



## City of Guadalupe AGENDA

### Regular Meeting of the Guadalupe City Council

**Tuesday, September 13, 2022, at 6:00 pm**

**at**

**City Hall, 918 Obispo Street, Council Chambers**

**and**

**Beach Retreat & Lodge**

**3411 Lake Tahoe Blvd.**

**South Lake Tahoe, CA 96150**

**(room number will be available at the front desk upon request)**

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20 and live streamed on the City of Guadalupe's Official YouTube channel:

<https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 2:00 pm on Tuesday, September 13, 2022.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Liliana Cardenas  
Council Member Gilbert Robles  
Council Member Eugene Costa Jr.  
Mayor Pro Tempore Tony Ramirez  
Mayor Ariston Julian

2. **PLEDGE OF ALLEGIANCE**

3. **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

4. **PRESENTATION**

- [North SB County FRESA \(Food Resilience, Equity, Sustainability, and Action\)](#)

5. **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending September 6, 2022](#)
- C. [Approve the Minutes of the City Council regular meeting of August 23, 2022, to be ordered filed.](#)
- D. [Approve the Minutes of the City Council special meeting of August 16, 2022, to be ordered filed.](#)
- E. [Approve the annual "Peace, Love, and Hope Around the World" holiday season parade scheduled for Saturday, December 10, 2022, by Kiwanis Club of Guadalupe.](#)

- F. [Accept the revised Master Fee Schedule annual CPI update.](#)
- G. [Adopt Resolution No. 2022-80 approving the Co-Ed Adult Basketball League.](#)
- H. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
  - 1. [Planning Department report for August 2022](#)
  - 2. [Building Department report for August 2022](#)
  - 3. [Public Works/Engineering report for August 2022](#)

7. **CITY ADMINISTRATOR REPORT:** (Information Only)

8. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

9. **MAYOR'S REPORT- UPDATES**

### **PUBLIC HEARING**

- 10. **[To Consider Tract 29,066 \(Planning File No. 2021-099-TTM\), a Vesting Tentative Tract Map, to Allow Subdivision of a 26.82-acre Parcel into 113 lots for Future Development in Pasadera South.](#)**

Written report: Bill Scott, City Planner

Recommendation: That the City Council:

- a. Receive a presentation from staff; and
- b. Conduct a public hearing to consider any comments from the applicant and the public.
- c. Adopt Resolution No. 2022-81 to approve the proposed subdivision of Tentative Tract Map 29,066

### **REGULAR BUSINESS**

- 11. **[Le Roy Park Phase II Scope of Work and Budget.](#)**

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council provide guidance to City staff on Le Roy Park Phase II Scope of Work and Budget.

- 12. **[Bonita Pacifica Land Transfer.](#)**

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council adopt Resolution No. 2022-82 approving land transfers of City owned property (portions of APN 113-320-097 to adjacent property owners of APNs 115-201-004, 115-201-013, and 115-201-012).

**13. City Hall Structural Assessment.**

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council provide guidance to City staff on funding and schedule to address City Hall structural deficiencies.

**14. Feasibility of Establishing City of Guadalupe Public Safety Department Impact Fee Nexus Study.**

Written report: Michael Cash, Public Safety Director

Recommendation: That the City Council:

- a. Receive presentation from staff; and
- b. Deliberate and file the report; or
- c. Direct staff to select a vendor to complete the study and return to Council when an impact fee study is ready for consideration; or
- d. Continue to another Council meeting for further discussion and deliberation.

**15. Re-Classification for the Human Resources Manager Position.**

Written report: Amelia M. Villegas, Interim Human Resources

Recommendation: That the City Council adopt Resolution No. 2022-83 approving the re-classification of the job description for the Human Resources Manager position.

**16. Denial of Unsuccessful Candidates for Commercial Cannabis Business (CCB) Permits.**

Written report: Todd Bodem, City Administrator

Recommendation: That the City Council:

1. Receive a presentation from staff;
2. Receive public comments; and
  - a. Deny the applications of the three unsuccessful CCB permit candidates; and
  - b. Authorize the establishment of an eligibility list for the unsuccessful candidates in the event one or both of the prevailing candidates are unable to meet the remaining requirements for obtaining a CCB permit.

**17. FUTURE AGENDA ITEMS**

**18. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

**19. ADJOURNMENT TO CLOSED SESSION MEETING**

**CLOSED SESSION**

**20. Public Employment**

(Pursuant to Government Code Section 54957(b)):

Title: City Administrator

**21. Conference with Legal Counsel – Anticipated Litigation**

Initiation of litigation pursuant to Government Code section 54956.9(d)(4):

1 case

**22. ADJOURNMENT TO OPEN SESSION MEETING**

**23. CLOSED SESSION ANNOUNCEMENTS**

**24. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 8<sup>th</sup> day of September 2022.

*Todd Bodem*

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Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Tuesday, September 27, 2022, at 6:00 pm / Regular Meeting</b>			
Pasquini Lease Agreement – WWTP Effluent spray field	Public Works Department	Consent Calendar	
July and August 2022 Financial Report	Finance Department	Consent Calendar	
Central Coast Processing – 151 Obispo CUP	Planning Department	Public Hearing	
Facility & Parks Use Fee Schedule Changes	Recreation & Parks Dept.	Regular Business	
Tree Maintenance Policy	Public Works Department	Regular Business	
<b>Tuesday, October 11, 2022, at 6:00 pm / Regular Meeting</b>			
Notice of Award – 2022 Pavement Rehabilitation Project	Public Works Department	Consent Calendar	
Transit Update	Public Works Department	Consent Calendar	
<b>Tuesday, October 25, 2022, at 6:00 pm / Regular Meeting</b>			
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule Update		Finance Department	Workshop
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Benefit for Unrepresented Employees		Human Resources	New Business
AI's Union Property			New Business
Boys and Girls Club Memorandum of Understanding		Recreation & Parks Department	
Rent Stabilization			New Business