

MINUTES

City of Guadalupe

Regular Meeting of the Guadalupe City Council

Tuesday, March 8, 2022, at 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

1. ROLL CALL:

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

The meeting was called to order at 6:00 p.m. All members were present. (The abbreviation "CM" will be used for "Council Member" in these minutes.)

2. MOMENT OF SILENCE

Prior to the moment of silence, Mayor Julian made brief comments about the groups of veterans who attended the last Council meeting. He said, "I know if they were given the opportunity, they'd go over there and help Ukraine and their battle with Russia. The moment of silence will, of course, be for the people of Ukraine who are suffering under these extremely difficult conditions. Hopefully, this will end soon. The world will have to deal with the ramifications of all that's happening there. We are fortunate to be here, and we all wish that Ukraine's people have the same right to live in peace."

3. PLEDGE OF ALLEGIANCE

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

Mr. Bodem requested to pull and move Item #8. F. to "Regular Business, as Item #12.B". No other requests were made.

5. OATH OF OFFICE

- Jennifer Bahena, Police Officer – *Officer Bahena briefly commented that she was thankful for the opportunity and is happy to join the Guadalupe Police Department. Mayor Julian mentioned that he noticed Officer Bahena at the recent food bank distribution and wondered if she was to be hired for Police or Fire. He thanked her for her help there.*

6. PRESENTATION

- Vietnam Veterans

Mr. (Richard) Deek Segovia and Mr. Manuel Razo, from the Vietnam Veterans of America ("VVA"), Chapter 982, gave a presentation requesting the movement of the Veterans Memorial Flagpole which is currently on private property. The following is a summary of that presentation: "...Jim Dorsey, Hubert Hart and two others, built the memorial with the names of three (3) veterans who didn't return home. Of the 215 veterans who did serve in the Vietnam War, three (3) didn't return which is amazing. But even one (1) is too much to ask for. Jim owned the Central Hotel, now called the Santa Florita Hotel, and built that memorial on private property. In 2006-2007, the VVA was asked by the American Legion to take over the flagpole. Since then, the VVA has been maintaining and painting the mast. Jim Dorsey modeled the memorial after having seen a picture of the memorial that had been on 9th and Guadalupe Streets. We want to keep that same pattern. Both the VVA and Mid-Coast Veterans Alliance will undertake this project."

(Mr. Manuel Razo of Mid-Coast Veterans Alliance continued the presentation briefly giving a background on himself having been raised on Pioneer Street in Guadalupe.) "In the 1960's, Guadalupe's population was only about 2,700. More than 200 men served in Vietnam. Over 230 were in the service. That's almost 10% of the population serving in the military. I don't think any city in America can come close to that number. Guadalupe is a mix of nationalities. The cemetery has a mix of every nationality that has ever served in the service with distinction. Of the three men who did not make it home, I was serving in Vietnam when one of the men died. I was at home when one was killed, and I had corresponded with one of them.

The proposal will not be a burden on the City because we'll handle the financing, materials, etc. But we'll need help with the review and approval of engineering diagrams to ensure compliance. It would only be moved 75' to the Vietnam Memorial Plaza, parking lot. We need to remember the sacrifice that these men made. Americans are always saying, 'Let us know forget...' Let's say it another way: Let's remember the sacrifice those young men made. We ask that you approve this request. This is an historical item. It gives the City the pride of service given to this country."

Mayor Julian shared a letter that had been given to the Council in January requesting the memorial be moved to the Veterans Building. Mr. Razo said, "We looked at moving it there, but the base is so big. There's no room there at the Veterans Building. There's more visual appeal on Guadalupe Street. (A revised letter was then handed to the Council which will be placed on the City's website.)

The mayor asked if they wanted to move the memorial to the middle of the parking lot where the seats/benches are located. Mr. Razo said, "Yes, that is the requested location for the movement. Members of the Mid-Coast Veterans Alliance were once a part of VVA. Most of us are from Guadalupe and happy to have lived in Guadalupe." Mr. Segovia added, "This Saturday, the 12th, we're having our monthly meeting. We've designated the month of March to recognize these three (3) veterans. At noon on Saturday, we'll have a dedication to the three (3) fallen at the cemetery."

CM Costa, Jr. said, "That's great to move to the spot on the parking lot." CM Ramirez added, "Put action in front of us to vote." City Attorney Sinco then said, "This is not to discuss but bring back to

the Council for action. Request to have item brought to the next meeting for approval.” CM Cardenas said to put this item on the “Future Agenda Items” for the next meeting on March 22nd.

Mayor Julian then said, “There were 18 people who lived on Birch Street that served in Vietnam. We can’t thank you enough for those who served and those serving now. Thank you all. And, there were 30 sets of brothers, too, who served.”

7. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

There were no requests to speak.

8. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending March 2, 2022.
- C. Approve the Minutes of the City Council Regular Meeting of February 22, 2022, to be ordered filed.
- D. Approve a mural contest for the Le Roy Park Community Center building.
- E. Adopt Resolution No. 2022-18 approving a Side Letter Agreement with Service Employees International Union, Local 620, regarding continuation of the 9/80 alternative work schedule for 2021-2023.
- F. Adopt Resolution No. 2022-19 to create classifications for the positions of Associate Planner, Engineering Technician, Maintenance Lead, Facilities & Parks Lead, Recreation Leader/Building Attendant, Emergency Services Manager, and authorizing staff to initiate recruitment for these positions, and approval for the job description of Permit Technician.
- G. **MONTHLY REPORTS FROM DEPARTMENT HEADS**

1. Planning Department report for February 2022
2. Building Department report for February 2022
3. Public Works/ Engineering report for February 2022

4. Recreation & Parks Department report for February 2022

Item #8.G.4. was pulled. Motion was made by Council Member Ramirez and seconded by Council Member Robles to approve the balance of the Consent Calendar. 5-0 Passed.

Mayor Julian asked Ms. Hannah Fuentes, Recreation Services Manager, to give an update on the event that occurred on Saturday, March 5th, in the City auditorium. Ms. Fuentes summarized as follows:..."At the beginning of the baptism event, procedures were followed with City staff informing renters that the event must end at 10:00 p.m. The host agreed to that time. Security arrived at 4:00 p.m. to remain through 11:00 p.m. City staff checked the auditorium at 7:00 p.m. No issues. Another check around 9:00 p.m., City staff noticed that City Hall and the parking lot were completely full. There was a group of people outside in the front of City Hall drinking beer waiting to get in. Security in the front of City Hall kept the people out as the auditorium seemed to be at its maximum. Inside City Hall, City staff could smell cigarettes and saw the large crowd of people inside the hallways.

Security told City staff that the host said that the party wasn't going to end until 11:00 p.m. The host showed the paperwork to City staff saying that the party needed to end by 11:00 p.m.

The party ended around 10:20 p.m. City staff saw that there were beer bottles, boxes and trash everywhere. Security estimated that there were about 500 people at this party, well beyond the 240-maximum occupancy. The agreement showed approximately 150 attendees. People and minors were taking and drinking beer outside City Hall. Security was not addressing this problem until City staff directed them to do so. People were loitering and drinking on the back Police Department parking lot. Beer cans and bottles and trash were left on the parking lot. Two cars hit each other backing up with one leaving the scene and the other ultimately leaving. City staff then called 911. The crowd dispersed once a police car drove by. Security informed City staff that there were individuals smoking and relieving themselves in the hallways.

Cleaning started around 10:40 p.m. City staff checked the auditorium around 11:00 p.m. Everyone had gone but trash, food, alcohol, and liquid were left on the floor through the building. The hosts didn't check in with City staff prior to leaving. Pictures and videos were taken to document the time the approximately time the hosts vacated, and the condition left at City Hall."

Mayor Julian said, "We had a meeting on this yesterday. The auditorium has to be commercially cleaned up. We need to look at the approval process about costs. There were four (4) security guards at a charge around \$1,200. Request to look at facility policy on rentals to make sure we're covered. Beer lids, cans, water, urine all over the floor...issue with that. The Rec Commission is meeting tomorrow. I don't know if you want to talk about that." Ms. Fuentes added, "I'm looking through the current facilities application we have and trying to modify it for the auditorium use. Most of the bigger events are at the auditorium. I pulled Santa Maria's facility application to see what they're doing. I'd recommend to the Recreation Commission to add that any alcohol use come from a vendor with a sectioned area for alcohol consumption. Monitoring must occur, not only by security but also by the vendor selling. Attendees don't necessarily have to pay for the alcohol. Renters can pay for

an open bar. Also, security should be procured by the City, not the renter, to alleviate any potential conflict with security, the renter and City staff. I've started looking at the facilities use application to plug holes. After discussions with the Recreation Commission, there will be a staff report for Council's review at probably the April 12th meeting."

CM Ramirez recommended providing bracelets for those 21 years and older. Ms. Fuentes said that we will copy City of Santa Maria's application and put this issue of alcohol on the vendor, a 3rd party, and not the renter. CM Costa, Jr. asked, "Is there a way to put a list together showing which vendors and security companies the City will allow?" City Attorney Sinco responded, "That would require 'Request for Qualifications' (RFQ) where we'd specify the qualifications and requirements needed. People would submit their qualifications to the Recreation Commission and City Council would approve. Then we'd have an approved list of vendors and security guards." Ms. Fuentes said she agreed to that as there would be conflicts if the renter just used a relative as a vendor. The mayor said that Tim Karcz from CJPIA would have a recommendation on alcohol use, etc. Arroyo Grande and Grover Beach are also with CJPIA. We can look at what they have so we don't have to reinvent the wheel."

Ms. Fuentes was then asked by the mayor to talk about the recreation programs shown on her monthly report. She said, "After I turned the report in, I saw that our current City system is not set up to do youth activities. There's live scanning, training, etc. The City isn't ready to run youth programs ourselves but we could check with YMCA, Boys & Girls Club, etc. to find what programs they're scheduled to have. Those organizations are set up to run those types of programs. We should table youth activities until we can better set up a process and have volunteers to set up these programs. On adult soccer league, it's too quick a turnaround and too soon to begin in April. For adult co-ed softball league, I have that on the agenda for tomorrow's Parks & Recreation Commission meeting to propose registration fees, setup and timeline. After the Commission's review, I'd then have a separate staff report for Council. Looking at around June for that, contingent on readiness of the field. That would be good to get through Council to establish where we want to start with registration fees for adult programs. That's the best program to model after as other cities have also offered softball. Some cities haven't offered basketball because of COVID. Softball has been the one that most cities have offered due to limited restrictions with outdoor sports."

Mayor Julian then said, "City staff is working and meeting with the Boys & Girls Club, SERS Jobs for Progress, etc. Hopefully next week, we'll schedule a meeting with them and City staff and others to see what programs there are in the works. We don't have to duplicate. But we need to get the kids off the streets and into programs." Ms. Fuentes said, "We'll look at what exists through the non-profit groups and where they can fill the holes. And then once we get City systems off the ground, where can we fill the holes, etc."

The mayor then asked, "Working with those groups. Le Roy Park...how will that fit?" Shannon Sweeney responded, "The final walk through is this Friday, March 11th, that will define the punch list of items that need to be completed which will determine substantial completion." Mayor Julian then said, "The work on the outside's looking good. Just keep the people with the graffiti out of the

barbecue pit. We met with Hannah the other day because there are so many things being thrown out at the same time. Getting out of COVID, there's the wrestling group, volleyball, basketball group and everything else."

CM Costa, Jr. asked, "Where did the play structure come from? Game Time?" Ms. Sweeney said, "The manufacturer said the play structure will be shipped April 11th. An RFQ for installation will have to be moved up because I thought I had two (2) more months."

Motion made by Council Member Costa, Jr. and seconded by Council Member Cardenas to approve Item #8.G.4. 5-0 Passed.

9. CITY ADMINISTRATOR REPORT: (Information Only)

Mr. Bodem referred to an item in the Mayor's Report regarding a community outreach meeting. He said, "The date and location of that community meeting are now Saturday, April 9th, at the City auditorium. (It was shown before as being on March 29th at the Veterans Hall.) This meeting will be from 12:00 p.m. to 2:00 p.m. The management team met and thought it would be good to meet with the public and hear their comments/concerns. We'd serve hot dogs. Format is still being planned. A brief 'State of the City' address could be given and then open things up to audience for discussion. We wanted to give the Council notice in the event there were any questions." CM Cardenas asked, "How will this be advertised?" Mr. Bodem said, "We have a team here working on that. The water bill is one way. We'd reach out to the other organizations. It will be in both English and Spanish."

Also, cannabis applicants will be interviewed on Tuesday, March 15th at 5:00 p.m. There are five (5) retail and one (1) manufacturing applicants. Also, on Thursday, March 10th, at 6:00 p.m., there will be a CDBG public hearing."

10. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

Chief Cash said that he's been contacted by some citizens who want the City to give other residents commendations. He asked what the process was. Mayor Julian said, "On the proclamation side, have the citizens come to the City if they want to proclaim something or someone. They can do that as could the Council. That's one process but I don't know about what you're talking about? What's the purpose?" Chief said that the intent is to recognize citizens for great deeds. Not on the lines of a proclamation but citizens brought up recognizing other citizens for their service to the community. CM Cardenas added, "The mayor put that together about two (2) years ago. It has steps and submission form." Mr. Bodem said he'd look for that process and give it to the Chief.

The second item Chief reported was on a letter the mayor received regarding the last public hearing on cannabis held on February 15th. He said, "A young lady was making comments in the meeting, and another citizen was interrupting and being rude. The City Attorney directed him to be more civil in his process. One of the lady's friends wrote a letter to the mayor saying they appreciate what the City's doing but they were very upset with the lack of civility that was demonstrated. The lady who

was verbally attacked came to see me the following day. She was concerned that the man would assault her. I explained that no law was broken. She understood and we worked things out. We gave her information to contact us if there were any issues. She left feeling satisfied because she was heard. A couple hours later, the man who made the comments came to the PD and apologized to me. I told him that he should apologize to her. He apologized for his actions and wants that to be on the record. He, hopefully, wants to work better. I later saw him on Saturday and we talked some more over coffee. A friend of the woman who wrote the letter was unaware that both her friend came and spoke with me and the man also came to see me and apologized. I'll send a letter acknowledging receipt of her letter to the mayor and let her know what actions we took to resolve the issue."

Mayor Julian said, "The purpose of the meeting was to talk about zoning for the individual applicants. There were a couple of people talking about cannabis and that's where the rub came. I mentioned to them...they were afraid to come because they thought the man would "t-off" on them. I explained to them that the Chief talked to the individual who apologized. Both are okay. They were afraid to come to this upcoming meeting on Thursday. I told them there's no reason to be concerned. We're all good."

11. MAYOR'S REPORT- UPDATES

No comments were made by the mayor.

REGULAR BUSINESS

12. Informational report from planning staff on the possibility of regulating food trucks and sales carts within the City Limits.

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council a) Accept the information and take no action; or b) Direct staff to return to Council when a draft ordinance is ready for consideration consistent with Council direction; or c) Continue to another Council meeting for further discussion and deliberation.

Mr. Appel made some brief comments on the background of this subject. He said, "This item's come up before with Cruz Ramos and Bob Perrault, two prior City Administrators. Both had me get geared up and prepare a staff report but then decided it wasn't a good idea to go forward with it. Todd has now asked me to bring it forward. At this time, the City has no regulation for food trucks/carts. We just need to find out if there's clear direction from much of the Council if you'd like to move in any direction with this item.

In the past, things have been pretty restricted and regulated. In Santa Maria, as an example, an ordinance was adopted which regulates 'catering vehicles', identifying time to be spent in one location, public or private property, and other restrictions. In the last several years, there's been a resurgence of these food trucks. They've now become popular and are incorporated in downtown in Santa Maria's "Friday Nights" with 5-7 food trucks. Over the last four (4) years, we've issued four

(4) business licenses for food trucks and one (1) for a food cart. They're set up in the City and at processing plants for breaks and lunch times and going out to the fields so workers don't have to leave during lunch break.

The purpose of bringing this as an agenda item is to see what direction the Council would like to go. Have an ordinance now or leave it as it is now? There's been concern in the past from people with regular restaurants that they're losing business. The food trucks don't have the overhead.

Mayor Julian said, "In the past, there was a food truck before that was parked right across from the Guadalupe Restaurant on Pasquini's property. The restaurant started to complain that the food truck was taking business away from them. What were the four (4) business licenses for?" Mr. Appel said, "One (1) was non-specific and the others were for the fields and sheds." The mayor continued saying, "At Pasadera, I know the owner didn't want food trucks there. An ice cream truck was there before."

CM Robles asked, "Currently, we have trucks now?" Mr. Appel said that business licenses have been issued but I couldn't tell you if all still operating." CM Robles continued saying, "I favor brick and mortar restaurants and give them the opportunity. That's who we are. Our downtown corridor is charming. Hopefully, we'll have that up and running with all restaurants open and maybe, new restaurants coming onboard. Maybe have food trucks for special events with limited timeframe, like in the downtown parking lot. We need to give room to our brick-and-mortar restaurants that are trying to survive. Until we establish the downtown corridor, I'd say only for special events."

CM Costa, Jr. added, "With catering trucks, I haven't seen any issues. Romo's goes to the fields. I see the one by Apio and Puritan Ice. I don't see any in the downtown area. There's the food truck and fruit stand by the railroad tracks...that's County. Like CM Robles said, it'd be nice for special events. We could get some of our businesses to get something going. A lot of restaurants have food trucks that go out. In Santa Maria, there are taco trucks all over. It's a major business in Santa Maria, but not here."

CM Ramirez said, "I'm on the opposite side of CM Robles. I think this is a good opportunity to shine on it for people in our local area. Some people have started in food trucks and moved into brick and mortar. Something we'd want to encourage. We don't have any issues here."

CM Cardenas said, "I agree. We should have food trucks. We could, either weekly or monthly, have an event. Like in Lompoc, they have 'Food Truck Fridays'. In the evening, they park at a location. People shop and eat at one of the trucks at that location. I'm all for something we can have and expand in the future. And carts."

Mayor Julian then added his comments saying, "I don't know if GBA (Guadalupe Business Association)) has heard of this as a possibility. I'd say, out of courtesy, ask them. Supposedly, they have connections with restaurants. Then, actually go to restaurants to let them know this is being discussed as a possibility. Lompoc's food grotto is going well. After 8:00 p.m. there's no place to eat

in Guadalupe. If weekly at certain night and time, that would be okay. I wouldn't want to see food carts. Someone once had an ice cream truck and went through neighborhoods. I'm concerned about the little push carts that are in Santa Maria. What do they have there? 36 of them? 70 of them? There are quite a few that have permits." Mr. Appel said, "The old Police Chief in Santa Maria would have his guys just pick up the carts, drive to the dump and just throw them away." Mayor Julian then said, "First of all, find out from the businesses what their opinions are. Our restaurants here have different operating hours here. But find out from them how they feel about this...they'll probably be against it. Then ask GBA with the proposal...I know some of the members support it. This may bring business to our restaurants, too."

At this point, Mayor Julian read a letter from Shirley Boydston on this item. In part, it read as follows: "I suggest Option B to be considered by the Council using the Santa Maria ordinance as a framework specifically for Guadalupe/local entrepreneurs who wish to operate a catering vehicle. Requirements should include: 1) Business license and fingerprinting of owner/operator; 2) Health Department permit; 3) ...minimize competitive operations with established brick and mortar food stores...; 4) ...at the Amtrak station, operate truck from 6:30 a.m. to 8:00 p.m. to service Amtrak passengers..., and 5) An event on private property requires a permit/written consent by owner/tenants for a one-and-one-half hour event. Street vendors and/or push carts should have separate regulations. A requirement for a restroom and hot water...could only be applicable at O'Connell Park, public property. These maybe available on private property." Signed, Shirley Boydston

City Attorney Sinco said, "We don't currently have a problem. We should anticipate if our economic development plans and the Royal Theatre get up and running, there's more people downtown and we will see a problem. We need to plan for the worst." Mayor Julian added, "For your example, the Royal Theatre opens up. Restaurants are closed. Then you have some catering trucks...knowing that you're having an event, maybe the restaurants would open up." City Attorney Sinco clarified saying, "No, I wasn't talking about the events. The concern would be food trucks that would park in front of a restaurant at lunch hour, offer cheaper food than the restaurants and do it daily. We're looking at a regulation that would not allow that. Even if we don't have a problem right now, we want to prevent that from ever happening should it ever become a problem."

CM Robles then said, "We'd need timeframes with that. Maybe once a month, like Friday/Saturday, 8:00 p.m. to 11:00 p.m. at the Veterans Memorial Parking Lot on a trial basis. See how the people like it. Then in a year, adjust, if necessary, to allow more service dates/times."

CM Ramirez said, "I don't think we need to be that restrictive. Probably the best would be to state a certain distance from a restaurant. Have food truck allowed in certain areas. I don't agree with the time restrictions." City Attorney Sinco said, "One other comment I want to make...the push carts you mentioned, Mr. Mayor. We are going to have our hands tied with that. There've been some State law changes that require us to allow, to a certain extent, sidewalk vendors. Just want you to know that we can't ban outright."

City Treasurer Anna Maria Michaud asked, "I know they'd have to have a business license. How will we control them to report their sales, so we get that revenue? I know they have to have a sales permit from the State of California. But we need to make sure we get our revenue if they're selling things here. That's my question." Mr. Bodem said he could contact HdL for an answer.

CM Costa, Jr. referred to Ms. Boydston's letter where Option B was recommended. He said, "Option B is to direct staff to return to the Council when a draft ordinance is ready for consideration. That's shown on the agenda." Mr. Appel added, "It's important to go back to GBA. I should have sent some information to them, but I didn't. I'll get information to them and get some general feedback from them. It sounds like there's enough interest in moving forward with something that has some regulations. Philip and I will draft an ordinance, see what it looks like and bring it back to another meeting." Mayor Julian said, "Referring back to Shirley's email, I wouldn't want to see a food truck daily, not at Amtrak. I wouldn't want to see it there. Can't you buy food on the train?" Several people spoke at once saying that food can be bought on the train but it's expensive, especially with a family. The mayor then asked, "All right, you then have your marching orders?" Mr. Appel responded that he did.

Ms. Fuentes then said, "With downtown Fridays, we've discussed this and something I'm looking into. There are some strict regulations and policies that must be followed regarding doing a certified Farmers' Market. I haven't even looked into the requirements needed for food trucks, but I know it will be an interesting adventure to get started. After everything's in place, it's more making sure things are re-certified, monitor permit renewal every year, etc. But it's something that I probably need to discuss with GBA. You have to do permits through the Department of Agriculture and then the Santa Barbara County Department of Public Health. There's a lot that goes into this and we'll have to team with GBA." CM Cardenas said, "Talk to Chamber of Commerce in Santa Maria and Lompoc to see how they have done it." Ms. Fuentes said, "I've done that, and they've given me the items to even start to think about doing this."

City Attorney Sinco added, "I just wanted to distinguish that she's talking about a Farmers' Market component which is different than a food truck. Doing a food truck event is a lot simpler because they have their own permits, and we just allow them to use our space. We have special use permits...that's another ordinance we need to work on. But a combined event with food trucks and farmers' market would be challenging." CM Ramirez said, "You said it really well, Hannah, that it's a really big task. There was a whole committee before you got hired on for the 75th Anniversary. I'm sure they would want to give you some good advice or even volunteer as a committee structure. There are committee members who would be willing to help, whether it's for a 'Food Truck Friday' or a farmers' market. They were getting ready to do open streets, then COVID hit." Ms. Fuentes added, "That's good information from Philip because that's what I was saying. I haven't even looked into the food truck aspect of it. So, if that's easier, it may be a starting point...then build off that."

CM Costa, Jr. asked, "Will Caltrans approve closing 9th Street to Olivera so we could have that?" Ms. Fuentes said, "I've talked with Chief Cash and Fire Captain Schmitz. I think blocking that off would be a very difficult chore, not even a task. Trying to find a location where we wouldn't have to block

a street would be a lot easier. Should find someplace else...maybe Veterans Memorial Parking Lot or O'Connell Park. We may want to have restaurants that will allow vendors use of running water to wash their hands or use the restrooms." The idea of Le Roy Park as a location was also tossed out. CM Robles suggested Central Park as a possibility when it gets up and running. CM Cardenas then said, "Different locations every month." Ms. Fuentes said, "If we were to do a food truck venue, it could be a mobile thing. But for a certified farmers' market, it has to be the same location every time. So, it would just be what the community wanted." CM Ramirez added, "That would be a great question to ask at that April 9th community meeting."

12.B. Approval of Classifications and Job Descriptions for associate Planner, Permit Technician, Engineering Technician, Maintenance Lead, Park/Facilities Lead, Recreation Leader, Building Attendant, and Emergency Services Manager. (Originally Item #8.F.)

Mr. Bodem began the discussion by saying, "Maybe some of these can be approved now based on the information presented and how comfortable you feel with it. You could ask that it all come back but we're looking for input from you after she gives the report then determine what we do next." Mayor Julian asked, "Is the proper procedure to ask questions first from us for details? I know you have to go through a lot of detail about what's planned because there's how many pages?" Ms. Gerber, HR Manager, said, "41 pages and I also provided a supplemental budget review. I didn't make copies for everyone, but I think there are three (3) copies up there in reference to our amended budget. I've tabbed areas that touch on various departments that are seeking personnel changes." The mayor then asked the Council, "Do you want to ask questions at the front, or do you want to hear Emiko's report?" CM Ramirez said he'd like to hear the staff report.

Ms. Gerber said, "The staff report with a resolution brought forth today is seeking the approval of classification and job descriptions." She then went through and talked about each position with their justification: 1) Permit Technician: updated as firefighter function was removed by position when incumbent retired from Fire Department yet retained Permit Technician position. The position is filled." Mayor Julian asked, "So, that's an existing person. We're looking at Maintenance Lead. That's a current position." Ms. Gerber that it was current position. The mayor then asked, "That's not new?" Ms. Gerber said that it wasn't new position. Another question from the mayor was, "What's Juan's position?" Ms. Gerber said, "He's a Maintenance Worker I. I thought I could give you some background as we comb through the workforce movement so you can understand how things have shifted between Public Works and Recreation and where we'd like to move with maintenance.

CM Costa, Jr. asked, "How many are just being reclassified or redone?" Ms. Gerber said, "We're looking at two: Permit Technician and Maintenance Lead." The mayor asked, "What are we doing with Maintenance Worker?" Ms. Gerber said, "I'll get to that as well. That needs a little bit of explanation. Building Attendant, too. We have a building attendant on-call now. We looked at job descriptions to make that inter-changeable between Recreation Leader/Building Attendant." Mayor Julian then said, "Let's not go all over the place so let you finish what you need to do."

Ms. Gerber continued discussing the job descriptions. She said, "In Building and Planning, Larry Appel has announced his retirement. Larry, Todd and I talked the succession planning for that position. We looked at the needs of the City and the level of desired expertise. We're looking at an Associate Planner position that would be in-house and a new position. This would be a higher-level professional exempt position. Mr. Appel will be available for training and complex issues so there'll be some overlap. But it would be cost neutral as we transition." Mr. Bodem added that through permit applications, we can get reimbursed. Mayor Julian asked, "The chart on page one of the staff report, what's 'TA'?" Ms. Gerber said, "It's 'Temporary Appointment'. It's more project specific. As we're prepping and getting ready for the new Tyler System and the planning module, we have a need to look at our archived hard copies and our planning documents. All that would be scanned into a proper document management system. I didn't want to bring a new org chart at this time but just to give you a visual what the Planning Department would look like even with the temporary aid."

CM Ramirez asked, "The 'TA' was approved through ARPA, right?" Ms. Gerber said that it was approved. CM Ramirez then asked, "The Associate Planner...what would be the difference between that and the Planning Director? If we're being proactive, is that the same thing we had with 'Emergency Services Manager' where we originally thought 'Coordinator' level would do? Now with the Associate Planner, will that have to be Director? What's the difference between the two?" Mr. Appel responded, "You need someone to cover the function of the Planning Director. There are a lot of agencies that don't have a director, but their City Manager or City Administrator covers that position. So, you could have a lower-level position working. As I've made changes to zoning issues, I've said 'Planning Director or designee'. So, it always defers down to the lower level. Associate Planner is a safe level for the City given the projects I've worked on for the past four (4) years. There's nothing an Associate Planner couldn't handle that I've worked on. Get someone with experience...two (2) steps up from entry level, not an Assistant Planner."

I told Todd that even though my formal work as Director would end in December, I'd stay through the transition to bring the person up to speed. Bill Scott would be doing the same thing teaching the person how to do the ADU permits and just know everything about Pasadera before he would back out. After the transition, I see myself as a backup for technical issues. This fall we'll be adopting the General Plan, rezoning, implementing policies. I'll give as much of that to the new person, but I'll continue to do ordinance amendments. I'm always there to answer questions. That's why we think that level and salary is good for the City. You might get someone from another city who has local experience to take on that position. I'm excited about it and I hope you support it." Mr. Bodem added, "It is not uncommon for a city to have planning staff and hire professional consultants available to handle complex projects outside the scope of an Associate Planner."

The mayor asked, "One of the things we've talked about here is that this is approved already on the budget-side. When is the person projected to start?" Ms. Gerber said, "Recruitment will start in April with an estimated hire date beginning in June." Mr. Appel repeated what Mr. Bodem said, "All the work that we do when someone comes in for a private application, like Pasadera work and the new 20-unit apartment project, all of that is applicant paid for. So, all of that is reimbursable with the money going back to the City which will help pay for this position. It's really important to have in-

house planning staff for anyone to come in during business hours and ask a planning question or get help on an application.” Mr. Bodem then said, “Having two (2) in the office in Building and Planning gives it more of a true office environment. It’s a cost neutral proposition.”

Mayor Julian then commented, “Public Works is getting renovated. Staffing location for this position?” Ms. Sweeney said, “We worked with the staff in the Building and Planning area and there are plenty of locations in there. The area where our Engineer Intern used to be is a suitable location for the Associate Planner. There is adequate space in the Planning area for the staff that is being recommended.”

Ms. Gerber continued discussing the jobs. She said, “In April 2021, the Field and Operations Manager retired. A reassessment was done in Public Works as it relates to its streets and maintenance functions, specifically. With major construction projects occurring now, this was a good opportunity to look at a position with a different skill set than the Manager level. The Engineer Technician will allow for more technical skills, such as CAD drawings, project management assistance and can be an extension of what the City Engineer is doing. There’s a lot of cost savings as the position has been open for 11 months. This new job will mostly be funded through Enterprise funds. That is a new job description and classification.” Mayor Julian asked, “What’s the annual cost for the Engineer Technician?” Ms. Gerber said, “The overall cost for FY 21/22 is \$19K. Step A of salary range 191 is \$57.7K. To estimate what the total benefit package would look like, I think it’s safe to say 30% of that. So, about \$15K-\$16K.” The mayor asked, “You said the majority of this will come from Enterprise funds.” Ms. Gerber said, “Yes, from Enterprise funds.”

CM Ramirez asked, “On page 3 of your staff report, it says that the ‘mid-year budget reported that expenditures for the remainder of the fiscal year for Building Maintenance are projected to be over budget by about \$161K.” Ms. Gerber said, “I guess I should back up a little bit. I believe this also includes...it’s something that we’re working on, I think, internally with this transition. Now that we’re rebuilding the Recreation Department, prior to hiring Hannah (Fuentes) as the Recreation Services Manager, we looked at our landscaping and janitorial contracts and bringing that in-house for more control and flexibility responding to some maintenance needs. We lost a Maintenance Worker, Josue Meraz, who went to Code Compliance and replaced that person. With money left over from the understaffing, in general, we were able to consolidate the landscaping and janitorial work to hire a third Maintenance Worker, Juan Montero. Because that position is more facility based, that position was moved to the Recreation and Parks Department.”

CM Cardenas asked, “We’re trying to move away from our contracts?” Ms. Sweeney responded, “The landscape contractor was performing work on many different properties. We’ve narrowed it down so now the landscape contractor takes care of only O’Connell Park and City Hall. When Le Roy Park reopens, the contractor will do work there, also. With janitorial requests which couldn’t be handled by the landscape contractor, having an employee in-house could do maintenance at parks and City facilities. I took monies from those contractors and used those to fund an in-house person.” CM Cardenas then asked, “Is this intended to happen soon?” Ms. Sweeney said, “We’ve already done it. We’ll continue to have the landscape contractor do O’Connell Park and City Hall. Our landscape

contract expired in October 2021, and we revamped it to show work only on the larger properties. We took off the smaller properties and used those funds to hire the in-house person.” The mayor then asked what the savings amount was, the income, by doing all this. Ms. Gerber said, “\$80 was saved.” Ms. Sweeney added, “Yes, there was \$80 saved, but it allowed us to have an in-house position who will be more responsive to the various requests made.”

CM Ramirez said, “There are complaints from residents on landscaping. This Maintenance Worker...talks about doing parks maintenance, will the Maintenance Worker do landscaping, too? If so, I don’t know if the \$80 was worth saving.” Ms. Sweeney explained, “We have some catch up to do on landscaping. There is some street landscaping that will remain with Public Works. Then there’s park landscaping that will be done by Parks and Recreation. So, there’s a little division of duties there.”

The mayor added, “Pasadera is doing their own landscaping. Are there specific areas that people are complaining about?” CM Ramirez said, “No, I’m talking about more residential areas like around Pioneer Street. And, on Garrett Street, there’s a patch of grass that needs landscaping.” CM Cardenas also said, “On Pioneer Street where the Bonita bus stop is, that needs landscaping. There are several little pockets that aren’t in parks but are in the city and need attention.” Ms. Sweeney said, “With that information, I’ll certainly take that back and get those addressed on a more frequent basis.”

CM Costa, Jr. added, “Now, with all the stuff that’s been going on at Paco Park, this person will have to rehabilitate all that from the construction?” Ms. Sweeney said, “The contractor just finished the irrigation lines this week. There was a water leak there which is being fixed. The contractor will be re-seeding to restore to what it looked like before. And I have the video of what it looked like before”. Ms. Sweeney also confirmed that the Maintenance Worker will also take care of Tognazzini Park. Ms. Gerber gave a bit of background on Juan (Montero). She said, “Juan worked for a vendor the City used. He was already familiar with our City properties and worked at a winery doing landscaping. The job description was tailored for landscaping and janitorial.” Mr. Bodem added that Juan is a go-getter and very good.

Ms. Gerber continued with her explanation of the jobs in Public Works. She said, “With the cost savings from not filling the Field and Operations Manager position and with the movement of a Maintenance Worker, Josue, to Code Compliance, we were able to hire a Maintenance Worker II level. And because there were additional cost savings from downsizing the landscaping contract and eliminating the and janitorial contract, we were able to hire a Maintenance Worker I, in addition to promoting from within and creating the Maintenance Lead position. Because we had someone who was more senior on staff with two newer staff members, we needed to create leadership on certain projects, so we created the Maintenance Lead position. You have the job description and classification information.”

Mayor Julian asked, “Is there a problem putting names on here? Because you’re talking about Rudy, who’s the Maintenance Lead, James, the Maintenance Worker II and Juan is Maintenance Worker I.”

Ms. Gerber confirmed those job titles with the employees. CM Ramirez asked, "On the org chart, would you tell us who's hired? Which ones are the new ones and which ones are the reclassified one?" Ms. Gerber responded, "Building Attendant's filled - Jacob Gutierrez (on call). Facility Rental Coordinator – Amelia Villegas (interim). Maintenance Worker I's filled - Juan Montero. Then there's the Facilities/Parks Lead. What's been working in Public Works is the PW Maintenance Lead position – Rudy Gutierrez, and Maintenance Worker II – James Batala. The Engineering Technician is a new position. We looked at that Lead position working in tandem with the Maintenance Worker. We thought this would also be a good model for the Recreation Department. During the ARPA review, we asked for a Maintenance Worker I which was approved. But as we looked at this new model, we looked at the need for a lead position for parks to assist. Proposal is to increase Maintenance Worker I to Facilities/Parks Lead." The mayor asked if someone would be promoted from within or bringing someone in. Ms. Gerber said, "Bringing someone in. If we could clone Rudy, that's what we'd like to do."

Mayor Julian asked, "The Recreation Services Manager is funded through ARPA. Are the other positions funded from the General Fund?" Ms. Lorena Zarate answered, "The Facilities/Parks Lead is ARPA and after ARPA will be General Fund." The mayor then said, "We need to have the Recreation Services Manager under General Fund, not ARPA. You can have all the parks people that mow lawns but if you don't have a recreation coordinator that's under the General Fund, that doesn't do any good. I know it's in here that the Recreation Services Manager is funded through ARPA until 2023. And we're doing all this planning and using General Fund money to provide these positions. But if we have a gap in the management side, that's not good."

CM Cardenas said, "This should have gone before our mid-year budget review. So, it would allow us to be transparent with what positions we want to look at and what we want to see with the restructuring. And then we could approve. We can see the numbers; we can see the monies, and we can see everything that has been approved after. It shouldn't have happened this way." Ms. Zarate said, "The budget review included a projection of estimated costs for the remainder of the year based on the assumption of these hiring plans which were communicated with the needs of these departments. Then the budget amendment was approved to accommodate the possibility of these hiring plans with the flexibility for the Council to see how these hiring plans would affect the General Fund." CM Cardenas continued her comments saying, "Even the fact that it was on the Consent Calendar was... it just rubs me the wrong way." Mr. Bodem added, "One thing you could do is another budget amendment. We can come forward with another budget amendment again."

CM Ramirez commented, "At two (2) meetings ago, when we approved the budget amendment, it felt clouded, and it wasn't very descriptive of what expenditures meant. I share in the sentiment that it felt a little misleading on my end and it sounds like on her (CM Cardenas) end as well. We really wish this plan had been communicated. Another colleague of yours who has also asked for positions in the past, we've held to the same standard, when it came to communicating the structure of the organization, what the leadership role is, etc. We felt we needed to be a little more upfront with the general public on that. And the creation of new positions...especially if we created one on a grant and the others on the General Fund. And supporting what the mayor said...have Hannah create all these

amazing programs and for her not to have the security of knowing that she may not be here in the next few years? I just think that it's...not that I feel that was communicated when we had our goal setting sessions. Maybe some of this is getting dumped on in the fact that maybe this should have been two (2) agenda items. One for just the classifications and catching up and the other one for new positions. Everything is really jumbled there right now and that's what makes it look even less transparent."

Mayor Julian commented, "I echo what we're talking about here. I did a spreadsheet because it was confusing to me. Existing jobs; reclassified; new jobs? I mentioned that I like org charts with names on them because I know them, Rudy, James and Juan. If this was placed before us before and then look at the budget to see where the money comes in..." CM Cardenas, "Or at least at the same time." The mayor said, "You're right. Thank you for your information on specific details but I personally wouldn't be ready...you can go through the rest of it but it's a little too foggy. I have no problem looking at existing, like the Facility Rental Coordinator position where Amelia is temporarily in it now. We're looking at hiring to fill that position. I don't know if you want to bring that up now and move on it. Approve the Permit Tech position. And Rudy's thing – he's already there. And the attendant-type person."

Mr. Bodem asked, "What do you think about the Associate Planner?" The mayor said, "Looking at what Larry said, with the fees, you're picking up this person. So, it's not coming out of the General Fund, for the most part. So, I see that. So, I want to see how much is coming out of Enterprise funds and how much is coming out of the General Fund. We need to look at our reserves. Where are we with our reserves? We're coming up on planning for the next fiscal year. It would be difficult for me to approve this without seeing the numbers." CM Ramirez added that an advantage of having a contractor is that there are no benefit costs.

Mr. Bodem then said, "We can come up with an analysis on all of that." CM Costa, Jr. said, "Pull this away and separate it. Reclassifications and existing – okay. Then come back with the other new jobs with the budget so we can see how this will all go. I know you all put a lot of work in this. At times I see things on Consent Calendar that aren't too open on it. I see it as a way to pull the wool over the sheep's eyes. You don't see that sometimes and I know that's not the intent here. You're just trying to get things going in the right direction. Like the mayor and fellow council members are saying, it doesn't look right when we're trying to get money and we understand that we need these other jobs. But it needs to be separate from each other so we can approve on some quickly and then look at the other ones to see and get a better explanation what's going on. Does that sound legal to you?"

City Attorney Sinco then said, "It's not really a legal question. It sounds like direction from the Council on what to do. It sounds like there's no desire to take any action on any item of this at all. Right?" CM Cardenas said, "Right." Ms. Gerber then said, "Thank you, Council, for the feedback. That's the direction I think that I needed." Mayor Julian said, "We just need to make it clearer." CM Cardenas added, "Transparency. We can't put it on Consent Calendar to approve job descriptions. This just indicated personnel changes. Yes, in the list there were some jobs but to be thorough, what was

actually division of staff would have been better.” Ms. Gerber then said, “I assumed this would have been pulled such this is such a large item to discuss.”

Then the mayor said, “You used Arroyo Grande, Grover Beach, Pismo Beach, Lompoc and Santa Maria salaries for comparisons. I noticed that most of the salaries Guadalupe’s using are higher than most of the agencies whose income is higher than ours, except for the Recreation Services Manager. It was lower than the rest of the cities that we’re looking at for comparisons. Where did those numbers come from? If you look at some of the other cities, on some of these positions, we’re paying more than the average annual salaries when our budgets aren’t high like the other cities? We’re using outside standards for comparisons and we’re higher than those comparisons. So, if we’re higher, then where’s our budget...how can we sustain those if we approve them?” Ms. Gerber explained, “In SEIU negotiations, we had a reopener to look at job descriptions. We agreed to look at surrounding cities that are in the comparison survey, as well as org charts. Many of those agencies have more than one staff for support which is why some of those salaries are a little bit lower. Specific for the Associate Planner position, Larry and I tried to make the compensation package a little more attractive so that we might offer somebody who was in a more junior position a little bit of a carrot.” Mayor Julian responded, “That’s a good point. It would have been nice to have seen that. In Santa Maria Parks & Recreation, there are 10 people under him. The same with Lompoc.”

Ms. Gerber continued explaining, “I’ve also thought to myself just how am I going to give all of this information to Council. It’s important to look at all the factors we’re looking at as well. I really don’t have a mechanism aside from the HR Staff Report. That’s when I go in detail for any workforce movement. But I think it’s important to look at it in its entirety, especially if we’re looking at the fiscal year even during mid-year budget review. If that’s the desire, I’m happy to provide a more comprehensive look at org chart and workplace assessment needs per department, etc.”

CM Ramirez said, “I was one of the holdouts for hiring the Recreation Services Manager in ARPA because I wanted this position to be institutionalized and a part of the system. I feel that whenever we make any hiring, that that should be a long-term goal making sure that that position, Recreation Services Manager, is instituted in our General Fund budget and lives on past one-time funds. That’s my big thing.” CM Robles added, “We were looking at making the Recreation Services Manager long-term. With parks coming online soon and other programs. We need that solid foundation. Yes, we need it long-term.” Mr. Bodem then said, “We talked internally that this was just a catalyst to get it started. We knew that with cannabis coming, when ARPA ends, during the budgeting process, we were definitely going to ensure that that Recreation Department was budgeted.” The mayor said, “Of course. That’s one of the items with our goal setting, Parks and Recreation.”

CM Costa, Jr. said, “I like to be competitive. I don’t want to see us low so we can’t get good people. But you need to sell it. Someone coming in and willing to take the risk to wait for revenue to come in. I’ve seen police officers come and go with our city. Why? To make more money. If someone is willing to take that risk and stay here long term, they’ve established themselves when revenue comes in. If you take the risk in the beginning, it’s going to be favorable for you in the end as we start to get bigger. So, that’s what I’d like to see on some of these wages that we’re looking at on some of these

jobs. I'm not saying be too low but be in that competitive zone, not to say we have all this money when we don't at the time."

Mayor Julian said, "Following up on that point, if we know what our budget is and we know what our resources are, and we have those resources to pay those salaries, then fine. But given what we see here, we don't have those numbers to rely on to approve these positions. We need that fiscal data." Mr. Bodem said, "We'll look at the way you want this done to bring back to another meeting." The mayor's final comment on this item was, "From my years on the Council, I appreciate seeing people speaking up especially on our financial information. We're coming out of doom and gloom times having been in the negative. I want to make sure that we stay there."

13. FUTURE AGENDA ITEMS

CM Cardenas: Movement of the Veterans Memorial Flagpole to the Veterans Memorial Parking Lot scheduled for the March 22nd meeting.

CM Costa, Jr.: "If we can't get new positions at the next meeting, at least do those that need to be reclassified at the next meeting. Then the other jobs can be scheduled later. So, the reclassified job descriptions can be scheduled for the March 22nd meeting so we can approve those and get things doing in that direction. Then you can have more time on the other jobs for another time." Mr. Bodem asked, "There might be some exceptions here. If we have information for the Associate Planner position, can we bring that to the next meeting?" Mayor Julian responded, "As long as you have the numbers, yes."

Note: Mr. Bodem asked, "Goal setting for FY 21/22 approval, is there a chance you want to do that again? Or are you satisfied with the broad goals already? Would you like to do this in-house or possibly hire somebody?" CM Ramirez said, "I think the way we did it in the past was do goal setting before the budget workshop. That was super helpful. It gave direction to the department managers to look at that first." Mr. Bodem then asked, "What I was wondering is that some cities do it every two years. Some once a year. We've done it once before I was here and then once again. Are you ready for another one? Do you think the same goals will come out again? I'm just throwing it out." CM Ramirez said, "The last time, the key thing was that we were able to give the community a chance to weigh in on the budget priorities, too." Mayor Julian asked, "It would be nice to know, especially from HdL and other entities, where we are with our resources? We could do a budget workshop...maybe they could be parallel. We could say we want to do something but how much money do we have to do that?" Mr. Bodem added, "During the budgeting process, Lorena will always go to HdL and get the estimates. And we'll get the estimates on the number of houses built. That generates what revenue we expect to come in. That's there in every budget cycle...expected revenue, including cannabis, as well."

Mayor Julian said, "We wouldn't want to push the budget workshop too far off." CM Ramirez said, "No, maybe the end of April?" Ms. Zarate said, "We could push off the budget workshop to possibly to the beginning of May, if necessary. So long as we have a budget for the last meeting in June

approved for starting on July 1st.” Mayor Julian said, “The fee schedule is going to the Recreation Commission first. When would we want that here? Probably a meeting in April to approve it.” CM Cardenas added, “I’d like to see goal setting because it will allow us to see where we’re at. Where we were a year ago. See what we’ve accomplished in the year and what and how we can move forward.” The mayor asked when the goal setting should be. CM Cardenas said, “I’d like to see it during the budget workshop, like at the same time, or before it. Before it would be nice.” The mayor then said there’d be a special meeting for goal setting.

Ms. Fuentes asked about the facilities use application and the fee schedule asking if those two items should be for separate meetings. CM Ramirez said, “The facilities use application for the auditorium is a priority and should be a separate meeting. Discuss the fee schedule at another meeting.”

14. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

CM Robles: We’re putting together a “bonsai class”. I have a location idea already approved. We have a local man from Nipomo who is a master bonsai artist, George Unanaka. Possible meetings would be on Sundays, 9:00 a.m. to 12:00 p.m. If interested, contact me at my barbershop, #805-343-9906. We may actually form a “Guadalupe Bonsai Club”. I’ve spoken to a lot of people who have expressed an interest in learning this fine art.

Also, at Righetti, there were two (2) state placers and two (2) runners-up. This has never happened before.”

CM Cardenas: This Sunday, March 13th, PCPA is presenting “The Road Home” - two authors, Dr. Francisco Jimenez and Octavio Solis, will be discussing their life on the Central Coast and how John Steinbeck’s writing inspired them. This event will be in the City auditorium, beginning at 1:30 p.m.

Today, March 8th, is “International Woman’s Day”. March is “Women’s History Month”.

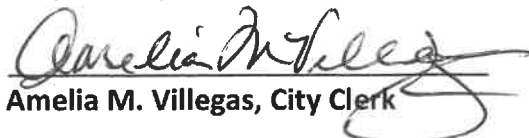
Mayor Julian: On Friday, March 11th, at 9:00 a.m., tree planting at Le Roy Park will take place.

Ms. Fuentes: The auditorium will be cleaned Wednesday and Thursday this week. Someone will come in to give an estimate on repairing the floor.

15. ADJOURNMENT

Motion was made by Council Member Costa, Jr. and seconded by Council Member Cardenas to adjourn the meeting. 5-0 Passed. Meeting adjourned at 8:28 p.m.

Prepared by:


Amelia M. Villegas, City Clerk

Approved by:


Ariston Julian, Mayor