



## City of Guadalupe AGENDA

### Regular Meeting of the Guadalupe City Council

**Tuesday, July 13, 2021, at 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

**This meeting will also be held virtually via Zoom**

<https://zoom.us/j/91520587172>

**Meeting ID: 915 2058 7172**

**1(408)638-0968, 91520587172# US (San Jose)**

**1(669)900-6833, 91520587172# US (San Jose)**

The City Council meeting will be broadcast live on Charter Spectrum Cable Channel 20.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 1:00 pm on Tuesday, July 13, 2021. Alternatively, you may provide public comment through the Zoom application either:

(1) by clicking on the link above at the appointed time. Members of the public wishing to be called on for public comment should click on the “Raise Hand” button on Zoom when the item they wish to speak on has begun. When the chair calls for public comment, you will be announced and your microphone will be unmuted. Comments from the public are limited to 3 minutes per speaker. The public will not be able to share their video or screen; or

(2) by calling either of the two phone numbers listed above at least 10 minutes prior to the start of the meeting. PLEASE MUTE YOUR PHONE UNTIL YOU ARE CALLED TO SPEAK. If you do not have a mute button, you may mute by pressing the star key followed by the number six (\*6). You can unmute by pressing the same keys (\*6). To “raise your hand” on the phone, dial \*9 when the item you wish to speak on has begun. When the chair calls for public comment, you will be announced when it is your turn to speak, and your microphone will be unmuted. Comments from the public are limited to 3 minutes per speaker.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

**1. ROLL CALL:**

Council Member Liliana Cardenas  
Council Member Gilbert Robles  
Council Member Eugene Costa Jr.  
Mayor Pro Tempore Tony Ramirez  
Mayor Ariston Julian

**2. MOMENT OF SILENCE**

**3. PLEDGE OF ALLEGIANCE**

**4. AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

**5. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

## 6. **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending [July 7, 2021](#) and ratify payment of warrants for the period ending [June 30, 2021](#).
- C. [Approve the Minutes of the City Council regular meeting of June 22, 2021, to be ordered filed.](#)
- D. [Adopt Resolution No. 2021-51 approving a Cost-of-Living Adjustment \(COLA\) for Unrepresented City Employees.](#)
- E. [Adopt Resolution No. 2021-52 approving an agreement with Andrew Goodwin Designs to complete all architecture and engineering design work for the historic renovation of the Royal Theater in amount not to exceed \\$286,870.00.](#)
- F. [Adopt Resolution No. 2021-53 approving the "Guadalupe to Beach Multi-Use Trail Feasibility Study".](#)
- G. [Adopt Resolution No. 2021-54 authorizing Mayor Julian to execute a construction contract with W.M. Lyles Company for the Wastewater Effluent Irrigation Pump Station Rehabilitation Project on behalf of the City, and authorizes the City to enter into a contract with Wallace Group for inspection services on this project.](#)
- H. [Adopt Resolution No. 2021-55 Notice of Completion of Improvements and Conditions for Phase 4.B. of Tract 29,027 Point Sal Dunes.](#)
- I. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
  - 1. [Planning Department Report for June 2021](#)
  - 2. [Building Department Report for June 2021](#)
  - 3. [Public Works/Engineering Report for June 2021](#)

## 7. **CITY ADMINISTRATOR REPORT:** (Information Only)

**8. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)**

- Guadalupe Police Department Response to Individuals in Crisis due to Mental Health Issues
- Contracted Supplemental Law Enforcement Services between the City of Guadalupe and Santa Maria Public Airport District
- Focusing on Children Under Stress - Video

**PUBLIC HEARING**

**9. Pasadera Landscaping and Lighting District for Fiscal Year 2021/2022.**

Written report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council conduct a public hearing to provide all present with the opportunity to speak regarding the assessments for the Pasadera Landscaping and Lighting District and adopt Resolution No. 2021-56 confirming the Engineer's Report, Assessment Diagram, and assessments related thereto for fiscal year 2021/2022.

**10. Guadalupe Benefit Assessment District No. 1 (Point Sal Dunes/Riverview) for Fiscal Year 2021/2022.**

Written report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council conduct a public hearing to provide all present with the opportunity to speak regarding the assessments for the Guadalupe Benefit Lighting District No. 1 and adopt Resolution No. 2021-57 setting the proposed assessments for fiscal year 2021/2022.

**11. Guadalupe Lighting District for Fiscal Year 2021/2022.**

Written report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council conduct a public hearing to provide all present with the opportunity to speak regarding the assessments for the Guadalupe Lighting District and adopt Resolution No. 2021-58 setting the proposed assessments for fiscal year 2021/2022.

**REGUAR BUSINESS**

**12. Water Standby Charges for Fiscal Year 2021/2022**

Written report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council adopt Resolution No. 2021-59 directing staff to forward to the Auditor Controller's Office of the County of Santa Barbara the Water Standby Charges for vacant parcels within the City of Guadalupe for fiscal year 2021/2022.

**13. City of Guadalupe 75<sup>th</sup> Anniversary Celebration – Special Event Application (Waiver of Fees).**

Written report: Todd Bodem, City Administrator

Recommendation: City Council discussion and consideration regarding a request of waiving fees for use of the Veterans Memorial Plaza in the amount of \$110.00.

**14. Cannabis Business Permit Applications Procedure and Guidelines.**

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council review, comment, and provide input on the proposed Cannabis Business Permit Applications Procedures and Guidelines document.

**15. FUTURE AGENDA ITEMS**

**16. ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS**

**17. ADJOURNMENT TO CLOSED SESSION MEETING**

**CLOSED SESSION**

**18. Conference with Labor Negotiators**

(Subdivision (a) of Government Code Section 54957.6)

Agency designated representatives: City Administrator, Human Resources Manager and Che Johnson, Partner, Liebert, Cassidy & Whitmore; Employee Organizations: International Association of Firefighters (IAFF)

**19. CLOSED SESSION ANNOUNCEMENTS**

**20. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing amended agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 9<sup>th</sup> day of July 2021.

*Todd Bodem*

---

Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Tuesday, July 27, 2021, at 6:00 pm / Regular Meeting</b>			
Organic Waste Disposal Reduction Ordinance	City Attorney	Public Hearing	
City Attorney Performance Evaluation	Human Resources	Closed Session	
Parks Improvements FY 21/22	Public Works Dept	Consent Calendar	
American Rescue Plan – Funding	Administration Dept	Regular Business	
Application Procedures, Guidelines & Fees for Commercial Cannabis – Resolutions	Administration Dept	Regular Business	
<b>Tuesday, August 10, 2021, at 6:00 pm / Regular Meeting</b>			
Organic Waste Disposal Reduction Ordinance – Second Reading	City Attorney	Consent Calendar	
Short-Term Rentals Ordinance	City Attorney	Regular Business	
<b>Tuesday, August 24, 2021, at 6:00 pm / Regular Meeting</b>			
Short-Term Rentals Ordinance – Second Reading	City Attorney	Consent Calendar	
<b>Thursday, August 26, 2021, at 6:00 pm / Special Meeting</b>			
EMC Planning Group Presentation – General Plan Update	Planning Department		
<b>Other Unscheduled Items</b>	<b>Proposed Date of Item</b>	<b>Department</b>	<b>Agenda Category</b>
Urban Footprint Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Sign Ordinance		Planning Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule CPI FY 2021-22		Finance Department	Regular Business
Planning/Building Tracking Software		Planning Dept.	New Business