



City of Guadalupe

AGENDA

Regular Meeting of the Guadalupe City Council and Special Meeting of the Successor Agency to the Guadalupe Redevelopment Agency Borad

**Tuesday, January 9, 2024, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers**

The City Council meeting will broadcast live streamed on the City of Guadalupe's Official YouTube channel: <https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during Community Participation Forum or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 2:00 pm on Tuesday, January 9, 2024.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.cityofguadalupe.org Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Christina Hernandez
Council Member Gilbert Robles
Council Member Megan Lizalde
Mayor Pro Tempore Eugene Costa Jr.
Mayor Ariston Julian

2. **PLEDGE OF ALLEGIANCE**

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to the provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. CONSENT CALENDAR (A-F)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B. Ratify payment of warrants for the period ending December 19, 2023.
- C. Approve the Minutes of the City Council regular meeting of December 12, 2023.
- D. Second reading and adoption of Ordinance No. 2023-513 amending Chapter 18.53 (Accessory Dwelling Units).
- E. Adopt Resolution No. 2024-01 approving Amendment No. 1 to the agreement with De Lapede & Associates, Inc. for the completion of the City of Guadalupe 6th Cycle Housing Element.
- F. Adopt Resolution No. 2024-02 authorizing City Administrator, Todd Bodem as the authorized agent and signatory for Guadalupe Transit grants, documents, and related periodic reports effective immediately.

MANAGEMENT REPORTS

7. CITY ADMINISTRATOR REPORT: (*Information Only*)

- A. City Administrator's report for January 9, 2024
- B. Planning Department report for December 2023
- C. Building Department report for December 2023

8. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

- A. Police Department report for November 2023
- B. Fire Department report for November 2023
- C. Code Compliance report for November 2023

9. RECREATION SERVICES MANAGER: (Information Only)

- A. Recreation and Parks report for November 2023

REGULAR BUSINESS

10. Human Resources Manager Position- Salary Range Increase.

Written report: Amelia M. Villegas, Interim Human Resources Manager

Recommendation: That the City Council adopt Resolution No. 2024-03 approving the salary range increase for the Human Resources Manager position.

11. Approval of the formation of a nonprofit corporation and hiring attorney Thomas Wrobel of the T.S. Wrobel Law Group, P.C. to assist with and complete the incorporation process.

Written report: Tom Brandeberry, Project Manager

Recommendation: That the City Council adopt Resolution No. 2024-04 approving the formation of a nonprofit corporation to support community and economic development activities for the benefit of the City and the hiring of the T.S. Wrobel Law Group, P.C. to assist with and complete the formation process for the nonprofit corporation.

12. FUTURE AGENDA ITEMS

13. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

14. ADJOURNMENT TO SUCCESSOR AGENCY BOARD MEETING

SUCCESSOR AGENCY

15. Recognized Obligation Payment Schedule and Administrative Budget for the July 1, 2024, through June 30, 2025, Period.

Written report: Joy Otsuki, Special Counsel to the Successor Agency

Recommendation: That the Successor Agency adopt SA Resolution No. 2024-01 entitled “Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe approving the Recognized Obligation Payment Schedule for the July 1, 2024, through June 30, 2025, period”.

16. ADJOURNMENT TO CITY COUNCIL CLOSED SESSION

17. CLOSED SESSION AGENDA

Public Employment

(Pursuant to Government Code Section 54957(b))

Title: City Administrator

18. ADJOURNMENT TO OPEN SESSION MEETING

19. CLOSED SESSION ANNOUNCEMENTS

20. ADJOURNMENT

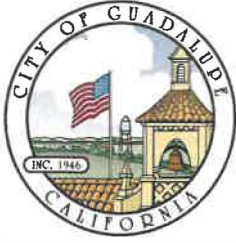
I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 5th day of January 2024.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, January 23, 2024, at 6:00 pm / Regular Meeting			
Fighting Back Santa Maria Valley – Free 4 the weekend-youth event	Fighting Back Santa Maria Valley	Presentation	
Human Trafficking Awareness Month – January 2024	Administration	Proclamation	
Revised Benefit for Unrepresented Employees	Human Resources	Consent Calendar	
December 2023 Recreation & Parks Report	Recreation & Parks	Consent Calendar	
Andrew Goodwin Design – Contract Amendment	Tom Brandeberry	Consent Calendar	
PW Director Job Description & Classification	Human Resources	Consent Calendar	
Public Safety Department Impact Fee Nexus Study	Public Safety Dept.	Public Hearing	
Facility Use Agreement with Guadalupe Union School District	Recreation & Parks	Regular Business	
Implementation of the volunteer Guadalupe Safety Support Team	Public Safety Dept.	Regular Business	
Tuesday, February 13, 2024, at 6:00 pm / Regular Meeting			
Increase Stipend for Council and Elected Officials	City Attorney	Regular Business	
Amendment to Ordinance No. 1985-256 Water lines	City Attorney	Regular Business	
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Gift Policy		City Attorney	New Business
Social Host Ordinance		City Attorney	New Business
Caltrans Update			Presentation
Joint Meeting with the School Board			New Business
SBCAG Update on Black Road/166 Construction		SBCAG	Presentation



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of January 09, 2023

Prepared by:
Veronica Fabian
Finance Account Clerk

Reviewed by:
Janice Davis
Finance Director

Approved by:
Todd Bodem
City Administrator

SUBJECT: Payment of warrants for the period ending December 19, 2023, to be ratified for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and ratify the listing of hand checks and warrants to be paid on December 22, 2023.

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [ALL06 - ALL STAR FIRE EQUIPMENT I](#) **Vendor Total:** 356.71

252164	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	356.71	0.00	0.00	0.00	356.71
FIRE-AV3000HT 4 POINT KEVLAR HEADNET	Warr Bank Acct - Warrants Bank Account				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FIRE-AV3000HT 4 POINT KEVLAR HEADNET	NA	0.00	0.00	356.71	0.00	0.00	0.00	356.71

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4220-1550	Operating Supplies & Exp.		356.71	100.00%

Vendor: [AMA02 - AMAZON BUSINESS](#) **Vendor Total:** 3,436.12

1JNY-QGHV-X6NK	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	3,099.01	0.00	0.00	0.00	3,099.01
FINANCE-ACCT#:A19RD4DAF93AUQ - ARPA	Warr Bank Acct - Warrants Bank Account				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
OFFICE CHAIR (15) COUNCIL CHAMBER CHAIRS - ARPA	NA	0.00	0.00	3,099.01	0.00	0.00	0.00	3,099.01

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4105-1200	Office Supplies & Postage		3,099.01	100.00%

1PH4-96LT-4G4C	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	337.11	0.00	0.00	0.00	337.11
PD-ACCT#:A19RD4DAF93AUQ - MEMO BOOKS,ADDRESS LABEL	Warr Bank Acct - Warrants Bank Account				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FILE FOLDERS, TAPE, PRINTER PAPER,TRASH CAN LINER	NA	0.00	0.00	337.11	0.00	0.00	0.00	337.11

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1550	Operating Supplies & Exp.		337.11	100.00%

Vendor: [ARA01 - ARAMARK UNIFORM SERVICES](#) **Vendor Total:** 278.45

5020437346	Invoice	11/29/2023	11/29/2023	11/29/2023	11/29/2023	25.41	0.00	0.00	0.00	25.41
WWTP-ACCT#:170454000 UNIFORM SERVICE	Warr Bank Acct - Warrants Bank Account				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	25.41	0.00	0.00	0.00	25.41

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-2150	Professional Services		25.41	100.00%

5020440157	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	17.06	0.00	0.00	0.00	17.06
WATER-ACCT#:170454000 UNIFORM SERVICE	Warr Bank Acct - Warrants Bank Account				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	17.06	0.00	0.00	0.00	17.06

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-2150	Professional Services		17.06	100.00%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
5020440159	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	73.55	0.00	0.00	0.00	73.55
P&R-ACCT#:170454000 UNIFORM SERVICE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:170454000 UNIFORM SERVICE	NA	0.00	0.00	73.55	0.00	0.00	0.00	73.55

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-2150	Professional Services		73.55	100.00%

5020440160	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	11.88	0.00	0.00	0.00	11.88
PW-STREETS-UNIFORM ALLOWANCE		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-STREETS-UNIFORM ALLOWANCE	NA	0.00	0.00	1.50	0.00	0.00	0.00	1.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-0100	Salaries - Regular		1.50	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-STREETS-UNIFORM ALLOWANCE	NA	0.00	0.00	1.48	0.00	0.00	0.00	1.48

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-0100	Salaries - Regular		1.48	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-STREETS-UNIFORM ALLOWANCE	NA	0.00	0.00	5.35	0.00	0.00	0.00	5.35

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
071-4454-0100	Salaries - Regular		5.35	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-STREETS-UNIFORM ALLOWANCE	NA	0.00	0.00	0.89	0.00	0.00	0.00	0.89

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-0100	Salaries - Regular		0.89	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-STREETS-UNIFORM ALLOWANCE	NA	0.00	0.00	0.89	0.00	0.00	0.00	0.89

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
012-4425-0100	Salaries - Regular		0.89	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-STREETS-UNIFORM ALLOWANCE	NA	0.00	0.00	0.89	0.00	0.00	0.00	0.89

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
023-4461-0100	Salaries - Regular		0.89	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-STREETS-UNIFORM ALLOWANCE	NA	0.00	0.00	0.44	0.00	0.00	0.00	0.44

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
060-4490-0100	Salaries - Regular		0.44	100.00%

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
5020444495	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	65.12	0.00	0.00	0.00	65.12
WATER-ACCT#:170454000 UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-UNIFORM ALLOWANCE	NA		0.00	0.00	0.44	0.00	0.00	0.00	0.44	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
063-4472-0100	Salaries - Regular				0.44	100.00%				
5020444512	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	73.55	0.00	0.00	0.00	73.55
P&R-ACCT#:170454000 UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER-ACCT#:170454000 UNIFORM SERVICE	NA		0.00	0.00	65.12	0.00	0.00	0.00	65.12	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-2150	Professional Services				65.12	100.00%				
5020444514	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	11.88	0.00	0.00	0.00	11.88
PW-STREETS-UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-UNIFORM SERVICE	NA		0.00	0.00	1.48	0.00	0.00	0.00	1.48	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-2150	Professional Services				73.55	100.00%				
001-4145-0100	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	1.48	0.00	0.00	0.00	1.48
PW-STREETS-UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-UNIFORM SERVICE	NA		0.00	0.00	1.48	0.00	0.00	0.00	1.48	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-0100	Salaries - Regular				1.48	100.00%				
001-4300-0100	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	1.48	0.00	0.00	0.00	1.48
PW-STREETS-UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-UNIFORM SERVICE	NA		0.00	0.00	1.48	0.00	0.00	0.00	1.48	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4300-0100	Salaries - Regular				1.48	100.00%				
071-4454-0100	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	5.35	0.00	0.00	0.00	5.35
PW-STREETS-UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-UNIFORM SERVICE	NA		0.00	0.00	5.35	0.00	0.00	0.00	5.35	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
071-4454-0100	Salaries - Regular				5.35	100.00%				
010-4420-0100	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	0.89	0.00	0.00	0.00	0.89
PW-STREETS-UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-UNIFORM SERVICE	NA		0.00	0.00	0.89	0.00	0.00	0.00	0.89	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-4420-0100	Salaries - Regular				0.89	100.00%				
012-4425-0100	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	0.89	0.00	0.00	0.00	0.89
PW-STREETS-UNIFORM SERVICE Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-UNIFORM SERVICE	NA		0.00	0.00	0.89	0.00	0.00	0.00	0.89	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-0100	Salaries - Regular				0.89	100.00%				

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-UNIFORM SERVICE	NA		0.00	0.00	0.89	0.00	0.00	0.00	0.89	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
023-4461-0100	Salaries - Regular		0.89	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-UNIFORM SERVICE	NA		0.00	0.00	0.44	0.00	0.00	0.00	0.44	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
060-4490-0100	Salaries - Regular		0.44	100.00%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-STREETS-UNIFORM SERVICE	NA		0.00	0.00	0.46	0.00	0.00	0.00	0.46	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
063-4472-0100	Salaries - Regular		0.46	100.00%						

Vendor: [B&B01 - B&B STEEL & SUPPLY CORP](#) **Vendor Total:** 762.77

717521	Invoice	9/14/2023	9/14/2023	9/14/2023	9/14/2023	762.77	0.00	0.00	0.00	762.77
FINANCE-3-1/2" STD GALV. P.E. PIPE 21'		Warr Bank Acct - Warrants Bank Account			No					

Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-3-1/2" STD GALV. P.E. PIPE 21'	NA		0.00	0.00	762.77	0.00	0.00	0.00	762.77	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1550	Operating Supplies & Exp.		762.77	100.00%						

Vendor: [BOB01 - BOB'S RUBBER STAMPS](#) **Vendor Total:** 336.03

5318	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	336.03	0.00	0.00	0.00	336.03
ADM-BUILDING DEPT DOOR HANGERS		Warr Bank Acct - Warrants Bank Account			No					

Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-BUILDING DEPT DOOR HANGERS	NA		0.00	0.00	336.03	0.00	0.00	0.00	336.03	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4405-1550	Operating Supplies & Exp.		336.03	100.00%						

Vendor: [BOD02 - TODD BODEM](#) **Vendor Total:** 50.00

12192023	Invoice	12/19/2023	12/19/2023	12/19/2023	12/19/2023	50.00	0.00	0.00	0.00	50.00
FINANCE-CHECK REQUEST-MONTHLY REIMBURSEMENT CELL		Warr Bank Acct - Warrants Bank Account			No					

Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-CHECK REQUEST-MONTHLY REIMBURSEMENT CELL	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4105-1300	Business Expense/Training		50.00	100.00%						

Vendor: [BVI01 - BELLA VISTA INVESTIGATIVE SERVICES](#) **Vendor Total:** 2,425.00

20230005	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	2,425.00	0.00	0.00	0.00	2,425.00
PD-BACKGROUND INVESTAGATION-LIA KAI WELKOM		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Packet: APPKT00151 - 12.22.23 BIWEEKLY RUN

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-BACKGROUND INVESTAGATION-LIA KAI WELKOM	NA	0.00	0.00	2,425.00	0.00	0.00	0.00	2,425.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-2350	Services by other Agencies		2,425.00	100.00%						

Vendor: [CAR09 - CARDMEMBER SERVICE](#) **Vendor Total:** 2,025.96

00838	Invoice	11/17/2023	11/17/2023	11/17/2023	11/17/2023	27.24	0.00	0.00	0.00	27.24
FEES AND INTEREST		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FEES AND INTEREST	NA	0.00	0.00	27.24	0.00	0.00	0.00	27.24		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4140-1750	Bank Service Charges		27.24	100.00%						

0239	Invoice	10/31/2023	10/31/2023	10/31/2023	10/31/2023	17.38	0.00	0.00	0.00	17.38
P&R-MICHAELS-FACE PAINTING FOR DAY OF THE DEAD		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-MICHAELS-FACE PAINTING FOR DAY OF THE DEAD	NA	0.00	0.00	17.38	0.00	0.00	0.00	17.38		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-1550	Operating Supplies & Exp.		17.38	100.00%						

0838	Invoice	11/17/2023	11/17/2023	11/17/2023	11/17/2023	96.99	0.00	0.00	0.00	96.99
ADM-TRANSLATEPRESS-TRANSLATION PRORAM		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-TRANSLATEPRESS-TRANSLATION PRORAM - ARPA	NA	0.00	0.00	96.99	0.00	0.00	0.00	96.99		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4140-2151	Information Technology Svs		96.99	100.00%						

2597	Invoice	11/17/2023	11/17/2023	11/17/2023	11/17/2023	41.20	0.00	0.00	0.00	41.20
ADM-AMAZON-LABEL MAKER		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-AMAZON-LABEL MAKER	NA	0.00	0.00	41.20	0.00	0.00	0.00	41.20		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1550	Operating Supplies & Exp.		41.20	100.00%						

2726	Invoice	11/21/2023	11/21/2023	11/21/2023	11/21/2023	40.32	0.00	0.00	0.00	40.32
PW-THE UPS STORE		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-THE UPS STORE	NA	0.00	0.00	40.32	0.00	0.00	0.00	40.32		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-1550	Operating Supplies & Exp.		40.32	100.00%						

3279	Invoice	11/9/2023	11/9/2023	11/9/2023	11/9/2023	260.40	0.00	0.00	0.00	260.40
CAR-AMERICAN AIRLINES - TRAINIG - MERAZ		Warr Bank Acct - Warrants Bank Account		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
CAR-AMERICAN AIRLINES - TRAINIG - JOSUE MERAZ	NA	0.00	0.00	260.40	0.00	0.00	0.00	0.00	260.40	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4200-1300	Business Expense/Training				260.40	100.00%				
3342	Invoice	11/13/2023	11/13/2023	11/13/2023	11/13/2023	1.29	0.00	0.00	0.00	1.29
ADM-BACKBLAZE-WEBSITE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
ADM-BACKBLAZE-WEBSITE	NA	0.00	0.00	1.29	0.00	0.00	0.00	0.00	1.29	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4140-2151	Information Technology Svs				1.29	100.00%				
3479	Invoice	11/21/2023	11/21/2023	11/21/2023	11/21/2023	35.87	0.00	0.00	0.00	35.87
PD-MICHAELS - CHIEF-AWANAS BOX		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
PD-MICHAELS - CHIEF-AWANAS BOX	NA	0.00	0.00	35.87	0.00	0.00	0.00	0.00	35.87	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4200-1550	Operating Supplies & Exp.				35.87	100.00%				
3923	Invoice	11/17/2023	11/17/2023	11/17/2023	11/17/2023	18.99	0.00	0.00	0.00	18.99
DREAMHOST		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
DREAMHOST	NA	0.00	0.00	18.99	0.00	0.00	0.00	0.00	18.99	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4140-2150	Professional Services				18.99	100.00%				
4757	Invoice	11/20/2023	11/20/2023	11/20/2023	11/20/2023	48.93	0.00	0.00	0.00	48.93
FINANCE-AMAZON-KEYBOARD AND MOUSE		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
FINANCE-AMAZON-KEYBOARD AND MOUSE	NA	0.00	0.00	48.93	0.00	0.00	0.00	0.00	48.93	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4120-1200	Office Supplies & Postage				48.93	100.00%				
5180	Invoice	11/21/2023	11/21/2023	11/21/2023	11/21/2023	9.56	0.00	0.00	0.00	9.56
PD-JOANN-CHIEF-UNIFORM PATCH REMOVER		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Discount	Total	
PD-JOANN-CHIEF-UNIFORM PATCH REMOVER	NA	0.00	0.00	9.56	0.00	0.00	0.00	0.00	9.56	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4200-1550	Operating Supplies & Exp.				9.56	100.00%				
5256	Invoice	11/15/2023	11/15/2023	11/15/2023	11/15/2023	8.56	0.00	0.00	0.00	8.56
FINANCE-UNITED STATES POSTAL SERVICE		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FINANCE-UNITED STATES POSTAL SERVICE	NA		0.00	0.00		8.56	0.00	0.00	0.00	8.56
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4120-1200	Office Supplies & Postage					8.56	100.00%			
6025	Invoice	11/22/2023	11/22/2023	11/22/2023	11/22/2023	86.98	0.00	0.00	0.00	86.98
PD-AMAZON-COPY PAPER			Warr Bank Acct - Warrants Bank Account		No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-AMAZON-COPY PAPER	NA		0.00	0.00		86.98	0.00	0.00	0.00	86.98
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1200	Office Supplies & Postage					86.98	100.00%			
6252	Invoice	11/8/2023	11/8/2023	11/8/2023	11/8/2023	43.49	0.00	0.00	0.00	43.49
FINANCE-AMAZON-MONITOR STAND			Warr Bank Acct - Warrants Bank Account		No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FINANCE-AMAZON-MONITOR STAND	NA		0.00	0.00		43.49	0.00	0.00	0.00	43.49
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4120-1200	Office Supplies & Postage					43.49	100.00%			
7368	Invoice	11/11/2023	11/11/2023	11/11/2023	11/11/2023	194.68	0.00	0.00	0.00	194.68
PD-AMAZON-MOBILE MOUSE 3500,USB FLASH DRIVE			Warr Bank Acct - Warrants Bank Account		No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-B	NA		0.00	0.00		29.95	0.00	0.00	0.00	29.95
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4105-1200	Office Supplies & Postage					29.95	100.00%			
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-B	NA		0.00	0.00		164.73	0.00	0.00	0.00	164.73
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4140-1550	Operating Supplies & Exp.					164.73	100.00%			
7597	Invoice	11/1/2023	11/1/2023	11/1/2023	11/1/2023	150.00	0.00	0.00	0.00	150.00
PD-NOBLE-MEMBERSHIP RENEWAL			Warr Bank Acct - Warrants Bank Account		No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-NOBLE-MEMBERSHIP RENEWAL	NA		0.00	0.00		150.00	0.00	0.00	0.00	150.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-2350	Services by other Agencies					150.00	100.00%			
7678	Invoice	11/6/2023	11/6/2023	11/6/2023	11/6/2023	520.00	0.00	0.00	0.00	520.00
PD-GRINDIRON TRAINING - 40HR COURSE			Warr Bank Acct - Warrants Bank Account		No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-GRINDIRON TRAINING - 40HR COURSE	NA		0.00	0.00		520.00	0.00	0.00	0.00	520.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1300	Business Expense/Training					520.00	100.00%			

Payable Register

Packet: APPKT00151 - 12.22.23 BIWEEKLY RUN

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
8574	Invoice	11/22/2023	11/22/2023	11/22/2023	11/22/2023	60.88	0.00	0.00	0.00	60.88
ADM-AMAZON-BACKUP LIGHTS		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADM-AMAZON-BACKUP LIGHTS	NA	0.00	0.00	60.88	0.00	0.00	0.00	60.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-1550	Operating Supplies & Exp.		60.88	100.00%

9585	Invoice	11/15/2023	11/15/2023	11/15/2023	11/15/2023	363.20	0.00	0.00	0.00	363.20
PD-AMERICAN AIRLINES - JOSUE MERAZ		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-AMERICAN AIRLINES - JOSUE MERAZ	NA	0.00	0.00	363.20	0.00	0.00	0.00	363.20

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1300	Business Expense/Training		363.20	100.00%

Vendor: [CAS07 - CASSIA LANDSCAPE](#)

Vendor Total: 3,658.00

102330	Invoice	10/18/2023	10/18/2023	10/18/2023	10/18/2023	2,223.00	0.00	0.00	0.00	2,223.00
P&R-LANDSCAPE MAINTENANCE FOR OCT 2023		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-LANDSCAPE MAINTENANCE FOR OCT 2023	NA	0.00	0.00	2,223.00	0.00	0.00	0.00	2,223.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-2150	Professional services		2,223.00	100.00%

112350	Invoice	11/16/2023	11/16/2023	11/16/2023	11/16/2023	1,435.00	0.00	0.00	0.00	1,435.00
P&R-LANDSCAPE MAINTENANCE - NOV 2023		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P&R-LANDSCAPE MAINTENANCE - NOV 2023	NA	0.00	0.00	1,435.00	0.00	0.00	0.00	1,435.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4300-2150	Professional services		1,435.00	100.00%

Vendor: [CCW01 - CENTRAL COAST WATER AUTH.](#)

Vendor Total: 37,224.19

01012024	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	17,415.83	0.00	0.00	0.00	17,415.83
WATER-STATE WATER FIXER COSTS 07/23 THRU 06/24		Warr Bank Acct - Warrants Bank Account			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WATER-STATE WATER FIXER COSTS 07/23 THRU 06/24	NA	0.00	0.00	17,415.83	0.00	0.00	0.00	17,415.83

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1553	State Water		17,415.83	100.00%

12012023	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	19,808.36	0.00	0.00	0.00	19,808.36
WATER-DWR AND CCWA VARIABLE O&M		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
OPERATION & MAINTENANCE VARIABLE COSTS-STATE WATER	NA	0.00	0.00	19,808.36	0.00	0.00	0.00	19,808.36		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-4420-1553	State Water		19,808.36	100.00%						

Vendor: CHA03 - CHARTER COMMUNICATIONS										Vendor Total:	1,593.64
170585101120123	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	295.64	0.00	0.00	0.00	295.64	
P&R-ACCT#:170585101	Warr Bank Acct - Warrants Bank Account				No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:170585101	NA	0.00	0.00	295.64	0.00	0.00	0.00	295.64		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1150	Communications		295.64	100.00%						

170585201120123	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	1,298.00	0.00	0.00	0.00	1,298.00
P&R-ACCT#:170585201	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:170585201	NA	0.00	0.00	1,298.00	0.00	0.00	0.00	1,298.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1150	Communications		1,298.00	100.00%						

Vendor: CHO01 - CHOP RESTAURANT SUPPLY, I										Vendor Total:	4,854.60
12202023	Invoice	12/20/2023	12/20/2023	12/20/2023	12/20/2023	4,854.60	0.00	0.00	0.00	4,854.60	
FINANCE-REACH IN FREEZER	Warr Bank Acct - Warrants Bank Account				No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-REACH IN FREEZER	NA	0.00	0.00	4,854.60	0.00	0.00	0.00	4,854.60		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
107-4018-2150	Profl Services		4,854.60	100.00%						

Vendor: CLA02 - CLAY'S SEPTIC & JETTING.										Vendor Total:	10,434.19
77747	Invoice	8/15/2023	8/15/2023	8/15/2023	8/15/2023	1,005.64	0.00	0.00	0.00	1,005.64	
P&R-VETERANS MEMORIAL BLDG	Warr Bank Acct - Warrants Bank Account				No						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-VETERANS MEMORIAL BLDG	NA	0.00	0.00	1,005.64	0.00	0.00	0.00	1,005.64		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-2150	Professional Services		1,005.64	100.00%						

77816	Invoice	8/17/2023	8/17/2023	8/17/2023	8/17/2023	3,647.18	0.00	0.00	0.00	3,647.18
WWTP-GUADALUPE ST-LIST STATION	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-GUADALUPE ST-LIST STATION	NA	0.00	0.00	3,647.18	0.00	0.00	0.00	3,647.18		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-2150	Professional Services		3,647.18	100.00%						

77897	Invoice	8/23/2023	8/23/2023	8/23/2023	8/23/2023	1,501.78	0.00	0.00	0.00	1,501.78
WWTP-GULARTE LIFT STATION	Warr Bank Acct - Warrants Bank Account				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Bank Code										
On Hold										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-GULARTE LIFT STATION	NA		0.00	0.00	1,501.78	0.00	0.00	0.00	1,501.78	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-2150	Professional Services				1,501.78	100.00%				
78703	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	846.95	0.00	0.00	0.00	846.95
WWTP-PAGALING ST			Warr Bank Acct - Warrants Bank Account		No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-PAGALING ST	NA		0.00	0.00	846.95	0.00	0.00	0.00	846.95	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-2150	Professional Services				846.95	100.00%				
78803	Invoice	12/6/2023	12/6/2023	12/6/2023	12/6/2023	3,432.64	0.00	0.00	0.00	3,432.64
WWTP-PAGALIN AND MAHONEY			Warr Bank Acct - Warrants Bank Account		No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-PAGALIN AND MAHONEY	NA		0.00	0.00	3,432.64	0.00	0.00	0.00	3,432.64	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-2150	Professional Services				3,432.64	100.00%				

Vendor: COL03 - COLUMN, PBC **Vendor Total: 174.78**

21FF040A-0060	Invoice	11/1/2023	11/1/2023	11/1/2023	11/1/2023	51.20	0.00	0.00	0.00	51.20
ADM-NOTICE OF RFP-CITY ENGINEER			Warr Bank Acct - Warrants Bank Account		No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-NOTICE OF RFP-CITY ENGINEER	NA		0.00	0.00	51.20	0.00	0.00	0.00	51.20	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4105-1250	Advertising and Pubs				51.20	100.00%				

21FF040A-0061	Invoice	11/13/2023	11/13/2023	11/13/2023	11/13/2023	80.08	0.00	0.00	0.00	80.08
ADM-NOTICE OF PUBLIC HEARING-NEXUS FEE STUDY			Warr Bank Acct - Warrants Bank Account		No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-NOTICE OF PUBLIC HEARING-NEXUS FEE STUDY	NA		0.00	0.00	80.08	0.00	0.00	0.00	80.08	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-1250	Advertising & Publication				80.08	100.00%				

21FF040A-0062	Invoice	11/17/2023	11/17/2023	11/17/2023	11/17/2023	43.50	0.00	0.00	0.00	43.50
ADM-NOTICE OF RFP LANSCAPING			Warr Bank Acct - Warrants Bank Account		No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-NOTICE OF RFP LANSCAPING	NA		0.00	0.00	43.50	0.00	0.00	0.00	43.50	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4105-1250	Advertising and Pubs				43.50	100.00%				

Vendor: CUL01 - CULLIGAN/CENTRAL COAST WA **Vendor Total: 155.39**

105243	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	36.72	0.00	0.00	0.00	36.72
ADM - ACCT#:887745 - 5 GALLON DELIVERY - NOV 2023			Warr Bank Acct - Warrants Bank Account		No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM - ACCT#:887745 - 5 GALLON DELIVERY - NOV 2023	NA		0.00	0.00	36.72	0.00	0.00	0.00	36.72	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4105-2150	Professional Services				36.72	100.00%				
105244	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	48.67	0.00	0.00	0.00	48.67
FINANCE-5 GALLON DELIVERY-ACCT#:887737	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-5 GALLON DELIVERY	NA		0.00	0.00	48.67	0.00	0.00	0.00	48.67	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4120-2150	Professional services				48.67	100.00%				
84365	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	35.00	0.00	0.00	0.00	35.00
FIRE-STRONGBASE 9" TANK RENTAL	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FIRE-STRONGBASE 9" TANK RENTAL	NA		0.00	0.00	35.00	0.00	0.00	0.00	35.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-2150	Professional services				35.00	100.00%				
84564	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	35.00	0.00	0.00	0.00	35.00
FIRE-STONGBASE 9" TANK RENTAL	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FIRE-STONGBASE 9" TANK RENTAL	NA		0.00	0.00	35.00	0.00	0.00	0.00	35.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4220-2150	Professional Services				35.00	100.00%				

Vendor: [DAV02 - JANICE DAVIS](#) Vendor Total: 50.00

12192023	Invoice	12/19/2023	12/19/2023	12/19/2023	12/19/2023	50.00	0.00	0.00	0.00	50.00
FINANCE-CHECK REQUEST-REIMBURSEMENT	Warr Bank Acct - Warrants Bank Account				No					
PERSONAL CELL										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-CHECK REQUEST-REIMBURSEMENT	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
PERSONAL CELL										
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4120-1300	Business Expense/Training				50.00	100.00%				

Vendor: [ENG02 - ENGEL & GRAY, INC.](#) Vendor Total: 13,417.93

3BX00004	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	13,417.93	0.00	0.00	0.00	13,417.93
WWTP-ACCT#:504827 BIO SOLIDS	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-ACCT#:504827 BIO SOLIDS	NA		0.00	0.00	13,417.93	0.00	0.00	0.00	13,417.93	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
012-4425-2150	Professional Services				13,417.93	100.00%				

Vendor: [ERE01 - ER ELECTRIC & MECHANICAL](#) Vendor Total: 1,006.25

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
1385	Invoice	12/5/2023	12/5/2023	12/5/2023	12/5/2023	1,006.25	0.00	0.00	0.00	1,006.25
WWTP-JOB#:SV2848 R&R ANALYSER/FINISH INSTALLATION		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
R&R ANALYSER/FINISH INSTALLATION ARRIATOR	NA	0.00	0.00	1,006.25	0.00	0.00	0.00	1,006.25		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-2150	Professional Services		1,006.25	100.00%						

Vendor: [ERN01 - ERNEST PACKAGING SOLUTION](#) Vendor Total: 4,886.35

90855807	Invoice	11/27/2023	11/27/2023	11/27/2023	11/27/2023	926.09	0.00	0.00	0.00	926.09
P&R-ACCT#:1028010 - STOCK SHELVES		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-ACCT#:1028010 - STOCK SHELVES	NA	0.00	0.00	926.09	0.00	0.00	0.00	926.09		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1550	Operating Supplies & Exp.		926.09	100.00%						

90856595	Invoice	11/28/2023	11/28/2023	11/28/2023	11/28/2023	3,781.47	0.00	0.00	0.00	3,781.47
P&R-CHAIRS ALERA FOLDING MOLD (27)		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-CHAIRS ALERA FOLDING MOLD (27)	NA	0.00	0.00	3,781.47	0.00	0.00	0.00	3,781.47		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4145-1550	Operating Supplies & Exp.		3,781.47	100.00%						

90861816	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	178.79	0.00	0.00	0.00	178.79
P&R-TT US 4056-2-PLY 9"X1000'-STOCK		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
P&R-TT US 4056-2-PLY 9"X1000'-STOCK	NA	0.00	0.00	178.79	0.00	0.00	0.00	178.79		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4300-1550	Operating Supplies & Exp.		178.79	100.00%						

Vendor: [ESC01 - JUANA M ESCOBAR](#) Vendor Total: 127.71

12192023	Invoice	12/19/2023	12/19/2023	12/19/2023	12/19/2023	127.71	0.00	0.00	0.00	127.71
ADM-CHECK REQUEST - MILEAGE REIMBURSEMENT		Warr Bank Acct - Warrants Bank Account		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-CHECK REQUEST - MILEAGE REIMBURSEMENT	NA	0.00	0.00	41.25	0.00	0.00	0.00	41.25		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4105-1300	Business Expense/Training		41.25	100.00%						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-CHECK REQUEST - MILEAGE REIMBURSEMENT	NA	0.00	0.00	86.46	0.00	0.00	0.00	86.46		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4105-1300	Business Expense/Training		86.46	100.00%						

Vendor: [FAM01 - FAMCON PIPE & SUPPLY INC.](#) Vendor Total: 5,035.13

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
S100112167.001	Invoice	9/28/2023	9/28/2023	9/28/2023	9/28/2023	5,035.13	0.00	0.00	0.00	5,035.13
WATER - CUST#:2102 - HYDRANTS FOR STOCK		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NARG060 GASKET, NON-ASB. RING, 150#	NA	0.00	0.00	5,035.13	0.00	0.00	0.00	5,035.13

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-4420-1550	Operating Supplies & Exp.		5,035.13	100.00%

Vendor: [FRO01 - FRONTIER COMMUNICATIONS](#)

Vendor Total: 1,338.00

112823	Invoice	11/28/2023	11/28/2023	11/28/2023	11/28/2023	1,338.00	0.00	0.00	0.00	1,338.00
P7R-ACCT#:805-343-0362-071975-5		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
P7R-ACCT#:805-343-0362-071975-5	NA	0.00	0.00	1,338.00	0.00	0.00	0.00	1,338.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4145-1150	Communications		1,338.00	100.00%

Vendor: [GAL01 - GALL'S LLC.](#)

Vendor Total: 58.94

026420452	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	58.94	0.00	0.00	0.00	58.94
PD-PEPPER SPRAY - SABRE 5.0 H2O STREAM SPRAY, MK-3		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD-PEPPER SPRAY - SABRE 5.0 H2O STREAM SPRAY, MK-3	NA	0.00	0.00	58.94	0.00	0.00	0.00	58.94

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4200-1550	Operating Supplies & Exp.		58.94	100.00%

Vendor: [GAR04 - FERNANDO GARCIA](#)

Vendor Total: 381.01

12062023	Invoice	12/6/2023	12/6/2023	12/6/2023	12/6/2023	381.01	0.00	0.00	0.00	381.01
FIRE-UNIFORM ALLOWANCE-CHECK REQUEST		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PANT BELT,FIRE PANT,TIE BAR, NICKEL CAP BUTTON	NA	0.00	0.00	381.01	0.00	0.00	0.00	381.01

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-4220-0450	Other Benefits		381.01	100.00%

Vendor: [GUA02 - GUADALUPE HARDWARE COMPAN](#)

Vendor Total: 973.34

1134590	Invoice	11/27/2023	11/27/2023	11/27/2023	11/27/2023	66.32	0.00	0.00	0.00	66.32
PW-STREETS-VP 40:1 FUEL 128OZ		Warr Bank Acct - Warrants Bank Account		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW-STREETS-VP 40:1 FUEL 128OZ	NA	0.00	0.00	66.32	0.00	0.00	0.00	66.32

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
071-4454-1550	Operating Supplies & Exp.		66.32	100.00%

1134768	Invoice	11/28/2023	11/28/2023	11/28/2023	11/28/2023	49.98	0.00	0.00	0.00	49.98
PW-STREETS-96PC MINI BLADE FUSE		Warr Bank Acct - Warrants Bank Account		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
1134797	Invoice	11/28/2023	11/28/2023	11/28/2023	11/28/2023	4.34	0.00	0.00	0.00	4.34
P&R-BUILDING-BATTERY ALKLN AAA 4PK Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
PW-STREETS-96PC MINI BLADE FUSE	NA		0.00	0.00	49.98	0.00	0.00	0.00		49.98
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				49.98	100.00%				
1134999	Invoice	11/29/2023	11/29/2023	11/29/2023	11/29/2023	366.79	0.00	0.00	0.00	366.79
PW-STREETS-M18 7/9" GRINDER Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
P&R-BUILDING-BATTERY ALKLN AAA 4PK	NA		0.00	0.00	4.34	0.00	0.00	0.00		4.34
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-1550	Operating Supplies & Exp.				4.34	100.00%				
1135035	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	46.74	0.00	0.00	0.00	46.74
PW-STREETS-CONTACTOR BAG Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
PW-STREETS-CONTACTOR BAG	NA		0.00	0.00	46.74	0.00	0.00	0.00		46.74
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				46.74	100.00%				
1135070	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	22.80	0.00	0.00	0.00	22.80
P&R-BUILDING-LOCK ENTRY POLO US3 VPC Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
P&R-BUILDING-LOCK ENTRY POLO US3 VPC	NA		0.00	0.00	22.80	0.00	0.00	0.00		22.80
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-1550	Operating Supplies & Exp.				22.80	100.00%				
1135122	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	142.04	0.00	0.00	0.00	142.04
PW-STREETSWELDABLE SHEET Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
PW-STREETSWELDABLE SHEET	NA		0.00	0.00	142.04	0.00	0.00	0.00		142.04
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1550	Operating Supplies & Exp.				142.04	100.00%				
1135305	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	15.49	0.00	0.00	0.00	15.49
WATER-TUBE POLY 3/8IDX1/2OD Warr Bank Acct - Warrants Bank Account No										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
1135307	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	2.97	0.00	0.00	0.00	2.97
WATER-TUBE POLY 3/8DX1/2D	NA				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WATER-TUBE POLY 3/8DX1/2D	NA		0.00	0.00		15.49	0.00	0.00	0.00	15.49
Distributions										
Account Number	Account Name	Project Account Key				Amount	Percent			
010-4420-1550	Operating Supplies & Exp.					15.49	100.00%			
1135461	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	36.95	0.00	0.00	0.00	36.95
PW-STREETS-HEDGE SHEAR	NA				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-HEDGE SHEAR	NA		0.00	0.00		36.95	0.00	0.00	0.00	36.95
Distributions										
Account Number	Account Name	Project Account Key				Amount	Percent			
071-4454-1550	Operating Supplies & Exp.					36.95	100.00%			
1135746	Invoice	12/6/2023	12/6/2023	12/6/2023	12/6/2023	31.28	0.00	0.00	0.00	31.28
PW-STREETS-1PK BLK MED CHISEL MARKER	NA				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-1PK BLK MED CHISEL MARKER	NA		0.00	0.00		31.28	0.00	0.00	0.00	31.28
Distributions										
Account Number	Account Name	Project Account Key				Amount	Percent			
071-4454-1550	Operating Supplies & Exp.					31.28	100.00%			
1135796	Invoice	12/20/2023	12/20/2023	12/20/2023	12/20/2023	40.23	0.00	0.00	0.00	40.23
PW-STREETS-RED TUFF JUG 5 GAL W/SPOUT	NA				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-RED TUFF JUG 5 GAL W/SPOUT	NA		0.00	0.00		40.23	0.00	0.00	0.00	40.23
Distributions										
Account Number	Account Name	Project Account Key				Amount	Percent			
071-4454-1550	Operating Supplies & Exp.					40.23	100.00%			
1135818	Invoice	12/7/2023	12/7/2023	12/7/2023	12/7/2023	56.48	0.00	0.00	0.00	56.48
WATR-CLOTH HDW 36"X5' 1/4"MSH	NA				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WATR-CLOTH HDW 36"X5' 1/4"MSH	NA		0.00	0.00		56.48	0.00	0.00	0.00	56.48
Distributions										
Account Number	Account Name	Project Account Key				Amount	Percent			
010-4420-1550	Operating Supplies & Exp.					56.48	100.00%			
1135847	Invoice	12/7/2023	12/7/2023	12/7/2023	12/7/2023	21.48	0.00	0.00	0.00	21.48
PW-STREETS-14" 120LB UV BLACK CABLE TIES	NA				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-STREETS-14" 120LB UV BLACK CABLE TIES	NA		0.00	0.00		21.48	0.00	0.00	0.00	21.48
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
071-4454-1550	Operating Supplies & Exp.					21.48	100.00%			
1136083	Invoice	12/9/2023	12/9/2023	12/9/2023	12/9/2023	47.81	0.00	0.00	0.00	47.81
PD-SASH CORD SOLID BRD 100'			Warr Bank Acct - Warrants Bank Account				No			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-SASH CORD SOLID BRD 100'	NA		0.00	0.00		47.81	0.00	0.00	0.00	47.81
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1550	Operating Supplies & Exp.					47.81	100.00%			
1136206	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	21.64	0.00	0.00	0.00	21.64
PD-GENERAL KEY- SCHOOL LOCKS			Warr Bank Acct - Warrants Bank Account				No			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PD-GENERAL KEY- SCHOOL LOCKS	NA		0.00	0.00		21.64	0.00	0.00	0.00	21.64
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1550	Operating Supplies & Exp.					21.64	100.00%			

Vendor: [HAR05 - HARRY & KIMIKO MASATANI](#) **Vendor Total:** **50.00**

12192023	Invoice	12/19/2023	12/19/2023	12/19/2023	12/19/2023	50.00	0.00	0.00	0.00	50.00
FINANCE-PROPERTY LEASE PAYMENTS FOR BANDSHELL			Warr Bank Acct - Warrants Bank Account				No			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FINANCE-PROPERTY LEASE PAYMENTS FOR BANDSHELL	NA		0.00	0.00		50.00	0.00	0.00	0.00	50.00
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4300-2150	Professional services					50.00	100.00%			

Vendor: [HEA01 - HEALTH SANITATION SERVICE](#) **Vendor Total:** **163.74**

0407345-1082-5	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	163.74	0.00	0.00	0.00	163.74
P&R-ACCT#:26-51796-93007			Warr Bank Acct - Warrants Bank Account				No			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-ACCT#:26-51796-93007	NA		0.00	0.00		163.74	0.00	0.00	0.00	163.74
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4145-2150	Professional Services					163.74	100.00%			

Vendor: [HEN01 - EAGLE ENERGY, INC](#) **Vendor Total:** **2,030.71**

204867	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	237.12	0.00	0.00	0.00	237.12
FIRE-ACCT#:1197 FUEL CHARGES			Warr Bank Acct - Warrants Bank Account				No			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FIRE-ACCT#:1197 FUEL CHARGES	NA		0.00	0.00		237.12	0.00	0.00	0.00	237.12
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4220-1560	Fuels and Lubricants					237.12	100.00%			
204870	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	124.18	0.00	0.00	0.00	124.18
WWTP-ACCT#:1207 FUEL CHARGES			Warr Bank Acct - Warrants Bank Account				No			

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-ACCT#:1207 FUEL CHARGES	NA		0.00	0.00	124.18	0.00	0.00	0.00	124.18	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-1560	Fuel & lubricants				124.18	100.00%				
204871	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	188.28	0.00	0.00	0.00	188.28
PW-ACCT#:1208 FUEL CHARGES Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:1208 FUEL CHARGES	NA		0.00	0.00	188.28	0.00	0.00	0.00	188.28	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
071-4454-1560	Fuels & Lubricants				188.28	100.00%				
204878	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	132.17	0.00	0.00	0.00	132.17
P&R-ACCT#:1228 FUEL CHARGES Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:1228 FUEL CHARGES	NA		0.00	0.00	132.17	0.00	0.00	0.00	132.17	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4300-1560	Fuel & lubricants				132.17	100.00%				
204887	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	1,348.96	0.00	0.00	0.00	1,348.96
PD-ACCT#:1280 FUEL CHARGES Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-ACCT#:1280 FUEL CHARGES	NA		0.00	0.00	1,348.96	0.00	0.00	0.00	1,348.96	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4200-1560	Fuel & lubricants				1,348.96	100.00%				

Vendor: [ICO01 - ICONIX WATERWORKS \(US\) IN](#) Vendor Total: 1,470.42

U2316053273	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	1,470.42	0.00	0.00	0.00	1,470.42
WATER-1 BRASS 45 IMP NL Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WATER-1 BRASS 45 IMP NL	NA		0.00	0.00	1,470.42	0.00	0.00	0.00	1,470.42	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
010-4420-1550	Operating Supplies & Exp.				1,470.42	100.00%				

Vendor: [ITE01 - ITECH SOLUTIONS](#) Vendor Total: 9,034.30

01012024	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	2,381.18	0.00	0.00	0.00	2,381.18
ADM-MICROSOFT LICENSES-JANUARY 2024 Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-MICROSOFT LICENSES-JANUARY 2024	NA		0.00	0.00	2,381.18	0.00	0.00	0.00	2,381.18	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4140-2151	Information Technology Svs				2,381.18	100.00%				

12838	Invoice	1/1/2024	1/1/2024	1/1/2024	1/1/2024	6,306.60	0.00	0.00	0.00	6,306.60
ADM-IT SERVICES FOR JANUARY 2024 Warr Bank Acct - Warrants Bank Account No										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-IT SERVICES FOR JANUARY 2024	NA		0.00	0.00	6,306.60	0.00	0.00	0.00	6,306.60	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4140-2151	Information Technology Svs				6,306.60	100.00%				
12891	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	346.52	0.00	0.00	0.00	346.52
ADM-ON BOARDING CHARGE - BRIAN TETLEY	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-ON BOARDING CHARGE - BRIAN TETLEY	NA		0.00	0.00	250.00	0.00	0.00	0.00	250.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4405-2150	Professional Services				250.00	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MANAGED SUPPORT	NA		0.00	0.00	96.52	0.00	0.00	0.00	96.52	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4140-2151	Information Technology Svs				96.52	100.00%				

Vendor: [J&M01 - JONES & MAYER](#) Vendor Total: 140.00

119687	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	140.00	0.00	0.00	0.00	140.00
ADM-LEGAL SERVICES-NOV 2023	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-LEGAL SERVICES-NOV 2023	NA		0.00	0.00	140.00	0.00	0.00	0.00	140.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4110-2150	Professional services				140.00	100.00%				

Vendor: [JAS01 - JAS PACIFIC, INC.](#) Vendor Total: 4,916.25

PC6885	Invoice	12/5/2023	12/5/2023	12/5/2023	12/5/2023	4,916.25	0.00	0.00	0.00	4,916.25
ADM-PLAN CHECK SERVICES - NOV 2023	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-PLAN CHECK SERVICES - NOV 2023	NA		0.00	0.00	4,916.25	0.00	0.00	0.00	4,916.25	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4405-2150	Professional Services				4,916.25	100.00%				

Vendor: [JBM01 - JUAN BRIBIESCA ALCALA](#) Vendor Total: 140.00

16	Invoice	12/7/2023	12/7/2023	12/7/2023	12/7/2023	140.00	0.00	0.00	0.00	140.00
PD-CAR WASH & DETAIL-UNIT 15-01,22-02,16-01,15-03	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-CAR WASH & DETAIL-UNIT 15-01,22-02,16-01,15-03	NA		0.00	0.00	140.00	0.00	0.00	0.00	140.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-2150	Professional services				140.00	100.00%				

Vendor: [KUH01 - MICHAEL KUH BANDER](#) Vendor Total: 400.00

11302023	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	400.00	0.00	0.00	0.00	400.00
PD-UNIFORM ALLOWANCE-CHECK REQUEST	Warr Bank Acct - Warrants Bank Account				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-UNIFORM ALLOWANCE-MACE CASE,SOCKS,BINOCULARS	NA		0.00	0.00	400.00	0.00	0.00	0.00	400.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-0450	Other Benefits		400.00	100.00%						

Vendor: LIM01 - CARLOS LIMON										Vendor Total:	400.00
11202023	Invoice	11/20/2023	11/20/2023	11/20/2023	11/20/2023	400.00	0.00	0.00	0.00	400.00	
PD-UNIFORM ALLOWANCE-CHECK REQUEST		Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MENS POCKET TROUSERS,TANTO KNIFE, SHELL JACKET	NA		0.00	0.00	400.00	0.00	0.00	0.00	400.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-0450	Other Benefits		400.00	100.00%						

Vendor: LMM01 - LEIBOLD MCCLENDON & MANN										Vendor Total:	5,326.50
10	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	2,680.00	0.00	0.00	0.00	2,680.00	
ADM-SUCCESSOR AGENCY LEGAL SERVICES - NOV 2023		Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-SUCCESSOR AGENCY LEGAL SERVICES - NOV 2023	NA		0.00	0.00	2,680.00	0.00	0.00	0.00	2,680.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
026-4500-2150	Professional Services		2,680.00	100.00%						

4A	Invoice	12/11/2023	12/11/2023	12/11/2023	12/11/2023	2,646.50	0.00	0.00	0.00	2,646.50
ADM-ROYAL THEATER-LEGAL SERVICES		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-ROYAL THEATER-LEGAL SERVICES	NA		0.00	0.00	2,646.50	0.00	0.00	0.00	2,646.50	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
079-4542-2164	General Admin		2,646.50	100.00%						

Vendor: NOB02 - NOBLE SAW INC.										Vendor Total:	15.22
595616	Invoice	12/10/2023	12/10/2023	12/10/2023	12/10/2023	15.22	0.00	0.00	0.00	15.22	
PW-CUST#:26458 EDGER BLADE		Warr Bank Acct - Warrants Bank Account			No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-CUST#:26458 EDGER BLADE	NA		0.00	0.00	15.22	0.00	0.00	0.00	15.22	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-1550	Operating Supplies & Exp.		15.22	100.00%						

Vendor: NOL01 - NO LIMIT TIRE INC.										Vendor Total:	689.40
45851	Invoice	11/29/2023	11/29/2023	11/29/2023	11/29/2023	689.40	0.00	0.00	0.00	689.40	
PD-JOSUE MERAZ-365/60R17 NEXEN ROADIAN HP		Warr Bank Acct - Warrants Bank Account			No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-JOSUE MERAZ-365/60R17 NEXEN ROADIAN HP	NA	0.00	0.00	689.40	0.00	0.00	0.00	689.40		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1400	Equipment Maintenance		689.40	100.00%						

Vendor: NUN01 - MICHAEL K. NUNLEY & ASSOC									Vendor Total:	4,484.75
1039584	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	4,484.75	0.00	0.00	0.00	4,484.75
PW-WASTEWATER CONSULTING SERVICES		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-WASTEWATER CONSULTING SERVICES	NA	0.00	0.00	4,484.75	0.00	0.00	0.00	4,484.75		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-2150	Professional Services		4,484.75	100.00%						

Vendor: ORK01 - ORKIN									Vendor Total:	400.00
422654	Invoice	11/16/2023	11/16/2023	11/16/2023	11/16/2023	400.00	0.00	0.00	0.00	400.00
WWTP-INITIAL SVC COMM PEST CTRL		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-INITIAL SVC COMM PEST CTRL	NA	0.00	0.00	400.00	0.00	0.00	0.00	400.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
012-4425-2150	Professional Services		400.00	100.00%						

Vendor: ORO01 - CHRISTOPHER OROZCO									Vendor Total:	432.19
12132023	Invoice	12/13/2023	12/13/2023	12/13/2023	12/13/2023	432.19	0.00	0.00	0.00	432.19
PD-UNIFORM ALLOWANCE-CHECK REQUEST		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
001-4200-1550	NA	0.00	0.00	432.19	0.00	0.00	0.00	432.19		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-1550	Operating Supplies & Exp.		432.19	100.00%						

Vendor: PAC01 - PACIFIC GAS & ELECTRIC									Vendor Total:	49,745.40
11212023	Invoice	11/21/2023	11/21/2023	11/21/2023	11/21/2023	5,662.72	0.00	0.00	0.00	5,662.72
PW-ACCT#:5783036442-8		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-ACCT#:5783036442-8	NA	0.00	0.00	229.12	0.00	0.00	0.00	229.12		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
063-4472-1000	Utilities		229.12	100.00%						

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW-ACCT#:5783036442-8	NA	0.00	0.00	5,433.60	0.00	0.00	0.00	5,433.60		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
071-4454-1000	Utilities		5,433.60	100.00%						

11272023	Invoice	11/27/2023	11/27/2023	11/27/2023	11/27/2023	4,367.74	0.00	0.00	0.00	4,367.74
PW-ACCT#:3849410881-4		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:3849410881-4	NA		0.00	0.00	4,367.74	0.00	0.00	0.00	4,367.74	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-1000	Utilities				4,367.74	100.00%				
11282023	Invoice	11/28/2023	11/28/2023	11/28/2023	11/28/2023	2,371.28	0.00	0.00	0.00	2,371.28
PW-ACCT#:5402032064-1		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:5402032064-1	NA		0.00	0.00	2,371.28	0.00	0.00	0.00	2,371.28	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-1000	Utilities				2,371.28	100.00%				
11292023	Invoice	11/29/2023	11/29/2023	11/29/2023	11/29/2023	26,205.81	0.00	0.00	0.00	26,205.81
PW-ACCT#:3472146148-0		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:3472146148-0	NA		0.00	0.00	26,205.81	0.00	0.00	0.00	26,205.81	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-1000	Utilities				26,205.81	100.00%				
11302023	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	9,459.38	0.00	0.00	0.00	9,459.38
PW-ACCT#:2752777244-9		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-ACCT#:2752777244-9	NA		0.00	0.00	9,459.38	0.00	0.00	0.00	9,459.38	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
010-4420-1000	Utilities				9,459.38	100.00%				
12012023	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	1,395.75	0.00	0.00	0.00	1,395.75
FINANCE-ACCT#:0406686538-9 - 4545 10TH ST		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FINANCE-ACCT#:0406686538-9 - 4545 10TH ST	NA		0.00	0.00	1,395.75	0.00	0.00	0.00	1,395.75	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
107-4018-1000	Utilities				1,395.75	100.00%				
12012023A	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	56.86	0.00	0.00	0.00	56.86
P&R-ACCT#:5398176331-0		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:5398176331-0	NA		0.00	0.00	56.86	0.00	0.00	0.00	56.86	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-1000	Utilities				56.86	100.00%				
12012023B	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	225.86	0.00	0.00	0.00	225.86
P&R-ACCT#:3731491075-5		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:3731491075-5	NA		0.00	0.00	225.86	0.00	0.00	0.00	225.86	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-1000	Utilities				225.86	100.00%				

Vendor: [PCL01 - PACIFIC COAST LAND DESIGN INC](#) **Vendor Total:** 23,738.10

22-013-14	Invoice	10/11/2023	10/11/2023	10/11/2023	10/11/2023	22,620.00	0.00	0.00	0.00	22,620.00
ADM-PROJECT 22-013 - GUADALUPE CENTRAL PARK		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-PROJECT 22-013 - GUADALUPE CENTRAL PARK	NA		0.00	0.00	22,620.00	0.00	0.00	0.00	22,620.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
089-4444-3053	Central Park (089-205)				22,620.00	100.00%				

22-013-16	Invoice	12/13/2023	12/13/2023	12/13/2023	12/13/2023	1,118.10	0.00	0.00	0.00	1,118.10
ADM-PROJECT 22-013 GUADALUPE CENTRAL PARK - NOV2023		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-PROJECT 22-013 GUADALUPE CENTRAL PARK - NOV2023	NA		0.00	0.00	1,118.10	0.00	0.00	0.00	1,118.10	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
089-4444-3053	Central Park (089-205)				1,118.10	100.00%				

Vendor: [QUI01 - QUILL CORPORATION](#) **Vendor Total:** 75.35

35919490	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	75.35	0.00	0.00	0.00	75.35
ADM-COPY PAPER FOR BUILDING DEPT		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-COPY PAPER FOR BUILDING DEPT	NA		0.00	0.00	75.35	0.00	0.00	0.00	75.35	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4140-1200	Office Supplies & Postage				75.35	100.00%				

Vendor: [RUI03 - OMAR RUIZ](#) **Vendor Total:** 400.00

12132023	Invoice	12/13/2023	12/13/2023	12/13/2023	12/13/2023	400.00	0.00	0.00	0.00	400.00
PD-UNIFORM ALLOWANCE-CHECK REQUEST		Warr Bank Acct - Warrants Bank Account		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-UNIFORM ALLOWANCE-SALOMON BOOT	NA		0.00	0.00	400.00	0.00	0.00	0.00	400.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-0450	Other Benefits				400.00	100.00%				

Vendor: [SAN02 - SANTA MARIA TIRE CORP](#) **Vendor Total:** 80.32

160688	Invoice	12/13/2023	12/13/2023	12/13/2023	12/13/2023	80.32	0.00	0.00	0.00	80.32
ADM-TRANSIT MAINTENANCE EXPENSE		Warr Bank Acct - Warrants Bank Account		No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-TRANSIT MAINTENANCE EXPENSE	NA		0.00	0.00		80.32	0.00	0.00	0.00	80.32
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
023-4461-1400	Equipment Maintenance					80.32	100.00%			

Vendor: SCH01 - PATRICK SCHMITZ									Vendor Total:	31.42
12042023	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	31.42	0.00	0.00	0.00	31.42
FIRE-CHECK REQUEST-CAMP DRY-UNIFORM ALLOWANCE		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FIRE-CHECK REQUEST-CAMP DRY-UNIFORM ALLOWANCE	NA		0.00	0.00		31.42	0.00	0.00	0.00	31.42
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4220-0450	Other Benefits					31.42	100.00%			

Vendor: SMI01 - SMITH PIPE & SUPPLY									Vendor Total:	110.32
4089140	Invoice	11/13/2023	11/13/2023	11/13/2023	11/13/2023	44.53	0.00	0.00	0.00	44.53
P&R-CATCHY CAN 30 GALLON		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
P&R-CATCHY CAN 30 GALLON	NA		0.00	0.00		44.53	0.00	0.00	0.00	44.53
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4300-1550	Operating Supplies & Exp.					44.53	100.00%			

4090017	Invoice	11/15/2023	11/15/2023	11/15/2023	11/15/2023	65.79	0.00	0.00	0.00	65.79
PW-RB 33DK QCV KEY		Warr Bank Acct - Warrants Bank Account			No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-RB 33DK QCV KEY	NA		0.00	0.00		65.79	0.00	0.00	0.00	65.79
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
063-4472-1550	Operating Supplies & Exp.					65.79	100.00%			

Vendor: SMO01 - SMOOTH INC.									Vendor Total:	53,021.32
17-2270	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	45,688.45	0.00	0.00	0.00	45,688.45
ADM-TRANSIT SERVICES - NOV 2023		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
TRANSIT SERVICES	NA		0.00	0.00		49,461.46	0.00	0.00	0.00	49,461.46
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
023-4461-2354	Purchased Transportation					49,461.46	100.00%			

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
LESS FARES & PASSES	NA		0.00	0.00		-4,944.12	0.00	0.00	0.00	-4,944.12
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
023-3511	Fare Revenues					-4,944.12	100.00%			

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BUS SUBSTITUTION	NA		0.00	0.00	1,171.11	0.00	0.00	0.00	1,171.11	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
023-4461-2200	Equipment Rental				1,171.11	100.00%				
17-2271	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	7,332.87	0.00	0.00	0.00	7,332.87
ADM-TRANSIT-MAINTENANCE - NOV 2023	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
ADM-TRANSIT-MAINTENANCE - NOV 2023	NA		0.00	0.00	7,332.87	0.00	0.00	0.00	7,332.87	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
023-4461-1400	Equipment Maintenance				7,332.87	100.00%				

Vendor: [SOU01 - SOUTHERN CALIFORNIA GAS](#) Vendor Total: 166.12

11-28-23	Invoice	11/28/2023	11/28/2023	11/28/2023	11/28/2023	145.98	0.00	0.00	0.00	145.98
P&R-ACCT#:094-514-6341-9	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:094-514-6341-9	NA		0.00	0.00	145.98	0.00	0.00	0.00	145.98	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-1000	Utilities				145.98	100.00%				
12182023	Invoice	12/18/2023	12/18/2023	12/18/2023	12/18/2023	20.14	0.00	0.00	0.00	20.14
P&R-ACCT#:129-987-5387-0 - 4330 W MAIN ST	Warr Bank Acct - Warrants Bank Account					No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-ACCT#:129-987-5387-0 - 4330 W MAIN ST	NA		0.00	0.00	20.14	0.00	0.00	0.00	20.14	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
001-4145-1000	Utilities				20.14	100.00%				

Vendor: [STC01 - SECURITAS TECHNOLOGY CORPORATION](#) Vendor Total: 283.30

6000579330	Invoice	12/20/2023	12/20/2023	12/20/2023	12/20/2023	55.10	0.00	0.00	0.00	55.10
WWTP-ACCT#:10825143-5125 MAIN ST-MAINTENANCE	Warr Bank Acct - Warrants Bank Account					No				
Notes: DATED:12-31-20										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP-ACCT#:10825143-5125 MAIN ST-MAINTENANCE	NA		0.00	0.00	55.10	0.00	0.00	0.00	55.10	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				55.10	100.00%				
6001111585	Invoice	12/20/2023	12/20/2023	12/20/2023	12/20/2023	110.58	0.00	0.00	0.00	110.58
WWTP-ACCT#:10825143-MAINTENANCE CHARGES-1025 MAIN	Warr Bank Acct - Warrants Bank Account					No				
Notes: DATED:05-03-2021										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-ACCT#:10825143-MAINTENANCE CHARGES-1025 MAIN	NA	0.00	0.00	110.58	0.00	0.00	0.00	110.58		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				110.58	100.00%				
6003286301	Invoice	3/24/2023	3/24/2023	3/24/2023	3/24/2023	58.81	0.00	0.00	0.00	58.81
WWTP-ACCT#:10825143 MAINTENANCE CHARGES-5125 MAIN	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-ACCT#:10825143 MAINTENANCE CHARGES-5125 MAIN	NA	0.00	0.00	58.81	0.00	0.00	0.00	58.81		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				58.81	100.00%				
6003663281	Invoice	10/31/2023	10/31/2023	10/31/2023	10/31/2023	58.81	0.00	0.00	0.00	58.81
WWTP-ACCT#:10825143-MAINTENANCE CHARGES-5125 MAIN	Warr Bank Acct - Warrants Bank Account				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WWTP-ACCT#:10825143-MAINTENANCE CHARGES-5125 MAIN	NA	0.00	0.00	58.81	0.00	0.00	0.00	58.81		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
012-4425-2150	Professional Services				58.81	100.00%				

Vendor: SWR01 - SWRCB-DWOCP										Vendor Total:	3,746.00
WD-0230679	Invoice	11/29/2023	11/29/2023	11/29/2023	11/29/2023	3,746.00	0.00	0.00	0.00	3,746.00	
WATER-STATE WATER RESOURCES CONTROL BOARD	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
ANNUAL PERMIT FEE-WD WATER DEPARTMENT	NA	0.00	0.00	3,746.00	0.00	0.00	0.00	3,746.00			
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
010-4420-1553	State Water				3,746.00	100.00%					

Vendor: TAY01 - TAYLOR FARMS										Vendor Total:	64,037.34
12202023	Invoice	12/20/2023	12/20/2023	12/20/2023	12/20/2023	64,037.34	0.00	0.00	0.00	64,037.34	
FINANCE-BUSINESS LICENSE REFUND	Warr Bank Acct - Warrants Bank Account				No						
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
FINANCE-BUSINESS LICENSE REFUND	NA	0.00	0.00	64,037.34	0.00	0.00	0.00	64,037.34			
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
001-3210	Bus. License/Gross Receipts Tax				64,037.34	100.00%					

Vendor: TEM01 - TEMPLETON UNIFORMS,LLC										Vendor Total:	397.23
3729	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	397.23	0.00	0.00	0.00	397.23	
PD-FRANK MEDINA- CUFFS,TAQWALLET,STINGER	Warr Bank Acct - Warrants Bank Account				No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code					On Hold				
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PD-FRANK MEDINA-CUFFS,TAQWALLET,STINGER	NA	0.00	0.00	397.23	0.00	0.00	0.00	397.23		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4200-0450	Other Benefits		397.23	100.00%						

Vendor: TOL01 - TOLAR MANUFACTURING COMPA									Vendor Total:	13,415.25
14872	Invoice	10/10/2023	10/10/2023	10/10/2023	10/10/2023	13,415.25	0.00	0.00	0.00	13,415.25
FIRE-EXTRA ROOF BOWS	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FIRE-EXTRA ROOF BOWS	NA	0.00	0.00	13,415.25	0.00	0.00	0.00	13,415.25		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
089-4444-3099	Bus Shelters-Transit Infrastructure(08...		13,415.25	100.00%						

Vendor: TOW01 - TOWNSEND PUBLIC AFFAIRS I									Vendor Total:	5,000.00
20903	Invoice	12/1/2023	12/1/2023	12/1/2023	12/1/2023	5,000.00	0.00	0.00	0.00	5,000.00
FINANCE-CONSULTING SERVICES FOR THE MONTH-DEC 2023	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-CONSULTING SERVICES FOR THE MONTH-DEC 2023	NA	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4105-2150	Professional Services		5,000.00	100.00%						

Vendor: TYL01 - TYLER TECHNOLOGIES,INC.									Vendor Total:	2,392.50
025-447246	Invoice	11/29/2023	11/29/2023	11/29/2023	11/29/2023	797.50	0.00	0.00	0.00	797.50
FINANCE-ORD NO:183163 - GABRIELLE PENA	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-ORD NO:183163 - GABRIELLE PENA	NA	0.00	0.00	797.50	0.00	0.00	0.00	797.50		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
089-4444-3044	Financial Accounting Software (089-1...	089-104-4000	797.50	100.00%						

025-447824	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	1,595.00	0.00	0.00	0.00	1,595.00
FINANCE-GABRIELLE PENA	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
FINANCE-GABRIELLE PENA	NA	0.00	0.00	1,595.00	0.00	0.00	0.00	1,595.00		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
089-4444-3044	Financial Accounting Software (089-1...	089-104-4000	1,595.00	100.00%						

Vendor: ULT01 - ULTREX									Vendor Total:	636.06
3939922	Invoice	11/30/2023	11/30/2023	11/30/2023	11/30/2023	636.06	0.00	0.00	0.00	636.06
ADM-NOVEMBER 2023 - COPIES	Warr Bank Acct - Warrants Bank Account				No					

Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
ADM-NOVEMBER 2023 - COPIES	NA	0.00	0.00	61.79	0.00	0.00	0.00	61.79		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
001-4405-1550	Operating Supplies & Exp.		61.79	100.00%						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-NOVEMBER 2023 - COPIES	NA		0.00	0.00		65.10	0.00	0.00	0.00	65.10
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4200-1550	Operating Supplies & Exp.					65.10	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-NOVEMBER 2023 - COPIES	NA		0.00	0.00		246.68	0.00	0.00	0.00	246.68
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4120-1550	Operating Supplies & Exp.					246.68	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-NOVEMBER 2023 - COPIES	NA		0.00	0.00		40.22	0.00	0.00	0.00	40.22
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4220-1550	Operating Supplies & Exp.					40.22	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-NOVEMBER 2023 - COPIES	NA		0.00	0.00		211.95	0.00	0.00	0.00	211.95
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4105-1550	Operating Supplies & Exp.					211.95	100.00%			
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
ADM-NOVEMBER 2023 - COPIES	NA		0.00	0.00		10.32	0.00	0.00	0.00	10.32
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4300-1550	Operating Supplies & Exp.					10.32	100.00%			

Vendor: VEC01 - VECTOR SOLUTIONS									Vendor Total:	1,313.16
INV85592	Invoice	12/31/2023	12/31/2023	12/31/2023	12/31/2023	1,313.16	0.00	0.00	0.00	1,313.16
FIRE-TARGET SOLUTIONS EDITION		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
FIRE-TARGET SOLUTIONS EDITION	NA		0.00	0.00		1,313.16	0.00	0.00	0.00	1,313.16
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
001-4220-1300	Business Expense/Training					1,313.16	100.00%			

Vendor: VLO01 - V. LOPEZ JR. & SONS									Vendor Total:	1,158.41
12687	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	1,158.41	0.00	0.00	0.00	1,158.41
PW-APPROX 35 TONS OF CALPORTLAND FILL SAND		Warr Bank Acct - Warrants Bank Account			No					

Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW-12687	NA		0.00	0.00		1,158.41	0.00	0.00	0.00	1,158.41
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
071-4454-1550	Operating Supplies & Exp.					1,158.41	100.00%			

Vendor: WHI05 - WHITTLE FIRE PROTECTION									Vendor Total:	1,017.00
231205M2	Invoice	12/5/2023	12/5/2023	12/5/2023	12/5/2023	339.00	0.00	0.00	0.00	339.00
PW-NFPA 96 KITCHEN SUPPRESSION SYSTEM INSPECTION		Warr Bank Acct - Warrants Bank Account			No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW-NFPA 96 KITCHEN SUPPRESSION SYSTEM INSPECTION	NA		0.00	0.00	339.00	0.00	0.00	0.00	339.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-2150	Professional Services				339.00	100.00%				
231205M3	Invoice	12/5/2023	12/5/2023	12/5/2023	12/5/2023	357.00	0.00	0.00	0.00	357.00
P&R-NFPA 96 KITCHEN SUPPRESSION SYSTEM INSPECTION										
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-NFPA 96 KITCHEN SUPPRESSION SYSTEM INSPECTION	NA		0.00	0.00	357.00	0.00	0.00	0.00	357.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-2150	Professional Services				357.00	100.00%				
231205M4	Invoice	12/5/2023	12/5/2023	12/5/2023	12/5/2023	321.00	0.00	0.00	0.00	321.00
P&R-NFPA 96 KITCHEN SUPPRESSION SYSTEM INSPECTION										
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-NFPA 96 KITCHEN SUPPRESSION SYSTEM INSPECTION	NA		0.00	0.00	321.00	0.00	0.00	0.00	321.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-2150	Professional Services				321.00	100.00%				

Vendor: [WRI01 - ROBERT WRIGHT](#) Vendor Total: 398.40

12132023	Invoice	12/13/2023	12/13/2023	12/13/2023	12/13/2023	398.40	0.00	0.00	0.00	398.40
PD-UNIFORM ALLOWANCE-CHECK REQUEST										
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD-UNIFORM ALLOWANCE-TACTICAL FLASHLIGHT...	NA		0.00	0.00	398.40	0.00	0.00	0.00	398.40	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4200-0450	Other Benefits				398.40	100.00%				

Vendor: [ZIE01 - ZIERMAN PLUMBING INC](#) Vendor Total: 761.56

21409	Invoice	11/17/2023	11/17/2023	11/17/2023	11/17/2023	486.56	0.00	0.00	0.00	486.56
P&R-WATER HEATER FOR FIRE DEPT										
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
P&R-WATER HEATER FOR FIRE DEPT	NA		0.00	0.00	486.56	0.00	0.00	0.00	486.56	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-2150	Professional Services				486.56	100.00%				
21484	Invoice	12/4/2023	12/4/2023	12/4/2023	12/4/2023	275.00	0.00	0.00	0.00	275.00
P&R-1025 GUADALUPE ST - HEATER NOT WORKING										
Warr Bank Acct - Warrants Bank Account No										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
HISTORICAL MUSEUM	NA		0.00	0.00	275.00	0.00	0.00	0.00	275.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
001-4145-2150	Professional Services				275.00	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	142	347,058.53	0.00	0.00	0.00	347,058.53	0.00	347,058.53
Grand Total:		347,058.53	0.00	0.00	0.00	347,058.53	0.00	347,058.53

Project Summary

Project Number	Project Name	Count	Account Key	Account Name	Amount
089-104	Financial Accounting Softwar...	2	089-104-4000	Total Expenditures	2,392.50
Project 089-104 Total:					2,392.50
Grand Total:					2,392.50

Account Summary

Account	Name	Amount
001-3210	Bus. License/Gross Receipts Tax	64,037.34
001-4105-1200	Office Supplies & Postage	3,128.96
001-4105-1250	Advertising and Pubs	94.70
001-4105-1300	Business Expense/Training	177.71
001-4105-1550	Operating Supplies & Exp.	211.95
001-4105-2150	Professional Services	5,036.72
001-4110-2150	Professional services	140.00
001-4120-1200	Office Supplies & Postage	100.98
001-4120-1300	Business Expense/Training	50.00
001-4120-1550	Operating Supplies & Exp.	246.68
001-4120-2150	Professional services	48.67
001-4140-1200	Office Supplies & Postage	75.35
001-4140-1550	Operating Supplies & Exp.	164.73
001-4140-1750	Bank Service Charges	27.24
001-4140-2150	Professional Services	18.99
001-4140-2151	Information Technology Svs	8,882.58
001-4145-0100	Salaries - Regular	2.98
001-4145-1000	Utilities	2,820.12
001-4145-1150	Communications	2,931.64
001-4145-1550	Operating Supplies & Exp.	4,775.90
001-4145-2150	Professional Services	3,095.04
001-4200-0450	Other Benefits	1,995.63
001-4200-1200	Office Supplies & Postage	86.98
001-4200-1250	Advertising & Publication	80.08
001-4200-1300	Business Expense/Training	1,143.60
001-4200-1400	Equipment Maintenance	689.40
001-4200-1550	Operating Supplies & Exp.	1,770.99
001-4200-1560	Fuel & lubricants	1,348.96
001-4200-2150	Professional services	175.00
001-4200-2350	Services by other Agencies	2,575.00
001-4220-0450	Other Benefits	412.43
001-4220-1300	Business Expense/Training	1,313.16
001-4220-1550	Operating Supplies & Exp.	396.93
001-4220-1560	Fuels and Lubricants	237.12
001-4220-2150	Professional Services	35.00
001-4300-0100	Salaries - Regular	2.96
001-4300-1550	Operating Supplies & Exp.	311.90
001-4300-1560	Fuel & lubricants	132.17
001-4300-2150	Professional services	3,708.00
001-4405-1550	Operating Supplies & Exp.	397.82
001-4405-2150	Professional Services	5,166.25
Total:		118,047.66

Account	Name	Amount
010-4420-0100	Salaries - Regular	1.78
010-4420-1000	Utilities	9,459.38
010-4420-1550	Operating Supplies & Exp.	6,580.49
010-4420-1553	State Water	40,970.19
010-4420-2150	Professional Services	82.18
Total:		57,094.02

Account	Name	Amount
012-4425-0100	Salaries - Regular	1.78
012-4425-1000	Utilities	30,573.55
012-4425-1560	Fuel & lubricants	124.18
012-4425-2150	Professional Services	29,046.19

Account Summary

Account	Name	Amount
		Total:
		59,745.70

Account	Name	Amount
023-3511	Fare Revenues	-4,944.12
023-4461-0100	Salaries - Regular	1.78
023-4461-1400	Equipment Maintenance	7,413.19
023-4461-2200	Equipment Rental	1,171.11
023-4461-2354	Purchased Transportation	49,461.46
		Total:
		53,103.42

Account	Name	Amount
026-4500-2150	Professional Services	2,680.00
		Total:
		2,680.00

Account	Name	Amount
060-4490-0100	Salaries - Regular	0.88
		Total:
		0.88

Account	Name	Amount
063-4472-0100	Salaries - Regular	0.90
063-4472-1000	Utilities	229.12
063-4472-1550	Operating Supplies & Exp.	65.79
		Total:
		295.81

Account	Name	Amount
071-4454-0100	Salaries - Regular	10.70
071-4454-1000	Utilities	5,433.60
071-4454-1550	Operating Supplies & Exp.	2,015.76
071-4454-1560	Fuels & Lubricants	188.28
		Total:
		7,648.34

Account	Name	Amount
079-4542-2164	General Admin	2,646.50
		Total:
		2,646.50

Account	Name	Amount
089-4444-3044	Financial Accounting Software (089-104)	2,392.50
089-4444-3053	Central Park (089-205)	23,738.10
089-4444-3099	Bus Shelters-Transit Infrastructure(089-603)	13,415.25
		Total:
		39,545.85

Account	Name	Amount
107-4018-1000	Utilities	1,395.75
107-4018-2150	Prof Services	4,854.60
		Total:
		6,250.35

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	142	347,058.53	0.00	0.00	0.00	347,058.53	0.00	347,058.53
Grand Total:		347,058.53	0.00	0.00	0.00	347,058.53	0.00	347,058.53

Project Summary

Project Number	Project Name	Count	Account Key	Account Name	Amount
<u>089-104</u>	Financial Accounting Softw...	2	089-104-4000	Total Expenditures	2,392.50
				Project 089-104 Total:	2,392.50
				Grand Total:	2,392.50

Account Summary

Account	Name	Amount
001-3210	Bus. License/Gross Receipts Tax	64,037.34
001-4105-1200	Office Supplies & Postage	3,128.96
001-4105-1250	Advertising and Pubs	94.70
001-4105-1300	Business Expense/Training	177.71
001-4105-1550	Operating Supplies & Exp.	211.95
001-4105-2150	Professional Services	5,036.72
001-4110-2150	Professional services	140.00
001-4120-1200	Office Supplies & Postage	100.98
001-4120-1300	Business Expense/Training	50.00
001-4120-1550	Operating Supplies & Exp.	246.68
001-4120-2150	Professional services	48.67
001-4140-1200	Office Supplies & Postage	75.35
001-4140-1550	Operating Supplies & Exp.	164.73
001-4140-1750	Bank Service Charges	27.24
001-4140-2150	Professional Services	18.99
001-4140-2151	Information Technology Svcs	8,882.58
001-4145-0100	Salaries - Regular	2.98
001-4145-1000	Utilities	2,820.12
001-4145-1150	Communications	2,931.64
001-4145-1550	Operating Supplies & Exp.	4,775.90
001-4145-2150	Professional Services	3,095.04
001-4200-0450	Other Benefits	1,995.63
001-4200-1200	Office Supplies & Postage	86.98
001-4200-1250	Advertising & Publication	80.08
001-4200-1300	Business Expense/Training	1,143.60
001-4200-1400	Equipment Maintenance	689.40
001-4200-1550	Operating Supplies & Exp.	1,770.99
001-4200-1560	Fuel & lubricants	1,348.96
001-4200-2150	Professional services	175.00
001-4200-2350	Services by other Agencies	2,575.00
001-4220-0450	Other Benefits	412.43
001-4220-1300	Business Expense/Training	1,313.16
001-4220-1550	Operating Supplies & Exp.	396.93
001-4220-1560	Fuels and Lubricants	237.12
001-4220-2150	Professional Services	35.00
001-4300-0100	Salaries - Regular	2.96
001-4300-1550	Operating Supplies & Exp.	311.90
001-4300-1560	Fuel & lubricants	132.17
001-4300-2150	Professional services	3,708.00
001-4405-1550	Operating Supplies & Exp.	397.82
001-4405-2150	Professional Services	5,166.25
Total:		118,047.66

Account	Name	Amount
010-4420-0100	Salaries - Regular	1.78
010-4420-1000	Utilities	9,459.38
010-4420-1550	Operating Supplies & Exp.	6,580.49
010-4420-1553	State Water	40,970.19
010-4420-2150	Professional Services	82.18
Total:		57,094.02

Account	Name	Amount
012-4425-0100	Salaries - Regular	1.78
012-4425-1000	Utilities	30,573.55
012-4425-1560	Fuel & lubricants	124.18
012-4425-2150	Professional Services	29,046.19

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
		Total: 59,745.70

<u>Account</u>	<u>Name</u>	<u>Amount</u>
023-3511	Fare Revenues	-4,944.12
023-4461-0100	Salaries - Regular	1.78
023-4461-1400	Equipment Maintenance	7,413.19
023-4461-2200	Equipment Rental	1,171.11
023-4461-2354	Purchased Transportation	49,461.46
		Total: 53,103.42

<u>Account</u>	<u>Name</u>	<u>Amount</u>
026-4500-2150	Professional Services	2,680.00
		Total: 2,680.00

<u>Account</u>	<u>Name</u>	<u>Amount</u>
060-4490-0100	Salaries - Regular	0.88
		Total: 0.88

<u>Account</u>	<u>Name</u>	<u>Amount</u>
063-4472-0100	Salaries - Regular	0.90
063-4472-1000	Utilities	229.12
063-4472-1550	Operating Supplies & Exp.	65.79
		Total: 295.81

<u>Account</u>	<u>Name</u>	<u>Amount</u>
071-4454-0100	Salaries - Regular	10.70
071-4454-1000	Utilities	5,433.60
071-4454-1550	Operating Supplies & Exp.	2,015.76
071-4454-1560	Fuels & Lubricants	188.28
		Total: 7,648.34

<u>Account</u>	<u>Name</u>	<u>Amount</u>
079-4542-2164	General Admin	2,646.50
		Total: 2,646.50

<u>Account</u>	<u>Name</u>	<u>Amount</u>
089-4444-3044	Financial Accounting Software (089-104)	2,392.50
089-4444-3053	Central Park (089-205)	23,738.10
089-4444-3099	Bus Shelters-Transit Infrastructure(089-603)	13,415.25
		Total: 39,545.85

<u>Account</u>	<u>Name</u>	<u>Amount</u>
107-4018-1000	Utilities	1,395.75
107-4018-2150	Prof Services	4,854.60
		Total: 6,250.35



City of Guadalupe

Payment Register

APPKT00152 - 12.22.23 BIWEEKLY CHECKS

01 - Vendor Set 01

Bank: Warr Bank Acct - Warrants Bank Account

Vendor Number	Vendor Name			Total Vendor Amount
ALLO6	ALL STAR FIRE EQUIPMENT I			356.71
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		12/21/2023	356.71	
Payable Number	Description	Payable Date	Due Date	Discount Amount
252164	FIRE-AV3000HT 4 POINT KEVLAR HEADNET	11/30/2023	11/30/2023	0.00

Vendor Number	Vendor Name			Total Vendor Amount
AMA02	AMAZON BUSINESS			3,436.12
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		12/21/2023	3,436.12	
Payable Number	Description	Payable Date	Due Date	Discount Amount
1JNY-QGHV-X6NK	FINANCE-ACCT#:A19RD4DAF93AUQ - ARPA	12/11/2023	12/11/2023	0.00
1PH4-96LT-4G4C	PD-ACCT#:A19RD4DAF93AUQ - MEMO BOOKS,ADDRESS	12/11/2023	12/11/2023	0.00

Vendor Number	Vendor Name			Total Vendor Amount
ARA01	ARAMARK UNIFORM SERVICES			278.45
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		12/21/2023	278.45	
Payable Number	Description	Payable Date	Due Date	Discount Amount
5020437346	WWTP-ACCT#:170454000 UNIFORM SERVICE	11/29/2023	11/29/2023	0.00
5020440157	WATER-ACCT#:170454000 UNIFORM SERVICE	12/04/2023	12/04/2023	0.00
5020440159	P&R-ACCT#:170454000 UNIFORM SERVICE	12/04/2023	12/04/2023	0.00
5020440160	PW-STREETS-UNIFORM ALLOWANCE	12/04/2023	12/04/2023	0.00
5020444495	WATER-ACCT#:170454000 UNIFORM SERVICE	12/11/2023	12/11/2023	0.00
5020444512	P&R-ACCT#:170454000 UNIFORM SERVICE	12/11/2023	12/11/2023	0.00
5020444514	PW-STREETS-UNIFORM SERVICE	12/11/2023	12/11/2023	0.00

Vendor Number	Vendor Name			Total Vendor Amount
B&B01	B&B STEEL & SUPPLY CORP			762.77
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		12/21/2023	762.77	
Payable Number	Description	Payable Date	Due Date	Discount Amount
717521	FINANCE-3-1/2" STD GALV. P.E. PIPE 21'	09/14/2023	09/14/2023	0.00

Vendor Number	Vendor Name			Total Vendor Amount
BOB01	BOB'S RUBBER STAMPS			336.03
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		12/21/2023	336.03	
Payable Number	Description	Payable Date	Due Date	Discount Amount
5318	ADM-BUILDING DEPT DOOR HANGERS	12/11/2023	12/11/2023	0.00

Vendor Number	Vendor Name			Total Vendor Amount
BOD02	TODD BODEM			50.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		12/21/2023	50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount
12192023	FINANCE-CHECK REQUEST-MONTHLY REIMBURSEMENT	12/19/2023	12/19/2023	0.00

Payment Register

APPKT00152 - 12.22.23 BIWEEKLY CHECKS

Vendor Number	Vendor Name					Total Vendor Amount
BVI01	BELLA VISTA INVESTIGATIVE SERVICES					2,425.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	2,425.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20230005	PD-BACKGROUND INVESTAGATION-LIA KAI WELKOM	12/04/2023	12/04/2023	0.00	2,425.00	

Vendor Number	Vendor Name					Total Vendor Amount
CAR09	CARDMEMBER SERVICE					2,025.96
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	2,025.96	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
00838	FEES AND INTEREST	11/17/2023	11/17/2023	0.00	27.24	
0239	P&R-MICHAELS-FACE PAINTING FOR DAY OF THE DEAD	10/31/2023	10/31/2023	0.00	17.38	
0838	ADM-TRANSLATEPRESS-TRANSLATION PRORAM	11/17/2023	11/17/2023	0.00	96.99	
2597	ADM-AMAZON-LABEL MAKER	11/17/2023	11/17/2023	0.00	41.20	
2726	PW-THE UPS STORE	11/21/2023	11/21/2023	0.00	40.32	
3279	CAR-AMERICAN AIRLINES - TRAINIG - JOSUE MERAZ	11/09/2023	11/09/2023	0.00	260.40	
3342	ADM-BACKBLAZE-WEBSITE	11/13/2023	11/13/2023	0.00	1.29	
3479	PD-MICHAELS - CHIEF-AWANAS BOX	11/21/2023	11/21/2023	0.00	35.87	
3923	DREAMHOST	11/17/2023	11/17/2023	0.00	18.99	
4757	FINANCE-AMAZON-KEYBOARD AND MOUSE	11/20/2023	11/20/2023	0.00	48.93	
5180	PD-JOANN-CHIEF-UNIFORM PATCH REMOVER	11/21/2023	11/21/2023	0.00	9.56	
5256	FINANCE-UNITED STATES POSTAL SERVICE	11/15/2023	11/15/2023	0.00	8.56	
6025	PD-AMAZON-COPY PAPER	11/22/2023	11/22/2023	0.00	86.98	
6252	FINANCE-AMAZON-MONITOR STAND	11/08/2023	11/08/2023	0.00	43.49	
7368	PD-AMAZON-MOBILE MOUSE 3500,USB FLASH DRIVE	11/11/2023	11/11/2023	0.00	194.68	
7597	PD-NOBLE-MEMBERSHIP RENEWAL	11/01/2023	11/01/2023	0.00	150.00	
7678	PD-GRINDIRON TRAINING - 40HR COURSE	11/06/2023	11/06/2023	0.00	520.00	
8574	ADM-AMAZON-BACKUP LIGHTS	11/22/2023	11/22/2023	0.00	60.88	
9585	PD-AMERICAN AIRLINES - JOSUE MERAZ	11/15/2023	11/15/2023	0.00	363.20	

Vendor Number	Vendor Name					Total Vendor Amount
CAS07	CASSIA LANDSCAPE					3,658.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	3,658.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
102330	P&R-LANDSCAPE MAINTENANCE FOR OCT 2023	10/18/2023	10/18/2023	0.00	2,223.00	
112350	P&R-LANDSCAPE MAINTENANCE - NOV 2023	11/16/2023	11/16/2023	0.00	1,435.00	

Vendor Number	Vendor Name					Total Vendor Amount
CCW01	CENTRAL COAST WATER AUTH.					37,224.19
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	37,224.19	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
01012024	WATER-STATE WATER FIXER COSTS 07/23 THRU 06/24	01/01/2024	01/01/2024	0.00	17,415.83	
12012023	WATER-DWR AND CCWA VARIABLE O&M	12/01/2023	12/01/2023	0.00	19,808.36	

Vendor Number	Vendor Name					Total Vendor Amount
CHA03	CHARTER COMMUNICATIONS					1,593.64
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	1,593.64	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
170585101120123	P&R-ACCT#:170585101	12/01/2023	12/01/2023	0.00	295.64	
170585201120123	P&R-ACCT#:170585201	12/01/2023	12/01/2023	0.00	1,298.00	

APPKT00152 - 12.22.23 BIWEEKLY CHECKS

Payment Register

Vendor Number	Vendor Name			Total Vendor Amount	
<u>CH001</u>	CHOP RESTAURANT SUPPLY, I			4,854.60	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	4,854.60		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>12202023</u>	FINANCE-REACH IN FREEZER	12/20/2023	12/20/2023	0.00	4,854.60

Vendor Number	Vendor Name			Total Vendor Amount	
<u>CLA02</u>	CLAY'S SEPTIC & JETTING,			10,434.19	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	10,434.19		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>77747</u>	P&R-VETERANS MEMORIAL BLDG	08/15/2023	08/15/2023	0.00	1,005.64
<u>77816</u>	WWTP-GUADALUPE ST-LIST STATION	08/17/2023	08/17/2023	0.00	3,647.18
<u>77897</u>	WWTP-GULARTE LIFT STATION	08/23/2023	08/23/2023	0.00	1,501.78
<u>78703</u>	WWTP-PAGALING ST	12/04/2023	12/04/2023	0.00	846.95
<u>78803</u>	WWTP-PAGALIN AND MAHONEY	12/06/2023	12/06/2023	0.00	3,432.64

Vendor Number	Vendor Name			Total Vendor Amount	
<u>COL03</u>	COLUMN, PBC			174.78	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	174.78		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>21FF040A-0060</u>	ADM-NOTICE OF RFP-CITY ENGINEER	11/01/2023	11/01/2023	0.00	51.20
<u>21FF040A-0061</u>	ADM-NOTICE OF PUBLIC HEARING-NEXUS FEE STUDY	11/13/2023	11/13/2023	0.00	80.08
<u>21FF040A-0062</u>	ADM-NOTICE OF RFP LANSCAPING	11/17/2023	11/17/2023	0.00	43.50

Vendor Number	Vendor Name			Total Vendor Amount	
<u>CUL01</u>	CULLIGAN/CENTRAL COAST WA			155.39	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	155.39		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>105243</u>	ADM - ACCT#:887745 - 5 GALLON DELIVERY - NOV 2023	11/30/2023	11/30/2023	0.00	36.72
<u>105244</u>	FINANCE-5 GALLON DELIVERY-ACCT#:887737	11/30/2023	11/30/2023	0.00	48.67
<u>84365</u>	FIRE-STRONGBASE 9" TANK RENTAL	11/30/2023	11/30/2023	0.00	35.00
<u>84564</u>	FIRE-STONGBASE 9" TANK RENTAL	11/30/2023	11/30/2023	0.00	35.00

Vendor Number	Vendor Name			Total Vendor Amount	
<u>DAV02</u>	JANICE DAVIS			50.00	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>12192023</u>	FINANCE-CHECK REQUEST-REIMBURSENT PERSONAL CEL	12/19/2023	12/19/2023	0.00	50.00

Vendor Number	Vendor Name			Total Vendor Amount	
<u>ENG02</u>	ENGEL & GRAY, INC.			13,417.93	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	13,417.93		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>3BX00004</u>	WWTP-ACCT#:504827 BIO SOLIDS	11/30/2023	11/30/2023	0.00	13,417.93

Vendor Number	Vendor Name			Total Vendor Amount	
<u>ERE01</u>	ER ELECTRIC & MECHANICAL			1,006.25	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	1,006.25		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>1385</u>	WWTP-JOB#:SV2848 R&R ANALYSER/FINISH INSTALLATIC	12/05/2023	12/05/2023	0.00	1,006.25

Payment Register

APPKT00152 - 12.22.23 BIWEEKLY CHECKS

Vendor Number	Vendor Name				Total Vendor Amount
<u>ERN01</u>	ERNEST PACKAGING SOLUTION				4,886.35
Payment Type	Payment Number			Payment Date	Payment Amount
Check				12/21/2023	4,886.35
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>90855807</u>	P&R-ACCT#:1028010 - STOCK SHELVES	11/27/2023	11/27/2023	0.00	926.09
<u>90856595</u>	P&R-CHAIRS ALERA FOLDING MOLD (27)	11/28/2023	11/28/2023	0.00	3,781.47
<u>90861816</u>	P&R-TT US 4056-2-PLY 9"X1000'-STOCK	12/04/2023	12/04/2023	0.00	178.79
<u>ESC01</u>	JUANA M ESCOBAR				127.71
Payment Type	Payment Number			Payment Date	Payment Amount
Check				12/21/2023	127.71
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>12192023</u>	ADM-CHECK REQUEST - MILEAGE REIMBURSEMENT	12/19/2023	12/19/2023	0.00	127.71
<u>FAM01</u>	FAMCON PIPE & SUPPLY INC.				5,035.13
Payment Type	Payment Number			Payment Date	Payment Amount
Check				12/21/2023	5,035.13
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>S100112167.001</u>	WATER - CUST#:2102 - HYDRANTS FOR STOCK	09/28/2023	09/28/2023	0.00	5,035.13
<u>FRO01</u>	FRONTIER COMMUNICATIONS				1,338.00
Payment Type	Payment Number			Payment Date	Payment Amount
Check				12/21/2023	1,338.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>112823</u>	P7R-ACCT#:805-343-0362-071975-5	11/28/2023	11/28/2023	0.00	1,338.00
<u>GAL01</u>	GALL'S LLC.				58.94
Payment Type	Payment Number			Payment Date	Payment Amount
Check				12/21/2023	58.94
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>026420452</u>	PD-PEPPER SPRAY - SABRE 5.0 H2O STREAM SPRAY, MK-3	12/01/2023	12/01/2023	0.00	58.94
<u>GAR04</u>	FERNANDO GARCIA				381.01
Payment Type	Payment Number			Payment Date	Payment Amount
Check				12/21/2023	381.01
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>12062023</u>	FIRE-UNIFORM ALLOWANCE-CHECK REQUEST	12/06/2023	12/06/2023	0.00	381.01
<u>GUA02</u>	GUADALUPE HARDWARE COMPAN				973.34
Payment Type	Payment Number			Payment Date	Payment Amount
Check				12/21/2023	973.34
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>1134590</u>	PW-STREETS-VP 40:1 FUEL 128OZ	11/27/2023	11/27/2023	0.00	66.32
<u>1134768</u>	PW-STREETS-96PC MINI BLADE FUSE	11/28/2023	11/28/2023	0.00	49.98
<u>1134797</u>	P&R-BUILDING-BATTERY ALKLN AAA 4PK	11/28/2023	11/28/2023	0.00	4.34
<u>1134999</u>	PW-STREETS-M18 7/9" GRINDER	11/29/2023	11/29/2023	0.00	366.79
<u>1135035</u>	PW-STREETS-CONTACTOR BAG	11/30/2023	11/30/2023	0.00	46.74
<u>1135070</u>	P&R-BUILDING-LOCK ENTRY POLO US3 VPC	11/30/2023	11/30/2023	0.00	22.80
<u>1135122</u>	PW-STREETSWELDABLE SHEET	11/30/2023	11/30/2023	0.00	142.04
<u>1135305</u>	WATER-TUBE POLY 3/8IDX1/20D	12/01/2023	12/01/2023	0.00	15.49
<u>1135307</u>	WATER-TUBE POLY 3/8DX1/2D	12/01/2023	12/01/2023	0.00	2.97
<u>1135461</u>	PW-STREETS-HEDGE SHEAR	12/04/2023	12/04/2023	0.00	36.95
<u>1135746</u>	PW-STREETS-1PK BLK MED CHISEL MARKER	12/06/2023	12/06/2023	0.00	31.28
<u>1135796</u>	PW-STREETS-RED TUFF JUG 5 GAL W/SPOUT	12/20/2023	12/20/2023	0.00	40.23
<u>1135818</u>	WATR-CLOTH HDW 36"X5' 1/4"MSH	12/07/2023	12/07/2023	0.00	56.48

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1135847	PW-STREETS-14" 120LB UV BLACK CABLE TIES	12/07/2023	12/07/2023	0.00	21.48
1136083	PD-SASH CORD SOLID BRD 100'	12/09/2023	12/09/2023	0.00	47.81
1136206	PD-GENERAL KEY- SCHOOL LOCKS	12/11/2023	12/11/2023	0.00	21.64
Vendor Number	Vendor Name			Total Vendor Amount	
HAR05	HARRY & KIMIKO MASATANI			50.00	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	50.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
12192023	FINANCE-PROPERTY LEASE PAYMENTS FOR BANDSHELL	12/19/2023	12/19/2023	0.00	50.00
Vendor Number	Vendor Name			Total Vendor Amount	
HEA01	HEALTH SANITATION SERVICE			163.74	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	163.74		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
0407345-1082-5	P&R-ACCT#:26-51796-93007	12/01/2023	12/01/2023	0.00	163.74
Vendor Number	Vendor Name			Total Vendor Amount	
HEN01	EAGLE ENERGY, INC			2,030.71	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	2,030.71		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
204867	FIRE-ACCT#:1197 FUEL CHARGES	11/30/2023	11/30/2023	0.00	237.12
204870	WWTP-ACCT#:1207 FUEL CHARGES	11/30/2023	11/30/2023	0.00	124.18
204871	PW-ACCT#:1208 FUEL CHARGES	11/30/2023	11/30/2023	0.00	188.28
204878	P&R-ACCT#:1228 FUEL CHARGES	11/30/2023	11/30/2023	0.00	132.17
204887	PD-ACCT#:1280 FUEL CHARGES	11/30/2023	11/30/2023	0.00	1,348.96
Vendor Number	Vendor Name			Total Vendor Amount	
IC001	ICONIX WATERWORKS (US) IN			1,470.42	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	1,470.42		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
U2316053273	WATER-1 BRASS 45 IMP NL	12/04/2023	12/04/2023	0.00	1,470.42
Vendor Number	Vendor Name			Total Vendor Amount	
ITE01	ITECH SOLUTIONS			9,034.30	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	9,034.30		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
01012024	ADM-MICROSOFT LICENSES-JANUARY 2024	01/01/2024	01/01/2024	0.00	2,381.18
12838	ADM-IT SERVICES FOR JANUARY 2024	01/01/2024	01/01/2024	0.00	6,306.60
12891	ADM-ON BOARDING CHARGE - BRIAN TETLEY	11/30/2023	11/30/2023	0.00	346.52
Vendor Number	Vendor Name			Total Vendor Amount	
J&M01	JONES & MAYER			140.00	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	140.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
119687	ADM-LEGAL SERVICES-NOV 2023	11/30/2023	11/30/2023	0.00	140.00
Vendor Number	Vendor Name			Total Vendor Amount	
JAS01	JAS PACIFIC, INC.			4,916.25	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/21/2023	4,916.25		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
PC6885	ADM-PLAN CHECK SERVICES - NOV 2023	12/05/2023	12/05/2023	0.00	4,916.25

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Vendor Number	Vendor Name					Total Vendor Amount
<u>JBM01</u>	JUAN BRIBIESCA ALCALA					140.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	140.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>16</u>	PD-CAR WASH & DETAIL-UNIT 15-01,22-02,16-01,15-03	12/07/2023	12/07/2023	0.00	140.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>KUH01</u>	MICHAEL KUH BANDER					400.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>11302023</u>	PD-UNIFORM ALLOWANCE-CHECK REQUEST	11/30/2023	11/30/2023	0.00	400.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>LIM01</u>	CARLOS LIMON					400.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>11202023</u>	PD-UNIFORM ALLOWANCE-CHECK REQUEST	11/20/2023	11/20/2023	0.00	400.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>LMM01</u>	LEIBOLD MCCLENDON & MANN					5,326.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	5,326.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>10</u>	ADM-SUCCESSOR AGENCY LEGAL SERVICES - NOV 2023	12/11/2023	12/11/2023	0.00	2,680.00	
<u>4A</u>	ADM-ROYAL THEATER-LEGAL SERVICES	12/11/2023	12/11/2023	0.00	2,646.50	
Vendor Number	Vendor Name					Total Vendor Amount
<u>NOB02</u>	NOBLE SAW INC.					15.22
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	15.22	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>595616</u>	PW-CUST#:26458 EDGER BLADE	12/10/2023	12/10/2023	0.00	15.22	
Vendor Number	Vendor Name					Total Vendor Amount
<u>NOL01</u>	NO LIMIT TIRE INC.					689.40
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	689.40	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>45851</u>	PD-JOSUE MERAZ-365/60R17 NEXEN ROADIAN HP	11/29/2023	11/29/2023	0.00	689.40	
Vendor Number	Vendor Name					Total Vendor Amount
<u>NUN01</u>	MICHAEL K. NUNLEY & ASSOC					4,484.75
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	4,484.75	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>1039584</u>	PW-WASTEWATER CONSULTING SERVICES	11/30/2023	11/30/2023	0.00	4,484.75	
Vendor Number	Vendor Name					Total Vendor Amount
<u>ORK01</u>	ORKIN					400.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>422654</u>	WWTP-INITIAL SVC COMM PEST CTRL	11/16/2023	11/16/2023	0.00	400.00	

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Vendor Number	Vendor Name			Total Vendor Amount
<u>OR001</u>	CHRISTOPHER OROZCO			432.19
Payment Type	Payment Number		Payment Date	Payment Amount
Check			12/21/2023	432.19
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>12132023</u>	PD-UNIFORM ALLOWANCE-CHECK REQUEST	12/13/2023	12/13/2023	0.00 432.19

Vendor Number	Vendor Name			Total Vendor Amount
<u>PAC01</u>	PACIFIC GAS & ELECTRIC			49,745.40
Payment Type	Payment Number		Payment Date	Payment Amount
Check			12/21/2023	49,745.40
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>11212023</u>	PW-ACCT#:5783036442-8	11/21/2023	11/21/2023	0.00 5,662.72
<u>11272023</u>	PW-ACCT#:3849410881-4	11/27/2023	11/27/2023	0.00 4,367.74
<u>11282023</u>	PW-ACCT#:5402032064-1	11/28/2023	11/28/2023	0.00 2,371.28
<u>11292023</u>	PW-ACCT#:3472146148-0	11/29/2023	11/29/2023	0.00 26,205.81
<u>11302023</u>	PW-ACCT#:2752777244-9	11/30/2023	11/30/2023	0.00 9,459.38
<u>12012023</u>	FINANCE-ACCT#:0406686538-9 - 4545 10TH ST	12/01/2023	12/01/2023	0.00 1,395.75
<u>12012023A</u>	P&R-ACCT#:5398176331-0	12/01/2023	12/01/2023	0.00 56.86
<u>12012023B</u>	P&R-ACCT#:3731491075-5	12/01/2023	12/01/2023	0.00 225.86

Vendor Number	Vendor Name			Total Vendor Amount
<u>PCL01</u>	PACIFIC COAST LAND DESIGN INC			23,738.10
Payment Type	Payment Number		Payment Date	Payment Amount
Check			12/21/2023	23,738.10
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>22-013-14</u>	ADM-PROJECT 22-013 - GUADALUPE CENTRAL PARK	10/11/2023	10/11/2023	0.00 22,620.00
<u>22-013-16</u>	ADM-PROJECT 22-013 GUADALUPE CENTRAL PARK -NOV	12/13/2023	12/13/2023	0.00 1,118.10

Vendor Number	Vendor Name			Total Vendor Amount
<u>QUI01</u>	QUILL CORPORATION			75.35
Payment Type	Payment Number		Payment Date	Payment Amount
Check			12/21/2023	75.35
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>35919490</u>	ADM-COPY PAPER FOR BUILDING DEPT	12/04/2023	12/04/2023	0.00 75.35

Vendor Number	Vendor Name			Total Vendor Amount
<u>RUI03</u>	OMAR RUIZ			400.00
Payment Type	Payment Number		Payment Date	Payment Amount
Check			12/21/2023	400.00
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>12132023</u>	PD-UNIFORM ALLOWANCE-CHECK REQUEST	12/13/2023	12/13/2023	0.00 400.00

Vendor Number	Vendor Name			Total Vendor Amount
<u>SAN02</u>	SANTA MARIA TIRE CORP			80.32
Payment Type	Payment Number		Payment Date	Payment Amount
Check			12/21/2023	80.32
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>160688</u>	ADM-TRANSIT MAINTENANCE EXPENSE	12/13/2023	12/13/2023	0.00 80.32

Vendor Number	Vendor Name			Total Vendor Amount
<u>SCH01</u>	PATRICK SCHMITZ			31.42
Payment Type	Payment Number		Payment Date	Payment Amount
Check			12/21/2023	31.42
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<u>12042023</u>	FIRE-CHECK REQUEST-CAMP DRY-UNIFORM ALLOWANCE	12/04/2023	12/04/2023	0.00 31.42

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Vendor Number	Vendor Name					Total Vendor Amount
<u>SMI01</u>	SMITH PIPE & SUPPLY					110.32
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	110.32	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>4089140</u>	P&R-CATCHY CAN 30 GALLON	11/13/2023	11/13/2023	0.00	44.53	
<u>4090017</u>	PW-RB 33DK QCV KEY	11/15/2023	11/15/2023	0.00	65.79	
<u>SMO01</u>	SMOOTH INC.					53,021.32
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	53,021.32	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>17-2270</u>	ADM-TRANSIT SERVICES - NOV 2023	11/30/2023	11/30/2023	0.00	45,688.45	
<u>17-2271</u>	ADM-TRANSIT-MAINTENANCE - NOV 2023	11/30/2023	11/30/2023	0.00	7,332.87	
<u>SOU01</u>	SOUTHERN CALIFORNIA GAS					166.12
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	166.12	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>11-28-23</u>	P&R-ACCT#:094-514-6341-9	11/28/2023	11/28/2023	0.00	145.98	
<u>12182023</u>	P&R-ACCT#:129-987-5387-0 - 4330 W MAIN ST	12/18/2023	12/18/2023	0.00	20.14	
<u>STC01</u>	SECURITAS TECHNOLOGY CORPORATION					283.30
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	283.30	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>6000579330</u>	WWTP-ACCT#:10825143-5125 MAIN ST-MAINTENANCE	12/20/2023	12/20/2023	0.00	55.10	
<u>6001111585</u>	WWTP-ACCT#:10825143-MIANTENANCE CHARGES-1025	12/20/2023	12/20/2023	0.00	110.58	
<u>6003286301</u>	WWTP-ACCT#:10825143 MAINTENANCE CHARGES-5125	03/24/2023	03/24/2023	0.00	58.81	
<u>6003663281</u>	WWTP-ACCT#:10825143-MAINTENANCE CHARGES-5125	10/31/2023	10/31/2023	0.00	58.81	
<u>SWR01</u>	SWRCB-DWOCP					3,746.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	3,746.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>WD-0230679</u>	WATER-STATE WATER RESOURCES CONTROL BOARD	11/29/2023	11/29/2023	0.00	3,746.00	
<u>TAY01</u>	TAYLOR FARMS					64,037.34
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	64,037.34	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>12202023</u>	FINANCE-BUSINESS LICENSE REFUND	12/20/2023	12/20/2023	0.00	64,037.34	
<u>TEM01</u>	TEMPLETON UNIFORMS,LLC					397.23
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	397.23	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>3729</u>	PD-FRANK MEDINA-CUFFS,TAQWALLET,STINGER	12/04/2023	12/04/2023	0.00	397.23	
<u>TOL01</u>	TOLAR MANUFACTURING COMPA					13,415.25
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				12/21/2023	13,415.25	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>14872</u>	FIRE-EXTRA ROOF BOWS	10/10/2023	10/10/2023	0.00	13,415.25	

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Vendor Number <u>TOW01</u>	Vendor Name TOWNSEND PUBLIC AFFAIRS I			Total Vendor Amount 5,000.00
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		12/21/2023	5,000.00	
Payable Number <u>20903</u>	Description FINANCE-CONSULTING SERVICES FOR THE MONTH-DEC 2	Payable Date 12/01/2023	Due Date 12/01/2023	Discount Amount 0.00
				Payable Amount 5,000.00

Vendor Number <u>TYLO1</u>	Vendor Name TYLER TECHNOLOGIES,INC.			Total Vendor Amount 2,392.50
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		12/21/2023	2,392.50	
Payable Number <u>025-447246</u>	Description FINANCE-ORD NO:183163 - GABRIELLE PENA	Payable Date 11/29/2023	Due Date 11/29/2023	Discount Amount 0.00
				Payable Amount 797.50
Payable Number <u>025-447824</u>	Description FINANCE-GABRIELLE PENA	Payable Date 11/30/2023	Due Date 11/30/2023	Discount Amount 0.00
				Payable Amount 1,595.00

Vendor Number <u>ULT01</u>	Vendor Name ULTREX			Total Vendor Amount 636.06
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		12/21/2023	636.06	
Payable Number <u>3939922</u>	Description ADM-NOVEMBER 2023 - COPIES	Payable Date 11/30/2023	Due Date 11/30/2023	Discount Amount 0.00
				Payable Amount 636.06

Vendor Number <u>VECO1</u>	Vendor Name VECTOR SOLUTIONS			Total Vendor Amount 1,313.16
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		12/21/2023	1,313.16	
Payable Number <u>INV85592</u>	Description FIRE-TARGET SOLUTIONS EDITION	Payable Date 12/31/2023	Due Date 12/31/2023	Discount Amount 0.00
				Payable Amount 1,313.16

Vendor Number <u>VLOO1</u>	Vendor Name V. LOPEZ JR. & SONS			Total Vendor Amount 1,158.41
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		12/21/2023	1,158.41	
Payable Number <u>12687</u>	Description PW-APPROX 35 TONS OF CALPORTLAND FILL SAND	Payable Date 12/04/2023	Due Date 12/04/2023	Discount Amount 0.00
				Payable Amount 1,158.41

Vendor Number <u>WHI05</u>	Vendor Name WHITTLE FIRE PROTECTION			Total Vendor Amount 1,017.00
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		12/21/2023	1,017.00	
Payable Number <u>231205M2</u>	Description PW-NFPA 96 KITCHEN SUPPRESSION SYSTEM INSPECTIOI	Payable Date 12/05/2023	Due Date 12/05/2023	Discount Amount 0.00
				Payable Amount 339.00
Payable Number <u>231205M3</u>	Description P&R-NFPA 96 KITCHEN SUPPRESSION SYSTEM INSPECTIC	Payable Date 12/05/2023	Due Date 12/05/2023	Discount Amount 0.00
				Payable Amount 357.00
Payable Number <u>231205M4</u>	Description P&R-NFPA 96 KITCHEN SUPPRESSION SYSTEM INSPECTIC	Payable Date 12/05/2023	Due Date 12/05/2023	Discount Amount 0.00
				Payable Amount 321.00

Vendor Number <u>WRIO1</u>	Vendor Name ROBERT WRIGHT			Total Vendor Amount 398.40
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		12/21/2023	398.40	
Payable Number <u>12132023</u>	Description PD-UNIFORM ALLOWANCE-CHECK REQUEST	Payable Date 12/13/2023	Due Date 12/13/2023	Discount Amount 0.00
				Payable Amount 398.40

Vendor Number <u>ZIE01</u>	Vendor Name ZIERMAN PLUMBING INC			Total Vendor Amount 761.56
Payment Type Check	Payment Number	Payment Date	Payment Amount	
		12/21/2023	761.56	
Payable Number <u>21409</u>	Description P&R-WATER HEATER FOR FIRE DEPT	Payable Date 11/17/2023	Due Date 11/17/2023	Discount Amount 0.00
				Payable Amount 486.56
Payable Number <u>21484</u>	Description P&R-1025 GUADALUPE ST - HEATER NOT WORKING	Payable Date 12/04/2023	Due Date 12/04/2023	Discount Amount 0.00
				Payable Amount 275.00

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
Warr Bank Acct	Check	142	63	0.00	347,058.53
Packet Totals:		142	63	0.00	347,058.53

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-347,058.53
Packet Totals:		-347,058.53

MINUTES

City of Guadalupe

Regular Meeting of the Guadalupe City Council

Tuesday, December 12, 2023, at 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

1. ROLL CALL:

Council Member Christina Hernandez
 Council Member Gilbert Robles
 Council Member Megan Lizalde
 Mayor Pro Tempore Eugene Costa Jr.
 Mayor Ariston Julian

Mayor Julian called the meeting to order at 6:00 p.m. All members were present except CM Costa, Jr. (Note: The abbreviation, "CM", for "Council Member" will be used in these minutes.)

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF THANKS, APPRECIATION OR CONDOLENCES.

CM Lizalde said, "I want to thank the staff and community members who volunteered at the Christmas parade. I think that, coming close to Covid, I'm realizing that more and more that the community is craving these events. So, I want to thank the staff that participated. The school also had a "meet & greet with Santa". There were parents who volunteered. There were 75 families at the cafeteria with cookies and coffee. Kids got to meet and speak with Santa, and there were crafts for them. There was opportunity for engagement with families with their kids, grandparents with their grandkids, neighbors meeting their neighbors. It was a really great event. I just want to highlight the volunteers who gave up their personal time to support the community and this event."

Mayor Julian said, "A lot happened on Saturday. This past Saturday afternoon, CHC at the Senior Center provided vaccinations. Those of us who were at the parade...there were tons of people. It was nice to have something local so people didn't have to go anywhere." They mayor then said, "And again, praying for those in the Middle East. Our condolences during that conflict."

4. AGENDA REVIEW

There were no changes made to the agenda.

5. COMMUNITY PARTICIPATION FORUM

George Alvarez: When we take the Pledge of Allegiance, it saddens me that our administration now is disrespecting the flag and their oath. We have a border that's overrun, and it's creating death, deaths from fentanyl and what-not, trafficking. These idiots don't understand what the hell is going on. The Democratic Party had to take it on. This old dude as president sucks. He's harming this country. Doesn't the Democratic Party figure out the damage he's done with his actions? He wants us to give billions of dollars to Ukraine when he had a deal way back when he was Vice-President. Are we that stupid? They're not gonna win. Russia...fine, that's their thing.

The hideous aspect of this...I never thought I'd live at my age to see that happen again. It was bad enough with Hitler. But, my god, it's happening here in this country. The attitude that we have...not me, the students, academia. Three presidents would not acknowledge it as a hate crime. How pathetic and sick. I'm glad one of them got fired. But it shows the sickness that's going on here.

I came here basically to thank our Police Department for doing an outstanding job in ticketing these bastards in the streets. At this point, Mayor Julian requested Mr. Alvarez to watch his language. Mr. Alvarez responded by saying, "Under the freedom...I can speak if I want to. You want to challenge me? I'll bring the ACLU here. I have the right to do what I want. Don't tell me what..." The mayor then reminded Mr. Alvarez that this is a public forum. Mr. Alvarez said, "It is a public forum and I have the right under the constitution to give my attitude." The mayor said he had one minute left to speak. Mr. Alvarez said, "All right...fine, but don't ever challenge my right. You're not that great of a person to do that, sir."

The mayor then said, "Thank you, sir." Mr. Alvarez continued saying, "Thank you, Police Department. And as Americans, you have the right to give your opinion. I'll be emotional but what I said is not that bad. Thank you." Mayor Julian said, "Thank you for your opinion." To which Mr. Alvarez said, "Thank you for yours."

6. CONSENT CALENDAR (A-H)

The following items are presented for City Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A.** Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting unless City Council indicates otherwise.
- B.** Approve payment of warrants for the period ending December 4, 2023.
- C.** Approve the Minutes of the City Council regular meeting of November 28, 2023.
- D.** Approve the cancellation of the December 26, 2023, City Council regular meeting.
- E.** Adopt Resolution No. 2023-96 approving a Memorandum of Understanding with Service Employees International Union, Local 620, for July 1, 2023, through June 30, 2025.

- F. Adopt Resolution No. 2023-97 entering into an agreement with Eikhof Design Group Inc. for professional City Engineer services.
- G. Adopt Resolution No. 2023-98 authorizing the City to enter a one-year agreement for planning services with Mr. Larry Appel, Integrity Planning commencing on January 1, 2024.
- H. Adopt Resolution No. 2023-99 approving a Cost-of-Living Adjustment (COLA) for Unrepresented City Employees.

No items were pulled. Motion was made by Council Member Hernandez and seconded by Council Member Robles to approve the full Consent Calendar. 4-0 Absent: Costa, Jr. Motion passed.

MANAGEMENT REPORTS

7. CITY ADMINISTRATOR REPORT: *(Information Only)*

A. City Administrator's report for December 12, 2023

Central Parks Update by the design team at the Recreation & Parks Commission meeting on 12/19/23 at 6:00 p.m. There will be Power Point presentations and other things related to the project.

Working with Superintendent Dr. Handal. We have one pre-app grant together already. We decided to work together for a grant for a sidewalk for the school. There was a little bit of a shortfall. There are some other grants we've looked at where we can work together. Groundbreaking ceremony for the new Guadalupe Junior High School and Early Learning Center is scheduled for Wednesday, 12/20/23, at 10:00 a.m.

A brief update was given regarding the concerns raised by Mike Rochlin about the children's use of computers at the Guadalupe Library. Joanne Britton-Holland, Librarian III who oversees the Guadalupe Branch Library, said that Mr. Rochlin has been advised not to address concerns directly with the patrons but rather with the library staff. She stated having had a conversation with Mr. Rochlin reminding him that the library is open to all members of the community for reading, using computers and for a variety of purposes.

Hwy 1/166 Project: A community update on this project will be scheduled in late January.

Dunes/River – County Public works update will be scheduled in March 2024.

Senior Center – with LADG no longer providing meals at the Center, the large-sized freezer is no longer needed. A quote will be obtained for a smaller freezer.

Kiwanis Christmas Parade is scheduled for Saturday, 12/9, at 6:00 p.m.

Urban Greening Grant/Jack O'Connell Park – letters of support were obtained from Assembly Member Hart and Senator Limon's offices.

For the month of November, the City earned \$45,501.66 in interest income for a total of \$71,467.41 in one and one-half months' time.

Scheduling for local non-profits to regularly attend and present updates to the City Council will start soon.

City staff met with California JPIA, the City's insurance provider, to complete its annual property appraisals for member agencies. Eddie Schubert, Facility Lead, was the liaison with the appraiser. Appraisals assist with developing an accurate property schedule, supportable replacement costs, and the applicable underwriting for the City's properties.

The City received two (2) bids for repairs on the City Hall roof leaks. ARPA funds were allocated for these repairs.

Pasadera Bridges – Obispo Street and Arroyo Seco Road: A new application was submitted on 11/29/23 to the California Public Utilities Commission (CPUC) for the two bridge projects in Pasadera. The City and the Developer are now in a waiting pattern until the CPUC responds. CPUC processing time could take six (6) months or longer but the City and Pasadera are hopeful it will be sooner.

Fighting Back Santa Maria Valley: This group meets monthly to address community needs, specifically for youth. An area of focus identified is a lack of activities for youth in our community. CM Christina Hernandez had attended their last meeting and suggested they schedule a time to present their plans and goals to the City Council. A meeting will be scheduled in the near future.

Measure A Cycle 4 Grant: Pre-application is due to Santa Barbara County on 12/14/23. A support letter has been obtained from the School District. This may be an opportunity to secure funding for the sidewalk around the Guadalupe Junior High and Guadalupe Early Learning Center projects in the Pasadera area. Other safe route options are available, too.

Townsend Monthly Grants Memo: There are quite a few public safety funding opportunities that are either open now or coming online in January. Chief Cash to follow up on this.

Black Road/Hwy 166: SBCAG will provide the City with a presentation at the City Council meeting on 1/23/24 about the status of the Black Road and Hwy 166 project.

Budget for Guadalupe 6th Cycle Housing Element: The State Department of Housing and Community Development (HCD) has formally requested much more additional explanation and documentation and to modify the original agreement with additional cost involved. More details to follow.

On Saturday, 12/9/23, over 200 wreaths will be laid on sites where veterans are buried in the Guadalupe Cemetery. The mayor added that the event will start at 11:00 a.m.

On the \$1.1M which was discussed for City Hall and public safety, waiting to hear back from Cal OES. There's no final word on that yet.

Looks like we struck a deal with the school...we just don't have the agreement in hand. Hannah, Dr. Handal and I will meet tomorrow to work that out financially.

CM Lizalde said, "Thank you for working on that agreement. I think I'm more concerned about the language and who's responsible for what...for any of our buildings, whoever's using them. So, I appreciate that." Mr. Bodem added, "And we're moving forward with the description for the building attendant at the Senior Center, too."

Mr. Bodem then said, "I forgot to add that Chief is getting a lot of calls on the smell and odor at the 151 Obispo site. I indicated to him that they're part of the Air Pollution Control Agency (APCA) so they're working with them. I'll reach out to get another meeting scheduled with them." CM Hernandez asked, "What are the proper steps for community members to take here? Do they just call the City if there are concerns about the odor?" Mr. Bodem said, "Honestly, I know that people are just calling APCA. It's almost a catch-22 now. Now that they're a part of them, any piece of equipment they purchase, they have to have the approval of that entity. Without that entity, they could probably move quicker but they have to get signoffs." The mayor commented, "That's the way it goes."

CM Hernandez then asked, "Parks & Recreation. I read the minutes. It seems that people were curious about the transition. I was wondering if there is a Standard Operating Procedure manual that was created?" Ms. Hannah Sanchez said, "When I came into it, there wasn't anything. There wasn't anything to go off of. I'm working on that. I'm trying to be very detailed so anyone who comes in after me has a lot to go off of. If you want to see it at a certain time, I can try and prioritize that." CM Hernandez said, "I think the easiest, best transition when this new person comes in, as we're getting all these grants, as we're moving forward with the park updates, I think we want to make this an easy transition. So having something in place...it's visible to everyone...some transparency."

CM Lizalde said, "It doesn't have to be so detailed. It needs to have some sort of flow. Where are things at. Where are the pieces of the puzzle so we can forward on an event, project, etc. Status of projects."

Mayor Julian said, "Next meeting on Tuesday, 12/19. I'll be going and CM Robles, too. No Brown Act as it is a public noticed meeting."

CM Lizalde thanked the staff for the reports. She said, "They're very detailed and provide a lot of supporting materials. I know we approve things on consent and it seems we're rushing through them. You can tell the effort that's been put into them so we don't have to ask a ton of questions"

or dig deeper than what's been presented to everyone. So, I appreciate that." Mayor Julian added, "That's a good point. If you look at Item E. on the Consent Calendar, resolution to adopt the SEIU MOU, that's critical. That's a lot of detail there. That information is important."

- B. Planning Department report for November 2023
- C. Building Department report for November 2023
- D. City Engineer's report for November 2023

8. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

- A. Director of Public Safety report for December 12, 2023

Updates:

One police officer was released on 12/4/23, not having completed Field Training Program/probationary period. Two (2) candidates should be onboard before too long. In the Fire Department, they're short one Fire Engineer.

The Impact Fee Study has been pushed back to next month as there is a need to develop an ordinance. Working with the City Attorney on that ordinance. The rest is already done.

Been working with the City grant writer. There will be a meeting next week to look at five (5) different grants and decide which ones we'll go for. There are a lot of short deadlines in January. It's been very productive so far.

The Santa Barbara Office of Emergency Management (OEM) has \$15,500 in supplies that will be coming. Guadalupe and Cuyama are the selected sites to set up supply caches in the county. Currently, we're looking into purchasing a C-train to store the emergency preparedness supplies.

Santa Barbara County One805 group has given a grant to the Guadalupe Department of Public Safety with \$30,000 for the Fire Department for three (3) self-contained breathing apparatus. One805 also funded a generator which is currently being built to specifications for the Guadalupe City Hall building. The total cost of the generator was \$80,000.

All of our cameras are up and running in both parks. We don't need to put a sign out as it is a public facility. There is no expectation of privacy in the parks. The cameras are at Le Roy and O'Connell Parks. Officers have it on their desktop computers so they can monitor things at those locations in real time. Chief Cash also mentioned he has it on his phone.

Cal OES – new grant application came out and "we have to have our stuff" in by January 5th. The main reason for Cal OES' call was say that, thru a FEMA, there is another grant for \$39,740...so, we have another generator coming. Two (2) generators will be coming to the City soon.

With the direction from the Mayor and City Council, the CHP has been working on Hwy 1. They've been very gracious with their help. (There were two (2) accidents at Hwy 166 the evening of the Christmas parade. We're working on that piece of the freeway which is pretty dark and dangerous at night.)

Cal OES will be here next week talking about the supplies that will be coming.

City Council had granted \$10,000 two (2) years ago for construction for the Police Department wing which was never used. Meeting to be scheduled. There will be a locker room and restroom with a new female police officer coming.

Next Tuesday, 12/19/23, there is a meeting on Central Park security. Cameras, lighting, etc. to limit vandalism.

New laws: DACA individuals will be able to be police officers. (Los Angeles Police Department is one of the first to do this.) This will open up recruiting. Standards are not lowered...makes for an expanded pool.

AB436 – highlighted area: no longer prohibition on cruising or the driving of vehicles that had been modified to be a certain height, "lowriders".

SB76 – allows cities to create temporary Entertainment Zones that allow existing restaurants and bars to sell alcohol if they are located within the boundaries of a city-permitted street festival.

SB43 – healthcare. Involuntary mental health holds. New law expands the definition of who can be put on an involuntary mental health hold. The new law now includes people who suffer from drug or alcohol addiction or are unable to provide for their personal safety. Santa Barbara County is the only county that has an outside agency that law enforcements have to get a commitment for a 72-hour hold. The County is working with companies right now so police officers in the field have more authority to make those 72-hour commitments themselves...rather than waiting two (2) hours for someone to come out to do that. We want to make sure it's done right and proper.

SB831 – The governor and the U.S. Attorney General's office is looking at developing a program that would grant immigration parole to undocumented agricultural workers. The program would grant undocumented workers work visas and protect them from deportation. But it does not provide a pathway to legal residence.

Chief Cash said that he wanted to make the Council and staff aware of some of these new laws and how they will be handled in the coming year. He said he felt that some of these would be challenged.

Mayor Julian said, "I have a comment on SB831...using the word, parole, is a negative off the top. We'll see how that goes."

Ms. Janice Davis, Finance Director, asked about the generator and electrical updates and whether all of that was in this year or next year's budget. Chief Cash said, "It depends on where it's going to go. The one that we're getting right now is a large-type generator. We're putting \$80,000 that could take care of this whole building. The other one...we only got \$39,000 out of \$41,000+ request, that will be a lot smaller. It'll be easier to go into another building. Here we have a gas line, so that makes that work a whole lot better. I don't know what we have in the other buildings. The City Council will decide where that generator goes." Mr. Bodem commented that it was a natural gas generator.

Request to Speak

George Alvarez: I've been involved with the homeless for years. I've seen altercations in this town. One of the things that woke me up is when I called on a guy doing karate/Bruce Lee on one of the postal receptacles. I called the police officer and came here automatically; I told him not to be alone and to get another person. This guy was crazy. Protocol then is to call the County and there's a person talking to the officer. He makes the assessment if we're to put the person on a 72-hour hold. Now had to let the guy go. Whatever happens, it would be on the City, not the County. Luckily, we found a way to get the person to Santa Maria. Let them handle it in their venue...but it didn't solve the problem.

The County has \$15M dealing with the homeless situation. Now, we don't have access to get together to the monies they have to deal with the 72-hour issue. Even though they have a system in place, it doesn't solve the City's problem. We have one guy walking around screaming at people every day. What can we do? I'm afraid this guy will hurt someone, and that will fall back on us because we didn't do anything. The County washes their hands.

The concern I have: the EPA. Are they going to be handling the access on the odor being with what's happening in Treasure Park? Because that basically should be the EPA that should be handling that along with the County - It's a health issue.

The City makes \$55 per ticket. If we average 10 tickets a day, that's \$550. Everyday...seven (7) U-turns today in downtown Guadalupe. Not our fault that we don't have enough officers. Luckily, we have the CHP...I'd like to have them on a regular basis for public safety reasons. Thank you.

CM Lizalde asked, "The last meeting we talked about getting supplies and some storage. Are we getting close to meeting with volunteer group in the new year? We talked about having some emergency preparedness volunteers who might be able to help with inventory, etc. Any update on getting that group together?" Chief Cash said, "I just haven't been available. That's been the downfall. All the paperwork has been done. They're anxious to get going. I just have to fully get back to get things going. It's there." CM Lizalde said, "Inventory, that's a large project. We don't want to have a situation where we can't find something or some supplies have expired. I just want to make sure you have the help you need. If they can volunteer, that would help."

CM Hernandez said, "Community Changers wanted to learn more on how to participate in this volunteer group. Also, camera markings? Can you help me understand the policy on the camera markings? Maybe I'm understanding it wrong. You referenced that cameras don't have to be with signs, correct?" Chief Cash said, "Yes, in a public place, like a park." CM Hernandez then had other questions of Chief who said that he would get an email back to her or do it at another council meeting. CM Hernandez asked that Chief send out an email to all council members so everyone is aware of public safety surveillance.

9. HUMAN RESOURCES MANAGER REPORT: (Information Only)

A. Human Resources report for October 11 through November 2023

Ms. Amelia Villegas, Interim HR Manager, gave the following report for this one and one-half month period:

For recruitment: five (5) candidates were interviewed for Police Officer/EMT positions. One (1) candidate is proceeding with the process; two (2) pending, and two (2) were regretted.

Three (3) candidates were interviewed for the Operator-in-Training (OIT) Program at the wastewater treatment plant. Two (2) candidates are going through reference checking; one (1) candidate was regretted.

For the Recreation Services Manager vacancy, two (2) candidates were phone screened and regretted. One candidate was offered a conditional offer of employment but declined. Recruitment resumes. Ms. Villegas said that she did not immediately repost the position as she was aware that the City Administrator was going to request a 5% COLA increase for unrepresented employees which was approved at tonight's meeting. She wanted to repost the position at the higher salary level.

Two (2) candidates were interviewed for the Human Resources Manager vacancy. Decision is pending.

An update on open enrollment for health insurance was given. CalPERS granted an extension to allow employees to change plans due to wrong premium rates previously given to one group of employees.

Two labor negotiations were completed with POA and SEIU during this period. The POA MOU's term is from August 19, 2023 through June 30, 2024. SEIU MOU's term is two (2) years, from July 1, 2023 through June 30, 2025. Retroactive pay adjustments were prepared for POA members retroactive to August 19, 2023. If the SEIU MOU is approved at the 12/12/23 City Council meeting, pay adjustments retroactive to July 1, 2023 will be prepared for the 12/29/23 payday.

Two (2) long-term workers' compensation claims are still pending. One claim may be nearing closure.

One (1) job description is being revised, Recreation Services Manager, and another is being developed for an attendant/coordinator at the Senior Center.

CM Lizalde asked about the Senior Center Building Attendant/Coordinator. Ms. Villegas mentioned that that position will open and close the facility; assist with meal/lunch serving and monitor the ongoing in the Senior Center. Mayor Julian added, "There is additional funding for services at the Center. All monies are from CDBG II and III. The position is intended to build up Senior Center programs. There are exercise programs two (2) days a week. Meals are served at 11:00 a.m. and people get there are 9:00 a.m. There are activities we want to continue to generate almost all day long. That position will stay at the Senior Center, providing senior services."

Mr. Bodem added that we are also working on developing the Public Works Director job description for that vacancy's recruitment. He also said that that a school board member suggested a joint meeting with the City in January. The mayor said that time was needed to decide.

PUBLIC HEARING

10. Amendments to the Accessory Dwelling Unit (ADU) Ordinance (Chapter 18.53).

Written report: Larry Appel, Contract Planning Director

Recommendation: That the City Council:

- a. Receive presentation from staff; and
- b. Conduct a public hearing and 1) approve a Notice of Exemption from CEQA for Ordinance No. 2023-513; and 2) introduce by title only and waive the first reading of Ordinance No. 2023-513 amending Chapter 18.53 of the Municipal Code; and
- c. Continue Ordinance No. 2023-513 to January 9, 2024, for second reading and adoption.

Mr. Appel gave a brief summary stating that the City had updated the accessory dwelling (ADU) chapter to the Guadalupe Municipal Code, as recently as 2022. Since then, there have been further amendments to the State regulations requiring additional revisions to the City's local ordinance. This is the fourth amendment in the last six (6) years. We just keep trying to stay up with the state. They just keep surprising us with their changes. The state continues to pass bills that reduce local agency's ability to regulate ADUs and Junior ADUs (JADU).

Mr. Appel then went through the various changes:

The state added a definition for the Regional Housing Needs Allocation (RHNA) numbers. ADUs can count for the RHNA numbers for the 6th Cycle. We have to have sufficient land and density to develop 431 units. We already met that through the General Plan that was updated last year. So, these ADUs will just be "icing on the cake". We've approved 89 ADUs...most of these have been constructed. That started in 2019 when we started keeping our records.

We're having quite a few, I think, mainly because some of the original lots in town were 6,000 square feet or larger. The homes weren't that large so there's sufficient room in the backyard to

build these. A lot of people are starting to do it. The only drawback is that we have no way to regulate rents that are being charged. Every unit I've been involved in...they're charging as much as any apartment unit. So, we aren't really getting anything that's really affordable. We don't have an inclusionary housing program in the City that would force people into certain ranges. But we're just hoping over time that these units would be considered in a more affordable range than market has them.

The second change requires a local agency to approve an ADU when certain criteria are met. If it's going to be 850 square feet or less, and it meets the setbacks, then we need to be able to approve them. The state went into this a little bit last year when they talked about not necessarily following the front yard setback requirement which normally is 20 feet for a home on a single-family lot. If an ADU starts in the rear yard, is narrow and is built in a side yard, it can actually be closer to the street than the primary house itself, we can't do anything about that. That's another one of the new rules. Also, if there are any inconsistencies with the ordinance, we have an Administrative Use Permit which allows us to waive those inconsistencies. We're doing everything we can to follow the state regulations which encourages the development of these ADUs.

If we have an unpermitted ADU come in for processing, staff must now approve it if it was constructed prior to January 1, 2018. That's unless the Building Department deems the building substandard.

Regulations now clarify that it's not necessary to use an existing bedroom when developing an attached ADU. In the past, they wanted you to use the bedroom as the primary starting point for an attached unit. With this now, it allows use of any part of the house, usually on the back side or the two sides. It just provides more flexibility to be able to develop them.

State regulation clarified that the 225 square feet of open space which we require for detached and unattached ADUs be reduced, if necessary, when creating an 800 square foot ADU. One change before talked about 850 square feet...now they're using the 800 number. Hopefully, at some point, they'll get all the numbers together. The bottom line is that we try to make yard space for each of these, especially when you're developing them in the rear yard. You have to have some area for kids to play in or whatever. Now the state is saying that 225 square feet can be reduced if someone is creating an 800 square foot unit and it doesn't leave enough room for the open space.

CM Lizalde asked what that space could be reduced to. Mr. Appel said that it could be reduced to zero. There has to be a four (4) feet setback in the rear and the side and a five (5) feet separation between the primary home and the ADU. Whatever those little strips add up to, that would be their open space. The regulation requires a rear and side yard setback of at least four (4) feet, but we inserted the five (5) foot for the other structures because that brings it into consistency with our local Building Code.

Detached ADUs are now permitted to have a detached garage if there's sufficient room on the property. That somewhat goes the opposite direction when the state said if you convert a garage, you have to have parking for the primary but you don't have to have parking for the person living in that garage. This is going the other direction saying if there's sufficient room, a garage can be built there.

Also, state regulation now says that for a single-family lot, if you have CC&Rs or there's an HOA, those cannot prohibit ADUs from being developed. This was a hold out for many years.

Another change is that an agency must delay enforcement against a qualified substandard ADU for five (5) years, if there are no safety and health issues.

These changes are not as significant as others in the past. This will be brought back for the first meeting in January for second reading. It takes thirty days to go into effect. Then we'll send it off to the state.

Open Public Hearing @ 6:57 pm. Public Hearing Closed at 6:58 p.m.

Mayor Julian said, "I heard somewhere that you can actually sell an ADU." Mr. Appel said, "You can sell an ADU if you're a non-profit corporation, like Peoples Self-Help. Then you can sell it separate from the house."

The mayor then said, "At Escalante Meadows, there's the area there where they're required to have space for an ADU." Mr. Appel said, "Escalante can have two (2) detached ADUs. Then they can also have up to 25 per cent of the total number of units. So, that would be twenty with 80 total units that could go into areas like laundry rooms, shop buildings, things like that are not living space at the time."

CM Lizalde said, "I just want to share that ADUs here in Guadalupe, while they're helping our housing, I share your same concern they're being rented so high. Our infrastructure wasn't meant...like the homes in Treasure Park weren't really meant to have two (2), sometimes three (3) different family units or housing dwellings together on one (1) lot. I do think that in the new year, we're going to have to think about that to see how that will impact us long-term...the streets are very crowded. I just want to share that while we're grateful to have housing options, I do think it comes with drawbacks." The mayor said, "We have no control."

To Mr. Appel, CM Lizalde said, "Yes, we have no control. It's very frustrating. I do appreciate that you're doing this for the state and you do such a great job in sharing and explaining where the differences are. I'm sure it's a difficult place to be in dealing with all of this. So, thank you." Mr. Appel said, "For many years, local agencies could just say 'no', and you didn't have to have any program at all. It was very simple. You just had to have a resolution to let the state know that you weren't going to be doing it. That worked for years until just before I retired."

Motion was made by Council Member Lizalde and seconded by Council Member Hernandez to approve a Notice of Exemption from CEQA for Ordinance No. 2023-513; and introduce by title only and waive the first reading of Ordinance No. 2023-513 amending Chapter 18.53 of the Municipal Code. 4-0 Absent: Costa, Jr. Motion passed.

11. FUTURE AGENDA ITEMS

Mayor Julian: Increase Stipend for Council and Elected Officials – in February.

Joint School Board & City Meeting – Unscheduled Item.

12. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

CM Hernandez: This weekend Santa Claus was at Mary Buren School and the parade. It was a very joyful occasion. On Friday, 12/15/23, Route 1 Mobile Farmers' Market will be here from 5:30 p.m. to 8:00 p.m. Use of an EBT card will allow for 50% off products.

Hannah Sanchez: Also, on Friday, 12/15/23, movie night, "Elf", at Le Roy Park.

Mayor Julian: SBCAG meeting, Thursday, 12/14/23, at Santa Maria City Hall. On Saturday, 12/16/23, at 11:00 a.m. wreaths will be placed on veterans' gravesites at the Guadalupe Cemetery.

13. ADJOURNMENT TO CITY COUNCIL CLOSED SESSION

Items to be discussed in closed session: Conference with Labor Negotiators and Public Employment.

Motion was made by Council Member Lizalde and seconded by Council Member Robles to adjourn the meeting to closed session. 4-0 Absent: Costa, Jr. Motion passed. Meeting adjourned to closed session at 7:04 p.m.

14. CLOSED SESSION AGENDA

Conference with Labor Negotiators

(Subdivision (a) of Gov. Code Section 54957.6)

Agency designated representatives: City Administrator and Human Resources Manager

Employee organizations: International Association of Fire Fighters (IAFF), Local 4403

Public Employment

(Pursuant to Government Code Section 54957(b))

Title: City Administrator

15. ADJOURNMENT TO OPEN SESSION MEETING

Motion was made by Council Member Lizalde and seconded by Council Member Hernandez to adjourn to open session. 4-0 Absent: Costa, Jr. Motion passed. Meeting adjourned to open session at 7:16 p.m.

16. CLOSED SESSION ANNOUNCEMENTS

There were no "reportable actions".

17. ADJOURNMENT

Motion was made by Council Member Lizalde and seconded by Council Member Hernandez to adjourn the meeting. 4-0 Absent: Costa, Jr. Motion passed. Meeting adjourned at 7:17 p.m.

Prepared by:

Approved by:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of January 9, 2024

Prepared by:
Larry Appel, Contract Planning Director

Approved by:
Todd Bodem, City Administrator

SUBJECT: Second reading and adoption of Ordinance No. 2023-513 amending Chapter 18.53 (Accessory Dwelling Units).

RECOMMENDATION:

It is recommended that the City Council:

- 1) Receive a staff report; and
- 2) Approve on consent the second reading and adoption of Ordinance No. 2023-513 (Attachment 1), amending various sections of the ordinance

BACKGROUND:

On December 12, 2023, the City Council heard a presentation from the Planning Director on the proposed amendments to the Accessory Dwelling Unit (ADU) ordinance. Some questions were asked by Council, but no changes were required to the draft text. At the conclusion of the hearing, Council approved the Introduction and First Reading of the ordinance and continued the item to January 9, 2023 for second reading and adoption.

DISCUSSION:

Staff presented a summary of the various sections of the draft ordinance. It was explained that the changes for the most part were due to revisions signed into law by the governor.

FISCAL IMPACT:

Minor reduction in revenues due to the need to update the City's fee schedule. Staff will return with a recommendation to address a possible increase in processing fees to cover the added staff time necessary to process ADU applications and the annual modifications to the zoning ordinance.

CONCLUSION:

This ordinance will go into effect on February 8, 2024, thirty days after the second reading.

ATTACHMENT:

1. Ordinance No. 2023-513

ORDINANCE NO. 2023-513

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, AMENDING SECTIONS OF CHAPTER 18.53 OF THE CITY OF GUADALUPE MUNICIPAL CODE REGARDING ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS

The City Council of the City of Guadalupe, State of California, does ordain as follows:

WHEREAS, the State Planning and Zoning Law authorizes the legislative body of a city or county to regulate, among other things, the intensity of land use, and also authorizes a local agency to provide by ordinance for the creation of accessory dwelling units in single-family and multi-family residential zones, as specified. That law makes findings and declarations with respect to the value of accessory dwelling units to California’s housing supply; and

WHEREAS, California faces a severe housing crisis and accessory dwelling units provide housing for family members, students, the elderly, in-home health care providers, the disabled, and others, at below market prices within existing neighborhoods; and

WHEREAS, accessory dwelling units potentially offer lower cost housing to meet the needs of existing and future residents within existing neighborhoods, while respecting architectural character; and

WHEREAS, Government Code Section 65852.2 (a)(1)(D)(xi)(4) states that a local agency’s ordinance, if not in compliance with the State’s provisions shall be deemed null and void; and

WHEREAS, the state enacted legislation for Accessory Dwelling Units and Junior Accessory Units primarily through AB 2221 and SB 897, and were signed into law by the Governor in September 2022; and

WHEREAS, the new statutes went into effect on January 1, 2023 will continue until January 1, 2035 and as of that date is repealed; and

WHEREAS, public notice pursuant to Government Code section 65090 was given on or before December 2, 2023, and a public hearing on the item was opened at the City Council meeting on December 12, 2023, which hearing was continued to the Council meeting of January 9, 2024, for second reading and adoption.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUADALUPE DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 18.53 of the Guadalupe Municipal Code is hereby amended to read as follows:

ACCESSORY DWELLING UNITS

Sections:

- 18.53.010 Purpose and intent.**
- 18.53.020 Regulations designated.**
- 18.53.030 Definitions.**
- 18.53.040 Application requirements.**
- 18.53.050 Design and development standards.**
- 18.53.060 Permit requirements.**
- 18.53.070 Findings.**
- 18.53.080 Existing nonconforming ADUs.**
- 18.53.090 Review process for accessory dwelling unit not complying with development standards.**
- 18.53.100 Appeals of Planning Director or designee's decision.**

18.53.010 Purpose and intent.

The purpose of this chapter is to comply with Government Code Sections 65852.2, 65852.22 and 65852.26 as amended from time to time by the State, which provides for cities to set standards for the development of accessory dwelling units (ADU) and Junior ADUs (JADU) so as to increase the supply of smaller and affordable housing while ensuring that they remain compatible with the existing neighborhood. Accessory dwelling units are considered to be a residential use, consistent with the General Plan objectives and zoning regulations, and enhance housing opportunities, including near transit for residential lots zoned to allow single-family homes or multifamily use. This chapter is intended to implement the City's Housing Element of the General Plan, and is adopted to comply with State law (Government Code Section 65852.2), by allowing accessory dwelling units through ministerial review in all districts zoned to allow single-family homes or multifamily use, subject to meeting the standards prescribed below. (Ord. 2019-480 §1; Ord. 2018-473 §2)

18.53.020 Regulations designated.

A. The provisions of this chapter apply to all zones that permit single-family homes or multifamily use and are occupied with one single-family dwelling unit, a multifamily use, or vacant with approved plans for the construction of a single-family dwelling unit.

B. Accessory dwelling units do not affect the allowable density for the lot upon which the accessory dwelling unit is located, and are a residential use that is consistent with the existing general plan and zoning designation for the lot.

C. R-2 and R-3 Zones. Property owners living in R-2 and R-3 zones with an existing single-family structure or multifamily use on site may elect to build an accessory dwelling unit. In addition, if an R-2 or R-3 lot is vacant and the property owner proposed to construct a single-family dwelling on the lot, an accessory dwelling unit may also be constructed. However, if an R-2 or R-3 lot has a single-family structure with an accessory dwelling unit or approved plans issued by the Planning Department to construct a single-family structure with an accessory dwelling unit, and if the property owner applies to build any additional units, each unit, including the

single-family structure and the accessory dwelling unit, will be subject to all zoning requirements and development standards for R-2 and/or R-3 zones.

D. This chapter imposes standards on ADUs and JADUs that include, but are not limited to, parking, height, setback, landscape, architectural review, maximum size of a unit, and standards that prevent adverse impacts on any real property that is listed in the California Register of Historic Resources. These standards shall not include requirements on minimum lot size.

E. The ADU is either attached to, located within the proposed or existing primary dwelling, including attached garages, storage areas or similar uses, or an accessory structure, or detached from the proposed or existing primary dwelling and located on the same lot as the proposed or existing primary dwelling. The JADU must be fully contained within a single-family home with no more than 150 square feet of new construction, if necessary to provide an exterior ingress/egress. No JADUs are permitted in multifamily units. (Ord. 2019-480 §1; Ord. 2018-473 §2)

18.53.030 Definitions.

An “accessory dwelling unit, (ADU)” is an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence or multifamily unit. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated. An accessory dwelling unit also includes the following:

1. An efficiency unit, as defined in Section 17958.1 of Health and Safety Code.
2. A manufactured home, as defined in Section 18007 of the Health and Safety Code.
3. “Accessory structure” means a structure that is accessory and incidental to a dwelling located on the same lot.
4. “Complete application” means a set of plans, application and support materials submitted to the local agency, where after review of the materials, the agency determines there is sufficient information to proceed with the analysis and processing of the application.
5. “Existing structure,” for the purposes of defining an allowable space that can be converted to an accessory dwelling unit means, within the 4 walls and roofline of any structure that can be made safely habitable under local building codes at the determination of the Building Official.
6. “High quality transit corridor” means a corridor with fixed route bus service intervals no longer than 15 minutes during peak commute hours.
7. “Junior ADU” means a unit which is no more than 500 square feet, typically developed from a bedroom(s) in a single-family home with an exterior entrance, including cooking facilities with appliances, food prep counter and storage cabinets that are of reasonable size in relation to size of the JADU, and may share bathroom facilities with no additional parking required.
8. “Living area” means the interior habitable area of a dwelling unit, including basements and attics, but does not include a garage or any accessory structure.
9. “Local agency” means a city, county, or city and county, whether general law or chartered.

10. "Major transit stop" means a site containing an existing rail transit station, a ferry terminal served by either a bus or rail transit service, or the intersection of two or more major bus routes with a frequency of service interval of 15 minutes or less during the morning and afternoon peak commute periods.
11. "Nonconforming zoning condition" means a physical improvement on a property that does not conform to current zoning standards.
12. "Objective standards" means standards that involve no personal or subjective judgment by a public official and are uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant or proponent and the public official prior to submittal.
13. "Passageway" is a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the accessory dwelling unit.
14. "Permitting agency" means any entity that is involved in the review of a permit for an accessory dwelling unit or junior accessory dwelling unit and for which there is no substitute, including, but not limited to, applicable planning departments, building departments, utilities, and special districts.
15. "Proposed dwelling" means a dwelling that is the subject of a permit application and that meets the requirements for permitting.
16. "Public transit" means a location, including, but not limited to, a bus stop or train station where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.
17. "Regional Housing Needs Allocation (RHNA)" A local agency may identify an ADU and/or JADU as an adequate site to satisfy or partially satisfy its RHNA requirements.
18. "Tandem parking" means that 2 or more vehicles are parked on a driveway or in any other location on a lot, lined up behind one another.

18.53.040 Application requirements.

A. Application. Requests for an accessory dwelling unit shall be submitted on an application form provided by the Planning Department and shall contain the following information:

1. Plot Plan (Drawn to Scale). Provide dimensions of the perimeter of parcel on which the accessory dwelling unit will be located. Indicate the location and dimensioned setbacks of all existing and proposed structures on the project site and structures located within 50 feet of the project site. All easements, building envelopes, and special requirements of the subdivision as shown on the final map and improvement plans shall be included.
2. Floor Plans. Each room shall be dimensioned and the resulting floor area calculation included. The use of each room shall be identified. The size and location of all windows and doors shall be clearly depicted.
3. Elevation Views. Provide north, south, east and west elevations which show all openings, exterior finishes, original and finish grades, stepped footing outline, roof pitch, materials and color board for the existing residence and the proposed accessory dwelling unit.
4. Cross Section. Provide building cross sections, including, but not limited to: structural wall elements, roof, foundation, fireplace and any other sections necessary to illustrate earth-to-wood clearances and floor to ceiling heights.

5. Fees. The fee for review shall be as set forth in the currently adopted fee resolution and shall not exceed the fixed processing fee established by the City Council for a new single-family dwelling.

6. Copies. One original and two copies of the application package shall be submitted for each ADU request. (Ord. 2019-480 §1; Ord. 2018-473 §2)

18.53.050 Design and development standards.

A. Accessory Dwelling Units within Existing Space. An ADU within an existing structure (e.g., the primary dwelling unit, attached or detached garage or other accessory structure) shall be permitted ministerially with a zoning clearance and building permit if it:

1. Complies with building and safety codes;
2. Provides independent exterior access from the existing residence;
3. Provides sufficient side and rear setbacks for fire safety.

B. Accessory Dwelling Units (Attached and Detached). The following development standards shall be complied with in the creation or conversion to an ADU. If the application limits the ADU to no more than 850 square feet with no less than four feet for side and rear yard setbacks and five-foot separation from primary structure, then the application is approvable. For any inconsistencies with any of the following standards, the owner may apply for an Administrative Use Permit for relief (Chapter 18.72, Article IV).

1. General.

a. Sale of Unit. The ADU may not be sold separate from the primary dwelling unit unless specific requirements are met through Government Code Section 65852.26. A JADU may not be sold separately. All conditions of the permit, restrictive covenants, and other contractual agreements with the City apply to the property.

b. Rental of Unit. Rental of the accessory dwelling unit is allowed for 30 days or longer, and separate from rental of the primary residence. For an accessory dwelling unit to be rented for a period of less than 30 days, the owner shall be required to comply with the provisions of Chapter 18.55 (Short Term Rentals).

2. Covenant Agreement. A covenant agreement is required prior to issuance of a building permit. The covenant agreement shall state that:

a. The ADU may be conveyed separately from the primary dwelling provided the property is constructed and owned by a qualified 501(c)(3) nonprofit corporation per Government Code Section 65852.26.

i. The existing primary or detached structure is restricted to the approved size and shall not include an expansion of a single-family dwelling or accessory structure by more than 150 square feet, unless for the purpose of ingress and egress.

ii. The use of the accessory dwelling unit shall be in effect only so long as the property is in compliance with the provisions of this chapter. The owner is required to reside on the property if the primary home contains a JADU, but is not required to reside on the property with an attached or detached ADU, per state regulations. The “no owner-occupied” provision for attached and detached ADUs runs from January 1, 2020 through January 1, 2025. Notwithstanding the foregoing, an application for an unpermitted ADU if constructed before January 1, 2018, shall not be denied unless the building is deemed substandard.

iii. The above declarations are binding upon any successor in ownership of the property; lack of compliance shall be cause for zoning enforcement.

iv. The covenant agreement shall terminate upon removal or conversion of the accessory dwelling unit to another permitted use.

v. The covenant agreement shall be recorded by the County Recorder for the County of Santa Barbara at the expense of the property owner with the original recorded document delivered to the City prior to issuance of the Building Permit.

C. Zoning District. Accessory dwelling units are only allowed on lots that allow single-family homes and multifamily uses where an existing legal single-family dwelling or multifamily use exists or is proposed.

1. Number of Accessory Dwelling Units. Only one ADU and one JADU shall be allowed for each single-family dwelling lot. On property containing multifamily units, up to 2 detached ADUs are permitted, with a minimum 4-foot side and rear yard setback. Additional interior ADUs are permitted, up to 25% of the total number of multifamily units.

2. Unit Types. The ADU may be within the living area of the existing dwelling, attached to the existing dwelling, and not necessarily utilizing an existing bedroom. Junior ADUs shall be required to be constructed within the walls of a new or existing single-family dwelling. Junior ADUs are not permitted in multifamily units or in detached structures. Garage conversions when attached to the single-family unit may be considered as habitable space for a JADU.

3. ADUs in multifamily buildings. Multiple accessory dwelling units may be permitted within the portions of new or existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, if each unit complies with state building standards for dwellings.

4. Building Codes. Local building code requirements apply to attached and detached ADUs and attached JADUs, as appropriate.

5. Passageway. No passageway shall be required in conjunction with the construction of an accessory dwelling unit.

6. Fire Sprinklers. Fire sprinklers are not required unless the existing residence is equipped with fire sprinklers, or unless the Fire Marshall determines that due to special circumstances sprinklers are necessary for life and safety. Fire sprinklers may be considered as mitigation for sub-standard Fire Department access or water supply.

7. Utility Meters. An accessory dwelling unit shall not be considered a new residential use for purposes of calculating connection fees or capacity charges for utilities, including water and sewer service, unless the accessory dwelling unit was constructed with a new single-family dwelling or multifamily use. When constructed at the same time as the primary single-family residence, the new attached and detached accessory dwelling unit's connection fee and/or capacity charge must be proportionate to the burden of the unit on the water or sewer system based on the size or the number of plumbing fixtures.

8. Growth Mitigation Fees: A development or impact fee shall not be imposed upon the development of an ADU less than 750 square feet. Any impact fees charged for an ADU of 750 square feet or more shall be charged proportionately in relation to the square footage of the primary dwelling unit.

9. Access. Two-story detached accessory dwelling units shall limit the major access to stairs, decks, entry doors, and windows to the interior of the lot or an alley, and comply with all

development standards. Only one curb cut shall be permitted per parcel and no additional driveways or access points shall be created to accommodate the accessory or main dwelling unit.

10. Openings. If located outside the standard side and rear yard setbacks for the district, windows which face an adjoining residential property shall be designed to protect the privacy of neighbors; alternatively, fencing or landscaping shall be required to provide screening.

11. Private Open Space. The main dwelling unit and the additional dwelling unit shall each be provided with a minimum of 15 feet by 15 feet of usable private open yard area. However, this provision shall not be applied to prohibit development of an ADU up to 800 square feet.

12. JADU access. If a JADU shares a restroom within the single-family home, the resident shall be entitled to bathroom access from the main house as well as secondary access exclusively for the JADU.

13. Home Occupations. Home occupations are permitted within an accessory dwelling unit or primary dwelling unit, or both.

D. Building site.

1. Lot Size. There are no lot size requirements.

2. Unit size.

a. Floor Area. The floor area of an attached accessory dwelling unit shall not exceed 50% of the existing primary dwelling unit's living area.

b. Notwithstanding subsection (D)(2)(a), no ADU shall be larger than 1,200 square feet.

c. Minimum Size. The minimum total square footage of the accessory dwelling unit shall be 110 square feet.

3. Site Planning. Accessory dwelling units should be located behind or above the existing dwelling on the site, whenever possible. Designs that significantly alter the street appearance of the existing residence shall be discouraged.

E. Height. Height. A detached accessory dwelling unit shall not exceed a height of 16 feet, unless the property is within ½ mile walking distance from a major transit stop or high-quality transit corridor whereby the height may increase to 18 feet. In such a case, the City shall also allow an additional two feet in height (to 20 feet) to accommodate a roof pitch on the accessory dwelling unit that is aligned with the roof pitch of the primary dwelling unit. An attached accessory dwelling unit may occupy any level of the primary dwelling unit if it is designed as an integral part of the primary dwelling unit and a separate ingress and egress is provided. A height of 25 feet or the height limitation in the local zoning ordinance shall apply to the primary dwelling, whichever is lower, for an accessory dwelling unit that is attached to a primary dwelling. Notwithstanding the foregoing, a height of 18 feet for a detached accessory dwelling unit on a lot with an existing or proposed multifamily, multistory dwelling shall be allowed. This clause shall not require the City to allow an accessory dwelling unit to exceed two stories.

F. Setbacks.

1. Setbacks. No setback shall be required for an existing living area or accessory structure or a structure constructed in the same location and to the same dimensions as an existing structure that is converted to an accessory dwelling unit, and a setback of no more than 4 feet from the side and rear lot lines shall be required for an ADU that is not converted from an existing structure or a new structure constructed in the same location and to the same dimensions as an existing structure.

a. Detached ADU. The side yard and rear yard setbacks for construction of detached single-story structures containing an accessory dwelling unit shall not be less than 4 feet, and may encroach into the front yard setback in order to develop up to an 800 square foot detached ADU.

b. Attached ADU. Attached accessory dwelling units that increase the square footage of the existing single-family dwelling shall meet the same setbacks as the primary dwelling unit in the zoning district.

2. Space between Buildings. The space required between buildings shall be what is required in the underlying zoning district, but no less than five feet from the existing or proposed primary dwelling.

G. Parking.

1. Parking requirements for accessory dwelling units shall not exceed one parking space per unit or per bedroom, whichever is less. These spaces may be provided as tandem parking on a driveway.

2. Off-street parking shall be permitted in setback areas in locations determined by the local agency or through tandem parking, unless specific findings are made that parking in setback areas or tandem parking is not feasible based upon specific site or regional topographical or fire and life safety conditions.

3. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an ADU or converted to an ADU, the off street parking spaces shall not be replaced. A detached ADU may include a detached garage provided all setbacks are maintained.

4. Parking requirements for an accessory dwelling unit are in addition to the required parking for the primary dwelling unit except for subsection (G)(3). Covered parking is not required.

5. ADU parking is not required in the following instances:

a. The accessory dwelling unit is located within a one-half mile walking distance of public transit.

b. The accessory dwelling unit is located within any Historic Overlay District that may be in existence at the time a zoning clearance or building permit for an ADU is requested.

c. The accessory dwelling unit is part of the existing single-family residence, or an existing accessory structure (except as provided in subsection (G)(3)).

d. There is a car share vehicle located within one block of the accessory dwelling unit.

5. Covered Parking Design. Any newly constructed optional covered parking shall conform to architectural and aesthetic standards of the underlying zone.

H. Architectural and Aesthetic Standards and Compatibility. The accessory dwelling unit's scale, appearance, and character shall be similar to and compatible in design with the primary dwelling unit (e.g., compatible exterior wall materials, window types, door and window trims, roofing materials and roof pitch). Additionally, it shall be visually subordinate to the primary single-family dwelling or multifamily use on the parcel. The exterior entry to the ADU shall clearly appear as a secondary entry when compared to the entry for the primary single-family dwelling or multifamily use.

I. Outside Stairways. Any stairways leading to a second story ADU shall not be in the front of the primary single-family dwelling, or in an exterior side yard if visible from the public right-of-

way. Access to a first story unit or ADA accessible ramp may be permitted in the front of the primary dwelling. (Ord. 2019-480 §1; Ord. 2018-473 §2)

18.53.060 Permit requirements.

A. Accessory dwelling units (ADUs) and JADUs shall be permitted ministerially through the zoning clearance and building permit process. The City shall act on the application to create an ADU or a JADU within 60 days from the date the City receives a completed application if there is an existing single-family or multifamily unit on the lot. If the permit application to create an ADU or JADU is submitted with a permit application to create a new single-family dwelling on the lot, the permitting agency may delay acting on the permit application for the ADU or JADU until the permitting agency acts on the permit application to create the new single-family dwelling or multifamily unit, but the application to create the ADU or JADU shall be considered without discretionary review or hearing. If the applicant requests a delay, the 60-day time period shall be tolled for the period of the delay, in compliance with this chapter within 60 days of the filing of a complete application. The applicant shall be informed within 30 days after submission of an application if the application is complete. The Planning Director or designee shall issue zoning clearance to establish an ADU and/or JADU in compliance with this chapter if all applicable requirements in this chapter are met, as appropriate. An application for building permit may be submitted at any time during the processing of the ADU application, but under no circumstances shall it be issued prior to zoning clearance approval. The local agency may charge ADU applicants an additional fee to cover administrative costs of updating Chapter 18.53 from time to time. This fee shall be set by a City Council resolution.

B. Planning Director. Requests for an ADU or JADU shall be reviewed by the Planning Director or designee.

C. If a permitting agency denies an application for an ADU or JADU, the permitting agency shall, within the time period described in Section 18.53.060, return in writing a full set of comments to the applicant with a list of items that are defective or deficient and a description of how the applicant can be remedied by the applicant.

D. Other Review Authority. Requests for an ADU or JADU submitted for concurrent review with a discretionary land use application shall continue to be reviewed by the Director or designee and approved subsequent to the discretionary action. (Ord. 2019-480 §1; Ord. 2018-473 §2)

E. Certificate of Occupancy. The City shall not issue a certificate of occupancy for an accessory dwelling unit before the City issues a certificate of occupancy for the primary dwelling.

F. No CC&Rs effecting a single-family lot shall prohibit or unreasonably restrict the construction or use of an ADU or JADU.

18.53.070 Findings.

Zoning Clearance Findings. The ADU shall be consistent with all applicable provisions of this chapter. Further, the ADU shall be consistent with applicable provisions of the Guadalupe Municipal Code and applicable sections of the General Plan. (Ord. 2019-480 §1; Ord. 2018-473 §2)

18.53.080 Existing nonconforming.

The City shall not require, as a condition for ministerial approval of a permit application for the creation of an ADU or a JADU, the correction of nonconforming zoning conditions, building code violations, or unpermitted structures elsewhere on the lot that do not present a threat to public health and safety and are not affected by the construction of the ADU. State law requires, upon application and approval, a local agency to delay enforcement against a qualifying nonconforming ADU for five years to allow the owner to correct the violation, so long as the violation is not a health and safety issue, as determined by the Building Official. The state also prohibits the denial of an existing ADU constructed prior to January 1, 2018, unless the building is deemed substandard.

18.53.090 Review process for accessory dwelling unit not complying with development standards.

An accessory dwelling unit that does not comply with standards or requirements in Section 18.53.050 may be permitted with an administrative use permit as provided in Section 18.72.150, et seq. (Administrative Use Permits). (Ord. 2018-475 §1)

18.53.100 Appeals of Planning Director or designee’s decision.

Appeals of any Planning Director or designee final decisions under this chapter to the City Council shall be permitted and shall conform to the requirements of Chapter 18.80 for such appeals. (Ord. 2018-475 §1)

SECTION 2. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA guidelines, and has been found to be statutorily exempt pursuant to Public Resources Code Section 21080.17 which exempts the adoption of the ordinance approving Zoning Code amendments related to accessory dwelling units implementing the provisions of Government Code Section(s) 65852.1 and 65852.2.

SECTION 3. The City Council declares that each section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance is severable and independent of every other section, subsection, paragraph, subparagraph, sentence, clause, and phrase of this Ordinance. If any section, subsection, paragraph, subparagraph, sentence, clause, or phrase of this Ordinance is held invalid, the City Council declares it would have adopted the remaining provisions of this Ordinance irrespective of the portion held invalid, and further declares its express intent that the remaining portions of this Ordinance should remain in effect after the invalid portion has been eliminated.

SECTION 4. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this

document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

INTRODUCED at a regular meeting of the City Council on the 12th day of December 2023, by the following roll call vote:

MOTION: MEGAN LIZALDE / CHRISTINA HERNANDEZ

AYES: 4 Councilmembers: Hernandez, Julian, Lizalde, Robles
NOES: 0
ABSENT: 1 Councilmember: Costa Jr.
ABSTAINED: 0

PASSED AND ADOPTED at a regular meeting of the City Council on the 9th day of January 2024, by the following vote:

MOTION:

AYES:
NOES:
ABSENT:
ABSTAINED:

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS IS TO FORM:

Philip F. Sinco, City Attorney



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of January 9, 2024

Todd Bodem

Prepared by:
Todd Bodem, City Administrator

SUBJECT: Amendment No. 1 to agreement with De Lapide & Associates, Inc (AKA Dr. Cornelius Nuworsoo), for an expanded scope of services to address additional work that the State of California Housing and Community Development (HCD) requires for the preparation of the City of Guadalupe, 6th Cycle Housing Element to remain compliant with HCD.

RECOMMENDATION:

It is recommended the City Council adopt Resolution No. 2024-01 authorizing the City to approve Amendment No. 1 to Agreement with De Lapide & Associates, Inc. (Dr. Cornelius Nuworsoo/Cal Poly), for the completion of the City of Guadalupe 6th Cycle Housing Element.

BACKGROUND:

In connection with the 6th Cycle Housing Element, the City issued a Request for Proposals for a consultant to prepare this update to which there was only one response with an estimated cost of approximately \$248,000. Funds were not available in the City's budget for this great an expense, but with the consequences of noncompliance, the Planning Director presented several options concerning this situation and requested direction from the Council, including requesting a quote from Dr. Cornelius Nuworsoo of Cal Poly, who oversaw the Cal Poly students who assisted the City in 2019 with the 5th Cycle Housing Element document. Staff contacted Dr. Nuworsoo who advised that Cal Poly students were not available to assist with this project but that he was willing to do it as an independent contractor. He provided an estimate of the total cost in the amount of \$66,200. Staff confirmed that there about that same amount of unspent Regional Early Action Planning (REAP) 1 funds the City was previously awarded, and the City's REAP administrator with California Housing and Community Development (HCD) was supportive of the scope change. Since the City had sufficient funds to cover Dr. Nuworsoo's services to prepare the 6th Cycle Housing Element Update document, staff recommended that the Council approve a consultant agreement with Dr. Nuworsoo.

DISCUSSION:

2023-to-2031 Housing Element Expanded Scope

The original scope of work for the 6th Cycle Housing Element Update complied with the State Department of Housing and Community Development's (HCD) guidelines and requirements, the City Administrator

and Planning Director recently found that the State Department of Housing and Community Development (HCD) appears to be reacting to the acute housing shortage and worsening affordability problems in the State of California with a rather high-handed approach to certification of housing elements. Despite our efforts in adhering to the latest guidelines and expanded requirements for the 6th Cycle Housing Element, HCD is asking for much significantly more explanation and documentation.

Therefore, this is a formal request to modify the original agreement with the additional cost involved with addressing the plethora of additional work that HCD has generated to complete the Guadalupe 2023-to-2031 Housing Element. Attachment 2 shows the remaining tasks with corresponding estimates of effort. Overall, staff estimate approximately \$10,000 of additional increase in cost, which is a 15% increase over the original, relatively modest budget for the project. The Finance Department has identified unused American Rescue Plan Act (ARPA) funds to pay for the extra costs.

Considering the dire consequences of noncompliance, and the importance of the Housing Element reaching the finish line, City staff recommends Amendment No. 1 to the original agreement with De Lapide & Associates (AKA, Dr. Cornelius Nuworsoo) for this purpose.

FISCAL IMPACT:

The expanded scope for the preparation/completion of the 6th Cycle Housing Element will cost the city an additional \$10,000. If Council approves Amendment No. 1 to the original agreement, the project will be funded by ARPA monies and will not have a negative impact on the City's general fund. If HCD certifies the housing element, then the City will have access to millions of dollars in grants and loans that will be jeopardized without it.

ATTACHMENTS:

1. Resolution No. 2024-01
2. Amendment No. 1 to Consultants Agreement between the City and De Lapide & Associates, Inc.

RESOLUTION NO. 2024-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
APPROVING AMENDMENT NO. 1 TO THE AGREEMENT WITH DE LAPIDE & ASSOCIATES, INC. FOR
EXPANDED SCOPE OF SERVICES TO ADDRESS ADDITIONAL PREPARATION OF THE CITY OF
GUADALUPE 6TH CYCLE HOUSING ELEMENT UPDATE TO REMAIN COMPLIANT WITH THE STATE OF
CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT (HCD) REQUIREMENTS**

WHEREAS, City staff issued a Request for Proposal (RFP) to several planning firms for its 6th Cycle Housing Element Update, but only received one response in the amount of \$248,000 from EMC Planning Group; and

WHEREAS, there was insufficient funds available in this amount for the preparation of the 6th Cycle Housing Element Update for fiscal year 2022-2023; and

WHEREAS, the City looked for available grant opportunities (including CDBG planning funds) but the timing to receive funds would put the City past its deadline for submitting the 6th Cycle Housing Element Update for HCD approval; and

WHEREAS, based on this new information, the City Administrator and Contract Planning Director discussed a few different scenarios on what do to get the Housing Element updated quickly; and

WHEREAS, finally, the City Administrator reached out to Cal Poly Professor Dr. Cornelius Nuworsoo (De Lapide & Associates) as an option in seeking a lower bid for which he gave the City a bid of \$66,200; and

WHEREAS, the City was in contact with its REAP grant administrators and discovered that the City could amend its contract and shift funds over to the Housing Element contract to cover the cost of the 6th Cycle Housing Element Update; and

WHEREAS, the City Council approved an agreement with Dr. Cornelius Nuworsoo (De Lapide & Associates) at its meeting on November 8, 2022, for a one year term from November 1, 2022 – October 31, 2023; and

WHEREAS, Dr. Cornelius Nuworsoo (De Lapide & Associates) met and complied with the scope of services set forth in this agreement, including submitting the draft document to HCD; and

WHEREAS, the City Administrator and Contract Planning Director recently found that HCD appears to be reacting to the acute housing shortage and worsening problems in the State of California with a more detailed approach to certification of housing elements; and

WHEREAS, therefore, HCD is asking for additional explanation/documentation beyond the original scope of services; and

WHEREAS, the expanded scope of services required by HCD's request for additional explanation/documentation will result in an estimated increase in cost of \$10,000; and

WHEREAS, Dr. Cornelius Nuworsoo (De Lapide & Associates) is willing to perform the additional work required but an amendment to his original agreement is necessary; and

WHEREAS, attached to the staff report for this item is Amendment No. 1 to the agreement between the City of Guadalupe and De Lapide & Associates, Inc. for additional preparation of the City of Guadalupe, 6th Cycle Housing Element to remain compliant with the State of California Housing and Community Development (HCD) requirement, which includes the expanded scope of services and information about the additional \$10,000 in additional compensation.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. Amendment No. 1 to the agreement between the City of Guadalupe and De Lapide & Associates, Inc. for additional preparation of the City of Guadalupe, 6th Cycle Housing Element to remain compliant with the State of California Housing and Community Development (HCD) requirements, attached to the staff report for this item, is hereby approved; and

SECTION 2. That the Mayor is authorized to sign Amendment No. 1 on behalf of the City; and

SECTION 2. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 9th day of January 2024 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2024-01** has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 9, 2024, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

**AMENDMENT NO. 1
TO
AGREEMENT FOR CONSULTANT SERVICES BETWEEN THE CITY OF GUADALUPE
AND
DE LAPIDE & ASSOCIATES, INC (AKA DR. CORNELIUS NUWORSOO)**

This Amendment No. 1 to the Agreement for Consultant Services between the City of Guadalupe and De Lapid e & Associates, Inc. (AKA Dr. Cornelius Nuworsoo) (the "**Agreement**") is made and entered into this 9th day of January 2024, by and between the CITY OF GUADALUPE, a municipal corporation ("**City**") and De Lapid e & Associates, Inc. (AKA Dr. Cornelius Nuworsoo) ("**Consultant**").

WHEREAS, City and Consultant entered into an Agreement for a one-year period from November 1, 2022, through the end of October 2023, which was approved by the City Council at its meeting on November 8, 2022; and

WHEREAS, over the course of the one (1) year agreement, the Consultant and the City made significant progress on the preparation of the City of Guadalupe, 6th Cycle Housing Element; and

WHEREAS, the State Department of Housing and Community Development (HCD) has expanded requirements and need for additional information in local housing elements to address the affordability problems in the State of California; and

WHEREAS, the Consultant and City has reviewed the and compared requirements and prepared an "Expanded Scope" estimate (attached) for the revision work; and

WHEREAS, Amendment No. 1, to the original Agreement, will address the plethora of additional work that HCD has generated.

NOW, THEREFORE, in consideration of the foregoing recitals and in mutual consideration of the covenants and conditions set forth in the Agreement, the parties agree as follows:

All of the terms and conditions of the Agreement including all prior amendments remain the same, except that the following section of the Agreement are modified as follows:

1. Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this the term of this Agreement shall be extended from November 1, 2023, to October 31, 2024. Such term may be extended upon written agreement of both parties to this Agreement.
2. The document attached hereto as Exhibit 1 ("Expanded Scope Agreement") is hereby to be included and incorporated to the extent appropriate as part of Attachment A (Scope of Services) and Attachment B (Compensation) to the Agreement.

CITY:

CITY OF GUADALUPE

By: _____
Ariston D. Julian, Mayor

CONSULTANT:

De Lapidé & Associates, Inc.

By: _____
Dr. Cornelius Nuworsoo

APPROVED AS TO FORM:

By: _____
Philip F. Sinco, City Attorney

De Lapide & Associates, Inc.

Tel.: (510) 381 - 9719

E-Mail: delapide@outlook.com

Customer: GHE-2022-03 □ Guadalupe

De Lapide & Associates, Inc.
Cornelius Nuworsoo, Ph.D., AICP
927 Sleepy Hollow Rd
Paso Robles, CA 93446

Expanded Scope

To:	City Administrator City of Guadalupe 918 Obispo Street Guadalupe, CA 93434	Invoice#:	2023-09-20-4
		Invoice Date:	09-20-2023
		Project #:	2022-03
		Terms:	NET 30 Days

From: De Lapide & Associates, Inc.**Date:** December 5, 2023**Sent:** Via Email to tbodem@ci.guadalupe.ca.us; juana@ci.guadalupe.ca.us; smlarry@aol.com**Re:** **City of Guadalupe, 6th Cycle Housing Element**

Dear Todd,

This mail is a follow-up to the earlier email from Larry Apple, the outgoing contract planning director for the City of Guadalupe. The State Department of Housing and Community Development (HCD) appears to be reacting to the acute housing shortage and worsening affordability problems in the State of California with a rather high-handed approach to certification of housing elements. Despite our efforts in adhering to the latest guidelines and expanded requirements for the 6th Cycle Housing Element, HCD is asking for much more additional explanation and documentation.

This is a formal request to modify the original agreement with the additional cost involved with addressing the plethora of additional work that HCD has generated. The next page shows the remaining tasks with corresponding estimates of effort. Overall, we estimate approximately \$10,000 of additional increase in cost, which is a 15% increase over the original, relatively modest budget for the project.

We are grateful for the opportunity to serve you.

Yours truly,



Cornelius Nuworsoo, Ph.D. AICP

Principal

De Lapide & Associates, Inc.

Guadalupe 2023-to-2031 Housing Element

Housing Element Tasks with Extra Effort

Task	Description	Revised Budget	Previously Invoiced	To be Invoiced	Status
a	Review first set of feedback from HCD	\$500	\$0	\$500	
b	Review second set of feedback from HCD	\$1,500	\$0	\$1,500	
c	Address extensive second set of HCD comments	\$3,500	\$0	\$3,500	
d	Update Document for submission to HCD	\$4,500	\$0	\$4,500	
e	Meetings with City staff during updates	\$1,500	\$0	\$1,500	
f	Prepare extensive forms for electronic inventory submission	\$3,000	\$0	\$3,000	
g	Update environmental documentation	\$2,000			
	Subtotal Revised Effort	\$16,500	\$0	\$16,500	
	Carry-over from original agreement	\$1,200	\$0	\$1,200	
	Revised pending budget	\$17,700	\$0	\$17,700	
	Outstanding from original agreement	Original Budget	Previously Invoiced	Outstanding	Status
21	Receive and address feedback from HCD	\$3,000	\$0	\$3,000	
22	Revise Document for certification	\$3,000	\$500	\$2,500	in progress
23	Submit Final Document to HCD	\$1,500	\$0	\$0	
24	Prepare environmental accompaniment based on Mitigated Negative Declaration (MND) for the Guadalupe 2042 General Plan.	\$10,000	\$10,000	\$0	completed
25	Misc. (incl. meetings copies and translation)	\$6,200	\$5,000	\$1,200	in progress
	Subtotal outstanding original tasks	\$23,700	\$15,500	\$8,200	
	Original agreement total	\$66,200			
	Original unspent funds	\$8,200			
	Revised pending cost	\$17,700			
	Addition to original contract	\$9,500			
	Addition as percent of original	14%			



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of January 9, 2024

Todd Bodem

Prepared by:
Todd Bodem, City Administrator

SUBJECT: Designating City Administrator Todd Bodem, as the Authorized Agent and Signatory for Guadalupe Transit grants, documents, and related periodic reports, effective immediately.

RECOMMENDATION:

That the City Council adopt Resolution No. 2024-02 authorizing City Administrator, Todd Bodem, as the Authorized Agent and Signatory for Guadalupe Transit grants, documents, and related periodic reports, effective immediately .

BACKGROUND:

The administration of Guadalupe Transit business involves working with a variety of regional, state, and federal agencies. These agencies require that participating municipalities designate, by formal resolution, the individual authorized to act on behalf of that municipality. Specifically, these agencies or activities include, but not limited to:

- * Transportation Development Act (TDA) & State Transit Assistance (STA) Claims, request for funds, and periodic reports.
- * Annual Federal Transit Administration (FTA) 5311 Operating Grant Applications, request for funds, and periodic reports.
- * Various Federal Transit Administration (FTA) operating and capital grants as needed, requests for funds, and periodic reports.
- * Various State of California transit grant applications as needed, requests for funds and related reports.
- * State of California Department of Transportation (DOT) documents and periodic reports.
- * Santa Barbara County Association of Governments (SBCAG) documents and periodic reports.

DISCUSSION:

There are a number of eminent transit related items that will require the City's attention and will require the signature of an authorized agent. Interim Public Works Director was designated as the authorized agent by the City Council when it adopted Resolution No. 2023-57 at its July 11, 2023, Council meeting, but Mr. Chisam's tenure as the Interim Public Works Director has ended, and another person must be designated as the authorized agent. City staff recommends that the City Council adopt the attached resolution as presented to designate Todd Bodem, City Administrator effective immediately as the

Authorized Agent and Signatory for Guadalupe Transit grants, documents, and related periodic reports. City staff will follow by distributing copies of the executed resolution to the appropriate agencies.

ATTACHMENTS:

1. Resolution No. 2024-02

RESOLUTION NO. 2024-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE AUTHORIZING THE DESIGNATION OF AUTHORIZED AGENT AND SIGNATORY FOR GUADALUPE TRANSIT GRANTS, RELATED DOCUMENTATION, & PERIODIC REPORTS EFFECTIVE IMMEDIATELY

WHEREAS, the City of Guadalupe relies on a number of transit agencies and grants for operational and capital funding; and

WHEREAS, these programs require that the City designate and authorize by formal resolution, an individual to serve as the authorized agent and signatory on grant applications, claim forms, request for payments, and periodic reports; and

WHEREAS, with the departure of the individual currently designated as the authorized agent and signatory on grant applications, claim forms, request for payments, and periodic reports, Shannon Sweeney, who left City employment on June 16, 2023, Interim Public Works Director, Dwayne Chisam, was designated as the authorized agent by City Council Resolution No. 2023-57, but his tenure as the Interim Public Works Director has ended; and

WHEREAS, in order for the City and transit staff to continue the proper and timely administration of transit business, it is necessary to designate another individual to serve as the authorized agent and signatory on grant applications, claim forms, request for payments, and periodic reports.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. That effective immediately, Todd Bodem, City Administrator is authorized to execute, sign, and file related report documents on behalf of the City of Guadalupe related to the following, but not limited to, transit programs:

- Transportation Development Act (TDA) & State Transit Assistance (STA) Claims, request for funds, and periodic reports.
- Annual Federal Transit Administration (FTA) 5311 Operating Grant Applications, request for funds, and periodic reports.
- Various Federal Transit Administration (FTA) operating and capital grants as needed, requests for funds, and periodic reports.
- Various State of California transit grant applications as needed, requests for funds, and related reports.
- State of California Department of Transportation (DOT) documents and periodic reports.
- Santa Barbara County Association of Governments (SBCAG) documents and periodic reports.

SECTION 2. A copy of this resolution be transmitted to each of the agencies identified above.

SECTION 3. The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 9th day of January 2024 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2024-02**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 9, 2024, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney



CITY ADMINISTRATOR'S REPORT

January 9, 2024 – **Happy New Year!**

(Information below may be subject to change)

1. Interest Earning Update

Great news! The City earned another \$44,138.59 in December. Total for the quarter \$115,606.00.

2. Urban Planning Concepts Update

Urban Planning Concept (UPC) entered into a contract with the City of Guadalupe to provide planning services. This contract was approved by the City Council on November 14th. UPC had set up the two day a week assignment with one of their Senior Planners, Brian Tetley. On November 20th Brian Schwartz, Brian Tetley and Laurie Tumar met with Bill Scott and Alice Saucedo to go over the office operation and status of projects. Brian Tetley set his office hours for Mondays and Wednesdays full time. His first full day was Monday November 27th. On Tuesday December 19th, we received notice that he took another position, and that Wednesday December 20th would be his last day. He had spent the morning in Guadalupe and informed Alice that he would not be working here anymore. Please know that UPC was unaware of his decision until later that day that he would not be working for UPC any further. As a result, they are revising project assignments in their office and David Swenk, Principal Planner, will be assuming the role of contract planner for Guadalupe starting the first of the year. They have reached out to Alice in the office on Thursday, December 28th so was able to meet David and go over where projects are in the process. UPC is working to make sure that this is a smooth transition that will not impact the city or members of the public.

3. HdL Transition – Cannabis

On January 2nd, the City Administrator was informed that our HdL Cannabis subject matter expert (Ajay Kolluri) recently accepted a position with the City of Anaheim, in the Economic Development Department. The week of January 1 was his last week with HdL. Mark Lovelace will be our new primary point of contact at HdL. Mark has extensive experience working with cities across California on cannabis policy design and implementation. On January 3rd, The City Administrator had a zoom meeting to get briefed about Mark Lovelace on the status of City of Guadalupe cannabis business licensing process. The City will be in good shape.

4. Guadalupe Agenda Submittal for SBCOB Meeting January 17, 2024 – Notice of Transfer of Real Property for Future Development (former AI's Union)

The City/Successor Agency already approved this transfer. Now, the Santa Barbara Countywide Oversight Board ("Oversight Board") will hold a public meeting on **Wednesday, January 17, 2024, at 1:30 PM** or as soon thereafter as the matter may be heard, to consider the transfer of real property to the City of Guadalupe for future development pursuant to Health & Safety Code Section 34180(f).

Health & Safety Code Section 34181(a)(1) requires a Successor Agency to dispose of real property as directed by the Oversight Board. The public meeting is being conducted in accordance with California Health & Safety Code Section 34177(e), 34181(a) and 34181(f).

The Oversight Board will consider the proposed disposition of real property by the Successor Agency to the Redevelopment Agency of the City of Guadalupe (“Successor Agency”).

Transfer of the property will be conditioned upon the execution of a Compensation Agreement by the City of Guadalupe and certain taxing entities. The Successor Agency proposes to transfer to the City of Guadalupe the following property for Future Development.

Property Description: APN 115-071-001 (995 Guadalupe Street, Guadalupe, CA).

5. City Hall and Public Safety Facility Improvements (\$1.1M Grant)

On December 15th, the city received a check for \$1.1M for City and Public Safety Facility Grant. During a short application deadline, City Staff listed its building priorities to the best of its abilities broken down between the City Hall Campus and Public Safety improvement needs/requests. Staff believes it must stick close to the improvements listed as part of the application that was submitted.

Below is the actual language submitted by category from both departmental requests in the original grant application:

- A. City Hall Request. The City completed a qualitative structural evaluation of City Hall in 2022. Because this building provides essential services, it is subject to the Essential Services Building Seismic Safety Act of 1986 and requires in part that buildings be designed to resist forces generated by earthquakes, gravity, and wind. This document suggests that at a minimum, this building needs improvement such as a new roof and wall sheathing, new anchor bolts, and new seismic clips at the floor and roof.

Total structural upgrades costs are estimated at \$834,665. A complete project including plans and specifications, construction, and inspection are estimated at \$1.1 million. This project could be completed in sections to fit a project within available funds. See the chart below for the various sections of the potential project(s).

STRUCTURAL UPGRADES	
	UPGRADE TOTAL COST
S1 - Roof Diaphragms	\$131,383
S2 - Roof to Wall Connections	\$9,500
S3 / SD1 - Wall to Foundation Connections	\$60,789
S4 - Floor Framing to Foundation Connections	\$162,534
S5 - Structural Sheathing	\$196,208

SD2 - Rot Repair	\$274,251
Total Structural Upgrade Cost:	\$834,665

B. Public Safety Building Upgrade Request (see below).

PUBLIC SAFETY BUILDING UPGRADES	Items
Police Carport	\$35,000
Police Fitness Room	\$15,000
Police Kitchen	\$25,000
Police Showers & Locker Room	\$38,000
Police Evidence Room	\$18,000
Fire Showers and Locker Room	\$27,000
Fire Sleeping Quarters	\$12,000
Fire Engine Bay Remodel	\$52,000
Mobile Command Trailer Shelter	\$42,000
TOTAL UPGRADES	\$264,000

6. Caltrans Public Engagement Meeting City of Guadalupe

Now that we are settling the Hwy 1/166 project consolidation, Caltrans and the City will set up a public engagement meeting to provide the community on the various upcoming Caltrans projects in and around Guadalupe.

Tentative Meeting Date: **Wednesday, January 31, 2024**, in the City Council chambers at City Hall. Tentatively we are thinking the following for the meeting format:

- Arrive and set up 4:30 pm
- Open at 5:30 pm
- Brief presentation at 6 pm, about 20 minutes
- Open house/Table time 6:30-7
- Wrap up 7:7:15
- Depart 7:30-7:45 pm

(Mayor Julian will introduce Caltrans to the public at 6 p.m. for the presentation.)

As a reminder, you can find the Guadalupe Projects fact sheet which shows graphically the upcoming projects around the City (this needs to be updated to modify for the SBCAG and Pasadera projects, but it still a good reference):

<https://dot.ca.gov/-/media/dot-media/district-5/documents/05-1n870-guad-fact-sheet-a11y.pdf>

Incidentally, Caltrans representatives and city staff collectively met Jeff van den Ekhooff (new City Engineer) to get him acquainted to the project Agenda as follows:

Agenda:

- Introductions
- Review of Caltrans Projects
- Planning for Community Outreach meeting on 1/31/2024

7. **Black Road/Hwy 166**

SBCAG is longer in a position to provide the City Council with an update on January 23rd about the Highway 166/Black Road Traffic Signal project. They are still working to refine the start schedule based on material delivery of signal poles and permitting. Juana will post this item under unscheduled future agenda until date certain. Below is an email excerpt from Lauren Bianchi Klemann of SBCAG:

Director Patino and Director Julian,

In our meeting with you last October we discussed the Highway 166/Black Road project beginning in the new year. However, there are some pre-construction factors impacting the start date of the project, such as work with utilities, equipment, and permits from the California Department of Fish and Wildlife.

Here is a brief overview of where we are at:

- **Utilities:** *PG&E is relocating poles along Black Road and expects to have an independent subcontractor on site by mid-January. This will allow communication companies like Frontier and Comcast to move their facilities.*
- **Equipment:** *The traffic signal poles are currently being fabricated but are facing delays in delivery. The new estimated delivery date is late March 2024.*
- **CDFW Permit:** *The CDFW permit indicates that work in the creeks (drainage areas alongside the roadway) cannot start before July 1. However, we are exploring the possibility of requesting an earlier start date, possibly by May 1 by reapplying for a permit. We anticipate a response from CDFW in March, but there may be additional conditions placed on the project. If that is the case, we will revert to the original permit with the July 1 start date.*

We will provide a project update at the North County Subregional meeting on January 10. Additionally, once we have confirmation on when the 100-day construction effort will begin, we will update our fact sheet and re-schedule the presentations to each of your City councils. We are also considering providing an update at a 1/166 community meeting planned for January 31 by Caltrans.

The Black Road property owners (Ferini and Vecchioli) are in communication with the project team and have been very cooperative as well as Main Street Produce.

We appreciate your attention to this update. Please let us know if you have any questions.

Sincerely,

*Lauren Bianchi Klemann
Government Affairs/
Public Information Manager*

8. Central Coast Processing 151 Obispo Cannabis Odor

On December 13, 2023, Central Coast Processing received an expensive odor hygienist mitigation proposal. They have done their site visit and are working on the calculations to modify the air scrubbers. The recommendation is they need to add more carbon filters to their system that will provide 5 times more than they currently have. It is possible that they damaged the carbon when the units they first turned on and ran at full speed. They have also scheduled a spray foam contractor that started spraying the interior and the ceiling of the building on December 21st. That is the building closest to Obispo Street where they feel most of the odor is leaking out through some of the gaps. It is not cheap, but they are committed to doing everything possible to fix this. They have also been working on sealing the roll ups and they have added a cover to the top of our waste bin. They feel like it is better than before but hopefully with spray foam and additional carbon we should have it fixed. If you smell odors, please inform the City Administrator so he can contact Central Coast Processing to keep on top of the matter.

9. FRESA Update

On Friday, December 15th, FRESA held their final monthly meeting of 2023. They reached out to introduce FRESA and support food access in North SB County.

They shared updates on the Mobile Market visits in Guadalupe, and how the GBA helped develop a market in Guadalupe and shared final updates before the end of the year.

10. REACH Action Summit – Thursday, December 21st

On December 14th, in the REACH monthly Practitioners Network meeting, they reviewed the agenda for REACH's upcoming Ideas + Action Summit on **January 17** in Santa Barbara. The summit will be a great opportunity to hear from and network with regional leaders connected to innovation on the Central Coast, and they are eager to highlight the amazing work that is happening in each community. They will be showcasing each city on posters that we will print and display on a gallery walk.

City staff submitted some interesting projects including our new cannabis business logos, Royal Theater renderings, etc.

11. Climate Action Plan Development Proposal – No Cost to the City

The City of Guadalupe, in partnership with the County of Santa Barbara, is seeking to develop a Climate Action Plan to reduce carbon emissions and enhance community climate resilience.

It was nice to meet with the Santa Barbara Climate Program Manager (Garrett Wong) and discuss the great projects the City is working on and appreciate the challenges we face. They have prepared a high-level outline scope to develop a Climate Action Plan for the City.

A typical method would be to hire an interdisciplinary consultant team who can do the technical analysis and community engagement. Most of the funds available would go to the consultant for this work.

A non-traditional option would be to submit a proposal to the UCSB Bren Masters Client Project program. Graduate students would perform most of the technical analysis and report writing (replace Consultant with Bren students and advisor in Scope). Bren faculty, the County and a Santa Maria-based consultant would likely serve as expert advisors to the project. This would provide the opportunity to allocate funds - that would have gone to a consultant - to other City priorities (hopefully for something climate related).

Both scenarios would likely take the better part of two years to complete.

12. Growing Possibilities Econ Alliance February 7th Meeting

EconAlliance is kicking off 2024 with its SIXTH “Growing Possibilities” Ag Forum, Wednesday, February 7, from 12:00 noon – 4:00 p.m. at the Santa Maria Elks Lodge. The Forum keynote is the USDA State Director of Rural Development, who will be speaking on USDA Rural Development housing and community programs. Also featured will be Jose Change, County Ag Commissioner, making his first presentation at a Growing Possibilities Ag Forum. Two event panels will be comprised of numerous local growers: “Challenges and Opportunities” moderated by Claire Wineman, COO, Grower-Shipper Assn., and “Automation: Impacts and Benefits” moderated by Phil Adam, COO, Innovative Produce.

For more information on registration and sponsorships visit <https://econalliance.org/event/econalliance-ag-forum-2024/>

13. Measure A SRTS/BP Program Pre-application Summary. School District Sidewalk - \$680,000 Grant

As you know, the City submitted a pre-applications for the Measure A Safe Routes to School/Bike-Ped Program.

Please see the **attachments 1 & 2** summary/map of projects submitted, including the school project. A summary to the North County Subregional Planning Committee will arrive next week.

As a reminder, final applications will be due **February 16th**, for which the City will work with the School District and Townsend Public Affairs.

14. FEMA Flood Reimbursement Update

Yesterday, the City Administrator finalized the 4 projects for FEMA review. Guadalupe has 4 projects, one that was for the LeRoy Parking Lot repairs and cleanup is approved and is in the final steps of being obligated (\$83,041).

City street cleanup and debris removal is already obligated (\$86,921). The other two are the Pond C Berm repairs and Spray Field recovery are the two signed on **January 3rd** and is gone to CRC for review and approvals.

End of Report

Measure A North County Safe Routes to School, Bicycle and Pedestrian Program
Pre-applications Received for Cycle 4

Total Funding Available for Cycle 4: \$664,519

	Project Applicant	Co-Sponsor (If any)	Project Title	Type of Project	Requested Grant Amount	Project Rank
1	City of Buellton	-	West Highway 246 Ped/Bike Safety	Construction	\$200,000	1 of 1
2	City of Solvang	-	Fredensborg Canyon Multi-Purpose Trail	Construction	\$300,000	1 of 1
3	City of Guadalupe	Guadalupe Union School District	Enhancing School Safety with Sidewalks	Construction	\$680,000	1 of 1
4	City of Lompoc	-	Hickory Avenue Sidwalk Infill and Curb Ramp Project	Construction	\$135,000	1 of 1
5	City of Santa Maria	SBCAG Traffic Solutions	North County EZ Bike Project Ebike Demp Program	Education Program	\$28,500	1 of 2
6	County of Santa Barbara	-	Safe Routes to Schools Signal Upgrades	Construction	\$160,000	1 of 3
7	County of Santa Barbara	-	Old Town Orcutt Safety and Streetscape Improvements	Construction	\$160,000	2 of 3
8	County of Santa Barbara	-	Santa Ynez Pedestrian Access Improvements	Construction	\$160,000	3 of 3

Total Funding Requested \$1,823,500

ATTACHMENT 2

**Summary of Measure A North County Safe Routes to School,
Bicycle and Pedestrian Program Pre-applications
(Cycle 4 – Fiscal Years 2024/25 to 2027/28)**
Funding Available: \$664,519

Total Measure A Request: \$1,823,500

**City of Guadalupe
(Co-Sponsored by Guadalupe Union
School District)**

Enhancing School Safety with Sidewalks
(Construction)
Measure A Request: \$680,000
Project Rank: 1 of 1

**City of Santa Maria
(Co-Sponsored by SBCAG Traffic Solutions)**

North County EZ Bike Project EBike Demo Program
(Education Program)
Measure A Request: \$28,500
Project Rank: 1 of 1

County of Santa Barbara

Safe Routes to School Signal Upgrades
(Construction)
Measure A Request: \$160,000,000
Project Rank: 1 of 3

Old Town Orcutt Safety and Streetscape
Improvements
(Construction)
Measure A Request: \$160,000,000
Project Rank: 2 of 3

Santa Ynez Pedestrian Access Improvements
(Construction)
Measure A Request: \$160,000,000
Project Rank: 3 of 3

City of Lompoc

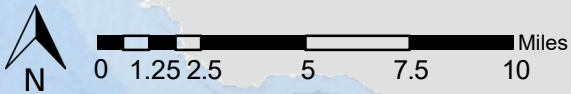
Hickory Avenue Sidewalk Infill and
Curb Ramp Project
(Construction)
Measure A Request: \$135,000
Project Rank: 1 of 1

City of Buellton

West Highway 246 Ped/Bike Safety
(Construction)
Measure A Request: \$200,000
Project Rank: 1 of 1

City of Solvang

Fredensborg Canyon Multi-Purpose Trail
(Construction)
Measure A Request: \$300,000
Project Rank: 1 of 1





PLANNING DEPARTMENT

**City of Guadalupe
918 Obispo Street
P.O. Box 908
Guadalupe, CA 93434
Tel (805) 356-3903**

To: Mr. Mayor and City Councilmembers
From: David Swenk, Contract Planner
Date: January 3, 2024
RE: **Planning Report Covering December 2023**

MINISTERIAL PROJECTS

Planning Clearances Approved	2
Planning Clearances Denied	0
Planning Verification Letters	0
Business Licenses Approved	0
Business Licenses Denied	0
ADUs approved	0
AUP for short-term rental	0

DISCRETIONARY PROJECTS

Please refer to the attached Planning Processing Summary for specific projects and their current status.

If you have any questions regarding any projects listed in this report, please contact me at david@urbanplanningconcepts.com or (805) 934-5760.

Ministerial Permit Report– December 2023

(reported 01/03/24)

AGING CLEARANCE APPLICATIONS SUBMITTED

Three ADUs

AGING Clearances Approvals

Two

AGING Clearances Denied

None

Business License Approvals

None

Business License Denials

None

Administrative Use Permits

None

**GUADALUPE CITY PLANNING DEPARTMENT
PLANNING PROCESS SUMMARY FOR DECEMBER 2023**

Case No.	Name/Location	Submittal Date	Comp. Date	Status	OK for Bldg Permit Issuance
2023-047-LLA\$	Alvarez 11 th Street	07/11/23	Inc	Planning review completed. Awaiting applicant additional Information and Fees. Applicant to submit for further processing in January 2024	NO
2023-013-LS SB-9 Split\$	Reed Lot Split	03/07/23		Review was completed by All City depts. Applicant to provide materials and fees needed for the County Surveyor review and fees paid for recordation	NO
2022-093-LS Residential Lot Split\$	Lupe Alvarez	12/19/22		Review was completed by All City depts. Applicant to provide materials and fees needed for the County Surveyor review and fees paid for recordation	NO
2022-088-LM Voluntary Lot Merger\$	Trudy Brands	12/05/22		Under review by City Engineer	NO
2022-063-LM Voluntary Lot Merger \$	Mahoney Lot Merger	08/11/22	Inc. 09/11/22	Incomplete letter sent 09/11/22. Applicant to respond to letter	NO
2022-016-GPZ 2022-017-DR 2022-018-VTTM\$	Snowy Plover	03/10/22	Inc. 04/09/22	Resubmitted 02/24/23, 2 nd Incomplete letter sent 03/24/23 Applicant attempting to contact neighboring property for permission to access. No change in status	NO
6 th Cycle Housing Element	Mandatory Update	Fall 2002	NA	City Consultant reviewing revised comments from HCD, coordinate response with City Planning Director	NO
ADU Ordinance Update	Mandatory Update	Fall 2022	NA	City Planning Director amending Chapter 18.53 to incorporate all revisions to the State Statutes	NO



**CITY OF GUADALUPE
BUILDING DEPARTMENT**

STATUS REPORT

MONTH: December 2023

	This Month	Last Month	Year to Date	Last Year
Visitors	24	28	355	385
Inspections	288	239	1,951	3,829
Building Permits Issued	29	19	217	248
Certificate of Occupancy	4	2	31	96

VISITORS: Permits, Planning application submittals, submitted plan updates, general information

Building Inspections Log - December 2023

12/1/2023	AD 9	Scheduling and mostly records update.	x	David, 6.25 hrs
	AD 4	La Guardia apartments, meeting with job super Mr. Cobb.	x	2 inspections, 2 site visits
	AD 4	Escalante Meadows, meeting with job super Tyler.	x	windy, some clouds, warm.
	SW 8	351 Flower, Water line replacement.	x	12/1/2023
	SW 8	4484 Holly, Water line replacement.	x	
12/4/2023	AD 9	Scheduling and mostly records update.	x	David, 6.0 hrs
12/4/2023	F 11	5152 Blue Heron Lane, Final ADU, detached cert of occupance issued.	x	17 inspections, 1 site visit.
12/4/2023	F 2	5152 Blue Heron Lane, Final electrical.	x	warm and no wind,
12/4/2023	F 3	5152 Blue Heron Lane, Final mechanical.	x	12/4/2023
12/4/2023	F 4	5152 Blue Heron Lane, Final plumbing.	x	
12/4/2023	F 6	5152 Blue Heron Lane, Smokies and carbon monox alarms tested.	x	
12/4/2023	F 11	4844 Sanchez, Hot mop, rock basalt roof complete.	x	
12/4/2023	F 11	259 Camp Lane, TPO reroof complete.	x	
12/4/2023	F 11	263 Camp Lane, TPO reroof complete.	x	
12/4/2023	F 11	261 Campodonico, Asphalt shingle reroof complete.	x	
12/4/2023	AD 4	4470 Elm, Meeting with owner Ofelia and contractor for ADU.	x	
12/4/2023	FR 1	Escalante Meadows, 3B, Rough electric, unit 101.	x	
12/4/2023	FR 1	Escalante Meadows, 3B, Rough electric, unit 102.	x	
12/4/2023	FR 1	Escalante Meadows, 3B, Rough electric, unit 103.	x	
12/4/2023	FR 1	Escalante Meadows, 3B, Rough electric, unit 104.	x	
12/4/2023	FR 1	Escalante Meadows, 3B, Rough electric, unit 201.	x	
12/4/2023	FR 1	Escalante Meadows, 3B, Rough electric, unit 202.	x	
12/4/2023	FR 1	Escalante Meadows, 3B, Rough electric, unit 203.	x	
12/4/2023	FR 1	Escalante Meadows, 3B, Rough electric, unit 204.	x	
			x	
12/5/2023	AD 9	Scheduling and mostly records update.	x	David, 8.5 hrs
12/5/2023	FR 7	Escalante Meadows, 3B, Rough sprinklers, hydro test, unit 101.	x	23 inspections, 5 pv plan checks
12/5/2023	FR 7	Escalante Meadows, 3B, Rough sprinklers, hydro test, unit 102.	x	very warm, no fog, no wind, no clouds
12/5/2023	FR 7	Escalante Meadows, 3B, Rough sprinklers, hydro test, unit 103.	x	12/5/2023
12/5/2023	FR 7	Escalante Meadows, 3B, Rough sprinklers, hydro test, unit 104.	x	
12/5/2023	FR 7	Escalante Meadows, 3B, Rough sprinklers, hydro test, unit 201.	x	
12/5/2023	FR 7	Escalante Meadows, 3B, Rough sprinklers, hydro test, unit 202.	x	
12/5/2023	FR 7	Escalante Meadows, 3B, Rough sprinklers, hydro test, unit 203.	x	
12/5/2023	FR 7	Escalante Meadows, 3B, Rough sprinklers, hydro test, unit 204.	x	
12/5/2023	FR 9	Escalante Meadows, 3B, Shear nailing, unit 101.	x	
12/5/2023	FR 9	Escalante Meadows, 3B, Shear nailing, unit 102.	x	
12/5/2023	FR 9	Escalante Meadows, 3B, Shear nailing, unit 103.	x	
12/5/2023	FR 9	Escalante Meadows, 3B, Shear nailing, unit 104.	x	
12/5/2023	FR 9	Escalante Meadows, 3B, Shear nailing, unit 201.	x	
12/5/2023	FR 9	Escalante Meadows, 3B, Shear nailing, unit 202.	x	
12/5/2023	FR 9	Escalante Meadows, 3B, Shear nailing, unit 203.	x	
12/5/2023	FR 9	Escalante Meadows, 3B, Shear nailing, unit 204.	x	
12/5/2023	AD 6	4414 Amber, Plan check 3.2 kw roof mount pv system.	x	
12/5/2023	AD 6	4443 3rd, Plan check 5.5 kw roof mount pv system.	x	
12/5/2023	AD 6	4840 Chapman, Plan check 3.1 kw roof mount pv system.	x	
12/5/2023	AD 6	5011 Sandpiper, Plan check 4.0 kw roof mount pv system.	x	
12/5/2023	AD 6	321 Fuente Plan check 5.2 kw roof mount pv system.	x	
12/5/2023	F 11	1055 Guadalupe, Final building, comment to follow:	x	
12/5/2023	F 11	this project is finaled after 4.5 years, all fire, life and safety issues are	x	
12/5/2023	F 11	complete, fire dept approval today aslo complete, there is a large	x	
12/5/2023	F 11	commercial kitchen that will have future approval from the fire dept	x	
12/5/2023	F 11	and SB County Health for food preperation/production. OK for the	x	
12/5/2023	F 11	building to have grand opening December 6, 2023.	x	
12/5/2023	F 11	Owner Joe Tagulon finally hs his building finaled !!!!!	x	
12/5/2023	F 2	1055 Guadalupe, Final electrical.	x	
12/5/2023	F 3	1055 Guadalupe, Final mechanical.	x	
12/5/2023	F 4	1055 Guadalupe, Final plumbing.	x	
12/5/2023	F 6	1055 Guadalupe, Fire alarm tested by fire dept.	x	
12/5/2023	F 8	1055 Guadalupe, Landscaping is complete, not sure if there is a bond	x	
12/5/2023	F 8	release or not, just some grass and fire pit on north side, balance of	x	
12/5/2023	F 8	lot is vehicle parking lot, some outside storage of the new facility.	x	
12/5/2023	F 11	1055 Guadalupe, Kitchen ansul system installed and fire dept	x	
12/5/2023	F 11	approval today, kitchen needs SB County Health Dept approval to	x	
12/5/2023	F 11	operate for public.	x	
12/5/2023	FR 2	4231 La Guardia, C1, 2nd floor nailing.	x	
12/5/2023	FR 2	4241 La Guardia, C1, 2nd floor nailing.	x	
12/5/2023	F 11	1079 Guadalupe, Final for the sheds in back of red barn, no	x	
12/5/2023	F 11	inspections prior to the final today.	x	
12/5/2023	F 11	1079 Guadalupe, Final fire sprinklers, fire dept approval.	x	
12/5/2023	F 11	1079 Guadalupe, Alarm monitoring system, fire dept approval.	x	
12/5/2023		1045 Guadalupe, Final building, yellow house,	x	
12/6/2023	AD 9	Scheduling and mostly records updaate.	x	David 4.5 hrs

12/6/2023	SC 1	Escalante Meadows, 2A, Drywall nailing, 1st layer, units 101, 102,	x		6 inspections
12/6/2023	SC 1	Escalante Meadows, 2A, Drywall nailing, complete, units 201, 202.	x		warm and no wind
12/6/2023	SC 1	Escalante Meadows, 1C, Drywall nailing, complete, units 103, 104.			12/6/2023
12/7/2023	AD 9	Scheduling and mostly records update.			David, 3.0 hrs
12/7/2023	FR 8	Escalante Meadows, 4C, DWV top out, unit 101.	x		9 inspections
12/7/2023	FR 8	Escalante Meadows, 4C, DWV top out, unit 102.	x		warm, no wind or clous
12/7/2023	FR 8	Escalante Meadows, 4C, DWV top out, unit 103.	x		12/7/2023
12/7/2023	FR 8	Escalante Meadows, 4C, DWV top out, unit 104.	x		
12/7/2023	FR 8	Escalante Meadows, 4C, DWV top out, unit 201.	x		
12/7/2023	FR 8	Escalante Meadows, 4C, DWV top out, unit 202.	x		
12/7/2023	FR 8	Escalante Meadows, 4C, DWV top out, unit 203.	x		
12/7/2023	FR 8	Escalante Meadows, 4C, DWV top out, unit 204.	x		
12/7/2023	SW 4	Escalante Meadows, Seweral lateral, 4", all 8 apartments.	x		
12/8/2023	AD 9	Scheduling and records update.	x		David, 5.0 hrs
12/8/2023	FR 9	Escalante Meadows, 4C, Shear nailing, unit 101.	x		21 inspections
12/8/2023	FR 9	Escalante Meadows, 4C, Shear nailing, unit 102.	x		warm and no wind or clouds
12/8/2023	FR 9	Escalante Meadows, 4C, Shear nailing, unit 103.	x		12/8/2023
12/8/2023	FR 9	Escalante Meadows, 4C, Shear nailing, unit 104.	x		
12/8/2023	FR 9	Escalante Meadows, 4C, Shear nailing, unit 201.	x		
12/8/2023	FR 9	Escalante Meadows, 4C, Shear nailing, unit 202.	x		
12/8/2023	FR 9	Escalante Meadows, 4C, Shear nailing, unit 203.	x		
12/8/2023	FR 9	Escalante Meadows, 4C, Shear nailing, unit 204.	x		
12/8/2023	SC 6	Escalante Meadows, 3B, wall, ceiling, floor insulation, unit 101.	x		
12/8/2023	SC 6	Escalante Meadows, 3B, wall, ceiling, floor insulation, unit 102.	x		
12/8/2023	SC 6	Escalante Meadows, 3B, wall, ceiling, floor insulation, unit 103.	x		
12/8/2023	SC 6	Escalante Meadows, 3B, wall, ceiling, floor insulation, unit 104.	x		
12/8/2023	SC 6	Escalante Meadows, 3B, wall, ceiling, floor insulation, unit 201.	x		
12/8/2023	SC 6	Escalante Meadows, 3B, wall, ceiling, floor insulation, unit 202.	x		
12/8/2023	SC 6	Escalante Meadows, 3B, wall, ceiling, floor insulation, unit 203.	x		
12/8/2023	SC 6	Escalante Meadows, 3B, wall, ceiling, floor insulation, unit 204.	x		
12/8/2023	SW 8	4424 Fir, Water line replacement, 1".	x		
12/8/2023	SW 8	4455 Fir, Water line replacement, 1".	x		
12/8/2023	SW 8	4467 Holly, Water line replacement, 1".	x		
12/8/2023	FR 10	4573 12th, Gas presure test, exterior yard line, email gas co. apt 7.	x		
12/8/2023	FR 10	4573 12th, Gas presure test, exterior yard line, email gas co. apt 8.	x		
12/8/2023	FR 4	4486 11th, Rough plumbing.	x		
12/8/2023	FR 8	4486 11th, DWV is complete, no water in DWV this afternoon.	x	x	
12/8/2023	F 11	1079 Guadalupe, Type 1 hood system, ansul test, fire dept approval.	x		
12/11/2023	AD 9	Scheduling and mostly records update.	x		David, 5.5 hrs
12/11/2023	FR 2	Escalante Meadows, roof nailing, community building, 9,500 sq. ft.	x		1 inspection
					warm, few clouds.
					12/11/2023
12/12/2023	AD 9	Scheduling and records update.	x		
12/12/2023	FR 5	695 Obispo, Roof framing attachmnets for large roof mounted	x		David, 6.25 hrs
12/12/2023	FR 5	pv system.	x		7 inspections,
12/12/2023	FR 1	695 Obispo, Rough electrical for large roof mount pv system.	x		warm, no wind or clouds
12/12/2023	SC 1	Escalante Meadows, 2A, unit 103, 2nd layer + balance is complete.	x		12/12/2023
12/12/2023	SC 1	Escalante Meadows, 2A, unit 104, 2nd layer + balance is complete.	x		
12/12/2023	SC 1	Escalante Meadows, 3B, RC channel, unit 101.	x		
12/12/2023	SC 1	Escalante Meadows, 3B, RC channel, unit 102.	x		
12/12/2023	SC 1	Escalante Meadows, 3B, RC channel, unit 103.	x		
12/12/2023	SC 1	Escalante Meadows, 3B, RC channel, unit 104.	x		
12/13/2023	AD 9	Scheduling and records update.	x		David, 8.75 hrs
12/13/2023	F 2	4584 12th, Roof sheathing ok, minor termite repairs complete.	x		37 inspections,
12/13/2023	F 11	4588 12th, Asphalt shingle reroof complete, no roof sheathing			warm, some clouds
12/13/2023	F 11	request, just a final.			12/13/2023
12/13/2023	F 2	5037 Sandpiper, Tile roof strip job complete, crew is installing a new	x		
12/13/2023	F 2	asphalt felt barrier on sheathing, will reinstall old tile roof when	x		
12/13/2023	F 2	complete with job.	x		
12/13/2023	MS 4	4470 Elm, Site visit with contact person for new water heater and	x		
12/13/2023	MS 4	gas line to new wall heater, will return tomorrow, not ready today.	x		
12/13/2023	FR 5	4231 La Guardia, B, Rough framing, unit 1	x		
12/13/2023	FR 1	4231 La Guardia, B, Rough electrical, unit 1	x		
12/13/2023	FR 3	4231 La Guardia, B, Rough mechanical, unit 1.	x		
12/13/2023	FR 4	4231 La Guardia, B, Rough plumbing, unit 1.	x		
12/13/2023	FR 6	4231 La Guardia, B, gas piping, unit 1	x		
12/13/2023	FR 7	4231 La Guardia, B, Sprinklers + hydro, unit 1	x		
12/13/2023	FR 8	4231 La Guardia, B, DWV test ok, unit 1.	x		
12/13/2023	FR 9	4231 La Guardia, B, Shear walls, holdowns ok, unit 1.	x		
12/13/2023	FR 5	4231 La Guardia, B, Rough framing, unit 2.	x		

12/13/2023	FR 1	4231 La Guardia, B, Rough electrical, unit 2.	x		
12/13/2023	FR 3	4231 La Guardia, B, Rough mechanical, unit 2.	x		
12/13/2023	FR 4	4231 La Guardia, B, Rough plumbing, unit 2.	x		
12/13/2023	FR 6	4231 La Guardia, B, gas piping, unit 2.	x		
12/13/2023	FR 7	4231 La Guardia, B, Sprinklers + hydro, unit 2.	x		
12/13/2023	FR 8	4231 La Guardia, B, DWV test ok, unit 2.	x		
12/13/2023	FR 9	4231 La Guardia, B, Shear walls, holdowns ok, unit 2.	x		
12/13/2023	FR 5	4231 La Guardia, B, Rough framing, unit 3.	x		
12/13/2023	FR 1	4231 La Guardia, B, Rough electrical, unit 3.	x		
12/13/2023	FR 3	4231 La Guardia, B, Rough mechanical, unit 3.	x		
12/13/2023	FR 4	4231 La Guardia, B, Rough plumbing, unit 3.	x		
12/13/2023	FR 6	4231 La Guardia, B, gas piping, unit 3.	x		
12/13/2023	FR 7	4231 La Guardia, B, Sprinklers + hydro, unit 3.	x		
12/13/2023	FR 8	4231 La Guardia, B, DWV test ok, unit 3.	x		
12/13/2023	FR 9	4231 La Guardia, B, Shear walls, holdowns ok, unit 3.	x		
12/13/2023	FR 5	4231 La Guardia, B, Rough framing, unit 4.	x		
12/13/2023	FR 1	4231 La Guardia, B, Rough electrical, unit 4.	x		
12/13/2023	FR 3	4231 La Guardia, B, Rough mechanical, unit 4.	x		
12/13/2023	FR 4	4231 La Guardia, B, Rough plumbing, unit 4.	x		
12/13/2023	FR 6	4231 La Guardia, B, gas piping, unit 4.	x		
12/13/2023	FR 7	4231 La Guardia, B, Sprinklers + hydro, unit 4.	x		
12/13/2023	FR 8	4231 La Guardia, B, DWV test ok, unit 4.	x		
12/13/2023	FR 9	4231 La Guardia, B, Shear walls, holdowns ok, unit 4.	x		
12/13/2023	FR 2	4231 La Guardia, C1, Roof nail.			
12/13/2023	FR 2	4241 La Guardia, C1, Roof nail.			
12/14/2023	AD 9	Scheduling, mostly records update.	x		David, 4.0 hrs
12/14/2023	F 5	695 Obispo, Roof pv fanning attachments.	x		19 inspections, 1 site visit
12/14/2023	SW 6	695 Obispo, Conduit on roof, wall.	x		warm and no clouds
12/14/2023	FN 2	695 Obispo, Grounding electrode, extra ground rod driven.	x		12/14/2023
12/14/2023	FR 1	695 Obispo, Rough electrical.	x		
12/14/2023	F 2	695 Obispo, Final pv for large commercial roof mount complete, job includes battery backup system.	x		
12/14/2023	AD 4	4470 Elm, Job site visit with contact person and the owners, visit was slightly difficult due to contact person and the owners vision of job scope requirements/ view points/opinions.	x		
12/14/2023	AD 4	4470 Elm, Job site visit with contact person and the owners vision of job scope requirements/ view points/opinions.	x		
12/14/2023	UN 1	4721 W. Main, Unit 7, Underslab drain plumbing, partial.	x		
12/14/2023	UN 1	4721 W. Main, Unit 8, Underslab drain plumbing, partial.	x		
12/14/2023	FR 5	238 Campodonico, Rough framing.	x		
12/14/2023	FR 2	238 Campodonico, Roof framing and nailing.	x		
12/14/2023	FR 9	238 Campodonico, Shear nailing and holdowns.	x		
12/14/2023	FR 8	Escalante Meadows, 5A, DWV top out, unit 101.	x		
12/14/2023	FR 8	Escalante Meadows, 5A, DWV top out, unit 102.	x		
12/14/2023	FR 8	Escalante Meadows, 5A, DWV top out, unit 103.	x		
12/14/2023	FR 8	Escalante Meadows, 5A, DWV top out, unit 104.	x		
12/14/2023	FR 8	Escalante Meadows, 5A, DWV top out, unit 201.	x		
12/14/2023	FR 8	Escalante Meadows, 5A, DWV top out, unit 202.	x		
12/14/2023	FR 8	Escalante Meadows, 5A, DWV top out, unit 203.	x		
12/14/2023	FR 8	Escalante Meadows, 5A, DWV top out, unit 204.	x		
12/14/2023	SW 4	Escalante Meadows, 5A, Sewer lateral, all 8 units.	x		
12/15/2023	AD 9	Scheduling and records update.	x		David, 5.25 hrs
12/15/2023	AD 4	4470 Elm, Job site visit with contact person and the owners, visit was slightly difficult due to contact person and the owners vision of job scope requirements/ view points/opinions.	x		24 inspections, 2 site visits
12/15/2023	AD 4	4470 Elm, Job site visit with contact person and the owners vision of job scope requirements/ view points/opinions.	x		12/15/2023
12/15/2023	MS 4	1079 Guadalupe, Site visit with super J. Green, job card updates and delivery of all 6 job cards.	x		
12/15/2023	MS 4	1079 Guadalupe, Site visit with super J. Green, job card updates and delivery of all 6 job cards.	x		
12/15/2023	FR 5	251 Blue Heron, Rough framing.	x		
12/15/2023	FR 1	251 Blue Heron, Rough electric.	x		
12/15/2023	FR 3	251 Blue Heron, Rough mechanical.	x		
12/15/2023	FR 4	251 Blue Heron, Rough plumbing.	x		
12/15/2023	FR 8	251 Blue Heron, DWV top out ok.	x		
12/15/2023	SC 3	251 Blue Heron, Lath nailing.	x		
12/15/2023	FR 7	Escalante Meadows, 4C, Rough sprinklers, hydro, unit 101.	x		
12/15/2023	FR 7	Escalante Meadows, 4C, Rough sprinklers, hydro, unit 102.	x		
12/15/2023	FR 7	Escalante Meadows, 4C, Rough sprinklers, hydro, unit 103.	x		
12/15/2023	FR 7	Escalante Meadows, 4C, Rough sprinklers, hydro, unit 104.	x		
12/15/2023	FR 7	Escalante Meadows, 4C, Rough sprinklers, hydro, unit 201.	x		
12/15/2023	FR 7	Escalante Meadows, 4C, Rough sprinklers, hydro, unit 202.	x		
12/15/2023	FR 7	Escalante Meadows, 4C, Rough sprinklers, hydro, unit 203.	x		
12/15/2023	FR 7	Escalante Meadows, 4C, Rough sprinklers, hydro, unit 204.	x		
12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 101.	x		
12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 102.	x		
12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 103.	x		
12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 104.	x		
12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 201.	x		
12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 202.	x		
12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 203.	x		
12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 204.	x		

12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 202.	x	
12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 203	x	
12/15/2023	FR 7	Escalante Meadows, 5A, Rough sprinklers, hydro, unit 204.	x	
12/15/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, lid only, unit 103.	x	
12/15/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, lid only, unit 104.		
12/18/2023	AD 9	Scheduling and records update.	x	David, 5.5 hrs
12/18/2023	UN 1	4721 W. Main, Unit 7, Underslab drain plumbing, complete.	x	19 inspections, 2 plan checks
12/18/2023	UN 1	4721 W. Main, Unit 8, Underslab drain plumbing, complete.	x	12/18/2023
12/18/2023	AD 4	4241 La Guardia, Site visit with Mr. Cobb.	x	
12/18/2023	SC 3	Escalante Meadows, 1C, Lath nailing, unit 101.	x	
12/18/2023	SC 3	Escalante Meadows, 1C, Lath nailing, unit 102.	x	
12/18/2023	SC 3	Escalante Meadows, 1C, Lath nailing, unit 103.	x	
12/18/2023	SC 3	Escalante Meadows, 1C, Lath nailing, unit 104.	x	
12/18/2023	SC 3	Escalante Meadows, 1C, Lath nailing, unit 201.	x	
12/18/2023	SC 3	Escalante Meadows, 1C, Lath nailing, unit 202.	x	
12/18/2023	SC 3	Escalante Meadows, 1C, Lath nailing, unit 203.	x	
12/18/2023	SC 3	Escalante Meadows, 1C, Lath nailing, unit 204.	x	
12/18/2023	SC 3	Escalante Meadows, 2A, Lath nailing, unit 101.	x	
12/18/2023	SC 3	Escalante Meadows, 2A, Lath nailing, unit 102.	x	
12/18/2023	SC 3	Escalante Meadows, 2A, Lath nailing, unit 103.	x	
12/18/2023	SC 3	Escalante Meadows, 2A, Lath nailing, unit 104.	x	
12/18/2023	SC 3	Escalante Meadows, 2A, Lath nailing, unit 201.	x	
12/18/2023	SC 3	Escalante Meadows, 2A, Lath nailing, unit 202.	x	
12/18/2023	SC 3	Escalante Meadows, 2A, Lath nailing, unit 203.	x	
12/18/2023	SC 3	Escalante Meadows, 2A, Lath nailing, unit 204.	x	
12/18/2023	SC 1	Escalante Meadows, Community Building, Drywall nailing, elevator shaft only.	x	
12/18/2023	AD 6	4419 Fir, Plan check, small backyard garden shed.	x	
12/18/2023	AD 6	4537 Del Mar, Plan check 3.2 kw roof mount pv system.	x	
12/19/2023	AD 6	Scheduling and records update.	x	David, 4.0 hrs
12/19/2023	FR 5	Escalante Meadows, 4C, Rough framing, unit 101.	x	38 inspections,
12/19/2023	FR 1	Escalante Meadows, 4C, Rough electrical, unit 101.	x	12/19/2023
12/19/2023	FR 3	Escalante Meadows, 4C, Rough mechanical, unit 101.	x	
12/19/2023	FR 4	Escalante Meadows, 4C, Rough plumbing, unit 101.	x	
12/19/2023	FR 5	Escalante Meadows, 4C, Rough framing, unit 102.	x	
12/19/2023	FR 1	Escalante Meadows, 4C, Rough electrical, unit 102.	x	
12/19/2023	FR 3	Escalante Meadows, 4C, Rough mechanical, unit 102.	x	
12/19/2023	FR 4	Escalante Meadows, 4C, Rough plumbing, unit 102.	x	
12/19/2023	FR 5	Escalante Meadows, 4C, Rough framing, unit 103.	x	
12/19/2023	FR 1	Escalante Meadows, 4C, Rough electrical, unit 103.	x	
12/19/2023	FR 3	Escalante Meadows, 4C, Rough mechanical, unit 103	x	
12/19/2023	FR 4	Escalante Meadows, 4C, Rough plumbing, unit 103.	x	
12/19/2023	FR 5	Escalante Meadows, 4C, Rough framing, unit 104.	x	
12/19/2023	FR 1	Escalante Meadows, 4C, Rough electrical, unit 104.	x	
12/19/2023	FR 3	Escalante Meadows, 4C, Rough mechanical, unit 104.	x	
12/19/2023	FR 4	Escalante Meadows, 4C, Rough plumbing, unit 104.	x	
12/19/2023	FR 5	Escalante Meadows, 4C, Rough framing, unit 201.	x	
12/19/2023	FR 1	Escalante Meadows, 4C, Rough electrical, unit 201.	x	
12/19/2023	FR 3	Escalante Meadows, 4C, Rough mechanical, unit 201.	x	
12/19/2023	FR 4	Escalante Meadows, 4C, Rough plumbing, unit 201.	x	
12/19/2023	FR 5	Escalante Meadows, 4C, Rough framing, unit 201.	x	
12/19/2023	FR 1	Escalante Meadows, 4C, Rough electrical, unit 202.	x	
12/19/2023	FR 3	Escalante Meadows, 4C, Rough mechanical, unit 202.	x	
12/19/2023	FR 4	Escalante Meadows, 4C, Rough plumbing, unit 202.	x	
12/19/2023	FR 5	Escalante Meadows, 4C, Rough framing, unit 203.	x	
12/19/2023	FR 1	Escalante Meadows, 4C, Rough electrical, unit 203.	x	
12/19/2023	FR 3	Escalante Meadows, 4C, Rough mechanical, unit 103	x	
12/19/2023	FR 4	Escalante Meadows, 4C, Rough plumbing, unit 203.	x	
12/19/2023	FR 5	Escalante Meadows, 4C, Rough framing, unit 204	x	
12/19/2023	FR 1	Escalante Meadows, 4C, Rough electrical, unit 204.	x	
12/19/2023	FR 3	Escalante Meadows, 4C, Rough mechanical, unit 204.	x	
12/19/2023	FR 4	Escalante Meadows, 4C, Rough plumbing, unit 204.	x	
12/19/2023	FR 5	Escalante Meadows, 4C, Rough framing, unit 201.	x	
12/19/2023	FR 1	Escalante Meadows, 4C, Rough electrical, unit 202.	x	
12/19/2023	FR 3	Escalante Meadows, 4C, Rough mechanical, unit 203.	x	
12/19/2023	FR 4	Escalante Meadows, 4C, Rough plumbing, unit 204.	x	
12/19/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 101, lid only.	x	
12/19/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 102, lid only.	x	
12/19/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 103, lid only.	x	
12/19/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 104, lid only.	x	
12/19/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 201 complete.	x	
12/19/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 202 complete.	x	
12/20/2023	F 10	Scheduling and records update.	x	David, 4.5 hrs

12/20/2023	FR 3	4470 Elm, Rough mechanical, wall heater.	x		13 inspections, 2 pv plan checks
12/20/2023	FR 6	4470 Elm, Gas piping to new wall heater.	x		12/20/2023
12/20/2023	FR 10	4470 Elm, Gas pressure test (soap test for 15' new gas piping to	x		
12/20/2023	FR 10	new wall heater).	x		
12/20/2023	SC 1	4470 Elm, Drywall nailing, 2 layers of 5/8" drywall for the ADU.	x		
12/20/2023	FR 10	4470 Elm, Rough electrical, new gfc at kitchen countertop.	x		
12/20/2023	F 6	4470 Elm, New carbon monox alarm outside bedrooms ok.	x		
12/20/2023	F 1	4470 Elm, Final building, attached ADU, cert of occupancy issued.	x		
12/20/2023	F 10	4470 Elm, Final building includes work completed prior to the new	x		
12/20/2023	F 10	permit issued, drain plumbing, electrical, etc all complete with	x		
12/20/2023	F 10	exception to new drywall, minor electric, minor gas piping, new	x		
12/20/2023	F 10	wall heater, all previous work done appears to be functional. The	x		
12/20/2023	F 10	owners of the house and contractor seemed to be at odds with	x		
12/20/2023	F 10	each other from start to finish. Inspector to resolve some dryer/	x		
12/20/2023	F 10	kitchen hood issues with owners of house and not the previous	x		
12/20/2023	F 10	contractor of record about Jan 20, 2024.	x		
12/20/2023	FR 1	4617 10th, Rough electrical for new electric water heater.	x		
12/20/2023	FR 4	4617 10th, Rough plumbing, new water heater plumbing, minor.	x		
12/20/2023	AD 4	4617 10th. Above notes are for the first of 21 permits at this	x		
12/20/2023	AD 4	address for retrofit electric water heaters and plumbing for 21	x		
12/20/2023	AD 4	separate apartments, will last for a few weeks at least.	x		
12/20/2023	SC 2	4240 Gualarte, Rough electrical, etag issued, email PG+E.	x		
12/20/2023	AD 6	4537 Del Mar, Plan check 3.2 kw roof mount pv system	x		
12/20/2023	AD 6	4383 Lazo, Plan check 4.4 kw roof mount pv system.	x		
12/21/2023	AD 9	Scheduling and mostly records update.	x		David, 4.0 hrs
12/21/2023	F 2	4240 Gualarte, Electric meter panel ok, roof pv install later.	x		2 inspections
12/21/2023	SC 7	415 Degasparis, Shower pan, alternate installation, test was	x		cool and windy
12/21/2023	SC 7	holding water, owner/builder using Redgard for waterproofing.	x		12/21/2023
12/22/2023	AD 9	Scheduling and records update.	x		David, 5.0 hrs
12/22/2023	SC 2	1065 Peralta, Rough electric meter, etag issued, email PG+E.	x		17 inspections, 1 site visit
12/22/2023	AD 6	4414 Amber, Plan check 3.2 kw roof mount pv system.	x		cool and windy
12/22/2023	FR 7	4241 La Guardia, B, Rough sprinklers and hydro, unit 1.	x		12/22/2023
12/22/2023	FR 7	4241 La Guardia, B, Rough sprinklers and hydro, unit 2.	x		
12/22/2023	FR 7	4241 La Guardia, B, Rough sprinklers and hydro, unit 3.	x		
12/22/2023	FR 7	4241 La Guardia, B, Rough sprinklers and hydro, unit 4.	x		
12/22/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 101, complete.	x		
12/22/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 102, complete.	x		
12/22/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 103, complete.	x		
12/22/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 104, complete.	x		
12/22/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 203, complete.	x		
12/22/2023	SC 1	Escalante Meadows, 3B, Drywall nailing, unit 204, complete.	x		
12/22/2023	FR 5	4448 Holly, Rough framing.	x		
12/22/2023	FR 1	4448 Holly, Rough electrical.	x		
12/22/2023	FR 2	4448 Holly, Rough plumbing.	x		
12/22/2023	FR 6	4448 Holly, Gas piping, will check pressure later in project.	x		
12/22/2023	AD 4	795 Guadalupe, Meeting with property owner and fire dept, some	x		
12/22/2023	AD 4	termite repair work and demo going on, will require a permit.	x		
12/22/2023	F 11	4584 12th, Asphalt shingle reroof complete.	x		
12/26/2023	AD 9	Scheduling and mostly records update.	x		David, 3.0 hrs
12/26/2023	AD 1	259-263 Camp, Deliver job card to the owner of the twin homes and	x		no inspections, 1 site visit
12/26/2023	AD 1	not "Sal", who wanted the job card signed, never got ahold of "Sal",	x		clear and breeze
12/26/2023	AD 1	even after 3 phone calls to him. Not sure how "Sal" is involved, same	x		12/26/2023
12/26/2023	AD 1	goes with the owner, Mike Frederick.	x		
12/27/2023	AD 9	Scheduling and mostly records update.	x		David, 6.0 hrs
12/27/2023	FR 2	4776 Hernandez, Roof sheathing, plywood rot repairs complete.	x		1 inspections, 1 site visit.
12/27/2023	AD 4	La Guardia apartments, site visit with super Mr. Cobb.	x		clear and breeze
12/28/2023	AD 9	Scheduling and mostly records update.	x		David, 4.5 hrs
12/28/2023	MS 4	260 Guadalupe, Site visit for car crash into the building, request	x		12 inspections,
12/28/2023	MS 4	from fire dept, will need permit to repair damage.	x		windy, cloudy
12/28/2023	SC 3	Escalante Meadows, 3B, Lath nailing, unit 101.	x		12/28/2023
12/28/2023	SC 3	Escalante Meadows, 3B, Lath nailing, unit 102.	x		
12/28/2023	SC 3	Escalante Meadows, 3B, Lath nailing, unit 103.	x		
12/28/2023	SC 3	Escalante Meadows, 3B, Lath nailing, unit 104.	x		
12/28/2023	SC 3	Escalante Meadows, 3B, Lath nailing, unit 201.	x		
12/28/2023	SC 3	Escalante Meadows, 3B, Lath nailing, unit 202.	x		
12/28/2023	SC 3	Escalante Meadows, 3B, Lath nailing, unit 203.	x		
12/28/2023	SC 3	Escalante Meadows, 3B, Lath nailing, unit 204.	x		
12/28/2023	F 11	5037 Sandpaper, Roof final, almost complete ready tomorrow.	x		

12/28/2023	F 11	4776 Hernandez, Roof final, almost complete, ready tomorrow.		x				
12/29/2023	AD 9	Scheduling and mostly records update.		x			David, 5.5 hrs	
12/29/2023	F 11	5037 Sandpiper, Remove and replace tile roof is complete.		x			20 inspections	
12/29/2023	F 11	4776 Hernandez, Asphalt rolled new roof complete.		x			windy, cloudy	
12/29/2023	F 11	4575 10th, Bldg A, Final building, cert of occupancy issued.		x			12/29/2023	
12/29/2023	F 2	4575 10th, Bldg A, Final electrical.		x				
12/29/2023	F 3	4575 10th, Bldg A, Final mechanical.		x				
12/29/2023	F 4	4575 10th, Bldg A, Final plumbing.		x				
12/29/2023	F 6	4575 10th, Bldg A, Smokies and carbon monox alarms tested.		x				
12/29/2023	FR 7	4575 10th, Bldg A, Fire sprinklers alarm tested ok.		x				
12/29/2023	FR 2	Escalante Meadows, 9C, Roof nailing, unit 201.		x				
12/29/2023	FR 2	Escalante Meadows, 9C, Roof nailing, unit 202		x				
12/29/2023	FR 2	Escalante Meadows, 9C, Roof nailing, unit 203.		x				
12/29/2023	FR 2	Escalante Meadows, 9C, Roof nailing, unit 204.		x				
12/29/2023	FR 8	Escalante Meadows, 6A, DWV test ok, unit 101.		x				
12/29/2023	FR 8	Escalante Meadows, 6A, DWV test ok, unit 102.		x				
12/29/2023	FR 8	Escalante Meadows, 6A, DWV test ok, unit 103.		x				
12/29/2023	FR 8	Escalante Meadows, 6A, DWV test ok, unit 104.		x				
12/29/2023	FR 8	Escalante Meadows, 6A, DWV test ok, unit 201.		x				
12/29/2023	FR 8	Escalante Meadows, 6A, DWV test ok, unit 202.		x				
12/29/2023	FR 8	Escalante Meadows, 6A, DWV test ok, unit 203.		x				
12/29/2023	FR 8	Escalante Meadows, 6A, DWV test ok, unit 204.		x				
		David Rose, contract bldg insp, December, 2023, total of 288						
		inspections, 4 certs of occupancy issued, 20 inspection day of 31						
		calendar days.						
		Thank you very much !!!!						

**GUADALUPE POLICE DEPARTMENT
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY
MONTH OF NOVEMBER 2023**

PART I: CRIMES

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	0	0	0	0	5	3	1	0
211 PC ROBBERY	0	0	0	0	0	0	0	0
242/245 PC ASSAULT	1	1	1	0	34	31	35	30
459 PC BURGLARY	0	0	3	0	15	6	19	8
484/487 PC THEFT	1	0	5	0	31	1	50	4
10851 VC VEH THEFT	0	0	6	0	22	0	22	11
451 PC ARSON	0	0	1	1	0	0	2	1
TOTAL	2	1	16	1	107	41	129	54

PART II: REPORTED CRIMES

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	44	55	739	805
TOTAL REQUEST FOR SERVICE	200	184	2328	2426
TOTAL ACTIVITY FOR THE MONTH	244	239	3067	3231
DOMESTIC VIOLENCE REPORT	1	0	159	19
TOTAL PROPERTY STOLEN	\$1,300.00	\$11,230.00	\$54,133.00	\$760,040.00
TOTAL PROPERTY RECOVERED	\$0.00	\$625.00	\$25.00	\$18,025.00

PART III: ARREST SUMMARY

OFFENCES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUNENILES
FELONY	1	0	1	3	33	1	38	4
MISDEMINOR	4	0	1	1	97	3	91	5
TOTAL	5	0	2	4	130	4	129	9
23152(a&b) VC ARREST	1		1		23		26	
WARRANT ARREST	0		1		16		13	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS



GUADALUPE FIRE DEPARTMENT



TO: PUBLIC SAFETY DIRECTOR, MICHAEL CASH
FROM: CAPTAIN PATRICK SCHMITZ
SUBJECT: MONTHLY SUMMARY OF CODE ENFORCEMENT CASES
 November 1, 2023 – November 30, 2023

DATE: 12/03/2023

CALLS FOR SERVICE

November 2023

INCIDENT TYPE	This Month	Last Month	Year to Date (2023-2024)	Year to date (2022-2023)
Medical	23	32	155	155
Structure Fire	0	0	0	1
Cooking Fire	0	0	0	0
Trash or Rubbish Fire	0	1	5	5
Vehicle Fire	0	0	1	2
Grass/Vegetation Fire	0	0	2	1
Other Fire	1	0	1	1
Motor Vehicle Accidents with Injuries	1	2	14	8
Motor Vehicle Accidents No Injuries	3	0	9	10
Motor Vehicle/Pedestrian Accident	1	1	6	4
Hazardous Materials Spill/Release	1	1	3	3
Hazardous Condition Other	2	2	9	4
Water Problem/Leak	1	0	2	2
Animal Problem	0	0	1	1
Search / Rescue	0	0	0	0
Public Assistance	2	1	9	8
Police Matter/Assistance	2	1	6	2
Illegal Burn	1	0	1	0
Smoke/CO Detector Activation	1	0	4	10
Dispatch and Canceled En-route	4	5	15	14
False Alarm	0	1	7	6
TOTAL	43	47	250	237

Additional Information

STAFFING: 1 Public Safety Director (Police/Fire Chief)
 3 Fire Captains
 2 Fire Engineers 1 Vacant Position
 1 Paid-Call Firefighters 5 Vacant Position



GUADALUPE FIRE DEPARTMENT



Special Assignments / Events / Coverage:

- Food Distribution (11/02)
- Fall Festival (Mary Buren School) (11/09)
- School Visit (Mary Buren School) (11/15)
- KSBY Season of Hope Live, Fire Station 2 (11/21)
- Guadalupe Kiwanis Award ceremony (11/27)

CODE COMPLIANCE CASES

November 2023

INCIDENT TYPE	This Month	Last Month	Year to Date (2023-2024)	Year to date (2022-2023)
Business License (GMC 5.04.110)	0	0	0	0
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A, E))	0	0	0	-
Fowl, Livestock, and Wild Animals (GMC 6.04.210)	0	0	0	1
Residential Solid Waste Collection (GMC 8.08.070)	0	0	0	-
Litter Accumulation (GMC 8.12.020)	3	2	15	2
Burning Garbage Prohibited (GMC 8.12.150)	0	0	0	-
Abatement of Weeds and Rubbish (GMC 8.16.010)	1	5	50	11
Discharge of Illegal Fireworks (GMC 8.24.020)	0	0	0	-
Unlawful Property Nuisance (GMC 8.50.070)	0	1	3	-
Graffiti Abatement (GMC 9.07.060)	0	0	0	-
Parking of Large Vehicles / Trailers (GMC 10.24.190)	5	0	5	-
Abandoned Vehicles (GMC 10.36.010)	2	0	3	1
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0	-
Address Number (GMC 15.08.020 (505.1))	7	12	47	10
Illegal Garage Conversion	0	0	0	-
Wall, Fence, or Hedge Requirements (GMC 18.52.121)	0	0	4	-
Damage Fence (GMC 18.52.125)	0	0	0	-
Trailers / Mobile Homes as Living Space (GMC 18.56.030)	0	1	2	-
Parking on Front Yard Setback (GMC 18.60.040)	12	4	28	6
Landscape Maintenance Required (GMC 18.64.120)	0	0	0	-
Working Without Permits (GMC15.04.020)	1	0	1	1
Complaints (No Violation Found)	0	0	0	6
Apartment Inspections	81	0	81	2
Yearly Business Inspections	18	10	32	44
Other	0	3	11	8
TOTAL	130	38	282	92
Complaints Received	0	1	3	7

Miscellaneous	This Month	Last Month	Year to Date (2023-2024)	Year to date (2022-2023)
Visitors	34	42	215	112
Public Relations	5	5	25	37
School Station Visits	0	0	0	4



GUADALUPE CODE COMPLIANCE

PUBLIC SAFETY DIRECTOR, MICHAEL CASH

FROM:

CODE COMPLIANCE OFFICER, JOSUE MERAZ

SUBJECT:

MONTHLY SUMMARY OF CODE ENFORCEMENT CASES

NOVEMBER 1, 2023 – NOVEMBER 31, 2023

DATE: 12/01/2023

CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2020-2021)
Parking Prohibited Zoning Clearance Required (GMC 18.60.040) (D)	1	2	6
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	2	5
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	1	4
Litter Accumulation (GMC 8.12.020)	0	0	8
Abatement of Weeds and Rubbish (GMC 8.16.010)	0	0	10
Unsafe Buildings-Collecting Rent for (GMC 8.40.030)	0	0	3
Unlawful Property Nuisance (GMC 8.50.070)	0	2	10
Graffiti Abatement (GMC 9.07.060)	0	0	0
Abandoned Vehicles/ Vehicle Covers (GMC 10.36.010)	8	2	31
Portable/fixed basketball goals (GMC 10.48.050)	0	0	0
Parking of large vehicles/trailers (GMC 10.24.190)	0	0	1
Wall,Fence,or Hedge Requirements (GMC 18.52.121)	0	0	0
Working Without Permits (GMC15.04.020)	0	2	8
Address Number (GMC 15.08.020 (505.1))	0	0	1
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	0	0	0
Damage Fence (GMC 18.52.125)	0	0	0
Parking on Front Yard Setback (GMC 18.60.035)	0	1	11
Trailers/Mobile homes as living space (GMC 18.56.030)	0	0	1
Prohibition of illicit discharges (GMC 13.24.050)	0	0	1
Landscape Maintenance Required (GMC 18.64.120)	0	0	4
Discharge of illegal fireworks (GMC 8.24.020)	0	0	7
72hr Parking	3	3	46
Code 60 Citations	0	0	23
TOTAL	12	15	165
Complaints Received	4	7	49

Miscellaneous	This Month	Last Month	Year to Date (2020-2021)
Visitors	0	0	0
Public Relations (Food distribution, Covid Vaccination)	0	1	9
School Visits ()	0	0	0



Recreation and Parks
 918 Obispo Street
 P.O. Box 908
 Guadalupe, CA 93434
 Ph: 805.356.3906
 Fax: 805.343.5512

Email: hsanchez@ci.guadalupe.ca.us

RECREATION AND PARKS MONTHLY REPORT
For November 2023

Summary of Rentals/Usage for City Facilities & Parks - November

FACILITY	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR- TO-DATE (FY 23/24)	LAST YEAR- TO-DATE (FY 22/23)
Auditorium/Gym	29	19	100	83
O'Connell Park	0	0	14	58
LeRoy Park	2	12	17	18
Senior Center	24	7	138	38
Veterans Memorial Plaza	0	0	4	5
Council Chambers	13	8	57	37
Central Park	0	0	0	0
Veterans Hall	8	8	26	25

MINUTES

CITY OF GUADALUPE SPECIAL MEETING OF THE RECREATION AND PARKS COMMISSION THURSDAY, NOVEMBER 16, 2023

Call to Order: Recreation Commission Chair- Joe Harris called the meeting to order at 5:00 p.m.

- 1. Roll Call:** Recreation Manager, Hannah Sanchez, noted the Commissioner attendance as follows:

Commission Chair: Joseph Harris- Present
Commissioner: Enrique Ortiz- Present
Commissioner: Emily Dreiling- Present
Commissioner: Michael Jimenez - Present
Commissioner: Arnulfo Navarro - Present

2. Pledge of Allegiance

Commissioner Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

3. Community Participation Forum

No participation.

4. Consent Calendar

- A. Motion was made by **Ortiz**, seconded by **Dreiling** to approve the September 19, 2023, regular meeting minutes. All ayes, 5/0. Motion passed.

Regular Business

5. Introduction of New Commissioner, Arnulfo Navarro III

Arnulfo Navarro gave his background to introduce himself to the commission and community. Mr. Navarro has lived in Guadalupe his whole life and grew up being coached in various sports by Chair Joseph Harris and Commissioner Enrique Ortiz. He has been gaining community event experience through his job with Little House by the Park, FSA & the Community Changers. He has a big heart for this community and wishes to see it grow even more.

6. BGC Monthly Update

Recreation Services Manager, Hannah Sanchez let the commission know that the Boys & Girls Club representative would not be in attendance to give the monthly update, but that she

would request for the representative to email the update in order to send it on to the commission.

7. Recreation Services Manager Position Update

Ms. Sanchez updated the commission on the status of the recruitment of a replacement for the Recreation Services Manager position. Two interviews have already been conducted and a new candidate will be interviewed on Friday, November 17th. After the interview is conducted, Ms. Sanchez will update the commission on the process moving forward.

Ms. Sanchez's last day was originally scheduled for November 15th, however, due to unforeseen circumstances has made an addendum to her resignation. She will now be staying on until a candidate is hired and trained. The training time will be determined by staff and upper management to decide when Ms. Sanchez's last day will be.

8. Jack O'Connell Turf

Commissioner Emily Dreiling provided the commission and public with an update on the Jack O'Connell Park project.



Our Community

Guadalupe, CA is home to 8,657 residents 37% of the population of Guadalupe is under the age of 18. We are a community where 93% of our population identifies as Hispanic. Guadalupe is a community that has a rich history of recreation on the Central Coast from the Guadalupe Bulldogs Football & Cheerleading program, Guadalupe Sports Hall of Fame, TK-8 schools sponsoring a variety of sports during the school year, and an active Parks & Recreation Commission. The community prides itself in supporting recreation at all ages and stages for its residents.



Guadalupe, CA Demographics

- **8,657** Population a/o 2021
- **37%** Under the Age of 18
- **93%** Hispanic Population
- **60%** High School Completion Rate
- **28%** Below the Poverty Line
- **16%** Without Health Insurance

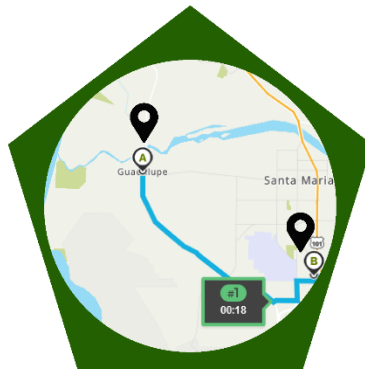


Location

Nearest high school , Orcutt, CA, approximately 18 minutes from Guadalupe, CA



Nearest City w/100K
Santa Maria, CA, 17 minutes
from Guadalupe, CA



**Distance to Closest Track
& Field Facility**

Santa Maria, CA, 17 Min
Nipomo, CA, 15 Min
Orcutt, CA, 18 Min



RERC PLANNING MEETING APRIL 2023

WHAT DO YOUTH IN COMMUNITY WANT?



What does the Community Need?

Access to a playing field that will provide a safe environment to athletes of all ages, a track that can be used for multi-generational health benefits, and would serve as the only track in a 10-mile radius to Guadalupe.



What does the community want?

Despite having a beautiful 15-acre facility at Jack O'Connell Park in Guadalupe, the community, for the last eight years, has expressed growing concerns over the condition of the sports field and surrounding areas due to the gopher infestation throughout the park.



Current Condition 2023



Clean-Up Efforts 2018

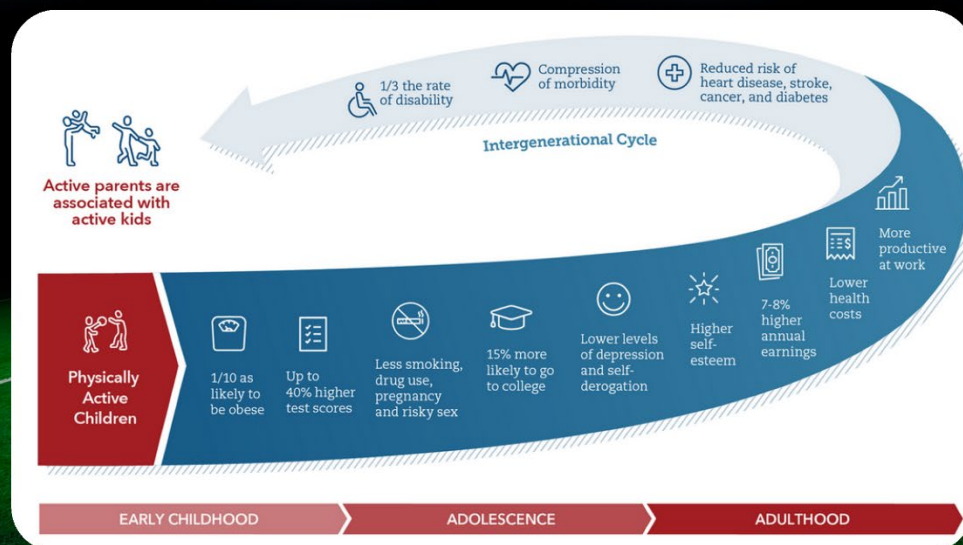
Jack O'Connell Park History

- Original field project funded to improve conditions due to gopher infestation (2008)
- City budget crisis impacts ongoing maintenance of field (2015)
- Youth petition to City Council to improve hazardous condition of field (2018)
- Ongoing water cost and maintenance 500K annually (Present)
- Local sports teams not hosting sporting events on the field due to current condition (Present)

WHY DOES ARTIFICIAL TURF MAKE SENSE FOR GUADALUPE?

- SAFETY TO ATHLETES: REDUCED RISK OF INJURY CAUSED BY GOPHER HOLES
- IMPROVED ACCESS TO ORGANIZED SPORTS (SOCCER, FOOTBALL, CHEERLEADING, TRACK AND FIELD)
- REDUCED MAINTENANCE COSTS TO THE CITY
 - ARTIFICIAL TURF: 6-10K PER YEAR VS. GRASS 400K
 - 10 YEAR ESTIMATE: 100K VS 4M
- REVENUE SOURCE FOR THE COMMUNITY AT LARGE: SOCCER/FOOTBALL TOURNAMENTS, TRACK AND FIELD.
 - ABILITY TO CHARGE FOR USE AND INCREASED BUSINESS FOR LOCAL DOWNTOWN BUSINESSES

ACTIVE YOUTH DO BETTER IN LIFE



COST ESTIMATE

Costs of turf field construction	Artificial turf field	Natural grass
Construction costs	\$700,000 - \$1,500,000	\$400,000 - \$820,000
Maintenance costs	\$6,000 - \$10,000 x 10 years = \$60,000 - \$100,000	\$18,000 - \$44,000
Utilization time/year	2,800 hrs x 10 years = 28,000 hrs.	800 hrs. x 10 years = 8,000 hrs.
Cost per hour of use	\$27 - \$57	\$52 - \$108

- This table compares sample costs for a turf field and a natural grass field, including the annual maintenance and upkeep costs. The last line breaks everything down to costs per one playing hour.
- These calculations assume a pitch size of 320 ft x 200 ft, backfill with sand and an EPDM infill granule, ancillary construction costs and taxes.



Multi-Generational Community Benefit

Youth

Ability to expand existing youth sports programs to include soccer, football, cheerleading, track and field.



Senior & Adult

Create access for seniors and adults to exercise on a track free from traffic and road hazards.



Guadalupe Business

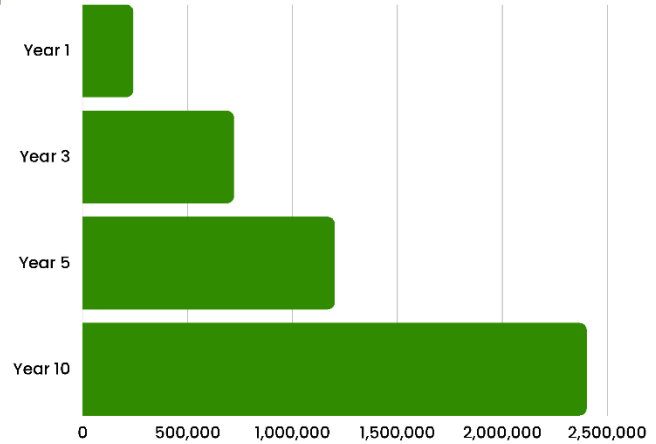
Additional revenue opportunity for local businesses supporting sporting events.



Economic Impact

Guadalupe Business Impact

- 1000 sports participants spend \$20.00 per person at a local Guadalupe Business (food, Dunes Center, gas station, etc.)
Assumptions: 1 tournament can bring 2K athletes and fans to community
- One sporting event per month over 12 months: \$240,000 Annually
- In 10 years, Guadalupe will see an economic benefit of 2.4 Million Dollars from out of area athletes and sports spectators.



Proposal Request

- Remove existing gopher infested field and replace with artificial turf
- Create track for multi-generational use
- Update softball field to remove rocks, gopher hazards, and restore ability to play safely
- Establish lighting to improve security of park for community members
- Update restrooms, scoreboard, and snack bar to become fully operational

Jack O'Connell 2023



Guadalupe Field of Dreams



9. Other matters of importance that the Recreation Services Manager will discuss, if deemed necessary.

Ms. Sanchez reported that due to her extended stay she will begin planning a December movie night, the 2nd Annual Daddy & Daughter Dance, and possibly a basketball tournament for March.

10. Commission Requests, Comments, and Meeting Reports

The commission requesting that the official renaming of Central Park to Las Mujeres Park be changed in March for women's history month.

11. Adjournment

At 6:29 p.m. a **Motion** was made by Commissioner **Jimenez**, seconded by Commissioner **Navarro** for adjournment. The unanimous vote resulted in the meeting's closure.

GREAT FUTURES START HERE.



MONTHLY REPORT

Boys & Girls Clubs of Mid Central Coast

Employee Name: *Josue Rojo* Sites: *Ron Estabillo* Date: *November 2023*

ADA at Each Site for this Month **(I need ADA for each of your sites)**

Site:	ADA
Ron Esabillo	35

Monthly Highlight by Site (I need a highlight for each of your sites individually)

- ★ At Ron this month we've been very busy. With our partnership with the Guadalupe Union School District, we have 18 new Club members who are starting to come daily with their fees covered by the school district. Also, our Teens started off teen nights again here at Ron every Friday from 6-8 pm. They run STEAM activities and have an open Gym for Basketball games and volleyball. We also had our Kindness is Free Graduation for our 3rd and 4th-grade members who completed a week-long program that showed them how to be nice and respectful to everyone around them. We also had a Friendsgiving with all of our members where we all had minutes to win games and a big dinner for everyone. We were also open Thanksgiving break 7:30 am -5:30 pm Monday Tuesday and Wednesday.

Programs being conducted. (Make certain that these programs are being conducted for this reporting month)

- ★ Youth for unity
- ★ Power Hour
- ★ Be a Star
- ★ Smart moves
- ★ Kindness is free
- ★ Triple Play
- ★ National Fine Arts

Overall Member Highlight (This needs to be completed as it will be part of the board report)

Please include club photos (I need to add them to the board report)

- ★ Elias Soto: Elias Soto is our youth of the month this month, Elias has been an amazing friend to everyone here at Ron. Elias has been super helpful to everyone around him and has been a great role model to all the new members we have this month. He's been a member for two years and has always been super engaged and ready to help in any way he can.



See Below







Monthly Progress Meeting Minutes Guadalupe Central Park

DATE: Meeting date: 11/02/2023

LOCATION: Virtual meeting

ATTENDEES: City of Guadalupe- Dwayne Chisam; PCLD- Brooke McDonnell

A. 75% Construction Documents- Plan Check Status Update

- Dwayne said the plans are being reviewed by him and should be returned with comments to the design team in mid-November.
- Building & safety will review and permit the restroom only.
 - Dwayne will give them the Portland Loo plans (at the back of the plan set) for review.
- Dwayne said that the park will **not** include conduit for future EV chargers.
 - PCLD will make sure they are removed from the plans and cost estimate.
- Brooke indicated that due to receiving the plan check comments in mid-November, and the upcoming holidays, the design team will not be able to resubmit plans addressing the plan check comments until after the New Year.
 - Dwayne acknowledges this and understands.
 - The grant deadline was extended by the State, so this schedule push does not affect the grant closeout after construction.

B. Existing Fencing Exhibit

- PCLD is still working on providing options for the property line fencing:
 - Block wall
 - Wood fence
 - Chain link with privacy slats
- Dwayne asked if the city is permitted to replace the fencing themselves, independent of the grant and Brooke said it was permissible.

C. Water Tower- AP Wireless schedule

- Dwayne has been in contact with the cell providers about their staging plans.
 - They need to know the timeline for construction.
- Dwayne has reached out to the firm that completed the tank rehabilitation plans for updated plans.
- Verizon Wireless hasn't agreed to designing staging plans or paying for their equipment removal and reinstallation.
 - The City Attorney is aware of the situation.

D. Other Business

- Dwayne has 30 days before he is laid off from the city. The city is interviewing replacements.
 - He has detailed notes about the project to aid in a transition.

Action Items:

RED = City of Guadalupe

BLUE = Design Consultant Team

75% Construction Documents

1. Dwayne will return the plan check comments to PCLD when completed.
2. Dwayne will submit the restroom plans to building & safety.
3. The design team will remove the conduit for future EV chargers from the plans.

Existing Fencing Exhibit

1. PCLD will provide design examples and cost per lineal foot for the various wall/fence options along the west property line.

Respectfully submitted by:

Brooke McDonnell, Senior Associate

Recreation

- **Dia de Los Muertos Celebration & Community Ofrenda**

October 30th and November 1st through November 3rd the city Recreation staff and staff from Little House by the Park, FSA, and the Community Changers decorated the Veteran's Hall and hosted a community ofrenda for community members to be able to come and set up pictures and items for their loved ones to celebrate Dia de los Muertos. The banners seen hanging overhead and the large paper mache skulls were created by students at Mary Buren Elementary School. During the event people shared their family stories with the staff present as well as the significance of the items they brought. Sweet treats and drinks were available for guests. Playing on the screen were various videos relating to Dia de los Muertos such as traditional Aztec dances, a documentary on the significance of Dia de los Muertos, and ballet folklorico dances.

Upcoming Programs & Events

Drop-in Sports for ages 16+

Free Drop-in volleyball and basketball for ages 16+ are currently taking place. The location/day of drop-in basketball varies depending on the availability of the auditorium. Participants ages 16 & 17 must provide a permission slip/liability waiver signed by a parent/legal guardian in order to participate. This form can be found on the Recreation Page of the city website. Go to <https://ci.guadalupe.ca.us/recreation/>

December Drop In Schedule

The poster features a blue background with a white volleyball on the left and a red basketball on the right. At the top center is the city seal and the text 'REC & PARKS Drop-In'. A red circle with '16+' is on the right. The main title is 'BASKETBALL & VOLLEYBALL' in white. Below this is a red box with the schedule details.

DECEMBER SCHEDULE

VOLLEYBALL
Wed, Dec. 6th: 6:45pm-8:45pm
Wed, Dec. 13th: 6-8pm
Wed, Dec. 20th: 6-8pm
Wed, Dec. 27th: 6-8pm

BASKETBALL
Sun, Dec. 3rd: 6-8pm
Thurs, Dec. 7th: 6-8pm
Thurs, Dec. 21st: 6-8pm
Thurs, Dec. 28th: 6-8pm

CITY HALL AUDITORIUM 918 OBISPO STREET



HOLIDAY HOME DECORATING CONTEST

Submissions will be accepted starting November 27th. Deadline to submit is Friday, December 15th at 12pm. Applications can be found on the city website or can be emailed directly per request. More details about competition on the application. Non-resident properties may not compete, but can submit an entry form to be placed on the Guadalupe Christmas Light Map!

Categories

- Home Spun Holiday: Best depiction of traditional holidays at home
- California Dreamin': For spectacular lights display with music and motion
- Simply Christmas: Simple, yet filled with Christmas spirit



Respectfully,

Hannah Sanchez
Recreation Services Manager



REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE
Agenda of January 9, 2024

Amelia M. Villegas

Prepared by:
Amelia M. Villegas, Interim HR Manager

Todd Bodem

Approved by:
Todd Bodem, City Administrator

SUBJECT: Human Resources Manager Position – Salary Range Increase

RECOMMENDATION:

That the City Council adopt Resolution No. 2024-03 approving the salary range increase for the Human Resources Manager position.

BACKGROUND:

Prior to summer of 2006, the City of Guadalupe did not have a dedicated human resources function. Pieces of personnel-related paperwork were handled by various staff. In June 2006, a temporary part-time human resources position, mostly project-based, was created which eventually turned into a regular, part-time position. A job description and salary range were developed with both approved by the City Council in the first quarter of 2007.

In an effort to reduce costs city-wide in the fall of 2012, an Interim City Administrator made significant cuts in a variety of areas, one of which was in the human resources position. The salary range was decreased by approximately 30%. In the last ten years, the first and only increase in the salary range was last year. The increase was approved for six percent (6%). (Attachment 2 shows the current salary range along with the other unrepresented positions in the City.)

DISCUSSION:

Recruitment efforts to fill this vacant Human Resources Manager position have been ongoing since October last year. Resumes and applications have been received, and a variety of candidates were phone-screened. Two candidates have been interviewed.

Under the “Human Resources umbrella”, there are a number of disciplines. This single-incumbent position/function requires an individual who has had, not only exposure to a variety of these disciplines, but has developed depth in more than one or two of them. The ideal candidate should be a human resources generalist. The City Administrator has worked here for almost four (4) years and has recognized the importance of a strong management team, especially in the Human Resources Manager role as being an integral part of his management

team. There are a variety of legal implications that could cost the City significant dollars, if not for a qualified Human Resources Manager.

The market for a human resources generalist has changed since the six percent (6%) increase last year. Attached is a salary comparison of the surrounding cities on the Central Coast which we consider our labor market. (See Attachment 3). It is difficult to try and match this position “apples-to-apples” with others. However, we did look at human resources functions in seven (7) cities. Guadalupe is the lowest in this survey. One key factor to consider is that most of these positions have support staff.

It is recommended that the salary range for the Human Resources Manager position be approved for a fifteen percent (15%) increase, with a new minimum of \$84,774 annually (\$40.757 hourly) to a maximum of \$113,607 annually (\$54.619 hourly). This salary range increase will allow the City to be in a better position to hire a qualified candidate to manage the human resources’ function.

FISCAL IMPACT:

The current budget for this position is \$109,290 of which \$40,110 has been used to date. Currently, the position is being filled by a part-time interim employee with a cost of approximately \$3,400 per month, (depending on the actual number of hours worked, which varies).

ATTACHMENTS:

1. Resolution No. 2024-03
2. City of Guadalupe Unrepresented Positions (Dec. 2023)
3. HR Salary Comparisons – Central Coast Cities (Dec. 2023)
4. Job Description (previously approved)

RESOLUTION NO. 2024-03

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA
ADOPTING THE SALARY RANGE INCREASE OF THE HUMAN RESOURCES MANAGER POSITION**

WHEREAS, the Human Resources Manager position began as a temporary, part-time, project-based position; and

WHEREAS, in the fall of 2006, the City Council approved a regular, part-time human resources job description and salary range; and

WHEREAS, the Human Resources Manager position was downgraded 30% in a cost-cutting measure by an interim City Administrator in the fall of 2012; and

WHEREAS, the salary level had not undergone a review until September 2023 where the City Council approved a six percent (6%) increase; and

WHEREAS, in a review of comparable positions in other cities on the Central Coast, which is Guadalupe's labor market, the City's salary range for this position is the lowest; and

WHEREAS, positions of comparable responsibilities have support staff which differ from the single incumbent Human Resources Department in the City of Guadalupe; and

WHEREAS, the responsibilities of this position require a human resources generalist with a solid, well-rounded experience base that the current salary range does not support.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1: The salary range of the Human Resources Manager be increased by fifteen percent (15%), effective upon the adoption of this resolution by the City Council.

SECTION 2: The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so, the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 9th day of January, 2024 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe, DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2024-03**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 9, 2024, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney

CITY OF GUADALUPE - UNREPRESENTED POSITIONS
(as of 12/12/2023)

<u>POSITION</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step L1</u>	<u>Step L2</u>
Police Lieutenant	\$56.391 \$117,293	\$59.211 \$123,158	\$62.172 \$129,318	\$65.281 \$135,784	\$68.545 \$142,574	\$71.972 \$149,702	\$75.571 \$157,186
PW Director*	\$54.162 \$112,657	\$56.870 \$118,290	\$59.714 \$124,205	\$62.700 \$130,416	\$65.835 \$136,937	\$69.127 \$143,784	\$72.583 \$150,978
Finance Director	\$47.857 \$99,543	\$50.250 \$104,520	\$52.763 \$109,760	\$55.401 \$115,234	\$58.171 \$120,996	\$61.080 \$127,046	\$64.134 133,399
Human Resources Manager	\$35.208 \$73,233	\$36.968 \$76,893	\$38.816 \$80,737	\$40.757 \$84,774	\$42.795 \$89,014	\$44.935 \$93,465	\$47.182 \$98,138
Recreation Services Manager	\$34.486 \$71,731	\$36.210 \$75,317	\$38.021 \$79,084	\$39.922 \$83,038	\$41.918 \$87,189	\$44.014 \$91,549	\$46.215 \$96,127

*Previous salary of "Public Works Director/City Engineer"

HR SALARY COMPARISONS – CENTRAL COAST CITIES
HOURLY & ANNUAL SALARIES (Dec. 2023)

<u>CITY</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step L1</u>	<u>Step L2</u>
Paso Robles HR/Risk Manager	\$59,532 \$123,827	\$63,163 \$131,379	\$67,016 \$139,393	\$71,104 \$147,896	\$75,441 \$156,917	n/a n/a	n/a n/a
Arroyo Grande HR Officer	\$54,202 \$112,740	\$57,125 \$118,821	\$60,049 \$124,902	\$62,973 \$130,983	\$65,896 \$137,064	n/a n/a	n/a n/a
Lompoc HR Manager	\$52,918 \$110,069	\$55,472 \$115,382	\$58,153 \$120,958	\$60,970 \$126,818	\$63,927 \$132,968	n/a n/a	n/a n/a
Pismo Beach HR Officer	\$51,102 \$106,292	\$53,657 \$117,847	\$56,334 \$117,175	\$59,151 \$123,034	\$62,109 \$129,187	n/a n/a	n/a n/a
Morro Bay HR/Risk Manager	\$48,074 \$99,994	\$50,478 \$104,994	\$53,00 \$110,243	\$55,651 \$115,755	\$58,434 \$121,543	n/a n/a	n/a n/a
Grover Beach HR Officer	\$46,708 \$97,152	\$49,044 \$102,012	\$51,496 \$107,112	\$54,069 \$112,464	\$56,775 \$118,092	\$59,613 \$123,996	n/a n/a
Solvang HR Manager (P/T) *Full-Time Salary	\$41,100 \$85,488*	\$42,950 \$89,336*	\$44,882 \$93,355*	\$46,902 \$97,556*	\$49,013 \$101,947*	\$51,218 \$106,533*	n/a n/a
Guadalupe HR Manager	\$35,208 \$73,233	\$36,968 \$76,893	\$38,816 \$80,737	\$40,757 \$84,774	\$42,795 \$89,014	\$44,935 \$93,465	\$47,182 \$98,138
Guadalupe (Proposed) HR Manager	\$40,757 \$84,774	\$42,795 \$89,014	\$44,935 \$93,465	\$47,182 \$98,138	\$49,541 \$103,045	\$52,018 \$108,196	\$54,619 \$113,609



Human Resources Manager Full-Time

October 2023

DEFINITION:

Under the general direction of the City Administrator, this position is responsible for the development, execution, and management of human resources policies, procedures, and programs to ensure compliance with all governmental and legal bodies.

ESSENTIAL FUNCTIONS:

- Plans, organizes and oversees daily functions, and activities of human resources programs, including recruitment and selection, job analysis and classification, compensation, employee training and development, benefits administration, workers' compensation and labor and employee relations.
- Performs job analysis and classification studies of new and existing positions; designs and writes new and modifies existing classification specifications as appropriate; conducts compensation studies for new and existing jobs to determine internal and external equity.
- Administers the City's employee benefit programs, including plans such as retirement, health, dental, vision, life, employee assistance program, Consolidated Omnibus Budget Reconciliation Act (COBRA); acts as liaison with brokers and health carriers.
- Coordinates the City's training activities; identifies training needs and ensures that the City's needs, and expectations are addressed.
- Administers the workers' compensation claims management function.
- Assists the City Administrator with labor contract negotiations; prepares labor relations documents and contract language; may represent the City in meetings with bargaining units. Develops and participates in employee relation activities.
- Works closely with management on issues that require resolution or contract interpretation; conducts workplace investigations as needed. Develops and participates in employee relations activities; provides advice and counsel to all levels of staff in the interpretation of human resources laws, rules, regulations, policies, as it relates to personnel.
- Monitors changes in law, regulations, and technology that may affect City or human resources operations; implements policy and procedure changes, as required; participates in the development and implementation of policies and procedural changes as required, ensuring compliance with applicable Federal and State laws and regulations.



Human Resources Manager Full-Time

October 2023

KNOWLEDGE/SKILLS:

- Principles, practices, and techniques of human resources in a public setting, strongly preferred.
- Applicable Federal, State and local laws, regulatory codes, ordinances, and procedures relevant to human resources.
- Techniques for effectively representing the City in contact with governmental agencies, community groups, and various business, professional and educational, regulatory and legislative organizations.
- Excellent written, verbal and interpersonal skills dealing with all levels of management and staff.
- Principles and practices of exemplary customer service.
- Strong organizational and prioritization skills.
- Ability to maintain confidentiality of sensitive personal information of applicants, current and former employees, and other matters affecting employee relations.

EDUCATION & EXPERIENCE:

- Graduation from an accredited four-year college or university with major coursework in human resources management, business or public administration, or a related field, or equivalent experience; and
- Minimum of six (6) years of professional experience in human resources administration are required.
- Experience in a public agency is highly desirable.
- Possession of a valid California Driver's License, Class C, with a satisfactory (clean) driving record is required.

PHYSICAL REQUIREMENTS:

- Frequently sits for extended periods of time. Occasionally stands for short durations of time and walks short distances.
- Occasionally reaches above, at and below shoulder level.
- Occasionally lifts, carries, pushes, and pulls materials and objects up to 10-15 pounds.
- Occasionally bends, stoops, kneels, handles, grips, gasps, extends neck upward, downward, or side-to-side.
- Visual acuity which could be corrected sufficiently to perform the essential functions of the position; average depth perception needed.
- Ability to communicate effectively verbally to exchange information and to effectively hear and comprehend oral instructions and communications in an office environment.
- Frequently uses a computer and telecommunications equipment.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Primarily works indoors with no exposures to inclement weather, conditions, or hazards.

The noise level in the work environment is usually quiet in the office.



Human Resources Manager Full-Time

October 2023

This job description is not intended to be all-inclusive. The employee may also perform other reasonably related duties as assigned. The City of Guadalupe provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.



REPORT TO THE GUADALUPE CITY COUNCIL
Agenda of January 9, 2024

Tom Brandeberry

Prepared by:
Tom Brandeberry, Project Manager

Todd Bodem

Approved by:
Todd Bodem, City Administrator

SUBJECT: Approval of the formation of a nonprofit corporation to support community and economic development activities for the benefit of the City; and the hiring of legal counsel to assist with the creation of the nonprofit corporation.

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2024-04 approving the formation of a nonprofit and hiring attorney Thomas Wrobel of the T.S. Wrobel Law Group, P.C. to assist with and complete the incorporation process.

BACKGROUND:

The City Council has approved many steps to bring the Royal Theatre to historic status, to get the theatre to be shovel ready, and to apply for funding from both the Economic Development Administration (EDA) and the State Legislative budget process, which was approved and administrated via the California Arts Council (CAC). The City was successful in obtaining funding for the construction phase of the project from the federal Economic Development Administration (EDA) in the amount of \$4,889,121. Additional funding was received as part of the 2021/22 State Budget and the City has received \$5M from the California Arts Council.

The project, for the full design, has a financial gap, at approximately \$3 million. This is based on an estimate of what the construction bid will come in on, using the high estimate. Therefore, the City staff, with council's prior approval have been working with tax credit attorney and tax credit consultant to apply for both Federal Historic Tax Credits (HTC) and New Market Tax Credits (NMTC) to fill the remaining gap in funding.

Tax Credits

NMTC

The NMTC Program attracts private capital into low-income communities by permitting individual and corporate investors to receive a tax credit against their federal income tax in exchange for making equity investments in specialized financial intermediaries called Community Development Entities (CDEs). CDEs then use these funds to invest in community project like the Royal Theatre.

HTC

The HCT Program promotes the rehabilitation of historic structures of every period, size, type, and style. The program is instrumental in preserving the historic places that give cities, towns, and rural areas their special character. The tax investors gain a 20% tax credit on eligible rehabilitation costs.

California HTC

California's Historic Tax Credit Program is new and not fully implemented (presently in rule making process) with the expectation being the release of the program in early 2024. Should these credits be released in time to be included in the Royal Theatre project funding and should the Royal Theatre project be eligible for these investment funds, the City intends to submit an application, via the City's hired tax credit consultant.

DISCUSSION:

The City is unable to accept tax credit investments directly under both the HTC and NMTC programs. Additionally, each type of tax credit requires a different type of entity to accept tax credits. HTC requires that the entity be a for-profit while the NMTC requires the entity be a nonprofit. Also, while the City can create a nonprofit, it has been determined that the City cannot create an LLC or a for-profit corporation. To be able to apply for both tax credit programs, the City must create a nonprofit to accept NMTC, and the nonprofit must create a for-profit LLC to accept HTC. In doing this process, the City could receive anywhere from \$4M to \$5M in tax credits from both tax credit allocations for use in the rehabilitation of the Royal Theatre, new construction of the three-story performing art center, the amphitheater, and the plaza.

Since City staff cannot hire attorneys without Council review and approval, City staff emailed six (6) law firms that work with nonprofits to get price quotes for incorporating a nonprofit. City staff received responses from four (4) law firms, with Thomas Wrobel being the lowest price. The highest quote was \$12,300 with Thomas Wrobel's price being \$4,000.

To ensure the incorporation of the nonprofit is done correctly, staff are recommending the Council approve the hiring of Thomas Wrobel, an attorney that works solely with nonprofits on all aspects of legal services to nonprofits, including the incorporation of new nonprofits. In addition, Mr. Wrobel has previous experience incorporating nonprofits for governmental agencies.

Mr. Wrobel (and/or another attorney in his firm) will work with City staff to give advice and direction on what the rules are for nonprofits, what is the most effective Articles of Incorporation, what is the best composition for the Board of Directors. Mr. Wrobel's firm can advise on the requirements of the NMTC nonprofit formation and requirements and provide advice concerning the purpose of the nonprofit corporation and its "scope" and mission.

The purpose of the nonprofit must include being able to accept and manage the tax credit investments to fill the financial gap in the Royal Theatre project; however, its purpose can also be expanded to include supporting the City with other community and economic development projects/services, and supporting the City's services where there is a need. The nonprofit would be

able to apply for funding on behalf of their City for funding that is not eligible for the City to apply directly. This suggestion would be part of the development of the nonprofit mission development and with City representation on the nonprofit board, the City would have oversight of the nonprofit, and therefore allow for changes to the mission when future needs require it. However, it is important to realize that the City Council and/or City staff will not have control over the nonprofit corporation. The City may have representation on the board of directors, but the board must also include individuals who are not officials or employees of the City and such that these other individuals will be greater in number than City representatives. This is a requirement for NMTC.

At the next possible Council meeting, for the benefit of the Council's discussion about the purpose of this nonprofit, a more detailed draft of the Mission statement, Articles of Incorporation, and other details regarding the nonprofit before forming the nonprofit corporation.

FISCAL IMPACT:

If the Council approves formation of a nonprofit corporation that would satisfy the requirements for NMTC (and would be empowered to form a for profit LLC for HTC), successful outreach to investors for both HTC and the NMTC will bring in approximately \$4M to \$5M to support the redevelopment of the Royal Theatre site.

ATTACHMENTS:

1. Engagement letter (agreement) for T.S. Wrobel Law Group, P.C. (and related material)
2. Resolution No. 2024-04



T.S. WROBEL LAW GROUP, P.C.
ATTORNEY & COUNSELORS AT LAW
TSWrobel.Law | NonprofitLegalCenter.com

870 Market Street, Suite 645
San Francisco, California 94102
tel: 415.928.4161 fax: 877.744.4217
info@tswrobel.law

Welcome - Your Next Steps

1. **Review Engagement Letter.** Do you have any additional questions?
2. **Call or Email with any questions at:** 1-800-928-4161,
info@nonprofitlegalcenter.com or **Book an Appointment Online at:**
<https://BookWithTom.as.me/schedule.php>
3. **Sign and return the contract.** Scan to our email or fax the Engagement Letter to 877-744-4217 with digital or regular signature and credit or debit card information. You may also mail back the Engagement Letter with your signature and check for the retainer (preferably a cashier's check or money order) payable to Thomas Wrobel.
4. **If you are facing financial challenges** you may want to consider one of the following options:
 - a. Hold a fundraiser for the startup costs of your organization. Donations will be tax-deductible when you receive your Tax Exempt Status with the IRS. Crowdfunding has become a popular option you may wish to consider.
 - b. Advance the startup fees for your organization; the organization can reimburse this expense to you or you can write it off as a tax deduction,
 - c. Call our office to see if you qualify for a payment plan.
 - d. Re-evaluate whether you should start a Nonprofit. Nonprofits must raise funds in order to operate like any business; if you can't raise general funding, you will find it challenging to operate a Nonprofit.

Thank you for choosing T.S. Wrobel Law Group for your nonprofit legal needs. We look forward to helping you form your nonprofit.

Nonprofit Formation & Exemption ▫ Private Foundations ▫ NPO Compliance & Tax Filings
Estate Planning - Wills & Trusts ▫ Probate & Trust Administration ▫ Business Law



Tom Brandeberry
916-281-7638
brandeberrytom@gmail.com

Dear Potential Client,

We understand that you would like to retain our law firm to assist you in **incorporating a new nonprofit corporation and applying with the state and IRS** for tax exempt status as a 501(c)(3) non-profit corporation.

Our services include preparing your tax exempt applications, obtaining your EIN, articles of incorporation, conflict of interest policy, action by incorporator, bylaws, minutes of your Board's organizational meeting, help prepare your attachments to form 1023, and instructions on how to maintain corporate formalities, and tax exempt status. Our firm's policies require that we enter into written agreements with all of our clients. We will be representing the new corporation, not you individually.

We have agreed to perform this service at a set fee of **\$3300 plus \$700** in government filing fees and ordinary overhead costs (most organizations will pay \$600 in federal filing fees and \$100 in state filing fees, low budget applicants may qualify for a federal filing fee of \$275). Our firm will undertake the services once we have received this signed Engagement Letter, and a retainer check of **\$4000 to be paid in full or if you prefer a payment plan, please send an initial payment of \$1200 down with monthly payments of \$250 thereafter until paid in full** which covers our fees. Your check for these services should be made payable to Thomas Wrobel. When your application for tax exemption to the IRS is ready for submission, we will need a payment from you for the application fee. If you wish to pay by credit card please use the attached form. Note that if you pay by credit card, we may use your credit card to pay for filing fees as filings are submitted. This speeds up the process. Contact our receptionist or legal assistant for any assistance that you require, at 415-928-4161.

Once you return this engagement letter and the retainer, we will send you an intake questionnaire for compiling the basic information that we need in order to establish your nonprofit. We will assist you in answering any questions you have about the process. Your retainer payment and this agreement secure attorney availability, resources, and proprietary information to support your nonprofit.

We also offer ongoing representation to our nonprofit clients on a discounted retainer basis. Our aim is to maintain relationships with our clients that assures the integrity and success of your 501(c)(3) nonprofit corporation, while minimizing your legal costs.

Please acknowledge your acceptance of the above terms by signing and dating this letter below. Thank you for the opportunity to help you fulfill your mission.



Truly Yours,

Thomas S. Wrobel

APPROVED AND AGREED TO:

SIGNATURE: _____ DATE: _____

PRINTED NAME and TITLE: _____

TSW:

Optional Service – Expedite of Paperwork

____ Yes, I would like my paperwork expedited through your office for \$1000 more; must be paid up front.

Optional Service – Annual Support and Compliance AFTER we obtain your 501c3 status or if you need support services beyond what is covered in the Start Up Package

Save your organization time and money by taking advantage of this great offer now!

For an additional \$1100, receive 4 hours of ongoing legal consultation on the maintenance of your non-profit organization. **This is the lowest hourly fee we offer and you will not qualify for it again. Our hourly rate is normally \$450.**

Act now for this one time discount on further compliance & attorney time, by checking yes below.

____ Yes, I would like to take advantage of the additional hours

____ No, not at this time

Examples of what this completely optional time can be used for include but are not limited to:

- Expediting your 1023 Application with the IRS, if eligible
- Preparation or review of fiscal sponsorship agreements
- Keeping annual state filings up to date
- Filing IRS form 990
- Addressing any questions once the organization is up and running
- Consultation on employment issues
- Review of memorandums of understanding (MOUs)
- Review of leases and rental agreements
- Amendments to legal documents, Articles, Bylaws
- Legal guidance on personnel issues



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- Review of contracts and other documents affecting the nonprofit



PAYMENT AUTHORIZATION FORM

Thank you for choosing our firm to handle your legal matter. Please provide your payment information as indicated below and **return your contract and this authorization form**. In an effort to better serve our clients and streamline the billing experience we accept several methods of payment.

Choose a Way to Pay:

Please indicate your payment preference with an (X):

- Payment in Full - Preferred.
- Initial payment and Monthly Payments in accordance with signed Engagement Letter.

Choose a Method to Pay:

Please indicate your payment preference with an (X):

- Check or money order - Mail your check, payable to Thomas Wrobel, to the address above.
- Secure online portal - Make a direct credit/debit card or eCheck payment from home via our [LawPay Portal](#). Just click on the link to initiate the payment.
- Credit Card Authorization - Complete and submit form below with your signed contact.

Complete Cardholder Billing Information:

Cardholder's Name: _____

Cardholder's full Billing Address: _____

Type of Card: (X) VISA____ MASTERCARD____ DISCOVER____ AMEX____

Credit Card Number: _____

Expiration Date:_____ CVV Security Code:_____ Primary Phone Number:_____

Policies

- Please note that there is a charge of \$35 for each missed payment and a \$35 fee for bounced checks. Nonpayment without communicating with our office may result in a loss of payment plan privileges.
- Business and international credit cards will be charged an additional \$30 processing fee.
- Note that we may use your credit card to pay for filing fees when filings are submitted.

This signed form authorizes T.S. Wrobel Law Group to process payments in accordance with the Engagement Letter and the amount and methods described above.

Cardholder Signature: _____ **Date:** _____



Starting a new non-profit? T.S.Wrobel Law Group has helped hundreds of nonprofit organizations incorporate and receive their 501(c)(3) non-profit status from the I.R.S., and their state. We have several packages to meet our clients varied needs. To discuss our fees and our services, please contact T.S.Wrobel Law Group directly.

COMPLETE NONPROFIT START-UP PACKAGE

1. Representatives from your organization will work with our staff to...

- Write a Statement of Purpose
- Prepare a Description of your Program Activities
- Create a Strategic Fundraising Plan
- Determine Structural Issues for the Board of Directors
- Create a 3-year Budget
- Provide Guidance on the Operational Responsibilities of a NP Corporation

1. The above information, when completed to your satisfaction, will be used to complete your organization's...

- Articles of Incorporation
- Bylaws
- Conflict of Interest Policy
- Minutes of the First Meeting of the Board of Directors
- IRS Exemption Application
- State Exemption Application and/or Registration
- Corporate Records Packet

3. We will also provide your organization with . . .

- Written Instructions on bank accounts, employee withholding and other corporate procedures, ongoing compliance for your nonprofit.
- A free Toolkit and Reference Guide on How to Maintain your Corporate and Tax Exempt Status

Your Next Step: To receive a free initial consultation (over the phone or in person) with no obligation, simply call Thomas Wrobel at 1-800-928-4161 or send an e-mail to info@nonprofitlegalcenter.com. Visit our website at NonProfitLegalCenter.com.



FREQUENTLY ASKED QUESTIONS ABOUT OUR ENGAGEMENT LETTERS

What's next, once I sign and return my Nonprofit Engagement Letter?

Once you send in your engagement letter along with initial payment, our firm will send you our intake documents. Fill those out as completely as you can and send them back to us. We will then review your submission, create drafts of your documents, send those drafts to you for review and signature and once received, we will file your documents. If you have questions or aren't sure how to respond to our intake questions, don't worry! The attorney will be available to discuss your questions and address any concerns you have. We'll be with you every step of the way.

Does it matter that we're in different states?

The 501c tax exempt status is a federal designation so though we are in California, we have worked with clients in just about every state. We communicate with our client's in whatever medium(s) are best for you! Email is generally the fastest way to expedite your filings. We are available via phone from 9:30am-5:30pm PST Monday thru Friday. Fax and mail are also often employed to communicate with our clients as needed.

How long will it take?

The timeline varies from client to client. Assuming that you submit complete intake documents, we begin the incorporation process immediately. Depending on the state you're in, you can be incorporated as a nonprofit corporation within a day or two while others take 4-8 weeks. The IRS takes anywhere between 60 to 180 days to grant full 501c3 status, but they do have significant backlogs which can delay applications up to 8-10 months. The IRS grants it retroactively to the date of incorporation so you need not wait to start operating. You just cannot present yourself as a 501c until you're granted the proper designation. You may call yourself a nonprofit organization once your Articles are filed.

How can I submit payment?

We accept all forms of payment. Checks and money orders should be made payable to Thomas Wrobel. All our engagement letters have credit card processing forms attached to them if you prefer to submit payment via credit or debit card.

Are there payment plan options?

Yes. We offer payment plans for all our packages. Our plans can be tailored to meet your needs. Let us know what would work for you and we'll work it out so you can get started today. We treat our payment plan clients like we treat all of our clients. We get started right away on your



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document preparations and the only thing that would cause us to delay filing would be if for some reason you become unable to continue payments. Don't let money stand in the way of making your dreams come true!

Can I schedule a consultation with the attorney first?

Our firm offers a free 20 minute consultation with the attorney for all of our potential clients. Give us a call or send us an email with a few dates and times that will work for you and we'll set up an appointment for you to talk with Mr. Thomas Wrobel.

Do you have references?

Yes. Please let us know that you'd like to receive a copy of our references and we will email them to you promptly.

Why should I work with your firm?

See the following article "Top Ten Reasons to Choose our Services"



TOP TEN REASONS TO CHOOSE OUR SERVICE OVER THE REST

1. **Personal Service.** As a law firm, we provide professional and personalized service of a high legal and ethical standard, since 1997.
2. **Snake Oil or a Real Cure.** We are a law firm and we're experts in nonprofit law. LegalZoom and other document providers are facing several class action lawsuits for deceiving people into thinking that they are working with attorneys when they are not. It's the difference between snake oil and a real bona fide FDA approved cure.
3. **Success!** Our firm has a 100% success rate getting our clients their 501c tax exempt status. One IRS agent has said, "Applications submitted by attorneys are ten times more likely to be granted tax exempt status than ones that are not."
4. **No Cookie Cutter Service!** You get one-on-one attention from our firm. We are not just taking information you input into a computer and auto-populating forms. We take the time to review the information you submit and customize the legal filings and forms that we submit for you.
5. **We drive the process!** We gather the information needed to move your status forward. At times it's easy to get stuck, but we move your status through the process until complete.
6. **We Represent You!** Our competitors send you instructions for how to submit the filings yourself whereas our firm handles everything from start to finish including preparing the final filings and mailing them to the appropriate agencies under our firm's letterhead. This ensures that your organization's final submission has been reviewed by the attorney. This helps speed up the process with the IRS and state agencies. If there are follow up questions we represent you before the IRS.
7. **Here for Your Questions!** We are with you every step of the way. If the IRS has questions, we are here to assist you with and submit your responses ensuring that you can be confident that you're saying the right things to the IRS to get your status. When you sign up for our turn key package, you're hiring an attorney to represent you. We're here to answer any of your questions regarding nonprofit startup and management for the duration of the start up phase.
8. **Ongoing Service.** We also offer ongoing general counsel, tax filing, and compliance services. That's something you won't get with some online software program!
9. **Real Nonprofit Experience.** All of our staff has worked in the nonprofit sector in a myriad of capacities so we can offer expertise and experiences that a document mill simply can't provide. Customer service in India cannot advise you on US nonprofits.
10. **Real People Serving Real Causes!** With us, you and your organization will receive the kind of personalized attention you deserve. You can be confident that your filings and applications will be done right the first time by people who care about bringing your vision into reality! Helping others to better their communities is truly our mission, and empowering our clients to be successful enhances the good that is generated through our work and our clients' work.

RESOLUTION NO. 2024-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE APPROVING THE FORMATION OF A NONPROFIT CORPORATION TO SUPPORT COMMUNITY AND ECONOMIC DEVELOPMENT ACTIVITIES FOR THE BENEFIT OF THE CITY AND THE HIRING OF THE T.S. WROBEL LAW GROUP, P.C. TO ASSIST WITH AND COMPLETE THE FORMATION PROCESS FOR THE NONPROFIT CORPORATION

WHEREAS, the Royal Theatre Renovation Project will require additional funding; and

WHEREAS, the City, with Council approval has hired a tax consultant and tax attorney to apply for Historic Tax Credits (HTC) and New Market Tax Credits (NMTC) to fill the gap in funding; and

WHEREAS, the City cannot directly receive either the HTC or NMTC investment in the Royal Theatre; and

WHEREAS, the City is authorized to create a nonprofit corporation which would be able to accept NMTC funding; and

WHEREAS, this nonprofit in turn is empowered to create a for profit Limited Liability Corporation (LLC) to accept HTC investments; and

WHEREAS, the City requested quotes from six (6) law firms with expertise in forming nonprofit corporations, including experience with forming nonprofits for governmental entities; and

WHEREAS, the City received four (4) responses from qualified law firms; and

WHEREAS, the quote from T.S. Wrobel Law Group, P.C. was the lowest quote.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1: The Engagement (Agreement) Letter from T.S. Wrobel Law Group, P.C., attached to the staff report for this item, is hereby approved; and

SECTION 2: That the Mayor is authorized to sign the Engagement Letter on behalf of the City; and

SECTION 3: That the City is hereby authorized to incorporate a nonprofit corporation to support community and economic development activities for the benefit of the City; and

SECTION 4: That the City Administrator is hereby authorized to sign any needed documents needed to incorporate the nonprofit corporation, after the City Council approves the draft Articles of Incorporation and Mission Statement for the nonprofit corporation at a future Council meeting; and

SECTION 5: The City Clerk is hereby authorized to make minor changes herein to address clerical errors, so long as substantial conformance of the intent of this document is maintained. In doing so,

the City Clerk shall consult with the City Administrator and City Attorney concerning any changes deemed necessary.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 9th day of January 2024 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, City Clerk of the City of Guadalupe DO HEREBY CERTIFY that the foregoing Resolution, being **Resolution No. 2024-04**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held January 9, 2024, and that same was approved and adopted.

ATTEST:

Amelia M. Villegas, City Clerk

Ariston Julian, Mayor

APPROVED AS TO FORM:

Philip F. Sinco, City Attorney



**REPORT TO THE SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE
Agenda of January 9, 2024**

Joy Otsuki

Todd Bodem

Prepared by:
Joy Otsuki, Special Counsel to the Successor Agency

Approved by:
Todd Bodem, City Administrator

SUBJECT: Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe approving the Recognized Obligation Payment Schedule and Administrative Budget for the July 1, 2024 through June 30, 2025 Period

EXECUTIVE SUMMARY:

The Successor Agency to the Redevelopment Agency of the City of Guadalupe (the "Successor Agency") was formed to administer the enforceable obligations and otherwise unwind the former affairs of the former Redevelopment Agency of the City of Guadalupe (the "Former Agency"), all subject to the review and approval by a seven-member Oversight Board. Until June 30, 2018, each successor agency had a local oversight board that served this purpose. As of July 1, 2018, all local oversight boards have been replaced by consolidated county-wide oversight boards as part of the streamlining and wind-down of redevelopment affairs.

Under Section 34171(h), a Recognized Obligation Payment Schedule (a "ROPS") is "the document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for each fiscal year as provided in subdivision (o) of Section 34177." Under the mandatory dates in the Dissolution Law, the Successor Agency must submit a copy of the ROPS for fiscal year 2025-25 (the "ROPS 24-25"), after approval from the Oversight Board, to the County Administrative Officer ("CAO"), County Auditor-Controller ("CAC"), State Controller's Office ("SCO"), and DOF by February 1, 2024.

The ROPS 24-25 contains many of the same enforceable obligations listed on the ROPS for fiscal year 2023-24.

RECOMMENDATION:

That the Successor Agency Board adopt Resolution No. 2024-01 entitled "Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe Approving the Recognized Obligation Payment Schedule for the July 1, 2024 through June 30, 2025 period."

DISCUSSION:

The Successor Agency is requesting \$197,484 to pay administrative expenses during the ROPS 24-25 period. This amount is a decrease over the prior year's amount of \$208,866 and falls within the statutorily calculated maximum permitted.

The Successor Agency intends to bring its ROPS 24-25 before the Oversight Board at its January 17, 2024 meeting. After obtaining the Oversight Board's approval, Successor Agency staff will then transmit the ROPS 24-25 to the DOF, with copies to the CAO, CAC, and SCO.

Upon receipt of an oversight board-approved ROPS, DOF has 45 days to make its determination of the enforceable obligations, including amounts and funding sources. Within five business days of DOF's determination, the Successor Agency may request additional review and an opportunity to meet and confer on disputed items. DOF has until 15 days prior to the date for property tax distribution to make its final decision after the meet and confer. The RPTTF distribution dates for the ROPS 24-25 A period and 24-25 B period are on or about June 1, 2024 and January 2, 2025, respectively.

ALTERNATIVE:

Direct the Executive Director to make modifications to the form of Administrative Budget and/or ROPS 24-25 and adopt the Resolution submitted herewith subject to such modifications.

FISCAL IMPACT:

The Successor Agency is limited to making payments reflected on an approved ROPS; therefore, approval of the ROPS by the Successor Agency, Oversight Board and DOF is essential to the continued operation of the Successor Agency and wind-down of the affairs of the Former Agency.

CONCLUSION:

Staff recommends that the Successor Agency Board adopt Resolution No. 2024-01.

ATTACHMENTS:

- 1) Successor Agency Resolution No. 2024-01 entitled "Resolution of the Successor Agency to the Redevelopment Agency of the City of Guadalupe Approving the Recognized Obligation Payment Schedule and Administrative Budget for the July 1, 2024 through June 30, 2025 period."

SUCCESSOR AGENCY RESOLUTION NO. 2024-01

RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE JULY 1, 2024 THROUGH JUNE 30, 2025 PERIOD

WHEREAS, the Successor Agency to the Redevelopment Agency of the City of Guadalupe (“Successor Agency”) has been established to take certain actions to wind down the affairs of the Redevelopment Agency of the City of Guadalupe in accordance with Section 34173 of the Health and Safety Code; and

WHEREAS, prior to July 1, 2018 under the Dissolution Law, in particular Sections 34179 and 34180, certain actions of the Successor Agency were subject to the review and approval by a local seven member oversight board, which oversaw and administered the Successor Agency’s activities during the period from dissolution until June 30, 2018; and

WHEREAS, as of, on and after July 1, 2018 under the Dissolution Law, in particular Section 34179(j), in every California county there shall be only one oversight board that is staffed by the county auditor-controller, with certain exceptions that do not apply in the County of Santa Barbara; and

WHEREAS, as of, on and after July 1, 2018 the County of Santa Barbara through the Santa Barbara County Auditor Controller established the single Santa Barbara Countywide Oversight Board (the “Oversight Board”) in compliance with Section 34179(j), which serves as the oversight board to the 6 successor agencies existing and operating in Santa Barbara County, including the Successor Agency; and

WHEREAS, pursuant to Section 34171(h) of the Dissolution Act, a “Recognized Obligation Payment Schedule” means the document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for each annual fiscal period as provided in Section 34177(o) of the Dissolution Act; and

WHEREAS, pursuant to Section 34177(j) of the Dissolution Act, the Successor Agency is required to prepare and submit to the Oversight Board an “Administrative Budget” for each annual fiscal period corresponding to each Recognized Obligation Payment Schedule; and

WHEREAS, pursuant to Section 34177(o) of the Dissolution Act, the Successor Agency must prepare, approve, and submit to the Oversight Board for approval its Recognized Obligation Payment Schedule (“ROPS”) for the period covering July 1, 2024 through June 30, 2025 (also referred to as “ROPS 24-25”); and

WHEREAS, the ROPS 24-25 sets forth and includes the Administrative Budget prepared by the Successor Agency for the period covering July 1, 2024 through June 30, 2025; and

WHEREAS, the Successor Agency desires to approve the form of ROPS 24-25 in the form attached to this Resolution as Attachment No. 1 and incorporated herein by this reference; and

WHEREAS, the Successor Agency desires to approve the form of Administrative Budget in the form attached to this Resolution as Attachment No. 2 and incorporated herein by this reference; and

WHEREAS, following approval of ROPS 24-25 by the Successor Agency Board, pursuant to Section 34177, subdivisions (j) and (o), and Section 34180(g) of the Dissolution Act, Successor Agency staff shall submit ROPS 24-25 to the Oversight Board and DOF for approval.

NOW, THEREFORE, BE IT RESOLVED by the Successor Agency to the Redevelopment Agency of the City of Guadalupe, as follows:

Section 1. The foregoing recitals are incorporated into this resolution by this reference, and constitute a material part hereof.

Section 2. The Successor Agency Board hereby approves the ROPS 24-25 in the form attached to this Resolution as Attachment No. 1, and the Administrative Budget attached to this Resolution as Attachment No. 2 and authorizes the Successor Agency Executive Director to make such augmentation, modification, additions or revisions as he may deem appropriate.

Section 3. The Executive Director is further authorized and directed to transmit ROPS 24-25 to the Oversight Board, and upon approval thereof by the Oversight Board, the Executive Director is directed to transmit the approved ROPS 24-25 to the County Auditor-Controller, the State Controller's Office, and the State Department of Finance, and to post the ROPS 24-25 on the City's website.

Section 4. The Secretary on behalf of the Successor Agency Board shall certify to the adoption of this Resolution.

Section 5. This Resolution shall take effect upon the date of adoption.

THE FOREGOING RESOLUTION IS APPROVED AND ADOPTED BY THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF GUADALUPE THIS 9th DAY OF JANUARY 2024 BY THE FOLLOWING ROLL CALL VOTE:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Amelia M. Villegas, Secretary of the Successor Agency to the Redevelopment Agency of the City of Guadalupe, do hereby certify that the foregoing **Successor Agency Resolution No. 2024-01** was duly adopted by the Board of the Successor Agency to the Redevelopment Agency of the City of Guadalupe at a meeting held on January 9, 2024.

ATTEST:

Amelia M. Villegas, Secretary
Successor Agency of the Redevelopment
Agency of the City of Guadalupe

Ariston Julian, Chair
Successor Agency of the Redevelopment
Agency of the City of Guadalupe

APPROVED AS TO FORM:

Philip F. Sinco, Successor Agency Counsel

ATTACHMENT NO. 1

(Attach ROPS)

**Recognized Obligation Payment Schedule (ROPS 24-25) - Summary
Filed for the July 1, 2024 through June 30, 2025 Period**

Successor Agency: Guadalupe
County: Santa Barbara

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	24-25A Total (July - December)	24-25B Total (January - June)	ROPS 24-25 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 465,611	\$ 99,917	\$ 565,528
F RPTTF	366,869	1,175	368,044
G Administrative RPTTF	98,742	98,742	197,484
H Current Period Enforceable Obligations (A+E)	\$ 465,611	\$ 99,917	\$ 565,528

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Guadalupe
Recognized Obligation Payment Schedule (ROPS 24-25) - ROPS Detail
July 1, 2024 through June 30, 2025

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 24-25 Total	ROPS 24-25A (Jul - Dec)					24-25A Total	ROPS 24-25B (Jan - Jun)					24-25B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$4,597,653		\$565,528	\$-	\$-	\$-	\$366,869	\$98,742	\$465,611	\$-	\$-	\$-	\$1,175	\$98,742	\$99,917
2	Property Investment	Third-Party Loans	06/01/2010	08/06/2020	Garcia, Henry	Note Payable/ amended - Royal Theatre - Henry Garcia	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
5	Al's Union Site Remediation (Polanco Act)	Professional Services	06/01/2008	06/30/2013	City of Guadalupe	Disposition of Agency Property (995 Guadalupe St)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
6	Al's Union Environmental Consulting (Polanco Act)	Professional Services	06/01/2008	06/30/2015	DMI EMK	Disposition of Agency Property (995 Guadalupe St)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
7	Due to other funds	SERAF/ ERAF	07/01/2009	06/30/2019	LMIHF	Repayment for SERAF (2010)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
8	Due to other funds	SERAF/ ERAF	07/01/2010	06/30/2019	LMIHF	Repayment for SERAF (2011)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
9	Due to other funds	City/County Loan (Prior 06/28/11), Other	07/01/1992	06/30/2019	LMIHF	Housing deferral Payment	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
10	Property Management & Mtce	Property Dispositions	07/01/2022	06/30/2024	City of Guadalupe	Disposition of Agency Property	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
11	Planning Services - Ppty Disposition	Property Dispositions	06/30/2012	06/30/2012	Rincon Consultants	Disposition of Agency Property	Guadalupe	-	Y	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
12	Building & Inspection Services	Property Dispositions	06/30/2012	06/30/2012	JAS Pacific	Disposition of Agency Property	Guadalupe	-	Y	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
13	Supplies; Utilities; Insurance	Property Maintenance	06/30/2012	06/30/2012	City of Guadalupe	Property owed by RDA	Guadalupe	-	Y	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 24-25 Total	ROPS 24-25A (Jul - Dec)					24-25A Total	ROPS 24-25B (Jan - Jun)					24-25B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
14	Lantern Hotel	Property Dispositions	06/30/2012	06/30/2012	LMIHF	Disposition of Agency Property	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
15	Auditor Review (Section 34179.5)	Dissolution Audits	06/30/2010	06/30/2012	Glenn Burdette	Review Unobligated Balances	Guadalupe	-	Y	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
16	Due to other funds	City/County Loan (Prior 06/28/11), Other	04/01/2009	06/30/2019	LMIHF	Repayment for Lantern Loan Capital Project	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
17	Housing Project - Ppty Purchase	Property Dispositions	06/30/2006	06/30/2012	Title Company/Habitat for Humanity	Affordable Housing Project	Guadalupe	-	Y	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
18	Housing Project - Build Housing	Property Dispositions	06/30/2006	06/30/2012	Developer/Contractors	Affordable Hsg: 2 parcels purchased in 2007	Guadalupe	-	Y	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
19	Housing Project - Rehab Ppty	Property Dispositions	06/30/2006	06/30/2012	Various Contractors	Rehabilitate Existing Property	Guadalupe	-	Y	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
21	Auditor Review (Section 34179.5)	Dissolution Audits	06/30/2010	06/30/2012	Glenn Burdette	Review Unobligated Balances	Guadalupe	-	Y	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
23	Admin Cost Allowance	Admin Costs	07/01/2016	06/30/2035	Successor Agency	ADMIN	Guadalupe	197,484	N	\$197,484	-	-	-	-	98,742	\$98,742	-	-	-	-	98,742	\$98,742
25	Property - Lantern Hotel	Property Dispositions	06/30/2012	06/30/2012	City of Guadalupe	Disposition of Agency Property	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
26	Property Maint-Lantern & Royal	Property Maintenance	06/30/2012	06/30/2012	City of Guadalupe	Management & Maintenance		-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
27	Remaining Property	Property Dispositions	10/01/2006	06/01/2015	City of Guadalupe	Disposition of Agency Property		-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
28	2017 Tax Allocation Ref. Bonds	Refunding Bonds Issued After 6/27/12	11/29/2017	08/01/2035	U.S. Bank	Tax Allocation Bonds to refund 2003 Bonds		4,338,569	N	\$359,369	-	-	-	359,369	-	\$359,369	-	-	-	-	-	\$-

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 24-25 Total	ROPS 24-25A (Jul - Dec)					24-25A Total	ROPS 24-25B (Jan - Jun)					24-25B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
30	Continuing Disclosure Services	Refunding Bonds Issued After 6/27/12	01/31/2018	08/01/2035	HDL Coren & Cone	Continuing disclosure, dissemination agent		14,100	N	\$1,175	-	-	-	-	-	\$-	-	-	-	1,175	-	\$1,175
31	Annual Trustee Costs	Refunding Bonds Issued After 6/27/12	11/29/2017	08/01/1935	U.S. Bank	Annual Trustee Costs		27,500	N	\$2,500	-	-	-	2,500	-	\$2,500	-	-	-	-	-	\$-
32	Appraisal cost for LRPMP	Property Dispositions	07/01/2022	06/30/2023	Appraiser/Consultant	Appraisal	Guadalupe Project Area	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
33	Reconveyance Costs	Property Dispositions	07/01/2022	06/30/2023	Various Contractors	Marketing Cost, Title Insurance, Escrow, Attorney and Closing Cost	Guadalupe Project Area	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
34	Al's Union Site Remediation Project	Property Dispositions	06/01/2008	06/30/2023	DMI EMK	Disposition of Agency Property (995 Guadalupe Street)	Guadalupe	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
35	Arbitrage Services	Fees	07/01/2024	12/01/2035	TBD	Arbitrage Calculation for Bond Issue	Guadalupe	20,000	N	\$5,000	-	-	-	5,000	-	\$5,000	-	-	-	-	-	\$-

Guadalupe
Recognized Obligation Payment Schedule (ROPS 24-25) - Report of Cash Balances
July 1, 2021 through June 30, 2022
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.							
A	B	C	D	E	F	G	H
	ROPS 21-22 Cash Balances (07/01/21 - 06/30/22)	Fund Sources					Comments
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	Beginning Available Cash Balance (Actual 07/01/21) RPTTF amount should exclude "A" period distribution amount.	-	306,536	-	(35,450)	(25,255)	Col G Line 1 - Amount shown reflects ROPS 19-20 Prior Period Adjustment (\$300), expenditures of \$9,166 due from the City for administrative expense in excess of approved ROPS 16-17 and \$16,389 in excess of approved ROPS 17-18 Administrative Cost Allowance
2	Revenue/Income (Actual 06/30/22) RPTTF amount should tie to the ROPS 21-22 total distribution from the County Auditor-Controller				553	518,301	
3	Expenditures for ROPS 21-22 Enforceable Obligations (Actual 06/30/22)				48,800	541,232	
4	Retention of Available Cash Balance (Actual 06/30/22) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)		306,536		-	-	
5	ROPS 21-22 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 21-22 PPA form submitted to the CAC		No entry required			300	

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 21-22 Cash Balances (07/01/21 - 06/30/22)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments
6	Ending Actual Available Cash Balance (06/30/22) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$(83,697)	\$(48,486)	Col G Line 6 - Amount shown reflects ROPS 19-20 Prior Period Adjustment (\$300), expenditures of \$9,166 due from the City for administrative expense in excess of approved ROPS 16-17, \$16,389 in excess of approved ROPS 17-18 Administrative Cost Allowance and \$23,231 in excess of approved ROPS 21-22 Administrative Cost Allowance

Guadalupe
Recognized Obligation Payment Schedule (ROPS 24-25) - Notes
July 1, 2024 through June 30, 2025

Item #	Notes/Comments
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ATTACHMENT NO. 2

(Attach administrative budget)

**Guadalupe Successor Agency
Administrative Expenses
ROPS 24-25 July 1, 2024 - June 30, 2025**

	Base	Base w/benefits	6 months 10.0%	6 months 10.0%	Annual
Payroll	Base				
City Administrator	170,740	247,573	24,757	24,757	49,514
			17.5%	17.5%	
Finance Director	117,345	170,151	29,776	29,776	59,552
		Total Payroll	54,533	54,533	109,066
Successor Agency Counsel			9,250	9,250	18,500
City Attorney			10,000	10,000	20,000
Professional Services			10,000	10,000	20,000
Allocated Costs			7,459	7,459	14,918
Contingency			7,500	7,500	15,000
Total Projected Admin Fees for full year			98,742	98,742	197,484