** Vendor's Subtotal ----->	1201.02	.00	1201.02
Check #: 834116 Check Date.: 06/23/21 Vendor I.D.: ARA01 (ARAMARK UNIFORM SERVICES)											
000194137-	PW-PARKS AND REC- WET MOP,SCRAPER MAT,DUST MOP	06/01/21	06-21	A				47.66	.00	47.66	
		06/23/21	12-21								
000194139-	PW-WATER-J.SAGISIS, J.VIDALES	06/01/21	06-21	A				15.90	.00	15.90	
		06/23/21	12-21								
000194140-	PW-PARK & REC-D.MIKLAS, J.GUTIERREZ	06/01/21	06-21	A				25.76	.00	25.76	
		06/23/21	12-21								
000194141-	PW-PARK & REC-INV#50200019141	06/01/21	06-21	A				8.96	.00	8.96	
		06/23/21	12-21								
000199407-	PW-PARK & REC-WET MOP, SCRAPER MAT,MAT CITY	06/08/21	06-21	A				47.66	.00	47.66	
		06/23/21	12-21								
000199411-	PW-WATER-J.SAGISIS, J.VIDALES	06/08/21	06-21	A				15.90	.00	15.90	
		06/23/21	12-21								
000199413-	PW-WASTE WATER-D.MIKLAS, J.GUTIERREZ	06/08/21	06-21	A				25.76	.00	25.76	
		06/23/21	12-21								
000199416-	PW-STREETS-R.GUTIERREZ, J.BATALLA	06/08/21	06-21	A				8.96	.00	8.96	
		06/23/21	12-21								
								** Vendor's Subtotal ----->	196.56	.00	196.56
Check #: 834117 Check Date.: 06/23/21 Vendor I.D.: ARC01 (ARCLIGHT MEDIA)											
9523-	ADM-WEBSITE MAINTENANCE MAY 2021	06/02/21	06-21	A				170.00	.00	170.00	
		06/23/21	12-21								
Check #: 834118 Check Date.: 06/23/21 Vendor I.D.: BAI01 (BARRY ANINAG INVESTIGATIONS)											
21-14-	PD-CONFIDENTIAL	06/04/21	06-21	A				2660.00	.00	2660.00	
		06/23/21	12-21								
Check #: 834119 Check Date.: 06/23/21 Vendor I.D.: BOD02 (TODD BODEM)											
061621-	CHECK REQUEST-MONTHLY REIMBURSEMENT OF CELL PHONE	06/16/21	06-21	A				50.00	.00	50.00	
		06/23/21	12-21								
Check #: 834120 Check Date.: 06/23/21 Vendor I.D.: BRE02 (BRENNTAG PACIFIC, INC.)											
BPI152524-	PW-WATER-L A CHEMCHLOR SODIUM	06/09/21	06-21	A				836.29	.00	836.29	
		06/23/21	12-21								

Invoice No	Description	Invoice Date	Actual Period	Disc G/L	Account No	Gross Amount	Discount Amount	Net Amount	
Check #: 834121 Check Date.: 06/23/21		Vendor I.D.: CAL03		(CAL COAST IRRIGATION, INC.)					
106613592-	PW-WWTP-3 GALV 90 ELBOW, 3X CL GALV NIPPLE	06/09/21	06-21 A			38.31	.00	38.31	
		06/23/21	12-21						
Check #: 834122 Check Date.: 06/23/21		Vendor I.D.: CAN03		(CANNON CORPORATION)					
76634-	PW-GUADALUPE COMM CENTRAL & LEROY PARK RENOVATION	06/09/21	06-21 A			10422.00	.00	10422.00	
		06/23/21	12-21						
Check #: 834123 Check Date.: 06/23/21		Vendor I.D.: CEN11		(CENTRAL CITY TOOL SUPPLY, INC.)					
100696-	PW-3-PACK PORT A-BAND BLADES, BANDSAW BLADES	06/08/21	06-21 A			46.74	.00	46.74	
		06/23/21	12-21						
Check #: 834124 Check Date.: 06/23/21		Vendor I.D.: CEN14		(CENTRAL COAST TRUCK CENTER CORP)					
100170601-	FIRE-COMPUTER USE SMOKE OPACITY TEST TOOL	03/31/21	06-21 A			198.47	.00	198.47	
		06/23/21	12-21						
Check #: 834125 Check Date.: 06/23/21		Vendor I.D.: CHA03		(CHARTER COMMUNICATIONS)					
046052221-	PW-ACCOUNT#:8245101140086046 INV#:0086046052221	05/22/21	06-21 A			275.51	.00	275.51	
		06/23/21	12-21						
285053021-	PW-ACCOUNT#:824510114004285 INV#:0034285053021	05/30/21	06-21 A			148.05	.00	148.05	
		06/23/21	12-21						
						** Vendor's Subtotal ----->	423.56	.00	423.56
Check #: 834126 Check Date.: 06/23/21		Vendor I.D.: CIT12		(CITY OF SANTA MARIA)					
85334-	PW-FUEL USAGE-APRIL 2021	05/21/21	06-21 A			2585.61	.00	2585.61	
		06/23/21	12-21						
Check #: 834127 Check Date.: 06/23/21		Vendor I.D.: CLA02		(CLAY'S SEPTIC & JETTING, INC.)					
070837-	PW-WWTP- JETTING	06/03/21	06-21 A			555.56	.00	555.56	
		06/23/21	12-21						
Check #: 834128 Check Date.: 06/23/21		Vendor I.D.: CUE01		(CUESTA POLYGRAPH FORENSIC)					
1404-	PD-AMALIA SILVA-PRE-EMPLOYMENT POLYGRAPH EXAM	05/02/21	06-21 A			450.00	.00	450.00	
		06/23/21	12-21						
1432-	PD-ROBERT WRIGHT-BACKGROUND INVESTIGATION	05/24/21	06-21 A			2718.76	.00	2718.76	
		06/23/21	12-21						
						** Vendor's Subtotal ----->	3168.76	.00	3168.76
Check #: 834129 Check Date.: 06/23/21		Vendor I.D.: DEL03		(DE LAGE LANDEN FINANCIAL SERVICES, INC.)					
72676747-	PW-WWTP-FORD F350 LEASE	07/13/21	06-21 A			1225.39	.00	1225.39	
		06/23/21	12-21						
Check #: 834130 Check Date.: 06/23/21		Vendor I.D.: DEP09		(DEPARTMENT OF JUSTICE)					
511407-	PD-BLOOD ALCOHOL ANALYSIS	05/10/21	06-21 A			70.00	.00	70.00	
		06/23/21	12-21						
Check #: 834131 Check Date.: 06/23/21		Vendor I.D.: EIK01		(EIKHOF DESIGN GROUP INC.)					
2021-052-	PW-2021-004 MISC. ENGINEERING SERVICES	06/01/21	06-21 A			90.00	.00	90.00	
		06/23/21	12-21						
2021-053-	PW-2019-017 PASADERA TRACT 29064 (LOT9)	06/01/21	06-21 A			170.00	.00	170.00	
		06/23/21	12-21						
						** Vendor's Subtotal ----->	260.00	.00	260.00

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount		Gross Amount	Discount Amount	Net Amount	
		Due Date	Fiscal		G/L	Account No				
Check #: 834132 Check Date.: 06/23/21		Vendor I.D.: ENG02 (ENGEL & GRAY, INC.)								
15X00003-	PW-WWTP-WASTE HANDLING	05/31/21	06-21	A			4407.23	.00	4407.23	
		06/23/21	12-21							
Check #: 834133 Check Date.: 06/23/21		Vendor I.D.: ESC01 (JUANA M ESCOBAR)								
062221-	CHECK REQUEST-NOTARY REIMBURSEMENT	06/22/21	06-21	A			337.19	.00	337.19	
		06/23/21	12-21							
Check #: 834134 Check Date.: 06/23/21		Vendor I.D.: FRO01 (FRONTIER COMMUNICATIONS)								
062521-	PW-COMMUNICATIONS	06/01/21	06-21	A			112.80	.00	112.80	
		06/23/21	12-21							
Check #: 834135 Check Date.: 06/23/21		Vendor I.D.: GER01 (EMIKO GERBER)								
061621-	CHECK REQUEST-MONTHLY CELLPHONE REIMBURSEMENT	06/16/21	06-21	A			50.00	.00	50.00	
		06/23/21	12-21							
Check #: 834136 Check Date.: 06/23/21		Vendor I.D.: GON01 (GONZALEZ AUTOMOTRIZ INC.)								
2437-	PW-WWTP-TRUCK CRANE SERVICED	05/25/21	06-21	A			50.10	.00	50.10	
		06/23/21	12-21							
Check #: 834137 Check Date.: 06/23/21		Vendor I.D.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)								
31691-	PW-STREETS-TAPE,PHOTOCELL OUTDR,WIRE NUT	03/19/21	06-21	A			43.16	.00	43.16	
		06/23/21	12-21							
39187-	PD-GENERAL KEY (CAR/TRUCK/HOUSE)	05/26/21	06-21	A			8.66	.00	8.66	
		06/23/21	12-21							
39351-	PW-STREETS-71e Taxes 2103	05/28/21	06-21	A			40.68	.00	40.68	
		06/23/21	12-21							
39600-	PW-STREETS-LIGHT SENSING LIGHT CONTROL	05/29/21	06-21	A			23.71	.00	23.71	
		06/23/21	12-21							
39727-	PW-WATER-SCREW EYE,CHIP BRUSH NB FLAT	06/01/21	06-21	A			25.70	.00	25.70	
		06/23/21	12-21							
39763-	PW-WATER-MOD ALK EN WHITE GALLON	06/01/21	06-21	A			65.23	.00	65.23	
		06/23/21	12-21							
							** Vendor's Subtotal ----->	207.14	.00	207.14
Check #: 834138 Check Date.: 06/23/21		Vendor I.D.: HAC01 (HACH COMPANY CORP)								
12487445-	PW-WATER-AMMONIA CYANURATE RGT PP PK/100	06/04/21	06-21	A			186.26	.00	186.26	
		06/23/21	12-21							
Check #: 834139 Check Date.: 06/23/21		Vendor I.D.: HAR05 (HARRY & KIMIKO MASATANI)								
061621-	CHECK REQUEST-PROPERTY LEASE PAYMENT BANDSHELL	06/16/21	06-21	A			50.00	.00	50.00	
		06/23/21	12-21							
Check #: 834140 Check Date.: 06/23/21		Vendor I.D.: HEN01 (EAGLE ENERGY, INC)								
185932-	FIRE-FUEL CHARGES	05/31/21	06-21	A			262.51	.00	262.51	
		06/23/21	12-21							
185934-	PW-WATER-FUEL CHARGES	05/31/21	06-21	A			246.73	.00	246.73	
		06/23/21	12-21							
185935-	PW-WWTP -FUEL CHARGES	05/31/21	06-21	A			69.31	.00	69.31	
		06/23/21	12-21							
185936-	PW-STREETS FUEL	05/31/21	06-21	A			249.52	.00	249.52	
		06/23/21	12-21							
185955-	PD-FUEL CHARGES	05/31/21	06-21	A			1442.98	.00	1442.98	
		06/23/21	12-21							
							** Vendor's Subtotal ----->	2271.05	.00	2271.05

Invoice No	Description	Invoice Date	Actual Period	Disc. G/L	Account No	Gross Amount	Discount Amount	Net Amount
Check #: 834141 Check Date.: 06/23/21		Vendor I.D.: ICO01 (ICONIX WATERWORKS (US) INC.)						
116025710-	PW-WATER-36'' STAINLESS STEEL METER BOX LID	05/27/21 06/23/21	06-21 12-21	A		69.60	.00	69.60
Check #: 834142 Check Date.: 06/23/21		Vendor I.D.: IMP01 (IMPULSE INTERNET SERVICES)						
66648-	PW-TELEPHONE SERVICES 07/10-21-08/09/21	07/10/21 06/23/21	06-21 12-21	A		1272.65	.00	1272.65
Check #: 834143 Check Date.: 06/23/21		Vendor I.D.: IMS01 (IMS ALLIANCE)						
21-1596-	FIRE-NAME TAG 3/8'' YELLOW CUSTOM	06/10/21 06/23/21	06-21 12-21	A		15.09	.00	15.09
Check #: 834144 Check Date.: 06/23/21		Vendor I.D.: J&E01 (J&E CLEANING)						
42427-	ADM-MAY CLEANING SERVICE 2021	05/31/21 06/23/21	06-21 12-21	A		1480.00	.00	1480.00
Check #: 834145 Check Date.: 06/23/21		Vendor I.D.: KEN01 (KEN VERTREES PRINTERS INC.)						
24988-	PW-WATER-WATER QUALITY REPORT	05/27/21 06/23/21	06-21 12-21	A		920.10	.00	920.10
Check #: 834146 Check Date.: 06/23/21		Vendor I.D.: LEN01 (CIAN LENEHAN)						
060421-	FIRE-MEALS & MILLAGE FOR FIREARM TACTICAL RIFLE	06/04/21 06/23/21	06-21 12-21	A		432.76	.00	432.76
060721-	CHECK REQUEST-UNIFORM ALLOWANCE	06/07/21 06/23/21	06-21 12-21	A		391.50	.00	391.50
** Vendor's Subtotal ----->						824.26	.00	824.26
Check #: 834147 Check Date.: 06/23/21		Vendor I.D.: LOS01 (LOS AMIGOS DE GUADALUPE)						
2-	ADM-CV1 GRANT	06/24/21 06/23/21	06-21 12-21	A		4601.24	.00	4601.24
Check #: 834148 Check Date.: 06/23/21		Vendor I.D.: MER02 (JOSUE MERAZ)						
051821-	CHECK REQUEST - NEW HIRE UNIFORM ALLOWANCE	05/18/21 06/23/21	06-21 12-21	A		147.44	.00	147.44
Check #: 834149 Check Date.: 06/23/21		Vendor I.D.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)						
9109-	PW-GUADALUPE LIFT STATIONS & TRUNK MAIN	06/03/21 06/23/21	06-21 12-21	A		2580.75	.00	2580.75
9120-	PW-GUADALUPE WATER MASATER PLAN UPDATE 2021	05/29/21 06/23/21	06-21 12-21	A		522.21	.00	522.21
** Vendor's Subtotal ----->						3102.96	.00	3102.96
Check #: 834150 Check Date.: 06/23/21		Vendor I.D.: OFF01 (OFFICE DEPOT CREDIT PLAN)						
008055001-	PD-INK, EPSON, T252XL-BCS, CLK/COLOR	06/01/21 06/23/21	06-21 12-21	A		77.20	.00	77.20
Check #: 834151 Check Date.: 06/23/21		Vendor I.D.: PAC01 (PACIFIC GAS & ELECTRIC)						
052721-	PW-ACCOUNT#:2752777244-9	05/27/21 06/23/21	06-21 12-21	A		7289.52	.00	7289.52
060221-	PAC-ACCOUNT#:0406686538-9	06/02/21 06/23/21	06-21 12-21	A		86.45	.00	86.45
052721A-	PW-ACCOUNT#:2020112920-0	05/27/21 06/23/21	06-21 12-21	A		24.00	.00	24.00
060221A-	PW-ACCOUNT#:6669954346-9	06/02/21 06/23/21	06-21 12-21	A		275.76	.00	275.76
** Vendor's Subtotal ----->						7675.73	.00	7675.73

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount	
		Due Date	Fiscal							
Check #: 834152 Check Date.: 06/23/21 Vendor I.D.: PAV01 (PAVEMENT ENGINEERING INC)										
2105-034-	PW-ENGINEERING DESIGN SERVICES	06/03/21	06-21	A			34563.75	.00	34563.75	
		06/23/21	12-21							

Check #: 834153 Check Date.: 06/23/21 Vendor I.D.: PER02 (PERRY'S ELECTRIC MOTORS INC)										
25216-	PW-WATER-SEVICE CALL LEAD MECHANIC	06/08/21	06-21	A			262.50	.00	262.50	
		06/23/21	12-21							

Check #: 834154 Check Date.: 06/23/21 Vendor I.D.: QUI01 (QUILL CORPORATION)										
16807974-	ADM-OFFICE SUPPLIES	05/17/21	06-21	A			13.76	.00	13.76	
		06/23/21	12-21							
16808867-	ADM-CDBG-CV1-OFFICE SUPPLIES	05/17/21	06-21	A			68.62	.00	68.62	
		06/23/21	12-21							
							** Vendor's Subtotal ----->	82.38	.00	82.38

Check #: 834155 Check Date.: 06/23/21 Vendor I.D.: RUI05 (EDWIN RUIZ)										
060821-	CHECK REQUEST - UNIFORM ALLOWANCE	06/08/21	06-21	A			400.00	.00	400.00	
		06/23/21	12-21							

Check #: 834156 Check Date.: 06/23/21 Vendor I.D.: SAN49 (SANTA MARIA GLASS & MIRROR CO,INC.)										
56571-	PW-REPLACEMENT OF GLASS DOORS AT ROYAL THEATER	06/09/21	06-21	A			695.00	.00	695.00	
		06/23/21	12-21							

Check #: 834157 Check Date.: 06/23/21 Vendor I.D.: SAT01 (SATCOM GLOBAL FZE)										
S06210778-	FIRE-IRIDIUM SIM CARD	06/01/21	06-21	A			85.50	.00	85.50	
		06/23/21	12-21							

Check #: 834158 Check Date.: 06/23/21 Vendor I.D.: SHA01 (SHAYER SECURITY GATES)										
30722-	PW-WATER-REPLACEMENT OF OLD GATE KEYPAD	06/01/21	06-21	A			575.00	.00	575.00	
		06/23/21	12-21							

Check #: 834159 Check Date.: 06/23/21 Vendor I.D.: SMO01 (SMOOTH INC.)										
17-1875-	PW-TRANSIT SERVICES MAY 2021	05/31/21	06-21	A			63981.63	.00	63981.63	
		06/23/21	12-21							
17-1878-	PW -TRANSIT SERVICES -MAY 2021	05/31/21	06-21	A			15531.48	.00	15531.48	
		06/23/21	12-21							
17-1879-	PW-TRANSIT MAINTENANCE SERVICES-MAY 2021	05/31/21	06-21	A			1419.98	.00	1419.98	
		06/23/21	12-21							
							** Vendor's Subtotal ----->	80933.09	.00	80933.09

Check #: 834160 Check Date.: 06/23/21 Vendor I.D.: SMT01 (SANTA MARIA TIMES)										
32045-	ADM-NOTICE OF PUBLIC HEARING-ACCOUNT#16387	05/28/21	06-21	A			113.50	.00	113.50	
		06/23/21	12-21							

Check #: 834161 Check Date.: 06/23/21 Vendor I.D.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)										
03018488-	PW-2-1/4'' SQ 12GA 30'' PERF ANCHOR FOR 2'' POST	05/20/21	06-21	A			23.33	.00	23.33	
		06/23/21	12-21							

Check #: 834162 Check Date.: 06/23/21 Vendor I.D.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)										
001176622-	ADM-ALARM SYSTEM-ADMIN DEPT	05/08/21	06-21	A			60.76	.00	60.76	
		06/23/21	12-21							

Invoice No	Description	Invoice Date	Actual Period	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm					
Check #: 834163 Check Date.: 06/23/21 Vendor I.D.: STA18 (STATE FIRE TRAINING)								
053021-	FIRE-JACOB LUIS NUNO	05/30/21 06/23/21	06-21 12-21	A		100.00	.00	100.00
Check #: 834164 Check Date.: 06/23/21 Vendor I.D.: SUN02 (SUN BADGE CO.)								
402054-	PD-REGULAR W/BOLT TWOTONE BADGES	10/14/20 06/23/21	06-21 12-21	A		116.57	.00	116.57
404081-	PD-FLAT TWOTONE BADGES	04/24/21 06/23/21	06-21 12-21	A		116.57	.00	116.57
** Vendor's Subtotal ----->						233.14	.00	233.14
Check #: 834165 Check Date.: 06/23/21 Vendor I.D.: SWE02 (SHANNON SWEENEY)								
061621-	CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE	06/16/21 06/23/21	06-21 12-21	A		50.00	.00	50.00
Check #: 834166 Check Date.: 06/23/21 Vendor I.D.: ULT01 (ULTREX)								
3262167-	ADM-NUMBER OF COPIES	05/31/21 06/23/21	06-21 12-21	A		889.65	.00	889.65
Check #: 834167 Check Date.: 06/23/21 Vendor I.D.: UNI06 (UNION PACIFIC RAILROAD)								
90107668-	PW-PROJECT #768556 REIMBURSEMENT PRELIMIN ENG SERV	05/14/21 06/23/21	06-21 12-21	A		1880.13	.00	1880.13
Check #: 834168 Check Date.: 06/23/21 Vendor I.D.: VER05 (VERIZON WIRELESS)								
880375702-	PD-CELL PHONE CHARGES	04/23/21 06/23/21	06-21 12-21	A		701.03	.00	701.03
Check #: 834169 Check Date.: 06/23/21 Vendor I.D.: WHI05 (WHITTLE FIRE PROTECTION CORP.)								
522216GM-	PW-CITY HALL KITCHEN - ANNUAL KITCHEN HOOD INSPECT	05/22/21 06/23/21	06-21 12-21	A		242.00	.00	242.00
060821M11-	FIRE-NFPA 10 ANNUAL FIRE EXTINGUISHER INSPECTION	06/08/21 06/23/21	06-21 12-21	A		145.00	.00	145.00
** Vendor's Subtotal ----->						387.00	.00	387.00
Check #: 834170 Check Date.: 06/23/21 Vendor I.D.: WIL03 (WILLDAN FINANCIAL SERVICES CORP.)								
010-48077-	PW-WATER & WASTE WATER RATE STUDY FOR THE CITY	06/10/21 06/23/21	06-21 12-21	A		6110.00	.00	6110.00
Check #: 834171 Check Date.: 06/23/21 Vendor I.D.: WON03 (CHOY SUN WONG)								
061621-	CHECK REQUEST-ENCHROACHMENT PERMIT DEPOSIT	06/03/21 06/23/21	06-21 12-21	A		1400.00	.00	1400.00
** Total Checks Paid ----->						188217.07	.00	188217.07

G/L Account No	Total Amount	Extension	FUND Description	DEPT Description	OBJT Description
01 2010	20696.49	20696.49	General Fund	Accounts Payable	
10 2010	11190.02	31886.51	Wtr. Oper. Fund	Accounts Payable	
105 2010	4683.62	36570.13	CDBG CV1	Accounts Payable	
12 2010	7393.15	43963.28	Wst.Wtr.Op.Fund	Accounts Payable	
23 2010	83518.70	127481.98	LTF - Transit	Accounts Payable	
26 2010	695.00	128176.98	RDA-Op.Fund	Accounts Payable	
63 2010	6110.00	134286.98	Pas L&L Dist	Accounts Payable	
71 2010	413.59	134700.57	MEASURE A	Accounts Payable	
89 2010	53516.50	188217.07	CIP	Accounts Payable	
99 1000	-188217.07	.00	Cash Clearing	General Checking Account	

Date	G/L	Account No	Description	Amount	Extension
06/23/21	01	2010	(1): Check Update 06/23/21	20,696.49	20,696.49
			(2): A/P Auto Checks PY-CP-CL		
06/23/21	10	2010	(1): Check Update 06/23/21	11,190.02	31,886.51
			(2): A/P Auto Checks PY-CP-CL		
06/23/21	105	2010	(1): Check Update 06/23/21	4,683.62	36,570.13
			(2): A/P Auto Checks PY-CP-CL		
06/23/21	12	2010	(1): Check Update 06/23/21	7,393.15	43,963.28
			(2): A/P Auto Checks PY-CP-CL		
06/23/21	23	2010	(1): Check Update 06/23/21	83,518.70	127,481.98
			(2): A/P Auto Checks PY-CP-CL		
06/23/21	26	2010	(1): Check Update 06/23/21	695.00	128,176.98
			(2): A/P Auto Checks PY-CP-CL		
06/23/21	63	2010	(1): Check Update 06/23/21	6,110.00	134,286.98
			(2): A/P Auto Checks PY-CP-CL		
06/23/21	71	2010	(1): Check Update 06/23/21	413.59	134,700.57
			(2): A/P Auto Checks PY-CP-CL		
06/23/21	89	2010	(1): Check Update 06/23/21	53,516.50	188,217.07
			(2): A/P Auto Checks PY-CP-CL		
06/23/21	99	1000	(1): Check Update 06/23/21	-188,217.07	.00
			(2): A/P Auto Checks PY-CP-CL		

REPORT.: Jun 16 21 Wednesday
RUN...: Jun 16 21 Time: 16:23
Run By.: Veronica Fabian

Journal 03

City of Guadalupe
General Ledger Interface (Summary)
Cash Disbursements Journal Interface for (PY) Period 06-21

PAGE: 002
ID #: PY-GI
CTL.: GUA

Journal	G/L Account No	Amount	Extension
03	01 2010	20,696.49	20,696.49
03	10 2010	11,190.02	31,886.51
03	105 2010	4,683.62	36,570.13
03	12 2010	7,393.15	43,963.28
03	23 2010	83,518.70	127,481.98
03	26 2010	695.00	128,176.98
03	63 2010	6,110.00	134,286.98
03	71 2010	413.59	134,700.57
03	89 2010	53,516.50	188,217.07
03	99 1000	-188,217.07	.00

Date	G/L	Account No	Description	Amount	Extension
06/16/21	01	2004	(1): VEIK01*I 2021-053 ,L0001 (2): PW-2019-017 PASADERA TRACT 29064 (LOT9) (3): EIKHOF DESIGN GROUP INC.	170.00	170.00
06/16/21	01	2004	(1): VSMT01*I 32045 ,L0001 (2): TENTATIVE PARCEL MAP PASADERA (3): SANTA MARIA TIMES	113.50	283.50
06/16/21	01	2010	(1): Invoices 06/16/21	-20,696.49	-20,412.99
06/16/21	01	2048	(1): VUNI06*I 90107668 ,L0001 (2): CONSTRUCTION OF NEW G SEPARATED BRIDGE AT OBISPO (3): UNION PACIFIC RAILROAD	1,880.13	-18,532.86
06/16/21	01	2048	(1): VWON03*I 061621 ,L0001 (2): CHECK REQUEST-ENCHROACHMENT PERMIT DEPOSIT (3): CHOY SUN WONG	1,400.00	-17,132.86
06/16/21	01	4105	1150 (1): VGER01*I 061621 ,L0001 (2): CHECK REQUEST-MONTHLY CELLPHONE REIMBURSEMENT (3): EMIKO GERBER	50.00	-17,082.86
06/16/21	01	4105	1300 (1): VBOD02*I 061621 ,L0001 (2): CHECK REQUEST-MONTHLY REIMBURSEMENT OF CELL PHONE (3): TODD BODEM	50.00	-17,032.86
06/16/21	01	4105	1300 (1): VESCO1*I 062221 ,L0001 (2): CHECK REQUEST-NOTARY REIMBURSEMENT (3): JUANA M ESCOBAR	337.19	-16,695.67
06/16/21	01	4105	1550 (1): VULT01*I 3262167 ,L0005 (2): ADM-NUMBER OF COPIES (3): ULTREX	564.90	-16,130.77
06/16/21	01	4105	2150 (1): VSTA08*I001176622 ,L0001 (2): INV#:6001176522 (3): STANLEY CONVERGENT SECURITY SOLUTION IN.	60.76	-16,070.01
06/16/21	01	4110	2150 (1): VBAI01*I 21-14 ,L0001 (2): PD-CONFIDENTIAL (3): BARRY ANINAG INVESTIGATIONS	2,660.00	-13,410.01
06/16/21	01	4120	1550 (1): VULT01*I 3262167 ,L0003 (2): ADM-NUMBER OF COPIES (3): ULTREX	44.97	-13,365.04
06/16/21	01	4140	2151 (1): VARCO1*I 9523 ,L0001 (2): ADM-WEBSITE MAINTENANCE MAY 2021 (3): ARCLIGHT MEDIA	170.00	-13,195.04
06/16/21	01	4145	1000 (1): VCHA03*I046052221 ,L0001 (2): PW-ACCOUNT#:8245101140086046 INV#:0086046052221 (3): CHARTER COMMUNICATIONS	275.51	-12,919.53
06/16/21	01	4145	1000 (1): VCHA03*I285053021 ,L0001 (2): PW-ACCOUNT#:824510114004285 INV#:0034285053021 (3): CHARTER COMMUNICATIONS	148.05	-12,771.48
06/16/21	01	4145	1000 (1): VIMPO1*I 66648 ,L0001 (2): CUSTOMER#:35218 (3): IMPULSE INTERNET SERVICES	1,272.65	-11,498.83
06/16/21	01	4145	1000 (1): VPAC01*I 060221 ,L0001 (2): PAC-ACCOUNT#:0406686538-9 (3): PACIFIC GAS & ELECTRIC	86.45	-11,412.38
06/16/21	01	4145	1000 (1): VPAC01*I 060221A ,L0001 (2): PW-ACCOUNT#:6669954346-9 (3): PACIFIC GAS & ELECTRIC	275.76	-11,136.62
06/16/21	01	4145	1300 (1): VSWE02*I 061621 ,L0004 (2): CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE (3): SHANNON SWEENEY	2.50	-11,134.12
06/16/21	01	4145	1550 (1): VAMA02*I3WJ7LV9N9 ,L0001 (2): INV#:1C43-WJ7L-V9N9 (3): AMAZON BUSINESS	27.18	-11,106.94
06/16/21	01	4145	2150 (1): VARA01*I000194137 ,L0001 (2): INV#:502000194137 (3): ARAMARK UNIFORM SERVICES	47.66	-11,059.28
06/16/21	01	4145	2150 (1): VARA01*I000194141 ,L0001 (2): PW-PARK & REC-INV#50200019141 (3): ARAMARK UNIFORM SERVICES	.90	-11,058.38
06/16/21	01	4145	2150 (1): VARA01*I000199407 ,L0001 (2): PW-PARK & REC-WET MOP, SCRAPER MAT,MAT CITY (3): ARAMARK UNIFORM SERVICES	47.66	-11,010.72
06/16/21	01	4145	2150 (1): VARA01*I000199416 ,L0001 (2): PW-STREETS-R.GUTIERREZ,J.BATALLA (3): ARAMARK UNIFORM SERVICES	.90	-11,009.82
06/16/21	01	4145	2150 (1): VJ&E01*I 42427 ,L0001 (2): MAY CLEANING SERVICE (3): J&E CLEANING	1,050.00	-9,959.82
06/16/21	01	4145	2150 (1): VWHI05*I 522216GM ,L0001 (2): PW-CITY HALL KITCHEN - ANNUAL KITCHEN HOOD INSPECT (3): WHITTLE FIRE PROTECTION CORP.	242.00	-9,717.82
06/16/21	01	4200	0450 (1): VLEN01*I 060721 ,L0001 (2): PD- T.REX ARMS (3): CIAN LENEHAN	391.50	-9,326.32
06/16/21	01	4200	0450 (1): VMERO2*I 051821 ,L0001 (2): CHECK REQUEST - NEW HIRE UNIFORM ALLOWANCE (3): JOSUE MERAZ	147.44	-9,178.88
06/16/21	01	4200	0450 (1): VRUI05*I 060821 ,L0001 (2): PD -AMAZON (3): EDWIN RUIZ	400.00	-8,778.88
06/16/21	01	4200	1150 (1): VSAT01*IS06210778 ,L0002 (2): FIRE-IRIDIUM SIM CARD (3): SATCOM GLOBAL FZE	42.75	-8,736.13
06/16/21	01	4200	1300 (1): VLEN01*I 060421 ,L0001 (2): FIRE-MEALS & MILLAGE FOR FIREARM TACTICAL RIFLE (3): CIAN LENEHAN	432.76	-8,303.37
06/16/21	01	4200	1500 (1): VAMA02*IR3WRK7Q31 ,L0004 (2): FIRE-AMERICAN FLAG,PINESOL CLEANER (3): AMAZON BUSINESS	67.38	-8,235.99
06/16/21	01	4200	1500 (1): VGUA02*I 39187 ,L0001 (2): PD-GENERAL KEY(CAR/TRUCK/HOUSE) (3): GUADALUPE HARDWARE COMPANY INC.	8.66	-8,227.33
06/16/21	01	4200	1500 (1): VOFF01*I008055001 ,L0001 (2): ORDER#:174008055-001 CUSTOMER#:87569657 (3): OFFICE DEPOT CREDIT PLAN	77.20	-8,150.13
06/16/21	01	4200	1500 (1): VSUN02*I 402054 ,L0001 (2): PD-REGULAR W/BOLT TWOTONE BADGES (3): SUN BADGE CO.	116.57	-8,033.56
06/16/21	01	4200	1500 (1): VSUN02*I 404081 ,L0001 (2): PD-FLAT TWOTONE BADGES (3): SUN BADGE CO.	116.57	-7,916.99
06/16/21	01	4200	1500 (1): VVER05*I880375702 ,L0001 (2): INV#:9880375702 ACCOUNT#:742070155-0001 (3): VERIZON WIRELESS	701.03	-7,215.96
06/16/21	01	4200	1550 (1): VAMA02*IL6D3X1YXR ,L0001 (2): 1PFL-6D3X-1YXR (3): AMAZON BUSINESS	44.56	-7,171.40
06/16/21	01	4200	1550 (1): VULT01*I 3262167 ,L0002 (2): ADM-NUMBER OF COPIES (3): ULTREX	193.41	-6,977.99
06/16/21	01	4200	1560 (1): VHENO1*I 185955 ,L0001 (2): ACCOUNT#:1280 (3): EAGLE ENERGY, INC	1,442.98	-5,535.01
06/16/21	01	4200	2150 (1): VCUE01*I 1404 ,L0001 (2): PD-AMALIA SILVA-PRE-EMPLOYMENT POLYGRAPH EXAM (3): CUESTA POLYGRAPH FORENSIC	450.00	-5,085.01
06/16/21	01	4200	2150 (1): VCUE01*I 1432 ,L0001 (2): PD-ROBERT WRIGHT-BACKGROUND INVESTIAGATION (3): CUESTA POLYGRAPH FORENSIC	2,718.76	-2,366.25
06/16/21	01	4200	2350 (1): VDEP09*I 511407 ,L0001 (2): PD-BLOOD ALCOHOL ANALYSIS (3): DEPARTMENT OF JUSTICE	70.00	-2,296.25
06/16/21	01	4200	2999 (1): VJ&E01*I 42427 ,L0003 (2): GUDALUPE POLICE DEPT (3): J&E CLEANING	320.00	-1,976.25

Date	G/L	Account No	Description	Amount	Extension
06/16/21	01	4200 4150	(1): VACM01*I 21060006 ,L0001 (2): PD-LEASE 2016 FORD UTILITY POLICE INTERCEPTOR BASE (3): ACME AUTO LEASING, LLC	755.00	-1,221.25
06/16/21	01	4220 1150	(1): VSAT01*IS06210778 ,L0001 (2): FIRE-IRIDIUM SIM CARD (3): SATCOM GLOBAL FZE	42.75	-1,178.50
06/16/21	01	4220 1200	(1): VAMA02*IR3WRK7Q31 ,L0001 (2): 1RPR-3WRK-7Q31 (3): AMAZON BUSINESS	54.03	-1,124.47
06/16/21	01	4220 1300	(1): VSTA18*I 053021 ,L0001 (2): FIRE-JACOB LUIS NUNO (3): STATE FIRE TRAINING	100.00	-1,024.47
06/16/21	01	4220 1460	(1): VCEN14*I100170601 ,L0001 (2): FIRE-COMPUTER USE.SMOKE OPACITY TEST TOOL (3): CENTRAL COAST TRUCK CENTER CORP	198.47	-826.00
06/16/21	01	4220 1500	(1): VIMS01*I 21-1596 ,L0001 (2): FIRE-NAME TAG 3/8" YELLOW CUSTOM (3): IMS ALLIANCE	15.09	-810.91
06/16/21	01	4220 1550	(1): VAMA02*IDYWDH19JD ,L0001 (2): 1LJD-YWDH-19JD (3): AMAZON BUSINESS	16.31	-794.60
06/16/21	01	4220 1550	(1): VAMA02*IR3WRK7Q31 ,L0002 (2): FIRE-AMERICAN FLAG,PINESOL CLEANER (3): AMAZON BUSINESS	65.82	-728.78
06/16/21	01	4220 1550	(1): VULT01*I 3262167 ,L0004 (2): ADM-NUMBER OF COPIES (3): ULTREX	1.89	-726.89
06/16/21	01	4220 1550	(1): VWH05*I06082M11 ,L0001 (2): FIRE-NFPA 10 ANNUAL FIRE EXTINGUISHER INSPECTION (3): WHITTE FIRE PROTECTION CORP.	145.00	-581.89
06/16/21	01	4220 1560	(1): VHEN01*I 185932 ,L0001 (2): ACCOUNT#:1197 (3): EAGLE ENERGY, INC	262.51	-319.38
06/16/21	01	4220 2999	(1): VAMA02*IR3WRK7Q31 ,L0003 (2): FIRE-AMERICAN FLAG,PINESOL CLEANER (3): AMAZON BUSINESS	23.73	-295.65
06/16/21	01	4300 1300	(1): VSWE02*I 061621 ,L0005 (2): CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE (3): SHANNON SWEENEY	2.50	-293.15
06/16/21	01	4300 1550	(1): VGUA02*I 31691 ,L0001 (2): PW-STREETS-TAPE,PHOTOCCELL OUTDR,WIRE NUT (3): GUADALUPE HARDWARE COMPANY INC.	43.16	-249.99
06/16/21	01	4300 1550	(1): VGUA02*I 39600 ,L0001 (2): PW-STREETS-LIGHT SENSING LIGHT CONTROL (3): GUADALUPE HARDWARE COMPANY INC.	23.71	-226.28
06/16/21	01	4300 1550	(1): VULT01*I 3262167 ,L0006 (2): ADM-NUMBER OF COPIES (3): ULTREX	3.85	-222.43
06/16/21	01	4300 2150	(1): VARA01*I000194141 ,L0002 (2): PW-PARK & REC-INV#50200019141 (3): ARAMARK UNIFORM SERVICES	.90	-221.53
06/16/21	01	4300 2150	(1): VARA01*I000199416 ,L0002 (2): PW-STREETS-R.GUTIERREZ,J.BATALLA (3): ARAMARK UNIFORM SERVICES	.90	-220.63
06/16/21	01	4300 2150	(1): VHAR05*I 061621 ,L0001 (2): CHECK REQUEST-PROPERTY LEASE PAYMENT BANDSHELL (3): HARRY & KIMIKO MASATANI	50.00	-170.63
06/16/21	01	4405 1550	(1): VULT01*I 3262167 ,L0001 (2): ADM-NUMBER OF COPIES (3): ULTREX	80.63	-90.00
06/16/21	01	4405 2150	(1): VEIK01*I 2021-052 ,L0001 (2): PW-2021-004 MISC. ENGINEERING SERVICES (3): EIKHOF DESIGN GROUP INC.	90.00	.00
06/16/21	10	2010	(1): Invoices 06/16/21	-11,190.02	-11,190.02
06/16/21	10	4420 1000	(1): VPAC01*I 052721 ,L0001 (2): PW-ACCOUNT#:2752777244-9 (3): PACIFIC GAS & ELECTRIC	7,289.52	-3,900.50
06/16/21	10	4420 1200	(1): VAMA02*I4NVGTQ7LT ,L0001 (2): 1HN4-NVGT-Q7LT (3): AMAZON BUSINESS	144.08	-3,756.42
06/16/21	10	4420 1250	(1): VKEN01*I 24988 ,L0001 (2): PW-WATER-WATER QUALITY REPORT (3): KEN VERTREES PRINTERS INC.	920.10	-2,836.32
06/16/21	10	4420 1300	(1): VSWE02*I 061621 ,L0001 (2): CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE (3): SHANNON SWEENEY	15.00	-2,821.32
06/16/21	10	4420 1550	(1): VBRE02*IBPI152524 ,L0001 (2): PW-WATER-L A CHEMCHLOR SODIUM (3): BRENNTAG PACIFIC, INC.	836.29	-1,985.03
06/16/21	10	4420 1550	(1): VGUA02*I 39727 ,L0001 (2): PW-WATER-SCREW EYE,CHIP BRUSH NB FLAT (3): GUADALUPE HARDWARE COMPANY INC.	25.70	-1,959.33
06/16/21	10	4420 1550	(1): VGUA02*I 39763 ,L0001 (2): PW-WATER-MOD ALK EN WHITE GALLON (3): GUADALUPE HARDWARE COMPANY INC.	65.23	-1,894.10
06/16/21	10	4420 1550	(1): VHAC01*I 12487445 ,L0001 (2): PW-WATER-AMMONIA CYANURATE RGT PP PK/100 (3): HACH COMPANY CORP	186.26	-1,707.84
06/16/21	10	4420 1550	(1): VICO01*I116025710 ,L0001 (2): PW-WATER-36" STAINLESS STEEL METER BOX LID (3): ICONIX WATERWORKS (US) INC.	69.60	-1,638.24
06/16/21	10	4420 1560	(1): VHEN01*I 185934 ,L0001 (2): PW-WATER-FUEL CHARGES (3): EAGLE ENERGY, INC	246.73	-1,391.51
06/16/21	10	4420 2150	(1): VARA01*I000194139 ,L0001 (2): INV#:502000194139 (3): ARAMARK UNIFORM SERVICES	15.90	-1,375.61
06/16/21	10	4420 2150	(1): VARA01*I000199411 ,L0001 (2): PW-WATER-J.SAGISIS,J.VIDALES (3): ARAMARK UNIFORM SERVICES	15.90	-1,359.71
06/16/21	10	4420 2150	(1): VNUN01*I 9120 ,L0001 (2): PW-GUADALUPE WATER MASATER PLAN UPDATE 2021 (3): MICHAEL K. NUNLEY & ASSOCIATES, INC.	522.21	-837.50
06/16/21	10	4420 2150	(1): VPER02*I 25216 ,L0001 (2): PW-WATER-SEVICE CALL LEAD MECHANIC (3): PERRY'S ELECTRIC MOTORS INC	262.50	-575.00
06/16/21	10	4420 2150	(1): VSHA01*I 30722 ,L0001 (2): NEW EASY TO PROGRAM KEYPAD AT H20 STORAGE YARD (3): SHAVER SECURITY GATES	575.00	.00
06/16/21	105	2010	(1): Invoices 06/16/21	-4,683.62	-4,683.62
06/16/21	105	4015 1200	(1): VQUI01*I 16807974 ,L0001 (2): CDBG-CV1-OFFICE SUPPLIES (3): QUILL CORPORATION	13.76	-4,669.86
06/16/21	105	4015 1200	(1): VQUI01*I 16808867 ,L0001 (2): ADM-CDBG-CV1-OFFICE SUPPLIES (3): QUILL CORPORATION	68.62	-4,601.24
06/16/21	105	4015 2150	(1): VLOS01*I 2 ,L0002 (2): CV SERVICE (3): LOS AMIGOS DE GUADALUPE	4,405.37	-195.87
06/16/21	105	4015 2164	(1): VLOS01*I 2 ,L0001 (2): GENERAL ADMIN (3): LOS AMIGOS DE GUADALUPE	195.87	.00
06/16/21	12	2010	(1): Invoices 06/16/21	-7,393.15	-7,393.15
06/16/21	12	4425 1000	(1): VFRO01*I 062521 ,L0001 (2): PW-COMMUNICATIONS (3): FRONTIER COMMUNICATIONS	112.80	-7,280.35
06/16/21	12	4425 1200	(1): VAMA02*I4NVGTQ7LT ,L0002 (2): 1HN4-NVGT-Q7LT (3): AMAZON BUSINESS	144.07	-7,136.28

Date	G/L	Account No	Description	Amount	Extension
06/16/21	12	4425 1300	(1): VSWE02*I 061621 ,L0002	15.00	-7,121.28
			(2): CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE (3): SHANNON SWEENEY		
06/16/21	12	4425 1460	(1): VGON01*I 2437 ,L0001	50.10	-7,071.18
			(2): PW-WWTP-TRUCK CRANE SERVICED (3): GONZALEZ AUTOMOTRIZ INC.		
06/16/21	12	4425 1550	(1): VAMA02*ICJKTP63DJ ,L0001	445.27	-6,625.91
			(2): TAPE MEASURE 25FT (3): AMAZON BUSINESS		
06/16/21	12	4425 1550	(1): VAMA02*INDVD7CTMT ,L0001	168.59	-6,457.32
			(2): PW-WWTP-INV#:11JN-DVD7-CTMT ACCOUNT:A19RD4DAF93AUQ (3): AMAZON BUSINESS		
06/16/21	12	4425 1550	(1): VVAL03*I106613592 ,L0001	38.31	-6,419.01
			(2): PW-WWTP-3 GALV 90 ELBOW, 3X CL GALV NIPPLE (3): CAL COAST IRRIGATION, INC.		
06/16/21	12	4425 1560	(1): VHENO1*I 185935 ,L0001	69.31	-6,349.70
			(2): PW-WWTP -FUEL CHARGES (3): EAGLE ENERGY, INC		
06/16/21	12	4425 2150	(1): VARA01*I000194140 ,L0001	25.76	-6,323.94
			(2): INV#:502000194140 (3): ARAMARK UNIFORM SERVICES		
06/16/21	12	4425 2150	(1): VARA01*I000199413 ,L0001	25.76	-6,298.18
			(2): PW-WASTE WATER-D.MIKLAS, J.GUTIERREZ (3): ARAMARK UNIFORM SERVICES		
06/16/21	12	4425 2150	(1): VCLA02*I 070837 ,L0001	555.56	-5,742.62
			(2): PW-WWTP- JETTING (3): CLAY'S SEPTIC & JETTING, INC.		
06/16/21	12	4425 2150	(1): VENG02*I 15X00003 ,L0001	4,407.23	-1,335.39
			(2): PW-WWTP-WASTE HANDLING (3): ENGEL & GRAY, INC.		
06/16/21	12	4425 2150	(1): VJ&E01*I 42427 ,L0002	110.00	-1,225.39
			(2): WWTP CLEANING SERVICE (3): J&E CLEANING		
06/16/21	12	4425 2200	(1): VDEL03*I 72676747 ,L0001	1,225.39	.00
			(2): PW-WWTP-FORD F350 LEASE (3): DE LAGE LANDEN FINANCIAL SERVICES, INC.		
06/16/21	23	2010	(1): Invoices 06/16/21	-83,518.70	-83,518.70
06/16/21	23	4461 1400	(1): VSMO01*I 17-1879 ,L0001	1,419.98	-82,098.72
			(2): PW-TRANSIT MAINTENANCE SERVICES-MAY 2021 (3): SMOOTH INC.		
06/16/21	23	4461 1560	(1): VCIT12*I 85334 ,L0001	2,585.61	-79,513.11
			(2): ACCOUNT#:00161 (3): CITY OF SANTA MARIA		
06/16/21	23	4461 2200	(1): VSMO01*I 17-1878 ,L0002	459.20	-79,053.91
			(2): BUS SUBSTITUTION (3): SMOOTH INC.		
06/16/21	23	4461 2354	(1): VSMO01*I 17-1875 ,L0001	63,981.63	-15,072.28
			(2): PW-TRANSIT SERVICES MAY 2021 (3): SMOOTH INC.		
06/16/21	23	4461 2354	(1): VSMO01*I 17-1878 ,L0001	15,072.28	.00
			(2): TRANSIT SERVICES MAY 2021 (3): SMOOTH INC.		
06/16/21	26	2010	(1): Invoices 06/16/21	-695.00	-695.00
06/16/21	26	4500 2150	(1): VSA049*I 56571 ,L0001	695.00	.00
			(2): PW-REPLACEMENT OF GLASS DOORS AT ROYAL THEATER (3): SANTA MARIA GLASS & MIRROR CO, INC.		
06/16/21	63	2010	(1): Invoices 06/16/21	-6,110.00	-6,110.00
06/16/21	63	4472 2150	(1): VWIL03*I010-48077 ,L0001	6,110.00	.00
			(2): PW-WATER & WASTE WATER RATE STUDY FOR THE CITY (3): WILLDAN FINANCIAL SERVICES CORP.		
06/16/21	71	2010	(1): Invoices 06/16/21	-413.59	-413.59
06/16/21	71	4454 1000	(1): VPAC01*I 052721A ,L0001	24.00	-389.59
			(2): PW-ACCOUNT#:2020112920-0 (3): PACIFIC GAS & ELECTRIC		
06/16/21	71	4454 1300	(1): VSWE02*I 061621 ,L0003	15.00	-374.59
			(2): CHECK REQUEST-MONTHLY REIMBURSEMENT CELL PHONE (3): SHANNON SWEENEY		
06/16/21	71	4454 1550	(1): VCEN11*I 100696 ,L0001	46.74	-327.85
			(2): PW-3-PACK PORT A-BAND BLADES,BANDSAW BLADES (3): CENTRAL CITY TOOL SUPPLY, INC.		
06/16/21	71	4454 1550	(1): VGUA02*I 39351 ,L0001	40.68	-287.17
			(2): PW-STREETS-71e Taxes 2103 (3): GUADALUPE HARDWARE COMPANY INC.		
06/16/21	71	4454 1550	(1): VSTA02*I 03018488 ,L0001	23.33	-263.84
			(2): PW-2-1/4'' SQ 12GA 30'' PERF ANCHOR FOR 2'' POST (3): STATEWIDE TRAFFIC SAFETY & SIGNS INC		
06/16/21	71	4454 1560	(1): VHENO1*I 185936 ,L0001	249.52	-14.32
			(2): PW-STREETS FUEL (3): EAGLE ENERGY, INC		
06/16/21	71	4454 2150	(1): VARA01*I000194141 ,L0003	7.16	-7.16
			(2): PW-PARK & REC-INV#50200019141 (3): ARAMARK UNIFORM SERVICES		
06/16/21	71	4454 2150	(1): VARA01*I000199416 ,L0003	7.16	.00
			(2): PW-STREETS-R.GUTIERREZ, J.BATALLA (3): ARAMARK UNIFORM SERVICES		
06/16/21	89	2010	(1): Invoices 06/16/21	-53,516.50	-53,516.50
06/16/21	89	4444 3051	(1): VCAN03*I 76634 ,L0001	10,422.00	-43,094.50
			(2): PW-GUADALUPE COMM CENTRAL & LEROY PARK RENOVATION (3): CANNON CORPORATION		
06/16/21	89	4444 3064	(1): VPAV01*I 2105-034 ,L0001	34,563.75	-8,530.75
			(2): 2021 PAVEMENT REHABILITATION PROJECT (3): PAVEMENT ENGINEERING INC		
06/16/21	89	4444 3073	(1): VALL05*I3191-2760 ,L0001	5,950.00	-2,580.75
			(2): PW-WATER-TOGNAZZINI WELL PROJECT (3): ALL AMERICAN DRILLING INC		
06/16/21	89	4444 3085	(1): VNUN01*I 9109 ,L0001	2,580.75	.00
			(2): PW-GUADALUPE LIFT STATTONS & TRUNK MAIN (3): MICHAEL K. NUNLEY & ASSOCIATES, INC.		

Journal	G/L Account No	Amount	Extension
04	01 2004	283.50	283.50
04	01 2010	-20,696.49	-20,412.99
04	01 2048	3,280.13	-17,132.86
04	01 4105 1150	50.00	-17,082.86
04	01 4105 1300	387.19	-16,695.67
04	01 4105 1550	564.90	-16,130.77
04	01 4105 2150	60.76	-16,070.01
04	01 4110 2150	2,660.00	-13,410.01
04	01 4120 1550	44.97	-13,365.04
04	01 4140 2151	170.00	-13,195.04
04	01 4145 1000	2,058.42	-11,136.62
04	01 4145 1300	2.50	-11,134.12
04	01 4145 1550	27.18	-11,106.94
04	01 4145 2150	1,389.12	-9,717.82
04	01 4200 0450	938.94	-8,778.88
04	01 4200 1150	42.75	-8,736.13
04	01 4200 1300	432.76	-8,303.37
04	01 4200 1500	1,087.41	-7,215.96
04	01 4200 1550	237.97	-6,977.99
04	01 4200 1560	1,442.98	-5,535.01
04	01 4200 2150	3,168.76	-2,366.25
04	01 4200 2350	70.00	-2,296.25
04	01 4200 2999	320.00	-1,976.25
04	01 4200 4150	755.00	-1,221.25
04	01 4220 1150	42.75	-1,178.50
04	01 4220 1200	54.03	-1,124.47
04	01 4220 1300	100.00	-1,024.47
04	01 4220 1460	198.47	-826.00
04	01 4220 1500	15.09	-810.91
04	01 4220 1550	229.02	-581.89
04	01 4220 1560	262.51	-319.38
04	01 4220 2999	23.73	-295.65
04	01 4300 1300	2.50	-293.15
04	01 4300 1550	70.72	-222.43
04	01 4300 2150	51.80	-170.63
04	01 4405 1550	80.63	-90.00
04	01 4405 2150	90.00	.00
04	10 2010	-11,190.02	-11,190.02
04	10 4420 1000	7,289.52	-3,900.50
04	10 4420 1200	144.08	-3,756.42
04	10 4420 1250	920.10	-2,836.32
04	10 4420 1300	15.00	-2,821.32
04	10 4420 1550	1,183.08	-1,638.24
04	10 4420 1560	246.73	-1,391.51
04	10 4420 2150	1,391.51	.00
04	105 2010	-4,683.62	-4,683.62
04	105 4015 1200	82.38	-4,601.24
04	105 4015 2150	4,405.37	-195.87
04	105 4015 2164	195.87	.00
04	12 2010	-7,393.15	-7,393.15
04	12 4425 1000	112.80	-7,280.35
04	12 4425 1200	144.07	-7,136.28
04	12 4425 1300	15.00	-7,121.28
04	12 4425 1460	50.10	-7,071.18
04	12 4425 1550	652.17	-6,419.01
04	12 4425 1560	69.31	-6,349.70
04	12 4425 2150	5,124.31	-1,225.39
04	12 4425 2200	1,225.39	.00
04	23 2010	-83,518.70	-83,518.70
04	23 4461 1400	1,419.98	-82,098.72
04	23 4461 1560	2,585.61	-79,513.11
04	23 4461 2200	459.20	-79,053.91
04	23 4461 2354	79,053.91	.00
04	26 2010	-695.00	-695.00
04	26 4500 2150	695.00	.00
04	63 2010	-6,110.00	-6,110.00
04	63 4472 2150	6,110.00	.00
04	71 2010	-413.59	-413.59
04	71 4454 1000	24.00	-389.59
04	71 4454 1300	15.00	-374.59
04	71 4454 1550	110.75	-263.84
04	71 4454 1560	249.52	-14.32
04	71 4454 2150	14.32	.00
04	89 2010	-53,516.50	-53,516.50
04	89 4444 3051	10,422.00	-43,094.50
04	89 4444 3064	34,563.75	-8,530.75
04	89 4444 3073	5,950.00	-2,580.75
04	89 4444 3085	2,580.75	.00

MINUTES

City of Guadalupe

Regular Meeting of the Guadalupe City Council

Tuesday, June 8, 2021, at 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

1. **ROLL CALL:**

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

Council Member Cardenas was absent. All others were present. (Note: The abbreviation "CM" for "Council Member" will be used in these minutes.)

2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA REVIEW**

Mayor Julian moved Item #13. - City of Guadalupe 75th Anniversary Celebration, after Item #11. Director of Public Safety Report. Todd Bodem, City Administrator, said that Item #17A in Closed Session was to be taken off the agenda. No other requests for changes on the agenda.

5. **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Ms. Reina Chavez spoke on behalf of the Guadalupe Community Changers. She was pleased to announce that they had recently been awarded a \$10,000 grant to support their new "Adelante Guadalupe" Fair Housing Mobilization Project that will be carried out through the remainder of this year into June 2022. Ms. Chavez said the grant will support educational workshops around fair housing, tenant rights, affordable housing advocacy, and leadership development. She also said

that she and her group were looking forward to bridging the housing rights knowledge gap among residents of Guadalupe.

Ms. Reina gave the residents a reminder that their monthly Guadalupe Community Clean-Up will be this Saturday, June 12th, from 10am to 12pm. All will be meeting at the Guadalupe Branch Library. She hoped to see everyone there. NOTE: Ms. Margarita Salazar gave the Spanish translation for all of this information.

6. CEREMONIAL CALENDAR

- Swearing in Michael Ambrosio, Paid Call Firefighter and Robert Wright, Police Officer

7. PROCLAMATION

- Recognizing June 2021 – Pride Month

Mayor Julian read the proclamation and made a brief comment saying that it is important we recognize throughout the nation the importance of June being Pride Month.

8. PRESENTATIONS

- Tim Karcz, California Joint Powers Insurance Authority

Mr. Tim Karcz is a Senior Risk Manager with CJPIA and the representative for the City of Guadalupe. His presentation was an overview of the services provided by CJPIA.

He began by explaining that Guadalupe is one of 123 members of the Authority, of which 80% are cities and 20% are Special Districts and JPAs. Guadalupe's representative is a Board member. Some other cities on the Central Coast who are also CJPIA members are Arroyo Grande, Grover Beach, Solvang, Buellton, Pismo Beach, and San Luis Obispo.

CJPIA operates like an insurer in that they pool the loss exposures of its members. The cost of risk and loss exposure is spread across multiple organizations (members), not just Guadalupe. Currently, Guadalupe's primary coverage involves three programs: 1) General Liability, which include third party claims, vehicle accidents, professional liability and employment practices; 2) Property, including all risk/perils, such as fire damage, earthquakes, and 3) Workers' Compensation, employee injuries. (For general liability and workers' compensation programs, CJPIA works with third party administrators with Mr. Karcz being the City's primary contact.) CJPIA also covers the City for cyber liability, pollution, special events, and crime. Mr. Karcz also mentioned that CJPIA offers a free service with an outside law firm for employments issues.

Mr. Karcz's role is to help minimize the City's risk exposure in all areas by trying to determine where risks might be and how to manage that risk without getting rid of the actual risk. He spoke about a three-step "risk management decision making process": 1) avoid risk altogether; 2) mitigate risk through transfer to insurance policy, or 3) just accepting it by allowing activity. He gave an easy example of a potential risk with a playground at a park. He said, "To absolutely avoid potential risks inherent with playgrounds and park equipment, the City shouldn't have a playground. That obviously isn't workable. So, you look at ways to mitigate any potential risk. In some cases, such

mitigation could involve safety equipment, guards, fencing, etc. It might also involve working with the community or the equipment manufacturer making sure we're doing things in a safe manner."

Mr. Karcz and City staff participated in a recent risk management evaluation, or "LossCAP process" (Loss Control Action Plan) highlighting areas of risk, from low to medium to high and how to mitigate. He visited all areas of the City, such as parks, City yard, treatment plant, etc. as well as reviewing policies and procedures. He said, "I met with departments to see how they're run; how employees are managed, and if departments operate understanding risks that are present and potential liabilities. An overall risk management program requires CJPIA expertise, staff involvement and Council's support to make sure the City is heading in the right direction. There are compliance issues, statutes and best practices we know will help loss prevention going forward."

Mr. Karcz also gave a brief overview of a five-year "snapshot" of the City's workers' compensation experience. The report showed the number of open and closed claims, categories of injuries/illnesses, monies paid for claims, monies reserved for potential future costs, and departments assigned to those claims, severity, and costs per claim. The City's cost per claim per \$100 of payroll is higher than many of the other members in the pool. Mr. Karcz indicated that there appears to be a trend going up with workers' compensation claims and would be suggesting pro-active moves to make. He did emphasize that the City is consistent with the pool regarding where the claims are, specifically, public safety. Mr. Karcz said, "We will work on that with training, policy development, active participation, and pro-active measures on the City's part. CJPIA appreciates that."

As for the general liability coverage, he said that the City was doing well with currently no active third-party claims. Guadalupe's cost per claim per \$100 of payroll is lower than the pool average.

Mr. Karcz briefly discussed some findings from the recent evaluation. He talked about "Contract Management" procedures. He said that he had detailed discussions with staff who handle contracts. He stressed the importance of looking at how contracts are managed. Is there a business license? Is there insurance? How frequently are contracts reviewed and updated, as necessary?

The City's "Safety Program" was also mentioned. Mr. Karcz said that there are certain Cal-OSHA policies that are required. The City has a lot of those policies, but they need to be updated. Again, he spoke about necessary safety training. He said, "And CJPIA will provide all of those services at no cost to the City. I'll be your primary contact on all of those." CJPIA has many courses online for employees to easily access on a number of relevant topics.

The third area from the recent risk evaluation he briefly mentioned was "Driver Management". He said, "There is a lot of activity and potential exposure for the city vehicles. Fortunately, though, there aren't a lot of claims. Vehicle usage policies would be beneficial.

He mentioned a little bit about general cyber incidents, malicious malware activity, City's infrastructure and workplace violence and employment practices liability. These are other coverage the City has with CJPIA.

Mr. Karcz ended the presentation giving contact information for himself and other individuals at CJPIA that the City would most likely interact. He said that he would be scheduling a visit again to

go through a more detailed LossCAP evaluation. His final comment was that the City staff is very cooperative and easy to work with.

Mayor Julian asked Mr. Karcz what was meant by “driver management”. Mr. Karcz said, “That could be a number of things. Like, evaluating an employee’s driving ability, specifically if the employee’s position requires use of a city vehicle. Could also involve driving records; managing commercial license requirements, for Classes A and B; defensive driving training; being mindful of our community’s safety, as well, such as other vehicles and pedestrians.” There were no further questions and Mayor Julian thanked Mr. Karcz for his presentation.

9. **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending June 3, 2021.
- C. Approve the Minutes of the City Council special meeting of May 18, 2021 to be ordered filed.
- D. Approve the Minutes of the City Council regular meeting of May 25, 2021 to be ordered filed.
- E. Approve the Santa Barbara County Animal Services Agreement one year extension at a cost of \$61,900 in fiscal year 2021-2022.
- F. Adopt Resolution No. 2021-40 approving Cost Allocation Plan for fiscal year 2021-2022.
- G. Adopt Resolution No. 2021-41 establishing the appropriations limit from tax proceeds for fiscal year 2021-2022.
- H. Adopt Resolution No. 2021-42 authorizing City staff to increase the LeRoy Park Construction Contingency to \$319,235.99.

I. **MONTHLY REPORTS FROM DEPARTMENT HEADS**

- 1. Planning Department report for May 2021
- 2. Building Department report for May 2021
- 3. Public Works / City Engineer’s Department report for May 2021

Items #9.E. and Items #9.F. were pulled.

Motion was made by Council Member Ramirez and seconded by Council Member Robles to approve the balance of the consent calendar. 4-0 Passed.

Item #9.E.- Approve the Santa Barbara County Animal Services Agreement one year extension at a cost of \$61,900 in fiscal year 2021-2022.

Ms. Shirley Boydstun spoke on this item saying, "The contract with Santa Barbara County for animal services has an obscene price tag...and lumps all liabilities on the City of Guadalupe. The reports states what the service is to do, but it does not say what has been done in the past year(s) to demand \$61,900+. How many clinics were held? How many animals were rescued? Euthanized? Dog bites investigated, and so on? Is there any better way to get this good service at a lesser cost?" I guess not, if the County says we have to have it. So, they have us held at gunpoint."

Mayor Julian asked who would be responsible for gathering such data? Philip Sinco, City Attorney, said that information could be gathered from Animal Control. He mentioned that the City of Santa Maria had looked at other ways for animal services, by partnering with other agencies, hiring and training their own officer, etc. But he said that the alternatives would be more costly than to go with Animal Services.

The mayor said that for Guadalupe, the calls for animal services would probably go to the Police Department. Chief Cash said, "I've looked at the contract and talked to Animal Services. There aren't a lot of calls here. The most cost would be for "roadkill" and the disposal of animals. We'd have no choice but to go to the County for that disposal. If Guadalupe PD took on this service, it would be at an exorbitant cost, with hiring additional personnel, more vehicles and training. And we really couldn't partner with another City to share this service." Mayor Julian said he recalled City of Santa Maria looking to do this in-house. He also mentioned that he hadn't seen a lot of units out here and agreed with Ms. Boydstun regarding the yearly cost increases.

Todd Bodem mentioned that he received an email today from someone who could provide similar services. There was no identifying contact information on that email. Mr. Bodem said that the current contract with Animal Services is through the end of June 2021. CM Ramirez asked, "If the City is locked into a contract, is it possible to ask for a multi-year extension at some reduced rate?" Mr. Bodem said that it seems to be a CPI-type increase, 2%, each year, but he would look into that further and discuss at the next meeting.

No action was taken with direction given to staff to research multi-year contract and bring back to June 22nd meeting.

Item #9.F. – Adopt Resolution No. 2021-40 approving Cost Allocation Plan for fiscal year 2021-2022.

CM Ramirez said, "I just wanted to acknowledge the staff's work that went into putting this report together. I think we've seen this come before us before. There was such a great amount of detail of indirect costs and how we look at something at face value. There's a ripple effect of how much it costs to do something. This really helps us with our decision-making process. Mayor Julian agreed

saying, "The report shows true costs. To do something doesn't only cost the employee's hourly wage. There are all the underlying costs. We should all spend more time looking at this cost allocation, especially since we have state guidelines, that say, in terms of what we do with our money."

Motion was made by Council Member Ramirez and seconded by Council Member Robles to approve Resolution No. 2021-40 approving Cost Allocation Plan for fiscal year 2021-2022. 4-0 Passed.

10. CITY ADMINISTRATOR REPORT: (Information Only)

Mr. Bodem said that on Tuesday, June 15, 2021, City Hall will officially reopen. He also said that there was a lot of work being done behind the scenes for the City's 75th Anniversary Celebration which will be discussed further on in the agenda.

He also mentioned that over the past two years, the City has received a number of grants, such as for Public Safety: 1) Homeland Security Grant (yr2019) \$20,000 & (yr2021) \$50,000; 2) AFG (FY19/20) \$719,072 & (FY20/21) \$113,735; 3) Tobacco Mitigation Grant (yr2020) \$858,660 & (yr2021) \$649,713, and 4) One805 Grant (yr2019) \$5,700.

Some other grants received by Public Safety: 1) RFC Grant (yr2021) \$15,728 (50/50 payments); 2) VFA Grant \$2,950 (yr2020) & \$5,197 (yr2019) (50/50); 3) AFG Covid-19 Grant (yr2020) \$3,370 (95/5); 4) CSFA 3 Grant (yr2019) \$2,950, and 5) AFG Regional Grant (yr2019) \$109,464 (90/10).

For Public Works: 1) ATP Cycle 3 (pedestrian walkway improvements) \$401,000; 2) IRWMP DAC implementation grant (effluent pump station replacement) \$302,000; 3) Safe Routes to School \$114,710; 4) Local Road Safety Plan preparation \$40,000; 5) State of Good Repair (new transit van) \$95,400; 6) APCD LEEF grant (new electric equipment) \$4,077, and IRWMP DACI planning grant (water master plan update) \$32,051.

For Planning: 1) REAP (General Planning) \$104,000; 2) LEAP (CEQA General Plan Element) \$65,000, and 3) SB2 (General Plan Update \$150,000 and ADU work \$10,000) total \$160,000.

The mayor said, "There's a lot of work being done behind the scenes."

11. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

No report given. The mayor had questioned a recent incident he saw where a Fire vehicle with flashing unit was coming from the beach area. Chief Cash said, "That was a medical call. The Fire vehicle had been meeting with the rangers. They were called downtown where a local person was evaluated and eventually was sent to the hospital for mental assistance."

PUBLIC HEARING

12. Tentative Parcel Map 29,063 a Master Vesting Tentative Parcel Map to Subdivide an 85.1 gross acre parcel into four lots for future residential subdivision in the south portion of the DJ Farms Specific Plan (APN 113-080-018).

Written report: William Bill Scott, City Planner

Recommendation: That the City Council:

- a. Presentation of staff report followed by questions from City Council; and
- b. Conduct a public hearing to receive any comments from the applicant and the public regarding Tract 29,063; and
- c. Adopt Resolution No. 2021-43 approving Vesting Tentative Parcel Map 29,063 and adopting finding pursuant to the California Environmental Quality Act. Section 15182 and Section 15162.

In November 2012, the City of Guadalupe approved the DJ Farms Specific Plan (Specific Plan) as the guiding document for phased development of a mixed-use community consisting of up to 802 single-family residential dwellings supporting commercial, school, park, and infrastructure on a 209-acre area.

The Specific Plan area is bounded by Highway 166 on the north; Highway 1 and Union Pacific Railroad tracks on the west and agricultural lands to the east and south. Railroad tracks, owned by Union Pacific Railroad (UPRR) and leased by the Santa Maria Valley Railroad (SMVRR) traverse through the central portion of the Specific Plan area, in a northwesterly-southeasterly direction.

A Final Map entitled Tract No. 29,064 was recently approved by the City Council. Tract 29,064 completed last of the major discretionary approvals required in the northerly portion of the Specific Plan area. The Project Developer is now preparing the 85.1-acres on the south side of the railroad tracks for development. The Specific Plan envisions up to 352 homes in those neighborhoods identified as *Pasadera South*.

Mr. Scott said that there were two "Project Descriptions 1 and 2". Project Description 1 is a "Master Map" to subdivide an 85.1-acre parcel into four lots. He said, "There'd be no immediate development resulting. The property is located on the east side of Highway 1 – south of Union Pacific/Santa Maria Valley Railroad. This is a first step to implement 'Pasadera South'." He further said that there currently are no roads there. The railroad divides 'North and South Pasadera' but a bridge is planned.

Project Description 2 is a request by the application or developer for the City's recognition of a temporary access route for construction vehicles. Mr. Scott said, "The issues here involve needing emergency access and permission from the Union Pacific/Santa Maria Valley Railroads for temporary 'at-grade' roadway across the railroad tracks. He further emphasized that no 'building lots' were being approved at this point.

Mr. Scott spoke more about the planned bridge, potential future lots, a possible second bridge, a proposed temporary access location from the south, and possible landscaping opportunities. There were two conditions that he highlighted in his presentation: 1) Condition 12: 'No grading permit or building permit approved unless written approval from the railroad; or a satisfactory alternate route is provided, and 2) Condition 20: 'No temporary access approved unless emergency access is approved by City emergency services.' He concluded by saying, "The bridge could take up to a year to complete. The developer would like to continue with plans while discussions on the bridge continue. This would facilitate more efficient timing for development of 'Pasadera South'."

Prior to opening the public hearing, the mayor addressed a question to Philip Sinco, City Attorney, "One of our council members resides in Pasadera. Should he be recused?" Mr. Sinco said, "If he's more than 500 feet away from the lot in the resolution, there's no conflict." (The council member in question, CM Ramirez, gave his address which was more than the 500 feet distance requirement.)

Public Hearing opened at 7:25 p.m.

Mr. Craig Smith, Project Manager, said, "We're wrapping up Lot 4 and starting Lot 9. We're trying to keep this project and have momentum. We need to get a little bit ahead of us. Regarding access, we're negotiating with a farmer to bring our equipment through Brown Road."

Mr. Sinco said, "There were some requests for changes on 'Planning Condition Number 20'. The agenda packet doesn't have the request for changes." He handed out the 'Proposed Revision to Planning Condition Number 20'. Mr. Sinco explained the changes from the original Condition 20 to the proposed revised handout. Ms. Lori Speers, P.E., with Bethel Engineering, consultant for the developer, agreed to the changes addressed. Mr. Sinco then said that a clean copy, with conditions added, would be added to the City website. He clarified, "What you will be approving will be the correct copy on the website."

Mayor Julian said, "This was complex, dealing with multiple parties." Mr. Smith added, "If anyone has ever dealt with the railroads, they'll know why we're trying everything we can to not have to deal with them on a daily basis to have equipment go back and forth over the railroad." He also said, "I've never been on a project before where I had the railroad on one side and Cal Trans on the other."

Public Hearing closed at 7:32 p.m.

CM Ramirez suggested that something "Guadalupe-esque" might be put on the side of the bridge, like a mural or something. He said, "Being forward thinking...think about it for beautification purposes."

Motion was made by Council Member Robles and seconded by Council Member Costa, Jr. to adopt Resolution No. 2021-43, with changes, conditionally approving Vesting Tentative Parcel Map 29,063 and adoption of the findings pursuant to the California Environmental Quality Act. Section 15182 and Section 15612. Ayes: 4 Noes: 0 Absent: 1 Cardenas

Mayor Julian said, "We asked the developer if we could use names of veterans lost in war to name the streets there. There are about 20 streets or so. We appreciate the opportunity to name the streets that are relevant to the community, especially our armed forces and those who have passed." Mr. Smith responded to the mayor's comments by saying, "We're very happy to do that."

REGUAR BUSINESS

13. City of Guadalupe 75th Anniversary Celebration.

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council provide a letter of support for the City of Guadalupe 75th Anniversary celebration to the California Department of Transportation (Cal Trans) street closure application – Resolution No. 2021-44.

Mr. Bodem briefly explained that on August 8, 2021, Guadalupe will celebrate its 75th anniversary. Meetings have been held on a weekly basis with three major groups coordinating the festivities. Jose Nichols is handling the application with Cal Trans for the parade; Shirley Boydston has publicity responsibilities, and Liliana Cardenas is handling the festival, such as booths, music, etc.

In Mr. Nichols' absence, Ms. Boydston spoke about a Plan B, if Cal Trans does not permit Guadalupe Street to be closed during this celebration. She also said that a flyer will be going out the first part of next week with a "Save the Date" notation. She asked, if possible, to have a notice/flyer for the 75th anniversary celebration be put in the July water billing. Mr. Bodem then mentioned that meetings are held every Thursday at 2:00 p.m. (Sub-committee meetings are also be held as necessary.)

CM Ramirez said that he reached out to help on the festival side of things. A non-profit group from Santa Maria, Corozon de Pueblo, will participate and create fun entertainment. He also said that there should be more help coming for the festival. As for the Cal Trans application, he suggested that the City/committee reach out to Assemblyman Jordan Cunningham and Representative Salud Carbajal to help move the Cal Trans application through the approval process. It was also mentioned that vendor notices need to be distributed.

Mr. Bodem mentioned, "I met with Jose Nichols who suggested that the application to Cal Trans should come from the City rather than the committee. Needs to be further discussed." The mayor said, "I don't see why we wouldn't want to do it. SBCAG – Cal Trans is in that group. There's a North County meeting tomorrow and next week. We can push things a little further."

Motion was made by Council Member Costa, Jr. and seconded by Council Member Ramirez to approve Resolution No. 2021-44 and the City Council provide a letter of support for the City of Guadalupe 75th Anniversary celebration. 4-0 Passed.

14. FUTURE AGENDA ITEMS

Mr. Bodem: 6/22 meeting – Andrew Goodwin Design Agreement – Royal Theatre and bring back the Animal Services Agreement.

CM Ramirez mentioned mental health training and mental health first aid which had been discussed at a previous meeting. A specific meeting date was not identified to have further discussion with the Council. Chief Cash said that the Police Department was compiling calls and stats, and he's collected polices from other agencies, law enforcement departments, on mental health. He's also looked at Santa Barbara County's procedures, mental health facilities, and how the procedure is done in the County. He's putting all of that together for the Council to discuss how to proceed.

Chief Cash said he had seen a power point slide presentation on "Santa Barbara County Juvenile Justice Commission". He said, "There's information on youth of color in North County, detention, resources and the courts. Good to see what is happening in Santa Barbara County, especially the northern part." (Chief clarified later that this will be a handout for informational purposes, not an agenda item.)

15. ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS

CM Robles gave congratulations to McKenzie Middle School's Class of 2021 who were graduating today. He also mentioned that the Food Bank was cutting back on its distribution dates. The next date will be July 1st. Going forward, distribution dates will be the first Thursday of each month up until October.

Mayor Julian asked, "In light of the H2A issues in the City of Santa Maria, should we bring that up here?" Mr. Sinco said that he has a meeting with Tom Watson, Santa Maria City Attorney, to see what the federal government said and what needs to be done. At this time, he wasn't sure if this issue had to be brought to Council. He said that if it did, it would be in open session.

16. ADJOURNMENT TO CLOSED SESSION MEETING

Mr. Sinco said that according to the Brown Act, the agenda items to be discussed should be read: "The meeting is being adjourned to closed session. Item #17.A. Conference with Labor Negotiators was pulled from the agenda. We will discuss Item #17.B. Conference with Legal Counsel – Anticipated Litigation. Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): 1 case."

Motion made by Council Member Ramirez and seconded by Council Member Robles to adjourn to closed session. 4-0 Passed. Meeting adjourned at 7:41 p.m.

CLOSED SESSION

17. A. Conference with Labor Negotiators

(Subdivision (a) of Government Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager;

Employee Organizations: International Association of Firefighters (IAFF)

Per Mr. Bodem, this item was taken off the agenda.

B. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):

1 case

Motion was made by Council Member Ramirez and seconded by Council Member Costa, Jr. to authorize the City to join, as a plaintiff, litigation that may be filed by another party, in the event that such litigation is filed. If filed, the particulars shall be disclosed to any person upon inquiry. 4-0 Passed.

Motion was made by Council Member Costa, Jr. and seconded by Council Member Ramirez to return to open session. 4-0 Passed.

18. CLOSED SESSION ANNOUNCEMENTS

After the Council returned to open session, the City Attorney made the following announcement: “The City Council authorized the City to join, as a plaintiff, litigation that may be filed by another party, in the event that such litigation is actually filed. If filed, the particulars shall be disclosed to any person upon inquiry.”

19. ADJOURNMENT

Motion was made by Council Member Ramirez and seconded by Council Member Robles to adjourn. 4-0 Passed. Meeting adjourned at 7:59 p.m.

Prepared by:

Approved by:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of May 22, 2021**

Lorena Zarate

Todd Bodem

Prepared by:
Lorena Zarate, Finance Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: May 2021 Financial Report

RECOMMENDATION:

That the City Council accept the May 2021 Financial Report

DISCUSSION:

The Finance Department has prepared a Financial Report for the fiscal year 2020-2021 through May 2021 for the Council's and the public's information. Attached hereto as Attachment No. 1 is the Report. Staff requests that the City Council accept this report for its information.

ATTACHMENTS:

1. May 2021 Financial Report



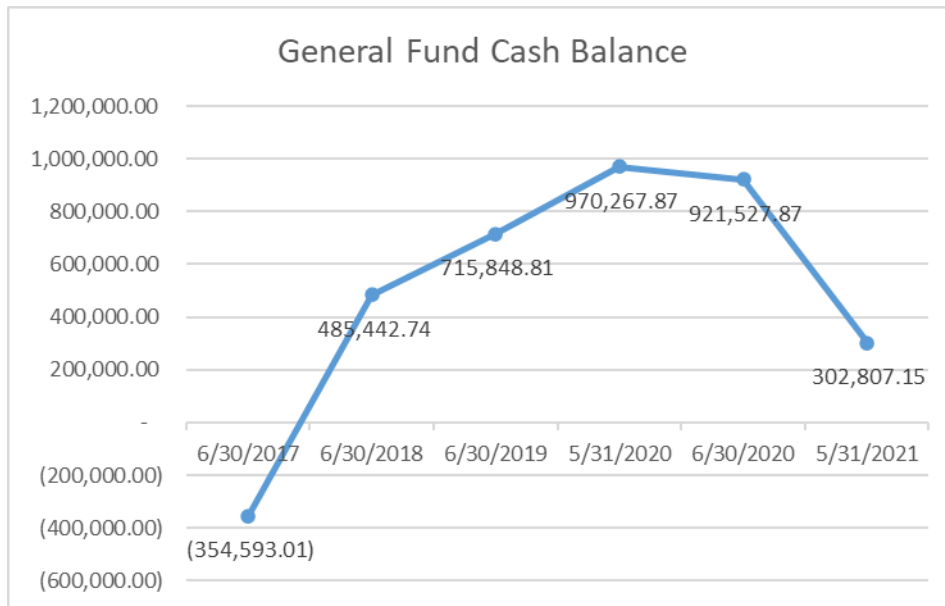
**City of Guadalupe
Financial Report
Fiscal Year 2020-21 through May 2021**

Overview

The fiscal year 2020-21 financial report concentrates on the General Fund and Water/Wastewater Enterprise Funds through May 31, 2021, or 92 percent of the year expended. The purpose of the report is to provide a status of cash, fund balance and budgeted Revenue and Expenditures versus actual at 92 percent of the fiscal year expended.

General Fund Cash

The annual cash balance below shows positive trend through June 2020 as compared to prior years. Total cash as of May 31st, 2021 was \$302,807.15. The cash balance for May 2020 was \$970,267.87.



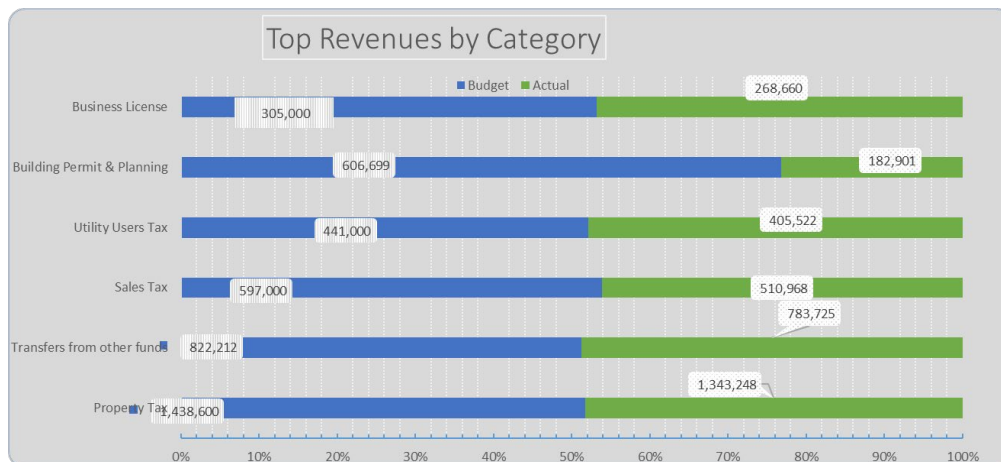
General Fund Revenue

Budgeted revenues versus actual revenue received through May 31, 2021 shows the General Fund below target 81 percent of expected revenues.

The table and graph below show General Fund revenue by category. Highlighted in yellow are specific revenue categories that have fallen short as compared to the budget through May 2021. The Sales Tax projected revenue used to prepare the FY20-21 budget was obtained through HDL, who prepared the projection back in June 2020. This specific category is showing approximately

6% under budget through May 2021. The reasoning may be related to the current impact of the pandemic. HDL has recently projected that the City may receive an additional \$150,000 before June 30th related to Measure N. In regards to revenue from building permit and planning, the budget included revenue from the Escalante Meadows project. However, after recent discussion, the permitting revenue for this project is not likely to be received before June 30th, 2021. Similarly, projected revenue in this category for the Pasadera project will be lower than expected for reasons related to Lot 9 and a stall in construction. Only 30 lots are expected to be permitted between now and the end of the fiscal year. Rental revenue has fallen short of budget related to the pandemic. City Staff is also working with FEMA to obtain reimbursement for costs related to the pandemic. The City has received \$99,777 from the CARES Act.

Gen. Fund Revenue by Category			
Category	Budget	Actual	%
Property Tax	1,438,600	1,343,248	93.4%
Transfers from other funds	822,212	783,725	95.3%
Sales Tax	597,000	510,968	85.6%
Utility Users Tax	441,000	405,522	92.0%
Building Permit & Planning	606,699	182,901	30.1%
Business License	305,000	268,660	88.1%
Revenue from other agencies	192,500	188,218	97.8%
Franchise Fees	248,000	255,765	103.1%
COPS Grant	166,000	154,825	93.3%
Rental of Property	113,000	84,797	75.0%
Administrative Overhead	113,000	62,273	55.1%
Other	455,593	211,889	46.5%
Total Revenue	5,498,604	4,452,790	81.0%

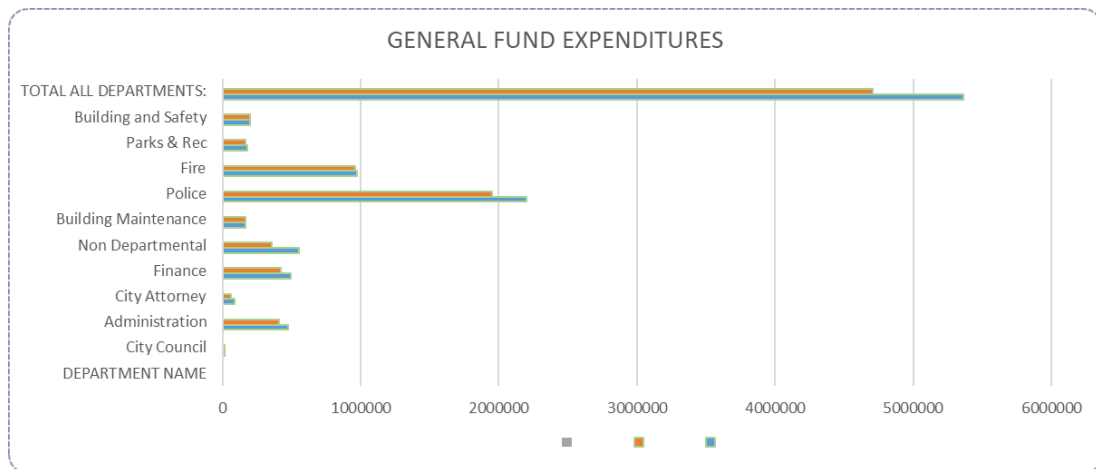


General Fund Expenditures

Expenditures are currently within budget at 88 percent expended. The Table and Chart below shows all General Fund Departments and spending trends as of May 31, 2021. All departments are generally within budget as it stands now. In relation to the Fire department, expenditures are

over budget because of personnel costs and reflect the retroactive pay which was paid out related to the new MOU in February. In addition, the Parks and Building and Safety departments may continue to be over budget. The reasoning is related to the allocation of the unfunded liability expense and personnel costs, respectively. The building maintenance department is over budget, and may end the year over budget, related to a storm water permit, leverage for a grant for electric equipment and an increase in liability insurance. Overall, expenditures for the General Fund are higher than revenues as it stands. Based on the budget review analysis presented to Council on February 23rd, this may be case through the end of the year which would result in the partial absorption of the City's fund balance. City Staff will continue to monitor expenditures closely, especially as it relates to virus pandemic.

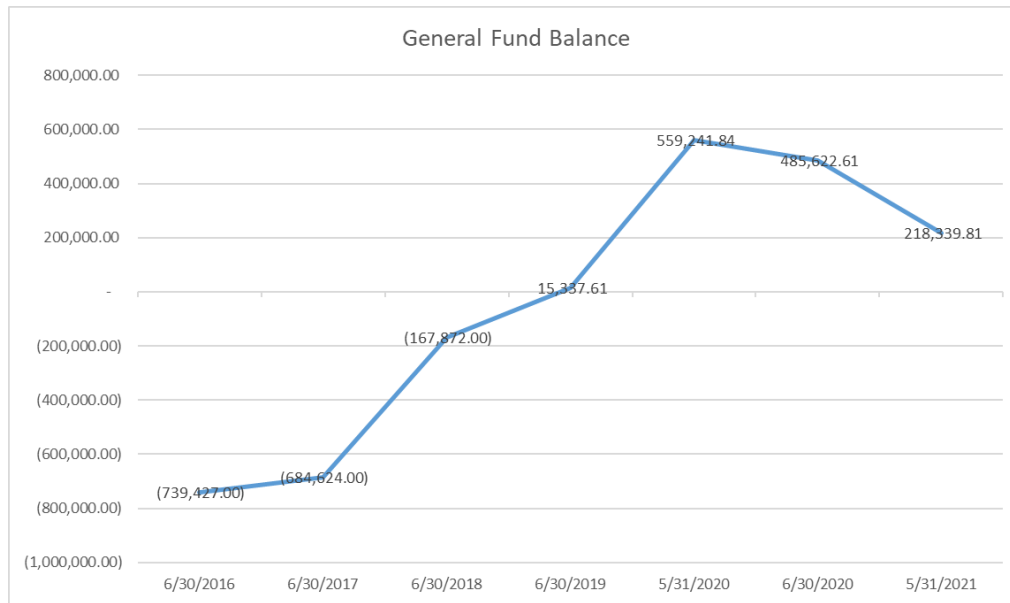
2020-21 GENERAL FUND EXPENDITURES			
DEPARTMENT NAME	Adopted Budget	Actual Spent as of 5/31/2021	92%
City Council	15,628	14,190	91%
Administration	477,809	410,998	86%
City Attorney	90,000	64,651	72%
Finance	497,148	419,478	84%
Non Departmental	555,803	355,016	64%
Building Maintenance	166,445	164,887	99%
Police	2,203,718	1,950,784	89%
Fire	972,480	957,240	98%
Parks & Rec	180,672	169,185	94%
Building and Safety	201,077	201,879	100%
TOTAL ALL DEPARTMENTS:	5,360,780	4,708,309	88%



General Fund Balance

The term fund balance is used to describe the net position of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). It is intended to serve as a measure of the financial resources available to the fund. Fund balance represents the total amount accumulated in the fund from prior years at a point in time. The fund balance in the

General Fund as of May 31, 2021 is a positive \$218,339.81. The graph below shows this upward trend through the past several years. As shown in the visual below, the fund balance at the end of June 2020 in the amount of \$485,622 was a very optimistic sign for the City. However, based on the Budget Review analysis that was presented to Council on February 23rd, in which expenditures were projected to be greater than projected revenue for the remainder of fiscal year based on current trends and data, the fund balance at the end of June 2021 would deplete. A priority for City is to continue to increase the fund balance enough to establish a reserve of a minimum of 15% of the General Fund operating budget, which is \$804,117.

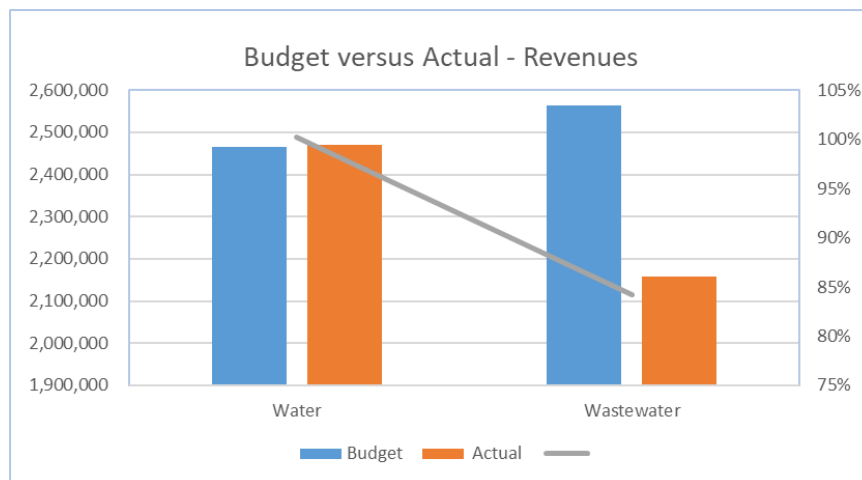


ENTERPRISE FUNDS – WATER AND WASTEWATER

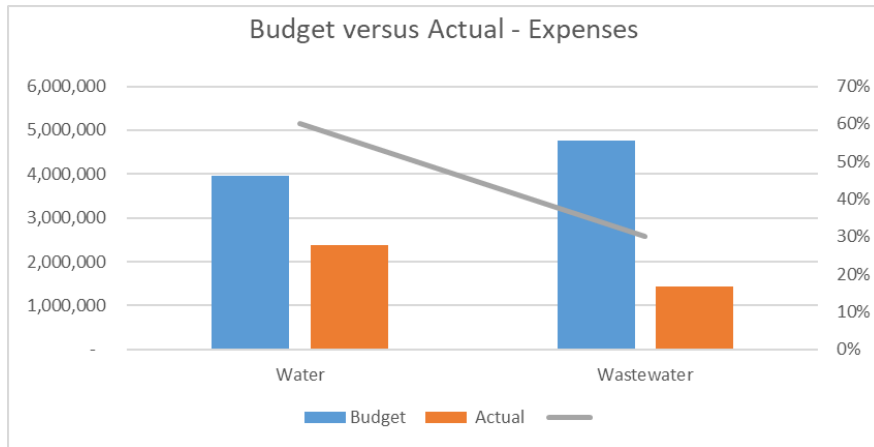
The Statement of Revenues and Expenditures through May of fiscal year 2020-21 is shown in the Table below.

Actuals Through May 31, 2021		
	Water	Wastewater
REVENUES		
Charges for Services	2,268,578	1,693,304
Interest	13,233	11,091
Other	86,818	183,333
Connection Fees	21,364	15,941
Developer Fees	80,920	255,000
Total	2,470,913	2,158,668
EXPENSES		
Operating	986,877	1,038,795
Capital	397,548	397,548
Depreciation	-	-
State Water	841,253	-
Debt Service	147,267	-
Total	2,372,945	1,436,342

The following charts compare budget to actual Revenue and Expense:



The Enterprise funds experienced revenue at 100 percent of budget for Water. Wastewater was slightly below budget at 84 percent of revenue expected for the period.



Operating expenses for Water and Wastewater are below budget at 60 percent and 30 percent, respectively.

CONCLUSION

The funds analyzed in this report are generally in line with budget through May, except for General Fund revenue as mentioned above. Expected revenue may be lower than the projected expenditures through the end of the fiscal year for the General Fund. The City needs to continue to find other revenue sources and economic development to sustain current operations. In addition, the City needs to continue with cost cutting measures in order build reserves for the General Fund. Enterprise funds and other funds are general in line with budget and City Staff does not expect any further significant fluctuations in these funds. City Staff will continue to monitor closely and continue to provide a financial report to Council monthly.

Information in this report is unaudited.



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 22, 2021

Todd Bodem

Prepared by:
Todd Bodem, City Administrator

SUBJECT: Santa Barbara County Animal Services Agreement – One-Year Extension

RECOMMENDATION:

That City Council approve a one-year extension of the City's current animal control services agreement with the County of Santa Barbara and authorize the Mayor to execute that extension.

BACKGROUND:

The City of Guadalupe, like most other cities in Santa Barbara County, contracts with the County for animal control services. If the City did not contract with the County, the City would have to perform those services itself. In particular, the City would have to operate its own pound and deal with the task of arranging adoption or euthanasia of abandoned pets.

Staff is recommending that City Council approve a one-year extension of the current animal control services contract at a cost of \$61,900 in FY 21/22. That is an increase of 2% or \$60,716 from FY 20/21. The County sets the rate for animal control services for each city it contracts with based on population (*See Attachment 1, Animal Services Revenue Agreement for the City of Guadalupe*).

DISCUSSION:

At the June 8, 2021, City Council meeting, Council pulled the Santa Barbara County Animal Services Agreement from the consent agenda for further clarification. Council directed staff to see if the County would be willing to sign a multi-year agreement and provide the City Council with statistical information that supports the cost of this service.

Staff confirmed with the Public Health Department (PHD) that the 2% contract increase for FY 2021-22 is not negotiable. This 2% increase was at the Board of Supervisors' direction and is lower than other options that were being discussed. The Board had been considering options for full cost recovery, but PHD/Animal Services was successful in getting their approval for this lower increase for one year while they study full-cost recovery for future revenue agreements. PHD is currently working with MGT Consultants on the fee study which will inform their FY 22-23 revenue agreements. Because the fee study is underway, the County does not want to enter into multi-year agreements currently.

At the same Board of Supervisors meeting on May 18, 2021, they unanimously approved their new vision for SBCAS which is community-based and focuses on prevention and alternatives to impounding animals. Prevention, including access to low-cost services, is critically needed in Guadalupe as demonstrated by a recent community clinic they held here in May. In partnership with CARE4Paws, on a single day, they provided services to 361 animals in Guadalupe, including licensing, microchipping, spay/neuter, vaccines, and other veterinary treatments. They have another community clinic planned for Guadalupe this month.

Providing access to low cost (or free) services out in the community keeps animals healthy and at home with the families that love them, rather than ending up in the shelter. They are partnering with seven nonprofits to provide free microchipping countywide to increase return to home of lost/stray cats, dogs, and rabbits. These are just a few examples of how they are changing the way they provide services to this community.

Attachment #2 to this staff report, is the 5-year trend data for field activities, and animal intakes and outcomes for Guadalupe, as well as our community clinic statistics. Please note that the pandemic greatly impacted field activities, intake, and outcomes in the last quarter of FY 2019-20 and almost all of FY 2020-21. While some statistics trended downwards during the pandemic, there is a corresponding increase in the demand/need for clinic and pet food bank support.

Again, city staff discussed the possibly of operating its own pound, adoption arrangements, and euthanasia of abandoned pets and determined they do not have the expertise and budget to cover to provide this service as well PHD/Animal Services. City staff also was unable to obtain any quotes to date.

FISCAL IMPACT:

Funding for the one-year extension is incorporated into the upcoming FY 21/22 General Fund budget.

ATTACHMENTS

1. Eighth Amendment to the Animal Services Revenue Agreement between the County of Santa Barbara and City of Guadalupe for Animal Control Services FY 21/22.
2. Total Intake Outcome and Activities-Guadalupe Statistics

AGREEMENT FOR ANIMAL CONTROL SERVICES

between

COUNTY OF SANTA BARBARA

and the City of Guadalupe

THIS AGREEMENT (hereafter Agreement) is made by and between the County of Santa Barbara, a political subdivision of the State of California (hereafter COUNTY) and the City of Guadalupe with an address at 918 Obispo Street, Guadalupe, CA 93449 (hereafter CITY) wherein COUNTY agrees to provide, and CITY agrees to accept the services specified herein.

WHEREAS, CITY, mindful of its duties and responsibilities to protect and maintain the public health, safety, and welfare of its citizens and provide for the humane care of animals, finds it necessary to regulate and control the enforcement of Animal Control Ordinances within the CITY; and

WHEREAS, CITY has determined that the best interest of the CITY would be served by having the animal control services provided by the COUNTY; and

WHEREAS, pursuant to Section 101400 of the Health and Safety Code, COUNTY and CITY may contract for the performance by COUNTY employees for any or all functions relating to and in connection with the enforcement of local health and sanitation laws.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

The County agrees, through its Animal Services division (“Animal Services”) to provide animal services to the City as set forth herein and in the attached Service Level Request (EXHIBIT A), as it may be amended by the parties from time to time.

Such services shall comply with applicable County ordinances, the municipal code of the City and the statutes of the State of California. The County will provide only those services set forth in the attached Service Level Request (EXHIBIT A) and Municipal Code Enforcement (EXHIBIT B).

1. DESIGNATED REPRESENTATIVE

Chair Board of Supervisors Bob Nelson is the representative of COUNTY and will administer this Agreement for and on behalf of COUNTY. Mayor Ariston Julian is the authorized representative for CITY. Changes in designated representatives shall be made only after advance written notice to the other party.

2. NOTICES

Any notice or consent required or permitted to be given under this Agreement shall be given to the respective parties in writing, by personal delivery or facsimile, or with postage prepaid by first class mail, registered or certified mail, or express courier service, as follows:

To COUNTY: Mona Miyasato, County Executive Officer
 263 Camino del Remidio
 Santa Barbara, CA 93110

To City: Todd Bodem, City Administrator
918 Obispo Street
Guadalupe, CA 93434

or at such other address or to such other person that the parties may from time to time designate in accordance with this Notices section. If sent by first class mail, notices and consents under this section shall be deemed to be received five (5) days following their deposit in the U.S. mail. This Notices section shall not be construed as meaning that either party agrees to service of process except as required by applicable law.

3. SCOPE OF SERVICES

COUNTY agrees to provide services to CITY in accordance with the Service Level Request (EXHIBIT A) attached hereto and incorporated herein by reference. The COUNTY is contracting to enforce the CITY codes listed in Exhibit B.

4. TERM

The term of this Agreement shall be from July 1, 2021 through June 30, 2022.

5. COMPENSATION OF COUNTY

For services rendered from the County operated shelter in Santa Maria between July 1, 2021 and June 30, 2022, City shall pay County \$61,900, billed in four equal quarterly payments of: \$15,475. Quarterly payments to COUNTY shall be made within thirty (30) days of receipt of invoice. Invoices shall be delivered to the CITY address specified in Section 3, NOTICES above.

6. INTERPRETATION/APPLICATION OF CITY CODES

City shall be responsible for the legal work associated with the interpretation and prosecution of its ordinances, and defense of the ordinance content and application.

7. INDEPENDENT CONTRACTOR

The parties hereto, in the performance of this Agreement, will be acting in their individual governmental capacities and not as agents, employees, partners, joint venturers, or associates of one another. The parties intend that an independent contractor relationship will be created by this Agreement. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Without limiting the foregoing, the City shall advise the County's Division of Animal Services in the implementation and enforcement of its code pursuant to this Agreement.

8. CONFLICT OF INTEREST

CITY covenants that CITY presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. CITY further covenants that in the performance of this Agreement, no person having any such interest shall be employed by CITY.

9. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

All reports and documents prepared by County under this Agreement are the joint property of the City and the County.

No materials produced in whole or in part under this Agreement shall be subject to copyright in the United States or in any other country except as determined at the sole discretion of COUNTY. COUNTY shall have the

unrestricted authority to publish, disclose, distribute, and otherwise use in whole or in part, any reports, data, documents or other materials prepared under this Agreement.

10. NO PUBLICITY OR ENDORSEMENT

CITY shall not use COUNTY's name or logo or any variation of such name or logo in any publicity, advertising or promotional materials. CITY shall not use COUNTY's name or logo in any manner that would give the appearance that the COUNTY is endorsing CITY. CITY shall not in any way contract on behalf of or in the name of COUNTY. CITY shall not release any informational pamphlets, notices, press releases, research reports, or similar public notices concerning the COUNTY or its projects, without obtaining the prior written approval of COUNTY.

11. COUNTY PROPERTY AND INFORMATION

All of COUNTY's property, documents, and information provided for CITY's use in connection with the services shall remain COUNTY's property, and CITY shall return any such items whenever requested by COUNTY and whenever required according to the Termination section of this Agreement. CITY may use such items only in connection with providing the services. CITY shall not disseminate any COUNTY property, documents, or information without COUNTY's prior written consent.

12. INDEMNIFICATION AND INSURANCE

12.1 Indemnification.

In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the parties pursuant to Government Code Section 895.6, the parties agree that all losses or liabilities incurred by a party shall not be shared pro rata but instead all parties agree that pursuant to Government Code Section 895.4, each of the parties hereto shall fully defend, indemnify and hold each of the other parties, their officers, board members, employees and agents, harmless from any claim, expense or cost, damage or liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of the acts or omissions of the indemnifying party, its officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such party under this Agreement. No party, nor any officer, board member, employee or agent thereof shall be responsible for any damage, claim, expense, cost, or liability occurring by reason of the acts or omissions of other parties hereto, their officers, board members, employees or agents, under or in connection with or arising out of any work, authority or jurisdiction delegated to such other parties under this Agreement

12.2 Insurance.

Each party recognizes and accepts the other party is self-insured. Either party may purchase commercial insurance to cover their exposure hereunder, in whole or in part.

13. NONDISCRIMINATION

COUNTY hereby notifies CITY that COUNTY's Unlawful Discrimination Ordinance (Article XIII of Chapter 2 of the Santa Barbara County Code) applies to this Agreement and is incorporated herein by this reference with the same force and effect as if the ordinance were specifically set out herein and CITY agrees to comply with said ordinance.

14. NONEXCLUSIVE AGREEMENT

CITY understands that this is not an exclusive Agreement and that COUNTY shall have the right to negotiate with and enter into contracts with others to provide the same or similar services as those provided to CITY as the COUNTY desires.

15. ASSIGNMENT

COUNTY shall not assign any of its rights nor transfer any of its obligations under this Agreement without the prior written consent of CITY and any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.

16. TERMINATION

16.1 For Cause. In the event of a material breach of this Agreement, either party may initiate termination of the Agreement. The aggrieved party shall serve the other party with a thirty (30) day notice to cure the breach. The notice must specify in detail the nature of the alleged material breach, including the supporting factual basis and any relevant documentation. (i) A material breach by COUNTY may include, but not be limited to, COUNTY's failure to meet the requirements described in Exhibit A of this Agreement; (ii) A material breach by CITY may include, but not be limited to, failing to make timely payments as required by this Agreement.

The party receiving the notice shall have ten (10) days from the date of receipt to respond to the alleged breach by either requesting in writing a meeting with the noticing party, curing the breach, or if the breach is of such a nature that it cannot be reasonably cured within thirty (30) days, commence curing the breach within said period and notifying the other party of the actions taken. If a meeting is requested by the party receiving the notice, it shall be scheduled within ten (10) days of the date notice is received. If corrective action is not taken by the party receiving notice, or the parties do not reach an agreement during the notice period, the parties shall deliver to each other all data, estimates, graphs, summaries, reports, and all other records, documents or papers as may have been accumulated or produced by the other party in performing this Agreement, whether completed or in process, and this Agreement shall terminate upon completion of the thirty (30) days notice period, at the option of the noticing party, notwithstanding any other provision of this Agreement.

16.2 For Convenience. COUNTY or CITY may terminate this Agreement upon thirty (60) days written notice. Following notice of such termination, COUNTY shall cease work and notify CITY as to the status of its performance.

16.3 Notwithstanding any other payment provision of this Agreement, CITY shall pay COUNTY for service performed to the date of termination to include a prorated amount of compensation due hereunder less payments, if any, previously made. The foregoing is cumulative and shall not affect any right or remedy which COUNTY may have in law or equity.

17. SECTION HEADINGS

The headings of the several sections, and any Table of Contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

18. SEVERABILITY

If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

19. REMEDIES NOT EXCLUSIVE

No remedy herein conferred upon or reserved to COUNTY is intended to be exclusive of any other remedy or remedies, and each and every such remedy, to the extent permitted by law, shall be cumulative and in addition to any other remedy given hereunder or now or hereafter existing at law or in equity or otherwise.

20. TIME IS OF THE ESSENCE

Time is of the essence in this Agreement and each covenant and term is a condition herein.

21. NO WAIVER OF DEFAULT

No delay or omission of COUNTY to exercise any right or power arising upon the occurrence of any event of default shall impair any such right or power or shall be construed to be a waiver of any such default or an acquiescence therein; and every power and remedy given by this Agreement to COUNTY shall be exercised from time to time and as often as may be deemed expedient in the sole discretion of COUNTY.

22. ENTIRE AGREEMENT AND AMENDMENT

In conjunction with the matters considered herein, this Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest or assert that this Agreement was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

23. SUCCESSORS AND ASSIGNS

All representations, covenants and warranties set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

24. COMPLIANCE WITH LAW

CITY shall, at its sole cost and expense, comply with all County, State and Federal ordinances and statutes now in force or which may hereafter be in force with regard to this Agreement. The judgment of any court of competent jurisdiction, or the admission of CITY in any action or proceeding against CITY, whether COUNTY is a party thereto or not, that CITY has violated any such ordinance or statute, shall be conclusive of that fact as between CITY and COUNTY.

25. CALIFORNIA LAW AND JURISDICTION

This Agreement shall be governed by the laws of the State of California. Any litigation regarding this Agreement or its contents shall be filed in the County of Santa Barbara, if in state court, or in the federal district court nearest to Santa Barbara County, if in federal court.

26. EXECUTION OF COUNTERPARTS

This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.

27. AUTHORITY

All signatories and parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity(ies), person(s), or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully complied with. Furthermore, by entering into this Agreement, CITY hereby warrants that it shall not have breached the terms or conditions of any other contract or agreement to which CITY is obligated, which breach would have a material effect hereon.

28. SURVIVAL

All provisions of this Agreement which by their nature are intended to survive the termination or expiration of this Agreement shall survive such termination or expiration.

29. PRECEDENCE

In the event of conflict between the provisions contained in the numbered sections of this Agreement and the provisions contained in the Exhibits, the provisions of the Exhibits shall prevail over those in the numbered sections.

(Signatures on following pages)

Agreement for Services of Independent Contractor between the **County of Santa Barbara** and The City of Guadalupe.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by COUNTY.

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board

By: _____
Deputy Clerk

COUNTY OF SANTA BARBARA:

Bob Nelson

By: _____
Chair, Board of Supervisors

Date: _____

RECOMMENDED FOR APPROVAL:

Van Do-Reynoso, MPH, PhD
Public Health Department
Director

By: _____
Department Head

APPROVED AS TO ACCOUNTING FORM:

Betsy M. Schaffer, CPA
Auditor-Controller

By: _____
Deputy

APPROVED AS TO FORM:

Michael C. Ghizzoni
County Counsel

By: _____
Deputy County Counsel

APPROVED AS TO FORM:

Risk Management

By: _____
Risk Management

Agreement for Services of Independent Contractor between the **County of Santa Barbara** and The City of Guadalupe.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by COUNTY.

City of Guadalupe:

By: _____

Name: Ariston Julian

Title: Mayor

EXHIBIT A

SERVICE LEVEL REQUEST
(Custom SOW for each city)

EXHIBIT A
SERVICE LEVEL REQUEST
COUNTY OF SANTA BARBARA
AND
CITY OF GUADALUPE
FY 2021/2022 FULL-SERVICE REQUEST

DEFINITIONS. For the purpose of this Agreement, the following terms shall have the meaning as set forth below:

1. **IMPOUND:** Taking physical custody of an animal that has been taken to the County Animal Shelter or relocated. For purposes of this definition, “IMPOUND” refers the County’s receipt of animals that are brought to the County Animal Shelter by City residents as well as animals that have been brought to the County Animal Shelter by Animal Control Officers acting within the scope of their duties.
2. **SHELTER BOARDING:** Providing food, water and humane housing for an impounded animal, and the cleaning and disinfecting of such housing.
3. **ROUTINE VETERINARY CARE WHILE IN COUNTY CUSTODY:** Shall include intake vaccines, deworming, flea control, general exam, rabies vaccine, general medications, and bandage changes.
4. **EUTHANASIA – DOG:** The humane killing of a dog by lethal injection.
5. **EUTHANASIA – CAT:** The humane killing of a cat by lethal injection.
6. **EUTHANASIA – OTHER:** The humane killing of an animal other than a dog or cat by lethal injection.
7. **DEAD ANIMAL DISPOSAL:** Disposing of all dead animals brought to the County Animal Shelter by City staff or a resident of the City.
8. **RABIES SPECIMEN TESTING:** Deceased animal specimens submitted by City to County for the purpose of rabies testing. Brain specimen will be extracted by County staff and testing conducted by the Public Health Laboratory.

Animal Sheltering Services

The County will impound animals, humanely maintain impounded animals, and if necessary, euthanize animals in accordance with applicable law. In addition, the City authorizes the County to enforce the specific City ordinances provided in Exhibit B. The location of this service will be at the discretion of the County.

The County shall provide animal sheltering services to the City for all those animals originating within the boundaries of the City (whether picked up in the City or dropped off at the County's animal shelter) as a result of: confiscation, requests for euthanasia, owner surrender, owner return, pick-up of stray animals and transfers. For animals originating in the City, the County shall provide the following animal care services: impoundment, sheltering, boarding, quarantine, veterinary services, euthanasia services, animal adoptions, foster program, disposal of dead animals, pet retention services, foster coordination, volunteer management, return-to-field services for cats and related administrative services. Impounded animals will be vaccinated and provided necessary care, microchipping, food and shelter in accordance with the provisions of state law. The animal's picture will be posted on the Santa Barbara County Animal Services' ("SBCAS") website as soon as practicable to assist the City's residents in reclaiming a missing pet. The County, in its sole and exclusive discretion, shall determine the public and non-public hours of operation and the staffing of the County animal shelters.

The owner or person entitled to the custody of any animal originating within the boundaries of the City and impounded at a County animal shelter can redeem such animal by paying applicable fees according to the SBCAS approved schedule of rates and fees accruing up to the time of such redemption.

If the County impounds an animal pursuant to legal action, the animal shall be held, and the County shall consult with the City regarding the animal's disposition.

Field Services

The County shall provide the City with the following field services as may be required: responding to calls for service; pick up of dead animals; capture and transportation of animals; emergency humane euthanasia of animal in the field as required to alleviate suffering; permit compliance and other inspections; pre-hearing investigation of nuisance complaints; post-nuisance hearing compliance checks; investigation of potential cases of animal abuse and mistreatment; investigation of potential animal nuisances in violation of Santa Barbara County Ordinance (Chapter 7) or an equivalent municipal code provision; assistance with animal evacuations due to disaster or emergency; and similar or related field services.

Rabies Control: The County shall provide the City with the following rabies control program as may be required: response and investigation of reported animal bite and intimate contact cases to establish that there is compliance with state mandated quarantine procedures. This includes a follow-up visit to verify the health of the animal after quarantine. Shelter quarantine will be at the discretion of the County.

The County will be responsible for processing deceased animal specimens submitted by City to County for the purpose of rabies testing. Brain specimens will be extracted by County staff and testing will be conducted by the Public Health Laboratory.

Vicious and Restricted Dogs Hearings: The County shall provide the City with the services of one Hearing Officer to conduct vicious and restricted dog hearings in accordance with the applicable City municipal code provision. The County's Vicious and Restricted Dog services under this Agreement shall extend to appeals of its Hearing Officer's determinations pursuant to California Food and Agricultural Code Section 31622. In such appeals, County Counsel may represent County in defense of its Hearing Officer's determination. In such appeals, County Counsel represents the County; the parties do not intend to create an attorney-client relationship between the City and the County Counsel's Office.

Animal License and Permit Services

The County shall provide the City with animal license services for applicable cat or dog licenses within the boundaries of the City. The County shall mail license renewal notices to the animal owner of record; and when the renewal and payment are received, the County will process licenses. City residents can use the County's online web licensing feature. Licenses will be required before the County will release an animal to a resident of the City.

The County shall provide the City with permit services for kennels, catteries, groomers, and mobile groomers within the boundaries of the City. The County shall mail permit renewal notices to the business owner of record; and when the renewal and payment are received, the County will process the permit.

EXHIBIT B
MUNICIPAL CODE ENFORCEMENT

(Custom list of municipal codes that SBCAS is authorized to enforce for each city)

- 6.04.010 Definitions.
- 6.04.020 Poundmaster.
- 6.04.030 Impoundment of animals.
- 6.04.040 Trespassing—Seizure.
- 6.04.050 Record of impoundment.
- 6.04.060 Duties of Animal Control Officer.
- 6.04.070 Authority of Animal Control Officer.
- 6.04.080 Animal care.
- 6.04.090 Limits on number of dogs.
- 6.04.100 Excessive noise—Nuisance.
- 6.04.110 Running at large prohibited.
- 6.04.120 Animal bites.
- 6.04.130 Animals bitten by other animals.
- 6.04.140 Bringing animal into City.
- 6.04.150 Licenses and tags required.
- 6.04.155 Transfer of dogs and cats.
- 6.04.160 Issuance of license.
- 6.04.170 Impoundment of unlicensed dogs.
- 6.04.180 Confinement of dogs less than 4 months of age.
- 6.04.190 Redemption of impounded animals.
- 6.04.200 Impoundment fees.
- 6.04.210 Prohibition of fowl, livestock and wild animals.
- 6.04.220 Disposition of impounded animals.
- 6.04.230 Commercial animal establishments.
- 6.04.240 Permit requirements.
- 6.04.250 Kennel permit.
- 6.04.260 Breeder permit.
- 6.04.270 Breeder advertising.
- 6.04.280 Reporting of dog records.
- 6.04.290 Spay/neuter compliance for shelter animals.
- 6.04.300 Potbellied pigs as household pets.
- 6.04.310 Prohibition of dangerous or vicious animals.
- 6.04.320 Procedure to determine if animal is dangerous/vicious.
- 6.04.330 Impound notice.
- 6.04.340 Conduct of hearing.
- 6.04.350 Hearing decision.
- 6.04.360 Disposition of a dangerous or vicious animal.
- 6.04.370 Procedure if animal is not found dangerous/vicious.
- 6.04.380 Penalties for animal bites and attacks.
- 6.04.390 Penalties.

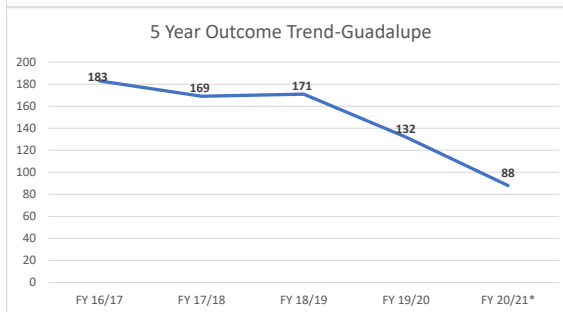
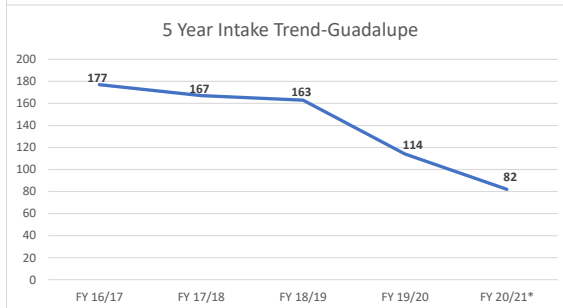
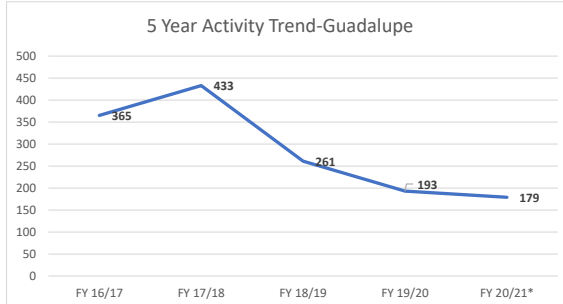
Attachment 2

ACTIVITY	TOTAL
FY 16/17	365
FY 17/18	433
FY 18/19	261
FY 19/20	193
FY 20/21*	179

INTAKE	TOTAL
FY 16/17	177
FY 17/18	167
FY 18/19	163
FY 19/20	114
FY 20/21*	82

OUTCOME	TOTAL
FY 16/17	183
FY 17/18	169
FY 18/19	171
FY 19/20	132
FY 20/21*	88

*FY 20/21 = 7/1/2020 - 06/09/21



C4P/SBCAS Clinics	Dec-19	Mar-20	Oct-20	Mar-21	21-Jun
Total Animals Seen	108	25	40	361	
Licenses Sold	27	35	20	53	
Microchips Inserted	19	8	3	101	
Spays/Neuters	12	10	11	16	
Rabies	108	16	38	95	
DHPP	66	10	8	44	
Bordetella	25	8	5	12	
Other treatments	109	26	33	121	

*only stats SBCAS keeps is licenses, all other stats C4P Liaison pulls from C4P directly.

*2021 microchip numbers increased by 31. Additional stats added

*June-upcoming clinic



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 22, 2021

Michael Cash

Todd Bodem

Prepared by:
Michael Cash, Director of Public Safety

Approved by:
Todd Bodem, City Administrator

SUBJECT: Authorizing the City of Guadalupe to approve the agreement with the Guadalupe Union School District for funding of a School Resource Officer

RECOMMENDATION:

It is recommended that the City Council authorize the City of Guadalupe to approve the agreement with the Guadalupe Union School District for funding of a School Resource Officer.

BACKGROUND:

The City of Guadalupe and the Guadalupe Union School District have shared the resources of a full-time uniformed police officer as the SRO since 1999. This partnership has allowed the students of Guadalupe to build a positive rapport with law enforcement and for police officers to better understand and provide safety and crime prevention to our public schools.

The SRO will work 40 hours per week, 10 months per year, to coordinate and provide law enforcement services to the School District.

DISCUSSION:

Government entities contracting for services with other entities have been commonplace for decades in California. Inter-agency contracts typically have mutually beneficial components fulfilling the needs of the provider as well as the recipient. The proposed contract between the City of Guadalupe and the Guadalupe Union School District does just that, providing benefits for all parties involved.

Pursuant to the agreement, the Guadalupe Union School District will provide 50% funding for the SRO, including but not limited to all regular and public safety officer employee benefits. All remaining costs for the SRO shall be incurred by the City. The term of the contract will be from July 1, 2021, to June 30, 2022.

FISCAL IMPACT:

There are no unfunded expenses associated with the proposed contracted service. All costs are already budgeted and there is no new employee cost.

ATTACHMENTS:

1. Resolution No. 2021-45
2. Guadalupe School Resource Officer Agreement

Attachment 1

RESOLUTION NO. 2021-45

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA
AUTHORIZING THE CITY OF GUADALUPE TO APPROVE THE AGREEMENT WITH THE
GUADALUPE UNION SCHOOL DISTRICT FOR FUNDING OF A SCHOOL RESOURCE OFFICER (SRO)**

WHEREAS, The City of Guadalupe and the Guadalupe Union School District have shared the resources of a full-time uniformed police officer to serve as a SRO since 1999. This partnership has allowed the students of Guadalupe to build a positive rapport with law enforcement and for police officers to better understand and provide safety and crime prevention to our public schools.

WHEREAS, under the proposed agreement, the SRO will work 40 hours per week, 10 months per year, to coordinate and provide law enforcement services to the School District.

WHEREAS, the Guadalupe Union School District will provide 50% funding for the SRO, including but not limited to all regular and public safety officer employee benefits.. The remaining costs for the SRO will be incurred by the City of Guadalupe. The term of the contract will be from July 1, 2021, to June 30, 2022.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Guadalupe, California, that the City Council authorizes the following:

1. That the City Council approves the agreement with the Guadalupe Union School District for funding of a School Resource Officer (SRO), a copy of which is attached to the staff report for this item.
2. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting held on the 22nd day of June 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, **Amelia M. Villegas**, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being C.C. Resolution No. 2021-45, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 22, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

Attachment 2

AGREEMENT REGARDING FUNDING OF A SCHOOL RESOURCE OFFICER

This agreement is made and entered into between the City of Guadalupe (City) and the Guadalupe Union School District (School District) for the funding of a School Resource Officer (SRO) under the COPS in Schools Partner Program, with respect to the following recitals:

1. The COPS in Schools Partner Program initially provided partial funding for School Resource Officer (SRO) to be located in schools, however, funding is currently through City General Fund; and
2. The public interest, convenience, necessity and general welfare will be served by this Agreement.

Now, therefore, City and School District agrees as follows:

1. Personnel. City shall furnish to the School District a regular police officer to serve as a School Resource Officer (SRO), 40 hours per week, 10 months per year, to coordinate and provide law enforcement services to the School District. The services are predicated upon the following:
 - 1.1. The mission of the School Resource Officer (SRO) will be to reduce the incidence of crime, truancy and delinquency among students; providing for the establishment of a program of personal, positive contact between law enforcement and student. To provide crisis interventions and counseling services in addition to those provided in the school, establish a single point of contact for referral of juvenile problems to the appropriate agency and increase students understanding of the Criminal Justice System.
 - 1.2. When School Resource Officer (SRO) is not on duty at the schools, the Police Department will give priority to School District requests for services, and deploy field patrol units and/or investigative units as appropriate.
 - 1.3. The School District agrees to provide office space and all necessary supplies and personnel for the clerical needs of the School Resource Officer (SRO).
 - 1.4. The School Resource Officer (SRO) shall provide services to Mary Buren Elementary and Kermit McKenzie Middle School in the Guadalupe Union School District.
 - 1.5. The School Resource Officer (SRO) shall keep a daily activity record and a monthly summary of the reports shall be sent to the Superintendent, the Superintendent Designee and Principals of the schools.
 - 1.6. The Chief of Police, in cooperation with the Superintendent or his designee, shall be responsible for the assignment of caseload priorities for the School Resource Officer (SRO). The School Resource Officer (SRO) will respond to School District requests for service as soon as possible.

- 1.7. The School Resource Officer (SRO) will document on standard police department crime reports or juvenile contact reports, any crime activities reported to the School Resource Officer (SRO) by the School District or students. The School Resource Officer (SRO) will solicit input from School District staff on the adjudication of criminal violations. The decision as to whether or not to prosecute criminal violations rests by the law with the Police Department and the District Attorney's Office / Juvenile Probation Department.
 - 1.8. The School District Superintendent and/or his designee, and the Chief of Police and/or his designee shall jointly participate in an in-house Police Department selection process to choose the School Resource Officer (SRO).
 - 1.9. Any problems involving the performance of school related duties by the School Resource Officer (SRO) shall be resolved between the School District Superintendent and the Chief of Police.
 - 1.10. The School Resource Officer (SRO), Chief of Police, School Superintendent and District Administrative Staff will meet regularly on a quarterly basis.
 - 1.11. The School Resource Officer (SRO) will be present at schools during A.M and P.M drop off and pick up hours (to ensure the safety of all students and staff) time permitting and as no other emergencies exist.
 - 1.12. The School Resource Officer (SRO) will serve as a liaison to Superintendent or designee to communicate and/or update Superintendent or designee of threats and/or any activities that may impact schools.
 - 1.13. The School Resource Officer (SRO) will serve on District's Safety Committee and provide annual input for School Safety Plans.
 - 1.14. The School Resource Officer (SRO) as needed will perform home visits with District or school staff as requested for student safety and/or attendance purposes on a case by case basis and with approval from the Chief of Police.
 - 1.15. The School Resource Officer (SRO) will work with school staff to coordinate Red Ribbon Week activities.
 - 1.16. The School Resource Officer (SRO) will make a reasonable effort to attend various after school activities (sports, plays, music performances, etc.).
 - 1.17. The School Resource Officer (SRO) will attend Student Attendance Review Board (SARB) Meetings, on a case by case basis and with approval from the Chief of Police.
 - 1.18. The School Resource Officer (SRO) will deliver class presentations on various student safety topics as agreed to by the Chief of Police and the Superintendent Designee.
2. Term. Services described in paragraph 1 shall commence on July 1, 2021 and conclude June 30, 2022. In subsequent years, the services shall be provided similarly, accommodating the school-year calendar. Services shall be continued in subsequent years upon mutual agreement of the parties, unless earlier terminated pursuant to paragraph 7.
 3. Payment Formula. It is understood that the Guadalupe Union School District will provide 50% funding for the School Resource Officer (SRO). All remaining costs to the city for

the School Resource Officer (SRO), including but not limited to all regular and public safety officer employee benefits, shall be included in calculating the formula.

4. Payment. Payment shall be made upon receipt of invoice from the City. Frequency on invoice shall be quarterly.
5. Employee of City. The assigned Officer shall at all times be an employee of the City for all purposes, including wages, benefits, injuries, supervision, training, promotion and discipline. The Officer will be under authority, supervision and direction of the Chief of Police of the City of Guadalupe. District shall reimburse the City for the Districts share of the costs within fifteen (15) days after presentation of an invoice from the City.
6. Hold Harmless.
 - 6.1. The City shall defend, hold harmless and indemnify the District, its officers, agents and employees from all claims, injuries, actions, suits and judgements arising from the actions of the City or the assigned officer, arising under this Agreement, but not for damage or injury caused by the sole negligence of the District or its employees.
 - 6.2. The District shall defend, hold harmless and indemnify the City, its officers, agents and employees from all claims, injuries, actions, suits and judgements arising from the actions of the District or its employees, arising under this Agreement, but not for damage or injury caused by the sole negligence of the City of its employees.
7. Termination of Agreement. Either party may terminate with twelve (12) months written notice to the other party or immediately upon a material breach of any of the terms or conditions of this Agreement.
8. Assignment. This Agreement shall not be assigned either in whole or in part. Any such purported assignment shall void this agreement.
9. Insurance.
 - 9.1. City shall maintain general public liability insurance in the amount of at least \$1,000,000; City shall maintain workers' compensation and other benefits as required by law for its employees.
 - 9.2. District shall maintain general liability insurance in the amount of at least \$1,000,000.
10. Notices. All payments and any notices or communications under this Agreement shall be in writing and shall be deemed to be duly given if served personally on the party to whom notice is directed or shall be deemed served forty-eight (48) hours after the same has been deposited in the United States mail certified or registered mail, return receipt requested, postage prepaid, and addressed in the case of:

City: City Administrator
City of Guadalupe
918 Obispo St.
Guadalupe, CA 93434

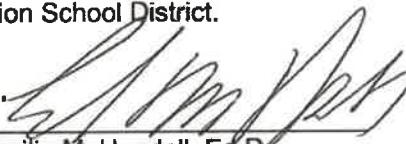
School District: Superintendent
Guadalupe Union School District
4465 Ninth Street
Guadalupe, CA 93434

11. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

12. Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by a court of cotton jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
13. Amendment. The term of this Agreement shall not be amended in any manner whatsoever except in writing and written Agreement signed by all parties.
14. Entire Agreement. This Agreement constitutes the entire Agreement between the parties. There are no understandings, agreements, representations or warranties, express or implied, not specific in this Agreement.
15. Compliance with Law. City and the School Resource Officer (SRO) agrees to perform the services contemplated by this Agreement in a professional and competent manner in compliance with all State or Federal laws or regulations governing the services to be rendered pursuant to this Agreement.
16. Heading and Captions. The heading and captions of this Agreement are for the convenience of the reader only and shall not be used to define, limit or construed the term of this Memorandum.

IN WITNESS WHEREOF, this Agreement has been executed by the parties on behalf of the City of Guadalupe and the Guadalupe Union School District.

Todd Bodem
City Administrator
City of Guadalupe

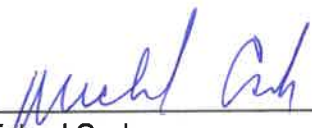


Emilio M. Handall, Ed.D.
Superintendent
Guadalupe Union School District

Date

06/09/2021

Date



Michael Cash
Chief of Police
City of Guadalupe

6/11/21

Date



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 22, 2021**

Charlie Guzman

Todd Bodem

Prepared by:
Charlie Guzman, Recreation Coordinator

Approved by:
Todd Bodem, City Administrator

SUBJECT: Request by Sam Duarte, Director of The Little House by the Park to use the Downtown Parking Lot (AKA, Veterans Memorial Plaza) for a “Safe and Sane” Fireworks Sale Fundraiser.

RECOMMENDATION:

On 6/9/2021 during the regular meeting of the City of Guadalupe Recreation and Parks Commission, the Commission voted unanimously to recommend the approval of the request by Sam Duarte for the use of the Veterans Memorial Plaza as a fireworks sale fundraiser. This action was based upon a motion by Commissioner Salinas and seconded by Commissioner Ramirez.

DISCUSSION:

On 5/24/21 the City Recreation Department received a Special Events facility use rental application requesting the use of the City owned Veterans Memorial Plaza (Downtown Parking Lot) for a Fourth of July Fireworks booth fundraiser for their organization.

1. The Little House by the Park will be hosting this fundraising \fireworks sale(s) event from 6/29/21 through 7/4/21.
2. The City of Guadalupe Public Safety Director and Recreation Coordinator have reviewed the Application, calculated all fees and tentatively approved the application event pending the final application approval by the City Council.

ATTACHMENTS:

1. Special Events rental application tentatively approved by the City of Guadalupe; Public Safety Director- Michael Cash and Recreation Coordinator – Charlie Guzman.



CITY OF GUADALUPE
SPECIAL EVENT/STREET CLOSURE
APPLICATION

Date of event must be more than 30 days from date of completed application is received by Administrative Services.

Application date: 05-24-2021

Name of Organization: Little House by the Park

Responsible Person-Name: Samuel Duarte

Address: 4681 11th St., Guadalupe CA 93434

Contact Phone number: 888 311 311

Purpose of Street Closure: Firework Booth Fundraiser

Date of Street Closure: _____

Description of area involved (please attach a diagram including traffic entrance and exit points):

Guadalupe parking-lot Plaza (888 Guadalupe St.)
- See Attachment -

Time starting: June 29, 2021 7am-10pm

Time finished: July 4, 2021 7am-11:30pm

Total hours required for street closure. Please limit time to 6 hours or less:

For the purposes of completing this application, the word "unit" means a person, booth, vehicle or some other type of entry.

Total number of units: 11 units

Total number of units by type:

Booths: 1 Persons: 5

Vehicles: 5

Other: _____

Use space provided below to set forth any arrangements proposed for controlling or self-policing of units and rest of area involved.

Request for city cones/sandwich sign for reserved haul spaces (see attachment), behind the firework Booth.

Samuel Duarte
Responsible Person

Please attach a list of all vendors and charitable organizations approved by the applicant/organization and responsible person to sell goods or merchandise as part of the block party, if any, providing contact information including addresses and phone numbers. Please also include a site map.

Inspections required:

Fees:

Yes ___ No ___

Public Works

Yes ___ No ___ **Amount:**

Yes ___ No ___

Building Dept.

Yes ___ No ___ **Amount:**

Yes No ___

Fire Dept.

Yes ___ No ___ **Amount:**

Yes ___ No ___

Police Dept.

Yes ___ No ___ **Amount:**

AGREEMENT FOR SPECIAL EVENT/STREET CLOSURE PERMIT

The undersigned, herein known as the "Applicant", understands and agrees that applicant shall assume all risk for loss, damage, liability, injury, cost, or expense that may occur during, or as a result of

Firework Fundraiser Located at 888 Guadalupe St. -/ Caballo Highway
Activity Location

The Applicant further agrees that in consideration of permission to use the property above, Applicant will save, defend, and hold the City of Guadalupe and/or its employees free and harmless from any loss, claims, liability or damages, and/or injuries to persons and property that in any way may be caused by any acts or omissions of Applicant, its employees, or its agents.

The undersigned warrants that s/he has the legal authority and capacity to sign this Agreement on behalf of the organization listed below.

The undersigned has read, understands and will comply with the requirements and Codes of the City of Guadalupe.

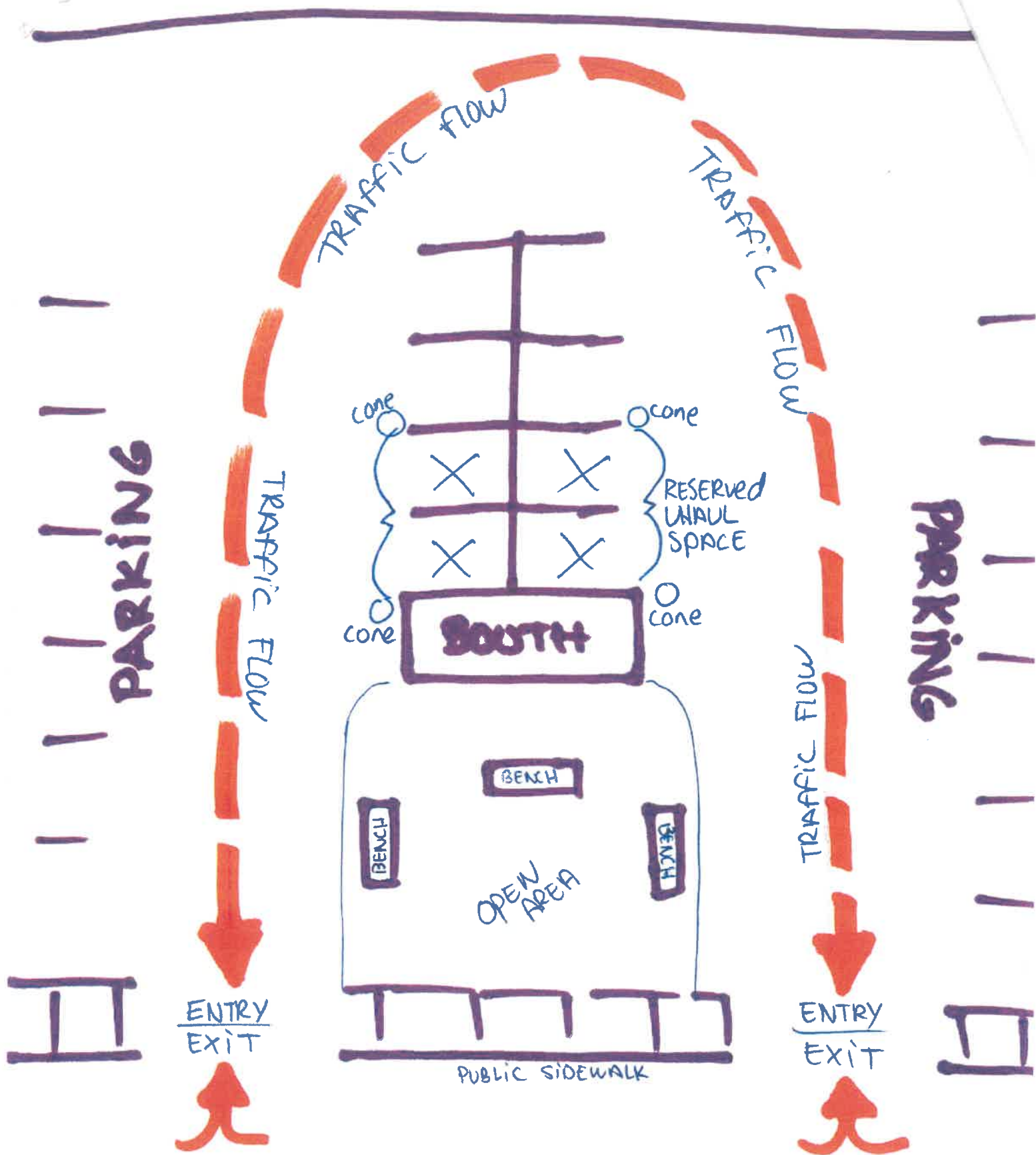
05-24-2021
Date


Signature of Applicant

By: Samuel Dvar Le
(Print Name)

Title: Director

Organization: Little House by the Park



Guadalupe Street



XXX1118

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Office of State Fire Marshal
 2251 Harvard Street, Suite 400
 Sacramento, CA 95815
 (916) 568-2943

LICENSEE INFORMATION

Name (First, Last):	THE LITTLE HOUSE BY THE PARK	Phone Number: (559) 252 - 5391
Mailing Address (Street Address, City, CA, Zip):	2945 S. Elm Ave., Fresno, CA 93706	
Local Contact Person and Phone Number (if different from Licensee above):	Harlan Horvath	

STAND INFORMATION

Physical Address (Street Address, City, CA, Zip):	888 GUADALUPE ST. (DOWNTOWN PARKING LOT),
County of Stand Location:	SANTA BARBARA

WHOLESALE FIREWORK VENDOR INFORMATION

Business Name:	TNT Fireworks	License No.:	W-1081
Contact Name:	Louis Linney	Phone Number: (559) 252 - 5391	

FIRE AUTHORITY HAVING JURISDICTION

Fire Department:	GUADALUPE FIRE
Physical Address (Street Address, City, CA, Zip):	918 OBISPO ST. GUADALUPE, CA 93434



Signature of Fire Authority Having Jurisdiction	Date	Signature of Retail Booth Applicant	Date

-NOTICE-

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to this organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, JUNE 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stands must be at least 18 and fireworks may not be sold to anyone under the age of 16.



CERTIFICATE OF LIABILITY INSURANCE

11/1/2021

DATE (MM/DD/YYYY)

3/4/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">CONTACT NAME:</td> </tr> <tr> <td>PHONE (A/C, No, Ext):</td> <td>FAX (A/C, No):</td> </tr> <tr> <td colspan="2">E-MAIL ADDRESS:</td> </tr> <tr> <td colspan="2" style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> </tr> <tr> <td>INSURER A: Everest Indemnity Insurance Company</td> <td style="text-align: right;">NAIC # 10851</td> </tr> <tr> <td>INSURER B: Arch Specialty Insurance Company</td> <td style="text-align: right;">21199</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	CONTACT NAME:		PHONE (A/C, No, Ext):	FAX (A/C, No):	E-MAIL ADDRESS:		INSURER(S) AFFORDING COVERAGE		INSURER A: Everest Indemnity Insurance Company	NAIC # 10851	INSURER B: Arch Specialty Insurance Company	21199	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:																					
INSURER D:																					
INSURER E:																					
INSURER F:																					
INSURED 1359683 American Promotional Events, Inc. DBA TNT Fireworks, Inc. 555 North Gilbert Avenue Fullerton CA 92833 XXX1118																					

COVERAGES **CERTIFICATE NUMBER: 13951320** **REVISION NUMBER: XXXXXXXX**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	SI8GL00242-201	11/1/2020	11/1/2021	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident)	\$ XXXXXXXX
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$ XXXXXXXX
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$ XXXXXXXX
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$ XXXXXXXX
	<input type="checkbox"/> SCHEDULED AUTOS							\$ XXXXXXXX
	<input type="checkbox"/> NON-OWNED AUTOS ONLY							
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____	Y	Y	UXP0056189-07	11/1/2020	11/1/2021	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			NOT APPLICABLE			PER STATUTE	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N					
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT	\$ XXXXXXXX
							E.L. DISEASE - EA EMPLOYEE	\$ XXXXXXXX
							E.L. DISEASE - POLICY LIMIT	\$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.
 Additional Insured: Property located at 888 Guadalupe St., Guadalupe CA (XXX1118) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER

13951320
 The Little House By The Park
 City of Guadalupe
 888 Guadalupe St.
 Guadalupe CA 93434

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 22, 2021**

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney,
Public Works Director / City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: 2021 Trunk Main Improvement Project Notice of Award

RECOMMENDATION:

That the City Council adopt Resolution No. 2021-46 authorizing the Mayor to execute a construction contract with V. Lopez Junior and Sons General Engineering Contractors, Inc. (V. Lopez) for the Trunk Main Improvement Project.

DISCUSSION:

In 2014, the Wastewater Master Plan identified project number EWCIP – 5 as an upgrade of 2,900 feet of 12-inch sewer main generally from 5th Street to past Mahoney Lane to 18-inch pipe, to meet future capacity deficiencies. In addition, this project addresses the repair of known broken pipe, moves sewer from private property into City right-of-way where practicable, and reduces wastewater staff overtime to respond to blockages that occur from time to time on this undersized sewer pipe.

On May 14, 2021, the City solicited formal proposals for the 2021 Trunk Main Improvement Project. The request for proposals (RFP) was sent to a list of potential bidders, made available on the City's website and advertised in the Santa Maria Times.

The deadline to receive proposals was 2:00 p.m., June 9, 2021. The City received 2 proposals, ranging from \$1,550,949.60 to \$1,887,275.00. The lowest proposal, from V. Lopez was found to meet the City's needs.

Staff recommends awarding the contract to V. Lopez for a total of \$1,550,949.60. It is also recommended to authorize the City Administrator to approve contract change orders during construction up to 15% over the contract amount if deemed necessary.

FISCAL IMPACT:

\$1,600,000 was budgeted in the FY 2021 – 22 budget for this project. The base bid is below the budgeted amount. The cost of the project if the full contingency is exercised is \$1,783,592.04. As of May 31, 2021,

the wastewater capital fund cash balance was \$2,937,625.40 Adequate cash balance is available in the wastewater capital fund to cover this expense even if the full contingency is exercised.

ATTACHMENTS:

1. Resolution No. 2021-46
2. Bid Results
3. Agreement between the City of Guadalupe and V. Lopez Junior and Sons General Engineering Contractor, Inc.

RESOLUTION NO. 2021-46

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
APPROVING A CONTRACT WITH V. LOPEZ JUNIOR AND SONS GENERAL ENGINEERING CONTRACTORS,
INC. (V. LOPEZ) FOR CONSTRUCTION OF THE TRUNK MAIN IMPROVEMENT PROJECT**

WHEREAS, the City of Guadalupe Wastewater Master Plan identified the need to upgrade 2,900 feet of 12-inch sewer main to 18-inch sewer main running generally from 5th Street to past Mahoney Lane to meet future capacity deficiencies, to repair known broken pipe, and move sewer from private property into city right-of-way where practicable; and,

WHEREAS, the City of Guadalupe Issued a Request for Proposals (RFP) for construction of this project on May 9, 2021; and,

WHEREAS, the City of Guadalupe received two proposals for construction of this project ranging in price from \$1,550,949.60 to \$1,887,275.00 by the proposal closing date of June 9, 2021 at 2:00 PM; and,

WHEREAS, V. Lopez and Sons meets the qualifications for the installation of the project and submitted the lowest bid; and,

WHEREAS, Staff recommends the award of the contract to V. Lopez; and,

WHEREAS, Funds were budgeted in the FY 21 – 22 budget, to cover these costs,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. That the City of Guadalupe is authorized to enter into a construction contract with V. Lopez for \$1,550,949.60 for the Truck Main Improvement Project; and,

SECTION 2. That the City Administrator approve change orders to the contract during construction up to 15% of the bid price, if deemed necessary; and

SECTION 3. That the Mayor is authorized to sign the contract on behalf of the City; and

SECTION 4. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 22nd day of June 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-46**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 22, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



BID OPENING REPORT

Bids were opened on June 9, 2021 at 2:00 a.m.

For 2021 Trunk Main Improvement Project

Pre-Bid Estimate \$1,370,000

CONTRACTOR: BID AMOUNT:

1. V Lopez and Sons \$1,550,949.60

2. Tierra Contracting \$1,887,275.00

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

Signed: [Signature]

Date: 6/9/21

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.

THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

**AGREEMENT FOR CONTRACTOR SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
V. LOPEZ JUNIOR AND SONS GENERAL ENGINEERING CONTRACTORS INC.**

THIS AGREEMENT FOR CONTRACTOR SERVICES (the "**Agreement**") is made and entered into this 22nd day of June, 2021, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and V. Lopez Junior and Sons General Engineering Contractors Inc. (V. Lopez), a California corporation ("**Contractor**").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Contractor agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Contractor shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Contractor shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in Exhibit A (Compensation) and made a part of this Agreement.

(b) Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, sub-contractor contracts and miscellaneous expenses. City shall independently review each invoice submitted by Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Contractor with specific items in dispute identified for correction and re-submission.

All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Contractor, which are disputed by City, City will cause Contractor to be paid within forty-five (45) days of receipt of Contractor's invoice.

(d) Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

(e) Contractor shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Contractor's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Contractor agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Contractor in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Contractor. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Contractor's Books and Records.

(a) Contractor shall maintain any and all documents and records demonstrating or relating to Contractor's performance of services pursuant to this Agreement. Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Contractor pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated representative. Copies of such documents or records shall be provided directly to the

City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Contractor's address indicated for receipt of notices in this Agreement. The City shall compensate the Contractor for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Contractor's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Contractor.

(a) Contractor is and shall at all times during the terms of this Agreement remain a wholly independent Contractor and not an officer, employee or agent of City. Contractor shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the services under this Agreement on behalf of Contractor shall at all times be under Contractor's exclusive direction and control. Neither City nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Contractor or any of Contractor's officers, employees or agents, except as set forth in this Agreement. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees or agents are in any manner officials, employees or agents of City.

(c) Neither Contractor nor any of Contractor's officers, employees or agents shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

Section 9. Standard of Performance. Contractor represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Contractor shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Contractor under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Contractor shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Contractor. Contractor shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Contractor to comply with this section.

Section 11. Nondiscrimination. Contractor shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Contractor agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or sub contractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Contractor shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall have no liability to Contractor or any other person for, and Contractor shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Contractor's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Contractor, its agents, officers, directors, sub contractors or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Contractor has agreed to indemnify Indemnitees as provided above, Contractor, upon notice from City, shall defend Indemnitees at Contractor's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Contractor under Section 16 shall ensure Contractor's obligations under this section, but the limits of such insurance shall not limit the liability of Contractor hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Contractor for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. CONTRACTOR agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by CONTRACTOR, its agents, representatives or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. CONTRACTOR agrees to provide City with copies of required policies upon request. Prior to the beginning of and throughout the duration of the Work, CONTRACTOR and its subcontractors shall maintain insurance in conformance with the requirements set forth below. CONTRACTOR will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, CONTRACTOR agrees to amend, supplement or endorse the existing coverage to do so. CONTRACTOR acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to CONTRACTOR or its subcontractors in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to CITY.

CONTRACTOR shall provide the following types and amounts of insurance. Without limiting CONTRACTOR's indemnification of CITY, and prior to commencement of Work, CONTRACTOR shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to CITY:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1 "any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the CONTRACTOR and all risks to such persons under this Agreement, along with a waiver of subrogation endorsement.

(4) Errors and omission liability insurance appropriate to the CONTRACTOR's profession.

B. Minimum Limits of Insurance: CONTRACTOR shall maintain limits of insurance no less than:

(1) General Liability Insurance: CONTRACTOR shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate. The policy shall provide or be endorsed to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. This insurance and any umbrella or excess liability insurance shall be maintained for a minimum of three years or as long as there is a statutory exposure to completed operations claims, with the City and its officers, officials, employees, and agents continued as additional insured.

(2) Automobile Liability: CONTRACTOR shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the CONTRACTOR arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(3) Workers' Compensation and Employer's Liability: CONTRACTOR shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for CONTRACTOR's employees in accordance with the laws of the State of California, Section 3700 of the Labor Code. In addition, CONTRACTOR shall require each subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California, Section 3700 for all of the subcontractor's employees. CONTRACTOR shall submit to CITY.

(4) Errors and Omissions Liability: \$1,000,000 per claim as appropriate for the profession.

(5) Umbrella or excess liability insurance (if needed): CONTRACTOR shall obtain and maintain an umbrella or excess liability insurance that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;

- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall "follow form" to the underlying primary policies;

and

- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

(6) Pollution liability insurance. Environmental Impairment Liability Insurance shall be written on a CONTRACTOR's Pollution Liability form or other form acceptable to CITY providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than \$1,000,000 dollars per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) Notice of Cancellation: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) Primary/noncontributing: Coverage provided by CONTRACTOR shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

(3) City's Rights of Enforcement: In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by CONTRACTOR or CITY will withhold amounts sufficient to pay premium from CONTRACTOR payments. In the alternative, CITY may cancel this Agreement.

(4) Waiver of Subrogation: All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow CONTRACTOR or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONTRACTOR hereby waives its own right of recovery against CITY, and shall require similar written express waivers.

(5) Enforcement of Contract Provisions (non estoppel): CONTRACTOR acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform CONTRACTOR of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

(6) Requirements not Limiting: Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the CONTRACTOR maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the CONTRACTOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

(7) Prohibition of Undisclosed Coverage Limitations: None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

(8) Separation of Insureds: A severability of interests provision must apply for all additional insureds ensuring that CONTRACTOR's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(9) Pass through Clause: CONTRACTOR agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by CONTRACTOR, provide the same minimum insurance coverage and endorsements required of CONTRACTOR. CONTRACTOR agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. CONTRACTOR agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to CITY for review.

(10) City's Right to Revise Requirements: The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the CONTRACTOR a ninety (90) day advance written notice of such change. If such change results in substantial additional cost to the CONTRACTOR, the CITY and CONTRACTOR may renegotiate CONTRACTOR's compensation.

(11) Self-insured Retentions: Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by CITY.

(12) Timely Notice of Claims: CONTRACTOR shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONTRACTOR's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(13) Additional Insurance: CONTRACTOR shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

Section 17. Assignment. The expertise and experience of Contractor are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Contractor under the Agreement. In recognition of that interest, Contractor shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Contractor's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Contractor, in the performance of its duties pursuant to this Agreement, may utilize sub contractors.

Section 18. Continuity of Personnel. Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff assigned to perform the services required under this Agreement, prior to any such performance.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Contractor. In the event such notice is given, Contractor shall cease immediately all work in progress.

(b) Contractor may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Contractor or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Contractor or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Contractor or City, all property belonging exclusively to City which is in Contractor's possession shall be returned to City. Contractor shall furnish to City a final invoice for work performed and expenses incurred by Contractor, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 20. Default. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default and may terminate this Agreement immediately by written notice to Contractor.

Section 21. Excusable Delays. Contractor shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Contractor. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of the City, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 22. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Contractor in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 23. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: City Administrator
 City of Guadalupe
 918 Obispo Street
 Guadalupe, CA 93434

To Contractor: V. Lopez Jr and Sons General Engineering Contractors Inc.
 P.O. Box 488
 Santa Maria, CA 93456

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute. The person or persons executing this Agreement on behalf of the Contractor represents and warrants that they have the authority to so execute this Agreement and to bind Contractor to the performance of its obligations hereunder.

Section 25. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or

violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Contractor and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CONTRACTOR:

CITY OF GUADALUPE

By: _____
Ariston Julian, Mayor

By:  _____
Title: President

APPROVED AS TO FORM:

Philip Sinco, City Attorney

Exhibit A

The undersigned as Bidder declares that he/she has carefully examined the location of the proposed work above described, read and examined the Contract Documents, and Addendum/Addenda (List Addenda Received: 01, _____, _____) therefore, read the Notice to Contractors, the Proposal Requirements, including the Caltrans Standard Specifications, and hereby proposes and agrees, if this Proposal is accepted by the City, to furnish all materials and services required to do all the work required to complete the said construction in accordance with the Contract Documents in the time stated herein, for the unit prices given below:

BID SCHEDULE

ITEM NO.	ITEM	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (IN FIGURES)	ITEM PRICE (IN FIGURES)
BID					
1	Mobilization	1	LS	68,857	68,857
2	Sheeting, Shoring, Bracing, and Excavation Safety Measures	1	LS	38,500	38,500
3	Temporary Bypassing	1	LS	58,300	58,300
4	Pavement Trench Repair	380	Ton	221	83,980
5	18-inch Sewer Pipe- Remove and Replace STA. 13+05.80 to 14+58.99, STA. 19+40.22 to 34+62.67, STA. 37+33.80 to 40+85.85 and STA. 43+03.18 to 43+25.19	2050	LF	230.35	472,212.50
6	18-inch Sewer Pipe - New Alignment STA. 14+58.99 to 19+40.22, STA. 34+62.67 to 37+33.80 and STA. 40.85.85 to 43+03.18	970	LF	231.50	224,555
7	24" Sewer Pipe STA 10+20.45 to 11+63.31	143	LF	317.25	45,366.75
8	Abandonment of Existing 12" Sewer with Sand Cement Slurry	870	LF	14.35	12,484.50
9	Pipe Bursting Existing PVC Pipe to Install 18" HDPE Pipe from STA. 11+63.31 to 13+05.80	142	LF	562.45	79,867.90
10	Precast Concrete Manholes	3	EA	15,625	46,875
11	Connection to Existing Manhole at STA. 10+20.45	1	LS	11,000	11,000
12	Connection to Existing Manhole at STA. 14+58.99	1	LS	11,000	11,000
13	Connection to Existing Manhole at STA. 34+62.67	1	LS	11,000	11,000
14	Connection at STA. 37+33.80 & 37+50.03	1	LS	15,400	15,400
15	Connection at STA. 39+28.22	1	LS	11,000	11,000

ITEM NO.	ITEM	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE (IN FIGURES)	ITEM PRICE (IN FIGURES)
16	Connection at STA. 43+03.18 & 43+25.19	1	LS	13,200	13,200
17	Reconnection of Sewer Lateral	42	EA	1,705	71,610
18	Manhole Rehabilitation	13	EA	7,300	94,900
19	Manhole Removal/Abandonment	3	EA	11,523	34,569
20	Traffic Control	1	LS	132,721	132,721
21	Extension of 6-Inch Sewer Pipe at STA 17+22.56 & 40+85.85	2	EA	6,223	12,446
22	Over-Excavation and Trench Foundation Stabilization	10	CY	110	1,100
TOTAL BID (Items 1 through 22):					1,550,949.60

TOTAL BASE BID IN WORDS:

One million five hundred forty thousand nine hundred forty nine dollars +
 Total Base Bid Amount shall be shown in both words and figures. Sixty cents.

The award of the contract, if awarded, will be to the lowest responsible bidder whose proposal complies with all the requirements prescribed. Bids will be compared by the Total Mathematical Bid as determined by the Engineer. The Total Mathematical Bid is the summation of all required bid items, excluding bid alternates. Bid items are calculated by multiplying the Engineer's Estimate quantities by the unit bid prices. In the case of a discrepancy between the Total Mathematical Bid and the total bid written above, the Total Mathematical Bid shall govern.

The bidder to whom the contract is awarded agrees to enter into a contract with the City of Guadalupe, within **fifteen (15) days** after the date of Notice of Award, and to commence work within **ten (10) working days**, after the date of the Notice To Proceed, and to diligently prosecute the work to completion within the Time of Contract shown on the cover of the Project Manual.

The undersigned understands and agrees that the City of Guadalupe will not be responsible for any errors or omissions on the part of the undersigned in preparing and submitting this Proposal.


President
6/4/21
 Signature Title Date



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 22, 2021**

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney
Public Works Director/City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: 2021 Supplemental Water Purchase

RECOMMENDATION:

That City Council approve the purchase of 10 acre-feet of water from the Mojave Water Agency (Mojave) through the Central Coast Water Authority (CCWA) 2021 Supplemental Water Purchase Program and authorize the Mayor to sign the binding agreement to purchase supplemental water from the Mojave Water Agency after the Mojave Water Agency approves the sale at their June 24, 2021 meeting.

DISCUSSION:

Due to dry statewide conditions associated with low precipitation and reservoir levels, the State Water Project delivery allocation for 2021 is 5% of Table A allocation. The City's total Table A allocation is 550 acre-feet per year (605 acre-feet including drought buffer) , so 5% of the total allocation provides the City of Guadalupe with only 30 acre-feet of purchased State Water this year. The City started the year at a 14 acre-foot deficit in that the inadvertently City used this additional amount of State Water above its allocation, which essentially leaves only 16 acre-feet of he State Water this year that the City can expect to receive. Fortunately, the City has adequate local resources and production capacity to meet local water demand even without any State water.

However, the City has a unique State Water supply line approximately 5 miles long from the Coastal Branch Aqueduct to the City of Guadalupe. If this supply line sits unused for longer than about 2 weeks, it has to be disinfected to meet State Water Resources Control Board Division of Drinking Water requirements. Disinfecting this line is a weeklong process, involving the handling of chemicals and the disposal of over 70,000 gallons of water. The main problem with having to disinfect the line is the risk that the City would not have any water to provide to its customers if, for whatever reasons, the City's groundwater pumps were not operational or had to be shut down for a period of time.

To avoid having to disinfect the line, City staff has been working with CCWA to flow approximately 325 gpm of State Water for 4 hours each week to keep a detectable chlorine residual in the line. This activity maintains adequate chlorine residual to avoid the need to disinfect the line. Taking this action once a week uses approximately 1 acre-foot of water per month, or 12 acre-feet per year.

The City has sufficient State Water supply to maintain this operation for the remainder of this calendar year. However, because of the extremely dry conditions this year, there is a possibility that the allocation next year will be zero. If that is the case, there will be insufficient State Water to keep the line disinfected. The purchase of 10 acre-feet of supplemental water will enable the City to keep the line disinfected through next year regardless of the allocation.

FISCAL IMPACTS

The City budgeted \$982,000 in the Fiscal Year 2021 – 2022 budget for State Water. This is based on the CCWA 10-year cost projection, which includes an estimate of both fixed and variable charges. Fixed charges accrue regardless of the volume of water delivered. Variable charges depend on actual deliveries. Since our deliveries are lower than anticipated this year, variable costs are lower than originally anticipated. The City has already received the invoice for fixed costs for the upcoming fiscal year in the amount of \$798,672.81. The first FY 21-22 quarter variable charges, based on requested deliveries, was \$36,746, which extrapolated to an entire year would be \$146,984. Adding up the fixed costs plus the anticipated variable costs is \$945,656.91, leaving a balance of \$36,343.09. At \$1,000 extra per acre-foot from Mojave's term sheet, and including nominal administration costs, it is estimated that the purchase cost of this additional 10 acre-feet through the supplemental Water Purchase Program would be \$14,000. The City has adequate budgeted money in the State Water Project account to cover these costs.

If next year is an unusually wet year and the Table A allocation is high, then this purchase will have been unnecessary for disinfecting the line, though is still available water supply. So, purchasing the supplemental water is similar to an insurance policy, minimizing the risk of not being able to maintain system operability given the possibility that next year might be a subsequent dry year.

If the City does not purchase this water, the City may need to disinfect the State Water supply line if next year is particularly dry with a corresponding low State Water allocation.

ATTACHMENTS:

1. Resolution No. 2021-47
2. Mojave Water Agency term sheet
3. Sample binding agreement to purchase supplemental water from the Mojave Water Agency through the 2021 Supplemental Water Purchase Program

RESOLUTION NO. 2021-47

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
APPROVING THE PURCHASE OF 10 ACRE-FEET SUPPLEMENTAL WATER THROUGH THE CENTRAL
COAST WATER AUTHORITY (CCWA) 2021 SUPPLEMENTAL WATER PURCHASE PROGRAM**

WHEREAS, calendar year 2021 State Water Table A allocations are at a very low 5% of total allocation amounts due to extremely dry state -wide conditions; and

WHEREAS, the City's Table A allocation amount is 550 acre-fee per year (605 acre-feet with drought buffer), a 5% allocation provides the City with only 30 acre-feet per year; and

WHEREAS, the City's currently has a deficit of 14 acre-feet resulting from inadvertent use of this much water above the City's allocation, which leaves the City with only 16 acre-feet of State Water in 2021; and

WHEREAS, due to very low reservoir levels and the possibility of subsequent dry years as a result of climate change, there is a distinct possibility that next year's State Water Table A allocation might be 0%; and

WHEREAS, maintaining nominal flow through the State Water supply line for 4 hours every week keeps the line adequately disinfected, precluding the need to disinfect the line if no water flows through it for two consecutive weeks; and

WHEREAS, existing State Water supplies are not adequate to maintain this operation through calendar year 2022 if next year's allocation is 0%; and

WHEREAS, the amount of State Water necessary to flow through the City's 5 miles of supply line for 4 hours each week is approximately one acre-foot per month (or 12 acre-feet per year); and

WHEREAS, the City has the opportunity to participate in the Central Coast Water Authority (CCWA) 2021 Supplement Water Purchase Program to purchase State Water not needed by other State Water contractors; and

WHEREAS, the Mojave Water Agency has supplement State Water available and has offered to provide the City with 10 acre-feet for calendar year 2021 at a total cost of approximately \$14,000 (including nominal administrative costs) contingent on the City entering into a binding agreement to purchase the 10 acre-feet after the Mojave Water Agency approves the sale of the supplement water at its board meeting on June 24, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

1. That the purchase of 10 acre-feet supplemental water through the CCWA 2021 Supplemental Water Purchase Program is approved, and that the Mayor is authorized to sign the binding agreement to purchase supplemental water from the Mojave Water Agency through the 2021

Supplemental Water Purchase Program after the Mojave Water Agency approves the sale at its June 24, 2021 board meeting.

2. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 22nd day of June 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-47**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 22, 2021, and that same was approved and adopted.

ATTEST:

Amelia Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

**TERM SHEET FOR A TRANSFER OF ARTICLE 56 CARRYOVER WATER
BETWEEN
MOJAVE WATER AGENCY AND CENTRAL COAST WATER AUTHORITY**

1. Recitals

- a. Mojave Water Agency (“MWA”) and Central Coast Water Authority (“CCWA”) each have water supply contracts with the California Department of Water Resources (“DWR”) for water from the State Water Project (“SWP”).
- b. DWR has implemented the Water Management Contract Amendment to the SWP Water Supply Contracts, which allows for transfers of up to fifty percent of a contractor’s Article 56 Carryover Water to another contractor for use in that contractor’s service area pursuant to Article 56(c)(4).
- c. Given the 2021 SWP allocation of 5%, CCWA is anticipating the need of additional surface water in 2021 to meet its projected demands.
- d. MWA has a portion of its Article 56 Carryover Water available for delivery to CCWA in 2021; on January 1, 2021, MWA had 41,348 acre-feet (AF) of Article 56 Carryover Water.
- e. Transfer of Article 56 Carryover Water contemplated under this term sheet satisfies the criteria under Article 57(d) of MWA’s and CCWA’s Water Supply Contracts.

2. Principles for Agreement

- a. MWA shall make available up to 1,300 AF of MWA’s Article 56 Carryover Water for transfer to CCWA in 2021.
- b. CCWA shall pay MWA a rate of \$1,000 for every AF of water made available by MWA; payment would be made within 30 days of the invoice date.
- c. Transfer of MWA’s Article 56 Carryover Water to CCWA will occur as soon as an agreement with DWR that incorporates the terms of this Term Sheet is executed; the point of transfer is San Luis Reservoir, and the transfer will occur by means of a recalculation of MWA’s and CCWA’s respective Article 56 Carryover Water storage balances in San Luis Reservoir.
- d. Pursuant to Article 56(c)(4)(iv) of CCWA’s Water Supply Contract, CCWA recognizes that Article 56 Carryover Water transferred from MWA to CCWA under this agreement is to be delivered and used within CCWA’s service area by December 31, 2021, unless an exception is approved by DWR pursuant to Article 56(c)(4)(v); MWA is not responsible for water transferred under this agreement that is not delivered to CCWA.

- e. CCWA shall be responsible for the SWP delivery costs for the water delivered to CCWA.
- f. MWA will assist CCWA with the request to DWR for approval of the transfer.
- g. MWA and CCWA shall each be responsible for their respective compliance with the California Environmental Quality Act (CEQA). MWA and CCWA have each, in their own discretion, determined that the transfer described in this Term Sheet is exempt from CEQA. Accordingly, each party shall be responsible for preparing and filing its own Notice of Exemption as may be required.
- h. By execution of an agreement between MWA and CCWA that incorporates the terms of this Term Sheet, MWA and CCWA confirm compliance with Article 57(g) of their respective Water Supply Contracts related to this transfer.
- i. This term sheet memorializes the prospective terms, as negotiated and agreed upon by the parties. It does not bind the parties or commit them to any definite course of action without first complying with any applicable requirements under CEQA and upon final execution of an agreement with DWR that incorporates the terms of this Term Sheet. This term sheet does not restrict the parties from considering any alternatives, including a "no-action" alternative, or from requiring any feasible mitigation measures regarding any potential water transfer between them. The parties' execution of this term sheet does not constitute issuing an approval for any transfer of water between them.
- j. MWA and CCWA shall each be responsible for their own internal and/or transaction costs.

Terms acknowledged and agreed to by:

Mojave Water Agency:

Central Coast Water Authority:

Date: _____

Date: 6-3-21 _____

Kathryn A. Cortner, General Manager



Ray Stokes, Executive Director

**SAMPLE
BINDING AGREEMENT TO PURCHASE SUPPLEMENTAL WATER
FROM
THE MOJAVE WATER AGENCY
THROUGH THE
2021 SUPPLEMENTAL WATER PURCHASE PROGRAM**

This Binding Agreement to Purchase (“Agreement”) is made as of _____ by
CENTRAL COAST WATER AUTHORITY (“Authority”)
and
City of Guadalupe (“Participant”).

Recitals

- A. The Authority and Participant have entered into a Supplemental Water Purchase Program Participation Agreement as of June 8, 2021 (“Participation Agreement”), and the Participant is designated as a “Contractor” under that agreement.
- B. The Participant has determined to participate in a specific water purchase that has been identified by the Authority, and has submitted a Statement of Intent related thereto.

Agreement

1. **Delivery and Acceptance.** The Authority agrees to deliver, and the Participant agrees to accept delivery of, Water to be provided to Authority by the Mojave Water Agency (“Seller”) pursuant to, and subject to the terms and conditions of, an agreement between the Authority and Seller (“Purchase Agreement”), and subject to the availability of capacity in the water transmission and treatment facilities owned or operated by the Authority. The quantity of Water being purchased by Authority for the Participant shall as stated on **Exhibit A** and shall be determined either (i) by agreement of all Participants with respect to that Purchase Agreement or, (ii) in the event no agreement is reached among all Participants, by an allocation based on the pro-rata amounts stated in the respective Delivery Goals of the Participants.

2. **Participant Payments.** The Participant agrees to pay the Authority in accordance with the provisions of the Participation Agreement.

2.1 **Deposit.** Prior to execution of this Agreement, the Authority prepared and delivered to the Participant an estimate of the Participant’s anticipated financial obligations hereunder with respect to the Purchase Agreement, and shall provide that estimate to the Participant. Concurrently with execution of this Agreement, Participant shall place on deposit with the Authority the amount stated in the estimate.

2.2 Invoices and Payments. In the event the Authority reasonably determines that the deposit paid by Participant to the Authority will be insufficient to cover Participant's financial obligations hereunder, the Authority is authorized to deliver to the Participant a revised estimate of those financial obligations and an invoice for an additional deposit. The Participant shall remit the amount stated in the invoice within thirty (30) days of receipt.

2.3 Obligation in the Event of Default.

2.3.1 Written Demand Upon Failure to Make Payment. Upon failure of the Participant to make any payment in full when due under this Agreement or to perform any other obligation hereunder, the Authority shall make written demand upon the Participant, and if such failure is not remedied within thirty (30) days from the date of such demand, such failure shall constitute a default at the expiration of such period. Notice of such demand shall be provided to each other Participant by the Authority. Upon failure of the Authority to perform any obligation of the Authority hereunder, the Participant shall make written demand upon the Authority, and if said failure is not remedied within thirty (30) days from the date of such demand, such failure shall constitute a default at the expiration of such period. Notice of such demand shall be provided to each Participant by the Participant making such written demand.

2.3.2 Other Events of Default. In addition to any default resulting from breach by the Authority or the Participant of any agreement, condition, covenant or term hereof, if the Authority or the Participant shall file any petition or institute any proceedings under any act or acts, state or federal, dealing with or relating to the subject of bankruptcy or insolvency or under any amendment of such act or acts, either as a bankrupt or as an insolvent or as a debtor or in any similar capacity, wherein or whereby the Authority or the Participant asks or seeks or prays to be adjudicated a bankrupt, or is to be discharged from any or all of its debts or obligations, or offers to its creditors to effect a composition or extension or time to pay its debts, or asks, seeks or prays for a reorganization or to effect a plan of reorganization or for a readjustment of its debts or for any other similar relief, or if the Authority or the Participant shall make a general or any assignment for the benefit of its creditors, then in each and every such case the Authority or the Participant, as the case may be, shall be deemed to be in default hereunder.

2.3.3 Transfer for Defaulting Participant's Account. Upon the failure of the Participant to make any payment which failure constitutes a default under this Agreement, the Authority shall use its best efforts to transfer for the Participant's account, all or a portion of the Water to which the Participant is entitled hereunder for all or a portion of the remainder of the term of this Agreement. Notwithstanding that all or any portion of the Participant's Water is so transferred, the Participant shall remain liable to the Authority to pay the full amount of its share of costs hereunder as if such sale or transfer has not been made, except that such liability shall be discharged to the extent that the Authority shall receive payment from the transferee thereof.

2.3.4 Termination of Contractual Rights; Continuing Obligations. Upon the failure of the Participant to make any payment which failure constitutes a default under this Agreement and causes the Authority to be in default under the Purchase Agreement, the Authority may (in addition to the remedy provided by section 2.3.3 hereof), terminate the provisions of this Agreement insofar as the same entitle the Participant to any deliveries of Water. Irrespective of

such termination, the obligations of the Participant to the Authority to pay the full amount of costs under this Agreement shall continue in full force and effect.

2.3.5 Increase in Non-defaulting Participant Costs. Upon the failure of any Participant to make any payment which failure constitutes a default under its respective Participation Agreement, and except as transfers are made pursuant to Section 2.3.3 hereof, (i) the pro-rata share of each non-defaulting Participant shall be automatically increased for the remaining term of the Purchase Agreement pro rata with those of the other non-defaulting Participants, and (ii) such defaulting Participant's right to receive Water shall be reduced accordingly. Upon payment of such increase, a non-defaulting Participant shall be entitled to take delivery of its pro rata share of such defaulting Participant's Water.

2.3.6 Right of Recovery from Defaulting Participant. If a Participant shall fail or refuse to pay any amounts due to the Authority, the fact that a non-defaulting Participant has increased its obligation to make such payments shall not relieve the defaulting Participant of its liability for such payments, and the non-defaulting Participant shall have a right of recovery from the defaulting Participant to the extent of such respective increase in obligation caused by the defaulting Participant. Any amounts received by the Authority from the defaulting Participant for costs that were previously paid by a Non-Defaulting Participant pursuant to Section 2.3.5 above, shall be reimbursed by the Authority to the Non-Defaulting Participant.

3. Reconciliation. Upon termination of the Purchase Agreement, and delivery of all water specified therein, the Authority shall provide to the Participant an accounting of the actual amounts Participant is obligated to pay hereunder. Any overpayment by Participant shall be promptly refunded by the Authority and any underpayment by the Participant shall be promptly paid to the Authority.

4. Term; Termination. The term of this Agreement shall commence on the date this Agreement is signed by the Participant and the Authority, and said executed agreement is delivered to the Authority accompanied by the deposit required by Section 2.1, and shall continue until the termination of the Purchase Agreement, unless sooner terminated as provided for herein.

5. Participant's Representative. The provisions of Section 4.1 of the Participation Agreement are incorporated herein by reference as though set forth in full herein.

6. General Provisions. The provisions of Section 5.1 to 5.17 of the Participation Agreement are incorporated herein by reference as though set forth in full herein. Additionally:

6.1 Indemnification and Defense. Participant agrees to indemnify, defend, protect and hold harmless (i) the Authority and its officers, directors, employees and agents, and (ii) all Contractors under a Water Purchase Participation Agreement (as described in Recital A, above) who are not Participants in the Water purchase which is the subject of this Agreement, from and against all claims, actions, damages, losses and expenses, including reasonable attorneys' fees, arising from or relating to this Agreement, the Purchase Agreement, and the Participation Agreement. If more than one Participant signs this Agreement, the obligations of this Section 6.1 shall be allocated among such Participants in the same manner as the Water is allocated pursuant to Section 2 hereof.

6.2 Superseding Previous Agreement. This Agreement entirely supersedes and replaces any Participation Agreement concerning the same subject executed between the parties hereto.

6.3 Third Party Beneficiary; Enforcement. The parties agree that this Agreement is for the benefit of (i) the Contractor, (ii) the Authority, (iii) all Project Participants under their respective Water Supply Agreements with the Authority dated August 1, 1991 and (iv) all other Contractors who are signatories to agreements in substantially the same form as this Agreement, and all of the aforementioned entities and persons shall be entitled to enforce the provisions of this Agreement.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

“Authority”

CENTRAL COAST WATER AUTHORITY
a California joint powers agency

By: _____
Name: Ray A. Stokes
Title: Executive Director

Approved as to form:

Brownstein Hyatt Farber Schreck

By: _____
Stephanie Osler Hastings

“Participant”

CITY OF GUADALUPE
A municipal corporation

By: _____
Name: Ariston Julian
Title: Mayor

Approved as to form:

The Law Office of Philip F. Sinco

By: _____
Philip F. Sinco

Exhibit A: Table of participants, to be added after Mojave Water Agency June 24, 2021 meeting



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 22, 2021**

Emiko Gerber

Todd Bodem

Prepared by:
Emiko Gerber, HR Manager

Approved by:
Todd Bodem, City Administrator

SUBJECT: Adoption of Memorandum of Understanding with Service Employees International Union, Local 620, for 2021-2023

RECOMMENDATION:

That the City Council approve Resolution No. 2021-48 adopting Memorandum of Understanding with Service Employees International Union, Local 620, for 2021-2023.

BACKGROUND:

The current Memorandum of Understanding (MOU) between the City and SEIU expires on June 30, 2021. During the past several months, the City and SEIU negotiating teams have been meeting in an attempt to reach agreement on a new MOU.

Representatives of the Service Employees International Union, Local 620, and the City's negotiating team have tentatively agreed on terms for the MOU covering that unit. The items agreed upon are as follows:

1. Term of Agreement – Two Years – July 1, 2021 thru June 30, 2023;
2. 3% Salary Adjustment - Effective July 1, 2021, and 3% salary adjustment effective July 1, 2022;
3. Longevity Bonus Pay – The City will provide a one-time bonus payment of \$2,000 at 20 years of continuous services and \$5,000 at 30 years of service;
4. Special Pay – Stand-by Pay to increase to \$2.00 per hour;
5. Certificate Allowance – 2% Incentive Pay for certified Notary Public service;
6. Alternative Workweek – Pilot program for a 9/8/80 schedule effective July 1, 2021 thru December 31, 2021. The program would be voluntary on the part of employees; managers reserve the right to approve or deny based upon position and department needs. Review of pilot program is scheduled 90 days after effective date and 60 days prior to expiration.

7. Uniform Allowance – Include Code Compliance Officer to the eligible list of positions; City agrees to the uniform maintenance to full-time unit members/non-sworn Public Safety employees shall be \$11.50 per pay period (\$299.00 per year);
8. Safety Shoes – Include Code Compliance Officer to the eligible list of positions; and
9. City Reopener - Salary Equity – In September 2021 and March of each year of agreement, the City and SEIU will review unit job classification salaries to those of comparable agencies and enter into meet and confer regarding possible equity adjustments. Wage changes by mutual agreement only; and
10. City Reopener – Medical Insurance – In August 2021, discussions regarding City Contributions based upon new plan rates published by CalPERS at the request of either party.

ATTACHMENTS:

1. Resolution No. 2021-48 entitled “A Resolution of the City Council of Guadalupe Adopting a Memorandum of Understanding with Service Employees International Union Local 620.”
2. 2021-2023 Memorandum of Understanding between the City of Guadalupe and SEIU Local 620

RESOLUTION NO. 2021-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE ADOPTING A MEMORANDUM OF UNDERSTANDING WITH SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 620

WHEREAS, Service Employees International Union Local 620 (“SEIU”) is the recognized employee representative for employees in the general employees representation unit; and

WHEREAS, the City of Guadalupe and SEIU were signatories to a 2019-2021 Memorandum of Understanding (MOU) which expires on June 30, 2021; and

WHEREAS, the City and SEIU have reached tentative agreement on all issues.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

SECTION 1. The City Council hereby approves the Memorandum of Understanding for 2021-2023 attached hereto as Exhibit 1 and incorporated herein by reference and authorizes the Mayor to execute the Memorandum of Understanding on behalf of the City.

SECTION 2. If any provision or any part of a provision of this resolution shall be finally determined to be invalid, illegal, or otherwise unenforceable, such determination shall not impair or otherwise affect the validity, legality or enforceability of the remaining provisions or parts of provisions of this resolution, which shall remain in full force and effect as if the unenforceable provision or part were deleted.

SECTION 3: The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED AND ADOPTED at a regular meeting on the 22nd day of June 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2021-48**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 22, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

Exhibit 1

MEMORANDUM OF UNDERSTANDING

BETWEEN

**SERVICE EMPLOYEES
INTERNATIONAL UNION
LOCAL 620
Guadalupe Chapter**

AND

THE CITY OF GUADALUPE

July 1, 2021 through June 30, 2023

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The Parties have met and conferred in good faith regarding employment terms and conditions for the employees comprising the General Employees and Confidential and Supervisors Units, and, having reached agreement, as herein set forth, submit this memorandum of understanding to the City Council, with joint recommendation that the Council adopt the terms and conditions and take such other additional action as may be necessary to implement its provisions.

ARTICLE 1. TERM OF MEMORANDUM

The term of this Memorandum of Understanding ("MOU") shall be from July 1, 2021, until June 30, 2023.

ARTICLE 2. RECOGNITION

The City recognizes the Union as the sole and exclusive bargaining agent for all permanent classifications in the General Employees representation unit. This recognition is exclusive of management, supervisor, confidential, and temporary employees.

Additionally, the City recognizes the Union as the sole and exclusive representative for all permanent classifications in the Confidential and Supervisors Unit. Although in a separate unit from the General Unit, the Confidential and Supervisors Unit shall be governed by the same Memorandum of Understanding.

ARTICLE 3. NONDISCRIMINATION

The provisions of this Memorandum of Understanding shall be applied equally to all employees covered hereby without discrimination because of race, color, gender, sexual orientation, disability, age, national origin, religion, Union membership, or lack of Union membership, or any other basis protected under federal, state, or local law.

Employees may elect to exercise their right to join and participate in the activities of the Union for purposes of representation in all matter of their working conditions and employee-employee relations. The parties agree that there shall be no restraint, coercion, or interference with any employee with respect to or because of the employee's membership in the Union. The City and the Union agree that each employee shall be treated equally, fairly, and with dignity and respect.

The Union and the City agree that there shall be no discrimination within their respective organizations because of race, creed, gender, sexual orientation, color, national origin, age, disability, religious affiliation, political belief, Union membership, lack of Union membership, or any other basis protected under federal, state, or local law.

Discrimination complaints based on Union membership and/or activity shall be subject to the grievance procedure and arbitration.

ARTICLE 4. MANAGEMENT RIGHTS

The City expressly retains its authority under federal, state, and municipal law and exclusively retains its management rights, which include, but are not necessarily limited to, the right to:

- determine the mission of its constituent departments, commissions, boards; set standards of service to the public;
- establish the standards of selection for employment and promotions;
- direct its employees and establish work assignments and schedules;
- determine the methods and means to relieve its employees from duty because of lack of work or other lawful reasons;
- maintain the efficiency of governmental operations and determine the methods, means and personnel by which government operations are to be conducted;
- determine methods of financing;
- determine types of City-issued equipment to be used and exercise discretion over its facilities, technology, and organizational structure; and
- determine the number of locations, relocations, and types of operations, processes, and materials to be used in carrying out all City functions.
- In the event combined City Revenues are projected to decrease by 10% or more in any year of the contract the City has the right to initiate meet and confer regarding discussion of economic items.

The City agrees to communicate with the Union before implementing any decisions to contract out or transfer work out of the bargaining unit, which result in layoff, reduction in hours, or other direct impacts on wages, hours or terms and conditions of employment to the extent such terms and conditions are within the scope of representation. Upon request, the City shall negotiate the decision and the impact of such decision on employee's terms and conditions of employment; the subject of such bargaining shall include the reasons, the expected financial impact and the anticipated impact on the quality of services provided.

ARTICLE 5. UNION RIGHTS

5.1 Representation; Stewards

A. With respect to the meet-and-confer process, up to three (3) employees may serve as Union representatives and shall be allowed to meet with City representatives on City time during their normal working hours for the purpose of meeting and conferring in good faith without loss of pay or any benefits.

B. The City shall provide, at no cost to the Union, a copy of each City Council agenda. By being provided the agenda, the Union acknowledges the City has met its obligation of notification of matters or issues within the scope of representation on the Council Agenda.

C. The City authorizes the Guadalupe Chapter of the Service Employees International Union to appoint up to three (3) "Union Stewards" and one (1) alternate, any of whom may represent an employee subject to the grievance procedure of this MOU as provided in Article 7.

The Union shall provide the City Administrator with a list of all authorized Union stewards, and the list shall be kept current.

An employee who files a grievance and/or his/her Union Steward representative may, when and to the extent necessary, participate on City time, without loss of compensation, in the investigation and processing of a grievance as provided for in Article 7, upon notification and approval of the immediate supervisor or his/her designee. The City Administrator shall approve employee and/or Union Steward in investigating and processing a grievance on City time, when and to the extent necessary, and not unreasonably withhold approval if such steward duties will in no event adversely affect the operational, security, or safety requirements of the City.

5.2 Use of City Facilities; Bulletin Boards

A. The Union may, with prior approval of the City Administrator, be granted the use of City facilities for Union business meetings of City employees, provided space is available. No use fee will be charged.

B. The City will furnish, for the use of the Union, reasonable bulletin board space at reasonable locations. Such bulletin board space shall be used for:

- Union recreational, social, and related news bulletins;
- Scheduled Union meetings;
- Information concerning Union elections or the results thereof;
- Reports of official business of the Union, including reports of committees or the Board of Directors.

Material shall clearly state that it is prepared and authorized by the Union.

Union agrees that notices posted on City bulletin boards shall not contain anything that may reasonably be construed as maligning the City or its representatives.

C. A duly authorized representative of the Union shall be permitted to enter the City's work locations for the purpose of conducting business within the scope of representation. The Union representative's visit shall not interfere with the operations of the facilities and may not interfere with or take an employee away from his/her work. The Union representative may have access to City work locations provided that the Union representative advises the Department Manager or designee immediately upon entering or accessing the City work location.

5.3 Dues Deduction

A. The City agrees to deduct dues bi-weekly and remit them to the Union, as approved by the Union Board of Directors and authorized in writing by the individual employees concerned, on forms currently accepted by the City and the Union for such deductions.

B. The City agrees to provide the Union the name and deduction status of all unit employees each pay period for which deductions are made. The report shall include employees hired/transferred into or out of the unit, as well as those on leaves of absence.

C. Members of the Union may cancel membership and dues only during the last pay period in the month of June. Cancellation must be requested in writing two weeks prior to the last pay period in June. Such cancellation is to be submitted to the Union and to the City during this specified period.

D. Hold Harmless. The Union agrees to indemnify, defend, and hold harmless the City and its officers, employees, and agents against all claims, proceedings, and liabilities arising, directly or indirectly, out of any actions taken or not taken by or on behalf of the City under this Article.

ARTICLE 6. DISCIPLINARY ACTIONS, NOTICE, AND APPEALS

A. Actions. Disciplinary actions may range from informal conversations to formal discharge, with the objective of reinforcing or shaping employee behavior in a direction that is reasonable and necessary for actualizing agency goals. Such actions are therefore corrective rather than punitive, progressively more severe if necessary to further reinforce the objective, and fit the nature of the problem.

1. Counseling

If an employee's performance or conduct is unsatisfactory or needs improvement, the employee's lead or immediate supervisor ordinarily shall provide informal oral or written counseling. Counseling will be conducted in private, and should address performance or conduct which, if not modified, may result in further disciplinary action. When appropriate, an employee should be verbally counseled about her/his performance or conduct prior to receiving a written counseling memo or reprimand or other disciplinary action.

2. Letter of Concern or Written Reprimand

If an employee's performance or conduct fails to improve after counseling by the employee's supervisor, the supervisor ordinarily will prepare a report of the unfavorable performance or conduct, including specific suggestions for corrective action as appropriate. The report shall be placed in an employee's personnel file. Nothing in this section shall impair the right of the City to impose more severe discipline without a report of unfavorable performance or conduct when extraordinary circumstances warrant such action. The Union may request, and/or the City may elect to remove such written disciplinary action from the employee's file after an appropriate length of time. No such

report shall be issued unless made and presented within fifteen working days of management's knowledge of the incident or occurrence.

3. Suspension

When circumstances warrant, an employee may be placed on administrative leave with pay by the City with or, when appropriate, without prior counseling or an unfavorable performance or conduct report and without a prior hearing. In such event the City shall thereafter issue a Notice of Disciplinary Action as set forth below, and the employee shall be entitled to challenge that action as provided for in this MOU.

B. Notice of Disciplinary Action. Notice of a proposed or recommended disciplinary action for all disciplinary actions, except counseling and reprimand, shall be served on the employee in person or by certified mail. The notice shall include:

1. A statement of the nature of the disciplinary action;
2. The proposed effective date of the action, and a date by which the employee must schedule an informal (Skelly) hearing with the appointing authority;
3. A statement of the reasons for the proposed disciplinary action;
4. A statement of alleged facts in ordinary and concise language of the acts or omissions upon which the charges are based; and
5. A statement advising the employee of their right to appeal and the right to Union representation during such appeal.

Employees represented by Local 620 receiving a "Notice of Proposed or Recommended Disciplinary Action" under this MOU or the City of Guadalupe Personnel Manual shall have the right to Union representation if he/she so chooses. The City agrees to send copies of all disciplinary notices for represented employees to the Union by Facsimile (FAX) and U.S. Mail at:

(805) 963-8341 (FAX)
Local 620, Service. Employees' International Union
350 S. Hope Ave, Ste. A-103 Santa Barbara, CA 93105

In cases involving suspension, demotion, or discharge, the City Administrator shall appoint a hearing officer to conduct an administrative review hearing regarding the merits of the proposed discipline. The City Administrator may assign her/himself, a disinterested manager, or other person as hearing officer. Probationary new hires shall not be entitled to a hearing regarding the imposition of discipline. After the hearing, the Hearing Officer may either affirm or modify the proposed disciplinary action. Notice of the determination of the Hearing Officer review shall be delivered to the employee and the Union in person or via certified U.S. mail.

Nothing in this Article shall preclude an employee and the City Administrator from informal discussions and/or settlements prior to the date of the hearing.

C. Appeals. Appeals from discipline and discharge of unit employees represented by S.E.I.U. Local 620 only, shall be processed exclusively in accordance with this modified appeal procedure. The provisions of this Article apply only to employees represented by S.E.I.U. Local 620 and supersede any conflicting practices or provisions contained in the Personnel Policy Manual of the City of Guadalupe.

For the purpose of this MOU and as applied to S.E.I.U. represented employees only, if the employee is not satisfied with the written decision of the City Administrator in a disciplinary action, the employee or the Union may file an appeal pursuant to Article 7, Grievance, of this Memorandum of Understanding beginning at Step 4 of that Article.

ARTICLE 7. GRIEVANCES/DISPUTES

A. Defined. Grievances shall be defined as an alleged violation of this MOU or dispute regarding interpretations, application, or enforcement of this MOU, City ordinances, rules, regulations, resolutions, and written policies related to personnel policies and working conditions, directions of supervisors and disciplinary actions. Grievances shall not include disagreements, disputes, or activities regarding or pertaining to examinations for employment or promotion or probationary terminations.

Each party involved in a grievance shall act quickly so that the grievance may be resolved promptly. No act or activity which may be grievable may be considered for resolution unless a grievance is filed in accordance with the procedure contained herein within thirty (30) working days of the date the grievable activity occurred or the date the employee could reasonably have known such activity occurred.

The time limitations for filing and responding to grievances may be waived or extended by mutual agreement of the parties.

B. Representation. The Union agrees that whenever investigation or processing of a grievance is to be transacted during working hours, only the amount of time necessary to bring about a prompt disposition of the matter will be utilized. At the City's discretion, time spent by City employees on the investigation and processing of grievances will be recorded on a form provided by management.

Stewards will be permitted reasonable time off with pay for the investigation and processing of grievances after first obtaining permission from his/her Department Head. Such permission will be granted promptly unless such absence would cause an undue interruption of work.

Upon entering a work location, the Steward shall inform the appropriate Department Head and supervisor of the nature of his/her business. An employee pursuing a grievance shall be granted permission to leave the job unless such absence would cause an undue interruption of work. If the employee cannot be made available, the Steward will be immediately informed when the employee will be made available.

If either party to the grievance so requests, an informal hearing shall be conducted at the Department Head or City Administrator appeal levels. Employees may be represented by counselor or other person at any stage in the grievance process.

C. Steps. The parties agree that all grievances will be processed in accordance with the following procedure.

1. Step One -Informal

Any employee who has a grievance shall first try to get it settled through discussion with his/her immediate supervisor without undue delay. Every effort shall be made to find an acceptable solution at the lowest possible level of supervision. After due deliberation, the immediate supervisor shall deliver their response promptly.

2. Step Two -Formal

If after such discussion the employee does not believe the grievance has been satisfactorily resolved, he/she may file a formal appeal in writing to his/her Department Head within ten (10) working days after receiving the informal decision of his/her immediate supervisor.

The Department Head receiving the formal appeal shall render his/her written decision and comment to the employee within ten (10) working days after receiving the appeal.

3. Step Three

If, within ten (10) working days after receipt of the written decision of the Department Head the employee is still dissatisfied, he or she may appeal directly to the City Administrator. The City Administrator shall review information provided by the employee and the decision of the Department Head. The City Administrator shall render his/her decision within ten (10) working days after the appeal is filed. Except as provided under Step Four, below, the City Administrator's decision shall be considered final.

4. Step Four

a. Request for Review By Personnel Commission

If the grievant is not satisfied with the decision at Step Three, he/she may, within ten (10) working days after the decision of the City Administrator is received, and with the concurrence of the Union, submit a request in writing to the City to proceed to Review by the Personnel Commission. The Union shall have the right to invoke this procedure on behalf of a class of employees. In the event the Union determines there is no violation or the proposed settlement is just, the Union is under no obligation to represent a grievant beyond Step Three of this procedure. Review by the Personnel Commission shall be conducted in accordance with the rules and procedures delineated in this Article.

b. Selection of Personnel Commission

The Personnel Commission shall be appointed for each grievance and shall consist of a member appointed by the City Administrator, a member appointed by the Union and a member mutually agreed upon by the City and the Union.

Unless the parties agree otherwise, a hearing shall be commenced no later than twenty eight (28) days from selection of the Personnel Commission. An independent Hearing Officer selected by mutual consent of the City and the Union shall preside over the hearing. However, the Hearing Officer shall not participate in the final determination or deliberations of the Personnel Commission.

c. Personnel Commission's Authority

Those issues which directly relate to alleged violations of this Memorandum of Understanding or City ordinances, resolutions and written policies related to personnel policies and working conditions shall be subject to review by the Personnel Commission. In addition, matters for which a separate and comprehensive administrative process is available that provides a remedy no less complete than that provided in a review by the Personnel Commission are not within the scope of this procedure. Examples of such comprehensive processes are: discrimination complaints covered by EEOC or DFEH, safety complaints under Cal OSHA and OSHA, and workers' compensation matters. Neither the Personnel Commission nor the Hearing Officer will have any power to add to, subtract from, or modify the terms of this Memorandum of Understanding, City Ordinances, or the written policies, rules, regulations or procedures of the City. The Hearing Officer, however, may, in the course of determining the questions properly submitted to him/her, consider arguments and evidence based on external law.

d. Submission Agreement/Questions Regarding Review by the Personnel Commission

If the parties cannot agree upon a submission agreement, the Hearing Officer shall determine the issues by referring to the written grievance and the answers at each step. If any question arises as to the reviewability of the grievance, such question shall be ruled upon by the Hearing Officer prior to hearing the merits of the grievance.

e. Hearing Procedure

Except as indicated in this Article, the hearing shall be conducted in accordance with the California Code of Civil Procedure and the California Evidence Code. In addition, the Hearing Officer may allow the admission of hearsay evidence in the interest of justice. The hearing shall be conducted in private unless a public hearing is requested by the employee or the City.

f. Decision

After a hearing and an opportunity to present such closing arguments as may be appropriate, the matter shall be submitted to the Personnel Commission for deliberation. The Personnel Commission will make a reasonable effort to issue its decision within fourteen (14) days after the conclusion of the hearing. The decision shall be in writing and set forth the Personnel Commission's findings of fact, reasoning and conclusions on the issues submitted. The decision shall be final and binding on the parties.

g. Costs

All costs for the services of the Hearing Officer, including, but not limited to, per diem expenses, travel and subsistence shall be shared equally by the parties. Any cost incurred to obtain the use of a hearing room shall be borne by the City. All other costs shall be borne by the party incurring them.

D. General Grievances. Grievances which are general in character and which involve interpretation or application of this MOU or City policies or which involve matters requiring resolution outside the authority of the employee's Department Head shall be filed directly with the City Administrator who shall provide a written response within ten (10) working days.

An employee may appeal the response of the City Administrator. The employee's appeal shall be handled in accordance with the procedures beginning in step three above.

E. Disputes or complaints regarding open competitive or promotional examinations for employment shall be processed in accordance with the policy adopted by the City Administrator. The City shall consult with the Union prior to adopting or amending such policy.

F. Disputes or complaints regarding performance appraisals shall first be discussed with the individual who made the appraisal. An employee dissatisfied with the appraiser's response may discuss his/her complaint with the individual at the next higher level of supervision whose decision shall be final. An employee may be represented by counsel or other individual during these discussions.

ARTICLE 8. WAGES

8.1 Salaries/Wages

A. Effective July 1, 2021, salaries/wages for SEIU positions shall be increased by 3% over the pay ranges in effect on June 30, 2021. Effective July 1, 2022, salaries/wages for SEIU positions shall be increased by 3% over the pay ranges in effect on June 30, 2022.

B. Ranges established for this unit are maintained in Human Resources.

C. In September 2021, the City and SEIU will review job classification salaries to those of comparable agencies and enter into meet and confer regarding possible equity adjustments. Wage changes by mutual agreement only.

D. In March of each year of the agreement the City and SEIU will review unit job classification salaries to those of comparable agencies and enter into meet and confer regarding possible equity adjustments. Wage changes by mutual agreement only.

E. Hazard Pay. Employees represented by SEIU Local 620 who work in recognized safety-related departments shall receive a 2.5% hazard pay allowance. This allowance applies to the following classifications: Community Services Technician (a.k.a. Community Services Officer) and Firefighter Driver/Operator.

8.2 Advancement in Salary (Step increases)

The salary range as set forth for each classification is divided into steps that shall be interpreted and applied as outlined in this Article. Salary Step increases as provided herein are not automatic but based on performance and merit. Employees shall be placed on the step and qualify for increase in compensation for advancement to the next higher step of the pay ranges in the manner following:

A. The first step, Step A, is the minimum rate and typifies the hiring rate.

B. The second step, Step B, is granted to employees after completion of the probationary period. The adjustment shall be recommended by an employee's supervisor and subject to the approval of the City Administrator or his/her designee.

C. The third step, Step C, shall be granted to an employee who has proven qualified in a given classification for one (1) full additional year from granting of the previous Step increase if and when recommended by an employee's supervisor and subject to the approval of the City Administrator or his/her designee.

D. The fourth step, Step D, shall be granted to an employee who has proven satisfactory performance in a given classification for one (1) full additional year by an employee's supervisor and with the approval of the City Administrator or his/her designee.

E. The fifth step, Step E, shall be granted to an employee who demonstrates satisfactory performance and continued growth in a given classification for one (1) full additional year by an employee's supervisor and with the approval of the City Administrator or his/her designee.

F. The first longevity step, Step L1, shall be granted to an employee who demonstrates satisfactory performance after three (3) full additional years beyond Step E, by an employee's supervisor and with the approval of the City Administrator or his/her designee.

G. The second longevity step, Step L2, shall be granted to an employee who demonstrates satisfactory performance after two (2) full additional years beyond Step L1, by an employee's supervisor and with the approval of the City Administrator or his/her designee.

H. A performance report on each employee recommended for salary advancement shall be prepared and submitted by an employee's supervisor to the City Administrator prior to final action on such recommendation at each Step.

I. An employee shall be evaluated annually by his/her employee's supervisor and Department Director, if any.

J. Once an employee reaches a 20-year anniversary of continuous service, the employee is eligible for a one-time Longevity Bonus for \$2,000.

K. Once an employee reaches a 30-year anniversary of continuous service, the employee is eligible for a one-time Longevity Bonus for \$5,000.

L. Upon ratification, those employees who have already reached their 20 or 30-year anniversary of continuous service, shall be entitled to the larger of the applicable one-time Longevity Bonus.

8.3 Reimbursements

All unit employees shall be reimbursed for the cost of licenses or certificates required to perform their duties under the following conditions:

- Licenses and certificates must be required by federal, state or city personnel policies or by class specifications, or other required renewal or testing. Fees for California drivers' licenses shall not be reimbursed under this provision.
- Reimbursement shall only apply to fees paid by the employee during the calendar year in which it is sought.

8.4 Shift Differential

A. Weekday differential. The City shall pay \$1.30 per hour additional wages for each hour worked when a majority of the hours worked on a shift are worked between 6:00 p.m. and 8:00 a.m., providing such working assignment has been assigned/approved by the Department Director and/or City Administrator.

B. Weekend differential. The City shall pay \$1.50 per hour additional wages for each hour worked when a majority of the hours worked on a shift are worked between 6:00 p.m. and 8:00 a.m., providing such working assignment has been assigned/approved by the Department Director and/or City Administrator.

ARTICLE 9. NO STRIKE/NO LOCKOUT

The Union agrees that during the term of this Memorandum of Understanding, neither the Union nor the employees it represents will engage in, encourage, sanction, support, or suggest strikes.

This does not mean general employees are waiving any rights as to the protection of personal safety as they may pertain to the refusal to cross picket line of another public employee organization on strike, or to the informational picketing by employees on their own time. The employer agrees that it will not lock out any of its employees during the term of this Memorandum of Understanding.

ARTICLE 10. SPECIAL PAY PRACTICES

10.1 Flex-Time Schedules

Hours may be altered to permit flex-time if reasonably practicable at Department Head discretion. Employees for whom necessity requires a different schedule than that generally applied shall work according to regulations prepared by the respective supervisor and approved by the City Administrator. The City shall specify in writing all changes in work place and hours and provide the affected employees with reasonable notice of these changes.

10.2 Use of Private Vehicle/Mileage Rate

An employee who is required to operate his or her own privately-owned automobile for the performance of official duties shall be reimbursed at the IRS rate for each mile necessarily traveled. Such reimbursement shall be paid monthly.

10.3 Callback Pay

Callback is defined as that circumstance requiring an employee to unexpectedly return to work after the employee has left work at the end of the employee's work day or work week, or, an employee called in early to start his/her shift, without prior reasonable notice. Pay for these circumstances shall be compensated at time and one half (1 1/2) overtime pay for a minimum of two (2) hours, or if the callback occurs between the hours of 11:00 p.m. and 4:00 a.m. for a minimum of three (3) hours at time and one half overtime pay, and in all cases at time and one half for all hours worked beyond the regular work day.

10.4 Hours of Work and Overtime

The normal working schedule of full-time employees shall be eight (8) hours or forty (40) hours per week. All authorized time worked in excess of forty (40) hours per week, or on a holiday recognized in this Memorandum of Understanding, shall be compensated at the rate of one and one-half (1-1/2) times the employee's regular base hourly rate of pay, except that work performed on callbacks from Standby status shall be compensated at two times the employee's regular rate of pay, consistent with section 10.5 of this Article. Time worked for computation of overtime shall be calculated at a maximum of eight (8) hours per day and may include up to eight hours of paid status on holidays, jury duty,

"sick leave", bereavement leave, and/or previously scheduled vacation, for purposes of this paragraph.

Overtime shall be computed at the nearest quarter (1/4) hour. At the request of any employee eligible for overtime pay, his/her supervisor will provide that, in lieu of cash payment for any overtime, he/she may have the choice of time off with pay ("comp" or compensatory time") at the rate of one and one-half (1 1/2) hours for each hour of overtime worked. Compensatory time off shall be taken at the option of the employee, with the consent of the supervisor. The limit for accrued compensatory time off is 240 hours per employee. Upon separation from employment, an employee is entitled to receive cash compensation for any unused compensatory time.

10.5 Standby Pay

Standby duty is defined as circumstances which require an employee so assigned to:

1. Be ready to respond immediately to a call for service;
2. Be readily available at all hours by telephone, and, if provided with a pager by the City, then by pager; and
3. Refrain from activities which might impair the employee's ability to perform assigned duties.

Compensation shall be at the rate of \$2.00 per hour for each hour on standby. Standby status begins at the end of the regularly scheduled work day or work week, or other employee's standby time, and ends at the start of the next regularly scheduled work day, or the beginning of another employee's standby time. Except, however, that an employee shall not be entitled to standby pay if the employee fails to respond when called in or reports unable to perform the assigned duties.

When an employee is called in, compensation shall be paid at his/her normal rate of pay (including overtime as authorized in Article 10.4 of this Article), and standby pay will not apply. However, for call backs on holidays from standby status, compensation shall be paid at two times the usual rate of pay.

10.6 Rest Periods and Breaks

Employees in all bargaining unit classes are entitled to a fifteen (15) minute paid duty-free rest period during each four (4) hours of continuous work.

A rest period shall count as fifteen (15) minutes of time worked for calculation of pay.

Rest periods may be suspended when unusual emergency conditions require continuous performance of duties in order to protect or preserve life or property.

10.7 Alternate Work Schedules

The City and the Union agree that under some circumstances alternate work schedules may be beneficial to both employees and the City. Accordingly, employees may request

to work an alternative work schedule. Such requests shall be subject to approval by the employee's supervisor and/or Department Director and the City Administrator. City management reserves the right to remove employees from alternative work schedules with reasonable notice, but in no case shall alternative work schedules be eliminated arbitrarily or capriciously.

A. A 9/8/80 Pilot Program shall be implemented from July 1, 2021 to December 31, 2021 on a voluntary basis on the part of the employee and subject to approval by the employee's department head. The start and end times of the program within the July 1, 2021 to December 31, 2021 timeframe will be determined by management based upon coverage needs. Management is authorized to unilaterally establish all schedules and procedures for this program. The parties acknowledge that the temporary nature of this program provides management time to determine if the program is a benefit to the City as a whole and management may unilaterally decide to terminate the program as of December 31, 2021. The establishment of this program does not grant any right to SEIU or any employee to continue or commence a 9/8/80 schedule. SEIU recognizes that establishment of a 9/8/80 schedule is a management right as provided in Article 4 of this MOU which includes the right of management to "direct its employees and establish work assignments and schedules."

A meeting shall be scheduled by the parties ninety (90) days after the commencement of this pilot project, to evaluate and resolve any start-up problems. No later than six (6) weeks prior to the end of the pilot project, the parties agree to meet to evaluate whether or in what fashion the project should be continued, modified, or abandoned.

An employee who has been denied a 9/8/80 schedule shall have the right to appeal the decision to the City Manager during the pendency of the pilot program.

10.8 Bilingual Allowance

An employee whose assignments and duties require the frequent and regular use of bilingual skills in English and Spanish or other language determined by the City Administrator to be of benefit to the City, shall be designated by the City Administrator to receive a bilingual allowance. "Frequent and regular" means at least once each work day or five times each work week. Payment for the bilingual language skill is restricted to the actual needs of the position. Positions requiring and/or benefiting from the bilingual language skill include, but are not limited to: Community Services Technician Officer, Account Clerk, Public Works Director, Records Management Officer, Maintenance Worker/Water I, Office Assistant, and Firefighter/Driver Operator. The City will update the above listed Job Classifications for applicability.

A full time employee with a bilingual designation shall receive compensation of \$60 per pay period after demonstrating basic verbal bilingual skills to their immediate supervisor. An employee who demonstrates bilingual proficiency by passing a written and verbal examination shall receive compensation of \$125 per pay period. The form of the examination shall be agreed upon by the City and the union, and shall be given a minimum of two times per year.

10.9 Certificate Allowance – Notary Public

An employee whose assignments and duties require the frequent and regular use of Notary Public services may obtain certification to become a Notary Public.

If the City pays the fees and costs for the employee to obtain certification as a Notary Public, the employee agrees to only provide Notary services in connection with the processing of City business and waives the option to provide Notary services for non-City related matters as a private business, so long as the employee remains employed by the City. In recognition of this waiver, the employee shall be entitled to additional compensation in the amount of a 2% allowance per pay period.

ARTICLE 11. INSURANCE

11.1 Medical Insurance Benefits

A. The base medical plan (Blue Shield Access Plus) shall be defined as the Health Maintenance Organization (HMO) program available to the City. If availability of an HMO to the City is discontinued by the medical plan provider, the base plan will become the basic PPO (PERS Select) plan available to the City by the existing medical plan provider.

B. The City will contribute \$700, towards the medical plan for an employee choosing “Employee Only”. The employee is responsible for the cost above City contribution, for both years, regardless of medical plan.

C. For Calendar year 2022, the City agrees to reopen discussions regarding the City Employer Contributions in August 2021 at the request of either party.

For employees covering dependents, increases to the base medical plan will be shared with the City adding 70% of the premium and the employee paying 30% of the increase. If the base medical plan premiums decrease in 2022 and/or 2023, the savings will be shared with the City receiving 70% of the decrease and the employee receiving 30% of the decrease. If an employee chooses a medical plan other than the base medical plan, the City contribution for that plan is the same amount that the City would contribute if the employee selected the base plan.

D. Upon providing the City written proof that medical insurance coverage is in force through coverage provided by another source, a full-time employee may opt out of the City's medical insurance plan and receive deferred contribution in the amount of \$700 per month during Calendar year 2022 and 2023.

E. Retiree Medical

1. Employees who retire from City service will be allowed to purchase medical insurance coverage through the City.

2. The City has elected to participate in the PERS Health Benefit Program with the unequal contribution option. The City's contribution towards retirees shall start at \$35.00 per year in 2004. The contribution shall increase 1% per year of the City's contribution for active employees until such time that the contributions for retirees and active employees are equal, providing that the City is participating in the CalPERS Health Plan.

F. Employees may choose to enroll in the Section 125 plan to have their payroll premium deductions taken out pre-tax.

11.2 Vision Insurance

The City shall provide a Vision Care Plan for bargaining unit members. The City may select an alternate vision care provider during the term of the MOU providing that:

- Any new plan maintains equivalent or increased benefits to the employees; and
- At least twenty-one (21) days advanced notice of plan changes are provided to the Union and all bargaining unit employees.

Effective the pay day of January 10, 2014, the City and a full-time employee shall share in vision premiums with the City paying 75% and the employee paying 25%

11.3 Dental Insurance Plan

The City shall provide for all employees in classifications represented in this Memorandum of Understanding a dental plan of the City's choice. The City may select an alternate dental insurance plan provider during the term of this MOU providing that:

- Any new plan maintains equivalent benefits to the employees; and
- At least twenty-one (21) days advanced notice of plan changes are provided to the Union and all bargaining unit employees.

Effective the pay day of January 10, 2014, the City and a full-time employee shall share in dental premiums with the City paying 75% and the employee paying 25%

11.4 Life Insurance Plan

City shall provide group term life insurance benefit plan for bargaining unit members, which shall provide for fifty thousand dollars (\$50,000) life coverage for a full-time employee during the term of their employment.

ARTICLE 12. REIMBURSEMENTS

Effective the pay period starting November 9, 2013, the City shall end its practice of reimbursing employees for the employee share of State Disability Insurance, Medicare and FICA (approximately 9%).

ARTICLE 13. HOLIDAY LEAVE

The following days shall be paid annual holidays for full time employees, and pro-rated for part time employees:

1. January 1, New Year's Day
2. January -Third Monday, Martin Luther King Day
3. February -third Monday, Presidents Day
4. May -last Monday, Memorial Day
5. July 4, Independence Day
6. September -first Monday, Labor Day
7. November 11, Veterans Day
8. November -fourth Thursday, Thanksgiving Day
9. November -fourth Friday, Day Following Thanksgiving
10. December 24, Christmas Eve
11. December 25, Christmas Day
12. December 26, the day after Christmas Day.
13. December 31, New Year's Eve
14. One Floating Holiday

When any of the above-listed holidays fall on Saturday, it will be recognized on Friday. If it falls on Sunday, it will be recognized on Monday. For all employees who regularly worked on Saturday and/or Sunday, the holiday will be specified by the above-listed dates. In case a holiday falls on an employee's regularly scheduled day off, he/she shall have the option to take such a holiday on an alternate day, as selected by the employee and approved by the Department Director or City Administrator.

Employees required to work on holiday(s) shall, in addition to eight hours regular cash payment for the holiday, shall accrue compensatory holiday time at straight time and cash payment at one half time for all hours worked up to eight hours.

ARTICLE 14. VACATION LEAVE

A. The purpose of annual vacation leave is to enable each eligible employee to annually return to his work mentally and physically refreshed.

B. Each eligible employee shall be required to have served, on a permanent basis full or part time, six (6) continuous months of service, before accruing vacation leave, and twelve (12) continuous months before taking vacation leave. If, in the opinion of a Department Head, the interest of the City may be best served, an employee, with approval of the City Administrator, may take a vacation not to exceed five working days at the expiration of six (6) months of uninterrupted service with the City.

C. Employees who terminate employment and upon return of all City-owned property in good condition, shall be paid in a lump sum for all accrued vacation leave earned prior to the date of termination or may elect to add the accrued vacation leave to retirement as provided in the Retirement article of this MOU.

D. Vacation leave with pay shall be earned by full-time employees in accordance with the following schedule:

AFTER: YEARS	DAYS	HOURS PER MONTH
01	10	6.67
02	12	8.00
03	13	8.67
04	14	9.34
05	15	10.00
06	15	10.00
07	16	10.67
08	17	11.34
09	18	12.00
10	18	12.00
11	18	12.00
12	19	12.67
13	19	12.67
14	20	13.33
15	21	14.00

E. If for any reason an employee becomes ill during a vacation, or in the case where a holiday falls during a vacation period, the affected employee shall be entitled to utilize such available sick or holiday leave in lieu of vacation leave. The vacation period may be appropriately extended upon approval of the Supervisor.

F. Vacation leave may be taken as it accrues. Vacation requests shall be submitted in writing to an employee's supervisor or, if the supervisor is unavailable, then the employee must submit the vacation request to the City Administrator or designee, utilizing the City's "Request For Approval of Time Off" form. The Supervisor or City Administrator or designee will approve or disapprove the employee's vacation request within two (2) working days. Vacation shall be scheduled at the discretion and convenience of each individual employee, with the consent of the Supervisor, within the limitations necessitated by the legitimate operational needs of the City.

G. Employees may accrue vacation leave up to a maximum of two times the annual accrual allowed. Upon request of an employee, an exception to the accrual limit may be made upon recommendation by the Department Director and approval by the City Administrator.

Not more frequently than two times during the term of this MOU, employees may cash out up to forty hours vacation leave per request. Requests to cash out vacation leave shall be submitted to the Finance Director or designee, and shall be granted provided employees shall be eligible for a cash out only once in the period July 1 through December 31 and one time during the period January 1 through June 30. The cash out shall be paid in a check separate from the normal payroll check. Vacation time cashed out pursuant to this provision shall be subtracted from the employee's accumulated vacation time balance when paid.

ARTICLE 15. SICK LEAVE

15.1 Sick Leave, Defined

A. Sick leave is defined as the time during which an employee is permitted to be absent from City duties by reason of illness or injury or quarantine not arising out of or in the course of employment, which incapacitates or prevents the employee from performing assigned duties, without deduction being made from salary or compensation, and shall include "family medical leave" (as defined below). With approval of the Department Head, sick leave may be used for employee medical, dental or optometry appointments, but only for the time actually required. Sick leave may not be used until it is accrued.

An employee on sick leave shall notify the Department Head or supervisor as soon as possible, and in every case make an effort to give such notice no later than two hours after the time set for beginning daily duties. If an employee is absent from duty on sick leave for three (3) days or more, or if the Department Head has reasonable suspicion of and/or there appears to be a pattern of sick leave abuse, a physician's certificate may be required certifying the condition giving rise to the absence.

B. All full-time, permanent employees shall accrue eight (8) hours of sick leave with pay for each calendar month of service or majority part thereof. The maximum accumulation of earned sick leave shall be 2,080 hours. An employee will not accumulate any additional sick leave until such time as his/her accumulated balance falls below 2,080 hours.

Upon retirement an employee may use 100% of unused sick leave to retire early before the commencement of PERS retirement benefits. Employees shall be paid on a monthly basis until accumulated sick leave is utilized or until PERS retirement benefits begin, whichever is earlier. At separation, employee may choose to be paid 50% of his/her unused sick leave, to a maximum of 480 hours at his/her current rate of pay. In the alternative, upon retirement, unused accumulated sick leave may be converted to PERS retirement credit per the City's contract with PERS.

C. Employees may transfer sick leave on a voluntary basis to a fellow employee who has exhausted all his/her sick leave and vacation leave due to an extended illness or injury. The transfer shall be based on each employee's hourly rate of pay and shall not exceed twenty-four (24) hours of sick leave based on the hourly rate of pay of the receiving employee. The transfer shall be requested on a form provided by the City, be completed by both employees who mutually request such transfer, and submitted for approval to their Department Directors and the City Administrator who will not withhold such approval arbitrarily or capriciously. The receiving employee shall not be obligated to repay any transferred leave to the contributing employee, and contributing employee understands that such transfer shall be deemed as if used and will be subject to all other provisions applicable.

D. An employee may take up to 75% of accrued sick leave per calendar year to care for a child, parent, spouse, or domestic partner who is ill, and the illness need not be a serious health condition. A physician's certificate may be requested.

15.2 Family Medical Leave

A. Family Medical Leave

To be eligible for family and medical leave benefits under state and/or federal law, an employee must have continuously worked for the City for twelve (12) months and have worked 1,250 hours over the previous 12 months.

1. Leave Available

Eligible employees may receive up to a total of 12 workweeks of unpaid leave during a rolling 12 month period for one or more of the following reasons:

- For the birth or adoption of a child;
- To care for an immediate family member (spouse, child, or parent) with a serious health condition; or
- To take medical leave when the employee is unable to work because of a serious health condition.

2. Notice and Certification

Employees seeking to use family and medical leave may be required to provide:

a. Thirty (30) day advance notice when the need for the leave is foreseeable; medical certification (both prior to the leave and prior to reinstatement); periodic re-certification; and periodic reports during the leave.

b. When leave is needed to care for an immediate family member or the employee's own serious health condition, and is for planned medical treatment, the employee must try to schedule treatment so as not to unduly disrupt the City's operation.

c. A medical certification that the employee is able to return to work.

3. Compensation and Benefits During Leave

Family and medical leave is unpaid; however, employees may elect to use accrued paid leave (such as vacation or sick leave) to cover some or all of the leave. The City will maintain health insurance coverage for an employee on family medical leave for up to a maximum of 12 workweeks if such insurance was provided before the leave was taken and on the same terms as if the employee had continued to work. In some instances, the City may recover premiums it paid to maintain health coverage for an employee who fails to return to work following family and medical leave.

4. Job Reinstatement

Under most circumstances, upon return from family and medical leave, an employee will be reinstated to his or her original job, or to an equivalent job with equivalent pay, benefits, and other employment terms and conditions. In addition, an employee's use of family and medical leave will not result in the loss of any employment benefit that the employee earned or was entitled to before using such leave.

B. Pregnancy Disability Leave

1. Leave Available

An employee disabled due to pregnancy, childbirth, or related medical condition may take up to a maximum of 16 weeks leave. Leave taken under the pregnancy disability policy runs concurrently with family and medical leave under federal law, but not family and medical leave under California law.

2. Notice and Certification Requirements

Employees requesting to take a pregnancy disability leave must provide the City with reasonable advance notice and certification from a health care provider.

3. Compensation and Benefits During Leave

Pregnancy disability leaves are without pay. However, employees may utilize accrued vacation time and any other accrued paid time off during the leave. If the employee taking pregnancy disability leave is eligible under the federal or state family and medical leave laws, the City will maintain health insurance coverage for up to a maximum of 12 workweeks if such insurance was provided before the leave was taken and on the same terms as if the employee had continued to work. In some instances, the City may recover premiums it paid to maintain health coverage for an employee who fails to return to work following pregnancy disability leave. If ineligible under the federal and state family and medical leave laws, employees on pregnancy disability leave will receive continued paid health coverage on the same basis as employees taking other leave.

C. Family Temporary Disability Insurance (Paid Family Leave Benefits)

California's Family Temporary Disability Insurance fund (known as "FTDI" or the Paid Family Leave Benefits fund ["PFL"]) is administered by the California Employment Development Department ("EDD"), not the City. Through the FTDI fund, EDD will provide eligible employees with a wage supplement for a maximum of six weeks (for normal delivery) or eight weeks (for Cesarean section) within a rolling 12-month period. FTDI benefits may be available from EDD for a leave of absence:

1. For the birth or placement of a child for adoption or foster care; or
2. To care for an immediate family member (spouse, registered domestic partner, child or parent) who is seriously ill and requires care.

Employee Contributions: Like State Disability Insurance ("SDI") contributions, employee FTDI contributions are not optional and must be deducted automatically from each employee's paycheck. The amount of the contributions is fixed by EDD, not the City.

Employee Eligibility: EDD decides whether an employee is eligible for FTDI benefits, not the City, and employees must apply for FTDI benefits through EDD. Requests to take time off from work will be evaluated in accordance with City policies and applicable law.

Waiting Period: EDD mandates a seven (7) day waiting period before an eligible employee may receive FTDI benefits. Accrued sick leave may be used during the waiting period to the extent permitted by law. If sick leave is unavailable, or the available accrual is less than a full week, employees must use accrued vacation.

After FTDI Wage Period Ends: As noted, EDD will provide eligible employees with FTDI wages for a maximum of six weeks within a rolling 12-month period. Employees who remain on an authorized leave of absence after the FTDI wage period ends may use any accrued sick leave to the extent permitted by law. Employees, if applicable, using FMLA/CFRA leave may be required to use accrued vacation if sick leave is unavailable and after any available sick leave has been exhausted.

Concurrent Use of FTDI Benefits and Authorized Leave: FTDI benefits may be coordinated with an otherwise authorized leave of absence. In such circumstances, the use of FTDI benefits and/or paid time off (such as sick leave and vacation) during the leave period will not extend the length of the leave beyond what is required by applicable law and/or City policy.

Fraud: Fraud or dishonesty in connection with an application for or use of FTDI benefits is grounds for immediate disciplinary action, up to and including discharge.

Accrual of Benefits: Employee benefits do not accrue during a leave of absence unless otherwise required by law or applicable City policies.

Insurance Benefits During Leave: Employee benefits, including health insurance, do not continue during a leave of absence unless otherwise required by law and/or applicable City policies. As appropriate, you will receive separate information about your right to continue your health insurance under Cal-COBRA or COBRA.

Receipt of benefits from the FTDI Fund does not entitle an employee to a leave of absence, or a leave of absence for any particular time period. Nothing in this policy may be construed guaranteeing a leave of absence, benefits during a leave of absence, reinstatement following a leave of absence, etc.

15.3 Bereavement Leave

Permanent employees shall be granted leave by their Department Director whenever the affected employee has experienced a death in the immediate family, defined as the spouse, the employee's or employee's spouse's parent, brother or sister, child or stepchild, grandparent, grandchildren, aunt or uncle, or any other person residing in the employee's household.

Such absence by the employee shall be limited to three (3) working days per occurrence of paid leave. Such leave is not chargeable against sick or vacation leave. As a condition of granting leave for bereavement purposes, the appointing authority may request verification of the loss.

15.4 Absent Without Notification

Any employee absent from his/her position for more than three (3) working days without notification or prior permission of his/her Department Head, shall be deemed to have resigned his/her employment, subject to appeal pursuant to Article 6.

ARTICLE 16. LEAVES OF ABSENCE

16.1 Medical Leave

For the purpose of recovery beyond sick, bereavement and family medical leaves represented in Article 14, medical leave without pay, may be granted from prolonged illness or injury or to restore health for pregnancy, upon employee's written request to and approved by the City Administrator, subject to submission of medical evidence establishing the employee's medical need. Such medical leave without pay shall not exceed a period of sixty (60) days unless approved and granted by the City Council. The employee's insurance, including medical, dental, vision, and life insurance will be maintained under the same conditions as if the employee were still working for a maximum of ninety (90) days, after which the employee may continue such benefits at employee's sole expense.

16.2 Emergency Leave

Emergency leave without pay may be granted to any permanent employee who, upon written request to and approved by the Department Director and City Administrator, demonstrates that the leave is necessary for personal reasons beyond his/her control or will serve to improve his/her ability as an employee of the City. Emergency leaves may be granted up to a maximum of one (1) year. Upon expiration of an approved emergency leave, the employee shall be reinstated in the position held at the time leave was granted. The leave period shall not be credited to employee seniority or credited toward time served with the City. Failure on the part of the employee on leave to report promptly at the leave's expiration shall be cause for discharge. During the leave period the City will not pay employee benefits; however, the employee may elect to maintain City medical insurance coverage for employee and dependents at employee's sole expense if such coverage of all individuals is in effect sixty (60) days prior to leave application to the City Administrator.

16.3 Jury Duty

Upon receiving notice to appear for jury duty, an employee shall notify his/her supervisor or Department Head as soon as possible. Employees shall be granted leave, with full pay and no loss in benefits, when called for jury duty, provided that the employee remits jury fees received for such jury duty. The employee may retain all travel pay or subsistence pay granted by the court because of the employee's participation in jury duty. An employee called to jury duty and released by the court one hour or more before the end

of the employee's regular work hours shall return to his or her normal duties on the same day. The employee shall make every reasonable effort to keep his/her supervisor advised as to the anticipated length of service, and return to work immediately following the final day of jury duty service.

16.4 Military Leave

Every employee of the City shall be granted military leaves of absence and other benefits as provided by federal law and Division II, Part I, Chapter VII of the Military and Veteran's Code of the state of California and any applicable amendments. All employees applying for military leave shall give the Department Head, within the limits of military regulations, an opportunity to determine when such leaves shall be taken. Employees may use compensatory time and vacation leave for weekend drills.

ARTICLE 17. UNIFORM ALLOWANCE

17.1 Clothing

The City requires uniforms for certain employee classifications. Uniforms may consist of required shirt(s), pants, jackets, and belts, as determined by the department head. Shoes/boots and glasses are addressed in the next sections of this article.

The City agrees to furnish one uniform for each day of the work week and to pay an annual uniform maintenance allowance of \$400 for employees in the following classifications:

- Community Services Technician
- Firefighter/Driver Operator

The City agrees to the uniform maintenance to full-time unit members/non-sworn Public Safety employees shall be \$11.50 per pay period (\$299.00 per year) for the following classification:

- Code Compliance Officer

In addition, each June and December, full-time non-sworn Public Safety employees shall be permitted to purchase up to \$200 of new uniforms and/or work-related equipment at the City's expense.

The City agrees to furnish freshly laundered uniforms for each workday for employees in the following classifications:

- Building Maintenance Worker/Recreation Coordinator
- Code Compliance Officer
- Maintenance & Operations Field Manager
- Maintenance Worker
- Maintenance Worker/Water I
- Parks/Building Maintenance Worker

- Wastewater Treatment Plant Operator I
- Wastewater Treatment Plant Supervisor
- Water Department Supervisor

Employees hired to fill newly-created classifications will also receive uniforms under this section if the wearing of a uniform is required. Uniforms for the above-listed field personnel are to be worn during work and may be worn to and from work. The City will replace a uniform annually if it becomes unserviceable, or at any time a uniform is damaged and/or no longer wearable during the year. For uniforms lost from employee negligence, replacement costs shall be borne by the employee.

17.2 Safety Shoes

During the term of this Memorandum, the City shall pay to the following unit employees, \$150 per year toward the purchase of safety shoes:

- Firefighter/Driver Operator
- Building Maintenance Worker/Recreation Coordinator
- Code Compliance Officer
- Maintenance & Operations Field Manager
- Maintenance Worker
- Maintenance Worker/Water I
- Parks/Building Maintenance Worker
- Wastewater Treatment Plant Operator I
- Wastewater Treatment Plant Supervisor
- Water Department Supervisor

Employees working less than one (1) year will receive a prorated safety shoe allowance based upon time worked. The safety shoes must be worn during all hours where there is a need for such shoes or as required by the Department Director.

With the approval of the employee's supervisor, an employee may be authorized to obtain a second pair of safety shoes at a maximum cost of \$150, if the employee's initial safety shoes were damaged in the line of duty.

17.3 Safety Glasses

The City will provide safety prescription glasses and lens for those employees who need them to carry out their tasks. The glasses will comply with OSHA standards.

ARTICLE 18. RETIREMENT

18.1 Retirement Defined

Retirement is defined as the termination of employment at an age when the employee would qualify for an allowance under the Public Employees Retirement System (PERS) and the City's Personnel Regulations.

18.2 PERS Retirement Contributions – Classic Employees

A. The PERS 2% at Age 55 Retirement Plan is provided for bargaining unit employees classified as “classic” members of CalPERS as defined by Public Employees Pension Reform Act (PEPRA). Effective July 2, 2016, the City shall pay 3% of the employee portion of the PERS contribution. The employee shall pay 4%.

B. The employee portion of the PERS contribution, made by the City, shall be reported to PERS as income. Employees may buy back, at their expense, retirement service credit for prior military service as permitted by PERS.

C. Retirement benefits will be based on the highest single year compensation.

D. Employees will receive credit for unused sick leave.

E. The spouse of a deceased member, who was eligible to retire for service at the time of death, may elect to receive the Pre-Retirement Optional Settlement 2 Death Benefit.

18.3 PEPRA New Hires

For employees hired on or after January 1, 2013 and classified as “new” members of CalPERS as defined by Public Employees Pension Reform Act (PEPRA), the City shall maintain a contract with CalPERS for the provision of a 2% @ 62 (highest 36 months) retirement benefit formula. Also pursuant to PEPRA these employees and the City are each responsible for paying one-half of the normal cost of this retirement plan.

ARTICLE 19. PROBATIONARY PERIOD

New employee appointments shall be tentative and subject to a probationary period of twelve (12) months for the effective adjustment of employees to new positions, and for the termination of any probationary employee whose performance does not meet required standards of performance. The Department Head, with the consent of the City Administrator, may release a newly hired probationary employee from City employment without cause at any time during the probationary period.

Newly promoted or transferred employees shall be subject to a probationary period of six (6) months for the effective adjustment of the employee to the new position. If the performance of the probationary employee is not satisfactory, the Department Head will so notify the Human Resources Director in writing any time during the probationary period, and subsequently, with the consent of the City Administrator, may remove a transferred or promoted employee from the position to which she or he promoted without cause during the probationary period. In such event, the employee shall be reinstated to his/her original position from which originally transferred or promoted pursuant to Article 21.

Upon rejection of a probationary employee, reasons for rejection shall be discussed with the employee. Written notification of rejection shall be furnished the probationary employee and a copy filed with the Department Head and the Human Resources Director.

Satisfactory ratings shall result in the passing of probation. Upon satisfactory conclusion of a probationary period, the employee shall be notified of permanent status.

In cases where a Department Head determines that a new employee's performance does not meet the required standards of the job, but believes that further training and experience may improve the employee's performance, the Department Head may extend the probationary period an additional six (6) months or any lesser period, provided that the employee's immediate supervisor has prepared a performance review fifteen (15) days prior to the conclusion of the original probationary period under the provisions of Article 20, Performance Review. The immediate supervisor shall also prepare a performance review fifteen (15) days prior to the conclusion of the extended probationary period. In no case shall probationary periods be extended arbitrarily or capriciously.

ARTICLE 20. PERSONNEL RECORDS

An employee or his/her designee may inspect his/her personnel file and obtain one copy of any and all items in that file at City expense. An employee may have placed in his/her personnel file any signed and dated statement of clarification or disagreement to any item or article contained within her/her personnel file, as well as any statements of commendation or acclaim.

Personnel files include those files maintained by the immediate supervisor or other administrators/supervisors involved in employee evaluations, as well as the central personnel file.

A supervisor's personal notes shall not be considered a part of the personnel file.

ARTICLE 21. PERFORMANCE REVIEW

Performance review forms shall be provided by the Human Resources Director. An employee's immediate supervisor shall prepare, sign and date a performance review for each employee fifteen (15) days preceding the conclusion of six (6) months of service after regular appointment from an employment list, and after any change in status of any employee; and, an employee performance review shall be prepared within fifteen (15) days preceding the conclusion of twelve (12) months of service, and annually thereafter.

The original form shall be filed in the employee's official personnel file and a copy shall be handed to the employee for review and retention. After an employee has been given an opportunity to examine performance review reports, such reports may be considered in promotional examinations and actions relating to transfer, demotion, removal or other changes affecting the status of an employee.

ARTICLE 22. PROMOTION

The movement of an employee from a position in one class to a position in another class imposing higher duties and responsibilities, providing a higher maximum rate of pay will be regarded as a promotion. Promotional opportunities for classifications within the representation unit will be posted for at least ten (10) working days prior to selection. When practical, and consistent with the best interests of the City, all vacancies in the classified service shall be filled by promotion from within.

Promotional opportunities may be made with the consent of the City Administrator without opening the position for examination of non-employees. All current employees shall be given consideration for a position opening that will be filled by such promotion; a promotional exam need not be given when only one employee is eligible under the minimum qualifications for the position. Promotional examinations and selection procedures shall be conducted as provided in Article 30.

Promotion of an employee to a higher range shall result in an increase in salary. The employee's salary shall be placed in the salary range of the new position which would result in at least a five percent (5%) increase in salary compared to the employee's existing salary position. A promotion shall establish a new anniversary date.

An employee promoted to a new position shall serve a six (6) month probationary period in that position. In the event the promoted employee is removed from the position to which promoted, the employee shall receive credit for time served in the promotional position (unless charges are filed and the employee is discharged as provided under this Memorandum of Understanding). Such an employee rejected for promotion shall then be returned to the position and range from which promoted. A rejected employee shall retain his or her salary anniversary date held prior to promotion.

ARTICLE 23. FLEXIBLE JOB SERIES

The Wastewater Treatment Plant Operator, Account Clerk, Office Assistant, and Maintenance Worker (Water and Parks/Building) job series shall be flexibly staffed classifications. Movement within the series shall not require an examination or certification to a list of eligibles. Movement within these series shall be as follows:

1. Employees shall be flexed to "II" after one (1) year of service as a "I", contingent upon satisfactory performance.
2. Employees shall be flexed to "III" after no less than three (3) years but no more than four(4) years of service as a "II", contingent upon satisfactory performance.
3. Satisfactory performance shall mean the employee's annual Performance Review is sufficient to allow the employee a merit salary increase.

ARTICLE 24. CLASSIFICATION; REVIEW

A. Position Classification System. All positions in the City are classified according to their duties and responsibilities. Positions that are similar in type of work, level of difficulty and level or responsibility are grouped together into a class. All positions in a class shall be treated alike in such matters as salary, examinations, and minimum qualifications. One purpose of the system is to ensure equal pay for equal work throughout the City.

B. Classification Review. During the course of this MOU, the City shall notify the employees concerned, and their employee association, in case of contemplated change in job content as contained in the classification descriptions that were in effect at the beginning of the MOU.

Employees who believe they are working out of classification on a regular and on-going basis may request a classification review by submitting a letter to the Human Resources Director. The request shall include a general statement describing why the employee feels they are working out of classification.

The City Administrator, Human Resources Director, or designee shall conduct a classification review within sixty (60) days of receipt of the request. The results of the classification review shall be forwarded in writing to the employee.

"Working out of Classification" is defined as a management-authorized assignment to a budgeted position on a temporary basis, where all significant duties are performed by an individual holding a classification within a lower compensation range. Pay for working out of classification shall be as follows:

1. Employees appointed to unfilled positions on an "out of classification" basis will receive acting pay within the range of the higher classification beginning the first day of the assignment.
2. Employees appointed to a position for a vacation, sick leave, or other leave of absence coverage will receive acting pay within the range of the higher classification after five (5) consecutive work days of assignment in the acting position.

Such acting pay shall be a minimum of five percent (5%) over the employee's current salary.

"Out of classification" provisions do not apply to work assignments performed in connection with specific predetermined apprenticeship or training programs or declared conditions of emergency and/or disaster.

C. Reclassification or reallocation. Positions, the duties of which have changed materially so as to necessitate reclassification, shall be reallocated by the Human Resources Director to a more appropriate class. Reclassification shall not be used for the purpose of avoiding restrictions surrounding demotions or promotions. The City Administrator or Personnel Officer shall also recommend the abolishment or consolidation of classifications as appropriate and shall conduct periodic studies to otherwise assure the proper classification of City employees.

D. The City agrees to conduct a classification study covering all SEIU positions in Fiscal Year 2016/17. The method of implementation of that study will be the subject of future negotiations between the City and the SEIU.

ARTICLE 25. TRANSFERS

Transfer of an employee to a position within the employee's current range shall not affect the employee's salary rate. Transfer of an employee to a position within a higher range shall be considered a promotion. Transfer of an employee to a lower range shall be considered a demotion.

ARTICLE 26. DEMOTION

Demotion of an employee to a lower class shall result in reduction of salary. The employee's salary shall be placed in the identical step in the lower class that the employee enjoyed in the class from which demotion was made, unless special "Y" Rating compensation applies.

"V" Rating compensation is defined as a rate of compensation in excess of the maximum compensation provided by Step E of the basic salary ranges for any designated position. Such "Y" rating shall be discontinued whenever Step E of the salary range assigned equals or exceeds such "Y" rating. Compensation at the "Y" rating may also be discontinued after the employee has received such compensation for three (3) complete years.

Demotion can be made for cause, except for demotions from probationary positions. Cause shall be provided to the employee in writing by the Department Director prior to any action taking place. Demotion for disciplinary reasons may be appealed through the grievance procedure by the demoted employee. Such demoted employee shall not be eligible for promotion for a period of six months.

ARTICLE 27. DRUG TESTING

According to DOT Regulations and Resolution No. 98-07, employees will be issued a copy of the policy at hire.

ARTICLE 28. LAYOFFS AND DISPLACEMENT

A. Definition. Termination of employment or separation from a position because of lack of funds or lack of work.

B. Process & Notice.

Workers subject to a reduction in force shall be given at least forty-five (45) working days written notice prior to the effective date of the layoff. Such written notice shall include notification of any displacement right, appeal right or right to a hearing, and shall clearly inform the employee of any time or other limits upon the exercise of such rights. The Union shall receive concurrent notice including a designation of classes affected, the number of positions in the affected classes and an abstract of the employees in the classes affected by the layoff at least forty-five (45) working days prior to the effective date thereof. The Union shall be granted a timely opportunity to meet and consult with the City to discuss proposed alternatives to a reduction in force. Employees subject to layoff shall be given reasonable administrative leave as may be required to seek employment.

Permanent full-time employees and permanent part-time employees shall be considered separately when the order of layoff reaches Sections C and D below. Nothing herein is intended to require a preference for or against either full-time or part-time permanent employees in the order of layoff.

Seniority shall be used to determine the order of layoff pursuant to the following procedures: The order of layoff shall be as follows:

1. Temporary workers in inverse order of seniority (least first);
2. Initial Probationary employees in inverse order of seniority; and
3. Permanent employees in inverse order of seniority.

"Seniority" for the purposes of this Article shall be defined as the length of service as a permanent full-time employee with the City. When determining seniority for permanent full-time positions within a classification subject to layoff, only permanent full-time service shall be considered.

C. Displacement. Permanent full-time employees subject to layoff shall have the right to displace an employee in the same classification in any Department of the City or in a different class within the City with the same or lower salary range provided, however, that:

1. The employee subject to layoff has greater seniority than the employee being displaced and was rated at a minimum of competent/satisfactory in his/her latest evaluation.
2. If the displacement is to a different class, it must be a class in the same occupational series as determined by the City with the concurrence of the Union OR, to a class previously held by the employee as a permanent full-time employee of the City.
3. An employee must provide the City Administrator written notification of his/her intent to exercise the displacement option not later than 10 working days following receipt of the notice of layoff. Failure to provide such timely notification shall be deemed a waiver of the displacement option

D. Re-hire Lists. Laid off employees are named to a re-hire list. If a position in the laid-off employee's classification, or a similar position in a classification for which the City determines the former employee is suited, becomes available within twenty-four (24) months of layoff, such former employee(s) shall be offered the position in the inverse order of layoff. If a job in a lower paid classification becomes available within twenty-four (24) months, the City shall review the previously laid-off employees' qualifications. If a laid-off former employee is qualified in the judgment of the City, he/she may fill the slot(s) until his/her former position becomes available, if ever. Employees hired off a re-hire list shall retain seniority, minus the number of months on actual layoff.

ARTICLE 29. RESIGNATION

An employee wishing to leave City employment in good standing may at their option file with the immediate supervisor a written resignation stating the effective date of his/her resignation at least ten (10) days before leaving the service. The resignation shall be forwarded by the Department Head with other pertinent information concerning the employee's service performance. An employee who files a resignation at least ten (10)

working days before leaving the service may request a letter of reference from a City supervisor.

ARTICLE 30. OUTSIDE EMPLOYMENT

A full-time, permanent employee of the City of Guadalupe may not accept significant outside employment without written notice to the employee's supervisor. A copy of the written notice shall be filed in the employee's personnel file.

The following shall apply in all cases: (1) The employee must waive the City's Workers' Compensation in case of injury sustained while on duty during outside employment. (2) Should a conflict of work schedule arise, the employee's City job must prevail.

An employee with outside employment shall strive to maintain quality performance standards in his or her the City position. Should the employee's performance fall below Satisfactory as indicated in the performance review process, the employee shall be subject to disciplinary procedures as outlined in Article 6 of this Memorandum of Understanding.

ARTICLE 31. POSITION VACANCIES

A. General provisions. Selection procedure and job description information will be attached or incorporated into a job-posting notice, which will be announced in at least one newspaper of general circulation in the City. Techniques used in the examination process shall be impartial, of a practical nature, and shall relate to those subjects which are pertinent to the duties and responsibilities of the position. Any tests used shall be reasonably predictive of success in the classification; and tests may not be biased with respect to race, gender, religion, creed, political affiliation, sexual orientation, color, national origin, ancestry, or age.

B. Selection procedures.

1. Application

Both inside and outside candidates will submit applications on forms specified by the Human Resources Director, after an opening has been announced (excepting temporary or emergency employment situations). The time for filing applications will be included in the initial posting, and may be extended or re-opened as determined by the Human Resources Director provided such notice is also posted.

2. Screening

Applications will be screened by the employing Department to ascertain whether candidates meet minimum requirements as outlined in the job description for the classification as adopted by the City Council. Applicants screened out at this level will receive a written response explaining such action.

3. Performance Testing

Performance tests, such as typing, machinery or vehicle operation, skills, demonstration, physical agility, etc., will be qualifying. Pass/fail points will be announced in advance for qualifying tests.

4. Written Tests

Written achievement or aptitude tests will be qualifying. Pass/fail points will be announced in advance for qualifying tests.

5. interviews/Appraisals

Interviews may be conducted individually or by interview boards and will be qualifying. Interview boards shall be composed of qualified and unbiased people. If individual interviews or an interview board is used, a majority of the individuals or board members must recommend a candidate in order for the candidate to qualify for appointment.

6. Appointment

Candidates who successfully complete all phases of the selection procedure will be recommended to the Department Director and/or City Administrator. The Department Director and/or City Administrator will make appointments from among those recommended candidates who are most qualified as determined by objective review of selection procedure results and background materials.

C. Unfilled Positions. Should the City determine that a vacancy will not be filled, such determination shall be made within 120 working days of the date upon which the worker vacated the position. Upon said determination the City will notify the workers in the affected Department and the Union.

ARTICLE 32. UNIT ASSIGNMENTS

Any new permanent full-time job classification which does not fall under the City's management, supervisory, or confidential criteria or which is not represented by the Guadalupe Police Officers' Association shall be represented by SEIU in the General Unit. If, however, any new permanent full-time classification falls under the City's confidential or supervisory criteria, then that classification shall be represented by SEIU in the Confidential and Supervisors Unit.

ARTICLE 33. FURLOUGHS

Not applicable.

ARTICLE 34. PART-TIME EMPLOYEES

Part-time employees in represented classifications shall receive pro-rated benefits based on their percentage of FTE status.

ARTICLE 35. MAINTENANCE OF BENEFITS AND TERMS AND CONDITIONS

All benefits, terms and conditions of employment enjoyed by unit employees as of the signing date of this Memorandum of Understanding, and any side letter agreements reached after that date, shall remain in full force and effect unless modified by a subsequent Memorandum of Understanding or by mutual agreement, in writing, of the parties.

ARTICLE 36. MOU IMPLEMENTATION

Both parties agree that the terms of this Memorandum of Understanding supersede provisions of all other practices, Memorandum of Understandings, resolutions, and rules of the City that conflict with provisions of this Memorandum of Understanding.

ARTICLE 37. OBLIGATION TO MEET AND WAIVER CLAUSE

Except as otherwise expressly provided in this Agreement or, where the parties mutually agree to meet and confer on a matter, the City and the Union expressly waive and relinquish the right, and each agrees that the other shall not be obligated to meet and confer with respect to any subject or matter, including mandatory subjects of negotiation, whether or not referred to in this Memorandum of Understanding.

ARTICLE 38. SAVINGS CLAUSE

Should any provision of this Memorandum of Understanding be held inoperative, void, or invalid by a Court of competent jurisdiction, the remaining provisions of this MOU shall not be affected thereby, and the parties shall meet and confer for the sole purpose of arriving- at a mutually satisfactory replacement of such provision.

SEIU, Local 620,

City of Guadalupe

Angie Pereyra-Leon, Team Member

Ariston Julian, Mayor

Josue Meraz, Team Member

David Miklas, Team Member

Laura Robinson, Team Member

Robert MacLeod, Team Member

Agenda Item No. 7K 1

GUADALUPE POLICE DEPARTMENT MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY MONTH OF MAY 2021

PART I: CRIMES

TYPE OF CRIMES		THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
		REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC	HOMICIDE	0	0	0	0	0	0	0	0
261 PC	RAPE	0	0	0	0	0	0	0	0
211 PC	ROBBERY	0	0	0	0	0	0	0	0
242/245 PC	ASSAULT	6	5	4	4	24	19	26	24
459 PC	BURGLARY	1	0	0	0	12	2	10	2
484/487 PC	THEFT	1	1	3	0	10	2	21	0
10851 VC	VEH THEFT	5	0	3	1	19	4	10	6
451 PC	ARSON	0	0	0	0	0	0	1	1
TOTAL		13	6	10	5	65	27	68	33

PART II: REPORTED CRIMES

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	70	58	350	346
TOTAL REQUEST FOR SERVICE	248	336	1,145	1,403
TOTAL ACTIVITY FOR THE MONTH	318	394	1,495	1,749
DOMESTIC VIOLENCE REPORTS	2	0	9	8
TOTAL PROPERTY STOLEN	\$148	\$460	\$11,287	\$15,470
TOTAL PROPERTY RECOVERED	\$0	\$250	\$0	\$300

PART III: ARREST SUMMARY

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	2	0	5	1	25	2	36	8
MISDEMEANOR	14	1	12	0	56	2	55	1
TOTAL	16	1	17	1	81	4	91	9
23152(a&b) VC ARREST	1		1		14		13	
WARRANT ARREST	2		4		6		13	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS

GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF MAY 2021

PART IV: NARCOTICS ACTIVITY

TYPE OF NARCOTICS	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST
HEROIN	0	0	0	0	0	0	0	0
COCAINE	0	0	0	0	0	0	2	2
METHAMPHETAMINE	2	2	1	1	2	2	5	5
MARIJUANA	0	0	1	1	1	1	1	1
PARAPHERNALIA	0	0	2	2	4	4	5	5
TOTAL	2	2	4	4	7	7	13	13

PART V: SPECIAL DATA

	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
OFFICERS ASSAULTED	1	0	5	2
INJURED ON DUTY	0	0	0	0

ADDITIONAL INFORMATION:

STAFFING:	1	POLICE CHIEF	FILLED
	2	POLICE SERGEANT	FILLED
	2	AIRPORT OFFICERS	1 UNFILLED POSITION
	10	POLICE OFFICERS	1 UNFILLED POSITIONS
	3	OFFICE STAFF PERSONNEL	2 FULL TIME FILLED/1 TEMPORARY POSITION UNFILLED
	5	RESERVE POLICE OFFICERS	4 UNFILLED POSITIONS
	1	COMMUNITY SERVICE TECHNICIAN	FULL TIME POSITION UNFILLED AS A PART-TIME POSITION
	1	EVIDENCE TECHNICIAN	1 UNFILLED POSITION
	2	POLICE VOLUNTEER(S)	2 POLICE VOLUNTEER(S)
	1	EMERGENCY PREPARENESS	FILLED
	1	CODE COMPLIANCE OFFICER	FILLED

COMMENTS:



GUADALUPE FIRE DEPARTMENT

TO: PUBLIC SAFETY DIRECTOR, MICHAEL CASH
FROM: CAPTAIN PATRICK SCHMITZ
SUBJECT: MONTHLY SUMMARY OF CODE ENFORCEMENT CASES
 May 1, 2021 – May 31, 2021

DATE: 05/06/2021

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Business License (GMC 5.04.040)	0	0	0	2
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0	6
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	3	2
Litter Accumulation (GMC 8.12.020)	0	0	9	19
Abatement of Weeds and Rubbish (GMC 8.16.010)	0	0	1	15
Unsafe Living Conditions (GMC 8.40.020)	0	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	0	0	1	8
Graffiti Abatement (GMC 9.07.060)	0	0	12	6
Abandoned Vehicles (GMC 10.36.010)	0	0	15	26
Unapproved Vehicle Covers (GMC 10.36.010)	0	0	0	4
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0	6
Yard Sale Signs (GMC 12.13.010)	0	0	0	3
Tampering with Water Service (GMC 13.04.200)	0	0	2	0
Working Without Permits (GMC15.04.020)	1	0	4	1
Address Number (GMC 15.08.020 (505.1))	0	0	7	5
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	0	0	14	48
Landscape Maintenance Required (GMC 18.64.120)	0	0	0	14
Inspection/Complaints (No Violation Found)	0	0	4	11
Apartment Inspections	0	0	0	84
Yearly Business Inspections	0	1	5	40
Other	1	0	12	28
TOTAL	2	1	89	328
Complaints Received	0	0	9	44

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Visitors	12	4	255	883
Public Relations (Food Distribution)	4	8	22	19
School Visits ()	0	0	0	4

CALLS FOR SERVICE May, 2021

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Medical	25	28	316	335
Structure Fire	0	0	3	2
Cooking Fire	0	1	5	3
Trash or Rubbish Fire	1	1	8	4
Vehicle Fire	1	0	2	1
Grass/Vegetation Fire	0	1	6	4
Other Fire	0	0	3	2
Motor Vehicle Accidents with Injuries	4	0	15	20
Motor Vehicle Accidents No Injuries	2	2	13	15
Motor Vehicle/Pedestrian Accident	0	0	3	1
Hazardous Materials Spill/Release	0	0	4	7
Hazardous Condition Other	3	1	12	3
Water Problem/Leak	1	0	3	4
Animal Problem / Rescue	0	0	2	2
Search / Rescue	0	0	0	0
Public Assistance	2	1	16	17
Police Matter/Assistance	0	1	3	5
Illegal Burn	0	0	2	0
Smoke/CO Detector/Fire Alarm Activation	0	0	18	10
Dispatch and Canceled En-route	1	4	38	31
False Alarm	0	1	8	8
TOTAL	40	41	480	474

Additional Information

STAFFING: 1 Public Safety Director (Police/Fire Chief)
3 Fire Captains
3 Fire Engineers
2 Paid Call Firefighters 10 Positions Vacant

Special Coverage:



GUADALUPE CODE COMPLIANCE

PUBLIC SAFETY DIRECTOR, MICHAEL CASH

FROM:

CODE COMPLIANCE OFFICER, JOSUE MERAZ

SUBJECT:

MONTHLY SUMMARY OF CODE ENFORCEMENT CASES

JAN 1, 2021 – JAN 31, 2021

DATE: 02/02/2021

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)
Business License (GMC 5.04.040)	0	0	0
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	0
Litter Accumulation (GMC 8.12.020)	4	0	4
Abatement of Weeds and Rubbish (GMC 8.16.010)	1	0	1
Unsafe Living Conditions (GMC 8.40.020)	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	0	0	0
Graffiti Abatement (GMC 9.07.060)	0	0	0
Abandoned Vehicles/ Vehicle Covers (GMC 10.36.010)	5	0	5
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0
Yard Sale Signs (GMC 12.13.010)	0	0	0
Tampering with Water Service (GMC 13.04.200)	0	0	0
Working Without Permits (GMC15.04.020)	0	0	0
Address Number (GMC 15.08.020 (505.1))	0	0	0
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	4	0	4
Prohibition of illicit discharge (GMC 13.24.050)	0	0	0
Residential Solid Waste Collection (GMC 8.08.070)	0	0	0
Landscape Maintenance Required (GMC 18.64.120)	0	0	0
Inspection/Complaints (No Violation Found)	0	0	0
72hr Parking	0	0	0
Code 60 Citations	0	0	0
TOTAL	14	0	14
Complaints Received	0	0	0

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)
Visitors	0	0	0
Public Relations (Food distribution, Covid Vaccination)	3	0	3
School Visits ()	0	0	0



GUADALUPE CODE COMPLIANCE

PUBLIC SAFETY DIRECTOR, MICHAEL CASH

FROM:

CODE COMPLIANCE OFFICER, JOSUE MERAZ

SUBJECT:

MONTHLY SUMMARY OF CODE ENFORCEMENT CASES

FEB 1, 2021 – FEB 28, 2021

DATE: 03/02/2021

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)
Business License (GMC 5.04.040)	0	0	0
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	0
Litter Accumulation (GMC 8.12.020)	4	4	8
Abatement of Weeds and Rubbish (GMC 8.16.010)	0	1	1
Unsafe Living Conditions (GMC 8.40.020)	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	1	0	1
Graffiti Abatement (GMC 9.07.060)	0	0	0
Abandoned Vehicles/ Vehicle Covers (GMC 10.36.010)	8	5	13
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0
Yard Sale Signs (GMC 12.13.010)	0	0	0
Tampering with Water Service (GMC 13.04.200)	0	0	0
Working Without Permits (GMC15.04.020)	3	0	3
Address Number (GMC 15.08.020 (505.1))	6	0	6
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	1	4	5
Prohibition of illicit discharge (GMC 13.24.050)	1	0	1
Residential Solid Waste Collection (GMC 8.08.070)	0	0	0
Landscape Maintenance Required (GMC 18.64.120)	0	0	0
Inspection/Complaints (No Violation Found)	0	0	0
72hr Parking	8	0	8
Code 60 Citations	6	0	6
TOTAL	38	14	52
Complaints Received	11	0	11

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)
Visitors	0	0	0
Public Relations (Food distribution, Covid Vaccination)	4	3	7
School Visits ()	0	0	0



GUADALUPE CODE COMPLIANCE

PUBLIC SAFETY DIRECTOR, MICHAEL CASH

FROM:

CODE COMPLIANCE OFFICER, JOSUE MERAZ

SUBJECT:

MONTHLY SUMMARY OF CODE ENFORCEMENT CASES

MAR 1, 2021 – MAR 31, 2021

DATE: 04/01/2021

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)
Business License (GMC 5.04.040)	0	0	0
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	1	0	1
Litter Accumulation (GMC 8.12.020)	4	4	12
Abatement of Weeds and Rubbish (GMC 8.16.010)	2	0	3
Unsafe Living Conditions (GMC 8.40.020)	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	6	1	7
Graffiti Abatement (GMC 9.07.060)	0	0	0
Abandoned Vehicles/ Vehicle Covers (GMC 10.36.010)	8	8	21
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0
Yard Sale Signs (GMC 12.13.010)	0	0	0
Tampering with Water Service (GMC 13.04.200)	0	0	0
Working Without Permits (GMC15.04.020)	0	3	3
Address Number (GMC 15.08.020 (505.1))	11	6	17
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	3	1	8
Prohibition of illicit discharge (GMC 13.24.050)	1	1	2
Residential Solid Waste Collection (GMC 8.08.070)	3	0	3
Landscape Maintenance Required (GMC 18.64.120)	0	0	0
Inspection/Complaints (No Violation Found)	0	0	0
72hr Parking	4	8	12
Code 60 Citations	0	6	6
TOTAL	43	38	95
Complaints Received	8	11	19

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)
Visitors	0	0	0
Public Relations (Food distribution, Covid Vaccination)	4	4	11
School Visits ()	0	0	0



GUADALUPE CODE COMPLIANCE

PUBLIC SAFETY DIRECTOR, MICHAEL CASH

FROM:

CODE COMPLIANCE OFFICER, JOSUE MERAZ

SUBJECT:

MONTHLY SUMMARY OF CODE ENFORCEMENT CASES

APR 1, 2021 – APR 30, 2021

DATE: 05/04/2021

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)
Business License (GMC 5.04.040)	0	0	0
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	1	1
Litter Accumulation (GMC 8.12.020)	6	4	18
Abatement of Weeds and Rubbish (GMC 8.16.010)	0	2	3
Unsafe Living Conditions (GMC 8.40.020)	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	4	6	11
Graffiti Abatement (GMC 9.07.060)	1	0	1
Abandoned Vehicles/ Vehicle Covers (GMC 10.36.010)	12	8	33
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0
Yard Sale Signs (GMC 12.13.010)	0	0	0
Tampering with Water Service (GMC 13.04.200)	0	0	0
Working Without Permits (GMC15.04.020)	4	0	7
Address Number (GMC 15.08.020 (505.1))	4	11	21
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	2	3	10
Prohibition of illicit discharge (GMC 13.24.050)	0	1	2
Residential Solid Waste Collection (GMC 8.08.070)	0	3	3
Landscape Maintenance Required (GMC 18.64.120)	1	0	1
Inspection/Complaints (No Violation Found)	0	0	0
72hr Parking	4	4	16
Code 60 Citations	14	0	20
TOTAL	52	43	147
Complaints Received	9	8	28

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)
Visitors	0	0	0
Public Relations (Food distribution, Covid Vaccination)	2	4	13
School Visits ()	0	0	0



GUADALUPE CODE COMPLIANCE

PUBLIC SAFETY DIRECTOR, MICHAEL CASH

FROM:

CODE COMPLIANCE OFFICER, JOSUE MERAZ

SUBJECT:

MONTHLY SUMMARY OF CODE ENFORCEMENT CASES

MAY 1, 2021 – MAY 31, 2021

DATE: 06/01/2021

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)
Business License (GMC 5.04.040)	0	0	0
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	1
Litter Accumulation (GMC 8.12.020)	7	6	25
Abatement of Weeds and Rubbish (GMC 8.16.010)	10	0	13
Unsafe Living Conditions (GMC 8.40.020)	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	1	4	12
Graffiti Abatement (GMC 9.07.060)	0	1	1
Abandoned Vehicles/ Vehicle Covers (GMC 10.36.010)	6	12	39
Portable/fixed basketball goals (GMC 10.48.050)	1	0	1
Yard Sale Signs (GMC 12.13.010)	0	0	0
Tampering with Water Service (GMC 13.04.200)	0	0	0
Working Without Permits (GMC15.04.020)	1	4	8
Address Number (GMC 15.08.020 (505.1))	7	4	28
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	0	2	10
Prohibition of illicit discharge (GMC 13.24.050)	2	0	4
Residential Solid Waste Collection (GMC 8.08.070)	1	0	4
Landscape Maintenance Required (GMC 18.64.120)	3	1	4
Inspection/Complaints (No Violation Found)	0	0	0
72hr Parking	7	4	23
Code 60 Citations	5	14	25
TOTAL	51	52	198
Complaints Received	3	9	31

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)
Visitors	0	0	0
Public Relations (Food distribution, Covid Vaccination)	4	2	17
School Visits ()	0	0	0



Recreation and Parks
 918 Obispo Street
 P.O. Box 908
 Guadalupe, CA 93434
 Ph: 805.356.3894
 Fax: 805.343.5512
 Email: cguzman@ci.guadalupe.ca.us

RECREATION AND PARKS MONTHLY REPORT
For May 2021

Summary of Rentals/Usage for City Facilities & Parks

FACILITY	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR- TO-DATE (FY 20/21)	LAST YEAR- TO-DATE (FY 19/20)
Auditorium/Gym	6	0	71	68
O'Connell Park	0	0	1	8
LeRoy Park	0	0	0	3
Senior Center	5	3	53	160
City Parking Lot	0	0	4	8
Council Chambers	21	8	122	107
Central Park	0	0	2	0

The above Council Chamber totals include two formal City Council Meetings and 19 other separate meetings / interviews.

With the upcoming expected reopening on 6/15/2021 the city facility rental activity has picked up with numerous people calling to inquire about the possibility of reserving City rental facilities. I expect the City will have at least 3 to 5 events utilizing the City Hall Auditorium and the Senior / Community Center in June 2021.

The City sponsored Food Bank Distribution site here in Guadalupe, headed by the City Mayor- Ariston Julian and spouse Lourdes Ramirez-Julian utilizing the City's Senior/Community Center will now be offering food distribution once per month on

the first Thursday of the month effective June 2021. In addition, this program will continue to serve the Senior home bound elderly and disabled via the Santa Barbara County Foodbank brown bag program. The brown bag program will provide food assistance on the 2nd and 4th Wednesday of the month. MariaElena Garcia of the Los Amigos de Guadalupe will continue to coordinate the delivery of food via the brown bag program.

Through May 2021 the community has received food assistance as follows:

	Families Served	Individuals Served
Totals March through December 2020	10,684	46,885
Totals January through May 2021	6,944	30,130

The Foodbank Distribution program has been very fortunate with respect to Volunteers assisting with our foodbank distribution over the last 67 weeks. Over this period there have been many donated man hours of hard work and dedication in serving the community of Guadalupe.

The Leroy Park Renovation project continues to move along nicely. According to Los Amigos de Guadalupe (Formerly RCDCC) staff the renovation's completion date is now expected to be the end of January 2022.

Again, a special thank you to the Volunteers and friends from The Little House by the Park / Community Changers and the Community Environmental Council for their continued monthly Community Clean-Up efforts through May 2021 benefiting the City of Guadalupe. This group continues to be spear headed by Mireya Pina from the Little House by the Park and her consistent group of Volunteers who continue turn out for their clean-up efforts.

As a reminder, the Community Clean-Ups group's schedule this year will also include the following Saturday dates: 6/12/21, 7/10/21, 8/14/21, 9/11/21, 10/9/21, 11/13/21, 12/11/21 form 10am – 12pm. All supplies needed for the clean-up are provided to Volunteers and anyone wishing to join the volunteer clean-up crew should meet at The Little House by the Park or the pre-designated area. Also, for additional information interested volunteers may contact Mireya Pina at (805) 343-1194 or via the Family Service Agency's web site or via Facebook.

In addition, with the advent of reopening the Recreation and Parks Commission will be eager to get started with reestablishing community recreation services and programs. Look for programs to start in mid- July if not earlier.

Respectfully,

Charlie Guzman
Recreation Coordinator
City of Guadalupe



Human Resources
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Ph: 805.356.3893
Fax: 805.343.5512

Email: egerber@ci.guadalupe.ca.us

HUMAN RESOURCES MONTHLY REPORT – May 2021

DEPARTMENT REPORT – PUBLIC SAFETY

- **Police Department**

A Full-Time Airport Officer position has been filled. The start date is June 14, 2021 and the swearing-in ceremony on June 8, 2021.

The SMX Airport contract was currently renegotiated for hiring an additional or second full-time officer. A background check for the additional SMX Airport Police Officer position is underway. A conditional offer letter has been sent to the candidate. A start date is slated for July 12, 2021.

- **Fire Department**

A Paid-Call Firefighter position has been filled. The start date is June 18, 2021 and the swearing-in ceremony on June 8, 2021.

- **Public Safety Internship Program**

A volunteer public safety intern program is currently under development. While it is an unpaid volunteer program, it offers a stipend to reimburse for ancillary expenses and is structured much like the current Paid-Call Firefighter Volunteer Program. Enclosed is a program description.

DEPARTMENT REPORT – PUBLIC WORKS

- A paid (hourly) public works internship program is currently under development that will focus as a Water and Wastewater Training Program for Guadalupe residents. Details to follow in the coming months.
- Blake Thomas, sponsored Public Works Intern has completed project tasks for the current fiscal year. He is returning in the Fall to assist with Planning Permit Record Management, CalOSHA safety training records, water meter implementation, and other public work projects.

COVID-19

To expand knowledge of the circulating variants in Santa Barbara County, a collaborative variant testing effort is underway, founded as a partnership between Cottage Health and UCSB. The results are released in real-time to help inform our community and our public health leaders of important information in a timely manner.

Variant testing is expanding across California and increasing numbers of samples from Santa Barbara County are also being tested for variants through the California Department of Public Health.

Within Santa Barbara County, a Local Variant Task Team with representatives from the Public Health Department, Cottage Health, Pacific Diagnostic Labs, UCSB and Marian Regional Medical Center was established in February and continues to meet. The Local Variant Task Team is an expert group of local scientists, physicians, and public health officials, with a common goal of streamlining the local monitoring for, detection of, and response to important variants of SARS-CoV2 during the current pandemic.

Viruses constantly change through mutation. A variant has one or more mutations that differentiate it from other variants in circulation. As expected, multiple variants of SARS-CoV-2 have been documented in the United States and globally throughout this pandemic. To inform local outbreak investigations and understand national trends, scientists compare genetic differences between viruses to identify variants and how they are related to each other.

For the month of May, the Variants of Concern include:

- B.1.1.7 – United Kingdom Variant
- P.1. – Brazil Variant

While new cases and deaths have decreased in the region, hospitalizations increased 38% at the end of May. Most City of Guadalupe personnel voluntarily opted to vaccinate against Coronavirus. Those fully vaccinated supplied a copy of their vaccination cards to Human Resources. There were no reports of exposure in May and reported loss time was due to reactions of the vaccination.

WORKERS' COMPENSATION

CPJIA updated their e-learning training portal. A training curriculum is currently under development with collaboration of department managers. Online courses include, but not limited to: Microsoft Office programs, Safety and Liability, Communication and Conflict Resolution. An annual calendar of topics will be established and review of completion to be included in personnel performance evaluations.



VOLUNTEER PUBLIC SAFETY INTERN PROGRAM

DEFINITION: Serving as a Volunteer Public Safety Intern will enable qualified individuals to assist in providing a vital service to the community and play an important role in an exciting profession. Individuals selected for the position must be of high character and at times be willing to forgo personal leisure time to assist in providing our community the effective public safety protection it deserves.

This is an unpaid volunteer program. Public Safety Interns are not employees of the City of Guadalupe and provide services without expectation of compensation for services.

PARTICIPATION REQUIREMENTS: To remain in the program, Public Safety Interns must complete over the period of each month, at least 48 hours during weekday shifts and 24 hours weekend duty per month. Public Safety Interns may also be called upon to participate in training drills or to respond to special emergencies.

DUTIES: The City of Guadalupe Public Safety Department is currently taking applications for the Public Safety Intern position. Public Safety's highly competitive intern program is open to undergraduate students interested in public safety and pursuing a degree in Public Administration, Homeland Security, Criminal Justice, Emergency Medical Services, Emergency Management, Fire Technology, or a related field.

Interns will receive hands-on learning experiences, as they will be fully integrated into the Department and will be assigned projects related to public safety, customer service, or emergency preparedness. Interns will also prepare reports, conduct research, make recommendations, and prepare correspondence on behalf of the Public Safety Department.

All participants in this program will be assigned a mentor who is an experienced public safety professional. Interns will have access to City hosted emergency management training and related meetings as available at no cost.

ABOUT THE DEPARTMENT:

The Department of Public Safety acts on behalf of the Mayor and the City Council on all matters of city-wide public safety, police, fire, emergency planning, training, mitigation, recovery, and Emergency Operations Center (EOC) readiness. The Department strives to coordinate and manage Citywide emergency management activities with the goals of increasing the safety and preparedness of Guadalupe residents and visitors.

VOLUNTEER STIPENDS: Public Safety Interns shall receive the following stipend amounts, which are intended to cover all costs incurred by Public Safety Intern in connection with their volunteer services. This includes, but is not limited to the costs of meals, laundry, dry cleaning, personal hygiene, clothing, gasoline, vehicle maintenance, and vehicle insurance costs. Public Safety Interns are not entitled to additional reimbursement above these stipend amounts, nor any other compensation or benefits.

Shift Duty	\$ 200.00 Monthly Stipend
Weekend Duty	\$ 60.00 Monthly Stipend
Drills	\$ 5.00 Per Drill
Special Emergencies	\$ 5.00 Each

QUALIFICATIONS/REQUIREMENTS:

All applicants must meet the following minimum requirements:

- Enrolled or plan to enroll as a full-time undergraduate student (a minimum of 12 units) in a Community College, four-year college or university during the 2021 Fall Semester or Quarter.
- Minimum of 3.0 cumulative GPA preferred.
- Strong oral and written communication skills; Detailed-oriented; Creative thinker and ability to strategize and solve complex problems.
- Proficient in Microsoft Office applications
- Reside within a 30-minute radius from City of Guadalupe.

BACKGROUND CHECK: Due to the public trust placed in First Responders, the City of Guadalupe will require a criminal history background check to be completed. Applicants with convictions for certain crimes will not be allowed to serve as Public Safety Interns.

APPLICATION PROCESS: Go to our website at www.ci.guadalupe.ca.us to download an application and send to City of Guadalupe, Attn: HR/, 918 Obispo Street, P.O. Box 908, Guadalupe, CA 93434.

OPEN UNTIL FILLED
Equal Opportunity Employer

ACKNOWLEDGEMENT: By signing below, the applicant acknowledges and agrees as follows:

- I have read and understand the terms set forth above.
- I understand and agree that my acceptance into the Volunteer Public Safety Intern Program is a volunteer position, and that I am not an employee of the City of Guadalupe.
- I understand that as a volunteer, I will not be entitled to any compensation or benefits other than the reimbursement stipend amounts set forth in this document.
- I understand and acknowledge that I have no expectation that my volunteer work will result in future employment with the City.

Signature

Print Name

Date

COMPREHENSIVE MULTI-AGENCY JUVENILE JUSTICE PLAN



JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA)
YOUTHFUL OFFENDER BLOCK GRANT (YOBG)

2021 CONSOLIDATED ANNUAL PLAN





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The FY 2021-2022 Comprehensive Multi-Agency Juvenile Justice Plan
may also be viewed online at:

<https://www.sbprobation.org>



JUVENILE JUSTICE COORDINATING COUNCIL MEMBERS

MEMBERS:

- **William Brown**, Sheriff-Coroner
County of Santa Barbara Sheriff's Office
- **Alice Gleghorn**, Ph.D., Director
County of Santa Barbara Department of Behavioral Wellness
- **Gregg Hart**, 2nd District Supervisor
County of Santa Barbara
- **Tanja Heitman**, Chief Probation Officer (Chair)
County of Santa Barbara Probation Department
- **Tracy Macuga**, Public Defender
County of Santa Barbara Office of the Public Defender
- **Mona Miyasato**, County Executive Officer
County of Santa Barbara County Executive Office
- **Bob Nelson**, 4th District Supervisor
County of Santa Barbara
- **Mag Nicola**, Chief Deputy District Attorney
County of Santa Barbara Office of the District Attorney
- **Daniel Nielson**, Director
County of Santa Barbara Department of Social Services
- **Dominick Palera**, Chair
Juvenile Justice Delinquency Prevention Commission (JJDP)
- **Darrel Parker**, Court Executive Officer
County of Santa Barbara Superior Court
- **Susan Salcido**, Ed.D., Superintendent
County of Santa Barbara Education Office

TWO-YEAR MEMBERS:

- **Michael Cash**, Police Chief
Guadalupe Police Department
- **Matt Hamlin**, Director
Coast Valley Substance Abuse Treatment Center
- **Michelle Kerwood**, Director START & School Based Counseling Programs
Council on Alcoholism and Drug Abuse
- **Marc Schneider**, Police Chief
Santa Maria Police Department
- **Saul Serrano**, Coordinator
South Coast Youth Safety Partnership/Community Action Commission
- **Jill Sharkey**, Ph.D., Associate Dean for Research and Outreach
Gervitz Graduate School of Education University of California, Santa Barbara
- **Billi Jo Starr**, Ph.D., Executive Director and Co-founder
Freedom 4 Youth
- **Todd Stoney**, Captain
Santa Barbara Police Department
- **Kathrine Wallace**, Coordinator, Education Services
Lompoc Unified School District
- **Brian Zimmerman**, Director of Pupil Personnel
Santa Maria Bonita School District



JUVENILE JUSTICE COORDINATING COUNCIL WORKGROUP

- **Holly Benton, Deputy Chief Probation Officer**
County of Santa Barbara Probation Department
- **Ethan Bertrand, 2nd District Representative**
Supervisor Hart's Office
- **Shana Burns, MFT, Santa Maria Regional Manager**
Department of Behavioral Wellness
- **Amy Krueger, Deputy Director, Adult & Children Services**
County of Santa Barbara Department of Social Services
- **Sol Linver, Undersheriff**
Santa Barbara Sheriff's Office
- **Mag Nicola, Chief Deputy District Attorney**
County of Santa Barbara Office of the District Attorney
- **Lea Villegas, Chief Trial Deputy**
County of Santa Barbara Public Defender
- **Frann Wageneck, Assistant Superintendent**
Santa Barbara Unified School District
- **Alana Walczak, President and CEO**
CALM – Child Abuse Listening Mediation
- **Alison Wales, Associate Director**
North County Rape Crisis and Child Prevention Center

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OVERVIEW

The Juvenile Justice Crime Prevention Act (JJCPA) was enacted in 2000 (AB 1913) and provides counties with a reliable funding source for local programs and services aimed at reducing juvenile crime and delinquency as codified in Government Code Section 30061. It mandates a local Juvenile Justice Coordinating Council (JJCC) whose multidisciplinary membership collaborates on identifying local needs, supports the development of relevant programs, and considers budget priorities. Additionally, it requires the development of a Comprehensive Multi-Agency Juvenile Justice Plan (CMJJP) that is updated annually and submitted to the Board of State and Community Corrections (BSCC), the State agency that oversees the JJCPA. The CMJJP addresses local delinquency issues, identifies service needs and gaps, sets goals and priorities, and reports on local juvenile efforts and initiatives. Changes to this year's Plan include: updated demographics and population trends; analysis of existing services; updates to funded services; updated goals and objectives; and updated juvenile justice strategies.

In Santa Barbara County, the CMJJP incorporates aspects of the JJCPA and the Youthful Offender Block Grant (YOBG) requirements in order to illustrate a complete picture of how funded programs, services, and strategies serve youth and families in our County. The County uses JJCPA funding for four (4) strategic priorities: Probation supervision resources; behavioral health assessments; diversion; and community-based treatment interventions. Probation officers in all area offices provide strength-based risk-needs-responsivity interventions and case management to approximately 170 youth identified as high or medium-risk for reoffending. Behavioral health clinicians conduct comprehensive assessments that identify the needs and assets of clients to inform case planning and referrals. Community-based interventions are carried out by contracted private organizations providing a wide range of evidence-based services. These include diversion away from the juvenile justice system, as well as individual/group targeted interventions to respond to youth behaviors and address risk/needs factors.

YOBG funding additionally supports: risk and needs assessment; intensive community supervision; community-based services, including mentoring, marijuana education classes, and targeted intervention programs; the collection and analysis of data related to youth outcomes and program performance; and behavioral supports to youth in custody.

Together with existing community supports and services, and the efforts of many youth-serving community-based and county organizations, JJCPA and YOBG allow the County to provide a continuum of services, supervision and supports for youth and families countywide.

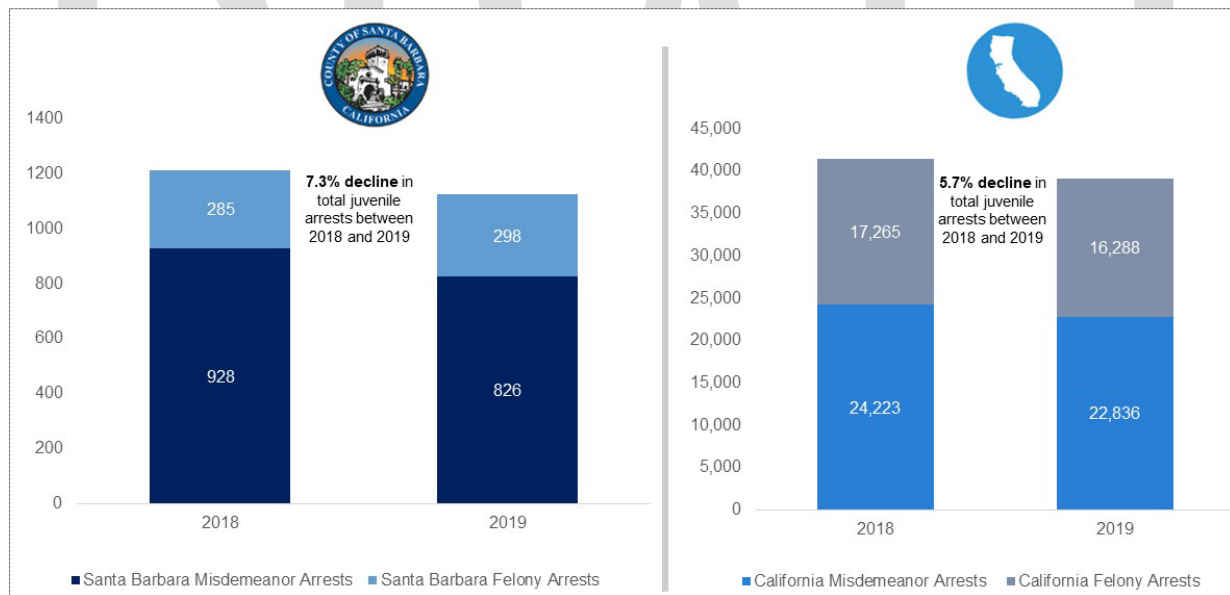
DEMOGRAPHIC & POPULATION TRENDS

I. Crime Trends

The Center for Juvenile and Criminal Justice (CJCJ)¹ notes that California’s 2019 crime rate was the lowest in recorded state history. Between 2018 and 2019, the state’s total crime rate declined 3% from 2,768.5 offenses per 100,000 people to 2,687. Locally, Santa Barbara County’s crime rate continues to remain below the state average. Between 2018 and 2019, total crime in Santa Barbara County decreased 23%, from 1964.2 offenses per 100,000 people in 2018 to 1897.6 offenses per 100,000 people in 2019.

Juvenile arrests (by number of youth) are also declining both at the county and state level with the county’s total arrests declining at a greater rate than that of the state [Figure 1]².

Figure 1: Total Number of Juvenile Arrests



Although total arrests have declined between 2018 and 2019 at both the county and state level-the proportion of arrests has become increasingly comprised of felony offenses at the county level-increasing from 23% to 27% of the total county arrests in 2019 [Figure 2]³.

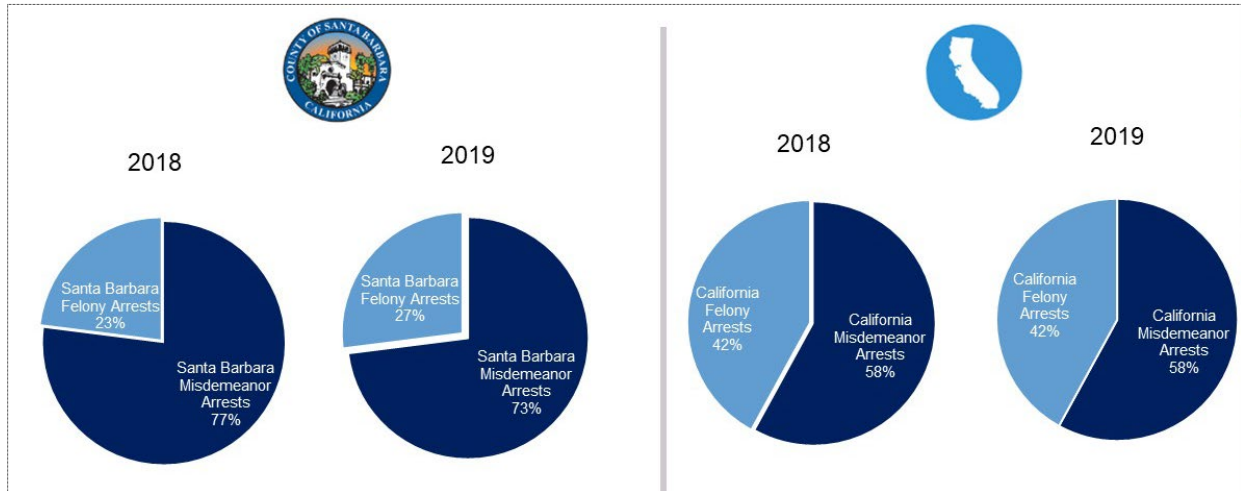
¹ Data from: www.cjcj.org/uploads/cjcj/documents/californias_2019_crime_rate_is_the_lowest_in_recorded_state_history.pdf

² Source: <https://openjustice.doj.ca.gov/exploration/crime-statistics/arrests>

³ Source: <https://openjustice.doj.ca.gov/exploration/crime-statistics/arrests>



Figure 2: Percentage of Arrests by Misdemeanor and Felony

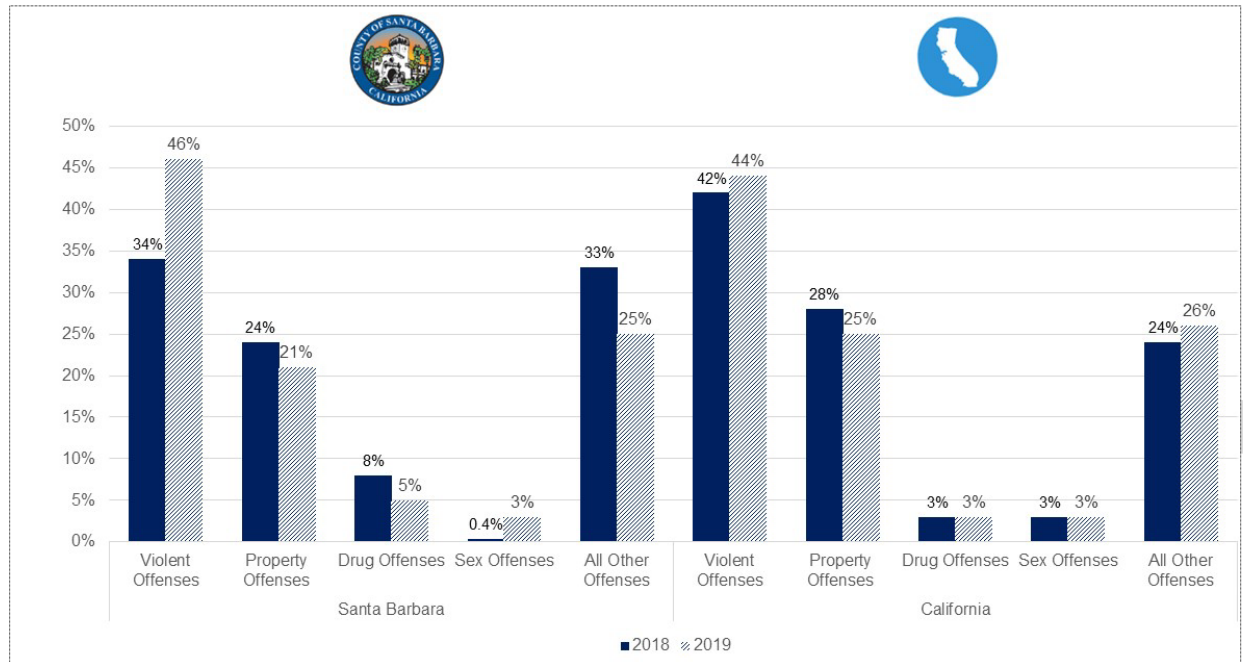


While total arrests [Figure 3]⁴ declined 7.3% between 2018 and 2019 and almost 6% statewide, the percentage of felony arrests for violent crimes increased both locally and statewide. These are crimes committed against people-including homicide, rape, robbery, and aggravated assault. The percentage of juvenile felony arrests for property crimes-such as burglary, motor vehicle theft, and larceny-theft- decreased both locally and statewide. Felony arrests for crimes related to the control, possession, sale, and use of controlled substances declined locally. Of the 27% of felony arrests locally in 2019, 3% of that total was for sex offenses up from one (1) felony sex offense arrest in 2018 to 10 in 2019. Finally, ‘all other’ offenses – such as simple assault, loitering, disorderly conduct, or driving under the influence-this category of offenses decreased at the local level and increased at the state level.

⁴ Source: <https://openjustice.doj.ca.gov/exploration/crime-statistics/arrests>



Figure 3: Percentage of Total Felony Arrests by Crime Type



II. Demographics

According to the 2019 American Community Survey, the County of Santa Barbara has a total population of 444,829 people with just about 20% of that total, or 99,184 people, under the age of 18. The County is diverse not only in its geography but also in the profile and needs of each of its communities. Nearly 81% of the Santa Barbara County population over the age of 25 is a high school graduate or greater. Figure 4 demonstrates how that percentage changes when the County as a whole is compared with the cities of Santa Barbara, Santa Maria and Lompoc. Differences between the cities and the County are also evident when comparing the profile of those foreign born; language other than English spoke at home, as well as various economic characteristics. The 2019 median income of the County was just over 74K. Figure 4 also displays the percentage of households below that median as well as the households receiving Supplemental Nutrition Assistance Program (SNAP) benefits, or food stamps, as well as the percentage of people below the federal poverty level, or \$25,750 per year for a family of four (4) in 2019.



Figure 4: Population Profile of Santa Barbara County

	County of Santa Barbara	City of Santa Barbara	City of Santa Maria	City of Lompoc
Population (age 25+) high school graduate or higher	80.9%	85.9%	60.2%	76.3%
Foreign Born	23.0%	22.2%	34.9%	24.4%
Language other than English spoken at home	40.3%	34.6%	65.6%	43.3%
% of households below County median income of \$74,624	-	49.0%	59.0%	63.8%
% of households receiving food stamp/SNAP benefits in past 12 months	8.0%	5.3%	13.5%	19.1%
% of people whose income in last 12 months is below poverty level ~\$25,750 per year for a family of four	13.5%	12.5%	14.5%	17.3%

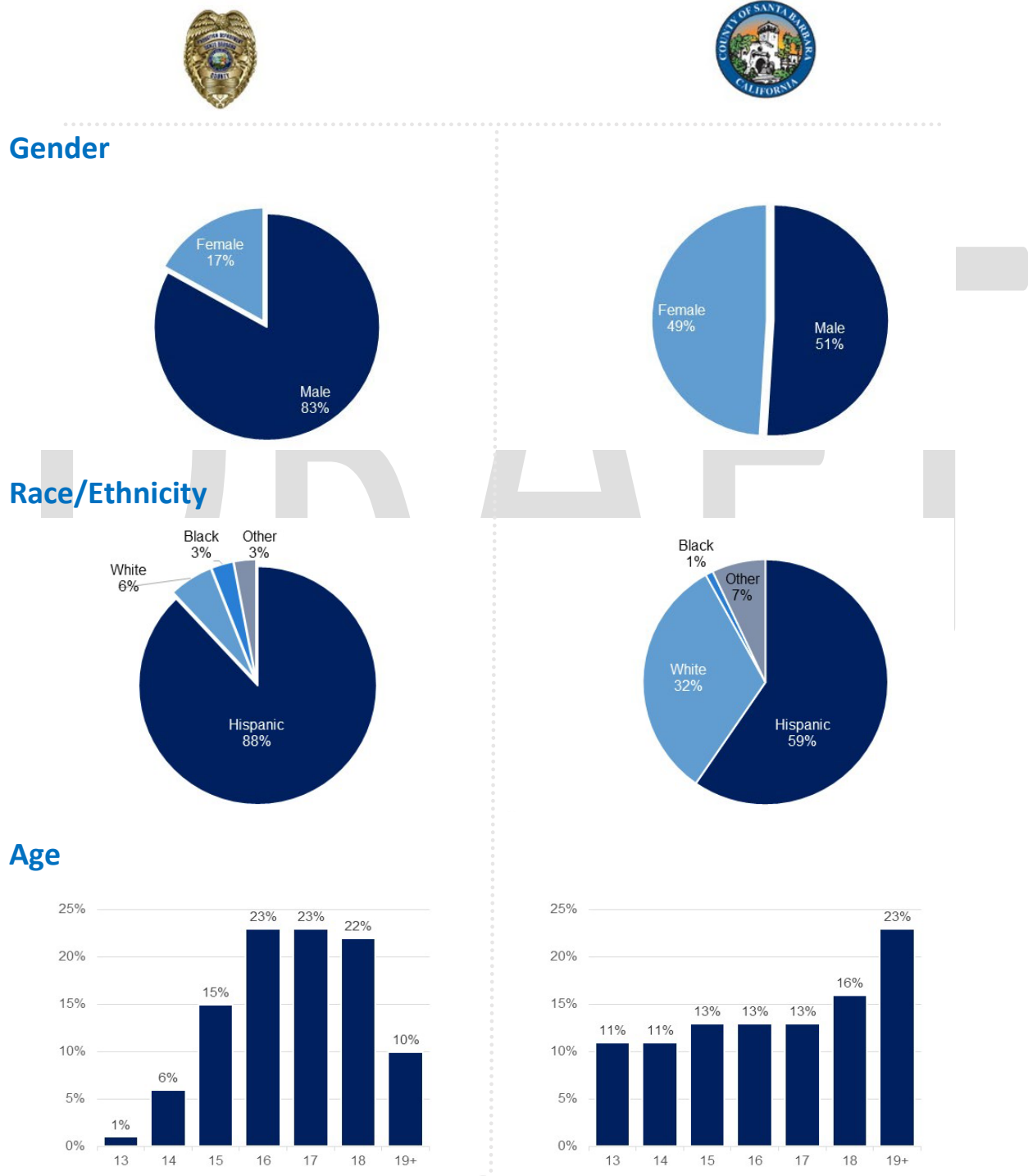
Source: 2019 American Community Survey



III. Supervised Population Trends

Locally, the supervised population is primarily male (83%), between the ages of 15 to 18 years old (83%) and Hispanic (88%) at a greater concentration than that of the County youth population overall.

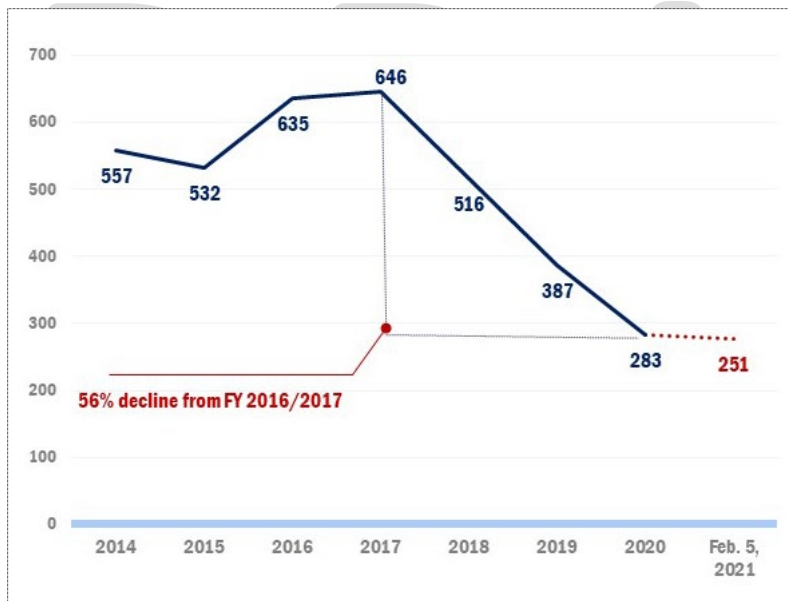
Figure 5: Demographic Comparison of Supervised Youth vs. County Youth Population





Youth under supervision of the Probation Department are assessed with a comprehensive evidence-based tool, the Positive Achievement Change Tool (PACT), to assist with individualizing the approach for each youth. The PACT allows the Department to identify the youth’s risk to re-offend and their criminogenic needs. With that information, officers tailor interventions and responses to each youth and family. As of November 10, 2020, the Department had completed 523 PACT assessments. Of those youth assessed, approximately 55% were identified as high-risk to reoffend, 22% moderate and 23% low⁵. The juvenile supervision caseloads have been designed to allow officers sufficient time and resources to be proactive in their case management of those youth that pose the greatest degree of risk to the community and have the highest need.

Figure 6: Supervised Juveniles on June 30th



Overall, the Santa Barbara County Probation Department continues to experience a decline in the number of juveniles supervised, down 27% from the previous fiscal year and down 56% since its high in FY 2016/17 [Figure 6]. The decrease is driven exclusively by the drop in supervised WIC 602 misdemeanants – down 32%.

In the last fiscal year, the Department experienced a 19% decrease in misdemeanor referrals and a 16% increase in felony referrals-coinciding with the increase in felony arrests [Figure 1&2]. Of the total number of youth supervised on June 30, 2020, 10% were on some type of diversionary supervision (654. 654.2, 725(a), 725(b), 790 WIC). Finally, the number of youth in out of home placement on June 30th of 2020 was four (4). As of February 5, 2021, that number had been reduced further to two (2) youth.

Through collaboration with all justice partners, effective strategies to focus supervision and services on higher-risk youth have been identified and deployed. The County and all youth-

⁵ PACT risk level report as of 11/10/20



serving agencies remain committed to addressing racial and ethnic equity and inclusion system-wide. More information regarding specific goals and objectives developed is available in the “Identifying and Prioritizing Focus Areas” of this document (see page 13).

ASSESSMENT OF EXISTING SERVICES

I. Existing Community Resources

Many public and private agencies and organizations throughout the County provide both direct and indirect interventions that seek to positively impact youth involved in or at risk of entering the juvenile justice system. All areas of the County benefit from such programs. Probation has formal agreements with providers for family therapy, safety skill development group counseling, mentoring, and interventions for Probation-supervised youth. Youth can also be referred to community-based providers for family therapy as part of an agreement with the Department of Behavioral Wellness (DBW). Some of these programs are also provided in the custody setting. Probation also has formal agreements with the Council on Alcoholism and Drug Abuse (CADA) to provide community-based diversion interventions through the grant-funded Youth Empowerment Services program, and legally required cannabis education classes for youth cited for marijuana possession through Fighting Back Santa Maria Valley.

Youth may also be referred to various community-based programs outside of any agreement with Probation. Some of these providers offer interventions that support academic achievement, vocational skill development and employment preparedness, counseling that addresses trauma and abuse, substance abuse interventions, and support activities. As an example, in the Santa Barbara/South County area, agencies that provide these services include the State Department of Rehabilitation, Child Abuse Listening and Mediation (CALM), Daniel Bryant Youth Center, Cal-SOAP, Santa Barbara Mental Wellness Center, and Evolve.

Additionally, local school districts support their student population and families in a variety of ways, both in terms of academics and engagement. For example, Santa Barbara Unified has an after-school program and conducts youth outreach activities. The district also has a triage system for determining mental health needs.

The Community Engagement Team of the South Coast Youth Safety Partnership (SCYSP) seeks to meet the needs of youth and families through collaboration and partnering across various disciplines and service areas. The group meets regularly and identifies avenues to helping youth



and families overcome barriers and achieve success. Probation is represented on this team as well as the broader Partnership.

In Lompoc, in addition to some of the services available in other regions, CADA has been awarded a Federal grant through the Office of Juvenile Justice and Delinquency Prevention to operate the Lompoc Youth Resiliency Project, a school based initiative to work with youth exposed to gang violence who attend three elementary and middle schools located in areas with increased gang activity. Through another Federal Grant, the Lompoc Unified School District will be developing its Lompoc Youth Violence Prevention Project in the first part of 2021. This effort seeks to address disruptive on campus behaviors that impact student achievement and safety.

Law enforcement agencies across our county are involved in and engaged with their communities, and all of them capture and report crime statistics and data, to varying degrees. As an example, the Santa Maria Police Department is able to identify incidents involving youth and map them for a visual presentation. Using this method of analysis, Probation has identified the area roughly framed by the Broadway corridor between Battles Road and Donovan Road as a neighborhood where further services and interventions may be needed. Other data points that might be mapped would further inform decision-making, such as the locations of schools, neighborhood resources, and recreational opportunities. Probation will continue coordinating with law enforcement agencies, based upon their data capacity and ability to share this data, to obtain juvenile-related offense data and illustrate potential additional areas of focus.

The Department of Behavioral Wellness (BW) offers a number of programs throughout the county, including services for transitional age youth, prevention services, children's mobile crisis services, and school-based mental health programs. In addition, they offer resiliency services for youth who are at risk of sexual exploitation. Their network of licensed mental health professionals provides short-term outpatient individual, family and group therapy for Medi-Cal beneficiaries with specialty mental health needs. They additionally provide Juvenile Justice Crime Prevention Act (JJCPA) and Youthful Offender Block Grant (YOBG)-funded services for justice-involved youth, outlined later in this Plan.

Social Services/Child Welfare offers prevention and intervention programs and assistance to families, including food and cash aid, job services, and health coverage. They administer child welfare services countywide, including adoptions, resource families, foster care placement, Independent Living Skills (ILP), and community networks such as Kids Network to improve communication among child-serving agencies.



Santa Barbara County uses JJCPA funding for four (4) strategic priorities: Probation supervision resources; behavioral health assessments; diversion; and community-based treatment interventions. Probation officers in all area offices provide strength-based risk-needs-responsivity interventions and case management to approximately 170 youth identified as high or medium risk for reoffending. Behavioral health clinicians conduct comprehensive assessments that identify the needs and assets of clients to inform case planning and referrals. Community-based interventions are carried out by contracted private organizations providing a wide range of evidence-based services. These include diversion away from the juvenile justice system, as well as individual/group targeted interventions to respond to youth behaviors and address risk/needs factors.

YOBG funding additionally supports: risk and needs assessment; intensive community supervision; community-based services, including mentoring, marijuana education classes, and targeted intervention programs; the collection and analysis of data related to youth outcomes and program performance; and behavioral supports to youth in custody. Together, JJCPA and YOBG allow the County to provide a continuum of services and supports for youth and families countywide.

II. Youth Service Gaps

The Comprehensive Multi-Agency Juvenile Justice Plan (CMJJP) annually identifies areas where gaps exist in the local juvenile justice system as well as any challenges that can impede progress toward goals and objectives, and in carrying out the operations of the local juvenile justice system locally. Ongoing service gaps have been identified in the following five (5) areas:

- Countywide violence prevention programs and interventions which are culturally responsive; the County notes the disproportionate number of youth of color who are justice-involved and have some level of gang involvement
- Mental health treatment for youth prior to juvenile justice involvement
- Substance abuse treatment options, on a continuum from community intervention to in-patient treatment
- Intervention and treatment for commercially sexually exploited children (CSEC) and those at risk of CSEC, as well as gender-responsive interventions for these youth
- Community-based, pre-juvenile-justice prevention and intervention services for youth

III. Current Service Challenges

Through the efforts of county and community agencies, gaps in services have been addressed over the course of subsequent years, and been mitigated by implementation of specific services. However, our youth continue to experience challenges, which require further assessment and evaluation:



- **COVID-19** - The ongoing COVID-19 pandemic has impacted the ability of public and private agencies to effectively deliver services and provide programming because of health concerns and attendant government restrictions. The ability to provide in-person services is nearly non-existent and a shift to virtual solutions has limited success, especially for programs that rely on a group dynamic. Further, some youth and families have limited means to participate in virtual meetings. Youth are struggling to engage and remain focused on schoolwork as their classes shifted to virtual formats, and experienced learning setbacks as a result.
- **Information sharing** - The ability of agencies and organizations to move information easily between parties to a youth’s case is often limited by Federal and State laws that control the circumstances under which confidential information can be shared. Local efforts are underway to explore ways to create opportunities to make information sharing less complicated and reliant on releases while remaining consistent with controlling laws.
- **Engagement and Retention in Programming** - Partly exacerbated by the pandemic, youth engagement in treatment interventions remains challenging, especially with Probation’s primary diversion initiative where difficulties in contacting and engaging families has hindered program efforts to provide this unique opportunity to receive individualized assistance.

IDENTIFYING & PRIORITIZING FOCUS AREAS

Santa Barbara County’s goals and objectives were developed based upon the current population and needs of youth in the county, and reviewed by the Juvenile Justice Coordinating Council Workgroup (JJCCWG). The goals underpinning the County’s juvenile justice framework have remained constant, and serve to highlight the importance of a strong foundation of assessment, data-driven decision making, individualized case planning, collaboration, community and family engagement, and a range of services to provide a wide variety of responses to youth behaviors. The Reimagining Juvenile Justice (RJJ) cohort (whose work is described in more detail later in this document) was instrumental in identifying gaps in services throughout the County in late 2019, as well as strategic and inter-agency collaborative opportunities to enhance youth-focused services. Work on the RJJ initiative was slowed or halted by the coronavirus pandemic in 2020 while resources were diverted to more urgent issues; several RJJ-related objectives have been carried over for implementation in the coming year.



I. Goals

- Promote public safety and reduce juvenile delinquency through individualized case planning, goal setting, incentivizing change and building upon youth strengths, and targeting interventions for accountability.
- Deploy individualized responses based on assessment of needs and risks through the use of an evidence-based tool that is both culturally informed and gender responsive.
- Use data and decision-point analysis to ensure long-term reform, detect disparate treatment, and eliminate inequity.
- Embrace and nurture collaboration, shared accountability, and increased community and family engagement, to ensure youth and families are informed and involved with all aspects of their cases, and their basic needs are met.
- Utilize confinement only when necessary for the safety of the community or the youth, or to protect victims.
- Provide effective evidence-based alternatives to detention and decrease the use of technical violations.
- Incorporate youth voice and inclusion into the various aspects of the local juvenile justice system, and identify key points in the operation of a case where youth voice is most important.
- Increase the use of diversion at key decision points in the referral process, in order to minimize the number of youth who require formal court involvement and probation supervision.

II. Objectives

These objectives reflect Probation Department strategic initiatives, as well as recommendations by the RJJ cohort which have been adopted for implementation. They support achievement of the defined juvenile justice goals.

- Continue to partner with community-based organizations (CBO) to offer diversion alternatives for youth who are at risk of involvement with the juvenile justice system.
- Continue to limit incarceration of low-risk youth, and use detention primarily for high-risk youth who contemporaneously present as a risk to themselves or to the community.
- Maximize potential success of interventions through the use of Risk-Needs-Responsivity model of probation supervision that increases the use of incentives and limits the use of incarceration.
- Through the use of the juvenile risk and needs assessment tool, avoid exposure of low- and medium-risk youth to higher-risk youth or intensive interventions that may negatively impact their protective factors.
- Provide ongoing training to officers and staff regarding vulnerable populations, including



sexually exploited youth and youth with histories of significant trauma.

- Continue to provide training on racial and ethnic disparities and cultural responsiveness in the juvenile justice system, including the role of implicit bias in decision-making.
- Establish a youth-led, adult-guided workgroup to incorporate youth input into Department processes and services.
- Support and collaborate with the Countywide Adverse Childhood Experiences (ACES) and Resilience Movement.
- Examine racial and ethnic data collection methodology and determine how we can better collect more accurate and inclusive data on ethnicity and indigenous populations.
- Develop and refine a discharge planning process which will allow for family input and information sharing at the point of case termination or release from the Los Prietos Boys Camp (LPBC).
- Develop and implement youth and parent surveys to be administered at the completion of probation, to obtain insight regarding Probation services and supervision models.
- Conduct fidelity checks on contracted services.
- Research existing programs that target gang involvement and violence, and adopt a promising or evidence-based practice for local implementation in the community and at county juvenile institutions.
- Enhance transitional and vocational opportunities for youth, especially for those nearing adulthood.
- Increase agency skills and capacity for accurate data collection and reporting on lesbian, gay, bisexual and questioning (LGBQ) and gender nonconforming or transgender (GNCT) youth participants in the juvenile justice system.

JUVENILE JUSTICE STRATEGIES

Risk and Needs Assessment Tool

Standardized risk and needs assessments provide structure and consistency to the decision-making process and allow the juvenile justice system to focus on higher-risk youth. The Probation Department has incorporated the Positive Achievement Change Tool, or PACT, into its operations. The use of a risk and needs assessment, such as the PACT, is one (1) of the eight (8) evidence-based practices that together have been shown to reduce the likelihood of recidivism. Since its implementation in July 2019, over 523 total assessments have been completed (as of November 2020). The tool identifies criminogenic needs—those needs that research has shown are associated with criminal behavior, but which a person can change—that should be targeted with appropriate interventions to reduce further offending. To date,



the top three (3) criminogenic needs identified by the PACT are: (1) leisure and recreation (40%), (2) criminal associates (33%) and (3) employment/school (15%). By assessing and targeting these needs, we can reduce the probability of recidivism.

Risk-Needs-Responsivity Model

This model guides decision-making about supervision level and treatment interventions based on a youth’s assessed likelihood for reoffending (risk), their identified highest criminogenic factors (need), and matching youth with the most appropriate interventions based on their characteristics and learning style (responsivity).

Evidence-Based Interventions

The use of interventions proven to be effective with juveniles are prioritized to achieve the greatest benefit with youth. This includes working with providers to support delivery of curriculum to ensure programs are provided in accordance with the research based models. In FY 2020-21, the Probation Department implemented various monitoring efforts including self, peer and onsite assessments of a program session completed either by an individual within the organization providing the service, a peer organization delivering the same program or Probation Department staff. The assessments rate various aspects of the sessions, in addition to allowing for open ended comments to the session facilitator(s). Additionally, in 2020-21, local providers were asked to provide quarterly data on performance measures related to those services including pre- and post-surveys administered to youth to assess changes in thought patterns before and after a program or intervention was delivered. In 2021-22, Probation will continue to administer fidelity assessments to ensure services are in keeping with the evidence-based models on which they are based.



Racial and Ethnic Equity and Inclusion (REEI)

Santa Barbara County seeks to improve its outcomes in the area of racial and ethnic equality in child-serving systems, including juvenile justice. This includes the assessment of local services to determine where disparities exist. Probation has shared REEI data with the Juvenile Justice Coordinating Council (JJCC), the Reimagining Juvenile Justice (RJJ) cohort, and community partners via the JJCC Workgroup, and has identified areas of the data that can be further narrowed and examined. New initiatives will incorporate strategies to address disparity.



Commercially Sexually Exploited Children (CSEC)

Santa Barbara County has a local task force to address human trafficking through education, enforcement, interventions, and programs and services that strive to meet the unique needs of survivors. The Juvenile Court also holds a special calendar for youth victimized through trafficking. This includes collaborative multidisciplinary discussions about cases before the Court.

The Juvenile Justice Coordinating Council (JJCC) Workgroup

This workgroup of the larger JJCC comprised of representatives from public and private organizations and tasked with collaborating on the development of the Comprehensive Multi-Agency Juvenile Justice Plan (CMJJP), as well as identifying priorities and strategies for the local juvenile justice system. This has included discussion of the local Juvenile Justice Realignment Plan, strategic discussion of Reimagining Juvenile Justice (RJJ) initiatives, and REEL data review and development. In FY 2019-20, the Workgroup met five (5) times to accomplish its work; in FY 2020-21, the Workgroup will meet a total of eight (8) times.

Marijuana Education Classes

The Probation Department partners with a local organization to provide education classes and community service work opportunities for youth cited for the possession of marijuana, as required by law. The classes include an evidence-based curriculum designed for youth and modules for initial and subsequent referrals.

Targeted Interventions/Alternative Sanctions

The Probation Department is also partnering with local organizations to provide interventions to youth on probation who are in violation of their probation grant for minor reasons and do not require a formal response. Programming addresses goals and objectives set forth in youth case plans, provides targeted interventions and alternative sanctions in the community setting, and encourages prosocial involvement in school, family, and other life domains.

Diversion

The Board of State and Community Corrections (BSCC) awarded the Probation Department a grant to undertake a reform-minded approach to addressing the needs of youth involved in the local juvenile justice system. Through the Youth Reinvestment Grant (YRG), the Department receives funding over multiple years to support community-based programming and services through a local private organization (CADA) for youth contacted by law enforcement for minor offenses. Key elements of the YRG program include:



- Minimal involvement with justice-involved youth and the juvenile justice system, to decrease the likelihood that a youth will be drawn deeper into the system.
- Referrals for diversion services will go directly from law enforcement agencies, schools, and Probation to the provider, and will be handled outside of the juvenile justice system entirely, without Probation intervention.

Reimagining Juvenile Justice (RJJ) Strategic Initiatives

In 2019, system partners participated in the RJJ initiative in a multi-session format spanning several months. This initiative, sponsored by the Annie E. Casey Foundation (AECF) and delivered by School and Main Institute (SMI), provided an opportunity for Probation to bring together professionals from a broad cross-section of child serving agencies, including law enforcement and community partners. This cohort considered current research on adolescent brain science, positive youth development, racial and ethnic equity and inclusion, and the power of collaborative efforts to serve youth. Ultimately, the objective was for the cohort to recommend new strategies for delivering juvenile justice programs and interventions locally through formal collaboration and partnerships.

Through reflection and analysis activities, guided discussions, a youth panel, and other exercises led by Probation, the cohort of participants from public and private organizations collaborated on identifying strategies and goals focused on improving the local juvenile justice system and youth involvement in it. Key focus areas of the initiative include:

- The need for youth voice in all aspects of the work performed by child-serving agencies with the idea that a youth in the system is a partner in achieving positive change and is not simply the subject of interventions.
- The importance of cultural competence and responsiveness, and concerted efforts to address racial and ethnic disparities in all child-serving agencies and systems.
- The benefit of increased information sharing between agencies and the removal of barriers to access the important information about a youth for those working to meet the youth's and family's needs.
- An emphasis on family engagement and providing more resources to families before they become system-involved.
- Cross-systems and multiagency collaboration as a way to share information and resources, eliminate silos, and merge duplicative efforts throughout the county.

In December 2019, the RJJ cohort presented over 30 specific strategies and recommendations to the JJCC in the key focus areas. The JJCC prioritized these strategies and referred them to the JJCCWG, which further outlined which initiatives could be implemented immediately, and a timeline for the remaining strategies. Several strategies appeared as objectives in both the



previous and the current CMJJP, and additional initiatives continue under discussion for future implementation.

South Coast Youth Safety Partnership (SCYSP)

The Santa Barbara County Probation Department is a member of the South Coast Youth Safety Partnership (SCYSP), its Strategy Team, and its Community Engagement Team. The Probation Department works in tandem with the Partnership to advance community safety and collaborates on several goals within the SCYSP strategic plan, including:

- Coordination of youth reentry strategies, particularly as youth transition from camp to the community
- Strengthening educational and job readiness programs for young adults, juvenile detainees, and probation camp youth
- Data sharing with the SCYSP



Collaborative Efforts of Youth-Serving Partners and Agencies

As part of a multi-agency approach to coordinating services for youth and families, and engaging families more fully, the Probation Department has participated in a number of multi-agency workgroups, councils and initiatives designed to bring agencies together to better serve youth. These include:

- Countywide Adverse Childhood Experiences (ACES) movement
- Child Abuse Prevention Council (CAPC)
- The 100-Day Homeless Challenge
- AB 2083 Memorandum of Understanding for child-serving agencies
- Family Urgent Response System (FURS) local response implementation



FUNDED PROGRAMS, STRATEGIES & SERVICES

I. Department of Behavioral Wellness (DBW) – Assessment & Aftercare

Two (2) mental health practitioners provide services for youth and families based on referrals from Deputy Probation Officers (DPOs) for youth pending adjudication with the Court, under supervision with a field office, or are in the institutions and entering the reentry phase. Clinical activities include the following:

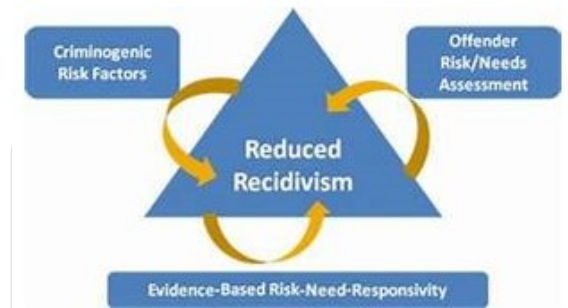
- **Assessments:** Practitioners conduct *Brief Mental Health Assessments* and *Juvenile Justice Crime Prevention Act (JJCPA) Service Needs Assessments*. As the name implies, the former is a quicker assessment that generally entails a file review and clinical interview of the youth; this is more suitable for youth who present with more mild behavioral health difficulties. The later form of assessment is more in-depth and reserved for youth who have not previously been assessed or treated or whom appear to experience a greater degree of symptoms and impairment. The practitioners provide reports of these assessments to the referring DPOs. In addition, youth will be assessed to determine medical necessity and suitability for treatment at BW clinics or through community providers.
- **Engagement and Linkage:** Since justice-involved youth tend to not perceive themselves as experiencing behavioral health problems, they are less likely to pursue treatment on their own. It is often necessary to engage them in a gradual, non-threatening manner to help them identify problems and understand how they might benefit from treatment. Practitioners achieve this in institutional settings, where they get can develop a rapport and a level of trust, and this is conducive to linkage activities with the youth post-release. They work closely with the youth, their families, their DBW clinic counterparts and community service providers to facilitate follow-through on treatment referrals.
- **Treatment:** Practitioners provide short-term treatment, sometimes starting when the youth are still at Los Prietos Boys Camp (LPBC) or Santa Maria Juvenile Hall (SMJH), to provide a bridge until the youth can connect with a longer-term care provider in a BW clinic or other community program. For some youth, the short-term treatment is sufficient but others will require longer-term treatment, which can include individual and/or family psychotherapy.
- **Child and Family Teams (CFT):** Practitioners are invited to attend CFT meetings to participate in the discussions about treatment goals and objectives. Practitioners complete the Child Adolescent Needs Survey (CANS) and may use this tool to assist the youth, family and Probation officers in charting a course of treatment, as well as offering guidance about the presumptive transfer of specialty mental health services (SMHS) for youth in foster care.



II. Risk-Need-Responsivity (RNR) Community Supervision Model

Following the deployment of an RNR model in FY 2019-2020, supervision caseloads were restructured to incorporate a differentiated approach as informed by the new risk and needs instrument. Resources are now concentrated on the youth that present with the highest need and risk to reoffend, with a smaller ratio of officer to youth for those caseloads. Additionally, youth presenting as a low- or medium-risk/need are assigned to less intensive supervision, with a focus on the utilization of diversion, addressing unmet needs, and an increased reliance on one-time intervention referrals and/or sanctions.

RNR principles are significantly amplified by practitioners skilled in techniques proved to influence youth to change behavior. Motivational Interviewing (MI) is an evidence-based program designed to enhance intrinsic motivation. To realize the full benefit of MI, the Probation Department has committed to a program that incorporates and emphasizes the consistent use of MI techniques through adequate officer training, fidelity, and quality assurance.



III. Evidence-Based Treatment Interventions

Since 2018, a number of evidence-based treatment interventions have been implemented. These interventions either have demonstrated outcomes in reducing risk factors and addressing criminogenic needs, or they will be evaluated using performance measures to determine how effective they are with local youth:

- **Family Focused Interventions** such as Strengthening Families and Family Behavioral Therapy, which have been found to reduce depression, increase parents’ “satisfaction” with adolescents, reduce adult alcohol use, and reduce illicit drug use for both adolescents and adults, will be provided.
- **Cognitive-Behavioral Treatment (CBT) Programs** for teaching the cognitive skills, social skills and values such as “Seeking Safety”, an intervention for youth with a history of trauma and substance abuse. The program is designed to help youth improve posttraumatic stress disorder, depression, interpersonal skills and coping strategies.
- **El Joven Noble**, a trauma-informed culturally sensitive program that aids in comprehensive character development that supports and guides youth through their “rites of passage” process while focusing on violence prevention and intervention.
- **Mentoring** for high-risk youth through a community-based organization (CBO) to provide support and increase resiliency has demonstrated a positive effect in the reduction of alcohol and drug use, academic failure, teenage pregnancy, and gang violence.



- **Youth Support Funds** for additional educational or vocational needs and to incentive reaching case plan milestones. Youth returning to the community from the Division of Juvenile Justice (DJJ) receive priority for these resources.
- **Sex Offender Treatment** to provide outpatient treatment for those youth assessed as appropriate to remain in or returning to their homes and under community supervision.
- **Marijuana Education Classes** for youth identified as habitual users of marijuana, or who require additional education for diversion.
- **Alternative Sanctions/Targeted Interventions** for youth to provide evidence-based, risk-level-appropriate interventions for youth on probation.

IV. Program Evaluation and Analysis

As part of the ongoing work to create and support evidence-based programming, Probation has developed individualized program performance measures for providers, which are tailored to the program's stated objectives and desired outcomes for youth. In some cases, with new and promising programs, measures are developed in partnership with the provider to ensure measurement of key aspects of the program. A Department Business Specialist (DBS) monitors these measures and conducts fidelity checks to ensure programs and services are delivered according to the program guidelines.

V. Diversion

Youth Empowerment Services (YES), a Youth Reinvestment Grant-funded opportunity in partnership with the Council on Alcohol and Drug Abuse (CADA), ensures low-level youthful offenders are given appropriate cognitive change classes and services, in order to prevent further involvement with juvenile justice. The Juvenile Justice Crime Prevention Act (JJCPA) provides the required matching funds for this grant. YES program evaluation is being conducted under contract with University of California, Santa Barbara (UCSB).

VI. Institutions Behavioral Aid

Youth detained at Santa Maria Juvenile Hall (SMJH) often struggle with a variety of challenges, including separation from the stability of their friends and family, school, and mental health issues. Behavioral Aids can assist these youth by spending quality time with them, engaging them in positive, pro-social activities and games, and working with staff to address any case goals or objectives for their treatment.

VII. Whole Youth Project

In 2020, the Probation Department launched Whole Youth Project (WYP), a two-year initiative by Ceres Research Policy designed to help agencies collect data on every young person's sexual



orientation, gender identity, and gender expression and help departments more effectively affirm young people’s many identities. Additional technical assistance will be provided around the development of anti-discrimination and data sharing policies, analyzing compiled information to develop data-driven plans to improve services, community outreach, and coaching to develop a continuum of care that affirms LGBTQ/GNCT youth.

VIII. Youth Support Funds

A portion of Youthful Offender Block Grant (YOBG) funds are set aside to meet a variety of needs for youth who are transitioning from a custody environment to the community setting, or who may need support in achieving a prosocial goal (such as school activities, clothing for sports activities, etc.) or maintaining stability (such as bedding, clothing, and certain housing costs). Funds target needs that aren’t readily supported through other programs, are generally short-term, and which are consistent with case plan goals.

STRATEGIES FOR NON-707(b) WIC

Currently, only youth with an adjudication for an offense listed in §707(b) of the Welfare and Institutions Code or for certain sex registerable sex offenses, may be committed by the Juvenile Court to the State Division of Juvenile Justice (DJJ) for long-term treatment in a custody setting. On July 1, 2021, DJJ will close to new intakes committed from juvenile court, and the responsibility for this realigned population will return to the counties. From that point forward youth who have committed serious offenses, outside of those tried in adult court, will no longer be eligible for commitment to state facilities.

Many youth currently detained at the Santa Maria Juvenile Hall (SMJH) are alleged to have committed serious offenses that are not eligible for State commitment. It is anticipated there will be a number of youth detained at Santa Maria Juvenile Hall (SMJH) at any given time who have committed serious offenses, including non-707(b) WIC offenses, and who will remain in custody under secure commitment. Youth are not routinely committed to the SMJH for lengthy periods, but when that does occur, programs and services are pursued through existing resources and/or through available community resources that can be brought to the SMJH. With the realignment of DJJ, the County is engaged in planning to serve this population in SMJH and Los Prietos Boys Camp (LPBC), through a wide range of services and supports. YOBG-funded services may be expanded to assist with this effort.

The aforementioned strategies including the utilization of risk and needs assessment tools,



Risk-Need-Responsivity (RNR) approaches to supervision, diversion of lower-risk youth and evidence-based treatment interventions, will be implemented for youthful offenders who either do not meet the current criteria for commitment, or who are no longer eligible for a commitment to DJJ.

REGIONAL AGREEMENTS

At times, throughout the State, counties may be required to consolidate or leverage resources to address gaps in services or limitations with available funding. Currently, in Santa Barbara County there are no regional treatment agreements with any other jurisdiction. However, the Department does have mutual aid agreements with Ventura and San Luis Obispo Counties (the Tri-Counties Region), for assistance in times of disaster (including housing of detained youth) and for the joint training of our staff. The Tri-Counties Region is also discussing options to efficiently use our respective county resources collaboratively to better house and serve the realigned DJJ population.

INFORMATION SHARING AND DATA COLLECTION

Locally, data is used to assess program performance, explore the drivers of Santa Barbara County trends, assist in decision-making and inform our collective practice. The data is nearly exclusively contained in the Probation Department's case management system. For youth in foster care, data is also entered in the State database utilized by Child Welfare Services (CWS). Data is used internally for a variety of purposes including research, resource management, trend analysis and also for a variety of external purposes by the Probation Department and other organizations. These include informing committees such as the Juvenile Justice Coordinating Council (JJCC) or the Board of Supervisors (BOS) about current supervision trends, population demographics, programming and recidivism outcomes. Information is also shared with our community-based organizations (CBO) to respond to grant requirements or support their mission.

Data is shared with stakeholders through presentations and written reports to prompt conversation about how to improve our practice including the services we provide to our youth and to improve success on supervision. In 2020, this included a review and analysis of the Relative Rate Index (RRI) of youth of color in the Santa Barbara County juvenile justice system;



the utilization of supervised and community diversion options; and the implementation of performance-based contracting with service providers to measure progress toward identified goals. The Department has invited those agencies who participate in the JJCC to share their own agency data, so the full picture of equity and inclusion can be better seen and understood by our many partners. Institutions population data is also being presented to the JJCC on a regular basis to help stakeholders understand that population and how it can be further reduced. The department has also partnered with Ceres Research Policy, as noted in the Funded Strategies section of this Plan, to better collect Sexual Orientation, Gender Identify and Gender Expression (SOGIE) data on our youth, and use this data to better understand and serve these youth. The Probation Department continues to examine and reassess over time areas of the system performing well, in addition to those in need of improvement.

CLOSING

2020 proved to be a challenging year in a number of ways for our communities, and these impacts were deeply felt by the County of Santa Barbara, including all agencies serving youth. As the pandemic limited the ability of most agencies to function in traditional ways and stripped away in-person interactions, the Probation Department faced these challenges, as did its many partners, and evolved to meet them in new ways. Youth and families throughout the county were dramatically impacted by diminishing resources, shut-downs, Zoom school, and the lack of options for spending their free time. Yet even with these tremendous shifts happening in our world, the Department has continued to pursue positive change, and to examine ways to make our work more meaningful to our communities and those we serve. We have continued with implementation of Reimagining Juvenile Justice (RJJ) initiatives, including the inclusion of youth voice and deeper youth and family engagement. We have continued to examine data regarding racial and ethnic equity and inclusion (REEI), and seek out opportunities for our partners to review that data, and share their own. We also continue to engage with projects and initiatives to help us better serve youth with understanding, and to collect the data to assist in this effort; the Whole Youth Project is only one example of this work.

As the State of California prepares to close the Division of Juvenile Justice (DJJ) facilities to new intakes this summer, and the responsibility for these youth returns to the counties, it is even more important that a rich continuum of services and supports be in place. From diversion options like the Youth Empowerment Services (YES) program, which helps youth to avoid contact with the justice system entirely, all the way to the use of secure confinement for the protection of the community, this continuum must allow for individualized approaches to the needs and risk factors of each youth. Each youth is unique, and a robust system of community



supports, mental health services, and educational opportunities is as important to the success of youth and the safety of our community as our county agency partner services and law enforcement interventions are. As youth and families face tremendous challenges, the Probation Department continues to transform in positive ways, to embrace transparency, and to look for ways to engage youth, families and the community in this work.

As summarized in this Comprehensive Multi-Agency Juvenile Justice Plan (CMJJP), funding supports a number of evidence-based programs and initiatives for youth, all designed to provide appropriate interventions where they are needed, in accordance with risk-needs-responsivity (RNR) principles. With positive youth development principles as the foundation of our work – family engagement, building upon youth strengths rather than focusing on deficits, allowing youth a voice in their treatment, and taking collaborative approaches to addressing the needs of youth and families – we continue to ensure quality services and case management are in place. Our shared interest in public safety, our strong framework of collaboration, and our willingness to embrace best practices for working with youth and families ensure we are able to provide a comprehensive and balanced juvenile justice plan.

DRAFT

Join Us!

www.sbprobation.org

Members of the community are invited to attend public meetings led by the County of Santa Barbara Probation Department. Meetings focus on current topics and issues in the areas of community corrections, re-entry services, and juvenile justice. Click on the 'Community Board' to learn about the various committees and workgroups, their purpose, and meeting dates and times.

SANTA BARBARA COUNTY
PROBATION DEPARTMENT



February 5, 2021

SANTA BARBARA COUNTY JUVENILE JUSTICE TRENDS

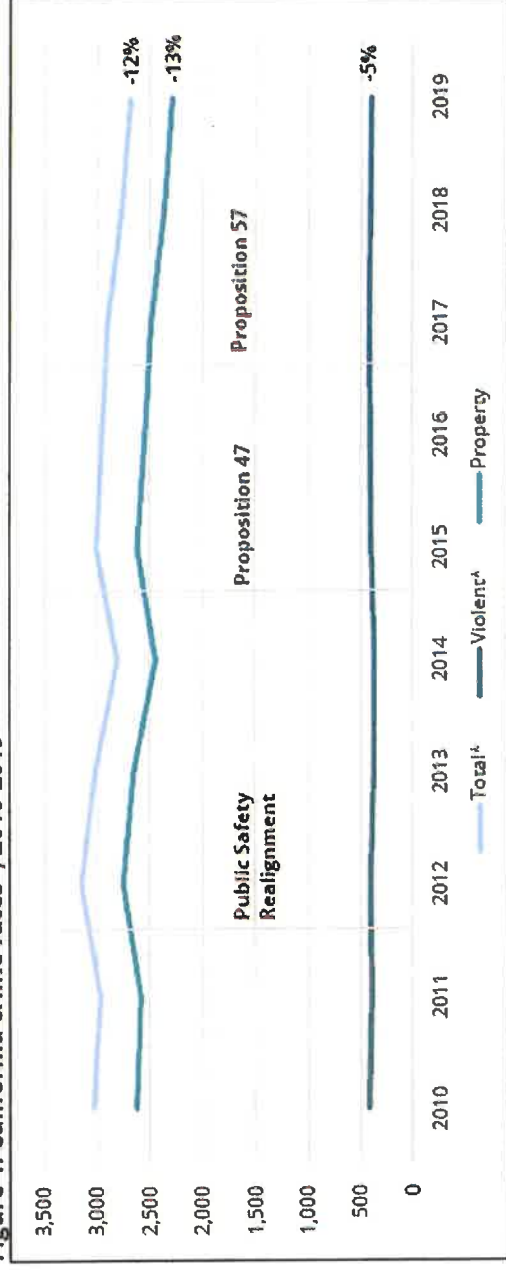
JUVENILE JUSTICE COORDINATING COUNCIL

Crime in Santa Barbara County

Locally, Santa Barbara's crime rate (violent + property) declined 23% from 2018 to 2019

*California's crime rate (violent and property offenses) fell to its lowest level in 2019 of any year since comparable statewide crime statistics first were compiled in 1969 (DOJ, 2020a). Over the past decade, crime rates have declined steadily amid transformative criminal justice reforms that reduced prison and jail populations and lessened penalties for low-level offenses.**

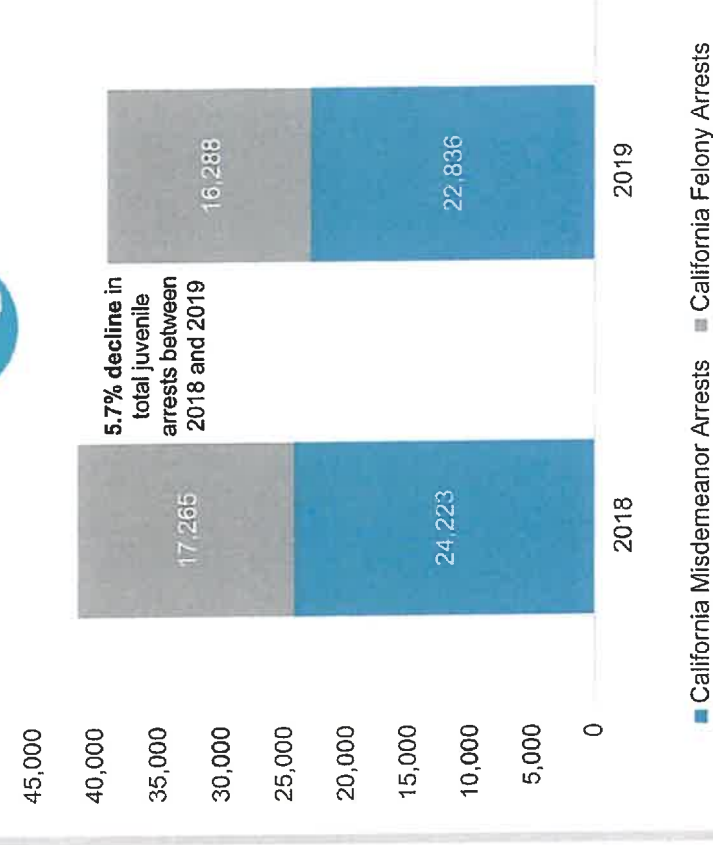
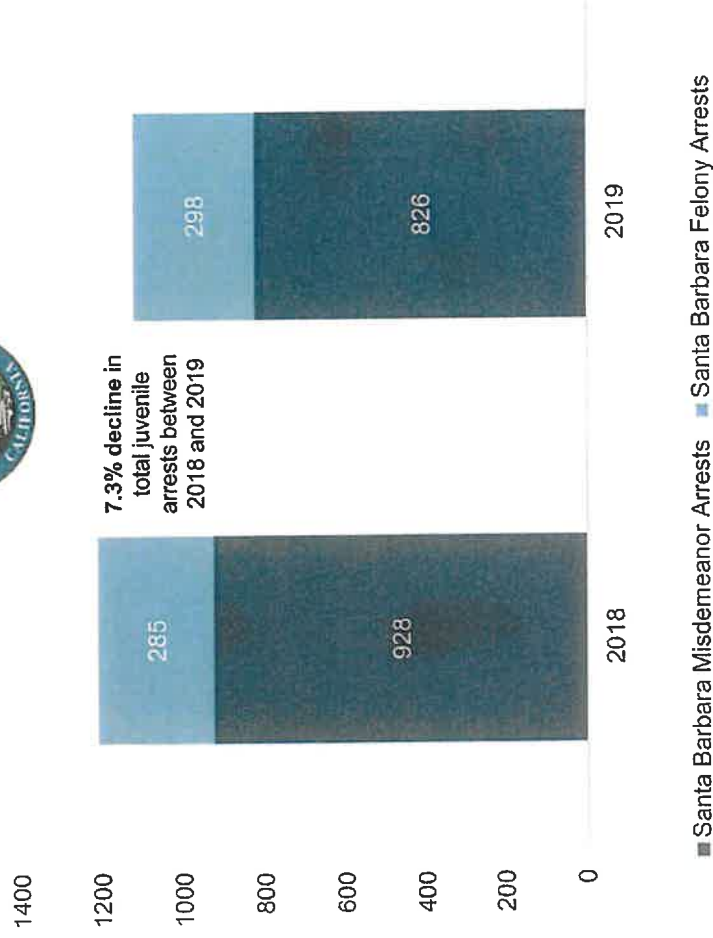
Figure 1. California crime rates*, 2010-2019



Sources: DOJ (2020); DOJ (2020). *Total and violent offense rates exclude rape because the definition was broadened in 2014, hindering comparisons across this period.



Juvenile Crime: Santa Barbara County vs. California



Source: <https://openjustice.doj.ca.gov/exploration/crime-statistics/arrests>

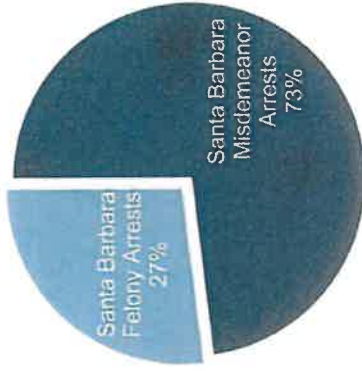
Juvenile Crime: Santa Barbara County 2018 vs 2019



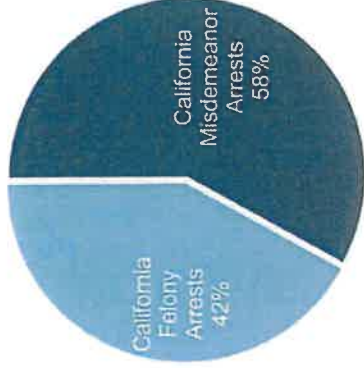
2018



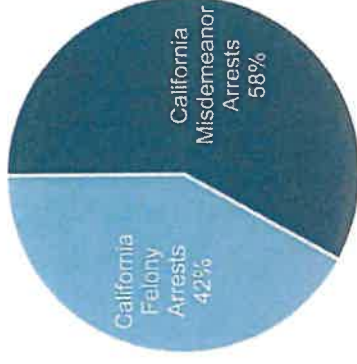
2019



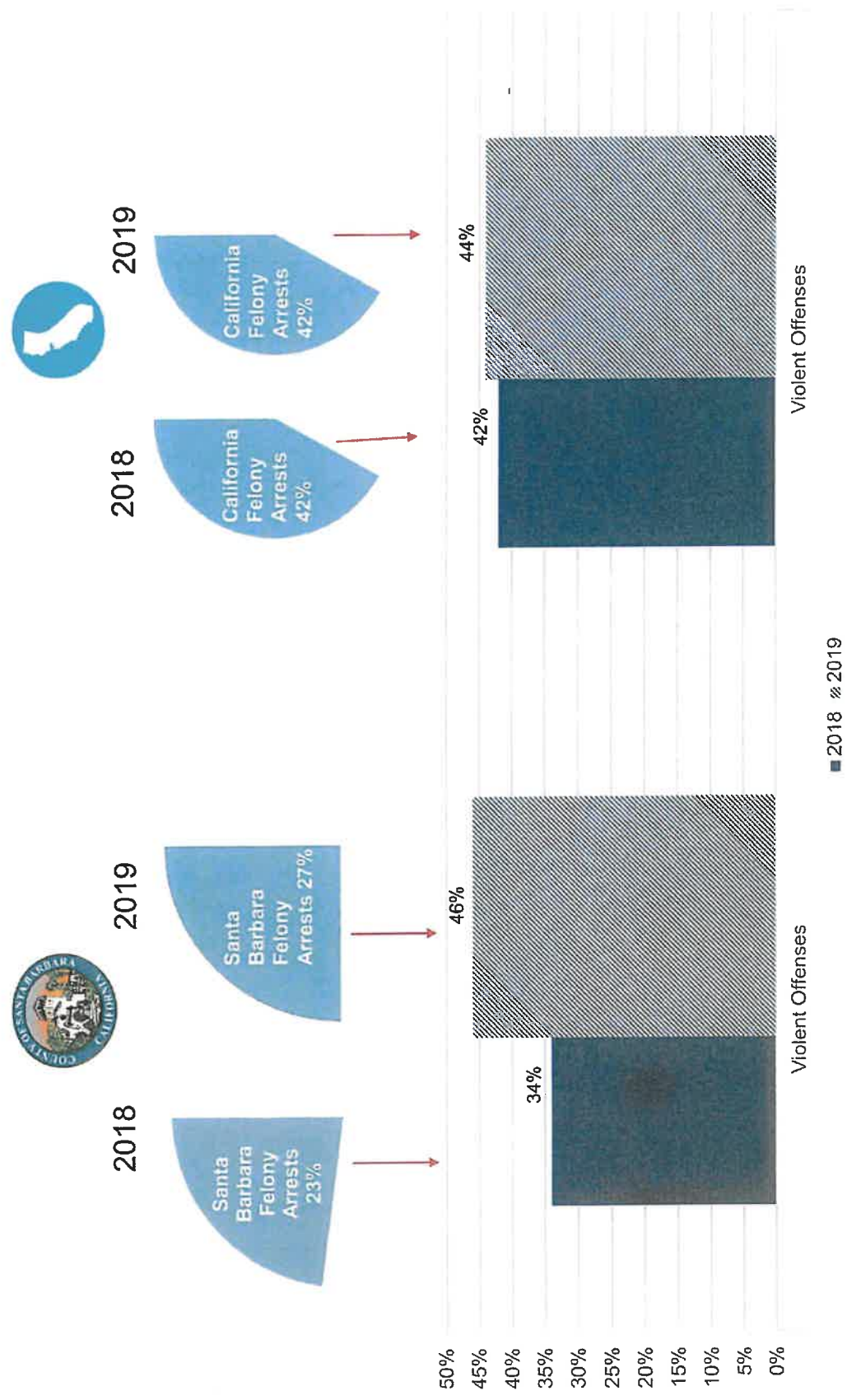
2018



2019



Source: <https://openjustice.doj.ca.gov/exploration/crime-statistics/arrests>



Source: <https://openjustice.doj.ca.gov/exploration/crime-statistics/arrests>



2019



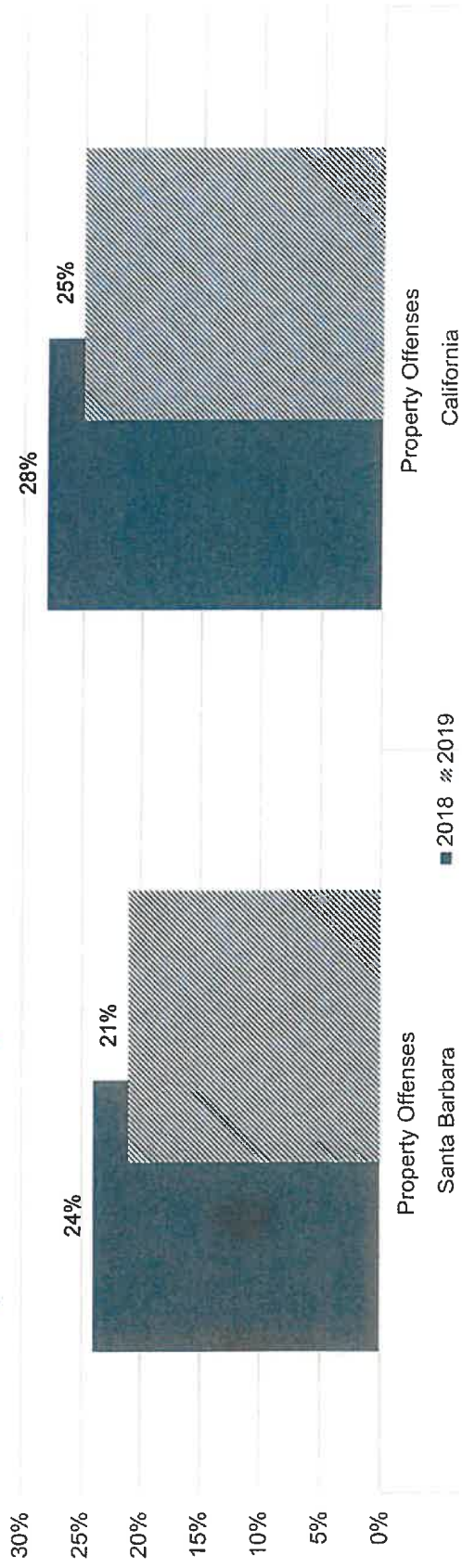
2018



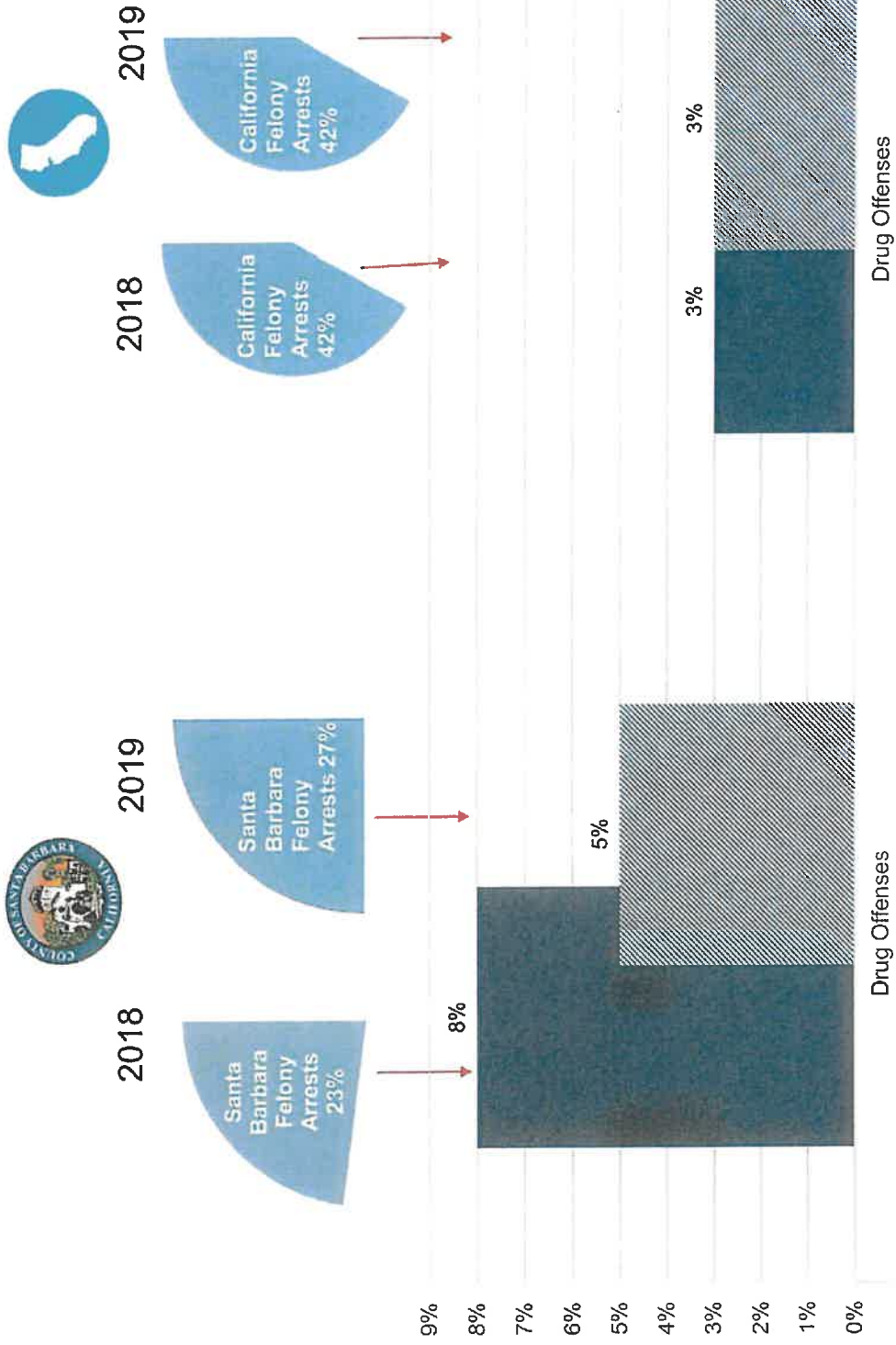
2019



2018

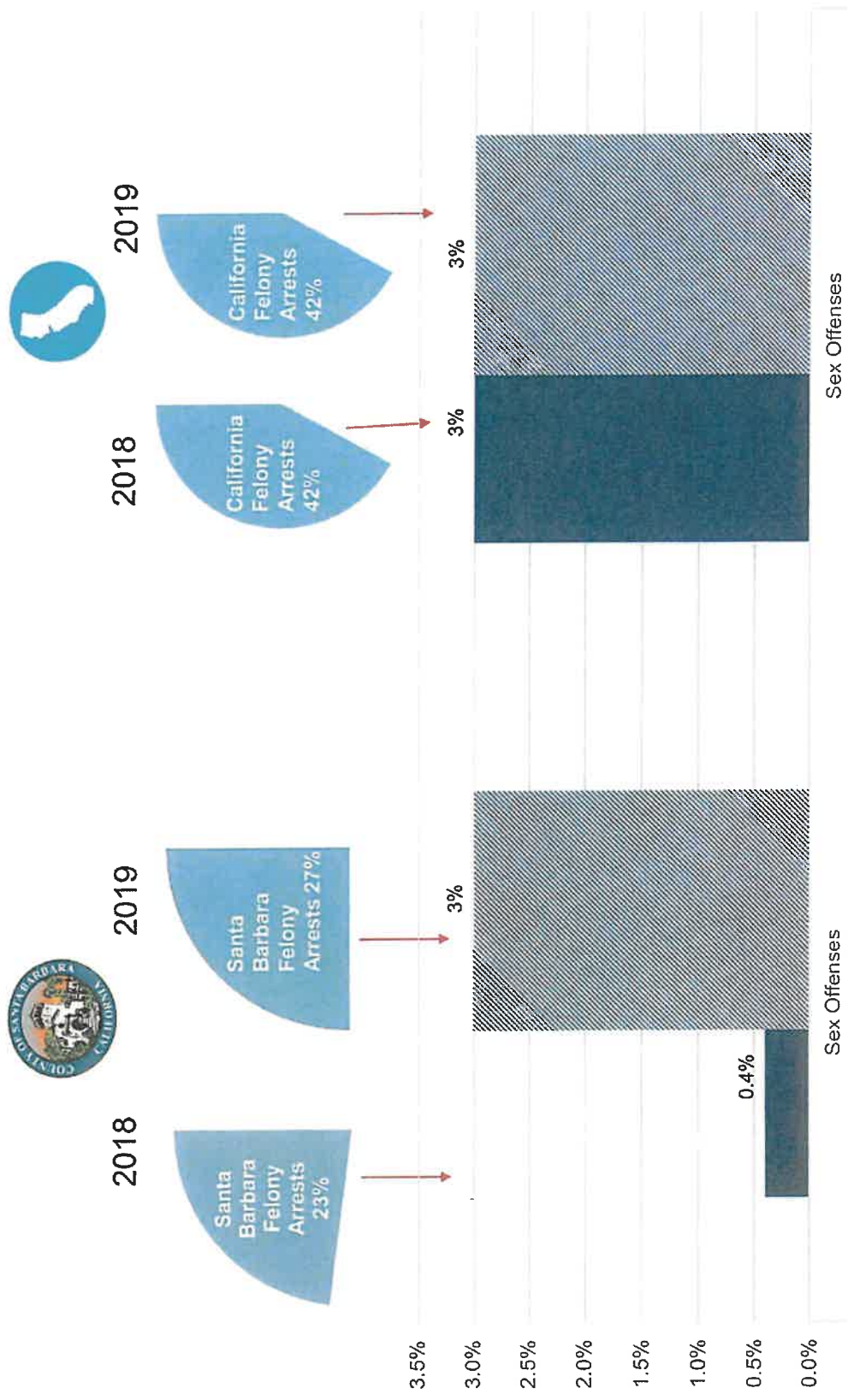


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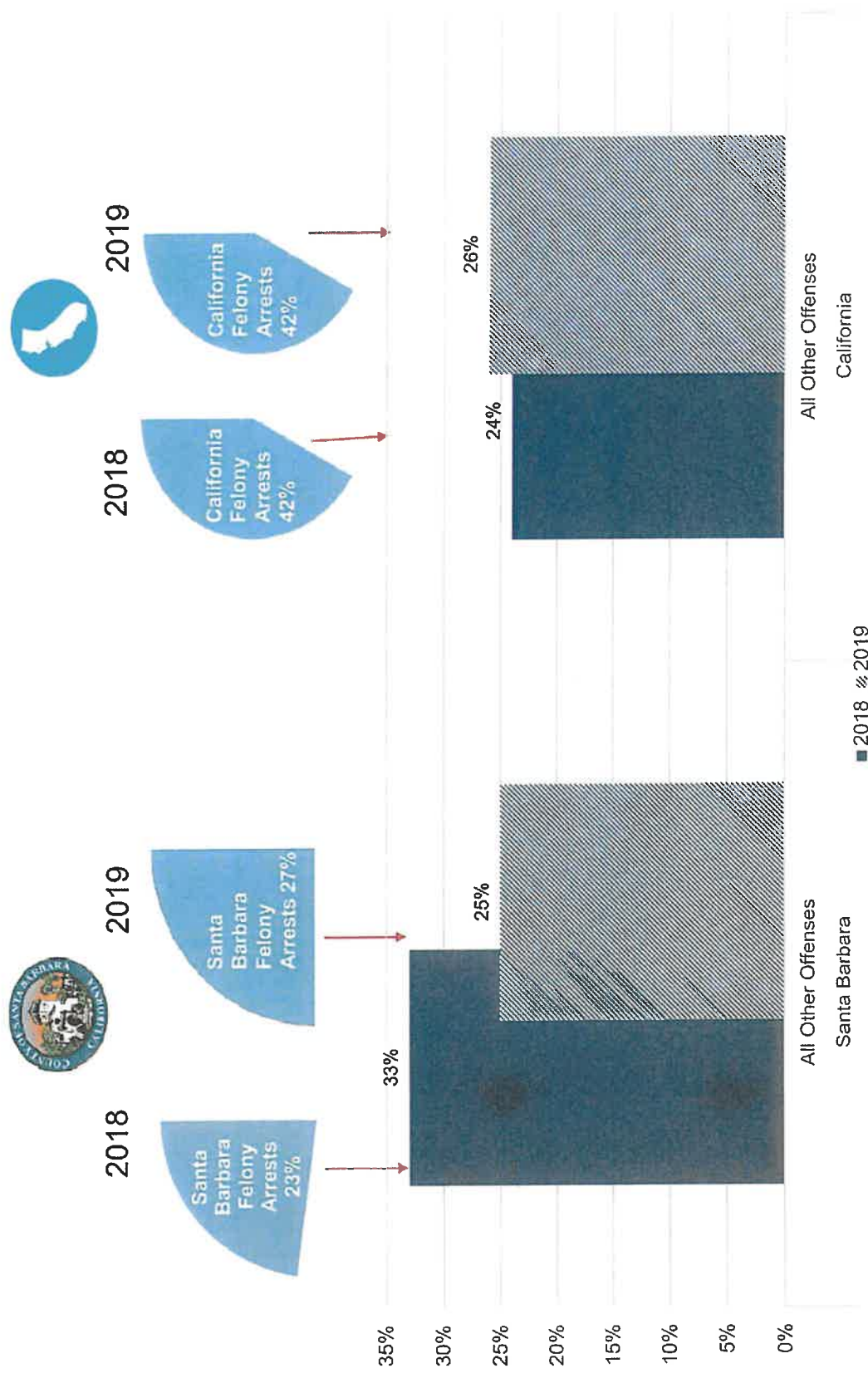
■ 2018 ■ 2019

Source: <https://openjustice.doj.ca.gov/exploration/crime-statistics/arrests>









■ 2018 ■ 2019

Source: <https://openjustice.doj.ca.gov/exploration/crime-statistics/arrests>



Source: <https://openjustice.doj.ca.gov/exploration/crime-statistics/arrests>

Santa Barbara County in Context

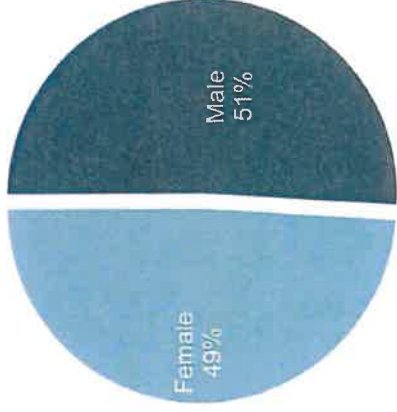
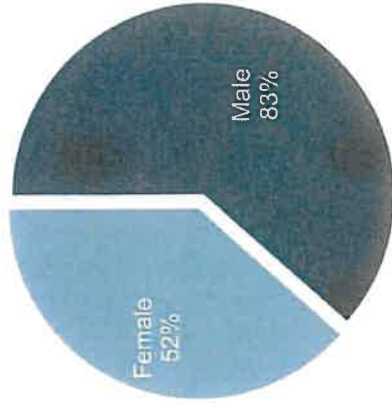
	County of Santa Barbara	City of Santa Barbara	City of Santa Maria	City of Lompoc
 Population (age 25+) high school graduate or higher	80.9%	85.9%	60.2%	76.3%
 Foreign Born	23.0%	22.2%	34.9%	24.4%
 Language other than English spoken at home	40.3%	34.6%	65.6%	43.3%
 % of households below County median income of \$74,624	-	49.0%	59.0%	63.8%
 % of households receiving food stamp/SNAP benefits in past 12 months	8.0%	5.3%	13.5%	19.1%
 % of people whose income in last 12 months is below poverty level ~\$25,750 per year for a family of four	13.5%	12.5%	14.5%	17.3%

Source: 2019 American Community Survey



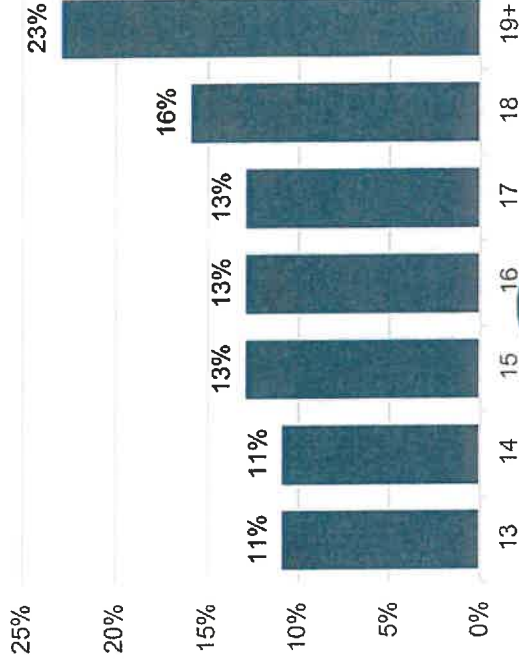
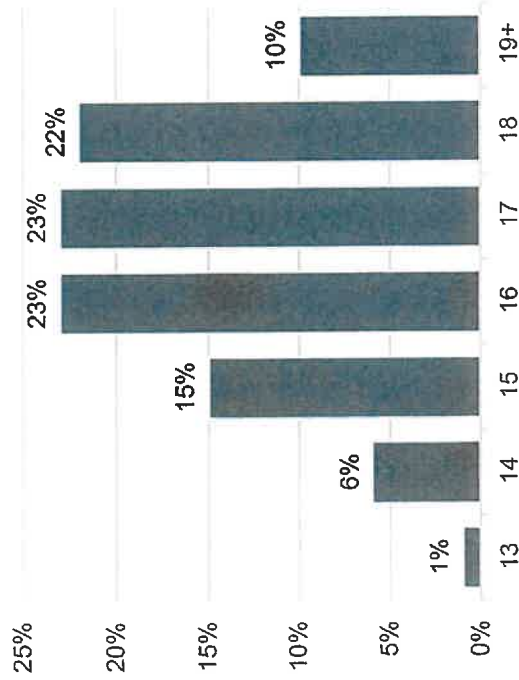
Demographics

The supervised population is primarily Hispanic, male, and between the age of 15 to 18 years old.



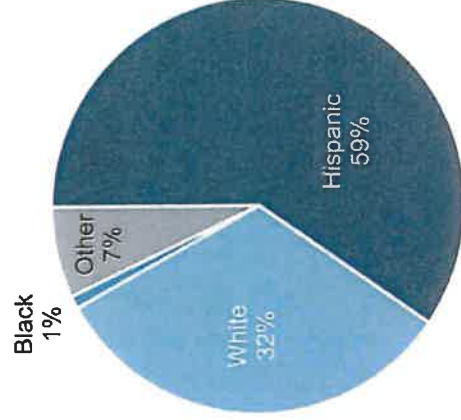
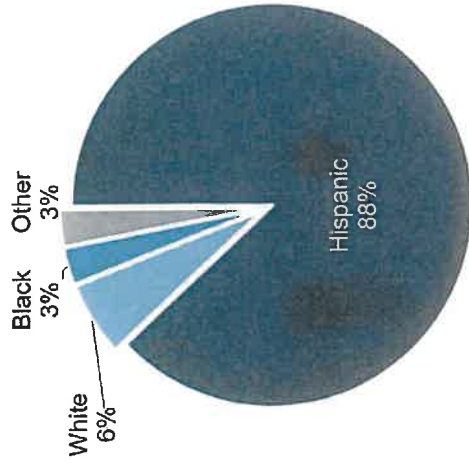
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Demographics

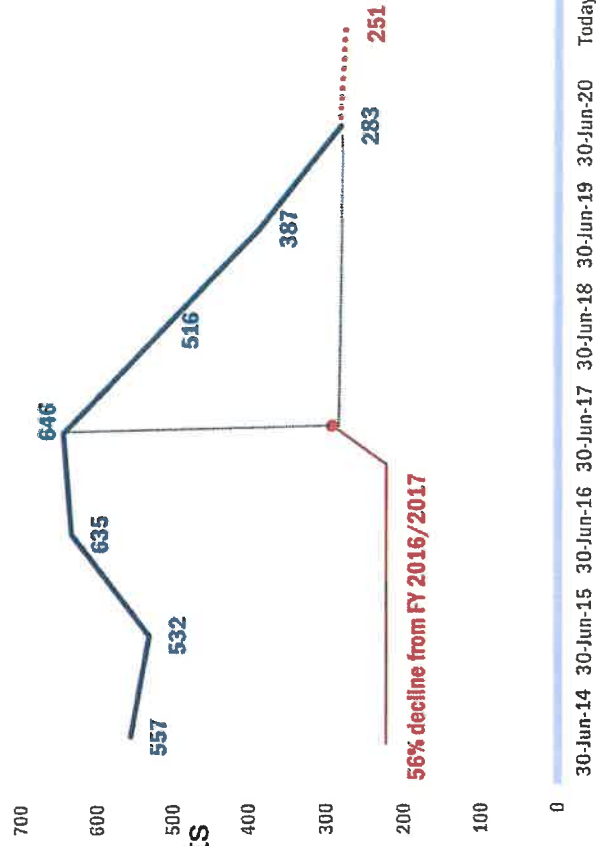
The supervised population is primarily Hispanic, male, and between the age of 15 to 18 years old.



Local Juvenile Trends: FY 18/19 to FY 19/20

- Supervised juveniles decreased 27%
- 19% decrease in misdemeanor referrals
- 16% increase in felony referrals
- 32% decrease in supervised 602 misdemeanants
- 10% of youth on some type of diversionary supervision (654. 654.2, 725(a), 725(b), 790)
- 4 youth in out of home placement

Total Supervised Juveniles in Santa Barbara County



Risk & Needs Assessment

523 **PAC** Positive Achievement Change Tool **assessments completed***

- Standardized risk assessments provide structure and consistency to the decision-making process
- Allows system to focus services on higher-risk youth and ensures youth are receiving services to address their individual needs and risk
- Utilization is one of the eight principles of Evidence Based Practices that together have been shown to reduce the likelihood of recidivism

Percentage
PERCENTAGE GROUPED BY RISK LEVEL



Low
Moderate
High



*Risk level for completed assessments between 01/01/2020-11/10/2020

Criminogenic Needs

Criminogenic needs are defined as needs that research has shown are associated with criminal behavior, but which a person can change. These needs fit into general categories.

- By assessing and targeting criminogenic needs, agencies can reduce the probability of recidivism
- Report includes the most recent completed assessment for each youth.
- Point in time and reflects the top needs as of 11/10/2020.

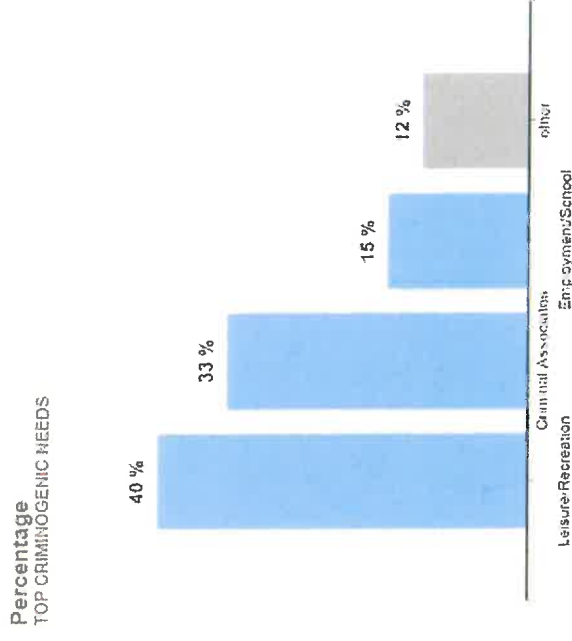


FIGURE 1
■ Top 3 Criminogenic Needs
■ All other Criminogenic Needs

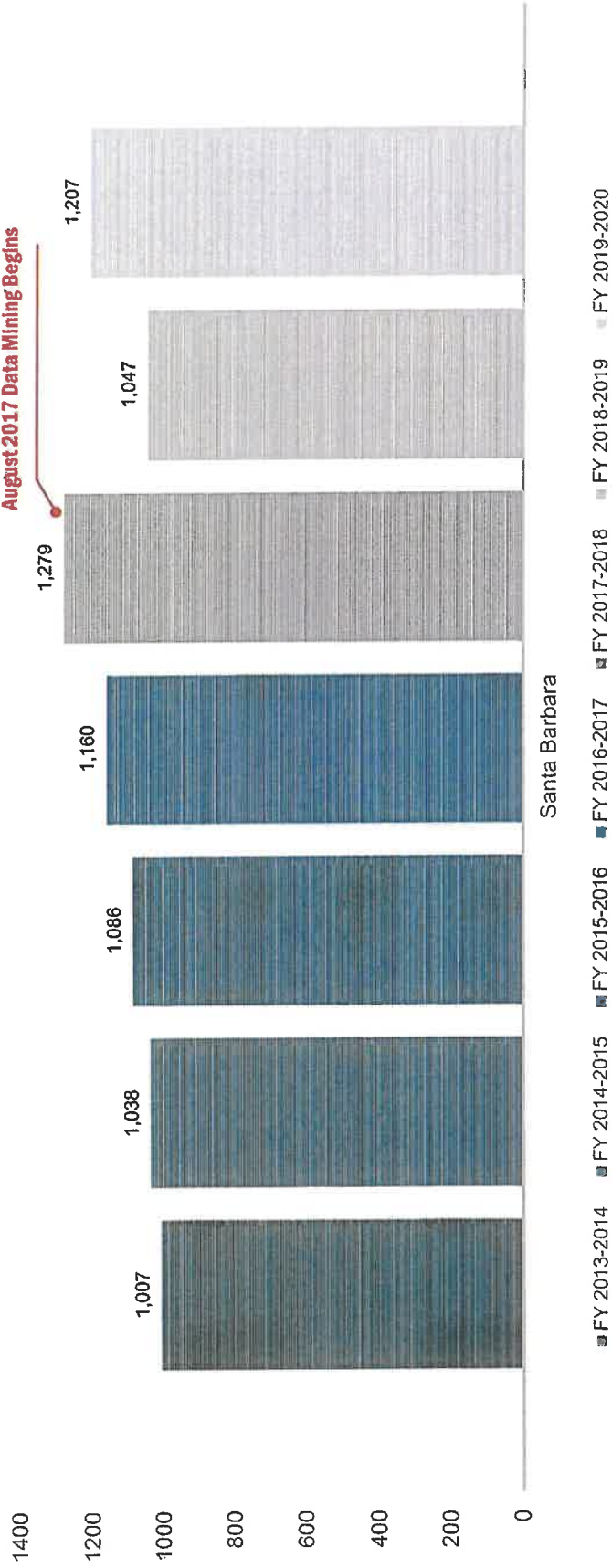


Rate of Felony Referrals by County by Fiscal Year

per 100,000 (age 10-17)

Where possible rates, not actual counts are used to accommodate for population fluctuations from year to year and by county to county

August 2017 Data Mining Begins



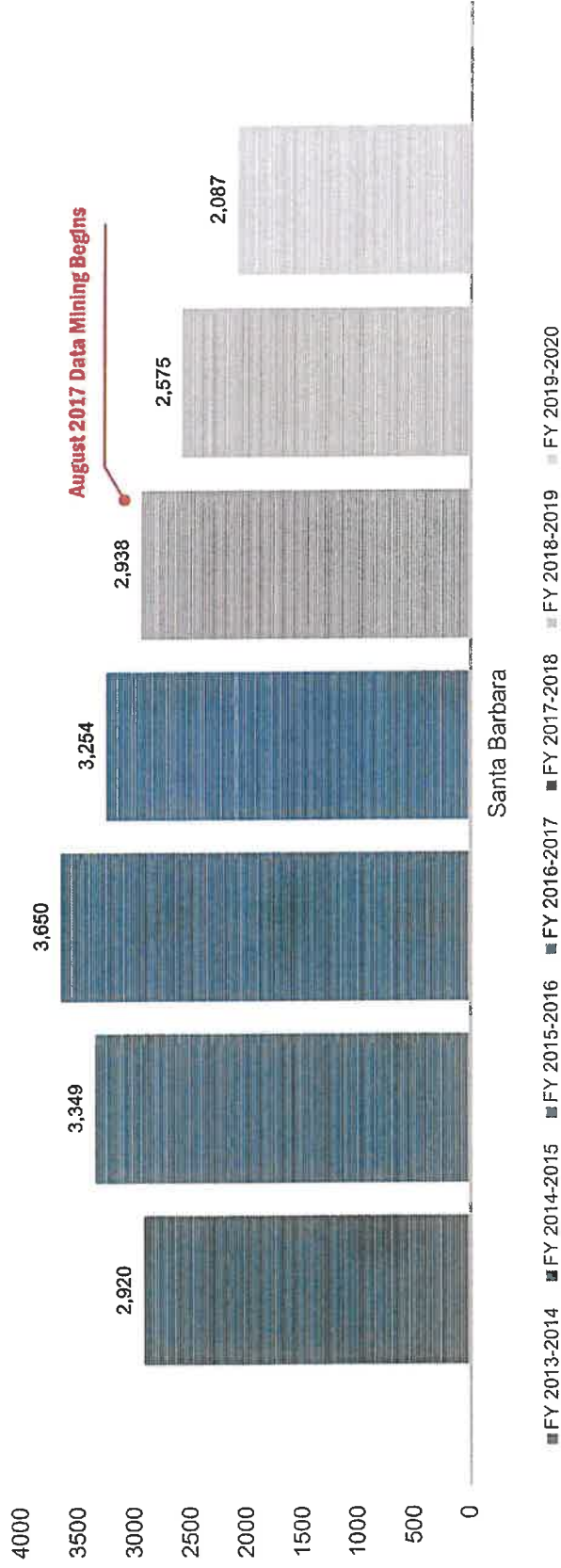
Source CPOC: <https://www.cpooc.org/data>



..... Rate of Misdemeanor Referrals by County by Fiscal Year ...

per 100,000 (age 10-17)

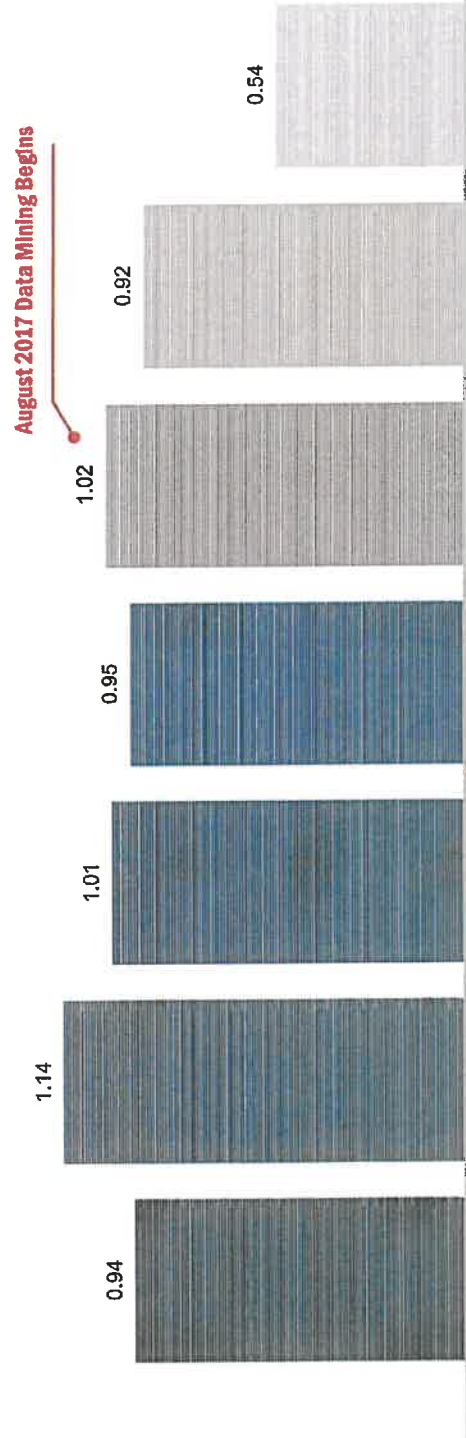
Where possible rates, not actual counts are used to accommodate for population fluctuations from year to year and by county to county



Source CPOC: <https://www.cpoc.org/data>



..... Rate of Probation Violations (777 WIC) by Fiscal Year



Santa Barbara

■ FY 2013-2014 ■ FY 2014-2015 ■ FY 2015-2016 ■ FY 2016-2017 ■ FY 2017-2018 ■ FY 2018-2019 ■ FY 2019-2020

Source CPOC: <https://www.cpoc.org/data>

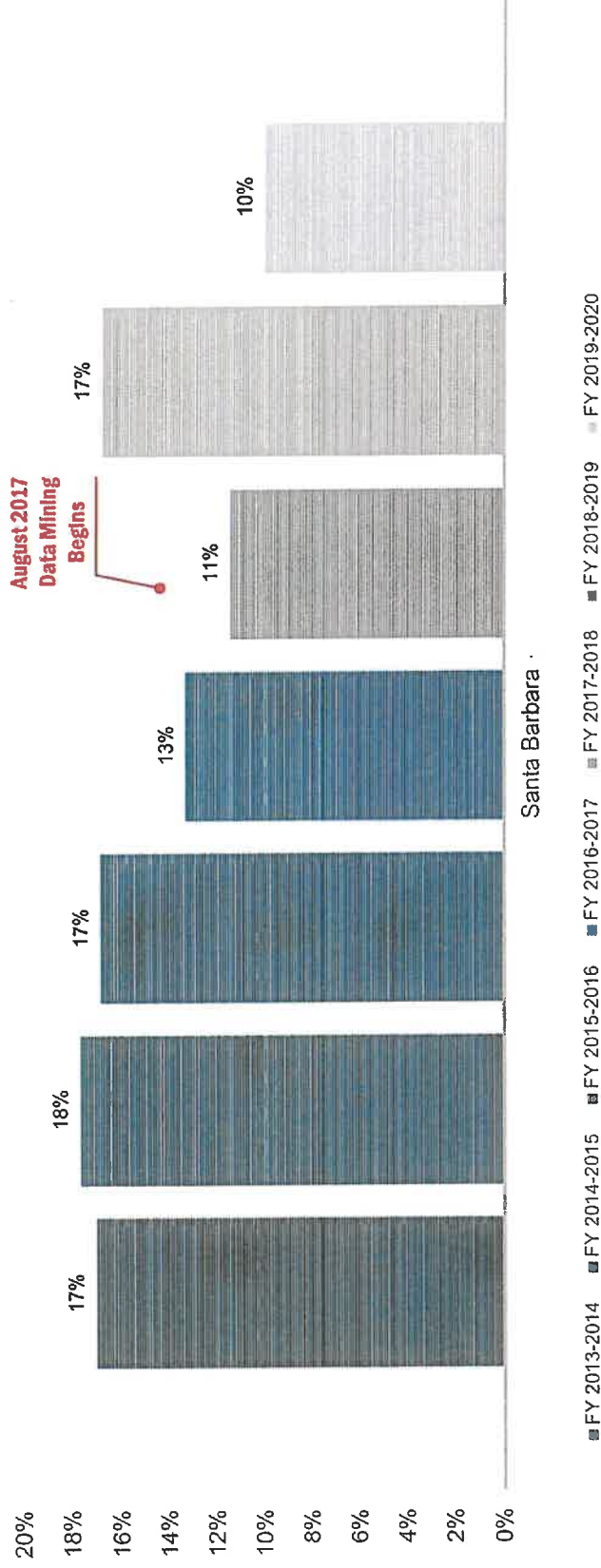


Juvenile Supervision Types

Welfare and Institutions Codes (WIC)

654	Informal Probation				602
	+ Typically 6 months				
654.2	Informal Probation with Court Involvement				
	+ Typically 6 months				
	+ Petition dismissed at successful completion				
725	Probation without Wardship				
	+ Misdemeanor or felony				
	+ Not to exceed 6 months				
790	Deferred Entry of Judgment				
	+ 1 st felony				
	+ 14 or older				
					Ward of the Court

Categories Other Than 602 Wardship (654, 654.2, 725, 790 WIC)



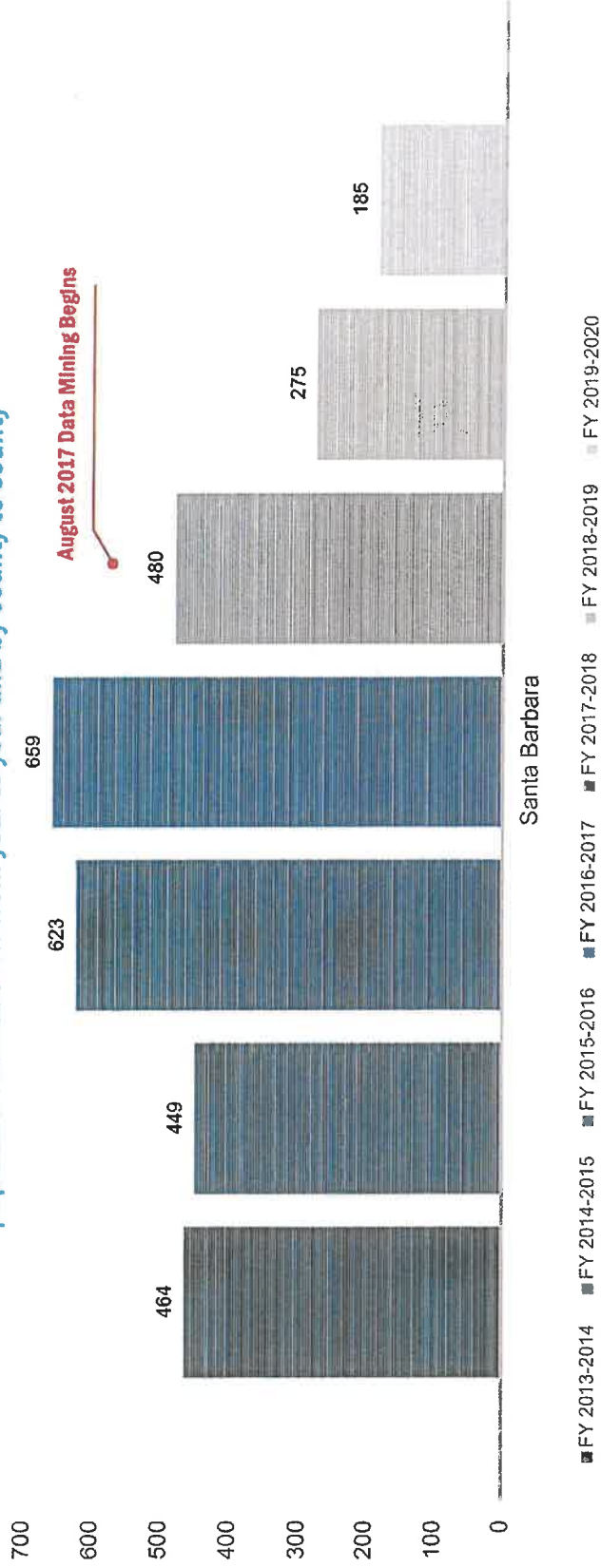
Source CPOC: <https://www.cpod.org/data>



Supervised Misdemeanor Wards by Fiscal Year.....

per 100,000 (age 10-17)

Where possible rates, not actual counts are used to accommodate for population fluctuations from year to year and by county to county

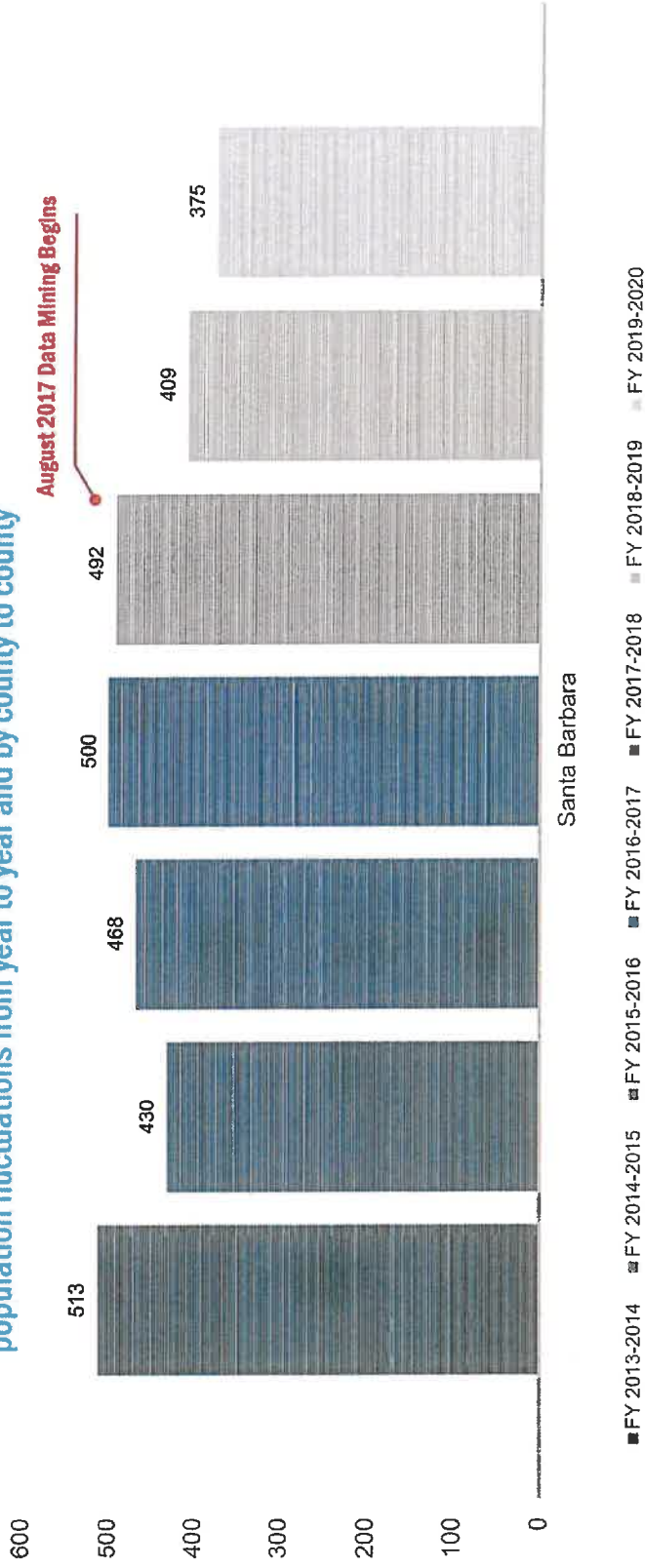


Source CPOC: <https://www.opoc.org/data>



Supervised Felony Wards by Fiscal Year per 100,000 (age 10-17)

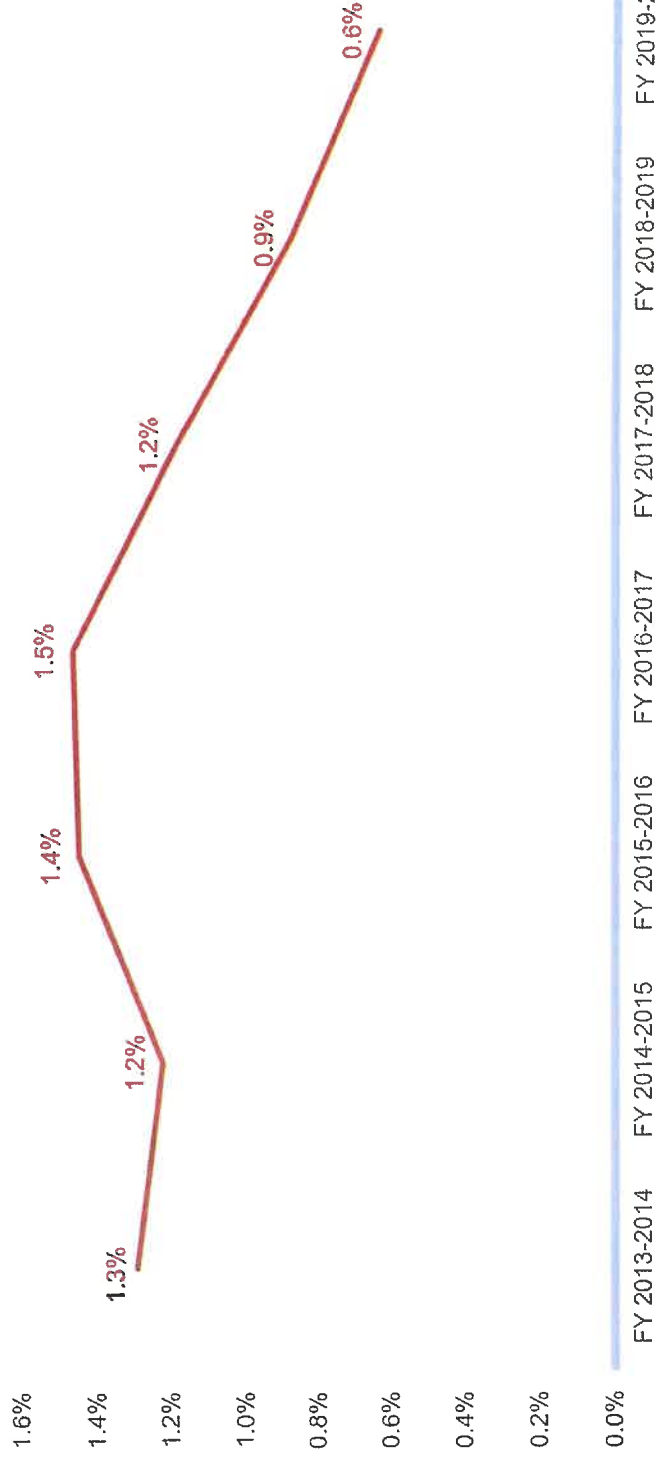
Where possible rates, not actual counts are used to accommodate for population fluctuations from year to year and by county to county



<https://public.tableau.com/viz/countyofcaliforniacounties/search#/viz/home/CaliforniaCountyProbationDataDashboard-DRAFT/CPOCProbationSurvey>



Percent of Juveniles Supervised by Santa Barbara County (age 10-17)



Department of Finance (DOF) February 2017 projections (<http://www.dof.ca.gov/Forecasting/Default.aspx?PageID=202>)



SANTA BARBARA COUNTY
PROBATION DEPARTMENT



February 5, 2021

THANK YOU

JUVENILE JUSTICE COORDINATING COUNCIL

Los Prietos Boys Camp Redesign

Juvenile Justice Coordinating Council
June 4, 2021

Kim Shean, Deputy Chief
kshean@co.santa-barbara.ca.us



System Evolution – Response to Research

- Adolescent Brain Development
- Positive Youth Development (PYD)
- Trauma Informed Care
- Youth Voice

Fundamental Shift in Approach and Culture

- Individualized interventions
- Holistic wellness-based approach
- Comprehensive incentive design

Program Length and Format

- 180-Day or 120-Day commitments
- “Losing Time” model replaced with determinate length commitment
- Incentivizing with earned “Bonus Days” to work towards early release



Program Graduation Planning

- Development of Individualized Graduation Case Plans upon entry
- Plans aligned with risk and needs domains via PACT;
 - Enhanced youth and family input
 - Individualized targeted interventions based on needs
- Integrated multi-disciplinary periodic reviews via treatment team meetings

Programmatic Enhancements

- Targeted skill areas: responsibility, communication, leadership, community, personal growth, and work ethic
- Incentives; daily, weekly, and programmatic
- Behavioral Evaluation Assessment Report (BEAR); multidiscipline engagement



Programmatic Enhancements (cont)

- Courage To Change Interactive Journaling
- Moral Reconation Therapy delivered by BeWell
- Reduced removals to Juvenile Hall
- Enhanced trauma informed care training
- Multi-sensory “Calming” Room



Reentry/Transition Care

- Programming and Transition Officer (PTO)
- Increased and expanded family involvement
- 30-Day transition period; warm hand-offs
- Linkage and supportive support focused





“In the Works”

- Community service opportunities; new Cooperative Work Experience (CWE)
- Enhanced Career and Technical Education lab (CTE) and Post-secondary Education
- Program outcomes and performance measures
- Rebranding facility/program name

Questions?





**Racial Disproportionality &
Disparity in child welfare:**
Santa Barbara County Child Welfare
System



- **Disproportionality**

- A situation in which a particular racial/ethnic group is represented at a higher percentage than other racial/ethnic groups (compared to its % in the total population)

- **Disparity**

- A comparison of one group to another group. Unequal outcomes experienced by one racial or ethnic group compared to another racial or ethnic group.

CWS R.E.D. Report

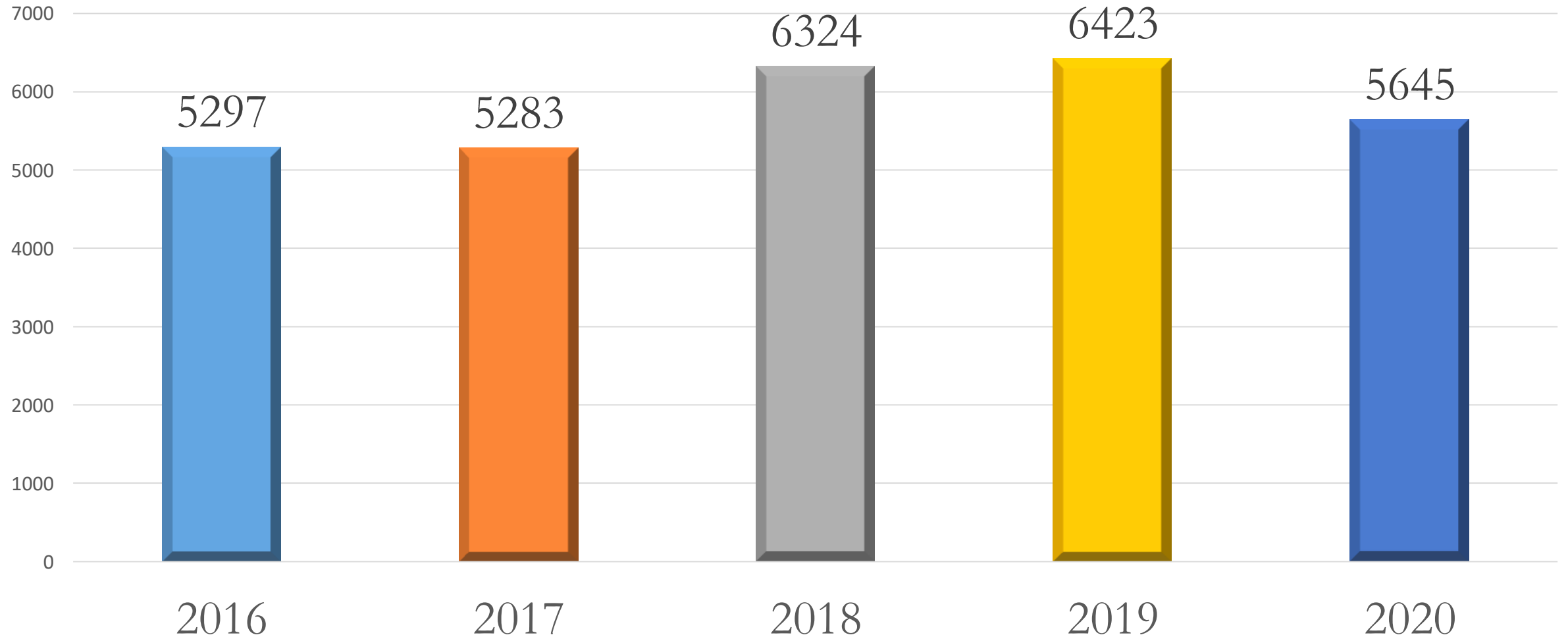


- Completed by UCSB in 2017
- Focused Key Child Welfare Outcomes
 - Reports of Child Abuse and Neglect
 - Investigations and Substantiations
 - Entries into Foster Care
 - Permanency Outcomes
- Compared County-level trends to Statewide trends

What will be reviewing today?

- Overview of general CWS data
- SB County data by race and ethnicity post-R.E.D. report
- Comparison of trends between Santa Barbara County and California
- Summary of findings and recommendations

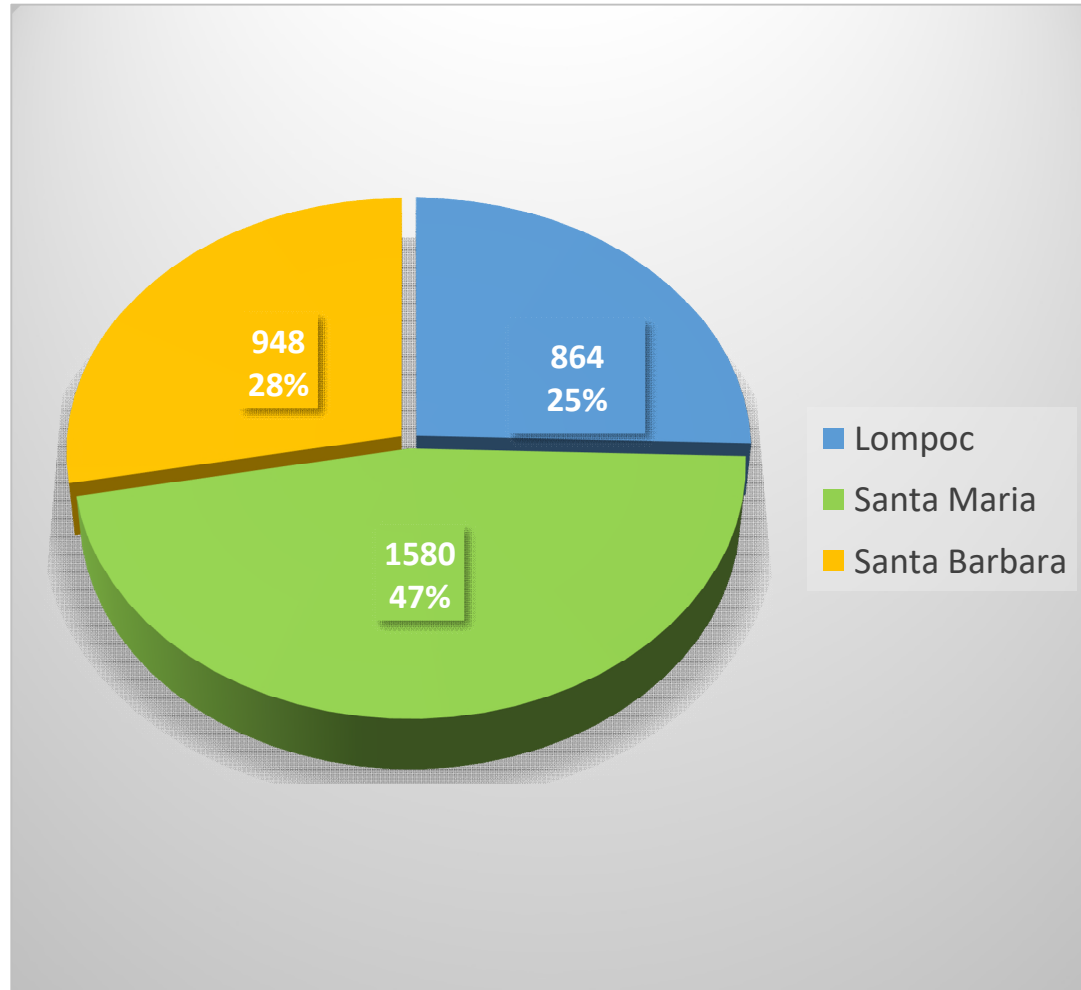
Referrals for Child Abuse or Neglect – Santa Barbara County



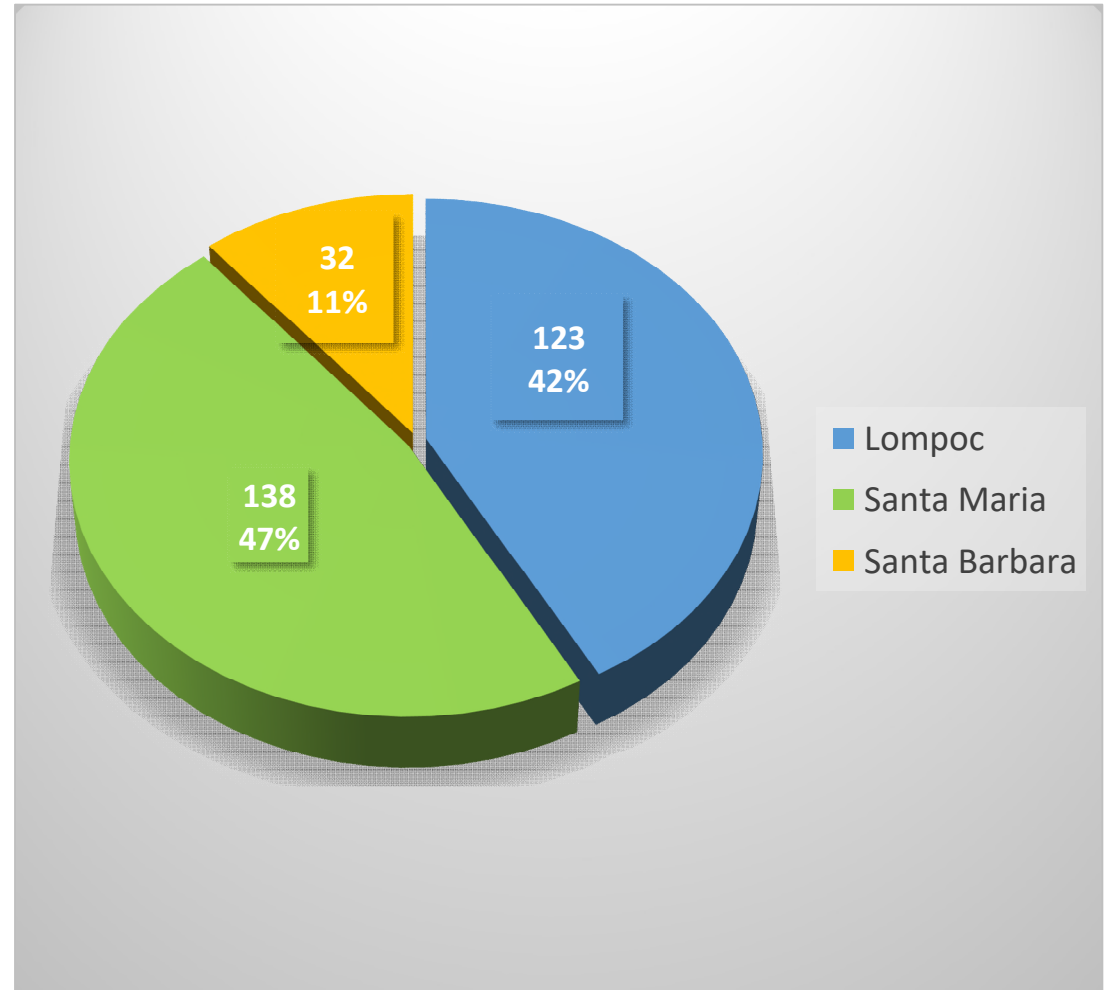
Data Source: /Santa Barbara County CWS Report Card

Referral investigations and Detentions by Region 2020

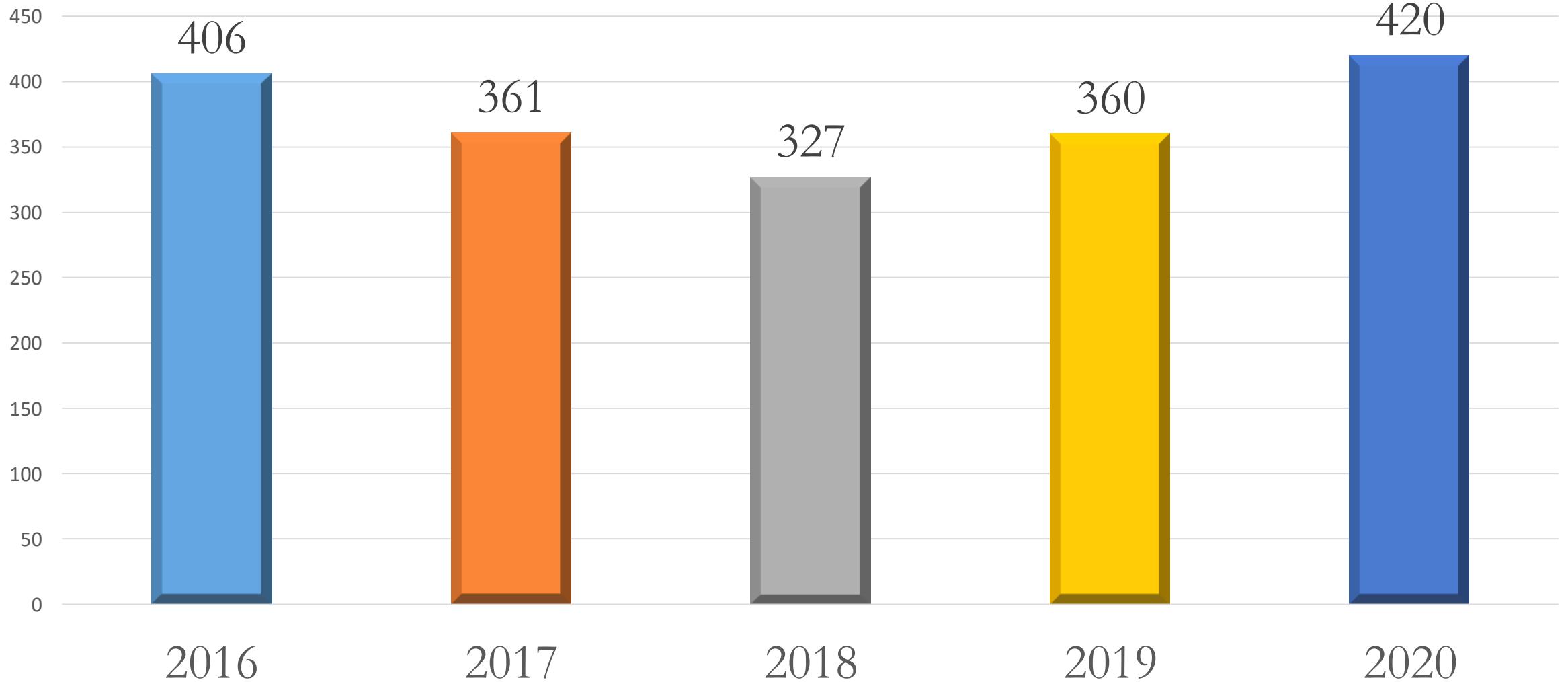
Referrals Investigated by Region



Detentions by Region

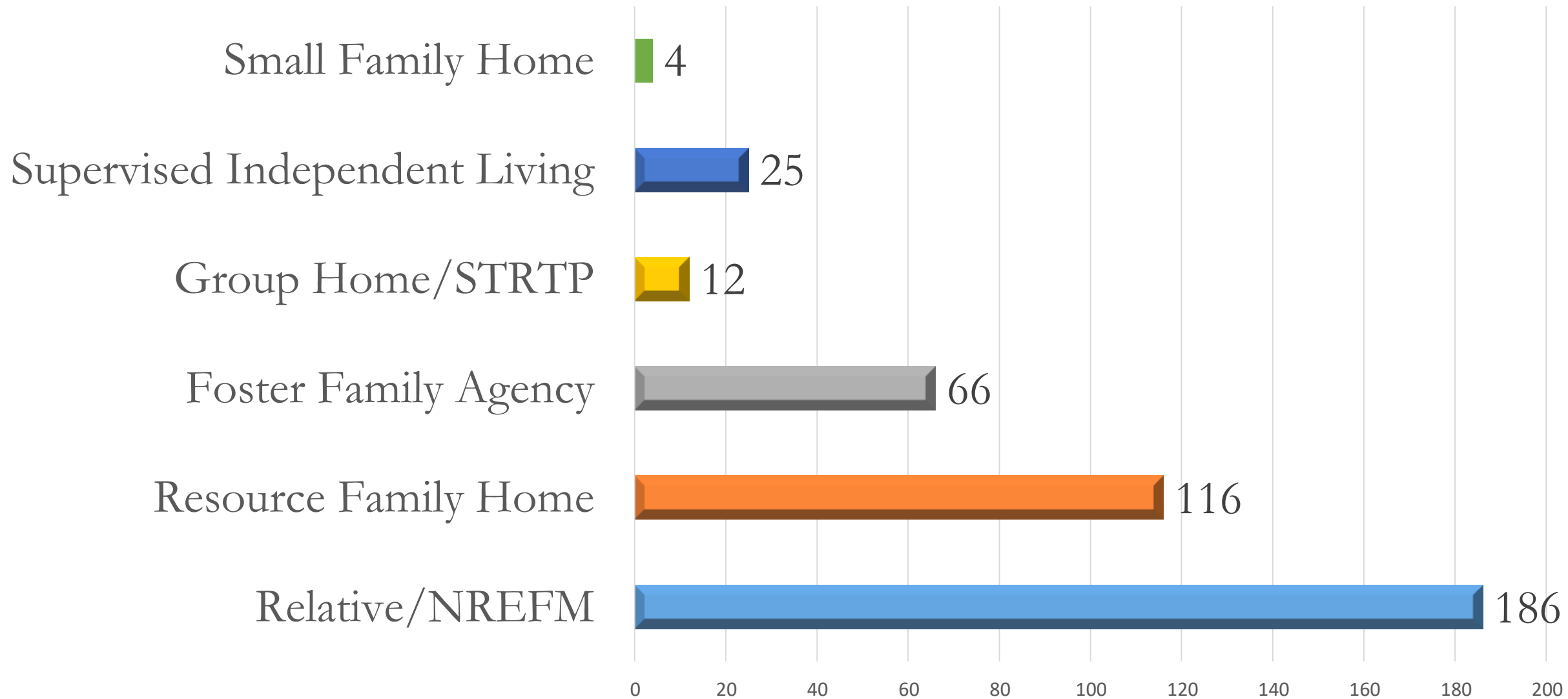


Average Monthly Number of Children in Placement



Data Source: CWS/CMS 2020 Quarter 4 Extract/Santa Barbara County CWS Report Card

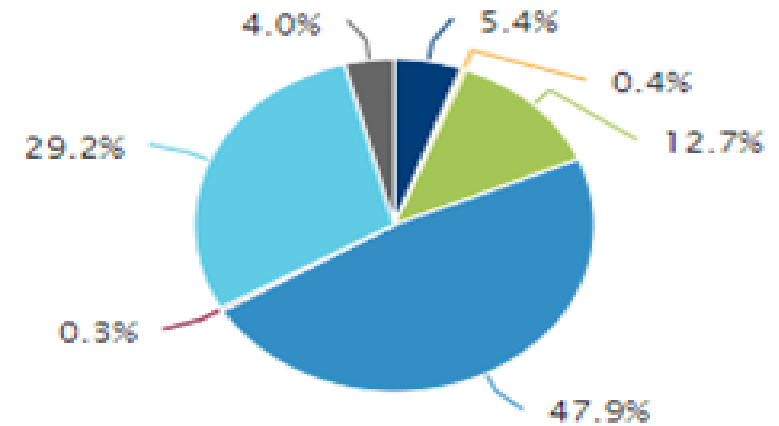
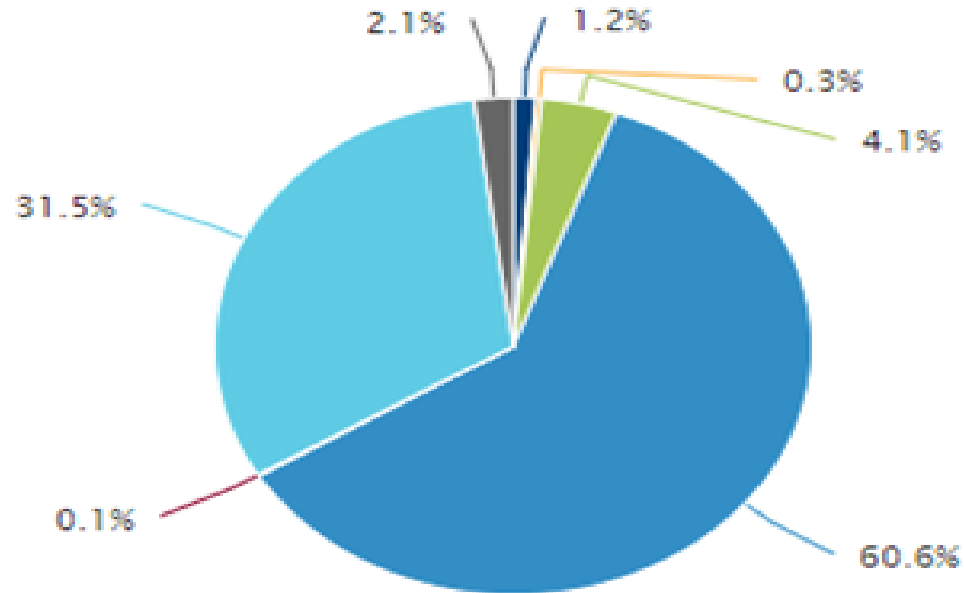
Placement Facility Type – January 2021



Now let's take a deeper look at data by race and ethnicity



Santa Barbara County Child Population 2020



California

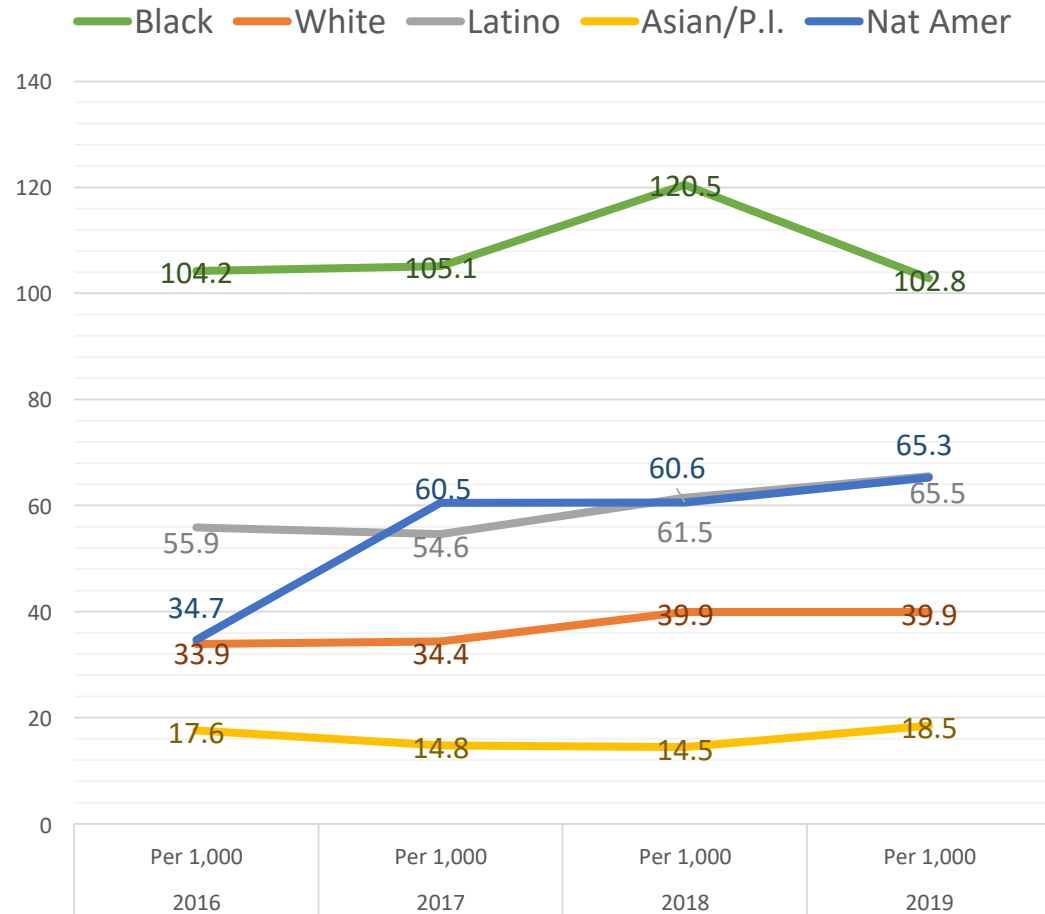
African American/Black
 American Indian/Alaska Native
 Asian American
 Hispanic/Latino
 Native Hawaiian/Pacific Islander
 White
 Multiracial

Definition: Estimated percentage of the child population ages 0-17, by race/ethnicity (e.g., in 2020, 4% of California children were multiracial).

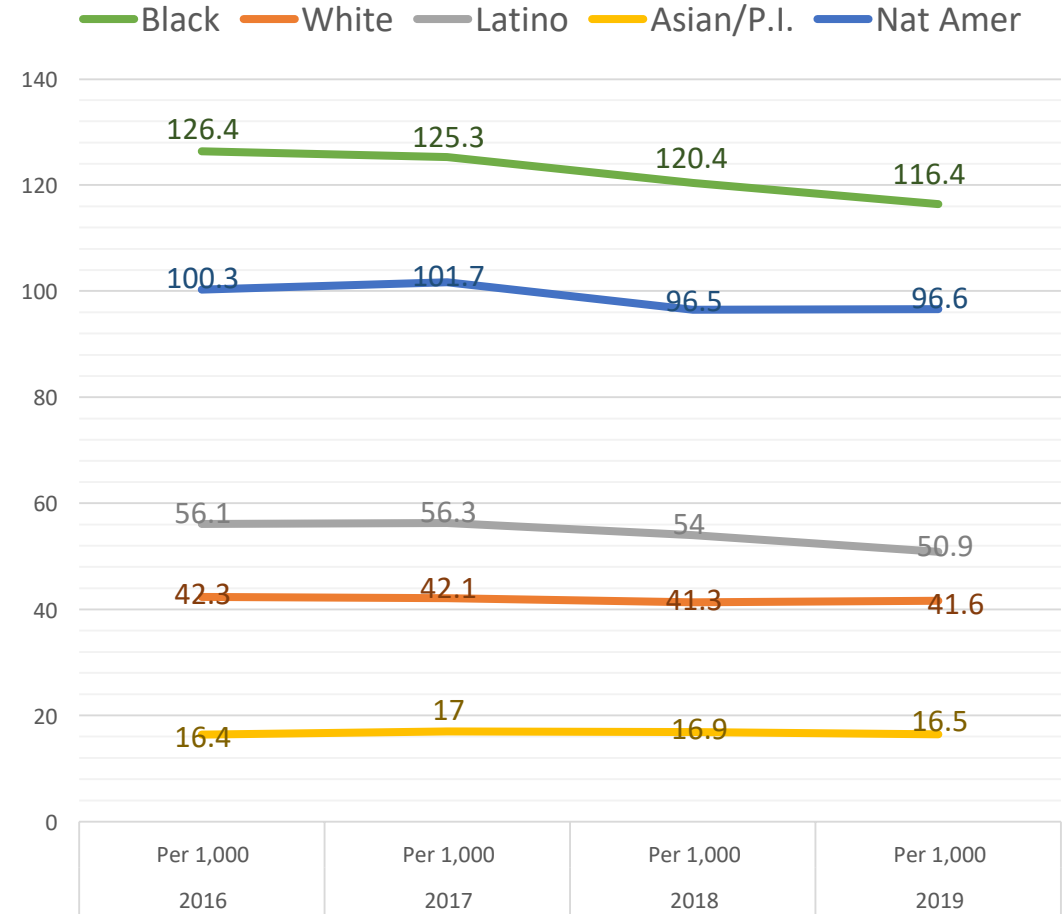
Data Source: California Dept. of Finance, [Population Estimates and Projections](#) (May 2020); U.S. Census Bureau, [Population and Housing Unit Estimates](#) (Jul. 2020)

Allegations incidence per 1,000 children

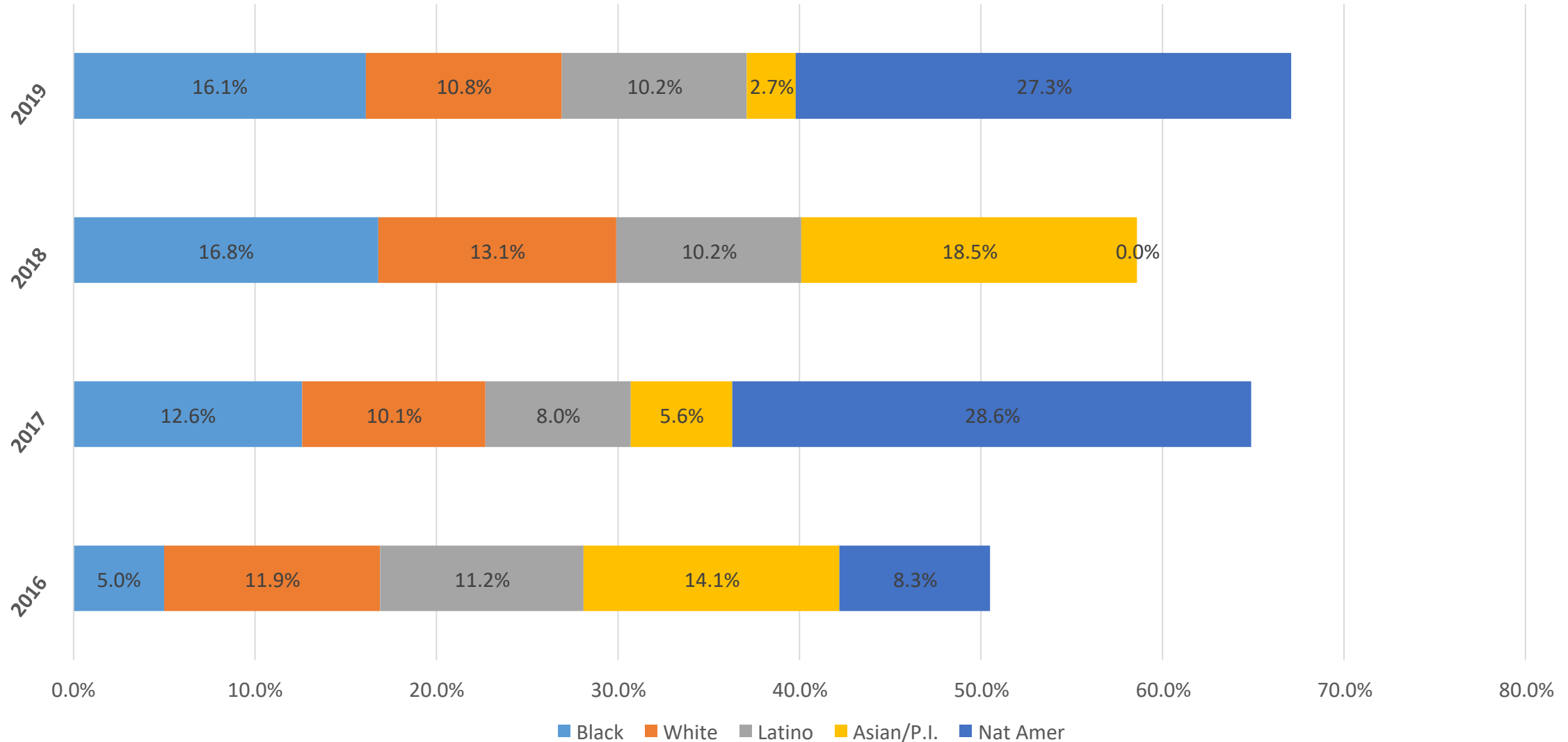
Santa Barbara County



California

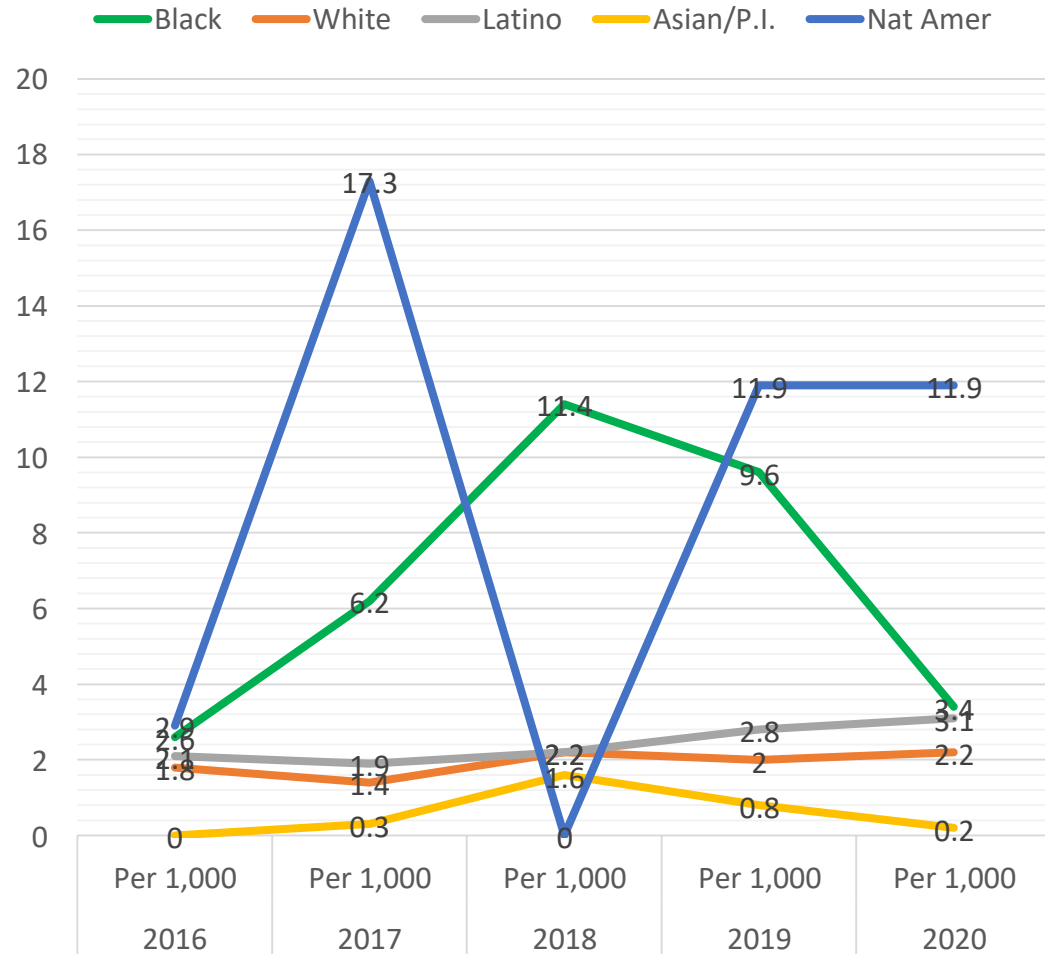


Percent of Allegations Substantiated by Ethnicity Santa Barbara County

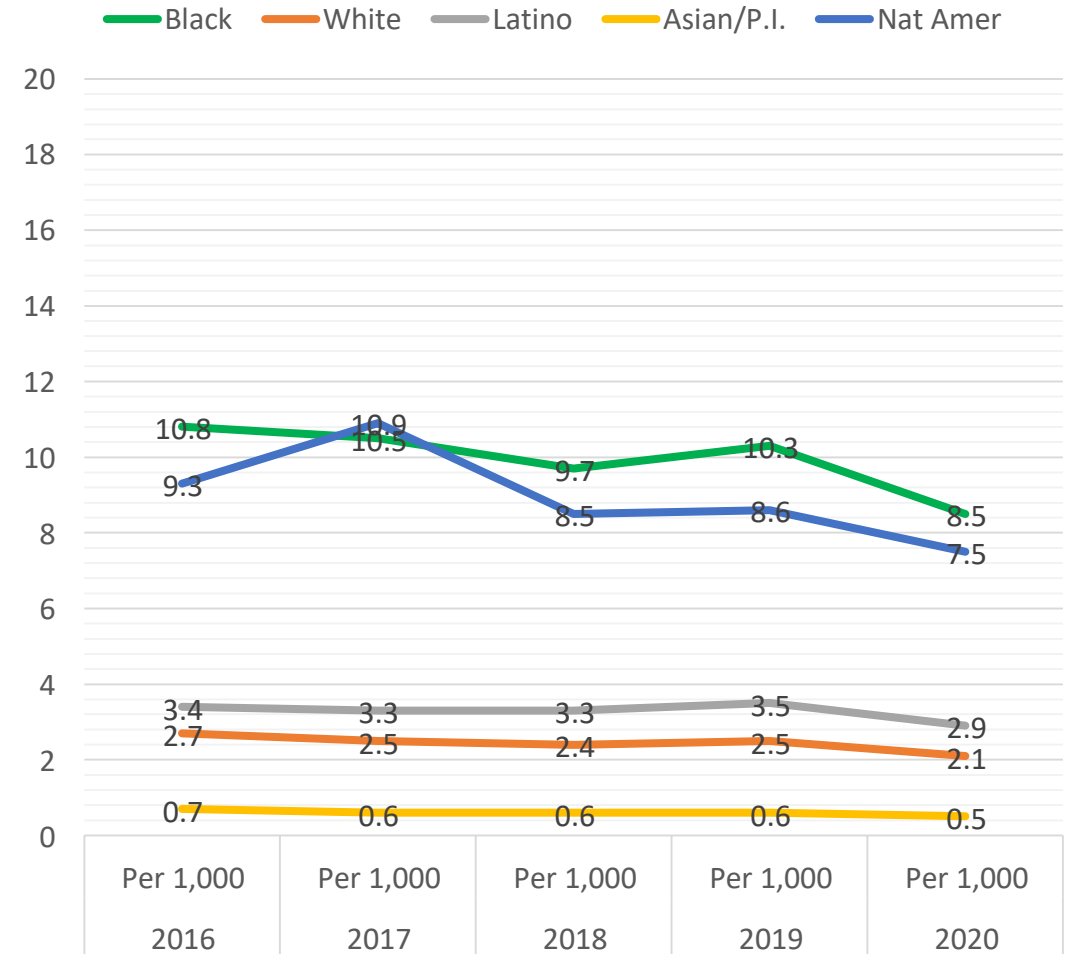


Entries into Foster Care: Incidence per 1,000 Children

Santa Barbara County

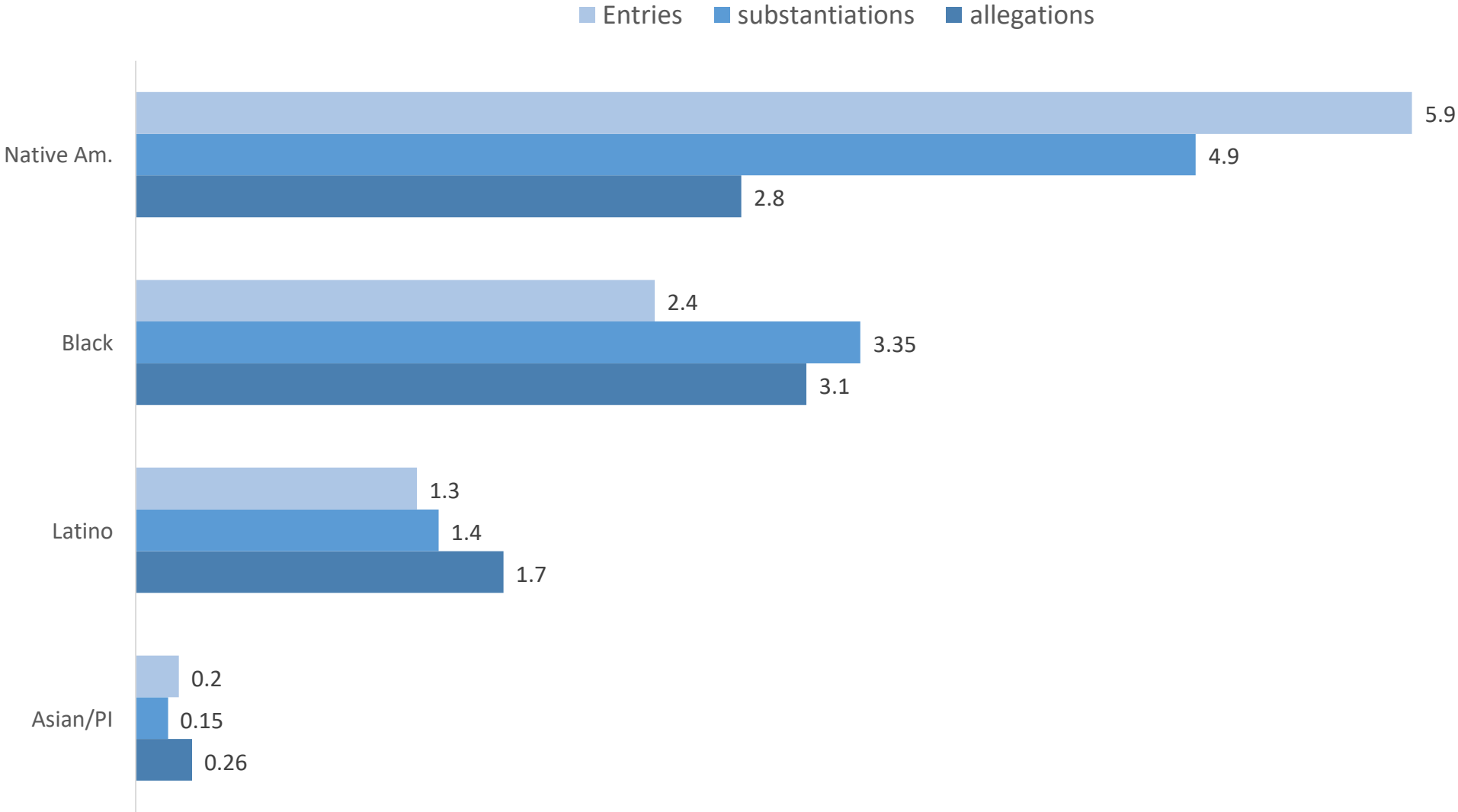


California



General Population Racial Disparity - Santa Barbara 2020

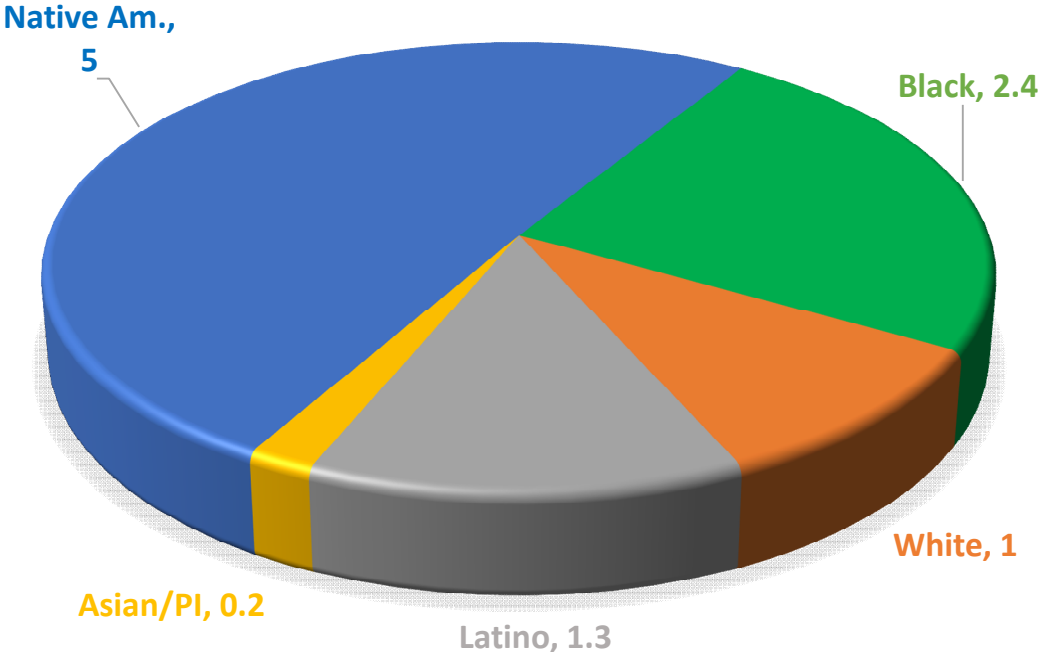
(group compared to white)



Data Source: CWS/CMS 2020 Quarter 3 Extract.

2020 Entries into Foster Care: Disparity GAP

ENTRY DISPARITY GAP COMPARED TO WHITE



Data Source: CWS/CMS 2020 Quarter 3 Extract.

Number in Care, Prevalence Rates

Santa Barbara County on 7/1/2020

Ethnic Group	Total Child Population	In Care	Prevalence per 1,000 Children
Black	1,179	15	12.7
White	31,595	100	3.2
Latino	60,815	272	4.5
Asian/PI	4,220	5	1.2
Native Am.	335	1	3.0
Multi-Race	2,152	0	0.0
Missing	-	-	-
Total	100,296	393	3.9

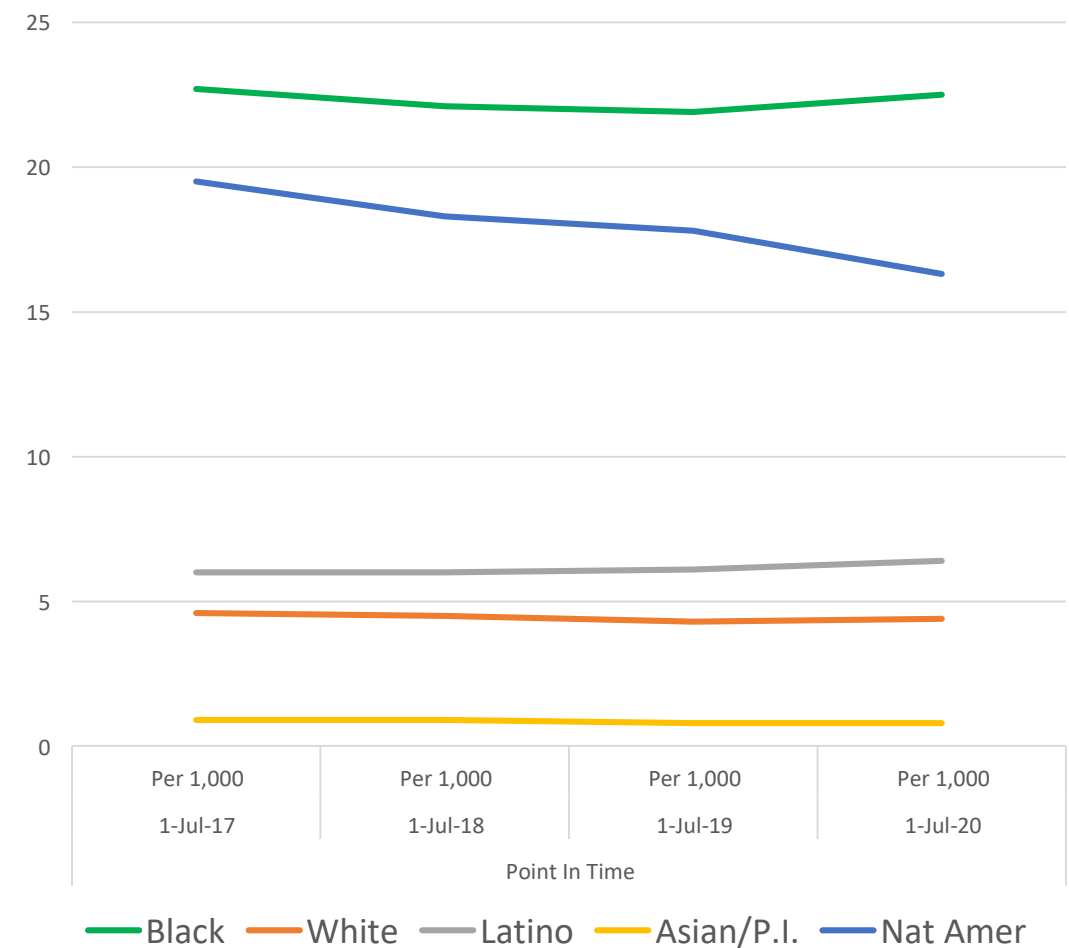
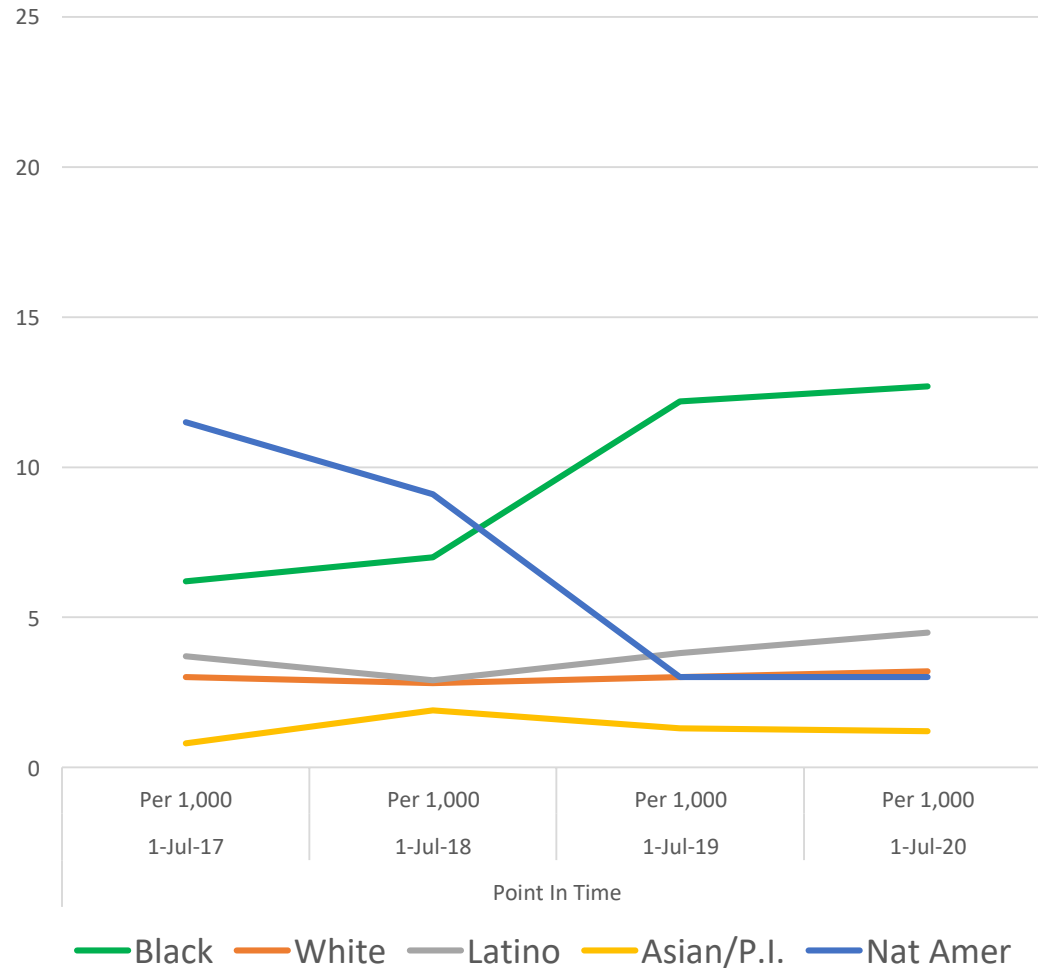
California on 7/1/2020

Ethnic Group	Total Child Population	In Care	Prevalence per 1,000 Children
Black	490,144	11,026	22.5
White	2,634,146	11,602	4.4
Latino	4,325,209	27,647	6.4
Asian/PI	1,179,600	983	.8
Native Am.	39,491	642	16.3
Multi-Race	357,462	0	0
Missing	0	899	-
Total	9,026,052	52,799	5.8

Foster care rates per 1,000 children

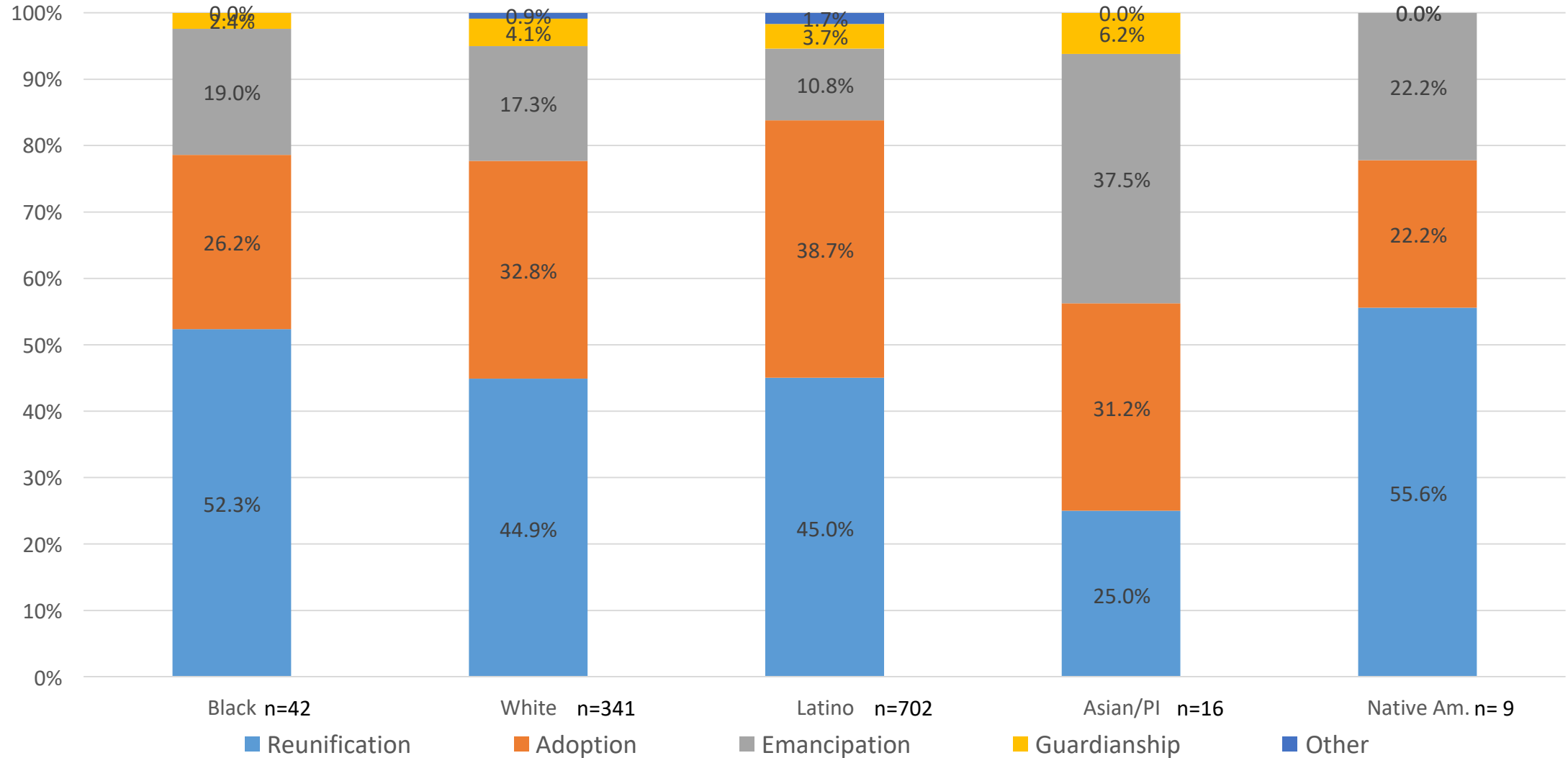
Santa Barbara County

California



Permanency outcomes aggregated data 2016-2020

Santa Barbara County



Summary and Findings

- Overall in CA, children of color are disproportionately represented in the Child Welfare System
- These disproportionalities exist in Santa Barbara County, but are less pronounced than the State as a whole
- Trends varied across different racial and ethnic groups, often affected by a small number of children within that group
- Disproportionately is seen at various points across the system (allegations, substantiations, entries to care) and less so in permanency outcomes (reunification, adoption)

Recommendations and Next Steps

- Provide cultural competence training
- Ensure that services are culturally and linguistically appropriate for clients
- Increase the availability of services, especially in-home, for families of color
- Invest in culturally appropriate prevention services

Racial and Ethnic Equity Inclusion (REEI) Data Presentation

*Juvenile Justice
Coordinating Council
(JJCC) Meeting*

April 2, 2021

Shana Burns, LMFT
Forensics Manager



SANTA BARBARA COUNTY
DEPARTMENT OF
Behavioral Wellness
A System of Care and Recovery

Juvenile Justice Youth & Non-Juvenile Justice Youth

Served in Santa Barbara County's
Behavioral Health Care System



Data Comparison Groups (FY17-18, FY18-19 and FY19-20)

Juvenile Justice Group

Children (ages 6-15) and Transitional Aged Youth (TAY) ages 16-25 served by Behavioral Wellness in the Santa Maria Juvenile Hall (SMJH), Los Prietos Boys Camp (LPBC), and after custody release through the Transitions Team providing community outreach & linkage to outpatient clinics.

Non-Juvenile Justice Group

Children (ages 6-15) and TAY ages 16-25 receiving mental health services through Behavioral Wellness' regional outpatient clients.



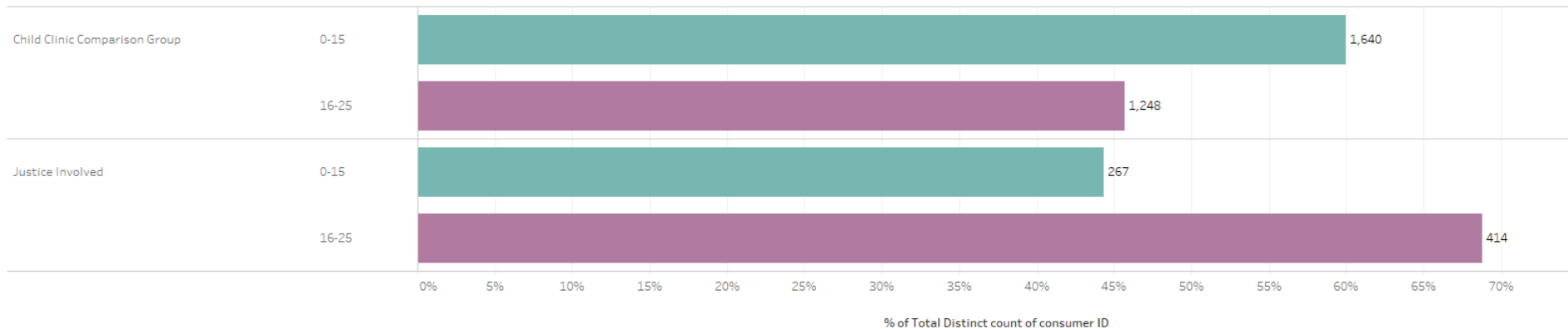
Juvenile Justice Youth vs Non-Juvenile Justice Youth: AGE & GENDER

Juvenile Justice Programs and Child Clinic Comparison

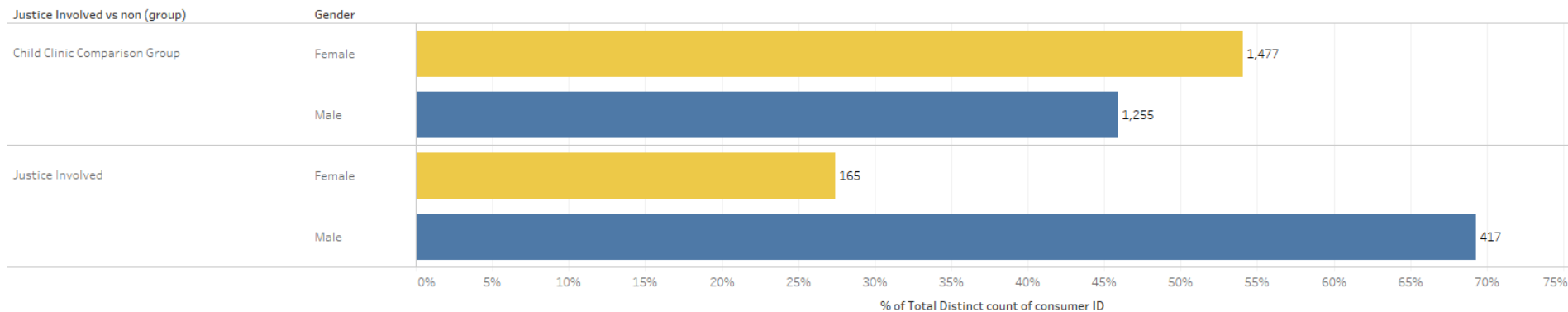
Unique Clients Served

FYs 2017/2018, 2018/2019 & 2019/2020

Age group



Gender

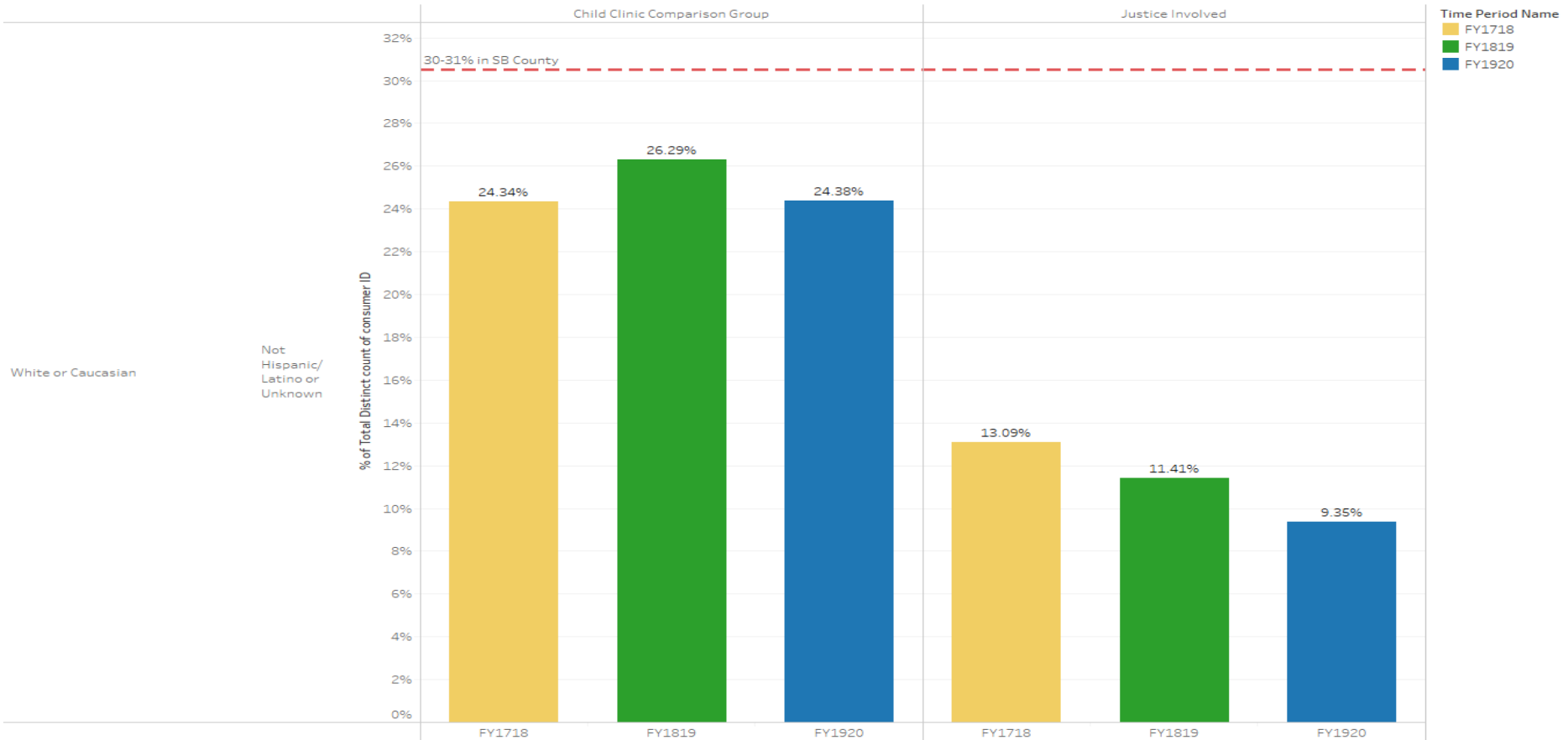


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White / Non-Hispanic Youth & TAY

White

This group includes children and youth whose race is categorized as "White" and ethnicity is not categorized as "Hispanic/Latino" or ethnicity is unknown or not reported.



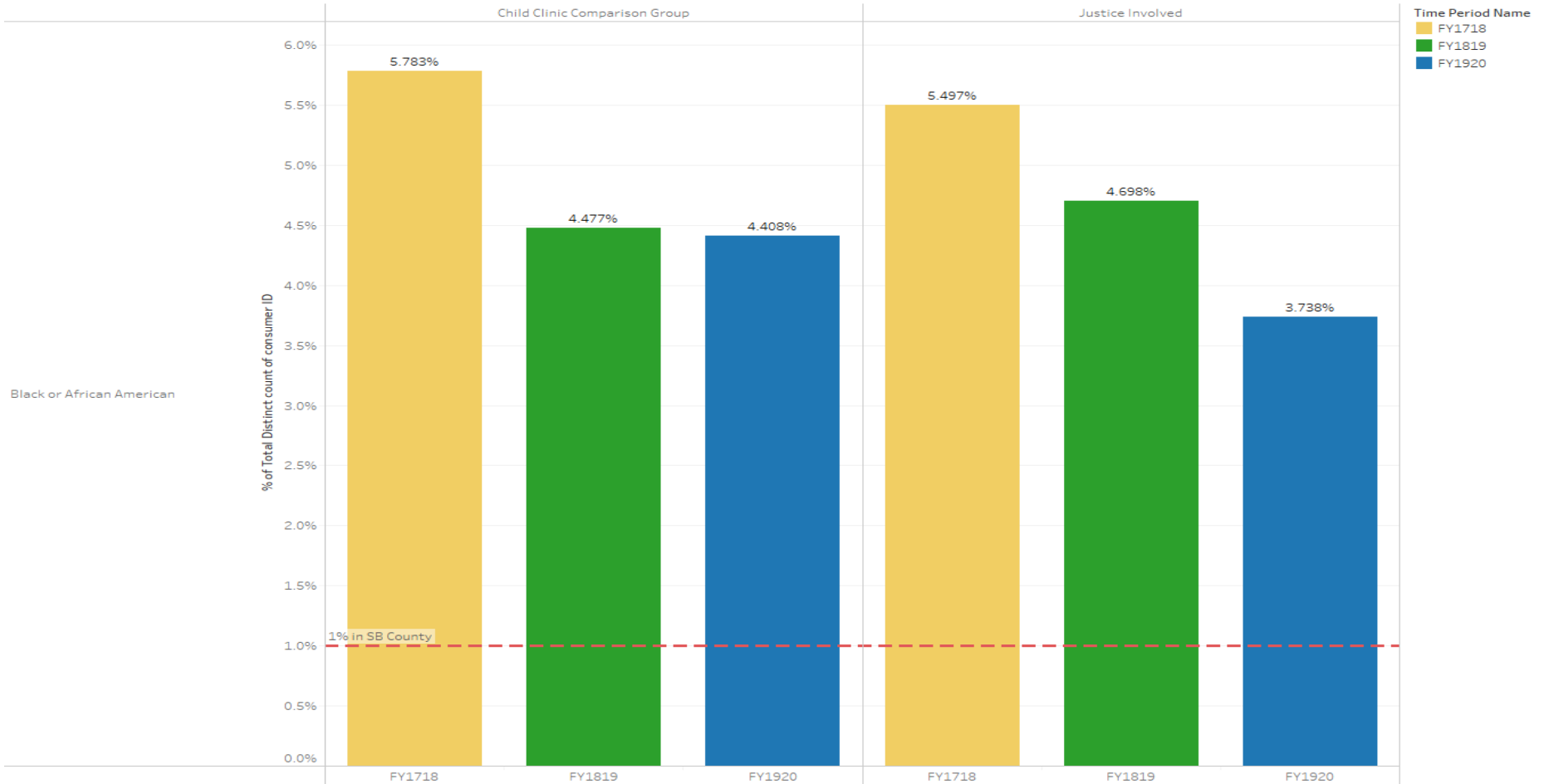
% of Total Distinct count of consumer ID for each Time Period Name broken down by Justice Involved vs non-Justice Involved (group) vs. Race (group) and Hispanic/Latino. Color shows details about Time Period Name. The marks are labeled by % of Total Distinct count of consumer ID. The data is filtered on Child Clinic Comparison Group and Child Facilities. The Child Clinic Comparison Group filter has multiple members selected. The Child Facilities filter keeps Child OP Facilities, Los Prietos Boys Camp and SM Juvenile Hall.



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Black Youth & TAY

Black



% of Total Distinct count of consumer ID for each Time Period Name broken down by Justice Involved vs non (group) vs. Race (group) 3. Color shows details about Time Period Name. The marks are labeled by % of Total Distinct count of consumer ID. The data is filtered on Child Clinic Comparison Group and Child Facilities. The Child Clinic Comparison Group filter has multiple members selected. The Child Facilities filter keeps Child OP Facilities, Los Prietos Boys Camp and SM Juvenile Hall.

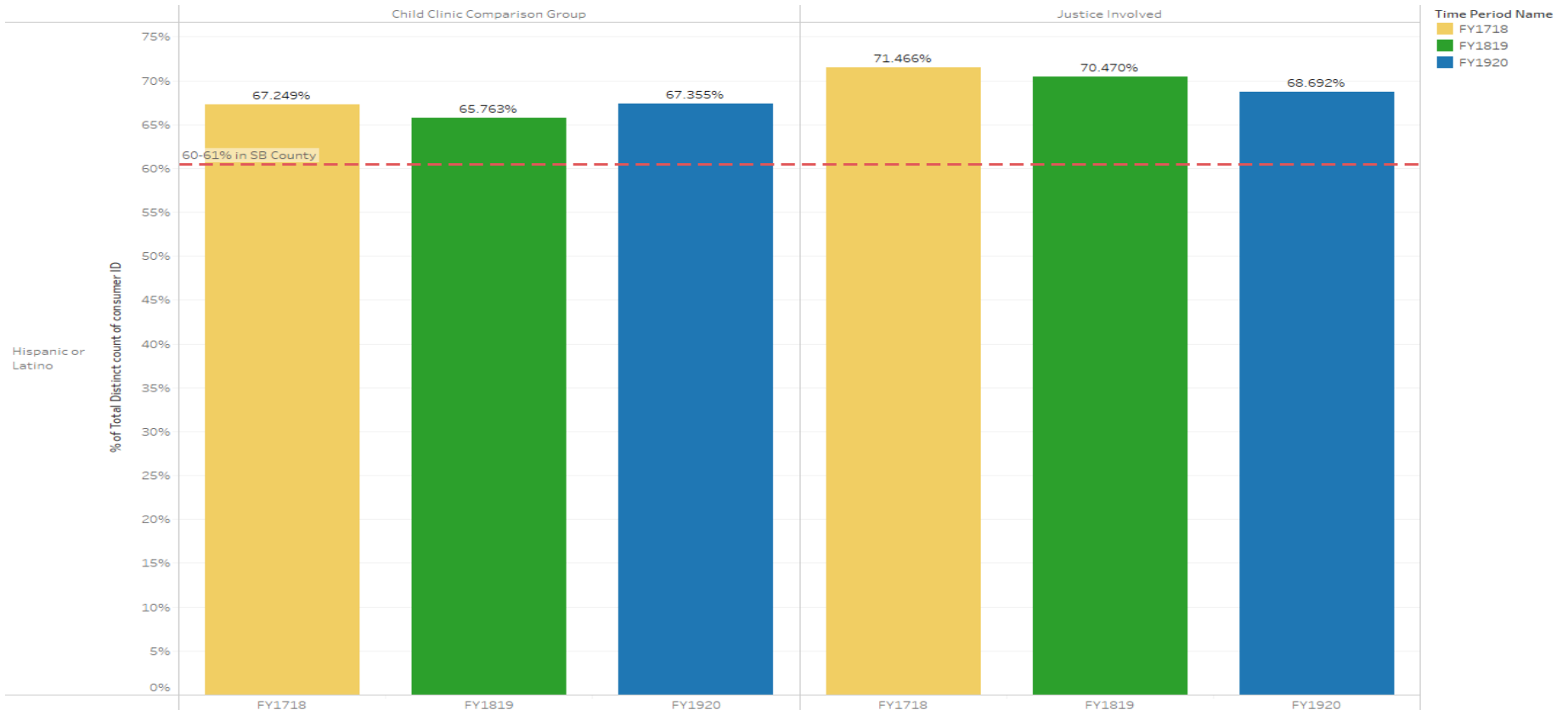


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Hispanic-Latino Youth & TAY

Hispanic/Latino

This group is captured in an "ethnicity" field in our electronic health record, so may overlap with other racial groups. The vast majority are White/Caucasian race but other races are also represented.



% of Total Distinct count of consumer ID for each Time Period Name broken down by Justice Involved vs non (group) vs. Hispanic/Latino. Color shows details about Time Period Name. The marks are labeled by % of Total Distinct count of consumer ID. The data is filtered on Child Clinic Comparison Group and Child Facilities. The Child Clinic Comparison Group filter has multiple members selected. The Child Facilities filter keeps Child OP Facilities, Los Prietos Boys Camp and SM Juvenile Hall.

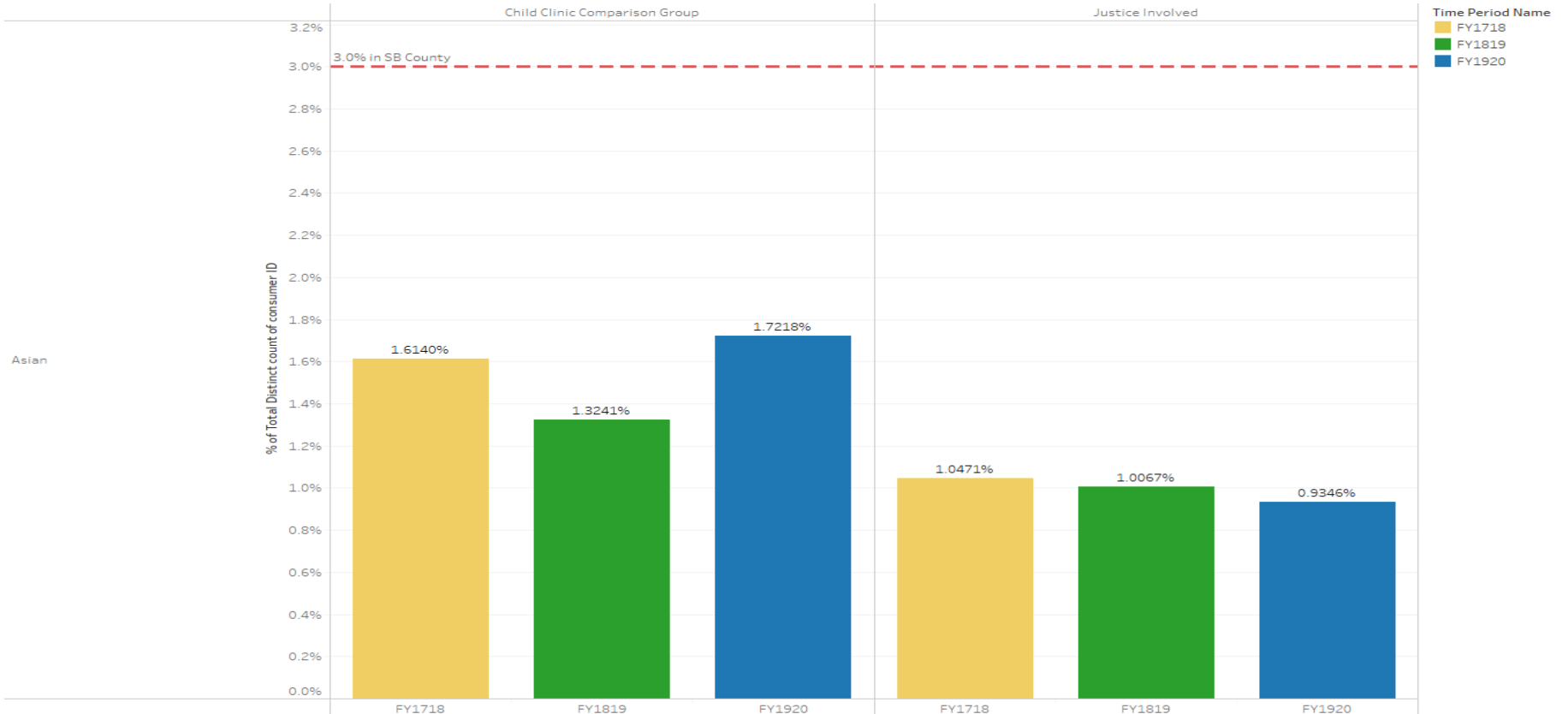


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Asian Youth & TAY

Asian

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.



% of Total Distinct count of consumer ID for each Time Period Name broken down by Justice Involved vs non (group) vs. Race (group) 5. Color shows details about Time Period Name. The marks are labeled by % of Total Distinct count of consumer ID. The data is filtered on Child Clinic Comparison Group and Child Facilities. The Child Clinic Comparison Group filter has multiple members selected. The Child Facilities filter keeps Child OP Facilities, Los Prietos Boys Camp and SM Juvenile Hall.

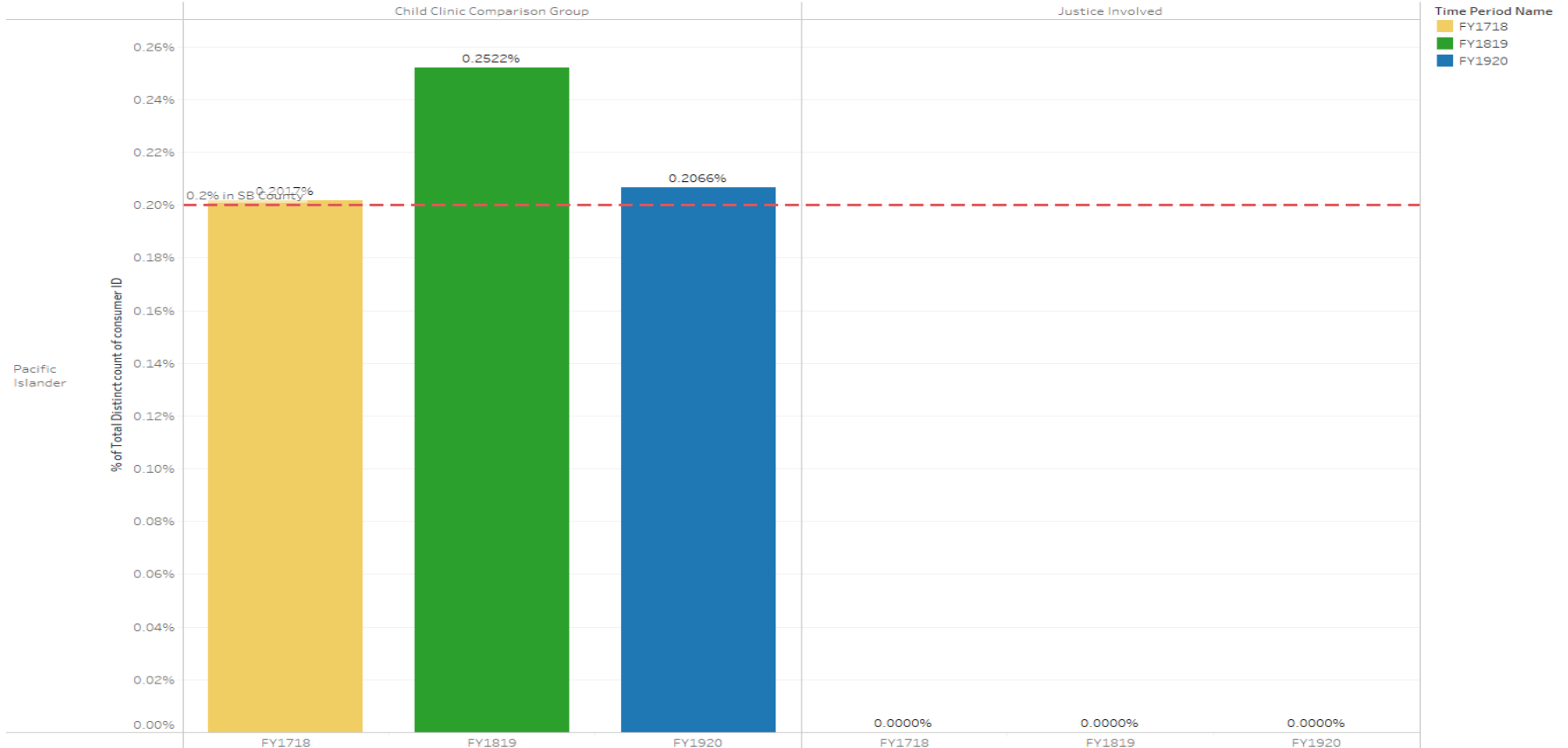


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DEPARTMENT OF
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Pacific Islander Youth / TAY

Pacific Islander

A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.



% of Total Distinct count of consumer ID for each Time Period Name broken down by Justice Involved vs non (group) vs. Race (group) 8. Color shows details about Time Period Name. The marks are labeled by % of Total Distinct count of consumer ID. The data is filtered on Child Clinic Comparison Group and Child Facilities. The Child Clinic Comparison Group filter has multiple members selected. The Child Facilities filter keeps Child OP Facilities, Los Prietos Boys Camp and SM Juvenile Hall.



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American Indian Youth & TAY

American Indian

Includes American Indian and Alaskan Native



% of Total Distinct count of consumer ID for each Time Period Name broken down by Justice Involved vs non (group) vs. Race (group) 4. Color shows details about Time Period Name. The marks are labeled by % of Total Distinct count of consumer ID. The data is filtered on Child Clinic Comparison Group and Child Facilities. The Child Clinic Comparison Group filter has multiple members selected. The Child Facilities filter keeps Child OP Facilities, Los Prietos Boys Camp and SM Juvenile Hall.

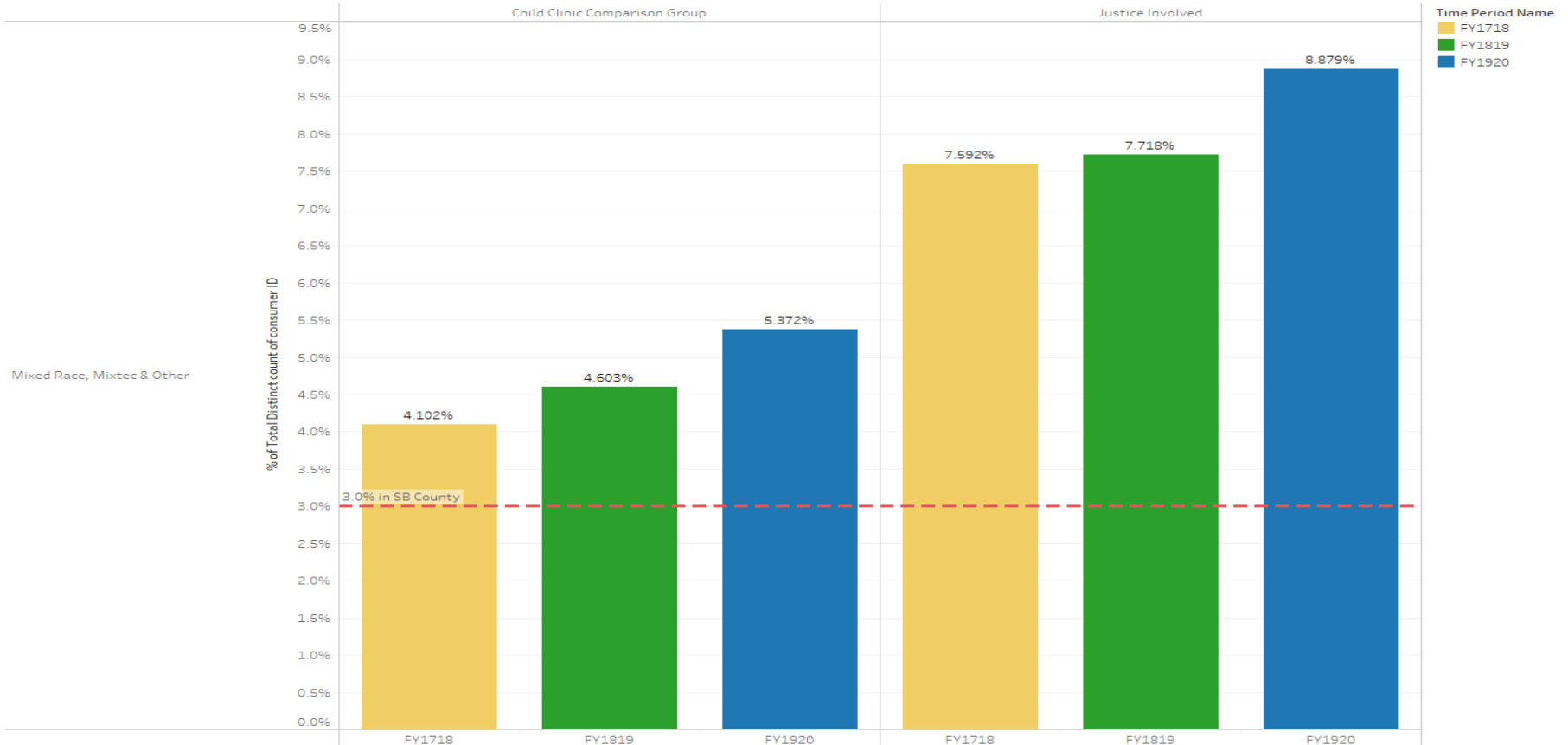


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Behavioral Wellness
A System of Care and Recovery

Mixed Race/Other - Youth & TAY

Mixed Race/Other

Includes More than One Race, Mixtec, and Other Race.



% of Total Distinct count of consumer ID for each Time Period Name broken down by Justice Involved vs non (group) vs. Race (group) 7. Color shows details about Time Period Name. The marks are labeled by % of Total Distinct count of consumer ID. The data is filtered on Child Clinic Comparison Group and Child Facilities. The Child Clinic Comparison Group filter has multiple members selected. The Child Facilities filter keeps Child OP Facilities, Los Prietos Boys Camp and SM Juvenile Hall.



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Summary of Findings - GENDER & AGE

GENDER

- 47% male youth in clinic group
- 70% male youth in Juvenile Justice group

AGE

Clinic Group

- 60% children (ages 6-15)
- 47% TAY (ages 16-25)

Juvenile Justice Group

- 44% children (ages 6-15)
- 68% TAY (ages 16-25)



Summary of Findings - RACE / Ethnicity

(disparities/inequities highlighted)

WHITE/NON-HISPANIC

→ both groups under-represented; more under-representation for JJ group

BLACK

→ both groups over-represented; approximately the same over-representation for both groups

HISPANIC

→ both groups slightly over-represented; more over-representation for JJ group

ASIAN

→ both under-represented; less under-representation for JJ group

PACIFIC ISLANDER

→ mostly representative for clinic group; no representation for JJ group

AMERICAN INDIAN

→ over-represented in both groups; more over-representation for clinic group

MIXED RACE

→ over-represented in both groups; more over-representation for JJ group



Future Goals

Pursue the potential for incorporating youth peers/mentors into juvenile justice behavioral health services in custody and/or in the community after release from custody to further normalize and emphasize the benefits of behavioral health treatment to this population.

Current efforts are underway to develop an equity dashboard to monitor and compare system involvement for youth across race/ethnicity.





Reimagining Juvenile Justice

Update on Cohort Recommendations

February 5, 2021



COUNTY OF SANTA BARBARA

Juvenile Justice Coordinating Council





PRIORITY AREA 1: RACIAL AND ETHNIC EQUITY AND INCLUSION	
COMPLETED	COMMENTS
Provide annual implicit bias and cultural competency training to staff members that serve justice involved youth.	This training was provided to youth-serving Probation staff in the Fall of 2020.
ONGOING	COMMENTS
Partner with community based organizations to provide culturally responsive services to underrepresented communities.	Probation continues to expand its contracted services to include culturally responsive evidence-based services; this item is reviewed as contracts are created or renewed.
Formalize data sharing between agencies.	The Criminal Justice Data Committee (CJDC) collaboration is the first step in this process and has now expanded to include Probation, the Courts, the District Attorney, the Public Defender and Behavioral Wellness. The agencies have formalized their roles and responsibilities with signed MOUs.
CBOs facilitate ongoing feedback groups with justice-involved youth and families to improve juvenile justice system experience for underrepresented communities.	Probation expects to request this of CBOs in FY 2021-22 and include it as a contract requirement thereafter.
Collect and analyze data on LGBTQ+ youth in juvenile justice system.	Probation has begun a 2-year collaboration with Ceres Research Policy to undertake the Whole Youth Project (WYP) Initiative. This project will assist with collection of SOGIE data to better serve our youth.
Create comprehensive anti-bullying policies for juvenile institutions.	As part of our work with Whole Youth Project, Probation is examining and improving policies.
Add inclusionary language to policies	As part of our work with Whole Youth Project, Probation is examining and improving policies.
NO ACTION YET TAKEN	COMMENTS
Expand use of objective screening tools from time of LE contact (i.e. MA Arrest Screening Tool for Law Enforcement).	This item is currently outside the purview of the Workgroup.



<p>Request that school districts implement alternatives to exclusionary discipline policies.</p>	<p>This item is currently outside the purview of the Workgroup.</p>
<p>Conduct regular tours of juvenile justice facilities.</p>	<p>This is not practical for numerous reasons, including confidentiality and safety concerns, and it is not possible during the pandemic.</p>
<p>Develop a two-way, multi-agency language access line.</p>	<p>There are already interpreter and language line services in place for agencies throughout the county. More clarification is needed for this and it would be a Year 3 (2022-23) initiative if moved forward.</p>
<p>Collect and analyze ethnic data for indigenous communities, to be provided to the JJCC.</p>	<p>Depending on available staff resources and partner cooperation, the workgroup may be able to collect and/or provide this information at some point in the future. Requires more discussion. (Possibly a Year 3 initiative)</p>
<p>Provide youth with culturally competent mentors/advocate; community liaisons/ambassador.</p>	<p>There is interest in this from partner agencies, who may assist with this initiative at some future point. (For consideration in Year 3)</p>



PRIORITY AREA 2 (tie): INFORMATION SHARING	
ONGOING	COMMENTS
<p>Probation, Child Welfare, Behavioral Wellness, and CBOs develop a standard informed consent form that incorporates PYD language and goals.</p>	<p>This topic is under discussion as part of the county’s AB 2083 workgroup, which is tackling information sharing as part of its multi-agency, countywide MOU to address collaboration among child/youth-serving agencies.</p>
<p>Agencies create a MOU that specifies ways to provide information as legally allowed.</p>	<p>This topic is under discussion as part of the county’s AB 2083 workgroup, which is tackling information sharing as part of its multi-agency, countywide MOU to address collaboration among child/youth-serving agencies.</p>
<p>Create multi-agency subcommittee that will educate partner agencies about legal limitations with information sharing and work to identify opportunities for broader information sharing, including the use multidisciplinary teams and standing court orders to expand information sharing various venues.</p>	<p>The AB 2083 workgroup final product, its multi-agency collaborative MOU, will help to serve this purpose. In addition, agencies have looked to include information-sharing mechanisms in such documents as the County’s new competency protocol, which is expected to include both ROI and standing order capabilities, and will be released/enacted in 2021. This work could broaden to even more non-County agencies and partners in Year 3.</p>
NO ACTION YET TAKEN	COMMENTS
<p>Probation, CWS, and law enforcement develop an agency-specific template for law enforcement contacts that contains useful case management information.</p>	<p>Discussion is on hold while everyone works on other initiatives; many agencies are working at capacity during the pandemic.</p>



PRIORITY AREA 2 (tie): FAMILY-FOCUSED JUVENILE JUSTICE	
COMPLETED	COMMENTS
Join County-wide ACES and Resilience Movement.	Probation has joined this movement.
ONGOING	COMMENTS
Train Juvenile Justice staff on strength-based family engagement.	This training is included in Probation’s 2021-22 strategic training priorities.
Establish guidelines to ensure that family meetings are strength-based and trauma informed.	Probation’s continuous case planning project, begun in winter 2020, will address these guidelines. In addition, Probation will partner with Child Welfare on an RFP re: neutral facilitators for Child and Family Team Meetings (CFTM) as needed.
Incorporate family participation throughout the process.	Probation’s continuous case management project, transition planning project, and treatment team meetings are all in progress, and moving toward inclusion of youth and families in each case planning meeting.
Strengthen multi-agency connections to create opportunities for parents to: Heal their own trauma; develop skills to support their children; and relate a healthy family environment.	Probation has joined the Child Abuse Prevention Council (CAPC) and continues to work on multi-agency partnerships and collaborations to bring resources to families.
Develop family friendly tools and resources to help parents.	Under discussion by Probation.
Promote Probation as part of the community fabric.	Probation has begun quarterly operations specifically focused on wellness checks where it was determined there were children, victims, or vulnerable adults in the home to assess their living environment, documenting any needs of the probationer and/or family members, providing information on probation and community resources, etc. We are also examining ways to increase community outreach.
Develop a workgroup to identify available community resources and establish protocols for linking juvenile justice involved families.	Discussed but further action delayed due to the pandemic; this will be a Year 2 or 3 initiative.



NO ACTION YET TAKEN	COMMENTS
Allocate resources within Juvenile Justice to support family strengthening re-navigator/Family Advocate and the establishment of a Parent Partners Program.	More discussion is needed on this topic. If it proceeds, this will be a Year 3 initiative.

PRIORITY AREA 4: CROSS-SYSTEMS COLLABORATION	
ONGOING	COMMENTS
All agencies involved with youth and families continue involvement through the “warm handoff” and as needed participation in CFTs, regardless of the lead agency.	This is generally happening in practice, though it can be refined and formalized in the coming FY (21-22).
NO ACTION YET TAKEN	COMMENTS
Expand Family Resources Center concept to justice involved families with centrally located sites and mobile units with case managers and “office hours” for community agencies	This has been put on hold for further discussion due to funding and resource constraints.
Probation and Child Welfare Services to have dual status process.	On hold. Probation and Child Welfare have held some preliminary discussion of this practice, but it was placed on hold for further research, and then delayed indefinitely due to pandemic.



PRIORITY AREA 5: INFUSING YOUTH VOICE IN JUVENILE JUSTICE WORK	
ONGOING	COMMENTS
Establish a workgroup comprised of youth to incorporate youth led/adult guided input in County services.	Action taken – Probation adopted this goal into their 2020-21 CMJJP and is working on it internally; we hope to expand this into a multi-agency initiative over time.
NO ACTION YET TAKEN	COMMENTS
Any County utilized program and service targeting youth ideally would include youth voice in the development and implementation. These programs would be given selection preference in regards to funding.	Not actionable in the near future.
Youth Café/ Center created and developed by youth, focusing on global and community issues, led by youth.	Requires more discussion. If it proceeds, it will become a Year 3 initiative.



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of June 22, 2021**

Shannon Sweeney

Todd Bodem

Prepared by:
Shannon Sweeney,
Public Works Director / City Engineer

Approved by:
Todd Bodem, City Administrator

SUBJECT: Pasadera Landscaping and Lighting District for Fiscal Year 2021/2022.

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt Resolution No. 2021-49, initiating proceedings for the annual levy of assessments for the Pasadera Landscape and Lighting District for Fiscal Year 2021/2022.
2. Adopt Resolution No. 2021-50, approving the Engineer's Report for the Pasadera Landscape and Lighting District and declaring the City Council intent to levy assessments.

BACKGROUND:

The California Streets and Highway Code allows for the creation of Landscape and Lighting Districts for the purpose of funding the continued operations and maintenance of local parks, landscaping and lighting improvements within the Districts. The formation of Districts allows for the levy and collection of annual assessments on the County tax rolls from property within the District that receive benefit of the improvements.

Pasadera is a large residential and commercial subdivision located in the southern portion of Guadalupe. Pasadera includes (802) single family residences, (21.5) acres of commercial development and a (14.37) acre school site. See Attachment 1 - District Diagram – Pasadera planned Improvements. The subdivision includes drainage basins, parks, street landscaping and lighting, bridge of the railroad and other amenities.

The City Council held a Public Hearing for the establishment of the Pasadera Landscaping and Lighting District ("District") in accordance with the provisions of the Landscaping and Lighting Act of 1972 on October 10, 2017. Immediately following the hearing, ballots from the landowners were counted for the establishment of the District. Following the owner approval, the City Council adopted a Resolution approving the formation of the District, confirmed the Engineer's Report, the Assessment Diagram and related assessments.

DISCUSSION:

An Engineer’s Report for the District must be produced prior to each fiscal year to detail the proposed improvements and services to be provided by the District and the levy and collection of annual assessments for the fiscal year. The City hired Willdan Financial Services to produce the Engineer’s Report for Fiscal Year 2021/2022 (See Attachment 3). The annual assessments, which are calculated in the attached Engineer’s Report, will provide funding for the net special benefit costs and expenses that are necessary to service and maintain the local parks, landscaping, and lighting improvements built with development of properties within the District.

FISCAL IMPACT:

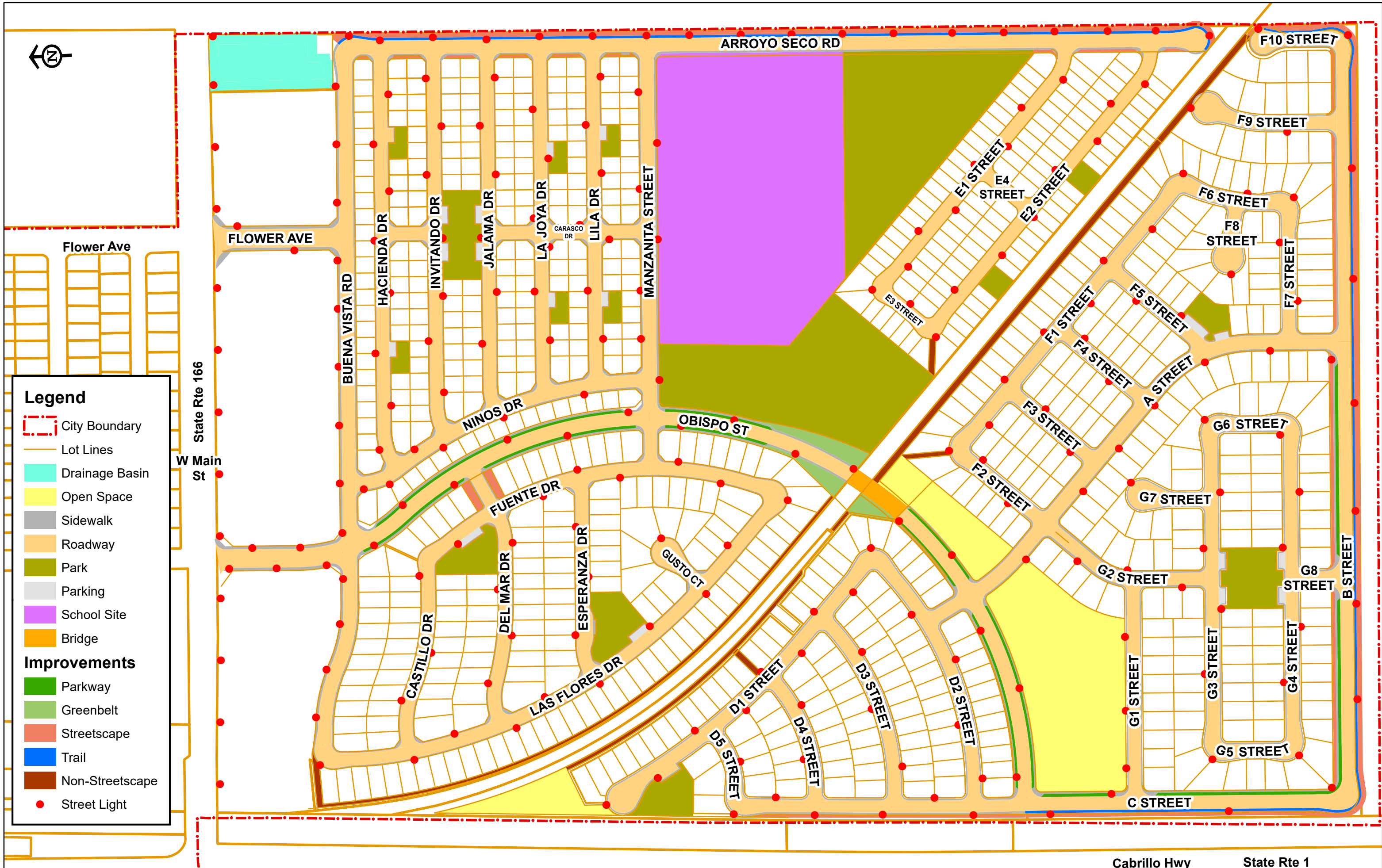
The Engineer’s report calculated the cost to the property owners to operate and maintain the constructed parks, landscaping and lighting improvements within the Districts annually as follow:

- Zone A (Commercial Property along SR 166, Main Street): \$19
- Sub-Zone B1 (Subdivided Residential Property): \$2,962
- Sub-Zone B2 (Non-Subdivided Residential Property north of Railroad): \$43
- Sub-Zone B3 (Non-Subdivided Residential Property south of Railroad): \$12

















Each year the annual Engineer’s Report will calculate the costs based on the number of lots subdivided and the total cost to operate and maintain the covered improvements in the District.

ATTACHMENTS:

1. District Diagram – Pasadera planned Improvements
2. Resolution No. 2021-49, initiating proceedings for the annual levy of assessments for the Pasadera Landscape and Lighting District for Fiscal Year 2021/2022.
3. Preliminary Engineer’s Report for the Pasadera Landscaping and Lighting District, Fiscal Year 2021/2022
4. Resolution No. 2021-50, approving the Engineer’s Report for the Pasadera Landscape and Lighting District and declaring the City Council intent to levy assessments



Legend

-  City Boundary
-  Lot Lines
-  Drainage Basin
-  Open Space
-  Sidewalk
-  Roadway
-  Park
-  Parking
-  School Site
-  Bridge
- Improvements**
-  Parkway
-  Greenbelt
-  Streetscape
-  Trail
-  Non-Streetscape
-  Street Light

RESOLUTION NO. 2021-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE, CALIFORNIA INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS FOR THE PASADERA LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2021/2022

WHEREAS, The City Council of the City of Guadalupe, California has, by previous Resolutions, formed the Pasadera Landscaping and Lighting District (herein referred to as the “District”) pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (hereafter referred to as the “1972 Act”), that provides for levy and collection of assessments by the County of Santa Barbara for the City of Guadalupe to pay the maintenance and services of landscaping, lighting, appurtenant facilities and operations related thereto; and,

WHEREAS, the City Council has retained Willdan Financial Services for the purpose of assisting with the annual levy of the District, and to prepare and file a report with the City Clerk in accordance with the 1972 Act.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

Section 1:

The City Council hereby orders Willdan Financial Services to prepare the Engineer’s Annual Levy Report concerning the levy of assessments for the District in accordance with *Chapter 3, Section 22622* of the 1972 Act.

Section 2:

The improvements within the District may include any improvements, expenses and services authorized pursuant to the 1972 Act including, but not limited to, the maintenance, operation and servicing of local street lighting, parks, and various landscaping improvements established in connection with development of the properties within the District, and which shall be maintained for the special benefit of those properties. The maintenance and servicing of the improvements generally include, but are not limited to, the materials, equipment, utilities, labor, and incidental expenses, including administrative expenses, required for annual operation, as well as the performance of periodic repairs and replacement activities as needed to provide for the growth, health, and beauty of the parks and landscaping within specified public areas, rights-of-way and/or dedicated easements, the proper operation and functioning of related amenities including, irrigation and drainage systems, specified fencing, hardscapes; sports courts and fields; playground equipment and structures; sidewalks, ornamental or safety lighting; benches, trash receptacles; drinking fountains, picnic facilities and any other equipment, structures or facilities related to the parks and/or landscape areas; and the proper operation of the public street lights and street lighting system within the public rights-of-way which may include, but is not limited to the furnishing of electric current or other illuminating agent; as needed maintenance, repair, and replacement of worn out electrical components and light fixtures, including bulbs, ballasts, photoelectric cells, meters, electrical cables; repair or replacement of damaged poles, ground wires, and conduits caused by accidents, vandalism, time, and weather; and monitoring of the Underground Service Alert

(USA) network to prevent damage by excavation. The Engineer’s Annual Levy Report shall more fully describes the improvements for Fiscal Year 2021/2022.

Section 3:

The District as outlined in the Engineer’s Report at the time of formation, incorporates Zones of benefit as authorized in accordance with *Chapter 1, Sections 22568 and 22570* of the 1972 Act, which are designated as:

Zone A

Zone B, including Sub-Zone B1, Sub-Zone B2, and Sub-Zone B3

Section 4:

The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 22nd day of June 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-49** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 22, 2021, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney



CITY OF GUADALUPE

Engineer's Report

Pasadera Landscaping and Lighting District

Engineer's Annual Report
Fiscal Year 2021/2022

Intent Meeting: June 22, 2021
Public Hearing: July 13, 2021

CITY OF GUADALUPE
918 OBISPO STREET
GUADALUPE, CA 93434

JUNE 2021
PREPARED BY
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ENGINEER'S REPORT AFFIDAVIT
City of Guadalupe
Pasadera Landscaping and Lighting District

Annual Levy of Assessments for
Fiscal Year 2021/2022

City of Guadalupe,
County of Santa Barbara, State of California

As part of the Resolution of Intention packet presented for the consideration of the Guadalupe City Council, this Report and the enclosed budgets, diagrams, and descriptions outline the improvements, estimated expenses and annual assessments to be collected on the County tax rolls in fiscal year 2021/2022 for the Pasadera Landscaping and Lighting District, which includes each lot, parcel, and subdivision of land within said District, as the same existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Santa Barbara County Assessor's maps for a detailed description of the lines and dimensions of each parcel within the Pasadera Landscaping and Lighting District and incorporates all subsequent subdivisions, lot-line adjustments, or parcel changes therein. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this _____ day of _____, 2021.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Guadalupe

By: _____

Jim McGuire
Principal Consultant

By: _____

Tyrone Peter
PE # C 81888

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Introduction

On October 10, 2017 the City Council of the City of Guadalupe, County of Santa Barbara, State of California (the "City"), under the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "1972 Act") and the provisions of the California Constitution Article XIII D (the "Constitution"), formed the City's maintenance assessment district designated as:

Pasadera Landscaping and Lighting District

(hereafter referred to as the "District"), and established the maximum assessments determined to be necessary to support and maintain various landscaping and lighting improvements that will provide special benefits to properties within the District which includes all lots and parcels of land within the planned non-residential and residential development area identified in the DJ Farms Specific Plan and commonly referred to as the Pasadera development (hereafter referred to as the "Pasadera Development") located on the south side of Main Street near Obispo Street and Flower Avenue.

Report Content and Annual Proceedings

This Engineer's Annual Report (the "Report") has been prepared pursuant to Chapter 1, Article 4 and Chapter 3 of the 1972 Act, and presented to the City Council for their consideration and approval of the proposed improvements and services to be provided within the District and the levy and collection of annual assessments related thereto for fiscal year 2021/2022.

This Report outlines the District structure, the improvements, and the proposed assessments to be levied in connection with the special benefits the properties will receive from the maintenance and servicing of the District improvements for fiscal year 2021/2022. The annual assessments to be levied on properties within the District will provide funding for the continued operation and maintenance of the local parks, landscaping and lighting improvements within the District and zones of benefit ("Zones") established herein, which provide special benefits to the properties within the District and each respective Zone.

To adequately provide and fund the parks, landscaping and lighting improvements constructed and installed in connection with the development of properties within the District for fiscal year 2021/2022, the City Council has determined that it is appropriate and in the public's best interest to levy annual assessments on the County tax rolls for the benefit of properties therein to fund the estimated special benefit improvement costs that are considered necessary to maintain and service the improvements. Furthermore, the improvements to be provided and funded in whole or in part by the District assessments are consistent with the development plans and specifications for the Pasadera Development and the overall improvements outlined in the DJ Farms Specific Plan which are on file in the Office of Public Works of the City of Guadalupe and by reference these plans, and specifications are made part of this Report.

Each Zone (incorporating the sub-zones therein) outlined in this Report is a reflection of the various improvements and the types of improvements and services to be provided by the District for the properties that are directly associated with and benefit from those improvements. The net annual cost to provide the improvements in each Zone is based on the various improvements and the types of improvements and services to be provided by the District for the properties that are directly associated with and benefit from those improvements and the net cost of providing those improvements and services are allocated to the benefiting properties within the Zones using a weighted method of apportionment (refer to Assessment Methodology in Section II, Method of

Apportionment) that calculates the proportional special benefit and assessment for each parcel as compared to other properties that benefit from the District improvements and services. The improvements to be provided by the District and the assessments described herein are made pursuant to the 1972 Act and the provisions of the California Constitution and the District shall incorporate each parcel that will receive special benefits from those improvements.

The estimated cost of the improvements and the proposed annual assessments budgeted and assessed against properties within the District and each respective Zone may include, but are not limited to the estimated expenditures for regular annual maintenance and repairs; incidental expenditures related to the operation and administration of the District; the collection of funds for operational reserves or for periodic maintenance and improvement rehabilitation projects; deficits or surpluses from prior fiscal years; and revenues from other sources as authorized by the 1972 Act. Each parcel is to be assessed proportionately for only those improvements, services and expenses for which the parcel will receive special benefit. Each fiscal year, the City shall establish the District's assessments based on an estimate of the costs to maintain, operate and service the improvements for that fiscal year and available revenues including fund balances, general benefit contributions, any additional contributions from other revenue sources, and the assessment limits established for the District and Zones.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessor's Parcel Number ("APN") by the Santa Barbara County Assessor's Office. The Santa Barbara County Auditor/Controller uses Assessor's Parcel Numbers and specific Fund Numbers to identify properties to be assessed on the tax roll for the District assessments.

At a noticed annual Public Hearing, the City Council will accept all public comments and written protests regarding the District and the annual levy of assessments. Based on those public comments and written protests, the City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and confirmation of the assessments the Council will, by Resolution, order the improvements to be made and confirm the levy and collection of assessments for fiscal year 2021/2022 pursuant to the 1972 Act. The assessments as approved will be submitted to the Santa Barbara Auditor/Controller to be included on the property tax roll for each parcel.

As required by the 1972 Act, this Engineer's Report describes the improvements to be provided, maintained and serviced by the District, an estimated budget for the District improvements, and the proposed assessments to be levied upon each assessable lot or parcel within the District for fiscal year 2021/2022.

If any section, subsection, sentence, clause, phrase, portion, zone, or subzone of this Report is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of the Report and each section, subsection, subdivision, sentence, clause, phrase, portion, zone, or subzone thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, portions, zones, or subzones might subsequently be declared invalid or unconstitutional.

This Report consists of five (5) parts:

Part I — Plans and Specifications:

This section provides a general description of the District and the improvements for which parcels are assessed. The assessments outlined in this Report are based on the improvements and appurtenant facilities that provide special benefits to the properties within the District and generally consist of local parks, various landscaping improvements, street lighting, and related appurtenant facilities and operational expenses authorized pursuant to the 1972 Act. The plans and specifications contained in this Report generally describe the nature and extent of the improvements to be provided at build-out of the District, and specifically those improvements that have been installed and may be accepted and maintained for fiscal year 2021/2022. In conjunction with these general descriptions of the improvements, visual depictions of the landscaping and lighting improvements that have been installed and may be accepted for maintenance for fiscal year 2021/2022 as well as the overall improvements anticipated at build-out are provided in "Part V- Assessment Diagrams" of this Report. More detailed information regarding the specific plans and specifications associated with these improvements are on file in the Office of Public Works of the City of Guadalupe and by reference are made part of this Report.

Part II — Method of Apportionment

This section includes a discussion of the general and special benefits associated with the various improvements to be provided within the District (Benefit Analysis), which includes a discussion of the proportional costs of the special benefits and a separation of costs considered to be of general benefit (and therefore not assessed). This section of the Report also outlines the method of calculating each property's proportional special benefit and resulting calculated annual assessment amount. This method of apportionment is consistent with the adopted method of apportionment for the District at the time the District was formed and approved by the property owners of record in a protest ballot proceeding conducted pursuant to the provisions of the California Constitution Article XIID.

Part III — Estimate of Costs

This section establishes an estimate of the fiscal year 2021/2022 costs to operate, maintain, and service the local parks, landscaping, lighting, and appurtenant facilities that have been installed and may be accepted and maintained for the special benefit of properties within the District. The budget for the District and each Zone therein (including the various sub-zones) incorporates an estimate of the maintenance costs and incidental expenses including, but not limited to: labor, materials, utilities, equipment, and administration expenses as well as the collection of other appropriate funding authorized by the 1972 Act and deemed necessary to fully support the improvements. Those improvements and/or costs determined to be of general benefit shall be funded by a City contribution and are excluded from the amount to be assessed as special benefit. The resulting assessment rates (the "Assessment Per EBU") identified in the budget for each Zone establishes the proposed assessments to be levied and collected for fiscal year 2021/2022.

Part IV — Assessment Roll

The assessment amounts to be levied and collected in fiscal year 2021/2022 for each parcel is based on the parcel's calculated proportional special benefit as outlined in "Part II - Method of Apportionment" and the annual assessment rates established by the estimated budgets in "Part III - Estimate of Costs" of this Report. Due to the number of parcels within the District, the

Assessment Roll for fiscal year 2021/2022 has been filed electronically with the City Clerk rather than displayed in this Report. The parcels and assessment amounts contained the electronic Assessment Roll filed with the City Clerk represents the parcels an assessment amounts to be filed with the Santa Barbara County Auditor/Controller and collected on the County Tax Rolls for fiscal year 2021/2022 and by reference the listing of the Assessor's Parcel Numbers and the corresponding assessment amounts are made part of this Report.

Part V — District Diagrams

This section of the Report contains various diagram(s) that identify the parcels and improvements within the District including:

District Diagram – Boundary and Zones, Fiscal Year 2021/2022

District Diagram –Development and Improvements, Planned at Buildout

District Diagram – Development and Improvements, Fiscal Year 2021/2022

The lines and dimensions of each lot, parcel, and subdivision of land contained in the “District Diagram – Boundary and Zones, Fiscal Year 2021/2022” is inclusive of all parcels identified in “Part IV – Assessment Roll” of this Report and the corresponding County Assessor’s Parcel Maps for said parcels as they existed at the time this Report was prepared and shall include all subsequent subdivisions, lot-line adjustments, or parcel changes therein. Reference is hereby made to the Santa Barbara County Assessor’s maps for a detailed description of the lines and dimensions of each lot and parcel of land within the District.

Part I — Plans and Specifications

Description of the District

The territory within the District consists of the lots or parcels of land within the planned non-residential and residential development area identified in the DJ Farms Specific Plan and commonly referred to as the “Pasadera Development” which is located within the City of Guadalupe on the south side of Main Street near Obispo Street and Flower Avenue. According to the DJ Farms Specific Plan, at build-out, the District is anticipated to incorporate eight hundred and three (803) single-family residential home sites; approximately twenty-one (21.49) acres of non-residential development; a fourteen (14.37) acre school site; and various associated public areas, easements, and rights-of-way that are either part of the District improvements or otherwise considered to receive no special benefit from the improvements being provide. At the time this Report was prepared, the lots and parcels of land within the District are inclusive of the following parcels identified on the Santa Barbara County Assessor’s Parcel Maps as:

Book 113, Page 01, Parcels 25 and 37;

Book 113, Page 08, Parcel 18;

Book 113, Page 45, Parcels 01 through 03, and 06 through 10;

Book 113, Page 46, Parcels 01 through 57;

Book 113, Page 47, Parcels 01 through 61;

Book 113, Page 48, Parcels 01 through 41; and,

Book 113, Page 49, Parcels 01 through 224.

The Pasadera Landscaping and Lighting District is located along the southern boundary of the City, and the properties immediately west, south, and east of these District parcels (excluding any streets or other rights-of-way) are currently outside City boundaries.

Zones of Benefit

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing various landscaping and lighting improvements, including the acquisition, construction, installation, maintenance, and servicing of those improvements and related facilities. In addition, to ensure an appropriate allocation of the estimated costs to provide various improvements based on proportional special benefits, landscaping and lighting districts often times include benefit zones (“Zones”) as authorized pursuant to Chapter 1 Article 4, Section 22574 of the 1972 Act:

“The diagram and assessment may classify various areas within an assessment district into different zones where, by reason of variations in the nature, location, and extent of the improvements, the various areas will receive differing degrees of benefit from the improvements. A zone shall consist of all territory which will receive substantially the same degree of benefit from the improvements.”

While the California Constitution requires that *“The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement...”*; it is reasonable to conclude that certain landscaping and/or lighting improvements may benefit the majority of the parcels within a district if not all properties, while other improvements may only

provide special benefits to specific parcels, developments or portions of the district (particularly in larger districts). In addition, some improvements within a district and/or the costs associated with various public improvements are identified as providing some measure of general benefit and because these general benefit costs cannot be assessed, the overall cost of those improvements may be proportionately allocated as both special benefits and general benefit.

In accordance with the 1972 Act, it has been determined that it is appropriate and necessary to establish two overall benefit zones (Zones) within this District to be designated as Zone A and Zone B and sub-zones within Zone B (currently Sub-Zones B1, B2, and B3). The boundaries of each Zone and Sub-Zone is established based on the location, extent and types of improvements or similarities in the types of improvements being maintained through the District assessments as well as the particular and distinct benefits the various developments and properties derive from those improvements based on proximity to those specific improvements and the nexus between the development of the properties that required or facilitated the installation of those improvements. While some improvements may be specifically associated with specific development areas or parcels within the District, many improvements may reasonably be considered shared improvements because the overall development of the properties in the area required or necessitated those improvements. In such cases, the special benefits and cost of providing such improvements are proportionately shared by parcels in each Zone.

The net annual cost to provide the improvements for each Zone and/or Sub-Zone are allocated to the benefiting properties within that Zone using a weighted method of apportionment (refer to Assessment Methodology in Section II, Method of Apportionment) that calculates the proportional special benefit and assessment for each parcel as compared to other properties that benefit from the District improvements and services. The following is a brief description and summary of the Zones and improvements associated within each Zone. A visual depiction of the location and extent of the improvements and Zone boundaries are provided in the District Diagrams provided in Part V of this Report.

Zone A Parcels and Improvements

Zone A Parcels

Zone A comprises that portion of the parcels within District located on the south side of Main Street and north of Buena Vista Road. The properties in this Zone are primarily identified as non-residential properties, but also incorporates a drainage basin in the northeast corner of the District for which the landscaping will be maintained by the District and proportionately shared by parcels in both Zone A and Zone B. Refer to the "District Diagram – Boundary and Zones, Fiscal Year 2021/2022" in Part V — District Diagrams of this Report for a visual depiction of the properties within Zone A. In that same section, the "District Diagram –Development and Improvements, Planned at Buildout" provides a visual depiction of the drainage basin location within Zone A.

Zone A Improvements

The parcels within Zone A will ultimately receive special benefits and will be proportionately assessed in whole or in part for improvements that include, but are not limited to the following:

- **Shared Improvements (Improvements at buildout that may be proportionately shared by parcels in Zone A and Zone B)**
 - street lights on Flower Avenue between Main Street and Buena Vista Road;
 - street lights on Buena Vista Road adjacent to both Zone A and Zone B;
 - street lights on Obispo Street between Main Street and Buena Vista Road; and

- landscaping improvements associated with the drainage basin site located at the northeast corner of the District.
- **Zone Specific Improvements (Improvements at buildout that may be proportionately shared by parcels in Zone A only)**
 - street lights on the south side of Main Street adjacent to Zone A;

Zone B Parcels and Improvements

Zone B Parcels

Zone B comprises that portion of the parcels within District located south of Buena Vista Road. The properties in this Zone are primarily identified as residential properties (single family residential parcels and planned residential developments), but also includes a future public-school site, various park and recreational areas, and various landscape improvements to be maintained by the District. Refer to the “District Diagram – Boundary and Zones, Fiscal Year 2021/2022” in Part V — District Diagrams of this Report for a visual depiction of the properties within Zone B. In that same section, the “District Diagram –Development and Improvements, Planned at Buildout” provides an overall visual depiction of the planned landscaping and lighting improvements throughout the District and Zone B.

Zone B Improvements

The parcels within Zone B will ultimately receive special benefits and will be proportionately assessed in whole or in part for improvements that include, but are not limited to the following:

- **Shared Improvements (Improvements at buildout that may be proportionately shared by parcels in Zone A and Zone B)**
 - street lights on Flower Avenue between Main Street and Buena Vista Road;
 - street lights on Buena Vista Road located between Zone A and Zone B;
 - street lights on Obispo Street between Main Street and Buena Vista Road; and
 - landscaping improvements associated with the drainage basin site located at the northeast corner of the District.
- **Zone Specific Improvements (Improvements at buildout that may be proportionately shared by parcels in Zone B only)**
 - street lights on Obispo Street between Buena Vista Road and “C” Street, which is the end of Obispo street, (proportionately shared by parcels in Zone B only); and
 - the remaining street lights (194 street lights not identified above) within the planned residential developments;
 - landscaping improvements on both sides of Obispo Street between Buena Vista Road and "C" Street;
 - landscaping improvements on both sides of Del Mar Drive between Obispo Street and Fuente Drive;
 - landscaping improvements on the west side of Arroyo Seco Road between Buena Vista Road and Manzanita Street;
 - landscaping improvements on the west side of Arroyo Seco Road between the park site and the end of Arroyo Seco Road (cul-de-sac);

- landscaping and trail improvements on the east side of Arroyo Seco Road between Buena Vista Road and the end of Arroyo Seco Road (cul-de-sac);
- landscaping improvements on the north side of "B" Street between "C" Street and "F10" Street;
- landscaping and trail improvements on the south side of "B" Street between "C" Street and "F10" Street;
- landscaping and trail improvements on the east side of "F10" Street from "B" Street up to the end of the cu-de-sac on "F10" Street;
- landscaping improvements on the east side of "C" Street between Obispo Street and "B" Street; and
- landscaping and trail improvements on the west side of "C" Street between "B" Street and "D5" Street;
- the paseo (pathway and landscaping) located between the homes on the southwest side of the intersection of "E2" Street and "E3" Street, connecting these streets with the park site near the northeast side of the railroad right-of-way adjacent to the park site;
- the landscape buffer/trail on the northeast/east side of the railroad right-of-way extending from Buena Vista Road south to Obispo Street;
- the landscape buffer/trail on the southwest side of the railroad right-of-way between Obispo Street and the designated well-site located at the northern end of "D1" Street and the paseo (pathway and landscaping) connecting "D1" Street with the landscape buffer/trail area;
- the landscape buffer/trail on the southwest side of the railroad right-of-way between Obispo Street and "F10" Street and the paseo (pathway and landscaping) connecting "F1" Street and "F2" Street with the landscape buffer/trail area;
- the Habitat Area on the south/southeast side of Obispo Street between the railroad rights-of-way and "A" Street and between "A" Street and "C" Street;
- the natural/minimal-maintenance landscaping improvements at the water tank site located north of the cul-de-sac on "D1" Street, between the railroad rights-of-way and the western boundary of the District;
- the park/recreational area improvements located within sixteen planned parks and recreational areas located throughout the residential developments within the District boundaries.

Zone B Sub-Zones

Only a portion of the properties within the District have been fully subdivided and/or developed, and only a portion of the improvements have been installed. Therefore, for administrative purposes and to ensure an equitable apportionment of the annual maintenance and operation expenses, the residential development areas within the District identified as Zone B have been established and grouped into Sub-Zones to reflect the current and anticipated development of the properties and the installation of improvements within Zone B. The three Sub-zones which are

illustrated on the "District Diagram – Boundary and Zones, Fiscal Year 2021/2022" in Part V — District Diagrams of this Report are generally described in the following:

- **Sub-Zone B1** incorporates the residential developments that have already been subdivided into Single Family Residential lots and are in proximity and associated with local parks, landscaping and/or street lighting improvements that are anticipated to be installed and maintained by the District for fiscal year 2021/2022. Based on available Santa Barbara County Assessor's data and development within the District, for fiscal year 2021/2022, this Sub-Zone will incorporate three hundred sixty-nine Single Family Residential parcels and the parks and proposed improvement areas within Tract 26,061 and Tract 26,062. These parcels are identified on the Assessor' Parcel Maps, Book 113, Pages 46, 47, 48 and 49.
- **Sub-Zone B2** incorporates the planned development area generally located south of Buena Vista Road and Manzanita Street, west of Arroyo Seco Road, east of Obispo Street, and northeast of the railroad right-of-way which are not identified as Zone B1. The properties included in this Sub-Zone are currently identified by the County Assessor's Office as Vacant property which has not been fully subdivided and/or developed. The parcels within this Sub-Zone are currently identified as Assessor' Parcel Maps, Book 113, Page 45, Parcels 06 through 09.
- **Sub-Zone B3** incorporates the planned residential development area within the District located southwest of the railroad right-of-way. The properties included in this Sub-Zone are currently identified by the County Assessor's Office as Vacant property which has not been fully subdivided or developed. The parcels within this Sub-Zone are currently identified Assessor' Parcel Maps, Book 113, Page 01, Parcels 25 and 37; and Book 113, Page 08, Parcel 18.

Application of Sub-Zones in Zone B

By utilizing a Zone and Sub-Zone structure, similar properties with similar types of improvements will be assessed a proportional amount for the total annual expenses related to the maintenance, operation and servicing of the improvements provided by the District and for which the properties receive special benefits. The use of Sub-Zones allows for each development and the parcels therein to be assessed for the improvements provided as development occurs and/or improvements are installed.

For purposes of establishing the annual assessments for Zone B, the parcels are assigned a proportional benefit and land use designation that reflects the current development of each property and relationship (proximity) to the improvements to be provided and maintained. For calculating the fiscal year 2021/2022 annual assessments:

- Parcels in Sub-Zone B1 are identified as fully subdivided Single Family Residential parcels (with and without structures) and some parcels identified as Exempt Properties within Tracts 26,061 and 26,062 for which the District anticipates maintaining all or a portion of the improvements installed in connection with these two subdivisions. (The parcels that comprise Tract 26,062 were not subdivided when the District was formed and were included in Sub-Zone B2. In fiscal year 2019/2020 Tract 26,062 became fully subdivided residential lots and the sub-zone designation for this area was changed from Sub-Zone B2 to Sub-Zone B1).

- Parcels in Sub-Zone B2 and Sub-Zone B3 are identified as either Vacant Undeveloped Property, Undeveloped Residential Property, or Exempt Property and assessed in accordance with the method of apportionment described in "Part II — Method of Apportionment" of this Report. However, in future fiscal years as these parcels are subdivided or developed, and/or as additional improvements for Zone B are accepted for maintenance, at the discretion of the Assessment Engineer and/or City Engineer, the land use designation or Sub-Zone designation for the affected properties may be reclassified

Description of the District Improvements

As authorized by the 1972 Act, the improvements to be provided by the District and associated with each Zone therein incorporate local street lighting, parks, and various landscaping improvements that are to be maintained and serviced for the benefit of real property within the District. The various improvements to be maintained by the District have been or will be installed in direct connection with the development of properties for the benefit of those properties and are considered necessary for the development of those properties to their full and best use. The work to be performed within the District may include, but is not limited to (as applicable), the personnel; materials; equipment; electricity; water; contract services; repair and rehabilitation of the improvements; and incidental expenses required to operate the District and provide the improvements and services. The annual assessments to be levied on properties within the District provide a source of funding to support the continued operation and maintenance of these improvements that provide a particular and distinct benefit (special benefit) to those properties. Each parcel shall be assessed proportionately for only those improvements, services, and expenses for which the parcel receives a special benefit. The improvement plans and specifications for the District are on file in the Office of Public Works of the City of Guadalupe and by reference these plans, and specifications are made part of this Report. The District improvements anticipated to be installed and constructed at build-out generally include but are not limited to:

Proposed Improvements at Build-out

Landscape Improvements

The landscape improvements to be funded by the District assessments may include, but are not limited to, turf, ground cover, shrubs and plants; areas of natural vegetation; trees; irrigation and drainage systems; masonry walls, retaining walls, or other fencing; monuments; hardscapes; concrete or decomposed granite trail/pathways; and other related appurtenant facilities within the District that will be dedicated to the City for maintenance or which the City has an easement to maintain such improvements including but are not limited to:

- designated parkway side-panels adjacent to the streets and properties within the District, including parkways, entryways, and trails;
- various non-street landscaping and/or vegetation management areas including a drainage basin, dedicated Habitat/Open Space areas, a water tank site, and buffer/greenbelt/trail areas along the railroad right-of way; and
- the planned local park sites and/or recreational areas within the District.

The following provides a summary description of the landscape improvements anticipated to be constructed as part of the development of properties within the District and ultimately maintained through the District at build-out. For reference purposes, in conjunction with these descriptions of the improvements a visual depiction of the landscape improvement areas is provided on the

diagrams contained in Part V of this Report. At build-out, it is anticipated that the District's landscape improvements will generally include, but is not limited to approximately:

➤ **Obispo Street**

- 41,785 square feet of irrigated landscape improvements located on both sides of Obispo Street between Buena Vista Road and the railroad rights-of-way.
- 20,463 square feet of irrigated landscape improvements located on both sides of Obispo Street between the railroad rights-of-way and "C" Street.

➤ **Del Mar Drive**

- 5,192 square feet of irrigated landscape improvements located on both sides of Del Mar Drive between Obispo Street and Fuente Drive.

➤ **Arroyo Seco Road**

- 4,720 square feet of irrigated landscape improvements located on the west side of Arroyo Seco Road between Buena Vista Road and Manzanita Street;
- 3,196 square feet of irrigated landscape improvements located on the west side of Arroyo Seco Road between the southern end of the park site (just north of "E1" Street) and the end of Arroyo Seco Road (cul-de-sac); and
- 68,660 square feet of maintained improvements located on the east side of Arroyo Seco Road between Buena Vista Road and the end of Arroyo Seco Road (cul-de-sac). These maintained improvements incorporate 45,702 square feet of irrigated landscaping and 22,958 square feet of trail/pathway improvements.

➤ **"B" Street**

- 33,627 square feet of irrigated landscape improvements located on the north side of "B" Street between "C" Street and "F10" Street; and
- 60,494 square feet of maintained improvements located on the south side of "B" Street between "C" Street and "F10" Street. These maintained improvements incorporate 40,342 square feet of irrigated landscaping and 20,152 square feet of trail/pathway improvements.

➤ **"F10" Street**

- 6,813 square feet of maintained improvements located on the east side of "F10" Street from "B" Street up to the end of the cu-de-sac on "F10" Street. These maintained improvements incorporate 4,830 square feet of irrigated landscaping and 1,983 square feet of trail/pathway improvements.

➤ **"C" Street**

- 8,045 square feet of irrigated landscape improvements located on the east side of "C" Street between Obispo Street and "B" Street; and
- 33,353 square feet of maintained improvements located on the west side of "C" Street between "B" Street and "D5" Street. These maintained improvements incorporate 24,932 square feet of irrigated landscaping and 8,421 square feet of trail/pathway improvements.

➤ **Non-Streetscape Areas**

- 2,277 square feet of non-streetscape trail/pathway improvements located between the homes on the southwest side of the intersection of "E2" Street and "E3" Street, connecting these streets with the park site near the northeast side of the railroad right-of-way adjacent to the park;

- 22,850 square feet of improvement area (landscape buffer/trail) located on the northeast/east side of the railroad right-of-way behind the homes on the west and southwest side of Las Flores Drive extending from Buena Vista Road south to Obispo Street. It is anticipated that much of this improvement area will be irrigated landscaping, but all or a portion of the area may ultimately be installed with minimal/modified irrigation or no irrigation;
- 15,778 square feet of improvement area (landscape buffer/trail) located on the southwest side of the railroad right-of-way behind the homes on the northeast side of "D1" Street between Obispo Street and the designated well-site located at the northern end of "D1" Street. This square footage includes the estimated 2,147 square feet of paseo (pathway) connecting "D1" Street with the landscape buffer/trail area. It is anticipated that much of this improvement area will be irrigated landscaping, but all or a portion of the area may ultimately be installed with minimal/modified irrigation or no irrigation;
- 39,437 square feet of improvement area (landscape buffer/trail) located on the southwest side of the railroad right-of-way behind the homes on the northeast side of "F1" Street and at the cul-de-sacs of "F9" Street and "F10" Street, between Obispo Street and "F10" Street. This square footage includes the estimated 2,205 square feet of paseo (pathway) connecting "F1" Street and "F2" Street with this landscape buffer/trail area. It is anticipated that much of this improvement area will be irrigated landscaping, but all or a portion of the area may ultimately be installed with minimal/modified irrigation or no irrigation;
- 280,770 square feet of natural/minimal-maintenance landscape improvements (Habitat Area) located on the south/southeast side of Obispo Street between the railroad rights-of-way and "A" Street and between "A" Street and "C" Street;
- 37,244 square feet of natural/minimal-maintenance landscape improvements (open space water tank site) located north of the cul-de-sac on "D1" Street, between the railroad rights-of-way and the western boundary of the District; and
- 67,388 square feet of maintained improvements (open space drainage basin site) located at the northeast corner of the Zone, east of Flower Avenue between Main Street and Buena Vista Road. These maintained improvements incorporate 30,842 square feet of irrigated landscaping and 36,546 square feet of non-irrigated natural/minimal-maintenance landscaped area.

➤ **Parks**

- 659,633 square feet of park and recreational area improvements located within sixteen planned park sites or recreational areas located throughout the residential development area within the District boundaries. While it is anticipated that much of this improvement area will be irrigated landscaping (mostly turf), this overall square footage also incorporates the non-landscaped areas within the parks including play areas, sports courts, sidewalks and other hardscape areas, but does not include any parking areas associated with these park/recreational areas.

Park Facilities

In addition to the landscape improvements within the park/recreational areas, the improvements and facilities to be funded may include, but are not limited to maintenance and servicing of the sports courts and fields; playground equipment and structures; sidewalks, ornamental or safety lighting; benches, trash receptacles; drinking fountains, picnic facilities and any other equipment, structures or facilities related to the foregoing.

Lighting Improvements

Lighting improvements to be funded by the District assessments may include, but are not limited to, electrical energy, lighting fixtures, poles, meters, conduits, electrical cable and appurtenant facilities associated with the street lights, traffic signals, and lighting within public areas within the District. Maintenance, operation, and servicing of these lighting improvements may include, but is not limited to the furnishing of electric current or other illuminating agent; as needed maintenance, repair, and replacement of worn out electrical components and light fixtures, including bulbs, ballasts, photoelectric cells, meters, electrical cables; repair or replacement of damaged poles, ground wires, and conduits caused by accidents, vandalism, time, and weather; and monitoring of the Underground Service Alert (USA) network to prevent damage by excavation. At build-out, it is anticipated that the District's lighting improvements will generally include, but is not limited to:

- Thirteen (13) street lights located on the south side of Main Street adjacent to the proposed non-residential development area within the District;
- Two (2) street lights on Flower Avenue between Main Street and Buena Vista Road;
- Fourteen (14) street lights on the north side of Buena Vista Road which is between the proposed residential developments and the proposed non-residential development area;
- Twenty (20) street lights on Obispo Street;
 - Five (5) street lights located between Main Street and Buena Vista Road;
 - Ten (10) street lights located between Buena Vista Road and the railroad right-of-way;
 - Five (5) street lights located between the railroad right-of-way and "C" Street;
- One hundred ninety-four (194) street lights within the planned residential developments;
- The safety/security lights, recreational lights (fields and courts) and/or ornamental lighting associated with the park/recreational areas; and
- Any other public lighting facilities including future traffic signals that may be deemed necessary or desired for the safe ingress or egress to the properties within the District.

Excluded Improvements

Improvements that are not a part of the District improvements include, privately owned street lights and landscaping improvements located on private property and/or areas designated as Homeowner Association or Business Association properties or easements. Such improvements and facilities including street trees shall be provided and maintained by the individual property owners, property management group or association established in connection with the development of properties within the District.

Fiscal Year 2021/2022 Improvements

The following improvement are currently maintained or anticipated to be accepted by the City for maintenance during fiscal year 2021/2022 and will be funded in whole or in part by the annual assessments:

Improvements Allocated to All Benefiting Properties

The following improvement provide special benefits and are proportionately shared and allocated to all properties within the District:

- Five (5) street lights on Obispo Street between Main Street and Buena Vista Road.

Improvements Allocated to All Properties in Zone B Only

The following improvement provide special benefits and are proportionately shared and allocated to all properties within Zone B (Sub-Zones B1, B2, and B3):

- Approximately 31,339 square feet of irrigated landscape improvements located on both sides of Obispo Street between Buena Vista Road and Manzanita Street. This is approximately 75% of the 41,785 square feet of planned irrigated landscape improvements located on both sides of Obispo Street between Buena Vista Road and the railroad rights-of-way; and
- Six (6) street lights on Obispo Street between Buena Vista Road and Manzanita Street.

Improvements Allocated to Properties in Zone A and Sub-Zone B1

The following improvement provide special benefits and are proportionately shared and allocated to all properties within Zone B1 and the properties within Zone A located west of Obispo Street:

- Fourteen (14) street lights on Buena Vista Road which situated between the residential developments of Zone B1 and the planned non-residential development properties in Zone A.
 - Five (5) street lights on Buena Vista Road, west of Obispo Street (between Obispo Street and Las Flores Drive);
 - Nine (9) street lights on Buena Vista Road, east of Obispo Street (between Obispo Street and Arroyo Seco Road);

Improvements Allocated to Properties in Sub-Zone B1 Only

The following improvement provide special benefits and are proportionately shared and allocated to all the residential properties within Zone B1 only:

- Approximately 5,192 square feet of irrigated landscape improvements located on both sides of Del Mar Drive between Obispo Street and Fuente Drive (Entryway to Tract 29,061).
- Approximately 20,598 square feet of landscaping improvements located on the east side of Arroyo Seco Road between Buena Vista Road and Manzanita Street (13,711 square feet of irrigated landscaping and 6,887 square feet of trail/pathway improvements). These 20,598 square feet of improvements represent approximately 30% of the 68,660 square feet of planned improvements for the east side of Arroyo Seco Road between Buena Vista Road and the end of Arroyo Seco Road (cul-de-sac).
- Approximately 4,720 square feet of irrigated landscaping improvements located on the west side of Arroyo Seco Road between Buena Vista Road and Manzanita Street.

- Approximately 46,906 square feet of park and recreational area improvements located within the two park sites and recreational areas located within Tract 29,061. The majority of the park site improvements incorporate irrigated landscaping (mostly turf), but this overall square footage also includes some non-landscaped areas including play areas, sports courts, sidewalks and other hardscape areas.
- Approximately 74,968 square feet of park and recreational area improvements located within the park sites or recreational areas located within Tract 26,062. The majority of the park site improvements incorporate irrigated landscaping (mostly turf), but this overall square footage also includes some non-landscaped areas including play areas, sports courts, sidewalks and other hardscape areas.
- Seventy-three (73) street lights within the Zone B1 residential development areas including:
 - Seven (7) street lights located on Arroyo Seco Road adjacent to Tract 26,062.
 - One (1) of the seven planned street lights located on Manzanita Street between Tract 26,062 and the future school site.
 - Twenty-five (25) street lights within Tract 26,061 located on Fuente Drives, Castillo Drive, Las Flores Drive, Del Mar Drive, Esperanza Drive, and Gusto Court.
 - Forty (40) of street lights within Tract 26,062 including lights located on Ninos Drive, Hacienda Drive, La Joya Drive, Jalama Drive, Ladera Drive, and Lazo Drive.

Part II — Method of Apportionment

Legislative Authority and Provisions

1972 Act

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements, including the acquisition, construction, installation and servicing of landscaping and lighting improvements and related facilities. The 1972 Act requires that the cost of these improvements be levied according to benefit rather than assessed value:

Section 22573 defines the net amount to be assessed as follows:

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”

Section 22574 provides for zones as follows:

“The diagram and assessment may classify various areas within an assessment district into different zones where, by reason of variations in the nature, location, and extent of the improvements, the various areas will receive differing degrees of benefit from the improvements. A zone shall consist of all territory which will receive substantially the same degree of benefit from the improvements.”

The formulas used for calculating assessments and the designation of Zones and Sub-Zones as established herein reflect the composition of parcels within the District and the improvements and activities to be provided, and have been designed to fairly apportion the cost of providing those improvements based on a determination of the proportional special benefits to each parcel, consistent with the requirements of the 1972 Act and the provisions of Article XIII D of the California Constitution (Proposition 218).

California Constitution

The costs to operate and maintain the District improvements are identified and allocated to properties within each Zone and/or Sub-Zone within the District based on special benefit. The improvements provided and for which properties are to be assessed are identified as local landscaping and lighting improvements and related amenities that were installed in connection with the development of the properties and/or would otherwise be required for the development of properties within each respective Zone and/or Sub-Zone. The District assessments and method of apportionment is based on the premise that these improvements would otherwise not have been required without the development or planned development of those parcels.

Article XIII D Section 2d defines District as follows:

“District means an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property-related service”;

Article XIII D Section 2i defines Special Benefit as follows:

“Special benefit” means a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute “special benefit.”

Article XIII D Section 4a defines proportional special benefit assessments as follows:

“An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.”

Benefit Analysis

The improvements provided by this District and for which properties will be assessed have been identified as necessary, desired and/or required for the orderly development of the properties within the District to their full potential, consistent with the development plans and applicable portions of the City's General Plan.

Special Benefits

The ongoing maintenance of landscaped areas within the District will provide aesthetic benefits to the properties within the District and each respective Zone and/or Sub-Zone therein and are intended to provide a more pleasant environment to walk, drive, live, and work. The primary function of these improvements and related amenities is to serve as an aesthetically pleasing enhancement and green space for the benefit of the immediately surrounding properties and developments for which the improvements are constructed and installed and/or are facilitated by the development or potential development of properties within the District. These improvements are an integral part of the physical environment associated with the parcels in the District and while some of these improvements may in part be visible to properties outside the District and/or the respective Zones and Sub-Zones, collectively if these improvements are not properly maintained, it is the parcels within the District and/or the respective Zones and Sub-Zones that would be aesthetically burdened. Additionally, the many of the landscape improvements include parks, green spaces, and trails that provide visually pleasing open space areas that serve as an extension of the physical attributes of the parcels assessed, such as their front or rear yards and may also provide a greater opportunity for recreation as well as serving as a physical buffer and/or sound reduction buffer between the roadways and the properties in the District. Thus, the maintenance of these landscaped improvements provides particular and distinct benefits to the properties and developments associated with those improvements.

Likewise, street lighting in the District is primarily useful for illuminating the streets that provide access to the properties in the District as well as the sidewalks and parking lanes associated with those properties. While it is recognized that street lights and traffic signals serve in part to enhance traffic safety, installation and construction of these improvements are for the most part, required by the development of properties within the district and these improvements provide three main special benefits to those properties: (i) property security benefit, (ii) pedestrian safety benefit, and (iii) parkway/roadway access benefit. Furthermore, because traffic circulation in the City is largely the result of local traffic to and from these properties by the property owners and guests, it is reasonable to assume that these properties derive a particular and distinct benefit from the streetlighting that support the safe access to the properties and essentially all pedestrians and parking vehicles in the lit areas will, after dark, be directly associated with the assessed properties. As a result, the maintenance of these lighting improvements is a particular and distinct benefit to the properties and developments within the District and the Zones and Sub-Zones therein.

Collectively these landscaping and lighting improvements and related assessments enhance the security, overall use, presentation and marketability of the properties, and ensure the long-term cost-efficiency of services that is obtained through the City provided maintenance (economy of scale), and the regulatory restrictions on future cost increases.

General Benefit

Landscaping General Benefit

In reviewing the location and extent of the specific landscaped areas and improvements to be funded by District assessments and the proximity and relationship to properties to be assessed, it is evident these improvements have been or will be installed as part of the development of properties within the District or are improvements that would otherwise be shared by and required for development of those properties. Although the District improvements are located on public streets or public areas that are typically visible and/or accessible to the general public, it is evident that the ongoing maintenance of these improvements are only necessary for the appearance and advantage of the properties within the District that are directly associated with those improvements and these improvements (particularly the level of maintenance and servicing) are not required nor necessarily desired by any properties outside the District and/or the respective Zones and/or Sub-Zones associated with those various improvements. It is also evident that the maintenance these improvements and the level of maintenance provided has a direct and particular impact (special benefit) only on those properties in proximity to those improvements and such maintenance beyond that which is required to ensure the safety and protection of the general public and property in general, has limited (if any) indirect or incidental benefit to the public at large or properties outside each respective Zone.

In the absence of a special funding Zone, the City's maintenance of these improvements would for the most part, be limited to tree management, weed abatement, rodent control, and erosion control services for the various landscape areas. This basic or baseline level of service would typically provide for periodic servicing of these areas on an as-needed basis. This baseline level of service would provide for public safety and essential property protection to avoid negative impacts on adjacent roadways and vehicles traveling on those roadways and potential property damage, but results in a far less visually pleasing environment than is created with the enhanced levels of services associated with the regular landscape maintenance that can be provided through the District assessments.

On average, the cost to provide this baseline level of service for the District' planned landscape areas is estimated to be approximately \$0.012626 per square foot (approximately \$550 per acre) which includes a five percent (5%) cost factor for City overhead and administration. This baseline service cost per square foot represents approximately five percent (5%) of the overall cost per square foot for the annual operation and maintenance of the landscape areas.

Other Landscaping General Benefits

In addition to the general benefit identified above, it is recognized that there are indirect or incidental general benefits to properties within the District as well as the general public that are associated with regular landscape maintenance services, including:

- Minimization of dust and debris; and
- Decreased potential water runoff from both properties and the landscaped areas.

Although these types of benefits might best be characterized as indirect consequences of the special benefit of the landscape maintenance provided to parcels served by the District, for the purposes of calculating proportional benefits, we assume these types of benefits to be general

benefits, albeit general benefits that are extremely difficult to quantify. We estimate that the costs associated with these indirect benefits do not exceed one percent (1%) of the annual maintenance expenditures for the landscaping improvements.

The baseline general benefit costs and the indirect/incidental general benefit costs identified above shall be excluded from the special benefit assessment funding and not assessed to the parcels within the District. The total calculated general benefit cost for the landscaping improvements associated with each Zone and/or Sub-Zone is summarized in the table at the end of this section and is also identified in the budgets contained in Part III of this Report.

Lighting General Benefit

In reviewing the location and extent of the specific lighting improvements to be funded by District assessments and the proximity and relationship to properties to be assessed, like the landscaping improvements it is evident these improvements are being installed as a direct result of the development of the properties within the District or are lighting improvements that would otherwise be shared by and required for the development of those properties. It is also evident that the maintenance and servicing of these improvements has a direct and particular impact (special benefit) on those properties in proximity to those street lighting improvements and these street lighting improvements are for the most part, lighting improvements that exceed what would otherwise be required for traffic circulation or to ensure the safety and protection of the general public and property in general.

Because these District lighting improvements are directly associated with the development or anticipated development of the properties within each respective District Zone and clearly provide a special benefit to those properties that is not shared by all properties in the City, it is certainly reasonable to conclude that the maintenance and operation of these improvements is largely if not entirely a special benefit to those properties to be assessed. Based on the special benefits previously identified for street lights, it is apparent that within residential developments (Zone B which is comprised initially as Sub-Zones B1, B2, and B3), the internal residential development street lights are installed solely for the use and benefit those residential properties and there is no quantifiable general benefit to other properties or to the public at large.

In addition to the internal residential street lights within the various developments in Zone B, the properties in Zone B (both the residential parcels and the school site) are accessed from and/or are adjacent to Obispo Street and/or Flower Avenue and Buena Vista Road and the street lights on these secondary/collector streets are collectively and proportionately shared by the properties in Zone B as well as the non-residential properties in Zone A which are adjacent to these streets and associated street lights. Collectively, these secondary/collector street lights represent approximately 15% of the total street lights to be installed within the District. While these secondary/collector lights are clearly the result of the development of properties within the District, it is also reasonable to conclude that these types of streets are often accessed by the general-public (possibly in route to the school or parks) and to some extent the street lighting on these streets may also enhance general nighttime traffic safety and circulation for other properties and the public at large. Based on various traffic circulation studies related data, it is estimated that less than forty percent (40%) of these secondary/collector street lights would be required for similar streets in less concentrated development areas. Therefore, it has been determined that the general benefit related to the overall operation and maintenance of these shared street lights is no more than six percent (6 %) of the street light operating costs for these particular street lights. However, to ensure that no parcel is assessed for more than its proportional special benefit for these shared street lights, the City will contribute for general benefit an amount equal to ten percent (10%) of the budgeted regular annual maintenance expenditures (maintenance and

energy costs). These general benefit costs shall be excluded from the special benefit assessment funding and not assessed to the parcels within the District.

In addition to the internal residential street lights and secondary/collector street lights discussed above, the non-residential properties within Zone A will directly benefit from the street lights to be installed on Main Street (a primary/arterial street) adjacent to those properties. Similar to the lights on secondary/collector streets, it is certainly reasonable to recognize that the street lights on this primary/arterial street provides a measure of general benefit to the public and to properties in general resulting from nighttime traffic safety and circulation. The American National Standard Practice for Roadway Lighting and various related traffic and street lighting studies suggest that over ninety percent (90%) of the street lights installed on primary/arterial streets in urban areas are directly the result of property development (both residential and non-residential development). In turn these developments increase traffic circulation and ultimately dictate the type of lighting, spacing and number of lights required and without such development, both the need and quantity of those lights would be dramatically reduced, which is reflected by the very limited lighting that currently exists in this area on Main Street. Therefore, like the secondary/collector street lights associated with this District, it has been determined that the general benefit related to the operation and maintenance of the street lights on Main Street is ten percent (10%) of the regular annual maintenance expenditures (maintenance and energy costs). These general benefit costs shall be excluded from the special benefit assessment funding and not assessed to the parcels within Zone A of the District.

The total calculated general benefit cost for the street lighting improvements associated with each Zone and/or Sub-Zone is summarized in the table below and is also identified in the budgets contained in Part III of this Report.

Utilizing the general benefit service costs outlined above and the improvements proposed at build-out, the following table summarizes the estimated general benefit costs calculated for each Zone and Sub-Zone within District:

Estimated General Benefit for Street Lighting, Landscaping, and Parks

Zone	Sub-Zone	Street Lighting General Benefit	Landscaping and Parks General Benefit	Total ⁽¹⁾ General Benefit
Zone A		(\$19)	\$0	(\$19)
	Sub-Zone B1	(\$577)	(\$2,385)	(\$2,962)
	Sub-Zone B2	(\$10)	(\$33)	(\$43)
	Sub-Zone B3	(\$3)	(\$10)	(\$12)
Zone B	Zone B Total	(\$590)	(\$2,427)	(\$3,017)
Total	General Benefit	(\$609)	(\$2,427)	(\$3,036)

⁽¹⁾ As with most maintenance costs, the General Benefit Costs shown above will be impacted by inflation and in subsequent fiscal years the General Benefit Cost contributions will be adjusted for inflation.

Assessment Methodology

To calculate and identify the proportional special benefit received by each parcel and ultimately each parcel's proportionate share of the improvement costs it is necessary to consider not only the improvements and services to be provided, but the relationship each parcel has to those improvements as compared to other parcels in the District

Article XIID Section 4a reads in part:

"...The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement or the maintenance and operation expenses of a public improvement or for the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Landscaping and lighting improvements like most public improvements, provide varying degrees of benefit (whether they be general or special) based largely on the extent of such improvements, the location of the improvements in relationship to properties associated with those improvements. To establish the proportional special benefit and ultimately the assessment obligation for each parcel, these factors need to be addressed and formulated in the method of apportionment by the use of benefit zones that reflect the extent and location of the improvements in relationship to the properties, as well as the specific use of the property and characteristics that reflects each parcel's proportional special benefit as compared to other properties that benefit from those same improvements.

The method of apportionment (method of assessment) developed for this District is based on the premise that each of the property to be assessed receives a particular and distinct benefit (special benefit) from the improvements, services and facilities to be financed by the District assessments and to assess benefits equitably it is necessary to calculate each property's relative share of the special benefits conferred by the funded improvements and service. The Equivalent Benefit Unit (EBU) method of assessment apportionment is utilized in this District and establishes a basic unit of benefit (base value) and then calculates the benefit derived by each assessed parcel as a multiple (or a fraction) of that basic unit. This EBU method of apportioning special benefits is typically seen as the most appropriate and equitable assessment methodology for districts formed under the 1972 Act, as the benefit to each parcel from the improvements are apportioned as a function of comparable property characteristics. The base value and assessment formula utilized in each Zone may be different, but is established for each Zone to reflect the improvements and properties that benefit from those improvements utilizing property characteristics that may include but is not limited to the type of development (property land use), property's development status, and size of the property (acreage or units).

For the purposes of this Engineer's Report, an EBU is the quantum of benefit derived from the various Zone improvements by a single family residential parcel. The single family residential parcel has been selected as the basic value for calculation of assessments since at build-out this land use will represent over 98% of the parcels in the District and over 70 % of the total acreage developed. Thus, the "benchmark" property (the single family residential parcel) derives one EBU of benefit and is assigned 1.00 Equivalent Benefit Unit.

The following outlines the land use classifications that are associated with or may be associated with the parcels in the District and the proportional Equivalent Benefit Units established for those land use classifications.

Land Use Classifications

Single-Family Residential -- This land use classification is defined as a fully subdivided residential home site with or without a structure. This land use may include, but is not limited to subdivided residential tract lots, condominiums, or other individual residential units or subdivided lots assigned an Assessor's Parcel Number. As previously noted, the single family residential parcel has been selected as the basic value for calculation of assessments and each is assigned 1.00 Equivalent Benefit Unit.

Multi-Family Residential -- This land use classification is defined as properties that are primarily used for residential purposes, but contain more than a single residential unit on the parcel (parcels with more than one dwelling) including apartments, duplexes, or other multi-unit structures. Due in part to the development and population densities associated with these types of dwelling units (reduced unit size compared to the typical density and size of single-family properties), studies have consistently shown that the average apartment unit impacts infrastructure approximately 80% as much as a single-family residence. (Sources: Institute of Transportation Engineers Informational Report Trip Generation, Fifth Edition, 1991; Metcalf and Eddy, Wastewater Engineering Treatment, Disposal, Reuse, Third Edition, 1991). Therefore, it is reasonable to conclude that the proportional special benefit these properties receive from the public improvements funded by the District assessments has a similar proportionality and these parcels shall be assigned a weighted proportional special benefit of 0.80 EBU per unit.

Developed Non-Residential -- This land use is defined as a parcel and/or development (group of parcels) that has been developed primarily with a non-residential use including, but not limited to (both publicly owned and privately owned) commercial retail or service, office or professional service, hotel or motel, manufacturing, warehousing, parking lot, and/or institutional facilities including hospitals or other medical facilities, private schools or education centers, churches or other non-profit organizations. Based on the planned residential development within this District, it has been determined that these planned single-family residential developments will yield approximately five dwelling units per acre of land. The actual residential development density is 5.43 units per acre. Therefore, since the single family residential parcel (the base value for calculation of assessments) is assigned 1.0 Equivalent Benefit Unit it is reasonable and appropriate to assign the developed non-residential properties a weighted special benefit that reflects a similar and proportional development density. Therefore, the EBU assigned to each developed non-residential property is established by multiplying the parcel's applied acreage by 5.0 EBU per acre (e.g. a developed non-residential parcel of 4.25-acres would be assigned 21.25 EBU, $4.25 \text{ acres} \times 5.0 \text{ EBU/acre} = 21.25 \text{ EBU}$).

Public School Property -- This classification includes the parcel currently identified specifically as public school site. On average, approximately 1/3rd (33.33%) of the total school site acreage is developed with structures and parking facilities, which is similar to what is commonly associated with non-residential developments. The remaining parcel acreage (approximately 66.67%) is generally playground areas and/or sports fields which is similar to the District's park improvements. Recognizing the overall development of this parcel as compared to other properties in the District and the improvements in proximity to this property, it has been determined that proportional special benefit EBU calculated for this parcel is accurately reflected by treating that portion of the parcel with structures and parking facilities (1/3rd of the parcel's acreage) similar to the EBU calculated for Developed Non-Residential properties (33.33% of acreage x 5.0 EBU/acre), with the remaining 2/3rd of the parcel's acreage being excluded (treated similar the District' park facility, although this area is not part of the improvements being maintained by the District). Therefore, this 14.37 acre school site parcel shall be assigned 11.98 EBU for balloting purposes to establish the property's maximum assessment and proportional special benefit ($[14.37 \text{ acres} \times 33.33\% = 4.79 \text{ applied acre}] \times 5.00 \text{ EBU/acre} = 11.98 \text{ EBU}$).

However, for calculation of the annual assessments each fiscal year, the Assessment Engineer shall apply to this parcel an EBU that best reflects the property's development status and proportional special benefit from the exiting improvements and/or new improvements to be installed and accepted during the fiscal year. The Assessment Engineer may treat the parcel as a Vacant Undeveloped Property (assigned 1.00 EBU per acre or 4.79 EBU) or any proportional EBU up to the parcel's maximum EBU described above (11.98 EBU).

Based on the current development of this property and the location and timing of the improvements to be accepted by the City for maintenance during fiscal year 2021/2022, this parcel shall be assigned a weighted special benefit per applied acre applicable to Vacant Undeveloped Property.

Planned Residential Development -- This land use classification is defined as a parcel or group of parcels that may currently be identified as vacant undeveloped property or undeveloped residential property, zoned for residential use, and the number of residential units to be developed on the property has been determined or identified as part of a Tentative Development Plan, Tentative Tract Map or Specific Plan.

For balloting purposes to establish each property's maximum assessment and proportional special benefit, these parcels were assigned an EBU that reflected the total EBU's planned for that parcel at build-out (1.00 EBU per single-family residential lot and 0.80 per multi-family residential unit).

However, for calculation of the annual assessments each fiscal year, the Assessment Engineer shall apply to such parcels an EBU that best reflects that parcel's proportional special benefit from the improvements and services provided as compared to other properties in the District, Zone and Sub-Zone based on the type and location of the improvements to be maintained, the proximity of the property to those improvements, and the development status of the property. Because these factors can vary from year to year and from parcel to parcel, the calculated EBU for each parcel originally balloted as Planned Residential Development parcel may be different utilizing either the acreage of the parcel or number of planned units. The Assessment Engineer may identify the parcel and treat the parcel as a Vacant Undeveloped Property (assigned 1.00 EBU per applied acre up to a maximum of 5.0 EBU; as an Undeveloped Residential Property (assigned 1.00 EBU per acre for the parcel's total acreage); or may temporarily identify the parcels as a Special Case Parcel (refer to this land use classification below) assigning the parcel any proportional EBU up to the maximum EBU for which the property was ballot (1.0 EBU per single-family residential lot and 0.80 per multi-family residential unit).

Based on the development of properties within the District (specifically in Zone B) and the location and timing of the improvements to be accepted by the City for maintenance during fiscal year 2021/2022, the parcels initially identified as Planned Residential Development properties have each be assigned a weighted special benefit per acre applicable to either Vacant Undeveloped Property or Undeveloped Residential Property.

Planned Non-Residential Development -- This land use classification is defined as a parcel or group of parcels that may currently be identified as vacant undeveloped property or undeveloped non-residential property, zoned for a non-residential use including proposed commercial retail or service, office or professional service, hotel or motel, manufacturing, warehousing, parking lot, and/or institutional facilities including hospitals or other medical facilities, private schools or education centers, churches or other non-profit organizations based on a Tentative Development Plan, Tentative Tract Map or Specific Plan.

For balloting purposes to establish each property's maximum assessment and proportional special benefit, these parcels were assigned an EBU that reflected the total EBU's planned for that parcel at build-out (5.00 EBU per applied acre as applicable to Developed Non-Residential properties).

However, for calculation of the annual assessments each fiscal year, the Assessment Engineer shall apply to such parcels an EBU that best reflects that parcel's proportional special benefit from the improvements and services provided as compared to other properties in the District and Zone based on the type and location of the improvements to be maintained, the proximity of the property to those improvements, and the development status of the property. Because these factors can vary from year to year and from parcel to parcel, the calculated EBU for each parcel originally balloted as Planned Non-Residential Development may be different. The Assessment Engineer may identify the parcel and treat the parcel as a Vacant Undeveloped Property (assigned 1.00 EBU per applied acre up to a maximum of 5.0 EBU); as an Undeveloped Non-Residential Property (assigned 1.00 EBU per acre for the parcel's total acreage); or may temporarily identify the parcel as a Special Case Parcel (refer to this land use classification below) assigning the parcel any proportional EBU up to the maximum EBU for which the property was ballot (5.00 EBU per applied acre as applicable to Developed Non-Residential properties).

Based on the anticipated development of properties within the District (specifically in Zone A) and the location and timing of the improvements to be accepted by the City for maintenance during fiscal year 2021/2022, the parcels initially identified as Planned Non-Residential Development properties have each be assigned a weighted special benefit per acre applicable to either Vacant Undeveloped Property or Undeveloped Non-Residential Property.

Vacant Undeveloped Property -- This land use classification includes undeveloped properties that are identified as parcels with no development including residential and non-residential properties, undeveloped school sites, and parcels that may currently be used for agricultural purposes. Although it is recognized that most of the improvements within the various Zones and Sub-Zones of the District will be constructed and accepted for maintenance in large part as properties are developed and these developments will clearly receive a particular and distinct benefit (direct special benefit) from those improvements, it is also recognized that most of the various improvements proposed within the District are considered shared improvements that collectively support the overall development of properties within the District and Zones to their full and best use, including the vacant undeveloped properties. However, it is also recognized that the planned parks, internal (neighborhood) street lights and some of the non-streetscape improvements within the District are in large part specifically related to the residential parcels that have an immediate utilization of those improvements and the special benefit costs associated with these parks, neighborhood street lights and landscape areas should be assessed primarily if

not entirely to the properties which are developed or actively being developed. Likewise, most of the remaining landscaping and lighting improvements within the District will likely be installed and accepted for maintenance as properties are developed and those developing parcels clearly receive a proportionately greater benefit from those improvements than do the undeveloped properties. Therefore, it has been determined that parcels identified as Vacant Undeveloped Property shall be assigned a proportional EBU that is 20% of that assigned to developed properties, which is 1.0 EBU per applied acre (20% of the 5.0 EBU per acre assigned to Developed Non-Residential properties), up to a maximum of 5 acres per parcel or 5.0 EBU per parcel. (e.g. a Vacant Undeveloped Property which is 7.00-acres would be assigned 5.00 EBU [5.0 acre maximum x 1.0 EBU/acre]).

Undeveloped Residential Property -- This land use classification includes undeveloped properties that were originally identified as Planned Residential Development parcels, but have not yet been developed or subdivided, but are either adjacent to or in close proximity to improvements that will be maintained for the current fiscal year, and/or the property is actively being developed. While many of the improvements within the District will be constructed and accepted for maintenance in large part as properties are being subdivided or developed and those properties will clearly receive a particular and distinct benefit (direct special benefits) from those improvements, it is also recognized that certain improvements within the District are installed in advance of property development that are considered shared improvements that collectively support the overall development of properties within the District and Zones to their full and best use, including the vacant undeveloped properties. However, it is also recognized that some of these shared improvements within the District have a more direct and particular benefit to those undeveloped properties directly adjacent to the improvements or in close proximity to those improvements than do the vacant undeveloped properties that are not actively being developed or are further from those shared improvements. Therefore, it has been determined that parcels identified as Undeveloped Residential Property shall be assigned a proportional EBU that is 20% of that assigned to developed properties, which is 1.0 EBU per applied acre (20% of the 5.0 EBU per acre assigned to Developed Non-Residential property), but unlike parcels designated as Vacant Undeveloped Property, there is no acreage cap for the parcel. (e.g. an Undeveloped Residential Property which is 7.00-acres would be assigned 7.00 EBU [7.0 acres x 1.0 EBU/acre]).

Undeveloped Non-Residential Property -- This land use classification includes undeveloped properties that were originally identified as Planned Non-Residential Development parcels, but have not yet been developed or subdivided, but are either adjacent to or in close proximity to improvements that will be maintained for the current fiscal year, and/or the property is actively being developed. While many of the improvements within the District will generally be constructed and accepted for maintenance in large part as properties are being subdivided or developed and those properties will clearly receive a particular and distinct benefit (direct special benefits) from those improvements, it is also recognized that certain improvements within the District are installed in advance of property development that are considered shared improvements that collectively support the overall development of properties within the District and Zones to their full and best use, including the vacant undeveloped properties. However, it is also recognized that some of these shared improvements within the District have a more direct and particular benefit to those undeveloped properties directly adjacent to the improvements or in close proximity to those improvements than do the vacant undeveloped properties that are not actively being developed or are further from those shared improvements. Therefore, it has been determined that parcels identified as Undeveloped Non-Residential Property shall be assigned a proportional EBU that is 20% of that assigned to developed properties, which is 1.0 EBU per applied acre (20% of the 5.0 EBU per acre assigned to Developed Non-Residential property), but unlike parcels

designated as Vacant Undeveloped Property, there is no acreage cap for the parcel. (e.g. an Undeveloped Residential Property which is 7.00-acres would be assigned 7.00 EBU [7.0 acres x 1.0 EBU/acre]).

Special Case Parcels -- In many landscaping and lighting districts (particularly districts that have a wide range of land uses, phased developments, and/or diversity in the location and type of improvements) there may be one or more parcels to be assessed that the standard land use classifications and proportionality identified above do not accurately identify the use and special benefit received from the improvements. Properties that are typically classified as Special Case Parcels usually involve partial or mixed use development of the property or development restrictions whether those restrictions are temporary or permanent and affect the properties proportional special benefit. Examples of such restrictions may include situations where only a portion of the parcel's total acreage is or can be developed. In such a case, the net acreage of the parcel that is utilized rather than the gross acreage of the parcel may be applied to calculate the parcel's proportional special benefit similar to how the Public School site parcel is treated. Each such parcel shall be addressed on a case-by-case basis by the Assessment Engineer and the EBU assigned to such parcels shall be based on the specific issues related to that parcel and its proportional special benefit compared to other properties that receive special benefits from the improvements.

Exempt Properties -- Within most districts, there are lots or parcels of land that do not receive a special benefit from the improvements provided (exempt from assessment), which may include, but is not limited to public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, public rights-of-way, or utility rights-of-way; common areas, bifurcated lots; sliver parcels or any other parcel that has little or no assessed value and cannot be developed independently; parcels that are part of the improvements being maintained by the District or that the City has determined that the parcel cannot be developed. These types of parcels are considered to receive no special benefit from the improvements and are therefore exempted from assessment and are assigned 0.00 EBU.

A summary of the applied Equivalent Benefit Units (EBUs) for the various land use classifications within the District is shown in the following table:

Assessment Land Use	Equivalent Benefit Unit Formula
Single Family Residential	1.00 EBU per Unit/Parcel
Multi-Family Residential	0.80 EBU per Unit
Developed Non-Residential	5.00 EBU per Acre
Public School Property	5.00 EBU per Adjusted Acreage
Planned Residential Development	0.50 EBU per Unit
Planned Non-Residential Development	2.50 EBU per Acre
Vacant Undeveloped Property	1.00 EBU per Acre (Maximum of 5 Acres)
Approved Residential Development	1.00 EBU per Unit
Approved Non-Residential	5.00 EBU per Acre
Approved Multi-Residential	0.80 EBU per Unit
Approved Condominium Property	1.00 EBU per Unit
Undeveloped Residential Property	1.00 EBU per Acre
Undeveloped Non-Residential	1.00 EBU per Acre
Planned Multi-Family Residential	0.80 EBU per Unit
Exempt	- EBU per Acre
Special Case	1.00 EBU per Acre

Equivalent Benefit Unit Summary

The following is a summary of the Equivalent Benefit Units applicable to the various land use classifications identified in each District Zone or Sub-Zone:

Zone A

Assessment Land Use	Total Parcels	Residential Units/Lots	Applied Acreage	Equivalent Benefit Units (EBU)
Vacant Undeveloped Property	1	-	4.64	4.64
Undeveloped Non-Residential	2	-	16.85	16.85
Exempt	1	-	1.77	-
Totals	4	-	23.26	21.49

Sub-Zone B1

Assessment Land Use	Total Parcels	Residential Units/Lots	Applied Acreage	Equivalent Benefit Units (EBU)
Single Family Residential	369	369	-	369.00
Exempt	14	-	3.16	-
Totals	383	369	3.16	369.00

Sub-Zone B2

Assessment Land Use	Total Parcels	Residential Units/Lots	Applied Acreage	Equivalent Benefit Units (EBU)
Vacant Undeveloped Property	1	-	4.79	4.79
Undeveloped Residential Property	1	-	12.63	12.63
Exempt	2	-	12.91	-
Totals	4	-	30.33	17.42

Sub-Zone B3

Assessment Land Use	Total Parcels	Residential Units/Lots	Applied Acreage	Equivalent Benefit Units (EBU)
Vacant Undeveloped Property	1	-	5.00	5.00
Exempt	2	-	9.58	-
Totals	3	-	14.58	5.00

Part III – Estimate of Costs

Calculation of Assessments

An assessment amount per Equivalent Benefit Unit (Assessment per EBU) is calculated by:

Taking the “Total Annual Expenses” (Total budgeted costs) and subtracting the “Total General Benefit Expenses” (Landscaping General Benefit Expenses and/or Lighting General Benefit Expenses), to establish the “Total Special Benefit Expenses”;

$$\text{Total Annual Expenses} - \text{General Benefit Expenses} = \text{Special Benefit Expenses}$$

To the resulting “Special Benefit Expenses”, various “Funding Adjustments” may be applied that may include, but are not limited to:

- “Reserve Fund Transfer/Deduction”, represents an amount of available existing funds from the “Operational Reserve Fund Balances” being applied to pay a portion of the Special Benefit Expenses for the fiscal year.
- “Additional City Funding”, represents an adjustment that is typically used to address any funding gap between the amount budgeted to provide the improvements and services (“Special Benefit Expenses”); and the amount that will be collected through the assessments. This funding may be addressed by an additional City contribution or loan from the City which is intended to be recovered in future fiscal years.

These adjustments to the Special Benefit Expenses result in the net special benefit amount to be assessed “Balance to Levy”;

$$\text{Special Benefit Expenses} - \text{Funding Adjustments} = \text{Balance to Levy}$$

The amount identified as the “Balance to Levy” is divided by the total number of EBUs of parcels that receive special benefit to establish the Assessment Rate (“Assessment Per EBU”). This Assessment Rate is then applied back to each parcel’s individual EBU to calculate the parcel’s proportionate special benefit and assessment amount for the improvements.

$$\text{Balance to Levy} / \text{Total EBU} = \text{Assessment Per EBU (Assessment Rate)}$$

$$\text{Assessment Per EBU} \times \text{Parcel EBU} = \text{Parcel Assessment Amount}$$

Note: The maximum assessments and proposed assessments for fiscal year 2021/2022 outlined in this Report are intended to fully support the expenses identified as “Special Benefit Expenses”. Consequently, there are no “Funding Adjustments” reflected in the budgets the “Balance to Levy” is equal to the total “Special Benefit Expenses”.

Zone Budgets and Assessments

The zone budgets and assessments outlined on the following page for the District are based on the City's estimate of the expenses and related funding necessary for the operation, maintenance and servicing of the District improvements identified in Part I of this Report for Zone A and Zone B for fiscal year 2021/2022.

The Maximum Assessment per EBU (Maximum Assessment Rates) for Zone A and Zone B (Sub-Zones B1, B2, and B3) represents the calculated authorized maximum assessment rates for fiscal year 2021/2022 based on the assessment rates presented to the property owners of record within the District as part of the Ballot Proceeding in fiscal year 2017/2018 adjusted by the authorized Assessment Range Formula of 3.5% per year. Reference is hereby made to the Assessment Range Formula described after the budget.

Refer to the Assessment Roll included herein as Part IV for the individual assessment amounts proposed to be levied and collected for each parcel in fiscal year 2021/2022.

Zone Budgets & Assessments, Fiscal Year 2021/2022

BUDGET ITEMS	Zone A	Zone B Sub-Zone B1	Zone B Sub-Zone B2	Zone B Sub-Zone B3	TOTAL BUDGET Assessment Fiscal Year 2021/2022
ANNUAL OPERATION & MAINTENANCE EXPENSES					
Annual Lighting Operation & Maintenance Expenses	\$ 200	\$ 17,195	\$ 100	\$ 29	\$ 17,525
Annual Landscaping Operation & Maintenance Expenses	-	40,210	511	148	40,868
TOTAL ANNUAL OPERATION & MAINTENANCE EXPENSES	\$ 200	\$ 57,406	\$ 611	\$ 176	\$ 58,393
REHABILITATION/RENOVATION FUNDING & CAPITAL EXPENDITURES					
Lighting Rehabilitation/Renovation Funding	\$ 18	\$ 1,548	\$ 9	\$ 3	\$ 1,577
Landscape Improvement Rehabilitation/Renovation Funding	-	7,359	119	36	7,514
Planned Capital Expenditures (For Fiscal Year)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REHABILITATION/RENOVATION FUNDING & CAPITAL EXPENDITURES	\$ 18	\$ 8,907	\$ 128	\$ 39	\$ 9,091
INCIDENTAL EXPENSES					
Operational Reserves (Collection)	\$ 33	\$ 3,277	\$ 113	\$ 33	\$ 3,456
District Administration Expenses	\$ 98	\$ 31,060	\$ 342	\$ 100	\$ 31,600
County Administration Fee	3	923	10	3	939
Annual Administration Expenses	101	31,983	352	103	32,539
TOTAL INCIDENTAL EXPENSES	\$ 133	\$ 35,260	\$ 466	\$ 135	\$ 35,995
TOTAL ANNUAL EXPENSES	\$ 352	\$ 101,573	\$ 1,204	\$ 350	\$ 103,479
GENERAL BENEFIT EXPENSES					
Lighting General Benefit — City Funded	\$ (20)	\$ (613)	\$ (10)	\$ (3)	\$ (646)
Landscaping General Benefit — City Funded	-	(2,685)	(34)	(10)	(2,728)
TOTAL GENERAL BENEFIT EXPENSES	\$ (20)	\$ (3,298)	\$ (44)	\$ (13)	\$ (3,375)
TOTAL SPECIAL BENEFIT EXPENSES	\$ 331	\$ 98,275	\$ 1,160	\$ 338	\$ 100,104
FUNDING ADJUSTMENTS					
Reserve Fund Transfer/Deduction	\$ -	\$ -	\$ -	\$ -	\$ -
Additional City Funding	-	-	-	-	-
TOTAL FUNDING ADJUSTMENTS / CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ -	\$ -
BALANCE TO LEVY	\$ 331	\$ 98,275	\$ 1,160	\$ 338	\$ 100,104
DISTRICT STATISTICS					
Total Parcels	4	383	4	3	394
Assessed Parcels	3	369	2	1	375
Equivalent Benefit Units (EBU)	21.49	369.00	17.42	5.00	412.91
Assessment Per EBU	\$15.44	\$266.34	\$66.60	\$67.56	
Maximum Assessment Rate Per EBU	\$44.75	\$682.78	\$682.78	\$682.78	
FUND BALANCE					
Estimated Beginning Fund Balance	\$ 1,232	\$ 221,215	\$ 9,618	\$ 3,801	\$ 235,867
Operational Reserve & Rehabilitation Funding Collected	51	12,184	241	71	12,547
Estimated Ending Fund Balance	\$ 1,283	\$ 233,399	\$ 9,859	\$ 3,872	\$ 248,414

Note: Assessment rates (Assessment per EBU) are unchanged from fiscal year 2020/2021.

Assessment Range Formula

Any new or increased assessment requires certain noticing and meeting requirements by law. The Brown Act defines the terms "new or increased assessment" to exclude certain conditions. These certain conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed."

Recognizing that the cost of maintaining the improvements will increase over time due to inflation, the maximum assessments (initial maximum assessment amounts and maximum assessment rates established in fiscal year 2017/2018) for Zone A and Zone B, include a fixed 3.5% annual inflationary adjustment (Assessment Range Formula). This 3.5% annual adjustment provides for reasonable increases and inflationary adjustment to the initial maximum assessment rates approved by the property owners as part of the protest ballot proceeding conducted in connection with the formation of the District.

The adoption of the maximum assessment rates and the Assessment Range Formula described herein does not mean that the annual assessments will necessarily increase each fiscal year, nor does it absolutely restrict the assessments to the adjustment maximum assessment amount. Although the maximum assessment rates that may be levied shall be adjusted (inflated) by 3.5% each year, the actual amount to be assessed will be based on the Balance to Levy for that fiscal year. If the calculated assessment is less than the adjusted maximum assessment, then the calculated assessment may be approved by the City Council for collection. If the calculated assessment (based on the proposed budget) is greater than the adjusted maximum assessment for that fiscal year, then the assessment would be considered an increased assessment and would require property owner approval through a protest ballot proceeding before imposing such an increase. Otherwise, it would be necessary to reduce the budget or provide a contribution from the City to reduce the Balance to Levy (amount to be assessed) to an amount that can be supported by an assessment rate less than or equal to the maximum assessment rate authorized for that fiscal year.

The Assessment Range Formula (3.5% annual adjustment) shall be applied to the maximum assessment rates for Zone A and Zone B identified in the District Budgets Establishing Maximum Assessments as presented in this Report, commencing in fiscal year 2018/2019 and all subsequent fiscal years unless the City Council formally suspends its application.

Part IV — Assessment Roll

Due to the number of parcels in the District, the Assessment Roll for fiscal year 2021/2022 (a listing of the parcels to be assessed within this District along with the assessment amounts) has been filed with the City Clerk in an electronic format and is, by reference, made part of this Report. The proposed Assessment Roll shall be available for public inspection in the City Clerk's Office during normal office hours.

The Assessment Roll reflects all properties currently identified within the District and their assessment amount(s) for fiscal year 2021/2022. Each parcel listed on the Assessment Roll is currently shown and illustrated on the County Assessor's Roll and the County Assessor's Parcel Number Maps (APN maps). These records are, by reference, made part of this Report and shall govern for all details concerning the description of the lots or parcels. All assessments presented on the assessment roll are subject to change as a result of parcel changes made by the County including parcel splits, parcel merges or development changes that occur prior to the County Assessor's Office securing the final roll and generating tax bills for fiscal year 2021/2022.

Part V — District Diagrams

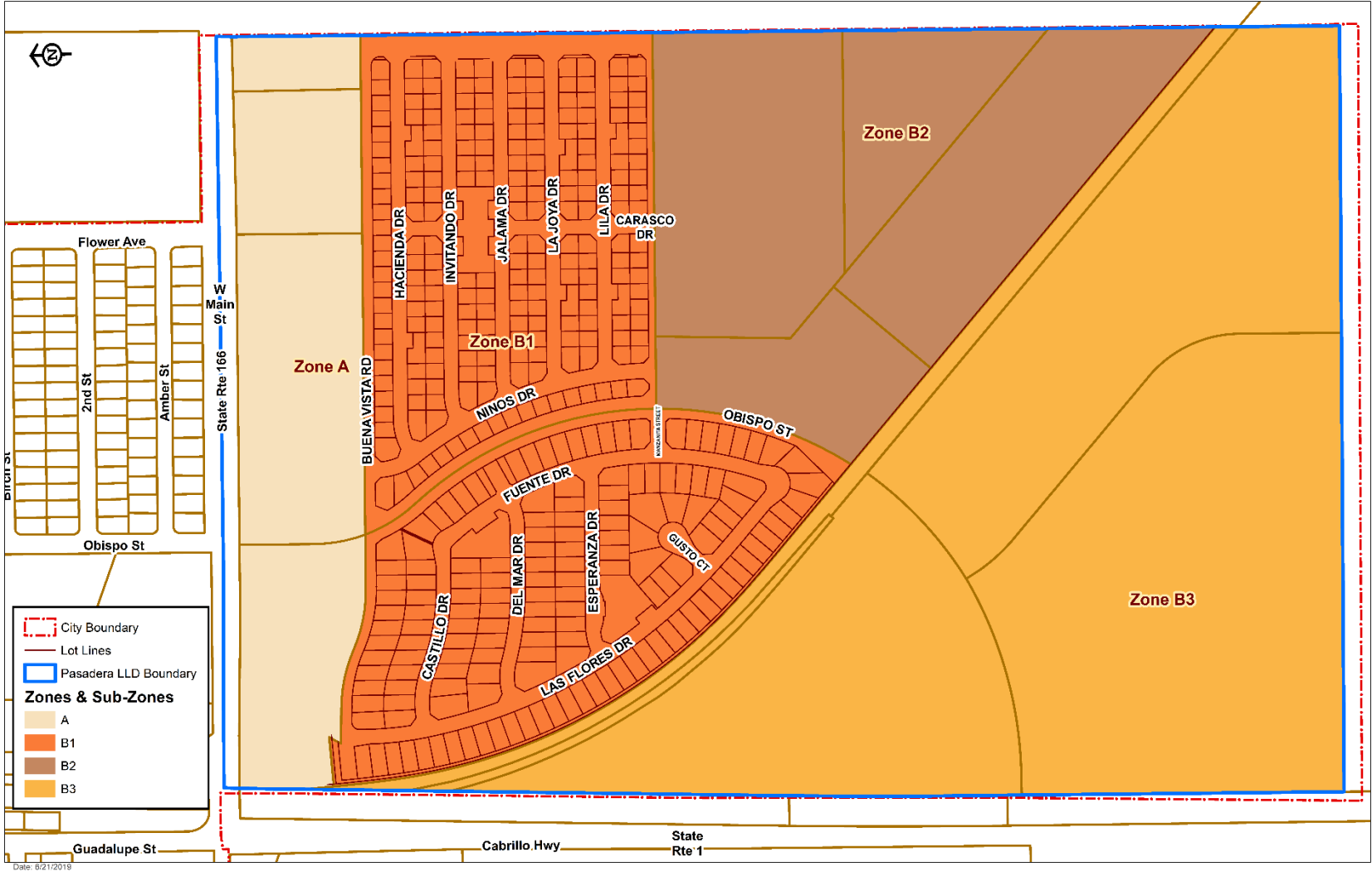
The lots and parcels of land within the Pasadera Landscaping and Lighting District consist of the lots and parcels within the planned non-residential and residential development areas identified in the DJ Farms Specific Plan and commonly referred to as the Pasadera development located on the south side of Main Street near Obispo Street and Flower Avenue.

The District Diagrams provided on the following pages provide a visual depiction of the boundaries of the District and the Zones and Sub-Zones applicable for fiscal year 2021/2022. These diagrams also provide a visual depiction of the location and extent of the improvements to be maintained within the District at build-out. The combination of these Diagrams and the Assessment Roll contained in Part IV of this Report constitutes the Assessment Diagram for this District and encompasses all the lots, parcels and subdivisions of land that receive or will receive a special benefit from the improvements to be provided in the District at the time this Report was prepared.

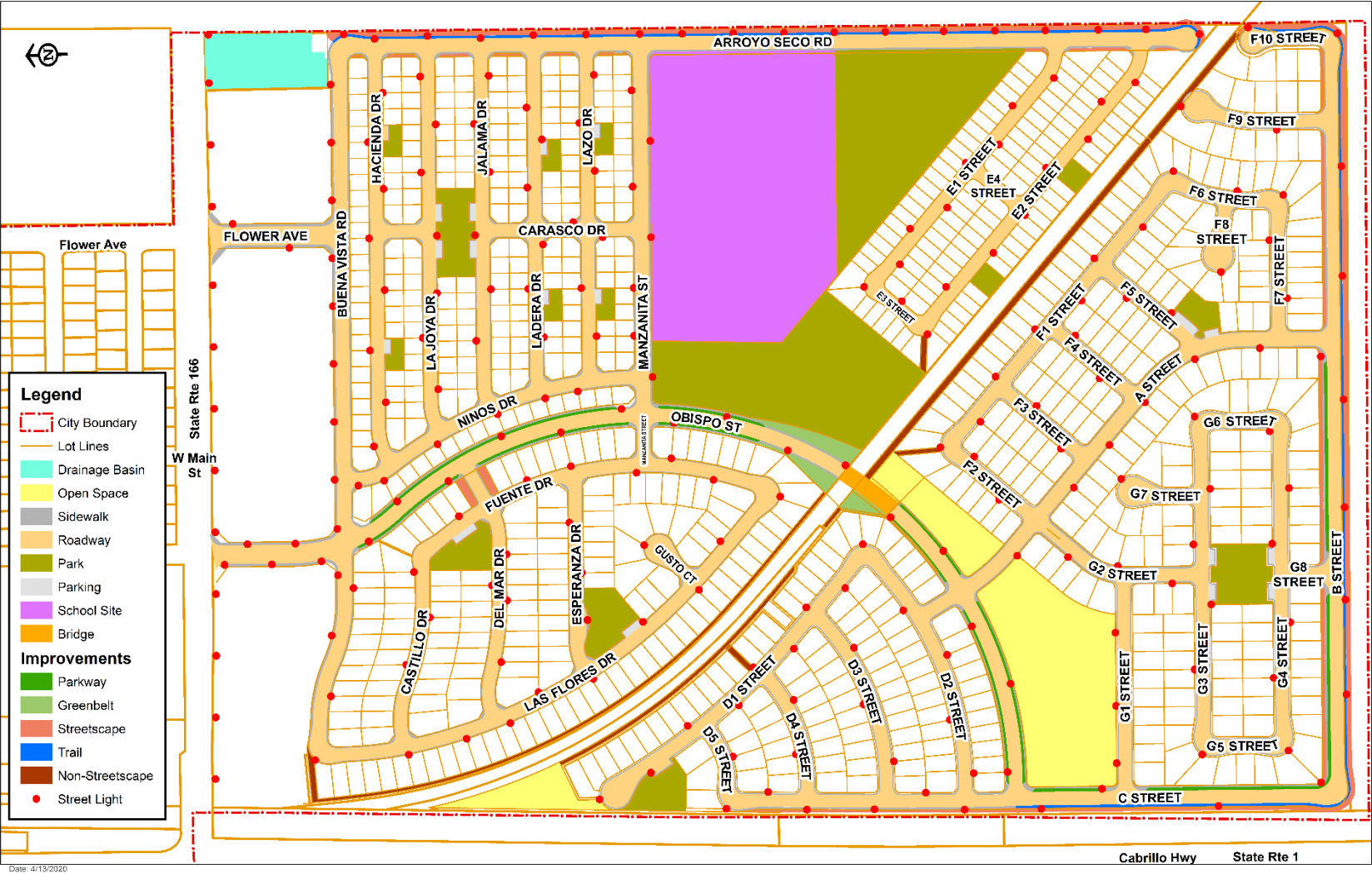
The lines and dimensions of each lot, parcel, and subdivision of land contained in these diagrams are inclusive of the parcels listed in "Part IV – Assessment Roll" of this Report as they existed at the time this Report was prepared and shall include all subsequent subdivisions, lot-line adjustments, or parcel changes therein.

Reference is hereby made to the Santa Barbara County Assessor's Parcel Maps for a detailed description of the lines and dimensions of each parcel within the Pasadera Landscaping and Lighting District including all subsequent subdivisions, lot-line adjustments, or parcel changes therein.

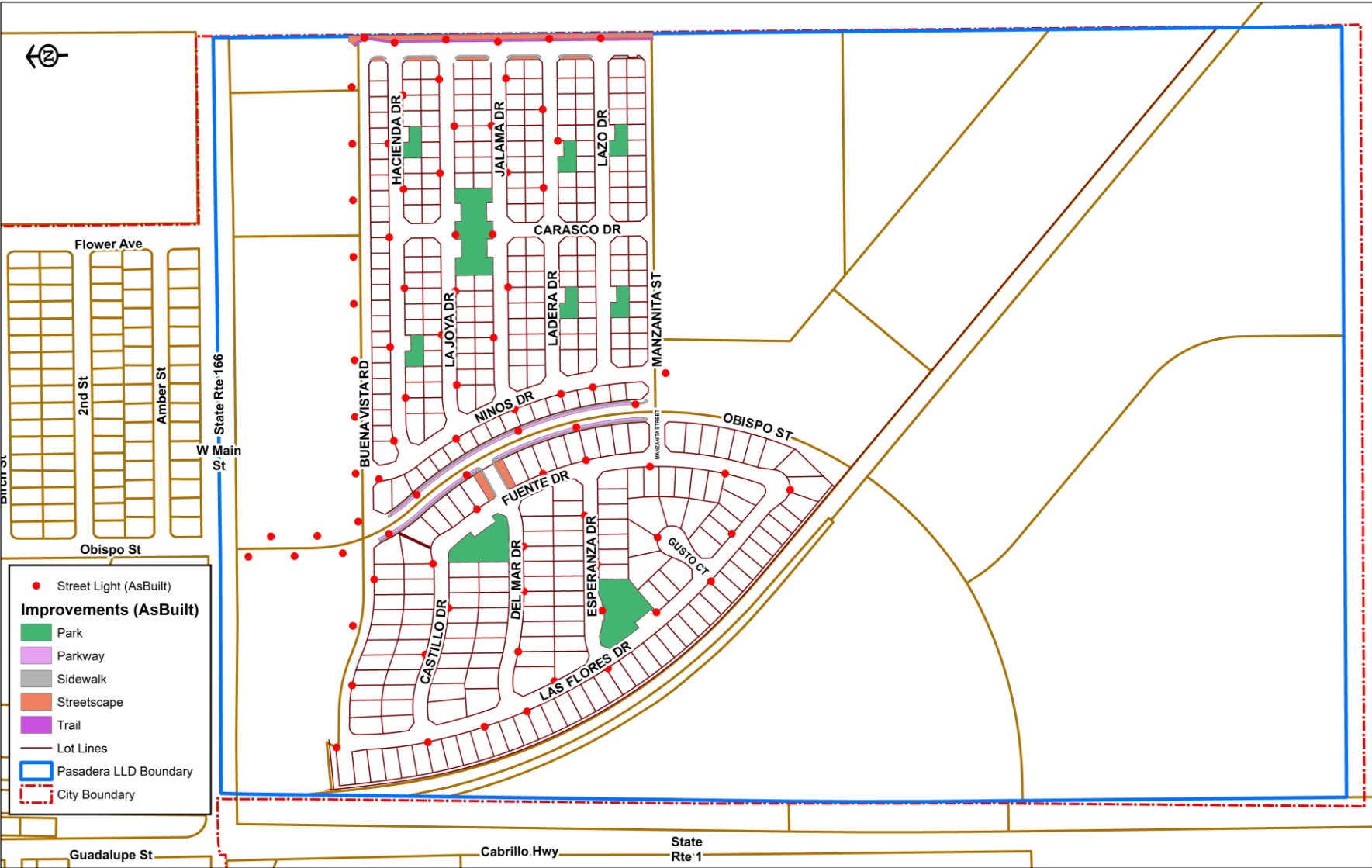
District Diagram – Boundary and Zones, Fiscal Year 2021/2022



District Diagram –Development and Improvements, Planned at Buildout



District Diagram – Development and Improvements, Fiscal Year 2021/2022



RESOLUTION NO. 2021-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE , COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA, APPROVING THE PRELIMINARY ENGINEER’S REPORT FOR THE PASADERA LANDSCAPING AND LIGHTING DISTRICT AND DECLARING THE CITY COUNCIL’S INTENT TO LEVY AN ASSESSMENT.

The City Council of the City of Guadalupe, California does resolve as follows:

WHEREAS, The City Council of the City of Guadalupe, California has, by previous Resolutions, formed the Pasadera Landscaping and Lighting District, and initiated proceedings for the annual levy of assessments for Fiscal Year 2021/2022 pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (hereafter referred to as the “1972 Act”) that provides for the levy and collection of assessments by the County of Santa Barbara on behalf of the City of Guadalupe to pay the maintenance and services landscaping, appurtenant facilities and operations related thereto; and,

WHEREAS, the City previously determined that the assessments for the District were approved in accordance with the requirements of the California Constitution, Articles XIII D; and,

WHEREAS, the City Council has retained Willdan Financial Services for the purpose of assisting with the Annual Levy of the District, and to prepare and file an Engineer’s Annual Levy Report with the City Clerk in accordance with the 1972 Act; and,

WHEREAS, there has now been presented to this City Council the Engineer’s Annual Levy Report, that describes the District and improvements and includes the proposed budgets and assessments for Fiscal Year 2021/2022; and,

WHEREAS, the City Council has carefully examined and reviewed the Engineer’s Annual Levy Report as presented, and is preliminarily satisfied with the District, each of the budget items and documents as set forth therein, and is satisfied that the proposed assessments contained therein, have been spread in accordance with the benefits received from the improvements, operation, maintenance and services to be performed within the District, as set forth in said Report; and

WHEREAS, it is the intent of the City Council to levy an assessment for the Fiscal Year 2021/2022 as specified in said Engineer’s Report

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

Section 1: The above recitals are true and correct.

Section 2: The City Council hereby declares its intention to seek the annual levy and collection of assessments within the Pasadera Landscaping and Lighting District pursuant to the 1972 Act, over and including the land within the boundaries of said District, and to levy and collect assessments on such land

to pay the annual costs and expenses of the improvements and services described in the Engineer's Annual Levy Report, for Fiscal Year 2021/2022.

Section 3: The boundaries of the District is described in the Engineer's Annual Levy Report, as ordered by previous Resolution, and a copy of the District boundaries is on file in the office of Public Works. The District as outlined in the Engineer's Report, incorporates Zones of benefit as authorized in accordance with *Chapter 1, Sections 22568 and 22570* of the 1972 Act, which are designated as:

Zone A

Zone B, including Sub-Zone B1, Sub-Zone B2, and Sub-Zone B3

Section 4: The improvements within the District may include any improvements, expenses and services authorized pursuant to the 1972 Act including, but not limited to, the maintenance, operation and servicing of local street lighting, parks, and various landscaping improvements established in connection with development of the properties within the District, and which shall be maintained for the special benefit of those properties. The maintenance and servicing of the improvements generally include, but are not limited to, the materials, equipment, utilities, labor, and incidental expenses, including administrative expenses, required for annual operation, as well as the performance of periodic repairs and replacement activities as needed to provide for the growth, health, and beauty of the parks and landscaping within specified public areas, rights-of-way and/or dedicated easements, the proper operation and functioning of related amenities including, irrigation and drainage systems, specified fencing, hardscapes; sports courts and fields; playground equipment and structures; sidewalks, ornamental or safety lighting; benches, trash receptacles; drinking fountains, picnic facilities and any other equipment, structures or facilities related to the parks and/or landscape areas; and the proper operation of the public street lights and street lighting system within the public rights-of-way which may include, but is not limited to the furnishing of electric current or other illuminating agent; as needed maintenance, repair, and replacement of worn out electrical components and light fixtures, including bulbs, ballasts, photoelectric cells, meters, electrical cables; repair or replacement of damaged poles, ground wires, and conduits caused by accidents, vandalism, time, and weather; and monitoring of the Underground Service Alert (USA) network to prevent damage by excavation. The Engineer's Annual Levy Report filed with the City Clerk and presented to the City Council more fully describes the improvements proposed for Fiscal Year 2021/2022.

Section 5: The Engineer's Report as presented, consists of the following:

- 5a.)** The Plans and Specifications which describe the boundaries of the District and the improvements associated therewith that provide special benefits to the parcels therein; and,
- 5b.)** The Method of Apportionment that details the method of calculating proportional special benefit and the annual assessment obligation for each affected parcel; and,
- 5c.)** The Estimate of Improvement Costs including the calculation of the assessments and the estimated annual funding (Budget) required for the annual maintenance, servicing, and operation of the parks, landscaping and lighting improvements and specifically the costs associated with the improvements determined to be of special benefit to parcels within the District, establishing the proposed assessments for fiscal year 2021/2022; and,

- 5d.) The Assessment Range Formula (Annual Inflationary Adjustment) authorized for annual adjustments to the Maximum Assessment Rates per Equivalent Benefit Unit previously established and approved by the property owner(s) of record in a protest ballot proceeding at the time the District was formed pursuant to the California Constitution Article XIID; and,
- 5e.) A District Diagram outlining the boundaries of the District and Zones therein for fiscal year 2021/2022; and,
- 5f.) An Assessment Roll containing the proposed levy of assessment for fiscal year 2021/2022 for each Assessor Parcel Number currently identified within the District; and,

Section 6: For Fiscal Year 2021/2022, the proposed assessments outlined in the Engineer’s Report are within the assessment limits previously established for the District as approved by the property owners, and do not require additional property owner ballot proceedings at this time for any assessment increase in accordance with the requirements of the California Constitution, Article XIID.

Section 7: The City Council hereby approves the Engineer’s Report on a preliminary basis as submitted or amended by direction of this City Council, and orders said Report to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection, and by reference the Engineer’s Report is made part of this resolution.

Section 8: The City Council hereby declares its intention to conduct a public hearing concerning the levy of assessments for the District in accordance with *Chapter 3, Section 22626* of the 1972 Act.

Section 9: Notice is hereby given that a Public Hearing on these matters will be held by the City Council on **Tuesday, July 13, 2021 at 6:00 p.m.**, or as soon thereafter as feasible in the City Hall (Council Chambers), located at 918 Obispo Street, Guadalupe, California.

Section 10: The City Clerk or their designee is hereby authorized and directed to give notice of the time and place of the Public Hearing for the District and assessments as provided by law by causing the publishing notice of the public hearing once in the local newspaper not less than ten (10) days before the date of the public hearing.

Section 11: The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 22nd day of June 2021 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2021-50** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 22, 2021, and that same was approved and adopted.

ATTEST:

Amelia Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney