

REPORT TO THE GUADALUPE CITY COUNCIL
City Council Agenda of June 25, 2019



Prepared by:
Robert Perrault, Interim City Administrator

SUBJECT: **ADOPTION OF THE FY 19-20 / 20-21 BUDGET**

RECOMMENDATION:

It is recommended the Council adopt the Resolution No. 2019-32 adopting the FY 19-20/ 20-21 Budget and approving Fiscal Policies.

BACKGROUND:

Staff is pleased to present the Budget for FY 19-20/ 20-21 for adoption. In preparing the Final Budget document the City Council and City took several steps: Staff presented the Council with an initial Financial Overview in April. In early May the Council participated in a goal setting session. The Preliminary Draft Budget was submitted to the Council on June 6th and a Special Work Study Session was held on Tuesday, June 11th. Staff is recommending that once the Public Hearing associated with this item is concluded the Council proceed with the adoption of the budget and the approval of the recommended Financial Policies.

All of the revenue and expenditure figures contained in the document are based on the most recent information available to staff at the time the budget was developed. It is important to remember the budget is the City's operational plan and as such will be subject to change and updating as the two- year budget period progresses. As the Council is aware the budget will need to be reviewed and monitored on a regular basis.

In order to facilitate your final review you will find the following attached: (1) the adopting resolution, (2) the City's adopted goals for the 2- year budget cycle; (3) Proposed Fiscal Policies; and, (3) the Draft Budget; The development of the proposed fiscal policies is new to the budget process. Most Cities have fiscal policies that guide general fiscal operations including the setting of goals for reserve funds. The proposed policies are similar to those found in other cities and have been modified to fit Guadalupe. As you review the budget document itself you will note that the department summaries have been augmented by an accompanying expenditure detail that provides justification for the expenditure and or any adjustment.

BUDGET OVERVIEW

Generally, the City's financial condition is slowly improving. As noted in the General Fund discussion the City will be starting the year in a negative position (\$44,265) but this position is expected to improve with the elimination of the deficit by the end of the first fiscal year in the cycle. The Enterprise Funds overall are expected to be balanced. The Council and management staff will need to monitor the progress of the budget as it has in the recent past to ensure the continuation of positive trends. As presented, the budget fund balances do contain an initial estimate relating to the impacts of the recent Public Employment Relations Board (PERB) decision. The final estimate of cost related to this decision is still being calculated. In addition the fund balances do not contain funds for compensation adjustments related to discussions with labor that are currently underway. The City's various funds' balances are likely to change as the costs associated with these matters are finalized.

It should be noted positive one-time impacts resulting from the recent residential building (Pasadera) and grant funding have assisted both the General and Enterprise Funds. This trend can be expected to continue throughout the budget period. Both building related revenues and grant funding should be considered one-time or single purpose funding. Council and management staff will need to find the means to consider long term financial sustainability which should include the review of a potential tax measure in 2020.

GENERAL FUND

In April, staff reported to the Council the estimated deficit in the General Fund stood at (\$168,000) as of July 1st 2018. As a result of improving revenues and lower than expected expenditures the deficit is estimated to be (\$44,265) by the end of the current fiscal year. In the coming year staff is expecting these revenue/ expenditure trends to continue. Revenues in the General Fund are expected to be bolstered with the receipt of grant funds which will off-set some of the increases in General Fund expenditures. Staff is forecasting the deficit will be eliminated by the end of FY19-20 and a small reserve is expected to be in place by the end of the FY 20/21 fiscal year. In the first year of the budget period revenues are estimated to total \$ 4,761,222. The recommended expenditure amount is \$4,563,364. This expenditure amount includes payments of principal and interest totaling \$113,884 that will be applied against the outstanding inter fund loan balance of \$811,998. Additionally, the expenditure amount also includes payments to the Cal PERS retirement system a portion of which will be applied to the City's unfunded liability.

In developing the budget staff has used the Adopted City- Wide Goals as a guide. In the General Fund the following are recommended changes from the previous year.

- Recreation and Parks-Fund part-time Recreation Coordinator in Parks and Recreation
- Recreation and Parks-Re- establish Recreation Commission
- Non Departmental- Contribute \$6,127.00 from General Fund to off-set portion of rent cost for the Library.

- Public Safety- Initiate Public Safety restructuring over a two- year period utilizing full benefit of the revenue from Airport Agreement to cover costs.
- Building and Planning- Complete General Plan Update including Environmental review, and zoning code updates with costs off-set with grant funding.
- City Council-Recommendation to rejoin the California League of California Cities. Membership in the League is on a Calendar Year basis. Consequently the cost in FY19-20 would be approximately \$2,500 and in FY 20-21 the cost would be \$5,000.
- Initial financing of software upgrade identified as \$45,000 from the General Fund with a first year total expenditure of \$75,000 from all funds

ENTERPRISE FUNDS

Both Water and Wastewater Fund balances when viewed as combined are positive. In Water in FY19-20 the combined balance is \$3,690,087. In Wastewater in FY20-21 the combined balance is \$5,511,250.

CAPITAL IMPROVEMENT PROGRAM

As a part of this budget cycle staff is introducing the Capital Improvement Program. The CIP identifies all of the Capital projects to be undertaken during the budget cycle. In most cities the CIP is a five year plan that will provide a long range view for capital projects the city desires. The proposed CIP will provide the City of Guadalupe a solid base from which to develop a long range plan. With Council approval the City plans on completing \$4, 984,491 in year one and \$7,556,200 in year two in Public Improvements. The single largest project will be LeRoy Park at slightly more than \$4million and funded by CDBG. In addition to LeRoy Park there are several street, water and wastewater projects that will be undertaken during the time period.

FISCAL IMPACT:

All City Funds will be impacted by the approval of the budget. The budget will become the operational plan for the City.

ATTACHED:

1. Resolution No. 2019-32
2. Adopted City-wide Goals
3. Proposed Financial Policies
4. Draft Budget Document

RESOLUTION NO. 2019-32

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE, ADOPTING
THE 2019-20 AND 2020-21 BUDGET AND ADOPTING FINANCIAL POLICIES FOR
THE CITY**

WHEREAS, the City Staff provided the Council with a Financial Overview on April 23, 2019 that provided the Council with an update on all City Funds; and,

WHEREAS, the City Council participated in a goal setting session to identify City- wide goals which were used by City staff in the development of a draft budget covering a two year period; and,

WHEREAS, City Staff prepared and presented a draft budget to the city Council on June 11, 2019; and,

WHEREAS, the draft budget for FY 2019-2020 and FY 2020-2021 was further reviewed during a Work Study Session held on June 18, 2019 and Council questions were asked and answered and further direction was provided to staff for the development of the Final Budget.

WHEREAS, a noticed public hearing on the FY 2019-20 and FY 2020-21 Budget on June 25, 2019; and,

WHEREAS, on June 11, 2019 Draft Financial Polices for the City to guide city fiscal operations were presented to the Council in June 11, 2019; and,

WHEREAS, it was the consensus of the Council that the Financial Policies should be approved and incorporated into the budget document as an Appendix,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The City Council adopts the attached FY 2019-20 and FY 2020-21 Budget

SECTION 2. The Financial Policies distributed on June 11, 2019 and distributed to the Council again on June 25, 2019 are hereby adopted and incorporated into the FY 2019-20 and FY 2020-21 Budget as an Appendix.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 25th day of June 2019 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being C.C. **Resolution No. 2019-32** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 25, 2019, and that same was approved and adopted.

ATTEST:

Joice Earleen Raguz, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip Sinco, City Attorney

Guadalupe City Council

Approved City- Wide Goals FY 19-20, FY 20-21

Overarching Goals

I. Improve The City's Financial Stability

Implementation Measures:

- Make balancing the budget and deficit elimination top priorities
- Maintain essential services including: Public Safety, Public Works and Library
- Pursue revenue augmentation including: extension /increase of sales tax, franchise fees, internet sales tax, and others
- Update Financial Software

II. Re-establish Parks and Recreation as City Priority

Implementation Measures:

- Appoint the Recreation Commission
- Retain Recreation Coordinator
- Maintain current Parks Facilities
- Assist in establishing Youth Programs and programs promoting the quality of life.
- Continue construction at LeRoy Park
- Use Proposition 68/ other sources to add to Park facilities.

III. Revitalize Downtown

Implementation Measures:

- Support Resilient Guadalupe Leadership Team goals and objectives
- Review rules and regulations including code compliance to assist business development
- Remain open to encouraging communication among business
- Encourage businesses to consider forming a business organization
- Continue to support construction of downtown improvements

IV. Develop Partnerships With Other Agencies

- Create stronger relationship with School District

The following two goals are deemed a "high Priority" by the Council for the City to address in FY 2019-20/21-22 (resources permitting)

I. Continue Focus on Improving City Facilities and Infrastructure

- Implement Capital Improvement Program as a planning tool
- Make use of grants and restricted funds where available

II. Initiate Public Safety Restructuring Dependent on Sustainability

FINANCIAL POLICIES

ADOPTED BY THE CITY COUNCIL - RESOLUTION NO. 2019-32

The cornerstone of municipal financial management is a sound policy that sets forth guidelines in the areas of revenues, operating expenditures, investments, reserves, financial reporting, capital improvements, and budgeting. Elected officials and appointed staff are accountable for public funds and responsible for the wise management of municipal finances. The community is entitled to reports that clearly communicate the financial health of the City. The following policies will guide and influence the financial management practices of the City of Guadalupe.

BUDGET POLICIES

The City Administrator will provide a proposed Annual Budget to the City Council no later than June 1st of each year, and the City Council will review and adopt an Annual Budget no later than June 30th every year.

The City's budgetary system will be integrated and compatible with the accounting system, and the City Budget will be prepared on a basis in conformance with Generally Accepted Accounting Principles (GAAP).

The Mid-Year Budget Review will be presented no later than the first regular City Council meeting in March of each year. The Mid-Year Budget Review will include the current status of revenue collections and budget expenditures, economic trends, and state budget deliberations, as well as any proposed amendments necessary to bring the budget back into balance.

Annually, the City may seek the Government Finance Officers Association (GFOA) Certificate of Achievement for Distinguished Budget Presentation award.

Annually, the City's Comprehensive Annual Financial Report (CAFR) will be prepared by an independent auditor in accordance with Government Auditing Standards issued by the Comptroller General of the United States.

Annually, the City may seek the Government Finance Officers Association (GFOA) Certificate of Achievement for Distinguished Budget Presentation award.

Annually, the City may seek the GFOA Certificate of Achievement for Excellence in Financial Reporting.

RESOURCES

Resources are defined as revenues collected during one fiscal year, as well as resources carried over from prior years. Revenues may be ongoing or one-time in nature, but resources from prior years are always one-time in nature. The following policies shall apply to resources:

- One-time resources will be used for one-time expenditures or enhancement of reserves.
- All revenue forecasts will be conservative.
- Regular reports comparing actual to budgeted revenues will be prepared by City staff for the City Council.
- The City will avoid using one-time resources to fund ongoing municipal services.
- All potential grants shall be carefully reviewed for matching and/or maintenance-of-effort requirements.
- Intergovernmental grants, which are grants will be evaluated to determine the long-term operating and maintenance costs associated with the grant.

EXPENDITURES

Expenditures are payments made to employees, vendors, or contractors supplying goods or services to the City, except as provided in GMC; all expenditures must be made consistent with appropriations approved by the City Council in the **Annual Appropriation Resolution**.

- Regular reports comparing budget expenditures to actual expenditures must be made consistent with appropriations approved by the City Council in the **Annual Appropriation Resolution**.
- When new operating programs or capital projects are proposed, staff will provide City Council with an analysis of the one-time and ongoing costs associated with the program or project.
- With the exception of initial expenditures for the creation of new programs or during periods of economic distress which result in reductions in local revenues or state funding for municipal activities, all ongoing costs for operating programs shall be paid from the ongoing revenues.

Reserves

It shall be the City's policy to draw down reserves consistent with the following priorities:

- The use of reserves for one-time expenditures that generates ongoing cost savings or cost avoidance.
- The use of reserves for one-time expenditures that generates ongoing revenue enhancements.
- The use of reserves for a one-time expenditure that leverages the expenditure of significant public or private investment in the City by other entities.
- The use of reserves to offset shortfalls in the collection of revenues.
- The use of reserves to offset unanticipated increases in expenditures for current programs or projects.

The General Fund Reserves for the City is established as a minimum of 15% of operating expenditures with a goal of at least 20%. The minimum reserves of 15% is comprised of a General Reserve and Emergency Reserve as described below:

GENERAL FUND - GENERAL RESERVE

The City hereby establishes a General Reserve of 10% of the current fiscal year's General Fund operating budget. The General Fund reserve should be increased to an amount greater than 10% when economic conditions warrant. The specific purpose of the General Reserve is to provide funding to meet operational appropriation requirements in the event that the City experiences shortfalls in the collection of General Fund revenues or major unanticipated increases in expenditures.

Any transfer of funds from the General Reserve may only be made upon City Council approval of an amendment to the [Annual Appropriation Resolution](#).

GENERAL FUND - EMERGENCY RESERVE

The City hereby establishes an Emergency Reserve of not less than 5% of the General Fund operating budget. This reserve is established for the purpose of providing emergency funding as a result of a declared emergency or to fund an unanticipated urgent event affecting or threatening the public health, safety, and welfare of the City of Guadalupe. The goal is to have the Emergency Reserve equal one year's contribution from the largest revenue source.

Any transfer of funds from the Emergency Reserve may only be made upon City Council's approval of an amendment to the **Annual Appropriation Resolution**, subsequent to the City Council's finding that the guidelines established in the Resolution have been met.

WATER ENTERPRISE FUND - GENERAL RESERVE

The City hereby establishes a General Reserve of not less than 10% of the current fiscal year Water Fund operating budget. The Water Fund's General Reserve should be increased to an amount greater than 10% when economic conditions warrant. The specific purpose of the General Reserve is to provide funding to meet operational appropriation requirements in the event that the City experiences shortfalls in the collection of Water Fund revenues or unanticipated increases in expenditures.

Any transfer of funds from the Water Fund's General Reserve may only be made upon City Council approval of an amendment to the **Annual Appropriation Resolution**.

WASTEWATER ENTERPRISE FUND - GENERAL RESERVE

The City hereby establishes a General Reserve of not less than 10% of the current fiscal year Wastewater Fund operating budget. The Wastewater Fund Reserves should be increased to an amount greater than 10% when economic conditions warrant. The specific purpose of the General Reserve is to provide funding to meet operation appropriation requirements in the event the City experiences shortfalls in the collection of Wastewater Fund revenues or unanticipated increases in expenditures.

Any transfer of funds from the Wastewater Fund's General Reserve may only be made upon City Council approval of an amendment to the **Annual Appropriation Resolution**.

APPROPRIATION TRANSFER AUTHORITY

The following criteria establish the transfer authority for appropriations as set forth in the fiscal year budget.

- Transfers between line items in the same program may be made by department heads.
- Transfers between programs in the same fund may be made by department heads with City Manager approval.
- Transfer between department budgets within the same fund may only be made by the City Council.
- Transfers between different funds may only be made by the City Council.

- Transfers to or from employee services line items may be made by the City Manager.

CAPITAL IMPROVEMENT PROGRAM

Annually, City staff will propose a Capital Improvement Program covering the subsequent five fiscal years. The plan will recommend specific funding of projects for the next three years and identify projects for further consideration.

The Capital Improvement Program will include a listing of projects for further consideration by the City Council. Such projects will be those which are determined to merit further study, but lacking funding sources.

Capital improvements will include Facilities and Infrastructure improvements which are valued over \$50,000.

Capital Improvement Program projects will be reviewed to determine the best method of financing the project. City Council will determine whether the project is funded on a “pay as you go” basis or a debt instrument.

The City will continue imposing development impact fees which ensure that a new development pays its fair share of the increased service capacity.

FISCAL MANAGEMENT

It is the City’s policy to minimize the subsidization by the general taxpayer of the costs of services provided to the public which are of specific benefit, rather than general benefit. The City Council shall annually consider establishing specific cost-recovery policies related to such costs to be reflected in the Master Fee Schedule.

Consistent with the State Constitution, charges for services will not exceed the cost reasonably borne to deliver those services. Costs reasonably borne may include direct and in-direct costs, as well as reasonable reserves or amortization of equipment associated with the provision of the services.

The City will annually review the Master Fee Schedule to ensure that each user fee is reflective of its intended cost-recovery percentage, and will revise the fees as needed or revise the cost-recovery percentage.

The City will maintain water and sewer rate structures which are adequate to ensure that these enterprise funds remain firmly and separately self-supporting, including the cost of operation, infrastructure maintenance and replacement, indirect cost recovery, and debt service. Whenever required by bond indentures, the City will determine whether debt service coverage ratios are being met. Whenever coverage ratios are

not being met, staff will recommend rate increases or expenditure reductions or some combination of the two, in order to meet coverage ratios.

An independent firm of certified public accountants will perform an annual financial and compliance audit according to General Accepted Auditing Standards (GASS) which will be incorporated into the Comprehensive Annual Financial Report.

INVESTMENTS

The City will continue to have a written investment policy approved by City Council resolution annually. The policy for investments in priority order are safety, liquidity and yield.

The City Council will receive reports on the cash position and performance of City investments at a minimum of a quarterly basis.

CAPITAL ASSETS

Future maintenance needs for all new capital facilities will be fully costed out.

All equipment and facility maintenance needs for the next five years will be projected and updated annually.

All assets will be maintained at a level that protects capital investment and minimizes future maintenance costs.



**CITY OF GUADALUPE
BIENNIAL OPERATING BUDGET
JULY 1, 2019 – JUNE 30, 2021**

**CITY HALL
918 OBISPO STREET
GUADALUPE, CA 93434
805-356-3895
WWW.CI.GUADALUPE.CA.US**

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City of Guadalupe
Elected Officials

- Ariston Julian, Mayor
- Gina Rubacalba, Mayor Pro Tem
- Tony Ramirez, Council Member
- Liliana Cardenas, Council Member
- Eugene Costa Jr., Council Member

- Anna Marie Santillan Michaud, City Treasurer
- Joice Earleen Raguz, City Clerk

City of Guadalupe

Key Staff

Bob Perrault

Interim City Administrator

Michael Cash

Public Safety Director

Philip Sinco

City Attorney

Carolyn Cooper

Interim Finance Director

Jeff van den Eikhof

Contract City Engineer

Steve Kahn

Interim Public Works

Director

Amelia Villegas

HR Coordinator

John McMillan

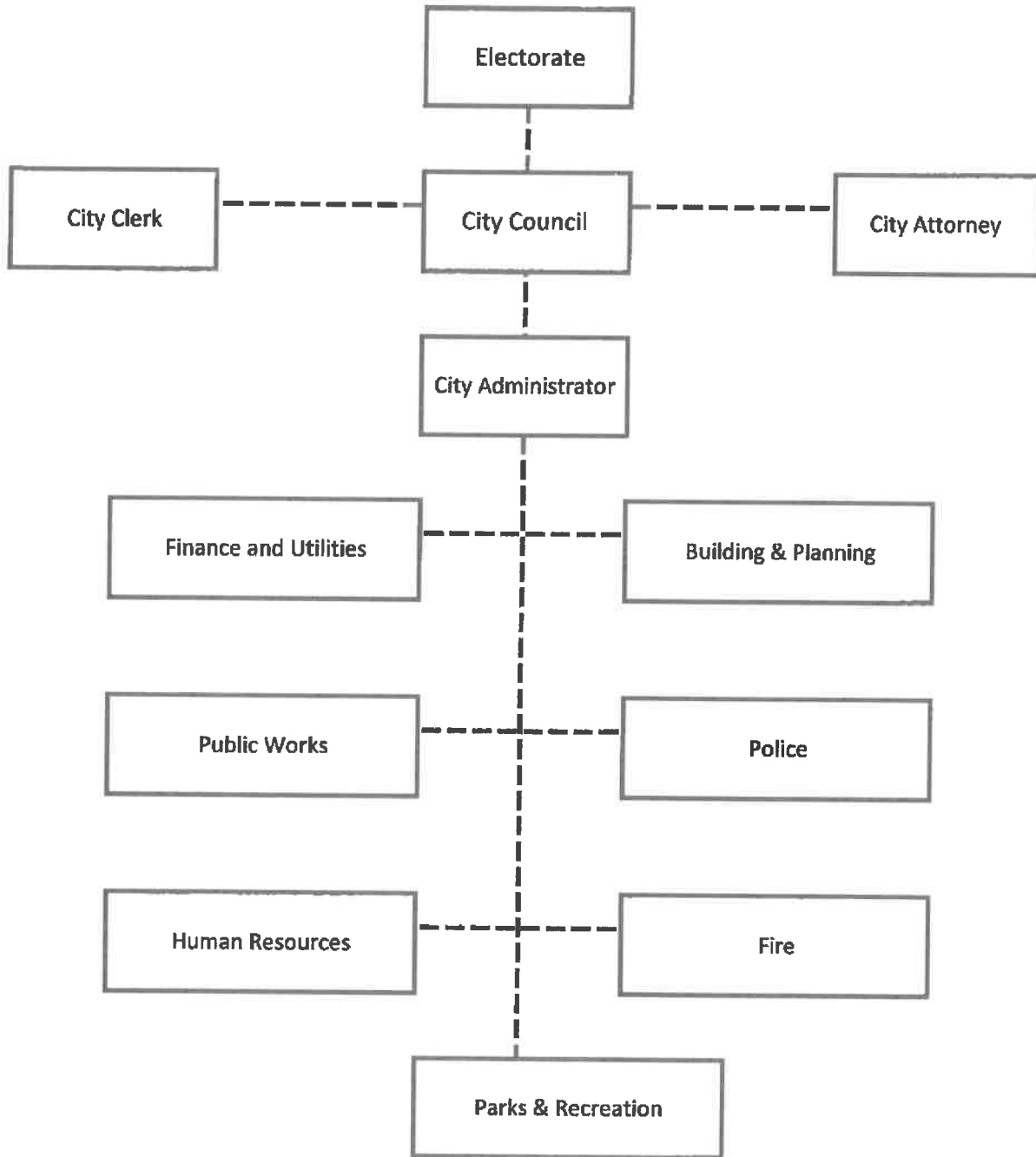
Building Inspector

Larry Appel

Contract City Planner

CITY OF GUADALUPE

Organizational Chart





FUND BALANCE ALL FUNDS

FUND BALANCE

Fund	Fund Description	Estimated Fund Balance 6/30/19	Estimated Revenue 2019-2020	Estimated Expense 2019-2020	Estimated Fund Balance 6/30/20	Estimated Fund Balance 6/30/21
01	General Fund	(44,265)	4,761,222	4,563,364	153,593	229,352
57	Alch. & Drug Grant (Gladiators)	4,077	-	-	4,077	4,077
39	Community Corrections Grant	-	-	-	-	-
42	Police Safety Fund	70,000	16,500	-	86,500	103,330
43	Police - Airport	-	-	-	-	-
40	Fire Safety Fund	60,000	8,500	-	68,500	77,170
	Public Safety Special Funds	134,077	25,000	-	159,077	184,577
71	Measure A	994,502	1,974,833	818,125	2,151,210	330,252
83	ATP Cycle 3	-	400,000	400,000	-	-
20	Gas Tax	238,272	292,900	219,200	311,972	391,146
22	Local Transportation Fund	178,599	7,150	30,000	155,749	133,042
	Streets & Roads	1,411,373	2,674,883	1,467,325	2,618,931	854,440
10	Water Operating Fund	4,250,000	2,247,100	1,902,178	4,594,922	4,948,236
30	Water Capital Fund	(475,000)	110,975	540,000	(904,025)	(1,307,900)
12	Wastewater Operating Fund	(625,000)	1,760,356	1,184,435	(49,079)	540,261
32	Wastewater Capital Fund	6,150,000	681,250	1,320,000	5,511,250	4,713,125
94	Sewer Bond Fund	-	-	-	-	-
15	Solid Waste Fund	(34,000)	34,000	-	-	-
23	Transit Fund	779,000	417,000	579,483	616,517	503,929
	Enterprise Funds	10,045,000	5,250,681	5,526,096	9,769,585	9,397,651
28	Library Fund	(54,000)	21,187	-	(32,813)	(17,813)
36	Public Facilities Fund	11,500	-	-	11,500	11,500
38	Park Development Fund	10,900	200,000	200,000	10,900	10,900
76	Capital Facilities Fund	1,150,000	213,438	420,000	943,438	1,156,926
78	City Hall Equipment Fund	13,900	-	-	13,900	13,900
87	Traffic Mitigation Fund	62,800	-	-	62,800	62,800
58	CDBG-Rehab	57,763	-	-	57,763	57,763
77	Sustainability CDBG	-	117,029	117,029	-	-
100	Leroy Park CDBG	2,000	1,000,000	1,000,000	2,000	-
67	CDBG Micro	113,000	-	8,000	105,000	105,000
	Miscellaneous Funds	1,367,863	1,551,654	1,745,029	1,174,488	1,400,976
60	Lighting & Landscaping District	37,000	23,250	20,005	40,245	43,555
63	Pasadera Light & Landscape Dist	(1,240)	74,500	63,470	9,790	21,257
65	Lighting District	174,000	84,000	48,965	209,035	244,767
	Lighting Districts	209,760	181,750	132,440	259,070	309,579
	CITY OF GUADALUPE	19,123,808	14,445,190	13,434,254	14,134,744	12,376,575

Fund	Fund Description	Estimated Fund Balance 6/30/18	Estimated Revenue 2018-2019	Estimated Expense 2018-2019	Estimated Fund Balance 6/30/19	Estimated Fund Balance 6/30/19
26	RDA Operating	(4,220,000)	760,500	610,500	(4,070,000)	(3,907,040)
91	RDA Bond Refinance	669,400	8,000	650,000	27,400	35,560
	SUCCESSOR AGENCY	(3,550,600)	768,500	1,260,500	(4,042,600)	(3,871,480)



REVENUES ALL FUNDS

GENERAL FUND REVENUE

GENERAL FUND REVENUE	Actual	Actual	June 2019	Budget	Budget	Budget
	2016-17	2017-18	YTD Estimates	2018-19	2019/20	2020/21
Taxes:						
3130 Sales & Use Tax	346,715	404,521	402,713	350,000	403,000	411,060
3132 Refunds & Overpayments	-	-	-	-	-	-
3135 Franchise Fees	179,651	190,389	176,046	187,000	180,000	183,600
3136 Local Sales Tax	119,647	144,439	148,527	144,000	150,000	153,000
3140 Real Property Transfer Tax	11,124	22,696	24,160	25,000	25,000	25,500
3145 Property Tax	948,839	944,029	1,143,500	985,000	1,150,500	1,173,510
3150 Utility User Tax	393,256	412,481	420,947	400,000	421,000	429,420
3210 Bus. License/Gross Receipts Tax	288,128	262,969	305,000	283,000	310,000	316,200
3410 Motor Vehicle in Lieu Tax	-	-	-	-	-	-
Total Taxes	2,287,360	2,381,525	2,620,892	2,374,000	2,639,500	2,692,290
Building & Planning:						
3215 Building Permits	187,310	335,960	200,000	264,300	265,000	270,300
3216 Other Licenses & Permits	35,783	56,155	15,768	28,270	16,000	16,320
3217 Electrical Permit	28,786	49,945	25,836	32,250	26,000	26,520
3218 Mechanical Permit	28,877	47,731	24,395	35,600	24,000	24,480
3219 Plumbing Permit	31,219	50,757	30,437	37,700	30,000	30,600
3220 Plan Check Other	92,197	139,418	53,242	101,700	54,000	55,080
3221 Plan Retention Fee	-	-	-	-	-	-
3223 Over the Counter Plan check	120	437	538	300	500	510
3521 Environmental Review (Grant/Other)	-	-	-	1,000	161,000	164,220
3522 Grading Permits	583	1,575	2,359	-	2,400	2,448
3525 Public Improvement Plan Check	-	(1,200)	795	-	1,000	1,020
3527 Fire Dept Plan Check Fee	-	-	-	-	-	-
3537 Plans & Specs	15,160	39,310	15,612	29,150	16,000	16,320
3540 SMIP Fee	-	-	-	-	-	-
3618 Administrative Overhead	55,127	57,565	51,771	51,000	50,000	51,000
Total Building & Planning	475,162	777,652	420,752	581,270	645,900	658,818
Public Safety:						
3310 Criminal Fines & Penalties	868	553	8,728	800	8,700	8,874
3320 Other Fines & Penalties	22,497	21,932	19,200	21,000	20,000	20,400
3427 Proceeds from Iss Cap Lease	-	-	-	-	-	-
3450 POST Training	182	7,168	5,000	5,000	5,000	5,100
3483 School Resource Officer	41,948	42,580	43,222	43,222	43,222	44,086
3406 COPS Grants	139,416	148,865	107,903	100,000	100,000	102,000
3490 Other Government Grants	10,378	5,868	4,867	5,000	5,000	5,100
3498 Vehicle Anti-Theft	3,910	3,919	3,900	3,900	3,900	3,978
3547 Special Fire Services	10,297	12,233	11,175	12,000	12,000	12,240
3548 AMR Ambulance Revenue	14,774	19,287	15,754	15,000	15,000	15,300
3549 CA OES Fire Assistance *	-	75,567	26,352	25,000	-	-
3560 Special Police Services	-	-	1,333	-	-	-
new Police Overhead	-	-	-	-	50,000	51,000
3643 Misc. Revenue - Police	13,739	17,378	26,400	14,000	26,000	26,520
Total Public Safety	258,009	355,349	273,833	244,922	288,822	294,598

* Provided the City is reimbursed for disaster relief

GENERAL FUND REVENUE CONTINUED

GENERAL FUND REVENUE	Actual	Actual	June 2019	Budget	Budget	Budget
	2016-17	2017-18	YTD Estimates	2018-19	2019/20	2020/21
3481 CA Beverage Container Grant	-	10,000	5,427	5,000	5,000	5,100
3499 Revenue from Other Agencies	-	61,897	50,675	95,000	195,000	198,900
3550 Other Permits & Fees	3,276	6,489	2,887	5,000	3,000	3,060
3580 Other Service Charges	515	485	420	500	500	510
3604 Contributions, non-gov't.	100,000	100,000	90,000	100,000	90,000	91,800
3610 Rental of Property	80,336	105,191	100,000	102,000	100,000	102,000
3620 Miscellaneous Income	2,002	20,102	3,059	2,000	3,000	3,060
3621 Over/Short	(3)	(7)	(17)	(21)	-	-
3622 Business License Late Charge	385	-	-	400	400	408
3134 Dividends	970	1,441	1,500	1,200	1,500	1,530
3605 Interest Income	-	1,860	5,000	1,500	5,000	5,100
3606 Investment Income	16,623	(8,051)	-	5,000	-	-
3638 W/C Reimbursement	-	31,111	35,000	-	35,000	35,700
3646 Sale of Surplus Property	389	-	-	-	-	-
Total Other Revenue	204,493	330,517	293,951	317,579	438,400	447,168
Transfers:						
3847 From Successor Agency	80,000	90,000	125,000	125,000	125,000	127,500
Various Regular Interfund Transfers	589,150	510,960	522,234	576,000	623,600	636,072
Total Transfers	669,150	600,960	647,234	701,000	748,600	763,572
TOTAL GENERAL FUND REVENUE	3,894,174	4,446,002	4,256,662	4,218,771	4,761,222	4,856,446

TRANSFERS TO GENERAL FUND

TRANSFERS TO GENERAL FUND	Actual 2016-17	Actual 2017-18	June 2019 YTD Estimates	Budget 2018-19	Budget 2019/20	Budget 2020/21
Enterprise Funds						
3810 Water	251,600	281,900	280,596	280,600	280,600	286,212
3815 Wastewater	177,700	177,300	194,496	194,500	194,500	198,390
3831 Translt	35,000	35,000	34,992	19,200	35,000	35,700
Sub-Total Enterprise Funds	464,300	494,200	510,084	494,300	510,100	520,302
Street Funds						
71 Measure A	60,000	30,500	-	76,400	76,400	77,928
20 Gas Tax	37,100	42,900	-	19,200	19,200	19,584
22 LTF - Roads	700	8,600	-	-	-	-
Sub-Total Street Funds	97,800	82,000	-	95,600	95,600	97,512
Other Funds						
67 CDBG Micro	2,250	15,000	2,250	500	8,000	-
65 Lighting District	13,100	8,300	7,600	7,600	7,600	7,752
60 Lighting & Landscape District	3,000	2,400	2,300	2,300	2,300	2,346
Sub-Total Other Funds	18,350	25,700	12,150	10,400	17,900	10,098
26 Successor Agency Operating	59,770	80,000	125,000	125,000	125,000	125,000
Grand Total General Fund Transfers	640,220	681,900	647,234	725,300	748,600	752,912
	Transfers based on Cost Allocation Study	Transfers based on Cost Allocation Study	Transfers based on Cost Allocation Study	Transfers based on Cost Allocation Study	Transfers based on Cost Allocation Study	Transfers based on Cost Allocation Study

PUBLIC SAFETY FUND REVENUE

PUBLIC SAFETY REVENUE	Actual	Actual	June 2019	Budget	Budget	Budget
	2016-17	2017-18	YTD Estimates	2018-19	2019/20	2020/21
<u>COMMUNITY CORRECTIONS GRANT - 39</u>						
3490 Other Government Grants	85,611	-	-	-	-	-
3605 Interest Income	258	402	9	-	-	-
Total Community Corrections Grant	85,869	402	9	-	-	-
<u>POLICE SAFETY FUND - 42</u>						
3409 Electronic Fingerprinting	6,256	6,271	3,106	6,100	3,500	3,570
3410 Other Government Grants	-	22,000	-	-	-	-
3496 Proposition 172 Revenue	10,366	10,274	10,000	8,000	10,000	10,200
3605 Interest Income	295	686	1,200	500	1,000	1,020
3643 Misc Revenue	32,855	30	-	-	-	-
3646 Surplus Property Sales	700	2,750	8,408	2,000	2,000	2,040
Total Police Safety Fund	50,472	42,011	22,714	16,600	16,500	16,830
<u>POLICE AIRPORT FUND - 43</u>						
3499 Revenue from Other Agencies	-	180,368	175,000	253,319	-	-
Total Police Airport Fund	-	180,368	175,000	253,319	-	-
<u>GLADIATORS - 57</u>						
3490 Other Government Grants	25,000	5,908	-	-	-	-
Total Gladiators	25,000	5,908	-	-	-	-
<u>FIRE SAFETY FUND - 40</u>						
3490 Other Government Grants	3,689	5,000	-	-	-	-
3496 Proposition 172 Revenue	10,366	10,274	7,594	8,000	8,000	8,160
3605 Interest Income	178	769	516	550	500	510
3646 Surplus Property Sales	-	-	-	-	-	-
Total Fire Safety Fund	14,233	16,043	8,110	8,550	8,500	8,670
TOTAL PUBLIC SAFETY:			205,833	278,469	25,000	25,500

STREET FUND REVENUE

STREET FUND REVENUE	Actual 2016-17	Actual 2017-18	June 2019 YTD Actual	Budget 2018-19	Budget 2019/20	Budget 2020/21
<u>MEASURE A - 71</u>						
3470 Measure A Tax Revenue	462,594	480,581	457,500	457,500	468,333	477,700
3490 Other Government Grants	-	5,907	-	-	1,500,000	-
3605 Interest Income	3,075	10,771	10,833	6,500	6,500	6,630
3620 Miscellaneous Income	-	186	-	-	-	-
Total Measure A	465,669	497,445	468,333	464,000	1,974,833	484,330
<u>ATP CYCLE 3 - 83</u>						
3490 Other Government Grants	-	-	-	410,000	400,000	408,000
Total ATP Cycle 3	-	-	-	410,000	400,000	408,000
<u>GAS TAX - 20</u>						
3430 SB1 Local Streets & Roads	-	-	-	132,479	135,000	137,700
3455 Special Gas Tax - 2103	18,801	28,872	26,288	28,374	29,000	29,580
3465 Special Gas Tax - 2105	40,462	40,233	35,792	43,382	44,000	44,880
3466 Special Gas Tax - 2106	25,060	25,665	22,932	26,426	26,500	27,030
3467 Special Gas Tax - 2107	52,006	52,361	42,651	53,853	54,000	55,080
3468 Special Gas Tax - 2107.5	1,533	10,428	10,575	2,000	2,000	2,040
3469 Regional Surface Transp Prgrm	107,019	106,261	-	-	-	-
3605 Interest Income	1,879	2,825	2,400	2,400	2,400	2,448
3620 Miscellaneous Income	100	-	-	-	-	-
3,805 Transfer from General Fund	-	-	62,732	-	-	-
Total Gas Tax	246,861	266,646	203,370	288,914	292,900	298,758
<u>LTF, ROADS - 22</u>						
3475 LTF 99234-Bike & Ped	5,654	5,879	6,032	6,032	6,050	6,171
3605 Interest Income	557	2,042	1,823	1,400	1,100	1,122
Total LTF Roads	6,211	7,921	7,855	7,432	7,150	7,293
TOTAL STREET REVENUE	718,741	772,012	679,558	1,170,346	2,674,883	1,198,381

ENTERPRISE FUND REVENUE

ENTERPRISE FUND REVENUE		Actual 2016-17	Actual 2017-18	June 2019 YTD Actual	Budget 2018-19	Budget 2019/20	Budget 2020/21
<u>WATER OPERATING - 10</u>							
3490	Other Government Grants	77,125	1,545	-	-	-	-
3605	Interest Income	6,240	15,464	19,641	16,000	17,000	17,340
3620	Miscellaneous Income	-	1,115	-	-	-	-
3900	Water Usage - Residential	309,707	353,596	365,963	368,000	384,261	391,946
3910	Water Service - Residential	521,333	570,609	577,729	528,600	606,616	618,748
3930	Water Usage - Commercial	851,172	1,021,580	918,345	884,655	964,263	983,548
3940	Water Service - Commercial	40,753	43,275	46,735	45,000	49,071	50,053
3943	Miscellaneous Income	2,755	-	-	500	-	-
3962	Set-up Fees	4,842	6,116	7,779	7,500	8,168	8,331
3965	Late Fees	46,546	42,921	59,382	46,500	62,351	63,598
3966	Shut off/ Turn On Fee	-	48	-	50	-	-
3969	Prob Rpt, pull mtr	-	-	-	-	-	-
3970	Connection Fees	10,866	6,580	147,092	7,200	150,000	153,000
3980	Meters	4,423	9,202	5,114	4,000	5,370	5,478
3990	Uncollectable Accounts	-	-	-	-	-	-
Total Water		1,875,761	2,072,051	2,147,781	1,908,005	2,247,100	2,292,042
<u>WATER CAPITAL - 30</u>							
3490	Other Government Grants	269,875	-	-	-	-	-
3700	Developer Fees	12,971	70,959	76,300	76,300	57,225	57,375
3810	Trsfr from wtr op	-	-	-	-	-	-
3970	Water Connection Fees	4,250	23,250	25,000	25,000	18,750	18,750
3975	Stand-By Charges	31,091	38,645	33,031	40,000	35,000	35,000
Total Water Capital		318,187	132,854	134,331	141,300	110,975	111,125
<u>WASTEWATER OPERATING - 12</u>							
3490	Other Government Grants	-	1,545	-	-	-	-
3605	Interest	-	3,836	10,302	800	1,000	1,020
3620	Miscellaneous Income	-	138	-	-	-	-
3950	Sewer Service Charges	1,392,233	1,549,458	1,535,439	1,493,000	1,612,211	1,644,455
3962	Set up Fees	3,658	5,260	8,200	8,200	8,610	8,782
3965	Late Fee	35,180	36,517	36,700	36,700	38,535	39,306
3970	Connection Fees	11,282	44,679	128,947	6,500	100,000	102,000
Total Wastewater Operating		1,442,353	1,641,433	1,719,588	1,545,200	1,760,356	1,795,563
<u>WASTEWATER CAPITAL - 32</u>							
3490	Other Government Grants	-	216,871	-	40,000	400,000	-
3700	Developer Fees	63,750	348,750	375,000	375,000	281,250	286,875
3970	Connections Fees	-	-	-	-	-	-
Total Wastewater Capital		63,750	565,621	375,000	415,000	681,250	286,875
<u>SEWER BOND - 94</u>							
3145	Tax Increments	18,176	21,824	12,710	16,000	-	-
3605	Interest Income	123	388	291	100	-	-
Total Sewer Bond		18,300	22,212	13,001	16,100	-	-

ENTERPRISE FUND REVENUE CONTINUED

ENTERPRISE FUND REVENUE	Actual 2016-17	Actual 2017-18	June 2019 YTD Actual	Budget 2018-19	Budget 2019/20	Budget 2020/21
SOLID WASTE - 15						
3490 Other Government Grants	-	-	-	-	-	-
3605 Interest Income	-	-	65	-	-	-
3824 Transfer from Measure A	2,333	-	-	-	-	-
3943 Miscellaneous Income	-	-	-	-	34,000	-
3955 Refuse Service Charges	62,694	77,128	49,882	10,000	-	-
3962 Set-up Fees	-	-	-	-	-	-
3965 Late Fees	-	-	-	-	-	-
Total Solid Waste	65,027	77,128	49,947	10,000	34,000	-
TRANSIT - 23						
3401 Bus Passes	2,865	2,330	1,480	2,700	3,000	3,060
3459 State Transit Assistance	70,389	29,134	35,000	32,000	32,000	32,640
3461 Low Carbon Transit Oper Program	71,000	-	-	-	-	-
3463 Prop 1B Transportation Project	8,005	-	-	-	-	-
3471 LTF 99260	265,206	335,018	252,859	342,352	265,000	270,300
3474 LTF Sec 5311	58,067	58,649	59,733	59,000	60,000	61,200
3490 Other Government Grants	-	-	-	-	-	-
3511 Fare Box Revenue	72,062	69,198	61,998	54,000	55,000	56,100
3603 LCTOP Interest Income	170	-	-	-	-	-
3605 Interest Income	669	3,093	2,801	2,000	2,000	2,040
3620 Miscellaneous Income	800	-	-	-	-	-
Total Transit	549,233	497,423	413,871	492,052	417,000	425,340
TOTAL ENTERPRISE FUND REVENUE	4,332,611	5,008,723	4,853,519	4,527,657	5,250,681	4,910,945

MISCELLANEOUS FUND REVENUE

MISCELLANEOUS FUND REVENUE	Actual 2016-17	Actual 2017-18	June 2019 YTD Actual	Budget 2018-19	Budget 2019/20	Budget 2020/21
<u>LIBRARY FUND - 28</u>						
3605 Interest Income	-	29	-	-	-	-
3700 Developer Fees	14,200	52,000	20,000	20,000	15,000	15,000
50XX Transfer from General Fund					6,187	-
3819 Transfer from Cap Fac Fund		6,800				-
Total Library Fund	14,200	52,029	20,000	20,000	21,187	15,000
<u>PUBLIC FACILITIES - 36</u>						
3605 Interest	15	21	25	50		-
3721 Public Facility Fees	327	630	1,000	400		-
Total Public Facilities	342	651	1,025	450	-	-
<u>PARK DEVELOPMENT - 38</u>						
3510 Park & Recreation Fees	4	-	500	-		-
3605 Interest Income		19	6	15		-
3490 Other Government Grants AB)					200,000	-
3705 Impact Fees	300	1,380	-	500		-
Total Park Development	304	1,399	506	515	200,000	-
<u>CAPITAL FACILITIES - 76</u>						
3605 Interest Income	589	1,989	800	2,400	2,500	2,550
3700 Developer Fees	-	89,438	-	281,250	210,938	210,938
Total Capital Facilities	589	91,426	800	283,650	213,438	213,488
<u>CITY HALL EQUIPMENT - 78</u>						
3605 Interest Income	9	76	10	130		-
3700 Developer Fees	1,360	7,440	7,440	8,000		-
Total Park Development	1,369	7,516	7,450	8,130	-	-
<u>TRAFFIC FEES - 87</u>						
3605 Interest Income	34	298	40	325		-
3710 Mitigation Fees	5,321	29,109	29,109	8,700		-
Total Traffic Fees	5,355	29,407	29,149	9,025	-	-
<u>CDBG MISCELLANEOUS - 58,66,67</u>						
3605 Interest - 58 Leroy Park Sustainability Grant	165	596	228	600	1,000,000 117,029	3,500,000
3605 Interest - 66	5	-	6	-		-
3605 Interest - 67	342	1,161	400	1,000		-
Total CDBG Miscellaneous	512	1,757	634	1,600	1,117,029	3,500,000
TOTAL MISC. FUND REVENUE	22,671	184,185	59,564	323,370	1,551,654	3,728,488

Library Fund, Capital Facilities Fund, City Hall Equipment and Traffic Fees are a result of Pasadena development fees.

LIGHTING FUNDS

LIGHTING DISTRICT - 60 REVENUE SUMMARY	Actual 2016-17	Actual 2017-18	June 2019 YTD Actual	Budget 2018-19	Budget 2019/20	Budget 2020/21
3145 Tax Increments	22,874	22,910	23,000	23,000	23,000	23,460
3605 Interest Income	76	302	85	260	250	255
3620 Miscellaneous Income	-	392				
TOTAL REVENUE	22,950	23,603	23,085	23,260	23,250	23,715
PASADERA LANDSCAPE & LIGHTING DISTRICT - 63	Actual 2016-17	Actual 2017-18	June 2019 YTD Actual	Budget 2018-19	Budget 2019/20	Budget 2020/21
3145 Tax Increments	-	-	-	74,223	74,500	75,990
3605 Interest Income	-	-	-	352		
TOTAL REVENUE	-	-	-	74,575	74,500	75,990
LIGHTING/LANDSCAPE - 65 REVENUE SUMMARY	Actual 2016-17	Actual 2017-18	June 2019 YTD Actual	Budget 2018-19	Budget 2019/20	Budget 2020/21
3145 Tax Increments	95,789	86,308	75,000	80,000	80,000	81,600
3605 Interest Income	3,163	5,243	400	3,896	4,000	4,080
3620 Miscellaneous Income	-	2,219	-	-		
TOTAL REVENUE	98,952	93,769	75,400	83,896	84,000	85,680
TOTAL LIGHTING FUNDS REVENUE	121,902	117,373	98,485	181,731	181,750	185,385

SUCCESSOR AGENCY

SUCCESSOR AGENCY REVENUE	Actual 2016-17	Actual 2017-18	June 2019 YTD Actual	Budget 2018-19	Budget 2019/20	Budget 2020/21
<u>SUCCESSOR AGENCY OPERATING - 26</u>						
3145 Property Tax	591,095	516,433	507,105	603,362	610,000	622,200
3490 Other Government Grants	21,979	82,685	-	150,000	150,000	153,000
3499 Revenue from Other Agencies	-	-	-	-	-	-
3605 Interest Income	386	1,088	-	500	500	510
3610 Rental of Property	-	-	-	-	-	-
3620 Miscellaneous Income	1,600	49,911	-	-	-	-
Total Operating Fund	615,060	650,116	507,105	753,862	760,500	775,710
<u>BOND REFINANCE FUND - 91</u>						
3490 Other Government Grants	-	-	-	-	-	-
3605 Interest Income	2,112	7,598	8,000	8,000	8,000	8,160
3610 Rental of Property	-	-	-	-	-	-
Total Bond Refinance Fund	2,112	7,598	8,000	8,000	8,000	8,160
<u>AFFORDABLE HOUSING - 90</u>						
3605 Interest Income	65	1	-	-	-	-
Total Affordable Housing	65	1	-	-	-	-
TOTAL SUCCESSOR AGENCY REVENUE	617,172	657,714	515,105	761,862	768,500	783,870



EXPENDITURES ALL FUNDS

**EXPENDITURE SUMMARY
ALL FUNDS**

	Actual 2017-18	Estimated 2018-19	City Administrator Recommends 2019-2020	City Council Adopts 2019-20	City Council Adopts 2020-21
GENERAL FUND - Section C					
City Council	11,362	13,825	15,377	15,377	17,887
City Attorney	57,918	88,341	110,000	110,000	110,000
Administration	336,288	324,618	391,609	391,609	375,520
Finance	475,852	445,172	463,310	463,310	485,690
Non Departmental	171,047	262,200	330,663	330,663	307,089
Street Improvements - MOE (MOVED TO CAPITAL IMPROVEMENT BUDGET)	36,500	36,200	-	-	-
Building Maintenance	89,533	100,223	94,136	94,136	94,136
Police	1,717,474	1,675,819	1,994,855	1,994,855	2,088,483
Fire	744,496	578,616	719,072	719,072	845,953
Parks and Recreation	146,178	178,004	158,282	158,282	161,448
Building Permits and Planning	278,089	250,113	286,060	286,060	292,281
Total General Fund	4,064,737	3,953,131	4,563,364	4,563,364	4,778,487
PUBLIC SAFETY FUNDS - Section E					
Fire Public Safety Fund	10,260	31,390	-	-	-
Police Public Safety Fund	84,541	15,407	-	-	-
Total Public Safety Funds	94,801	46,797	-	-	-
STREETS AND SIDEWALKS - Section D					
Measure A	376,313	630,819	818,125	818,125	2,305,288
Gas Tax Fund	754,598	336,486	219,200	219,200	219,584
Local Transportation Fund (LTF) - Roads/Bike & Pedestrian	-	-	30,000	30,000	30,000
ATP Cycle 3	6,849	-	400,000	400,000	-
Total Special Revenue Funds	1,137,760	967,305	1,467,325	1,467,325	2,554,872
ENTERPRISE FUNDS - Section F					
Water Operating Fund	1,841,534	1,811,807	1,902,178	1,902,178	1,938,728
Water Capital	-	-	540,000	540,000	515,000
Wastewater Operating Fund	2,815,034	1,136,106	1,184,435	1,184,435	1,206,223
Wastewater Capital	75,845	300,000	1,320,000	1,320,000	1,085,000
Solid Waste Fund	-	-	-	-	-
Sewer Bond	17,350	16,850	-	-	-
Transit Fund	496,128	483,256	579,483	579,483	537,928
Total Enterprise Funds	5,245,891	3,748,019	5,526,096	5,526,096	5,282,879
MISCELLANEOUS FUNDS - SECTION G					
Capital Facilities Fund	6,800	18,000	420,000	420,000	-
Library Fund	5,000	7,408	-	-	-
Public Facilities Fund	-	-	-	-	-
Park Development Fund	-	1,200	200,000	200,000	-
City Hall Equipment Fund	-	-	-	-	-
Traffic Mitigation Fund	-	-	-	-	-
CDBG Miscellaneous	879	500	1,125,029	1,125,029	3,502,000
Total Miscellaneous Funds	12,679	27,108	1,745,029	1,745,029	3,502,000
LIGHTING AND LANDSCAPING DISTRICTS - SECTION H					
Lighting District	53,990	51,287	48,965	48,965	49,948
Lighting Landscaping District	16,979	19,976	20,005	20,005	20,405
Pasadena Lighting and Landscaping District	640	17,237	63,470	63,470	64,523
Total Lighting and Landscaping Funds	17,619	37,213	83,475	83,475	84,928
TOTAL CITY OF GUADALUPE	10,573,487	8,779,573	13,385,289	13,385,289	16,203,166
SUCCESSOR AGENCY FUNDS - Section I					
Private Purpose Trust Fund	843,542	596,270	610,500	610,500	612,750
Bond Refinance Projects	-	-	650,000	650,000	-
TOTAL SUCCESSOR AGENCY FUNDS	843,542	596,270	1,260,500	1,260,500	612,750

GENERAL FUND	PAGE #
City Council	C 1
City Attorney	C 2
Administration	C 3
Finance	C 4
Non-Departmental	C 5
Building Maintenance	C 6
Police Department	C 7
Fire Department	C 8
Parks and Recreation	C 9
Building & Planning	C 10
General Fund Str Improve	C 11

Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	10,076	10,122	11,402	10,217	10,217	10,217
Supplies & Services	486	1,240	2,171	1,000	5,160	7,670
Capital Outlay	-	-	-	-	-	-
Other Financing	-	-	252	-	-	-
Department Total	10,562	11,362	13,825	11,217	15,377	17,887

Department Description

This Department represents the costs related to supporting the legislative body of the City. The City Council consists of five members and is the City's policy-making legislative body approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership.

C-1

General Fund - 01	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	-	-	400	-	-	-
Salaries - Part-time	0125	9,000	9,000	9,800	9,000	9,000	9,000
Salaries - Temporary	0150	-	-	-	-	-	-
Overtime	0200	-	-	-	-	-	-
Retirement - PERS	0250	-	-	-	-	-	-
FICA/Medicare	0300	689	723	781	689	689	689
Workers' Compensation	0350	387	399	421	528	528	528
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	-	-	-	-	-	-
Other Benefits	0450	-	-	-	-	-	-
Deferred Comp.	0545	-	-	-	-	-	-
Dental Insurance	0560	-	-	-	-	-	-
Vision Insurance	0570	-	-	-	-	-	-
Sub-total		10,076	10,122	11,402	10,217	10,217	10,217
SUPPLIES & SERVICES:							
Utilities	1100	-	-	-	-	-	-
Communications	1150	241	593	576	650	660	670
Office Supplies & Postage	1200	-	130	-	-	-	-
Advertising & Publication	1250	-	-	-	-	-	-
Business Exp. & Training	1300	56	287	1,294	150	1,800	1,800
Memberships, dues,subscriptions	1350	-	-	-	-	2,500	5,000
Equipment Maintenance	1400	-	-	-	-	-	-
Facility Maintenance	1450	-	-	-	-	-	-
Vehicle Maintenance	1460	-	-	-	-	-	-
Equipment Replacement	1500	-	-	-	-	-	-
Operating Supplies & Exp.	1550	25	49	101	-	200	200
Fuel & lubricants	1560	46	-	-	50	-	-
Elections	1600	-	-	-	-	-	-
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	-	-	-	-	-	-
Labor Negotiations	2149	-	-	-	-	-	-
Professional services	2150	119	181	200	150	-	-
Information Technology Svs	2151	-	-	-	-	-	-
Equipment Rental	2200	-	-	-	-	-	-
Liability Insurance	2300	-	-	-	-	-	-
Services by other Agencies	2350	-	-	-	-	-	-
Sub-total		486	1,240	2,171	1,000	5,160	7,670
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
OTHER FINANCING USES:							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Interest	4100	-	-	-	-	-	-
Lease Purchase	4150	-	-	252	-	-	-
Sub-total		-	-	252	-	-	-
Department Total		10,562	11,362	13,825	11,217	15,377	17,887

Expenditure Detail Narrative

Fiscal Years 2019-20 & 2020-21

	Budget 2018-19	Budget 2019-20	Budget 2020-21
<u>Personnel Services</u>			
Mayor (1)	1	1	1
City Council Members (4)	4	4	4
Total	5	5	5
Salaries	\$ 9,000	9,000	9,000
Benefits	\$ 1,217	1,217	1,217
<u>Supplies & Services</u>			
1000 Utilities	\$ -	-	-
1150 Communications	\$ 650	660	670
Monthly payments to Verizon Wireless			
1200 Office Supplies & Postage	\$ -	-	-
1250 Advertising & Publication	\$ -	-	-
1300 Business Exp. & Training	\$ 150	1,800	1,800
Reimbursement for mileage and business card expense for council members			
1350 Memberships, dues, subscriptions	\$ -	2,500	5,000
To rejoin League of California Cities			
1400 Equipment Maintenance	\$ -	-	-
1450 Facilities Maintenance	\$ -	-	-
1460 Vehicle Maintenance	\$ -	-	-
1500 Equipment Replacement	\$ -	-	-
1550 Operating Supplies & Exp.	\$ -	200	200
1560 Fuel & lubricants	\$ 50	-	-
1600 Elections	\$ -	-	-
1651 Out-of-State Sales Taxes	\$ -	-	-
1750 Bank Service Charges	\$ -	-	-
2149 Labor Negotiations	\$ -	-	-
2150 Professional services	\$ 150	150	150
Cardmember service			
2151 Information Technology Svs	\$ -	-	-
2200 Equipmental Rental	\$ -	-	-
2300 Liability Insurance	\$ -	-	-
2350 Services by Other Agencies	\$ -	-	-
<u>Capital Outlay</u>			
3100 Buildings	\$ -	-	-
3150 Improve. other than Buildings	\$ -	-	-
3170 Land	\$ -	-	-
3200 Equipment	\$ -	-	-
<u>Other Financing</u>			
4000 Debt Service Principal	\$ -	-	-
4100 Debt Service Interest	\$ -	-	-
4150 Lease Purchase	\$ -	-	-

Fund: General - 01

Department: City Attorney - 4110

Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	-	-	-	-	-	-
Supplies & Services	162,736	57,918	88,341	110,000	110,000	110,000
Capital Outlay	-	-	-	-	-	-
Other Financing	-	-	-	-	-	-
Department Total	162,736	57,918	88,341	110,000	110,000	110,000

Department Description

This Department's primary purpose is to advise the City Council and City Staff regarding legal matters and procedures, to act as the City prosecutor, to achieve compliance with City ordinances and to assure that legislative and administrative decisions are consistent with the law.

General Fund - 01	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	-	-	-	-	-	-
Salaries - Part-time	0125	-	-	-	-	-	-
Salaries - Temporary	0150	-	-	-	-	-	-
Overtime	0200	-	-	-	-	-	-
Retirement - PERS	0250	-	-	-	-	-	-
FICA/Medicare	0300	-	-	-	-	-	-
Workers' Compensation	0350	-	-	-	-	-	-
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	-	-	-	-	-	-
Other Benefits	0450	-	-	-	-	-	-
Deferred Comp.	0545	-	-	-	-	-	-
Dental Insurance	0560	-	-	-	-	-	-
Vision Insurance	0570	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
SUPPLIES & SERVICES:							
Utilities	1000	-	-	-	-	-	-
Communications	1150	-	-	-	-	-	-
Office Supplies & Postage	1200	-	-	-	-	-	-
Advertising & Publication	1250	-	-	-	-	-	-
Business Exp. & Training	1300	-	-	-	-	-	-
Memberships, dues,subscriptions	1350	-	-	-	-	-	-
Equipment Maintenance	1400	-	-	-	-	-	-
Facility Maintenance	1450	-	-	-	-	-	-
Vehicle Maintenance	1460	-	-	-	-	-	-
Equipment Replacement	1500	-	-	-	-	-	-
Operating Supplies & Exp.	1550	-	-	-	-	-	-
Fuel & lubricants	1560	-	-	-	-	-	-
Elections	1600	-	-	-	-	-	-
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	-	-	-	-	-	-
Labor Negotiations	2149	-	-	-	-	-	-
Professional services	2150	162,736	57,918	88,341	110,000	110,000	110,000
Information Technology Svs	2151	-	-	-	-	-	-
Equipment Rental	2200	-	-	-	-	-	-
Liability Insurance	2300	-	-	-	-	-	-
Services by other Agencies	2350	-	-	-	-	-	-
Sub-total		162,736	57,918	88,341	110,000	110,000	110,000
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
OTHER FINANCING USES:							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Interest	4100	-	-	-	-	-	-
Lease Purchase	4150	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
Department Total		162,736	57,918	88,341	110,000	110,000	110,000

Expenditure Detail Narrative

Fiscal Years 2019-20 & 2020-21

	Budget 2018-19	Budget 2019-20	Budget 2020-21
<u>Supplies & Services</u>			
1000 Utilities	\$ -	-	-
1150 Communications	\$ -	-	-
1200 Office Supplies & Postage	\$ -	-	-
1250 Advertising & Publication	\$ -	-	-
1300 Business Exp. & Training	\$ -	-	-
1350 Memberships, dues, subscriptions	\$ -	-	-
1400 Equipment Maintenance	\$ -	-	-
1450 Facilities Maintenance	\$ -	-	-
1460 Vehicle Maintenance	\$ -	-	-
1500 Equipment Replacement	\$ -	-	-
1550 Operating Supplies & Exp.	\$ -	-	-
1560 Fuel & lubricants	\$ -	-	-
1600 Elections	\$ -	-	-
1650 Levys, Penalties, & Interest	\$ -	-	-
1651 Out-of-State Sales Taxes	\$ -	-	-
1750 Bank Service Charges	\$ -	-	-
2149 Labor Negotiations	\$ -	-	-
2150 Professional services	\$ 110,000	110,000	110,000
City and outside attorneys			
2151 Information Technology Svs	\$ -	-	-
2200 Equipmental Rental	\$ -	-	-
2300 Liability Insurance	\$ -	-	-
2350 Services by Other Agencies	\$ -	-	-
<u>Capital Outlay</u>			
3100 Buildings	\$ -	-	-
3150 Improve. other than Buildings	\$ -	-	-
3170 Land	\$ -	-	-
3200 Equipment	\$ -	-	-
<u>Other Financing</u>			
4000 Debt Service Principal	\$ -	-	-
4100 Debt Service Interest	\$ -	-	-
4150 Lease Purchase	\$ -	-	-

Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018/19	Budget 2018/19	Budget 2019/20	Budget 2012/21
Personnel Services	322,701	310,559	285,757	324,991	370,809	350,720
Supplies & Services	17,304	25,729	24,860	27,300	20,800	24,800
Capital Outlay	-	-	-	-	-	-
Other Financing	-	-	-	-	-	-
Department Total	340,005	336,288	310,618	352,291	391,609	375,520

Department Description

This Department's primary purpose is to oversee the daily and routine operations of the City; to implement the goals, work programs and policies of the City Council by providing long-term planning coordination and administrative direction to City departments; and to inform and advise the City Council on issues, requirements and problems, both existing and anticipated.

General Fund - 01	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	165,896	181,748	135,000	180,262	147,555	180,262
Salaries - Part-time	0125	47,191	39,554	42,357	42,055	67,736	67,736
Salaries - Temporary	0150	17,642	560	11,000	-	52,800	-
Overtime	0200	94	402	200	219	223	224
Retirement - PERS	0250	37,236	32,845	34,000	36,649	36,649	36,649
FICA/Medicare	0300	16,818	16,229	16,000	17,024	17,024	17,024
Workers' Compensation	0350	9,122	10,106	12,000	13,049	13,049	13,049
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	26,706	27,035	33,000	33,486	33,486	33,486
Other Benefits	0450	-	-	-	-	-	-
Deferred Comp.	0545	-	-	-	-	-	-
Dental Insurance	0560	1,724	1,792	1,900	1,947	1,986	1,990
Vision Insurance	0570	274	288	300	300	300	300
Sub-total		322,701	310,559	285,757	324,991	370,809	350,720
SUPPLIES & SERVICES:							
Utilities	1000	-	-	-	-	-	-
Communications	1150	5,217	5,504	5,345	5,500	5,500	5,500
Office Supplies & Postage	1200	1,754	1,790	1,500	1,500	1,800	1,800
Advertising and Pubs	1250	984	6,263	2,800	5,500	4,800	4,000
Business Exp. & Training	1300	924	499	3,200	500	1,000	1,000
Memberships, Dues & Subs	1350	-	-	-	-	-	-
Equipment Maintenance	1400	-	-	-	-	-	-
Facilities Maintenance	1450	-	22	-	-	-	-
Vehicle Maintenance	1460	349	53	315	150	-	-
Equipment Replacement	1500	-	-	-	-	-	-
Operating Supplies & Exp.	1550	1,954	1,651	1,500	1,500	1,500	1,500
Fuels and Lubricants	1560	170	170	200	200	-	-
Elections	1600	3,411	-	2,000	4,450	-	4,000
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	-	-	-	-	-	-
Labor Negotiations	2149	-	-	-	-	-	-
Professional Services	2150	2,540	9,777	8,000	8,000	7,000	7,000
Information Technology Svs	2151	-	-	-	-	-	-
Equipment Rental	2200	-	-	-	-	-	-
Liability Insurance	2300	-	-	-	-	-	-
Services by other Agencies	2350	-	-	-	-	-	-
Sub-total		17,304	25,729	24,860	27,300	20,800	24,800
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
OTHER FINANCING USES:							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Interest	4100	-	-	-	-	-	-
Lease Purchase	4150	-	-	-	-	-	-
Close outs/Bad Debt	Misc.	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
Department Total		340,005	336,288	310,618	352,291	391,609	375,520

Expenditure Detail Narrative

Fiscal Years 2019-20 & 2020-21

<u>Personnel Services</u>	Budget 2018-19	Budget 2019-20	Budget 2020-21
City Administrator	1	1	1
Administrive Assistant	1	1	1
Human Resource Coordinator	0.65	0.65	0.65
Temp Employee (1)	1	0	0
Total	3.65	2.65	2.65
Hourly Employees	\$ 222,536	\$ 268,315	\$ 248,222
Benefits	\$ 102,455	\$ 102,494	\$ 102,498

Supplies & Services

1000 Utilities	\$ -	-	-
1150 Communications	\$ 5,500	5,500	5,500
Monthly payments to Frontier Communications, Impulse Internet Services, and Verizon Wireless			
1200 Office Supplies & Postage	\$ 1,500	1,800	1,800
Office supplies to ease the process of the department			
1250 Advertising & Publication	\$ 5,500	4,000	4,000
Advertisements for open city positions, reduced to meet project expenditure level			
1300 Business Exp. & Training	\$ 500	1,000	1,000
Lunch, mileage, and reimbursement expenses, increase is consistent with expenditure			
1350 Memberships, dues,subscriptions	\$ -	-	-
1400 Equipment Maintenance	\$ -	-	-
1450 Facilities Maintenance	\$ -	-	-
1460 Vehicle Maintenance	\$ 150	-	-
Towing and tire services for city vehicles, eliminated for the new budget as it should not be charged to admin			
1500 Equipment Replacement	\$ -	-	-
1550 Operating Supplies & Exp.	\$ 1,500	1,500	1500
Ultrex, Iron Mountain Rcords, and Print Masters Design & Print			
1560 Fuel & lubricants	\$ 200	-	-
Reimbursement for mileage			
1600 Elections	\$ 4,450	-	4,000
2018 Presidential General Election for City Council, Treasurer, and Mayor, Increase for year of election			
1651 Out-of-State Sales Taxes	\$ -	-	-
1750 Bank Service Charges	\$ -	-	-
2149 Labor Negotiations	\$ -	-	-
2150 Professional services	\$ 8,000	7,000	7,000
Stanley Convergent Security Solution, Richard J. Haydon, Cal Poly Corporation, Hinderliter de Uamas & Assoc., Pre-Employment Profiles, LLC., Capitol Electronic, American Society of Composers			
2151 Information Technology Svs	\$ -	-	-
2200 Equipmental Rental	\$ -	-	-
2300 Liability Insurance	\$ -	-	-
2350 Services by Other Agencies	\$ -	-	-

C9

Expenditure Detail Narrative Continued

Capital Outlay

3100 Buildings	\$	-	-	-
3150 Improve. other than Buildings	\$	-	-	-
3170 Land	\$	-	-	-
3200 Equipment	\$	-	-	-

Other Financing

4000 Debt Service Principal	\$	-	-	-
4100 Debt Service Interest	\$	-	-	-
4150 Lease Purchase	\$	-	-	-

C10

Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018/19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	429,859	451,079	418,302	472,758	434,230	456,029
Supplies & Services	21,260	24,773	26,871	25,960	29,080	29,662
Capital Outlay	-	-	-	-	-	-
Other Financing	-	-	-	-	-	-
Department Total	451,119	475,852	445,172	498,718	463,310	485,690

Department Description

The Finance Department...The Finance Department provides for the overall financial management of the City and ensures that the City's finances are open and transparent with consistent reporting to the Public. Major activities include projecting and collecting revenues, preparing the annual budget, controlling and disbursing all expenditures, purchasing equipment and supplies, investing City monies, and data processing functions. The department is responsible for the billing of all utility customers for the services of water and wastewater collection.

C11

General Fund - 01		Actual	Actual	June	Budget	Budget	Budget
Acct.	2016/17	2017/18	Estimated	2018-19	2018/19	2019/20	2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	301,426	312,482	263,131	309,350	256,716	275,000
Salaries - part-time	0125	1,800	1,050	1,200	1,800	1,800	1,800
Salaries - Temporary	0150	-	483	19,271	-	27,414	27,963
Overtime	0200	222	183	783	687	700	714
Retirement - PERS	0250	48,984	57,058	62,226	72,585	65,000	66,300
FICA/MEDICARE	0300	23,320	24,000	21,418	24,774	24,000	24,480
Workers' Compensation	0350	13,746	15,711	14,617	18,286	18,000	18,360
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	23,666	23,390	23,445	28,269	26,500	27,030
Other Benefits	0450	-	-	-	-	-	-
Deferred Comp.	0545	12,036	12,036	8,286	12,000	10,000	10,200
Dental Insurance	0560	4,031	4,058	3,428	4,340	3,500	3,570
Vision Insurance	0570	628	628	496	667	600	612
Sub-total		429,859	451,079	418,302	472,758	434,230	456,029
SUPPLIES & SERVICES:							
Utilities	1000	-	-	-	-	-	-
Communications	1150	3,040	3,172	3,068	3,200	3,200	3,264
Office Supplies & Postage	1200	1,823	1,607	1,658	1,600	2,500	2,550
Advertising & Publication	1250	-	-	-	-	-	-
Business Exp. & Training	1300	144	41	189	200	1,000	1,020
Memberships, dues,subscriptions	1350	280	280	227	280	280	286
Equipment Maintenance	1400	-	-	-	-	-	-
Facilities Maintenance	1450	-	-	-	-	-	-
Vehicle Maintenance	1460	-	-	-	-	-	-
Equipment Replacement	1500	-	-	-	-	-	-
Operating Supplies & Exp.	1550	2,128	1,951	2,729	1,600	2,000	2,040
Fuel & lubricants	1560	-	80	-	80	100	102
Elections	1600	-	-	-	-	-	-
Levys, Penalties, & Interest	1650	-	-	1,000	-	-	-
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	-	-	-	-	-	-
Labor Negotiations	2149	-	-	-	-	-	-
Professional services	2150	13,845	17,643	18,000	19,000	20,000	20,400
Information Technology Svs	2151	-	-	-	-	-	-
Equipmental Rental	2200	-	-	-	-	-	-
Liability Insurance	2300	-	-	-	-	-	-
Services by Other Agencies	2350	-	-	-	-	-	-
Sub-total		21,260	24,773	26,871	25,960	29,080	29,662
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
OTHER FINANCING USES:							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Interest	4100	-	-	-	-	-	-
Lease Purchase	4150	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
Department Total		451,119	475,852	445,172	498,718	463,310	485,690

Expenditure Detail Narrative

Fiscal Years 2019-20 & 2020-21

<u>Personnel Services</u>		Budget 2018-19	Budget 2019-20	Budget 2020-21
Finance Director (partial year in 19/20)		1	1	1
Business Manager		1	1	1
Accounting Clerk		2	2	2
Temp Employees		2	2	1
Total		6	6	5
Salaries		\$ 311,837	\$ 286,630	305,477
Benefits		\$ 160,921	\$ 147,600	150,552
<u>Supplies & Services</u>				
1000	Utilities	\$ -	-	-
1150	Communications	\$ 3,200	3,200	3,264
Monthly payments for Impuls Internet Services at \$141.19 and Frontier Communication at \$112.95				
1200	Office Supplies & Postage	\$ 1,600	2,500	2,550
Purchases of supplies for fiscal year to help ordinary business				
1250	Advertising & Publication	\$ -	-	-
1300	Business Exp. & Training	\$ 200	1,000	1,020
Finance officers meeting, car trouble, and California Society of Municipal Financial Officers (CSMFO)				
1350	Memberships, dues,subscriptions	\$ 280	280	286
Membership renewal for Government Finance				
1400	Equipment Maintenance	\$ -	-	-
1450	Facilities Maintenance	\$ -	-	-
1460	Vehicle Maintenance	\$ -	-	-
1500	Equipment Replacement	\$ -	-	-
1550	Operating Supplies & Exp.	\$ 1,600	2,000	2,040
Shredding, copying, and billing purchases to ease the process of business				
1560	Fuel & lubricants	\$ 80	100	102
Fuel used for workshops				
1600	Elections	\$ -	-	-
1650	Levys, Penalties, & Interest	\$ -	-	-
1651	Out-of-State Sales Taxes	\$ -	-	-
1750	Bank Service Charges	\$ -	-	-
2149	Labor Negotiations	\$ -	-	-
2150	Professional services	\$ 19,000	20,000	20,400
Corbin Willits Systems Inc., Stanley Convergent Security Solutions, Renegade Technologies, and Demsey Filliger & Associates				
2151	Information Technology Svcs	\$ -	-	-
2200	Equipmental Rental	\$ -	-	-
2300	Liability Insurance	\$ -	-	-
2350	Services by Other Agencies	\$ -	-	-

C13

Expenditure Detail Narrative Continued

Capital Outlay

3100 Buildings	\$	-	-	-
3150 Improve. other than Buildings	\$	-	-	-
3170 Land	\$	-	-	-
3200 Equipment	\$	-	-	-

Other Financing

4000 Debt Service Principal	\$	-	-	-
4100 Debt Service Interest	\$	-	-	-
4150 Lease Purchase	\$	-	-	-

C14

Fund: General - 01

Department: Non Departmental - 4140

Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	5,429	7,118	621	11,041	-	-
Supplies & Services	126,803	120,832	91,998	125,367	123,300	123,300
Capital Outlay	-	-	-	-	-	-
Other Financing	44,420	43,097	169,580	169,061	207,363	183,789
Department Total	176,653	171,047	262,200	305,469	330,663	307,089

Department Description

The Non-Departmental budget provides for those services and functions neither included nor attributed to the operation of any single department and which benefit more than one departmental operation. Local non-profits are funded by the Non-Departmental budget. Interfund transfers are recorded for General Fund in this fund. For example, Capital Improvement Project transfers.

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General Fund - 01	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	-	-	-	-	-	-
Salaries - Part-time	0125	-	-	-	-	-	-
Salaries - Temporary	0150	-	-	-	4,000	-	-
Overtime	0200	-	-	-	-	-	-
Retirement - PERS	0250	-	-	-	-	-	-
FICA/Medicare	0300	-	-	-	306	-	-
Workers' Compensation	0350	-	-	-	235	-	-
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	5,429	7,118	621	6,500	-	-
Other Benefits	0450	-	-	-	-	-	-
Deferred Comp.	0545	-	-	-	-	-	-
Dental Insurance	0560	-	-	-	-	-	-
Vision Insurance	0570	-	-	-	-	-	-
Sub-total		5,429	7,118	621	11,041	-	-
SUPPLIES & SERVICES:							
Utilities	1000	1,584	1,412	-	5,000	-	-
Communications	1150	-	-	-	-	-	-
Office Supplies & Postage	1200	2,467	2,120	930	1,800	1,000	1,000
Advertising and Pubs	1250	-	-	-	-	-	-
Business Exp. & Training	1300	-	-	-	-	-	-
Memberships, Dues & Subs	1350	-	-	-	-	-	-
Equipment Maintenance	1400	-	-	-	-	-	-
Facilities Maintenance	1450	-	-	-	-	-	-
Vehicle Maintenance	1460	-	-	-	-	-	-
Equipment Replacement	1500	-	-	-	-	-	-
Operating Supplies & Exp.	1550	-	5,415	-	5,000	5,000	5,000
Fuels and Lubricants	1560	-	-	-	-	-	-
Elections	1600	-	-	-	-	-	-
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	1,599	2,069	2,078	2,300	2,300	2,300
Labor Negotiations	2149	-	-	-	-	-	-
Professional Services	2150	29,347	10,740	3,359	11,000	11,000	11,000
Information Technology Svs	2151	28,172	29,984	27,838	30,000	30,000	30,000
Equipment Rental	2200	-	-	-	-	-	-
Liability Insurance	2300	8,893	9,968	16,291	10,167	12,000	12,000
Services by other Agencies	2350	54,740	59,125	41,503	60,100	62,000	62,000
Flood Assistance	2991	-	-	-	-	-	-
Sub-total		126,803	120,832	91,998	125,367	123,300	123,300
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
OTHER FINANCING USES:							
Debt Service Principal	2022	29,167	27,500	146,733	146,733	95,668	107,334
Debt Service Interest	4100	6,675	9,470	16,612	16,128	18,108	19,055
Lease Purchase	4150	6,011	6,127	6,235	6,200	6,200	6,200
Interfund Transfers	various	-	-	-	-	87,387	51,200
Write-offs	8000	2,567	-	-	-	-	-
Sub-total		44,420	43,097	169,580	169,061	207,363	183,789
Department Total		176,653	171,047	262,200	305,469	330,663	307,089

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Expenditure Detail Narrative

Fiscal Years 2019-20 & 2020-21

<u>Personnel Services</u>		Budget 2018-19	Budget 2019-20	Budget 2020-21
Temp Personnel		1	1	1
Total		1	1	1
Salaries		\$ 4,000	-	-
Benefits		\$ 7,041	-	-
<u>Supplies & Services</u>				
1000	Utilities	\$ 5,000	-	-
Charter Communications for City Hall Internet				
1150	Communications	-	-	-
1200	Office Supplies & Postage	\$ 1,800	1,000	1,000
Purchases from Quill Corporation				
1250	Advertising & Publication	\$ -	-	-
1300	Business Exp. & Training	\$ -	-	-
1350	Memberships, dues,subscriptions	\$ -	-	-
1400	Equipment Maintenance	\$ -	-	-
1450	Facilities Maintenance	\$ -	-	-
1460	Vehicle Maintenance	\$ -	-	-
1500	Equipment Replacement	\$ -	-	-
1550	Operating Supplies & Exp.	\$ 5,000	5,000	5,000
Expenses to ease the operating activities				
1560	Fuel & lubricants	\$ -	-	-
1600	Elections	\$ -	-	-
1651	Out-of-State Sales Taxes	\$ -	-	-
1750	Bank Service Charges	\$ 2,300	2,300	2,300
Account Analysis Fees				
2149	Labor Negotiations	\$ -	-	-
2150	Professional services	\$ 11,000	11,000	11,000
TechXpress Corp. for set up of new workstations				
2151	Information Technology Svs	\$ 30,000	30,000	30,000
TechXpress Corp.				
2200	Equipmental Rental	\$ -	-	-
2300	Liability Insurance	\$ 10,167	12,000	12,000
Alliant Insurance Services, Inc., California Joint Power for Property Insurance				
2350	Services by Other Agencies	\$ 60,100	62,000	62,000
Santa Barbara County Auditor and Public Health Department				
2991	Flood Assistance	\$ -	-	-
<u>Capital Outlay</u>				
3100	Buildings	\$ -	-	-
3150	Improve. other than Buildings	\$ -	-	-
3170	Land	\$ -	-	-
3200	Equipment	\$ -	-	-

Expenditure Detail Narrative Continued

Other Financing

4000	Debt Service Principal	\$ 146,733	95,668	107,334
	Loan payment for water & Lighting (Resolution No. 2015-40 and Resolution No. 2018+29).			
4100	Debt Service Interest	\$ 16,128	18,108	19,055
	Loan payment for water (Resolution No. 2015-40 and Resolution No. 2018+29).			
4150	Lease Purchase	\$ 6,200	6,200	6,200
	Lease for copiers			
various	Interfund Transfers	\$ -	87,387	51,200
	Transfer to Capital Improvements (CIP fund) - \$92400; Transfer to Library fund for Rent - \$6187;			
8000	Write-offs	\$ -	-	-

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Fund: General - 01

Department:
Building Maintenance - 4145

Department Summary	Actual 2016/17	Actual 2017/18	Estimated 2018/19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	27,249	21,342	19,764	20,519	20,346	20,346
Supplies & Services	64,567	66,898	79,166	72,490	72,490	72,490
Capital Outlay	4,854	-	-	-	-	-
Other Financing	1,522	1,292	1,292	1,300	1,300	1,300
Department Total	98,192	89,533	100,223	94,309	94,136	94,136

Department Description

The Building Division is responsible for the administration and enforcement of those State and local codes, ordinances, and regulations pertaining to construction, alteration, maintenance, and use of privately owned structures, appurtenances, and land. In services, this Division provides a plan check service, issues building permits, and acts as a resource to the community by providing inspections, information, and advice to the public, contractors, and designers on building matters.

C19

General Fund - 01	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	16,778	12,391	12,052	12,950	12,950	12,950
Salaries - part-time	0125	-	-	-	-	-	-
Salaries - Temporary	0150	1,318	1,904	1,041	-	-	-
Overtime	0200	-	-	-	173	-	-
Retirement - PERS	0250	3,692	2,678	2,667	2,718	2,718	2,718
FICA/Medicare	0300	1,462	1,117	1,009	1,002	1,002	1,002
Workers' Compensation	0350	789	932	615	768	768	768
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	2,951	2,139	2,210	2,676	2,676	2,676
Other Benefits	0450	49	37	-	50	50	50
Deferred Comp.	0545	-	-	-	-	-	-
Dental Insurance	0560	188	142	154	164	164	164
Vision Insurance	0570	21	2	16	18	18	18
Life Insurance	0585	-	0	11	-	-	-
Sub-total		27,249	21,342	19,764	20,519	20,346	20,346
SUPPLIES & SERVICES:							
Utilities	1000	33,050	34,699	33,913	35,000	35,000	35,000
Communications	1150	205	143	105	190	190	190
Office Supplies & Postage	1200	-	6	11	-	-	-
Advertising & Publication	1250	-	-	-	-	-	-
Business Exp. & Training	1300	-	2	-	-	-	-
Memberships, dues,subscriptions	1350	42	-	-	-	-	-
Equipment Maintenance	1400	6	20	20	-	-	-
Facility Maintenance	1450	272	980	3,373	3,800	3,800	3,800
Vehicle Maintenance	1460	88	82	173	400	400	400
Equipment Replacement	1500	94	-	651	400	400	400
Operating Supplies & Exp.	1550	7,773	7,833	10,040	7,800	7,800	7,800
Fuel & lubricants	1560	41	71	134	100	100	100
Elections	1600	-	-	-	-	-	-
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	-	-	-	-	-	-
Labor Negotiations	2149	-	-	-	-	-	-
Other professional services	2150	21,040	21,282	27,157	23,000	23,000	23,000
Information Technology Svs	2151	-	-	-	-	-	-
Equipment Rental	2200	-	-	481	-	-	-
Liability Insurance	2300	1,955	1,780	3,108	1,800	1,800	1,800
Services by other Agencies	2350	-	-	-	-	-	-
Sub-total		64,567	66,898	79,166	72,490	72,490	72,490
CAPITAL OUTLAY:							
Buildings	3100	4,854	-	-	-	-	-
Improve. other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		4,854	-	-	-	-	-
OTHER FINANCING USES:							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Interest	4100	-	-	-	-	-	-
Lease Purchase	4150	1,522	1,292	1,292	1,300	1,300	1,300
Sub-total		1,522	1,292	1,292	1,300	1,300	1,300
Department Total		98,192	89,533	100,223	94,309	94,136	94,136

Expenditure Detail Narrative**Fiscal Years 2019-20 & 2020-21**

		Budget 2018-19	Budget 2019-20	Budget 2020-21
Personnel Services		0.3	0.3	0.3
Total		0.3	0.3	0.3
	Hourly Employees	\$ 13,123	12,950	12,950
	Benefits	\$ 7,396	7,396	7,396
Supplies & Services				
1000	Utilities	\$ 35,000	35,000	35,000
City of Guadalupe, Pacific Gas & Electric, Charter Communications, Southern California Gas,				
1150	Communications	\$ 190	190	190
Verizon Wireless				
1200	Office Supplies & Postage	\$ -	-	-
1250	Advertising & Publication	\$ -	-	-
1300	Business Exp. & Training	\$ -	-	-
1350	Memberships, dues, subscriptions	\$ -	-	-
1400	Equipment Maintenance	\$ -	-	-
1450	Facilities Maintenance	\$ 3,800	3,800	3,800
Hamon Overhead Door Inc.				
1460	Vehicle Maintenance	\$ 400	400	400
New battery for vehicle				
1500	Equipment Replacement	\$ 400	400	400
Ferguson Enterprises, Inc.				
1550	Operating Supplies & Exp.	\$ 7,800	7,800	7,800
Printmasters Design & Print, Home Depot, Ewing Corp., Richard S. Jamar, California Electric Supply Corp., Brightline Distribution				
1560	Fuel & lubricants	\$ 100	100	100
Fuel from Henderson Petroleum Corp				
1600	Elections	\$ -	-	-
1651	Out-of-State Sales Taxes	\$ -	-	-
1750	Bank Service Charges	\$ -	-	-
2149	Labor Negotiations	\$ -	-	-
2150	Professional services	\$ 23,000	23,000	23,000
Aramark Uniform Services, Allweather Landscape Maintenance, Inc., John Hupp, J & E Cleaning, Lanini's Plumbing Repairs Inc., Nu-Tech Pest Management Inc., City of Santa Marla, Gonzalez Autotriz, No Limit Tire Inc., Health Sanitation Service Inc., Terminx Processing Center Corp., Chip Cooper's Roofing Co, Inc., Whittle Fire Protection Corp., and Bee Safe Lock & Key Inc.				
2151	Information Technology Svs	\$ -	-	-
2200	Equipmental Rental	\$ -	-	-
2300	Liability Insurance	\$ 1,800	1,800	1,800
CAJPIA Liability Program and Workers' Compensation Program				
2350	Services by Other Agencies	\$ -	-	-

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Expenditure Detail Narrative Continued

Capital Outlay

3100 Buildings	\$	-	-	-
3150 Improve. other than Buildings	\$	-	-	-
3170 Land	\$	-	-	-
3200 Equipment	\$	-	-	-

Other Financing

4000 Debt Service Principal	\$	-	-	-
4100 Debt Service Interest	\$	-	-	-
4150 Lease Purchase	\$	1,300	1,300	1,300

Ford Motor Credit Company LLC				
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Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	1,460,727	1,484,536	1,462,681	1,526,529	1,793,494	1,883,095
Supplies & Services	182,613	201,655	181,855	214,600	201,361	205,388
Capital Outlay	-	-	-	-	-	-
Other Financing	26,817	31,283	31,283	32,030	-	-
Department Total	1,670,157	1,717,474	1,675,819	1,773,159	1,994,855	2,088,483

Department Description

The Police Department strives to protect and serve all those who live, work, and/or visit Guadalupe. Under a philosophy of Community and Constitutionally Based Policing, the Department works in cooperation with the community to promote public safety and reduce crime. The policing philosophy is threefold: first, to reduce crime; second, to reduce residents' fear of crime; and third, to work in partnership with the community in an effort to improve the quality of life for all residents of Guadalupe.

General Fund - 01	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	836,869	853,435	792,862	897,257	1,025,234	1,100,490
Salaries - PartTime	0125	8,638	1,403	500	9,098	8,500	8,670
Salaries - Temporary	0150	-	-	-	-	-	-
Salaries - Overtime	0200	100,612	126,544	174,807	92,339	92,339	94,186
Retirement - PERS	0250	137,879	141,291	145,493	153,637	200,000	204,000
FICA/Medicare	0300	69,408	71,561	73,239	82,541	86,221	87,945
Workers' Compensation	0350	158,291	134,015	131,157	131,157	165,000	168,300
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	91,574	76,005	63,429	73,149	120,000	122,400
Other Benefits	0450	23,322	22,916	21,725	17,825	22,000	22,440
Deferred Comp.	0545	21,720	43,383	46,082	54,404	56,000	57,120
Dental Insurance	0560	10,768	12,129	11,849	13,346	15,000	15,360
Vision Insurance	0570	1,645	1,837	1,538	1,776	2,200	2,244
Life Insurance	0585	-	18	6	-	-	-
Sub-total		1,460,727	1,484,536	1,462,681	1,526,529	1,793,494	1,883,095
SUPPLIES & SERVICES:							
Utilities	1000	-	-	-	-	-	-
Communications	1150	6,628	6,962	4,735	8,000	9,000	9,180
Office Supplies & Postage	1200	1,513	1,141	1,228	900	1,700	1,734
Advertising & Publication	1250	108	10	123	-	130	133
Business Exp. & Training	1300	17,151	9,953	7,173	8,000	15,062	15,363
Memberships, dues,subscript.	1350	337	506	1,197	400	550	561
Equipment Maintenance	1400	-	189	-	300	330	337
Facility Maintenance	1450	-	-	-	-	-	-
Vehicle Maintenance	1460	6,499	7,944	2,476	5,500	5,000	5,100
Equipment Replacement	1500	10,970	7,467	3,411	7,000	7,200	7,344
Operating Supplies & Exp.	1550	11,010	34,240	18,518	12,000	19,888	20,286
Fuel & lubricants	1560	18,377	27,436	27,072	22,000	24,731	25,226
Elections	1600	-	-	-	-	-	-
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	-	-	-	-	-	-
Labor Negotiations	2149	-	-	-	-	-	-
Professional services	2150	8,825	2,103	9,656	4,000	5,720	5,885
Information Technology Svcs	2151	-	-	-	-	-	-
Equipment Rental	2200	-	-	-	-	-	-
Liability Insurance	2300	59,337	59,602	64,477	65,500	66,000	67,320
Services by other Agencies	2350	40,924	44,102	41,788	80,000	45,000	45,900
Explorers	3210	936	-	-	1,000	1,000	1,020
Sub-total		182,613	201,655	181,855	214,600	201,361	205,388
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
OTHER FINANCING USES							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Interest	4100	-	-	-	-	-	-
Lease Purchase	4150	26,817	31,283	31,283	32,030	-	-
Sub-total		26,817	31,283	31,283	32,030	-	-
Department Total		1,670,157	1,717,474	1,675,819	1,773,159	1,994,855	2,088,483

Expenditure Detail Narrative**Fiscal Years 2019-20 & 2020-21**

Personnel Services	Budget 2018-19	Budget 2019-20	Budget 2020-21
Chief	1	1	1
Office Staff	2	2	2
Sergeant	1	1	2
PO	11	10	10
Airport PO	0	2	2
Total	15	16	17
Salaries	\$ 989,596	\$ 1,118,573	\$ 1,194,675
Hourly Employees	9,098	8,500	8,670
Benefits	\$ 527,835	\$ 666,421	\$ 679,749

Supplies & Services

1000 Utilities	\$ -	-	-
1150 Communications	\$ 8,000	9,000	9,180
Monthly payments to Impulse Internet Services, Frontier Communications, SATCOM Global, Verizon			
1200 Office Supplies & Postage	\$ 900	1,700	1,734
Office Supplies from Quill Corporation			
1250 Advertising & Publication	\$ -	\$ 130	\$ 133
1300 Business Exp. & Training	\$ 8,000	\$ 15,062	\$ 15,363
Meals and mileage for training officers			
1350 Memberships, dues,subscriptions	\$ 400	550	561
Association			
1400 Equipment Maintenance	\$ 300	330	337
Expense for any equipment maintenancce			
1450 Facilities Maintenance	\$ -	-	-
1460 Vehicle Maintenance	\$ 5,500	5,000	5,100
Expense for fuel filter and oil changes, as well as, regular vehicle maintenance			
1500 Equipment Replacement	\$ 7,000	7,200	7,344
Replace batteries for radios, gate repairs for department, etc.			
1550 Operating Supplies & Exp.	\$ 12,000	19,888	20,286
Expense for supplies that would ease the operations of the Police Department			
1560 Fuel & lubricants	\$ 22,000	24,731	25,226
Fuel from Henderson Petroleum Corp			
1600 Elections	\$ -	-	-
1651 Out-of-State Sales Taxes	\$ -	-	-
1750 Bank Service Charges	\$ -	-	-
2149 Labor Negotiations	\$ -	-	-
2150 Professional services	\$ 4,000	5,770	5,885
Covata Energy, LLC			

C25

Expenditure Detail Narrative Continued

Supplies & Services Continued

2151	Information Technology Svs	\$	-	-	-
2200	Equipmental Rental	\$	-	-	-
2300	Liability Insurance	\$	65,500	66,000	67,320
CAJPIA Liability Program and Workers' Compensation Program					
2350	Services by Other Agencies	\$	80,000	45,000	45,900
Laboratory Inc., City of Santa Maria for dispatch					
3210	Explorers	\$	1,000	1,000	1,020
Ford Explorers for Police					

Capital Outlay

3100	Buildings	\$	-	-	-
3150	Improve. other than Buildings	\$	-	-	-
3170	Land	\$	-	-	-
3200	Equipment	\$	-	-	-

Other Financing

4000	Debt Service Principal	\$	-	-	-
4100	Debt Service Interest	\$	-	-	-
4150	Lease Purchase	\$	32,030	-	-
ACME Auto Leasing, LLC for leasing of Ford Utility					

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Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	486,338	522,929	487,704	513,483	618,662	743,535
Supplies & Services	96,715	207,648	76,992	94,675	100,410	102,418
Capital Outlay	-	-	-	-	-	-
Other Financing	13,920	13,920	13,919	14,000	-	-
Department Total	596,973	744,496	578,616	622,158	719,072	845,953

Department Description

As an "all risk" public safety agency, the Fire Department is responsible for: fire, rescue, emergency medical services; reduction of the community's fire and life safety risks; prevention and investigation of fires; public safety education; and, planning, coordinating, and training. The Department fulfills these responsibilities by providing a full range of fire safety programs to the City, and its residents, businesses, and visitors.

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General Fund - 01	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	185,445	234,079	231,335	240,187	331,238	450,362
Salaries - PCF's	0125	42,087	33,535	38,013	62,547	45,000	45,900
Salaries - PT Captains	0150	35,179	10,239	6,287	-	-	-
Overtime	0200	77,706	93,531	57,635	45,185	45,185	46,089
Retirement - PERS	0250	37,213	39,735	44,194	47,049	60,000	61,200
FICA/Medicare	0300	25,780	27,864	24,870	27,018	32,239	32,884
Workers' Compensation	0350	51,114	41,377	44,777	44,777	50,000	51,000
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	25,384	34,148	32,773	38,844	45,000	45,900
Other Benefits	0450	1,883	3,583	2,860	2,860	3,000	3,060
Deferred Comp.	0545	2,578	2,444	2,400	2,437	3,000	3,060
Dental Insurance	0560	1,699	2,089	2,224	2,234	3,500	3,570
Vision Insurance	0570	271	305	337	345	580	510
Sub-total		486,338	522,929	487,704	513,483	618,662	743,535
SUPPLIES & SERVICES:							
Utilities	1000	-	-	-	-	-	-
Communications	1150	4,571	4,710	4,329	4,575	4,600	4,892
Office Supplies & Postage	1200	1,174	671	593	900	900	918
Advertising and Pubs	1250	128	-	-	100	100	102
Business Exp. & Training	1300	3,905	2,361	6,246	3,600	4,800	4,896
Memberships, Dues & Subs	1350	300	300	-	300	310	315
Equipment Maintenance	1400	10,723	8,991	6,162	9,000	10,000	10,200
Facilities Maintenance	1450	-	-	-	-	-	-
Vehicle Maintenance	1460	10,446	14,942	1,750	10,000	10,000	10,200
Equipment Replacement	1500	9,051	7,097	1,273	5,000	6,800	6,120
Operating Supplies & Exp.	1550	11,411	120,805	9,969	13,000	12,800	12,240
Fuels and Lubricants	1560	5,558	7,444	6,245	7,000	9,000	9,180
Elections	1600	-	-	-	-	-	-
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	-	-	-	-	-	-
Labor Negotiations	2149	-	-	-	-	-	-
Professional Services	2150	617	2,335	160	3,000	3,000	3,060
Information Technology Svs	2151	-	-	-	-	-	-
Equipment Rental	2200	-	-	-	-	-	-
Liability Insurance	2300	20,544	19,248	22,624	19,500	19,500	19,890
Services by other Agencies	2350	17,887	18,474	17,641	18,500	20,000	20,400
Fire Prevention	2500	401	269	-	200	200	204
Sub-total		96,715	207,648	76,992	94,675	100,410	102,418
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
OTHER FINANCING USES:							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Interest	4100	-	-	-	-	-	-
Lease Purchase	4150	13,920	13,920	13,919	14,000	-	-
Sub-total		13,920	13,920	13,919	14,000	-	-
Department Total		596,973	744,496	578,616		719,072	845,953

Current staffing is 3 full-time Captains

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Expenditure Detail Narrative

Fiscal Years 2019-20 & 2020-21

		Budget	Budget	Budget
		2018-19	2019-20	2020-21
Personnel Services				
Chief		1	1	1
Captain		3	3	3
Engineer		0	3	3
Fire Fighter		0.2	0.2	0.2
	Total	4.2	7.2	7.2
Salaries		\$ 285,372	\$ 376,423	496,451
Hourly Employees		62,547	\$ 45,000	45,900
Benefits		\$ 165,564	\$ 197,239	201,184

Supplies & Services

1000	Utilities	\$ -	-	-
1150	Communications	\$ 4,575	4,600	4,692
	Impulse Internet Services, Frontier Communications, Satcom Global, Verizon Wireless			
1200	Office Supplies & Postage	\$ 900	900	918
	Office supplies and postage to ease the department's operations			
1250	Advertising and Pubs	\$ 100	100	102
1300	Business Exp. & Training	\$ 3,600	4,800	4,896
	Business Cards, Trainings, and EMT renewals for department			
1350	Memberships, Dues & Subs	\$ 300	310	316
1400	Equipment Maintenance	\$ 9,000	10,000	10,200
	All Star Fire Equipment, Guadalupe Hardware Company, Guadalupe laundromat & Dry Cleaning,			
1450	Facilities Maintenance	\$ -	-	-
1460	Vehicle Maintenance	\$ 10,000	10,000	10,200
	Purchases to maintain the integrity of Fire vehicles			
1500	Equipment Replacement	\$ 5,000	6,000	6,120
	Uniforms			
1550	Operating Supplies & Exp.	\$ 13,000	12,000	12,240
	Ultrex, Staples, Bound Tree Medical, LLC., Guadalupe Hardware Company, Office Depot			
1560	Fuels and Lubricants	\$ 7,000	9,000	9,180
	Henderson Petroleum Corp			
1600	Elections	\$ -	-	-
1651	Out-of-State Sales Taxes	\$ -	-	-
1750	Bank Service Charges	\$ -	-	-
2149	Labor Negotiations	\$ -	-	-
2150	Professional Services	\$ 3,000	3,000	3,060
	EMT portion of Airfest Invoice			

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Expenditure Detail Narrative Continued

Supplies & Services Continued

2151	Information Technology Svs	\$	-	-	-
2200	Equipment Rental	\$	-	-	-
2300	Liability Insurance	\$	19,500	19,500	19,890
CAJPIA Liability Program and Workers Compensation Program					
2350	Services by other Agencies	\$	18,500	20,000	20,400
Dispatch services provided by Santa Barbara County and City of Santa Maria					
2500	Fire Prevention	\$	200	200	204
Notices for fire prevention					

Capital Outlay

3100	Buildings	\$	-	-	-
3150	Improve. other than Buildings	\$	-	-	-
3170	Land	\$	-	-	-
3200	Equipment	\$	-	-	-

Other Financing

4000	Debt Service Principal	\$	-	-	-
4100	Debt Service Interest	\$	-	-	-
4150	Lease Purchase	\$	14,000	-	-

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Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	39,925	50,063	53,670	64,789	50,032	51,033
Supplies & Services	65,214	92,553	121,025	89,450	103,750	105,825
Capital Outlay	-	-	-	-	-	-
Other Financing	3,603	3,562	3,310	4,500	4,500	4,590
Department Total	108,742	146,178	178,004	158,739	158,282	161,448

Department Description

Parks was consolidated into the General Fund in prior years. Their purpose is to preserve, protect, maintain, improve, and enhance natural resources, parkland, and recreational opportunities for Guadalupe citizens. The mission of Guadalupe Recreation is to create and implement activities, programs, and events that engage people of all ages; enriching lives through recreational pursuits. The Recreation Department is dedicated to building a strong, interconnected community and improving the quality of life for the residents of Guadalupe.

General Fund - 01	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	16,778	12,391	12,052	12,927	13,121	13,384
Salaries - Part-time	0125	4,516	20,975	21,839	31,036	18,700	19,074
Salaries - Temporary	0150	4,865	1,904	1,041	-	-	-
Overtime	0200	-	-	-	173	-	-
Retirement - PERS	0250	6,392	5,234	9,247	8,696	8,000	8,160
FICA/Medicare	0300	2,060	2,654	2,626	3,376	2,371	2,418
Workers' Compensation	0350	1,504	2,074	2,069	2,588	2,500	2,550
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	3,526	4,518	4,524	5,623	5,000	5,100
Other Benefits	0450	49	37	-	50	50	51
Deferred Comp.	0545	-	-	-	-	-	-
Dental Insurance	0560	211	240	228	282	250	255
Vision Insurance	0570	25	33	36	38	30	31
Life Insurance	0585	-	0	8	-	10	10
Sub-total		39,925	50,063	53,670	64,789	50,032	51,033
SUPPLIES & SERVICES:							
Utilities	1000	33,963	61,890	85,085	50,000	64,000	65,280
Communications	1150	1,877	1,840	1,811	1,900	1,900	1,938
Office Supplies & Postage	1200	43	14	11	250	250	255
Advertising & Publication	1250	-	-	-	-	-	-
Business Exp. & Training	1300	-	2	-	-	-	-
Memberships, dues, subscriptions	1350	42	-	-	-	-	-
Equipment Maintenance	1400	6	51	20	200	200	204
Facility Maintenance	1450	-	250	-	5,500	-	-
Vehicle Maintenance	1460	88	35	-	200	-	-
Equipment Replacement	1500	1,479	-	-	-	-	-
Operating Supplies & Exp.	1550	2,606	2,559	3,188	4,000	4,000	4,080
Fuel & lubricants	1560	47	71	134	100	100	102
Elections	1600	-	-	-	-	-	-
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	-	-	-	-	-	-
Labor Negotiations	2149	-	-	-	-	-	-
Professional services	2150	22,760	22,761	26,161	24,000	30,000	30,600
Information Technology Svs	2151	-	-	-	-	-	-
Equipment Rental	2200	-	612	481	600	600	612
Liability Insurance	2300	2,304	2,468	4,135	2,700	2,700	2,754
Services by other Agencies	2350	-	-	-	-	-	-
Sub-total		65,214	92,553	121,025	89,450	103,750	105,825
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
OTHER FINANCING USES:							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Interest	4100	-	-	-	-	-	-
Lease Purchase	4150	3,603	3,562	3,310	4,500	4,500	4,590
Sub-total		3,603	3,562	3,310	4,500	4,500	4,590
Department Total		108,742	146,178	178,004	158,739	158,282	161,448

Expenditure Detail Narrative

Fiscal Years 2019-20 & 2020-21

Personnel Services	Budget 2018-19	Budget 2019-20	Budget 2020-21
Public Works (3)	0.25	0.25	0.25
Recreation Coordinator	0.35	0.45	0.45
Public Works Director	0	0	0
Total	0.6	0.7	0.7
Hourly Employees	\$ 44,136	\$ 31,821	\$ 32,458
Benefits	\$ 20,653	\$ 18,211	\$ 18,575
<u>Supplies & Services</u>			
1000 Utilities	\$ 50,000	64,000	65,280
Pacific Gas & Electric and City of Guadalupe			
1150 Communications	\$ 1,900	1,900	1,900
Impulse Internet Services and Verizon Wireless			
1200 Office Supplies & Postage	\$ 250	250	255
Ink for printers			
1250 Advertising & Publication	\$ -	-	-
1300 Business Exp. & Training	\$ -	-	-
1350 Memberships, dues,subscriptions	\$ -	-	-
1400 Equipment Maintenance	\$ 200	200	204
Oil change for city equipment			
1450 Facilities Maintenance	\$ 5,500	-	-
Light bulbs for public recreation			
1460 Vehicle Maintenance	\$ 200	-	-
Tire replacement, oil change, and upgrades for city invoices			
1500 Equipment Replacement	\$ -	-	-
1550 Operating Supplies & Exp.	\$ 4,000	4,000	4,080
Supplies used to maintain the operating of the Parks and Recreation Department			
1560 Fuel & lubricants	\$ 100	-	-
Purchase of fuel and motor oil			
1600 Elections	\$ -	-	-
1651 Out-of-State Sales Taxes	\$ -	-	-
1750 Bank Service Charges	\$ -	-	-
2149 Labor Negotiations	\$ -	-	-
2150 Professional services	\$ 24,000	30,000	30,600
Services used for landscape maintenance and the purchase of uniforms			
2151 Information Technology Svs	\$ -	-	-
2200 Equipmental Rental	\$ 600	600	612
Rentals from United Rentals Northwest, Inc			
2300 Liability Insurance	\$ 2,700	2,700	2,754
Woekers compensation Program and CALPIA Liability Program			
2350 Services by Other Agencies	\$ -	-	-

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Expenditure Detail Narrative Continued

Capital Outlay

3100 Buildings	\$	-	-	-
3150 Improve. other than Buildings	\$	-	-	-
3170 Land	\$	-	-	-
3200 Equipment	\$	-	-	-

Other Financing

4000 Debt Service Principal	\$	-	-	-
4100 Debt Service Interest	\$	-	-	-
4150 Lease Purchase	\$	4,500	4,500	4,590

Lease from John Deere

C 34

Fund: General - 01

Department: Building & Safety;
Permits; Planning - 4405

Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	70,004	73,758	74,165	79,939	80,110	81,712
Supplies & Services	151,395	204,331	175,948	213,950	205,950	210,569
Capital Outlay	-	-	-	-	-	-
Other Financing	-	-	-	-	-	-
Department Total	221,399	278,089	250,113	293,889	286,060	292,281

Department Description

The Planning Department encompasses current planning, long range planning and code enforcement functions. Current planning is the processing of development of development application, providing staff support for the City Council, and providing planning information to the public at the counter and over the telephone . Long tange planning consists of updates to the General Plan, and Zoning Ordinance amendments. Code enforcement, a program within the Fire Department, is the investifation of violations of the Municipal Code and associated abatement actions. The goal of code enforcement is to ensure a clean and safe community in compliance with the Municipal Code.

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General Fund - 01	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2018/19	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	47,118	48,807	48,533	49,610	49,700	50,694
Salaries - Part-Time	0125	-	-	-	-	-	-
Temporary	0150	-	470	-	-	-	-
Overtime	0200	-	-	-	702	700	714
Retirement - PERS	0250	8,949	10,521	12,494	13,512	13,500	13,770
FICA/Medicare	0300	3,688	3,764	3,768	3,873	3,900	3,978
Workers' Compensation	0350	2,126	2,420	2,359	2,950	2,950	3,009
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	7,136	7,083	6,642	8,455	8,500	8,670
Other Benefits	0450	618	320	-	440	450	459
Deferred Comp.	0545	-	-	-	-	-	-
Dental Insurance	0560	313	316	317	337	356	357
Vision Insurance	0570	56	56	53	60	60	61
Sub-total		70,004	73,758	74,165	79,939	80,110	81,712
SUPPLIES & SERVICES:							
Utilities	1000	-	-	-	-	-	-
Communications	1150	2,424	2,551	2,439	2,550	2,550	2,601
Office Supplies & Postage	1200	116	579	257	400	400	408
Advertising and Pubs	1250	953	270	-	500	500	510
Business Exp. & Training	1300	-	-	-	-	-	-
Memberships, Dues & Subs	1350	-	-	-	-	-	-
Equipment Maintenance	1400	-	-	-	-	-	-
Facility Maintenance	1450	-	-	-	-	-	-
Vehicle Maintenance	1460	-	-	-	-	-	-
Equipment Replacement	1500	-	-	-	-	-	-
Operating Supplies & Exp.	1550	1,934	456	203	500	2,500	3,050
Fuels and Lubricants	1560	-	-	-	-	-	-
Elections	1600	-	-	-	-	-	-
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	-	-	-	-	-	-
Labor Negotiations	2149	-	-	-	-	-	-
Professional Services	2150	145,968	200,474	173,049	210,000	200,000	204,000
Information Technology Svs	2151	-	-	-	-	-	-
Equipment Rental	2200	-	-	-	-	-	-
Liability Insurance	2300	-	-	-	-	-	-
Services by other Agencies	2350	-	-	-	-	-	-
Sub-total		151,395	204,331	175,948	213,950	205,950	210,569
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
OTHER FINANCING USES:							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Interest	4100	-	-	-	-	-	-
Lease Purchase	4150	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
Department Total		221,399	278,089	250,113	293,889	286,060	292,281

Expenditure Detail Narrative**Fiscal Years 2019-20 & 2020-21**

<u>Personnel Services</u>	Budget 2018-19	Budget 2019-20	Budget 2020-21
Planner	0.8	0.8	0.8
Total	0.8	0.8	0.8
Hourly Employees	\$ 50,312	\$ 50,400	\$ 51,408
Benefits	\$ 29,627	\$ 29,710	\$ 30,304
<u>Supplies & Services</u>			
1000 Utilities	\$ -	-	-
1150 Communications	\$ 2,550	2,550	2,601
Monthly payments for Frontier Communications and Impulse Internet Services			
1200 Office Supplies & Postage	\$ 400	400	408
Office supplies from Quill Corporation			
1250 Advertising & Publication	\$ 500	500	510
Public hearing notices from Lee Central Coast Newspaper			
1300 Business Exp. & Training	\$ -	-	-
1350 Memberships, dues, subscriptions	\$ -	-	-
1400 Equipment Maintenance	\$ -	-	-
1450 Facilities Maintenance	\$ -	-	-
1460 Vehicle Maintenance	\$ -	-	-
1500 Equipment Replacement	\$ -	-	-
1550 Operating Supplies & Exp.	\$ 500	2,500	3,050
Copies and shredding provided by Ultrex and Iron Mountain Records Management			
1560 Fuel & lubricants	\$ -	-	-
1600 Elections	\$ -	-	-
1651 Out-of-State Sales Taxes	\$ -	-	-
1750 Bank Service Charges	\$ -	-	-
2149 Labor Negotiations	\$ -	-	-
2150 Professional services	\$ 210,000	200,000	204,000
Integrity Planning, Eikhof Design Group Inc., JAS Pacific Inc.			
2151 Information Technology Svs	\$ -	-	-
2200 Equipmental Rental	\$ -	-	-
2300 Liability Insurance	\$ -	-	-
2350 Services by Other Agencies	\$ -	-	-
<u>Capital Outlay</u>			
3100 Buildings	\$ -	-	-
3150 Improve. other than Buildings	\$ -	-	-
3170 Land	\$ -	-	-
3200 Equipment	\$ -	-	-
<u>Other Financing</u>			
4000 Debt Service Principal	\$ -	-	-
4100 Debt Service Interest	\$ -	-	-
4150 Lease Purchase	\$ -	-	-

Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	-	-	-	-	-	-
Supplies & Services	-	-	-	-	-	-
Capital Outlay	32,000	36,500	36,200	36,200	-	-
Other Financing	-	-	-	-	-	-
Department Total	32,000	36,500	36,200	36,200	-	-

Department Description

SEE CIP BUDGET
 **** DEPARTMENT SET UP FOR "MAINTENANCE OF EFFORT (MOE) RELATED TO MEASURE A. SEE CAPITAL IMPROVEMENT (CIP) BUDGET. ALSO, SEE NON-DEPARTMENTAL FOR TRANSFER FROM GENERAL FUND TO CIP FUND****

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General Fund - 01		Actual	Actual	June	Budget	Budget	Budget
Acct.	2016/17	2017/18	Estimated	2018-19	2018/19	2019/20	2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	-	-	-	-	-	-
Salaries - Part-time	0125	-	-	-	-	-	-
Salaries - Temporary	0150	-	-	-	-	-	-
Overtime	0200	-	-	-	-	-	-
Retirement - PERS	0250	-	-	-	-	-	-
FICA/Medicare	0300	-	-	-	-	-	-
Workers' Compensation	0350	-	-	-	-	-	-
Unemployment Insurance	0360	-	-	-	-	-	-
Medical Insurance	0400	-	-	-	-	-	-
Other Benefits	0450	-	-	-	-	-	-
Deferred Comp.	0545	-	-	-	-	-	-
Dental Insurance	0560	-	-	-	-	-	-
Vision Insurance	0570	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
SUPPLIES & SERVICES:							
Utilities	1000	-	-	-	-	-	-
Communications	1150	-	-	-	-	-	-
Office Supplies & Postage	1200	-	-	-	-	-	-
Advertising & Publication	1250	-	-	-	-	-	-
Business Exp. & Training	1300	-	-	-	-	-	-
Memberships, dues, subscriptions	1350	-	-	-	-	-	-
Equipment Maintenance	1400	-	-	-	-	-	-
Facility Maintenance	1450	-	-	-	-	-	-
Vehicle Maintenance	1460	-	-	-	-	-	-
Equipment Replacement	1500	-	-	-	-	-	-
Operating Supplies & Exp.	1550	-	-	-	-	-	-
Fuel & lubricants	1560	-	-	-	-	-	-
Elections	1600	-	-	-	-	-	-
Out-of-State Sales Taxes	1651	-	-	-	-	-	-
Bank Service Charges	1750	-	-	-	-	-	-
Labor Negotiations	2149	-	-	-	-	-	-
Professional services	2150	-	-	-	-	-	-
IT	2151	-	-	-	-	-	-
Equipment Rental	2200	-	-	-	-	-	-
Liability Insurance	2300	-	-	-	-	-	-
Services by other Agencies	2350	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. other than Buildings	3150	32,000	36,500	36,200	36,200	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		32,000	36,500	36,200	36,200	-	-
OTHER FINANCING USES:							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Interest	4100	-	-	-	-	-	-
Transfer out (CIP)	new	-	-	-	-	-	-
Lease Purchase	4150	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
Department Total		32,000	36,500	36,200	36,200	-	-

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Expenditure Detail Narrative

Fiscal Years 2019-20 & 2020-21

	Budget 2018-19	Budget 2019-20	Budget 2020-21
<u>Supplies & Services</u>			
1000 Utilities	\$ -	-	-
1150 Communications	\$ -	-	-
1200 Office Supplies & Postage	\$ -	-	-
1250 Advertising & Publication	\$ -	-	-
1300 Business Exp. & Training	\$ -	-	-
1350 Memberships, dues, subscriptions	\$ -	-	-
1400 Equipment Maintenance	\$ -	-	-
1450 Facilities Maintenance	\$ -	-	-
1460 Vehicle Maintenance	\$ -	-	-
1500 Equipment Replacement	\$ -	-	-
1550 Operating Supplies & Exp.	\$ -	-	-
1560 Fuel & lubricants	\$ -	-	-
1600 Elections	\$ -	-	-
1651 Out-of-State Sales Taxes	\$ -	-	-
1750 Bank Service Charges	\$ -	-	-
2149 Labor Negotiations	\$ -	-	-
2150 Professional services	\$ -	-	-
2151 Information Technology Svs	\$ -	-	-
2200 Equipmental Rental	\$ -	-	-
2300 Liability Insurance	\$ -	-	-
2350 Services by Other Agencies	\$ -	-	-
<u>Capital Outlay</u>			
3100 Buildings	\$ -	-	-
3150 Improve. other than Buildings	\$ 36,200	-	-
Move to CIP for new biennial budget			MOVE TO CIP
3170 Land	\$ -	-	-
3200 Equipment	\$ -	-	-
<u>Other Financing</u>			
4000 Debt Service Principal	\$ -	-	-
4100 Debt Service Interest	\$ -	-	-
4150 Lease Purchase	\$ -	-	-

C 40

PUBLIC SAFETY FUNDS	PAGE #
Prop 172, Police	D 1
Prop 172, Fire	D 2

Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	-	-	-	-	-	-
Supplies & Services	1,068	8,139	15,407	8,000	-	-
Capital Outlay	16,657	76,402	-	-	-	-
Other Financing	-	-	-	-	-	-
Department Total	17,725	84,541	15,407	8,000	-	-

Department Description

Proposition 172, Local Public Safety Protection and Improvement Act of 1993, must be expended only on public safety services as defined in Government Code 30052, which includes eligible services of police and fire.

D1

Prop 172, Police - 42	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	-	-	-	-	-	-
Salaries - PartTime	0125	-	-	-	-	-	-
Salaries - Temporary	0150	-	-	-	-	-	-
Salaries - Overtime	0200	-	-	-	-	-	-
Retirement - PERS	0250	-	-	-	-	-	-
FICA/Medicare	0300	-	-	-	-	-	-
Workers' Compensation	0350	-	-	-	-	-	-
Medical Insurance	0400	-	-	-	-	-	-
Other Benefits	0450	-	-	-	-	-	-
Dental Insurance	0560	-	-	-	-	-	-
Vision Insurance	0570	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
SUPPLIES & SERVICES:							
Utilities	1000	-	-	-	-	-	-
Communications	1150	-	-	-	-	-	-
Office Supplies & Postage	1200	-	-	-	-	-	-
Advertising & Publication	1250	-	-	-	-	-	-
Business Ex and Tng	1300	-	-	-	-	-	-
Memberships, dues & subs.	1350	-	-	-	-	-	-
Equipment Maintenance	1400	-	-	-	-	-	-
Vehicle Maintenance	1460	-	-	-	-	-	-
Equipment replacement	1500	1,068	-	6,628	8,000	-	-
Operating Supplies & Exp.	1550	-	8,076	8,780	-	-	-
Fuel & lubricants	1560	-	-	-	-	-	-
Professional services	2150	-	63	-	-	-	-
Property Rental	2250	-	-	-	-	-	-
Liability Insurance	2300	-	-	-	-	-	-
Services by other Agencies	2350	-	-	-	-	-	-
Sub-total		1,068	8,139	15,407	8,000	-	-
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. Other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	16,657	76,402	-	-	-	-
Explorers	3210	-	-	-	-	-	-
Sub-total		16,657	76,402	-	-	-	-
OTHER FINANCING USES							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Principal	4100	-	-	-	-	-	-
Lease Purchased	4150	-	-	-	-	-	-
Transfer to General Fund	5000	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
Fund Total		17,725	84,541	15,407	8,000	-	-

02

Expenditure Detail Narrative

Fiscal Years 2019-20 & 2020-21

	Budget 2018-19	Budget 2019-20	Budget 2020-21
<u>Supplies & Services</u>			
1000 Utilities	\$ -	-	-
1150 Communications	\$ -	-	-
1200 Office Supplies & Postage	\$ -	-	-
1250 Advertising & Publication	\$ -	-	-
1300 Business Ex and Tng	\$ -	-	-
1350 Memberships, dues & subs.	\$ -	-	-
1400 Equipment Maintenance	\$ -	-	-
1460 Vehicle Maintenance	\$ -	-	-
1500 Equipment replacement	\$ 8,000	-	-
TechXpress replace two computers			
1550 Operating Supplies & Exp.	\$ -	-	-
1560 Fuel & lubricants	\$ -	-	-
2150 Professional services	\$ -	-	-
2250 Property Rental	\$ -	-	-
2300 Liability Insurance	\$ -	-	-
2350 Services by other Agencies	\$ -	-	-
<u>Capital Outlay</u>			
3100 Buildings	\$ -	-	-
3150 Improve. other than Buildings	\$ -	-	-
3170 Land	\$ -	-	-
3200 Equipment	\$ -	-	-
3120 Explorers	\$ -	-	-
<u>Other Financing</u>			
4000 Dept Service Principal	\$ -	-	-
4100 Dept Service Interest	\$ -	-	-
4150 Lease Purchase	\$ -	-	-
5000 Transfer to General Fund	\$ -	-	-

D3

Department Summary	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
Personnel Services	-	-	-	-		
Supplies & Services	715	10,260	31,390	8,000		
Capital Outlay	-	-	-	-		
Other Financing	-	-	-	-		
Department Total	715	10,260	31,390	8,000	-	-

Department Description

Proposition 172, Local Public Safety Protection and Improvement Act of 1993, must be expended only on public safety services as defined in Government Code 30052, which includes eligible services of police and fire.

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Prop. 172, Fire - 40	Acct.	Actual 2016/17	Actual 2017/18	June Estimated 2018-19	Budget 2018/19	Budget 2019/20	Budget 2020/21
PERSONNEL SERVICES:							
Salaries - Regular	0100	-	-	-	-	-	-
Salaries - PartTime	0125	-	-	-	-	-	-
Salaries - Temporary	0150	-	-	-	-	-	-
Salaries - Overtime	0200	-	-	-	-	-	-
Retirement - PERS	0250	-	-	-	-	-	-
FICA/Medicare	0300	-	-	-	-	-	-
Workers' Compensation	0350	-	-	-	-	-	-
Medical/Dental/Life insurance	0400	-	-	-	-	-	-
Other Benefits	0450	-	-	-	-	-	-
Dental Insurance	0560	-	-	-	-	-	-
Vision Insurance	0570	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
SUPPLIES & SERVICES:							
Utilities	1000	-	-	-	-	-	-
Communications	1150	-	-	-	-	-	-
Office Supplies & Postage	1200	-	-	-	-	-	-
Advertising & Publication	1250	-	-	-	-	-	-
Business Ex and Tng	1300	-	-	-	-	-	-
Memberships, dues & subs.	1350	-	-	-	-	-	-
Equipment Maintenance	1400	-	-	-	-	-	-
Vehicle Maintenance	1460	-	-	-	-	-	-
Equipment replacement	1500	120	-	13,219	8,000	-	-
Operating Supplies & Exp.	1550	595	10,260	18,171	-	-	-
Fuel & lubricants	1560	-	-	-	-	-	-
Professional services	2150	-	-	-	-	-	-
Property Rental	2250	-	-	-	-	-	-
Liability Insurance	2300	-	-	-	-	-	-
Services by other Agencies	2350	-	-	-	-	-	-
Sub-total		715	10,260	31,390	8,000	-	-
CAPITAL OUTLAY:							
Buildings	3100	-	-	-	-	-	-
Improve. Other than Buildings	3150	-	-	-	-	-	-
Land	3170	-	-	-	-	-	-
Equipment	3200	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
OTHER FINANCING USES							
Debt Service Principal	4000	-	-	-	-	-	-
Debt Service Principal	4100	-	-	-	-	-	-
Lease Purchased	4150	-	-	-	-	-	-
Transfer to General Fund	5000	-	-	-	-	-	-
Sub-total		-	-	-	-	-	-
Fund Total		715	10,260	31,390	8,000	-	-

Expenditure Detail Narrative

Fiscal Years 2019-20 & 2020-21

	Budget 2018-19	Budget 2019-20	Budget 2020-21
<u>Supplies & Services</u>			
1000 Utilities	\$ -	-	-
1150 Communications	\$ -	-	-
1200 Office Supplies & Postage	\$ -	-	-
1250 Advertising & Publication	\$ -	-	-
1300 Business Ex and Trng	\$ -	-	-
1350 Memberships, dues & subs.	\$ -	-	-
1400 Equipment Maintenance	\$ -	-	-
1460 Vehicle Maintenance	\$ -	-	-
1500 Equipment replacement	\$ 8,000	-	-
<u>Linegear Fire & Rescue Equipments</u>			
1550 Operating Supplies & Exp.	\$ -	-	-
1560 Fuel & lubricants	\$ -	-	-
2150 Professional services	\$ -	-	-
2250 Property Rental	\$ -	-	-
2300 Liability Insurance	\$ -	-	-
2350 Services by other Agencies	\$ -	-	-
<u>Capital Outlay</u>			
3100 Buildings	\$ -	-	-
3150 Improve. other than Buildings	\$ -	-	-
3170 Land	\$ -	-	-
3200 Equipment	\$ -	-	-
<u>Other Financing</u>			
4000 Dept Service Principal	\$ -	-	-
4100 Dept Service Interest	\$ -	-	-
4150 Lease Purchase	\$ -	-	-
5000 Transfer to General Fund	\$ -	-	-

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