

**MASTER FEE SCHEDULE -- PART 1**

A-1

**Hourly Personnel Rates**

**2022/23**

<b>SEIU</b>	<b>Annual Comp (Incl Benefits)</b>	<b>Annual Hours</b>	<b>Holiday/ Sick</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
Street Worker	\$88,279	2,080	208	80	1,792	\$49.26	\$43.00
Street Worker Lead	\$87,083	2,080	208	80	1,792	\$48.60	\$54.36
Street Worker	\$175,362	4,160	416	160	3,584	\$48.93	\$48.68
eng technician	\$92,292	2,080	208	80	1,792	\$51.50	\$56.23
Maintenance	\$62,013	4,160	208	80	3,872	\$16.02	\$39.18
Maint. Lead	\$75,530	2,080	208	80	1,792	\$42.15	\$51.97
Facilities Coordinator	\$24,361	1,040	104	40	896	\$27.19	\$39.99
Building Attendant	\$6,422	390	96	0	294	\$21.84	\$32.13
Admin. Asst.	\$149,318	2,080	208	80	1,792	\$83.32	\$76.32
Permit Technician	\$128,557	2,080	208	80	1,792	\$71.74	\$64.97
Business Manager	\$164,549	2,080	208	80	1,792	\$91.82	\$82.49
Acct. Clerk	\$107,864	2,080	208	80	1,792	\$60.19	\$54.79
Acct. Clerk	\$118,768	2,080	208	80	1,792	\$66.28	\$61.87
Water Dept. Super.	\$167,003	2,080	208	80	1,792	\$93.19	\$76.96
Water Maint Operator	\$108,861	2,080	208	80	1,792	\$60.75	\$50.07
WWTP Super.	\$128,314	2,080	208	80	1,792	\$71.60	\$69.81
OIT	\$61,863	2,080	208	80	1,792	\$34.52	\$37.49
WWTP Operator	\$99,244	2,080	208	80	1,792	\$55.38	\$56.85

<b>POA</b>	<b>Annual Comp (Incl Benefits)</b>	<b>Annual Hours</b>	<b>Holiday/ Sick</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
Sergeant						\$0.00	
Sergeant	\$182,291	2,224	116	80	2,028	\$89.90	\$76.08
Sergeant	\$182,291	2,224	116	80	2,028	\$89.90	\$76.08
Police Officer	\$0	2,224	116	80	2,028	\$0.00	\$0.00
Police Officer	\$161,579	2,224	116	80	2,028	\$79.68	\$68.77
Police Officer	\$129,978	2,224	116	80	2,028	\$64.10	\$58.23
Police Officer	\$132,216	2,224	116	80	2,028	\$65.20	\$60.89
Police Officer	\$142,787	2,224	116	80	2,028	\$70.42	\$64.98
Police Officer	\$143,730	2,224	116	80	2,028	\$70.88	\$65.50
Police Officer	\$129,635	2,224	116	80	2,028	\$63.93	\$59.17
Police Officer	\$128,850	2,224	116	80	2,028	\$63.54	\$57.99
Police Officer	\$144,031	2,224	116	80	2,028	\$71.03	\$60.40
Police Officer - airport	\$154,691	2,224	116	81	2,027	\$76.32	\$68.22
Police Officer - airport	\$154,632	2,224	116	82	2,026	\$76.33	\$68.77
Police Officer	\$1,422,128	24,462	1,276	883	22,303	\$63.77	\$57.54
PD Manager	\$133,098	2,080	200	80	1,800	\$73.94	\$69.97
Records Technician	\$115,143	2,080	200	80	1,800	\$63.97	\$57.93
Code Compliance	\$116,237	2,080	208	80	1,792	\$64.86	\$49.72
emergency preparedness	\$0	2,080	200	80	1,800	\$0.00	\$0.00

<b>Fire Dept.</b>	<b>Annual Comp (Incl Benefits)</b>	<b>Annual Hours</b>	<b>Sick</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
Fire Captain A	\$196,703	2,974	96	80	2,798	\$70.29	\$55.19
Fire Captain B	\$176,196	2,974	96	80	2,798	\$62.96	\$52.56
Fire Captain C	\$164,915	2,974	96	80	2,798	\$58.93	\$52.56
Fire Captain	\$537,814	8,923	288	240	8,395	\$64.06	\$53.44
Fire Engineer A	\$129,901	2,974	96	80	2,798	\$46.42	\$41.55

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Fire Engineer B	\$128,683	2,974	96	80	2,798	\$45.98	\$39.90
Fire Engineer C	\$136,516	2,974	96	80	2,798	\$48.78	\$41.55
Fire Engineer	\$395,100	8,923	288	240	8,395	\$47.06	\$41.00

**MASTER FEE SCHEDULE -- PART 1**

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**Hourly Personnel Rates**

**2022/23**

<b>Other Employees</b>	<b>Annual Comp (Incl Benefits)</b>	<b>Annual Hours</b>	<b>Holiday/ Sick*</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
City Administrator	\$201,252	2,080	208	160	1,712	\$117.55	NA
Finance Director	\$165,396	2,080	208	160	1,712	\$96.61	NA
Public Safety Director	\$207,458	2,080	208	160	1,712	\$121.18	NA
Lieutenant	\$241,787	2,080	96	160	1,824	\$132.56	NA
HR Manager	\$127,056	2,080	208	160	1,712	\$74.21	NA
PW Utility/Engineer	\$244,498	2,080	208	160	1,712	\$142.81	NA
Parks & Rec. Manager	\$94,205	2,080	208	160	1,712	\$55.03	NA

<b>Indep. Contractor Hourly Rates</b>	
Planner	\$80.00
Sr. Planner	\$120.00
Building Inspector	\$45.00
Plan Checker	\$75.00
City Attorney	\$175.00
	Current
Other persons or entities	Contract
	Rate

<p><b>Employee &amp; Contractor rates shown do <u>not</u> include 35% City overhead</b></p>
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**Note:**  
Employer retirement costs for Classic employees differ from PEPRAs employees, Classic incl unfunded liability

**MASTER FEE SCHEDULE -- PART 1**

**General Fund -- Expenditures**

2020/21

	Budget	Capital	Other Fin	Personnel	Non-Personnel	
City Council	\$15,628	Overhead		\$12,158	\$3,470	
Administration	\$477,809	Overhead		\$446,919	\$30,890	
City Attorney	\$90,000	Overhead		\$0	\$90,000 *	
Finance	\$497,148	Overhead		\$467,736	\$29,412	
Building Maintenance	\$166,445	Overhead	\$0	\$1,600	\$32,108	\$132,737
Non-departmental	\$555,803	Overhead	\$240,980	\$132,589	\$0	\$182,234
Police (includes PS Funds)	\$2,203,717	Service	\$0	\$0	\$1,964,920	\$238,797
Fire (includes PS Fund)	\$972,480	Service	\$0	\$0	\$862,860	\$109,620
Permits	\$201,077	Service	\$0	\$0	\$86,727	\$114,350 *
General Street Improvements	\$0	Service	\$0	\$0	\$0	\$0
Parks	\$180,672	Service	\$0	\$4,590	\$61,807	\$114,275
<b>"General Fund"</b>	<b>\$5,360,779</b>		<b>\$240,980</b>	<b>\$138,779</b>	<b>\$3,935,235</b>	<b>\$1,045,785</b>
						<b>\$0</b>
<b>Road Funds</b>	<b>\$2,246,810</b>	<b>\$1,783,700</b>	<b>\$23,600</b>	<b>\$228,799</b>	<b>\$113,199 *</b>	<b>\$97,512</b>
Water Operating	\$2,040,930	\$0	\$79,960	\$341,298	\$1,333,460	\$286,212
Water Capital	\$1,747,720	\$1,747,720	\$0	\$0	\$0	\$0
<b>Water -- Total</b>	<b>\$3,788,650</b>	<b>\$1,747,720</b>	<b>\$79,960</b>	<b>\$341,298</b>	<b>\$1,333,460</b>	<b>\$286,212</b>
Wastewater Operating	\$1,287,157	\$0	\$95,000	\$345,213	\$648,554	\$198,390
Wastewater Capital	\$3,426,541	\$3,426,541	\$0	\$0	\$0	\$0
WWTP Feas/Public Fac.	\$0	\$0	\$0	\$0	\$0	\$0
<b>Wastewater -- Total</b>	<b>\$4,713,698</b>	<b>\$3,426,541</b>	<b>\$95,000</b>	<b>\$345,213</b>	<b>\$648,554</b>	<b>\$198,390</b>
<b>Sewer Bond Fund</b>	<b>\$0</b>		<b>\$0</b>		<b>\$0</b>	
<b>Solid Waste</b>	<b>\$0</b>			<b>\$0</b>	<b>\$0</b>	
<b>Transit</b>	<b>\$537,928</b>			<b>\$0</b>	<b>\$502,928</b>	<b>\$35,000</b>
<b>CDBG</b>	<b>\$4,145,000</b>	<b>\$3,850,000</b>		<b>\$0</b>	<b>\$265,000</b>	<b>\$30,000</b>
<b>Capital Facilities Fund</b>	<b>\$646,914</b>	<b>\$599,539</b>		<b>\$0</b>	<b>\$47,375</b>	
<b>Library Fund</b>	<b>\$15,000</b>			<b>\$0</b>	<b>\$15,000</b>	
<b>Public Facilities Fund</b>	<b>\$0</b>			<b>\$0</b>	<b>\$0</b>	
<b>Park Development Fund</b>	<b>\$200,000</b>	<b>\$200,000</b>		<b>\$0</b>	<b>\$0</b>	
<b>Lighting District</b>	<b>\$60,272</b>			<b>\$0</b>	<b>\$52,520</b>	<b>\$7,752</b>
<b>Lighting &amp; Landscaping</b>	<b>\$20,405</b>			<b>\$0</b>	<b>\$18,059</b>	<b>\$2,346</b>
<b>Pasadera Light &amp; Landscape</b>	<b>\$11,504</b>				<b>\$11,504</b>	<b>\$0</b>
<b>Total -- City</b>	<b>\$21,746,960</b>	<b>\$11,848,480</b>	<b>\$337,339</b>	<b>\$4,850,545</b>	<b>\$4,053,384</b>	<b>\$657,212</b>
<b>Successor Agency</b>	<b>\$652,750</b>		<b>\$359,000</b>	<b>\$0</b>	<b>\$128,750</b>	<b>\$165,000</b>

\* Includes Contract Employees in Personnel

Overhead Calculation			
Cost Type	Direct	Overhead	%
Service Personnel	\$2,976,314		
Service Non-Pers.		\$577,042	
Overhead Dept's		\$1,427,664	
Interfund Transfers		(\$822,212)	
<b>Total</b>	<b>\$2,976,314</b>	<b>\$1,182,494</b>	<b>40%</b>

OH  
Direct

**MASTER FEE SCHEDULE -- PART 1**

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Administrative & Miscellaneous	Current Fee	<i>Proposed Fee</i>	Increase
<b>Copy cost, Black &amp; White (per document)</b>			
8-1/2" X 11"			
First page	\$1.13	<b>\$1.22</b>	\$0.09
Each additional page	\$0.15	<b>\$0.16</b>	\$0.01
8-1/2" X 14"			
First page	\$1.17	<b>\$1.26</b>	\$0.09
Each additional page	\$0.18	<b>\$0.19</b>	\$0.01
11" X 17"			
First page	\$1.21	<b>\$1.30</b>	\$0.09
Each additional page	\$0.20	<b>\$0.21</b>	\$0.01
<b>Copy cost, Color (per document)</b>			
8-1/2" X 11"			
First page	\$1.26	<b>\$1.35</b>	\$0.09
Each additional page	\$0.27	<b>\$0.29</b>	\$0.02
8-1/2" X 14"			
First page	\$1.28	<b>\$1.37</b>	\$0.10
Each additional page	\$0.29	<b>\$0.31</b>	\$0.02
11" X 17"			
First page	\$1.33	<b>\$1.43</b>	\$0.10
Each additional page	\$0.32	<b>\$0.35</b>	\$0.02
<b>Large Format copies</b>		<b>Full cost recovery --</b>	
Larger than 11" x 17"		<b>Internal &amp; external costs</b>	
Black & White or Color		<b>(requires use of outside service)</b>	
<b>Electronic copies: Fax or scan (per document)</b>			
First page	\$1.10	<b>\$1.19</b>	\$0.08
Each additional page	\$0.11	<b>\$0.12</b>	\$0.01
<b>Electronic media (per VHS, cassette, DVD, or CD)</b>			
VHS videotape	\$15.63	<b>\$16.81</b>	\$1.18
Cassette audiotape	\$12.62	<b>\$13.57</b>	\$0.95
DVD or CD	\$12.01	<b>\$12.92</b>	\$0.91
<b>Certification of true copy (per document)</b>			
plus research time if greater than 5 minutes	\$13.22 \$66/hour	<b>\$14.22</b> <b>\$71/hour</b>	\$1.00 \$5.00
<b>Mail documents (first class mail)</b>			
Min. charge per mailing (one document, 2 oz. postage)	\$7.03	<b>\$7.56</b>	\$0.53
Each additional ounce of postage	\$0.24	<b>\$0.26</b>	\$0.02
Each additional document plus copy costs above	\$1.10	<b>\$1.18</b>	\$0.08
<b>Mail documents (express delivery)</b>			
Per package	\$11.06	<b>\$11.90</b>	\$0.84
		<b>Plus cost of delivery service</b>	
<b>E-mail documents</b>			
First file	\$3.32	<b>\$3.57</b>	\$0.25
Each additional file plus scanning costs above	\$0.55	<b>\$0.59</b>	\$0.04

*Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.*

*Full cost recovery = direct cost (personnel time & materials) + 35% overhead*

**MASTER FEE SCHEDULE -- PART 1**

<b>Administrative &amp; Miscellaneous</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
<b>Late payment fee</b>		<b>10% of balance due (\$10 minimum)</b>	
<b>Returned check fee -- per CA Civil Code Section 1719(a)(2)</b>			
First time	\$25	<b>\$25</b>	\$0
Each additional time	\$35	<b>\$35</b>	\$0
<b>Replacement check (original check 1 year old or less)</b>	\$0.48	<b>\$0.52</b>	\$0.04
plus research time if original check is older than 1 year	\$111.00	<b>\$120/hour</b>	\$8.38

*Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.*

*Full cost recovery = direct cost (personnel time & materials) + 35% overhead*

CITY COMPARISONS

A-3 (Admin - Misc)

Administrative Fees & Miscellaneous	<i>Proposed Fee</i>	17-18 Santa Maria	17-18 Grover Beach	16-17 Arroyo Grande	17-18 Pismo Beach	2017 Fort Bragg
<b>Copy cost, Black &amp; White (per document)</b>						
8-1/2" X 11"						
First page	<b>\$1.22</b>	0.25	0.20	0.20	0.25	0.15
Each additional page	<b>\$0.16</b>	0.25	0.20	0.20	0.25	
8-1/2" X 14"						
First page	<b>\$1.26</b>		0.20	0.20	0.25	
Each additional page	<b>\$0.19</b>		0.20	0.20	0.25	
11" X 17"						
First page	<b>\$1.30</b>		0.21	0.20	0.25	0.30
Each additional page	<b>\$0.21</b>		0.21	0.20	0.25	
<b>Copy cost, Color (per document)</b>						
8-1/2" X 11"						
First page	<b>\$1.35</b>			Actual	0.32	0.30
Each additional page	<b>\$0.29</b>			Cost	0.32	
8-1/2" X 14"						
First page	<b>\$1.37</b>			Actual	0.32	0.30
Each additional page	<b>\$0.31</b>			Cost	0.32	
11" X 17"						
First page	<b>\$1.43</b>			Actual	0.32	0.60
Each additional page	<b>\$0.35</b>			Cost	0.32	
<b>Large Format copies</b>	<b>Full cost recovery</b>	<i>Cost of outside service</i>				
Larger than 11" x 17"						
Black & White or Color						
<b>Electronic copies: Fax, Scan, E-Mail, etc. (per document)</b>						
First page	<b>\$1.19</b>					No Fee
Each additional page	<b>\$0.12</b>					
<b>Electronic media (per VHS, cassette, DVD, or CD)</b>						
VHS videotape	<b>\$16.81</b>		14.00		15.00	\$30-\$35
Cassette audiotape	<b>\$13.57</b>		14.00		15.00	\$35-\$36
DVD or CD	<b>\$12.92</b>	16.60	14.00	5.00	15.00	\$15-\$20
<b>Certification of true copy (per document)</b>						
plus time to do research if greather than 5 minutes	<b>\$14.22</b> <b>\$71/hour</b>	16.60	20.00	10.00	25.00	\$9.00
<b>Mail documents (first class mail)</b>						
Min. charge per mailing (one document, 2 oz. postage)	<b>\$7.56</b>	\$1.35				
Each additional ounce of postage	<b>\$0.26</b>	to				
Each additional document plus copy costs above	<b>\$1.18</b>	\$2.34				
<b>Mail documents (express delivery)</b>						
Per package	<b>\$11.90</b> <b>Plus delivery</b>	<i>Cost of outside service</i>				
<b>E-mail documents</b>						
First file	<b>\$3.57</b>					No Fee
Each additional file plus scanning costs above	<b>\$0.59</b>					

CITY COMPARISONS

A-3 (Admin - Misc)

Administrative Fees & Miscellaneous	<i>Proposed Fee</i>	<b>17-18 Santa Maria</b>	<b>17-18 Grover Beach</b>	<b>16-17 Arroyo Grande</b>	<b>17-18 Pismo Beach</b>	<b>2017 Fort Bragg</b>
<b>Late payment fee</b>	<b>10%</b> <b>\$10 min.</b>	10%	10% \$10	10%	10%	
<b>Returned check fee -- per CA Civil Code Section 1719(a)(2)</b>						
First time	<b>\$25</b>	\$25	\$25	\$25	\$39	\$40
Each additional time	<b>\$35</b>	\$25	\$35	\$25	\$39	
<b>Replacement check (original check 1 year old or less)</b>	<b>\$0.52</b>					
plus research time if original check is older than 1 year	<b>\$120/hour</b>					



**MASTER FEE SCHEDULE -- PART 1**

Subpoenas (per State Law)	Fee
<b>California State Evidence Code Section 1563 rates apply. As of January 1, 2017</b>	
Labor Cost to locate records	\$24/hour
<b>Copy cost, Black &amp; White (per document)</b>	
8-1/2" X 11"	
First page	<b>\$0.10</b>
Each additional page	<b>\$0.10</b>
8-1/2" X 14"	
First page	<b>\$0.10</b>
Each additional page	<b>\$0.10</b>
11" X 17"	
First page	<b>\$0.15</b>
Each additional page	<b>\$0.15</b>
<b>Copy cost, Color (per document)</b>	
8-1/2" X 11"	
First page	<b>\$0.20</b>
Each additional page	<b>\$0.20</b>
8-1/2" X 14"	
First page	<b>\$0.20</b>
Each additional page	<b>\$0.20</b>
11" X 17"	
First page	<b>\$0.20</b>
Each additional page	<b>\$0.20</b>
<b>Large Format copies</b>	
Larger than 11" x 17"	
Black & White or Color	<b>Cost of outside service</b>
<b>Electronic media (per VHS, cassette, DVD, or CD)</b>	<b>Labor @ \$24/hour plus cost of media</b>
VHS videotape	<b>\$3.00</b>
Cassette audiotape	<b>\$1.00</b>
DVD or CD	<b>\$0.60</b>
<b>Electronic copies: Fax/scan/e-mail</b>	<b>Labor @ \$24/hour</b>
<b>Mail documents (first class mail)</b>	<b>Labor @ \$24/hour plus cost of media</b>
Per package	
<b>Mail documents (express delivery)</b>	<b>Labor @ \$24/hour plus cost of media</b>
Per package	
<b>These rates only apply to subpoena requests. For all other requests, use Administrative &amp; Miscellaneous Chart</b>	

<b>Public Records Requests (per State law)</b>	<i>Fee</i>
<b>Copy cost, Black &amp; White (per document)</b>	
8-1/2" X 11"	
First page	<b>\$0.05</b>
Each additional page	<b>\$0.05</b>
8-1/2" X 14"	
First page	<b>\$0.07</b>
Each additional page	<b>\$0.07</b>
11" X 17"	
First page	<b>\$0.10</b>
Each additional page	<b>\$0.10</b>
<b>Copy cost, Color (per document)</b>	
8-1/2" X 11"	
First page	<b>\$0.15</b>
Each additional page	<b>\$0.15</b>
8-1/2" X 14"	
First page	<b>\$0.17</b>
Each additional page	<b>\$0.17</b>
11" X 17"	
First page	<b>\$0.20</b>
Each additional page	<b>\$0.20</b>
<b>Large Format copies</b>	
Larger than 11" x 17"	
Black & White or Color	<i>Cost of outside service</i>
<b>Electronic media (per VHS, cassette, DVD, or CD)</b>	
VHS videotape	<b>\$8.00</b>
Cassette audiotape	<b>\$6.00</b>
DVD or CD	<b>\$5.60</b>
<b>Electronic copies: Fax/scan/e-mail</b>	
First page	<i>Free</i>
Each additional page	<i>Free</i>
<b>Mail documents (first class mail)</b>	
Per package	<i>Cost of postage</i>
<b>Mail documents (express delivery)</b>	
Per package	<i>Cost of postage</i>
<b>E-mail documents</b>	
First file	<i>Free</i>
Each additional file	<i>Free</i>

**These rates only apply to Public Records requests.  
For all other requests, use Administrative & Miscellaneous Chart**

**MASTER FEE SCHEDULE -- PART 1**

Utility Fees	Current Fee	<i>Proposed Fee</i>	Increase
<b>Account set-up (includes temporary service)</b> plus deposit	\$60 \$54 - \$121	<b>\$64</b> <b>\$58 - \$131</b>	\$5 \$4-\$10
<b>Account name change</b>	\$18	<b>\$19</b>	\$1
<b>Transfer service</b>	\$54	<b>\$58</b>	\$4
<b>Past Due Fee</b> (After 15 days per Muni Code. 13.12.290)	\$10 Processing Fee	<b>\$10 Processing Fee</b>	\$0
<b>Returned check fee -- per CA Civil Code Section 1719(a)(2)</b>			
First time	\$25	<b>\$25</b>	\$0
Each additional time	\$35	<b>\$35</b>	\$0
<b>Reconnect Fee tied to non-payment of bill*</b>			
During regular work day	\$50	<b>\$50</b>	\$0
After hours, weekends, holidays	\$150	<b>\$150</b>	\$0
<b>Alternative Payment Schedule Fee</b>	\$20	<b>\$20</b>	\$0
<b>Check Re-Clear Fee</b>			
Per check	\$13	<b>\$14</b>	\$1
<b>Emergency turn-on/turn-off (not tied to non-payment of bill)</b>			
During regular work day	\$54	<b>\$58</b>	\$4
After hours, weekends, holidays	\$175	<b>\$189</b>	\$13
<b>Problem report</b> (No charge if actual problem)	\$54	<b>\$58</b>	\$4
<b>Pull meter</b> (No charge if actual problem with meter)	\$72	<b>\$77</b>	\$5
<b>Pull and test meter</b> (No charge if actual problem with meter)	\$125	<b>\$134</b>	\$9
<b>Broken lock (may involve tampering)</b>	\$87	<b>\$93</b>	\$7
plus citation & fine (if applicable)	See below	<b>See below</b>	
<b>Broken valve (may involve tampering)</b>	\$108	<b>\$116</b>	\$8
plus citation & fine (if applicable)	See below	<b>See below</b>	
<b>Broken meter (may involve tampering)</b>	\$264	<b>\$284</b>	\$20
plus citation & fine (if applicable)	See below	<b>See below</b>	
<b>Hydrant Meter</b>	\$114	<b>\$122</b>	\$9
plus deposit (cost of meter)	\$675	<b>\$726</b>	\$51
plus basic per month fee (0-4 units)	\$135	<b>\$145</b>	\$10
plus water used (5 or more units)	Varies	<b>Varies</b>	
<b>Water Meter</b>	Full Cost Recovery	<b>Full Cost Recovery</b>	
<b>Event water service (City parking lot)*</b>	\$30	<b>\$33</b>	\$2
plus deposit	\$120	<b>\$129</b>	\$9
plus water used	Varies	<b>Varies</b>	

\* Fee charged is less than full cost recovery.

Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.

Full cost recovery = direct cost (personnel time & materials) + 35% overhead

**Fines per Municipal Code 1.08.020**

- 1st violation: Up to \$100 per offense per day
- 2nd violation: Up to \$200 per offense per day
- 3rd violation: Up to \$500 per offense per day

**Fines, if any,  
will appear  
on Utility bill.**

CITY COMPARISONS

Utility Fees	<i>Proposed Fee</i>	17-18 Santa Maria	17-18 Grover Beach	16-17 Arroyo Grande	17-18 Pismo Beach	2017 Fort Bragg
<b>Account set-up (includes temporary service)</b>	<b>\$64</b>	\$45	\$94	\$30	\$60	
plus deposit	<b>\$58 - \$131</b>		\$225	\$180	\$180	
<b>Account name change</b>	<b>\$19</b>		\$32			
<b>Transfer service</b>	<b>\$58</b>					
<b>Credit card convenience fee</b>						
Debit card	<b>#REF!</b>		\$4.00			
Credit card	<b>#REF!</b>					
<b>Late payment fee</b>	<b>\$10 Processing Fee</b> <b>\$0</b>	10%	10% \$10	10%	10%	
<b>Returned check fee -- per CA Civil Code Section 1719(a)(2)</b>						
First time	<b>\$25</b>	\$25	\$25	\$25	\$39	\$40
Each additional time	<b>\$35</b>	\$25	\$35	\$25	\$39	
<b>Turn-off/turn-on tied to non-payment of bill*</b>						
Delinquent fee	<b>\$50</b>		\$20		\$83	\$55
Reconnect fee	<b>\$150</b>	\$47	\$79	\$45 - \$65	\$83	
<b>Check Re-Clear Fee</b>						
Per check	<b>\$12</b>					
<b>Emergency turn-on/turn-off (not tied to non-payment of bill)</b>						
During regular work day	<b>\$58</b>					\$30
After hours, weekends, holidays	<b>\$189</b>	\$96	\$285		\$193	\$185
<b>Problem report</b>	<b>\$58</b>					
<b>Pull meter</b>	<b>\$77</b>		\$96			
<b>Pull and test meter</b>	<b>\$134</b>		\$188		\$194	
<b>Broken lock</b>	<b>\$93</b>		\$45	\$10		
<b>Broken valve</b>	<b>\$116</b>					
<b>Broken meter</b>	<b>\$284</b>					
plus citation & fine (if applicable)						
<b>Fire hydrant meter</b>	<b>\$122</b>		\$112		\$209	
plus deposit (cost of meter)	<b>\$726</b>				\$1,156	\$950
plus basic per month fee (0 - 6 units)	<b>\$145</b>					\$25
plus water used (7 or more units)	<b>Varies</b>					
<b>Event water service (City parking lot)*</b>	<b>\$33</b>					
plus deposit	<b>\$129</b>					
plus water used	<b>Varies</b>					

\* Fee charged is less than full cost recovery.

**CITY COMPARISONS**

**Utility Fees Elsewhere**

	<b>Santa Maria</b>	<b>Lompoc</b>	<b>Buellton</b>	<b>Solvang</b>	<b>Vanden- burg</b>
NSF	\$25	\$25		\$20	\$25
New Account Set-Up Account Name/Data Change	\$45	\$10	\$10		
Late Fee			10%		10%
Turn Off					
Turn On	\$47		\$20	\$25	\$25
After-hours Turn On	\$95		\$53		\$50
Credit Card Convenience Fee				\$5	
Deposit		\$50/\$75			\$125

	<b>Grover Beach</b>	<b>Oceano</b>	<b>Pismo Beach</b>	<b>Arroyo Grande</b>	<b>Nipomo</b>	<b>SLO</b>	<b>Morro Bay</b>	<b>Atasca- dero</b>	<b>Temple- ton</b>	<b>Paso Robles</b>
NSF	\$25/\$35		\$25/\$35	\$25	\$15			\$20	\$20	
New Account Set-Up Account Name/Data Change	\$88 \$30		\$45	\$15		\$60	\$25	\$40		\$42
Late Fee	10% or \$10	\$5	10%	10%		\$15		\$5	\$5	
Turn Off	\$20	\$30	\$30			\$97	\$54	\$50		\$32
Turn On	\$73	\$30	\$30	\$30-\$50			\$46		\$50	\$91
After-hours Turn On	\$266		\$132	\$151			\$117	\$100	\$100	\$365
Credit Card Convenience Fee	\$3.50		\$3.75							
Tenant Deposit	\$215		\$180	\$180			\$100			\$91

**MASTER FEE SCHEDULE -- PART 1**

<b>Water &amp; Wastewater Connections*</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
<b><u>Water Connections -- Res. &amp; Non-Res.</u></b>			
0.75" meter	\$2,905	<b>\$3,138</b>	\$233
1.0" meter	\$3,269	<b>\$3,531</b>	\$262
1.5" meter	\$4,359	<b>\$4,709</b>	\$349
2.0" meter	\$8,717	<b>\$9,415</b>	\$699
3.0" meter	\$11,623	<b>\$12,555</b>	\$932
4.0" meter	\$16,226	<b>\$17,527</b>	\$1,301
6.0" meter	\$28,332	<b>\$30,603</b>	\$2,271
8.0" meter	\$39,231	<b>\$42,376</b>	\$3,145
<b><u>Wastewater Connections -- Residential</u></b>			
Single Family (per unit)	\$4,359	<b>\$4,709</b>	\$350
Multi-Family (per unit)	\$2,905	<b>\$3,138</b>	\$233
Hotel			
Base plus	\$4,359	<b>\$4,709</b>	\$350
Per Room	\$2,421	<b>\$2,615</b>	\$194
<b><u>Wastewater Connections -- Non-Residential</u></b>			
0.75" water meter	\$4,359	<b>\$4,709</b>	\$349
1.0" water meter	\$4,905	<b>\$5,298</b>	\$393
1.5" water meter	\$6,537	<b>\$7,061</b>	\$524
2.0" water meter	\$13,076	<b>\$14,124</b>	\$1,048
3.0" water meter	\$17,273	<b>\$18,658</b>	\$1,385
4.0" water meter	\$25,039	<b>\$27,046</b>	\$2,007
6.0" water meter	\$42,497	<b>\$45,903</b>	\$3,407
8.0" water meter	\$58,841	<b>\$63,558</b>	\$4,717

\* Water connection charges are set following the provisions of Municipal Code 13.04.020.C  
Wastewater connection charges are set following the provisions of Municipal Code 13.12.250.B

These code sections established charges in January, 1994 and allowed for annual increments based on the Engineering News Construction Cost Index.

The New Fees above use the 2021 October Engineering Construction Cost Index

**Amounts shown represent the fee for connecting to City utilities, not  
the cost of installing the water or wastewater connection.**

**CITY COMPARISONS**

<b>Water &amp; Wastewater Connections*</b>	<b>Proposed Fee</b>	<b>17-18 Santa Maria</b>	<b>17-18 Grover Beach**</b>	<b>16-17 Arroyo Grande</b>	<b>2017 Fort Bragg*</b>
<u>Water Connections -- Res. &amp; Non-Res.</u>					
0.75" meter	<b>\$3,138</b>	\$2,448	\$1,738	\$997	\$3,275
1.0" meter	<b>\$3,531</b>	\$3,811	\$2,896	\$1,662	\$3,538
1.5" meter	<b>\$4,709</b>	\$9,375	\$5,792	\$3,323	\$4,196
2.0" meter	<b>\$9,415</b>	\$18,136	\$9,267	\$5,316	\$4,803- \$6,457
3.0" meter	<b>\$12,555</b>	\$50,750	\$17,376	\$9,970	\$10,027
4.0" meter	<b>\$17,527</b>		\$28,961	\$16,617	\$11,254
6.0" meter	<b>\$30,603</b>		\$57,921	\$33,248	\$15,194
8.0" meter	<b>\$42,376</b>		\$92,674	\$0	
<u>Wastewater Connections -- Residential</u>					
Single Family (per unit)	<b>\$4,709</b>	\$3,938	\$2,475	\$2,475	Varies
Multi-Family (per unit)	<b>\$3,138</b>	\$3,550	Varies	Varies	Varies
Hotel					
Base plus	<b>\$4,709</b>	Meter	Meter	Meter	
Per Room	<b>\$2,615</b>	based	based	based	
<u>Wastewater Connections -- Non-Residential</u>					
0.75" water meter	<b>\$4,709</b>	\$6,776	\$3,712	\$3,712	Varies
1.0" water meter	<b>\$5,298</b>	\$10,547	\$6,187	\$6,187	Varies
1.5" water meter	<b>\$7,061</b>	\$25,948	\$13,612	\$13,612	Varies
2.0" water meter	<b>\$14,124</b>	\$50,195	\$24,131	\$24,131	Varies
3.0" water meter	<b>\$18,658</b>	\$140,458	\$54,450	\$54,450	Varies
4.0" water meter	<b>\$27,046</b>	Varies	Varies	Varies	Varies
6.0" water meter	<b>\$45,903</b>	Varies	Varies	Varies	Varies
8.0" water meter	<b>\$63,558</b>	Varies	Varies	Varies	Varies

\* Fort Bragg also charges a \$4,314 water capacity charge

\*\* Does not include water conservation fee of \$2,275 per dwelling unit.  
Not clear what the water conservation fee is for commercial.

**The progression of fees for larger meter sizes used by the City of Guadalupe does not follow the meter equivalency table of the American Water Works Association. Muni. Code 13.04.020 (water) and 13.12.250 (sewer) should be corrected by ordinance.**

**MASTER FEE SCHEDULE -- PART 1**

Special Water Connection Fees*	Current Fee	<i>Proposed Fee</i>	Increase	
<u>Water Connections where no meter required -- 13.04.020.C</u>				
Single family residence	\$2,905	<b>\$3,138</b>	\$233	Uses 0.75" rate
Duplex	\$2,905	<b>\$3,138</b>	\$233	Uses 0.75" rate
Three family dwelling or apartment	\$3,269	<b>\$3,531</b>	\$262	Uses 1.0" rate
Each apartment in excess of three, add	\$1,079	<b>\$1,165</b>	\$86	33% of 1.0" rate
Business establishment (5,000 sq. ft. or less)	\$3,269	<b>\$3,531</b>	\$262	Uses 1.0" rate
Business establishment (5,001 sq. ft. or more)	<i>Use meter size for comparable business</i>			
<b>Note: City's standard practice is to require a meter for all connections.</b>	<i>Use meter size for comparable business</i>			
<u>Water Connections outside City limits -- 13.04.050</u>				
Per lot	<i>Per Development Agreement or per City's regular Connection Fee table</i>		Varies	
Annexation required	Yes	<b>Yes</b>	NA	
Developer pays cost of extension of water main	Yes	<b>Yes</b>	NA	

\* Replaces by Resolution fees formerly set by Ordinance.



**MASTER FEE SCHEDULE -- PART 1**

<b>Other Impact Fees</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
<b><u>Park Development Fee (3.28.060)</u></b>			
		<i>Per Development Agreement <u>or</u></i>	
Each residential dwelling unit (includes homes, apartments, & condos)	\$150	<b>\$150</b>	\$0
Hotels & motels Per unit (including manager's quarters)	\$75	<b>\$75</b>	\$0
Industrial buildings per square foot of floor area	\$0.10	<b>\$0.10</b>	\$0
All other uses (includes retail, commercial, service) per square foot of floor area	\$0.10	<b>\$0.10</b>	\$0
<b><u>Public Facilities Fee (13.16.040)</u></b>			
		<i>Per Development Agreement <u>or</u></i>	
Annexation fee (per acre or portion thereof)	\$800	<b>\$800</b>	\$0
Subdivision fee (per subdivided lot)	\$300	<b>\$300</b>	\$0
Building fee (per square foot of floor area)	\$0.10	<b>\$0.10</b>	\$0

**Specific fees in this table were in the Municipal Code.**

**Same fee is now being established by Resolution.**

**Further financial analysis must take place before City can increase these fees.**

**MASTER FEE SCHEDULE -- PART 1**

<b>Special Fees Related to Business Taxes, Licenses, and Regulations (Title 5 of Muni. Code)*</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
See Municipal Code 5.04 for Business License Fees			
<b>Special Fees set elsewhere in the Municipal Code</b>			
<b>Astrology and Fortune Telling Permit -- 5.16.030</b>	\$18	<b>\$19</b>	\$1
<b>Auctioneer's Permit -- 5.16.030</b>	\$120	<b>\$129</b>	\$9
<b>Permit for Jewelry Sales at Public Auction -- 5.20.140 , 5.20.170, &amp; 5.20.200</b>			
Fee (first 30 days)	\$120	<b>\$129</b>	\$9
Each additional 30 days	\$60	<b>\$65</b>	\$5
Investigation of applicant	Full Cost Recovery	<b>Full cost recovery</b>	
Deposit	\$300	<b>\$323</b>	\$23
<b>Bingo Permits (non-profit organizations) -- 5.24.030</b>			
One day	\$30	<b>\$32</b>	\$2
Annual	\$300	<b>\$323</b>	\$23
Annual renewal	\$300	<b>\$323</b>	\$23
<b>Cable Television Application Fee -- 5.28.030.A.6</b>			
To cover cost of City staff review	Full cost recovery (Deposit of \$2,500)	<b>Full cost recovery (Deposit of \$2,500)</b>	
<b>Cardroom Work Permit (each person)-- 5.32.080.E</b>	\$241	<b>\$259</b>	\$18
Business permit = \$500/business + \$200/table (5.32.050)			
<b>Coin-Operated Machine Permits -- 5.36.030</b>			
Mechanical music machine (per quarter)	\$30	<b>\$32</b>	\$2
Game machine (per quarter)	\$60	<b>\$65</b>	\$5
Vending machine (per quarter)	\$12	<b>\$13</b>	\$1
<b>Public Dance Permit -- 5.40.060.A</b>			
Per public dance	\$30	<b>\$32</b>	\$2
Maximum fee per location per year	\$241	<b>\$259</b>	\$18
<b>Farmers Market Permit -- 5.51.090</b>	\$144	<b>\$155</b>	\$11
<b>GMC section 9.22.370</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
<b>Cannabis Fee Schedule</b>			
Community Benefit Agreement		<b>\$3,013</b>	
Annual Regulatory Fee		<b>\$19,904</b>	
Pre-License Site Inspection		<b>\$1,600</b>	

255.674

\* Replaces by Resolution fees formerly set by Ordinance.

Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.  
 Full cost recovery = direct cost (personnel time & materials) + 35% overhead

<b>Code Compliance &amp; Collections</b>	<b>Current Fee</b>
Code Compliance Efforts -- Hourly personnel rate Collection Efforts -- Hourly personnel rate	<i>Full cost recovery*</i> <i>Full cost recovery*</i>
Stage 1 - Internal Compliance Proceeding Stage 2 - Hearing /Court Proceeding	<i>Full cost recovery*</i> <i>Full cost recovery*</i>
Late payment fee	<b>10% of balance due</b> <b>(\$10 minimum)</b>
<b>Citation &amp; Fines may apply:</b> 1st violation: 2nd violation: 3rd violation:	<b><u>Fines per Municipal Code 1.08.020</u></b> Up to \$100 per offense per day Up to \$200 per offense per day Up to \$500 per offense per day

**\*Full cost recovery = direct cost (personnel time & materials) + 35% overhead**

*See Schedule of Hourly Personnel Rates for current personnel time costs*

*Includes City employees & independent contractors*

**MASTER FEE SCHEDULE -- PART 1**

<b>Short Term Rentals</b>	<b><i>Current Fee</i></b>
Initial Registration Fee	<b><i>\$180</i></b>
Annual Renewal Fee	<b><i>\$180</i></b>
Administrative Use Permit Application	<b><i>\$394</i></b>

***see Ordinance No. 2021-497 for Short Term Rentals, approved Aug. 12, 2022.***