



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, December 12, 2023, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, December 12, 2023.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. CONSENT CALENDAR (A-H)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending December 4, 2023.](#)
- C. [Approve the Minutes of the City Council regular meeting of November 28, 2023.](#)
- D. [Approve the cancellation of the December 26, 2023, City Council regular meeting.](#)
- E. [Adopt Resolution No. 2023-96 approving a Memorandum of Understanding with Service Employees International Union, Local 620, for July 1, 2023, through June 30, 2025.](#)
- F. [Adopt Resolution No. 2023-97 entering into an agreement with Eikhof Design Group Inc. for professional City Engineer services.](#)
- G. [Adopt Resolution No. 2023-98 authorizing the City to enter a one-year agreement for planning services with Mr. Larry Appel, Integrity Planning commencing on January 1, 2024.](#)
- H. [Adopt Resolution No. 2023-99 approving a Cost-of-Living Adjustment \(COLA\) for Unrepresented City Employees.](#)

MANAGEMENT REPORTS

7. **CITY ADMINISTRATOR REPORT:** *(Information Only)*
 - A. City Administrator's report for December 12, 2023
 - B. Planning Department report for November 2023
 - C. Building Department report for November 2023
 - D. City Engineer's report for November 2023

8. **DIRECTOR OF PUBLIC SAFETY REPORT:** *(Information Only)*
 - A. Director of Public Safety report for December 12, 2023

9. **HUMAN RESOURCES MANAGER REPORT:** *(Information Only)*
 - A. Human Resources report for October 11 through November 2023

PUBLIC HEARING

10. Amendments to the Accessory Dwelling Unit (ADU) Ordinance (Chapter 18.53).

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a. Receive presentation from staff; and
- b. Conduct a public hearing and 1) approve a Notice of Exemption from CEQA for Ordinance No. 2023-513; and 2) introduce by title only and waive the first reading of Ordinance No. 2023-513 amending Chapter 18.53 of the Municipal Code; and
- c. Continue Ordinance No. 2023-513 to January 9, 2024, for second reading and adoption.

11. FUTURE AGENDA ITEMS

12. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

13. ADJOURNMENT TO CITY COUNCIL CLOSED SESSION

14. CLOSED SESSION AGENDA

Conference with Labor Negotiators

(Subdivision (a) of Gov. Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager Employee organizations: International Association of Fire Fighters (IAFF), Local 4403

Public Employment

(Pursuant to Government Code Section 54957(b))

Title: City Administrator

15. ADJOURNMENT TO OPEN SESSION MEETING

16. CLOSED SESSION ANNOUNCEMENTS

17. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 7th day of December 2023.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, January 9, 2024, at 6:00 pm / Regular Meeting			
Second reading of Ordinance No. 2023-513 Amendments to the Accessory Dwelling Unit (ADU)	Planning Department	Consent Calendar	
November 2023 Recreation & Parks Report	Recreation & Parks	Consent Calendar	
Contract Amendment - De Lapide & Associates Inc. for the 6 th Cycle Housing Element	Administration Dept.	Consent Calendar	
Public Safety Department Impact Fee Nexus Study	Public Safety Dept.	Public Hearing	
Central Park Update	Recreation & Parks	Regular Business	
Re-classification for the Human Resources Manager Position	Human Resources	Regular Business	
ROPS 24-25	Joy Otsuki	Successor Agency	
Tuesday, January 23, 2024, at 6:00 pm / Regular Meeting			
SBCAG Update on Black Road/166 Construction	SBCAG	Presentation	
Fighting Back Santa Maria Valley – Free 4 the weekend-youth event	Fighting Back Santa Maria Valley	Presentation	
Human Trafficking Awareness Month – January 2024	Administration	Proclamation	
Revised Benefit for Unrepresented Employees	Human Resources	Consent Calendar	
December 2023 Recreation & Parks Report	Recreation & Parks	Consent Calendar	
Amendment to Ordinance No. 1985-256 Water lines	City Attorney	Regular Business	
Other Unscheduled Items			
	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Joint Use Agreement with School District		Recreation & Parks	New Business
Social Host Ordinance		City Attorney	New Business
Caltrans Update			Presentation