

City of Guadalupe

AGENDA

Meeting of the Parks & Recreation Commission

Wednesday, September 9, 2020

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Pursuant to Governor's Executive Orders N-25-20 and N-33-20: All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.

If you choose to attend the Parks & Recreation meeting in person, you should maintain appropriate social distancing. Seating will be limited. In addition, all persons attending the Parks & Recreation Commission meeting are required to wear nose and face masks pursuant to County of Santa Barbara Health Officer Order No. 2020-10.

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Commission. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Parks & Recreation Commission meeting.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Commissioner Enrique Ortiz
Commissioner Robert Salinas Jr.
Commissioner Gilbert Robles
Commissioner Joseph Harris
Commissioner Tommy Solis Jr.

PLEDGE OF ALLEGIANCE

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Parks & Recreation Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda items in order to expedite the meeting. Should a Member of the Parks and Recreation Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Approve the minutes of the Recreation & Parks Commission meeting of August 12, 2020, to be ordered filed.

REGULAR BUSINESS

2. Review and discussion of the City's administrative process / procedures on how the Recreation Commission and City Council will mutually handle requests from individuals and groups who wish to appeal / petition for waiver or reduction of fees for use of City rental facilities.
3. Update on the City's negotiated lease agreement with the American Legion Post 371 for the use and management of the City owned Veterans Hall.
4. Discussion and further updates on: the local fall Youth Football season, replacement of the football scoreboard at Jack O'Connell Park and the possible fund raising to accomplish the task of replacement. (Commissioner Ortiz)
5. Discuss and hear any updates from staff on requested (rental/lease MOU) for use of the City Auditorium by the Boys and Girls Club of the Mid Coast for the school year 20-21. (City Administrator- Todd Bodem).
6. Discuss updates on the City's competitive and non-competitive grants in process. LeRoy Park renovation news and updates.
7. Discuss and plan possible fund-raising efforts needed cover the costs of repair and update to the City Hall Auditorium facility and stage area utilizing volunteers.

8. Discuss suggested ideas on the use of redeveloped Central Park and any other projects the Recreation and Parks Commission would like to target during the 20-21 fiscal year in conjunction with the City's fiscal year 20-21 City-Wide goals.

STAFF REQUESTS AND ANNOUNCEMENTS:

Staff will report / discuss any updates with regards to the City's ongoing collaboration efforts with the SB County FoodBank and the weekly distribution efforts. Reminder of the change to the November Recreation and Parks Commission meeting now slated for Wednesday, November 11, 2020 at 6pm.

COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS:

Staff will discuss the August Recreation and Parks department monthly report to City Council.

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 4th DAY September 2020.


 Charlie Guzman, Recreation Coordinator

PROPOSED FUTURE AGENDA AND PENDING ITEMS

Other Pending Items/ Events	Proposed Date of Item	Agenda Category
Planned fund raising efforts by the Recreation Commission for future projects.	10/14/2020	Regular Business
Status and Update on repair efforts on the Auditorium and Stage area	10/14/2020	Regular Business

**MINUTES
CITY OF GUADALUPE
REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION
WEDNESDAY August 12, 2020**

Call to Order: Recreation Coordinator Guzman called the meeting to order at 6:15 pm.

Roll Call: Recreation Coordinator Guzman noted the Commissioner Attendance as Follows:

Commissioner Enrique Ortiz- present
Commissioner Robert Salinas- absent
Commissioner Gilbert Robles – present
Commissioner Joseph Harris – present
Commissioner Tommy Solis Jr- absent

Pledge of Allegiance:

Commission Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

Community Participation Forum

There were no speakers.

Regular Business:

1. After review, the Commission voted unanimously to approve the minutes of the last (July 8, 2020) Recreation and Parks Commission meeting based upon a motion by Commissioner Robles and seconded by Commissioner Ortiz.
2. With the consent of the Commission, Commission Chair Harris then moved to item 6 on the Agenda and recognized guest speaker- Sonia Rios-Ventura of the Rural Community Development Corporation of California (RCDCC). Ms. Rios-Ventura furnished the Commission with an outline summary of all grants currently pending and future prospective grants on the horizon that the City may be eligible to secure. Ms. Rios-Ventura also reviewed the California State Parks Community Fact Finder Report as well as a flyer for the announcement of Central Park potential Prop 68 meetings. (See attachment 1). In addition, Ms. Rios-Ventura also provided an update on the present LeRoy Park renovation currently in progress. The Commission exchanged questions and ideas regarding the various grants currently in development and future use of said grant funds. The Commission seemed very pleased and excited with the efforts of the RCDCC in managing and moving along the various projects in progress. The Commission was especially pleased with the most recent proposal to address the needs of the community by the redevelopment of the City's Central Park via the Prop 68 Competitive grant with a potential funding source of up to 8.5 million. The Commission reviewed

with Ms. Rios-Ventura the various methods that the RCDCC had in mind in its efforts to engage the community in the development and proposal of ideas for use in the Central Park. Ms. Rios-Ventura also shared with the Commission that the RCDCC has developed an informational flyer about the redevelopment of the Central Park with the intent of making it available to the Community via mailings and postings throughout the community. The RCDCCC will furnish banners that will also be strategically posted and located in the City to invite the Community to the various on- site meetings that will take place.

3. Staff-(Recreation Coordinator Guzman) then updated the Commission on the recent unsuccessful efforts (Due in part to CIVID-19 restrictions) by the City Public Works Director- Shannon Sweeney to arrange for a meeting with the American legion Post 371 to discuss how the use and management of the City owned Veterans Hall will proceed. Mrs. Sweeney is hoping that the American Legion Post 371 representatives will finally be available by the end of September as the city would like to get an agreement in place as soon as possible and surely before the first of the new year.
4. The Commission then turned to the next agenda item, the possible replacement for the Football Scoreboard located at Jack O'Connell Park. Commissioner Ortiz took the lead by relating that the current fall Football season itself still remains in doubt and that the League will be determine soon whether the season should be cancelled or be pushed to the spring of 2021. Also, that the fundraising efforts for the replacement for the football scoreboard still remains on hold.
5. The Commission briefly reviewed and discussed the request by the Riverview / Jack O'Connell Park neighborhood groups about providing recreational soccer services. With the COVID-19 restrictions still in place, City Staff has not been able to move forward with any plans The Commission requested. The Commission agreed that Staff should continue to meet with the groups if requested and to accommodate the neighborhoods if and when possible. The Commission also discussed and reaffirmed the prior months recommendation to investigate the feasibility of a user-friendly dog park in the neighborhood and will await an update from staff on this idea.
6. The Commission was pleased and eagerly discussed the possibility of moving forward with recommendations on revitalization of our parks based on the recent Prop 68 Per Capita Funding and other grants that may be available to the City. The Commission also was agreeable to holding any "special" Recreation and Parks Commission meetings that may be necessary to advance and support the various grant proposals.
7. Staff (Recreation Coordinator Guzman) provided an update to the Commission with respect to the City's ongoing negotiations with the Guadalupe Union School District (GSUD) regarding the recent inquiry made by the GSUD about the possibility of utilizing

(via rental / lease) the City Hall Auditorium as a Drop-in Day Care Center. The GSUD has now handed over the inquiry for rental / lease of the City Auditorium to the Boys and Girls Club of the Mid Coast. The Club, now in lieu of the GSUD, would like to use the Auditorium facility similar to the Club's ASES programing during the 20-21 school year. The idea now proposed is for the Boys and Girls Club to manage this endeavor in lieu of the GUSD although a final proposal (MOU) has not been furnished by the Club to the City for consideration. The Commission remained somewhat concerned about this proposal because of the potential impact it may have on the use of the facilities by other city recreational programs, including rentals to the general public. The Commission will await the final MOU proposal on this rental / lease agreement before forwarding any recommendation to the City Council.

8. Finally, with respect to Agenda Item 2, Staff (Recreation Coordinator Guzman) informed the Commission that Kiwanis Club of Guadalupe has contacted the City to formally announce that they have decided to drop their involvement with this year's Elks Queen candidate campaign and thus will cancel all of their rental requests for city facilities. Thus, the Kiwanis club never formally met with the Commission's Adhoc committee to discuss their concerns over city facility rental fees.

Staff Request and Announcements:

The Recreation Coordinator Guzman provided the Commission with the information from the July 2020 Recreation and Parks monthly report to the City Council, noting the continued use of the Senior Community Center as the site for the City sponsored Santa Barbara County FoodBank distribution. Through July the Guadalupe distribution site has provided food and other items to 5078 families and 21,517 individuals and counting. Needless to say, a very successful undertaking.

Commission Requests, Comments and Meeting Reports:

The Commission requested Staff continue to monitor and furnish updates on City Recreation and Parks business especially involving the discussions / negotiations with the American Legion Post 371 and the Boys and Girls Club of the Mid Coast. In fact, Commissioner Robles requested that City staff (Public Works Director- Shannon Sweeney) be informed that he wished to be included in these discussions / negotiations.

Future Agenda Items:

The Commission requested a revisit of the administrative process on how the Recreation and Parks Commission and the City Council mutually should handle any requests from group(s) who wish to appeal / petition for a waiver or reduction in the rental facility fee schedule for their specific event(s). In addition, the Commission would also like to follow through with discussions and recommendations on City Park improvements and establishing a volunteer work crew to make minor repairs to the City Hall Auditorium.

Adjournment:

A motion was made by Commissioner Ortiz with a second by Commissioner Robles to adjourn the meeting. Via a unanimous vote of yes, the meeting was adjourned at 7:50PM.

Recreation Coordinator, Charlie Guzman

Chair, Joseph Harris

August 12th, 2020 Recreation Commission Meeting

- **Proposition 68 Per Capita**
 - Application can be submitted from Late August 2020 to December 2021
 - Allocation of \$177,952: If the City applies for this grant with a project that meets their requirements the City will receive the money. It is not competitive.
 - After having a small focus group (City, Council, Rec. Commission, RCDCC) it was decided that this grant would be used to potential fund both the BBQ areas and playground area of LeRoy Park.
- **Proposition 68**
 - Application due December 14th, 2020. Competitive.
 - Minimum grant request \$200,000. Maximum grant request \$8.5 million
 - After reviewing the fact finder map and having a small focus group (City, Council, Rec. Commission, RCDCC) it was decided that Central park would be the best park for this project.
 - We will be having 7 public comment meetings (5 required for grant).

Meeting Topic	Date & Time (max of 2 commissioners at each)
Dream Park.	September 12 th , 2020 @ 10:00am Central Park (4550 10 th Street Guadalupe, CA 93434)
Dream Park.	September 16 th , 2020 @ 3:00pm Central Park (4550 10 th Street Guadalupe, CA 93434)
Dream Park.	September 16 th , 2020 @ 6:00pm Central Park (4550 10 th Street Guadalupe, CA 93434)
Feasible Plan.	September 23 rd , 2020 @ 5:00pm via Zoom (info will be posted on Central Park Facebook page)
Charrette at the Park	October 17 th , 2020 @ 10:00am Central Park (4550 10 th Street Guadalupe, CA 93434)
Rec. Commission Meeting	November <i>TBD</i> , 2020 @ 6:00pm City Hall, Council Chambers (918 Obispo Street Guadalupe, CA 93434)
City Council Meeting	December 8 th , 2020 @ 6:00pm City Hall, Council Chambers (918 Obispo Street Guadalupe, CA 93434)

- To get maximum points, we must inform and invite all residents who live within a 1-mile radius of Central Park. We are also looking for volunteers to help pass out flyers to the 1-mile radius around Central Park.

- **USDA Rural Facilities Grant (LeRoy Park Equipment)**
 - \$50,000
 - Eligible Equipment:
 - Tables, Chairs, Desks
 - Computers, learning lab
 - Distance Learning Center
 - WIFI Equipment
 - Installation is eligible
 - Guadalupe Match: 55%
 - January 2021 (ish) is best time to submit (no funds available at this time)
 - Who is the grantee? B&G Club? City? Whoever it is, they will be responsible to commit to the match.
- **CDBG CV1- 2020 Community Development Block Grant Program- Coronavirus Response Round 1**
 - Applications are accepted from June 8th-August 31st, 2020
 - Allocation of \$84,676: If the City applies for this grant with a project that meets their requirements the City will receive the money. It is not competitive. Project must be somehow connected to COVID-19.
 - The City has recommended to the Council that the best use of these grant funds would be to create a Coronavirus Community Service Coordinator position to coordinate the City's weekly food distribution, set up a list of households who COVID-19 high risk individuals in the home, and provide delivery services.
- **CDBG-ED- 2019-2020 Funding Year of The State CDBG Program**
 - Economic Development project are now over the counter (first come first serve). Deadline has been extended to September 15, 2020.
 - Maximum available for Microenterprise activities is \$250,000.
 - City has recommended that the best use of these grant funds would be to create a technical assistance program for local microenterprises that can lead to financial assistance. We are still working on getting a third party to agree to do the technical assistance portion of the project.

This is your project report for the site you have defined. Please refer to your **Project ID** above in any future communications about the project.

PROJECT AREA STATISTICS

County:	Santa Barbara
City:	Guadalupe
Total Population:	2,255
Youth Population:	870
Senior Population:	260
Households Without Access to a Car:	14
Number of People in Poverty:	514
Median Household Income:	\$42,083
Per Capita Income:	\$15,104
Park Acres:	4.98
Park Acres per 1,000 Residents:	2.21

PROJECT AREA MAP



REPORT BACKGROUND

The project statistics have been calculated based on half mile radius around the point location selected. Only park acres within the project area's half mile radius are reported. Population and people in poverty are calculated by determining the percent of any census block-groups that intersect with the project area. The project area is then assigned the sum of all the census block-group portions. An equal distribution in census block-groups is assumed. Rural areas are calculated at a census block level to improve results.

Median household and per capita income are calculated as a weighted average of the census block-group values that fall within the project area.

More information on the calculations is available on [the methods page](#) »

Demographics—American Community Survey (ACS) 5-year estimates 2014-2018; Decennial 2010 Census; the margin of error (MOE) was not analyzed.

Parks—California Protected Areas Database 2020a CFF adjusted (6/2020) - more information at <http://www.CALands.org>. Parks and park acres area based on best available source information but may not always contain exact boundaries or all parks in specific locations. Parks are defined further in the 2015 SCORP (pg. 4).

Users can send updated information on parks to SCORP@parks.ca.gov



SCORP Community FactFinder is a service of the California Department of Parks and Recreation
www.parks.ca.gov

SCORP Community FactFinder created by
GreenInfo Network; www.greeninfo.org
In consultation with CA Dept. of Parks and Rec

GreenInfo
Network

PROJECT SELECTION CRITERIA (CHECKLIST #2)

PROJECT SELECTION CRITERIA (CHECKLIST #2)

OVERVIEW

Structure your response to follow the same numbered and lettered order of the Project Selection Criteria. A template to structure the response titled "Outline for Project Selection Criteria Response" is available at parks.ca.gov/spp.

The Project Selection Criteria are used to rank all statewide APPLICATIONS.

APPLICANTS are encouraged to conceptualize a new project based on the Project Selection Criteria. Technical Assistance tips are included starting on page 56.

The maximum score is 100 points.

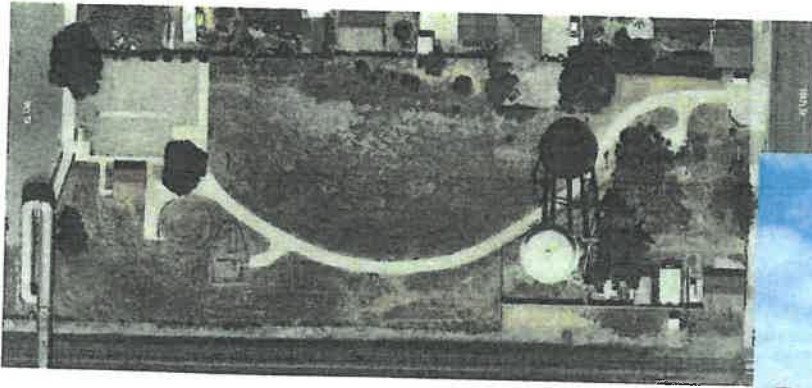
- All competing APPLICATIONS start with 0 points.
- Points are gained through the Project Selection Criteria.

PROJECT SELECTION CRITERIA		MAX POINT VALUE
PROJECT LOCATION		
1.	Critical Lack of PARK SPACE	15
2.	Significant Poverty	16
3.	Type of Project	10
COMMUNITY ENGAGEMENT		
4.	Community Based Planning	18
5.	Employment or Volunteer Opportunities	6
6.	Partnerships or Committed Funding	3
OPERATION AND MAINTENANCE CONSIDERATIONS		
7.	Environmental Design	7
8.	Public Use Fees and Hours of Operation	5
SUMMARY ABOUT PROJECT NEED, BENEFITS, AND READINESS		
9.	Community CHALLENGES, Project Benefits and Readiness	20
MAXIMUM SCORE		100



YOU'RE INVITED!

Central Park Public Meetings Potential Prop 68 grant



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