



City of Guadalupe

AGENDA

Regular Meeting of the Recreation and Parks Commission

Wednesday, April 13, 2022

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request from for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Recreation and Parks Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Commissioner Chair Joseph Harris

Commissioner Robert Salinas Jr.

Commissioner Enrique Ortiz

Commissioner Jesse Ramirez

Commissioner Emily Dreiling

2. PLEDGE OF ALLEGIANCE

3. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent Calendar items or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Recreation and Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

4. CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Recreation and Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Approve the Minutes of the Recreation & Parks Commission regular meeting of March 9, 2022.

REGULAR BUSINESS

- 5. Auditorium Ad Hoc Committee Verbal Update
- 6. Jack O’Connell Ad Hoc Committee Verbal Update
- 7. Spring/Summer Programs Update (Hannah Fuentes – Rec. Services Manager)
- 8. Recreation and Parks Events (Hannah Fuentes – Rec. Services Manager)
- 9. Central Park Volunteer Clean Up (Chair Joe Harris)
- 10. Other matters of importance that the Recreation Services Manager will discuss, if deemed necessary.

11. COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS.

12. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 8th day of April 2022.

Hannah Fuentes

Hannah Fuentes, Recreation Services Manager

PROPOSED FUTURE AGENDA AND PENDING ITEMS

| Other Pending Items/ Events | Proposed Date of Item | Agenda Category |
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MINUTES

**CITY OF GUADALUPE
MEETING OF THE RECREATION AND PARKS COMMISSION
WEDNESDAY, MARCH 9, 2022**

Call to Order: Recreation Commission Chair- Joe Harris called the meeting to order at 6:00 p.m.

Roll Call: Recreation Manager, Hannah Fuentes, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present
Commissioner: Enrique Ortiz- Present
Commissioner: Robert Salinas- Present
Commissioner: Jesse Ramirez- Present
Commissioner: Emily Dreiling - Present

Pledge of Allegiance:

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

Community Participation Forum:

Nathan Sutton filled out a request to speak form to discuss Central Park plans which was on the agenda.

“I am here tonight to speak about the plans for the Central Park renovations. I spoke at a City Council meeting in January previously about my concerns. My property faces directly across from Central Park and my front door is approximately 40-feet from the fence of the park. Central Park has been a quiet zone that was funded for trees and has been well taken care of. Certainly, since I have owned my property, I have been very grateful. The proposed plans are to put a skate and a dog park directly across from my property. It is not reasonable to assume the noise will be tolerable for myself and other close by dwellers. There are many cases in California regarding dog and skate park noise nuisance problems and reasonable distance in residential areas. There are standards that protect homeowners and tenants in California to avoid problems and litigation. Case and point in Pacifica, California. The city put a dog park in too close to residential and the homeowners have been miserable since the dog park was put in. An attorney for one of the property owners said that everything that could go wrong has gone wrong. It was a bad idea to put a dog park behind people’s homes. Nobody in their right mind no matter how much they love dogs would want a dog park right behind their house. And realtors have also agreed that the dog parks placement could reduce the value of the affected homes. Regarding the skatepark another example is in San Francisco a skate park was put next to houses. The neighbor recorded decibel levels and according to her readings the levels ranged from 64 to 84 decibels. In San Francisco the department of health has noise limits to prevent health problems that result from persistent

exposure to elevated levels of noise. Within residences these limits are 55 decibels in the daytime. The law says that we all have the right of enjoyment of property which states that a property owner or tenant's right to possess and use his or her property without disturbance. I am very pro-recreation and I believe having positive outlets for the community are very important. With that being said, I also believe in respecting my neighbors and being able to enjoy my property in peace. This is my sole investment, and I don't think it's fair or right to expect me and others to absorb the noise, disruption, and property devaluation that these plans might cause. I hope the plans can be changed and we can come to an agreeable resolution. Again, this is my sole investment and hope that you consider that if your ability to enjoy your property is compromised to this degree you too would seek mediation before legal means. Thank you for your time."

After his statement, Robert Salinas inquired how long he had been at the property. His response was about 7 years as he bought it in 2015. Mr. Salinas then asked if Mr. Sutton had participated in any of the community gatherings for that. Mr. Sutton responded that he was not in town at that time and not made aware of the meetings. He responded that when he was made aware of the plans he got in touch with the previous Recreation Coordinator for the city, a staff member from Los Amigos de Guadalupe, the Public Works Director, the City Administrator, and the City Attorney as well as his own attorney. Mr. Sutton inquired about a fence or some type of sound barrier and has been told there are no plans to input one. Tom Brandeberry from Los Amigos de Guadalupe responded that the elements of the park must be put in, but the placement of them has not been set. The plans will need to be approved by the Recreation and Parks Commission and the City Council before any construction is done.

Consent Calendar:

1. Motion was made by Salinas, seconded by Ramirez to approve the February 15, 2022, minutes. All ayes, 5/0. Motion passed.

Regular Business:

1. Tom Brandeberry, from Los Amigos de Guadalupe, presented new information on the Central Park updates that are being planned. There are plans to include art features such as a mural on the west side wall, one statue, and a painted water tower. Although Mr. Brandeberry showed plans of the park this is not final. The placement of the features can be changed. There will be bocci ball or horseshoes, a climbing wall, a play structure, BBQ pits and tables, and new bathrooms. The Jail will not be changed or moved, but the route to the door will be made ADA accessible.

There were two zoom meetings for community participation in the planning of the park. Going to put out an RFQ for a landscape architecture company with submissions in by April 8th. The Los Amigos de Guadalupe will create a contract and take it to council for approval. The winning company will put together the seal-bid documents.

The tentative timeline will be as follows:

Seal-bid: July

Opening bid period: August

Construction Contract to Council: October

Groundbreaking after the notice to proceed

Ribbon cutting ceremony: November 2023

2. Recreation Services Manager, Hannah Fuentes, presented information and pictures about the event that occurred on Saturday, March 5th that resulted in damages to the Auditorium. During this presentation, a discussion was had about changes that need to be made to the Facility Use Agreement. The Commission requested that security be contracted out by the city and the payment be put on the renter. In addition, alcohol would only be allowed in a tented area in the courtyard area directly outside of the auditorium. They also requested that a document be made that has check ins for police and fire to come inspect during events so that we have written documentation showing that they were present.

Ms. Fuentes updated the Commission on the recent repairs of the auditorium. The walkway lights and stage electrical were both replaced. She also recommended colors for the repainting of the archway and walls of the auditorium. The Commission agreed with the recommended colors.

3. Ms. Fuentes also updated the Commission on Jack O'Connell Park. The play structure manufacturer emailed March 8th indicating that the play structure would be shipped during the week of April 11th. The RFQ for installation is scheduled to be advertised March 11th and awarded on April 12th. The Contractor will be given 60 working days to complete after Notice to Proceed, which will probably be issued at the end of April.
4. Ms. Fuentes updated the Commission on the requirements in order to run youth programs. Because at this time the city is not capable of meeting those requirements, the Recreation and Parks Department will look to partner with the Boys and Girls Club for all youth programs and in the meantime will offer adult league programs.

Previously, Farmer's Market was mentioned as a potential program. Because of the requirements to run a Farmer's Market, City Council recommended holding a food truck event as food trucks are already required to hold health permits, business licenses, and insurance.

5. Ms. Fuentes presented the Commission with a staff report for Co-Ed Adult Softball League. The Commission recommended the league to City Council for approval. A motion was made by Commissioner **Ortiz**, seconded by Commissioner **Ramirez**.

6. Commission Chair Joe Harris noted that Central Park looked clean and that the dirt from gopher holes had been swept up.
7. The Recreation Services Manager had no other matters to discuss.
8. There were no commission requests, comments, or otherwise.

Adjournment:

At 7:24 p.m. a **Motion** was made by Commissioner **Ramirez**, seconded by Commissioner **Salinas** for adjournment. The unanimous vote resulted in the meeting's closure.

Hannah Fuentes
Recreation Services Manager, Hannah Fuentes

Recreation Chair, Joe Harris