



City of Guadalupe

AGENDA

Regular Meeting of the Recreation and Parks Commission

Tuesday, October 3, 2023

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

The Recreation and Parks Commission meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the Recreation and Parks Commission meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to hsanchez@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, October 3, 2023.

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Recreation and Parks Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:30 pm, and posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 9:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Recreation Office at (805) 356.3906 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Commissioner Chair Joseph Harris
Commissioner Enrique Ortiz
Commissioner Emily Dreiling
Commissioner Michael Jimenez
Commissioner (Vacant)

2. PLEDGE OF ALLEGIANCE

3. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent Calendar items or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Recreation and Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

4. CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Recreation and Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Approve the Minutes of the Recreation & Parks Commission special meeting of September 19, 2023.

REGULAR BUSINESS

- 5. BGC Monthly Update
- 6. Moonlit Movie Madness
- 7. Adult Volleyball Tournament
- 8. Jack O’Connell Turf
- 9. November Recreation and Parks Newsletter Additions
- 10. Other matters of importance that the Recreation Services Manager will discuss, if deemed necessary.

11. COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS.

12. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 28th day of September 2023.

Hannah Sanchez

Hannah Sanchez, Recreation Services Manager

MINUTES

CITY OF GUADALUPE
SPECIAL MEETING OF THE RECREATION AND PARKS COMMISSION
TUESDAY, SEPTEMBER 19, 2023

Call to Order: Recreation Commission Chair- Joe Harris called the meeting to order at 6:00 p.m.

- 1. Roll Call:** Recreation Manager, Hannah Sanchez, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present
Commissioner: Enrique Ortiz- Present
Commissioner: Emily Dreiling- Absent
Commissioner: Michael Jimenez - Present
Commissioner: Vacant

2. Pledge of Allegiance

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

3. Community Participation Forum

No participation.

4. Consent Calendar

- A. Motion was made by **Jimenez**, seconded by **Ortiz** to approve the May 2, 2023, regular meeting minutes. All ayes, 3/0. Motion passed.

Regular Business

5. BGC Monthly Update

Daisy Perez has transitioned over to being the Director of Mary Buren ASES and will no longer be the Director at Ron Estabillo Clubhouse. Ms. Perez introduced the new Director, Josue Rojo.

Mr. Rojo informed the commission of the following updates.

Facility Use

- Opened up on September 16th & 17th for the Fiestas Patrias event to allow dancers and other entertainers a place for costume changes.
- Open Gym Mondays and Wednesdays for members

Maintenance

- Grounds and facility look good.

BGC Programs

- Anti Bullying Program
- Youth for Unity: Recognizes the diversity of the children. This month's focus is on Hispanic heritage.
- Fine Arts Program: Learn various types of art medias. There will be a room at the Santa Maria Town Center Mall to show case all of the children's art from the year.
- Photography Program: Each site has 30 cameras. The site leader teaches the children how to use the camera and go through the various settings on the camera. Once the children learn how to use the cameras, they take them on a field trip to take pictures and then display the pictures at the clubhouse.

6. Adult Volleyball League

- Ms. Sanchez updated the commission on the Adult Volleyball League. Because there was no sign ups for the league, she asked the commission how they would feel about holding a one day tournament in place of the league. Ms. Sanchez will be meeting with the drop-in volleyball group on Wednesday to discuss and receive feedback so that the tournament can accommodate everyone's needs. Ms. Sanchez will come back to the next regular meeting with more details.

7. Jack O'Connell Turf

Ms. Sanchez shared the email that Ms. Dreiling sent her regarding plans for moving forward with the Jack O'Connell Turf project.

60-Day Projected Outlook:

City:

Please provide any relevant data on resident demographics. Specifically, if you have information on the population, average age, income, race/ethnicity, education level, health factors, etc. No need to perform any type of analysis, I just need raw data to work with.

If you are able to provide the average cost for watering Jack O'Connell that will help me build my proposal. If you don't have the exact dollar amount, you can send me the cost of water and the total square footage of grass and I can run the numbers. If you have access to a 3-year history that would be great. Additionally, if you have a rough estimate of the total number of hours spent mowing, fixing sprinklers, etc. What is the actual cost we are spending to maintain the field? If you send me the raw estimate I can perform the analysis.

Todd, if you are able would you be able to connect me with the Grant company? The purpose would be to better understand their thoughts on turf-based projects, and let them know I am

working on this effort if they come across any funding opportunities. If it could be a joint call with the grant company, the city and I that would be helpful.

Emily/Parks & Rec Commission:

I am in the process of setting up a meeting with Ashley Costa from the City of Lompoc. She was the project manager for the Lompoc field, and she is open to talking about lessons learned, funding, etc. Once I have the meeting, I will report back to the commission.

Once we have a general idea of the raw analysis and project timeline, the next step will be for me to start analysis with the goal of starting the grant solicitation process around the first of the year.

After reading this, Ms. Sanchez shared with the commission that Ms. Dreiling and Ms. Sanchez plan to meet with the Adam Laurent who is a representative for a cannabis retail business that is going to be setting up in Guadalupe. The idea is to meet to discuss ideas on how to raise money for this project.

8. Movie Nights

There will be a movie night on Friday, September 22nd beginning at 8:15pm at LeRoy Park. The movie being shown will be The Mask. Lobo Butcher Shop will be onsite to sell movie snacks.

There will be a second movie night on Friday, October 20th beginning at 8:15pm at LeRoy Park. The movies being shown will be Hocus Pocus and The Addams Family. The commission discussed making this a bigger event by adding a costume contest and maybe some small games for children to play. Ms. Sanchez will have more details and ideas at the next meeting.

9. Pumpkin Painting

The pumpkin painting event happened last year and was fun for all those that attended. Ms. Sanchez will be holding it again after early school release on Wednesday, October 25th. Ms. Sanchez is working on getting at least 30 pumpkins donated.

10. October Recreation & Parks Newsletter Additions

- Movie Nights
- Pumpkin Painting
- Drop In Schedule
- Cornhole Tournament
- Bulldog Schedule
- Poetry Jam

11. Other matters of importance that the Recreation Services Manager will discuss, if deemed necessary.

Ms. Sanchez spoke about a collaboration with Little House by the Park, FSA, and the Community Changers to put on a Dia de Los Muertos Event. A representative that will be assisting with this event, Arnulfo Navarro III, was present at the meeting and reiterated what Ms. Sanchez said. Plans are not set but the group representatives have met to discuss and plan the event. So far, the event will consist of two days and will be held at the Veteran's Hall. The plan is to have a large ofrenda for community members to come and place their loved one's pictures on. The group will then walk down to the Guadalupe Cemetery together. More details will be brought forward after more planning has taken place.

12. Commission Requests, Comments, and Meeting Reports

No requests, comments, or reports.

13. Adjournment

At 7:20 p.m. a **Motion** was made by Commissioner **Ortiz**, seconded by Commissioner **Jimenez** for adjournment. The unanimous vote resulted in the meeting's closure.

Hannah Sanchez
Recreation Services Manager, Hannah Sanchez

Recreation Chair, Joe Harris