



## City of Guadalupe AGENDA

### Regular Meeting of the Guadalupe City Council Tuesday, August 25, 2020 at 6:00 pm City Hall, 918 Obispo Street, Council Chambers

**Pursuant to Governor's Executive Orders N-25-20 and N-33-20:** All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.

The City Council meeting will be broadcast live on Charter Spectrum Cable Channel 20.

If you choose to attend the City Council meeting in person, you should maintain appropriate social distancing. Seating will be limited. **In addition, all persons attending the City Council meeting are required to wear nose and face masks pursuant to County of Santa Barbara Health Officer Order No. 2020-10.**

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 1:00 pm on Tuesday, August 25, 2020. Every effort will be made to read your comment aloud into the record, subject to the 3-minute time limit.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

## **ROLL CALL:**

Council Member Tony Ramirez  
Council Member Eugene Costa Jr.  
Council Member Liliana Cardenas  
Mayor Pro Tempore Gina Rubalcaba  
Mayor Ariston Julian

## **MOMENT OF SILENCE**

## **PLEDGE OF ALLEGIANCE**

## **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day.

## **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Calendar items, Ceremonial Calendar items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

## **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Approve payment of warrants for the period ending August 20, 2020.
3. Approve the Minutes of the City Council Regular Meeting of August 11, 2020 to be ordered filed.
4. Adopt Ordinance No. 2020-491, on the second reading, repealing Guadalupe Municipal Code Ordinance No. 2016-458, Title 15.04, and adoption of Building Codes; and adopting a new Chapter 4 of Title 15, adoption of State of California 2019 Building Standards Code.

**5. MONTHLY REPORTS FROM DEPARTMENT HEADS**

- a. Police and Fire Report for July 2020
- b. City Treasurer's Report for July 2020
- c. Parks and Recreation Report for July 2020

**CITY ADMINISTRATOR REPORT:** (Information Only)

**DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

**REGULAR BUSINESS**

**6. Short Range Transit Plan (SRTP) metrics and request for input.**

Written report: Shannon Sweeney, Public Works Director/City Engineer  
Recommendation: That the City Council provide input to the Short Range Transit Plan, which will help guide the future of transit operations in the City of Guadalupe for the upcoming five years.

**7. Lease Agreement with Clay's Septic and Jetting, Inc. and Agreement with Engel & Gray for Disposal of Biosolids.**

Written report: Shannon Sweeney, Public Works Director/City Engineer  
Recommendation: That the City Council adopt Resolution No. 2020-74 approving new a lease agreement with Clay's Septic and Jetting Inc. (Clay's) and Resolution No. 2020-75 approving an agreement with Engel and Gray (E&G) for biosolids disposal.

**8. Automated Metering Infrastructure (AMI).**

Written report: Shannon Sweeney, Public Works Director/City Engineer  
Recommendation: That the City Council adopt Resolution No. 2020-76 approving the pursuit of grant funding through United States Bureau of Reclamation (USBR) or other funding mechanism for the installation of AMI in the City of Guadalupe.

**9. General Plan Update Project Notice of Award.**

Written report: Larry Appel, Planning Director  
Recommendation: That the City Council:  
1. Adopt Resolution No. 2020-61 authorizing the Mayor to execute a professional services contract with Rincon Consultants, Inc. for preparation of the General Plan update and authorize the Mayor to sign on behalf of the City; or  
2. Continue for discussion at a later date; or

3. Approve an alternative Resolution No. 2020-61 and direct staff to enter into a contract with EMC Planning Group substantially similar to the proposed contract with Rincon Consultants, Inc., and authorizing the Mayor to sign on behalf of the City.

### **FUTURE AGENDA ITEMS**

### **ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS**

### **ADJOURNMENT TO CLOSED SESSION MEETING**

### **CLOSED SESSION**

10. a. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9  
One (1) potential case.
- b. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Subdivision (d) (1) of Government Code Section 54956.9  
Ronald Austin v. Guadalupe Police Department, et al., Superior Court of Santa Barbara County, Case No. 20CV00971

### **ADJOURNMENT TO OPEN SESSION MEETING**

### **CLOSED SESSION ANNOUNCEMENT**

### **ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 21<sup>st</sup> day of August 2020.*

*Todd Bodem*

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Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject		Agenda Category	
<b>Tuesday, September 8, 2020 at 6:00 pm / Regular Meeting</b>			
Road Maintenance Project Fiscal Year 2020-2021	Public Works Dept.	Regular Business	
Sign Ordinance First Reading	Planning Department		
July Financial Report	Finance Department	Consent Calendar	
<b>Tuesday, September 22, 2020 at 6:00 pm / Regular Meeting</b>			
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Urban Foot Print Civic Plan		Ariston – Request CC	New Business
City Hall Repairs			New Business
Proposition 68 Update		Ariston – Request CC	Update
Air B&B Policy & Standards	Oct 2020		
Tree Ordinance		Philip F. Sinco	New Business
Food Truck Ordinance		Police Department	New Business
Guadalupe Leo Club Recognition		Administration Dept	Ceremonial
Vacant Property Ordinance		Administration Dept	New Business




Agenda Item No. 2

**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of August 25, 2020**

  
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**Prepared by:**  
**Veronica Fabian**  
**Finance Account Clerk**

  
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**Reviewed by:**  
**Lorena Zarate**  
**Finance Director**

  
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**Approved by:**  
**Todd Bodem**  
**City Administrator**

**SUBJECT:** Payment of warrants for the period ending August 19, 2020 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

**RECOMMENDATION:**

That the City Council review and approve the listing of hand checks and warrants to be paid on August 26, 2020.

**BACKGROUND:**

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 \*\*\* VENDOR.: ABA01 (ABALONE COAST ANALYTICAL,INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
20-4057	WWTP - WATER SAMPLES	08-20	07/29/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP - WATER SAMPLES	12 4425 2150	1	83.00	83.00
( Wst.Wtr.Op.Fund Wastewater Profl Services )					
Invoice Extension ---->					83.00
Vendor Total ----->					83.00

\*\*\* VENDOR.: ALV05 (GUSTAVO ALVAREZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720	RELEASE OF ENCROACHMENT PERMIT DEPOSIT #001-2019	08-20	07/16/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	RELEASE OF ENCROACHMENT PERMIT DEPOSIT #001-2019	01 2048	1	136.00	136.00
( General Fund Building Permit Deposits )					
Invoice Extension ---->					136.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081820	RELEASE OF ENCROACHMENT PERMIT DEPOSIT #011-2019	08-20	07/16/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	RELEASE OF ENCROACHMENT PERMIT DEPOSIT #011-2019	01 2048	1	98.00	98.00
( General Fund Building Permit Deposits )					
Invoice Extension ---->					98.00
Vendor Total ----->					234.00

\*\*\* VENDOR.: AMA02 (AMAZON BUSINESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
P.O.BOX 035184 G7TF94P9G	HR FOR SHANNON - HANDS FREE THERMOMETER	08-20	08/10/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	HR FOR SHANNON - HANDS FREE THERMOMETER	01 4420 1200	1	32.12	32.12
( General Fund Water Operating Off Suppl/Postg )					
Invoice Extension ---->					32.12

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
JQWF6HKP9	ADM - COPY PAPER	08-20	08/09/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADM - COPY PAPER	01 4140 1200	1	31.08	31.08
( General Fund Non-Departmentl Off Suppl/Postg )					
Invoice Extension ---->					31.08

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
VPNFR6HH7	WWTP - HONEY CAN DO- STORAGE SHELVES	08-20	08/05/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP - HONEY CAN DO- STORAGE SHELVES	12 4425 1550	1	422.55	422.55
( Wst.Wtr.Op.Fund Wastewater Op Suppl/Expense )					
Invoice Extension ---->					422.55

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
YHVL4WRFD	WWTP - ULTRA STONG CLEAN TOUCH TOILET PAPER	08-20	08/04/20 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount

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 P.O. BOX 035184  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: AMA02 (AMAZON BUSINESS)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	WWTP - ULTRA STONG CLEAN TOUCH TOILET PAPER	12	4425 1550	1	144.68
				( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )	
				Invoice Extension ---->	144.68
				Vendor Total ----->	630.43

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 P.O. BOX 7155  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: AME03 (AMERIGAS CORP.)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
109863355	WWTP - TANK RENT	08-20	07/31/20 N N N	A-NET30 FROM INVOICE	2010
0001	WWTP TANK RENT	12	4425 1000	1	123.12
				( Wst.Wtr.Op.Fund Wastewater Utilities )	
				Invoice Extension ---->	123.12
				Vendor Total ----->	123.12

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 AUS WEST LOCKBOX  
 P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
534974985	WKLY WET MOP, SCRAPPER MAT, DUST MOP, BAR MOP	08-20	03/10/20 N N N	A-NET30 FROM INVOICE	2010
0001	WKLY WET MOP, SCRAPPER MAT, DUST MOP, BAR MOP	01	4300 2150	1	41.21
				( General Fund Parks & Rec Prof'l Services )	
				Invoice Extension ---->	41.21

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 INVOICE-TYPE DESCRIPTION  
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 535054653 WKLY WET MOP, SCRAPPER MAT, DUST MOP, BAR MOP

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	WKLY WET MOP, SCRAPPER MAT, DUST MOP, BAR MOP	08-20	04/14/20 N N N	A-NET30 FROM INVOICE	2010
		01	4300 2150	1	37.33
				( General Fund Parks & Rec Prof'l Services )	
				Invoice Extension ---->	37.33

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 INVOICE-TYPE DESCRIPTION  
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 535299444 WKLY WET MOP, SCRAPPER MAT, DUST MOP, BAR MOP

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	WKLY WET MOP, SCRAPPER MAT, DUST MOP, BAR MOP	08-20	08/04/20 N N N	A-NET30 FROM INVOICE	2010
		01	4300 2150	1	47.66
				( General Fund Parks & Rec Prof'l Services )	
				Invoice Extension ---->	47.66

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 INVOICE-TYPE DESCRIPTION  
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 535299445 WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	01	4145 2150	1	.39
				( General Fund Building Mtce Prof'l Services )	
0002	WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	01	4300 2150	1	.39
				( General Fund Parks & Rec Prof'l Services )	
0003	WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	10	4420 2150	1	2.33
				( Wtr. Oper. Fund Water Operating Prof'l Services )	
0004	WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	12	4425 2150	1	2.33
				( Wst.Wtr.Op.Fund Wastewater Prof'l Services )	
0005	WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	71	4454 2150	1	2.33
				( MEASURE A MEASURE A Prof'l Services )	
0006	WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	10	4420 2150	1	17.05
				( Wtr. Oper. Fund Water Operating Prof'l Services )	
				Invoice Extension ---->	24.92



AUS WEST LOCKBOX  
 P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION  
 \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535299446 WKLY SAFETY MAT, SODA TOWEL, SHOP TOWEL, BAR MOP	08-20	08/04/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WKLY SAFETY MAT, SODA TOWEL, SHOP TOWEL, BAR MOP	12 4425 2150	1	51.68	51.68
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
		Invoice Extension ---->		51.68

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535299447 WKLY GUTIERREZ, MERAZ - PANT, SHRT	08-20	08/04/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WKLY GUTIERREZ, MERAZ - PANT, SHRT	01 4145 2150	1	.86	.86
	( General Fund Building Mtce Profl Services )			
0002 WKLY GUTIERREZ, MERAZ - PANT, SHRT	01 4300 2150	1	.86	.86
	( General Fund Parks & Rec Profl Services )			
0003 WKLY GUTIERREZ, MERAZ - PANT, SHRT	71 4454 2150	1	6.89	6.89
	( MEASURE A MEASURE A Profl Services )			
		Invoice Extension ---->		8.61

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535315549 WKLY WET MOP, SCRAPER MAT, DUST MOP, BAR MOP	08-20	08/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WKLY WET MOP, SCRAPER MAT, DUST MOP, BAR MOP	01 4145 2150	1	47.66	47.66
	( General Fund Building Mtce Profl Services )			
		Invoice Extension ---->		47.66

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535315550 WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	08-20	08/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	01 4145 2150	1	.39	.39
	( General Fund Building Mtce Profl Services )			
0002 WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	01 4300 2150	1	.39	.39
	( General Fund Parks & Rec Profl Services )			
0003 WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	10 4420 2150	1	2.33	2.33
	( Wtr. Oper. Fund Water Operating Profl Services )			
0004 WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	12 4425 2150	1	2.33	2.33
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
0005 WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	71 4454 2150	1	2.33	2.33
	( MEASURE A MEASURE A Profl Services )			
0006 WKLY PENA, SAGISIS, VIDALES - COVR, PANT, SHRT	10 4420 2150	1	17.05	17.05
	( Wtr. Oper. Fund Water Operating Profl Services )			
		Invoice Extension ---->		24.82

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535315551 WKLY SAFETY MAT, SODA TOWEL, BAR MOP, SHOP TOWEL	08-20	08/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WKLY SAFETY MAT, SODA TOWEL, BAR MOP, SHOP TOWEL	12 4425 2150	1	51.07	51.07
	( Wst.Wtr.Op.Fund Wastewater Profl Services )			
		Invoice Extension ---->		51.07

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535315552 WKLY GUTIERREZ, MERAZ	08-20	08/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WKLY GUTIERREZ, MERAZ	01 4145 2150	1	.86	.86
	( General Fund Building Mtce Profl Services )			
0002 WKLY GUTIERREZ, MERAZ	01 4300 2150	1	.86	.86
	( General Fund Parks & Rec Profl Services )			
0003 WKLY GUTIERREZ, MERAZ	71 4454 2150	1	6.89	6.89
	( MEASURE A MEASURE A Profl Services )			
		Invoice Extension ---->		8.61

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
535315558 PD - MAT NYLON, SML BATH, LINDRY BAG, SERVICE	08-20	08/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount

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 AUS WEST LOCKBOX  
 P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0601	PD - MAT NYLON, SML BATH, LNDRY BAG, SERVICE	01	4200 1550	1	88.07
				( General Fund Police Op Supp/Expense )	
				Invoice Extension ---->	88.07
				Vendor Total ----->	431.54

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 JOHN P. SUREY  
 P.O. BOX 515  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: BAS02 (BASICDATA BUSINESS PRINTING)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
200807001	#10/#9 ENVELOPES	08-20	08/07/20 N N N	A-NET30 FROM INVOICE	2010
0001	#10/#9 ENVELOPES	10	4420 1550	1	473.88
				( Wtr. Oper. Fund Water Operating Op Supp/Expense )	
0002	#10/#9 ENVELOPES	12	4425 1550	1	473.88
				( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )	
				Invoice Extension ---->	947.76
				Vendor Total ----->	947.76

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 P.O.BOX 281  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: BEA04 (BEACHSIDE PRODUCE LLC)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720	RELEASE OF DEPOSIT FOR PLANNING PA#2018-156-VM	08-20	08/17/20 N N N	A-NET30 FROM INVOICE	2010
0001	RELEASE OF DEPOSIT FOR PLANNING PA#2018-156-VM	01	2099	1	750.00
				( General Fund Beachside Cooler Lot Merger )	
				Invoice Extension ---->	750.00
				Vendor Total ----->	750.00

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 \*\*\* VENDOR.: BOD02 (TODD BODEN)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081920	MONTHLY REIMBURSEMENT FOR CELL PHONE	08-20	08/19/20 N N N	A-NET30 FROM INVOICE	2010
0001	MONTHLY REIMBURSEMENT FOR CELL PHONE	01	4105 1300	1	50.00
				( General Fund Administration Bus Exp/Train )	
				Invoice Extension ---->	50.00
				Vendor Total ----->	50.00

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 23537 NETWORK PLACE  
 INVOICE-TYPE DESCRIPTION  
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 \*\*\* VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
83724797	FIRE -FD MEDICAL SUPPLIES	08-20	08/05/20 N N N	A-NET30 FROM INVOICE	2010
0001	FIRE -FD MEDICAL SUPPLIES	01	4220 1550	1	3.65
				( General Fund Fire Op Supp/Expense )	
				Invoice Extension ---->	3.65
83729785	FIRE - COVID SUPPLIES	08-20	08/10/20 N N N	A-NET30 FROM INVOICE	2010

23537 NETWORK PLACE \*\*\* VENDOR.: B0001 (BOUND TREE MEDICAL LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FIRE - COVID SUPPLIES	01	4220 2999	1 334.81	334.81
		( General Fund Fire COVID19 )		
			Invoice Extension ---->	334.81
			Vendor Total ----->	338.46

FILE # 2674 \*\*\* VENDOR.: BRE02 (BRENTAG PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
BPI71161 WATER - SODIUM HYPOCHLORITE	08-20	08/11/20 N N N	A-NET30 FROM INVOICE	2010
0001 WATER - SODIUM HYPOCHLORITE	10	4420 1550	1 563.88	563.88
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )		
			Invoice Extension ---->	563.88
			Vendor Total ----->	563.88

P.O. BOX 847124 \*\*\* VENDOR.: CAE01 (CALIFORNIA ELECTRIC SUPPLY CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
826434703 WATER - (20) LAMPS	08-20	08/12/20 N N N	A-NET30 FROM INVOICE	2010
0001 WATER - (20) LAMPS	10	4420 1550	1 49.35	49.35
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )		
			Invoice Extension ---->	49.35
			Vendor Total ----->	49.35

P.O. BOX 5352 \*\*\* VENDOR.: CAL12 (CALIFORNIA DETAIL)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
61920-1 WASH N WAX, PAIL PUMP, LABELED GAL JUG	08-20	06/19/20 N N N	A-NET30 FROM INVOICE	2010
0001 WASH N WAX, PAIL PUMP, LABELED GAL JUG	01	4200 1200	1 52.45	52.45
		( General Fund Police Off Suppl/Postg )		
			Invoice Extension ---->	52.45
			Vendor Total ----->	52.45

P.O. BOX 7173 \*\*\* VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
285080120 SPECTRUM BUSINESS TV/INTERNET 7/30-8/29	08-20	08/01/20 N N N	A-NET30 FROM INVOICE	2010
0001 SPECTRUM BUSINESS TV/INTERNET 7/30-8/29	01	4145 1000	1 145.21	145.21
		( General Fund Building Mtce Utilities )		
			Invoice Extension ---->	145.21
			Vendor Total ----->	145.21

110 E. COOK STREET \*\*\* VENDOR.: CIT12 (CITY OF SANTA MARIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
83161 PD - DISPATCH SERVICES GUAD, MAINTENANCE SUPPORT	08-20	07/20/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PD - DISPATCH SERVICES GUAD, MAINTENANCE SUPPORT	01 4200 2350	1	4121.17	4121.17
	( General Fund Police Svcs.Other Agen )			
0002 PD - DISPATCH SERVICES GUAD, MAINTENANCE SUPPORT	01 4220 2350	1	2013.08	2013.08
	( General Fund Fire Svcs.Other Agen )			
	Invoice Extension ---->			6134.25

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
83329 PD - MAINTENANCE SUPPORT GUAD, DISPATCH SERVICE	08-20	08/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PD - MAINTENANCE SUPPORT GUAD, DISPATCH SERVICE	01 4200 2350	1	4121.17	4121.17
	( General Fund Police Svcs.Other Agen )			
0002 PD - MAINTENANCE SUPPORT GUAD, DISPATCH SERVICE	01 4220 2350	1	2013.08	2013.08
	( General Fund Fire Svcs.Other Agen )			
	Invoice Extension ---->			6134.25
	Vendor Total ----->			12268.50

40 HAMILTON AVE \*\*\* VENDOR.: COA10 (COAST FEATURE FILM LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720 RETURN OF DEP FOR TEMP LAND USE PERMIT #2018-001	08-20	08/17/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 RETURN OF DEP FOR TEMP LAND USE PERMIT #2018-001	01 2048	1	500.00	500.00
	( General Fund Building Permit Deposits )			
	Invoice Extension ---->			500.00
	Vendor Total ----->			500.00

TREVOR A. CRANDALL \*\*\* VENDOR.: CRA01 (CRANDALL CONSTRUCTION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4236 WATER - INTERSECTION OF OBISPO ST & MAIN ST	08-20	08/04/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WATER - INTERSECTION OF OBISPO ST & MAIN ST	10 4420 2150	1	6315.89	6315.89
	( Wtr. Oper. Fund Water Operating Profl Services )			
	Invoice Extension ---->			6315.89

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720 RELEASE OF ENCROACHMENT PERMIT DEPOSIT #013-2019	08-20	07/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 RELEASE OF ENCROACHMENT PERMIT DEPOSIT #013-2019	01 2048	1	1116.00	1116.00
	( General Fund Building Permit Deposits )			
	Invoice Extension ---->			1116.00
	Vendor Total ----->			7431.89

4809 KOGER BLVDST \*\*\* VENDOR.: DAN01 (DANA SAFETY SUPPLY, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
657009 FIRE - COMMAND VEHICLE EQUIPMENT	08-20	07/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount

4809 ROGER BLVDST \*\*\* VENDOR.: DAN01 (DANA SAFETY SUPPLY, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FIRE - COMMAND VEHICLE EQUIPMENT		01 4200 1550	1 183.40	183.40
		( General Fund Police Op Supp/Expense )		
		Invoice Extension ---->		183.40

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
657037 FIRE - COMMAND VEHICLE EQUIPMENT	08-20	07/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FIRE - COMMAND VEHICLE EQUIPMENT		01 4200 1550	1 100.68	100.68
		( General Fund Police Op Supp/Expense )		
		Invoice Extension ---->		100.68

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
657160 FIRE - COMMAND VEHICLE EQUIPMENT	08-20	07/30/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FIRE - COMMAND VEHICLE EQUIPMENT		01 4200 1550	1 468.10	468.10
		( General Fund Police Op Supp/Expense )		
		Invoice Extension ---->		468.10
		Vendor Total ----->		752.18
				=====

P.O. BOX 41602 \*\*\* VENDOR.: DEL03 (DE LAGE LANDEN FINANCIAL SERVICES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
68941774 WWTP - FORD/F350	08-20	07/30/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WWTP - FORD/F350		12 4425 2200	1 1225.39	1225.39
		( Wst.Wtr.Op.Fund Wastewater Equip. Rental )		
		Invoice Extension ---->		1225.39
		Vendor Total ----->		1225.39
				=====

DBA SAGE ENVIRONMENTAL SERVICES \*\*\* VENDOR.: DMI01 (DMI-EMK ENVIRONMENTAL SERVICES INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
SE20-010A PROFESSIONAL SERVICES PROVIDED MARCH 24-JUNE 18TH	08-20	07/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES PROVIDED MARCH 24-JUNE 18TH		26 4500 2150	1 10112.49	10112.49
		( RDA-Op.Fund Redevelopment Profl Services )		
		Invoice Extension ---->		10112.49
		Vendor Total ----->		10112.49
				=====

380 NEW YORK ST \*\*\* VENDOR.: ESR01 (ESRI )

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
93886567 ARCGIS ONLINE CREATOR(FORMERLY LEVEL 2 NAMED USER)	08-20	08/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ARCGIS ONLINE CREATOR(FORMERLY LEVEL 2 NAMED USER)		10 4420 2150	1 250.00	250.00
		( Wtr. Oper. Fund Water Operating Profl Services )		
0002 ARCGIS ONLINE CREATOR(FORMERLY LEVEL 2 NAMED USER)		12 4425 2150	1 250.00	250.00
		( Wst.Wtr.Op.Fund Wastewater Profl Services )		
		Invoice Extension ---->		500.00

2708 NEW YORK ST

\*\*\* VENDOR.: ESR01 (ESRI )

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				500.00 =====

2708 WEST 18TH STREET

\*\*\* VENDOR.: FK01 (FKC CO. LTD CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0012994 WWTP - POLYMER PUMP (PART OF THE SCREWPRESS)	08-20	07/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WWTP - POLYMER PUMP (PART OF THE SCREWPRESS)	12	4425 1400	1 919.07	919.07
				( Wst.Wtr.Op.Fund Wastewater Equipment Maint )
				Invoice Extension ---->
				919.07 =====
				Vendor Total ----->
				919.07 =====

DEPT 43401  
 P.O. BOX 67000

\*\*\* VENDOR.: FOR03 (FORD MOTOR CREDIT COMPANY LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1754360 PD - POLICE INTERCEPTOR 3-2015	08-20	07/30/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PD - POLICE INTERCEPTOR 3-2015	01	4200 4150	1 5555.85	5555.85
				( General Fund Police Lease-Purchase )
				Invoice Extension ---->
				5555.85

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1752377A 2016 FORD F-350 TRUCK	08-20	08/29/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 2016 FORD F-350 TRUCK	76	4320 3200	1 3479.93	3479.93
				( Cap Fac Fund Pub. Facilities Equipment )
				Invoice Extension ---->
				3479.93
				Vendor Total ----->
				9035.78 =====

P.O BOX 740407

\*\*\* VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720 805-343-1451 SERVICE THRU 8/01-8/31	08-20	08/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 805-343-1451 SERVICE THRU 8/01-8/31	12	4425 1150	1 61.94	61.94
				( Wst.Wtr.Op.Fund Wastewater Communications )
0002 805-343-1451 SERVICE THRU 8/01-8/31	12	4425 1000	1 61.94	61.94
				( Wst.Wtr.Op.Fund Wastewater Utilities )
				Invoice Extension ---->
				123.88

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081820 805-343-5713 LOCAL SERVICE FROM 8/7-9/6/2020	08-20	08/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 805-343-5713 LOCAL SERVICE FROM 8/7-9/6/2020	10	4420 1150	1 82.14	82.14
				( Wtr. Oper. Fund Water Operating Communications )
				Invoice Extension ---->
				82.14

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081920 805-343-0362 COMMUNICATIONS	08-20	08/04/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount

P.O BOX 740407

\*\*\* VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 805-343-0362 COMMUNICATIONS				01 4220 1150 1 60.56 60.56 ( General Fund Fire Communications )
0002 805-343-0362 COMMUNICATIONS				01 4105 1150 1 121.11 121.11 ( General Fund Administration Communications )
0003 805-343-0362 COMMUNICATIONS				01 4120 1150 1 121.11 121.11 ( General Fund Finance Communications )
0004 805-343-0362 COMMUNICATIONS				01 4200 1150 1 181.65 181.65 ( General Fund Police Communications )
0005 805-343-0362 COMMUNICATIONS				01 4105 1150 1 60.56 60.56 ( General Fund Administration Communications )
0006 805-343-0362 COMMUNICATIONS				01 4405 1150 1 60.56 60.56 ( General Fund Bldg and Safety Communications )
			Invoice Extension ---->	605.55

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081920A 805-343-5512 COMMUNICATIONS	08-20	08/04/20	N N N	A-NET30 FROM INVOICE 2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 805-343-5512 COMMUNICATIONS				01 4105 1150 1 85.74 85.74 ( General Fund Administration Communications )
			Invoice Extension ---->	85.74
			Vendor Total ----->	897.31

\*\*\* VENDOR.: GAR01 (ISSAC GARCIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081820 CHECK REQUEST - MILEAGE EXPENSE, TRAINING	08-20	08/04/20	N N N	A-NET30 FROM INVOICE 2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 CHECK REQUEST - MILEAGE EXPENSE, TRAINING				01 4220 1300 1 32.48 32.48 ( General Fund Fire Bus Exp/Train )
0002 CHECK REQUEST MILEAGE EXPENSE, TRAINING				01 4220 1300 1 32.48 32.48 ( General Fund Fire Bus Exp/Train )
			Invoice Extension ---->	64.96
			Vendor Total ----->	64.96

\*\*\* VENDOR.: GAR08 (HENRY GARCIA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081920 REIMBURSEMTN FOR FOR EXPENSES	08-20	08/19/20	N N N	A-NET30 FROM INVOICE 2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 REIMBURSEMTN FOR FOR EXPENSES				26 2300 1 404.88 404.88 ( RDA-Op.Fund Loan Payable )
			Invoice Extension ---->	404.88
			Vendor Total ----->	404.88

1032 W MAIN ST  
 ANDRES CAMARENA

\*\*\* VENDOR.: GON01 (GONZALEZ AUTOMOTRIZ INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2141 STREETS - MOTOR OIL, OIL FILTER	08-20	08/17/20	N N N	A-NET30 FROM INVOICE 2010
Line Description				G/L Account No Unit(s) Unit Cost Amount
0001 STREETS - MOTOR OIL, OIL FILTER				01 4145 1460 1 2.31 2.31 ( General Fund Building Mtce Vehicle Maintnc )
0002 STREETS - MOTOR OIL, OIL FILTER				01 4300 1460 1 2.30 2.30 ( General Fund Parks & Rec Vehicle Maintnc )
0003 STREETS - MOTOR OIL, OIL FILTER				10 4420 1460 1 13.83 13.83 ( Wtr. Oper. Fund Water Operating Vehicle Maintnc )

1032 W MAIN ST  
 ANDRES CAMARENA  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
 \*\*\* VENDOR.: GOND1 (GONZALEZ AUTOMOTRIZ INC.)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0004	STREETS - MOTOR OIL, OIL FILTER	12 4425 1460	1	13.83	13.83
		{ Wst.Wtr.Op.Fund Wastewater Vehicle Maintnc }			
0005	STREETS - MOTOR OIL, OIL FILTER	71 4454 1460	1	13.83	13.83
		{ MEASURE A MEASURE A Vehicle Maintnc }			
		Invoice Extension ---->			46.10
		Vendor Total ----->			46.10

P.O. BOX 337  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No  
 \*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
8316	PD - OPERATING SUPPLIES	08-20 08/06/20 N N N	A-NET30 FROM INVOICE		2010
0001	PD - OPERATING SUPPLIES	01 4200 1550	1	19.23	19.23
		{ General Fund Police Op Supp/Expense }			
		Invoice Extension ---->			19.23

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
8837	STREETS - CONCRETE MIX, PALLET, LINED LEATHER GLVE	08-20 08/11/20 N N N	A-NET30 FROM INVOICE		2010
0001	STREETS - CONCRETE MIX, PALLET, LINED LEATHER GLVE	71 4454 1550	1	166.31	166.31
		{ MEASURE A MEASURE A Op Supp/Expense }			
		Invoice Extension ---->			166.31

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
8838-C	STREETS - PALLET, CONCRETE MIX QUIKRETE	08-20 08/11/20 N N N	A-NET30 FROM INVOICE		2010
0001	STREETS - PALLET, CONCRETE MIX QUIKRETE	71 4454 1550	-1	32.78	-32.78
		{ MEASURE A MEASURE A Op Supp/Expense }			
		Invoice Extension ---->			-32.78

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
8894	WATER - SCISSORS 8''BENT,#2 ACID BRUSH	08-20 08/12/20 N N N	A-NET30 FROM INVOICE		2010
0001	WATER - SCISSORS 8''BENT,#2 ACID BRUSH	10 4420 1550	1	17.57	17.57
		{ Wtr. Oper. Fund Water Operating Op Supp/Expense }			
		Invoice Extension ---->			17.57

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
9013	STREETS - GENERAL KEY	08-20 08/13/20 N N N	A-NET30 FROM INVOICE		2010
0001	STREETS - GENERAL KEY	01 4145 1550	1	6.45	6.45
		{ General Fund Building Mtce Op Supp/Expense }			
		Invoice Extension ---->			6.45

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
9110	PD- REPAIR OF E-681	08-20 08/14/20 N N N	A-NET30 FROM INVOICE		2010
0001	PD- REPAIR OF E-681	01 4220 1460	1	11.43	11.43
		{ General Fund Fire Vehicle Maintnc }			
		Invoice Extension ---->			11.43

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
9350	WATER - MOD ALK EN WHITE GALLON, CAM NIPPLE EXT	08-20 08/17/20 N N N	A-NET30 FROM INVOICE		2010



\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description			Unit(s) Unit Cost	Amount
0001 WATER - MOD ALK EN WHITE GALLON, CAM NIPPLE EXT	10 4420 1550		1 75.56	75.56
( Wtr. Oper. Fund Water Operating Op Supp/Expense )				
Invoice Extension ---->				75.56

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9363 WATER - BRASS NIPPLE, HANDLE THRD, BRIGHT METAL	08-20	08/17/20 N N M	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 WATER - BRASS NIPPLE, HANDLE THRD, BRIGHT METAL	10 4420 1550		1 38.90	38.90
( Wtr. Oper. Fund Water Operating Op Supp/Expense )				
Invoice Extension ---->				38.90

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9382 WATER - WLT GRAY PRIMER	08-20	08/17/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 WATER - WLT GRAY PRIMER	10 4420 1550		1 64.78	64.78
( Wtr. Oper. Fund Water Operating Op Supp/Expense )				
Invoice Extension ---->				64.78
Vendor Total ----->				367.45
				=====

1041 CHORRO ST \*\*\* VENDOR.: GUA12 (GUADALUPE COURT APARTMENTS)  
 SUITE 230

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720 RELEASE OF DEPOSIT FOR PLANNING APP #2019-086-ZC	08-20	07/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 RELEASE OF DEPOSIT FOR PLANNING APP #2019-086-ZC	01 2048		1 600.00	600.00
( General Fund Building Permit Deposits )				
Invoice Extension ---->				600.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081820 RELEASE OF DEPOSIT FOR PLANNING APP #2019-102-CUP	08-20	08/18/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 RELEASE OF DEPOSIT FOR PLANNING APP #2019-102-CUP	01 2048		1 900.00	900.00
( General Fund Building Permit Deposits )				
Invoice Extension ---->				900.00
Vendor Total ----->				1500.00
				=====

2207 COLLECTIONS CENTER DR \*\*\* VENDOR.: HAC01 (HACH COMPANY CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12067352 WATER - WATER DEIONIZED 4L	08-20	08/05/20 N N N	A-NET30 FROM INVOICE	2010
Line Description			Unit(s) Unit Cost	Amount
0001 WATER - WATER DEIONIZED 4L	10 4420 1550		1 52.35	52.35
( Wtr. Oper. Fund Water Operating Op Supp/Expense )				
Invoice Extension ---->				52.35
Vendor Total ----->				52.35
				=====

COUNTY OF SANTA BARBARA \*\*\* VENDOR.: HAG02 (HARRY E. HAGEN TREASURER-TAX COLLECTOR)  
 P.O. BOX 579

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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COUNTY OF SANTA BARBARA  
 P.O.BOX 579  
 INVOICE-TYPE DESCRIPTION

\*\*\* VENDOR.: HAG02 (HARRY E. HAGEN TREASURER-TAX COLLECTOR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
082020 RANCHO DE GUAD HISTORICAL SOCIETY-POSSESSORY INTER	08-20	07/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 RANCHO DE GUAD HISTORICAL SOCIETY-POSSESSORY INTER	01 4145 1550		1 105.96	105.96
	( General Fund Building Mtce Op Supp/Expense )			
			Invoice Extension ---->	105.95
			Vendor Total ----->	105.96

\*\*\* VENDOR.: HAR05 (HARRY & KIMIKO MASATANI)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081920 PROPERTY LEASE PAYMENT FOR BANDSHELL	08-20	08/19/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROPERTY LEASE PAYMENT FOR BANDSHELL	01 4300 2150		1 50.00	50.00
	( General Fund Parks & Rec Profl Services )			
			Invoice Extension ---->	50.00
			Vendor Total ----->	50.00

P.O.BOX 825

\*\*\* VENDOR.: HEN01 (EAGLE ENERGY, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
177777 WATER - FUEL CHARGES	08-20	08/15/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 WATER - FUEL CHARGES	10 4420 1560		1 99.98	99.98
	( Wtr. Oper. Fund Water Operating Fuels/Lubricant )			
			Invoice Extension ---->	99.98

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
177779 STREETS - FUEL CHARGES	08-20	08/15/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 STREETS - FUEL CHARGES	01 4145 1560		1 5.01	5.01
	( General Fund Building Mtce Fuels/Lubricant )			
0002 STREETS - FUEL CHARGES	01 4300 1560		1 5.00	5.00
	( General Fund Parks & Rec Fuels/Lubricant )			
0003 STREETS - FUEL CHARGES	10 4420 1560		1 30.03	30.03
	( Wtr. Oper. Fund Water Operating Fuels/Lubricant )			
0004 STREETS - FUEL CHARGES	12 4425 1560		1 30.03	30.03
	( Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant )			
0005 STREETS - FUEL CHARGES	71 4454 1560		1 30.03	30.03
	( MEASURE A MEASURE A Fuels/Lubricant )			
0006 STREETS - FUEL CHARGES	71 4454 1560		1 370.86	370.86
	( MEASURE A MEASURE A Fuels/Lubricant )			
			Invoice Extension ---->	470.96

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
177792 PD - FUEL CHARGES	08-20	08/15/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PD - FUEL CHARGES	01 4200 1560		1 989.12	989.12
	( General Fund Police Fuels/Lubricant )			
			Invoice Extension ---->	989.12
			Vendor Total ----->	1560.06

1595 MOUNTAIN AVE

\*\*\* VENDOR.: HOR01 (HORIZON UNDERGROUND)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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1595 MOUNTAIN AVE \*\*\* VENDOR.: HOR01 (HORIZON UNDERGROUND)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720 RELEASE OF ENCROACHMENT PERMIT DEPOSIT #014-2019	08-20	07/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 RELEASE OF ENCROACHMENT PERMIT DEPOSIT #014-2019	01 2048 { General Fund Building Permit Deposits }	1	138.00	138.00
			Invoice Extension ---->	138.00
			Vendor Total ----->	138.00 =====

P.O. BOX 1450 \*\*\* VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
45356 COMMUNICATION	08-20	08/10/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 COMMUNICATION	01 4405 1150 { General Fund Bldg and Safety Communications }	1	242.17	242.17
0002 COMMUNICATION	12 4425 1150 { Wst.Wtr.Op.Fund Wastewater Communications }	1	242.17	242.17
0003 COMMUNICATION	01 4200 1150 { General Fund Police Communications }	1	242.17	242.17
0004 COMMUNICATION	01 4120 1150 { General Fund Finance Communications }	1	242.17	242.17
0005 COMMUNICATION	01 4220 1150 { General Fund Fire Communications }	1	242.17	242.17
0006 COMMUNICATION	01 4105 1150 { General Fund Administration Communications }	1	242.17	242.17
0007 COMMUNICATION	10 4420 1150 { Wtr. Oper. Fund Water Operating Communications }	1	242.17	242.17
0008 COMMUNICATION	01 4300 1150 { General Fund Parks & Rec Communications }	1	242.17	242.17
0009 COMMUNICATION	10 4420 1150 { Wtr. Oper. Fund Water Operating Communications }	1	43.06	43.06
0010 COMMUNICATION	71 4454 1150 { MEASURE A MEASURE A Communications }	1	172.22	172.22
			Invoice Extension ---->	2152.64
			Vendor Total ----->	2152.64 =====

355 PACIFIC ST \*\*\* VENDOR.: ITE01 (ITECH SOLUTIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7496 IT SERVICES 9/1-9/30	08-20	09/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 IT SERVICES 9/1-9/30	01 4140 2151 { General Fund Non-Departmentl IT Services }	1	6008.00	6008.00
			Invoice Extension ---->	6008.00
			Vendor Total ----->	6008.00 =====

\*\*\* VENDOR.: LAR01 (MARIA LARIOS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720 RENTAL EVENT CANCELLED DUE TO COVID	08-20	08/17/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 RENTAL EVENT CANCELLED DUE TO COVID	01 2044 { General Fund Auditorium/Park Deposits }	1	100.00	100.00
			Invoice Extension ---->	100.00
			Vendor Total ----->	100.00 =====

228 AMHERST PL \*\*\* VENDOR.: MAI03 (MAIN LINE ENGINEERING CONSTRUCTION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
080820	RELEASE OF ENCROACHMENT PERMIT DEP #003-2020	08-20	08/08/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	RELEASE OF ENCROACHMENT PERMIT DEP #003-2020	01 2048	1	58.00	58.00
		( General Fund Building Permit Deposits )			
				Invoice Extension ---->	58.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720	RELEASE OF ENCROACHMENT PERMIT DEPOSIT #002-2020	08-20	08/17/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	RELEASE OF ENCROACHMENT PERMIT DEPOSIT #002-2020	01 2048	1	58.00	58.00
		( General Fund Building Permit Deposits )			
				Invoice Extension ---->	58.00

Vendor Total -----> 116.00  
 =====

P.O. BOX 153 \*\*\* VENDOR.: NOL01 (NO LIMIT TIRE INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
29319	WWTP - JOHN DEERE #300X - FRONT - 7B-16	08-20	07/22/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP - JOHN DEERE #300X - FRONT - 7B-16	12 4425 1460	1	110.00	110.00
		( Wst.Wtr.Op.Fund Wastewater Vehicle Maintnc )			
				Invoice Extension ---->	110.00

Vendor Total -----> 110.00  
 =====

P.O. BOX 1604 \*\*\* VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7951	PW - GUAD EFFLUENT PROJECT MEETING	08-20	07/31/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW - GUAD EFFLUENT PROJECT MEETING	10 4420 2150	1	11513.22	11513.22
		( Wtr. Oper. Fund Water Operating Profl Services )			
				Invoice Extension ---->	11513.22

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7979	PW - ELEVATED TANK RECOATING	08-20	08/03/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PW - ELEVATED TANK RECOATING	10 4420 2150	1	1714.95	1714.95
		( Wtr. Oper. Fund Water Operating Profl Services )			
				Invoice Extension ---->	1714.95

Vendor Total -----> 13228.17  
 =====

P.O. BOX 948 \*\*\* VENDOR.: NUT01 (NU-TECH PBST MANAGEMENT INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0149965	WWTP - GROUND SQUIRRELS	08-20	04/21/20 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WWTP - GROUND SQUIRRELS	12 4425 2150	1	112.00	112.00
		( Wst.Wtr.Op.Fund Wastewater Profl Services )			
				Invoice Extension ---->	112.00

P.O. BOX 948 \*\*\* VENDOR.: NUT01 (NU-TECH PEST MANAGEMENT INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	112.00 =====

DEPT 56-8510102155 \*\*\* VENDOR.: OFF01 (OFFICE DEPOT CREDIT PLAN)  
 P.O. BOX 78004

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
893030001 BINDER, INDEX	08-20	08/12/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 BINDER, INDEX	01 4105 1200		1 56.54	56.54
	( General Fund Administration Off Suppl/Postg )			
			Invoice Extension ---->	56.54
			Vendor Total ----->	56.54 =====

P.O. BOX 997300 \*\*\* VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081820A 884 GUADALUPE ST	08-20	07/30/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 884 GUADALUPE ST	65 4485 1000		1 126.92	126.92
	( Quad.Light Dist Gdlpe Light Dis Utilities )			
			Invoice Extension ---->	126.92

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081820B 4545 10TH ST	08-20	07/30/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 4545 10TH ST	01 4145 1000		1 125.80	125.80
	( General Fund Building Mtce Utilities )			
			Invoice Extension ---->	125.80

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081820C 5125 W MAIN ST	08-20	07/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 5125 W MAIN ST	12 4425 1000		1 12937.29	12937.29
	( Wat.Wtr.Op.Fund Wastewater Utilities )			
			Invoice Extension ---->	12937.29

Vendor Total -----> 13190.01  
=====

3485 SACRAMENTO DRIVE, SUITE A \*\*\* VENDOR.: PAV01 (PAVEMENT ENGINEERING INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
2007-042 PW - ENGINEERING SUPPORT SERVICES-SLURRY SEAL PRO	08-20	08/11/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PW - ENGINEERING SUPPORT SERVICES-SLURRY SEAL PRO	89 4444 3062		1 4978.75	4978.75
	( CIP CIP 089-302 )			
			Invoice Extension ---->	4978.75

Vendor Total -----> 4978.75  
=====

ROBERT COBB \*\*\* VENDOR.: PER02 (PERRY'S ELECTRIC MOTORS INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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ROBERT COBB \*\*\* VENDOR.: PER02 (PERRY'S ELECTRIC MOTORS INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
24393 WWTP SERVICE CALL LEAD MECHANIC	08-20	08/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WWTP SERVICE CALL LEAD MECHANIC		12 4425 2150	1 1105.30	1105.30
		( Wst.Wtr.Op.Fund Wastewater Profl Services )		
			Invoice Extension ---->	1105.30
			Vendor Total ----->	1105.30

P.O. BOX 37600 \*\*\* VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
863022-C ANSI A 50P REFILL F/2108600	08-20	02/10/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ANSI A 50P REFILL F/2108600		G1 4120 1200	-1 48.59	-48.59
		( General Fund Finance Off Suppl/Postg )		
			Invoice Extension ---->	-48.59

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
969759-C QUILL RECYCLED COPY 30%	08-20	05/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 QUILL RECYCLED COPY 30%		01 4140 1200	-1 50.65	-50.65
		( General Fund Non-Departmentl Off Suppl/Postg )		
			Invoice Extension ---->	-50.65

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
971189-C BIG TALL BLACK MESH CHAIR	08-20	05/14/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 BIG TALL BLACK MESH CHAIR		01 4120 1200	-1 231.57	-231.57
		( General Fund Finance Off Suppl/Postg )		
			Invoice Extension ---->	-231.57

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7261680 ADM - SELF STICK NOTES 3X3,BLK FLAT VIEW BINDER...	08-20	05/27/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 ADM - SELF STICK NOTES 3X3,BLK FLAT VIEW BINDER...		01 4145 1200	1 22.14	22.14
		( General Fund Building Mtce Off Suppl/Postg )		
			Invoice Extension ---->	22.14

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
8823115 HR - FOREHEAD THERMOMETER	08-20	07/21/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 HR - FOREHEAD THERMOMETER		01 4120 1200	1 70.18	70.18
		( General Fund Finance Off Suppl/Postg )		
			Invoice Extension ---->	70.18

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9041894 STREETS - 3 RING ROUND BINDER (3)	08-20	07/28/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 STREETS - 3 RING ROUND BINDER (3)		01 4400 1550	1 59.35	59.35
		( General Fund City Engineer Op Suppl/Expense )		
			Invoice Extension ---->	59.35

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9084994 WATER - HP 67 TRI COLOR INK	08-20	07/02/20 N N N	A-NET30 FROM INVOICE	2010

P.O. BOX 37600

\*\*\* VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WATER - HP 67 TRI COLOR INK		10 4420 1200	1 16.51	16.51
		( Wtr. Oper. Fund Water Operating Off Suppl/Postg )		
			Invoice Extension ---->	16.51
			Vendor Total ----->	-162.63
				=====

PO. BOX 849665

\*\*\* VENDOR.: QUI06 (QUINN RENTAL SERVICE INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
N30003045 WWTP - ANNUAL LOAD BANK ENGINE & GENERATOR	08-20	06/30/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WWTP - ANNUAL LOAD BANK ENGINE & GENERATOR		12 4425 2150	1 900.00	900.00
		( Wst.Wtr.Op.Fund Wastewater Profl Services )		
			Invoice Extension ---->	900.00
			Vendor Total ----->	900.00
				=====

P.O. BOX 734493

\*\*\* VENDOR.: RED02 (REDWOOD TOXICOLOGY LABORATORY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
002820207 PD - URINE PANEL, SPECIMEN RETRIEVAL, LC/MS/MS	08-20	07/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PD - URINE PANEL, SPECIMEN RETRIEVAL, LC/MS/MS		01 4200 2350	1 17.85	17.85
		( General Fund Police Svcs.Other Agen )		
			Invoice Extension ---->	17.85
			Vendor Total ----->	17.85
				=====

555 GUADALUPE ST  
 JUAN C. REYNA

\*\*\* VENDOR.: REY01 (REYNA AUTO REPAIR)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3829 PD - FRONT BRAKE PADS, FRONT BRAKE ROTORS	08-20	08/12/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PD - FRONT BRAKE PADS, FRONT BRAKE ROTORS		01 4200 1460	1 480.40	480.40
		( General Fund Police Vehicle Maintnc )		
			Invoice Extension ---->	480.40
			Vendor Total ----->	480.40
				=====

\*\*\* VENDOR.: REY02 (GUADALUPE REYES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
681720 FIRE - CHECK REQUEST - MEALS DRIVER/OPERATOR 1B	08-20	08/05/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FIRE - CHECK REQUEST - MEALS DRIVER/OPERATOR 1B		01 4220 1300	1 196.00	196.00
		( General Fund Fire Bus Exp/Train )		
			Invoice Extension ---->	196.00
			Vendor Total ----->	196.00
				=====

1 TARA BLVD SUITE 301 \*\*\* VENDOR.: SAT01 (SATCOM GLOBAL FZE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
S08200188 PD/FIRE - SAT PHONE	08-20	08/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PD/FIRE - SAT PHONE	01 4220 1150		1 42.75	42.75
	( General Fund Fire Communications )			
0002 PD/FIRE - SAT PHONE	01 4200 1150		1 42.75	42.75
	( General Fund Police Communications )			
			Invoice Extension ---->	85.50
			Vendor Total ----->	85.50

240 EAST ROEMER WAY \*\*\* VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1771 ADM - TRANSIT SERVICES FOR JULY 2020	08-20	07/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ADM - TRANSIT SERVICES FOR JULY 2020	23 4461 2354		1 14616.04	14616.04
	( LTF - Transit LTF Transit Contract Svcs )			
			Invoice Extension ---->	14616.04

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17-1772 ADM- TRANSIT MAINTENANCE SERVICES JULY 2020	08-20	07/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ADM- TRANSIT MAINTENANCE SERVICES JULY 2020	23 4461 1400		1 1205.00	1205.00
	( LTF - Transit LTF Transit Equipment Maint )			
			Invoice Extension ---->	1205.00
			Vendor Total ----->	15821.04

SANTA MARIA NEWS MEDIA INC \*\*\* VENDOR.: SMT01 (SANTA MARIA TIMES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
3662 ADM - NOTICE OF PUBLIC MEETING 07/31	08-20	07/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 ADM - NOTICE OF PUBLIC MEETING 07/31	100 4010 2164		1 269.50	269.50
	( CDBG 2017 AWARD CDBG 2017 AWARD GENERAL ADMIN )			
			Invoice Extension ---->	269.50
			Vendor Total ----->	269.50

9400 OAKDALE AVE \*\*\* VENDOR.: SOU03 (SOUTHERN CALIFORNIA GAS COMPANY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720 RELEASE OF ENCROACHMENT PERMIT DEPOSITS	08-20	07/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 RELEASE OF ENCROACHMENT PERMIT DEPOSITS	01 2048		1 586.00	586.00
	( General Fund Building Permit Deposits )			
			Invoice Extension ---->	586.00
			Vendor Total ----->	586.00

6855 MARCHANT AVENUE \*\*\* VENDOR.: SPR02 (SPROUSE COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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6855 MARCHANT AVENUE \*\*\* VENDOR.: SPR02 (SPOUSE COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720 RELEASE OF ENCROACHMENT PERMIT DEPOSIT #006-2019	08-20	07/16/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 RELEASE OF ENCROACHMENT PERMIT DEPOSIT #006-2019		01 2048	1 210.00	210.00
		( General Fund Building Permit Deposits )		
			Invoice Extension ---->	210.00
			Vendor Total ----->	210.00

P.O. BOX 31001-2620 \*\*\* VENDOR.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
03016339 STREETS - CUSTOM SIGN - NO PARKING	08-20	07/22/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 STREETS - CUSTOM SIGN - NO PARKING		71 4454 1550	1 31.22	31.22
		( MEASURE A MEASURE A Op Supp/Expense )		
			Invoice Extension ---->	31.22
			Vendor Total ----->	31.22

DEPT, CH 10651 \*\*\* VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
17671266 WWTP - MAINTENANCE CHARGES -5125 W MAIN	08-20	08/01/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 WWTP - MAINTENANCE CHARGES -5125 W MAIN		12 4425 2150	1 51.02	51.02
		( Wst.Wtr.Op.Fund Wastewater Prof'l Services )		
			Invoice Extension ---->	51.02
			Vendor Total ----->	51.02

\*\*\* VENDOR.: SWB02 (SHANNON SWEENEY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081920 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL	08-20	08/19/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL		10 4420 1300	1 15.00	15.00
		( Wtr. Oper. Fund Water Operating Bus Exp/Train )		
0002 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL		12 4425 1300	1 15.00	15.00
		( Wst.Wtr.Op.Fund Wastewater Bus Exp/Train )		
0003 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL		71 4454 1300	1 15.00	15.00
		( MEASURE A MEASURE A Bus Exp/Train )		
0004 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL		01 4145 1300	1 2.50	2.50
		( General Fund Building Mtce Bus Exp/Train )		
0005 MONTHLY REIMBURSEMENT FOR USE OF PERSONAL CELL		01 4300 1300	1 2.50	2.50
		( General Fund Parks & Rec Bus Exp/Train )		
			Invoice Extension ---->	50.00
			Vendor Total ----->	50.00

18302 IRVINE BLVD SUITE 200 \*\*\* VENDOR.: TUR03 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
33171 PD - AUTOMATED CITATION PROCESSING	08-20	07/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount

18302 IRVINE BLVD SUITE 200 \*\*\* VENDOR.: TUR03 (TURBO DATA SYSTEMS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PD - AUTOMATED CITATION PROCESSING	01	4200 1550	1 392.54	392.54
		( General Fund Police Op Supp/Expense )		
		Invoice Extension ---->		392.54
		Vendor Total ----->		392.54

712 FIERO LANE SUITE #33 \*\*\* VENDOR.: ULT01 (ULTRIX)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
321732 # OF COPIES FOR ALL DEPARTMENTS	08-20	07/31/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 # OF COPIES FOR ALL DEPARTMENTS	01	4105 1550	1 315.52	315.52
		( General Fund Administration Op Supp/Expense )		
0002 # OF COPIES FOR ALL DEPARTMENTS	01	4120 1550	1 56.68	56.68
		( General Fund Finance Op Supp/Expense )		
0003 # OF COPIES FOR ALL DEPARTMENTS	01	4200 1550	1 38.21	38.21
		( General Fund Police Op Supp/Expense )		
0004 # OF COPIES FOR ALL DEPARTMENTS	01	4220 1550	1 51.69	51.69
		( General Fund Fire Op Supp/Expense )		
0005 # OF COPIES FOR ALL DEPARTMENTS	01	4405 1550	1 10.50	10.50
		( General Fund Bldg and Safety Op Supp/Expense )		
		Invoice Extension ---->		472.60
		Vendor Total ----->		472.60

12567 COLLECTIONS CENTER DRIVE \*\*\* VENDOR.: UPR01 (UNION PACIFIC RAILROAD COMPANY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
90098318 PROJECT #768556 REIMBUREMENT FOR PRELIMIN ENGINEER	08-20	07/20/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PROJECT #768556 REIMBUREMENT FOR PRELIMIN ENGINEER	01	2048	1 855.71	855.71
		( General Fund Building Permit Deposits )		
		Invoice Extension ---->		855.71
		Vendor Total ----->		855.71

P.O. BOX 9004-C#322222 \*\*\* VENDOR.: USA01 (U.S.A. BLUEBOOK INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
322222 SEROLOGICAL PIPET, CHESSELL PEN BLUE	08-20	08/07/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 SEROLOGICAL PIPET, CHESSELL PEN BLUE	12	4425 1550	1 291.71	291.71
		( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )		
		Invoice Extension ---->		291.71
		Vendor Total ----->		291.71

28234 LILAC RD \*\*\* VENDOR.: VAL02 (VALLEY CENTER FIRE PROTECTION DISTRICT)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
081720 FIRE - DRIVER OPERATOR CLASS- GUADALUPE REYES	08-20	08/05/20 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 FIRE - DRIVER OPERATOR CLASS- GUADALUPE REYES	01	4220 1300	1 300.00	300.00
		( General Fund Fire Bus Exp/Train )		
		Invoice Extension ---->		300.00

28234 LILAC RD

\*\*\* VENDOR.: VAL02 (VALLEY CENTER FIRE PROTECTION DISTRICT)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				300.00 =====

P.O. BOX 660108

\*\*\* VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
859268739 PD - 4490 10TH ST - ACCOUNT #742070155-00001	08-20	07/22/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PD - 4490 10TH ST - ACCOUNT #742070155-00001	01	4200 1150	1	93.17	93.17
			( General Fund Police Communications )		
				Invoice Extension ---->	93.17
				Vendor Total ----->	93.17 =====

WILLIAM CASTELLANOS  
 P.O. BOX 1796

\*\*\* VENDOR.: WCR01 (W.C. RANCH)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
202005290 PW-WWTP CLOSED EXISTING DITCH (8), DISCED DITCH	08-20	05/29/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PW-WWTP CLOSED EXISTING DITCH (8), DISCED DITCH	12	4425 2150	1	3800.00	3800.00
			( Wst.Wtr.Op.Fund Wastewater Profl Services )		
				Invoice Extension ---->	3800.00
				Vendor Total ----->	3800.00 =====

104 INDEPENDENCE WAY

\*\*\* VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2049161 FIRE - CUSTOM GRAPHICS SET UP FEE MED GRAPHIC	08-20	07/27/20 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 FIRE - CUSTOM GRAPHICS SET UP FEE MED GRAPHIC	01	4220 1550	1	129.60	129.60
			( General Fund Fire Op Supp/Expense )		
				Invoice Extension ---->	129.60
				Vendor Total ----->	129.60 =====

586.4 +  
 210.4 +  
 31.22 +  
 51.02 +  
 50.4 +  
 392.54 +  
 472.6 +  
 85.71 +  
 291.71 +  
 300.4 +  
 93.17 +  
 5,800.4 +  
 129.6 +  
 118360.21

\*\* Total Invoices -----> 118360.21  
 \*\* Total Checks -----> .00  
 \*\*\* Total Purchases ---> 118360.21  
 =====

0.\*

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2010		Accounts Payable//General Fund		-37188.43				
01	2044		Auditorium/Park Deposits//Gener		100.00				
01	2048		Building Permit Deposits//Gener		5255.71				
01	2099		Beachside Cooler Lot Merger//Ge		750.00				
01	4105	1150<*>	Administratio/Communication/Gen		509.58	267.97	777.55	.00	-777.55
01	4105	1200<*>	Administratio/Off Suppl/Pos/Gen		56.54	174.89	685.22	.00	-685.22
01	4105	1300<*>	Administratio/Bus Exp/Train/Gen		50.00	50.00	100.00	.00	-100.00
01	4105	1550<*>	Administratio/Op Supp/Expen/Gen		315.52	274.81	812.33	.00	-812.33
01	4120	1150<*>	Finance/Communication/General F		363.28	121.46	484.74	.00	-484.74
01	4120	1200<*>	Finance/Off Suppl/Pos/General F		-209.98	349.29	158.99	.00	-158.99
01	4120	1550<*>	Finance/Op Supp/Expen/General F		56.68	335.46	392.14	.00	-392.14
01	4140	1200<*>	Non-Departmen/Off Suppl/Pos/Gen		-19.57	234.50	269.73	.00	-269.73
01	4140	2151<*>	Non-Departmen/IT Services/Gener		6008.00	4750.69	12150.69	.00	-12150.69
01	4145	1000<*>	Building Mtce/Utilities/General		271.01	3030.38	6818.50	.00	-6818.50
01	4145	1200<*>	Building Mtce/Off Suppl/Pos/Gen		22.14	.00	22.14	.00	-22.14
01	4145	1300<*>	Building Mtce/Bus Exp/Train/Gen		2.50	2.50	5.00	.00	-5.00
01	4145	1460<*>	Building Mtce/Vehicle Maint/Gen		2.31	.00	2.31	.00	-2.31
01	4145	1550<*>	Building Mtce/Op Supp/Expen/Gen		112.41	311.86	638.82	.00	-638.82
01	4145	1560<*>	Building Mtce/Fuels/Lubrica/Gen		5.01	27.61	37.23	.00	-37.23
01	4145	2150<*>	Building Mtce/Off Suppl/Pos/Gen		50.16	2667.65	2818.91	.00	-2818.91
01	4200	1150<*>	Police/Communication/General Fu		559.74	224.91	784.65	.00	-784.65
01	4200	1200<*>	Police/Off Suppl/Pos/General Fu		52.45	408.67	849.30	.00	-849.30
01	4200	1460<*>	Police/Vehicle Maint/General Fu		480.40	602.77	1492.22	.00	-1492.22
01	4200	1550<*>	Police/Op Supp/Expen/General Fu		1290.23	3711.86	6082.00	.00	-6082.00
01	4200	1560<*>	Police/Fuels/Lubrica/General Fu		989.12	2290.19	4400.25	.00	-4400.25
01	4200	2350<*>	Police/Svcs.Other Ag/General Fu		8260.19	6336.64	14596.83	.00	-14596.83
01	4200	4150<*>	Police/Lease-Purchas/General Fu		5555.85	.00	6310.85	.00	-6310.85
01	4220	1150<*>	Fire/Communication/General Fund		345.48	235.91	581.39	.00	-581.39
01	4220	1300<*>	Fire/Bus Exp/Train/General Fund		560.96	.00	560.96	.00	-560.96
01	4220	1460<*>	Fire/Vehicle Maint/General Fund		11.43	.00	62.69	.00	-62.69
01	4220	1550<*>	Fire/Op Supp/Expen/General Fund		184.94	160.01	2399.54	.00	-2399.54
01	4220	2350<*>	Fire/Svcs.Other Ag/General Fund		4026.16	.00	4026.16	.00	-4026.16
01	4220	2999<*>	Fire/COVID19/General Fund		334.81	812.88	1511.59	.00	-1511.59
01	4300	1150<*>	Parks & Rec/Communication/Gener		242.17	19.60	286.78	.00	-286.78
01	4300	1300<*>	Parks & Rec/Bus Exp/Train/Gener		2.50	2.50	5.00	.00	-5.00
01	4300	1460<*>	Parks & Rec/Vehicle Maint/Gener		2.30	.00	2.30	.00	-2.30
01	4300	1560<*>	Parks & Rec/Fuels/Lubrica/Gener		5.00	27.63	37.23	.00	-37.23
01	4300	2150<*>	Parks & Rec/Off Suppl/Pos/Gener		178.70	5775.93	5957.13	.00	-5957.13
01	4400	1550<*>	City Engineer/Op Supp/Expen/Gen		59.35	.00	59.35	.00	-59.35
01	4405	1150<*>	Bldg and Safe/Communication/Gen		302.73	60.72	363.45	.00	-363.45
01	4405	1550<*>	Bldg and Safe/Op Supp/Expen/Gen		10.50	12.96	48.46	.00	-48.46
01	4420	1200<*>	Water Operati/Off Suppl/Pos/Gen		32.12	.00	32.12	.00	-32.12
Fund (01 ) Total ---->				.00	33282.25	12259.58	76624.55	.00	-76624.55

10 2010 Accounts Payable//Wtr. Oper. Fu -21711.81

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1150<*>	Water Operati/Communication/Wtr	367.37	335.51	293.60	995.48	.00	-996.48
10	4420	1200<*>	Water Operati/Off Suppl/Pos/Wtr	16.51	149.48	1607.94	1773.93	.00	-1773.93
10	4420	1300<*>	Water Operati/Bus Exp/Train/Wtr	15.00	15.00	.00	30.00	.00	-30.00
10	4420	1460<*>	Water Operati/Vehicle Maint/Wtr	13.83	.00	588.23	602.06	.00	-602.06
10	4420	1550<*>	Water Operati/Op Supp/Expen/Wtr	1336.27	9517.62	3756.29	14610.18	.00	-14610.18
10	4420	1560<*>	Water Operati/Fuels/Lubrica/Wtr	130.01	340.80	198.42	669.23	.00	-669.23
10	4420	2150<*>	Water Operati/Profl Service/Wtr	19832.82	18520.87	2183.07	40536.76	.00	-40536.76
Fund (10 ) Total ---->				.00	28879.28	8627.55	59218.64	.00	-59218.64
100	2010		Accounts Payable//CDBG 2017 AWA	-269.50					
100	4010	2164<*>	CDBG 2017 AWA/GENERAL ADMIN/CDB	269.50	9599.32	29.15	9897.97	.00	-9897.97
Fund (100) Total ---->				.00	9599.32	29.15	9897.97	.00	-9897.97
12	2010		Accounts Payable//Wst.Wtr.Op.Pu	-23481.33					
12	4425	1000<*>	Wastewater/Utilities/Wst.Wtr.Op	13122.35	25981.42	11411.93	50515.70	.00	-50515.70
12	4425	1150<*>	Wastewater/Communication/Wst.Wt	304.11	304.20	220.20	828.51	.00	-828.51
12	4425	1300<*>	Wastewater/Bus Exp/Train/Wst.Wt	15.00	15.00	.00	30.00	.00	-30.00
12	4425	1400<*>	Wastewater/Equipment Mai/Wst.Wt	919.07	2891.78	.00	3810.85	.00	-3810.85
12	4425	1460<*>	Wastewater/Vehicle Maint/Wst.Wt	123.83	182.76	.00	306.59	.00	-306.59
12	4425	1550<*>	Wastewater/Op Supp/Expen/Wst.Wt	1332.82	167.93	3692.10	5192.85	.00	-5192.85
12	4425	1560<*>	Wastewater/Fuels/Lubrica/Wst.Wt	30.03	545.79	211.80	787.62	.00	-787.62
12	4425	2150<*>	Wastewater/Profl Service/Wst.Wt	6408.73	7366.51	6390.11	20165.35	.00	-20165.35
12	4425	2200<*>	Wastewater/Equip. Rental/Wst.Wt	1225.39	1702.71	.00	2928.10	.00	-2928.10
Fund (12 ) Total ---->				.00	39158.10	21926.14	84565.57	.00	-84565.57
23	2010		Accounts Payable//LTF - Transit	-15821.04					
23	4461	1400<*>	LTF Transit/Equipment Mai/LTF -	1205.00	5208.39	.00	6413.39	.00	-6413.39
23	4461	2354<*>	LTF Transit/Contract Svcs/LTF -	14616.04	14349.16	.00	28965.20	.00	-28965.20
Fund (23 ) Total ---->				.00	19557.55	.00	35378.59	.00	-35378.59
26	2010		Accounts Payable//RDA-Op.Fund	-10517.37					
26	2300		Loan Payable//RDA-Op.Fund	404.88					
26	4500	2150<*>	Redevelopment/Profl Service/RDA	10112.49	4861.14	12360.13	27333.76	.00	-27333.76
Fund (26 ) Total ---->				.00	4861.14	12360.13	27333.76	.00	-27333.76
65	2010		Accounts Payable//Guad.Light Di	-126.92					

REPORT.: Aug 20 20 Thursday  
 RUN....: Aug 20 20 Time: 10:20  
 Run By.: Veronica Fabian

City of Guadalupe  
 Invoice/Prs-Paid Check Audit Trail  
 General Ledger Accounts with Budget Summary August 20, 2020  
 Accounting Period is August, 2020

PAGE: 024  
 ID #: PY-IP  
 CTL.: GUA

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
65	4485	1000<*>	Gdlpe Light D/Utilities/Guad.Li	126.92	3706.84	3668.19	7501.95	.00	-7501.95
Fund (65 ) Total ---->				.00	3706.84	3668.19	7501.95	.00	-7501.95
71	2010		Accounts Payable//MEASURE A	-785.13					
71	4454	1150<*>	MEASURE A/Communication/MEASURE	172.22	156.00	200.00	528.22	.00	-528.22
71	4454	1300<*>	MEASURE A/Bus Exp/Train/MEASURE	15.00	15.00	.00	30.00	.00	-30.00
71	4454	1460<*>	MEASURE A/Vehicle Maint/MEASURE	13.83	140.15	.00	153.98	.00	-153.98
71	4454	1550<*>	MEASURE A/Op Supp/Expen/MEASURE	164.75	635.81	548.27	1348.83	.00	-1348.83
71	4454	1560<*>	MEASURE A/Fuels/Lubrica/MEASURE	400.89	1093.92	229.67	1724.48	.00	-1724.48
71	4454	2150<*>	MEASURE A/Profl Service/MEASURE	18.44	5091.46	35.49	5145.39	.00	-5145.39
Fund (71 ) Total ---->				.00	7132.34	1013.43	8930.90	.00	-8930.90
76	2010		Accounts Payable//Cap Fac Fund	-3479.93					
76	4320	3200<*>	Pub. Faciliti/Equipment/Cap Fac	3479.93	399.99	.00	3879.92	.00	-3879.92
Fund (76 ) Total ---->				.00	399.99	.00	3879.92	.00	-3879.92
89	2010		Accounts Payable//CIP	-4978.75					
89	4444	3062<*>	CIP/089-302/CIP	4978.75	.00	.00	4978.75	.00	-4978.75
Fund (89 ) Total ---->				.00	.00	.00	4978.75	.00	-4978.75

## MINUTES

**City of Guadalupe**  
**Tuesday, August 11, 2020 at 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

### **ROLL CALL:**

Council Member Tony Ramirez  
Council Member Eugene Costa Jr.  
Council Member Liliana Cardenas  
Mayor Pro Tempore Gina Rubalcaba (Absent)  
Mayor Ariston Julian

### **MOMENT OF SILENCE**

### **PLEDGE OF ALLEGIANCE**

### **AGENDA REVIEW**

### **COMMUNITY PARTICIPATION FORUM**

Mr. Ken Westall spoke re-iterating his former comments. He thanked the Council for keeping the meetings going and open to the public. So many government agencies are not open because of the pandemic and he feels this is leading to problems of not being able to serve the people and perform the functions that government is supposed to do. A democratic election needs every department open and functioning or we do harm to our economy and democratic procedures. November is in dire trouble of not being a true election of the people under these circumstances. Businesses are losing their shirts and troublesome times are here. The coronavirus is a grave threat but we can manage it without letting it destroy our businesses. It also is having an effect on the psychology of people; murder rates are up over former years. Need a balance.

Mireya Pina, coordinator of the Little House by the Park, spoke in support of a successful and accurate count on the Census which ends on September 30<sup>th</sup>. This will have an impact on Guadalupe for the next 10 years. On September 12<sup>th</sup>, they plan a more personal approach with an event at the park where you can receive help with filling out the census papers. Also, table will be set up outside the Senior Center for distribution of information.

Ms. Boydston spoke congratulating the Council and staff on the transparency of actions and well written reports of the City.

### **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove

an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
2. Approve payment of warrants for the period ending August 5, 2020.
3. Approve the Minutes of the City Council Regular Meeting of July 28, 2020 to be ordered filed.
4. Adopt Resolution No. 2020-64 City's response to the Santa Barbara County Grand Jury Report Title: "Homelessness in Santa Barbara County" (incorporating changes request at July 28, 2020 Council Meeting).
5. Adopt Resolution No. 2020-65 acknowledging the receipt of and filing of the Annual Statement of Investment Policy for Fiscal Year 2020-2021.
6. Adopt Resolution No. 2020-66 approving the Cost Allocation Plan for Fiscal Year 2020-2021.
7. Acceptance of the revised Master Fee Schedule provided as information only.
8. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
  - a. Planning Department Report for July 2020
  - b. Building Department Report for July 2020
  - c. Public Works / City Engineer's Report for July 2020
  - d. Human Resources Department Report for July 2020

**Motion made by Council Member Ramirez and 2<sup>nd</sup> by Council Member Cardenas to approve the Consent Calendar. 4/0 passed.**

**CITY ADMINISTRATOR REPORT:** (Information Only)

Administrator Bodem received a report on the Census status of Guadalupe. He says we have a 62.4% return to date which is behind other Cities in the County. We have submitted \$90,000 expenses due to the COVID-19. We will collect \$96,000 in the next 8-week period from FEMA. He thanked the Chief and Santa Barbara County Health for the Grant moneys coming in the next year in connection with the Tobacco education and enforcement regulations. The Chief has worked tirelessly and we have the possibility of a 3-year grant beginning in the next year. The amount is just over \$800,000 it will be used for signage, salaries, and enforcement. Our hope is strong for this grant.

**DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)



Chief Cash, having passed out information to the Council and public, he stated that Guadalupe is on the roster of the safest Cities in California, we rate number 20. He also reported that we are doing well on use facial masks. He reports that we have had 260 or 160 cases and of that, 256 or 156 have recovered. He estimates one death. He stated that our businesses are complying with the County health law. He reported that the Recycling center in town had one warning and they needed to abide by the regulations. He stated that this was a way to help our businesses, educate our children and help the schools with safety issues. He stated his appreciation of Mr. Bodem and staffs' work on the grant to be used for enforcing the tobacco ordinances and other related usages.

Mayor Julian corrected the positive numbers of COVID-19 was 110 in Guadalupe. He also noted that a woman from Denmark, passing through, was impressed that Guadalupians were wearing masks while other Cities she visited were not abiding as much to wearing masks.

## **PUBLIC HEARING**

### **9. Adoption of three resolutions related to Community Development Block Grant Activities.**

Written report: Thomas Brandeberry & Sonia Rios-Ventura, RCDCC

Recommendation: That the City Council:

1. Adopt Resolution No. 2020-67 to apply for a Community Development Block Grant Coronavirus Response Round 1 (CDBG-CV1) grant program of funds to create a COVID-19 high risk households food delivery service, manage the grant, hire a Coronavirus Community Service Coordinator, buy all necessary equipment, and execute the grant if awarded.
2. Adopt Resolution No. 2020-68 to apply for a Community Development Block Grant Economic Development 2020 NOFA (extended due date) grant program funds to create a technical assistance program for local microenterprise that can lead to financial No. 1, Coronavirus contains for the first time an outpatient program assistance.
3. Adopt Resolution No. 2020-69 to approve the CDBG Economic Development program guidelines for both Microenterprise Technical Assistance and Microenterprise Financial Assistance.

Ms. Rios-Ventura reported on the three resolutions brought before the Council.

Resolution No. 2020-67: The Department of Housing and Community Development posted their notice of funding availability on June 5, 2020 for the Coronavirus Response Round 1 grant allocation. The allocation for the City of Guadalupe is \$84,676. The grant is limited to a 12-month expenditure period starting once the contract is executed. The City has determined the most valuable use of these funds would be to hire a Coronavirus Community Service Coordinator position to coordinate the City's weekly food distribution, support all other food distribution, set up a list of households who have COVID-19 and also assess the household needs.

Resolution No. 2020-68: Department of Housing and Community Development posted their notice of funding availability on January 21, 2020. On June 19, 2020 the Department of Housing and Community Development extended the deadline for all Economic Development Activities only to September 15, 2020. The grant has a 3-year expenditure period starting once the contract is executed. Give grants to people who want to get certified to run a daycare and loans to do the needed work to make their home compliant with daycare licensing requirements and create technical assistance programs for local microenterprise that can lead to financial assistance.

Resolution No. 2020-69: As part of the requirements to operate an Economic Development, Microenterprise program, the City is required to adopt Council approved guidelines. RCDCC developed microenterprise guidelines for both the technical assistance and financial assistance portion of the project.

**Open to the Public: 6:25 PM Closed to public: 6:26 PM**

**Motion made by Council Member Cardenas and 2<sup>nd</sup> by Council Member Costa Jr. to adopt Resolution No. 2020-67. Roll Call 4/0 passed.**

**Motion made by Council Member Ramirez and 2<sup>nd</sup> by Council Member Cardenas to adopt Resolution No. 2020-68. Roll Call 4/0 Passed.**

**Motion made by Council Member Costa Jr. and 2<sup>nd</sup> by Council Member Ramirez to adopt Resolution No. 2020-69. Roll Call 4/0 Passed.**

## **REGULAR BUSINESS**

### **10. Short Range Transit Plan.**

Written report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council provide input to the Short-Range Transit, which will help guide the future of transit operations in the City of Guadalupe for the upcoming five years.

Ms. Sweeney outlined the purpose of the short-range plan. She stated that because of the pandemic, its renewal and updating implementation had been held up but was now on the way to being completed. The City is taking this opportunity to get public input, use this as community outreach due to the fewer ways to have public gatherings. The City hired Moore & Associates to do the planning and details of the next five years transit plan. She then discussed the multiple service options suggested by the consultant. .

Ms. Kathy Chambers, from Moore & Co., discussed the plan. She distributed comment cards for the staff and audience to present their views; she stated that the at-home audience could post their opinions online and on the website. She outlined five service options that will be considered in the final plan. She discussed the problem of being on

schedule and the inability to control that item as Highway 166 and Highway 1 impact the traveling time with traffic. She put forward seven service options for everyone's consideration. Five are recommendations that only one can be picked. The others can be added to the one picked if desired. They're labeled A to G.

Ms. Sweeney says she is a regular traveler on the system and would be happy to answer any questions as to her experience with the system.

**Opened to public for comment:**

Ms. Boydston stated that the public needed more hard data to make decisions. She needs to know numbers of riders, especially ADA riders; on what routes, and on what days and hours. Council Member Costa Jr. was leaning toward Option C as he saw the most benefit in it for Guadalupe clients.

Mayor Julian commented that Peoples Self Help Housing at the present time was not serviced with transit routes. Ms. Sweeney replied that this presented a new opportunity to route a line of service for them with possibly having new money from the Housing Authority to assist in adding that mobility in that area. They are working on a grant that may include these options, making the grant application more competitive.

Council Member Ramirez commented that Guadalupe needs a hub such as Santa Maria has. Council Member Cardenas says that Option C seems the best to her as there is no loss of service to the community. There was discussion of where the hub or transition point might be located in the City. Amtrak station was one consideration. This item will come back next meeting for consideration.

**11. Adoption of Title VI Non-Discrimination Policy and other transit related plan, policy, and procedural documents.**

Written report: Shannon Sweeney, Public Works Director / City Engineer

Recommendation: That the City Council:

1. Adopt Resolution No. 2020-70 approving a Title VI Non-Discrimination Policy; and
2. Adopt Resolution No. 2020-71 approving five other transit related plans, policies and procedures.

Ms. Sweeney reminded the Council of the amount of work to bring back the figures on the ridership and noted information. Federal money is the building plank and will be a factor in any decisions.

**Motion made by Council Member Costa Jr. and 2<sup>nd</sup> by Council Member Cardenas to approve Resolution No. 2020-70. Roll Call 4/0 Passed.**

**Motion made by Council Member Ramirez and 2<sup>nd</sup> by Council Member Cardenas to approve Resolution No. 2020-71. Roll Call 4/0 passed.**

**12. Adoption of Cost of Living Adjustment (COLA) for unrepresented City employees.**

Written report: Emiko Gerber, Human Resources Manager

Recommendation: That the City Council adopt Resolution No. 2020-72 approving a Cost of Living Adjustment (COLA) commensurate with the SEIU COLA Increase Schedule of 2.25% effective July 1, 2020, for unrepresented City employees.

Ms. Villegas gave the staff report. She reported that there are 4 employee groups within the City: three are represented and one is designated as unrepresented. For more than ten years, there were two positions in this unrepresented group: Finance Director and Human Resources Manager. When the City created the Public Works/City Engineer position over a year ago, that became the third position in this group. Back in July 2016 this group received a 1% COLA and another 2% COLA in 2017, which was the last increase received by this group. (Historically, this unrepresented group at times followed what SEIU employees received. However, the unrepresented group did not receive a 2% COLA in 2018 or a 2.5% COLA in 2019 as SEIU employees did. She also mentioned that the unrepresented group participated in salary/hour cutbacks as did SEIU prior to 2016 due to the City's severe financial problems.) She stated that staff recommends that these three positions in the unrepresented employee group receive a 2.25% COLA retroactive to July 1, 2020.

**Motion made by Council Member Ramirez and 2<sup>nd</sup> by Council Member Cardenas to adopt Resolution No. 2020-72 approve a cost of living adjustment for Unrepresented Employees. Roll Call 4/0 passed.**

**13. City's response to the Santa Barbara County Grand Jury Report titled "Juveniles in Gangs in Santa Barbara County".**

Written Report: Michael Cash, Director of Public Safety

Recommendation: That the City Council:

1. That the City Council review staff's recommendations for the City's response to the Santa Barbara County Grand Jury Report title "Juveniles in Gangs in Santa Barbara County" and make any changes the Council believes are necessary; and
2. That the City Council adopt Resolution No. 2020-73 approving the attached final response (with any changes made by the City Council) to the Santa Barbara Grand Jury Report entitled "Juveniles in Gangs in Santa Barbara County" with the signatures of each member of the City Council to Judge Michael J. Corrozzo and the Santa Barbara Grand Jury.

Chief Cash reported the staff recommendations for giving Guadalupe's response to the Santa Barbara Grand Jury on street gangs in the County and our City. We, as a City are required to respond to findings from 1 to 6 and 6a and 6b. There was a report on how the gang's work and how they have changed as the laws of the State dealing with them have

changed. They no longer are tied to territories, are recruiting younger and have changed their tactics. This calls for more comprehensive partnering and cooperation of law enforcement agencies and social service agencies. He discussed policies on the ways the agencies contend to handle the violence encountered in these gangs' activities.

He discussed the corruption in police files of gang membership and activities. He discussed the new tactic of handling in a more sympathetic manner youth in gangs and the difficulty at present of getting off the police's list once you are on it.

Ms. Boydston spoke commending the responses prepared for the Grand Jury. There was very little publicity about the report in the news. She is glad the City recognized that we could not afford another position to do what the combined established police forces in the County can do. Throwing more money at a problem is not always a good way to solve it.

**Motion made by Council Member Ramirez and 2<sup>nd</sup> by Council Member Cardenas to approve the response to the Santa Barbara Grand Jury findings. Roll Call 4/0 passed.**

**14. Ordinance No. 2020-491, repealing Guadalupe Municipal Code Ordinance No. 2016-458, Title 15.04, Adoption of Building Codes; and adopting a new Chapter 4 of Title 15, adoption of State of California 2019 Building Standards Code.**

Written report: Mark Green, Contract Building Official

Recommendation:

1. Receive Presentation from staff;
2. Accept public comments;
3. Introduce by title only and waive first reading of Ordinance No. 2020-491 to repeal and replace Title 15, Chapter 4 of the Municipal Code to be consistent with the State of California 2019 Building Standards Code; and
4. Continue to August 25, 2020 for second reading and adoption.

Mr. Mark Green, Building Official for the City of Guadalupe, spoke saying that while he is doing work as Building Official for Guadalupe, he sees that our building codes have not been updated for a long time. We were still operating under the 2016 building codes, which have changed. The code update of 2019 went into effect in January 2020, with amendment of local conditions which need to be noted as unique with the area. Currently, we have no amendments to enforce. After bringing it to the attention of the City Administrator and the City Attorney, he was given the authority to recommend to the City Council to repeal 2016 ordinance and update to the 2019 standards.

Mr. Gustavo Alvarez spoke asking for the section raising the permit fees, which is over a hundred pages. He finds in his research so far that they are considerably higher than Santa Maria and other Cities. He would like a workshop on this subject. California is the most in codes restrictive of any state and that drives up building costs.

Attorney Sinco spoke stating that this was on the Master Fee Schedule that was on the Consent Calendar but did not require Council action because the fees and specs were not

above the cost of living or the Consumer Price Index. He does recommend that at some point the City retain a consultant to complete a fee study.

Mr. Green spoke again stating that with 20 years experience, he found that when he came here, he found some permits were too high, but with Alice's help, they were brought in line. He also noted that the City may not be getting the entire amount of fees for things such as plumbing, and electrical wiring. He is happy to be working with Alice.

**Motion made by Council Member Costa Jr. and 2<sup>nd</sup> by Council Member Cardenas to approve first reading of Ordinance No. 2020-491. Roll Call 4/0 passed.**

15. **Discuss and possible introduction of a proposed ordinance adding Chapter 8.80 to the Guadalupe Municipal Code entitled "Vacant Commercial Property Registration of Property Maintenance" relating to the required registration and maintenance of vacant commercial buildings.**

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council:

1. Receive Presentation from staff;
2. Accept public comments;
3. Introduce by title only and waive first reading of Ordinance No. 2020-492 adding Chapter 8.80 to the Municipal Code regarding required registration and maintenance of vacant commercial buildings; and
4. Continue to August 25, 2020 for second reading and adoption; or
5. Provide direction to staff to amend proposed Chapter 8.80 and return on future, designated date; or
6. Direct staff to file the report and not return without direction from Council.

Administrator Bodem said the discussion would include the vacant properties in the City and what actions should be taken under what circumstances as well as the addition of Chapter 8.80 to our Municipal Code requiring the registration of commercial buildings and their upkeep and maintenance in a reasonable manner. The registration fee helps offset the costs of the building inspector's cost and enforcement of the code. This is a safety factor as well, and the fees will be set at another time.

The Council and Administrator discussed what language should go into the ordinance and how specific in terms of maintenance of buildings should be a part of the ordinance.

Attorney Sinco answered questions posed by Councilman Ramirez by saying Council was not required to impose the full amount of the costs of these actions into the Ordinance.

Councilwoman Cardenas asked about the section stating a property manager must be on the property if owner does not live on the premises. She was assured that that was

correct. She asked if she was reading correctly that an additional fee was charged if buildings set vacant.

Attorney Sinco stated that fees could, but not necessarily have to be, imposed. He wanted flexibility for the inspector due to different circumstances of owners and the buildings. Bottom line, fines should occur if a building is left vacant and not repaired or try to rent it. No extra fees should be placed on those maintaining their building in a reasonably good condition while trying to rent.

Mayor Julian stated that there were a number of buildings in town, nothing wrong with them, and for rent signs on them. They don't deserve to be punished due to the fact those buildings have not been rented. Property owners have gone through a recession, now the COVID-19: he hates to see them suffer excessive fees on top of that. We could lose more businesses. There are some that have for rent signs on them that are not well maintained which should receive some attention. He cited a number of safety scenarios that could occur. He feels we need to set ordinances and policies to improve the health and safety of the town.

Mr. Gustavo Alvarez felt that the Council was getting heavy handed and enough was enough. The Chief stated it was a good ordinance for public safety as it was the letter of the law as well as the spirit of the law. After more discussion, Attorney Sinco said it should be considered in a more informal meeting. Councilwoman Cardenas suggested that the Cities' Business organization should have an input. This should be brought back to Council for adoption.

**16. Urgency Ordinance to temporary prohibit evictions due to loss of income related to the COVID-19 Coronavirus Pandemic until September 30, 2020.**

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council adopt Ordinance No. 2020-493 as an urgency ordinance that takes effect immediately upon adoption with a 4/5 vote of the Council that would temporarily prohibit evictions arising from loss of income or substantial medical expenses related to the COVID-19 Coronavirus pandemic, until September 30, 2020, or until the City of Guadalupe local emergency proclamation is terminated, whichever is earlier.

Attorney Sinco stated that the Council previously adopted an ordinance prohibiting all evictions in the City during the COVID-19 pandemic shortly after Governor Newsom order to stay at home. This was April 14, 2020. The opening, closing of businesses due to the virus has been catastrophic to businesses and workers. This needs to be brought back to renew this ordinance. There have been many changes from the governor, either allowing these ordinances or a state-wide ban on evictions. There were in the courts suits by landlords on the subject, and they were not successful. Now you can evict under some circumstances. State wide ban is still on until September 30, 2020. This is a bit redundant,

but we want to be sure if the Governor changes his mind, we have protection for those who need it. This is a bit different than the state's ordinance as it is drafted to our specific need.

**Motion made by Council Member Ramirez and 2<sup>nd</sup> by Council Member Cardenas to adopt Urgency Ordinance No. 2020-493. Roll Call 4/0 passed.**

### **FUTURE AGENDA ITEMS**

1. Crosswalk-Pasadera and Obispo Street. Issue of Highway 166 and Railroad, also Highway 1.
2. Bring back the Ordinance 2020-491 – Vacant Commercial Property

### **ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS**

1. School starts back in session on Monday and good luck with in classroom sessions.
2. Lions Club is helping students with their financial forms and any other assistance they need.
3. Foodbank volunteers, 25; with 9 being teachers; are going back to work. Need people to take their place; no experience necessary. Thursday, Senior Center, 10 AM.
4. Activity in LeRoy Park involving fencing and mobilization is starting.

### **ADJOURNMENT**

**Motion made by Council Member Costa Jr. and 2<sup>nd</sup> by Council Member Ramirez to adjourn. 4/0 passed.**

**Prepared by:**

**Approved by:**

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor





Agenda Item No. 4.

**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of August 25, 2020**

**Prepared by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Second reading of Ordinance No. 2020-491, repealing Guadalupe Municipal Code Ordinance No. 2016-458, Title 15.04, and adoption of Building Codes; and adopting a new Chapter 4 of Title 15, adoption of State of California 2019 Building Standards Code.

**RECOMMENDATION:**

That the City Council adopt, on the second reading, Ordinance 2020-491, repealing Guadalupe Municipal Code Ordinance No. 2016-458, Title 15.04, and adoption of Building Codes; and adopting a new Chapter 4 of Title 15, adoption of State of California 2019 Building Standards Code.

**BACKGROUND:**

The City Council introduced Ordinance No. 2020-491 at its meeting on August 11, 2020. This constitutes the second reading of the ordinance.

**ATTACHMENTS**

1. Ordinance No. 2020-491 entitled: "An Ordinance of the City Council of the City of Guadalupe California, repealing Ordinance No. 2016-458 and adopting a new Chapter 4 of Title 15 of the Guadalupe Municipal Code".

**ORDINANCE NO. 2020-491**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, REPEALING  
ORDINANCE NO. 2016-458 AND ADOPTING A NEW CHAPTER 4 OF TITLE 15 OF THE  
GUADALUPE MUNICIPAL CODE**

**WHEREAS**, each city in the State of California is required to adopt the California Building Standards Code and is authorized to do so by reference (Health and Safety Code § 17922 and Government Code § 50022.2); and

**WHEREAS**, the California Building Standards Commission adopted the 2019 California Building Standards Code, of which became effective January 1, 2020; and

**WHEREAS**, the Municipal Code of the City of Guadalupe Title 15 - Building and Construction has not been comprehensively updated since January 1, 2017; and

**WHEREAS**, it is deemed to be in the best interest of the City to update and amend Title 15 of the Municipal Code to be consistent with the State of California Building Standards Code and to account for new building construction standards; and

**WHEREAS**, Title 15 of the Municipal Code of the City of Guadalupe has provided minimum standards to safeguard life or limb, health, property and public welfare by regulating the construction, quality of materials, use, and occupancy, location and maintenance of all buildings and structures within this jurisdiction and certain equipment; and

**WHEREAS**, the 2019 California Building Standards Code contains eleven subjects that incorporate public health, life safety, and general welfare standards used in the design and construction of buildings in California. The California Codes incorporate the latest national standards in the International Building Code, International Residential Building Code, National Electrical Code, Uniform Plumbing Code, Uniform Mechanical Code and other national standards and codes; and

**WHEREAS**, it is the intent of the City of Guadalupe to ensure enactment of the standards herein, as the State Building Standards Code became effective as of January 1, 2020, to protect the public welfare, health and safety; and

**WHEREAS**, the adoption and proposed amendments to the California Fire Code have been submitted to the City Council under separate cover and adopted as Ordinance No. 2020-483 as Chapter 8 of Title 15 of the Guadalupe Municipal Code, and therefore not included in this Ordinance.

**NOW THEREFORE**, the City Council of the City of Guadalupe does ordain as follows:

**SECTION 1.** The existing Ordinance No. 2016-458, Title 15.04 Adoption of Building Codes of the Guadalupe Municipal Code, is hereby repealed and the following codes are hereby adopted as the City of Guadalupe Building Code, Residential Building Code, Administrative Code, Electrical Code, Plumbing Code, Mechanical Code, Energy Code, Green Building Standards Code, Existing Building Code, Historical Building Code and Reference Standards Code, and are incorporated herein as if fully set forth, with such further incorporation and amendment of individual sections and appendices as follow below:

**15.04.010 Codes adopted.**

- A. 2019 California Building Code, Volumes One and Two.
- B. 2019 California Residential Building Code.
- C. 2019 California Electrical Code.
- D. 2019 California Plumbing Code.
- E. 2019 California Mechanical Code.
- F. 2019 California Administrative Code, including all appendices.
- G. 2019 California Energy Code, including all appendices.
- H. 2019 California Green Building Standards Code, including all appendices.
- I. 2019 California Existing Building Code, including all appendices.
- J. 2019 California Historical Building Code, including all appendices.
- K. 2019 California Referenced Standards Code, including all appendices.

**15.04.020 California Building Code adoption.**

The provisions of the 2019 Edition of the California Building Code Volumes One and Two, including Appendices; B (Board of Appeals), C (Group U—Agricultural Buildings), F (Rodentproofing), G (Flood-Resistant Construction), H (Signs), I (Patio Covers), J (Grading) and M (Tsunami-Generated Flood Hazard) are adopted in their entirety.

**15.04.030 California Residential Building Code adoption.**

Adopt the 2019 California Residential Building Code including Appendices H (Patio Covers), J (Existing Building and Structures), K (Sound Transmission), Q (Tiny Houses), S (Strawbale Construction), and V (Swimming Pool Safety Act) in their entirety.

**15.04.040 California Electrical Code adoption.**

Adopt the 2019 California Electrical Code including all Annexes in their entirety except Annex H.

**15.04.050 California Plumbing Code adoption.**

Adopt the 2019 California Plumbing Code including all Appendices in their entirety except Appendices C (Alternate Plumbing Systems), F (Firefighter Breathing Air Replenishment Systems) and L (Sustainable Practices).

**15.040.060 California Mechanical Code adoption.**

Adopt the 2019 California Mechanical Code including all Appendices in their entirety except Appendices A (Residential Plan Examiner Review Form for H.V.A.C. System Design) and E (Sustainable Practices).

**SECTION 2. Publication and Effective Date.** Within fifteen (15) days after passage, the City Clerk shall cause this ordinance to be posted in three publicly accessible locations in the City. The ordinance shall go into effect and be in full force at 12:01 a.m. retroactively on January 1, 2020 as required by state law.

**SECTION 3.** This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA) and the CEQA guidelines, and has been found to be exempt pursuant to §15306 of the CWQA Guidelines (Information Collection) because it does not have the potential to create a physical environmental effect.

**SECTION 4.** The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City of Guadalupe hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact than one or more sections, subsections, sentences, clauses and phrases be declared invalid or unconstitutional.

**SECTION 5.** Nothing in this Ordinance or in the Codes hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in previous Codes; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**SECTION 6.** The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained.

In doing so, the City Clerk shall consult the City Administrator and City Attorney concerning any changes deemed necessary.

**SECTION 7.** The City Clerk of the City of Guadalupe is hereby authorized and directed to transmit a copy of this ordinance to the California Building Standards Commission as required by the California Health and Safety Code Section 17958.7

**INTRODUCED** at a regular meeting of the City Council on the 11<sup>th</sup> day of August 2020, by the following roll call vote:

**MOTION: EUGENE COSTA JR. / LILIANA CARDENAS**

**AYES: 4 Councilmembers: Ramirez, Cardenas, Julian, Costa Jr.**

**NOES: 0**

**ABSENT: 1 Councilmembers: Rubalcaba**

**ABSTAINED: 0**

**PASSED AND APPROVED** as the regular meeting of the City Council on the 25<sup>th</sup> day of August 2020, by the following roll call vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

**ATTEST:**

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**Joice Earleen Raguz, City Clerk**

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**Ariston Julian, Mayor**

**APPROVED AS TO FORM:**

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**Philip F. Sinco, City Attorney**

**GUADALUPE POLICE DEPARTMENT  
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY  
MONTH OF JULY 2020**

**PART I: CRIMES**

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	1	0	4	4	1	0
211 PC ROBBERY	0	0	0	0	0	0	0	0
242/245 PC ASSAULT	8	7	3	3	39	36	32	27
459 PC BURGLARY	0	0	9	0	13	2	17	2
484/487 PC THEFT	4	1	3	1	28	1	15	4
10851 VC VEH THEFT	2	0	1	0	17	6	11	7
451 PC ARSON	0	0	0	0	1	1	0	0
<b>TOTAL</b>	<b>14</b>	<b>8</b>	<b>17</b>	<b>4</b>	<b>102</b>	<b>50</b>	<b>76</b>	<b>40</b>

**PART II: REPORTED CRIMES**

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	87	105	514	508
TOTAL REQUEST FOR SERVICE	315	268	2,085	1,592
TOTAL ACTIVITY FOR THE MONTH	<b>402</b>	<b>373</b>	<b>2,599</b>	<b>2,100</b>
DOMESTIC VIOLENCE REPORTS	2	2	12	15
TOTAL PROPERTY STOLEN	<b>\$2,158</b>	<b>\$6,534</b>	<b>\$34,771</b>	<b>\$19,871</b>
TOTAL PROPERTY RECOVERED	<b>\$0</b>	<b>\$0</b>	<b>\$300</b>	<b>\$23,745</b>

**PART III: ARREST SUMMARY**

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	3	1	4	0	45	10	41	4
MISDEMEANOR	20	1	7	7	90	2	65	26
<b>TOTAL</b>	<b>23</b>	<b>2</b>	<b>11</b>	<b>7</b>	<b>135</b>	<b>12</b>	<b>106</b>	<b>30</b>
23152(a&b) VC ARREST	3		3		18		19	
WARRANT ARREST	3		7		19		28	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS

**GUADALUPE POLICE DEPARTMENT  
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY  
MONTH OF JULY 2020**

**PART IV: NARCOTICS ACTIVITY**

TYPE OF NARCOTICS	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST
HEROIN	0	0	0	0	0	0	2	2
COCAINE	0	0	1	1	3	3	1	1
METHAMPHETAMINE	2	2	0	0	8	8	4	4
MARIJUANA	0	0	1	1	1	1	10	10
PARAPHERNALIA	1	1	0	0	9	9	0	0
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>21</b>	<b>21</b>	<b>17</b>	<b>17</b>

**PART V: SPECIAL DATA**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
OFFICERS ASSAULTED	1	0	3	1
INJURED ON DUTY	0	0	0	1

**ADDITIONAL INFORMATION:**

**STAFFING:** 1 POLICE CHIEF  
 2 POLICE SERGEANT  
 10 POLICE OFFICERS 2 UNFILLED POSITIONS  
 2 OFFICE STAFF PERSONNEL  
 5 RESERVE POLICE OFFICERS 4 UNFILLED POSITION  
 1 COMMUNITY SERVICE TECHNICIAN FULL TIME POSITION UNFILLED AS A PART-TIME POSITION  
 0 EVIDENCE TECHNICIAN UNFILLED POSITION  
 2 POLICE VOLUNTEER(S)

**COMMENTS:**



# GUADALUPE FIRE DEPARTMENT

**TO:** PUBLIC SAFETY DIRECTOR, MICHAEL CASH  
**FROM:** CAPTAIN PATRICK SCHMITZ  
**SUBJECT:** MONTHLY SUMMARY OF CODE ENFORCEMENT CASES  
 July 1, 2020 – July 31, 2020

**DATE:** 08/02/2020

## CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Business License (GMC 5.04.040)	0	0	0	0
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0	0
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	0	0	0
Litter Accumulation (GMC 8.12.020)	4	3	4	1
Abatement of Weeds and Rubbish (GMC 8.16.010)	1	11	1	6
Unsafe Living Conditions (GMC 8.40.020)	0	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	1	1	1	1
Graffiti Abatement (GMC 9.07.060)	0	0	0	1
Abandoned Vehicles (GMC 10.36.010)	4	2	4	6
Unapproved Vehicle Covers (GMC 10.36.010)	0	0	0	0
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0	3
Yard Sale Signs (GMC 12.13.010)	0	0	0	0
Tampering with Water Service (GMC 13.04.200)	0	0	0	0
Working Without Permits (GMC15.04.020)	0	0	0	1
Address Number (GMC 15.08.020 (505.1))	0	1	0	1
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	7	7	7	5
Landscape Maintenance Required (GMC 18.64.120)	0	1	0	1
Inspection/Complaints (No Violation Found)	1	1	1	0
Apartment Inspections	0	0	0	2
Yearly Business Inspections	2	0	2	8
Other	0	8	0	4
<b>TOTAL</b>	<b>20</b>	<b>35</b>	<b>20</b>	<b>40</b>
Complaints Received	3	8	3	N/A

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)	Year to date (2019-2020)
Visitors	25	67	25	82
Public Relations ()	0	1	0	1
School Visits ()	0	0	0	0



**CALLS FOR SERVICE July, 2020**

<b>INCIDENT TYPE</b>	<b>This Month</b>	<b>Last Month</b>	<b>Year to Date (2020-2021)</b>	<b>Year to date (2019-2020)</b>
Medical	43	41	43	33
Structure Fire	0	1	0	0
Cooking Fire	1	1	1	0
Trash or Rubbish Fire	1	1	1	0
Vehicle Fire	0	0	0	1
Grass/Vegetation Fire	1	1	1	1
Other Fire	1	1	1	1
Motor Vehicle Accidents with Injuries	2	2	2	4
Motor Vehicle Accidents No Injuries	2	2	2	1
Motor Vehicle/Pedestrian Accident	1	0	1	0
Hazardous Materials Spill/Release	1	0	1	1
Hazardous Condition Other	0	0	0	0
Water Problem/Leak	0	0	0	0
Animal Problem / Rescue	0	0	0	0
Search / Rescue	0	0	0	0
Public Assistance	2	3	2	2
Police Matter/Assistance	1	0	1	0
Illegal Burn	0	0	0	0
Smoke/CO Detector/Fire Alarm Activation	6	3	6	2
Dispatch and Canceled En-route	7	5	7	3
False Alarm	1	0	1	0
<b>TOTAL</b>	<b>70</b>	<b>61</b>	<b>70</b>	<b>49</b>

**Additional Information**

**STAFFING:** 1 Public Safety Director (Police/Fire Chief)  
 3 Fire Captains  
 3 Fire Engineers  
 1 Permit Tech/Firefighter  
 5 Paid Call Firefighters 7 Positions Vacant

**Special Coverage:**

-



# Guadalupe Fire Department SIGN IN ROSTER

DATE / FECHA	NAME / NOMBRE	ADRESS / DOMICILIO	REASON / RAZON
07/02/20	JOSE	4491 10TH ST A	REQUESTING SUPPLY FOR SAND
07/03/20	Monica Hartley	CALL IN	Trying on fireworks ordinance
07/03/20	Brian Hartley	CALL IN	Back order Items Bountree medical
07/04/20	Teresa Spencer	CALL IN	FIREWORKS QUESTION
07/06/20	PETER	CALL IN	STANDPIPE
07/06/20	UPS	WALKUP	DELIVERY
07/06/20	JULIAN	WALKUP	PACKAGE
07/06/20	NORMA	CALL IN	FINNCE
07/06/20	LITTLE HOUSE BY THE PARK	CALL IN	FRANDE
07/06/20	GIGI	CALL IN	PCDS
07/06/20	JANE	WALKUP	LOOKING FOR PACKAGE
07/09/20	MARIE MARETTI	CALL IN	REQUESTED CALL BACK FROM EYAN MAGE
07/09/20	David	Walk in	Question About sprinklers
07/09/20	Dave Miklas	CALL IN	Confined Space Entry
07/16/20	Devon (Hydrostatic test)	CALL IN	Question regarding cylinders
07/16/20	Nationwide medical Supplies Action	CALL IN	Question Regarding N-95
07/21/20	Dave Micklas	CALL	Confined space entry
07/21/20	Luis Ramos	CALL IN	MEDICAL CERTIFICATION Inquiry
07/22/20	Dave (Simplex)	WALK IN	Knux Box Question
07/22/20	Bound Tree	CALL IN	Supplies



# Guadalupe Fire Department SIGN IN ROSTER

	DATE / FECHA	NAME / NOMBRE	ADRESS / DOMICILIO	REASON / RAZON
1.	07/22/20	Dave (Simplot)	CALL IN	Question Regarding Knox
2.	07/24/20	RAYMOND	WALK IN	POST WERE HIT BY <del>TRUCK</del>
3.	07/27/20	FRANK GONZALEZ	CALL IN	Question Regarding Application
4.	07/28/20			
5.	07/29/20	<del>Gustavo</del> Gustavo Alvarez	Walk in	Fire Code Questions
6.	07/29/20	Resident	Walk in	Days leave
7.	07/29/20			
8.				
9.				
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12.				
13.				
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15.				
16.				
17.				
18.				
19.				
20.				



**CITY OF GUADALUPE**  
**918 Obispo Street**  
**Guadalupe, CA 93434**  
**P: (805) 356-3895**  
**F: (805) 343-0542**  
**Finance Department**

**Memorandum**

**To:** Todd Bodem, City Administrator  
**From:** Anna Marie Santillan Michaud, City Treasurer  
**Subject:** Treasurer's Report – July 2020  
**Date:** August 13, 2020

This memo explains the changes in the monthly Treasurer's report for July 2020 compared to the prior month. July cash increased by due primarily to:

- 07/16/20 \$202,719.86 State of CA ATP Cycle3 Project
- 07/30/20 \$ 16,630.00 State of CA Cares Act COVID-19





Recreation and Parks  
 918 Obispo Street  
 P.O. Box 908  
 Guadalupe, CA 93434  
 Ph: 805.356.3894  
 Fax: 805.343.5512  
 Email: [cguzman@ci.guadalupe.ca.us](mailto:cguzman@ci.guadalupe.ca.us)

## RECREATION AND PARKS MONTHLY REPORT

July 2020

### Summary of Rentals/Usage for City Facilities & Parks

FACILITY	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR-TO-DATE (FY 19/20)	LAST YEAR-TO-DATE (FY 18/19)
Auditorium/Gym	0	19	281	254
O'Connell Park	0	0	8	15
LeRoy Park	1	0	4	4
Senior Center	8	6	198	63
City Parking Lot	4	4	15	10
Council Chambers	8	24	117	139

The above Council Chamber totals includes formal City Council Meetings and 6 other separate meetings / interviews conducted by staff.

As in the past couple of months, the City's policy to minimize the use of City facilities resulted in zero planned events for the City Hall Auditorium and City Parks. The Senior / Community Center continues to be used to accommodate the weekly Foodbank distribution and the City's Downtown Parking Lot / Veterans Memorial Plaza was utilized by the "Little House by the Park" as the site for their Fourth of July Fire Works sales!

The City Senior Community Center continues to be a host for one of four Santa Barbara County Food Bank Distribution sites here in Guadalupe. Our City sponsored group of Foodbank Distribution Volunteers have provided food assistance to our Community as follows:

		<b>Families Served</b>	<b>Individuals Served</b>
<b>March 2020</b>	<b>Week 1</b>	<b>119</b>	<b>537</b>
<b>April 2020</b>	<b>Week 2</b>	<b>226</b>	<b>1011</b>
	<b>Week 3</b>	<b>227</b>	<b>1031</b>
	<b>Week 4</b>	<b>291</b>	<b>1282</b>
	<b>Week 5</b>	<b>236</b>	<b>1065</b>
	<b>Week 6</b>	<b>236</b>	<b>1021</b>
<b>May 2020</b>	<b>Week 7</b>	<b>238</b>	<b>1093</b>
	<b>Week 8</b>	<b>260</b>	<b>1183</b>
	<b>Week 9</b>	<b>222</b>	<b>1127</b>
	<b>Week 10</b>	<b>250</b>	<b>1071</b>
<b>June 2020</b>	<b>Week 11</b>	<b>266</b>	<b>1227</b>
	<b>Week 12</b>	<b>242</b>	<b>1142</b>
	<b>Week 13</b>	<b>288</b>	<b>1302</b>
	<b>Week 14</b>	<b>262</b>	<b>1181</b>
<b>July 2020</b>	<b>Week 15</b>	<b>322</b>	<b>1334</b>
	<b>Week 16</b>	<b>240</b>	<b>1110</b>
	<b>Week 17</b>	<b>286</b>	<b>1276</b>
	<b>Week 18</b>	<b>284</b>	<b>1257</b>
	<b>Week 19</b>	<b>260</b>	<b>1183</b>
<b>Totals through July 2020</b>		<b>21,517</b>	<b>5,078</b>

As reported previously we have been very fortunate to have volunteers assisting with our food distribution. There have been 83 plus volunteers over the last 19 weeks. I again would like to acknowledge the following additional Volunteers for their invaluable dedicated service:

Gloria Vasquez      Frank Medina      Destiny Bonilla      Antonio Magana  
Cheri Segovia      Jasmine Rea

In addition, the City Recreation and Parks Commission has finally been able to meet and is again addressing the recreational and parks needs of the City. I am also happy to report that the Leroy Park Renovation project has finally started the physical aspects of the renovation project with a much anticipated ground breaking ceremony held at LeRoy Park on July 24, 2020. The Rural Community Development Corporation of California in cooperation with The Amigos of LeRoy Park Renovation Committee is well under way in moving this project forward towards an expected completion date of July 28, 2021.

Respectfully,

Charlie Guzman  
Recreation Coordinator  
City of Guadalupe





**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE  
Agenda of August 25, 2020**

*Shannon Sweeney*

Prepared by:  
Shannon Sweeney, Public Works Director

Approved by:  
Todd Bodem, City Administrator

**SUBJECT:**

Short Range Transit Plan (SRTP) metrics and request for input

**RECOMMENDATION:**

That City Council and public provide input to the SRTP, which will help guide the future of transit operations in the City of Guadalupe for the upcoming five years.

**BACKGROUND:**

The City of Guadalupe currently has contracted with SMOOTH Inc. for the City's transit operations. Transit in Guadalupe includes the Guadalupe Flyer (Flyer), which operates a 75-minute round trip to the City of Santa Maria transit center from various points throughout Guadalupe. There is also an on-demand shuttle (Shuttle) that runs between 10 AM and 4 PM on weekdays. Paratransit operations are also available for all points through Guadalupe, Santa Maria, and Orcutt.

A SRTP evaluates the current transit operations, reviews existing and potential revenue sources, assesses community development, identifies potential options to address issues, and determines a preferred alternative and prepares an implementation plan.

The last City of Guadalupe SRTP was completed in July 2014 and was valid from 2015 through June 2020. Significant community development has occurred since that time and a new SRTP is warranted. Also, maintaining an updated SRTP helps the City to maintain its eligibility for state and federal funding as well as improve the City's ability to compete for grant opportunities associated with transit programs.

A presentation was provided at the City Council meeting of August 11, 2020. A similar presentation is available on the SRTP website at [www.srtpguadalupe.com](http://www.srtpguadalupe.com). The Council and a member of the public requested metrics to assist in identifying the best path forward, and the Council directed staff to provide these metrics and bring this item back to the Council.

## **DISCUSSION:**

At the August 11, 2020 Council meeting, several service options were presented for consideration. These options are summarized below:

- Option A: maintain status quo.
- Option B: add new stops in town, would likely need a second bus to accommodate expanded route.
- Option C: split Flyer into express route to and from Santa Maria with separate loop through Guadalupe. Would include a transfer location in Guadalupe.
- Option D: operate Flyer only during peak hours, and change Shuttle to deviated fixed route through Guadalupe.
- Option E: reduce service on Sunday.
- Option F: provide weekend or evening service through subsidized ridesharing.
- Option G: relinquish transit responsibilities to City of Santa Maria

Following are some metrics that will assist council and the public to make decisions amongst the service options presented. Table 1 shows the ridership costs for each one of the existing services using the negotiated rates and six months of ridership counts from July through December 2019.

*Table 1: Transit service costs and ridership*

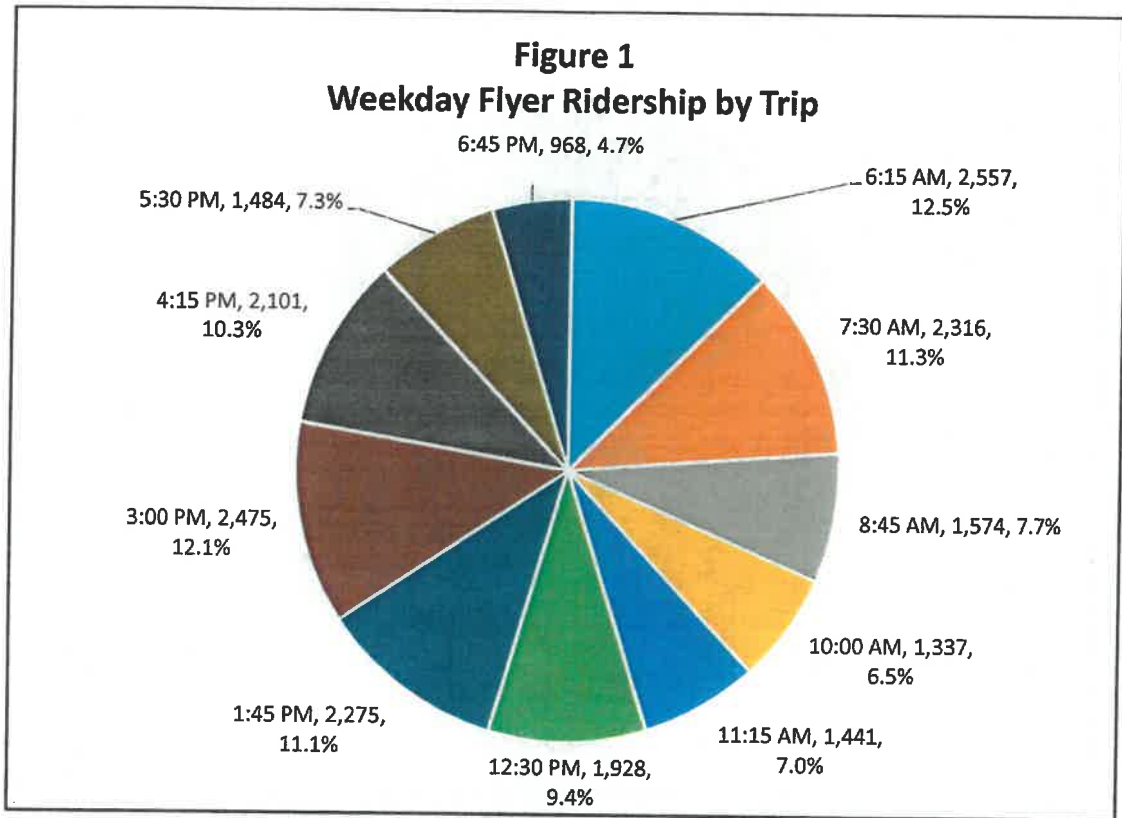
<b>Service</b>	<b>average riders/day</b>	<b>Cost/day</b>	<b>Cost/year</b>	<b>Cost/rider</b>	<b>Fare/rider</b>
Flyer, weekday	160	\$687.01	\$178,625	\$4.29	General: \$1.50; Students: \$1.00; Seniors, Disabled: \$0.75
Flyer, Saturday	106	\$687.01	\$35,725	\$6.48	General: \$1.50; Students: \$1.00; Seniors, Disabled: \$0.75
Flyer, Sunday	66	\$497.30	\$25,860	\$7.53	General: \$1.50; Students: \$1.00; Seniors, Disabled: \$0.75
Shuttle	58	\$278.50	\$73,000	\$4.80	General: \$0.50; Students, Seniors, Disabled: \$0.25

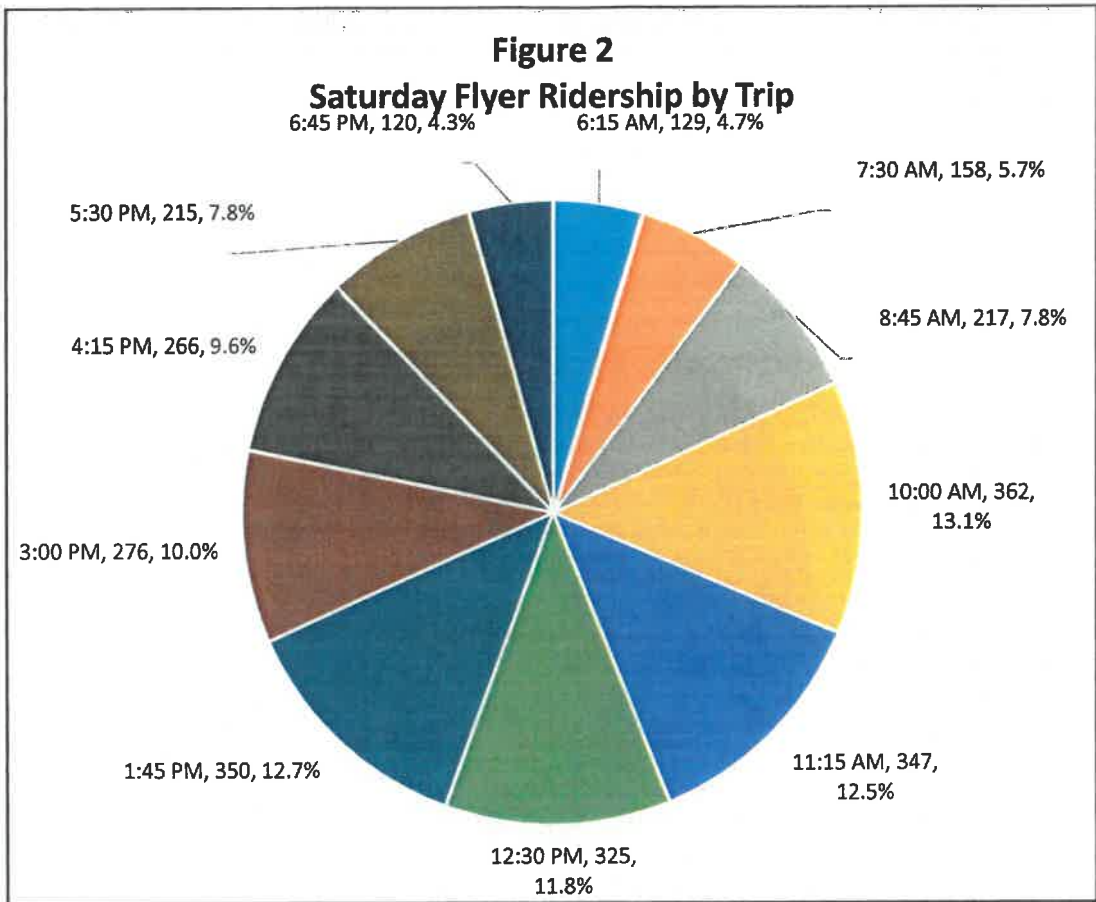
Option A of the service options presented by the consultant would maintain the status quo and therefore maintain the costs shown in Table 1.

Option B would likely double the cost of the Flyer because two buses would need to operate to accommodate additional stops through town.

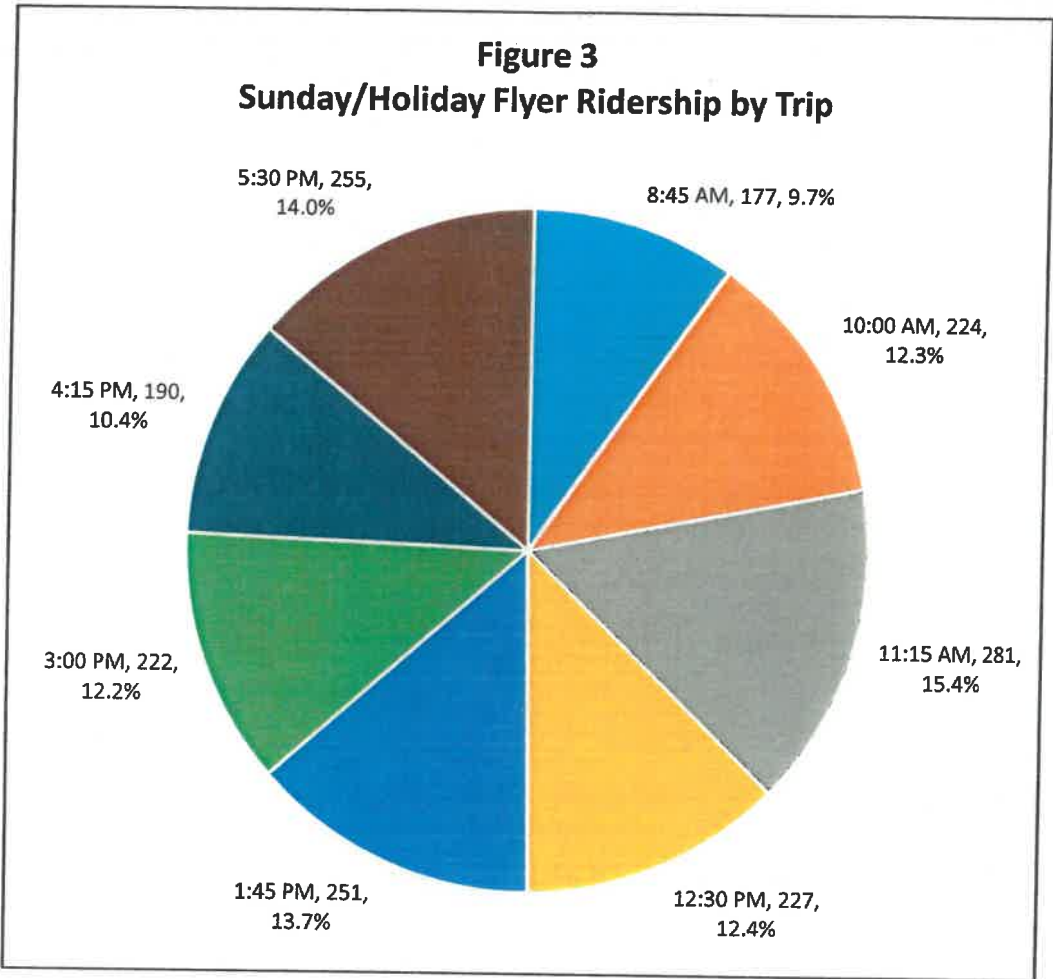
Option C would provide better service in town, eliminating the need for the Shuttle. Those costs could then be applied to the two routes, one express route to Santa Maria and the other route looping through town.

Option D would run the Flyer only during peak hours. Figures 1 and 2 show Flyer ridership by hour on weekdays and Saturdays, respectively.





Option E reduces Flyer service on Sundays. Figure 3 shows Flyer ridership by hour on Sundays.



Option F subsidizes evening and weekend trips using rideshare services. Table 1 shows current cost per rider. A one-way trip from Guadalupe to Santa Maria using rideshare service is estimated at \$20.

Option G would relinquish all transit responsibilities to the City of Santa Maria, significantly reducing or eliminating local control over transit services.




**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of August 25, 2020**

*Shannon Sweeney*

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**Prepared by:**  
**Shannon Sweeney**  
**Public Works Director / City Engineer**



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**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Lease Agreement with Clay's Septic and Jetting, Inc. and Agreement with Engel & Gray for Disposal of Biosolids

**RECOMMENDATION:**

That City Council approve a new lease agreement with Clay's Septic and Jetting, Inc. (Clay's) and an agreement with Engel & Gray (E & G) for biosolids disposal.

**BACKGROUND:**

On September 9, 2015, the City entered into a 5-year lease agreement with Clay's. This agreement expires September 8, 2020. The lease agreement required Clay's to pay the City rent in the amount of \$6,000.00 per month (\$72,000.00 per year) in exchange for use of the wastewater treatment plant (WWTP) property for its operations, including disposal of their septage into the City's WWTP process. In addition, Clay's was responsible for disposal of all sewage sludge (biosolids) generated at the WWTP.

**DISCUSSION:**

At the time of the original lease agreement, the City was struggling with treatment plant operations and sludge disposal. The arrangement with Clay's addressed both of these issues and provided Clay's with a home base for operations and a convenient disposal site for their septage.

At the beginning of negotiations for the new lease agreement, Clay's expressed interest in discontinuing biosolids hauling. City staff reviewed options and found that biosolids handling can be accomplished for a fraction of Clay's current costs by disposing at a local composting facility operated by E & G, which provided the City with a proposal for biosolids disposal that meets the City's needs.

Since the previous lease with Clay's was negotiated, City staff has found that the impact of septage disposal from Clay's to the WWTP process has not been fully addressed financially as a result of the higher organic loading to the plant associated with Clay's septage disposal. In negotiations with Clay's, City staff determined that Clay's cost savings realized from no longer being required to haul and dispose of biosolids can be shifted to the higher rent payment that the City needs to address the

financial impacts of the septage at the facility as well as cover the costs of disposal of the biosolids by E & G. In short, this new lease agreement financially meets the needs of both Clay's and the City.

In addition, Clay's has agreed to clean (jet) the sewer system collection system equivalent to 100,000 feet per year. This is a benefit to the City in multiple ways, because the City does not own the equipment needed to clean the system, and Clay's has a familiarity with the City's system.

**FISCAL IMPACT:**

In the new 5-year lease agreement, Clay's rent is increasing from \$6,000 a month (\$72,000 per year) to \$20,000 a month (\$240,000 per year). \$72,000 per year will continue to go to the general fund as it did in the past. The remaining amount will go to the wastewater enterprise fund to pay for the new biosolids disposal arrangement with E & G and for treatment plant improvements needed to address the higher organic loading to the plant associated with Clay's septage disposal.

**ATTACHMENTS:**

1. Resolution No. 2020-74 entitled "A Resolution of the City Council of the City of Guadalupe Approving a New Lease Agreement between the City of Guadalupe and Clay's Septic and Jetting, Inc."
2. Clay's Lease Agreement
3. Resolution No. 2020-75 entitled "A Resolution of the City Council of the City of Guadalupe Approving an Agreement between the City of Guadalupe and Engel & Gray, Inc. for Removal, Transportation, and Disposal of Biosolids from the City's Wastewater Treatment Plant (WWTP)."
4. Engel & Gray Agreement

**RESOLUTION NO. 2020-74**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE  
APPROVING A NEW LEASE AGREEMENT BETWEEN THE CITY OF GUADALUPE AND CLAY'S SEPTIC &  
JETTING, INC.**

**WHEREAS**, the City of Guadalupe ("City") and Clay's Septic & Jetting, Inc. ("Clay's") executed a lease agreement on September 9, 2015 to permit Clay's to place and operate its frack tanks used for the storage of septage, grease, wastewater and associated equipment required for the operation of the frack tanks, and the installation of a mobile office at the City's wastewater treatment plant ("WWTP"); and

**WHEREAS**, the original lease, which terminates on September 8, 2020, required Clay's to transport and dispose of biosolids, but Clay's requested that the new lease agreement not include this requirement; and

**WHEREAS**, the City has determined that biosolids handling and disposal can be addressed more cost efficiently in another manner, thereby enabling this element of the original lease agreement to be removed; and

**WHEREAS**, the City identified a need for cleaning and jetting of the City's wastewater collections system, and that it is not cost-effective for the City to purchase the equipment necessary for this task, but Clay's already owns the necessary equipment, has a familiarity of the City's system and has the expertise to perform this task.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

1. The above recitals are true and correct.
2. The Mayor is authorized to sign a new 5-year lease agreement dated September 9, 2020 between the City of Guadalupe and Clay's Septic & Jetting, Inc. that includes cleaning and jetting of the wastewater collection system, but removes biosolids transport and disposal, , attached hereto as Exhibit A.

**PASSED, APPROVED AND ADOPTED** at a regular meeting on the 25<sup>th</sup> day of August, 2020 by the following vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**



I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-74**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held August 25, 2020, and that same was approved and adopted.

ATTEST:

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Philip Sinco, City Attorney

**LEASE AGREEMENT**

THIS LEASE AGREEMENT is entered into between by The City of Guadalupe, California, a general law city, ("Lessor") and Clay's Septic and Jetting, Inc., a California corporation ("Lessee"), and is effective as of September 9, 2020.

**RECITALS**

In consideration of the covenants, conditions, rents and stipulations hereinafter mentioned and to be faithfully kept and exactly and promptly paid and performed by Lessee, the parties agree as follows:

1. **DESCRIPTION OF THE PREMISES.** Lessor hereby leases to Lessee that certain real property consisting of approximately 29,000 sq.ft. of land located at Lessor's Wastewater Treatment Facility in Guadalupe, California ("the Leased Property") and more particularly described as follows on Exhibit A, attached hereto and incorporated by this reference.

2. **TERM.** The term of this Lease Agreement is from September 9, 2020 through August 30, 2025.

3. **RENT.**

a. Lessee agrees to pay Lessor, as rental for the Leased Premises, the monthly rent of \$20,000, which shall be due and payable in advance on the first day of each month, except for the first monthly payment which will be due on September 9, 2020, and prorated to the amount of \$14,666.00.

b. In addition to the Rent stated in subsection (a) of this section, Lessee shall pay all costs and expenses of every kind and nature paid or incurred by Lessee (whether obligated to do so or undertaken at Lessee's discretion) in the placement, operation, maintenance and replacement of sewage and grease water frack tanks, associated equipment, and a mobile office located on the Leased Premises. Such costs and expenses shall include, but not be limited to, costs of installation, management; cleaning; electricity; water supply; the cost of maintaining, repairing and replacing all of Lessee's improvements, supplies, tools, equipment and materials used in the operation and maintenance of the frack tanks; removal of trash, rubbish, garbage and other refuse; painting; removal of graffiti, providing security to the extent Lessor determines in its sole discretion to do so (including security systems and/or systems designed to save life or property against acts of God and/or criminal and/or negligent acts, and the costs of maintaining of same); public liability, property damage, fire insurance, earthquake and live coverage and any other insurance coverage obtained by Lessee voluntarily or as required by this Lease Agreement, water and sewer charges; utility charges; license and permit fees necessary to operate the frack tanks and rent paid for leasing, or purchase price paid for ownership of any such equipment. The intent of this Lease Agreement is for Lessee to absorb all costs incurred, however described, in operation of the frack tanks, whether explicitly stated herein or not.

- c. In addition to the Rent stated in subsection (a) of this section, Lessee shall during the Term, at Lessee's sole cost, provide collection system cleaning services per the terms laid out in Exhibit B. The Lessee shall indemnify, defend, and hold Lessor free and harmless from and against any claims, liabilities, fees, or expenses (including attorneys' fees) incurred by Lessor arising from or cause or allegedly caused, in whole or in part, directly or indirectly, by Lessee's performance of these duties.
- d. Lessee acknowledges that Lessor may Lease other portions of the Lessor's property to other parties. Lessee further acknowledges that any common areas of the Lessor's property are intended for common usage of all lessees of the property, including but not limited to parking areas, landscaping strips, roadways and sidewalks. Lessee has no exclusive right to occupy said common areas, and said common areas are intended for common use by all lessees within the property.

4. **USE OF PROPERTY.**

Lessee shall use the Leased Premises for the purposes of installing and operating frack tanks for the storage of septage and grease and water waste, installing mobile office structures and equipment required for the operation of said frack tanks, and for no other purpose without Lessor's prior written consent. Such use shall not exceed 16,000 gallons septage and/grease per day. Lessee shall provide a written report by the 15<sup>th</sup> of each month summarizing the disposal of grease decant water and septage from the previous month. Should an average of 16,000 gallons per day be exceeded in any 2 months, the Lessor and Lessee shall meet to discuss changes to the terms of the Lease Agreement, and agreed upon by all parties, to discuss changes to the Rent set forth in section 3 above. Lessee shall further limit its operations on the premises to occur solely during the hours of 7 AM and 7 PM each day. Exceeding an average of 16,000 gallons per day in more than 3 months, or failure to provide the necessary reporting in the allotted time nullifies this agreement.

5. **REPAIRS AND IMPROVEMENTS**

- a. Lessee agrees to maintain the Leased Premises and improvements in as good a condition as received, except for normal wear and tear for damages by the elements or by Acts of God.
- b. Lessee shall not make additions or corrections to the improvements on the Leased Premises without the prior written consent of Lessor. Any and all additions and alterations to the improvements in the Leased Premises shall belong to the Lessor at the termination of this Lease Agreement, and Lessee shall have no right whatsoever to remove the same from the Leased Premises, except those improvements made by Lessee that can be removed without damage to the Leased Premises.
- c. Lessor shall maintain all improvements and portions of the Leased Premises not leased to Lessee under this Lease Agreement including any common areas.

6. **INSPECTION**

Lessor or Lessor's agents may at any time enter upon the Leased Premises for the purpose of inspecting the same for posting notices, waste, other injury, or any other purpose whatsoever.

7. **COMPLIANCE WITH LAWS**

The Lessee shall not do, not permit to be done, nor keep, nor permit to be kept, in or about the Leased Premises, anything that shall be in violation of any law, ordinance or regulation of any governmental authority. In all operations hereunder, Lessee will comply with all applicable laws, at Lessee's sole cost and expense.

The Lessee shall provide Workers Compensation coverage for any employees performing work of any kind on the Leased Premises.

The Lessee shall at all times and in all respects comply with all federal, state and local laws, ordinances and regulations relating to industrial hygiene, environmental protection and the use, analysis, generation, application, storage and disposal of any hazardous, toxic, contaminated or polluting materials.

The Lessee shall at its expense procure, maintain and comply with all permits, licenses and other governmental and regulatory approvals required for Lessee's use, storage and handling, transportation or disposal of any hazardous, toxic, contaminated or polluting materials used on the Leased Premises. Under no circumstances shall Lessee dispose of, or permit anyone else to dispose of, hazardous, toxic contaminated or polluting materials on the Leased Premises or into the Wastewater Treatment Facility process or collections system, regardless of any permit allowing such activity.

Upon termination of this Lease Agreement, Lessee shall cause all hazardous, toxic, contaminated or polluting materials to be removed from the Leased Premises, and to be transported and disposed of in accordance with all applicable laws, except for hazardous, toxic, contaminated or polluting materials placed or used on the Leased Premises prior to Lessee's tenancy of the Leased Premises. Lessee shall immediately notify Lessor of any hazardous, toxic, contaminating or polluting materials upon the Leased Premises, which are already known to Lessee or discovered upon the Leased Premises during the term of this Lease Agreement.

The Lessee shall indemnify, defend, protect and hold Lessor free and harmless from and against any and all claims, liabilities, penalties, or expenses (including attorney's fees) incurred as a direct or indirect result of death or injury to any person or damage to any property arising from or caused in whole or in part, directly or indirectly, by (i) the presence in, on, under or about the Leased Premises, or Lessee's use, analysis, storage, transportation, disposal, release or discharge in, on, under or about the Leased Premises, of any hazardous, toxic, contaminated or polluting materials; (ii) Lessee's failure to comply with any laws, regulation or permit pertaining to the use, analysis, storage, transportation, disposal, release or discharge in, on, under, or about the Leased Premises, of any hazardous, toxic, contaminated or polluting materials. The Lessee's obligations hereunder shall include all costs of any required or reasonable necessary investigation, repose repair, cleanup, and detoxification of the Leased Premises. For purposes

of this indemnification clause, any acts or omissions of employees, agents, assignees, contractors or subcontractors of Lessee shall be strictly attributable to Lessee whether or not Lessee had as actual notice of such acts of omissions. Also for purposes of this indemnity clause, Lessee shall not be responsible for any hazardous, toxic, contaminated or polluting materials on the leased premises prior to Lessee's tenancy of the Leased Premises.

The Lessee shall not install any underground tanks upon the Leased Premises.

8. **LIENS AND ENCUMBRANCES.**

Lessee agrees to pay when due all sums of money that may become due for any labor, services, materials, supplies or equipment furnished to or for Lessee upon the Leased Premises and to keep said Leased Premises free from all liens for labor or materials during the term hereof.

9. **INDEMNITY.**

Lessee waives any and all claims against Lessor for injury or death to person or damage to property occurring on or about the Leased Premises other than caused by the sole negligence of Lessor, its agents, servants or employees, and Lessee agrees to indemnify, defend with counsel of Lessor's choice, and save Lessor harmless from and against any and all claims and liability on account of injury or death to persons or damage to property of third persons on or about the Leased Premises, from whatsoever cause, by whomsoever asserted, or howsoever arising.

10. **PUBLIC LIABILITY INSURANCE.**

Lessee shall provide the following types and amounts of insurance:

Without limiting Lessee's indemnification of Lessor, Lessee shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance Lessor:

- a. **General liability insurance.** Lessor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.
- b. **Automobile liability insurance.** Lessee shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Lessee arising out of or in connection with Lessee's operations under this Lease Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.
- c. **Workers' compensation insurance.** If required, Lessee shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for Lessee's employees in accordance with the laws of the State of

California, Section 3700 of the Labor Code. Lessee shall submit to Lessor, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of the City of Guadalupe, its officers, agents, employees and volunteers.

- d. **Pollution liability insurance.** Environmental Impairment Liability Insurance shall be written on a Pollution Liability form or other form acceptable to Lessee providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than \$1,000,000 dollars per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.
- e. **Proof of insurance.** Lessee shall provide certificates of insurance to Lessor as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by Lessee's risk manager prior to commencement of performance. Current certification of insurance shall be kept on file with Lessor at all times during the term of this contract. Lessor reserves the right to require complete, certified copies of all required insurance policies, at any time.
- f. **Agency's rights of enforcement.** In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, AGENCY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by AGENCY will be promptly reimbursed by CONTRACTOR or AGENCY will withhold amounts sufficient to pay premium from CONTRACTOR payments. In the alternative, AGENCY may cancel this Agreement.
- g. **Acceptable insurers.** All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the AGENCY's risk manager.
- h. **Waiver of subrogation.** All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against Lessor, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Lessor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Lessee hereby waives its own right of recovery against Lessee, and shall require similar written express waivers and insurance clauses from each of its subconsultants.
- i. **Enforcement of contract provisions (non estoppel).** Lessee acknowledges and agrees that any actual or alleged failure on the part of Lessor to inform Lessee of non-compliance with any requirement imposes no additional obligations on Lessor nor does it waive any rights hereunder.

- j. **Requirements not limiting.** Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Lessee maintains higher limits than the minimums shown above, the Lessor and shall be entitled to coverage for the higher limits maintained by the Lessee. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Lessor.
- k. **Notice of cancellation.** Lessee agrees to oblige its insurance agent or broker and insurers to provide to Lessor thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.
- l. **Additional insured status.** General liability policies shall provide or be endorsed to provide that Lessor and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

**11. INTENTION OF PARTIES; NEGATION OF PARTNERSHIP**

Nothing in this Lease Agreement is intended and no provision herein shall be construed to make Lessor a partner of or a joint venture with Lessee, or associated in any other way with Lessee in the operation of the Leased Premises, or to subject Lessor to any obligation, loss, charge or expense resulting from or attributable to Lessee's operation or use of the premises.

**12. SURRENDER OF PREMISES.**

- a. Lessee agrees that it will, at the expiration of this Lease Agreement or sooner termination thereof, peaceably and quietly leave, surrender and yield up the Leased Premises and all improvements therein, except those improvements Lessee is entitled to remove under paragraph 5(b) of this Lease Agreement, unto Lessor. The Leased Premises and improvements shall be surrendered in as good a condition as when received by Lessee, or, in the case of improvements installed by Lessor, in as good a condition as when received by Lessee, except for reasonable wear and tear, damage by the elements or Acts of God.
- b. Any holding over by Lessee after the expiration of the term hereof shall be deemed to be a tenancy from month-to-month at the rental rate in effect on the date of expiration, said rental be computed and paid on a monthly basis for each full month of holding over and on a daily basis for an additional period of holding over which is less than one month. If such holding over is of only a portion of the Leased Premises, the rent obligation shall be for the entire Leased Premises.

- c. Lessee shall remove its equipment, supplies, including containers of chemicals, or other toxic or regulated material, and other personal property from the Leased Premises upon its surrender. If upon the expiration or termination of this Lease Agreement or upon the sooner vacation or abandonment of the Leased Premises, any personal property belonging to Lessee is left in Leased Premises for more than 30 days such personal property may be considered abandoned and may be disposed of Lessor as Lessor sees fit at Lessee's cost.

13. **ABANDONMENT AND DEFAULT.**

- a. If Lessee shall abandon the Leased Premises, or bankruptcy or other insolvency proceedings be instituted by or against Lessee, or if default shall be made in the payment of rental or other cash payments to be made hereunder by Lessee and such default shall not be made good within ten (10) days after receipt of written notice from Lessor of the existence thereof, or if default shall be made in the performance of any other covenant, agreement or condition herein contained by the Lessee to be kept and performed in the Lessee shall not in good faith commence to cure such default within twenty (20) days after receipt of written notice from the Lessor of the existence thereof and thereafter diligently proceed to completely eliminate such default, then and in any such event the Lessor may, at Lessor's option reenter the Leased Premises, take possession of the Leased Premises.
- b. Should Lessor elect to reenter, as herein provided, or should Lessor take possession pursuant to legal proceedings or pursuant to any notice provided for by law, Lessor may either terminate this Lease Agreement, or relet said Leased Premises or any part thereof for such term or terms and at such rental or rentals and upon such other terms and conditions as Lessor in its sole discretion may deem advisable.

14. **ASSIGNMENT AND SUBLETTING.**

Lessee shall not assign, transfer, or encumber this Lease Agreement or any interest herein without the prior written consent of Lessor. Lessee shall not sublease all or any part of the Leased Premises or allow any persons other than Lessee's agents or employees to occupy or use all or any part of the Leased Premises without prior written consent of the Lessor. Lessor's consent to one assignment, sublease, occupation, or use by any other person shall not be deemed to be a consent to any subsequent assignment, sublease, occupation, or other use by any other person. Any assignment or subleasing without prior written consent of Lessor shall be void. The consent of Lessor to the assignment or subleasing of any interest in this Lease Agreement by Lessee shall not be unreasonably withheld. Lessor shall have the right to assign or transfer all or any part of this Lease Agreement or any rights to it, at any time and without Lessee's consent.

15. **ATTORNEY'S FEES**

In any action or proceeding for the enforcement of any right or obligation hereunder, the prevailing party shall be entitled to reasonable attorney's fees and court costs.



16. **TIME.**

Time is of the essence of each term and provision of this Lease Agreement.

17. **WAIVER.**

Lessor's acceptance of rent with knowledge of any default by Lessee or waiver by Lessee of any breach of any term of this agreement, shall not constitute a waiver of prior or subsequent breaches. Failure to require compliance or to exercise any right shall not be construed as a waiver by Lessor of said term, condition, and/or right, and shall not affect the validity or enforceability of any provision of this agreement.

18. **SUCCESSORS AND ASSIGNS.**

Subject to such restrictions as are contained herein, this Lease Agreement and all of the terms, covenants and conditions hereof, shall be binding upon and shall inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto.

19. **NOTICES.**

- a. Any notice required or permitted to be given hereunder will be sufficiently served if in writing and given personally to the person to be served, or if deposited in the United States mail, registered or certified, with postage prepaid and addressed to the party to be served as follows:

To Lessor:  
City of Guadalupe  
Attention City Administrator  
918 Obispo St.  
Guadalupe, CA 93434

To Lessee:  
Clay's Septic and Jetting Inc.  
867 Guadalupe  
Guadalupe, CA 93434

- b. Either party may change its respective address to which notice is directed to it are to be mailed by written notice given to the other at the respective address set forth above, or as changed in accordance herewith.

20. **PARTIAL INVALIDITY.**

If any provision of this Lease Agreement with the application of any provision to any person or circumstances shall be invalid or unenforceable to any extent, the remainder of this Lease Agreement, or

the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected, and each provision of this Lease Agreement shall be valid and be enforced to the fullest extent permitted by law.

21. **TAXES.**

- a. No fee interest in real property is hereby conveyed; however, by the execution of this Lease Agreement and accepting the benefits thereof, a property interest known as "possessory interest" may be created and such property interest will be subject to property taxation. Lessee, as the party to whom possessory interest is vested, shall be responsible for the payment of all property taxes levied upon such interest. Lessee acknowledges that the notice required under California revenue and taxation code section 107.6 has been provided. Lessee shall pay, or cause to be paid, before delinquency, any and all taxes levied or assessed and which become payable during the term hereof upon all lessee's equipment, furniture, fixtures and personal property located in or upon the premises.
- b. Lessee shall pay all personal property taxes, general and special assessments and other charges of every description levied or assessed against the Lessee's personal property, any improvements to the Leased Premises, and personal property located on or in the Leased Premises, to the full extent of installments falling due during the Term, whether belonging to or chargeable against Lessor or Lessee. Lessee shall make all such payments directly to the charging authority before delinquency and before any fine, interest, or penalty shall become due or be imposed by operation of law for their nonpayment. If, however, the law expressly permits the payment of any or all of the above items in installments (whether or not interest accrues on the unpaid balance), Lessee may, at Lessee's election, utilize the permitted installment method, but shall pay each installment with any interest before delinquency. Such tax payments shall not, in any manner, reduce the rental paid to Lessor pursuant to this section.

22. **COMPLETE AGREEMENT.**

This agreement and the exhibits attached hereto constitute the entire agreement between the parties hereto and it is understood and agreed that all undertakings and agreements hereto for had been between these parties are merged herein. No representation, promise, or inducement not included herein shall be binding upon any party hereto.

**IN WITNESS WHEREOF,** the parties have executed this Lease Agreement to be effective on the date first above written.

DATED: \_\_\_\_\_, 2020

LESSOR:

---

Ariston Julian, Mayor

DATED: 08-18, 2020

LESSEE:

Clay Banks

Clay Banks, Clay's Septic and Jetting, Inc.

# Clay's Septic Footprint

approx. 29,000 sq.ft

## Legend

-  Path Measure
-  Polygon Measure



200 ft

## **Exhibit B**

### **Terms of Cleaning and Jetting**

Clay's Septic and Jetting, Inc. (Clay's) agrees to clean an equivalent of 100,000 feet of sewer each year, which includes two passes for each foot of sewer line, at a rate of \$0.52 per foot. If a portion of pipe needs more than two passes to achieve desired cleanliness, every two additional passes will be considered additional footage. Clay's staff must inform wastewater staff of additional cleaning needed prior to performing task.

A year is calculated from September 9 of the current year until September 8 of the following year.

This service includes a jetter truck and technician. The cleaning exercise will include capture of large debris downstream of the activity using a "basket" with no larger than 6-inch diameter holes. The truck shall be delineated with cones during the cleaning process.

All above mentioned work to be performed during normal business hours 7am-5pm Mon-Fri (excluding holidays).

Clay's staff will communicate with City of Guadalupe wastewater staff on a minimum monthly basis to identify availability, location of desired cleaning, and scheduling. Locations to be cleaned and schedule will be arranged in advance in writing. Only pipe that is cleaned per the written schedule will be considered for payment. Clay's will submit a report by the 15<sup>th</sup> of each month summarizing its cleaning activities from the previous month.

#### **Exclusions:**

Anything not specifically listed above and including, but not limited to the following:

1. Permits
2. Inspections
3. Construction water
4. Job site dust control/ dust control plan
5. Storm water pollution prevention plan, implementation or monitoring
6. Traffic control plan or traffic control
7. Job site security
8. Unforeseen repairs to existing utilities
9. Liquidated damages
10. Removal or replacement of asphalt and/or concrete

City of Guadalupe staff will be responsible for the following:

1. Exposing, loosening, repairing, or replacing manholes/lids as needed
2. Traffic control where warranted

Work performed outside of normal business hours or cleaning of lift stations and treatment plant grit chamber are not included in this agreement and need to be arranged separately.

**RESOLUTION NO. 2020-75**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE  
APPROVING AN AGREEMENT BETWEEN THE CITY OF GUADALUPE AND ENGEL & GRAY, INC. FOR  
REMOVAL, TRANSPORTATION, AND DISPOSAL OF BIOSOLIDS FROM THE CITY'S WASTE WATER  
TREATMENT PLANT (WWTP)**

**WHEREAS**, the City's WWTP generates biosolids that need to be transported away from the treatment plant and disposed; and

**WHEREAS**, previously, the transport and disposal of biosolids was handled by Clay's Septic and Jetting Inc. (Clay's) as part of its lease agreement with the City; and

**WHEREAS**, Clay's requested that this task be removed from the new lease agreement; and

**WHEREAS**, the City determined that the transport and disposal of biosolids can be handled more cost efficiently using Engel & Gray Inc., a local composting facility; and

**WHEREAS**, the City has reviewed Engel & Gray's qualifications to provide this service and finds that Engel & Gray is qualified to transport and dispose of the biosolids at the WWTP.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

1. The above recitals are true and correct.
2. The Mayor is authorized to sign an agreement between the City of Guadalupe and Engel & Gray for removal, transportation, and disposal of biosolids from the City's WWTP, a copy of which is attached hereto as Exhibit A.

**PASSED, APPROVED AND ADOPTED** at a regular meeting on the 25<sup>th</sup> day of August, 2020 by the following vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-75**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held August 25, 2020, and that same was approved and adopted.

ATTEST:

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Philip Sinco, City Attorney

AGREEMENT FOR THE  
COMPOSTING OF BIOSOLIDS

This agreement (the "Agreement") is made and entered into effect September 10, 2020 between the City of Guadalupe ("City") and Engel & Gray Inc., Santa Maria, California, a California Corporation ("Contractor")

WHEREAS, Contractor has permits from the California Integrated Waste Management Board, and the State Water Resources Control Board, to operate a composting facility located on Ray Road, Santa Maria, Ca., ("Compost Site"), and

WHEREAS, subject to the specific terms and conditions set forth herein Contractor desires to enter into an agreement with the City for composting of the City's biosolids from its waste water treatment plant (the "WWTP"), and the distribution/marketing of the biosolids compost end product, and

WHEREAS, the City desires to have Contractor compost the WWTP's biosolids at the Compost Site in accordance with the specific terms and conditions set forth herein.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:

Section 1 - Definitions. The following terms shall have the meaning stated in this Section, unless the context clearly requires another meaning:

- A. "Biosolids" shall mean wastewater solids with a solids content greater than 12% by weight, with no standing water.
- B. "Charges and Fees" means the amounts charged in accordance with Section 7 below as adjusted pursuant to Sections 8 and 9 below.

Section 2 - Nature of Agreement. When fully executed by the Parties, this Agreement shall constitute a contract whereby Contractor agrees to compost Biosolids from the WWTP based on a minimum of 90% (ninety percent) of the WWTP's 2019 wet tons per year. If quantities change plus or minus 10% Contractor may require a review of the Agreement at Contractor's option.

Section 3 - Agreement Term. This Agreement shall continue in full force and effort for a period of two (2) years commencing September 10, 2020 and ending September 9, 2022. The term shall be automatically extended for successive periods of one (1) year each unless either party gives the other party not less than 90 days prior written notice of its election not to extend, except as subject to early termination as provided in Section 4 of this Agreement.

Section 4 - Early Termination. During its term, and any renewal period thereof, this Agreement may be sooner terminated by written notice of termination as follows:

- A. By Contractor upon twenty-four (24) hours written notice to the City if Contractor can no longer lawfully perform the services required herein, provided however, that Contractor shall give the City immediate written notice of any information (whether



written, oral, informal, formal, or in any other communication) that may potentially affect Contractor's ability to lawfully perform the services required herein to the effect that any judicial or administrative action proceeding or enforcement is pending or threatened by any local, state, or federal regulatory agencies ("Regulating Agencies") with jurisdiction over any aspect of Contractor's operations at the Compost Site or any other matter which could impact Contractor's ability to perform the obligations of this Agreement.

- B. By either party in the event the defaulting party fails to cure a material breach of this Agreement within thirty (30) days of receipt of a written notice from the non-defaulting party of such material breach;
- C. By contractor, following a review of the Agreement pursuant to Section 2 above, which may lead to a change in the transport and treatment price, with both party's agreement or termination at Contractor's discretion, without cause and without penalty, upon ninety (90) days prior written notice, given at the Contractor's sole discretion.

Section 5 - Composting of Biosolids. All Biosolids to be removed by Contractor shall be dewatered to an average of 15% solids or dewatered to a greater extent. WWTP Biosolids shall meet the EPA definition of "SUB Class B" regarding pathogens and vector attraction reduction as set forth in 40 CFR 503, shall be agronomically suited for beneficial reuse as a feedstock for composting, and shall meet the state and federal requirements listed below:

- A. The Biosolids are non-hazardous pursuant to Title 22 of the California Code of Regulations. The WWTP shall (at its expense) provide the Contractor with copies of routine Title 22 test results on WWTP's Biosolids throughout the term of this Agreement, with sampling to be performed once each year.
- B. The Biosolids are below the standards specified by the US EPA 40 CFR 503 for metal ceiling concentration limits.

Section 6 - Inclement Weather. Contractor shall provide facilities to ensure its ability to accomplish the composting of the WWTP's Biosolids during inclement weather.

Section 7 - Weights and Billing; Operations in Compliance with Applicable Law. WWTP shall pay Contractor during the term of the Agreement a fee of \$ 52.80 (Fifty-Two Dollars and Eighty Cents) per wet ton of Biosolids delivered to the Contractor from the WWTP. This price includes transportation and composting plus a bin rental charge of \$ 250.00 per month, for two bins. Minimum event charge is a charge for picking up and transporting the Biosolids bin to the Compost Site of \$ 369.00 / load, when the tonnage of the bin is less than 7 tons.

Contractor shall invoice the City monthly. All invoice amounts not in dispute shall be paid by the City within thirty (30) days of the City's receipt of invoices. Contractor and the City's representative shall meet and confer with regard to any disputed invoices, or portions thereof, prior to any formal dispute resolution process as set forth in Section 17.

The parties acknowledge that while the Contractor will invoice the City and the City remains obligated under this Agreement, the City has made separate arrangements for a prior, third party contractor to pay the invoices.

All Contractor invoices shall include copies of weight tickets for each load of Biosolids included in the invoice. The information on the weight ticket shall be summarized by date and shall include ticket number and net weight for each load. Contractor shall keep and store at their corporate offices complete and accurate records detailing all Biosolids hauled from the WWTP, including all invoices and original weight tickets for five years.

Contractor shall compost WWTP Biosolids, operate all of Contractor's premises, and distribute and market the compost product in strict compliance with any and all applicable laws, ordinances, rules, regulations (including but not limited to 40 CFR 503), and permits of regulatory agencies with jurisdiction over Contractor's operations. City shall have the right to cease or cancel this Agreement (per Section 4.B) with Contractor and shall have no obligation to pay Contractor in the future, if at any time the City determines in good faith that the Contractor is not operating the Compost Site or distributing and marketing the compost end product, in accordance with all applicable laws, ordinances, rules or regulations, and with the requirements of permit(s) issued to Contractor. Contractor represents and warrants that it's Compost Site and all of its operations are currently conducted and operated in compliance with all such laws, ordinances, rules, regulations, and permit(s).

The extent permitted by law, City shall respect and maintain the confidentiality of Contractors records. Contractor shall maintain records pertaining to this Agreement and its activities there under for five (5) years following the service provided under this Agreement.

Section 8 - Fuel surcharge. A fuel surcharge will be applied based on the August 3, 2020 pump price for diesel fuel of \$ 3.253 per gallon. For every \$ 0.07 increase above such price, a one percent surcharge (1%) shall apply. The posted price shall be determined based upon Web URL: <http://tonto.eia.doe.gov/oog/info/wohdp/diesel.asp>. This is the Energy Information Administration (EIA) web page, created by Congress in 1977. The surcharge language allows Contractor to set a lower and fairer recycling rate. The surcharge adjusts monthly.

Section 9 - Cost of Living Adjustments. Twelve (12) months after the Commencement Date and every twelve (12) months thereafter, the Charges and Fees for the remaining Agreement term shall be adjusted to reflect an adjustment, compounded annually, of the change in the Consumer Price Index between the month which is three (3) months prior to the month of the Commencement Date and the month which is three (3) months prior to the adjustment date.

The Consumer Price Index to be used is the Los Angeles-Long Beach-Anaheim, Ca., Consumer Price Index - all items, published monthly by the U.S. Department of Labor, Bureau of Labor Statistics. If said Consumer Price Index is discontinued, then the parties shall substitute therefor any successor index supplied by the U.S. Department of Labor which reflects consumer price levels for the area encompassing the City of Los Angeles, and if no such successor index exists, then the parties shall select another similar index which reflects consumer price levels. If the parties cannot agree on another index, it shall be determined by binding arbitration.

Section 10 - Market Development Program. The Market Development Program is carried out by Contractor and may consist of sales outreach, recycle award program, educational program, and healthy soil program.

Section 11 - Ownership of Biosolids. All WWTP Biosolids shall become the property of the Contractor immediately upon the Contractor taking possession of the Biosolids at the Contractor's Compost Site, except Contractor shall defend, indemnify, and hold harmless City and its officers, employees, and agents, as provided by Section 13 of this Agreement for any negligent, reckless or willful acts or omissions occurring after the biosolids are loaded into the outgoing bin and during transportation to Contractor's Compost Site.

Section 12 - Reporting. Contractor, shall provide City, with information reasonable requested by City pertaining to Contractor's compliance with laws, ordinances, rules and regulations and permits relative to its operation of the Compost Site. Contractor, at its expense, shall additionally furnish the City with product quality information that demonstrates the achievement of Class A pathogen status.

Section 13 - Indemnity. Contractor shall investigate, defend, indemnify, and hold harmless the City and its elected officials, directors, officers, agents, and employees from and against any and all loss, damage, liability, claims, demands, costs, charges, and expenses (including reasonable attorney's and expert consultant fees) and causes of action of whatsoever character which the City may incur, sustain, or be subjected to on account of loss or damage to property or loss of use thereof, or for bodily injury to or death of any persons (including but not limited to employees, subcontractors, agents, and invitee of each party hereto) arising out of or in any way connected with the work to be performed under this agreement (including, but not limited to composting operations, distribution and marketing of the end product, and use of the end product by customers), except and only to the extent where caused by the active negligence or willful misconduct of City.

Section - 14 - Insurance. Contractor shall procure and maintain for the duration of this Agreement and thereafter as specified in Exhibit "B" incorporated herein by reference, liability insurance naming the City as an additional insured under Contractor's policies for the scope of work performed pursuant to this Agreement, all on the terms set forth in Exhibit "B".

Section 15 - Successors and Assigns. Contractor has the right to assign this agreement upon written notice to the City.

Section 16 - Notice. Any notice, payment, or instrument required or permitted to be given hereunder shall be deemed received upon personal delivery or on deposit in the United State mail, returned receipt requested, postage prepaid, and addressed as follows:

WWTP:	WWTP Manager	CONTRACTOR:	Engel & Gray Inc.
	City of Guadalupe		P.O. Box 5020
	918 Obispo Street		Santa Maria, CA., 93456-5020
	Guadalupe, CA 93434		

Section 17 - Claims & Disputes. This Agreement shall be governed and construed in accordance with the laws of the State of California. Should litigation be filed concerning this Agreement, such litigation shall be filed and heard in a court of competent jurisdiction for the County of Santa Barbara Northern Division, State of California.

Section 18 - Integration Clause. No claim or right arising out of a breach of this Agreement can be discharged in whole or in part or by a waiver unless the waiver is supported by consideration and is in writing signed by the aggrieved party. This Agreement and any attached exhibits contain the entire Agreement of the parties and any prior oral or written understandings or representations not incorporated herein are superseded by this Agreement.

Section 19 - No Waiver. No failure or delay by either party in asserting their rights or remedies hereunder as to any default shall operate as a waiver of the default, of any subsequent or other default, or any rights or remedies. No such delay shall deprive the parties of their right to institute and maintain any action or proceeding which may be necessary to protect, assert, or enforce any rights or remedies arising out of this Agreement or the performance thereof.

Section 20 - Partial Invalidity. If any term, covenant, or condition of this Agreement is found by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions herein shall remain in full force and effect and shall not be affected, impaired, or invalidated thereby.

Section 21 - Recitals. The foregoing recitals are incorporated herein as if fully set forth.

Section 22 - Authority. The individuals executing this Agreement on behalf of the respective parties represent and warrant that they have the requisite authority to take such action.

Section 23 - Drafting. The provisions of this Agreement shall be construed in accordance with the fair meaning of the language and shall not be construed against the drafting party.

Section 24 - Proposal. A copy of Contractor's July 1, 2020 proposal is attached as Exhibit "A" and is incorporated herein by reference. In the event of any conflict between the requirements of Exhibit "A" versus this Agreement, the requirements of this Agreement shall govern.

Section 25 - Cancellation of Prior Contract. No prior contract.

BY SIGNING HEREUNDER, each party acknowledges that it has reviewed all of the foregoing provisions of the Agreement and agrees with the terms, requirements, and conditions contained herein.

The parties have executed this Agreement as of the day and year first set forth above.

CITY OF GUADALUPE

ENGEL & GRAY INC.

By: \_\_\_\_\_  
Ariston Julian  
Mayor

By:   
Robert Engel  
Vice President

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Philip F. Sinco  
City Attorney



## Exhibit A

**ENGEL & GRAY, INC.**  
745 W. Betteravia Rd  
P.O. Box 5020  
Santa Maria, CA 93456  
Phone: (805) 925-2771  
Fax: (805) 925-8023

July 1, 2020

Ms. Shannon Sweeney  
City of Guadalupe  
Guadalupe, Ca.

Re: Composting of Biosolids

Dear Ms. Sweeney,

In regard to our previous discussions, where we went over Engel & Grays programs and discussed the Engel & Gray, Inc. Regional Compost Facility. Engel & Gray, Inc. (EG) is grateful for the opportunity to present this proposal to the City of Guadalupe WWTP (City). This proposal, which is described more completely below, provides for the transportation of biosolids to Engel & Gray Inc.'s Regional Compost Facility on Ray Road. At the Regional Compost Facility, the transported biosolids will undergo tertiary stabilization treatment to meet the requirements of the Federal Sewage Sludge Regulations, 40 CFR Part 503.

Engel & Gray, Inc. will provide rolloff bins and transportation of the biosolids from the City WWTP Facility. The City will load the bins and have them ready for transportation. Once loaded the Biosolids would be transported by Engel & Gray Inc. to the Regional Compost Facility. There, the biosolids will receive tertiary stabilization treatment utilizing windrow composting technology. This tertiary treatment, conducted by Engel & Gray, Inc., will result in a marketable product for beneficial reuse, produced in accordance with the Federal Part 503 regulations currently in force. Engel & Gray, Inc. has been composting since 1993 and has the experience and facilities to handle your biosolids in an environmentally sustainable way.

Engel & Gray Inc. is operating under State Water Resources Control Board Order WQ 2015-0121-DWQ General Waste Discharge Requirements for Composting Operations. We also operate under the California Integrated Waste Management Board Permit # 42-AA-0053.

The proposed costs and parameters to the City of Guadalupe WWTP for tertiary treatment of biosolids are as presented below:

1. Transportation and treatment of Biosolids ..... \$ 52..80/ton
2. Minimum event charge is a charge for picking up and transporting the biosolids bin to the EG Regional Compost Facility when the tonnage of the bin is less than 7 tons.  
Minimum event charge ..... \$ 369.00 / load
3. Monthly base charge for service, bin rental etc..... \$ 250.00

4. The term of this agreement shall be for an initial term of Two (2) years commencing August 1, 2020 and ending July 31, 2021. The term shall be automatically extended for successive periods of One (1) year each unless either party gives the other party not less than 90 days prior written notice of its election not to extend.
5. Payment for rental, transportation and treatment of biosolids shall be made from invoices presented to the City. Payment shall be made within 30 days after receipt of invoice.
6. The pricing is based on 1000 wet tons per year. If quantities change plus or minus 10% EG may require a review of the agreement at EG's option.
7. A fuel surcharge will be applied based on a June 1, 2020 pump price for Diesel of \$ 3.181. For every \$0.07 increase above this results in a one percent surcharge (1%). The posted price is taken from Web URL: <http://tonto.eia.doe.gov/oog/info/wohdp/diesel.asp> This is the Energy Information Administration (EIA) web page, created by Congress in 1977. The surcharge language allows us to set a lower and fairer recycling rate. The surcharge adjust monthly.
8. Cost of Living Adjustments. Every year charges for the remaining agreement term shall be adjusted to reflect an adjustment, compounded annually, of the change in the Consumer Price Index.

The Federal Part 503 regulations require the biosolids generator to evaluate sludge quality, maintain records and distribute sludge quality information to subsequent processors and users needing the information to comply with other requirements of the sewage sludge regulations. This proposal is contingent upon the City WWTP providing Engel & Gray, Inc. with the analytical documentation necessary to demonstrate that the biosolids to be treated pursuant to this proposal meet the Federal criteria for an "Exceptional Quality Sewage Sludge" listed below:

1. Pollutant Concentrations [40 CFR 503.13(b)(3)],

Engel & Gray Inc., will provide the documentation for meeting the federal criteria listed below.

2. Class A Pathogen Reduction [40 CFR 503.32(a)], and
3. One of the Pre-Land Application Vector Attraction Reduction Options (Options 1 - 8) [40 CFR 503.33(b)(1) - (8)].

Engel & Gray Inc.

July 1, 2020  
Page 03

The minimum analytical requirements which will satisfy the Federal criteria are specified in the Part 503 Sewage Sludge Regulations and are listed in the tables which appear in Attachment I to this proposal.

Engel & Gray Inc. is also permitted by the State Water Resources Control Board and required to compile information to meet our Waste Discharge Requirements. Much of this information is the same as the 503's with several differences. The analytical requirements which satisfy the SWRCB are also included in Attachment I. The two main additions are PCP's EPA method 8020 and Semi-Volatile Organics EPA method 8270 at the bottom of the attachment.

The City would have to have these analytical requirements completed as soon as possible for acceptance of the material.

Again, Engel & Gray, Inc. is pleased to present this proposal to the City WWTP. We are available to discuss operational procedures, analytical requirements or any other matter relative to this proposal in greater detail. Please contact us if you should have any questions or require any additional information regarding this proposal.

Sincerely,

  
Robert Engel,  
Vice President

Attachments



**ATTACHMENT I**  
**BIOSOLIDS SOURCE AND ANALYSIS RECORD**  
WDR 99-1      Table I

Source:	Biosolids Dried sludge
Wastewater Treatment Plant:	City WWTP
Mailing Address:	
Contact Person:	
Phone:	

Method of pathogen reduction: Composting

Method of vector attraction reduction: Composting

(Reference methods to CFR Title 40, Part 503)

**Constituent Concentrations**

Constituent	Result	503 Exceptional Quality Ceilings	Reporting Unit or Method	Collection Date
Arsenic		41	mg/kg, dry weight	
Cadmium		39	mg/kg, dry weight	
Chromium		1200	mg/kg, dry weight	
Copper		1500	mg/kg, dry weight	
Lead		300	mg/k-, dry weight	
Mercury		17	mg/kg, dry weight	
Molybdenum		--	mg/kg, dry weight	
Nickel		420	mg/k-, dry weight	
Selenium		36	mg/kg, dry weight	
Zinc		2800	mg/kg, dry weight	
pH				
Total Solids content			%	
Total Nitrogen			mg/kg, dry weight	
Fecal Colifom			MPN/gram	
Total Phosphorous, as P			mg/kg, dry weight	
Various (PCB's)		See Attached Lab	EPA Method 8020	
Various Semi-Volatile Organics		See Attached Lab	EPA Method 8270	



EXHIBIT "B"  
INSURANCE COVERAGES

Without limiting the Contractor's indemnification of the WWTP, the Contractor shall provide and maintain at its own expense, during the term of this Agreement, the following insurance coverage's and provisions:

**A. Evidence of Coverage**

Prior to commencement of this Agreement, the Contractor shall provide a Certificate of Insurance certifying that coverage as required herein has been obtained. Individual endorsements executed by the insurance carrier shall accompany the certificate.

This verification of coverage shall be sent to the WWTP. The Contractor shall not proceed with the work under the Agreement until it has obtained all insurance required and a Certificate of Insurance certifying that coverage has been supplied to the WWTP.

**B. Qualifying Insurers**

All coverages, except surety, shall be issued by companies which hold a current policy holder's alphabetic and financial size category rating of not less than B- VI, according to the current Best's Key Rating Guide.

**C. Notice of Cancellation**

All coverage as required herein shall not be canceled or changed so as to no longer meet the specified insurance requirements without 30 days' prior written notice of such cancellation or change being delivered

**D. Insurance Required**

1. Commercial General Liability Insurance - for bodily injury (including death) and property damage which provides limits as follows:
  - a. Each occurrence - \$1,000,000
  - b. General aggregate - \$2,000,000
  - c. Personal Injury - \$1,000,000
2. General liability coverage shall include:
  - a. Premises and Operations
  - b. Personal Injury liability
3. General liability coverage shall include the following endorsement, a copy of which shall be provided:
  - a. Additional Insured Endorsement
4. Automobile Liability Insurance For bodily injury (including death) and property damage which provides total limits of not less than one million dollars (\$1,000,000) combined single limit per occurrence applicable to owned, non-owned and hired vehicles.
5. Workers' Compensation and Employer's Liability Insurance
  - a. Statutory California Workers' Compensation coverage including broad form all-states coverage.
  - b. Employer's Liability coverage for not less than one million dollars (\$1,000,000) per occurrence.



**REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE**  
**Agenda of August 25, 2020**

*Shannon Sweeney*

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**Prepared by:**  
**Shannon Sweeney,**  
**Public Works Director/City Engineer**

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**Approved by:**  
**Todd Bodem, City Administrator**

**SUBJECT:** Automated metering infrastructure (AMI)

**RECOMMENDATION:**

That the City Council approve the pursuit of grant funding through United States Bureau of Reclamation (USBR) or other funding mechanism for the installation of AMI in the City of Guadalupe.

**BACKGROUND**

The City of Guadalupe has approximately 2,100 water meters in the community for the purposes of tracking water use and billing customers. The technology available for reading water meters has evolved from manually reading the register to touch read (walking to every meter with a digital “wand” that records the meter reading upon contact) to radio read (driving around the community with a receiver that records meter reading upon proximity) to AMI (meters “talk” to a base station several times a day to record the meter reading, typically on an hourly basis). As meter reading technology has evolved, the time it takes to perform the meter reading task has decreased. For example, visiting every meter in Guadalupe for a manual read would take one person about 36 weeks per year, and visiting every meter for a touch read would take about 20 weeks per year. The City currently has 700 manual read meters and 1,400 touch read meters, and the meter reading task averages about 24 weeks per year.

AMI technology first became available in the early 2000’s. With the installation of a base station and the appropriate software, some of the City’s existing touch read meters can be converted to AMI technology, but the remaining meters would need to be replaced completely, including the existing manually read meters. As the conversion progresses, meters on the new system are read automatically, while meters on the old system would continue to be read in their traditional manner. Once the system is converted completely, all meters in the City can be read in about 10 minutes.

## **DISCUSSION:**

The City has several reasons why converting to AMI technology would be beneficial, including staff time savings, reduction in unaccounted for water, improved customer service, and reduced operating costs.

The staff time savings is approximately 24 weeks per year. Staff time saved can then be shifted to meter repair for improved cost recovery, improved maintenance such as hydrant painting and repair, valve turning, and backflow certification. System operation is greatly improved and staff time can be focused on operations rather than meter reading.

Unaccounted for water is the difference between water that is produced and water that is metered, and is typically described as water lost. The industry standard for water lost is less than 10% of production. The City of Guadalupe unaccounted for water has increased to 16.8%, well above industry standard. In 2019, the City produced over 340 million gallons of water. With the rate of 16.8% unaccounted for water, this means that 57 million gallons of water were produced but not sold. This water was either purchased water (state water) or pumped out of the ground (electrical costs) and treated with chemicals. If the water was purchased, the City loses the money used to purchase the water if lost, and if water is pumped and treated, these costs are not recovered. Reducing unaccounted for water saves the City money both by allowing the City to recoup costs paid for state water and by reducing electrical and chemical costs for ground water that is pumped and treated. In addition, the AMI software enables City staff to identify meters that are stuck, one of the most common reasons for unaccounted for water. With only monthly reads, a meter can be stuck for over a month before staff is aware. With AMI, staff can be aware of a stuck meter within days, enabling staff to perform the necessary maintenance to restore proper functionality.

Access to hourly water reads enables City staff to provide excellent customer service. Hourly water reads allow staff to identify customer-side water leaks. When the hourly reads show water use every hour of every day for multiple days, it is indicative of a water leak. With only monthly reads, water can leak through the customer's meter for over a month before the customer or City staff becomes aware of it. This leaked water costs the customer money. The AMI software identifies these customers and allows the City to send them notice within days of a new water leak, enabling the customer to resolve the issue more quickly. In addition, if a customer has a question about a high water bill, it is much easier with hourly reads to show the customer how their water is being used, enabling the customer to make better decisions about their water use, particularly irrigation.

Although AMI takes a considerable amount of staff time and money to implement, ultimately it provides much more efficient operations and significant cost savings. As described above, cost savings can be realized in reduced staff time for meter reading, reductions in electrical and chemical costs, and a reduction in unaccounted for water.

## **FISCAL IMPACT**

Conversion to AMI is a good project for grant funding. It saves water and energy, it provides for efficient operations and cost savings, and can even reduce greenhouse gases. Currently, the United States Bureau of Reclamation is offering 50% matching grants for water and energy efficiency grants

for 2021. Grant applications are due September 17, 2020. Last year, USBR provided funding for half of a very similar project to another agency.

The industry standard for replacing water meters is every 20 years, because meters slow down (under register) over time. It is estimated that the City has approximately 1,600 meters that are over 20 years old and should be replaced. New meters cost approximately \$200 each for a total cost of \$320,000. The new meters would contain the technology necessary to be read using AMI. The remaining 500 meters only need new transmitters at an estimated cost of \$60 each for total cost of \$30,000 to be read for AMI. The base station and software are estimated to cost approximately \$100,000. The total cost for equipment for conversion AMI is therefore estimated at \$430,000. The replacement of meters is estimated to take 1,200 hours, and the replacement transmitters is estimated to take 200 hours for a total of 1,400 hours for installation. At an hourly rate of \$33.23, the value of labor is \$46,522.

If the City Council did not want to convert to AMI, no grant funding would be available to offset the cost of replacing the 20 year old meters, and therefore, the cost to the City to replace the 1,600 meters that are 20 years old would be approximately \$360,000 (\$320,000 for the cost of the new meters and \$39,876 for labor ( $\$33.23/\text{hr.} \times 1,200 \text{ hours} = \$39,876$ ). While the cost to replace/convert all of the City's meters to AMI ready including the purchase of the base station and software is approximately \$490,000, which is \$170,000 more than the cost to replace the City's 20 year old meters, the actual cost to the City would only be \$245,000 because of the availability of the 50% grant funding from the Bureau of Reclamation.

Table 1 shows a cost breakdown between the grant and the City's obligation.

Table 1

Item	Grant share	City share	Total
Equipment	\$245,000	\$185,000	\$430,000
Labor	0	\$50,000	\$50,000
Administration	0	\$10,000	\$10,000
Total	\$245,000	\$245,000	\$490,000

Once conversion is complete, labor savings are estimated at \$32,000 per year, and an additional \$15,700 per year in saved production costs (as a result of reducing unaccounted water by 5% (52 acre fee at approximately \$300 per acre foot of water produced and saved electrical/chemical costs for pumped water), which results in a savings of approximately \$48,000 per year. At this annual rate of cost savings, the City's \$245,000 share of the costs to convert to AMI will be recouped in five years, and the City will also have a much needed upgrade in water meter infrastructure.

For the foregoing reasons, staff recommends that City Council approve submission of an application for the USBR grant and the budgeting of \$185,000 in equipment costs to the fiscal year 21 – 22 budget for its share of equipment costs. If the City is unsuccessful at obtaining this particular grant, staff requests permission to seek out other grants that cover at least 50% of program costs for AMI installation.

**ATTACHMENTS:**

1. Resolution No. 2020-76 approving grant application and committing to related obligations.

**RESOLUTION NO. 2020-76**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE  
APPROVING APPLICATION FOR FUNDING FROM THE UNITED STATES BUREAU OF RECLAMATION AS  
PROVIDED THROUGH THE WATER SMART WATER AND ENERGY EFFICIENCY GRANT PROGRAM**

**WHEREAS**, the City of Guadalupe has identified the need to upgrade its meter reading system to decrease unaccounted for water; and

**WHEREAS**, the United States Bureau of Reclamation has a competitive grant program offering 50% matching funds for projects that demonstrate water and energy efficiency for municipalities in the western United States, including Automatec Meter Infrastructure (AMI) technology; and

**WHEREAS**, AMI technology will reduce unaccounted water as well as reduce staff time spent reading water meters, resulting in significant annual costs savings for the City; and

**WHEREAS**, the grant requires the applicant to certify by resolution the approval of application before grant application submission to USBR;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Guadalupe as follows:

**SECTION 1.**

The City Council has reviewed and hereby approves an application in the amount of \$245,000.00 for the United States Bureau of Reclamation WaterSMART Water and Energy Efficiency Grant Program.

**SECTION 2.**

The City Council certifies that the City has or will have sufficient funds to operate and maintain the project.

**SECTION 3.**

The City Council certifies that funds under the jurisdiction of the City Council of the City of Guadalupe are available to begin the project.

**SECTION 4.**

The City Council certifies that the City will expend grant funds prior to February, 2023.

**SECTION 5.**

The Public Works Director, or a designee, is appointed as agent for the City Council of the City of Guadalupe to conduct negotiations, execute and submit all documents including, but not limited to

applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the afore mentioned project.

**SECTION 6.**

The Mayor, or designate, is appointed as the official authorized to commit the applicant to the financial and legal obligations associated with receipt of this financial assistance award, and the legal authority to enter into this agreement.

**PASSED, APPROVED AND ADOPTED** at a regular meeting on the 25<sup>th</sup> day of August, 2020 by the following vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2020-76**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held August 25, 2020, and that same was approved and adopted.

ATTEST:

\_\_\_\_\_  
Joice Earleen Raguz, City Clerk

\_\_\_\_\_  
Ariston Julian, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Philip Sinco, City Attorney