

City of Guadalupe

AGENDA

Special Meeting of the Parks & Recreation Commission

Wednesday, November 18, 2020

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Pursuant to Governor's Executive Order N-25-20 and N-33-20: All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.

If you choose to attend the Recreation and Parks Commission meeting in person, you should maintain appropriate social distancing. Seating will be limited. **In addition, all persons attending the**

Recreation and Parks Commission meeting are required to wear nose and face masks pursuant to County of Santa Barbara Health Order No. 2020-10.

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Commission. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Recreation meeting.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Parks and Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Parks and Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Commissioner Enrique Ortiz
Commissioner Robert Salinas Jr.
Commissioner Gilbert Robles
Commissioner Joseph Harris
Commissioner Tommy Solis Jr.

PLEDGE OF ALLEGIANCE

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent items or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Parks & Recreation Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Parks and Recreation Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Approve the minutes of the Parks and Recreation Commission meeting of October 14, 2020, to be ordered filed.

REGULAR BUSINESS

2. Review Central Park Redevelopment Proposition 68 Grant proposal completed by Rural Community Development Corporation of California (RCDCC) and recommendation by the Parks and Recreation Commission to the Guadalupe City Council to accept/deny/modify the grant proposal. (Power Point Presentation by Sonia Rios-Ventura of the RCDCC).
3. Discuss/update on the proposal by the Guadalupe Football Bulldogs to establish a snack bar at Jack O'Connell Park utilizing a "C" Train for multi-program purpose use. (Commissioner Ortiz)

STAFF REQUESTS AND ANNOUNCEMENTS:

1. Parks and Recreation Monthly Report for October 2020
2. Current City Health Order status with respect to COVID-19 issue(s).
3. Update on the LeRoy Park Renovation project.
4. Status on City rental lease agreement with Boys and Girls Club of Mid Central Coast on the use of the City Hall Auditorium.
5. Outcome(s) of Film project "Brut Force LLC" utilization of City facilities.

COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS:

1. Status on Staff draft listing possible doable community beautification projects.
2. Status on use of City Rental facilities and present maintenance issues.

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 24 hours prior to the meeting. Dated this 12th day of November 2020



Charlie Guzman, Recreation Coordinator

PROPOSED FUTURE AGENDA AND PENDING ITEMS

Other Pending Items/ Events	Proposed Date of Item	Agenda Category
Status and update on repair to City Hall Auditorium Stage area	12/09/2020	Regular Business
Status on City negotiations with American Legion on the use of the City owned Veterans Hall	1/13/21	Regular Business
Status on the hire of a Senior Services Coordinator	1/13/21	Regular Business

1.

**MINUTES
CITY OF GUADALUPE
REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION
WEDNESDAY OCTOBER 14, 2020**

Call to Order: Recreation Commission Chair- Joe Harris called the meeting to order at 6:01 pm.

Roll Call: Recreation Coordinator Guzman noted the Commissioner Attendance as Follows:

Commissioner Enrique Ortiz- present
Commissioner Robert Salinas- present
Commissioner Gilbert Robles – present
Commissioner Joseph Harris – present
Commissioner Tommy Solis Jr- present

Pledge of Allegiance:

Commission Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

Community Participation Forum

There were no speakers.

Regular Business:

1. After review, the Commission voted unanimously to approve the minutes of the last (September 9, 2020) Recreation and Parks Commission meeting based upon a motion by Commissioner Robles and seconded by Commissioner Salinas.
2. There was very little discussion on this item. Per staff's (Recreation Coordinator Guzman) update, the City Administration has decided to postpone the negotiations with the American Legion Post 371 until after the first of the year due to complications (COVID-19 issues) in trying to establish / arrange for a meeting with the American Legion Governing Board.
3. The Commission then turned to the next agenda item, the possible replacement of a snack bar at Jack O'Connell Park. Commissioner Ortiz took the lead and reported that he has a line on the purchase of a "C" train by the Guadalupe Bulldogs Youth Football Program for \$800.00 that can be converted into use as a multi-program snack bar. The Commission discussed the site placement of the "C" train (10' by 8'), City and County health order compliance rules, and securing an ok from the City (Public Works Director) on the "C" Train's desirable location placement. The Commission voted unanimously based upon a motion by Commissioner Harris and seconded by Commissioner Solis to have Commissioner Ortiz follow through on the potential purchase of the "C" Train and for

Staff to check on an ok from City Administration and Public Works. Also, Commissioner Ortiz reported that the Youth Football season is still on hold due to COVID-19 issues.

4. Staff reported to the Commission that due to COVID-19 restrictions there has been minimal use / utilization of Recreational facilities at Jack O'Connell park and other city facilities. Although there have been some unauthorized "organized" use of the Jack O'Connell Park's horseshoe and softball / baseball fields for formal organized (tournament style) play. The City Police and City Public Works departments have responded by placing notices prohibiting further formal "organized" use. Although informal use and play is still allowed in the park.
5. Staff updated the Commission on the upcoming RCDCC "Charette" event on Saturday 10/17/20 at the City's Central Park to introduce the various planned ideas, additions and renovations to the Central Park Renovation proposed Proposition 68 grant project. After discussion and review of the planned "Charette", the Commission seemed very pleased with the project's direction.
6. Staff reported that the City Council approved the rental lease agreement for use of the City Hall Auditorium by the Boys and Girls Clubs of Mid Central Coast. The Club began use of the Auditorium per the lease agreement effective 10/5/2020. There were a couple of minor hiccups, but for the most part the lease agreement and use by the Club is going well.
7. With respect to Agenda Item 7, after some discussion the Commission requested a continuation of this item as an ongoing future agenda item in that the update and repair of the City hall Auditorium required more planning, thought and development.
8. The Commission then turned its attention to final agenda item, the Beautification to the City's entrance and exit corridors. After much discussion, the Commission suggested that Staff draft a list of doable projects so that the Commission can narrow down its focus on the most desirable and feasible projects.

Staff Request and Announcements:

Staff (Recreation Coordinator Guzman) provided the Commission with the information from the September 2020 Recreation and Parks monthly report to the City Council, noting the continued worthwhile use of the Senior Community Center as the site for the City sponsored Santa Barbara County FoodBank distribution.

In addition, staff reported on the following week's expected filming of a low budget film by "Brut Force LLC." Production company that will be utilizing various areas of the City and City facilities.

Commission Requests, Comments and Meeting Reports:

The Commission requested Staff continue to monitor and furnish updates on City Recreation and Parks business especially involving the discussions / negotiations with the (1) American Legion Post 371, (2) The Boys and Girls Club of the Mid Coast use of the City Auditorium via lease, (3) along with any further issues involving the use of City Parks and rental facilities.

Future Agenda Items:

The Commission requested that staff continue to provide updates on current and future grant applications and funding requests for development of Recreation and Park programs and City Beautification projects.

Adjournment:

At 7:58 PM a motion was made by Commissioner Ortiz and seconded by Commissioner Robles for adjournment. The unanimous vote resulted in the meeting's closure.



Recreation Coordinator, Charlie Guzman

Chair, Joseph Harris