



City of Guadalupe

AGENDA

Regular Meeting of the Recreation and Parks Commission

Tuesday, November 1, 2022

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request from for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Recreation and Parks Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:30 pm, and posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Recreation Office at (805) 356.3906 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Commissioner Chair Joseph Harris

Commissioner Enrique Ortiz

Commissioner Emily Dreiling

2. PLEDGE OF ALLEGIANCE

3. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent Calendar items or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Recreation and Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

4. CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Recreation and Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. [Approve the Minutes of the Recreation & Parks Commission regular meeting of October 4, 2022.](#)

REGULAR BUSINESS

- 5. Pumpkin Decorating Contest Judging
- 6. November Parks and Recreation Newsletter
- 7. Christmas Light Decoration Contest
- 8. Fabulous 50s Dance Fundraiser
- 9. Other matters of importance that the Recreation Services Manager will discuss, if deemed necessary.

10. COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS.

11. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 27th day of October 2022.

Hannah Sanchez

Hannah Sanchez, Recreation Services Manager

PROPOSED FUTURE AGENDA AND PENDING ITEMS

Other Pending Items/ Events	Proposed Date of Item	Agenda Category

MINUTES

CITY OF GUADALUPE
REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION
TUESDAY, OCTOBER 4, 2022

Call to Order: Recreation Commission Chair- Joe Harris called the meeting to order at 6:00 p.m.

- 1. Roll Call:** Recreation Manager, Hannah Sanchez, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present
Commissioner: Enrique Ortiz- Present
Commissioner: Emily Dreiling- Present

- 2. Pledge of Allegiance**

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

- 3. Community Participation Forum**

No participation.

- 4. Consent Calendar**

- Motion was made by **Dreiling**, seconded by **Ortiz** to approve the September 6, 2022, regular meeting minutes. All ayes, 3/0. Motion passed.

Regular Business

- 5. Other matters of importance that the Recreation Services Manager will discuss, if deemed necessary.**

- Public Works Director, Shannon Sweeney, attended the meeting to report to the commission about the upcoming renovation to Central Park. Ms. Sweeney and the design consultant team has gone through the budget and compared what was put in the grant application and what the consultant believes will be the actual costs. Ms. Sweeney presented the group with documents showing those numbers (see attachments). Ms. Sweeney brought up the water tower as it has a large sum of money wrapped up specifically for the water tower. She discussed that the water tower has money earmarked for art so the ideas of being painted or being wrapped were brought up. Ms. Sweeney asked the commission what type of art they would like on the water tower. Some ideas brought up were to paint it as a strawberry, to depict the dunes, and/or to depict the train. Commissioner Dreiling

suggested that the tank be wrapped as opposed to painted as she feels that a wrap would be more sustainable given Guadalupe's wet weather. Ideas for art on the water tower will be presented at the October 13th community outreach meeting that all participants can vote on what idea they like the best.

6. October Recreation & Parks Newsletter

Recreation Services Manager, Hannah Sanchez, informed the commission about the monthly Recreation and Parks Newsletter that she will be posting on the city website and social media the week before the beginning of each month letting the community know about any programs, events, or activities that will be going on that month. Any community members may request to add information to the newsletter. Ms. Sanchez will review the request and add information when relevant.

On the October newsletter was information about the following list of events:

- City Wide Pumpkin Decorating Contest
 - All ages may send in a submission.
 - Submissions should consist of 2-3 pictures of the decorated pumpkin, the name of the artist, a Guadalupe address to verify Guadalupe residency, and a phone number.
 - There is no limit to how many people can submit per household.
 - The submissions should be emailed with the required information to hsanchez@ci.guadalupe.ca.us.
 - The deadline to submit is Monday, October 31st.
 - The submissions will be presented to the Recreation and Parks Commission at the November 1st meeting to be judged.
- Free Movie Night
 - Saturday, October 22nd
 - Doors open: 6:30pm
 - Coco
- Children's Pumpkin Painting
 - Wednesday, October 26th from 1:15pm – 3:00pm
 - The first 20 participants will receive a free pumpkin to paint.
- Basketball League – CANCELED
- Color Fusion Run/Walk Pt. 2
 - Registration Fee: \$15
 - Registration Deadline: Thursday, Dec. 1st
 - Event Day: Saturday, December 3rd
 - Check in: 9:00am
 - Start: 10:00am

7. Pumpkin Decorating Contest

Ms. Sanchez covered the details of the pumpkin decorating contest in the update on the October newsletter.

8. Fabulous 50s Dance Fundraiser

Ms. Sanchez informed the commission of the marketing strategies she has been using to advertise for the event. Outside of emailing the flyers to all local dance companies/groups, Ms. Sanchez posted flyers in multiple neighboring cities as well as locally. Unfortunately, there have been no sign ups. If there are not at least 20 sign ups, the event will be cancelled.

9. Color Fusion Walk/Run Part 2

The Recreation and Parks Department still has left over supplies from the first Color Fusion 5k so all of those supplies will be used for part 2. The October newsletter has all of the details of the event and were gone over during point 6 of the agenda.

10. Facilities and Parks Verbal Update

Nothing to report from staff. Commission Chair Joe Harris reported that the door in the city hall auditorium that exits out into the courtyard has been jammed. No one has been able to exit that way. He requested that it be addressed as that could be a safety issue.

11. Commission Requests, Comments, and Meeting Reports

Nothing to report.

12. Adjournment

At 7:41 p.m. a **Motion** was made by Commissioner **Ortiz**, seconded by Commissioner **Dreiling** for adjournment. The unanimous vote resulted in the meeting's closure.

Hannah Sanchez

Recreation Services Manager, Hannah Sanchez

Recreation Chair, Joe Harris