



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, November 14, 2023, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, November 14, 2023.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. CEREMONIAL CALENDAR

A. Swearing-in Gabriel Matsuura, Paid Call Firefighter

6. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

7. CONSENT CALENDAR (A-J)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending November 2, 2023.](#)
- C. [Approve the Minutes of the City Council special meeting of October 24, 2023.](#)
- D. [Approve the Minutes of the City Council regular meeting of October 24, 2023.](#)
- E. [Approve a new 5-year lease extension with the Rancho de Guadalupe Historical Society for the historic one-room jail on 10th Street and authorize the Mayor to sign on behalf of the City.](#)
- F. [Approve the Employment Agreement with Michael Cash previously approved with a minor, clerical correction \(change from 40 hours of administrative leave per year to 80 hours of administrative leave per year\).](#)
- G. [Adopt Resolution No. 2023-90 authorize the Public Works Director to execute applications, certifications and assurances, authorized agent forms, requests for reimbursement, and any other documents required to receive financial assistance through the US Department of Transportation \(administered by the California Department of Transportation\) associated with the 5311 and 5339 programs.](#)
- H. [Adopt Resolution No. 2023-91 approving an agreement with Urban Planning Concepts, Inc. for contract planning services in Guadalupe.](#)

- I. [Adopt Resolution No. 2023-92 approving an agreement with Filippin Engineering, Inc. to provide construction management services for the Royal Theater renovation project.](#)
- J. [Adopt Resolution No. 2023-93 approving corrections to the Memorandum of Understanding \(MOU\) with the Guadalupe Police Officers Association \(GPOA\) that was approved by City Council on October 24, 2023.](#)

MANAGEMENT REPORTS

8. CITY ADMINISTRATOR REPORT: *(Information Only)*

- A. [City Administrator's report for November 14, 2023](#)
- B. [Planning Department report for October 2023](#)
- C. [Building Department report for October 2023](#)

9. DIRECTOR OF PUBLIC SAFETY REPORT: *(Information Only)*

- A. [Police Department report for September 2023](#)
- B. [Fire Department report for September 2023](#)
- C. [Code Compliance report for September 2023](#)

REGULAR BUSINESS

10. [Adoption of the June 2023 City of Guadalupe Emergency Response and Procedures Manual.](#)

Written report: Michael Cash, Director of Public Safety

Recommendation: That the City Council adopt the June 2023 City of Guadalupe Emergency Response and Procedures Manual.

11. FUTURE AGENDA ITEMS

12. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

13. ADJOURNMENT TO CLOSED SESSION

14. CLOSED SESSION AGENDA

Conference with Labor Negotiators

(Subdivision (a) of Gov. Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager
Employee organizations: Service Employees International Union (SEIU), Local 620; International Association of Fire Fighters (IAFF), Local 4403

15. ADJOURNMENT TO OPEN SESSION MEETING

16. CLOSED SESSION ANNOUNCEMENTS

17. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 9th day of November 2023.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, November 28, 2023, at 6:00 pm / Regular Meeting			
SA's transfer of the property to the City – 995 Guadalupe St.	Joy Otsuki – SA Legal Counsel	SA Regular Business	
City Engineer's Report for October & November 2023	Dwayne Chisam	Management Reports	
Performance Evaluation – City Administrator		Closed Session	
Tuesday, December 12, 2023, at 6:00 pm / Regular Meeting			
SBCAG Update on Black Road/166 Construction		Presentation	
Cancellation of the December 26 th Council Meeting		Consent Calendar	
Impact Fee Study – Public Hearing	Director of Public Safety	Public Hearing	
Tuesday, January 9, 2023, at 6:00 pm / Regular Meeting			
Amendment to Ordinance No. 1985-256 Water lines	City Attorney	Regular Business	
Other Unscheduled Items			
	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Benefit for Unrepresented Employees		Human Resources	New Business
Joint Use Agreement with School District		Recreation & Parks Dept.	New Business
Social Host Ordinance		City Attorney	New Business
Human Trafficking Awareness Month – January 2024	1/23/2023	Administration	Proclamation