



MAYOR: JOHN LIZALDE
MAYOR PRO TEM: ARISTON JULIAN
COUNCIL MEMBER: GINA RUBALCABA
COUNCIL MEMBER: JERRY BEATTY
COUNCIL MEMBER: VIRGINIA PONCE

CITY ADMINISTRATOR: ANDREW CARTER
CITY ATTORNEY: DAVID FLEISHMAN
CITY CLERK: JOICE EARLEEN RAGUZ
CITY TREASURER: PETRONA AMIDO

AGENDA

GUADALUPE CITY COUNCIL

Regular Meeting
Tuesday, July 26, 2016

REGULAR SESSION 6:00 P.M.

City Hall, Council Chambers
918 Obispo Street, Guadalupe, California 93434

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (805) 356-3891. Notification of at least 72 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*If you wish to speak concerning any item on the agenda, please complete the Request to Speak form that is provided at the rear of the Council Chambers prior to the completion of the staff report and hand the form to the City Clerk. **Note:** Staff Reports for this agenda, as well as any materials related to items on this agenda submitted after distribution of the agenda packet, are available for inspection at the office of the City Administrator, City Hall, 918 Obispo Street, Guadalupe, California during regular business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday; telephone (805) 356-3891.*

1. **MOMENT OF SILENCE.**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL.** Council Members Jerry Beatty, Virginia Ponce, Gina Rubalcaba, Ariston Julian and Mayor John Lizalde.
4. **APPROVAL OF POLICE COMMEMORATIVE BADGES AND CEREMONY BEFORE COUNCIL TO ISSUE POLICE BADGES IN RECOGNITION OF THE 70 YEAR ANNIVERSARY OF INCORPORATION OF THE CITY OF GUADALUPE.**
5. **COMMUNITY PARTICIPATION FORUM.**

Each person will be limited to a discussion of 3 minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Agenda items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct Staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. **CONSENT CALENDAR.** The following items are presented for Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.
- a. Payment of Warrants for the period ending July 18, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Director.
 - b. Minutes of the City Council Regular Meeting of June 28, 2016 to be ordered filed.
 - c. Minutes of the City Council Regular Meeting of July 12, 2016 to be ordered filed.
 - d. Monthly Reports from Department Heads:
 - i. Police Department report for the month of June 2016.
 - ii. Fire Department report for the month of June 2016.
 - iii. Building Department report for the month of June 2016.
 - iv. City Treasurer's report for the month of June 2016.
 - v. Monthly Cash Balance Report.
 - vi. City Engineer's report for the month of June 2016.
 - vii. Parks and Recreation Department Update.
 - e. Approval to purchase one replacement patrol vehicle for the Police Department and enter into a lease agreement through the Ford Government Leasing Program – Resolution No. 2016-50.
 - f. Adopt Resolution No. 2016-49 authorizing staff to surplus thirteen handguns and to purchase a similar number of new replacement handguns.
 - g. Approval to accept grant funds from the California Department of Forestry and Fire Protection in a Cooperative Fire Assistance Act through the Volunteer Fire Assistance Program – Resolution No. 2016-51.
 - h. Approval to authorize the submission of an Encroachment Permit Application to the California Department of Transportation seeking to post signs recognizing a portion of Main Street as the Officer Samuel Sanchez Memorial Highway - Resolution No. 2016-54.
 - i. Authorized Users for City Credit Card – Resolution No. 2016-44.
 - j. Sewer Bond Principal and Interest Payments for Fiscal Year 2016-2017 – Resolution No. 2016-48.
 - k. Annual Statement of Investment Policy for Fiscal Year 2016-17 – Resolution No. 2016-52.

7. **APPROVAL TO CREATE AN INFORMAL COMMITTEE TO HONOR AND CELEBRATE THE 70 YEAR ANNIVERSARY OF INCORPORATION OF THE CITY OF GUADALUPE.**

- a. Written Staff Report (Gary Hoving, Director of Public Safety)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council approve the formation of an informal committee to develop a celebration in recognition of the 70 year milestone of the incorporation of the City of Guadalupe.

8. **PUBLIC HEARING TO CONSIDER CITY-INITIATED ZONING MAP AMENDMENTS.**

That the City Council:

- 1) Receive a presentation from staff;
- 2) Conduct a public hearing on the proposed changes to the Zoning Map.
- 3) Introduce by title only Ordinance No. 2016-449 approving the Zoning Map Amendment for APN 115-020-030 and APN 115-020-031;
- 4) Introduce by title only Ordinance No. 2016-450 approving the Zoning Map Amendment for APNs 115-041-004, 115-041-005, 115-041-018 and 115-041-019.
- 5) Introduce by title only Ordinance No. 2016-451 approving the Zoning Map Amendment for APNs 115-042-006, 115-042-007, 115-042-013, 115-042-016, 115-042-017 and 115-042-019; and
- 6) Introduce by title only Ordinance No. 2016-452 approving the Zoning Map Amendment for APN 115-043-002.

- a. Written Staff Report (Lilly Rudolph, City Planner)
- b. Written Communications.
- c. Public Hearing.
- d. City Council discussion and consideration.
- e. It is recommended that the City Council concludes the public hearing and adopt first reading of Ordinance No. 2016-449, 2016-450, 2016-451 and 2016-452.

9. **PUBLIC HEARING TO CONSIDER VISION VIDEO Y FOTOGRAFIA HOME OCCUPATION PERMIT LOCATED AT 220 CALLE CESAR CHAVEZ, APARTMENT 23 - RESOLUTION NO. 2016-33.** That the City Council:

- 1) Receive a presentation from staff;
- 2) Conduct a public hearing, including: a) an opportunity for the applicant to present the proposed project, and b) receive any comments from the public; and
- 3) Adopt Resolution No. 2016-33 approving the Home Occupation Conditional Use Permit and Coastal Development Permit (2016-006-CUP).

- a. Written Staff Report (Lilly Rudolph, City Planner)
- b. Written Communications.
- c. Public Hearing.
- d. City Council discussion and consideration.
- e. It is recommended that the City Council concludes the public hearing and adopt Resolution No. 2016-33 approving the Home Occupancy Conditional Use Permit and Coastal Development Permit (2016-006-CUP).

10. **GUADALUPE LIGHTING DISTRICT – PUBLIC HEARING.** That the City Council conduct a public hearing relative to a report on proposed Benefit Assessments for the Guadalupe Lighting District for Fiscal Year 2016-2017 and adopt Resolution No. 2016-45.
 - a. Written Staff Report (Andrew Carter, City Administrator)
 - b. Written Communication.
 - c. Public Hearing.
 - d. City Council discussion and consideration.
 - e. It is recommended that the City Council concludes the public hearing and adopt Resolution No. 2016-45.

11. **GUADALUPE BENEFIT ASSESSMENT DISTRICT # 1 (PT. SAL DUNES / RIVERVIEW PHASE 1 SUBDIVISIONS) – PUBLIC HEARING.** That the City Council conduct a public hearing relative to a report on proposed Benefit Assessment District No. 1 for Fiscal Year 2016-2017 and adopt Resolution No. 2016-46.
 - a. Written Staff Report (Andrew Carter, City Administrator)
 - b. Written Communications.
 - c. Public Hearing.
 - d. City Council discussion and consideration.
 - e. It is recommended that the City Council concludes the public hearing and adopt Resolution No. 2016-46.

12. **WATER STANDBY CHARGES.** That the City Council adopt Resolution No. 2016-47 directing staff to forward to the Auditor Controller’s Office of the County of Santa Barbara the Water Standby Charges for Vacant Parcels within the City of Guadalupe for Fiscal Year 2016-2017.
 - a. Written Staff Report (Andrew Carter, City Administrator)
 - b. Written Communications.
 - c. Public Hearing.
 - d. City Council discussion and consideration.
 - e. It is recommended that the City Council concludes the public hearing and adopt Resolution No. 2016-47.

13. **PIONEER AND HIGHWAY 1 LIFT STATION AND TRUNK SEWER LINE REPLACEMENT PROJECT – PRE-CONSTRUCTION ACTIVITY.** That the City Council adopt Resolution No. 2016-53 accepting the June 9, 2016 proposal by MK Nunley & Associates to begin pre-construction work on the Pioneer and Highway 1 Lift Station and Trunk Sewer Line Replacement Project.
 - a. Written Staff Report (Andrew Carter, City Administrator)
 - b. City Council discussion and consideration.
 - c. It is recommended that the City Council adopt Resolution No. 2016-53.

14. **AUGUST 9TH REGULAR COUNCIL MEETING.**
 - a. Written Staff Report (Andrew Carter, City Administrator)
 - b. City Council discussion and consideration.
 - c. It is recommended that the City Council cancel the regular August 9th Council meeting.
15. **CITY MANAGER REPORT/ FUTURE AGENDA ITEMS.**
16. **ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS.**
17. **ADJOURNMENT.**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the City Hall display case, the Water Department and the City Clerk's office not less than 72 hours prior to the meeting. Dated this 22nd day of July 2016.

By: 
Andrew Carter, City Administrator

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of July 26, 2016


Prepared by:
Gary L. Hoving, Director of Public Safety


Approved by:
Andrew Carter, City Administrator

SUBJECT: Approval of Police Commemorative Badges and Ceremony Before Council to Issue Police Badges in Recognition of the 70 Year Anniversary of Incorporation by the City of Guadalupe

RECOMMENDATION:

It is recommended that the City Council approve the use of a special badge and permit a ceremony to publically issue the police badges in recognition of the 70 year milestone of the incorporation of the City of Guadalupe.

BACKGROUND:

The City of Guadalupe was founded in 1840, according to most records. The community was then incorporated as a City on August 3, 1947, seventy years ago.

To celebrate this achievement, the Police Department produced a badge of the same design as first used by Guadalupe Police Officers in 1946. The seven point gold star has the inscription, "1946-2016" on its face and will be worn for one year following the approval.

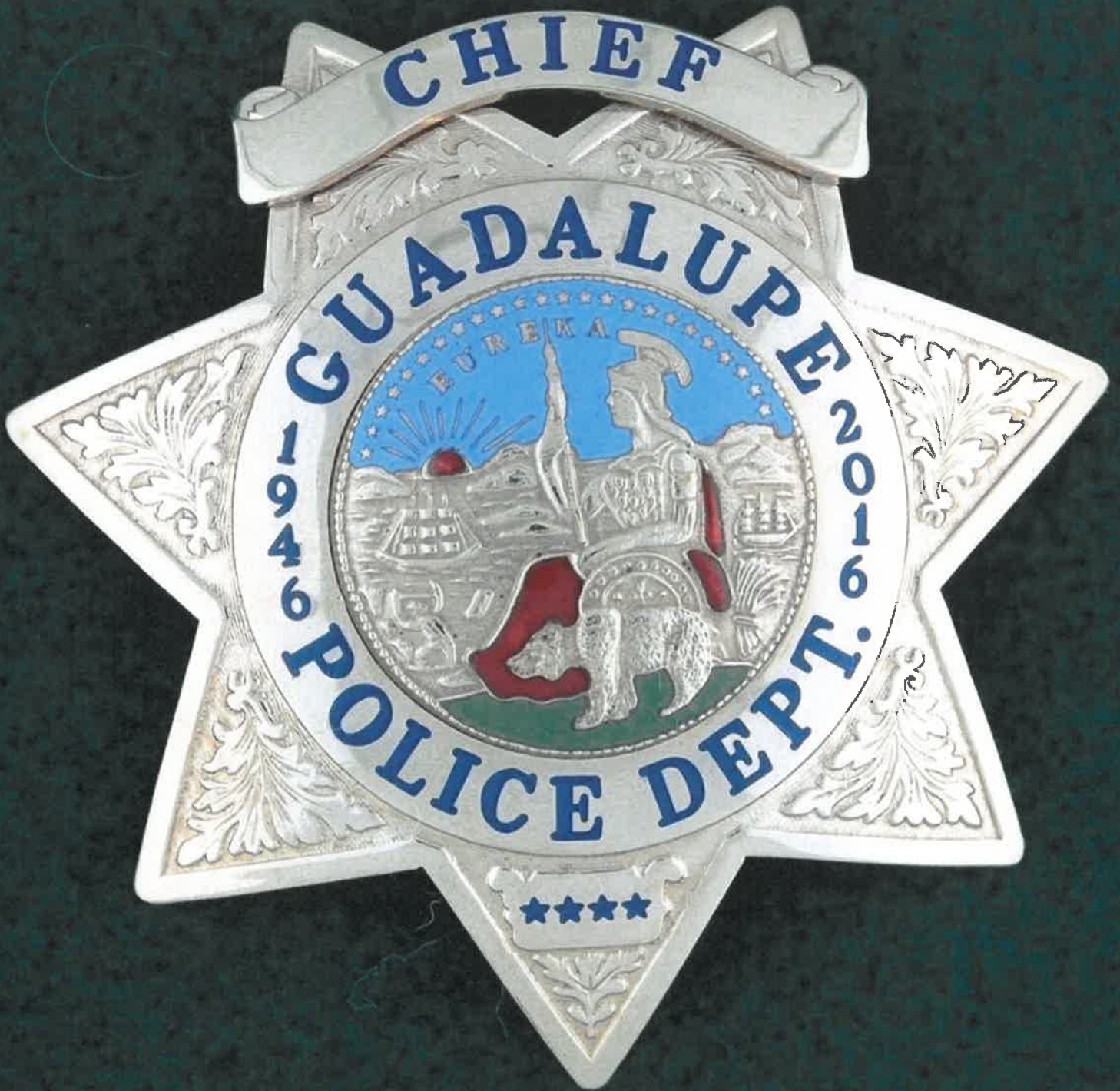
DISCUSSION:

Recognizing the anniversary of incorporation of a city is common practice by public safety agencies. In our case, the milestone is particularly significant as we were in peril of losing our incorporation status due to a severe financial crisis. Fortunately, the community demonstrated their support of the City of Guadalupe by approving an increase in tax revenue.

In a brief ceremony, the Police Department seeks approval to publically exchange badges to introduce the special anniversary badges before Council.

FISCAL IMPACT

The anniversary badge program was completely funded by the Guadalupe Police Officers Association with no cost to the city.



CHIEF

GUADALUPE

1946

2017

POLICE DEPT.

★★★★★


REPORT TO THE CITY COUNCIL
Council Agenda of July 26, 2016



Prepared by
Esther Britt



Reviewed by
Andrew Carter



Approved by
Annette Munoz

SUBJECT:

Payment of warrants for the period ending July 18, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on July 27, 2016

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 *** VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16-3455	WATER SAMPLES	06-16	06/22/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 1550 (Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)	1	132.00	132.00
Invoice Extension ---->					132.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16-3599	WATER SAMPLES	06-16	06/27/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 1550 (Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)	1	82.00	82.00
Invoice Extension ---->					82.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
16-3735	WATER SAMPLES	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12 4425 1550 (Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)	1	164.00	164.00
Invoice Extension ---->					164.00
Vendor Total ----->					378.00 =====

925 SHERIDAN ROAD *** VENDOR.: ARV01 (A-RV STORAGE & REPAIR LLC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
97791	ROOF REPAIR FOR 2006 SANDPIPER FIRE UNIT	06-16	06/17/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ROOF REPAIR FOR 2006 SANDPIPER FIRE UNIT	01 4220 1460 (General Fund Fire Vehicle Maintnc)	1	2223.84	2223.84
Invoice Extension ---->					2223.84
Vendor Total ----->					2223.84 =====

2525 NATOMAS PARK DRIVE STE130 *** VENDOR.: CAL10 (CALIFORNIA BUILDING STANDARDS COMMISSION)
 ATTN: SB1473

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071416	QUARTERLY FEE REPORT FOR 04/2016-06/2016	06-16	07/14/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	QUARTERLY FEE REPORT FOR 04/2016-06/2016	01 2042 (General Fund SB 1473 Ca. Bdlg Stnds Comm)	1	53.00	53.00
0002	QUARTERLY FEE REPORT FOR 04/2016-06/2016	01 3620 (General Fund Miscellaneous Income)	-1	5.00	-5.00
Invoice Extension ---->					48.00
Vendor Total ----->					48.00 =====

*** VENDOR.: CAR01 (ANDREW CARTER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071816	REIMBURSEMENT FOR CELL PHONE 06/2016	06-16	07/18/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR CELL PHONE 06/2016	01 4105 1300 (General Fund Administration Bus Exp/Train)	1	75.00	75.00
Invoice Extension ---->					75.00

*** VENDOR.: CAR01 (ANDREW CARTER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	75.00 =====

1410 MARSH STREET *** VENDOR.: CAR08 (CARMEL NACCASHA ATTORNEYS AT LAW LLP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071216 PROFESSIONAL SERVICES THROUGH 06/30/2016	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES THROUGH 06/30/2016	26 4500 2150		1 598.05	598.05
	(RDA-Op.Fund Redevelopment Profl Services)			
			Invoice Extension ---->	598.05
			Vendor Total ----->	598.05 =====

P.O. BOX 7157 *** VENDOR.: CEN03 (CENTRAL CITY TREE SERVICE INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
B60708 OVERPAYMENT ON FY 16-17 BUSINESS LICENSE	06-16	06/28/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 OVERPAYMENT ON FY 16-17 BUSINESS LICENSE	01 2259		1 25.00	25.00
	(General Fund Business License ovrpmt pay)			
			Invoice Extension ---->	25.00
			Vendor Total ----->	25.00 =====

4490 TENTH STREET *** VENDOR.: CIT03 (CITY OF GUADALUPE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071216 PETTY CASH 06/2016	06-16	07/12/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PETTY CASH 06/2016 OPERATING SUPPLIES & EXPENSES	01 4200 1550		1 120.17	120.17
	(General Fund Police Op Supp/Expense)			
0002 PETTY CASH 06/2016 TRAINING	01 4200 1300		1 25.00	25.00
	(General Fund Police Bus Exp/Train)			
			Invoice Extension ---->	145.17
			Vendor Total ----->	145.17 =====

867 GUADALUPE ST *** VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
55368 PROFESSIONAL SERVICES	06-16	06/13/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES	12 4425 2150		1 1230.00	1230.00
	(Wst.Wtr.Op.Fund Wastewater Profl Services)			
			Invoice Extension ---->	1230.00
			Vendor Total ----->	1230.00 =====

DIVISION OF ADMIN.SERVICES *** VENDOR.: DEP02 (DEPARTMENT OF CONSERVATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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801 K STREET MS 22-15

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 DIVISION OF ADMIN.SERVICES *** VENDOR.: DEP02 (DEPARTMENT OF CONSERVATION)
 801 K STREET MS 22-15
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071416	QUARTERLY HAZARD MAPPING REPORT FEE 04/16-06/2016	06-16	07/14/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	QUARTERLY HAZARD MAPPING REPORT FEE 04/16-06/2016	01 2043	1	46.00	46.00
		(General Fund MQ - Customer Interim Deposits)			
0002	QUARTERLY HAZARD MAPPING REPORT FEE 04/16-06/2016	01 3620	-1	2.00	-2.00
		(General Fund Miscellaneous Income)			
				Invoice Extension ---->	44.00
				Vendor Total ----->	44.00

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 DEPT 67-434 *** VENDOR.: FOR03 (FORD MOTOR CREDIT COMPANY)
 P.O. BOX 67000
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1269698	LATE FEES (4596510) LEASE	06-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LATE FEES (4596510) LEASE	01 4120 2150	1	62.64	62.64
		(General Fund Finance Profl Services)			
				Invoice Extension ---->	62.64
				Vendor Total ----->	62.64

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 3603 W. GETTYSBURG AVENUE *** VENDOR.: FRE03 (FRESNO SHOWER DOOR)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070816	OVERPAYMENT ON FY 16-17-BUSINESS LICENSE	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	OVERPAYMENT ON FY 16-17-BUSINESS LICENSE	01 2259	1	4.00	4.00
		(General Fund Business License ovrrpmt pay)			
				Invoice Extension ---->	4.00
				Vendor Total ----->	4.00

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 P.O. BOX 71628 *** VENDOR.: GAL01 (GALL'S LLC.)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
005606493	UNIFORM ALLOWANCE (MARIN)	06-16	06/24/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM ALLOWANCE (MARIN)	01 4200 0450	1	365.18	365.18
		(General Fund Police Other Benefits)			
				Invoice Extension ---->	365.18

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 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
005618532	UNIFORM ALLOWANCE (CUIRIEL)	06-16	06/27/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM ALLOWANCE (CUIRIEL)	01 4200 0450	1	52.12	52.12
		(General Fund Police Other Benefits)			
				Invoice Extension ---->	52.12
				Vendor Total ----->	417.30

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 P.O. BOX 337 *** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
102745	ANCHOR'S,PAINT ROLLERS & PAINT BRUSH	06-16	06/25/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ANCHOR'S,PAINT ROLLERS & PAINT BRUSH	01	4220 1550	1	24.24	24.24
		(General Fund Fire Op Supp/Expense)				
		Invoice Extension ---->				24.24

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
103200	MALE AND FEMALE QUICK COUPLER	06-16	06/28/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MALE AND FEMALE QUICK COUPLER	12	4425 1550	1	23.25	23.25
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
		Invoice Extension ---->				23.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
104072	GAUGE	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	GAUGE	12	4425 1550	1	61.68	61.68
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
		Invoice Extension ---->				61.68
		Vendor Total ----->				109.17
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P.O. BOX 825

*** VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
148671	FUEL	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	FUEL	01	4220 1560	1	268.83	268.83
		(General Fund Fire Fuels/Lubricant)				
0002	FUEL	71	4454 1560	1	288.72	288.72
		(MEASURE A MEASURE A Fuels/Lubricant)				
0003	FUEL	12	4425 1560	1	469.50	469.50
		(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)				
		Invoice Extension ---->				1027.05
		Vendor Total ----->				1027.05
						=====

*** VENDOR.: HOV01 (GARY L. HOVING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
070816	REIMBURSEMENT FOR UNIFORM (HOVING)	06-16	06/28/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR UNIFORM (HOVING)	01	4200 0450	1	80.96	80.96
		(General Fund Police Other Benefits)				
		Invoice Extension ---->				80.96

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
071216	REIMBURSEMENT- 06/25/16 EMP CONTRACT MOBILE DEVICE	06-16	07/12/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT- 06-25-16 EMP CONTRACT MOBILE DEVICE	01	4200 1300	1	50.00	50.00
		(General Fund Police Bus Exp/Train)				
		Invoice Extension ---->				50.00
		Vendor Total ----->				130.96
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P.O. BOX 601002 *** VENDOR.: IRO01 (IRON MOUNTAIN RECORDS MGT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
MUN1386	SHREDDING	06-16	06/07/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SHREDDING	01	4120 1550	1	69.59	69.59
		(General Fund Finance Op Supp/Expense)				
0002	SHREDDING	01	4200 1550	1	35.59	35.59
		(General Fund Police Op Supp/Expense)				
0003	SHREDDING	01	4105 1550	1	28.21	28.21
		(General Fund Administration Op Supp/Expense)				
				Invoice Extension ---->		133.39
				Vendor Total ----->		133.39

P.O. BOX 2002 *** VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
PC4626	PLAN CHECK REVIEWS	06-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PLAN CHECK REVIEWS	01	4405 2150	1	2870.00	2870.00
		(General Fund Bldg and Safety Profl Services)				
				Invoice Extension ---->		2870.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
BI12229	BUILDING INSPECTION-PASADERA FOR 06/2016	06-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BUILDING INSPECTION-PASADERA FOR 06/2016	01	2004	1	189.00	189.00
		(General Fund D.J. FARMS)				
				Invoice Extension ---->		189.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
BI12230	BUILDING INSPECTIONS	06-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	BUILDING INSPECTIONS	01	4405 2150	1	5063.50	5063.50
		(General Fund Bldg and Safety Profl Services)				
				Invoice Extension ---->		5063.50
				Vendor Total ----->		8122.50

P.O. BOX 400 *** VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
85309	CDBG PUBLIC HEARING	06-16	07/08/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CDBG PUBLIC HEARING	01	4105 1250	1	155.50	155.50
		(General Fund Administration Advertisin/Pub.)				
				Invoice Extension ---->		155.50
				Vendor Total ----->		155.50

208 E. VINTAGE STREET *** VENDOR.: NIC02 (NICK'S TELECOM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
5892	ANTENNA REPAIR 2006 SANDPIPER FIRE UNIT	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount

208 E. VINTAGE STREET
 GARY NICKLIN
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No
 *** VENDOR.: NIC02 (NICK'S TELECOM)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ANTENNA REPAIR 2006 SANDPIPER FIRE UNIT	01 4220 1460	1	648.98	648.98
		(General Fund Fire Vehicle Maintnc)			
				Invoice Extension ---->	648.98
				Vendor Total ----->	648.98

P.O. BOX 997300
 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PIONEER ST 1/2 MI N/O	10 4420 1000	1	79.36	79.36
		(Wtr. Oper. Fund Water Operating Utilities)			
0002	4240 GULARTE LANE	12 4425 1000	1	13.20	13.20
		(Wst.Wtr.Op.Fund Wastewater Utilities)			
0003	201 CALLE CESAR CHAVEZ	01 4300 1000	1	152.87	152.87
		(General Fund Parks & Rec Utilities)			
0004	1 MI W/O HWY 1 1/4	12 4425 1000	1	1599.07	1599.07
		(Wst.Wtr.Op.Fund Wastewater Utilities)			
0005	10TH ST 75FT W/O	10 4420 1000	1	210.64	210.64
		(Wtr. Oper. Fund Water Operating Utilities)			
0006	CRN OF PIONEER /8TH	12 4425 1000	1	42.17	42.17
		(Wst.Wtr.Op.Fund Wastewater Utilities)			
0007	GUADALUPE ST C TRAIN DEPOT	65 4485 1000	1	140.55	140.55
		(Guad.Light Dist Gdlpe Light Dis Utilities)			
0008	N/E CORNER OF PARK	01 4300 1000	1	12.26	12.26
		(General Fund Parks & Rec Utilities)			
0009	GUAD DUNES WAY NE COR	71 4454 1000	1	10.60	10.60
		(MEASURE A MEASURE A Utilities)			
0010	W MAIN ST NE COR & PT	60 4490 1000	1	10.60	10.60
		(Guad.Assmt.Dist Guad.Assmt Dist Utilities)			
0011	1015 GUADALUPE ST	01 4145 1000	1	237.63	237.63
		(General Fund Building Mtce Utilities)			
0012	918 OBISPO ST	01 4145 1000	1	1553.48	1553.48
		(General Fund Building Mtce Utilities)			
0013	400 TOGNAZZINI	10 4420 1000	1	23.99	23.99
		(Wtr. Oper. Fund Water Operating Utilities)			
0014	638 GUADALUPE ST	12 4425 1000	1	137.14	137.14
		(Wst.Wtr.Op.Fund Wastewater Utilities)			
0015	4699 5TH ST	10 4420 1000	1	39.56	39.56
		(Wtr. Oper. Fund Water Operating Utilities)			
0016	UTILITIES DIVISION	65 4485 1000	1	3841.12	3841.12
		(Guad.Light Dist Gdlpe Light Dis Utilities)			
0017	UTILITIES DIVISION	60 4490 1000	1	677.84	677.84
		(Guad.Assmt.Dist Guad.Assmt Dist Utilities)			
				Invoice Extension ---->	8782.08
				Vendor Total ----->	8782.08

P.O. BOX 40
 *** VENDOR.: PER01 (J. PERRY AUTO SUPPLY, INC)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SPARK PLUG	01 4220 1400	1	6.47	6.47
		(General Fund Fire Equipment Maint)			
				Invoice Extension ---->	6.47
				Vendor Total ----->	6.47

P.O BOX 3309
 *** VENDOR.: RAN01 (RANGE MASTER INC.)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
9930	ESTRADA-SMITH & WESSON	06-16 06/25/16 N N N			

P.O BOX 3309

*** VENDOR.: RAN01 (RANGE MASTER INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ESTRADA-SMITH & WESSON		01 4200 0450	1 275.00	275.00
		(General Fund Police Other Benefits)		
			Invoice Extension ---->	275.00
			Vendor Total ----->	275.00

ARMANDO REYES *** VENDOR.: REY03 (REYES UPHOLSTERY SHOP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1462 REPAIRED TRUCK TARP	06-16	06/19/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 REPAIRED TRUCK TARP		01 4220 1460	1 70.36	70.36
		(General Fund Fire Vehicle Maintnc)		
			Invoice Extension ---->	70.36
			Vendor Total ----->	70.36

SHERIFF'S DEPARTMENT *** VENDOR.: SAN07 (SANTA BARBARA COUNTY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-010 CAL-ID FOR 04/2016-06/3016	06-16	07/12/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CAL-ID FOR 04/2016-06/3016		01 4200 2350	1 6.88	6.88
		(General Fund Police Svcs.Other Agen)		
			Invoice Extension ---->	6.88
			Vendor Total ----->	6.88

1100 ANACAPA 2ND FLOOR *** VENDOR.: SAN20 (SANTA BARBARA SUPERIOR COURT)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071316 SANTA BARBARA COUNTY SURCHARGE 4 PARKING VIOLATON	06-16	07/13/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 SANTA BARBARA COUNTY SURCHARGE 4 PARKING VIOLATON		01 2302	1 712.50	712.50
		(General Fund SB Cnty Prkg Viol Surcharge)		
			Invoice Extension ---->	712.50
			Vendor Total ----->	712.50

... *** VENDOR.: SCH01 (PATRICK SCHMITZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
583905 REIMBURSEMENT FOR FOOD (CODE ADOPT CLASS)	06-16	06/20/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 REIMBURSEMENT FOR FOOD (CODE ADOPT CLASS)		01 4220 1300	1 14.78	14.78
		(General Fund Fire Bus Exp/Train)		
0002 REIMBURSEMENT FOR HOTEL ROOM		01 4220 1300	1 125.54	125.54
		(General Fund Fire Bus Exp/Train)		
0003 REIMBURSEMENT FOR FUEL		01 4220 1560	1 27.53	27.53
		(General Fund Fire Fuels/Lubricant)		
0004 REIMBURSEMENT FOR CAR SOAP		01 4220 1400	1 19.06	19.06
		(General Fund Fire Equipment Maint)		
			Invoice Extension ---->	186.91

1
 *** VENDOR.: SCH01 (PATRICK SCHMITZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
657859	REPLACEMENT VEHICLE CLEANING SUPPLIES	06-16	06/23/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	REPLACEMENT VEHICLE CLEANING SUPPLIES	01	4220 1400	1	62.38	62.38
		(General Fund Fire Equipment Maint)				
				Invoice Extension ---->		62.38
				Vendor Total ----->		249.29

240 EAST ROEMER WAY
 *** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15-3090	CONTRACT REIMBURSEMENT FOR 06/2016 SHUTTLE	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CONTRACT REIMBURSEMENT FOR 06/2016 SHUTTLE	23	4461 2200	1	707.94	707.94
		(LTF - Transit LTF Transit Equip. Rental)				
0002	CONTRACT REIMBURSEMENT FOR 06/2016 SHUTTLE	23	4461 2354	1	20279.47	20279.47
		(LTF - Transit LTF Transit Contract Svcs)				
0003	LESS FARES AND PASSES	23	3511	-1	5982.08	-5982.08
		(LTF - Transit Fair Box Revenues)				
0004	LCTOP GRANT	23	4461 2358	1	4838.79	4838.79
		(LTF - Transit LTF Transit LCTOP Exp)				
				Invoice Extension ---->		19844.12
				Vendor Total ----->		24404.87

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15-3091	MAINTENANCE REIMBURSEMENT	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MAINTENANCE REIMBURSEMENT FOR 06/2016	23	4461 1400	1	4560.75	4560.75
		(LTF - Transit LTF Transit Equipment Maint)				
				Invoice Extension ---->		4560.75
				Vendor Total ----->		24404.87

FILE 51122
 *** VENDOR.: UNI15 (UNITED RENTALS NORTHWEST, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
317032001	SCISSOR LIFT FOR KATAYAMA CLOCK	06-16	06/22/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	SCISSOR LIFT FOR KATAYAMA CLOCK	01	2268	1	418.99	418.99
		(General Fund KATAYAMA CLOCK PAYABLE)				
				Invoice Extension ---->		418.99
				Vendor Total ----->		418.99

P.O. BOX 660108
 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
071216	COMMUNICATION	06-16	06/22/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	COMMUNICATION	57	4213 1150	1	108.02	108.02
		(Alcohol & Drug Drug & Alcohol Communications)				
				Invoice Extension ---->		108.02
				Vendor Total ----->		108.02

** Total Invoices ----> 50613.01
 ** Total Checks ----> .00
 *** Total Purchases ----> 50613.01

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132.	+
82.	+
164.	+
2,223.84	+
48.	+
75.	+
598.05	+
25.	+
145.17	+
1,230.	+
44.	+
62.64	+
4.	+
365.18	+
52.12	+
24.24	+
23.25	+
61.68	+
1,027.05	+
80.96	+
50.	+
133.39	+
2,870.	+
189.	+
5,063.5	+
155.5	+
648.98	+
8,782.08	+
6.47	+
275.	+
70.36	+
6.88	+
712.5	+
186.91	+
62.38	+
19,844.12	+
4,560.75	+
418.99	+
108.02	+
50,613.01	*

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance	
01	2004		D.J. FARMS//General Fund		189.00					
01	2010		Accounts Payable//General Fund		-16225.08					
01	2042		SB 1473 Ca. Bldg Stnds Comm//Ge		53.00					
01	2043		MQ - Customer Interim Depos//G		46.00					
01	2259		Business License cvrprmt pay//Ge		29.00					
01	2268		KATAYAMA CLOCK PAYABLE//General		418.99					
01	2302		SB Cnty Prkg Viol Surcharge//Ge		712.50					
01	3620		<*>Miscellaneous Income//General F		-7.00	-2197.31	3322.77	1118.46	-6000.00	
01	4105	1250	<*>Administratio/Advertisin/Pu/Gen		155.50	3990.24	.00	4145.74	1500.00	
01	4105	1300	<*>Administratio/Bus Exp/Train/Gen		75.00	1719.09	.00	1794.09	1500.00	
01	4105	1550	<*>Administratio/Op Supp/Expen/Gen		28.21	2758.75	.00	2786.96	2500.00	
01	4120	1550	<*>Finance/Op Supp/Expen/General F		69.59	2134.61	.00	2204.20	2000.00	
01	4120	2150	<*>Finance/Profl Service/General F		62.64	18839.32	.00	18901.96	15000.00	
01	4145	1000	<*>Building Mtce/Utilities/General		1791.11	30796.02	.00	32587.13	32000.00	
01	4200	0450	<*>Police/Other Benefit/General Fu		773.26	22826.72	.00	23599.98	19961.00	
01	4200	1300	<*>Police/Bus Exp/Train/General Fu		75.00	9639.69	.00	9714.69	5000.00	
01	4200	1550	<*>Police/Op Supp/Expen/General Fu		155.76	13698.27	952.40	14806.43	12000.00	
01	4200	2350	Police/Svcs.Other Ag/General Fu		6.88	33719.95	84.87	33811.70	58000.00	
01	4220	1300	Fire/Bus Exp/Train/General Fund		140.32	2652.28	.00	2792.60	4000.00	
01	4220	1400	Fire/Equipment Mai/General Fund		87.91	7526.07	.00	7613.98	10000.00	
01	4220	1460	<*>Fire/Vehicle Maint/General Fund		2943.18	11179.28	.00	14122.46	9000.00	
01	4220	1550	<*>Fire/Op Supp/Expen/General Fund		24.24	11181.35	.00	11205.59	10000.00	
01	4220	1560	Fire/Fuels/Lubrica/General Fund		296.36	5064.73	.00	5361.09	8500.00	
01	4300	1000	Parks & Rec/Utilities/General F		165.13	29991.34	.00	30156.47	47500.00	
01	4405	2150	Bldg and Safe/Profl Service/Gen		7933.50	92498.30	.00	100431.80	144000.00	
Fund (01) Total ---->					.00	298018.70	4360.04	317155.33	376461.00	59305.67
10	2010		Accounts Payable//Wtr. Oper. Fu		-353.55					
10	4420	1000	<*>Water Operati/Utilities/Wtr. Op		353.55	105444.52	.00	105798.07	90000.00	
Fund (10) Total ---->					.00	105444.52	.00	105798.07	90000.00	-15798.07
12	2010		Accounts Payable//Wst.Wtr.Op.Fu		-3954.01					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op		1791.58	172741.64	.00	174533.22	185000.00	
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt		462.93	19988.40	.00	20451.33	30000.00	
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt		469.50	6448.04	.00	6917.54	8000.00	
12	4425	2150	Wastewater/Profl Service/Wst.Wt		1230.00	98259.10	.00	99489.10	100000.00	
Fund (12) Total ---->					.00	297437.18	.00	301391.19	323000.00	21608.81
23	2010		Accounts Payable//LTF - Transit		-24404.87					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
23	3511		<*>Fair Box Revenues//LTF - Transi	-5982.08	-74708.35	.00	-80690.43	-90000.00	-9309.57
23	4461	1400	LTF Transit/Equipment Mai/LTF -	4560.75	75793.77	.00	80354.52	95000.00	14645.48
23	4461	2200	LTF Transit/Equip. Rental/LTF -	707.94	1080.88	.00	1788.82	3500.00	1711.18
23	4461	2354	LTF Transit/Contract Svcs/LTF -	20279.47	232638.56	.00	252918.03	300000.00	47081.97
23	4461	2358	<*>LTF Transit/LCTOP Exp/LTF - Tra	4838.79	49290.40	.00	54129.19	.00	-54129.19
Fund (23) Total ---->				.00	284095.26	.00	308500.13	308500.00	-.13
=====									
26	2010		Accounts Payable//RDA-Op.Fund	-598.05					
26	4500	2150	<*>Redevelopment/Profl Service/RDA	598.05	60107.20	.00	60705.25	30000.00	-30705.25
Fund (26) Total ---->				.00	60107.20	.00	60705.25	30000.00	-30705.25
=====									
57	2010		Accounts Payable//Alcohol & Dru	-108.02					
57	4213	1150	<*>Drug & Alcoho/Communication/Alc	108.02	742.92	.00	850.94	600.00	-250.94
Fund (57) Total ---->				.00	742.92	.00	850.94	600.00	-250.94
=====									
60	2010		Accounts Payable//Guad.Assmt.Di	-688.44					
60	4490	1000	Guad.Assmt Di/Utilities/Guad.As	688.44	8484.83	.00	9173.27	12500.00	3326.73
Fund (60) Total ---->				.00	8484.83	.00	9173.27	12500.00	3326.73
=====									
65	2010		Accounts Payable//Guad.Light Di	-3981.67					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	3981.67	43955.94	.00	47937.61	75000.00	27062.39
Fund (65) Total ---->				.00	43955.94	.00	47937.61	75000.00	27062.39
=====									
71	2010		Accounts Payable//MEASURE A	-299.32					
71	4454	1000	MEASURE A/Utilities/MEASURE A	10.60	2351.22	.00	2361.82	3000.00	638.18
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	288.72	4550.22	.00	4838.94	8000.00	3161.06
Fund (71) Total ---->				.00	6901.44	.00	7200.76	11000.00	3799.24
=====									

**REPORT TO THE CITY COUNCIL
Council Agenda of July 26, 2016**

EB

Prepared by
Esther Britt

Reviewed by
Andrew Carter

AMunoz

Approved by
Annette Munoz

SUBJECT:

Payment of warrants for the period ending July 18, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on July 27, 2016

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

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 AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531667288	UNIFORM,MOPS,TOWELS	07-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM,MOPS,TOWELS	12 4425 2150	1	112.21	112.21
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
		Invoice Extension ---->			112.21

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531667288-C	UNIFORMS	07-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORMS	12 4425 2150	-1	48.85	-48.85
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
		Invoice Extension ---->			-48.85

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531684251	MATS,WET AND DUST MOPS	07-16	07/12/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MATS,WET AND DUST MOPS	01 4145 2150	1	33.52	33.52
		(General Fund Building Mtce Profl Services)			
		Invoice Extension ---->			33.52

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531684252	UNIFORM	07-16	07/12/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM	10 4420 2150	1	14.12	14.12
		(Wtr. Oper. Fund Water Operating Profl Services)			
0002	UNIFORM	01 4145 2150	1	.95	.95
		(General Fund Building Mtce Profl Services)			
0003	UNIFORM	01 4310 2150	1	.95	.95
		(General Fund Parks Profl Services)			
0004	UNIFORM	10 4420 2150	1	1.43	1.43
		(Wtr. Oper. Fund Water Operating Profl Services)			
0005	UNIFORM	71 4454 2150	1	1.44	1.44
		(MEASURE A MEASURE A Profl Services)			
		Invoice Extension ---->			18.89

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531684254	UNIFORM	07-16	07/12/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM	12 4425 2150	1	21.27	21.27
		(Wst.Wtr.Op.Fund Wastewater Profl Services)			
		Invoice Extension ---->			21.27

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531684255	UNIFORM	07-16	07/12/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM	01 4145 2150	1	.70	.70
		(General Fund Building Mtce Profl Services)			
0002	UNIFORM	01 4300 2150	1	.70	.70
		(General Fund Parks & Rec Profl Services)			
0003	UNIFORM	71 4454 2150	1	5.64	5.64
		(MEASURE A MEASURE A Profl Services)			
		Invoice Extension ---->			7.04

Vendor Total -----> 144.08
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 P.O. BOX 60229 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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P.O. BOX 60229 *** VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
071216	CITY HALL INTERNET	07-16	07/06/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CITY HALL INTERNET	01	4140 1000	1	40.16	40.16
		(General Fund Non-Departmentl Utilities)				
				Invoice Extension ---->		40.16
				Vendor Total ----->		40.16

966 HUBER ST *** VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
35998	TANK RENTAL	07-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	TANK RENTAL	01	4200 1550	1	35.00	35.00
		(General Fund Police Op Supp/Expense)				
				Invoice Extension ---->		35.00
				Vendor Total ----->		35.00

P.O. BOX 41602 *** VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES,INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
50844497	LEASE PAYMENT FOR 07/01/16-07/31/16	07-16	07/09/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	LEASE PAYMENT FOR 07/01/16-07/31/16	01	4140 4150	1	574.46	574.46
		(General Fund Non-Departmentl Lease-Purchase)				
				Invoice Extension ---->		574.46
				Vendor Total ----->		574.46

DEPT 67-434 *** VENDOR.: FOR03 (FORD MOTOR CREDIT COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
071216	1 2016 FORD F-350 W/DOUGLASS BODY(4596510)	07-16	07/11/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	1 2016 FORD F-350 W/DOUGLASS BODY (4596510)	01	4220 4150	1	3479.93	3479.93
		(General Fund Fire Lease-Purchase)				
				Invoice Extension ---->		3479.93

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1273725	4-2016 FORD F 350 REG CAB (4596511)	07-16	07/01/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	4-2016 FORD F 350 REG CAB (4596511)	20	4430 4150	1	2704.01	2704.01
		(Gas Tax Fund Gas Tax-Streets Lease-Purchase)				
0002	4-2016 FORD F 350 REG CAB	10	4420 4150	1	2878.46	2878.46
		(Wtr. Oper. Fund Water Operating Lease-Purchase)				
0003	4-2016 FORD F 350 REG CAB	12	4425 4150	1	2267.89	2267.89
		(Wst.Wtr.Op.Fund Wastewater Lease-Purchase)				
0004	4-2016 FORD F 350 REG CAB	01	4145 4150	1	436.13	436.13
		(General Fund Building Mtce Lease-Purchase)				
0005	4-2016 FORD F 350 REG CAB	01	4300 4150	1	436.13	436.13
		(General Fund Parks & Rec Lease-Purchase)				
				Invoice Extension ---->		8722.62

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1274023	3-2015 FORD POLICE CARS (4596509)	07-16	07/06/16 N N N	A-NET30 FROM INVOICE	2010

DEPT 67-434 *** VENDOR.: FOR03 (FORD MOTOR CREDIT COMPANY)

P.O. BOX 67000

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001 3-2015 FORD POLICE CARS (4596509)	01	4200 4150	1 4512.21	4512.21
(General Fund Police Lease-Purchase)				
Invoice Extension ---->				4512.21
Vendor Total ----->				16714.76

P.O BOX 740407 *** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071216 WWTP DSL & ALARM SYSTEM	07-16	07/01/16 N N N	A-NET30 FROM INVOICE	2010
0001 WWTP DSL & ALARM SYSTEM	12	4425 1150	1 108.75	108.75
(Wst.Wtr.Op.Fund Wastewater Communications)				
Invoice Extension ---->				108.75

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071316 COMMUNICATION	07-16	07/07/16 N N N	A-NET30 FROM INVOICE	2010
0001 COMMUNICATION	10	4420 1150	1 71.72	71.72
(Wtr. Oper. Fund Water Operating Communications)				
Invoice Extension ---->				71.72

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071216-A ADMIN FAX LINE	07-16	07/04/16 N N N	A-NET30 FROM INVOICE	2010
0001 ADMIN FAX LINE	01	4105 1150	1 74.37	74.37
(General Fund Administration Communications)				
Invoice Extension ---->				74.37

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071216-B COMMUNICATION	07-16	07/04/16 N N N	A-NET30 FROM INVOICE	2010
0001 COMMUNICATION (FIRE)	01	4220 1150	1 60.86	60.86
(General Fund Fire Communications)				
0002 COMMUNICATION (2 LINES ADMIN)	01	4105 1150	1 112.56	112.56
(General Fund Administration Communications)				
0003 COMMUNICATION (FINANCE)	01	4120 1150	1 112.56	112.56
(General Fund Finance Communications)				
0004 COMMUNICATION (PD)	01	4200 1150	1 164.27	164.27
(General Fund Police Communications)				
0005 COMMUNICATION (COUNCIL CHAMBERS)	01	4105 1150	1 51.71	51.71
(General Fund Administration Communications)				
0006 COMMUNICATION (BUILDING)	01	4405 1150	1 60.86	60.86
(General Fund Bldg and Safety Communications)				
Invoice Extension ---->				562.82
Vendor Total ----->				817.66

P.O. BOX 51488 *** VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071316 DEED OF TRUST FOR 07/2016	07-16	07/13/16 N N N	A-NET30 FROM INVOICE	2010
0001 DEED OF TRUST FOR 07/2016	26	2300	1 404.88	404.88
(RDA-Op.Fund Loan Payable)				
Invoice Extension ---->				404.88

P.O. BOX 51488

*** VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				404.88 =====

P.O. BOX 337

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
104134 PROPANE,ANCHOR,BOLT,	07-16	07/07/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROPANE,ANCHOR,BOLT,	01	4145 1550	1 10.01	10.01
	(General Fund Building Mtce Op Supp/Expense)			
0002 PROPANE,ANCHOR,BOLT,	01	4300 1550	1 10.02	10.02
	(General Fund Parks & Rec Op Supp/Expense)			
0003 PROPANE,ANCHOR,BOLT,	71	4454 1559	1 27.42	27.42
	(MEASURE A MEASURE A Alternate Trans)			
				Invoice Extension ---->
				47.45

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
104234 1 1/4 QUICK COUPLER	07-16	07/01/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 1 1/4 QUICK COUPLER	12	4425 1550	1 9.41	9.41
	(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)			
				Invoice Extension ---->
				9.41

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
104341 FILE,ROUND FILE	07-16	07/07/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 FILE,ROUND FILE	01	4145 1550	1 4.98	4.98
	(General Fund Building Mtce Op Supp/Expense)			
0002 FILE,ROUND FILE	01	4300 1550	1 4.98	4.98
	(General Fund Parks & Rec Op Supp/Expense)			
0003 FILE,ROUND FILE	10	4420 1550	1 7.46	7.46
	(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
0004 FILE,ROUND FILE	71	4454 1550	1 7.46	7.46
	(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->
				24.88

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
104454 PVC BALL,SAFTEY GLASSES	07-16	07/07/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PVC BALL,SAFTEY GLASSES	10	4420 1550	1 38.02	38.02
	(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->
				38.02

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
104478 KEY	07-16	07/01/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 KEY	01	4200 1550	1 2.15	2.15
	(General Fund Police Op Supp/Expense)			
				Invoice Extension ---->
				2.15

Vendor Total -----> 121.91
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HARRY MASATANI

*** VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

771 GUADALUPE STREET

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071316 PROPERTY LEASE PAYMENT FOR BANDSHELL-07/2016	07-16	07/13/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount

HARRY MASATANI *** VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
771 GUADALUPE STREET				
0001 PROPERTY LEASE PAYMENT FOR BANDSHELL-07/2016	01 4300 2150		(General Fund Parks & Rec Profl Services)	50.00
			Invoice Extension ---->	50.00
			Vendor Total ----->	50.00

406 W. MAIN ST. *** VENDOR.: KEN01 (KEN VERTREES PRINTERS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
21250 SERVICE ORDERS FOR WATER DEPT	07-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010
0001 SERVICE ORDERS FOR WATER DEPT	10 4420 1550		(Wtr. Oper. Fund Water Operating Op Supp/Expense)	125.57
			Invoice Extension ---->	125.57
			Vendor Total ----->	125.57

*** VENDOR.: RIV02 (ISAIAS RIVAS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070816 REIMBURSEMENT FOR BENEFIT PRORATION CALCULATION	07-16	07/07/16 N N N	A-NET30 FROM INVOICE	2010
0001 REIMBURSEMENT FOR BENEFIT PRORATION CALCULATION	01 4120 0400		(General Fund Finance Health Insuranc)	5.46
0002 REIMBURSEMENT FOR BENEFIT PRORATION CALCULATION	01 4120 0570		(General Fund Finance Vision Insuranc)	.05
0003 REIMBURSEMENT FOR BENEFIT PRORATION CALCULATION	01 4120 0560		(General Fund Finance Dental Insure)	.27
			Invoice Extension ---->	5.78
			Vendor Total ----->	5.78

2710 EL CAMINO REAL *** VENDOR.: SAN13 (SANTA MARIA NEON SIGN COMPANY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6348 REMOVE ALL NEON BOTH SIDES OF CLOCK,CLEAN UP NEON	07-16	07/06/16 N N N	A-NET30 FROM INVOICE	2010
0001 INSTALL NEON BACK ON CLOCK	01 2268		(General Fund KATAYAMA CLOCK PAYABLE)	1356.01
0002 INSTALL NEON BACK ON CLOCK	65 4485 2150		(Quad.Light Dist Gdlpe Light Dis Profl Services)	193.99
			Invoice Extension ---->	1550.00
			Vendor Total ----->	1550.00

300 N.SAN ANTONIO ROAD *** VENDOR.: SAN14 (SANTA BARBARA COUNTY EMS AGENCY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
071216 EMT RENEWAL (JOHN HESSON)	07-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010
0001 EMT RENEWAL (JOHN HESSON)	01 4220 1300		(General Fund Fire Bus Exp/Train)	94.00
			Invoice Extension ---->	94.00

300 N.SAN ANTONIO ROAD *** VENDOR.: SAN14 (SANTA BARBARA COUNTY EMS AGENCY)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Vendor Total -----> 94.00
 =====

325 E. ELLIOT RD SUITE 25 *** VENDOR.: SAT01 (SATCOM GLOBAL FZE)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

S07160269 COMMUNICATION 07-16 07/01/16 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
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0001	COMMUNICATION	01 4200 1150	1	42.75	42.75
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0002	COMMUNICATION	01 4220 1150	1	42.75	42.75
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(General Fund Police Communications)

(General Fund Fire Communications)

Invoice Extension -----> 85.50

Vendor Total -----> 85.50
 =====

** Total Invoices -----> 20763.76

** Total Checks -----> .00

*** Total Purchases ----> 20763.76
 =====

144.08 +
 40.16 +
 574.46 +
 35. +
 3,479.93 +
 8,722.62 +
 4,512.21 +
 108.75 +
 74.37 +
 71.72 +
 562.82 +
 404.88 +
 47.45 +
 9.41 +
 24.88 +
 38.02 +
 2.15 +
 50. +
 125.57 +
 5.78 +
 1,550. +
 94. +
 85.5 +
 20,763.76 *

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2010		Accounts Payable//General Fund	-11811.46					
01	2268		KATAYAMA CLOCK PAYABLE//General	1356.01					
01	4105	1150	Administratio/Communication/Gen	238.64	.00	141.22	379.86	4600.00	4220.14
01	4120	0400	Finance/Health Insura//General F	5.46	.00	.00	5.46	21350.00	21344.54
01	4120	0560	Finance/Dental Insure//General F	.27	.00	.00	.27	4098.00	4097.73
01	4120	0570	Finance/Vision Insura//General F	.05	.00	.00	.05	636.00	635.95
01	4120	1150	Finance/Communication/General F	112.56	.00	141.22	253.78	3200.00	2946.22
01	4140	1000	Non-Departmen/Utilities/General	40.16	.00	.00	40.16	1300.00	1259.84
01	4140	4150	Non-Departmen/Lease-Purchas/Gen	574.46	.00	.00	574.46	6200.00	5625.54
01	4145	1550	Building Mtce/Op Supp/Expen/Gen	14.99	.00	.00	14.99	9000.00	8985.01
01	4145	2150	Building Mtce/Profl Service/Gen	35.17	.00	35.88	71.05	19000.00	18928.95
01	4145	4150	Building Mtce/Lease-Purchas/Gen	436.13	.00	.00	436.13	1750.00	1313.87
01	4200	1150	Police/Communication/General Fu	207.02	.00	141.22	348.24	9000.00	8651.76
01	4200	1550	Police/Op Supp/Expen/General Fu	37.15	.00	.00	37.15	12000.00	11962.85
01	4200	4150	Police/Lease-Purchas/General Fu	4512.21	.00	.00	4512.21	29650.00	25137.79
01	4220	1150	Fire/Communication/General Fund	103.61	.00	141.22	244.83	4600.00	4355.17
01	4220	1300	Fire/Bus Exp/Train/General Fund	94.00	.00	.00	94.00	5000.00	4906.00
01	4220	4150	Fire/Lease-Purchas/General Fund	3479.93	.00	.00	3479.93	14000.00	10520.07
01	4300	1550	Parks & Rec/Op Supp/Expen/Gener	15.00	.00	.00	15.00	6000.00	5985.00
01	4300	2150	Parks & Rec/Profl Service/Gener	50.70	.00	2.36	53.06	26000.00	25946.94
01	4300	4150	Parks & Rec/Lease-Purchas/Gener	436.13	.00	.00	436.13	4250.00	3813.87
01	4310	2150<*>	Parks/Profl Service/General Fun	.95	.00	.00	.95	.00	-.95
01	4405	1150	Bldg and Safe/Communication/Gen	60.86	.00	141.22	202.08	2500.00	2297.92
Fund (01) Total ----->				.00	.00	744.34	11199.79	184134.00	172934.21
				=====	=====	=====	=====	=====	=====
10	2010		Accounts Payable//Wtr. Oper. Fu	-3136.78					
10	4420	1150	Water Operati/Communication/Wtr	71.72	.00	169.49	241.21	4500.00	4258.79
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	171.05	.00	.00	171.05	40000.00	39828.95
10	4420	2150	Water Operati/Profl Service/Wtr	15.55	.00	95.14	110.69	100000.00	99889.31
10	4420	4150	Water Operati/Lease-Purchas/Wtr	2878.46	.00	.00	2878.46	26500.00	23621.54
Fund (10) Total ----->				.00	.00	264.63	3401.41	171000.00	167598.59
				=====	=====	=====	=====	=====	=====
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-2470.68					
12	4425	1150	Wastewater/Communication/Wst.Wt	108.75	.00	141.22	249.97	3500.00	3250.03
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	9.41	.00	.00	9.41	27000.00	26990.59
12	4425	2150	Wastewater/Profl Service/Wst.Wt	84.63	.00	.00	84.63	100000.00	99915.37
12	4425	4150	Wastewater/Lease-Purchas/Wst.Wt	2267.89	.00	.00	2267.89	43000.00	40732.11
Fund (12) Total ----->				.00	.00	141.22	2611.90	173500.00	170888.10
				=====	=====	=====	=====	=====	=====
20	2010		Accounts Payable//Gas Tax Fund	-2704.01					

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 General Ledger Accounts with Budget Summary July 18, 2016
 Accounting Period is July, 2016

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
20	4430	4150	Gas Tax-Stree/Lease-Purchas/Gas	2704.01	.00	.00	2704.01	26000.00	23295.99
			Fund (20) Total ---->	.00	.00	.00	2704.01	26000.00	23295.99
26	2010		Accounts Payable//RDA-Op.Fund	-404.88					
26	2300		Loan Payable//RDA-Op.Fund	404.88					
			Fund (26) Total ---->	.00	.00	.00	.00	.00	.00
65	2010		Accounts Payable//Guad.Light Di	-193.99					
65	4485	2150	Gdlpe Light D/Profl Service/Gua	193.99	.00	.00	193.99	5000.00	4806.01
			Fund (65) Total ---->	.00	.00	.00	193.99	5000.00	4806.01
71	2010		Accounts Payable//MEASURE A	-41.96					
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	7.46	.00	.00	7.46	17500.00	17492.54
71	4454	1559	MEASURE A/Alternate Tra/MEASURE	27.42	.00	.00	27.42	40000.00	39972.58
71	4454	2150	MEASURE A/Profl Service/MEASURE	7.08	.00	5.66	12.74	20000.00	19987.26
			Fund (71) Total ---->	.00	.00	5.66	47.62	77500.00	77452.38

MINUTES

**GUADALUPE CITY COUNCIL
Regular Meeting Tuesday, June 28, 2016**

**CLOSED SESSION 5:00 P.M.
REGULAR SESSION 6:00 P.M.**

**City Hall, Council Chambers
918 Obispo Street, Guadalupe, California 93434**

1. MOMENT OF SILENCE

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL Council Members Jerry Beatty, Virginia Ponce, Gina Rubalcaba, Ariston Julian and Mayor John Lizalde. **All present.**

4. CLOSED SESSION.

PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957: INTERIM CITY ADMINISTRATOR

No reportable action.

5. COMMUNITY PARTICIPATION FORUM.

Shirley Boydston asked about the existence of City codes having to do with fireworks.

City Attorney Fleishman referenced Municipal Code chapter 8.24 which makes the use or sale of explosive fireworks in Guadalupe illegal.

City Administrator Carter said that the bill stuffer in the utility bills to be mailed July 1st will inform residents of the statewide prohibition on the use or sale of explosive fireworks.

6. CONSENT CALENDAR. The following items are presented for Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

a. Payment of Warrants for the period ending June 23, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Director.

b. Minutes of the City Council Regular Meeting of June 14, 2016 to be ordered filed.

c. Monthly Reports from Department Heads:

- i. Police Department report for the month of May 2016.
- ii. Fire Department report for the month of May 2016.
- iii. Building Department report for the month of May 2016.
- iv. City Treasurer's report for the month of May 2016.
- v. Monthly Cash Balance Report.
- vi. City Engineer's report for the month of May 2016.
- vii. Parks and Recreation Department Update.

d. Fiscal Year 2016-17 Appropriations Limit – Resolution No. 2016-37.

Various Council members pulled the following items for discussion – 6.c.i, 6.c.ii, 6.c.vi, and 6.c.vii.

Motion made by Julian, 2nd by Rubalcaba to approve the Consent Calendar minus the pulled items. Passed 5/0.

On Item 6.c.i, **Councilmember Beatty** asked why the dollar amount for stolen property had tripled over last year's number but the dollar amount of recovered items had increased only a fraction.

City Administrator Carter replied that there had been a large burglary in town earlier in the year that led to the higher property stolen number.

On Item 6.c.ii, **Mayor Lizalde** asked why the Fire Department was responding to water problems and leaks instead of the Water Department.

Mr. Carter said that water customers often call 911 when they have water problems and the Fire Department will respond instead of the Water Department especially on nights and weekends.

On Item 6.c.vi, **Councilmember Beatty** asked how residents would be notified about the upcoming street paving work on Pioneer Street and in Pt. Sal Dunes.

Mr. Carter said he would follow up with Council on this information.

Councilmember Ponce asked about the status of the Tognazzini well project. **Mr. Carter** said that **City Engineer van den Eikhof** believes he has found a contractor to do the work.

On Item 6.c.vii, **Councilmember Julian** said that he and **Councilmember Beatty** are waiting on Youth Football representatives to let Julian and Beatty know when the representatives can meet, not the other way around.

Motion made by Beatty, 2nd by Ponce, to approve Items 6.c.i, 6.c.ii, 6.c.vi, and 6.c.vii. Passed 5/0.

7. **ZONING ORDINANCE AMENDMENT TO ALLOW ONE ADDITIONAL SIGN IN THE G-I ZONE.** That the City Council:

1. Receive a presentation from staff.
2. Conduct workshop regarding changes to Chapter 18.52.150 signs-size and number restrictions standards of the zoning ordinance.
3. Adopt first reading of Ordinance No. 2016-448, entitled, “An Ordinance of the City Council of the City of Guadalupe, California, to Amend Chapter 18.52.150.B. to allow one additional sign in the G-I zone and to remove a reference to the M-1 zone (Attachment A).”
 - a. Written Staff Report (Lilly Rudolph, Contract City Planner)
 - b. Written Communications.
 - c. Public Hearing.
 - d. City Council discussion and consideration.
 - e. It is recommended that the City Council concludes the public hearing and adopt first reading of Ordinance No. 2016-448.

Ms. Lilly Rudolph, Contract Planner, made a slide presentation on the proposed sign ordinance changes. The proposal is to allow an additional sign in the G-1 District that can be up to 64 square feet in area. Also, reference to non-existent zone M-I will be removed.

Mayor Lizalde opened and closed the Public Hearing. There were no speakers. **Mayor Lizalde** also confirmed that no written communication on the item had been received by staff.

Motion made by Julian, 2nd by Rubalcaba, to adopt Ordinance 2016-448. Passed 5/0 on a roll call vote.

8. **INTERIM CITY ADMINISTRATOR.** That the City Council provide direction to staff on the appointment of an interim City Administrator internally or the hiring of an interim City Administrator externally once the current City Administrator leaves the City.

- a. Written Staff Report (Andrew Carter, City Administrator)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council provide direction to staff.

City Administrator Carter said he expects to be leaving his position sometime in August. He provided information on the search for a permanent replacement. It is likely an interim city administrator will be needed for one to two months

Councilmember Julian said he felt Council should delay making any decision about an interim city administrator until it is actually known how long the City will need one.

The rest of Council concurred. The item was tabled until a later date.

9. **CITY MANAGER REPORT/ FUTURE AGENDA ITEMS.**

1. Annual setting of parcel tax for the Lighting District and the Lighting and Landscaping District.
2. Approval of SEIU Memorandum of Understanding plus related changes to pay and benefits for Unrepresented employees.
3. CDBG grant application.

10. **ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS.**

July 19th from 5:00 to 8:00 pm, “Tip-a-Cop” fund-raising event at La Simpatia.

Condolences to the families of **Chris Yatsuyi Minami, Joseph Watanabi, and Joseph T. Oliva Arriola.**

11. **ADJOURNMENT**

Andrew Carter, Deputy City Clerk

John Lizalde, Mayor

Minutes

GUADALUPE CITY COUNCIL

Regular Meeting Tuesday, July 12, 2016

REGULAR SESSION 6:00 P.M.

City Hall, Council Chambers

918 Obispo Street, Guadalupe, California 93434

1. **MOMENT OF SILENCE**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL** **Present:** Council Members Jerry Beatty, Gina Rubalcaba, Ariston Julian and Mayor John Lizalde.
Absent: Councilmember Ponce absent

4. **COMMUNITY PARTICIPATION FORUM**

Andy Gutierrez lodged a complaint about the dust from farming operations near LeRoy Park. He does not believe the farmer there is doing his best to control dust. He asked that the City look into the situation.

Mayor Lizalde said that this issue is being addressed by the City.

Shirley Boydston complained about the use of fireworks in town. She would like the City to pass an ordinance similar to the one in Santa Maria that has led to the imposition of \$23,000 in fines.

5. **CONSENT CALENDAR** The following items are presented for Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.
- a. Payment of Warrants for the period ending July 7, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Director.
 - b. Second Reading of Ordinance No. 2016-448, entitled, "An Ordinance of the City Council of the City of Guadalupe, California, to Amend Chapter 18.52.150.B. to allow one additional sign in the G-I zone and to remove a reference to the M-1 zone.
 - c. Tognazzini Well Pump Removal and Video Inspection – Resolution No. 2016-41.

Councilmember Beatty recused himself from consideration of the HSS warrant.

Motion by Beatty, 2nd by Julian to approve Items 5.b and 5.c. Passed 4-0.

Motion by Rubalcaba, 2nd by Julian to approve Item 5.a. Passed 3-0-1. Beatty recused.

6. **PROPOSAL TO AUTHORIZE CITY STAFF TO SUBMIT A GRANT APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT, HOLD A PUBLIC HEARING AND APPROVE A RESOLUTION IN SUPPORT OF THE GRANT APPLICATION.**

- a. Written Staff Report (Gary Hoving, Director of Public Safety)
- b. Written Communications.
- c. Public Hearing.
- d. City Council discussion and consideration.
- e. It is recommended that the City Council concludes the Public Hearing and adopt Resolution No. 2016-42 in support of the grant application.

Chief Hoving talked about the CDBG grant application he is putting together on behalf of the City. **Mayor Lizalde** has been intimately involved in the project, so have **Parks & Recreation Coordinator Ron Estabillo and Public Works Supervisor Mike Pena**. A grant application of up to \$1 million is planned. City staff is still developing costs. The money would be used to do significant repairs and upgrades to the Boys & Girls Club and LeRoy Park. The grant requires no local match. There have been two public forums on the project, one of which was formally noticed as required by the State. Tonight is a formally noticed public hearing.

Most of the Council discussion centered on park improvements to include new trees and landscaping, a new irrigation system, new fencing and exercise equipment, new picnic tables and barbeque pits, a trash enclosure, work on the restrooms, improved lighting, splash security cameras and a security gate at the Boys & Girls Club.

Mayor Lizalde opened and closed the Public Hearing. There were no speakers. City staff did receive one letter, urging the use of drought-tolerant landscaping.

Council discussion centered on the ability of new outdoor equipment to withstand the coastal climate; whether the park restrooms are on a septic system; if so, the importance of connecting them to the City sewer system; what are staff's maintenance plans; whether the barbeque pits will be at risk of being stolen; and whether an overnight bicyclist campground can be added. Both **Chief Hoving and Mike Pena** addressed these issues.

Chief Hoving said the grant is due in Sacramento by July 27th.

Motion made by Rubalcaba, 2nd by Julian to adopt Resolution 2016-42 authorizing submittal of a CDBG grant. Passed 4-0 on a roll call vote.

7. **SEIU MEMORANDUM OF UNDERSTANDING FOR THE TIME PERIOD 07/01/16 THROUGH 6/30/2018.** That the City Council adopt Resolution No. 2016-38 approving a Memorandum of Understanding with the Service Employees International Union Local 620

for the time period 07/01/2016 through 06/30/2018 and authorizing the Mayor to sign the MOU.

- a. Written Staff Report (Andrew Carter, City Administrator)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council adopt Resolution No. 2016-38.

City Administrator Carter presented the two-year Memorandum of Understanding (MOU) he has negotiated with the SEIU based on Council direction. It has been approved by SEIU members. If approved by Council, starting with the pay period beginning 07/02/16, SEIU members will begin paying 4% of their employee PERS contribution. The City will pay the remaining 3%. Right now, the City pays the entire 7%. SEIU members will also receive a 5% COLA. Subtracting the PERS contribution, that is a net pay increase of 1%. A range shift will also take place on 07/02, increasing all pay ranges by 5%. At the same time, SEIU members will move back one step (minus 5%). This change has no immediate impact on wages. It does increase wages for new hires. It also allows SEIU members to achieve one additional step increase in their lifetime employment with the City. On 07/01/17, SEIU members will receive a COLA of 2%. The proposed SEIU MOU mimics the one approved by the City and the POA in December. The City is also agreeing to conduct a classification study in 2016/17. The method of implementation of any recommended wage changes is to be determined

Motion by Julian, 2nd by Beatty to adopt Resolution 2016-38 approving the SEIU MOU. Passed 4-0 on a roll call vote.

8. **PAY AND BENEFIT CHANGES FOR UNREPRESENTED EMPLOYEES.** That the City Council adopt Resolution No. 2016-39 implementing pay and benefit changes for designated Unrepresented employees.

- a. Written Staff Report (Andrew Carter, City Administrator)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council adopt Resolution No. 2016-39.

City Administrator Carter said that when the City makes changes to the SEIU MOU similar changes are normally implemented with the City's unrepresented employees. Given that, the same change in employee PERS contributions and 07/02/16 and 07/01/16 COLA's are recommended. A range shift for the Human Resources Coordinator is recommended since pay for that position is comparable to to the SEIU Business Manager. A range shift for the Finance Director is not recommended since that comparison is to similar positions in other cities.

Motion made by Beatty, 2nd by Rubalcaba to adopt Resolution 2016-39 implementing wage and benefit changes for Unrepresented employees. Passed 4-0 on a roll call vote.

9. **UPDATE EMPLOYER PAID MEMBER CONTRIBUTION INFORMATION PROVIDED TO CALPERS.** That the City Council adopt Resolution No. 2016-40

informing CalPERS of changes to Employer Paid Member Contributions for “classic” PERS employees.

- a. Written Staff Report (Andrew Carter, City Administrator)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council adopt Resolution No. 2016-40.

City Administrator Carter said this resolution must be passed by Council in order to officially notify CalPERS of changes being made to employee PERS contributions for miscellaneous.

Motion made by Julian, 2nd by Beatty to adopt Resolution 2016-40. Passed 4-0 on a roll call vote.

10. **PURCHASE OF UTILITY TRUCK WITH CRANE FOR THE WASTEWATER DEPARTMENT.** That the City Council adopt Resolution No. 2016-43 authorizing the purchase of a utility truck with crane for the Wastewater Department.

- a. Written Staff Report (Andrew Carter, City Administrator)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council adopt Resolution No. 2016-43.

City Administrator Carter described the difficulty staff has had in replacing the Wastewater Department’s 21-year-old utility truck with crane. Staff had planned to use the California Multiple Award Schedule vendor, Downtown Ford in Sacramento. The City has purchased four other trucks from Downtown Ford but the quality of service and timeliness of delivery has been terrible. Staff sought bids from four local Ford dealers, but only received one bid due to the specialized nature of the equipment. A 4x4 vehicle is recommended since the truck often has to go off-road into the spray field on an adjoining farm during the rainy season. The truck is also used by Public Works and the Water department to meet their lifting needs. The total cost of \$67,095 will be financed over four years by Ford Motor Credit.

Council wanted to know what staff planned to do with the surplus trucks. **Mr. Carter** said those vehicles could be sold through a bid process similar to the one the Police Department has used to sell surplus police cruisers or could be given to the Cemetery District, but Council will need to make that decision at a future date. Staff will determine the Blue Book value of the equipment, provide that information to Council, and get formal direction.

Motion made by Beatty, 2nd by Rubalcaba to adopt Resolution 2016-43 authorizing purchase of a utility truck with crane for the Wastewater Department. Passed 4-0 on a roll call vote.

11. **INTERIM CITY ADMINISTRATOR.** That the City Council provide direction to staff on the appointment of an interim City Administrator internally or the hiring of an interim City Administrator externally once the current City Administrator leaves the City.

- a. Verbal Report (Andrew Carter, City Administrator)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council provide direction to staff.

City Administrator Carter said his last day of employment with the City will be July 29th. An Oral Board made up of local city managers is scheduled to interview permanent city administrator candidates that day. Candidates recommended by the Oral Board will be interviewed by Council in mid-August. Assuming Council can decide on a finalist, the City Attorney will be tasked to negotiate a contract. Assuming all goes well, a new city administrator could be on board by the end of September. It is envisioned an interim city administrator will be needed for two months, but it could be longer if there are problems in the recruitment of a new permanent city administrator.

Council discussed the merits of hiring an external candidate or having an existing employee serve as interim. Hiring an internal candidate would save money. **City Administrator Carter and City Attorney Fleishman** said they knew of local retired city managers who would be interested in serving as interim.

Motion made by Beatty, 2nd by Rubalcaba, to hire an interim City Administrator externally. The City Attorney is to bring up to three interim candidates to Council for interview at a special Council meeting. Motion passed 3-1. Mayor Lizalde opposed.

12. CITY MANAGER REPORT/ FUTURE AGENDA ITEMS.

1. Public hearing to set Lighting District and Lighting & Landscaping District fees as well as Standby charges.
2. Zoning clean-up for parcels near 12th and Peralta.

13. ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS.

Police officer's Tip-a-Cop fund raiser at La Simpatia to raise money for the Special Olympics, Thursday, July 14th from 5:00 pm to 9:00 pm.

14. ADJOURNMENT.

Andrew Carter, Deputy City Clerk

John Lizalde, Mayor

GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF JUNE 2016

PART I: CRIMES

TYPE OF CRIMES		THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
		REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC	HOMICIDE	0	0	0	0	0	0	0	0
261 PC	RAPE	0	0	0	0	2	2	0	0
211 PC	ROBBERY	0	0	0	0	0	0	0	0
242/245 PC	ASSAULT	4	3	2	2	11	11	9	9
459 PC	BURGLARY	2	0	6	1	6	1	11	4
484/487 PC	THEFT	1	1	3	0	27	7	19	4
10851 VC	VEH THEFT	1	1	0	1	6	6	4	5
451 PC	ARSON	0	0	0	0	1	1	0	0
TOTAL		7	5	11	4	53	28	43	22

PART II: REPORTED CRIMES

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	99	97	576	497
TOTAL REQUEST FOR SERVICE	211	274	1,269	1686
TOTAL ACTIVITY FOR THE MONTH	310	371	1,845	2,183
DOMESTIC VIOLENCE REPORTS	3	0	3	5
TOTAL PROPERTY STOLEN	\$9,450	\$65,151	\$24,565	\$71,026
TOTAL PROPERTY RECOVERED	\$500	\$40,559	\$5,616	\$41,059

PART III: ARREST SUMMARY

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	15	0	17	0	30	4	33	4
MISDEMEANOR	11	0	31	1	79	14	88	8
TOTAL	26	0	48	1	109	18	121	12
23152(a&b) VC ARREST	3		2		22		14	
WARRANT ARREST	9		13		44		37	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS

GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF JUNE 2016

PART IV: NARCOTICS ACTIVITY

TYPE OF NARCOTICS	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST
HEROIN	0	0	0	0	0	0	1	1
COCAINE	0	0	1	1	0	0	1	1
METHAMPHETAMINE	2	2	3	3	9	9	17	17
MARIJUANA	0	0	0	0	15	15	2	2
PARAPHERNALIA	1	1	0	0	12	12	0	0
TOTAL	3	3	4	4	36	36	21	21

PART V: SPECIAL DATA

	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
OFFICERS ASSAULTED	0	0	0	0
INJURED ON DUTY	1	0	3	0

ADDITIONAL INFORMATION:

STAFFING:	1 POLICE CHIEF	
	2 POLICE SERGEANT	2 UNFILLED POSITIONS
	3 POLICE CORPORALS	
	7 POLICE OFFICERS	1VACANT POSITION
	2 OFFICE STAFF PERSONNEL	
	5 RESERVE POLICE OFFICERS	2 UNFILLED POSITION
	1 COMMUNITY SERVICE TECHNICIAN	FULL TIME POSITION UNFILLED AS A PART-TIME POSITION
	0 EVIDENCE TECHNICIAN	UNFILLED POSITION
	2 POLICE VOLUNTEER(S)	
	3 ALCOHOL/DRUG PERSONNEL	GLADIATORS PROGRAM / 1 UNFILLED POSITION / ALL ARE PART TIME

COMMENTS:

1 officer was injured while pursuing a suspect. Cut hand and pulled hamstring.



GUADALUPE FIRE DEPARTMENT

TO: CITY ADMINISTRATOR, ANDREW CARTER
FROM: CAPTAIN PATRICK SCHMITZ
SUBJECT: MONTHLY SUMMARY OF CODE ENFORCEMENT CASES
 June 1, 2016 – June 30, 2016

DATE: 07/01/2016

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2015-2016)	Year to date (2014-2015)
Business License (GMC 5.04.040)	0	0	7	9
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0	4
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	8	4
Litter Accumulation (GMC 8.12.020)	9	5	71	77
Abatement of Weeds and Rubbish (GMC 8.16.010)	10	12	140	106
Unsafe Living Conditions (GMC 8.40.020)	0	1	2	2
Unlawful Property Nuisance (GMC 8.50.070)	9	20	68	34
Graffiti Abatement (GMC 9.07.060)	1	1	19	47
Abandoned Vehicles (GMC 10.36.010)	7	14	96	78
Unapproved Vehicle Covers (GMC 10.36.010)	0	1	10	31
Portable/fixed basketball goals (GMC 10.48.050)	1	4	19	10
Yard Sale Signs (GMC 12.13.010)	2	0	24	41
Tampering with Water Service (GMC 13.04.200)	0	0	11	11
Working Without Permits (GMC15.04.020)	3	0	21	24
Address Number (GMC 15.08.020 (505.1))	7	4	32	37
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	6	3
Damage Fence (GMC 18.52.125)	1	1	8	17
Parking on Front Yard Setback (GMC 18.60.035)	8	12	100	156
Landscape Maintenance Required (GMC 18.64.120)	7	3	30	18
Inspection/Complaints (No Violation Found)	0	0	7	11
Apartment Inspections	5	1	38	82
Yearly Business Inspections	12	2	45	49
Other	0	3	40	109
TOTAL	82	84	802	960

Miscellaneous	This Month	Last Month	Year to Date (2015-2016)	Year to date (2014-2015)
Visitors	59	46	521	240
Public Relations	2	5	21	12
School Visits	0	5	9	7

CALLS FOR SERVICE June, 2016

INCIDENT TYPE	This Month	Last Month	Year to Date (2015-2016)	Year to date (2014-2015)
Medical	21	26	305	368
Structure Fire	0	0	7	2
Cooking Fire	0	0	0	2
Trash or Rubbish Fire	0	1	9	14
Vehicle Fire	0	1	4	4
Grass/Vegetation Fire	0	1	1	4
Other Fire	0	0	4	2
Motor Vehicle Accidents with Injuries	2	1	22	24
Motor Vehicle Accidents No Injuries	0	1	13	15
Motor Vehicle/Pedestrian Accident	0	0	2	2
Hazardous Materials Spill/Release	0	4	15	10
Hazardous Condition Other	2	0	15	6
Water Problem/Leak	1	1	12	11
Animal Problem	1	1	3	4
Search / Rescue	0	0	3	3
Public Assistance	2	2	29	46
Police Matter/Assistance	4	0	24	15
Illegal Burn	0	0	0	1
Smoke Detector Activation	0	0	12	4
Dispatch and Canceled En-route	0	2	36	29
False Alarm	4	0	13	13
TOTAL	37	41	529	579

Additional Information

STAFFING: 1 Public Safety Director (Police/Fire Chief)
 3 Fire Captains 2 Full Time Positions filled / 1 Full Time Position Unfilled
 2 Paid Call Firefighters filling in on an interim status for unfilled full time captain position

1 Firefighter/Permit Tech.
 12 Paid Call Firefighters
 4 Reserve Firefighters

Special Coverage:

Paid Call Firefighter alternating coverage on Furloughs, Holidays, Vacation, and Sick time due to Firefighter/Permit Technician being off.



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: June, 2016

	This Month	Last Month	Year to Date	Last Year
Visitors	35	51	205	205
Inspections	23	33	159	113
Building Permits Issued	6	30	126	69



CITY OF GUADALUPE
918 Obispo Street
Guadalupe, CA 93434
P: (805) 356-3895
F: (805) 343-0542
Finance Department

Memorandum

To: Andrew Carter, City Administrator
From: Annette Muñoz, Finance Director
Subject: Treasurer's Report – June 2016
Date: July 20, 2016

This memo explains the changes in the monthly Treasurer's report for June 2016 compared to the prior month. June cash increased by approximately \$110,000 due primarily to:

- \$490,923 received from SB County for property tax
- \$380,187 paid to California JPIA for the FY 16-17 workers comp and liability insurance premium of \$289,435 and \$90,752 for the 15-16 retrospective adjustment.

cc: Treasurer file

**Treasurer's Report
Investments and Cash as of June 30, 2016**

Local Agency Investment Fund ("LAIF") Account 98-42-346	305,799.69
Total Investments	\$ 305,799.69

Cash	
Checking Account 155-503815 ("Warrant Account")	2,622,858.30
Checking Account 155-003261 ("Payroll Account")	23,586.01
Total Cash	\$ 2,646,444.31 *

*Actual ending balances reconciled to Bank Statements

Non-Commingled and Trust-Account Funds	
USDA/RUS-HWY One Water/Sewer Pipeline Account 280-0389711	\$100.00
Total Non-commingled and Trust Funds	\$100.00


The following is a summary of the City's cash and investments as of June 30, 2016 compared with the prior month.

Investments and Cash	May 31, 2016	June 30, 2016
Investments	305,799.69	305,799.69
Cash	2,536,733.81	2,646,544.31
Total	\$ 2,842,533.50	\$ 2,952,344.00 **

** Total Cash and Investments agree to General Ledger.

Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.

Submitted: 7/20/2016 by:


Petrona Amido
 City Treasurer

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
July 13, 2016

CITY OF GUADALUPE

CITY TREASURER
918 OBISPO STREET
GUADALUPE, CA 93434

PMIA Average Monthly Yields

Account Number:
98-42-346

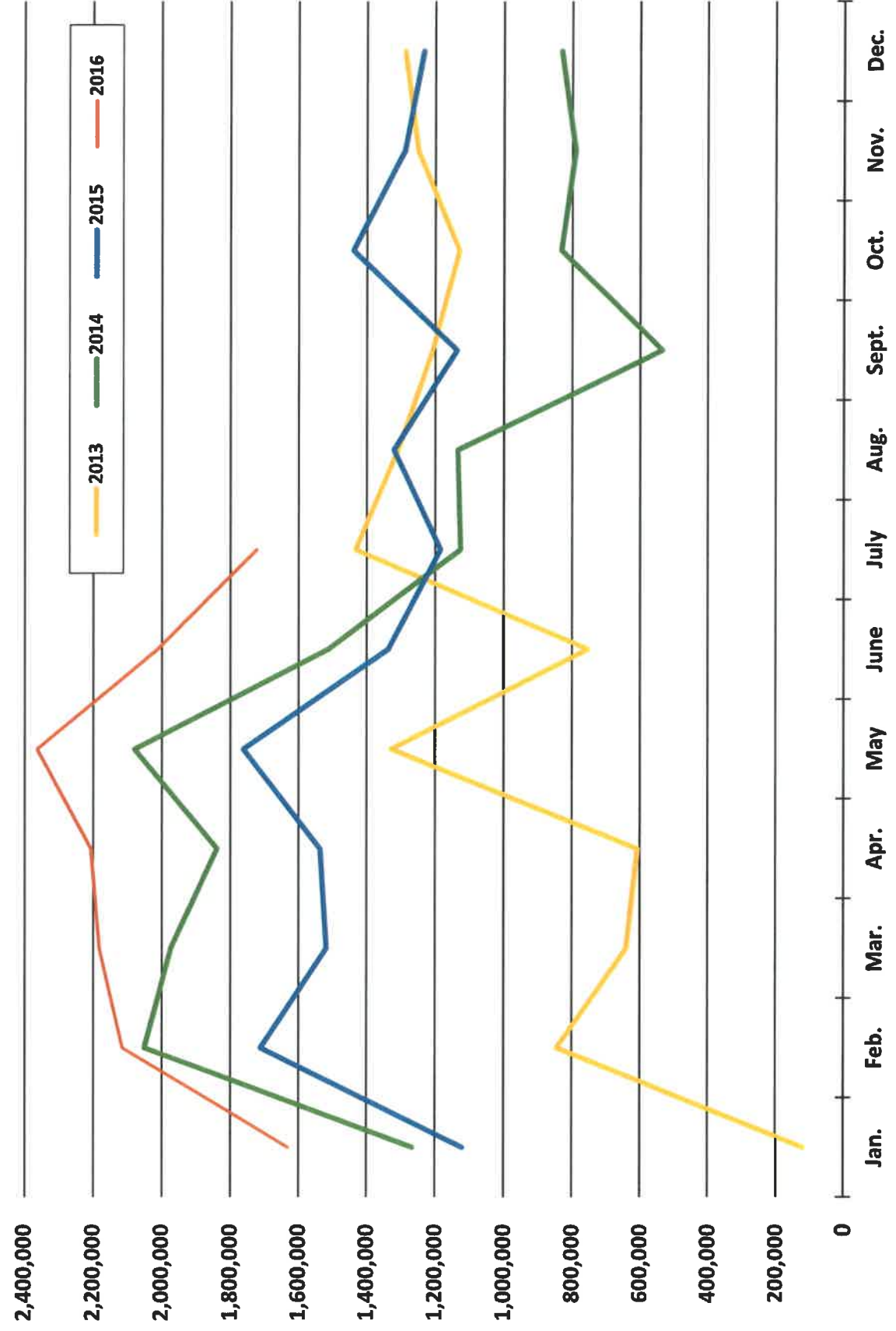
Tran Type Definitions

June 2016 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	305,799.69
Total Withdrawal:	0.00	Ending Balance:	305,799.69

Beginning of Month Cash Balances (Does Not Include RDA Cash)



City of Guadalupe
June 2016
Civil Engineering Projects

1. Measure A – 2016 Pavement Rehabilitation Project

- Plans for the 2016 Pavement Rehabilitation Project are nearly complete and the project will go out to bid in July or August. The work continues to be delayed as the Gas Company lowers their gas lines in Pioneer Street. It is anticipated that their work will be completed by the first part of August. The 2016 Pavement Rehabilitation Project will include the following streets:
 - Pioneer Street: Fifth Street to West Main Street (Base Bid)
 - Third Street: Lindy Drive to Pioneer Street (as an alternate)
 - Lindy Drive: Third Street to Wong Street (as an alternate)
 - Wong Street: Third Street to Pioneer Street (as an alternate)
 - Fourth Street: Obispo Street to Apio Entrance (as an alternate)
- As required by State and Federal law, the curb ramps on the streets indicated above have been evaluated. Those ramps that do not meet the required standards will be removed and replaced or modified as necessary during the 2016 Pavement Rehabilitation Project.
- State law requires that survey monuments be preserved during construction activities. The 2016 Pavement Rehabilitation Project will disturb or destroy the survey monuments located within the streets. The survey monuments will be re-established and a record of survey recorded following construction.

2. Measure A – 2016 Pavement Rehabilitation Project

- The 2016 Pavement Maintenance Project was awarded to American Asphalt South. Work will begin in July. The project will include slurry sealing of various streets within the Point Sal Dunes neighborhood.

3. Alternative Transportation Work

- The Cycle 3 for the Alternate Transportation Program was submitted to Caltrans in June. The Cycle 3 ATP application included sidewalks on Guadalupe Street between Olivera and the Amtrak Station, as well as flashing warning signs at Olivera, and additional pedestrian safety enhancements along Guadalupe Street from the Amtrak Station north to the 11th Street intersection.

4. Measure A – Drainage

- Plans for the 11th Street and Obispo drainage issues are under design. It is anticipated that construction will occur before the rainy season.



5. Water Related Work

- In May, the City Council approved a contract with Fisher Pumps to remove the pump at the Tognazzini Well and video inspect the well. For months, City staff has been trying to get the work done. The project was sent out to bid twice. Upon review of the contract documents and City requirements, Fisher Pumps declined to sign the contract and completed the work. This work is required by the USDA for the grant the City received. A new contractor was found to complete the work. A contract will be submitted to the Council for approval in July.

6. Pasadera Development (funded by applicant)

- The Lot 4 Tentative Tract Map and Grading Plan is under review.
- The Final Map for Lot 5 has been submitted for review. The City Engineer has been working with the developer to ensure all of the appropriate documentation is being submitted. A staff report will be prepared that will include the approval of the Final Map, a Subdivision Improvement Agreement, and Monumentation Bond Agreement.
- A draft Subdivision Improvement Agreement for Tract 29,061 has been prepared.
- Work continues on the sewer main on West Main Street. The work is being inspected by MNK and Associates.
- Plans and Permits were approved by the City and Caltrans to begin work within the Caltrans right-of-way. This work will include water, sewer, and gas connections for the project. The work will also include then proceed to construction of the facilities on Obispo Street to the City facilities.

7. Pioneer Apartments (funded by applicant)

- The applicant submitted plans for the two different sites which were reviewed and returned to the applicant with comments. The revised plans should be resubmitted at the beginning of July.

8. Beachside Cooler (funded by applicant)

- The first set of plan reviews were completed in June and returned to the applicant with corrections.

9. Guadalupe Court (funded by applicant)

- The applicant submitted documentation for the property for review. The property was subdivided illegally and Staff is reviewing the next steps, which will most likely include a Certificate of Compliance. Until the legal issues are resolved the Title Company will not offer Title insurance on the property which is necessary for development. The County Surveyor deferred the review of the survey documents to the City as a Certificate of Compliance will need to come before Council for approval. The City Engineer has contracted the services of a licensed surveyor to assist in the review. Once a legal remedy is determined the item will be scheduled for Council consideration.



10. MS4 Permit Requirements

- Work continues on implementing the Municipal Separate Storm Sewer System program as required by the State Water Control Board.



MEMO

To: City Council
From: Ron Estabillo
Subject: Parks and Recreation Update
Date: July 22, 2016

RECREATIONAL ACTIVITIES:**Youth Basketball:**

Several local travel teams (both Youth Boys & Youth Girls) are playing in tournaments in Los Angeles, San Diego and Las Vegas this week.

Boy & Girls Club:

Boys and Girls Advisory Committee met on Monday, July 18th at Charly's Restaurant. Plans are being discussed and made for "Kids Nights Out. There will be a new format for this year's event scheduled for September 8th. Facility use, Tuesday, Wednesday & Thursday evenings, Guadalupe Wrestling Club. Friday evenings Guadalupe Youth basketball traveling teams.

Girls Youth Softball:

Several of the local Girls All-Star team completed tournament play in San Diego this past week-end. 8& under year olds, 12 & under year olds and 16& under year olds all competed. Though none of the teams did very well it was quite an experience and exciting time for them all. There were over a total of 84 teams that participated in this tournament.

Guadalupe Youth Football:

Last scheduled sign-for was on Saturday, July 16. The group met with Councilmen Ariston Julian on Tuesday, July 19 to discuss their plan on reconditioning the football field at O'Connell Park.

Page 2
July 22, 2016

Community Events:

The 2016 – 2017 UCSB Santa Barbara Arts & Lectures upcoming Free Concerts here At City Hall have been confirmed and scheduled to take place on:

<i>Sat</i>	<i>Sept. 17, 2016</i>	<i>Cimmaron</i>
<i>Sat</i>	<i>Oct. 22, 2016</i>	<i>Yolotecuani</i>
<i>Sat</i>	<i>Jan. 07, 2017</i>	<i>Mariachi Los Camperos de Nati Cano</i>
<i>Sat</i>	<i>Feb. 11, 2017</i>	<i>Ballet Hispanico</i>
<i>Sat</i>	<i>Apr. 29, 2017</i>	<i>Mariachi Femenil Nuevo Tecalitan</i>

All performances begin at 7:00PM.

On Sunday, August 7th from Noon to 4PM, Community Church will be giving out free backpacks , school supplies items and haircuts, New Pastor at the church is Hardy Estes.

REPORT TO THE GUADALUPE CITY COUNCIL
Agenda of July 26, 2016


Prepared by:
Gary L. Hoving, Director of Public Safety


Approved by:
Andrew Carter, City Administrator

SUBJECT: Approval to Purchase One Replacement Patrol Vehicle for the Police Department and Enter Into a Lease Agreement Through the Ford Government Leasing Program, Approval of Purchase Authorization Resolution.

RECOMMENDATION:

It is recommended that the City Council provide approval for City staff to purchase one patrol vehicles for use by the Police Department. In addition, it is recommended that City staff be authorized to piggy-back onto a competitive bid process conducted by another government agency which is permitted by the Guadalupe Municipal Code Section 4.04.130.

It is requested that purchase award be granted to Wondries Fleet Group, 1247 W. Main Street, Alhambra, CA 91803. Wondries has the 2016 Ford Interceptor Utility vehicles in-stock. The purchase will be funded within the existing approved Police Department budget for FY 2016/2017.

BACKGROUND:

The Police Department operates its public service through patrol and response in marked enforcement vehicles. These vehicles travel repetitively throughout the City and are used to transport prisoners to Santa Maria or Santa Barbara.

Emergency vehicles are considered a consumable piece of our operating infrastructure which is in need of replacement.

DISCUSSION:

The replacement of vehicles from the Police Department fleet is an anticipated operational expense.

Purchasing a vehicle through a competitive bid held by another government agency is approved by the Guadalupe Municipal Code. Section 4.04.130 specifically permits such a purchase and is

known as a “piggy back” purchase. In this case, the County of Los Angeles has held a competitive bid, purchase order number 16361257-1. Such a mechanism allows us to realize the financial benefit of bulk purchases.

The replaced vehicle will be sold as surplus to maintain the current level of vehicles.

FISCAL IMPACT:

The payment of the vehicles will be accomplished through a government lease program. The total cost per vehicle including sales tax, equipment and equipment installation is \$37450. The cost of the totally outfitted vehicle will be financed through the Ford Government Leasing program. The quarterly lease payment is estimated at about \$2,178 (or \$ 726 per month) with an annual cost expected at \$8712.

As approved during the budget process, the funding source for the vehicle replacement project during FY 16/17 is as projected to be \$8712 from the general fund.

Gary L. Hoving
Director of Public Safety

RESOLUTION NO. 2016-50

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
AUTHORIZING STAFF TO PURCHASE ONE POLICE PATROL VEHICLE AND ENTER INTO A LEASE
PURCHASE AGREEMENT**

WHEREAS, the City of Guadalupe has the need to replace one police patrol vehicle to maintain a reliable response fleet; and

WHEREAS, a vendor has been selected to provide the specialty vehicles while joining into an existing competitive bid as authorized by the Guadalupe Municipal Code Section 4.04.130; and

WHEREAS, a favorable lease purchase opportunity exists through Ford Credit Municipal Finance Department; and

WHEREAS, the City Council of the City of Guadalupe has voted and approved the purchase and financing plan submitted by staff to complete the purchase.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

SECTION 1. Award the purchase of one Ford Police Interceptor Utility vehicles to Wondries Fleet Group, 1247 W. Main Street, Alhambra, California, 91803 for a total purchase price of about \$ 37450.

SECTION 2. Authorize City Staff to submit application and sign a lease agreement for the purchase of one Ford Police Interceptor Utility vehicles to Ford Credit, Municipal Financing Department, 1 American Road, MD 7500, Dearborn, Michigan, 48126.

PASSED AND ADOPTED at a regular meeting on the 26th day of July, 2016, by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, **JOICE EARLEEN RAGUZ**, City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2016-50**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held July 26, 2016, and that same was approved and adopted.


ATTEST:

Joice Earleen Raguz
City Clerk

John Lizalde, Mayor

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of July 26, 2016


Prepared by:
Gary Hoving, Director of Public Safety


Approved by:
Andrew Carter, City Administrator

SUBJECT: **Adoption of a Resolution Authorizing the Police Department to Surplus
Thirteen used Handguns and Purchase Thirteen New Handguns**

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2016-49 authorizing staff to surplus thirteen handguns and to purchase a similar number of new replacement handguns.

BACKGROUND:

The Police Department maintains an inventory of handguns for use by on-duty law enforcement personnel. These firearms are like any other tool and experience wear which can result in failure necessitating their periodic replacement. Our fleet of handguns had been purchased between 1998 and 2000 exceeding a reasonable service life for a duty weapon.

DISCUSSION:

The trade-in value of the outgoing weapons is \$350 each worth a grand total of \$ 4500. Many of the staff members expressed an interest in purchasing their weapon as an occupational keepsake. Approval is sought to authorize the sale to select persons for the trade in value, then submitting to a licensed Federal Firearms License holder for the lawful transfer of ownership. This method of disposal best permits the continued use of the outgoing weapons until the arrival of the replacements.

A need exists to purchase the replacement handguns from a licensed dealer. The weapons of choice typically cost about \$ 650 each, including holster and magazine holders. Authorization is sought to appoint the Director of Public Safety as the purchasing agent for this acquisition. Typically, the best prices are derived from the firearm dealers in the larger metropolitan areas, which may tend to exclude local smaller vendors. Authorization is sought to either make the purchase through a “piggyback” bid or solicit competitive bids. Either of the purchase options is acceptable by the Guadalupe Municipal Code chapter 4.04.

Collecting the funds from the sale of the outgoing handguns will significantly offset the overall purchase obligation. The income will be held in the Proposition 172 fund account until the purchase of the new firearms.

The proposed sale and purchase method permits the Police Department to continue serving the community by providing new high quality safety equipment to police officers in the most economical manner.

FISCAL IMPACT

The total cost for the purchase of firearms is projected to be \$ 8450. The revenue generated from the sale of the outgoing weapons is anticipated to be \$ 4500. The balance remaining is about \$3950 which will be funded through the Proposition 172, funding account. The result is no impact to the general fund budget.

RESOLUTION NO. 2016-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA AUTHORIZING THE SALE OF SURPLUS USED HANDGUNS AND TO AWARD THE PURCHASE TO THE LOWEST BIDDER FROM A LICENSED FIREARM DEALER FOR THE PURCHASE OF THIRTEEN HANDGUNS

WHEREAS, the Guadalupe Police Department owns and issues handguns to police officers to perform their duties; and

WHEREAS, the age of the handguns is in excess of 16 years and in need of replacement; and

WHEREAS, the City of Guadalupe would be best served to sell the used surplus handguns at a fair trade in value; and

WHEREAS, the City of Guadalupe will purchase thirteen replacement handguns of a make, model and caliber as designated by the Director of Public Safety and award the bid as prescribed in Guadalupe Municipal Code Chapter 4.04; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe, California approves the sale of thirteen used handguns and also approves the purchase of thirteen new handguns as prescribed by the Guadalupe Municipal Code.

PASSED, APPROVED AND ADOPTED by a regular meeting of the City Council of the City of Guadalupe this 26th day of July, 2016.

ATTEST:

I, JOICE EARLEEN RAGUZ, City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing Resolution, being **City Council Resolution No. 2016-49** which is duly and regularly introduced and adopted by said City Council at a regular meeting held July 26, 2016 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joice Earleen Raguz, City Clerk

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of July 26, 2016


Prepared by:
Gary L. Hoving, Director of Public Safety


Approved by:
Andrew Carter, City Administrator

SUBJECT: Approval to Accept Grant Funds from the California Department of Forestry and Fire Protection in a Cooperative Fire Assistance Act Through the Volunteer Fire Assistance Program and Approve Supportive Resolution

RECOMMENDATION:

It is recommended that the City Council accept a grant funding offer from the California Department of Forestry and Fire Protection (CalFire) to purchase firefighting equipment. It is also recommended that the City Council authorize staff to purchase firefighting equipment under an existing competitive bid by an allied government agency as authorized in the Guadalupe Municipal Code.

BACKGROUND:

The Volunteer Fire Assistance Program (VFA) was created to purchase firefighting equipment for volunteer fire departments. The VFA is administered locally by the CalFire as outlined in the Cooperative Forestry Assistance Act of 1978. To participate in the grant, the City had previously submitted a request locally and is consolidated into a mutual grant through the San Luis Obispo Headquarters of CalFire who serves as the regional clearinghouse.

DISCUSSION:

City staff sought and was awarded a grant from CalFire to purchase firefighting equipment.

Grant funding is sought to purchase a variety of firefighting equipment. Included in the application is the replacement of structural fire protective turnout equipment. The requested items are sought to replace existing items which are approaching or have exceeded their safe useful life.

FISCAL IMPACT

The City's grant project amount is \$7600. There is a 50% local matching fund requirement associated with this grant. The City's contribution will be funded through the restricted Proposition 172 funds. The total net benefit of participation is \$3800. Upon award of the grant, the City would realize a savings from general fund expenses through the avoidance of the purchase of these items required to meet established safety standards.

RESOLUTION NO. 2016-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, SANTA BARBARA COUNTY, STATE OF CALIFORNIA AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING FOR EQUIPMENT BY THE FIRE DEPARTMENT

IN THE MATTER OF: Resolution Number 2016-51 approving the Department of Forestry and Fire Protection Agreement # 7FG16023 for services from the date of last signatory on page 6 of the Agreement to June 30, 2017 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the City Council of the City of Guadalupe does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2016-2017 up to and no more than the amount of \$ 3800.

BE IT FURTHER RESOLVED that the Honorable John Lizalde, Mayor of said City Council be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the City of Guadalupe Fire Department.

The foregoing resolution was duly passed and adopted by the City Council of the City of Guadalupe on behalf of the Guadalupe Fire Department, at a regular meeting thereof, held on the 26th day of July 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signature, Julian Ariston, Mayor Pro Tem

Signature, John Lizalde, Mayor

-Certification of Resolution-

Attest:

PASSED, APPROVED AND ADOPTED by the City Council of the City of Guadalupe this 26th day of July 2016.

ATTEST:

I, JOICE EARLEEN RAGUZ, Clerk of the City of Guadalupe, County of Santa Barbara, California **DO HEREBY CERTIFY** that the this is a true and correct copy of the original Resolution Number **2016-51**

WITNESS MY HAND OR THE SEAL OF THE City of Guadalupe, on this 26th day of July 2016.

Official Seal or Notary Certification


Signature

Joice Earleen Raguz, City Clerk
City of Guadalupe, California

AGENDA ITEM NO. 6h.

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of July 26, 2016


Prepared by:
Gary L. Hoving, Chief of Police


Approved by:
Andrew Carter, City Administrator

SUBJECT: Approval to Authorize the Submission of an Encroachment Permit Application to the California Department of Transportation Seeking to Post Signs Recognizing a Portion of Main Street as the Officer Samuel Sanchez Memorial Highway and Approval of Supporting Resolution

RECOMMENDATION:

It is recommended that the City Council approve the submission of an Encroachment Permit Application to the California Department of Transportation for the placement of signs recognizing a portion of Main Street (Highway 166) as the Officer Samuel Sanchez Memorial Highway. If approved, the Chief of Police will be designated as the authorized signor for application and related document.

BACKGROUND:

The recognition of a portion of Main Street between Simas and Bonita School Road, east of the city limit was requested by the police department staff. State Senator Hannah-Beth Jackson sponsored Senate Concurrent Resolution 12 authorizing the dedication of the highway. That legislative proposal was unanimously approved and enacted into law.

DISCUSSION:

Guadalupe Police Officer Samuel Sanchez was transporting two arrestees to the County Jail on April 13, 1969. While travelling on Main Street he was struck head-on by another driver who was under the influence of alcohol. Officer Sanchez and his two prisoners were all killed in the collision.

Officer Samuel Sanchez paid the ultimate price in the delivery of service to the citizens of Guadalupe. Albeit delayed, it is most appropriate to recognize Officer Sanchez by the dedication of a section of roadway in his honor.

FISCAL IMPACT

The proposed placement of signs recognizing Officer Samuel Sanchez will be funded completely through donations. No city funds will be expended on this project.

RESOLUTION NO. 2016-54

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA
AUTHORIZING THE SUBMISSION OF AN ENCROACHMENT PERMIT APPLICATION TO THE
CALIFORNIA DEPARTMENT OF TRANSPORTATION TO INSTALL SIGNS DESIGNATION
THE SAMUEL SANCHEZ MEMORIAL HIGHWAY**

WHEREAS, the State Legislators has designated a portion of Main Street as the Officer Samuel Sanchez Memorial Highway; and

WHEREAS, the California Department of Transportation requires the submission of an encroachment permit application for the placement of memorial highway signage; and

WHEREAS, the City of Guadalupe designates the Chief of Police as the authorized designee for coordination and signing of applications relating to the project; and

WHEREAS, the City of Guadalupe is eternally grateful for the dedication and sacrifice made by Police Officer Samuel Sanchez; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe, California supports the placement of signage designating the Officer Sanchez Memorial Highway and authorizing the Chief of Police to sign applications and related documents on behalf of the City to facilitate the project.

PASSED, APPROVED AND ADOPTED by a regular meeting of the City Council of the City of Guadalupe this 26th day of July, 2016.

ATTEST:

I, JOICE EARLEEN RAGUZ, City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing Resolution, being **City Council Resolution No. 2016-54** which is duly and regularly introduced and adopted by said City Council at a regular meeting held July 26, 2016 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joice Earleen Raguz, City Clerk

John Lizalde, Mayor

**REPORT TO THE GUADALUPE CITY COUNCIL
City Council Agenda of July 26, 2016**

AAC

Prepared by:
Andrew Carter, City Administrator

SUBJECT: **Authorized Users for City Credit Card**

RECOMMENDATION

Adopt Resolution No. 2016-44 which updates the list of authorized users of the City credit card and re-establishes the rules under which it can be used.

BACKGROUND

In May 2013 by Resolution 2013-25, City Council authorized the Finance Director to obtain a City credit card for business use, established the rules under which that card could be used, and listed the limited number of City employees who could use the card. Use was limited to the City Administrator, the Director of Public Safety, and the Finance Director.

In the three years since, it has become apparent that one other City employee should be authorized to use the City credit card. That person is Fire Captain Patrick Schmitz. Under direction of the Public Safety Director, Captain Schmitz is frequently asked to make purchases of supplies and equipment for the Fire Department. Currently, he does that using his own credit card and then seeks reimbursement from the City. Captain Schmitz averages about \$4,000 a year in authorized purchases. It is an undue burden for him to use his own credit card for authorized purchases and then wait for reimbursement. The Public Safety Director would like Captain Schmitz to be issued a City credit card. The Finance Director and the City Administrator concur.

Resolution No. 2016-44 updates Resolution 2013-25, specifically the list of authorized users, and re-establishes the rules under which the City credit card can be used.

FISCAL IMPACT:

None.

Use of the City credit card impacts the means of purchase only, not whether an item or service is purchased at all. The City credit card is only to be used to purchase approved items. Anything purchased via credit card must tie to approved budget line items. Payments of the monthly credit card bill happens through the warrant process, enabling Council to monitor credit card use.

RESOLUTION NO. 2016-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA AUTHORIZING THE ISSUANCE OF A CITY CREDIT CARD TO DESIGNATED CITY PERSONNEL

WHEREAS, there are occasions during the transaction of City business that having a City credit card more easily facilitates approved purchases; and

WHEREAS, having a City credit card limits the number of occasions when City employees have to make approved purchases for the City using their own personal credit cards; and

WHEREAS, having a City credit card requires certain safeguards and restrictions to prevent misuse; and

WHEREAS, the City Council of Guadalupe wants to limit who is authorized to carry a City credit card and establish rules and regulations limiting its use to approved purchases;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Finance Director of the City of Guadalupe is authorized to apply for a credit card in the name of the City of Guadalupe from the following financial institution: Rabobank.

Section 2. Only the following employees are authorized users of the City credit card:

City Administrator, Andrew Carter (or future incumbent)
Finance Director, Annette Munoz (or future incumbent)
Public Safety Director, Gary Hoving (or future incumbent)
Fire Captain, Patrick Schmitz (or future incumbent)

Section 3. The City credit card shall only be used for transactions in which the establishment of a line of credit or use of a standard purchase order is unfeasible or would unreasonably delay the delivery of goods or services. Any use of the credit card shall only be done in accordance with the City's purchasing policy.

Section 4. Use of the City credit card to charge any personal purchases is strictly prohibited, regardless of whether the employee intends to reimburse the City for the purchase. Any employee violating the terms of this resolution shall be subject to disciplinary action.

Section 5. Any employee authorized to use the City credit card shall submit to the Finance Department original receipts for all purchases made as soon as practical after the purchase is made and a receipt is received. Each month the Finance Department shall reconcile the receipts submitted with the monthly credit card statement to insure proper card usage.

Section 6. The Finance Director shall insure that the credit card statement is paid in full each month so that no finance charges are incurred. Approval by City Council of payments to the financial institution issuing the credit card shall be made through the City's standard warrant process.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Guadalupe this 26th day of July 2016.

ATTEST:

Andrew Carter, Deputy City Clerk

John Lizalde, Mayor

I, Andrew Carter, Deputy City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2016-44** which is duly and regularly introduced and adopted by said City Council at a regular meeting held July 26, 2016 by the following vote:

MOTION

AYES:

NOES:

ABSENT:

Andrew Carter, Deputy City Clerk

6j.

RESOLUTION NO. 2016-48

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
SETTING THE SUM NECESSARY FOR SEWER BOND PRINCIPAL
AND INTEREST PAYMENTS FOR FISCAL YEAR 2016-2017**

WHEREAS, at a special election held April 14, 1970, the electors of the City of Guadalupe, California, authorized the issuance of general obligation sewer bonds in the amount of \$130,000, and at a Special Election held June 6, 1978 the electors of the City of Guadalupe, California, also authorized the issuance of general obligation sewer bonds in the amount of \$250,000; and

WHEREAS, said bonds will mature in April 2019 provided the City makes required annual payments until then; and

WHEREAS, said bonds require payment of principal and interest in the 2016-2017 fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe that the amount needed to be raised by taxes during fiscal year 2016-2017 for said purpose is:

	Principal	Interest	Total
1971 Series A	\$ 0	\$ 0	\$ 0
1971 Series B	\$ 1,000	\$ 200	\$ 1,200
1978 Issue	\$ 14,000	\$1,450	\$15,450
Total	\$ 15,000	\$1,650	\$16,650

PASSED, APPROVED AND ADOPTED by the City Council of the City of Guadalupe this 26th day of July 2016.

John Lizalde, Mayor

ATTEST:

I, **Andrew Carter**, Deputy City Clerk of the City of Guadalupe, California, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2016-48**, has been duly signed by the Mayor and attest by the City Clerk, all at a regular meeting of the City Council, held July 26, 2016, and that the same approved and adopted by the following vote to wit:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrew Carter, Deputy City Clerk

6k.

**REPORT TO THE CITY COUNCIL
Council Agenda of July 26, 2016**



Prepared by:
Annette Muñoz, Finance Director



Approved by:
Andrew Carter, City Administrator

SUBJECT: Annual Statement of Investment Policy for Fiscal Year 2016-17

RECOMMENDATION: That the City Council review and consider adoption of Resolution No. 2016-52 "A Resolution of the City Council of the City of Guadalupe, California Acknowledging the Receipt of and Ordering the Filing of the Annual Statement of Investment Policy for Fiscal Year 2016-17."

BACKGROUND:

California Government Code section 53646(a)(2) previously required the annual filing of a Statement of Investment Policy with the State Controller's Office. The law has now been revised to state that the policy "may" be filed annually.

The investment policy is typically reviewed during the annual audit. Staff revised the previous investment policy since it had not been updated since 2004-05.

The City of Guadalupe Investment Policy is attached for Council review under Resolution No. 2016-52 and it's Exhibit "A." The basic principle underlying the City's Investment Policy is that money is always safe and available when needed. The objective of this policy is to accurately monitor and forecast expenditures and revenues through daily cash flow analysis to enable investment of funds to the fullest extent possible.

Current investments are as follows:

Investment Portfolio	Interest Rate	Type	Amount	Maturity Date
Local Agency Investment Fund	0.55%	Government-State Pool	\$305,800	n/a

FISCAL IMPACT:

None

Attachment:
Resolution No. 2016-52
Exhibit "A" Investment Policy

RESOLUTION NO. 2016-52

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA,
ACKNOWLEDGING THE RECEIPT OF AND ORDERING THE FILING OF THE ANNUAL STATEMENT
OF INVESTMENT POLICY FOR FISCAL YEAR 2016-17 WITH THE CITY COUNCIL**

WHEREAS, Section 53646(a)(2) of the California Government Code states that an annual Statement of Investment Policy may be filed by local agencies; and

WHEREAS, the Finance Director of the City of Guadalupe declares the annual Statement of Investment Policy to be set forth in Exhibit "A" attached hereto; and

WHEREAS, all legal prerequisites have occurred prior to the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. The City Council hereby finds that the above recitations are true and correct and, accordingly, are incorporated as a material part of this Resolution.

SECTION 2. The annual Statement of Investment Policy for the City of Guadalupe has been prepared and filed by the City Finance Director and presented to the City Council for the Fiscal Year 2016-17 in compliance with Section 53646(a)(2) of the California Government Code.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED AND ADOPTED at a regular meeting on the 26th of July 2016 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN

I, **Andrew Carter**, Deputy City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2016-52** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held July 26, 2016 and that same was approved and adopted.

ATTEST:

Andrew Carter
Deputy City Clerk

John Lizalde
Mayor

CITY OF GUADALUPE
STATEMENT OF INVESTMENT POLICY

1.0 POLICY

The purpose of this Investment Policy is to establish overall guidelines for the prudent management and investment of the City of Guadalupe's public funds in accordance with Government Code 53607.

2.0 SCOPE

The Investment Policy applies to all financial assets of the City of Guadalupe which includes the General Fund, Special Revenue Funds, Capital Project Funds and Enterprise funds. This Investment Policy also applies to the Successor Agency Funds since the City of Guadalupe has opted to serve as successor agency to the Redevelopment Agency of the City of Guadalupe.

3.0 PRUDENCE

All investments and evaluation of such investments shall be made with the Prudent Investor Standard as set forth by California Government Code, Section 53600.3, 53646 and 27000 and is defined as;

Prudent Investor Standard: Acting with care, skill, prudence and diligence under the circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the professional management of their business affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

4.0 OBJECTIVE

The primary objectives in order of priority of the City Portfolio are:

4.1 Safety: Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital. To attain this objective, the City of Guadalupe will diversify its investments.

4.2 Liquidity: The City of Guadalupe's investment portfolio will remain sufficiently liquid to enable the City of Guadalupe to meet all operating requirements which might be reasonably anticipated.

4.3 Return on Investment: The Portfolio is also managed to maximize its overall market return with consideration of the safety and liquidity discussed above

5.0 DELEGATION OF AUTHORITY

Authority to manage the City of Guadalupe's investment program is derived from Section 41001 and 41006 of the California Government Code. Management responsibility for the investment program is hereby delegated to the City Treasurer and Finance Director who shall establish procedures for the investment programs, which are consistent with the Investment Policy. Authorization for investment decisions is limited to the City Treasurer and the Finance Director with the approval of City Council.

6.0 ETHICS AND CONFLICTS OF INTEREST

All officers and employees involved in the investment process shall not engage in any personal business activity, which could conflict with proper execution of investments subject to this Policy. Any material financial interests in financial institutions which do business with the City should be disclosed to City Council. All individuals involved in the investment process are required to report all income, assets, investments, gifts and loans on form 700 - Statement of Economic Interests.

7.0 REPORTING

As a best practice and sound financial management practice, The City Treasurer and the Finance Director will submit a monthly investment report to the Legislative Body pursuant to Government Code 53646.

8.0 AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

A. Current short and long-term depositories utilized:

8.1 Local Agency Investment Fund: The Local Agency Investment Fund, or "LAIF" as it is conveniently known, is a pooled investment fund operated by the State of California. The fund is backed by the full faith and credit of the State, and the rate of return on investments compares favorably with that of bank savings accounts and certificates of deposit. Transfers in and out of the City account at the LAIF require 24 hours, must be in multiples of \$1,000 and a \$5,000 minimum. The City account is used mostly for deposits and withdrawals in the \$100,000 range; interest is posted only quarterly. This is the preferred venue for Guadalupe monies.

8.2 Commercial Banks (Rabobank): The City maintains its general checking accounts (warrant and payroll accounts) at the Rabobank, Guadalupe Office, as well as a USDA/Rus-Hwy One Water/Sewer Pipeline account, Government Code Section 53630 and Section 16000, *et seq.*, of the California Code of Regulations place very strict requirements on commercial banks that accept public deposits.

Each bank is required to maintain an amount of performing securities well exceeding the total deposits by local agencies, and such securities must be held in a pool controlled by the State of California.

It is contemplated that other commercial banks will be utilized as depositories for funds of the City of Guadalupe or of the City of Guadalupe Successor Agency. Before any deposits are made in such banks, a written contract or agreement will be executed, substantially in accord with the requirements of Government Code Section 53630, et seq., between the depository and the City of Guadalupe .

As of the date of this report, the foregoing are the only investment categories utilized by the City of Guadalupe and by the City of Guadalupe Successor Agency.

9.0 PERMITTED INVESTMENTS

- Securities of the United States Government, or its agencies
- Certificate of Deposit (or time deposits) placed with commercial banks and/or savings and loan companies
- Negotiable Certificates of Deposit
- Commercial Paper
- Money Market Funds rated “AAAm” or “AAAm-G” or better by Standard & Poor’s Corporation
- Local Agency Investment Fund (State Pool) Demand and Deposits
- Repurchase Agreements (Repos)

10.0 LIMIT ON TERM TO MATURITY

The City Treasurer and Finance Director are not to invest any City monies in investments allowed under this policy that have a term remaining to maturity in excess of five years from the date of investment, unless the City Council has granted express authority to make such an investment. The City’s Investment Policy shall be structured to provide that sufficient funds from investments are available to meet City’s anticipated cash needs.

11.0 ANNUAL REVIEW

This Statement of Investment Policy is to be submitted to the City Council annually for review and approval. It is to continue to serve as the basis for the responsibilities and actions taken by the City Treasurer and Finance Director relative to the investment of the City’s idle funds.

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of July 26, 2016


Prepared by:
Gary L. Hoving, Director of Public Safety


Approved by:
Andrew Carter, City Administrator

SUBJECT: Approval to Create an Informal Committee to Honor and Celebrate the 70 Year Anniversary of Incorporation by the City of Guadalupe

RECOMMENDATION:

It is recommended that the City Council approve the formation of an informal committee to develop a celebration in recognition of the 70 year milestone of the incorporation of the City of Guadalupe.

BACKGROUND:

The City of Guadalupe was founded in 1840, according to most records. The community was then incorporated as a City on August 3, 1947, seventy years ago.

Such a milestone warrants some type of community celebration to honor this achievement.

DISCUSSION:

Recognizing the anniversary of incorporation of a city is common practice by local governments. In our case, the milestone is particularly significant as we were in peril of losing our incorporation status due to a severe financial crisis. Fortunately, the community demonstrated their support of the City of Guadalupe by approving an increase in tax revenue.

The formation of a committee to develop a city-wide celebration could manifest into many format options. A simple "community block party" with music and demonstration of city services could be used as a positive way for the residents and city services to interact and further instill pride in our community.

FISCAL IMPACT

The proposed celebration would result in no direct expenses to the City general fund budget. There may be some staff cost associated with preparation, clean up and providing services for an event which would be absorbed by each of the impacted city department. Donation would be expected to fund the activities associated with the celebration.