



# City of Guadalupe

## AGENDA

### Regular Meeting of the Guadalupe City Council

**Tuesday, January 23, 2024, at 6:00 pm**  
**City Hall, 918 Obispo Street, Council Chambers**

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 2:00 pm on Tuesday, January 23, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.cityofguadalupe.org](http://www.cityofguadalupe.org) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### 1. **ROLL CALL:**

Council Member Christina Hernandez  
Council Member Gilbert Robles  
Council Member Megan Lizalde  
Mayor Pro Tempore Eugene Costa Jr.  
Mayor Ariston Julian

#### 2. **PLEDGE OF ALLEGIANCE**

#### 3. **MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.**

**4. AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

**5. CEREMONIAL CALENDAR**

- Swearing in:
  - Luis Castellanos, Police Officer
  - Lia Welkom, Police Officer
- [Proclamation – Human Trafficking Awareness Month – January 2024](#)

**6. PRESENTATION**

- [Free for the Weekend – Fighting Back Santa Maria Valley](#)

**7. COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

**8. CONSENT CALENDAR (A-F)**

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Ratify payment of warrants for the period ending January 1, 2024.](#)
- C. [Approve the Minutes of the City Council regular meeting of January 9, 2024.](#)
- D. [Adopt Resolution No. 2024-05 approving the Public Works Director job description and salary range.](#)
- E. [Adopt Resolution No. 2024-06 extending the Santa Maria Organization of Transportation Helpers Inc. \(SMOOTH\) transit contract for an additional year, with a rate adjustment of 12.0%.](#)
- F. [Adopt Resolution No. 2024-07 accepting the grant award of \\$17,715.42 to the Guadalupe Fire Department from the Firehouse Sub Public Safety Foundation toward the purchase of four \(4\) Zoll AED's \(Automated External Defibrillator\).](#)

## MANAGEMENT REPORTS

9. **CITY ADMINISTRATOR REPORT:** *(Information Only)*

A. [City Administrator’s report for January 23, 2024](#)

10. **DIRECTOR OF PUBLIC SAFETY REPORT:** *(Information Only)*

A. Director of Public Safety report for January 23, 2024

- [2023 RIPA Board Annual Report – Racial and Identity Profiling Advisory Board – California Department of Justice](#) (223-page document)

B. [Police Department report for December 2023](#)

C. [Fire Department report for December 2023](#)

D. [Code Compliance report for December 2023](#)

11. **HUMAN RESOURCES MANAGER:** *(Information Only)*

A. [Human Resources report for December 2023](#)

## PUBLIC HEARING

12. **[Public Safety Facilities Development Impact Fee Nexus Study.](#)**

Written report: Philip F. Sinco, City Attorney and Wendy Stockton, Assistant City Attorney

Recommendation: That the City Council:

1. Hold a combined public hearing for the Study and Ordinance. Consider all evidence including testimony, evidence, staff report, and the “City of Guadalupe Public Safety Facilities Development Impact Fee Nexus Study Dated October 6, 2023”; and
2. Adopt Resolution No. 2024-08, “A Resolution of the City Council of the City of Guadalupe, approving the City of Guadalupe Public Safety Facilities Development Impact Fee Nexus Study Dated October 6, 2023”; and
3. Introduce and conduct the first reading by title only, waiving further reading, of Ordinance No. 2024-514, amending Title 13 of the Guadalupe Municipal Code to establish a Public Safety Facilities Development Impact Fee; and
4. Make the finding that the approval of the Study and the Ordinance are exempt from CEQA.

## REGULAR BUSINESS

13. **[Facility Use Agreement with Guadalupe Union School District for the City Gymnasium.](#)**

Written report: Hannah Sanchez, Recreation Services Manager

Recommendation: That the City Council adopt Resolution No. 2024-09 authorizing the City to enter into a facility use agreement with the Guadalupe Union School District.

**14. Approval for the implementation of the volunteer Guadalupe Safety Support Team (GSST).**

Written report: Michael Cash, Director of Public Safety

Recommendation: That the City Council adopt Resolution No. 2024-10 approving the implementation of the volunteer Guadalupe Safety Support Team (GSST) and to equip and support the program with uniforms and training under the direction of the Department of Public Safety.

**15. Approving the startup funding of the City nonprofit and review some of the most important rules for creating the nonprofit Bylaws.**

Written Report: Tom Brandeberry, Project Manager

Recommendation: That the City Council adopt Resolution No. 2024-11 approving the startup funding in the amount of \$10,000 for the City nonprofit corporation and appointments of the President, and Treasurer/Secretary for the purposes of the nonprofit incorporation process.

**16. FUTURE AGENDA ITEMS**

**17. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

**18. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 18<sup>th</sup> day of

*Todd Bodem*

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Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

| Council Meeting: Date and Subject                               | Department                   | Agenda Category    |                        |
|---|------------------------------|--------------------|------------------------|
| <b>Tuesday, February 13, 2024, at 6:00 pm / Regular Meeting</b> |                              |                    |                        |
| Approve restoring \$3,195.00 to the Public Safety Department    | Public Safety                | Consent Calendar   |                        |
| Revised Benefit for Unrepresented Employees                     | Human Resources              | Consent Calendar   |                        |
| Second Reading Ordinance No. 2024-514                           | City Attorney                | Consent Calendar   |                        |
| December & January 2023 Recreation & Parks Report               | Recreation & Parks           | Consent Calendar   |                        |
| Andrew Goodwin Design – Contract Amendment                      | Tom Brandeberry              | Consent Calendar   |                        |
| Increase Stipend for Council and Elected Officials              | City Attorney                | Regular Business   |                        |
| Amendment to Ordinance No. 1985-256 Water lines                 | City Attorney                | Regular Business   |                        |
| <b>Tuesday, February 27, 2024, at 6:00 pm / Regular Meeting</b> |                              |                    |                        |
| Waste Management Presentation                                   |                              | Presentation       |                        |
| <b>Other Unscheduled Items</b>                                  |                              |                    |                        |
|   | <b>Proposed Date of Item</b> | <b>Department</b>  | <b>Agenda Category</b> |
| Gift Policy   |                              | City Attorney      | New Business           |
| Social Host Ordinance   |                              | City Attorney      | New Business           |
| Joint Meeting with the School Board                             |                              |                    | New Business           |
| SBCAG Update on Black Road/166 Construction                     |                              | SBCAG              | Presentation           |
| ARPA Funding & CAL OES Grant                                    |                              | Finance Department | New Business           |