



City of Guadalupe

AGENDA

Regular Meeting of the Recreation and Parks Commission

Wednesday, March 9, 2022

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request from for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Recreation and Parks Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Commissioner Chair Joseph Harris
Commissioner Robert Salinas Jr.
Commissioner Enrique Ortiz
Commissioner Jesse Ramirez
Commissioner Emily Dreiling

2. PLEDGE OF ALLEGIANCE

3. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent Calendar items or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Recreation and Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

4. CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Recreation and Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. [Approve the Minutes of the Recreation & Parks Commission special meeting of February 15, 2022.](#)

REGULAR BUSINESS

- 5. Central Park Verbal Update (Tom Brandeberry – LADG)
- 6. Auditorium Ad Hoc Committee Verbal Update
- 7. Jack O’Connell Ad Hoc Committee Verbal Update
- 8. Spring Programs Update (Hannah Fuentes – Rec. Services Manager)
- 9. Coed Adult Softball League (Hannah Fuentes – Rec. Services Manager)
- 10. Central Park Volunteer Clean Up (Chair Joe Harris)
- 11. Other matters of importance that the Recreation Services Manager will discuss, if deemed necessary.

12. COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS.

13. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 3rd day of March 2022.

Hannah Fuentes

Hannah Fuentes, Recreation Services Manager

PROPOSED FUTURE AGENDA AND PENDING ITEMS

Other Pending Items/ Events	Proposed Date of Item	Agenda Category

MINUTES

CITY OF GUADALUPE MEETING OF THE RECREATION AND PARKS COMMISSION Tuesday, February 15, 2022

Call to Order: Recreation Commission Chair- Joe Harris called the meeting to order at 6:00 p.m.

Roll Call: Recreation Services Manager, Hannah Fuentes, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present
Commissioner: Enrique Ortiz- Absent
Commissioner: Robert Salinas- Absent
Commissioner: Jesse Ramirez- Present
Commissioner: Emily Dreiling - Present

Pledge of Allegiance:

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

Community Participation Forum:

No participation

Consent Calendar:

1. Motion was made by **Ramirez**, seconded by **Dreiling** to approve the January 12, 2022, minutes. All ayes, 3/0. **Ortiz** and **Salinas** absent. Motion passed.

Regular Business:

1. Stephanie Krauss, representative for Los Amigos de Guadalupe (LADG), presented a proposal for a Le Roy Park Community Center Mural Contest. The proposal was for the city to hold a mural contest for local artists and community members. LADG would market the competition. Within all marketing efforts, LADG would direct applicants to submit their designs to Hannah Fuentes, Recreation Services Manager. Ms. Fuentes would then present all submissions to the commission for them to select the top three choices. Those choices would then be presented to city council to choose the winner. The award to the winner would be handled by LADG.

Discussion was held regarding the flyer presented. The commission recommended changes be made to the flyer. The recommendations were

- a. To emphasize that the mural should reflect the culture and history of Guadalupe.

- b. To emphasize that applicants should be Guadalupe residents.

*Motion was made by **Ramirez**, seconded by **Dreiling** to approve the LeRoy Park Art Competition. All ayes, 3/0. **Ortiz** and **Salinas** absent. Motion passed.*

2. Shannon Sweeney, Public Works Director, presented the updated costs for auditorium improvements. Previously, Ms. Sweeney was asked to compare the cost to cover the floor versus the cost to redo the coating of the floor. She recommended that the floor be redone each year rather than purchase the cover due to insufficient staffing to roll the covers out. The commission agreed that the floor should be redone every year instead of covers being purchased.

Ms. Sweeney also discussed ideas on proposed curtains for the auditorium windows. She recommended that curtains be bought rather than hand sewn to ensure the longevity of the curtains. The commission agreed and requested that Ms. Sweeney come back to the commission with color swatches for the curtains.

*Motion was made by **Ramirez**, seconded by **Dreiling** to approve commencement of auditorium improvements. All ayes, 3/0. **Ortiz** and **Salinas** absent. Motion passed.*

3. Ms. Sweeney gave a verbal update on behalf of the Jack O'Connell Ad Hoc Committee. The play structure has been ordered but will take 13-16 weeks to be built. In the meantime, Ms. Sweeney is putting together request for quotations to have a contractor come in and install the play structure and ground cover. June/July is the expected installation of the play structure. In addition to the playground structure progress, new wood chips were installed at Jack O'Connell underneath the swing set.
4. Hannah Fuentes, Recreation Services Manager, presented a spring program proposal. This included basketball camp, basketball classes, softball camp, coed adult soccer league, coed adult softball league, farmers' market, and a financial assistance program. Each of the programs included an attachment of the breakdown of costs/fees.

The youth programs were breakeven costs. The only costs included into the registration fees were staff and equipment costs. Commission Chair Joseph Harris voiced concerns about the cost of the programs as in the past basketball programs were run free of charge. Ms. Fuentes noted that the proposed financial assistance program would help aid any families that need assistance in paying for programs. Adult programs would be a 16 and up program to allow for local high school age students to participate in sports locally. Free agents would be allowed in order to connect individuals with teams in the community. Registration fees included staff, equipment, and a percentage of utilities into the cost.

The adult programs in comparison to neighboring cities' registration fees still came in lower.

The commission requested time to review the programs and their cost breakdowns. These items will be discussed further in the next Recreation and Parks Commission meeting.

The farmers' market was discussed as being a future program to work toward. Ms. Fuentes stated that she needs to investigate more to see what would be required to run a farmers' market. This will be proposed as a separate agenda item in the future.

The financial assistance program would be to offer assistance to participate in youth programs. This program would be funded by special events (i.e. half marathon, sports tournaments, BBQ, etc.). This will be proposed as a separate agenda item in the future.

5. Recreation Joe Harris voiced concerns about the dirt from gopher holes that spills over onto the sidewalk. He asked Ms. Fuentes to reach out to Cassia Landscaping to inquire about their ability to sweep those areas.

Adjournment:

At 7:51 p.m. a **Motion** was made by Commissioner **Dreiling**, seconded by Commissioner **Ramirez** for adjournment. The unanimous vote resulted in the meeting's closure.

Hannah Fuentes

Rec. Services Manager, Hannah Fuentes

Recreation Chair, Joe Harris