

MINUTES
City of Guadalupe
Regular Meeting of the Guadalupe City Council
Tuesday, June 27, 2023, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

1. ROLL CALL:

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

*The meeting was called to order at 6:00 p.m. by Mayor Julian.
All Present*

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

Mayor Julian shared his condolences to former Interim City Administrator Bob Perrault in the passing of his son.

The City Administrator said that Council Member Hernandez received an environmental award. He read from a flyer that stated Christina Hernandez is a Central Coast native and a Guadalupe City Councilmember who grew up in the small city of Guadalupe. She never thought she would work in community outreach and environmental activism, but she found a niche in the nonprofit world. Working at a natural history museum, she has inspired others to participate in improving Guadalupe by putting her own boots on the ground. Since 2014, Christina has educated herself on the importance of environmental stewardship and has made it her goal to intertwine this mentality within her own community. After completing the California Naturalist and Climate Steward Program, Christina saw new connections with governmental bodies to bring resources to Guadalupe. In Guadalupe, Christina is known to lead beach clean-ups in partnership with government agencies and other nonprofits. She knows that Guadalupe's significance and splendor lies in its unique dune ecosystem. Her goal is to bridge the gap between her community and the activism that will enhance this small coastal town's appreciation for its natural and historical integrity. She plans to continue the mission of educating the community and hopes to see her grassroots efforts spread beyond local levels.

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

There were no changes made to the agenda.

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Deek Segovia

Mr. Segovia mentioned that the newly installed Veterans Memorial flag and landscaping area was over planned that left extra area so there is a need to sell more infill bricks for \$50 each. Segovia will share informational materials with various city departments on where to purchase these bricks.

Jerry Kaufman

Mr. Kaufman mentioned that the Vietnam Veterans of America Chapter 982 invites the City Council to a fundraising program to be held on November 11th from 12:00 noon to 3:00 p.m. at the Veterans Memorial building.

George Alvarez

Mr. Alvarez expressed the need to hire more police officers, especially considering the recent shooting. He also said that he will let homeless people know that they can camp behind city hall alongside the bicyclists.

Tiffany Gonzales

Ms. Gonzales said that on June 28th, a LADG fundraiser will be held from 11 a.m. to 2:00 p.m. at the senior center, those over 60 year of age get in for free while all others must donate \$15 to receive a plate of food.

Sam Duarte

Mr. Duarte was present to confirm the approval for the use of the Veterans Memorial Plaza Parking lot for the sale of fireworks.

6. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending June 19, 2023.

- C. Approve the Minutes of the City Council regular meeting of June 13, 2023.
- D. Adopt Resolution No. 2023-42 authorizing submission of corrections to a previously submitted application and conditionally approved grant for funding of wastewater collection system improvements from the State of California Community Development Block Grant Program (CDBG) and authorize the Mayor or designee to sign the corrected resolution, application, grant agreement, and supporting documents.
- E. Approve the request by Sam Duarte, Director of The Little House by the Park, to use the Veteran’s Memorial Plaza (aka Downtown Parking Lot) for a “Safe and Sane” fireworks sale fundraiser.
- F. Adopt Resolution No. 2023-51 approving the City of Guadalupe Water Shortage Contingency Plan.
- G. Adopt Resolution No. 2023-52 identifying priorities for the use of Measure A circulation funds.
- H. Adopt Resolution No. 2023-53 approving the Fats, Oils, and Grease (FOG) Control Program.

Mayor Julian pulled Items #6D and #6F. A motion was made by City Council Member Lizalde and seconded by Council Member Hernandez to approve the remainder of the Consent Calendar. 5-0. Motion passed.

Item #6D. Mayor Julian asked if the City will submit the CDBG application in its timeframe. Administrator Bodem said, “yes”

Item #6F. Mayor Julian asked if there was public involvement in the Guadalupe Water Storage Contingency Plan. Administrator Bodem said, “yes”

A motion was made by Mayor Pro Tempore Costa Jr. and seconded by Council Member Robles to approve Consent Calendar items #6D and #6F. 5-0. Motion passed.

I. MONTHLY REPORTS FROM DEPARTMENT HEADS

- 1. Public Safety Department:
 - a. Police Department report for May 2023
 - b. Fire Department report for May 2023
 - c. Code Compliance report for May 2023
- 2. Human Resources report for May 2023
- 3. City Treasurer’s report for March and April 2023

7. CITY ADMINISTRATOR REPORT: (Information Only) *No verbal provided, only written.*

8. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only).

Public Safety Director Cash provided a brief update about the recent shooting. Council Member Lizalde asked if Everbridge could be used to notify the council when these events happen. Mr. Cash said Everbridge is used for disasters and ongoing emergencies, not for these matters. Council Member Hernandez asked if the city has a council communication policy. If not, she suggested that one be created.

PUBLIC HEARING

9. Pasadera Landscaping and Lighting District (FY 2023-24) – Public Hearing.

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council conduct a public hearing to provide all present with the opportunity to speak regarding the assessment for the Pasadera Landscaping and Lighting District and adopt Resolution No. 2023-54 confirming the Engineer's Report, Assessment Diagram, and assessments related thereto for fiscal year 2023/2024.

Council Member Lizalde recused herself from this agenda item.

Since Shannon Sweeney resigned on July 15, City Administrator Bodem provided an overview by presenting the material with the above recommendation to council.

A public hearing opened at 6:37 p.m. Public Hearing closed at 6:38 p.m.

Motion was made by Council Member Hernandez and seconded by Council Member Robles to approve the Pasadera Landscaping and Lighting District and adopted Resolution No. 2023-54 confirming the Engineer's Report, Assessment Diagram, and assessments related thereto for fiscal year 2023/2024. 4-0. Motion Passed.

10. Guadalupe's Food Bank COVID-19 Delivery Services Program close-out report.

Written report: Tiffany Gonzales, Community Development Director, LADG

Recommendation: That the City Council hold a final public hearing seeking community input on the Guadalupe's Food Bank COVID-19 Delivery Services Program prior to the close-out of the grant as required by Community Development Block Grant close-out process.

Tiffany Gonzales, Community Development Director, LADG provided an update and overview of Guadalupe's Food Bank Covid-19 Delivery Services Close-Out Report with the above recommendation.

A public hearing opened at 6:43 p.m. Public Hearing closed at 6:47 p.m.

This final Public Hearing seeking community input will close out the grant as required by the Community Development Block Grant process.

REGULAR BUSINESS

11. Fiscal Year 2023-2024 proposed budget workshop.

Written report: Janice Davis, Finance Director

Recommendation: That the City Council review and interactively discuss the proposed budget for the fiscal year 2023-2024, along with the Capital Improvements Projects Budget, Capital Facilities Program of Projects, American Rescue Plan Act (ARPA) allocation of funds.

Finance Director, Janice Davis detailed an overview of the proposed budget for fiscal year 2023-2024, along with the Capital Improvements Projects Budget, Capital Facilities Program of Projects, American Rescue Plan Act (ARPA) allocation of funds.

The preliminary draft of the budget included general fund revenues of \$6,979,313 and expenditures of \$7,022,485 for a difference of \$43,172. This information is illustrated from the June 27th written report along with the details attached to it.

Ms. Davis then proceeded to provide an overview of all other funds for which the City Council had little concerns with staff's recommendations:

- *Streets Special Funds*
- *Gas Tx Fund*
- *LTF Fund*
- *SB1 RMRA Fund*
- *SB1 SRTS Fund*
- *ASHC Pedestrian Fund*
- *Enterprise Fund: Water Operating, Water Capital, Wastewater Operating, Wastewater Capital, Solid Waste.*
- *Other funds: Transit, Misc. Special Funds, Lighting and Landscaping District Funds, Successor Agency Funds, Capital Improvement Projects, and ARPA Funds.*

The City Council reviewed the ARPA budget and determined that it be reviewed and adjusted in the coming months. Council suggested that staff order laptops from this fund for official city council business.

Here is a summary of the points that were asked to be reviewed in further detail and come back to the July 11, 2023 City Council meeting for Council consideration.

- *the additional amount to add to expenditures for the library rent.*
- *20% increase in medical benefits*
- *analyze the \$300,000 coming from the Lighting District to make sure we have it allocated properly to cover the CIP project.*
- *Cost for utilities for Leroy Park, and Vets center*
- *clarify that the \$10,000 for the booster pump replacement is for O'Connell and not Central Park.*
- *Provide the grant/expenditure balances year to date for CBDG Funds.*

The City Attorney determined that since this is a preliminary budget, and this item is at the end of this fiscal year, it is necessary to provide continuing resolution tonight for the July 11, 2023, City Council meeting. He suggested that a resolution be adopted tonight.

A motion was made by Mayor Pro Tempore Costa Jr. and seconded by Council Member Lizalde to approve Resolution No. 2023-55 to read as follows. 5-0. Motion passed.

RESOLUTION NO. 2023-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE CONTINUING EXPENDITURES AND REVENUES IN ACCORDANCE WITH THE 2022-23 CITY BUDGET IN LIEU OF TIMELY 2023-24 BUDGET ADOPTION

WHEREAS, the City Council of the City of Guadalupe previously adopted a budget for fiscal year 2022-23, which authorizes expenditures through and including June 30, 2023, and

WHEREAS, the City Council wishes to continue the existing budget beyond the end of the 2022-23 fiscal year until such time as the 2023-24 budget is approved.

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. The City of Guadalupe hereby extends the 2022-2023 Budget until the earlier of July 31, 2023, or the adoption of the FY 2023-24 Budget and authorizes spending in accordance with the levels prescribed in 2022-23 budget.

SECTION 2. This resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED at a regular meeting on the 27th day of June 2023 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Todd Bodem, Deputy City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being C.C. Resolution No. 2023-55, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held June 27, 2023, and that same was approved and adopted.

ATTEST:

Todd Bodem, Deputy City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

12. FUTURE AGENDA ITEMS

Add Council Communication Policy to a future agenda.

13. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

N/A

14. ADJOURNMENT TO CLOSED SESSION MEETING

A motion was made by Mayor Pro Tempore Costa Jr. and seconded by Council Member Lizalde to leave the regular session and enter closed session at 9:03 p.m. 5-0. Motion passed.

15. Conference with Labor Negotiators

(Subdivision (a) of Gov. Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager

Employee organizations: Service Employees International Union (SEIU), Local 620

16. ADJOURNMENT TO OPEN SESSION MEETING

A motion was made by Mayor Pro Tempore Costa Jr. and seconded by Council Member Hernandez to enter regular session at 10:16 p.m. 5-0. Motion passed.

17. CLOSED SESSION ANNOUNCEMENTS

No Reportable Action.

18. ADJOURNMENT

A motion was made by Mayor Pro Tempore Costa Jr. and seconded by Council Member Hernandez to adjourn the meeting at 10:17 p.m. 5-0. Motion passed.

Prepared by:



Todd Bodem, Deputy City Clerk

Approved by:



Ariston Julian, Mayor