



# City of Guadalupe

## AGENDA

### Regular Meeting of the Guadalupe City Council and Special Meeting of the Successor Agency to the Guadalupe Redevelopment Agency Borad

**Tuesday, January 9, 2024, at 6:00 pm  
City Hall, 918 Obispo Street, Council Chambers**

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to [juana@ci.guadalupe.ca.us](mailto:juana@ci.guadalupe.ca.us) no later than 2:00 pm on Tuesday, January 9, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.cityofguadalupe.org](http://www.cityofguadalupe.org) Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### **1. ROLL CALL:**

Council Member Christina Hernandez  
Council Member Gilbert Robles  
Council Member Megan Lizalde  
Mayor Pro Tempore Eugene Costa Jr.  
Mayor Ariston Julian

#### **2. PLEDGE OF ALLEGIANCE**

3. **MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.**

4. **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. **CONSENT CALENDAR (A-F)**

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. [Ratify payment of warrants for the period ending December 19, 2023.](#)
- C. [Approve the Minutes of the City Council regular meeting of December 12, 2023.](#)
- D. [Second reading and adoption of Ordinance No. 2023-513 amending Chapter 18.53 \(Accessory Dwelling Units\).](#)
- E. [Adopt Resolution No. 2024-01 approving Amendment No. 1 to the agreement with De Lapide & Associates, Inc. for the completion of the City of Guadalupe 6<sup>th</sup> Cycle Housing Element.](#)
- F. [Adopt Resolution No. 2024-02 authorizing City Administrator, Todd Bodem as the authorized agent and signatory for Guadalupe Transit grants, documents, and related periodic reports effective immediately.](#)

**MANAGEMENT REPORTS**

7. **CITY ADMINISTRATOR REPORT:** *(Information Only)*

- A. [City Administrator's report for January 9, 2024](#)
- B. [Planning Department report for December 2023](#)
- C. [Building Department report for December 2023](#)

**8. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)**

- A. Police Department report for November 2023
- B. Fire Department report for November 2023
- C. Code Compliance report for November 2023

**9. RECREATION SERVICES MANAGER: (Information Only)**

- A. Recreation and Parks report for November 2023

**REGULAR BUSINESS**

**10. Human Resources Manager Position- Salary Range Increase.**

Written report: Amelia M. Villegas, Interim Human Resources Manager

Recommendation: That the City Council adopt Resolution No. 2024-03 approving the salary range increase for the Human Resources Manager position.

**11. Approval of the formation of a nonprofit corporation and hiring attorney Thomas Wrobel of the T.S. Wrobel Law Group, P.C. to assist with and complete the incorporation process.**

Written report: Tom Brandeberry, Project Manager

Recommendation: That the City Council adopt Resolution No. 2024-04 approving the formation of a nonprofit corporation to support community and economic development activities for the benefit of the City and the hiring of the T.S. Wrobel Law Group, P.C. to assist with and complete the formation process for the nonprofit corporation.

**12. FUTURE AGENDA ITEMS**

**13. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS**

**14. ADJOURNMENT TO SUCCESSOR AGENCY BOARD MEETING**

**SUCCESSOR AGENCY**

**15. Recognized Obligation Payment Schedule and Administrative Budget for the July 1, 2024, through June 30, 2025, Period.**

Written report: Joy Otsuki, Special Counsel to the Successor Agency

Recommendation: That the Successor Agency adopt SA Resolution No. 2024-01 entitled “Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe approving the Recognized Obligation Payment Schedule for the July 1, 2024, through June 30, 2025, period”.

**16. ADJOURNMENT TO CITY COUNCIL CLOSED SESSION**

**17. CLOSED SESSION AGENDA**

**Public Employment**

(Pursuant to Government Code Section 54957(b))

Title: City Administrator

**18. ADJOURNMENT TO OPEN SESSION MEETING**

**19. CLOSED SESSION ANNOUNCEMENTS**

**20. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 5<sup>th</sup> day of January 2024.

*Todd Bodem*

\_\_\_\_\_  
Todd Bodem, City Administrator

**PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS**

Council Meeting: Date and Subject	Department	Agenda Category	
<b>Tuesday, January 23, 2024, at 6:00 pm / Regular Meeting</b>			
Fighting Back Santa Maria Valley – Free 4 the weekend-youth event	Fighting Back Santa Maria Valley	Presentation	
Human Trafficking Awareness Month – January 2024	Administration	Proclamation	
Revised Benefit for Unrepresented Employees	Human Resources	Consent Calendar	
December 2023 Recreation & Parks Report	Recreation & Parks	Consent Calendar	
Andrew Goodwin Design – Contract Amendment	Tom Brandeberry	Consent Calendar	
PW Director Job Description & Classification	Human Resources	Consent Calendar	
Public Safety Department Impact Fee Nexus Study	Public Safety Dept.	Public Hearing	
Facility Use Agreement with Guadalupe Union School District	Recreation & Parks	Regular Business	
Implementation of the volunteer Guadalupe Safety Support Team	Public Safety Dept.	Regular Business	
<b>Tuesday, February 13, 2024, at 6:00 pm / Regular Meeting</b>			
Increase Stipend for Council and Elected Officials	City Attorney	Regular Business	
Amendment to Ordinance No. 1985-256 Water lines	City Attorney	Regular Business	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Caltrans Update			Presentation
Joint Meeting with the School Board			New Business
SBCAG Update on Black Road/166 Construction		SBCAG	Presentation